



Solano County Board of Education

Regular Meeting
Wednesday, April 10, 2024
6:00 PM

Boardroom (2nd Floor)

Solano County Office of Education
5100 Business Center Drive
Fairfield, California
www.solanocoe.net

Trustees

Ginger Dunne, President (Area 6)
Michelle Coleman, Vice President (Area 1)
Elease Cheek (Area 5)
Peggy Cohen-Thompson (Area 7)
Dana Dean (Area 3)
Teresa Lavell (Area 4)
Amy Sharp (Area 2)

Secretary to the Board

Lisette Estrella-Henderson,
Solano County Superintendent of Schools

« **Vision** – Preparing students to learn, grow, thrive, and achieve lifelong success. »

« **Mission** – Promoting equity and excellence by working with our school districts and community partners to create opportunities that address the needs of every student. »

« **Joint Governance Equity Statement** – The Solano County Superintendent of Schools and Board of Education team believe that excellence for all can only be achieved through equity for all, and therefore:

- All students must have unobstructed access to needed resources in order to succeed.
- All voices must be heard, and we proactively address barriers in order for students to develop skills and achieve envisioned goals. »



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The public may attend the meeting virtually. With the expiration of the Governor's emergency proclamation, Board Members must return to in-person meetings, with limited exceptions as provided by the longstanding teleconference provisions of the Brown Act and/or Assembly Bill 2449 (2022). This meeting will be live-streamed and available at:

- Zoom link: <https://solanocoe.zoom.us/j/99341041468>
- Telephone: (669) 900 9128, Webinar ID: 993 4104 1468

Effective May 11, 2023, the CDC will no longer calculate the COVID-19 Community Levels as a result of the sunset of the federal public health emergency. As a result, the California Department of Public Health is sunsetting its Guidance for the Use of Face Masks and is recommending all Californians consider the following: wear a mask around others if you have respiratory symptoms (e.g., cough, runny nose, and/or sore throat), if you've had a significant exposure to someone who has tested positive for COVID-19, wear a mask for 10 days, and when choosing to wear a mask, ensure your mask provides the best fit and filtration (respirators like N95, KN95 and KF94 are best).

Public Comments may be submitted for any item on the agenda or items not on the agenda that are under the Solano County Board of Education jurisdiction. Please pay attention to where the item is on the agenda. Public Comments for items not specifically listed on the agenda that are under the Solano County Board of Education jurisdiction are accepted in real time **before or during** the "COMMENTS FROM THE COMMUNITY" portion of the agenda. Public Comments for items specifically listed on the agenda are accepted in real time **before** the Board considers the item.

There are two options to submit public comment for these purposes – in person or remotely. Members of the public wishing to address the Board in person are asked to submit a Request to Speak form to the Secretary of the Board (County Superintendent). Request to Speak forms are available at the meeting room entrance. Members of the public wishing to address items listed on the agenda remotely may do so using the link below or by visiting SCOE's website. Comments submitted remotely are limited to 2500 characters. There is a two-minute time limit per individual speaker.

Link to public comment form: <https://www.solanocoe.net/Board/AgendasMinutes>

Link to SCOE's website: www.solanocoe.net

The Solano County Office of Education (SCOE) does not discriminate against persons with disabilities, and the meeting is being held in an accessible facility. Persons with disabilities who wish to attend this meeting and require assistance in order to participate should contact the Chief Assistant to the County Superintendent at (707) 399-4402 at least 24 hours in advance of the meeting to make reasonable arrangements to ensure accessibility. Language translation services and American Sign Language (ASL) interpreters will be provided with a minimum notice of three business days prior to the meeting.

Non-confidential materials related to an item on this agenda that were submitted to the Board after distribution of the agenda packet are available for public inspection on SCOE's website (<https://www.solanocoe.net/>) or during normal business hours in the County Superintendent of Schools' office, 2nd floor, 5100 Business Center Drive in Fairfield.

Posting or distribution of banners, leaflets, handouts, or other media or communications, which serve to promote or discourage specific points of view, is prohibited inside the meeting room.

AGENDA

I. CALL TO ORDER IN OPEN SESSION AND PLEDGE OF ALLEGIANCE TO THE FLAG

II. ROLL CALL

Ginger Dunne, President (Area 6)
Michelle Coleman, Vice President (Area 1)
Elease Cheek (Area 5)
Peggy Cohen-Thompson (Area 7)

Dana Dean (Area 3)
Teresa Lavell (Area 4)
Amy Sharp (Area 2)
Lisette Estrella-Henderson, Secretary

III. APPROVAL AND ADOPTION OF AGENDA

IV. CONSENT ITEMS

All matters listed under the Consent Items are considered to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items to be removed from Consent Items for discussion and individual consideration for action. (ROLL CALL VOTE)

IV.a Resolution -- National Child Abuse Prevention Month

Proposed Resolution No. B23-24-25 in support of National Child Abuse Prevention Month will be presented for the Board's consideration.

ACTION: Consider adopting Resolution No. B23-24-25.

[Reso B23-24-25 - National Child Abuse Prevention Month.pdf](#)

IV.b Resolution -- California Friday Night Live Month

Proposed Resolution No. B23-24-29 recognizes April as California Friday Night Live Month in recognition of this model youth development program designed to promote leadership, community engagement, wise decisions, and healthy lifestyles.

ACTION: Consider adopting Resolution B23-24-29.

[Res B23-24-29 - CA Friday Night Live Month.pdf](#)

IV.c Resolution -- California Public Schools Month

Proposed Resolution No. B23-24-26 in support of California Public Schools Month will be presented for the Board's consideration.

ACTION: Consider adopting Resolution No. B23-24-26.

[Reso B23-24-26 - CA Public Schools Month.pdf](#)

IV.d Resolution -- Administrative Professionals Week/Day

Proposed Resolution No. B23-24-27 in support of Administrative Professionals Week/Day will be presented for the Board's consideration.

ACTION: Consider adopting Resolution No. B23-24-27.

[Reso B23-24-27 - Admin Professional Work Week-Day.pdf](#)

IV.e Resolution -- California School Bus Drivers Day

Proposed Resolution No. B23-24-28 in support of California School Bus Drivers Day will be presented for the Board's consideration.

ACTION: Consider adopting Resolution No. B23-24-28.

[Reso B23-24-28 - CA School Bus Drivers Day.pdf](#)

IV.f Approval and Adoption of Minutes

ACTION: Consider adopting the minutes of the March 13, 2024, regular meeting.

[3-13-2024 Reg Bd Mtg Minutes - Draft.pdf](#)

V. COMMENTS FROM THE COMMUNITY

The County Board of Education is aware of the importance of providing an opportunity for community members to address the Board regarding matters within the Board's jurisdiction that are not on the agenda. Those wishing to speak are asked to submit a Request to Speak form or submit comments electronically in real time, but prior to or during consideration of this item. Request to Speak forms are located near the meeting room entrance. The Board President will recognize those who wish to speak in the order in which the Request to Speak forms and/or electronic comments are submitted.

VI. CORRESPONDENCE

VII. SUPERINTENDENT'S REPORT

VII.a Student of the Month Recognition

Staff will introduce SCOE's Student of the Month who will be recognized by the Board and County Superintendent.

VII.b Solano Youth Coalition and California Friday Night Live Partnership Presentation.

Staff, joined by student representatives from Solano Youth Coalition, will report on the Friday Night Live and Solano Youth Coalition's year in review.

[2023-2024 FNL - SYC Presentation Mar.pdf](#)

VII.c SCOE Teacher of the Year and Classified School Employees of the Year

Staff will introduce the winners of SCOE's Teacher of the Year and Classified School Employee of the Year program who will be recognized by the Board and County Superintendent.

[23 24 EOY Board Presentation.pdf](#)

VII.d Charter School Update

Staff will provide a charter school update.

[2023-2024 ELITE Reporting_Tracking_Matrix_April.pdf](#)

[2023-2024 ELITE_Narrative_April.pdf](#)

[2023-2024 ELITE_Snapshot_April.pdf](#)

VII.e Human Resources Report

Staff will report on routine personnel matters.

[New Hires to Board 3-26-24.pdf](#)

VII.f Temporary Certificates

Temporary certificates approved by the County Superintendent are attached.

[TCC Report 2024 02 28 to 2024 3 25.pdf](#)

VIII. AGENDA ITEMS REMOVED FROM CONSENT ITEMS

IX. NEW BUSINESS

IX.a Run-off Election for CSBA Delegate Assembly, Subregion 3-C

Official run-off election ballots for the 2024 California School Boards Association (CSBA) Delegate Assembly Representative to Subregion 3-C (Solano County) must be submitted by April 30, 2024. The Delegate Assembly fulfills a critical governance role within CSBA. Representatives meet twice each year and are tasked with setting CSBA's general policy direction. Delegates act as liaisons between CSBA and local board members in their regions, and they also meet with the other Delegates and the CSBA Director in their regions. The run-off Ballots will be counted by May 10, 2024, and candidates will be notified of the results immediately. Should a second tie occur, the Regional Director will cast the tie-breaking vote. All newly elected Delegates will serve a term that will expire on March 31, 2026.

ACTION: Cast one collective vote for a run-off candidate.

[2024 Run-off Memo_3C.pdf](#)

[Region 3C Run-off Ballot COPY.pdf](#)

X. BOARD DISCUSSION

X.a Meetings/Special Dates

Attached is a list of upcoming meetings, events, and special dates for the Board Members' participation and information.

[Meetings - Events - Special Dates - April - July.pdf](#)

X.b Board Member Requests

In accordance with Board Policy 9250, Board Members may request to represent the Board in an education-related activity and specify the desired level of support necessary for the activity. Actual and necessary expenses incurred while discharging these official duties will be paid from the County School Service Fund as permitted by law and SCOE's travel policies. Requests will be placed on a future agenda for action.

X.c Suggestions on Future Board Agenda Items

Board Members may suggest future topics to be coordinated by the County Superintendent and presented by SCOE staff or external presenters.

X.d Board Member Activity Reports

Board members may give a brief report on their recent education-related activities including visits to SCOE program sites or attendance at educational conferences and workshops.

XI. ADJOURNMENT OF MEETING

SOLANO COUNTY BOARD OF EDUCATION
Solano County, California

RESOLUTION NO. B23-24-25
NATIONAL CHILD ABUSE PREVENTION MONTH

WHEREAS, in the Federal fiscal year 2022, 3.9 million reports were made to child protective services; and

WHEREAS, child abuse and neglect are serious problems affecting every segment of our community, and finding solutions requires input and action from everyone; and

WHEREAS, our children are our most valuable resources and will shape the future of Solano County, the State of California, and our great Nation; and

WHEREAS, child abuse can have long-term psychological, emotional, and physical effects that have lasting consequences for victims of abuse; and

WHEREAS, protective factors are conditions that reduce or eliminate risk and promote the social, emotional, and developmental wellbeing of children; and

WHEREAS, effective child abuse prevention activities succeed because of the partnerships created between child welfare professionals, education, health, community- and faith-based organizations, businesses, law enforcement agencies, and families; and

WHEREAS, communities must make every effort to promote programs and activities that create strong and thriving children and families; and

WHEREAS, we acknowledge that we must work together as a community to increase awareness about child abuse and contribute to promoting the social and emotional wellbeing of children and families in a safe, stable, and nurturing environment; and

WHEREAS, prevention remains the best defense for our children and families; and

WHEREAS, the Solano County Office of Education (SCOE) recognizes its unique role in advocating for and providing a positive environment for the growth of children and working to help families and students develop the necessary skills to lead loving, satisfying, and productive lives; and

WHEREAS, SCOE demonstrates its commitment to improving the educational outcomes of children and youth by supporting National Child Abuse Prevention Month events throughout Solano County during the month of April.

NOW, THEREFORE, BE IT RESOLVED, that the Solano County Board of Education hereby recognizes April as National Child Abuse Prevention Month and urges all citizens to dedicate ourselves to the task of improving the quality of life for all children and families.

