



City of South Lake Tahoe

City Council Budget Workshop

Meeting Agenda

Tuesday, August 27, 2024 at 9:00 am

City Hall - Council Chambers - 1901 Lisa Maloff Way, South Lake Tahoe

Mayor Pro Tem Friedrich will be participating via teleconference from Pachamama Coffee, 312 Main St. Placerville, CA 95667, a location accessible to the public.

City Council

Cody Bass, Mayor
John Friedrich, Mayor Pro Tem
Cristi Creegan, Councilmember
Tamara Wallace, Councilmember
Scott Robbins, Councilmember

Mission of the City Council

The City was established to provide essential, outstanding and cost-effective services that enhance environmental sustainability, economic vitality and the quality of life for our residents, businesses and guests.

Public Participation

City Council meetings are held in person at the time and location listed on this agenda. Meetings are live-streamed on Channel 21, City website at www.cityofslt.us, YouTube at <https://www.youtube.com/channel/UC3LYne8lh-kTPLnnuyJW9SQ/live> and via ZOOM at this link <https://us02web.zoom.us/j/81069343328>

A public agenda packet is available for review at City Hall, 1901 Lisa Maloff Way, on the City's Website at www.cityofslt.us, or by contacting the City Clerk's Office, (530) 542-6005 or sblankenship@cityofslt.us

Providing Public Comment:

In Person: Every agenda for regular meetings provides an opportunity for members of the public to directly address the legislative body (City Council), on any item of public interest which is within the jurisdiction of the City Council during Public Communications. For items on the agenda or in connection with any item which the City Council will consider, the public is given the opportunity to comment before or during the City Council's consideration of the item [Government Code Section 54954.3(a)].

Remote Participation: If you are joining the meeting via ZOOM and would like to make a comment, press the "raise a hand" button. If you are joining the meeting via Channel 21 or live stream and would like to make a comment, please call (530) 542-6500. The meeting ID is: 810 6934 3328. Press *9 to indicate a desire to make a comment. Press *6 to unmute your phone. The Clerk will call you by the last three digits of your phone number when it is your turn to speak. ***Note: The Mayor reserves the right to conduct the meeting with in-person public participation only, if there is a technology malfunction that precludes the use of remote public participation.***

In Writing: Written comments received by 3 p.m. the day before the meeting will be distributed to City Council prior to the meeting. Written public comment regarding any item on this agenda may be sent to PublicComment@cityofslt.us. When emailing comments, identify the agenda item number in the subject line to which your comments relate. Any such comment that is a public record and is emailed to PublicComment@cityofslt.us or otherwise provided to a majority of the City Council before the meeting will be made available for public inspection during normal business hours at the City Clerk's Office located at City Hall, 1901 Lisa Maloff Way, South Lake Tahoe [Government Code Section 54957.5(b)]. Written comments will not be read out loud during the meeting.

The City Council Chambers meeting facility is accessible to people with disabilities. Every reasonable effort will be made to accommodate any person needing special assistance to attend this meeting. Contact the City Clerk at (530) 542-6005 at least 48 hours in advance of the meeting for assistance [28 CFR 35.102.35.104 ADA Title II and Brown Act Government Code Sections 54953.2, 54954.1, 54954.2, and 54957.5].

Spanish Interpretations: The public may access Spanish interpretation using the ZOOM link listed on the front of the Agenda from an internet device (smartphone, laptop, tablet, home computer) with audio capabilities and selecting the Spanish language option. Persons without an internet device may attend the meeting in-person and a device will be provided while supplies last. Requests for interpreter services to offer public comment may be made by contacting the City Clerk.

Land Acknowledgement

Land Acknowledgement - The City of South Lake Tahoe acknowledges the lands we occupy today are the lands and home of the Wašíšiw, the people from here known today as the Washoe Tribe of Nevada and California, a sovereign nation. Since the beginning of time and for thousands of years before the arrival of any other people, the Washoe lived here and cared for this place, with values and intention that we can all learn from. On behalf of the City Council, I would like to acknowledge, thank, and honor the Indigenous Washoe Tribal Communities that are the past, present, and future stewards of the Lake Tahoe Basin.

Call to Order/Pledge of Allegiance

Roll Call

Closed Session Report

Public Communications

This is the public's opportunity to speak on any topic NOT LISTED on this agenda. Comments shall be limited to four (4) minutes. In accordance with the Brown Act, the City Council cannot deliberate or vote on any matter raised under public communications, but may briefly respond to statements made or questions posed. (Government Code Sections 54954.2)

City Commission Reports

Consent Agenda

Public Comment - This is the public's opportunity to speak on any topic listed on the Consent Agenda. Comments shall be limited to three (3) minutes.

The consent agenda consists of items of a repeating or routine nature considered under a single action. Any Councilmember may have an item on the consent agenda removed and considered separately upon request.

Pass a Motion to adopt the Consent Agenda in one motion except as indicated at each item.

1. City Council and South Tahoe Joint Powers Parking Financing Authority Meeting Minutes
Requested Action / Suggested Motions: Pass a Motion to approve the August 13, 2024 Regular City Council and South Tahoe Joint Powers Parking Financing Authority Meeting Minutes.
Responsible Staff Member(s): Susan Blankenship, City Clerk
[Item 1- Executive Summary.pdf](#)
[08 13 2024 City Council and STJPPFA Meeting Minutes.pdf](#)
2. Fire Department Vehicle Purchase for the Wildfire Fuels Division
Requested Action / Suggested Motions: Pass a Motion authorizing the Fire Chief, or their designee, to purchase one Chevy 3500 HD 4x4 Pickup Truck and associated upfitting as an emergency response vehicle in an amount not to exceed \$101,000.
Responsible Staff Member(s): Jay Manning, Division Chief
[Item 2- Executive Summary.pdf](#)
[02-BidSummary120673.pdf](#)
[03-CHEVY 3500HD - Sales Quote - Lehr 47550.pdf](#)
[04-QBPOS Sales Order 11092.pdf](#)
[01-Staff_Report_Fuels Div Vehicle Purchase.docx](#)
3. California Tahoe Conservancy Grant Application For \$700,000 for Regan Beach Improvements
Requested Action / Suggested Motions: Pass a Resolution authorizing staff to submit an application for the California Tahoe Conservancy Lake Tahoe Science and Lake Improvement Grant Program in the amount of \$700,000 to support rehabilitation projects at Regan Beach.
Responsible Staff Member(s): John Stark, Director of Parks & Recreation, and Katherine Stempien, Associate Architect
[Item 3- Executive Summary.pdf](#)
[01-Staff Report-CTC Grant Application.docx](#)
[02-Resolution - CTC Grant Application.docx](#)
4. Reimbursement Agreement with South Tahoe Public Utility District and Appropriation of Funds to the 2024 Road Rehabilitation Project
Requested Action / Suggested Motions: Pass a Resolution authorizing and directing the Mayor to execute a reimbursement agreement with the South Tahoe Public Utility District (STPUD) for adjusting the grade of STPUD utilities, accepting \$140,750.00 with a 25% contingency of \$35,162.50 to reimburse the City for the STPUD utility work, and amending the 2024 Road Rehabilitation Project Budget.
CEQA Determination: The Road Rehabilitation Project is exempt from review under CEQA Guidelines 15301 (existing facilities).
Responsible Staff Member(s): Stephen Anderjack, Associate Civil Engineer
[Item 4- Executive Summary.pdf](#)
[01 - STPUD Reimbursement Agreement Staff Report.docx](#)
[02 - STPUD Reimbursement Agreement Resolution.docx](#)
[03- STPUD Reimbursement Agreement.pdf](#)

Regular-New Business

5. Fiscal Year 2024-2025 Recommended Budget
Requested Action / Suggested Motions: Receive presentation and either: (1)(a) Pass a Resolution Approving FY 2024-2025 Municipal Operating and Capital Improvement Program Budget and \$1,000,000 Set-Aside from the General Fund Unassigned Undesignated Excess Reserves for the Affordable Housing Project at 3900-3908 Lake Tahoe Boulevard; and (b) Pass a Resolution Approving FY 2024-2025 List of Allocated Permanent Positions, including new, eliminated, and reclassified positions; or (2) Provide direction to staff on any desired changes to the FY 2024-2025 Recommend Budget, in which case the budget and the list of allocated permanent positions will be

brought back to City Council for adoption on September 10, 2024.

Responsible Staff Member(s): Olga Tikhomirova, Director of Finance Joseph Irvin, City Manager

[Item 5- Executive Summary.pdf](#)

[01-Staff Report 2024-2025 Budget Workshop.docx](#)

[02-Resolution - Budget 2024-2025.docx](#)

[03-Resolution Allocated Position Listing 2024-2025 Budget.docx](#)

[04-Allocated Permanent Positions 24-25 Budget \(Exh. 1 to Reso\).pdf](#)

[05-Salary Table for Reso Alloc Perm Positions 24-25 Budget \(Exh. 2 to Reso\).pdf](#)

[06-Budget Details by Department 24-25 Budget.pdf](#)

[07-CIP 24-25 Budget.pdf](#)

[08-Draft Departmental Summaries FY25.pdf](#)

[09_FY 2025 Budget PP Presentation.pdf](#)

Agenda Planning Calendar

6. Agenda Planning Calendar

Requested Action / Suggested Motions: Identify, with consent of at least two Council members, any desired future agenda items, and/or modify the Agenda Planning Calendar as desired.

Responsible Staff Member(s): Joe Irvin, City Manager and Susan Blankenship, City Clerk

[Item 6- Executive Summary.pdf](#)

[APC - 08 22 2024.pdf](#)

Updates and Announcements (City Attorney, City Clerk, City Manager)

Councilmember Reports and Comments - Assignments to Boards, Committees, and Commissions

Adjournment

I, Susan Blankenship, City Clerk for the City of South Lake Tahoe, declare that the foregoing agenda for the Tuesday August 27, 2024, City Council Budget Workshop was posted and available for review on Thursday, August 22, 2024, at City Hall, 1901 Lisa Maloff Way, South Lake Tahoe, CA 96150. The agenda was also available on the City's website at <https://www.cityofslt.us>.

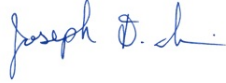
Signed August 22, 2024

\\sb\\ Susan Blankenship, Elected City Clerk

City of South Lake Tahoe

Agenda Item Executive Summary

Joe Irvin, City Manager



Meeting Date: August 27, 2024

Agenda Item #: 1



Agenda Item: City Council and South Tahoe Joint Powers Parking Financing Authority Meeting Minutes

Executive Summary: City Council is asked to formally approve the August 13, 2024 Regular City Council and South Tahoe Joint Powers Parking Financing Authority Meeting Minutes.

Requested Action / Suggested Motions: Pass a Motion to approve the August 13, 2024 Regular City Council and South Tahoe Joint Powers Parking Financing Authority Meeting Minutes.

Responsible Staff Member: Susan Blankenship, City Clerk

Reviewed and Approved By: Susan Blankenship, City Clerk

Attachments:

[08 13 2024 City Council and STJPPFA Meeting Minutes.pdf](#)



**City of South Lake Tahoe
City Council and South Tahoe Joint Powers Parking Financing
Authority
Meeting Minutes**

Tuesday, August 13, 2024 at 9:00 a.m.

City Hall - Council Chambers – 1901 Lisa Maloff Way, South Lake Tahoe

NOTE: The Meeting Minutes represent actions taken during the meeting of the City Council. Complete Council member discussions on Regular Session meeting items can be viewed in archived video recordings on the City's website at <http://www.cityofslt.us> Public submittals on items are retained in the administrative record and can be viewed in the City Clerk's repository at <http://www.cityofslt.us>

Call to Order/Pledge of Allegiance

Mayor Bass Called the meeting to order at 9:03 a.m., and then led the pledge of allegiance.

Land Acknowledgement

Mayor Bass read the Washoe Tribe of Nevada and California Land Acknowledgement.

Roll Call

Present were Mayor Bass and Councilmembers Wallace and Robbins. Mayor Pro Tem Friedrich and Councilmember Creegan were absent.

Also present were City Manager Irvin, City Attorney Stroud, and City Clerk Blankenship.

Closed Session Report of August 13, 2024

- 1. Conference with Legal Counsel– Anticipated Litigation, Initiation of Litigation under Gov. Code section 54956.9(d)(4) (one case).**

Action: No reportable action.

- 2. Conference with Legal Counsel – Existing Litigation – Gov. Code section 54956.9(d)(1). Willian Araujo and Yuraima Araujo v. City of South Lake Tahoe et al., El Dorado County Superior Court Case No. 22CV0761.**

Action: No reportable action.

Public Communications

1. Kenney Curtzweiler- Proclamation request for former Mayor Tom Davis
2. Scott Loberg- Vacant and abandoned properties on Lake Tahoe Blvd
3. Ed Mosur- Chanel 21 live stream, July 3rd traffic collision between Fairway and Lake Tahoe Blvd, Lakeshore and Park Ave drainage

Written Public Comment was received from the following people:

1. Evan Bevan
2. Rachel Carson

3. Mikhail Gadowski
4. Stella Gibbons
5. Udo Keppler
6. No Name Provided

City Commission Reports

1. Erika Gonzalez, Chair, Police Advisory Commission- Provided verbal report.

Presentations

1. **Received Presentation from Gavin Feiger and Darby Creegan with the League to Save Lake Tahoe on Single-use Water Bottle Ban**
Written materials were distributed by the League.
Public Comment was heard from the following person:
 1. Scott Loberg

Consent Agenda

Action: Moved/Seconded: Wallace/Bass

Yes: Bass, Wallace, Robbins

Absent: Friedrich, Creegan

Action: Passed the Consent Agenda.

2. **City Council, South Tahoe Redevelopment Successor Agency, South Tahoe Joint Powers Parking Financing Authority Meeting Minutes**
Action: Passed **Motion 2024-068** approving the June 18, 2024, City Council, South Tahoe Redevelopment Successor Agency, and South Tahoe Joint Powers Parking Financing Authority meeting minutes.
3. **Financial Policy Amendments Regarding Local Training & Meeting, Procurement, Grant Funding & Compliance, Travel, CAL-Card User Handbook, Preserving Capital Investments, and Financial Reporting**
Action: Passed **Resolution-076** amending financial policies regarding Local Training & Meeting, Procurement, Grant Funding & Compliance, Travel, CAL-Card User Handbook, Preserving Capital Investments, and Financial Reporting.
4. **Agreement with California Tahoe Emergency Services Operations Authority for Medical Dispatch and Support Services**
Action: Passed **Motion 2024-069** authorizing and directing the Mayor to execute a Professional Service Agreement with the California Tahoe Emergency Services Operations Authority (**C-190-2024**) for Police Department Joint Communications emergency medical dispatch and support services for ambulance emergency response to commencing Sept 1, 2024 and ending Aug 31, 2029. The CTESOA will pay CSLT \$289,818.52 in year one, with 3% increases annually through the five year contract.
5. **Memorandum of Understanding with Lake Valley Fire Protection District and Lake Tahoe Unified School District for Fuels Reduction Projects**
Action: Passed **Motion 2024-070** authorizing and directing the City Manager to execute the MOU with Lake Valley Fire Protection District and the Lake Tahoe Unified School District (**C-191-2024**) for management of fuels reduction projects on School District properties.

- 6. Request for modification for the City's current Stevens Authority pass through Grant Funding from the USFS**
Action: Passed **Resolution 2024-077** 1) approving the application for Hazardous Fuel Reduction at the LTUSD High School property, and accept the award of up to \$321,289; 2) appointing the Fire Chief or a designee to conduct all negotiations, execute and submit all documents including, but not limited to applications, agreements, amendments, payment requests and so on, which may be necessary for the completion of the aforementioned project; and 3) Accepting the grant funds (**C-208-2024**) and authorizing the Finance Director to appropriate the funds into the budget.
- 7. Ratification of Participation in National Opioid Litigation Settlement with Kroger and Acceptance and Appropriation of Settlement Funds**
Action: Passed **Resolution 2024-078** ratifying participation in the national opioid litigation settlement with Kroger and accepting and appropriation settlement funds in an estimated amount of \$57,629.
- 8. Agreement with EV Range for On Call Electrical and Structural Engineering Services**
Action: (1) Passed **Motion 2024-071** authorizing and directing the Mayor to execute a Professional Services Agreement with EV Range (**C-192-2024**) for an amount of \$423,186 for engineering design services; and (2) Passed **Resolution 2024-079** authorizing budget transfer of \$85,000 for this Agreement.
- 9. Ratification of Acceptance of \$75,000 from CalRecycle for 2023 SB 1383 Local Assistance Grant Program**
Action: Passed **Resolution 2024-080** ratifying acceptance of a grant award in the amount of \$75,000 from CalRecycle's 2023 SB 1383 Local Assistance Grant Program to be used towards organics diversion education and outreach.
- 10. Ratification of Grant Application and Acceptance of \$12,500 from Tahoe Water Suppliers for Water Bottle Filling Station Program**
Action: Passed **Resolution 2024-081** 1) Ratifying the submittal of application to Tahoe Water Suppliers Association for the Water Bottle Filling Station Grant Program; and, 2) Authorizing the acceptance of \$12,500 in grant funds from Tahoe Water Suppliers Association into the FY 23 - 24 budget.
- 11. Acceptance of \$45,000 Grant from Tahoe Fund Toward Electrification of LakeLink**
Action: Passed **Resolution 2024-082** approving receipt of \$45,000 grant from the Tahoe Fund toward electric vehicle charging infrastructure costs on City property supporting the electrification of the LakeLink microtransit fleet managed by the South Shore Transit Management Association and corresponding budget amendments.
- 12. Quarterly Update on the Affordable Housing Waitlist**
Action: Received and Filed.
- 13. Budget Appropriation of Permanent Local Housing Allocation (PLHA) Formula Funds**
Action: Passed **Resolution 2024-083** authorizing the Finance Director to appropriate up to \$828,516 into the FY 2023-2024 budget for the PLHA annual allocation over five years to fund current and future projects.

14. **Reject Bid for Rockwood to Blackwood Drainage Improvements Project**
Action: Passed **Motion 2024-072** to reject the bid received for the Rockwood to Blackwood Drainage Improvements Project - BN-24-30140051-01 and direct staff to re-bid the Project.
15. **Acceptance of \$25,000 Grant from California Governor's Office of Emergency Services for Tahoe Community Emergency Response Team**
Action: Passed **Resolution 2024-084** amending the Fiscal Year 23/24 budget and accepting the Cal OES Grant Subaward in the amount of \$25,000 appropriated into the Emergency Preparedness account with the performance period of June 1, 2024, through December 31, 2025.
16. **El Dorado Boat Ramp Lease Agreement with California State Lands Commission**
Action: Passed **Motion 2024-073** authorizing and directing the Mayor to execute the Lease Agreement with the California State Lands Commission (**C-193-2024**) for the El Dorado Boat Ramp.
17. **Update to the Master Fee Schedule for Bellamy/Transit Way Parking Fees**
Action: Passed **Resolution 2024-085** amending the Master Schedule of Fees, Category-Police, subcategory-Parking Bellamy/Transit Way from a rate of \$1 per 20 minutes (2 hour maximum) to a rate of \$2 per 20 minutes (2 hours maximum).

Consent - South Tahoe Joint Powers Parking Financing Authority

18. **Amendment No. 3 to Agreement with Walker Consultants for the Bellamy Parking Garage Upgrade Project**
Action: Moved/Seconded: Wallace/Robbins
Yes: Bass, Wallace, Robbins
Absent: Friedrich, Creegan
Action: Acting as the South Tahoe Joint Powers Parking Financing Authority, passed **STJPPFA Resolution 2024-002** authorizing and directing the Chair to execute Amendment No. 3 to the Agreement with Walker Consultants (**C-175-2024**) to add \$32,020 for a not-to-exceed contract amount of \$278,886, and appropriating \$32,020 from the Parking Garage Fund Balance for the Bellamy Garage Upgrade Project.

Regular- Unfinished Business

19. **Update on Formation of South Tahoe Transit Joint Powers Authority**
Action: Moved/Seconded: Wallace/Robbins
Yes: Bass, Wallace, Robbins
Absent: Friedrich, Creegan
Action: Passed **Motion 2024-074** confirming negotiating terms with El Dorado County for South Tahoe Transit Joint Powers Authority (JPA) as follows: (1) Purpose to include working with regional, state and federal agencies to plan, program, and secure funding for transit within the JPA area, and to develop, provide, and operate local transit services to benefit the JPA area, and outside sources of the JPA if language allows and the JPA Board agrees; (2) Member agencies are City of South Lake Tahoe and El Dorado County, with the JPA Board to be comprised of 2 City Councilmembers and the County District V Supervisor, with non-voting ex officio members to include an appointee each from the South Shore Transit Management Association (SSTMA) Board and Tahoe Transportation District (TTD) Board; and (3) Managing Agency to be the City of South Lake Tahoe.
Public Comment was heard from the following people:
 1. Steve Teshara

2. Jim Marino, Deputy District Manager, Tahoe Transportation District *written material also distributed
3. Ed Mosur
4. Scott Loberg

20. Professional Services Agreement with RSG, Inc. for Real Estate and Economic Development Services for the Chateau Site

Action: Moved/Seconded: Robbins/Wallace

Yes: Bass, Wallace, Robbins

Absent: Friedrich, Creegan

Action: 1) Passed 1) **Resolution 2024-086** amending the Adopted 2023-2024 Budget and appropriating an additional \$29,930 from General Fund Undesignated Excess Reserves for the purpose of funding economic development and real estate consulting services and authorizing and; (2) Passed **Motion 2024-075** authorizing and directing the Mayor to execute the Professional Services Agreement with RSG, Inc. (**C-194-2024**) for Real Estate and Economic Development Services for the Chateau site with a not-to-exceed amount of \$129,930.

The following person addressed the Council:

1. Jim Simon, Principal of RSG

Public Comment was heard from the following people:

1. Scott Loberg
2. Seth Dallob
3. Ed Mosur

21. National Community Survey Results

Action: Received and filed.

The following person addressed the Council:

1. Brandon Barnett, Polco Inc.

Public Comment was heard from the following people:

1. Scott Loberg
2. Ed Mosur

Regular-New Business

22. Airport Master Plan Update

Action: Moved/Seconded: Wallace/Robbins

Yes: Bass, Wallace, Robbins

Absent: Friedrich, Creegan

Action: Passed **Motion 2024-076** selecting Alternative 4 as the recommended alternative in the Airport Master Plan for the purpose of initiating environmental review.

The following people addressed the Council:

1. Hilary Fletcher, Jviation
2. Marc Miller, Jviation

Public Comment was heard from the following people:

1. Scott Loberg
2. Seth Dallob

- 23. Naming Rights Agreement with the South Tahoe Parks Foundation for Multigenerational Recreation & Aquatics Center**
Action: Moved/Seconded: Wallace/Bass
Yes: Bass, Wallace, Robbins
Absent: Friedrich, Creegan
Action: Passed **Motion 2024-077** authorizing and directing the Mayor to execute the Naming Rights Agreement (**C-195-2024**) with the South Tahoe Parks Foundation, a California 501(c)(3) charitable organization.
Public Comment was heard from the following person:
1. David Gregorich, South Tahoe Parks Foundation Board Member
- 24. Allocation of Remaining Funds From Fire Station 3 Project to Fire Station 1 Renovation and Repairs**
Action: Moved/Seconded: Robbins/Wallace
Yes: Bass, Wallace, Robbins
Absent: Friedrich, Creegan
Action: Passed **Resolution 2024-087** transferring remaining funds from Fire Station 3 Capital Improvement Project account and Fire Dept Emergency Medical Services available fund balance to Fire Station 1 Capital Improvement Project account for needed repairs and renovations at Fire Station 1.
Public Comment was heard from the following people:
1. Scott Loberg
2. Dianne Reese *written comment also received
- 25. Five-Year Capital Improvement Plan and FY24-25 Budget Recommendations**
Action: Moved/Seconded: Wallace/Bass
Yes: Bass, Wallace, Robbins
Absent: Friedrich, Creegan
Action: Passed **Motion 2024-078** directing staff to bring back the FY 24-25 Budget Recommendation and Five-Year Capital Improvement Plan for approval at the City Council meeting on August 27, 2024.
Public Comment was heard from the following person:
1. Scott Loberg
- 26. Mid-Town Area Plan: Priority Topics and Stakeholder Engagement Update**
Note: This item was moved to the September 10th Council meeting.

Agenda Planning Calendar

27. Agenda Planning Calendar

Action: Robbins requested a Naming Rights/Sponsorship Protocols agenda item (Wallace seconded).

Action: Bass requested a Patagonia brand discussion item (Wallace seconded).

Updates and Announcements (City Attorney, City Clerk, City Manager)

City Attorney Stroud

1. Tom Davis vs. City Clerk Blankenship lawsuit: The petitioners and the proponents of Measure N reached an agreement on modified language of the Argument in Favor and Rebuttal to Argument Against Measure N. The Court has signed the order and the lawsuit is finished.

City Manager Irvin

1. Upcoming 2024 Lake Tahoe Summit event
2. Upcoming South Lake Tahoe Fire Rescue Badge Pinnning Ceremony
3. Ucoming City Councilmember Candidate Orientation
4. Upcoming Ski Run Park Ribbon Cutting Ceremony
5. Bank of Montreal/City negotiations

City Clerk Blainkenship

1. Resignation of an Arts, Culture, and Tourism Commissioner
2. Proclamation request for September as “Suicide Prevention and Recovery Month” (Council provided consensus)
3. Proclamation request for September 17-23 as “Constitution Week” (Council provided consensus)
4. City Councilmember filing period extended to August 14, at 5:00 p.m.

Assistant City Manager Roverud

1. Ski Run Blvd parking barrier and enforcement update

Councilmember Reports and Comments**Mayor Bass**

1. Attended Lake Tahoe Visitor’s Authority Meeting
2. Attended Tahoe Regional Planning Agency Board Meeting
3. Attended Tahoe Transportation District Board Meeting

Ajourment

Mayor Bass Ajourned the Meeting at 2:41 p.m.

Date: _____

Cody Bass, Mayor

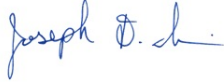
Attest: _____
Susan Blankenship, City Clerk

The presence of electronic signature certifies that the foregoing is a true and correct copy as approved by the South Lake Tahoe City Council.

City of South Lake Tahoe

Agenda Item Executive Summary

Joe Irvin, City Manager



Meeting Date: August 27, 2024

Agenda Item #: 2



Agenda Item: Fire Department Vehicle Purchase for the Wildfire Fuels Division

Executive Summary: With the newly created position of the Wildfire and Fuels Division, the department seeks approval to purchase and upfit a Chevy 3500HD pickup as a fire response vehicle utilizing Prop. 172 and vehicle replacement funds not to exceed \$101,000.00. The expense of the vehicle purchase recommended in this staff report will have no impact on the city general fund. The City's Motor Pool Department supports the purchase of this vehicle for Fire Department emergency response.

Requested Action / Suggested Motions: Pass a Motion authorizing the Fire Chief, or their designee, to purchase one Chevy 3500 HD 4x4 Pickup Truck and associated upfitting as an emergency response vehicle in an amount not to exceed \$101,000.

Responsible Staff Member: Jay Manning, Division Chief

Reviewed and Approved By: Susan Blankenship, City Clerk Olga Tikhomirova, Director of Finance
Heather Stroud, City Attorney

Attachments:

[01-Staff Report - Fuels Div Vehicle Purchase.docx](#)

[02-BidSummary120673.pdf](#)

[03-CHEVY 3500HD - Sales Quote - Lehr 47550.pdf](#)

[04-QBPOS Sales Order 11092.pdf](#)

Bid Detail

Project Title	Purchase of 2025 Chevrolet Silverado 3500HD 4WD Crew Cab 159" LT
Invitation #	08-07-2024
Bid Posting Date	08/07/2024 12:12 PM (PDT)
Project Stage	Closed
Bid Due Date	08/21/2024 1:00 PM (PDT)
Response Format	Electronic only
Link to Project	https://vendors.planetbids.com/portal/14997/bo/bo-detail/120673
Reference ID	2024-08-07
Project Type	RFQ (Request for Quote)
Response Types	Line Items
Type of Award	Lump Sum
Categories	336112 - Light Truck and Utility Vehicle Manufacturing 423110 - Automobile and Other Motor Vehicle Merchant Wholesalers 441229 - All Other Motor Vehicle Dealers
License Requirements	
Restriction	None
Restricted To	
Department	Public Works
Address	1700 D Street South Lake Tahoe, California 96150
County	El Dorado
Bid Valid	
Liquidated Damages	
Target Bid Amount	
Estimated Bid Value	
Start/Delivery Date	
Project Duration	
Prevailing Wage	No
Cooperative Bid	No
Piggy-backable	No
eBid Notes	

Pre-Bid Meeting Information

Pre-Bid Meeting	No
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Online Q&A

Online Q&A	Yes
Q&A Deadline	08/16/2024 1:00 PM (PDT)

Contact Information

Contact Info	Phil Harwood 530-542-6086 pharwood@cityofslt.us
Bids to Owner's Agent	

Description

- Scope of Services
- Other Details
- Notes
- Special Notices
- Local Programs & Policies

Documents

File Title	File Name	Status
Chevrolet Silverado 3500HD 4WD Crew Cab 159 LT	Specs Chevrolet Silverado 3500HD.pdf	On Server
Download Cost	\$0.00	

Line Items

Item #	Item Code	Section	Type	Description	UOM	Qty	Reference	MFR	Model #	Brand Req	Brand	Delivery Loc
1		Section 1		Purchase of Chevrolet Silverado 3500HD 4WD Crew Cab 159 LT	EA	1		Chevrolet	Silverado 3500HD			
2		Section 2		Delivery to South Lake Tahoe CA, 96150	EA	1						
3		Section 3		Sales Tax 8.75%	EA	1						

Bid Results

Bidder Details

Vendor Name	victorville chevrolet
Address	15425 dos palmas rd victorville, California 92392 United States
Respondee	mark orland
Respondee Title	fleet & commercial
Phone	760-801-1224
Email	morland@vvchevy.com
Vendor Type	MBE
License #	

Bid Detail

Bid Format	Electronic
Submitted	08/16/2024 1:49 PM (PDT)
Delivery Method	
Bid Responsive	
Bid Status	Submitted
Confirmation #	389840

Respondee Comment

Buyer Comment

Line Items

Discount Terms No Discount

Item #	Item Code	Type	Item Description	UOM	QTY	Unit Price	Line Total	Response	Comment
Section 1							\$68,595.0000		
1			Purchase of Chevrolet Silverado 3500HD 4WD Crew Cab 159 LT	EA	1	\$68,595.0000	\$68,595.0000	Yes	
Section 2							\$0.0000		
2			Delivery to South Lake Tahoe CA, 96150	EA	1	\$0.0000	\$0.0000	Yes	
Section 3							\$6,002.0000		
3			Sales Tax 8.75%	EA	1	\$6,002.0000	\$6,002.0000	Yes	

Line Item Subtotals

Section Title	Line Total
Section 1	\$68,595.0000
Section 2	\$0.0000
Section 3	\$6,002.0000
Grand Total	\$74,597.0000

Bidder Details

Vendor Name	CHAMPION CHEVROLET
Address	800 KIETZKE LANE RENO, California 89502 United States
Respondee	Kyle Outland
Respondee Title	Fleet Manager
Phone	775-334-6525
Email	koutland@championchev.com
Vendor Type	
License #	

Bid Detail

Bid Format	Electronic
Submitted	08/14/2024 11:31 AM (PDT)
Delivery Method	FOB - Champion Chevrolet 8-10 weeks
Bid Responsive	
Bid Status	Submitted
Confirmation #	390269

Respondee Comment

Buyer Comment

Line Items

Discount Terms No Discount

Item #	Item Code	Type	Item Description	UOM	QTY	Unit Price	Line Total	Response	Comment
Section 1							\$65,963.0000		
1			Purchase of Chevrolet Silverado 3500HD 4WD Crew Cab 159 LT	EA	1	\$65,963.0000	\$65,963.0000	Yes	+ \$8.25 Drive Out Permit
Section 2							\$0.0000		
2			Delivery to South Lake Tahoe CA, 96150	EA	1		\$0.0000	No	
Section 3							\$5,771.7600		
3			Sales Tax 8.75%	EA	1	\$5,771.7600	\$5,771.7600	Yes	

Line Item Subtotals

Section Title	Line Total
Section 1	\$65,963.0000
Section 2	\$0.0000
Section 3	\$5,771.7600
Grand Total	\$71,734.7600

Bidder Details

Vendor Name	Selman Chevrolet
Address	1800 E Chapman Ave Orange, California 92867 United States
Respondee	Vincent Eible
Respondee Title	Commercial Sales Rep
Phone	810-922-1025
Email	veible@selmanchevy.com
Vendor Type	
License #	

Bid Detail

Bid Format	Electronic
Submitted	08/20/2024 11:23 AM (PDT)
Delivery Method	
Bid Responsive	
Bid Status	Submitted
Confirmation #	391159

Respondee Comment

Hello, Selman Chevrolet looking forward to working with the City of South Lake Tahoe. In the past 6 months, we have successfully delivered vehicles to the County of El Dorado in Placerville and a new Silverado EV to Palo Alto. Thank you for the opportunity to earn your business.

Buyer Comment

Line Items

Discount Terms No Discount

Item #	Item Code	Type	Item Description	UOM	QTY	Unit Price	Line Total	Response	Comment
Section 1							\$66,139.7500		
1			Purchase of Chevrolet Silverado 3500HD 4WD Crew Cab 159 LT	EA	1	\$66,139.7500	\$66,139.7500	Yes	2025 Chevrolet Silverado 3500HD 4WD Crew Cab Equipped per Bid Specifications
Section 2							\$700.0000		
2			Delivery to South Lake Tahoe CA, 96150	EA	1	\$700.0000	\$700.0000	Yes	
Section 3							\$5,783.5800		
3			Sales Tax 8.75%	EA	1	\$5,783.5800	\$5,783.5800	Yes	

Line Item Subtotals

Section Title	Line Total
Section 1	\$66,139.7500
Section 2	\$700.0000
Section 3	\$5,783.5800
Grand Total	\$72,623.3300

Bidder Details

Vendor Name	A1 Financial Services LLC
Address	2556 los cabos dr moreno valley, California 92551 United States
Respondee	sky mccloud
Respondee Title	CEO
Phone	323-928-1492
Email	skymccloud17@a1financialservicellc.com
Vendor Type	MBE, WBE
License #	

Bid Detail

Bid Format	Electronic
Submitted	08/16/2024 10:28 AM (PDT)
Delivery Method	10-60
Bid Responsive	
Bid Status	Submitted
Confirmation #	390770

Respondee Comment

Buyer Comment

Line Items

Discount Terms No Discount

Item #	Item Code	Type	Item Description	UOM	QTY	Unit Price	Line Total	Response	Comment
Section 1							\$68,058.0000		
1			Purchase of Chevrolet Silverado 3500HD 4WD Crew Cab 159 LT	EA	1	\$68,058.0000	\$68,058.0000	Yes	
Section 2							\$250.0000		
2			Delivery to South Lake Tahoe CA, 96150	EA	1	\$250.0000	\$250.0000	Yes	
Section 3							\$5,648.8300		
3			Sales Tax 8.75%	EA	1	\$5,648.8300	\$5,648.8300	Yes	

Line Item Subtotals

Section Title	Line Total
Section 1	\$68,058.0000
Section 2	\$250.0000
Section 3	\$5,648.8300
Grand Total	\$73,956.8300



Sales Quote

Page: 1

9240 Prototype Dr Reno, NV 89521-8987

Phone: 775-507-2460 Fax:

Quote Number: 47550

Document Date: 08/12/24

Terms: Net 30

Payment Method:

Sell City of South Lake Tahoe
To: Jay Manning
1901 Airport Road Suite 210
So Lake Tahoe, CA 96150-6325
Phone: 530-542-6061

Ship South Lake Tahoe-Motor Pool
To: 1700 D Street
South Lake Tahoe, CA 96150
USA
Phone: 800-982-8468

Ship Via

Tax Ident. Type

Legal Entity

Customer ID

62850

SalesPerson

Steve Adair

Vehicle Information:

2025 CHEVY 3500HD

PRICES ARE VALID FOR 30 DAYS FROM DATE OF QUOTE UNLESS OTHERWISE SPECIFIED

Item No.	Description	Manufacturer Name	Quantity	Unit Price	Total Price
	2025 Chevy 3500 HD Diesel Crew Cab				
	Lightbar, Siren & Speaker Package				
BB2DDL	Whelen, 54" Liberty II WCX Duo,Rw Cf,Ra Rear,Rg Rearc,Td	Whelen	1	2,265.00	2,265.00
C399	Whelen Cencom Core WCX Remote Siren & Control Center	Whelen	1	1,079.00	1,079.00
	PROMO				
CCTL6	Whelen, Core WCX W/8 Push-Buttons, 4-Position Slide Switch & 7-Position Rotary Knob Control Head	Whelen	1	277.80	277.80
C399SP	Whelen, SCANport KIT FOR C399	Whelen	1	111.00	111.00
	Available for Ford Super Duty 2023-2024, Chevrolet Silverado 1500 PPV 2022-2024, Ford Transit 2023-2024, Chevrolet Blazer EV 2023-2024, Chevrolet Tahoe 2024				
CEXAMP	Whelen WCX External Amplifier	Whelen	1	220.80	220.80
CEM16	Whelen Core WCX 16 Output Expansion Module	Whelen	2	171.60	343.20
SA315P	Whelen Siren Speaker 100W	Whelen	2	199.99	399.98
	PROMO				
SAK9	Whelen Speaker Bracket Universal Swivel	Whelen	2	30.60	61.20
I	Installation Charges	Labor Items	8	125.00	1,000.00
	Front Warning Lights				
IONV1R	Whelen, ION V-Series Warning Black Housing - Red	Whelen	2	196.20	392.40
IONV3R	Whelen, ION V-Series Light Black Housing - Red	Whelen	2	199.80	399.60
	Two IONV3R lights to be mounted on front face of grille. Red portion of light to be used as warning and the white portion to be used as wig wags and puddle light for ground illumination. White portion				

CC Proc. Fee:

0.00



Sales Quote

Page: 2

9240 Prototype Dr Reno, NV 89521-8987

Phone: 775-507-2460 Fax:

Quote Number: 47550

Document Date: 08/12/24

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Legal Entity

Customer ID

62850

SalesPerson

Steve Adair

Vehicle Information:

2025 CHEVY 3500HD

PRICES ARE VALID FOR 30 DAYS FROM DATE OF QUOTE UNLESS OTHERWISE SPECIFIED

Item No.	Description	Manufacturer Name	Quantity	Unit Price	Total Price
I	of lights will also be able to be steady white for added front scene as needed. (2) Two lights to be on angled portion of front grill. Red to be used as intersection warning lights. Installation Charges	Labor Items	3	125.00	375.00
M4V2R	Side Warning Lights Whelen, M4 Series Surface Mount Super-LED Lighthouse w/ Red Housing - Red	Whelen	4	300.60	1,202.40
M4FB	Whelen, M4 Series Flange - Black 1 each to be mounted on both the drivers and passengers side front and rear quarter panels Red Portion of light to be used as 180 degree warning light and the white light portion to be used as ground illumination around the front/side of the vehicle.	Whelen	4	9.00	36.00
TLMI2D	Whelen, Mini ION T-Series LT - Red/White (1) each to be mounted on both drivers and passengers side of the front bumper and be used as ground illumination around the front/side of the vehicle.	Whelen	2	92.40	184.80
TCRWX6	WHELEN WCX TRIO TRACER, 6 LAMP	Whelen	2	997.05	1,994.10
TCRB49	Whelen, Tracer Mount Kit, Fits 2019 Silverado (1) each to be mounted on both drivers and passengers side below doors. Red used as side warning lights and white used as ground illumination	Whelen	2	61.00	122.00
I	Installation Charges	Labor Items	9	125.00	1,125.00
TLI2K	Rear Warning Lights Whelen ION T-Series DUO Red/Amber	Whelen	8	104.99	839.92
CC Proc. Fee:		0.00			



Sales Quote

Page: 3

9240 Prototype Dr Reno, NV 89521-8987

Phone: 775-507-2460 Fax:

Quote Number: 47550

Document Date: 08/12/24

Terms: Net 30

Payment Method:

Sell City of South Lake Tahoe
To: Jay Manning
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USA
Phone: 800-982-8468

Ship Via

Tax Ident. Type

Legal Entity

Customer ID

SalesPerson

62850

Steve Adair

Vehicle Information:

2025 CHEVY 3500HD

PRICES ARE VALID FOR 30 DAYS FROM DATE OF QUOTE UNLESS OTHERWISE SPECIFIED

Item No.	Description	Manufacturer Name	Quantity	Unit Price	Total Price
I	(6) Six lights to be mounted across tailgate and be used as both warning and traffic advisor. (2) Two lights to be mounted between rear bumper and bottom of tailgate for rear warning when tailgate is down. Installation Charges	Labor Items	8	125.00	1,000.00
NP6BB	Front and Rear Scene Lighting Whelen, Nano-6 Pioneer Bail Mount 12V Black	Whelen	4	329.00	1,316.00
I	(2) Two lights to be mounted in front bumper area and (2) two lights to be mounted above camper shell door(s) on upper header on each side of upper warning/traffic advisor lights Rear lightst to also be used as additional rear backup lighting. Installation Charges	Labor Items	3	125.00	375.00
60CREGCS	Interior Lighting Whelen 12 Diode Interior Light, 6" Round Surface Mount Split Red/White To be mounted overhead between the drivers and passengers seat in the cab	Whelen	1	151.20	151.20
F45PC	Whelen, 45" Fluorent+ Clr Comp To be mounted on upper header inside the camper shell for shell illumination. Light to be controlled by mini rocker switch next to rear radios	Whelen	1	207.60	207.60
PSCOMPH	Whelen, Strip-Lite Plus High-Intensity Compartment Light (1) One each to be mounted overhead in side shell compartments. lights to be wired to a tilt switch to automatically come on when compartment door is opened	Whelen	2	102.60	205.20

CC Proc. Fee:

0.00



Sales Quote

Page: 4

9240 Prototype Dr Reno, NV 89521-8987

Phone: 775-507-2460 Fax:

Quote Number: 47550

Document Date: 08/12/24

Terms: Net 30

Payment Method:

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USA
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Ship Via

Tax Ident. Type

Legal Entity

Customer ID

SalesPerson

62850

Steve Adair

Vehicle Information:

2025 CHEVY 3500HD

PRICES ARE VALID FOR 30 DAYS FROM DATE OF QUOTE UNLESS OTHERWISE SPECIFIED

Item No.	Description	Manufacturer Name	Quantity	Unit Price	Total Price
I	Installation Charges	Labor Items	4	125.00	500.00
	Center Console				
C-VSW-2600-SILV	Havis, 12.5" Wide Flat 26" Vehicle Specific Console 2019-21 Chevy Silverado and Gmc Sierra	Havis	1	639.21	639.21
C-EB40-CCS-1P	Havis 4" FP Fits Cencom CCSRN, CCSRNTA, MPC03	Havis	1	25.90	25.90
C-EB25-KNG-1P	Havis, 2.5" Face Plate, Fits Relm KNG Radio	Havis	2	23.10	46.20
C-EB30-TK7-1P	Havis, 3" Face Plate, Fits Kenwood TK-5710, TK-5810, TK-690, TK-790, TK-890	Havis	1	23.10	23.10
C-LP2-BL3	Havis, Console Accsy Brkt Kit w/ 2 Lighter Plug Outlets and 3 Blnk for Rect Accsy	Havis	1	39.90	39.90
C-USB-3	Havis USB-C & USB Type A Dual Port Charger	Havis	3	69.30	207.90
CUP2-1001	Havis 4" Self-Adjusting Double Cup Holder	Havis	1	46.90	46.90
C-ARM-102	Havis, Side Mount Armrest 2.75" Wide Pad	Havis	1	65.80	65.80
C-AP-0645-L	Havis 6" Accessory Pocket w/Hinged Lid and Lock, 4.5" Deep	Havis	1	126.00	126.00
C-FP-1	Havis, 1" Filler Plate	Havis	1	9.10	9.10
C-FP-05	Havis, 1/2" Filler Plate	Havis	1	9.10	9.10
C-MD-119	Havis, 11" Slide Out Locking Swing Arm w/ Low Profile Motion Device Adapter	Havis	1	256.90	256.90
C-MD-207	Havis, Tilt Swivel Motion Device for Compact Tablet Applications	Havis	1	112.70	112.70
C-HDM-204	Havis HD Telescoping Pole, Side Mount, Short Handle	Havis	1	161.00	161.00
MMSU-1	Mag Mic Magnetic Mic Kit	Magnetic Mic	4	27.96	111.86
C-MCB	Havis Mic Clip Bracket	Havis	4	13.30	53.20
	3.3" Wide Section of Console				
C-APW-1390	Havis, 13" Accessory Pocket, 9" Deep for 3.3" W Section of Wide Consoles	Havis	1	58.80	58.80

CC Proc. Fee:

0.00



Sales Quote

Page: 5

9240 Prototype Dr Reno, NV 89521-8987

Phone: 775-507-2460 Fax:

Quote Number: 47550

Document Date: 08/12/24

Terms: Net 30

Payment Method:

Sell City of South Lake Tahoe
To: Jay Manning
1901 Airport Road Suite 210
So Lake Tahoe, CA 96150-6325
Phone: 530-542-6061

Ship South Lake Tahoe-Motor Pool
To: 1700 D Street
South Lake Tahoe, CA 96150
USA
Phone: 800-982-8468

Ship Via

Tax Ident. Type

Legal Entity

Customer ID

SalesPerson

62850

Steve Adair

Vehicle Information:

2025 CHEVY 3500HD

PRICES ARE VALID FOR 30 DAYS FROM DATE OF QUOTE UNLESS OTHERWISE SPECIFIED

Item No.	Description	Manufacturer Name	Quantity	Unit Price	Total Price
C-APW-0548	Havis, 5" Accessory Pocket, 4.8" Deep for 3.3"W Section of Wide Consoles	Havis	1	21.00	21.00
C-FPW-1	Havis, 1" Filler Plate for Wide Vsw Consoles	Havis	1	4.90	4.90
I	Installation Charges	Labor Items	4	125.00	500.00
C-SBX-105	Under Seat Electronics Box &Power Dist. Havis, Lockable Under-Seat Storage Box for 2019-2022 Chev Silverado/Gmc Sierra Mounted under rear seat for all electronics, radios, siren and ect to be installed	Havis	1	796.60	796.60
SM001	Patrol Power, Universal Harness Gen 2	Patrol Power	1	840.80	840.80
090-0100-0	Kussmaul, Waterproof, High Amperage Surface Mount Circuit Breakers, 100A	Kussmaul	1	46.17	46.17
I	Installation Charges	Labor Items	2	125.00	250.00
Customer Provided Equipment					
1-Kenwood Viking VM7000 radio with control cable and single head in console					
Recess radio speakers overhead in cab headliner					
2- BK KNG M150 mobile with control cable and 1 head per unit in the console					
1-Cradlepoint IBR1700 modem for install in rear cabinet under rear seat plus rooftop antennae					
1-Kenwood portable vehicle charger on back of console					
1-BK portable chargers on back of console					
1-Streamlight flashlight with charger base to be installed in vehicle on back of console					
Provide 12v power lead to back of console and rear of camper shell for customer added items later					

CC Proc. Fee:

0.00



Sales Quote

Page: 6

9240 Prototype Dr Reno, NV 89521-8987

Phone: 775-507-2460 Fax:

Quote Number: 47550

Document Date: 08/12/24

Terms: Net 30

Payment Method:

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USA
Phone: 800-982-8468

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Tax Ident. Type

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62850

SalesPerson

Steve Adair

Vehicle Information:

2025 CHEVY 3500HD

PRICES ARE VALID FOR 30 DAYS FROM DATE OF QUOTE UNLESS OTHERWISE SPECIFIED

Item No.	Description	Manufacturer Name	Quantity	Unit Price	Total Price
	Install customer provided iPad and GJ dock				
	Add main disconnect circuit breaker under engine hood				
I	Labor to install customer supplied equipment	Labor Items	8	125.00	1,000.00
INSTALL	Install Materials	Service Items	1	322.50	322.50

Agency Approval

Name: _____

Auth. Signature: _____

Amount Subject to Sales Tax

0

Amount Exempt from Sales Tax

21,959.74

Subtotal: 21,959.74

Total Sales Tax: 0.00

CC Proc. Fee: 0.00

Total: 21,959.74

PLEASE READ: No returns without approval and an RMA# will be accepted. All shortages, damage, or return claims must be made within 10 days of invoice date. NO EXCEPTIONS. A copy of the invoice and RMA paperwork must be shipped with returns. All return orders or cancellations are subject to a 25% restocking fee plus freight. Any change orders made 60 days prior to the installation date may be subject to a production delay and pricing changes. PRICES ARE SUBJECT TO CHANGE WITHOUT NOTICE.

