CITY OF SOUTH PASADENA
CITY COUNCIL

AGENDA

SPECIAL CITY COUNCIL MEETING
WEDNESDAY, JANUARY 14, 2026, AT 6:00 PM

AMEDEE O. "DICK" RICHARDS JR. COUNCIL CHAMBERS
1424 MISSION STREET, SOUTH PASADENA, CALIFORNIA 91030

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

The South Pasadena City Council Meeting will be conducted in-person from the Amedee O. "Dick" Richards, Jr. Council Chambers, located at 1424 Mission Street, South Pasadena, CA 91030.

Public participation may be made as follows:

- In-Person – Council Chambers, 1424 Mission Street, South Pasadena, CA 91030
- Live Broadcast via the City website – http://www.spectrumstream.com/streaming/south_pasadena/live.cfm
- Via Zoom – Meeting ID: **825 9999 2830**
- Written Public Comment – written comment must be submitted by 12:00 p.m. the day of the meeting by emailing to ccpubliccomment@southpasadenaca.gov
- Via Phone–+1-669-900-6833 and entering the Zoom Meeting ID listed above.

Meeting may be viewed at:

1. Go to the Zoom website, https://zoom.us/join and enter the Zoom Meeting information; or
2. Click on the following unique Zoom meeting link: https://us06web.zoom.us/j/82599992830 or
3. By calling: +1-669-900-6833 and entering the Zoom Meeting ID listed above; and viewing the meeting via http://www.spectrumstream.com/streaming/south_pasadena/live.cfm

CALL TO ORDER:	Mayor	Sheila Rossi
ROLL CALL:	Mayor	Sheila Rossi
	Mayor Pro Tem	Omari Ferguson
	Councilmember	Michael A. Cacciotti
	Councilmember	Jon Primuth
	Councilmember	Janet Braun

PUBLIC COMMENT

1. PUBLIC COMMENT

Public Comment will be limited to 3 minutes per speaker for the agendized items only.

CONSENT CALENDAR

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR

Items listed under the Consent Calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless a public comment has been received or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

2. CONSIDERATION OF REAPPOINTMENTS TO CITY BOARDS, COMMISSIONS, AND COMMITTEES

Recommendation

It is recommended that the City Council re-appoint the following residents to City Boards, Commissions, and Committees:

1. Kristen Carlblom to the Cultural Heritage Commission for a full-term beginning January 1, 2026 and ending on December 31, 2028.
2. Jeremy Ding to the Cultural Heritage Commission for a full-term beginning January 1, 2026 and ending on December 31, 2028.
3. James Martin to the Planning Commission for a full-term beginning January 1, 2026 and ending on December 31, 2028.
4. Deloris Piazza to the Public Art Commission for a full-term beginning January 1, 2026 and ending on December 31, 2028.

3. CONSIDERATION OF APPROVAL OF A DISCRETIONARY FUND REQUEST FROM MAYOR PRO TEM OMARI FERGUSON IN THE AMOUNT OF $4,000 TO SUPPORT THE CITY'S STREET MAINTENANCE PROGRAM

Recommendation

It is recommended that the City Council:

1. Find that the requested allocation of discretionary funds to support the City's street maintenance fund serves a valid public purpose benefiting the City; that the expenditure is free from any conflict of interest; and it does not constitute a gift to any individual, corporation or municipality, but it is used exclusively to benefit the general public;
2. Approve the allocation from Mayor Pro Tem Omari Ferguson's discretionary funds in the amount of $4,000 from Account No. 101-1010-1011-8021-001 (Discretionary Fund District 1) to Account No. 101-6010-6116-8180-000 (Street Maintenance Program- Contract Services) to support the City's street maintenance program.

ADJOURNMENT

FOR YOUR INFORMATION

FUTURE CITY COUNCIL MEETINGS

January 21, 2026	Regular City Council Meeting	7:00 P.M.
February 4, 2026	Regular City Council Meeting	7:00 P.M.
February 18, 2026	Regular City Council Meeting	7:00 P.M.
March 4, 2026	Regular City Council Meeting	7:00 P.M.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

City Council meeting agenda packets, any agenda related documents, and additional documents are available online for public viewing on the City's website:
https://www.southpasadenaca.gov/Your-Government/Your-City-Council/City-Council-Agendas

Regular meetings are live streamed via the internet at:
http://www.spectrumstream.com/streaming/south_pasadena/live.cfm

AGENDA NOTIFICATION SUBSCRIPTION

If you wish to receive an agenda email notification please contact the City Clerk's Division via email at CityClerk@southpasadenaca.gov or call (626) 403-7230.

ACCOMMODATIONS

The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230 or cityclerk@southpasadenaca.gov. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

CERTIFICATION OF POSTING

I declare under penalty of perjury that I posted this notice of agenda for the meeting to be held on January 14, 2026, on the bulletin board in the courtyard of City Hall located at 1414 Mission Street, South Pasadena, CA 91030, and on the City, website as required by law, on the date listed below.

01/08/2026	/S/
Date	Mark Perez, Acting Chief City Clerk

City Council Agenda Report

ITEM NO. 1

DATE: January 14, 2026

FROM: Todd Hileman, City Manager

PREPARED BY: Mark Perez, Deputy City Clerk

SUBJECT: **PUBLIC COMMENT**
Public Comment will be limited to 3 minutes per speaker for the agendized items only.

