CITY OF SOUTH PASADENA
ADDITIONAL DOCUMENTS

WEDNESDAY, OCTOBER 15, 2025, AT 7:00 PM

AMENDED ADDITIONAL DOCUMENTS

Amended Additional Documents to the October 15, 2025 City Council Meetings. The attached documents include submitted written public comments and amendments to the agenda. Submit by no later than 12:00 p.m., on the day of the City Council meeting. Correspondence received after this time will be distributed the following business day.

AMENDED ADDITIONAL DOCUMENTS TO THE OCTOBER 15, 2025 CITY COUNCIL MEETINGS

- General Public Comment_Krista Fox
- General Public Comment_Yvonne LaRose
- General Public Comment_Yvonne LaRose (2)
- Public Comment_John_Item No. 3
- Memo for Item No. 6
- Public Comment_Josh Albrektson_Item No. 8
- Public Comment_Josh Albrektson_Item No. 8 (2)
- Public Comment_Josh Albrektson_Item No. 9
- Public Comment_Josh Albrektson_Item No. 9 (2)
- Public Comment_Josh Albrektson_Item No. 10
- Public Comment_Josh Albrektson_Item No. 10 (2)
- Public Comment_Josh Albrektson_Item No. 15
- Memo for Item No. 15
- Presentation for Item No. 18 (Cacciotti)

From: Krista Fox
To: Jon Primuth; Bassam Al-Beitawi; City Manager"s Office; CCO; PWIC Public Comments; City Council Public Comment
Subject: Urgent Traffic and Safety Issue
Date: Monday, October 13, 2025 6:32:46 PM

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Dear City Councilmembers,

I'm writing to urgently address the ongoing traffic safety issue at the intersection of Indiana Avenue and Monterey Road.

I recently attended a traffic meeting at Arroyo Vista Elementary where it was stated by the traffic officer that this intersection was not considered dangerous. However, in the past couple months alone, I have personally witnessed two accidents and just yesterday, yet another major collision occurred. This is becoming an increasingly alarming situation that demands immediate attention.

This intersection is heavily used by families and children walking to and from Arroyo Vista Elementary, yet it is extremely unsafe for pedestrians. All corners have limited visibility, the sidewalks end abruptly at the street, and cars routinely drive through at 50 mph. In addition, I have repeatedly observed drivers running red lights, further increasing the danger.

I strongly urge the city to prioritize this intersection for review and consider the following safety improvements:

- Reduce vehicle speeds along Monterey Road
- Narrow traffic lanes / add an island (much like Via Del Rey x Montery) to calm the traffic flow
- Add pedestrian bulb-outs to improve visibility and shorten crossing distance
- Increase the timing between light changes to ensure safer crossings

This intersection is a tragedy waiting to happen. Please take action before someone is seriously injured or worse.
Everyday when I walk my kids to school I'm a ball of stress when we get to this intersection.

Thank you for your time and attention to this urgent matter. I'm happy to discuss or provide additional details if helpful.

Sincerely,

Krista Fox

From: Yvonne LaRose
To: City Council Public Comment
Subject: General Public Comment: The Importance of Communication
Date: Tuesday, October 14, 2025 11:09:59 PM

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It may sound like a bit of a stretch. It may sound moralistic. But the reality is this: the concept of alternative dispute resolution is referenced in - of all places - the Bible (*see* Matthew 18:15–17). And it's not alone.

Dispute resolution stretches across many faith traditions, beginning with the direct - and most importantly, private - effort to communicate effectively with another. Consider this partial spectrum:

- **Christianity**: Matthew 18:15-17 outlines a three-step process - private engagement, witness-supported dialogue, and public accountability when the first two attempts fail.
- **Islam**: The Qur'an advises reconciliation between disputing parties in private, and when needed, appointing neutral arbitrators from each side, again, in private. (Surah 4:35; 49:9–10).
- **Judaism**: Deuteronomy 17:6 and rabbinic ethics emphasize private rebuke, the testimony of witnesses (again, done in private), and communal adjudication through *beit din*, when nothing else will do except bring the matter to public attention in the correct venue.

These are not just moral teachings - they are procedural blueprints. They reflect a shared human understanding: that dignity, clarity, and justice are best served through intentional, layered conversation, kept in private until all efforts have failed and public accountability becomes necessary. At that point, the "ruling entity" is called upon to bring forbearance.

The **Army's Alternative Dispute Resolution (ADR) Program**, as outlined by the Office of General Counsel, follows this same cadence:

1. **Resolve at the lowest level** — direct, respectful engagement done in private.
2. **Engage neutral third parties** — mediation or facilitation, again done privately.
3. **Escalate formally if needed** — structured review or institutional resolution.

The critical takeaway is this: private matters should be addressed privately - with respect, listening, confirmation of understanding, and a shared effort to formulate a solution. Only when these efforts fail should the matter be brought into a public arena.

One of the most valuable outcomes of a private conversation is the possibility that both parties may become allies in the future. Another is the opportunity to learn more effective language for exchanging ideas. Not all words are part of another's vocabulary. Some words carry different meanings across cultures. Some practices differ entirely. Given that the United States [used to be] is a global society, there is much to learn about one another in order to build a healthy, thriving **community** - one where neighbors assist and respect each other, without

regard to social status, wealth, or ethnicity.

Viva
Yvonne LaRose, CAC
Organization Development Consultant:
Diversity/Title VII, Harassment, Ethics

From: Yvonne LaRose
To: City Council Public Comment
Subject: General Comment, October 15, 2025: The Significant Factors about DV
Date: Wednesday, October 15, 2025 12:02:49 PM

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Although we recognize Domestic Violence Awareness Month in October, there are multiple things about the term Domestic Violence (DV) that are taken for granted. There are also multiple matters intimately associated with that term that are overlooked or dismissed as not related or indicative of DV.

Key Reasons for DVAM's Importance

Raises Awareness: DVAM informs the public about the prevalence and serious health and economic impacts of domestic violence, which can affect anyone, regardless of gender, age, or background.

