CITY OF SOUTH PASADENA
CITY COUNCIL

AGENDA

SPECIAL CITY COUNCIL MEETING
WEDNESDAY, JULY 30, 2025, AT 6:45 PM

AMEDEE O. "DICK" RICHARDS JR. COUNCIL CHAMBERS
1424 MISSION STREET, SOUTH PASADENA, CALIFORNIA 91030

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

The South Pasadena City Council Meeting will be conducted in-person from the Amedee O. "Dick" Richards, Jr. Council Chambers, located at 1424 Mission Street, South Pasadena, CA 91030.

Public participation may be made as follows:

- In-Person – Council Chambers, 1424 Mission Street, South Pasadena, CA 91030
- Live Broadcast via the City website – http://www.spectrumstream.com/streaming/south_pasadena/live.cfm
- Via Zoom – Meeting ID: **825 9999 2830**
- Written Public Comment – written comment must be submitted by 12:00 p.m. the day of the meeting by emailing to ccpubliccomment@southpasadenaca.gov
- Via Phone–+1-669-900-6833 and entering the Zoom Meeting ID listed above.

Meeting may be viewed at:

1. Go to the Zoom website, https://zoom.us/join and enter the Zoom Meeting information; or
2. Click on the following unique Zoom meeting link: https://us06web.zoom.us/j/82599992830 or
3. By calling: +1-669-900-6833 and entering the Zoom Meeting ID listed above; and viewing the meeting via http://www.spectrumstream.com/streaming/south_pasadena/live.cfm

CALL TO ORDER:	Mayor	Janet Braun
ROLL CALL:	Mayor	Janet Braun
	Mayor Pro Tem	Sheila Rossi
	Councilmember	Michael A. Cacciotti
	Councilmember	Jon Primuth
	Councilmember	Omari Ferguson

PUBLIC HEARING

1. CONSIDERATION TO CONFIRM CHARGES ASSESSED BY THE COUNTY OF LOS ANGELES DEPARTMENT OF AGRICULTURAL COMMISSIONER WEIGHTS AND MEASURES FOR THE ABATEMENT OF HAZARDOUS VEGETATION ON RESPECTIVE PARCELS OF UNIMPROVED PRIVATE PROPERTIES CONSTITUTING A FIRE HAZARD

Recommendation

It is recommended that the City Council, after holding a Public Hearing to allow property owners with pending weed abatement charges the opportunity to object or receive an explanation of pending charges, confirm the charges set forth in the 2025 Los Angeles County Report on the Cost of Weed Abatement.

ADJOURNMENT

CERTIFICATION OF POSTING

I declare under penalty of perjury that I posted this notice of agenda for the meeting to be held on July 30, 2025, on the bulletin board in the courtyard of City Hall located at 1414 Mission Street, South Pasadena, CA 91030, and on the City, website as required by law, on the date listed below.

07/24/2025	/S/
Date	Mark Perez, Acting Chief City Clerk

City Council Agenda Report

ITEM NO. 1

DATE: July 30, 2025

FROM: Todd Hileman, City Manager

PREPARED BY: Greg Lloyd, Fire Chief

SUBJECT: **CONSIDERATION TO CONFIRM CHARGES ASSESSED BY THE COUNTY OF LOS ANGELES DEPARTMENT OF AGRICULTURAL COMMISSIONER WEIGHTS AND MEASURES FOR THE ABATEMENT OF HAZARDOUS VEGETATION ON RESPECTIVE PARCELS OF UNIMPROVED PRIVATE PROPERTIES CONSTITUTING A FIRE HAZARD**

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Executive Summary

Approximately one-quarter of the City of South Pasadena (City) is identified in the City's Municipal Code, Chapter 14, as a "high risk fire area." The high-risk area is defined as those properties located South of Monterey Road, extending to the city border, and West of Meridian Avenue, extending to the city border. To help mitigate the fire hazard associated with this flammable vegetation, the City contracts with the County of Los Angeles Agricultural Commissioner/Weights and Measures' Office (Agricultural Commissioner or County) to provide vegetation management services. The City has participated in this program since 2011.

