City of South Lake Tahoe
City Council Budget Workshop
Meeting Agenda
Tuesday, August 25, 2026 at 9:00 am
1901 Lisa Maloff Way

City Council
Cody Bass, Mayor
Keith Roberts, Mayor Pro Tem
Scott Robbins, Councilmember
David Jinkens, Councilmember
Heather Horgan, Councilmember

Mission of the City Council
We provide responsive and effective local government by maintaining a safe, livable, and well-managed city through smart investment, reliable services, and thoughtful planning.

Public Participation
City Council meetings are held in person at the time and location listed on this agenda. A public agenda packet is available for review at City Hall, 1901 Lisa Maloff Way, on the City's Website at www.cityofslt.us, or by contacting the City Clerk's Office, (530) 542-6005 or sblankenship@cityofslt.us Providing Public Comment:

Remote Public Participation: If you would like to participate remotely, please join the ZOOM meeting by using this link: https://us02web.zoom.us/j/82205188294. If you would like to make a comment, wait for the agenda item to begin, then press the "raise hand" button. Meetings are also live-streamed on Channel 21, the City website at www.cityofslt.us, and YouTube at https://www.youtube.com/channel/UC3LYne8Ih-kTPLnnuyJW9SQ/live

Note: The Mayor reserves the right to conduct the meeting with in-person public participation only, if there is a technology malfunction that precludes the use of remote public participation.

In Person: Every agenda for regular meetings provides an opportunity for members of the public to directly address the legislative body (City Council), on any item of public interest which is within the jurisdiction of the City Council during Public Communications. For items on the agenda or in connection with any item which the City Council will consider, the public is given the opportunity to comment before or during the City Council's consideration of the item [Government Code Section 54954.3(a)].

In Writing: Written comments received by 3 p.m. the day before the meeting will be distributed to City Council prior to the meeting. Written public comment regarding any item on this agenda may be sent to PublicComment@cityofslt.us. When emailing comments, identify the agenda item number in the subject line to which your comments relate. Any such comment that is a public record and is emailed to PublicComment@cityofslt.us or otherwise provided to a majority of the City Council before the meeting will be made available for public inspection during normal business hours at the City Clerk's Office located at City Hall, 1901 Lisa Maloff Way, South Lake Tahoe [Government Code Section 54957.5(b)]. Written comments will not be read out loud during the meeting.

The City Council Chambers meeting facility is accessible to people with disabilities. Every reasonable effort will be made to accommodate any person needing special assistance to attend this meeting. Contact the City Clerk at (530) 542-6005 at least 48 hours in advance of the meeting for assistance [28 CFR 35.102.35.104 ADA Title II and Brown Act Government Code Sections 54953.2, 54954.1, 54954.2, and 54957.5].

Spanish Interpretations: The public may access Spanish interpretation using the ZOOM link listed on the front of the Agenda from an internet device (smartphone, laptop, tablet, home computer) with audio capabilities and selecting the Spanish language option. Persons without an internet device may attend the meeting in-person and a device will be provided while supplies last. Requests for interpreter services to offer public comment may be made by contacting the City Clerk.

Land Acknowledgement

Land Acknowledgement - The City of South Lake Tahoe acknowledges the lands we occupy today are the lands and home of the Washiw, the people from here known today as the Washoe Tribe of Nevada and California, a sovereign nation. Since the beginning of time and for thousands of years before the arrival of any other people, the Washoe lived here and cared for this place, with values and intention that we can all learn from. On behalf of the City Council, I would like to acknowledge, thank, and honor the Indigenous Washoe Tribal Communities that are the past, present, and future stewards of the Lake Tahoe Basin.

Call to Order/Pledge of Allegiance

Roll Call

Closed Session Report

Public Communications

This is the public's opportunity to speak on any topic NOT LISTED on this agenda. Comments shall be limited to four (4) minutes. In accordance with the Brown Act, the City Council cannot deliberate or vote on any matter raised under public communications, but may briefly respond to statements made or questions posed. (Government Code Sections 54954.2)

City Commission Reports

Consent Agenda

Public Comment - This is the public's opportunity to speak on any topic listed on the Consent Agenda. Comments shall be limited to three (3) minutes per item and six (6) minutes total per speaker.
The consent agenda consists of items of a repeating or routine nature considered under a single action. Any Councilmember may have an item on the consent agenda removed and considered separately upon request.

Pass a Motion to adopt the Consent Agenda in one motion except as indicated at each item.

1. City Council Meeting Minutes
Requested Action / Suggested Motions: Pass a Motion approving the minutes from the of August 11, 2026, Regular City Council meeting.
Responsible Staff Member(s): Michelle Davis, Assistant City Clerk, and Susan Blankenship, City Clerk
Item 1- Executive Summary.pdf
08 11 2026 City Council Meeting Minutes.pdf

2. Construction Agreement Award for El Dorado Beach Revetment Phase 2 with Globe Engineering Development in the amount of $697,600 and Amendment to Agreement No. 2 with Stantec Consulting Services, Inc. for El Dorado Beach Revetment and Improvements Project

Requested Action / Suggested Motions: 1) Pass a Resolution authorizing and directing the Director of Finance to transfer $14,500 from the Stormwater operational budget and $150,000 from the Johnson Blvd Complete Streets Project account to the El Dorado Beach Revetment and Improvements Project account, and 2) Pass a Motion finding the El Dorado Beach Revetment and Improvements Project, Phase 2, to be exempt from the California Environmental Quality Act pursuant to CEQA Guidelines section 15304 and 15307, authorizing and directing the Mayor to execute an Agreement with Globe Engineering Development for the El Dorado Beach Revetment Phase 2 Project for a not to exceed amount of $697,600, authorizing the Director of Public Works to use contingency up to a cumulative amount of $115,000, and authorizing and directing the Mayor to execute Amendment No. 2 to the Professional Services Agreement with Stantec Consulting Services, Inc. (C-016-2026) for $23,119.
CEQA Determination: Phase 1 and 2 projects are categorically exempt under CEQA Guidelines sections 15304 (Class 4, Minor Alterations to Land) and 15307 (Class 7, Actions by Regulatory Agencies for Protection of Natural Resources).
Responsible Staff Member(s): Brianna Greenlaw, Senior Civil Engineer
Item 2- Executive Summary.pdf
01-Staff_Report_ElDoradoBeachPh2Award_clean.docx
02-Location Map.pdf
03-Resolution_TransferFunds.doc
04-Agreement_GlobeEngineering.docx
05-Stantec_PSA_Amendment 2.doc
06-Exhibit A_Stantec Amendment 2.pdf
07- Stantec Consulting Contract C-016-2026.pdf
08-Stantec Amendment 1 C-076-2026.pdf

3. Memorandum of Understanding between the California Tahoe Conservancy and the City of South Lake Tahoe
Requested Action / Suggested Motions: Pass a Motion authorizing the Mayor to execute an MOU with the California Tahoe Conservancy to coordinate the City's Southern Nevada Public Land Management Act (SNPLMA) hazardous fuels reduction project with the Lyon's Ranch project on Conservancy land.
CEQA Determination: In response to the catastrophic wildfires and need for expedited improvement of forest conditions, Governor Newsom issued an Emergency Proclamation on March 1, 2025 which authorized the Secretaries of the California Natural Resources Agency (CNRA) and the California Environmental Protection Agency (CalEPA) to determine which critical fuels reduction projects are eligible for suspension of certain state statutory and regulatory requirements, including but not limited to the California Environmental Quality Act (CEQA), California Endangered Species Act, and California Coastal Act.
Responsible Staff Member(s): Jay Manning, Division Chief
Item 3- Executive Summary.pdf
01_Staff_Report-_City_CTC_MOU__1_.docx
02_Lyon_s_Airport_MOU.docx
03-Lyon's Airport MOU Executed by CTC

4. Acceptance and Appropriation of TRPA Mitigation Funding and Transfer of Funding for the Upper Bijou Park Creek Watershed Restoration Project and Construction Agreement Award for Tamarack Culvert Replacement Project with Tinkers in the amount of $290,711.40
Requested Action / Suggested Motions: 1) Pass a Resolution authorizing and directing the Director of Finance to appropriate $96,240 in TRPA Mitigation Funding to the Upper Bijou Park Creek Watershed Restoration Project and authorizing and directing the Director of Finance to transfer $60,000 from the Stormwater operational budget to the Upper Bijou Park Creek Watershed Restoration Project Account, and 2) Pass a Motion finding no additional review of the Upper Bijou Park Creek Watershed Restoration Project needed under the California Environmental Quality Act pursuant to CEQA Guidelines section 15162, authorizing and directing the Mayor to execute an Agreement with Tinkers for the Tamarack Culvert Replacement Project for a not to exceed amount

of $290,711.40, and authorizing the Director of Public Works to use contingency up to a cumulative amount of $60,000.

CEQA Determination: The Planning Commission adopted the Initial Study/Mitigated Negative Declaration for the Project on November 19, 2020, and on May 16, 2024, the Planning Commission adopted an addendum to the CEQA Initial Study/Mitigated Negative Declaration. This action does not require additional review under CEQA Guidelines section 15162.
Responsible Staff Member(s): Brianna Greenlaw, Senior Civil Engineer
Item 4- Executive Summary.pdf
01-Staff_Report_Tamarack Culvert Award_TRPA Mitigation Funds.docx
02-Location map.pdf
03-Resolution_Accept TRPA Mitigation Funds.doc
04-Agreement_Tinkers.docx

Regular-New Business

5. Discussion and Direction to Staff Regarding Budgeting For Playfields Consortium/ LTCC Pickleball and Tennis Project, and Approval of Waiver of Permit Fees up to $36,000
Requested Action / Suggested Motions: Pass a motion approving a waiver of building and planning permitting fees of up to $36,000 for the pickleball and tennis courts project proposal, direct staff to budget for annual contributions from the General Fund estimated to be $9,851 towards maintenance staff and $14,313 towards a maintenance improvement sinking fund.
Responsible Staff Member(s): John Stark, Director of Parks & Recreation
Item 5- Executive Summary.pdf
01-Staff Report - Community Playfields Consortium LTCC Requests Pickleball Tennis Courts-c1.docx
02-CPC Pickleball and Tennis Courts Presentation 08.25.26.pdf

6. Consider Adoption of Fiscal Year 2026-2027 Recommended Budget
Requested Action / Suggested Motions: Receive presentation and either: (1)(a) Pass a Resolution Approving FY 2026-2027 Municipal Operating and Capital Improvement Program Budget; and (b) Pass a Resolution Approving FY 2026-2027 List of Allocated Permanent Positions; or (2) Pass a Motion providing direction to staff on any desired changes to the FY 2026-2027 Recommended Budget, in which case the budget and the list of allocated permanent positions will be brought back to City Council for adoption at a later date.
Responsible Staff Member(s): Olga Tikhomirova, Director of Finance and Hilary Roverud, City Manager
Item 6- Executive Summary.pdf
01-Staff Report 2026-2027 Budget Workshop.docx
02-Resolution Budget 2026-2027.docx
03-Resolution Allocated Position Listing 2026-2027 Budget.docx
04-Allocated Permanent Positions 2026-2027 Budget (Exh. 1 to Reso).pdf
05-Budget Details by Department 2026-2027 Budget.pdf
06-Capital Improvement Program 2026-2027 Budget.pdf
07-Draft Departmental Summaries FY 2026-2027.pdf
08-FY 2027 Budget Citywide Revenues and Expenditures Graphics.pdf
09-FY 2027 Budget PP Presentation.pdf

Agenda Planning Calendar

7. Agenda Planning Calendar
Requested Action / Suggested Motions: Identify, with consent of at least two Council Members, any desired future agenda items, and/or modify the Agenda Planning Calendar as desired.
Responsible Staff Member(s): Susan Blankenship, City Clerk and Hilary Roverud, City Manager
Item 7- Executive Summary.pdf

APC 08 19 2026.pdf

Updates and Announcements (City Attorney, City Clerk, City Manager)

Councilmember Reports and Comments - Assignments to Boards, Committees, and Commissions

Adjournment

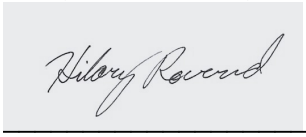
I, Susan Blankenship, City Clerk for the City of South Lake Tahoe, declare that the foregoing agenda for the Tuesday, August 25, 2026, City Council Budget Workshop was posted and available for review on Wednesday, August 19, 2026, at City Hall, 1901 Lisa Maloff Way, South Lake Tahoe, CA 96150. The agenda was also available on the City website at https://www.cityofslt.us.
Signed August 19, 2026

\\sb\\ Susan Blankenship, Elected City Clerk

City of South Lake Tahoe

Agenda Item Executive Summary

Hilary Roverud, City Manager



Meeting Date: August 25, 2026
Agenda Item #:1

Agenda Item: City Council Meeting Minutes

Executive Summary: City Council are asked to formally approve the meeting minutes of August 11, 2026, Regular City Council meeting.

Requested Action / Suggested Motions: Pass a Motion approving the minutes from the of August 11, 2026, Regular City Council meeting.

Responsible Staff Member: Michelle Davis, Assistant City Clerk, and Susan Blankenship, City Clerk

Reviewed and Approved By: Susan Blankenship, City Clerk

Attachments:

08 11 2026 City Council Meeting Minutes.pdf

City of South Lake Tahoe
City Council
Meeting Agenda
Tuesday, August 11, 2026 at 9:00 am
City Hall - Council Chambers - 1901 Lisa Maloff Way, South Lake Tahoe

Land Acknowledgement
Mayor Bass read the Land Acknowledgement.

Call to Order/Pledge of Allegiance
Mayor Bass called the meeting to order at 9:08 a.m. and then led the Pledge of Allegiance.

Roll Call
Present were Mayor Bass, Mayor Po Tem Roberts, and Councilmembers Robbins, Jinkens, and Horgan.

Also present were Interim City Manager Roverud, Interim City Attorney Rudin, and City Clerk Blankenship.

Closed Session Report
None.

Proclamations
1. Issued a Proclamation to Devin Middlebrook of the Tahoe Regional Planning Agency recognizing the "30th Annual Lake Tahoe Summit"

Public Communications
General public comment was heard from the following people:
1. Kathy Zollinger, Bear League- Bear traps used by Department of Fish and Wildlife
2. Jeff Minor- Senior Center improvements needed *written materials distributed
3. Ed Mosur- Thank you for paving Johnson Blvd, issues with escooters and ebikes
4. Karen Minor- County involvement in the Senior Center, need to improve the layout of the Senior Center
5. Carol Merdoc- Senior Center building upgrades, programming
6. John Messina- Funding contributions for the Senior Center *written comment submitted
7. Bob Poet- Temple Bat Yam baseball event August 16
8. Gary Majory, President of Seniors Inc.- Future of the Senior Nutrition Program, building upgrades
9. Trudi Morgan, Seniors Inc. Executive Director- Senior Center liability insurance, City agreement for the Senior Center
10. Melissa Soderston- Bear trap concerns, Senior Center, Recreation Center fee equality
11. Angie Reagan- Senior Center funding, bikes vs wheelchair accessibility, hospital support *written comment received

Written public comment was heard from the following people:
1. Vanessa Carbia- Bear trap research

City Commission Reports

1. Stacey Ballard- Chair, Arts, Culture, and Tourism Commission- provided verbal report.
2. Erika Gonzalez, Chair, Police Advisory Commission- provided verbal report.

Consent Agenda

Note: Item 5 was pulled from the Consent Agenda by Councilmember Jinkens. Mayor Bass announced Item 10 was postponed to August 25.
Action: Moved/Seconded: Horgan/Jinkens
Yes: Bass, Roberts, Jinkens, Robbins, Horgan
Action: Passed the Consent Agenda, excluding Item 5 and Item 10.

2. City Council Meeting Minutes

Action: Passed **Motion 2026-102** approving the minutes from the of June 16, 2026, Regular City Council meeting, the June 24, 2026, Special State of the City Address meeting, the July 8, 2026, Special Closed Session City Council meeting, and the July 14, 2026, Special City Council meeting.

3. Conflict of Interest Code Update

Action: Passed **Resolution 2026-064** approving the 2026 update to the City's Conflict of Interest Code.

4. Cal Fire Mutual Aid Agreement Addendum

Action: Passed **Motion 2026-103** authorizing and directing the Acting Fire Chief to execute the Local Operating Plan 2026--2030 as an addendum to the Agreement for Mutual Aid Fire Protection by and between CAL FIRE Amador - El Dorado Unit (AEU) and South Lake Tahoe Fire Rescue.**(C-203-2026)**

5. Professional Services Agreement with Core Tree Care, Inc. for the Cole Property Hazardous Fuels Reduction and Forest Health Project

Action: Moved/Seconded: Jinkens/Horgan
Yes: Bass, Roberts, Robbins, Jinkens, Horgan
Action: Passed **Motion 2026-104** approving a Professional Services Agreement with Core Tree Care, Inc. **(C204-2026)** in the amount of $192,660.00 for the “City of South Lake Tahoe Cole Property Hazardous Fuels Reduction and Forest Health” Project.
Public comment was heard from the following people:

1. Melissa Soderston
2. Ed Mosur

6. Implementation Funding and Approval of an Agreement with California Tahoe Conservancy (CTC) in the amount of $2,200,007.50 for South Tahoe Fuel Hazard Reduction.

Action: Passed **Resolution 2026-065** accepting Implementation Funding and authorizing the Mayor to execute an Agreement with California Tahoe Conservancy (CTC) **(C-205-2026)** in the amount of $2,200,007.50 for South Tahoe Fuel Hazard Reduction to treat 213.3 acres of City, County and School District owned land further helping to protect our community and infrastructure.
Public comment was heard from the following person:

1. Melissa Soderston

7. CalOES Domestic Violence Grant Report from Vista Rise

Action: Received and filed.

8. **Agreement with Lake Tahoe Unified School District to Provide School Resource Officer for 2026/27 School Year**
   Action: Passed **Resolution 2026-066** approving a Memorandum of Agreement for the Police Department to dedicate a School Resource Officer **(C-206-2026)** for the 2026-2027 school year and approve budget with up to $101,730.00 reimbursement from Lake Tahoe Unified School District (LTUSD).

9. **Parks Foundation Scholarship Memorandum of Understanding**
   Action: Passed **Motion 2026-105** authorizing and directing the Mayor to execute a Scholarship Memorandum of Understanding with the South Tahoe Parks Foundation **(C-207-2026).**

10. **Acceptance of FAA Grant and Caltrans AIP Grants in the amount not to exceed $561,749.00.00 for Airport Runway 18/36 Pavement Maintenance and Award of Contract for Airport Pavement Maintenance to American Road Maintenance, Inc. in Amount of $433,140**
    Note: Item 10 was moved to the August 25, 2026, City Council meeting.

11. **Approval of Amendment No. 3 to Professional Services Agreement (C-283-2025) with Sierra Con for Construction Management Services for the Energy Upgrades Project.**
    Action: Passed **Motion 2026-106** authorizing and directing the Mayor to execute Amendment No. 3 to Agreement with SierraCon **(C-208-2026)** for an additional $88,601.06 to cover additional construction management services related to the Energy Upgrades Project for a total not-to-exceed amount of $118,466.06 and to end the services provided by SierraCon and to close out the contract with a final payment to compensate for the services provided by SierraCon through July 31, 2026.

12. **Award of Construction Contract for the James and Eloise Drainage Maintenance Project for $1,120,834.40 to Alcon Construction & Engineering, Inc. and Approval of Amendment 3 to Lumos PSA (C-172-2024) for $9,680 and Authorize Funding Transfer of $355,000 from Drainage Replacement Account to James and Eloise Drainage Account**
    Action: 1) Passed **Resolution 2026-067** authorizing and directing the Director of Finance to transfer $355,000 from the Drainage Replacement Account to James and Eloise Drainage Account, and 2) Passed **Motion 2026-107** finding the James and Eloise Drainage Maintenance Project to be exempt from the California Environmental Quality Act pursuant to CEQA Guidelines section 15301, and authorizing and directing the Mayor to execute an Agreement with Alcon Construction & Engineering, Inc. **(C-209-2026)** for the James and Eloise Drainage Maintenance Project for a not to exceed amount of $1,120,834.40, and authorizing Director of Public Works to use contingency up to a cumulative amount of $112,083. 3) Passed **Motion 2026-108** authorizing and directing the Mayor to execute Amendment No. 3 (**C-210-2026)** to Professional Services Agreement with Lumos (C-172-2024) for $9,680.

13. **Amendment No. 3 to BPR Professional Services Agreement (PSA) for Inspection, Plan Review, and Permit Technician Services (3-year Contract) and Budget Appropriation**
    Action: 1) Passed Motion authorizing and directing the Mayor to execute Amendment No. 3 to Agreement with BPR **(C-211-2026)** for Inspection, Plan Review and Permit Technician Service for a not-to exceed amount of $1,500,000; and 2) Passed **Resolution 2026-068** to appropriate $500,000 from the Building Permit Fee - Long Term Fund 271 available fund balance to the General Fund Building and Safety account 100-03110-42025

14. **2026 National Community Survey Results**
    Action: Received and filed.
    Public comment was heard from the following people:
    1. Ed Mosur
    2. John Messina

Public Hearing

15. **Appeal of the Planning Commission decision approving File #DR25-007 (Tahoe Keys Marina Redevelopment Project), Granting Major Design Review, Special Use Permit, and a variance for a setback encroachment, and adoption of the project's IS/MND under CEQA.**

    Action: Moved/Seconded: Jinkens/Roberts
    Yes: Bass, Roberts, Jinkens, Horgan
    No: Robbins
    Action: Passed **Resolution 2026-069** denying the Appeal of the Planning Commission Decision Approving File #Dr25-007 (Tahoe Keys Marina Redevelopment Project), Granting Major Design Review, Special Use Permit, and a Variance for a Setback Encroachment, and Adoption of the Project's IS/MND Under CEQA.
    The following persons addressed the Council:
    Appellants:
    1. Doug Flaherty, Tahoe Sierra Clean Air Coalition *written testimony submitted
    2. Tobi Tyler, Sierra Club Tahoe Area Group *written testimony also submitted

    Applicants:
    1. Lew Feldman *written testimony also submitted
    2. Ryan Leiberman

    Public comment was heard from the following people:
    1. Alan Miller *written comment submitted
    2. Melissa Soderston
    3. Collin Swarms
    4. Joby Cefalu
    5. Robert Haine
    6. Cass Keller
    7. Steve Teshara

    Written public comment was submitted by the following people:
    1. Peggy Bourland
    2. Hallie, Kirkingburg, Tahoe Keys Property Owners Association

16. **Conduct Public Hearing on Award of Franchise to Lukins Brothers Water Company and Tahoe Keys Water Company, Introduce By Title Only and Waive First Reading of Ordinance Approving Award of Franchise Agreement to Lukins Brothers Water Company, Introduce By Title Only and Waive First Reading of Ordinance Approving Award of Franchise Agreement to Tahoe Keys Water Company**

    Action: Moved/Seconded: Jinkens/Horgan
    Yes: Bass, Roberts, Robbins, Jinkens, Horgan
    Action: Passed **Motion 2026-110** to hold a first reading (by title only) of an Ordinance to award a Franchise Agreement to Lukins Brothers Water Company and an Ordinance to award a Franchise Agreement to Tahoe Keys Water Company, and refer second reading and adoption to the September 8, 2026, meeting.
    The following person addressed the Council:
    1. Jennifer Lukins, Lukins Water Company

Regular-Unfinished Business

17. **South Lake Tahoe City Code Chapter 6.60 Time-Share Amendments Discussion**

    Action: Moved/Seconded: Bass/Jinkens
    Yes: Bass, Roberts, Jinkens, Horgan
    No: Robbins
    Action: Passed **Motion 2026-111** providing direction to staff to draft an Ordinance that will allow for conversions of existing TAUs, that will bring forth considerations to cap the percentage of converted TAUs per parcel, that will consider different uses for the Tourist Core from the other areas of town, that will bring options to pass the percentage by Resolution, or it can be placed in the full Ordinance- those decisions can be made at the time of the first reading (an either/or decision on the first reading), an economic analysis, the decision will be made by City Council.

The following person addressed the Council:
1. Nick Exline, Exline & Company, consultant
2. Niree Kodarerdian, Beacon Economics

Public comment was heard from the following people:
1. Ed Mosur
2. Melissa Soderston

Regular-New Business

18. Emerald Bay Resort Economic and Fiscal Impacts Report

Action: Moved/Seconded: Horgan/Roberts
Yes: Bass, Roberts, Robbins, Jinkens, Horgan
Action: Passed **Motion 2026-112** receiving the economic analysis that was provided, encouraging the project to go forward with additional direction that we would like to see bike path and pedestrian ways as part of the plan, as well as a management unit or employee housing, and nightly stays available as a percentage of the project.

The following person addressed the Council:
1. Nick Exline, Exline Company, consultant
2. Niree Kodarerdian, Beacon Economics
3. Deepak Sharma, Project Owner

Public comment was heard from the following people:
1. Ed Mosur
2. Melissa Soderston

19. City Manager Contract and City Manager Salary Table Change

Action: Moved/Seconded: Jinkens/Horgan
Yes: Bass, Roberts, Robbins, Jinkens, Horgan
Action: Passed **Resolution 2026-070** authorizing and directing the Mayor to execute an Employment Agreement with Interim City Manager Hilary Roverud for the position of City Manager **(C-212-2026)** and approving the revised City Salary Schedule for City Manager.

Public comment was heard from the following people:
1. Ed Mosur
2. Melissa Soderston

Agenda Planning Calendar

20. Agenda Planning Calendar

Councilmember Horgan
1. Request for an item on parking and walking access at the Recreation Center (Jinkens seconded).
2. Request for an item on defensible space grants for homeowners (Jinkens seconded).

Councilmember Jinkens
1. Request for report on microplastics. City Manager Roverud stated this could be added to an existing item on the APC
2. Motorized bikes vs vehicles update (Horgan seconded).

Councilmember Robbins
1. Request for a discussion item on expanding the Inclusionary Housing Ordinance, including condos and timeshares (Jinkens seconded).

Updates and Announcements (City Attorney, City Clerk, City Manager)

Interim City Manager Roverud
1. Thank you for approval of City Manager Contract.

City Clerk Blankenship
1. Proclamation request for Constitution Week (daughters of the American Revolution)
2. Request to present gift to the Fire Department and Police Department for 9/11
3. Proclamation request for September as Suicide Prevention and Recovery Month (Angie Regean)

Councilmember Reports and Comments - Assignments to Boards, Committees, and Commissions

Councilmember Jinkens
1. Attended National Night Out

Councilmember Robbins
1. Attended Washoe County Child Advocacy Center facility tour with Police Chief Roberson

Mayor Bass
1. Attended National Night Out

Closed Session

21. Conference with Labor Negotiator - Government Code section 54957.6(a) Designated representatives:
Patrick Clark, Chief Labor Negotiator
Hilary Roverud, City Manager
Dan Bardzell, Assistant City Attorney
Olga Tikhomirova, Director of Finance
Ember Buckman, Human Resources Manager

Employee Organizations:
Stationary Engineers Local 39 (General and Public Works)
Stationary Engineers Local 39 (Administrative & Confidential Association)
Police Employees Association
Police Supervisors Committee Fire Fighters' Association Police Officers' Association

22. Public Employment Appointment - Government Code section 54957(b) Title: City Attorney

23. Conference with Legal Counsel—Existing Litigation
(Gov. Code Section 54956.9(d)(1))
Name of case: South Lake Tahoe Property Owners Group v. City of South Lake Tahoe, El Dorado Superior Court Case No. SC20180243

24. Conference with Legal Counsel—Anticipated Litigation
Significant exposure to litigation pursuant to Gov. Code section 54956.9(d)(2): One Case

Closed Session Report
No reportable action.

Adjournment
Mayor Bass adjourned the meeting at 8:14 p.m.

Approved by:

_____ Date:_____
Cody Bass, Mayor

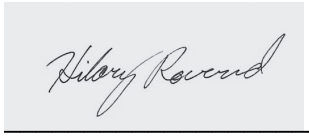
Attest:_____
Susan Blankenship, City Clerk

The presence of electronic signature certifies that the foregoing is a true and correct copy as approved by the South Lake Tahoe City Council.

City of South Lake Tahoe

Agenda Item Executive Summary

Hilary Roverud, City Manager



Meeting Date: August 25, 2026
Agenda Item #:2

Agenda Item: Construction Agreement Award for El Dorado Beach Revetment Phase 2 with Globe Engineering Development in the amount of $697,600 and Amendment to Agreement No. 2 with Stantec Consulting Services, Inc. for El Dorado Beach Revetment and Improvements Project

Executive Summary: Due to high lake levels and storm events, El Dorado Beach has eroded, exposing the plastic sandbag revetment installed in 2018. Plastic sandbags were installed as a revetment to protect Lakeview Commons infrastructure, but have since become exposed and pose a threat to public safety and the environment. Staff presented a three phase plan to City Council on January 13, 2026 to address the issues at El Dorado Beach and entered into a contract with Stantec Consulting, Inc. On June 2, 2026, staff updated City Council on Phase 1 replenishment and Phase 2 design, anticipated cost, and permit timelines. Two sealed bids were opened for Phase 2 on July 30th. Staff recommends awarding the construction contract to the low bidder, Globe Engineering Development, for $697,600 and authorizing up to $115,000 in contingency for the El Dorado Beach Revetment Phase 2 Project. Additionally, due to the nature of the project, more construction support services will be required of Stantec which will require amending the agreement to include an additional $23,119.

Requested Action / Suggested Motions: 1) Pass a Resolution authorizing and directing the Director of Finance to transfer $14,500 from the Stormwater operational budget and $150,000 from the Johnson Blvd Complete Streets Project account to the El Dorado Beach Revetment and Improvements Project account, and 2) Pass a Motion finding the El Dorado Beach Revetment and Improvements Project, Phase 2, to be exempt from the California Environmental Quality Act pursuant to CEQA Guidelines section 15304 and 15307, authorizing and directing the Mayor to execute an Agreement with Globe Engineering Development for the El Dorado Beach Revetment Phase 2 Project for a not to exceed amount of $697,600, authorizing the Director of Public Works to use contingency up to a cumulative amount of $115,000, and authorizing and directing the Mayor to execute Amendment No. 2 to the Professional Services Agreement with Stantec Consulting Services, Inc. (C-016-2026) for $23,119.

Responsible Staff Member: Brianna Greenlaw, Senior Civil Engineer

Reviewed and Approved By: Mohammad Qureshi, Director of Public Works Susan Blankenship, City Clerk Olga Tikhomirova, Director of Finance Sergio Rudin, Interim City Attorney

Attachments:

01-Staff_Report_ElDoradoBeachPh2Award_clean.docx
02-Location Map.pdf
03-Resolution_TransferFunds.doc
04-Agreement_GlobeEngineering.docx
05-Stantec_PSA_Amendment 2.doc
06-Exhibit A_Stantec Amendment 2.pdf
07-Stantec Contract_C-016-2026.pdf
08-Stantec Amendment 1 _C-076-2026.pdf

City of South Lake Tahoe
Report to City Council

Meeting Date: August 25, 2026

Title: Construction Agreement Award for El Dorado Beach Revetment Phase 2 Project and Amendment with Stantec Consulting Services, Inc. for El Dorado Beach Revetment and Improvements Project

Location: El Dorado Beach/Lakeview Commons (Refer to Attachment 2 for Location Map.)

Responsible Staff Member: Brianna Greenlaw, Senior Civil Engineer

Background: In 2018, severe erosion at El Dorado beach resulted in vertical drop offs and the potential for undermining the structural foundations of the lower seating walls of Lakeview Commons. To ensure public safety and structural protection of Lakeview Commons assets, the City installed plastic super sack sandbags with various types of rock as a dynamic revetment, covered with layers of sand.

In late 2024, the sandbags and geotextile fabric began to become exposed on the beach. Following spring snowmelt in 2025, staff assessed the conditions and began engagement with regulatory agencies to allow for beach replenishment. A large storm in late June 2025 caused severe erosion and significantly accelerated exposure of the sandbags. To ensure public safety, protection of Lakeview Commons infrastructure, and preservation of the beach, emergency beach replenishment was completed. As part of emergency permit closeout, the regulatory agencies agreed to permanent revetment implementation by 2027, committing the City to removal of the sandbags, with temporary permitting until then to allow for minor fixes/beach replenishment.

On January 13, 2026, staff provided an update to City Council on the history and status of El Dorado Beach and received direction that the preferred outcome for the beach was to remove the existing plastic sandbags as soon as possible. Additionally, City Council advised staff that the long-term preferred outcome is to protect Lakeview Commons infrastructure and preserve the beach if possible. The City also entered into a contract with Stantec Consulting, Inc. for permitting and design services.

As the project progressed, it was separated into three implementation phases due to permitting requirements and associated timelines reflected in Table 1.

Table 1. El Dorado Beach Revetment Implementation Phases

Phase of Implementation	Description	Implementation Timeline
1	Replenish the beach following snow melt to ensure further degradation to sandbags does not occur, and to allow for continued use of the beach.	Two replenishments were completed in 2026 – one in May and one in June. Staff has been evaluating the conditions weekly.
2	Remove the plastic sandbags, install rock below bottom step of Lakeview Commons, and backfill with sand.	Planned to begin September 8, 2026 if all permits are obtained. Sand replenishment will be needed periodically until Phase 3 implementation.
3	Final Permanent Improvements – Details are to be determined after finishing studies and engaging in further conversations with agencies. Phase 2 improvements will be incorporated into the final Phase 3 design.	To Be Determined

During mid-year budget FY25-26, $1,000,000 was allocated to the project for continued design and construction purposes. To stay on track to implement both Phase 1 and 2 in the 2026 construction season, additional design funds ($332,057.50) were needed. Amendment 1 to Stantec's design contract was approved by City Council on March 24, 2026.

On June 2, 2026, an update on the Phase 2 status was presented to City Council. This summarized the current status of Phase 1 replenishments as well as Phase 2 design, anticipated cost, and permitting timelines.

Issue and Discussion: On July 10, 2026, Public Works advertised the Project on the City PlanetBids website. The Project *Notice to Bidders* was advertised in the Tahoe Daily Tribune on July 17, 2026 and July 24, 2026. On July 30, 2026, Public Works received 2 sealed bids that were publicly opened and read aloud at the scheduled bid opening at the Public Works office. The bid results are listed in Table 2. The Engineer's Estimate was $577,760 for the Base Bid and $315,300 for the Bid Alternate.

Table 2 – Summary of Bid Results

Bidder	Total Base Bid	Bid Alternate	Total Base Bid + Bid Alternate
Globe Engineering Development	**$537,050.00**	**$160,550.00**	**$697,600.00**
Meyers Earthwork	$584,087.00	$164,400.00	$748,487.00

As discussed during the presentation to City Council on June 2, 2026, the Base Bid work includes removing the sandbags and installing a rock revetment that will support the Lakeview Commons infrastructure and will allow for a beach that can be replenished until Phase 3 implementation. The

Bid Alternate includes removing the exposed geotextile fabric and replacing the boulders at the bottom of the revetment on the east side of the beach. City Council previously inquired about the geotextile fabric product installed under this existing boulder revetment. Staff understand that the material used is made from polyester that is specified to be inert to biological degradation. In further discussion with staff from the Lahontan Water Board, it is understood that this geotextile fabric is commonly used in boulder revetments, though they discourage the use below the high-water line. Both Lahontan and City staff acknowledge the concern for use of any materials manufactured with plastic or similar synthetic polymers and are evaluating the use of those types of materials in applications such as this. Staff will be returning to City Council to discuss microplastics in more detail from a broader perspective. Due to the state of the existing boulder revetment on the east side of the beach, staff recommends that the Bid Alternate is awarded as part of Phase 2, trimming the fabric and installing boulders to stabilize the shoreline and support above infrastructure. All fabric below the high-water line will be removed. Removing all fabric completely is beyond the scope of the alternate bid. Revised design plans and construction are beyond the available resources in Phase 2. Scope, costs, and permitting implications will be evaluated and discussed as part of Phase 3.Staff will return to City Council with at a future date for Phase 3.

The City does not have all final permits in hand for this project yet but anticipates having them by the anticipated notice to proceed, September 8, 2026. Refer to Table 3 regarding permit status. Based on this information, staff recommends that City Council approve the award to the low bidder, Globe Engineering Development, and authorize the Mayor to execute the contract agreement.

Table 3 – Permit Status

Permitting Agency	Permit Status
TRPA Shorezone and Soils Hydro Permits (2)	Draft permit was received on 8/11. Staff is negotiating conditions and anticipates final permit acknowledgement prior to 9/8.
CDFW Lake and Streambed Agreement	Draft agreement negotiated and accepted 8/4. Final agreement accepted on 8/19. Will have final permit by 9/8.
Lahontan 401 Water Quality Certification	Lahontan indicated the final permit will be issued by 9/1 or 9/2, prior to the anticipated notice to proceed. Staff is still working with Lahontan on what volume of sand will be authorized for ongoing replenishment between Phase 2 and 3. Annual approval is expected and there will be an annual fee of $5,000 to keep the permit open between Phase 2 and 3.
USACE Nationwide Permit (NWP) 13	USACE provided NWP authorization on 8/17.

Due to the nature of the project, standard material testing is not applicable. Since it will be highly dependent on field fitting to the existing conditions, it is anticipated that additional construction support will be needed from Stantec Consulting, Inc. (Stantec) and their geotechnical subconsultant. Additionally, weekly biologist monitoring and other reporting and compliance requirements per Project permits will be handled by Stantec. Because Stantec did not utilize all proposed budget for tasks 1 (Project Management/Coordination), 3 (Site Survey and Basemap Development), and 5

(Phase 2 Design and Permitting), $54,817 will be reallocated from their already approved contract and shifted to the Construction Bidding and Support task. In addition to shifting this previously allocated funding between tasks, it is anticipated that an additional $23,119 is needed for construction support.

The plans, specifications and bid addenda 1-2 for the El Dorado Beach Revetment Phase 2 Project (Project) were approved by the City Engineer pursuant to the authority granted in Resolution 2006-66.

Financial Implications: The funding currently available in the Project account, in addition to the transfer of $164,500 from the various accounts outlined in Table 4, allows for the award of the El Dorado Beach Revetment Phase 2 Project Base Bid and Bid Alternate to the low bidder, Globe Engineering Development and the amendment number 2 to Stantec's contract.

Table 4 – CIP Funds to be Transferred to the El Dorado Beach Revetment Project Account

CIP Project	Account Number	Total to be Transferred
Johnson Blvd Complete Streets	30150052	$150,000.00
Stormwater Operational Budget	24503215	$14,500.00
	Total	**$164,500.00**

Staff requests authorization for the Director of Publics Works to approve up to $115,000 in cumulative change orders using contingency funds. Staff recommends this large of a contingency as this project's success is highly dependent on field fit during construction. Having authority and funds available in the account allows staff to execute decisions in the field without having to return to City Council for further approval, which is critical for this project with the short construction window at the end of the 2026 season. The success of Phase 2 is highly dependent on the level of the lake at the time of construction. While it does not appear the lake will be as low as anticipated based on historical data, this is not the final solution for El Dorado Beach. As previously discussed, Phase 2 will allow for removal of the plastic sandbags which was time critical and required by 2027, but the beach will continue to erode at high lake levels. Permitting agencies will only allow for additional sand replenishment for a limited period (potentially up to 3 years) so Phase 3 will determine the final solution and all materials utilized for Phase 2 will be incorporated into the Phase 3 design.

With the addition of the funds previously discussed, there will be sufficient funding in the project account for ancillary construction expenses such as labor code compliance and required regulatory monitoring and compliance. Any funds not needed will remain available in the project account to be used on Phase 3 of the Project or reallocated elsewhere upon future City Council action.

Environmental Considerations: The City, as lead agency under the California Environmental Quality Act (CEQA), has determined that the Phase 2 Project is categorically exempt from CEQA under State CEQA Guidelines Sections 15304 (Class 4, Minor Alterations to Land) and 15307 (Class 7, Actions by Regulatory Agencies for Protection of Natural Resources).

Policy Implications: Completing Phase 2 of the El Dorado Beach Revetment Project will assist in meeting City Council Strategic Priority, ***Protect the Natural Environment***, by removing the plastic sandbags previously installed in 2018 as an emergency revetment at El Dorado Beach. This Project (Phases 1-3) also advances the City Council Strategic Priority, ***Recreation and Equitable Access***

for All, by facilitating design that can continue to provide access for people of all abilities to public spaces and ensuring public connectivity and safety at Lakeview Commons.

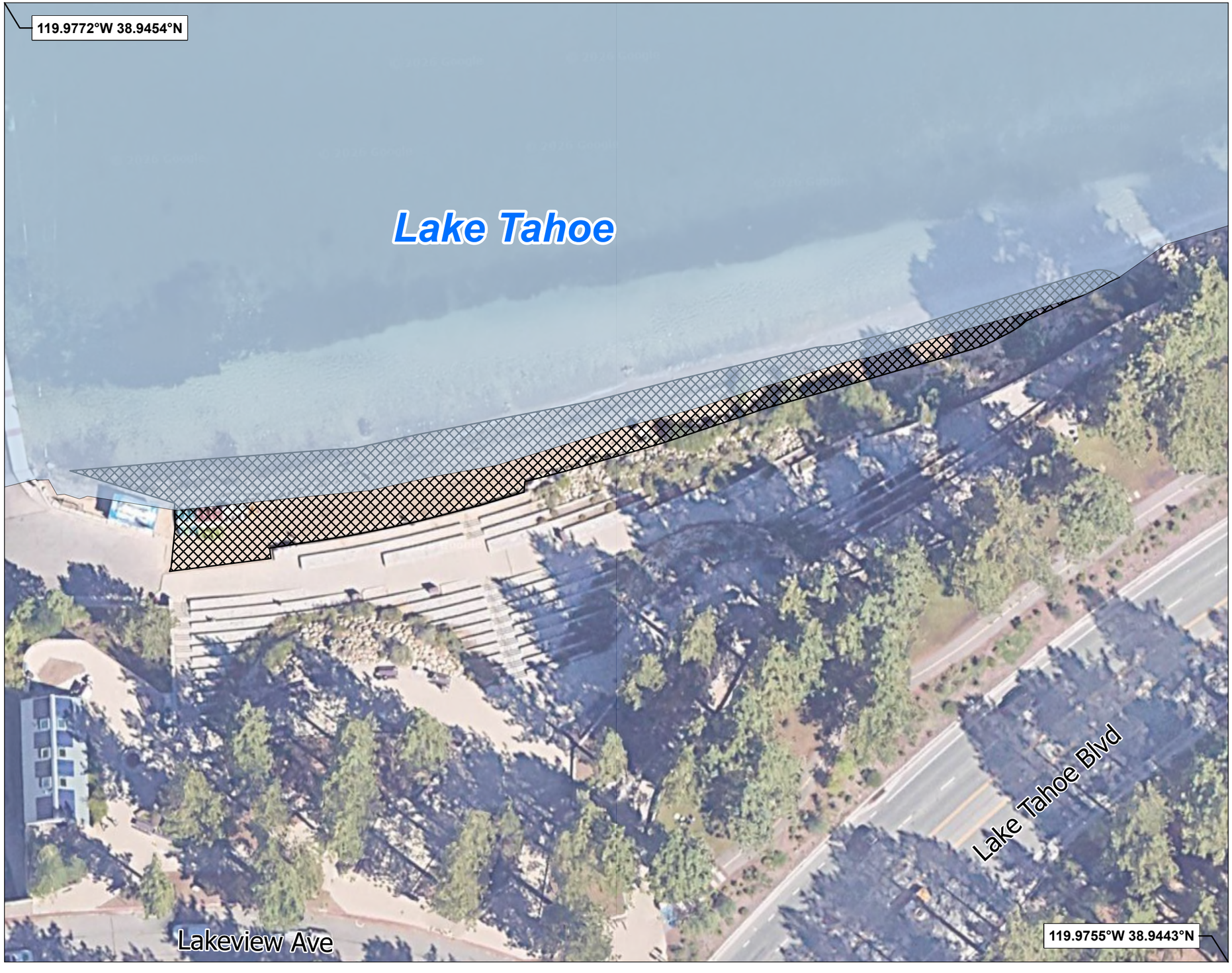


Figure No.
1

Title
Project Revetment Location

Client/Project
City of South Lake Tahoe
El Dorado Beach Revetment
Phase 2

185707222

Project Location
T13N, R18E, S32
City of South Lake Tahoe, El Dorado Co., CA

Prepared by M. Tomaszewski on 5/28/2026 9:38 AM

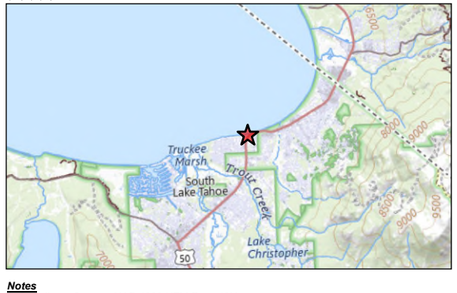
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0 10 20 30
Feet
(At original document size of 11x17)
1:500

Legend

- Lake Tahoe Ordinary High Water Mark (Feb 2026)*
- Project Area

**The vertical datum used to collect site topographic survey information (February 2026) was NAVD 88. The Legal limit of Lake Tahoe on the NAVD 88 datum is 6,232.0'. The Legal limit of Lake Tahoe shown on the figure was converted from NAVD 88 (6,232.0') to U.S. BOR Datum (6,229.1')*
*** Area includes containment BMPs – e.g. water-filled bladder*



Notes
1. Coordinate System: NAD 1983 UTM Zone 10N
2. Data Sources: Stantec; TRPA,
3. Basemap: Google Earth (taken 8/28/2023)
4. The entire project area is located within City of South Lake Tahoe owned property.

Stantec

CITY OF SOUTH LAKE TAHOE

C:\Users\mtomaszewski\OneDrive - Stantec\Documents\El Dorado Beach Revetment\El Dorado Beach Revetment\El Dorado Beach Revetment.aprx Revised: 2026-05-28 By: mtomaszewski

Disclaimer: This document has been prepared based on information provided by others as cited in the Notes section. Stantec has not verified the accuracy and/or completeness of this information and shall not be responsible for any errors or omissions which may be incorporated herein as a result. Stantec assumes no responsibility for data supplied in electronic format, and the recipient accepts full responsibility for verifying the accuracy and completeness of the data.

Resolution 2026-XXX

Adopted by City of South Lake Tahoe City Council

August 25, 2026

Transferring Funding for El Dorado Beach Revetment and Improvements Project

BACKGROUND:

A. On July 30, 2026, the Public Works department opened two sealed bids for the El Dorado Beach Revetment Phase 2 Project (Project). In order to award the construction contract to the low bidder and have funding available for ancillary construction costs, $164,500 in funding from a combination of the stormwater operational budget and other CIP account will need to be transferred to the project.

B. The Director of Public Works and Finance Director have confirmed that the funds in the CIP account are available to be transferred to be utilized on a highly prioritized, time-sensitive Project.

C. The funds to be transferred from the Stormwater Operational Budget will only be utilized for the applicable bid items related to stormwater infrastructure included in the Project.

D. Because standard material testing is not applicable to this Project, it is highly dependent on field fitting to the existing conditions, and permits have specific monitoring and reporting requirements, it is anticipated that additional construction support will be needed from Stantec Consulting, Inc. (Stantec) and their geotechnical subconsultant. An additional $23,119 is to be added to Stantec's contract.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, BE IT RESOLVED, that the City Council of the City of South Lake Tahoe:

1. Authorizes the Director of Finance to amend the FY 2025-2026 budget to transfer $14,500 in stormwater operational funds and $150,000 in CIP funds to the El Dorado Beach Revetment and Improvements Project account as follows:

FROM:

30150052-48020 Johnson Blvd Complete Streets	(-) $150,000
24503215-42030 Stormwater	(-) $14,500

TO:

30160086 Expenditure (48030) El Dorado Beach, Construction	(+) $141,381
30160086 Expenditure (48020) El Dorado Beach, Design	(+) $23,119

Adopted by the City Council of the City of South Lake Tahoe on August 25, 2026 by the following vote:

Yes:
No:
Absent:
Abstain:

_____ Date: _____
Cody Bass, Mayor

Attest:

_____
Susan Blankenship, City Clerk

The presence of electronic signature certifies that the foregoing is a true and correct copy as approved by the South Lake Tahoe City Council

CITY OF SOUTH LAKE TAHOE
DEPARTMENT OF PUBLIC WORKS

AGREEMENT

CITY OF SOUTH LAKE TAHOE
DEPARTMENT OF PUBLIC WORKS AGREEMENT
for

EL DORADO BEACH REVETMENT PHASE 2
PWC 26-30160086-01
CITY BID NO. 26-30160086-01-BN1

THIS AGREEMENT is made and entered into this _____ day of _____, 20___, by and between the City of South Lake Tahoe, a political subdivision of the State of California, herein designated "City", and **Globe Engineering Development**, herein designated as "Contractor."

WITNESSETH, that the City and the Contractor, in consideration of the mutual covenants hereafter set forth, agree as follows:

ARTICLE 1 — THE WORK

Contractor agrees to furnish all labor, tools, equipment, facilities, materials, transportation and services necessary to perform and complete, in a good and workmanlike manner, the **El Dorado Beach Revetment Phase 2 Project**, as required pursuant to the Contract Documents.

ARTICLE 2 — COMMENCEMENT AND COMPLETION

The Work to be performed under this Agreement shall commence at the time as specified in the Notice to Proceed, and the Contractor shall diligently undertake the performance of the obligations as set forth in the Contract Documents to achieve Final Completion of the Work (as defined at Section 9.9 Special Provisions) within **35 calendar days** after the date commencement of the Work is authorized as set forth in the Notice to Proceed (the "Contract Time"). ***No grading or excavation or other land disturbance will be allowed between October 15th and May 1st; all Work shall be performed after the issuance of the Notice to Proceed, and Final Completion achieved within the contract time as set forth in these Bid Documents.***

The City and the Contractor recognize that time is of the essence of this Agreement and that the City will suffer financial loss if the Work is not completed within the time specified herein, plus any extensions thereof allowed in accordance with the Contract Documents. The City and Contractor also recognize the delays, expense, and difficulties involved in proving the actual loss suffered by the City if the Work is not completed within the Contract Time. Accordingly, instead of requiring any such proof, and pursuant to the Contract Documents, the City and the Contractor agree that as liquidated damages (but not as a penalty, the Contractor shall pay the City the sum of $500 for each calendar day beyond that portion of the Contract Time within which the Bidder is required to achieve Milestone #1, Substantial Completion (per Document 00100, Article 1.04.A.2), and $1000 for each calendar day beyond that portion of the Contract Time within which the Bidder is required to achieve Milestone #2, Final Completion (per Document 00100, Article 1.04.A.3).

In accordance with the Contract Documents, including, without limitation Document 00400.4.2 ("Bid Proposal"), the daily amount that Contractor may charge to the City for all delay costs, direct and indirect (and inclusive of all expenses and damages, including, without limitation, jobsite and home office overhead costs and extended general conditions) applicable to the first sixty (60) calendar days of Compensable Delay, if any, is $0, the amount set forth by Contractor in Document 00400.4.2 ("Bid Proposal"). This sum shall represent the exclusive and sole amount (i.e., payment in full for any and all direct and indirect delay costs) that Contractor, on behalf of itself and subcontractors and suppliers, of every tier, shall receive for any and all Compensable Delay(s) during the first sixty (60) calendar days of actual, Compensable Delay at the Project. Delay costs that may arise from Compensable Delay, if any, beyond the first sixty (60) calendar days of a Compensable Delay, if allowable, shall thereafter be governed by, and subject to, the applicable provisions of Sections 8 and 9 of the Standard Specifications, as modified by the Special Provisions, and the Contract Documents.

ARTICLE 3 — CONTRACT PRICE

The City agrees to pay, and the Contractor agrees to accept, in current funds for the performance of the Work pursuant to the Contract Documents, the Contract Sum for the completion of the Work in accordance with the Contract Documents as follows:

BASE BID SCHEDULE

Item #	Quantity	Unit	Work Item Description	Unit Price	Total
1	1	LS	Mobilization	$56,000	$56,000
2	1	LS	Temporary Traffic Control	$8,000	$8,000
3	1	LS	Construction Staking and Surveying	$15,000	$15,000
4	1	LS	Temporary Barriers, Fencing, and Vegetation Protection	$18,000	$18,000
5	1	LS	Temporary Erosion, Water Pollution, Dust Controls & BMPs	$15,000	$15,000
6	3	EA	Pothole Subsurface Facility [As Directed or Authorized] – Contingent Bid Item	$5,000	$15,000

7	1	LS	Remove Supersack Bags/Plastic (Salvage Rock/Sand)	$5,000	$5,000
8	125	LF	Remove Storm Drain/Infiltration Pipe	$20	$2,500
9	40	TN	Infiltration Pit	$300	$12,000
10	50	CY	Rock Fracture and Removal [As Directed or Authorized] – Contingent Bid Item	$200	$10,000
11	450	TN	Class V RSP	$285	$128,250
12	80	TN	Class II RSP	$285	$22,800
13	110	CY	Fill Cobble (Salvaged Rock – Infill for Rock Riprap)	$200	$22,000
14	150	CY	Salvage Sand (Infill for Rock Riprap)	$150	$22,500
15	390	TN	3” to 8” River Run Cobble	$250	$97,500
16	350	TN	Beach Sand (Imported)	$250	$87,500

BASE BID AMOUNT: $537,050
COMPENSATION FOR COMPENSABLE DELAY: $0

BID ALTERNATE SCHEDULE

Item #	Quantity	Unit	Work Item Description	Unit Price	Total
1A	1	LS	Temporary Water Filled Dam (Contractor Supplied, 225 LF)	$11,250	$11,250
2A	2,650	SF	Cut/Trim and Remove Existing Loose Filter Fabric from Existing Riprap	$2	$5,300
3A	900	TN	Rock/Boulder Revetment (Rounded 18” to 36” Boulders)	$160	$144,000

BID ALTERNATE AMOUNT: $160,550

TOTAL CONTRACT SUM (TOTAL BASE BID + BID ALTERNATE): $697,600

For the Total Contract Sum of SIX-HUNDRED NINETY-SEVEN THOUSAND SIX-HUNDRED dollars and ZERO cents.

The above Total Contract Sum includes all allowances, if any, provided for in the Contract Documents.

Compensation for Unit Price Items shall be based upon the unit prices stated in the above schedule multiplied by the actual quantities or units of work and materials performed or furnished.

Unit prices paid by the City may change depending on actual quantities or units of work completed in accordance with the Contract Documents.

ARTICLE 4 — PREVAILING WAGES

Pursuant to the provisions of California Labor Code, Sections 1770 to 1780, inclusive thereof, the Contractor, and any subcontractor, of any tier, shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations.

In compliance with Senate Bill 854 (2014) and the California Labor Code, this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations. Contractors must submit their certified payroll records directly to the Division of Labor Standards Enforcement Compliance Monitoring Unit through the electronic certified payroll reporting (eCPR) system, as well as to the City.

Pursuant to the provisions of California Labor Code Section 1773.2, the Contractor is hereby advised that copies of the prevailing rate of per diem wages and a general prevailing rate for holidays, Saturdays and Sundays and overtime work in the locality in which the Work is to be performed for each craft, classification, or type of worker required to execute the Contract, are on file in the City's office. The Contractor agrees that not less than said prevailing rates shall be paid to workers employed on this public works contract as required by Labor Code Section 1774. These rate determinations are found on the State of California Department of Industrial Relations' website at: http://www.dir.ca.gov/dlsr/DPreWageDetermination.htm.

ARTICLE 5 — CONTRACT DOCUMENTS

The Agreement includes and incorporates by reference the Contract Documents for the Project, which consists of the following documents:

(a) Notice to Bidders (Document 00100);

(b) Instructions to Bidders (Document 00200);

(c) Bid Proposal (Document 00400);

(d) Bid Schedule (Document 00405);

(e) Bidder's Bond (Document 00410);

(f) Designation of Subcontractors (Document 00420);

(g) Good Faith Effort for Local Hiring on Public Works Contracts (00421);

(h) Verification of Contractor and Subcontractor DIR Registration (00423);

(i) California Air Quality Control Board (CARB, Certificates of Reported Compliance (CRC) (00424);

(j) Self-Performance Declaration (Document 00425);

(k) Debarment and Suspension Certifications (Document 00430);

(l) Non-Collusion Declaration (Document 00432);

(m) Worker's Compensation Certification (Document 00435);

(n) Business and Professions Code Sections 7028.15 and 7031 Statement (Document 00440);

(o) Bidder's Statement of Financial Responsibility, Technical Ability and Experience (Document 00450);

(p) Equal Employment Opportunity Certification (Document 00460);

(q) Non-Lobbying Certification (Document 00465);

(r) Disclosure of Lobbying Activities (Document 00466);

(s) Agreement (Document 00500);

(t) Payment Bond Form (Document 00610);

(u) Performance Bond Form (Document 00620);

(v) Sample Escrow Agreement for Security Deposits In Lieu of Retention (Document 00630);

(w) Warranty/Guaranty Form (Document 00635);

(x) Acknowledgment of City Code (Document 00640);

(y) Bid Document Certification (Document 00650);

(z) The Standard Specifications of the State of California, Department of Transportation, dated 2022; the Standard Plans of the State of California, Department of Transportation, dated 2022, and the South Lake Tahoe Public Improvement and Engineering Standards;

(aa) Special Provisions, Document 00700 of the Bid Documents (which incorporate by reference, and, as specified, modify the Standard Specifications of the State of California, Department of Transportation, dated 2022; the Standard Plans of the State of California, Department of Transportation, dated 2022, and the South Lake Tahoe Public Improvement and Engineering Standards);

(bb) Supplemental Conditions (Document 00800), if any;

(cc) General Requirements, if any;

(dd) Construction Progress Documentation (Document 01300);

(ee) Technical Specifications;

(ff) Contract Drawings;

(gg) Addenda (numbers 1 to 2, inclusive; and

(hh) Permits from other agencies as may be required by law.

Exhibits to this Agreement are enumerated as follows:

- Accepted Contractor's Bid attached hereto as Exhibit A;
- Escrow Bid Document Certification attached hereto as Exhibit B; and
- Insurance Certificates and Endorsements as Exhibit C.

ARTICLE 6 — WORKERS' COMPENSATION

Contractor shall take out and maintain during the life of the Agreement, adequate and sufficient workers' compensation insurance for all Contractor's employees employed at the site of improvements, and, if any Work is sublet, Contractor shall require each subcontractor similarly to provide workers' compensation insurance for all of the latter's employees, unless such employees are covered by the protection afforded by Contractor. If any class of employees engaged in Work under this contract at the site of the Project is not protected under workers' compensation law, Contractor shall provide, and shall cause each subcontractor to provide, adequate insurance for the protection of employees not otherwise protected. Contractor shall indemnify the City and the United States Forest Service for any damage resulting to it from failure of either Contractor or any subcontractor to take out or maintain such insurance.

By its signature upon this Agreement, Contractor certifies that it has carefully reviewed and is aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for worker's compensation, or to undertake self-insurance in accordance with the provisions of the labor Code. Contractor, as a condition precedent to the commencement of its Work pursuant to the Agreement, shall comply with such provisions.

ARTICLE 7 — INDEMNITY AND INSURANCE

To the fullest extent permitted by law, and in strict accordance with the Contract Documents, Contractor shall defend, indemnify, and hold harmless the City, its officials, officers, City Council members, employees, agents, the United States Forest Service, the Architect/Engineer, the Project Manager and the Project consultants, and their respective principals, officers and employees, and each of them, of and from any and all claims, demands, suits, causes of action, damages, costs, expenses, attorneys' fees, losses, or liability, in law or in equity, of every kind and nature whatsoever related to, arising out of, or in connection with, Contractor's operations to be performed under this Agreement, and as otherwise set forth in Contract Documents, including, without limitation, Section 7-1.05A of the Standard Specifications, as modified by Section 7.11 of the Special Provisions. The obligations of defense and indemnity set forth in this Article, and in the Contract Documents, shall not be limited by any insurance requirements or obligations pursuant to the Contract Documents. The obligations arising from this Article shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity (including all duties to defend), which would otherwise exist as to a party, or person described elsewhere in the Contract Documents.

Contractor shall maintain the insurance coverage described in Section 7-1.06 of the Standard Specifications, as modified by Section 7.12 of the Special Provisions, throughout the performance of the Agreement, including any maintenance, warranty and/or guaranty periods. This Agreement shall not be operative until evidence of such insurance has been provided to, and

approved by, the City as to form, amount, and carrier. Contractor shall not allow any subcontractor to commence Work at the Project until subcontractor provides evidence to Contractor and City that subcontractor has obtained insurance acceptable to the City.

ARTICLE 8 — NOTICES

Whenever any provision of the Contract Documents requires the giving of written notice, it shall be deemed to have been validly given if delivered in person to the individual for whom it is intended, or if delivered at or sent by registered or certified mail, postage prepaid, to the address listed below:

Notices required to be given to Contractor:

Globe Engineering Development
Dawood Kavosh
2002 Elijah St
Fairfield, CA 94533

Notices required to be given to City:

Public Works Director/City Engineer
City of South Lake Tahoe
1740 D Street
South Lake Tahoe, CA 96150-6251

Notices required to be given to any surety(ies):

_____

_____

ARTICLE 9 — MISCELLANEOUS

9.1 Terms. Terms used in this Agreement will have the meanings indicated in the Contract Documents.

9.2 Assignment. No assignment by a party hereto of any rights under or interests in the Agreement will be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

9.3 Successors and Assigns. City and Contractor each binds itself, its partners, successors, assign, and legal representatives to the other party hereto, its partners, successors, assigns, and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.

9.4 Severability. Any provision or part of the Contract Documents held to be void or unenforceable under any law or regulation shall be deemed stricken, and all remaining provisions

shall continue to be valid and binding upon City and Contractor, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

9.5 South Lake Tahoe City Code. Contractor acknowledges that all pertinent provisions within the South Lake Tahoe City Code are incorporated by reference as though set forth in full herein, and, further, the failure of Contractor or any subcontractor, of any tier, to comply with any of its/their obligations under the Contract Documents, or the requirements of the South Lake Tahoe City Code, or any other applicable law, code, statute, or regulation, shall be deemed a material breach of the Agreement.

9.6 Third Party Beneficiary. Contractor expressly acknowledges the City's status as a third party beneficiary solely with respect to the performance to be rendered under each subcontract, of any tier, upon the Project, and, as a result, Contractor acknowledges that City possesses, *inter alia*, the rights enumerated within the South Lake Tahoe City Code as to the enforcement of obligations under subcontracts of any tier.

9.7 Regulatory Requirements. Contractor acknowledges that the Project is subject to requirements and regulations issued on behalf of various governmental and/or regulatory bodies, including, without limitation, the Lahontan Regional Water Quality Control Board and the Tahoe Regional Planning Agency, among others. Contractor agrees to fully and promptly comply with any and all requirements and regulations issued on behalf of such entities.

9.8 Governing Law. This Agreement and the Contract Documents shall be deemed to have been entered into in the County of El Dorado, State of California, and governed by California law. By entering into this Agreement, the Contractor consents and submits to the jurisdiction of Courts of the State of California, County of El Dorado, over any action of law, suit in equity, and/or other proceeding that may arise out of the Contract Documents.

IN WITNESS HEREOF, the said City of South Lake Tahoe, State of California, has caused this Agreement to be executed by its Mayor in its behalf, and the said Contractor has signed this Agreement the day and year first above written.

CITY OF SOUTH LAKE TAHOE

By _____
Mayor, City of South Lake Tahoe,
State of California

Contractor:

By Dawood Kavosh

Title President

Business License No. 332238

ATTEST:

By _____
City Clerk
City of South Lake Tahoe

APPROVED AS TO FORM:

By _____
City Attorney
City of South Lake Tahoe

City of South Lake Tahoe
Amendment No. 2 to El Dorado Beach Revetment and Improvements Project,
Professional Services Agreement with Stantec Consulting Services, Inc. (C-016-2026)

The Professional Services Agreement entered into on January 13, 2026, between the City of South Lake Tahoe, a municipal corporation ("CITY") and Stantec Consulting Services, Inc. ("CONSULTANT") is hereby amended as set forth below.

The Contract is hereby revised to add the following,

1. Scope of Services. In addition to the Scope of Services specified within the original Professional Services Agreement, dated January 13, 2026, and Amendment 1, dated March 24, 2026 with this second Amendment to the Agreement adds the work described within **Exhibit A,** attached hereto and incorporated herein by reference.

2. Compensation. Compensation to be paid to the CONSULTANT, as defined within the original Agreement and Amendment No. 1, is hereby increased with this Amendment No. 2 by the sum of $23,119.00 as reflected within **Exhibit A,** attached hereto. In no case shall CONSULTANT compensation for work completed under this Amendment exceed the amount of $482,028.50 plus the additional fee of $23,119.00 for an amended total fee of $505,147.50, without written authorization from the CITY. Payment by the CITY under this Agreement shall not be deemed a waiver of defects, even if such defects were known to the CITY at the time of payment.

   IN WITNESS WHEREOF, the parties have caused this Amendment No. 2 to Professional Services Agreement with Stantec Consulting Services, Inc. to be executed on August 25, 2026.

CITY OF SOUTH LAKE TAHOE

By: _____
Cody Bass, Mayor

Date: _____

CONSULTANT

By: _____
Stephen Peck, PE
Principal Senior Engineer
Stantec Consulting Services, Inc.

Date: _____

Business License # 0080171

APPROVED AS TO FORM:

_____
Sergio Rudin, Interim City Attorney

ATTEST:

_____
Susan Blankenship, City Clerk

EXHIBIT A

FEE ESTIMATE FOR CONSTRUCTION SUPPORT SERVICES

FEE ESTIMATE - El Dorado Beach Revetment & Improvements

Name	Peck, Stephen	Sussman, Patricia	Dukes, Jason	Carroll, Paul	Kassem, Sarah	Johnson, Parker	Thomas, Bill	Hamilton, Caroline	Osborn, Allyson	Lee, Eric	
Project Billing Rate (T&M)	$270.00	$183.00	$230.00	$256.00	$208.00	$197.00	$152.00	$170.00	$161.00	$197.00	$1.00
Total Units (T&M)	101.00	42.00	31.00	10.00	10.00	88.00	52.00	44.00	52.00	10.00	5,000.00
Fee (T&M)	$27,270.00	$7,686.00	$7,130.00	$2,560.00	$2,080.00	$17,336.00	$7,904.00	$7,480.00	$8,372.00	$1,970.00	$5,000.00
Escalation (T&M)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Fee (T&M)	$27,270.00	$7,686.00	$7,130.00	$2,560.00	$2,080.00	$17,336.00	$7,904.00	$7,480.00	$8,372.00	$1,970.00	$5,000.00

Project Summary	Hours	Labour	Expense	Subs	Total
Fixed Fee	0.00	$0.00	$0.00	$0.00	$0.00
Time & Material	440.00	$89,788.00	$0.00	$5,000.00	$94,788.00
Total	440.00	$89,788.00	$0.00	$5,000.00	$94,788.00

Task Name	Start Date	End Date	Units										
Construction Bidding and Construction Support	2026-09-14	2026-12-31											
Submittal Review Support	2026-09-14	2026-12-31	10.00		10.00	5.00	5.00	20.00					
RFI Support	2026-09-14	2026-12-31	5.00		5.00	5.00	5.00	10.00	10.00				
Change Order Support	2026-09-14	2026-12-31	5.00		5.00				10.00			5.00	
Pay Estimate Support	2026-09-14	2026-12-31	3.00		3.00								
Weekly Bio Monitoring	2026-09-14	2026-12-31		14.00						28.00	14.00		
Construction Site Visits	2026-09-14	2026-12-31	56.00	8.00				28.00			8.00		5,000.00
Permit Reporting and Compliance	2026-09-14	2026-12-31		16.00						16.00	16.00		
Weekly Construction Meetings	2026-09-14	2026-12-31	14.00	4.00				14.00			14.00		
Construction Close Out Support	2026-09-14	2026-12-31	4.00		4.00			8.00	8.00				
Record Drawings	2026-09-14	2026-12-31	4.00		4.00			8.00	24.00				

Task Type	Hours	Labour	Expense	Subs	Total	Comments
Time & Material	440.00	$89,788.00	$0.00	$5,000.00	$94,788.00	Construction Bidding and Construction Support
Time & Material	50.00	$11,260.00	$0.00	$0.00	$11,260.00	
Time & Material	45.00	$9,295.00	$0.00	$0.00	$9,295.00	
Time & Material	25.00	$5,005.00	$0.00	$0.00	$5,005.00	
Time & Material	8.00	$1,500.00	$0.00	$0.00	$1,500.00	
Time & Material	56.00	$9,576.00	$0.00	$0.00	$9,576.00	
Time & Material	100.00	$23,388.00	$0.00	$5,000.00	$28,388.00	Construction Site Visits; three times per week; 4 hours each
Time & Material	48.00	$8,224.00	$0.00	$0.00	$8,224.00	
Time & Material	48.00	$9,524.00	$0.00	$0.00	$9,524.00	
Time & Material	24.00	$4,792.00	$0.00	$0.00	$4,792.00	
Time & Material	40.00	$7,224.00	$0.00	$0.00	$7,224.00	

EXISTING STANTEC CONTRACT INVOICE/BUDGET TRACKING

El Dorado Beach Revetment and Improvements Project, 30160186

Invoices for Professional Services Agreement with Stantec (Executed 01/13/2026)

Invoice No./Date	Total Invoice Amount	Task 1 Project Management-Coordination	Task 2 Site Analysis and Data Collection	Task 3 Site Survey and Basemap Development	Task 4 Phase 1 Implementation	Task 5 Phase 2 Implementation/Environmental Permitting	Task 5.4 Construction Bidding and Construction Support				Amount Billed	Amount Paid
2532938/Services through February 27, 2026	$ 49,223.00	$ 11,226.00	$ 5,829.50	$ 16,053.00	$ 5,143.00	$ 10,971.50					$ 49,223.00	$ 49,223.00
2560261/Services through April 30, 2026	$ 96,553.75	$ 4,851.00	$ 17,081.50	$ 24,532.50	$ 15,767.75	$ 34,321.00					$ 96,553.75	$ 96,553.75
2579201/Services through June 12, 2026	$ 95,268.60	$ 9,874.75	$ 9,139.25	$ 19,596.50	$ 5,672.50	$ 50,985.60					$ 95,268.60	$ 95,268.60
											$ -	$ -
											$ -	$ -
Total Expended to Date:	$ 241,045.35	$ 25,951.75	$ 32,050.25	$ 60,182.00	$ 26,583.25	$ 96,278.10	$ -	$ -	$ -	$ -	$ 241,045.35	$ 241,045.35
											TOTALS	
Budget Revision - Phase A			$ (11,097.00)	$ (25,996.00)	$ 19,314.00	$ 17,779.00					$ -	
Amendment 1 - Phase B - City Council 3/24/26	$ 332,057.50	$ 43,941.25	$ 79,456.25	$ 14,582.00	$ 25,019.00	$ 152,207.00	$ 16,852.00				$ 332,057.50	
Informal Budget Adjustment (1)			$ 11,097.00	$ 25,996.00	$ (14,333.00)	$ (22,760.00)						
Informal Budget Adjustment (2) -proposed		$ (10,000.00)	$ -	$ (15,260.00)	$ -	$ (29,557.00)	$ 54,817.00					
Adjusted Design Budget	**$ 482,028.50**	**$ 56,190.25**	**$ 146,318.25**	**$ 60,182.00**	**$ 30,000.00**	**$ 117,669.00**	**$ 71,669.00**	$ -	$ -	$ -	$ 482,028.50	
Remaining Budget	$ 240,983.15	$ 30,238.50	$ 114,268.00	$ -	$ 3,416.75	$ 21,390.90	$ 71,669.00	$ -	$ -	$ -		
% of Budget Remaining	50%	54%	78%	0%	11%	18%	100%	#DIV/0!	#DIV/0!	#DIV/0!		
									Total Contract with Amendments:			482,028.50
										Total Billed		241,045.35
									Total Paid to Date (Including Current Invoice):			(241,045.35)
									Amount Remaining in Contract:			$ 240,983.15

$94,788 estimated for Construction Support Services

- $71,669 ($16,852 already allocated to Construction Support task + $54,817 in unused already allocated budget shifted to Construction Support task from various other tasks)

$23,119 to be added to Stantec contract as Amendment #2

CITY OF SOUTH LAKE TAHOE

PROFESSIONAL SERVICES AGREEMENT

This Agreement is made and entered into as of the 13th day of January 2026 by and between the **City of South Lake Tahoe**, a municipal corporation ("City") and **Stantec Consulting Services, Inc.** ("Consultant").

RECITALS

A. Consultant is specially trained, experienced, and competent to perform the special services which will be required by this Agreement.

B. Consultant possesses the skill, experience, ability, background, certification, and knowledge to provide the services described in this Agreement on the terms and conditions described herein.

C. City desires to retain Consultant to render professional services as set forth in this Agreement.

AGREEMENT

1. Scope of Services. Consultant shall perform the services set forth in this agreement and shall provide said services at the time, place, and in the manner specified in this agreement. Consultant shall have no power or authority by this Agreement to bind City in any respect.

   The Consultant agrees that it has satisfied itself by its own investigation and research regarding the conditions affecting the work to be done and labor and materials needed, and that its decision to execute this Contract is based on such independent investigation and research.

   All services provided by Consultant pursuant to this Agreement will be provided in accordance with the terms set forth in the **Exhibit A, "Scope of Services,"** attached hereto and incorporated herein by reference. **Exhibit A** also outlines the fees and compensation which shall be paid pursuant to this Agreement.

2. Term/Time of Performance. The services by Consultant are to commence upon the direction of the City to start Phase 1 professional services for the El

Dorado Beach Revetment & Improvements Project. All work shall be completed within the time frame required for compliance with the CA Business and Professions Code Chapter 15, Section 8771 before and after construction season for the Phase 2 Project. Contract shall expire on December 31, 2030.

3. Compensation. Compensation to be paid to Consultant shall be in accordance with the Scope of Services letter set forth in **Exhibit A** which is attached hereto and incorporated herein by reference. In no event shall Consultant's compensation, including travel and out-of-pocket expenses, exceed **$149,971** without additional written authorization from City. Payment by City under this Agreement shall not be deemed a waiver of defects, even if such defects were known to City at the time of payment. Payment is contingent upon compliance with all terms and conditions of this Agreement, as set forth herein. Consultant shall obtain prior written authorization from the City Project Manager for any costs in excess of budgeted amounts for each line item, task, or obligation under the Scope of Services.

4. Method of Payment. Consultant shall submit monthly billings to City describing the work performed during the preceding month. Consultant's bills shall include a brief description of the services performed, the date the services were performed, the number of hours spent and by whom, the applicable hourly rate, and a description of any reimbursable expenditures. City shall pay Consultant no later than 30 days after approval of the monthly invoice by City staff.

5. Extra Work. At any time during the term of this Agreement, City may request that Consultant perform extra work. As used herein, "Extra Work" means any work which is determined by City to be necessary for the proper completion of the Project, but which the parties did not reasonably anticipate would be necessary at the execution of this Agreement. Consultant shall not perform, nor be compensated for, extra work without prior written authorization from City.

6. Termination. This Agreement may be terminated by City or Consultant immediately for cause or without cause upon thirty days (30) days written notice of termination. Upon termination, Consultant shall be entitled to compensation for services performed up to the effective date of termination, and City shall be entitled to all work performed to that date.

Termination, revocation, or expiration of this Agreement shall not release either party from liability resulting from an event which occurred prior to such termination, revocation, or expiration.

7. Ownership of Documents.

All plans, studies, documents, and other writings, including working notes and internal documents, prepared by and for Consultant, its officers, employees and agents and subcontractors in the course of implementing this Agreement, shall become the property of City upon payment to Consultant for such work, and City shall have the sole right to use such materials in its discretion without further compensation to Consultant or to any other party. Consultant shall, at Consultant's expense, provide such reports, plans, studies, documents, and other writings to City upon written request. All documents prepared by Consultant are confidential and shall be maintained to preserve their confidential nature. Release of any such documents to third parties shall only be made upon written consent of City.

8. Consultant's Books and Records.

a. Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services, or expenditures and disbursements charged to City for a minimum period of three (3) years, or for any longer period required by law, from the date of final payment to Consultant for services provided pursuant to this Agreement.

b. Consultant shall maintain all documents and records which demonstrate performance under this Agreement for a minimum period of three (3) years, or for any longer period required by law, from records shall be available at Consultant's address indicated for the date of termination or completion of this Agreement.

c. Any records or documents required to be maintained pursuant to this Agreement shall be made available for inspection or audit, at any time during regular business hours, upon written request by the City Manager, City Attorney, City Auditor, or a designated representative of these officers. Copies of such documents shall be provided to City for inspection at City offices when it is practical to do so. Otherwise, unless an alternative is mutually agreed upon, the receipt of notices in this Agreement.

d. Where City has reason to believe that such records or documents

may be lost or discarded due to dissolution, disbandment or termination of Consultant's business, City may, by written request by any of the above-named officers, require that custody of the records be given to City and that the records and documents be maintained at City offices. Access to such records and documents shall be granted to any party authorized by Consultant, Consultant's representatives, or Consultant's successor-in-interest.

9. Independent Contractor. It is understood that Consultant, in the performance of the work and services agreed to be performed, shall act as and be an independent contractor and shall not act as an agent or employee of City. Consultant shall obtain no rights to retirement benefits or other benefits which accrue to City's employees, and Consultant hereby expressly waives any claim it may have to any such rights. All employees, agents, contractors, or subcontractors hired or retained by Consultant are employees, agents, contractors, or subcontractors of Consultant and not of the City.

City is not required to make any deductions or withholdings form the compensation payable to Consultant under the provisions of this Contract and is not required to issue W-2 Forms for income and employment tax purposes for any of Consultant's assigned personnel. Any third-party persons employed by Consultant shall be entirely and exclusively under the direction, supervision, and control of Consultant. Consultant hereby indemnifies and holds City harmless from any and all claims that may be made against City based upon any contention by any third party that an employer-employee relationship exists by reason of this Contract.

10. Interest of Consultant. Consultant, (and principals, associates, and professional employees of consultant) covenants and represents that it does not now have any investment or interest in real property and shall not acquire any interest, direct or indirect, in the area covered by this Agreement or any other source of income, interest in real property or investment which would be affected in any manner or degree by the performance of Consultant's services hereunder. Consultant further covenants and represents that in the performance of its duties hereunder no person having any such interest shall perform any services under this Agreement.

Consultant is not a designated employee within the meaning of the Political Reform Act because Consultant:

a. Will conduct research and arrive at conclusions with respect to his/her rendition of information, advice, recommendation, or counsel independent of the control and direction of City or of any City official, other than normal agreement monitoring; and,

b. Possesses no authority with respect to any city decision beyond rendition of information, advice, recommendation, or counsel. [FPPC Reg. 18700(a) (2)].

11. Professional Ability of Consultant. City has relied upon the professional training and ability of Consultant to perform the services hereunder as a material inducement to enter into this Agreement. Consultant shall therefore provide properly skilled professional and technical personnel to perform all services under this Agreement. All work performed by Consultant under this Agreement shall be in accordance with applicable legal requirements and shall meet the standard of quality ordinarily to be expected of competent professionals in Consultant's field of expertise.

12. Compliance with Laws. Consultant shall comply with all applicable federal, state, regional and local laws, codes, ordinances, and regulations in carrying out his/her duties under this Agreement. Consultant shall observe and comply with all applicable laws, ordinances, regulations, and codes of federal, state, and local governments, and shall commit no trespass on any public or private property in performing any of the work authorized by this Agreement. The City, its officials, officers, elected officials, appointed officials, and employees shall not be liable at law or in equity as a result of any failure of Consultant to comply with this section.

