



Agenda
Board of Commissioners - Work Session July 6,
2026
3:00 PM
Room 108, Spalding County Annex Building

I. OPENING (CALL TO ORDER)

PLEASE SILENCE YOUR CELL PHONES AND ALL OTHER ELECTRONIC DEVICES.

II. INVOCATION

1. Invocation to be led by Commissioner Gwen Flowers-Taylor

III. PLEDGE TO FLAG

1. Commissioner Ryan Bowlden to lead the Pledge to the Flag

IV. AGENDA ITEMS

1. Discuss recommendation from PLAC for a joint grand opening date for Our Legacy Museum and the Event Center.
2. Discuss recommendation from PLAC to accept Makin' Tracks Travel Club as a new association.
3. Discussion of IGA for Funding for the Griffin Judicial Circuit between Fayette, Pike, Spalding, Upson Counties and The Griffin Judicial Circuit.
4. Discuss FY2027 Accountability Court Grants Program Grant Award.
5. Property Taxes Update by Tax Commissioner.
6. Property Tax Discussion with Tax Assessors Board Chairman.
7. Discuss Bid for Award for Indigent Defense in Juvenile Court of Spalding County.
8. Discuss Guardian Ad Litem (GAL) Bid Award for Juvenile Court
9. Discuss Declaring Sheriff Office Vehicle to Surplus and Fire Apparatus.
10. Discuss FY27 Juvenile Justice Incentive Grant Program Award
11. Discussion of LHOST vs. FLOST

V. EXECUTIVE SESSION

1. Under the Georgia Open Meetings Act, O.C.G.A. Section 50-14-3, authorized by O.C.G.A. Section 50-14-3(6) for the purpose of discussion or deliberating on the appointment,

employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a county officer or employee as provided in O.C.G.A. Section 50-14-3(6).

VI. ADJOURNMENT



BOARD OF COMMISSIONERS - WORK SESSION

Invocation to be led by Commissioner Gwen Flowers-Taylor

Requesting Agency
Spalding County

Board of Commissioners

In Compliance with the following Ordinance

Requirement for Board Action

Is this Item Goal Related?

Summary and Background

Fiscal Impact / Funding Source

STAFF RECOMMENDATION

ATTACHMENTS:



Commissioner Ryan Bowlden to lead the Pledge to the Flag

of Commissioners

Requesting Agency
Spalding County Board

In Compliance with the following Ordinance

Requirement for Board Action

Is this Item Goal Related?

Summary and Background

Fiscal Impact / Funding Source

STAFF RECOMMENDATION

ATTACHMENTS:



Discuss recommendation from PLAC for a joint grand opening date for Our Legacy Museum and the Event Center.

Requesting Agency

Spalding County Parks & Leisure Services

In Compliance with the following Ordinance

Requirement for Board Action

Is this Item Goal Related?

Summary and Background

At their May 2026 PLAC meeting, members made a recommendation to the BOC for an opening day for Our Legacy Museum. Following an update to the construction timeline, staff proposed a joint grand opening date for the museum and the event center.

At their June 11 meeting, PLAC made the following recommendation:

- *Motion/Second by Simmons/Flowers-Taylor and Braun to recommend to the Board of Commissioners to host a joint grand opening date for Our Legacy Museum and the Event Center at an appropriate date and time to be set later. Motion passed unanimously.*

Fiscal Impact / Funding Source

STAFF RECOMMENDATION

Approval

Kelly Carmichael, CPRP
Leisure Services Director
770-467-4750

ATTACHMENTS:

Discuss recommendation from PLAC to accept Makin' Tracks Travel Club as a new association.

Requesting Agency

Spalding County Parks & Leisure Services

In Compliance with the following Ordinance

Requirement for Board Action

Is this Item Goal Related?

Summary and Background

Makin' Tracks Travel Club is seeking to formalize their work at the Senior Center by becoming an association. Associations must be recommended to the BOC.

At their June 11, 2026 meeting, the Parks and Leisure Services Advisory Commission took the following action:

- *Motion/Second by Simmons/Flowers-Taylor to recommend to the Board of Commissioners that Makin' Tracks Travel Club be added as a new association. Motion passed unanimously.*
-

Fiscal Impact / Funding Source

STAFF RECOMMENDATION

Approval

Kelly Carmichael, CPRP
Leisure Services Director
770-467-4750

ATTACHMENTS:

- [Makin Tracks Travel Club Incorporation.pdf](#)
- [MTTC_IRS_501_c_7_Status_Letter_4-20-2026_Redacted.pdf](#)
- [MTTC Bylaws 5-4-2026.pdf](#)
- [MTTC Board 6-3-2026.pdf](#)
- [Certificate of Insurance ACORD Form 20260227-151725.pdf](#)
- [2026 MTTC Budget.pdf](#)
- [2026 Proposed MTTC Trips.pdf](#)
- [2025 MTTC Minutes.pdf](#)
- [2026 MTTC Minutes \(through 4-13-2026\).pdf](#)
- [Makin Tracks Travel Club Letter 12-29-2025.pdf](#)
- [Facility Use Permit - Association Agreement - Makin Tracks 4-2026.docx](#)