TSA Custom Car and Truck

2860 US Highway 50 East
Carson City, NV 89701-2811
Phone 775-883-0477
Fax 775-883-2521

Bill To: South Lake Tahoe Fire Dept.
South Lake Tahoe Fire Dept.
1-530-542-6164

INSTRUCTIONS: 2024 • Chevrolet • Silverado 2500/3500 • Crew Cab • 82.2 in. (Standard)
Cap Build: CX Classic
• Color Code: Black
• Front Window: Aluminum Framed Tilt-Down Picture Window
• Light Option: 12V LED Dome Light & Dual Rope Lights
• Prop Switch: Prop Switch For 12V LED Dome Light & Dual Rope Lights
• Side Window: Aluminum Paneled Window
• Rear Door: Aluminum Framed Double T Door
• Driver Side Toolbox Divider: Driver Side Toolbox Divider Standard
• Passenger Side Toolbox Divider: Passenger Side Toolbox Divider Standard
carpet

Order Status: Open

Item Name	Item Description	Ordered	Price	Ext Price	Attribute	Lookup
ARE CX	CX Series Camper	1	\$4,396.00	\$4,396.00		
shipping	shipping	1	\$250.00	\$250.00		
Labor		1	\$300.00	\$300.00		
Shop Supplies		1	\$19.99	\$19.99		

	Subtotal:	\$4,965.99
Local Sales Tax	7.6 % Tax:	+ \$335.62
	TOTAL:	\$5,301.61
	Balance Due:	\$5,301.61
	Deposit Balance:	\$0.00

NO REFUNDS ON SPECIAL ORDERS.
NO CASH REFUNDS, STORE CREDIT ONLY.
RETURNED ITEMS WILL BE CHARGED 30%
RESTOCKING FEE. NOT RESPONSIBLE
FOR PARTS LEFT OVER 15 DAYS.



City of South Lake Tahoe

Report to City Council

Meeting Date: August 27, 2024

Title: Fire Department Vehicle Purchase for the Wildfire Fuels Division

Location: Citywide

Responsible Staff Members: Jay Manning, Division Chief

Background: With the newly created position of the Wildfire and Fuels Division, the department seeks approval to purchase and upfit a Chevy 3500HD pickup as a Fire Response Vehicle utilizing prop 172 and vehicle replacement funds not to exceed \$101,000.00. The expense of the vehicle purchase recommended in this staff report will have no impact on the city general fund. The City's Motor Pool Department supports the purchase of this vehicle for Fire Department Emergency Response.

The Fire Department is committed to reducing wildfire risk on the south shore by building a fuels management program. The newly created Division Chief position overseeing the City's Wildfire and Fuels Division.

Issue and Discussion: Staff is seeking purchasing approval for the specified vehicle and associated upfit which was previously budgeted from Prop 172 Funds located in the Department's vehicle replacement funds account.

Financial Implications: The Vehicle purchase has been flown on Planet Bids through a formal bidding process. Staff seeks approval to purchase 1-Chevy 3500 HD 4x4 Pickup Truck and associated upfitting as an Emergency Response Vehicle not to exceed \$101,000.00. The vehicle selected vs. purchasing an Electric Vehicle is due to the department needs for transporting and trailering heavy equipment for the fuels projects. Staff looked at all options and weights of the equipment and trailers and determined the need for the 3500HD truck for that reason since there were no electric vehicle options that met the needs for the department.

The City received four bids through Planet Bids for the Vehicle, including delivery and sales tax and recommends purchasing the vehicle from Champion Chevrolet who delivered the vehicle at the lowest bid.

- | | |
|-------------------------------|---------------|
| 1. Champion Chevrolet | - \$71,734.76 |
| 2. Selman Chevrolet | - \$72,623.33 |
| 3. A1 Financial Services, LLC | - \$73,956.83 |
| 4. Victorville Chevrolet | - \$74,597.00 |

Department staff recommends upfitting the vehicle with Emergency response equipment provided by LEHR who the city has utilized for the past Emergency Vehicle builds and has bought out the other installer companies that we have utilized in the past providing Motor Pool staff with standardization of the fleet and parts utilized from the same manufacturer. The total quote for the vehicle upfitting including sales tax is \$23,881.22

For consistency, the department staff recommends purchasing the Camper Shell from TSA Custom Car and Truck who is the local vendor for ARA Camper Shells within the local area. The total for the camper shell is \$5,301.61 which includes sales tax and installation.

The total selected from the three vendors for the vehicle and upfit totals \$100,917.59

Expense Account: 213 02210 46130

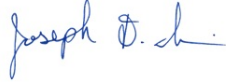
Environmental Considerations: This is not a “project” subject to review under the California Environmental Quality Act (CEQA) Guidelines section 15378(b)(5) (organizational or administrative activities that will not result in direct or indirect physical changes in the environment).

Policy Implications: CSLT Procurement Policy 2022, section 1.9 Cooperative Purchasing states: “Where another governmental agency performs a solicitation and/or bid process for the City and/or multiple agencies or jurisdictions, and where the purchase of materials, supplies and equipment is based upon an agreement or cooperative purchasing program pursuant to authority granted by statute or ordinance, pursuant to contractual arrangement between the city and said governmental agency, or pursuant to a determination by the City Manager that the governmental agency conducted a competitive bidding process, the City may purchase materials, supplies, and complying with the bidding requirements of this policy (ex: CMAS, NASPO, GMAS, SOURCEWELL) (SLTCC § 3.45.090).”

City of South Lake Tahoe

Agenda Item Executive Summary

Joe Irvin, City Manager



Meeting Date: August 27, 2024

Agenda Item #: 3



Agenda Item: California Tahoe Conservancy Grant Application For \$700,000 for Regan Beach Improvements

Executive Summary: Staff are seeking approval to apply for additional grant funds to supplement existing funding towards this project from the California Tahoe Conservancy (CTC). CTC is now accepting concept proposals for its Lake Tahoe Science and Lake Improvement grant program (also known as "SB 630 Grants"). Specifically, the Conservancy is seeking proposals for projects that improve public access to the California side of Lake Tahoe. CTC has approximately \$700,000 available for this round of funding, and there is no minimum or maximum request. Applications are due September 6, 2024. Staff are seeking approval from City Council to submit an application to CTC in the amount of \$700,000 towards rehabilitation improvements at Regan Beach.

Requested Action / Suggested Motions: Pass a Resolution authorizing staff to submit an application for the California Tahoe Conservancy Lake Tahoe Science and Lake Improvement Grant Program in the amount of \$700,000 to support rehabilitation projects at Regan Beach.

Responsible Staff Member: John Stark, Director of Parks & Recreation, and Katherine Stempien, Associate Architect

Reviewed and Approved By: Susan Blankenship, City Clerk Olga Tikhomirova, Director of Finance Heather Stroud, City Attorney

Attachments:

[01-Staff Report-CTC Grant Application.docx](#)

[02-Resolution - CTC Grant Application.docx](#)



City of South Lake Tahoe

Report to City Council

Meeting Date: August 27, 2024

Title: Authorization to Apply for California Tahoe Conservancy Lake Tahoe Science and Lake Improvement Grant Program for Regan Beach Improvements

Location: Regan Beach

Responsible Staff Member: John Stark, (530) 307-9145, Katherine Stempien, Associate Architect, (530) 307-0051

Background: Regan Beach is owned, operated and maintained by the City of South Lake Tahoe. The park covers approximately 6.2 acres with about 2,000 feet of shoreline. It is located about a quarter-mile from Lakeview Commons.

In 2015, a Regan Beach Rehabilitation Plan was drafted including recommendations to enhance recreational access, restore the shoreline, upgrade user amenities and facilities. The conceptual design was developed through a comprehensive process involving public meetings, online surveys and input from staff. Further design and environmental review is needed.

In 2023, Regan Beach was included in the City's ADA Transition Plan for opportunities to improve accessibility.

Funding for implementation of these plans includes \$50,000 to support repairs to the Regan Beach Concession, Account #301-60005, \$150,000 for ADA Upgrades, Account #301-60082, and pending City Council Approval, \$250,000 for Regan Beach Rehabilitation from the participatory budgeting process.

Staff is seeking approval to apply for additional grant funds to supplement existing funding towards this project from the California Tahoe Conservancy (CTC). CTC is now accepting concept proposals for its Lake Tahoe Science and Lake Improvement grant program (also known as "SB 630 Grants"). Specifically, the Conservancy is seeking proposals for projects that improve public access to the California side of Lake Tahoe. Examples of past lake access projects include ADA improvements at Tahoe Vista Recreation Area, a new restroom at Lake Forest Boat Ramp, and Rubicon Trail improvements at D.L. Bliss State Park. CTC has approximately \$700,000 available for this round of funding, and there is no minimum or maximum request. Applications are due September 6, 2024.

Staff is seeking approval to submit an application for these grant funds to support projects listed in the Rehabilitation and Transition Plans. Grant funds, if awarded, would fund final design, environmental review, and construction of the rehabilitation improvements.

Issue and Discussion: Staff is seeking approval from City Council to submit an application to CTC in the amount of \$700,000 towards rehabilitation improvements at Regan Beach.

Financial Implications: This grant from CTC would provide an additional \$700,000 to support rehabilitation projects at Regan Beach. This grant has no formal match requirement. No additional funds are being requested at this time.

Environmental Considerations: This action is not “approval” of a project under the California Environmental Quality Act (CEQA) under CEQA Guidelines 15352 because it does not commit the City to a definite course of action with regard to the rehabilitation and ADA projects, which require further design and may require environmental review prior to approval.

Policy Implications: Authorizing application to this grant opportunity meets Strategic Priority 2 Recreation & Equitable Access, Goal 1: Elevate the recreation experience provided by the City to attract visitors and residents.

Resolution 2024-XXX

**Adopted by the City of South Lake Tahoe
City Council**

August 27, 2024

Authorization to Apply for California Tahoe Conservancy Lake Tahoe Science and Lake Improvement Grant Program for Regan Beach Improvements

BACKGROUND

- A. Regan Beach is owned, operated and maintained by the City of South Lake Tahoe. The park covers approximately 6.2 acres with about 2,000 feet of shoreline. It is located about a quarter-mile from Lakeview Commons.
- B. In 2015, a Regan Beach Rehabilitation Plan was drafted including recommendations to enhance recreational access, restore the shoreline, upgrade user amenities and facilities. The final design was developed through a comprehensive process involving public meetings, online surveys and input from staff.
- C. In 2023, Regan Beach was included in the City's ADA Transition Plan for opportunities to improve accessibility.
- D. Funding for implementation of these plans includes \$50,000 to support repairs to the Regan Beach Concession, Account #301-60005, \$150,000 for ADA Upgrades, Account #301-60082, and pending City Council Approval, \$250,000 for Regan Beach Rehabilitation from the participatory budgeting process.
- E. Staff are seeking approval to apply for additional grant funds to supplement existing funding towards this project from the California Tahoe Conservancy (CTC). CTC is now accepting concept proposals for its Lake Tahoe Science and Lake Improvement grant program (also known as "SB 630 Grants"). Specifically, the Conservancy is seeking proposals for projects that improve public access to the California side of Lake Tahoe.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, BE IT RESOLVED, that the City Council of the City of South Lake Tahoe:

1. Approves authorization for staff to apply to the CTC Lake Tahoe Science and Lake Improvement grant program (also known as "SB 630 Grants") for the amount of \$700,000 to support improvements at Regan Beach.

Adopted by the City of South Lake Tahoe City Council on August 27th, 2024 by the following vote:

Yes:

No:

Absent:

Abstain:

Date: _____

Cody Bass, Mayor

Attest:

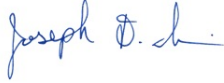
Susan Blankenship, City Clerk

The presence of electronic signature certifies that the foregoing is a true and correct copy as approved by the South Lake Tahoe City Council.

City of South Lake Tahoe

Agenda Item Executive Summary

Joe Irvin, City Manager



Meeting Date: August 27, 2024

Agenda Item #: 4



Agenda Item: Reimbursement Agreement with South Tahoe Public Utility District and Appropriation of Funds to the 2024 Road Rehabilitation Project

Executive Summary: This reimbursement agreement with STPUD allows the City to be reimbursed for the utility adjustment work that is being performed by the City's 2024 Road Rehabilitation Project Contractor.

Requested Action / Suggested Motions:

Pass a Resolution authorizing and directing the Mayor to execute a reimbursement agreement with the South Tahoe Public Utility District (STPUD) for adjusting the grade of STPUD utilities, accepting \$140,750.00 with a 25% contingency of \$35,162.50 to reimburse the City for the STPUD utility work, and amending the 2024 Road Rehabilitation Project Budget.

Responsible Staff Member: Stephen Anderjack, Associate Civil Engineer

Reviewed and Approved By: Anush Nejad, Director of Public Works Susan Blankenship, City Clerk
Olga Tikhomirova, Director of Finance Heather Stroud, City Attorney

Attachments:

[01 - STPUD Reimbursement Agreement Staff Report.docx](#)

[02 - STPUD Reimbursement Agreement Resolution.docx](#)

[03- STPUD Reimbursement Agreement.pdf](#)



City of South Lake Tahoe

Report to City Council

Meeting Date: August 27, 2024

Title: Reimbursement Agreement between the City and South Tahoe Public Utility District (STPUD) and Appropriating Funds to the 2024 Road Rehabilitation Project

Location: 2024 Road Rehabilitation Project Limits

Responsible Staff Member: Stephen Anderjack, Associate Civil Engineer

Background: The 2024 Road Rehabilitation Project consisted of a 4" mill and overlay of the following streets: Keller Rd. (Bridle Rd. to Saddle Rd.), Saddle Rd. - East (Keller Rd. to Saddle Rd.), Saddle Rd. - Central (Keller Rd. to Ski Run Blvd.), Saddle Rd. - West (Ski Run Blvd. to End), Sherman Rd. (Keller Rd. to End), Ledge Ct. (Saddle Rd. to End), Sterling Ct. (Saddle Rd. to End), Tenth St. (Taylor Way to Roger Ave.) During the repaving of these streets, all utility valves and manholes will need to be lowered and then raised again to set the access points at the correct street grade. These utility access points can be gas, storm drain, or electric, but the vast majority of the facilities are owned by the South Tahoe Public Utility District (STPUD).

The 2024 Road Rehabilitation Project (Project) was advertised on the City's PlanetBids website on April 1, 2024. Four sealed bids were opened on May 6, 2024, at a public bid opening at the Public Works Building. Public Works determined All-American Construction, Inc. to be the lowest responsive and responsible bidder.

Issue and Discussion: The arrangement with STPUD allowed the City's contractor adjust the grades of the STUPD manholes, valves and other access points.

The Project Bid Documents includes Item 5 – Lower and Raise Utilities (water, sewer, storm drain, gas, ect.) and Item A3-4 – Lower and Raise Utilities (water, sewer, storm drain, gas). Competitively bid prices received for the STPUD water system work were inserted into the reimbursement agreement. The reimbursement agreement includes a 25% STPUD construction contingency. The 25% construction contingency is intended to avoid additional time-consuming administrative approval by the STPUD Board during construction.

The proposed agreement between the City and STPUD specifies terms and conditions for completing the STPUD work and reimbursement to the City for completing STPUD water system improvements as a part of the 2024 Road Rehabilitation Project. This type of agreement was used in the past and was previously reviewed and approved by the City Attorney and STPUD Board.

Financial Implications: The Reimbursement agreement with STPUD will have the following financial implications:

301-50005	Revenue	33313	STPUD Utility Relocation Reimbursement	(+) \$140,750.00
301-50005	Revenue	33313	STPUD Reimbursement Contingency	(+) \$35,162.50
301-50005	Expenditure	48030	Construction	(-) \$175,812.50

Environmental Considerations: The Road Rehabilitation Project is exempt from review under the California Environmental Quality Act (CEQA) under CEQA Guidelines 15301 (existing facilities).

Policy Implications: This plan update is consistent with the City’s Strategic Plan 2021-2026. It aligns with goal 1.4 Transportation, by planning the rehabilitation of City-owned streets. The plan update is also consistent with goal 5.3, Infrastructure and Maintenance.

Resolution 2024-XXX

Adopted by the City of South Lake Tahoe
City Council

August 27, 2024

Reimbursement Agreement with South Tahoe Public Utility District (STPUD) and Appropriation of Funds to the 2024 Road Rehabilitation Project

BACKGROUND

- A. The 2024 Road Rehabilitation Project scope of work includes the grade adjustment of existing STPUD valves, manholes and access points.
- B. The City is including the STPUD work as part of the 2024 Road Rehab in the interest of streamlining the construction process.
- C. The reimbursement agreement between the City of South Lake Tahoe (City) and STPUD provides conditions and terms for completing STPUD utility grade adjustments by the City's 2024 Road Rehabilitation contractor.
- D. Staff recommends an amendment to the project budget to include STPUD construction reimbursement funding for the 2024 Road Rehabilitation Project in the amount of \$140,750.00 with a 25% contingency of \$35,162.50 for a total amount of \$175,812.50.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, BE IT RESOLVED, that the City Council of the City of South Lake Tahoe:

Authorizes and directs the Mayor to execute the reimbursement agreement between the City and STPUD for adjusting the grade of STPUD utilities, accepts the \$140,750.00 with a 25% contingency of \$35,162.50 to reimburse the City for the STPUD utility work, and amends the 2024 Road Rehabilitation Project Budget as follows:

2024 Road Rehabilitation Project Budget

301-50005	Revenue	33313	STPUD Utility Relocation Reimbursement	(+) \$140,750.00
301-50005	Revenue	33313	STPUD Reimbursement Contingency	(+) \$35,162.50
301-50005	Expenditure	48030	Construction	(-) \$175,812.50

Adopted by the City of South Lake Tahoe City Council on August 27, 2024 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Cody Bass, Mayor

Date:_____

Attest:

Susan Blankenship
City Clerk

The presence of electronic signature certifies that the foregoing is a true and correct copy as approved by the South Lake Tahoe City Council.

**Reimbursement Agreement
Between
City of South Lake Tahoe &
South Tahoe Public Utility District**

This AGREEMENT, entered into effect on _____, is between the City of South Lake Tahoe, a municipality of the State of California, referred to herein as "CITY," and the South Tahoe Public Utility District, referred to herein as "DISTRICT."

Recitals

1. CITY secured funding, prepared contract documents, will advertise, and intends to award and administer a construction contract for the approved work, to be completed by the lowest responsible bidder, for installation of improvements for the 2024 Road Rehabilitation Project, PWC #30150005, referred to herein as "PROJECT." The project area includes the following streets: Saddle Rd, Keller Rd, Sherman Way, Ledge Court, Sterling Court, Regina Rd, and 10th St.
2. DISTRICT owns and maintains sanitary sewer and potable water utility facilities with surface completions (valve boxes and sewer manholes) within the limits of the PROJECT which require relocation and modifications to accommodate the PROJECT improvements, while continuing to meet their intended purpose as water and sewer utilities in conformance with applicable regulations, as shown on the PROJECT plans, identified by bid items, and referred to herein as "WORK."
3. DISTRICT hereby acknowledges review of PROJECT plans and contract specifications for the WORK and agrees in principal to the construction in the manner proposed.
4. DISTRICT agrees to pay the CITY for the approved WORK, on the basis of identified bid items for the PROJECT, which are incorporated by this reference and noted herein to this Agreement.
5. DISTRICT agrees to make payment to the CITY for the WORK performed on behalf of the DISTRICT.
6. The terms of this Agreement shall supersede any inconsistent terms of any prior agreement or Memorandum of Understanding relating to the WORK.
7. The parties define herein below the terms and conditions under which the WORK is to be financed, constructed, owned, operated, and maintained.

I. CITY Agrees:

1. To perform the WORK in accordance with the PROJECT plans in order to achieve its intended purpose.
2. All WORK performed by CITY or on its behalf by a licensed contractor, shall be monitored for compliance with the PROJECT plans and contract specifications by CITY personnel or CITY's designated representative.
3. To permit DISTRICT personnel to monitor, participate, and perform any additional quality assurance measures as deemed necessary for compliance of the WORK with DISTRICT standards and practices.
4. Upon completion of the WORK and all work incidental thereto, to furnish the DISTRICT with a detailed statement of construction costs, including specific location of each unit being charged, the basis of which is identified bid items for the PROJECT subject to reimbursement from the DISTRICT
5. To the extent that the guarantees or bonds required by the CITY's contracts for the PROJECT pertain to the WORK, the CITY agrees to enforce its rights thereunder in order to protect the DISTRICT'S interests in the sanitary sewer and potable water utility facilities.

6. After completion of the WORK, the CITY agrees to enforce any contractor or product manufacturer warranties or guarantees for the portion of the WORK that the CITY is performing for the DISTRICT for the benefit of the DISTRICT.

II. DISTRICT Agrees:

1. To reimburse the CITY for the WORK performed, as shown on the PROJECT plans as well as any additional relocation or modifications to the DISTRICT'S sanitary sewer and potable water utility systems that is found necessary during construction that is first approved in writing by the DISTRICT.
2. The reimbursement payment to the CITY will be within 30 days of receipt of a detailed statement of construction costs for the WORK; subsequent to final acceptance of the WORK by the DISTRICT and payment for the WORK by the CITY to its contractor.
3. To perform, at no cost to CITY, any additional quality assurance measures as DISTRICT deems necessary, beyond that which is currently scheduled for and identified in the PROJECT plans and contract specifications.
4. To accept ownership of the completed constructed WORK, operate and maintain the constructed facilities as part of the DISTRICT sanitary sewer and potable water utility systems.
5. To waive any and all rights to any type of express or implied indemnity or right of contribution from the CITY for any liability, claims, demands, costs, charges and expenses (including, without limitation, attorney's and expert witness fees and other expenses of litigation) and causes of action of whatsoever character on account of loss or damage to the sanitary sewer and potable water utility facilities that are relocated or modified pursuant to this Agreement and as part of the WORK and loss of use thereof, or for bodily injury to or death of any persons (including, without limitation, property, employees, subcontractors, agents, and invitees of each party hereto) arising out of or in any way connected with the WORK, and arising from any cause whatsoever, including any passive negligence of the City and excepting only, and in direct proportion to, the active negligence of the City which is the proximate cause of the event giving rise to the claim or liability. Such waiver does not extend to the City's contractor and does not apply to other existing District sanitary sewer and potable water utility facilities within the area of the PROJECT that are not relocated or modified as part of the WORK.

III. Mutually Agreed:

1. Upon completion of the WORK to be performed by CITY in accordance with the PROJECT plans and contract specifications, the new sanitary sewer and potable water utilities shall become the property of the DISTRICT. Deviations from the PROJECT plans and contract specifications for the WORK, initiated by either the CITY or DISTRICT, shall be agreed upon by both parties hereto by Amendment.
2. Modifications to the WORK shall be mutually agreed upon by the parties to this Agreement and memorialized in an Amendment to this Agreement.
3. If the PROJECT, which precipitated this Agreement, is canceled or modified so as to eliminate the necessity of the WORK; the CITY will notify DISTRICT in writing and either party may then terminate this Agreement. The DISTRICT shall reimburse the CITY for any portion of the WORK completed prior to termination.
4. The CITY agrees to pay the contractor for work completed on the identified bid items, which are incorporated by this reference as the WORK, subject to reimbursement from the DISTRICT. Any changes in quantities of the bid items shall be agreed to by both the CITY and DISTRICT. The

DISTRICT Staff is authorized without Amendment to approve up to 125% of the total WORK of the identified bid items herein which are based on the Unit Cost contract price for lowest responsible bidder for the PROJECT.

5. That the parties will be relieved of their respective duties and obligations hereunder if performance of this Agreement is prevented by the elements, natural disaster or acts of God, or if they are ordered or enjoined from performing hereunder by any court or regulatory agency having jurisdiction. Either party may discontinue performance of its duties and obligations hereunder if the other party breaches any term or condition of this Agreement.
6. That the PROJECT bid items (by No.) representing the WORK are as follows, excluding storm drain, gas or any other miscellaneous boxes:

Keller Rd., (Bridle Rd. to Sherman Way), Sherman Way, (Keller Rd. to End), Keller Rd., (Sherman Way to Saddle Rd.), Ledge Ct., (Saddle Rd. to End), Saddle Rd., (Keller Rd. to Saddle Rd.), Saddle Rd., (Keller Rd. to Ski Run Blvd.), Saddle Rd., (Ski Run Blvd. to End), Sterling Ct., (Saddle Rd. to End), Regina Rd., (Keller Rd. to Wildwood Ave.).					
BID ITEM NO.	BID ITEM DESCRIPTION	UNIT	ESTIMATED BID QTY	UNIT BID PRICE	BID ITEM TOTAL
5	Lower and Raise Utilities (water, sewer, ~~storm drain, gas, etc.~~)	EA	79	\$1,450	\$114,650
5.3 ADD BID ALT 3 (10TH St. from Roger Ave. to Taylor Way)					
BID ITEM NO.	BID ITEM DESCRIPTION	UNIT	ESTIMATED BID QTY	UNIT BID PRICE	BID ITEM TOTAL
A3-4	Lower and Raise Utilities (water, sewer, ~~storm drain, gas~~)	EA	18	\$1,450	\$26,100

Contingency for changes in quantity (25%)	\$35,162.50
Maximum authorized reimbursement	\$175,812.50

IV General Provisions

1. Notices. Any notice required to be given under this Agreement shall be in writing and either served personally or sent prepaid, first class mail. Any such notice shall be addressed to the other party at the address set forth below. Notice shall be deemed communicated within 48 hours from the time of mailing if mailed as provided in this section.
2. If to CITY:

Anush Nejad
 Director of Public Works
 City of South Lake Tahoe
 1052 Tata Lane
 South Lake Tahoe, CA 96150

Provide a copy to: City Attorney
City of South Lake Tahoe
1901 Airport Road, Suite 300
South Lake Tahoe, CA 96150

If to DISTRICT South Tahoe Public Utility District
Attn: Paul Hughes, General Manager
1275 Meadow Crest Drive
South Lake Tahoe, CA 96150

3. No Waiver. Waiver of a breach or default under this Agreement shall not constitute a continuing waiver of a subsequent breach of the same or any other provision under this Agreement.
4. Dispute Resolution. The parties to this Agreement agree that their respective staffs shall meet and confer in good faith for the purposes of resolving any dispute under this Agreement. If the meet and confer between staff is unsuccessful to resolve the dispute, the CITY Manager and the DISTRICT General Manager shall then meet and confer in attempt to resolve the dispute. If the dispute is still not resolved, either party may file an action in court.
5. Controlling Law Venue. This Agreement and all matters relating to it shall be governed by the laws of the State of California and any action brought relating to this Agreement shall be held exclusively in the Superior Courts in the County of El Dorado, South Lake Tahoe Division.
6. Amendments. This Agreement may be modified or amended only by a written document executed by both DISTRICT and CITY and approved as to form by the City Attorney.
7. Severability. If any term or portion of this Agreement is held to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement shall continue in full force and effect.
8. Entire Agreement. This Agreement constitutes the complete and exclusive statement of Agreement between DISTRICT and CITY. All prior written and oral communications, including correspondence, drafts, memoranda, and representations, are superseded in total by this Agreement.
9. Execution. This Agreement may be executed in several counterparts, each of which shall constitute one and the same instrument and shall become binding upon the parties when at least one copy hereof shall have been signed by both parties hereto. In approving this Agreement, it shall not be necessary to produce or account for more than one such counterpart.
10. Authority to Enter Agreement. CITY and DISTRICT have all requisite power and authority to conduct its business and to execute, deliver, and perform the WORK defined in this Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective party.
11. No Third party Beneficiaries. This Agreement shall not be deemed to confer any rights upon any individual or entity which is not a party to this Agreement and the parties expressly disclaim any such third-party benefit.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the date first written above.

Cody Bass, Mayor
City of South Lake Tahoe



David Peterson, Board President
South Tahoe Public Utility District

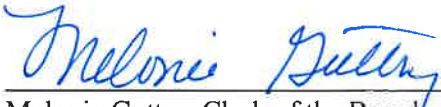
APPROVED AS TO FORM:

Heather Stroud, City Attorney

ATTEST:

Susan Blankenship, City Clerk

ATTEST:

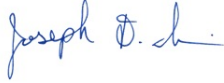


Melonie Guttry, Clerk of the Board

City of South Lake Tahoe

Agenda Item Executive Summary

Joe Irvin, City Manager



Meeting Date: August 27, 2024

Agenda Item #: 5



Agenda Item: Fiscal Year 2024-2025 Recommended Budget

Executive Summary: The Fiscal Year 2024-2025 (FY 2025) Recommended Budget will be presented and discussed at the City Council Budget Workshop on August 27, 2024. The total City budget across all funds is approximately \$297.2 million, including the primary General Fund budget of approximately \$68.8 million and Measure S Sales Tax general fund budget of \$8.0 million. The total decrease in the primary General Fund proposed expenditure appropriations is \$5.2 million compared to the FY 2024 amended budget due to one-time contributions to capital projects in FY 2024 using the surplus from the previous year. The FY 2025 budget continues to include targeted funding to address City Council's top priorities. FY 2025 General Fund revenue estimates are approximately \$0.5 million higher than the current FY 2024 total budget. The FY 2025 Recommended Budget is using the City's General Fund undesignated unassigned excess reserves and available Measure S Sales Tax General Fund fund balance for several Capital Improvement Projects and is also setting-aside \$1,000,000 for the affordable housing project at 3900-3908 Lake Tahoe Blvd., of which all were the top choices in the Participatory Budgeting Survey staff has conducted in June of 2024 based on the City Council directive.

Requested Action / Suggested Motions: Receive presentation and either: (1)(a) Pass a Resolution Approving FY 2024-2025 Municipal Operating and Capital Improvement Program Budget and \$1,000,000 Set-Aside from the General Fund Unassigned Undesignated Excess Reserves for the Affordable Housing Project at 3900-3908 Lake Tahoe Boulevard; and (b) Pass a Resolution Approving FY 2024-2025 List of Allocated Permanent Positions, including new, eliminated, and reclassified positions; or (2) Provide direction to staff on any desired changes to the FY 2024-2025 Recommend Budget, in which case the budget and the list of allocated permanent positions will be brought back to City Council for adoption on September 10, 2024.

Responsible Staff Member: Olga Tikhomirova, Director of Finance Joseph Irvin, City Manager

Reviewed and Approved By: Susan Blankenship, City Clerk Heather Stroud, City Attorney

Attachments:

- [01-Staff Report 2024-2025 Budget Workshop.docx](#)
- [02-Resolution - Budget 2024-2025.docx](#)
- [03-Resolution Allocated Position Listing 2024-2025 Budget.docx](#)
- [04-Allocated Permanent Positions 24-25 Budget \(Exh. 1 to Reso\).pdf](#)
- [05-Salary Table for Reso Alloc Perm Positions 24-25 Budget \(Exh. 2 to Reso\).pdf](#)
- [06-Budget Details by Department 24-25 Budget.pdf](#)
- [07-CIP 24-25 Budget.pdf](#)
- [08-Draft Departmental Summaries FY25.pdf](#)
- [09_FY 2025 Budget PP Presentation.pdf](#)



City of South Lake Tahoe

Report to City Council

Meeting Date: August 27, 2024

Title: Fiscal Year 2024-2025 Recommended Budget

Location: Citywide

Responsible Staff Member: Olga Tikhomirova, Director of Finance (530)542-7431
Joe Irvin, City Manager (530)542-6043

Background:

In accordance with Section 2.10.040(h) of the South Lake Tahoe City Code, the preliminary proposed municipal budget for Fiscal Year 2024-2025 (FY 2025) will be presented and discussed at the City Council Budget Workshop meeting scheduled for August 27, 2024. If revisions are requested, the budget will be brought back to City Council for adoption on September 10, 2024.

The goal of the workshop is to present an overview of City finances within the context of the proposed budget and to discuss City revenues and proposed expenditures with the City Council and the public.

The FY 2025 Municipal Budget is balanced, meaning revenues (plus appropriated fund balances in certain funds) equal or exceed expenditures, and all funds maintain positive fund balances. The budget is built using the budget balancing strategy that continues from FY 2024, reflecting cautious optimism as inflation and other economic, global and labor market factors impact both the pace of revenue and expense growth. The recommended budget uses ongoing core operating revenues for ongoing core operating expenditures while strategically focusing on priorities and maintaining staffing levels to provide essential services. It addresses the five strategic priorities identified by the City Council at the 2023 Strategic Planning Retreat held on January 31, 2023, which were affirmed at the regular scheduled meeting on March 14, 2023. The five main strategic priorities for 2023-2028 are:

- Built Environment
- Recreation and Equitable Access
- Community for All
- Economic Development
- Core Services & High-Performing Government

Each of these priorities includes several goals and action plan items intended for implementation over the next several years. The recommended budget allocates funding to continue progress towards achieving the above priorities, goals, and action plan items defined within the Strategic Plan. More information regarding this allocation is provided in the relevant section later in this report.

Issue and Discussion:

The City continues to face the economic pressures from inflationary impacts, including rising interest rates and prices. While the South Lake Tahoe economy is strong, economic growth is slow, and the City's revenue growth is also expected to slow. Resources are not able to support all needs and FY 2025 budget requests.

The budget deficit has been projected as part of the five-year forecast during the FY 2024 budget adoption in August 2023, and again in the updated forecast in March 2024. By the time the preliminary FY 2025 budget was built, the previously anticipated deficit grew to nearly \$3 million. It is important to note this shortfall is not isolated to just one thing, but instead is the result of multiple causes. Like many other communities, our budget is strained by outside economic challenges, including inflation and skyrocketing utilities costs. Internally we continue experiencing a rise in health and pension contributions, along with the rising cost of liability insurance. To this end, the City's expenses are outpacing revenue growth.

Staff has worked diligently to prepare a balanced budget for City Council consideration. To solve the FY 2025 budget deficit, staff proposed to utilize alternative funding streams to support the expansion of core services, including funding the expanded snow removal program and in-house street potholes repairs from Measure S Sales Tax fund which is consistent with the Measure S ballot title. Finance continued to reconcile actual expenses and unanticipated increases for the proposed FY 2025 budget utilizing a combination of cost cutting, increasing revenues, and replacing large capital purchases with lease financing. No new positions are included in the proposed budget as a major component in finding savings continues to be focusing on efficiency and project prioritization. No portion of the \$2 million set aside in the previous year for the projected budget deficit has been utilized to balance FY 2025 budget.

The proposed budget balances several continued unknowns that could impact the City's fiscal health, such as economic uncertainty, plateauing inflation, and supply chain impacts. It invests in organizational resilience to ensure our ability to withstand and recover from challenges through targeted resources for workforce attraction and retention. This budget provides supplemental funding for affordable housing and makes significant investments in capital improvements. Despite many challenges in recent years, the City and community have demonstrated their ability to adjust and stay focused on advancing set priorities and addressing community needs while remaining adaptable in an evolving environment.

Looking beyond this budget strategy, we expect to continue facing deficits with our current five-year plan financial forecast ranging from \$2.3 million in FY 2026, down to \$1.0 million in FY 2028, but jumping back up and approaching \$1.5 million in FY 2030. A measured approach to ongoing costs is needed to ensure that current one-time surpluses are managed in a way that will not exacerbate future deficits. We need to continue the slowdown in adding new positions for the next 15-20 months unless a new stable funding source is established. With this approach in mind, the proposed budget limits ongoing spending, maintains additional reserves for budget stabilization purposes, fully funds anticipated liabilities, and maintains proactive investment in future operations.

FY 2025 Proposed Budget Highlights and Current Year-End Projected Fund Balances

The total FY 2025 recommended expenditure appropriations for all funds amount to \$297.2 million, with general fund appropriations totaling \$68.8 million, including Measure S Sales Tax general fund appropriations of \$8.0 million. The main General Fund total unassigned fund balance, which refers to the difference between the fund's assets and liabilities, is conservatively projected at \$20.3 million at the end of the current fiscal year. This balance includes \$14.8 million towards the City's 25% committed reserve for FY 2025, meeting the current financial policy requirement. The reserve is established so that the City can continue operations, pay debt service and provide public services for at least 90 days in the event of a natural or economic disaster. The residual unassigned undesignated fund balance (excess reserves) is conservatively estimated at \$5.5 million at September 30, 2024. This estimation accounts for the remaining projected revenues and expenditures, which are expected to meet budget projections for the current fiscal year or will require budget re-appropriations into the following fiscal year for purchases and services not fully received or completed in FY 2024.

The assigned and committed (non-spendable) fund balances are projected to total approximately \$9.2 million. This includes items such as advances to former RDA (\$4.6 million), encumbrances, inventories and prepaids (\$1.7 million), grant match set-aside (\$0.4 million), General Liability Program committed reserve (\$500K), and a set-aside for the potential budget deficit in the upcoming years (\$2.0 million) approved by City Council last year as part of the FY 2024 budget adoption. The main drivers of the deficit

continue to be slow revenue growth and increasing personnel costs largely related to increasing pension and health care costs. The approved set-aside serves as the budget stabilization reserve providing a necessary cushion if the economic growth continues at a slow pace and provides a funding pool that can be used for anticipated and unanticipated expenditure increases and for the budget shortfall projected in the upcoming years. Additional details are provided later in this staff report.

The attached budget resolution includes a \$1.0 million set-aside from the General Fund excess reserves available from the prior year for the affordable housing project that scored high in the Participatory Budgeting Survey. This funding will be used to leverage state and federal funding opportunities to fully fund the \$62 million project. After this set-aside and the additional \$500K appropriations towards other projects that scored high in the Participatory Budget Survey, the General Fund is anticipated to open the fiscal year with approximately \$4.0 million in excess reserves. This funding is proposed to be reserved (in full or in part) for the City's contributions toward the \$10.0 million energy savings project proposal the staff is working on that is scheduled to be presented at the second council meeting in September.

Primary General Fund Revenues and Financing Sources

Projected FY 2025 General Fund revenues and transfers-in are anticipated to surpass FY 2024 total budget by approximately \$0.5m and exceed FY 2023 actuals by \$1.8m. The hazardous fuel reduction federal grant (\$852K) awarded in FY 2023 but not expended, contributes to this increase over the two-year period. The total budgeted General Fund revenues amount to \$60.2m. The three primary revenue sources - Property Tax (\$11.5m), Transient Occupancy Tax, excluding Project Area TOT (\$10.6m), and Sales Tax including Measure Q (\$11.2m), account for approximately 55% of the total General Fund revenue budget. The City's Transient Occupancy Tax (TOT) is marginally below FY 2024 total budget and approximately \$200K below FY 2023 actuals, which reflects flattening of this revenue source. This trend is partially due to the impact of the Measure T VHR ban which reduced the number of TOT generating properties in South Lake Tahoe, as well as the inflationary pressure in the current economy that reduces the purchasing power of some consumers causing a decline in non-essential spending.

Redevelopment Project Area TOT is also budgeted flat - marginally below FY 2024 total budget, but \$0.3m above FY 2023 actuals, continuing to demonstrate the mitigating effect of VHR loss in the residential areas and the shift of occupancy to the redevelopment area hotels, motels and VHRs. The Redevelopment Project Area TOT is projected at \$7.6m in the FY 2025 proposed budget.

The General Fund budget also includes other significant revenues, such as Vehicle License Fees (\$2.9m), Police revenue (\$2.4m), including Parking/Code Citation Fines (\$0.9m) and 9-1-1 Fees (\$0.7m), Business Licenses (\$2.1m), Franchise Fees (\$2.0m), Building and Planning Fees (\$1.7m), and Interest Revenue (\$1.4m).

Among the total Transfers-in amount of \$3.0m, the largest portion is from Measure S Sales Tax fund (\$1.8m). This transfer provides funding for seven firefighter positions (\$1.2m) previously largely funded by the SAFER grant, an additional police lieutenant position established in FY 2023 (\$320K), 50% of the fire marshal position (\$144K), and the sidewalk snow removal contract (\$161K). Of the remaining Transfers-in portion, \$449K is from the Defensible Space program from several multi-year grants for staff time and equipment reimbursements, \$250K from the Long-Term Building Permits Fund for contract services related to plan checks and inspections, \$156K from Police and Fire Safety Sales Tax for machinery and equipment purchases, \$100K from the Cannabis Revenue fund for the grant writing assistance for Public Works, with the remaining portion of transfers-in designated for other staff time reimbursements from various funds (approximately \$300K).

General Fund Actual and Budgeted Revenue Comparison

Revenue Type	2022-2023		2023-2024		2024-2025		\$ Difference 2024-25 to 2023-24
	Actuals	As % of Total	Amended Budget	As % of Total	Proposed Budget	As % of Total	
Property Taxes	10,643,053	18%	10,850,000	18%	11,450,000	19%	600,000
Transient Occupancy Tax - City	10,830,708	19%	10,702,562	18%	10,642,562	18%	(60,000)
Transient Occupancy Tax - Project Area	7,264,552	12%	7,600,000	13%	7,550,000	13%	(50,000)
Sales Tax	7,304,010	13%	7,264,000	12%	7,264,000	12%	-
Measure Q	3,955,207	7%	3,800,000	6%	3,900,000	6%	100,000
Motor Vehicle Licens Fees (MVLFF)	2,745,534	5%	2,772,000	5%	2,922,000	5%	150,000
Franchise Taxes (incl. Water franch.)	1,848,628	3%	1,960,000	3%	2,010,000	3%	50,000
Business License Tax	2,148,695	4%	1,935,000	3%	2,015,000	3%	80,000
Transfers-In	2,267,848	4%	3,649,366	6%	3,026,427	5%	(622,939)
Other Revenue	9,374,841	15%	9,234,049	16%	9,449,599	16%	215,550
	58,383,076	100%	59,766,977	100%	60,229,588	100%	462,611

Primary General Fund Expenditures and Financing Uses

FY 2025 General Fund budgeted expenditures are \$5.2m below the current FY 2024 total budget (see table next page). Notable variances that contribute to this expenditure decrease are in Transfers-out (\$5.6m) and Non-Departmental (\$1.9m) categories, offset by increases in General Government (\$1.0m) and Public Safety (\$1.3m). A decrease in Transfers-out is due to one-time transfers out in FY 2024 for various capital expenditures and projects using the previous FY 2023 available undesignated fund balance (excess reserves). A decrease in Non-Departmental expenditures in FY 2025 is due to additional contributions to SSTMA (\$500K), land purchase (\$1.0m), and various additional contractual obligations in FY 2024. Conversely, General Government expenditures increase is primarily due to the general liability premium increase (\$650K) and a shift of the GIS division from the Public Works department to the City Manager's Office (\$250K), while Public Safety expenditures increase is attributed to increases in the Unfunded Accrued Liability (UAL) (\$334K), MOU changes previously budgeted as a lump sum in the Non-Departmental account due to late MOU implementation, new year MOU increases (\$600K), and anticipated retirement payouts (\$200K).

Expenditure increases across all departments are attributed to changes from the 2nd year of the Bargaining Units MOUs and rising costs. Additionally, other variances are attributed to the full year of new positions (the increase in the Parks & Recreation department) and one-time contract expenses in FY 2024 (decreases in Finance, Non-Departmental, Development Services) that will be considered in the carry-forward request if unexpended.

It is important to highlight that the FY 2025 proposed budget includes Unfunded Accrued Liability (UAL) prepayment amount that was based on projections from the prior year's actuarial reports and pension outlook tool. The newly released actuarial reports from early August indicate a need for an additional \$268K in General Fund appropriations at mid-year.

General Fund Actual and Budgeted Expenditures Comparison

Department	2022-2023 Actuals	As % of Total	2023-2024 Amended Budget	As % of Total	2024-2025 Proposed Budget	As % of Total	\$ Difference 2024-25 to 2023-24
General Government ⁽¹⁾	4,901,271	9%	6,013,277	9%	7,047,979	12%	1,034,702
Finance ⁽²⁾	2,579,731	5%	3,224,034	5%	3,033,670	5%	(190,364)
Non-Departmental	5,689,806	11%	6,806,566	10%	4,886,992	8%	(1,919,574)
Police	12,836,536	24%	15,209,613	23%	15,754,890	26%	545,277
Fire	9,873,398	18%	11,488,217	18%	12,287,268	20%	799,051
Public Works	4,515,914	8%	5,386,706	8%	5,450,480	9%	63,774
Development Services	1,740,139	3%	2,216,447	3%	2,037,162	3%	(179,285)
Parks & Recreation	3,251,467	6%	4,160,340	7%	4,401,228	7%	240,888
Transfers-out	8,776,245	16%	11,383,176	17%	5,829,920	10%	(5,553,256)
Total Expenditures	54,164,507	100%	65,888,376	100%	60,729,589	100%	(5,158,787)

⁽¹⁾ Includes City Council, City Clerk, City Manager's Office, City Attorney, City Treasurer, and Sustainable SLT Program

⁽²⁾ Includes Information Technology

Allocated Position Listing and Salary Table Changes

New permanent full-time positions added in the FY 2025 proposed budget are:

Assistant Management Analyst
Associate Civil Engineer, Associate Architect
Data and Innovation Program Manager
Information Systems Manager

These new positions are offset by the elimination of four existing positions:

GIS Analyst
Information Systems Supervisor
Resident Engineer / Resident Inspector
Supervising Accounting Technician

Additionally, Engineering Technician position title was updated to Engineering Technician I, II with a separate salary schedule added for level II, as well as the Maintenance Manager FTE was increased for a temporary position overlap due to anticipated retirement.