13. In the event it is determined that the Consultant is required to pay prevailing wages for the work performed under this Agreement, the Consultant shall pay all penalties and wages as required by law.

14. Licenses. Consultant represents and warrants to City that it has all licenses, permits, qualifications, insurance, and approvals of whatsoever nature which are legally required of Consultant to practice its profession. Consultant represents and warrants to City that Consultant shall, at its sole cost and expense, keep in effect or obtain at all times during the term of this Agreement, any licenses, permits, insurance and approvals which are legally required of Consultant to practice its profession. Consultant shall maintain a City of South Lake Tahoe business license at all times services is performed under this Agreement. Consultant acknowledges that payments made pursuant to this Agreement may be withheld until this provision has been satisfied.

15. Indemnity. Consultant hereby agrees to and shall indemnify and hold harmless City, its elected and appointed boards, officers, agents, employees and volunteers from and against any liability for any and all claims, demands, actions, losses, damages and injuries, direct or indirect (including any and all costs and expenses in connection therein), arising out of this Agreement or caused in any way by Consultant's negligent performance of this Agreement or its breach of its obligations contained in this Agreement, except for any such claims arising out of the negligence or willful misconduct of the City. Consultant agrees to defend City from and against any and all losses, damages, claims costs and fees arising out Consultant's negligent acts, errors, omissions, regarding this Agreement, the Consultant's work under this Agreement, or the consultant's Scope of Work.

City does not, and shall not, waive any rights against Consultant which it may have by reason of the aforesaid hold harmless agreement, because of the acceptance by City, or the deposit with City by Consultant, of any of the insurance policies hereinafter set forth.

This hold harmless agreement by Consultant shall apply to all damages and claims for damages, or alleged to have been suffered, by reason of any of the aforesaid operation of Consultant or any subcontractor, regardless of whether such insurance policies shall have been determined to be applicable to any of such damages or claims for damages.

Consultant further waives any and all rights to any type of express or implied indemnity or right of contribution from the City for any liability, claims, demands, costs, charges, and expenses and causes of action of whatsoever arising out of or in any way connected with this Agreement, and consultant's work under this Agreement.

16. Insurance Requirements.

a. Consultant, at Consultant's own cost and expense, shall procure and maintain, for the duration of the contract, the following insurance policies.

i. Workers' Compensation Coverage. Consultant shall maintain Workers' Compensation Insurance and Employer's Liability Insurance for his/her employees in accordance with the laws of the State of California. In addition, Consultant shall require each subcontractor to similarly maintain Workers'

Compensation Insurance and Employer's Liability Insurance in accordance with the laws of the State of California for all the subcontractor's employees. Any notice of cancellation of all Workers' Compensation policies must be received by City at least thirty (30) days prior to such change. Consultant shall provide thirty (30) days written notice of nonrenewal of any Workers' Compensation policies. The insurer shall agree to waive all rights of subrogation against City, its officers, agents, employees, and volunteers for losses arising from work performed by Consultant for City.

ii. Commercial General Liability Coverage. Consultant shall maintain commercial general liability insurance no less broad than ISO form CG 00 01 in an amount not less than one million dollars ($1,000,000) per occurrence for bodily injury, personal injury, and property damage. Coverage must be made on the standard Occurrence form. Claims-Made forms are not acceptable without prior written consent of City. City of South Lake Tahoe must be endorsed as an additional insured for liability arising out of ongoing operation by on behalf of Consultant. If a commercial general liability insurance form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit.

iii. Automobile Liability Coverage. Consultant shall maintain automobile liability insurance covering bodily injury and property damage for all activities of the Consultant arising out of or in connection with the work to be performed under this Agreement, including coverage for owned, hired and non-owned vehicles, in an amount of not less than one million dollars ($1,000,000) combined single limit for each occurrence.

b. Professional Liability Coverage. Consultant shall maintain professional errors and omissions liability insurance for protection against claims alleging negligent acts, errors or omissions which may arise from

Consultant or by its employees, or subcontractors. The amount of this insurance shall not be less than one million dollars ($1,000,000) on a claims-made annual aggregate basis, or a combined single-limit per occurrence basis.

c. Endorsements. Each general liability and automobile liability insurance policy shall be with insurers possessing an AM Best's rating of no less than A:VII and shall be endorsed with the following specific language:

i. City, its elected or appointed officers, officials, employees, agents, and volunteers are to be covered as additional insureds under Consultant's General Liability and Automobile Liability policies with respect to liability arising out of this Agreement and/or work performed by or on behalf of the Consultant, including materials, parts or equipment furnished in connection with such work or operations.

ii. This policy shall be considered primary insurance as respects City, its elected or appointed officers, officials, employees, agents, and volunteers. Any insurance maintained by City, including any self-insured retention City may have, shall be considered excess insurance only and shall not contribute with it.

iii. This insurance shall act for each insured and additional insured as though a separate policy had been written for each, except with respect to the limits of liability of the insuring Consultant.

iv. The insurer waives all rights of subrogation against City except for Consultant's Professional Liability and Employers' Liability policies, its elected or appointed officers, officials, employees, or agents.

v. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to City, its elected or appointed officers, officials, employees, agents, or volunteers.

vi. No policies of insurance carried by Consultant shall be suspended, voided, canceled, or changed in coverage or in limits except after thirty (30) days written notice to the City Attorney by Certified Mail.

d. Deductibles and Self-Insured Retentions. The Consultant shall be responsible for all deductibles in all of Consultant's insurance policies. The amount of deductibles for insurance coverage required herein shall be reasonable and approved by the City Attorney.

e. Certificates of Insurance. Consultant shall provide certificates of insurance with original endorsements to City as evidence of the insurance coverage required herein. Consultant shall not commence work under this contract until all insurance required under this section has been approved by City as to form, amount, and carrier, nor shall Consultant allow any subcontractor to commence work on any subcontract until all similar insurance required and reasonably consistent limits of the subcontractor has been so obtained and approved. Certificates of insurance shall contain no exclusions unless negotiated with the City Attorney and approved, in writing, by the City Attorney.

17. Notices. Any notice required to be given under this Agreement shall be in writing and either served personally or sent prepaid, first-class mail. Any such notice shall be addressed to the other party at the address set forth below. Notice shall be deemed communicated within 48 hours from the time of mailing if mailed as provided in this section.

If to City: City of South Lake Tahoe
1901 Lisa Maloff Way
South Lake Tahoe, CA 96150

Provide a copy to: City Attorney's Office
City of South Lake Tahoe
1901 Lisa Maloff Way, Suite 300
South Lake Tahoe, CA 96150

If to Consultant:

Provide a copy to: Stephen Peck
295 Highway 50 Suite 1
Zephyr Cove, NV 89449-7702

18. Assignment and Subcontracting. The parties recognize that a substantial inducement to City for entering into this Agreement is the professional reputation, experience, and competence of Consultant. Assignments of any or all rights, duties or obligations of the Consultant under this Agreement will be permitted only with the express consent of City. Consultant shall not subcontract any portion of the work to be performed under this Agreement without the written authorization of City. If City consents to such subcontract, Consultant shall be fully responsible to City for all acts or omissions of the subcontractor. Nothing in the Agreement shall create any contractual relationship between City and subcontractor nor shall it create any obligation on the part of City to pay or to see to the payment of any monies due to any such subcontractor other than as otherwise required by law.

19. Waiver. Waiver of a breach or default under this Agreement shall not constitute a continuing waiver of a subsequent breach of the same or any other provision under this Agreement.

20. Dispute Resolution. Any dispute concerning this Agreement will be first submitted to the City Manager or his designee for resolution. If no resolution is reached, such dispute shall be submitted to the City Council. The decision of the City Council shall be final and shall be appealable only to the El Dorado Superior Court pursuant to California Code of Civil Procedure §1094.5, and as provided by law.

21. Controlling Law Venue. This Agreement and all matters relating to it shall be governed by the laws of the State of California and any action brought relating to this Agreement shall be held exclusively in the Superior Courts in the County of El Dorado, South Lake Tahoe Division.

22. Prohibited Interests. Consultant maintains and warrants that it has not employed nor retained any Consultant or person, other than the independent contractors hired in accordance with Consultant's standard business practice, to solicit or secure this Agreement. Further, Consultant warrants that it has not paid, nor has it agreed to pay any Consultant or person, other than a bona fide employee working solely for Consultant or an independent contractor hired as discussed above, any fee, commission, percentage, brokerage fee, gift, or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, City shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer, or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

23. Equal Opportunity Employment. Consultant represents that it is an equal opportunity employer, and it shall not discriminate against any subcontractor, employee, or applicant for employment because of race, religion, color, national origin, disability, ancestry, sex, or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff, or termination. Consultant shall also comply with all relevant provisions of City's Minority Business Enterprise program, Affirmative Action Plan, or other related programs or guidelines currently in effect or hereinafter enacted.

24. Drug-Free Workplace Certification. By signing this Agreement, Consultant hereby certifies under penalty of perjury under the laws of the State of California that the Consultant will comply with the requirements of the Drug-Free Workplace Act of 1990 (Government Code Section 8350, et seq.) and will provide a drug-free workplace by taking the following actions:

a. Publish a statement notifying employees that unlawful manufacture, distribution dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations, as required by Government Code Section 8355 (a).

b. Establish a Drug-Free Awareness Program as required by Government Code Section 8355(b) to inform employees about all of the following:
   i. The dangers of drug abuse in the workplace;
   ii. The person's or organization's policy of maintaining a drug-free workplace;
   iii. Any available counseling, rehabilitation, and employee assistance program; and
   iv. Penalties that may be imposed upon employees for drug abuse violations.

c. Provide, as required by Government Code Section 8355(c), that every employee who performs grant activities under this Agreement:
   i. Will receive a copy of the Consultant's drug-free policy statement; and
   ii. Will agree to abide by the terms of the Consultant's statement as a condition of employment on this Agreement.

Failure to comply with these requirements may result in suspension of payments under this Agreement or termination of the Agreement, or both, and Consultant may be ineligible for award of any future City agreements

if City determines that any of the following has occurred: the Consultant (1) has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

25. Anti-Lobbying Certification. Consultant shall submit to City the Anti-Lobbying Certification contained in **Exhibit C**. Further, Consultant shall require that the language of the certification in **Exhibit C** be included in all contracts or subcontracts entered into in connection with this Agreement and that all Consultants and contractors shall certify and disclose accordingly.

26. Debarment, Suspension, Ineligibility and Voluntary Exclusion. By signing this Agreement, Consultant assures that neither it nor its principals, is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency.

27. Americans with Disabilities Act. By signing this Agreement, Consultant assures the City that it complies with the American with Disabilities Act (ADA) of 1990, (42 U.S.C. 12101, et.seq.), which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to ADA.

28. Amendments. This Agreement may be modified or amended only by a written document executed by both Consultant and City and approved as to form by the City Attorney.

29. Severability. If any term or portion of this Agreement is held to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement shall continue in full force and effect.

30. Entire Agreement. This Agreement constitutes the complete and exclusive statement of Agreement between City and Consultant. All prior written and oral communications, including correspondence, drafts, memoranda, and representations, are superseded in total by this Agreement.

31. Execution. This Agreement may be executed in several counterparts, each of which shall constitute one and the same instrument and shall become binding upon the parties when at least one copy hereof shall have been signed by both parties hereto. In approving this Agreement, it shall not be necessary to produce or account for more than one such counterpart.

32. Time is of the Essence. Time is of the essence for this Agreement.

33. Authority to Enter Agreement. Consultant has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective party.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the date first written above.

CITY OF SOUTH LAKE TAHOE:

By Cody Bass
Cody Bass (Jan 18, 2026 17:47:44 PST)
Cody Bass, Mayor

Date 01/18/2026

CONSULTANT:

By stephen peck
Stephen Peck,
Principal Senior Engineer

Date 1/16/2026

Business License # 319441

APPROVED AS TO FORM:

By
Heather Stroud (Jan 16, 2026 14:07:34 PST)
Heather Stroud, City Attorney

Date 01/16/2026

ATTEST:

By
Susan Blankenship (Jan 16, 2026 14:02:35 PST)
Susan Blankenship, City Clerk

Date 01/16/2026

Attachments:

Exhibit A – Scope of Services

Exhibit B – COI

Exhibit C - Anti-Lobbying Certification

EXHIBIT A

SCOPE OF SERVICES

City of South Lake Tahoe

El Dorado Beach Revetment & Improvements

Engineering Design and Permitting Services
City Project No. 30160086
RFP #2025-11-07



December 12, 2025

Stantec Consulting Services Inc.

Introduction

Stantec provides the following scope of work, schedule and estimated costs for the El Dorado Beach Revetment Improvements, Engineering Design and Permitting Services (Project). The scope of work is based on our review of the Project, knowledge of requirements in the Lake Tahoe Basin, shoreline revetment knowledge and coordination with City Staff.

This scope of work reorganizes the tasks and subtasks related to design, environmental clearance/permitting, and construction. The updated structure reflects a phased implementation approach that begins with the design and construction of interim revetment solutions, followed by the design and construction of permanent revetment improvements, and ultimately the construction of recreational and entertainment amenities. This sequencing is intended to address immediate and priority revetment needs as quickly as possible while simultaneously advancing the design and permitting of the full project vision, ensuring that later construction phases can proceed without requiring additional environmental clearance.

Below is our project understanding, proposed phased approach to the planning, design, environmental review, permitting and construction of the Project, along with a proposed project scheudle in appendix A and anticipated project costs in appendix B.

Project Understanding

Stantec is excited to support the City with this important project to repair and enhance the shoreline and shorezone at El Dorado Beach and Lakeview Commons. The project looks to repair the temporary erosion protection measures installed by the City along the shoreline to prevent erosion and protect the Lakeview Commons and shoreline at El Dorado Beach for the long-term. In addition, the City looks to provide a greater level of public access—including Americans with Disabilities Act (ADA) access—to a larger portion of the area, while also evaluating alternatives and options to enhance the *Live at the Lake* Summer event.

The Project area is along the southern shoreline of Lake Tahoe, in the City of South Lake Tahoe, adjacent to Highway 50 (Caltrans), Lakeview Boulevard (City of South Lake Tahoe) and the El Dorado Beach Boat Ramp (City of South Lake Tahoe). Due to wave action, fluctuating lake levels, storm events at high water stands, and the steep and unprotected shoreline, extensive erosion and undercutting of the beach area have occurred. Additionally, the beach area lacks the ability to replenish lost sand and recover from storm events due to imbalances in the cross-shore sediment transport, and armoring the bluff behind the beach which cut off the beach from its upland sediment supply. A temporary emergency effort performed by the City in 2018 has reached its life span resulting in exposure of the temporary sacks and concerns from the Lahontan RWQCB of the potential microplastic contamination to the lake.

In order to develop and implement corrective actions to protect the area from continued erosion, and re-establish the El Dorado Beach, construction will be required at and below the ordinary high-water mark of Lake Tahoe. These construction efforts will require significant and complex environmental and permitting requirements, in addition to the understanding of design and construction of shoreline structures in a large water body that has fluctuating lake levels. Collaboration and engagement between the design team, environmental team, City team, and regulatory agencies will be paramount from Project initiation through the construction of the Project. This will allow for efficiencies in the design and construction, along with looking at the long-term viability and maintenance of the improvements installed.

Based on Stantec's thorough review of the RFP and review of the project site's existing conditions, along with our knowledge of the project area and specific requirements of performing work around and below the high-water mark of Lake Tahoe, we have developed the following scope of work.

Phased Approach

Based on the complexity of the Project, necessity to engage with regulatory agencies and limited funding Stantec is proposing a phased approach to the scope of work and City authorization. This will allow for more efficient delivery of the project scoping at a lower cost to the City. This is because we will be scoping and costing efforts that are clearly defined with fewer assumption in the phase being scoped – the previous phase will inform the upcoming phase.

The phased approach will most likely apply to construction as well, with the potential for a longer term "temporary" solution that can be implemented into the final "permanent" solution. We will then consider and discuss the potential for additional recreational and entertainment amenities separate from the revetment improvements as part of a future phase after completion of the revetment work. This will allow for additional time to obtain construction funding, but have the project designed, environmentally cleared and permitted as one.

Only phase 1 is proposed to be formally contracted with this approval, and therefore only phase 1 has a formal and detailed budget estimated. Phases 2 through 5 have a "high-level" level of estimated effort, which will be defined in detail prior to initiating these phases (approval of scope and budget by the City). Since the exact level of effort, type of

improvements, level of design, environmental and permitting is not fully known at this time, the budget estimates provided could be up to 50% below and up to 50% higher than that documented herein.

These phases are identified, with a brief overview, in the scope of work below.

Scope of Work

Phase 1

Phase 1 efforts will initiate the Project and formal consultation with the regulatory agencies, through engagement with the Lake Tahoe Shoreline Committee.

The intended outcome of Phase 1 is to (1) generate buy-in from stakeholder agencies (particularly those with regulatory responsibilities pertinent to the Project) on study methodology and confirm project objectives, and (2) complete initial data collection efforts as described below.

Task 1: Project Management, Engagement, & Agency Coordination

The key to strong project management is managers who support individual team members and ensure redundancy in technical review and analysis. Proper project management also ensures that the overall goals and objectives of the project are kept in clear focus and that the project adheres to scope, cost management, schedule, performance, and quality of work requirements. Stantec assigns the right individual, with the applied experience, and provides a systematic approach to project management that ensures high-quality products and services will be delivered to our clients on time and within budget.

Effective communication is fundamental to good project management. First and foremost is the regular communication between the City and the Stantec team. Patricia Sussman will be project manager and primary point of contact on this contract. Patricia was specifically selected for the management of this project based on her knowledge, past experience, communication skills, recent project work in the Tahoe Basin and past collaboration with regulatory agencies and interdisciplinary teams. As project manager, Patricia will be responsible for project coordination, maintaining the effectiveness and efficiency of work, coordinating cost, schedule reporting, and monthly invoicing, and addressing questions and concerns related to the project. The project manager is the day-to-day point of contact for the project. Patricia will be supported by Stephen Peck, our proposed Principal-in-Charge. Stephen will maintain responsibility for client service, contract terms, commitment of staff resources, and assurance of quality control for the overall contract, while supporting Patricia in the management and work performance of the project. Patricia and Stephen will further be supported by Melanie Greene, who will be our environmental compliance and permitting lead and Brian McRae who will lead engineering and design.

Patricia will work closely with the City to ensure the effort reflects a collaborative approach, that regular communication is maintained, and that the team remains informed as to the progress of the technical aspects of the project, including schedule and budget. Our management team is committed to providing ample opportunity to identify issues of concern as they arise in order to head off any potential problems. This professional commitment to collaboration and communication will ensure rapid responses to any identified problems or challenges in scheduling and technical elements as they become apparent.

The management team proposed for this contract has a proven track record of delivering high-quality work, on time and on budget, and of being able to stretch out the use of funding dollars to ensure a successful project.

Subtask 1A: Project Management and Coordination

Patricia Sussman will be the project manager and primary point of contact and will be directly involved with all communications with the City related to the project. All internal team communications will be led by Patricia, who will coordinate closely with task leaders. She will be readily available and will coordinate with the City project manager (and/or designee) and all other necessary parties involved to ensure a successful project. Patricia will ensure each task and subtask is completed to the City's satisfaction, on time, to the scope, and on budget.

A key objective of our approach will be to establish effective communication among the parties involved, including the City's planning, maintenance, and engineering staff, utilities, and the public, as well as funding, permitting, and regulatory agencies. Stantec's project manager and task leaders share a common goal in this regard and will ensure effective communication is maintained throughout the project.

This subtask further includes internal Stantec team coordination and communication efforts required to perform the work, such as monthly budgeting, invoicing, subconsultant coordination and invoicing, and general project administration. A project coordinator will be assigned to facilitate these tasks from project inception to completion. This allows for an efficient work process that benefits both the City and working team.

Each week, labor hours and costs will be entered into Stantec's project cost tracking system, Oracle. This information is available to the project manager at any time and provides sorted, weekly summaries of the charges incurred, updated weekly with timesheet entries. Charges are presented by task, by individual, and by the direct costs category. The budgeted amounts for these categories are also listed. Ms. Sussman will review each charge recorded for accuracy and will correct any inappropriate charges. This approach to cost control allows us to proactively manage budget and scope. Stantec will provide monthly invoices and associated progress reports to the City in a format acceptable to funding agencies, with the necessary backup.

Subtask 1B: Meetings

Project Kickoff Meeting

Upon receipt of the Notice to Proceed for the project the City Project Manager and Stantec Project Manager will coordinate on setting up a project kickoff meeting. It is intended for this meeting to occur within two weeks, if not sooner, of the Notice to Proceed. The meeting will be attended by key City and Stantec staff and will be held virtually to assist in scheduling and cost reduction. The meeting will review the scope, schedule, budget, existing available information about the project and the site, and initial discussions on the proposed project. The meeting will also confirm team roles and communication preferences.

Monthly Project Meetings

Continual coordination between the City and Stantec will be essential for Project success. As part of our standard management approach, we recommend that the City Project Manager and Stantec Project Manager allocate and schedule a monthly re-occurring meeting. The intent of the meeting is to review project status, discuss project elements and any other need that needs to be addressed. The meetings can also turn into more detailed meetings, with additional specialists invited to attend from the City or Stantec team, depending on "where" the project is at in the schedule. The City project manager and Stantec project manager will coordinate at the project kickoff meeting for the day/time of the re-occurring meeting.

Agency Meetings

Because the Project is located in an environmentally sensitive and scenic area and will require in-water work (below the ordinary high water) of Lake Tahoe, coordination in the form of meetings with regulatory and potentially funding agencies will be essential for project success. Stantec believes in engaging all of these agencies, or stakeholders, early and often in the project development so they can raise any concerns and provide input into the planning and design to avoid challenging approvals, or even worse, denials later in the project. An agency venue that already exists is the Shoreline Review Committee. It includes representatives of all agencies with jurisdiction and meets once a month to review projects, programs and policies proposed for the shorezone of Lake Tahoe. As part of this Project we envision holding agency meetings throughout project development with the first one being a project kickoff/initiation/introduction meeting to the Stantec team. At this meeting we will review and discuss the project along with discussing and collecting feedback on the proposed studies and field efforts to be performed.

In addition, at this initial meeting Stantec will provide "pictures" and general information on potential "ideas" that could be implemented as part of the longer-term temporary measure and permanent measure. These will not be designs but previously implemented solutions in other areas to initiate discussions with the agencies. We want to let the Shoreline Review Committee know that Stantec, and the City, are not locked into any solution until we get bathymetric data, wind/wave modeling completed, and littoral drift assessments completed (along with any environmental studies). Basically, we want to let the "science" inform the design and not jump to any assumptions and pre-conceived solutions.

The intended outcome of this initial engagement with the Shoreline Review Committee is consensus on the initial field efforts, data collection, limits, timing, etc. to avoid potential conflicting opinions during the planning, alternatives and design phases of the project.

City Council/Planning Commission Meetings

We recognize the Project has a high profile and will involve engagement with the public, and City Council, who will track its progress. Furthermore, the Project will need environmental clearance for CEQA (anticipated IS/MND) and most likely permits and associated environmental clearance from TRPA and U.S. Army Corps of Engineers, which can require public hearings and permitting. This will require the project to be presented at the City's Parks and Recreation Commission, the City Planning Commission and City Council.

While many of these efforts will be later in the project schedule (future phases), it is anticipated that a presentation at one City Council Meeting will be necessary to provide a project update during the phase 1 efforts. The timing of the presentation and discussion topics will be determined by the City Project Manager.

Subtask 1C: Project Schedule

The proposed draft project schedule is provided at the end of this section. We anticipate that this will be revised in coordination with the City (most likely during, or after the project kickoff meeting). Stantec sees the schedule as a "living" document that will require updates as the project progresses. Ideally the schedule does not change, and the milestone dates are achieved. However, to manage unforeseen circumstances we will review and update the project schedule quarterly (four times per year) during the project delivery process (concludes at final design/construction bidding).

We will develop the schedule in MS Project and provide it to the City in both MS Project and PDF formats. The schedule will additionally be reviewed and discussed by the City project manager and Stantec project manager as part of the monthly coordination/progress meetings.

Deliverables:

- Monthly invoicing and progress reports (3).
- Monthly virtual meetings with the City (3)
    - One agenda, presentation and meeting summary for each meeting.
- Initial schedule and one quarterly update.
- One (1) Shoreline Review Committee Meeting
    - Preparation will include a presentation of proposed studies and conceptual possibilities/ideas. Follow-up will include a meeting summary with captured input and direction.
- One (1) City Council Meeting
    - Preparation will include presentation on phase 1 project efforts

Assumptions:

- All deliverables will be electronic in PDF format.
- When appropriate, meetings will be virtual for reduced costs and scheduling ease.
- Any direct costs incurred associated with required in-person meetings (e.g. travel time) will be charged to the contract.

Task 2: Site Analysis and Data Collection

One of the first orders of work for the Stantec team will be performing a desktop review of the available existing information and a site analysis and data collection at the project site to define the project area, existing conditions, and facilities in the area of improvements to support the development of conceptual alternatives for the Project. The surveying necessary to support the Project will be part of this initial effort and is described in Task 3 of this scope of work. This effort will commence at the start of the contract/Notice to Proceed and continue following the kickoff meeting and include the following efforts/subtasks.

Subtask 2A: Review Existing Materials

The Stantec team will coordinate with the City to obtain all project-related and project-area documents, including but not limited to existing survey data (control, boundary, topography, etc.), existing utility information, previous as-built construction drawings (both permanent Lakeview Commons and the temporary emergency work), boat launch information, usage surveys/data/reports, and any other pertinent, local, project-related materials. This data will be compiled and reviewed to determine the additional data collection needs, survey data needs and other pre-alternative and pre-planning information to support the project.

A data gaps memorandum (memo)will inform and streamline future data collection by clearly communicating to the team and stakeholders what additional information is required. The memorandum will help focus future data collection (remainder of subtasks in this task) and ensure the team and stakeholders have a clear understanding of what information remains to be acquired.

To facilitate the sharing of information and exchange of data Stantec will establish a project-specific file share site, or if the City uses Microsoft Teams, a Microsoft Teams channel. This will enable large files to be transferred electronically, saving both time and money. Stantec uses these sites on our projects and has found them to be a successful approach to data sharing. Additionally, we have the capability to set up multiple sites, allowing each site to provide access to specific individuals or agencies, so that data sharing is possible not only between the City and Stantec but with as many project stakeholders as selected.

Subtask 2B: Geotechnical/Soil Assessment

Stantec will retain Reno Tahoe Geo Associates (RTGA) to perform all of the geotechnical and soils assessments aspect of the project. RTGA will complete the geotechnical field exploration in two site visits. During the initial visit, they will

review site conditions and select the most appropriate locations for sampling. During the second site visit, they will perform three hand auger samples and three dynamic cone penetrometer (DCP) soundings. Two of these would be located above current water level, and one would be performed in no more than one foot submergence assumed to be 10 to 20 feet from the shoreline. Hand auger sampling would possibly use a combination of hand shovel, pushed casings, hand auger, and hand-driven SPT samples to attempt to get to 3 to 4 feet depth. Most likely, the holes will collapse and fill once they are below the water surface and groundwater surface, so sampling may only be successful to about 1.5 feet depth at most. They would perform DCP, which consists of a steel rod with conical tip driven by a hand hammer to provide blowcounts representative of soil density. Their estimate is that soils are most likely dense, and penetration will not exceed 2 to 4 feet depth. The work would be performed during this winter when the lake levels are at lowest feasible levels. The amount of excavation would be less than 0.5 cubic yards and therefore would not exceed the TRPA grading season limit for this project.

Upon completion of the field exploration efforts laboratory testing of the samples obtained will be performed. The purpose of the laboratory testing is to evaluate the physical and engineering properties of the soil samples collected in the field. The number of tests is listed in parentheses. They anticipate the laboratory testing program will consist of:

- Sieve Analysis - Coarse and Fine (4);
- Hydrometer (4);
- Atterberg Limits (2);

Based on the results of the field exploration and laboratory testing, RTGA will provide their opinions and recommendations in a geotechnical report regarding the following:

- A discussion of the erodibility and silt content of littoral beach soils and underlying native soils on the site;
- Other potential impacts of sand mitigation for the subject site; and
- Discussion of potential sources for beach replenishment sand;

RTGA will present their opinions and recommendations in a written report complete with logs of the test pits and laboratory testing results.

Subtask 2C: Wind-Wave Modeling

Stantec will develop a 2D wave model of the lake to understand the wave conditions at the site. The objective of the model is to simulate the generation of waves over the lake and how they transform and break at the shoreline to understand the drivers of erosion and sediment movement at the beach. This will inform the conceptual design alternatives and feed into the design of the selected strategy. The model will be developed using SWAN, a spectral wave model that is used to simulate wave generation, propagation, and transformation in coastal, lake, and estuarine environments. SWAN is one of the leading wave models and is the industry standard for modeling wind-wave generation, wave propagation, flow, and sediment movement. Stantec has used SWAN to model wave generation, propagation and transformation for various applications along the California shoreline, in the Great Lakes, and in estuaries along the east and gulf coasts. For this effort, we proposed modeling typical conditions and storm conditions. Typical conditions will reveal overall patterns in sediment movement, if any, and storm conditions will provide design parameters for the selected strategy.

To most effectively develop an accurate model, the collection of key information is paramount. The three main inputs into the model are lake bathymetry, wind data, and lake water level. Lake bathymetry is available from the United States Geological Survey (USGS) and the TRPA, and lake elevation data is available from the USGS, Bureau of Reclamation (BOR) and the Truckee River Operating Agreement. We propose additional bathymetric data collection in the nearshore region of the project site to ensure up-to-date conditions are reflected in our modeling. The collection of bathymetric data will be incorporated in the surveying efforts of the project (Task 3), and that information will be used to develop a complete basemap of the project area (below and above water surface elevation of the lake). Wind will be obtained from the gauge at South Lake Tahoe Airport located 3.5 miles south of the project site.

The result of this effort will be a brief technical memorandum summarizing the wind-wave modeling and the local wave environment at the project site, along with recommendations to support the alternatives and design.

Subtask 2D: Sediment Transport Assessment

Stantec will perform a littoral drift assessment to understand the sediment movement patterns at the project site. This information is key to developing effective alternatives and the successful outcome of the Project.

We will first collect relevant studies regarding sediment movement in the South Lake region, along with aerial imagery and historical shoreline locations, if available, to understand historical patterns. Then we will use the results from the wind-wave modeling to characterize any net longshore sediment transport patterns.

From our understanding, the dominant pattern of movement is in the cross-shore direction. During storms, large waves will erode the beach and transport the sediment offshore. Traditionally, this sediment is transported back to the beach during low wave periods, however, because of factors unique to Lake Tahoe, such as an episodic storm environment and fluctuating lake levels this return transport does not occur as often. To investigate this phenomenon, we propose using XBeach, a cross-shore sediment model to better understand the factors that influence the on and offshore sediment movement. We will employ the 1D version of XBeach over a range of wave and water level scenarios to evaluate sediment transport under typical and extreme conditions. This will allow us to capture the combination of conditions that may lead to sediment movement.

This modeling will feed into the alternative design, ensuring that the designs are addressing the root of the erosion issues. Additionally, the modeling can be used to inform an ongoing sediment nourishment and management strategy, if that is a selected alternative.

The result of this effort will be documented in the wave modeling memorandum and include summarizing the sediment modeling efforts and the littoral drift in the project area vicinity, along with recommendations for the development of alternatives.

Deliverables:

- Data Gaps Technical Memorandum.
- Wave Modeling Technical Memorandum (inclusive of sediment transport assessment results)

Assumptions:

- The geotechnical investigation excludes a site-specific evaluation of soil or water contamination.
- All deliverables will be electronic in PDF format.
- Each deliverable will be provided in Draft (for City review) and Final form.

Task 3: Site Survey and Basemap Development

The foundation of any solid design effort is detailed and reliable survey and mapping of the project area. Existing mapping exists within the Project area from the previously completed Lakeview Commons and 2018 emergency repair; however, both surveys are outdated, and it is known the shoreline has changed. Further, the previous basemapping did not collect bathymetric data to the extent required for development of the wind-wave modeling. There may be potential for use of existing bathymetric data from USGS, TRPA or other agencies, however, the age and accuracy of the data is unknown at this time. As part of the review of existing information in Task 2, the potential to use this data will be determined, and will be used if agreed to by the City and Stantec, forgoing the collection of new data. However, for purposes of this scope, it is assumed new data will need to be acquired. Therefore, an updated survey and basemap will be required to accurately depict the project area to support the proposed improvements. It is assumed that the boundary mapping developed for Lakeview Commons will be adequate for use on the project.

Sub-task 3A: Land Surveying

Stantec proposes collecting necessary field data (above the water surface of the lake) for the project area to develop a basemap for use on the project. Stantec will retain R.E.Y. Engineers to perform all of the land surveying services.

R.E.Y. Engineers will perform an Unmanned Aerial Systems (UAS) Light Detecting and Ranging (LiDAR) scan along with conventional topographic methods of the area identified in Figure #1. The area identified in the polygon is approximately 4 acres in total and is located within the City of South Lake Tahoe. Additional transects of the lake bottom will be collected using single beam SONAR methodologies to be described further in sub task 3B.

R.E.Y. will establish ground control points (GCP's) sufficient to control and calibrate the LiDAR and imagery and to be used for the conventional topographic survey. A minimum of 6 permanent points will be established across the site. R.E.Y. will also collect a series of non-vegetated ground Quality Assurance (QA) shots to verify the LiDAR per the American Society for Photogrammetry and Remote Sensing (ASPRS) standards.

R.E.Y. will collect Nadir imagery concurrently with the LiDAR and will produce an orthomosaic photo of the site. The data collected will be sufficient for 5cm mapping per the ASPRS standards, and the orthomosaic will have a resolution of less than 5cm ground sampling distance.

R.E.Y. will collect and process the LiDAR and imagery, and will extract breaklines, spot shots, and other necessary items to create a Digital Terrain Model (DTM) of the site. R.E.Y. will also collect supplemental features not visible from the UAS using conventional surveying methodologies. Typical features to be collected will be utility features (including manhole dips), hardscapes, and trees (8" DBH or larger). The site will also have utility mark out completed prior to the survey to be collected. Both data sets will be used to create a complete design level topographic survey of the area of interest.

It is R.E.Y.'s understanding that there will be sufficient access around the site to set the GCP's, and to collect the QA ground shots and supplemental topo. The horizontal datum will be the North American Datum of 1983 (NAD83) State Plane Zone II (2011), Epoch 2010.00, and the vertical datum will be the North American Vertical Datum of 1988 (NAVD88). The control will be established by either using a National Geodetic Survey (NGS) Online Positioning User Service (OPUS) solution at the base point established for this project or utilizing a nearby NGS Control Point.

Sub-task 3B: Bathymetric Surveying

Collection of data below the water surface of the lake is required to develop the wind-wave model and to support the design development of the project. The lead Land surveyor (R.E.Y. Engineers) has coordinated with our shoreline engineers and project team to determine the extent of bathymetric data to be collected to ensure that the model has sufficient information. Similar to the Land Surveying in sub-task 3A Stantec will retain R.E.Y. Engineers to perform all of the Bathymetric services.

The area of bathymetric data collection is shown in Figure 1 identified by the transect lines are shown in orange. The two red lines represent cross-check lines to provide for QC and statistical analysis of the survey data.

The bathymetry data will be collected to provide for generation of a DTM surface and display of 0.5' (6") contours of the near-shore shelf to be incorporated into the landside topographic dataset to create a single seamless topographic drawing. R.E.Y. will collect this data using our 16' Saturn inflatable survey vessel equipped with a Seafloor Systems SonarMite 200KHz echosounder, supported by a Trimble R10 RTK GNSS receiver. A Trimble TSC3 survey controller running Trimble Access 2017.24 with be used for control and storage of the sonar data.

The SonarMite transducer provides a 7° beam angle. NOAA ENC Chart information for the project area indicates a very shallow, relatively flat lake bottom, with a nominal depth of 10 feet or less (MLLW) over the majority of the project. At that depth, the transducer beam will ensonify a footprint of approximately 1.2' in diameter. The SonarMite has a specified depth accuracy of +/- 0.01m (0.033') + 0.1% of depth RMS. The vertical accuracy of the R10 RTK-provided position is specified at 0.015m (0.049') + 1ppm RMS. The expected vertical reliability of the reduced lake bottom measurements is expected to be on the order of +/- 0.10 feet RMS, relative to the survey control.

Prior to commencing bathymetry data collection, an AML Minox-X sound velocity profiler will be deployed at several locations within the project area to determine an average velocity of sound in the water column. That velocity will then be programmed into the SonarMite.

Bathymetry data will be collected at a nominal interval of 5' along track while following the planned transects and cross-check lines. Supplemental topo data with be collected conventionally up to 5' depth to infill the area between the shore and the bathymetric data. The outline of the boat ramp will also be collected conventionally.

Upon completion of the field mission, bathymetry data will be processed, cleaned and reviewed in Trimble Business Center and then exported for inclusion with the land-side survey data for generation of the final products.

Aquatic Invasive Species Mitigation (AIS):

In accordance with regulations regarding the launch of watercraft on Lake Tahoe, REY has scheduled an AIS boat inspection at the Meyers Inspection Station for January 28, 2026, at 1130 AM PST. Once inspected, the survey vessel will remain in our Folsom warehouse until the date of survey. After completion of the survey and immediately upon recovery of the vessel, the boat crew will perform the Clean – Drain – Dry procedure prior to departing the launch ramp.

Sub-task 3C: Basemap

Careful and detailed mapping is critical to successful project design and construction; the basemap will be used in all future design efforts and be the basis of the construction. The Stantec team will use the boundary mapping from the Lakeview Commons project and compile the land survey data and bathymetric data collected as part of this project to develop a detailed project basemap. This effort will include the development of the horizontal locations of all the utilities from a combination of the existing grid mapping and survey shots of each utility to obtain the closest location as possible. The effort will additionally include the development of a "vertical" element for all the utilities where possible based on the information obtained during the field surveying efforts. Each of these will be built in Civil 3d as a pipe network for each utility that will allow the design team to have information vertically of the existing utilities.

The basemap will include the location of all survey control points established (minimum of six per the City RFP, or determined by the City project manager in coordination with the lead land surveyor), include one-foot contour intervals, ordinary high water mark of Lake Tahoe, water surface elevation at time of survey, and be on California State Plane Coordinate System, Zone 2 (NAD 83) and vertical control (NAVD 88).

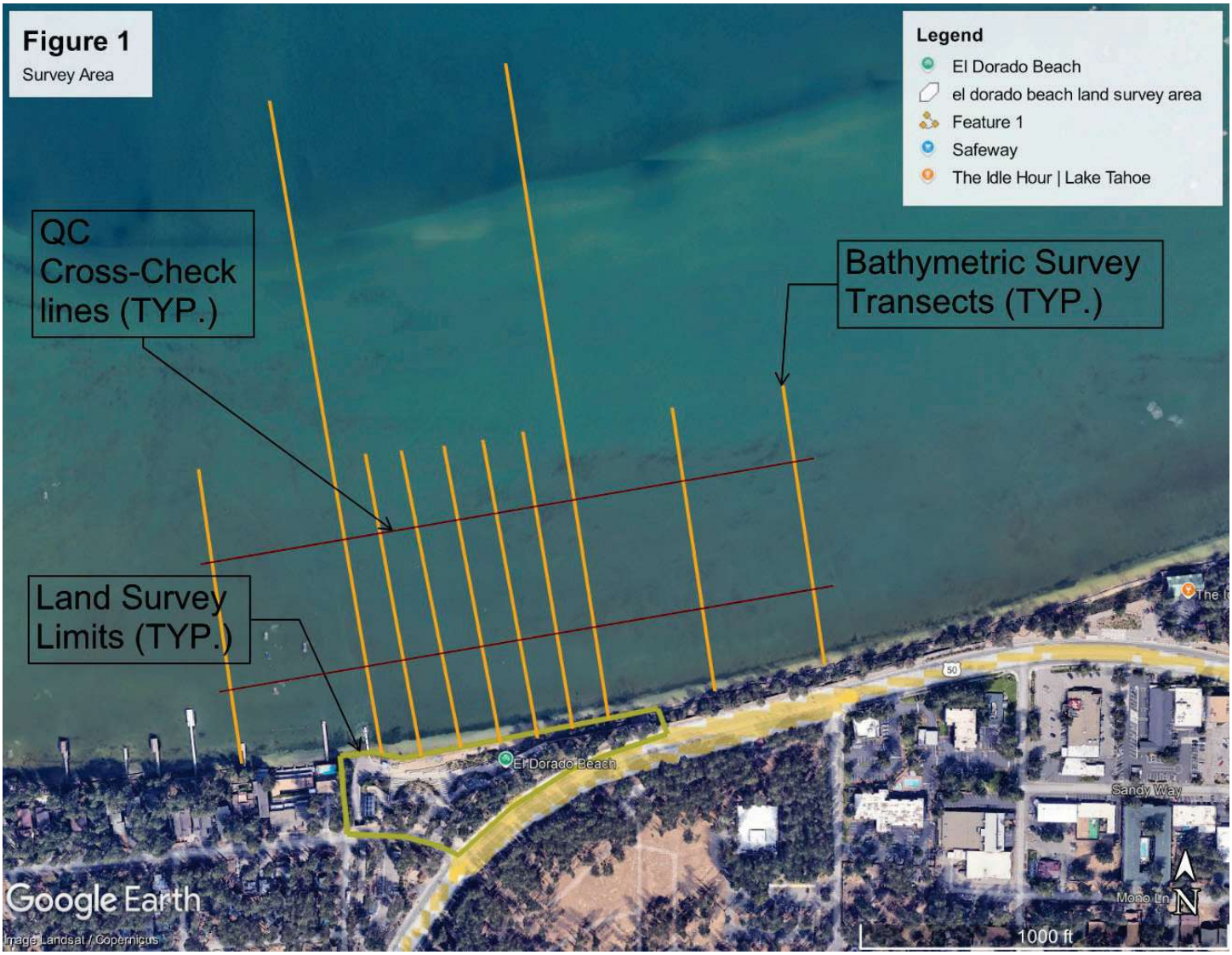
Deliverables:

- Project basemap
- Orthomosaic photo of the survey area

- CSV file of the established control points

Assumptions:

- All deliverables will be electronic in PDF format
- City will provide the boundary survey for Lakeview Commons in AutoCAD format, and no boundary surveying or boundary related work is to be performed
- City will provide access to the El Dorado Boat Ramp for the duration of the bathymetric survey efforts for launching the boat and recovery of the boat
- No roadway, Caltrans or other encroachment permits, or any permits, are required to perform the work



Phase 2

Phase 2 will build on the efforts performed in Phase 1 through additional engagement with the City, Shorezone Review Committee and the Public along with additional studies building on information gathered from the studies on Phase 1. Phase 2 will use the information obtained and developed in Phase 1 to develop both short-term shorezone protection measure alternatives along with long-term revetment and enhancement measures to the El Dorado Beach and Lakeview Commons area.

The intended outcome of Phase 2 is to have a clearly defined "project" for both short-term measures which can be implemented in 2027 and long-term measures that can proceed to environmental compliance review.

Task 1 (Cont.): Project Management, Engagement, & Agency Coordination

Efforts will include continuation of task 1A for the duration of Phase 2, along with a continuation of the Monthly Coordination meetings. In addition we anticipate the following meetings and public engagement.

Agency Meetings

- City Review - Alternatives review
- City Review - Concept design
- Shoreline Review Committee - Alternatives review
- Shoreline Review Committee - Concept design

Field Review Meetings

Throughout the project, there will be times when the Stantec team and City will benefit most from meeting and reviewing the project on site. These on-site meetings will enable the Stantec team and City to review particular and specific elements of the concept, review potential conflicts, review project challenges, and determine site-specific approaches to designing and implementing the project most efficiently. These field review meetings will be design, environmental and/or permit focused meetings between the City and Stantec design team. Additionally, these field meetings are a great opportunity to engage with public works staff that will directly maintain the project and can share their knowledge of the area and maintenance perspectives, which may inform the design. Meetings for Phase 2 are anticipated to include the following meetings:

- City Review - Preliminary alternatives
- Shoreline Review Committee - Preliminary alternatives

City Council/Planning Commission Meetings

- Alternatives review
- Concept design

Subtask 1D: Public Engagement

The project area is in a highly used public space, along the shoreline of Lake Tahoe and visible from Highway 50. Because of its location the public, community, and visitors will witness construction. This will make the Project one of the City's "flagship" projects and something that the public will be engaged in and curious about. In addition, with the *Live at the Lake* schedule all summer long, impacts to this event will have to be considered as part of the process to minimize project impacts.

The above-noted impacts require engagement with the community as essential for project success, similar to that of other high-profile projects in the City. Stantec believes that public engagement is a key enhancement to project delivery and will provide community input, along with other local knowledge and history of the project area. The project will include disruption to residents, customers, and visitors within the Project area during construction which will require notification and coordination. By engaging the local community and creating opportunities for them to participate early in the process, they become part of the solution and inform the project design, and more inclined to be project proponents.

Stantec proposes to conduct a public outreach effort and public meeting early in the development process to inform the local community of the project, why it is occurring, and how it relates to Lakeview Commons and the boat launch facility. The public outreach can as simple as informing the residents, property owners, and business owners near the site about the project and schedule, or range to a more comprehensive program that includes community meetings, informational materials, and a project website. For this project we would propose a moderate engagement to clearly articulate the problem and the cause. This will educate the public and their potential contribution to the solution. These efforts are anticipated to include the following elements:

- Establish project page on the City website
- Preliminary findings/project need (Planning Commission meeting)
- Alternatives overview public meeting/workshop

Deliverables:

- Similar to Phase 1; to be detailed in future task authorization

Assumptions:

- Similar to Phase 1; to be detailed in future task authorization

Task 2 (Cont.): Site Analysis and Data Collection

Additional studies to those conducted in Phase 1 will be undertaken. These studies are included in phase 2, instead of phase 1, based on the timing. The environmental review and assessment should be completed during the spring/early summer to provide for seasonal related field efforts. The shorezone assessment requires that all the other studies are completed prior to initializing this final study.

Subtask 2E: Environmental Review and Field Assessment

As part of our initial assessment, an understanding and knowledge of the existing environmental conditions in and around the project site is essential as it will provide the basis of initial discussions with the regulatory agencies. Since no work has occurred at the project site in over five years (2018 was the last known activity other than the 2025 sand replenishment emergency work) we are assuming that some amount of aquatic, terrestrial, botanical, sensitive species, noxious weeds, tribal and cultural assessments will be required. The previous efforts associated with Lakeview Commons and 2018 emergency repair will be reviewed and used, however due to their age, most agencies will require updated database searches and field assessments. Prior to any fieldwork commencing Stantec will collaborate with the City Planning Department and regulatory agencies to ensure that scope of the data collection effort is matched to the need (avoiding the collection of unnecessary information).

Information collected will be presented in memorandums and reports designed to support the environmental compliance documentation and project permit applications for the project.

Subtask 2F: Shoreline Assessment

Through a combination of the assessments performed under Subtasks 2A through 2D, along with the surveying, bathymetry and basemapping performed in Task 3, the Stantec team will have a clear understanding of the project area, near shore conditions and potential environmental constraints within and around the project area. This will provide the necessary information to provide mapping of the shoreline conditions, littoral drift, current and potential future erosion potential, existing infrastructure, property ownership, and environmentally sensitive areas/elements.

The result of this effort will be a technical memorandum summarizing the overall project area and shoreline conditions, including potential opportunities along with known constraints. This will be supported by mapping and GIS figures highlighting and notating the critical areas, necessary avoidance areas, and problematic areas within and around the project site. This information will be used to support the alternatives development, environmental compliance, permitting and design. This information along with beach dynamic graphics will be prepared for use with stakeholders and in public engagement.

Deliverables:

- Environmental Assessment Technical Memorandum.
- Shoreline Assessment Technical Memorandum.

Assumptions:

- All deliverables will be electronic in PDF format.
- Each deliverable will be provided in Draft (for City review) and Final form.

Task 4: Interim Solutions

It is anticipated that the long-term solutions will take time to develop, get concurrence on, obtain environmental compliance, design and obtain permitting. In 2026 the City will implement a short-term measure by replenishing beach sand over the temporary revetment measures (plastic sandbags), as was done in 2025. It is understood that this approach is not something Lahontan wants to see year over year so this will be the final year proposed to perform this measure. As such, the City must develop interim solutions that address the degrading plastic sandbags while still protecting the shoreline from additional erosion. Based on information developed in Phase 1, Stantec will work to develop short-term provisions and actions to address these agency concerns, while also taking into account public safety and minimizing beach closure.

As part of the Phase 1 Shorezone Review Committee engagement/meeting and those associated with Phase two, we will work with the City to confirm priorities, goals, opportunities, constraints and specific permitting requirements to ensure they are incorporated into the short-term provision alternatives. Stantec will take this information and develop a list of possible interim options to share with the City and Shorezone Review Committee. The list will include representative details, material information, and potential location placements.

Based on input from the City and Shorezone Review Committee Stantec will develop and provide the City with concept plan for the temporary measure (placement of short-term measures that are acceptable to the agencies). The goal of these short-term measures will be for a more stable solution that does not require annual maintenance, protects the lake from microplastics and ideally can be built into the long-term solution. Once comments are received from the City and Shorezone Review Committee a final concept level plan will be developed.

Deliverables:

- Draft Short-term solution Conceptual Plan
- Final Short-term solution Conceptual Plan

Assumptions:

- All deliverables will be electronic in PDF format
- All meetings are included in Task 1

Task 5: Revetment Concept Alternatives - Long Term / Permanent Solutions

The Stantec team will develop long-term / permanent solutions for the erosion currently occurring at the El Dorado Beach shoreline that will further incorporate other project elements the City and stakeholders may seek.

With the information gathered from Phase 1 efforts, the Stantec team will develop conceptual design alternatives that meet identified project objectives. Currently we understand these objectives as a design that protects the shoreline from erosion while maintaining beach access and recreational function. These alternatives will focus on balancing the project objectives with the environmental and site constraints. The conceptual alternatives will target several key considerations, as follows:

- Maintenance and enhancement of public beach access.
- Maintenance and potential enhancement of the boat launch facility.
- Feasibility of receiving environmental clearance (CEQA, NEPA and TRPA) without significant impacts that cannot be mitigated.
- Minimization of long-term maintenance costs.
- Maintenance and enhancement of recreational function of the project area and vicinity.
- Ability to meet required regulatory conditions / permitting conditions.
- Sustainable shoreline protection and resiliency.
- Avoidance or minimization of the potential for future emergency interventions.

Prior to developing the alternatives, we will meet with the City to confirm priorities and goals to ensure they are incorporated at the onset of this design phase. Based on Stantec's knowledge of the project area, Lake Tahoe regulations, shoreline conditions and the lake itself, we do not see a "one size fits all" solution. It is likely that the solution will be a combination of alternatives that collectively meet the objectives of the project. Traditional revetments provide shoreline protection but may prohibit beach access and recreational function. Conversely, solutions that will provide greater access and recreational function may require extensive maintenance, may not be sustainable, or may not meet regulatory requirements. The end solution will require a collaboration of all elements with input from multiple specialists and experts, including shoreline engineering, environmental, civil engineering, geotechnical engineering, permitting and visual, all of which are key team members of the Stantec team.

The first step in the alternative development process will be the development of a toolbox of alternatives. This toolbox will draw from previously developed shoreline protection projects across the country on dynamic shorelines with varying backshore conditions and wave climates. Alternatives may include an offshore submerged or non-submerged breakwater, a nearshore sand trap, plantings that limit wave energy and trap sediment, vegetated cobble revetment, living shoreline, routine sand replenishment, or a combination of these features. As part of this toolbox development process Stantec will host a workshop with agency representatives, City staff, and other stakeholders to review the proposed alternatives and obtain others to add to the toolbox. Each alternative will be accompanied by a short design description and cross section drawing.

Once the toolbox is finalized, a matrix will be developed that will review each alternative over a range of evaluation criteria. These criteria will be developed in coordination and collaboration with the City, agencies, and Stantec team and may consist of the following:

- Shoreline erosion protection
- Impacts on littoral drift
- Environmental clearance
- Sustainability – sand recovery/replenishment
- Beach accessibility
- Maintenance cost
- Regulatory permitting
- Recreation function
- Maintenance frequency
- Visual impact
- Capital cost

These evaluation criteria may require that each alternative is evaluated in different locations across the site as the conditions across the site vary and could result in different evaluation outcomes for the same alternative. There may be different zones that will be evaluated as part of the process, which will be determined based on the information gained during Tasks 2 and 3. Each of these criteria, per zone, will be rated on a scale of one to five and qualitatively scored by the Stantec team for review and collaboration with the City and agencies.

Once the evaluation is completed and input is obtained from the City, agencies and stakeholders, a second workshop will be held to review the evaluation. It is anticipated that one or more alternatives will score higher than the others, allowing for the group to focus on these select alternatives in each zone. Once the group agrees on the top alternative for each zone, the Stantec team will compile them into a holistic project area conceptual design depicting the location and extent of each toolbox alternative and how they complement each other. This will be developed on the project basemap in plan view to an approximate 10% design level. It will be developed on one overview sheet so that the project area can be seen all as one for ease of understanding and visualizing for the reviewing parties. A rough order of magnitude cost estimate will be developed based on the 10% design plan.

The conceptual plan will be provided to the City, agencies, and stakeholders for review and comment. We anticipate that a field review meeting will be beneficial to review the plan, seek additional feedback and refine for development of the final conceptual design. We further anticipate that this field review meeting will be done in conjunction with other improvements (Task 6) so that the entire project can be reviewed together. The conceptual plan provided will include separate concept plans for the revetment and other improvements, along with a combined project conceptual plan.

Deliverables:

- Shoreline protection alternative toolbox
- Shoreline protection evaluation matrix
- Draft Conceptual Plan consisting of one plan view sheet and cost estimate
- Final Conceptual Plan consisting of one plan view sheet and cost estimate

Assumptions:

- All deliverables will be electronic in PDF format
- The final concept plan will become the basis of the design for the project
- All meetings are included in Task 1

Task 6: Other Improvements – Alternatives

In parallel with the development of the revetment alternatives toolbox and conceptual plan, the Stantec team will additionally develop conceptual alternatives for other improvements for the project area. These improvements are assumed to be recreational, access and usability improvements to the Lakeview Commons and El Dorado Beach. In order to obtain a better understanding of these proposed improvements or wish list of everything that would ideally be incorporated, Stantec recommends engagement and collaboration with City staff, stakeholders, users, and the public early in the process to learn all elements that could be included. This will allow for an open discussion and collaboration allowing for the free flow of ideas by all parties.

Once input is gathered from the larger group Stantec will coordinate with the City on what elements should be included and those that should not be considered in the conceptual plan Elements anything that would not be environmentally feasible to get approval, permitting restraints, capital cost/long-term maintenance cost, etc. The elements that are determined to be beneficial and feasible to include will be incorporated into a conceptual plan. The conceptual plan will be developed on the basemap on one sheet to show the entire project area holistically and how one element fits with other elements. This will further be overlain on the revetment conceptual plan to ensure that all improvements fit with one another. As stated in Task 5 the plans will be provided to the City, agencies, and stakeholders for review, followed by a field review meeting to discuss and resolve comments. Upon completion of the field review meeting, a final concept plan will be developed.

Deliverables:

- Draft Conceptual Plan
- Final Conceptual Plan

Assumptions:

- All deliverables will be electronic in PDF format.
- The final concept plan will be the conclusion of the "other improvements" design
- The final concept plan will be the basis of the "other improvement" design if these elements were to be brought forward to additional design levels for the project.
- All meetings are included in Task 1.

Phase 3

Phase 3 efforts will take the project from the conceptual and alternatives stage of development into the design and environmental compliance phases. We recognize that to properly review and assess the project from an environmental standpoint, and receive CEQA, NEPA (if necessary) and TRPA approvals the project design must be advanced to a level where the project impacts and improvements are clearly defined. Therefore, the intended outcome of Phase 3 is to advance the design of the proposed project improvements to a 60% design level.

The intent of what will be "included" in the project will be all encompassing for what the City sees as the long-term "vision" for the area. While some elements may be built in the short-term, anything that the City looks as potentially building in the next 10 years in the area should be included in the design and environmental review.

Task 1 (Cont.): Project Management, Engagement, & Agency Coordination

Efforts will include continuation of task 1A for the duration of Phase 3, along with a continuation of the Monthly Coordination meetings. The efforts will additionally include the following anticipated meetings and public engagement.

Agency Meetings

- City Review - Alternatives review
- City Review - Concept design
- Shoreline Review Committee - Alternatives review
- Shoreline Review Committee - Concept design

Field Review Meetings

- City Review - Preliminary alternatives
- Shoreline Review Committee - Preliminary alternatives

City Council/Planning Commission Meetings

- Alternatives review
- Concept design

Subtask 1D: Public Engagement

- Establish project page on the City website
- Preliminary findings/project need (Planning Commission meeting)
- Alternatives overview public meeting/workshop

Deliverables:

- Similar to Phase 1; to be detailed in future task authorization

Assumptions:

- Similar to Phase 1; to be detailed in future task authorization

Task 7: Interim Solution Implementation

The intent of the interim solution will be to better stabilize the beach area beyond the beach replenishment performed previously and provide a more durable solution, that hopefully can be used as part of the long-term solution as well. As part of the Phase 2 efforts the conceptual level of design will be completed and confirmed with the City, agencies and Shoreline Review Committee. This coordination and collaboration will hopefully support a streamlined environmental and permitting process, which will enable it to be performed under an emergency determination, like previous efforts.

Subtask 7A: Design

The final concept plan for the interim condition developed in Phase 2 (Task 5) will be updated and refined so that the plan can be used for both permitting and construction of interim condition improvements. The intent of this design update

would not be to develop full construction documents to 100% design levels but keep the plan at a more conceptual level in nature allowing for some minor field-fitting and adjustments, while also saving time to allow the interim conditions to be constructed in 2027.

The design would be updated to an approximate 50% design level, providing plan, profile and sectional views of the improvements along with supporting details. It is anticipated that this will have to be publicly bid, and therefore technical specifications and an estimate/bid list will be developed to support the plans.

Stantec will develop draft specifications, draft plans and a draft bid list for City review/comment and for use in project permitting. Upon receipt of comments, and permit conditions, the plans, specifications and estimate (PS&E) will be updated and provided to the City for use in bidding the construction project.

Subtask 7B: Environmental and Permitting

The interim solution is assumed to be determined and "emergency action" by the regulatory agencies, similar to the current and ongoing efforts performed at the Project site. Therefore, it is assumed that there will be no environmental clearance documentation required.

Similar in nature, the permitting for the interim solution is assumed be under the same "emergency action"

Subtask 7C: Construction Bidding and Construction Support

Stantec will provide as-directed construction bidding and construction support to the City, similar to what is described in Task 15

Deliverables:

- Draft PS&E Package for Interim Solution
- Final PS&E Package for Interim Solution
- Project Permit applications for Interim Solution

Assumptions:

- All deliverables will be electronic in PDF format
- All meetings are included in Task 1

Task 8: 60% Design Package

Once the conceptual design is completed, the project plans will be developed to the 60% design level ready for the formal development of the environmental compliance documents (CEQA Initial Study will be completed based on the Conceptual Plan). Not only do the 60% design plans become the basis for the environmental compliance process, but they also initialize the permitting review process along with providing the first true look at the project's constructability. As part of the 60% design, the Stantec team will seek to develop innovative approaches that meet all of the project needs in a seamless fashion building on that developed in the conceptual design process.

The Stantec team will develop the 60% design of the project based on the concept plan and input from the City and stakeholders. The 60% design will include both horizontal and vertical design aspects. The plans will highlight key features of the design for construction of the project and sufficiently show the proposed improvements, potential environmental impacts and construction mitigation measures. The anticipated plan set will potentially include the following sheets (similar sheets for 60%, 90% and final design stages):

- Title sheet
- Survey control
- Dewatering/in-water work
- Grading plan
- Notes/legend
- Staging/storage/access
- Site plan (revetment)
- Cross sections
- Sheet index
- Temporary BMPs
- ADA access plan
- Details

The 60% design will include information needed for the environmental compliance review and approval of the project, including ancillary measures (e.g., construction staging and material storage areas) so that project area can be adequately represented and fully evaluated in the CEQA/NEPA document.

Development of the 60% design detail is typically the most critical element of the design development process, as the design evolves from a general/conceptual level to a detailed design level at this stage. To ensure that the design is progressing properly, the Stantec team will provide the City with key updates (potentially on a weekly basis / minimum monthly during the monthly coordination call). This will also provide our team with feedback on critical design elements, environmental impacts, potential construction constraints, or other key project elements, which will assist in the development of the design. Any changes from the concept plan to the 60% plans will be listed in a table clearly describing the changes and the reasons for them, to provide the City with a clear understanding and rationale for the changes for discussion with stakeholders and agencies.

Upon completion, the Stantec team will provide the 60% design plans to the City for review and comment. During the City review period, the Stantec team will meet with the City to review the plans. This meeting will enable the Stantec team and the City to review the proposed improvements and discuss any questions, comments, concerns, etc. the City may have. This will allow both parties to identify any potential project issues/complications (and any project benefits), so that they can be addressed on the next iteration /design step of the project plans to minimize the potential for construction change orders.

To augment the plans, we will produce a construction cost estimate to detail the anticipated project costs based on the 60% design. The estimate will be based on recent construction costs (unit prices) for similar work in the region to ensure accuracy of the estimate (with a target of 20% accuracy/use of a 20% contingency).

At this stage of the design process, the Stantec team proposes to develop a project technical specifications outline, rather than full project technical specifications. These documents will be developed at the 90% design stage, when the project design is refined and all design aspects of the project are nearly complete. This will reduce the efforts on the technical specifications and reduce City review time, allowing for a faster project delivery process at a reduced cost.

The plans will be developed in Autodesk Civil 3d, the technical specifications outline will be developed in MS Word, and the estimate will be developed in MS Excel.

Upon completion of the 60% plans and cost estimate, and prior to issuance of the documents to the City, the Stantec team will conduct a thorough QA/QC review to ensure the following:

- The plans meet the goals and objectives of the project.
- The project will be able to obtain environmental clearance and permitting approval.
- The plans, estimate and technical specification outline is consistent with one another.
- Project Plans and details are in accordance with City and State standards, policies and regulations.
- Project plans are in accordance with design standards and standard-of-care.

Deliverables:

- 60% plans
- 60% estimate
- 60% technical specifications outline

Assumptions:

- All meetings are included in Task 1.
- All preliminary deliverables will be electronic in PDF format.

Task 9: Environmental Compliance

The Project will require detailed environmental review and permitting from multiple local, regional, state, and federal agencies. Although funding is not yet secured, the City anticipates pursuing federal funding, which would trigger joint environmental review under CEQA, NEPA, and TRPA (NEPA lead agency to be determined).

We integrate agency and public input early in the planning process to determine the appropriate level of environmental documentation. Based on initial collaboration with the agencies, studies and informed design, we anticipate preparing a CEQA Mitigated Negative Declaration (MND), a TRPA Environmental Assessment (EA), and potentially a NEPA EA as potential impacts are expected to be mitigable through project design and construction measures. This will be confirmed at the completion of Phase 2, once all project improvements are known and the existing environment is known.

The Stantec team has extensive experience preparing these types of environmental documents and working collaboratively with the agencies that will have approval and/or coordination roles with this project including TRPA, Lahontan RWQCB, CDFW, USACE, California State Lands, and the California Department of Transportation (Caltrans). Our proven approach emphasizes early coordination, cost-effective documentation, and defensible analyses to streamline review and permitting. Engaging agencies at the conceptual design stage allows them to provide input on alternatives and become active participants in the project, reducing the risk of delays later in the process.

Below are the anticipated subtasks to complete environmental documentation and permitting for the Project.

Subtask 8A: Project Description Development

The first step in the environmental compliance aspect of the Project will commence when the conceptual plan is completed and clearly defined. This will serve as the basis for use in CEQA, NEPA, and TRPA environmental documents. The project description will:

- Define project scope and limits, including all proposed improvements (revetment repair, access points, habitat features, staging areas, etc.).
- Describe construction methods, sequencing, and duration.
- Identify general areas of temporary and permanent impact areas (shoreline, lakebed, upland).
- Summarize goals and objectives, consistency with City and TRPA plans, and public benefit.

Subtask 8B: Determine and Prepare Environmental Documentation

Based on the project description and anticipated resource effects and in coordination with the agencies with jurisdiction in the shorezone, the Stantec team will determine environmental documentation requirements including confirming an anticipated CEQA IS/MND (City as lead agency), confirming environmental review requirements with TRPA (assuming an EA), and coordinating with USACE and/or other federal entity to determine the necessary permit and any associated NEPA requirements.

Following agency agreement and confirmation on environmental compliance documentation, the team will move forward with preparation of the documents, integrating the compliance document and effects analyses when and where possible for efficiency and to ensure consistency across findings and environmental protection and mitigation measures. If reasonable and agreeable by lead agencies, the environmental document may be a joint CEQA/TRPA and/or NEPA document.

During the review periods for the environmental documents, we will take advantage of existing public meetings (e.g. Planning Commission meetings, City Council meetings) to engage with decision makers and capture public input.

Deliverables:

- Project Description (based on 30% design)
- Administrative Draft and Public Draft environmental compliance documents (joint or separate)
- CEQA Initial Study/ Mitigated Negative Declaration
- TRPA EA
- NEPA EA
- Response to comments and final environmental compliance documents

Assumptions:

- Budget assumes consolidated set of comments from the City on the project description.
- Public engagement associated with release and review of the environmental documents is coordinated under Task 1.
- The data gathered as part of Task 2 and Task 3 will provide sufficient information from which to complete resource effects analysis and no additional field surveys will be required.
- Budget assumes consolidated comments from the City on the Admin Draft CEQA document and reasonably consolidated comments from other lead agencies.

Task 10: Construction Phasing Plan

With the various potential project improvement components that may be proposed in the Project area it is anticipated that the construction of the project will be required to be “phased” to support projects that can be constructed in one season and provide additional time to secure construction funding. The phasing plan will also need to be discussed and incorporated into the environmental review, as there will be interim conditions between construction phases.

It is assumed that the long-term revetment improvements would be constructed first, and as part of one phase, and the later phases would be those involving recreational and entertainment improvements. The extent, complexity and cost of these recreational and entertainment improvements will determine the number of additional phases required, which will be coordinated with the City.

Stantec will meet and coordinate with the City prior to the development of the phasing plan to obtain input. A draft plan will be developed for City review and comment, and a final plan will be provided incorporating City comments.

Deliverables:

- Draft Phasing Plan
- Final Phasing Plan

Assumptions:

- Phasing plan will be developed based on the final concept plan of all proposed improvements

Phase 4

Phase 4 efforts will commence with the acceptance of the CEQA/NEPATRPA environmental clearance document and will finalize the project design, obtain project permits, develop a maintenance plan and then bid the project for construction.

The final design, and associated permitting, will be developed in a phased approach based on the phasing plan. The tasks described below are general in nature and based on what is anticipated to be required for the phase 1 efforts only (Revetment Improvements). The recreational and entertainment improvements will be performed under a separate phase and tasks which will be determined after completion of the phasing plan, when the extent and timing of these improvements is defined.

Task 11: Final Design - PS&E (Revetment Only)

Subtask 10B: 90% Design Package

The Stantec team will prepare a 90% design package for the project that will include updated plans, development of detailed technical specifications, bid list, and cost estimate. The 90% design will be developed based on comments received from the City, agencies, and project stakeholders on the 60% design along with any mitigation or other requirements from the environmental clearance process. The 90% design will include additional level of detailed design sufficient for permitting applications to be developed, submitted and received permitting conditions from the regulatory agencies.

Upon completion of the 90% plans, technical specifications and cost estimate / bid list, and prior to issuance of the documents to the City, the Stantec team will conduct a thorough QA/QC similar to that described previously.

Subtask 10C: 100% Design Package

The Stantec team will prepare a 100% design package and bidding documents for the project. We will develop the 100% design based on comments received from the City, agencies, and project stakeholders on the 90% design along with addressing permitting conditions from the regulatory agencies. The 100% design will be a bid/construction-ready set of construction documents, including complete plans, technical specifications, bid list, and cost estimate.

The project plans and technical specifications will be signed and sealed by a California Registered Professional Engineer that was in responsible charge of the design.

Upon completion of the 100% design plans, technical specifications and cost estimate / bid list, and prior to issuance of the documents to the County, the Stantec team will conduct a thorough QA/QC similar to that described previously.

Deliverables:

- 90% plans
- 90% estimate / bid list
- 90% technical specifications
- Final 100% plans, signed and sealed by a California Registered Professional Engineer
- Final 100% estimate / bid list
- Final 100% technical specifications, signed and sealed by a California Registered Professional Engineer

Assumptions:

- All meetings are included in Task 1.
- All preliminary deliverables will be electronic in PDF format.

Subtask 12: Permitting Coordination and Applications (Revetment Only)

Following environmental clearance the Stantec team will prepare and submit permit applications for all required approvals. Anticipated permits include:

- TRPA Project Permit
- USACE Section 404 Permit and Section 10 of the Rivers and Harbors Act of 1899
- Lahontan RWQCB Section 401 Water Quality Certification
- CDFW Section 1600 Lake and Streambed Alteration Agreement

- California State Lands Commission Lease or Authorization
- Storm Water Pollution Prevention Plan (SWPPP)/SMARTS Coverage (Construction General Permit)

The Stantec team will prepare draft permit applications and supporting materials (narratives, figures, and technical attachments) for City review, finalize them, and assist the City in agency coordination and response to questions.

We assume the City will submit all permit applications and be the primary point of contact with the regulatory agencies. During the permitting review period, the Stantec team will support the City in response to questions, coordination, meetings, etc. to assist in permit obtainment. Once the permit conditions have been received the conditions will be incorporated in the plans and specifications prior to development of bid documents. The permits, along with all conditions, will be included as appendices to the construction bid documents.

Specific to the SWPPP, Stantec proposes to follow a similar process to Caltrans for the SWPPP and SMARTS development and implementation. Stantec will develop a draft SWPPP to support the construction bidding of the project and include a specification section in the technical specifications

Integration and Compliance Tracking

As part of finalizing environmental documents and permits, the Stantec team will develop a mitigation monitoring and reporting table summarizing all environmental commitments and permit conditions. The design team and environmental compliance and permitting team will stay in close coordination to ensure all environmental and permit requirements are incorporated into plans, specifications, and bid documents.

Deliverables:

- Draft and final permit applications
- Draft SWPPP
- Mitigation and compliance matrix

Assumptions:

- Permitting applications that require cut and fill quantities will not be initiated until design plans are in the final stages (until those quantities are available).
- All permitting fees will be paid by the City.
- No City permits will be required as this is a City project on City owned/controlled land and no internal City permits will be required nor obtained for construction of the project.
- No formal consultation for USFWS is anticipated.
- The final SWPPP, all SMARTS responsibilities, retainment of the project QSD/QSP will be placed on the construction contractor, as a line item in the bid (bid item) for them to implement in association with the Project.
- Timeline for compliance tracking will be coordinated with final design and PS&E.

Task 13: Maintenance and Monitoring Plan (Revetment Only)

The long-term shoreline maintenance and monitoring plan is essential for the long-term success of the selected alternative and is rooted in comprehensive monitoring, maintenance, and adaptive management strategies. Our approach to developing the plan will involve close collaboration and coordination with the City and key stakeholders to ensure we are incorporating the necessary components and aligning with state and local guidelines and regulations. Key components of the shoreline maintenance plan are:

- Protocols and triggers for sand replenishment and evaluation of the potential impacts from these placement activities. These will be informed by the littoral drift assessment developed in Task 2E.
- Detailed strategies and procedures for sediment sourcing, testing and beneficial reuse of dredged material, incorporating best practices and lessons learned from similar projects in other regions.
- A comprehensive monitoring plan to evaluate the effectiveness of the project through regular qualitative and quantitative assessments and data collection to track progress and identify any issues.
- Evaluation of impacts to shoreline from storm events, and development of measures to mitigate these impacts such as temporary sandbag placement, replanting and/or additional shoreline protection structures. These will be informed by the littoral drift assessment developed in Task 2E.
- An adaptive management framework that allows for adjustments based on observed outcomes for the long-term stability of the shoreline. Ongoing monitoring will inform necessary maintenance and adaptive management actions.

- Detailed coordination with regulatory agencies and Project Partners for compliance and alignment with regulatory requirements, including measures to encourage a collaborative relationship with regulatory agencies to stay abreast of permit requirements for future maintenance events. It is anticipated that once permitting and consultations are performed for initial construction of the project, and agency concerns and special requirements are known, permitting efforts for future maintenance events would become more streamlined.
- Coordination with local stakeholders and other participating agencies to detail maintenance roles and responsibility and ensure alignment with community needs and leverage local knowledge and resources.

Stantec will coordinate with the City on the anticipated monitoring and maintenance for the Revetment Improvements during the final design of the project (90% design). This coordination will include discussions with the maintenance leaders who will be overseeing and performing the work to obtain a clear understanding of what is feasible and not feasible, so that the plan will be implemented. Based on these coordination efforts Stantec will develop a draft plan for City review and comment. The draft will be updated and provided to the agencies for additional review and comment. A final plan will be developed incorporating agency comments.

Deliverables:

- City Draft long-term shoreline maintenance and monitoring plan
- Agency Draft long-term shoreline maintenance and monitoring plan
- Final long-term shoreline maintenance and monitoring plan

Assumptions:

- None.

Task 14: Maintenance Agreements (Revetment Only)

The long-term shoreline maintenance may potentially require annual work, or at a minimum re-occurring work, depending on the weather and lake level conditions. These maintenance activities will be within the lake and below the ordinary high-water mark, requiring permitting from various agencies to perform the work. Therefore, to provide efficiencies the intent would be to obtain maintenance agreements, or memorandums of understanding (MOU's) from all agencies that would require permits for this work. We anticipate that these agreements will need to be developed for the following agencies:

- Tahoe Regional Planning Agency
- Lahontan Regional Water Quality Control Board
- California Division of Fish and Wildlife
- California State Lands Commission
- US Army Corp of Engineers

Stantec will coordinate with the City on the anticipated agreements during the final design of the project (90% design). This coordination will include discussions with the agencies, most likely during Shorezone Review Committee meetings. Based on these coordination efforts Stantec will develop draft agreements for City review and comment. The draft will be updated and provided to the agencies for additional review and comment. A final agreements will be developed incorporating agency comments for approvals.

Deliverables:

- City Draft maintenance agreements / memorandums of understanding (5)
- Agency Draft maintenance agreements / memorandums of understanding (5)
- Final maintenance agreements / memorandums of understanding (5)

Assumptions:

- Each agency requiring potential permits will require a maintenance agreement / memorandums of understanding

Phase 5

Phase 5 will include efforts associated with supporting the City through the construction bidding and construction of the revetment improvements for the Project.

Task 15: Construction Bidding and Construction Support (Revetment Only)

Subtask 14A: Construction Bidding

Upon acceptance by the City of the final design package (PS&E), Stantec will provide the City with an electronic copy of all the documents. The electronic copies will be in both PDF and original file format (Autodesk, MS Word, MS Excel) and provided via a file share site or Microsoft Teams channel. The Stantec team has considerable construction bidding experience on a variety of projects throughout the state of California, including for the City, following public bidding protocol. We will support the City in any facet of the bid, as requested by the City. Based on the RFP, these efforts will be limited to bid question/bid request for information (RFI) support and preparation of addenda.

Subtask 14B: Construction Support

With Stantec's local presence and extensive experience in construction support, we can provide as little or as much construction management, inspection and support services the City may need. Based on the RFP the Stantec team will provide construction oversight support and assistance throughout the duration of the construction contract for the project as requested and needed by the City. Construction oversight support is anticipated to provide engineer-of-record services during construction and include coordination during construction of the project to address any design questions that may arise during the course of construction. This support can also include review and recommended responses on submittals, contractor RFIs, construction change orders and site observations during construction as directed by the City.

Deliverables:

- Draft response to bidder questions/RFIs
- Preparation of bid addenda
- Attendance at Pre-Construction Meeting
- Draft Submittal responses
- Draft RFI responses during construction
- Change order review
- Site visit daily logs

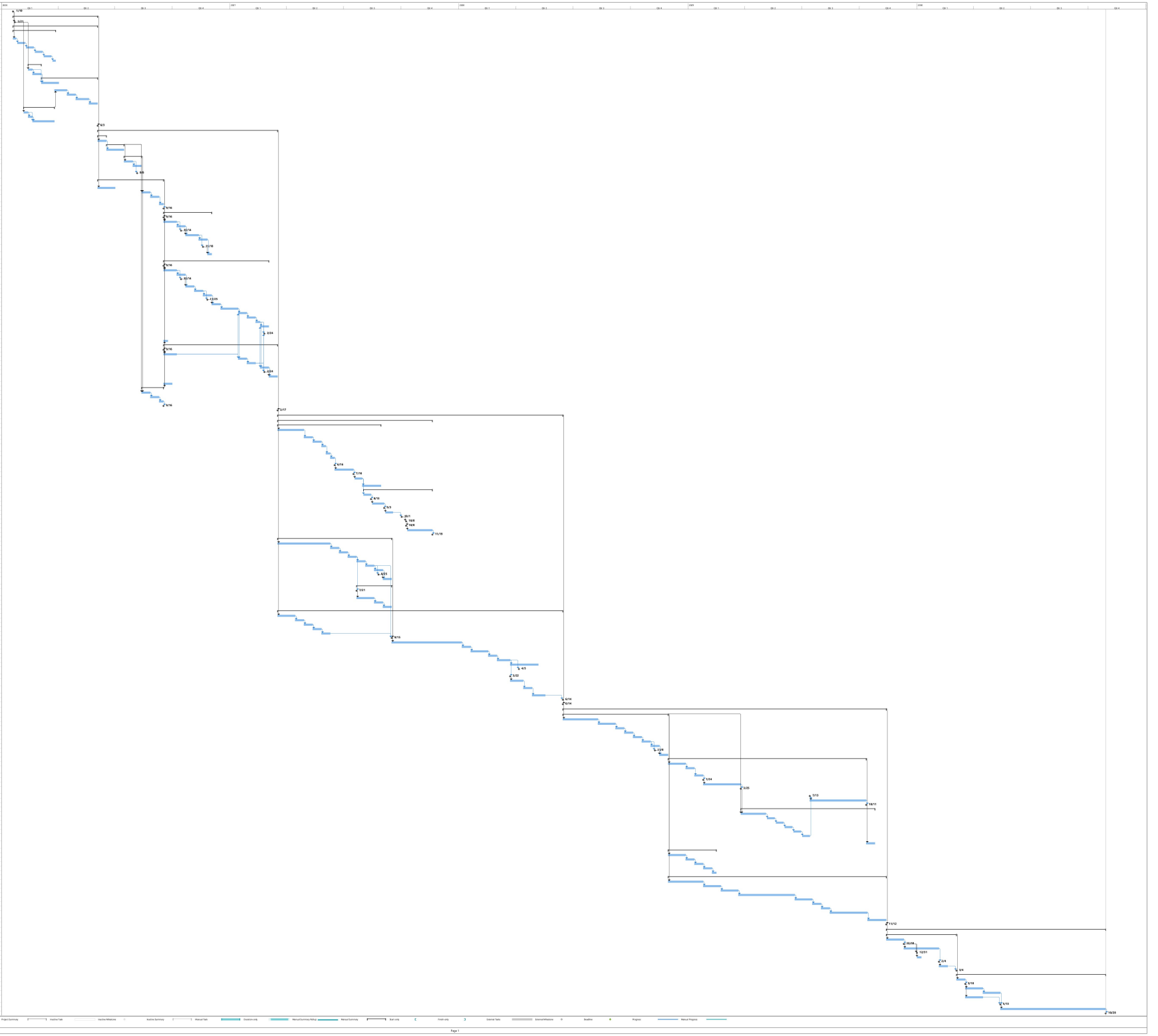
Assumptions:

- Bidding of the construction will be led by the City.
- Construction Management and Inspection will be led by the City.

