



Southern Marin Fire Protection District Board of Directors Meeting Agenda

28 Liberty Ship Way Suite 2800 Sausalito, California 94965

Wednesday, October 26, 2022

6:00 pm

Right to be Heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of 54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

Accommodations: Any person with a disability covered under the Americans with Disabilities Act (ADA) may receive a copy of the agenda and a copy of all the documents constituting the agenda packet prepared by the local agency or other interested person for the meeting, upon request in an appropriate alternative format. Requests for mailed copies of agendas or agenda packets are valid for the calendar year in which requests are made and must be renewed annually after January 1. Any person with a disability covered under the ADA may also request a disability-related modification or accommodation, including auxiliary aids or services in order to participate in a public meeting. Please contact Southern Marin Fire Protection District at 415.388.8182 at least 5 working days prior to the meeting and provide information on the assistance required.

PUBLIC ADVISORY: THE BOARD OF DIRECTORS BOARD ROOM WILL NOT BE OPEN TO THE PUBLIC:

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the regular meeting of the Board of Directors Meeting for October, 2020 will be conducted telephonically through Zoom. Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID19 virus, the Board of Directors Board Room will not be open for the meeting. Board Directors and the public will be participating telephonically and will not be physically present in the Board Room.

If you would like to speak on an item on the agenda, you can access the meeting remotely:

Join from a PC, Mac, iPad, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

Please use this URL <https://zoom.us/j/3435788058>

Or Join by Phone :

***67 +1 669 900 6833**

Enter meeting ID: 343 578 8058

Note: All Items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

Note: Your phone number will appear on the screen unless you first dial *67 before dialing the numbers shown above.

If you want to comment during the Public Expression portion of the Agenda, you can use the “Raise Hand” function in Zoom or you can press *9 if you are calling in. The Clerk of the Board will select you from the meeting cue. Please be patient while waiting in the cue.

If you do not want to speak during the Public Expression portion of the Agenda, you are also encouraged to submit email correspondence to adminaide@smfd.org.

Email comments will be accepted up until 5:00 PM the day of the meeting and forwarded to the Board of Directors and placed in the District’s permanent records. If you submit an email comment, please note in the subject line, “Public Expression.”

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **PLEDGE OF ALLEGIANCE**

4. **AGENDA ADJUSTMENTS AND APPROVAL**

5. **OPEN TIME FOR PUBLIC EXPRESSION:** (limited to 3 minutes per person)
The Board welcomes public comments on all agenda items.

6. **PRESENTATIONS AND RECOGNITIONS**

6.a **ADMINISTERING THE OATH OF OFFICE TO OUR NEWLY PROMOTED
BATTALION CHIEF / TRAINING OFFICER, ADAM VOLLMER**

7. **CONSENT CALENDAR**

REMOVAL OF ITEMS FROM THE CONSENT CALENDAR. Matters listed under the Consent Calendar are considered routine and non-controversial, require no discussion, are expected to have unanimous Board support, and may be enacted by the Board in one motion in the form listed below. There'll be no separate discussion of Consent Calendar items. However, before the Board votes on a motion to adopt the Consent Calendar items, Board Directors may request that specific items be removed from the Consent Calendar for separate action. Items removed from the Consent Calendar will be discussed immediately following approval of the remaining Consent Calendar items.

7.a **CORRESPONDENCE AND INFORMAITON**

- 1 [Marin IJ - Fire Closes Road-Photo.pdf](#)
- 2 [Email from MMWD re Camino Alto Fire.pdf](#)
- 3 [Marin IJ - Sheriff to stop fire call service.pdf](#)
- 4 [Sheriffs Office Dispatch Cancel Letter 9-20-22.pdf](#)
- 5 [Marin IJ-Insurance Policies in Fire Areas Protected.pdf](#)
- 7 [Invite-Tubbs to speak at Wildfire Management Summit.pdf](#)
- 6 [Marin IJ-Plan to Survive a House Fire.pdf](#)
- 8 [Thank you emial from Tiburon PD.pdf](#)
- 9 [Letter-City of Yreka-McKinney Fire.pdf](#)

Note: All Items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

- 7.b **APPROVAL OF THE TAX TRANSFER RESOLUTION BY BOTH THE CITY OF MILL VALLEY CITY COUNCIL AND SOUTHERN MARIN PROTECTION DISTRICT BOARD OF DIRECTORS IS NECESSARY PRIOR TO SUBMISSION OF THE LAFCO APPLICATION.**

RESOLUTION NO. 2022/2023 - 02, A RESOLUTION OF THE DISTRICT BOARD OF THE SOUTHERN MARIN FIRE PROTECTION DISTRICT ACCEPTING A NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES BETWEEN THE CITY OF MILL VALLEY AND THE SOUTHERN MARIN FIRE PROTECTION DISTRICT

Suggested Action: Approve of the attached Tax Transfer Resolution No. 2022/2023-02 for the annexation of fire services.

[District Tax Transfer Resolution Staff Report.pdf](#)

[SMFPD Property Tax Exchange Resolution for 10-26-22.pdf](#)

- 7.c **CONTINUATION OF VIRTUAL MEETINGS**

Suggested Action: The Fire Chief Recommends that the Board of Directors invoke AB361 which results in the continuation of virtual meetings for the next thirty days until the proclaimed state of emergency expires, the public health orders change, or we seek a thirty day continuation of the Resolution.

[Staff Report AB361 October Mtg.pdf](#)

8. **MEETING MINUTES OF PREVIOUS MEETING**

- 8.a **Approval of the Minutes of the September 28, 2022 Meeting of the Southern Marin Fire Protection District Board.**

Suggested Action: Approve Minutes.

[BOD Meeting Minutes Sept 28 2022_Draft.pdf](#)

- 8.b **Approval of the Minutes of the October 3, 2022 Special Joint Meeting of the Southern Marin Fire Protection District Board and Mill Valley City Council Meeting**

Suggested Action: Approve Minutes.

[BOD Meeting Minutes Sept 3 2022_Draft.pdf](#)

9. **STAFF REPORTS**

- 9.a **FIRE CHIEFS REPORT**

Suggested Action: Receive report.

[October 2022 Fire Chiefs Board Report.pdf](#)

- 9.b **FINANCE STAFF REPORT**

Suggested Action: Receive report.

[Finance Staff Report October 26 2022.pdf](#)

- 9.c **ASSOCIATION REPORT**

Suggested Action: Receive Oral Report.

10. **BOARD COMMITTEE REPORTS**

1. Southern Marin Emergency Medical Paramedic System (Advisory) - Director Fleming
2. Shared Services Committee (Ad Hoc) - Director Hilliard

Note: All Items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

3. Finance Committee - Director Perazzo
4. Personnel Committee - Director Willis
5. Emergency & Disaster Preparedness Committee - Director DeBerry
6. Building Committee (Ad Hoc) - Director Chun
7. FASIS (Advisory) - Director Perazzo
8. Marin Wildfire Prevention Authority (Advisory) - Director Hilliard
9. MERA Committee (Advisory) - Director Hilliard

11. ACTION ITEMS

11.a PUBLIC HEARING AND ADOPTION OF THE 2022 CALIFORNIA FIRE CODE

ORDINANCE NO. 2022/2023-01, AN ORDINANCE OF SOUTHERN MARIN FIRE PROTECTION DISTRICT ADOPTING AND MODIFYING THE 2022 CALIFORNIA FIRE CODE AND APPENDIX A OF THE 2021 INTERNATIONAL WILDLAND-URBAN INTERFACE CODE WITH AMENDMENTS SUPPORTED BY LOCAL FINDINGS, PRESCRIBING REGULATIONS GOVERNING CONDITIONS HAZARDOUS TO LIFE AND PROPERTY FROM FIRE OR EXPLOSION; PROVIDING FOR THE ISSUANCE OF PERMITS FOR HAZARDOUS USES OR OPERATIONS; AND DEFINING THE POWERS AND DUTIES OF THE RISK REDUCTION PREVENTION AND MITIGATION DIVISION AND OFFICERS.

Suggested Action: Open a public hearing for adoption of Southern Marin Fire District Ordinance 2022/2023-01, replacing current ordinance 2019/2020-01. Close public hearing and motion to approve the new ordinance 2022/2023-01 effective January 1st, 2023.

[2022 Fire Code Adoption Staff Report - 2nd reading - 10-26-22.pdf](#)

[2022_2023-01 CFC ORDINANCE SMFD FINAL 09-28-22.pdf](#)

12. POLL OF THE BOARD

13. ADJOURNMENT

Posting Statement

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STAFF REPORT

SOUTHERN MARIN FIRE PROTECTION DISTRICT

MEETING DATE: Wednesday, October 26, 2022

AGENDA TITLE: ADMINISTERING THE OATH OF OFFICE TO OUR NEWLY PROMOTED BATTALION CHIEF / TRAINING OFFICER, ADAM VOLLMER

LEAD DIVISION: N/A

RECOMMENDED MOTION: N/A

SUMMARY N/A

BACKGROUND N/A

DISCUSSION/ANALYSIS N/A

FISCAL IMPACT N/A

ATTACHMENTS

N/A PREPARED BY: Chris Tubbs

REVIEWED BY: N/A

SUBMITTED BY: Christian Tubbs, Fire Chief



STAFF REPORT

SOUTHERN MARIN FIRE PROTECTION DISTRICT

MEETING DATE: Wednesday, October 26, 2022

AGENDA TITLE: CORRESPONDENCE AND INFORMAITON

LEAD DIVISION: N/A

RECOMMENDED MOTION: N/A

SUMMARY N/A

BACKGROUND N/A

DISCUSSION/ANALYSIS N/A

FISCAL IMPACT N/A

ATTACHMENTS

- 1 [Marin IJ - Fire Closes Road-Photo.pdf](#)
- 2 [Email from MMWD re Camino Alto Fire.pdf](#)
- 3 [Marin IJ - Sheriff to stop fire call service.pdf](#)
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- 6 [Marin IJ-Plan to Survive a House Fire.pdf](#)
- 8 [Thank you emial from Tiburon PD.pdf](#)
- 9 [Letter-City of Yreka-McKinney Fire.pdf](#)

PREPARED BY: Chris Tubbs

REVIEWED BY: N/A

SUBMITTED BY: Christian Tubbs, Fire Chief

MILL VALLEY

Fire closes road



Fwd: Fire thwarted - Thank you MMWD

1 message

Chris Tubbs <ctubbs@smfd.org>
To: Admin Aide <adminaide@smfd.org>

Thu, Sep 29, 2022 at 6:01 AM

Mariya,
For our next Board packet.
Chris

Chris Tubbs, MS, MA, CFO, EFO, CFC, MIFireE
Fire Chief
Southern Marin Fire District
Mill Valley Fire Department
Follow us on Social Media:

w: (415) 388-8182 | c: (415) 942-3474
www.smfd.org
[28 Liberty Ship Way, Suite 2800, Sausalito, CA 94965](#)

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----- Forwarded message -----

From: **Jed Smith for Marin Municipal Water District** <info@jed4marinwater.com>
Date: Wed, Sep 28, 2022 at 5:41 PM
Subject: Fire thwarted - Thank you MMWD
To: <ctubbs@smfd.org>



Dear Friends,

Yesterday, a scary fire broke out north and west of Camino Alto between Mill Valley and Corte Madera. Thank goodness our amazing firefighters here in Southern Marin staved off this immense threat.

I also want to commend the partnerships that made this happen and highlight how well our agencies are integrated.

The fire was on Marin County Park land, the firefighters were from Southern Marin, Mill Valley and other nearby departments, and a critical MMWD water storage tank and fire hydrant were perfectly in place for this moment.

The tank and adjacent fire hydrant were less than 100 yards from the critical fire line that firefighters used to fend off what could have been a massive disaster.

Thank you team MMWD for strategic placement and thinking ahead! Thank you Marin Parks for well-kept fire roads. And thank you firefighters for risking it all to keep us safe.

Sometimes folks ask why we have fixed fees in our water bill that go beyond the variable costs of drips coming out of our faucets...this is one very important example.

Proud to have MMWD by our side.

Jed Smith

www.jed4MarinWater.com

Some photos that I took while canvassing yesterday a few hundred yards away just as the fire broke out...



An MMWD water tank and hydrant used to put out the fire-



Hose from that hydrant along the line where the fire was stopped-



View down burnt hill towards The Alto and Scott Valley-



View of the fire line that held it to just a few acres and a clear shot of what could have happened if it had not been stopped-



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[Contribute](#)

Jed Smith | Info@Jed4MarinWater.com | (415) 277-0303 | Jed4MarinWater.com

Paid for by the Jed Smith for Water Board 2022 | FPPC ID# 1448034

Jed Smith for Marin Municipal Water District | p.o. box 1909, Mill valley, CA 94942

[Unsubscribe ctubbs@smfd.org](mailto:Unsubscribe.ctubbs@smfd.org)

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Sheriff to stop fire call service

Dispatch duties, costs fall upon fire agencies

By Alex N. Gecan

agecan@marinij.com

The Marin County Sheriff's Office is severing a long partnership with fire agencies around the county by ending its fire dispatching operations.

In a Sept. 30 letter to fire chiefs, Sheriff Jamie Scardina wrote that offering fire dispatching "is no longer feasible" and that it would end June 30, a move that is anticipated to shift millions of dollars' worth of operating costs away from the sheriff's office.

Scardina said the possibility of dropping fire dispatching operations has come up within the sheriff's department "for years."

"We just felt this was the time to take care of our own staff who've been working mandatory overtime for years, and to say this is an opportunity for the fire chiefs to take over their own dispatch," Scardina said.

The fire departments in turn will each take on tens of thousands of dollars worth of projected expenses, depending on the department.

Scardina confirmed his agency will not eliminate dispatcher positions once the new arrangement takes effect. The communications division at the sheriff's office provides dispatching for the Central Marin, Ross Valley and San Rafael fire departments and the Kentfield, Novato, Southern Marin and Tiburon fire protection districts, as well as five police departments, according to the agency's website.

Some fire chiefs have said the nine-month transition is unrealistic, and Scardina has vowed to cooperate with the departments as they switch to a new system.

Since the announcement, fire chiefs have kicked around two possible dispatching models. Either one would cost each fire department more than it is paying the sheriff's office.

One proposal, a joint powers authority, would increase costs by roughly one third, according to a feasibility study by Virginia-based Federal Engineering.

The other model, under which fire agencies contract with the Marin County Fire Department for fire and medical dispatch, would raise costs to each agency between 42% and 45% — or, for the county fire department itself, 76%, according to the study.

The chiefs say the projected cost hikes are significant, but not insurmountable.

"We'll have to make some modifications internally in our budgeting to accommodate that increase," said Southern Marin Fire District Chief Chris Tubbs.

The Southern Marin district is facing a projected increase of \$99,600 or \$129,554, depending on which model the departments end up choosing, Tubbs said. Its annual budget is approximately \$20 million. Tubbs said the district might delay or scale back capital projects to free up the money.

"We will find a way to make this cost difference within our existing revenues," Tubbs said.

The sheriff's office is subsidizing the fire agencies around \$350,000 annually in staffing costs alone under the current arrangement, said sheriff's Capt. Scott Harrington. Until 2021, the sheriff's office

was also directly covering the costs of two of the 12 dispatchers necessary to meet staffing needs. The sheriff's office also covered hundreds of thousands of dollars in tech upgrades and recruitment costs, Harrington said.

Fire officials in San Rafael also considered the possibility of going out on their own for dispatch, but "our hope and our goal is to have everyone operating under the same dispatch center if possible," said San Rafael Fire Department Chief Darin White.

Breaking from the sheriff's office will allow the fire agencies to tweak their dispatch operations in ways they could not before, like having fire supervisors act as command and control within a dispatch center. That brings extra know-how "when you have a fast-moving incident or an unusual incident," White said.

Enhancements like command and control "can be handled under a fire model better than a split model of police and fire," said Novato Fire District Chief Bill Tyler. An all-fire dispatch system might also be able to better respond to emergencies like fast-moving wildfires, he said.

The time frame, however, gave him some pause.

"In a practical sense, it's impossible for us to meet that deadline, even though the fire chiefs had already been looking at certain models," Tyler said. But he added that Scardina's office has agreed to accommodate the fire departments if they need some more time.

"I totally understand that it's going to take time," Scardina said. "I know our contract ends June 30 but we're going to work with the chiefs, we're going to be good partners with them."



MARIN COUNTY SHERIFF'S OFFICE

1600 Los Gamos Drive, Suite 200, San Rafael, CA 94903

JAMIE SCARDINA
Sheriff - Coroner

September 20, 2022

AREA CODE 415

24-HOUR NUMBER
479-2311

VIA E-MAIL AND CERTIFIED MAIL

FAX
473-4126

ADMINISTRATION
473-7250

Fire Chief Bill Tyler
Novato Fire District
95 Rowland Way
Novato, California 94945
btyler@novatofire.org

Fire Chief Richard Pearce
Tiburon Fire Protection District
1679 Tiburon Blvd.
Tiburon, California 94920
rpearce@tiburonfire.org

CIVIL
473-7282

COMMUNICATIONS
SERVICES
473-7243

Fire Chief Chris Tubbs
Southern Marin Fire District
28 Liberty Ship Way, Ste. 2800
Sausalito, California 94965
ctubbs@smfd.org

Fire Chief Mark Pomi
Kentfield Fire Protection District
1004 Sir Francis Drake Blvd
Kentfield, California 94904
mpomi@kentfieldfire.org

CORONER
473-6043

COURTS
473-7393

Fire Chief Rubin Martin
Central Marin Fire Department
Headquarters
342 Tamalpais Drive
Corte Madera, California 94925
rmartin@centralmarinfire.org

Deputy Chief of Operations and Training
Chief Tom Welch
Southern Marin Fire Prevention District
28 Liberty Ship Way, Ste. 2800
Sausalito, California 94965
twelch@cityofmillvalley.org

EMERGENCY
SERVICES
473-6584

INVESTIGATIONS
473-7265

Fire Chief Jason Weber
Marin County Fire Department
33 Castle Rock Ave.
Woodacre, California 94973
JWeber@marincounty.org

Fire Chief Darin White
San Rafael Fire Department
1600 Los Gamos Drive, Suite 345
San Rafael, California 94903
Darin.White@cityofsanrafael.org

JAIL
473-6655

MAJOR CRIMES
TASK FORCE
884-4878

Re: Notice of Termination of Fire Dispatch Services

PATROL
473-7233

RECORDS
473-7284

WARRANTS
473-7297

"In Partnership with our Communities"

www.marinsheriff.org

Dear Chiefs,

While the Sheriff's Office is committed to its relationships with county and local fire agencies, the provision of dispatching services is no longer feasible. Accordingly, by way of this correspondence, the Sheriff's Office is providing notice that it intends to terminate its respective agreements with each of you for provision of such services.

The specific agreements be terminated, each of which were executed between the County of Marin and your respective agencies, are as follows:

1. Professional Services Agreement regarding the delivery of mobile data computer maintenance services [date signed: 2021]; and
2. Professional Services Agreement regarding the provision of fire communications services [date signed: 2020 and 2021].

The effective date of termination is JUNE 30, 2023. On that date, the Sheriff's Office will immediately cease rendering the services required by the above agreements.

Under Section IV of the agreement on mobile data and computer maintenance services, and Section IX of the communication services agreement, the minimum notice to terminate is 180 days. The additional notice provided by this letter should allow ample time to secure an alternative provider for such vital services. As I mentioned in our August 22, 2022, meeting, I look forward to a partnership allowing your agencies to achieve a dispatch center managed and operated by fire agencies.

If you would like to discuss this matter or have questions regarding the foregoing, please do not hesitate to contact me directly.

Sincerely,

A handwritten signature in blue ink, appearing to read "J. Scardina", is written over the typed name.

Sheriff Jamie Scardina

Marin County Sheriff's Office

Insurance policies in fire areas protected

FORESTHILL >> California temporarily banned insurance companies Thursday from dropping customers in areas affected by recent wildfires, a day after evacuation orders were lifted for residents near a two-week-old blaze that's become the largest in the state so far this year.

Several days of sporadic rain helped firefighters reach 60% containment on the Mosquito Fire in Sierra foothills about 110 miles northeast of San Francisco. At least 78 homes and other structures have been destroyed since flames broke out Sept. 6 and charred forestland across Placer and El Dorado counties.

Sheriff's officials in both counties announced Wednesday they were lifting the last of the evacuation orders that during the fire's height kept some 11,000 people out of their homes.

California Insurance Commissioner Ricardo Lara invoked a law Thursday aimed at protecting homeowners in the wildfire-plagued state who say they are being pushed out of the commercial insurance market.

Lara ordered insurance companies to preserve residential insurance for one year for Californians who live near one of several major wildfires that have burned across the state in recent weeks.

The Department of Insurance estimates the moratorium will affect policies covering about 236,000 people in portions of Placer, El Dorado and Riverside counties.

"Wildfires are devastating even if you did not lose your home, so it is absolutely critical to give people breathing room after a disaster. This is not the time to be having to search for insurance," Lara said in a statement.

The law was implemented in 2019, when more than 15 major wildfires burned homes across the state.

Scientists say climate change has made the West warmer and drier over the last three decades and will continue to make weather more extreme and wildfires more frequent and destructive. In the last five years, California has experienced the largest and most destructive fires in its history.

Total containment of the 120-square-mile (310-square-kilometer) Mosquito Fire is expected around Oct. 15.

Last week the blaze surpassed the size of the previous largest conflagration in 2022 — the McKinney Fire — although this season has seen a fraction of last year's wildfire activity so far.

Fwd: Invitation to Speak - Wildfire Management Summit 2023

1 message

Chris Tubbs <ctubbs@smfd.org>
To: Admin Aide <adminaide@smfd.org>

Fri, Oct 14, 2022 at 8:16 AM

Mariya,
Please add the attached document to correspondence for the next board packet.
Thank you,
Chris

Chris Tubbs, MS, MA, CFO, EFO, CFC, MIFireE
Fire Chief

Southern Marin Fire District
Mill Valley Fire Department

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----- Forwarded message -----

From: **Harriet Turner** <harriet.turner@idga.org>
Date: Thu, Oct 6, 2022 at 6:56 AM
Subject: Invitation to Speak - Wildfire Management Summit 2023
To: ctubbs@smfd.org <ctubbs@smfd.org>

Dear Chris,

I am reaching out as I am in the early stages of producing the next iteration of the **Wildfire Management Summit**, taking place on **April 25-26, 2023**, in the California, United States (specific location TBC) – **chaired by Chief Kim Zagaris and in partnership with the Western Fire Chiefs Association.**

Now in its fourth year, the Wildfire Management Summit will help bridge the gap between industry, wildfire agencies and academia to better prevent, detect, suppress, and mitigate these destructive wildfires. With the ongoing wildfires in the US, Australia and Europe in recent years, a specific focus on the international landscape of wildfire prevention and suppression will be crucial. In addition, the latest advancements in technologies, tools, techniques, workflows, and best practices for wildfire management will be discussed and compared.

Given your breadth of expertise and experience as the Fire Chief at Southern Marin Fire Protection District, allied to extensive experience in wildfire management, your presence as a speaker will be invaluable for the leaders and community attending from around the world.

Early confirmed speakers include:

- Conference Chairman: **Chief Kim Zagaris**, Wildfire Policy and Technology Advisor, **Western Fire Chiefs Association**
- **Dr. Johann Georg Goldammer**, Director, **Global Fire Monitoring Center (GFMC) Germany**
- **Michael Morgan**, Director, **Colorado Division of Fire Prevention and Control**
- **Christopher A. Dicus, PhD**, Professor, Wildland Fire & Fuels Mgt. Natural Resources Management & Environmental Sciences Department, **Cal Poly**
- **Tim Sexton**, Program Manager, Wildland Fire Research, Development & Applications Program, **U.S. Forest Service**
- **Ben McGrane**, Assistant Director, Incident Procurement Operations, **U.S. Forest Service**
- **Brian Marshall**, State Fire and Rescue Chief, **California Governor's Office of Emergency Services**
- **Jerome "Jerry" Perez**, National Director, Fire and Aviation Management, **U.S. Forest Service**

If you have any questions regarding the program, do not hesitate to reach out at any point. For the purpose of planning, please revert with an indication of your interest prior to 18 October 2022.

Very best wishes,

Harriet Turner
Conference Producer | IDGA




Tel: +44 (0) 207 046 9383 | **Mobile:** +44 (0) 744 600 4611 |

Email: harriet.turner@idga.org | **Mail:** IQPC Ltd, [129 Wilton Road](#), London, United Kingdom, SW1V 1JZ

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 **Wildfire Technology Management - Invitation, Mr. Tubbs.pdf**
180K

THINGS TO DO > LIFESTYLE

Plan now to be prepared to survive a house fire



Courtesy of Southern Marin Fire District

Never re-enter a burning building for any reason.

By **PJ BREMIER** | pj@pjbremier.com | IJ correspondent
October 14, 2022 at 12:00 p.m.

Today is the last day of the National Fire Protection Association's Fire Prevention Week, which this year celebrated its 100th anniversary.

"Today's homes burn faster than ever and you may have as little as two minutes, or less, to safely escape a home fire from the time the smoke alarm sounds," says Lorraine Carli in the organization's press release. "Your ability to get out of a home during a fire depends on early warning from smoke alarms and advance planning."

The Southern Marin Fire Protection District, which teamed with the NFPA to share how to prevent house fires, also offers tips for Marin residents.

According to district communication coordinator Elysha Omoomy, most house fires start with kitchen fires, open flames from barbecues and fire pits, or from electrical sources. And, because accidents happen, advanced planning, including escape routes, can help.

That is one of three things that firefighters would most like homeowners or residents to know. The other two are that smoke detectors save lives and that you should close the door behind you in a fire to slow its spread.

What do firefighters say homeowners wish they had done in advance?

“Digitalizing important documents, having a go-bag and being prepared to evacuate,” top the list, Omoomy says.



Courtesy of Southern Marin Fire District

Planned escape routes and smoke alarms are crucial to save people in a house fire.

Here are more tips to be better prepared to survive a house fire and the aftermath.

• Make an escape plan

“It’s important for everyone to plan and practice a home fire escape,” Omoomy says. “Have a plan for everyone in the home.”

Escape plans should include two possible exits from each room or building.

People with mobility issues should sleep on the ground floor and in a room with a door to the outside.

“If someone uses a mobility device and can self-transfer, include this action when you practice your fire drill,” she says. Have them “wake up, transfer to the wheelchair or get their walker or cane, and get out of the home in less than two minutes.”

Sleep with any mobility device, glasses and telephone close to your bed.

Keep pathways and hallways lit with nightlights and free from clutter so everyone can get out safely.

• Digitalize documents

“Digitalize all records and insurance papers, and even take videos of property and items to help with the insurance claim process,” she says. You’ll be able to move forward more quickly in the aftermath.

• Install smoke alarms

“Carbon monoxide alarms are required in residential units in the state of California,” Omoomy says.

“Combination smoke and carbon monoxide alarms can be used, and are encouraged to ensure proper coverage. Choose ones that are listed by a qualified testing laboratory and approved by the California office of the state fire marshal. Look for the seal.”

And test them each month. Depending upon the type of alarm you choose, replace either the battery or the whole alarm when the low-battery alert “chirps.”

• Install alert devices

“When people who are deaf are asleep, a pillow or bed shaker should be used to wake them and alert them to fire conditions so they can escape,” Omoomy says. “This device is activated by the sound of a standard smoke alarm.”

Pairing a “shaker” with a high-intensity strobe light can also be helpful, she says. “When the smoke alarm sounds, strobe lights flash to alert people who are deaf, or hard of hearing, of a possible fire while they are awake.”

She recommends devices that are listed by a qualified testing laboratory.

• **Keep a fire extinguisher handy**

“As a general rule, firefighting should be left to professional firefighters,” Omoomy says. “Fire extinguishers are meant for putting out small fires or for help escaping from the area, not for fighting large, out-of-control fires.”

Before using one, she adds, make sure the fire is small and contained, that you are using the correct type of extinguisher for the fire and that you know how to use it.

Make sure you have a clear escape route without toxic fumes or smoke, and that anyone else leaves the house immediately. One of them should call 911.

“If the fire does not go out after using one extinguisher, back out of the area, close the door if possible, get outside and call 911,” she says.

Inspect portable fire extinguishers once a month and have them serviced annually by a certified expert. Check the U.S. Consumer Product Safety Commission to see if your fire extinguisher is under recall.

• **During a house fire**

“When the smoke alarm sounds, get out and stay out,” Omoomy says. “Go to the outside meeting place. Call 911. If smoke blocks the door, or the first way out, use your second way out.

“If you cannot escape, close the door, cover the vents and cracks around the door with cloth or tape to keep out the smoke,” she says. “Call 911, say where you are and then signal for help at the window with a flashlight or light-colored cloth.”

Never re-enter a burning building for any reason, she says. If you can’t help someone else who needs to escape, leave the house and tell the 911 operator the location of that person. If pets are trapped inside, tell firefighters right away.

For more detailed tips, go to [smfd.org](https://www.smfd.org), [readymarin.org](https://www.readymarin.org) or [firesafemarin.org](https://www.firesafemarin.org).

• **Free smoke alarms**

The Red Cross also encourages escape plan practices and the installation of smoke alarms.

Alarms “should be installed inside every sleeping room, outside each separate sleeping area and on every level of your home,” says Red Cross spokesperson Martin Gagliano in a press release. “Smoke alarms should be interconnected so when one sounds, they all sound.”

Red Cross may be able to help those who can’t afford to purchase bed shakers or smoke alarms or are physically unable to install them. Call 1-800-Red-Cross or to to [SoundTheAlarm.org/NorCalCoastal](https://www.SoundTheAlarm.org/NorCalCoastal) to request an appointment.

Re: Thank you!!!

1 message

Tom Welch <twelch@smfd.org>

Mon, Oct 17, 2022 at 4:20 PM

To: Laurie Nilsen <lnilsen@tiburonpd.org>

Cc: Elaine Wilkinson <nrg@smfd.org>, Chris Tubbs <ctubbs@smfd.org>, Admin Aide <adminaide@smfd.org>

Laurie,

Our pleasure and anytime. I'm also glad to have our Ops folks there too. That was a big hit.

Best,

Tom Welch, Deputy Chief
Operations and TrainingSouthern Marin Fire Protection District
Mill Valley Fire Department

Main 415-389-4142

Cell 415-320-3852



On Oct 17, 2022, at 4:02 PM, Laurie Nilsen <lnilsen@tiburonpd.org> wrote:

Tom, Leah, Elaine and all of the Southern Marin Fire personnel that attended yesterday's event,

On behalf of the City of Belvedere and Town of Tiburon, I would like to sincerely thank you for participating in the first annual "Get Ready To Go 94920" event yesterday, October 16th. Thanks to you and other safety organizations that participated, the event was informative and fun.

We look forward to bringing the community together again next year for "Get Ready to Go 94920" and hope that you will once again participate.

Thank you so much!

Laurie

Laurie K. Nilsen
Administrative and Emergency Services Coordinator
Tiburon Police Department
(415) 789-2805



City of Yreka

701 Fourth Street • Yreka, CA 96097
(530) 841-2386 • FAX (530) 842-4836



August 16, 2022

Multi-Agency Support
Providers - McKinney Fire

Greetings from Yreka!

The City of Yreka wishes to express its heartfelt gratitude for the support numerous professionals, from a multitude of agencies, provided during the McKinney fire. This tragic and violent fire seriously impacted residents, the community, and government with some even losing their lives. We are also aware that some of your firefighters were injured in the line of duty. We wish them a full recovery! We want to thank and recognize the professionals who gave time, and extreme effort while risking their lives, and being away from their families, to help protect the City of Yreka during this raging fire.

The McKinney fire was a very tragic event being considered the deadliest wildfire in California in 2022, and the second most destructive of the year, thus far. Sadly, human lives perished, approximately 185 structures were destroyed, and 60,392 acres burned during this unforgiving wildfire. As you might imagine, this event rocked the core of who we are as a community. Your persistence in fighting this fire, and commitment to the greater good were determining factors in keeping our community safe and calm. The sacrifices and hard work of your fire and emergency response professionals/teams saved lives! Thank you for making a difference in the lives of City of Yreka residents and surrounding areas.

We offer our most sincere appreciation for your assistance when this community needed it most. We are forever indebted to all of you for your commitment, and persistence in fighting the McKinney fire.

With sincere gratitude,

Duane Kegg, Yreka Mayor for the City Council



STAFF REPORT

SOUTHERN MARIN FIRE PROTECTION DISTRICT

MEETING DATE: Wednesday, October 26, 2022

AGENDA TITLE: APPROVAL OF THE TAX TRANSFER RESOLUTION BY BOTH THE CITY OF MILL VALLEY CITY COUNCIL AND SOUTHERN MARIN PROTECTION DISTRICT BOARD OF DIRECTORS IS NECESSARY PRIOR TO SUBMISSION OF THE LAFCO APPLICATION.

RESOLUTION NO. 2022/2023 - 02, A RESOLUTION OF THE DISTRICT BOARD OF THE SOUTHERN MARIN FIRE PROTECTION DISTRICT ACCEPTING A NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES BETWEEN THE CITY OF MILL VALLEY AND THE SOUTHERN MARIN FIRE PROTECTION DISTRICT

LEAD DIVISION: N/A

RECOMMENDED MOTION: Suggested Action: Approve of the attached Tax Transfer Resolution No. 2022/2023-02 for the annexation of fire services.

SUMMARY N/A

BACKGROUND N/A

DISCUSSION/ANALYSIS N/A

FISCAL IMPACT N/A

ATTACHMENTS

[District Tax Transfer Resolution Staff Report.pdf](#)

[SMFPD Property Tax Exchange Resolution for 10-26-22.pdf](#)

PREPARED BY: Chris Tubbs

REVIEWED BY: N/A

SUBMITTED BY: Christian Tubbs, Fire Chief



Southern Marin Fire Protection District

Board of Directors

Thomas Perazzo, President, Cristine DeBerry, Vice-President, Ashley Raveche, Secretary
Kurt Chun, Pete Fleming, Cathryn Hilliard, Stephen Willis

STAFF REPORT

Date October 26, 2022

Topic

Approval of the Tax Transfer resolution by both the City of Mill Valley City Council and Southern Marin Protection District Board of Directors is necessary prior to submission of the LAFCo application.

Summary

On October 3rd, 2022 both the City of Mill Valley City Council and the Southern Marin Fire Protection District Board of Directors voted unanimously through joint resolution in favor of submitting a completed application to Marin LAFCo. Action taken by the Southern Marin Fire Protection District affirms the application elements and approves the application for submission. A significant element of the application is the Tax Transfer resolution before us today.

Background

The Tax Transfer resolution provides clear direction to State and County officials regarding the distribution of property tax funding.

- Mill Valley Property Tax Transfer Resolution/Agreement:
 - Specifies the amount of property tax to be transferred and directs responsible parties to complete the process. In this case, we are transferring the equivalent tax factor totaling \$6,624,263. Because the actual taxes collected for the annexation are well into the future, a delegation of authority to the City Manager and the Fire Chief is necessary when determining and finalizing the precise tax percentage in the future. Although 27.8% has been identified, this percentage is likely to change as our future tax picture comes into focus.

Conclusions

Other elements of the LAFCo application are being finalized under the authority granted to the City Manager and the Fire Chief to be submitted in time for the December 8, 2022, LAFCo meeting. Additional updates are forthcoming to keep the Council and board up to date on the process and progress of the annexation.

Recommendation(s) – See Attached Documentation

Consider approval of the attached Tax Transfer Resolution for the annexation of fire services.

RESOLUTION NO. 2022/2023 - 02

A RESOLUTION OF THE DISTRICT BOARD OF THE SOUTHERN MARIN FIRE PROTECTION DISTRICT ACCEPTING A NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES BETWEEN THE CITY OF MILL VALLEY AND THE SOUTHERN MARIN FIRE PROTECTION DISTRICT

WHEREAS, in case of a jurisdictional change other than a city incorporation or district formation which will alter the service area of responsibility of a local agency, Revenue and Taxation Code Section 99(a)(1) requires that the amount of property tax revenue to be exchanged, if any, among the affected local agencies shall be determined by negotiations; and

WHEREAS, when a special district is involved, the negotiations are conducted by the Board of Supervisors of the County on behalf of the district, pursuant to Revenue and Taxation Section 99(b)(5); and

WHEREAS, Revenue and Taxation Code Section 99(b)(6) requires that each local agency, upon completion of negotiations, adopt resolutions whereby said local agencies agree to accept the negotiated exchange of property tax revenues, if any, and requires that each local agency transmit a copy of each such resolution to the Executive Officer of the Local Agency Formation Commission; and

WHEREAS, no later than the date on which the Certificate of Completion of the jurisdictional change is recorded with the County Recorder, the Executive Officer of the Local Agency Formation Commission shall notify the County Auditor of the exchange of property tax revenues by transmitting a copy of said resolution to the County Auditor, and the County Auditor shall thereafter make the appropriate adjustment as required by law; and

WHEREAS, the negotiations have taken place concerning the transfer of property tax revenues between the City of Mill Valley and the Southern Marin Fire Protection District pursuant to Section 99(a)(1), for the jurisdictional changes designated as Annexation No. 2 to the Southern Marin Fire Protection District; and

WHEREAS, the negotiating parties have negotiated the exchange of property tax revenues between such entities as hereinafter set forth.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Southern Marin Fire Protection District as follows:

1. That the Southern Marin Fire Protection District agrees to accept the following negotiated exchange of property tax revenues:

a. For Fiscal Year 2023-2024, the City of Mill Valley shall transfer to the Southern Marin Fire Protection District \$6,624,263.00 of the City's secured and unsecured property tax revenue and Homeowners Property Tax Relief (HOPTR) subvention revenue, collectively referred to as "Property Tax Revenue".

b. For Fiscal Year 2024-2025, and subsequent Fiscal Years, the City of Mill Valley shall transfer to the Southern Marin Fire Protection District the percentage of the total City of Mill Valley Property Tax Revenue in Fiscal Year 2023-2024 that is represented by \$6,624,263.00. The City Manager and Fire Chief are hereby authorized to verify and confirm the precise percentage to reflect the intent of the City and District as described in this resolution.

2. That the Southern Marin Fire Protection District agrees that all of the exchanges of Property Tax Revenue required by this Resolution shall be made by the County Department of Finance.

3. That the Southern Marin Fire Protection District and the City of Mill Valley understand and agree that this negotiated exchange of property tax revenues ("Property Tax Exchange") is based upon existing law, and that such law may be substantially amended in the future. In the event of an amendment of state law which renders this Property Tax Exchange invalid or inoperable or which denied either party the full benefit of this Property Tax Exchange as set forth herein, in whole or in part, then the parties agree to renegotiate the Property Tax Exchange in good faith.

4. That the Clerk of the District Board is authorized and directed to transmit a certified copy of the resolution to the Executive Officer of the Marin County Local Agency Formation Commission, who shall then distribute copies in the manner prescribed by law.

PASSED AND ADOPTED by the Board of Directors of the Southern Marin Fire Protection District this 26th day of October 2022 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST: _____
Clerk of the Board

Board President



STAFF REPORT

SOUTHERN MARIN FIRE PROTECTION DISTRICT

MEETING DATE: Wednesday, October 26, 2022

AGENDA TITLE: CONTINUATION OF VIRTUAL MEETINGS

LEAD DIVISION: N/A

RECOMMENDED MOTION: Suggested Action: The Fire Chief Recommends that the Board of Directors invoke AB361 which results in the continuation of virtual meetings for the next thirty days until the proclaimed state of emergency expires, the public health orders change, or we seek a thirty day continuation of the Resolution.