Measure S Sales Tax General Fund Revenues and Expenditures

Measure S Sales tax is projected to generate \$7.8m in revenue in FY 2025. The projected uses, for a total of \$8.0m, include:

Capital improvement projects, vehicle and equipment replacement, stormwater program, and expanded street repair and snow removal operations:

- Road Rehabilitation - \$3.0m
- Fire Station III Rehabilitation set-aside - \$500K
- Storm Water Program - \$99K
- Communication System Financing (debt service) - \$555K
- Snow Removal Equipment (debt service) - \$603K
- Street and snow removal equipment purchase - \$350K
- Expanded Snow Removal Operations on Public Streets - \$500K
- Sidewalk Snow Removal - \$161K
- In-house Street Repair - \$630K

Safety Personnel and Projects Funding:

- Seven (7) Firefighters (previously funded by SAFER grant) - \$1.2m
- Fire Marshal 50% funding - \$144K
- Police Lieutenant - \$320K

Measure S Sales Tax General Fund	2022-2023 Actuals	As % of Total	2023-2024 Amended Budget	As % of Total	2024-2025 Proposed Budget	As % of Total	\$ Difference 2024-25 to 2023-24
REVENUES							
Measure S Sales Tax	7,900,148	100%	7,600,000	100%	7,800,000	100%	200,000
Transfers-in	-	0%	9,506	0%	-	0%	(9,506)
Interest	20,009	0%	-	0%	35,000	0%	35,000
Revenues Totals	7,920,157	100%	7,609,506	100%	7,835,000	100%	225,494
EXPENDITURES and FINANCING USES							
Technical Services	-	0%	10,000	0%	10,000	0%	-
Transfer out to/for:							
Capital Improvement Program (CIP)	4,300,000	56%	4,180,000	47%	3,500,000	44%	(680,000)
Debt Service - Communication System	554,643	7%	554,643	6%	554,643	7%	-
Debt Service - Snow Removal Equipment	301,361	4%	602,721	7%	602,721	8%	-
General Fund - Safety Personnel and Equip.	1,614,809	20%	1,766,726	20%	1,619,000	20%	(147,726)
Snow Removal Operations	-	0%	126,000	1%	661,234	8%	535,234
South Shore Fuels Reduction Program	-	0%	127,000	1%	-	0%	(127,000)
Storm Water Program	50,000	1%	136,054	1%	99,352	1%	(36,702)
Streets In-house repairs	-	0%	-	0%	630,000	8%	630,000
Tobacco Grant - Police Officer	70,013	1%	-	0%	-	0%	-
Vehicle and Equipment Replacement	843,263	11%	1,678,379	17%	350,000	4%	(1,328,379)
Expenditures Totals	7,734,089	100%	9,181,523	100%	8,026,950	100%	(1,154,573)

Funding for City Council Top Priorities (All Funds)

The FY 2025 proposed budget continues to allocate funding towards the City Council's top priorities. Some of those budgeted items funded by the General Fund and other funding sources (e.g., ARPA, Measure S, grants) include:

- Carbon Neutrality – 4th year of Sustainability Coordinator position and Civic Spark Fellow funded by the General Fund.
- City's Housing program enhancement – 2nd year of Housing Program Coordinator position, long-term rental incentive program, housing rental assistance program (General Fund, ARPA, Cannabis Revenue fund).
- Mid-town Revitalization – continued allocation of funding for construction and operations of the new Recreation and Swim Complex, including 2nd year of full-time Head Pool Lifeguard, 1st full year of full-time Recreation Program Coordinator and Maintenance Manager positions, additional funding for seasonal lifeguard positions and recreation programs (General Fund).
- Hazardous Fuel Reduction and Wildfire preparedness - Fire Marshall funded 50/50 by General Fund and Measure S Sales Tax; several Fire department grants for fuel mitigation and defensible space programs supporting grant-funded Fire Division Chief position and South Shore Fuel Reduction Program seasonal crew.
- Transportation – contributions to South Shore Transportation Management Association (SSTMA) toward free Lake Link Microtransit services.

Grants Program and Grant Match Set-Aside

Over the years, the City has been very successful and aggressive in pursuing and managing grant funding to supplement local public funds. Since around 2002, the City has been awarded approximately \$236 million in grant awards.

The Finance department currently manages 51 approved grants for a total of \$46 million. In FY 2024, the City submitted applications for 22 grants, totaling over \$7.7 million. To date, 19 awards have been received in the amount of \$6,799,298, and one proposal currently under review totaling an additional \$687,245. Two proposals for the total amount of \$230,000 were denied.

Current pending grant applications include the following:

1. Fire Dept. FEMA – Self-Contained Breathing Apparatus (\$687,245 grant, 10% match required, or \$68,725, funded from Fire Safety Sales Tax Prop 172)

In October of 2021, the City Council approved Resolution 2021-083 that established a process for reserving Grant Matching Funds, distinct from the General Fund Undesignated Excess Reserves, at the time a grant application is approved by City Council. As of the last City Council meeting held on August 13, 2024, the total balance within the current and future-year grant match set-aside committed reserves is \$359K. This amount includes the following grants pending final approval by the grantor or City Council:

1. Cycle 4 Pioneer Trail Pedestrian Upgrades Construction (\$2.1 million grant, \$269K grant match)
2. Tahoe Metropolitan Planning Organization (TMPO) 2023 Regional Grant Program (\$35K grant match for EV Microtransit Base Station)
3. Caltrans Sustainable Transportation Planning Grant Program/US Hwy 50 and State Route 89 Corridor Study (\$54K grant match)

Five Year Financial Plan and CalPERS Update

The Five-Year Financial Plan is prepared by the Finance department semi-annually and is presented to City Council every year in March and in August. The Plan analyzes major known fiscal conditions and projected future scenarios, taking into consideration material updates considered during the budget process. The goal of the Plan is to facilitate informed long-term planning and decision-making regarding operational and capital improvement resources.

The presented Plan focuses on the City's General Fund and provides updated projections of revenues and expenditures for the five-year period from fiscal year 2025-2026 through 2029-2030.

Key highlights of this Five-Year Financial Plan update include:

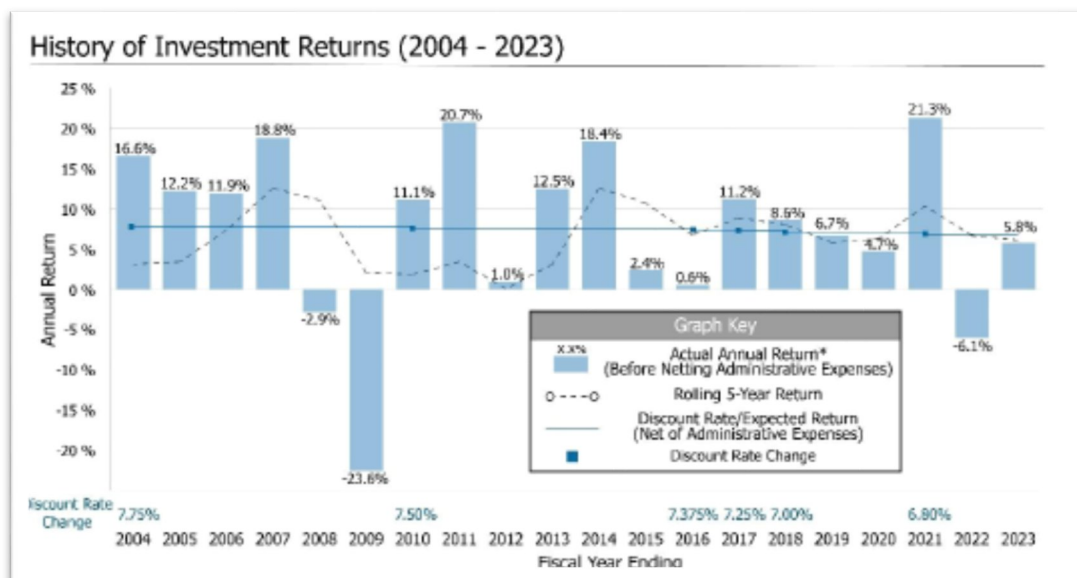
- Revenues:
 - o Revenues are forecasted based on current economic trends and estimates.
 - o The plan includes modest revenue increases (ranging between 1% and 3%).
 - o The plan assumes the usage of approximately \$1.9m in FY 2026 (increasing by 5% in subsequent years) from Measure S Sales Tax fund to cover 100% of expenses for seven firefighter positions previously funded by the SAFER grant, 50% of the fire marshal position, 100% of the police lieutenant position, and the side-walk snow removal contract.
 - o Parks and Recreation revenue is reduced starting in FY 2027 to account for the transition to the new Recreation Programs special revenue fund after the new Recreation Center opening, as well as adjusted up to account for the projected increases in the campground occupancy.
- Expenditures:
 - o The majority of personnel and operating expenditures are projected to increase annually, ranging between 2% and 3%.
 - o One-time machinery and equipment expenditures are funded by transfers from other funds (e.g., Safety Sales Tax) and can be eliminated in future years if non-General Fund revenue is unavailable to support them.

- o Major capital expenditures, such as road rehabilitation or vehicle replacement, are not included in the primary General Fund five-year forecast as they continue to utilize Measure S Sales Tax general fund funding.
- o Assumptions are based on staffing level funded according to the proposed FY 2025 budget moving forward.
- o Recreation expenditures are partially reduced starting in FY 2027 to account for the opening of the new Recreation Center and transition of the Recreation Programs to the special revenue fund.
- o Pension cost assumes an annual prepayment of CalPERS Unfunded Accrued Liability (UAL) in July, resulting in City savings ranging from \$75K to \$200K.
- o General Liability and property insurance costs are projected with a cautions 15% increase in FY 2026. The current year increases were 30% and 38% for liability and property respectively.
- o The projections anticipate a decrease in UAL in FY 2026, but increases over the subsequent four years, as explained below. It's important to note that the projected liability could change in any given year due to economic and demographic shifts, fluctuations in investment returns, and modifications in other modeling assumptions employed by CalPERS.

Subsequent Events

Recent actuarial reports released by CalPERS in August of 2024 indicate the potential for additional increases in the forthcoming valuation periods. These valuation reports reflect fund investment return of 5.8% through June 30, 2023, and assume a 6.8% investment return for Fiscal Year 2023-2024 and beyond.

Shortly prior, on July 15, 2024, CalPERS reported a preliminary net return of 9.3% on its investments for the 12-month period ending June 30, 2024. This investment return exceeded the discount rate of 6.8%, which is also an assumed rate of return and a policy marker established by the CalPERS Board. This is a notable improvement from the two most recent fiscal years, where investment returns were influenced by a variety of economic and geopolitical challenges and fell below the expected return rate.



Based on the most recent actuarial reports, the City's total Unfunded Accrued Liability has increased to \$101.8 million in total for all groups, up from \$98.1 million in the preceding fiscal year. The average funded ratio across all plans is calculated at 77.9%, a drop from an average of 79.1% in 2021-2022. The 2.5% excess earnings in FY 2024 increased CalPERS's funded level as well as the City's funded levels which helps lower UAL balances and UAL payments amounts for the City in FY 2026. The next actuarial

valuation reports are scheduled for release in August 2025 that will reflect this decrease. This decrease has been estimated and included in the five-year projections.

The table below presents a summary of the General Fund Five-Year Financial Plan update as of August 2024. At September 30, 2023, the undesignated excess reserves amounted to \$11.8 million, excluding the required 25% reserve of \$13.7 million for FY 2024. This allowed the City Council to appropriate an additional \$6.0 million at mid-year, mostly for capital projects and purchases, which was offset by an increase in revenue of \$2.5 million, for a total net appropriation from the excess reserves of \$3.5 million. Other significant appropriations during this fiscal year included land purchase from the Redevelopment Successor Agency (\$1.0m), additional contributions to SSTMA (\$500K), FY 2023 carry forward expenditure re-appropriations (\$430K, net), Recreation Center project (\$396K), and other miscellaneous appropriations, including unencumbering the grant match and resulting in an increase to the available excess reserve (\$301K), leaving \$6.3 million available in excess reserve. Of that amount \$1.1 million was required for the 25% committed reserve increase, \$225K is reserved for the Recreation Center Construction (a decrease from the previously anticipated \$1.6m), \$200K will be requested at one of the next council meetings for the body cameras replacement as the first of five-year debt service payments, and \$275K is restricted for the multiyear fire grant. Additionally, the Finance department projects that the City will be able to realize at least \$1 million in budget savings at the end of the current fiscal year. After setting aside \$1.5 million for the Participatory Budget Survey top projects, this leaves \$4.0 million available for appropriations at City Council discretion.

General Fund Five-Year Plan Summary 2026 to 2030								
	Actual	Budget	Proposed	Projected	Projected	Projected	Projected	Projected
	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
Rev.	\$58,672,940	\$59,766,977	\$60,229,588	\$60,124,998	\$59,876,790	\$60,905,533	\$62,012,910	\$63,335,333
Exp.	\$54,164,508	\$65,888,376	\$60,729,589	\$62,408,340	\$61,431,058	\$61,874,049	\$63,335,404	\$64,802,581
Net Rev/(Exp)	\$ 4,508,432	\$ (6,121,399)	\$ (500,001)	\$ (2,283,342)	\$ (1,554,268)	\$ (968,516)	\$ (1,322,494)	\$ (1,467,248)

The preliminary estimates for FY 2026 indicate a General Fund deficit of \$2.3 million. The deficit is primarily attributed to stagnant revenue growth for the City's two out of three primary revenue sources, a projected reduction in interest earnings, as well as increases in personnel, general liability, property insurance and other operating costs that outpace the revenue growth. The deficit begins to taper in FY 2027 and FY 2028 due to the payoff of the 2016 Bonds and 2014 Pension Obligation bonds in those respective years but is projected to resume in the following year due to the ongoing increases across all categories.

Staff continues to closely monitor economic conditions in the city and nationwide and takes steps to contain the costs and to size the services and solutions to the size of our community and revenue base, while maintaining continuous progress in implementing the City Council Strategic Priorities.

Financial Implications:

The original FY 2025 budget deficit was close to \$3 million. By ways of reassessing the revenue projections and opportunities, supplementing it with the revenues from other funds and sources (e.g., Measure S Sales Tax, Safety Sales tax, Cannabis Revenue fund), reducing the transfers to other funds only to strictly necessary, removing large capital purchases, such as body cameras purchase and considering a different way of payment, produced the desired effects and resulted in a balanced FY 2025 budget.

The recommended FY 2025 budget represents a balanced fiscal plan, proposing the use of ongoing revenues to cover recurring expenses while maintaining a 25% General Fund committed reserve. The City follows sound fiscal management practices and established policies and procedures to ensure careful budget oversight throughout the year.

In conjunction with the recommended FY 2025 budget, which incorporates the capital improvement program budget for the upcoming year, the City Council will also consider a formal resolution to adopt the FY 2025 list of allocated permanent positions. The attached resolution outlines positions that are new, eliminated, or frozen.

Policy Implications:

The recommended FY 2025 budget reflects the City's commitment to sustaining fiscal well-being, allocating funds to align with City Council priorities, while maintaining appropriate levels of service.

The current General Fund committed reserve policy is set in the South Lake Tahoe City Code section 3.25.020. The recommended budget maintains the committed reserves at the established threshold of 25%.

In accordance with Strategic Priority 5.5 Fiscal Sustainability, Resiliency & Transparency, staff continues researching ways to tackle pension liabilities and rising general liability and property insurance costs. The objective is to determine the best ways to address future years' liabilities, while balancing many of the City's competing priorities, tight budgets and staff limitations.

Environmental Considerations:

The municipal budget approval is not a project subject to review under the California Environmental Quality Act (CEQA) under CEQA Guidelines section 15378(b)(4),(5) (government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment and organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment).

Resolution 2024-XXX

Adopted by the City of South Lake Tahoe
City Council

August 27, 2024

Approving FY 2024-2025 Municipal Operating and Capital Improvement Program Budget and \$1,000,000 Set-Aside from the General Fund Unassigned Undesignated Excess Reserves for Affordable Housing Project Funding Supplement

BACKGROUND

- A. The City Council Strategic Plan 2023-2028 includes priorities and goals, some of which are included in the fiscal year 2024-2025 budget.
- B. On May 7th, 2024, the City Council approved the list of projects to be included in the participatory budgeting survey along with the associated project funding. The proposed budget allocates \$1,500,000 from the General Fund's prior fiscal year undesignated excess reserves and \$500,000 from Measure S Sales Tax fund reserves to several projects that scored the highest in the survey, including \$1,000,000 as a set-aside for the affordable housing project to leverage state and federal funding opportunities to fully fund the project.
- C. The City Council wishes to appropriate funds for uninterrupted operations of services to the citizens of South Lake Tahoe, and the accomplishment of several priorities and goals.
- D. The City Council wishes to adopt a full fiscal year budget at the Department/Division level to cover the period from October 1, 2024 through September 30, 2025.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, BE IT RESOLVED, that the City Council of the City of South Lake Tahoe:

1. Adopts the appropriations for the 2024-2025 fiscal year as follows:

Fund	Expense Appropriation
General Fund	\$68,756,539
Special Revenue	35,872,204
Enterprise	5,495,417
Internal Service	7,339,880
Debt Service	62,682,269
Capital Improvement	110,538,945
Trust and Agency	6,560,096
Total	\$297,245,350

2. Directs staff to set aside \$1,000,000 for leveraging state and federal funding opportunities to fully fund the affordable housing project at 3900-3908 Lake Tahoe Boulevard.

Adopted by the City of South Lake Tahoe City Council on August 27, 2024 by the following vote:

Yes:

No:

Absent:

Abstain:

Date: _____

Cody Bass, Mayor

Attest:

Susan Blankenship, City Clerk

The presence of electronic signature certifies that the foregoing is a true and correct copy as approved by the South Lake Tahoe City Council.

Resolution 2024-XXX

Adopted by the City of South Lake Tahoe
City Council

August 27, 2024

Approving FY 2024-2025 List of Allocated Permanent Positions, including new, eliminated and reclassified positions, and corresponding salary tables

BACKGROUND

- A. The City Council has, through the adoption of the budget for Fiscal Year 2024-2025, approved funding for requested changes to allocated positions and salary adjustments to applicable classifications.
- B. Adoption of this resolution will incorporate approved changes into the position allocation report (Exh. 1), including updates to City salary table (Exh. 2).
- C. The adoption of this resolution authorizes implementation of the following position reclassification, corresponding salary schedule, and the appropriate funding:

FROM	FTE	TO	FTE
Engineering Technician	1	Engineering Technician I, II	1

- D. The adoption of this resolution authorizes the elimination and reduction of funding for the following positions:

Position	FTE	
	FROM	TO
GIS Analyst	1	0
Information Systems Supervisor	1	0
Resident Engineer / Resident Inspector	1	0
Supervising Accounting Technician	1	0

- E. The adoption of this resolution establishes or increases the following classifications, authorizes new salary schedules (if required), and funding appropriations (full or partial year):

Position	FTE	
	FROM	TO
Assistant Management Analyst	0	1
Associate Civil Engineer, Associate Architect	3	4
Data and Innovation Program Manager	0	1
Information Systems Manager	0	1
Maintenance Manager - Maint. Ops / Snow Removal	2	2.17

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, BE IT RESOLVED by the City Council of the City of South Lake Tahoe finds that:

1. The above recitals are true, correct and a substantive part of this resolution.
2. The list of Allocated Permanent Positions (attached hereto as Exh. 1) is hereby adopted.
3. The salary table updates (attached hereto as Exh. 2) include new positions and are hereby approved for addition and update to the City's approved salary table.

Adopted by the City of South Lake Tahoe City Council on August 27, 2024 by the following vote:

Yes:

No:

Absent:

Abstain:

Date:_____

Cody Bass, Mayor

Attest:

Susan Blankenship, City Clerk

The presence of electronic signature certifies that the foregoing is a true and correct copy as approved by the South Lake Tahoe City Council.

Allocated Permanent Positions

Department/Positions	Authorized/ Appropriated Positions 22/23 Budget*	Authorized/ Appropriated Positions 23/24 Adopted	Authorized/ Appropriated Positions thru May'24	Authorized/ Appropriated Positions 24/25 Budget	Authorized/ Frozen Positions 24/25 Budget
<u>CITY COUNCIL</u>					
Council Member (Elected)					
Department Total	5.00	5.00	5.00	5.00	0.00
<u>CITY CLERK</u>					
City Clerk (Elected)	1.00	1.00	1.00	1.00	
Assistant City Clerk	1.17	1.17	1.17	1.00	
Department Total	2.17	2.17	2.17	2.00	0.00
<u>CITY TREASURER</u>					
City Treasurer (Elected)					
Department Total	1.00	1.00	1.00	1.00	0.00
<u>CITY MANAGER DEPARTMENT</u>					
City Manager	1.00	1.00	1.00	1.00	
Assistant City Manager	0.75	1.00	1.00	1.00	
Assistant to the City Manager I	0.25	0.00	0.00	0.00	
Assistant to the City Manager II	0.25	0.00	0.00	0.00	
Communications and Project Specialist	1.00	1.00	1.00	1.00	
Data and Innovation Program Manager	0.00	0.00	0.00	1.00	
Sustainability Coordinator	1.00	1.00	1.00	1.00	
	4.25	4.00	4.00	5.00	
Human Resources					
Human Resources Manager	1.00	1.00	1.00	1.00	
Principal &/or H.R. Analyst	1.50	2.00	2.00	2.00	
Total	2.50	3.00	3.00	3.00	0.00
Department Total	6.75	7.00	7.00	8.00	0.00
<u>CITY ATTORNEY</u>					
City Attorney	1.00	1.00	1.00	1.00	
Assistant City Attorney	1.00	1.00	1.00	1.00	
Risk Manager	1.00	1.00	1.00	1.00	
Paralegal	1.00	1.00	1.00	1.00	
Department Total	4.00	4.00	4.00	4.00	0.00
<u>FINANCE DEPARTMENT</u>					
Director of Finance	1.00	1.00	1.00	1.00	
Total	1.00	1.00	1.00	1.00	0.00
Financial Services					
Financial Services Supervisor	1.00	1.00	1.00	1.00	
Accountant I, II	1.00	1.00	1.00	1.00	
Accountant I / Payroll Coordinator	1.00	1.00	1.00	1.00	
Principal Management Analyst - Purchasing and Grants	1.00	1.00	1.00	1.00	
Total	4.00	4.00	4.00	4.00	0.00
Revenue					
Accounting Technician I, II	2.00	2.00	2.00	2.00	
Supervising Accounting Technician	1.00	1.00	1.00	0.00	
Assistant Management Analyst	0.00	0.00	0.00	1.00	
Accountant I/II	1.00	1.00	1.00	1.00	
Total	4.00	4.00	4.00	4.00	0.00
Information Systems					
Information Systems Supervisor	1.00	1.00	1.00	0.00	
Information Systems Manager	0.00	0.00	0.00	1.00	
Network Systems Administrator	1.00	1.00	1.00	1.00	
Information Systems Technician	1.00	1.00	1.00	1.00	
Total	3.00	3.00	3.00	3.00	0.00
Department Total	12.00	12.00	12.00	12.00	0.00

Allocated Permanent Positions

Department/Positions	Authorized/ Appropriated Positions 22/23 Budget*	Authorized/ Appropriated Positions 23/24 Adopted	Authorized/ Appropriated Positions thru May'24	Authorized/ Appropriated Positions 24/25 Budget	Authorized/ Frozen Positions 24/25 Budget
DEVELOPMENT SERVICES DEPARTMENT					
Director of Development Services	1.00	1.00	1.00	1.00	
Administrative Clerk I, II	1.00	1.00	1.00	1.00	
Total	2.00	2.00	2.00	2.00	0.00
Planning					
Planning Manager/Environmental Planner	1.00	1.00	1.00	1.00	
Associate Planner, Assistant Planner	2.00	2.00	2.00	2.00	
Sr. Planner	0.42	1.00	1.00	1.00	
Development Services Technician	0.00	0.00	0.00	0.00	1.00
Total	3.42	4.00	4.00	4.00	1.00
Housing					
Housing Manager	1.00	1.00	1.00	1.00	
Associate Planner, Assistant Planner- Housing	1.00	1.00	1.00	1.00	
Associate Management Analyst	1.00	1.00	1.00	1.00	
Program Coordinator	0.00	1.00	1.00	1.00	
Total	3.00	4.00	4.00	4.00	0.00
Building and Safety					
Building Official	1.00	1.00	1.00	1.00	
Pr Bldg & Sr Bldg Inspector, Bldg Inspector, Hsng Insp.	4.00	4.00	4.00	4.00	
Sr. Permit Center Technician, Permit Center Technician	2.00	2.00	2.00	2.00	
Total	7.00	7.00	7.00	7.00	0.00
Department Total	15.42	17.00	17.00	17.00	1.00
PUBLIC WORKS DEPARTMENT					
Director of Public Works	1.00	1.00	1.00	1.00	
Capital Program and Facilities Program Manager	1.00	1.00	1.00	1.00	
Office Manager	1.00	1.00	1.00	1.00	
Total	3.00	3.00	3.00	3.00	0.00
Engineering					
Construction Engineer	0.00	0.00	0.00	0.00	1.00
Complete Streets Program Manager	1.00	1.00	1.00	1.00	
GIS Analyst	1.00	1.00	1.00	0.00	
Resident Engineer / Resident Inspector	1.00	1.00	1.00	0.00	
Engineering Manager	1.00	0.33	0.67	0.00	
Associate Civil Engineer, Assistant Engineer	1.00	2.50	0.00	0.00	
Associate Civil Engineer, Associate Architect	0.00	0.00	2.50	4.00	
Engineering Technician I, II	1.00	1.00	1.00	1.00	
Total	6.00	6.83	7.17	6.00	1.00
Maintenance Operations / Snow Removal					
Maintenance Manager	2.00	2.00	2.20	2.17	
Lead Maintenance Technician	2.00	2.00	2.50	3.00	
Maintenance Technician I, II, III, IV, V	16.00	16.00	15.50	15.00	
Total	20.00	20.00	20.20	20.17	0.00
Fleet Maintenance					
Maintenance Manager - Fleet	1.00	1.00	1.00	1.00	
Equipment Mechanic I, II, III	5.00	6.00	6.00	6.00	
Fleet Control Specialist	1.00	1.00	1.00	1.00	
Total	7.00	8.00	8.00	8.00	0.00
Airport					
Airport Manager	1.00	1.00	1.00	1.00	
Airport Maintenance Supervisor	1.00	1.00	1.00	1.00	
Administrative Assistant I, II	0.00	1.00	1.00	1.00	
Maintenance Technician I, II, III, IV, V	1.00	1.00	1.00	1.00	
Total	3.00	4.00	4.00	4.00	0.00
Department Total	39.00	41.83	42.37	41.17	1.00

Allocated Permanent Positions

Department/Positions	Authorized/ Appropriated Positions 22/23 Budget*	Authorized/ Appropriated Positions 23/24 Adopted	Authorized/ Appropriated Positions thru May'24	Authorized/ Appropriated Positions 24/25 Budget	Authorized/ Frozen Positions 24/25 Budget
<u>PARKS AND RECREATION DEPARTMENT</u>					
Director of Parks and Recreation	1.00	1.00	1.00	1.00	
Total	1.00	1.00	1.00	1.00	
<u>Recreation</u>					
Administrative Assistant I, II	1.00	1.00	1.00	1.00	
Recreation Manager	1.00	1.00	1.00	1.00	
Maintenance Manager - Recreation	0.00	0.00	0.33	1.00	
Events Coordinator	1.00	1.00	1.00	1.00	
Recreation Program Coordinator	0.00	0.00	0.42	1.00	
Head Pool Lifeguard	1.00	1.00	1.00	1.00	
Total	4.00	4.00	4.75	6.00	
<u>Parks</u>					
Maintenance Manager - Parks	1.00	1.00	1.00	1.00	
Lead Maintenance Technician	1.00	1.00	1.00	1.00	
Maintenance Technicians I, II, III, IV,V	7.00	7.00	7.00	7.00	
Total	9.00	9.00	9.00	9.00	
Department Total	14.00	14.00	14.75	16.00	0.00
<u>FIRE DEPARTMENT</u>					
Fire Chief	1.00	1.00	1.00	1.00	
Fire Division Chief (Grant Funded)	0.00	0.00	0.50	1.00	
Fire Marshall	1.00	1.00	1.00	1.00	
Fire Battalion Chief	3.00	3.00	3.00	3.00	
Fire Captain	9.00	9.00	9.00	9.00	
Fire Engineer	10.00	9.00	9.00	9.00	
Firefighter, Paramedic	8.00	9.00	9.00	9.00	
Firefighter, Paramedic (Meas. S, prev. SAFER Grant)	7.00	7.00	7.00	7.00	
Fire Safety Inspector I, II	1.00	1.00	1.00	1.00	
Executive Assistant to the Fire Chief	1.00	1.00	1.00	1.00	
Department Total	41.00	41.00	41.50	42.00	0.00
<u>POLICE DEPARTMENT</u>					
Chief of Police	1.00	1.00	1.00	1.00	
Police Lieutenant	3.00	3.00	3.00	3.00	
Police Sergeant	6.00	6.00	6.00	6.00	
Police Officer	30.00	31.00	31.00	31.00	1.00
Police Officer (cannabis)	1.00	1.00	1.00	1.00	
Police Officer (Tobacco grant)	1.00	0.00	0.00	0.00	
Public Safety Dispatch Supervisor	1.00	1.00	1.00	1.00	
Police Records Supervisor	1.00	1.00	1.00	1.00	
Community Service Officer Supervisor	1.00	1.00	1.00	1.00	
Public Safety Dispatcher	9.00	9.00	9.00	9.00	
Senior Police Records Tech, Police Record Tech	2.00	2.00	2.00	2.00	
Administrative Assistant I	1.00	1.00	1.00	1.00	
Senior Evidence/Prop Tech, Evidence/Prop Tech	2.00	2.00	2.00	2.00	
Sr Community Svcs Officer, Community Svcs Officer	4.00	4.00	4.00	4.00	
Parking Ambassador	3.00	4.00	4.00	4.00	
Code Compliance Investigator	1.00	1.00	1.00	1.00	
Administrative Assistant II	1.00	1.00	1.00	1.00	
Department Total	68.00	69.00	69.00	69.00	1.00
Total City Employees	208.34	214.00	215.79	217.17	3.00

*Reflects mid-year adjustments. Includes positions added or eliminated during the year.

City of South Lake Tahoe
Salary Table Updates Effective 10/01/2024

(rates include 3.8% CPI increase approved eff. 10/01/2024)

XXXX DATA AND INNOVATION PROGRAM MANAGER

Index Key Value	Hourly	Monthly
1401/XXXX/01	52.74973	9,143
1401/XXXX/02	55.38722	9,600
1401/XXXX/03	58.15658	10,080
1401/XXXX/04	61.06441	10,584
1401/XXXX/05	64.11763	11,114

XXXX ENGINEERING TECHNICIAN II

Index Key Value	Hourly	Monthly
3400/XXXX/01	38.48502	6,671
3400/XXXX/02	40.40927	7,004
3400/XXXX/03	42.42974	7,354
3400/XXXX/04	44.55122	7,722
3400/XXXX/05	46.77879	8,108

Budget Details by Department – Revenues and Expenditures

		REVENUES					EXPENSES					
Department/Division	Account	Budget					Budget					Increase to/ (Use of) Fund Balance
		2022-23 Actual	2023-24 Amended Budget	2024-25 Proposed Budget	2024-25 vs. 2023-24 \$ % Variance Variance		2022-23 Actual	2023-24 Amended Budget	2024-25 Proposed Budget	2024-25 vs. 2023-24 \$ % Variance Variance		
GENERAL GOVERNMENT												
City Council	10001110	-	-	-	-	0%	288,802	293,849	305,323	11,474	4%	(305,323)
City Clerk	10001130	2,898	1,765	1,765	-	0%	357,201	372,411	363,050	(9,361)	-3%	(361,285)
City Attorney	10001210	-	-	-	-	0%	1,021,931	1,195,157	1,272,254	77,097	6%	(1,272,254)
Risk Management	10001220	159,202	197,311	225,472	28,161	14%	1,559,057	2,061,233	2,653,537	592,304	29%	(2,428,065)
Treasury	10001516	-	-	-	-	0%	31,671	32,001	33,494	1,493	5%	(33,494)
Total General Fund		162,100	199,076	227,237	28,161	14%	3,258,661	3,954,651	4,627,658	673,007	17%	(4,400,421)
Internal Service												
Worker's Comp Insurance	60201220	2,431,616	2,191,473	2,479,755	288,282	13%	1,723,965	2,191,473	2,479,755	288,282	13%	-
TOTAL GENERAL GOVERNMENT		2,593,716	2,390,549	2,706,992	316,443	13%	4,982,627	6,146,124	7,107,413	961,289	16%	(4,400,421)
CITY MANAGER'S OFFICE												
General Fund												
City Manager	10001310	6,031	43,487	-	(43,487)	-100%	504,611	721,748	980,737	258,989	36%	(980,737)
Human Resources	10001320	41,386	-	-	-	0%	703,340	737,009	759,331	22,322	3%	(759,331)
Communication & Marketing	10001330	-	-	-	-	0%	466,330	621,870	713,747	91,877	15%	(713,747)
Sustainable South Lake Tahoe	10001967	-	-	-	-	0%	11,060	20,157	-	(20,157)	-100%	-
Total General Fund		47,417	43,487	-	(43,487)	-100%	1,685,342	2,100,784	2,453,815	353,031	17%	(2,453,815)
Special Revenue												
Public Ed - Gov't Program Fund	22401330	84,333	90,000	84,000	(6,000)	-7%	-	203,292	90,000	(113,292)	-56%	(6,000)
Total Special Revenue		84,333	90,000	84,000	(6,000)	-7%	-	203,292	90,000	(113,292)	-56%	(6,000)
Internal Service												
Health Self-Insurance	60101220	3,497,783	4,645,930	4,815,125	169,195	4%	3,535,807	4,645,930	4,815,125	169,195	4%	-
Health Insurance Savings	60501220	50,789	50,000	45,000	(5,000)	-10%	36,331	60,000	45,000	(15,000)	-25%	-
Total Internal Service		3,548,572	4,695,930	4,860,125	164,195	3%	3,572,138	4,705,930	4,860,125	154,195	3%	-
TOTAL CITY MANAGER'S		3,680,322	4,829,417	4,944,125	114,708	2%	5,257,480	7,010,006	7,403,940	393,934	6%	(2,459,815)
FINANCE												
General Fund												
Financial Services	10001511	46,884,895	47,037,927	47,940,127	902,200	2%	974,171	1,067,208	1,160,490	93,282	9%	46,779,637
Revenue Services	10001730	2,260,398	1,879,050	2,109,170	230,120	12%	515,302	548,553	549,261	708	0%	1,559,909
Information Systems	10001840	61,926	286,940	65,000	(221,940)	-77%	1,058,587	1,586,272	1,290,425	(295,847)	-19%	(1,225,425)
Total General Fund		49,207,219	49,203,917	50,114,297	910,380	2%	2,548,060	3,202,033	3,000,176	(201,857)	-6%	47,114,121
Parking Enterprise												
Parking Authority Debt Serv.	52005340	538,577	375,000	330,000	(45,000)	-12%	284,542	5,834,213	-	(5,834,213)	-100%	330,000
Total Parking Enterprise		538,577	375,000	330,000	(45,000)	-12%	284,542	5,834,213	-	(5,834,213)	-100%	330,000
TOTAL FINANCE		49,745,796	49,578,917	50,444,297	865,380	2%	2,832,602	9,036,246	3,000,176	(6,036,070)	-67%	47,444,121
NON-DEPARTMENTAL												
General Fund												
Non-Departmental	10001951	318,354	30,000	19,000	(11,000)	-37%	5,340,947	6,433,836	4,507,580	(1,926,256)	-30%	(4,488,580)
Community Marketing	10001953	-	-	-	-	0%	-	5,000	5,000	-	0%	(5,000)
General Fund Transfers In/Out	10001956	398,427	104,200	113,000	8,800	8%	8,695,317	11,244,689	5,709,920	(5,534,769)	-49%	(5,596,920)
Rents & Leases	10001958	-	-	-	-	0%	343,830	366,060	374,412	8,352	2%	(374,412)
Total General Fund		716,781	134,200	132,000	(2,200)	-2%	14,380,094	18,049,585	10,596,912	(7,452,673)	-41%	(10,464,912)
Measure S General Fund												
Measure S - Sales Tax	10201511	7,920,157	7,609,506	7,835,000	225,494	3%	7,734,089	9,181,523	8,026,950	(1,154,573)	-13%	(191,950)
Total Measure S General Fund		7,920,157	7,609,506	7,835,000	225,494	3%	7,734,089	9,181,523	8,026,950	(1,154,573)	-13%	(191,950)
Special Revenue												
TOT Revenue Fund	26309110	260,123	220,000	40,000	(180,000)	-82%	-	-	-	-	0%	40,000
American Rescue Plan Act	26401952	-	-	-	-	0%	-	-	-	-	0%	-
Total Special Revenue		260,123	220,000	40,000	(180,000)	-82%	-	-	-	-	0%	40,000
Debt Service												
City Debt Service	40101910	61,399,065	8,094,774	8,358,414	263,640	3%	4,191,278	64,169,701	62,488,870	(1,680,831)	-3%	(54,130,456)
City Debt Service - Other Debt	40108220	25,000	25,000	25,000	-	0%	193,080	193,484	193,399	(85)	0%	(168,399)
Total Debt Service		61,424,065	8,119,774	8,383,414	263,640	3%	4,384,358	64,363,185	62,682,269	(1,680,916)	-3%	(54,298,855)
TOTAL NON-DEPARTMENTAL		70,321,127	16,083,480	16,390,414	306,934	2%	26,498,541	91,594,293	81,306,131	(10,288,162)	-11%	(64,915,717)

Budget Details by Department – Revenues and Expenditures (continued)

Department/Division		REVENUES					EXPENSES					Increase to/ (Use of) Fund Balance
		Budget					Budget					
		2022-23 Actual	2023-24 Amended Budget	2024-25 Proposed Budget	2024-25 vs. 2023-24 \$ Variance		2022-23 Actual	2023-24 Amended Budget	2024-25 Proposed Budget	2024-25 vs. 2023-24 \$ Variance		
SOUTH TAHOE REDEVELOPMENT SUCCESSOR AGENCY (STRSA)												
Trust Fund												
RD Obligation Retirement Fund	72509220	6,012,626	5,257,356	5,746,226	488,870	9%	2,552,600	5,257,356	5,551,925	294,569	6%	194,301
TOTAL STR SUCCESSOR AGENCY		6,012,626	5,257,356	5,746,226	488,870	9%	2,552,600	5,257,356	5,551,925	294,569	6%	194,301
BUSINESS IMPROVEMENT DISTRICTS												
Ski Run BID	28001511	28,806	23,000	24,000	1,000	4%	23,922	23,000	24,000	1,000	4%	-
Tourism Improvement District 2005	28501513	3,117,461	3,101,000	3,112,000	11,000	0%	3,113,049	3,131,000	3,112,000	(19,000)	-1%	-
TOTAL BUSINESS IMPROVEMENT DISTRICTS		3,146,267	3,124,000	3,136,000	12,000	0%	3,136,971	3,154,000	3,136,000	(18,000)	-1%	-
TRUST AND AGENCY												
Park Avenue CFD Fund	70701962	1,027,014	938,000	975,000	37,000	4%	919,659	911,234	916,771	5,537	1%	58,229
Bijou ECP CFD	71101966	20,016	14,800	18,000	3,200	22%	16,108	61,700	65,200	3,500	6%	(47,200)
Harrison Avenue CFD	71201973	92,809	60,900	66,100	5,200	9%	26,307	26,000	26,200	200	1%	39,900
Special Assessments	75101970	61	-	-	-	0%	-	-	-	-	0%	-
Tahoe Transportation Authority	76201972	57	-	-	-	0%	-	-	-	-	0%	-
TOTAL TRUST AND AGENCY		1,139,957	1,013,700	1,059,100	45,400	4%	962,074	998,934	1,008,171	9,237	1%	50,929
POLICE												
General Fund												
Police Administration	10002110	373,990	769,112	619,112	(150,000)	-20%	2,994,031	3,839,299	4,080,195	240,896	6%	(3,461,083)
Police Operations	10002120	179,898	139,000	145,000	6,000	4%	5,766,341	6,537,420	7,069,620	532,200	8%	(6,924,620)
Police Enforcement	10002140	843,640	720,000	920,000	200,000	28%	226,674	410,875	402,464	(8,411)	-2%	517,536
Police Certified Training	10002150	74,338	70,000	70,000	-	0%	100,672	100,000	100,000	-	0%	(30,000)
Joint Dispatch Center	10002160	1,061,479	980,000	1,000,000	20,000	2%	1,541,954	1,624,328	1,662,869	38,541	2%	(662,869)
Police Support	10002180	93,796	71,240	112,066	40,826	57%	2,206,863	2,697,691	2,439,742	(257,949)	-10%	(2,327,676)
Total General Fund		2,627,141	2,749,352	2,866,178	116,826	4%	12,836,536	15,209,613	15,754,890	545,277	4%	(12,888,712)
Special Revenue												
Police Vehicle Replacement	21102110	641,159	560,420	639,920	79,500	14%	462,732	745,449	850,000	104,551	14%	(210,080)
VHR Program	21805330	474,293	371,075	296,575	(74,500)	-20%	354,595	420,278	329,153	(91,125)	-22%	(32,578)
Cannabis Program	22302120	1,190,882	1,080,700	1,080,700	-	0%	1,138,750	1,656,050	721,691	(934,359)	-56%	359,009
Tobacco Law Enforcement Grant	22502110	143,669	-	-	-	0%	134,251	9,509	-	(9,509)	-100%	-
DUI/Traffic Safety Grant	22902110	49,816	41,000	41,000	-	0%	49,816	41,000	38,476	(2,524)	-6%	2,524
ABC Grant 04G-LA20	22902112	19,912	78,224	60,612	(17,612)	-23%	19,912	78,224	72,882	(5,342)	-7%	(12,270)
JAG/LLEBG Grant	23002110	26	-	-	-	0%	-	-	1,994	1,994	100%	(1,994)
AB3229 COPs Grant	23102110	187,379	136,200	138,194	1,994	1%	78,763	136,200	164,611	28,411	21%	(26,417)
Police Prop 172 Safety Sales Tax	23202110	567,977	656,000	552,000	(104,000)	-16%	555,948	1,055,440	643,500	(411,940)	-39%	(91,500)
Asset Forfeitures - Justice Fund	23302110	1,586	-	1,000	1,000	100%	-	-	-	-	0%	1,000
Asset Forfeitures - Treasury Fund	23502110	1,114	-	500	500	100%	2,000	-	-	-	0%	500
Boat Patrol Grant	23702110	128,419	56,464	164,071	107,607	191%	79,025	87,073	164,071	76,998	88%	-
Domestic Violence Grant	23802110	168,456	258,485	203,142	(55,343)	-21%	167,630	258,485	174,935	(83,550)	-32%	28,207
Clean Community	24103801	55,553	50,007	87,100	37,093	74%	44,893	44,645	82,438	37,793	85%	4,662
Vehicle Abatement	24203802	48,634	43,000	72,000	29,000	67%	18,121	53,000	48,000	(5,000)	-9%	24,000
Nuisance Abatement	24303803	273,146	191,000	197,000	6,000	3%	207,885	343,268	322,178	(21,090)	-6%	(125,178)
Opioid Abatement	29002110	2,053	227,000	254,000	27,000	12%	-	223,303	223,303	-	0%	30,697
Total Special Revenue		3,954,074	3,749,575	3,787,814	38,239	1%	3,314,321	5,151,924	3,837,232	(1,314,692)	-26%	(49,418)
Enterprise Fund												
Parking - Bellamy Court	51005440	136,923	123,800	123,800	-	0%	252,022	21,500	26,200	4,700	22%	97,600
Parking Mgmt Prg	51505330	20,187	-	-	-	0%	-	-	10,000	10,000	100%	(10,000)
Parking Garage Operations	52005320	1,315,983	1,695,000	1,695,000	-	0%	1,308,532	1,904,700	1,567,400	(337,300)	-18%	127,600
Total Enterprise Fund		1,473,094	1,818,800	1,818,800	-	0%	1,560,554	1,926,200	1,603,600	(322,600)	-17%	215,200
TOTAL POLICE		8,054,308	8,317,727	8,472,792	155,065	2%	17,711,412	22,287,737	21,195,722	(1,092,015)	-5%	(12,722,930)
FIRE												
General Fund												
Fire Administration	10002210	10,329	74,100	100	(74,000)	-100%	2,264,331	2,645,763	2,746,346	100,583	4%	(2,746,246)
Fire Suppression	10002220	1,323,701	1,476,119	1,324,500	(151,619)	-10%	6,857,483	7,263,847	8,057,803	793,956	11%	(6,733,303)
Fire Prevention	10002230	-	48,000	48,000	-	0%	49,451	97,310	46,615	(50,695)	-52%	1,385
Fire Support	10002240	546,118	1,296,249	1,469,642	173,393	13%	624,329	1,377,447	1,331,229	(46,218)	-3%	138,413
Fire Training/Safety	10002250	21,942	15,000	15,000	-	0%	77,804	103,850	105,275	1,425	1%	(90,275)
Total General Fund		1,902,090	2,909,468	2,857,242	(52,226)	-2%	9,873,398	11,488,217	12,287,268	799,051	7%	(9,430,026)
Special Revenue												
Fire Vehicle Replacement	21302210	875,033	-	105,000	105,000	100%	-	850,000	100,000	(750,000)	-88%	5,000
Fire Defensible Space Insp Prg	21502230	95,234	786,306	738,788	(47,518)	-6%	95,234	786,306	785,362	(944)	0%	(46,574)
Fuels Reduction Capacity Planning	21502270	-	1,651,250	1,651,250	-	0%	-	1,651,250	1,651,250	-	0%	-
Fire Prop 172 Safety Sales Tax	22202210	577,243	556,000	552,000	(4,000)	-1%	859,100	87,500	162,500	75,000	86%	389,500
EMS - JPA - General Fund	23602262	190,273	190,000	175,000	(15,000)	-8%	144,793	361,005	148,700	(212,305)	-59%	26,300
Total Special Revenue		1,737,782	3,183,556	3,222,038	38,482	1.2%	1,099,127	3,736,061	2,847,812	(888,249)	-24%	374,226
TOTAL FIRE		3,639,872	6,093,024	6,079,280	(13,744)	-0.2%	10,972,525	15,224,278	15,135,080	(89,198)	-1%	(9,055,800)

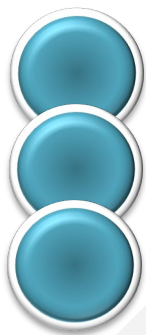
Budget Details by Department – Revenues and Expenditures (continued)