Appendix A Project Schedule



ID	Task Mode	Task Name	Duration	Start	Finish	Predecessors
1		**Notice to Proceed - Phase 1**	**0 days**	**Mon 1/19/26**	**Mon 1/19/26**	
2		**Phase 1**	**88 days**	**Mon 1/19/26**	**Wed 6/3/26**	
3		Project Kickoff Meeting	0 days	Wed 1/21/26	Wed 1/21/26	1FS+3 days
4		**Site Analysis and Data Collection**	**98 days**	**Mon 1/19/26**	**Wed 6/3/26**	
5		**Existing Data / Materials - Data Gaps Memorandum**	**50 days**	**Mon 1/19/26**	**Fri 3/27/26**	
6		Request for Existing Data / Materials	5 days	Mon 1/19/26	Fri 1/23/26	1
7		*City provide Existing Data / Materials*	*10 days*	*Mon 1/26/26*	*Fri 2/6/26*	*6*
8		Review Existing Data / Materials	10 days	Mon 2/9/26	Fri 2/20/26	7
9		Develop Data Gaps Memorandum	10 days	Mon 2/23/26	Fri 3/6/26	8
10		*City Review - Data Gaps Memorandum*	*10 days*	*Mon 3/9/26*	*Fri 3/20/26*	*9*
11		Final Data Gaps Memorandum	5 days	Mon 3/23/26	Fri 3/27/26	10
12		**Field Assessments**	**18 days**	**Thu 2/12/26**	**Wed 3/4/26**	
13		Geotechnical Field Assessment	5 days	Thu 2/12/26	Wed 2/18/26	3FS+15 days
14		Geotechnical Laboratory analysis	10 days	Thu 2/19/26	Wed 3/4/26	13
15		**Desktop Assessments / Memorandums**	**65 days**	**Thu 3/5/26**	**Wed 6/3/26**	
16		Geotechnical Assessment Technical Memorandum	20 days	Thu 3/5/26	Wed 4/1/26	14,13
17		Wind / Wave Modeling	15 days	Thu 3/26/26	Wed 4/15/26	21
18		Wind / Wave Modeling Technical Memorandum	10 days	Thu 4/16/26	Wed 4/29/26	17
19		Littoral Drift Analysis	15 days	Thu 4/30/26	Wed 5/20/26	18
20		Littoral Drift Technical Memorandum	10 days	Thu 5/21/26	Wed 6/3/26	19
21		**Site Surveying & Basemapping**	**30 days**	**Thu 2/5/26**	**Wed 3/25/26**	
22		Land Surveying	5 days	Thu 2/5/26	Wed 2/11/26	3FS+10 days
23		Bathymetric Surveying	5 days	Thu 2/12/26	Wed 2/18/26	22
24		Basemap Development	25 days	Thu 2/19/26	Wed 3/25/26	22,23
25		**Notice to Proceed - Phase 2**	**0 days**	**Wed 6/3/26**	**Wed 6/3/26**	**2**
26		**Phase 2**	**205 days**	**Thu 6/4/26**	**Wed 3/17/27**	
27		**Field Assessments**	**10 days**	**Thu 6/4/26**	**Wed 6/17/26**	
28		Environmental Field Assessment	10 days	Thu 6/4/26	Wed 6/17/26	25
29		**Desktop Assessments / Memorandums**	**20 days**	**Thu 6/18/26**	**Wed 7/15/26**	
30		Environmental Assessment Technical Memorandum	20 days	Thu 6/18/26	Wed 7/15/26	28
31		**Shoreline Assessment**	**20 days**	**Thu 7/16/26**	**Wed 8/12/26**	
32		Shoreline Assessment Technical Memorandum	10 days	Thu 7/16/26	Wed 7/29/26	29
33		*Stakeholder Review - Assessment Memorandums*	*10 days*	*Thu 7/30/26*	*Wed 8/12/26*	*32*
34		*Stakeholder Coordination Meeting - Assessment Memorandums*	*5 days*	*Wed 8/5/26*	*Wed 8/5/26*	*32FS+5 days*
35		**Public Engagement - Existing Conditions/public Input**	**75 days**	**Thu 6/4/26**	**Wed 9/16/26**	
36		Establish Project Website on City Website	20 days	Thu 6/4/26	Wed 7/1/26	25
37		Develop Draft Planning Commission Presentation	10 days	Thu 8/13/26	Wed 8/26/26	29,31
38		*City Review - Draft Planning Commission Presentation*	*10 days*	*Thu 8/27/26*	*Wed 9/9/26*	*37*
39		Final Planning Commission Presentation	5 days	Thu 9/10/26	Wed 9/16/26	38
40		*Planning Commission Meeting*	*5 days*	*Wed 9/16/26*	*Wed 9/16/26*	*39*
41		**Interim Shoreline Solutions**	**95 days**	**Wed 8/19/26**	**Wed 12/23/26**	
42		*City Interim Solution Kickoff Meeting*	*5 days*	*Wed 8/19/26*	*Wed 8/19/26*	*26,76*
43		Develop Draft Concept Development	10 days	Thu 8/20/26	Wed 9/2/26	42
44		*City / Regulatory Review Interim Solutions*	*10 days*	*Thu 10/8/26*	*Wed 10/21/26*	*43*
45		*City / Regulatory Meeting Interim Solutions*	*5 days*	*Wed 10/14/26*	*Wed 10/14/26*	*43FS+5 days*
46		Develop Draft Concept Plan - Interim Solutions	15 days	Thu 10/22/26	Wed 11/11/26	44,45
47		*City / Regulatory Review Draft Concept Plan - Interim Solutions*	*10 days*	*Thu 11/12/26*	*Wed 11/25/26*	*46*
48		*City / Regulatory Meeting Draft Concept Plan - Interim Solutions*	*5 days*	*Wed 11/18/26*	*Wed 11/18/26*	*46FS+5 days*
49		Final Concept Plan - Interim Solutions Interim Solutions	5 days	Thu 11/26/26	Wed 12/2/26	47,48
50		**Revetment Concept Alternatives**	**120 days**	**Wed 9/16/26**	**Wed 3/3/27**	
51		*City Kickoff Meeting for Alternatives*	*5 days*	*Wed 9/16/26*	*Wed 9/16/26*	*26,76*
52		Draft "Toolbox" development	15 days	Thu 9/17/26	Wed 10/7/26	51
53		*Stakeholder Review - Draft "Toolbox"*	*10 days*	*Thu 10/8/26*	*Wed 10/21/26*	*52*
54		*Stakeholder Meeting - Draft "Toolbox" and evaluation*	*5 days*	*Wed 10/14/26*	*Wed 10/14/26*	*52FS+5 days*
55		Finalize "Toolbox"	10 days	Thu 10/22/26	Wed 11/4/26	53,54
56		Develop alternative "toolbox" evaluation criteria	10 days	Thu 11/5/26	Wed 11/18/26	55
57		*Stakeholder review - "toolbox" evaluation*	*10 days*	*Thu 11/19/26*	*Wed 12/2/26*	*56*
58		*Stakeholder Meeting - "toolbox" evaluation*	*5 days*	*Wed 11/25/26*	*Wed 11/25/26*	*56FS+5 days*
59		Finalize "toolbox" evaluation	10 days	Thu 12/3/26	Wed 12/16/26	57,58
60		Develop Draft Revetment Conceptual Plan	20 days	Thu 12/17/26	Wed 1/13/27	59
61		*City review - Draft Revetment Conceptual Plan*	*10 days*	*Thu 1/14/27*	*Wed 1/27/27*	*60,69*
62		Update draft Revetment Conceptual Plan	10 days	Thu 1/28/27	Wed 2/10/27	61
63		Develop Revetment Conceptual Cost Estimate	5 days	Thu 2/11/27	Wed 2/17/27	62
64		*Stakeholder Review - Draft Revetment Conceptual Plan*	*10 days*	*Thu 2/18/27*	*Wed 3/3/27*	*63,71*
65		*Stakeholder Meeting - Draft Revetment Conceptual Plan*	*5 days*	*Wed 2/24/27*	*Wed 2/24/27*	*63FS+5 days,71FS+5 days*
66		Final Conceptual Plan - Revetment	5 days	Thu 9/17/26	Wed 9/23/26	76
67		**Other Improvements - Alternatives**	**130 days**	**Wed 9/16/26**	**Wed 3/17/27**	
68		*City Kickoff Meeting for Alternatives*	*5 days*	*Wed 9/16/26*	*Wed 9/16/26*	*26,76*
69		Develop Conceptual Plan - Other Improvements	15 days	Thu 9/17/26	Wed 10/7/26	68
70		*City Review - Other Improvements*	*10 days*	*Thu 10/8/26*	*Wed 10/21/26*	*69,80*
71		Update - Other Improvements	10 days	Thu 10/28/27	Wed 2/10/27	70
72		*Stakeholder Review - Other Improvements*	*10 days*	*Thu 2/18/27*	*Wed 3/3/27*	*71,83*
73		*Stakeholder Meeting - Other Improvements*	*5 days*	*Wed 2/24/27*	*Wed 2/24/27*	*71FS+5 days,83FS+5 days*
74		Public Meeting Conceptual Plan Update - Other Improvements	10 days	Thu 3/4/27	Wed 3/17/27	73,72
75		Final Conceptual Plan - Other Improvements	10 days	Thu 9/17/26	Wed 9/30/26	76
76		**Public Engagement - Alternatives Overview**	**20 days**	**Thu 8/13/26**	**Wed 9/16/26**	
77		Develop Draft Presentation / Workshop Plan	10 days	Thu 8/13/26	Wed 8/26/26	29,31
78		*City Review - Draft Presentation / Workshop Plan*	*10 days*	*Thu 8/27/26*	*Wed 9/9/26*	*77*
79		Final Draft Presentation / Workshop Plan	5 days	Thu 9/10/26	Wed 9/16/26	78
80		*Public Meeting / Workshop*	*5 days*	*Wed 9/16/26*	*Wed 9/16/26*	*79*
81		**Notice to Proceed - Phase 3**	**0 days**	**Wed 3/17/27**	**Wed 3/17/27**	**26**
82		**Phase 3**	**325 days**	**Thu 3/18/27**	**Wed 6/14/28**	
83		**Interim Shoreline Solutions**	**177 days**	**Thu 3/18/27**	**Fri 11/18/27**	
84		**Design and Permitting**	**117 days**	**Thu 3/18/27**	**Sun 8/28/27**	
85		Develop Draft PS&E package for permit/bid review	30 days	Thu 3/18/27	Wed 4/28/27	81
86		*City Review Draft PS&E package*	*10 days*	*Thu 4/29/27*	*Wed 5/12/27*	*85*
87		Final PS&E package for permitting	10 days	Thu 5/13/27	Wed 5/26/27	86
88		Develop Draft Permit applications and supporting documents	5 days	Thu 5/27/27	Wed 6/2/27	87
89		*City review - Draft Permit applications*	*5 days*	*Thu 6/3/27*	*Wed 6/9/27*	*88*
90		Develop Final Permit applications and supporting documents	5 days	Thu 6/10/27	Wed 6/16/27	89
91		*City submission of Permit Applications*	*3 days*	*Wed 6/16/27*	*Wed 6/16/27*	*90*
92		*Agency Review Period - Permitting*	*30 edays*	*Wed 6/16/27*	*Fri 7/16/27*	*91*
93		Receipt of Permit Conditions	0 days	Fri 7/16/27	Fri 7/16/27	92
94		Finalize PS&E for Construction Bidding and Permitting	10 days	Mon 7/19/27	Fri 7/30/27	93
95		*Obtain Permits*	*30 edays*	*Fri 7/30/27*	*Sun 8/29/27*	*94*
96		**Construction Bidding and Construction**	**60 days**	**Mon 8/2/27**	**Fri 11/19/27**	
97		Develop Construction Bid Documents	10 days	Mon 8/2/27	Fri 8/13/27	94
98		Bid Referee	0 days	Fri 8/13/27	Fri 8/13/27	97
99		Bid Period	15 days	Mon 8/16/27	Fri 9/3/27	98
100		Receipt of Bids	0 days	Fri 9/3/27	Fri 9/3/27	99
101		Bid Review	10 days	Mon 9/6/27	Fri 9/17/27	100
102		Bid Award	0 days	Fri 10/1/27	Fri 10/1/27	101FS+10 days
103		Construction Notice to Proceed	0 days	Fri 10/8/27	Fri 10/8/27	102FS+5 days
104		Construction Start	0 days	Fri 10/8/27	Fri 10/8/27	103
105		Construction Period	30 days	Mon 10/11/27	Fri 11/19/27	104
106		Construction End	0 days	Fri 11/19/27	Fri 11/19/27	105
107		**60% design**	**108 days**	**Thu 3/18/27**	**Wed 8/11/27**	
108		Develop 60% Plans	60 days	Thu 3/18/27	Wed 6/9/27	81
109		Develop 60% Specification Outline	10 days	Thu 6/10/27	Wed 6/23/27	108
110		Develop 60% Cost Estimate	10 days	Thu 6/24/27	Wed 7/7/27	109
111		Develop 60% Design - QC	10 days	Thu 7/8/27	Wed 7/21/27	110
112		*City Review - 60% Design*	*10 days*	*Thu 7/22/27*	*Wed 8/4/27*	*111*
113		Updated 60% design package	10 days	Thu 8/5/27	Wed 8/18/27	112
114		*Agency Review - 60% Design Package*	*10 days*	*Thu 8/19/27*	*Wed 9/1/27*	*113*
115		*Agency Meeting - 60% Design Package*	*5 days*	*Wed 8/25/27*	*Wed 8/25/27*	*113FS+5 days*
116		Final 60% Design Package - For Environmental Review	10 days	Thu 9/2/27	Wed 9/15/27	114,115
117		**Construction Phasing Plan**	**40 days**	**Wed 7/21/27**	**Wed 9/15/27**	
118		*City/Stantec Kickoff Meeting - Construction Phasing*	*5 days*	*Wed 7/21/27*	*Wed 7/21/27*	*111*
119		Develop Draft Construction Phasing Plan	20 days	Thu 7/22/27	Wed 8/18/27	118
120		*City Review - Draft Construction Phasing Plan*	*10 days*	*Thu 8/19/27*	*Wed 9/1/27*	*119*
121		Develop Final Construction Phasing Plan	10 days	Thu 9/2/27	Wed 9/15/27	120
122		**Environmental Compliance**	**325 days**	**Thu 3/18/27**	**Wed 6/14/28**	
123		Develop Draft Project Description	20 days	Thu 3/18/27	Wed 4/14/27	81
124		*City Review - Draft Project Description*	*10 days*	*Thu 4/15/27*	*Wed 4/28/27*	*123*
125		Update - Draft Project Description	10 days	Thu 4/29/27	Wed 5/12/27	124
126		*Agency Review - Draft Project Description*	*10 days*	*Thu 5/13/27*	*Wed 5/26/27*	*125*
127		Final Project Description	10 days	Thu 5/27/27	Wed 6/9/27	126
128		*Agency Meeting - confirm level of documentation*	*5 days*	*Wed 6/13/27*	*Wed 6/13/27*	*123FS+3 days,113,117*
129		Develop Administrative Draft ED	80 days	Thu 9/16/27	Wed 1/5/28	107,128
130		*City review - Administrative Draft ED*	*10 days*	*Thu 1/6/28*	*Wed 1/19/28*	*129*
131		Develop Public Draft ED	20 days	Thu 1/20/28	Wed 2/16/28	130
132		*Agency Review - Public Draft ED*	*10 days*	*Thu 2/17/28*	*Wed 3/1/28*	*131*
133		Final Public Draft ED	15 days	Thu 3/2/28	Wed 3/22/28	132
134		Public Review of ED	45 edays	Wed 3/22/28	Sat 5/5/28	133
135		*Public Meeting of ED and City Planning Commission Meeting*	*5 days*	*Wed 4/5/28*	*Wed 4/5/28*	*133FS+10 days*
136		*Close of Public Review / Receipt of all Comments*	*5 days*	*Wed 3/22/28*	*Wed 3/22/28*	*133*
137		Develop draft response to comments / updated ED - Mitigation	15 days	Thu 3/23/28	Wed 4/12/28	136
138		*City review - draft response to comments / updated ED*	*10 days*	*Thu 4/13/28*	*Wed 4/26/28*	*137*
139		Finalize ED	15 days	Thu 4/27/28	Wed 5/17/28	138
140		*Adoption of ED at City Council Meeting*	*5 days*	*Wed 6/14/28*	*Wed 6/14/28*	*139FS+20 days*
141		**Notice to Proceed - Phase 4**	**0 days**	**Wed 6/14/28**	**Wed 6/14/28**	**82**
142		**Phase 4**	**368 days**	**Thu 6/15/28**	**Mon 11/12/29**	
143		**60% Design**	**120 days**	**Thu 6/15/28**	**Wed 11/28/28**	
144		Develop 60% Plans	40 days	Thu 6/15/28	Wed 8/9/28	141
145		Develop 60% Technical Specifications	20 days	Thu 8/10/28	Wed 9/6/28	144
146		Develop 60% Cost Estimate / Bid List	10 days	Thu 9/7/28	Wed 9/20/28	145
147		60% design Stantec QA / QC	10 days	Thu 9/21/28	Wed 10/4/28	146
148		*City Review - 60% Design*	*10 days*	*Thu 10/5/28*	*Wed 10/18/28*	*147*
149		Updated 60% design package	10 days	Thu 10/19/28	Wed 11/1/28	148
150		*Agency Review - 60% Design Package*	*10 days*	*Thu 11/2/28*	*Wed 11/15/28*	*149*
151		*Agency Meeting - 60% Design Package*	*5 days*	*Wed 11/8/28*	*Wed 11/8/28*	*149FS+5 days*
152		Final 60% Design Package - For Permitting	10 days	Thu 11/16/28	Wed 11/29/28	150,151
153		**Permitting**	**226 days**	**Thu 11/30/28**	**Thu 10/11/29**	
154		Develop Draft Permit applications and Materials	20 days	Thu 11/30/28	Wed 12/27/28	143
155		*City review - draft permit applications and materials*	*10 days*	*Thu 12/28/28*	*Wed 1/10/29*	*154*
156		Finalize permit applications and materials	10 days	Thu 1/11/29	Wed 1/24/29	155
157		*City submittal of permit applications*	*5 days*	*Wed 1/24/29*	*Wed 1/24/29*	*156*
158		*Agency Permitting Review Period*	*90 edays*	*Wed 1/24/29*	*Sun 3/25/29*	*157*
159		*Permitting Conditions Received / Reviewed by City*	*5 days*	*Sun 3/25/29*	*Sun 3/25/29*	*158*
160		*submit final plans for permits*	*5 days*	*Fri 7/13/29*	*Fri 7/13/29*	*169*
161		*Agency approval period*	*90 edays*	*Fri 7/13/29*	*Thu 10/11/29*	*160*
162		*permits received*	*0 days*	*Thu 10/11/29*	*Thu 10/11/29*	*161*
163		**100% Design**	**164 days**	**Mon 3/26/29**	**Thu 10/25/29**	
164		Develop 100% Plans	30 days	Mon 3/26/29	Fri 5/4/29	143,150
165		Develop 100% Technical Specifications	10 days	Mon 5/7/29	Fri 5/18/29	164
166		Develop 100% Cost Estimate / Bid List	10 days	Mon 5/21/29	Fri 6/1/29	165
167		100% design Stantec QA / QC	10 days	Mon 6/4/29	Fri 6/15/29	166
168		*City Review - 100% Design*	*10 days*	*Mon 6/18/29*	*Fri 6/29/29*	*167*
169		Final 100% Design Package - For Permit Obtainment	10 days	Mon 7/2/29	Fri 7/13/29	168
170		Final 100% Design Package - Conformed Documents for Bid	10 days	Fri 10/12/29	Thu 10/25/29	153
171		**Shoreline Maintenance and Monitoring Plan**	**60 days**	**Thu 11/30/28**	**Wed 2/14/29**	
172		Develop City Draft Plan	20 days	Thu 11/30/28	Wed 12/27/28	143
173		*City Review - Draft Plan*	*10 days*	*Thu 12/28/28*	*Wed 1/10/29*	*172*
174		Update Draft: Agency Plan	10 days	Thu 1/11/29	Wed 1/24/29	173
175		*Agency Review - Draft Plan*	*10 days*	*Thu 1/25/29*	*Wed 2/7/29*	*174*
176		Develop Final Plan	5 days	Thu 2/8/29	Wed 2/14/29	175
177		**Maintenance Agreements**	**248 days**	**Thu 11/30/28**	**Mon 11/12/29**	
178		Develop City Draft Agreements	40 days	Thu 11/30/28	Wed 1/24/29	143
179		*City Review - Draft Agreements*	*20 days*	*Thu 1/25/29*	*Wed 2/21/29*	*178*
180		Update Draft: Agency Agreements	20 days	Thu 2/22/29	Wed 3/21/29	179
181		*Agency Review - Draft Agreements*	*90 edays*	*Wed 3/21/29*	*Tue 6/18/29*	*180*
182		Develop Draft Final Agreements	20 days	Wed 6/20/29	Tue 7/17/29	181
183		*City Review Draft Final Agreements*	*10 days*	*Wed 7/18/29*	*Tue 7/31/29*	*182*
184		Develop Final Agreements	10 days	Wed 8/1/29	Tue 8/14/29	183
185		*Agency Review, Approval, Execution of Agreements*	*90 edays*	*Tue 8/14/29*	*Sat 10/13/29*	*184*
186		City Execution of Agreements	30 edays	Sat 10/13/29	Mon 11/12/29	185
187		**Notice to Proceed - Phase 4**	**0 days**	**Mon 11/12/29**	**Mon 11/12/29**	**142**
188		**Phase 4**	**250 days**	**Tue 11/13/29**	**Mon 10/28/30**	
189		**Construction Bidding**	**90 days**	**Tue 11/13/29**	**Mon 3/4/30**	
190		*Preparation of Construction Bid Documents*	*30 days*	*Tue 11/13/29*	*Mon 12/10/29*	*187*
191		*Construction Bid Release*	*0 days*	*Mon 12/10/29*	*Mon 12/10/29*	*190*
192		*Construction Bidding Period*	*45 days*	*Tue 12/11/29*	*Mon 2/4/30*	*191*
193		*Pre-Bid Meeting*	*0 days*	*Mon 12/31/29*	*Mon 12/31/29*	*191FS+15 days*
194		*Receipt / Issue Addenda*	*5 days*	*Mon 2/4/30*	*Mon 2/4/30*	*191FS+15 days*
195		*Receipt of Bids*	*0 days*	*Mon 2/4/30*	*Mon 2/4/30*	*193*
196		*Bid Review*	*10 days*	*Tue 2/5/30*	*Mon 2/18/30*	*195*
197		*Bid Award - 4 City Council Meeting*	*5 days*	*Mon 3/4/30*	*Mon 3/4/30*	*196FS+10 days*
198		**Construction**	**170 days**	**Tue 3/5/30**	**Mon 10/28/30**	
199		*Contracting with Contractor*	*10 days*	*Tue 3/5/30*	*Mon 3/18/30*	*189*
200		*Notice to Proceed*	*5 days*	*Mon 3/18/30*	*Mon 3/18/30*	*199*
201		*Submittal Development*	*30 days*	*Tue 3/19/30*	*Mon 4/28/30*	*200*
202		*Submittal Review*	*20 days*	*Tue 4/16/30*	*Mon 5/13/30*	*201*
203		*Pre-Construction Compliance Surveys (if necessary)*	*30 days*	*Tue 3/19/30*	*Mon 4/28/30*	*200*
204		*Start Construction*	*0 days*	*Mon 5/13/30*	*Mon 5/13/30*	*203,202*
205		*1 Period*	*120 days*	*Tue 5/14/30*	*Mon 10/28/30*	*204*
206		*other*	*5 days*	*Mon 10/28/30*	*Mon 11/3/30*	*205*



Appendix B Costs



		Name	Peck, Stephen	Sussman, Patricia	Carroll, Paul	Shade, Colleen	Kassem, Sarah	Moreira Ribeiro Appleton Figueira, Sebastiao	Yang, Kun	Lashley, Chris	Johnson, Parker	Sackett, Abby	Thomas, Bill	Osborn, Allyson	Lee, Eric	Keeler, Rose	Travel	Reno Tahoe Geo Associates	R.E.Y. Engineers	Hours	Expense	Subs	Total
		Project Billing Rate (T&M)	$260.00	$176.00	$246.00	$200.00	$200.00	$163.00	$176.00	$189.00	$189.00	$163.00	$146.00	$155.00	$189.00	$155.00	$1.00	$1.00	$1.00				
		Total Units (T&M)	12.00	43.00	24.00	4.00	108.00	172.00	8.00	8.00	18.00	16.00	40.00	13.00	8.00	8.00	1,250.00	12,456.00	49,700.00	482.00	$1,250.00	$62,156.00	**$149,971.00**
		Total Fee (T&M)	$3,120.00	$7,568.00	$5,904.00	$800.00	$21,600.00	$28,036.00	$1,408.00	$1,512.00	$3,402.00	$2,608.00	$5,840.00	$2,015.00	$1,512.00	$1,240.00	$1,250.00	$12,456.00	$49,700.00				
1	**Task 1**	**Project Management, Engagement, & Agency Coordination**																		**100.00**	**$1,250.00**	**$1,656.00**	**$22,249.00**
1.1	Task 1a	Project Mgmt, Coordination, Invoice (4 months)	2.00	16.00												8.00				26.00	$0.00	$0.00	$4,576.00
1.2	Task 1b	Meetings	10.00	18.00	2.00	4.00	30.00	0.00	0.00	0.00	0.00	0.00	0.00	4.00	4.00	0.00	1,250.00	1,656.00	0.00	72.00	$1,250.00	$1,656.00	$17,342.00
1.2.1	1b.1	Project Kickoff Meeting (1)	2.00	2.00			2.00											414.00		6.00	$0.00	$414.00	$1,686.00
1.2.2	1b.2	Monthly Project Meetings (4)	2.00	4.00			2.00													8.00	$0.00	$0.00	$1,624.00
1.2.3	1b.3	Agency Meetings (1)	2.00	2.00		2.00	2.00											414.00		8.00	$0.00	$414.00	$2,086.00
1.2.4	1b.4	City Council/Planning Commission Meetings (1)	2.00	2.00			16.00										1,250.00	414.00		20.00	$1,250.00	$414.00	$5,736.00
1.2.5		Meeting Presentation Development (2)	2.00	8.00	2.00	2.00	8.00							4.00	4.00			414.00		30.00	$0.00	$414.00	$6,210.00
1.3	Task 1c	Project Schedule update (1)		1.00										1.00						2.00	$0.00	$0.00	$331.00
2	**Task 2**	**Site Analysis and Data Collection**																		**312.00**	**$0.00**	**$10,800.00**	**$66,862.00**
2.1	Task 2a	Review Existing Materials		8.00	2.00		8.00	4.00			8.00			8.00	4.00					42.00	$0.00	$0.00	$7,660.00
2.2	Task 2b	Geotechnical/Soil Assessment					2.00				2.00							10,800.00		4.00	$0.00	$10,800.00	$11,578.00
2.3	Task 2c	Wind-Wave Modeling			8.00		30.00	92.00	8.00											138.00	$0.00	$0.00	$24,372.00
2.4	Task 2d	Littoral Drift Assessment			12.00		32.00	76.00		8.00										128.00	$0.00	$0.00	$23,252.00
3	**Task 3**	**Site Survey and Basemap Development**																		**70.00**	**$0.00**	**$49,700.00**	**$60,860.00**
3.1	Task 3a	Land Surveying									4.00								31,665.00	4.00	$0.00	$31,665.00	$32,421.00
3.2	Task 3b	Bathymetric Surveying					4.00												15,500.00	4.00	$0.00	$15,500.00	$16,300.00
3.3	Task 3c	Basemap					2.00				4.00	16.00	40.00						2,535.00	62.00	$0.00	$2,535.00	$12,139.00

Stantec

Stantec is a global leader in sustainable engineering, architecture, and environmental consulting. The diverse perspectives of our partners and interested parties drive us to think beyond what's previously been done on critical issues like climate change, digital transformation, and future-proofing our cities and infrastructure. We innovate at the intersection of community, creativity, and client relationships to advance communities everywhere, so that together we can redefine what's possible.

Stantec Consulting Services Inc.
295 Highway 50
Suite 1
Zephyr Cove, NV 89448-1533
stantec.com

EXHIBIT B

CERTIFICATE OF INSURANCE

EXHIBIT C

ANTI-LOBBYING CERTIFICATION

Consultant shall submit to City this certification prior to or at the time of the execution of this Agreement.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U. S. Code. Any person who fails to file the required certification shall be subject to a civil penalty not less than $10,000 and no more than $100,000 for such failure.

The undersigned certifies, to the best of his or her knowledge or belief, that:

1. No federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement; and

2. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instruction.

Consultant:
Stephen Peck

By: stephen peck Date 1/16/2026

CERTIFICATE OF LIABILITY INSURANCE

10/1/2026

DATE (MM/DD/YYYY) 1/16/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Companies, LLC DBA Lockton Insurance Brokers, LLC in CA CA license #0F15767 444 W. 47th St., Ste. 900 Kansas City MO 64112-1906 (816) 960-9000 kcasu@lockton.com	**CONTACT NAME:** **PHONE (A/C, No, Ext):** **FAX (A/C, No):** **E-MAIL ADDRESS:**
INSURED 1414100 STANTEC CONSULTING SERVICES INC. 410 17TH STREET SUITE 1400 DENVER CO 80202-4427	**INSURER(S) AFFORDING COVERAGE** — **NAIC #** **INSURER A :** Berkshire Hathaway Specialty Insurance Company — 22276 **INSURER B :** AIG Specialty Insurance Company — 26883 **INSURER C :** **INSURER D :** **INSURER E :** **INSURER F :**

COVERAGES **CERTIFICATE NUMBER:** 22914937 **REVISION NUMBER:** XXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:			NOT APPLICABLE			EACH OCCURRENCE	$ XXXXXXX
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ XXXXXXX
							MED EXP (Any one person)	$ XXXXXXX
							PERSONAL & ADV INJURY	$ XXXXXXX
							GENERAL AGGREGATE	$ XXXXXXX
							PRODUCTS - COMP/OP AGG	$ XXXXXXX
								$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY			NOT APPLICABLE			COMBINED SINGLE LIMIT (Ea accident)	$ XXXXXXX
							BODILY INJURY (Per person)	$ XXXXXXX
							BODILY INJURY (Per accident)	$ XXXXXXX
							PROPERTY DAMAGE (Per accident)	$ XXXXXXX
								$ XXXXXXX
	☐ **UMBRELLA LIAB** ☐ OCCUR ☐ **EXCESS LIAB** ☐ CLAIMS-MADE ☐ DED ☐ RETENTION $			NOT APPLICABLE			EACH OCCURRENCE	$ XXXXXXX
							AGGREGATE	$ XXXXXXX
								$ XXXXXXX
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ N/A **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below			NOT APPLICABLE			☐ PER STATUTE ☐ OTH-ER	
							E.L. EACH ACCIDENT	$ XXXXXXX
							E.L. DISEASE - EA EMPLOYEE	$ XXXXXXX
							E.L. DISEASE - POLICY LIMIT	$ XXXXXXX
A	Professional Liab	N	N	47-EPP-308810-07	10/1/2025	10/1/2026	$3,000,000 PER CLAIM/AGG	
A				NO RETROACTIVE DATE			INCLUSIVE OF COSTS	
B	Contractors Pollution Liab			CPO 8085428	10/1/2025	10/1/2027	$3,000,000 PER LOSS/AGG	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

22914937
CITY OF SOUTH LAKE TAHOE
1901 LISA MALOFF WAY, SUITE 300
SOUTH LAKE TAHOE, CA 96150

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Joseph M Agnello

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CERTIFICATE OF LIABILITY INSURANCE

5/1/2026

DATE (MM/DD/YYYY) 1/16/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Companies, LLC DBA Lockton Insurance Brokers, LLC in CA CA license #0F15767 444 W. 47th St., Ste. 900 Kansas City MO 64112-1906 (816) 960-9000 kcasu@lockton.com	**CONTACT NAME:** **PHONE (A/C, No, Ext):** **FAX (A/C, No):** **E-MAIL ADDRESS:**
INSURED 1415077 STANTEC CONSULTING SERVICES INC. 410 17TH STREET SUITE 1400 DENVER CO 80202-4427	**INSURER(S) AFFORDING COVERAGE** — **NAIC #** **INSURER A :** Travelers Property Casualty Company of America — 25674 **INSURER B :** Berkshire Hathaway Specialty Insurance Company — 22276 **INSURER C :** **INSURER D :** **INSURER E :** **INSURER F :**

COVERAGES **CERTIFICATE NUMBER:** 22914940 **REVISION NUMBER:** XXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
B	X **COMMERCIAL GENERAL LIABILITY** CLAIMS-MADE [X] OCCUR X CONTRACTUAL/CROSS X XCU COVERED GEN'L AGGREGATE LIMIT APPLIES PER: POLICY [X] PRO-JECT [X] LOC OTHER:	Y	Y	47- GLO-307584 -07	5/1/2025	5/1/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG $	$ 2,000,000 $ 1,000,000 $ 25,000 $ 2,000,000 $ 4,000,000 $ 2,000,000 $
A A	**AUTOMOBILE LIABILITY** X ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY SCHEDULED AUTOS NON-OWNED AUTOS ONLY	Y	Y	TC2JCAP- 8E086819-TIL-25 TJBAP- 8E086820-TIL-25	5/1/2025 5/1/2025	5/1/2026 5/1/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) $	$ 1,000,000 $ XXXXXXX $ XXXXXXX $ XXXXXXX $ XXXXXXX
B	X **UMBRELLA LIAB** [X] OCCUR **EXCESS LIAB** CLAIMS-MADE DED RETENTION $	N	N	47- UMO-307585-07	5/1/2025	5/1/2026	EACH OCCURRENCE AGGREGATE $	$ 5,000,000 $ 5,000,000 $ XXXXXXX
A A A	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N [N] If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	Y	UB- 3P635310-25-51-K (AOS) UB-3P533004-25-51-R(MA,WI) EXCEPT FOR OH ND WA WY	5/1/2025 5/1/2025	5/1/2026 5/1/2026	X PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: CITY, ITS OFFICERS, AGENTS, EMPLOYEES, AND VOLUNTEERS ARE ADDITIONAL INSUREDS AS RESPECTS GENERAL LIABILITY AND AUTO LIABILITY, AND THESE COVERAGES ARE PRIMARY AND NON-CONTRIBUTORY, IF REQUIRED BY WRITTEN CONTRACT. WAIVER OF SUBROGATION FOR CITY, ITS OFFICERS, AGENTS, EMPLOYEES, AND VOLUNTEERS APPLIES TO GENERAL LIABILITY, AUTO LIABILITY AND WORKERS COMPENSATION/EMPLOYER'S LIABILITY WHERE ALLOWED BY STATE LAW AND IF REQUIRED BY WRITTEN CONTRACT.

CERTIFICATE HOLDER

22914940
CITY OF SOUTH LAKE TAHOE
1901 LISA MALOFF WAY, SUITE 300
SOUTH LAKE TAHOE, CA 96150

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Joseph M Agnello

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C-016-2026 Stantec Consulting

Final Audit Report 2026-01-19

Created:	2026-01-16
By:	Michelle Davis (medavis@cityofslt.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAQROrFIF_jRLnKr3o5UFk8_UGsKldL_Hw

"C-016-2026 Stantec Consulting" History

Document created by Michelle Davis (medavis@cityofslt.gov)
2026-01-16 - 10:01:08 PM GMT

Document emailed to Susan Blankenship (sblankenship@cityofslt.gov) for signature
2026-01-16 - 10:01:26 PM GMT

Email viewed by Susan Blankenship (sblankenship@cityofslt.gov)
2026-01-16 - 10:02:14 PM GMT

Document e-signed by Susan Blankenship (sblankenship@cityofslt.gov)
Signature Date: 2026-01-16 - 10:02:35 PM GMT - Time Source: server

Document emailed to Heather Stroud (hstroud@cityofslt.gov) for signature
2026-01-16 - 10:02:38 PM GMT

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2026-01-16 - 10:04:32 PM GMT

Document e-signed by Heather Stroud (hstroud@cityofslt.gov)
Signature Date: 2026-01-16 - 10:07:34 PM GMT - Time Source: server

Document emailed to cbass@cityofslt.gov for signature
2026-01-16 - 10:07:38 PM GMT

Email viewed by cbass@cityofslt.gov
2026-01-19 - 1:46:54 AM GMT

Signer cbass@cityofslt.gov entered name at signing as Cody Bass
2026-01-19 - 1:47:42 AM GMT

Document e-signed by Cody Bass (cbass@cityofslt.gov)
Signature Date: 2026-01-19 - 1:47:44 AM GMT - Time Source: server

Agreement completed.

2026-01-19 - 1:47:44 AM GMT

City of South Lake Tahoe
Amendment No. 1 to El Dorado Beach Revetment and Improvements Project, Professional Services Agreement with Stantec Consulting Services, Inc. (C-016-2026)

The Professional Services Agreement entered into on January 13, 2026, between the City of South Lake Tahoe, a municipal corporation ("CITY") and Stantec Consulting Services, Inc. ("CONSULTANT") is hereby amended as set forth below.

The Contract is hereby revised to add the following,

1. Scope of Services. In addition to the Scope of Services specified within the original Professional Services Agreement, dated January 13, 2026, with this first Amendment to the Agreement adds the work described within **Exhibit A, Scope of Services,** attached hereto and incorporated herein by reference.

2. Compensation. Compensation to be paid to the CONSULTANT, as defined within the original Agreement, is hereby increased with this Amendment No. 1 by the sum of $332,057.50 as described within **Exhibit A, Scope of Services** attached hereto. In no case shall CONSULTANT compensation for work completed under this Amendment exceed the amount of $149,971.00 plus the additional fee of $332,057.50 for an amended total fee of $482,028.50, without written authorization from the CITY. Payment by the CITY under this Agreement shall not be deemed a waiver of defects, even if such defects were known to the CITY at the time of payment.

   IN WITNESS WHEREOF, the parties have caused this Amendment No. 1 to Professional Services Agreement with Stantec Consulting Services, Inc. to be executed on March 24, 2026.

CITY OF SOUTH LAKE TAHOE

By: K[illegible] (Mar 27, 2026 17:05:14 PDT)
Keith Roberts, Mayor Pro Tem

Date: 03/27/2026

CONSULTANT

By: _____
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Date: 03/28/2026

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Susan Blankenship, City Clerk

City of South Lake Tahoe

El Dorado Beach Revetment & Improvements

Engineering Design and Permitting Services
City Project No. 30160086
RFP #2025-11-07

Phase B Scope of Work



March 2026

Stantec Consulting Services Inc.

Introduction

Stantec provides the following scope of work, schedule and estimated costs for the El Dorado Beach Revetment Improvements, Engineering Design and Permitting Services (Project). This scope of work is for the second phase of work provided in January 2026 for the Phase A (previously Phase 1) work associated with the project. The "phasing" of the planning, design, permitting, etc. consultant contract has been revised from a numbering system (1, 2, 3, etc.) to a alphabetic system (A, B, C, etc.) to reduce confusion, as the construction efforts are proposed to be documented as phases 1, 2, and 3).

The Project implementation/construciton is planned as part of a phased approach, with three disctint phases, as follows:

- Phase 1:
  - Immediate / early 2026 cleaning of sandbags/covering of sandbags
- Phase 2:
  - Short-term improvements / late 2026 removal of sandbags and replacement of stabilization and protection measures
- Phase 3:
  - Long-term / permanent improvements

Below is our proposed scope of work, along with a proposed Phase B Project Schedule in Appendix A and anticipated Phase B costs in Appendix B.

Scope of Work

Phase B

Phase B will build on the efforts performed in Phase A work currently being performed, coordination with the City and coordination with the regulatory agencies. These efforts will concentrate on obtaining additional data, development of studies and development of a boundary survey to support the overall project and Phase 3 construction needs, while development planning, design, permitting and implementation of the Phase 1 and 2 construction efforts in 2026 proceeds.

Task 1 (Cont.): Project Management, Engagement, & Agency Coordination

Project Management efforts will include continuation of Phase A efforts for the duration of Phase B.

Subtask 1A: Project Management and Coordination

Project management and coordination will continue through the duration of Phase B. The scope is in accordance with the Phase A scope of work for this sub-task.

Subtask 1B: Meetings

Monthly Coordination meetings will continue for the duration of Phase B. The intent of the meetings is to review project status, discuss project elements and any other need that needs to be addressed. The meetings can also turn into more detailed meetings, with additional specialists invited to attend from the City or Stantec team, depending on "where" the project is at in the schedule.

In addition, we anticipate the following meetings as part of the Phase B efforts.

Agency Meetings

- City / Regulatory Review Meeting - Assessment Memorandum
- City / Regulatory Review Meeting - Phase 1
- City / Regulatory Review Draft Concept Plan - Phase 2

Subtask 1C: Project Schedule

The project schedule will be updated quarterly and additionally be reviewed and discussed by the City project manager and Stantec project manager as part of the monthly coordination/progress meetings.

Subtask 1D: Public Engagement

The project area is in a highly used public space, along the shoreline of Lake Tahoe and visible from Highway 50. Because of its location, the public, community, and visitors will witness construction. This will make the Project one of the City's "flagship" projects and something that the public will be engaged in and be curious about. In addition, with the *Live at the Lake* schedule all summer long, impacts to this event will have to be considered as part of the process to minimize

project impacts. The above-noted impacts require engagement with the community as essential for project success, similar to that of other high-profile projects in the City. Stantec believes that public engagement is a key enhancement to project delivery and will provide community input.

In coordination with the City, the initial public engagement and outreach efforts will focus on informing the local community of the project, why it is occurring, and how it relates to Lakeview Commons and the boat launch facility. For the Phase 1 and Phase 2 implementation efforts, the public engagement will be limited to notification and providing information on the project and short-term efforts that will occur. These efforts are anticipated to include the following elements:

- Establish project page on the City website
- Develop and install a project sign, with QR code/links to website at the beach/Lakeview commons
- Develop and issue an article on the project in the Tahoe Daily Tribune

Task 1 Deliverables:

- Monthly Invoicing and Reporting (8)
- Agenda and meeting summary for each regulatory meeting (3)
- PowerPoint presentation for each regulatory meeting (3)
- Quarterly Updates to the Project Schedule (2)
- Information for the City website (from materials developed in association with other tasks)
- Project information sign layout/information
- Tahoe Daily Tribune article development – language, figures

Task 1 Assumptions:

- Phase 2 duration will be from April through November 2026 (8 months)
- Monthly City/Stantec coordination meetings (8); no formal agenda or meeting summary, will be performed via email coordination between City and Stantec Project Managers
- All meetings will be virtual
- City will develop and maintain the project website
- City will obtain, build and install project sign
- City will pay all fees associated with article for the Tahoe Daily Tribune

Task 2 (Cont.): Site Analysis and Data Collection

Additional studies to those conducted in Phase A will be undertaken. The environmental review and assessment will be completed during the spring/early summer to provide for seasonal related field efforts. The shorezone assessment requires that all the other studies are completed prior to initializing this final study.

Subtask 2B (Cont.): Geotechnical

Based on initial coordination with the regulatory agencies and the potential phase 2 and phase 3 construction efforts, obtaining additional geotechnical data below the high-water mark of Lake Tahoe, within the Shorezone area is necessary. Stantec will obtain subsurface soil data at a depth deeper than that obtained by hand auguring (proposed in Phase A), along with soil borings to determine soil materials, presence/non-presence of bedrock and depth of lacustrine layers in the area. Regulatory authorization is expected to be via USACE's Nationwide Permit 6, Survey Activities (NWP 6, non-notifying), and associated enrollment in the State Water Board's General Order for NWP 6 requiring submission of a Notice of Intent (NOI) to the Lahontan Regional Water Quality Control Board (Lahontan) and follow-up basic post action reporting.

Stantec will retain Reno Tahoe Geo Associates (RTGA) to perform geotechnical assessments, soil borings, analysis, field exploration and reporting. RTGA proposes to perform a geotechnical investigation to support the design and construction of the project. The geotechnical site investigations will focus on specific elements of the Project area and improvements, including the following:

- Construction sheet pile protection on the lakeside of Lakeview Commons
- Potential construction of facilities within the lake shorezone below ordinary high-water mark
- Potential of a pier, breakwater or other significant structure within the Lake shorezone below ordinary high-water mark

RTGA, Stantec and the City will coordinate on the proposed locations for investigation and boreholes. The boreholes will not be located in an area where water is present, they will all be located in "dry" beach areas. This will be performed prior to the site visits, as the first order of work for this subtask.

Prior to the performance of the geotechnical field investigation (excavation of test pits/borings), the site is required to be marked for Underground Service Alert (USA). On this initial visit, RTGA will perform general site reconnaissance, place stakes for their proposed exploration locations, and mark the site for USA utility location. USA will be contacted following site marking to engage utility location services.

During a subsequent visit, the site will be explored using a truck-mounted drill rig to advance four (4) boreholes to a depth of 30 feet or refusal, whichever occurs first. Boreholes will be logged by RTGA personnel in accordance with the Unified Soil Classification System (USCS). Bulk and grab samples will be collected in the field, sealed to minimize moisture loss, and transported to the laboratory for testing. Boreholes will be backfilled with drill cuttings.

If visually or olfactorily suspicious subsurface materials are encountered during the exploration, work will be immediately suspended. RTGA will notify the client as soon as practicable, and a mutual decision will be made regarding whether to continue, modify, or terminate the remainder of the exploration program and whether an environmental assessment is warranted. Any costs associated with suspected hazardous materials will be billed on a time-and-expense basis and are not included in the estimated fee for the geotechnical investigation.

Laboratory testing will be performed on the samples acquired as part of the exploration effort. The purpose of the laboratory testing is to evaluate the physical and engineering properties of the soil samples collected in the field. We anticipate the laboratory testing program will consist of:

- Gradation and Plasticity;
- Moisture Content;
- Atterberg Limits;
- R-Value;
- Consolidation; and
- Soluble Sulfate, Soluble Chloride, Resistivity, and pH for assessing reactivity of soil to metal and concrete

Based on the results of our field exploration and laboratory testing, we will provide our opinions and recommendations in a geotechnical report regarding the following:

- A brief description of the general seismicity, seismic design class, and potential geologic hazards;
- General soil and groundwater observations at the project site with an emphasis on how the conditions are expected to affect the proposed construction;
- Recommendations for earthwork construction, including site preparation recommendations, excavation conditions, a discussion of reuse of existing near surface soils as engineered or non-engineered fill, and a discussion of remedial earthwork recommendations, if warranted;
- Recommendations for temporary excavations and trench backfill;
- Recent International Building Code (IBC) Site Class for use in structural design;
- Seismic design parameters;
- Recommendations for conventional shallow spread foundation design including soil bearing values, minimum footing depth, resistance to lateral loads, and estimated settlements;
- Lateral earth pressures and other soil parameters;
- General stability and erodibility of the road embankment materials;
- Recommendations for soil corrosion potential; and
- Recommendations for a suitable asphalt pavement section, including requirements for separation or overexcavation.

We will present our opinions and recommendations in a written report complete with logs of the test pits and laboratory testing results.

Subtask 2E: Environmental Review and Field Assessment

As part of our initial assessment, an understanding and knowledge of the existing environmental conditions in and around the project site is essential as it will provide the basis of initial discussions with the regulatory agencies. Since no work has occurred at the project site in over five years (2018 was the last known activity other than the 2025 sand replenishment emergency work) we are assuming that some amount of aquatic, terrestrial, botanical, sensitive species, noxious weeds,

tribal and cultural assessments will be required. The previous efforts associated with Lakeview Commons and 2018 emergency repair will be reviewed and used. However, due to their age, most agencies will require updated database searches and field assessments. Prior to any fieldwork commencing, Stantec will collaborate with the City Planning Department and regulatory agencies to ensure that scope of the data collection effort is matched to the need (avoiding the collection of unnecessary information).

Information collected will be presented in memorandums and reports designed to support the environmental compliance documentation and project permit applications for the project.

Subtask 2F: Shoreline Assessment

Through a combination of the assessments performed under Subtasks 2A through 2D, along with the surveying, bathymetry and basemapping performed in Task 3, the Stantec team will have a clear understanding of the project area, near shore conditions and potential environmental constraints within and around the project area. This will provide the necessary information to provide mapping of the shoreline conditions, littoral drift, current and potential future erosion potential, existing infrastructure, property ownership, and environmentally sensitive areas/elements.

Stantec will develop a technical memorandum summarizing the overall project area and shoreline conditions, including potential opportunities along with known constraints. This will be supported by mapping and GIS figures highlighting and notating the critical areas, necessary avoidance areas, and problematic areas within and around the project site. This information will be used to support the alternatives development, environmental compliance, permitting and design. This information along with beach dynamic graphics will be prepared for use with stakeholders and in public engagement.

Task 2 Deliverables:

- Environmental Assessment Technical Memorandum (City Draft, Agency Draft and Final).
- Shoreline Assessment Technical Memorandum (City Draft, Agency Draft and Final).
- Permit applications (as needed) and associated follow-up reporting
- Draft and Final Geotechnical Report

Task 2 Assumptions:

- All deliverables will be electronic in PDF format.
- Each deliverable will be provided in Draft (for City review) and Final form.

Task 3 (Cont.): Site Survey and Basemap Development

The Phase A surveying efforts included the collection of planimetric and topographic data within the Project area. It was assumed in Phase A scoping that a project boundary/parcel boundary map would be available for use based on previous project efforts within the project area (Lakeview Commons). Based on City review of existing files there was no parcel mapping/boundary survey available in AutoCAD and no Record-of-Survey was available for use for the Project. Therefore, as part of the project development and construction drawings, a boundary survey and boundary mapping will need to be developed in association with the Project.

Sub-task 3D: Boundary Survey

REY Engineers has reviewed existing available data, including the existing Caltrans Right-of-Way mapping in the vicinity of the Project area and based on this available information will develop a record boundary for the Project area. The boundary will be established on the same datum/projection as the field and bathymetric data acquired in the Phase A efforts for the project.

Task 3 Deliverables:

- Boundary Map for the Project Area

Task 3 Assumptions:

- All deliverables will be electronic in PDF format
- Boundary mapping will be developed from only “record” linework

Task 4: Phase 1 Implementation

It is anticipated that the long-term solutions (Phase 3 implementation) will take time to develop, get concurrence on, obtain environmental compliance, design, and obtain permitting. In 2026 the City will implement a phased approach to

implement short-term measures in two phases. Phase 1 will be similar to previous measures performed by the City with the "cleaning" of the sandbags (removal of loose plastic materials) and replenishment of beach sand over the temporary revetment measures (plastic sandbags), similar to what was done in 2025. These efforts are anticipated to be completed by City crews, and no public bidding will be required.

Subtask 4A: Planning and Design

It is anticipated that the planning and design associated with the Phase 1 implementation efforts will be minor in nature. Stantec will provide support to the City Public Works Department in the development of details, figures and calculations to support the permitting requirements. The figures and documentation for the agencies/permits will include information on the materials to be used (assumed imported sand only). No formal design plans, specifications or estimates will be developed, as the construction will be performed by City Maintenance Crews, without public bidding.

Subtask 4B: Environmental and Permitting

Based on early consultation with regulatory agencies – we anticipate authorization for Phase 1 via a USACE Nationwide Permit 13 (NWP 13, non-notifying) and via an individual Clean Water Action Section 401 Water Quality Certification (401 WQC) from Lahontan. This will require an application to Lahontan for an individual 401 WQC. Given the scope of the action (sand replenishment installed by the City), the basic figures and information developed in 4A are anticipated to be sufficient to complete permitting application(s). Consistent with the CEQA exemption finding for the 2025 replenishment, this scope assumes the City will also find this action exempt from CEQA. TRPA noticing requirements are assumed to be via their Expedited Permit Review Application process and require nominal paperwork and follow-up reporting.

This task will be for assisting the City through the permitting efforts (including development of permitting applications), coordination with agencies and responding to agency and permitting needs and requests to obtain the necessary approvals to implement and construct Phase 1 in the spring and/or early summer of 2026. Basic post-construction monitoring and reporting is also included with this task consistent with anticipated permitting requirements.

Subtask 4C: Construction Support

Stantec will provide as-directed construction support to the City during the construction efforts associated with Phase 1.

Task 4 Deliverables:

- Figures, details and calculations as required by Permitting Agencies
- Permitting applications (including a 401 WQC application to Lahontan)
- Support with post-construction monitoring and reporting for permitting agencies (as needed).

Task 4Assumptions:

- All deliverables will be electronic in PDF format
- All efforts associated with this task are on a time and materials basis, hours/costs in appendix B are assumptions on the level of effort anticipated.

Task 5: Phase 2 Implementation

Simultaneously with the planning and implementation of the Phase 1 efforts, Stantec will commence and work on the planning, design, and permitting of the Phase 2 implementation efforts. Based on the necessity to obtain different permits and perform more detailed design, along with the necessity to publicly bid the phase 2 construction efforts, combining the phase 1 and phase 2 efforts for implementation in spring/early summer of 2026 is highly unlikely, and why they have been broken into two separate phases and efforts. The intent of the Phase 2 work is to primarily remove the existing sandbags and develop a plan that will stabilize the beach area beyond the beach replenishment performed previously and provide a more durable solution, that will withstand several years of use/protection allowing portions of the improvements to be used as part of the long-term/Phase 3 solution. As part of the Phase 2 efforts the conceptual level of design will be completed and confirmed with the City, agencies, and Shoreline Review Committee. This coordination and collaboration will support a streamlined environmental and permitting process to accelerate environmental and permitting effort.

Subtask 5A: Concept Plan

Based on coordination with the agencies, City and Shorezone Review Committee in Phase A efforts, Stantec will develop a conceptual site plan for the Phase 2 implementation. The basis of Phase 2 work will be the removal of the existing sandbags and providing protective measures for the stabilization of the Lakeview Commons infrastructure including restoration of El Dorado Beach for continuous use. Additionally, the Phase 2 implementation will provide for continual beach use/access and provide for the continual use/performance of Live at Lakeview and the concessionaires at Lakeview Commons.

The Concept plan will include an overall site plan with associated details and material information on one plan sheet for ease of review and discussion with the regulatory agencies. Stantec will provide a draft to the City, and an updated draft for agency review. No final concept plan will be developed. Comments from the agency review will be used to develop the final design and construction documents.

Subtask 5B: Design and Construction Documents

Upon agreement on the concept plan for the Phase 2 implementation Stantec will develop the design and draft construction documents (plans, specifications and bid list) of the work to be publicly bid. It is anticipated that the cost of the improvements will exceed what is allowed to be performed by City crews and that of an informal bid process, requiring a free and open traditional public works bid. The design will not be a traditional civil/public work full 30%, 60%, 90% and final design process, as the timeline to implement the work in the fall of 2026 does not allow for this level of effort and review. Additionally, with the compressed timeline it is anticipated that the design reach an approximate 60% to 75% traditional design level, which will allow for "field fitting" and "field direction" as necessary based on field conditions during construction. The design and construction plan set will include the following:

- Cover Sheet
- Notes Sheet
- Index Sheet / Survey Control
- Temporary BMPs / Erosion Control / Dewatering
- Staging/Storage/Access
- Demolition Plan
- Site Plan
- Grading Plan
- Cross-sections
- Temporary BMP / Erosion Control / Dewatering Details
- construction details

The construction document package will additionally include technical specifications for materials, cut and fill calculations for permitting applications, and construction efforts (contractual and front-end specifications will be developed/provided by the City for review by Stantec) and an estimate/bid list to support the plans.

Stantec will develop a draft construction document package for the City review/comment. Upon receipt of comments, the construction document package will be updated and provided to the City for use in bidding the project.

Due to the accelerated nature of the project, permitting and environmental documents will be performed and developed concurrently with the design and construction document development. It is anticipated that permit conditions will not be received until the bid period is underway or closed. Therefore, any required revisions to the construction documents based on environmental or permitting requirements will be performed as part of a bid addendum and/or conformed construction documents prior to award of the project to the construction contractor.

Subtask 5C: Environmental and Permitting

Construction of Phase 2 will require the CEQA and NEPA lead agencies—anticipated to be the City and USACE, respectively—to determine that the project has no potential for significant or adverse environmental effects. This determination would allow permit applications to be deemed complete without the need for preparation of an Initial Study (CEQA) or an Environmental Assessment (NEPA). The scope assumes that the environmental review and field assessments completed under Subtask 2E will provide sufficient information to support Categorical Exemption (CEQA) and Categorical Exclusion (NEPA) findings for the project.

Approvals from the following agencies are expected to be required prior to construction of the Phase 2 project:

- U.S. Army Corps of Engineers (USACE): Authorization under Section 404 of the Clean Water Act and Section 10 of the Rivers and Harbors Act (anticipated via Nationwide Permit, likely NWP 13 – Bank Stabilization).
- Lahontan Regional Water Quality Control Board (Lahontan): Section 401 Water Quality Certification pursuant to the Clean Water Act.
- Tahoe Regional Planning Agency (TRPA): Shorezone Permit and findings pursuant to the TRPA Code of Ordinances.
- California State Lands Commission (State Lands): Lease, easement, or other authorization for use of state sovereign lands.

- California Department of Fish and Wildlife (CDFW): Lake or Streambed Alteration Agreement pursuant to Fish and Game Code Section 1602.

The Stantec team will develop a complete project description for use in all permitting applications based on 30% design plans, prepare draft permit applications and supporting materials (narratives, figures, and technical attachments) for City review, finalize them, and assist the City in agency coordination and response to questions. We assume the City will submit all permit applications and be the primary point of contact with the regulatory agencies. During the permitting review period, the Stantec team will support the City in response to questions, coordination, meetings, etc. to assist in permit obtainment. Once the permit conditions have been received the conditions will be incorporated in the plans and specifications prior to development of bid documents. The permits, along with all conditions, will be included as appendices to the construction bid documents.

Subtask 5D: Construction Bidding and Construction Support

Stantec will provide as-directed construction bidding and construction support to the City during the construction efforts associated with Phase 2.

Task 5 Deliverables:

- Draft Phase 2 Concept Plan (City and Agency)
- Draft Construction Documents for Phase 2
- Final Construction Documents for Phase 2
- Addendum or Conformed Documents for Phase 2
- Project Permit applications for Phase 2

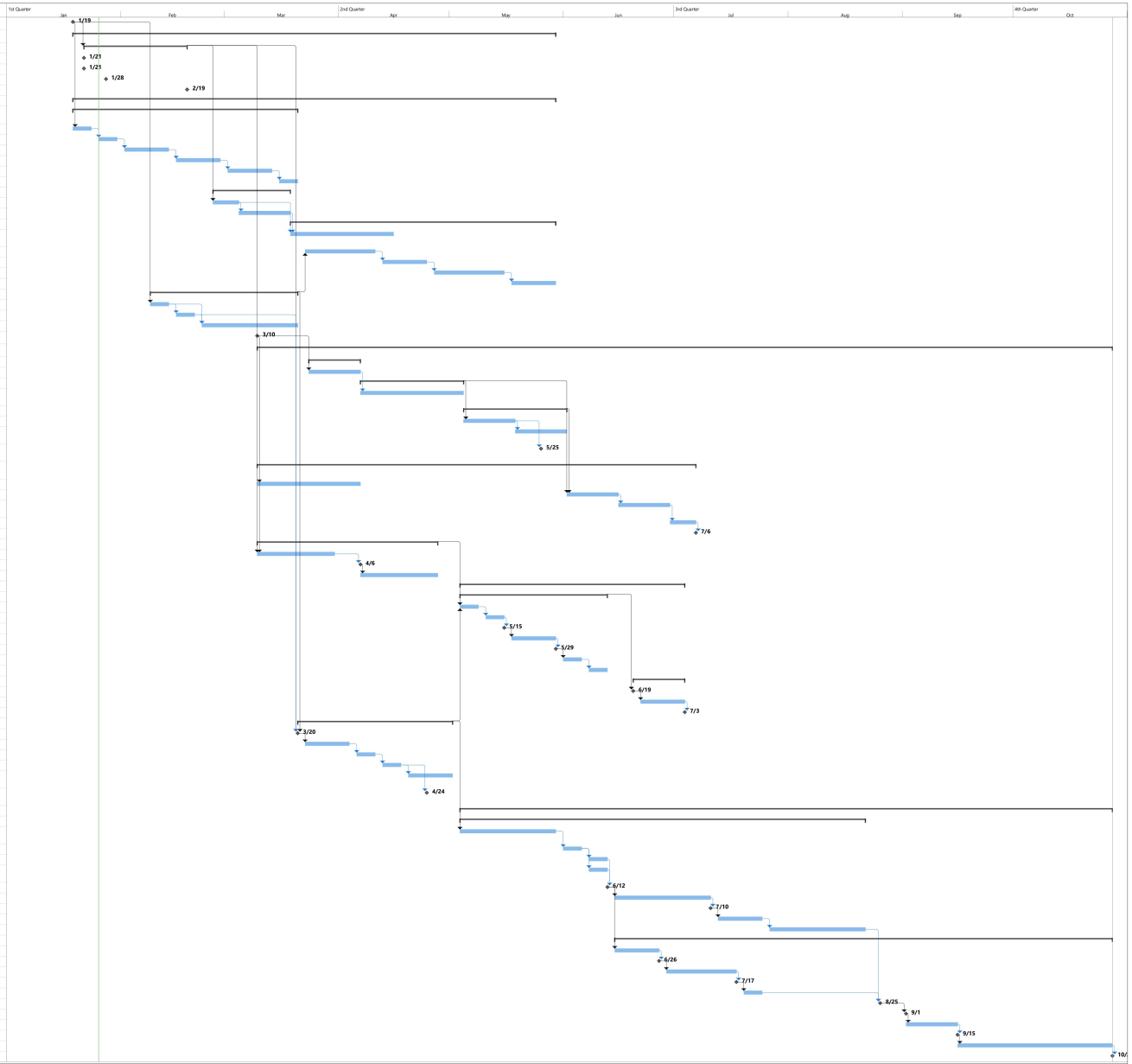
Task 5 Assumptions:

- All deliverables will be electronic in PDF format
- Designs plans will be to an approximate 60% design level for field fit construction
- There will only be one iteration of the design/construction documents based on agency permitting requirements. Any additional comments/revisions required beyond the one iteration will be on a time and materials basis outside the scope of work/change order.
- All efforts associated with the construction bidding and construction support are on a time and materials basis, hours/costs in appendix B are assumptions on the level of effort anticipated.
- CEQA and NEPA review indicates no potential for significant/adverse effects to any resources such that CatEx findings are defensible.
- Labor to complete and submit permitting applications is based on a streamlined review pathway. However, if agency coordination or application revisions exceed standard effort (e.g., expanded impact analysis or multiple rounds of comments), additional time may be needed.
- Permitting applications will include conservative estimate of cut and fill numbers based on early design plans.
- stages (until those quantities are available).
- All permitting fees will be paid by the City.
- No City permits will be required as this is a City project on City owned/controlled land and no internal City permits will be required nor obtained for construction of the project.
- No formal consultation for USFWS is anticipated.
- Less than 1 acre of disturbance and therefore no Construction General Permit/SWPPP required.

Appendix A Project Schedule



ID	Task Mode	Task Name	Duration	Start	Finish	Predecessors
1		***Notice to Proceed - Phase A***	***0 days***	***Mon 1/19/26***	***Mon 1/19/26***	
2		***Phase B***	***95 days***	***Mon 1/19/26***	***Fri 5/29/26***	
3		**Meetings**	**20 days**	**Wed 1/21/26**	**Thu 2/19/26**	**1FS+3 days**
4		Project Kickoff Meeting	0 days	Wed 1/21/26	Wed 1/21/26	
5		TRPA Meeting	0 days	Wed 1/21/26	Wed 1/21/26	
6		Lahontan/USACE Meeting	0 days	Wed 1/28/26	Wed 1/28/26	
7		Shorezone Review Committee Meeting	0 days	Thu 2/19/26	Thu 2/19/26	
8		**Site Analysis and Data Collection**	**95 days**	**Mon 1/19/26**	**Fri 5/29/26**	
9		**Existing Data / Materials - Data Gaps Memorandum**	**45 days**	**Mon 1/19/26**	**Fri 3/20/26**	
10		Request for Existing Data / Materials	5 days	Mon 1/19/26	Fri 1/23/26	1
11		*City provide Existing Data / Materials*	*5 days*	*Mon 1/26/26*	*Fri 1/30/26*	*10*
12		Review Existing Data / Materials	10 days	Mon 2/2/26	Fri 2/13/26	11
13		Develop Data Gaps Memorandum	10 days	Mon 2/16/26	Fri 2/27/26	12
14		*City Review - Data Gaps Memorandum*	*10 days*	*Mon 3/2/26*	*Fri 3/13/26*	*13*
15		Final Data Gaps Memorandum	5 days	Mon 3/16/26	Fri 3/20/26	14
16		**Field Assessments**	**15 days**	**Thu 2/26/26**	**Wed 3/18/26**	
17		Geotechnical Field Assessment	5 days	Thu 2/26/26	Wed 3/4/26	3FS+5 days
18		Geotechnical Laboratory analysis	10 days	Thu 3/5/26	Wed 3/18/26	17
19		**Desktop Assessments / Memorandums**	**52 days**	**Thu 3/19/26**	**Fri 5/29/26**	
20		Geotechnical Assessment Technical Memorandum	20 days	Thu 3/19/26	Wed 4/15/26	18,17
21		Wind / Wave Modeling	15 days	Mon 3/23/26	Fri 4/10/26	25
22		Wind / Wave Modeling Technical Memorandum	10 days	Mon 4/13/26	Fri 4/24/26	21
23		Littoral Drift Analysis	15 days	Mon 4/27/26	Fri 5/15/26	22
24		Littoral Drift Technical Memorandum	10 days	Mon 5/18/26	Fri 5/29/26	23
25		**Site Surveying & Basemapping**	**30 days**	**Mon 2/9/26**	**Fri 3/20/26**	
26		Land Surveying	5 days	Mon 2/9/26	Fri 2/13/26	1FS+15 days
27		Bathymetric Surveying	5 days	Mon 2/16/26	Fri 2/20/26	26
28		Basemap Development	20 days	Mon 2/23/26	Fri 3/20/26	26,27
29		***Notice to Proceed - Phase B***	***0 days***	***Tue 3/10/26***	***Tue 3/10/26***	
30		***Phase B***	***166 days***	***Tue 3/10/26***	***Tue 10/27/26***	
31		**Field Assessments**	**10 days**	**Tue 3/24/26**	**Mon 4/6/26**	
32		Environmental Field Assessment	10 days	Tue 3/24/26	Mon 4/6/26	29FS+10 days
33		**Desktop Assessments / Memorandums**	**20 days**	**Tue 4/7/26**	**Mon 5/4/26**	
34		Environmental Assessment Technical Memorandum	20 days	Tue 4/7/26	Mon 5/4/26	32
35		**Shoreline Assessment**	**20 days**	**Tue 5/5/26**	**Mon 6/1/26**	
36		Shoreline Assessment Technical Memorandum	10 days	Tue 5/5/26	Mon 5/18/26	33
37		*Stakeholder Review - Assessment Memorandums*	*10 days*	*Tue 5/19/26*	*Mon 6/1/26*	*36*
38		*Stakeholder Coordination Meeting - Assessment Memorandums*	*0 days*	*Mon 5/25/26*	*Mon 5/25/26*	*36FS+5 days*
39		**Public Engagement - Existing Conditions/public input**	**85 days**	**Tue 3/10/26**	**Mon 7/6/26**	
40		*Establish Project Website on City Website*	*20 days*	*Tue 3/10/26*	*Mon 4/6/26*	*29*
41		Develop Draft Planning Commission Presentation	10 days	Tue 6/2/26	Mon 6/15/26	33,35
42		*City Review - Draft Planning Commission Presentation*	*10 days*	*Tue 6/16/26*	*Mon 6/29/26*	*41*
43		Final Planning Commission Presentation	5 days	Tue 6/30/26	Mon 7/6/26	42
44		*Planning Commission Meeting*	*0 days*	*Mon 7/6/26*	*Mon 7/6/26*	*43*
45		**Phase 1 Improvement Planning**	**35 days**	**Tue 3/10/26**	**Mon 4/27/26**	
46		Phase 1 Preliminary Planning	15 days	Tue 3/10/26	Mon 3/30/26	3,29
47		*City / Regulatory Meeting Phase 1*	*0 days*	*Mon 4/6/26*	*Mon 4/6/26*	*46FS+5 days*
48		Phase 1 final planning	15 days	Tue 4/7/26	Mon 4/27/26	47
49		**Phase 1 Implementation**	**45 days**	**Mon 5/4/26**	**Fri 7/3/26**	
50		**Permitting**	**30 days**	**Mon 5/4/26**	**Fri 6/12/26**	
51		Develop Project Description and Figures	5 days	Mon 5/4/26	Fri 5/8/26	45,62
52		Develop Draft Permit applications	5 days	Mon 5/11/26	Fri 5/15/26	51
53		*City submission of Permit Applications*	*0 days*	*Fri 5/15/26*	*Fri 5/15/26*	*52*
54		*Agency Review Period - Permitting*	*10 days*	*Mon 5/18/26*	*Fri 5/29/26*	*53*
55		Receipt of Permit Conditions	0 days	Fri 5/29/26	Fri 5/29/26	54
56		Finalize Project Description and Figures	5 days	Mon 6/1/26	Fri 6/5/26	55
57		*Obtain Permits*	*5 days*	*Mon 6/8/26*	*Fri 6/12/26*	*56*
58		**Construction (City Crew's)**	**10 days**	**Fri 6/19/26**	**Fri 7/3/26**	
59		Start Construction	0 days	Fri 6/19/26	Fri 6/19/26	50FS+5 days
60		Construction Period	10 days	Mon 6/22/26	Fri 7/3/26	59
61		End Construction	0 days	Fri 7/3/26	Fri 7/3/26	60
62		**Phase 2 Improvement Planning**	**30 days**	**Fri 3/20/26**	**Fri 5/1/26**	
63		*City Phase 2 Kickoff/Brainstorming Meeting*	*0 days*	*Fri 3/20/26*	*Fri 3/20/26*	*3,25,27*
64		Develop Draft Concept Plan - Phase 2	10 days	Mon 3/23/26	Fri 4/3/26	63
65		*City Revie, Draft Concept Plan - Phase 2*	*5 days*	*Mon 4/6/26*	*Fri 4/10/26*	*64*
66		Update Concept Plan - Phase 2	5 days	Mon 4/13/26	Fri 4/17/26	65
67		*City / Regulatory Review Draft Concept Plan - Phase 2*	*10 days*	*Mon 4/20/26*	*Fri 5/1/26*	*66*
68		*City / Regulatory Meeting Draft Concept Plan - Phase 2*	*0 days*	*Fri 4/24/26*	*Fri 4/24/26*	*66FS+5 days*
69		**Phase 2 Implementation**	**127 days**	**Mon 5/4/26**	**Tue 10/27/26**	
70		**Design and Permitting**	**80 days**	**Mon 5/4/26**	**Fri 8/21/26**	
71		Develop Draft PS&E package for permitting/review	20 days	Mon 5/4/26	Fri 5/29/26	62
72		*City Review Draft PS&E package*	*5 days*	*Mon 6/1/26*	*Fri 6/5/26*	*71*
73		Final PS&E package for permitting	5 days	Mon 6/8/26	Fri 6/12/26	72
74		Develop Draft Permit applications and supporting documents	5 days	Mon 6/8/26	Fri 6/12/26	72
75		*City submission of Permit Applications*	*0 days*	*Fri 6/12/26*	*Fri 6/12/26*	*73,74*
76		*Agency Review Period - Permitting*	*20 days*	*Mon 6/15/26*	*Fri 7/10/26*	*75*
77		Receipt of Permit Conditions	0 days	Fri 7/10/26	Fri 7/10/26	76
78		Finalize PS&E for Permits	10 days	Mon 7/13/26	Fri 7/24/26	77
79		*Obtain Permits*	*20 days*	*Mon 7/27/26*	*Fri 8/21/26*	*78*
80		**Construction Bidding and Construction**	**97 days**	**Mon 6/15/26**	**Tue 10/27/26**	
81		Develop Construction Bid Documents	10 days	Mon 6/15/26	Fri 6/26/26	75
82		Bid Release	0 days	Fri 6/26/26	Fri 6/26/26	81
83		Bid Period	15 days	Mon 6/29/26	Fri 7/17/26	82
84		Receipt of Bids	0 days	Fri 7/17/26	Fri 7/17/26	83
85		Bid Review	5 days	Mon 7/20/26	Fri 7/24/26	84
86		Bid Award	0 days	Tue 8/25/26	Tue 8/25/26	85FS+20 days,79FS+2 days
87		Construction Notice to Proceed	0 days	Tue 9/1/26	Tue 9/1/26	86FS+5 days
88		Submittals/Review	10 days	Wed 9/2/26	Tue 9/15/26	87
89		Construction Start	0 days	Tue 9/15/26	Tue 9/15/26	88
90		Construction Period	30 days	Wed 9/16/26	Tue 10/27/26	89
91		Construction End	0 days	Tue 10/27/26	Tue 10/27/26	90



Project: El Dorado Beach Revet
Date: Mon 1/26/26

Task · Milestone · Project Summary · Inactive Milestone · Manual Task · Manual Summary Rollup · Start-only · External Tasks · Deadline · Manual Progress
Split · Summary · Inactive Task · Inactive Summary · Duration-only · Manual Summary · Finish-only · External Milestone · Progress

Appendix B Costs



FEE ESTIMATE - El Dorado Beach Revetment & Improvements, Phase B

	Name	Peck, Stephen	Sussman, Patricia	Carroll, Paul	Shade, Colleen	Kassem, Sarah	Moreira Ribeiro Appleton Figueira, Sebastiao	Dukes, Jason	McRae, Brian	Johnson, Parker	Sackett, Abby	McRae, Connor	Thomas, Bill	Osborn, Allyson	Sherlock, Erin	Keeler, Rose	Hochrein, Michelle	Greene, Melanie	Hamilton, Caroline	Schmitz, Kirk	Kochher Roberts, Malini	Gabel, Kevin	Mileage	Reno Tahoe Geo Associates	R.E.Y. Engineers	Total
	Project Billing Rate (T&M)	$270.00	$183.00	$256.00	$208.00	$208.00	$170.00	$230.00	$230.00	$197.00	$170.00	$152.00	$152.00	$161.00	$197.00	$161.00	$179.00	$197.00	$170.00	$179.00	$179.00	$183.00	$0.73	40,000	10,000	$332,057.50
	Total Units (T&M)	74	175	41	12	126	52	86	58	100	112	64	124	171	4	16	36	41	105	16	14	70	180			
1	**Project Management and Coordination**	**21**	**73**	**3**	**8**	**22**	**0**	**0**	**2**	**6**	**0**	**2**	**10**	**44**	**0**	**16**	**0**	**0**	**0**	**0**	**4**	**22**	**50**	**$0.00**	**$0.00**	**$43,941.25**
1.1	Project Mgmt, Coordination, Invoice (8 months)	4	32											8		16										$10,800.00
1.2	Meetings	12	25	0	8	12	0	0	2	6	0	0	6	20	0	0	0	0	0	0	4	6	50	$0.00	$0.00	$19,599.25
1.2.1	*Monthly Project Meetings (8)*	*4*	*8*		*2*	*2*			*2*					*8*												*$5,124.00*
1.2.2	*City/Regulatory Meetings (3)*	*6*	*8*		*6*	*4*								*6*									*50*			*$6,166.25*
1.2.3	*Meeting Presentation Development (3)*	*2*	*9*			*6*				*6*			*6*	*6*							*4*	*6*				*$8,309.00*
1.3	Project Schedule update (2)	2	2											4												$1,550.00
1.4	Public Engagement	3	14	3	0	10	0	0	0	0	0	2	4	12	0	0	0	0	0	0	0	16	0	$0.00	$0.00	$11,992.00
1.4.1	*City Website Coordination/Materials*	*1*	*6*	*1*		*4*								*4*								*4*				*$3,832.00*
1.4.2	*City Project Sign Development*	*1*	*2*	*1*		*2*						*2*	*4*	*4*								*8*				*$4,328.00*
1.4.3	*Tahoe Daily Tribune Article Development*	*1*	*6*	*1*		*4*								*4*								*4*				*$3,832.00*
2	**Site Analysis and Data Collection**	**1**	**18**	**0**	**0**	**32**	**52**	**0**	**0**	**6**	**0**	**0**	**2**	**24**	**0**	**0**	**24**	**10**	**32**	**12**	**0**	**6**	**130**	**$40,000.00**	**$0.00**	**$79,456.25**
2.1	Geotechnical Assessment	1	8	0	0	4	0	0	0	6	0	0	2	18	0	0	0	10	0	0	0	6	0	$40,000.00	$0.00	$50,018.00
2.1.1	*Coordination (including agency permits)*	*1*	*2*							*2*			*2*	*14*				*10*				*6*				*$6,656.00*
2.1.2	*Field Investigation*		*2*																							*$366.00*
2.1.3	*Data / Laboratory Analysis*		*2*																							*$366.00*
2.1.4	*Reporting*		*2*			*4*				*4*				*4*												*$2,630.00*
2.2	Environmental Review and Field Assessment	0	10	0	0	0	0	0	0	0	0	0	0	6	0	0	24	0	32	12	0	0	130	$0.00	$0.00	$14,774.25
2.2.1	*Existing Data Review/City Coordination*		*2*																	*8*						*$1,798.00*
2.2.2	*Field Assessment*		*2*														*8*		*6*				*130*			*$2,912.25*
2.2.3	*Desktop Assessment*		*2*											*6*			*12*		*6*							*$4,500.00*
2.2.4	*Draft Environmental Assessment Tech Memo*		*2*														*4*		*10*	*4*						*$3,488.00*
2.2.5	*Final Environmental Assessment Tech Memo*		*2*																*10*							*$2,066.00*
2.3	Shoreline Assessment	0	0	0	0	28	52	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	$0.00	$0.00	$14,664.00
2.3.1	*Shoreline analysis*					*12*	*24*																			*$6,576.00*
2.3.2	*Draft Shoreline Assessment Tech Memo*					*8*	*16*																			*$4,384.00*
2.3.3	*Final Shoreline Assessment Tech Memo*					*8*	*12*																			*$3,704.00*
3	**Site Survey and Basemap Development**	**2**	**4**	**0**	**0**	**0**	**0**	**0**	**0**	**6**	**0**	**6**	**8**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**$0.00**	**$10,000.00**	**$14,582.00**
3.1	Boundary Survey	1	2							2		2													9,400	$10,734.00
3.2	Updated Basemap	1	2							4		4	8												$600.00	$3,848.00
4	**Phase 1 Implementation**	**8**	**18**	**8**	**0**	**8**	**0**	**8**	**8**	**8**	**8**	**8**	**12**	**18**	**0**	**0**	**0**	**5**	**5**	**0**	**0**	**8**	**0**	**$0.00**	**$0.00**	**$25,019.00**
4.1	Planning and Design	4	4	4		4		4	4	4	4	4	8	4								8				$10,908.00
4.2	Environmental and Permitting		10											10				5	5							$5,275.00
4.3	Construction Support	4	4	4		4		4	4	4	4	4	4	4												$8,836.00
5	**Phase 2 Implementation**	**30**	**16**	**22**	**0**	**52**	**0**	**70**	**40**	**64**	**104**	**48**	**92**	**24**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**$0.00**	**$0.00**	**$108,208.00**
5.1	Concept Plan	4	4	4		8		4	4	8	16	16	16	8												$16,788.00
5.2	Design and Construction Documents	22	8	16	0	40	0	62	32	48	80	32	60	12	0	0	0	0	0	0	0	0	0	$0.00	$0.00	$80,412.00
5.2.1	*Draft Construction Documents*																									*$0.00*
5.2.1.1	*Draft Plans*	*4*	*4*	*4*		*12*			*8*	*28*	*24*	*24*	*40*	*8*												*$27,784.00*
5.2.1.2	*Draft Specifications*	*8*		*6*		*16*		*22*	*14*		*30*															*$20,404.00*
5.2.1.3	*Draft Estimate/Bid List*	*1*		*1*		*2*			*2*	*4*	*4*															*$2,870.00*
5.2.1.4	*QA/QC Review - Draft CDs*							*16*																		*$3,680.00*
5.2.2	*Final Construction Documents*																									*$0.00*
5.2.2.1	*Final Plans*	*4*	*4*	*2*		*4*				*12*	*8*	*8*	*20*	*4*												*$11,788.00*
5.2.2.2	*Final Specifications*	*4*		*2*		*4*		*8*	*6*		*10*															*$7,344.00*
5.2.2.3	*Final Estimate/Bid List*	*1*		*1*		*2*			*2*	*4*	*4*															*$2,870.00*
5.2.2.4	*QA/QC Review - Final CDs*							*16*																		*$3,680.00*
5.3	Addendum/Conformed Documents	4	4	2		4		4	4	8	8		16	4												$11,008.00
6	**Environmental and Permitting**	**4**	**38**	**0**	**4**	**4**	**0**	**0**	**0**	**2**	**0**	**0**	**0**	**53**	**0**	**0**	**8**	**22**	**64**	**4**	**10**	**34**	**0**	**$0.00**	**$0.00**	**$43,999.00**
6.1	Project Description (draft and final)	1	12			2				2								2	1		2	5				$5,113.00
6.2	PCN for USACE (draft and final)		1											25			6	4		4	1	5				$7,880.00
6.3	Lahontan Individual 401 WQC App (draft and final)		1															4	25		1	5				$6,315.00
6.4	TRPA App and IEC (draft and final)		4		2									25							3	5				$6,625.00
6.5	CDFW LSA (draft and final)		2															4	35		2	5				$8,377.00
6.6	State Lands Authorization/Coordination		10																		1	5				$2,924.00
6.7	Agency coordination/follow-up	3	8		2	2								3			2	8	3			4				$6,765.00
7	**Construction Bidding and Construction Support**	**8**	**8**	**8**	**0**	**8**	**0**	**8**	**8**	**8**	**0**	**0**	**0**	**8**	**4**	**0**	**4**	**4**	**4**	**0**	**0**	**0**	**0**	**0**	**0**	**$16,852.00**
7.1	Construction Bid Support	4	4	4		4		4	4	4				4												$6,940.00
7.2	Construction Support	4	4	4		4		4	4	4				4	4		4	4	4							$9,912.00

Stantec

Stantec is a global leader in sustainable engineering, architecture, and environmental consulting. The diverse perspectives of our partners and interested parties drive us to think beyond what's previously been done on critical issues like climate change, digital transformation, and future-proofing our cities and infrastructure. We innovate at the intersection of community, creativity, and client relationships to advance communities everywhere, so that together we can redefine what's possible.