SUMMARY N/A

BACKGROUND N/A

DISCUSSION/ANALYSIS N/A

FISCAL IMPACT N/A

ATTACHMENTS

[Staff Report AB361 October Mtg.pdf](#)

PREPARED BY: Chris Tubbs

REVIEWED BY: N/A

SUBMITTED BY: Christian Tubbs, Fire Chief



Southern Marin Fire Protection District

Board of Directors

Tom Perazzo, President, Cristine DeBerry, Vice-President, Ashley Raveche, Secretary
Kurt Chun, Pete Fleming, Cathryn Hilliard, Stephen Willis

STAFF REPORT – Continuation of Virtual Meetings

Date

October 26, 2022

Topic

Continuation of Virtual Meetings

Summary

Governor Newsom signed Assembly Bill (AB) 361, which allows for the continuation of virtual meetings by local government public agencies. The requirements that allow invoking AB361 exist in the Southern Marin Fire Protection District and the Fire Chief recommends the continuation of Virtual Meetings by Board Action. At the October 27th Board Meeting the Board passed Resolution 2021/2022-06 which authorized the continuation of virtual meetings per AB 361.

AB 361 requires that each month the Board of Directors evaluates the need for virtual meetings, and if virtual meetings are still needed based on the criteria in AB361, the Board takes affirmative action to continue with virtual meetings for the following month.

Background

On September 16, 2021, Governor Newsom signed Assembly Bill 361 (2021-2022), which incorporated into California state law some aspects of the teleconferencing / virtual meeting rules that have applied by Executive Order, N-29-20, to local public agencies during the COVID pandemic. Notably, because AB361 included an urgency measure, the law was immediately effective as of the date of the Governor's signature. AB361 provides that it sunsets on January 1, 2024.

To invoke AB361 for the first time, there must be a "proclaimed state of emergency", as there is by order of the Governor.

Additionally, one of the following circumstances must exist:

1. State or local officials have imposed or recommended measures to promote social distancing.
2. The meeting is held to determine, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

3. The majority of the legislative body has voted that, as a result of the emergency, meeting in person would present imminent risk to the health or safety of attendees.

To invoke AB 361 for subsequent public meetings, one of the following three circumstances must exist:

1. The proclaimed state of emergency must remain active; **or**
2. State or local officials have imposed or recommended measures to promote social distancing; **and**
3. Not later than 30 days after teleconferencing for the first time under the AB361 rules, **and every 30 days thereafter**, the legislative body shall make the following findings by majority vote:
 - a. The legislative body has reconsidered the circumstance of emergency, and at least **one** of the following circumstances exist:
 - i. The state of emergency continues to directly impact the ability of the members to meet safely in person; or
 - ii. State or local officials continue to impose or recommend measures to promote social distancing.

Conclusions

The Governor has proclaimed a state of emergency as a result of the pandemic. In Marin County, the Public Health Department has stated that the COVID 19 virus still poses a public health risk. Furthermore, Marin County Public Health requires that all persons in public facilities, regardless of vaccination status, must wear face coverings to help slow the spread of the virus.

The State recommends following CDC guidelines which includes continuing of Social Distancing to help reduce the risk of the virus spreading.

Therefore, based on current Public Health Orders, the Board of Directors Meetings meet the criteria listed for invoking AB361 for the first time.

The continuation of invoking AB361 and meeting virtually will require Board Action each month.

Recommendation

The Fire Chief Recommends that the Board of Directors invoke AB361 which results in the continuation of virtual meetings for the next thirty days until the proclaimed state of emergency expires, the public health orders change, or we seek a thirty-day continuation of the Resolution.



STAFF REPORT

SOUTHERN MARIN FIRE PROTECTION DISTRICT

MEETING DATE: Wednesday, October 26, 2022

AGENDA TITLE: Approval of the Minutes of the September 28, 2022 Meeting of the Southern Marin Fire Protection District Board.

LEAD DIVISION: N/A

RECOMMENDED MOTION: Suggested Action: Approve Minutes.

SUMMARY N/A

BACKGROUND N/A

DISCUSSION/ANALYSIS N/A

FISCAL IMPACT N/A

ATTACHMENTS

[BOD Meeting Minutes Sept 28 2022_Draft.pdf](#)

PREPARED BY: Mariya Weinberg

REVIEWED BY: N/A

SUBMITTED BY: Christian Tubbs, Fire Chief



Southern Marin Fire Protection District

Board of Directors

Thomas Perazzo, President, Christine DeBerry, Vice-President, Ashley Raveche, Secretary
Kurt Chun, Pete Fleming, Cathryn Hilliard, Stephen Willis

Board of Directors Meeting Minutes Wednesday, September 28, 2022

1. CALL TO ORDER

The Southern Marin Fire District Board of Directors meeting was called to order by President Perazzo at 6:04 PM in the Board meeting room at SMFD Headquarters, 28 Liberty Ship Way, Suite 2800, Sausalito, CA 94965, Via Zoom Video <https://zoom.us/j/3435788058> and via Zoom Tele-Conference Call, phone number *67 +1-301-715-8592, Meeting ID/Pin # 3435788058.

2. ROLL CALL

BOARD MEMBERS: ATTENDING IN PERSON: President Perazzo.

ATTENDING VIA ZOOM MEETING: Vice President DeBerry, Director Fleming, Director Hilliard, Director Willis.

ABSENT: Raveche, Chun.

STAFF: ATTENDING IN PERSON: Chief Welch, Chief Hilliard, Clerk of the Board Mariya Weinberg, and IT Coordinator Russ Jaycox. **ATTENDING VIA ZOOM MEETING:** Chief Peterson, Finance Manager Alyssa Schiffmann, Communications Coordinator Elysha Omoomy and Fire Prevention Specialist McKenna Ramiro.

OTHER PARTICIPATING SMFD/MVFD Personnel/Associates: (Via Zoom Meeting): Association President Ben Powers, PM Tim Pratt, and ENG Mike Coleman.

Additional Attendees: Measure U Citizens Oversight Committee Candidate Michael Gallagher, via Zoom, and Board Candidate Sandra Bushmaker, via Zoom.

3. PLEDGE OF ALLEGIANCE

4. AGENDA ADJUSTMENTS AND APPROVAL

Chief Welch proposed that the Action Item number 10.c, Measure U Candidate Appointment, be moved up to be after the Approval of the Meeting Minutes, and the rest of the Agenda sections/items be re-numbered accordingly.

President Perazzo called for a Motion to approve Agenda Adjustments.

M/S: DeBerry/Perazzo

Ayes: Perazzo, DeBerry, Raveche, Fleming, Hilliard, Willis

Abstain: none

Absent: Raveche, Chun

Noes: none

5. OPEN TIME FOR PUBLIC EXPRESSION:

President Perazzo and the Board Clerk invited the public to participate either via Zoom Meeting or via the telephone, asking to limit expression to 3 minutes per attendee. No members of the public are attending in person, due to the COVID-19 "Shelter-in-place" order.

Ms. Sandra Bushmaker congratulated the District on the successful suppression of the fire on Camino Alto earlier this week. Ms. Bushmaker happened to drive through the area just before the fire started, and she was very grateful to see that everything was resolved so quickly. She thanked the firefighters.

With no more public wishing to make comments, President Perazzo closed the Public Comment period.

6. CONSENT CALLENDAR

6.a Correspondence and Information

This documentation is included in the meeting packet.

6.b Continuation of Virtual Meetings

The Fire Chief Recommends that the Board of Directors invoke AB361, which results in the continuation of virtual meetings for the next thirty days, until the proclaimed state of emergency expires, the public health orders changes, or we seek a thirty-day continuation of the Resolution.

Motion to accept Consent Calendar (Agenda items 6.a - 6.b):

M/S: Fleming/Willis

Ayes: Perazzo, DeBerry, Raveche, Fleming, Hilliard, Willis

Abstain: none

Absent: Raveche, Chun

Noes: none

7. MEETING MINUTES OF PREVIOUS MEETING

7.a Approval of the August 24, 2022 Board of Directors Meeting Minutes

President Perazzo requested a Motion to accept the Minutes as presented:

Director Hilliard said that the meeting packet uses the word Grant in connection with the funds we were allocated by the State, but the correct term is Allocation. There is a significant difference between the two types of funding, so this is important to reference correctly. The Board Clerk noted the correction, which pertains to today's meeting packet page 51. The correction from the word Grant to the word Allocation, as to the September 28, 2022 Meeting Packet Page 51, is noted in the current (September 28, 2022) minutes.

Motion to accept the Minutes:

M/S: Hilliard/DeBerry

Ayes: Perazzo, DeBerry, Fleming, Hilliard, Willis

Abstain: none

Absent: Raveche, Chun

Noes: none

8. ACTION ITEM ORIGINALLY NUMBERED 10.c (inserted here as per Agenda Adjustment)

8.a Measure U Candidate Appointment

Chief Welch introduced Mr. Michael Gallagher, who is a resident of Strawberry. Chief Peterson, HR Director Paterson and Chief Welch worked on the recruitment for the Measure U Citizens Oversight Committee, and Mr. Gallagher stepped forward. If appointed by the Board tonight, Mr. Gallagher would participate in the next Committee meeting, expected to be scheduled later this fall. Chief Welch asked the Board if there were questions.

Director Hilliard thanked Mr. Gallagher for stepping forward. Mr. Gallagher thanked the Board for their continuing efforts, and said he is glad to help. Director DeBerry and Director Fleming were excited to see a Strawberry resident apply.

Motion to approve Mr. Gallagher's Appointment to the Measure U Citizens Oversight Committee:

M/S: DeBerry/Willis

Ayes: Perazzo, DeBerry, Fleming, Hilliard, Willis

Abstain: none

Absent: Raveche, Chun

Noes: none

President Perazzo welcomed Mr. Gallagher on board.

9. STAFF REPORTS

9.a Fire Chiefs Report

Chief Welch said there were no updates to the report, other than the occurrence of the recent Camino Alto fire that Mrs. Bushmaker had mentioned. Chief Tubbs is not in attendance tonight. The Camino Alto fire was kept to only two acres, thanks to the aggressive firefight, and excellent coordination with our law enforcement partners. Chief Welch welcomed questions.

Director Hilliard asked about the acronyms, such as IDR, TTD, LC4850, in the Personnel and Administration section of the report. She would like to have those explained in more detail, as far as is allowed without violating any confidentiality rules. Chief Welch said that IDR is Industrial Disability Retirement, TTD is a Disability Protected Leave, and LC4850 allows up to a year for an injured member to come back to work. Chief Peterson said that we will be happy to flesh out this section in the future report. President Perazzo also mentioned those types of topics are also discussed in the Personnel Committee.

Director Hilliard positively commented on the fact that we have sleep trailers at Station 4 during construction, which will really help the firefighters to get rest, and not walk through a construction zone. President Perazzo said it's great that the firefighters like this arrangement, because it helps construction move forward quicker. He thanked Chief Peterson for getting this set up.

Director Hilliard congratulated Chief Tubbs on being elected as the President of CalChiefs, and congratulated Chief Peterson on his new position on the Legislative Committee {and now as the Treasurer} as well. Both appointments are a big honor for the Chiefs and the District.

9.b Finance Staff Report

Finance manager Schiffmann presented this report, stating that she has nothing to add to the written report, and welcomed questions.

Director Hilliard said that our most recent deposit into PARS Trust was \$750K. Since then, we lost \$765K. Since January, we have lost almost \$2M. Director Hilliard asked if, during this difficult economic time, there could be a strategy to preserve what we have. Ms. Schiffmann said that we did take big losses, but if we take the funds out of the stock market now, we would cement those losses. As far as future PARS investments, in the next few months Staff and the Finance Committee will bring recommendations about possible allocations for funds available for reserves and pensions. Instead of putting funds into PARS, we could put them in the investment account with the County of Marin.

Director DeBerry added that we should definitely keep an eye on the investment situation, although this type of scenario does not have a perfect solution, and the market seemingly has not yet bottomed out. She hopes the Board can get a presentation, with some historical perspective, to help understand the best way to proceed in the next year. Ms. Schiffmann said she will look into this, and try to get some different perspectives and options, and will also ask PARS if they have any information to share. Note that PARS representative had previously advised us to take a more aggressive strategy, but we fortunately have not done that, so we have not had as bad of a loss. President Perazzo asked what exactly that more aggressive strategy was like, and Ms. Schiffmann said PARS has five strategies with different levels of risk, and we are in the middle.

President Perazzo also looks forward to Ms. Schiffmann providing information on perspectives and options for the District's investments. Ms. Schiffmann said we should have this within the next couple meetings.

9.c Association Report

Note that Item 9.d was presented before 9.c due to a temporary technology issue.

Association President Captain Ben Powers of the Southern Marin Firefighters Association delivered this oral report. Last week Capt. Powers and four other personnel members participated in the Marin County Regional Task Force One Urban Search and Rescue Team deployment in Sacramento, as pre-deployment in anticipation of possible mudslides and flash flooding related to burn scars from last year's fires. Capt. Powers congratulated the newly promoted Chief Vollmer. Capt. Powers and Capt. Morlock, of the Mill Valley Firefighters Association attended the ceremony at CalChiefs Conference for Chief Tubb's swearing in as the President of CalChiefs. The Association members are excited about the

joint Mill Valley City Council and Board Member Meeting on October 3rd, which will be about Mill Valley consolidation, which has been a result of many years of work. Many thanks to everyone involved. There was an Association meeting yesterday. With Chief Welch and Chief Peterson's blessing, SMFD and Mill Valley firefighters are moving forward with a joint Shift Bid, which will be starting on October 4th. Hard work went into joint overtime and joint staffing policy. Capt. Powers highlighted the efforts by John Grey, the Union Attorney, John Bagala, the Union President, Chief Tubbs, City Manager Al Piombo and other personnel and staff, as related to consolidation. There will be many benefits to the personnel and residents as a result of combining the departments. Capt. Powers also commended the great work of the personnel on the recent Camino Alto fire, which was the biggest wildland fire, at least as far as this year. Capt. Powers welcomed questions, of which there were none.

9.d Staff Report – DEI Update

This update was presented by the Fire Prevention Specialist McKenna Ramiro. Her report is included in the meeting packet; here are some highlights:

- All the initiatives, except two, have been started. There was a lot of work on the part of the DEI Committee, other personnel and staff, and also the community to set up all the events listed in the report.
- The Committee has been very active in working with schools, including meetings with three different school districts. There is also work with County of Marin Career Services.
- On Tuesday October 20th, quite a few of SMFD staff and personnel participated in an event at Tamalpais Highschool, where they met the football team and put those Varsity and Junior Varsity high school athletes through a special workout and practiced skills as well as using the equipment relevant to fire service. SMFD Personnel also had a lot of conversation with the students. This took several months of planning efforts. We had subsequently received a call that there are at least six other sports teams interested in such an event, four of which are female sports teams. A competition between the teams was suggested. The Tam High football team also asked for a return visit.

Engine 4, 6 and 7 participated. Ms. Ramiro took the time to recognize the following individuals for helping make the event on Tuesday the 20th so successful: *Elaine Wilkinson, Nick Langlois, Travis Fox, Ian Hanson, Colin Chambers, Pete Romo, Kevin Freeman, Ryan Mock, Craig Sloan, Jon Butler, Mike Coleman, Jeremy Mondot.*

Ms. Ramiro also personally recognized and sincerely thanked *Firefighter Robert Grady*. Firefighter Grady made this event possible by spending his personal time to help come up with ideas and stations for the team. He helped pull everything together, and this event wouldn't have been possible without his help. Ms. Ramiro would like the Board to know how hard Firefighter Grady worked on this event.

Ms. Ramiro welcomed questions. Director DeBerry said it was a really wonderful idea to be working with diverse high school athletes, to get them familiar with fire service. She would love us to expand to other schools in the County. Also, she suggested if we could expand to Community Colleges, including those outside of Marin, such as East Bay. Ms. Ramiro appreciates the suggestion.

President Perazzo noted that he is glad to see the enthusiasm, and asked how Ms. Ramiro feels about overall progress. Ms. Ramiro said we are working towards having day camps, but must first lay the groundwork and build community trust. We are clearly moving in a direction that is working. Ms. Ramiro is happy that staff members are interested in helping with recruitment.

10. BOARD COMMITTEE REPORTS

1. Southern Marin Emergency Medical Paramedic System

Director Fleming reported that S MEMPS met on September 7th and approved the 2022/2023 Budget, which includes a 3% year-to-year increase in revenues, with expenses being fairly static, with main increases in communications and fuel costs. There have been some carryover balances from ambulance bill delays.

2. Shared Services Committee (Ad Hoc)

Director Hilliard reported that Shared Services Committee did not meet this month, as the next step is the upcoming Joint meeting of the SMFD Board of Directors and the Mill Valley City Council, scheduled for October 3. The Committee has

previously had its members' questions satisfactorily worked out, overall, and looks forward to the joint Board and Council meeting. President Perazzo noted that the Staff will provide Directors with a hard copy of the agenda/packet for the October 3 meeting.

3. Finance Committee

Per President Perazzo, the Finance Committee had a great meeting, discussing the same report as is included in today's meeting packet. Questions were answered to the Committee's satisfaction.

4. Personnel Committee

Personnel Committee met on September 8th, per Director Willis. The Committee discussed the topics that Director Hilliard had asked about earlier in the meeting. Director Willis said that we would work to spell out the different terms in the future.

5. Emergency & Disaster Preparedness Committee

Director DeBerry reported that the Emergency and Disaster Preparedness Committee did not meet.

6. Building Committee (Ad Hoc)

Director Chun is not here to report, but President Perazzo said the Committee has not met.

7. FASIS (Advisory)

President Perazzo reported that FASIS did not meet, but they are planning on meeting at the FDAC Leadership Conference on October 23rd. It will be a joint meeting between FASIS and EBA. FASIS and EBA are Worker's Comp, and Employee Benefits insurance plans, respectively. They are expected to merge in the next year.

8. Marin Wildfire Prevention Authority (Advisory)

Director Hilliard reported on MWPA. This month the Board met, and reviewed the projects that have already gone through the environmental process, and now need the MWPA Board review. The Board also talked about the Allocation that came from the State, as the role of MWPA in this is not yet clear. Director Hilliard said that MWPA has been doing a lot of projects in the District territory that have not been publicized to the District constituents as a whole. MWPA is working to correct that – will provide more public information. MWPA is planning to have individual meetings with its Directors at the new facility at the Marin Commons. The in-person meetings may be affected by any changes in the COVID-19 situation, and related health concerns. The Board is setting up parameters for reviewing the Executive Officer, which should be finished next month.

9. MERA Committee (Advisory)

Director Hilliard reported that the MERA Committee just met today. The bad news is that MERA is still far behind on its schedule. The good news is that MERA finally has a great Executive Officer, Heather Plamondon, who should be really helpful to moving things along. She knows how to ask the right questions, and how to get productivity from the contractors and consultants. Director Hilliard said that an additional dual-head Motorola radio was approved for Chief Barnes's rig – please let him know. The Committee was going over schedule and budget, and how to get the project moving along.

11. Action Items

10.a FY2022/2023 Final Budget

Ms. Schiffmann introduced this item. The Board has approved the Preliminary Budget in June of 2022. Included today in the meeting packet is the Final Budget for the Board to approve, to meet the State of California deadline. Ms. Schiffmann directed the Board to page 130 of the packet, which shows a table of all the changes made since the previous draft of the Budget. The net change is only about \$7K. Ms. Schiffmann pointed out that we are using prior year's unused earmarked MWPA local funds of about \$100K as direct grants to SMFD residents, which will be administered through MWPA. Director DeBerry and Ms. Schiffmann discussed the meaning and reasons for the MWPA rollover funds. It is not uncommon for member-agencies to have funds left over. Chief Hilliard added that lots of vegetation management projects are in the summer, and a fiscal year runs July-July. This causes a timing issue, because the projects and billing straddle a fiscal year, and hence there is a rollover. Also, there are a lot of regulatory aspects, such as environmental reviews, which must be addressed before starting work, which causes unavoidable delays in the project start dates. Chief Hilliard cited the example of LRAD. The approvals are taking longer than planned, but we have already successfully installed four sites, in Sausalito, Mill Valley and Tiburon. We do have funds for this project rolled over and still left to

spend on LRAD. President Perazzo asked about additional LRAD sites in Sausalito, and Chief Hilliard said we plan on 1-2 more in the next two fiscal years, and more in other locations. LRAD siren tests are 1st Saturday of the month at noon.

Ms. Schiffmann also mentioned that Plan Fees revenue line is going up by 5%. We had a higher-than-expected plan review revenues last year, which we took that into account. Director DeBerry asked we approved the Plan Fee increase? Chief Hilliard said it was part the Plan Fee Ordinance, when we had the 2020 update, which also had a Resolution which calls for 5% annual increases. Also, the Plan Fees line is not just plan fees, it is all the fire fees, such as inspection fees. Director DeBerry asked this because she wants to make sure we are taking care of residents and business owners in terms of charges.

Director Hilliard highlighted the point that this is an SMFD Budget, and it doesn't include Mill Valley annexation. The combined budget could be generated after the LAFCo period for annexation is passed. As far as the Final Budget presented tonight, The Finance Committee went through it thoroughly. Director Hilliard's biggest concern is the state of the economy and to make sure that we have safeguards in place to protect the District. Director Hilliard stated that the Finance Committee recommends that the Board approve this Final Budget.

Motion to approve 2022/2023 Final Budget:

M/S: DeBerry/Hilliard

Ayes: Perazzo, DeBerry, Fleming, Hilliard, Willis

Abstain: none

Absent: Raveche, Chun

Noes: none

10.b First Reading of the 2022 California Fire Code Ordinance and Presentation

Deputy Chief/Fire Marshall Hilliard presented this item. The last Code adoption was in 2019. Now, in conjunction with the State of California, we are due for another update. There have been many additions to the California Fire Code since 2019, but some of what we had in our prior Ordinance is now included in the new CA Fire Code, so our Ordinance no longer has to have those items.

Key points:

- Handling of the 2021 International Wildland Urban Interface Code related matters, including adoption of the Appendix A, concerning maintenance. This gives us the ability to have the most current maintenance
- Addition of "exterior wildfire protection systems" and "home backup generators" under construction permits section. There is no current regulation of these items under NFPA standards. The fire department representatives from the whole County all got together to create what is now included in the Ordinance. The main issue is the ability for the fire departments to shut off water to external sprinkler systems in the event they are causing issues with fire department apparatus accessing adequate water supply during a wildfire.
- The State is now recognizing that home in the High Fire Severity Zones, not just in Very High Fire Severity Zones will need to maintain defensible space. Note that we did have the WUI requirement in our Ordinance already.
- Additional points of note are covered in the Staff Report included in the meeting packet. Chief Hilliard welcomed questions.

Chief Hilliard and President Perazzo discussed details of the working of the exterior sprinklers and whether there was any precious code governing those.

Chief Welch spoke to acknowledge and recognize all the hard work that the Fire Marshall and the Prevention Department did on this Code update, which is a county-wide effort, and happens every three years. This helps the county residents as well as building contractors. Thank you! Chief Hilliard commended McKenna Ramiro and Marshal Nau for their hard work on this project.

Chief Hilliard asked President Perazzo to make an amendment that this should be “A First Reading by Title”, and noted that there is a requirement for a vote.

President Perazzo read the title of the Ordinance as follows: “ORDINANCE NO. 2022/2023-01 AN ORDINANCE OF SOUTHERN MARIN FIRE PROTECTION DISTRICT ADOPTING AND MODIFYING THE 2022 CALIFORNIA FIRE CODE AND APPENDIX A OF THE 2021 INTERNATIONAL WILDLAND-URBAN INTERFACE CODE WITH AMENDMENTS SUPPORTED BY LOCAL FINDINGS, PRESCRIBING REGULATIONS GOVERNING CONDITIONS HAZARDOUS TO LIFE AND PROPERTY FROM FIRE OR EXPLOSION; PROVIDING FOR THE ISSUANCE OF PERMITS FOR HAZARDOUS USES OR OPERATIONS; AND DEFINING THE POWERS AND DUTIES OF THE RISK REDUCTION PREVENTION AND MITIGATION DIVISION AND OFFICERS.

Chief Hilliard stated that the Prevention team will be holding hearings and doing community outreach between now and the next Board of Directors meeting. Chief Hilliard Stated that the foregoing Ordinance, which is numbered 2022/2023-01 was read by President Perazzo at the regular meeting of the Board of Directors of the Southern Marin Fire Protection District held on this day, the 28th Day of September 2022, and will come up for adoption as an Ordinance of the Southern Marin Fire Protection District at a regular meeting of the Board of Directors to be held on the 26th Day of October, 2022. Chief Hilliard asked President Perazzo to take a vote. President Perazzo instructed the Board Clerk to do a Roll Call.

Ayes: Perazzo, DeBerry, Fleming, Hilliard, Willis
Abstain: none
Absent: Raveche, Chun
Noes: none

We will have the Board Clerk provide the document to President Perazzo for signature.

Following final reading and adoption, Chief Hilliard will need to take the code to the Sausalito City Council, as well as to the Town of Tiburon City Council, and the County of Marin for Ratification. Also, in conjunction with our Shared Services Agreement, Chief Hilliard will be preparing the City of Mill Valley Fire Code Ordinance. Hopefully, by December, we will be done with the Fire Code for the next three years.

President Perazzo thanked Chief Hilliard and his team for their hard work.

10.c Measure U Candidate Appointment

This was moved up to be the Agenda Item 8.a, per approved Agenda Adjustments.

12. POLL OF THE BOARD

- *Director Fleming*— Thanked everyone for their hard work. He particularly enjoyed receiving the DEI report, information on the work with high schoolers, and is happy that the report highlighted the team effort. Director Fleming congratulated Battalion Chief Vollmer on his promotion.
- *Director Willis* – Echoed Director Fleming’s comments. He congratulated Chief Vollmer. Director Hilliard enjoyed the luncheon for the retired City Manager Piombo, and thanked those who made it possible. He congratulated Chief Tubbs on his post as the President of CalChiefs, mentioning that he has personally been part of CalChiefs in the past, and appreciates what an honor this is. Director Willis regrets not being able to make it to the ceremony in person.
- *Director Hilliard*— Echoed other Directors’ comments and said she is privileged to be on the Board, working with other outstanding individuals. She also shared her appreciation for the vegetation management work that has been going on around her neighborhood. She thanked Station 1 personnel, who welcomed her and junior guests, providing excellent experience during a recent visit. Those personnel are Bruno Missio, Cordi Sullivan, Greg Reynolds, Robert Grady, Steven Ramirez, and Joe Fazier. Director Hilliard also said that she is very happy to be signing many MWPA grant checks that are going directly to SMFD home owners.

- *Vice President DeBerry* – Echoed the comments of her fellow Directors. She added that it's great to finalize the Budget and see all the great priorities being funded. She is looking forward to the special October 3rd meeting, and thanked all those who have been working hard on annexation. Director DeBerry mentioned the article about the lawsuit that was filed against PG&E in relation to Mosquito fire. She is glad to see that PG&E is being made to take responsibility. She suggested that the Board should review the article, and how the situation may apply to our District.
- *President Perazzo* – Echoed the comments of Director DeBerry about the PG&E, and noted the resident push back against the vegetation management work in Mill Valley. He mentioned he is very happy with our DEI effort; he knows it's not easy. For example, working with high school students may be tough. He thought the outreach to junior colleges would be a great idea. He thanked Communications Coordinator for all the excellent publicity, thanked the Fire Prevention Team, particularly for doing inspections in Sausalito in areas near some recent fires, and in conjunction with neighborhood two meetings regarding specific fires. He congratulated Battalion Chief Vollmer and CalChiefs President Chief Tubbs. SMFD is well respected, and looked to what we are doing in California. President Perazzo thanked Chief Tubbs for his great work in bringing that about. President Perazzo gave thanks to the Staff for getting the packets ready.

President Perazzo and Chief Welch reminded the Directors that the location and time for the October 3, 2022 joint meeting is in person, at the Mill Valley Community Center, 180 Camino Alto, Mill Valley, Cascade Room at 4 PM.

13. ADJOURNMENT – September 28, 2022

Motion to Adjourn

M/S: Willis/DeBerry

Ayes: Perazzo, DeBerry, Raveche, Fleming, Hilliard, Willis

Abstain: none

Absent: Raveche, Chun

Noes: none

Adjourned at 07:05 pm.



STAFF REPORT

SOUTHERN MARIN FIRE PROTECTION DISTRICT

MEETING DATE: Wednesday, October 26, 2022

AGENDA TITLE: Approval of the Minutes of the October 3, 2022 Special Joint Meeting of the Southern Marin Fire Protection District Board and Mill Valley City Council Meeting

LEAD DIVISION: N/A

RECOMMENDED MOTION: Suggested Action: Approve Minutes.

SUMMARY N/A

BACKGROUND N/A

DISCUSSION/ANALYSIS N/A

FISCAL IMPACT N/A

ATTACHMENTS

[BOD Meeting Minutes Sept 3 2022_Draft.pdf](#)

PREPARED BY: Mariya Weinberg

REVIEWED BY: N/A

SUBMITTED BY: Christian Tubbs, Fire Chief



SOUTHERN MARIN FIRE PROTECTION DISTRICT

Board of Directors

Thomas Perazzo, President, Christine DeBerry, Vice-President, Ashley Raveche, Secretary
Kurt Chun, Pete Fleming, Cathryn Hilliard, Stephen Willis

SOUTHERN MARIN FIRE PROTECTION DISTRICT SPECIAL JOINT MEETING OF THE SOUTHERN MARIN FIRE PROTECTION DISTRICT BOARD AND MILL VALLEY CITY COUNCIL MEETING

Draft Action Minutes

MILL VALLEY COMMUNITY CENTER
CASCADE ROOM
180 CAMINO ALTO, MILL VALLEY, CA 94941

Monday October 3, 2022 at 4:00 PM

Southern Marin Fire District Board of Directors:

President Thomas Perazzo – Present

Vice President Cristine Soto DeBerrey – Present

Secretary Ashley Raveche – Present

Board Member Kurt Chun – Present

Board Member Peter Fleming – Present

Board Member Cathryn Hilliard – Present

Board Member Stephen Willis – Absent

Mill Valley City Council Members:

Mayor Jim Wickham – Present

Vice Mayor Urban Carmel – Present

Councilmember Stephen Burke – Present

Councilmember Max Perrey – Present

Mill Valley City Staff present: City Manager Cusimano; City Attorney Khalsa; Assistant City Manager Piombo; Fire Chief Tubbs; Deputy Fire Chief Welch; and City Clerk/Management Analyst III Politzer.

SMFD Staff present: Chief Tubbs, Chief Peterson, Finance Manger Schiffman, Clerk of the Board Weinberg, as well as other staff members and firefighting personnel in the audience.

CALL TO ORDER (Formerly Item 1 of the SMFD Agenda*):

Mayor Wickham called the Special Joint meeting to order at **4:03 P.M.**

Board Clerk Weinberg conducted the roll call for the Southern Marin Fire Protection District Board of Directors. **Board Member Willis** was absent, all other Directors were present.

City Clerk/Management Analyst III Politzer conducted the roll call for the Mill Valley City Council. All City Councilmembers were present.

APPROVAL OF THE AGENDA ORDER (Formerly Item 2 of SMFD Agenda*):

It was **MOVED** by **Councilmember Burke** and **SECONDED** by **Councilmember Perrey** to approve the agenda order. The Motion was carried unanimously by a **4-0 vote**.

SMFD Board unanimously approved The Mill Valley City Council Motion by 6-0-1 vote, Director Willis Absent. (Motion/Second, DeBerry/Hilliard).

* SMFD Agenda numbering has New Business as 3a, because, by convention, SMFD numbers the Roll Call and the Approval of Agenda Order, but Mill Valley City Council Agenda does not number those two items. To keep the Minutes of the two entities consistent, these Minutes will remove references to the numbering from the two aforementioned items, and refer to New Business as Item 1, with sub-items 1a, 1b, and 1c.

1. NEW BUSINESS:

1.a Consideration of Proposed Annexation of the Mill Valley Fire Department into the Southern Marin Fire Protection District.

Recommended Actions:

- a. Receive presentation and discuss.

The following individuals each gave a presentation on **Item #1.a** of the Agenda:

Fire Chief Tubbs

Chief Tubbs spoke about fire department consolidations in Marin County, including those that created the present SMFD. Chief Tubbs also spoke about the history and benefits of Shared Services Agreement, and its value. He said that the City Manager Cusimano, Assistant City Manager Piombo, and the Fire Chief, along with Citygate and IFF 1775, recommend to the Mill Valley City Council and to the Southern Marin Fire District Board of Directors that we submit an application to LAFCo for a formal consolidation of the two fire departments, and, upon receipt of detailed analysis tonight, take the action to approve the Joint Resolution.

Stewart Gary (Citygate Associates, LLC)

Mr. Gary is the Public Safety Principal at Citygate Associates. As a retired Fire Chief and elected official, he has had practical hands-on experience with consolidations. Mr. Gary noted that, as a result of Citygate and staff members detailed studies, the bottom-line finding is that the annexation of the City of Mill Valley Fire Department into the Southern Marin Fire District makes permanent service improvements, and is fiscally prudent. Mr. Gary went over the slides that are included in the meeting packet, including the property tax transfer, initial costs and other financials. He noted that the our options are either full annexation or full separation. We can't continue part way forever for operating and economic reasons. Given Citygate's experience with consolidations in the last 15 years, the cost of operating a 1-2 station fire department in California is cost-prohibitive. Citygate recommends that the City and District should move forward with the application to Marin LAFCo, and, if annexation is not chosen, direct staff to begin the separation of the shared management program.

Assistant City Manager Alan Piombo

Mr. Piombo mentioned that both the City and the District can see benefits of consolidation. He said there has been nine months of negotiations to make sure that firefighting personnel are comfortable with the employee transfer agreement, which is good for the City, good for the District, and good for the firefighters. Mr. Piombo went over the details of that transfer agreement, such as compensation, retirement benefits, vacation and sick leave. Mr. Piombo also went over the equipment transfer and fire station leases. See staff report included in the meeting packet.

Bill Adams (LAFCo)

Mr. Adams mentioned that he is an attorney with about 30 years of experience, including the Sonoma County Counsel office. He has been in private practice now for about 5 years, mostly working with public agencies. Mr. Adams has participated in 25 LAFCo annexation/consolidation projects. Mr. Adams explained the purpose and role of LAFCo. He explained that the proper term for our effort is Annexation. Mr. Adams highlighted some aspects of the LAFCo process, such as changing of the Sphere of Influence and property tax and other transfer agreements. The Sphere of Influence change is the inclusion of the City of Mill Valley into the area for which the Southern Marin Fire District provides fire, paramedic and other emergency services to. Today's Joint Resolution contains references to a number of agreements. Agreements will be put together into an application to LAFCo in early November. It is anticipated that LAFCo, at its December meeting,

will have a hearing and a decision if the application is going forward. Mr. Adams said that the property tax transfer agreement relates to LAFCo requirement about a stable source of funding. He also mentioned that the issue about the date completion of annexation vs the date that State Board of Equalization will recognize the tax transfer, is resolved. Marin County Finance Department will internally allocate the taxes as the City and the District agree. Mr. Adams spoke about the timing and the mechanics of the Protest Period, which is handled through LAFCo. Our Annexation does not require voter approval, unless a threshold is met for a protest. The agreements mentioned in the Joint Resolution, if it is approved, will be worked out in detail by the parties.

Jason Fried (Marin LAFCo Executive Officer)

Mr. Fried commented about the Protest period, noting that if there is a petition with 50% of voters signing it, an Annexation would fail. Mr. Fried noted that Mr. Adams had previously mentioned the current indication is that there will be little protest. Mr. Fried also said there are two ways to handle the Protest Period - an early mailer, or after the LAFCs approval. The early mailer is only beneficial, if there is near certainty that there will be no protest at the meeting. If we do an early mailer and there is a protest, then we end up paying for two rounds of mailers.

John Grey (Local 1775 Labor Attorney)

Mr. Grey has been representing Local 1775 for the last 47 years. He has seen nine of Marin County fire departments disappear as a result of mergers/consolidations/shared services agreements, etc. He had the privilege of working on each of those, representing Labor. SMFD/MVFD employees have been working on this annexation very hard for the past 6 years. Mr. Grey complimented Mr. Piambo, Chief Tubbs, John Bagala, Steve Morlock and Ben Powers for working hard to ensure that this is a good deal for everyone. This annexation will create an organization that is better for the public and the employees, and we also will be in better position to attract quality employees. Mr. Grey said he hopes everyone will vote in favor today.

1775 President John Bagala

Mr. Bagala joined in on Zoom, but did not speak.

Southern Marin Firefighters Association President Capt. Ben Powers

Southern Marin Fire Association Pres. Powers has been working on the annexation for the past four years. He appreciates the transparency from the Fire Chief, the City Council and the SMFD Board. He said he believes the Mill Valley employees are in full agreement to move forward, and so is the Southern Marin labor group. Both groups are very interested in protecting the necessary staffing levels. Capt. Powers is glad that Mill Valley fire fighters are coming in to the District on very good terms.

Mill Valley Firefighters Association President Capt. Steve Morlock

Pres. Morlock said that the Mill Valley firefighters first voted to show support for consolidation{annexation} about six years ago, and they have continued to support it throughout all the many events that happened over the years. On September 1st, the Mill Valley Firefighters Association voted again to support the annexation. They overwhelmingly support the annexation, as the benefits to the community and to the personnel are obvious. Capt. Morlock re-iterated to the City Council and the Members of the SMFD Board that the Mill Valley firefighters strongly endorse this annexation, and he encouraged all to vote in the affirmative on the Resolution. Capt. Morlock thanked City Manager Piambo, Chief Tubbs, John Grey, and the Local 1775 President John Bagla for all their hard work. He also thanked the firefighters, including those in the room tonight.

Councilmembers asked staff questions:

Vice Mayor Carmel asked to clarify about financials, such as annual savings, firefighter costs, property tax transfer, reserves and future tax revenues needed to guarantee safety/level of service. He also asked about the mechanics of LAFCo. Those who made related presentations, and members of staff, answered Vice Mayor Carmel's questions to his apparent satisfaction.

Mayor Whickham spoke about the composition of the governing Board. Mr. Piambo explained that Mill Valley will be represented by an Advisory Board, and then Mill Valley citizens will be able to run for the Board during the next 2024 election, there will be several seats coming. He also spoke about any future tax increases going to the entire District Resident vote, and not automatically charged to Mill Valley.

Councilmember Burke said that he had about 20 questions prepared that have now been mostly satisfactorily answered during previous discussions. He highlighted the meaning of the concept of perpetuity. He also asked Chief Tubbs about reserves and voter approval for tax increases. He appreciated the thorough information he received.

Councilmember Perrey thanked everyone, and said asked about the “go-live” date from LAFCo, and the 18-month lead time from the State Board of Equalization. The answer was that go-live is not determined by LAFCo. For taxes, in order for the transfer agreement to be in effect by July 1 tax roll, everything has to go through with LAFCo by December 1 of the previous year. However, if that is missed, the County can assist with the manual transfer.