PASSED AND ADOPTED this 10th day of April 2024 by the Solano County Board of Education, Solano County, California, by the following vote:

AYES: _____
NOES: _____
ABSTAIN: _____
ABSENT: _____

CERTIFICATION

I, Lisette Estrella-Henderson, Secretary to the Solano County Board of Education, Solano County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by said Board at a regular meeting thereof held on the above stated date, which resolution is on file in the office of said Board.

Secretary's Signature

Date

SOLANO COUNTY BOARD OF EDUCATION
Solano County, California

RESOLUTION NO. B23-24-29
California Friday Night Live Month

Whereas, The California Friday Night Live program, which was developed in Sacramento in 1984 as the model program for the State of California in engaging young people as active leaders and resources in their communities to reduce underage alcohol use and address other challenges faced by youth by building partnerships for positive youth development; and

Whereas, The California Department of Health Care Services established the California Friday Night Live Partnership to serve and support the entire state, ensuring that all young people would have opportunities to participate in youth-driven Friday Night Live programs; and

Whereas, Youth in Friday Night Live programs experience an environment that provides for physical and emotional safety, which allows them to express their authentic selves; and

Whereas, Participants engage with their communities to learn about its resources, interact with community members and stakeholders, and give back in a positive way; and

Whereas, Youth partners in Friday Night Live programs have the opportunity to participate in decision-making, learn how to express their opinions constructively and hear those of others, and take action on issues or projects they are passionate about; and

Whereas, Participants build caring and meaningful relationships with their peers and adult allies that support a sense of belonging; and

Whereas, Youth experience opportunities to engage in interesting and relevant skill development activities that will better prepare them for the challenges they may face and to develop healthy personal attitudes and behaviors related to alcohol, tobacco, and other drugs, violence prevention, and academic completion by fostering learning; and

Whereas, The mental health and resiliency of young people can be promoted by sustainable social emotional learning practices and core competencies; and

Whereas, Friday Night Live supports diverse groups of young people by providing opportunities for meaningful, positive connections to their school and community; and

Whereas, During the month of April 2024, youth partners at-chapters in 50 counties will raise awareness throughout the State of California to reduce underage drinking, underage gambling, and tobacco use by mobilizing their communities with a unified call to action; now, therefore, be it

NOW, THEREFORE, BE IT RESOLVED, by Solano County Board of Education that the month of April 2024 be recognized as California Friday Night Live Month, and applauds and thanks the leadership, staff, volunteers, and youth who are committed to improving the quality of life for present and future generations.

PASSED AND ADOPTED this 10th day of April 2024 by the Solano County Board of Education, Solano County, California, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

CERTIFICATION

I, Lisette Estrella-Henderson, Secretary to the Solano County Board of Education, Solano County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by said Board at a regular meeting thereof held on the above stated date, which resolution is on file in the office of said Board.

Secretary Signature

Date

SOLANO COUNTY BOARD OF EDUCATION
Solano County, California

RESOLUTION NO. B23-24-26
CALIFORNIA PUBLIC SCHOOLS MONTH

WHEREAS, Public Schools Month was established in 1920 by the Free and Accepted Masons of California to call attention to the value of investing in our children and future through a solid education; emphasize the importance of a continuous pursuit of knowledge; and promote respect for, and an understanding of, our Nation's public education system; and

WHEREAS, concern for the common good and well-being of all citizens is one of the highest virtues of American democracy, and generations ago our ancestors recognized the magnitude of this attribute by creating the public school system believing that an educated citizenry is a necessity of a progressive country and advances our Nation's autonomous ideals; and

WHEREAS, American public schools are responsible not only for sound instructional programs that prepare and equip our youth to live productive lives as adults but also for instilling in our children a love of freedom and appreciation for the benefits of living in a democratic society; and

WHEREAS, our public schools are one of our greatest resources to guarantee America continues to be a leader in educating its citizens and assure our government continues to be of, for, and by the people having educated and enabled our Nation's youth to participate in, and contribute to, their individual version of the American dream; and

WHEREAS, public schools are vital partners in training America's workforce and contributing directly to the goals, dreams, and accomplishments of our great Country.

NOW, THEREFORE, BE IT RESOLVED, that the Solano County Board of Education hereby recognizes April as Public Schools Month; urges communities, business affiliates, and educational institutions to work together to make a profound difference in public education and in the lives of students; and encourages all citizens to renew their commitment to support public school students, teachers, and administrators.

PASSED AND ADOPTED this 10th day of April 2024 by the Solano County Board of Education, Solano County, California, by the following vote:

AYES: _____
NOES: _____
ABSTAIN: _____
ABSENT: _____

CERTIFICATION

I, Lisette Estrella-Henderson, Secretary to the Solano County Board of Education, Solano County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by said Board at a regular meeting thereof held on the above stated date, which resolution is on file in the office of said Board.

Secretary's Signature

Date

SOLANO COUNTY BOARD OF EDUCATION
Solano County, California

RESOLUTION NO. B23- 24-27
ADMINISTRATIVE PROFESSIONALS WEEK/DAY

WHEREAS, Administrative Professionals Week was first established in 1952 as National Secretaries Week to recognize clerical workers for their contributions in the workplace and attract people to secretarial/administrative careers; however, in 2000 the name was changed to reflect the shifting and expanding responsibilities of the modern administrative workforce; and

WHEREAS, this year celebrates the 72st anniversary of Administrative Professionals Week and Day, which recognizes the skills, loyalty, positive attitude, leadership qualities, and many other valued attributes of administrative professionals that are essential to every successful office and to acknowledge these unsung heroes who smoothly maintain an ever-changing work environment while facing many challenges in today's fast-paced business conditions; and

WHEREAS, administrative professionals, the pulse of the office and the heart of modern business, have seen their jobs change through the years due to new technology, tools, techniques, and huge shifts in the economy and workforce culture; additionally, in a world that demands the accurate and swift movement of digital information, administrative professionals are data experts remaining the stable center of efficiency; taking care of the needs of administrators, fellow employees, students, families, and clients; and ensuring that work is done correctly, timely, and cost-effectively; and

WHEREAS, Administrative Professionals Week is observed worldwide during the last full week in April, this year from April 21-27, 2024, with Administrative Professionals Day observed on April 24th, and has become one of the largest workplace observances, and

WHEREAS, according to the Bureau of Labor Statistics, there are more than 3.4 million administrative and office support professionals working in the United States; and

WHEREAS, of these numbers, approximately 599 full- and part-time office/clerical staff work in Solano County's public schools, districts, community college, and county office of education.

NOW, THEREFORE, BE IT RESOLVED, that the Solano County Board of Education appreciates the invaluable services performed by administrative professionals, and all office staff, in executing business in our county's schools, districts, and offices and encourages school administrators, teachers, and students to appropriately recognize the extensive efforts of these professionals.

PASSED AND ADOPTED this 10th day of April 2024 by the Solano County Board of Education, Solano County, California, by the following vote:

AYES: _____
NOES: _____
ABSTAIN: _____
ABSENT: _____

CERTIFICATION

I, Lisette Estrella-Henderson, Secretary to the Solano County Board of Education, Solano County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by said Board at a regular meeting thereof held on the above stated date, which resolution is on file in the office of said Board.

Secretary's Signature

Date

SOLANO COUNTY BOARD OF EDUCATION
Solano County, California

RESOLUTION NO. B23-24-28
CALIFORNIA SCHOOL BUS DRIVERS DAY

WHEREAS, annually on the fourth Tuesday of April, the State Legislature calls upon the people of California to acknowledge the daily efforts of school bus drivers for their excellent services to our youth, because these drivers are deserving of special public recognition and the highest commendations; and

WHEREAS, school bus drivers transport students thousands of miles each year to school and extracurricular activities, in daylight and darkness, in brutal heat and bitter cold, in fair weather and foul, on all types of road conditions, and they willingly accept the enormous responsibility of keeping our children out of harm's way; and

WHEREAS, the safe transport of students to and from school is vital to the educational process, and rests in the hands of school bus drivers who are highly-trained and valued members of the educational community and consistently demonstrate an awareness of, and direct attention to, the mechanical maintenance of the school bus and safety conditions of the school bus routes, sometimes facing natural and unexpected hazards; and

WHEREAS, in the performance of their duties, school bus drivers exhibit patience and kindness toward students, parents, and school staff and are sometimes asked to assist the students in appropriate interactive peer behavior through counseling and behavior modification techniques as well as to help train children on safe practices aimed at preventing harm; and

WHEREAS, school bus drivers spend a great amount of personal time and energy during their initial training and in continuing education classes throughout their career to maintain current licensing, skills, and knowledge of the laws, and this focus earns them a strong safety record of performing their services for thousands and thousands of accident-free miles, year after year.

NOW, THEREFORE, BE IT RESOLVED that the Solano County Board of Education recognizes April 23, 2024, as California School Bus Drivers Day; encourages all citizens to express appreciation; and commends school bus drivers, as well as the entire pupil transportation team including mechanics, dispatchers, trainers, and others, for their excellent services to the youth of the State of California and County of Solano.

PASSED AND ADOPTED this 10th day of April 2024 by the Solano County Board of Education, Solano County, California, by the following vote:

AYES: _____
NOES: _____
ABSTAIN: _____
ABSENT: _____

CERTIFICATION

I, Lisette Estrella-Henderson, Secretary to the Solano County Board of Education, Solano County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by said Board at a regular meeting thereof held on the above stated date, which resolution is on file in the office of said Board.

Secretary's Signature

Date

SOLANO COUNTY BOARD OF EDUCATION

MINUTES

Regular Meeting March 13, 2024

The Solano County Board of Education met in Regular Meeting on Wednesday, March 13, 2024, in the Boardroom (2nd Floor) Solano County Office of Education 5100 Business Center Drive Fairfield, California.

I. CALL TO ORDER IN OPEN SESSION AND PLEDGE OF ALLEGIANCE TO THE FLAG

President Ginger Dunne called the meeting to order at 6:00 p.m. Trustee Teresa Lavell let the Pledge of Allegiance.

II. ROLL CALL

Members Present

Ginger Dunne, President (Trustee Area 6)
Peggy Cohen-Thompson, Vice President (Trustee Area 7) *(arrived 6:02 p.m.)*
Elease Cheek (Trustee Area 5)
Michelle Coleman (Trustee Area 1)
Dana Dean (Trustee Area 3) *(arrived 6:07 p.m.)*
Teresa Lavell (Trustee Area 4)
Amy Sharp (Trustee Area 2)

Members Absent

None

Others Present

Lisette Estrella-Henderson, Solano County Superintendent of Schools, serving as Secretary to the Board

County Superintendent of Schools Office – Dr. Andrea Lemos, Manolo Garcia, Michelle Henson, Jennifer Leonard, Monica Ross, Erica Finlay, Ernie Holly, Carina Kruzona, Dr. Lilibeth Pinpin, Dr. Valerie Garrett, Linda Pitts, Becky Lentz, Siobhan Dill, Ilah Feeney, Lisa Reyes; *Virtual* – Dr. Tacey Rodgers, Beth Coit

Other Participants

Jo Ann Iwasaki Parker, Solano County Counsel's Office
Courtney de Groof, Lozano Smith

Other Attendees

Amelia Williams & family/guest, Jeremiah Coleman & family/guest, Nella Coffey, Kami Coffey

III. APPROVAL AND ADOPTION OF AGENDA

Motion was made by Trustee Coleman, seconded by Trustee Sharp, and carried unanimously by a roll call vote of those present to adopt the agenda as presented. *(Trustees Cohen-Thompson and Dean were absent.)*

IV. CONSENT ITEMS

Motion was made by Trustee Sharp, seconded by Trustee Cheek, and carried unanimously by a roll call vote of those present to adopt the consent items as presented. *(Trustees Cohen-Thompson and Dean were absent.)*

IV.a. Resolution - National Women's History Month

[Reso B23-24-22 - Women's History Month.pdf](#)

IV.b. Resolution -- National Vietnam War Veterans Day
[Reso B23-24-23 - Nat'l Vietnam War Veterans Day.pdf](#)

IV.c. Resolution – Board Member Absence
[Reso 23-24-24 - Absence of Board Member - Cheek 11-8-2023, Draft.pdf](#)

IV.d. 2023-24 Budget Revisions November through January
[BUDGET REVISIONS NOV-JAN 2023-24.pdf](#)

IV.e. Acceptance of Donations and Gifts
[March 2024 Donations.pdf](#)

IV.f. Approval and Adoption of Minutes
[02-14-2024 Reg Bd Mtg Minutes - Draft.pdf](#)

V. COMMENTS FROM THE COMMUNITY

There were no in-person or online comments from the community regarding matters within the Board's jurisdiction that were not on the agenda.