Stantec Consulting Services Inc.
295 Highway 50
Suite 1
Zephyr Cove, NV 89448-1533
stantec.com

C-076-2026 Stantec Consulting Amendment 1 for Phase B Services for El Dorado Beach Revetment

Final Audit Report 2026-03-28

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By:	Michelle Davis (medavis@cityofslt.gov)
Status:	Signed
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"C-076-2026 Stantec Consulting Amendment 1 for Phase B Services for El Dorado Beach Revetment" History

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2026-03-28 - 1:24:03 PM GMT

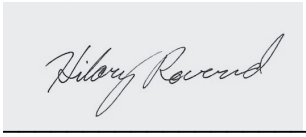
Document e-signed by Stephen H. Peck (stephen.peck@stantec.com)
Signature Date: 2026-03-28 - 1:24:05 PM GMT - Time Source: server

Agreement completed.
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City of South Lake Tahoe

Agenda Item Executive Summary

Hilary Roverud, City Manager



Meeting Date: August 25, 2026
Agenda Item #:3

Agenda Item: Memorandum of Understanding between the California Tahoe Conservancy and the City of South Lake Tahoe

Executive Summary: The City of South Lake Tahoe is committed to protecting life, property, and the environment from the effects of a catastrophic wildfire. The Cityâ€™s objective is to work closely with experts in resource management to plan, implement, and support fuel reduction and forest restoration projects. By preparing for the threat of a catastrophic wildfire, the city looks to create a Fire Adapted Community (FAC) as described in the Lake Tahoe Community Wildfire Protection Plan (CWPP). In support of this objective, the Conservancy and the City have a cooperative relationship as it pertains to fuels reductions, land management and defensible space activities on public and private land as memorialized by a memorandum of understanding entered into on November 15th, 2022. The City wishes to implement the SNPLMA Fuels Reduction Project (SNPLMA Project) on both Conservancy Land and City Land. The purpose of this MOU is to coordinate the Cityâ€™s SNPLMA Project with Lyons Ranch Project on Conservancy Land. Both the California Tahoe Conservancy (CTC) and the city have received secretarial suspension authorization for both fuels reduction projects on the Lyon's Ranch and the City Airport properties.

Requested Action / Suggested Motions: Pass a Motion authorizing the Mayor to execute an MOU with the California Tahoe Conservancy to coordinate the City's Southern Nevada Public Land Management Act (SNPLMA) hazardous fuels reduction project with the Lyon's Ranch project on Conservancy land.

Responsible Staff Member: Jay Manning, Division Chief

Reviewed and Approved By: Susan Blankenship, City Clerk Olga Tikhomirova, Director of Finance Sergio Rudin, Interim City Attorney

Attachments:

01_Staff_Report-_City_CTC_MOU__1_.docx
02_Lyon_s_Airport_MOU.docx
03-Lyon's Airport MOU Executed by CTC

City of South Lake Tahoe
Report to **City Council**

Meeting Date: August 25, 2026

Title: Memorandum of Understanding between the California Tahoe Conservancy and the City of South Lake Tahoe

Location: South Lake Tahoe Airport

Responsible Staff Member: Jay Manning, Division Chief

Background: The City of South Lake Tahoe is committed to protecting life, property, and the environment from the effects of a catastrophic wildfire. The City's objective is to work closely with experts in resource management to plan, implement, and support fuel reduction and forest restoration projects. By preparing for the threat of a catastrophic wildfire, the city looks to create a Fire Adapted Community (FAC) as described in the Lake Tahoe Community Wildfire Protection Plan (CWPP). In support of this objective, the Conservancy and the City have a cooperative relationship as it pertains to fuels reductions, land management and defensible space activities on public and private land as memorialized by a memorandum of understanding entered into on November 15th, 2022. The city wishes to implement the Southern Nevada Public Land Management Act Fuels Reduction Project (SNPLMA Project) on both Conservancy Land and City Land. The purpose of this MOU is to coordinate the City's SNPLMA Project with Lyons Ranch Project on Conservancy Land. Both the California Tahoe Conservancy (CTC) and the city have received secretarial suspension authorization for both fuels reduction projects on the Lyon's Ranch and the Lake Tahoe Airport properties.

Issue and Discussion: The city desires to enter an agreement with the California Tahoe Conservancy to coordinate fuels reduction efforts on the Lyon's Ranch project and the City's SNPLMA Hazardous Fuels Reduction project at the Lake Tahoe Airport. The Conservancy will allow the City to conduct the following limited activities associated with the SNPLMA Project on Conservancy Land: Harvest Trees within a 2.0 acre corridor near and between the City Land. Species of trees selected for removal are Jeffrey pine, lodgepole pine, and white fir; Establish a forwarder trail through the 2.0 acre corridor where trees will be harvested on Conservancy Land to be used solely for the SNPLMA Project. The forwarder trail will be used to haul cut material from both Conservancy Land and City Land northward. The forwarder trail will have water breaks installed in accordance with the CA Forest Practice Rules upon completion of harvest.

Financial Implications: This agreement has no fiscal requirements. Available funds for the fuels reduction work are currently appropriated in the budget through previously awarded SNPLMA R18 grant funding in the amount of $851,700.00 for the "City of South Lake Tahoe SNPLMA R18 Hazardous Fuels Reduction and Forest Health" Project. Funds are available within account number 100 02240 42025 for Contractual Services. The City will follow all federal regulations,

OMB circulars, and BLM grant terms and conditions to ensure the highest degree of compliance for full reimbursement of expenses for this project.

Environmental Considerations: In response to the catastrophic wildfires and need for expedited improvement of forest conditions, Governor Newsom issued an Emergency Proclamation on March 1, 2025 which authorized the Secretaries of the California Natural Resources Agency (CNRA) and the California Environmental Protection Agency (CalEPA) to determine which critical fuels reduction projects are eligible for suspension of certain state statutory and regulatory requirements, including but not limited to the California Environmental Quality Act (CEQA), California Endangered Species Act, and California Coastal Act.

Policy Implications: Approval of this contract will allow the City to meet the goals of fuel reduction and vegetation management within the community through our project planning as part of the Community Wildfire Protection Plan (CWPP).

MEMORANDUM OF UNDERSTANDING
BETWEEN
the CALIFORNIA TAHOE CONSERVANCY
AND
the CITY OF SOUTH LAKE TAHOE

This Memorandum of Understanding ("MOU") is entered into this 25th day of August, 2026 ("Effective Date"), between the California Tahoe Conservancy, an agency of the State of California ("Conservancy") and the City of South Lake Tahoe ("City"), as may also be referred to throughout this MOU as "Party" or collectively as "Parties."

RECITALS

WHEREAS, the Conservancy and the City have a cooperative relationship as it pertains to fuels reductions, land management and defensible space activities on public and private land as memorized by a memorandum of understanding entered into on November 15th, 2022.

WHEREAS, the Conservancy is a landowning state agency with the mission to lead California's efforts to restore and enhance the extraordinary natural and recreational resources of the Lake Tahoe Basin, including improving forest health and reducing risks from wildfire on Conservancy lands;

WHEREAS, the Conservancy owns 132 acres of forested land identified by assessor parcel numbers 031-020-38, 032-090-11, 032-090-05 and 032-100-06 (Conservancy Land);

WHEREAS, the Conservancy land is in El Dorado County across the Upper Truckee River from the South Lake Tahoe Airport;

WHEREAS, the Conservancy is implementing its Lyons Ranch Fuel Hazard Reduction Project (Lyons Ranch Project) consisting of manual and mechanical fuel hazard reduction treatments on 132 acres on Conservancy owned land pursuant to its standards and statutory obligations;

WHEREAS, the Lyons Ranch Project received a secretarial suspension authorization on October 7, 2025, determining that the project's proposed activities are eligible to be conducted under Governor Newsom's March 1, 2025, emergency proclamation suspending state statutes, rules, regulations, and requirements that fall within the jurisdiction of the California Environmental Protection Agency and the California Natural Resources Agency;

WHEREAS, the Conservancy began work on the Lyons Ranch Project on October 13, 2025 and anticipates completion by December 1, 2027;

WHEREAS, the City owns the South Lake Tahoe Airport and land underlying the Upper Truckee River (City Land) abutting the Conservancy Land;

WHEREAS, the City wishes to implement the Southern Nevada Public Land Management Act Fuels Reduction Project (SNPLMA Project) on both Conservancy Land and City Land;

WHEREAS, the SNPLMA Project received a secretarial suspension authorization on the 14th of July 2026;

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual promises, covenants, and conditions of the Parties as hereinafter set forth, the Parties agree to take the following actions.

PURPOSE

Purpose. The purpose of this MOU is to coordinate the City's SNPLMA Project with Lyons Ranch Project on Conservancy Land.

City Activities on Conservancy Land

1. **Forestry and Fuel Reduction Activities.** The Conservancy will allow the City to conduct the following limited activities associated with the SNPLMA Project on Conservancy Land:

    a. Harvest Trees within a 2.0 acre corridor near and between the City Land. Species of trees selected for removal are Jeffrey pine, lodgepole pine, and white fir.

    b. Establish a forwarder trail through the 2.0 acre corridor where trees will be harvested on Conservancy Land to be used solely for the SNPLMA Project. The forwarder trail will be used to haul cut material from both Conservancy Land and City Land northward. The forwarder trail will have waterbreaks installed accordance with the CA Forest Practice Rules upon completion of harvest.

2. **Timing of Projects.** The anticipated timeline of the projects are as follows:

    a. The Conservancy began the Lyons Ranch Project on October 13, 2025.

    b. The City will begin the SNPLMA Project on September 1, 2026.

3. **Tribal Consultation**. The City will Consult with the Washoe Tribe of Nevada and California to ensure that the Washoe Tribe of Nevada and California will have a meaningful opportunity to provide input on the protection of tribal cultural resources, if any are present.

4. **Communication and Coordination.**

    a. Quarterly Meetings. The Parties shall meet quarterly to discuss the status of the elements of this MOU. If desired, the Parties may include this discussion in their regularly scheduled quarterly meetings.

b. Dispute Resolution. In the event of any dispute arising under this MOU, the Parties agree to notify the other Party in writing of the nature of the dispute, at which time the City Manager and Executive Director of the Conservancy shall attempt in good faith to resolve any dispute by negotiation. If the City Manager and Executive Director of the Conservancy are unable to resolve the dispute, then the Parties may elect to submit the dispute to non-binding mediation with a mutually agreeable mediator who is knowledgeable about the subject matter of this MOU, with the cost of mediation to be shared equally by the Parties, except that each Party shall bear its own attorney's fees.

ADDITIONAL PROVISIONS

5. **Term.** The term of this MOU shall be 3 years from the Effective Date.

6. **Extension and Amendment.** This MOU may be extended or amended as necessary by mutual consent of the Parties by execution of a written amendment signed and dated by all Parties. This MOU will be reviewed by the Parties annually and extended if necessary.

7. **Termination.** Any Party may terminate its participation in this MOU by providing ninety (90) days' written notice to the other Party.

8. **Other Related Agreements.** This MOU in no way restricts the involved Parties from participating in similar understandings and/or activities with other public or private agencies.

9. **Public Documents.** Information provided to any government agency pursuant to this MOU may be subject to state law including but not limited to the Public Records Act (Government Code Section 6250 et. seq).

10. **Indemnification.** The City shall indemnify, defend, and hold harmless the Conservancy, and its officers, employees, and agents ("Conservancy Indemnitees"), from and against any and all causes of action, claims, liabilities, obligations, judgments, or damages, including reasonable attorneys' fees and costs of litigation ("claims"), arising out of the City's performance of its obligations under this agreement or out of the operations conducted by the City, including the Conservancy's active or passive negligence, except for such loss or damage arising from the sole negligence or willful misconduct of the Conservancy.

11. **No Funding Obligation.** No funds shall be owed, due, payable to or from either Party pursuant to this MOU and there is no cost or resource sharing contemplated in this MOU. Specific work projects or activities that involve the transfer of funds, services, or property among the signatories to this MOU will require execution of separate agreements and be contingent upon the availability of appropriated funds. Such activities must be independently authorized by appropriate statutory authority. This MOU does not provide such authority. Negotiation, execution, and administration of each such agreement must comply with all applicable statutes and regulations.

12. **Counterparts.** This MOU may be executed in one or more counterparts, each of which shall be deemed an original.

13. Governing Law. This MOU must be construed according to its fair meaning and as if prepared by all Parties. This MOU must be construed in accordance with the laws of the State of California in effect on the Effective Date. Any action or proceeding seeking any relief under or with respect to this Agreement shall be brought solely in the Superior Court of the State of California for the County of El Dorado.

14. Notices.

To the City of South Lake Tahoe
Attn:
City Manager
hroverud@cityofslt.gov
1901 Lisa Maloff Way
South Lake Tahoe, CA 96150

With copy to:

Segio Rudin
Interim City Attorney
srudin@cityofslt.gov
1901 Lisa Maloff Way, Suite 300
South Lake Tahoe, CA 96150

To the California Tahoe Conservancy
Attn: Jason Vasques
Executive Director
Jason.vaques@tahoe.ca.gov
1061 Third Street
South Lake Tahoe, CA 96150

with copy to:

Michael Steeves
General Counsel
Michael.steeves@tahoe.ca.gov
1061 Third Street
South Lake Tahoe, CA 96150

IN WITNESS WHEREOF, the Parties have caused this MOU to be executed as of the date first written above.

CITY OF SOUTH LAKE TAHOE

By:_____
Cody Bass
Mayor

Approved as to form:

By:_____
Sergio Rudin
Interim City Attorney

Attest:

By:_____
Susan Blankenship
City Clerk

CALIFORNIA TAHOE CONSERVANCY

By:_____
Jason Vasques
Executive Director

MEMORANDUM OF UNDERSTANDING
BETWEEN
the CALIFORNIA TAHOE CONSERVANCY
AND
the CITY OF SOUTH LAKE TAHOE

This Memorandum of Understanding ("MOU") is entered into this 25th day of August, 2026 ("Effective Date"), between the California Tahoe Conservancy, an agency of the State of California ("Conservancy") and the City of South Lake Tahoe ("City"), as may also be referred to throughout this MOU as "Party" or collectively as "Parties."

RECITALS

WHEREAS, the Conservancy and the City have a cooperative relationship as it pertains to fuels reductions, land management and defensible space activities on public and private land as memorized by a memorandum of understanding entered into on November 15th, 2022.

WHEREAS, the Conservancy is a landowning state agency with the mission to lead California's efforts to restore and enhance the extraordinary natural and recreational resources of the Lake Tahoe Basin, including improving forest health and reducing risks from wildfire on Conservancy lands;

WHEREAS, the Conservancy owns 132 acres of forested land identified by assessor parcel numbers 031-020-38, 032-090-11, 032-090-05 and 032-100-06 (Conservancy Land);

WHEREAS, the Conservancy land is in El Dorado County across the Upper Truckee River from the South Lake Tahoe Airport;

WHEREAS, the Conservancy is implementing its Lyons Ranch Fuel Hazard Reduction Project (Lyons Ranch Project) consisting of manual and mechanical fuel hazard reduction treatments on 132 acres on Conservancy owned land pursuant to its standards and statutory obligations;

WHEREAS, the Lyons Ranch Project received a secretarial suspension authorization on October 7, 2025, determining that the project's proposed activities are eligible to be conducted under Governor Newsom's March 1, 2025, emergency proclamation suspending state statutes, rules, regulations, and requirements that fall within the jurisdiction of the California Environmental Protection Agency and the California Natural Resources Agency;

WHEREAS, the Conservancy began work on the Lyons Ranch Project on October 13, 2025 and anticipates completion by December 1, 2027;

WHEREAS, the City owns the South Lake Tahoe Airport and land underlying the Upper Truckee River (City Land) abutting the Conservancy Land;

WHEREAS, the City wishes to implement the SNPLMA Fuels Reduction Project (SNPLMA Project) on both Conservancy Land and City Land;

WHEREAS, the SNPLMA Project received a secretarial suspension authorization on the 14th of July 2026;

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual promises, covenants, and conditions of the Parties as hereinafter set forth, the Parties agree to take the following actions.

PURPOSE

Purpose. The purpose of this MOU is to coordinate the City's SNPLMA Project with Lyons Ranch Project on Conservancy Land.

City Activities on Conservancy Land

1. **Forestry and Fuel Reduction Activities.** The Conservancy will allow the City to conduct the following limited activities associated with the SNPLMA Project on Conservancy Land:

    a. Harvest Trees within a 2.0 acre corridor near and between the City Land. Species of trees selected for removal are Jeffrey pine, lodgepole pine, and white fir.

    b. Establish a forwarder trail through the 2.0 acre corridor where trees will be harvested on Conservancy Land to be used solely for the SNPLMA Project. The forwarder trail will be used to haul cut material from both Conservancy Land and City Land northward. The forwarder trail will have waterbreaks installed accordance with the CA Forest Practice Rules upon completion of harvest.

2. **Timing of Projects.** The anticipated timeline of the projects are as follows:

    a. The Conservancy began the Lyons Ranch Project on October 13, 2025.

    b. The City will begin the SNPLMA Project on September 1, 2026.

3. **Tribal Consultation**. The City will Consult with the Washoe Tribe of Nevada and California to ensure that the Washoe Tribe of Nevada and California will have a meaningful opportunity to provide input on the protection of tribal cultural resources, if any are present.

4. **Communication and Coordination.**

    a. Quarterly Meetings. The Parties shall meet quarterly to discuss the status of the elements of this MOU. If desired, the Parties may include this discussion in their regularly scheduled quarterly meetings.

b. **Dispute Resolution.** In the event of any dispute arising under this MOU, the Parties agree to notify the other Party in writing of the nature of the dispute, at which time the City Manager and Executive Director of the Conservancy shall attempt in good faith to resolve any dispute by negotiation. If the City Manager and Executive Director of the Conservancy are unable to resolve the dispute, then the Parties may elect to submit the dispute to non-binding mediation with a mutually agreeable mediator who is knowledgeable about the subject matter of this MOU, with the cost of mediation to be shared equally by the Parties, except that each Party shall bear its own attorney's fees.

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Segio Rudin
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To the California Tahoe Conservancy
Attn: Jason Vasques
Executive Director
Jason.vaques@tahoe.ca.gov
1061 Third Street
South Lake Tahoe, CA 96150

with copy to:

Michael Steeves
General Counsel
Michael.steeves@tahoe.ca.gov
1061 Third Street
South Lake Tahoe, CA 96150

IN WITNESS WHEREOF, the Parties have caused this MOU to be executed as of the date first written above.

CITY OF SOUTH LAKE TAHOE

By:__Signed in Counterpart_____
Cody Bass
Mayor

Approved as to form:

By:__Signed in Counterpart__ ____
Sergio Rudin
Interim City Attorney

Attest:

By:__Signed in Counterpart___
Susan Blankenship
City Clerk

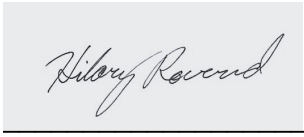
CALIFORNIA TAHOE CONSERVANCY

Jason Vasques
By:_____
Jason Vasques
Executive Director

City of South Lake Tahoe

Agenda Item Executive Summary

Hilary Roverud, City Manager



Meeting Date: August 25, 2026
Agenda Item #:4

Agenda Item: Acceptance and Appropriation of TRPA Mitigation Funding and Transfer of Funding for the Upper Bijou Park Creek Watershed Restoration Project and Construction Agreement Award for Tamarack Culvert Replacement Project with Tinkers in the amount of $290,711.40

Executive Summary: The Public Works department released the Tamarack Culvert Replacement Project, one of the subprojects part of the Upper Bijou Park Creek Watershed Restoration Project, for bidding in late June. In preparation to award a construction contract, staff requested release of available TRPA Water Quality, Water Quality Interest, and Stream Environment Zone (SEZ) mitigation funding in the sum of $96,240 to the project account. Eight sealed bids were opened on July 16th. The bids ranged from $290,711.40 to $620,837. Staff recommends awarding the construction contract to the low bidder, Tinkers, for $290,711.40 and authorizing up to $60,000 in contingency for the Tamarack Culvert Replacement Project.

Requested Action / Suggested Motions: 1) Pass a Resolution authorizing and directing the Director of Finance to appropriate $96,240 in TRPA Mitigation Funding to the Upper Bijou Park Creek Watershed Restoration Project and authorizing and directing the Director of Finance to transfer $60,000 from the Stormwater operational budget to the Upper Bijou Park Creek Watershed Restoration Project Account, and 2) Pass a Motion finding no additional review of the Upper Bijou Park Creek Watershed Restoration Project needed under the California Environmental Quality Act pursuant to CEQA Guidelines section 15162, authorizing and directing the Mayor to execute an Agreement with Tinkers for the Tamarack Culvert Replacement Project for a not to exceed amount of $290,711.40, and authorizing the Director of Public Works to use contingency up to a cumulative amount of $60,000.

Responsible Staff Member: Brianna Greenlaw, Senior Civil Engineer

Reviewed and Approved By: Mohammad Qureshi, Director of Public Works Susan Blankenship, City Clerk Olga Tikhomirova, Director of Finance Sergio Rudin, Interim City Attorney

Attachments:

01-Staff_Report_Tamarack Culvert Award_TRPA Mitigation Funds.docx
02-Location map.pdf
03-Resolution_Accept TRPA Mitigation Funds.doc
04-Agreement_Tinkers.docx

City of South Lake Tahoe
Report to City Council

Meeting Date: August 25, 2026

Title: Acceptance and Appropriation of TRPA Mitigation Funding and Transfer of Funds for the Upper Bijou Park Creek Watershed Restoration Project and Construction Agreement Award for Tamarack Culvert Replacement Project

Location: Bijou Park Creek Watershed (specifically Tamarack Avenue – refer to Attachment 2)

Responsible Staff Member: Brianna Greenlaw, Senior Civil Engineer

Background: The Upper Bijou Park Creek Watershed Restoration Project is a watershed-scale project seeking to address water quality and flooding issues in a phased approach to provide treatment for urban runoff from roadways, commercial and residential areas in an approximately 850-acre watershed that discharges to Lake Tahoe via the Ski Run Marina. The City is currently focused on the large upper watershed area subject to historic flooding, development impacts in stream environment zones (SEZ), and water quality issues. The upper watershed project includes plans to restore SEZ and floodplain areas, provide drainage solutions to support future active transportation improvements, and include distributed natural treatment systems to reduce sediment and nutrient loads in urban runoff that have the potential to impact Lake Tahoe.

The Upper Bijou Park Creek Watershed Restoration Project contains several different subprojects within the Bijou Park Creek watershed: Rockwood to Blackwood Drainage Improvements, SEZ Enhancements, Tamarack Culvert (Part of SEZ Enhancement), Shirley to Whole Foods, Bijou School Frontage Drainage Improvements, Aloha Basin, Needle Peak Localized Treatment, Ski Run Diversion, Osgood Basin Expansion, and Pioneer Crossing.

During the 2025 construction season, the Rockwood to Blackwood Drainage Improvements and Aloha Basin projects were constructed. The United States Forest Service - Lake Tahoe Basin Management Unit (USFS - LTBMU) is planning to construct the SEZ Enhancements Project in the 2026 construction season. Since the majority of the SEZ Enhancements Project is on Forest Service land, their crews are best fit to construct and maintain the improvements that have been designed by the City's consultant as part of the Upper Bijou Park Creek Watershed Restoration Project. The USFS - LTBMU applied for a grant opportunity with Sierra Meadows Partnership to fund the USFS-LTBMU's needs to construct the SEZ Enhancements Project, and the City agreed to fund and construct the corresponding Tamarack Culvert Replacement Project as a match to the grant at the February 25, 2025 City Council meeting. There is an existing failing culvert across Tamarack Avenue that passes Bijou Park Creek through it and is downstream of the SEZ Enhancements Project. (Refer to the location map in Attachment 2.) Through the project design and modeling, it was found that in addition to replacing the existing culvert, the capacity should be upsized and the road raised to prevent flooding and better spread out flows. The Tamarack Culvert Replacement Project includes these improvements in addition to the replacement of the existing culvert.

On May 5, 2026, City Council accepted the grant award from the Lake Tahoe Restoration Act for the construction of the Needle Peak Localized Treatment Project ($300,000) with a local match of $45,484. It is anticipated that this project will be constructed in the 2027 construction season. All other subprojects are currently unfunded and are in final design stages.

Issue and Discussion: TRPA collects permit fees from development applications throughout the Tahoe Basin. Development fees acquired on properties located within the city limits are available for use on City Environmental Improvement Program (EIP) projects which include the Upper Bijou Park Creek Restoration Project. The mitigation fees TRPA collects are intended to offset environmental impacts to Air Quality, SEZ, and Water Quality. In preparation to award the bid, staff requested release of available mitigation funds to the project account. The TRPA SEZ, Water Quality, and Water Quality Interest Mitigation Funds requested for the Upper Bijou Park Creek Watershed Restoration Project will partially fund the Tamarack Culvert Replacement Project construction. The TRPA Governing Board approved the mitigation fund release on July 22, 2026.

The plans, specifications and bid addenda 1-2 for the Tamarack Culvert Replacement Project were approved by the City Engineer pursuant to the authority granted in Resolution 2006-66. On June 25, 2026, Public Works advertised the Tamarack Culvert Replacement Project (Project) on the City PlanetBids website. The Project *Notice to Bidders* was advertised in the Tahoe Daily Tribune on July 3, 2026 and July 10, 2026. On July 16, 2026, Public Works received 8 sealed bids that were publicly opened and read aloud at the scheduled bid opening at the Public Works office. The bid results are listed in Table 1. The Engineer's Estimate for the Base Bid was $353,178.

Table 1 – Summary of Bid Results

Bidder	Total Base Bid
Tinkers	**$290,711.40**
Meyers Earthwork	$385,732.00
Globe Engineering Development	$391,418.00
Resource Development Company	$452,386.00
Alcon Construction & Engineering	$455,872.36
White Rock Construction	$468,250.00
Macauley Construction	$483,940.90
MKD Construction	$620,837.00

The City does not have all permits in hand for this project yet, but it is anticipated that all will be issued by or near the anticipated notice of proceed date of September 9, 2026. Refer to Table 2 regarding permit status. Based on this information, staff recommends that City Council approve the award to the low bidder, Tinkers, and authorize the Mayor to execute the contract agreement. In the event permits are not issued as expected, staff have discussed contingency plans with the contractor. Contractor has indicated a willingness to potentially accept a reduced number of working days.

Table 2 – Permit Status

Permitting Agency	Permit Status
TRPA Environmental Improvement Permit	Draft permit was issued 8/14. Final permit is being acknowledged. Will be finalized prior to 9/9.
CDFW Lake and Streambed Agreement	Draft agreement issued 8/3 and conditions negotiated with CDFW. Waiting on final permit issuance. Will be finalized prior to 9/9.
Lahontan 401 Water Quality Certification	Lahontan indicated it will be about 2-3 weeks from receiving additional information requested. It is anticipated that certification will be issued by or near 9/9.
USACE Nationwide Permit 13	USACE is in final stages of permit process. Tribal coordination timeline will be complete 8/27 and USACE anticipates releasing final authorization the first week of September.

Financial Implications: At their July Governing Board meeting, TRPA approved the City's request for the release of TRPA Mitigation Funding in the distribution shown in Table 3.

Table 3 – TRPA Mitigation Funding Release

Mitigation Account	Amount
Water Quality	$53,369.00
Water Quality Interest	$11,092.00
SEZ	$31,779.00
Total Release Request:	**$96,240.00**

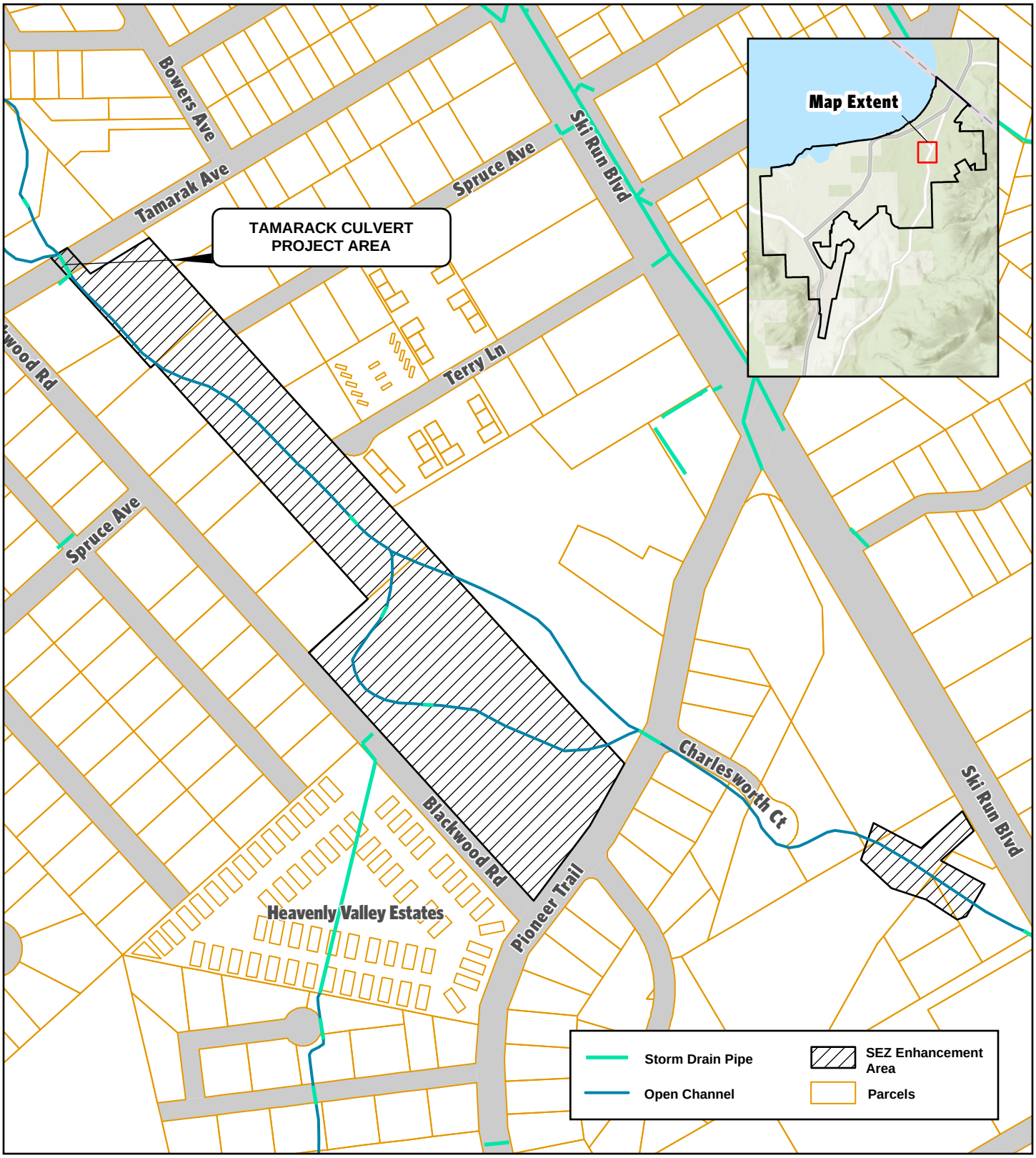
(Approved by the TRPA Governing Board July 22, 2026)

The funding currently available in the Project budget (account 301-40051), in addition to the TRPA mitigation funds and transfer of $60,000 from the stormwater operational budget, allows for the award of the Tamarack Culvert Replacement Project to the low bidder, Tinkers. Staff requests authorization for the Director of Publics Works to approve up to $60,000 in cumulative change orders using contingency funds. Any funds not needed will remain available in the project account to be used on other subprojects part of the Upper Bijou Park Creek Watershed Restoration Project.

With the addition of the funds previously discussed, there will be sufficient funding in the project account for ancillary construction expenses such as labor code compliance, material testing, and survey monument preservation, in addition to reserving the required match for the Needle Peak Localized Treatment Project.

Environmental Considerations: After completing all public noticing and review period required by relevant state laws, the Planning Commission adopted the CEQA Initial Study/Mitigated Negative Declaration for the Project on November 19, 2020 (SCH # 202090564). Addendum No. 1 was completed April 23, 2024, to document minor changes for staging and access, and other minor adjustments to the footprint of the channel improvements and drainage designs. On May 16, 2024, the Planning Commission adopted an addendum to the CEQA Initial Study/Mitigated Negative Declaration for the Project.

Policy Implications: Completing project improvements will assist with advancing the City Council Strategic Priority, ***Protect the Natural Environment***, by meeting the sediment and nutrient reductions mandated by the Lake Tahoe Total Maximum Daily Load (TMDL) program. Fulfilling mandated TMDL reduction goals will assist with maximizing residential housing allocations under TRPA Code section 50.5.2.E.2 (Distribution and Administration of Residential Allocations – TMDL Implementation).



CITY OF SOUTH LAKE TAHOE

UPPER BIJOU PARK CREEK WATERSHED RESTORATION

SEZ ENHANCEMENT AND TAMARACK CULVERT PROJECT AREAS

N

0 100 200 300 400 Feet

Path: \\gis\share\Projects\PublicWorks\Engineering\GeneralEngineeringProjects\GeneralEngineeringProjects.aprx | Upper Bijou Park Creek – SEZ Enhancement Project Staff Report | 2/5/202

Resolution 2026-XXX

Adopted by City of South Lake Tahoe City Council

August 25, 2026

Accepting and Appropriating Tahoe Regional Planning Agency (TRPA) Stream Environment Zone (SEZ) and Water Quality Mitigation Funding and Transferring Funding for Upper Bijou Park Creek Watershed Restoration Project

BACKGROUND:

A. The Upper Bijou Park Creek Watershed Restoration Project (EIP# 01.01.01.0184) is included on the priority list for watershed and water quality improvement projects within the Lake Tahoe basin.

B. The Department of Public Works requested TRPA release $53,369.00 in TRPA Water Quality Mitigation Funds, $11,092.00 in Water Quality Interest Mitigation Funds, and $31,779.00 in SEZ Mitigation Funds and authorize those funds for construction-related costs of the Project.

C. At the July 22, 2026 TRPA Governing Board meeting, the City's request to release and authorize TRPA Mitigation Funds as described in item B herein, was approved.

D. On July 16, 2026, the Public Works department opened eight sealed bids for the Tamarack Culvert Replacement Project, one of the subprojects part of the Upper Bijou Park Creek Watershed Restoration Project. In order to award the construction contract to the low bidder and have funding available for ancillary construction costs, $60,000 in funding from the stormwater operational budget will need to be transferred to the project.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, BE IT RESOLVED, that the City Council of the City of South Lake Tahoe:

1. Authorizes the acceptance of $53,369.00 in TRPA Water Quality Mitigation Funding, $11,092.00 in TRPA Water Quality Interest Mitigation Funding, and $31,779.00 in SEZ Mitigation Funding for the Upper Bijou Park Creek Restoration Project.
2. Authorizes the Director of Finance to appropriate the accepted funding to the following Project accounts.

301-40051 Revenue (33312) TRPA Water Quality Mitigation Funds	(+) $53,369.00
301-40051 Revenue (33324) TRPA Water Quality Interest Mit. Funds	(+) $11,092.00
301-40051 Revenue (33323) TRPA SEZ Mitigation Fund	(+) $31,779.00
301-40051 Expenditure (48030) Upper Bijou Park Creek, Construction	(+) $96,240.00

3. Authorizes the Director of Finance to amend the FY 2025-2026 budget to transfer $60,000 in stormwater operational funds to the Upper Bijou Park Creek Watershed Restoration Project account as follows:

FROM:

24503215-46110 Stormwater	(-) $24,683
24503215-42020 Stormwater	(-) $30,000
24503215-42030 Stormwater	(-) $ 5,317

TO:

30140051 Expenditure (48030) Upper Bijou Park Creek, Construction	(+) $60,000

Adopted by the City Council of the City of South Lake Tahoe on August 25, 2026 by the following vote:

Yes:
No:
Absent:
Abstain:

_____ Date: _____
Cody Bass, Mayor

Attest:

_____
Susan Blankenship, City Clerk

The presence of electronic signature certifies that the foregoing is a true and correct copy as approved by the South Lake Tahoe City Council

CITY OF SOUTH LAKE TAHOE
DEPARTMENT OF PUBLIC WORKS

AGREEMENT

CITY OF SOUTH LAKE TAHOE
DEPARTMENT OF PUBLIC WORKS
AGREEMENT
for

TAMARACK CULVERT REPLACEMENT PROJECT
(PART OF UPPER BIJOU PARK CREEK WATERSHED RESTORATION PROJECT)
PWC 16-30140051-04
CITY BID NO. 16-30140051-04-BN1

THIS AGREEMENT is made and entered into this _____ day of _____, 20___, by and between the City of South Lake Tahoe, a political subdivision of the State of California, herein designated "City", and **Tinkers**, herein designated as "Contractor."

WITNESSETH, that the City and the Contractor, in consideration of the mutual covenants hereafter set forth, agree as follows:

ARTICLE 1 — THE WORK

Contractor agrees to furnish all labor, tools, equipment, facilities, materials, transportation and services necessary to perform and complete, in a good and workmanlike manner, the **Tamarack Culvert Replacement Project**, as required pursuant to the Contract Documents.

ARTICLE 2 — COMMENCEMENT AND COMPLETION

The Work to be performed under this Agreement shall commence at the time as specified in the Notice to Proceed, and the Contractor shall diligently undertake the performance of the obligations as set forth in the Contract Documents to achieve Final Completion of the Work (as defined at Section 9.9 Special Provisions) within **34 calendar days** after the date commencement of the Work is authorized as set forth in the Notice to Proceed (the "Contract Time"). ***No grading or excavation or other land disturbance will be allowed between October 15th and May 1st; all Work shall be performed after the issuance of the Notice to Proceed, and Final Completion achieved within the contract time as set forth in these Bid Documents.***

The City and the Contractor recognize that time is of the essence of this Agreement and that the City will suffer financial loss if the Work is not completed within the time specified herein, plus any extensions thereof allowed in accordance with the Contract Documents. The City and Contractor also recognize the delays, expense, and difficulties involved in proving the actual loss suffered by the City if the Work is not completed within the Contract Time. Accordingly, instead of requiring any such proof, and pursuant to the Contract Documents, the City and the Contractor agree that as liquidated damages (but not as a penalty, the Contractor shall pay the City the sum of $500 for each calendar day beyond that portion of the Contract Time within which the Bidder is required to achieve Milestone #1, Substantial Completion (per Document 00100, Article 1.04.A.2), and $1000 for each calendar day beyond that portion of the Contract Time within which the Bidder is required to achieve Milestone #2, Final Completion (per Document 00100, Article 1.04.A.3).

In accordance with the Contract Documents, including, without limitation Document 00400.4.2 ("Bid Proposal"), the daily amount that Contractor may charge to the City for all delay costs, direct and indirect (and inclusive of all expenses and damages, including, without limitation, jobsite and home office overhead costs and extended general conditions) applicable to the first sixty (60) calendar days of Compensable Delay, if any, is $0, the amount set forth by Contractor in Document 00400.4.2 ("Bid Proposal"). This sum shall represent the exclusive and sole amount (i.e., payment in full for any and all direct and indirect delay costs) that Contractor, on behalf of itself and subcontractors and suppliers, of every tier, shall receive for any and all Compensable Delay(s) during the first sixty (60) calendar days of actual, Compensable Delay at the Project. Delay costs that may arise from Compensable Delay, if any, beyond the first sixty (60) calendar days of a Compensable Delay, if allowable, shall thereafter be governed by, and subject to, the applicable provisions of Sections 8 and 9 of the Standard Specifications, as modified by the Special Provisions, and the Contract Documents.

ARTICLE 3 — CONTRACT PRICE

The City agrees to pay, and the Contractor agrees to accept, in current funds for the performance of the Work pursuant to the Contract Documents, the Contract Sum for the completion of the Work in accordance with the Contract Documents as follows:

Item #	Quantity	Unit	Work Item Description	Unit Price	Total
1	1	LS	Mobilization	$54,700	$54,700
2	1	LS	Temporary Traffic Control	$37,500	$37,500
3	1	LS	Clearing and Grubbing	$9,000	$9,000
4	1	LS	Remove Existing Storm Drain	$7,400	$7,400
5	5066	SF	AC Pavement	$14.10	$71,430.60
6	5066	SF	Remove AC Surfaces (Inc Sawcutting)	$2.80	$14,184.80
7	1	LS	Earthwork	$28,100	$28,100

8	72	LF	18" HDPE Pipe	$195	$14,040
9	36	LF	24" HDPE Pipe	$281	$10,116
10	6	EA	Storm Drain Flared End Section	$2,800	$16,800
11	1	LS	Revegetation	$6,800	$6,800
12	1	LS	Roadway Striping (4" Double Centerline - Yellow)	$2,700	$2,700
13	20	CY	Unsuitable Fill Material (Contingent)	$267	$5,340
14	2	EA	Tree Removal	$1,800	$3,600
15	6	EA	Object Marker with Snow Pole	$1,500	$9,000

BASE BID AMOUNT: $290,711.40
COMPENSATION FOR COMPENSABLE DELAY: $0

TOTAL CONTRACT SUM: $290,711.40

For the Total Contract Sum of TWO-HUNDRED NINETY THOUSAND SEVEN-HUNDRED ELEVEN dollars and FORTY cents.

The above Total Contract Sum includes all allowances, if any, provided for in the Contract Documents.

Compensation for Unit Price Items shall be based upon the unit prices stated in the above schedule multiplied by the actual quantities or units of work and materials performed or furnished. Unit prices paid by the City may change depending on actual quantities or units of work completed in accordance with the Contract Documents.

ARTICLE 4 — PREVAILING WAGES

Pursuant to the provisions of California Labor Code, Sections 1770 to 1780, inclusive thereof, the Contractor, and any subcontractor, of any tier, shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations.

In compliance with Senate Bill 854 (2014) and the California Labor Code, this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations. Contractors must submit their certified payroll records directly to the Division of Labor Standards Enforcement Compliance Monitoring Unit through the electronic certified payroll reporting (eCPR) system, as well as to the City.

Pursuant to the provisions of California Labor Code Section 1773.2, the Contractor is hereby advised that copies of the prevailing rate of per diem wages and a general prevailing rate

for holidays, Saturdays and Sundays and overtime work in the locality in which the Work is to be performed for each craft, classification, or type of worker required to execute the Contract, are on file in the City's office. The Contractor agrees that not less than said prevailing rates shall be paid to workers employed on this public works contract as required by Labor Code Section 1774. These rate determinations are found on the State of California Department of Industrial Relations' website at: http://www.dir.ca.gov/dlsr/DPreWageDetermination.htm.

ARTICLE 5 — CONTRACT DOCUMENTS

The Agreement includes and incorporates by reference the Contract Documents for the Project, which consists of the following documents:

(a) Notice to Bidders (Document 00100);

(b) Instructions to Bidders (Document 00200);

(c) Bid Proposal (Document 00400);

(d) Bid Schedule (Document 00405);

(e) Bidder's Bond (Document 00410);

(f) Designation of Subcontractors (Document 00420);

(g) Good Faith Effort for Local Hiring on Public Works Contracts (00421);

(h) Verification of Contractor and Subcontractor DIR Registration (00423);

(i) California Air Quality Control Board (CARB, Certificates of Reported Compliance (CRC) (00424);

(j) Self-Performance Declaration (Document 00425);

(k) Debarment and Suspension Certifications (Document 00430);

(l) Non-Collusion Declaration (Document 00432);

(m) Worker's Compensation Certification (Document 00435);

(n) Business and Professions Code Sections 7028.15 and 7031 Statement (Document 00440);

(o) Bidder's Statement of Financial Responsibility, Technical Ability and Experience (Document 00450);

(p) Equal Employment Opportunity Certification (Document 00460);

(q) Non-Lobbying Certification (Document 00465);

(r) Disclosure of Lobbying Activities (Document 00466);

(s) Agreement (Document 00500);

(t) Payment Bond Form (Document 00610);

(u) Performance Bond Form (Document 00620);

(v) Sample Escrow Agreement for Security Deposits In Lieu of Retention (Document 00630);

(w) Warranty/Guaranty Form (Document 00635);

(x) Acknowledgment of City Code (Document 00640);

(y) Bid Document Certification (Document 00650);

(z) The Standard Specifications of the State of California, Department of Transportation, dated 2022; the Standard Plans of the State of California, Department of Transportation, dated 2022, and the South Lake Tahoe Public Improvement and Engineering Standards;

(aa) Special Provisions, Document 00700 of the Bid Documents (which incorporate by reference, and, as specified, modify the Standard Specifications of the State of California, Department of Transportation, dated 2022; the Standard Plans of the State of California, Department of Transportation, dated 2022, and the South Lake Tahoe Public Improvement and Engineering Standards);

(bb) Supplemental Conditions (Document 00800), if any;

(cc) General Requirements, if any;

(dd) Construction Progress Documentation (Document 01300);

(ee) Technical Specifications;

(ff) Contract Drawings;

(gg) Addenda (numbers 1 to 2, inclusive; and

(hh) Permits from other agencies as may be required by law.

Exhibits to this Agreement are enumerated as follows:

- Accepted Contractor's Bid attached hereto as Exhibit A;
- Escrow Bid Document Certification attached hereto as Exhibit B; and
- Insurance Certificates and Endorsements as Exhibit C.

ARTICLE 6 — WORKERS' COMPENSATION

Contractor shall take out and maintain during the life of the Agreement, adequate and sufficient workers' compensation insurance for all Contractor's employees employed at the site of improvements, and, if any Work is sublet, Contractor shall require each subcontractor similarly to provide workers' compensation insurance for all of the latter's employees, unless such employees are covered by the protection afforded by Contractor. If any class of employees engaged in Work under this contract at the site of the Project is not protected under workers' compensation law, Contractor shall provide, and shall cause each subcontractor to provide, adequate insurance for the protection of employees not otherwise protected. Contractor shall indemnify the City and the

United States Forest Service for any damage resulting to it from failure of either Contractor or any subcontractor to take out or maintain such insurance.

By its signature upon this Agreement, Contractor certifies that it has carefully reviewed and is aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for worker's compensation, or to undertake self-insurance in accordance with the provisions of the labor Code. Contractor, as a condition precedent to the commencement of its Work pursuant to the Agreement, shall comply with such provisions.

ARTICLE 7 — INDEMNITY AND INSURANCE

To the fullest extent permitted by law, and in strict accordance with the Contract Documents, Contractor shall defend, indemnify, and hold harmless the City, its officials, officers, City Council members, employees, agents, the United States Forest Service, the Architect/Engineer, the Project Manager and the Project consultants, and their respective principals, officers and employees, and each of them, of and from any and all claims, demands, suits, causes of action, damages, costs, expenses, attorneys' fees, losses, or liability, in law or in equity, of every kind and nature whatsoever related to, arising out of, or in connection with, Contractor's operations to be performed under this Agreement, and as otherwise set forth in Contract Documents, including, without limitation, Section 7-1.05A of the Standard Specifications, as modified by Section 7.11 of the Special Provisions. The obligations of defense and indemnity set forth in this Article, and in the Contract Documents, shall not be limited by any insurance requirements or obligations pursuant to the Contract Documents. The obligations arising from this Article shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity (including all duties to defend), which would otherwise exist as to a party, or person described elsewhere in the Contract Documents.

Contractor shall maintain the insurance coverage described in Section 7-1.06 of the Standard Specifications, as modified by Section 7.12 of the Special Provisions, throughout the performance of the Agreement, including any maintenance, warranty and/or guaranty periods. This Agreement shall not be operative until evidence of such insurance has been provided to, and approved by, the City as to form, amount, and carrier. Contractor shall not allow any subcontractor to commence Work at the Project until subcontractor provides evidence to Contractor and City that subcontractor has obtained insurance acceptable to the City.

ARTICLE 8 — NOTICES

Whenever any provision of the Contract Documents requires the giving of written notice, it shall be deemed to have been validly given if delivered in person to the individual for whom it is intended, or if delivered at or sent by registered or certified mail, postage prepaid, to the address listed below:

Notices required to be given to Contractor:

Tinkers
Robert Raber
PO Box 8082
Truckee, CA 96162

Notices required to be given to City:

Public Works Director/City Engineer
City of South Lake Tahoe
1740 D Street
South Lake Tahoe, CA 96150-6251

Notices required to be given to any surety(ies):

_____

_____

ARTICLE 9 — MISCELLANEOUS

9.1 Terms. Terms used in this Agreement will have the meanings indicated in the Contract Documents.

9.2 Assignment. No assignment by a party hereto of any rights under or interests in the Agreement will be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

9.3 Successors and Assigns. City and Contractor each binds itself, its partners, successors, assign, and legal representatives to the other party hereto, its partners, successors, assigns, and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.

9.4 Severability. Any provision or part of the Contract Documents held to be void or unenforceable under any law or regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon City and Contractor, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

9.5 South Lake Tahoe City Code. Contractor acknowledges that all pertinent provisions within the South Lake Tahoe City Code are incorporated by reference as though set forth in full herein, and, further, the failure of Contractor or any subcontractor, of any tier, to comply with any of its/their obligations under the Contract Documents, or the requirements of the South Lake Tahoe City Code, or any other applicable law, code, statute, or regulation, shall be deemed a material breach of the Agreement.

9.6 Third Party Beneficiary. Contractor expressly acknowledges the City's status as a third party beneficiary solely with respect to the performance to be rendered under each subcontract, of any tier, upon the Project, and, as a result, Contractor acknowledges that City possesses, *inter alia*, the rights enumerated within the South Lake Tahoe City Code as to the enforcement of obligations under subcontracts of any tier.

9.7 Regulatory Requirements. Contractor acknowledges that the Project is subject to requirements and regulations issued on behalf of various governmental and/or regulatory bodies, including, without limitation, the Lahontan Regional Water Quality Control Board and the Tahoe Regional Planning Agency, among others. Contractor agrees to fully and promptly comply with any and all requirements and regulations issued on behalf of such entities.

9.8 Governing Law. This Agreement and the Contract Documents shall be deemed to have been entered into in the County of El Dorado, State of California, and governed by California law. By entering into this Agreement, the Contractor consents and submits to the jurisdiction of Courts of the State of California, County of El Dorado, over any action of law, suit in equity, and/or other proceeding that may arise out of the Contract Documents.

IN WITNESS HEREOF, the said City of South Lake Tahoe, State of California, has caused this Agreement to be executed by its Mayor in its behalf, and the said Contractor has signed this Agreement the day and year first above written.

CITY OF SOUTH LAKE TAHOE

By _____
Mayor, City of South Lake Tahoe,
State of California

Contractor:

By Robert Raber

Title Owner

Business License No. _____

ATTEST:

By _____
City Clerk
City of South Lake Tahoe

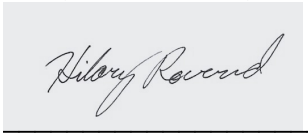
APPROVED AS TO FORM:

By _____
City Attorney
City of South Lake Tahoe

City of South Lake Tahoe

Agenda Item Executive Summary

Hilary Roverud, City Manager



Meeting Date: August 25, 2026
Agenda Item #:5

Agenda Item: Discussion and Direction to Staff Regarding Budgeting For Playfields Consortium/ LTCC Pickleball and Tennis Project, and Approval of Waiver of Permit Fees up to $36,000

Executive Summary: The Community Playfields Consortium (CPC) met on May 28, 2026, and discussed a proposal from Lake Tahoe Community College (LTCC) to advance the design of a new outdoor pickleball and tennis facility within the Joint Powers Authority (JPA) CPC. The proposed project would be constructed on property owned by the City of South Lake Tahoe and is intended to expand recreational opportunities for students, residents, and visitors. Ami Chilton, Director of Auxiliary Services with LTCC will make a presentation to City Council outlining the proposal. The proposed project includes: â€¢ Two outdoor tennis courts â€¢ Eight outdoor pickleball courts â€¢ Court fencing and associated site improvements â€¢ Accessible pedestrian pathways connecting the courts to the existing parking area â€¢ Grading, drainage, utilities, and infrastructure to support the facility LTCC is requesting from the City to sponsor applicable City permit fees in recognition of the Cityâ€™s partnership in this project being part of the CPC. LTCCâ€™s contracted architect estimates these fees to total $36,000. LTCC estimates probable construction costs of $1,789,000. They plan to fund this through a combination of private donor contributions and LTCC funding. Additionally, they estimate soft costs for the project will total $536,700, or 30% of the construction estimate. This will include services but not be limited to architectural and engineering design, surveying, geotechnical investigations, environmental review (CEQA). TRPA permitting, City permitting, project management, and any special testing and inspection. LTCC plans to fund these costs at $500,700 and requests the City match with in-kind contributions of $36,000 for sponsoring permit fees. LTCC is proposing a split of ongoing maintenance costs and a sinking fund contribution 50/50 to be calculated annually after other funding sources are calculated (e.g. rental fees). Projections include the following: â€¢ Maintenance Staff estimated $19,702 annually o City cost $9,851 annually â€¢ Sinking fund contribution estimated at $28,626 annually o City cost $14,313 annually These costs would be shared by the JPA with the City portion totaling an estimated $24,164 which would be funded through the General Fund. Daily operations and maintenance of the facility would be conducted by LTCC staff. Revenue for the facility could include capturing a fee for drop-in play and potential for rentals and fundraisers through tournaments and events. This item was presented to the Parks & Recreation Commission at the July 15, 2026 meeting. The commissioners discussed the cost to the City in terms of the long-term maintenance cost burden to the General Fund and how these costs fit within the commissionâ€™s priorities for recreational infrastructure that may also need General Fund support. The commissioners passed a motion recommending City Council to support the LTCC proposal by waiving the permitting fees, and provide support for ongoing maintenance costs and annual contribution to the sinking fund to address maintenance following completion of the project.

Requested Action / Suggested Motions: Pass a motion approving a waiver of building and planning permitting fees of up to $36,000 for the pickleball and tennis courts project proposal, direct staff to budget for annual contributions from the General Fund estimated to be $9,851 towards maintenance staff and $14,313 towards a maintenance improvement sinking fund.

Responsible Staff Member: John Stark, Director of Parks & Recreation

Reviewed and Approved By: Susan Blankenship, City Clerk Olga Tikhomirova, Director of Finance Sergio Rudin, Assistant City Attorney

Attachments:

01-Staff Report - Community Playfields Consortium LTCC Requests Pickleball Tennis Courts-c1.docx

02-CPC Pickleball and Tennis Courts Presentation 08.25.26.pdf

City of South Lake Tahoe
Report to **City Council**

Meeting Date: August 25, 2026

Title: Discussion and Direction to Staff Regarding Budgeting for Playfields Consortium/ LTCC Pickleball and Tennis Project, and Approval of Waiver of Permit Fees

Location: Community Playfields

Responsible Staff Member: John Stark, Director of Parks & Recreation

Background: The Community Playfields Consortium (CPC) met on May 28, 2026, and discussed a proposal from Lake Tahoe Community College (LTCC) to advance the design of a new outdoor pickleball and tennis facility within the Joint Powers Authority (JPA) CPC. The proposed project would be constructed on property owned by the City of South Lake Tahoe and is intended to expand recreational opportunities for students, residents, and visitors.

The proposed project includes:

- Two outdoor tennis courts
- Eight outdoor pickleball courts
- Court fencing and associated site improvements
- Accessible pedestrian pathways connecting the courts to the existing parking area
- Grading, drainage, utilities, and infrastructure to support the facility

LTCC has completed schematic designs of the facility and is working with an architectural firm to complete design development and construction documents.

City staff have confirmed that there is sufficient coverage available to the proposed project improvements.

LTCC is requesting from the City to waive applicable City permit fees in recognition of the City's partnership in this project being part of the CPC. LTCC's contracted architect estimates this to total $36,000.

LTCC estimates probable construction costs of $1,789,000. They plan to fund this through a combination of private donor contributions and LTCC funding. Additionally, they estimate soft costs for the project will total $536,700, or 30% of the construction estimate. This will include services but not be limited to architectural and engineering design, surveying, geotechnical investigations, environmental review (CEQA), TRPA permitting, City permitting, project management, and any special testing and inspection.

LTCC plans to fund these costs at $500,700 and requests the City match with in-kind contributions of $36,000 for waiving permit fees.

LTCC is proposing a split of ongoing maintenance costs and a sinking fund contribution 50/50 to be calculated annually after other funding sources are calculated (e.g. rental fees). Projections include the following:

- Maintenance Staff estimated $19,702 annually
    - City cost $9,851 annually
- Sinking fund contribution estimated at $28,626 annually
    - City cost $14,313 annually

These costs would be shared by the JPA with the City portion totaling an estimated $24,164 which would be funded through the General Fund.

Daily operations and maintenance of the facility would be conducted by LTCC staff. Revenue for the facility could include capturing a fee for drop-in play and potential for rentals and fundraisers through tournaments and events.

Issue and Discussion: This item was presented to the Parks & Recreation Commission at the July 15, 2026, meeting. The commissioners discussed the cost to the City in terms of the long-term maintenance cost burden to the General Fund and how these costs fit within the commission's priorities for recreational infrastructure that may also need General Fund support. The commissioners passed a motion recommending City Council move forward with the LTCC proposal and support the suggested waiving of the permitting fees, ongoing maintenance costs and annual contribution to the sinking fund.

Council should discuss whether they would like to pass a motion authorizing the City to authorize a waiver of the permitting fees, up to $36,000, for the pickleball and tennis courts project proposal. Additionally, staff seek direction on whether to budget for annual contributions from the General Fund for project maintenance, estimated to be $9,851 towards maintenance staff and $14,313 towards a maintenance improvement sinking fund which could fluctuate based on potential revenues collected to offset these costs.

Financial Implications: Long-term maintenance sinking fund and ongoing maintenance estimates for the facility are projected to total a cost of $24,164 annually to the City. LTCC is also requesting an estimated $36,000 in permitting fees be waived by the City. There is potential for revenue collection through potential drop-in play fees and fees collected for rentals and potential fundraisers through tournaments. Fees collected could offset some of the costs to the General Fund.

Environmental Considerations: This is not an action subject to the California Environmental Quality Act (CEQA) since it does not constitute a "project approval" under CEQA guidelines section 15352. The amount of fees waived are not a significant financial contribution to the overall project, and is not anticipated to influence the City in the course of any subsequent permit approval or limit any City options to impose future mitigation measures on the project. Additionally, budgeting for subsequent maintenance activities does not commit the City to a specific physical project design, and design work for the project is still ongoing. The project shall also still require subsequent

permitting actions by both the City including minor design review and building permits and a TRPA recreation new construction permit.

Policy Implications: 7.7 Continue to improve access for people of all abilities to all public spaces.

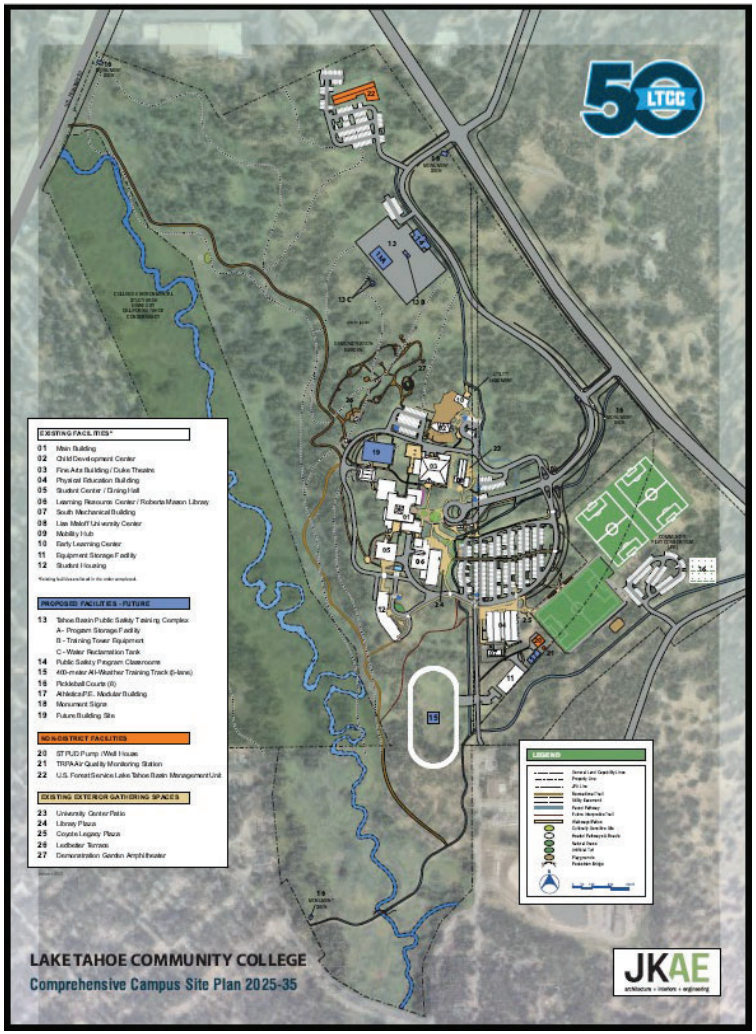


Community Play Consortium Pickleball and Tennis Courts

Presented to the City Council

August 25, 2026

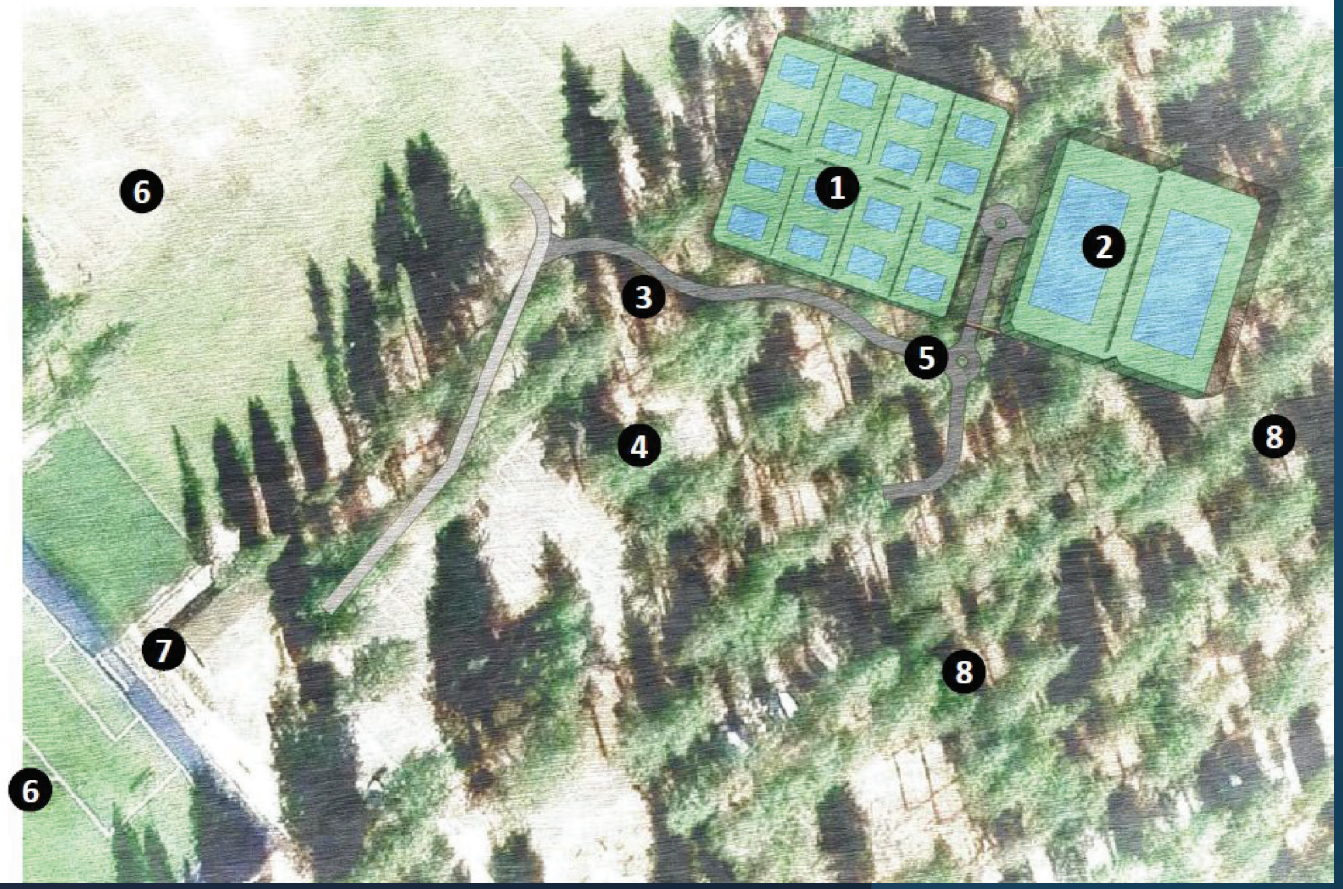
Project Location



ENLARGED SITE PLAN

Courts (Alt. 2)

1. Pickleball Courts (8)
2. Tennis Courts (2)
3. ADA path
4. Existing Parking
5. Entry Plaza & Arch
6. Existing fields
7. Existing restrooms
8. Existing bike path



Project Details



Asphalt Pavement

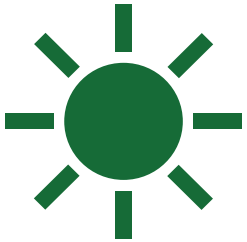
Industry standard for hard courts

Preferred surface vs. concrete to reduce joint impact to players

4” asphalt over 6-8” aggregate base

15-20 lifespan with incremental repairs

Full specifications developed in DD phase



Daytime Use Only

No court or pathway lighting

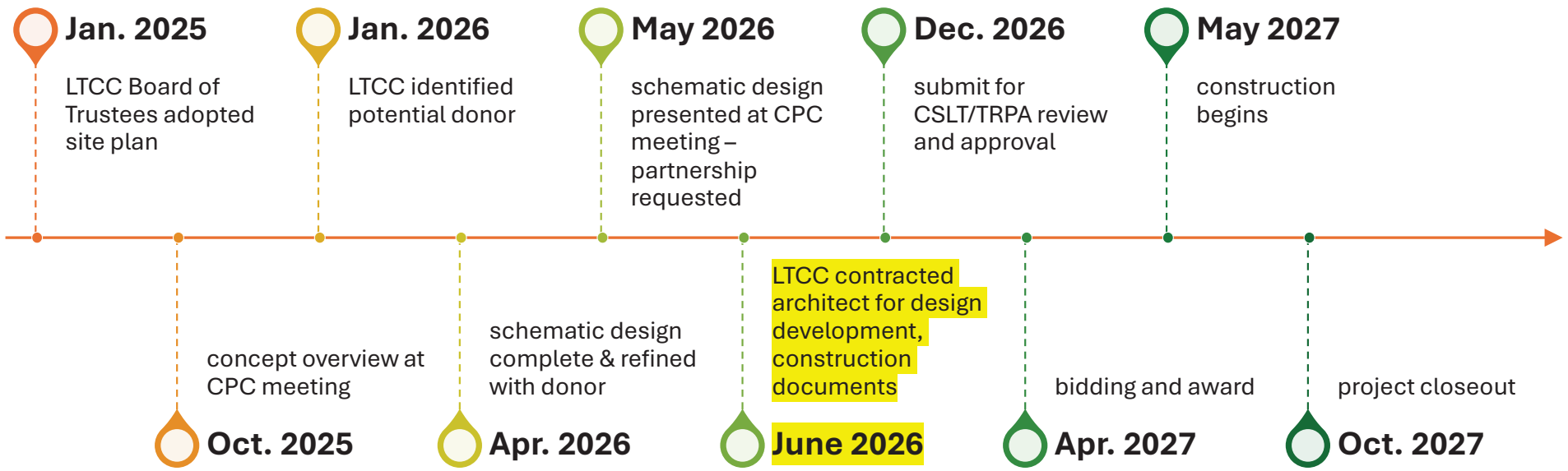
Signage included

PICKLE BALL ENTRANCE

Render
(Option 2.5)



Project Timeline



Community Play Consortium

VISION AND PURPOSE

The Pickleball and Tennis Court Project directly advances the shared vision and purpose of the Joint Powers Authority Community Play Consortium by creating additional publicly accessible recreational facilities within the consortium boundaries. Upon completion, the facility will support LTCC students, local residents, youth programming, recreational leagues, tournaments, and visitors while expanding opportunities for healthy, active lifestyles throughout the community.

CPC Operations and Court Reservation

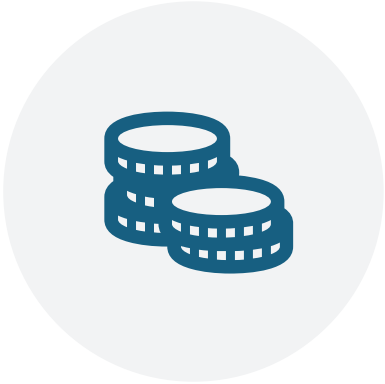
- Requires amendment to CPC Maintenance and Contribution Agreement
- LTCC manages facilities rentals on behalf of the CPC Joint Powers Authority
- LTCC provides facility maintenance for fields and courts
- CSLT provides facility maintenance for parking lot, snack shack and restrooms
- Reservation priority – based on project funding
  - Priority 1: LTCC for educational programs (pickleball) and events
  - Priority 2: CSLT for public use and special events
  - Priority 3: General public/third party reservations

Project Budget



PROFESSIONAL ESTIMATE FOR HARD COSTS

$1,789,000



TOTAL BUDGET WITH HARD AND SOFT COSTS

$2,325,700

Project Funding - Proposed

Private Donor

$1,000,000

(estimated)

LTCC

$1,289,700

CSLT

$36,000

(Requested Permit Fee Waiver)

Partnership – Requests of CSLT

PROJECT CONSTRUCTION REQUESTS

1. Provide project coverage
    - **Estimated at 36,550 SQFT**
    - CSLT has confirmed availability

2. Waive permitting fees
    - **Estimated at $36,000**
    - CSLT working to confirm fee estimate

Partnership – Requests of CSLT

ONGOING MAINTENANCE

Per current CPC Maintenance Agreement, LTCC and CSLT split expenses 50/50. This is calculated annually after other funding sources are calculated (e.g. rental fees)

1. Maintenance Staff
    - Estimated at $19,702
    - **CSLT 50%: $9,851 annually**

2. Sinking Fund Contribution
    - Estimated at $28,626
    - **CSLT 50%: 14,313 annually**

Ongoing costs are estimated and have not been presented to CPC

Partnership – Requests of CSLT

MAINTENANCE DETAIL

Weekly: sweeping, debris removal

Monthly: washing, stain removal

Annual: inspections, power washing, repair

Seasonal: post/net install and repair

5 years: patch/repair, re-surface, re-stripe

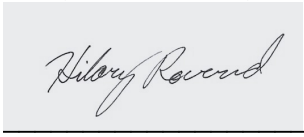
10 years: patch/repair, re-surface, re-stripe

15 years: major repair/asphalt replacement, re-surface, re-stripe

City of South Lake Tahoe

Agenda Item Executive Summary

Hilary Roverud, City Manager



Meeting Date: August 25, 2026
Agenda Item #:6

Agenda Item: Consider Adoption of Fiscal Year 2026-2027 Recommended Budget

Executive Summary: The Fiscal Year 2026-2027 (FY 2027) Recommended Budget will be presented and discussed at the City Council Budget Workshop on August 25, 2026. The total City budget across all funds is approximately $186.5 million, including approximately $71.3 million for the Primary General Fund and $8.6 million for the Measure S Sales Tax General Fund. Primary General Fund expenditure appropriations are $2.8 million lower than the FY 2026 amended budget, primarily due to one-time contributions to capital projects in FY 2026 funded with prior-year surplus. The FY 2027 budget continues to provide targeted funding to advance City Councilâ€™s strategic priorities. Primary General Fund revenues and other financing sources are approximately $2.5 million higher than the FY 2026 total budget. The FY 2027 Recommended Budget is balanced without using the Primary General Fundâ€™s excess unassigned fund balance, conservatively projected at approximately $0.6 million as of September 30, 2026, which remains available for future emergencies, strategic capital investments, and other one-time needs.

Requested Action / Suggested Motions: Receive presentation and either: (1)(a) Pass a Resolution Approving FY 2026-2027 Municipal Operating and Capital Improvement Program Budget; and (b) Pass a Resolution Approving FY 2026-2027 List of Allocated Permanent Positions; or (2) Pass a Motion providing direction to staff on any desired changes to the FY 2026-2027 Recommended Budget, in which case the budget and the list of allocated permanent positions will be brought back to City Council for adoption at a later date.

Responsible Staff Member: Olga Tikhomirova, Director of Finance and Hilary Roverud, City Manager

Reviewed and Approved By: Susan Blankenship, City Clerk Sergio Rudin, Interim City Attorney

Attachments:

01-Staff Report 2026-2027 Budget Workshop.docx
02-Resolution Budget 2026-2027.docx
03-Resolution Allocated Position Listing 2026-2027 Budget.docx
04-Allocated Permanent Positions 2026-2027 Budget (Exh. 1 to Reso).pdf
05-Budget Details by Department 2026-2027 Budget.pdf
06-Capital Improvement Program 2026-2027 Budget.pdf
07-Draft Departmental Summaries FY 2026-2027.pdf
08-FY 2027 Budget Citywide Revenues and Expenditures Graphics.pdf

City of South Lake Tahoe
Report to **City Council**

Meeting Date: August 25, 2026

Title: Fiscal Year 2026-2027 Recommended Budget

Location: Citywide

Responsible Staff Member: Olga Tikhomirova, Director of Finance
Hilary Roverud, City Manager

Background:

In accordance with Section 2.10.040(h) of the South Lake Tahoe City Code, the recommended municipal budget for Fiscal Year 2026-2027 (FY 2027) will be presented and discussed at the City Council Budget Workshop scheduled for August 25, 2026. If revisions are requested, the budget will be brought back to the City Council for adoption on September 8, 2026.

The purpose of the Budget Workshop is to provide an overview of City's finances in the context of the recommended budget and to facilitate discussion with the City Council and the public regarding City revenues, proposed expenditures, and the overall fiscal direction reflected in the FY 2027 budget.

The FY 2027 Municipal Budget is balanced, with revenues, including appropriated fund balances in certain funds, equal to or exceeding expenditures, and all funds maintaining positive fund balances. The budget continues the prudent balancing strategy employed in prior years and reflects a cautious approach to fiscal management in the face of ongoing inflation, workforce challenges, and broader economic pressures that may affect both revenue and expenditure growth.

The recommended budget uses ongoing core operating revenues to fund ongoing core operating expenditures while strategically prioritizing key initiatives and maintaining staffing levels necessary to provide essential services.

The budget also advances the seven strategic priorities identified by the City Council during the 2025 Strategic Planning Retreat held on March 18, 2025, and subsequently affirmed and adopted at the regular City Council meeting on May 6, 2025. The 2025-2030 strategic priorities are:

- Ability for Everyone Who Works Here to Live Here
- Efficient Government
- Ensure Public Safety
- Grow and Diversify the Economy
- Improve Transportation
- Protect the Natural Environment
- Recreation and Equitable Access for All

Each priority includes specific goals and action items to be implemented over multiple years. The proposed budget provides funding to support continued progress towards these priorities while maintaining the City's commitment to fiscal sustainability and the delivery of essential services. Additional details regarding the strategic priorities and related budget allocations are provided in the relevant section later in this report.

Issue and Discussion:

The City continues to navigate a complex economic environment, with persistent inflation and significant increases in insurance and other operating costs. At the same time, broader economic conditions remain uncertain, creating ongoing pressures that could affect both City revenues and expenditures. While these conditions have placed many municipalities under significant financial strain, the City's conservative revenue forecasting, disciplined approach to expenditures, and proactive fiscal management have helped position South Lake Tahoe to manage these challenges from a position of relative financial strength. The local economy has remained resilient, providing a solid foundation for a balanced and forward-looking FY 2027 budget.