Background

The vegetation management program offered through the County of Los Angeles is available to all 88 cities in the county. The City has participated in this program since 2011. The program is an efficient and effective method to mitigate the fire hazards associated with the annual growth of grass, brush, and native vegetation. Fire Department staff works closely with the County to respond to questions from homeowners relating to brush clearance and hazard abatement procedures.

On an annual basis, the Agricultural Commissioner provides brush clearance and vegetation management services within the City. The vegetation management program inspects unimproved and designated private properties within the City.

Deputy Director/Bureau Chief Raymond B. Smith of the Agricultural Commissioner's office sent notice to the owners of each of the affected properties on or before February 1, 2025, advising them of the need to maintain parcels free from hazardous vegetation. On February

19, 2025, the City Council adopted Resolution No.7891, which designated the County as the proper party to give notice to destroy seasonal and recurrent weed abatements which are a fire nuisance.

The County identified 87 properties in the City that required an inspection and or clearance of hazardous vegetation. Property owners had the option of clearing their properties and if not, the County would abate the hazardous vegetation, and the cost would constitute a special assessment against their property.

Analysis
The County completed its abatement of those properties where the owner did not remove the hazardous vegetation. The County has transmitted to the City the list of properties upon which abatement charges for the removal of hazardous vegetation will be assessed along with the corresponding amounts. This is referred to as the "Report on the Cost of Weed Abatement" and is attached for the City Council's review ("Report").

Property owners liable for the charges are provided an opportunity to be heard by the City Council and lodge any objections. If an objection occurs, the City Council may modify the Report if the Council deems it necessary or the City Council may overrule the objection. Otherwise, the Report should be confirmed, and the County will place an assessment on the properties to recover their costs for the abatement.

Fiscal Impact
The City incurs no financial liability for the inspection or abatement of the brush and vegetation on the designated private properties. Property owners who elect not to abate vegetation fire hazards are assessed fees through the County of Los Angeles for inspection and abatement costs. Reference is hereby made to Resolution No. 7891 for further particulars.

Key Performance Indicators and Strategic Plan
This item is in line with the Fire Department's Key Performance Indicator to complete 100% of brush inspections annually, as identified in the Fiscal Year 2024-2025 Budget. In addition, this item addresses section 3(e) of the Adopted 2021-2026 Strategic Plan, which identifies controlling/mitigating hazardous vegetation in the City's high hazard brush area.

Commission Review and Recommendation
This matter was not reviewed by the Public Safety Commission.

Public Notification
A Public Hearing Notice was Published on July 11, 2025, in the Pasadena Star News. In addition, on or before February 1, 2025, the County of Los Angeles Agricultural Commissioner's Office sent out annual weed abatement notices to property owners of the properties identified in Resolution No. 7891.

Attachment:
Attachment No. 1 - Resolution No. 7891
Attachment No. 2 - 2024-2025 Report on the Cost of Weed Abatement
Attachment No. 3 - Weed Abatement Charges

RESOLUTION NO. 7891

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA DECLARING THAT WEEDS, BRUSH, RUBBISH AND REFUSE UPON OR IN FRONT OF SPECIFIED PROPERTY IN THE CITY ARE A SEASONAL AND RECURRENT PUBLIC NUISANCE AND DECLARING ITS INTENTION TO PROVIDE FOR THE ABATEMENT THEREOF

WHEREAS, On March 17, 2021, the South Pasadena City Council approved a five-year contract with the Los Angeles County Agriculture Commissioner's Office to provide hazardous vegetation management services within the City of South Pasadena (City); and

WHEREAS, the City is located in the County of Los Angeles, and is subject to long periods of dry, hot, and windy climates, which increase the chance of a fire occurring and predispose the City to large destructive fires. These dry climatic conditions and winds contribute to the rapid spread of even small fires originating in moderate density housing or vegetation.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That the weeds, brush, or rubbish growing or existing upon the streets, sidewalks, or private property in the City attain such large growth as to become, when dry, a fire menace to adjacent improved property, or which are otherwise noxious, dangerous, or a public nuisance.