VI. CORRESPONDENCE

There were no items of correspondence to share.

VII. SUPERINTENDENT'S REPORT

VII.a. Student of the Month Recognition

Ilah Feeney, Special Education Program Administrator. Recognized and celebrated Amelia Williams who was selected as the March Student of the Month for the Special Education program.

Dr. Valerie Garrett, Director of Educational Options, and Teacher Linda Pitts recognized Jeremiah Coleman who was selected as the March Student of the Month for the Juvenile Court and Community School program.

VII.b. 2023-24 Second Interim Financial Report

SCOE's 2023-24 Second Interim Financial Report was attached for the Board's review. Michelle Henson, Deputy Superintendent Administrative Services, and Operations and Becky Lentz, Director of Internal Business Services, responded to questions from the Board.

[2023-24 Solano County Office of Education Second Interim.pdf](#)

VII.c. SCOE Transportation Plan

SCOE's updated Transportation Plan was attached for the Board's information.

[SCOE Transportation Plan 23.24-27.28.pdf](#)

VII.d. Quarterly Disposal of Obsolete Inventoried Items

The certified equipment list regarding the disposal of obsolete items was attached for the Board's information.

[Surplus Inventory to Board Log 3-13-2024.pdf](#)

VII.e. Charter School Update

Dr. Lilibeth Pinpin, Director of Innovative Programs and Student Success, provided a charter school update and responded to questions from the Board.

[2023-2024 ELITE Reporting_Tracking_Matrix_March.pdf](#)

[2023-2024 ELITE_Narrative_March.pdf](#)

[2023-2024 ELITE_Snapshot_March.pdf](#)

VII.f. Local Control and Accountability Plan (LCAP) Update

Dr. Valerie Garrett, Director of Educational Options, and Michelle Henson, Deputy Superintendent of Administrative Services and Operations, provided an update on SCOE's LCAP, responded to questions, and requested feedback from the Board.

[2023-2024 LCAP Update Board Presentation- Mar.pdf](#)

VII.g. Human Resources Report

Manolo Garcia, Associate Superintendent of Human Resources and Educator Effectiveness, reported on routine personnel matters.

[New Hires to Board 2-28-24.pdf](#)

VII.h. Temporary Certificates

Temporary certificates approved by the County Superintendent were attached for information.

[TCC Report 2024 01 27 to 2024 2 27.pdf](#)

VIII. NEW BUSINESS

VIII.a. Vote for CSBA Delegate Assembly for Subregion 3-C

Motion was made by Trustee Dean, seconded by Trustee Cheek, and carried unanimously by a roll call vote of those present to write in the name of Trustee Amy Sharp to fill the CSBA Delegate Assembly for Subregion 3-C vacant seat.

[CSBA Delegate Assembly Subregion 3-C.pdf](#)

IX. AGENDA ITEMS REMOVED FROM CONSENT ITEMS

There were no items removed from Consent.

X. BOARD DISCUSSION

X.a. Meetings/Special Dates

Upcoming meetings, events, and special dates were noted along with any date, time, or venue changes.

[Meetings - Events - Special Dates - March-May.pdf](#)

X.b. Board Member Requests

There were no requests that required prior approval for Board Members to represent the Board in an education-related activity.

X.c. Suggestions on Future Board Agenda Items

Trustee Lavell suggested for consideration as a future agenda item a discussion around the California School Dashboard.

X.d. Board Member Activity Reports

Trustee Cohen-Thompson attended the CSBA Governance Workshop, SCOE's Career Fair, and visited SCOE's Educational Options program.

Trustee Coleman attended a local state of the city "Movers and Shakers" event.

Trustee Lavell participated in the Solano County School Board Association meeting and attended a Solano County Library event celebrating tutors.

XI. ADJOURNMENT OF MEETING

There being no further business, the meeting was adjourned at 7:54 p.m.

Friday Night Live & Solano Youth Coalition



SOLANO COUNTY OFFICE OF EDUCATION
YOUTH DEVELOPMENT SERVICES

FNL IN SOLANO



9 ACTIVE CHAPTERS

- Benicia High *
- John Finney Continuation*
- Rio Vista High*
- Rodriguez High
- Sem Yeto Continuation*
- Solano Youth Coalition* (*countywide coalition*)
- Vacaville PAL
- Vanden High*
- Will C. Wood*

*Sites received additional grant funding to support work in the following areas:

- Social Emotional Learning
- Office of Traffic Safety (underage drinking and driving prevention)
- Office of Problem Gambling (problem gambling prevention)



MISSION:

Friday Night Live builds partnerships for positive and healthy youth development which engage youth as active leaders and resources in their communities.

FNL CORE COMPONENTS

CHAPTERS



SKILL DEVELOPMENT



OUTREACH



OPPORTUNITIES



FRIDAY NIGHT LIVE (FNL) MAKES A DIFFERENCE FOR YOUTH & COMMUNITIES

2022-2023 YOUTH DEVELOPMENT SURVEY FINDINGS

FNL REDUCES ATOD RISK

100%

report that in FNL, they learn about problems that alcohol, tobacco and other drugs can cause

100%

report that because of FNL, they support other youth to make healthy choices

100%

report that FNL helps them to decide to do things instead of ATOD



FNL PROMOTES POSITIVE YOUTH DEVELOPMENT

- 100% Formed Caring/Meaningful Relationships in FNL
- 100% Report FNL Increased Community Engagement
- 91% Report FNL Increased School Connectedness
- 100% Report FNL Supports Leadership Development
- 97% Report FNL Provides a Safe Environment
- 100% Report Gaining Valuable Skills in FNL

FNL IS DIVERSE

RACE/ETHNICITIES

- Asian - 40%
- Hispanic/Latino - 22%
- White/European - 19%
- African Am. / Black - 11%
- Hawaiian/Pacific Islander - 3%
- Middle East/N. African - 3%
- Native /Indigenous - 3%
- Decline/Not Listed - 0%

"i feel safe, respected, and loved because I am a part of FNL. My involvement has helped me learn so much about my community, its needs, and how to help make it a better place"



"FNL helps me get out of my comfort zone and pushes me to do well in school."

SOLANO YOUTH COALITION



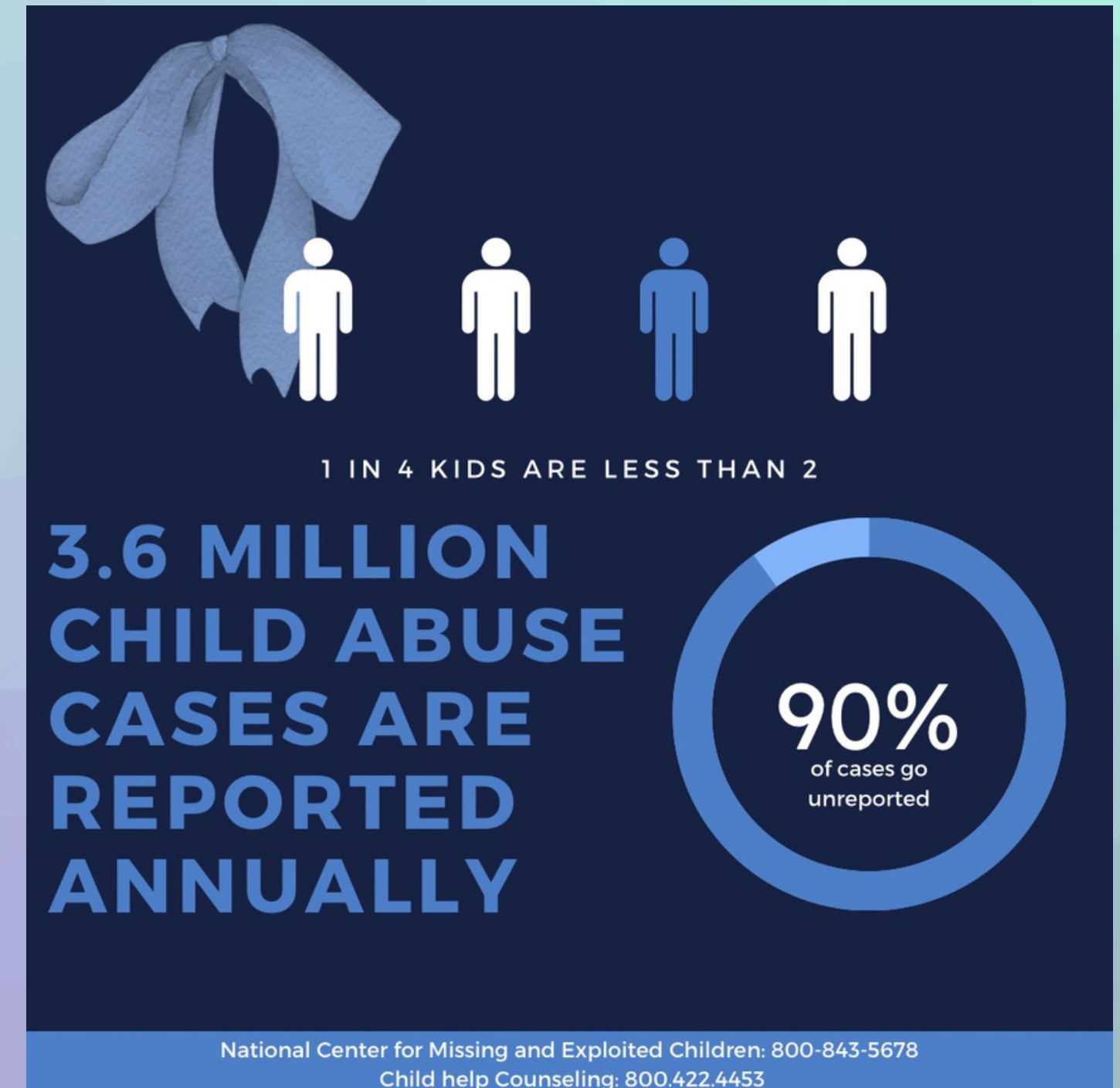
The Solano Youth Coalition strives to raise awareness by advocating for safe and healthier choices in our communities through open conversations, participation, and collaboration among a new generation.