The proposed budget allows the City to continue providing and expanding important public services while making strategic investments in the community and maintaining a focus on long-term financial stability. The City's updated five-year financial forecast projects a balanced budget through FY 2032. This projection is not a reason to lose sight of the City's current financial position, rather, it is an important reminder that today's financial decisions must be made with an understanding of future obligations and uncertainties.

The FY 2027 proposed budget is balanced and provides funding for several important initiatives. It continues to support the expanded snow removal program and increased pothole repair efforts, including additional funding for temporary staffing and sidewalk snow removal. Funding for these critical operations has increased significantly compared with two years ago, reflecting the City's continued commitment to maintaining safe, accessible streets and responding to the particular challenges faced by a mountain community.

The City is also making significant investments in its road network, including $2.5 million for road rehabilitation and an additional $1.0 million for cape seal work. These investments directly address the condition of City roads and make use of local revenue sources to address a longstanding infrastructure need. These efforts are supplemented by State funding and anticipated agreements with Southwest Gas, Liberty Utilities, and the South Tahoe Public Utility District (STPUD) for in-lieu fee reimbursements associated with eligible pavement restoration resulting from utility work.

The proposed budget also provides funding for deferred maintenance, scheduled vehicle replacements for safety and general operations, critical drainage and other capital improvement projects, additional funding for the design phase of the new Fire Station 3, significant contributions toward the micro-transit initiative, and additional support for the operating costs of the new Recreation Center. Together, these investments reflect the City's effort to address immediate operational needs while continuing to make progress on larger infrastructure and community priorities.

The budget continues the City's focus on housing, including the dedicated staffing resources previously added to advance workforce housing goals. In FY 2027, however, new staffing increases are limited. Where additional staffing is proposed, positions are generally structured to be substantially offset by anticipated revenue growth or reductions in temporary staffing costs. This measured approach allows the City to address critical operational needs while limiting the growth of ongoing personnel costs and maintaining long-term fiscal sustainability.

Overall, the City's workforce is budgeted at 234 full-time equivalent positions (FTEs), the highest level in the City's history. The previous high was 233.75 FTEs in FY 2009, followed by a reduction to 169 FTEs by FY 2012 as the City responded to the financial impacts of the Great Recession. The growth in staffing since that time represents a strategic rebuilding of the organization's capacity to provide services and advance the increasingly ambitious goals established through the City's strategic plans over the past several years. At the same time, the FY 2027 budget reflects a more measured approach to further workforce growth, recognizing that additional positions create ongoing personnel and operating costs that must be sustainable over the long term.

This measured approach also provides the City with flexibility as economic conditions change. Not all staffing, programs, and initiatives carry the same level of priority, and certain expenditures and service enhancements can be scaled, delayed, or reconsidered if revenues decline or economic conditions

deteriorate. Maintaining this flexibility is particularly important for a tourism-dependent community such as South Lake Tahoe, where changes in visitation, consumer spending, or broader economic conditions can have a meaningful impact on City revenues.

The possibility of an economic downturn remains an important consideration in the City's long-term financial planning. The magnitude of a future downturn is difficult to predict, and the resulting impact on City revenues could vary considerably depending on its cause and duration. A moderate decline could require increased monitoring and expenditure controls, while a more significant decline could require additional steps, including pausing nonessential projects and services, reducing subsidies and discretionary contributions, deferring lower-priority capital projects, freezing vacant positions, delaying vehicle and equipment replacements, and, if necessary, utilizing reserves to address remaining budget gaps.

The City has experienced these circumstances before and has demonstrated an ability to respond. Following the Great Recession, the City adjusted its operations between 2010 and 2012 by reducing staffing and eliminating nonessential services. In 2020, the City again responded quickly to the economic impacts of the COVID-19 pandemic by revising revenue projections and reducing or eliminating nonessential projects.

The FY 2027 proposed budget reflects this approach: maintain a balanced budget, fund essential services, advance important community priorities, make needed investments in infrastructure and public facilities, and preserve the flexibility to adjust if economic conditions change. While no budget can eliminate uncertainty, prudent financial planning can help ensure that the City does not commit to expenditures it cannot sustain and remains prepared to respond as circumstances change. The FY 2027 budget is intended to continue moving the City forward while protecting the financial stability and flexibility needed to serve the community in the years ahead.

FY 2027 Proposed Budget Highlights and Current Year-End Projected Fund Balances

The total recommended expenditure appropriations for all funds in FY 2027 amount to $186.5 million, including $71.3 million in Primary General Fund appropriations and $8.6 million in Measure S Sales Tax general fund appropriations. The Primary General Fund's total unassigned fund balance is conservatively projected at $20.9 million at the end of FY 2026. Of this amount, approximately $17.3 million is maintained to satisfy the City's 25 percent General Fund committed reserve requirement established by City Code and the City's financial policy. The committed reserve is intended to provide financial capacity to respond to an economic recession or depression requiring budget action, a natural disaster or other emergency, unexpected declines in revenues or significant unanticipated one-time expenditures, and unexpected liabilities resulting from federal or state legislative action. The 25 percent reserve requirement applies to the Primary General Fund and is calculated based on eligible ongoing expenditures, excluding certain capital and grant-funded expenditures that have separate funding sources or could be deferred or eliminated if necessary.

The total unassigned fund balance also includes $2 million set aside as part of the FY 2024 budget adoption for potential budget deficits in upcoming years and $1 million set aside as part of the FY 2025 budget adoption for an affordable housing project. The residual unassigned fund balance in excess of the required reserve is conservatively estimated at $0.6 million as of September 30, 2026. This estimate accounts for the remaining projected revenues and expenditures, which are expected to meet FY 2026 budget projections, as well as potential budget re-appropriations into the next fiscal year for purchases and services not fully received or completed in FY 2026.

The non-spendable and committed fund balances are projected to total approximately $7.8 million. These include:

- $4.6 million in advances to the former Redevelopment Agency (RDA)
- $1.4 million for encumbrances, inventories and prepaid items
- $0.5 million for the General Liability Program committed reserve
- $1.3 million for land held for resale

While the five-year financial plan currently projects a balanced budget through FY 2032, the City continues to monitor the potential for slower revenue growth and continued increases in personnel costs, particularly related to pension obligations and health care expenses. The approved $2.0 million set-aside for potential budget deficits continues to serve as a budget stabilization set-aside, providing a financial cushion in the event of slower economic growth or unanticipated expenditure increases. Maintaining this set-aside provides the City with additional flexibility to respond to changing economic conditions without immediately requiring reductions to essential services or other budget priorities.

The use of these funds should be considered in the context of current economic conditions, the likelihood and severity of near-term fiscal pressures, and the City Council's priorities and needs. If circumstances warrant, the City Council may reallocate some or all of the set-aside to address immediate needs, consistent with applicable budget procedures. This approach preserves the value of the set-aside while recognizing that financial resources must remain responsive to the City's most pressing needs and changing circumstances.

Primary General Fund Revenues and Financing Sources

Projected FY 2027 General Fund revenues and transfers-in are expected to exceed the FY 2026 total budget by approximately $2.5 million and surpass FY 2025 actual revenues by $5.3 million. The increase is primarily attributed to growth in two of the City's three major revenue sources - Property Tax and Transient Occupancy Tax (TOT), excluding the Project Area. Sales tax revenue is expected to remain largely flat. Overall, the three major revenue sources combined are projected to increase by $3.3 million over FY 2025 actuals and $1.6 million over the FY 2026 total budget.

The total budgeted Primary General Fund revenues and other financing sources for FY 2027 are $71.3 million, with the top three revenue sources comprising approximately 53% of this total:

- Property Tax - $13.7 million
- TOT (excluding the Project Area) - $12.4 million
- Sales Tax (including Measure Q) - $11.9 million

The City's TOT, excluding the Project Area, is projected to be $0.6 million higher than the FY 2026 total budget and $1.1 million above FY 2025 actuals. This increase reflects modest growth in revenue from Vacation Home Rentals (VHR), which were reinstated effective July 2025 following the overturn of Measure T. Redevelopment Project Area TOT is budgeted $0.2 million higher than the FY 2026 total budget and modestly lower than FY 2025 actuals, reflecting the potential for changes in occupancy patterns associated with the growth of VHRs outside the tourist core. The Redevelopment Project Area TOT is projected at $8.2 million in the FY 2027 proposed budget.

Other significant Primary General Fund revenue sources include:

- Vehicle License Fees - $3.3 million
- Police Revenues - $2.7 million, including Parking and Code Citation Fines ($0.9 million) and 9-1-1 Fees ($0.8 million)
- Franchise Fees - $2.4 million
- Business License and Professions Tax Revenue - $2.3 million
- Interest Revenue - $2.0 million
- Building and Planning Fees - $2.0 million
- Parks and Recreation Fees - $2.2 million

The FY 2027 Primary General Fund includes $5.0 million in transfers-in, including:

- $1.9 million from Measure S Sales Tax Fund, providing support for several safety positions and sidewalk snow removal
- $0.7 million from Measure P to partially offset increased costs related to the new Recreation Center
- $0.7 million from the Redevelopment Successor Agency toward the loan repayment
- $336,000 from VHR for the program overhead

- $352,000 from the Defensible Space program for staff reimbursements and equipment charges
- $400,000 from the Long-Term Building Fees Fund for plan check and inspection contract services
- $201,000 from the Workers Compensation Fund for staff support of the program
- $190,000 from the Police and Fire Safety Sales Tax Funds for machinery and equipment purchases
- $181,000 from various other funds for staff time reimbursements

General Fund Actual and Budgeted Revenue Comparison

Revenue Type	2024-2025 Actuals	As % of Total	2025-2026 Amended Budget	As % of Total	2026-2027 Proposed Budget	As % of Total	$ Difference 2026-27 to 2025-26
Property Taxes	11,752,392	18%	12,680,000	18%	13,723,000	19%	1,043,000
Transient Occupancy Tax - City	11,326,275	17%	11,837,563	17%	12,402,563	17%	565,000
Transient Occupancy Tax - Project Area	8,264,006	13%	8,000,000	12%	8,200,000	12%	200,000
Sales Tax	7,581,798	11%	7,737,140	11%	7,788,000	11%	50,860
Measure Q	4,147,122	6%	4,191,000	6%	4,164,000	6%	(27,000)
Motor Vehicle Licens Fees (MVLF)	3,141,506	5%	3,271,000	5%	3,266,000	5%	(5,000)
Franchise Taxes (incl. Water franch.)	2,231,402	3%	2,376,000	4%	2,376,000	3%	-
Business License Tax	2,323,309	4%	2,278,930	3%	2,278,930	3%	-
Transfers-In	2,693,268	4%	5,669,534	8%	4,967,214	7%	(702,320)
Other Revenue	12,541,089	19%	10,757,854	16%	12,119,539	17%	1,361,685
	66,002,167	**100%**	**68,799,021**	**100%**	**71,285,246**	**100%**	**2,486,225**

Primary General Fund Expenditures and Financing Uses

The FY 2027 Primary General Fund budgeted expenditures total $71.3 million, which is $2.8 million lower than the FY 2026 total budget (see table on the next page). Key variances contributing to the net decrease include a $6.1 million reduction in Transfers-Out, partially offset by a $3.5 million increase in personnel costs, along with other changes throughout the budget.

- Salaries - $1.5 million increase, or 6%. The increase reflects an anticipated 2% salary increase as part of ongoing labor negotiations, increased temporary staffing at the new Recreation center, the addition of the Fire Safety Inspector position supported by inspection fee revenues, the full year impact of positions added in FY 2026, promotions, reclassifications, merit step increases, and the changes in costs allocations between funds.

- Health Care Costs - $0.8 million increase, or 18%. A portion of the increase is attributable to changes in employee plan selection, including changes in coverage from single to family plans. The remaining increase reflects a known health care cost increase of at least 12%. An additional contingency amount is included in the Non-Departmental category. The City is currently obtaining quotes for the 2027 plan year, and final rates are not expected to be available until September. If actual costs are lower than budgeted, the difference will be addressed through the mid-year budget adjustment process and may be reallocated to the City's highest priority needs.

- CalPERS Unfunded Accrued Liability (UAL) - $250,000 increase, or 3%. This increase is based on projections from the prior year's actuarial reports. Newly released actuarial reports from early August 2026 indicate that the increase in the UAL is approximately $40,000 lower than currently budgeted. This change will be incorporated into the mid-year budget process.

The overall $2.8 million decrease in General Fund expenditures reflects departmental efforts to control costs and streamline operations while continuing to support key service enhancements, including the new Recreation Center and ongoing investments in public safety.

General Fund Actual and Budgeted Expenditures Comparison

Department	2024-2025 Actuals	As % of Total	2025-2026 Amended Budget	As % of Total	2026-2027 Proposed Budget	As % of Total	$ Difference 2026-27 to 2025-26
General Government[1]	6,189,271	9%	7,523,878	10%	7,904,239	11%	380,361
Finance[2]	3,471,519	5%	3,844,350	5%	3,746,406	5%	(97,944)
Non-Departmental	5,305,556	8%	4,712,264	7%	5,782,276	8%	1,070,012
Police	17,557,101	26%	16,825,025	23%	17,323,483	24%	498,458
Fire	11,779,839	17%	13,236,560	18%	13,643,959	19%	407,399
Public Works	5,189,037	8%	6,283,033	8%	6,639,182	10%	356,149
Development Services	1,876,795	3%	2,100,261	3%	2,149,388	3%	49,127
Parks & Recreation	5,167,838	7%	6,724,220	9%	7,322,695	10%	598,475
Transfers-out	11,262,054	17%	12,868,068	17%	6,773,618	10%	(6,094,450)
Total Expenditures	**67,799,010**	**100%**	**74,117,659**	**100%**	**71,285,246**	**100%**	**(2,832,413)**

[1] Includes City Council, City Clerk, City Manager's Office, City Attorney, City Treasurer, and Sustainable SLT Program

[2] Includes Information Technology

Allocated Position Listing Changes

The following new positions are included in the proposed FY 2027 budget:

Fire Safety Inspector I, II – 1.0 FTE
Information Systems Technician - GIS I, II (part time) – 0.8 FTE

These positions are fully or partially cost-neutral. The Fire Safety Inspector position is fully funded through inspection fee revenues. The Information System Technician - GIS position is partially funded through a reduction in funding for several intern positions across multiple departments.

Measure S Sales Tax General Fund Revenues and Expenditures

Measure S Sales Tax revenue is projected to total $8.4 million in FY 2027. The proposed allocation totals $8.6 million and will utilize approximately $0.2 million of available fund balance accumulated in prior years. Funding is proposed for street-related capital improvements, snow removal, stormwater program, and public safety, consistent with Measure S funding priorities, as detailed below.

Capital improvement projects, vehicle and equipment replacement, stormwater program, and expanded street repair and snow removal operations:

- Road Rehabilitation - $2.5 million
- Cape Seal (Road Maintenance) - $1.0 million
- In-house and contracted Street Repair and Maintenance - $548,000
- Expanded Snow Removal Operations on Public Streets - $416,000
    - The Measure S funding transferred for these purposes has been reduced from the prior year to reflect the use of projected FY 2026 ending fund balances, while maintaining the full $1.0 million for road repair and $700,000 for expanded snow removal expenditures in FY 2027.
- Snow Removal Equipment (Debt Service) - $953,000
- Fire Station 3 design - $1.0 million
- Stormwater Management Program - $258,000
- Sidewalk Snow Removal - $141,000

Public Safety Personnel Funding:

- Seven Firefighters (previously funded by the SAFER grant) - $1.2 million
- Fire Battalion Chief (Fire Prevention) - 50% funded, $203,000
- Police Lieutenant - $371,000

These proposed allocations are consistent with Measure S funding priorities, supporting critical infrastructure maintenance, snow response efforts, and continued investment in public safety staffing.

Measure S Sales Tax General Fund	2024-2025 Actuals	As % of Total	2025-2026 Amended Budget	As % of Total	2026-2027 Proposed Budget	As % of Total	$ Difference 2026-27 to 2025-26
REVENUES							
Measure S Sales Tax	8,294,649	99%	8,382,000	88%	8,327,000	99%	(55,000)
Transfer-In	-	0%	1,000,000	11%	-	0%	(1,000,000)
Interest	56,884	1%	46,000	1%	46,000	1%	-
Revenues Totals	**8,351,533**	**100%**	**9,428,000**	**100%**	**8,373,000**	**100%**	**(1,055,000)**
EXPENDITURES and FINANCING USES							
Technical Services	600	1%	10,000	1%	10,000	1%	-
Transfer out to/for:							
Capital Improvement Program (CIP)	4,597,000	49%	3,500,000	43%	3,500,000	40%	-
Debt Service - Communication System	554,643	6%	-	0%	-	0%	-
Debt Service - Snow Removal Equipment	602,721	7%	778,934	10%	952,986	11%	174,052
Fire Station III Design and Construction	-	0%	-	0%	1,000,000	12%	1,000,000
General Fund - Safety Personnel and Equip.	1,647,286	18%	1,840,270	23%	1,780,150	21%	(60,120)
Snow Removal Operations	661,234	7%	832,635	10%	556,599	6%	(276,036)
Storm Water Program	99,352	1%	-	0%	258,314	3%	258,314
Streets repairs (in-house)	630,000	7%	1,023,798	13%	548,248	6%	(475,550)
Vehicle and Equipment Replacement	350,000	4%	-	0%	-	0%	-
Expenditures Totals	**9,142,836**	**100%**	**7,985,637**	**100%**	**8,606,297**	**100%**	**620,660**

Funding for City Council Top Priorities (All Funds)

The City has successfully implemented the 2021 and 2023 Strategic Plans, with many action items and projects completed or significantly advanced through funding from the General Fund and other sources, including ARPA, Measure S, and various grants. The 2025-2030 Strategic Plan identified seven key priorities to guide the City's focus over the five-year period. The proposed FY 2027 budget continues to strategically allocate resources to advance these priorities.

- *Ability for Everyone Who Works Here to Live Here*
  - Housing Program Enhancement: The budget includes funding for the fourth year of the Housing Program Coordinator position, which oversees the Long-Term Rental Incentive Program and the Housing Rental Assistance Program. Additional funding is included in the proposed budget for the Long-Term Rental Incentive Program. These efforts are supported by the General Fund and Long-Term Building Permit Fee revenues.
- *Efficient Government*
  - Cybersecurity and IT: The budget continues to provide funding for cybersecurity, data protection, and maintaining the efficiency and security of City systems.
- *Grow and Diversify the Economy*
  - Business Retention Expansion (BRE) and Recruitment: The budget includes funding for an economic development analysis of potential second economies and completion of an Economic Development Strategy and General Plan Economic Development Element update.

- Events: The budget includes funding to continue providing community events such as the Winter Festival of Lights, Multi-Cultural Festival, July 4th Parade, and for event partnerships throughout the year.

- *Ensure Public Safety*
  - Hazardous Fuel Reduction and Wildfire Preparedness: The Fire Department's dedicated Fire Battalion Chief position, funded equally by the General Fund and Measure S Sales Tax, provides oversight of fire prevention activities. The Department has also added a second Fire Safety Inspector position to enhance commercial fire safety and real estate defensible space inspections. Several existing and new grants for fuel mitigation and defensible space programs will continue to support a grant-funded Fire Division Chief position and the South Shore Fuel Reduction Program's seasonal crew.
  - Equipment Replacement: The budget includes funding for the replacement of essential equipment for both the Police and Fire departments.
- *Improve Transportation*
  - Enhanced Mobility: The budget allocates $4.1 million in Measure S and SB1 funding for road rehabilitation and cape seal application and $1.0 million for the annual road repair program. An additional $700,000 is allocated for expanded snow removal operations.
  - Microtransit: The budget includes allocation of $1.1 million in parking garage revenues to fund the agreement with South Shore Transportation Management Association for Lake Link microtransit services.
- *Protect the Natural Environment*
  - Carbon Neutrality: This budget supports the sixth year of the Sustainability Coordinator position. Previous accomplishments include commencement of the Energy Upgrades Project and installation of electric vehicle charging stations.
  - Community Choice Aggregation (CCA): The budget includes $15,000 to support the potential for the City to join a CCA.
  - Stormwater and Drainage Master Plan: The budget includes continued funding for staff and consultant assistance to update the citywide Stormwater and Drainage Master Plan.
- *Recreation and Equitable Access for All*
  - Mid-town Revitalization: The budget provides continued funding for operations of the new Recreation and Aquatics Center and programing to improve access for people of all ages and abilities.
  - Connectivity and safety: The budget includes $350,000 for property acquisitions to support development of another phase of the Dennis Machida Greenway trail network.

Grants Program and Grant Match Set-Aside

Over the years, the City has been both successful and proactive in pursuing and managing grant funding to supplement local public funds. Since approximately 2002, the City has been awarded a total of more than $241 million in grant funding.

As of FY 2026, the Finance Department manages 43 active grants totaling $51.5 million. During FY 2026, the City submitted applications for thirteen grants totaling more than $39 million. To date, five grants have been awarded, totaling $3,629,913. Seven proposals totaling $31,387,085 are currently under review, and one proposal for $5,100,000 was denied. In total, five grant projects have been completed and officially closed out.

Current Pending Grant Applications:

- Housing Department:
  - 2025 Round 4 Sugar Pine Village Phase 2B – $620,000
  - AHSC Joint Application – Affordable Housing 3900/3908 Lake Tahoe Blvd / Sustainable Communities – $22,000,000
- Public Works Department:

    - Tahoe Fund – Tahoe Valley Greenbelt Components – $427,020
    - SWRCB - Drainage Master Plan – $200,000
    - ATP – Dennis Machida Memorial Trail Phase 1C – $8,000,000
- Police Department:
    - OTS – Traffic and Law Enforcement – $80,065
    - CA DOJ – Tobacco Grant Program Prop 56 – $60,000

In October 2021, the City Council adopted Resolution 2021-083, establishing a formal process to reserve grant matching funds at the time of grant application approval. These funds are designated separately from the General Fund undesignated excess reserves. There are currently no funds set aside in the Grant Match Set-Aside. Funds previously set aside have been released because the associated grant application was not approved.

Five-Year Financial Plan, CalPERS Update and Fiscal Outlook

The Five-Year Financial Plan is a critical financial planning tool prepared by the Finance department semi-annually. It is presented to the City Council in March as part of the mid-year budget review and in August as part of the budget adoption process. The Plan analyzes major known fiscal conditions and projects future scenarios, incorporating material updates considered during the budget process. Its purpose is to facilitate informed long-term planning and decision-making regarding operational and capital improvement resources.

The Plan focuses on the City's General Fund and provides updated projections of revenues and expenditures for the five-year period from FY 2028 through FY 2032.

Key highlights of the Five-Year Financial Plan update include:

- Revenues:
    - Revenues are conservatively forecasted based on current economic trends and estimates, with modest annual increases ranging from 1.25% to 3%.
    - The Plan assumes the use of approximately $2.0 million in FY 2028 from the Measure S Sales Tax Fund, increasing by 3% in subsequent years, to fund 100% of the costs of seven firefighter positions previously funded by the SAFER grant, 50% of the Fire Battalion Chief position, 100% of the Police Lieutenant position, and the sidewalk snow removal contract.
    - New Recreation Center operations are now a permanent component of the General Fund and are supported by a portion of available Measure P TOT fund balance drawn down over the forecast period. Parks and Recreation revenues reflect an increase of just under $1 million based on projected revenue from the new Recreation Center and anticipated increases in campground occupancy.
- Expenditures:
    - The majority of personnel and operating expenditures are projected to increase annually, ranging from 2% to 5%.
    - Small, one-time machinery and equipment purchases funded by the General Fund are retained in the forecast, with the understanding that these expenditures could be eliminated in future years if revenues are insufficient.
    - The Plan projects an annual allocation of slightly more than $1 million for road rehabilitation. No additional road rehabilitation or other major capital or vehicle replacement expenditures are included in the forecast, as these expenditures are expected to continue to utilize Measure S Sales Tax funding when available.
    - Expenditure assumptions are based on the staffing levels funded in the proposed FY 2027 budget and carried forward throughout the forecast period.
    - Pension cost assumes an annual prepayment of CalPERS Unfunded Accrued Liability (UAL) in July, resulting in estimated City savings ranging from $173,000 to $306,000 by reducing interest owed.

- General liability and property insurance costs are projected to increase by 3% to 9% annually, following increases of 30%, 10%, and 22% over the last three years, including the current fiscal year.
- UAL is projected to increase by an average of 3% annually, based on the CalPERS actuarial valuation report as of June 30, 2024 released in August 2025. Projected liabilities can change in any given year due to economic and demographic conditions, fluctuations in investment returns, and changes in other actuarial modeling assumptions used by CalPERS.

Subsequent Events

Recent actuarial reports released by CalPERS in early August of 2026 indicate lower than anticipated UAL payments for the forthcoming valuation periods through FY 2029, followed by projected decreases in each of the four subsequent years. These valuation reports reflect a 11.6% investment return through June 30, 2025, and assume a 6.8% investment return for Fiscal Year 2025-2026 and beyond.

Shortly before the release of the actuarial reports, on July 13, 2026, CalPERS reported a preliminary net investment return of 14.8% for the 12-month period ending June 30, 2026. This investment return exceeded the 6.8% discount rate, which also serves as the assumed rate of return established by the CalPERS Board. This represents the third consecutive year of notable improvement performance following two prior fiscal years in which investment returns were affected by various economic and geopolitical challenges and fell below the assumed return rate.

Based on the August 2026 actuarial reports, the City's Accrued Liability and Market Value of Assets increased by $12.1 million and $22.0 million, respectively. The greater increases in assets resulted in a second consecutive year of a net decrease in the City's Unfunded Accrued Liability (UAL), which decreased by approximately $9.9 million, from $100.6 million to $90.7 million across all groups. The average funded ratio across all plans increased to 71.1%. The 4.8 percentage-point excess of the FY 2025 investment return over the 6.8% assumed rate contributed to the improvement in the City's funded levels and reduction in UAL balances.

The positive investment results in FY 2024 and FY 2025 are expected to have a positive impact on the City's UAL payment amounts beginning in FY 2027 and continuing in subsequent years. The decreases from previous projections are estimated at $294,000 in FY 2028, increasing to approximately $1.1 million in FY 2032. These changes will be incorporated into the next five-year financial plan update in March 2027. As noted above, the projected UAL payments can change in any given year due to a variety of factors, including changes in investment returns, economic and demographic conditions, and modifications to other actuarial assumptions and modeling methods.

Five-Year Financial Plan and Fiscal Outlook - continuation

The table below presents a summary of the General Fund Five-Year Financial Plan as of August 2026. As of September 30, 2025, excess unassigned fund balance totaled $6.6 million, in addition to the required 25% General Fund committed reserve of $16.3 million for FY 2026. This strong position allowed the City Council to appropriate an additional $5.6 million at mid-year, primarily for capital projects and equipment purchases. These appropriations were partially offset by a $1.5 million increase in revenues and transfers-in, resulting in a net use of approximately $4.1 million of excess unassigned fund balance.

Other significant appropriations during FY 2026 included a net $970,000 in FY 2025 carry-forward expenditure reappropriations, $150,000 for interim City Attorney services and new City Attorney recruitment services, $50,000 for an additional allocation to the Rental Incentive Program, and other miscellaneous appropriations and adjustments, including the release of the Grant Match Set-Aside.

Following these appropriations, approximately $1.6 million of excess unassigned fund balance remained available. Of this amount, $1.0 million was needed to satisfy the increase in the 25% General Fund committed reserve requirement, leaving approximately $0.6 million in excess unassigned fund balance

available for one-time appropriations at the discretion of the City Council. Finance does not currently project significant additional budget savings at the end of FY 2026.

General Fund Five-Year Plan Summary 2028 to 2032								
	Actual	Total Budget	Projected	Projected	Projected	Projected	Projected	Projected
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032
Rev.	$66,002,167	$68,799,021	$71,285,246	$71,507,374	$72,421,757	$73,808,692	$75,327,296	$76,780,965
Exp.	$67,799,012	$74,117,659	$71,285,246	$71,507,374	$72,421,757	$73,808,692	$75,327,296	$76,780,965
Fund Balance Increase / (Usage)	($1,796,845)	($5,318,638)	$0	$0	$0	$0	$0	$0

The current estimates for the next five fiscal year indicate that the General Fund budget will be balanced through FY 2032. The improvement from prior estimates, which projected relatively large deficits in FY 2030 and FY 2031, is attributable to changes in several revenue and expenditure categories. While the projections continue to assume conservative revenue growth and modest stabilization in operating costs compared with prior years, they also account for potential reductions in interest earnings and include additional increases for health care, general liability, and property insurance costs.

Staff continues to closely monitor economic conditions both locally and nationally and take proactive steps to contain costs. The City continues to align services and solutions with the needs of the community and available revenues while maintaining progress in implementing the City Council's Strategic Priorities.

Financial Implications:

The FY 2027 budget was developed based on the Five-Year Financial Plan presented to the City Council during the mid-year budget review. The budget continues to be subject to several uncertainties, including health care costs for the upcoming plan year and the outcome of ongoing labor negotiations. At the same time, several positive trends have helped shape the proposed budget, including continued strong investment earnings resulting from favorable interest rates and investment market performance. Recent positive investment results are also expected to reduce the City's CalPERS Unfunded Accrued Liability (UAL) payments compared with prior projections, as discussed in the Subsequent Events section. These factors, together with the City's continued efforts to contain costs in prior years and in the FY 2027 budget, have allowed the City to make strategic investments in critical community needs while maintaining fiscal stability. These trends and actions have resulted in a balanced and strategically focused FY 2027 budget.

The recommended FY 2027 budget represents a balanced fiscal plan, using ongoing revenues to fund recurring expenditures while maintaining the City's 25% General Fund committed reserve requirement. The City follows sound fiscal management practices and established policies and procedures to provide careful budget oversight throughout the fiscal year.

In conjunction with the recommended FY 2027 budget, which incorporates the capital improvement program budget for the upcoming fiscal year, the City Council will also consider a resolution adopting the FY 2027 list of allocated permanent positions. The resolution addresses positions that are new, while the attached position list reflects all FY 2027 position allocations, including the position that remains frozen from prior years.

Policy Implications:

The recommended FY 2027 budget reflects the City's commitment to maintaining long-term fiscal sustainability and allocating resources I alignment with City Council priorities while maintaining appropriate levels of service. The General Fund committed reserve policy established in South Lake Tahoe City Code section 3.25.020 is maintained at the required level of 25% in the recommended budget.

Environmental Considerations:

The municipal budget approval is not a project subject to review under the California Environmental Quality Act (CEQA) under CEQA Guidelines section 15378(b)(4),(5) (government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment and organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment).

Resolution 2026-XXX

Adopted by the City of South Lake Tahoe
City Council

August 25, 2026

Approving FY 2026-2027 Municipal Operating and Capital Improvement Program Budget

BACKGROUND

A. The City Council Strategic Plan 2025-2030 includes priorities and goals, some of which are included in the fiscal year 2026-2027 budget.

B. The City Council wishes to appropriate funds for uninterrupted operations of services to the citizens of South Lake Tahoe, and the accomplishment of several priorities and goals.

C. The City Council wishes to adopt a full fiscal year budget at the Department/Division level to cover the period from October 1, 2026 through September 30, 2027.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, BE IT RESOLVED, that the City Council of the City of South Lake Tahoe:

1. Adopts the appropriations for the 2026-2027 fiscal year as follows:

Fund	Expense Appropriation
General Fund	$79,891,543
Special Revenue	28,876,183
Enterprise	7,257,729
Internal Service	9,652,655
Debt Service	6,914,265
Capital Improvement	46,952,318
Trust and Agency	6,978,952
Total	$186,523,645

Adopted by the City of South Lake Tahoe City Council on August 25, 2026 by the following vote:

Yes:
No:
Absent:
Abstain:

_____ Date:_____

Cody Bass, Mayor

Attest:

_____

Susan Blankenship, City Clerk

The presence of electronic signature certifies that the foregoing is a true and correct copy as approved by the South Lake Tahoe City Council.

Resolution 2026-XXX

Adopted by the City of South Lake Tahoe
City Council

August 25, 2026

Approving FY 2026-2027 List of Allocated Permanent Positions, including new, eliminated and reclassified positions

BACKGROUND

A. The City Council has, through the adoption of the budget for Fiscal Year 2026-2027, approved funding for requested changes to allocated positions.

B. Adoption of this resolution will incorporate approved changes into the position allocation report (Exh. 1).

C. The adoption of this resolution authorizes implementation of the following position classification changes and the appropriate funding:

FROM	FTE	TO	FTE
Accountant I / Payroll Coordinator	1	Accountant I, II (Payroll)	1
Executive Assistant to the Fire Chief	1	Assistant Management Analyst	1

D. The adoption of this resolution establishes or increases the following classifications and funding appropriations:

Position	FTE	
	FROM	TO
Assistant City Clerk	1	1.2
Fire Safety Inspector I, II	1	2
Information Systems Technician I, II (GIS)	0	0.8

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, BE IT RESOLVED by the City Council of the City of South Lake Tahoe finds that:

1. The above recitals are true, correct and a substantive part of this resolution.
2. The list of Allocated Permanent Positions (attached hereto as Exh. 1) is hereby adopted.

Adopted by the City of South Lake Tahoe City Council on August 25, 2026 by the following vote:

Yes:
No:
Absent:
Abstain:

_____ Date:_____

Cody Bass, Mayor

Attest:

_____

Susan Blankenship, City Clerk

The presence of electronic signature certifies that the foregoing is a true and correct copy as approved by the South Lake Tahoe City Council.

Allocated Permanent Positions

Department/Positions		Authorized/ Appropriated Positions 24/25 Budget*	Authorized/ Appropriated Positions 25/26 Adopted	Authorized/ Appropriated Positions thru Mar'26*	Authorized/ Appropriated Positions 26/27 Budget	Authorized/ Frozen Positions 26/27 Budget
CITY COUNCIL						
Council Member *(Elected)*	**Department Total**	**5.00**	**5.00**	**5.00**	**5.00**	**0.00**
CITY CLERK						
City Clerk *(Elected)*		1.00	1.00	1.00	1.00	
Assistant City Clerk		1.00	1.00	1.00	1.20	
	Department Total	**2.00**	**2.00**	**2.00**	**2.20**	**0.00**
CITY TREASURER						
City Treasurer *(Elected)*	**Department Total**	**1.00**	**1.00**	**1.00**	**1.00**	**0.00**
CITY MANAGER DEPARTMENT						
City Manager		1.00	1.00	1.00	1.00	
Assistant City Manager		1.00	1.00	1.00	1.00	
Communications and Project Specialist		1.00	1.00	0.50	0.00	
Communications Manager		0.00	0.00	0.50	1.00	
Data and Innovation Program Manager		1.00	1.00	1.00	1.00	
Information Systems Technician I, II (GIS)		0.00	0.00	0.00	0.80	
Sustainability Coordinator		1.00	1.00	1.00	1.00	
Transportation Manager		0.25	0.00	0.00	0.00	
		5.25	5.00	5.00	5.80	
Human Resources						
Human Resources Manager		1.00	1.00	1.00	1.00	
Principal &/or H.R. Analyst		2.00	2.00	2.00	2.00	
	Total	3.00	3.00	3.00	3.00	0.00
Airport						
Airport Manager		1.00	1.00	1.00	1.00	
Airport Maintenance Supervisor		1.00	1.00	1.00	1.00	
Administrative Assistant I, II		1.00	1.00	1.00	1.00	
Maintenance Technician I, II, III, IV, V		1.00	1.00	1.50	2.00	
	Total	4.00	4.00	4.50	5.00	0.00
	Department Total	**12.25**	**12.00**	**12.50**	**13.80**	**0.00**
CITY ATTORNEY						
City Attorney		1.00	1.00	1.00	1.00	
Assistant City Attorney		1.00	1.00	1.00	1.00	
Risk Manager		1.00	1.00	1.00	1.00	
Paralegal		1.00	1.00	1.00	1.00	
	Department Total	**4.00**	**4.00**	**4.00**	**4.00**	**0.00**
FINANCE DEPARTMENT						
Director of Finance		1.00	1.00	1.00	1.00	
Administrative Assistant I, II		0.00	1.00	1.00	1.00	
	Total	1.00	2.00	2.00	2.00	0.00
Financial Services						
Financial Services Supervisor		1.00	1.00	0.50	0.00	
Financial Services Manager		0.00	0.00	0.50	1.00	
Accountant I, II		1.00	1.00	1.00	1.00	
Accountant I, II (Payroll)		1.00	1.00	1.00	1.00	
Accountant (Transit JPA)		0.25	0.00	0.00	0.00	
Principal Management Analyst - Purchasing and Grants		1.00	1.00	1.00	1.00	
	Total	4.25	4.00	4.00	4.00	0.00
Revenue						
Accounting Technician I, II		2.00	2.00	2.00	2.00	
Assistant Management Analyst		1.00	1.00	1.00	1.00	
Accountant I/II		1.00	1.00	1.00	1.00	
	Total	4.00	4.00	4.00	4.00	0.00

Allocated Permanent Positions

Department/Positions	Authorized/ Appropriated Positions 24/25 Budget*	Authorized/ Appropriated Positions 25/26 Adopted	Authorized/ Appropriated Positions thru Mar'26*	Authorized/ Appropriated Positions 26/27 Budget	Authorized/ Frozen Positions 26/27 Budget
FINANCE DEPARTMENT (continues)					
Information Systems					
Information Systems Manager	1.00	1.00	1.00	1.00	
Network Systems Administrator	1.00	0.00	0.00	0.00	
IT Analyst / Sr. IT Analyst	0.00	1.00	1.00	1.00	
Information Systems Technician I, II	1.00	2.00	2.00	2.00	
Total	3.00	4.00	4.00	4.00	0.00
Department Total	**12.25**	**14.00**	**14.00**	**14.00**	**0.00**
DEVELOPMENT SERVICES DEPARTMENT					
Director of Development Services	1.00	1.00	1.00	1.00	
Administrative Clerk I, II	1.00	1.00	1.00	1.00	
Total	2.00	2.00	2.00	2.00	0.00
Planning					
Planning Manager/Environmental Planner	1.00	1.00	1.00	1.00	
Associate Planner, Assistant Planner	2.00	2.00	2.00	2.00	
Sr. Planner	1.00	1.00	1.00	1.00	
Development Services Technician	0.00	0.00	0.00	0.00	1.00
Total	4.00	4.00	4.00	4.00	1.00
Housing					
Housing Manager	1.00	1.00	1.00	1.00	
Associate Planner, Assistant Planner- Housing	1.00	1.00	1.00	1.00	
Associate Management Analyst	1.00	1.00	1.00	1.00	
Program Coordinator	1.00	1.00	1.00	1.00	
	4.00	4.00	4.00	4.00	0.00
Building and Safety					
Building Official	1.00	1.00	1.00	1.00	
Pr Bldg & Sr Bldg Inspector, Bldg Inspector, Hsng Insp.	4.00	3.00	3.00	3.00	
Sr. Permit Center Technician, Permit Center Technician	2.00	2.00	2.00	2.00	
Total	7.00	6.00	6.00	6.00	0.00
Department Total	**17.00**	**16.00**	**16.00**	**16.00**	**1.00**
PUBLIC WORKS DEPARTMENT					
Director of Public Works	1.00	1.00	1.00	1.00	
Capital Program and Facilities Program Manager	1.00	1.00	1.00	1.00	
Office Manager	1.00	1.00	1.00	1.00	
Total	3.00	3.00	3.00	3.00	0.00
Engineering					
Complete Streets Program Manager	0.50	0.00	0.00	0.00	
Associate Civil Engineer, Associate Architect	4.00	0.00	0.00	0.00	
Associate Civil Engineer, Sr. Civil Engineer	0.00	2.00	0.00	0.00	
Associate Engineer, Sr. Engineer	0.00	0.00	2.00	2.00	
Associate Planner, Assistant Planner (Transportation)	0.50	1.00	1.00	1.00	
Engineering Technician I, II	1.50	2.00	2.00	2.00	
Engineering Project Manager	0.00	2.00	2.00	2.00	
Total	6.50	7.00	7.00	7.00	0.00
Maintenance Operations / Snow Removal					
Maintenance Manager	2.17	2.00	2.00	2.00	
Lead Maintenance Technician	3.00	3.00	3.00	3.00	
Maintenance Technician I, II, III, IV, V	15.00	15.00	15.00	15.00	
Total	20.17	20.00	20.00	20.00	0.00
Fleet Maintenance					
Maintenance Manager - Fleet	1.00	1.00	1.00	1.00	
Equipment Mechanic I, II, III	6.00	6.00	6.00	6.00	
Fleet Control Specialist	1.00	1.00	1.00	1.00	
Total	8.00	8.00	8.00	8.00	0.00
Department Total	**37.67**	**38.00**	**38.00**	**38.00**	**0.00**

Allocated Permanent Positions

Department/Positions	Authorized/ Appropriated Positions 24/25 Budget*	Authorized/ Appropriated Positions 25/26 Adopted	Authorized/ Appropriated Positions thru Mar'26*	Authorized/ Appropriated Positions 26/27 Budget	Authorized/ Frozen Positions 26/27 Budget
PARKS AND RECREATION DEPARTMENT					
Director of Parks and Recreation	1.00	1.00	1.00	1.00	
Total	1.00	1.00	1.00	1.00	
Recreation					
Administrative Assistant I, II	1.00	1.00	1.00	1.00	
Recreation Manager	1.00	1.00	1.00	1.00	
Maintenance Manager - Recreation	1.00	1.00	1.00	1.00	
Maintenance Technicians I, II, III, IV,V	0.00	2.00	2.00	2.00	
Recreation Supervisor - Acquatics	0.42	1.00	1.00	1.00	
Recreation Supervisor - Programs	0.00	1.00	1.00	1.00	
Events Coordinator	0.50	0.00	0.00	0.00	
Marketing and Events Coordinator	0.50	1.00	1.00	1.00	
Recreation Program Coordinator	1.00	1.00	1.00	1.00	
Head Pool Lifeguard	1.42	2.00	2.00	2.00	
Total	6.84	11.00	11.00	11.00	
Parks					
Maintenance Manager - Parks	1.00	1.00	1.00	1.00	
Lead Maintenance Technician	1.00	1.00	1.00	1.00	
Maintenance Technicians I, II, III, IV,V	7.00	7.00	7.00	7.00	
Total	9.00	9.00	9.00	9.00	
Department Total	**16.84**	**21.00**	**21.00**	**21.00**	**0.00**
FIRE DEPARTMENT					
Fire Chief	1.00	1.00	1.00	1.00	
Fire Division Chief (Grant Funded)	1.00	1.00	1.00	1.00	
Fire Deputy Chief	0.00	1.00	1.00	1.00	
Fire Marshall	1.00	0.00	0.00	0.00	
Fire Battalion Chief	3.00	3.00	3.00	3.00	
Fire Captain	9.00	9.00	9.00	9.00	
Fire Engineer	9.00	9.00	9.00	9.00	
Firefighter, Paramedic	9.00	9.00	9.00	9.00	
Firefighter, Paramedic (Meas. S, prev. SAFER Grant)	7.00	7.00	7.00	7.00	
Fire Safety Inspector I, II	1.00	1.00	1.00	2.00	
Executive Assistant to the Fire Chief	1.00	1.00	1.00	0.00	
Assistant Management Analyst	0.00	0.00	0.00	1.00	
Department Total	**42.00**	**42.00**	**42.00**	**43.00**	**0.00**
POLICE DEPARTMENT					
Chief of Police	1.00	1.00	1.00	1.00	
Police Lieutenant	3.00	3.00	3.00	3.00	
Police Sergeant	6.00	6.00	6.00	6.00	
Police Officer	31.10	31.00	32.00	33.00	
Police Officer (cannabis)	1.00	1.00	1.00	1.00	
Public Safety Dispatch Supervisor	1.00	1.00	1.00	1.00	
Police Records Supervisor	1.00	1.00	1.00	1.00	
Community Service Officer Supervisor	1.33	2.00	2.00	2.00	
Public Safety Dispatcher	9.00	9.00	9.00	9.00	
Senior Police Records Tech, Police Record Tech	2.00	2.00	2.00	2.00	
Administrative Assistant I	1.00	1.00	1.00	1.00	
Senior Evidence/Prop Tech, Evidence/Prop Tech	2.00	2.00	2.00	2.00	
Sr Community Svcs Officer, Community Svcs Officer	5.67	8.00	8.00	8.00	
Parking Ambassador	4.00	4.00	4.00	4.00	
Code Compliance Investigator	1.00	1.00	1.00	1.00	
Administrative Assistant II	1.00	1.00	1.00	1.00	
Department Total	**71.10**	**74.00**	**75.00**	**76.00**	**0.00**
Total City Employees	**221.11**	**229.00**	**230.50**	**234.00**	**1.00**

*Reflects mid-year adjustments. Includes positions added or eliminated during the year.

Budget Details by Department – Revenues and Expenditures

Department/Division	Account	REVENUES 2024-25 Actual	2025-26 Amended Budget	2026-27 Proposed Budget	Budget 2026-27 vs. 2025-26 $ Variance	% Variance	EXPENSES 2024-25 Actual	2025-26 Amended Budget	2026-27 Proposed Budget	Budget 2026-27 vs. 2025-26 $ Variance	% Variance	Increase to/ (Use of) Fund Balance
GENERAL GOVERNMENT												
City Council	10001110	-	-	-	-	0%	273,761	291,576	317,226	25,650	9%	(317,226)
City Clerk	10001130	7,606	1,765	1,765	-	0%	393,471	367,406	398,879	31,473	9%	(397,114)
City Attorney	10001210	-	-	-	-	0%	1,056,756	1,306,016	1,377,420	71,404	5%	(1,377,420)
Risk Management	10001220	26,347	280,188	280,188	-	0%	2,074,781	2,785,766	2,781,402	(4,364)	0%	(2,501,214)
Treasury	10001516	-	-	-	-	0%	33,607	34,697	38,582	3,885	11%	(38,582)
Total General Fund		33,953	281,953	281,953	-	0%	3,832,376	4,785,461	4,913,509	128,048	3%	(4,631,556)
Internal Service												
Worker's Comp Insurance	60201220	3,169,732	2,757,845	2,903,675	145,830	5%	1,511,251	2,757,845	2,903,675	145,830	5%	-
TOTAL GENERAL GOVERNMENT		**3,203,685**	**3,039,798**	**3,185,628**	**145,830**	**5%**	**5,343,627**	**7,543,306**	**7,817,184**	**273,878**	**4%**	**(4,631,556)**
CITY MANAGER'S OFFICE												
General Fund												
City Manager	10001310	-	-	-	-	0%	1,012,187	1,036,378	1,305,619	269,241	26%	(1,305,619)
Human Resources	10001320	-	-	-	-	0%	664,139	956,344	892,323	(64,021)	-7%	(892,323)
Communications/Marketing	10001330	-	-	-	-	0%	714,176	780,392	831,370	50,978	7%	(831,370)
Sustainable South Lake Tahoe	10001967	-	34,900	43,200	8,300	24%	45,710	29,290	15,014	(14,276)	-49%	28,186
Total General Fund		-	34,900	43,200	8,300	24%	2,436,213	2,802,404	3,044,326	241,922	9%	(3,001,126)
Special Revenue												
Public Ed - Govt Program Fund	22401330	74,640	80,000	70,000	(10,000)	-13%	-	145,000	145,000	-	0%	(75,000)
Airport Enterprise												
Airport Administration	50105110	71,256	39,000	39,000	-	0%	1,892,099	626,375	643,611	17,236	3%	(604,611)
Airport Special Events	50105115	-	3,200	3,200	-	0%	-	-	-	-	0%	3,200
Airport Terminal Building	50105120	527,514	569,206	604,053	34,847	6%	569,237	608,414	528,096	(80,318)	-13%	75,957
Airfield Area	50105130	1,240,175	1,234,019	1,322,300	88,281	7%	454,876	489,675	521,050	31,375	6%	801,250
Airport Other Areas	50105140	10,416	10,000	10,000	-	0%	9,627	10,000	10,000	-	0%	-
Airport General Shop	50105160	-	-	-	-	0%	44,824	59,500	59,500	-	0%	(59,500)
Airport Environmental Operations	50105180	-	-	-	-	0%	21,257	26,500	26,500	-	0%	(26,500)
Total Airport		1,849,361	1,855,425	1,978,553	123,128	7%	2,991,921	1,820,464	1,788,757	(31,707)	-2%	189,796
Transit - Enterprise Fund												
South Tahoe Transit JPA Admin	56005610	-	51,551	-	(51,551)	-100%	-	51,551	-	(51,551)	-100%	-
Internal Service												
Health Insurance	60101220	4,271,098	7,195,663	6,700,030	(495,633)	-7%	5,606,723	6,422,801	6,701,980	279,179	4%	(1,950)
Health Insurance Savings	60501220	45,000	30,000	40,000	10,000	33%	45,052	47,000	47,000	-	0%	(7,000)
Total Internal Service		4,316,098	7,225,663	6,740,030	(485,633)	-7%	5,651,775	6,469,801	6,748,980	279,179	4%	(8,950)
TOTAL CITY MANAGER'S		**4,390,738**	**7,392,114**	**6,853,230**	**(538,884)**	**-7%**	**8,087,988**	**9,468,756**	**11,727,063**	**2,258,307**	**24%**	**(4,873,833)**
FINANCE												
General Fund												
Accounting	10001511	51,950,939	52,804,558	54,646,518	1,841,960	3%	1,212,631	1,358,237	1,415,430	57,193	4%	53,231,088
Revenue Collection	10001730	2,460,925	2,393,480	2,395,320	1,840	0%	535,712	577,846	586,057	8,211	1%	1,809,263
Information Technology	10001840	395,966	133,000	169,300	36,300	27%	1,689,570	1,873,570	1,706,337	(167,233)	-9%	(1,537,037)
Total General Fund		54,807,830	55,331,038	57,211,138	1,880,100	3%	3,437,913	3,809,653	3,707,824	(101,829)	-3%	53,503,314
Parking Enterprise												
Parking Authority Debt Serv	52005340	400,287	350,000	380,000	30,000	9%	-	-	-	-	0%	380,000
TOTAL FINANCE		**55,208,117**	**55,681,038**	**57,591,138**	**1,910,100**	**3%**	**3,437,913**	**3,809,653**	**3,707,824**	**(101,829)**	**-3%**	**53,883,314**
NON-DEPARTMENTAL												
General Fund												
Non-Departmental	10001951	(29,668)	2,406	9,000	6,594	274%	4,859,422	4,378,810	5,320,314	941,504	22%	(5,311,314)
Emergency Preparedness	10001952	22,114	7,514	-	(7,514)	-100%	22,114	7,514	-	(7,514)	-100%	-
Community Marketing	10001953	-	-	-	-	0%	-	-	-	-	0%	-
General Fund Transfers In/Out	10001956	115,565	1,430,085	1,222,739	(207,346)	-14%	11,180,935	12,748,068	6,653,618	(6,094,450)	-48%	(5,430,879)
Rents & Leases	10001958	-	-	-	-	0%	378,306	384,710	446,948	62,238	16%	(446,948)
Total General Fund		108,011	1,440,005	1,231,739	(208,266)	-14%	16,440,777	17,519,102	12,420,880	(5,098,222)	-29%	(11,189,141)
Measure S General Fund												
Measure S - Sales Tax	10201511	8,351,533	9,428,000	8,373,000	(1,055,000)	-11%	9,142,836	7,985,637	8,606,297	620,660	8%	(233,297)
Special Revenue												
TOT Revenue Fund	26309110	86,880	80,000	85,000	5,000	6%	-	-	-	-	0%	85,000
Debt Service												
City Debt Service	40101910	9,248,761	8,169,134	6,869,915	(1,299,219)	-16%	40,241,438	14,412,163	6,720,753	(7,691,410)	-53%	149,162
City Debt Service - Other Debt	40108220	25,000	25,000	25,000	-	0%	193,149	193,075	193,512	437	0%	(168,512)
Total Debt Service		9,273,761	8,194,134	6,894,915	(1,299,219)	-16%	40,434,588	14,605,238	6,914,265	(7,690,973)	-53%	(19,350)
TOTAL NON-DEPARTMENTAL		**17,820,185**	**19,142,139**	**16,584,654**	**(2,557,485)**	**-13%**	**66,018,200**	**40,109,977**	**27,941,442**	**(12,168,535)**	**-30%**	**(11,356,788)**

Budget Details by Department – Revenues and Expenditures (continued)

Department/Division	Account	REVENUES 2024-25 Actual	2025-26 Amended Budget	2026-27 Proposed Budget	Budget 2026-27 vs. 2025-26 $ Variance	% Variance	EXPENSES 2024-25 Actual	2025-26 Amended Budget	2026-27 Proposed Budget	Budget 2026-27 vs. 2025-26 $ Variance	% Variance	Increase to/ (Use of) Fund Balance
SOUTH TAHOE REDEVELOPMENT SUCCESSOR AGENCY (STRSA)												
Trust Fund												
RD Obligation Retirement Fund	72509220	5,840,952	4,746,365	6,161,152	1,414,787	30%	2,398,649	5,331,664	5,964,021	632,357	12%	197,131
TOTAL STR SUCCESSOR AGENCY		**5,840,952**	**4,746,365**	**6,161,152**	**1,414,787**	**30%**	**2,398,649**	**5,331,664**	**5,964,021**	**632,357**	**12%**	**197,131**
BUSINESS IMPROVEMENT DISTRICTS												
Ski Run BID	28001511	24,908	27,500	26,300	(1,200)	-4%	30,722	27,500	26,300	(1,200)	-4%	-
Tourism Improvement District	28501513	3,278,259	3,150,000	3,334,000	184,000	6%	3,278,277	3,150,000	3,334,000	184,000	6%	-
TOTAL BUSINESS IMPROVEMENT DISTRICTS		**3,303,168**	**3,177,500**	**3,360,300**	**182,800**	**6%**	**3,308,999**	**3,177,500**	**3,360,300**	**182,800**	**6%**	**-**
TRUST AND AGENCY												
Rec Center Facilities & Ops	70404290	20,008	7,105	-	(7,105)	-100%	-	61,425	10,000	(51,425)	-84%	(10,000)
Park Avenue CFD Fund	70701962	1,030,484	1,015,000	995,000	(20,000)	-2%	927,540	923,158	919,730	(3,428)	0%	75,270
Bijou ECP CFD	71101966	27,014	26,000	25,000	(1,000)	-4%	28,750	137,698	59,000	(78,698)	-57%	(34,000)
Harrison Avenue CFD	71201973	81,694	69,600	69,600	-	0%	26,057	26,200	26,200	-	0%	43,400
Special Assessments	75101970	-	-	-	-	0%	-	-	-	-	0%	-
Tahoe Transportation Authority	76201972	1	-	-	-	0%	-	-	-	-	0%	-
TOTAL TRUST AND AGENCY		**1,159,201**	**1,117,705**	**1,089,600**	**(28,105)**	**-3%**	**982,347**	**1,148,481**	**1,014,930**	**(133,551)**	**-12%**	**74,670**
POLICE												
General Fund												
Police Administration	10002110	2,164,399	667,414	737,460	70,046	10%	6,042,199	4,604,198	4,665,853	61,655	1%	(3,928,393)
Police Operations	10002120	160,193	145,000	116,000	(29,000)	-20%	6,936,247	7,016,081	7,667,822	651,741	9%	(7,551,822)
Police Enforcement	10002140	867,635	845,000	945,000	100,000	12%	366,177	490,035	483,360	(6,675)	-1%	461,640
Police Certified Training	10002150	101,800	80,000	100,000	20,000	25%	118,343	130,000	130,000	-	0%	(30,000)
Joint Dispatch Center	10002160	1,166,284	1,167,000	1,197,000	30,000	3%	1,611,212	1,758,923	1,878,252	119,329	7%	(681,252)
Police Support	10002180	74,262	29,500	47,962	18,462	63%	2,482,924	2,825,788	2,498,196	(327,592)	-12%	(2,450,234)
Total General Fund		4,534,573	2,933,914	3,143,422	209,508	7%	17,557,102	16,825,025	17,323,483	498,458	3%	(14,180,061)
Special Revenue												
Police Vehicle Replacement	21102110	729,002	521,920	486,920	(35,000)	-7%	701,624	888,901	560,000	(328,901)	-37%	(73,080)
VHR Program	21805330	1,059,180	1,840,785	1,745,250	(95,535)	-5%	608,107	2,240,546	2,101,813	(138,733)	-6%	(356,563)
Cannabis Program	22302120	1,026,210	958,200	438,570	(519,630)	-54%	735,877	730,644	615,273	(115,371)	-16%	(176,703)
Tobacco Law Enforcement Grant	22502110	-	-	-	-	0%	-	0	-	(0)	-100%	-
DUI/Traffic Safety Grant	22902110	20,921	45,000	-	(45,000)	-100%	20,933	45,000	-	(45,000)	-100%	-
ABC Grant 04G-LA20	22902112	29,522	-	-	-	0%	29,522	-	-	-	0%	-
JAG/LLEBG Grant	23002110	-	-	-	-	0%	1,994	-	-	-	0%	-
AB3229 COPs Grant	23102110	166,229	260,000	155,000	(105,000)	-40%	69,818	548,050	218,450	(329,600)	-60%	(63,450)
Police Prop 172 Safety Sales Tax	23202110	548,106	544,000	554,000	10,000	2%	643,500	523,500	380,000	(143,500)	-27%	174,000
Asset Forfeitures - Justice Fund	23302110	1,842	1,600	1,600	-	0%	-	-	-	-	0%	1,600
Asset Forfeitures - Treasury Fund	23502110	2,964	2,100	2,100	-	0%	-	-	50,000	50,000	100%	(47,900)
Boat Patrol Grant	23702110	107,899	349,263	215,462	(133,801)	-38%	97,206	349,263	170,905	(178,358)	-51%	44,557
Domestic Violence Grant	23802110	220,390	230,937	143,006	(87,931)	-38%	220,414	230,937	143,006	(87,931)	-38%	-
Clean Community	24103801	19,730	17,500	18,340	840	5%	11,593	13,038	13,038	(0)	0%	5,302
Vehicle Abatement	24203802	30,434	75,000	29,000	(46,000)	-61%	21,576	143,619	160,352	16,733	12%	(131,352)
Nuisance Abatement	24303803	271,537	212,000	212,000	-	0%	243,593	331,258	360,506	29,248	9%	(148,506)
Opioid Abatement	29002110	163,794	265,000	225,000	(40,000)	-15%	132,825	240,803	240,803	-	0%	(15,803)
Total Special Revenue		4,397,762	5,323,305	4,226,248	(1,097,057)	-21%	3,538,581	6,285,559	5,014,146	(1,271,413)	-20%	(787,898)
Enterprise Fund												
Parking - Bellamy Court	51005440	287,487	128,000	128,000	-	0%	44,929	187,100	538,500	351,400	188%	(410,500)
Parking Mgmt Prg	51505330	5,000	-	-	-	0%	3,552	10,000	10,000	-	0%	(10,000)
Parking Garage Operations	52005320	968,168	2,268,000	1,815,000	(453,000)	-20%	1,198,860	2,000,291	2,615,672	615,381	31%	(800,672)
Total Enterprise Fund		1,260,655	2,396,000	1,943,000	(453,000)	-19%	1,247,341	2,197,391	3,164,172	966,781	44%	(1,221,172)
TOTAL POLICE		**10,192,991**	**10,653,219**	**9,312,670**	**(1,340,549)**	**-13%**	**22,343,024**	**25,307,975**	**25,501,801**	**193,826**	**1%**	**(16,189,131)**
FIRE												
General Fund												
Fire Administration	10002210	-	100	-	(100)	-100%	2,844,323	3,411,576	3,622,691	211,115	6%	(3,622,691)
Fire Suppression	10002220	1,873,292	2,096,720	1,683,700	(413,020)	-20%	8,289,540	8,704,085	8,768,205	64,120	1%	(7,084,505)
Fire Special Ops	10002230	48,000	42,250	70,000	27,750	66%	44,296	50,750	86,126	35,376	70%	(16,126)
Fire Prevention/Maint	10002240	413,152	1,280,228	1,344,144	63,916	5%	520,973	1,005,983	1,052,537	46,554	5%	291,607
Fire Training/Safety	10002250	11,475	15,000	33,000	18,000	120%	80,707	64,166	114,400	50,234	78%	(81,400)
Total General Fund		2,345,919	3,434,298	3,130,844	(303,454)	-9%	11,779,840	13,236,560	13,643,959	407,399	3%	(10,513,115)
Special Revenue												
Fire Vehicle Replacement	21302210	208,102	1,160,000	25,000	(1,135,000)	100%	104,734	1,400,000	200,000	(1,200,000)	-86%	(175,000)
Fire Defensible Space Insp Prg	21502230	235,547	732,507	735,739	3,232	0%	235,653	722,023	650,441	(71,582)	-10%	85,298
Fuels Reduction Capacity Planning	21502270	481,897	1,687,175	1,359,860	(327,315)	-19%	481,897	1,687,175	1,197,872	(489,303)	-29%	161,988
Fire Prop 172 Safety Sales Tax	22202210	572,402	555,000	555,000	-	0%	162,500	1,572,250	179,900	(1,392,350)	-89%	375,100
EMS - General Fund	23602262	142,589	175,000	175,000	-	0%	148,169	195,377	182,100	(13,277)	-7%	(7,100)
Total Special Revenue		1,640,536	4,309,682	2,850,599	(1,459,083)	-33.9%	1,132,952	5,576,825	2,410,313	(3,166,512)	-57%	440,286
TOTAL FIRE		**3,986,455**	**7,743,980**	**5,981,443**	**(1,762,537)**	**-22.8%**	**12,912,792**	**18,813,385**	**16,054,272**	**(2,759,113)**	**-15%**	**(10,072,829)**

Budget Details by Department – Revenues and Expenditures (continued)

Department/Division	Account	REVENUES 2024-25 Actual	2025-26 Amended Budget	2026-27 Proposed Budget	Budget 2026-27 vs. 2025-26 $ Variance	% Variance	EXPENSES 2024-25 Actual	2025-26 Amended Budget	2026-27 Proposed Budget	Budget 2026-27 vs. 2025-26 $ Variance	% Variance	Increase to/ (Use of) Fund Balance
PUBLIC WORKS												
General Fund												
Public Works Administration	10003010	-	-	-	-	0%	334,689	420,409	396,924	(23,485)	-6%	(396,924)
Engineering	10003210	276,537	188,300	188,300	-	0%	1,085,985	1,712,657	1,770,048	57,391	3%	(1,581,748)
Maintenance Ops	10003310	161,234	132,635	140,700	8,065	6%	1,800,697	2,132,823	2,312,432	179,609	8%	(2,171,732)
Motor Pool	10003410	276,221	400,000	400,000	-	0%	1,967,666	2,017,144	2,159,778	142,634	7%	(1,759,778)
Total General Fund		713,992	720,935	729,000	8,065	1%	5,189,037	6,283,033	6,639,182	356,149	6%	(5,910,182)
Special Revenue												
Gas Tax	20103510	2,064,211	2,413,178	1,813,248	(599,930)	-25%	1,650,760	2,443,851	2,462,248	18,397	1%	(649,000)
Snow Removal	20703610	2,940,479	3,250,244	2,741,399	(508,845)	-16%	2,665,623	3,258,213	3,266,399	8,186	0%	(525,000)
Snow Removal Equipment	20803610	274,628	1,920,186	255,000	(1,665,186)	-87%	1,163,390	2,582,386	-	(2,582,386)	-100%	255,000
Vehicle Replacement	21003010	1,115,513	144,470	132,164	(12,306)	-9%	1,350,859	609,753	331,164	(278,589)	-46%	(199,000)
Storm Water Management Program	24503215	342,643	209,000	535,314	326,314	156%	307,269	493,875	561,314	67,439	14%	(26,000)
Street Sweeping	24503805	74,532	82,860	86,000	3,140	4%	57,475	82,860	86,000	3,140	4%	-
Snow Sweeping	24503806	83,065	74,578	73,500	(1,078)	-1%	37,367	73,412	73,500	88	0%	-
Total Special Revenue		6,895,070	8,094,516	5,636,625	(2,457,891)	-30%	7,232,743	9,544,350	6,780,625	(2,763,725)	-29%	(1,144,000)
Solid Waste												
AB 939	24003800	62,342	142,185	66,050	(76,135)	-54%	71,804	173,035	54,998	(118,037)	-68%	11,052
Solid Waste JPA	24403804	48,186	60,000	85,000	25,000	42%	33,350	67,000	81,075	14,075	21%	3,925
Total Solid Waste		110,528	202,185	151,050	(51,135)	-25%	105,154	240,035	136,073	(103,962)	-43%	14,977
Transit - Enterprise Fund												
Transit Operations	55005220	199,387	2,290,426	2,300,426	10,000	0%	266,810	2,297,600	2,304,800	7,200	0%	(4,374)
TOTAL PUBLIC WORKS		**9,768,339**	**13,163,487**	**10,795,654**	**(2,367,833)**	**-18.0%**	**15,785,664**	**20,185,482**	**15,860,680**	**(4,324,802)**	**-21%**	**(5,065,026)**
DEVELOPMENT SERVICES												
General Fund												
Building and Safety	10003110	2,094,791	1,915,856	2,265,550	349,694	18%	993,276	1,140,861	1,183,552	42,691	4%	1,081,998
Inspections - MFD/SRO	10003112	185,163	173,600	176,900	3,300	2%	161,276	162,572	166,051	3,479	2%	10,849
Planning	10003710	184,109	140,000	150,000	10,000	7%	722,243	793,828	787,660	(6,168)	-1%	(637,660)
Planning Commission	10003711	-	-	-	-	0%	-	3,000	12,125	9,125	304%	(12,125)
Total General Fund		2,464,064	2,229,456	2,592,450	362,994	16%	1,876,795	2,100,261	2,149,388	49,127	2%	443,062
Special Revenue												
General Plan	27003710	131,804	116,000	100,000	(16,000)	-14%	209,758	396,458	257,489	(138,969)	-35%	(157,489)
Building Permit Fee - RDA	27103110	592,531	765,000	65,000	(700,000)	-92%	250,000	556,306	640,000	83,694	15%	(575,000)
Substandard Housing Relocation	27103113	40,456	4,001	4,001	-	0%	-	115,946	74,002	(41,944)	-36%	(70,001)
Total Special Revenue		764,791	885,001	169,001	(716,000)	-81%	459,758	1,068,710	971,491	(97,219)	-9%	(802,490)
Housing Programs												
Work-Force Housing	25006024	497,932	5,230,000	230,000	(5,000,000)	-96%	293,469	5,317,340	4,295,344	(1,021,996)	-19%	(4,065,344)
Home Program Income	25106014	94,598	50,000	50,000	-	0%	-	-	-	-	0%	50,000
RDA Program Income Housing Fund	25106015	-	35,000	35,000	-	0%	-	-	-	-	0%	35,000
Housing Administration	25306010	1,094,709	1,890,169	750,000	(1,140,169)	-60%	1,115,903	1,540,866	748,034	(792,832)	-51%	1,966
CDBG Program Income Loans	25506020	5,945	25,500	25,500	-	0%	-	-	-	-	0%	25,500
Cal Home Loan Repayments	25806018	6,370	35,300	35,300	-	0%	-	-	-	-	0%	35,300
First Time Homebuyers Rev Loan	25906022	-	-	-	-	0%	-	0	-	(0)	0%	-
RDA SR Low Income Housing	26209120	296,459	146,365	166,123	19,758	13%	-	-	-	-	0%	166,123
Total Housing Programs		1,996,014	7,412,334	1,291,923	(6,120,411)	-83%	1,409,371	6,858,206	5,043,378	(1,814,828)	-26%	(3,751,455)
Economic Development												
CDBG Economic Development	25606021	417,497	1,038,104	-	(1,038,104)	-100%	417,497	1,038,104	-	(1,038,104)	-100%	-
TOTAL DEVELOPMENT SERVICES		**5,642,365**	**11,564,895**	**4,053,374**	**(7,511,521)**	**-65.0%**	**4,163,421**	**11,065,281**	**8,164,257**	**(2,901,024)**	**-26%**	**(4,110,883)**
PARKS AND RECREATION												
General Fund												
Recreation Administration	10004105	-	-	-	-	0%	451,735	456,258	467,217	10,959	2%	(467,217)
Golf Course	10004110	216,951	200,000	215,000	15,000	8%	246,606	311,292	305,064	(6,228)	-2%	(90,064)
Campground	10004130	380,453	470,000	470,000	-	0%	229,151	269,419	294,587	25,168	9%	175,413
Park Maintenance	10004170	188,156	173,500	193,500	20,000	12%	2,224,894	2,349,223	2,277,128	(72,095)	-3%	(2,083,628)
Recreation Programs	10004220	205,964	1,546,022	2,040,000	493,978	32%	1,878,341	3,155,869	3,880,074	724,205	23%	(1,840,074)
Special Events	10004225	1,870	1,000	1,000	-	0%	152,806	167,900	169,425	1,525	1%	(168,425)
Senior Center	10004230	433	2,000	2,000	-	0%	65,425	46,200	49,200	3,000	6%	(47,200)
Total General Fund		993,826	2,392,522	2,921,500	528,978	22%	5,248,957	6,756,161	7,442,695	686,534	10%	(4,521,195)
Special Revenue												
Transit Center/Explore Tahoe	21605250	99,650	95,200	189,200	94,000	99%	138,877	165,250	171,000	5,750	3%	18,200
Arts - Public Art	21704504	130,006	22,000	22,000	-	0%	111,500	47,500	22,000	(25,500)	-54%	-
Measure P - Recreation	22004220	4,228,943	3,800,000	3,731,000	(69,000)	-2%	4,631,286	13,462,101	4,075,175	(9,386,926)	-70%	(344,175)
Ice Arena (Operator)	22104260	204,104	241,200	306,200	65,000	27%	221,719	189,441	221,000	31,559	17%	85,200
Measure S - Ski Run Bike Trail	28104120	13,253	11,000	11,000	-	0%	8,940	90,250	90,250	-	0%	(79,250)
Measure S - Bike Trails	28404123	51,226	37,500	34,500	(3,000)	-8%	96,115	261,432	261,432	-	0%	(226,932)
Measure R - Bike Trails	28404124	14,500	14,500	14,500	-	0%	-	109,000	109,000	-	0%	(94,500)
Measure S - Playfield Maintenance	28404127	50,000	50,000	50,000	-	0%	54,507	53,000	53,000	-	0%	(3,000)
Bike Trails Snow Removal	28404129	12,000	12,000	12,000	-	0%	7,325	12,000	12,000	-	0%	-
Total Special Revenue		4,803,682	4,283,400	4,370,400	87,000	2%	5,270,269	14,389,974	5,014,857	(9,375,117)	-65%	(644,457)
TOTAL PARKS AND RECREATION		**5,797,509**	**6,675,922**	**7,291,900**	**615,978**	**9%**	**10,519,226**	**21,146,135**	**12,457,552**	**(8,688,583)**	**-41%**	**(5,165,652)**

Carryforward at 6-30-2026

Project Name	Project Number	Revenue	Expense
Tahoe Valley Storm Water Improvement	301-40030	1,462,183	3,419,637
Drainage Master Plan	301-40036	-	400,494
Storm Water Management Plan	301-40037	-	28,818
City-Wide Drainage- SWMP	301-40040	-	4,837
Drainage Pipe Replacement	301-40049	-	504,369
Bijou Park Creek Restoration	301-40050	-	15,635
Upper Bijou Park Creek Restoration	301-40051	344,867	964,076
Ruby Way Erosion	301-40052	-	21,591
James-Eloise Drainage	301-40053	-	903,003
Erosion Control Project Total		**$ 1,807,050**	**6,262,460**
Street Overlay Program PMP	301-50005	137,250	5,598,048
Class 1 Bicycle Trail Rehabilitation	301-50013	75,000	75,000
Pioneer Trail Pedestrian	301-50024	3,165,283	5,520,709
Bijou Park Connector	301-50037	-	1,166,569
Pioneer Trail Safety	301-50038	40,001	618
D. Machida Bike Trail	301-50041	693,008	664,063
Misc. Traffic Safety	301-50043	-	106,509
LED Pedestrian Light	301-50044	-	14,566
Stateline Ave Complete Streets	301-50045	255,852	342,106
Sugar Pine Multi-Use Trails	301-50046	2,422,543	2,375,471
Ski Run Pedestrian Circle	301-50047	-	11,485
Heavenly Valley Parking/Traffic Upgrades	301-50048	-	14,473
US Highway 50 Sustainability	301-50050	335,269	325,145
South Tahoe Bikeway Wayfinding	301-50051	-	15,927
Johnson Boulevard Complete Streets	301-50052	-	200,000
US 50 Road Safety Phase 1 Upgrades	301-50053	-	46,487
Streets Projects Total		**$ 7,124,206**	**16,477,176**
PD Parking Lot Repavement	301-60011	-	150,000
Service Center Lobby Remodel	301-60017	-	116,980
Fire Station 2 Rehab	301-60019	-	64,100
Police Dept. Remodel	301-60022	-	818,736
Community Fields restroom/concessions	301-60050	-	14,223
Regan Beach Rehabilitation	301-60065	500,000	950,000
Bijou Bike Park	301-60066	-	35,000
Community Playfields	301-60068	-	3,630
Fire Station III Crews	301-60071	-	1,144,575
Cemetery Security	301-60073	-	33,745
Skatepark Renovations	301-60075	-	12,157
Sustainability Services	301-60079	500,000	650,000
General Facility	301-60080	-	33,919
Corp Yard Upgrade	301-60081	1,172,223	1,172,223
Citywide ADA Upgrade	301-60082	-	100,744
Lake View & Ski Run Blvd Electrical Upgrades	301-60083	-	79,200
Fire Station I Rehab	301-60084	-	83,181
Energy Upgrade	301-60085	-	5,856,238
El Dorado Beach	301-60086	-	1,023,720
Upper Truckee River	301-60088	-	318,320
Boat Ramp	301-60089	-	100,000
Buildings and Grounds Projects Total		**$ 2,172,223**	**12,760,691**

Carryforward at 6-30-2026 (cont.)

Project Name	Project Number	Revenue	Expense
City CIP Administration	301-70000	-	15,000
Miscellaneous Maintenance	301-70020	-	28,302
City Communication	301-70021	-	494,357
Recreation Center FF&E	301-70023	-	599,016
Backup Power Replacement	301-70053	-	150,000
Long Term Capital Replacement	310-70000	-	922,094
Campground Infrastructure Replacement	311-60000	-	400,000
LT Rental Incentive Pilot Program	320-30003	-	109,264
Housing Rental Assistance Program	320-30004	-	113,247
Shelter Pass Program	320-50005	78,812	58,751
Capital Equipment Purchase Total		**$ 78,812**	**2,890,031**
Airport Master Plan	501-80032	33,920	70,277
2024 AIP Pavement	501-80050	59	94,809
Runway 18/36 Pavement	501-80052	-	84,622
Airport Improvement Projects Total		**$ 33,979**	**249,708**
Total CIP Carryforward @ 6-30-2026		**$ 11,216,270**	**$ 38,640,066**

New 2026-2027 CIP Budget Requests

Project Name	Project Number	Revenue	Expense
Drainage Pipe Replacement	301-40049	750,000	750,000
Street Overlay Program PMP	301-50005	4,101,126	4,101,126
RMRA Roadway Rehabilitation	301-50035	601,126	601,126
D. Machida Bike Trail	301-50041	350,000	350,000
Fire Station III Crews	301-60071	1,000,000	1,000,000
El Dorado Beach Revetment	301-60086	500,000	500,000
Long Term Capital Replacement	310-70000	510,000	510,000
Campground Infrastructure Replacement	311-60000	132,000	300,000
Long Term Rental Incentive Program	320-30003	200,000	200,000
Total New 2026-2027 CIP Budget Requests		**$ 8,144,252**	**$ 8,312,252**
Total 2026-2027 CIP Budget		**$ 19,360,522**	**$ 46,952,318**



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City Council

City Vision

South Lake Tahoe is a connected, resilient, and welcoming community - renowned for its natural beauty, strong local economy, and commitment to quality of life for all.

City Council Priorities

Strategic priorities are the City's broad focus areas for the future. They reflect the key challenges and opportunities facing the community and organization, and serve as the foundation for setting goals, guiding resource allocation, and tracking progress. While core values shape how the City operates and cross-cutting concepts influence how decisions are evaluated, strategic priorities define what the City is working to achieve.

The City Council adopted the 2025-2030 Strategic Plan, which serves as the blueprint for the City Council's policymaking process, in May 2025. Strategic Priorities from the 2025-30 Strategic Plan are:

- Ability for Everyone Who Works Here to Live Here
- Efficient Government
- Ensure Public Safety
- Grow and Diversify the Economy
- Improve Transportation
- Protect the Natural Environment
- Recreation and Equitable Access for All

City Council

100 01110

The City Council is the legislative, policy-making and law-making body elected to represent the interests of the citizens of South Lake Tahoe. In general, the City Council is responsible for determining and delivering services necessary to meet the needs of the community, overseeing of the City's operations and adoption of an annual budget.

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Revenues and Expenditures by Fund Type and Category
City Council

General Fund	Actual FY 2022-23	Actual FY 2023-24	Actual FY 2024-25	Amended Budget FY 2025-26	Proposed Budget FY 2026-27	% Change from Prior Year	$ Change from Prior Year
Revenues							
Operating Revenues	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-
Transfers In	-	-	-	-	-	-	-
Revenues Total	**-**	**-**	**-**	**-**	**-**	-	**-**
Expenditures							
Personnel Services	183,887	186,216	174,780	184,376	201,726	9%	17,350
Contractual Services	74,789	56,429	65,804	70,900	73,900	4%	3,000
Other Operating	20,130	13,268	23,062	31,800	34,100	7%	2,300
Capital Outlay	9,996	91	10,115	4,500	7,500	67%	3,000
Debt Service/Leases	-	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-
Expenditures Total	**288,802**	**256,004**	**273,761**	**291,576**	**317,226**	**9%**	**25,650**
Net Rev (Exp)	**(288,802)**	**(256,004)**	**(273,761)**	**(291,576)**	**(317,226)**		
FTE's	5	5	5	5	5	0%	

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City Clerk

Core Services

City Clerk

100 01130

The City Clerk's Office carries out all duties required by the United States Constitution, the California Constitution, the California Government and Elections Codes, and the South Lake Tahoe Municipal Code. The City Clerk acts as clerk to the City Council, the South Tahoe Redevelopment Successor Agency, the South Tahoe Joint Powers Parking Authority, the South Tahoe Joint Powers Financing Authority, the City of South Lake Tahoe Parking Authority, the Redevelopment Successor Agency Countywide Oversight Board for El Dorado County, the South Lake Tahoe Basin Waste Management Authority, the City of South Lake Tahoe Planning Commission, and the City of South Lake Tahoe Police Advisory Commission. The City Clerk's Office is responsible for preparing and posting agendas for City Council boards and commissions in compliance with the Ralph M. Brown Act; administering the City's records retention policy; responding to requests under the California Public Records Act; maintaining the official legislative record; performing notarial services for City documents; serving as the filing officer for the California Fair Political Practices Commission; administering municipal election functions as the City's elections official; and providing a range of additional administrative support services to the City Council, boards, and commissions.

City Council Strategic Priorities Supported

Strategic Priority 2 - Efficient Government

- 2.1 Clarify roles/expectations of commissions.
- 2.7 Allow the deployment of new technology that is scientifically safe.
- 2.8 Evaluate appropriate systems and tools for processes and communications that are cyber safe (i.e. website, AI framework, scheduling system, etc.).