DV is actually one form of the generalized term "abuse" and occurs not just in intimate or domestic (at home) situations. As such, it is considered a crime in certain instances.

History of the Violence Against Women Act (VAWA)

In recognition of the severity of the crimes associated with domestic violence, sexual assault and stalking, Congress passed the Violence Against Women Act of 1994 (VAWA 1994) as part of the Violent Crime Control and Law Enforcement Act of 1994.

Where Abuse Occurs

Believe it or not, DV leaves home and goes to work, to school, to church, to medical visits, at the grocery store, while commuting. The perpetrator is not necessarily male vs. female. It can also be female vs. male. Caregivers can be the abusers, as well as relatives living in the home (and in some instances away from the home where the target resides). It happens in any age range, any economic range (it isn't restricted to low income individuals), any social status (celebrities aren't exempt from the disease), nor any state of ability. There is no concentration of the illness in any ethnicity.

The Cycle of Control is a useful tool to become familiar with the various stages and types of abuse. It's superficial in its examination because it's simply used to provide an overview of the deeper contexts and dynamics occurring is the situation. We not look very far to find examples of the illness in all of the arenas mentioned above.

There are protocols police are required to follow when responding to domestic violence calls (one of the two most dangerous response calls for law enforcement).

When things begin to approach the state when red flags instances start looking like a Russian

conference zone, it's time to seek out a reliable support system. The DV Hotline (800-799-7233) (Text BEGIN to 88788) can be part of that support system.

Why Purple

October 16 is Purple Thursday, a national day to show support for survivors during Domestic Violence Awareness Month. Participation is easy. Make plans to wear purple t-shirts, sweaters, pants, ties, and shoes on Thursday, October 16 to identify yourself as an advocate for survivors and call for an end to the abuse.

In October

This month, as well as throughout the year, every year, be aware, be involved, be cognizant, to the extent possible be a resource in some discrete manner. Be a responsible community member and neighbor in the battle against domestic violence and abuse.

Viva
Yvonne LaRose, CAC
Organization Development Consultant:
Diversity/Title VII, Harassment, Ethics

Outlook

Important Email for South Pasadena City Council Meeting for Agenda Item number 3 for October 15, 2025 South Pasadena City Council Meeting

From John C.
Date Fri 10/10/2025 10:44 AM
To City Council Public Comment <ccpubliccomment@southpasadenaca.gov>

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To South Pasadena Mayor and city council members,

The South Pasadena City Council and the South Pasadena Police Department should watch this video from Atlanta First news which did an investigation into how electric vehicles can out run ICE/gas powered police vehicles. This scenario almost happen in Atlanta, Georgia were a gas powered police vehicle get out run buy suspected shooters who are driving a Tesla Model Y. If not for the Helicopter and the suspected shooter losing control of there Tesla Model Y. These suspected shooters would have gotten away. This scenario can happen to South Pasadena Police Department if they get involve in a pursuit were the South Pasadena Police Department is driving a gas/ICE powered vehicle and not driving there Tesla Model Y patrol vehicles. Video link below:

https://www.youtube.com/watch?v=Eh0fdEdmi4Q

The South Pasadena City Council and the South Pasadena Police Department should watch this video. Electric vehicles currently are faster than the current gas/Ice powered vehicles.

From, John

City of South Pasadena
City Manager's Office

Memo

Date: October 15, 2025

To: The Honorable City Council

Via: Todd Hileman, City Manager

From: Mark Perez, Acting Chief City Clerk

Subject: October 15, 2025, City Council Meeting Item No. 6. Consideration of Approval of the City Council Regular City Council Meeting Minutes for October 1, 2025.

This memo provides an edit to Attachment No. 1, for Item No.6.

Attachment: Revised Attachment No. 1

CITY OF SOUTH PASADENA
CITY COUNCIL - REGULAR MEETING

M I N U T E S
WEDNESDAY, OCTOBER 1, 2025, AT 7:00 P.M.

CALL TO ORDER:

The Regular Meeting of the South Pasadena City Council was called to order by Mayor Braun on Wednesday, October 1, 2025, at 7:08 P.M. The City Council Chambers are located at 1424 Mission Street, South Pasadena, California.

ROLL CALL:

PRESENT	Mayor	Janet Braun
	Mayor Pro Tem	Sheila Rossi
	Councilmember	Michael A. Cacciotti
	Councilmember	Omari Ferguson
	Councilmember	Jon Primuth
ABSENT		

Mark Perez, Acting Chief City Clerk, announced a quorum.

CITY STAFF PRESENT:

Todd Hileman, City Manager; Roxanne Diaz, City Attorney; Mark Perez, Acting Chief City Clerk were present at Roll Call. Other staff members presented reports or responded to questions as indicated in the minutes.

PLEDGE OF ALLEGIANCE

The Flag Salute was led by Councilmember Cacciotti.

CLOSED SESSION ANNOUNCEMENTS

1. CLOSED SESSION ANNOUNCEMENTS

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Government Code Section 54957
Title: City Manager

B. CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION-SIGNIFICANT EXPOSURE TO LITIGATION
Government Code Section 54956.9 (d)(2)
Number of Potential Cases: 1

City Attorney Roxanne Diaz stated that no reportable action was taken during the closed session.

PUBLIC COMMENT

2. PUBLIC COMMENT – GENERAL (NON-AGENDA ITEMS)

In Person Public Comments

Yvonne La Rose spoke regarding domestic violence and at-risk populations.

Gary Vito Cavafian spoke regarding alleged code violations on a property within the city.

Colin Campbell spoke regarding his attendance at the Los Angeles County Board of Supervisors meeting.

Bianca Richards thanked Athens and Danielle Garcia on their recent informational meeting.

Tiffany Hu spoke regarding a recent accident on Orange Grove Avenue.

Rosalina Cardenas spoke regarding a recent accident on Orange Grove Avenue.