		REVENUES					EXPENSES					
Department/Division		Budget					Budget					Increase to/
		2024-25 vs. 2023-24					2024-25 vs. 2023-24					(Use of)
Account	2022-23 Actual	2023-24 Amended Budget	2024-25 Proposed Budget	\$ Variance	% Variance	2022-23 Actual	2023-24 Amended Budget	2024-25 Proposed Budget	\$ Variance	% Variance	Fund Balance	
PUBLIC WORKS												
General Fund												
Public Works Administration	10003010	-	-	-	0%	282,334	282,914	283,987	1,073	0%	(283,987)	
Engineering	10003210	155,060	188,300	288,300	100,000	53%	1,091,842	1,506,631	1,415,844	(90,787)	-6%	(1,127,544)
Facilities Maintenance	10003310	50,000	126,000	161,234	35,234	28%	1,401,996	1,751,240	1,946,308	195,068	11%	(1,785,074)
Motor Pool	10003410	594,187	325,000	500,000	175,000	54%	1,739,743	1,844,921	1,804,341	(40,580)	-2%	(1,304,341)
Total General Fund		799,247	639,300	949,534	310,234	49%	4,515,915	5,385,706	5,450,480	64,774	1%	(4,500,946)
Special Revenue												
Gas Tax	20103510	1,054,732	1,576,824	1,977,545	400,721	25%	1,481,835	1,694,410	2,012,545	318,135	19%	(35,000)
Snow Removal	20703610	3,064,238	2,837,037	2,834,000	(3,037)	0%	3,308,094	2,927,332	3,048,539	121,207	4%	(214,539)
Snow Removal Equipment	20803610	3,454,271	1,488,500	280,000	(1,208,500)	-81%	702,577	4,988,171	-	(4,988,171)	-100%	280,000
Vehicle Replacement	21003010	563,117	1,143,257	352,000	(791,257)	-69%	637,244	1,269,715	395,805	(873,910)	-69%	(43,805)
Storm Water Management Program	24503215	312,270	355,842	339,094	(16,748)	-5%	293,787	478,295	339,093	(139,202)	-29%	1
Street Sweeping	24503805	89,291	78,733	74,947	(3,786)	-5%	59,276	78,733	74,947	(3,786)	-5%	-
Street (Snow) Sweeping	24503806	60,909	71,879	72,311	432	1%	23,577	72,515	72,311	(204)	0%	-
Total Special Revenue		8,598,828	7,552,072	5,929,897	(1,622,175)	-21%	6,506,391	11,509,171	5,943,240	(5,565,931)	-48%	(13,343)
Solid Waste												
AB 939	24003800	62,835	66,050	66,050	-	0%	62,560	78,007	84,846	6,839	9%	(18,796)
Solid Waste JPA	24403804	43,249	12,000	35,000	23,000	192%	190,365	540,075	67,000	(473,075)	-88%	(32,000)
Total Solid Waste		106,084	78,050	101,050	23,000	29%	252,925	618,082	151,846	(466,236)	-75%	(50,796)
Airport Enterprise												
Airport Administration	50105110	1,087,648	2,000	30,000	28,000	1400%	2,289,329	636,802	618,862	(17,940)	-3%	(588,862)
Airport Special Events	50105115	9,374	3,200	3,200	-	0%	-	-	-	-	0%	3,200
Airport Terminal Building	50105120	477,113	528,760	535,412	6,652	1%	580,565	716,403	508,161	(208,242)	-29%	27,251
Airfield Area	50105130	1,407,447	980,520	1,164,868	184,348	19%	513,733	641,213	429,794	(211,419)	-33%	735,074
Airport Other Areas	50105140	9,597	10,000	10,000	-	0%	11,316	10,000	10,000	-	0%	-
Airport General Shop	50105160	-	-	-	-	0%	72,715	58,499	59,500	1,001	2%	(59,500)
Airport Environmental Operations	50105180	-	-	-	-	0%	7,192	26,500	26,500	-	0%	(26,500)
Total Airport		2,991,179	1,524,480	1,743,480	219,000	14%	3,474,850	2,089,417	1,652,817	(436,600)	-21%	90,663
Transit - Enterprise Fund												
Transit Operations	55005220	188,122	2,267,197	2,290,426	23,229	1%	313,613	2,296,707	2,239,000	(57,707)	-3%	51,426
TOTAL PUBLIC WORKS		12,683,461	12,061,099	11,014,387	(1,046,712)	-8.7%	15,063,694	21,899,083	15,437,383	(6,461,700)	-30%	(4,422,996)
DEVELOPMENT SERVICES												
General Fund												
Building and Safety	10003110	1,847,912	2,250,503	1,649,550	(600,953)	-27%	953,244	1,272,541	1,127,378	(145,163)	-11%	522,172
Multi Family Dwelling Inspection	10003112	172,674	171,879	178,550	6,671	4%	206,471	221,028	160,230	(60,798)	-28%	18,320
Planning	10003710	126,439	85,000	147,600	62,600	74%	580,425	716,228	746,554	30,326	4%	(598,954)
Planning Commission	10003711	-	-	-	-	0%	-	6,650	3,000	(3,650)	-55%	(3,000)
Total General Fund		2,147,025	2,507,382	1,975,700	(531,682)	-21%	1,740,140	2,216,447	2,037,162	(179,285)	-8%	(61,462)
Special Revenue												
General Plan	27003710	116,537	80,000	102,000	22,000	28%	4,845	592,059	136,536	(455,523)	-77%	(34,536)
Building Permit Fee - RDA	27103110	928,812	1,040,800	1,065,000	24,200	2%	388,832	315,000	290,000	(25,000)	-8%	775,000
Substandard Housing Relocation	27103113	4,617	4,001	4,001	-	0%	-	67,468	74,837	7,369	11%	(70,836)
Total Special Revenue		1,049,965	1,124,801	1,171,001	46,200	4%	393,677	974,527	501,373	(473,154)	-49%	669,628
Housing Programs												
Work-Force Housing	25006024	10,098,480	78,285	230,000	151,715	194%	4,864,984	5,403,345	532,500	(4,870,845)	-90%	(302,500)
Home Program Income	25106014	37,774	50,000	50,000	-	0%	-	-	-	-	0%	50,000
RDA Program Income Housing Fund	25106015	-	35,000	35,000	-	0%	311	-	-	-	0%	35,000
Housing Administration	25306010	470,790	1,076,207	1,171,573	95,366	9%	465,524	830,150	1,252,810	422,660	51%	(81,237)
CDBG Program Income Loans	25506020	44,669	35,175	25,500	(9,675)	-28%	-	-	-	-	0%	25,500
Cal Home Loan Repayments	25806018	3,124	35,300	35,300	-	0%	-	-	-	-	0%	35,300
First Time Homebuyers Rev Loan	25906022	51	-	-	-	0%	-	9,675	-	(9,675)	-100%	-
RDA SR Low Income Housing	26209120	-	-	285,019	285,019	100%	-	-	-	-	0%	285,019
Total Housing Programs		10,654,888	1,309,967	1,832,392	522,425	40%	5,330,820	6,243,170	1,785,310	(4,457,860)	-71%	47,082
Economic Development												
CDBG Economic Development	25606021	155,562	434,296	374,776	(59,520)	-14%	155,562	434,296	251,981	(182,315)	-42%	122,795
Economic Development Prog Income	25706021	-	-	-	-	0%	239	-	-	-	0%	-
Total Economic Development		155,562	434,296	374,776	(59,520)	-14%	155,801	434,296	251,981	(182,315)	-42%	122,795
TOTAL DEVELOPMENT SERVICES		14,007,441	5,376,446	5,353,869	(22,577)	-0.4%	7,620,438	9,868,440	4,575,826	(5,292,614)	-54%	778,043

Budget Details by Department – Revenues and Expenditures (continued)

Department/Division		REVENUES					EXPENSES					Increase to/ (Use of) Fund Balance
		Budget					Budget					
		2024-25 vs. 2023-24					2024-25 vs. 2023-24					
		2022-23	2023-24	2024-25			2022-23	2023-24	2024-25			
Account	Actual	Amended Budget	Proposed Budget	\$ Variance	% Variance	Actual	Amended Budget	Proposed Budget	\$ Variance	% Variance		
PARKS AND RECREATION												
General Fund												
Recreation Administration	10004105	-	-	-	-	0%	442,994	403,381	445,496	42,115	10%	(445,496)
Golf Course	10004110	87,227	160,000	160,000	-	0%	181,648	179,973	181,008	1,035	1%	(21,008)
Campground	10004130	342,960	420,000	470,000	50,000	12%	218,345	308,754	289,753	(19,001)	-6%	180,247
Park Maintenance	10004170	151,604	218,929	143,500	(75,429)	-34%	1,531,635	2,239,073	2,023,399	(215,674)	-10%	(1,879,899)
Recreation Programs	10004220	187,655	256,000	328,000	72,000	28%	816,887	953,754	1,383,522	429,768	45%	(1,055,522)
Special Events	10004225	600	1,000	1,000	-	0%	99,107	168,195	162,910	(5,285)	-3%	(161,910)
Senior Center	10004230	4,012	4,900	4,900	-	0%	35,746	27,210	35,140	7,930	29%	(30,240)
Total General Fund		774,057	1,060,829	1,107,400	46,571	4%	3,326,362	4,280,340	4,521,228	240,888	6%	(3,413,828)
Special Revenue												
Transit Center/Explore Tahoe	21605250	77,187	90,200	95,200	5,000	6%	79,327	79,000	150,250	71,250	90%	(55,050)
Arts - Public Art	21704504	472	-	20,000	20,000	100%	16,300	3,700	20,000	16,300	441%	-
Measure P - Recreation	22004220	3,836,707	3,475,000	3,653,000	178,000	5%	1,371,042	16,461,139	16,442,014	(19,125)	0%	(12,789,014)
Ice Arena (Operator)	22104260	192,990	145,200	145,200	-	0%	200,018	183,863	189,440	5,577	3%	(44,240)
Measure S - Ski Run Bike Trail Maint.	28104120	17,339	10,000	11,000	1,000	10%	10,088	30,270	90,260	59,990	198%	(79,260)
Measure S - CTC Greenway	28404123	37,319	28,500	34,500	6,000	21%	12,202	35,961	261,446	225,485	627%	(226,946)
Measure S - LV Commons	28404124	14,500	14,500	14,500	-	0%	-	14,500	109,000	94,500	652%	(94,500)
Measure S - Playfield Maint.	28404127	50,000	50,000	50,000	-	0%	54,041	53,000	53,000	-	0%	(3,000)
Bike Trails Snow Removal	28404129	12,000	12,000	12,000	-	0%	11,983	12,000	12,000	-	0%	-
Total Special Revenue		4,238,514	3,825,400	4,035,400	210,000	5%	1,755,000	16,873,433	17,327,410	453,977	3%	(13,292,010)
TOTAL PARKS AND RECREATION		5,012,570	4,886,229	5,142,800	256,571	5%	5,081,362	21,153,773	21,848,638	694,865	3%	(16,705,838)

Project Name	Project Number	Carryforward at 6-30-2024	
		Revenue	Expense
Tahoe Valley Storm Water Improvement	301-40030	(7,877,061)	12,464,127
Drainage Master Plan	301-40036	-	494
Storm Water Management Plan	301-40037	-	28,818
City-Wide Drainage- SWMP	301-40040	-	37,150
Keys Drainage Pipeline Replacement	301-40049	-	625,329
Bijou Park Creek Restoration	301-40050	-	15,635
Bijou Park Creek	301-40051	(1,393,160)	1,948,477
Ruby Way Erosion	301-40052	-	21,591
James-Eloise Drainage	301-40053	-	300,348
Barton - 2nd Street	301-40054	(128,982)	89,066
Rehab Water Quality	306-42001	(20,000)	19,668
Erosion Control Project Total		\$ (9,419,203)	15,550,703
Street Overlay Program PMP	301-50005	-	4,038,416
Class 1 Bicycle Trail Rehabilitation	301-50013	(75,000)	75,000
Pioneer Trail Pedestrian	301-50024	(403,841)	718,409
Lake Tahoe Blvd. Bike Trail	301-50026	-	515,046
Bijou Park Connector	301-50037	-	1,087,032
Pioneer Trail Safety	301-50038	(45,249)	315,774
Bike Trail	301-50041	(800,000)	973,545
Sierra/Palmira	301-50042	-	37,179
Misc. Traffic Safety	301-50043	-	63,480
LED Pedestrian Light	301-50044	-	14,566
Stateline Ave Complete Streets	301-50045	-	252,829
Sugar Pine Multi-Use Trails	301-50046	(2,422,543)	2,422,543
Ski Run Pedestrian Circle	301-50047	-	11,485
Heavenly Valley Parking/Traffic Upgrades	301-50048	-	63,965
Vision Zero Program	301-50049	(192,484)	226,912
South Tahoe Bikeway Wayfinding	301-50051	-	65,597
Streets Projects Total		\$ (3,939,117)	10,881,778
Regan Beach Concession	301-60005	-	50,000
Service Center Lobby Remodel	301-60017	-	165,876
Remodel Rec/Rufus	301-60018	(67,772,496)	68,964,478
Fire Station 2 Rehab	301-60019	-	75,000
Police Dept. Remodel	301-60022	-	754,830
Relocation of PW	301-60028	-	3,575
Community Fields restroom/concessions	301-60050	-	14,223
Bijou Bike Park	301-60066	-	35,000
Community Playfields	301-60068	-	28,707
Fire Station III Crews	301-60071	-	1,784,990
Cemetery Security	301-60073	-	35,418
Skatepark Renovations	301-60075	-	191,571
Sustainability Services	301-60079	-	300,000
General Facility	301-60080	-	100,674
Corp Yard Upgrade	301-60081	(2,000,000)	2,000,000
Citywide ADA Upgrade	301-60082	-	150,000
Lake View & Ski Run Blvd Electrical Upgrades	301-60083	-	80,000
Buildings and Grounds Projects Total		\$ (69,772,496)	74,734,342
Miscellaneous	301-70020	-	88,585
City Communication	301-70021	-	1,376,615
Backup Power Replacement	301-70053	-	150,000
Long Term Capital Replacement	310-70000	-	242,713
Campground Infrastructure Replacement	311-60000	-	202,388
LT Rental Incentive Pilot Program	320-30003	(102,507)	199,007
Housing Rental Assistance Program	320-30004	-	200,000
Capital Equipment Purchase Total		\$ (102,507)	2,459,308
Airport Master Plan	501-80032	(322,250)	582,190
Pavement Plan	501-80035	(61,404)	59,880
Airport Hangar Repair	501-80039	-	2,692
Airport Veg Mngt	501-80041	(186,422)	191,141
2024 AIP Pavement	501-80050	-	192,116
Airport Improvement Projects Total		\$ (570,076)	1,028,019
Total CIP Carryforward @ 6-30-2024		\$ (83,803,399)	\$ 104,654,149
New 2024-2025 CIP Budget Requests		\$ (5,784,796)	\$ 5,884,796
Total CIP 2024-2025 Budget		\$ (89,588,195)	\$ 110,538,945



General Government



City Council

City Vision

Elevating South Lake Tahoe by providing service excellence for an inspired future that values the natural and built environments, civic engagement for all, and economic prosperity.

City Council Priorities

City Council will be responsible financial stewards of its resources and assets to ensure long-term fiscal sustainability by practicing sound financial management and fiscal transparency, while providing fiscally sustainable government services that address the needs our community.

Continue to monitor progress of the 2023-28 Strategic Plan, which serves as the blueprint for the City Council's policymaking process.

Strategic Priorities from the 2023-28 Strategic Plan:

- Built Environment
- Recreation and Equitable Access
- Community for All
- Economic Development
- Core Services and High Performing Government

City Council

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The City Council is the legislative, policy-making and law-making body elected to represent the interests of the citizens of South Lake Tahoe. In general, the City Council is responsible for determining and delivering services necessary to meet the needs of the community, overseeing of the City's operations and adoption of an annual budget.

Revenues and Expenditures by Fund Type and Category

City Council

	Actual	Actual	Actual	Amended	Proposed	% Change	\$ Change
	FY 2020-21	FY 2021-22	FY 2022-23	Budget	Budget	from	from
General Fund				FY 2023-24	FY 2024-25	Prior Year	Prior Year
Revenues							
Operating Revenues	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-
Transfers In	-	-	-	-	-	-	-
Revenues Total	-	-	-	-	-	-	-
Expenditures							
Personnel Services	183,425	187,101	183,887	189,049	194,623	3%	5,574
Contractual Services	61,394	63,696	74,789	69,900	70,900	1%	1,000
Other Operating	24,175	49,541	20,130	27,900	31,800	14%	3,900
Capital Outlay	4,378	3,392	9,996	7,000	8,000	14%	1,000
Debt Service/Leases	-	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-
Expenditures Total	273,373	303,731	288,802	293,849	305,323	4%	11,474
Net Rev (Exp)	(273,373)	(303,731)	(288,802)	(293,849)	(305,323)		
FTE's	5	5	5	5	5	0%	

City Clerk

Core Services

City Clerk

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The City Clerk's Office performs all mandated functions under the United States Constitution, the Constitution of the State of California, California Government and Election Codes, and the City of South Lake Tahoe Municipal Code. The City Clerk serves as clerk for the City Council, South Tahoe Redevelopment Successor Agency, South Tahoe Joint Powers Parking Authority, South Tahoe Joint Powers Financing Authority, City of South Lake Tahoe Parking Authority, Redevelopment Successor Agency Countywide Oversight Board El Dorado County (Oversight Board), South Lake Tahoe Basin Waste Management Authority, City of South Lake Tahoe Planning Commission, and City of South Lake Tahoe Police Advisory Commission. The City Clerk's Office: oversees preparation and noticing of agendas for all City Council Boards and Commissions pursuant to the Ralph M. Brown Act; manages the City's Record Retention Policy; responds to public record requests pursuant to the California Public Records Act; preserves official legislative history; performs Notary acts for City documents; is the filing officer for the California Fair Political Practices Commission; is the City Elections official for conduct of municipal elections; and performs a variety of other administrative duties for the City Council, Commissions, and Boards.

City Council Strategic Priorities Supported

Strategic Priority 3 - Community for All

Goal 3.2: Inclusion and Diversity

Strategic Priority 5 – Core-Services and High-Performing Government

Goal 5.2 Digital Government

FY 2023/24 Department Accomplishments

Staffing

1. Filled the Assistant City Clerk position (Welcome Michelle Davis!) and began training on all clerk functions & duties.

Inclusion and Transparency

2. Coordinated 21 City Council Meetings and 40 Commission/Board Meetings.
3. Fulfilled 395 Public Record Requests.
4. Received over 450 written City Council Public Comments.
5. Processed 85 FPPC Annual Statements of Economic Interest Form 700 filings (employees, commissioners, and elected officials).
6. Continued progress on the City Clerk Repository of Public Documents with a focus on Resolutions and Ordinances (1965-1975) and City Council Boards and Commissions Administrative Records.

Records and Services

7. Processed 277 City Contracts, 116 Resolutions, 11 Ordinances, 19 Proclamations, and 221 Deeds.
8. Updated South Lake Tahoe City Code (11 Ordinances).
9. Accepted 169 Claims.
10. Notarized 161 documents.
11. Assistant City Clerk Davis earned a Notary Public Designation to expand Notary services.

Technology

12. In September 2023 the City entered into an Agreement with SoSu TV for equipment and technology upgrades to the Audio/Visual Room and City Council Chambers. Work was completed in early 2024, replacing all end-of-life equipment.

FY 2024/25 Department Goals and Objectives

The City Clerk's office strives to provide exceptional service to all residents of the City of South Lake Tahoe, the City Council, city staff and other public agencies. Our primary goal is to preserve the public's trust in government by ensuring the city's legislative processes are transparent, accurate and timely; safeguarding the legislative history of the city; administering open elections; and delivering timely information and services.

1. Complete online repository archiving of Resolutions and Ordinance 1965-1975.
2. Begin online archiving of Resolutions and Ordinances 1976-1986.
3. Complete update to the City's Records Retention Policy.
4. Continue to seek educational opportunities - Certified Municipal Clerk Designation (Assistant Clerk) and Master Municipal Clerk Designation (City Clerk).
5. Continue to train Assistant City Clerk on City Clerk functions for succession planning.

Performance Measures***Strategic Priority 3.2: Inclusion and Diversity***

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Translation services offered for City Council and Planning Commission meetings (Spanish - Written & Verbal).	31	32	32
Remote participation of ACT Commission and P&R Commission meetings.	24	24	24

Department Goal 1: Provide exceptional services by enhancing accessibility to public records.

Measure	Requests Received	Fulfilled/ Uploaded	Target Achieved
Number of public record requests fulfilled.	395	395	100%
Total number of city contracts, resolutions, ordinances, and deeds processed and uploaded to the public repository.	625	625	100%

Department Goal 2: Promote transparency by increasing public participation.

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Number of city council and commission meetings offered.	56	61	61
Number of city council and commission meetings offering remote participation.	56	57	61

Revenues and Expenditures by Fund Type and Category

City Clerk

	Actual	Actual	Actual	Amended	Proposed	% Change	\$ Change
	FY 2020-21	FY 2021-22	FY 2022-23	Budget	Budget	from	from
General Fund				FY 2023-24	FY 2024-25	Prior Year	Prior Year
Revenues							
Operating Revenues	13,090	1,503	2,898	1,765	1,765	0%	-
Grants	-	-	-	-	-	-	-
Transfers In	-	-	-	-	-	-	-
Revenues Total	13,090	1,503	2,898	1,765	1,765	0%	-
Expenditures							
Personnel Services	260,975	282,301	307,193	326,061	292,700	-10%	(33,361)
Contractual Services	11,284	11,428	11,667	20,500	16,225	-21%	(4,275)
Other Operating	37,931	16,913	37,116	23,250	52,525	126%	29,275
Capital Outlay	742	-	1,225	2,600	1,600	-38%	(1,000)
Debt Service/Leases	-	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-
Expenditures Total	310,932	310,642	357,201	372,411	363,050	-3%	(9,361)
Net Rev (Exp)	(297,842)	(309,139)	(354,302)	(370,646)	(361,285)		
FTE's	2	2	2.17	2.17	2	-8%	

City Treasurer

Core Services

Treasury

100 01516

The City Treasurer invests public funds in a prudent manner that provides maximum security while meeting daily cash flow demands and conforming to all statutes governing the investment of public funds. Within these parameters, funds are invested to optimize investment return. The City Treasurer also prepares, annually reviews, updates, and presents to the City Council for adoption, a comprehensive Investment Policy document pursuant to which the City manages and conducts investment of the City's pooled treasury funds.

Revenues and Expenditures by Fund Type and Category City Treasurer

	Actual	Actual	Actual	Amended	Proposed	% Change	\$ Change
	FY 2020-21	FY 2021-22	FY 2022-23	Budget	Budget	from	from
General Fund	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	Prior Year	Prior Year
Revenues							
Operating Revenues	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-
Transfers In	-	-	-	-	-	-	-
Revenues Total	-	-	-	-	-	-	-
Expenditures							
Personnel Services	24,590	26,162	27,018	27,776	28,929	4%	1,153
Contractual Services	-	175	-	175	175	100%	-
Other Operating	365	1,523	3,298	3,550	3,890	10%	340
Capital Outlay	-	-	1,356	500	500	0%	-
Debt Service/Leases	-	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-
Expenditures Total	24,955	27,860	31,671	32,001	33,494	5%	1,493
Net Rev (Exp)	(24,955)	(27,860)	(31,671)	(32,001)	(33,494)		
FTE's	1	1	1	1	1	0%	

City Attorney

Core Services

City Attorney

100 01210

Major areas of responsibility:

Provide sound legal advice regarding all aspects of municipal affairs, including advice to the City Council, City Manager, City Clerk, Department Heads and Division Managers daily.

Review every contract that the City enters into, and every insurance certificate and bond to ensure they contain comprehensive risk transfer provisions.

Draft ordinances and resolutions for the City Council to address City business and issues.

Directly handle or manage City litigations as cost-effectively as possible, to eliminate or minimize defense costs and monies paid to settle claims.

Risk Management

100 01220

The Risk Management function of the department administers and processes the City's liability program and monies paid to settle claims, oversees worker safety programs, handles insurance procurement, and serves as the City's Americans With Disabilities Act Coordinator.

Worker's Compensation Insurance

602 01220

The Workers' Comp Insurance account is the funding account for the City's self-insured Worker's Compensation Program. The Risk Manager oversees the City's Worker's Compensation program.

City-Wide Strategic Priorities Supported

Strategic Priority 1 - Built Environment

Goal 1.1: Broadband For All

Goal 1.2: Mid-Town Revitalization

Goal 1.3: Housing

Goal 1.4: Transportation

Goal 1.5: Carbon Neutrality and Grid Reliability

Strategic Priority 2 - Recreation and Equitable Access

Goal 2.3: Connectivity

Strategic Priority 3 - Community for All

Goal 3.4: Waste Management and Stewardship

Strategic Priority 4 - Economic Development

Goal 4.3: Resident Retention and Workforce Development

Strategic Priority 5 - Core Services and High Performing Government

Goal 5.1: Public Safety

Goal 5.4: Local Control

FY 2023/24 Department Accomplishments

1. Successfully resolved 2 lawsuits through motion practice and obtained dismissal of 2 lawsuits with in-house counsel and resources.
2. Assisted with drafting and successful adoption of ordinances including defensible space ordinance, ordinance requiring good faith effort for local hiring on public works projects, inclusionary housing ordinance, amendments to cannabis regulations to allow on-site consumption, amendments to shared mobility device ordinance to require parking corrals, amendments to refuse and garbage ordinance to implement 3-cart system, and electric vehicle parking ordinance.
3. Assisted with drafting and negotiating contracts including purchase and sale agreement and predevelopment loan/development agreement with affordable housing developer for project at 3900-3908 Lake Tahoe Boulevard and agreement with Barton Health for opioid use disorder services.
4. Finalized ADA Transition Plan Update.
5. Developed and implemented Gun Violence Restraining Order program and process.
6. Assisted with negotiations and drafting of new Memoranda of Understanding with employee bargaining units.
7. Assisted City Council with outreach and analysis of whether to pursue charter city status and whether to pursue revenue ballot measure in November 2024.
8. Prepared ballot title and summary, impartial analysis, and Elections Code section 9212 report for vacancy tax citizens initiative.
9. Assisted staff to prepare application to El Dorado LAFCO for annexation of cleanup parcels.

FY 2024/25 Department Goals and Objectives

1. Work with City Manager and staff to prepare application to El Dorado LAFCO to annex Heavenly Cal Base area into the City.
2. Assist staff in creating transit Joint Powers Authority with El Dorado County.
3. Assist staff in determining feasibility of creating or joining Community Choice Aggregator.
4. Draft and negotiation Memorandum of Understanding with California Tahoe Conservancy regarding Motel 6 property.
5. Work with staff and outside counsel to get health and safety receiver appointed to Sunray property.
6. Resolve Measure T lawsuit favorably in trial court upon remand.
7. Select and award contract to third-party administrator for workers compensation.

Performance Measures

Strategic Priority 1.1: Broadband For All

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Complete NeoConnect contract to expand broadband infrastructure, to connect to regional broadband infrastructure, to secure funding to assist in the implementation of broadband infrastructure, and to update the City's "dig once" policy.	100%	75%	100%

Strategic Priority 1.2: Mid-Town Revitalization

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Complete the new Recreation and Swim Center Complex, and in the meantime, maintain the current complex for resident use.	25%	25%	90%

Strategic Priority 1.3: Housing

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Proactively work with an affordable housing developer and partner agencies to develop affordable and/or workforce housing at 3900 Lake Tahoe Boulevard.	20%	20%	50%
Establish a local discretionary funding source to leverage access to and increase competitiveness for outside funds, and implement Council direction to conduct outreach to analyze vacancy tax and transient occupancy tax funding sources.	50%	100%	n/a
Analyze and develop positions on agency regulations that impact the City's ability to develop affordable housing: such as TAUs for VHRs, height, density, ADU rules (Bonus Unit), affordable by design codes and sewer units.	n/a	n/a	30%
Investigate the development of a regulatory framework for developing an "Employee Housing Bill of Rights Program," which includes best practices where housing is tied to the employer and which supports seasonal workers.	50%	100%	n/a

Strategic Priority 1.4: Transportation

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Evaluate option to develop a local revenue source to support transportation projects.	100%	100%	n/a
Evaluate feasibility of transit system run by the City.	100%	75%	100%

Strategic Priority 1.5: Carbon Neutrality and Grid Reliability

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Evaluate feasibility and cost implications of creating a municipal owned utility.	33%	0%	33%

Strategic Priority 2.3: Connectivity

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Explore regulatory options for public access and easements to beaches below the high water mark and clarify rules with the State Lands Commission.	50%	30%	50%

Strategic Priority 3.4: Waste Management and Stewardship

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Include "bear proof" trash containers in franchise agreement with South Tahoe Refuse.	100%	100%	n/a

Strategic Priority 4.3: Resident Retention and Workforce Development

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Implement Classification and Compensation Study.	100%	100%	n/a

Strategic Priority 5.1: Public Safety

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Develop Gun Violence Restraining Order program in coordination with El Dorado County Superior Court.	100%	100%	n/a

Strategic Priority 5.4: Local Control

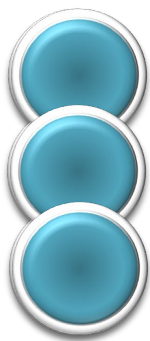
Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Revisit whether City should pursue charter city status.	100%	100%	n/a
Evaluate feasibility of annexing portions of unincorporated El Dorado County.	100%	100%	n/a

Revenues and Expenditures by Fund Type and Category

City Attorney

	Actual FY 2020-21	Actual FY 2021-22	Actual FY 2022-23	Amended Budget FY 2023-24	Proposed Budget FY 2024-25	% Change from Prior Year	\$ Change from Prior Year
General Fund							
Revenues							
Operating Revenues	32,500	53,800	159,202	197,311	225,472	14%	28,161
Grants	-	-	-	-	-	-	-
Transfers In	-	-	-	-	-	-	-
Revenues Total	32,500	53,800	159,202	197,311	225,472	0.14	28,161
Expenditures							
Personnel Services	568,493	675,768	720,497	780,203	882,482	13%	102,279
Contractual Services	112,619	363,617	455,554	422,311	344,133	-19%	(78,178)
Other Operating	855,621	1,272,808	1,404,937	2,050,376	2,695,676	31%	645,300
Capital Outlay	1,961	5,385	-	3,500	3,500	0%	-
Debt Service/Leases	-	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-
Expenditures Total	1,538,694	2,317,578	2,580,988	3,256,390	3,925,791	21%	669,401
Net Rev (Exp) General Fund	(1,506,194)	(2,263,779)	(2,421,786)	(3,059,079)	(3,700,319)		
Internal Service Fund							
Revenues							
Operating Revenues	1,769,924	1,836,810	2,431,616	2,191,473	2,479,755	13%	288,282
Grants	-	-	-	-	-	-	-
Transfers In	-	-	-	-	-	-	-
Revenues Total	1,769,924	1,836,810	2,431,616	2,191,473	2,479,755	13%	288,282
Expenditures							
Personnel Services	1,219,063	1,476,892	1,236,210	1,619,507	1,959,989	21%	340,482
Contractual Services	119,695	129,997	153,538	170,000	155,000	-9%	(15,000)
Other Operating	198,042	214,627	256,305	323,966	283,966	-12%	(40,000)
Capital Outlay	6,398	3,604	3,712	3,800	3,800	0%	-
Debt Service/Leases	-	-	-	-	-	-	-
Transfers Out	30,000	70,000	74,200	74,200	77,000	4%	2,800
Expenditures Total	1,573,198	1,895,120	1,723,965	2,191,473	2,479,755	13%	288,282
Net Rev (Exp) Special Revenue Fund	196,726	(58,310)	707,650	-	-		
FTE's	3	4	4	4	4	0%	





Internal Services



City Manager's Office

Core Services

City Manager

100 01310

As a Council/Manager form of government, the South Lake Tahoe City Manager operates as CEO of the organization, carrying out the policies established by the City Council from which the organization functions. The City Manager's role is to ensure the efficient, effective, and equitable day-to-day operations of the City and administration of the government and provide professional advice and counsel to the City Council on issues of importance to the community and those affecting government operations. The City Manager also prepares a budget for the Council's consideration and provides direct supervision over all Department Directors and City Manager's Office. Included in the South Lake Tahoe City Manager's Office are the following divisions:

Human Resources

100 01320

The function of Human Resources is to coordinate recruitments, labor relations/negotiations, employee personnel file record management, administer benefits, pensions, promotions, transfers and training coordination, retirement planning, employee separation and other compensation related procedural requirements. The division is also responsible for ensuring legal compliance relative to diversity and discrimination issues, disability, leaves, fitness-for-duty, workplace wrong-doing investigations and compliance with all state and federal laws, regulations, and employment policies applicable to the City.

Communications and Government Affairs

100 01330

The Assistant City Manager and Public Information Officer provide professional, administrative, and technical assistance to the office of the City Manager; develops and coordinates public outreach information, including television, radio, internet, social media, and print media to effectively disseminate news and other items of interest to the community.

The City's communications strategy ensures that residents and visitors have access to timely and reliable updates on all City matters. The Communication strategy also includes an integrated environment to promote civic engagement and participation. Staff leverages social media, traditional media, the City's website, and other innovative platforms to inform and engage the public on citywide programs, policies, and priorities.

The PIO coordinates with South Lake Tahoe Police Department and South Lake Tahoe Fire Rescue on crisis communications, to help ensure public safety messaging is widely disseminated and effective in times of an emergency.

As a government affairs representative on behalf of the City, the Assistant City Manager serves as a liaison to local, regional, state, and federal entities, communicating policy priorities and creating opportunities for the City to collaborate with stakeholders.

Sustainable South Lake Tahoe

100 01967

The purpose of the Sustainability program is to continue making and documenting progress on greenhouse gas reduction programs and projects. Specifically, the Sustainability Coordinator works across departments to advance

actions articulated in the 2020 Climate Action Plan; reduce solid and organic waste; and advance large, clean energy projects.

Public, Education, Government Program Fund

224 01330

The purpose of the Public, Education, Government Program fund is to collect Franchise fees which provide a financing mechanism for capital expenditures that support day-to-day operations of public-access channels.

Health Insurance

601 01220 Health Insurance

605 01220 Health Insurance Savings

The Health Insurance account is the funding account for the City's Health Insurance Program. It is funded through payroll deductions for all departments and through contributions from employees for buy-up options.

These accounts are used for payments of Health Insurance premiums as well as excess insurance payments, third party administration fees, and employee safety incentive programs.

The Health Insurance Savings account remains open for the purpose of payments of yearly fees applicable to the individual retiree HRA accounts.

City-Wide Strategic Priorities Supported

Strategic Priority 1 - Built Environment

- Goal 1.1: Broadband For All
- Goal 1.2: Mid-Town Revitalization
- Goal 1.3: Housing
- Goal 1.4: Transportation
- Goal 1.5: Carbon Neutrality and Grid Reliability

Strategic Priority 2 - Recreation and Equitable Access

- Goal 2.3: Connectivity

Strategic Priority 3 - Community for All

- Goal 3.1: Mental Health and Homelessness
- Goal 3.2: Inclusion and Diversity
- Goal 3.4: Waste Management and Stewardship

Strategic Priority 4 - Economic Development

- Goal 4.1: Economic Diversification Strategy
- Goal 4.2: Support Development of a Regenerative Tourism Model
- Goal 4.3: Resident Retention and Workforce Development

Strategic Priority 5 - Core Services and High Performing Government

- Goal 5.1: Public Safety
- Goal 5.2: Digital Government
- Goal 5.3: Infrastructure and Maintenance
- Goal 5.4: Local Control
- Goal 5.5: Fiscal Sustainability, Resiliency and Transparency

FY 2023/24 Department Accomplishments

1. Implementation of a citywide ban on single-use plastic water bottles. New water bottle refill stations installed. Expanded residential and commercial organics collection, including the school district. 10-year contract with electric vehicle charging vendor signed.
2. Conducted the National Community Survey to gauge community sentiment.
3. Conducted the Participatory Budgeting Survey requesting public input on allocation of \$2m from excess reserves.
4. Prepared a Strategic Plan implementation tracking dashboard for transparency and public information.
5. Created a vacant and underutilized sites inventory.
6. Provided continuous public information about City initiatives, events, and incidents.

FY 2024/25 Department Goals and Objectives

1. Progress on Climate Action Plan implementation and EV charger installation in particular.
2. Identify a feasible approach to development of the Chateau site.
3. Evaluate city-wide parking management strategies, including potential expansion of paid parking, reduction of parking requirements, residential parking permits and transit promotion, from the South Shore Transit JPA.
4. Complete the website redesign.
5. Update the Strategic Plan.

Performance Measures

Strategic Priority 1.1: Broadband For All

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Solicit proposals on Citywide broadband public/private initiative.	100%	100%	n/a

Strategic Priority 1.2: Mid-Town Revitalization

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Complete Recreation and Swim complex, Phase 2.	50%	50%	90%

Strategic Priority 1.3: Housing

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Complete Sugar Pine Village, Phase 1A and 1B.	90%	90%	100%
Establish a local discretionary funding source.	50%	50%	Ongoing
Employee Housing Bill of Rights Program.	50%	80%	100%
Investigate feasibility of programs for affordable rents.	10%	50%	100%

Strategic Priority 1.4: Transportation

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Local revenue source for transportation.	100%	10%	30%
Continue to invest in South Shore Transit Management Association.	100%	100%	100%
Evaluation of Citywide parking strategy.	100%	0%	100%

Transit system run by the City.	100%	50%	100%
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Strategic Priority 1.5: Carbon Neutrality and Grid Reliability

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Support the position of a CivicSpark Fellow	100%	100%	100%
Work with community partners to achieve 50% local, renewable energy for all entities by 2025.	20%	Ongoing	Ongoing
Evaluate the feasibility of creating a municipally owned utility.	33%	10%	50%
Work with Liberty Utilities on MOU and customer programs.	Ongoing	Ongoing	Ongoing

Strategic Priority 2.3: Connectivity

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Develop a communications strategy to promote biking as a way of life in the South Lake Tahoe community.	100%	100%	Ongoing
Present options for increasing access to beaches below high water mark.	100%	0%	100%

Strategic Priority 3.2: Inclusion and Diversity

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Incorporate equity and inclusion in recruitment.	Ongoing	Ongoing	Ongoing
Equity, inclusion and unconscious bias training.	Ongoing	Ongoing	Ongoing

Strategic Priority 3.3: Arts and Culture Program

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Work with Arts, Culture and Tourism commission to develop a "racial equity statement."	100%	100%	n/a

Strategic Priority 3.4: Waste Management and Stewardship

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Number of businesses directly educated about single use plastic water bottle ban.	50%	100%	Ongoing
New Franchise Agreement with STR requiring "bear proof" trash containers.	100%	100%	n/a
Meet with STR to evaluate possible expansion of residential food waste programs.	Annual	Annual	Annual

Strategic Priority 4.1: Economic Diversification Strategy

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Present summary of vacant/underutilized properties in the Lakeview to Lakeside, and the "Y" areas, including prioritized list of property owners to work on redevelopment.	100%	100%	n/a
Explore a focused pedestrian oriented sustainable tourism destination in South Lake Tahoe called the "Lake District" from Lakeview to Lakeside	n/a	n/a	50%

Strategic Priority 4.2: Support Development of a Regenerative Tourism Model

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Transit Mobility Hub at the "Y".	n/a	n/a	20%
"Hole in the Ground" development facilitated.	50%	5%	60%

Strategic Priority 4.3: Resident Retention and Workforce Development

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Scholarships/grants and paid internships/apprenticeships for the local workforce.	n/a	20%	50%
Develop City incentives system for hiring local.	100%	0%	100%
Work with partners to implement sustainable green industry jobs.	20%	0%	20%
Develop career pipeline to the city.	Ongoing	Ongoing	Ongoing
Implement City Classification and Compensation study.	100%	100%	n/a

Strategic Priority 5.1: Public Safety

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Ensure police, fire, snow removal operations receive adequate funding to provide exceptional service to our community.	100%	100%	100%
Monthly "Meet with the Mayor" events (and other outreach/training events).	100%	100%	100%

Strategic Priority 5.2: Digital Government

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Update or revamp City website, including mobile-friendliness.	n/a	15%	100%

Strategic Priority 5.3: Infrastructure and Maintenance

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Develop Sustainable Capital Improvement Infrastructure Projects.	100%	100%	100%

Strategic Priority 5.4: Local Control

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Obtain public feedback in pursuing charter city status.	100%	100%	n/a
Analyze desirability and feasibility of annexation of certain unincorporated areas of El Dorado County into the City.	50%	50%	100%
Develop a strategy to improve the way the city coordinates with Basin entities.	Ongoing	Ongoing	Ongoing

Department Goal 1: Support the City Council

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Support Mayor outreach opportunities (number of events organized).	6	6	6
Host annual State of the City (number of events hosted).	1	1	1
Meet regularly with council members.	Weekly	Weekly Ongoing	Weekly Ongoing
Provide Strategic Priorities implementation plan (number of reports provided).	1	1	1

Department Goal 2: Increase Public Engagement

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Increase social media platform engagement.	5%	10%	20%
Collaborate with federal, state, county, and local delegations to effectively communicate the City's priorities.	Ongoing	Ongoing	Ongoing
Number of public service announcements produced to improve the PEG channel.	3	6	6

Department Goal 3: Increase Employee Engagement

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Annual City Manager awards.	Annual	Annual	Annual
Employee recognition events.	1	1	1

Revenues and Expenditures by Fund Type and Category

City Manager's Office

	Actual FY 2020-21	Actual FY 2021-22	Actual FY 2022-23	Amended Budget FY 2023-24	Proposed Budget FY 2024-25	% Change from Prior Year	\$ Change from Prior Year
General Fund							
Revenues							
Operating Revenues	-	-	41,386	-	-	-	-
Grants	-	-	-	-	-	-	-
Transfers In	-	36,793	6,031	43,487	-	100%	(43,487)
Revenues Total	-	36,793	47,417	43,487	-	-	(43,487)
Expenditures							
Personnel Services	845,743	1,040,189	1,224,411	1,389,619	1,838,813	32%	449,194
Contractual Services	87,709	128,501	281,319	472,456	349,000	-26%	(123,456)
Other Operating	66,874	98,536	125,078	167,472	178,552	7%	11,080
Capital Outlay	52,349	51,491	48,503	52,750	87,450	66%	34,700
Debt Service/Leases	-	-	-	-	-	-	-
Transfers Out	-	2,788	6,031	18,487	-	-100%	(18,487)
Expenditures Total	1,052,675	1,321,505	1,685,342	2,100,784	2,453,815	17%	353,031
Net Rev (Exp) General Fund	(1,052,675)	(1,284,712)	(1,637,925)	(2,057,297)	(2,453,815)		
Special Revenue Fund							
Revenues							
Operating Revenues	81,407	75,157	84,333	90,000	84,000	-7%	(6,000)
Grants	-	-	-	-	-	-	-
Transfers In	20,000	(540)	472	-	20,000	-	20,000
Revenues Total	101,407	74,617	84,805	90,000	104,000	16%	14,000
Expenditures							
Personnel Services	-	-	-	-	-	-	-
Contractual Services	-	-	-	-	-	-	-
Other Operating	-	-	16,300	3,700	20,000	441%	16,300
Capital Outlay	10,182	-	-	203,292	90,000	-56%	(113,292)
Debt Service/Leases	-	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-
Expenditures Total	10,182	-	16,300	206,992	110,000	-47%	(96,992)
Net Rev (Exp) Special Revenue Fund	91,225	74,617	68,505	(116,992)	(6,000)		
Internal Service Fund							
Revenues							
Operating Revenues	3,300,200	3,441,336	3,493,372	4,644,630	4,815,125	4%	170,495
Grants	-	-	-	-	-	-	-
Transfers In	30,000	50,200	55,200	51,300	45,000	-12%	(6,300)
Revenues Total	3,330,200	3,491,536	3,548,572	4,695,930	4,860,125	3%	164,195
Expenditures							
Personnel Services	3,251,278	3,308,780	3,529,746	4,639,630	4,808,625	4%	168,995
Contractual Services	55,454	50,646	38,381	62,300	47,500	-24%	(14,800)
Other Operating	39	41	45	-	-	-	-
Capital Outlay	4,144	4,004	3,966	4,000	4,000	0%	-
Debt Service/Leases	-	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-
Expenditures Total	3,310,914	3,363,472	3,572,138	4,705,930	4,860,125	3%	154,195
Net Rev (Exp) Special Revenue Fund	19,285	128,064	(23,566)	(10,000)	-		
FTE's	5.5	6	6.75	7	8	14%	



Finance Department

Core Services

The Finance Department is responsible for providing centralized professional support services to the City Council, City Manager and operating departments assisting them in making sound financial and organizational decisions that promote the fiscal sustainability of the City and its ability to provide services to the community as well as providing support to employees at all levels on a variety of issues.

The Finance Director is responsible for overall departmental leadership and administration of the department's Financial Services, Treasury, Revenue, and Purchasing functions and oversight of the Information Technology division functions. The Director is also responsible for financial policies, financial reporting and compliance, financial analysis and interpretation, financial planning, the annual financial audit, internal controls, budget development and management, debt financing and debt administration. The Director serves as the City's Chief Financial Officer and provides financial support to the City Council, City Manager, City Treasurer, City Departments, Redevelopment Successor Agency, Financing Authorities and Special Districts.

The Finance divisions are responsible for protecting the City's fiscal health and sustainability by maintaining compliance with financial policies and internal controls, accurate accounting of financial transactions, timely revenue collection and accounts receivable processing, timely payment of accounts payable, payroll and debt service, transparent and professional financial reporting, effective budget management, grant administration, cash and investment management, debt financing and administration, and ensuring efficient purchasing practices.

Financial Services Division

100 01511

The Financial Services Division staff is responsible for all governmental accounting, financial reporting and compliance functions, budget development and support, debt financing and management, Accounts Payable, Payroll, including CalPERS and tax reporting, grant administration, fixed asset accounting, salary and benefit analyses, coordination of yearly audit, preparation of the Annual Comprehensive Financial Report and Budget documents, and accounting support to all City Departments and Special Districts.

In addition, the division also provides financial reporting and accounting services to the South Tahoe Redevelopment Successor Agency, the South Lake Tahoe Joint Powers Financing Authority, the South Tahoe Joint Powers Parking Financing Authority, and the South Lake Tahoe Basin Waste Management Authority.

Revenue Services Division

100 01730

The primary goal of the Revenue Services Division is to manage the City's revenues. Major responsibilities of the division are monitoring and collection of Transient Occupancy Tax (TOT) from approximately 120 hotels/motels, around 400 vacation homes rented by individual property owners that include hosted rentals, shared and qualified VHRs, and 33 property management companies. The division collects Business Tax from over 3,800 businesses. Staff is also responsible for bank deposits, city-wide accounts receivable processing, revenue audits, delinquency collections, and economic development loan collections. The division also provides Cash/Treasury management including banking and investment transactions to ensure availability of city funds when needed. In addition, the division provides revenue collection and disbursement services, and financial reporting for several business improvement districts. The division annually updates the Master Fee Schedule in accordance with financial policies.

Information Technology Division

100 01840

The Information Technology (IT) division provides computer services for all city departments; including police and fire. Services include network administration, internet, email, help desk, software and hardware support, technology purchases and installation, specialized programming, database administration, and training.

The IT Division supports approximately 3 virtualized data centers, 250 computers and laptops, 200 mobile devices, 30 patrol cars with mobile data computers (MDCs) with In-Car-Video (ICV) equipment, 130 printers/faxes/plotters, 20 scanners, over 50 surveillance cameras, body-camera data, a wide variety of networking equipment (firewalls, routers, and switches), and over 3000 software instances annually. These servers, computers and other equipment, and software are located throughout the city in 18 physical locations connected with a fiber back-bone. Support is also provided for a variety of audio/video and presentation equipment in the Council Chambers and other conference rooms. Staff is also responsible for the encrypted access control systems for the Police Department and the Airport - these systems control, monitor and log entry and egress to all doors and gates. These systems are slowly being expanded to cover all city facilities.

PARKING ENTERPRISE

520 05340 – Parking Authority Debt Service

The City's public parking garage is located adjacent to the Heavenly Village and gondola and provides over 400 parking spaces. The garage has been improved to include automated payment capability and increased marketing. The Finance Department is responsible for the management of the Parking Authority Debt Service. The Parking Garage's daily operations are managed by the Police Department.

City-wide Strategic Priorities Supported

Finance department supports all strategic priorities, but dedicates most of its work to the following:

Strategic Priority 5 - Core Services & High-Performing Government

Goal 5.2: Digital Government

Goal 5.3: Infrastructure & Maintenance

Goal 5.5: Fiscal Sustainability, Resiliency and Transparency

FY 2023/24 Department Accomplishments

1. Applied for and received the Distinguished Budget Presentation Award for FY 2023/24 and the Certificate of Achievement for Excellence in Financial Reporting for FY 2022/23 from the Government Finance Officers Association (GFOA).
2. Completed an annual update of the City's Financial Policies .
3. Provided financial reporting to Measure P TOT Oversight Committee.
4. Provided financial reporting on revenues, expenditures and projects currently underway for Measure S Sales Tax through the City's Fiscal Accountability webpage.
5. Provided Five Year Financial Plan Update to City Council in March and August 2024.
6. Upgraded CommunityPLUS software to the new HdL Prime Cloud.
7. Completed a comprehensive inventory of the City's fixed assets listing.
8. Implemented Classification and Compensation Study and new MOUs through Payroll.
9. Completed the Parking Garage bond debt early pay-off in January 2024.
10. Applied for 22 grants totaling over \$7.7 million and has received to date 19 awards in the amount of \$6,799,298 with one proposal currently under review totaling \$687,245. Two proposals in the amount of \$230,000 were denied.
11. 3,000+ IT helpdesk tickets closed.

12. Vastly improved cyber security posture with comprehensive cybersecurity policy.
13. Implemented end user cyber security training program.
14. Implemented IT cybersecurity compliance reporting program.
15. Implemented SMS capture system and improve data governance systems for all City data.
16. Consolidated dozens of software packages reducing redundancy and waste.
17. Implemented a 'best practice' strategy across all IT operations.
18. Improved datacenter security and fault tolerance.
19. Added new network nodes and Wi-Fi access at several locations.
20. Further reduced number of physical servers.
21. Improved network resiliency.
22. Completed and passed network penetration tests.
23. Decommissioned old domain as much as possible until new finance system is in place.
24. Roll out of new planning and permitting software suite – in progress.
25. Roll out of new TOT and business licensing platform.
26. Upgraded PD data center and provided a video surveillance storage solution for all city cameras.
27. Established data disaster recovery site for all critical public safety workloads.
28. Full inventory of IT assets.