SMFD Board Members asked staff questions:

President Perazzo provided additional information on the Council’s level-of-service question. He explained all the ways it’s already being addressed, including the example of the City of Sausalito, meetings with Chief Tubbs, our own customer survey, and class ratings by The Insurance Services Office. President Perazzo complimented the great job done by the Shared Services Committee, the Labor Union and the Chiefs. He had no questions.

Vice President DeBerry said she was really pleased with the presentations, and also brought up the topic of Prevention efforts, and what can Mill Valley residents expect. Chief Tubbs said we have already been doing a lot of prevention work with Mill Valley, for example doing both jurisdictions plan reviews, and having a chipper program for both. As we merge the agencies, it will further balance strengths and weaknesses on both sides, for a positive result.

Secretary Raveche asked the LAFCo representatives about the responsibility for the messaging that is part of the public protest. The answer was it’s done through LAFCo. However, they will need our help with some content. Separately, SMFD communications staff have prepared an outreach program. The protest process applies only to Mill Valley residents, not SMFD. LAFCo can’t advocate, but everyone else, including SMFD and MVFD governing entities, staff, personnel, and etc, can advocate as much as they want. Director Raveche asked about if the process for two members for Advisory Board to get selected/appointed/voted in. Chief Tubbs said it would be two members of the City Council, and referenced the draft agreement. Director Raveche appreciates everyone’s presentations and is eager to see the annexation move forward.

Director Chun asked about the revised Deployment study. Chief Tubbs said that we plan to do this in the near future,

Director Hilliard said that she is in support of the annexation, and that it makes total sense operationally. Director Hilliard mentioned that we have already done a lot of the financial work to bring the agencies together. She mentioned her experience with many Mill Valley residents believing that we are one department already. Director Hilliard also brought up her experience with Sausalito Annexation, and experience with the Board representation. Growing the Board to nine members is too cumbersome, and the Board member election held post Sausalito annexation had brought on several Sausalito residents.

Director Fleming asked about the plans regarding the Measure U funds and the Oversight Committee. Chief Tubbs mentioned that Measure U was passed specifically by SMFD residents for the existing District. Mill Valley has a Municipal Service Tax, a portion of this goes to efforts similar to those funded by the Measure U, and so those Mill Valley funds will be used for Mill Valley prevention work, with City direction. In any case, both geographical areas will be taken care of.

Mayor Wickham closed the City Council/SMFD Board comments period.

Mayor Wickham announced **public comment**.

Mayor Wickham recognized County Supervisor Stephanie Moulton-Peters, who was in the audience.

There were no members of the public wishing to make a comment, and Mayor Wickham closed the public comment.

Mayor Wickham asked City Clerk Politzer if there were any e-comments, and she said there were none.

Mayor Wickham asked the City Council and the SMFD Board Members if they had follow-up questions, and there were none.

Mayor Wickham began deliberative comments on **Item #1b** for the City Council.

Mayor Wickham said that public safety needs to combine resources and work together.

Vice Mayor Carmel thanked staff for their work and said he is very excited this consolidation is finally happening. He said he is very enthusiastic about continuing to work on this.

Councilmember Burke said he received a note from Matt Barnes shortly after being brought onto the City Council last year. He said Southern Marin Fire is a really amazing resource and has a ton of resources Mill Valley can utilize. As a resident he was skeptical, but as an elected, he supports the consolidation. He thanked everyone that worked on this initiative.

Councilmember Perrey thanked everyone involved in making this initiative happen. His background in EPC and CERT he had a chance to work with SMFD closely. He said now we will have more opportunities and resources once consolidated. He said this is a win-win situation and he in full support.

Mayor Whickham asked **Legal Councill Khalsa** to formulate a Motion. **Legal Councill Khalsa** stated the Motion for the City Council as follows:

Tonight, you are asked to approve “A Joint Resolution of The City Of Mill Valley and Southern Marin Fire Protection District Endorsing the Proposed Annexation of The City of Mill Valley’s Fire and Emergency Medical Services Into the Southern Marin Fire Protection District”.

It was **MOVED** by **Councilmember Perrey** and **SECONDED** by **Vice Mayor Carmel** to adopt the Joint Resolution. The Motion was carried unanimously by a **4-0 vote**.

President Perazzo began deliberative comments on **Item #1c** for the SMFD Board.

President Perazzo commented that he was part of the Sausalito annexation into SMFD and had since been able to see the benefit to the residents of Sausalito, and benefits to the firefighter and paramedic personnel. He believes the same great benefits will be afforded the City of Mill Valley, as demonstrated by SMFD equipment and personnel already working for the benefit for Mill Valley. We will have a bigger, better fire department.

President Perazzo asked Board Members if there were any final discussion items, and there were none.

President Perazzo said he will entertain a **Motion** for the Board to approve a **“Resolution Authorizing the City Manager and the Fire Chief of the Southern Marin Fire District to submit an application to LAFCo for the Consolidation of the City of Mill Valley Fire Department into the Southern Marin Fire Protection District and to take further implementing actions to complete the proposed annexation of City fire services and EMS services into the District”.**

It was **MOVED** by **Director Chun** and **SECONDED** by **Director Raveche** to adopt the Joint Resolution. The Motion was carried unanimously by a **6-0-1 vote**, **Director Willis** absent.

Mayor Wickham invited members of the City Council, the Board Members and the firefighters present for a commemorative photograph, following adjournment.

2. ADJOURNMENT:

The SMFD Board of Directors **ADJOURNED** at **5:30 p.m** to its Board meeting, which will be held on October 26, 2022, and **The Mill Valley City Council ADJOURNED** at **5:30 p.m.** to its Regular City Council meeting, which immediately followed this meeting.



STAFF REPORT

SOUTHERN MARIN FIRE PROTECTION DISTRICT

MEETING DATE: Wednesday, October 26, 2022

AGENDA TITLE: FIRE CHIEFS REPORT

LEAD DIVISION: N/A

RECOMMENDED MOTION: Suggested Action: Receive report.

SUMMARY N/A

BACKGROUND N/A

DISCUSSION/ANALYSIS N/A

FISCAL IMPACT N/A

ATTACHMENTS

[October 2022 Fire Chiefs Board Report.pdf](#)

PREPARED BY: Chris Tubbs

REVIEWED BY: N/A

SUBMITTED BY: Christian Tubbs, Fire Chief



Southern Marin Fire Protection District

Board of Directors

Thomas Perazzo, President, Cristine DeBerry, Vice-President, Ashley Raveche, Secretary
Kurt Chun, Pete Fleming, Cathryn Hilliard, Stephen Willis

STAFF REPORT

Announcements

- Tonight, we are administering the Oath of Office to our newly promoted Battalion Chief / Training Officer, Adam Vollmer.
- On October 20, 2022, the Fire Chief conducted interviews for the Captain(s) vacancy(s). The Fire Chief will report out on the promotion(s) from the promotional and interview process.
- The County is in the process of transitioning the Office of Emergency Services (OES) from the Sheriff's Office, to Marin County Fire.
- The County OES is rolling out an initiative for alerting for tourists: the initiative will provide AlertMarin-type alerting to tourists using a Nixle keyword is being rolled out by Laine Hendricks & her team. The one change is that we have changed the keyword from VISITMARIN to **MARINVISITOR**.
- County OES recently released updated Tsunami inundation and evacuation maps. Additionally, OES is updating the Local Hazard Mitigation Plan (LHMP), which includes the District. This plan will be finalized next year.

Projects and Strategic Initiatives

Board Strategic Initiatives and Goals.

At the Annual Board Retreat, the Board of Directors adopts strategic initiatives which are in alignment with the organization's mission, and strategically move the organization towards its adopted vision. These initiatives are in addition to the day-to-day operations of the agency that ensure this agency delivers those critical services (our mission) to the community with compassion, professionalism, and dedication.

Culture - Diversity, Equity & Inclusion:

22/23 Initiative - As part of developing a formal written DEI plan as directed by the Board of Directors, take specific steps identified in a three-tier process for implementing hiring and recruitment initiatives in response to specific hardships, difficulties, or restraints, discovered through research efforts of the taskforce members, within the fire service, focused on developing equitable opportunities and institutional change for inclusion.

Tier 1

- Creation of a Career Track Chart. We are working with our communications coordinator to implement. **In progress.**
- Webpage specifically dedicated to careers in the Fire Service and upcoming opportunities. We are working with our communications coordinator to implement. **Ready to be published for the public.**
- Participating in County wide projects and programs and supporting local efforts to increase opportunities in our community (i.e. FIRE Foundry program participation). **Continuing efforts.**

Tier 2

- Participation in local school career fairs. DEI Committee Chair is working with Emi Abe and Marin County Office of Education on opportunities to attend events come early 2023. **In progress.**
- Partnering and volunteering with local schools to provide career center information and promotional materials, mentorships, and specific programs. Coordinating efforts with Marin County EPC Elaine Wilkinson, Captain Langlois, and Fire Prevention Specialist Ramiro to prepare a program to bring introductory level fire and EMS education and activities to schools and local mentorship programs. **In progress.**
- Partnerships with local organizations/associations to get the recruitment opportunities to different demographics. Working with Sukh Singh and FIRE Foundry to create a presentation on fire and emergency preparedness in Spanish. Coordinating efforts with Marin County EPC Elaine Wilkinson, Captain Langlois, and Fire Prevention Specialist Ramiro to prepare a program to bring introductory level fire and EMS education and activities to schools and local mentorship programs. **In progress**
- Partnerships with other fire agencies to create shared opportunities for hiring and recruitment. **In progress.**
- Initiating open house events. **Not started.**

Tier 3

- Internship and volunteer opportunities in the District. DEI Committee Chair McKenna Ramiro, Fire Inspector Madison Mead, Battalion Chief Golden, and HR Manager Susan Paterson are working through the legal procedures in order to provide vegetation and fuel management volunteer opportunities to high-school aged children in our community. **In the beginning phases.**
- Grant and Scholarship opportunities. **Not started.**
- Creation of a recruitment video. The video RFP is in the final review stages prior to going live. The review is being held at the Chiefs level at this moment, and then will elevate to legal review, pending no changes by any of the Fire Chiefs. The date for posting is still proposed for the first week of November. **In progress.**

- Mentorship opportunities with sports teams from local schools and agencies. The committee is working with a few seniors at Tam High, who are working with the fall sports teams to bring out the department for some workouts, similar to what we did with the football team. **Continuing progress.**

Consolidation:

22/23 Initiative: Based on the outcome of the Annexation Analysis and Decisions by the Mill Valley City Council, and the Southern Marin Fire Protection District, staff will develop and deploy a plan that will successfully aligns with the collective decision by the Southern Marin Fire Protection District Board of Directors and the City of Mill Valley City Council regarding consolidation.

- On October 3, 2022, the SMFD Board of Directors and the Mill Valley City Council met and voted on a Resolution that authorized submitting an application to LAFCo that would annex the City of Mill Valley's Fire & EMS services to the Southern Marin Fire Protection District. **The vote was unanimous by both the City Council and the Board of Directors.**
- Staff is working to finalize materials required for the LAFCo application. The Application will be submitted by the deadline, for the December LAFCo Commission Meeting.

Fiscal Resiliency

- Complete and Submit Annual Comprehensive Financial Report (ACFR). **Our most recent ACFR (2021) is still "pending Review". Our next report is due 12/31/22. Staff is working on the draft 2022 report.**
- Complete and Board Adoption of Final Budget. **Adopted at the September Meeting.**

Risk Reduction

- Staff was recently notified by Assemblymember Levine's Office of our success in securing a direct budget allocation for \$907,500 for vegetation management work. The allocation was a part of the recently adopted California State Budget. The success of this application is in large part the result of the support of Supervisor Moulton-Peters, and Assemblymember Levine. **Funding Approved.**

Operational Efficiency

- The SMFD Drone program, also known as the UAV (unmanned aircraft vehicle) program, has an assigned new lead in Inspector Marshall Nau. Working with Marshall Nau, Chief Welch recently published an internal recruitment process resulting in 14 individuals expressing interest in participating in the program. Work to date has been locking down the pilot certification/training process in-line with the District previously developed COA (Certificate of Authorization) with the FAA, developing an annual budget, and establishing a detailed community outreach program. Efforts are under way to reach out to regional partners, in both public and private sectors, that can assist in formulating a UAV working group to develop strategic safety plans for this program in our communal airspace. Additional work has been completed around future policy development and web page transparency for this program. Our goal remains to have the program up and running by the end of FY 2022/23. **In Process.**

- Develop and Adopt Capital Replacement Plan for Equipment (Begin Framework for future budgeting strategies). **In Process.**

Communications

- Conduct a Community Survey and Provide Report to the Board of Directors. **In Process. We have contacted and are coordinating with our vendor to begin the survey design process.**
- Complete Annual Report. **In Process. With the recent end to our fiscal year, we will begin the process of compiling the metrics to include in the Annual report.**

Other Projects

- CyberSecurity Policies (**new**). Chiefs Tubbs and Barnes, and IT Coordinator Jaycox and Finance Manager have drafted 19 cybersecurity-centric policies. The absence of any such policy is a risk to the District, and Staff is focused on minimizing that risk through the generation of policies focused on best practices in this area. The District has access to government centric resources (ie CISA, FEMA, DOJ, etc). We are currently in the final draft review and amending phase with the 19 policies. We have developed a policy review and adoption plan, which includes a plan for addressing policies that will require meet and confer, and which do not. Upon finalization of the drafts that trigger a meet and confer process, we will reach out to the Association to schedule for a meet and confer review process. Review process continues. **In Process.**
- Problem Reporting System Project. **Completed.**
- Digital Information Boards Project. This fiscal year we will be installing First Arriving displays in each Battalion Chiefs Office. The chromebox units have arrived and will be installed in the coming weeks. **Completed.**
- Records Management Project. Records Management Project. This project has been focused on the collection and organization on all District documentation, both physical and digital. It also includes an update to records management policy, ensuring that we are in compliance with all current California and Federal Regulations. It further includes a review and update of the filing and naming conventions used for the management of all District records. The new records management software has been purchased and has been configured on the District Computer. Training will follow. **In Process.**
- Employee Handbook Project. The draft handbook is complete. **In Process.**
- Career Succession and Mentoring Plan Project. The draft succession and mentoring plan is complete. Staff will be finalizing the document in the coming months. **In Process.**
- Honor Guard. Firefighter Michael Ford is leading the effort to create an honor guard for the Fire District; the first ever for our agency. Funding was approved and Firefighter Ford will begin the process of creating the team and training & equipping the team. Most recently Chief Tubbs, Captain Powers and Firefighter Ford met with Deputy Chief (Ret) Richard Burke from King County Washington, who wrote the State Manual for Honor Guards. Chief Burke is a former Marine who was trained and trained others at the Marine Barracks in Washington DC. **In Process.**

- New Intranet. The new website that was launched last year, included a component that would allow for the creation and deployment of an internal intranet site. Our current intranet site is no longer supported and therefore we can only make minimal changes. Staff ensured that the new website would allow for the development of a new intranet site that we could change as needed. We will be launching a development process this fiscal year. **In Process.**

Operations & Training

- **Incident Response:**

- On October 8, 2022, Battalion Chief Golden, along with engines from Southern Marin Fire, Marin County Fire and Tiburon Fire responded to a floating home fire. It should be noted that these types of fires are more difficult to manage, given all of the variables with water, tides and occupancy. The fire was quickly suppressed, and was followed by an ongoing investigation, which resulted in detainment of one individual. Follow-up outreach is being planned by our Emergency Preparedness Team, Operations and Prevention. This call is another demonstration of the skills, knowledge and abilities of our firefighters to respond to incredibly diverse situations with a professional grace and skill deserved by the public. A neighborhood outreach is being scheduled early November to include dock firefighting and evacuation.
- On October 15, 2022 @ 5:11 AM, Battalion Chief Golden, along with crews from Southern Marin Fire and Marin County Fire, responded to GGNRA Battery Spencer for a 19 year old female who fell approximately 150' down from a nearby cliff. Patient was found conscious, after an extensive technical rescue effort. Patient was transported by Medic 4. Our response demonstrates another technical rescue, safely conducted with the highest of professional standards. The SMFD technical rescue capability does not exist at many other FD's. We are fortunate to have this type of skill and dedication to our craft.
- Below is an image from the vegetation fire that occurred on September 27th. The incident was managed by Chief Patterson from start to finish. In unified command, Mill Valley and Central Marin PD utilized Zonehaven to advise members of the public to shelter in place. Forward progress was stopped quickly. The fire was suppressed with members from Southern **Marin Fire, Tiburon Fire, Marin County Fire and Central Marin Fire.**



- **Marin County Emergency Preparedness Coordinator Update**

- The County Coordinator has now been in the position for 6 months and has attached a document outlining the scope of work that has been achieved with a look ahead to the next 6 months.
- Additionally, the Coordinator has been working alongside Leah Curtis on the Marin City communication and outreach regarding the potential winter flood risk.
- A meeting was held with the Red Cross on October 5th to look at creating bespoke training through the readymarin.org website. This will address access issues for underserved communities whilst also reinforcing the messaging of personal preparedness. The team will meet again to take the next steps with a view to introducing a clear program for 2023.
- Working with MMRC, the County Coordinator will plan a series of FADR classes to be equitably distributed across the county in 2023.
- Regular meetings are now scheduled for the Coordinator, the regional coordinators, OES, FireSafe Marin, Marin HHS and the Marin County PIO to develop and implement a single and consistent messaging structure on personal preparedness to all Marin County community members.
- The County Coordinator also met on October 13th with Deputy Fire Chief Martinelli, Battalion Chief Brett McTigue and Senior Captain Ben Ghisletta to discuss the various West Marin Disaster Councils.
- In an effort for wider public education, on October 17th readymarin.org launched a new initiative for emergency preparedness classes where community members can request classes in their neighborhood, workplace, church etc. The classes will be one hour long and will be available in English and Spanish.
- For more information on the classes please visit readymarin.org/plan-prepare/education-resources.

- **Southern Marin NRG Coordinator Update**

- **Marin City**

- On Sept. 14th, Leah Curtis, along with MCEPC, Elaine Wilkinson, met with representatives from Supervisor Moulton-Peters' office, US Army Corps of Engineers, and MC Community Services District to begin planning for a Marin City Emergency Preparedness Day with an all-hazards approach. A date for some time in November was discussed and the training is being prepared.
- The NRG Coordinator has attended ongoing meetings with the USACE, and Supervisor Moulton-Peters' office to discuss flooding education and needs in the Marin City community.
 - Curtis and Wilkinson partnered with the Southern Marin Community Response Team to gather feedback from the public and CBOs about local concerns and direct experiences with flooding impact. This feedback was used to create a double sided postcard resource with local contact info, resources for sandbags, and simple flooding education. Wilkinson has been working diligently to get this material translated into languages that are relevant to Marin City to break down potential access barriers to this vital piece of education.

- **Neighborhood Response Groups**

- On Oct. 1st, the Tam Valley NRG Block Captain Social was hosted at Station 4 in Tam Valley. Around 35 resident volunteers attended the event to hear from Chief Welch, Leah Curtis and

participate in radio drills and tour the CERT emergency supply trailer. Great feedback from attendants and thanks to the NRG Coordinator and Fire personnel for making this possible.



- Curtis co-hosted a booth at the Tiburon Get Ready to Go 94920 event on October 16th to reach residents in the SMFD district. She shared resources from ReadyMarin on signing up for alerts, go bags, how to help your neighborhood through NRGs, and has followed up with residents who were interested in joining the next Block Captain orientation.
- Preparedness packets were delivered the week of October 17th to new Block Captains in Mill Valley and Sausalito to share with their immediate neighbors.
- The NRG Coordinator is planning to host an in-person event in Sausalito to talk about preparedness and NRGs with new Block Captains and concerned residents. The invitation will be pushed out through local channels and open to the public to raise awareness and help recruit. Date TBD.
- The next Block Captain orientation will be held via Zoom on October 27th.
- **Evac Drills**
 - Small evacuation drills were held on October 8th in Tam Valley (Tam Elementary School) and Marin City (Golden Gate Village).
 - Marin City: Leah Curtis and Elaine Wilkinson partnered with Marin County Fire, Marin County Sheriff, the Red Cross and local Community Based Organizations to plan and advertise a small drill outside the Golden Gate Village apartment complex. This was in response to concerns from the community about fires earlier in the season, as well as flooding last Winter. The event was not well attended by the public, so Elaine Wilkinson and a Red Cross volunteer went door-to-door to share resources with residents and gather feedback. Residents were appreciative of emergency services personnel showing up and making these resources available. Plans to tag onto or create more regular preparedness education events in the MC community are ongoing.



- Tam Valley: The Tam Valley drill was held in partnership with the Tam Valley NRG and attended by about 40 residents, including a handful of TV NRG Block Captains. The NRG Coordinator worked with the SMFD Communications Coordinator, Elysha Omoomy, to send out 500+ postcards to Tam Valley residents in the Marin Drive, Pine Hill West and Waterview neighborhoods. The majority of the attendees heard about the event through word of mouth and local communications (TCSD).
- On October 19th, an evening evacuation drill/gathering was held for the Shelter Ridge community in Mill Valley. Around 40 residents from the Shelter Ridge HOA and the Shelter Ridge condos, along with NRG Block Captains from Enchanted Knolls attended the talk. Staff, including Leah Curtis, Battalion Chief Golden, Officer Smith from MVRP, MV Community Engagement Coordinator Terrell, Wildfire Mitigation Specialist Mead, and on duty fire personnel were present. Residents had the opportunity to discuss local concerns and what they can do in evacuations and emergencies. The group was highly interactive with a number of questions and appreciative of the opportunity to hear directly from emergency services personnel. Many residents were interested in finding out more about NRGs, and a representative from the Shelter Ridge condos requested Leah Curtis to attend a preparedness talk about the condo complex next month.



- **New Partnerships & Miscellaneous**

- Leah Curtis and Elaine Wilkinson partnered with Marin Humane on October 6th to film short clips about preparing your animals for disasters. The content will be used on ReadyMarin social media channels and to create resources to share with Neighborhood Response Groups.



- On October 4th, the NRG Coordinator gave a short presentation to 40+ cubscouts, their parents, and Scout leaders at the Mill Valley Scout Hall about preparing kid-friendly go bags. Curtis distributed go bags from the Mill Valley Emergency Preparedness Commission with simple supplies to get the scouts started. Parents took home handouts from ReadyMarin with instructions on signing up for alerts and steps they can take to prepare for emergencies.



- On October 18th, Leah Curtis attended an in-person Get Ready 2-hour class in Novato hosted by volunteer Terry Fischer and Novato Police Dept. to see the presentation in person. Curtis will share her feedback and ideas with the Marin County Preparedness Coordinator and regional Coordinators on how to reinvigorate the Get Ready program in our region, as well as creating new events to appeal to broader audiences.

Personnel & Administration

- **Worker's Compensation:**

- 2 members are awaiting an IDR from MCERA
- 2 members are on TTD leave
- 2 members are on LC4850 leave

Workers Compensation Glossary:

Please note that these are brief summaries. Applicable labor codes should be consulted for full explanations and implications of these items.

(1) Industrial Disability Retirement (also referred to as IDR) is the inability to perform the usual job duties due to a work-related injury or illness. This classification is for safety members and agencies that specifically contract for this benefit.

(2) TTD means that a worker's injuries have left them totally disabled and unable to work, but only for a temporary amount of time. If you receive TTD benefits, a portion of your wages, such as 70 percent, will be paid until you have recovered from your disability and are able to return to your previous job.

(3) LC 4850 California Labor Code 4850 provides eligible public employees a paid leave of absence for up to 1 year after sustaining a temporary total disability (TTD) from an injury that arose from the course of his or her duties. During that year, the employee receives a salary continuation at their full rate of pay.

- **Hiring Update:**

- Chiefs rule of four interview for the two new Captain positions, was held on October 20, 2022. The interviews are to fill the vacant position of newly promoted BC Vollmer, and to fill the position made available by the retirement of Captain Mike Martinez, which is effective November 16, 2022. Announcements about the selected candidates will be made by Chief Tubbs. This information is as of October 21, 2021.
- Administrative Aide/Clerk of the Board position. Applicant, Mariya Weinberg, has successfully completed background. Ms. Weinberg has accepted the Administrative Aide/Clerk of the Board of Directors position with the Southern Marin Fire District. Her official start date will be October 30, 2022.

Logistics

- **Fire Stations 1 and 9**

- Nothing to report.

- **Fire Station 4**

- The exterior work is well underway, the concrete has been poured and cured.
- The remodel project has moved to the interior of the first floor.

- The crews have secured 2 trailers for a place to stay during the day, the upstairs area is available for the crews to sleep at night.
- The first apparatus bay can be used to house Truck 4 at night, to keep it out of the elements.

Prevention & Wildfire Risk Reduction

Fire Prevention Specialist - The newly updated evacuation maps for Tam Valley, Homestead Valley, and the City of Mill Valley should be completed by the end of this week. A meeting will be held between Lynx and myself to review the final changes. The changes will help make our maps more standardized for the Southern Marin area and will be used on a newly updated evacuation mailer. The new mailer should be ready for final approval in the next two weeks.

Evacuation maps are in their final editing stages for City of Mill Valley, Tam Valley, and Homestead Valley. The new maps will be available on our website and FireSafe Marin on October 3rd. The maps now reflect the new evacuation zones that are used on Zone Haven.

FPS Ramiro and Inspector Nau are working to finish the draft Fire Code Ordinance for both the District and City of Mill Valley. Marin County completed the work for a county wide approach last week, and personnel now are working towards adding additional sections that are consistent with past adoptions into the new ordinance. The District is set to do the Fire Ordinance first read at the September Board Meeting.

FPS Ramiro and Tiburon Fire Marshal, Chief Lantier, met with the Tiburon Building Department staff to go over the new changes that will be applicable in the new 2022 CA Fire Code and went over when plans should be routed to us and when to contact our inspectors based on Fire and Life safety. The meeting was the first to occur between both Districts and town staff with the new Building Official and inspector in attendance.

This week we worked on the fire code adoption for the City of Mill Valley. A draft Ordinance, staff report, and Resolution was completed and sent to the City on Thursday evening for inclusion into the City Council packet for the October 17th meeting. Chief Hilliard will be presenting to the City Counsel, alongside Planning Director Patrick Kelly and Building Official Bejhan Razi.

Fire Inspectors - We completed the installation resolution for L.R.A.D. with the City of Sausalito Council in order to receive the necessary permits to move forward with the installation of the two sites. The installation is scheduled for later this month. Zone 9 fire hydrant replacements began in the Town of Tiburon this month, assisted by MMWD. We will have a list of installation dates and locations and distribute them to all stations. We met with the principal to assist with coordinating annual multi-school fire drills for the MLK campus in the City of Sausalito. The new schedule will be provided to station 1 for participation in the drills.

When every second counts, securing utilities in one location with clear direction allows firefighters to respond to incidents as quickly as possible. During a shutoff test for an energy storage system project, we discovered a new inverter enabling solar panels to send power to the house without power from PG&E or

an energy storage system. This creates an added challenge when turning off utilities. We met with building inspectors across the district to ensure they were aware of this new situation. Shutoffs for solar and energy storage systems must be located within 8 feet of the main service panel and labeled. Fire inspectors test all disconnects before approving any alternative energy system. A placard with the location of all disconnects and power supplies is installed on the main service panel to assist firefighters in shutting off the electricity to the structure in the event of an emergency.

Prevention staff met with Tam High staff to identify work areas for the Sept 10th veg/student volunteer event. We attended the SMFD Recruitment Video Committee meeting, and we were also present for the MWPA Grant discussion meeting.

We started our next phase of paved road fuel reduction, and we will be covering Marin Drive, Bay Road, View Point Road, Alta Vista Road, Cabin Drive, Spring Drive, Smith Road, Doretha Street, Lower Autumn Lane, and Upper Autumn Lane. So far, we have started work on Marin Dr. and we can already see drastic improvements in the roadway. Jesse and Madison will be speaking with Capt. Fox to bring him up to speed on our fuel reduction efforts and ask for any updated problem areas he has been able to identify in Zone 4.

Annual apartment inspections were completed at six separate apartments in the area of Birds Nest Ct and Eagle Rock in Zone 9. Additional citations were issued to landowners for vacant WUI parcels of high target areas of the district requirements to establish fuel reduction. This work will protect the community and surrounding areas.

A Marin View Firewise USA community meeting was held on Sunday the 2nd, which included an additional walk with the residents around the Marin view and view Park neighborhood to identify areas that need attention and areas that are in compliance.

Continued inspections and re-inspections in Tam-Homestead Valley, concentrating mostly on the Marin view neighborhood. Regarding our ongoing Paved Road Fuel Reduction project, we completed the final streets in this phase for both Southern Marin and Mill Valley. We started MV Block “1” this week and will be starting SMFD Zone 9 Block “A” next week. Our crews also assisted Marshall's LRAD project in Tiburon by completing additional vegetation clearing behind Bel Aire School to maximize the efficiency of our project.

We are still in the inspection process on Marion Ave and working addressing the remaining homes to issue inspection notices. Continuing education to homeowners on their home hardening and defensible space techniques are valuable to enhance the proper removal of hazardous materials.

VEGETATION MANAGEMENT PROJECTS

Paved Road Fuel Reduction SMFD: Marin Drive, Bay Road, View Point Road, Alta Vista Road, Cabin Drive, Spring Drive, Smith Road, Doretha Street, Lower Autumn Lane, Upper Autumn Lane

Paved Road Fuel Reduction MVFD: Cascade Drive, Cornelia Avenue

Cornwall Street
Eugene Street
Josephine Street
Laurel Street
Lovell Avenue

Chipper Days SMFD:

Chipper Days MVFD:

Home Assessments, Hazard Inspections, Re-Sale Inspections SMFD/MVFD:

Firewise Communities SMFD:

- Jesse Figoni in partnership with the Homestead Valley Land Trust completed the final phase of removing the remaining 6' of 11 eucalyptus trees to ground level. The project took place behind the homes along Janes St, Mill Valley. Additional efforts were made to reduce regrowth by covering and securing a tarp over the stumps of the eucalyptus trees.

Firewise Communities MVFD:

- Jesse Figoni provided a neighborhood assessment for 110 homes for a new FireWise community called, Alta Molino. Additionally, a detailed report of the assessment was created and provided to help assist them with their FireWise application process.

Other Information SMFD:

- Jesse Figoni attended a meeting with members from the Marin Wildfire Prevention Authority and Panorama (environmental consultant) to review the map of the Ring Mountain Fuel Break project. This was the final review of the map before it is presented to the MWPA board for review
- Jesse Figoni coordinated bidding from a contractor for the fence replacement at Station 4
- Jesse Figoni attended a meeting with a member of the MWPA to discuss and plan a community site visit presentation for the upcoming Tamalpais/Homestead Shaded Fuel Break Project. Two Potential locations have been identified (Water View St and Sequoia Valley Rd). The location will be determined by the end of October

Other Information MVFD:

- Jesse Figoni in partnership with Marin County Parks coordinated a shaded fuel break project behind the homes along Underhill Rd, Mill Valley. The work started on 3/14/22 and was completed on 3/17/22. The project reduced fire risk for homes in the immediate and greater area. The scope of work included the removal of invasive's such as scotch broom and limbing up tree branches for access which established roughly 100' of defensible space for the adjacent structures.

- Jesse Figoni attended the month of October Vegetation Management Specialist meeting at San Rafael Fire Department. Members from different agencies discussed ways of gathering data for fire roads throughout Marin County and developed a strategy of performing vegetation management work along fire roads.

Measure U Fiscal Charts:

- (ATTACHMENT P.2)

Communications & Outreach

- On October 4, 2022, [Southern Marin Fire District \(October\) Newsletter](#) was sent out to a total of **3,202** subscribers, with a total number of opens of **1,733**. In this e-Newsletter we highlighted: SMFD Board of Directors' Meeting information, future community evacuation, Neighborhood Response Group awareness. We reiterated our monthly safety messages and tips including disaster preparedness information, Good Neighbor Guide, and July SMFD Incidents. Features included a focus on: SMFD Administration badge pinning of Captain Fox and Battalion Chief Paterson. Operations featured fire extinguisher practice drill with the floating home community. E-Newsletter statistics: Top 3 clicked on articles: Twitter sharing (**42 clicks**), Facebook sharing (**41 clicks**), and [YouTube Video](#) of Red Flag Warning (**22 clicks**). As of October 5th, there was a **54.4% Open Rate**. Industry average open rate is 33.9%. Also, there was a **3.6% Click Rate**. Industry average click rate is 4.7%.
- September Daily Safety and Educational Messages were digitally communicated across social media, Nextdoor, and e-Newsletters consisted of the following top subjects: back to school safety, wildfire safety, out of county support updates, vegetation and defensible space safety, earthquake safety, extreme heat safety, District promotional updates, and SMFD incident recaps including the Camino Alto vegetation fire.
- Media Coverage: received **19 mentions** from various news media outlets such as [Marin IJ](#), [SF Chronicle](#), [ABC7 News](#), [The Patch](#).
- On September 27, 2022, Southern Marin Fire Protection District immediately posted to [Twitter](#), SMFD's [website](#), City of Mill Valley's [website](#), and [NextDoor](#) incident alert status updates regarding the vegetation fire at Camino Alto and Kite Hill Lane. These tweet updates were retweeted by news media outlets like KCBS, NBC News Radio, and Watch Duty. Due to this fire, we received over **25k impressions** within a 24 hour period. Southern Marin Fire District will continue to be proactive and inform community members of emergency incidents.
- On October 3, 2022, Southern Marin Fire District received an **81** out of 100 on our [Special District Outreach Score](#). This puts the District among the very best districts at reaching out to the public. This year's special districts received an average score of 43 out of 100 factoring in public website, active social media presence, active newsletter, referral links to the Special District's website, and website visitors. Southern Marin Fire District is excited to share this news as well as benchmark this progress as we ramp up our outreach efforts.

- The first test of Sausalito's new [Long Range Acoustic Device \(LRAD\)](#) emergency alert system took place at noon on Saturday, October 1. The two sirens in Sausalito are located in the Cypress Ridge Open Space and at the old fire station at 300 Spencer Avenue. Prior to the testing, **890 postcard mailers** were mailed to geographically targeted Sausalito residents regarding Long Range Acoustic Device (LRAD) system informing them on Southern Marin Fire District's monthly testing of the emergency system. This information was also shared in [Sausalito's Currents e-newsletter](#), SMFD's social media, as well as, SMFD's agency [NextDoor page](#). This outreach piece is part of LRAD's "Did You Hear It?" campaign encouraging residents to [provide feedback](#) on the clarity of the siren and accompanying voice message. Tests are conducted monthly on the first Saturday of the month. Please see below for a copy of the mailer:



FRONT:



BACK:

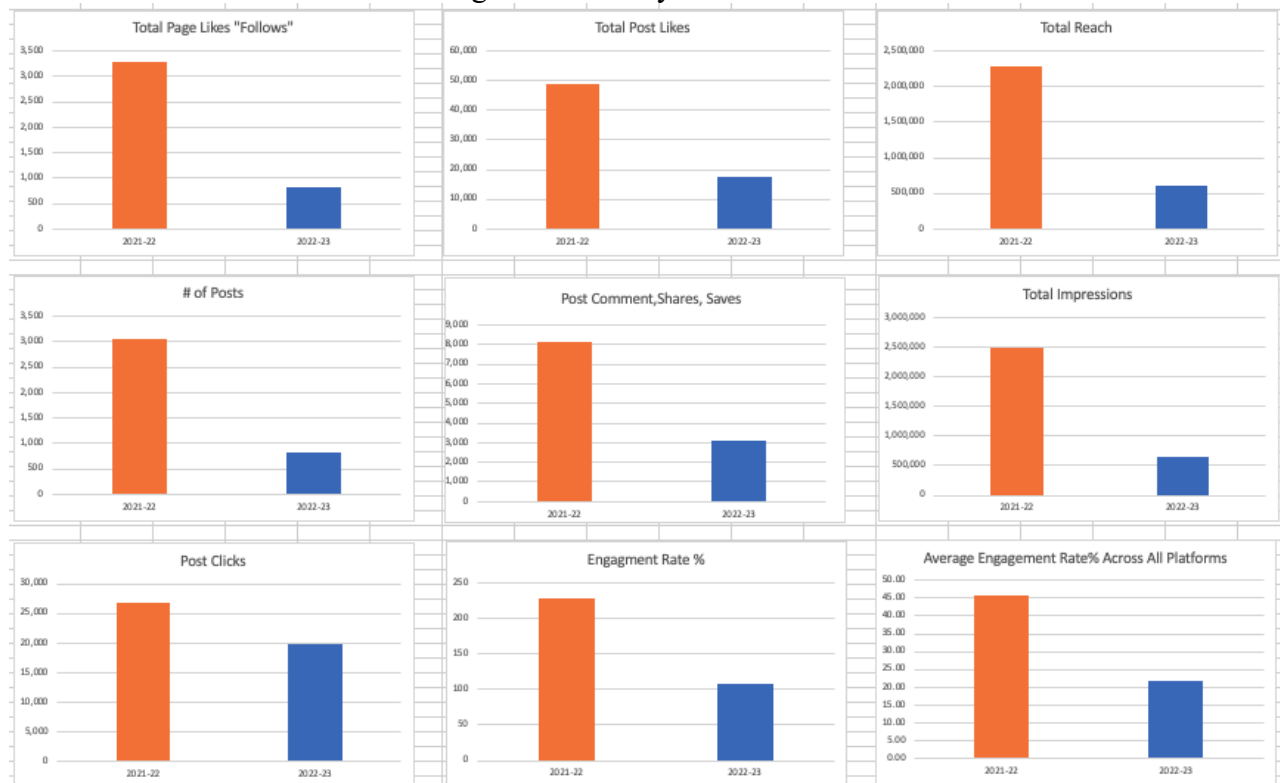
- Southern Marin Fire worked with Leah, SMFD's NRG Coordinator, to create an evacuation drill postcard mailer targeting **558 Tam Valley residents**. The evacuation drill took place on October 8th in partnership with Neighborhood Response Group – Tam Valley. This event was also shared in the Tamalpais Community Services District Tam Valley e-newsletter and [website](#), SMFD's social media, as well as, SMFD's agency [NextDoor page](#).



- Fire Prevention Week 2022: The Southern Marin Fire District teamed up with the National Fire Protection Association® (NFPA®)—the official sponsor of Fire Prevention Week—to promote this year’s Fire Prevention Week campaign, “Fire won’t wait. Plan your escape.™” NFPA also celebrated its 100th Anniversary of Fire Prevention Week which educates residents and children on fire safety. To commemorate this milestone, Marin Independent Journal reported on [how to be prepared to survive a house fire](#) which highlights tips on planning and preparing for house fires. Please also see the full text of the article in the Correspondence and Information section of today’s packet.
- September social media analytics are: 289 new follows, 170k individuals reached, 200K Impressions, 734 post comments, shares and likes, 35% engagement rate, and 4,711 post likes.
- September website analytics include: 3,099 users (up by 27.59%), 2,901 new users (up by 29.89%), 4,245 sessions (up by 20.07%), 60.54% bounce rate (up by 11.55%), 2.39 pages views (down by 15.06%), and 00:02:27 average session duration (down by 27.89%).
- Social media analytics percentage changes for the month of September include: Total Page Likes "Follows" up by 30%, total post likes up by 30%, total reach up by 10%, total impressions up by

15%, total post engagement up by 6%, total post clicks up by 57%, total number of posts down by 21%, and total average engagement rate% across all social media platforms up by 41%.