FY 2025/26 Department Accomplishments

Records Retention

1. Contracted with "Gladwell Government Services" to establish a new City of South Lake Tahoe records retention policy. This new policy ensures legal compliance with state law regarding records retention.
2. Annual subscription with "Gladwell Government Services" will provide updates to the retention schedule as needed.
3. Eliminated contract with "Page Freezer" as our CivicPlus website already provides these services.

Inclusion and Transparency

4. Coordinated 22 City Council Meetings and 40 Commission/Board Meetings.
5. Fulfilled 688 Public Record Requests.
6. Received 253 written City Council Public Comments.
7. Processed 85 FPPC Annual Statements of Economic Interest Form 700 fillings (employees, commissioners, and elected officials).
8. Continued progress on the City Clerk Repository of Public Documents with a focus on Resolutions and Ordinances (1965-1975) and City Council Boards and Commissions Administrative Records.

Records and Services

9. Processed 312 City Contracts, 99 Resolutions, 10 Ordinances, 15 Proclamations, and 36 Deeds/Recorded documents.

10. Updated South Lake Tahoe City Code (10 Ordinances).
11. Accepted 49 Claims.
12. Notarized 175 documents.

Technology

13. Upgraded to Granicus Votecast Cloud system for City Councilmembers and Commissioners. Councilmembers/Commissioners now have a login to Votecast and can access all meeting materials remotely

Advanced Training and Professional Development

14. Assistant City Clerk attended the 80th Annual International Institute of Municipal Clerks Conference in Reno, Nevada. She is expecting to receive her Certified Municipal Clerk designation within the next few months.
15. City Clerk Blankenship is an active member of the California Municipal Clerks Association and serves on three of the organization's committees: the Athenian Leadership Dialogue Committee, the Professional Development Committee, and the Nominating Committee, where she serves as Chair. In addition, Ms. Blankenship mentors four California clerks who are pursuing their Certified Municipal Clerk designation through the International Institute of Municipal Clerks.

FY 2026/27 Department Goals and Objectives

The City Clerk's office strives to provide exceptional service to all residents of the City of South Lake Tahoe, the City Council, city staff and other public agencies. Our primary goal is to preserve the public's trust in government by ensuring the city's legislative processes are transparent, accurate and timely; safeguarding the legislative history of the city; administering open elections; and delivering timely information and services.

1. Complete online repository archiving of Resolutions 1970-1994.
2. Complete online repository archiving of Ordinances 1973-1989.
3. Continue to seek educational opportunities - Certified Municipal Clerk Designation (Assistant Clerk) and Master Municipal Clerk Designation (City Clerk).
4. Continue to train Assistant City Clerk on City Clerk functions for succession planning.

Performance Measures

Department Goal 1: *Provide exceptional services by enhancing accessibility to public records.*

Measure	Requests Received	Fulfilled/ Uploaded	Target Achieved
Number of public record requests fulfilled.	688	688	100%
Total number of city contracts, resolutions, ordinances, and deeds processed and uploaded to the public repository.	457	457	100%

Department Goal 2: *Promote transparency by increasing public participation.*

Measure	2024/2025 Actual	2025/2026 Target	2026/2027 Target
Number of city council and commission meetings offered.	59	59	59
Number of city council and commission meetings offering remote participation.	59	59	59

Revenues and Expenditures by Fund Type and Category
City Clerk

General Fund	Actual FY 2022-23	Actual FY 2023-24	Actual FY 2024-25	Amended Budget FY 2025-26	Proposed Budget FY 2026-27	% Change from Prior Year	$ Change from Prior Year
Revenues							
Operating Revenues	2,898	1,750	7,606	1,765	1,765	0%	-
Grants	-	-	-	-	-	-	-
Transfers In	-	-	-	-	-	-	-
Revenues Total	**2,898**	**1,750**	**7,606**	**1,765**	**1,765**	**0%**	**-**
Expenditures							
Personnel Services	307,193	298,447	313,251	321,580	325,679	1%	4,099
Contractual Services	11,667	20,460	23,728	23,895	17,625	-26%	(6,270)
Other Operating	37,116	21,036	56,491	19,125	53,575	180%	34,450
Capital Outlay	1,225	-	-	2,806	2,000	-29%	(806)
Debt Service/Leases	-	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-
Expenditures Total	**357,201**	**339,942**	**393,471**	**367,406**	**398,879**	**9%**	**31,473**
Net Rev (Exp)	**(354,302)**	**(338,193)**	**(385,866)**	**(365,641)**	**(397,114)**		
FTE's	2.17	2.17	2	2	2.2	**10%**	

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City Treasurer

Core Services

Treasury
100 01516

The City Treasurer invests public funds in a prudent manner that provides maximum security while meeting daily cash flow demands and conforming to all statutes governing the investment of public funds. Within these parameters, funds are invested to optimize investment return. The City Treasurer also prepares, annually reviews, updates, and presents to the City Council for adoption, a comprehensive Investment Policy document pursuant to which the City manages and conducts investment of the City's pooled treasury funds.

Revenues and Expenditures by Fund Type and Category
City Treasurer

General Fund	Actual FY 2022-23	Actual FY 2023-24	Actual FY 2024-25	Amended Budget FY 2025-26	Proposed Budget FY 2026-27	% Change from Prior Year	$ Change from Prior Year
Revenues							
Operating Revenues	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-
Transfers In	-	-	-	-	-	-	-
Revenues Total	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Expenditures							
Personnel Services	27,018	27,699	29,291	30,712	32,687	6%	1,975
Contractual Services	-	-	-	175	175	0%	-
Other Operating	3,298	2,900	4,316	3,810	5,720	50%	1,910
Capital Outlay	1,356	-	-	-	-	-	-
Debt Service/Leases	-	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-
Expenditures Total	**31,671**	**30,599**	**33,607**	**34,697**	**38,582**	**11%**	**3,885**
Net Rev (Exp)	**(31,671)**	**(30,599)**	**(33,607)**	**(34,697)**	**(38,582)**		
FTE's	1	1	1	1	1	0%	

City Attorney

Core Services

City Attorney

100 01210

Major areas of responsibility:

Provide sound legal advice regarding all aspects of municipal affairs, including advice to the City Council, City Manager, City Clerk, Department Heads and Division Managers daily.

Review every contract that the City enters into, and every insurance certificate and bond to ensure they contain comprehensive risk transfer provisions.

Draft ordinances and resolutions for the City Council to address City business and issues.

Directly handle or manage City litigations as cost-effectively as possible, to eliminate or minimize defense costs and monies paid to settle claims.

Risk Management

100 01220

The Risk Management function of the department administers and processes the City's liability program and monies paid to settle claims, oversees worker safety programs, handles insurance procurement, and serves as the City's Americans With Disabilities Act Coordinator.

Worker's Compensation Insurance

602 01220

The Workers' Comp Insurance account is the funding account for the City's self-insured Worker's Compensation Program. The Risk Manager oversees the City's Worker's Compensation program.

City-Wide Strategic Priorities Supported

Strategic Priority 1 - Ability for Everyone Who Works Here to Live Here

- 1.5 Seek AG opinion on TRPA land use authority through state legislature.

Strategic Priority 2 - Efficient Government

- 2.2 Perform a Worker Safety Risk Analysis.
- 2.4 Consider development of a legislative agenda in coordination with Cal Cities.
- 2.5 Determine next steps for City's annexation initiatives.
- 2.6 Evaluate the impact of regulatory systems at local, regional, and state levels.

Strategic Priority 6 - Protect the Natural Environment

- 6.5 Evaluate the feasibility and cost implications of creating or joining a community choice aggregation option and municipal owned utility to reduce carbon emissions and improve grid reliability.

FY 2025/26 Department Accomplishments

1. Successfully resolved 5 lawsuits pre-trial with in-house counsel and resources.
2. Achieved favorable settlement of one receivership lawsuit including recovery of attorney's fees.
3. Assisted with drafting and successful adoption of ordinances including two updates to vacation home rental regulations and amendments to shared mobility device ordinance.

4. Assisted with drafting and negotiating contracts including agreement with Capitol Corridor JPA and El Dorado County Transit for improved bus service to Sacramento and updated franchise agreements with Lukins Brothers Water Company and Tahoe Keys Water Company.

FY 2026/27 Department Goals and Objectives

1. Support City Council and staff through transitional year with new City Manager and City Attorney.
2. Conduct AB 1234 Ethics Training in early 2027, following November City Council election.
3. Work with City Council to update City ethics policy.
4. Work with City Manager and Development Services on Tobacco Retailer Ordinance.
5. Seek Attorney General's opinion on TRPA land use authority through the state legislature.
6. With City Manager, continue to evaluate feasibility and cost implications of joining Pioneer Community Energy and municipal owned utility to reduce carbon emissions and improve grid reliability.
7. With City Manager, determine next steps for City's annexation initiatives.
8. With labor negotiations team, negotiate new memoranda of understanding with employee bargaining units.

Performance Measures

Priority 1: *Ability for Everyone Who Works Here to Live Here*

Measure	2024/2025 Actual	2025/2026 Target	2026/2027 Target
1.5 Seek Attorney General opinion on TRPA land use authority through state legislature.	n/a	n/a	100%

Priority 2: *Efficient Government*

Measure	2024/2025 Actual	2025/2026 Target	2026/2027 Target
2.2 Perform a Worker Safety Risk Analysis.	n/a	n/a	100%
2.4 Consider development of a legislative agenda in coordination with Cal Cities.	n/a	n/a	50%
2.5 Determine next steps for City's annexation initiatives.	n/a	0%	100%
2.6 Evaluate the impact of regulatory systems at local, regional, and state levels.	n/a	n/a	100%

Priority 6: *Protect the Natural Environment*

Measure	2024/2025 Actual	2025/2026 Target	2026/2027 Target
6.5 Evaluate the feasibility and cost implications of creating or joining a community choice aggregation option and municipal owned utility to reduce carbon emissions and improve grid reliability.	n/a	50%	75%

Revenues and Expenditures by Fund Type and Category
City Attorney

General Fund	Actual FY 2022-23	Actual FY 2023-24	Actual FY 2024-25	Amended Budget FY 2025-26	Proposed Budget FY 2026-27	% Change from Prior Year	$ Change from Prior Year
Revenues							
Operating Revenues	159,202	109,998	26,347	280,188	280,188	0%	-
Grants	-	-	-	-	-	-	-
Transfers In	-	-	-	-	-	-	-
Revenues Total	**159,202**	**109,998**	**26,347**	**280,188**	**280,188**	**0%**	**-**
Expenditures							
Personnel Services	720,497	821,962	914,542	932,765	949,258	2%	16,493
Contractual Services	455,554	223,566	262,174	605,188	665,188	10%	60,000
Other Operating	1,404,937	1,644,986	1,953,811	2,551,226	2,542,376	0%	(8,850)
Capital Outlay	-	19	1,010	2,603	2,000	-23%	(603)
Debt Service/Leases	-	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-
Expenditures Total	**2,580,988**	**2,690,532**	**3,131,537**	**4,091,782**	**4,158,822**	**2%**	**67,040**
Net Rev (Exp) General Fund	**(2,421,786)**	**(2,580,535)**	**(3,105,189)**	**(3,811,594)**	**(3,878,634)**		
Internal Service Fund							
Revenues							
Operating Revenues	2,431,616	2,782,540	3,169,732	2,757,845	2,903,675	5%	145,830
Grants	-	-	-	-	-	-	-
Transfers In	-	-	-	-	-	-	-
Revenues Total	**2,431,616**	**2,782,540**	**3,169,732**	**2,757,845**	**2,903,675**	**5%**	**145,830**
Expenditures							
Personnel Services	1,236,210	1,604,076	1,098,921	2,283,439	2,254,576	-1%	(28,863)
Contractual Services	153,538	153,969	133,057	158,000	160,339	1%	2,339
Other Operating	256,305	244,368	202,272	233,966	283,965	21%	49,999
Capital Outlay	3,712	3,824	-	3,940	3,940	0%	-
Debt Service/Leases	-	-	-	-	-	-	-
Transfers Out	74,200	74,200	77,000	78,500	200,855	156%	122,355
Expenditures Total	**1,723,965**	**2,080,437**	**1,511,251**	**2,757,845**	**2,903,675**	**5%**	**145,830**
Net Rev (Exp) Special Revenue Fund	**707,650**	**702,103**	**1,658,480**	**-**	**-**		
FTE's	4	4	4	4	4	0%	

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City Manager's Office

Core Services

City Manager

100 01310

As a Council/Manager form of government, the South Lake Tahoe City Manager operates as CEO of the organization, carrying out the policies established by the City Council from which the organization functions. The City Manager's role is to ensure the efficient, effective, and equitable day-to-day operations of the City and administration of the government and provide professional advice and counsel to the City Council on issues of importance to the community and those affecting government operations. The City Manager also prepares a budget for the Council's consideration and provides direct supervision over all Department Directors and City Manager's Office. Included in the South Lake Tahoe City Manager's Office are the following divisions:

Human Resources

100 01320

The function of Human Resources is to coordinate recruitments, labor relations/negotiations, employee personnel file record management, administer benefits, pensions, promotions, transfers and training coordination, retirement planning, employee separation and other compensation related procedural requirements. The division is also responsible for ensuring legal compliance relative to diversity and discrimination issues, disability, leaves, fitness-for-duty, workplace wrong-doing investigations and compliance with all state and federal laws, regulations, and employment policies applicable to the City.

Communications and Government Affairs

100 01330

The Assistant City Manager and Public Information Officer provide professional, administrative, and technical assistance to the office of the City Manager; develops and coordinates public outreach information, including television, radio, internet, social media, and print media to effectively disseminate news and other items of interest to the community.

The City's communications strategy ensures that residents and visitors have access to timely and reliable updates on all City matters. The Communication strategy also includes an integrated environment to promote civic engagement and participation. Staff leverages social media, traditional media, the City's website, and other innovative platforms to inform and engage the public on citywide programs, policies, and priorities.

The PIO coordinates with South Lake Tahoe Police Department and South Lake Tahoe Fire Rescue on crisis communications, to help ensure public safety messaging is widely disseminated and effective in times of an emergency.

As a government affairs representative on behalf of the City, the Assistant City Manager serves as a liaison to local, regional, state, and federal entities, communicating policy priorities and creating opportunities for the City to collaborate with stakeholders. The Assistant City Manager also supports the City Council priorities.

Sustainable South Lake Tahoe

100 01967

The purpose of the Sustainability program is to continue making and documenting progress on greenhouse gas reduction programs and projects. Specifically, the Sustainability Coordinator works across departments to advance

actions articulated in the 2020 Climate Action Plan; reduce solid and organic waste; and advance large, clean energy projects.

Public, Education, Government Program Fund
224 01330

The purpose of the Public, Education, Government Program fund is to collect Franchise fees which provide a financing mechanism for capital expenditures that support day-to-day operations of public-access channels.

Health Insurance
601 01220 Health Insurance
605 01220 Health Insurance Savings

The Health Insurance account is the funding account for the City's Health Insurance Program. It is funded through payroll deductions for all departments and through contributions from employees for buy-up options.

These accounts are used for payments of Health Insurance premiums as well as excess insurance payments, third party administration fees, and employee safety incentive programs.

The Health Insurance Savings account remains open for the purpose of payments of yearly fees applicable to the individual retiree HRA accounts.

DATA AND INNOVATIONS PROGRAM

The Data & Innovations Program for the City of South Lake Tahoe leverages data, technology, and process improvement to enhance municipal services, support informed decision-making, and increase operational efficiency. The program develops data-driven solutions, modernizes business processes, and promotes transparency through performance measurement and analytics. By fostering innovation across departments, it helps the City address community needs, improve service delivery, and build a more resilient and responsive local government.

AIRPORT DIVISION

Lake Tahoe Airport is a General Aviation airport operated and maintained by all applicable State and Federal regulations governing public use airports serving general aviation. The airport strives to maintain facilities by commercial service airport standards. Additionally, the City of South Lake Tahoe has accepted numerous FAA grants, thus obligating the City to operate the airport in accordance with various Federal grant assurances.

The Airport Division is responsible for operations and maintenance of the Airport, including the terminal facilities, hangers, and non-aeronautical ground leases within the airport property. Airport Division performs various maintenance services to repair, replace, develop, and maintain the Airport facilities and assets. Airport staff is also responsible for coordination with Federal Aviation Administration (FAA), the Caltrans Division of Aeronautics, and the Fixed Based Operator (FBO). The airport staff is responsible for the asset management and leasing contracts for airport assets, including the restaurants, office spaces, hangers, and parking spaces. The Airport Manager is responsible for seeking state and federal funding for various projects, including master plan updates, hazard removal, and airport rehabilitation projects.

The airport staff is tasked with the responsibilities required for the airport. These include, but are not limited to:

- Operate the airports safely and efficiently and by numerous Federal, State, County and local directives.
- Daily inspections of runways and taxiways; correcting noted deficiencies.
- Maintenance of the equivalent of 46 miles of roads (asphalt).
- Marking runways and taxiways.
- Maintenance of various high voltage electrical systems.
- Completing various construction projects.

- Snow removal.
- Operating heavy equipment.
- Alerting pilots regarding temporary hazards.
- Investigate and report on airport noise issues.
- Wildlife Hazard Mitigation.
- Tree obstruction maintenance and prevention in surrounding airport environs.
- Participate in legislative and regulatory issues affecting the airport.
- Real estate management and development.
- Facility Planning and Maintenance.
- Special event promotion.
- Tenant improvement project oversight and permitting assistance.
- Airport Facility Development and Planning Coordination.
- Property management and facility leasing.

Airport Administration

501 05110

Manage all airport functions including monitor daily operations, leasehold compliance, real property management, coordination with Federal, State, County and local agencies and organizations on projects affecting the airport environment, personnel management, budget creation and management, capital improvement projects, etc.

Airport Special Events

501 05115

Provides revenue from miscellaneous events such as movie productions or airshows that happen on airport property.

Airport Terminal Building

501 05120

Provides rental space for aviation uses, restaurant, and non-aviation use, including temporary City Hall offices. Aviation use spaces are an FAA requirement. Aviation and non-aviation rental space generates approximately 460,000 in annual income.

Airfield Area

501 05130

Operate and maintain airport runway, taxiways, aircraft parking ramp, and aircraft hangars. Operate and maintain instrument landing system and airfield.

Airport General Shop

501 05160

Operate and maintain airport shop to complete various maintenance and repairs of airport facilities and equipment.

Airport Environmental Operations

501 05180

Operate and maintain stormwater monitoring, oil pollution prevention, deicing fluid collection/disposal, wildlife management, and other airport environmental tasks per current regulations.

Other Airport Programs
501 05140 - Airport Other Areas
501 80041 - Airport Vegetative Management

The Airport Other Areas program involves the annual State Grant of $10,000 for airports that do not have 10,000 or more annual revenue enplanements. The revenue must be used for airport purposes approved by the State Division of Aeronautics.

The Airport is moving forward with a comprehensive long-term plan to mitigate airport airspace obstructions caused by encroaching trees surrounding and on airport property. The airport manages numerous grant-funded capital projects. As a condition of these State and Federal grants, each grant is treated as a separate budget area for financial tracking and auditing purposes.

City-Wide Strategic Priorities Supported

Strategic Priority 1 - Ability for Everyone Who Works Here to Live Here
- 1.8 Evaluate ability to reduce regulations for development and streamline approval process.
- 1.11 Identify and secure funding to develop a multi-family residential rehabilitation program.

Strategic Priority 2 - Efficient Government
- 2.1 Clarify roles/expectations of commissions.
- 2.4 Consider development of a legislative agenda in coordination with Cal Cities.
- 2.5 Determine next steps for City's annexation initiatives.
- 2.6 Evaluate the impact of regulatory systems at local, regional, and state levels.
- 2.8 Evaluate appropriate systems and tools for processes and communications that are cyber safe (i.e. website, AI framework, scheduling system, etc.).

Strategic Priority 3 - Ensure Public Safety
- 3.3 Advocate with our legislature to get more funds for fire prevention and fuel reduction for United States Forest Service (USFS) and California Tahoe Conservancy (CTC).

Strategic Priority 4 - Grow and Diversify the Economy
- 4.1 Identify viable second economies.
- 4.2 Create an Economic Development Advisory Committee to focus on local business retention and expansion programs as well as other potential economic development initiatives.
- 4.4 Support Lake Tahoe Community College (LTCC) to identify appropriate workforce programs (i.e. nursing school, paramedic school).
- 4.5 Evaluate cannabis tax and mitigation fee structure.
- 4.6 Complete an update to the City's Economic Development Element of the General Plan.

Strategic Priority 5 - Improve Transportation
- 5.4 Continue to support Transit JPA - increase funding for Lakelink microtransit.
- 5.5 Increase annual road repair through innovative maintenance and rehab program.
- 5.7 Evaluation of city-wide parking management strategies including potential expansion of paid parking and reduction of parking requirements.

Strategic Priority 6 - Protect the Natural Environment
- 6.4 Support the CivicSpark Fellow position.
- 6.5 Evaluate the feasibility and cost implications of creating or joining a community choice aggregation option and municipal owned utility to reduce carbon emissions and improve grid reliability.

Strategic Priority 7 - Recreation and Equitable Access for All
- 7.4 Evaluate public pier options.

FY 2025/26 Department Accomplishments

1. Implementation of the Citywide Energy Upgrades Project.
2. Continued support and funding of South Tahoe Transit JPA.
3. Established a three year funding agreement with South Shore Transportation Management Association including LakeLink microtransit expansion to city limits.
4. CivicSpark Fellow helping to implement various Economic Development initiatives.
5. Economic Development Ad Hoc Committee was created and meets as needed.
6. Official engaged Pioneer Community Energy, Community Choice Aggregator JPA, for membership.
7. Conducted a Request for Proposals process to select a new Health Insurance Broker.
8. Conducted the 2026 National Community Survey.

Airport Division

1. Airport budget was self-sustainable.
2. Airport Master Plan is in last stage of approval.
3. Airport Pavement Maintenance on all Taxiways and all Ramps was finished.
4. Old FAA Control Tower is removed.

FY 2026/27 Department Goals and Objectives

1. Finalize Citywide Energy Upgrades Project.
2. Identify viable second economies and adopt updated Economic Development Element and Community Economic Development Strategy.
3. Join a Community Choice Aggregator and continue analyzing feasibility of a publicly owned electric utility.
4. Implement a 311 citizen request management system with single portal for reporting issues.
5. Evaluate Citywide parking management strategies.

Airport Division

1. Complete Runway Maintenance.
2. Complete design of Taxiway A.
3. Airport Master Plan Adoption.
4. Complete Airport Maintenance Ditch clean up, environmental design.

Performance Measures

Strategic Priority 2: *Efficient Government*

Measure	2024/2025 Actual	2025/2026 Target	2026/2027 Target
2.1 Clarify roles/expectations of commissions.	n/a	100%	n/a
2.8 Evaluate appropriate systems and tools for processes and communications that are cyber safe (i.e. website, AI framework, scheduling system, etc.).	ongoing	ongoing	ongoing

Strategic Priority 3: *Ensure Public Safety*

Measure	2024/2025 Actual	2025/2026 Target	2026/2027 Target
3.3 Advocate with our legislature to get more funds for fire prevention and fuel reduction for United States Forest Service (USFS) and California Tahoe Conservancy (CTC).	ongoing	ongoing	ongoing

Strategic Priority 4: *Grow and Diversify the Economy*

Measure	2024/2025 Actual	2025/2026 Target	2026/2027 Target
4.1 Identify viable second economies.	n/a	20%	100%
4.2 Create an Economic Development Advisory Committee to focus on local business retention and expansion programs as well as other potential economic development initiatives.	n/a	100%	100%
4.5 Evaluate cannabis tax and mitigation fee structure.	n/a	100%	n/a

Strategic Priority 5: *Improve Transportation*

Measure	2024/2025 Actual	2025/2026 Target	2026/2027 Target
5.4 Continue to support Transit JPA – increase funding for Lakelink microtransit.	ongoing	ongoing	ongoing
5.5 Increase annual road repair through innovative maintenance and rehab program.	ongoing	ongoing	ongoing

Strategic Priority 6: *Protect the Natural Environment*

Measure	2024/2025 Actual	2025/2026 Target	2026/2027 Target
6.4 Support the CivicSpark Fellow position.	ongoing	ongoing	ongoing
6.5 Evaluate the feasibility and cost implications of creating or joining a community choice aggregation option and municipal owned utility to reduce carbon emissions and improve grid reliability.	n/a	25%	100%

Strategic Priority 7: *Recreation and Equitable Access for All*

Measure	2024/2025 Actual	2025/2026 Target	2026/2027 Target
7.4 Evaluate public pier options.	n/a	n/a	100%

Department Goal 1: *Support the City Council*

Measure	2024/2025 Actual	2025/2026 Target	2026/2027 Target
Support Mayor outreach opportunities (number of events organized).	6	6	6
Host annual State of the City (number of events hosted).	1	1	1
Meet regularly with council members.	weekly ongoing	weekly ongoing	weekly ongoing
Provide Strategic Priorities implementation plan (number of reports provided).	2	2	2

Department Goal 2: *Increase Public Engagement*

Measure	2024/2025 Actual	2025/2026 Target	2026/2027 Target
Increase social media platform engagement.	10%	10%	10%
Collaborate with federal, state, county, and local delegations to effectively communicate the City's priorities.	ongoing	ongoing	ongoing
Number of public service announcements produced to improve the PEG channel.	6	6	6

Department Goal 3: *Increase Employee Engagement*

Measure	2024/2025 Actual	2025/2026 Target	2026/2027 Target
Annual City Manager awards.	annual	annual	annual
Employee recognition events.	1	1	1

Revenues and Expenditures by Fund Type and Category
City Manager's Office

General Fund	Actual FY 2022-23	Actual FY 2023-24	Actual FY 2024-25	Amended Budget FY 2025-26	Proposed Budget FY 2026-27	% Change from Prior Year	$ Change from Prior Year
Revenues							
Operating Revenues	41,386	93,089	-	34,900	43,200	-	8,300
Grants	-	75,000	-	-	-	-	-
Transfers In	6,031	27,314	-	-	-	-	-
Revenues Total	**47,417**	**195,404**	**-**	**34,900**	**43,200**	**-**	**8,300**
Expenditures							
Personnel Services	1,224,411	1,470,284	1,780,241	1,966,316	2,156,727	10%	190,411
Contractual Services	281,319	241,788	418,457	540,140	610,660	13%	70,520
Other Operating	125,078	135,812	163,556	217,442	192,739	-11%	(24,703)
Capital Outlay	48,503	49,763	73,959	78,506	84,200	7%	5,694
Transfers Out	6,031	2,314	-	-	-	-	-
Expenditures Total	**1,685,342**	**1,899,961**	**2,436,213**	**2,802,404**	**3,044,326**	**9%**	**241,922**
Net Rev (Exp) General Fund	**(1,637,925)**	**(1,704,557)**	**(2,436,213)**	**(2,767,504)**	**(3,001,126)**		
Special Revenue Fund							
Revenues							
Operating Revenues	84,333	81,331	74,640	80,000	70,000	-13%	(10,000)
Grants	-	-	100,006	-	-	-	-
Transfers In	472	-	30,000	22,000	22,000	0%	-
Revenues Total	**84,805**	**81,331**	**204,646**	**102,000**	**92,000**	**-10%**	**(10,000)**
Expenditures							
Other Operating	16,300	700	111,500	47,500	22,000	-54%	(25,500)
Capital Outlay	-	128,101	-	145,000	145,000	0%	-
Expenditures Total	**16,300**	**128,801**	**111,500**	**192,500**	**167,000**	**-13%**	**(25,500)**
Net Rev (Exp) Special Revenue Fund	**68,505**	**(47,470)**	**93,146**	**(90,500)**	**(75,000)**		

Revenues and Expenditures by Fund Type and Category
City Manager's Office (continued)

Enterprise Fund - Transit	Actual FY 2022-23	Actual FY 2023-24	Actual FY 2024-25	Amended Budget FY 2025-26	Proposed Budget FY 2026-27	% Change from Prior Year	$ Change from Prior Year
Revenues							
Other Financing Sources	-	-	-	51,551	-	-100%	(51,551)
Revenues Total	**-**	**-**	**-**	**51,551**	**-**	**-100%**	**(51,551)**
Expenditures							
Contractual Services	-	-	-	20,000	-	-100%	(20,000)
Transfers Out	-	-	-	31,551	-	-100%	(31,551)
Expenditures Total	**-**	**-**	**-**	**51,551**	**-**	**-100%**	**(51,551)**
Net Rev (Exp) Enterprise Fund	**-**	**-**	**-**	**-**	**-**		
Enterprise Fund - Airport							
Revenues							
Operating Revenues	2,980,152	1,721,896	1,838,945	1,845,425	1,968,553	7%	123,128
Grants	9,597	9,719	10,416	10,000	10,000	0%	-
Transfers In	1,430	-	-	0	-	-	(0)
Revenues Total	**2,991,179**	**1,731,615**	**1,849,361**	**1,855,425**	**1,978,553**	**7%**	**123,128**
Expenditures							
Personnel Services	977,446	971,490	722,800	929,927	942,103	1%	12,176
Contractual Services	315,531	122,187	147,704	152,218	155,000	2%	2,782
Other Operating	770,781	958,504	611,052	698,465	657,100	-6%	(41,365)
Capital Outlay	1,408,869	1,476,872	1,508,972	28,500	23,500	-18%	(5,000)
Debt Service/Leases*	2,223	1,818	1,393	11,354	11,054	-3%	(300)
Expenditures Total	**3,474,850**	**3,530,871**	**2,991,921**	**1,820,464**	**1,788,757**	**-2%**	**(31,707)**
et Rev (Exp) Enterprise Fund - Airport	**(483,672)**	**(1,799,256)**	**(1,142,560)**	**34,961**	**189,796**		
Internal Service Fund							
Revenues							
Operating Revenues	3,493,372	3,862,533	4,271,098	6,097,453	6,700,030	10%	602,577
Transfers In	55,200	51,300	45,000	1,128,210	40,000	-96%	(1,088,210)
Revenues Total	**3,548,572**	**3,913,833**	**4,316,098**	**7,225,663**	**6,740,030**	**-7%**	**(485,633)**
Expenditures							
Personnel Services	3,529,746	3,842,996	5,594,098	6,413,201	6,690,380	4%	277,179
Contractual Services	38,381	51,833	50,479	51,600	51,600	0%	-
Other Operating	45	48	46	-	-	100%	-
Capital Outlay	3,966	4,143	7,153	5,000	7,000	40%	2,000
Expenditures Total	**3,572,138**	**3,899,020**	**5,651,775**	**6,469,801**	**6,748,980**	**4%**	**279,179**
Net Rev (Exp) Special Revenue Fund	**(23,566)**	**14,813**	**(1,335,678)**	**755,862**	**(8,950)**		
FTE's	6.75	7	8	8	13.8	**73%** *	

***Airport Division (4 FTEs) were moved from Public Works to City Manager's Office in 2026.**

Finance Department

Core Services

The Finance Department is responsible for providing centralized professional support services to the City Council, City Manager and operating departments assisting them in making sound financial and organizational decisions that promote the fiscal sustainability of the City and its ability to provide services to the community as well as providing support to employees at all levels on a variety of issues.

The Finance Director is responsible for overall departmental leadership and administration of the department's Financial Services, Treasury, Revenue, and Purchasing functions and oversight of the Information Technology division functions. The Director is also responsible for financial policies, financial reporting and compliance, financial analysis and interpretation, financial planning, the annual financial audit, internal controls, budget development and management, debt financing and debt administration. The Director serves as the City's Chief Financial Officer and provides financial support to the City Council, City Manager, City Treasurer, City Departments, Redevelopment Successor Agency, Financing Authorities and Special Districts.

The Finance divisions are responsible for protecting the City's fiscal health and sustainability by maintaining compliance with financial policies and internal controls, accurate accounting of financial transactions, timely revenue collection and accounts receivable processing, timely payment of accounts payable, payroll and debt service, transparent and professional financial reporting, effective budget management, grant administration, cash and investment management, debt financing and administration, and ensuring efficient purchasing practices.

Financial Services Division

100 01511

The Financial Services Division staff is responsible for all governmental accounting, financial reporting and compliance functions, budget development and support, debt financing and management, Accounts Payable, Payroll, including CalPERS and tax reporting, grant administration, fixed asset accounting, salary and benefit analyses, coordination of yearly audit, preparation of the Annual Comprehensive Financial Report and Budget documents, and accounting support to all City Departments and Special Districts. The division annually updates the Master Fee Schedule in accordance with financial policies.

In addition, the division also provides financial reporting and accounting services to the South Tahoe Redevelopment Successor Agency, the South Lake Tahoe Joint Powers Financing Authority, the South Tahoe Joint Powers Parking Financing Authority, the Parking Authority of the City of South Lake Tahoe, the South Lake Tahoe Basin Waste Management Authority, and the South Tahoe Transit Joint Powers Authority.

Revenue Services Division

100 01730

The Revenue Services Division is responsible for managing and safeguarding the City's revenues. Core responsibilities include the monitoring, collection and reporting of various revenue streams to ensure compliance and support City operations. Key functions of the division include Transient Occupancy Tax (TOT) revenue collection from 117 hotels and motels, as well as 1,123 vacation rentals operated either individually or through one of 32 property management companies; Business Tax collection from more than 4,000 businesses operating within the City; and cash and treasury management, including daily bank deposits, other banking activities, and investment transactions to ensure the availability of funds to meet City obligations. The division also manages accounts receivable processing for all City departments; delinquency enforcement and revenue audits, including the collection of unpaid taxes and fees; and administration of economic development loan collections. In addition, the division provides revenue collection and disbursement services, and financial reporting for several Business Improvement Districts.

Information Technology Division
100 01840

The Information Technology (IT) Division provides technology services and strategic project planning for all City departments, including Police and Fire. Services include network and systems administration; internet, email, and help desk support; software and hardware deployment and maintenance; technology procurement and installation; database administration; specialized programming; cybersecurity; training; and management of Citywide technology projects.

The IT Division supports four virtualized data centers; dozens of physical servers; 350 computers and laptops; 200 mobile devices; 35 patrol vehicles equipped with mobile data computers (MDCs) and in-car video (ICV) systems; nine Fire vehicles with mobile data devices; 130 printers, fax machines, and plotters; 20 scanners; and more than 100 surveillance cameras. The Division also supports body-worn camera data systems, firewalls, routers, switches, wireless access points, and more than 3,000 software instances annually.

These systems and devices are distributed across 21 City locations connected by a fiber backbone. IT also supports audio/visual and presentation equipment in the Council Chambers and City conference rooms. In addition, the Division manages encrypted access-control systems for the Police Department and Airport, which control, monitor, and log access through secured doors and gates.

PARKING ENTERPRISE
520 05340 – Parking Financing Authority Debt Service

The City's public parking garage is located adjacent to the Heavenly Village and Gondola and provides over 400 parking spaces. The garage has been improved to include automated payment capability and increased marketing. The Finance Department is responsible for the management of the Parking Financing Authority Debt Service. The Parking Garage's daily operations are managed by the Police Department. In FY 2024, the 2013 Parking Garage Bonds were paid off. In FY 2026, the South Tahoe Joint Powers Parking Financing Authority was dissolved.

City-wide Strategic Priorities Supported

The Finance department supports all strategic priorities, but dedicates most of its work to the following:

Strategic Priority 2 - Efficient Government
- 2.8 Evaluate appropriate systems and tools for processes and communications that are cyber safe (i.e. website, AI framework, scheduling system, etc.).

Strategic Priority 4 - Grow and Diversify the Economy
- 4.5 Evaluate cannabis tax and mitigation fee structure.

Strategic Priority 5 - Improve Transportation
- 5.5 Increase annual road repair through innovative maintenance and rehab program.

FY 2025/26 Department Accomplishments

1. Received the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award for FY 2025/26 and the Certificate of Achievement for Excellence in Financial Reporting for FY 2024/25 (currently pending).
2. Completed the annual update of the City's Financial Policies, ensuring continued alignment with best practices and Council priorities.
3. Provided training to all departments and employees on the updated financial policies to strengthen policy awareness and promote accountability.
4. Provided detailed financial reporting to the Measure P Transient Occupancy Tax (TOT) Oversight Committee.

5. Maintained transparent financial reporting on Measure S Sales tax revenues, expenditures and projects via the City's Fiscal Accountability webpage.
6. Presented updates to the Five-Year Financial Plan to City Council in March and August 2026, supporting ongoing fiscal planning and long-term financial sustainability.
7. Successfully implemented the third year of the Classification and Compensation Study, incorporating updates from 2023-2026 Memoranda of Understanding (MOUs) into the City's payroll system.
8. Presented proposed revisions to the cannabis tax and public safety mitigation fee to City Council and implemented the approved changes.
9. Procured a new collection agency for citywide delinquent payment collections in accordance with existing City policies.
10. Applied for 13 grants totaling approximately $39.5 million; to date, five grants have been awarded totaling $3,629,913, seven proposals for $31,387,085 are under review, and one proposal totaling $5.1 million was denied. Five grant-funded projects have been completed and closed out.
11. Delivered a Finance Department presentation at the Community Academy in May 2026, promoting civic engagement and increasing public understanding of municipal finance.
12. Completed and implemented the User Fees Study, including presenting the results to City Council and incorporating updates into the City's Master Fee Schedule.
13. Updated DOJ/CJIS security protocols and implemented sensitivity and retention labels.
14. Advanced the City's .gov domain migration and adopted and launched the AI policy and GovAI rollout.
15. Completed Citywide Windows 11 upgrades.
16. Began citywide VoIP deployment and Starlink internet redundancy for City facilities.
17. Started hypervisor migration to modernize data center infrastructure.
18. Conducted full audits of IT assets, disposal practices, cellular services, and landlines.
19. Unified camera systems and implemented a Police Department case-alerting system.
20. Implemented an IPsec tunnel for patrol operations.
21. Replaced the Granicus encoder for meeting streaming services.
22. Delivered a fire training database solution and supported the Fire Training Center remodel.
23. Deployed IoT SIM services to reduce connectivity costs.
24. Supported IT deployment for the new Recreation Center and volunteer onboarding.
25. Managed vendor coordination, licensing, and enterprise systems.
26. Onboarded and trained a new IT staff member.
27. Responded to approximately 3,000 IT incidents and service requests.
28. Finished fleet management software upgrades.

FY 2026/27 Department Goals and Objective

1. Deliver exceptional services to internal departments and the public by maintaining high standards of accuracy, responsiveness, and professionalism.
2. Identify cost-saving opportunities and operational efficiencies across departments to support long-term financial sustainability.
3. Strategically pursue grant funding, while actively monitoring and responding to legislative and regulatory changes affecting local government finance.
4. Develop the FY 2027/28 Budget document in alignment with GFOA best practices, with a goal of maintaining the Distinguished Budget Presentation Award.
5. Enhance public transparency and engagement by expanding content of Finance Department's webpages and exploring interactive budget tools and dashboards options.
6. Strengthen long-term financial planning, including updates to reserve policies, debt management strategies, and capital improvement financing mechanisms.
7. Support financial system integration and automation to reduce manual processes, improve data accuracy, and streamline reporting.
8. Collaborate with departments to enhance grant management capacity, including staff training, compliance, monitoring, and post-award reporting.

9. Support succession planning efforts to ensure continuity of financial operations and the transfer of institutional knowledge.
10. Complete the upgrade and full transition from One Solution to Finance Enterprise, including staff training, system testing, and process improvements.
11. Conduct cybersecurity tabletop exercises and regularly test backups and recovery procedures.
12. Update City IT security policies and complete records retention policy implementation.
13. Improve data center resiliency and complete the hypervisor migration.
14. Complete citywide VoIP deployment and expand redundant internet connectivity.
15. Continue consolidation and retirement of legacy systems, directories, file systems, and software.
16. Establish an IT Project Steering Committee to prioritize and govern technology initiatives.
17. Coordinate with the Data and Innovation Program Manager to identify technology-related cost savings, improve resource utilization, and reduce operational waste.
18. Replace the Airport access-control system and expand access control at critical facilities.
19. Onboard IT infrastructure for the Police Annex and new fire station; decommission the former Recreation Center.
20. Support the Willdan energy project.
21. Establish a mobile command capability for emergency operations.
22. Complete radio console replacement, 911 recording modernization, and 911 digital migration.
23. Complete Police Department interview room upgrades.

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Performance Measures

Strategic Priority 2: Efficient Government

Measure	2024/2025 Actual	2025/2026 Target	2026/2027 Target
Publish Annual Comprehensive Financial Report no later than 180 days following fiscal year end.	180 days	180 days	180 days
Publish Budget document no later than 90 days following the budget adoption.	90 days	90 days	90 days
Complete month closing within 30 days of month end.	85%	100%	100%
Maintain solid financial practices and a "clean" unqualified opinion.	100%	100%	100%

Output Measure	2024/2025 Actual	2025/2026 Target	2026/2027 Target
Number of Business Licenses Issued	4175	4125	4145
Number of New Business Licenses Issued	585	596	590
Number of TOT Transactions Processed	4977	6388	8660

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Revenues and Expenditures by Fund Type and Category
Finance Department

General Fund	Actual FY 2022-23	Actual FY 2023-24	Actual FY 2024-25	Amended Budget FY 2025-26	Proposed Budget FY 2026-27	% Change from Prior Year	$ Change from Prior Year
Revenues							
Operating Revenues	49,116,095	51,186,265	54,357,158	55,245,683	57,122,843	3%	1,877,160
Grants	-	-	-	-	-	-	-
Transfers In	91,123	339,615	450,672	85,355	88,295	3%	2,940
Revenues Total	**49,207,218**	**51,525,880**	**54,807,830**	**55,331,038**	**57,211,138**	**3%**	**1,880,100**
Expenditures							
Personnel Services	1,730,060	1,856,988	2,021,794	2,345,594	2,415,429	3%	69,835
Contractual Services	380,300	426,540	506,339	744,019	543,235	-27%	(200,784)
Other Operating	184,912	179,163	203,020	200,835	210,160	5%	9,325
Capital Outlay	252,788	527,687	593,210	519,205	539,000	4%	19,795
Debt Service/Leases	-	-	113,550	-	-	-	-
Transfers Out	-	-	-	-	-	-	-
Expenditures Total	**2,548,060**	**2,990,377**	**3,437,913**	**3,809,653**	**3,707,824**	**-3%**	**(101,829)**
Net Rev (Exp) General Fund	**46,659,158**	**48,535,503**	**51,369,917**	**51,521,385**	**53,503,314**		
Enterprise Fund - Parking Garage							
Revenues							
Operating Revenues	208,577	110,604	70,287	20,000	50,000	150%	30,000
Grants	-	-	-	-	-	-	-
Transfers In	330,000	330,000	330,000	330,000	330,000	0%	-
Revenues Total	**538,577**	**440,604**	**400,287**	**350,000**	**380,000**	**9%**	**30,000**
Expenditures							
Personnel Services	-	-	-	-	-	-	-
Contractual Services	3,800	-	-	-	-	-	-
Other Operating	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Debt Service/Leases*	280,742	72,820	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-
Expenditures Total	**284,542**	**72,820**	**-**	**-**	**-**	**-**	**-**
Net Rev (Exp) Enterprise Fund - P. Garage	**254,036**	**367,783**	**400,287**	**350,000**	**380,000**		
FTE's	12	12.25	14	14	14	0%	

***Principal Payments are not included in the P&L, they are a reduction of liability in the Balance Sheet**

Non-Departmental

Core Services

100 01951 – Non-Departmental
100 01952 – Emergency Preparedness
100 01953 – Community Marketing
100 01956 – General Fund Transfers In/Out
100 01958 – Rents & Leases
101 01951 – PERS Savings
102 01511 – Measure S Sales Tax
263 09110 – TOT Revenue Fund
264 01952 – Local Fiscal Recovery / ARPA
401 01910 – City Debt Service
401 08220 – City Debt Service Other Debt

The non-departmental budget provides a financial reporting and budgeting section to account for all General Fund monies transferred to other funds, as well as to monitor disbursement of monies for general purpose items not specific to any one department. These disbursements include City Administrative office rent, retirement payouts, rentals and leases of equipment used by all departments, City's debt service payments, cost of Animal Control Services provided by El Dorado County, LAFCO fees, portion of PADMA cost for the maintenance of Park Avenue area, Community Marketing, disbursements to Contract Agencies, and other specific types of expenditures that have no ongoing activities or projects.

Measure S Sales Tax
102 01511

On July 14th, 2020 the South Lake Tahoe City Council unanimously placed Measure S, the South Lake Tahoe Fire Protection, Emergency Response, City Services Measure, on the November 2020 ballot. Measure S was approved by 63.73% of voters in the 2020 election, authorizing the collection of a one percent sales tax. Following passage of the measure, tax collection began on April 1, 2021, and the City began receiving tax revenue in June 2021. In FY 2027, Measure S is estimated to generate more than $8 million in local funding.

As part of its commitment to voters, the City maintains strict fiscal accountability for Measure S funds and regularly updates a dedicated webpage with financial information on Measure S revenues, expenditures, and projects currently underway. To learn more about Measure S Sales Tax revenues and expenditures, please visit: www.cityofslt.us/MeasureS/fiscal.

Local Fiscal Recovery / ARPA
264 01952

The American Rescue Plan Act (ARPA) (Public Law No. 117-2) was signed into law by President Biden on March 11, 2021. The Act appropriated Coronavirus State and Local Fiscal Recovery Funds for allocation by the U.S. Department of the Treasury to states, counties, metropolitan cities, and small cities with population under 50,000 (referred to as non-entitlement units (NEUs) of local government). As NEU, the City of South Lake Tahoe was allocated $5,309,994. This amount was received in two tranches, in 2021 and 2022. In FY 2022, a total of $2.5 million was appropriated for several projects including $500,000 for Long Term Rental Incentive Pilot Program, $400,000 for Broadband Study and Deployment, $377,500 for Small Business Sustainability (SBS) Loan Forgiveness, and $300,000 for South Tahoe Public Utility District Fire Hydrants. In FY 2023, $2.7 million was appropriated towards the new Multi-Generational Recreation and Aquatics Center construction project.

Revenues and Expenditures by Fund Type and Category
Non-Departmental

General Fund (incl. Measure S)	Actual FY 2022-23	Actual FY 2023-24	Actual FY 2024-25	Amended Budget FY 2025-26	Proposed Budget FY 2026-27	% Change from Prior Year	$ Change from Prior Year
Revenues							
Operating Revenues	8,238,512	8,158,833	8,343,979	8,437,920	8,382,000	-1%	(55,920)
Other Financing Sources	398,427	129,947	115,565	2,430,085	1,222,739	-50%	(1,207,346)
Revenues Total	**8,636,939**	**8,288,780**	**8,459,544**	**10,868,005**	**9,604,739**	**-12%**	**(1,263,266)**
Expenditures							
Personnel Services	2,549,936	2,965,802	3,019,310	2,944,882	3,795,545	29%	850,663
Contractual Services	1,250,000	1,144,587	967,045	1,164,042	1,258,769	8%	94,727
Other Operating	770,285	1,287,697	1,274,086	672,110	722,948	8%	50,838
Capital Outlay	1,114,556	48,394	-	-	-	-	-
Transfers Out	16,429,406	20,451,297	20,323,171	20,723,705	15,249,915	-26%	(5,473,790)
Expenditures Total	**22,114,183**	**25,897,777**	**25,583,613**	**25,504,739**	**21,027,177**	**-18%**	**(4,477,562)**
Net Rev (Exp) General Fund	**(13,477,244)**	**(17,608,996)**	**(17,124,068)**	**(14,636,734)**	**(11,422,438)**		
Special Revenue Fund							
Revenues							
Operating Revenues	60,122	97,949	86,880	80,000	85,000	6%	5,000
Grants	-	-	-	-	-	-	-
Transfers In	200,000	-	-	-	-	-	-
Revenues Total	**260,122**	**97,949**	**86,880**	**80,000**	**85,000**	**6%**	**5,000**
Expenditures							
Transfers Out	-	-	-	0	-	-	(0)
Expenditures Total	**-**	**-**	**-**	**0**	**-**	**-**	**(0)**
Net Rev (Exp) Special Rev. Fund	**260,122**	**97,949**	**86,880**	**80,000**	**85,000**		
Debt Service Fund							
Revenues							
Operating Revenues	43,937	3,101,673	1,407,822	300,000	10,000	-97%	(290,000)
Transfers In	61,380,127	8,114,774	7,865,939	7,894,134	6,884,915	-13%	(1,009,219)
Revenues Total	**61,424,064**	**11,216,447**	**9,273,761**	**8,194,134**	**6,894,915**	**-16%**	**(1,299,219)**
Expenditures							
Contractual Services	24,257	29,063	27,067	29,350	29,350	0%	-
Debt Service/Leases	4,360,100	5,986,519	8,034,088	8,024,985	6,884,915	-14%	(1,140,070)
Transfers Out	-	20,242,631	32,373,433	6,550,903	-	-100%	(6,550,903)
Expenditures Total	**4,384,357**	**26,258,213**	**40,434,588**	**14,605,238**	**6,914,265**	**-53%**	**(7,690,973)**
Net Rev (Exp) Debt Service Fund	**57,039,707**	**(15,041,766)**	**(31,160,827)**	**(6,411,104)**	**(19,350)**		
FTE's	-	-	-	-	-	**0%**	

Business Improvement Districts

Core Services

Ski Run BID
280 01511

The Ski Run Business Improvement District is located on Ski Run Boulevard between Pioneer Trail and Lake Tahoe Blvd. Fees are collected with business tax payments for the purpose of supporting landscaping and snow removal expenses along the bike trail. Approximately 70 businesses/property owners are subject to fees in this program.

Tourism Improvement District
285 01513

Begun in November 2006, its main purpose is to collect a per night fee for each room night occupied by a visitor and pass through the monies to the Tourism Improvement District (TID) for their use toward marketing the South Lake Tahoe area. City retains a 1% administrative fee for collection, accounting/reporting, and pass-through of the monthly assessments to the TID Board by the Revenue Division of the Finance Department.

Revenues and Expenditures by Fund Type and Category Business Improvement Districts

Special Revenue	Actual FY 2022-23	Actual FY 2023-24	Actual FY 2024-25	Amended Budget FY 2025-26	Proposed Budget FY 2026-27	% Change from Prior Year	$ Change from Prior Year
Revenues							
Operating Revenues	3,132,367	3,169,637	3,292,168	3,164,000	3,347,600	6%	183,600
Transfers In	13,900	11,500	11,000	13,500	12,700	-6%	(800)
Revenues Total	**3,146,267**	**3,181,137**	**3,303,168**	**3,177,500**	**3,360,300**	**6%**	**182,800**
Expenditures							
Contractual Services	3,081,980	3,118,716	3,245,630	3,118,500	3,300,660	6%	182,160
Other Operating	23,922	28,141	30,722	27,500	26,300	-4%	(1,200)
Transfers Out	31,069	31,384	32,647	31,500	33,340	6%	1,840
Expenditures Total	**3,136,971**	**3,178,241**	**3,308,999**	**3,177,500**	**3,360,300**	**6%**	**182,800**
Net Rev (Exp)	**9,296**	**2,897**	**(5,832)**	**-**	**-**		
FTE's	-	-	-	-	-	**0%**	

South Tahoe Redevelopment Successor Agency (STRSA)

Core Services

725 09220 – Redevelopment Obligation Retirement Private-Purpose Trust Fund

In an effort to balance its budget, the State of California adopted ABx1 26 on June 28, 2011, which suspends all new redevelopment activities except for limited specified activities as of that date and dissolves redevelopment agencies effective October 1, 2011. The State simultaneously adopted ABx1 27 which allows redevelopment agencies to avoid dissolution by the City opting into an "alternative voluntary redevelopment program" requiring specified substantial annual contributions to local schools and special districts. However, in its December 29, 2011 decision the State Supreme Court upheld ABx1 26, but invalidated ABx1 27, and extended the date of dissolution to February 1, 2012.

The suspension provisions of ABx1 26 prohibit all redevelopment agencies from a wide range of activities, including incurring new indebtedness or obligations, entering into or modifying agreements or contracts, acquiring or disposing of real property, taking actions to adopt or amend redevelopment plans and other similar actions, except actions required by law or to carry out existing enforceable obligations, as defined in ABx1 26.

On September 27, 2011, the City of South Lake Tahoe adopted Resolution 2011-54 electing to serve as the South Tahoe Redevelopment Successor Agency. The Successor Agency is responsible for the wind-down of the former Redevelopment Agency's debt, obligations and affairs.

Revenues and Expenditures by Fund Type and Category South Tahoe Redevelopment Successor Agency

Trust & Custodial Fund	Actual FY 2022-23	Actual FY 2023-24	Actual FY 2024-25	Amended Budget FY 2025-26	Proposed Budget FY 2026-27	% Change from Prior Year	$ Change from Prior Year
Revenues							
Operating Revenues	6,012,625	5,593,094	5,840,952	4,746,365	6,161,152	30%	1,414,787
Transfers In	-	-	-	0	-	-	(0)
Revenues Total	**6,012,625**	**5,593,094**	**5,840,952**	**4,746,365**	**6,161,152**	**30%**	**1,414,787**
Expenditures							
Contractual Services	112,206	11,263	8,935	20,300	20,300	0%	-
Capital Outlay	82,192	82,192	82,192	-	-	-	-
Debt Service/Leases	2,322,212	3,295,191	1,983,937	5,099,306	5,098,107	0%	(1,199)
Transfers Out	35,989	46,241	323,584	212,058	845,614	299%	633,556
Expenditures Total	**2,552,600**	**3,434,886**	**2,398,649**	**5,331,664**	**5,964,021**	**12%**	**632,357**
Net Rev (Exp)	**3,460,026**	**2,158,207**	**3,442,303**	**(585,299)**	**197,131**		
FTE's	-	-	-	-	-	**0%**	

Custodial Funds and Other CFD Funds

Core Services

707 01962 – Park Avenue CFD
708 01963 – Parent/School Partnership
711 01965 – Bijou ECP CFD
712 01973 – Harrison Avenue CFD

There are many financial relationships that may exist between a city and the public or other organizations that require special accounting treatment by the city in a fiduciary or custodial fund (formerly agency fund). These relationships and conditions are usually governed by ordinances, statutes, regulations, trust indenture agreements or other contractual arrangements. The following excerpts from GAAFR are provided to explain the various types of fiduciary and custodial funds and their related accounting treatment:

Pension (and other employee benefit) trust funds. Pension and other employee benefit trust funds are used to report the government's and its component units' fiduciary assets that are held in a GASB PEB trust fund or in a GASB other fiduciary trust, which is used to administer employee benefits for the benefit of members of the respective plans.

Investment trust funds. Investment trust funds are used to report external investment pools and individual investment accounts. If the reporting government participates in an investment pool it sponsors, the portion of the pool's assets belonging to the sponsoring government must be excluded from the amount reported in the investment trust fund and reported in the appropriate governmental or proprietary fund(s). To qualify as an investment trust fund, the assets must be administered through a GASB other fiduciary trust.

Private-purpose trust funds. Private-purpose trust funds are used to account for all assets held in a GASB other fiduciary trust that are neither pension (and other employee benefit) trust funds nor investment trust funds.

Custodial funds. Custodial funds are used to report all fiduciary activities that are not held in one of the three types of fiduciary trust funds, except for those business-type entities and enterprise funds that are eligible and elect to use the business-type activity exception. Specifically, the authoritative financial reporting literature allows that if a business-type entity or an enterprise fund has assets that meet the criteria to be reported as a custodial fund, the assets may nonetheless be reported in the enterprise fund, as an asset with a corresponding liability in the enterprise fund's statement of net position. In order to qualify for this exception, the assets, upon receipt, must be expected to be held for three months or less. If a government sponsors an investment pool and the pool assets are not held in an investment trust, the assets would be reported in a custodial fund. Similarly, if a government is holding assets on behalf of another government for pension or OPEB benefits, and those assets are not in a qualifying trust, the use of a custodial fund would be appropriate.

Community Facility Districts

Community Facilities Districts ("CFDs"), also known as Mello-Roos Districts, are special tax districts established under the Mello-Roos Community Facilities Act of 1982. CFDs provide a mechanism for obtaining additional public funding and financing for various public services and infrastructural improvements in California through the imposition of special taxes on property owners. Prior to the implementation of GASB Statement No. 84, Fiduciary Activities, two of the City's CFDs were reported as Agency Funds. GASB Statement No. 84 changed the terminology from Agency Funds to Custodial Funds and significantly modified the accounting and financial reporting requirements applicable to fiduciary activities. As a result, two of the City's CFD funds, the Bijou ECP CFD and Harrison Avenue CFD, that were previously reported as Agency Funds were reclassified as Special Revenue Governmental Funds during the GASB 84 implementation requiring a corresponding restatement of the City's FY 2021 financial statements.

Revenues and Expenditures by Fund Type and Category
Custodial Funds and Other Special Revenue CFD Funds

Custodial and Other CFDs	Actual FY 2022-23	Actual FY 2023-24	Actual FY 2024-25	Amended Budget FY 2025-26	Proposed Budget FY 2026-27	% Change from Prior Year	$ Change from Prior Year
Revenues							
Operating Revenues	1,139,957	1,105,698	1,159,198	1,117,705	1,089,600	-3%	(28,105)
Revenues Total	**1,139,957**	**1,105,698**	**1,159,198**	**1,117,705**	**1,089,600**	**-3%**	**(28,105)**
Expenditures							
Personnel Services	-	-	-	-	-	-	-
Contractual Services	40,422	35,746	57,715	149,273	63,400	-58%	(85,873)
Other Operating	11,833	13,468	14,360	25,500	29,000	14%	3,500
Debt Service/Leases	506,819	504,219	505,706	505,928	505,075	0%	(853)
Transfers Out	403,000	403,365	404,565	467,780	417,455	-11%	(50,325)
Expenditures Total	**962,074**	**956,797**	**982,347**	**1,148,481**	**1,014,930**	**-12%**	**(133,551)**
Net Rev (Exp)	**177,884**	**148,901**	**176,851**	**(30,776)**	**74,670**		
FTE's	-	-	-	-	-	**0%**	

* Actual amounts were adjusted due to removal of the Retiree Health trust account not administered by the City.

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Police Department

Core Services

The City of South Lake Tahoe Police Department is a full-service general law enforcement organization. The Police Department serves a permanent population of approximately 22,000. The community is a tourist resort destination consistently inflating the functional population to 100,000 on weekends and holidays. The Police Department also manages the Joint Dispatch Center which is classified as a Public Safety Answering Point (PSAP) for the County and State of California. The Joint Dispatch Center provides public safety dispatching services to the Police Department, City Fire Department, Lake Valley Fire Protection District, Fallen Leaf Fire Department, along with contracted services to Cal Tahoe Joint Powers Authority (JPA) Ambulance Services.

The Department provides the following programs/services:

- Uniform Patrol
    - Canine Unit
    - Traffic Enforcement Unit (motor)
    - South Tahoe Alternative Collaborative Services (STACS) Officer (Homeless/Mental Health)
    - Crisis Response Unit
        - Crisis Negotiation Team
        - SWAT
    - School Resource Officers
    - Police Boat Safety Program (funding assistance from State Grant/Vessel Tax)
    - E-Bike Officers
- Detectives
    - Homicide
    - Sexual Assault
    - Child Abuse Crimes
        - Physical
        - Sexual
        - Internet Crimes Against Children
        - Child Sexual Abuse Material
    - Domestic Violence
    - Property Crimes
        - Theft
        - Fraud
        - Internet Crimes
    - Cannabis Control Officer
    - High Tech Investigation
    - Crime Scene Investigation
    - Evidence/Property
        - Evidence and Property Booking and Retention
        - Forensic Processes
    - Background Investigation
- Joint Dispatch Center
    - Public Safety Answer Point
        - Emergency Incoming Calls
        - Non-emergency Incoming Calls
    - South Lake Tahoe Police Department (SLTPD) Police
    - South Lake Tahoe Fire Rescue (SLTFR)
    - CalFire Station 5
    - Fallen Leaf Lake Fire Department
    - Lake Valley Fire Department

    - Cal Tahoe JPA Ambulance
- Community Service Officers
    - Vacation Home Rentals (VHRs) Enforcement
    - Code Enforcement
    - Nuisance Abatement
    - Parking Enforcement (Heavenly Village, Transit Way/Bellamy Ct., Citywide)
    - Parking Garage Operations
    - Vehicle Abatement
    - Graffiti Abatement Reporting and Volunteer Program
    - Radar Trailer Deployment
    - Lime/Byrd Scooter Compliance
    - Heavenly Residential Parking Permit Program
    - Lakeside Residential Parking Permit Program
    - Snow Removal Conditions
        - Snow Cites
        - Snow Tows
    - False Alarm Management
    - Administrative Citations
    - Fire
    - Building
    - Clean Tahoe
    - South Tahoe Refuse
    - Finance
    - Traffic Control
    - Applicant and Registrant Fingerprinting
    - Abandoned Properties
- Police Records
    - Front Office Public Contact
    - Public Records Requests
    - Criminal Case Management
        - Follow Up Audit
        - Prosecutorial Assistance
    - Sex Offender Registration
    - CLETS/CIBRS/DOJ Compliance
    - Records Retention Processes
    - Archive Maintenance
    - Bicycle Registration System

Administration

100 02110

The Administrative Division is responsible for the overarching leadership and management of the Police Department i.e. policy, budget, recruitment, payroll, training, travel, State mandate compliance. The Administration Division is currently staffed with the Chief of Police, and Administrative Lieutenant and an Administrative Assistant.

An Administrative Lieutenant, funded through Measure S Sales Tax assists with new State Law mandates, Policy Manual updates, Internal Affairs investigations, Mandate Reimbursement, Police Records, training compliance, and other duties. This Lieutenant also manages the Community Service Officer Program as well as the Parking Management Program.

Operations

100 02120

The Operations Division encompasses the basic patrol functions of the police department. During this coming fiscal year, the division will consist of 29 patrol officers. This includes one (1) traffic (motor) officer, two (2) School Resource Officer assigned to South Tahoe High school (paid in part by the Lake Tahoe Unified School District), and one (1) officer assigned to the STACS program. In addition to the line level staff, this division had three (3) Reserve Officers (Part time Retired Annuitant Marine Unit Officers and Background Investigator). After fiscal year 2026-27, Reserve Officers classified as retired annuitants will no longer be utilized. In fiscal year 2025-26, City Council authorized two (2) FTE boat officers to replace the retired annuitants. Two (2) Boat Officers are assigned to the marine unit full time during the summer. Five (5) Patrol Sergeants, and one (1) Operations Lieutenant. Currently we have no canine officers, the police department hopes to fill one position in 2026-2027.

Note: at the time of this report, none of 44 Sworn Officers are off work for long-term injuries. One officer who has graduated from the police academy in December 2025 has completed field training and entered their probationary period. Another lateral officer began training in May 2026. Additionally, three other police trainees sent to the police academy in July 2026 anticipate graduation toward the end of the year, and complete field training in spring 2027. One open police officer position remains vacant with intent to be filled in fiscal year 2026-27. In FY 2026-27 two police officer retirements are expected, and those positions will be filled with new hires.

The main service provided by this division is uniformed patrol. In addition to patrol level functions, this division develops, manages, plans and executes special events, a canine program, field training program, officer-in-charge program, bike patrol, the marine officer program, crisis negotiations, SWAT, STACS, traffic unit, the majority of in-house training to include defensive tactics, firearms training, emergency vehicle operations and control, and a reserve officer program.

Joint Dispatch

100 02160

The Joint Dispatch account handles all costs associated with the dispatch center located in the Police Department. This includes radio equipment failure and upkeep as well as mobile and satellite emergency communications. The Joint Dispatch Center handles incoming emergency, non-emergency and informational phone calls while providing dispatch services to the City Police Department, the City Fire Department, Lake Valley Fire Department, Fallen Leaf Fire, and Cal Tahoe JPA Ambulance Service.

The Dispatch Center is currently allocated one (1) Full-time Dispatch Supervisor and nine (9) Full-time Public Safety Dispatchers. At the time of this update, we currently employ 7 of 9 full-time dispatchers with active recruitment.

Support

100 02180

The Police Support Division budget handles all the positions within the Police Department that are not covered in Administration, Operations or the Joint Dispatch Center. The area of responsibility is primarily Detectives, Property and Evidence, Records, and Facilities Maintenance.

The Detective Division is staffed with one (1) lieutenant, one (1) Detective Sergeant, five (5) investigative detectives, one (1) Cannabis Investigator and two (2) forensic evidence technicians.

While a smaller unit of the Police Department, the detective division is the funnel through which all crimes sift before being prosecuted. This division can commit significant resources to high-toll person crimes such as homicide, sexual assault, child sexual exploitation, as well as such crimes addressing domestic violence and theft.

The Evidence Unit functions under the support division with the majority evidence coming from patrol. The Evidence Technicians have specialized training that allows them to apply forensic tools, methods, and processes to develop leads and suspects in crime(s) otherwise yet to be resolved.

The Records Division is staffed with one (1) records supervisor and two (2) records technicians. This division is responsible for moving criminal cases to prosecution acting as the criminal case portal to the prosecutor's office.

This division handles new state mandates related to case and incident reporting requirements as well as innumerable requests for public records. Aside from criminal cases, Records handles report releases and public records requests.

AB3229 COPS Grant

231 02110

COPS grant funds are used for paying officer overtime for projects associated with Community Policing Programs. Funds have also been used for training and supplies as they relate to community matters. The requirements for this fund are broad and allow for discretion on our part, based on the suitability of the expenditure as long as the expenditure of funds is not supplanting the general fund.

Proposition 172 Safety Sales Tax

232 02110

Safety Sales Tax revenues provide funds to supplement equipment purchases and technical support including new police vehicles, a required new computer server, and one-time equipment purchases such as the mobile shooting range. These revenues may also be used to purchase other large expenditure items such as a replacement of the police boat purchased in 2016.

OTHER POLICE PROGRAMS

Police Certified Training (POST)

100 02150

The State of California through POST provides reimbursement for some law enforcement training. The Police Department actively sends officers, supervisors, and other qualifying non-sworn personnel to POST training. The majority of sworn officer and dispatcher training is reimbursed through POST, however, there is often a cost sharing component. Additionally, not all POST approved training is POST reimbursable.

Police Vehicle Replacement

211 02110

This program provides the budget resources to purchase vehicles by supporting either outright purchases or debt service and lease programs needed for acquisition. This program is funded through transfers in from the Safety Sales Tax account.

Cannabis Program

223 02120

This program provides the budget resources to:

(1) Oversee the Public Safety License Application/inspection Process,
(2) Respond to, investigate, and collate information on all marijuana-related calls for service,
(3) Conduct proactive compliance inspections of marijuana businesses,
(4) Gather marijuana-related data and provide periodic reports to City Council,
(5) Coordinate and monitor marijuana education efforts,
(6) Conduct training on cannabis regulations for local hotels to ensure marijuana products are handled properly,
(7) Conduct/coordinate illicit marijuana enforcement activities,
(8) Facilitate/coordinate periodic audits to provide for transparency,
(9) Perform other unanticipated marijuana-related duties, and
(10) Keep accurate time records of activities so future Public Safety Impact Mitigation Fee and Public Safety License Application Fee apportionments can be accurately developed.

DUI/Traffic Safety Grant

229 02110

The OTS (Office of Traffic Safety) grant is an enforcement and assistance program funded through the California Office of Traffic Safety and the National Highway Traffic Safety Administration (NHTSA). OTS provides funding for overtime and special enforcement details related to traffic safety including but not limited to DUI saturation patrols and checkpoints, motorcycle enforcement, bicycle and pedestrian safety enforcement, and Primary Collision Factor (PCF) enforcement. The grant also funds advanced officer trainings to include SFST- Standard Field Sobriety Testing, ARIDE - Advanced Roadside Impaired Driver Enforcement, and DRE - Drug Recognition Expert. The South Lake Tahoe Police Department received the OTS Grant fiscal year 2025-26. We intend to apply for the OTS grant in perpetuity.

ABC Grant

229 02112

The ABC Grant is an enforcement and assistance program funded through the State Department of Alcohol and Beverage Control. ABC works with law enforcement agencies to help aide in eliminating the crime and public nuisance associated with alcohol beverages by providing funds to assist with additional enforcement including minor decoy, shoulder tap, and plain clothes enforcement operations. We did not apply for this grant; however, we will apply again for budget year 2026-27.

Asset Forfeitures - Justice Fund

233 02110

Asset forfeiture funds are received as a result of criminal assets being seized. These funds are used for contract services, equipment, training, and special police investigations. These funds are one-time monies; the amount and frequency of these funds are not guaranteed. Allocating these funds is carefully thought out prior to expenditure. Asset forfeiture money must meet qualifying criteria to be eligible for transfer to the police department. Federal Guidelines exist limiting the expenditure of this money.

Asset Forfeitures - Treas. Fund

235 02110

Asset forfeiture funds are received as a result of criminal assets being seized. These funds are used for contract services, equipment, training, and special police investigations. These funds are one-time monies; the amount and frequency of these funds are not guaranteed. Allocating these funds is carefully thought out prior to expenditure. Asset forfeiture money must meet qualifying criteria to be eligible for transfer to the police department. Federal Guidelines exist limiting the expenditure of this money.

Boat Patrol Grant

237 02110

The Boat Patrol provides law enforcement services to the open waters and harbor area of the city of South Lake Tahoe and mutual aid to surrounding jurisdictions that share a boundary of Lake Tahoe. The boat officers receive supplemental specialized training specific to this assignment. Funding for the Police Boat Patrol program varies on amount granted by California Department of Boating and Waterways, El Dorado County Vessel Tax revenues and the general fund. Historically, the marine unit was staffed by reserve officers, classified as retired annuitants. However, in order to comply with CalPERS, Council approved 2 FTEs in order to staff the boat in the summer with full time officers. Some of the services provided by our boat patrol include:

- Law enforcement patrol
- Lake-wide outside agency assist
- Rescue/recovery operations
- Crime prevention
- General law enforcement investigations

- Vessel assist
- Vessel collision investigation
- Boater education
- PFD distribution

Law Enforcement Specialized Unit Grant

238 02110

This program funds a collaborative effort between the SLTPD and Vista Rise Collective (formerly Live Violence Free) to use an integrated community-oriented approach to address domestic violence. The detective provides investigative expertise of criminal cases and works with an Advocate from Vista Rise Collective assigned to a Domestic Violence Response Team.

This program provided funds for Vista Rise Collective to provide advocacy, support, assistance, and outreach to victims of Domestic Violence. In addition, a portion of these funds accompanied by matching funds are applied towards the salary and benefits of one Police Detective (FTE) as well as minimal domestic violence related overtime expenses generated by the PD Joint Dispatch Center. Dispatchers are responsible for fielding calls from victims and facilitating police and medical emergency response. Additionally, dispatch may summon or refer advocacy services for domestic violence and/or sexual assault victims. Funding for this grant expires on 12/31/2026. We intend to re-apply for this grant should it be available for the calendar year 2027.

Opioid Abatement Program

290 02110

The Opioid Abatement Program is funded by Opioid Settlement Funds. Money from these funds can only be used for Opioid Remediation such as care, treatment, and other programs that address the misuse and abuse of opioid products, treat or mitigate opioid use or related disorders, and mitigation of other alleged effects of the opioid epidemic. The funds in this program may only be used for Core Strategies and Approved Uses. California has identified six High Impact Abatement Activities on which at least 50% of the funds must be spent.

Law Enforcement expenditure of these funds must fall into one of seven categories; education, diversion, overdose response, naloxone purchase and distribution, correction treatment and transition, drug takebacks, and opioid wellness for first responders.

SLTPD has partnered with Barton Memorial Hospital to identify best practice evidence-based uses for this grant within the identified Core Strategies, Approved Uses, and High Impact Abatement Activities to mitigate opioid abuse.

COMMUNITY SERVICES OFFICE (CSO) DIVISION

Code Enforcement

100 02140

The Code Enforcement account funds one (1) Community Service Officer Supervisor, a portion of a full-time Administrative Assistant, one (1) full-time Code Compliance Investigator, four (4) full-time Community Services Officers handling Code Enforcement, Nuisance Abatement, Vacation Home Rental Enforcement and Vehicle Abatement. This division also partially funds four (4) Parking Ambassadors.

This division sees consistent employee turnover as it acts as a developmental pipeline for local workforce and employee retention.

This account was established for 2015-16 budget to consolidate four Parking Management Programs and one Community Code Enforcement accounts. At that time, the City's paid parking program was dissolved; however, the function of parking enforcement remains for city-wide parking enforcement.

This account receives parking fines generated from contractual enforcement obligations at Crescent V (Village Center shopping center) as well as fines from enforcement on Bellamy Court. Half of two Parking Ambassadors are funded from this citation revenue.

The Community Service Officers also issue administrative citations for the Building Department as well as the Fire Department.

Vacation Home Rental Program

218 05330

The City initially adopted the Vacation Home Rental (VHR) Program in 2003 in response to community concerns. Over time the number of vacation homes has steadily grown and in response the City modified and created a set of policies and regulations to provide clarity for the processing or new applications, renewal of existing licenses, and notification of surrounding neighbors to ensure public participation, while maintaining the residential character. Currently the City's Police Department reviews applications and issues permits pursuant to the amended city code while the Development Services Department continues to conduct inspections.

During development of the current VHR program ordinance, City Council authorized four (4) FTE Community Service Officers (one of which is vacant) and one (1) Community Service Officer Supervisor, for the purpose of VHR enforcement.

Vehicle Abatement

242 03802

As part of their assignment, the Community Service Officers respond to and identify vehicles as abandoned in accordance with the City Code. The owners are notified of pending action. The CSOs coordinate with contract tow companies to remove abandoned or junk vehicles and then notify DMV of vehicles to be destroyed. The CSOs maintain files on all identified vehicles for annual audit. Submit quarterly reports to El Dorado County Joint Powers Authority (JPA). This budget account partially funds, and is administered by, the Community Services Office. Partial reimbursement for the vehicle abatement process is funded by a portion of vehicle registration through California DMV. This fund is subject to participatory fluctuations based on countywide usage.

Nuisance Abatement

243 03803

The Community Service Officers process all complaints of nuisances as identified in the City Code; prepare correspondence notifying property owners of identified nuisances; prepare cases for hearing by the Zoning Administrator; post all properties with notices of identified nuisances; present cases at Zoning Hearings; coordinate the abatement of the nuisance. Additionally, CSOs coordinate action and programs to remove graffiti. This budget account partially funds, and is administered by, the Community Services Office.

Parking - Bellamy Court

510 05440

This account was established in June of 2011 to provide support for the paid parking program on Transit Way and Bellamy Court. This parking management area has been expanded to include parking on both the east and west sides of Bellamy Court for a total of 62 spaces. 2023 saw the replacement of obsolete parking meters on Bellamy. Enforcement of parking on Bellamy Court is handled by the Parking Ambassadors.

Parking Garage Operations

520 05320

The City's public parking garage provides nearly 400 parking spaces adjacent to Heavenly Village and The Gondola. The garage has been improved to include automated payment capabilities and increased marketing. Daily operations are managed by the Police Department, which has also been working to improve the garage's structural and technological infrastructure. Completed improvements include the upgraded Parking Access and Revenue Control System (PARCS), designed to make parking garage as seamless as possible while reducing lost revenue, as well as the addition of available space display. In FY 2026-27, the Department plans to add new lighting and repaint the garage to improve safety and aesthetics, subject to available funding.

Two (2) FTE Parking Ambassadors are funded from this account. Half of two other Parking Ambassadors are funded from this account.

Clean Community

241 03801

Clean Community Program removes litter from highly visible locations along public roadways and in neighborhoods, issues notices for trash violations and provides education and special events including the annual Community Cleanup Day, Coastal Cleanup Day as well as Earth Day.

Clean Tahoe contracts with the City and El Dorado County to conduct these services. Clean Tahoe Staff is comprised of a Program Manager, Program Assistant and two Field Assistants. These are not City or County employees. The budget in this account is administered by the Community Services Office.

City-Wide Strategic Priorities Supported

Strategic Priority 2 - Efficient Government

- 2.7 Allow the deployment of new technology that is scientifically safe.
- 2.8 Evaluate appropriate systems and tools for processes and communications that are cyber safe (i.e. website, AI framework, scheduling system, etc.).

Strategic Priority 3 - Ensure Public Safety

Strategic Priority 5 - Improve Transportation

- 5.1 Improve scooter safety for users and non-users.
- 5.2 Complete the conceptual US50 Corridor Planning Study including transit options and cross-jurisdictional coordination (to include gondola, widened bike lanes, speed reduction, and Y mobility hub).
- 5.7 Evaluation of city-wide parking management strategies including potential expansion of paid parking and reduction of parking requirements.

FY 2025/26 Department Accomplishments

1. Power DMS software acquisition has streamlined personnel complaints, field training, use of force, and background investigations.
2. One (1) Police Trainee completed the academy and field training; one (1) Lateral Officer hired and on training; three (3) Police Trainees began academy in July 2026.
3. Admin Division remains in compliance with storage and retention of historic police files.
4. Admin Division worked with City Clerk to update Citywide retention policy.
5. Hired four (4) VHR Community Service Officers and one (1) CSO Supervisor.
6. Continue to revamp VHR application and enforcement program.
7. Hired four (4) new hearing officers for administrative citation hearings.
8. Procurement process completed to replace armored vehicle.
9. Accepted public radio system.
10. Completed landscaping of police department entrance with the assistance of Parks & Recreation.
11. Bicycle Registration System online.
12. Implemented more robust succession planning, leadership, and mentoring processes.
13. Increased public visibility of police presence.
14. Appointed officer to the FBI Safe Streets Task Force assignment.

FY 2026/27 Department Goals and Objective

1. Work out bugs with public radio system.
2. Full dispatch staffing.
3. Full sworn officer staffing.
4. Remodel police department gym with the assistance of the POA.
5. Finish police department interior painting.
6. Complete PD roof replacement and evidence ventilation system upgrade.

7. Complete covered parking solar panel project at the PD.
8. Complete PD parking lot drainage, grading and paving.
9. Maintain healthy workforce.
10. Decrease snow related collisions within police department vehicle fleet.
11. Stop the bleed training for police department professional staff.
12. Complete training for all CSOs and professional staff on basic self-defense.
13. Complete addition of lighting and new paint to parking garage.
14. Continue to implement more robust succession planning, leadership, and mentoring processes.
15. Continue participation in FBI task force TFO position.
16. Increase police department social media presence.