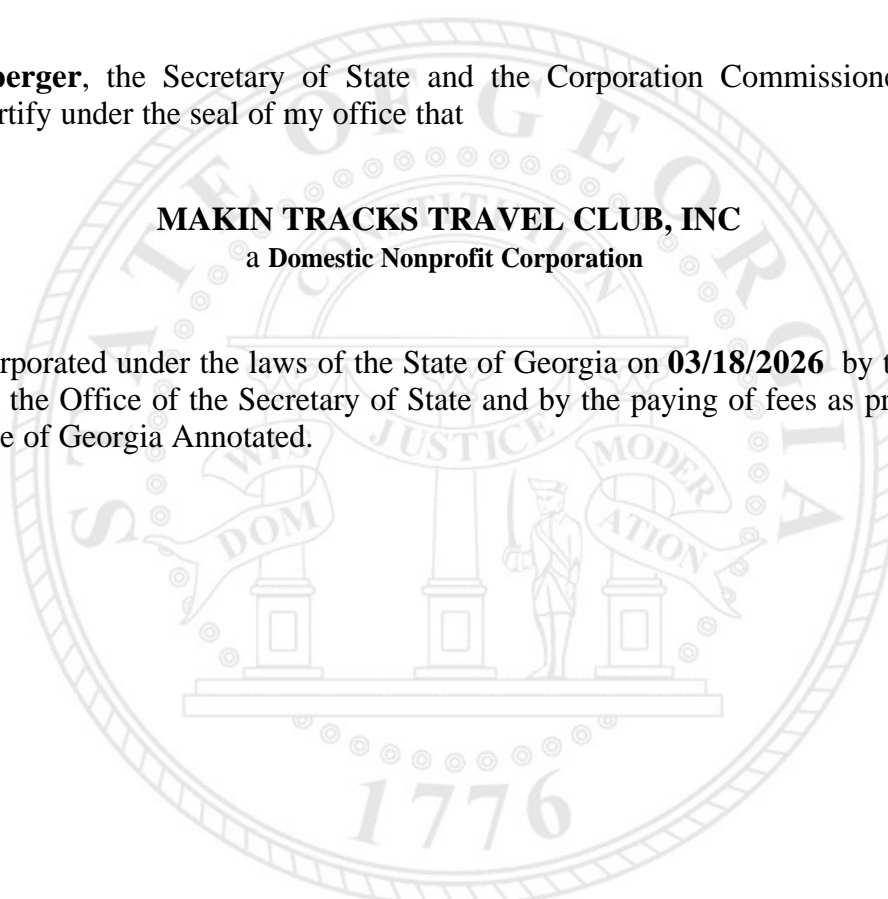
STATE OF GEORGIA
Secretary of State
Corporations Division
313 West Tower
2 Martin Luther King, Jr. Dr.
Atlanta, Georgia 30334-1530

CERTIFICATE OF INCORPORATION

I, **Brad Raffensperger**, the Secretary of State and the Corporation Commissioner of the State of Georgia, hereby certify under the seal of my office that

MAKIN TRACKS TRAVEL CLUB, INC
a Domestic Nonprofit Corporation

has been duly incorporated under the laws of the State of Georgia on **03/18/2026** by the filing of articles of incorporation in the Office of the Secretary of State and by the paying of fees as provided by Title 14 of the Official Code of Georgia Annotated.



WITNESS my hand and official seal in the City of Atlanta and the State of Georgia on **03/26/2026**.



Brad Raffensperger

Brad Raffensperger
Secretary of State

ARTICLES OF INCORPORATION

Electronically Filed
Secretary of State
Filing Date: 3/18/2026 6:40:28 PM

BUSINESS INFORMATION

CONTROL NUMBER 26068068
BUSINESS NAME MAKIN TRACKS TRAVEL CLUB, INC
BUSINESS TYPE Domestic Nonprofit Corporation
EFFECTIVE DATE 03/18/2026

The corporation is organized pursuant to the Georgia Nonprofit Corporation Code.

PRINCIPAL OFFICE ADDRESS

ADDRESS 885 MEMORIAL DRIVE, GRIFFIN, GA, 30223, USA

REGISTERED AGENT

NAME	ADDRESS	COUNTY
KRISTEN DUTTON	124 N Hill Street, GRIFFIN, GA, 30224, USA	Spalding

INCORPORATOR(S)

NAME	TITLE	ADDRESS
MARCUS WEAVER	INCORPORATOR	885 MEMORIAL DRIVE, GRIFFIN, GA, 30223, USA

MEMBER INFORMATION

The corporation will not have members.

OPTIONAL PROVISIONS

N/A

AUTHORIZER INFORMATION

AUTHORIZER SIGNATURE MARCUS WEAVER
AUTHORIZER TITLE Incorporator



Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
P.O. Box 2508
Cincinnati, OH 45201

MAKIN TRACKS TRAVEL CLUB INC
885 MEMORIAL DRIVE
GRIFFIN, GA 30223

Date:
04/23/2026
Employer ID number:
[REDACTED]
Person to contact:
Name: Mia R. Mendez
ID number: 5419264
Telephone: 877-829-5500
Accounting period ending:
December 31
Form 990/990-EZ/990-N required:
Yes
Effective date of exemption:
April 20, 2026
Contribution deductibility:
No
Addendum applies:
No

Dear Applicant:

We determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(7). This letter could help resolve questions on your exempt status.

Donors cannot deduct contributions they make to you under IRC Section 170(c).

As an organization described in IRC Section 501(c)(7), you're permitted to receive up to 35 percent of your gross receipts, including investment income, from sources outside of your membership without losing your tax-exempt status. Of the 35 percent, not more than 15 percent of your gross receipts can come from general public use of your club facilities or services. Income greater than these limits may jeopardize your continued tax-exempt status.