ALCOHOL, TOBACCO, AND OTHER DRUG (ATOD) COMMITTEE



ABUSE AWARENESS AND PREVENTION (AAP) COMMITTEE



SOCIAL JUSTICE AND RACIAL EQUITY (SJRE) COMMITTEE



How to be an ALLY

ANYONE can be an Ally

- Acknowledge your privilege
- Speak up
- Use your privilege to uplift and to amplify
- Stay committed



MENTAL HEALTH COMMITTEE



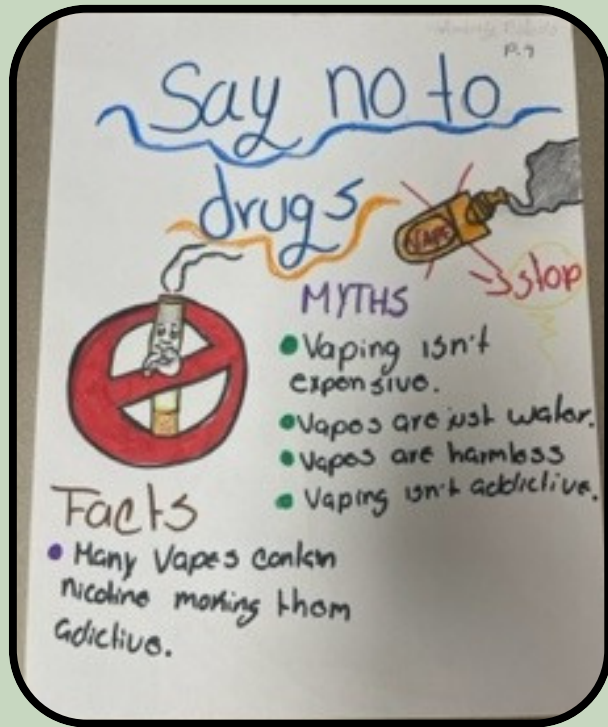
Mental Health and Stress

- EVERYONE HAS MENTAL HEALTH!
- We should all take care of our mental health (wellness)
- Stress & Anxiety can affect our mental wellness in different ways



FNL HIGHLIGHTS

Alcohol, Tobacco, and Other Drug Prevention



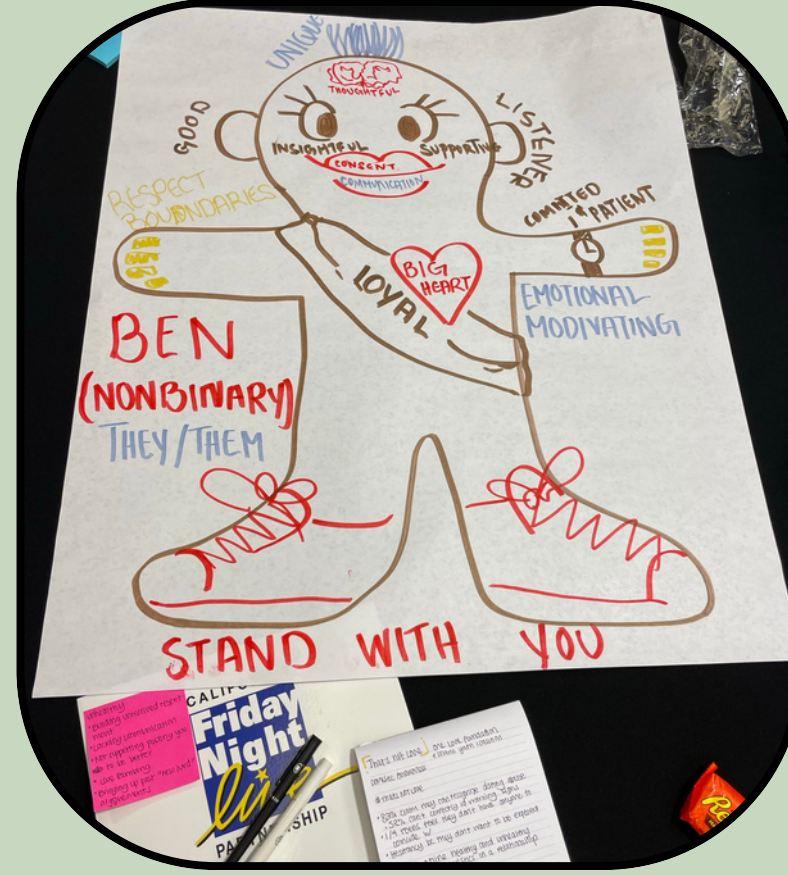
"The 2019 National drug strategy household survey found 66% of 14-17 years old have never had a full serve of alcohol."

Having fun while being sober is POSSIBLE!



FNL HIGHLIGHTS

Social Emotional Learning and Mental Wellness



FNL HIGHLIGHTS

Civic Engagement & Community Service





Thank You!

Johanna Nowak-Palmer

Program Manager

Youth Development Services

(707) 646-7608

jnowak@solanocoe.net

Rebecca Floyd

Project Coordinator

Youth Development Services

(707) 646-7602

rfloyd@solanocoe.net



2023/24 EMPLOYEES OF THE YEAR





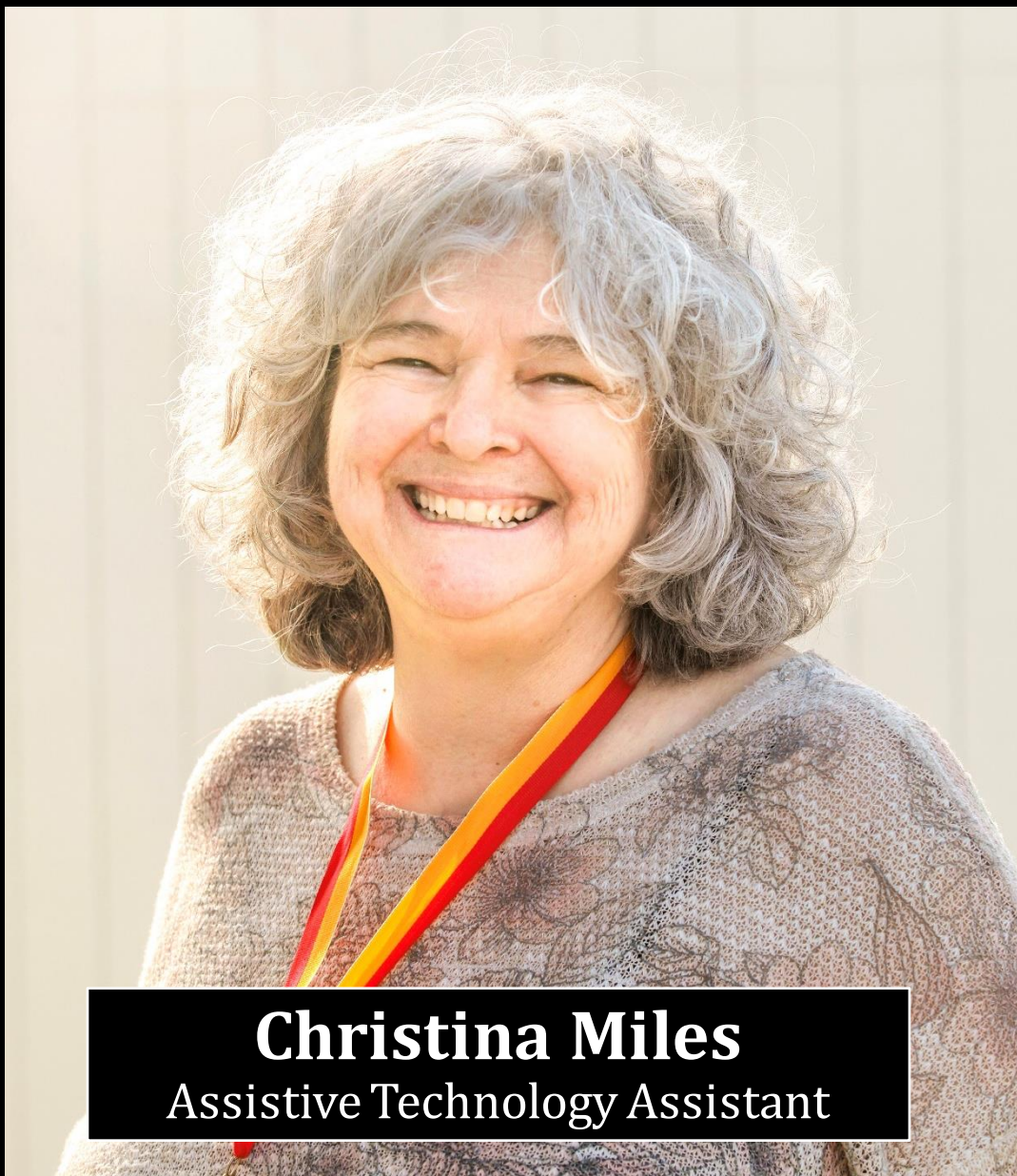
Kira Levin
Project Support Analyst

Classified School Employee of the Year

Clerical and Administrative Services

“[Kira] is committed to seeing every detail of a task and how it can be implemented into a sustainable system. She will hear a dream of the administration and...flush out every detail until a procedure is created...She is a true leader everyday in the work.”

- Siobhan Dill, Executive Director



Christina Miles
Assitive Technology Assistant

Classified School Employee of the Year

Technical Services

“Christina actively explores opportunities to collaborate with SCOE partners in service to students throughout our organization...employs ingenuity and enthusiasm to create meaningful vocational training opportunities for young adults students in our Special Education Adult Program...[and] actively collaborated [with staff]...to create an opportunity for students in the JCCS STEAM program to develop technical repair skills and support an initiative to reuse and sustain educational and assistive technology equipment.”

-Clarissa Tuttle, Director



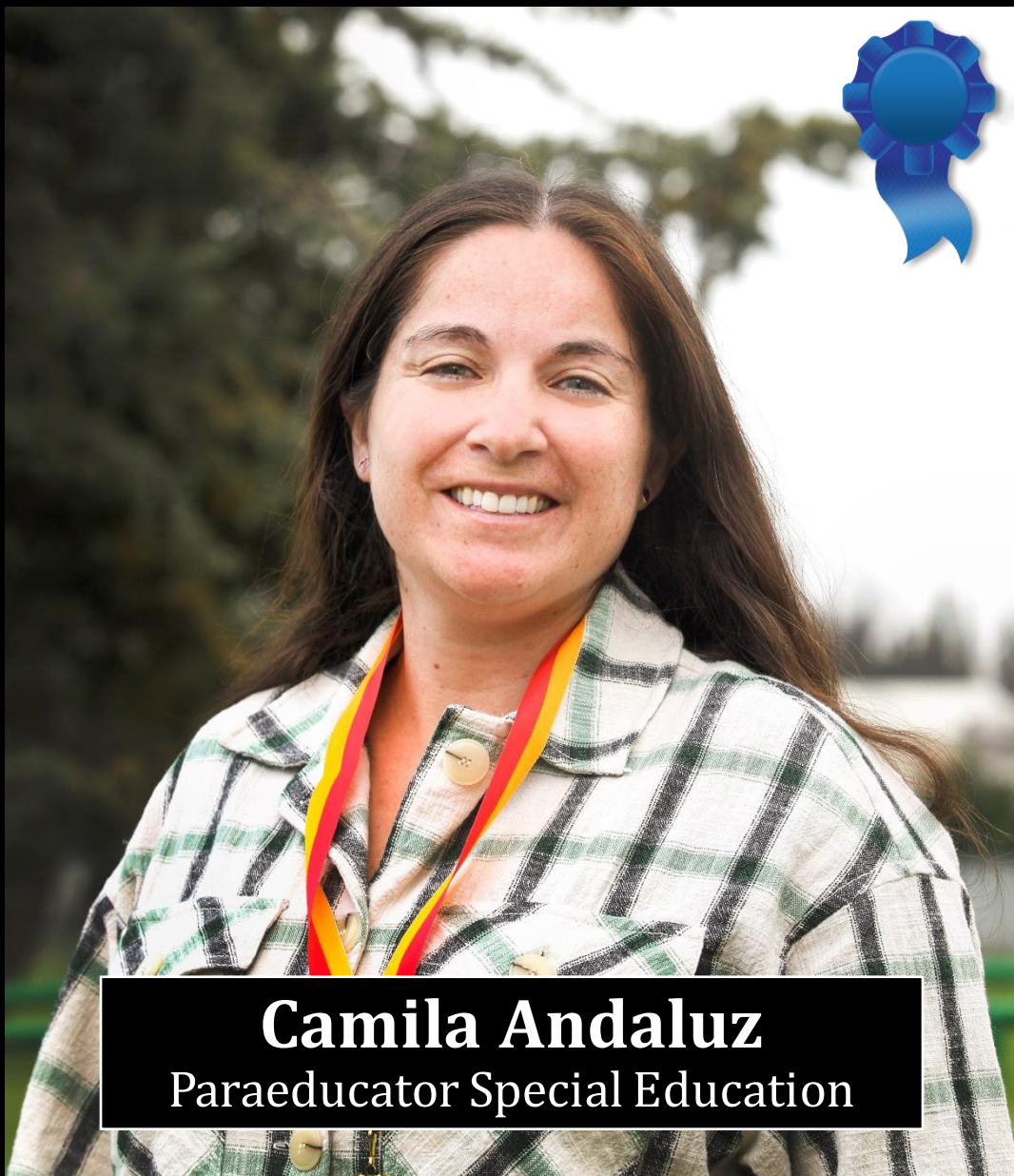
Tatiana White
Project Support Analyst

Classified School Employee of the Year

Health and Student Services

“[Tatiana’s] dedication allows the department to continue to provide high quality services to meet the needs of the community...she is able to provide customized levels of support ...[including] pointing out potential barriers and providing offer of additional support and out of the box solutions to complex challenges...[and] provides a listening ear and guidance...that supports repairing strained relations.”