Mila Renken spoke regarding a recent accident on Orange Grove Avenue.

Beth Levinson spoke regarding a recent accident on Orange Grove Avenue.

Michael McCollum spoke regarding a recent accident on Orange Grove Avenue.

Shirin Karimi spoke regarding a recent accident on Orange Grove Avenue.

PRESENTATIONS

3. MERCHANT MINUTE – PICCADILLY GRACE

Chamber of Commerce President Laurie Wheeler introduced a new business in South Pasadena.

CHANGES TO THE AGENDA

4. REORDERING OF, ADDITIONS, OR DELETIONS TO THE AGENDA

Item No. 18 was heard prior to the consent calendar.

CONSENT CALENDAR

Item nos. 7 and 8 were pulled for separate discussion by Councilmember Cacciotti. Item no. 12 was pulled for separate discussion via public comment. Item no. 13 was pulled for separate discussion by Mayor Pro Tem Rossi. A motion was made by Councilmember Cacciotti and seconded by Mayor Braun to approve Item Nos. 5, 6, 9-11 of the consent calendar, as presented. The motion carried 5-0, by the following vote:

AYES: Cacciotti, Ferguson, Primuth, Rossi, Mayor Braun
NOES: None.
ABSENT: None.
ABSTAINED: None.

5. CONSIDERATION OF THE APPROVAL OF PREPAID WARRANTS IN THE AMOUNT OF $1,861,936.80; GENERAL CITY WARRANTS IN THE AMOUNT OF $679,725.87; ONLINE PAYMENTS IN THE AMOUNT OF $49,392.67; VOIDS IN THE AMOUNT OF ($465.13); PAYROLL IN THE AMOUNT OF $916,932.75

Recommendation
It is recommended that the City Council approve the Warrants as presented.

A motion was made to approve the recommendation on the Consent Calendar.

6. CONSIDERATION OF APPROVAL OF THE CITY COUNCIL REGULAR CITY COUNCIL MEETING MINUTES AND THE SPECIAL JOINT STUDY SESSION WITH THE FINANCE COMMISSION MINUTES FOR SEPTEMBER 17, 2025

Recommendation
It is recommended that the City Council approve the minutes from the Regular City Council and Special Joint Study Session Meeting with the Finance Commission held

on September 17, 2025.

A motion was made to approve the recommendation on the Consent Calendar.

7. CONSIDERATION OF APPROVAL OF AN AGREEMENT WITH AIR EXCHANGE, INC. FOR THE PURCHASE AND INSTALLATION OF THE PLYMOVENT DIESEL EXHAUST EXTRACTION SYSTEM FOR FIRE STATION 81 IN THE AMOUNT OF $115,829.00 PLUS A 10% CONTINGENCY FOR A TOTAL AMOUNT NOT TO EXCEED $127,412.00

Recommendation

It is recommended that the City Council:

1. Approve the proposed agreement with Air Exchange, Inc., (Attachment No. 1) the authorized regional vendor for Plymovent exhaust extraction systems, for the purchase and installation of a diesel exhaust extraction system for Fire Station 81, in the amount of $115,829.00;
2. Approve a 10% contingency in the amount of $11,583 and authorize the City Manager to execute any change orders if necessary for the use of the contingency; and
3. Authorize the City Manager, or designee, to execute the agreement and all related documents.

Greg Lloyd, Fire Chief, responded to questions from the City Council.

COUNCIL MOTION AND ACTION

Item no. 7 was pulled for separate discussion by Councilmember Cacciotti. A motion was made by Councilmember Cacciotti and seconded by Mayor Braun to approve Item No. 7, as presented. The motion carried 5-0, by the following vote:

AYES: Cacciotti, Ferguson, Primuth, Rossi, Mayor Braun
NOES: None.
ABSENT: None.
ABSTAINED: None.

8. REVIEW OF FISCAL YEAR 2025-2026 WATER CONSERVATION PROGRAM

Recommendation

It is recommended that City Council receive and file the Fiscal Year 2025-26 Water Conservation Program report.

Danielle Garcia, Management Analyst, responded to questions from the City Council.

In Person Public Comments
Josh Betta spoke regarding the item.

COUNCIL MOTION AND ACTION

Item no. 8 was pulled for separate discussion by Councilmember Cacciotti. A motion was made by Mayor Braun and seconded by Councilmember Cacciotti to approve Item No. 8, as presented. The motion carried 5-0, by the following vote:

AYES: Cacciotti, Ferguson, Primuth, Rossi, Mayor Braun
NOES: None.
ABSENT: None.
ABSTAINED: None.

9. CONSIDERATION OF APPROVAL OF THE FUND TRANFER AGREEMENT BETWEEN THE CITY AND THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT TO RECEIVE FUNDING FROM THE SAFE CLEAN WATER PROGRAM FOR FISCAL YEARS 2023-24 THROUGH 2027-2028 MUNICIPAL FUND PROGRAM

Recommendation
It is recommended that the City Council:
1. Approve the Fund Transfer Agreement (Attachment No. 1) between the City of South Pasadena and the Los Angeles County Flood Control District to receive funding from the Safe Clean Water program for fiscal years 2023-24 through 2027-2028 Municipal Fund program; and
2. Authorize the City Manager, or designee, to execute the Agreement and all related documents.

A motion was made to approve the recommendation on the Consent Calendar.

10. CONSIDERATION OF APPROVAL OF THE PURCHASE OF CARBON MEDIA FROM CALGON CARBON CORPORATION FOR THE WILSON WELLHEAD TREATMENT SYSTEM FOR A TOTAL NOT-TO EXCEED AMOUNT OF $500,000

Recommendation
It is recommended that the City Council:
1. Authorize the purchase and replacement of carbon media through a single source procurement with Calgon Carbon Corporation (Calgon) for a total not-to-exceed amount of $500,000 for the Wilson Reservoir Wellhead Treatment System, which includes material, freight and field services, and any analysis, and acceptance testing required by a landfill related to disposal; and
2. Authorize the City Manager, or designee, to execute the purchase order and related documents.