FY 2024/25 Department Goals and Objective

1. Provide exceptional services internally and to the public.
2. Continue to look for cost savings within City departments to ensure financial stability.
3. Continue to aggressively pursue grant funding as well as actively engage in updates to legislature and available funding.
4. Complete upgrade of One Solution Software to new version.
5. Conduct User Fees study.
6. Perform regular cyber security tabletop exercises alongside other local and state agencies.
7. Regularly test backups and cybersecurity readiness.
8. Further improve fault tolerance across of all data centers.
9. VOIP system to replace City copper phone system.
10. Explore software and processes efficiencies to reduce administrative overhead.
11. Continue to create efficiencies through technology.
12. Continue audit and consolidation of data centers, file systems, directories, and software packages to reduce overhead.
13. Update access control system at Airport.

Performance Measures

Strategic Priority 5.2: Digital Government

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
CommunityPLUS software upgraded.	100%	100%	n/a
IT Strategic Plan completed and implemented.	100%	80%	100%
IT equipment is kept at current industry standards.	100%	95%	100%

Strategic Priority 5.5: Fiscal Sustainability and Transparency

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Publish Annual Comprehensive Financial Report no later than 180 days following fiscal year end.	≤ 180 days	199 days	≤ 180 days
Publish Budget document no later than 90 days following the budget adoption.	≤ 90 days	90 days	≤ 90 days
Complete month closing within 30 days of month end.	100%	93%	100%
Maintain solid financial practices and a "clean" unqualified opinion.	100%	100%	100%

Departmental Goal 1: Provide Exceptional Services Internally and to the Public

Output Measure	2023/2024 Actual	2023/2024 Actual to date	2024/2025 Projected
Number of Business Licenses Issued	Pending	Pending	3800
Number of New Business Licenses Issued	Pending	Pending	500
Number of TOT Transactions Processed	Pending	Pending	4200

Revenues and Expenditures by Fund Type and Category Finance Department

General Fund	Actual FY 2020-21	Actual FY 2021-22	Actual FY 2022-23	Amended Budget FY 2023-24	Proposed Budget FY 2024-25	% Change from Prior Year	\$ Change from Prior Year
Revenues							
Operating Revenues	43,787,371	46,302,745	49,116,096	48,893,612	50,033,612	2%	1,140,000
Grants	-	-	-	-	-	-	-
Transfers In	81,764	81,734	91,123	310,305	80,685	-74%	(229,620)
Revenues Total	43,869,135	46,384,479	49,207,219	49,203,917	50,114,297	2%	910,380
Expenditures							
Personnel Services	1,730,018	1,623,346	1,730,060	1,897,066	2,024,996	7%	127,930
Contractual Services	286,947	337,355	380,300	614,597	399,025	-35%	(215,572)
Other Operating	160,923	186,639	184,912	190,330	208,155	9%	17,825
Capital Outlay	248,522	232,610	252,788	500,040	368,000	-26%	(132,040)
Debt Service/Leases	-	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-
Expenditures Total	2,426,411	2,379,951	2,548,060	3,202,033	3,000,176	-6%	(201,857)
Net Rev (Exp) General Fund	41,442,725	44,004,528	46,659,159	46,001,884	47,114,121		
Enterprise Fund - Parking Garage							
Revenues							
Operating Revenues	5,105	27,621	208,577	45,000	-	-100%	(45,000)
Grants	-	-	-	-	-	-	-
Transfers In	330,000	330,000	330,000	330,000	330,000	0%	-
Revenues Total	335,105	357,621	538,577	375,000	330,000	-12%	(45,000)
Expenditures							
Personnel Services	-	-	-	-	-	-	-
Contractual Services	1,238	1,513	3,800	-	-	-	-
Other Operating	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Debt Service/Leases*	301,867	291,913	280,742	5,834,213	-	-100%	(5,834,213)
Transfers Out	-	-	-	-	-	-	-
Expenditures Total	303,104	293,425	284,542	5,834,213	-	-100%	(5,834,213)
Net Rev (Exp) Enterprise Fund - P. Garage	32,001	64,196	254,036	(5,459,213)	330,000		
FTE's	12.25	12	12	12	12	0%	

*Principal Payments are not included in the P&L, they are a reduction of liability in the Balance Sheet



Non-Departmental

Core Services

100 01951 – Non-Departmental
100 01952 – Emergency Preparedness
100 01953 – Community Marketing
100 01956 – General Fund Transfers In/Out
100 01958 – Rents & Leases
101 01951 – PERS Savings
102 01511 – Measure S Sales Tax
263 09110 – TOT Revenue Fund
264 01952 – Local Fiscal Recovery / ARPA
401 01910 – City Debt Service
401 08220 – City Debt Service Other Debt

The non-departmental budget provides a financial reporting and budgeting section to account for all General Fund monies transferred to other funds, as well as to monitor disbursement of monies for general purpose items not specific to any one department. These disbursements include: City Administrative office rent, retirement payouts, rentals and leases of equipment used by all departments, City's debt service payments, cost of Animal Control Services provided by El Dorado County, LAFCO fees, portion of PADMA cost for the maintenance of Park Avenue area, Community Marketing, disbursements to Contract Agencies, and other specific types of expenditures that have no ongoing activities or projects.

Measure S Sales Tax

102 01511

On July 14th, 2020 the South Lake Tahoe City Council unanimously placed Measure S, the South Lake Tahoe Fire Protection, Emergency Response, City Services Measure, on the November 2020 ballot. 63.73% of the Voters in the 2020 election approved Measure S, allowing for the collection of a one percent sales tax that is estimated to generate over \$6 million in local funding. Following passage of the measure, collection of the tax began on April 1, 2021. The City began receiving revenue from the tax in June of 2021.

As part of its promise to voters, the City has implemented strict fiscal accountability for Measure S spending and released a webpage dedicated to Measure S financial reporting on revenues, expenditures and projects currently underway. To learn more about Measure S Sales Tax revenue and spending, please visit:

www.cityofslt.us/MeasureS/fiscal.

Local Fiscal Recovery / ARPA

264 01952

The American Rescue Plan Act (ARPA) (Public Law No. 117-2) was signed into law by President Biden on March 11, 2021. The Act appropriated Coronavirus State and Local Fiscal Recovery Funds for allocation by the U.S. Department of the Treasury to states, counties, metropolitan cities, and small cities with population under 50,000 (referred to as non-entitlement units (NEUs) of local government). As NEU, the City of South Lake Tahoe was allocated \$5,309,994. This amount was received in two tranches, in 2021 and 2022. In FY 2021/22, a total of \$2.5 million was appropriated for several projects including \$500,000 for Long Term Rental Incentive Pilot Program, \$400,000 for Broadband Study and Deployment, \$377,500 for Small Business Sustainability (SBS) Loan Forgiveness, and \$300,000 for South Tahoe Public Utility District Fire Hydrants. In FY 2022/23, \$2.7 million was appropriated towards the new Multi-Generational Recreation and Aquatics Center construction project.

Revenues and Expenditures by Fund Type and Category Non-Departmental

General Fund (incl. Measure S)	Actual FY 2020-21	Actual FY 2021-22	Actual FY 2022-23	Amended Budget FY 2023-24	Proposed Budget FY 2024-25	% Change from Prior Year	\$ Change from Prior Year
Revenues							
Operating Revenues	3,345,490	7,138,408	8,238,512	7,630,000	7,854,000	3%	224,000
Grants	-	-	-	-	-	-	-
Other Financing Sources	373,242	953,398	398,427	113,706	113,000	-1%	(706)
Revenues Total	3,718,732	8,091,806	8,636,939	7,743,706	7,967,000	3%	223,294
Expenditures							
Personnel Services	2,284,065	2,630,071	2,549,936	2,972,829	2,850,001	-4%	(122,828)
Contractual Services	1,055,430	903,419	1,250,000	1,549,814	1,253,529	-19%	(296,285)
Other Operating	898,832	957,350	770,285	1,291,253	793,462	-39%	(497,791)
Capital Outlay	-	-	1,114,556	1,001,000	-	-100%	(1,001,000)
Transfers Out	11,103,532	19,190,652	16,429,406	20,416,212	13,726,870	-33%	(6,689,342)
Expenditures Total	15,341,858	23,681,492	22,114,183	27,231,108	18,623,862	-32%	(8,607,246)
Net Rev (Exp) General Fund	(11,623,127)	(15,589,686)	(13,477,244)	(19,487,402)	(10,656,862)		
Special Revenue Fund							
Revenues							
Operating Revenues	2,900	(26,067)	60,123	20,000	40,000	100%	20,000
Grants	-	5,309,994	-	-	-	-	-
Transfers In	800,000	1,000,000	200,000	200,000	-	-100%	(200,000)
Revenues Total	802,900	6,283,927	260,123	220,000	40,000	-82%	(180,000)
Expenditures							
Transfers Out	406,000	6,376,994	-	-	-	-	-
Expenditures Total	406,000	6,376,994	-	-	-	-	-
Net Rev (Exp) Special Rev. Fund	396,900	(93,067)	260,123	220,000	40,000		
Debt Service Fund							
Revenues							
Operating Revenues	45	1,365	43,938	5,000	600,000	11900%	595,000
Transfers In	3,347,643	3,864,746	61,380,127	8,114,774	7,783,414	-4%	(331,360)
Revenues Total	3,347,688	3,866,111	61,424,065	8,119,774	8,383,414	3%	263,640
Expenditures							
Contractual Services	17,855	68,533	24,258	39,400	24,550	-38%	(14,850)
Debt Service/Leases	3,857,391	3,837,455	4,360,100	8,156,818	7,951,562	-3%	(205,256)
Transfers Out	-	-	-	56,166,967	54,706,157	-	(1,460,810)
Expenditures Total	3,875,247	3,905,988	4,384,358	64,363,185	62,682,269	-3%	(1,680,916)
Net Rev (Exp) Debt Service Fund	(527,559)	(39,877)	57,039,707	(56,243,411)	(54,298,855)		
FTE's	-	-	-	-	-	0%	

Business Improvement Districts

Core Services

Ski Run BID

280 01511

The Ski Run Business Improvement District is located on Ski Run Boulevard between Pioneer Trail and Lake Tahoe Blvd. Fees are collected with business tax payments for the purpose of supporting landscaping and snow removal expenses along the bike trail. Approximately 70 businesses/property owners are subject to fees in this program.

Tourism Improvement District

285 01513

Begun in November 2006, its main purpose is to collect a per night fee for each room night occupied by a visitor and pass through the monies to the Tourism Improvement District (TID) for their use toward marketing the South Lake Tahoe area. City retains a 1% administrative fee for collection, accounting/reporting, and pass-through of the monthly assessments to the TID Board by the Revenue Division of the Finance Department.

Revenues and Expenditures by Fund Type and Category Business Improvement Districts

Special Revenue	Actual FY 2020-21	Actual FY 2021-22	Actual FY 2022-23	Amended Budget FY 2023-24	Proposed Budget FY 2024-25	% Change from Prior Year	\$ Change from Prior Year
Revenues							
Operating Revenues	3,178,026	3,086,677	3,132,367	3,112,500	3,125,000	0%	12,500
Transfers In	7,500	12,400	13,900	11,500	11,000	-4%	(500)
Revenues Total	3,185,526	3,099,077	3,146,267	3,124,000	3,136,000	0%	12,000
Expenditures							
Contractual Services	3,134,541	3,052,053	3,081,980	3,100,000	3,080,880	-1%	(19,120)
Other Operating	19,327	22,417	23,922	23,000	24,000	4%	1,000
Transfers Out	31,658	30,817	31,069	31,000	31,120	0%	120
Expenditures Total	3,185,526	3,105,287	3,136,971	3,154,000	3,136,000	-1%	(18,000)
Net Rev (Exp)	(0)	(6,210)	9,296	(30,000)	-		
FTE's	-	-	-	-	-	0%	

South Tahoe Redevelopment Successor Agency (STRSA)

Core Services

725 09220 – Redevelopment Obligation Retirement Private-Purpose Trust Fund

In an effort to balance its budget, the State of California adopted ABx1 26 on June 28, 2011, which suspends all new redevelopment activities except for limited specified activities as of that date and dissolves redevelopment agencies effective October 1, 2011. The State simultaneously adopted ABx1 27 which allows redevelopment agencies to avoid dissolution by the City opting into an “alternative voluntary redevelopment program” requiring specified substantial annual contributions to local schools and special districts. However, in its December 29, 2011 decision the State Supreme Court upheld ABx1 26, but invalidated ABx1 27, and extended the date of dissolution to February 1, 2012.

The suspension provisions of ABx1 26 prohibit all redevelopment agencies from a wide range of activities, including incurring new indebtedness or obligations, entering into or modifying agreements or contracts, acquiring or disposing of real property, taking actions to adopt or amend redevelopment plans and other similar actions, except actions required by law or to carry out existing enforceable obligations, as defined in ABx1 26.

On September 27, 2011, the City of South Lake Tahoe adopted Resolution 2011-54 electing to serve as the South Tahoe Redevelopment Successor Agency. The Successor Agency is responsible for the wind down of the former Redevelopment Agency’s debt, obligations and affairs.

Revenues and Expenditures by Fund Type and Category South Tahoe Redevelopment Successor Agency

Trust & Custodial Fund	Actual FY 2020-21	Actual FY 2021-22	Actual FY 2022-23	Amended Budget FY 2023-24	Proposed Budget FY 2024-25	% Change from Prior Year	\$ Change from Prior Year
Revenues							
Operating Revenues	4,887,291	4,220,973	6,012,626	5,257,356	5,746,226	9%	488,870
Transfers In	406,000	1,067,000	-	-	-	-	-
Revenues Total	5,293,291	5,287,973	6,012,626	5,257,356	5,746,226	9%	488,870
Expenditures							
Contractual Services	125,080	97,717	112,206	130,000	130,000	0%	-
Capital Outlay	82,192	82,192	82,192	-	-	-	-
Debt Service/Leases	2,571,712	2,449,912	2,322,212	5,097,356	5,100,906	0%	3,550
Transfers Out	-	-	35,989	30,000	321,019	970%	291,019
Expenditures Total	2,778,985	2,629,822	2,552,600	5,257,356	5,551,925	6%	294,569
Net Rev (Exp)	2,514,306	2,658,151	3,460,027	-	194,301		
FTE's	-	-	-	-	-	0%	

Custodial Funds and Other CFD Funds

Core Services

707 01962 – Park Avenue CFD

708 01963 – Parent/School Partnership

711 01965 – Bijou ECP CFD

712 01973 – Harrison Avenue CFD

There are many financial relationships that may exist between a city and the public or other organizations that require special accounting treatment by the city in a fiduciary or custodial fund (formerly agency fund). These relationships and conditions are usually governed by ordinances, statutes, regulations, trust indenture agreements or other contractual arrangements. The following excerpts from GAAFR are provided to explain the various types of fiduciary and custodial funds and their related accounting treatment:

Pension (and other employee benefit) trust funds. Pension and other employee benefit trust funds are used to report the government's and its component units' fiduciary assets that are held in a GASB PEB trust fund or in a GASB other fiduciary trust, which is used to administer employee benefits for the benefit of members of the respective plans.

Investment trust funds. Investment trust funds are used to report external investment pools and individual investment accounts. If the reporting government participates in an investment pool it sponsors, the portion of the pool's assets belonging to the sponsoring government must be excluded from the amount reported in the investment trust fund and reported in the appropriate governmental or proprietary fund(s). To qualify as an investment trust fund, the assets must be administered through a GASB other fiduciary trust.

Private-purpose trust funds. Private-purpose trust funds are used to account for all assets held in a GASB other fiduciary trust that are neither pension (and other employee benefit) trust funds nor investment trust funds.

Custodial funds. Custodial funds are used to report all fiduciary activities that are not held in one of the three types of fiduciary trust funds, except for those business-type entities and enterprise funds that are eligible and elect to use the business-type activity exception. Specifically, the authoritative financial reporting literature allows that if a business-type entity or an enterprise fund has assets that meet the criteria to be reported as a custodial fund, the assets may nonetheless be reported in the enterprise fund, as an asset with a corresponding liability in the enterprise fund's statement of net position. In order to qualify for this exception, the assets, upon receipt, must be expected to be held for three months or less. If a government sponsors an investment pool and the pool assets are not held in an investment trust, the assets would be reported in a custodial fund. Similarly, if a government is holding assets on behalf of another government for pension or OPEB benefits, and those assets are not in a qualifying trust, the use of a custodial fund would be appropriate.

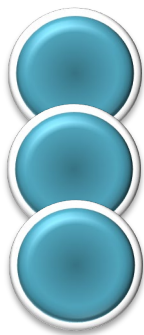
Community Facility Districts

Community Facilities Districts ("CFDs"), also known as Mello-Roos Districts, are special tax districts that were created in 1982 through the Mello-Roos Community Facilities Act of 1982 as a means of obtaining additional public funding and financing for various services and infrastructural improvements in California by imposing special taxes on property. Two of the City's CFDs were reported as Agency Funds prior to the implementation of GASB Statement No. 84, Fiduciary Activities. The new accounting standard changed the terminology of Agency funds to Custodial funds. In addition to the change in nomenclature, there is significant changes in accounting and reporting. As a result, two of the City's CFD funds, Bijou ECP CFD and Harrison Avenue CFD, previously reported as Agency funds under Fiduciary Activities, were classified as special revenue governmental funds during the GASB 84 implementation requiring the related accounting restatement in FY 2021 financial statements.

Revenues and Expenditures by Fund Type and Category Custodial Funds and Other Special Revenue CFD Funds

Custodial and Other CFDs	Actual FY 2020-21	Actual FY 2021-22	Actual FY 2022-23	Amended Budget FY 2023-24	Proposed Budget FY 2024-25	% Change from Prior Year	\$ Change from Prior Year
Revenues							
Operating Revenues	979,353	987,898	1,139,957	1,013,700	1,059,100	4%	45,400
Revenues Total	979,353	987,898	1,139,957	1,013,700	1,059,100	4%	45,400
Expenditures							
Contractual Services	33,687	34,161	40,422	33,350	37,400	12%	4,050
Other Operating	3,519	7,056	11,833	58,000	60,500	4%	2,500
Debt Service/Leases	509,909	508,853	506,819	504,219	505,706	0%	1,487
Transfers Out	403,000	403,000	403,000	403,365	404,565	0%	1,200
Expenditures Total	950,115	953,071	962,074	998,934	1,008,171	1%	9,237
Net Rev (Exp)	29,238	34,828	177,884	14,766	50,929		
FTE's	-	-	-	-	-	0%	

* Actual amounts were adjusted due to removal of the Retiree Health trust account not administered by the City.



Public Safety



Police Department

Core Services

The City of South Lake Tahoe Police Department is a full-service general law enforcement organization. The Police Department serves a permanent population of approximately 22,000. The community is a tourist resort destination consistently inflating the functional population to 100,000 on weekends and holidays. The Police Department also manages the Joint Dispatch Center which is classified as a Public Safety Answering Point (PSAP) for the County and State of California. The Joint Dispatch Center provides public safety dispatching services to the Police Department, City Fire Department, Lake Valley Fire Protection District, Fallen Leaf Fire Department, along with contracted services to Cal Tahoe Joint Powers Authority (JPA) Ambulance Services.

The Department provides the following programs/services:

- Uniform Patrol
 - Canine Unit
 - Traffic Enforcement Unit (motor)
 - South Tahoe Alternative Collaborative Services (STACS) Officer (Homeless/Mental Health)
 - Crisis Response Unit
 - Crisis Negotiation Team
 - SWAT
 - School Resource Officer
 - Police Boat Safety Program (State Grant/Vessel Tax Funded)
 - Reserve Officer/ Annuitant Program
- Detectives
 - Homicide
 - Sexual Assault
 - Child Abuse Crimes
 - Physical
 - Sexual
 - Internet crimes against children
 - Child sexual abuse material
 - Domestic Violence
 - Property Crimes
 - Theft
 - Fraud
 - Internet Crimes
 - Cannabis Control Officer
 - High Tech Investigation
 - Crime Scene Investigation
 - Evidence/Property
 - Background Investigation
- Joint Dispatch Center
 - South Lake Tahoe Police Department (SLTPD) Police
 - South Lake Tahoe Fire Rescue (SLTFR)
 - CalFire Station 5
 - Fallen Leaf Lake Fire Department
 - Lake Valley Fire Department
 - Cal Tahoe Ambulance
- Community Service Officers
 - Vacation Home Rentals (VHRs) Enforcement
 - Code Enforcement
 - Nuisance Abatement

- Parking Enforcement (Heavenly Village, Transit Way/Bellamy Ct., citywide)
- Parking Garage Operations
- Vehicle Abatement
- Graffiti Abatement Reporting and Volunteer Program
- Radar Trailer Deployment
- Lime/Byrd Scooter Compliance
- Heavenly Residential Parking Permit Program
- Police Records
 - Public Records Request
 - Criminal Case Management
 - Sex Offender Registration
 - Front Office Public Contact
 - CLETS/CIBRS/DOJ Compliance
 - Records Retention Processes

Administration

100 02110

The Administrative Division is responsible for the overarching leadership and management of the Police Department i.e. policy, budget, recruitment, payroll, training, travel, State mandate compliance. The Administration Division is currently staffed with the Chief of Police, and Administrative Lieutenant and an Administrative Assistant.

An Administrative Lieutenant, funded through Measure S Sales Tax assists with new State Law mandates, Policy Manual updates, Internal Affairs investigations, Mandate Reimbursement, Police Records, training compliance, and other duties.

Operations

100 02120

The Operations Division encompasses the basic patrol functions of the police department. During this coming fiscal year, the division will consist of 27 patrol officers. This includes one (1) traffic (motor) officer, two (2) canine officers (one to be filled in 2024/2025), one (1) School Resource Officer assigned to South Tahoe High school (paid in part by the Lake Tahoe Unified School District), and one (1) officer assigned to the STACS program. In addition to the line level staff, this division has three (4) Reserve Officers (Part time Marine Unit Officers and Background Investigators), Five (5) Patrol Sergeants, and one (1) Operations Lieutenant.

Note: At the time of this report 1 of the 41 Sworn Officer positions is off work for long-term injuries. In addition, there is one Officer is off on long term military leave in an unfunded position. Three officers will have graduated from the police academy this year and entered their probationary period in training.

The main service provided by this division is uniformed patrol. In addition to patrol level functions, this division develops, manages, plans and executes special events, a canine program, field training program, officer-in-charge program, bike patrol, the marine officer program, crisis negotiations, SWAT, STACS, traffic unit, the majority of in-house training, and a reserve officer program.

Joint Dispatch

100 02160

The Joint Dispatch account handles all costs associated with the dispatch center located in the Police Department. This includes radio equipment failure and upkeep as well as mobile and satellite emergency communications. The Joint Dispatch Center handles incoming emergency, non-emergency, and informational phone calls while providing dispatch services to the City Police Department, the City Fire Department, Lake Valley Fire Department, Fallen Leaf Fire, and Cal Tahoe JPA Ambulance Service.

The Dispatch Center is currently allocated (1) Full-time Dispatch Supervisor, (9) Full-time Public Safety Dispatchers. At the time of this update, we currently employ 7 of 9 full-time dispatchers with candidates currently in background.

Support

100 02180

The Police Support Division budget handles all the positions within the Police Department that are not covered in Administration, Operations, or the Joint Dispatch Center. The area of responsibility is primarily Detectives, Property and Evidence, Records, and Facilities Maintenance.

The Detective Division is staffed with one (1) lieutenant, one (1) Detective Sergeant, five (5) investigative detectives, one (1) Cannabis Investigator, and two (2) forensic evidence technicians, of which one position is currently vacant.

While a smaller unit of the police department, the detective division is the funnel through which all crimes sift before being prosecuted. This division can commit significant resources to high-toll person crimes such as homicide, sexual assault, child sexual exploitation, as well as such crimes addressing domestic violence and theft.

The Evidence Unit functions under the support division with the majority evidence coming from patrol. The Evidence Technicians have specialized training that allows them to apply forensic tools, methods, and processes to develop leads and suspects in crime(s) otherwise yet to be resolved.

The Records Division is staffed with one (1) records supervisor and two (2) records technicians. This division is responsible for moving criminal cases to prosecution acting as the criminal case portal to the prosecutor's office. This division handles new state mandates related to case and incident reporting requirements as well as innumerable requests for public records. Aside from criminal cases, Records handles report releases and public records requests.

AB3229 COPS Grant

231 02110

COPS grant funds are used for paying officer overtime for projects associated with Community Policing Programs. Funds have also been used for training and supplies as they relate to community matters. The requirements for this fund are broad and allow for discretion on our part, based on the suitability of the expenditure as long as the expenditure of funds is not supplanting the general fund.

Proposition 172 Safety Sales Tax

232 02110

Safety Sales Tax revenues provide funds to supplement equipment purchases and technical support including new police vehicles, a required new computer server, and one-time equipment purchases such as the mobile shooting range. These revenues may also be used to purchase other large expenditure items such as a replacement of the police boat purchased in 2016.

OTHER POLICE PROGRAMS

Police Certified Training (POST)

100 02150

The State of California through POST provides reimbursement for some law enforcement training. The Police Department actively sends officers, supervisors, and other qualifying non-sworn personnel to POST training. The majority of sworn officer and dispatcher training is reimbursed through POST, however, there is often a cost sharing component. Additionally, not all POST approved training is POST reimbursable.

*Police Vehicle Replacement***211 02110**

This program provides the budget resources to purchase vehicles by supporting either outright purchases or debt service and lease programs needed for acquisition. This program is funded through transfers in from the Safety Sales Tax account.

*Cannabis Program***223 02120**

This program provides the budget resources to:

- (1) Oversee the Public Safety License Application/inspection Process,
- (2) Respond to, investigate, and collate information on all marijuana-related calls for service,
- (3) Conduct proactive compliance inspections of marijuana businesses,
- (4) Gather marijuana-related data and provide periodic reports to City Council,
- (5) Coordinate and monitor marijuana education efforts,
- (6) Conduct training on cannabis regulations for local hotels to ensure marijuana products are handled properly,
- (7) Conduct/coordinate illicit marijuana enforcement activities,
- (8) Facilitate/coordinate periodic audits to provide for transparency,
- (9) Perform other unanticipated marijuana-related duties, and
- (10) Keep accurate time records of activities so future Public Safety Impact Mitigation Fee and Public Safety License Application Fee apportionments can be accurately developed.

*DUI/Traffic Safety Grant***229 02110**

The OTS (Office of Traffic Safety) grant is an enforcement and assistance program funded through the California Office of Traffic Safety and the National Highway Traffic Safety Administration (NHTSA). OTS provides funding for overtime and special enforcement details related to traffic safety including but not limited to; DUI saturation patrols and checkpoints, motorcycle enforcement, bicycle and pedestrian safety enforcement, and Primary Collision Factor (PCF) enforcement. The grant also funds advanced officer trainings to include SFST- Standard Field Sobriety Testing, ARIDE- Advanced Roadside Impaired Driver Enforcement, and DRE- Drug Recognition Expert. The South Lake Tahoe Police received the OTS Grant for the fiscal year 23/24 while the fiscal year 24/25 is pending.

*ABC Grant***229 02112**

The ABC Grant is an enforcement and assistance program funded through the State Department of Alcohol and Beverage Control. ABC works with law enforcement agencies to help aide in eliminating the crime and public nuisance associated with alcohol beverages by providing funds to assist with additional enforcement including minor decoy, shoulder tap, and plain clothes enforcement operations. We did not receive this grant for the 24/25 grant cycle; however, we will apply again for budget year 2025/2026.

*Asset Forfeitures – Justice Fund***233 02110**

Asset forfeiture funds are received as a result of criminal assets being seized. These funds are used for contract services, equipment, training, and special police investigations. These funds are one-time monies; the amount and frequency of these funds are not guaranteed. Allocating these funds is carefully thought out prior to expenditure. Asset forfeiture money must meet qualifying criteria to be eligible for transfer to the police department.

*Asset Forfeitures – Treas. Fund**235 02110*

Asset forfeiture funds are received as a result of criminal assets being seized. These funds are used for contract services, equipment, training, and special police investigations. These funds are one-time monies; the amount and frequency of these funds are not guaranteed. Allocating these funds is carefully thought out prior to expenditure. Asset forfeiture money must meet qualifying criteria to be eligible for transfer to the police department.

*Boat Patrol Grant**237 02110*

The Boat Patrol provides law enforcement services to the open waters and harbor area of the city of South Lake Tahoe and mutual aid to surrounding jurisdictions that share a boundary of Lake Tahoe. The boat officers receive supplemental specialized training specific to this assignment. Funding for the Police Boat Patrol program varies from year to year. Some of the services provided by our boat patrol include:

- Law enforcement patrol
- Lake-wide outside agency assist
- Rescue/recovery operations
- Crime prevention
- General law enforcement investigations
- Vessel assist
- Vessel collision investigation
- Boater Education

*Law Enforcement Specialized Unit Grant**238 02110*

This program funds a collaborative effort between the SLTPD and Live Violence Free to use an integrated community-oriented approach to address domestic violence. The detective provides investigative expertise of criminal cases and works with an Advocate from Live Violence Free assigned to a Domestic Violence Response Team.

This program provided funds for Live Violence Free to provide advocacy, support, assistance, and outreach to victims of Domestic Violence. In addition, a portion of these funds accompanied by matching funds are applied towards the salary and benefits of one Police Detective (FTE) as well as nominal DV related overtime expenses generated by the PD Joint Dispatch Center. Dispatchers are responsible for fielding calls from victims and facilitating police and medical emergency response. Additionally, dispatch may summon or refer advocacy services for domestic violence and/or sexual assault victims. Funding for this grant expires on 12/31/2024. We intend to re-apply for this grant should it be available for the calendar year 2025.

*Opioid Abatement Program**290 02110*

The Opioid Abatement Program is funded by Opioid Settlement Funds. Money from these funds can only be used for Opioid Remediation such as care, treatment, and other programs that address the misuse and abuse of opioid products, treat or mitigate opioid use or related disorders, and mitigation of other alleged effects of the opioid epidemic. The funds in this program may only be used for Core Strategies and Approved Uses. California has identified six High Impact Abatement Activities on which at least 50% of the funds must be spent.

Law Enforcement expenditure of these funds must fall into one of seven categories; education, diversion, overdose response, naloxone purchase and distribution, correction treatment and transition, drug takebacks, and opioid wellness for first responders.

SLTPD has partnered with Barton Memorial Hospital to identify best practice evidence-based uses for this grant within the identified Core Strategies, Approved Uses, and High Impact Abatement Activities to mitigate opioid abuse.

COMMUNITY SERVICES OFFICE (CSO) DIVISION

Code Enforcement

100 02140

The Community Services Office is staffed with (1) Full time Community Service Supervisor, one (1) Full time Administrative Assistant, one (1) Full time Code Compliance Investigator, Four (4) Full time Community Services Officers (of which three positions are filled) handling Code Enforcement, Nuisance Abatement, Vacation Home Rental Enforcement and Vehicle Abatement. This division also has four (4) Parking Ambassadors (of which three positions are filled).

This division sees consistent employee turnover as it acts as a developmental pipeline for local workforce and employee retention.

This account was established for 2015-16 budget to consolidate four Parking Management Programs and one Community Code Enforcement accounts. At that time, the City's paid parking program was dissolved; however, the function of parking enforcement remains for city-wide parking enforcement.

This account receives parking fines generated from contractual enforcement obligations at Crescent V (Village Center shopping center) as well as fines from enforcement on Bellamy Court. Half of two Parking Ambassadors are funded from this citation revenue.

Vacation Home Rental Program

218 05330

The City initially adopted the Vacation Home Rental (VHR) Program in 2003 in response to community concerns. Over time the number of vacation homes has steadily grown and in response the City modified and created a set of policies and regulations to provide clarity for the processing of new applications, renewal of existing licenses, and notification of surrounding neighbors to ensure public participation, while maintaining the residential character. The City implemented VHR regulations as modified by Measure T and closed VHR permits in residential zones. Currently the City's Police Department reviews applications and issues permits pursuant to Measure T while the Development Services Department continues to conduct inspections.

Vehicle Abatement

242 03802

As part of their assignment, the Community Service Officers respond to and identify vehicles as abandoned in accordance with the City Code. The owners are notified of pending action. The CSOs coordinate with contract tow companies to remove abandoned or junk vehicles and then notify DMV of vehicles to be destroyed. The CSOs maintain files on all identified vehicles for annual audit. Submit quarterly reports to El Dorado County Joint Powers Authority (JPA). This budget account partially funds, and is administered by, the Community Services Office. Partial reimbursement for the vehicle abatement process is funded by a portion of vehicle registration through California DMV. This fund is subject to participatory fluctuations based on countywide usage.

Nuisance Abatement

243 03803

The Community Service Officers process all complaints of nuisances as identified in the City Code; prepare correspondence notifying property owners of identified nuisances; prepare cases for hearing by the Zoning Administrator; post all properties with notices of identified nuisances; present cases at Zoning Hearings; coordinate the abatement of the nuisance. Additionally, CSOs coordinate action and programs to remove graffiti. This budget account partially funds, and is administered by, the Community Services Office.

*Parking – Bellamy Court**510 05440*

This account was established in June of 2011 to provide support for the paid parking program on Transit Way and Bellamy Court. Net revenue from this program was identified to reduce the debt associated with the parking garage and now transferred to the General Fund. This parking management area has been expanded to include parking on both the east and west sides of Bellamy Court for a total of 62 spaces. 2023 saw the replacement of obsolete parking meters on Bellamy. Enforcement of parking on Bellamy Court is handled by the Parking Ambassadors.

*Parking Garage Operations**520 05320*

The City's public parking garage provides over 400 parking spaces adjacent to Heavenly Village and The Gondola. The garage has been improved to include automated payment capability and increased marketing. The Finance Department is responsible for the management of the Parking Authority. The Parking Garage's daily operations were transferred to the Police Department with the Parking Management Program that was established in 2012. Since then, the Police Department has been working to upgrade the garage both structurally and technologically. Current projects at the parking garage include updating the Parking Access and Revenue Control System (PARCS) to make using the parking garage as frictionless as possible while diminishing lost revenue and adding an available space display. 2024-2025 should see the addition of new lighting and paint for safety and aesthetics.

Two FTE Parking Ambassadors are funded from this account. Half of two other Parking Ambassadors are funded from this account.

*Clean Community**241 03801*

Clean Community Program removes litter from highly visible locations along public roadways and in neighborhoods, issues notices for trash violations and provides education and special events including the annual Community Cleanup Day, Coastal Cleanup Day as well as Earth Day.

Clean Tahoe contracts with the City and El Dorado County to conduct these services. Clean Tahoe Staff is comprised of a Program Manager, Program Assistant and two Field Assistants. These are not City or County employees. The budget in this account is administered by the Community Services Office.

City-Wide Strategic Priorities Supported**Strategic Priority 1 - Built Environment**

Goal 1.4: Transportation

Goal 1.5: Carbon Neutrality and Grid Reliability

Strategic Priority 3 - Community for All

Goal 3.1: Mental Health and Homelessness

Goal 3.2: Inclusion and Diversity

Goal 3.4: Waste Management and Stewardship

Strategic Priority 4 - Economic Development

Goal 4.3: Resident retention and Workforce Development

Strategic Priority 5 - Core Services and Hight Performing Government

Goal 5.1: Public Safety

Goal 5.2: Digital Government

Goal 5.3: Infrastructure and Maintenance

FY 2023/24 Department Accomplishments

1. Worked to address backlog of tracked training files.
2. Promoted additional Police LT.
3. Admin Division addressing storage and retention of historic police files.
4. Clinician working in field with STACS officer.
5. Hired two additional parking ambassadors.
6. Collaboration with Public Works to address structural issues in the parking garage.
7. Collaboration with Public Works to upgrade the PARCS system in the garage for frictionless experience.

FY 2024/25 Department Goals and Objective

1. Finalize and accept public safety radio system.
2. Full dispatch staffing.
3. Full sworn officer staffing.
4. Complete PD roof replacement and evidence ventilation system upgrade.
5. Complete and integrate PARCS system at parking garage.
6. Complete structural upgrades at parking garage, to include addition of lighting and paint.
7. Upgrade police department website and SM for better community engagement.
8. Continue to implement more robust succession planning, leadership, and mentoring processes.
9. Increase publicly visible police presence.

Performance Measures

Strategic Priority 3.1: Mental Health and Homelessness

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
STACS (South Tahoe Alternative Collaborative Services) implemented.	100%	100%	100%

Department Goal 1: Bring the Police Department to Full Staffing

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Patrol division fully staffed.	100%	90%	100%
Dispatch Center fully staffed.	100%	78%	100%
Community Service Office Division fully staffed.	100%	75%	100%
Parking Ambassadors fully staffed.	100%	75%	100%
Number of employees on temp injured status.	1	5	0
Number of vacancies unfilled - patrol, dispatch, CSO, PA.	0	5	0
Employees hired.	11	8	5

Department Goal 2: Complete Implementation of Records Management System

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
TIMS system online and historic training data uploaded.	100%	30%	100%
Storage and retention of historic police files.	50%	50%	100%

Department Goal 3: Complete Radio System Upgrade and Move to New System

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Public Safety Radio System replacement completed.	100%	95%	100%

Department Goal 4: Full Implementation of Employee Wellness Program

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
PT Revolution participation (hours).	n/a	109.5	
Mindbase program online and utilization.	100%	100%	100%

Department Goal 5: Complete Build Out of Parking Enforcement Program

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Parking Ambassador enforcement citywide.	100%	75%	100%

Department Goal 6: Develop GVRO Program

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
GVRO process and program developed with City Attorney and Superior Court. Successfully used in emergency case.	100%	100%	100%

Department Goal 7: Improve Police Department Social Media Engagement

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Increase Social Media followership.	10,000	17,500	20,000

Revenues and Expenditures by Fund Type and Category

Public Safety - Police Department

	Actual FY 2020-21	Actual FY 2021-22	Actual FY 2022-23	Amended Budget FY 2023-24	Proposed Budget FY 2024-25	% Change from Prior Year	\$ Change from Prior Year
General Fund							
Revenues							
Operating Revenues	1,423,211	1,622,766	2,268,823	2,104,112	2,370,112	13%	266,000
Other Financing Sources	484,545	96,489	358,318	645,240	496,066	-23%	(149,174)
Revenues Total	1,907,756	1,719,255	2,627,141	2,749,352	2,866,178	4%	116,826
Expenditures							
Personnel Services	10,363,285	11,172,942	11,443,993	13,727,384	14,513,304	6%	785,920
Contractual Services	98,528	92,356	134,257	296,745	264,200	-11%	(32,545)
Other Operating	592,207	627,487	749,049	719,866	775,366	8%	55,500
Capital Outlay	127,813	279,218	509,237	465,618	202,020	-57%	(263,598)
Expenditures Total	11,181,833	12,172,003	12,836,536	15,209,613	15,754,890	4%	545,277
Net Rev (Exp) General Fund	(9,274,077)	(10,452,749)	(10,209,395)	(12,460,261)	(12,888,712)		
Special Revenue Fund							
Revenues							
Operating Revenues	2,861,284	2,667,468	2,801,889	2,650,866	2,885,066	9%	234,200
Grants	366,723	379,706	375,747	336,709	263,754	-22%	(72,955)
Other Financing Sources	192,000	683,078	776,438	762,000	638,994	-16%	(123,006)
Revenues Total	3,420,007	3,730,252	3,954,074	3,749,575	3,787,814	1%	38,239
Expenditures							
Personnel Services	1,435,524	1,087,481	938,738	1,106,598	1,047,242	-5%	(59,356)
Contractual Services	322,238	355,111	169,787	444,564	420,862	-5%	(23,702)
Other Operating	295,664	460,720	496,494	611,246	160,499	-74%	(450,747)
Capital Outlay	474,786	244,327	571,484	851,864	968,569	14%	116,705
Debt Service/Leases	2,697	4,430	-	2,000	2,000	0%	-
Transfers Out	458,001	425,483	1,137,818	2,135,652	1,238,060	-42%	(897,592)
Expenditures Total	2,988,909	2,577,552	3,314,321	5,151,924	3,837,232	-26%	(1,314,692)
Net Rev (Exp) Special Revenue Fund	431,098	1,152,700	639,752	(1,402,349)	(49,418)		
Enterprise Fund							
Revenues							
Operating Revenues	1,204,080	1,337,306	1,450,594	1,818,800	1,818,800	0%	-
Other Financing Sources	-	-	22,500	-	-	-	-
Revenues Total	1,204,080	1,337,306	1,473,094	1,818,800	1,818,800	0%	-
Expenditures							
Personnel Services	40,890	240,543	724,840	422,370	445,300	5%	22,930
Contractual Services	105,815	260,452	162,674	191,200	145,000	-24%	(46,200)
Other Operating	208,952	181,349	181,833	246,000	247,300	1%	1,300
Capital Outlay	207,680	194,952	231,703	997,130	621,000	-38%	(376,130)
Debt Service/Leases	52,097	52,279	59,504	69,500	70,000	1%	500
Transfers Out	29,405	-	200,000	-	75,000	100%	75,000
Expenditures Total	644,839	929,575	1,560,554	1,926,200	1,603,600	-17%	(322,600)
Net Rev (Exp) Enterprise Fund	559,240	407,731	(87,460)	(107,400)	215,200		
FTE's	68.1	65	68	69	69	0%	

Fire Department

Core Services

South Lake Tahoe Fire Rescue's mission is to serve our community with compassion, professionalism and honor. We accomplish this through our guiding principles:

- We are committed to the protection of life, property and the environment at South Lake Tahoe.
- We believe the community, the pristine lake and the citizens and visitors are the reason for our existence.
- We will foster and sustain the trust of the community, and will consistently protect that confidence through our professionalism, competence, attitude, conduct and actions.
- We will serve our community with honesty, fairness and integrity.
- We will pursue safe, effective, timely, caring, standardized and economic solutions to our residents and visitors emergencies.
- We will provide professional, skilled and courteous customer service at all times.

The Fire Department provides fire suppression, emergency medical response, and a variety of emergency and non-emergent responses to our community. Our commitment to residents and visitors in need is that we will respond staffed paramedic engine and truck companies with three (3) personnel, a Captain, an Engineer and a Firefighter/Paramedic and resolve or assist them in the resolution of their emergency. We have found that individuals activate the 911 system when they need assistance and do not know where to turn for help. In the calendar year 2023 the Fire Department responded to 3,460 calls for service; 1885 or 54% were for medical emergencies, 893 or 26% were for public service calls and 56 or 2% were for fire calls. The City of South Lake Tahoe has an above average number of public service calls which include a variety of events including smoke/carbon monoxide alarms, helping someone back into bed after a fall or general smoke checks within the area. These public service calls provide our employees an opportunity to provide superior customer service to those in need. Our fire calls are consistent with the National average of 1-3 % of fires in jurisdictions with a population of 49,000 or less. Fire loss for 2023 was estimated at \$3,535,500. In 2023 we responded to out-of-jurisdiction wildland fires fulfilling our commitment to the Lake Tahoe Regional Fire Chief's Association as well as the State of California's Master Mutual Aid Agreement. Our current staffing is 41 full time employees who staff three 3-person Paramedic Engines, an on-duty Battalion Chief and administrative positions. We maintain 3 shifts and also staff 7 part time positions for Defensible Space Inspectors and a Chipping crew. The Fire Department has updated our Strategic Plan as of April 2023.

The Fire Department is divided into 6 budget divisions: Administration, Suppression, Special Operations, Prevention, Training, and Emergency Medical Services.

Administration

100 02210

Fire Administration is staffed with the Fire Chief and Administrative Assistant and is responsible for budget management, personnel management, and administrative oversight for the Fire Department. Fire Administration manages a budget of \$13,225,222 and a total workforce of 41 employees. Fire Administration also represents the department and City in regional endeavors, such as cooperative response agreements with State and Federal forest agencies, mutual aid agreements, local and county preparedness groups, and other regional approaches to services. The Fire Chief serves as the City of South Lake Tahoe's emergency operations center manager and coordinates annual Emergency Operations Center drills and trainings.

Suppression

100 02220

The Suppression Division is staffed with 37 positions. The City provides a minimum daily staffing level of three 3-person paramedic engines and a Battalion Chief for a total of 10 personnel on duty as a minimum. Generally, we

have one person on vacation each day but on days when everyone is at work, we have four (4) personnel assigned to Station 2 where a ladder truck was placed in service during the fall of 2020. This division provides boots on the ground for all emergency response, maintains operational readiness through facility and apparatus maintenance, individual and team training, pre-incident planning and by participating in mutual aid response through an agreement with the Lake Tahoe Regional Fire Chiefs Association as well as the State of California. Emergency Response, Fitness and Training are the overall priorities within the Suppression Division.

Special Operations

100 02230

The Fire Special Operations division has five (5) basic components: Rescue, Hazardous Material Response, Arson Investigation, Public Education and Tactical Emergency Medical Services. All work is performed by suppression personnel. The City of South Lake Tahoe has several rescue challenges which include water rescue, ice rescue, rope rescue, heavy and technical rescue scenarios. Our location dictates that we protect those on the lake, in the mountains and within our urban environment. Our firefighters must have a variety of skills and equipment to meet those challenges. We also respond to all hazardous materials calls in conjunction with Law Enforcement. The Fire Department is responsible for determining cause and origin for all fires. We take great pride in educating our citizens in CPR, wildland fire prevention and specific safety tips for living in the Lake Tahoe Basin. Our engine paramedics also work alongside the Police Department with Tactical EMS where medics are trained and work with the SWAT Team. Several years ago, local citizen Lisa Maloff donated a brand-new rescue boat to SLTFR to help reinstate our water rescue program. Our water rescue program has been successful in the rescue of stranded boaters or citizens that experience trouble in the frigid waters of Lake Tahoe. The City is responsible for water response one mile out from shore from Stateline to the Tahoe Keys. The United States Coast Guard is responsible for the lake as a whole and has a Coast Guard Station in Tahoe City.

Fire Prevention

100 02240

In December of 2022 we were able to fill the position of Fire Marshal after a long absence. This position was defunded in 2011 and was identified as a critical need within the City to manage commercial and residential inspections. The Fire Inspector (a position filled in 2020) reports directly to the Fire Marshal. Among other duties the Fire Marshal also manages public outreach and education. The work load will remain high in the prevention division with the addition of seasonal Defensible Space Inspectors and a Chipping Crew to provide roadside chipping and assist with fuels reduction projects around the city. We had several accomplishments in the Prevention Bureau last year. Most notably we were awarded as a sub recipient of a grant awarded to Lake Valley Fire. This grant was awarded by the California Tahoe Conservancy for \$3.2 million for fuels work and capacity building on the South Shore. We split the award and received \$1.6 million to create a new Fuels Division Chief position which will manage all fuels projects in and around the City in cooperation with several agencies around the lake. The Fire Marshal was also successful at securing a new Defensible Space Ordinance. This ordinance is currently the strictest defensible space plan in the state. El Dorado County will adopt the same ordinance later this year.

Fire Training and Safety

100 02250

Training is the backbone of any Fire Department and is an extremely high priority for South Lake Tahoe Fire Rescue. We have a young and energetic department that prides itself on skilled and well-trained response. Training is the best and safest way to ensure competency from the probationary firefighter level to the rank of Chief Officer who manages command and control of larger events. This program provides funding of ongoing safety training for firefighting, emergency response and safety within the Department, as well as providing professional development to all personnel. This includes but is not limited to testing services for new and existing employees, travel costs in the form of meetings and seminars, and training materials for in-service, field and classroom settings. Firefighters are required to train a minimum of 2 hours every day. Having a classroom is a vital component of our training

regimen and has been beneficial for the Police Department to use on a regular basis as well. This year's budget continues to reflect our commitment to command and control training.

Emergency Medical Services (EMS) Division

236 02262 – EMS

The EMS Division supports our paramedic engines, ladder truck, and rescue boat. The City currently charges a first responder fee for medical response, realizing \$190,273 in 2023. These funds directly support training, certification and equipment for the department. In 2023 Emergency Medical response accounted for 54% of the calls. Fast arriving paramedic crews with SLTFR in conjunction with the Cal Tahoe JPA ambulance crews support the County's Emergency Medical Services (EMS). The change from transport to paramedic-based truck and engine companies continues to help our recruitment and retention program.