-Nicola Parr, Senior Director



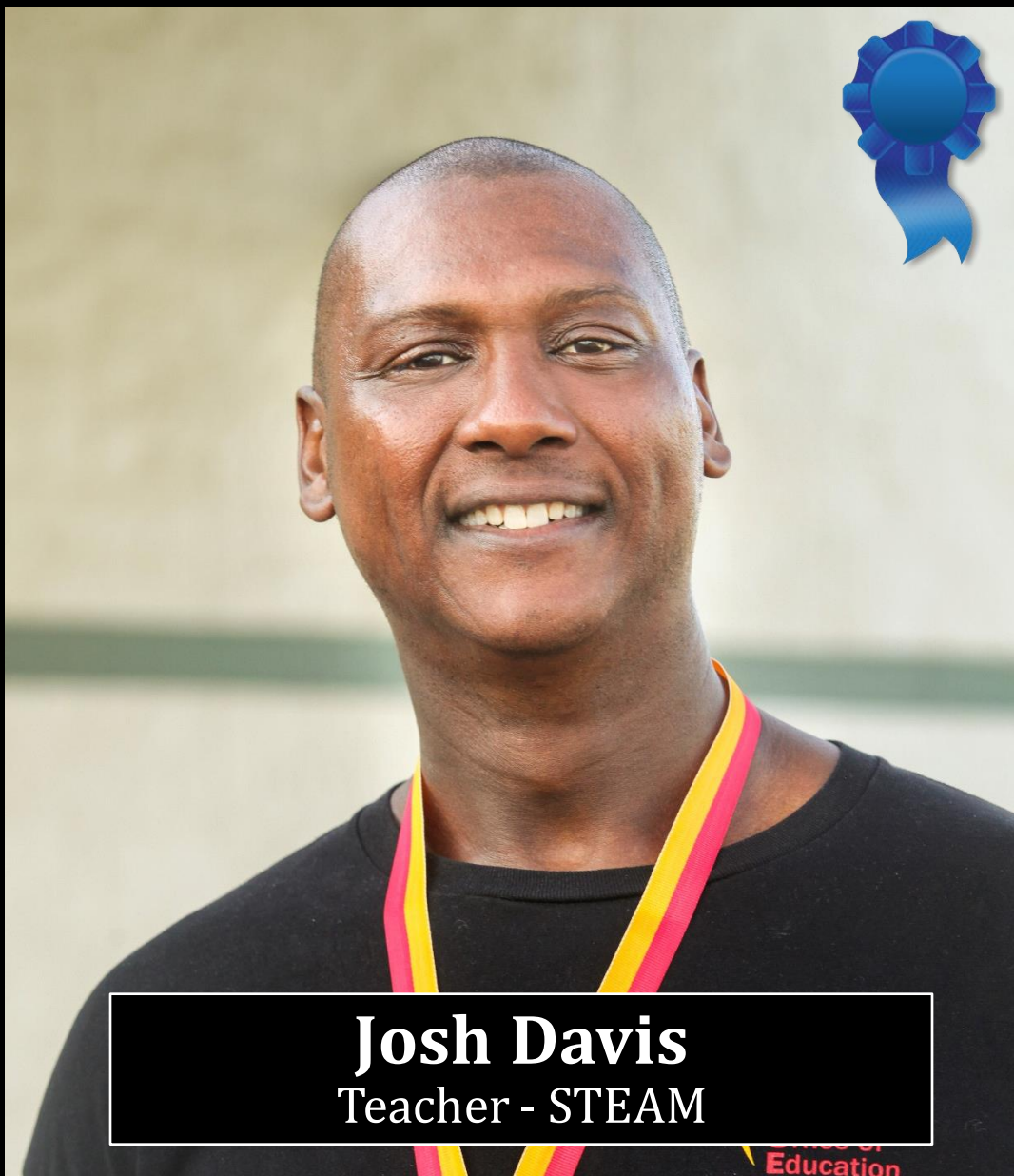
Camila Andaluz
Paraeducator Special Education

SCOE Classified School Employee of the Year

Paraprofessional Services

“[Camila] is a very hard worker, takes initiative, and goes above and beyond her job duties daily, creating a learning environment that encourages independence and interaction amongst our students, encouraging them to grow and thrive...Her daily interactions with our community member partners shine brightly on SCOE...Camilla celebrates the growth and success of our students, staff, and administrative team constantly.”

-Deana Vanderhoof, Program Administrator



Josh Davis
Teacher - STEAM

SCOE Teacher of the Year

“Josh works with many different groups in developing a program that ensures his students are civically minded and ready for life after high school...he has high expectations for his students and articulates those daily...[he] understands the trauma many of his students experience and works diligently to support them while helping them to grow academically and socially.

-Kelly Birch, Director

CONGRATULATIONS TO ALL THE
STUDENT CHAMPIONS!

Thank You



ELITE CHARTER SCHOOL
REPORTING SCHEDULE MATRIX (APRIL 2024)
2023-2024 School Year

PAST DUE			
Item / Description	Due Date	Requests & Responses	Requirement
ADMINISTRATION			
UPCOMING DEADLINES			
Item / Description	Due Date	Requests & Responses	Requirement
ACADEMIC PROGRAM			
ADMINISTRATION			
1. Bi-annual Risk Management Audit	June 1, 2024		MOU
2. Master Schedule and Monthly Update	Monthly starting on August 1, 2023	Email Request: 7/13/2023, 7/25/2023, 8/2/2023, 8/4/2023 Received August Master Schedule: 8/8/2023 Email Request for September: 8/21/2023 Received updated September Master Schedule: 9/1/2023 Email Request for October: 9/26/2023, 10/3/2023 Received updated October Master Schedule: 10/5/2023 Email Request for November: 10/16/2023, 11/2/2023 Received updated November Master Schedule: 11/3/2023 Email Request for December: 11/14/2023	AB 1012

		Received updated December Master Schedule: 12/4/2023 Email Request for January: 12/14/2023 Received updated January Master Schedule: 1/8/2024 Email Request for February: 1/19/2024, 2/8/2024 Received updated February Master Schedule: 2/9/2024 Email Request for March: 2/20/2024 Received updated March Master Schedule: 3/7/2024 Email Request for April: 3/15/2024	
3. Substitute Log and Monthly Update	Monthly starting on September 1, 2023	Email Request for August: 8/21/2023 Received August Substitute Log: 9/1/2023 Email Request for September: 9/26/2023, 10/3/2023 Received September Sub Log: 10/5/2023 Email Request for October: 10/16/2023, 11/2/2023 Received October Sub Log: 11/3/2023 Email Request for November: 11/14/2023 Received November Sub Log: 12/4/2023 Email Request for December: 12/14/2023 Received December Sub Log: 1/8/2024 Email Request for January: 1/19/2024 Received January Sub Log: 2/9/2024 Email Request for February: 2/20/2024 Received February Sub Log: 3/7/2024 Email Request for March: 3/15/2024	AB 1012
4. Certificated Staffing List and Monthly Update	Monthly starting on August 1, 2023	Email Request: 7/13/2023, 7/25/2023, 8/2/2023, 8/4/2023 Received: 8/8/2023 Email Request for September: 8/21/2023 Received updated September Certificated Master Staffing List: 9/1/2023 Email Request for October: 9/26/2023, 10/3/2023 Received updated October Staffing List: 10/5/2023 Email Request for November: 10/16/2023, 11/2/2023	AB 1012

		Received updated November Staffing List: 11/3/2023 Email Request for December: 11/14/2023 Received updated December Staffing List: 12/4/2023 Email Request for January: 12/14/2023 Received updated January Staffing List: 1/8/2024 Email Request for February: 1/19/2024, 2/8/2024 Received Updated February Staffing List: 2/9/2024 Email Request for March: 2/20/2024 Received Updated March Staffing List: 3/7/2024 Email Request for April: 3/15/2024	
ADMISSION AND ENROLLMENT			
ADOPTED BOARD POLICIES			
ATHLETICS			
ATTENDANCE REPORTING			
5. Monthly ADA Summary	15 th of each month	Email Request for August: 7/13/2023, 7/25/2023, 8/2/2023, 8/4/2023, 8/17/2023, 8/21/2023, 8/25/2023, 9/1/2023, 9/11/2023 Email Request for September: 8/21/2023, 9/1/2023, 9/11/2023 Received August/September: 9/19/2023 Email Request for October: 9/26/2023, 10/3/2023 Received October: 10/17/2023 Email Request for November: 10/16/2023, 11/2/2023, 11/14/2023 Received November: 11/15/2023 Email Request for December: 11/14/2023, 12/4/2023, 12/11/2023, 12/14/2023 Received December: 12/21/2024 Email Request for January: 12/14/2023, 1/5/2024 Received January: 1/25/2024	MOU

		Email Request for February: 1/19/2024, 2/5/2024. 2/8/2024 Received February: 2/24/2024 Email Request for March: 2/20/2024 Received March: 3/14/2024 Email Request for April: 3/15/2024	
6. Second Principal Apportionment (P-2)	April 24, 2024 (SCOE deadline)	Email Request: 3/15/2024	CDE
GOVERNANCE			
7. Meeting Agendas	Posted in Elite's website 72 hours before board meeting		Brown Act
8. Meeting Minutes	Posted in Elite's website within 5 days of approval.		MOU
FACILITIES			
9. Facilities Lease Agreement	September 30, 2023	Email Request: 8/21/2023, 9/1/2023, 9/11/2023 Email Response: 10/5/2023 – ELITE's Facilities Lease Agreement with VCUSD is good until 2032. ELITE has not gotten the Facilities Lease Agreement in the new high school location. Check-In Response: 10/31/2023, 12/12/2023, 2/7/2024, 3/12/2024 - ELITE has still not gotten the Facilities Lease Agreement in the new high school location.	MOU
FINANCIAL REPORTING			
10. Cash Flow	Reporting month statements should be received no later than 60 days after the end of the	Email Request for May Cash Flow: 6/20/2023, 6/28/2023, 7/13/2023, 7/25/2023, 8/2/2023 Received May Cash Flow: 8/4/2023 Email Request for June Cash Flow: 7/13/2023, 7/25/2023, 8/2/2023, 8/4/2023, 8/21/2023, 9/1/2023, 9/11/2023	MOU

	month. (For example, the July cash flow statement should be received no later than September 30).	<p>Received June Cash Flow: 9/18/2023 Email Request for July Cash Flow: 8/21/2023, 9/1/2023, 9/11/2023 Received July Cash Flow: 10/5/2023 Email Request for August Cash Flow: 10/16/2023 Received August Cash Flow: 10/17/2023 Email Request for September Cash Flow: 10/16/2023, 11/2/2023, 11/14/2023 Received September Cash Flow: 11/15/2023 Email Request for October Cash Flow: 11/14/2023, 12/4/2023, 12/11/2023, 12/14/2023 Received October Cash Flow: 12/21/2023 Email Request for November Cash Flow: 12/14/2023, 1/19/2024 Received November Cash Flow: 2/9/2024 Email Request for December Cash Flow: 1/19/2024, 2/8/2024, 2/20/2024 Received December Cash Flow: 2/21/2024 Email Request for January Cash Flow: 2/20/2024 Received January Cash Flow: 3/14/2024 Email Request for February Cash Flow: 3/15/2024</p>	
11. Bank Statements	Monthly by the end of the following month. (For example, July's closing statement should be received by August 31).	<p>Email Request for June Bank Statements: 6/20/2023, 6/28/2023, 7/13/2023, 7/25/2023, 8/2/2023, 8/4/2023 Received June Bank Statements: 8/8/2023 Email Request for July Bank Statements: 7/13/2023, 7/25/2023, 8/2/2023, 8/4/2023, 8/27/2023, 8/21/2023 July Bank Statements Received: 9/6/2023 Email Request for August: 8/21/2023, 9/1/2023, 9/11/2023, 9/26/2023, 10/3/2023 Email Request for September: 9/26/2023, 10/3/2023</p>	MOU