- Social media analytics percentage changes for fiscal year of 2021-22 to 2022-23 include: Total Page Likes "Follows" down by 75.08%, total post likes down by 63.67%, total reach down by 73.36%, total impressions down by 74.29%, total post engagement down by 62.37%, total post clicks down by 25.97%, total number of posts down by 73.04%, and total average engagement rate% across all social media platforms down by 52.67%.
- Below show metrics for change from fiscal year of 2021-22 to 2022-23:



Committees, Events & Meetings

- On September 27, 2022, Communications Coordinator Omoomy and Fire Prevention Specialist Ramiro met with the Director of Lower School/Marin Horizon School, Victoria Huerta-Miller, to discuss content and logistics on a potential fire safety assembly.
- On September 29, 2022, Chief Tubbs met with Mill Valley Police Chief Rick Navarro.
- On September 29, 2022, Chief Tubbs attended / participated in two separate CalChiefs meetings.
- On September 29, 2022, Communications Coordinator Omoomy, Marin County Emergency Preparedness Coordinator Wilkinson, and Mill Valley Community Engagement Coordinator attended FireSafe Marin's Communications meeting to discuss coordinated efforts and resources in communications.

- On September 29, 2022, Chief Tubbs met with IAFF 1775 President John Bagala to discuss consolidation.
- On September 30, 2022, Chief Tubbs attended / participated in a CalChiefs Planning Conference meeting.
- On October 3, 2022, Chief Tubbs attended a Marin Fire Chiefs meeting to discuss dispatch services.
- On October 3, 2022, Chief Tubbs participated in a conference call on behalf of CalChiefs, to discuss a recent assembly bill that was pulled.
- On October 4, 2022, Chief Tubbs participated in the monthly CalChiefs E-Board meeting.
- On October 5-6, 2022, Chief Tubbs attended a FireScope meeting in Burbank, on behalf of CalChiefs.
- On October 7, 2022, Chief Tubbs participated in the monthly CalOES Fire Leadership meeting on behalf of CalChiefs.
- On October 11, 2022, Chief Tubbs participated in the regularly scheduled California Emergency Medical Services Agency Strategic Planning Process as a representative of CalChiefs.
- On October 13, 2022, Chief Tubbs participated in a CalChiefs /Western Fire Chiefs Conference Call with 3AM Innovations - a technology company in the fire service space.
- On October 13, 2022, Communications Coordinator Omoomy met with Tam Valley Community Services District Communications Coordinator, Camille Esposito, to discuss communication needs and potential community events for Southern Marin Fire District to attend.
- On October 15, 2022, Chiefs Tubbs & Welch, and their spouses, attended the Mill Valley Film Festivals Reimagining our Relationship with Fire Screening.
- On October 17, 2022, Chiefs Tubbs and Peterson attended a meeting to prepare for the CalChiefs Annual Planning Meeting.
- On October 18-19, 2022 Chiefs Tubbs and Peterson participated in the two-day Annual CalChiefs Planning meeting.
- On October 18, 2022, Communications Coordinator Omoomy and Wildfire Mitigation Specialist Mead attended an earthquake and evacuation drill at Park School in Mill Valley.
- On October 20, 2022, Chiefs Tubbs and Welch participated in the monthly Marin Fire Chiefs monthly meeting.
- On October 20, 2022, Chief Tubbs, Deputy Chiefs Welch and Peterson, and Fire Marshal Hilliard, facilitated the Captains Promotional Interview process.

Legislative

Chiefs Tubbs & Peterson report:

FIRE Legislative Report – Week Ending 09/16/2022

Online Information for Legislative Measures

On the last day of the signing deadline, Governor Newsom took the following actions:

[Assembly Bill 1925 \(Santiago\)](#) removes the requirement for an individual to be a registered voter to be eligible for appointment to county or district office.

[Assembly Bill 1942 \(Muratsuchi\)](#) requires the Community College Chancellor's Office to issue a recommendation to the Department of Finance and the Legislature on the instructional service agreement full-time equivalent student apportionment that community college districts are eligible to claim.

[Assembly Bill 2647 \(Levine\)](#) allows writings that have been distributed to members of a legislative body of a local agency less than 72 hours before an open, regular meeting to be exempt from requirements of the Brown Act upon meeting certain conditions.

[Senate Bill 1354 \(Jones\)](#) allows cities and counties to use design-build for contracts that are necessary to comply with construction-related accessibility standards.

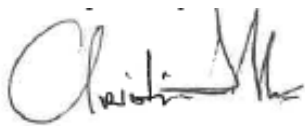
Governor Newsom vetoed the following bill:

[Senate Bill 1256 \(Wieckowski\)](#) would have banned the sale of disposable propane cylinders on and after January 1, 2028.

Online Information for Legislative Measure

If you would like to find information on a legislative bill, please use this [link](#).

Respectfully,



Christian Tubbs, Fire Chief
Southern Marin Fire District



STAFF REPORT

SOUTHERN MARIN FIRE PROTECTION DISTRICT

MEETING DATE: Wednesday, October 26, 2022

AGENDA TITLE: FINANCE STAFF REPORT

LEAD DIVISION: N/A

RECOMMENDED MOTION: Suggested Action: Receive report.

SUMMARY N/A

BACKGROUND N/A

DISCUSSION/ANALYSIS N/A

FISCAL IMPACT N/A

ATTACHMENTS

[Finance Staff Report October 26 2022.pdf](#)

PREPARED BY: Alyssa Schiffmann

REVIEWED BY: N/A

SUBMITTED BY: Christian Tubbs, Fire Chief



Southern Marin Fire Protection District

Board of Directors

Thomas Perazzo, President, Cristine DeBerry, Vice President, Ashley Raveche, Secretary
Kurt Chun, Pete Fleming, Cathryn Hilliard, Stephen Willis

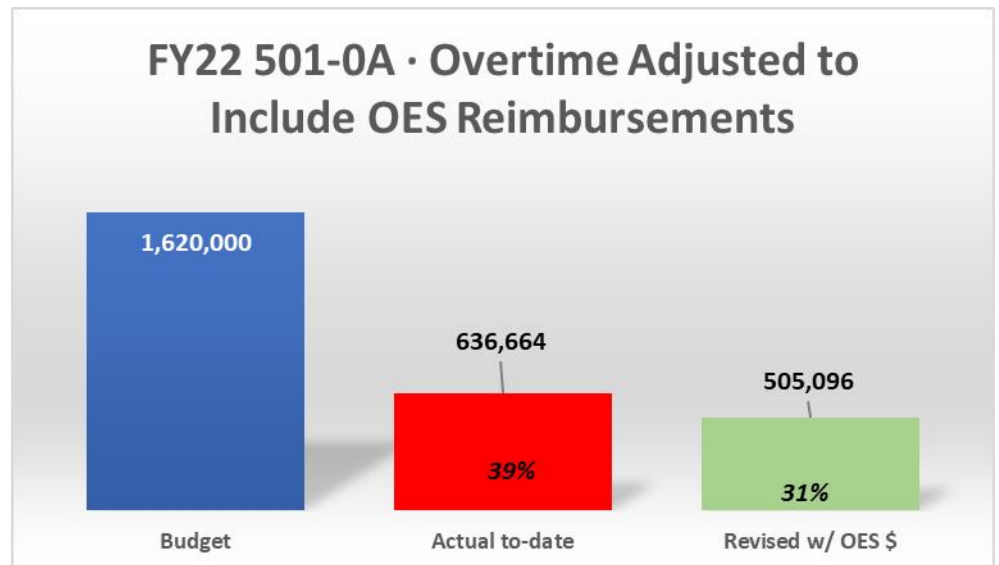
FINANCE STAFF REPORT

FY23 Budget Report

Expenditures are 23% of the 27% target through October 13, 2022. There are several budget lines consisting of one-time annual (prepaid) payments at the beginning of each fiscal year; these lines are noted on the FY23 BUDGET REPORT.

Overtime Accounting Including OES Reimbursements

As of this report, line 501-0A Overtime is at 39% of the budgeted amount. To date, we are expecting \$131,568 from OES for FY23 mutual aid reimbursable strike team personnel costs. Without



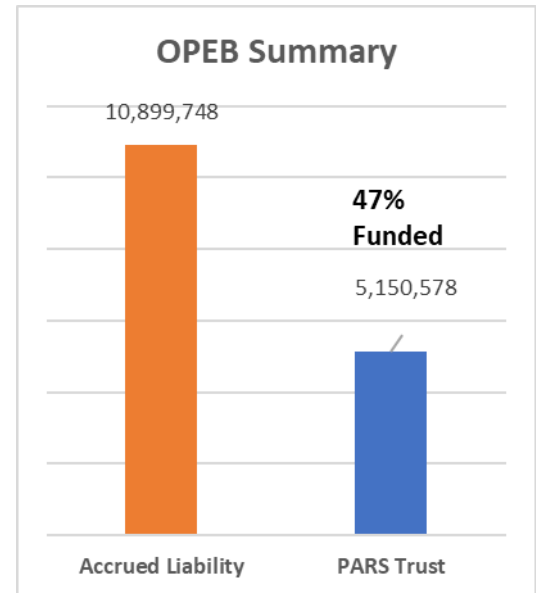
those reimbursable costs, the Overtime line is at 31% of budgeted. The District is incurring overtime due to a several workers' comp claims.

Other Post-Employment Benefits / Pension Rate Stabilization Program Trust

The OPEB/PRSP Trust balance as of 8/31/2022 was \$6,253,973 reflecting a decrease of (\$193,608) in investment earnings/(losses) net of fees in August.

We are in the process of conducting an actuarial for the 6/30/22 GASB 75 report; the accrued liability (in figure at right) will change with the completion of the new GASB 75 report.

Due to the Marin County Employees' Retirement Association's (MCERA) exceptionally high rate of return of 32% for last fiscal year (see *FY23 MCERA Rates* report in this packet), the pension plan is, as of June 30, 2021, fully funded at 106.8%.



Unallocated Reserve Balance / History

As of this report the combined balance of the unallocated and dry period reserves is \$6,735,378. The \$6.7M balance reflects the direction received by the Board at the December 2021 meeting and brings the District to 82% of its \$8.2M reserve goal. We will continue to revisit the reserve account balances and funding policy at least annually.

Respectfully,

Alyssa Schiffmann

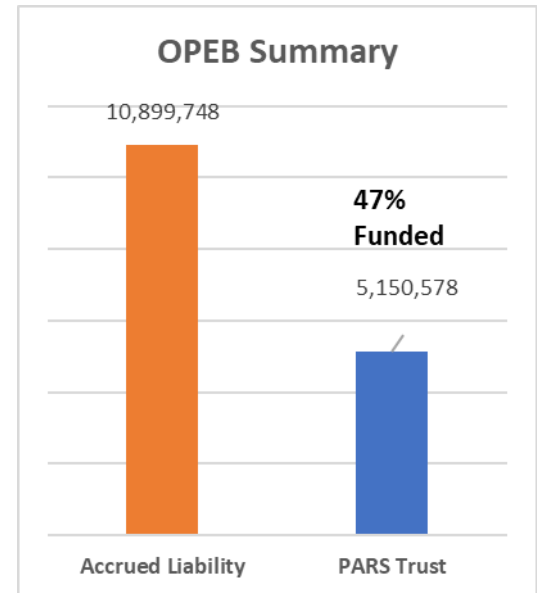
Alyssa Schiffmann, Finance Manager

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Respectfully,

Alyssa Schiffmann

Alyssa Schiffmann, Finance Manager

Southern Marin Fire Protection District

FY23 BUDGET REPORT

	July 1 - October 13, 2022				
		Budget	\$ Over Budget	% of Budget	
27%					
REVENUE:					
PROPERTY TAX	0	15,909,000	-15,909,000	0%	
SPECIAL ASSESSMENT TAM/ALTO	0	906,000	-906,000	0%	
EMR & FIRE PROTECTION TAX	0	3,115,000	-3,115,000	0%	
ERAF	0	900,000	-900,000	0%	
GRANT FUNDS	5,000	113,347	-108,347	4%	
MEASURE C JPA	0	927,112	-927,112	0%	
CELL SITE RENTAL	77,190	134,200	-57,010	58%	
SAUSALITO OPEB REIMBURSEMENT	0	58,000	-58,000	0%	
FEES FOR SERVICE:					
GGNRA CONTRACT	0	345,000	-345,000	0%	
INTERAGENCY AGREEMENTS	187,263	1,347,750	-1,160,487	14%	Mill Valley, MWPA, County reimbursements for services
MUTUAL AID AGREEMENTS	0	420,000	-420,000	0%	Out of county mutual aid
PLAN FEES	65,517	331,000	-265,483	20%	
SMEMPS REVENUE	0	750,000	-750,000	0%	
REIMBURSEMENTS / REFUNDS	21,033	20,000	1,033	105%	
WORKERS' COMP REIMBURSEMENTS	75,601	150,000	-74,399	50%	
INTEREST	0	5,000	-5,000	0%	
TOTAL REVENUE	431,604	25,431,409	-24,999,805	2%	
EXPENDITURES:					
SALARIES & BENEFITS					
501 - SALARIES					
501-A - Base Salaries	2,111,682	8,690,000	-6,578,318	24%	
501-B - Sick Buy-Out	0	100,000	-100,000	0%	
501-C - Vacation Buy-Out	3,274	50,000	-46,726	7%	
Total 501 - SALARIES	2,114,956	8,840,000	-6,725,044	24%	
501-O - OVERTIME					
501-0A - Overtime	636,664	1,620,000	-983,336	39%	Strike teams; WC coverage
501-0B - FLSA	38,018	195,000	-156,982	19%	
501-0C - Out of Grade	10,856	50,000	-39,144	22%	
Total 501-O - OVERTIME	685,539	1,865,000	-1,179,461	37%	
504 - EMPLOYEE BENEFITS					
504-A - Health Benefits	394,319	1,480,000	-1,085,681	27%	
504-AA - Retiree Medical	-416	400,000	-400,416	-0%	
504-AB - Retiree Health Savings	23,688	137,000	-113,312	17%	
504-AAA - Retiree Medical (OPEB)	0	252,000	-252,000	0%	
504-B - Dental	24,877	125,000	-100,123	20%	
504-C - Vision	2,242	12,400	-10,158	18%	
504-D - Holiday Pay	0	370,000	-370,000	0%	
504-E - District Share Retirement	662,143	3,045,000	-2,382,857	22%	
504-G - Educational Allowance	76,634	350,000	-273,366	22%	
504-H - Clothing Allowance	19,200	21,200	-2,000	91%	One-time pmt

Southern Marin Fire Protection District FY23 BUDGET REPORT

	July 1 - October 13, 2022	Budget	\$ Over Budget	% of Budget	
27%					
504-K · Workers Compensation	239,482	1,040,000	-800,518	23%	
504-L · Def.Comp. Employer %	105,801	478,000	-372,199	22%	
504-N · Long Term Disability	6,962	23,400	-16,438	30%	Paid thru October
504-O · Long Term Care Insurance	16,162	57,000	-40,838	28%	Paid thru October
504-S · Longevity	4,929	20,000	-15,071	25%	
504-V · W/C Payroll Audit Adjustment	0	75,000	-75,000	0%	
504-X · Life Insurance	3,734	13,600	-9,866	27%	On track
504-Y · Payroll Taxes	43,930	211,000	-167,070	21%	
Total 504 · EMPLOYEE BENEFITS	1,623,687	8,110,600	-6,486,913	20%	
Total SALARIES & BENEFITS	4,424,181	18,815,600	-14,391,419	24%	
OPERATING EXPENSES					
511 · OFFICE EXPENSE					
511-A · General Office Supply	5,017	14,500	-9,483	35%	
511-B · Copier/Printer Expenses	1,681	15,300	-13,619	11%	
511-C · Maps & Run Books	0	24,500	-24,500	0%	
511-D · Postage	1,047	5,950	-4,903	18%	
Total 511 · OFFICE EXPENSE	7,745	60,250	-52,505	13%	
513 · SPECIAL DEPARTMENT EXPENSE					
513-C · Public Education	0	4,000	-4,000	0%	
513-F · Subscriptions	64	500	-436	13%	
513-G · Awards	70	3,000	-2,930	2%	
513-H · Office Equipment Replacement	0	2,000	-2,000	0%	
513-L · Photos	0	1,500	-1,500	0%	
513-O · Misc. Celebrations/flowers	294	2,000	-1,706	15%	
513-P · Shift Calendars	0	275	-275	0%	
513-Q · Station Flags	0	2,000	-2,000	0%	
513-S · Hydrant Supplies	0	1,500	-1,500	0%	
513-U · Misc. Computer Supplies	311	9,800	-9,489	3%	
513-V · Software Subscriptions Services	92,755	208,400	-115,645	45%	Prepaid annual dues; Drone Deploy, Lexipol, Granicus
Total 513 · SPECIAL DEPARTMENT EXPENSE	93,494	234,975	-141,481	40%	
515 · CLOTHING & PERSONNEL SUPPLIES					
515-A · Uniforms/Boots	5,687	68,200	-62,513	8%	
515-B · Badges	0	4,200	-4,200	0%	
515-G · Personal Protective Equipment	93	80,500	-80,408	0%	
515-H · Misc Repairs/struc cloth	-3,881	12,500	-16,381	-31%	
515-I · Wildland - Safety Clothing	0	16,500	-16,500	0%	
515-N · Strike Team Equipment (OOC)	1,127	4,300	-3,173	26%	
515-P · New Employee Gear	0	43,325	-43,325	0%	
515-T · Wildland Shelters	0	6,000	-6,000	0%	
515-U · Rescue Swimmer Gear	6,018	13,750	-7,732	44%	On track
515-V · USAR Equipment	0	3,500	-3,500	0%	
Total 515 · CLOTHING & PERSONNEL SUPPLIES	9,043	252,775	-243,732	4%	

Southern Marin Fire Protection District

FY23 BUDGET REPORT

	July 1 - October 13, 2022	Budget	\$ Over Budget	% of Budget	
27%					
517 - COMMUNICATIONS					
517-A - Telephone	13,280	42,180	-28,900	31%	Mitel paid thru November
517-B - Dispatch including CAD Service	0	289,322	-289,322	0%	
517-D - Cell Phones	11,353	39,900	-28,547	28%	
517-E - MERA Operating Costs	65,203	65,445	-242	100%	Final: one-time pmt
517-G - Internet/IDSL	4,499	23,000	-18,501	20%	
517-I - Phone Repairs/Replacement	1,929	13,900	-11,971	14%	
517-K - MERA-New Project Financing	0	5,430	-5,430	0%	
517-L - MDC Connection	1,085	5,000	-3,915	22%	
Total 517 - COMMUNICATIONS	97,348	484,177	-386,829	20%	
518 - UTILITIES					
518-A - PG&E Station 4	4,413	17,000	-12,587	26%	
518-B - PG&E Station 9	3,671	17,000	-13,329	22%	
518-C - MMWD Station 4	601	5,500	-4,899	11%	
518-D - MMWD Station 9	588	4,000	-3,412	15%	
518-E - Richardson Bay Sanitation	0	1,000	-1,000	0%	
518-F - PG&E Station 1	1,323	12,000	-10,677	11%	
518-G - MMWD - Station 1	996	5,000	-4,004	20%	
518-H - Sanitation - Station 1	2,561	3,000	-439	85%	One-time pmt
518-I - Sanitation & Refuse - Sta 4	0	25,000	-25,000	0%	
518-J - PG&E LSW	12,274	30,000	-17,726	41%	
Total 518 - UTILITIES	26,428	119,500	-93,072	22%	
520 - BUILDING & GROUNDS MAINTENANCE					
520-B - Janitorial Supplies	5,737	19,000	-13,263	30%	On track
520-C - Unscheduled Repairs & Maint.	11,165	40,000	-28,835	28%	On track
520-D - Sprinklers/Alarm System	725	3,000	-2,275	24%	
520-E - Elevator Contract	0	8,000	-8,000	0%	
520-H - Carpets - Cleaning	0	1,500	-1,500	0%	
520-K - Kitchen Supplies	271	2,800	-2,529	10%	
520-L - Sign Changes	0	1,000	-1,000	0%	
Total 520 - BUILDING & GROUNDS MAINTENANCE	17,898	75,300	-57,402	24%	
521 - EQUIPMENT MAINTENANCE					
521-A - Radio Repair	121	12,000	-11,879	1%	
521-B - Breathing Air Systems	759	16,000	-15,241	5%	
521-E - Mechanical Systems - Contract	669	8,500	-7,831	8%	
521-H - Repairs & Unscheduled Maint.	8,148	15,000	-6,852	54%	Over budget
521-I - Ladder Testing	0	2,500	-2,500	0%	
521-J - Portable Equipment	2,137	17,200	-15,063	12%	
521-K - Extinguishers/Annual Maint.	0	2,500	-2,500	0%	
521-M - Gym Equipment Maintenance	1,212	16,000	-14,788	8%	
521-O - Copier Maint. Contract - Sta 9	2,205	10,000	-7,795	22%	
521-R - Hose Maint/Nozzle & Fittings	0	3,400	-3,400	0%	
521-W - Dive Team Maintenance	737	19,750	-19,013	4%	
Total 521 - EQUIPMENT MAINTENANCE	15,986	122,850	-106,864	13%	

Southern Marin Fire Protection District

FY23 BUDGET REPORT

	July 1 - October 13, 2022				
	Budget	\$ Over Budget	% of Budget		
27%					
521-1 · VEHICLE MAINTENANCE					
521-1A · Vehicle Repair	57,932	125,000	-67,068	46%	incl \$27K E4 repairs
521-1B · Fuel	18,846	101,000	-82,154	19%	
521-1C · Marine Division	3,477	36,500	-33,023	10%	
521-1D · Fireboat Docking Fee	0	5,200	-5,200	0%	
521-1E · Rescue Watercraft	0	17,745	-17,745	0%	
Total 521-1 · VEHICLE MAINTENANCE	80,255	285,445	-205,190	28%	
523 · SPECIALIZED SERVICES					
523-A · Board Per Diem	4,000	20,400	-16,400	20%	
523-B · Payroll Processing/Bank Fees	2,279	17,000	-14,721	13%	
523-C · Legal/Professional Fees	0	150,200	-150,200	0%	
523-D · Legal Postings	0	2,900	-2,900	0%	
523-E · Elections	0	80,000	-80,000	0%	
523-F · Haz Mat JPA	0	8,211	-8,211	0%	
523-G · Tax Collection Fees	0	260,000	-260,000	0%	
523-H · Flu Shots	0	200	-200	0%	
523-K · New Employment Backgrounds etc	1,600	13,100	-11,500	12%	
523-L · Computer Consulting Services	3,070	25,000	-21,930	12%	
523-M · Audit	0	17,000	-17,000	0%	
523-N · Parcel Tax Refunds	0	3,500	-3,500	0%	
523-P · Dept. Physical Exams	3,414	30,000	-26,586	11%	
523-Q · Health & Wellness	5,280	43,400	-38,120	12%	
523-R · Fire Investigation JPA	0	6,500	-6,500	0%	
523-S · LAFCO Operating Expenses	11,317	11,317	-0	100%	Final: one-time pmt
523-T · Team Building	131	16,000	-15,869	1%	
523-X · Promotional Test	3,422	4,000	-578	86%	Captain test 8/4/22
523-Z · Disaster Preparedness	0	8,000	-8,000	0%	
523-ZA · Actuary	0	6,000	-6,000	0%	
523-ZB · Vegetation Management	91,610	1,197,398	-1,105,788	8%	
523-ZC · Fire Prevention	662	9,000	-8,338	7%	
523-ZF · Outside Services	50,976	78,500	-27,524	65%	Govinest, Year 3 of 3
523-ZG · Public Outreach	8,411	28,500	-20,089	30%	
523-ZH · DEI Initiatives	2,230	44,000	-41,770	5%	
Total 523 · SPECIALIZED SERVICES	188,402	2,080,126	-1,891,724	9%	
524 · INSURANCE					
524-A · Comprehensive Insurance	99,052	101,000	-1,948	98%	On track
Total 524 · INSURANCE	99,052	101,000	-1,948	98%	
526 · TRAINING & CONFERENCES					
526-A · Training	12,423	186,250	-173,827	7%	
526-I · EMS Recertifications	552	3,550	-2,998	16%	
Total 526 · TRAINING & CONFERENCES	12,975	189,800	-176,825	7%	
526-1 · MEMBERSHIPS & STAFF CONF.					
526-1A · General	2,304	9,900	-7,596	23%	
Total 526-1 · MEMBERSHIPS & STAFF CONF.	2,304	9,900	-7,596	23%	

Southern Marin Fire Protection District

FY23 BUDGET REPORT

	July 1 - October 13, 2022	Budget	\$ Over Budget	% of Budget	
27%					
526-2 · MEETINGS & TRAVEL EXPENSES					
526-2A · Food/Meetings	1,429	7,000	-5,571	20%	
526-2B · Transportation/Bridge Tolls	544	5,550	-5,006	10%	
526-2D · Strike Team Expenses	980	15,000	-14,020	7%	
Total 526-2 · MEETINGS & TRAVEL EXPENSES	2,954	27,550	-24,596	11%	
527 · RENT					
527-A · Station 1 Rent	25,000	100,000	-75,000	25%	
527-B · LSW Rent	130,824	328,056	-197,232	40%	Paid thru October
Total 527 · RENT	155,824	428,056	-272,232	36%	
583-4 · EQUIPMENT					
583-4B · Non-SMEMPS EMS Equipment	0	5,000	-5,000	0%	
583-4C · Knox Box Key Replacement	0	200	-200	0%	
583-4D · Hydrants	0	45,000	-45,000	0%	
583-4F · Hoses	13,246	18,800	-5,554	70%	On track
583-4H · Radios	0	17,000	-17,000	0%	
583-4K · Office Equipment	0	2,000	-2,000	0%	
583-4R · New Workstations	4,061	17,800	-13,739	23%	macbook pro(1)
583-4V · MDC iPad Program	0	14,000	-14,000	0%	
583-4Z · One-Time Misc Equipment	2,283	6,250	-3,967	37%	On track: new HR/comm monitors
Total 583-4 · EQUIPMENT	19,590	126,050	-106,460	16%	
589 · CONTINGENCY	0	50,000	-50,000	0%	
Total OPERATING EXPENSES	829,298	4,647,754	-3,818,456	18%	
GRANT FUNDED EXPENDITURES					
590 · GRANT PROJECTS					
590-B · Tam Valley Fuel Break	156,010	199,640	-43,630	78%	On track
Total 590 · GRANT PROJECTS	156,010	199,640	-43,630	78%	
Total GRANT FUNDED EXPENDITURES	156,010	199,640	-43,630	78%	
585 · DEBT SERVICE					
585-A · Principal Payments	160,876	160,876	-0	100%	Final: one-time pmt
585-B · Debt Service Interest	8,342	8,342	-0	100%	Final: one-time pmt
	169,218	169,218	-0	100%	
CAPITAL OUTLAY					
583-5 · FUNDED FROM RESERVES					
583-5H · Other Repairs	32,581	100,000	-67,419	33%	On track: Sta 9 floor; Sta 9/1 lockers
583-5J · New Apparatus	0	125,000	-125,000	0%	
583-5V · Station 4 Remodel	78,310	950,000	-871,690	8%	
583-5W · One-Time Misc. Expenses	0	45,250	-45,250	0%	
Total 583-5 · FUNDED FROM RESERVES	110,891	1,220,250	-1,109,359	9%	
Total CAPITAL OUTLAY	110,891	1,220,250	-1,109,359	9%	
TOTAL EXPENDITURES	5,689,597	25,052,462	-19,362,865	23%	
NET INCOME	-5,257,993	378,947	-5,636,940		

Southern Marin Fire Protection District

FY23 BUDGET REPORT

	July 1 - October 13, 2022	Budget	\$ Over Budget	% of Budget
27%				
Other Income				
600 - Prior Year Rollover	0	100,000	-100,000	0%
Total Other Income	0	100,000	-100,000	0%
NET EXCESS/(DEFICIENCY)	-5,257,993	478,947	-5,736,940	

Southern Marin Fire Protection District

Balance Sheet

	Oct 13, 2022	Sept 15, 2022
ASSETS		
Current Assets		
Checking/Savings		
74900 - Operating Fund - County	3,597,536	4,878,111
Capital Replacement Fund	1,941,327	1,941,327
Dry Period Reserve	3,500,000	3,500,000
Unallocated Reserves	3,235,378	3,235,378
1259 - Wells Fargo	494,914	459,169
11200 - Petty Cash	48	48
11000 - Paypal	17,186	15,682
Total Checking/Savings	12,786,389	14,029,716
Other Current Assets		
11300 - Accounts Receivable	125,408	261,310
11400 - Advance Retirement Payment	76,567	68,270
11500 - Undeposited Funds	0	6,555
11600 - Loan Receiveable	2,818	1,223
11700 - Prepaid Expenses	-15,000	-15,000
11800 - LSW Building Deposit	51,024	51,024
Total Other Current Assets	240,817	373,381
Total Current Assets	13,027,206	14,403,097
Fixed Assets		
12000 - Equipment	7,702,048	7,702,048
12100 - Accumulated Depreciation	-6,596,923	-6,596,923
12200 - Buildings	3,566,726	3,566,726
12300 - Land	214,807	214,807
Total Fixed Assets	4,886,659	4,886,659
Other Assets		
13100 - Interagency Receivable	1,160,000	1,218,000
13000 - Deferred Outflows - Pension	7,727,490	7,727,490
13300 - PARS Pension Trust	1,086,869	1,086,869
Total Other Assets	9,974,359	10,032,359
TOTAL ASSETS	27,888,224	29,322,114
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
20000 - Accounts Payable	0	0
21800 - Bond Deposits	10,000	10,000
500 - Payroll Liabilities	-74	-78
Total Current Liabilities	9,926	9,922
Long Term Liabilities		
30000 - DEFERRED INFLOWS-PENSION	24,783	24,783
30250 - DEFERRED INFLOWS-OPEB	591,040	591,040
31000 - NET PENSION LIABILITY	13,296,989	13,296,989
31200 - NET OPEB LIABILITY	5,427,113	5,427,113
31300 - COMPENSATED ABSENCES	1,239,084	1,239,084
Total Long Term Liabilities	20,579,009	20,579,009
Total Liabilities	20,588,935	20,588,931
Equity		
32000 - AMOUNT TO BE PROVIDED - OPEB	-6,018,153	-6,018,153
32100 - AMOUNT TO BE PROVIDED - PENSION	-3,751,222	-3,751,222
32200 - TO BE PROVIDED - LEAVE ACCRUALS	-1,239,084	-1,239,084
32550 - RESTRICTED PENSION TRUST	-1,086,869	-1,086,869
32560 - RESTRICTED MWPA	-778,364	-778,364
32600 - FIXED ASSET FUND	4,886,658	4,886,658
32700 - FUND BALANCE	20,544,316	20,602,303
NET REVENUE	-5,257,993	-3,882,086
Total Equity	7,299,289	8,733,183
TOTAL LIABILITIES & EQUITY	27,888,224	29,322,114

Southern Marin Fire Protection District
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Type	Date	Num	Source Name	Memo	Amount	Division
4990110 - GENERAL REVENUE						
499300 - CELL SITE RENTAL						
Deposit	09/28/2022			Deposit	18,636.93	General
Total 499300 - CELL SITE RENTAL					18,636.93	
499500 - FEES FOR SERVICE						
499525 - PLAN FEES						
Deposit	09/15/2022			Deposit	969.06	Prevention
Deposit	09/16/2022			Deposit	675.05	Prevention
Deposit	09/19/2022			Deposit	3,021.59	Prevention
Deposit	09/20/2022			Deposit	606.24	Prevention
Deposit	09/21/2022			#1364	407.00	Prevention
Deposit	09/21/2022			Deposit	391.88	Prevention
Deposit	09/22/2022			Deposit	742.57	Prevention
Deposit	09/23/2022			Deposit	662.56	Prevention
Deposit	09/27/2022			Deposit	1,008.72	Prevention
Deposit	09/28/2022			Deposit	1,428.86	Prevention
Deposit	09/29/2022			Deposit	949.66	Prevention
Deposit	09/30/2022			Deposit	491.69	Prevention
Deposit	10/03/2022			Deposit	149.23	Prevention
Deposit	10/04/2022			Deposit	298.46	Prevention
Deposit	10/05/2022			Deposit	1,131.04	Prevention
Deposit	10/06/2022			#1367	407.00	Prevention
Deposit	10/06/2022			Deposit	859.49	Prevention
Deposit	10/07/2022			Deposit	1,653.23	Prevention
Deposit	10/11/2022			Deposit	668.33	Prevention
Deposit	10/12/2022			Deposit	840.56	Prevention
Deposit	10/13/2022			#1362	283.00	Prevention
Total 499525 - PLAN FEES					17,645.22	
Total 499500 - FEES FOR SERVICE					17,645.22	
REIMBURSEMENTS / REFUNDS						
Deposit	09/26/2022	62-294578		state mandated cost reimbursement	19,446.00	General
Deposit	09/26/2022	6990078		Q2 rewards	1,587.00	General
Total REIMBURSEMENTS / REFUNDS					21,033.00	
WORKERS' COMP REIMBURSEMENTS						
Deposit	09/26/2022	176763			2,712.62	General
Deposit	09/26/2022	177406			3,079.42	General
Deposit	09/26/2022	177573			2,712.62	General
Deposit	09/26/2022	177786			3,079.42	General
Deposit	09/26/2022	178080			2,712.62	General
Deposit	10/12/2022	178347			3,079.42	General
Deposit	10/12/2022	178525			1,099.80	General
Deposit	10/12/2022	178588			2,712.62	General
Total WORKERS' COMP REIMBURSEMENTS					21,188.54	
Total 4990110 - GENERAL REVENUE					78,503.69	
SALARIES & BENEFITS						
501 - SALARIES						
501-A - Base Salaries						
Check	09/15/2022	eft	PAYROLL	Reg	-237,640.60	General
Check	09/15/2022	eft	PAYROLL	Reg	-7,823.25	MU
Check	09/15/2022	eft	PAYROLL	Reg	-17,858.12	Prevention
Check	09/15/2022	eft	PAYROLL	Reg	-3,560.00	MWPA
Check	09/15/2022	eft	PAYROLL	Reg NRG	-2,655.00	MWPA
Check	09/15/2022	eft	PAYROLL	Reg EPC	-3,487.50	MWPA
Check	09/15/2022	eft	PAYROLL	WC	-4,924.12	General
Check	09/15/2022	eft	PAYROLL	WC	-5,606.11	General
Check	09/15/2022	eft	PAYROLL	PT	-1,680.00	MWPA
Check	09/26/2022	808907177	ASTON CARTER, INC.	#ADM00269810	-982.56	General
Check	09/29/2022	eft	PAYROLL	Reg	-238,437.58	General
Check	09/29/2022	eft	PAYROLL	Reg	-8,320.75	MU
Check	09/29/2022	eft	PAYROLL	Reg	-17,858.12	Prevention
Check	09/29/2022	eft	PAYROLL	Reg D-Space inspector	-3,560.00	MWPA
Check	09/29/2022	eft	PAYROLL	Reg NRG	-1,530.00	MWPA
Check	09/29/2022	eft	PAYROLL	Reg EPC	-3,097.80	MWPA
Check	09/29/2022	eft	PAYROLL	WC	-4,924.12	General
Check	09/29/2022	eft	PAYROLL	WC	-5,606.11	General

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Type	Date	Num	Source Name	Memo	Amount	Division
Check	09/29/2022	eft	PAYROLL	PT D-Space inspector	-1,680.00	MWPA
Check	10/10/2022	808907200	ASTON CARTER, INC.	#ADM00277541	-1,637.60	General
Check	10/10/2022	808907200	ASTON CARTER, INC.	#ADM00284489	-1,637.60	General
Check	10/13/2022	eft	PAYROLL	Reg	-240,393.06	General
Check	10/13/2022	eft	PAYROLL	Reg	-8,775.00	MU
Check	10/13/2022	eft	PAYROLL	Reg	-17,858.12	Prevention
Check	10/13/2022	eft	PAYROLL	Reg D-Spacxe Inspector	-3,560.00	MWPA
Check	10/13/2022	eft	PAYROLL	Reg NRG	-2,677.50	MWPA
Check	10/13/2022	eft	PAYROLL	Reg EPC	-3,645.00	MWPA
Check	10/13/2022	eft	PAYROLL	WC	-4,924.12	General
Check	10/13/2022	eft	PAYROLL	WC	-5,606.11	General
Check	10/13/2022	eft	PAYROLL	PT D-Space inspector	-1,680.00	MWPA
Total 501-A · Base Salaries					<u>-863,625.85</u>	
Total 501 · SALARIES					-863,625.85	
501-O · OVERTIME						
501-OA · Overtime						
Check	09/15/2022	eft	PAYROLL	OT	-59,146.72	General
Check	09/15/2022	eft	PAYROLL	OT	-377.89	Prevention
Check	09/15/2022	eft	PAYROLL	GOT	-209.28	General
Check	09/29/2022	eft	PAYROLL	OT	-113,052.10	General
Check	09/29/2022	eft	PAYROLL	GOT	-13.50	General
Check	10/13/2022	eft	PAYROLL	OT	-87,800.36	General
Check	10/13/2022	eft	PAYROLL	GOT	-161.32	General
Total 501-OA · Overtime					<u>-260,761.17</u>	
501-OB · FLSA						
Check	09/15/2022	eft	PAYROLL	F	-5,750.00	General
Check	09/29/2022	eft	PAYROLL	F	-5,770.00	General
Check	10/13/2022	eft	PAYROLL	F	-5,687.00	General
Total 501-OB · FLSA					<u>-17,207.00</u>	
501-OC · Out of Grade						
Check	09/15/2022	eft	PAYROLL	G	-973.75	General
Check	09/29/2022	eft	PAYROLL	G	-825.97	General
Check	10/13/2022	eft	PAYROLL	G	-1,028.71	General
Total 501-OC · Out of Grade					<u>-2,828.43</u>	
Total 501-O · OVERTIME						
					-280,796.60	
504 · EMPLOYEE BENEFITS						
504-A · Health Benefits						
Check	09/15/2022	eft	PAYROLL	T	-1,425.07	General
Check	09/15/2022	eft	PAYROLL	M2	3,380.31	General
Check	09/19/2022	eft	CONNECT YOUR CARE	cobra administration	-23.68	General
Check	09/26/2022	808907173	KAISER PERMANENTE	#951361393814 oct 2022	-81,331.07	General
Check	09/26/2022	808907173	KAISER PERMANENTE	customer ID: 9513622328 oct 2022	-5,539.48	Prevention
Check	09/26/2022	808907173	KAISER PERMANENTE	customer ID: 9513622328 oct 2022	-2,030.60	MU
Check	09/26/2022	808907173	KAISER PERMANENTE	customer ID: 9513622328 oct 2022	-1,884.40	MWPA
Check	09/26/2022	808907173	KAISER PERMANENTE	customer ID: 9513622328 oct 2022	-850.81	MWPA
Check	09/26/2022	808907180	BCN	sep 2022	-156.00	General
Check	09/26/2022	808907180	BCN	sep 2022	-10.50	Prevention
Check	09/26/2022	808907180	BCN	sep 2022	-7.50	MU
Check	09/26/2022	808907180	BCN	sep 2022	-3.00	MWPA
Check	09/29/2022	eft	PAYROLL	T	-1,425.07	General
Check	09/29/2022	eft	PAYROLL	M2	3,380.31	General
Check	10/10/2022	808907208	TEAMSTERS LOCAL UNION NO. 856	october blue cross	-11,731.46	General
Check	10/10/2022	808907208	TEAMSTERS LOCAL UNION NO. 856	october blue cross, remove pasquale	2,415.13	General
Check	10/13/2022	eft	PAYROLL	T	-1,425.07	General
Check	10/13/2022	eft	PAYROLL	M2	3,380.31	General
Total 504-A · Health Benefits					<u>-95,287.65</u>	
504-AA · Retiree Medical						
Deposit	09/26/2022	1294988		Deposit	1,429.25	General
Invoice	10/01/2022	22-23-9	CITY OF SAUSALITO	Delong	373.98	General
Invoice	10/01/2022	22-23-9	CITY OF SAUSALITO	Casalnuovo	812.24	General
Invoice	10/01/2022	22-23-9	CITY OF SAUSALITO	Chance	812.24	General
Check	10/10/2022	808907217	FDAC EBA	retiree dental	-2,779.73	General
Check	10/10/2022	808907217	FDAC EBA	retiree vision	-109.03	General
Deposit	10/12/2022	1298575		Deposit	1,429.25	General
Total 504-AA · Retiree Medical					<u>1,968.20</u>	