If we indicated that you're required to file an annual information return, you must file one of the following:

- Form 990, Return of Organization Exempt From Income Tax
- Form 990-EZ, Short Form Return of Organization Exempt From Income Tax
- Form 990-N, Electronic Notice, e-Postcard for Tax-Exempt Organizations Not Required to File Form 990 or Form 990EZ.

If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

What you should know

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

Where to find more information

For important information about your responsibilities as a tax-exempt organization:

- Visit [IRS.gov/charities](https://www.irs.gov/charities)
- Read Publication 4221-NC, Compliance Guide for Tax-Exempt Organizations (Other than 501(c)(3) Public Charities and Private Foundations)

Find tax forms or publications by visiting [IRS.gov/forms](https://www.irs.gov/forms) or calling 800-TAX-FORM (800-829-3676).

Keep a copy of this letter for your records.

Sincerely,

Stephen A. Martin

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements

BYLAWS

Makin' Tracks Travel Club

MTTC

Est. 1996

October 21, 2025

Amended May 4, 2026

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October 21, 2025

Amended May 4, 2026

ARTICLE I NAME AND PURPOSE

Section A: NAME – The name of this social club will be the :
 “Makin’ Tracks Travel Club” also known as “MTTC”

Section B: PURPOSE – The purpose of this club which operates in accordance with the Spalding County Senior Center rules and regulations, is to offer reasonably priced travel and fellowship opportunities to local senior citizens.

ARTICLE II: OPERATIONS

Makin’ Tracks Travel Club:

- Will be self-governed social club that meets monthly at the Senior Center to provide enriching travel and social programming for its members.
- Will coincide with the calendar year, January 1 to December 31.
- Will obtain an annual Surety Bond to protect those that handle money annually.
- Will be under the direction of a Board consisting of 7 to 10 members.
- Will have members vote on any major purchases and/or donations presented by the board.

ARTICLE III: MEMBERS AND DUES

Section 1: Eligibility

Annual “Makin Tracks Travel Club” membership is open to all individuals who are members in good standing of the Spalding County Senior Center.

Section 2: Dues

Annual dues are established by the MTTC Board to cover administrative costs.

- A membership Drive takes place December – January of each calendar year.
- Any MTTC members registering after January 31 will pay non pro-rated dues for the remainder of the calendar year.

Section 3: Rights and Responsibilities

- Members may vote on club matters, participate in trips, and serve on committees, as appointed by the Board.
- Members are expected to adhere to the Spalding County Senior Center Membership Code of Conduct and County Bus Rules.

ARTICLE IV TRAVEL POLICY

Section A:

Waivers – All travel participants must sign a “Spalding County Senior Center waiver form *“before each trip.”*”

Section B: Health Forms

Each travel participant must fill out a *“Health Form”* that will remain in a secure location at the Senior Center when not on a trip. Trip leaders will carry the forms on trips for emergency information.

Section C: Trip Payments

All day trip payments will be paid in full at signup.
Overnight trip deposits and payments will vary according to the trip.

Section D: Refund Policy

Refunds *are not* issued for day trips unless approved by the discretion of the Board.

If “Makin’ Tracks Travel Club” cancels a day or overnight trip, refunds will be issued to all who paid for the trip. *Travel agency* trip refunds will be in accordance with the agency.

Section E: Trip Registration

At the discretion of the “Makin’ Tracks Travel Club” Board, if the number of registered club members for a trip is not adequate to fill available seats, the board may vote to open registration for the trip to all Spalding County Senior Center members.

ARTICLE V: OFFICERS AND BOARD MEMBERS

Section A: Titles and Duties

President – It will be the duty of the President to:

1. Preside over the board meetings, club meetings and special-called meetings.
2. Sign checks in absence of the Treasurer. Ensure trips fees are paid.
3. Communicate with the Senior Center Director to secure trips dates to schedule Motor Coach and driver.
4. Complete monthly meeting agenda
5. Appoint committee chairpersons
6. Plan trips, assist with waiver collection and submission.

7. Provide the Senior Services Manager with updated contact information.
8. The President and /or his/her designee shall have the authority to appoint any special committees and their Chair, including but not limited to:
 - Trip Planning Committee
 - Safety and Accessibility Committee
 - Fundraising Committee
 - Ad Hoc Committee

Vice President

It will be the duty of the Vice President to;

1. Preside in the absence of the President;
2. Plans and manages overnight trips;
3. Assists with day trip planning;
4. Roster check ins and seat reservations.
5. Other duties as assigned.

Secretary - It will be the duty of the Secretary to:

1. Record the minutes of all meetings and maintain records;
2. And other duties as assigned.

Treasurer – It will be the duty of the Treasurer to:

1. Receive all funds; submit deposits in a timely manner;
2. Keep an itemized account of all receipts, deposits and expenditures;
3. Monthly reports and bank reconciliation;
4. Audit compliant as required by the board
5. Pay expenditures as required by the needs of the *Makin' Tracks Travel Club*.
6. Present financial reports at the monthly club meetings.
7. Secure annual Surety Bond
8. Other duties as assigned.

Membership – It will be the duty of the Membership to:

1. Collect dues for the new calendar year.
2. Update membership forms annually; maintains roster of current members
3. Prepare a complete member contact list to be distributed to each board member.
4. Maintain membership book with current alphabetized forms and taken on each trip.