A motion was made to approve the recommendation on the Consent Calendar.

11. CONSIDERATION OF SECOND READING AND ADOPTION OF AN ORDINANCE OF THE CITY OF SOUTH PASADENA DESIGNATING FIRE HAZARD SEVERITY ZONES INCLUDING THE DESIGNATION OF ADDITIONAL LOCAL AREAS PURSUANT TO GOVERNMENT CODE SECTION 51179 AND AMENDING CHAPTER 14 OF THE SOUTH PASADENA MUNICIPAL CODE

Recommendation

It is recommended that the City Council adopt the Ordinance designating Fire Hazard Severity Zones, including the designation of additional local areas pursuant to Government Code Section 51179, and amending Chapter 14 (Fire Prevention) of the South Pasadena Municipal Code.

A motion was made to approve the recommendation on the Consent Calendar.

Ordinance No. 2404 was adopted

12. CONSIDERATION OF A RESOLUTION ESTABLISHING TWO NEW EMPLOYEE CLASSIFICATIONS, JOB DESCRIPTIONS AND SALARY RANGES; APPROVING THE RECLASSIFICATION OF EXISTING POSITIONS; APPROVING A RESOLUTION ALLOCATING FUNDS TO SUPPORT THE PERSONNEL REQUESTS; AND APPROVING A CITYWIDE SALARY SCHEDULE SUPERSEDING RESOLUTION NO. 7934 EXHIBIT A SALARY SCHEDULE

Recommendation

It is recommended that the City Council consider adoption of the proposed Resolution to:

1. Approve and establish the job classification and salary range for the Public Works Supervisor (two positions);
2. Approve and establish the job classification and salary range for the Assistant Library Director;
3. Approve the reclassification of one vacant Maintenance Worker positions to one Lead Maintenance Works positions in the Public Works Department;
4. Eliminate a Part-Time Management Aide under Senior Services and merging those responsibilities with a vacant Part-Time Community Services Coordinator to one Full-Time Community Services Coordinator in the Community Services Department;
5. Consolidate two Part-Time Management Aides to one Full-Time Management Aide under the Recreation Division in the Community Services Department;
6. Approve the allocation of funds from the vacant Facility and Parks Supervisor to the Public Works Supervisor;
7. Approve the allocation of funds from the vacant Library Manager position to the Assistant Library Director;

8. Adding one Part-Time Administrative Assistant to the Library Department;
9. Approve an amendment to the Fiscal Year (FY) 2025-2026 Adopted Budget to appropriate $197,499 in salary and benefits in the General Fund (Fund 101), $28,667 in salary and benefits in the Water Fund (Fund 500), $26,175 in salary and benefits in the Sewer Fund (Fund 210), and $19,008 in salary and benefits in the State Gas Tax Fund (Fund 230);
10. Approve an amended/corrected citywide salary schedule to supersede Resolution No. 7934 Exhibit A with an effective date of September 8, 2025.

In Person Public Comments
Josh Betta spoke regarding the item.

COUNCIL MOTION AND ACTION

Item No. 12 was pulled for separate discussion via public comment. A motion was made by Councilmember Cacciotti and seconded by Mayor Braun to approve Item No. 12, as amended by the additional documents. The motion carried 5-0, by the following vote:

AYES: Cacciotti, Ferguson, Primuth, Rossi, Mayor Braun
NOES: None.
ABSENT: None.
ABSTAINED: None.

Resolution No. 7942 and 7943 were adopted.

13. CONSIDERATION OF FIRST READING OF AN ORDINANCE OF THE CITY OF SOUTH PASADENA ADDING ARTICLE 3.5 (FILMING) TO CHAPTER 19A (NOISE REGULATION) OF THE SOUTH PASADENA MUNICIPAL CODE REGARDING HOURS OF FILMING AND PROHIBITED NOISE AND ADOPTION OF A RESOLUTION ADOPTING THE SOUTH PASADENA FILM POLICY

Recommendation
It is recommended that the City Council introduce the ordinance by title only and waive full reading of the ordinance adding Article 3.5 (Filming) to Chapter 19A (Noise Regulation) regarding the hours of filming and prohibited noise and adopt the Resolution adopting the South Pasadena Film Policy.

Alma Medina, Assistant to the City Manager, responded to questions from the City Council.

COUNCIL MOTION AND ACTION

Item No. 13 was pulled for separate discussion by Mayor Pro Tem Rossi. A motion was made by Mayor Braun and seconded by Councilmember Cacciotti

to approve Item No. 13, amending the ordinance with the amendments recited by the City Attorney. The motion also approved corresponding amendments to the Resolution. The motion carried 4-0-0-1, by the following vote:

AYES: Cacciotti, Primuth, Rossi, Mayor Braun
NOES: None.
ABSENT: None.
ABSTAINED: Ferguson

Resolution No. 7944 was adopted.

ACTION/DISCUSSION

14. CONSIDERATION OF APPROVAL OF A RESOLUTION TO APPROPRIATE FUNDS IN THE AMOUNT OF $69,500 AND ADOPT A BUDGET FOR PUBLIC AFFAIRS DIVISION FOR FISCAL YEAR 2025-2026

Recommendation

It is recommended that the City Council:

1. Approve a resolution (Attachment No. 1) amending the Fiscal Year (FY) 2025-2026 Adopted Budget to appropriate $69,500 to establish an operating budget for the Public Affairs Division; and
2. Receive a presentation regarding the FY 2025-2026 Public Affairs Division Work Plan.

Jennifer Colby, Public Affairs Manager, gave a presentation and responded to questions from the City Council.

COUNCIL MOTION AND ACTION

A motion was made by Councilmember Cacciotti and seconded by Mayor Pro Tem Rossi to approve Item No. 14, as presented. The motion carried 5-0, by the following vote:

AYES: Cacciotti, Ferguson, Primuth, Rossi, Mayor Braun
NOES: None.
ABSENT: None.
ABSTAINED: None.