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Type	Date	Num	Source Name	Memo	Amount	Division
504-AB · Retiree Health Savings						
Check	09/26/2022	808907190	VANTAGEPOINT TRANSFER AGENTS-803645	Plan#803645 RHS contribution	-3,216.00	General
Check	09/26/2022	808907190	VANTAGEPOINT TRANSFER AGENTS-803645	09/04-09/17/2022	-103.00	MU
Check	09/26/2022	808907190	VANTAGEPOINT TRANSFER AGENTS-803645	09/04-09/17/2022	-214.00	Prevention
Check	09/26/2022	808907190	VANTAGEPOINT TRANSFER AGENTS-803645	09/04-09/17/2022	-71.00	MWPA
Check	10/10/2022	808907194	VANTAGEPOINT TRANSFER AGENTS-803645	Plan#803645 RHS contribution	-3,281.00	General
Check	10/10/2022	808907194	VANTAGEPOINT TRANSFER AGENTS-803645	09/18-10/01/2022	-103.00	MU
Check	10/10/2022	808907194	VANTAGEPOINT TRANSFER AGENTS-803645	09/18-10/01/2022	-214.00	Prevention
Check	10/10/2022	808907194	VANTAGEPOINT TRANSFER AGENTS-803645	09/18-10/01/2022	-71.00	MWPA
Total 504-AB · Retiree Health Savings					-7,273.00	
504-E · District Share Retirement						
Check	09/26/2022	808907189	MARIN COUNTY RETIREMENT	09/04-09/17/2022	-91,023.29	General
Check	09/26/2022	808907189	MARIN COUNTY RETIREMENT	09/04-09/17/2022	-568.09	MU
Check	09/26/2022	808907189	MARIN COUNTY RETIREMENT	09/04-09/17/2022	-5,027.52	Prevention
Check	09/26/2022	808907189	MARIN COUNTY RETIREMENT	09/04-09/17/2022	-393.38	MWPA
Check	09/26/2022	808907189	MARIN COUNTY RETIREMENT	retro powers	-341.16	General
Check	10/10/2022	808907193	MARIN COUNTY RETIREMENT	09/18-10/01/2022	-91,511.76	General
Check	10/10/2022	808907193	MARIN COUNTY RETIREMENT	09/18-10/01/2022	-568.09	MU
Check	10/10/2022	808907193	MARIN COUNTY RETIREMENT	09/18-10/01/2022	-5,027.52	Prevention
Check	10/10/2022	808907193	MARIN COUNTY RETIREMENT	09/18-10/01/2022	-393.38	MWPA
Total 504-E · District Share Retirement					-194,854.19	
504-G · Educational Allowance						
Check	09/15/2022	eft	PAYROLL	E	-11,453.00	General
Check	09/15/2022	eft	PAYROLL	E	-101.00	Prevention
Check	09/29/2022	eft	PAYROLL	E	-11,474.00	General
Check	09/29/2022	eft	PAYROLL	E	-101.00	Prevention
Check	10/13/2022	eft	PAYROLL	E	-11,485.00	General
Check	10/13/2022	eft	PAYROLL	E	-101.00	Prevention
Total 504-G · Educational Allowance					-34,715.00	
504-H · Clothing Allowance						
Check	10/13/2022	eft	PAYROLL	Clothing	-18,400.00	General
Check	10/13/2022	eft	PAYROLL	Clothing	-800.00	Prevention
Total 504-H · Clothing Allowance					-19,200.00	
504-L · Def.Comp. Employer %						
Check	09/15/2022	eft	MASSMUTUAL	08/21-09/03/2022	-13,199.00	General
Check	09/15/2022	eft	MASSMUTUAL	08/21-09/03/2022	-257.50	MU
Check	09/15/2022	eft	MASSMUTUAL	08/21-09/03/2022	-892.50	Prevention
Check	09/15/2022	eft	MASSMUTUAL	08/21-09/03/2022	-178.00	MWPA
Check	09/15/2022	eft	NATIONWIDE RETIREMENT SOLUTIONS	employer	-1,439.00	General
Check	09/29/2022	eft	MASSMUTUAL	09/04-09/17/2022	-13,264.00	General
Check	09/29/2022	eft	MASSMUTUAL	09/04-09/17/2022	-257.50	MU
Check	09/29/2022	eft	MASSMUTUAL	09/04-09/17/2022	-892.50	Prevention
Check	09/29/2022	eft	MASSMUTUAL	09/04-09/17/2022	-178.00	MWPA
Check	10/03/2022	eft	NATIONWIDE RETIREMENT SOLUTIONS	employer	-1,439.00	General
Check	10/13/2022		MASSMUTUAL	09/18-10/01/2022	-13,430.00	General
Check	10/13/2022		MASSMUTUAL	09/18-10/01/2022	-257.50	MU
Check	10/13/2022		MASSMUTUAL	09/18-10/01/2022	-892.50	Prevention
Check	10/13/2022		MASSMUTUAL	09/18-10/01/2022	-178.00	MWPA
Check	10/13/2022		NATIONWIDE RETIREMENT SOLUTIONS	employer	-1,440.00	General
Total 504-L · Def.Comp. Employer %					-48,195.00	
504-N · Long Term Disability						
Check	09/26/2022	808907179	CAPF	october 2022 LTD	-1,534.00	General
Check	09/26/2022	808907179	CAPF	october 2022 LTD	-103.25	Prevention
Check	09/26/2022	808907179	CAPF	october 2022 LTD	-73.75	MU
Check	09/26/2022	808907179	CAPF	october 2022 LTD	-29.50	MWPA
Total 504-N · Long Term Disability					-1,740.50	
504-S · Longevity						
Check	09/15/2022	eft	PAYROLL	N	-742.15	General
Check	09/29/2022	eft	PAYROLL	N	-742.15	General
Check	10/13/2022	eft	PAYROLL	N	-759.48	General
Total 504-S · Longevity					-2,243.78	
504-X · Life Insurance						
Check	09/15/2022	eft	PAYROLL	T2	501.01	General
Check	09/29/2022	eft	PAYROLL	T2	501.01	General
Check	10/13/2022	eft	PAYROLL	T2	501.01	General

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Type	Date	Num	Source Name	Memo	Amount	Division
Total 504-X - Life Insurance					1,503.03	
504-Y - Payroll Taxes						
Check	09/15/2022	eft	PAYROLL TAXES	SS	-104.16	MWPA
Check	09/15/2022	eft	PAYROLL TAXES	SS	-164.61	MWPA
Check	09/15/2022	eft	PAYROLL TAXES	SS	-216.23	MWPA
Check	09/15/2022	eft	PAYROLL TAXES	ER	-4,712.79	General
Check	09/15/2022	eft	PAYROLL TAXES	ER	-113.44	MU
Check	09/15/2022	eft	PAYROLL TAXES	ER	-264.42	Prevention
Check	09/15/2022	eft	PAYROLL TAXES	ER	-75.98	MWPA
Check	09/15/2022	eft	PAYROLL TAXES	ER	-38.50	MWPA
Check	09/15/2022	eft	PAYROLL TAXES	ER	-50.57	MWPA
Check	09/29/2022	eft	PAYROLL TAXES	SS	-104.16	MWPA
Check	09/29/2022	eft	PAYROLL TAXES	SS	-94.86	MWPA
Check	09/29/2022	eft	PAYROLL TAXES	SS	-192.06	MWPA
Check	09/29/2022	eft	PAYROLL TAXES	ER	-5,502.53	General
Check	09/29/2022	eft	PAYROLL TAXES	ER	-120.65	MU
Check	09/29/2022	eft	PAYROLL TAXES	ER	-258.94	Prevention
Check	09/29/2022	eft	PAYROLL TAXES	ER	-75.98	MWPA
Check	09/29/2022	eft	PAYROLL TAXES	ER	-22.19	MWPA
Check	09/29/2022	eft	PAYROLL TAXES	ER	-44.92	MWPA
Check	10/13/2022	eft	PAYROLL TAXES	SS	-104.16	MWPA
Check	10/13/2022	eft	PAYROLL TAXES	SS	-166.01	MWPA
Check	10/13/2022	eft	PAYROLL TAXES	SS	-225.99	MWPA
Check	10/13/2022	eft	PAYROLL TAXES	ER	-5,448.14	General
Check	10/13/2022	eft	PAYROLL TAXES	ER	-127.24	MU
Check	10/13/2022	eft	PAYROLL TAXES	ER	-258.94	Prevention
Check	10/13/2022	eft	PAYROLL TAXES	ER	-75.98	MWPA
Check	10/13/2022	eft	PAYROLL TAXES	ER	-38.82	MWPA
Check	10/13/2022	eft	PAYROLL TAXES	ER	-52.86	MWPA
Total 504-Y - Payroll Taxes					-18,655.13	
Total 504 - EMPLOYEE BENEFITS					-418,693.02	
Total SALARIES & BENEFITS					-1,563,115.47	
OPERATING EXPENSES						
511 - OFFICE EXPENSE						
511-A - General Office Supply						
Check	10/10/2022	808907235	STAPLES ADVANTAGE	#1644480924 lsw office supplies	-1,955.13	General
Check	10/10/2022	808907239	WILKINSON, ELAINE	rmb: qr code annual subscription	-191.88	MWPA
Total 511-A - General Office Supply					-2,147.01	
511-B - Copier/Printer Expenses						
Check	10/10/2022	808907227	McCARTHY, LANIEA	10/16/22 paved road flyers (130)	-292.50	MU
Total 511-B - Copier/Printer Expenses					-292.50	
Total 511 - OFFICE EXPENSE					-2,439.51	
513 - SPECIAL DEPARTMENT EXPENSE						
513-V - Software Subscriptions Services						
Check	10/10/2022	808907232	OPENGOV, INC.	#00008824 citizen services - 2 service area 10/1	-13,400.00	Prevention
Total 513-V - Software Subscriptions Services					-13,400.00	
Total 513 - SPECIAL DEPARTMENT EXPENSE					-13,400.00	
517 - COMMUNICATIONS						
517-A - Telephone						
Check	09/26/2022	808907166	AT&T/CALNET 382	#18743732 08/10-09/09/22	-26.44	General
Check	09/26/2022	808907167	AT&T/CALNET 824	#18742402 08/10-09/09/22	-1,490.24	General
Check	10/10/2022	808907228	MITEL	#41333078 acct 14961 11/1-11/30/22	-2,111.07	General
Total 517-A - Telephone					-3,627.75	
517-D - Cell Phones						
Check	09/26/2022	808907188	REMOTE SATELLITE SYSTEMS INTL	#00119806 satellite phones annual fee 10/1/22-1	-3,360.00	General
Check	10/10/2022	808907240	VERIZON WIRELESS	#9916154088 8/19-09/18/22	-2,388.41	General
Check	10/10/2022	808907240	VERIZON WIRELESS	#9916154088 8/19-09/18/22	-109.65	Prevention
Check	10/10/2022	808907240	VERIZON WIRELESS	#9916154088 8/19-09/18/22	-41.25	MU
Check	10/10/2022	808907240	VERIZON WIRELESS	#9916154088 8/19-09/18/22	-23.50	MWPA
Check	10/10/2022	808907240	VERIZON WIRELESS	#9916154088 8/19-09/18/22 nrg	-51.48	MWPA
Check	10/10/2022	808907240	VERIZON WIRELESS	#9916154088 8/19-09/18/22 epc	-51.48	MWPA
Total 517-D - Cell Phones					-6,025.77	
517-G - Internet/DSL						
Check	09/15/2022	eft	COMCAST - EFT	2038 sta 9	-296.45	General
Check	09/29/2022	eft	COMCAST - EFT	7650	-301.55	General

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Type	Date	Num	Source Name	Memo	Amount	Division
Check	09/29/2022	eft	COMCAST - EFT	1658 LSW	-506.56	General
Check	10/08/2022	eft	COMCAST - EFT	0818 sta 4	-296.45	General
Total 517-G · Internet/IDSL					-1,401.01	
517-I · Phone Repairs/Replacement						
Check	09/26/2022	808907184	APPLE INC.	#AJ23421881 iphone 13 pro (bc paterson) HGT,	-1,199.00	General
Check	09/26/2022	808907184	APPLE INC.	#AJ23421881 iphone 12 mini (finance assistant)	-730.14	General
Total 517-I · Phone Repairs/Replacement					-1,929.14	
517-L · MDC Connection						
Check	09/26/2022	808907169	FIRSTNET	#09102022 8/3-9/2/22	-819.56	General
Total 517-L · MDC Connection					-819.56	
Total 517 · COMMUNICATIONS					-13,803.23	
518 · UTILITIES						
518-A · PG&E Station 4						
Check	10/10/2022	808907233	PG&E	0872424565-2 08/16-09/14/22	-1,308.78	General
Total 518-A · PG&E Station 4					-1,308.78	
518-B · PG&E Station 9						
Check	09/26/2022	808907175	PG&E	7621967160-9 08/18-09/14/22	-75.99	General
Check	10/10/2022	808907211	SOLED SOLAR HOLDINGS 1, LLC	#850927 sta 9 solar september 2022	-714.98	General
Check	10/10/2022	808907233	PG&E	1507412379-3 08/15-09/13/22	-396.11	General
Total 518-B · PG&E Station 9					-1,187.08	
518-F · PG&E Station 1						
Check	10/10/2022	808907233	PG&E	4961811465-3 08/17-09/15/22	-609.32	General
Total 518-F · PG&E Station 1					-609.32	
518-H · Sanitation - Station 1						
Check	10/10/2022	808907237	SAUSALITO-MARIN CITY SANITARY DISTRICT SAUS 21/22-J Sta 1 sanitation		-2,560.80	General
Total 518-H · Sanitation - Station 1					-2,560.80	
518-J · PG&E LSW						
Check	10/10/2022	808907222	HARRISON HOLDINGS, LLC.	sep 2022 LSW utilities	-4,439.98	General
Total 518-J · PG&E LSW					-4,439.98	
Total 518 · UTILITIES					-10,105.96	
520 · BUILDING & GROUNDS MAINTENANCE						
520-B · Janitorial Supplies						
Check	10/10/2022	808907201	ARAMARK UNIFORM SERVICES	09/30/2022 939152000 station towels	-907.50	General
Total 520-B · Janitorial Supplies					-907.50	
520-C · Unscheduled Repairs & Maint.						
Check	09/26/2022	808907164	ALLIED HEATING & AC, INC.	#5221 sta 4 furnace maint	-300.00	General
Check	09/26/2022	808907164	ALLIED HEATING & AC, INC.	#5222 sta 9 furnace maint	-317.00	General
Check	09/26/2022	808907174	MILL VALLEY REFUSE SERVICE	8/2-9/1/22 sta 9 storage box	-125.00	General
Check	09/26/2022	808907182	APEX REFRIGERATION-PELCO SALES & SER	#19427 lsw fridge repair	-560.74	General
Check	10/10/2022	808907214	ELFY MAINTENANCE	#0033 LSW janitorial september 2022	-650.00	General
Check	10/10/2022	808907221	GOODMAN BUILDING SUPPLY	#854114 carwax/cleaning cloth	-89.60	General
Check	10/10/2022	808907221	GOODMAN BUILDING SUPPLY	#855091 hex nuts/stop nuts	-47.21	General
Check	10/10/2022	808907221	GOODMAN BUILDING SUPPLY	#855385 digital timer	-35.63	General
Check	10/10/2022	808907238	TAYLOR HOUSEMAN, INC.	#2603-323999 unimac washer maint station 9	-2,188.54	General
Total 520-C · Unscheduled Repairs & Maint.					-4,313.72	
520-D · Sprinklers/Alarm System						
Check	10/10/2022	808907197	ADT COMMERCIAL	#147239616 october 2022 sta 1	-241.61	General
Total 520-D · Sprinklers/Alarm System					-241.61	
Total 520 · BUILDING & GROUNDS MAINTENANCE					-5,462.83	
521 · EQUIPMENT MAINTENANCE						
521-B · Breathing Air Systems						
Check	09/26/2022	808907183	RS HUGHES	#79796317 scba maint	-758.93	General
Total 521-B · Breathing Air Systems					-758.93	
521-H · Repairs & Unscheduled Maint.						
Check	09/26/2022	808907181	AIR EXCHANGE, INC.	#91607915 sta 1 maintenance	-4,620.67	General
Check	10/10/2022	808907209	BWS DISTRIBUTORS	#278777 oxygen sensor (2)	-129.60	General
Check	10/10/2022	808907224	LINDE GAS & EQUIPMENT INC.	#31396847 cylinder rent 8/20-9/20/22	-41.72	General
Total 521-H · Repairs & Unscheduled Maint.					-4,791.99	
521-O · Copier Maint. Contract - Sta 9						
Check	10/10/2022	808907223	KONICA MINOLTA	#40810411 sta 9 copier service	-348.62	General
Check	10/10/2022	808907223	KONICA MINOLTA	#40810410 lsw copier service	-390.30	General
Total 521-O · Copier Maint. Contract - Sta 9					-738.92	
521-W · Dive Team Maintenance						
Check	09/26/2022	808907165	BAUER COMPRESSORS	#298114 mesh bag/gloves	-736.60	General
Total 521-W · Dive Team Maintenance					-736.60	

Southern Marin Fire Protection District
Revenue Expenditure Detail
September 15 through October 13

Type	Date	Num	Source Name	Memo	Amount	Division
Total 521 - EQUIPMENT MAINTENANCE					-7,026.44	
521-1 - VEHICLE MAINTENANCE						
521-1A - Vehicle Repair						
Check	09/26/2022	808907170	GOLDEN STATE EMERGENCY VEHICLE SE	#W1002607 T4 repairs (pm c service/rear mount	-20,405.76	General
Check	10/10/2022	808907231	CITY OF MILL VALLEY	#3506 aug repair orders	-4,459.57	General
Check	10/10/2022	808907236	STEPFORD	#2201549 cradlepoint wireless router/modular kit	-3,736.84	General
Total 521-1A - Vehicle Repair					-28,602.17	
521-1B - Fuel						
Check	09/27/2022	eft	CHEVRON, USA INC. - EFT		-1,933.87	General
Check	10/10/2022	808907210	CURTIS, LEAH	rmb: training mileage	-138.76	MWPA
Check	10/10/2022	808907213	MARIN COUNTY TAX COLLECTOR	#21551 august 2022 fuel	-1,208.25	General
Check	10/10/2022	808907231	CITY OF MILL VALLEY	#3506 aug fuel	-4,501.44	General
Check	10/10/2022	808907239	WILKINSON, ELAINE	rmb: training mileage	-172.00	MWPA
Total 521-1B - Fuel					-7,954.32	
521-1C - Marine Division						
Check	10/10/2022	808907229	MARIN DIVER. CS	#1152 fireboat hull cleaning	-225.00	General
Total 521-1C - Marine Division					-225.00	
Total 521-1 - VEHICLE MAINTENANCE					-36,781.49	
523 - SPECIALIZED SERVICES						
523-A - Board Per Diem						
Check	10/10/2022	808907202	CHUN, KURT	september board per diem	-100.00	General
Check	10/10/2022	808907203	DeBERRY, CRISTINE SOTO	september board per diem	-100.00	General
Check	10/10/2022	808907204	FLEMING, PETER	september board per diem	-200.00	General
Check	10/10/2022	808907205	PERAZZO, THOMAS	september board per diem	-300.00	General
Check	10/10/2022	808907206	HILLIARD, CATHRYN	september board per diem	-400.00	General
Check	10/10/2022	808907207	WILLIS, STEPHEN	september board per diem	-200.00	General
Total 523-A - Board Per Diem					-1,300.00	
523-K - New Employment Backgrounds etc						
Check	10/10/2022	808907218	FORTEZZA DIVERSIFIED SERVICES, LLC	#007-22 background investigation weinberg	-1,600.00	General
Total 523-K - New Employment Backgrounds etc					-1,600.00	
523-L - Computer Consulting Services						
Check	10/10/2022	808907226	MARIN IT	#2022-118961 it labor thru 9/30/22	-385.00	General
Total 523-L - Computer Consulting Services					-385.00	
523-P - Dept. Physical Exams						
Check	09/26/2022	808907172	KAISER - OCC MED	#320900249124 9/9/22 aug 2022 occ med	-2,783.00	General
Check	09/26/2022	808907172	KAISER - OCC MED	#320900249124 9/9/22 aug 2022 occ med (moc	115.00	General
Total 523-P - Dept. Physical Exams					-2,668.00	
523-Q - Health & Wellness						
Check	10/10/2022	808907199	ACTIVE SPORTS CLUBS	#smfd-093022 september 2022 yoga	-1,650.00	General
Total 523-Q - Health & Wellness					-1,650.00	
523-ZB - Vegetation Management						
Check	10/10/2022	808907220	FORSTER & KROEGER	#8479 chipper program (tam valley/homestead v	-4,950.00	MU
Total 523-ZB - Vegetation Management					-4,950.00	
523-ZC - Fire Prevention						
Check	10/10/2022	808907215	INTERNATIONAL E-Z UP, INC	#AAA0441415	-380.00	Prevention
Total 523-ZC - Fire Prevention					-380.00	
523-ZF - Outside Services						
Check	09/26/2022	808907168	CALIFORNIA MUNICIPAL STATISTICS, INC	#22091605 ACFR tables	-1,250.00	General
Check	10/10/2022	808907198	ADAMS, WILLIAM L. PC	#25 consolidation services	-4,585.00	General
Check	10/10/2022	808907212	CITYGATE ASSOCIATES, LLC	#31042 assist w/SMFD-MVFD merger professior	-13,073.93	General
Check	10/10/2022	808907234	RECORDS CONTROL SERVICES, INC.	#22-27 records retention program implementatio	-5,855.21	General
Total 523-ZF - Outside Services					-24,764.14	
523-ZG - Public Outreach						
Check	10/10/2022	808907210	CURTIS, LEAH	staples: printed alert resources	-101.54	MWPA
Check	10/10/2022	808907210	CURTIS, LEAH	spirit: manikin legs	-56.00	MWPA
Check	10/10/2022	808907210	CURTIS, LEAH	24hr stickers: nrg stickers	-288.00	MWPA
Check	10/10/2022	808907210	CURTIS, LEAH	vistaprint: preparedness postcards	-258.59	MWPA
Check	10/10/2022	808907210	CURTIS, LEAH	canva: help/ok signs	-190.00	MWPA
Check	10/10/2022	808907215	INTERNATIONAL E-Z UP, INC	#AAA0441415	-2,230.34	General
Check	10/10/2022	808907219	FASTSIGNS	#105-106985 emergency preparedness banners	-1,682.85	MWPA
Check	10/10/2022	808907230	MSI LITHO	#222099 evacuation drill postcards (558)	-622.54	General
Total 523-ZG - Public Outreach					-5,429.86	
523-ZH - DEI Initiatives						
Check	10/10/2022	808907215	INTERNATIONAL E-Z UP, INC	#AAA0441415	-2,230.34	General
Total 523-ZH - DEI Initiatives					-2,230.34	

Southern Marin Fire Protection District
Revenue Expenditure Detail
September 15 through October 13

Type	Date	Num	Source Name	Memo	Amount	Division
Total 523 · SPECIALIZED SERVICES					-45,357.34	
526 · TRAINING & CONFERENCES						
526-I · EMS Recertifications						
Check	09/26/2022	808907171	GRADY, ROBERT	rmb: ems recert	-250.00	General
Check	10/10/2022	808907225	MARIN HEALTH & HUMAN SERVICES	inv 090519-3 10/4/22 boykin emt renew	-52.00	General
Total 526-I · EMS Recertifications					-302.00	
Total 526 · TRAINING & CONFERENCES					-302.00	
526-2 · MEETINGS & TRAVEL EXPENSES						
526-2A · Food/Meetings						
Check	10/10/2022	808907239	WILKINSON, ELAINE	rmb: red cross meeting meal	-39.05	MWPA
Total 526-2A · Food/Meetings					-39.05	
526-2B · Transportation/Bridge Tolls						
Check	09/26/2022	808907178	TUBBS, CHRIS	rmb: calchiefs ems meeting transportation	-37.98	General
Check	10/10/2022	808907216	FASTRAK VIOLATION PROCESSING	1692275414762	-9.40	MWPA
Total 526-2B · Transportation/Bridge Tolls					-47.38	
Total 526-2 · MEETINGS & TRAVEL EXPENSES					-86.43	
527 · RENT						
527-B · LSW Rent						
Check	09/26/2022	808907163	CITY OF SAUSALITO.	Q2 rent oct-dec 2022	-25,000.00	General
Check	09/26/2022	808907186	HARRISON HOLDINGS, LLC.	october 2022 rent	-26,456.00	General
Total 527-B · LSW Rent					-51,456.00	
Total 527 · RENT					-51,456.00	
Total OPERATING EXPENSES					-186,221.23	
CAPITAL OUTLAY						
583-5 · FUNDED FROM RESERVES						
583-5V · Station 4 Remodel						
Check	09/26/2022	808907185	ARGO CONSTRUCTION, INC.	progress payment #1 - work through 8/31/2022	-71,630.00	General
Total 583-5V · Station 4 Remodel					-71,630.00	
Total 583-5 · FUNDED FROM RESERVES					-71,630.00	
Total CAPITAL OUTLAY					-71,630.00	
TOTAL					-1,742,463.01	

Southern Marin Fire Protection District

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Date	Num	Name	Memo	Account	Amount
Aug 22, 22					
08/22/2022	barnes	US BANK	harmony: meeting meal	526-A · Training	76.64
08/22/2022	barnes	US BANK	safeway: station hydration	526-A · Training	55.13
08/22/2022	barnes	US BANK	audible: training book subscription	526-A · Training	14.95
08/22/2022	barnes	US BANK	chevron: training ice	526-A · Training	6.49
08/22/2022	barnes	US BANK	chevron: B1 OOC fuel	526-2D · Strike Team Expenses	96.79
08/22/2022	barnes	US BANK	arco: B1 OOC fuel	526-2D · Strike Team Expenses	47.72
08/22/2022	barnes	US BANK	arco: water	526-2D · Strike Team Expenses	1.29
08/22/2022	barnes	US BANK	pizza factory: OOC meal	526-2D · Strike Team Expenses	282.58
08/22/2022	barnes	US BANK	willow creek auto parts: B1 air filter	521-1A · Vehicle Repair	22.08
08/22/2022	barnes	US BANK	apple: cloud storage	513-V · Software Subscriptions Services	2.99
08/22/2022	barnes	US BANK	rays food: OOC food/supplies	526-2D · Strike Team Expenses	42.93
08/22/2022	barnes	US BANK	rays food: OOC food/supplies	526-2D · Strike Team Expenses	47.04
08/22/2022	boykin	US BANK	norcal: fpo	526-A · Training	30.00
08/22/2022	boykin	US BANK	pricein best western: training lodging	526-A · Training	250.97
08/22/2022	boykin	US BANK	goodmans: tool for vehicle maint	521-1A · Vehicle Repair	92.63
08/22/2022	boykin	US BANK	adobe: subscription	513-V · Software Subscriptions Services	14.99
08/22/2022	d paterson	US BANK	chevron: E604 fuel	521-1B · Fuel	170.13
08/22/2022	d paterson	US BANK	emergency medical service: paramedic recert (dittmann)	526-I · EMS Recertifications	250.00
08/22/2022	d paterson	US BANK	fedex: radios shipped	521-A · Radio Repair	82.89
08/22/2022	d paterson	US BANK	amazon: iphone case B4	513-U · Misc. Computer Supplies	64.79
08/22/2022	fox	US BANK	amazon: utility cart for station 4	521-J · Portable Equipment	259.19
08/22/2022	hilliard	US BANK	starbucks: conference meal	526-A · Training	9.90
08/22/2022	hilliard	US BANK	marin ij: newspaper subscription	523-ZC · Fire Prevention	16.00
08/22/2022	hilliard	US BANK	amazon:	523-ZC · Fire Prevention	353.56
08/22/2022	hilliard	US BANK	google: cloud storage	513-V · Software Subscriptions Services	1.99
08/22/2022	hilliard	US BANK	apple: storage	513-V · Software Subscriptions Services	0.99
08/22/2022	jaycox	US BANK	marin ace hardware: cords/power strips		
08/22/2022	jaycox	US BANK	comm/hr first arriving screen install	583-4Z · One-Time Misc Equipment	47.92
08/22/2022	jaycox	US BANK	google: google suites email	513-V · Software Subscriptions Services	1,785.60
08/22/2022	jaycox	US BANK	amazon: dock/webcams for sta 6/7 macbooks	11600 · Loan Receiveable	325.47
08/22/2022	jaycox	US BANK	freidmans: power strip	513-U · Misc. Computer Supplies	10.17
08/22/2022	jaycox	US BANK	amazon: monitors for sta 6/7 macbooks	11600 · Loan Receiveable	378.88
08/22/2022	jaycox	US BANK	best buy: apple tv for comm/hr first arriving screen install	583-4Z · One-Time Misc Equipment	305.16
08/22/2022	jaycox	US BANK	safelite autoglass: U9 windshield replacement	521-1A · Vehicle Repair	530.98
08/22/2022	jaycox	US BANK	staples: sta 9 captains office switch	520-C · Unscheduled Repairs & Maint.	50.13
08/22/2022	moore	US BANK	amazon: NEED RECEIPT	520-C · Unscheduled Repairs & Maint.	612.60
08/22/2022	morlock	US BANK	bound tree medical: probationary project equipment(wilson) medical tactical backpack	521-J · Portable Equipment	338.97
08/22/2022	morlock	US BANK	chevron: E607 OOC fuel	11600 · Loan Receiveable	175.00
08/22/2022	morlock	US BANK	chevron: E607 OOC fuel	11600 · Loan Receiveable	55.70
08/22/2022	morlock	US BANK	shasta valley chainsaw: E607 chainsaw	11600 · Loan Receiveable	21.55
08/22/2022	morlock	US BANK	fred-meyer: E607 OOC supplies	11600 · Loan Receiveable	17.28
08/22/2022	morlock	US BANK	76: E607 OOC fuel	11600 · Loan Receiveable	169.95
08/22/2022	morlock	US BANK	speedway: U6 OOC fuel	11600 · Loan Receiveable	104.14

Southern Marin Fire Protection District

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Date	Num	Name	Memo	Account	Amount
08/22/2022	omoomy	US BANK	marin ij: monthly newspaper subscription	513-F · Subscriptions	14.00
08/22/2022	omoomy	US BANK	mailchimp: monthly email subscription	513-V · Software Subscriptions Services	90.00
08/22/2022	peterson	US BANK	jimmyn vasser chevrolet: ch2 engine belt	521-1A · Vehicle Repair	60.03
08/22/2022	peterson	US BANK	amazon: lsw office supplies	511-A · General Office Supply	30.46
08/22/2022	peterson	US BANK	amazon: lsw office supplies	511-A · General Office Supply	30.46
08/22/2022	peterson	US BANK	mollie stones: captains promotional test supplies	523-X · Promotional Test	49.50
08/22/2022	peterson	US BANK	amazon: captains promotional test supplies	523-X · Promotional Test	171.26
08/22/2022	peterson	US BANK	1-800-flowers: sympathy flowers	513-O · Misc. Celebrations/flowers	32.54
08/22/2022	peterson	US BANK	amazon: captains promotional test supplies	523-X · Promotional Test	4.59
08/22/2022	peterson	US BANK	freds place: meeting meal	526-2A · Food/Meetings	75.64
08/22/2022	peterson	US BANK	saylors: board meeting meal	526-2A · Food/Meetings	140.72
08/22/2022	peterson	US BANK	nugget: captains promotional test breakfast	523-X · Promotional Test	227.20
08/22/2022	peterson	US BANK	nugget: captains promotional test lunch	523-X · Promotional Test	400.00
08/22/2022	peterson	US BANK	trader joes: captains promotional test supplies	523-X · Promotional Test	17.22
08/22/2022	peterson	US BANK	peets: captains promotional test coffee	523-X · Promotional Test	113.80
08/22/2022	peterson	US BANK	joes taco lounge: captains promotional test breakfast	523-X · Promotional Test	151.00
08/22/2022	peterson	US BANK	safeway: captains promotional test ice	523-X · Promotional Test	5.93
08/22/2022	peterson	US BANK	saylors: captains promotional test lunch	523-X · Promotional Test	604.06
08/22/2022	peterson	US BANK	harmony: meeting meal	526-2A · Food/Meetings	50.55
08/22/2022	peterson	US BANK	classic car wash: ch2 monthly carwash	521-1A · Vehicle Repair	42.99
08/22/2022	peterson	US BANK	ftd: sympathy flowers	513-O · Misc. Celebrations/flowers	157.67
08/22/2022	peterson	US BANK	anchorage 5: lsw lunch	523-T · Team Building	102.65
08/22/2022	peterson	US BANK	le garage: meeting meal	526-2A · Food/Meetings	107.23
08/22/2022	ramiro	US BANK	target: lsw parental room supplies	511-A · General Office Supply	175.48
08/22/2022	ramiro	US BANK	sourdough & co: fpo lunch meeting	11600 · Loan Receiveable	119.77
08/22/2022	s paterson	US BANK	safeway: lsw kitchen supplies	511-A · General Office Supply	37.79
08/22/2022	s paterson	US BANK	craigslist: admin aide recruitment	523-X · Promotional Test	75.00
08/22/2022	s paterson	US BANK	ftd: sympathy flowers	513-O · Misc. Celebrations/flowers	104.01
08/22/2022	s paterson	US BANK	united markets: board of directors meeting dessert	526-2A · Food/Meetings	45.79
08/22/2022	s paterson	US BANK	staples: captain's promotional test supplies	523-X · Promotional Test	269.40
08/22/2022	s paterson	US BANK	smart and final: captain's promotional test food/drinks	523-X · Promotional Test	112.44
08/22/2022	s paterson	US BANK	fi san francisco: lsw lobby flowers	511-A · General Office Supply	59.81
08/22/2022	s paterson	US BANK	trader joes: captain's promotional test food/drinks	523-X · Promotional Test	66.42
08/22/2022	s paterson	US BANK	trader joes: captain's promotional test food/drinks	523-X · Promotional Test	12.98
08/22/2022	s paterson	US BANK	target: hr office supplies	511-A · General Office Supply	19.52
08/22/2022	s paterson	US BANK	amazon: lsw office supplies	511-A · General Office Supply	43.83
08/22/2022	s paterson	US BANK	target: hr office supplies	511-A · General Office Supply	21.70
08/22/2022	s paterson	US BANK	target: hr office supplies	511-A · General Office Supply	14.09
08/22/2022	s paterson	US BANK	safeway: donuts for fireboat/station 1 thank you	523-T · Team Building	28.83
08/22/2022	s paterson	US BANK	target: hr office supplies	511-A · General Office Supply	13.02

Southern Marin Fire Protection District CalCard

Date	Num	Name	Memo	Account	Amount
08/22/2022	schiffmann	US BANK	gashouse cove marina: liberty fuel	521-1B · Fuel	1,736.78
08/22/2022	schiffmann	US BANK	marin county cda: station 4 remodel permit 1	583-5V · Station 4 Remodel	337.02
08/22/2022	schiffmann	US BANK	fastrak: bridge toll	526-2B · Transportation/Bridge Tolls	245.00
08/22/2022	schiffmann	US BANK	the floor store: station 9 carpet	583-4Z · One-Time Misc Equipment	6,944.92
08/22/2022	sullivan	US BANK	lighthouse uniforms: class a uniform (sink)	515-A · Uniforms/Boots	698.15
08/22/2022	sullivan	US BANK	wpsg: station boots (graves)	515-A · Uniforms/Boots	218.43
08/22/2022	tubbs	US BANK	everwash: monthly car wash	521-1A · Vehicle Repair	24.99
08/22/2022	tubbs	US BANK	amazon: leadership books	526-A · Training	325.00
08/22/2022	tubbs	US BANK	premiumbeat: podcast music license	513-V · Software Subscriptions Services	49.00
08/22/2022	tubbs	US BANK	chevron: fuel	521-1B · Fuel	100.00
08/22/2022	tubbs	US BANK	laz pkg: calchiefs meeting parking	526-A · Training	38.00
08/22/2022	tubbs	US BANK	high flying foods: calchiefs meeting meal	526-A · Training	16.35
08/22/2022	tubbs	US BANK	firehouse coffee: business meeting w/jeff covitz coffee	526-2A · Food/Meetings	9.01
08/22/2022	tubbs	US BANK	peets: business meeting w/chief navarro coffee	526-2A · Food/Meetings	12.75
08/22/2022	tubbs	US BANK	2Co: computer anti-virus software	513-V · Software Subscriptions Services	24.99
08/22/2022	tubbs	US BANK	charge prez: annual software subscription	513-V · Software Subscriptions Services	228.00
08/22/2022	tubbs	US BANK	parking: meeting parking	526-A · Training	8.00
08/22/2022	tubbs	US BANK	fastsigns blue pond: office signage (wilkinson)	511-A · General Office Supply	168.50
08/22/2022	tubbs	US BANK	fastsigns blue pond: office signage (curtis)	511-A · General Office Supply	168.50
08/22/2022	tubbs	US BANK	fastsigns blue pond: office signage (terrell)	11600 · Loan Receiveable	168.50
08/22/2022	tubbs	US BANK	apple: computer usb c adapter	513-U · Misc. Computer Supplies	61.85
08/22/2022	tubbs	US BANK	fastsigns blue pond: office signage (bc's)	511-A · General Office Supply	396.65
08/22/2022	tubbs	US BANK	southwest: airfare to san diego, calchiefs conference	526-A · Training	297.95
08/22/2022	tubbs	US BANK	apple: computer charging cables	513-U · Misc. Computer Supplies	106.33
08/22/2022	tubbs	US BANK	opy wondershare: pdf software	513-V · Software Subscriptions Services	39.00
08/22/2022	tubbs	US BANK	opy wondershare: pdf software	513-V · Software Subscriptions Services	4.95
08/22/2022	vollmer	US BANK	amazon: station 9 drip pans	520-C · Unscheduled Repairs & Maint.	138.82
Aug 22, 22					<u>23,690.98</u>

Southern Marin Fire Protection District

Wires & Transfers

Date	Memo	From Account	To Account	Amount
September 16 to October 13, 22				

0.00

Southern Marin Fire Protection District

PARS Trust

Date	Pension Contributions	OPEB Contributions	Investment Earnings	Disbursed	Administrative Expenses	Balance
6/30/2011		200,000				200,000
Total FY12		300,000	14,183		(5,388)	508,795
Total FY13		300,000	47,066		(5,685)	850,176.57
Total FY14		374,000	130,603		(6,915)	1,347,864.76
Total FY15		552,000	37,335		(8,519)	1,928,680.85
Total FY16		365,000	46,616		(10,727)	2,329,569.96
Total FY17		375,000	209,322	-	(14,718)	2,899,174.17
Total FY18		355,000	171,859	-	(16,663)	3,409,370.21
Total FY19	300,000	330,000	245,451	-	(8,807)	4,276,013.92
Total FY20	300,000	253,894	194,996	-	(23,421)	5,001,482.90
Total FY21	-	250,000	994,778	-	(31,849)	6,214,411.78
Total FY22	500,000	250,000	(767,607.05)	-	(36,502.69)	6,160,302.04
7/31/2022			290,254.91		(2,975.12)	6,447,581.83
8/31/2022			(190,627.84)		(2,980.50)	6,253,973.49
Cumulative	1,100,000	3,904,894	1,424,229	-	(175,150)	6,253,973.49

SOUTHERN MARIN FIRE PROTECTION DISTRICT
PARS Post-Employment Benefits Trust**Account Report for the Period**
8/1/2022 to 8/31/2022Alyssa Schiffmann
Finance Manager
Southern Marin Fire Protection District
28 Liberty Ship Way, Suite 2800
Sausalito, CA 94965**Account Summary**

Source	Balance as of 8/1/2022	Contributions	Earnings	Expenses	Distributions	Transfers	Balance as of 8/31/2022
OPEB	\$5,310,027.98	\$0.00	-\$156,995.16	\$2,454.65	\$0.00	\$0.00	\$5,150,578.17
PENSION	\$1,137,553.85	\$0.00	-\$33,632.68	\$525.85	\$0.00	\$0.00	\$1,103,395.32
Totals	\$6,447,581.83	\$0.00	-\$190,627.84	\$2,980.50	\$0.00	\$0.00	\$6,253,973.49

Investment Selection

Source	
OPEB	Moderate Index PLUS
PENSION	Moderate Index PLUS

Investment Objective

Source	
OPEB	The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.
PENSION	The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.

Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
OPEB	-2.96%	-2.69%	-11.48%	4.06%	4.70%	5.73%	6/30/2011
PENSION	-2.96%	-2.69%	-11.30%	4.12%	-	-	3/12/2019

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.

Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.

Account balances are inclusive of Trust Administration, Trustee and Investment Management fees

Commercial Checking Acct Public Funds

Account number ■ August 1, 2022 - August 31, 2022 ■ Page 1 of 3

**WELLS
FARGO**

SOUTHERN MARIN FIRE PROTECTION DISTRICT
28 LIBERTY SHIP WAY STE 2800
SAUSALITO CA 94965-3320

Questions?

Call your Customer Service Officer or Client Services
1-800-AT WELLS (1-800-289-3557)
5:00 AM TO 6:00 PM Pacific Time Monday - Friday

Online: wellsfargo.com

Write: Wells Fargo Bank, N.A. (182)
PO Box 63020
San Francisco, CA 94163

IMPORTANT ACCOUNT INFORMATION

We're making important changes to the terms and conditions of some of our accounts. If these changes affect you, they will be included in the Important Account Information section associated with your specific account.

Account summary

Commercial Checking Acct Public Funds

Account number	Beginning balance	Total credits	Total debits	Ending balance
 	\$783,645.90	\$1,080,829.20	-\$1,231,287.91	\$633,187.19

Credits

Deposits

Effective date	Posted date	Amount	Transaction detail
	08/09	363,286.07	Deposit
	08/29	605,183.21	Deposit
		\$968,469.28	Total deposits

Electronic deposits/bank credits

Effective date	Posted date	Amount	Transaction detail
	08/01	569.37	Stripe Transfer St-F2C0x3S9N7x8 Southern Marin Fire PR
	08/01	25,000.00	Paypal Transfer 220801 1021551396525 Southern Marin Fire PR
	08/02	294.88	Stripe Transfer St-Z8J5L5S4Z2H6 Southern Marin Fire PR
	08/02	55,365.72	Tmobileusa Pmd Payment 220802 150062677720220 Southernmari.Receivabl
	08/03	298.46	Stripe Transfer St-F9Q3G6A9E1M6 Southern Marin Fire PR
	08/04	811.79	Stripe Transfer St-S4W5G8x1M1I9 Southern Marin Fire PR
	08/05	2,360.17	Stripe Transfer St-H6O5L3A2x3H6 Southern Marin Fire PR
	08/08	662.56	Stripe Transfer St-A8Q9O1B3L4C4 Southern Marin Fire PR
	08/09	423.72	Stripe Transfer St-M5A5C5I3S3Z8 Southern Marin Fire PR
	08/10	1,252.32	Stripe Transfer St-G0Z7A4R6Q2G8 Southern Marin Fire PR

ACCOUNT CODE	AMOUNT
1259	633,187.19
APPROVED	633,187.19

Electronic deposits/bank credits (continued)

<i>Effective date</i>	<i>Posted date</i>	<i>Amount</i>	<i>Transaction detail</i>
	08/11	1,690.89	Stripe Transfer St-A8S7P3U1W4F0 Southern Marin Fire PR
	08/15	1,696.43	Stripe Transfer St-P5O2W3N5S9N9 Southern Marin Fire PR
	08/16	1,047.61	Stripe Transfer St-x5G8O2N3Q7R7 Southern Marin Fire PR
	08/17	149.23	Stripe Transfer St-V5H4P3W5A2M0 Southern Marin Fire PR
	08/19	478.24	Stripe Transfer St-Y8Z4B1C7Y2R7 Southern Marin Fire PR
	08/24	1,547.20	Stripe Transfer St-U4T2K1W6H3Y6 Southern Marin Fire PR
	08/24	13,425.65	USDA Treas 310 Misc Pay 082422 xxxxx4012 Rmr*IV*F-20222081 O-60.22 5/17-22/22*Pi*13425.65\
	08/25	811.79	Stripe Transfer St-G9T8Z5D8N8A5 Southern Marin Fire PR
	08/26	1,563.59	Stripe Transfer St-B3D8N7A9G7J8 Southern Marin Fire PR
	08/29	593.34	Stripe Transfer St-I4Y4K1I2G4P9 Southern Marin Fire PR
	08/30	864.25	Stripe Transfer St-x0K8I7O6T4Z0 Southern Marin Fire PR
	08/31	1,452.71	Stripe Transfer St-P9x7T0D0W0V4 Southern Marin Fire PR
		\$112,359.92	Total electronic deposits/bank credits
		\$1,080,829.20	Total credits

Debits*Electronic debits/bank debits*

<i>Effective date</i>	<i>Posted date</i>	<i>Amount</i>	<i>Transaction detail</i>
	08/03	38.40	< Business to Business ACH Debit - AFLAC Insurance 080122 Knu95115929 Southern Marin Fire
	08/03	398,875.98	< Business to Business ACH Debit - ADP Wage Pay Wage Pay 220803 5080836589335Qq Southern Marin Fire PR
	08/04	106,910.91	< Business to Business ACH Debit - ADP Tax ADP Tax 220804 045Qq 080431A01 Southern Marin Fire PR
	08/05	1,749.73	< Business to Business ACH Debit - ADP Payroll Fees ADP - Fees 220805 105Qq 7868025 Southern Marin Fire PR
	08/08	1,405.00	Nationwide Payments 220808 Dcd0008442583 Southern Marin Fire PR
	08/08	1,858.00	Nationwide Payments 220808 Dcd0008442582 Southern Marin Fire PR
	08/09	37,825.35	< Business to Business ACH Debit - Massmutual Reg P Rs/Rp Rtc 220808 0221120670 Southern Marin Fire PR
	08/11	296.45	Comcast 8155300 020650818 220810 6817647 Southern *Fire
	08/16	23.68	< Business to Business ACH Debit - Connectyourcare ACH 220816 597836 Southern Marin Fire (C
	08/17	270,053.86	< Business to Business ACH Debit - ADP Wage Pay Wage Pay 220817 4425648524695Qq Southern Marin Fire PR
	08/18	296.45	Comcast 8155300 020652038 220817 2066530 Southern *Fire
	08/18	102,566.44	< Business to Business ACH Debit - ADP Tax ADP Tax 220818 045Qq 081833A01 Southern Marin Fire PR
	08/19	1,405.00	Nationwide Payments 220819 Dcd0008487496 Southern Marin Fire PR
	08/19	1,914.00	Nationwide Payments 220819 Dcd0008487495 Southern Marin Fire PR
	08/22	283.00	< Business to Business ACH Debit - Stripe Transfer St-J4V7E5Q6W5Z7 Southern Marin Fire PR
	08/22	37,837.01	< Business to Business ACH Debit - Massmutual Reg P Rs/Rp Rtc 220819 0221120670 Southern Marin Fire PR
	08/29	301.55	Comcast 8155300 120297650 220828 1157346 Southern *Fire
	08/29	506.56	Comcast 8155300 120321658 220828 1157241 Southern *Fire

Electronic debits/bank debits (continued)

Effective date	Posted date	Amount	Transaction detail
	08/29	997.94 <	Business to Business ACH Debit - Wex Inc Fleet Debi 220826 9100007532658 Southern Marine Fire P
	08/31	266,142.60 <	Business to Business ACH Debit - ADP Wage Pay Wage Pay 220831 5740598362235Qq Southern Marin Fire PR
		\$1,231,287.91	Total electronic debits/bank debits
		\$1,231,287.91	Total debits

< Business to Business ACH: If this is a business account, this transaction has a return time frame of one business day from post date. This time frame does not apply to consumer accounts.

Daily ledger balance summary

Date	Balance	Date	Balance	Date	Balance
07/31	783,645.90	08/10	685,307.59	08/22	275,694.10
08/01	809,215.27	08/11	686,702.03	08/24	290,666.95
08/02	864,875.87	08/15	688,398.46	08/25	291,478.74
08/03	466,259.95	08/16	689,422.39	08/26	293,042.33
08/04	360,160.83	08/17	419,517.76	08/29	897,012.83
08/05	360,771.27	08/18	316,654.87	08/30	897,877.08
08/08	358,170.83	08/19	313,814.11	08/31	633,187.19
08/09	684,055.27				

Average daily ledger balance \$501,720.68

Effective June 1, 2022, we are making changes to the non-sufficient funds (NSF) and overdraft fees that affect your Commercial Banking account. Please review the below details:

Elimination of Returned Item (Non-sufficient Funds/NSF) Fee

We will no longer charge a NSF fee on certain items we return unpaid due to non-sufficient funds. The fee is displayed on your deposit or Client Analysis statement as NSF RETURN ITEM FEE or service code 24253 - OVERDRAFT CHARGE-RETURNED ITEM. Overdraft fees will continue to apply to items we pay into overdraft (up to a maximum of four fees per day for Commercial Banking accounts). These changes do not affect fees that third parties or other banks may charge.

For current versions of the Commercial Account Agreement, and applicable addenda, please visit wellsfargo.com/treasury. If you have additional questions, contact your relationship team.

Elimination of the overdraft protection transfer and advance fee

If you have linked your account to a savings account or credit card for overdraft protection, we will no longer charge the overdraft protection transfer or advance fee. Advances from a linked credit card will continue to accrue interest from the date of each advance. Overdraft fees continue to apply to any items we pay into overdraft where transfers and advances from your linked accounts cannot cover the cost.

Southern Marin Fire Protection District
Reconciliation Detail
1259 - Wells Fargo Payroll, Period Ending 08/31/2022

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						783,645.90
Cleared Transactions						
Checks and Payments - 18 items						
Check	07/29/2022	eft	ADP - EFT	X	-1,749.73	-1,749.73
Check	08/01/2022	eft	AFLAC	X	-38.40	-1,788.13
Check	08/04/2022	eft	PAYROLL	X	-398,875.98	-400,664.11
Check	08/04/2022	eft	PAYROLL TAXES	X	-106,910.91	-507,575.02
Check	08/04/2022	eft	MASSMUTUAL	X	-37,825.35	-545,400.37
Check	08/08/2022	eft	NATIONWIDE RETI...	X	-3,263.00	-548,663.37
Check	08/08/2022	eft	COMCAST - EFT	X	-296.45	-548,959.82
Check	08/15/2022	eft	COMCAST - EFT	X	-296.45	-549,256.27
Check	08/16/2022	eft	CONNECT YOUR C...	X	-23.68	-549,279.95
Check	08/18/2022	eft	PAYROLL	X	-270,053.86	-819,333.81
Check	08/18/2022	eft	PAYROLL TAXES	X	-102,566.44	-921,900.25
Check	08/18/2022	eft	MASSMUTUAL	X	-37,837.01	-959,737.26
Check	08/19/2022	eft	NATIONWIDE RETI...	X	-3,319.00	-963,056.26
Check	08/22/2022	eft	STRIPE	X	-283.00	-963,339.26
Check	08/26/2022	eft	COMCAST - EFT	X	-506.56	-963,845.82
Check	08/26/2022	eft	COMCAST - EFT	X	-301.55	-964,147.37
Check	08/29/2022	eft	CHEVRON, USA IN...	X	-997.94	-965,145.31
Check	09/01/2022	eft	PAYROLL	X	-266,142.60	-1,231,287.91
Total Checks and Payments					-1,231,287.91	-1,231,287.91
Deposits and Credits - 27 items						
Deposit	08/01/2022			X	569.37	569.37
Transfer	08/01/2022			X	25,000.00	25,569.37
Check	08/01/2022	80890...	SOUTHERN MARIN...	X	300,000.00	325,569.37
Deposit	08/02/2022			X	294.88	325,864.25
Deposit	08/02/2022			X	55,365.72	381,229.97
Deposit	08/03/2022			X	298.46	381,528.43
Deposit	08/04/2022			X	811.79	382,340.22
Deposit	08/05/2022			X	2,360.17	384,700.39
Deposit	08/08/2022			X	662.56	385,362.95
Deposit	08/09/2022			X	423.72	385,786.67
Deposit	08/09/2022			X	19,710.07	405,496.74
Deposit	08/09/2022			X	43,576.00	449,072.74
Deposit	08/10/2022			X	1,252.32	450,325.06
Deposit	08/11/2022			X	1,690.89	452,015.95
Deposit	08/15/2022			X	1,696.43	453,712.38
Check	08/15/2022	80890...	SOUTHERN MARIN...	X	300,000.00	753,712.38
Deposit	08/16/2022			X	1,047.61	754,759.99
Deposit	08/17/2022			X	149.23	754,909.22
Deposit	08/19/2022			X	478.24	755,387.46
Deposit	08/24/2022			X	1,547.20	756,934.66
Payment	08/24/2022		OFFICE OF EMER...	X	13,425.65	770,360.31
Deposit	08/25/2022			X	811.79	771,172.10
Deposit	08/26/2022			X	1,563.59	772,735.69
Deposit	08/29/2022			X	593.34	773,329.03
Deposit	08/29/2022			X	305,183.21	1,078,512.24
Deposit	08/30/2022			X	864.25	1,079,376.49
Deposit	08/31/2022			X	1,452.71	1,080,829.20
Total Deposits and Credits					1,080,829.20	1,080,829.20
Total Cleared Transactions					-150,458.71	-150,458.71
Cleared Balance					-150,458.71	633,187.19
Register Balance as of 08/31/2022					-150,458.71	633,187.19

2:17 PM

09/01/22

Southern Marin Fire Protection District
Reconciliation Detail
1259 - Wells Fargo Payroll, Period Ending 08/31/2022

Type	Date	Num	Name	Clr	Amount	Balance
New Transactions						
Checks and Payments - 6 items						
Check	09/01/2022	eft	PAYROLL TAXES		-102,492.21	-102,492.21
Check	09/01/2022		MASSMUTUAL		-37,967.01	-140,459.22
Check	09/01/2022		NATIONWIDE RETI...		-3,319.00	-143,778.22
Check	09/01/2022	eft	AFLAC		-38.40	-143,816.62
Check	09/08/2022	eft	COMCAST - EFT		-296.45	-144,113.07
Check	09/15/2022	eft	COMCAST - EFT		-296.45	-144,409.52
Total Checks and Payments					-144,409.52	-144,409.52
Deposits and Credits - 1 item						
Deposit	09/01/2022				662.56	662.56
Total Deposits and Credits					662.56	662.56
Total New Transactions					-143,746.96	-143,746.96
Ending Balance					-294,205.67	489,440.23

Commercial Checking Acct Public Funds

Account number: ■ September 1, 2022 - September 30, 2022 ■ Page 1 of 3

**WELLS
FARGO**

SOUTHERN MARIN FIRE PROTECTION DISTRICT
28 LIBERTY SHIP WAY STE 2800
SAUSALITO CA 94965-3320

Questions?

Call your Customer Service Officer or Client Services
1-800-AT WELLS (1-800-289-3557)
5:00 AM TO 6:00 PM Pacific Time Monday - Friday

Online: wellsfargo.com

Write: Wells Fargo Bank, N.A. (182)
PO Box 63020
San Francisco, CA 94163

Account summary

Commercial Checking Acct Public Funds

Account number	Beginning balance	Total credits	Total debits	Ending balance
 	\$633,187.19	\$413,641.21	-\$837,244.47	\$209,583.93

Credits

Deposits

Effective date	Posted date	Amount	Transaction detail
	09/27	347,764.10	Deposit
		\$347,764.10	Total deposits

Electronic deposits/bank credits

Effective date	Posted date	Amount	Transaction detail
09/01		662.56	Stripe Transfer St-K3E6E9P3Y7V6 Southern Marin Fire PR
09/01		26,187.16	USDA Treas 310 Misc Pay 090122 xxxxx4012 Rmr IV*F20222080 O-208.56 5/22-6/2/22*PI*26187.16
09/02		957.44	Stripe Transfer St-Q0S3J8E6Q6V1 Southern Marin Fire PR
09/02		3,187.05	Tmobileusa Pmd Payment 220902 150068553220220 Southernmari.Receivabl
09/06		1,106.67	Stripe Transfer St-Y8B8J1G6R5Y6 Southern Marin Fire PR
09/08		1,620.00	Stripe Transfer St-L3Z8O6F8J9L3 Southern Marin Fire PR
09/09		1,255.90	Stripe Transfer St-E1Z8A6F3J5L3 Southern Marin Fire PR
09/12		298.46	Stripe Transfer St-U3S7P4J8D8T7 Southern Marin Fire PR
09/13		294.88	Stripe Transfer St-G3J7C3C3U7V2 Southern Marin Fire PR
09/14		722.18	Stripe Transfer St-G0R2x2D6T7P2 Southern Marin Fire PR
09/15		969.06	Stripe Transfer St-D7C7Q3J9D3H5 Southern Marin Fire PR
09/16		675.05	Stripe Transfer St-K7I4R1Q8x3U4 Southern Marin Fire PR
09/19		3,021.59	Stripe Transfer St-W5G2J4G6T8C3 Southern Marin Fire PR
09/20		606.24	Stripe Transfer St-H1W4x6F6S0M7 Southern Marin Fire PR
09/21		391.88	Stripe Transfer St-B5B7H9B2I9U0 Southern Marin Fire PR
09/22		742.57	Stripe Transfer St-E8O7G9J7L5I0 Southern Marin Fire PR
09/23		662.56	Stripe Transfer St-R6N1D8M9C0T4 Southern Marin Fire PR
09/27		1,008.72	Stripe Transfer St-M7M6H1U2U5Q9 Southern Marin Fire PR

ACCOUNT CODE	AMOUNT
1259	209,583.93
APPROVED	209,583.93

Electronic deposits/bank credits (continued)

<i>Effective date</i>	<i>Posted date</i>	<i>Amount</i>	<i>Transaction detail</i>
	09/28	1,428.86	Stripe Transfer St-Q4S6E2K9A1E0 Southern Marin Fire PR
	09/28	18,636.93	Tmobileusa Pmd Payment 220928 150073004620220 Southernmari.Receivabl
	09/29	949.66	Stripe Transfer St-V7I0N3G9S5B8 Southern Marin Fire PR
	09/30	491.69	Stripe Transfer St-Y7P0Q0G5H3N2 Southern Marin Fire PR
		\$65,877.11	Total electronic deposits/bank credits
		\$413,641.21	Total credits

Debits

Electronic debits/bank debits

<i>Effective date</i>	<i>Posted date</i>	<i>Amount</i>	<i>Transaction detail</i>
	09/01	102,492.21	< Business to Business ACH Debit - ADP Tax ADP Tax 220901 045Qq 090135A01 Southern Marin Fire PR
	09/06	38.40	< Business to Business ACH Debit - AFLAC Insurance 090122 Knu95489372 Southern Marin Fire
	09/06	1,405.00	Nationwide Payments 220906 Dcd0008554478 Southern Marin Fire PR
	09/06	1,914.00	Nationwide Payments 220906 Dcd0008554532 Southern Marin Fire PR
	09/07	28.90	< Business to Business ACH Debit - Pitney Bowes Direct Deb 220906 Pbleasing Alyssa Schiffmann
	09/07	37,902.01	< Business to Business ACH Debit - Massmutual Reg P Rs/Rp Rtc 220906 0221120670 Southern Marin Fire PR
	09/09	1,020.33	< Business to Business ACH Debit - ADP Payroll Fees ADP - Fees 220909 105Qq 3952979 Southern Marin Fire PR
	09/12	296.45	Comcast 8155300 020650818 220910 4060772 Southern *Fire
	09/14	221,213.30	< Business to Business ACH Debit - ADP Wage Pay Wage Pay 220914 9449230143315Qq Southern Marin Fire PR
	09/15	75,538.65	< Business to Business ACH Debit - ADP Tax ADP Tax 220915 045Qq 091537A01 Southern Marin Fire PR
	09/16	23.68	< Business to Business ACH Debit - Connectyourcare ACH 220916 597836 Southern Marin Fire (C
	09/16	1,439.00	Nationwide Payments 220916 Dcd0008597536 Southern Marin Fire PR
	09/16	1,914.00	Nationwide Payments 220916 Dcd0008597537 Southern Marin Fire PR
	09/19	296.45	Comcast 8155300 020652038 220917 5616406 Southern *Fire
	09/19	37,837.01	< Business to Business ACH Debit - Massmutual Reg P Rs/Rp Rtc 220916 0221120670 Southern Marin Fire PR
	09/27	1,933.87	< Business to Business ACH Debit - Wex Inc Fleet Debi 220926 9100007532658 Southern Marine Fire P
	09/28	254,259.37	< Business to Business ACH Debit - ADP Wage Pay Wage Pay 220928 6280837236065Qq Southern Marin Fire PR
	09/29	301.55	Comcast 8155300 120297650 220928 7965162 Southern *Fire

Electronic debits/bank debits (continued)

<i>Effective date</i>	<i>Posted date</i>	<i>Amount</i>	<i>Transaction detail</i>
	09/29	506.56	Comcast 8155300 120321658 220928 7965204 Southern *Fire
	09/29	96,883.73	< Business to Business ACH Debit - ADP Tax ADP Tax 220929 045Qq 092939A01 Southern Marin Fire PR
		\$837,244.47	Total electronic debits/bank debits
		\$837,244.47	Total debits

< Business to Business ACH: If this is a business account, this transaction has a return time frame of one business day from post date. This time frame does not apply to consumer accounts.

Daily ledger balance summary

<i>Date</i>	<i>Balance</i>	<i>Date</i>	<i>Balance</i>	<i>Date</i>	<i>Balance</i>
08/31	633,187.19	09/12	523,365.13	09/21	191,783.92
09/01	557,544.70	09/13	523,660.01	09/22	192,526.49
09/02	561,689.19	09/14	303,168.89	09/23	193,189.05
09/06	559,438.46	09/15	228,599.30	09/27	540,028.00
09/07	521,507.55	09/16	225,897.67	09/28	305,834.42
09/08	523,127.55	09/19	190,785.80	09/29	209,092.24
09/09	523,363.12	09/20	191,392.04	09/30	209,583.93
Average daily ledger balance		\$367,957.79			

Southern Marin Fire Protection District

Reconciliation Detail

1259 - Wells Fargo Payroll, Period Ending 09/30/2022

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						633,187.19
Cleared Transactions						
Checks and Payments - 18 items						
Check	08/27/2022	eft	PITNEY BOWES IN...	X	-28.90	-28.90
Check	09/01/2022	eft	PAYROLL TAXES	X	-102,492.21	-102,521.11
Check	09/01/2022	eft	MASSMUTUAL	X	-37,902.01	-140,423.12
Check	09/01/2022	eft	AFLAC	X	-38.40	-140,461.52
Check	09/06/2022	eft	NATIONWIDE RETI...	X	-3,319.00	-143,780.52
Check	09/08/2022	eft	COMCAST - EFT	X	-296.45	-144,076.97
Check	09/09/2022	eft	ADP - EFT	X	-1,020.33	-145,097.30
Check	09/15/2022	eft	PAYROLL	X	-221,213.30	-366,310.60
Check	09/15/2022	eft	PAYROLL TAXES	X	-75,538.65	-441,849.25
Check	09/15/2022	eft	MASSMUTUAL	X	-37,837.01	-479,686.26
Check	09/15/2022	eft	NATIONWIDE RETI...	X	-3,353.00	-483,039.26
Check	09/15/2022	eft	COMCAST - EFT	X	-296.45	-483,335.71
Check	09/19/2022	eft	CONNECT YOUR C...	X	-23.68	-483,359.39
Check	09/27/2022	eft	CHEVRON, USA IN...	X	-1,933.87	-485,293.26
Check	09/29/2022	eft	PAYROLL	X	-254,259.37	-739,552.63
Check	09/29/2022	eft	PAYROLL TAXES	X	-96,883.73	-836,436.36
Check	09/29/2022	eft	COMCAST - EFT	X	-506.56	-836,942.92
Check	09/29/2022	eft	COMCAST - EFT	X	-301.55	-837,244.47
Total Checks and Payments					-837,244.47	-837,244.47
Deposits and Credits - 25 items						
Bill Pmt -Check	08/01/2022		MARIN COUNTY T...	X	0.00	0.00
Deposit	09/01/2022			X	662.56	662.56
Payment	09/01/2022		OFFICE OF EMER...	X	26,187.16	26,849.72
Deposit	09/02/2022			X	957.44	27,807.16
Deposit	09/02/2022			X	3,187.05	30,994.21
Deposit	09/06/2022			X	1,106.67	32,100.88
Deposit	09/08/2022			X	1,620.00	33,720.88
Deposit	09/09/2022			X	1,255.90	34,976.78
Deposit	09/12/2022			X	298.46	35,275.24
Check	09/12/2022	80890...	SOUTHERN MARIN...	X	300,000.00	335,275.24
Deposit	09/13/2022			X	294.88	335,570.12
Deposit	09/14/2022			X	722.18	336,292.30
Deposit	09/15/2022			X	969.06	337,261.36
Deposit	09/16/2022			X	675.05	337,936.41
Deposit	09/19/2022			X	3,021.59	340,958.00
Deposit	09/20/2022			X	606.24	341,564.24
Deposit	09/21/2022			X	391.88	341,956.12
Deposit	09/22/2022			X	742.57	342,698.69
Deposit	09/23/2022			X	662.56	343,361.25
Deposit	09/26/2022			X	47,764.10	391,125.35
Deposit	09/27/2022			X	1,008.72	392,134.07
Deposit	09/28/2022			X	1,428.86	393,562.93
Deposit	09/28/2022			X	18,636.93	412,199.86
Deposit	09/29/2022			X	949.66	413,149.52
Deposit	09/30/2022			X	491.69	413,641.21
Total Deposits and Credits					413,641.21	413,641.21
Total Cleared Transactions					-423,603.26	-423,603.26
Cleared Balance					-423,603.26	209,583.93
Uncleared Transactions						
Checks and Payments - 1 item						
Check	09/29/2022	eft	MASSMUTUAL		-37,902.01	-37,902.01
Total Checks and Payments					-37,902.01	-37,902.01

Southern Marin Fire Protection District
Reconciliation Detail
1259 - Wells Fargo Payroll, Period Ending 09/30/2022

Type	Date	Num	Name	Clr	Amount	Balance
Deposits and Credits - 1 item						
Check	09/26/2022	80890...	SOUTHERN MARIN...		300,000.00	300,000.00
Total Deposits and Credits					300,000.00	300,000.00
Total Uncleared Transactions					262,097.99	262,097.99
Register Balance as of 09/30/2022					-161,505.27	471,681.92
New Transactions						
Checks and Payments - 3 items						
Check	10/01/2022		AFLAC		-38.40	-38.40
Check	10/03/2022	eft	NATIONWIDE RETI...		-3,353.00	-3,391.40
Check	10/08/2022	eft	COMCAST - EFT		-296.45	-3,687.85
Total Checks and Payments					-3,687.85	-3,687.85
Deposits and Credits - 2 items						
Deposit	10/03/2022				149.23	149.23
Deposit	10/04/2022				298.46	447.69
Total Deposits and Credits					447.69	447.69
Total New Transactions					-3,240.16	-3,240.16
Ending Balance					-164,745.43	468,441.76



STAFF REPORT

SOUTHERN MARIN FIRE PROTECTION DISTRICT

MEETING DATE: Wednesday, October 26, 2022

AGENDA TITLE: ASSOCIATION REPORT

LEAD DIVISION: N/A

RECOMMENDED MOTION: Suggested Action: Receive Oral Report.

SUMMARY N/A

BACKGROUND N/A

DISCUSSION/ANALYSIS N/A

FISCAL IMPACT N/A

ATTACHMENTS

N/A PREPARED BY: Anonymous User

REVIEWED BY: N/A

SUBMITTED BY: Christian Tubbs, Fire Chief



STAFF REPORT

SOUTHERN MARIN FIRE PROTECTION DISTRICT

MEETING DATE: Wednesday, October 26, 2022

AGENDA TITLE: PUBLIC HEARING AND ADOPTION OF THE 2022 CALIFORNIA FIRE CODE

ORDINANCE NO. 2022/2023-01, AN ORDINANCE OF SOUTHERN MARIN FIRE PROTECTION DISTRICT ADOPTING AND MODIFYING THE 2022 CALIFORNIA FIRE CODE AND APPENDIX A OF THE 2021 INTERNATIONAL WILDLAND-URBAN INTERFACE CODE WITH AMENDMENTS SUPPORTED BY LOCAL FINDINGS, PRESCRIBING REGULATIONS GOVERNING CONDITIONS HAZARDOUS TO LIFE AND PROPERTY FROM FIRE OR EXPLOSION; PROVIDING FOR THE ISSUANCE OF PERMITS FOR HAZARDOUS USES OR OPERATIONS; AND DEFINING THE POWERS AND DUTIES OF THE RISK REDUCTION PREVENTION AND MITIGATION DIVISION AND OFFICERS.

LEAD DIVISION: N/A

RECOMMENDED MOTION: Suggested Action: Open a public hearing for adoption of Southern Marin Fire District Ordinance 2022/2023-01, replacing current ordinance 2019/2020-01. Close public hearing and motion to approve the new ordinance 2022/2023-01 effective January 1st, 2023.

SUMMARY N/A

BACKGROUND N/A

DISCUSSION/ANALYSIS N/A

FISCAL IMPACT N/A

ATTACHMENTS

[2022 Fire Code Adoption Staff Report - 2nd reading - 10-26-22.pdf](#)

[2022_2023-01 CFC ORDINANCE SMFD FINAL 09-28-22.pdf](#)

PREPARED BY: Fred Hilliard

REVIEWED BY: N/A

SUBMITTED BY: Christian Tubbs, Fire Chief



Southern Marin Fire Protection District

Board of Directors

Thomas Perazzo, President, Cristine DeBerry, Vice-President, Ashley Raveche, Secretary
Kurt Chun, Pete Fleming, Cathryn Hilliard, Stephen Willis

STAFF REPORT – Southern Marin Fire Prevention District 2022 California Fire Code Adoption

Date

October 26, 2022

Topic

SMFD 2022 California Fire Code Adoption (public hearing and adoption)

Summary

The attached ordinance adopts the 2022 California Fire Code, 2021 International Fire Code, and Appendix A of the 2021 International Wildland Urban Interface Code with local amendments which prescribe regulations governing conditions that are hazardous to life and property from fire or explosion. Adoption of this ordinance will provide for the issuance of permits for hazardous uses and operations, establish a fire prevention bureau, and provide for officers and define their powers and duties. Local amendments to the fire codes are summarized

Background

The Southern Marin Fire Protection District presented at the September 28th regular meeting of the board of directors Ordinance 2022/2023-01 by title and scheduled a public hearing and adoption at a regular meeting of the Board of Directors, on the 26th day of October 2022. This ordinance adopts by reference the 2022 California Fire Code, which consists of certain portions of the 2021 edition of the International Fire Code as amended by the California Building Standards Commission, and Appendix A of the 2021 International Wildland-Urban Interface Code, with certain amendments regarding fire prevention and fire safety regulations in structures and on property located within the jurisdiction of the Southern Marin Fire Protection District. This adoption process is required of the District once every three years to stay current with the minimum requirements of the State of California Building and Fire standards as determined by the California Building Standards Commission.

Summary Text of Ordinance:

Other than the new code references, there are no significant changes in the proposed Ordinance language as compared to the last Ordinance 2019/2020-01 adopted by the Board of Directors in 2019. The Fire Code is arranged and organized to follow sequential steps that generally occur during plan review or inspection. The 2021 International Fire Code (IFC), which California adopted with amendments as the 2022 California Fire

Code, has again been organized into 7 parts. Each part represents a broad subject matter and includes the chapters that logically fit under the subject matter of each part. The 2021 IFC was organized to allow for future chapters to be conveniently and logically expanded without requiring a major renumbering. Therefore, this code adoption, as in past adoptions, results in some renumbering.

Proposed changes to 2022 Ordinance include, but is not limited to:

- Renumbering of some referenced sections to reflect where the sections are found in this current edition of the fire code.
- Adoption of Appendix A of the 2021 International Wildland-Urban Interface Code.
- Adoption of an Amended Appendix BB of the 2022 California Fire Code: Fire Flow Requirements for Buildings, with Modifications and/or Deletions.
- Adoption of Appendix 4 Special detailed requirements based on use and occupancy
- Adoption of Appendix CC Fire Hydrant Locations and Distribution
- Adoption of Appendix E Hazard Categories
- Adoption of Appendix G Cryogenic Fluids - Weight and Volume Equivalents
- Correct the Referenced Sections for Establishing Limits for Storage of Various Hazardous Materials.
- Removed additional operating permits already covered in the existing code adoption.
- Added a Section to Address Required Construction Permits, Local Construction Permits referencing Exterior Wildfire Protection Systems and Home Backup Generators
- Added Definition of “All Weather Surface”, “Driveway”, “Exterior Wildfire Protection System”, “Home Backup Generator”, & “Target Hazard”.
- Amended Dimensions for Fire Apparatus Access Roads
- Added Requirements for “Gate Setback Requirements”
- Modified the Requirement for “Fire Hydrant Upgrades” with Exception
- Modified and/or Deleted Sections of Chapter 9 “Fire Protection and Life Safety Systems”.
- Added Sections to Chapter 12 “Energy Systems”
- Added Sections to Chapter 36 “Marinas”
- Added or Modified Sections to Chapter 49 “Requirements for Wildland-Urban Interface Fire Areas”
- Added or Modified Sections to Chapter 80 “Referenced Standards”

The Sections of the Ordinance are summarized as follows:

Section 1 Adopts the 2022 California Fire Code, which consists of certain portions of the 2021 edition of the International Fire Code as amended by the Building Standards commission and appendix A of the 2021 edition of the International Wildland Urban Interface Code.

Section 2 Establishes a Risk Reduction Prevention and Mitigation Division of the District and establishes duties and enforcement authority under the supervision of the Chief of the Risk Reduction Prevention and Mitigation Division.

Section 3 Adds specific definitions and meanings ascribed to them including; Fire Code, Jurisdiction, District Counsel, Fire Code Official, and Fire Marshal of the Risk Reduction Prevention and Mitigation Division.

Sections 4, 5, 6, 7, 8, 9, 10 Establishes areas in which storage of flammable or combustible liquids in outside above ground tanks is prohibited; establishes areas in which storage of liquefied petroleum gasses is to be restricted; establishes areas in which storage of explosives and blasting agents is to be prohibited; establishes areas in which the storage of compressed natural gas is to be prohibited; establishes areas in which the storage of stationary tanks of flammable cryogenic fluids is to be prohibited; and establishes areas in which the storage of hazardous materials is to be prohibited or limited.

Section 11 Specific Findings of Fact are located in this section. The District Board finds that local conditions have an adverse effect on the prevention of (1) major loss fires, (2) major earthquake damage, and (3) the potential for life and property loss, making necessary changes or modifications to the 2021 International Fire Code, 2022 California Fire Code and the 2022 California Building Standards Code in order to provide a reasonable degree of property security and fire and life safety in this Fire District.

Amends several specific sections of the 2022 California Fire Code and Appendix A of the 2021 edition of the International Fire Code: Permits; liability for incidents; enforcement authority; emergency access for Fire District personnel to buildings and properties; fire alarm and protection systems; fire hydrant upgrades; fire sprinkler systems; public storage facilities; fire apparatus access roads; smoke detector and fire extinguisher documentation; parking of tank trucks transporting hazardous and flammable materials; and corrective action requirements.

Section 12 Designates Chief Officers and other Fire District personnel specific authority to arrest and issue citations for violations of the International Fire Code and California Fire Code.

Sections 13 Describes the penalties and procedures for issuing citations; imposition of penalties; provisions which constitute public nuisance and entitlements and collections of abatement and administrative costs by means of nuisance abatement lien.

Section 14 Describes the appeals process for any person(s) receiving a citation(s) for a civil penalty or a bill for response costs and expenses.

Sections 15, 16, and 17 Describes administrative provisions; validating and Ordinance publication date.

Section 18 Describes compliance with California Environmental Quality Act.

This Ordinance will be in full force and effect thirty (30) days after its passage and after ratification by the Marin County Board of Supervisors. A certified copy of the full text of the ordinance is available in the office of the Fire Chief, 28 Liberty Ship Way Suite 2800 Sausalito, CA 94965

Recommendation

Open a public hearing for adoption of Southern Marin Fire District Ordinance 2022/2023-01, replacing current ordinance 2019/2020-01. Close public hearing and motion to approve the new ordinance 2022/2023-01 effective January 1st. 2023

Attachments

1. Resolution / Ordinance 2022/2023-01

Sincerely,

A handwritten signature in blue ink, appearing to read "Hilliard", with a stylized initial "F" and a large loop at the end.