SECTION 2. That the presence of dry grass, stubble, refuse, or other flammable materials are conditions that endanger the public safety by creating a fire hazard.

SECTION 3. That by reason of the foregoing fact, the weeds, brush, rubbish, dry grass, stubble, refuse, or other flammable material growing or existing upon the private property hereinafter described, and upon the streets and sidewalks in front of said property, constitute a seasonal and recurrent public nuisance and should be abated as such.

SECTION 4. That the private property, together with streets and sidewalks in front of same herein referred to, is more particularly described as follows, to wit: That certain property described in the attached list hereto as "Exhibit A," and by this reference made a part hereof as though set forth in full at this point.

SECTION 5. The City Clerk of the City of South Pasadena shall certify to the passage and adoption of this resolution and its approval by the City Council and shall cause the same to be listed in the records of the City.

NOTICE TO DESTROY WEEDS, REMOVE BRUSH, RUBBISH AND REFUSE

Notice is hereby given that on February 5, 2025, the City Council of the City of South Pasadena passed or will pass a resolution declaring noxious or dangerous vegetation including weeds, brush, tumbleweeds, sagebrush, and chaparral or rubbish refuse were growing or occurring upon or in front of said property on certain streets in said city or unincorporated area of the County of Los Angeles, and more particularly described in the resolution, and that they constitute a fire hazard or public nuisance which must be abated by the removal of said noxious or dangerous vegetation, rubbish and refuse, otherwise they may be removed and the nuisance abated by County authorities and the cost of removal assessed upon the land from or in front of which the noxious or dangerous vegetation, rubbish and refuse are removed, and such cost will constitute a special assessment against such lots or lands. Reference is hereby made to said resolution for further particulars. In addition, the Board of Supervisors authorized and directed the Agricultural Commissioner to recover its costs of details. All property owners having any objections to the proposed removal of noxious or dangerous vegetation, rubbish and refuse and the recovery of inspection costs, are hereby notified that they may attend a Public Hearing of the City Council of said city to be held at 1424 Mission Street, South Pasadena, CA 91030, in the Council Chamber on February 19, 2025, at 7:00 p.m., where their objections will be heard and given due consideration. If the property owner does not want to present objections to the proposed removal of the noxious or dangerous vegetation including weeds, brush, tumbleweeds, sagebrush, and chaparral or rubbish and refuse, or the recovery of inspection costs, the owner need not appear at the above-mentioned hearings.

Mark Perez, Deputy City Clerk

BE IT THEREFORE RESOLVED THAT the Agricultural Commissioner is hereby authorized and directed to recover its costs of inspection of the properties hereinabove described in a manner consistent with prior action of the Board adopting a fee schedule for such inspections. The recovery of these costs is vital to the ongoing operation governing the identification and abatement of those properties that constitute a seasonal and recurrent public nuisance and endanger the public safety.

BE IT FURTHER RESOLVED THAT the 19th day of February, 2025, at the hour of 7:00 p.m. of said day, is the day and hour, and the meeting room of the City Council of the City of South Pasadena is fixed by this City Council as the place when and where any and all property owners having any objections to the aforesaid proposed removal of weeds, brush, rubbish, dry grass, stubble, refuse or other flammable material may appear before the City Council and show cause why said weeds, brush, rubbish, dry grass, stubble, refuse or other flammable material should not be removed in accordance with this resolution, and said objections will then and there be heard and given due consideration.

BE IT RESOLVED THAT the notices to destroy weeds, brush, rubbish, dry grass, stubble, refuse or other flammable material hereinbefore referred to shall be mailed by said Agricultural Commissioner/Director of Weights and Measures at least ten days prior to February 19, 2025.

PASSED, APPROVED AND ADOPTED ON this 5th day of February 2025.

Janet Braun, Mayor

ATTEST:

Mark Perez, Deputy City Clerk

APPROVED AS TO FORM:

Roxanne Diaz, City Attorney

I HEREBY CERTIFY the foregoing resolution was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 5th day of February 2025, by the following vote:

AYES: Cacciotti, Ferguson, Rossi, Mayor Braun

NOES: None.