Resolution No. 7945 was adopted.

15. CONSIDERATION TO RECEIVE AND FILE OF THE CITY COUNCIL 2025 GOALS AND PRIORITIES UPDATE REPORT

Recommendation

It is recommended that the City Council receive and file the City Council 2025 Goals and Priorities Update Report.

Alma Medina, Assistant to the City Manager, gave a presentation and responded to questions from the City Council.

COUNCIL MOTION AND ACTION

A motion was made by Councilmember Cacciotti and seconded by Mayor Pro Tem Rossi to approve Item No. 15, as presented. The motion carried 5-0, by the following vote:

AYES: Cacciotti, Ferguson, Primuth, Rossi, Mayor Braun
NOES: None.
ABSENT: None.
ABSTAINED: None.

16. CONSIDERATION OF DESIGN OPTIONS FOR THE FAIR OAKS AVENUE NORTH-SOUTH INTELLIGENT TRANSPORTATION SYSTEMS DEPLOYMENT PROJECT AND APPROVAL OF A CONTRACT AMENDMENT WITH LOCHNER COMPANY FOR ADDITIONAL SERVICES AND COMPENSATION DEPENDING ON THE DESIGN OPTION

Recommendation

It is recommended that the City Council review and select a bulb-out design option for the Fair Oaks Avenue North-South Intelligent Transportation Systems Deployment Project from the following options:

1. Modify the bulb-outs only if needed to attain ADA compliance for curb ramps and smooth the curb line on the approach side of bulb-outs being modified.
2. Remove bulb-outs only on the northeast and southwest corners along Hope Street, El Centro, Oxley and Mission while maintaining bulb-outs along Fair Oaks Avenue.
3. Reconstruct bulb-outs to provide a smooth curve.
4. Approve and authorize the City Manager to execute a contract amendment, in final form by the City Attorney, if a design alternative is selected that will require additional design costs.

Michael Vartanians, City Engineer, gave a presentation and responded to questions from the City Council.

In Person Public Comments

Katherine Femia, Olivia Ramirez, Russ Kerwin and Casey Law spoke regarding the

item.

COUNCIL MOTION AND ACTION

A motion was made by Councilmember Cacciotti and seconded by Mayor Pro Tem Rossi to approve Item No. 16 with options 1 and 4. The motion carried 5-0, by the following vote:

AYES: Cacciotti, Ferguson, Primuth, Rossi, Mayor Braun
NOES: None.
ABSENT: None.
ABSTAINED: None.

17. CONSIDERATION OF SELECTION OF KIMLEY-HORN, FOR CIVIL DESIGN ENGINEERING SERVICES RELATED TO THE HUNTINGTON DRIVE AND FREMONT AVENUE CORRIDOR IMPROVEMENTS PROJECT AND APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT FOR A TOTAL NOT-TO-EXCEED AMOUNT OF $2,440,161

Recommendation

It is recommended that the City Council:

1. Approve the selection of Kimley-Horn to provide civil engineering design services related to the Huntington Drive and Fremont Avenue Corridor Improvements Project;
2. Approve a professional services agreement and authorize the City Manager to execute the agreement, in the final form approved by the City Attorney, for said services in an amount not-to-exceed $2,440,161 ($2,218,328 + 10% contingency).
3. Appropriate $323,000 into the Huntington Drive and Fremont Avenue Corridor Improvement Project budget from Fiscal Year 2026-2027.

Michael Vartanians, City Engineer, gave a presentation and responded to questions from the City Council.

COUNCIL MOTION AND ACTION

A motion was made by Councilmember Ferguson and seconded by Mayor Pro Tem Rossi to approve Item No. 17, as presented. The motion carried 5-0, by the following vote:

AYES: Cacciotti, Ferguson, Primuth, Rossi, Mayor Braun
NOES: None.
ABSENT: None.
ABSTAINED: None.

18. CONSIDERATION OF SECOND READING AND ADOPTION OF AN ORDINANCE OF THE CITY OF SOUTH PASADENA, CALIFORNIA, AMENDING CHAPTER 34 (TREES AND SHRUBS) OF THE SOUTH PASADENA MUNICIPAL CODE IN ITS ENTIRETY AND REVIEW AND COMMENT ON PROPOSED ADMINISTRATIVE REGULATIONS FOR THE IMPLEMENTATION OF THE TREE ORDINANCE

Recommendation

It is recommended that the City Council adopt the ordinance amending Chapter 34 (Trees and Shrubs) in its entirety. It is also recommended that the City Council review the working draft of the Administrative Regulations for the implementation of the Tree Ordinance and provide comments, if any.

Roxanne Diaz, City Attorney, gave a presentation and responded to questions from the City Council.

In Person Public Comments

Mira Brophy, Saskia Brophy, Ted Smith, Daisy Smith, Theodore Leon, Monica Leon, Sadie Hanif, Julian L.B., Mayah, Theodore Mehta, Jeff Leon, Ed Simpson, Amy Davis Jones, Steve Novotny, Ron Tallakson, Angelo Gladding, Alex Wong, Barbara Eisenstein, Robert Spekar and Thomas Soldner spoke regarding the item.

Discussion was held regarding the item. No motion was made on the item and direction was provided to Staff to bring back an amended ordinance in November. (i.e. no action taken).

PUBLIC COMMENT – CONTINUED

19. CONTINUED PUBLIC COMMENT - GENERAL

None.

COMMUNICATIONS

20. COUNCILMEMBERS COMMUNICATIONS

Mayor Pro Tem Rossi spoke regarding the Mobility Action Plan and the Public Works Commission potentially having an ad hoc to develop a vision zero plan.

Councilmember Cacciotti spoke regarding the “Week Without Driving”. He spoke regarding the food give away at Holy Family Church, a recent block party and a recent homeless committee meeting.

21. CITY MANAGER COMMUNICATIONS

City Manager Hileman spoke regarding a recent meeting with Kathryn Barger on homeless issues.