5. Give all members signed up a brochure and County motor coach rules
6. Other duties as assigned.

Refreshments – It will be the duty of the Refreshments to:

1. Obtain refreshments for each monthly club meeting.
2. Obtain and organize table decoration at each monthly club meeting.
3. Submit expenditures to the Treasurer for reimbursement.
4. Other duties as assigned.

Chaplain – It will be the duty of the Chaplain to:

1. Greet members at monthly club meetings
2. Manage check in table and sign in sheet at monthly club meetings.
3. Distribute agendas for monthly club meetings.
4. Lead Prayer and Pledge of Allegiance at monthly club meetings.
5. Other duties as assigned.

Badges and Communication: - It will be the duty of Badges / Communications :

1. Create and maintain badges; ensure each badge has a clean lanyard for all club members, including board members.
2. Organize and distribute badges for trips
3. Provide a trip waiver form for each member attending trips.
4. Mass communications which include emails and Facebook postings.
5. Other duties as assigned.

Section B: Eligibility To be considered eligible to serve as a Volunteer Board member, one must have at least two of the following criteria to be considered.

1. At least one year of Club Membership
2. Monthly Club meeting attendance of at least 6 meetings in a calendar Year
3. Made at least 6 (six) club trips in a calendar year.

Section C: Nominations – Club members who are eligible may present an application to The Nomination Committee composed of 2 present and/or past Board members, and 2 active club members. Upon review the committee will present the required number of nominees at the November meeting.

Section D: Elections –

A slate of nominates will be presented at the November meeting to be approved by the membership. Upon approval, the elected board will meet on the second Monday of November to define board member positions for

The coming year. Officer appointments are announced at the December Club Meeting.

Section E: Term –

The Officers and/or board members term of office will begin on January 1 and last for two years. Terms may continue as voted upon by the membership. Board members may serve consecutive terms.

Section F: Vacancy –

If a vacancy occurs in the office of President, the Vice President will assume the office for the remainder of the term. Vacancies in any other office will be filled with an emergency appointee by the consensus of the Board.

Section G: Removal –

If at any time a board member does not align with the purpose of the "Makin' Tracks Travel Club", and the mission of the Spalding County Senior Center, they are subject to removal based on the majority vote of the Board.

ARTICLE VI - MEETINGS

Section A – Club Meetings –

Meetings will be the first Monday of each month, unless otherwise rescheduled. Voting at meetings will be by a majority of members present.

Section B – Board Meetings

Meetings will be the second Monday of each month, unless otherwise rescheduled. A quorum will consist of the majority present (6) for voting. If a tie occurs, the President will make the final decision.

ARTICLE VII - AMENDMENTS

Section A – Selection –

These Bylaws may be amended on an annual basis or at any time by the Board due to legal requirements necessary. Proposals for amendments are to be made in writing and given to the Board before the October Business Meeting. The Board will consider the amendment proposal at the October Board meeting, Bylaw amendments approval by the MTTC Board will be presented for membership vote at the November meeting. A majority vote of those present is required for approval of any amendment. Any amendment approved and proposed by the Board regarding a legal necessity may be presented at any Club meeting during the year for approval by majority vote of those present at that Club meeting.

ARTICLE VIII – DISSOLUTION

Upon dissolution only by a majority vote of Club members, after all obligations are paid in full, and current members are refunded their current annual dues, then any remaining funds will be donated as members designate. If the Club's fund balance is Less than the total annual member's dues, the members annual dues will be pro-rated and refunded.

ARTICLE IX -NOTICE OF NONDISCRIMINATION AND CIVIL RIGHTS

Makin' Tracks Travel Club complies with all applicable Federal and State civil rights laws and regulations. Makin' Tracks Travel Club does not exclude, deny benefits to, or otherwise discriminate against any person on the basis of race, color, national origin, age, disability, sex, religion, or any other status protected by law in admission to, participation in, or receipt of services under any of its programs and activities. This policy applies to all programs and activities administered by Makin' Tracks Travel Club.

Makin' Tracks Travel Club Board Members

President: Marcus Weaver

Address: 406 Terracedale Ct Griffin, Georgia 30224

Phone: 404-993-7266

Email: *tladdi@comcast.net*

Vice President: Sallie Bush

Address: 210 Maddox Rd Griffin, Ga 30224

Phone: 678-588-1304

Email: *Salliegriffin@aol.net*

Secretary: Kathy Gibson

Address: 395 Crabapple Rd Fayetteville, Ga 30215

Phone: 770-851-4042

Email: *Kahg1978@gmail.com*

Treasurer: Deborah Gray

Address: 831 N. Walker's Mill Rd Griffin, Ga 30223

Phone: 330-690-0066

Email: *Deborah.Gray8877@gmail.com*

Membership: Margie Gregory

Address: 974 N. Second St Griffin, Ga 30223

Phone: 678-603-7117

Email: *Margie Gregory 12/14@g-mail.com*

Chaplin: John Henley

Address: 54 Henley Rd Griffin, Ga 30223

Phone: 770-468-7624

Email: *jhenley 978(a)g MAIL.COM*

Refreshments: Bobby Ann Phillips

Address: 110 Plumleaf Ct Griffin, Ga 30223

Phone: 678-326-1734

Email:

Max 9 sue 62 @ yahoo.com

Makin Tracks Travel Club, Inc Budget for 2026

Month	Average Monthly Income Projected	Monthly Actual Income	Average Monthly Expenses Projected	Monthly Actual Expenses	Net Actual Income Less Actual Expenses
Jan	16650	29752	16250	9842.75	19909.25
Feb	16650	8298	16250	31640.66	-23342.7
Mar	16650	11974	16250	7594.02	4379.98
Apr	16650	22981.77	16250	8935.85	14045.92
May	16650		16250		
Jun	16650		16250		
Jul	16650		16250		
Aug	16650		16250		
Sep	16650		16250		
Oct	16650		16250		
Nov	16650		16250		
Dec	16650		16250		
Totals YTD	199800	73005.77	195000	58013.28	14992.49

Makin Tracks Travel Club, Inc

2026 Income and Expense Descriptions

Income	Expenses
Membership Dues	Club Meeting Refreshments
Club Events	Office Supplies
Miscellaneous	Donations
	Club Events
	Insurance
	CPA
	Nonprofit filing
	State Inc Filing
	Miscellaneous

date	to/from	reason	Income	expense	total
					23198.12
6-Apr	bank/deb	membership	70	I	23268.12
6-Apr	bank/deb	Belle Farms	120	I	23388.12
6-Apr	bank/deb	Braves	325	I	23713.12
6-Apr	bank/deb	Casino 4-10	400	I	24113.12
6-Apr	bank/deb	Gibbs	455	I	24568.12
6-Apr	Amazon	MTTC badges / frames		68.6 E	24499.52
7-Apr	Credit/ Bank	MTTC from Amazon	11.77	I	24511.29
7-Apr	bank/deb	casino 4-11	25	I	24536.29
7-Apr	bank/deb	membership	40	I	24536.29
7-Apr	bank/deb	Gibbs	70	I	24646.29
7-Apr	bank/deb	Braves	195	I	24841.29
7-Apr	bank/deb	Chocolate Factory lunch	235	I	25076.29
8-Apr	bank/sallie	Myrtle beach	2175	I	27251.29
8-Apr	bank/sallie	Ark	2655	I	29906.29
8-Apr	Walmart/deb	Chocolate Factory lunch		75 E	29831.29
8-Apr	Walmart/deb	Chocolate Factory lunch		75 E	29756.29
8-Apr	Wendys/Dollar General	Chocolate Factory lunch		75 E	29681.29
8-Apr	Walmart/deb	Chocolate Factory lunch		120 E	29561.29
8-Apr	Walmart/deb	Chocolate Factory lunch		150 E	29411.29
8-Apr	DiamonTours/Sallie	NOLA bus expense		640 E	28771.29
9-Apr	Walmart/deb	Chocolate Factory lunch		75 E	28696.29
13-Apr	bank/Windcreek Marke	casino 4-10 lunch		12 E	28684.12
13-Apr	bank/Windcreek Marke	casino 4-10 lunch		23 E	28661.29
13-Apr	bank/Windcreek Marke	casino 4-10 lunch		24 E	28637.29
13-Apr	bank/mark	Chocolate Factory Class Fees		2560 E	26077.29
15-Apr	bank/deb	membership	50	I	26127.29
15-Apr	bank/deb	Belle Farms	60	I	26187.29
15-Apr	bank/deb	Braves	65	I	26252.29
15-Apr	bank/deb	Gibbs	104	I	26356.29
15-Apr	bank/deb	Carter 5-14	300	I	26656.29
15-Apr	bank/deb	Rock Garden	325	I	26981.29
15-Apr	bank/deb	Chocolate Factory	515	I	27496.29
15-Apr	bank/deb	Carter 5-13	650	I	28146.29
15-Apr	bank/deb	Savannah	2560	I	30706.29
15-Apr	Deb/cash Fund	transportation expense		400 E	30306.29
16-Apr	Belle Farms/Mark	Belle Farms lunch		16.04 E	30290.25
16-Apr	Fried Green Tomato/ M	Belle Farms lunch		336.3 E	29953.25
17-Apr	Bank/Sallie	Myrtle beach	1105	I	31058.95
	bank/Sallie	Ark ????	2614	I	33672.95
17-Apr	Gibbs/Mark	Gibbs entry fee		705.96 E	32966.99
20-Apr	Cracker Barrel/Mark	Gibbs lunch		59.83 E	32907.16
21-Apr	Spalding County/deb	Chocolate Bus		302.24 E	32604.92

21-Apr	Spalding County/mark	Cheesecake Bus		514.46	E	32090.46
22-Apr	bank/deb	Carter 5-13	50		I	32140.46
22-Apr	bank/deb	membership	80		I	32220.46
22-Apr	bank/deb	Belle Farms	90		I	32310.46
22-Apr	bank/deb	Braves	130		I	32440.46
22-Apr	bank/deb	Carter 5-14	225		I	32665.46
22-Apr	bank/deb	Rock Garden	275		I	32940.46
22-Apr	bank/deb	Tubman	300		I	33240.46
22-Apr	bank/deb	Casino 5-20	720		I	33960.46
24-Apr	bank/sallie	Myrtle beach	530		I	34490.46
24-Apr	bank/sallie	Ark	1414		I	35904.46
24-Apr	bank/sallie	Savannah	2718		I	38622.46
24-Apr	riverboat/sallie	savannah riverboat fee		497	E	38125.46
28-Apr	bank/deb	Carter 5-13	100		I	38225.46
28-Apr	bank/deb	Tubman	115		I	38340.46
28-Apr	bank/deb	Rock Garden	175		I	38515.46
28-Apr	bank/deb	Casino 5-7	180		I	38695.46
28-Apr	bank/deb	Carter 5-14	300		I	38995.46
28-Apr	bank/deb	Braves 4-30	455		I	39450.46
28-Apr	Bobby Phillips/dev	MTTC refresh/April		114.45	E	39336.01
29-Apr	Meals on Wheells/deb	MTTC donation		250	E	39086.01
29-Apr	Spal.Co/Mark	Casino4-10		744.04	E	38341.97
29-Apr	Spal.Co/Mark	Belle Farms		459.93	E	37882.04
29-Apr	Spal.Co/Mark	Gibbs bus		638	E	37244.04
			22981.8	8935.85		14045.9