ABSENT: Primuth

ABSTAINED: None.

Mark Perez, Deputy City Clerk

COUNTY OF LOS ANGELES

Department of Agricultural Commissioner/ Weights and Measures

Kurt E. Floren
Agricultural Commissioner
Director of Weights and Measures

12300 Lower Azusa Road
Arcadia, CA 91006-5872
https://acwm.lacounty.gov

Maximiliano E. Regis
Chief Deputy

July 14, 2025

AMENDED

The Honorable City Council
City of South Pasadena
1414 Mission Street
South Pasadena, CA 91030

Council Members:

2024-2025 REPORT ON THE COST OF WEED ABATEMENT

Pursuant to State law, a report on the cost of weed abatement (enclosed) is being submitted to your Honorable Body for confirmation, by motion or resolution, on the 30th day of July, 2025 at the hour of 6:45 p.m. A copy of the report must be posted on or near the chamber door of the City Council at least three days prior to its submission to your Honorable Body, with a notice of the time of submission.

It is my recommendation that your Honorable Body confirm these charges.

After your Honorable Body confirms the weed abatement charges, please send a copy of the confirmation to our Weed Abatement Division at the above address.

Respectfully yours,

ADRIAN ZAVALA
Deputy Director/Bureau Chief
Weed Hazard and Integrated Pest Management

Jenny Rivas

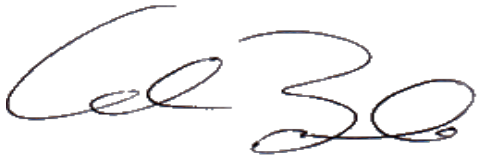
Jenny Rivas
Staff Assistant II
Weed Hazard and Integrated Pest Management

Enclosures

STATE OF CALIFORNIA)
)
COUNTY OF LOS ANGELES) SS
)
CITY OF SOUTH PASADENA)

Adrian Zavala, Deputy Director, Agricultural Commissioner/Weights and Measures, Weed Abatement Division of the Agricultural Commissioner/Weights and Measures office, of the County of Los Angeles, first being sworn, on oath states:

That on or before the 24th day of July, 2025, he posted or caused to be posted, on or near the chamber door of the City Council of the City of South Pasadena, a copy of his report of the cost of noxious weed abatement on each and all of the properties described in the list hereto attached, of which the annexed is a true copy thereof, setting the 30th day of July, 2025, as the date upon which said report is to be submitted to the City Council of the City of South Pasadena for confirmation.



_____
ADRIAN ZAVALA

SUBSCRIBED AND SWORN TO BEFORE ME

30th DAY OF JULY, 2025

_____
City Clerk of City of South Pasadena
State of California

REPORT ON THE COST OF WEED ABATEMENT

TO THE CITY COUNCIL OF

THE CITY OF SOUTH PASADENA

Council Member:

Pursuant to an order heretofore made by your Honorable Body instructing this Department to abate noxious or dangerous weeds and rubbish under the provisions of the Government Code, we respectfully submit the following report on the cost of abating such noxious weeds on each separate lot or parcel of land, showing the cost of removing such weeds on each separate lot or parcel of land, or in front thereof, or both, to-wit:

(see attached)

July 30, 2025

The foregoing report was submitted to the City Council of the City of South Pasadena on the 30th day of July, 2025, for confirmation and was with all objections thereto duly received and considered, and was by said City Council confirmed, and the County Auditor is hereby ordered and instructed to enter the amounts of the respective assessment against the respective parcels of land as they appear on the current assessment roll.