Performance Measures

Strategic Priority 3: *Ensure Public Safety*

Measure	2024/2025 Actual	2025/2026 Target	2026/2027 Target
Reduce vacancy rate % (injury and unfilled).	20.5%	10%	10%

Department Goal 1: *Bring the Police Department to Full Staffing*

Measure	2024/2025 Actual	2025/2026 Target	2026/2027 Target
Patrol division fully staffed.	90%	90%	100%
Dispatch Center fully staffed.	78%	80%	100%
Community Service Office Division fully staffed.	75%	90%	100%
Parking Ambassadors fully staffed.	75%	100%	100%
K9 Team re-established.	50%	0%	100%
School Resource Officers assigned.	50%	100%	100%
Number of employees on temp injured status.	2	1	0
Number of vacancies unfilled - patrol, dispatch, CSO, PA.	9	4	0
Number of new employees hired.	10	7	6

Department Goal 2: *Complete Implementation of Records Management System*

Measure	2024/2025 Actual	2025/2026 Target	2026/2027 Target
TIMS system online and historic training data uploaded.	100%	100%	n/a
Storage and retention of historic police files.	100%	100%	ongoing

Department Goal 3: *Complete Radio System Upgrade and Move to New System*

Measure	2024/2025 Actual	2025/2026 Target	2026/2027 Target
Public Safety Radio System replacement completed.	95%	99%	100%

Department Goal 4: *Complete Build Out of Parking Enforcement Program*

Measure	2024/2025 Actual	2025/2026 Target	2026/2027 Target
Parking Ambassador enforcement citywide.	75%	100%	50%

Department Goal 5: *Continue Task Force Officer (TFO) Position*

Measure	2024/2025 Actual	2025/2026 Target	2026/2027 Target

Continue to assign SLTPD Detective to TFO position to fill void from the loss of SLEDNET.	100%	100%	100%

Department Goal 6: *Improve Police Department Social Media Engagement*

Measure	2024/2025 Actual	2025/2026 Target	2026/2027 Target
Increase Social Media followership.	18,684	19,930	20,000

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Revenues and Expenditures by Fund Type and Category
Public Safety - Police Department

General Fund	Actual FY 2022-23	Actual FY 2023-24	Actual FY 2024-25	Amended Budget FY 2025-26	Proposed Budget FY 2026-27	% Change from Prior Year	$ Change from Prior Year
Revenues							
Operating Revenues	2,268,819	2,698,593	2,551,756	2,514,364	2,694,610	7%	180,246
Grants	-	-	-	-	-	-	-
Other Financing Sources	358,318	667,331	1,982,817	419,550	448,812	7%	29,262
Revenues Total	**2,627,137**	**3,365,924**	**4,534,573**	**2,933,914**	**3,143,422**	**7%**	**209,508**
Expenditures							
Personnel Services	11,443,993	13,084,245	14,648,919	15,259,631	15,824,047	4%	564,416
Contractual Services	134,257	211,013	220,873	188,200	200,200	6%	12,000
Other Operating	749,049	802,558	802,492	865,166	872,716	1%	7,550
Capital Outlay	509,237	410,892	1,694,897	510,028	424,520	-17%	(85,508)
Debt Service/Leases	-	-	189,921	-	-	-	-
Transfers Out	-	-	-	2,000	2,000	-	(0)
Expenditures Total	**12,836,536**	**14,508,708**	**17,557,102**	**16,825,025**	**17,323,483**	**3%**	**498,458**
Net Rev (Exp) General Fund	**(10,209,399)**	**(11,142,784)**	**(13,022,529)**	**(13,891,111)**	**(14,180,061)**		
Special Revenue Fund							
Revenues							
Operating Revenues	2,801,889	2,665,926	3,453,924	4,250,898	3,485,242	-18%	(765,656)
Grants	375,747	232,214	249,912	230,937	143,006	-38%	(87,931)
Other Financing Sources	776,438	762,000	693,926	841,470	598,000	-29%	(243,470)
Revenues Total	**3,954,074**	**3,660,140**	**4,397,762**	**5,323,305**	**4,226,248**	**-21%**	**(1,097,057)**
Expenditures							
Personnel Services	938,738	888,024	897,309	1,840,924	1,842,839	0%	1,915
Contractual Services	169,787	166,282	470,049	858,169	816,864	-5%	(41,305)
Other Operating	496,494	534,487	110,588	682,403	651,588	-5%	(30,815)
Capital Outlay	571,484	650,407	801,156	1,772,153	934,000	-47%	(838,153)
Debt Service/Leases	-	-	-	2,000	2,000	100%	-
Transfers Out	1,137,818	2,127,216	1,259,479	1,129,910	766,855	-32%	(363,055)
Expenditures Total	**3,314,321**	**4,366,417**	**3,538,581**	**6,285,559**	**5,014,146**	**-20%**	**(1,271,413)**
Net Rev (Exp) Special Revenue Fund	**639,752**	**(706,277)**	**859,181**	**(962,254)**	**(787,898)**		
Enterprise Fund							
Revenues							
Operating Revenues	1,450,594	1,395,871	1,255,655	2,246,000	1,943,000	-13%	(303,000)
Grants	-	-	-	-	-	-	-
Other Financing Sources	22,500	-	5,000	150,000	-	-100%	(150,000)
Revenues Total	**1,473,094**	**1,395,871**	**1,260,655**	**2,396,000**	**1,943,000**	**-19%**	**(453,000)**
Expenditures							
Personnel Services	724,840	599,083	446,603	357,816	389,197	9%	31,381
Contractual Services	162,674	409,443	128,001	150,000	145,000	-3%	(5,000)
Other Operating	181,833	190,277	223,515	1,180,075	1,388,475	18%	208,400
Capital Outlay	231,703	290,198	305,474	209,500	546,500	161%	337,000
Debt Service/Leases	59,504	70,177	68,747	75,000	75,000	0%	-
Transfers Out	200,000	85,000	75,000	225,000	620,000	176%	395,000
Expenditures Total	**1,560,554**	**1,644,179**	**1,247,341**	**2,197,391**	**3,164,172**	**44%**	**966,781**
Net Rev (Exp) Enterprise Fund	**(87,460)**	**(248,309)**	**13,315**	**198,609**	**(1,221,172)**		
FTE's	68	69	71.1	74	76	3%	

Fire Department

Core Services

South Lake Tahoe Fire Rescue's mission is to serve our community with compassion, professionalism and honor. We accomplish this through our guiding principles:

- We are committed to the protection of life, property and the environment at South Lake Tahoe.
- We believe the community, the pristine lake and the citizens and visitors are the reason for our existence.
- We will foster and sustain the trust of the community, and will consistently protect that confidence through our professionalism, competence, attitude, conduct and actions.
- We will serve our community with honesty, fairness and integrity.
- We will pursue safe, effective, timely, caring, standardized and economic solutions to our residents and visitors emergencies.
- We will provide professional, skilled and courteous customer service at all times.

The Fire Department provides fire suppression, emergency medical response, and a variety of emergency and non-emergent responses to our community. Our commitment to residents and visitors in need is that we will respond staffed paramedic engine and truck companies with three personnel, a Captain, an Engineer and a Firefighter/ Paramedic and resolve or assist them in the resolution of their emergency. We have found that individuals activate the 911 system when they need assistance and do not know where to turn for help. In the calendar year 2025 the Fire Department responded to 3,154 calls for service; 1907 or 60% were for medical emergencies, 747 or 24% were for public service calls and 54 or 3% were for fire calls. The City of South Lake Tahoe has an above average number of public service calls which include a variety of events including smoke/carbon monoxide alarms, helping someone back into bed after a fall or general smoke checks within the area. These public service calls provide our employees an opportunity to provide superior customer service to those in need. Our fire calls are consistent with the National average of 1-3 % of fires in jurisdictions with a population of 49,000 or less. Fire loss for 2025 was estimated at $259,675 (very low by comparison to previous years). In 2025 we responded to out-of-jurisdiction wildland fires fulfilling our commitment to the Lake Tahoe Regional Fire Chief's Association as well as the State of California's Master Mutual Aid Agreement. Our current roster is comprised of 41 full time employees to provide daily staffing of two 3-person Paramedic Engines, one 3-person Paramedic Truck company, an on-duty Battalion Chief and administrative positions. We maintain three shifts and also staff seven part-time positions for Defensible Space Inspectors and a Chipping crew. The Fire Department updated our Strategic Plan as of June 2025.

The Fire Department is divided into 6 budget divisions: Administration, Suppression, Special Operations, Prevention, Training, and Emergency Medical Services.

Administration

100 02210

Fire Administration is staffed with the Fire Chief, Deputy Chief, and Administrative Assistant and is responsible for budget management, personnel management, fire department operations, and administrative oversight for the Fire Department. Fire Administration manages a budget of $14,808,810 and a total workforce of 41 employees. Fire Administration also represents the department and City in regional endeavors, such as cooperative response agreements with State and Federal forest agencies, mutual aid agreements, local and county preparedness groups, and other regional approaches to services. The Fire Chief serves as the City of South Lake Tahoe's emergency operations center manager and coordinates annual Emergency Operations Center drills and trainings.

Suppression

100 02220

The Suppression Division is staffed with 37 positions. The City provides a minimum daily staffing level of two 3-person paramedic engines, a 3-person paramedic truck company, and a Battalion Chief for a total of 10 personnel

on duty as a minimum. Generally, we have one person on vacation each day but on days when everyone is at work, we have four (4) personnel assigned to Station 2 where a ladder truck was placed in service during the fall of 2020. This division provides boots on the ground for all emergency response, maintains operational readiness through facility and apparatus maintenance, individual and team training, pre-incident planning and by participating in mutual aid response through an agreement with the Lake Tahoe Regional Fire Chiefs Association as well as the State of California. Emergency Response, Fitness and Training are the overall priorities within the Suppression Division.

Special Operations

100 02230

The Fire Special Operations division has five (5) basic components: Rescue, Hazardous Material Response, Arson Investigation, Public Education and Tactical Emergency Medical Services. All work is performed by suppression personnel. The City of South Lake Tahoe has several rescue challenges which include water rescue, ice rescue, rope rescue, heavy and technical rescue scenarios. Our location dictates that we protect those on the lake, in the mountains and within our urban environment. Our firefighters must have a variety of skills and equipment to meet those challenges. We also respond to all hazardous materials calls in conjunction with Law Enforcement. The Fire Department is responsible for determining cause and origin for all fires. We take great pride in educating our citizens in CPR, wildland fire prevention and specific safety tips for living in the Lake Tahoe Basin. Our engine paramedics also work alongside the Police Department with Tactical EMS where medics are trained and work with the SWAT Team. Several years ago, local citizen Lisa Maloff donated a brand-new rescue boat to SLTFR to help reinstate our water rescue program. Our water rescue program has been successful in the rescue of stranded boaters or citizens that experience trouble in the frigid waters of Lake Tahoe. The City is responsible for water response one mile out from shore from Stateline to the Tahoe Keys; however we are routinely requested for mutual aid response all over the lake. The United States Coast Guard is responsible for the lake as a whole and has a Coast Guard Station in Tahoe City.

Fire Prevention

100 02240

The Fire Marshal duties have been assigned to Fire Marshal/Battalion Chief who reports directly to Deputy Chief of Operations. This command staff design allows for much better span of control within the upper ranks of the department. The Prevention Bureau is also bolstered by a stronger group of Defensible Space Inspectors. Our Fire Inspector II reports directly to the Fire Marshal. We are planning to bolster our inspection capability by adding a Fire Inspector I to the Prevention Bureau. Among other duties the Fire Marshal also manages public outreach and education. We have had several accomplishments in the Prevention Bureau. Most notably we were awarded as a sub-recipient of a grant awarded to Lake Valley Fire in 2025, which will last until late 2028. This grant was awarded by the California Tahoe Conservancy for $3.2 million for fuels work and capacity building on the South Shore. We split the award and received $1.6 million to fully fund a Fuels Division Chief who manages all fuels projects in and around the City in cooperation with several agencies around the lake. Our defensible space ordinance is still one of the most strict defensible space ordinances in the state. El Dorado County has recently adopted the same requirements in their ordinance.

Fire Training and Safety

100 02250

Training is the backbone of any Fire Department and is an extremely high priority for South Lake Tahoe Fire Rescue. We have a young and energetic department that prides itself on skilled and well-trained response. Training is the best and safest way to ensure competency from the probationary firefighter level to the rank of Chief Officer who manages command and control of larger events. This program provides funding of ongoing safety training for firefighting, emergency response and safety within the Department, as well as providing professional development to all personnel. This includes but is not limited to testing services for new and existing employees, travel costs in the form of meetings and seminars, and training materials for in-service, field and classroom settings. Firefighters are required to train a minimum of 2 hours every day. Having a classroom/training center is a vital component of

our training regimen and has been beneficial for the Police Department to use on a regular basis as well. This year's budget continues to reflect our commitment to command and control training.

Emergency Medical Services (EMS) Division
236 02262 - EMS

The EMS Division supports our paramedic engines, ladder truck, and rescue boat. The City currently charges a first responder fee for medical response, realizing $142,644 in 2025. These funds directly support training, certification and equipment for the department. In 2025 Emergency Medical response accounted for 60% of the calls. Fast arriving paramedic crews with SLTFR in conjunction with the Cal Tahoe JPA ambulance crews support the County's Emergency Medical Services (EMS). The change from transport to paramedic-based truck and engine companies continues to help our recruitment and retention program.

Fire Prop 172 Safety Sales Tax
222 02210

This program provides a funding source for Fire Department operations through the acquisition of equipment. This is a critical funding source to replace the apparatus and equipment needs for an organization that has a full variety of risks including high-rise buildings to wildland urban interface firefighting challenges. We took delivery of a new Type I Fire Engine from Pierce Manufacturing in December of 2023 as well as a new Type III Wildland Fire Engine from BME Apparatus in the spring of 2024. We have a new Type I Fire Engine on order from Pierce scheduled for delivery in early 2030.

Fire Vehicle Replacement Program
213 02210

This program provides the budget resource to purchase fire apparatus/vehicles by supporting either outright purchases or debt service programs needed for acquisition. The Department has developed a Strategic Plan for the next five years which is supported by our Business plan outlining the capital needs of the fire department.

Fire Defensible Space Inspection Program
215 02230

Our Defensible Space Inspection Program is funded through the Tahoe Resource Conservation District (TRCD) by way of a grant provided by the Southern Nevada Public Lands Management Act. Our Defensible Space Inspectors are seasonal and assist our Prevention and Fuels Divisions. Their services are free to the public and we use them in an educational capacity to help residents make their homes and property as fire safe as possible. We have had great success with the program and will continue to provide this service for the foreseeable future. It should be noted that our chipping crew is funded in a similar manner and they also work seasonally providing free curbside chipping on the South Shore. Recently they have also been tasked with assisting Assembly Bill 38 home inspections which helps lighten the work load within the Prevention Bureau.

Fuels Reduction Capacity Planning
215 02270

This represents a new division within the fire department and is headed by a Division Chief that manages our chipping crew as well as the defensible space inspectors (our inspectors are able to work under both the Fuels Division and the Prevention Bureau). The Fuels Division is responsible for fuels reduction projects, associated grants, and managing the resources both internal and external doing the actual work. Chief Manning is working with several local, state and federal agencies to coordinate these projects and build capacity for fuels reduction on the south shore. Funding for this position was initially guaranteed through November 1st of 2027 and has now been extended to late 2028. During the next three years we will also explore other outside funding opportunities to keep this position fiscally sustainable in the future.

City-Wide Strategic Priorities Supported

Strategic Priority 3 - Ensure Public Safety

3.2: Seek grants and support legislative policies for Wildland Urban Interface, defensible space, and home hardening funding.

3.3: Advocate with our legislature to get more funds for fire prevention and fuel reduction for United States Forest Service (USFS) and California Tahoe Conservancy (CTC).

3.4: Continue to modernize wildfire preparedness and emergency evacuation plan in coordination with neighboring jurisdictions.

FY 2025/26 Department Accomplishments

1. Completed a SWOT Analysis with full participation from all members to drive our strategic and business plan over the next several years.
2. Completed renovations at Fire Stations 1, 3 and the Training Center.
3. Instituted regional battalion level drills with all neighboring agencies.
4. Updated and renewed mutual aid agreements with Lake Valley, Tahoe Douglas and Cal FIRE.

FY 2026/27 Department Goals and Objective

1. Complete the Communications overhaul alongside the Police Department, Dispatch and IT.
2. Increase minimum staffing on Truck 2 from 3 personnel to 4.
3. Succession planning for Admin staff to include new ½-time admin assistant.

Performance Measures

Strategic Priority 3: *Ensure Public Safety*

Measure	2024/2025 Actual	2025/2026 Target	2026/2027 Target
3.2 Seek grants and support legislative policies for Wildland Urban Interface, defensible space, and home hardening funding.	75%	75%	99% *never complete
3.3 Advocate with our legislature to get more funds for fire prevention and fuel reduction for United States Forest Service (USFS) and California Tahoe Conservancy (CTC).	25%	50%	ongoing
3.4 Continue to modernize wildfire preparedness and emergency evacuation plan in coordination with neighboring jurisdictions.	50%	75%	ongoing
Grant funds received for wildfire prevention.	$5,965,400 (past 3 years)	$4,919,682	$2,066,083

Department Goal 1: *Update Standards of Cover Document and Strategic Plan document*

Measure	2024/2025 Actual	2025/2026 Target	2026/2027 Target
Demographics, call volume by type, and response metrics collected and analyzed.	20%	50%	75%

Department Goal 2: *Design and Approve a Public Safety Pier*

Measure	2024/2025 Actual	2025/2026 Target	2026/2027 Target
Work with TRPA on design and process to build a workable plan for the public safety pier.	50%*	50%*	75%

*Temporarily stopped for TRPA requirements with property owners.

Department Goal 3: *Remodel Fire Station 3*

Measure	2024/2025 Actual	2025/2026 Target	2026/2027 Target
Work with Public Works on the Capital Improvement Plan to establish an affordable design.	100%	100%	n/a
Multi-year replacement project progress.	10%	20%	50%

Revenues and Expenditures by Fund Type and Category
Public Safety – Fire Department

General Fund	Actual FY 2022-23	Actual FY 2023-24	Actual FY 2024-25	Amended Budget FY 2025-26	Proposed Budget FY 2026-27	% Change from Prior Year	$ Change from Prior Year
Revenues							
Operating Revenues	446,538	630,949	846,628	1,105,120	1,189,176	8%	84,056
Grants	-	-	-	-	-	-	-
Other Financing Sources	1,455,552	1,671,771	1,499,291	2,329,178	1,941,668	-17%	(387,510)
Revenues Total	**1,902,090**	**2,302,720**	**2,345,919**	**3,434,298**	**3,130,844**	**-9%**	**(303,454)**
Expenditures							
Personnel Services	8,762,352	10,191,707	11,066,881	11,439,154	12,175,056	6%	735,902
Contractual Services	53,681	61,917	94,618	886,069	780,193	-12%	(105,876)
Other Operating	704,818	602,805	490,852	788,335	566,210	-28%	(222,125)
Capital Outlay	352,547	187,614	127,489	123,002	122,500	0%	(502)
Debt Service/Leases	-	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-
Expenditures Total	**9,873,398**	**11,044,043**	**11,779,840**	**13,236,560**	**13,643,959**	**3%**	**407,399**
Net Rev (Exp) General Fund	**(7,971,308)**	**(8,741,323)**	**(9,433,921)**	**(9,802,262)**	**(10,513,115)**		
Special Revenue Fund							
Revenues							
Operating Revenues	783,449	1,253,098	823,093	740,000	735,000	-1%	(5,000)
Grants	95,234	236,699	660,998	2,409,198	2,055,599	-15%	(353,599)
Other Financing Sources	859,100	23,751	156,445	1,160,484	60,000	-95%	(1,100,484)
Revenues Total	**1,737,782**	**1,513,548**	**1,640,536**	**4,309,682**	**2,850,599**	**-34%**	**(1,459,083)**
Expenditures							
Personnel Services	50,930	173,511	468,213	871,358	834,469	-4%	(36,889)
Contractual Services	38,125	26,671	167,520	1,196,097	664,530	-44%	(531,567)
Other Operating	58,066	66,735	76,510	109,235	102,971	-6%	(6,264)
Capital Outlay	48,602	1,074,535	109,980	1,465,177	275,975	-81%	(1,189,202)
Debt Service/Leases	-	156,120	47,369	-	-	-	-
Transfers Out	903,404	322,875	263,359	1,934,958	532,368	-72%	(1,402,590)
Expenditures Total	**1,099,127**	**1,820,447**	**1,132,952**	**5,576,825**	**2,410,313**	**-57%**	**(3,166,512)**
Net Rev (Exp) Special Revenue Fund	**638,656**	**(306,900)**	**507,584**	**(1,267,143)**	**440,286**		
FTE's	41.00	41.50	42.00	42.00	43.00	2%	



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Public Works Department

Core Services

The Public Works Department comprises seven operating divisions: Administration, Engineering, Street Maintenance, Fleet Maintenance, and Facilities Maintenance. These operating divisions deliver core services in support of the City's strategic initiatives, including capital project implementation, stormwater management, compliance with the City's municipal stormwater discharge permit, roadway maintenance, snow removal, road rehabilitation, maintenance of facilities, preservation of City facilities, provision of safe public spaces, and fleet services supporting all City Departments.

The Public Works Department is funded through multiple funding sources, including the General Fund, Gas Taxes, State and Federal Grants, Assessment Districts, and Permit and Inspection fees. Over the last several years, grant funding has helped to offset costs and reduce the Department's general fund budget. While grants have significantly helped offset the cost of implementing priority capital improvement projects, the Public Works Department is also focused on determining asset maintenance needs and evaluating funding options for infrastructure upgrades and repair as a strategic priority.

Public Works Administration

100 03010

The Administration Division is responsible for coordinating assistance to the citizens of the city of South Lake Tahoe. The administration division provides fiscal oversight, budgetary management and clerical support for the Public Works Department and other regulatory and coordination responsibilities. The Administration Division responds to citizen's requests, traffic engineering and traffic calming requests, drainage issues, and other requests/inquiries. The Administration Division also supports other City Department, including Police, Parks, Fire, Sustainability Program, and Development Services Capital Improvement Program projects and deliveries.

ENGINEERING DIVISION

The Engineering Division comprises three functional areas: Engineering Services, Stormwater Management, and Capital Improvement Program and Facilities Program. The Division includes planning, design, bidding, construction management and inspection for Environmental Improvement Projects (EIP) and Capital Improvement Projects (CIP). Throughout project delivery, the Division provides all aspects of project management, including preparing grant applications for project funding, public outreach, managing consultants and contractors, permitting, construction management, quality assurance, and reporting. The Department also coordinates with Caltrans, utility companies, and other agencies concerning construction projects located within the city.

Engineering Division coordinates with the Metropolitan Planning Organization (MPO) for the Tahoe Basin. The local MPO is the Tahoe Regional Planning Agency (TRPA), which operates its transportation planning functions as the Tahoe Metropolitan Planning Organization (TMPO). The TRPA/TMPO handles long range regional planning, manages and distributes federal and state transportation funds, and determines which major road, transit and bike projects get approved. The MPO works directly with Caltrans to allocate and appropriate Federal Highway Administration (FHWA) federal grant funding through the Regional Grant Program (RGP) competitive grant application process. Engineering Division staff assures the City's high priority transportation and Environmental Improvement Program (EIP) projects are included in the TRPA Regional Transportation Program as projects eligible for FHWA program funding. To qualify for FHWA funding, Engineering ensures high priority projects are added to the Federal Transportation Improvement Project (FTIP) list. Engineering Division project managers prepare competitive RGP applications to acquire federal funding for planning, environmental permitting, Project plans, easement & land acquisitions, construction management, and construction of Project improvements. Federally funded grants must be administered in strict accordance with Caltrans' Local Agency Procedures Manual (LAPM) to assure the project grant funding is expended in accordance with federal requirements.

Engineering, Design, and Construction Group

100 03210

The Engineering group designs and constructs transportation projects, roadway pavement rehabilitation, and bicycle and pedestrian facilities. The Engineering group coordinates with the Stormwater Management and Capital Improvement Program team leaders for coordinated planning, design, and construction of improvements.

The Road Rehabilitation program is run by the Engineering group. The goal of the program is to provide roadways that are safe, effective, and in good repair, which can be utilized by all user modes. The program includes pavement preservation and rehabilitation of roadways, bike trails, and sidewalks. The program also incorporates the repair of drainage infrastructure, underground utilities, ADA upgrades, and complete streets elements. On an annual basis, the group reviews and updates the City's paving plan, reviews the current roadway pavement condition index, and administers the annual Road Rehabilitation Project. The Road Rehabilitation program is funded by a combination of Measure S sales tax, state gas tax, and utility reimbursement agreements.

The Engineering group provides engineering services for review and issuance of permit applications, including encroachment permits, grading, excavation permits, transportation permits, subdivision, lot line applications, right-of-way abandonment applications, building permits, planning permits, and BMP retrofits.

Stormwater Management Group

245 03215

The Stormwater Management Program, mandated by federal and state laws and regulations, focuses on reducing pollutants in stormwater discharges and urban runoff (protecting Lake Tahoe and local streams which are a significant focus for our tourist-based economy), and ensuring that stormwater discharges within the City's jurisdictional boundaries do not cause or contribute to violations of water quality standards. Every year, stormwater runoff generated from streets, private, and public properties within the City boundaries flows into City Stormwater infrastructure. The Lake Tahoe Total Maximum Daily Load (TMDL) identified fine sediment carried in the city's urban runoff as the significant source of Lake Tahoe's annual fine sediment load, contributing to the loss of clarity and increased algal growth in Lake Tahoe. The Stormwater Management Group administers the Program by developing strategies and funding plans to implement programs needed within municipal operations, construction, commercial, industrial and residential sectors to prevent and reduce the discharge of pollutants in stormwater.

The group also administers the City's Stormwater Management Plan (SWMP) to comply with the City's municipal stormwater discharge permit, issued by the Regional Water Quality Control Board, Lahontan Region (Lahontan). Additionally, the Stormwater Management group has assisted the Bijou Golf Course with groundwater monitoring, data analysis, and reporting required by the Lahontan mandated Waste Discharge Requirements (WDR) for the Bijou Golf Course.

In the upcoming fiscal year, the Stormwater Management Group's budget reflects a focus on the activities required to achieve the increasingly stringent TMDL load reductions, in addition to construction and business inspections, increased road maintenance activities, and stormwater treatment facility inspections and maintenance identified in the SWMP and Pollutant Load Reduction Plan. The City will continue implementing water quality improvement projects to comply with the TMDL requirements and Tahoe Regional Planning Agency (TRPA) requirements and achieve maximum development allocations from TRPA. The City seeks to cost-effectively maintain stormwater basins and channels and provide vegetation management, trash clean-up, and other visual improvements to ensure City-owned stormwater basins are not providing visual cover for homeless and vagrant related activities. In Fiscal Year 2024/25, the City successfully obtained 654 credits of which 647 were required. In Fiscal Year 2025/26, the credit target rises to 800. Having funds for maintenance is essential to helping the City continue to meet this rising threshold.

In 2022, the Stormwater Management Group completed an inventory of high-risk underground storm drain infrastructure with the highest probability of failure and is developing an approach to address the majority of these high-risk pipes located throughout the City. However, due to historically high lake levels, this work to investigate and replace these underwater pipes has been delayed until drier years when lake levels recede and work to camera, inspect and replace these pipes will be more costs effective. The Stormwater Management Group is also working

to replace existing failing pipes prior to or in conjunction with the annual road rehabilitation project to prevent the newly paved roads from being cut into when an existing aging storm drain fails. The group was successful in obtaining funds to initiate an update to the Drainage Master Plan in FY 2025/26 to address erosion control and flooding concerns throughout the City and investigate potential locations for future detention and retention basins.

301 - Capital Improvement Program and Facilities Program Group

The Capital Improvement Program and Facilities Program group develops and administers the 5-Year Capital Improvement Program (CIP). The group provides project development and project management services and works closely with other divisions and groups within the Public Works Department, particularly the Engineering and Stormwater groups. The group plans, designs, and constructs facilities and facility upgrades. New facilities include the new Multi-generational Recreation Center, 56-acre master plan, upgrade of fire stations, upgrades of Police Department, Ice Arena, Maintenance Facilities, EV Charging Stations, and Solar Projects.

The CIP program creates one-year (funded) and unfunded but essential projects for City Departments. The group develops financing mechanisms for the CIP program in coordination with the City Manager's office and Finance Department.

Capital Improvements are often referred as the bricks and mortar of infrastructure that all cities and towns need to provide essential services to current residents and support changing community needs. Streets and roads, fire and police stations, drainage systems, parks and landscape beautification projects, and major equipment purchases are all capital improvements. Capital improvement projects are defined as $50,000 or greater in value and providing at least seven years of service life.

The list of potential projects for inclusion into the program comes from a variety of sources, including department requests, plans for facility construction and renovations, long-term capital replacement programs, citizen requests, General plans, Community plans, Master plans, condition assessments and projects for which grant funds are presented in the CIP section of the budget.

Programming capital projects over time can promote better use of the City's limited financial resources and assist in the coordination of public and private development. In addition, the programming process is valuable as a means of coordinating and taking advantage of joint planning and development of projects where possible. The underlying strategy of the program is to plan for the funding to support the design, acquisition, construction, replacement, and maintenance of public assets necessary for the safe and efficient provision of public services and operations. While the program serves as a long-range plan, it is reviewed and revised annually based on current circumstances and opportunities.

The CIP does not appropriate funds; instead, it functions as a budgeting tool, supporting the actual appropriations made by the City Council through the budget adoption process. As a basic tool for scheduling anticipated capital projects and capital financing, the CIP is a key element in planning and controlling future debt service requirements. For this reason, the CIP includes some projects where needs have been defined, but specific solutions for funding have not been identified.

STREET MAINTENANCE OPERATIONS DIVISION

This Division provides street maintenance for 257 lane miles of road, maintains over 7,700 signs and post markers, inspects, cleans and maintains 2000+ drainage inlets, vaults, infiltration basins, and pipes essential to compliance with the City of South Lake Tahoe Stormwater Management Program. Street Maintenance operations also provide stop-gap asphalt repairs and maintenance for City streets. Staffing is split between 6-months Street Maintenance and 6-months Snow Removal.

Gas Tax

201 03510

Gas Tax is the money received from the State of California per the Streets and Highways Code to construct and maintain streets and roads. The City uses the funds for asphalt maintenance and all related expenditures.

Snow Removal

207 03610

Provide safe and efficient snow removal services for City streets and generate clear, traversable routes for emergency services, citizens, businesses, school routes, solid waste collection and visitors. Fifty percent (50%) of specific snow removal expenses are reimbursed through the State of California Gas Tax.

The city of South Lake Tahoe receives an average of 201 inches of snowfall per year and may have up to 100,000 visitors in town at any given time. These conditions can create a potentially challenging environment for snow management operations.

Snow Removal Equipment

208 03610

A Joint Powers Agreement (JPA) with El Dorado County permits them to collect $20.00 per improved parcel within County Service Area (CSA) #3, which includes improved parcels within the city limits. The City collects approximately $234,000 per year from the County under the JPA.

Stormwater Maintenance - Street Sweep

245 03805

Street Sweeping collects all the debris and sediment during the non-snow season, usually spring through autumn. The amount of material collected is tracked to illustrate the effort to reduce pollutants carried in urban runoff into Lake Tahoe. Street sweeping contributes one of the largest credits for the City in the TMDL crediting program. Of the 647 credits required in Fiscal Year 2024/25, the road registration that evaluates the effectiveness of street sweeping obtained 430 credits.

Stormwater Maintenance - Snow Street Sweep

245 03806

This account tracks the expenditures for street sweeping during the snow season (abrasives reclamation), usually November through April. Fifty percent of these expenditures are reimbursed from the State of California Gas Tax Fund. The City of South Lake Tahoe is one of twelve communities that receive this reimbursement.

Winter street sweeping is the most cost-effective means for recovering sediment (traction sand) from roadways before it can be pulverized into fine sediment particles by vehicle traffic. Winter street sweeping is a critical component in the City's effort to reduce the amount of fine sediment particles in urban and roadway runoff that impact the clarity of Lake Tahoe.

FLEET MAINTENANCE DIVISION

Fleet Services

100 03410

The Fleet Services Division is responsible for managing and maintaining the City's vehicles and equipment (over 397 vehicles and pieces of equipment), to provide safe and reliable transportation and reliable equipment for the City's use. Services include vehicle specification writing and review, purchasing and contracts, the sale (auctioning) and disposal of vehicles, equipment and assets, scheduled and unscheduled maintenance and repairs, annual fire apparatus pump testing and opacity (diesel emissions) testing, 24/7 service support for snow removal operations, maintenance of required State and County records for fuel, hazmat, and vehicle emissions along with vehicle and equipment costs and utilization. Specific parts are maintained in the inventory to minimize downtime. The Division operates two fuel sites. This operation includes ordering fuel, billing departments, minor field repairs, and performing regular inspections and testing. Fleet Services provides 24- hour a day emergency roadside service 365 days a year in all weather conditions for City owned vehicles and equipment.

Regulatory Compliance

City of South Lake Tahoe Fleet is in compliance with the following California Air Resources Board (CARB) and California state regulations and EL Dorado County Air Quality Management District:

1. Portable Equipment Registration Program (PERP)
2. Diesel Off-road Online Reporting System (DOOR)
3. El Dorado County Air Quality Management District (AQMD)

Vehicle Replacement

210 03010

This vehicle replacement program purchases vehicles and equipment for citywide use. Each Department is responsible for their own funding and purchase of non-pool car vehicles. This program is funded from the General Fund, Measure S sales tax, and revenue from the sale of used vehicles and equipment.

FACILITIES MAINTENANCE DIVISION

Maintenance Operations

100 03310

The Facilities Division maintains 53 separate properties for a total of over 475,000 square feet citywide. The Facilities Division is responsible for repairs, maintenance and updates of all City facilities, including all Fire, Police, all Parks and Rec facilities including the Ice Arena refrigeration plant and Pool balancing/maintenance and operations, Development Services building, Maintenance Facilities, Transit Facilities and others. The Facilities Maintenance department is responsible for over lighting of sidewalk, bike trail and parking lots in city rights-of-way and parking areas. The Division maintains over 500 fixtures city wide. The maintenance Facilities Division also manages various contractors performing maintenance repairs and updates at city facilities.

During winter operations most of this division supports snow removal operation during heavy snow events. The division clears snow from parking areas and walkways at several core locations, operating and maintaining several snowmelt systems and managing HVAC, Roofing and other facilities needs as they arise during the winter season. When weather allows - Facilities staff perform facility updates and routine maintenance of interior during winter also.

OTHER PROGRAMS

Solid Waste JPA

244 03804

The South Lake Tahoe Basin Waste Management Authority (Solid Waste JPA) comprises the City of South Lake Tahoe, the County of El Dorado, and Douglas County, Nevada. The Solid Waste JPA was established to oversee regional cooperation in solid waste management. The current franchise agreement recipient, South Tahoe Refuse (STR), provides solid waste collection, recycling, and transfer station operations for the customers in the city of South Lake Tahoe, the eastern part of El Dorado County, and portions of Douglas County. Each member agency of the JPA holds individual franchise agreements with STR.

Core services include oversight, development, and administration of the Franchise Agreement with South Tahoe Refuse. This includes processing requests for rate increases, monitoring compliance with AB 939 requirements, and responding to customer complaints and inquiries. City Staff participate in the development of the annual delinquent South Tahoe Refuse Fees Report under City Code Section 4.150.370 (D); (Code 1997 § 23-20.6.) Residential refuse pickup is mandatory within the city limits. Approximately 9,682 residential and 576 commercial accounts are served within the city of South Lake Tahoe.

AB 939
240 03800

AB 939 established the "California Integrated Waste Management Act (IWMA) of 1989." Among its provisions, AB 939 established an integrated waste management hierarchy to guide the California Integrated Waste Management Board and local agencies in implementing the IWMA. Priorities include (1) source reduction, (2) recycling and composting, and (3) environmentally safe transformation and land disposal. The City of South Lake Tahoe works closely with South Tahoe Refuse (STR) and residents, visitors, and businesses to meet the provisions of AB 939. South Lake Tahoe Area citizens, visitors, and businesses. STR also promotes environmentally friendly practices to reduce solid waste by diverting as much recyclable material as possible.

TRANSIT SERVICE COORDINATION
Transit Operations
550 05220

The City of South Lake Tahoe participates in providing a coordinated transit system within the city limits. The City is an active participant on the Tahoe Transportation District Board. The funds in this account are used to maintain the facilities leased to Tahoe Transportation District.

City-Wide Strategic Priorities Supported

Strategic Priority 2 - Efficient Government
- 2.3 Complete a geothermal feasibility study.

Strategic Priority 5 - Improve Transportation
- 5.2 Complete the conceptual US50 Corridor Planning Study including transit options and cross-jurisdictional coordination (to include gondola, widened bike lanes, speed reduction, and Y mobility hub).
- 5.3 Complete Traffic Calming Toolbox (including multi-modal traffic control device warrants).
- 5.5 Increase annual road repair through innovative maintenance and rehab program.
- 5.6 Prioritize the implementation of Complete Streets.

Strategic Priority 6 - Protect the Natural Environment
- 6.1 Update the Storm Water and Drainage Master Plan.
- 6.2 Identify areas that are suitable to serve as drainage basins.
- 6.3 Ensure all storm water projects are in compliance with sediment total maximum daily load (TMDL) standards and always improve lake clarity.

Strategic Priority 7 - Efficient Government
- 7.1 Complete the new Recreation and Swim Complex and maintain the current complex in the meantime.
- 7.2 Implement the Vision Zero Plan.
- 7.3 Increase connectivity and safety.
- 7.4 Evaluate public pier options.
- 7.7 Continue to improve access for people of all abilities to all public spaces.

FY 2025/26 Department Accomplishments

Administration Division

1. A new Director of Public Works started in December 2025.
2. Hired 2 Engineering Project Managers.
3. 1,408 Service Request Received through VUEWorks.

Engineering Division

1. Continued the Dennis Machida Greenway Phase 1C Planning Process.
2. Continued the Stateline Complete Streets Project Planning Process.
3. Initiated the Sugar Pine Village Bicycle Routes Design Process.
4. Received Tahoe Fund grant funding for Tahoe Valley Stormwater and Greenbelt Improvement Project, Phase 2.
5. Completed construction of Tahoe Valley Stormwater and Greenbelt Improvement Project, Phase 1 and 2.
6. Completed construction on two of the subprojects within the Upper Bijou Park Creek Watershed Restoration Project (Rockwood to Blackwood Drainage Improvements Project and the Aloha Basin Project).
7. Continued construction on Pioneer Trail Phase 2 Project.
8. Completed construction of the Bijou Park Connector Project.
9. Completed construction of the 2026 Road Rehab Project.
10. Completed construction of the 2026 Cape Sealing Project.
11. Started design and construction of the Upper Truckee River Scour Protection Project.
12. Started construction on the James and Eloise Drainage Maintenance Project.
13. Started the South Lake Tahoe Multimodal Mainstreet Corridor Plan study.
14. Started the Neighborhood Traffic Calming Toolbox Program study.
15. Started the James and Eloise Drainage Project, Phase 2.
16. Procured and implemented Procore project management software to improve project delivery, documentation, tracking, and coordination across Public Works divisions.
17. Procured third-party construction management services for development of design and contract documents for the new Fire Station 3 project.

Street Maintenance and Operations Division

1. Crack seal- Performed crack seal on the following streets: Pioneer trail, Al Tahoe BLVD, Ala Wai Ave, Edgewood Circle, Sierra Track, and Lake Tahoe Blvd. Usage: 13.5 Tons, 67,500 square feet.
2. Swept the entire city twice.
3. Cleaned drainage systems throughout city limits.
4. Installed 315 snow pole paddle markers throughout the city.
5. Expanded the brining procedure in the sanding patterns.
6. 65,006 sq. ft. (382.39 Tons) used of hot asphalt used to patch pavement/potholes in the following streets: Rufus Allen Blvd, Heavenly Village Pkwy, Pioneer Trail, Johnson Blvd, and hot asphalt complaint list.
7. 7,560 sq. ft. (42.02 tons) used f cold mix asphalt used for patching potholes.

Fleet Maintenance Division

1. Adhered to the California Air Resource Board Programs.
2. Maintained and updated the GPS tracking system for winter operations.
3. Updated the Fuel Master system for fuel tracking.
4. Completed the up-fit for new CSO trucks and Fire Department new trucks.
5. Sold surplus equipment and vehicles at public auction.
6. Up-fitted four new snow removal graders.

Facilities Division

1. Promoted one Maintenance Technician from Level IV to Level V, strengthening in-house maintenance capacity and technical leadership.
2. Hired an additional Project Manager to support delivery of capital projects and facility improvements.
3. Completed Phase 2 of construction for the Multi-Generational Recreation & Aquatics Center and opened the facility to the public.
4. Started the Police Department roof overhaul and HVAC distribution separation in the evidence room to improve facility functionality and support operational requirements is planned by fiscal year-end.
5. Replaced the built-up roofing system at the Development Services building.

6. Established an annual service agreement for overhead bay doors at the TTD Facility, including initial repairs.
7. Started the roof replacement project at Fire Station 1 is expected by fiscal year-end.
8. Started the roof replacement project at Fire Station 2 is expected by fiscal year-end.
9. Completed interior and exterior painting and siding replacement at the Fire Training Center.
10. Completed Ice Arena improvements through the City-Wide Energy Savings Contract, including installation of a new foam roof, new chiller plant, and building automation system upgrades.
11. Completion of solar canopy carports at the Motor Pool Facility is expected by fiscal year-end through the Energy Savings Project, providing protection for snow removal equipment from UV exposure.
12. Completion of perimeter fencing replacement at the Motor Pool Facility.
13. Completion of perimeter fencing replacement at the Streets Facility on Rufus.
14. Completed the Carpenter Shop interior remodel, including new toolboxes, individual workstations, and OSHA-related safety improvements.
15. Started procurement of design services for large-scale rehabilitation at Regan Beach.
16. Expanded citywide HVAC maintenance agreements to cover 16 key facilities, improving preventive maintenance for specialized and high-value equipment.
17. Integrated Pelican smart thermostats into existing facilities to improve energy efficiency, optimize equipment runtime, and reduce maintenance staff time.
18. Supported cross-departmental coordination with the Building Division, Sustainability Department, and Airport staff to advance permitting, code compliance, energy initiatives, and operational facility needs.

FY 2026/27 Department Goals and Objectives

Administration Division

1. Complete the revitalization of VueWorks, the Department's asset management and work order system, to improve asset tracking, maintenance records, and preventive maintenance.
2. Support implementation of the City's 311 system.

Engineering Division

1. Complete Pioneer Trail Ped Improvement Phase II Project.
2. Complete 2027 Road Rehab Project.
3. Complete 2027 Cape Sealing Project.
4. Complete construction of additional subprojects part of the Upper Bijou Park Creek Watershed Restoration Project.
5. Obtain additional funding for the Upper Bijou Park Creek Watershed Restoration Project.
6. Complete James and Eloise Drainage Project, Phase 2.
7. Complete pipe replacement project in Tahoe Keys (dependent on funding).
8. Initiate update on Drainage Master Plan.
9. Complete US 50/89 Multi-Modal Corridor Plan.
10. Work with Grant Writing Firm to apply for grants for major projects.
11. Launch the Citywide Traffic Calming Program.
12. Continuing to work on Vision Zero program implementation.
13. Complete construction of the Sugar Pine Bicycle Route Project.
14. Complete the South Lake Tahoe Multimodal Mainstreet Corridor Plan.
15. Complete the Neighborhood Traffic Calming Toolbox Program.
16. Complete easement acquisitions for the Dennis T. Machida Memorial Greenway Trail and move forward in the planning process to get to 100% design.
17. Advance design procurement for future rehabilitation improvements at Regan Beach.
18. Continue coordination with City staff on refinement of the 56-acre master plan, including space planning for Parks and Streets facilities.
19. Continue coordination with the Sustainability Department on major capital and infrastructure projects.

20. Complete exterior envelope retro-commissioning to evaluate building envelope performance and environmental conditions affecting facility systems.

Street Maintenance and Operations Division

1. Snow removal - optimize snow removal patterns and efficiency using the GPS system, train operators in snow removal equipment (Motor graders, Snow blowers, sander trucks and now including brine solutions), continue training staff on snow removal patterns/zones, and snow removal efficiency.
2. Asphalt repair - Grind down 2" and pave the following streets: Blackwood Road, Lake Parkway to the city limits, Whitney Drive, Royal Ave, and bring our asphalt complaints list down to zero.
3. Continue to learn and operate asphalt pavers for more in-house asphalt repair with current staff.
4. Paint - complete all striping throughout the city limits that include double yellow center lines, fog lines, turn pockets and arrows, crosswalks white and yellow, and all stop bars.
5. Storm and drain inlets clean out through-out city limits.
6. Signage - continue maintenance and upgrade of all regulatory signs, warning signs, and snow pole paddle markers.
7. Increase contracted services for pavement maintenance and striping.

Fleet Services Division

1. Adapt and institute new technology (Alternative Fuel Vehicles etc.).
2. Sending two mechanics to California Fire Mechanic Academy and two mechanics to fleet software training.
3. Replacing and training an inventory control specialist.

Facilities Division

1. Support the revitalization of VueWorks, the City's asset management system, to improve asset tracking, maintenance records, preventive maintenance, and long-term facility planning.
2. Establish Standard Operating Procedures for maintenance, construction operations, and facility diagnostics.
3. Improve project forecasting, budgeting, and lifecycle planning for City facilities and infrastructure.
4. Continue implementing repairs and improvements identified through the Facilities Condition Assessment, ADA Transition Plan, and City sustainability goals.
5. Continue staff training and development to build a more skilled and adaptable maintenance workforce.
6. Expand the City's pool of qualified contractors to support specialized maintenance, repair, and construction needs.
7. Reduce deferred maintenance identified through the Facilities Condition Assessment by prioritizing high-need projects and advancing a more strategic approach to facility reinvestment.
8. Ensure new projects and applicable facility improvements meet ADA requirements.
9. Install additional Pelican smart thermostats at City facilities to improve energy efficiency, support early fault detection, and enhance preventive maintenance.
10. Continue replacing outdated and inefficient mechanical equipment with energy-efficient systems in support of City's sustainability goals.
11. Establish a maintenance agreement for street and walkway lighting to improve reliability and support lifecycle planning.
12. Expand maintenance agreements for plumbing and roofing systems to strengthen preventive maintenance and extend the useful life of City facilities.
13. Start design of the Police Parking Lot drainage improvements.
14. Install a new fire suppression system and annunciating control panels and devices at the Ice Arena.
15. Install a projector and screen at 1740 D Street for special events and training is expected by fiscal year-end.

Performance Measures

Strategic Priority 2: Efficient Government

Measure	2024/2025 Actual	2025/2026 Target	2026/2027 Target
2.3 Complete a geothermal feasibility study.	5%	25%	100%

Strategic Priority 5: Improve Transportation

Measure	2024/2025 Actual	2025/2026 Target	2026/2027 Target
5.2 Complete the conceptual US50 Corridor Planning Study including transit options and cross-jurisdictional coordination (to include gondola, widened bike lanes, speed reduction, and Y mobility hub).	20%	75%	100%
5.3 Complete Traffic Calming Toolbox (including multi-modal traffic control device warrants).	30%	75%	100%
5.5 Increase annual road repair through innovative maintenance and rehab program.	20%	ongoing	ongoing
5.6 Prioritize the implementation of Complete Streets.	20%	ongoing	ongoing

Strategic Priority 6: Protect the Natural Environment

Measure	2024/2025 Actual	2025/2026 Target	2026/2027 Target
6.1 Update the Stormwater and Drainage Master Plan.	0%	10%	80%
6.2 Identify areas that are suitable to serve as drainage basins.	0%	20%	80%
6.3 Ensure all Stormwater projects are in compliance with sediment total maximum daily load (TMDL) standards and always improve lake clarity.	ongoing	ongoing	ongoing

Strategic Priority 7: Recreation and Equitable Access for All

Measure	2024/2025 Actual	2025/2026 Target	2026/2027 Target
7.1 Complete the new Recreation and Swim Complex and maintain the current complex in the meantime.	65%	100%	n/a
7.2 Implement the Vision Zero Plan.	ongoing	ongoing	ongoing
7.3 Increase connectivity and safety.	ongoing	ongoing	ongoing
7.4 Evaluate public pier options.	ongoing	ongoing	ongoing
7.7 Continue to improve access for people of all abilities to all public spaces.	ongoing	ongoing	ongoing

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Revenues and Expenditures by Fund Type and Category
Public Works Department

General Fund	Actual FY 2022-23	Actual FY 2023-24	Actual FY 2024-25	Amended Budget FY 2025-26	Proposed Budget FY 2026-27	% Change from Prior Year	$ Change from Prior Year
Revenues							
Operating Revenues	798,021	765,748	452,758	573,300	573,300	0%	-
Transfers In	1,226	127,085	261,234	147,635	155,700	5%	8,065
Revenues Total	**799,247**	**892,833**	**713,992**	**720,935**	**729,000**	**1%**	**8,065**
Expenditures							
Personnel Services	2,962,350	3,295,428	3,257,144	3,839,071	4,045,161	5%	206,090
Contractual Services	482,701	591,901	748,275	1,113,000	1,292,100	16%	179,100
Other Operating	945,666	981,753	1,032,871	1,061,845	1,105,161	4%	43,316
Capital Outlay	125,199	128,455	150,747	269,117	196,760	-27%	(72,357)
Expenditures Total	**4,515,915**	**4,997,536**	**5,189,037**	**6,283,033**	**6,639,182**	**6%**	**356,149**
Net Rev (Exp) General Fund	**(3,716,668)**	**(4,104,703)**	**(4,475,045)**	**(5,562,098)**	**(5,910,182)**		
Special Revenue Fund							
Revenues							
Operating Revenues	2,773,919	3,452,134	3,872,202	3,148,685	3,135,050	0%	(13,635)
Transfers In	5,930,994	4,175,694	3,133,397	5,148,016	2,652,625	-48%	(2,495,391)
Revenues Total	**8,704,913**	**7,627,828**	**7,005,599**	**8,296,701**	**5,787,675**	**-30%**	**(2,509,026)**
Expenditures							
Personnel Services	2,912,782	3,111,018	3,257,970	3,811,617	3,712,154	-3%	(99,463)
Contractual Services	176,945	259,559	174,875	450,144	992,820	121%	542,676
Other Operating	2,268,507	1,760,113	1,285,596	2,084,076	1,727,560	-17%	(356,516)
Capital Outlay	1,372,090	3,619,913	2,531,953	3,398,064	424,164	-88%	(2,973,900)
Transfers Out	28,992	-	87,503	40,484	60,000	48%	19,516
Expenditures Total	**6,759,316**	**8,750,602**	**7,337,897**	**9,784,385**	**6,916,698**	**-29%**	**(2,867,687)**
Net Rev (Exp) Special Revenue Fund	**1,945,596**	**(1,122,774)**	**(332,298)**	**(1,487,684)**	**(1,129,023)**		
Enterprise Fund - Transit							
Revenues							
Operating Revenues	188,122	209,882	199,387	2,290,426	2,300,426	0%	10,000
Other Financing Sources	-	-	-	-	-	-	-
Revenues Total	**188,122**	**209,882**	**199,387**	**2,290,426**	**2,300,426**	**0%**	**10,000**
Expenditures							
Other Operating	138,864	205,618	185,230	2,297,600	2,304,800	0%	7,200
Capital Outlay	174,749	81,580	81,580	0	-	-	(0)
Expenditures Total	**313,613**	**287,198**	**266,810**	**2,297,600**	**2,304,800**	**0%**	**7,200**
Net Rev (Exp) Enterprise Fund	**(125,490)**	**(77,315)**	**(67,422)**	**(7,174)**	**(4,374)**		
FTE's	39	42.37	41.67	42	38	**-10%**	**

***Principal Payments are not included in the P&L; they are a reduction of liability in the Balance Sheet.**

****Airport Division (4 FTEs) were moved from Public Works to City Manager's Office in 2026.**

Development Services Department

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Development Services Department

Core Services

The Development Services Department ensures the built environment is consistent with the General Plan, design guidelines, Area Plan policies, City municipal code, State building code and the surrounding environment. The Department is committed to guiding principles that promote quality, clarity and consistency in the processing and approval of all permits as well as code compliance. The Department provides permit review, issuance, inspection and assistance with development permit applications. The department also exercises its delegated authority to review and approve various projects, consistent with the administration of the TRPA Memorandum of Understanding.

The Permit Center provides public counter services, permit and plan check processing and consultation services for local, regional and state code requirements related to the planning, design and construction of commercial and residential structures. The Permit Center also provides consultation and processes applications for all projects or activities which require a City and/or TRPA permit through the Planning Division. The department also operates the VHR inspection program to ensure compliance with all health and safety requirements of the program.

The Development Review Team was established to provide exceptional customer service. The Team is made up of members from City Departments and other regulatory agencies (e.g., County Health, Liberty Utilities, STPUD, TRPA, Public Works and Public Safety) who gather weekly to collectively review projects and provide direct feedback to the developer/applicant. We also believe this Team provides vital communication linkage to ensure a project's success.

In addition to permitting and inspection services, the Development Services Department provides services to the community that promote quality housing conditions and housing availability. The Department assists residents with resources to address substandard housing conditions and fair housing issues, including monitoring, inspection, and enforcement services.

BUILDING DIVISION

Building & Safety

100 03110

The Building Division provides to the general public, Building Code interpretation, Plan Check service, Building Permit issuance and inspection services to ensure compliance with California Building Code, TRPA regulations and City of South Lake Tahoe Ordinances for all construction activities.

Building Board of Appeals

100 03111

The purpose of the Building Board of Appeals (BBOA) is to provide a forum for the construction industry to seek relief, clarification and/or interpretation of the California Building and International Property Maintenance Codes. Appointed BBOA members are local professionals in the building construction field and the Board will continue to hear and decide appeals of orders, decisions or determinations made by the Building Official relative to the application and interpretations of the Building Code.

Building Permit Fee – Long Term

271 03110

This account was created to ensure revenues are set aside for multiple years of inspection on major long-term projects. Permit fees are collected in one budget year but are dispersed over multiple years for services. These funds support staff, equipment, vehicles and inspections for long-term projects.

PLANNING DIVISION

Planning

100 03710

The Planning Division provides services to the general public, project applicants, and other City Departments. The Division maintains the City General Plan, Zoning Ordinance, Airport Land Use Plan, City Design Standards, Sign Ordinance, Plan Area Statements, Community Plans, Area Plans and Design Guidelines. The Division provides research and consultation services to the community for all planning related issues. The Division conducts project or permit application review to ensure that subdivision and development activities in the City are consistent with City, State, TRPA, and Federal laws or policies. The Division also annually reports the status of residential permits issued and residential construction starts to California Department of Housing and Community Development.

Planning Commission

100 03711

The Planning Commission is comprised of five members appointed by the City Council. The Planning Commission considers projects on their merits and makes land use decisions on planning permit applications and related environmental documentation. They review, approve and recommend policy statements contained within the City's General Plan, Community Plans, Area Plans, Zoning, Development Standards, Sign Ordinance, and other planning related items. The Planning Commission also solicits public input and provides recommendations to the City Council on various land use policy documents. City Planning Division staff provides the staff support for the Planning Commission.

General Plan

270 03710

State planning law requires every City to adopt and maintain a long-term "blueprint" for physical development throughout the City. The General Plan includes elements that address all aspects of development, including Land use, Circulation, Housing, Conservation, Open space, Noise, and Safety. The City adopted the General Plan Update in 2011 and updated the Housing Element in 2014. State law requires regular updates to the Housing and Safety Elements.

HOUSING PROGRAMS - ADMINISTRATION

The City Council has established resident housing as a strategic priority. The Housing Division consists of 4 staff positions that oversee a broad array of programs, funding and policy development efforts necessary to implement the goals of the City's Strategic Plan. The Division has overseen increased operational efficiency of the housing inspection programs which has resulted in significant improvements in the condition of existing housing stock within the City. The efforts of the division have also helped secure approximately $150 million in funding for the construction of new affordable housing. Success has been further realized through implementing programs which include the Long-Term Rental Incentive Program grant program to incentivize the conversion of housing stock to long-term rentals, facilitating the rehabilitation of properties owned by the Tahoe Coalition for the Homeless that were purchased with State Homekey Program funds, and the establishment of the Rental Assistance Program (RAP). The division is also playing a central role in coordinating enforcement of substandard properties as well as creating informational materials to assist property owners in the development process related to Accessory Dwelling Units. Overall, there are approximately 40 housing related programs identified in the current General Plan Housing Element which the housing division will bare either fully or at least partial responsibility for implementing, monitoring and reporting on.

Multi Family Dwelling (MFD) and Single Room Occupancy (SRO) Inspections

100 03112

In order to protect the public health, the State of California and the City of South Lake Tahoe have established minimum standards for human occupancy of multiple family dwelling units. Chapter 6.30 of the South Lake Tahoe City Code (SLTCC) establishes minimum health and safety standards and mandates annual housing inspections for certain multi-family rental properties.

The intent was to improve the overall housing stock and quality of the multi-family dwelling units. These standards are often referred to as the "tenants implied warranty of habitability." This means that any building or portion of a building rented as a residential living space for human habitation must meet certain minimum health & safety standards. Standards established by the "tenants implied warranty of habitability" have been adopted by the California Legislature under California Health & Safety Code Section 17920.3 and by the South Lake Tahoe City Council under various sections of the City Code.

The MFD program currently inspects over 100 properties containing 1685 dwelling units on an annual basis. This involves an annual health and safety inspection of every unit yearly and the common grounds. Each property also receives a minimum of 1 follow up visit to verify corrections, with MOST properties requiring 2-3 follow up visits, and extra courtesy inspections that are performed at the request of the owner or tenant. In addition, this program is assigned the housing complaint hotline and each year fields approximately 400 phone calls and actively investigates and resolves about 90 complaints.

The City of South Lake Tahoe also recognizes that affordable housing opportunities are often difficult for certain residents to identify and obtain. Similarly, many older hotel/motel properties have responded to the demand for lower income and workforce housing by converting their use from transient lodging to long-term living facilities. As a result, the City of South Lake Tahoe passed the Single Room Occupancy (SRO) Ordinance, allowing for hotels/motels to rent one or more rooms for thirty (30) days or more. Although this has fulfilled some of the demand for affordable housing, the conditions in these converted motel rooms are often poor.

Hotel/motel owners apply for SRO status and are required to complete specified modifications to the property to accommodate long term residency within one (1) year. Department staff will continue its commitment to support and work with property owners pursing program compliance and certification.

Work-Force Housing

250 06024

Revenue generated from the sale of development commodities and sewer units are deposited into the Workforce Housing account and are used for housing programs and projects.

Housing Administration

253 06010

Revenue generated from the sale of development commodities and sewer units, as well as fees collected pursuant to the Inclusionary Housing Ordinance are deposited into the Workforce Housing account and are used for housing programs and projects.

Rehabilitation and Loan Repayment Programs

251 06014 – Home Loan Repayments
251 06015 – RDA Loan Repayments
255 06020 – CDBG Program Income Loans
256 06021 – CDBG Economic Development
258 06018 – CalHOME Loan Repayments
259 06022 – First Time Homebuyers Revenue Loan

The Homebuyer Acquisition Programs provided loans to low-and moderate-income households (depending upon program, up to 120% of the Area Median Income) to acquire homes within the City limits, as well as an educational program developed for potential homebuyers exploring all areas involved in the process of purchasing a home.

The Rehabilitation Loan Programs provided loans to low-income homeowners to make necessary repairs and/or improvements to their homes. While these programs no longer operate, program income from past loans continues to be received. A portion of the program income is used for existing loan portfolio administration and loans for new housing projects.

Substandard Housing Relocation

271 03113

Housing complaints are received through the Housing Issues Hotline or other monitoring efforts and investigated by the Housing Inspector to ensure a safe and habitable condition for residents. If the resulting inspection determines the dwelling uninhabitable there are revolving funds available to pay for the relocation of tenants. These funds are generated by fees from substandard inspections. When this action is taken the owner of the property is responsible for repayment to the City.

City-Wide Strategic Priorities Supported

Strategic Priority 1 - Ability for Everyone Who Works Here to Live Here

- 1.1 Pro-actively work with current affordable housing developers and partner agencies to implement the Sugar Pine Village project.
- 1.2 Pro-actively work with an affordable housing developer and partner agencies to develop affordable and/or workforce housing at 3900 Lake Tahoe Blvd.
- 1.3 Continue to collaborate with the Saint Joseph Community Land Trust and other organizations to increase capacity to address housing needs.
- 1.4 Works with our business community to identify housing opportunities.
- 1.5 Seek AG opinion on TRPA land use authority through state legislature.
- 1.6 Add "Rooted Renters" to "Lease to Locals" program.
- 1.7 Increase funding for the "Lease to Locals" program.
- 1.8 Evaluate ability to reduce regulations for development and streamline approval process.
- 1.9 Evaluate the feasibility of a citywide residential area plan.
- 1.10 Continue to work with the Tahoe Coalition for the Homeless to rehabilitate properties purchased through Project HomeKey.
- 1.11 Identify and secure funding to develop a multi-family residential rehabilitation program.

FY 2025/26 Department Accomplishments

1. Completed implementation of Central Square Permitting Software.
2. Completed implementation of "real time" inspection service with new software.
3. Completed Sugar Pine Village Phase 3 construction.
4. Began construction of Sugar Pine Village community building.
5. Completed Mid-Town Area Plan.
6. Completed Pre-Approved ADU Plans.
7. Substantial completion of 7th Cycle Housing Element Update.
8. Substantial completion of TVAP/South Y Industrial Area Plan.
9. Successful operation of Shelter Pass Program in partnership with Tahoe Coalition for the Homeless.
10. Brought operation of long-term rental incentive program in house.

FY 2026/27 Department Goals and Objectives

1. Adopt Housing Element.
2. Complete funding and begin construction of fourth and final phase of Sugar Pine Village.
3. Continue acquisition of financing for affordable housing at 3900 Lake Tahoe Blvd.
4. Adopt TVAP/South Y Industrial Area Plan.
5. Continue collaboration to reduce homelessness.

Performance Measures

Strategic Priority 1: *Ability for Everyone Who Works Here to Live Here*

Measure	2024/2025 Actual	2025/2026 Target	2026/2027 Target
1.1 Proactively work with current affordable housing developers and partner agencies to implement the Sugar Pine Village project.	50%	75%	100%
1.2 Proactively work with an affordable housing developer and partner agencies to develop affordable and/or workforce housing at 3900 Lake Tahoe Blvd.	15%	ongoing	ongoing
1.3 Continue to collaborate with the Saint Joseph Land Trust and other organizations to increase capacity to address housing needs.	ongoing	ongoing	ongoing
1.4 Works with our business community to identify housing opportunities.	ongoing	ongoing	ongoing
1.5 Seek AG opinion on TRPA land use authority through state legislature.	ongoing	ongoing	ongoing
1.6 Add "Rooted Renters" to "Lease to Locals" program.	0%	0%	100%
1.7 Increase funding for the "Lease to Locals" program.	ongoing	100%	100%

Strategic Priority 1: *Ability for Everyone Who Works Here to Live Here (Continued)*

Measure	2024/2025 Actual	2025/2026 Target	2026/2027 Target
1.8 Evaluate ability to reduce regulations for development and streamline approval process while evaluating the potential to develop a citywide residential area plan.	ongoing	ongoing	ongoing
1.10 Continue to work with the Tahoe Coalition for the Homeless to rehabilitate properties purchased through Project HomeKey.	ongoing	75%	75%
1.11 Identify and secure funding to develop a multi-family residential rehabilitation program.	ongoing	ongoing	ongoing

Revenues and Expenditures by Fund Type and Category
Development Services Department

General Fund	Actual FY 2022-23	Actual FY 2023-24	Actual FY 2024-25	Amended Budget FY 2025-26	Proposed Budget FY 2026-27	% Change from Prior Year	$ Change from Prior Year
Revenues							
Operating Revenues	2,147,025	2,401,514	2,214,064	1,713,150	2,192,450	28%	479,300
Grants	-	-	-	-	-	-	-
Transfers In	-	250,000	250,000	516,306	400,000	-23%	(116,306)
Revenues Total	**2,147,025**	**2,651,514**	**2,464,064**	**2,229,456**	**2,592,450**	**16%**	**362,994**
Expenditures							
Personnel Services	1,379,164	1,463,343	1,553,800	1,612,386	1,641,158	2%	28,772
Contractual Services	304,093	433,941	263,486	405,350	410,600	1%	5,250
Other Operating	40,961	52,273	48,555	62,575	78,330	25%	15,755
Capital Outlay	15,921	13,622	10,936	19,950	19,300	-3%	(650)
Debt Service/Leases	-	-	18	-	-	-	-
Transfers Out	-	-	-	-	-	-	-
Expenditures Total	**1,740,140**	**1,963,179**	**1,876,795**	**2,100,261**	**2,149,388**	**2%**	**49,127**
Net Rev (Exp) General Fund	**406,885**	**688,336**	**587,268**	**129,195**	**443,062**		
Special Revenue Fund							
Revenues							
Operating Revenues	1,135,344	1,365,439	883,144	1,030,801	320,801	-69%	(710,000)
Grants	10,254,042	267,161	1,580,139	6,797,857	230,000	-97%	(6,567,857)
Transfers In	471,029	409,675	715,019	1,506,781	910,123	-40%	(596,658)
Revenues Total	**11,860,416**	**2,042,275**	**3,178,302**	**9,335,439**	**1,460,924**	**-84%**	**(7,874,515)**
Expenditures							
Personnel Services	440,261	445,877	781,970	842,583	883,523	5%	40,940
Contractual Services	284,283	329,724	689,998	1,467,908	220,000	-85%	(1,247,908)
Other Operating	12,848	19,339	16,023	16,400	16,100	-2%	(300)
Capital Outlay	2,090	4,236	4,495	111,846	119,902	7%	8,056
Debt Service/Leases	4,750,311	4,809,955	294,141	5,459,977	3,925,344	-28%	(1,534,633)
Transfers Out	390,504	350,675	500,000	1,066,306	850,000	-20%	(216,306)
Expenditures Total	**5,880,298**	**5,959,807**	**2,286,626**	**8,965,020**	**6,014,869**	**-33%**	**(2,950,151)**
Net Rev (Exp) Special Revenue Fund	**5,980,118**	**(3,917,531)**	**891,676**	**370,419**	**(4,553,945)**		
FTE's	15.42	17	17	16	16	0%	



DRAFT

Parks and Recreation Department

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Parks and Recreation Department

Core Services

The City of South Lake Tahoe Parks and Recreation Department pledge to sustain the delivery of the broad-based parks, facilities, programs, and services creating a sense of community, enabling a safe and secure environment, and enhancing South Lake Tahoe's quality of life, by:

- Being responsive to the recreational needs of the community;
- Continuing a citizen-driven and professional approach to provide safe, well designed and maintained facilities and programs;
- Maximizing community resources.

The mission of the City of South Lake Tahoe Parks and Recreation Department is to work collaboratively and inspire accessible and engaging recreation experiences through the South Shore. Our programs are designed to provide safe, fun, and memorable recreation experiences for the residents and visitors of South Lake Tahoe.

Recreation Administration

100 04105

Recreation Services Administration provides director level management of the Parks and Recreation Department as well as administrative support to operations and programs associated with parks maintenance, the Multigenerational Recreation and Aquatics Center, Aquatics Programs, Recreation Programs, Facility Rentals, Bijou Golf Course, Bijou Park, Ski Run Park, Bonanza Park, Campground by the Lake, El Dorado Beach and Lakeview Commons, Reagan Beach, Senior Center, bike trails, and Special Events on Parks and Recreation Facilities. There are two Full Time Employees in Recreation Administration.

Administration is reviewing operations of the new Recreation & Aquatics Center in 2026-27 for the first full year of the facility's operations.

Golf Course

100 04110

Owned and operated by the City of South Lake Tahoe, Bijou Golf Course is the oldest golf course in the city and provides a friendly golfing experience for the beginning golfer to the advanced player. The 9-hole executive golf course is an easy walk through the meadow with spectacular mountain views in a tranquil setting. The course accommodates both walk-up players and tee time reservations. The course operates from May through October when the season allows.

For the third year, the First Tee youth golf program will be offered in partnership with the Boys and Girls Club. This program will offer youth opportunities to learn and play golf at a low cost.

Hours of operation continue to be offered beginning with a 7:30 am opening and 8:00 pm closing, opening day through Labor Day.

Campground

100 04130

Campground by the Lake is located in the heart of the city, across the street from beautiful Lake Tahoe, and only two miles from the excitement of the Nevada casinos. The campground has a total of 96 sites. The campground is convenient to many activities and located next to the Ice Arena and Recreation & Aquatics Center. The campground accommodates both walk-up reservations if available and online reservations. The campground operates May through October weather dependent.

Parks Maintenance

100 04170

Parks Maintenance is responsible for providing maintenance services for all city owned parks, beaches, and rights of way. This includes grounds and turf maintenance, irrigation, hardscape and landscape, parks facilities maintenance (including plumbing and janitorial) as well as Measure S bike paths and other paths throughout the city including bike path snow removal in winter. Parks Maintenance is also responsible for the care and upkeep of Bijou Golf Course and assisting with special events on city parks and facilities. Parks Maintenance coordinates with user groups for Disc Golf volunteers for maintenance needs. The Parks Maintenance team partners with Tahoe Area Mountain Biking Association (TAMBA) on weekly bike park maintenance projects throughout the summer season at Bijou Park.

Parks Maintenance is responsible for maintaining an estimated 180 acres of area throughout the city limits. The acres include a combination of high maintenance green spaces, playgrounds, and low maintenance grounds keeping. The Parks Maintenance team maintains and operates El Dorado Boat Ramp. The team is also responsible for forestry projects on city owned properties.

Ski Run Park opened to the public in 2024 with the Parks Maintenance team taking on maintenance and operations.

Parks Maintenance increased the level of service to Bijou Park with improvements to the restrooms and the HVAC project allowing restrooms to remain open year-round.

In 2023, the Parks Maintenance team began implementing turf reduction as part of the state's "Making Conservation a Way of Life" initiative to conserve water on projects to remove non-recreational turf on Parks & Recreation maintained parcels throughout the city.

Recreation Programs

100 04220

Recreation Programs supports the staffing, operations and programming of the Multigenerational Recreation & Aquatics Center (Rec Center) which opened in April 2026. The new Rec Center allows for year-round access to recreation and wellness programs and activities, two pools for aquatics programs, dedicated space for special events, commercial kitchen to support El Dorado County's Senior Nutrition program, and amenities including batting cages and a rock-climbing wall.

The Rec Center is the only public aquatics facility in the south lake region. All aquatic programs align with the American Red Cross standards and include swim lessons, water exercise classes, lap swimming, recreation swimming, masters swimming, swim teams, swim meets, lifeguard certification courses and pool rentals. A variety of aquatics programs, for all ages and abilities, are provided year-round.

Fitness programming includes access to the exercise center, dance and fitness studio, running track, gymnasium, and contract class partnerships such as Jazzercise, Zumba, Aikido, Pilates, and Yoga.

The Rec Center has the Lakeview Room available to rent to support special events, ceremonies, receptions and conferences with an occupancy of 120 and a deck with views of Lake Tahoe. Additionally, there is the Community Room, Party Room and Meeting Room available for rental. The pools and gym are also available to support special events, parties, tournaments and swim meets. Birthday party packages are available in the pool, climbing wall, batting cages and Mini Mountain Movers early childhood program.

Programs currently offered by the division include: group swim lessons, private swim lessons, water aerobics, aqua Zumba, Frog Fit, Float Fit, obstacle course, Masters Swim, Junior Lifeguards, Wild Water Safety, Summer Camps, Crochet It, Teen Zone, All Abilities Gym, Mini Mountain Movers, Batting Cages, Rock Wall, Youth Volleyball League, Adult Volleyball, Junior NBA, NFL Flag Football, Junior Giants, Tot Sports, and Silver Striders Walking Club. Partnership programs include First Tee Golf, Adventures in Art & Creativity, Aikido, Fitness Training with Kyler, Vinyasa Yoga, Lunch Yoga, Pilates, Pickleball Clinics with Robert, Ukulele Club, and Jazzercise. The Third-Grade Swim Program returned in partnership with Lake Tahoe Unified School District with 225 students completing

swimming lessons in 2026, offering free access to learning a critical life skill. Rental programs include the Tahoe Bluefins Swim Club, High School Swim Team, Special Olympics, and Lake Tahoe Soccer League.

A parks and recreation program guide is being published twice annually by this division, titled SLT at Play, which highlights the many different services and programs offered by the Department and through community partnerships. The Department is requesting additional temporary staff budget to support programming, events, maintenance and operations of the new Rec Center.

Recreation Programs also provide managerial level oversight of Bijou Golf Course and Campground by the Lake.

Senior Center

100 04230

The Senior Center is a multi-use facility that offers a variety of programs and activities, both scheduled and on a drop-in basis, for senior citizens. The facility is also available for rent to outside groups and individuals. The role of city staff includes janitorial and maintenance of the facility and landscape.

Transit Center / Explore Tahoe

216 05250

Explore Tahoe: An Urban Trailhead Visitor Center, serves to welcome, educate and transport visitors and locals to recreational and cultural activities around the Lake Tahoe Basin. Interpretive programs, interactive exhibits and educational films provide visitors with a unique experience when visiting the center.

Transit information and access is provided and encouraged as the best way to reach points of interest. Internet access is provided to help visitors plan excursions.

Arts - Public Art

217 04504

The purpose of the Public Art program is to provide a financing mechanism for the creation of art pieces and designs to be displayed on city property and within the city limits. Through our Arts, Culture, and Tourism Commission, members can provide input on how they envision the role of arts and culture in the City of South Lake Tahoe. The Arts, Culture, and Tourism Commission also reviews proposed public art projects and makes recommendations for the appropriation of allocated funds.

The ACT Commission completed a three-year Work Plan listing goals and plans for the commission. Seasonal art exhibitions are hosted at the city's Airport year-round. The Commission issued a micro-grants program for community members to participate in proposals for funding for arts projects in 2025-2026.

Measure P - Recreation

220 04220

On November 8, 2016, the residents of South Lake Tahoe voted to support recreation by passing Measure P which increased the Transient Occupancy Tax by an additional 2%. Funds from Measure P will be used solely for the construction, operations, and maintenance of a new Recreation and Aquatics Complex.

In 2019, the Independent Citizen's Oversight Committee for Measure P was established. The primary function of the committee is to review and report on the use of the South Lake Tahoe Measure P funds for the design and construction of the new Recreation & Aquatics Center. There are five voting members. The committee shall act in an advisory capacity to City Council and advise its findings and make recommendations for the use of funding during the design and construction of the new complex.

Ice Arena (Operator)
221 04260

On July 14, 2011, the City Council approved an initial Management and Operations Agreement with Tahoe Sports Entertainment (TSE) to operate and maintain the Ice Arena. The revised agreement commenced on July 1, 2012, with a ten-year term to expire on June 30, 2022. TSE has an option to extend the contract under conditions related to the investment of capital of at least $500,000. Revenues from the operator and the city's portion of expenses under contract will be accounted for under this account.

OTHER PROGRAMS
Special Events
100 04225

The city is committed to hosting special events that benefit the community and attract visitors to enjoy all that Lake Tahoe has to offer. Parks and Recreation processes all requests for events on city parks and recreation facilities.

In 2026-27, the Department is responsible for the following city sponsored Special Events: Festival of Winter Lights and Gingerbread House Competition, July 4 Parade, July Parks Make Life Better Events, Multicultural Festival.

Special Events coordinates partner events at Parks & Recreation facilities including the Live at Lakeview Summer Concert Series, Boo Bash event, and Pumpkin Patch Splash with the South Tahoe Parks Foundation.

MEASURE S FACILITIES

Park Maintenance oversees the maintenance activities related to Measure S Facilities. Maintenance of bike trails includes landscaping, sweeping, removing debris and snow removal.

Measure S Ski Run Bike Trail Maintenance
281 04120

This section of bike trail, which flanks Ski Run Boulevard on both sides from Pioneer Trail to Hwy 50 (2 miles), also features landscaping and pedestrian lighting to beautify this corridor. Maintenance includes seal coating the bike trail, providing snow removal, maintaining the native landscaped areas, repairing and upgrading the irrigation system annually, and maintaining the lighting. In 2025-2026, Parks installed removed nonfunctional turf and installed native landscaping throughout this corridor to be in compliance with AB 1572 which prohibits including the use of potable water to irrigate nonfunctional turf by January 1, 2027.

Measure S Bike Trails
284 04123

The district held a special election on September 19, 2000. Measure S was submitted to the voters. The voters were asked if they were in support of incurring a bonded indebtedness of the district in a principal amount not to exceed $6,500,000. The bonds would have a 30-year term, and the tax levy for a single-family property would be $18 per year, not to exceed 30 years. The money would be used to maintain new bike trails, acquire, construct, and equip athletic fields, upgrades for Paradise Park facilities and construction of an ice rink. The voters voted in support of Measure S on September 19, 2000, by 69%. The assessment will appear annually on property tax bills.

Measure R Bike Trails
284 04124

Measure R was passed by voters in November 2011 to allow Measure S funds to be used for renovation of pre-2000 (old) Class I bicycle paths owned or operated by the City of South Lake Tahoe or the County of El Dorado in the CFD area and allocated $500,000 of Measure S funds for renovation of youth ball fields in the Community Facilities

District (CFD) area. After first ensuring maintenance funding for new Class I bicycle paths when they are built in fulfillment of the original intent of Measure S, Measure R also allows bicycle path maintenance funding to be directed to old Class I bicycle paths that have been renovated.

Measure S Playfield Maintenance
284 04127

Located off Al Tahoe Blvd., adjacent to Lake Tahoe Community College, the Community Playfield is South Lake Tahoe's first synthetic turf field. This surface allows almost limitless play, even in wet conditions. Demand for this facility has been very high and has required an increase in maintenance hours to keep up the facility.

In 2014, an evaluation of the community playfield determined the playing surface has been playable beyond its warrantied lifespan for several years and recommended the turf be replaced. A replacement fund was established and in 2016, the synthetic field turf was replaced and at the same time, other facility improvements were implemented. Additionally, in 2014, LTCC began intercollegiate soccer play. Over the summer of 2014, the use of the field was largely dedicated to LTCC activities. According to the existing MOU with LTCC for the community play field, the city maintains the schedule and collects rental fees as well as performs all maintenance and repairs.

In FY15/16, a Recreation Joint Powers Authority (JPA) was developed between the city and LTCC to oversee maintenance and programming of the playfields. LTCC is responsible for maintaining the fields and scheduling play on behalf of the JPA. In 2017, the city completed the construction of two new turf soccer fields within the newly developed JPA boundary. As part of the JPA agreement, the city's Parks Division is responsible for janitorial and maintenance of the restroom building and playground structure at the Community Play Fields.

Bike Trails Snow Removal
284 04129

The City of South Lake Tahoe has bike trails extending North to South, from Park Avenue at Stateline, all the way to the El Dorado County line near South Tahoe High School. In addition, the bike trails travel from East to West extending from Emerald Bay Road to El Dorado Countyline near West Way. In total, the City of South Lake Tahoe is responsible for snow removal for over 14-miles of bike trails.

City-Wide Strategic Priorities Supported

Strategic Priority 4 - Grow and Diversify the Economy

- 4.3 Strive to develop 51 events per year in coordination with partners.

Strategic Priority 7 - Recreation and Equitable Access for All

- 7.1 Complete the new Recreation and Swim Complex and maintain the current complex in the meantime.
- 7.4 Evaluate public pier options.
- 7.5 Evaluate the possibility of building and maintaining a park in every neighborhood (pocket parks).
- 7.6 Partner for Senior Services.
- 7.7 Continue to improve access for people of all abilities to all public spaces.

FY 2025/26 Department Accomplishments

1. Opening of new Multigenerational Recreation & Aquatics Center.
2. Purchase of necessary furniture, fixtures and equipment for new Rec Center.
3. Fully operational lifeguard workforce to support two new pools.
4. Hiring of Recreation Supervisor, Recreation Program Coordinator and two Maintenance Technician III.
5. Adoption of Master Fee Schedule for New Rec Center.
6. South Tahoe Parks Foundation community tile fundraiser raised $41,425 towards scholarships.
7. Parks & Recreation program guide, SLT at Play was published twice annually.
8. Parks division completed turf conversion projects at Park Ave & Pine Blvd and Ski Run Blvd & Marina.
9. Parks division was responsible for forestry projects on city owned parcels.