13-Mar Mark/Windcreek	lunch		20		21467.1
13-Mar Mark/Macon Bacon	Tickets Deposit		170		21297.1
13-Mar Deb	Cash fund			400	20897.1
16-Mar Mark/Truetts	lunch		348.85		20548.25
16-Mar Mark/Sunset Park	Braves tickets		1915		18633.25
18-Mar Archives	deposit			30	18663.25
18-Mar Membership	deposit			40	18703.25
18-Mar Cheesecake	deposit			45	18748.25
18-Mar Chocolate Factory	deposit			75	18823.25
18-Mar Belle Farms	deposit			300	19123.25
18-Mar Braves	deposit			325	19448.25
18-Mar Casino	deposit			500	19948.25
18-Mar Gibbs Gardens	deposit			560	20508.25
18-Mar Deb/Kitty Dunlap	Refund Choc. 2484			35	20473.25
18-Mar Myrtle Beach	deposit			1960	22433.25
18-Mar Ark	deposit			2689	25122.25
19-Mar Brenda Wyatt	refund/casino			25	23698.51
19-Mar shirley Mott	refund/Casino			25	23673.51
19-Mar Deb/Mark	Temptations		25.92		24352.29
19-Mar Myrtle Beach	deposit			1960	25122.25
19-Mar ark	deposit			2689	25122.25
19-Mar Mark/Spalding County	deposit	744.04			24378.21
20-Mar Mark/temptations	macon refreshments		25.92		24352.29
20-Mar Costco/Mark			28.78		24323.51
23-Mar CPA	filing	600			23723.51
23-Mar Casino	deposit			25	23673.51
24-Mar Cheesecake	deposit			30	23703.51
24-Mar Archives	deposit			60	23763.51
24-Mar Braves	deposit			65	23828.51
24-Mar Membership	deposit			100	23928.51
24-Mar Gibbs Gardens	deposit			175	24103.51
24-Mar Chocolate Factory	deposit			<u>225</u>	24328.51
24-Mar Casino	deposit			250	24578.51
25-Mar sally /krystal	lunch		11.74		24566.77

5.0

26-Mar sally /paddlewheel	lunch	6	24560.77
26-Mar sally/paddlewheel	lunch	28	24532.77
27-Mar Cheesecake	deposit	45	24533.77
30-Mar Sally/philly	lunch	44.03	24533.74
30-Mar Mark/cheesecake	lunch	128.46	24405.28
31-Mar Mark/Spalding County	bus/casino 3-11	744.04	23661.24
31-Mar Mark	bus/Archives	463.12	23198.12
31-Mar Amazon marketplace		68.6	
			160
			50

MTTC bank balance February 2026

starting balance cash fund

Date	to/from	purpose	check	card	debit	credit	starting balance	cash fund
2-Feb	James Jordan	ref Roswell				25	42160.8	42107.76
2-Feb	Carol Jordan	ref Roswell				25	42082.76	42082.76
3-Feb	Deposit	Membership				160	4297.76	4297.76
3-Feb	Deposit	Chocolate Factory				255	42497.76	42497.76
3-Feb	Deposit	Temptations				490	42987.76	42987.76
3-Feb	Deposit	Aquarium				776	43763.76	43763.76
3-Feb	Deposit	Capital				787	44550.76	44550.76
3-Feb	Deposit	coke				1150	45700.76	45700.76
4-Feb	Geraldine Thomas	ref Temptations				50	45650.76	45650.76
5-Feb	Deposit	Capital				72	45722.78	45722.78
5-Feb	Deposit	Chocolate Factory				110	45832.76	45832.76
5-Feb	Deposit	coke				138	45970.76	45970.76
5-Feb	Deposit	casino 2-11				650	46620.76	46620.76
5-Feb	Mark/walmart	binders				24.27	46596.49	46596.49
5-Feb	Deb/cash					300	46296.49	46296.49
5-Feb	Charolett Bennett	refund/roswell				25	46271.49	46271.49
6-Feb	Mark/	Parking				28.25	46243.49	46243.49
6-Feb	Mark	Diamond Tours				26400	19843.24	19843.24
9-Feb	Bobby Phillips	Refreshments Feb				86.59	19843.65	19843.65
10-Feb	Deposit	coke				46	19802.65	19802.65
10-Feb	Deposit	Membership				50	19852.65	19852.65
10-Feb	Deposit	braves				65	19917.65	19917.65
10-Feb	Deposit	Capital				150	20067.65	20067.65
10-Feb	Deposit	Aquarium				219	20266.65	20266.65
10-Feb	Deposit	Chocolate Factory				240	20526.65	20526.65
10-Feb	Deposit	Casino				300	20826.65	20826.65
10-Feb	Karen Stinnett	ref Aquarium				73	20753.65	20753.65
12-Feb	mark/costco	DEPOSIT SLIPS				20.22	20733.43	20733.43
12-Feb	Mark/Suntrust	Braves tickets				472	20261.43	20261.43
12-Feb	Mark	Coco Cola Tickets				600.04	1961.39	1961.39
12-Feb	Mark	Aquarium tickets				658.68	19002.71	19002.71