		<p>Received August and September Bank Statements: 10/5/2023</p> <p>Email Request for October Bank Statements: 10/16/2023, 11/2/2023, 11/14/2023</p> <p>Email Request for November Bank Statements: 11/14/2023, 12/4/2023, 12/11/2023, 12/14/2023</p> <p>Received November Bank Statements: 1/10/2024</p> <p>Email Request For December Bank Statements: 12/14/2023, 1/19/2024, 2/8/2024</p> <p>Received December Bank Statements: 2/9/2024</p> <p>Email Request for January Bank Statements: 2/5/2024, 2/8/2024, 2/20/2024</p> <p>Received January Bank Statements: 3/7/2024</p> <p>Email Request for February Bank Statements: 2/20/2024, 3/15/2024</p> <p>Received February Bank Statements: 3/19/2024</p> <p>Email Request for March Bank Statements: 3/15/2024</p>	
12. Oversight Fees	Monthly Invoices	<p>Email Request for June Oversight Fee: 6/20/2023, 6/28/2023</p> <p>Received June Oversight Fee: 6/26/2023</p> <p>Email Request for July Oversight Fee: 7/13/2023, 7/25/2023</p> <p>Received July Oversight Fee: 7/31/2023</p> <p>Email Request for August Oversight Fee: 8/21/2023, 9/1/2023, 9/11/2023</p> <p>Received August and September Oversight fee: 9/13/2023</p> <p>Email Request for October Oversight Fee: 10/16/2023</p> <p>Received October Oversight Fee: 10/26/2023</p> <p>Email Request for November Oversight Fee: 11/14/2023</p> <p>Received November Oversight Fee: 11/28/2023</p> <p>Email Request for December Oversight Fee: 12/14/2023, 1/5/2024, 1/19/2024</p>	MOU

		Email Request for January Oversight Fee: 1/19/2023 Received December and January Oversight Fee: 1/25/2024 Email Request for February Oversight Fee: 2/20/2024 Received February Oversight Fee: 3/20/2024 Email Request for March Oversight Fee: 3/15/2024	
13. Fiscal Solvency Report	June 2024 SCOE Board meetings		MOU but no specified date
14. Consolidated Applications Reporting System Spring Release	May 1, 2024		CDE
RECEIVED			
Item / Description	Due Date	Requests & Responses	Requirement
ACADEMIC PROGRAM			
15. LCAP	Ongoing – ELITE board approved LCAP due by June 2023	Received: 6/28/2023	CDE
16. Curriculum	August 4, 2023	Email Request: 7/13/2023 Received: 8/8/2023	AB 1861,1868, 2601
17. Instructional Minutes/Daily Bell Schedule	August 4, 2023	Email Request: 7/13/2023 Received: 8/8/2023	MOU
18. SARC	February 1, 2024	Email Reminder: 1/19/2024 Email Response: 2/9/2024: ELITE submitted its SARC to CDE on 1/31/2024	CDE
19. Performance Review Report	Presentation on February 2024 SCOE Board meeting	Email Request: 1/19/2024 2/14/2024: ELITE presented to SCOE Board	MOU

ADMINISTRATION			
20. Risk Management Plan	July 1, 2023	Email Request: 6/20/2023, 6/28/2023 Email Response: 7/6/2023 – same as 2022-23	MOU
21. Proof of Insurance	July 29, 2023	Email Request: 6/20/2023, 6/28/2023, 7/13/2023 Received: 8/2/2023	MOU
22. Master Schedule and Monthly Update	Monthly starting on August 1, 2023	Email Request: 7/13/2023, 7/25/2023, 8/2/2023, 8/4/2023 Received August Master Schedule: 8/8/2023 Email Request for September: 8/21/2023 Received updated September Master Schedule: 9/1/2023 Email Request for October: 9/26/2023, 10/3/2023 Received updated October Master Schedule: 10/5/2023 Email Request for November: 10/16/2023, 11/2/2023 Received updated November Master Schedule: 11/3/2023 Email Request for December: 11/14/2023 Received updated December Master Schedule: 12/4/2023 Email Request for January: 12/14/2023 Received updated January Master Schedule: 1/8/2024 Email Request for February: 1/19/2024, 2/8/2024 Received updated February Master Schedule: 2/9/2024 Email Request for March: 2/20/2024 Received updated March Master Schedule: 3/7/2024	AB 1012
23. Certificated Staffing List and Monthly Update	Monthly starting on August 1, 2023	Email Request: 7/13/2023, 7/25/2023, 8/2/2023, 8/4/2023 Received: 8/8/2023 Email Request for September: 8/21/2023 Received updated September Certificated Master Staffing List: 9/1/2023 Email Request for October: 9/26/2023, 10/3/2023 Received updated October Staffing List: 10/5/2023 Email Request for November: 10/16/2023, 11/2/2023 Received updated November Staffing List: 11/3/2023	AB 1012

		Email Request for December: 11/14/2023 Received updated December Staffing List: 12/4/2023 Email Request for January: 12/14/2023 Received updated January Staffing List: 1/8/2024 Email Request for February: 1/19/2024, 2/8/2024 Received Updated February Staffing List: 2/9/2024 Email Request for March: 2/20/2024 Received Updated March Staffing List: 3/7/2024	
24. Mandated Suicide Prevention Training	August 30, 2023	Email Request: 7/13/2023, 7/25/2023, 8/2/2023, 8/4/2023, 8/17/2023, 8/21/2023 Received Mandated Suicide Prevention Training sign-in sheet: 8/30/2023	AB 2246
25. Mandated Reporting Training	August 30, 2023	Email Request: 7/13/2023, 7/25/2023, 8/2/2023, 8/4/2023, 8/17/2023, 8/21/2023 8/30/2023- Received notification about online platform issues and informed SCOE that certificates will be submitted on 9/15. Received certificates – 9/15/2023	AB 2246
26. Substitute Log and Monthly Update	Monthly starting on September 1, 2023	Email Request for August: 8/21/2023 Received August Substitute Log: 9/1/2023 Email Request for September: 9/26/2023, 10/3/2023 Received September Sub Log: 10/5/2023 Email Request for October: 10/16/2023, 11/2/2023 Received October Sub Log: 11/3/2023 Email Request for November: 11/14/2023 Received November Sub Log: 12/4/2023 Email Request for December: 12/14/2023 Received December Sub Log: 1/8/2024 Email Request for January: 1/19/2024 Received January Sub Log: 2/9/2024 Email Request for February: 2/20/2024	AB 1012

		Received February Sub Log: 3/7/2024	
27. Certification of Employee Screening	September 15, 2023	Email Request: 8/21/2023, 9/1/2023, 9/11/2023 Received: 9/25/2023	AB 1747
28. Bi-annual Risk Management Audit	December 1, 2023	Email Request for December Bi-annual Risk Management Audit: 11/14/2023, 12/4/2023, 12/11/2023, 12/14/2023 12/18 Email Request from ELITE: Williams Act report be considered as one of the audits 12/19 SCOE Response: It will be an action item in one of the board meetings. 2/14 SCOE Board – approved ELITE’s request	MOU
ADMISSION AND ENROLLMENT			
29. Application/Registration Form	July 1, 2023	Email Request: 6/20/2023; 6/28/2023 Email Response: 7/6/2023 – same as 2022-23	SB 75 & MOU
30. Student/Family Handbook	August 15, 2023	Email Request: 7/13/2023, 7/25/2023, 8/2/2023 Received: 8/2/2023	Multiple Ed Codes
31. Notice to Parents / Guardians Updates	September 15, 2023	Email Request: 8/21/2023, 9/1/2023, 9/11/2023 Email Response: 9/25/2023 – the same as 2022-23	Ed Code, 48980
ADOPTED BOARD POLICIES			
32. Health and Safety Policy (s)	July 1, 2023	Email Request: 6/20/2023 Email Response: 7/6/2023 – the same as 2022-23	MOU
33. Complaint and/or Internal Dispute Policy	August 1, 2023	Email Request: 7/13/2023, 7/25/2023, 8/2/2023 Email Response: 8/2/2023 – the same as 2022-23	UCP
34. Conflict of Interest Policy	August 1, 2023	Email Request: 7/13/2023, 7/25/2023, 8/2/2023 Email Response: 8/2/2023 – the same as 2022-23	Ed Code 47604.1
35. Student Free Speech Policy	August 1, 2023	Email Request: 7/13/2023, 7/25/2023, 8/2/2023 Email Response: 8/2/2023 – the same as 2022-23	State and Federal laws
36. Student Grading/Promotion	August 1, 2023	Email Request: 7/13/2023, 7/25/2023, 8/2/2023 Email Response: 8/2/2023 – the same as 2022-23	MOU
37. Suicide Prevention Policy	August 1, 2023	Email Request: 7/13/2023, 7/25/2023, 8/2/2023 Email Response: 8/2/2023 – the same as 2022-23	AB 2246 and 2639

38. Fiscal Management, Control Policy and Payroll Policy	August 15, 2023	Email Request: 7/13/2023,7/25/2023, 8/2/2023 Email Response: 8/2/2023 – the same as 2022-23	MOU
39. Personnel Policy (s)	August 15, 2023	Email Request: 7/13/2023,7/25/2023, 8/2/2023 Email Response: 8/2/2023 – the same as 2022-23	MOU
40. English Learner Policy	August 30, 2023	Email Request: 7/13/2023,7/25/2023, 8/2/2023 Email Response: 8/2/2023 – the same as 2022-23	AB 2735
41. Student Discipline Policy	September 1, 2023	Email Request: 8/21/2023 9/6/2023 Email Response: Student Discipline Policy is the same as last school year.	SB 419 and MOU
42. Public Records Act Policy	January 1, 2024	Email Reminder: 12/14/2023 1/8/2024 Email Response- Same as last year.	MOU, Ed. Code, 47604.1
ATHLETICS			
43. Emergency Plan	July 1, 2023	Email Request: 6/20/2023, 6/28/2023 Email Response: 7/6/2023 – the same as 2022-23	AB 2009 and 1595
44. Concussion Protocol	August 30, 2023	Email Request: 7/13/2023,7/25/2023, 8/2/2023 Email Response: 8/2/2023 – the same as 2022-23	AB 49475
ATTENDANCE REPORTING			
45. Annual Attendance (P-3)	July 11, 2023 (SCOE deadline)	Email Request: 6/20/2023, 6/28/2023 Received: 6/28/2023	CDE
46. PENSEC Report	July 31, 2023	Email Request: 7/13/2023, 7/25/2023 Email Response: 7/28/2023- ELITE is not applying	Ed Code 43505;
47. Monthly ADA Summary	15 th of each month	Email Request for August: 7/13/2023, 7/25/2023, 8/2/2023, 8/4/2023, 8/17/2023, 8/21/2023, 8/25/2023, 9/1/2023, 9/11/2023 Email Request for September: 9/1/2023, 9/11/2023 Received August/September: 9/19/2023 Email Request for October: 9/26/2023, 10/3/2023 Received October: 10/17/2023	MOU