ADJOURNMENT

There being no further matters, Mayor Braun adjourned the meeting at 10:47 P.M. to Wednesday, October 15, 2025 at 7:00 P.M. in the City Council Chambers.

Respectfully submitted:

_____
Mark Perez
Acting Chief City Clerk

APPROVED

_____
Janet Braun
Mayor

ATTEST:

_____
Mark Perez
Acting Chief City Clerk

From:	Josh Albrektson
To:	City Council Public Comment
Subject:	Item 8 Public Comment
Date:	Saturday, October 11, 2025 5:33:46 PM

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This property was sold in 2021 and a year later a Mills Act application was started. This is a common occurrence.

Why is the city paying for the rehabilitation of a business?? And why is the city forcing our school district and community college and county to pay a TON more than the city is??

They are asking for a new HVAC system and a completely new roof. There are all kinds of requested repairs that has no benefit of the public unless the public chooses to go into the restaurant. They are asking for the City and others to pay for renovation of the back of their building, something that only paying customers and people on the train (if they look hard) will ever see.

The city should not force their tax payers and the school district to pay for the renovation of a business. The investors who purchased the building should have factored that into their costs.

Mammas Pizza didn't get these tax breaks. Rialto Theater didn't (I think). Citizens bank didn't.

What is to stop every business in South Pasadena to ask for the city and school district to pay for their renovations???

From your report:

Fiscal Impact

The estimated tax savings for the property owners is $314,472.64 over a 10-year period. Property taxes are distributed amongst a number of "taxing entities" that provide property based services, including, but not limited to, Los Angeles County, South Pasadena School District, Pasadena Area Community College, LA County Sanitation and Flood control districts, and Upper San Gabriel Valley Municipal Water district. The City receives approximately 24 cents for every one dollar ($1.00) paid by property owners. Therefore, the total reduction is not fully born by the City. The total estimated cost to the City as a result of property tax reduction is approximately $5,000 - $6,000 per year, or $50,500 over the 10-year period of the contract.

--
Josh Albrektson MD
Neuroradiologist by night
Crime fighter by day

From: Josh Albrektson
To: City Council Public Comment
Subject: Fwd: SPUSD Budget Updates
Date: Wednesday, October 15, 2025 6:56:06 AM

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Item 8 public comment

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From: **Office of the Superintendent via ParentSquare** <donotreply+bd5ed054-0e23-5551-8d90-93bd7d7219f5@parentsquare.com>
Date: Tue, Oct 7, 2025 at 3:03 PM
Subject: SPUSD Budget Updates
To:

South Pasadena Unified School District

Office of the Superintendent posted in Undisclosed

SPUSD Budget Updates

Dear SPUSD Community,

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A significant portion of California's education funding is protected by Proposition 98, a state constitutional amendment that guarantees a minimum level of funding for K-14 education.

--

Local Control Funding Formula (LCFF)

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Outlook for the 2025-2026 School Year

Projections for this year continue to be best described as a flashing yellow light– meaning: proceed with caution. For the past few years, the District has been taking significant steps to reduce expenses and help secure its financial position as we face myriad cost pressures. Annual enrollment appears to be holding steady at this time.

SPUSD will continue to look critically at all expenses, including closely monitoring vacant positions and using reserves to pay for operational deficits. We are also closely monitoring the uncertain California economy and actions taken by the federal government.

In the short term, SPUSD does not expect any immediate disruption to operations and services due to the federal government shutdown. The Food & Nutrition Services program that provides brunch and lunch to all students will continue. An extended federal shutdown may create uncertainty for district planning and budgeting in the future.

We are committed to providing you with updates as we receive more information and as the budget process moves forward throughout the year. We will continue to prioritize our students' needs and ensure our resources are allocated to support their success.

Thank you for your continued support.

Sincerely,

Angela Elizondo Baxter, Ed.D.
Superintendent

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From: Josh Albrektson
To: City Council Public Comment
Subject: Item 9 public comment
Date: Saturday, October 11, 2025 5:46:38 PM
Attachments: P1-13545_3.webp

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In July 2023, 227 Oaklawn sold to new owners for $4,050,000. A year later they started the process of applying for a Mills Act.

Common theme.

It is currently worth $5 million according to Redfin.

A $4 million home would have a mortgage cost of $25k a month, $300k a year. In order to afford this home a person would have to make $1 million a year.

Why is the city giving a $350k tax break to one of the richest residents in this city??? And not only that, the city is forcing our School district, community college, and water district to pay for this tax break.

When I purchased my house I had to pay $90k to repair the foundation. Can I ask the city to force the school district to pay for it?? I had to pay $30k for a new HVAC system because the one I had didn't work.

These are things that the richest residents of South Pasadena can pay for themselves. Our school district has budget problems and are about to lay off staff. Why is the city forcing them to pay $50k to paint this house?? How is a HVAC system and new furnace a public benefit??

The city should not be giving away tax payers money for the richest residents of the city to renovate their homes.

--
Josh Albrektson MD
Neuroradiologist by night
Crime fighter by day


CRMLS

From: Josh Albrektson
To: City Council Public Comment
Subject: Fwd: SPUSD Budget Updates
Date: Wednesday, October 15, 2025 6:55:33 AM

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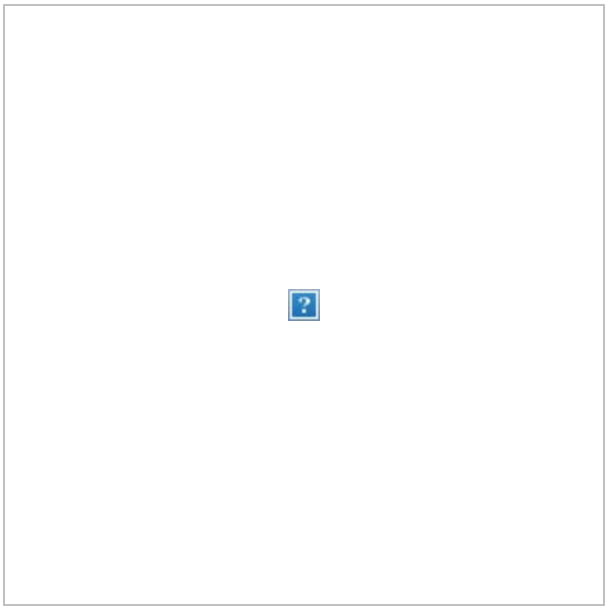
Item 9 public comment