Fred Hilliard,
Division Chief / Fire Marshal
Southern Marin Fire Protection District
Mill Valley Fire Department

ORDINANCE NO. 2022/2023-01

AN ORDINANCE OF SOUTHERN MARIN FIRE PROTECTION DISTRICT ADOPTING AND MODIFYING THE 2022 CALIFORNIA FIRE CODE AND APPENDIX A OF THE 2021 INTERNATIONAL WILDLAND-URBAN INTERFACE CODE WITH AMENDMENTS SUPPORTED BY LOCAL FINDINGS, PRESCRIBING REGULATIONS GOVERNING CONDITIONS HAZARDOUS TO LIFE AND PROPERTY FROM FIRE OR EXPLOSION; PROVIDING FOR THE ISSUANCE OF PERMITS FOR HAZARDOUS USES OR OPERATIONS; AND DEFINING THE POWERS AND DUTIES OF THE RISK REDUCTION PREVENTION AND MITIGATION DIVISION AND OFFICERS.

WHEREAS, the Southern Marin Fire Protection District may adopt a fire code by reference pursuant to Article 2 commencing with Section 50022 of Chapter 1 of Part 1 of Division 1 of Title 5 of the Government Code;

WHEREAS, pursuant to Health and Safety Code Section 13869, the Southern Marin Fire Protection District may adopt building standards relating to fire and panic safety that are more stringent than those building standards adopted by the State Fire Marshal and contained in the California Building Standards Code when such modified standards are reasonably necessary because of local climatic, geological or topographical conditions;

WHEREAS, pursuant to Sections 17958.5, 17958.7, and 18941.5 of the State of California Health and Safety Code, changes or modifications to the 2022 California Building Standards Code are needed and are reasonably necessary because of local climatic, geographic and topographic conditions.

WHEREAS, this Ordinance No. 2022/2023-01 was introduced and read by title only at a meeting of the Board of Directors of the Southern Marin Fire Protection District on the 28th day of September, 2022.

NOW THEREFORE BE IT ORDAINED by the Board of Directors of the Southern Marin Fire Protection District the following:

**SECTION 1. ADOPTION OF 2022 CALIFORNIA FIRE CODE, and
APPENDIX A of the 2021 INTERNATIONAL WILDLAND
URBAN INTERFACE CODE**

The Board of Directors of Southern Marin Fire Protection District hereby adopt, for the purpose of prescribing regulations governing conditions hazardous to life and property from fire or explosion the following:

A. The 2022 California Fire Code, which consists of certain portions of the 2021 edition of the International Fire Code as amended by the California Building Standards Commission, including:

1. Appendix 4 SPECIAL DETAILED REQUIREMENTS BASED ON USE AND OCCUPANCY
2. Appendix B FIRE FLOW REQUIREMENTS FOR BUILDINGS, the whole thereof, save and except such portions as are hereafter amended by section 11 of this Ordinance.
3. Appendix BB FIRE FLOW REQUIREMENTS FOR BUILDINGS
4. Appendix C FIRE HYDRANTS LOCATIONS AND DISTRIBUTION
5. Appendix CC FIRE HYDRANTS LOCATIONS AND DISTRIBUTION
6. Appendix E HAZARD CATEGORIES
7. Appendix F HAZARD RANKING
8. Appendix G CRYOGENIC FLUIDS – WEIGHT AND VOLUME EQUIVALENTS
9. Appendix H HAZARDOUS MATERIALS MANAGEMENT PLAN AND HAZARDOUS MATERIAL INVENTORY STATEMENTS
10. Appendix I FIRE PROTECTION SYSTEMS- NONCOMPLIANT CONDITIONS
11. Appendix O TEMPORARY HAUNTED HOUSES, GHOST WALKS AND SIMILAR AMUSEMENT USES.

B. The International Fire Code published by the International Fire Code Council, Inc., 2022 Edition hereof and the whole thereof, save and except such portions as are hereinafter amended, added or deleted by Section 11 of this Ordinance.

C. Appendix A of the 2021 edition of the International Wildland-Urban Interface Code save and except such portions as are hereinafter deleted, modified or amended by Section 11 of this Ordinance.

Not less than one (1) copy of the Codes and Standards hereby adopted is filed in the office of the Fire Marshal of the Southern Marin Fire Protection District, and the same are hereby adopted and incorporated fully as if set out at length herein, and from the date on which this Ordinance shall take effect, and the provisions thereof shall be controlling within the limits of the Southern Marin Fire Protection District.

SECTION 2. ESTABLISHMENT AND DUTIES OF THE RISK REDUCTION PREVENTION AND MITIGATION DIVISION

The 2022 California Fire Code, which consists of certain portions of the 2021 edition of the International Fire Code as amended by the California Building Standards Commission, and Appendix A of the 2021 edition of the International Wildland-Urban Interface Code as adopted and amended herein, shall be

enforced by the Risk Reduction Prevention and Mitigation Division of the Southern Marin Fire Protection District and shall be operated under the supervision of the Chief of the Risk Reduction Prevention and Mitigation Division of the Southern Marin Fire Protection District.

SECTION 3. DEFINITIONS

Wherever they appear in the California and International Fire Codes, unless otherwise provided, the following words shall have the meanings ascribed to them in this section:

- (a) Whenever the words "Fire Code" are used they shall mean those Codes and Standards adopted in Section 1 of this Ordinance.
- (b) Wherever the term "Counsel" is used in the Fire Code, it shall be held to mean the attorney for the Southern Marin Fire Protection District.
- (c) Wherever the word "jurisdiction" is used in the Fire Code, it shall be held to mean the Southern Marin Fire Protection District.
- (d) Wherever the words "Fire Code Official" are used in the Fire Code, they shall be held to mean the Fire Chief or Fire Marshal of the Risk Reduction Prevention and Mitigation Division of the Southern Marin Fire Protection District.

SECTION 4. ESTABLISHMENT OF GEOGRAPHIC LIMITS OF DISTRICTS IN WHICH STORAGE OF CLASS I, CLASS II AND CLASS III LIQUIDS IN OUTSIDE ABOVEGROUND TANKS IS PROHIBITED

The geographic limits referred to in Section 5704.2.9.6.1 of the California Fire Code in which storage of Class I, Class II and Class III liquids in outside aboveground tanks is prohibited are amended as follows: In all residential areas and in all heavily populated or congested commercial areas, and agricultural land of less than two (2) acres as established by the County of Marin, the City of Sausalito and the Town of Tiburon.

SECTION 5. ESTABLISHMENT OF GEOGRAPHIC LIMITS OF DISTRICTS INWHICH STORAGE OF CLASS I, CLASS II AND CLASS III LIQUIDS IN ABOVEGROUND TANKS IS PROHIBITED

The geographic limits referred to in Section 5706.2.4.4 of the California Fire Code in which storage of Class I, Class II and Class III liquids in aboveground tanks is prohibited are amended as follows: In all residential areas and in all heavily

populated or congested commercial areas, and agricultural land of less than two (2) acres. as established by County of Marin, the City of Sausalito and the Town of Tiburon.

SECTION 6. ESTABLISHMENT OF THE GEOGRAPHIC LIMITS OF DISTRICTS IN WHICH THE STORAGE OF STATIONARY TANKS OF FLAMMABLE CRYOGENIC FLUIDS IS TO BE PROHIBITED

The geographic limits, referred to in Section 5806.2 of the California Fire Code in which the storage of flammable cryogenic fluids in stationary containers are prohibited, are hereby established as follows: In all residential areas and in heavily populated or congested commercial areas, as established by County of Marin, the City of Sausalito and the Town of Tiburon.

SECTION 7. ESTABLISHMENTS OF GEOGRAPHIC LIMITS IN WHICH STORAGE OF LIQUEFIED PETROLEUM GASSES IS TO BE RESTRICTED

The geographic limits referred to in Section 6104.2 of the California Fire Code, in which storage of liquefied petroleum gas is restricted, are amended as follows: In all residential areas and in all heavily populated or congested commercial areas, and agricultural land less than two (2) acres. The aggregate capacity of any one installation shall not exceed a water capacity of 2,000 gallons as established by the County of Marin, the City of Sausalito and the Town of Tiburon.

SECTION 8. ESTABLISHMENT OF GEOGRAPHIC LIMITS OF DISTRICTS IN WHICH STORAGE OF EXPLOSIVES AND BLASTING AGENTS IS TO BE PROHIBITED

The geographic limits in which storage of explosives and blasting agents is prohibited, are as follows: In all residential areas and in heavily populated or congested commercial areas, and agricultural land of less than two (2) acres as established by the County of Marin, the City of Sausalito and the Town of Tiburon.

SECTION 9. ESTABLISHMENT OF THE GEOGRAPHIC LIMITS OF DISTRICTS IN WHICH THE STORAGE OF COMPRESSED NATURAL GAS IS TO BE PROHIBITED

The geographic limits, in which the storage of compressed natural gas is prohibited, are hereby established as follows: In all residential areas and in heavily populated or congested commercial areas, and agricultural land of less than two (2) acres as established by the County of Marin, the City of Sausalito and the Town of Tiburon.

SECTION 10. ESTABLISHMENT OF THE GEOGRAPHIC LIMITS OF DISTRICTS IN WHICH THE STORAGE OF HAZARDOUS MATERIALS IS TO BE PROHIBITED OR LIMITED

The geographic limits, in which the storage of hazardous materials is prohibited or limited, are hereby established as follows: In all residential areas and in heavily populated or congested commercial areas, and agricultural land of less than two (2) acres as established by County of Marin, the City of Sausalito and the Town of Tiburon.

SECTION 11. AMENDMENTS MADE TO THE 2022 CALIFORNIA FIRE CODE AND 2021 INTERNATIONAL WILDLAND-URBAN INTERFACE CODE.

The Southern Marin Fire District Board of Directors hereby finds that local conditions have an adverse effect on the prevention of (1) major loss fires, (2) major earthquake damage, and (3) the potential for life and property loss, making necessary changes or modifications to the, 2022 California Fire Code and the 2022 California Building Standards Code in order to provide a reasonable degree of property security and fire and life safety in this Fire District.

Specifically, the Southern Marin Fire Protection District Board finds that the following local conditions make more stringent standards a necessity:

1. Climatic

a. **Precipitation.** Precipitation ranges from 15 to 42 inches per year with an average of approximately 39.2 inches per year. Approximately ninety percent (90%) falls during the months of November through April, and 10% from May through October.

b. **Relative Humidity.** Humidity generally ranges from 50% during daytime to 86% at night. It drops to 20% during the summer months and occasionally drops lower.

c. **Temperatures.** Temperatures have been recorded as high as 104 degrees F. Average summer highs are in the 78 degree to 85 degree range.

d. **Winds.** Prevailing winds are from the northwest. However, winds are experienced from virtually every direction at one time or another. Velocities are generally in the 5 – 15 mph range, gusting to 7.4 – 30 mph, particularly during the summer months. Extreme winds, up to 50 mph, have been known to occur.

e. **Summary.** These local climatic conditions affect the acceleration, intensity, and size of fire in the community. Times of little or no rainfall, of low humidity and high temperatures create extremely hazardous conditions, particularly as they relate to wood shake and shingle roof fires and conflagrations. The winds experienced in this area can have a tremendous impact upon structure fires of buildings in close proximity to one another, commonly found in Southern Marin. During wood shake and shingle roof fires, or exposure fires, winds can carry sparks and burning brands to other structures, thus spreading the fire and causing conflagrations. In building fires, winds can literally force fires back into the building and can create a blowtorch effect, in addition to preventing “natural” ventilation and cross-ventilation efforts.

2. Geographic and Topographic

- a. **Geography.** The fire environment of a community is primarily a combination of two factors: (1) the area’s physical geographic characteristics and (2) the historic pattern of urban-suburban development. These two factors, alone and combined, create a mixture of environments which ultimately determines the area’s fire protection needs.

The basic geographical boundaries of the District include the City of Sausalito to the south, Tamalpais / Homestead Valley to the west, Mill Valley to the north and Strawberry / Tiburon to the east.

The Fire District is in a unique geographic area, built upon a tree-covered 980-foot slope with an average grade of 22%. Slopes of 60% are commonplace. The District is water bound at its base, and along its ridgeline is a national park area of highly combustible grass, brush, and trees, mainly eucalyptus.

Lands in the southerly portion of the District were subdivided in 1850, and in the central and northerly portions in 1870. The structural buildup occurred between the 1880's and 1920's in many of the residential areas and the District’s commercial center. The original construction consists of frame structures built with little or no side yard setbacks on small, narrow lots typical of that era.

Because of the size of the District (20.5 square miles), the characteristics of the fire environment changes from one location to the next. Therefore, the District has not a singular environment, but a number of fire environments, each of which has its individual fire protection needs.

The domestic water supply is located at the end of the Marin Municipal Water District's distribution system and consists of five levels of gravity systems of varying pressures and capacities. Sixteen percent of the District's hydrants are rated at less than 500 gallons per minute and, therefore, are deficient for fire protection.

The service area of the District has a varied topography and vegetative cover. A conglomeration of bay plains, hills and ridges make up the terrain. Development has occurred on the flat lands in the central portion of the District. However, over the last ten years, development has spread into the surrounding hills and the smaller valleys and canyons.

- b. **Seismic Location.** The relatively young geological processes that have created the San Francisco Bay Area are still active today. The District sits between two active earthquake faults (San Andreas and the Hayward/-Calaveras) and numerous potentially active faults. Approximately 50% of the District's land surface is in the high-to-moderate seismic hazard zones.
- c. **Size and Population.** The Fire District covers 20.5 square miles including an urban population estimated at 26,175 and over 11,055 residential and commercial structures. Southern Marin Fire Protection District is the fourth largest fire department in Marin County. Within the Fire Protection District are three (3) fire stations and a total of 59 Fire District personnel. The Fire Protection District handles diverse responsibilities including wildland, urban, freeway, air, water and emergency paramedical services.
- d. **Roads and Streets** Most of the District's street and pathway systems were laid out in the 1870's. Limited off-street parking has been provided; therefore, many of the District's streets have less than 20 feet of unobstructed width and turning radius, as required by the California Fire Code, Section 503.2. Roadways with less than 20 feet of unobstructed paved surface are considered hazardous in terms of fire access and protection.

The roadway systems on the flat lands within the Southern Marin Fire Protection District are for the most part a grid or loop system. Roadways with less than 20 feet of unobstructed paved surface, with a dead-end longer than 150 feet, with a cul-de-sac longer than 800 feet,

or with a cul-de-sac diameter less than 68 feet are considered hazardous in terms of fire access and protection. A large number of roadways within the District fall into one of the above four categories.

- e. **Topography.** The District's service area is a conglomeration of bay plains, hills, valleys and ridges. The flatter lands are found in the central and eastern portions of the District. Most of the existing urban and suburbanized areas are built on slopes ranging from 5% – 70% grades.

Elevations are varied in the District within the Sausalito Marinship area listed as 18 feet below sea level. Elevations in the Amaranth development are in the area of 980 feet above sea level.

Correspondingly, there is much diversity in slope percentages with a large percentage of homes in the 25% to 45% range and the average slope being 22%. Slope is an important factor in fire spread. As a basic rule of thumb, the rate of spread will double as the slope percentage doubles, all other factors remaining the same.

- f. **Vegetation.** Southern Marin Fire Protection District's semi-arid Mediterranean-type climate produces vegetation similar to that of most of Marin County, with specific growth locale a result of topography and prevailing wind. The south facing exposure is primarily rye grass with occasional clumps of bay and oak trees in the more sheltered pockets. The north facing slopes are heavily wooded from lower elevations to ridge with oak and bay trees and minor shrubs of the general chaparral class.

Expansion of the residential community into areas of heavier vegetation has resulted in homes existing in close proximity to dense natural foliage. Often such dwellings are completely surrounded by highly combustible vegetation compounding the fire problem from a conflagration point of view.

A large percentage of the structures in the District have costly shingle or shake roofs. This very flammable material is susceptible to ignition by embers from a wildland fire, furthering the spread of fire to adjacent buildings.

Of the Fire District's 20.5 square mile service area, approximately 15.8 square miles encompasses the wildland urban interface area. Proliferation of sudden oak death syndrome has increased the dead fuel loads in the oak woodlands and bay forests which has significantly increased fire brand production and crown fire potential within the wildland urban interface area.

- g. **Summary.** The above listed conditions increase the magnitude, exposure, accessibility problems and fire hazards presented to the Fire District. The protection of life and property from fire is difficult due to limited access problems created by water, cliffs, steep slopes, and the lack of side yard setbacks, as well as the combustible structures and their roofs.

Fire following an earthquake has the potential of causing greater loss of life and damage than the earthquake itself. A large percentage of dwellings in the Fire District have wood shingled roofs.

The majority of the District's industrial complexes are located in the highest seismic risk zones. The highest seismic risk zone also contains the largest concentration of hazardous materials. Hazardous materials, particularly toxic gasses, could pose the greatest threat to the largest number, should a significant seismic event occur. The District's resources would have to be prioritized to mitigate the greatest threat and may likely be unavailable for smaller single-dwelling or structure fires.

Other variables may tend to intensify the situation:

1. The extent of damage to the water system;
2. The extent of isolation due to bridge and/or freeway overpass collapse;
3. The extent of roadway damage and/or amount of debris blocking the roadways;
4. Climatic conditions (hot, dry weather with high winds);
5. Time of day will influence the amount of traffic on roadways and could intensify the risk to life during normal business hours;
6. The availability of timely mutual aid or military assistance;
7. The large portion of dwellings with wood shingle roof coverings could result in conflagrations.

Conclusion: Local climatic, geographic and topographic conditions impact fire prevention efforts, and the frequency, spread, acceleration, intensity, and size of fire involving buildings in this community. Further, they impact potential damage to all structures from earthquake and subsequent fire. Therefore, it is found to be reasonably necessary that the International Fire Code, California Fire Code and the State Building Standards Code be changed or modified to mitigate the effects of the above conditions.

Furthermore, California Health and Safety Code Section 17958.7 requires that the modification or change be expressly marked and identified as to which each finding refers. Therefore, the Southern Marin Fire Protection District finds that the following table provides code sections that have been modified pursuant to Ordinance No. 2019/2020-01, which are building standards as defined in Health and Safety Code Section 18909, and the associated referenced conditions for modification due to local climatic, geographical, and topographical reasons.

CA Fire Code Section Number Local followed by corresponding climatic, geological and topographical condition findings as set forth above:

Section Number: Local Climatic, Geographical and Topographical Conditions:

Chapter 2 DEFINITION

202 1e, 2a, 2b, 2d, 2e, 2f

Chapter 3 GENERAL REQUIREMENTS

302.1 2b, 2d, 2e, 2g

307.4.4 2b, 2d, 2e, 2g

317.4.4 2b, 2d, 2e, 2g

319 2b, 2d, 2e, 2g

324 2b, 2d, 2e, 2g

Chapter 4 EMERGENCY PLANNING AND PREPAREDNESS

401.1.1 2c, 2d, 2e, 2g

401.3.2.1-401.3.2.2 2a, 2c, 2d, 2e, 2g

402.1 -403.1.1 2a, 2b, 2c, 2d, 2e, 2g

403.9.1.4 2a, 2b, 2c, 2d, 2e, 2g

Chapter 5 FIRE SERVICE FEATURES

502.1 2a, 2c, 2d, 2e, 2f, 2g

503.1. 2a, 2c, 2d, 2e, 2f, 2g

503.1.4 - 503.1.5 2a, 2c, 2d, 2e, 2f, 2g

503.2.1. 2a, 2c, 2d, 2e, 2f, 2g

503.2.6.1. 2a, 2c, 2d, 2e, 2f, 2g

503.4-503.4.2 2a, 2c, 2d, 2e, 2f, 2g

503.6.1-503.6.3 2a, 2c, 2d, 2e, 2f, 2g

507.5.1-507.5.1.1 2a, 2b, 2c, 2d, 2g

507.5.7 2a, 2b, 2c, 2d, 2g

510.1 2a, 2b, 2c, 2d, 2g

Chapter 9 FIRE PROTECTION AND LIFE SAFETY SYSTEMS

901.7 2a, 2b, 2c, 2d, 2e, 2g

902.1 2a, 2b, 2c, 2d, 2e, 2g

903.2 - 903.2.1 2a, 2b, 2c, 2d, 2e, 2g

903.3.9 2a, 2b, 2c, 2d, 2e, 2g

903.6.1 2a, 2b, 2c, 2d, 2e, 2g

906.11 2a, 2b, 2c, 2d, 2e, 2g

907.2.13.1.2 2a, 2b, 2c, 2d, 2e, 2g

907.6.6 2a, 2b, 2c, 2d, 2e, 2g

907.8.5 2a, 2b, 2c, 2d, 2e, 2f

918 2a, 2b, 2c, 2d, 2e, 2f

Chapter 11 FIRE PROTECTION AND LIFE SAFETY SYSTEMS

1103.1	2a, 2b, 2c, 2d, 2g
1103.2	2a, 2b, 2c, 2d, 2g
1103.3 -1103.6.2	2a, 2b, 2c, 2d, 2g
1103.9	2a, 2b, 2c, 2d, 2g
1104 -1105	2a, 2b, 2c, 2d, 2g

Chapter 12 FIRE PROTECTION AND LIFE SAFETY SYSTEMS

1201.4-1201.7	2a, 2b, 2c, 2e, 2g
1202.1	2a, 2b, 2c, 2e, 2g
1208 -1208.6	2a, 2b, 2c, 2e, 2g

Chapter 33 FIRE SAFETY UNDER CONSTRUCTION

3314.3- 3315.5	2a, 2b, 2c, 2d, 2g
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Chapter 36 MARINAS

3603.6.1-3603.6.2	2a, 2b, 2c, 2e, 2g
3603.8 - 3603.9	2a, 2b, 2c, 2e, 2g

Chapter 49 REQUIREMENTS FOR WILDLAND-URBAN INTERFACE FIRE AREAS

4902.1	1a, 1b, 1c, 1d, 1e, 2a, 2b, 2c, 2d, 2g
4903.2.1 - 4903.2.2	1a, 1b, 1c, 1d, 1e, 2a, 2b, 2c, 2d, 2g
4906.2	1a, 1b, 1c, 1d, 1e, 2a, 2b, 2c, 2d, 2g
4906.3 -4906.3.1.	1a, 1b, 1c, 1d, 1e, 2a, 2b, 2c, 2d, 2g
4906.4.2.1	1a, 1b, 1c, 1d, 1e, 2a, 2b, 2c, 2d, 2g
4907.2-4907.5	1a, 1b, 1c, 1d, 1e, 2a, 2b, 2c, 2d, 2g

Chapter 56 EXPLOSIVES AND FIREWORKS

5601.1.3	2a, 2c, 2d, 2e, 2g
5608.1.2-5608.2	2a, 2c, 2d, 2e, 2g

Appendix B	2a, 2b, 2c, 2d, 2e, 2f, 2g
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IWUI Appendix A	1a, 1b, 1c, 1d, 1e, 2a, 2b, 2c, 2d, 2g
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ACCORDINGLY, THE 2022 CALIFORNIA FIRE CODE IS AMENDED, ADDED OR DELETED AS IDENTIFIED HEREIN:

CHAPTER 1
SCOPE AND ADMINISTRATION

Section 101.1 of Chapter 1 is amended to read as follows:

Section 101.1 **Title.** *These regulations and locally adopted standards shall be known as the Fire Code of the Southern Marin Fire Protection District hereinafter referred to as “this code.”*

Section 102.5 of Chapter 1 is hereby amended to read as follows:

Section 102.5 **Application of residential code.** Where structures are designed and constructed in accordance with the *California Residential Code*, the provisions of this code shall apply as follows:

1. Construction and designed provisions: Provisions of this code pertaining to the exterior of the structure shall apply including, but not limited to, premises identification, fire apparatus access and water supplies. *Provisions of this code pertaining to the interior of the structure when specifically required by this code including, but not limited to, Section 903.2 and Chapter 12 shall apply.* Where interior or exterior systems or devices are installed, construction permits required by Section 105.7 of this code shall also apply
2. Administrative, operational and maintenance provisions of this code shall apply.

Section 102.7.3 is hereby added to Chapter 1 and shall read as follows:

*Section 102.7.3 **Nationally Recognized Listed Products.** Any installation of products and equipment due to permits required by this Code shall be Labeled and Listed, as defined in Section 202.*

Section 104.1.1 is hereby added to Chapter 1 and shall read as follows:

*Section 104.1.1 **Supplemental Rules, Regulations and Standards or Policies.** The Fire Code Official is authorized to render interpretations of this code and to make and enforce rules and supplemental regulations and to develop Fire Protection Standards or Policies to carry out the application and intent of this code.*

Section 104.13 is hereby added to Chapter 1 and shall read as follows:

*Section 104.13. **Fire Prevention Resource Sharing.** Other enforcement agencies shall have authority to render necessary assistance in plan review, inspection, code interpretation, enforcement, investigation and other fire prevention services when requested to do so.*

Section 105.5 of Chapter 1 is hereby amended by adding the following additional operational permits:

105.5 Required Operational Permits. The fire code official is authorized to issue operational permits for operations set forth in Sections 105.6.1 through 105.5.55

Section 105.5.55 of Chapter 1 is hereby added to read as follows:

105.5.55 Local Operational Permits. *In addition to the permits required by section 105.5, the following permits shall be obtained from the (Bureau of Fire prevention/Fire Prevention Division) prior to engaging in the following activities, operations, practices or functions:*

1. **Fire Protection Plan.** *An operational permit is required to implement a fire protection plan.*
2. **Radioactive material.** *An operational permit is required to store or handle at any installation more than 1 micro curie (37,000 Becquerel) of radioactive material not contained in a sealed source or more than 1 millicurie (37,000,000 Becquerel) of radioactive material in a sealed source or sources, or any amount of radioactive material for which specific license from the Nuclear Regulatory Commission is required.*

Section 105.6 of Chapter 1 is hereby amended by adding the following additional operational permits:

105.6 Required Construction Permits. The fire code official is authorized to issue construction permits for work as set forth in Sections 105.6.1 through 105.6.25

Section 105.6.25 of Chapter 1 is hereby added to read as follows:

105.6.25 Local Construction Permits. *In addition to the permits required by section 105.6, the following permits shall be obtained from the Fire Prevention Division prior to installation of the following:*

1. **Exterior Wildfire Protection Systems.** *A construction permit is required for the installation of or design modification to an Exterior Wildfire Protection System as regulated by section 918.*
2. **Home Backup Generator.** *A construction permit is required for the installation of a home backup generator as regulated by section 1218.*
3. **Vegetation Management Plan.** *A construction permit is required to implement a vegetation management plan.*

Section 112.4 of Chapter 1 is hereby amended to read as follows:

Section 112.4 Violation Penalties. Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter repair or do work in violation of the approved construction documents or directive of the Fire Code Official, or of a permit or certificate used under provisions of this code, shall be guilty of a

misdemeanor, punishable by a fine of not more than \$500 dollars or by imprisonment not exceeding 180 days, or both such fine and imprisonment. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

The imposition of one penalty of any violation shall not excuse the violation or permit it to continue; and all such persons shall be required to correct or remedy such violations or defects within a reasonable time; and when not otherwise specified, each day that a violation continues after due notice has been served shall be deemed a separate offense.

Section 112.4.2 of Chapter 1 is added to read as follows:

*Section 112.4.2 **Abatement of clearance of brush or vegetative growth from structures.** The executive body is authorized to instruct the Chief to give notice to the owner of the property upon which conditions regulated by section 304.1.2 of Chapter 3 and section 4907.4 of Chapter 49 exists to correct such conditions. If the owner fails to correct such conditions, the executive body is authorized to cause the same to be done and make the expense of such correction a lien upon the property where such condition exists.*

Section 113.4 of Chapter 1 is hereby amended to read as follows:

Section 113.4 Failure to Comply. Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable to a fine not less than \$500 dollars or more than \$1500 dollars.

Section 115 of Chapter 1 is hereby added and shall read as follows:

*Section 115 **DAMAGES AND EXPENSE RECOVERY***

*Section 115.1 **Damages and Expense Recovery.** The expense of securing any emergency that is within the responsibility for enforcement of the Fire Chief as given in Section 104 is a charge against the person who caused the emergency. Damages and expenses incurred by any public agency having jurisdiction or any public agency assisting the agency having jurisdiction shall constitute a debt of such person and shall be collectible by the Fire Chief for proper distribution in the same manner as in the case of an obligation under contract expressed or implied. Expenses as stated above shall include, but not be limited to, equipment and personnel committed and any payments required by the public agency to outside business firms requested by the public agency to secure the emergency, monitor remediation, and clean up.*

CHAPTER 2

DEFINITIONS

Section 202 of Chapter 2 is hereby amended by adding the following general definition:

ALL WEATHER SURFACE shall mean A/C paving, or concrete capable of supporting **55,000** gross vehicle weight. Grades up to and including 18% may be of asphalt or concrete paving. Grades greater than 18% shall be of ribbed concrete as to allow for water run-off and traction.

Exception: Materials approved by the Fire Code Official.

COVERINGS shall mean materials including, but not limited to gypsum board, paneling, floorboards, lathe and plaster, wood paneling, brick and mortar, or other materials attached to rough framing of the building elements. 'Coverings' do not include carpet, linoleum, tile, wallpaper, or other decorative finishes.

DRIVEWAY is a vehicular ingress/egress access route that serves no more than **3** dwelling units, not including accessory structures. Driveways shall provide a minimum unobstructed width 16 feet and a minimum unobstructed height of 15 feet. Driveways in excess of 150 feet in length shall be provided with turnarounds. Driveways in excess of 200 feet in length and less than 20 feet in width shall be provided with turnouts in addition to turnarounds.

EASEMENT ACCESS An access that allows one or more persons to access or use or travel across another's land to reach a nearby location, such as a road.

EXTERIOR WILDFIRE PROTECTION SYSTEM An approved system of devices and equipment which is automatically or manually activated to discharge water and or an approved fire-extinguishing agent onto the structure and or the exterior of the structure to hydrate the Immediate Zone 0 (0-5 feet from the home, including the home) and the Intermediate Zone 1 (5-30 feet from the home).

FIRE ROAD shall mean those improved or unimproved roads, public or private, that provide access for firefighting equipment and personnel to undeveloped areas.

HOME BACKUP GENERATOR. A permanent, fixed installation, internal combustion engine-driven device that provides temporary electrical power to a Group R-3 and R-4 Occupancies.

OCCUPANCY CLASSIFICATION is modified to include:

*[BG] **Factory Industrial F-1 Moderate-hazard occupancy** is amended to add to the list of moderate-hazard factory industrial groups the following:*

Agricultural crop production including cultivation, drying, processing and /or storage.

PRE-PLANS shall mean detailed plans of target hazard buildings. These pre-plans include information on the building's location, occupancy, hazards, fire department connections and hydrants, building layout, and other pertinent data that would assist the fire department in case of an emergency.

PRIVATE ROADWAYS A road owned and maintained by a private individual, organization, or company rather than a government agency.

PUBLIC STORAGE FACILITY shall mean any business that sells, leases or rents space to the public that is enclosed, whether it is a building, storage container or similar configuration.

SPARK ARRESTOR shall mean a chimney device constructed in a skillful-like manner. The net free area of a spark arrestor shall not be less than four times the net free area of the outlet of the chimney. The spark arrestor screen shall have heat and corrosion resistance equivalent to 12-gauge wire, 19-gauge galvanized wire or 24-gauge stainless steel. Opening shall not permit the passage of spheres having a diameter larger than 1/2 inch and shall not block the passage of spheres having a diameter of less than 3/8 inch.

SUBSTANTIAL REMODEL shall mean the renovation of any structure, which combined with any additions to the structure, affects a floor area which exceeds fifty percent of the existing floor area of the structure within any 36-month period. When any changes are made in the building, such as walls, columns, beams or girders, floor or ceiling joists and coverings, roof rafters, roof diaphragms, foundations, piles or retaining walls or similar components, the floor area of all rooms affected by such changes shall be included in computing floor areas for the purposes of applying this definition. This definition does not apply to the replacement and upgrading of residential roof coverings.

TARGET HAZARD is defined as a location or plausible scenario in which a fire department or fire district could quickly become overwhelmed and for which additional resources, now scarce, would be needed.

TEMPORARY shall mean any use for a period of less than 90 days, where not otherwise referenced.

TENT A structure, enclosure, umbrella structure or shelter with or without sidewalls or drops, constructed of fabric or pliable material supported by any manner except by air or the contents that it protects.

UNWARRANTED ALARM shall mean the giving, signaling or transition of an alarm notification to a public fire station or emergency communication center when such alarm is the result of a defective condition of an alarm system, system servicing testing, construction activities, ordinary household activities, false alarm or other cause when no such danger exists.

CHAPTER 3

GENERAL REQUIREMENTS

Section 302.1 in Chapter 3 is hereby amended to add the following:

PUBLIC STORAGE FACILITY UNWARRANTED ALARM

Section 307.4.4 is hereby added to Chapter 3 and shall read as follows:

Section 307.4.4 **Exterior Fire Features.** Exterior fire features, commonly used in landscape modifications or enhancements, shall be surrounded by hardscape one and a half times the height of the flame and located ten (10) feet from the structure. All exterior fire features shall be sourced by natural gas.

Section 317.4.4 is hereby added to Chapter 3 and shall read as follows:

Section 317.4.4 **Maintenance Agreement.** Upon the approval of a rooftop garden or landscaped roof, the fire official shall require a signed memorandum, constructed by the District, as a Maintenance Agreement for the proposed roof. The agreement shall require that the vegetation selected does not display any fire-prone characteristics, including, but not limited to, oil secretion and debris retainment. The agreement shall require that in any instance the vegetation is deemed by the Fire Official as unmaintained, dead, or hazardous to life and safety standards, all vegetation shall be removed from the roof surface and a Class A roof covering shall be installed post-removal. The Maintenance Agreement is required to be returned to the Fire Official and shall be on record for the duration of the existence of the rooftop garden or landscaped roof.

Section 324 is hereby added to Chapter 3 and shall read as follows:

Section 324 **Public Storage Facilities**

Section 324.1 **General.** *Public Storage Facilities shall comply with the provisions of this section.*

Section 324.2 **Location on Property and Fire Resistance of Exterior.** *All public storage facilities shall meet the minimum requirements for setback from property lines or fire resistive construction as set forth in Table 602 of the Building Code for Group S, Division 1 occupancies.*

Section 324.3 **Fire Apparatus Access.** *All public storage facilities shall have fire apparatus access roads provided in accordance with Section 503.*

Section 324.4 **Storage of Flammable and Combustible Liquids and Hazardous Materials.** *The storage of hazardous materials or flammable or combustible liquids in public storage facilities is prohibited. Such facilities shall post legible and durable sign(s) to indicate the same in a manner and location(s) as specified by the Fire Code Official. This section shall apply to new and existing public storage facilities.*

Exception: Only those quantities of flammable and combustible liquids necessary for maintenance of the facility may be stored by the facility management per Chapter 57 of this code.

CHAPTER 4

EMERGENCY PLANNING AND PREPAREDNESS

Section 401.1.1 is hereby added to Chapter 4 and shall read as follows:

Section 401.1.1 **Hazardous Occupancies.** *In occupancies of a hazardous nature, where access for fire apparatus is unduly difficult, or where special life and fire safety hazards exist as determined by standards or policies of the Southern Marin Fire Protection District, that facility or business management shall be required to develop and implement an Emergency Response Plan, provide for an on-site Emergency Response Team, Emergency Liaison Officer, staff training and fire drills in accordance with Sections 405 and 406 and standards developed by the Southern Marin Fire Protection District.*

Section 401.3.2.1 is hereby added to Chapter 4 and shall read as follows:

Section 401.3.2.1 **Unwarranted Alarm Notification.** *Notification of emergency responders based on an unwarranted alarm may be punishable by a fine in accordance with the adopted fee schedule. In addition, the responsible party may be liable for the operational and administrative costs, incurred from the emergency response or mitigation procedures resulting from an unwarranted alarm notification.*

Section 401.3.2.2 is added to read as follows:

*Section 401.3.2.2 **Multiple Unwarranted or Nuisance Alarm Activations.** Any occupancy that has more than 3 unwarranted or nuisance alarms causing emergency response within a 12-month period may be required to modify, repair, upgrade or replace their system and or monitoring station as determined by the Fire Code Official.*

Section 402.1 of Chapter 4 is hereby amended to add the following:

**PRE-PLANS
UNWARRANTED ALARMS
TARGET HAZARDS**

Section 403.1.1 is hereby added to Chapter 4 and shall read as follows:

*Section 403.1.1 **Pre-Plans:** When required by the fire code official, pre-plans shall be developed for target hazard buildings according to the written standards developed by the authority having jurisdiction.*

Section 403.9.1.4 is hereby added to Chapter 4 and shall read as follows:

***Emergency Preparedness for Hotels, Lodging and Congregate Houses.** Hotels, lodging and congregate houses shall provide guests with immediate access to a telephone to report emergencies. The exit diagram shall indicate the location of the nearest telephone and instructions to dial 911.*

CHAPTER 5
FIRE SERVICE FEATURES

Section 502.1 in Chapter 5 is hereby amended to add the following:

DRIVEWAY

Section 503.1. of Chapter 5 is hereby amended as follows:

*Section 503.1 **Where Required.** Fire Apparatus access roads shall be provided and maintained in accordance with Sections 503.1.1 through 503.1.5.*

Section 503.1.4 of Chapter 5 is hereby added to read as follows:

*Section 503.1.4 **Undeveloped Areas.** Fire Apparatus Access Roads, improved or unimproved, shall be provided for firefighting equipment, apparatus and personnel to undeveloped areas of the Southern Marin Fire Protection District so as to gain access to improved, unimproved, and undeveloped areas of the Southern Marin Fire Protection District in a manner*

approved by the Fire Code Official. Any vehicle or other obstructions may be towed away at the owner's expense.

Section 503.1.5 of Chapter 5 is hereby added to read as follows:

*Section 503.1.5 **Aerial fire apparatus access.** Buildings or facilities exceeding 30 feet or three stories in height, approved aerial apparatus access roads shall be provided. For the purposes of this section, the highest road surface shall be determined by the measurement to the eave of the pitched roof, the intersection of the roof to the exterior wall, or the top of parapet walls, whichever is greater.*

*Section 503.1.5.1 **Width.** Aerial fire apparatus access roads shall have a minimum unobstructed width of 26 feet, exclusive of shoulders, in the immediate vicinity of the building or portion thereof.*

*Section 503.1.5.2 **Proximity to building.** One or more of the required access routes meeting this condition shall be located not less than 15 feet and not more than 30 feet from the building, and shall be positioned parallel to one entire side of the building. The side of the building on which the aerial fire apparatus access road is positioned shall be approved by the fire code official.*

*Section 503.1.5.3 **Obstructions.** Overhead utility and power lines shall not be located over the aerial fire apparatus access road or between the aerial fire apparatus access road and the building. Other obstructions shall be permitted to be placed with the approval of the fire code official.*

Section 503.2.1. of Chapter 5 is hereby amended as follows:

*Section 503.2.1 **Dimensions.** Fire apparatus access roads shall have an unobstructed width of not less than 20 feet (6096 mm), exclusive of shoulders, except for approved security gates in accordance with Section 503.6, and an unobstructed vertical clearance of not less than 15 feet (4572 mm).*

Section 503.2.6.1. is hereby added to Chapter 5 and shall read as follows:

*Section 503.2.6.1 **Evaluation and maintenance.** All existing private bridges and elevated surfaces that are a part of the fire department access roadway shall be evaluated by a California licensed civil engineer experienced in structural engineering or a California licensed structural engineer, for safety and weight rating, in accordance with American Association of State Highway and Transportation Officials (AASHTO) Manual: "The Manual for Bridge Evaluation," Second Edition, or other approved standard. Vehicle load limits shall be posted at both entrances to bridges. All bridges and elevated structures providing fire department*

access shall be routinely maintained in accordance with Section 503.2.6 or when directed by the fire code official or authorized designee.