		Email Request for November: 10/16/2023, 11/2/2023, 11/14/2023 Received November: 11/15/2023 Email Request for December: 11/14/2023, 12/4/2023, 12/11/2023, 12/14/2023 Received December: 12/21/2024 Email Request for January: 12/14/2023, 1/5/2024 Received January: 1/25/2024 Email Request for February: 1/19/2024, 2/5/2024. 2/8/2024 Received February: 2/24/2024 Email Request for March: 2/20/2024 Received March: 3/14/2024	
48. CBEDS	October 30, 2023	Email Request: 9/26/2023, 10/3/2023, 10/16/2023 Email Response: 11/3/2023 – ELITE has communicated that their CBEDS report was submitted to CDE.	CDE
49. First Principal Apportionment (P-1)	January 9, 2024 (SCOE deadline)	Email Reminder: 12/14/2023 Submitted: 1/8/2024	CDE
FINANCIAL REPORTING			
50. Adopted Budget	July 1, 2023	Email Request: 6/20/2023 Received: 6/27/2023	MOU
51. Oversight Fees	Monthly Invoices	Email Request for June Oversight Fee: 6/20/2023, 6/28/2023 Received June Oversight Fee: 6/26/2023 Email Request for July Oversight Fee: 7/13/2023, 7/25/2023 Received July Oversight Fee: 7/31/2023 Email Request for August Oversight Fee: 8/21/2023, 9/1/2023, 9/11/2023 Received August and September Oversight fee: 9/13/2023 Email Request for October Oversight Fee: 10/16/2023 Received October Oversight Fee: 10/26/2023	MOU

		Email Request for November Oversight Fee: 11/14/2023 Received November Oversight Fee: 11/28/2023 Email Request for December Oversight Fee: 12/14/2023, 1/5/2024, 1/19/2024 Email Request for January Oversight Fee: 1/19/2023 Received December and January Oversight Fee: 1/25/2024 Email Request for February Oversight Fee: 2/20/2024 Received February Oversight Fee: 3/20/2024	
52. Bank Statements	Monthly by the end of the following month. (For example, July's closing statement should be received by August 31).	Email Request for June Bank Statements: 6/20/2023, 6/28/2023, 7/13/2023, 7/25/2023, 8/2/2023, 8/4/2023 Received June Bank Statements: 8/8/2023 Email Request for July Bank Statements: 7/13/2023, 7/25/2023, 8/2/2023, 8/4/2023, 8/27/2023, 8/21/2023 July Bank Statements Received: 9/6/2023 Email Request for August: 8/21/2023, 9/1/2023, 9/11/2023, 9/26/2023, 10/3/2023 Email Request for September: 9/26/2023, 10/3/2023 Received August and September Bank Statements: 10/5/2023 Email Request for October Bank Statements: 10/16/2023, 11/2/2023, 11/14/2023 Email Request for November Bank Statements: 11/14/2023, 12/4/2023, 12/11/2023, 12/14/2023 Received November Bank Statements: 1/10/2024 Email Request For December Bank Statements: 12/14/2023, 1/19/2024, 2/8/2024 Received December Bank Statements: 2/9/2024 Email Request for January Bank Statements: 2/5/2024, 2/8/2024, 2/20/2024 Received January Bank Statements: 3/7/2024	MOU

		Email Request for February Bank Statements: 2/20/2024, 3/15/2024 Received February Bank Statements: 3/19/2024	
53. Cash Flow	Reporting month statements should be received no later than 60 days after the end of the month. (For example, the July cash flow statement should be received no later than September 30).	Email Request for May Cash Flow: 6/20/2023, 6/28/2023, 7/13/2023, 7/25/2023, 8/2/2023 Received May Cash Flow: 8/4/2023 Email Request for June Cash Flow: 7/13/2023, 7/25/2023, 8/2/2023, 8/4/2023, 8/21/2023, 9/1/2023, 9/11/2023 Received June Cash Flow: 9/18/2023 Email Request for July Cash Flow – 8/21/2023, 9/1/2023, 9/11/2023 Received July Cash Flow: 10/5/2023 Email Request for August Cash Flow: 10/16/2023 Received August Cash Flow: 10/17/2023 Email Request for September Cash Flow: 10/16/2023, 11/2/2023, 11/14/2023 Received September Cash Flow: 11/15/2023 Email Request for October Cash Flow: 11/14/2023, 12/4/2023, 12/11/2023, 12/14/2023 Received October Cash Flow: 12/21/2023 Email Request for November Cash Flow: 12/14/2023, 1/19/2024 Received November Cash Flow: 2/9/2024 Email Request for December Cash Flow: 1/19/2024, 2/8/2024, 2/20/2024 Received December Cash Flow: 2/21/2024 Email Request for January Cash Flow: 2/20/2024 Received January Cash Flow: 3/14/2024	MOU
54. Unaudited Actuals	September 15, 2023	Email Request: 8/21/2023, 9/1/2023, 9/11/2023 Received: 9/13/2023	MOU

55. First Interim Report	December 15, 2023	Email Request: 11/14/2023, 12/4/2023, 12/11/2023, 12/14/2023 Submitted: 12/15/2023	MOU
56. Annual Audit	January 15, 2024 (deadline changed from 12/15/2023 per SCOE Board approval)	Email Request: 12/14/2023 Submitted: 1/9/2024	MOU and Ed Code
57. Fiscal Solvency Report	Presentation on February 2024	Email Reminder: 1/19/2024 2/14/2024: ELITE presented to SCOE Board	MOU but no specified date
58. Second Interim Report	March 15, 2024	Email Request: 2/20/2024 Received: 3/15/2024	MOU
GOVERNANCE			
59. Board Meeting Schedule	July 1, 2023	Email Request: 6/20/2023, 6/28/2023 Email Response: 7/6/2023 – the same as 2022-23	MOU
60. Board Roster	July 1, 2023	Email Request: 6/20/2023, 6/28/2023 Email Response: 7/6/2023 – the same as 2022-23	MOU
61. Board Training on Brown Act & Fair Political Practices Act	September 30, 2023	Email Request: 8/21/2023, 9/1/2023, 9/11/2023 Email response: 10/5/2023 – All of ELITE’s Board members have undergone training	MOU, CA Govt. Code 54950

ELITE Board Narrative April 2024

General Communication:

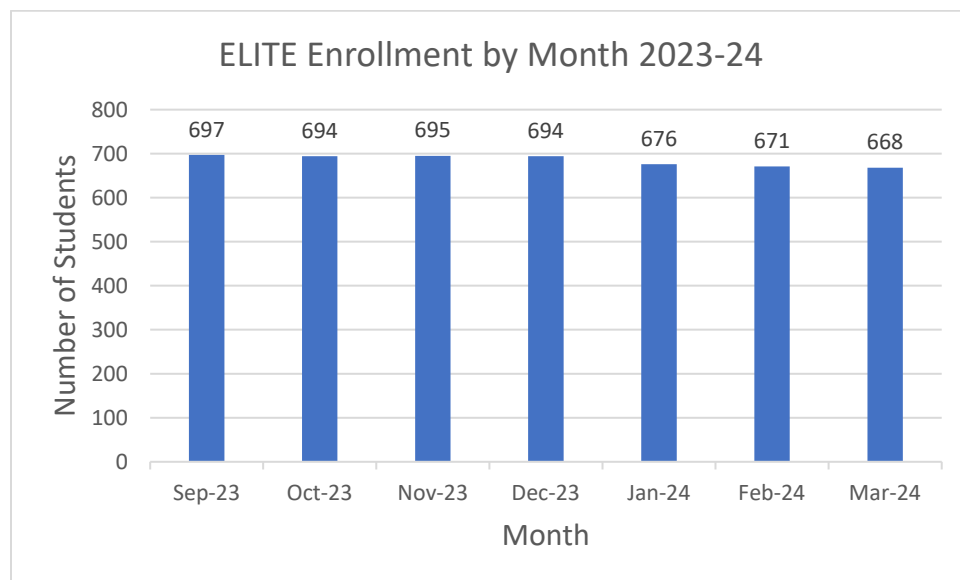
SCOE and ELITE communicate weekly by email regarding requesting and receiving documents related to oversight. SCOE shares information from CDE with ELITE and ELITE provides information to SCOE. Additionally, monthly check-in meetings are scheduled to take place between ELITE and SCOE. The most recent meeting is scheduled for March 26, 2024.

Updates: (as of March 20, 2024)

March Enrollment:

	7th - 50
TK - 25	8th - 52
K - 55	Total Middle School Students - 151
1st - 48	9th - 44
2nd - 47	10th - 51
3rd - 58	11th - 43
4th - 60	12 th - 35
5th - 51	Total High School Students - 173
Total Elementary Students - 344	Total Student Enrollment Number - 668
6th - 49	

2023-24 Enrollment by Month



Fiscal/Operations:

On March 15, 2024, SCOE received ELITE's 2023-24 Second Interim report. SCOE will review the information received and contact ELITE with any questions.

Educational Services:

There are no updates. As information is received, updates will be shared.

Human Resources:

As of March 20, 2024, ELITE's staffing list, master schedule and substitute teacher log are current and complete. HR staff continues to work with ELITE with their staffing situation.

Updates from ELITE:

New information will be shared during the April 10th SCOE Board meeting.

SCOE's Ongoing Support and Resources for ELITE:

Ongoing support and resources for ELITE are the following:

- Invitations to all professional learning opportunities that are offered to school districts and charters like curriculum breakfasts and professional learning focused on different curricular areas, social-emotional learning, wellness, mental health, etc.
- Charter School Support Network Meetings
- Student Services Meetings
- Wellness Center support and network meetings
- Invitations to weekly meetings with Solano County Public Health and sharing of resources
- Support and training from HR and Business services
- Technical Assistance for LCAP and state and federal plans
- Available to answer questions as needs arise and provide responsive thought partnership.



ELITE PUBLIC SCHOOLS

MONTHLY REVIEW SNAPSHOT (APR 2024)

Performance Category	Meets Expectations	Needs Attention	Needs Improvement	Notice of Concern	Notice of Violation	Comments
Fiscal & Business Operations	X					
Governance	X					
Educational Program and Student Performance		X				2023 CA School Dashboard Results and Differentiated Assistance Identification
Organizational Management, Facilities, Programs, and Operations	X					
Human Resources		X				High Level of Staffing Vacancies

**Solano County Office of Education
Report to the Board of New Hires**

Job Title	Total
Paraeducator, Special Education	2

Registered between 02/28/2024 and 03/25/2024

Name	SSN4	Assign Orgs	Document # Term:Description	TC Requirement Authorizations	Subjects	Registered Renewal Codes	Expires
Title P12C - Child Development Teacher Permit							
THURSTON, KELLY J		003	TCC-VCUSD CC			03/15/2024	06/30/2024

Title SA13 - Crosscultural, Language and Academic Development Permit							
BALIDOY, LINDSEY		None	TCC-FSUSD EM: Emergency	ELA1		03/15/2024	06/30/2024
CAMPBELL, DANIELLE		003	TCC-VCUSD EM: Emergency	ELA1		02/29/2024	06/30/2024
Total Persons Listed for SA13: 2							

Title SC1A - Administrative Services Credential							
ADCOCK, JORDYN M		008	TCC-VUSD P5: Preliminary	R54A		03/05/2024	08/31/2024
DAVIS, ACQUENETTA		003	TCC-VCUSD IN: Intern	R54A		03/18/2024	06/30/2024
LOPEZ, MARIA A		None	TCC-FSUSD CL: Clear	R54A		03/19/2024 R15P R20	06/30/2024
Total Persons Listed for SC1A: 3							

Title SC5 - Pupil Personnel Services Credential							
AGUILAR, CARLOS A		None	TCC-FSUSD CL: Clear	R511	SC2	03/22/2024 R20	06/30/2024
ALMARAZ, ARIANA		003	TCC-VCUSD IN: Intern	R511	SC2	03/18/2024 R64	06/30/2024
DAVIS, ACQUENETTA		003	TCC-VCUSD CL: Clear	R513	SP2	03/15/2024 R20	06/30/2024