13-Feb Mark	Culvers Lunch	26.43	18976.28
13-Feb Mark	Parking	28.25	18948.03
13-Feb Mark	lunch Cracker Barrel	40.04	18907.99
17-Feb Deposit	Membership		1907.99
17-Feb Deposit	casino 3-11		19142.99
17-Feb Deposit	braves		19402.99
17-Feb Deposit	Chocolate Factory		19847.99
17-Feb Deposit	NOLA		21027.99
17-Feb Jennifer Scoggin	ref Aquarium	73	20954.99
19-Feb mark/walmart	copy paper	11.64	20943.35
18-Feb Mark/choc. Fact.	deposit	100	20846.35
18-Feb Deb/hobby lobby	reward tape	4.47	20765.88
18-Feb Dorothy Sampson	refund/aquarium	73	20692.88
23-Feb mark/costco	copy paper	42.11	20650.77
23-Feb Kamalee Webber	ref coke	46	20604.77
25-Feb Mark/casino	lunch	15	20589.77
25-Feb Alfonso Leonard	ref NOLA	1180	19409.77
25-Feb Mark	Bus/ World of Coke	531.39	18878.38
25-Feb Mark	Bus/Capitol	530.24	18348.14
26-Feb Deposit	BRAVES		18868.14
26-Feb Irma Goodrum	ref Temptations	50	18818.14
		520	

MITC bank balance January 2026

starting balance cash fund

Date	to/from	purpose	check	card	debit	credit	starting balance	cash fund
5	costco/mark	refresh		x	120.92		22251.55	
5	polly/mark	refresh			20.08		22130.63	
5	sp.co./mark	bus botanical gardens	x		233		22110.55	
6	bank /deb	memberships				210	21877.55	
6	bank /deb	mystery 10 dollar				245	22087.55	
6	bank /deb	mystery 10 dollar				450	22332.55	
6	bank /deb	memberships				460	22782.55	
6	bank /deb	memberships					23242.55	
6	bank /deb	temptations				1095	23242.55	
6	bank /deb	temptations				1685	24337.55	
6	bank /deb	nola				6750	26022.55	
7	bank /deb	mystery 10 dollar				50	32772.55	
7	bank /deb	nola				2310	32822.55	
9	ags/charmaine collins	refund Myrtle Beach			570		35132.55	
9	mark/spalding county	christmas lunch			644		34562.55	
12	mark/macon centreplex	temptations tickets			1337.25		33918.55	
12	mark/macon centreplex	temptations tickets			1497.72		32581.3	
14	bank /deb	memberships				100	31083.58	
14	bank /deb	chocolate factory				195	31183.58	
14	bank /deb	temptations				295	31378.58	
14	mark/ diamond tours	nola dep			3750		31673.58	
14	mark/ rebecca lewis	refund roswell trip			25		27923.58	
16	bank /deb	chocolate factory				485	27898.58	
16	bank /deb	nola				4200	28383.58	
16	mark/annie may	refund nola			75		32583.58	
20	bank /deb	memberships				90	32508.58	
20	bank /deb	temptations				190	32598.58	
20	bank /deb	chocolate factory				290	32788.58	
21	Mark/ulysses driver	refund roswell trip			25		33078.58	
21	Mark/caarolyn driver	refund roswell trip			25		33053.58	
21	Mark/ Andrea ellerbee	refund Myrtle Beach			570		33028.58	
							32458.58	

Makin' Tracks Travel Club Proposed Trips for 2026

January

22 Mystery Tour (**Full**)

29 Mystery Trip (**Full**)

February

11 World of Coca Cola/Ga Aquarium

12 Georgia Capitol

19 Wind Creek Casino

March

11 Wind Creek Casino

13 Georgia Archives

19 Temptations/Four Tops (**FULL**)

23-26 New Orleans

27 Cheesecake Factory/ Lenox Mall

April

9 Chamberlain Chocolate
Factory

11 Wind Creek Casino

15 Southern Belle Farms

16 Gibbs Gardens

30 Atlanta Braves Game

May

7 Wind Creek Casino

13 Plains / Jimmy Carter

14 Plains / Jimmy Carter

21 Rock Garden / Bu cee's

28 The Rookery / Macon

June**4-5 Savannah Dinner Cruise****11 Capricorn Studio- Macon****17 TBA****18 Wind Creek Casino****25 Conyers Monastery****July****9 Wind Creek Casino****11 Macon Bacon Game****15 Dickeys Farms****17 TBA****23 TBA****August****6 Maggiano's Italian Restaurant****12-14 The Ark****20 Wind Creek Casino****26 Atlanta Braves Game****September****10 TBA****17 Wind Creek Casino****21-22 Blue Ridge Train****October****14 Ga National Fair****15 Wind Creek Casino****21-23 Smoky Mtn Train****28 A Taste of Lemon****November****4-6 Biloxi, MS (TBD)****418 Andersonville/Yoders****19 Wind Creek Casino**

December**8-11 Myrtle Beach****15 Stone Mountain (Holiday Lights)****17 Governor's Mansion****Picnic and Christmas Luncheon – TBD****Restaurants****Atlanta Area****Mary Mac's Tea Room****Houstons****Maggiano's****Cheese Cake Factory****Papadeaux****P F Chang****Bahama Breeze****Copeland's****Melting Pot****Thomaston****Riverbend****Justins****Macon Area****The Rookery****Bonefish Grill****S&S Cafeteria****Fresh Air BBQ****Jackson Area****Jimmy's****Fresh Air BBQ****Buckner's****LaGrange****A Taste of Lemon******* ALL TRIPS AND DATES ARE SUJECT TO CHANGE*****

BOARD MEETING JANUARY 13, 2025

Meeting begin at 1:00 PM. Because of sickness Margaret could not be present, so Annie George chaired the meeting. Present were Nancy, Polly, John and Mark. Lauren Brown also attended, and said she will be attending all Travel Club Board meetings this year..