CITY COUNCIL OF THE
CITY OF SOUTH PASADENA

By_____
Mayor

ATTEST:

By_____
City Clerk

CITY OF SOUTH PASADENA

July 3, 2025

WEED ABATEMENT CHARGES

KEY	MAPBOOK	PAGE	PARCEL	ZONE	CITY CODE	CHARGES
F	5308	002	064	6	654	53.14
F	5308	002	070	6	654	53.14
F	5308	002	072	6	654	53.14
F	5308	020	027	6	654	53.14
F	5308	021	001	6	654	53.14
F	5308	022	002	6	654	53.14
F	5308	022	003	6	654	53.14
F	5308	022	004	6	654	53.14
F	5308	023	007	6	654	888.78
F	5308	023	015	6	654	53.14
F	5308	024	017	6	654	53.14
F	5308	024	034	6	654	1683.14
F	5308	025	027	6	654	729.66
F	5308	027	007	6	654	1365.14
F	5308	027	008	6	654	1365.14
F	5308	027	016	6	654	2067.14
F	5308	027	017	6	654	1056.26
F	5308	027	018	6	654	1365.14
F	5308	027	019	6	654	1365.14
F	5308	027	020	6	654	1318.34
F	5308	031	001	6	654	767.1
F	5308	031	039	6	654	1104.06
F	5308	031	040	6	654	1038.54
F	5308	031	041	6	654	982.38
F	5308	031	042	6	654	1244.46
F	5308	031	053	6	654	1131.14
F	5308	031	054	6	654	832.62
F	5308	031	055	6	654	1084.34
F	5308	031	058	6	654	53.14
F	5308	032	006	6	654	53.14
F	5308	032	009	6	654	682.86
F	5308	032	012	6	654	53.14
F	5308	032	044	6	654	53.14
F	5308	032	045	6	654	53.14
F	5308	034	004	6	654	53.14
F	5310	021	009	6	654	897.14
F	5310	022	013	6	654	53.14
F	5310	026	010	6	654	53.14

F	5310	026	011	6	654	53.14
F	5311	001	018	6	654	53.14
F	5311	007	019	6	654	53.14
F	5311	008	033	6	654	53.14
F	5311	008	039	6	654	53.14
F	5311	009	055	6	654	53.14
F	5311	009	056	6	654	53.14
F	5311	009	057	6	654	53.14
F	5311	009	058	6	654	53.14
F	5311	010	010	6	654	53.14
F	5311	010	012	6	654	53.14
F	5311	010	015	6	654	53.14
F	5311	010	027	6	654	53.14
F	5311	010	028	6	654	53.14
F	5311	010	029	6	654	53.14
F	5311	010	030	6	654	53.14
F	5311	014	042	6	654	53.14
F	5311	014	043	6	654	53.14
F	5311	014	048	6	654	53.14
F	5311	015	005	6	654	53.14
F	5311	015	006	6	654	53.14
F	5311	015	022	6	654	53.14
F	5311	015	023	6	654	53.14
F	5311	017	020	6	654	53.14
F	5311	017	021	6	654	53.14
F	5312	002	007	6	654	53.14
F	5312	002	008	6	654	53.14
F	5312	002	009	6	654	53.14
F	5312	002	030	6	654	53.14
F	5312	002	031	6	654	53.14
F	5312	016	014	6	654	53.14
F	5312	016	015	6	654	1047.9
F	5312	016	016	6	654	53.14
F	5312	016	017	6	654	53.14
F	5312	017	025	6	654	53.14
F	5312	017	042	6	654	1572.06
F	5312	017	043	6	654	1506.54
F	5312	017	044	6	654	1459.74
F	5312	017	049	6	654	1731.18

F	5312	020	012	6	654	53.14
F	5312	020	022	6	654	53.14
F	5314	005	017	6	654	53.14
F	5314	005	021	6	654	53.14
F	5314	005	045	6	654	53.14
F	5314	006	005	6	654	53.14
F	5314	007	017	6	654	53.14
F	5314	008	014	6	654	53.14
F	5314	018	010	6	654	53.14
F	5314	026	050	6	654	53.14
TOTAL IMPROVED PARCELS			0	TOTAL CHARGES		0
TOTAL UNIMPROVED PARCELS			25	TOTAL CHARGES		30285.94
TOTAL INSPECTION FEE ONLY PARCELS			62	TOTAL CHARGES		3294.68
TOTAL PARCELS			87	TOTAL CHARGES		33580.62