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Date: Tue, Oct 7, 2025 at 3:03 PM
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To: <

South Pasadena Unified School District

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SPUSD Budget Updates



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From: Josh Albrektson
To: City Council Public Comment
Subject: Item 10 public comment
Date: Sunday, October 12, 2025 8:01:53 AM

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In Dec 2025, 1000 Buena Vista sold to new owners for $5,300,000. 3 months later they started applying for a Mills act.

Common theme. There has to be some real estate agent or historic preservationist who is telling every person who buys an expensive home that they need to immediately apply for a tax break from the city.

It is currently worth $5.7 million according to Redfin.

A $5 million home would have a mortgage cost of $32k a month, $380k a year.

A person would need to make $1.3 million a year to afford this home.

The city is going to decide to force the school district, PCC, and water boards to give a $600k tax break to one of the richest residents of the city.

And what is the public benefit??? They get a brand new foundation, chimney, electrical system, and roof???

I had to pay $90k for a foundation when I purchased my home. Why isn't the city and school district paying for that?? TONS of homes across South Pasadena have had their foundation reach their 100 year life span (as mine did). Should the city pay for new ones whenever a rich person purchased one of these homes???

It is outrageous that the city claims they don't have money to help tons of other people, but somehow finds $150k of city funds (and $300k from teh school district???) to give to people who just moved here.

--
Josh Albrektson MD
Neuroradiologist by night
Crime fighter by day

From: Josh Albrektson
To: City Council Public Comment
Subject: Fwd: SPUSD Budget Updates
Date: Wednesday, October 15, 2025 6:56:01 AM

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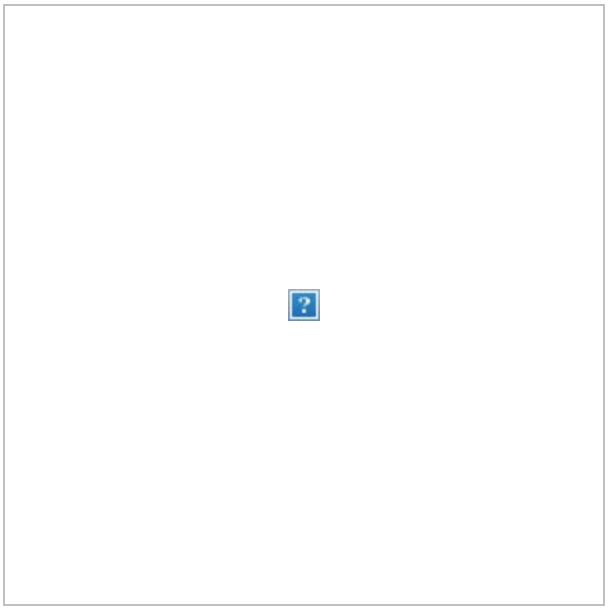
Item 10 public comment

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Date: Tue, Oct 7, 2025 at 3:03 PM
Subject: SPUSD Budget Updates
To:

South Pasadena Unified School District

Office of the Superintendent posted in Undisclosed

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From: Josh Albrektson
To: City Council Public Comment
Subject: Item 15 public comment
Date: Sunday, October 12, 2025 8:02:02 AM

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This is a great program and I think it is great that the city of South Pasadena is going to do it.

There are some fatal flaws of how it is written right now that will make it almost useless.

There are countless examples of programs like this that are mismanaged. LA with a ton more experienced staff repeatedly has programs like there where the money is never spent. As written, that is what will happen in this program.

There are WAY to many restrictions. It has to be someone lower income who had a recent adverse event that also has to get their landlord to fill out documents in order to get the rental assistance.

I know one person who would qualify. They would be your only applicant solely because I am going to tell them to apply.

These are the following changes that should be made.

1. Remove the single family home renters. They wouldn't qualify because of income status regardless, but this program should be for the poorest residents of SoPas.
2. Change the "rent must be up to date" line
3. If you do not have enough applicants in the "extremely low" limits within 4 months, then automatically change it to be "Low" income limits.
4. There should be a required change of circumstances. Plenty of people have problems paying rent without having a job loss. This is the BIGGEST thing that will make it so you don't have any applicants. If you really want to keep it, you should consider having it automatically dropped if you don't have anough applicants in 6 months.
5. The PLHA participation form absolutely needs to be a very simple document
6. The city can look up the ownership of buildings. Having tenants ask for this stuff makes for a difficult relationship.

--
Josh Albrektson MD
Neuroradiologist by night
Crime fighter by day

City of South Pasadena
City Manager's Office

Memo

Date: October 15, 2025

To: The Honorable City Council

Via: Todd Hileman, City Manager

From: Erika Ramirez, Community Development Director

Subject: October 15, 2025, City Council Meeting Item No. 15: Consideration to Approve Permanent Local Housing Allocation Pilot Rental Assistance Program Guidelines, Revised Attachment No. 4 "October 15, 2025 Staff PowerPoint PLHA Program Guidelines"

Attached is a revised PowerPoint presentation with the following updates:

- **Slide 1**: Added "Pilot" to title.
- **Slide 2**, **8, 11 (old)**: Removed/merged for conciseness.
- **Slide 2:** Clarified LACDA as funding source.
- **Slide 3**: Added reference to supportive case management.
- **Slide 4**: Removed "must contribute at least 60% of rent" eligibility factor.
- **Slide 5**: Noted assistance is "first-come, first-served (adjustable by Council direction)."
- **Slide 8**: Added "request budget amendment" and "connect with external support agencies" as next steps.