Selection Grouped by Credential Title / Sorted by Last Name, Filtered by (No Date Registered? = N, Starting Date Registered = 2/28/2024, Ending Date
Registered = 3/25/2024, SSN? = N, Page Break? = N, NotePad? = N)

Registered between 02/28/2024 and 03/25/2024

Name	SSN4	Assign Orgs	Document # Term:Description	TC Requirement Authorizations	Subjects	Registered Renewal Codes	Expires
Total Persons Listed for SC5: 3							

Title SUBP - 30-Day Substitute Teaching Permit

MERCADO, ISAMAR	None	TCC-TUSD EM: Emergency	P30		03/21/2024 P30	06/30/2024
NARVAEZ-RADER, JULIA	None	TCC-TUSD EM: Emergency	P30		03/21/2024 P30	06/30/2024
Total Persons Listed for SUBP: 2						

Title SUBT - Substitute Teaching Permit for Prospective Teachers

DEAL, SAMUEL	None	TCC-SCOE EM: Emergency	P90		03/19/2024	06/30/2024
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Title TC1 - Single Subject Teaching Credential

GARCIA, CHERYL L	006	TCC-TUSD CL: Clear	ELA1 R1S	ENGX	03/15/2024 R20	06/30/2024
GUTIERREZ, PATRICIA	008	TCC-VUSD P5: Preliminary	R1S BASP	SBSX SG	03/05/2024 R14I	06/30/2024
Total Persons Listed for TC1: 2						

Title TC13 - Short-Term Staff Permit

DAUGHERTY, RHIANNON H	None	TCC-FSUSD ML: Multiple Subject w/EL TC10	ELAM R2M	GS	03/15/2024 STP	06/30/2024
EVANS, KHARI A	003	TCC-VCUSD ML: Multiple Subject w/EL TC10	R2M ELAM	GS	02/28/2024 STP	06/30/2024
FLAMING, RIANA M	None	TCC-FSUSD ML: Multiple Subject w/EL TC10	ELAM R2M	GS	03/07/2024 STP	04/30/2024

Selection Grouped by Credential Title / Sorted by Last Name, Filtered by (No Date Registered? = N, Starting Date Registered = 2/28/2024, Ending Date Registered = 3/25/2024, SSN? = N, Page Break? = N, NotePad? = N)

Registered between 02/28/2024 and 03/25/2024

Name	SSN4	Assign Orgs	Document # Term:Description	TC Requirement Authorizations	Subjects	Registered Renewal Codes	Expires
Title TC13 - Short-Term Staff Permit (continued)							
THOMPSON, TAJANIQUE		003	TCC-VCUSD SE: Special Education TC10, TC11 and TC12	R3ER ELAE	ER	03/15/2024 STP	06/30/2024
Total Persons Listed for TC13: 4							

Title TC2 - Multiple Subject Teaching Credential							
CAMPBELL, DANIELLE		003	TCC-VCUSD P5: Preliminary	R2M	GS	02/29/2024 REL	06/30/2024
LOPEZ, MARIA A		None	TCC-FSUSD CL: Clear	R2BL R2M	BLS GS	03/19/2024 R20	06/30/2024
TERRAZAS, ASHELY		None	TCC-FSUSD P5: Preliminary	R2M BASP	BLS GS	03/15/2024	06/30/2024
Total Persons Listed for TC2: 3							

Title TC3S - Education Specialist Instruction Credential							
CAMPBELL, DANIELLE		003	TCC-VCUSD P5: Preliminary	R3MN	MN	02/29/2024	06/30/2024
HENRY, ALLISON N		None	TCC-FSUSD CL: Clear	R3MS ELA1	MS	03/15/2024	06/30/2024
Total Persons Listed for TC3S: 2							

Title TLA1 - General Education Limited Assignment Single Subject Teaching Permit							
GLENN, ALEXIS		None	TCC-ELITE EM: Emergency	R1S	MATH	03/05/2024	06/30/2024
Total Persons Listed: 20							

Selection Grouped by Credential Title / Sorted by Last Name, Filtered by (No Date Registered? = N, Starting Date Registered = 2/28/2024, Ending Date
Registered = 3/25/2024, SSN? = N, Page Break? = N, NotePad? = N)

TIME SENSITIVE - REQUIRES BOARD ACTION
DEADLINE: TUESDAY, APRIL 30

March 27, 2024

MEMORANDUM

To: All Board Presidents and Superintendents
CSBA Member Boards of Education in Region 3C

From: Albert Gonzalez, CSBA President

Re: 2024 CSBA Delegate Assembly Run-off Elections
U.S. Postmark Deadline – Tuesday, April 30, 2024

The members of the Delegate Assembly Election Committee met on March 26, 2024, to count and certify the ballots for membership on the CSBA Delegate Assembly. A tie vote resulted in a run-off election in your Region.

Enclosed is the run-off ballot material for election of a representative to CSBA Delegate Assembly from your Region. The material consists of the ballot (on turquoise paper) and a list of all current members of the Delegate Assembly from Region 3C effective April 1, 2024. In addition, the candidates' required biographical sketch form and optional resume is provided, along with a "copy" of the run-off ballot on white paper so that it may be included in your board agenda packet. **Only the run-off ballot on turquoise paper is to be completed and returned.**

The board votes using the turquoise ballot. The ballot must be filled out completely, signed by the Superintendent or the Board Clerk, and returned in the enclosed envelope. If the envelope is misplaced, you may use your district's stationery, please write **DELEGATE ELECTION – RUN-OFF BALLOT** and your Region number on the envelope. **Run-off ballots must be postmarked by the U.S. Post Office on or before Tuesday, April 30, 2024.**

The run-off ballots will be counted by May 10 and candidates will be notified of the results immediately. Should a second tie occur, the Regional Director will cast the tie-breaking vote. All newly elected Delegates will serve terms that will expire on March 31, 2026. The next meeting of the Delegate Assembly is on Saturday, May 18 – Sunday, May 19 and will take place at the Hyatt Regency Hotel, in Sacramento. Please do not hesitate to contact Trenice Campbell (tcampbell@csba.org) should you have any questions. Thank you.

This completed **ORIGINAL RUN-OFF BALLOT** must be **SIGNED** by the Superintendent or Board Clerk and may be returned via USPS on or before **TUESDAY, APRIL 30, 2024**. Only ONE Ballot per Board. Be sure to mark your vote “**X**” in the box. *A PARTIAL, UNSIGNED, PHOTOCOPIED, OR A LATE BALLOT THAT IS NOT POSTMARKED ON OR BEFORE APRIL 30 WILL NOT BE VALID.*

OFFICIAL 2024 DELEGATE ASSEMBLY RUN-OFF BALLOT
SUBREGION 3-C
(Solano County)

(Vote for no more than 1 candidate)

Delegates will serve two-year terms that will end March 31, 2026

**denotes incumbent*

☐

Glenn Amboy (Vallejo City USD)

☐

Amy Sharp (Solano COE)

Signature of Superintendent or Board Clerk

Title

School District

Date of Board Action

See reverse side for a current list of all Delegates in your Region.

REGION 3 – 8 Delegates (8 elected)

Director: David Gracia (Napa Valley USD)

Below is a list of all elected or appointed Delegates from this Region.

Subregion 3-A (Sonoma)

Jeremy Brott (Bennett Valley Union SD), term expires 2026

Troy Knox (Sonoma Valley USD), term expires 2025

Subregion 3-B (Napa)

Robin Jankiewicz (Napa Valley USD), term expires 2025

Subregion 3-C (Solano)

Christy Gardner (Vallejo City USD), term expires 2025

Craig Wilson (Fairfield-Suisun USD), term expires 2025

RUN-OFF, term expires 2026

Subregion 3-D (Marin)

Maureen "Mo" de Vieva Marsh (San Rafael City Schools), term expires 2026

County Delegate:

Peggy Cohen-Thompson (Solano COE), term expires 2025

Counties

Sonoma (Subregion A)

Napa (Subregion B)

Solano (Subregion C)

Marin (Subregion D)

BOARD MEMBER MEETINGS, EVENTS, & SPECIAL DATES

Unless stated otherwise, please RSVP to Erica Finlay at efinlay@solanocoe.net (with a copy to Monica Ross mross@solanocoe.net). Allow sufficient time for staff to notify event organizers of your attendance, arrange payment of required registration fees as needed, and provide you with any additional information if applicable (e.g., parking pass, check-in instructions, etc.). * Indicates event was recently revised.

In-Person Activities: For student safety, please remember to check in at the school site office upon arrival. Thank you.

APRIL 2024

- 10th – Regular Board Meeting (Wed)**
 - 6:00pm - SCOE Board Room
- 18th – SCOE-Chella Adult Program Talent Show (Thurs)**
 - 10:30am – 1:00pm – Andrews Park, upper picnic area and amphitheater
- 20th – STEAM Discovery Festival (Sat)**
 - 10:00am – 4:00pm - Solano Community College – Fairfield Campus
- 24th – Solano Youth Coalition Friday Night Live Presentations (Wed)**
 - 5:00pm – 7:00pm – Fairfield Event Center

MAY 2024

- 1st – Educators of the Year (Wed)**
 - 5:30pm – 7:30pm – Sunrise Banquet Hall, 620 Orange Dr, Vacaville
- 6th – Solano County SELPA 18th Annual Community Advisory Committee Recognition Awards Ceremony (Mon)**
 - 3:30pm – 5:30pm – SCOE Main Office – RSVP to sbecker@solanocoe.net
- 7th – TC McDaniel Family Fun Night (Tues)**
 - 3:30pm – 5:30pm – TC McDaniel, 1895 Woolner Ave, Fairfield
- 8th – Employee Service Awards (Wed)**
 - 3:30pm – 5:00pm – Zoom link forthcoming
- 8th – Regular Board Meeting (Wed)**
 - 6:00pm - SCOE Board Room
- 9th – Work Ready Certification Recognition Event (Thurs)**
 - 5:45pm – 7:00pm – Jelly Belly, Fairfield
- 14th – Construction Trades Fair (Tues)**
 - 9:00am – 2:30pm - Solano County Fairgrounds, Vallejo
- 17th – Evergreen Academy Spring Commencement (Fri)**
 - 9:00am – 11:00am – 740 Beck Ave, Fairfield
- 18th – Solano County Student Art Showcase (Sat)**
 - 11:00am – 3:00pm – Solano County Fairgrounds, Vallejo
- 22th – Final LCAP Educational Partner Meeting (Wed)**
 - 6:00pm – 7:00pm - <https://solanocoe.zoom.us/j/94776890122>
- 27th – Memorial Day (Mon)**
 - SCOE offices closed
- 31th – Golden Hills Community School Commencement (Fri)**
 - 12:00pm – 3:00pm – 1000 Kentucky St, Fairfield

JUNE 2024

- 3rd – Adult Program Completion Ceremony (Mon)**
 - 10:00am – 12:00pm – Location TBD
- 12th – Regular Board Meeting (Wed)**
 - 6:00pm - SCOE Board Room
- 14th – GIRL Camp Culminating Event (Fri)**
 - 10:00am – 12:00pm
 - Solano Community College – Fairfield Campus, 4000 Suisun Valley Rd, Fairfield
- 19th – Juneteenth Holiday (Wed)**
 - SCOE offices closed
- 21st – GIRL Camp Culminating Event (Fri)**
 - 10:00am – 12:00pm
 - Solano Community College – Vacaville Center, 2001 N Village Pkwy, Vacaville
- 21st – 2024 Early Childhood Educator of the Year Reception (Fri)**
 - 5:00pm – 7:00pm
 - Joseph A Nelson Community Center, 611 Village Dr, Suisun City
- 26th – Regular Board Meeting (Wed)**
 - 6:00pm - SCOE Board Room
- 28th – GIRL Camp Culminating Event (Fri)**
 - 10:00am – 12:00pm
 - Solano Community College – Vallejo Center, 545 Columbus Pkwy, Vallejo

JULY 2024

- 4th – Independence Day (Thurs)**
 - SCOE offices closed