Fire Prop 172 Safety Sales Tax

222 02210

This program provides a funding source for Fire Department operations through the acquisition of equipment. This is a critical funding source to replace the apparatus and equipment needs for an organization that has a full variety of risks including high-rise buildings to wildland urban interface firefighting challenges. We took delivery of a new Type I Fire Engine from Pierce Manufacturing in December of 2023 as well as a new Type III Wildland Fire Engine from BME Apparatus in the spring of 2024.

Fire Vehicle Replacement Program

213 02210

This program provides the budget resource to purchase fire apparatus/vehicles by supporting either outright purchases or debt service programs needed for acquisition. The Department has developed a Strategic Plan for the next two (2) years which is supported by our Business plan outlining the capital needs of the fire department.

Fire Defensible Space Inspection Program

215 02230

Our Defensible Space Inspection Program is funded through the Tahoe Resource Conservation District (TRCD) by way of a grant provided by the Southern Nevada Public Lands Management Act. Our Defensible Space Inspectors are seasonal and assist our Prevention and Fuels Divisions. Their services are free to the public and we use them in an educational capacity to help residents make their homes and property as fire safe as possible. We have had great success with the program and will continue to provide this service for the foreseeable future. It should be noted that our chipping crew is funded in a similar manner and they also work seasonally providing free curbside chipping on the South Shore.

Fuels Reduction Capacity Planning

215 02270

This represents a new division within the fire department. The Fuels Division will remove some workload from the Prevention Bureau by taking on all fuels reduction projects, associated grants, and managing the resources both internal and external doing the actual work. The Division Chief assigned to this will work with several local, state and federal agencies to coordinate these projects and build capacity for fuels reduction on the south shore. Funding for this position is guaranteed through November 1st of 2027. During the next three years we will also explore other outside funding opportunities to keep this position into the future.

City-Wide Strategic Priorities Supported

Strategic Priority 3 - Community for All

Goal 3.1: Mental Health and Homelessness

Strategic Priority 4 - Economic Development

Goal 4.3: Resident Retention and Workforce Development

Strategic Priority 5 - Core Services and High Performing Government

Goal 5.1: Public Safety

FY 2023/24 Department Accomplishments

1. Adopted new Defensible Space Ordinance.
2. Awarded \$1.6 million to build new Fuels Division.
3. Plans approved by City Council to move forward with new Fire Station Design/Build project.

FY 2024/25 Department Goals and Objective

1. Complete \$5 million Communications System Overhaul alongside PD and Dispatch.
2. Break ground on new Fire Station 3.
3. Expand our Fuels Reduction capacity to leverage grant monies to complete more project work.

Performance Measures

Strategic Priority 4.3: Resident Retention and Workforce Development

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Evaluate/develop career pipelines to the City.	100%	100%	100%

Strategic Priority 5.1: Public Safety

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
New public safety communications system implemented.	100%	90%	100%
Continue to modernize our wildfire preparedness and emergency evacuation plan in coordination with neighboring jurisdictions.	100%	100%	100%
Number of "Community Conversations" and other outreach/training events with the public.	20	20	20
Build out the Fire Prevention Bureau to include defensible space and commercial building inspections.	n/a	60%	75%

Department Goal 1: Update Standards of Cover Document and Strategic Plan document

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Demographics, call volume by type, and response metrics collected and analyzed.	100%	0%*	100%

* Working with neighboring agency to develop a comprehensive Standard of Cover Document this coming year.

Department Goal 2: Design and Approve a Public Safety Pier

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Work with TRPA on design and process to build a workable plan for the public safety pier.	100%	50%	100%

Department Goal 3: Remodel Fire Station 3

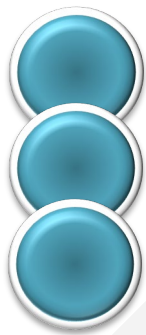
Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Work with Public Works on the Capital Improvement Plan to establish an affordable design.	100%	100%	100%

Revenues and Expenditures by Fund Type and Category

Public Safety – Fire Department

General Fund	Actual FY 2020-21	Actual FY 2021-22	Actual FY 2022-23	Amended Budget FY 2023-24	Proposed Budget FY 2024-25	% Change from Prior Year	\$ Change from Prior Year
Revenues							
Operating Revenues	1,185,740	928,824	446,538	1,074,300	1,046,800	-3%	(27,500)
Other Financing Sources	26,071	486,010	1,455,552	1,835,168	1,810,442	-1%	(24,726)
Revenues Total	1,211,811	1,414,834	1,902,090	2,909,468	2,857,242	-2%	(52,226)
Expenditures							
Personnel Services	8,621,549	8,691,331	8,762,352	9,787,700	10,706,009	9%	918,309
Contractual Services	119,331	89,900	53,681	920,057	922,689	0%	2,632
Other Operating	376,237	409,951	704,818	589,450	540,426	-8%	(49,024)
Capital Outlay	62,519	216,240	352,547	191,010	118,144	-38%	(72,866)
Expenditures Total	9,179,636	9,407,422	9,873,398	11,488,217	12,287,268	7%	799,051
Net Rev (Exp) General Fund	(7,967,825)	(7,992,588)	(7,971,308)	(8,578,749)	(9,430,026)		
Special Revenue Fund							
Revenues							
Operating Revenues	666,674	760,120	783,449	746,000	732,000	-2%	(14,000)
Grants	-	-	95,234	786,306	738,788	-6%	(47,518)
Other Financing Sources	236,000	432,018	859,100	1,651,250	1,751,250	6%	100,000
Revenues Total	902,674	1,192,138	1,737,782	3,183,556	3,222,038	1%	38,482
Expenditures							
Personnel Services	-	-	50,930	715,692	879,637	23%	163,945
Contractual Services	30,215	37,755	38,125	1,303,452	1,125,827	-14%	(177,625)
Other Operating	81,546	83,039	58,066	116,475	112,406	-3%	(4,069)
Capital Outlay	98,470	915,355	48,602	1,064,000	118,500	-89%	(945,500)
Transfers Out	236,000	432,018	903,404	536,442	611,442	14%	75,000
Expenditures Total	446,231	1,468,168	1,099,127	3,736,061	2,847,812	-24%	(888,249)
Net Rev (Exp) Special Revenue Fund	456,443	(276,030)	638,656	(552,505)	374,226		
FTE's	40.00	40.75	41.00	41.50	42.00	1%	





Public Works Department



Public Works Department

Core Services

The Public Works Department comprises seven operating divisions: Administration, Engineering, Street Maintenance, Fleet Maintenance, Facilities Maintenance, and Airport. These operating divisions deliver core services in support of the City's strategic initiatives, including capital project implementation, stormwater management, compliance with the City's municipal stormwater discharge permit, roadway maintenance, snow removal, road rehabilitation, maintenance of facilities, preservation of City facilities, provision of safe public spaces, and fleet services supporting City operations: police, fire, snow removal, and airport.

The Public Works Department is funded through multiple funding sources, including the General Fund, Gas Taxes, State and Federal Grants, Assessment Districts, and Permit and Inspection fee revenues. Over the last several years, grant funding has helped to offset costs and reduce the Department's general fund budget. While grants have significantly helped offset the cost of implementing priority capital improvement projects, the Public Works Department is also focused on determining asset maintenance needs and evaluating funding options for infrastructure upgrades and repair as a strategic priority.

Public Works Administration

100 03010

The administration is responsible for coordinating assistance to the citizens of the city of South Lake Tahoe. The administration responsible for fiscal oversight, and clerical support for the Public Works Departmental divisions, is also accountable for budgetary management and clerical support for the Public Works Department and other regulatory and coordination responsibilities. The Public Works Administration is also responsible for citizen's requests, responding to traffic engineering and traffic calming requests, drainage issues, and other requests/inquiries. The Administration Division also supports other City Department, including Police, Parks, Fire, Sustainability program, and Development Services Capital Improvement Program projects and deliveries.

ENGINEERING DIVISION

The Engineering Division comprises three functional areas with a team leader for each group: Engineering Services, Complete Streets Program, Storm Water Compliance, and Capital Improvement Program and Facilities Program.

Engineering, Design, and Construction

100 03210

The Engineering group is responsible for designing and constructing transportation projects, roadway pavement rehabilitation, and bicycle and pedestrian facilities. The Engineering group coordinates with the Complete Streets and Capital Improvement Program team leaders for coordinated planning, design, and construction of improvements.

The Road Rehabilitation program is run by the Engineering group. The goal of the program is to provide roadways that are safe, effective, and in good repair, which can be utilized by all user modes. The program includes pavement preservation and rehabilitation of roadways, bike trails, and sidewalks. The program also incorporates the repair of drainage infrastructure, underground utilities, ADA upgrades, and complete streets elements. On an annual basis, the group reviews and updates the City's 5-year paving plan, reviews the current roadway pavement condition index, and administers the annual Road Rehabilitation Project. The Road Rehabilitation program is funded by a combination of Measure S sales tax, state gas tax, and utility reimbursement agreements.

The Engineering group provides engineering services for review and issuance of permit applications, including encroachment permits, grading, excavation permits, transportation permits, subdivision, lot line applications, right-of-way abandonment applications, building permits, planning permits, and BMP retrofits. The Division

includes planning, design, bidding, construction management and inspection for Environmental Improvement Projects (EIP) and Capital Improvement Projects (CIP). Throughout project delivery, the Division provides all aspects of project management, including preparing grant applications for project funding, public outreach, managing consultants and contractors, permitting, construction management, quality assurance, and reporting. The Department also coordinates with Caltrans, utility companies, and other agencies concerning construction projects located within the city.

Engineering coordinates with the Metropolitan Planning Organization (MPO) for the Tahoe Basin. The local MPO is Tahoe Transportation District (TTD) branch within the Tahoe Regional Planning Agency (TRPA). The MPO works directly with Caltrans to allocate and appropriate Federal Highway Administration (FHWA) federal grant funding through the Regional Grant Program (RGP) competitive grant application process. Engineering Division staff assures the City's high priority transportation and Environmental Improvement Program (EIP) projects are included in the TRPA Regional Transportation Program as projects eligible for FHWA program funding. To qualify for FHWA funding, Engineering ensures high priority projects are added to the Federal Transportation Improvement Project (FTIP) list. Engineering Division project managers prepare competitive RGP applications to acquire federal funding for planning, environmental permitting, Project plans, easement & land acquisitions, construction management, and construction of Project improvements. Federally funded grants must be administered in strict accordance with Caltrans' Local Agency Procedures Manual (LAPM) to assure the project grant funding is expended in accordance with federal requirements.

Complete Streets and Storm Water Management

245 03215

The Complete Streets group is responsible for planning, designing, and constructing the citywide Complete Streets program. The Complete Streets program involves all facets of the roadway system, including the storm drainage system, bicycle, pedestrian facilities, and Environmental Improvement Projects. In addition, the Complete Streets group is responsible for the stormwater management program, regulatory compliance, coordination with the Development Services Department for review of private development projects, lot line adjustments, and GIS services.

The stormwater management program, mandated by federal and state laws and regulations, is focused on reducing pollutants in stormwater discharges and urban runoff (protecting Lake Tahoe and local streams which are a significant focus for our tourist-based economy), and ensuring that stormwater discharges within the City's jurisdictional boundaries do not cause or contribute to violations of water quality standards. Every year, stormwater runoff generated from streets, private, and public properties within the City boundaries flows into City storm water infrastructure. The Lake Tahoe Total Maximum Daily Load (TMDL) identified fine sediment carried in the city's urban runoff as the significant source of Lake Tahoe's annual fine sediment load, contributing to the loss of clarity and increased algal growth in Lake Tahoe. The stormwater management program must develop strategies and funding plans to implement programs needed within municipal operations, construction, commercial, industrial and residential sectors to prevent and reduce the discharge of pollutants in stormwater.

The Complete Streets group also administers the City's Storm Water Management Plan (SWMP) to comply with the City's municipal stormwater discharge permit, issued by the Regional Water Quality Control Board, Lahontan Region (Lahontan). Additionally, the Storm Water Management Program has assisted the Bijou Golf Course with groundwater monitoring, data analysis, and reporting required by the Lahontan mandated Waste Discharge Requirements (WDR) for the Bijou Golf Course. In FY 2021/22, these responsibilities were transferred to the newly created Parks and Recreation Department, which oversees the budgeting and operations of the Bijou Golf Course. In the upcoming fiscal year, the Storm Water Management budget reflects a focus on the activities required to achieve the increasingly stringent TMDL load reductions, in addition to construction and business inspections, increased road maintenance activities, and stormwater treatment facility inspections and maintenance) identified in the SWMP and Pollutant Load Reduction Plan. The City will continue implementing water quality improvement projects to comply with the TMDL requirements and Tahoe Regional Planning Agency (TRPA) requirements and achieve maximum development allocations from TRPA. The City seeks to cost-effectively maintain stormwater basins and channels and provide vegetation management, trash clean-up, and other visual improvements to ensure City-owned stormwater basins are not providing visual cover for homeless and vagrant related activities. With

assistance from the Finance Department, the Storm Water Management Program established a dedicated Water Quality Rehabilitation and Maintenance Fund, which will be used to fund the long-term maintenance of water quality treatment systems required to comply with the increasingly more stringent Lake Tahoe TMDL requirements. This dedicated fund will enable the program to utilize TRPA O&M mitigation funds or in-lieu maintenance fees received from private property owners seeking BMP compliance through contribution to the long-term fund for area-wide stormwater system maintenance. In FY 2023/24, the City achieved the 21% reduction in fine sediment particles required by the Lake Tahoe TMDL. In FY 2024/25, the City is required to achieve the 29% reduction of the fine sediment particles under the Lake Tahoe TMDL, which will continue to increase to a 34% reduction by 2026. The Storm Water Management Program completed an inventory of high-risk underground storm drain infrastructure with the highest probability of failure and is developing an approach to address the majority of these high-risk pipes located in the Tahoe Keys development. However, due to historically high lake levels, this work to investigate and replace these underwater pipes has been delayed until drier years when lake levels recede and work to camera, inspect and replace these pipes will be more costs effective. The condition assessment should provide a proactive plan for critical infrastructure replacement and repair in the years to come as aging corrugated metal pipes continue to rust and fail.

This year a list of prioritized Active Transportation Projects was developed in conjunction with the Regional Active Transportation Plan update. This entailed gathering input from the Bicycle Advisory Committee (BAC) to prioritize and rank larger scale capital bike path connections. This list of prioritized active transportation projects was presented to the Council and will be used to develop grant funding strategies to develop the necessary plans, environmental review documents, permits, land acquisition and construction funding needed to advance these projects.

Complete Streets group is also responsible for coordination with the Development Services Department. Lot line Boundary line adjustments such as Lot Line Adjustments, Lot Merges, and Public Right-of-Way abandonment occurring within the city are facilitated by the Engineering Division. The City retained the services of a professional land surveyor to review boundary line adjustment documents for technical correctness and a Civil Plan checking services to facilitate development review. Engineering Division staff administrate the on-call land surveyor agreement and coordinate between the applicant and on-call land surveyor to assure all pertinent documents are delivered as a part of the review process. Lot Line Adjustments, Lot Merges, and Parcel Maps are typically completed at the staff level. Engineering Division prepares staff reports and resolutions to the Planning Commission and City Council if the boundary line adjustments require approval of the City Planning Commission or City Council (i.e., public right-of-way abandonments, easement abandonments if they were created via a subdivision map, and condominium subdivision maps).

The group is also responsible for the City-wide GIS services to all departments. GIS plays a pivotal role in the city's operations, providing a comprehensive platform for a wide range of applications and data analysis. The city and its citizens and visitors benefit from its extensive capabilities, ranging from internal and public graphics to data analysis to surveying services, and most importantly innovative problem-solving solutions. GIS enables the creation of visually engaging graphics that depict spatial relationships, aiding in the visualization of complex datasets and facilitating effective communication. By utilizing advanced data analysis techniques, GIS enables city staff and officials to gain valuable insights into patterns, trends, and relationships within the data, thereby supporting informed decision-making processes. This last year GIS added drone services to its portfolio of tools and solutions. Overall, GIS acts as a unifying force, touching every department in the city, fostering collaboration, and driving innovation, thereby enabling effective problem-solving and ensuring the efficient management of citywide operations.

301 - Capital Improvement Program and Facilities Program

The Capital Improvement Program and Facilities Program group is responsible for developing and administering the 5-Year Capital Improvement Program (CIP). The group provides project development and project management services and works closely with other divisions and groups within the Public Works Department, particularly the Engineering and Storm Water Divisions. The group is also responsible for focused planning, design, and construction of new facilities and facility upgrades. New facilities include the new Multi-generational Recreation

Center, 56-acre master plan, upgrade of fire stations, upgrades of Police Department, Ice Arena, Maintenance Facilities, EV Charging Stations, and Solar Projects.

The CIP program is a citywide program to create one-year (funded) and unfunded but essential projects. The group is responsible for developing financing mechanisms for the CIP program in coordination with the City Manager's office and Finance Departments.

Capital Improvements are often referred as the bricks and mortar of infrastructure that all cities and towns need to provide essential services to current residents and support changing community needs. Streets and roads, fire and police stations, drainage systems, parks and landscape beautification projects, and major equipment purchases are all capital improvements. Capital improvement projects are defined as \$50,000 or greater in value and providing at least seven years of service life.

The list of potential projects for inclusion into the program comes from a variety of sources, including department requests, plans for facility construction and renovations, long-term capital replacement programs, citizen requests, General plans, Community plans, Master plans, condition assessments and projects for which grant funds are available.

Programming capital projects over time can promote better use of the City's limited financial resources and assist in the coordination of public and private development. In addition, the programming process is valuable as a means of coordinating and taking advantage of joint planning and development of projects where possible. The underlying strategy of the program is to plan for the funding to support the design, acquisition, construction, replacement, and maintenance of public assets necessary for the safe and efficient provision of public services and operations. While the program serves as a long-range plan, it is reviewed and revised annually based on current circumstances and opportunities.

The CIP does not appropriate funds; instead, it functions as a budgeting tool, supporting the actual appropriations made by the City Council through the budget adoption process. As a basic tool for scheduling anticipated capital projects and capital financing, the CIP is a key element in planning and controlling future debt service requirements. For this reason, the CIP includes some projects where needs have been defined, but specific solutions for funding have not been identified.

STREET MAINTENANCE AND STORMWATER PROGRAM COMPLIANCE

The Street Maintenance Operations Division performs various maintenance services to repair, replace, develop, and maintain the City's various facilities and assets, including streets and other infrastructure. Two hundred fifty-nine lane miles of roadway, 115 linear miles of curb, 29 miles of stormwater pipe, over 7,700 street signs, street markers, and 13 miles of multi-use paths.

This functional area provides street maintenance for 259 lane miles of road, maintains over 7,700 signs and post markers, inspects, cleans and maintains 2000+ drainage inlets, vaults, infiltration basins, and pipes essential to compliance with the City of South Lake Tahoe Storm Water Management Program. Street Maintenance operations also provide for stop-gap asphalt repairs and maintenance for City streets. Staffing is split between 6-months Street Maintenance and 6-months Snow Removal.

Gas Tax

201 03510

Gas Tax is the money received from the State of California per the Streets and Highways Code to construct and maintain streets and roads. The City uses the funds for asphalt maintenance and all related expenditures.

Snow Removal

207 03610

Provide safe and efficient snow removal services for City streets and generate clear, traversable routes for emergency services, citizens, businesses, school routes, solid waste collection and visitors. Fifty percent (50%) of specific snow removal expenses are reimbursed through the State of California Gas Tax.

The city of South Lake Tahoe receives an average of 201 inches of snowfall per year and may have up to 100,000 visitors in town at any given time. These conditions can create a potentially challenging environment for snow management operations.

Snow Removal Equipment

208 03610

A Joint Powers Agreement (JPA) with El Dorado County permits them to collect \$20.00 per improved parcel within County Service Area (CSA) #3, which includes improved parcels within the city limits. The City collects approximately \$230,602 per year from the County under the JPA.

Previously, City Council approved budget for new snow removal equipment. The funding enabled the purchase of two (2) 2024 motor graders/plows, one new large brine maker.

Storm Water Maintenance - Street Sweep

245 03805

Street Sweeping collects all the debris and sediment during the non-snow season, usually spring through autumn. The amount of material collected is tracked to illustrate the effort to reduce pollutants carried in urban runoff into Lake Tahoe.

Storm Water Maintenance - Snow Street Sweep

245 03806

This account is designed to track the expenditures for street sweeping during the snow season (abrasives reclamation), usually November through April. Fifty percent of these expenditures are reimbursed from the State of California Gas Tax Fund. The City of South Lake Tahoe is one of twelve communities that receive this reimbursement.

One new hi-efficiency sweeper arrived in 2021 in support of Storm Water Maintenance. Winter street sweeping is the most cost-effective means for recovering sediment (traction sand) from roadways before it can be pulverized into fine sediment particles by vehicle traffic. Winter street sweeping is a critical component in the City's effort to reduce the amount of fine sediment particles in urban and roadway runoff that impact the clarity of Lake Tahoe.

FLEET MAINTENANCE DIVISION

Fleet Services

100 03410

The Fleet Services Division is responsible for managing and maintaining the City's vehicles and equipment (over 360 vehicles and pieces of equipment), to provide safe and reliable transportation and reliable equipment for the City's use. Services include vehicle specification writing and review, purchasing and contracts, the sale (auctioning) and disposal of vehicles, equipment and assets, scheduled and unscheduled maintenance and repairs, annual fire apparatus pump testing and opacity (diesel emissions) testing, 24/7 service support for snow removal operations, maintenance of required State and County records for fuel, hazmat, and vehicle emissions along with vehicle and equipment costs and utilization. Specific parts are maintained in the inventory to minimize downtime. The Division operates two fuel sites. This operation includes ordering fuel, billing departments, minor field repairs, and performing regular inspections and testing. Fleet Services provides 24-hour a day emergency roadside service 365 days a year in all weather conditions.

The Facilities Division is also responsible for implementing the Vehicle Electrification program in coordination with the Sustainability Coordinator.

Regulatory Compliance

City of South Lake Tahoe Fleet is in compliance with the following California Air Resources Board (CARB) and California state regulations:

1. Portable Equipment Registration Program (PERP)
2. Diesel Off-road Online Reporting System (DOOR)

Vehicle Replacement

210 03010

This program is designed to purchase vehicles and equipment for citywide use. Each Department is responsible for their own funding and purchase of non-pool car vehicles. This program is funded from the General Fund, Measure S sales tax, and revenue from the sale of used vehicles and equipment.

FACILITIES MAINTENANCE DIVISION

Maintenance Operations

100 03310

The Facilities Division maintains 53 separate properties for a total of over 475,000 square feet citywide. The Facilities Division is responsible for repairs, maintenance and updates of all City facilities, including all Fire, Police, all Parks and Rec facilities including the Ice Arena refrigeration plant and Pool balancing/maintenance and operations, Development Services building, Maintenance Facilities, Transit Facilities and others. The Facilities Maintenance department is responsible for sidewalk, bike trail and parking lot lighting on city right of ways and parking areas totaling over 500 fixtures city wide. The maintenance Facilities Division is also responsible for managing various contractors performing maintenance repairs and updates at city facilities.

With the large-scale project & complexity of the new Recreation & Aquatics Center, the public works department has established and procured the role Construction Manager/Facilities Program Manager. With this large project, the extensive police department roofing project, future fire station construction, and other large scale construction projects taking place in the near future the facilities department has expanded to being responsible for the coordination of design, approval, and execution of all applicable large scale construction projects within the city. This role includes core services of providing design input, subcontractor coordination, financial oversight, and project scheduling oversight.

During winter operations most of this division shifts to snow removal operation during heavy snow events. The division is also responsible for clearing parking areas and walkways at several core locations, operating and maintaining several snowmelt systems and managing HVAC, Roofing and other facilities needs as they arise during the winter season. When weather allows - Facilities staff performs facility updates and routine maintenance of interior during winter also.

OTHER PROGRAMS

SOLID WASTE JPA

Solid Waste JPA

244 03804

The South Lake Tahoe Basin Waste Management Authority (Solid Waste JPA) comprises the City of South Lake Tahoe, the County of El Dorado, and Douglas County, Nevada. The Solid Waste JPA was established to oversee regional cooperation in solid waste management. The current franchise agreement recipient, South Tahoe Refuse (STR), provides solid waste collection, recycling, and transfer station operations for the customers in the city of South Lake Tahoe, the eastern part of El Dorado County, and portions of Douglas County. Each member agency of the JPA holds individual franchise agreements with STR.

Core services include oversight, development, and administration of the Franchise Agreement with South Tahoe Refuse. This includes processing requests for rate increases, monitoring compliance with AB 939 requirements, and

responding to customer complaints and inquiries. Also included in the development of the annual delinquent South Tahoe Refuse Fees Report under City Code Section 4.150.370 (D); (Code 1997 § 23-20.6.) Residential refuse pickup is mandatory within the city limits. Approximately 9,682 residential and 576 commercial accounts are served within the city of South Lake Tahoe.

SB 1383 was signed into law in September 2016 and established methane emissions reduction targets to reduce emissions of short-lived climate pollutants. Implementing SB 1383 consistent with State Law and Measure WA-2 in the City's Climate Action Plan will help the City achieve its goals to reduce Green House Gas (GHG) emissions. The City will be assessing its readiness to meet SB 1383 requirements as mandates included in the legislation continue to rollout. The City and South Tahoe Refuse have worked together, enabling the existing solid waste program to comply with SB 1383; however, future budget needs will need to be evaluated as requirements continue to emerge.

AB 939

240 03800

AB 939 established the "California Integrated Waste Management Act (IWMA) of 1989." Among its provisions, AB 939 established an integrated waste management hierarchy to guide the California Integrated Waste Management Board and local agencies in implementing the IWMA. Priorities include (1) source reduction, (2) recycling and composting, and (3) environmentally safe transformation and land disposal. The City of South Lake Tahoe works closely with South Tahoe Refuse (STR) and residents, visitors, and businesses to meet the provisions of AB 939. South Lake Tahoe Area citizens, visitors, and businesses. STR also promotes environmentally friendly practices to reduce solid waste by diverting as much recyclable material as possible.

TRANSIT SERVICE COORDINATION

Transit Operations

550 05220

The City of South Lake Tahoe participates in providing a coordinated transit system within the city limits. The City is an active participant on the Tahoe Transportation District Board.

AIRPORT DIVISION

Lake Tahoe Airport is a General Aviation airport operated and maintained by all applicable State and Federal regulations governing public use airports serving general aviation. The airport strives to maintain facilities by commercial service airport standards. Additionally, the City of South Lake Tahoe has accepted numerous FAA grants, thus obligating the City to operate the airport in accordance with various Federal grant assurances.

The Airport Division is responsible for operations and maintenance of the Airport, including the terminal facilities, hangers, and non-aeronautical ground leases within the airport property. Airport Division performs various maintenance services to repair, replace, develop, and maintain the Airport facilities and assets. Airport staff is also responsible for coordination with Federal Aviation Administration (FAA), the Caltrans Division of Aeronautics, and the Fixed Based Operator (FBO). The airport staff is responsible for the asset management and leasing contracts for airport assets, including the restaurants, office spaces, hangers, and parking spaces. The Airport Manager is responsible for seeking state and federal funding for various projects, including master plan updates, hazard removal, and airport rehabilitation projects.

The airport staff is tasked with the responsibilities required for the airport. These include, but are not limited to:

- Operate the airports safely and efficiently and by numerous Federal, State, County and local directives.
- Daily inspections of runways and taxiways; correcting noted deficiencies.
- Maintenance of the equivalent of 46 miles of roads (asphalt).
- Marking runways and taxiways.
- Maintenance of various high voltage electrical systems.
- Completing various construction projects.
- Snow removal.

- Operating heavy equipment.
- Alerting pilots regarding temporary hazards.
- Investigate and report on airport noise issues.
- Wildlife Hazard Mitigation.
- Tree obstruction maintenance and prevention in surrounding airport environs.
- Participate in legislative and regulatory issues affecting the airport.
- Real estate management and development.
- Facility Planning and Maintenance.
- Special event promotion.
- Tenant improvement project oversight and permitting assistance.
- Airport Facility Development and Planning Coordination.
- Property management and facility leasing.

Airport Administration

501 05110

Manage all airport functions including monitor daily operations, leasehold compliance, real property management, coordination with Federal, State, County and local agencies and organizations on projects affecting the airport environment, personnel management, budget creation and management, capital improvement projects, etc.

Airport Special Events

501 05115

Provides revenue from miscellaneous events such as movie productions or airshows that happen on airport property.

Airport Terminal Building

501 05120

Provides rental space for aviation uses, restaurant, and non-aviation use, including temporary City Hall offices. Aviation use spaces are an FAA requirement. Aviation and non-aviation rental space generates approximately 460,000 in annual income.

Airfield Area

501 05130

Operate and maintain airport runway, taxiways, aircraft parking ramp, and aircraft hangars. Operate and maintain instrument landing system and airfield.

Airport General Shop

501 05160

Operate and maintain airport shop to complete various maintenance and repairs of airport facilities and equipment.

Airport Environmental Operations

501 05180

Operate and maintain stormwater monitoring, oil pollution prevention, deicing fluid collection/disposal, wildlife management, and other airport environmental tasks per current regulations.

Other Airport Programs

501 05140 - Airport Other Areas

501 80041 - Airport Vegetative Management

The Airport Other Areas program involves the annual State Grant of \$10,000 for airports that do not have 10,000 or more annual revenue enplanements. The revenue must be used for airport purposes approved by the State Division of Aeronautics.

The Airport is moving forward with a comprehensive long-term plan to mitigate airport airspace obstructions caused by encroaching trees surrounding and on airport property. The airport manages numerous grant-funded capital projects. As a condition of these State and Federal grants, each grant is treated as a separate budget area for financial tracking and auditing purposes.

City-Wide Strategic Priorities Supported

Strategic Priority 1 - Built Environment

Goal 1.1: Broadband For All

Goal 1.2: Mid-Town Revitalization

Goal 1.4: Transportation

Strategic Priority 2 - Recreation and Equitable Access

Goal 2.3: Connectivity

Strategic Priority 5 - Core Services and High Performing Government

Goal 5.1: Public Safety

Goal 5.3: Infrastructure and Maintenance

FY 2023/24 Department Accomplishments

Administration Division

1. 4 PFT employees hired, 2 more hires are pending, 12 seasonal employees hired.
2. 1,408 Service Request Received through VUEWorks.
3. Traffic Calming in multiple neighborhoods.
4. Implemented GPS for Snow Removal Equipment and citizen website launched.
5. Bid and Award of the \$70 million Multi-Generation Aquatic Center Project.
6. Assisted Police Department with Bellamy Parking Garage Upgrade Phase 1 and Phase 2.
7. Implemented successful Residential Parking Permit Program for Heavenly Valley neighborhood and Traffic Safety measures on Ski Run Blvd.
8. Updated the Capital Improvement Program and distributed to all departments.
9. Developed Alternatives for Fire Station 3 and a Design-Build Option.

Engineering Division

1. Completed Barton and Second Improvement Project.
2. Completed 2024 Road Rehab Project.
3. Completed James and Eloise Drainage Project Phase I.
4. Initiated the Dennis Machida Greenway Phase 1C Planning Process.
5. Initiated the Sugar Pine Village Bicycle Routes Planning Process.
6. Received CTC funding for Dennis Machida Greenway Phase 1C.
7. Received CTC funding for Tahoe Valley Stormwater and Greenbelt Improvement Project, Phase 2.
8. Received LTRA funding for Tahoe Valley Stormwater and Greenbelt Improvement Project, Phase 2.
9. Continued construction of Tahoe Valley Stormwater and Greenbelt Improvement Project, Phase 1.
10. Started construction on Upper Bijou Park Creek Watershed Restoration Project.
11. Started construction on Tahoe Keys pipe replacement.
12. Started construction on Pioneer Trail HSIP Project.

Street Maintenance and Operations Division

1. Seven (7) Standing Dry Wells Installed.
2. New drainpipe installed at Rec Center to prevent flooding.
3. 300 New No Parking Signs installed in the Heavenly Area.
4. Swept the entire city twice.
5. Cleaned drainage systems.
6. Installed hundreds of snow poles throughout the city.
7. Expanded the brining procedure in the sanding patterns.
8. 13,937 square feet of hot asphalt used to patch pavement/potholes.
9. 151,200 lbs. of cold asphalt used for patching potholes.

Fleet Maintenance Division

1. Adhered to the California Air Resource Board Programs.
2. Implemented a GPS tracking system for winter operations.
3. Installed 8 new cut-off gates for all the motor graders.
4. Completed the up-fit of the fleet mobile repair vehicle.
5. Installed the new brine tank in the dump truck for winter operations.
6. Completed the up fit of the new Pierce Enforcer fire truck.
7. Hired a full-time employee.
8. Up-fitted four new snow removal graders and two new snow blowers.

Facilities Division

1. Hired new Construction Manager/Facilities Program Manager.
2. Hired new Facilities Lead Position.
3. Hired new Maintenance Tech Level 4.

4. Hiring new Associate Civil Engineer/Architect.
5. New Rec Center - Started phase 2 of construction for the Multi-Generational Recreation & Aquatics center; Worked with all agencies and parties to ensure that construction schedule continues to be met.
6. Police Department - Installation of new split HVAC system to dispatch & IT, completion of construction drawings for new roof overhaul and division of HVAC distribution in evidence room per DOJ standards. Repairs & maintenance agreements on perimeter gate and fencing.
7. Development Services - Full replacement of perimeter fencing, construction bidding process for interior remodel including flooring, paint, lighting. Installation 3 new AC condenser coils.
8. Cinder Barn - New overhead bay doors.
9. Y Transit Center - Installed temporary air conditioning, repairs to area lighting, and performed BMP repairs to French drains.
10. TTD Facility - Installation of new HVAC split unit in repair shop, installed a new door with window for safer access to wash bay. Provided facility input and guidance to overall sustainability upgrade plans for coordination of new solar project.
11. Fire Station 1 - Planned completion of remodel to existing facilities including new flooring, cabinet refinishing, blackout blinds, paint throughout, and potential exterior improvements.
12. Fire Station 3 - Facility updates including new flooring, new interior paint, cabinet & countertop refinishing, HVAC upgrades, new blackout blinds, roof repair, and lighting upgrades.
13. Drinking Fountains/Bottle Fill Stations - Worked in conjunction with the Sustainability & Building departments to get overall approval (including TRPA) and finalized execution of 7 new outdoor drinking fountain/bottle fill stations. Also coordinated with sustainability to install interior bottle fill stations.
14. Existing Rec Center - Aquatics overall improvement and maintenance. Completed installation of new circuitry for heat tape to meet structural condition needs.
15. Ice Arena - Repairs to slab control sensors at ice rink, repairs to showers, replacement of bathroom faucets, installation of new flooring, additional heat tape and roof sealing, replacement of failed AC condenser for administrative area, repairs to fire suppression system, repairs to locker room heating, working in conjunction with sustainability overall project for design and development of new chiller plant and associated improvements.
16. Motor Pool Facility - Updated interior lighting and paint, upgraded Plymovent exhaust system, roofing repairs, installed new electrical circuits for additional snow removal equipment, heat tape updates and repairs, facilitated and self-performed exterior soffit repairs in conjunction with snow load requirements, and completely new install of large overhead bay doors.
17. Streets Facility Rufus - Installed new electrical circuitry for engine block heating for snow removal equipment, added new bay heater into equipment bay, worked with IT on installation of surveillance cameras, upgraded gas service to facility for new pressure washer.
18. Art Building - Repair of exterior lighting, roofing damages, and full replacement of side entrance stairs.
19. IT Department - Completed rehabilitation of office space including new paint, floors, removal of cabinets.
20. 1740 D Street - Installation of new gutters, protecting existing asphalt and concrete. Installation of new fence/gate to create safe storage area for materials and equipment, addition of exterior lighting.
21. Carpenter Shop - Installation of new automatic rolling gate and repair to existing dilapidated fence.
22. Regan Beach Concession Building - Worked with Building Department and STPUD on design and construction of new sewer lift station.
23. Lakeview Commons - Installation of service lines for wireless access points, preparation of electrical for Live at Lakeview and other special events.
24. Bijou Concession Building - Installation of new HVAC system to allow year-round use of restrooms and drinking fountain.
25. HVAC Maintenance Agreements City Wide - Implemented a new maintenance agreement for 12 key facilities to ensure proper upkeep and maintenance cycles for expensive and highly technical equipment.
26. Pelican thermostats - Integrated "smart" thermostats to existing facilities increasing overall efficiency and effectiveness of equipment run time, and reduced maintenance staff time.
27. Park Shop - Repaired Park Shop electrical service with waterproof underground connections.
28. Airport - Aided with council chamber updates, assisted on sewer repairs.

29. Street/Walkway Lighting - Replacement of 3 knockdown lights, completed the installation of the first phase of 2200k lighting updates.
30. Building Department - Coordinated a group effort to have all facilities work approved and documented with Building Department to ensure all appropriate codes/measures are achieved.

Airport Division

1. Airport budget was self-sustaining.
2. Only 8 days closed due to winter conditions.
3. Secured funding for the Master Plan.
4. Secured Federal Funding for Airport Maintenance.
5. Completed over 50 acres of fuel reduction.

FY 2024/25 Department Goals and Objectives

Administration Division

1. Complete Bellamy Parking Garage Upgrades.
2. Complete the Multi-General Aquatic Center Project (completion by Jan 2026).

Engineering Division

1. Complete Pioneer Trail HSIP Project.
2. Complete Pioneer Trail Ped Improvement Phase II Project.
3. Complete 2025 Road Rehab Project.
4. Complete Bijou Park Multiuse Connector Trail Project.
5. Complete Tahoe Valley Stormwater and Greenbelt Improvement Project Phase 1 (continuation in 2024); Complete Tahoe Valley Stormwater and Greenbelt Improvement Project Phase 2 (in progress).
6. Obtain additional funding for the Upper Bijou Park Creek Watershed Restoration Project.

Street Maintenance and Operations Division

1. Optimize snow removal patterns and efficiency using the GPS system.
2. Hire and train the replacement for the current retiring Manager.
3. Pave more streets in-house with staff and newly purchased equipment.

Fleet Services Division

1. Replace two diesel fuel pumps at 1700 D Street yard.
2. Adapt and institute new technology (Alternative Fuel Vehicles etc.).
3. Sending two mechanics to California Fire Mechanic Academy.

Facilities Division

1. With the addition of our Construction Manager/Facilities Program Manager, Associate Role, and full team of maintenance Technicians we are looking to maximize efficiency of our department including the following objectives:
 - a. Implementation of full capabilities of asset management tracking.
 - b. Standard Operating Procedures for maintenance, construction operations, facility diagnostics.
 - c. Optimize project forecasting, budgeting, and life expectancies of infrastructure.
2. Continue to implement repairs and improvements in conjunction with our facilities condition assessment (FCA), ADA transition plan, and sustainability goals.
3. Continue training staff to be more proficient and dynamic maintenance workers. Continue to find and enlist the help of talented contractors to cover various needs throughout the city.
4. Install a BMS system to manage our more dynamic mechanical systems incorporate more Pelican thermostats at various locations to help us track and manage energy usage, provide early indications of faults and failures, and give us more control of our infrastructure.
5. Develop a "percent complete" Facilities Condition Assessment, as well as a projected funding need on an annual basis.

6. Implement all new projects to meet ADA requirements.
7. Install "Pelican" smart thermostats at several more facilities to help with energy savings and early detection of faults.
8. Continue to replace old & inefficient mechanical equipment with new energy-efficient equipment in coordination with city sustainability goals.
9. Assist with continuing phase of "Dark Sky" walkway lighting retrofits.
10. Establish a maintenance agreement with a street/walkway lighting consultant in coordination with life expectancy of fixtures.

Construction Management

11. Continue progress on new Recreations & Aquatics Center with time, quality, and budget-oriented approach.
12. Work in conjunction with city staff on further development of 56-acre master plan including necessary space for Parks & Street faculty buildings.
13. Proceed with next steps of new fire station construction.
14. Continue team effort with sustainability department on major projects.
15. Procurement of construction management software to be utilized by multiple staff members within public works departments.
16. Complete structural observations throughout city facilities and make any/all necessary repairs.

Airport Division

1. Complete Airport Pavement Rehab.
2. Complete Master Plan.
3. Secure Federal Funding for Snow Equipment.

Performance Measures

Strategic Priority 1.1: Broadband For All

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Complete NeoConnect contract to expand broadband infrastructure, to connect to regional broadband infrastructure, to secure funding to assist in the implementation of broadband infrastructure and to update the City's "dig once" policy.	n/a	100%	n/a

Strategic Priority 1.2: Mid-Town Revitalization

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Complete the new Recreation and Swim Complex and in the meantime, maintain the current complex for resident use.	60%	60%	90%

Strategic Priority 1.4: Transportation

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Prioritize the implementation of trail and complete street projects including continued progress of the Greenway to Van Sickle Bi-State Park.	30%	30%	60%
Building upon the US50 safety project, develop a Corridor Plan for Highway 50 from the "Y" to "Stateline," including major connecting arterials while identifying options to prioritize alternative modes of transportation, such as dedicated bus lanes, bike and pedestrian enhancements and city-wide gondola.	10%	15%	25%

Strategic Priority 2.3: Connectivity

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Develop a Comprehensive way-finding signage plan and update City signage as needed.	25%	100%	n/a
Develop a plan to determine appropriate locations for bike repair stations, charging stations and bike racks and determine funding to support the installation of infrastructure.	25%	100%	n/a
Develop a communications strategy to promote biking as a way of life in the South Lake Tahoe Community.	50%	100%	n/a

Strategic Priority 5.1: Public Safety

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Revisit snow removal policies, capital equipment upgrades and enforcement needs.	40%	50%	50%

Strategic Priority 5.3: Infrastructure and Maintenance

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Define maintenance needs by Asset Class, and match to appropriate funding sources.	50%	50%	50%
Develop Sustainable Capital Improvement Infrastructure Projects.	25%	40%	70%

Department Goal 1: Enhance Airport operations

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Non-closures during snow and other maintenance issues.	95%	85%	90%
Number of tree obstruction hazards removed from NAVAIDS and other safety areas.	80%	90%	100%
Become Self-Sustaining.	100%	100%	100%
Secure Federal Funding for Projects.	100%	100%	100%

Department Goal 2: Complete Engineering ongoing projects

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Construct 0.6 mile Bijou Park Multiuse Connector Trail Project.	Design	Design	100%
Construct Pioneer Trail Pedestrian Improvement Phase II Project.	Acquisition	Acquisition	100%
Construct Tahoe Valley Stormwater and Greenbelt Improvement Project, Phase 1.	n/a	20%	100%
Construct Tahoe Valley Stormwater and Greenbelt Improvement Project, Phase 2.	n/a	n/a	75%
Complete 2025 Road Rehab Project.	n/a	n/a	100%
Complete Pioneer Trail HSIP Project.	n/a	n/a	100%

Department Goal 3: Enhance Streets Maintenance operations

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Tracking of snow operations equipment and increasing efficiency.	100%	Ongoing	Ongoing
New signs replaced/installed.	100%	Ongoing	Ongoing
Snow poles installed.	100%	Ongoing	Ongoing
Snow poles repaired.	100%	Ongoing	Ongoing
Fiber glass poles installed.	100%	Ongoing	Ongoing

Department Goal 4: Enhance Fleet Maintenance operations

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Productivity rate of 80% or more maintained for shop mechanics, which is tracked month by month.	85%	85%	90%
Comprehensive vehicle replacement plan with a focus on electric vehicle fleet transition updated and maintained.	100%	n/a	n/a

Department Goal 5: Enhance Facilities operations

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Training offered for new staff to increase capabilities to make more repairs and higher quality service in-house.	100%	Ongoing	Ongoing
Priorities, goals, and budget forecasting developed based on the existing facilities condition assessment (FCA) study to provide better maintained, safer, more efficient facilities.	100%	Ongoing	Ongoing

Revenues and Expenditures by Fund Type and Category

Public Works Department

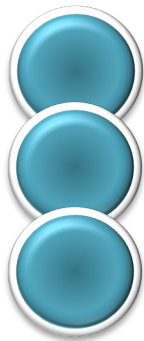
	Actual FY 2020-21	Actual FY 2021-22	Actual FY 2022-23	Amended Budget FY 2023-24	Proposed Budget FY 2024-25	% Change from Prior Year	\$ Change from Prior Year
General Fund							
Revenues							
Operating Revenues	409,222	612,615	798,021	498,300	673,300	35%	175,000
Transfers In	946	2,079	1,226	141,000	276,234	96%	135,234
Revenues Total	410,168	614,694	799,247	639,300	949,534	49%	310,234
Expenditures							
Personnel Services	3,587,055	2,912,975	2,962,350	3,554,700	3,593,028	1%	38,328
Contractual Services	113,068	200,378	482,701	729,601	825,834	13%	96,233
Other Operating	641,115	844,659	945,666	900,971	896,529	0%	(4,442)
Capital Outlay	84,979	101,094	125,199	200,434	135,089	-33%	(65,345)
Expenditures Total	4,426,217	4,059,106	4,515,915	5,385,706	5,450,480	1%	64,774
Net Rev (Exp) General Fund	(4,016,048)	(3,444,412)	(3,716,668)	(4,746,406)	(4,500,946)		
Special Revenue Fund							
Revenues							
Operating Revenues	2,475,346	2,249,810	2,773,919	3,454,428	2,930,050	-15%	(524,378)
Transfers In	2,034,873	2,856,246	5,930,994	4,175,694	3,100,897	-26%	(1,074,797)
Revenues Total	4,510,219	5,106,056	8,704,913	7,630,122	6,030,947	-21%	(1,599,175)
Expenditures							
Personnel Services	2,262,901	2,463,103	2,912,782	3,202,584	3,542,937	11%	340,353
Contractual Services	99,544	192,232	176,945	395,231	284,285	-28%	(110,946)
Other Operating	853,331	1,298,256	2,268,507	1,855,852	1,776,359	-4%	(79,493)
Capital Outlay	654,582	895,315	1,372,090	6,673,586	491,505	-93%	(6,182,081)
Transfers Out	-	-	28,992	-	-	-	-
Expenditures Total	3,870,359	4,848,906	6,759,316	12,127,253	6,095,086	-50%	(6,032,167)
Net Rev (Exp) Special Revenue Fund	639,860	257,150	1,945,596	(4,497,131)	(64,139)		
Enterprise Fund - Airport							
Revenues							
Operating Revenues	969,332	1,203,389	2,980,152	1,514,480	1,733,480	14%	219,000
Grants	10,000	10,000	9,597	10,000	10,000	0%	-
Transfers In	346,115	639,041	1,430	-	-	-	-
Revenues Total	1,325,447	1,852,430	2,991,179	1,524,480	1,743,480	14%	219,000
Expenditures							
Personnel Services	380,207	321,657	977,446	776,319	809,364	4%	33,045
Contractual Services	84,571	260,089	315,531	159,311	125,000	-22%	(34,311)
Other Operating	390,914	478,704	770,781	1,095,233	661,400	-40%	(433,833)
Capital Outlay	1,300,280	1,282,286	1,408,869	47,200	45,700	-3%	(1,500)
Debt Service/Leases*	2,982	2,611	2,223	11,354	11,353	0%	(1)
Expenditures Total	2,158,954	2,345,347	3,474,850	2,089,417	1,652,817	-21%	(436,600)
Net Rev (Exp) Enterprise Fund - Airport	(833,507)	(492,917)	(483,672)	(564,937)	90,663		

Revenues and Expenditures by Fund Type and Category

Public Works Department (continued)

	Actual FY 2020-21	Actual FY 2021-22	Actual FY 2022-23	Amended Budget FY 2023-24	Proposed Budget FY 2024-25	% Change from Prior Year	\$ Change from Prior Year
Enterprise Fund - Transit							
Revenues							
Operating Revenues	149,846	148,696	188,122	2,267,197	2,290,426	1%	23,229
Other Financing Sources	-	75,000	-	-	-	-	-
Revenues Total	149,846	223,696	188,122	2,267,197	2,290,426	1%	23,229
Expenditures							
Other Operating	117,287	218,532	138,864	2,296,707	2,239,000	-3%	(57,707)
Capital Outlay	193,383	174,749	174,749	-	-	-	-
Expenditures Total	310,670	393,281	313,613	2,296,707	2,239,000	-3%	(57,707)
Net Rev (Exp) Enterprise Fund	(160,823)	(169,585)	(125,490)	(29,510)	51,426		
FTE's	44	37.83	39	42.37	41.17	-3%	





Development Services Department



Development Services Department

Core Services

The Development Services Department ensures the built environment is consistent with the General Plan, design guidelines, Area Plan policies, City municipal code, State building code and the surrounding environment. The Department is committed to guiding principles that promote quality, clarity and consistency in the processing and approval of all permits as well as code compliance. The Department provides permit review, issuance, inspection and assistance with development permit applications. The department also exercises its delegated authority to review and approve various projects, consistent with the administration of the TRPA Memorandum of Understanding.