Section 503.4 of Chapter 5 is amended to read as follows:

Section 503.4 **Obstruction of fire apparatus access roads.** Fire apparatus access roads shall not be obstructed in any manner, including the parking of vehicles. The minimum widths and clearances established in sections 503.2.1 and 503.2.2 shall be maintained at all times. *Any vehicle or other obstruction may be towed away at the owner's expense.*

Section 503.4.2 is hereby added to read as follows:

503.4.2 **Prohibition on Vehicular Parking on Private Access ways.** *If, in the judgment of the Fire Code Official, it is necessary to prohibit vehicular parking along private access ways serving existing facilities, buildings, or portions of buildings in order to keep them clear and unobstructed for fire apparatus access, the Fire Code Official may issue an Order to the owner, lessee or other person in charge of the premises to paint the curbs red or install signs or other appropriate notices to the effect that parking is prohibited by Order of the Fire Department. It shall thereafter be unlawful for such owner, lessee, or other person in charge of the premises to fail to install, maintain in good condition, the form of notice so prescribed. When such areas are marked or signed as provided herein, no person shall park a vehicle adjacent to any such curb or in the private access way contrary to such markings or signs. Any vehicle so parked in the private access way may be towed away at the expense of the owner of the vehicle.*

Section 503.6.1 is hereby added to Chapter 5 and shall read as follows:

503.6.1 **Width.** *All gates shall open fully to provide an unobstructed passage width of not less than 16 feet or a minimum of two feet wider than the approved net clear opening of the required all weather roadway or driveway and a minimum net vertical clearance of 15 feet.*

Section 503.6.2 is hereby added to Chapter 5 and shall read as follows:

Section 503.6.2 **Electronic Gates.** *All electric operated gates shall have installed an approved key switch override system mounted on a stanchion or wall as approved by the Chief in accordance with Standards/Policies adopted by the Fire Code Official. All electronic or motorized gates shall incorporate in their design the means for fast, effective manual operation of the gates in the event of power or mechanical failure (i.e., easily removable hinge pins for separating power linkage from gates; undercut, weakened or frangible members requiring 40 pounds or less pressure against the gates to cause their failure and the gates to open. All electrical wiring and*

components of motorized gates shall be UL listed and installed in accordance with the National Electric Code.

Section 503.6.3 is hereby added to Chapter 5 and shall read as follows:

*Section 503.6.3 **Gate Setback Required.** Gates shall be set back from roadways a minimum of 30 feet or more so as not to cause cross traffic to stop or create a hazardous traffic condition on the roadway approach to the driveway.*

Exception: The fire code official is authorized to modify the setback if fire apparatus access onto the property is not required to achieve 150-foot access to the most remote portion of the building per 503.1.1.

Section 506.1 of Chapter 5 is hereby amended to read as follows:

Section 506.1 **Key Entry Systems.** When access to or within a structure or an area is unduly difficult because of secured openings or where immediate access is necessary for life-saving or firefighting purposes or in commercial structures that have an automatic fire sprinkler or fire alarm system installed, the Fire Code Official is authorized to require a key entry system to be installed in an approved location. The key entry system shall be of an approved type listed in accordance with UL1037, and if it is a box shall contain keys necessary to gain access as required by the Fire Code Official.

Section 507.5.1 of Chapter 5 is hereby amended by deleting exceptions 1 and 2 and shall read as follows:

Section 507.5.1 **Where Required.** Where a portion of the facility or building hereafter constructed or moved into or within the jurisdiction is more than 350 feet from a hydrant on a fire apparatus access road, as measured by an approved route around the exterior of the facility or building, on-site fire hydrants and mains shall be provided where required by the Fire Code Official.

Section 507.5.1.1 of Chapter 5 is amended to read as follows:

*Section 507.5.1.1 **Hydrant for fire department connections.** Buildings equipped with a water-based fire protection system installed in accordance with Section 903 through 905 shall have a fire hydrant within 100 feet of the fire department connections, or as approved by the fire code official.*

Section 507.5.7 is hereby added to Chapter 5 and shall read as follows:

*Section 507.5.7 **Fire Hydrant Upgrades.** When additions or modifications to structures are made, the nearest fire hydrant (if a new one is not required)*

located by the Fire Code Official, shall be upgraded to the minimum standard of one 4 1/2" outlet and one 2 1/2" outlet for single family dwellings and the minimum standard of one 4 1/2" outlet and two 2 1/2" outlets for commercial structures.

Exception:

- 1) If the cost of upgrading the fire hydrant exceeds 2% of the cost of the project based on the building permit valuation.*
- 2) One- and Two-family dwellings equipped throughout with an approved automatic sprinkler system that includes protection of all closets and bathrooms.*

Section 510.1 of Chapter 5 is hereby amended by deleting Exception 1.

CHAPTER 9

FIRE PROTECTION AND LIFE SAFETY SYSTEMS

Section 901.7 of Chapter 9 is hereby amended by adding the following sentence:

Section 901.7 **Systems out of Service.** Where a required fire protection system is out of service, the fire department and the fire code official shall be notified immediately and, where required by the fire code official, the building shall be either evacuated or an approved fire watch shall be provided for all occupants left unprotected by the shutdown until the fire protection system has been returned to service. *This section shall also apply to residential fire sprinkler systems.*

Section 902.1 in Chapter 9 is hereby amended to add the following:

EXTERIOR WILDFIRE PROTECTION SYSTEMS

Section 903.2 of Chapter 9 is repealed in its entirety *(with the exception of subsections 903.2.5, 903.2.6, 903.2.8, 903.2.11, 903.2.12, 903.2.14, 903.2.15, 903.2.16, 903.2.17, 903.2.18, 903.2.19, 903.2.20, 903.2.21 which shall remain in effect).*

Section 903.2 of Chapter 9 is hereby added to read as follows:

*Section 903.2 **Where required.** Approved automatic sprinkler systems in new and existing buildings and structures shall be provided in the locations described in this section 903.2.1 through 903.2.21.*

Section 903.2.1 through 903.2.4 of Chapter 9 are hereby added to read as follows:

Section 903.2.1 Required installations. An automatic sprinkler system shall be installed and maintained in all newly constructed buildings or structures.

Exceptions:

1. Detached pool houses, workshops, Group U private garages, barns and similar structures, built in conjunction with existing non-sprinklered single family residences and provided the new structure is less than 1,000 square feet and is not intended for use as a dwelling unit.
2. Detached non-combustible, limited combustible, or fire retardant treated wood canopies.
3. Group B or M occupancies less than 1000 square feet.
4. Detached restroom facilities associated with golf courses, ball fields, parks and similar uses as approved by the Fire Code Official.
5. Agricultural buildings as defined in Appendix C of the Building Code and not exceeding 2000 square feet, having clear unobstructed side yards free of combustible materials, exceeding 60 feet in all directions and not exceeding 25 feet in height, located within an agricultural zoned district as defined in the Marin County Planning Code.

Section 903.2.2 Additions and Alterations. An automatic sprinkler system shall be installed in all buildings in excess of 3,000 sq. ft. which have ten per cent (10%) or more floor area added within any 36-month period.

Exception: R-3 occupancies. See 903.2.3.

Section 903.2.2.1 Substantial Remodel. An automatic sprinkler system shall be installed in all buildings which have fifty per cent (50%) or more floor area added, or any “substantial remodel” as defined in this code, within any 36-month period.

Section 903.2.3 Group R-3. An automatic sprinkler system installed in accordance with Section 903.3.1.3 shall be permitted in Group R-3 occupancies and shall be provided throughout all one- and two-family dwellings regardless of square footage in accordance with the-California Residential Code. An automatic sprinkler system shall be installed in all mobile homes, manufactured homes and multi-family manufactured homes with two or more dwelling units in accordance with Title 25 of the California Code of Regulations.

*Section 903.2.4 **Change of Occupancy or Use.** For any change of occupancy or use, when the proposed new occupancy classification is more hazardous based on a fire and life safety evaluation by the Fire Code Official, including but not limited to conversion of buildings to single family residences, bed and breakfast, inns, lodging houses or congregate residences or other similar uses, an automatic sprinkler system shall be installed throughout.*

Section 903.3 of Chapter 9 is hereby amended by adding the following thereto:

The requirements for fire sprinklers in this code section are not meant to disallow the provisions for area increase, height increase, or Fire-Resistive substitution if otherwise allowed by sections **504 and 506 of the 2019 California Building Code**. All automatic fire sprinkler systems shall be installed in accordance with the written standards of the Fire Code Official and the following:

- a. In all residential buildings required to be sprinkled any attached garages shall also be sprinkled, and except for single family dwellings, in all residential occupancies the attics shall be sprinkled.
- b. In all existing buildings, where fire sprinklers are required by provisions of this code, they shall be extended into all unprotected areas of the building.
- c. All single-family dwellings in excess of 5,000 square feet shall have automatic fire sprinkler systems designed in accordance with NFPA Standard 13 or 13R.
- d. All public storage facilities shall have installed an approved automatic fire sprinkler system. An approved wire mesh or other approved physical barrier shall be installed 18 inches below the sprinkler head deflector to prevent storage from being placed to within 18 inches from the bottom of the deflector measured at a horizontal plane.

Section 903.3.9 of Chapter 9 is hereby amended by replacing item 2 with the following:

*Section 903.3.9 **Floor control valves.** Floor control valves and water flow detection assemblies shall be installed at each floor where any of the following occur:*

- 1. Buildings where the floor level of the highest story is located more than 30 feet above the lowest level of fire department vehicle access.*
- 2. Buildings that are two or more stories in height.*

3. *Buildings that are two or more stories below the highest level of fire department vehicle access.*

Exception: *Group R-3 and R-3.1 occupancies floor control valves and water flow detection assemblies shall not be required.*

Section 903.6.1 of Chapter 9 is hereby added and shall read as follows:

*Section 903.6.1 **Application.** In all existing buildings, when the addition of automatic fire sprinklers are required by the provisions of this code, automatic fire sprinklers shall be extended into all unprotected areas of the building.*

Section 906.11 is hereby added to Chapter 9 and shall read as follows:

*Section 906.11 **Fire Extinguisher Documentation.** The owner and/or operator of every Group R Division 2 occupancies shall annually provide the Chief written documentation that fire extinguishers are installed and have been serviced as required by Title 19 California Code of Regulations when such extinguishers are installed in residential units in lieu of common areas.*

Section 907.2.13.1.2 of Chapter 9 is hereby amended by adding new subsection 3 to read as follows:

4. *Duct smoke detectors shall be capable of being reset by a readily accessible, remote push button or key activated switch as approved by the Fire Code Official.*

Section 907.6.6 is hereby amended to read as follows:

*Section 907.6.6 **Monitoring.** New and upgraded fire alarm systems required by this chapter or by the California Building Code shall be monitored by an approved Central Station in accordance with NFPA 72 and this section.*

Exception: *Monitoring by central station is not required for:*

1. *Single- and multiple-station smoke alarms required by Section 907.2.11.*
2. *Group I-3 occupancies shall be monitored in accordance with Section 907.2.6.3.*
3. *Automatic sprinkler systems in one- and two-family dwellings.*

Section 907.8.5 of Chapter 9 is hereby added and shall read as follows:

*Section 907.8.5 **Smoke Alarm Documentation.** The owner and/or operator of every Group R Division 1, Division 2, Division 3.1, and Division 4 Occupancies shall annually provide the Fire Code Official with written documentation that the smoke alarms installed pursuant to the Building Code have been tested and are operational. If alarms are found to be inoperable or are missing, such alarms shall be repaired or replaced immediately.*

Section 918 of Chapter 9 is hereby added and shall read as follows:

SECTION 918
EXTERIOR WILDFIRE PROTECTION SYSTEMS

Section 918.1 of Chapter 9 is hereby added and shall read as follows:

*Section 918.1 **General.** Exterior Wildfire Protection Systems shall comply with this section.*

Section 918.2 of Chapter 9 is hereby added and shall read as follows:

*Section 918.2 **Construction documents.** Documentation of the system shall be submitted per 901.2.*

Section 918.3 of Chapter 9 is hereby added and shall read as follows:

*Section 918.3 **Permits.** Permits shall be required as set forth in section 901.3*

CHAPTER 11
CONSTRUCTION REQUIREMENTS FOR EXISTING BUILDINGS

Section 1103.1 of Chapter 11 is hereby amended to read as follows:

Section 1103.1 Required Construction. Existing buildings shall comply with not less than the minimum provisions specified in Table 1103.1 and as further enumerated in Sections 1103.2, 1103.7 through 1103.8.5.3, 1103.9.1, and 1103.10.

The provisions of this chapter shall not be constructed to allow the elimination of fire protection systems or a reduction in the level of fire safety provided in buildings constructed in accordance with previously adopted codes.

Exceptions:

1. Where a change in fire-resistance rating has been approved in accordance with Section 501.2 or 802.6 of the *California Existing Building Code*.
2. Group U occupancies.

Sections 1103.2 Item #1 is deleted.

Sections 1103.3 through 1103.6.2 are deleted.

Sections 1103.9 is deleted.

Sections 1104 and 1105 are deleted.

CHAPTER 12

ENERGY SYSTEMS

Section 1201.4 of Chapter 12 is hereby added and shall read as follows:

*Section 1201.4 **Construction Documents.** A scaled and dimensioned site plan showing the location of all energy systems, property lines, buildings, service and electrical panels, transfer switches, disconnects, underground wiring and piping, fuel type and piping, map placard and signage. Site Plan shall clearly designate property frontage for viewer orientation.*

Section 1201.5 of Chapter 12 is hereby added and shall read as follows:

*Section 1201.5 **Signs and Labels.** Caution signs or labels are required to identify the quantity and type of additional power source(s) located on site. Signs shall be required at the main service panel, and on disconnect equipment. Additional locations may be required by the fire code official.*

Section 1201.6 of Chapter 12 is hereby added and shall read as follows:

*Section 1201.6 **Disconnect.** An approved and readily accessible independent and clearly labeled single exterior disconnect shall be located prior to any load/service panel and installed as close as possible to the main service panel or as approved by the fire code official. Integrated equipment toggle, rocker, or electronic switches shall not be utilized as an independent disconnects.*

Section 1201.7 of Chapter 12 is hereby added and shall read as follows:

*Section 1201.7 **Operational Testing.** New installations shall be tested for complete power and energy system shutdown. A normal power failure shall be simulated by closing the main service breaker supplying normal power to the building. Upon transfer from main power to alternate power source(s), the single disconnect(s) shall be used to disconnect alternate power from all alternate energy sources. A successful result of the shutdown test shall include termination of all alternate energy power sources serving the building (i.e. main service, photovoltaic system, energy storage systems, and generators, when installed).*

Section 1202.1 in Chapter 12 is hereby amended to add the following:

HOME BACKUP GENERATOR

Section 1208 of Chapter 12 is hereby added and shall read as follows:

SECTION 1208 HOME BACKUP GENERATOR

Section 1208.1 of Chapter 12 is hereby added and shall read as follows:

*Section 1208.1 **General.** The use, operation and maintenance of home backup generators in Group R-3 and R-4 occupancies shall comply with this section.*

Section 1208.2 of Chapter 12 is hereby added and shall read as follows:

*Section 1208.2 **Use.** Home backup generators shall be installed in accordance with the California Building Code, the California Electrical Code, NFPA 110.*

Section 1208.3 of Chapter 12 is hereby added and shall read as follows:

*Section 1208.3 **Permits.** Permits shall be obtained for Home Backup Generators as set forth in Section 105.*

Section 1208.4 of Chapter 12 is hereby added and shall read as follows:

*Section 1208.4 **Installation.** Home backup generators shall be installed in accordance with the California Building Code, the California Electrical Code, NFPA 110.*

Section 1208.5 of Chapter 12 is hereby added and shall read as follows:

*Section 1208.5 **Listing.** Home backup generators shall be listed and labeled in accordance with UL 2200.*

Section 1208.6 of Chapter 12 is hereby added and shall read as follows:

*Section 1208.6. **Maintenance.** Home backup generators shall be operated and maintained in accordance with the manufacturer's instructions.*

CHAPTER 26

FUMIGATION AND INSECTICIDAL FOGGING

Chapter 26 is deleted in its entirety.

CHAPTER 33

FIRE SAFETY DURING CONSTRUCTION

Section 3314.3 of Chapter 33 is amended by adding the following to the end of the exception:

Exception: Standpipes shall be either temporary or permanent in nature, and with or without a water supply, provided that such standpipes comply with the requirements of Section 905 as to capacity, outlets and materials, *as approved by the Fire Code Official.*

Section 3315.3 in Chapter 33 is added to read as follows:

*Section 3314.3 **Where required.** In buildings of combustible construction required to have automatic sprinkler system by Section 903, automatic sprinkler system shall be installed prior to construction exceeding two stories in height above the lowest level of fire department vehicle access. Such automatic sprinkler system shall be extended as construction progresses to within one floor of the highest point of construction having secured decking or flooring.*

Section 3315.4 of Chapter 33 is added to read as follows:

*Section 3314.4 **Buildings being demolished.** Where a building is being demolished and an automatic sprinkler system is existing within such a building, such automatic sprinkler system shall be maintained in an operable condition so as to be available for use by the fire department. Such automatic sprinkler system shall be demolished with the building but shall not be demolished more than one floor below the floor being demolished.*

Section 3315.5 of Chapter 33 is added to read as follows:

*Section 3314.5 **Detailed requirements.** Automatic sprinkler systems shall be installed in accordance with the provisions of Section 903.*

CHAPTER 36

MARINAS

Section 3603.6.1 of Chapter 36 is added to read as follows:

*Section 3603.6.1 **Width.** A minimum width of 36" shall remain unobstructed on all docks serving more than two vessels.*

Section 3603.6.2 of Chapter 36 is added to read as follows:

*Section 3603.6.2 **Storage.** Storage on docks shall be approved by the fire code official.*

Section 3603.8 of Chapter 36 is added to read as follows:

*Section 3603.8 **Lighting.** Electrical lighting shall be provided to ensure adequate illumination of all exterior areas, piers, and floats.*

Section 3603.9 of Chapter 36 is added to read as follows:

*Section 3603.9 **When Required.** The requirements in 3603.6.1 and 3603.6.2 and 3603.8 shall be applied retroactively to all marinas within six months of the adoption of this code.*

CHAPTER 49

REQUIREMENTS FOR WILDLAND-URBAN INTERFACE FIRE AREAS

Section 4902.1 of Chapter 49 is amended to read as follows:

FIRE PROTECTION PLAN. *A document prepared for a specific project or development proposed for construction and development in areas designated as Wildland-Urban Interface (WUI), and/or Moderate, High, or Very High Fire Hazard Severity Zone. It describes ways to minimize and mitigate potential for loss from wildfire exposure.*

WILDLAND-URBAN INTERFACE FIRE AREA. *A geographical area identified by the Southern Marin Fire Protection District as a "Fire Hazard*

Severity Zone” in accordance with the Public Resources Code, Sections 4201 through 4204, and Government Code, Sections 51175 through 51189, or other areas designated by the enforcing agency to be at a significant risk from wildfires as designated on the map titled Wildland-Urban Interface Fire Area.

Section 4903.2.1 of Chapter 49 is amended to read as follows:

Section 4903.2.1.1 Preliminary fire protection plan. *When a preliminary fire protection plan is submitted, it shall include, at a minimum, the following:*

- 1) *Total size of the project.*
- 2) *Information on the adjoining properties on all sides, including current land uses, and if known, existing structures and densities, planned construction, natural vegetation, environmental restoration plans, roads and parks.*
- 3) *A map with all project boundary lines, property lines, slope contour lines, proposed structure foundation footprints, and proposed roads and driveways. The map shall identify project fuel modification zones and method of identifying the fuel modification zone boundaries.*
- 4) *The map shall include all existing emergency water supplies.*

Section 4903.2.2 of Chapter 49 is amended to include the following:

The final fire protection plan shall include items listed in Section 4903.2.1.1 and the following:

- 1) A map identifying all proposed plants in the fuel modification zones with a legend that includes a symbol for each proposed plant species. The plan shall include specific information on each species proposed, including but not limited to:
 - (a) The plant life-form;
 - (b) The scientific and common name; and
 - (c) The expected height and width for mature growth.
- 2) Identification of irrigated and non-irrigated zones.
- 3) Requirements for vegetation reduction around emergency access and evacuation routes.
- 4) Identification of points of access for equipment and personnel to maintain vegetation in common areas.
- 5) Legally binding statements regarding community responsibility for maintenance of fuel modification zones.
- 6) Legally binding statements to be included in covenants, conditions and restrictions regarding property owner responsibilities for vegetation maintenance
- 7) Identify the location of fire protection systems or equipment.
- 8) Identify any power sources, meters, and shut downs.

Section 4906.2 of Chapter 49 is amended to read as follows:

*Section 4906.2 **Application.** Buildings and structures located in any Fire Hazard Severity Zone or any Wildland-Urban Interface (WUI) Fire Area designated by the enforcing agency shall maintain the required hazardous vegetation and fuel management per Sections 4906.3 through 4906.5.3.*

Section 4906.3 of Chapter 49 is amended to read as follows:

*Section 4906.3. **Vegetation Management Plan.** A Vegetation Management plan shall be required for new construction, substantial remodels, and landscape modifications including new plantings, modifications to existing plantings, and/or excavation.*

Section 4906.3.1 of Chapter 49 is deleted in its entirety.

Section 4906.4.2.1 of Chapter 49 is amended to read as follows:

*Section 4906.4.2.1 **Tree Planting.** New trees classified as fire-resistant vegetation shall be permitted provided the tree is planted and maintained so that the tree's drip line at maturity is a minimum 5 feet (9144 mm) from any combustible structure.*

Section 4907.2 of Chapter 49 is amended to read as follows:

*Section 4907.2 **Application.** Buildings and structures located in any Fire Hazard Severity Zone or any Wildland-Urban Interface (WUI) Fire Area designated by the enforcing agency shall maintain the required hazardous vegetation and fuel management:*

Section 4907.4 of Chapter 49 is hereby added and shall read as follows:

*Section 4907.4 **Fire Hazard Reduction.** Any person who owns, leases, controls or maintains any building or structure, vacant lands, open space, and/or lands within specific Wildland Urban Interface areas of the jurisdiction of the (Jurisdiction/District), shall comply with the following:*

- 1. Cut and remove all hazardous vegetation and ground coverings within 100 feet of structures, up to 200 feet when topographic or combustible vegetative types necessitate removal as determined by the Fire Code Official.*
- 2. Remove accumulated dead vegetation on the property.*
- 3. Cut and remove tree limbs that overhang wood decks and roofs.*

4. *Remove that portion of any tree which extends within 10 feet of any chimney or stovepipe, roof surfaces and roof gutters*
 5. *Clean any leaves and needles from the roof and gutters.*
 6. *Cut and remove growth less than 3-inches in diameter, from the ground up to a height of 10 feet, provided that no crown shall be raised to a point so as to remove branches from more than the lower one-third of the tree's total height.*
 7. *Ladder fuels shall be removed within 30 feet of the structure.*
 8. *When required by the Fire Code Official, cut and remove trees that are 6" of diameter or less at breast height, or four feet, six inches above ground, to achieve canopy separation within 30 feet of the structure.*
 9. *Clearance of flammable brush or vegetative growth from fire access roads or driveways. The fire code official is authorized to require, within 10 feet on each side and 15 feet in height of highways, streets, fire apparatus roads and driveways, to be abated of flammable vegetation and other combustible growth.*
- 10) Vegetation clearance requirements for new construction and substantial remodels in Wildland-Urban Interface Areas shall be in accordance with the 2021 International Wildland-Urban Interface Code, as amended by the Southern Marin Fire Protection District

EXCEPTION 1: When approved by the Fire Code Official, single specimens of trees, ornamental shrubbery or similar plants, or plants used as ground covers, provided that they do not form a means of rapidly transmitting fire from the native growth to any structure.

EXCEPTION 2: When approved by the Fire Code Official, grass and other vegetation located more than 30 feet (9144 mm) from buildings or structures less than 18 inches (457 mm) in height above the ground need not be removed where necessary to stabilize soil and prevent erosion.

Section 4907.5 of Chapter 49 is hereby added and shall read as follows:

Section 4907.5 Fire Hazard Reduction from Roadways. *The Fire Code Official is authorized to cause areas within 10 feet (3048 cm) on each side of portions of highways, fire apparatus access roads (improved or unimproved), and driveways (improved or unimproved), which are improved, designed, or ordinarily used for vehicular traffic to be cleared of flammable vegetation and other combustible growth. Corrective action, if necessary,*

shall be the same as the actions required in section 4907.4. The Fire Code Official is authorized to enter upon private property to carry out this work.

EXCEPTION 1: When approved by the Fire Code Official, single specimens of trees, ornamental shrubbery or similar plants, or plants used as ground covers, provided that they do not form a means of rapidly transmitting fire from the native growth to any structure.

CHAPTER 56

EXPLOSIVES AND FIREWORKS

Section 5601.1.3 of Chapter 56 Exceptions 1, 2, and 4 are hereby deleted.

Section 5608.1.2 of Chapter is added to read as follows:

*Section 5608.1.2 **Permit required.** A permit shall be obtained from the fire code official in accordance with Section 105.6 prior to the performance of any firework display. Application for such approval shall be made in writing no less than twenty (20) days prior to the proposed display. The application shall be considered and acted upon by the fire code official or authorized designee pursuant to this Chapter and Title 19, Chapter 6, Article 3 - Licenses of the California Code of Regulations. Any permit for a fireworks display may be suspended or revoked at any time by the Fire code official or authorized designee.*

Section 5608.2 of Chapter 56 is added to read as follows:

*Section 5608.2 **Limitations.** Possession, storage, offer or expose for sale, sell at retail, gift or give away, use, explode, discharge, or in any manner dispose of fireworks is prohibited within the limits established by law as the limits of the districts in which such possession, storage, offer or exposure for sale, retail sale, gifting, use, explosion, discharge, or disposal of fireworks is prohibited in any area as established by applicable land-use and zoning standards.*

***Exception:** Firework displays authorized pursuant to section 5608.1 for which a permit has been issued.*

CHAPTER 80

REFERENCED STANDARDS

California Fire Code, Chapter 80 is amended as follows:

NFPA 1: Fire Code

Add Chapter 38: Cannabis Growing, Processing, or Extraction Facilities.

NFPA 13-22: Standard for the installation of Sprinkler Systems

**NFPA 13, Amended Sections as follows:*

Revise Section 29.4.1 as follows:

29.4.1 The installing contractor shall identify a hydraulically designed sprinkler system with permanently *raised, stamped or etched weatherproof* metal or rigid plastic sign secured with corrosion resistant wire, chain, or other approved means. Such signs shall be placed at the alarm valve, dry pipe valve, pre-action valve, or deluge valve supplying the corresponding hydraulically designed area. *Pipe schedule systems shall be provided with a sign indicating that the system was designed and installed as a pipe schedule system and the hazard classification(s) included in the design.*

303-21: Fire Protection Standard for Marinas and Boatyards

APPENDIX B
FIRE-FLOW REQUIREMENTS FOR BUILDINGS

California Fire Code, Appendix B Table B105.1(1) is amended to read as follows:

TABLE B105.1(1)
REQUIRED FIRE-FLOW FOR ONE- AND TWO-FAMILY DWELLINGS, GROUP R-3 AND R-4 BUILDINGS AND TOWNHOUSES

FIRE-FLOW CALCULATION AREA (square feet)	AUTOMATIC SPRINKLER SYSTEM (Design Standard)	MINIMUM FIRE- FLOW (gallons per minute)	FLOW DURATION (hours)
0-3,600	No automatic sprinkler system	1,500	2
3,601 and greater	No automatic sprinkler system	Value in Table B105.1(2)	Duration in Table B105.1(2) at The required fire-flow rate
0-3,600	Section 903.3.1.3 of the <i>California Fire Code</i> or Section 313.3 of the <i>California Residential Code</i>	1000	1
3,601 and greater	Section 903.3.1.3 of the <i>California Fire Code</i> or Section 313.3 of the <i>California Residential Code</i>	$\frac{1}{2}$ value in Table B105.1(2) ^a	Duration in Table B105.1(2) at The required fire-flow rate

For SI: 1 square foot = 0.0929 m², 1 gallon per minute = 3.785 L/m.

a. The reduced fire-flow shall be not less than 1,000 gallons per minute.

Appendix B Table B105.2 is amended to read as follows:

**TABLE B105.2
REQUIRED FIRE-FLOW FOR BUILDINGS OTHER THAN ONE- AND
TWO-FAMILY DWELLINGS, GROUP R-3 AND R-4 BUILDINGS AND
TOWNHOUSES**

AUTOMATIC SPRINKLER SYSTEM (Design Standard)	MINIMUM FIRE- FLOW (gallons per minute)	FLOW DURATION (hours)
No automatic sprinkler system	Value in Table B105.1(2)	Duration in Table B105.1(2)
Section 903.3.1.1 of the <i>California Fire Code</i>	50% of the value in Table B105.1(2) ^a	Duration in Table B105.1(2) at the reduced flow rate
Section 903.3.1.2 of the <i>California Fire Code</i>	50% of the value in Table B105.1(2) ^a	Duration in Table B105.1(2) at the reduced flow rate

For SI: 1 gallon per minute = 3.785 L/m.

a. The reduced fire-flow shall be not less than 1,500 gallons per minute.

APPENDIX C FIRE HYDRANT LOCATIONS AND DISTRIBUTION

Section C103.1 of Appendix C is amended to read as follows:

Section C103.1 **Hydrant spacing.** Fire apparatus access roads and public streets providing required access to buildings in accordance with Section 503 of the *California Fire Code* shall be provided with one or more fire hydrants, as determined by Section C102.1. Where more than one fire hydrant is required, the distance between required fire hydrants shall be *approved by the fire code official*.

Section C103.2 of Appendix C is deleted.

Section C103.3 of Appendix C is deleted.

INTERNATIONAL WILDLAND-URBAN INTERFACE APPENDIX A

Section A104.7.2 of Appendix A of the International Wildland-Urban Interface Code is amended to read as follows:

*Section A104.7.2 **Permits.** The Fire Code Official is authorized to stipulate conditions for permits. Permits shall not be issued when public safety would be at risk, as determined by the Fire Code Official.*

Section A104.11 of Appendix A of the International Wildland-Urban Interface Code is hereby added and shall read as follows:

*Section A104.11 – **Tracer Bullets, Tracer Charges, Rockets and Model Aircraft.** Tracer bullets and tracer charges shall not be possessed, fired or caused to be fired into or across hazardous fire areas. Rockets, model planes, gliders and balloons powered with an engine, propellant or other feature liable to start or cause a fire shall not be fired or projected into or across hazardous fire areas.*

Section A104.12 of Appendix A of the International Wildland-Urban Interface Code is hereby added and shall read as follows:

*Section A104.12 **Explosives and Blasting.** Explosives shall not be possessed, kept, stored, sold, offered for sale, given away, used, discharged, transported or disposed of within hazardous fire areas except by permit from the Fire Code Official.*

Section A104.13 of Appendix A of the International Wildland-Urban Interface Code is hereby added and shall read as follows:

*Section A104.13 **APIARIES.** Lighted or smoldering material shall not be used in connection with smoking bees in or upon hazardous fire areas except by permit from the Fire Code Official.*

SECTION 12. AUTHORITY TO ARREST AND ISSUE CITATIONS

The Fire Chief, Chief Officers, Fire Marshal, Deputy Fire Marshal, and Fire Inspectors shall have authority to arrest or to cite any person who violates any provision of this Chapter involving the Fire Code or the California Building Standards Code regulations relating to fire and panic safety as adopted by the State Fire Marshal, in the manner provided for the arrest or release on citation and notice to appear with respect to misdemeanors or infractions, as prescribed by Chapters 5, 5c and 5d of Title 3, Part 2 of the California Penal Code, including Section 853.6, or as the same hereafter may be amended.

It is the intent of the Board of Directors of the Southern Marin Fire Protection District that the immunities provided in Penal Code Section 836.5 be applicable to aforementioned officers and employees exercising their arrest or citation authority within the course and scope of their employment pursuant to this Chapter.

SECTION 13. PENALTIES

A. Violations of the Fire Code as adopted herein are misdemeanors/infractions and are subject to the penalties set forth herein.

B. If a criminal citation is issued, penalties shall be per Section 109 of the California Fire Code and 109.4, or 111.4 of Section 11 of this ordinance. If an administrative citation is issued, the penalties are as follows:

- 1) The first citation, within a 12-month period, for violations of the Fire Code and any amendments adopted herein, shall be treated as a Civil Penalty payable directly to the Southern Marin Fire Protection District and is set at \$250 plus the actual costs of all inspections required to gain compliance at the rate set from time to time by the Southern Marin Fire Protection District. Said civil penalties shall be a debt owed to the District by the person responsible for the violation within thirty (30) days after the date of mailing of the citation unless an appeal is filed as provided in Section 14. Upon failure to pay the civil penalty when due, the responsible person shall be liable in a civil action brought by the Southern Marin Fire Protection District for such civil penalty and costs of the litigation, including reasonable attorney's fees.
- 2) Any subsequent citations within a twelve (12) month period for any violations of the Fire Code and any amendments adopted herein shall be misdemeanors/infractions and shall be subject to the penalties set forth herein.
- 3) The imposition of a penalty for any violation shall not excuse the violation or permit it to continue, and all such persons shall be required to correct or remedy such violations or defects within a reasonable time and, when not otherwise specified, each day that a violation occurs or continues after a final notice has been delivered, shall constitute a separate offense. The application of both penalties shall not be held to prevent the enforced correction of prohibited conditions.
- 4) Nothing contained in Subsections (a) through (e) of this Section shall be construed or interpreted to prevent the Southern Marin Fire Protection District from recovering all costs associated with a Fire District response as described in Section 104.12 of the 2022 California Fire Code as amended.
- 5) Any violation of any provision of this Chapter shall constitute a public nuisance and shall entitle the Southern Marin Fire Protection District to collect the costs of abatement and related administrative costs by a nuisance abatement lien as more particularly set forth in Government Code Section 38773.1, and by special assessment to be collected by the County Tax Collector as more particularly set forth in Government Code Section 38773.5. At least thirty (30) days prior to recordation of the lien, or submission of the report to the Tax Collector for collection of this special assessment, the record owner shall receive notice from the Chief of the Southern Marin Fire Protection District intent to charge the property owner for all administrative costs associated with enforcement of this Ordinance and abatement of the nuisance. The notice shall include a

summary of costs associated with enforcement of this Ordinance and abatement of the nuisance. The property owner may appeal the Chief's decision to the Board of Directors of the Southern Marin Fire Protection District within fifteen (15) days of the date of the notice and request a public hearing prior to recordation of the lien or submission of the report to the County Tax Collector for collection of the special assessment. In addition to the foregoing, the Southern Marin Fire Protection District is authorized to prosecute a civil action to collect such abatement costs from the property owner or other person in possession or control of the affected property, and shall be entitled to recover such abatement costs, together with the cost of litigation, including reasonable attorney's fees. The provisions of this section shall also apply to corrective actions for the clearance of brush or vegetative growth from structures as outlined in section 109.3.2.

SECTION 14. APPEALS

- A. Any person receiving a citation for a civil penalty pursuant to Subsection (b) of Section 13 or a bill for Southern Marin Fire Protection District response costs and expenses pursuant to Section 104.12 of the Fire Code, may file within thirty (30) days after the date of mailing the citation or bill, an administrative appeal against imposition of the civil penalty or response costs and expense. The appeal shall be in writing and filed with the Fire Chief and shall include a copy of the bill and statement of the grounds for appeal. The Fire Chief shall conduct an administrative hearing on the appeal, after giving the appellant at least ten (10) days' advance written notice of the time and place of the hearing. Within ten (10) days after the hearing the Chief shall give written notice of the decision to the appellant, which decision shall be final. If the appeal is denied in part or full, all amounts due shall be paid within thirty (30) days after the mailing of the notice of the decision of the hearing officer.
- B. Whenever the Chief shall disapprove an application or refuse to grant a permit applied for, or when it is claimed that the provisions of the code do not apply or that the true intent and meaning of the code have been misconstrued or wrongly interpreted, the applicant may appeal from the decision of the Chief to the Board of Directors of the Southern Marin Fire Protection District within 10 days from the date of the decision. The provision of this section shall not apply to corrective actions for the clearance of brush or vegetative growth from structures as outlined in various sections of this Code, or to matters for which an appeal is provided pursuant to Section 14 (a) above.

SECTION 15. FORMER ORDINANCES

All former ordinances or parts thereof conflicting or inconsistent with the provisions of this Ordinance or the Code hereby adopted are hereby repealed.

SECTION 16. VALIDITY

If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portion of this Ordinance. The Board of Directors of the Southern Marin Fire Protection District hereby declares that it would have adopted the Ordinance and each section, subsection, sentence, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases shall be declared invalid.

SECTION 17. ORDINANCE PUBLICATION AND EFFECTIVE DATE

A summary of this Ordinance shall be published and a certified copy of the full text of this Ordinance shall be posted in the office of the Southern Marin Fire Protection District Clerk at least five (5) days prior to the City of Sausalito, City Council meeting at which it is adopted.

This Ordinance shall be in full force and effective thirty (30) days after its final passage, and the summary of this Ordinance shall be published within fifteen (15) days after the adoption, together with the names of the City Council members voting for or against same, in the Marin IJ, a newspaper of general circulation in the County of Marin, State of California.

SECTION 18. CALIFORNIA ENVIRONMENTAL QUALITY ACT

The Board of Directors of the Southern Marin Fire Protection District finds that adoption of this ordinance is exempt from the California Environmental Quality Act ("CEQA") under California Code of Regulations, Title 14, § 15061(b)(3).

Within fifteen (15) days after adoption, the (Southern Marin Fire Protection District) Clerk shall also post in the office of the (Southern Marin Fire Protection District) Clerk, a certified copy of the full text of this Ordinance along with the names of those Board of Directors/Supervisors members voting for and against the Ordinance.

The foregoing Ordinance No. 2022/2023-01 was read and introduced at a Regular meeting of the Board of Directors of the Southern Marin Fire Protection District held on the 28th day of September, 2022, and ordered passed to print by the following vote, to wit:

AYES:	Board Members:	Perazzo, DeBerry, Fleming, Hilliard, Willis
NOES:	Board Members:	None
ABSTAIN:	Board Members:	None
ABSENT:	Board Members:	Raveche, Chun

and will come up for adoption as an Ordinance of the Southern Marin Fire Protection District at a Regular meeting of the Board of Directors to be held on the 26th day of October, 2022.

Mariya Weinberg, Clerk of the Board
Southern Marin Fire Protection District

PASSED AND ADOPTED by the Board of Directors, Southern Marin Fire Protection District, on the on the 26th day of October, 2022, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSTAIN: Board Members:

ABSENT: Board Members:

Attest:

Mariya Weinberg, Clerk of the Board
Southern Marin Fire Protection District

Thomas Perazzo, *President*
Board of Directors