10. Parks division was responsible for snow removal on city trails.

FY 2026/27 Department Goals and Objectives

1. Operate and program new Rec Center for first year of opening.
2. Highlight Department programs, offerings, and rental opportunities through marketing.
3. Continue to hire and train lifeguard and recreation staff to meet demand of new Rec Center.
4. Develop new events and partner event opportunities.
5. Collaborate with El Dorado County on Senior Services.
6. Find opportunities to generate revenue and reduce General Fund subsidy for new Rec Center.
7. Complete turf conversion projects.

Performance Measures

Strategic Priority 4: *Grow and Diversify the Economy*

Measure	2024/2025 Actual	2025/2026 Target	2026/2027 Target
4.3 Strive to develop 51 events per year in coordination with partners.	n/a	70%	100%

Strategic Priority 7: *Recreation and Equitable Access for All*

Measure	2024/2025 Actual	2025/2026 Target	2026/2027 Target
7.1 Complete the new Recreation and Swim Complex and maintain the current complex in the meantime.	n/a	100%	n/a
7.4 Evaluate public pier options.	n/a	50%	50%
7.5 Evaluate the possibility of building and maintaining a park in every neighborhood (pocket parks).	n/a	100%	100%
7.6 Partner for Senior Services.	n/a	50%	100%
7.7 Continue to improve access for people of all abilities to all public spaces.	n/a	100%	100%

Department Goal 1: *Expand Programming in Preparation for New Recreation Center*

Measure	2024/2025 Actual	2025/2026 Target	2026/2027 Target
Develop new programs and partnerships.	n/a	20	28
Recruit and train lifeguards and recreation instructors.	n/a	35	35

Department Goal 2: *Offer a High Level of Service in Parks Maintenance and Operations*

Measure	2024/2025 Actual	2025/2026 Target	2026/2027 Target
Parks assumed forestry responsibilities citywide and will respond to projects as needed.	100%	100%	100%
Promote community volunteerism through park maintenance volunteer events with partnerships.	100%	100%	100%

Department Goal 3: *Highlight Department Programs and Offerings through Marketing*

Measure	2024/2025 Actual	2025/2026 Target	2026/2027 Target
Create & publish Program Guide to market Parks & Recreation services, programs & partnerships.	100%	100%	100%
Create a robust social media presence for marketing services and programs.	n/a	100%	100%

Department Goal 4: *Complete Purchases for Furniture and Equipment for New Recreation Center*

Measure	2024/2025 Actual	2025/2026 Target	2026/2027 Target
Complete furniture and equipment purchases for new Recreation Center.	n/a	90%	100%

Department Goal 5: *Develop New Events and Partner Event Opportunities.*

Measure	2024/2025 Actual	2025/2026 Target	2026/2027 Target
Number of new events and partner events developed.	n/a	6	10

Department Goal 6: *Collaborate with the County on Senior Services*

Measure	2024/2025 Actual	2025/2026 Target	2026/2027 Target
Partner with the County on Senior Services.	n/a	50%	100%

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Revenues and Expenditures by Fund Type and Category
Parks and Recreation Department

General Fund	Actual FY 2022-23	Actual FY 2023-24	Actual FY 2024-25	Amended Budget FY 2025-26	Proposed Budget FY 2026-27	% Change from Prior Year	$ Change from Prior Year
Revenues							
Operating Revenues	774,057	1,059,366	993,826	1,651,097	2,211,500	34%	560,403
Grants	-	-	-	-	-	-	-
Transfers In	-	-	-	741,425	710,000	100%	(31,425)
Revenues Total	**774,057**	**1,059,366**	**993,826**	**2,392,522**	**2,921,500**	**22%**	**528,978**
Expenditures							
Personnel Services	2,025,242	2,701,041	3,431,678	3,884,656	4,741,281	22%	856,625
Contractual Services	137,542	155,899	209,420	605,206	621,881	3%	16,676
Other Operating	961,330	1,176,329	1,416,376	1,716,503	1,746,634	2%	30,131
Capital Outlay	127,350	329,845	110,365	429,796	212,900	-50%	(216,896)
Debt Service/Leases	-	-	-	-	-	-	-
Transfers Out	74,897	71,942	81,119	120,000	120,000	0%	-
Expenditures Total	**3,326,362**	**4,435,057**	**5,248,957**	**6,756,161**	**7,442,696**	**10%**	**686,535**
Net Rev (Exp) General Fund	**(2,552,305)**	**(3,375,691)**	**(4,255,131)**	**(4,363,638)**	**(4,521,196)**		
Special Revenue Fund							
Revenues							
Operating Revenues	4,071,326	4,429,767	4,468,676	4,031,400	3,959,400	-2%	(72,000)
Grants	-	-	-	-	-	-	-
Transfers In	166,716	140,000	205,000	230,000	389,000	69%	159,000
Revenues Total	**4,238,042**	**4,569,767**	**4,673,676**	**4,261,400**	**4,348,400**	**2%**	**87,000**
Expenditures							
Personnel Services	8,926	16,122	23,593	27,057	27,057	0%	-
Contractual Services	8,775	6,647	139,129	483,450	547,200	13%	63,750
Other Operating	240,321	277,267	254,720	259,825	293,425	13%	33,600
Capital Outlay	50,000	50,000	50,000	50,000	50,000	0%	-
Debt Service/Leases	59,636	58,754	60,040	60,041	-	-100%	(60,041)
Transfers Out	1,371,042	4,746,615	4,631,286	13,462,101	4,075,175	-70%	(9,386,926)
Expenditures Total	**1,738,700**	**5,155,404**	**5,158,769**	**14,342,474**	**4,992,857**	**-65%**	**(9,349,617)**
Net Rev (Exp) Special Rev. Fund	**2,499,341**	**(585,637)**	**(485,092)**	**(10,081,074)**	**(644,457)**		
FTE's	14	14.75	16.84	21	21	0%	



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CITY OF SOUTH LAKE TAHOE

2026-2027 BUDGET

TOTAL REVENUES & EXPENDITURES

$34.9M DEFICIT

Deficit due to CIP projects crossing multiple years and use of revenues received in prior years

TOTAL REVENUES*

$127.2M

- $3.1M GAS TAX
- $3.6M LICENSES AND PERMITS
- $7.8M OTHER TAX, FEES, PASS-THRU
- $8.4M RENTS, REIMB., INTEREST
- $15.4M GRANTS
- $20.4M SERVICES CHARGES
- $21.4M SALES TAX
- $22.9M PROPERTY TAX
- $24.3M TRANSIENT OCCUPANCY TAX

TOTAL EXPENDITURES*

$162.1M

- STREETS AND BIKE TRAILS CIP** $20.9M
- POLICE $18.4M
- BLG AND EQUIP. CIP $18.4M
- NON-DEPT. AND DEBT SERVICE $18.3M
- FIRE $13.1M
- GENERAL GOVT. $11.8M
- PUBLIC WORKS $11.7M
- UAL $9.5M
- HEALTH AND WC $9.5M
- PARKS AND REC $8.3M
- DEVEL. SERVICES $7.3M
- EROSION CIP $7.0M
- STREETS AND SNOW $5.4M
- PARKING GARAGE $2.5M

*Transfers between funds totaling $24.4M is excluded from this ar
**Streets portion equals $11.4 M

Fiscal Year 2026-2027

Proposed Budget Presentation

CITY OF SOUTH LAKE TAHOE California

City Council Budget Workshop

August 25, 2026

City Council Strategic Priorities 2025-2030



- Ability for Everyone Who Works Here to Live Here
- Efficient Government
- Ensure Public Safety
- Grow and Diversify the Economy
- Improve Transportation
- Protect the Natural Environment
- Recreation and Equitable Access for All

General Information and Budget Approach

Budget Basics

- The budget is the City's financial plan for the fiscal year.
- The City adopts an annual budget for each fiscal year.
- Fiscal Year: October 1 - September 30
- Matches available resources with planned expenditures.

Fiscal Controls

- Total expenditures may not exceed available revenues and resources.
- General Fund Excess Unassigned Fund Balance is appropriated only for one-time expenditures.
- Ensures expenditures are supported by available funding.
- Unspent Capital Project and Grant appropriations are carried forward as Continuing Appropriations.
- Once adopted, budget adjustments between funds require City Council approval.

Long-Term Financial Planning

- Incorporates a long-term perspective through the Five-Year Financial Forecast (FY 2028 - FY 2032).
- Provides a framework for evaluating priorities, core services, and funding needs.
- Facilitates discussion of what we want to accomplish in the coming year and how to align resources with those priorities.

Budget Fund Types

Governmental Funds

- General Fund – “Checking Account”; fewer restrictions
- Special Revenue Funds – “Savings/Money Market /Gift Accounts”; funding restricted or limited by regulations, statute, code, funder, etc.
- Debt Service Fund – “Mortgage/Vehicle/Loan Account”; non-discretionary, legal obligations, required debt payments
- Capital Project Funds – “Construction Accounts”; capital improvements

Proprietary Funds

- Enterprise Funds – “Business Accounts”; account for operations similar to private enterprise
- Internal Service Funds – “Department Accounts”; account for goods/services provided by one department to other departments of the City, on a cost reimbursement basis

Fiduciary Funds – “Holding Accounts”; used in situations where the City is acting in a fiduciary capacity as a trustee or custodian of funds

Budget Calendar - April 2026 to September 2026

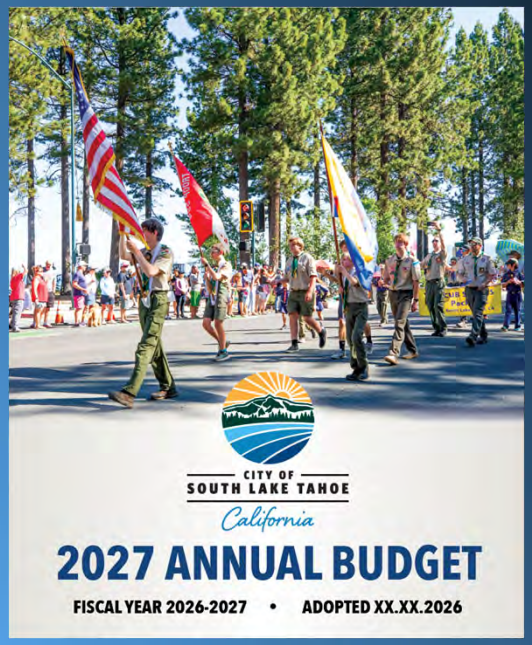
CITY OF SOUTH LAKE TAHOE

FISCAL YEAR 2026/2027 BUDGET

DEPARTMENTAL BUDGET CALENDAR

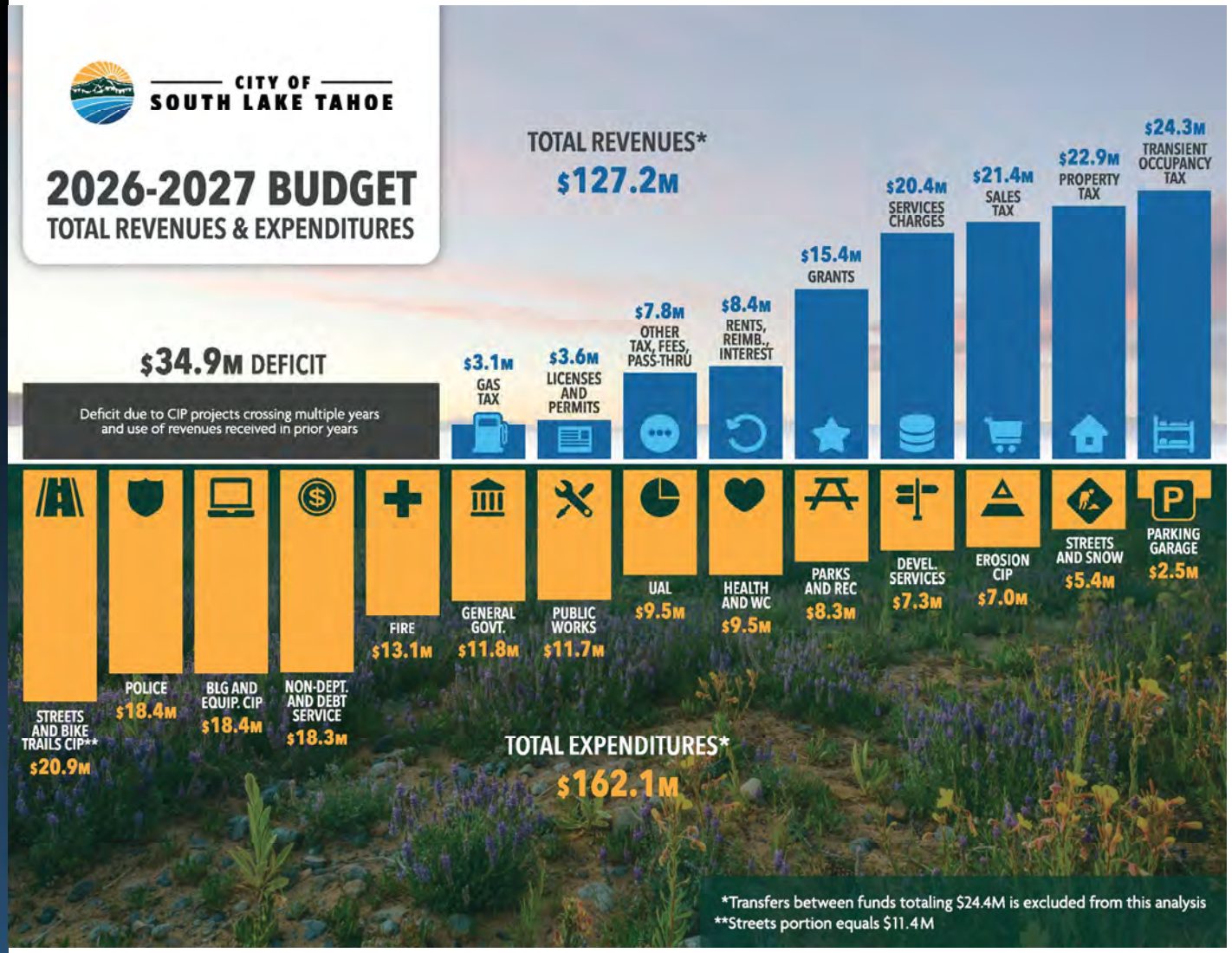
ITEM	DETAILS	2026 DUE DATES
		APRIL - MAY
Payroll Account Distributions forms sent to Departments	Departments verify and update employee salary distributions	**April 6**
FY 2026/2027 Budget Instructions and Forms sent to Departments	Departments begin developing FY 2026/2027 budget requests	**April 9**
Distribution forms due to Finance	Departments return updated salary distribution forms	**May 8**
Budget Module is open to Departments for entry	Departments enter their budget requests using Budget Module	**April 27 - May 13**
Budget Module update and electronic backup forms due to Finance	Departments complete updating budgets in Budget Module, submit electronic budget backup forms and worksheets to Finance	**May 13**
FY 2026/2027 Budget narratives sent to Departments	Departments begin updating description of services, goals, objectives, and performance measures for FY 2026/2027 Budget document	**May 15**
		JUNE - JULY
Draft FY 2026/2027 CIP Recommendations and CIP 5-year Plan	Public Works Dept presents Draft FY 2026/2027 CIP Recommendatios to City Council	**June 2**
Departmental Budget Reviews with City Manager	Departments meet with City Manager and Finance Director for preliminary review of budget requests for FY 2026/2027 Budget	**June 8 - June 11**
Budget narratives due to Finance	Departments submit updated Budget narratives in Word format	**June 18**
Completion of Proposed FY 2026/2027 Budget	Proposed FY 2026/2027 Budget is completed based on changes and recommendations from Preliminary Budget Review meetings	**July 17**
		AUGUST - SEPTEMBER
City Council Meeting - Budget Workshop	Presentation of proposed FY 2026/2027 Budget to City Council for review, discussion, and possible adoption	**August 25**
City Council Meeting	Adoption of FY 2026/2027 Budget (if changes requested during Budget Workshop)	**September 8**

FY 2027 RECOMMENDED BUDGET - HIGHLIGHTS



- 68% of General Fund budget for personnel
- $12.0M General Fund pension cost
- UAL prepayment: $306K savings ($143K net)
- Health plan rates: 12% increase for nine months
- $500K for deferred maintenance
- Funding for capital improvements, streets & snow removal
- Funding for City Council Strategic Priorities
- 2 new positions requested; 234 total authorized FTEs
- 25% General Fund reserve maintained ($17.3M)
- Inflation was 3.4% in July 2026, compared with 2.7% in July 2025.
- Federal Funds rate is 3.50% - 3.75%, following a 0.25 percentage-point reduction in December 2025; the rate has remained at this level since.

Visualizing the City's 2026 - 2027 Proposed Budget (All Funds)

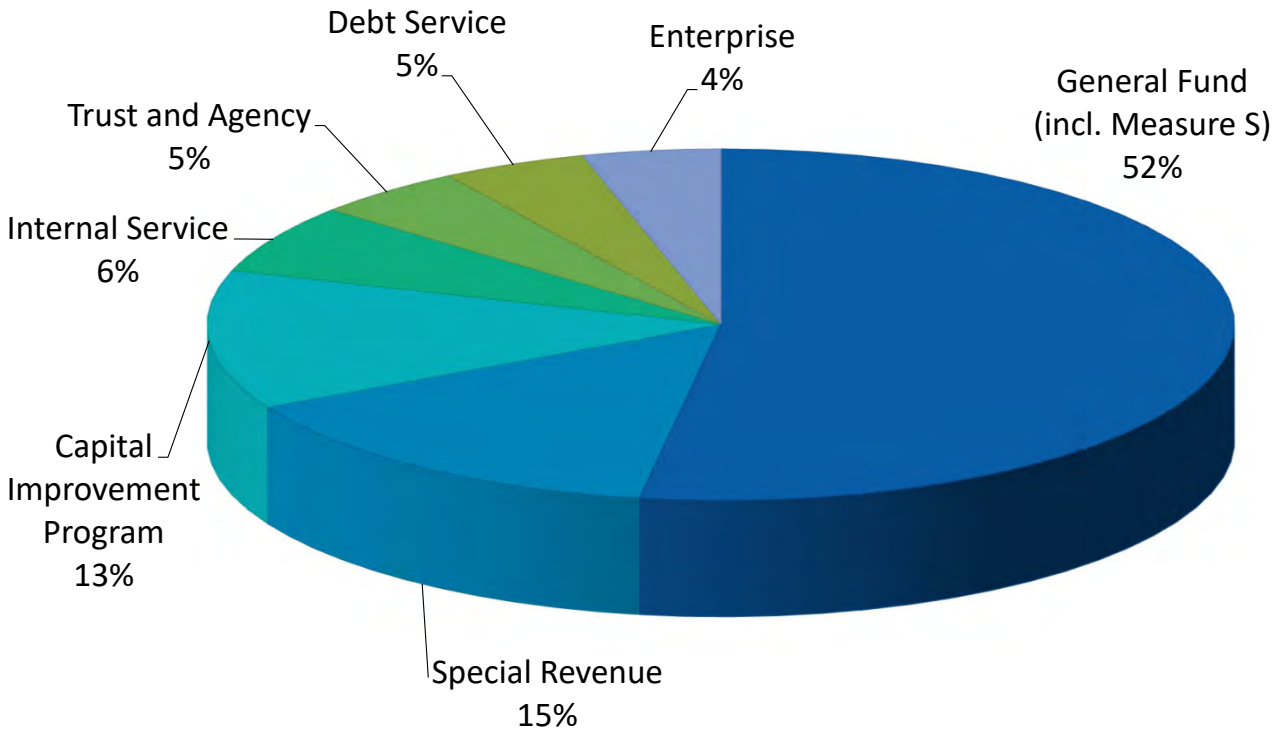


FY 2027 Budget Analysis by Fund - Summary

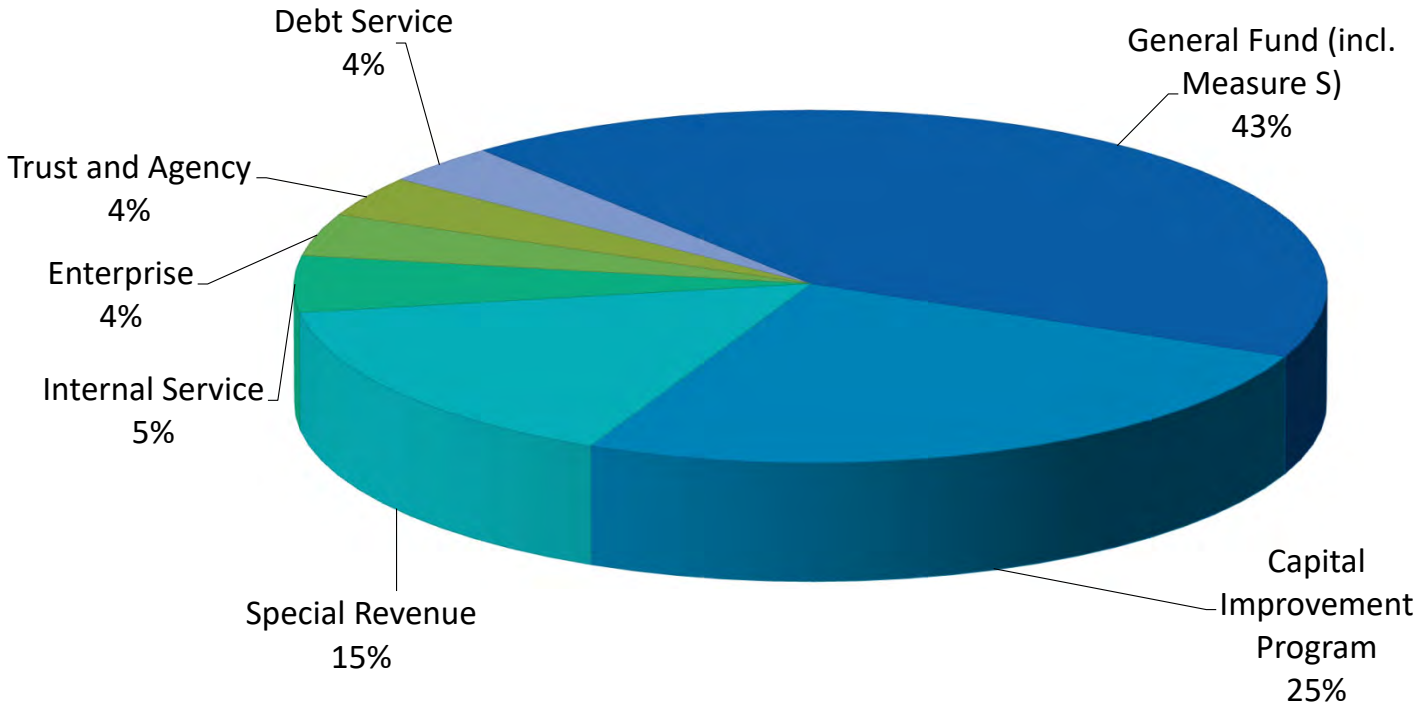
	REVENUES					EXPENSES					
				Budget 2026-27 vs. 2025-26					Budget 2026-27 vs. 2025-26		Increase to/ (Use of)
Fund Type	2024-25 Actual	2025-26 Amended Budget	2026-27 Proposed Budget	$ Variance	% Variance	2024-25 Actual	2025-26 Amended Budget	2026-27 Proposed Budget	$ Variance	% Variance	Fund Balance
General Fund (incl. Measure S)	74,353,703	78,227,021	79,658,246	1,431,225	2%	76,941,848	82,103,296	79,891,543	(2,211,753)	-3%	**(233,297)**
Special Revenue	24,490,569	34,886,027	22,211,146	(12,674,881)	-36%	22,875,324	48,324,263	28,876,183	(19,448,080)	-40%	**(6,665,037)**
Enterprise Funds	4,354,551	6,992,694	6,601,979	(390,715)	-6%	5,762,346	6,899,326	7,257,729	358,403	5%	**(655,750)**
Internal Service	7,485,829	9,983,508	9,643,705	(339,803)	-3%	7,163,026	9,227,646	9,652,655	425,009	5%	**(8,950)**
Debt Service	9,273,760	8,194,134	6,894,915	(1,299,219)	-16%	40,434,587	14,605,238	6,914,265	(7,690,973)	-53%	**(19,350)**
Capital Improvement Program [1]	66,365,474	40,311,326	19,360,522	(20,950,804)	-52%	57,421,991	66,340,671	46,952,318	(19,388,353)	-29%	**(27,591,796)**
Trust and Agency	7,002,175	5,864,070	7,250,752	1,386,682	24%	3,381,359	6,480,145	6,978,952	498,807	8%	**271,800**
Total Budget	**193,326,061**	**184,458,780**	**151,621,265**	**(32,837,515)**	**-18%**	**213,980,481**	**233,980,585**	**186,523,645**	**(47,456,940)**	**-20%**	**(34,902,380)**

[1] **FY 2026-27 CIP Revenues and Expenses include estimated carry-forward of prior year CIP projects.**

FY 2027 Budget – Citywide Revenues by Fund Type



FY 2027 Budget – Citywide Expenses by Fund Type

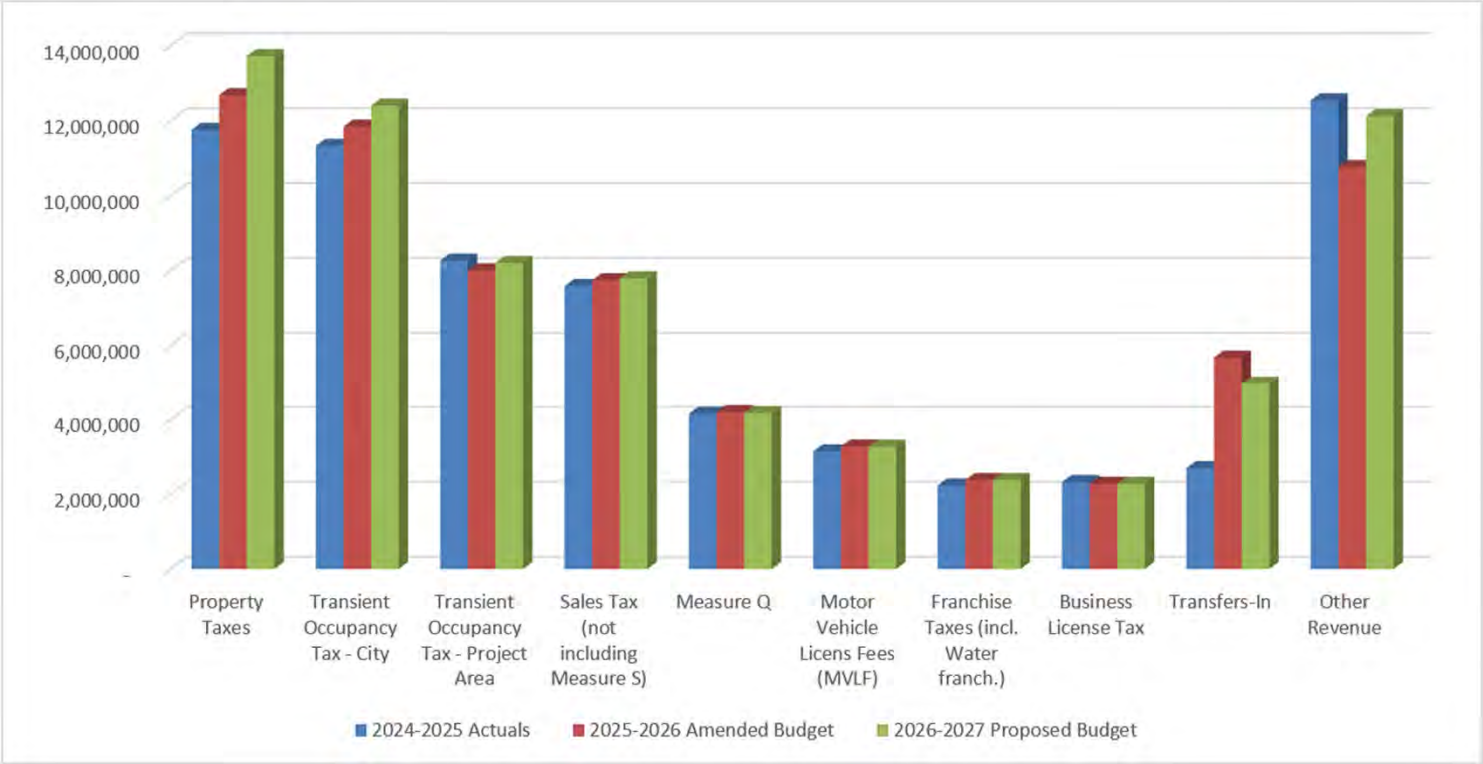


FY 2027 General Fund Revenues 3-year Comparison

Revenue Type	2026 Revenue Stats	2024-2025 Actuals	As % of Total	2025-2026 Amended Budget	As % of Total	2026-2027 Proposed Budget	As % of Total	$ Difference 2026-27 to 2025-26
Property Taxes	44,895 parcels (incl. timeshares)	11,752,392	18%	12,680,000	18%	13,723,000	19%	1,043,000
Transient Occupancy Tax - City	10%	11,326,275	17%	11,837,563	17%	12,402,563	17%	565,000
Transient Occupancy Tax - Project Area	10% + 2%	8,264,006	13%	8,000,000	12%	8,200,000	12%	200,000
Sales Tax (not including Measure S)	7.25% rate (excl. 1% Measure S)	7,581,798	11%	7,737,140	11%	7,788,000	11%	50,860
Measure Q	0.5% of purchases within City Limits	4,147,122	6%	4,191,000	6%	4,164,000	6%	(27,000)
Motor Vehicle Licens Fees (MVLF)	2004: replaced with a like amnt of prop tax	3,141,506	5%	3,271,000	5%	3,266,000	5%	(5,000)
Franchise Taxes (incl. Water franch.)	7 franchisees	2,231,402	3%	2,376,000	4%	2,376,000	3%	-
Business License Tax	over 4,000 businesses	2,323,309	4%	2,278,930	3%	2,278,930	3%	-
Transfers-In	some are on reimbursement basis [(1)]	2,693,268	4%	5,669,534	8%	4,967,214	7%	(702,320)
Other Revenue	Fire, Police, Bldng/Planning, Recreation	12,541,089	19%	10,757,854	16%	12,119,539	17%	1,361,685
	Total Revenues	**66,002,167**	**100%**	**68,799,021**	**100%**	**71,285,246**	**100%**	**2,486,225**

[(1)] Majority of these Transfers-In are transfers from Measure S Sales Tax General Fund.

FY 2027 General Fund Revenues
3-year Comparison



Transient Occupancy Tax Revenue
Month over Month Variance Analysis

Revenue Collected in July 2026 for the Month of June 2026

Monthly Activity:	Collected in This Month 2026	Collected in This Month 2025	Month Variance	% Change
Motels	$488,112	$564,583	($76,471)	-13.5%
Delinquent Motel Payments	$6,895	$890	$6,005	674.7%
Property Management VHR's & Timeshare	$279,993	$142,984	$137,009	95.8%
Individual Property Owners	$150,542	$80,800	$69,742	86.3%
Hosted Rentals	$16,978	$25,283	($8,305)	-32.8%
Campground	$2,911	$2,078	$833	40.1%
Promotion 2%	$315,143	$272,206	$42,937	15.8%
TOT Totals	$1,260,573	$1,088,824	$171,749	15.8%
Total General Fund TOT	$1,260,573	$1,088,824	$171,749	15.8%
City Redevelopment TOT	$315,143	$272,206	$42,937	15.8%
Redevelopment Area TOT	$854,118	$835,240	$18,878	2.3%
Total General Fund Monthly Collections	$2,429,835	$2,196,270	$233,565	10.6%
Restricted Measure P TOT 2%	$461,718	$415,059	$46,659	11.2%

***Motels line: reduction amount attributed to Beach Retreat closure is $123,609**

Transient Occupancy Tax Revenue
Year over Year Variance Analysis (through June occupancy)

Fiscal Year-to-Date:	2025/2026	2024/2025	Fiscal Year Variance	% Change
Motels	$2,610,955	$2,951,270	($340,315)	-11.5%
Delinquent Motel Payments	$45,105	$25,176	$19,929	79.2%
Property Management VHR's & Timeshare	$1,065,202	$651,778	$413,424	63.4%
Individual Property Owners*	$467,834	$346,741	$121,093	34.9%
Hosted Rentals	$70,987	$97,320	($26,333)	-27.1%
Campground	$18,218	$15,890	$2,328	14.7%
Promotion 2%	$1,426,100	$1,362,725	$63,375	4.7%
TOT Totals	$5,704,402	$5,450,899	$253,503	4.7%
Total General Fund TOT	$5,704,402	$5,450,899	$253,503	4.7%
City Redevelopment TOT	$1,426,100	$1,362,725	$63,375	4.7%
Redevelopment Area TOT	$5,398,662	$5,337,432	$61,230	1.1%
Total to Date General Fund Collections	$12,529,164	$12,151,055	$378,108	3.1%
Motel and VHR TOT Audit Collections	$56,592			
Total TOT Collections	$12,585,756			
Restricted Measure P TOT 2%	$2,345,736	$2,255,235	$90,501	4.0%

***Motels line: reduction amount attributed to Beach Retreat closure is $442,100**

Transient Occupancy Tax – Rooms Rented Trends

City of South Lake Tahoe
Hotel/Motel Rooms Rented Analysis

	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Year to Date Total
2018-19	51,115	43,850	57,807	60,319	51,675	57,424	47,020	41,658	67,046	85,023	82,754	69,244	714,935
2019-20	50,619	36,938	52,338	57,754	53,535	25,684	1,738	3,571	36,328	69,277	71,988	55,306	515,076
2020-21	56,518	38,692	27,451	45,181	60,917	52,912	47,625	54,890	72,032	80,244	50,100	25,008	611,570
2021-22	55,285	34,462	47,622	55,046	53,547	51,131	44,389	46,416	65,457	81,515	70,089	59,175	664,134
2022-23[1]	49,244	33,334	53,118	52,803	56,145	43,335	47,226	42,204	58,047	79,431	74,414	62,535	651,836
2023-24	47,224	32,422	43,790	48,284	53,086	52,959	49,464	45,932	66,659	79,701	71,223	63,627	654,371
2024-25	52,339	36,215	50,642	54,970	56,534	54,680	44,922	49,305	71,176	82,110	78,427	60,108	691,428
2025-26	48,433	33,796	43,813	57,087	53,473	48,385	38,248	47,945	65,239				436,419
Change from PY	(3,906)	(2,419)	(6,829)	2,117	(3,061)	(6,295)	(6,674)	(1,360)	(5,937)				
Due to Beach Retreat Closure	(2,469)	(1,224)	(2,143)	(1,807)	(1,941)	(1,670)	(1,973)	(2,087)	(4,606)	(6,141)	(5,062)	(3,199)	-3% to -7%
Remaining Variance	(1,437)	(1,195)	(4,686)	3,924	(1,120)	(4,625)	(4,701)	727	(1,331)				
Change in Rental Agent Managed Rooms	(342)	405	1,143	1,422	1,361	1,465	200	1,283	2,484				
VHR Rooms Rented	No data	No data	No data	No data	No data	No data	1,093	1,680	2,907				

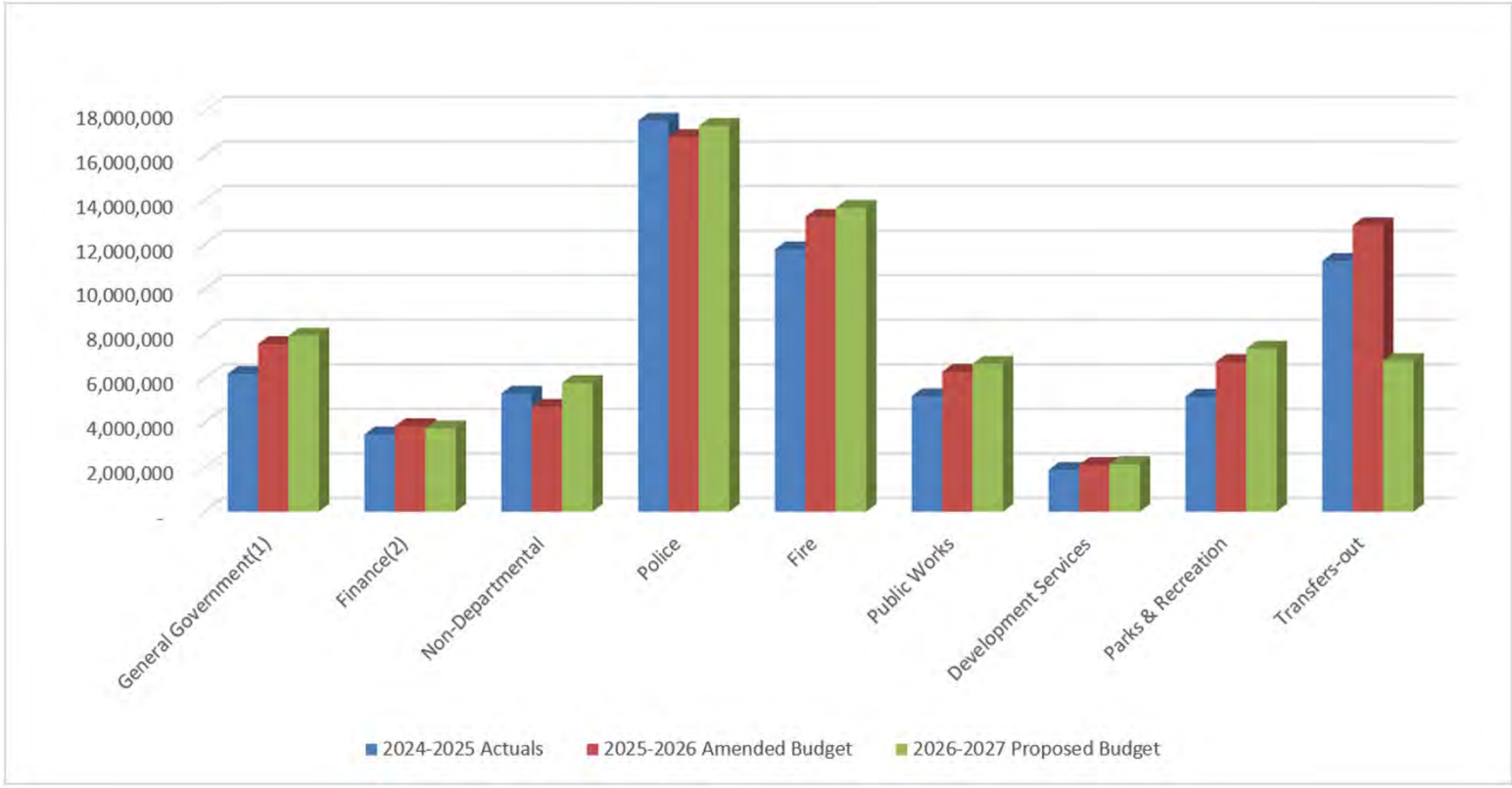
FY 2027 General Fund Expenditures 3-year Comparison

Department	2024-2025 Actuals	As % of Total	2025-2026 Amended Budget	As % of Total	2026-2027 Proposed Budget	As % of Total	$ Difference 2026-27 to 2025-26
General Government[1]	6,189,271	9%	7,523,878	10%	7,904,239	11%	380,361
Finance[2]	3,471,519	5%	3,844,350	5%	3,746,406	5%	(97,944)
Non-Departmental	5,305,556	8%	4,712,264	7%	5,782,276	8%	1,070,012
Police	17,557,101	26%	16,825,025	23%	17,323,483	24%	498,458
Fire	11,779,839	17%	13,236,560	18%	13,643,959	19%	407,399
Public Works	5,189,037	8%	6,283,033	8%	6,639,182	10%	356,149
Development Services	1,876,795	3%	2,100,261	3%	2,149,388	3%	49,127
Parks & Recreation	5,167,838	7%	6,724,220	9%	7,322,695	10%	598,475
Transfers-out	11,262,054	17%	12,868,068	17%	6,773,618	10%	(6,094,450)
Total Expenditures	**67,799,010**	**100%**	**74,117,659**	**100%**	**71,285,246**	**100%**	**(2,832,413)**

[1] Includes City Council, City Clerk, City Manager's Office, City Attorney, City Treasurer, and Sustainable SLT Program

[2] Includes Information Technology

FY 2027 General Fund Expenditures
3-year Comparison



FY 2027 General Fund Expenditures By Department and Category

Expenditure Category	General Government[1]		Finance[2]		Non-Departmental[3]		Police		Fire		Public Works		Development Services		Parks and Recreation		Total	
	$	% of total expendit.	$	% of total expendit.	$	% of total expendit.	$	% of total expendit.	$	% of total expendit.	$	% of total expendit.	$	% of total expendit.	$	% of total expendit.	$	% of total expendit.
Personnel Cost	3,666,077	5%	2,415,429	3%	3,795,544	5%	15,824,047	22%	12,175,056	17%	4,045,161	6%	1,641,158	2%	4,741,281	7%	48,303,753	68%
Contractual Services	1,367,548	2%	543,235	1%	1,248,769	2%	202,200	0%	780,193	1%	1,292,100	2%	410,600	1%	621,881	1%	6,466,526	9%
Other Operating	2,828,510	4%	210,160	0%	722,948	1%	872,716	1%	566,210	1%	1,105,161	2%	78,330	0%	1,746,634	2%	8,130,669	11%
Capital Outlay	95,700	0%	539,000	1%	-	0%	424,520	1%	122,500	0%	196,760	0%	19,300	0%	212,900	0%	1,610,680	2%
Debt Services	-	0%	-	0%	-	0%	-	0%	-	0%	-	0%	-	0%	-	0%	-	0%
Transfers-Out	-	0%	-	0%	6,653,618	9%		0%	-	0%	-	0%	-	0%	120,000	0%	6,773,618	10%
Totals	**7,957,835**	**11%**	**3,707,824**	**5%**	**12,420,879**	**17%**	**17,323,483**	**24%**	**13,643,959**	**19%**	**6,639,182**	**9%**	**2,149,388**	**3%**	**7,442,696**	**10%**	**71,285,246**	**100%**

[1] Includes City Council, City Clerk, City Manager's Office, City Attorney, and City Treasurer

[2] Includes Information Technology

[3] Includes Transfers-Out

FY 2027 General Fund – Personnel Cost

Department	Salaries	Benefits	Total[3]	% of Total	# of GF FTEs[4]	FTEs - All Funds	% of Total
General Government[1]	$ 2,349,920	$ 1,114,240	$ 3,464,160	10%	20.90	26.00	11%
Finance[2]	1,630,926	755,266	2,386,192	7%	14.00	14.00	6%
Police	7,661,936	4,060,319	11,722,255	34%	61.10	76.00	32%
Fire	5,924,670	3,090,157	9,014,827	26%	42.00	43.00	18%
Public Works	2,607,914	1,270,756	3,878,670	11%	23.00	38.00	16%
Development Services	1,168,398	460,726	1,629,124	5%	10.65	16.00	7%
Parks and Recreation	1,756,848	964,321	2,721,169	8%	19.80	21.00	9%
Vacancy Factor	(600,000)	-	(600,000)	-2%	-	-	0%
	$ 22,500,612	$ 11,715,784	**$34,216,396**	100%	191.45	234.00	100%

Total GF Budgeted Expenditures	**$71,285,246**
Permanent Employees' Salaries and Benefits as a % of Total Expenditures	**48%**

[1] Includes City Council, City Clerk, City Manager's Office, City Attorney, and City Treasurer

[2] Includes Information Technology

[3] **Excludes the following General Fund personnel-related costs: $8,807,686 for UAL, $3,922,552 for temporary and overtime costs, $150,000 for reimbursable overtime, $989,970 for additional health insurance increases, and $217,150 in other miscellaneous personnel costs. When included, total General Fund personnel costs equal $48,303,754, or 68% of the total General Fund budget.**

[4] FTE - Full Time Equivalent

FY 2027 General Fund – Transfers-Out

TRANSFER-OUT TO:	2024-2025 Actuals	2025-2026 Amended Budget	2026-2027 Proposed Budget
PW VEHICLE REPLACEMENT	-	142,470.00	130,164.00
ARTS - PUBLIC ART	30,000.00	22,000.00	22,000.00
STREETS FUND	750,045.00	749,380.00	600,000.00
SNOW FUND	554,000.00	710,244.00	400,000.00
DEBT SERVICE FUND	3,225,375.00	3,713,775.00	2,531,754.00
HOUSING FUND	180,000.00	860,416.00	500,000.00
CITY CIP FUND	5,283,515.00	4,193,114.00	1,100,000.00
HEALTH INSURANCE FUND	-	1,098,210.00	-
STORM WATER MANAGEMENT PROGRAM FUND	250,000.00	225,938.00	300,000.00
HOUSING LT RENTAL INCENTIVE	90,000.00	45,000.00	-
TRANSIT CENTER	-	-	154,000.00
RETIREE SAVINGS	45,000.00	30,000.00	40,000.00
SKI RUN BID	11,000.00	13,500.00	12,700.00
ICE ARENA	145,000.00	170,000.00	235,000.00
PARKING MANAGEMENT	5,000.00	-	-
LONG TERM CAPITAL REPLACEMENT FUND	600,000.00	500,000.00	500,000.00
CLEAN TAHOE	12,000.00	12,000.00	12,000.00
CAMPGROUND LT CAPITAL REPLACEMENT FUND	81,119.00	120,000.00	120,000.00
TRANSIT JPA	-	51,551.00	-
BOAT PATROL	-	204,470.00	116,000.00
AB 939	-	6,000.00	-
	$ 11,262,054	$ 12,868,068	$ 6,773,618

Measure S Sales Tax General Fund

Measure S Sales Tax General Fund	2024-2025 Actuals	As % of Total	2025-2026 Amended Budget	As % of Total	2026-2027 Proposed Budget	As % of Total	$ Difference 2026-2027 to 2025-2026
REVENUES							
Measure S Sales Tax	8,294,649	99%	8,382,000	88%	8,327,000	99%	(55,000)
Transfer-In	-	0%	1,000,000	11%	-	0%	(1,000,000)
Interest	56,884	1%	46,000	1%	46,000	1%	-
Revenues Totals	**8,351,533**	**100%**	**9,428,000**	**100%**	**8,373,000**	**100%**	**(1,055,000)**
EXPENDITURES and FINANCING USES							
Technical Services	600	1%	10,000	1%	10,000	1%	-
Transfer out to/for:							
Capital Improvement Program (CIP)	4,597,000	49%	3,500,000	43%	3,500,000	40%	-
Debt Service - Communication System	554,643	6%	-	0%	-	0%	-
Debt Service - Snow Removal Equipment	602,721	7%	778,934	10%	952,986	11%	174,052
Fire Station III Design and Construction	-	0%	-	0%	1,000,000	12%	1,000,000
General Fund - Safety Personnel and Equip.	1,647,286	18%	1,840,270	23%	1,780,150	21%	(60,120)
Snow Removal Operations	661,234	7%	832,635	10%	556,599	6%	(276,036)
Storm Water Program	99,352	1%	-	0%	258,314	3%	258,314
Streets repairs (in-house)	630,000	7%	1,023,798	13%	548,248	6%	(475,550)
Vehicle and Equipment Replacement	350,000	4%	-	0%	-	0%	-
Expenditures Totals	**9,142,836**	**100%**	**7,985,637**	**100%**	**8,606,297**	**100%**	**620,660**

Departmental Budget Highlights

2026 - 2027 Budget

City Council

City Council: Governance, Policy Leadership & Budget Priorities

- **Five-member elected City Council** providing policy direction and community representation for the City of South Lake Tahoe.
- Serves as the City's **primary legislative and policy-making** body, establishing priorities, adopting ordinances and resolutions, and providing fiscal oversight.
- Advances the City's **Strategic Goals and Objectives** through budget adoption, policy decisions, and direction to staff.

2026–2027 Budget Priorities

- **Annual Granicus Agenda Management System Contract**
  Supports transparent, efficient, and accessible public meeting administration, including agenda preparation, publication, records management, and public access to legislative materials.
- **Spanish Interpreter Services**
  Enhances language access and public participation by supporting Spanish-speaking community members during City Council meetings and other public proceedings, consistent with inclusive and accessible government practices.

City Clerk

City Clerk: Transparency, Public Access & Legislative Administration

- Disseminates official City information through agendas, minutes, public notices, records, and legislative documents.
- Maintains the **integrity, accessibility, and long-term preservation** of the City's official and historical records.
- Posts legally required public notices and supports compliance with applicable open meeting, public records, elections, and municipal code requirements.
- Serves as the filing official for candidates and local measures for City elections.
- Supports public participation through hybrid meeting operations, remote access, and Spanish language interpretation services.

2026–2027 Budget Overview

- **Operating Budget: $73,000**
  Excludes salaries and benefits for the City Clerk and Assistant City Clerk.
- **Primary Budget Focus: Public Transparency and Access**
  Funding primarily supports the Online Document Portal, public noticing, agenda/records access, and related transparency tools.
- **Election Costs Included**
  Estimated election-related costs of approximately $33,000 are anticipated in the 2026–2027 budget cycle. The cost is included in the operating budget amount shown.
- **Staffing Level**
  The department consists of two employees: the City Clerk and Assistant City Clerk.
- **Hybrid Public Meeting Support**
  The department continues to support hybrid City Council and Planning Commission meetings, allowing remote public participation and Spanish interpretation services.

City Attorney's Office

Handles All Legal Activity for the City and Administers City Risk Management Program

- Provides legal advice to City officials and employees
- Oversees litigation involving City
- Workers comp oversight, ADA Coordinator, worker safety oversight, liability claims, and insurance procurement

2026-2027 Budget

- City Attorney Department supports all strategic goals
- Minimize outside counsel costs

City Manager's Office

Oversees All City Departments, plus

- Communications and Government Relations
- Human Resources (employee relations, labor relations/negotiations, city-wide recruitment process, employee recordkeeping)
- Sustainability and Utility provider coordination
- Data, Innovation and GIS division
- Transit
- Business Retention and Expansion/Economic Development
- Airport

2026-2027 Budget

- Focus on City Council Strategic Plan Implementation and 2027 Update
- 311 Citizen Request Management system
- Development of an Economic Development Strategy including identification of second economies
- Continue employee recognition program
- Continue video and graphics production to support public communications

Finance Department (including Information Technology Division)

All day-to-day accounting and Information Technology (IT) functions, including:

- Accounts payable, accounts receivable, payroll, fixed assets
- Budget and financial management
- Financial policies, reporting and internal control
- Revenue collection
- Cash management
- Debt management and debt financing
- Grant management
- Purchasing
- Information Systems
- Finance support to City Manager, City Council, departments, employees, oversight boards and special districts

2026-2027 Budget

- Citywide software and SaaS subscriptions, professional and audit services, GFOA budget and financial reporting awards, and other technology, financial reporting, and compliance needs
- Active, targeted pursuit of grant funding (in FY 2026 applied for 13 grants totaling over $39M; received 5 awards for a total of $3.6M, 7 applications under review totaling $31.4M)
- Complete financial system upgrade and continue supporting ongoing IT cybersecurity, software/SaaS, and technology needs
- Continue transparent financial reporting, long-term planning, and support for City Council and departments

Police Department

City-wide Police Operations:

- Operations Division
  - Patrol
    - STACS
    - School Resource Officer
  - Boat Patrol
  - Crisis Response Unit
- Support Division
  - Detectives
    - Homicide
    - Sexual assault
    - Child crimes
    - Property crimes
    - Cannabis Control
  - CSO
    - Veh. / Nuisance Abatement
    - Parking Amb. / Enforcement
    - VHR Permit/Invest./ Enforcement
    - False Alarm Enforcement
  - Evidence
  - Records
  - Joint Dispatch Center
  - Background Investigations
- Administration

2026-2027 Budget

- Four Patrol cars – end of life Chevy Tahoes
- Two Parking Ambassador Vehicles - end of life Tahoe and F-150
- Body Worn, In Car Camera, Interview Room Axon software support
- Investigation and Administration software support
- Parking Garage painting and lights
- Officer health physicals with Fire Department
- Continue to support POST training standards for police officers

Fire Department

South Lake Tahoe Fire Rescue:

- Operations Division
  - Suppression
  - EMS
  - Rescue
  - Training
  - Special Operations
- Prevention Division
  - Fire Marshal/BC
  - Fire Inspector II
- Fuels Division
  - Capacity Building for fuels reduction projects
  - Defensible Space Inspectors
  - Chipping Crew
- Administration

2026-2027 Budget

- Operations Division
  - Focus on career development and succession planning
  - Re Power Marine 17 with new motors
  - Continue investment in Firefighter physical and behavioral health
  - Station 3 construction project
  - Complete communications project
- Prevention Division
  - Public Education
  - Firewise Communities
  - Bolster Defensible Space Inspection programs
  - Commercial Fire Inspection Program Improvements and increased capacity
- Fuels Division
  - Increase fuels reduction to 150 acres per year
  - Evacuation route fuels reduction, planning, and education
  - Coordinate fuels reduction work with partners on the South Shore

Public Works

Divisions/Functions/Structure 2026-2027

1. Public Works Administration
   - Solid Waste JPA
   - Transit Service Coordination
2. Engineering
   - Streets and Stormwater Program
     - Engineering
     - Construction
     - Permits/Development Reviews
3. Facilities Division
   - Facilities Program
     - Facilities Maintenance Division
     - CIP Program Development
4. Street Maintenance
   - Roadway Repair
   - Snow Operations
   - Stormwater Compliance
5. Fleet Maintenance

Public Works

2026-2027 Budget Highlights

- Staffing
    - No new positions requested
- Contract Services
    - Snow Management for City-owned Parking Lots, Airport, Lisa Maloff Way, and Sidewalks – Recommend to contract with Trella Tahoe, under the 5-year Agreement, with the addition of a new Rec. Center Parking Lot and Library $441,916.00
    - Contract On-Call Labor Compliance (allocated in CIP)
    - Contract On-call Material Testing and Inspection (allocated in CIP)
    - Contract On-Call Surveyor (allocated in Engineering
- Equipment
    - 8 replacement vehicles
        - Facilities – 3
        - IT – 1
        - Engineering -2
        - Parks and Rec -2

Public Works

2026-2027 Budget Highlights – New CIP Budget Requests

- 5 New/Ongoing Projects funded in 26/27 Budget (Road Rehabilitation, Drainage Pipe Replacement, Fire Station 3, El Dorado Beach Revetment, Drainage Master Plan); **$4 million will be strictly for paving and sealing of roads.**
  - Carry Forward projects total: Around $38 million
    - Over 50 projects with carry forward
- Total additional Budget Recommendation: **$7.7 Million** for projects not funded in Proposed 26/27 Budget

Development Services



Planning Division



Building Division



Housing Division

Department Highlights

- Implementation of Central Square Software
- Implementation of “real time” inspection software
- Completed Sugar Pine Village Phase 3 construction
- Began construction of SPV community building
- Completed Mid-Town Area Plan (September 8 CC)
- Completed Pre-Approved ADU Plans
- Substantial completion of 7th Cycle HE Update
- Substantial completion of TVAP/South Y Plan
- Shelter Pass Winter Shelter Program
- Brought long-term rental incentive program in house

2026-2027 Budget

- Permit fee revenues and service demand
- Housing Initiatives, Programs and staffing
- Area Plans
- Plan Review and Inspections
- Planning Entitlements
- Permit tracking software and process improvement
- VHR Inspections

Parks and Recreation

SLT at Play

Recreation Programs

- Recreation and Equitable Access – Serving thousands, including youths, adults & seniors with inclusive, accessible & exciting in-house, contracted & partnership programs at the Multigenerational Recreation & Aquatics Center
- Special Events: Live at Lakeview, Easter Egg Splash & Dash, 4th of July Parade, Movies in the Park, Multi-Cultural Celebration, Pumpkin Patch Splash, Rec Center Rumble, Festival of Winter Lights & Gingerbread House Competition

Parks Maintenance

- 179 acres of maintained park, beach and landscaped areas
- 14 miles of bike trail maintenance & snow removal
- Turf conversion projects
- Forestry management

2026-2027 Budget

- Recreation & Aquatics Center operational budget
- SLT at Play marketing
- Special Events
- Parks maintenance & forestry projects
- Bijou Golf Course
- Campground by the Lake
- Arts, Culture & Tourism Commission
- Parks & Recreation Commission

General Fund – Undesignated Fund Balance Activity through 8/11/2026 and Projections for 9/30/2026

Beginning Fund Balance @ 10/01/2025		**$ 34,038,164**
Less: Nonspendable and committed amounts at the beginning of the fiscal year		
Nonspendable (advances, encumbrances, prepaids, inventories, committed)		(7,649,328)
Restricted - General Liability Claims		(500,000)
25% Reserve		(16,267,568)
Set-aside for projected budget deficit per Resolution 2023-077		(2,000,000)
Set-aside for Affordable Housing Project (Loan to Novin) per community survey		(1,000,000)
Available for 2025-2026 Expenditures		**$ 6,621,269**
Activity during FY 2025-2026:		
Carryforward Encumbrances, net, ccm 10.21.25		(969,466)
GF grant funding roll forward true-up		(98,884)
Various budget appropriations through ccm 3.10.26, net		(35,000)
Mid-Year Budget Adjustments, ccm 3.24.2026		(4,062,393)
Revenue increase PD EDC Partnership ccm 5.19.26		20,000
Rental Incentive Program Additional Allocation ccm 5.19.26		(50,000)
Interim City Attorney Services ccm 6.16.26		(100,000)
City Attorney Recruitment Services ccm 6.16.26		(50,000)
Unencumber Grant Match Set-Aside		309,690
Net Usage Subtotal		(5,036,053)
Remaining Available Fund Balance @ 08/11/2026		**$ 1,585,216**
Less: Increase to 25% Reserve for FY 2027 - 25% of adjusted total $69,190,382 = $17,297,595		(1,030,028)
Projected Ending Fund Balance @ 09/30/2026		**$555,188**

Grant Program

43 approved grants for a total of $51.5M including:

- $8.7 million for Tahoe Valley Greenbelt Project
- $3.5 million for Pioneer Trail Pedestrian and Safety Upgrades
- $4.1 million in Bike Trail Improvements
- $2.4 million in sustainable planning and solar projects
- $300,000 in water quality treatment
- $10 million in Housing grants for loans to Sugar Pine Village project
- $9 million in other Housing supported grants
- $2.5 million for EV charging, Sustainable Infrastructure, and solar photovoltaic system in City's Corp. Yard
- $2.1 million for Zero Emission Buses to Capitol Corridor
- $6.4 million total in Fire department grants for Fuel Reduction and Defensible Space Program
- $421,000 in Sustainable Transportation Plans
- $800,000 in Airport grants for Airport Master Plan and Pavement Management Plan
- $408,000 in Police Department law enforcement activity grants
- $80,000 in Recycling, Abatement, SB 1383
- $500,000 in Regan Beach Improvement Planning grant

City Code Section 3.25.020 - General Fund Committed Reserve Policy

- Establishes a general fund committed reserve equal to 25 percent of the annual budgeted general fund expenditures appropriations in each fiscal year.
- Purpose is “to provide with sufficient working capital and a comfortable margin to provide one-time or temporary financing for the following purposes:
  a) When the city faces economic recession/depression and the city must take budget action.
  b) When the city is impacted by a natural disaster or any other emergency.
  c) When the city experiences unexpected declines in revenues and/or when unpredicted large one-time expenditures arise.
  d) When the city faces an unexpected liability created by federal or state legislative action.”
- $17.3 million reserve requirement in FY 2027
- Projected to grow to $18.9 million in FY 2032

City's Financial Policy General Fund Committed Reserve - Use of committed reserve

- Prior to appropriating funds from the General Fund Committed Reserve, the City Council shall find that an emergency or extraordinary need exists to justify the use of these funds.
- The following shall guide how the general fund committed reserve should be used:

(a) Use of the general fund committed reserve to phase into fiscal distress periods gradually, focusing on maintaining the council's strategic priorities.

(b) To the extent possible, use of the general fund committed reserve as the last resort to balance the city budget.

(c) To the extent possible, appropriations of the general fund committed reserve shall not exceed 25 percent of the reserve per year.

(d) The general fund committed reserve should not be used to support recurring operating expenditures.

Primary General Fund
Five-Year Plan 2028 to 2032

	Actual	Total Budget	Proposed	Forecast	Forecast	Forecast	Forecast	Forecast
REVENUES BY TYPE	**2024-2025**	**2025-2026**	**2026-2027**	**2027-2028**	**2028-2029**	**2029-2030**	**2030-2031**	**2031-2032**
Prop Tax	$ 11,752,391	$ 12,680,000	$ 13,723,000	$ 14,134,690	$ 14,558,731	$ 14,995,493	$ 15,445,357	$ 15,908,718
Transient Occupancy Tax (TOT)	11,327,309	11,847,563	12,422,563	12,977,014	13,236,555	13,402,011	13,569,537	13,739,156
Sales Tax	7,581,798	7,737,140	7,788,000	7,885,350	7,983,917	8,083,716	8,184,762	8,287,072
Transfers IN	2,693,268	5,669,534	4,967,214	4,622,649	4,440,269	4,458,810	4,428,509	4,500,441
Vehicle License Fee	3,141,507	3,271,000	3,266,000	3,363,980	3,464,899	3,568,846	3,675,912	3,786,189
Measure Q	4,147,122	4,191,000	4,164,000	4,216,050	4,268,751	4,322,110	4,376,136	4,430,838
Parks & Recreation Revenue	993,826	1,651,097	2,211,500	2,350,000	2,420,500	2,493,115	2,567,908	2,644,946
Project Area TOT	8,264,006	8,000,000	8,200,000	8,364,000	8,531,280	8,637,921	8,745,895	8,855,219
Other Revenue	5,376,067	3,110,823	3,158,503	2,658,503	2,358,503	2,458,503	2,658,503	2,658,503
Police Revenue	2,551,756	2,514,364	2,694,610	2,775,448	2,858,712	2,944,473	3,032,807	3,123,792
Franchise Fees	2,231,402	2,376,000	2,376,000	2,447,280	2,520,698	2,596,319	2,674,209	2,754,435
Business License Tax	2,428,266	2,358,930	2,358,930	2,429,698	2,502,589	2,577,667	2,654,996	2,734,646
Public Services Revenue	2,666,821	2,286,450	2,765,750	2,798,723	2,782,684	2,766,165	2,799,150	2,833,124
Fire Revenue	846,628	1,105,120	1,189,176	483,990	493,670	503,543	513,614	523,886
Total Revenues	**$ 66,002,167**	**$ 68,799,021**	**$ 71,285,246**	**$ 71,507,374**	**$ 72,421,757**	**$ 73,808,692**	**$ 75,327,296**	**$ 76,780,965**
EXPENDITURES BY DEPARTMENT								
Police	$ 17,557,103	$ 16,825,025	$ 17,323,483	$ 17,924,593	$ 18,270,738	$ 18,630,627	$ 19,041,845	$ 19,461,039
Fire	11,779,840	13,236,560	13,643,959	13,372,870	13,626,722	13,887,547	14,187,674	14,493,362
General Fund Transfers OUT	7,955,560	9,034,293	4,121,864	4,770,576	4,364,472	4,356,647	4,371,725	4,235,423
General Fund Transfer OUT - Debt Service	3,225,375	3,713,775	2,531,754	920,478	972,735	928,047	918,163	960,123
Parks and Recreation	5,248,958	6,756,160	7,442,695	7,604,728	7,759,875	7,945,145	8,135,095	8,329,848
General Government	6,189,271	7,523,878	7,904,239	8,018,426	8,184,430	8,397,745	8,616,816	8,841,801
Finance	3,471,520	3,844,350	3,746,406	3,833,902	3,914,979	4,011,316	4,110,122	4,211,461
Miscellaneous General Fund	5,305,552	4,800,324	5,782,276	6,070,092	6,146,685	6,244,731	6,307,426	6,372,001
Development Services	1,876,796	2,100,261	2,149,388	2,198,720	2,244,915	2,297,389	2,351,138	2,406,197
Public Works/Engineering	5,189,037	6,283,033	6,639,182	6,792,989	6,936,206	7,109,498	7,287,292	7,469,709
Total Expenses	**$ 67,799,012**	**$ 74,117,659**	**$ 71,285,246**	**$ 71,507,374**	**$ 72,421,757**	**$ 73,808,692**	**$ 75,327,296**	**$ 76,780,965**
Increase to / (Use of) Fund Balance	**$ (1,796,845)**	**$ (5,318,638)**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

Five-Year Plan Assumptions

MAJOR REVENUE ASSUMPTIONS					
	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032
Property Tax	3.00%	3.00%	3.00%	3.00%	3.00%
T.O.T./Project Area T.O.T	2.00%	2.00%	1.25%	1.25%	1.25%
Sales Tax/Measure Q/Measure S	1.25%	1.25%	1.25%	1.25%	1.25%
Vehicle License Fee	3.00%	3.00%	3.00%	3.00%	3.00%
Franchise Fees	3.00%	3.00%	3.00%	3.00%	3.00%
Transfer-in from Measure S - funding for Fire and Police staffing (7 FFs, 50% of Fire Marshall/BC, 100% of Police Lt.) and Sidewalk Snow Removal	$2.0 million	$2.0 million	$2.1 million	$2.2 million	$2.2 million
Transfer-in from Measure P for the new Recreation Center Operations	$0.5 million	$0.5 million	$0.5 million	$0.5 million	$0.5 million
Repayment of RDA Loan	$0.7 million	$0.7 million	$0.7 million	$0.7 million	$0.7 million

MAJOR EXPENDITURE ASSUMPTIONS					
	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032
Salaries	2.00%	2.00%	2.00%	2.00%	2.00%
Health	5.00%	3.00%	3.00%	3.00%	3.00%
Pension	2.00%	2.00%	2.00%	2.00%	2.00%
Pension (UAL) per 2024 CalPERS actuarial estimates; assumes prepayment; does not reflect reduction based on 2025 actuarial estimates.	$10,281,718	$10,406,538	$10,506,201	$10,375,575	$10,497,492
Road Repairs	$1.3 million	$1.1 million	$1.2 million	$1.2 million	$1 million
Transfers-out for other CIP Projects	$0	$0	$0	$0	$0
Transfers-out for deferred maintenance	$0.5 million	$0.5 million	$0.3 million	$0.3 million	$0.3 million
Transfer-out to Vehicle and Equipment Replacement	none	none	none	none	none
Other Personnel Expenditures	2.00%	2.00%	2.00%	2.00%	2.00%
Other Operating Expenditures	2.00%	2.00%	3.00%	3.00%	3.00%
Contractual Services	2.00%	2.00%	3.00%	3.00%	3.00%
Capital Outlay	2.00%	2.00%	3.00%	3.00%	3.00%

Measure S Sales Tax General Fund Five-Year Plan 2028 to 2032

	Actual	Total Budget	Proposed	Forecast	Forecast	Forecast	Forecast	Forecast
REVENUES	**2024-2025**	**2025-2026**	**2026-2027**	**2027-2028**	**2028-2029**	**2029-2030**	**2030-2031**	**2031-2032**
Measure S Sales Tax	$ 8,294,649	$ 8,382,000	$ 8,327,000	$ 8,431,088	$ 8,536,476	$ 8,643,182	$ 8,751,222	$ 8,860,612
Interest Revenue	56,884	46,000	46,000	40,000	40,000	40,000	20,000	20,000
Transfer - in	-	1,000,000	-	-	-	-	-	-
REVENUES TOTAL	**$ 8,351,533**	**$ 9,428,000**	**$ 8,373,000**	**$ 8,471,088**	**$ 8,576,476**	**$ 8,683,182**	**$ 8,771,222**	**$ 8,880,612**
EXPENDITURES / FINANCING USES								
Technical Services	$ 600	$ 10,000	$ 10,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000
Transfer out for:								
PAYGO - Communications System	-	-	-	-	-	-	-	-
Financing - Communications System	554,643	-	-	-	-	-	-	-
Financing - Snow Removal Equipment	602,721	778,934	952,986	352,425	352,425	352,425	176,213	-
Financing - Fire Station 3 construction	-	-	1,000,000	2,200,000	2,200,000	2,200,000	2,200,000	2,200,000
Fire Station III Rehabilitation	500,000	-	-	-	-	-	-	-
Fire Station II Staffing	1,200,078	1,315,720	1,206,750	1,242,953	1,280,241	1,318,648	1,358,208	1,398,954
BC/Fire Marshall (vehicle, 50% funded position)	144,000	198,500	202,550	208,627	214,885	221,332	227,972	234,811
Police Lieutenant (100% funded)	303,208	326,050	370,850	381,976	393,435	405,238	417,395	429,917
Police Officer (partial year, if grant not renewed)	-	-	-	-	-	-	-	-
Police Safety Equipment	-	-	-	-	-	-	-	-
Stormwater Management Program and Project	99,352	-	258,314	150,000		150,000	100,000	100,000
South Shore Fuel Reduction Program	-	-	-	-	-	-	-	-
Road Reconstruction & StormWater Projects	4,097,000	3,500,000	3,500,000	3,500,000	3,000,000	3,000,000	3,000,000	3,000,000
Sidewalk snow removal	161,234	132,635	140,700	144,921	149,269	153,747	158,359	163,110
Recreation Center Construction	-	-	-	-	-	-	-	-
Streets Maintenance (in-house)	630,000	1,023,798	548,248	734,015	768,687	683,650	668,569	798,820
Snow Removal (enhanced ops public streets)	500,000	700,000	415,899	538,633	551,511	502,014	500,000	550,000
Vehicle Replacement	350,000	-	-	-	-	-	-	-
Snow Removal Equipment Replacement	-	-	-		-	-	-	-
EXPENDITURES TOTAL	**$ 9,142,836**	**$ 7,985,637**	**$ 8,606,297**	**$ 9,458,549**	**$ 8,915,453**	**$ 8,992,054**	**$ 8,811,716**	**$ 8,880,612**
INCREASE TO / (USE OF) FUND BALANCE	**$ (791,303)**	**$ 1,442,363**	**$ (233,297)**	**$ (987,461)**	**$ (338,976)**	**$ (308,872)**	**$ (40,494)**	**$ 0**
MEASURE S YEAR-END FUND BALANCE	**$ 466,738**	**$ 1,909,101**	**$ 1,675,804**	**$ 688,342**	**$ 349,366**	**$ 40,494**	**$ 0**	**$ 1**

City Debt Service 2028 to 2032

	Funding Source / Long-Term Debt Issues	Budget 2025-2026	Budget 2026-2027	Projected 2027-2028	Projected 2028-2029	Projected 2029-2030	Projected 2030-2031	Projected 2031-2032	Principal Remaining
	General Fund								
1	2016 Series A Lease Revenue Bonds - Redevevelopment Project Area (pay-off October, 2025)	$ 1,249,500	$ -	$ -	$ -	$ -	$ -	$ -	N/A
2	2014 Pension Obligation Bonds (pay-off September, 2027)	$ 1,608,000	$ 1,653,600	$ -	$ -	$ -	$ -	$ -	N/A
3	2014 Lease for Road Improvements - Harrison Ave. (early pay-off April 1, 2024; pay-off October, 2029)	$ 192,825	$ 193,262	$ 192,419	$ 193,317	$ 96,895	$ -	$ -	N/A
4	2012 Certificates of Participation (early pay-off September 1, 2022; pay-off September, 2042)	$ 332,450	$ 331,763	$ 330,688	$ 333,750	$ 331,438	$ 333,938	$ 331,063	**$2,700,000**
5	2010 State of California - Energy Resources Conservation (pay-off June, 2026)	$ 60,041	$ -	$ -	$ -	$ -	$ -	$ -	
6	2024 Energy Savings Project Financing (early pay-off October 1, 2034; pay-off April, 2041)	$ 456,850	$ 378,129	$ 422,372	$ 470,668	$ 524,714	$ 584,225	$ 629,060	**$7,140,000**
	General Fund Subtotal	$ 3,899,666	$ 2,556,754	$ 945,478	$ 997,735	$ 953,047	$ 918,163	$ 960,123	
	Measure S Sales Tax Fund								
7	2023 Snow Removal Equipment Lease Financing	$ 602,721	$ 602,721	$ 602,721	$ -	$ -	$ -	$ -	N/A
8	2026 Snow Removal Equipment Lease Financing	$ 175,132	$ 350,264	$ 350,264	$ 350,264	$ 350,264	$ 175,132	$ -	N/A
	Measure P Transient Occupancy Tax Fund								
9	2023 Lease Revenue Bonds - Recreation Center (early pay-off October 1, 2033; pay-off October, 2053)	$ 3,376,425	$ 3,375,175	$ 3,376,800	$ 3,376,175	$ 3,373,300	$ 3,373,050	$ 3,370,300	**$43,970,000**
	Total Yearly Debt Service Payments - All Funding Sources	**$ 8,053,944**	**$ 6,884,914**	**$ 5,275,263**	**$ 4,724,174**	**$ 4,676,610**	**$ 4,466,345**	**$ 4,330,423**	

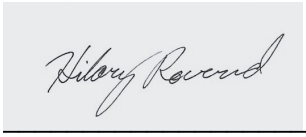
Questions ?

Thank you!

City of South Lake Tahoe

Agenda Item Executive Summary

Hilary Roverud, City Manager



Meeting Date: August 25, 2026
Agenda Item #:7

Agenda Item: Agenda Planning Calendar

Requested Action / Suggested Motions: Identify, with consent of at least two Council Members, any desired future agenda items, and/or modify the Agenda Planning Calendar as desired.

Responsible Staff Member: Susan Blankenship, City Clerk and Hilary Roverud, City Manager

Attachments:

APC 08 19 2026.pdf

2026 Agenda Planning Calendar (Updated 08 19 2026)

		Agenda Item	Section
Sept 8, 9 a.m.	**Airport**	FAA Grant and Caltrans AIP Grants	Consent
	City Attorney	Lukins Bros & TKWC Franchise Ordinance (Second Reading)	Consent
	CM/CA	Rec Center Re-Use Outreach	NB
	City Manager	Community Benefit Grant Guidelines	Consent
		SBDC Grant Application	Consent
	Dev Services	Mid Town Area Plan Adoption	PH
		CTC Land Exchange	NB
		Quarterly Housing Report	Consent
		Housing Element Final Draft Review	NB
	Finance	Investment Policy Update	Consent
		Collections PSA	Consent
	Parks & Rec	P&R Commission Policy Recos for Youth & Non Profit Service Fees	Consent
	Pub Works	Upper Truckee Bridge Contract Award	Consent
Sept 22, 5:30 p.m.	**City Attorney**	Ord-Non-Res Structures Abandoned Construction (First Reading)	NB
		Sale and Use of Glyphosate in the City	NB

2026 Agenda Planning Calendar (Updated 08 19 2026)

	City Manager	Economic Development PSA	Consent
	Finance	Quarterly Budget and Financial Status Report as of June 2026	Consent
		Investment Portfolio Report as of June 2026	Consent
		Accounting Consulting Services Agreement	Consent
	Parks & Rec	Future of Senior Center	NB
Oct 6, 5:30 p.m.	**City Attorney**	Ord-Non-Res Structures Abandoned Construction (Second Reading)	Consent
	City Clerk	Ordinance Increasing City Council Compensation (First Reading)	NB
	City Manager	Civic Spark Donation MOU	Consent
	Dev Services	Sign Ordinance Amendments (First Reading)	UB
	Finance	GAAN Limit	Consent
	Parks & Rec	Ice Arena Concessionaire Agreement	NB
	Police	Patrol Car Purchase	Consent
	Public Works	LTRA Project Ranking	Consent
		Resolution of Intent to Abandon Paradise Ave	PH
Nov 3, 9:30 a.m.	**Airport**	Airport Master Plan adoption	NB
	CA/CM	Ethics Policy Update	Consent

2026 Agenda Planning Calendar (Updated 08 19 2026)

	City Clerk	Ordinance Increasing City Council Compensation (Second Reading)	Consent
	City Manager	Becoming a BearWise Community	NB
	Dev Services	TVAP/South Y Area plan Amendment	NB
		Tahoe Living Housing and Mobility Fees	UB
		Sign Ordinance Amendments (Second Reading)	Consent
	Finance	TID Annual Report	NB
		Budget Carry-Forward	Consent
	PD/CA	Pedestrian Only Zone Ordinance (First Reading)	NB
	Public Works	Paradise Avenue Right-of-Way Abandonment	PH
Nov 17, 5:30 p.m.	**City Manager**	Community Benefit Grant Awards	Consent
	Dev Services	PC + BBOA + ALUC Comission Annual Reports	Consent
	Parks & Rec	ACT + P&R + ICOC Comission Annual Reports	Consent
	Police	PAC Annual Report	Consent
		Existing Cell Tower License Agreement	Consent
	PD/CA	Pedestrian Only Zone Ordinance (Second Reading)	Consent

2026 Agenda Planning Calendar (Updated 08 19 2026)

	Public Works	Update on Reduction of Plastics in the Environment	NB
		Drainage Master Plan Consultant Award	Consent
Dec 1, 9 a.m.	**City Clerk**	Certification of Election	If Election is Certified by December 1, if not these items will be brought forward December 15
		Outgoing Councilmember Recognition	
		Oath of Office	
		City Council Re-Organization Mayor/Mayor Pro Tem	
		2027 City Council Meeting Schedule	
	PD/PW	Shared Mobility Device and Bicycle Safety Regulation Discussion	NB
	Public Works	Prioritization of Bikes at City Intersections and Bike Lanes	NB
Dec 15, 5:30 p.m.	**City Manager**	Progress on Joining a CCA	NB
	Dev Services	Food Truck Ordinance Review	NB
	Finance	Annual ROPS Approval	Consent
		Investment Portfolio Report as of September 2026	Consent
		Quarterly Budget and Financial Status Report as of September 2026	Consent
Unscheduled/Pending			
	CA/PD	Shared Mobility Device Ordinance 2027 review	

2026 Agenda Planning Calendar (Updated 08 19 2026)

	Crescent V Parking Enforcement Agreement
City Manager	LTCC Fire Training Center Coverage Agreement
	Exploration of becoming a public electric utility
	City Green Card Assistance Program
	Grants/Funding for Undergrounding Utilities
	Legislative Agenda
	LTBMU Permit Program Funding
	TID Disolution or Funding Allocation Changes
Dev Services	Performance Bond as a Condition of Demolition
	Evaluate Feasibility - Res. Area Plan/SB9 & Remove Tourist Accomodation
	Update on Inclusionary Housing and Expansion to Timeshares
	Tobacco Retail Ordinance
Finance	Financial Policies Update inc. Local, State & US Preference
	Informational Item - Check Cashing
Fire	MOU Ratification of Auto Aid with TDFD
	Grants for Homeowner Defensible Space
	LVFD MOU update for data sharing

2026 Agenda Planning Calendar (Updated 08 19 2026)

	CTC Land Access Agreement for Airport project
Parks & Rec	Events and Facitilies Naming Rights Discussion
	El Dorado Boat Ramp Dock Replacement Purchase
	Regan Beach Environmental & Design RFP
Police	Barton Community Health Needs and Harm Reduction Update
	SANE Presentation with Barton
	Heavenly Village Employee Discount Parking Passes
	Ratification of Application for CalOES DVRT
	Massage Ordinance Update/Amendments
Police/PW	Bike Paths/Speed Bumps, Bike Parking, Vehicle Parking
	2026 Update to Parking Fees in the Bellamy Parking Garage
Public Works	Geothermal Use Discussion Item
	Rufus Allen/Rec Center Parking & Pedestrian Access
	Paving Policy Prioritization of Total Users
	Award of PD Roof Replacement
	TTD US 50 Plans Presentation

2026 Agenda Planning Calendar (Updated 08 19 2026)

	Lakeview and Ski Run Electrical Upgrades
	Facilities Condition Assessment