The Permit Center provides public counter services, permit and plan check processing and consultation services for local, regional and state code requirements related to the planning, design and construction of commercial and residential structures. The Permit Center also provides consultation and processes applications for all projects or activities which require a City and/or TRPA permit through the Planning Division.

The Development Review Team was established to provide exceptional customer service. The Team is made up of members from City Departments and other regulatory agencies (e.g., County Health, Liberty Utilities, STPUD, TRPA, Public Works and Public Safety) who gather weekly to collectively review projects and provide direct feedback to the developer/applicant. We also believe this Team provides vital communication linkage to ensure a project's success.

In addition to permitting and inspection services, the Development Services Department provides services to the community that promote quality housing conditions and housing availability. The Department assists residents with resources to address substandard housing conditions and fair housing issues, including monitoring, inspection, and enforcement services.

BUILDING DIVISION

Building & Safety

100 03110

The Building Division provides to the general public, Building Code interpretation, Plan Check service, Building Permit issuance and inspection services to ensure compliance with California Building Code, TRPA regulations and City of South Lake Tahoe Ordinances for all construction activities.

Building Board of Appeals

100 03111

The purpose of the Building Board of Appeals (BBOA) is to provide a forum for the construction industry to seek relief, clarification and/or interpretation of the California Building and International Property Maintenance Codes. Appointed BBOA members are local professionals in the building construction field and the Board will continue to hear and decide appeals of orders, decisions or determinations made by the Building Official relative to the application and interpretations of the Building Code.

Building Permit Fee – Long Term

271 03110

This account was created to ensure revenues are set aside for multiple years of inspection on major long-term projects. Permit fees are collected in one budget year but are dispersed over multiple years for services. These funds support staff, equipment, vehicles and inspections for long-term projects.

PLANNING DIVISION

Planning

100 03710

The Planning Division provides services to the general public, project applicants, and other City Departments. The Division maintains the City General Plan, Zoning Ordinance, Airport Land Use Plan, City Design Standards, Sign Ordinance, Plan Area Statements, Community Plans, Area Plans and Design Guidelines. The Division provides research and consultation services to the community for all planning related issues. The Division conducts project or permit application review to ensure that subdivision and development activities in the City are consistent with City, State, TRPA, and Federal laws or policies. The Division also annually reports the status of residential permits issued and residential construction starts to California Department of Housing and Community Development.

Planning Commission

100 03711

The Planning Commission is comprised of five members appointed by the City Council. The Planning Commission considers projects on their merits and makes land use decisions on planning permit applications and related environmental documentation. They review, approve and recommend policy statements contained within the City's General Plan, Community Plans, Area Plans, Zoning, Development Standards, Sign Ordinance, and other planning related items. The Planning Commission also solicits public input and provides recommendations to the City Council on various land use policy documents. City Planning Division staff provides the staff support for the Planning Commission.

General Plan

270 03710

State planning law requires every City to adopt and maintain a long-term "blueprint" for physical development throughout the City. The General Plan includes elements that address all aspects of development, including Land use, Circulation, Housing, Conservation, Open space, Noise, and Safety. The City adopted the General Plan Update in 2011 and updated the Housing Element in 2014. State law requires regular updates to the Housing and Safety Elements.

Hosted Rental Program

The City adopted a Hosted Rental Program in 2020 in response to the increased demand for shared rentals and their potential impacts on neighborhoods. The City Council adopted an ordinance regulating shared rentals including the following provisions: require the owner to live onsite; require the owner to meet guests in person at check-in to go over the rules; require owner to respond to complaints within a short period of time; prohibit shared rentals in multi-family residences like apartments; limit the days of shared rental permitted per year or number of shared rental contracts; limit occupancy based on number of bedrooms; include noise regulations and quiet hours; include parking requirements; and require owner to submit names of all advertising platforms to City. Beginning on June 16, 2021, the City has been accepting and processing applications for 200 hosted rental permits.

HOUSING PROGRAMS - ADMINISTRATION

The City Council has established resident housing as a strategic priority. Over the past year and a half, the Housing Division has grown to 5 staff positions that oversee a broad array of programs, funding and policy development efforts necessary to implement the goals of the City's Strategic Plan. The Division has overseen increased operational efficiency of the housing inspection programs which has resulted in significant improvements in the condition of existing housing stock within the City. The efforts of the division have also helped secure approximately \$100 million in funding for the construction of new affordable housing. Success has been further realized through implementing programs which include the "Lease to Locals" grant program to incentivize the conversion of housing stock to long-term rentals, facilitating the rehabilitation of properties owned by the Tahoe Coalition for the

Homeless that were purchased with State Homekey Program funds. and the establishment of the Rental Assistance Program (RAP). The division is also playing a central role in coordinating enforcement of blighted properties as well as creating informational materials to assist property owners in the development process related to Accessory Dwelling Units. Overall, there are approximately 40 housing related programs identified in the newly updated General Plan Housing Element which the housing division will bare either fully or at least partial responsibility for implementing, monitoring and reporting on.

Multi Family Dwelling (MFD) and Single Room Occupancy (SRO) Inspections

100 03112

In order to protect the public health, the State of California and the City of South Lake Tahoe have established minimum standards for human occupancy of multiple family dwelling units. Chapter 6.30 of the South Lake Tahoe City Code (SLTCC) establishes minimum health and safety standards and mandates annual housing inspections for certain multi-family rental properties.

The intent was to improve the overall housing stock and quality of the multi-family dwelling units. These standards are often referred to as the “tenants implied warranty of habitability”. This means that any building or portion of a building rented as a residential living space for human habitation must meet certain minimum health & safety standards. Standards established by the “tenants implied warranty of habitability” have been adopted by the California Legislature under California Health & Safety Code Section 17920.3 and by the South Lake Tahoe City Council under various sections of the City Code.

The MFD program currently inspects over 100 properties containing 1685 dwelling units on an annual basis. This involves an annual health and safety inspection of every unit yearly and the common grounds. Each property also receives a minimum of 1 follow up visit to verify corrections, with MOST properties requiring 2-3 follow up visits, and extra courtesy inspections that are performed at the request of the owner or tenant. In addition, this program is assigned the housing complaint hotline and each year fields approximately 400 phone calls and actively investigates and resolves about 90 complaints.

The City of South Lake Tahoe also recognizes that affordable housing opportunities are often difficult for certain residents to identify and obtain. Similarly, many older hotel/motel properties have responded to the demand for lower income and workforce housing by converting their use from transient lodging to long-term living facilities. As a result, the City of South Lake Tahoe passed the Single Room Occupancy (SRO) Ordinance, allowing for hotels/motels to rent one or more rooms for thirty (30) days or more. Although this has fulfilled some of the demand for affordable housing, the conditions in these converted motel rooms are often poor.

Hotel/motel owners apply for SRO status and are required to complete specified modifications to the property to accommodate long term residency within one (1) year. Department staff will continue its commitment to support and work with property owners pursuing program compliance and certification.

Work-Force Housing

250 06024

Revenue generated from the sale of development commodities and sewer units are deposited into the Workforce Housing account and are used for housing programs and projects.

Housing Administration

253 06010

Revenue generated from the sale of development commodities and sewer units, as well as fees collected pursuant to the Inclusionary Housing Ordinance are deposited into the Workforce Housing account and are used for housing programs and projects.

*Rehabilitation and Loan Repayment Programs**251 06014 – Home Loan Repayments**251 06015 – RDA Loan Repayments**255 06020 – CDBG Program Income Loans**256 06021 – CDBG Economic Development**258 06018 – CalHOME Loan Repayments**259 06022 – First Time Homebuyers Revenue Loan*

The Homebuyer Acquisition Programs provided loans to low-and moderate-income households (depending upon program, up to 120% of the Area Median Income) to acquire homes within the City limits, as well as an educational program developed for potential homebuyers exploring all areas involved in the process of purchasing a home.

The Rehabilitation and Loan Repayment Programs provided loans to low-income homeowners to make necessary repairs and/or improvements to their homes.

Due to the lack of funding as a result of the dissolution of the Redevelopment Agency and the expiration of grant funding, the City no longer has staff in the Housing Division to offer these programs. However, program income from past loans continues to be received. A portion of the program income is used for existing loan portfolio administration and loans for new housing projects.

*Substandard Housing Relocation**271 03113*

Housing complaints are received through the Housing Issues Hotline or other monitoring efforts and investigated by the Housing Inspector to ensure a safe and habitable condition for residents. If the resulting inspection determines the dwelling uninhabitable there are revolving funds available to pay for the relocation of tenants. These funds are generated by fees from substandard inspections. When this action is taken the owner of the property is responsible for repayment to the City.

City-Wide Strategic Priorities Supported**Strategic Priority 1 - Built Environment****Goal 1.2: Mid-Town Revitalization****Goal 1.3: Housing****Strategic Priority 3 - Community for All****Goal 3.1: Mental Health and Homelessness****Strategic Priority 5 - Core Services and High Performing Government****Goal 5.2: Digital Government**

FY 2023/24 Department Accomplishments

1. Achieved California Prohousing Designation.
2. Entered into a Development Agreement and Loan Agreement for the development of affordable housing at 3900 Lake Tahoe Blvd.
3. Establish a designated local funding source for housing programs and projects (Inclusionary Housing Ordinance).
4. Substantial Completion of Central Square Permitting Software Update.
5. Adopted updates to the Tourist Core and Tahoe Valley Area Plans to reduce barriers to housing development and increase opportunities for alternative transportation and parking management.
6. Initiated Mid-Town Area Plan process.
7. Initiated the Rental Assistance Program.
8. Lease up of Sugar Pine Village Phase 1.

FY 2024/25 Department Goals and Objectives

1. Central Square Software going live in December.
2. Improved "real time" inspection services using updated software.
3. Lease up of Sugar Pine Village Phase 2.
4. Initiation of Sugar Pine Village Phase 3 Construction.
5. Continued Collaboration to Reduce Homelessness.
6. Completion of Mid-Town Area Plan.
7. Completion of Pre-Approved ADU Plans.

Performance Measures

Strategic Priority 1.2: Mid-Town Revitalization

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Complete the Bijou/Al Tahoe Area (Mid-Town) Plan update. The area plan shall incorporate Bijou Community Park, Bijou Golf Course, and the Sierra Tract Commercial plan area including a plan to create and designate an arts district within the area plan.	n/a	n/a	100%

Strategic Priority 1.3: Housing

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Proactively work with current affordable housing developers and partner agencies to implement the Sugar Pine Village project.	n/a	80%	80%
Proactively work with an affordable housing developer and partner agencies to develop affordable and/or workforce housing at 3900 Lake Tahoe Blvd.	n/a	25%	50%
Continue to collaborate with the Saint Joseph Land Trust and other organizations to increase capacity to address housing needs.	n/a	Ongoing	Ongoing
Establish a local discretionary funding source to leverage access to and increase competitiveness for outside funds and implement City Council direction to conduct outreach to analyze vacancy tax and transient occupancy tax funding sources.	100%	100%	100%

Strategic Priority 1.3: Housing (continued)

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Evaluate Multi-Family Inspection, Single-Room Occupancy and Housing Hotline programs to optimize efforts to improve rental housing stock conditions.	n/a	Ongoing	Ongoing
Continue to work with the Tahoe Coalition for the Homeless to rehabilitate properties purchased through Project HomeKey.	n/a	Ongoing	Ongoing
Identify and secure funding to develop a multi-family residential rehabilitation program.	n/a	Ongoing	Ongoing
Analyze and develop positions on agency regulations that impact the City's ability to develop affordable housing such as TAUs for VHRs, height, density, ADU rules (Bonus Unit), affordable by design codes and sewer units.	n/a	80%	100%
Investigate the development of a regulatory framework for developing an "Employee Housing Bill of Rights Program," which includes best practices where housing is tied to the employer and which supports seasonal workers.	n/a	80%	100%
Investigate feasibility of programs for affordable rents, including rent stabilization and assistance.	n/a	80%	100%

Strategic Priority 3.1: Mental Health and Homelessness

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Work with local partners to support permanent supportive housing/transitional and emergency homeless shelter resources in the city.	n/a	25%	100%

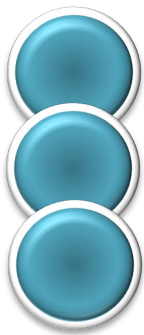
Strategic Priority 5.2: Digital Government

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Upgrade the CommunityPLUS permit tracking software to provide robust opportunities to increase workflow efficiencies and provide customer access to real time status and permit information.	100%	80%	100%

Revenues and Expenditures by Fund Type and Category Development Services Department

	Actual FY 2020-21	Actual FY 2021-22	Actual FY 2022-23	Amended Budget FY 2023-24	Proposed Budget FY 2024-25	% Change from Prior Year	\$ Change from Prior Year
General Fund							
Revenues							
Operating Revenues	1,922,180	1,768,518	2,147,025	2,257,382	1,725,700	-24%	(531,682)
Grants	-	-	-	-	-	-	-
Transfers In	-	17,472	-	250,000	250,000	100%	-
Revenues Total	1,922,180	1,785,990	2,147,025	2,507,382	1,975,700	-21%	(531,682)
Expenditures							
Personnel Services	1,411,931	1,495,433	1,379,164	1,627,600	1,644,487	1%	16,887
Contractual Services	132,343	168,707	304,093	506,257	308,600	-39%	(197,657)
Other Operating	49,104	41,581	40,961	66,090	64,825	-2%	(1,265)
Capital Outlay	14,200	15,395	15,921	16,500	19,250	17%	2,750
Debt Service/Leases	-	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-
Expenditures Total	1,607,577	1,721,116	1,740,140	2,216,447	2,037,162	-8%	(179,285)
Net Rev (Exp) General Fund	314,603	64,873	406,885	290,935	(61,462)		
Special Revenue Fund							
Revenues							
Operating Revenues	262,140	1,895,117	1,135,344	1,270,601	1,316,801	4%	46,200
Grants	36,859	203,124	10,254,042	669,999	1,168,849	74%	498,850
Transfers In	187,437	764,946	471,029	928,464	892,519	-4%	(35,945)
Revenues Total	486,436	2,863,187	11,860,416	2,869,064	3,378,169	18%	509,105
Expenditures							
Personnel Services	198,635	342,502	440,261	770,502	789,673	2%	19,171
Contractual Services	95,665	189,151	284,283	1,112,013	291,981	-74%	(820,032)
Other Operating	4,404	8,352	12,848	15,850	15,900	0%	50
Capital Outlay	2,640	5,230	2,090	137,168	119,537	-13%	(17,631)
Debt Service/Leases	-	566,318	4,750,311	4,750,000	564,073	-88%	(4,185,927)
Transfers Out	1,264,493	204,854	390,504	866,460	757,500	-13%	(108,960)
Expenditures Total	1,565,838	1,316,407	5,880,298	7,651,993	2,538,664	-67%	(5,113,329)
Net Rev (Exp) Special Revenue Fund	(1,079,402)	1,546,781	5,980,118	(4,782,929)	839,505		
FTE's	15	15	15.42	17	17	0%	





Parks and Recreation Department



Parks and Recreation Department

Core Services

The City of South Lake Tahoe Parks and Recreation Department pledge to sustain the delivery of the broad-based parks, facilities, programs, and services creating a sense of community, enabling a safe and secure environment, and enhancing South Lake Tahoe's quality of life, by:

- Being responsive to the recreational needs of the community;
- Continuing a citizen-driven and professional approach to provide safe, well designed and maintained facilities and programs;
- Maximizing community resources.

The mission of the City of South Lake Tahoe Parks and Recreation Department is to work collaboratively and inspire accessible and engaging recreation experiences through the South Shore. Our programs are designed to provide safe, fun, and memorable recreation experiences for the residents and visitors of South Lake Tahoe.

In 2021, the department underwent a re-organization, moving the Parks Division from Public Works to Recreation Services, resulting in the formation of a traditional Parks and Recreation Department.

Recreation Administration

100 04105

Recreation Services Administration provides director level management of the parks and recreation department as well as administrative support to operations and programs associated with parks maintenance, the Recreation and Swim Complex, Aquatics Programs, Facility Rentals, Bijou Golf Course, Bijou Park, Campground by the Lake, El Dorado Beach and Lakeview Commons, Reagan Beach, Senior Center, and Special Events on Parks and Recreation Facilities. There are two Full Time Employees in Recreation Administration.

In 2023/2024, Administration worked with the South Tahoe Parks Foundation to identify fundraising opportunities for the new Recreation Center.

Golf Course

100 04110

Owned and operated by the City of South Lake Tahoe, Bijou Golf Course is the oldest golf course in the city and provides a friendly golfing experience for the beginning golfer to the advanced player. The 9-hole executive golf course is an easy walk through the meadow with spectacular mountain views in a tranquil setting. The course accommodates both walk up players and tee time reservations. The course operates from May through October when the season allows.

New in 2024, is the First Tee youth golf program in partnership with the Boys and Girls Club. This program will offer youth opportunities to learn and play golf at a low cost.

Additional hours of operation were added in 2024 for the Spring beginning with a 7:30 am opening and 8:00 pm closing opening day through Labor Day.

Campground

100 04130

Campground by the Lake is located in the heart of the city, across the street from beautiful Lake Tahoe, and only two miles from the excitement of the Nevada casinos. The campground has a total of 96 sites. The campground is convenient to many activities and located next to the Ice Arena and Recreation Complex. The campground

accommodates both walk up reservations if available and online reservations. The campground operates April through October weather dependent.

In 2022 the city broke ground on a new recreation and aquatics center located on the north side of the campground. The construction project impacted loops A, B, portions of C, and the tent cabin village eliminating approximately 90 camp sites. The campground continues to operate through the construction project with over 90 sites available in loops D, E, F and portions of C.

Parks Maintenance

100 04170

Parks Maintenance is responsible for providing maintenance services for all city owned parks, beaches, and rights of way. This includes grounds and turf maintenance, irrigation, hardscape and landscape, parks facilities maintenance (including plumbing and janitorial) as well as Measure S bike paths and other paths throughout the city including bike path snow removal in winter. Parks Maintenance is also responsible for the care and upkeep of Bijou Golf Course and assisting with special events on City parks and facilities. Parks Maintenance coordinates with user groups for Disc Golf and the Bike Park to aid volunteers for maintenance needs. Parks Maintenance is responsible for maintaining an estimated 180 acres of area throughout the City limits. The acres include a combination of high maintenance green spaces, playgrounds, and low maintenance grounds keeping. The Parks team maintains and operates El Dorado Boat Ramp.

New community restoration project days are being led by the Parks team with a goal to promote community volunteerism and opportunities to give back to parks through stewardship project days.

Additionally, the Parks team assumed forestry projects from Public Works in 2023 and is requesting an additional budget of \$83,000 in contract services to complete projects with contractors they are unable to accomplish in-house.

In 2024, Ski Run Park is coming online for the Parks Maintenance team to maintain and operate.

The Parks team was tasked with coordinating the Bijou Bike Park maintenance beginning the 2024 season working with Tahoe Area Mountain Bike Association (TAMBA) to organize weekly maintenance events.

Parks increased the level of service to Bijou Park with improvements to the restrooms and the HVAC project allowing for restrooms to remain open year-round.

The Tahoe Valley Greenway widening project increased the square footage of Parks maintenance in 2024.

In 2023, the Parks team began implementing turf reduction as part of the state's "Making Conservation a Way of Life" initiative to conserve water. This effort will continue forward in 2024/2025 with more landscaped areas identified for further turf reduction.

Recreation Programs

100 04220

Recreation Programs supports the staffing, operations and programming of the Recreation and Swim Complex. The primary programs for the Recreation and Swim Complex are aquatics, fitness, facility rentals, and youth programming. All aquatic programs align with the American Red Cross standard and include swim lessons, water exercise classes, lap swimming, recreation swimming, masters swimming, swim teams, swim tournaments, lifeguard certification courses and pool rentals. A variety of Aquatics programs for all ages and abilities are provided year-round.

The City of South Lake Tahoe aquatics programs remain the only public aquatics facility in the south lake region. Fitness programming include access to the fitness center, gymnasium, and contract class partnerships. The Recreation and Swim Complex has several meeting rooms available for rental as well as partial and full rental of each amenity in the facility including pool, gymnasium, and full building rental.

The division prioritized a new focus on creating programming in an effort to ramp services up as we transition to the new Recreation Center scheduled to open doors in January 2026. This includes new programs such as accessible yoga, youth basketball league, mountain movers early childhood play program, partnership with First Tee of Nevada and the Boys and Girls Club to offer youth golf lessons at Bijou Golf Course and plans for a youth flag football league for the Fall.

A parks and recreation program guide is being published by this division, titled SLT at Play which highlights the many different services and programs offered by the Department and through community partnerships.

Additionally, the division is planning for future programming with a new recreation programs survey to capture community feedback about the types of programs they would like to see created for the new recreation center. The division plans to use this data collected to create a business plan for the new recreation center.

New positions have been added to this division including a Recreation Program Coordinator and Aquatics and Facilities Maintenance Manager with an eye towards ramping up programming and services for the new recreation center.

Senior Center

100 04230

The City of South Lake Tahoe Senior Center is a multi-use facility that offers a variety of programs and activities, both scheduled and on a drop-in basis, for senior citizens. The facility is also available for rent to outside groups and individuals. The senior center provides a nutrition program daily administered by El Dorado County. The role of City staff includes managing room reservations, updating City website, janitorial, and maintenance of the facility and landscape.

Transit Center / Explore Tahoe

216 05250

Explore Tahoe: An Urban Trailhead Visitor Center serves to welcome, educate and transport visitors and locals to recreational and cultural activities around the Lake Tahoe Basin. Interpretive programs, interactive exhibits and educational films provide visitors with a unique experience when visiting the center. Outreach programs bring environmental education to a variety of age groups within the community.

Transit information and access is provided and encouraged as the best way to reach points of interest. Internet access is provided to help visitors plan excursions.

Arts - Public Art

217 04504

The purpose of the Public Art program is to provide a financing mechanism for creation of art pieces and designs to be displayed on City property and within the city limits. Through our Arts, Culture, and Tourism Commission, members can provide input on how they envision the role of arts and culture in the city of South Lake Tahoe. The Arts, Culture, and Tourism Commission will also review proposed public art projects and make recommendations for the appropriation of allocated funds.

Measure P - Recreation

220 04220

On November 8, 2016, the residents of South Lake Tahoe voted to support recreation by passing Measure P which increased the Transient Occupancy Tax by an additional 2%. Funds from Measure P will be used solely for the construction, operations, and maintenance of a new Recreation and Aquatics Complex.

In 2019, the Independent Citizen's Oversight Committee for Measure P was established. The primary function of the committee is to review and report on the use of the South Lake Tahoe Measure P funds for the design and construction of the new recreational complex. There are five voting members. The committee shall act in an

advisory capacity to City Council and advise its findings and make recommendations for the use of funding during the design and construction of the new complex.

Ice Arena (Operator)

221 04260

On July 14, 2011, the City Council approved an initial Management and Operations Agreement with Tahoe Sports Entertainment (TSE) to operate and maintain the Ice Arena. The revised agreement commenced on July 1, 2012, with a ten-year term to expire on June 30, 2022. TSE will have an option to extend the contract under conditions related to the investment of capital of at least \$500,000. The operation of the Ice Arena by TSE will save the city approximately \$150,000 in annual operational costs, with a potential of additional revenue in future years. Revenues from the operator and the city's portion of expenses under contract will be accounted for under this account.

TSE has introduced high level ice hockey competition by bringing a semi-professional team to South Lake Tahoe. Tournaments and events continue to draw capacity crowds to the Ice Arena. Recreation Services and TSE personnel collaborate to provide cross facility access and promotional material for programs and events to capitalize on the volume of users visiting each of our facilities.

OTHER PROGRAMS

Special Events

100 04225

The city is committed to hosting special events that benefit the community and attract visitors to enjoy all that Lake Tahoe has to offer. Parks and Recreation processes all requests for events on city parks and recreation facilities.

In 2024-25, the department is responsible for the following city sponsored Special Events: Festival of Winter Lights, July 4 Parade, July Parks Make Life Better Events, Multicultural Festival. The City is under contract with On Course Events to produce the Live at Lakeview Summer Music Series through 2024.

MEASURE S FACILITIES

Park Maintenance oversees the maintenance activities related to Measure S Facilities. Maintenance of bike trails includes landscaping, sweeping, removing debris and snow removal.

Measure S Ski Run Bike Trail Maintenance

281 04120

This section of bike trail, which flanks Ski Run Boulevard on both sides from Pioneer Trail to Hwy 50 (2 miles), also features landscaping and pedestrian lighting to beautify this corridor. Maintenance includes seal coating the bike trail, providing snow removal, maintaining the turf areas, repairing and upgrading the irrigation system annually, and maintaining the lighting.

Measure S Bike Trails

284 04123

The district held a special election on September 19, 2000. Measure S was submitted to the voters. The voters were asked if they were in support of incurring a bonded indebtedness of the district in a principal amount not to exceed \$6,500,000. The bonds would have a 30-year term, and the tax levy for a single-family property would be \$18 per year, not to exceed 30 years. The money would be used to maintain new bike trails, acquire, construct, and equip athletic fields, upgrade for Paradise Park facilities and construction of an ice rink. The voters voted in support of Measure S on September 19, 2000 by 69%. The assessment will appear annually on property tax bills.

Measure R Bike Trails

284 04124

Measure R was passed by voters in November 2011 to allow Measure S funds to be used for renovation of pre-2000 (old) Class I bicycle paths owned or operated by the City of South Lake Tahoe or the County of El Dorado in the CFD area and allocated \$500,000 of Measure S funds for renovation of youth ball fields in the Community Facilities District (CFD) area. After first ensuring maintenance funding for new Class I bicycle paths when they are built in fulfillment of the original intent of Measure S, Measure R also allows bicycle path maintenance funding to be directed to old Class I bicycle paths that have been renovated.

Measure S Playfield Maintenance

284 04127

Located off of Al Tahoe Blvd., adjacent to Lake Tahoe Community College, the Community Playfield is South Lake Tahoe's first synthetic turf field. This surface allows almost limitless play, even in wet conditions. Demand for this facility has been very high and has required an increase in maintenance hours to keep up the facility.

In 2014 an evaluation of the community playfield determined the playing surface has been playable beyond its warranted lifespan for several years and is recommended the turf be replaced. A replacement fund was established and in 2016 the synthetic field turf was replaced and at the same time other facility improvements were implemented. Additionally, in 2014 LTCC began intercollegiate soccer play. Over the summer of 2014 the use of the field was largely dedicated to LTCC activities. According to the existing MOU with LTCC for the community play field the City maintains the schedule and collects rental fees as well as performs all maintenance and repairs.

In FY15/16 a Recreation Joint Powers Authority (JPA) was developed between the City and LTCC to oversee maintenance and programming of the playfields. LTCC will be responsible for maintaining the fields and scheduling play on behalf of the JPA. In 2017, the City completed the construction of two new turf soccer fields within the newly developed JPA boundary. As part of the JPA agreement the City Parks Division is responsible for janitorial and maintenance of the restroom building and playground structure at the Community Play Fields.

In 2021, the well pumps serving the restroom building failed requiring replacement. In addition, City engineering staff continue to troubleshoot a section of the new field that has not drained properly. City staff worked in coordination with LTCC field maintenance staff and facility manager to resolve the drainage issue.

Bike Trails Snow Removal

284 04129

The City of South Lake Tahoe has bike trails extending North to South, from Park Avenue at Stateline, all the way to the El Dorado County line near South Tahoe High School. In addition, the bike trails travel from East to West extending from Emerald Bay Road to El Dorado Countyline near West Way. In total, the City of South Lake Tahoe is responsible for snow removal for over 14-miles of bike trails.

City-Wide Strategic Priorities Supported

Strategic Priority 1 - Built Environment

Goal 1.2: Mid-Town Revitalization

Strategic Priority 2 - Recreation and Equitable Access

Goal 2.1: Parks and Recreation Master Planning

Goal 2.2: Equitable Access

Strategic Priority 3 - Community for All

Goal 3.4: Waste Management and Stewardship

Strategic Priority 4 - Economic Development

Goal 4.3: Resident Retention and Workforce Development

FY 2023/24 Department Accomplishments

1. New positions include Aquatics & Facilities Maintenance Manager and Recreation Program Coordinator.
2. Expanded recreation programs including accessible yoga, First Tee golf, mountain movers early childhood play, youth basketball league, and flag football league.
3. Parks assumed citywide responsibility for Forestry projects.
4. Publishing Parks & Recreation program guide SLT at Play.
5. New Recreation Center Programming Survey.
6. Multigenerational Recreation Center & Swim Complex business plan development.
7. Parks & Recreation Administration working with South Tahoe Parks Foundation fundraising campaigns for new Recreation Center.
8. Ski Run Park opening planned for summer 2024.
9. Promoting volunteerism in the community with Parks Maintenance project days with TAMBA and the League to Save Lake Tahoe.
10. Bijou Park restroom renovations adding a higher level of service to park patrons.

FY 2024/25 Department Goals and Objectives

1. Expand programming in preparation for new Recreation Center. Hire and train lifeguard staff to return aquatics programs to 2018 levels and beyond.
2. Increase support for Parks team to offer higher level of service.
3. Highlight Department programs and offerings through marketing program guide and new recreation center programs survey feedback.
4. Prepare business plan for staffing and operations of the new Recreation Center

Performance Measures

Strategic Priority 1.2: Mid-Town Revitalization

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
New Recreation and Swim Complex completed.	40%	40%	90%
Bijou/Al Tahoe Area Plan update completed.	25%	5%	100%

Strategic Priority 2.1: Parks and Recreation Master Planning

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Number of recreation programs consistent with the new facility program plan expanded.	14	18	20
Number of full-time staff in Aquatics consistent with new facility operations plan.	2	1	2
Open golf course and campground by Memorial Day through Oct 1 weather permitting.	100%	100%	100%

Strategic Priority 2.2: Equitable Access

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Create low to no cost recreation programs and promote accessibility at parks facilities.	1	4	6
Improve aesthetics of high visibility City parks and right of ways.	100%	100%	100%
Opportunities identified to promote health and wellness, combat childhood obesity, and encourage active lifestyles.	4	4	4
Evaluate option to develop a park or community garden in every neighborhood	40%	30%	40%

Strategic Priority 3: Community for All

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Develop a program to promote a culture of stewardship and care taking by residents and visitors and coordinate with regional partners to reduce the amount of litter impacting the environment.	100%	100%	100%
Provide staff support to the Arts, Culture & Tourism (ACT) Commission implementation of its mission, vision & values.	100%	100%	100%

Strategic Priority 4: Economic Development

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Evaluate opportunities to provide grants for local workforce development.	100%	100%	100%

Department Goal 1: Expand Programming in Preparation for New Recreation Center

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Expand recreation programming - Youth basketball league, flag football league, mini-mountain movers & First Tee golf.	3	4	7
Expand partnerships - Accessible Yoga, Turkey Trot, Boo Bash.	3	3	4
Recruit and certify lifeguard staff.	3	2	3

Department Goal 2: Offer a High Level of Service in Parks Maintenance and Operations

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Parks assumed forestry responsibilities citywide and will respond to projects as needed.	100%	100%	100%
Promote community volunteerism through park maintenance volunteer events with partnerships.	100%	100%	100%

Department Goal 3: Highlight Department Programs and Offerings through Marketing Program Guide

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Create & publish Program Guide to market Parks & Recreation services, programs & partnerships.	100%	100%	100%

Department Goal 4: Prepare Business Plan for Staffing and Operations of the New Recreation Center

Measure	2023/2024 Target	2023/2024 Actual	2024/2025 Target
Use data from New Rec Center Program Survey to inform a business plan for the new Multigenerational Recreation & Swim Complex. Draft business plan to identify staffing, operations, revenue & cost recovery options for the new center.	100%	100%	100%

Revenues and Expenditures by Fund Type and Category

Parks and Recreation Department

	Actual FY 2020-21	Actual FY 2021-22	Actual FY 2022-23	Amended Budget FY 2023-24	Proposed Budget FY 2024-25	% Change from Prior Year	\$ Change from Prior Year
General Fund							
Revenues							
Operating Revenues	272,918	654,279	774,057	1,060,829	1,107,400	4%	46,571
Transfers In	-	49,459	-	-	-	-	-
Revenues Total	272,918	703,739	774,057	1,060,829	1,107,400	4%	46,571
Expenditures							
Personnel Services	713,615	1,798,460	2,025,242	2,486,287	2,941,565	18%	455,278
Contractual Services	67,777	147,142	137,542	203,105	240,355	18%	37,250
Other Operating	680,182	790,924	961,330	1,011,611	1,076,008	6%	64,397
Capital Outlay	90,380	93,646	127,350	459,337	143,300	-69%	(316,037)
Transfers Out	96,520	76,740	74,897	120,000	120,000	0%	-
Expenditures Total	1,648,474	2,906,912	3,326,362	4,280,340	4,521,228	6%	240,888
Net Rev (Exp) General Fund	(1,375,556)	(2,203,173)	(2,552,305)	(3,219,511)	(3,413,828)		
Special Revenue Fund							
Revenues							
Operating Revenues	3,425,787	3,436,704	4,071,326	3,685,400	3,880,400	5%	195,000
Transfers In	83,050	264,034	166,716	140,000	135,000	-4%	(5,000)
Revenues Total	3,508,837	3,700,738	4,238,042	3,825,400	4,015,400	5%	190,000
Expenditures							
Personnel Services	-	4,648	8,926	27,106	27,081	0%	(25)
Contractual Services	27,292	5,880	8,775	43,450	483,450	1013%	440,000
Other Operating	111,260	150,440	240,321	226,497	244,825	8%	18,328
Capital Outlay	50,000	50,000	50,000	50,000	50,000	0%	-
Debt Service/Leases	59,660	59,648	59,636	61,541	60,040	-2%	(1,501)
Transfers Out	1,739,326	5,468,882	1,371,042	16,461,139	16,442,014	0%	(19,125)
Expenditures Total	1,987,538	5,739,497	1,738,700	16,869,733	17,307,410	3%	437,677
Net Rev (Exp) Special Rev. Fund	1,521,299	(2,038,759)	2,499,341	(13,044,333)	(13,292,010)		
FTE's	7	13	14	14.75	16	8%	



Fiscal Year 2024-2025

Proposed Budget Presentation



CITY OF
SOUTH LAKE TAHOE

City Council Budget Workshop
August 27, 2024

City Council Strategic Priorities 2023-2028



Built Environment

Recreation and Equitable Access

Community for All

Economic Development

Core Services & High-Performing Government

Budget Calendar - April 2024 to September 2024

CITY OF SOUTH LAKE TAHOE FISCAL YEAR 2024/2025 BUDGET DEPARTMENTAL BUDGET CALENDAR

ITEM	DETAILS	2024 DUE DATES
APRIL - MAY		
Payroll Account Distributions forms sent to Departments	Departments verify and update employee salary distributions	April 10
2024/2025 Budget Instructions and Forms sent to Departments	Departments begin developing 2024/2025 budget requests	April 16
Distribution forms due to Finance	Departments return updated salary distribution forms	May 3
Budget Module is open to Departments for entry	Departments enter their budget requests using Budget Module	April 25 - May 14
City Council CIP presentation with Policy Rankings	PW Dept presents 5-yr CIP plan to City Council for ranking and funding prioritization	May 7
Budget Module update and electronic backup forms due to Finance	Departments complete updating budgets in Budget Module, submit electronic budget backup forms	May 14
2024/2025 Budget narratives sent to Departments	Departments begin updating description of services, goals, objectives, and performance measures for 2024/2025 Budget document	May 16
JUNE - JULY		
Departmental Budget Reviews with City Manager	Departments meet with City Manager and/or Finance Director for preliminary review of budget requests for 2024/2025 Budget	June 11 - June 18
Budget narratives due to Finance	Departments submit updated Budget narratives in Word format	June 21
Completion of Proposed 2024/2025 Budget	Proposed 2024/2025 Budget is completed based on changes and recommendations from Preliminary Budget Review meetings	July 19
AUGUST - SEPTEMBER		
City Council Meeting - Budget Workshop	Presentation of proposed 2024/2025 Budget to City Council for review and discussion	August 27
City Council Meeting - Formal CIP Presentation for Adoption	Formal CIP plan is adopted with funding for projects included in 2024/2025 budget	August 27
City Council Meeting	Adoption of 2024/2025 Budget	September 10

City of South Lake Tahoe FY 2024-2025 Budget Presentation August 27, 2024

General Information and Budget Approach

- A budget is the financial plan for the year
- The City adopts an annual budget (one fiscal year)
- The City's fiscal year = October 1st through September 30th
- Matches resources with expenses
 - Total Expenditures shall not exceed Revenues
 - General Fund Unassigned Fund Balance appropriated only for one-time expenditures
- Ensures money spent is available
- Continuing Appropriations
 - Unspent Capital Project and Grant Appropriations are carried forward to the next fiscal year
- Helps maintain fiscal control and sustainability – once adopted, the budget between funds can only be adjusted by City Council
- Incorporates a long-term perspective – includes Five-Year financial forecast update for 2026 through 2030
- Facilitates financial discussions: what are our priorities, what core services do we want to fund? What do we want to accomplish in the next year?

Budget Fund Types

Governmental Funds

- General Fund – “Checking Account”; fewer restrictions
- Special Revenue Funds – “Savings/Money Market /Gift Account”; funding restricted or limited by regulations, statute, code, funder, etc.
- Debt Service Fund – “Mortgage/Vehicle/Other Loan/Debt Account”; non-discretionary, legal obligations
- Capital Project Funds – “Construction Account”

Proprietary Funds

- Enterprise Funds – account for operations similar to private enterprise
- Internal Service Funds – account for goods/services provided by one department to other departments of the City, on a cost reimbursement basis

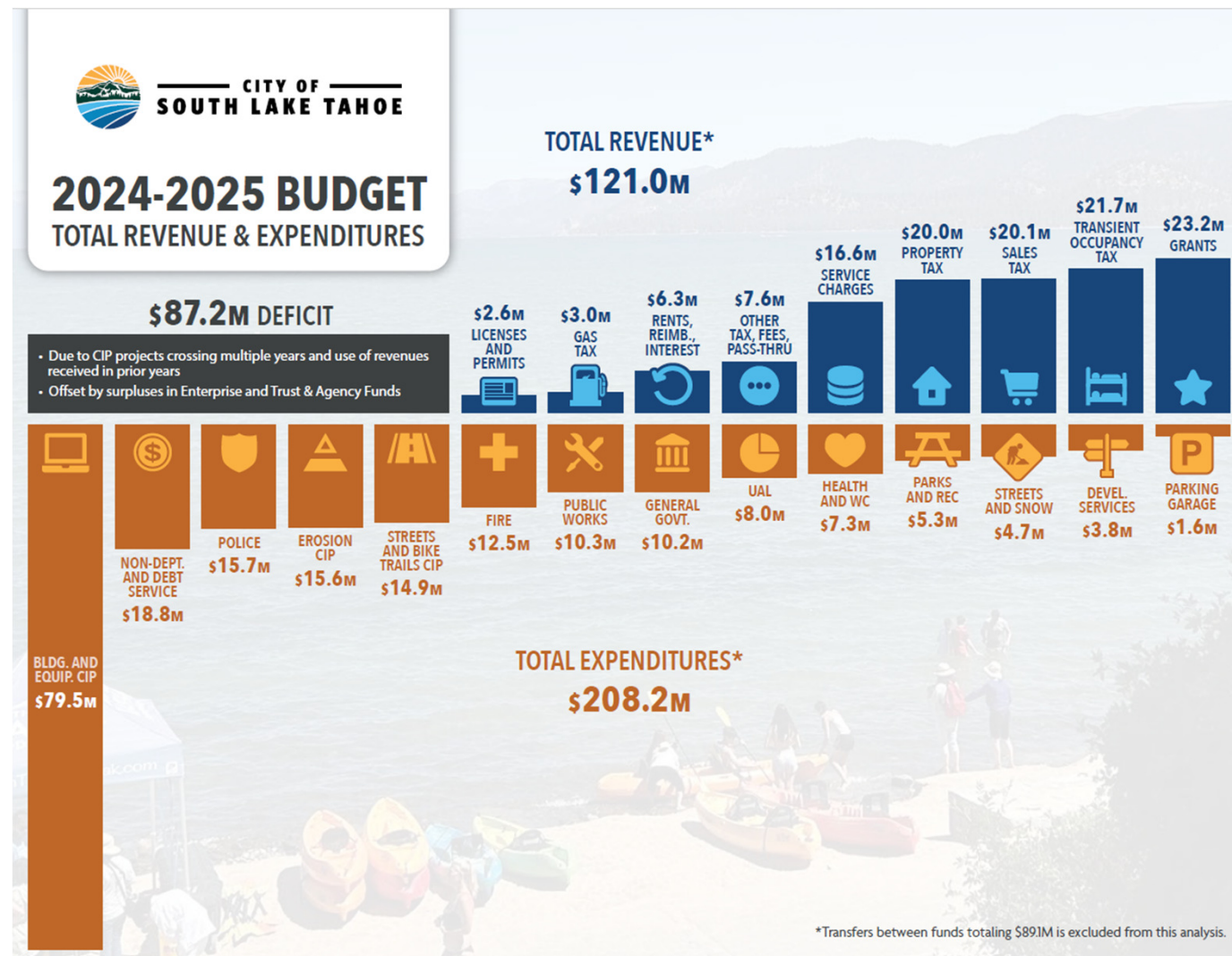
Fiduciary Funds – used in situations where the City is acting in a fiduciary capacity as a trustee or custodian of funds

FY 2025 RECOMMENDED BUDGET - HIGHLIGHTS



- Approximately 68% of General Fund Budget for the upcoming year is personnel costs
- Assumes prepayment of UAL, savings of \$119K
- Total pension cost budget is \$10.6 million. Normal cost rates for safety classic tiers have marginal increases. MISC is down 1.49%, while safety PEPRA increased 1.63%. New Actuarial Reports require \$268K UAL increase (to be requested at mid-year)
- Health Plan cost increases 11.54% for 9mo of FY 2025.
- Funding for major capital improvements, in-house street repairs and expanded snow removal operations are provided by Measure S Sales Tax, grants, other available funding sources
- FY 2025 budget addresses deferred maintenance needs
- Funding for several City Council Strategic Priorities is included, including \$1.5 million towards Participatory Budget Survey top projects
- No new full time equivalent (FTEs) positions included as the City tries to contain the costs
- Inflation was 2.9% in July 2024 (smallest 12-mo increase since March 2021); Fed interest rates 5.25%-5.5% (same rate since July 2023 and highest in over 22 years)
- City Code and City Financial Policy requires maintaining a 25% operating reserve - equaling \$14.8m for FY 2025

Visualizing the City's 2024-2025 Proposed Budget (All Funds)

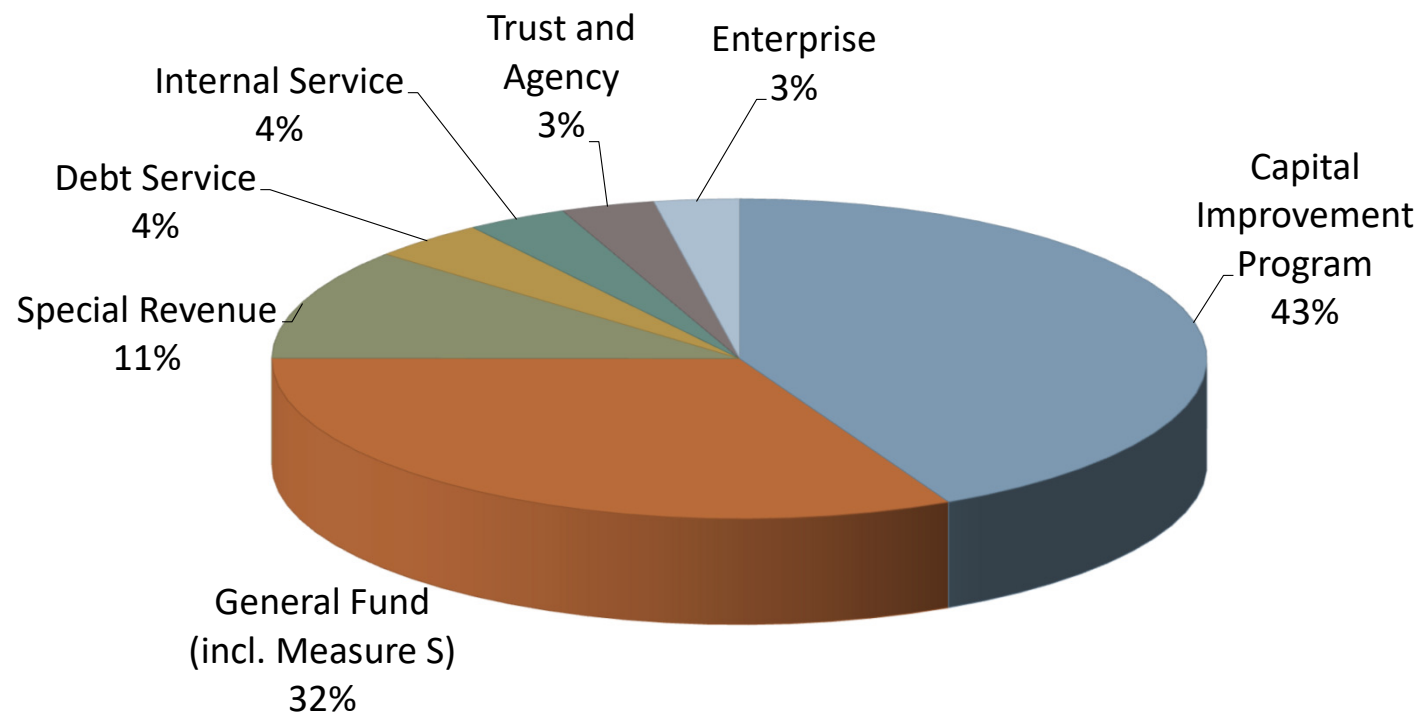


FY 2025 Budget Analysis by Fund - Summary

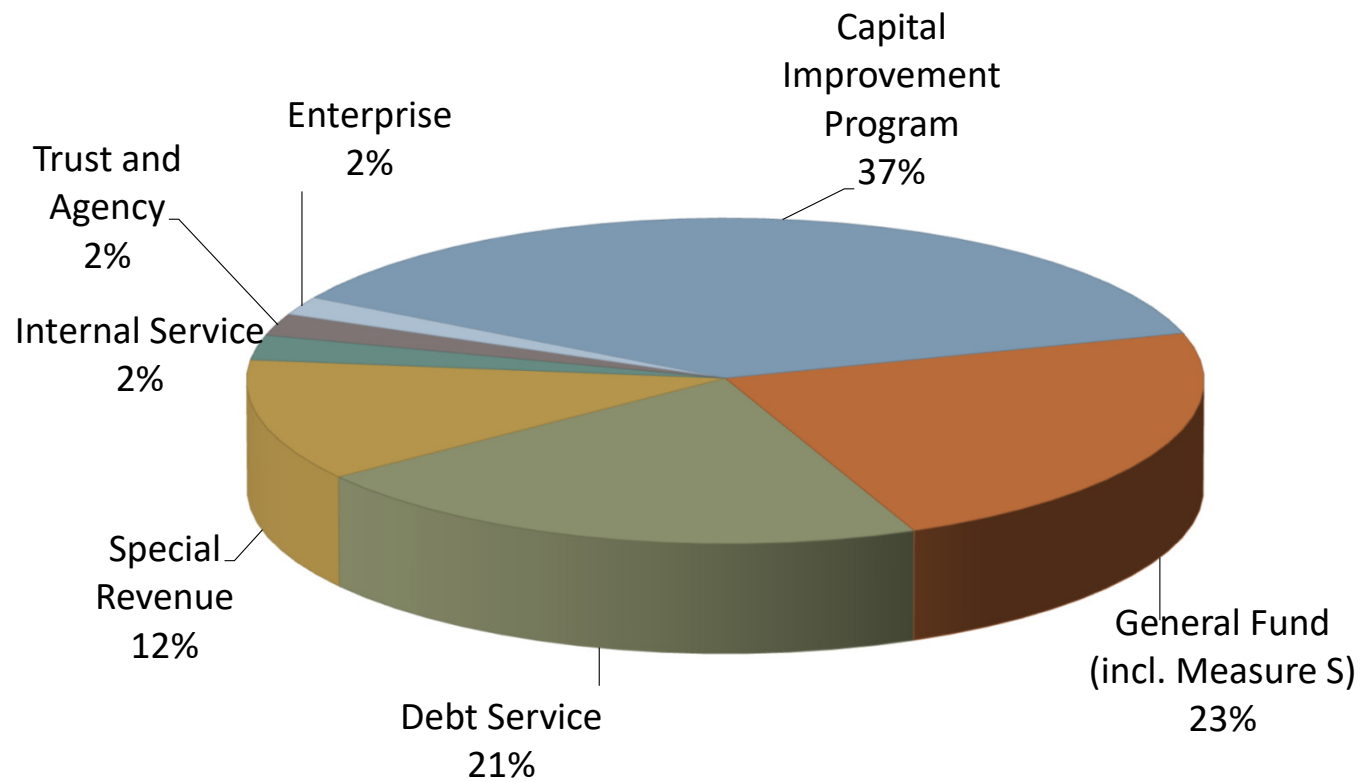
REVENUES						EXPENSES					Increase to/ (Use of) Fund Balance
Fund Type	2022-23	2023-24	2024-25	Budget 2024-25 vs. 2023-24		2022-23	2023-24	2024-25	Budget 2024-25 vs. 2023-24		
	Actual	Amended Budget	Proposed Budget	\$ Variance	% Variance		Amended Budget	Proposed Budget	\$ Variance	% Variance	
General Fund (incl. Measure S)	66,303,233	67,056,517	68,064,588	1,008,071	2%	61,898,596	75,068,899	68,756,539	(6,312,360)	-8%	(691,951)
Special Revenue	33,986,420	24,691,717	23,714,368	(977,349)	-4%	21,945,033	48,897,956	35,872,204	(13,025,752)	-27%	(12,157,836)
Enterprise Funds	5,190,973	5,985,477	6,182,706	197,229	3%	5,633,559	12,146,537	5,495,417	(6,651,120)	-55%	687,289
Internal Service	5,980,187	6,887,403	7,339,880	452,477	7%	5,296,103	6,897,403	7,339,880	442,477	6%	-
Debt Service	61,424,065	8,119,774	8,383,414	263,640	3%	4,384,357	64,363,185	62,682,269	(1,680,916)	-3%	(54,298,855)
Capital Improvement Program ^[2]	14,361,680	100,453,813	89,588,195	(10,865,618)	-11%	11,213,905	116,769,826	110,538,945	(6,230,881)	-5%	(20,950,750)
Trust and Agency	7,152,584	6,271,056	6,805,326	534,270	9%	3,514,673	6,256,290	6,560,096	303,806	5%	245,230
Total Budget	194,399,142	219,465,757	210,078,477	(9,387,280)	-4%	113,886,226	330,400,096	297,245,350	(33,154,746)	-10%	(87,166,873)

^[1] FY 2024-25 CIP Revenues and Expenses include estimated carry-forward of prior year CIP projects.