City Council Agenda Report

ITEM NO. 2

DATE: January 14, 2026

FROM: Sheila Rossi, Mayor

PREPARED BY: Mark Perez, Acting Chief City Clerk

SUBJECT: **CONSIDERATION OF REAPPOINTMENTS TO CITY BOARDS, COMMISSIONS, AND COMMITTEES**

Recommendation

It is recommended that the City Council re-appoint the following residents to City Boards, Commissions, and Committees:

1. Kristen Carlblom to the Cultural Heritage Commission for a full-term beginning January 1, 2026 and ending on December 31, 2028.
2. Jeremy Ding to the Cultural Heritage Commission for a full-term beginning January 1, 2026 and ending on December 31, 2028.
3. James Martin to the Planning Commission for a full-term beginning January 1, 2026 and ending on December 31, 2028.
4. Deloris Piazza to the Public Art Commission for a full-term beginning January 1, 2026 and ending on December 31, 2028.

Executive Summary

The item is considering the re-appointment of four members to City Boards and Commissions for full terms beginning January 1, 2026 and ending on December 31, 2028. The recruitment for vacancies continues through ongoing community outreach. The remaining upcoming vacancies are expected to be filled on January 21, 2026.

Background

On December 17, 2025, this item was continued to the January 14, 2026, City Council meeting for consideration.

The South Pasadena Municipal Code (SPMC) Section 2.23(a) states that, “Unless otherwise specified in this article, all boards and commissions shall consist of five adult members, all board and commission members to be appointed by the mayor of the city with at least three affirmative votes of the city council.” Vacancies other than by expiration of a term shall be filled by the mayor, with approval of the city council, for the unexpired portion of the term SPMC Section 2.26(a). The term of office for commissions is three years for a full term, running from January 1 through December 31. See, SPMC Section 2.25(a).

The City has continued community outreach to solicit applications to fill these and other advisory body vacancies. Existing unscheduled vacancies and vacancies occurring in 2025 have been posted on the City’s website consistent with the Maddy Act. For residents interested in serving on a City advisory body, the application is available on the City website or

in the City Clerk's Office.

Fiscal Impact
Cost for onboarding, training, and conducting commission meetings have been accounted for in department budgets.

City Council Agenda Report

ITEM NO. 3

DATE: January 14, 2026

FROM: Todd Hileman, City Manager

PREPARED BY: Alma Medina, Assistant to the City Manager

SUBJECT: **CONSIDERATION OF APPROVAL OF A DISCRETIONARY FUND REQUEST FROM MAYOR PRO TEM OMARI FERGUSON IN THE AMOUNT OF $4,000 TO SUPPORT THE CITY'S STREET MAINTENANCE PROGRAM**

Recommendation

It is recommended that the City Council:

1. Find that the requested allocation of discretionary funds to support the City's street maintenance fund serves a valid public purpose benefiting the City; that the expenditure is free from any conflict of interest; and it does not constitute a gift to any individual, corporation or municipality, but it is used exclusively to benefit the general public;
2. Approve the allocation from Mayor Pro Tem Omari Ferguson's discretionary funds in the amount of $4,000 from Account No. 101-1010-1011-8021-001 (Discretionary Fund District 1) to Account No. 101-6010-6116-8180-000 (Street Maintenance Program-Contract Services) to support the City's street maintenance program.

Executive Summary

This report recommends consideration of approval of discretionary funds from Mayor Pro Tem Ferguson to support the City's street maintenance program.

Background

In September 2004, the City Council approved the creation of discretionary spending budgets that allow each Councilmember the opportunity to fund projects or purchases that might not otherwise be funded in the approved budget. Discretionary funds must be used for a public purpose benefiting the City. On August 17, 2011, the City Council approved Resolution No. 7174, establishing guidelines for the application of City Council discretionary budget accounts. It provides that use of such funds is permitted if findings can be made as set forth in City Council Resolution No. 7174. In Fiscal Year (FY) 2025-2026, the Budget included $20,000 of discretionary funds, which amounts to $4,000 per Councilmember.

At the December 17, 2025 meeting, Mayor Pro Tem Ferguson requested that an item be brought forward to the City Council to authorize the use of up to $4,000 from his discretionary funds to support the City's street maintenance program, and received a second.

Analysis

The City Council receives an annual discretionary fund and in order to use such funds, the following specific findings must be made: a) The expenditure has a public purpose benefitting

the City; b) The expenditure is free of any conflicts of interest that may arise from the use of City funds; c) The expenditure is not a gift to any individual, corporation, or municipality, but is only used to benefit the general public of the City.

On December 17, 2025, Mayor Pro Tem Ferguson requested approval to allocate the remainder of his discretionary funds to the City's street maintenance fund. The motion was seconded by Councilmember Cacciotti. This request supports a public purpose benefitting the City in maintaining the roadways for the public. There are no known or anticipated conflicts of interest that may arise from the use of City funds, and this request is not a gift but is a benefit to the general public of the City.

The use of discretionary funds to support the street maintenance fund directly serves a public benefit by supporting ongoing maintenance and preservation of the City's roadway infrastructure. The additional funding would help address routine pavement maintenance and preventative treatments that extend the useful life of City streets, enhance safety for motorists, bicyclists, and pedestrians. Allocating discretionary funds to this purpose represents a fiscally responsible use of limited resources and supports the City's broader goals related to infrastructure maintenance, public safety, and long-term asset management.

Fiscal Impact
At this time, there is no additional appropriation of funds required, as sufficient funds are available in FY 2025-2026 Account No. 101-1010-1011-8021-001 (Discretionary Funds District 1). If approved, the Mayor Pro Tem's discretionary funds will be transferred to Account No. 101-6010-6116-8180-000 (Street Maintenance Program- Contract Services), and expended.