PLHA Pilot Rental Assistance Program Guidelines

Date: October 15, 2025

Prepared By: Eduardo Lizarraga, Senior Management Analyst

Housing Division | Community Development Department

City of SOUTH PASADENA

Purpose & Context

- **Funding Source**: Permanent Local Housing Allocation (PLHA)
- **Agency:** Los Angeles County Development Authority (LACDA)
- **Year 5 Allocation**: $53,352
- **Objective**: Prevent homelessness & support housing stability

Program Design

- **Allocation:**
  - 86% ($46,000) – Direct Rental Assistance
  - 14% ($7,352) – Case Management

- **Assistance:**
  - Covers 40% of monthly rent
  - 6-month minimum assistance period
  - Payments made directly to landlords
  - Connect participants to other resources

Eligibility

- Must live in **South Pasadena** in a legal rental unit
- Household income **≤ 30% Area Median Income** for LA County
- Demonstrate **economic hardship** (job loss, reduced hours, medical bills, etc.)
- Assistance for future rent, not past-due balances (arrears)

2025 Income Limits

% of Area Median Income (AMI)	Number of Persons in Household							
Income Categories	1	2	3	4	5	6	7	8
Acutely Low (0-15%)	$11,200	$12,800	$14,400	$16,000	$17,300	$18,550	$19,850	$21,100
Extremely Low (15-30%)	$31,850	$36,400	$40,950	$45,450	$49,100	$52,750	$56,400	$60,000
Very Low (30-50%)	$53,000	$60,600	$68,150	$75,750	$81,800	$87,850	$93,900	$100,000
Low (50-80%)	$84,850	$96,950	$109,050	$121,150	$130,850	$140,550	$150,250	$159,950
Median	$74,600	$85,300	$95,950	**$106,600**	$115,150	$123,650	$132,200	$140,700
Moderate (80-120%)	$89,550	$102,300	$115,100	$127,900	$138,150	$148,350	$158,600	$168,850

City of SOUTH PASADENA

Estimated Impact

- Based on average local rents, program could assist **~6–10 households**
- First-come, first-served (adjustable by Council direction)
- Provides near term relief to stabilize households in the near term
- Connects participants to additional supportive services via case management

Community Outreach

- Website, social media, City newsletter
- Flyers at City Hall, Library, Senior Center
- Collaboration with local nonprofits, faith-based groups, school district
- Goal: Reach households most in need

Next Steps

- Council discussion and feedback
- Request budget amendment
- Sign reimbursable agreement
- Connect with external support agencies
- Launch pilot program
- Track key metrics and report results

Recommendation

1. Consider & approve PLHA Pilot Rental Assistance Program Guidelines

2. Authorize staff to implement program in accordance with Guidelines

COUNCILMEMBER COMMUNICATIONS

October 15, 2025

Councilmember Michael A. Cacciotti

Councilmember Cacciotti





Councilmember Cacciotti

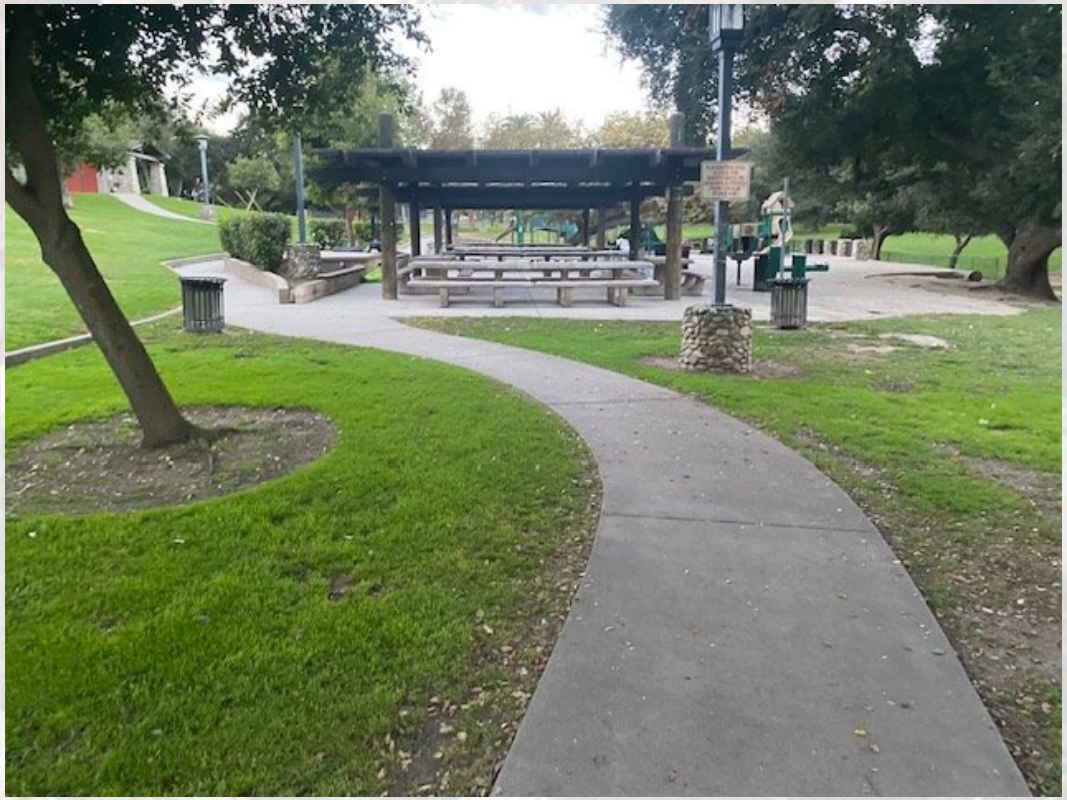




City of SOUTH PASADENA

Councilmember Cacciotti





City of SOUTH PASADENA

Councilmember Cacciotti





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