FY 2025 Budget - Revenues by Fund Type



FY 2025 Budget - Expenses by Fund Type

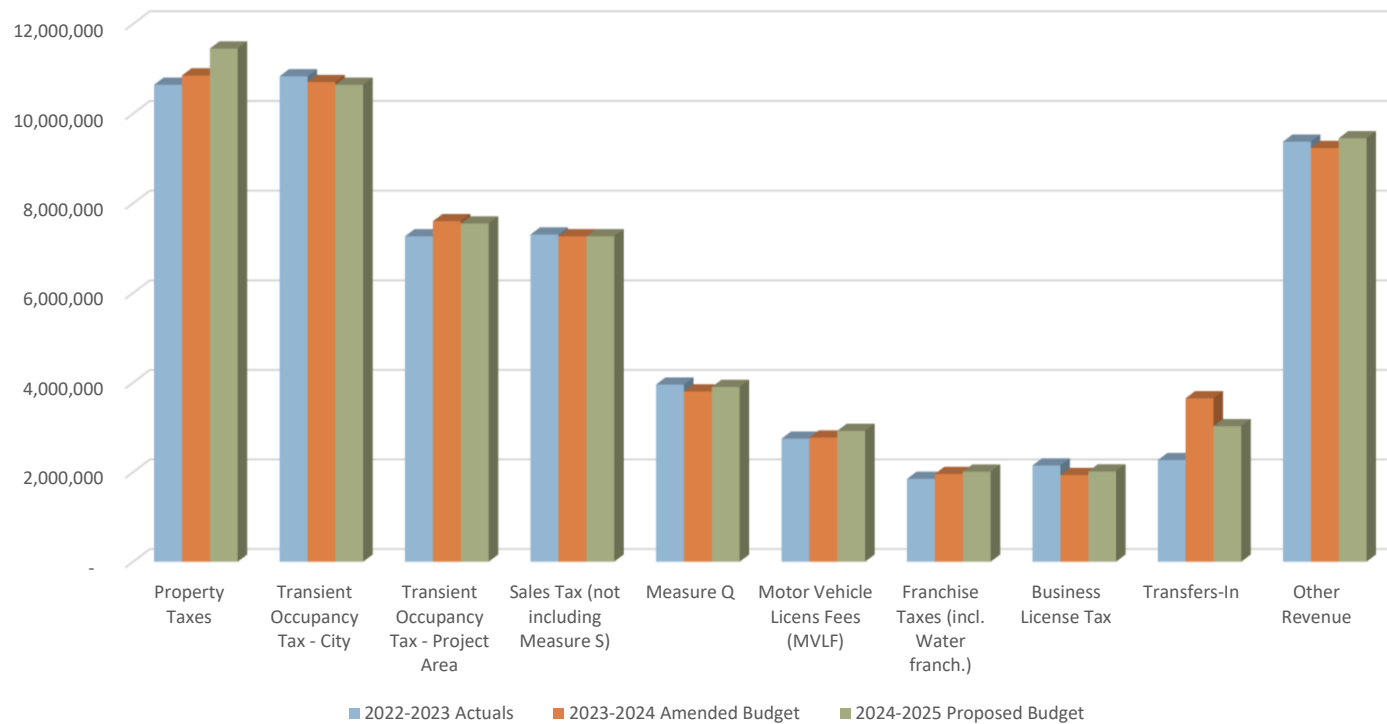


FY 2025 General Fund Revenues 3-year Comparison

Revenue Type	2024 Revenue Stats	2022-2023 Actuals	As % of Total	2023-2024 Amended Budget	As % of Total	2024-2025 Proposed Budget	As % of Total	\$ Difference 2024-25 to 2023-24
Property Taxes	44,823 parcels (incl. timeshares)	10,643,053	18%	10,850,000	18%	11,450,000	19%	600,000
Transient Occupancy Tax - City	10%	10,830,708	19%	10,702,562	18%	10,642,562	18%	(60,000)
Transient Occupancy Tax - Project Area	10% + 2%	7,264,552	12%	7,600,000	13%	7,550,000	13%	(50,000)
Sales Tax (not including Measure S)	7.25% rate (excl. 1% Measure S)	7,304,010	13%	7,264,000	12%	7,264,000	12%	-
Measure Q	0.5% of purchases within City Limits	3,955,207	7%	3,800,000	6%	3,900,000	6%	100,000
Motor Vehicle Licens Fees (MVLf)	2004: replaced with a like amnt of prop tax	2,745,534	5%	2,772,000	5%	2,922,000	5%	150,000
Franchise Taxes (incl. Water franch.)	7 franchisees	1,848,628	3%	1,960,000	3%	2,010,000	3%	50,000
Business License Tax	over 3,800 businesses	2,148,695	4%	1,935,000	3%	2,015,000	3%	80,000
Transfers-In	some are on reimbursement basis ⁽¹⁾	2,267,848	4%	3,649,366	6%	3,026,427	5%	(622,939)
Other Revenue	Fire, Police, Bldng/Planning, Recreation	9,374,841	15%	9,234,049	16%	9,449,599	16%	215,550
Total Revenues		58,383,076	100%	59,766,977	100%	60,229,588	100%	462,611

⁽¹⁾ Majority of these Transfers-In are transfers from Measure S Sales Tax General Fund.

FY 2025 General Fund Revenues 3-year Comparison



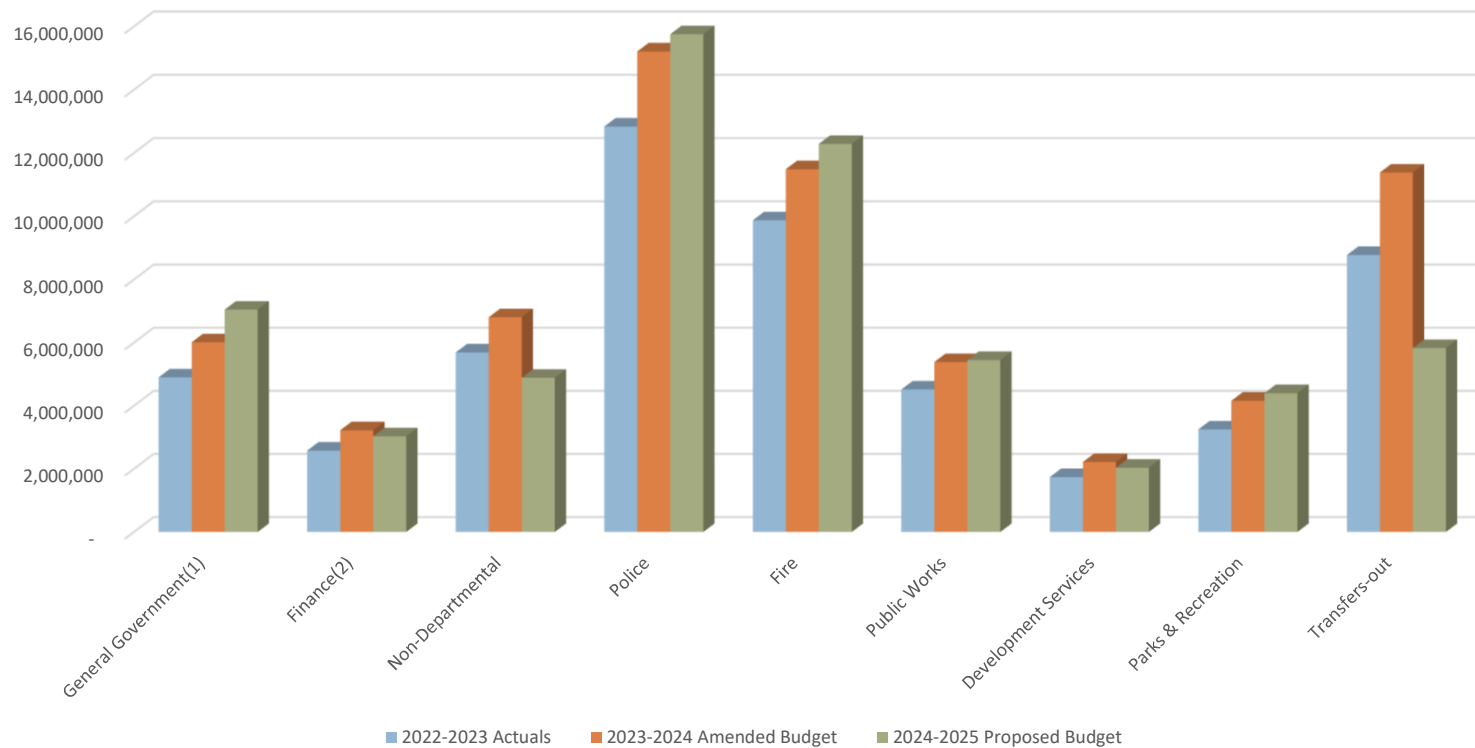
FY 2025 General Fund Expenditures 3-year Comparison

Department	2022-2023 Actuals	As % of Total	2023-2024 Amended Budget	As % of Total	2024-2025 Proposed Budget	As % of Total	\$ Difference 2024-25 to 2023-24
General Government ⁽¹⁾	4,901,271	9%	6,013,277	9%	7,047,979	12%	1,034,702
Finance ⁽²⁾	2,579,731	5%	3,224,034	5%	3,033,670	5%	(190,364)
Non-Departmental	5,689,806	11%	6,806,566	10%	4,886,992	8%	(1,919,574)
Police	12,836,536	24%	15,209,613	23%	15,754,890	26%	545,277
Fire	9,873,398	18%	11,488,217	18%	12,287,268	20%	799,051
Public Works	4,515,914	8%	5,386,706	8%	5,450,480	9%	63,774
Development Services	1,740,139	3%	2,216,447	3%	2,037,162	3%	(179,285)
Parks & Recreation	3,251,467	6%	4,160,340	7%	4,401,228	7%	240,888
Transfers-out	8,776,245	16%	11,383,176	17%	5,829,920	10%	(5,553,256)
Total Expenditures	54,164,507	100%	65,888,376	100%	60,729,589	100%	(5,158,787)

⁽¹⁾ Includes City Council, City Clerk, City Manager's Office, City Attorney, City Treasurer, and Sustainable SLT Program

⁽²⁾ Includes Information Technology

FY 2025 General Fund Expenditures 3-year Comparison



FY 2025 General Fund Expenditures By Department and Category

Expenditure Category	General Government ⁽¹⁾		Finance ⁽²⁾		Non- Departmental ⁽³⁾		Police		Fire		Public Works		Development Services		Parks and Recreation		Total	
	\$	% of total expendit.	\$	% of total expendit.	\$	% of total expendit.	\$	% of total expendit.	\$	% of total expendit.	\$	% of total expendit.	\$	% of total expendit.	\$	% of total expendit.	\$	% of total expendit.
Personnel Cost	3,237,547	5%	2,024,996	3%	2,850,001	5%	14,513,304	24%	10,706,009	18%	3,593,028	6%	1,644,487	3%	2,941,565	5%	41,510,937	68%
Contractual Services	780,433	1%	399,025	1%	1,243,529	2%	264,200	0%	922,689	2%	825,834	1%	308,600	1%	240,355	0%	4,984,665	8%
Other Operating	2,962,443	5%	208,155	0%	793,462	1%	775,366	1%	540,426	1%	896,529	1%	64,825	0%	1,076,008	2%	7,317,214	12%
Capital Outlay	101,050	0%	368,000	1%	-	0%	202,020	0%	118,144	0%	135,089	0%	19,250	0%	143,300	0%	1,086,853	2%
Debt Services	-	0%	-	0%	-	0%	-	0%	-	0%	-	0%	-	0%	-	0%	-	0%
Transfers-Out	-	0%	-	0%	5,709,920	9%	-	0%	-	0%	-	0%	-	0%	120,000	0%	5,829,920	10%
Totals	7,081,473	12%	3,000,176	5%	10,596,912	17%	15,754,890	26%	12,287,268	20%	5,450,480	9%	2,037,162	3%	4,521,228	7%	60,729,589	100%

⁽¹⁾ Includes City Council, City Clerk, City Manager's Office, City Attorney, and City Treasurer

⁽²⁾ Includes Information Technology

⁽³⁾ Includes Transfers-Out

FY 2025 General Fund – Personnel Cost

Department	Salaries	Benefits	Total ⁽³⁾	% of Total	# of GF FTEs ⁽⁴⁾	FTEs - All Funds	% of Total
General Government ⁽¹⁾	\$ 1,854,309	\$ 868,151	\$ 2,722,460	9%	15.90	19.00	9%
Finance ⁽²⁾	1,361,541	589,068	1,950,610	6%	11.00	12.00	6%
Police	7,338,356	3,493,121	10,831,477	36%	59.70	69.00	32%
Fire	5,403,506	2,652,223	8,055,729	27%	41.00	42.00	19%
Public Works	2,457,117	1,083,592	3,540,709	12%	22.50	41.17	19%
Development Services	1,417,083	549,090	1,966,174	6%	12.65	18.00	8%
Parks and Recreation	1,256,430	643,848	1,900,278	6%	14.80	16.00	7%
Vacancy Factor	(600,000)	-	(600,000)	-2%	-	-	0%
	<u>\$ 20,488,343</u>	<u>\$9,879,094</u>	<u>\$30,367,437</u>	<u>100%</u>	<u>177.55</u>	<u>217.17</u>	<u>100%</u>

Total GF Budgeted Expenditures **\$60,729,589**

Permanent Employees' Salaries and Benefits as a % of Total Expenditures **50%**

⁽¹⁾ Includes City Council, City Clerk, City Manager's Office, City Attorney, and City Treasurer

⁽²⁾ Includes Information Technology

⁽³⁾ Does not include UAL cost of \$7,488,649 (GF portion), Temp and OT cost of \$2,717,165, reimbursable OT cost of \$150,000, one-time retiree payouts cost of \$238,300, health insurance increase cost of \$170,000, Fire department salaries for a multi year grant of \$298,942, and other misc personnel cost of \$80,444. After their inclusion, for a total of \$41,510,937, the percent of total General Fund Personnel cost is 68%.

⁽⁴⁾ FTE - Full Time Equivalent

FY 2025 General Fund – Transfers-Out

	<u>2022-2023</u>	<u>2023-2024</u>	<u>2024-2025</u>
<u>TRANSFER-OUT TO:</u>	<u>Actuals</u>	<u>Amended Budget</u>	<u>Proposed Budget</u>
GENERAL FUND	6,030.76	18,487.00	-
PW VEHICLE REPLACEMENT	-	180,000.00	-
ARTS - PUBLIC ART	-	-	20,000.00
STREETS FUND	430,000.00	1,006,824.00	737,545.00
SNOW FUND	1,637,731.00	937,037.00	534,000.00
DEBT SERVICE FUND	3,599,074.00	3,537,610.00	3,225,375.00
HOUSING FUND	460,000.00	400,000.00	100,000.00
CITY CIP FUND	1,553,771.00	4,322,018.00	500,000.00
HEALTH INSURANCE FUNDS	5,200.00	1,300.00	-
STORM WATER MANAGEMENT PROGRAM FUND	270,000.00	237,400.00	250,000.00
PARKING GARAGE OPERATIONS	2,500.00	-	-
HOUSING LT RENTAL INCENTIVE	-	9,000.00	-
TRANSIT CENTER	35,716.00	65,000.00	-
RETIREE SAVINGS	50,000.00	50,000.00	45,000.00
SKI RUN BID	13,900.00	11,500.00	11,000.00
TRANSFER-OUT TOT TRUST FUND	200,000.00	200,000.00	-
ICE ARENA	131,000.00	75,000.00	75,000.00
LONG TERM CAPITAL REPLACEMENT FUND	174,897.00	100,000.00	200,000.00
CLEAN TAHOE	12,000.00	12,000.00	12,000.00
VHR FUND	194,425.00	100,000.00	-
CAMPGROUND LT CAPITAL REPLACEMENT FUND	-	120,000.00	120,000.00
	<u>\$ 8,776,245</u>	<u>\$ 11,383,176</u>	<u>\$ 5,829,920</u>

Measure S Sales Tax General Fund

Measure S Sales Tax General Fund	2022-2023 Actuals	As % of Total	2023-2024 Amended Budget	As % of Total	2024-2025 Proposed Budget	As % of Total	\$ Difference 2024-25 to 2023-24
REVENUES							
Measure S Sales Tax	7,900,148	100%	7,600,000	100%	7,800,000	100%	200,000
Transfers-in	-	0%	9,506	0%	-	0%	(9,506)
Interest	20,009	0%	-	0%	35,000	0%	35,000
Revenues Totals	7,920,157	100%	7,609,506	100%	7,835,000	100%	225,494
EXPENDITURES and FINANCING USES							
Technical Services	-	0%	10,000	0%	10,000	0%	-
Transfer out to/for:							
Capital Improvement Program (CIP)	4,300,000	56%	4,180,000	47%	3,500,000	44%	(680,000)
Debt Service - Communication System	554,643	7%	554,643	6%	554,643	7%	-
Debt Service - Snow Removal Equipment	301,361	4%	602,721	7%	602,721	8%	-
General Fund - Safety Personnel and Equip.	1,614,809	20%	1,766,726	20%	1,619,000	20%	(147,726)
Snow Removal Operations	-	0%	126,000	1%	661,234	8%	535,234
South Shore Fuels Reduction Program	-	0%	127,000	1%	-	0%	(127,000)
Storm Water Program	50,000	1%	136,054	1%	99,352	1%	(36,702)
Streets repairs (in-house)	-	0%	-	0%	630,000	8%	630,000
Tobacco Grant - Police Officer	70,013	1%	-	0%	-	0%	-
Vehicle and Equipment Replacement	843,263	11%	1,678,379	17%	350,000	4%	(1,328,379)
Expenditures Totals	7,734,089	100%	9,181,523	100%	8,026,950	100%	(1,154,573)



Departmental Budget Highlights

2024-2025 Budget

City Council

Elected Five-member Council

- City-wide policy makers
- Strategic Goals and Objectives

2024-2025 Budget

- Annual Granicus Agenda Management System Contract
- Spanish interpreter

City Clerk

Ensures Open and Public Legislative Process

- Disseminates Information
- Ensures access, integrity and preservation of historical records of the City
- Posts Public Notices
- Files Candidates and Measures for City Elections

2024-2025 Budget

- Budget of \$70K (excluding salaries and benefits).
- Bulk of funding for expenditures on public transparency (Online Document Portal, Public Noticing). Elections cost estimated at \$30K is included.
- Department consists of two employees (City Clerk and Assistant City Clerk).
- Department continues to run hybrid City Council and Planning Commission meetings allowing remote participation and Spanish translation services.

City Attorney's Office

Handles All Legal Activity for the City and Administers City Risk Management Program

- Provides legal advice to officials and employees, oversees litigation involving City
- Workers comp oversight, ADA Coordinator, worker safety oversight, liability claims, and insurance procurement

2024-2025 Budget

- Insurance continue to rise – by 30% (liability) and 38% (property)
- Minimize outside counsel costs
- City Attorney Department supports all strategic goals

City Manager's Office

Oversees All City Departments plus

- Communications and Government Relations
- Human Resources (employee relations, labor relations/negotiations, city-wide recruitment process, employee recordkeeping)
- Sustainability, Facilities and Efficiency Upgrades
- GIS division transition to CM in FY 2025

2024-2025 Budget

- Public messaging, outreach and education
- Staff recognition and retention
- Focus on City Council Strategic Plan and Climate Action Plan Implementation

Finance Department (including IT)

All day-to-day accounting functions, including accounts payable and receivable, payroll, fixed assets, as well as:

- Budget and financial management
- Financial policies, reporting and internal control
- Revenue collection
- Cash management
- Debt management and debt financing
- Grant management
- Purchasing
- Information Systems

2024-2025 Budget

- Active, targeted pursuit of grant funding (in FY 2024 applied for 22 grants totaling over \$7.7m; received 19 awards for a total of \$6.8m, 1 under review totaling \$687K)
- Continue strengthening IT cybersecurity posture, risk assessments and security awareness activities
- Complete City's ERP Software upgrade
- Implementation of new GASB rules

Police Department

City-wide Police Operations:

- Operations Division
 - Patrol
 - STACS
 - School Resource Officer
 - Boat Patrol
 - Crisis Response Unit
- Support Division
 - Detectives
 - Homicide
 - Sexual assault
 - Child crimes
 - Property crimes
 - Cannabis Control
 - CSO
 - Veh. / Nuisance Abatement
 - Parking Amb. / Enforcement
 - VHR Invest/ Enforcement
 - False Alarm Enforcement
 - Evidence
 - Records
 - Joint Dispatch Center
 - Background Investigations
- Administration

2024-2025 Budget

- Four Patrol cars – end of life, losses to collision
- One unmarked police car – one lost to collision
- Two CSO trucks – increase fleet for personnel
- Two Parking Ambassador vehicles – mobile enforce.
- Body Worn & In Car Camera, Axon software support
- Unmanned Aerial Vehicle and Support
- Police K-9
- False Alarm Management Software replacement
- Walker Telecomm to complete public safety radio upgrade, test, and certify
- Parking Garage PARCS/ APGS/ paint/ lights

Fire Department

South Lake Tahoe Fire Rescue:

- Operations Division
 - Suppression
 - EMS
 - Rescue
 - Training
 - Special Operations
- Prevention Division
 - Fire Marshal
 - Fire Inspector II
- Fuels Division
 - Capacity Building for fuels reduction projects
 - Defensible Space Inspectors
 - Chipping Crew
- Administration

2024-2025 Budget

- Operations
 - Complete Radio System Overhaul with PD and Dispatch
 - Station 1 Repairs and Renovation
 - Plans in place for New Fire Station 3
 - High Priority and Investment into FF Physical and Behavioral Health
 - Replace SCBA
- Prevention Division
 - Defensible Space Ordinance in place
 - Public Education
 - Firewise Communities
 - Commercial Fire Inspection Program Improvements
- Fuels Division
 - Received grant from CTC for “Capacity Building”. New Division Chief position funded to manage Fuels Project
 - Collaborate with Lake Valley, USFS, Cal Fire, CTC and TRCD for fuels projects on the South Shore

Public Works

Divisions/Functions/Structure 2024-2025

1. Public Works Administration
 - Solid Waste JPA
 - Transit Service Coordination
2. Engineering and Facilities Division
 - Facilities Program
 - Facilities Maintenance Division
 - Complete Streets and Stormwater Program
 - Engineering
 - CIP Program Development
 - Construction
3. Street Maintenance
 - Snow Operations
 - Stormwater Compliance
4. Fleet Maintenance
5. Airport Division

Public Works

2024-2025 Budget Highlights

Staffing

- Replaced Resident Engineer/Resident Inspector position by Associate Civil Engineer
- Reclass of Engineering Tech to Engineering Tech II

Contract Services

- Snow Management for City-owned Parking Lots, Airport, Lisa Maloff Way, and Sidewalk) – Recommend to contract with Trella Tahoe, under the 5-year Agreement ~ \$435,000

Equipment

- Two dump trucks and Chevy Truck for \$396,000

Public Works

2024-2025 Budget Highlights – New CIP Budget Requests

- 11 Projects for 24/25 Budget
- 5 Projects from Participatory Budget Recommendations for 24/25 Budget
- 8 Projects for Future Council Action during the next six months
- 20 Active and ongoing projects (Fully or Partially Funded)
- Total 24/25 Budget Recommendation: **\$13,654,898**

Development Services



Planning Division



Building Division



Housing Division

2024-2025 Budget

- Permit fee revenues and service demand
- Housing Initiatives and staffing
- Area Plans
- Plan Review and Inspections
- Planning Entitlements
- Permit tracking software and process improvement

Parks and Recreation

Gather ~ Connect ~ Inspire

Recreation Programs

- Recreation and Equitable Access – Serving thousands, including Youth, Adult, Senior, Disabled, & Families with in-house, contracted, and partnership programs at the Recreation Complex
- Return of swim lessons
- Community for All - Special Events: Live at Lakeview, 4th of July Parade, Movies in the Park, Multi-cultural Festival Celebration, Boo Bash, Turkey Trot, Festival of Winter Lights

Parks Maintenance

- 179 acres of maintained area
- 14 miles of bike trail maintained
- Ski Run Park
- Forestry

2024-2025 Budget

- Lifeguard staffing success
- Expanding operations and programs ahead of new Recreation Center opening
- New programs survey
- SLT at Play program guide & marketing
- New Recreation Center business plan
- Parks Foundation fundraising
- Parks maintenance & forestry projects

General Fund –
Undesignated
Fund Balance
Activity through
8/13/2024
and
Projections for
9/30/2024 and
10/01/2024

Beginning Fund Balance @ 10/01/2023	\$	35,405,962
Less: Unspendable amounts at the beginning of the fiscal year		
Non-Spendable (advances, encumbrances, prepaids, inventories, committed)		(7,316,261)
Restricted - General Liability Claims		(500,000)
25% Reserve		(13,702,930)
ARPA		(110,000)
Set-aside for FY 2025 & 2026 projected deficit per Resolution 2023-077		(2,000,000)
Available for 2023-2024 Expenditures	\$	11,776,771
Activity during FY 2023-2024:		
Carryforward Encumbrances, net		(429,818)
Grant Match Set-Aside Activity, Net		644,400
Mid-Year Budget Adjustments		(3,481,619)
Land purchase from Redevelopment Successor Agency		(1,000,000)
Additional contributions to SSTMA		(500,000)
Other misc. supplemental appropriations, net		(739,892)
Total Activity (usage) during FY 2023-2024		(5,506,929)
Remaining Available Fund Balance @ 8/14/2024	\$	6,269,842
Less: Anticipated appropriations for police body cameras replacement		(\$200,000)
Less: Remaining appropriations for Rec Center Construction (estimated)		(\$225,000)
Less: Fire CTC grant staff time reimbursements future years		(\$275,000)
Less: Increase to 25% Committed Reserve		(\$1,066,799)
Add: Projected FY 2023-2024 Budget Savings		\$1,000,000
Projected Ending Fund Balance @ 9/30/2024	\$	5,503,043
Less: Proposed Participatory Budgeting Appropriations and Set-aside		(\$1,500,000)
Projected Beginning Fund Balance @ 10/01/2024	\$	4,003,043

Grant Program and Grant Match Set- aside

- 51 approved grants for a total of \$46M including:
 - \$9.3 million for Tahoe Valley Greenbelt Project
 - \$4.1 million for Pioneer Trail Pedestrian Upgrades
 - \$1.3 million for Barton Neighborhood Urban Stormwater project- Closed in 2024
 - \$2.2 million for Bijou Park Creek Restoration Project
 - \$2.1 million in Bike Trail Improvements
 - \$2.2 million in ARPA funding for new Recreation Center Project
 - Over \$10 million in Housing grants for loans to Sugar Pine Village project
 - \$1 million in other Housing supported Grants
 - \$2.5 million for Sustainable Transportation/ bike lanes, sidewalks, ADA improvements associated with Sugar Pine Village
 - \$2.3 million for EV charging, Sustainable Infrastructure, and solar photovoltaic system in City's Corp. Yard
 - \$2.1 million for Zero Emission Buses to Capitol Corridor
 - \$1 million in ARPA and other Housing Grant Programs
 - \$3.6 million total in Fire department grants for Fuel Mitigation and Defensible Space Program
 - \$620,500 in Sustainable Transportation and Vision Zero Plans
 - \$1.3 million in Airport grants for Airport Master Plan, Hazardous Fuel Reduction and Pavement Management Plan
 - \$435,000 in Police Department law enforcement activity grants
 - \$312,000 in Recycling, Abatement, SB 1383, and sustainable grant programs
- Established Grant Match Set-aside process in October 2021
 - Grant Match Set-aside Balance is \$358,857
 - \$269K for Cycle 4 Pioneer Trail Ped. Upgrades, \$54K Caltrans Sustainable Transportation Planning Grant Program/US Hwy 50 and State Route 89 Corridor Study; \$35K TMPO grant for EV Charging Stations

City Code
Section 3.25.020
- General fund
committed
reserve policy

- Establishes a general fund committed reserve equal to 25 percent of the annual budgeted general fund expenditures appropriations in each fiscal year.
- Purpose is “to provide with sufficient working capital and a comfortable margin to provide one-time or temporary financing for the following purposes:
 - a) When the city faces economic recession/depression and the city must take budget action.
 - b) When the city is impacted by a natural disaster or any other emergency.
 - c) When the city experiences unexpected declines in revenues and/or when unpredicted large one-time expenditures arise.
 - d) When the city faces an unexpected liability created by federal or state legislative action.”
- \$14.8 million reserve requirement in FY 2025
- Projected to grow to \$16.2 million in FY 2030

Primary General Fund Five-Year Plan 2026 to 2030

REVENUES BY TYPE	Actual 2022-2023	Total Budget 2023-2024	Proposed 2024-2025	Projected 2025-2026	Projected 2026-2027	Projected 2027-2028	Projected 2028-2029	Projected 2029-2030
Prop Tax	10,643,052	10,850,000	11,450,000	11,679,000	11,912,580	12,269,957	12,638,056	13,017,198
Transient Occupancy Tax (TOT)	10,919,486	10,822,562	10,762,562	10,870,188	11,006,065	11,143,641	11,282,936	11,423,973
Sales Tax	7,304,010	7,264,000	7,264,000	7,336,640	7,428,348	7,521,202	7,615,217	7,710,408
Transfers IN	2,310,676	3,649,366	3,026,427	2,917,177	2,799,219	2,837,644	2,928,576	3,007,608
Vehicle License Fee	2,745,534	2,772,000	2,922,000	2,980,440	3,040,049	3,131,250	3,225,188	3,321,943
Measure Q	3,955,207	3,800,000	3,900,000	3,939,000	3,988,238	4,038,090	4,088,567	4,139,674
Parks & Recreation Revenue	774,057	1,060,829	1,107,400	1,150,000	1,072,000	1,122,000	972,000	1,022,000
Project Area TOT	7,264,552	7,600,000	7,550,000	7,625,500	7,720,819	7,817,329	7,915,046	8,013,984
Other Revenue	3,018,020	2,059,126	2,346,287	1,500,000	1,400,000	1,300,000	1,400,000	1,500,000
Police Revenue	2,268,823	2,104,112	2,370,112	2,488,618	2,613,048	2,743,701	2,880,886	3,024,930
Franchise Fees	1,848,628	1,960,000	2,010,000	2,050,200	2,091,204	2,122,572	2,154,411	2,186,727
Business License Tax	2,229,311	1,995,000	2,075,000	2,116,500	2,158,830	2,202,007	2,246,047	2,290,968
Public Services Revenue	2,945,046	2,755,682	2,399,000	2,404,000	2,409,000	2,414,000	2,419,000	2,424,000
Fire Revenue	446,538	1,074,300	1,046,800	1,067,736	237,391	242,139	246,981	251,921
Base Revenues	\$ 58,672,940	\$ 59,766,977	\$ 60,229,588	\$ 60,124,998	\$ 59,876,790	\$ 60,905,533	\$ 62,012,910	\$ 63,335,333
EXPENDITURES BY DEPT								
Police	\$ 12,836,536	\$ 15,209,613	\$ 15,754,890	\$ 16,347,542	\$ 17,093,745	\$ 17,702,189	\$ 18,093,342	\$ 18,484,983
Fire	9,873,398	11,488,217	12,287,268	12,634,091	12,335,563	12,781,084	13,060,188	13,339,413
General Fund Transfers OUT	5,102,274	7,725,566	2,484,545	2,274,000	2,177,000	2,282,000	2,337,100	2,492,302
General Fund Transfer OUT - Debt Service	3,599,074	3,537,610	3,225,375	3,382,775	2,178,625	523,106	527,067	428,333
Parks and Recreation	3,326,362	4,280,340	4,521,228	4,638,668	3,732,285	3,823,058	3,916,202	4,011,782
General Government	4,901,272	6,013,277	7,047,979	7,558,525	7,713,979	7,916,058	8,123,612	8,336,795
Finance	2,579,731	3,224,034	3,033,670	3,114,883	3,180,168	3,257,043	3,335,852	3,416,649
Miscellaneous General Fund	5,689,807	6,806,566	4,886,992	4,768,086	5,168,739	5,550,517	5,710,315	5,863,055
Development Services	1,740,140	2,216,447	2,037,162	2,094,350	2,138,261	2,187,196	2,237,295	2,288,587
Public Works/Engineering	4,515,915	5,386,706	5,450,480	5,595,420	5,712,693	5,851,798	5,994,430	6,140,682
BASE Expenses	\$ 54,164,508	\$ 65,888,376	\$ 60,729,589	\$ 62,408,340	\$ 61,431,058	\$ 61,874,049	\$ 63,335,404	\$ 64,802,581
Gain/(Loss)	\$4,508,432	(\$6,121,399)	(\$500,001)	(\$2,283,342)	(\$1,554,268)	(\$968,516)	(\$1,322,494)	(\$1,467,248)

City of South Lake Tahoe FY 2024-2025 Budget Presentation August 27, 2024

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Measure S Sales Tax General Fund Five-Year Plan 2026 to 2030

	Actual	Budget	Budget	Forecast	Forecast	Forecast	Forecast	Forecast
	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
REVENUES								
Measure S Sales Tax	7,900,148	7,600,000	7,800,000	7,878,000	7,976,475	8,076,181	8,177,133	8,279,347
Interest Revenue	20,009	-	35,000	20,000	15,000	10,000	7,000	5,000
Transfer - in	-	9,506						
REVENUES TOTAL	\$ 7,920,157	\$ 7,609,506	\$ 7,835,000	\$ 7,898,000	\$ 7,991,475	\$ 8,086,181	\$ 8,184,133	\$ 8,284,347
EXPENDITURES / FINANCING USES								
Technical Services	-	10,000	10,000	5,000	5,000	5,000	5,000	5,000
Transfer out for:								
PAYGO - Communications System	-	-	-	43,100	47,410	47,410	47,410	47,410
Financing - Communications System	554,643	554,643	554,643	-	-	-	-	-
Financing - Snow Removal Equipment	301,361	602,721	602,721	602,721	602,721	301,361	-	-
Financing - Fire Station 3 bonds	-	-	-	-	2,200,000	2,200,000	2,200,000	2,200,000
Fire Station III Rehabilitation	500,000	800,000	500,000	500,000	-	-	-	-
Fire Station II Staffing	979,030	1,326,619	1,155,000	1,247,400	1,347,192	1,401,080	1,457,123	1,515,408
Fire Marshall (vehicle, 50% funded position)	85,572	120,107	144,000	155,520	161,741	168,210	174,939	181,936
Police Lieutenant (100% funded)	123,174	320,000	320,000	345,600	359,424	373,801	388,753	388,753
Police Officer (partial year, if grant not renewed)	70,013	-	-	-	-	-	-	-
Police Safety Equipment	121,400	-	-	-	-	-	-	-
Stormwater Management Program and Project	50,000	136,054	99,352	100,000	100,000	100,000	100,000	100,000
South Shore Fuel Reduction Program	305,633	127,000	-	-	-	-	-	-
Road Reconstruction & StormWater Projects	2,800,000	3,380,000	3,000,000	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000
Sidewalk snow removal	-	126,000	161,234	166,071	171,053	176,185	181,470	186,914
Recreation Center Construction	1,000,000	-	-	-	-	-	-	-
Streets Maintenance (in-house)	-	-	630,000	500,000	500,000	500,000	500,000	500,000
Snow Removal (enhanced ops public streets)	-	-	500,000	500,000	500,000	500,000	500,000	500,000
Vehicle Replacement	-	481,379	350,000					
Snow Removal Equipment Replacement	843,263	1,197,000	-	500,000	-	500,000	-	-
EXPENDITURES TOTAL	\$ 7,734,089	\$ 9,181,523	\$ 8,026,950	\$ 7,165,412	\$ 8,494,541	\$ 8,773,047	\$ 8,054,695	\$ 8,125,422
NET	\$ 186,068	\$ (1,572,017)	\$ (191,950)	\$ 732,588	\$ (503,066)	\$ (686,866)	\$ 129,438	\$ 158,926
MEASURE S YEAR-END FUND BALANCE	\$ 2,346,632	\$ 774,615	\$ 582,665	\$ 1,315,253	\$ 812,187	\$ 125,321	\$ 254,759	\$ 413,685

City of South Lake Tahoe FY 2024-2025 Budget Presentation August 27, 2024

Five-Year Plan Assumptions

MAJOR REVENUE ASSUMPTIONS					
	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
Property Tax	2.00%	2.00%	3.00%	3.00%	3.00%
T.O.T./Project Area T.O.T	1.00%	1.25%	1.25%	1.25%	1.25%
Sales Tax/Measure Q/Measure S	1.00%	1.25%	1.25%	1.25%	1.25%
Vehicle License Fee	2.00%	2.00%	3.00%	3.00%	3.00%
Franchise Fees	2.00%	2.00%	1.50%	1.50%	1.50%
Transfer-in from Measure S - funding for Fire and Police staffing (7 FFs, 50% of Fire Marshall, 100% of Police Lt.) and Sidewalk Snow Removal	\$1.9 million	\$2.0 million	\$2.1 million	\$2.2 million	\$2.3 million
MAJOR EXPENSE ASSUMPTIONS					
	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
Salaries	3.00%	2.00%	2.00%	2.00%	2.00%
Health	3.00%	3.00%	3.00%	3.00%	3.00%
Pension	3.00%	2.00%	2.00%	2.00%	2.00%
Pension (UAL)	PERS actuarial estimates; assumes prepayment	PERS actuarial estimates; assumes prepayment	PERS actuarial estimates; assumes prepayment	PERS actuarial estimates; assumes prepayment	PERS actuarial estimates; assumes prepayment
Road Repairs	none	none	none	none	none
Vehicle and Equipment Replacement	none	none	none	none	none
Transfers-out CIP Projects	none	none	none	none	none
Other Personnel Expenditures	3.00%	2.00%	2.00%	2.00%	2.00%
Other Operating Expenditures	2.00%	2.00%	3.00%	3.00%	3.00%
Contractual Services	2.00%	2.00%	3.00%	3.00%	3.00%
Capital Outlay	2.00%	2.00%	3.00%	3.00%	3.00%

Questions ?

Thank you!



City of South Lake Tahoe

Agenda Item Executive Summary

Joe Irvin, City Manager



Meeting Date: August 27, 2024

Agenda Item #: 6



Agenda Item: Agenda Planning Calendar

Executive Summary: The attached Agenda Planning Calendar outlines a preliminary schedule for future City Council meeting agenda items.

Requested Action / Suggested Motions: Identify, with consent of at least two Council members, any desired future agenda items, and/or modify the Agenda Planning Calendar as desired.

Responsible Staff Member: Joe Irvin, City Manager and Susan Blankenship, City Clerk

Attachments:

[APC - 08 22 2024.pdf](#)

2024 Agenda Planning Calendar (Updated 08 22 2024)

Department	Agenda Item	Agenda Section
Sept. 10, 9 a.m. City Clerk	League of Ca Cities Annual Conf Voting Deligate Confirmation	NB
	Proclamation Constitution Week	Proc
	Proclamation Suicide Prevention Month	Proc
City Manager	Website Redesign Update	NB
	Patagonia Brand Procurement Discussion	NB
	SSTMA Agreement for Microtransit	UB
Dev Services	Emp Housing Outreach Update & Emp Housing Signage Ord (First Readin NB	
	Benefits Policy and Amendment to Subrecipient Agreement to TCH	Consent
	CDBG Program Coronavirus Response Allocation Bears Den Inn Rehab	Consent
	Pre-Approved ADU Design PSA / PLHAGrant Amendment	Consent
	Mid Town Area Plan Update (from 8/13)	UB
	TAU Discussion	NB
	Annual Homelessness Report	NB
Finance	Investment Policy update	Consent
HR	POA Sick-Leave Side Letter	Consent

2024 Agenda Planning Calendar (Updated 08 22 2024)

Public Works	Airport Pavement Rehab Award	Consent
	Award Custodial Services Agreement to Sunwest	Consent
	Contract Amendment for Stantec for TVGB Project	Consent
	Award Aiport Restaurant Agreement to Tom McMuarray	NB
	Award Snow Ops Contract to Trella Tahoe	Consent
	Upper Bijou Creek TRPA Funding Acceptance	Consent
	Tahoe Valley Greenbelt, TRPA, Lahontan SEP Funding	Consent
	Caltrans US 50 Grant Acceptance	Consent
	Amendment to CDM Smith Agreement for Pioneer Trail Phase II	Consent
	Hwy 50/89 Concrete/Pavement Option	NB (first item)
Sept. 24, 5:30 p.m City Attny	Award Third Party Administrator Contract for Workers Comp	Consent
City Clerk	City Council Compensation Ordinance (First Reading)	NB
	Conflict of Interest Code Update	Consent
City Manager	Comprehensive Energy Services Contract	NB
Dev Services	Emp Housing Outreach Update & Emp Housing Signage Ord (Second Rea	Consent
	TEFRA Notice and Resolution - Sugar Pine Village Phase 1B	NB

2024 Agenda Planning Calendar (Updated 08 22 2024)

	Finance	Quarterly Budget and Financial Status Report as of June 2024	Consent
		Investment Portfolio Report as of June 2024	Consent
	Parks & Rec	Award of Skate Park Renovation Contract	Consent
	Public Works	Johnson Blvd. Complete Street Planning Grant Application	Consent
		TRPA and Rec Facilities JPA Funding for the Bijou Park Connector	Consent
		Award of Bellamy Parking Garage Phase 2	Consent
		Award of PSA for Dennis Machida Greenway	Consent
		Vision Zero Resolution	Consent
Oct. 15, tbd	BOS/City Council Special Joint Meeting		
Oct. 22, 5:30 p.m.	City Clerk	City Council Compensation Ordinance (Second Reading)	Consent
	Finance	GAAN Limit	Consent
		Energy Services Contract Financing	Consent
		Fiscal Year 2023-2024 Budgeted Funds Re-appropriation	Consent
Nov. 5, 9 a.m.	Various	City Council Commissions and Boards Annual Reports	Consent
	Dev. Services	Radon - Jeff Minor	Presentation
		City/CTC land exchange agreement	Consent

2024 Agenda Planning Calendar (Updated 08 22 2024)

	Quarterly Housing Report	Consent
	Inclusionary Housing In-Lieu Fee Update	Consent
Finance	TID Annual Report	NB
Public Works	Award of Tahoe Valley Greenbelt Phase II	Consent
	Award Upper Bijou Park Creek Contract	Consent
	Speed Limit Adoption for Local Roads and Designation of Safety Corridors	NB
	Residential Parking Permit for Lakeside Park Assoc.	NB
Nov. 19, 5:30 p.m. Finance	Annual ROPS approval	STRSA Consent
STRSA		
Pub Works	STR Rate Adjustment	PH
Dec. 10, 5:30 p.m. City Clerk	Certification of Election	NB
	Outgoing Councilmember Recognition	Recognition
	Oaths of Office	Oath
	City Council Re-Organization	NB
Finance	Quarterly Budget and Financial Status Report as of September 2024	Consent
	Investment Portfolio Report as of September 2024	Consent
Unscheduled/Pending		

2024 Agenda Planning Calendar (Updated 08 22 2024)

City Clerk	Records Management Policy (Updated) 1/2025
City Manager	Barton Community Health Needs and Harm Reduction Update
	Organics Diversion Program
	Tax Sharing Resolution (AB 8) Clean-Up Annexation
	EV Charging Parking Ordinance
	Establishing an EV Charging Rate for the City's Public EV Chargers
	Community Choice Aggregation Feasibility Analysis
Dev Services	Res. Area Plan to Accommodate SB9 and Remove Tourist Accomodation
	Disparate Impact Analysis Findings about Local Preference Ordinance
	Discussion: Second Home Cap/Permit Options
	Building Code Appendix AW adoption-3D printed structures
Finance	Disolution STJPPFA
Parks & Rec	Events and Facitilies Naming Rights Discussion
Police	2024 Update to Parking Fees in the Bellamy Parking Garage
Public Works	Award High Priority Pipe Replacement Project
	Award James-Eloise Drainage Upgrade

2024 Agenda Planning Calendar (Updated 08 22 2024)

Award of Pioneer Safety HSIP Project

Award of PD Roof Replacement

TTD US 50 Plans Presentation

Award Pioneer Trail Phase II Project

Award Lakeview and Ski Run Electrical Upgrades

Harrison Ave/Stateline Transit Station Parking Enforcement