1. All remarks and reports were saying how successful the 25 th Anniversary celebration went. The decorations and refreshments were not only beautiful, but delicious. Thanks to Mark for all the hours he spent to make it a success. The behavior just after the business meeting at time for "Sign Up" for travel, was one of the poorest and most disruptive it has ever been. So a new idea will be attempted for the February CLUB meeting. (See below)
2. Nancy reported the Membership Quota for 2025 was reached at 300 members on January 7, 2025. A total of \$1,460.00 was received for special celebration year cost at only \$5.00 for membership. She gave each board member a list of all 300 members with their telephone numbers.
3. Discussion about Members cancelling a trip, and maintaining a "Waiting List" It is NOT the job of Board members to get a replacement for them. A great deal of discussion about how to solve the problem. Annie suggest we give some diligent thought to this dilemma
4. Jan 14 tour is full. Jan 23, only 14 have signed up. Lauren suggests the club offer more overnight, more casino trips, and Cruise's. She offered to use the Massive Email list of the Senior Center to announce our trips. No decision was made. An Email should be sent out from our own email list, to encourage and remind our members of upcoming travel.
5. Annie presented several possibilities. She reviewed the suggestions Members listed in a survey from Jan meeting. Interest to casinos was very high. Perhaps 2 or 3 visits a year. Niagara Falls and New York City were the highest on the survey. she reviewed trips to Myrtle Beach in November for a Christmas trip. Also a 3 day trip to Dollywood as a spring Travel. Also, there must be a minimum of two (2) board members on each journey.
A motion was made by John, and seconded by Polly, "that if Members show an interest In cruise's or visits to casino's, the Club should pursue it". The motion was passed.
 The current Carnival cruise hosted by Mark is this Feb 3 – 8. has been finalized.
6. Purchasing TEE SHIRTS was discussed for Members as well as Volunteers. Colors and Designs were discussed, but we did not come to a conclusion, only that a Volunteer shirt color should be a color just for them. A form should to be made to display Name, cost, size and payment for the February meeting. Mark will call manufacture for details for cost and design.
7. Board Jobs: As of now, Nancy is undertaking and creating the bass Email list for all 300 members. Email will be used to advertise, promote, remind and announce news for the CLUB. Mark is doing the badges for this upcoming trip and made the travel waivers.(Jan 14) More discussion on "Jobs" must be made.

8. **TRIAL & TEST:** For February CLUB meeting (Feb 3), a new agenda. To Begin with:
1. SIGN IN as usual for attendance in the hall.
 2. Finalized information about the upcoming travel... Must be advertised (broadcasted) By EMAIL. well In advance.
 3. A table put in the HALL will be set up, with a supply of registration forms and pens.
 - 4 . Promptly at 1:00 O'clock the doors will be opened and sign ups and registration For travel Will begin immediately.
 - 5 Then the Pledge and Prayer will be offered followed by the business session.
 6. THEN refreshments will be offered, or they may leave the meeting. Lauren suggested refreshments be prepared only every Quarter.
 7. Advisory Board will discuss and evaluate at March meeting .how this schedule for the Club meeting worked out, positive or negative.

Meeting Adjourned 2:30 PM

Respectively Submitted.
Nancy Taylor for
Audrey:, Secretary

01/13/2025

MTTC BOARD MEETING 3/10/25

Meeting was called to order at 1:08
 Prayer was led by John
 Margaret was not present at the meeting
 139 members attended the March meeting
 Treasurers report was presented by Mark

UPCOMING TRIPS

March 27 - Atlanta History - lunch at Golden Corral

April 10 - Casino

May 08 - Southern Bell Strawberry

May 13-15 Pigeon Forge through Diamond Tours - Overnight

May 22 - Aviation Museum- Warner Robins

PROPOSED TRIPS

Kia Plant tour - pending

Brookhaven Cherry Blossom Festival

Georgia Safari- Madison

June 13 - Hot Air Balloon- Atlanta Race Track

October 30-31- Myrtle Beach Trip - overnight

February 2026- Train Trip - overnight

Lauren Brown was at our meeting to give Senior Center dates so we can plan future trips

John made a motion to give the surplus money from the cruise to Mark and it was approved

Sally Bush attended the meeting - a prospective board member. Board members told Sally their job on the board. She was asked if she would take Pat's job. The job was explained to her by Mark.

April meeting - Easter theme

December 1 - Christmas lunch for ^{club}~~board~~ members

Meeting adjourned at 2:42

Submitted by Audrey Holloway

MTTC BOARD MEETING 3/20/25

Meeting was called to order at 1:02
 Prayer was led by John
 Margaret and Nancy was not present
 Sally Bush attended our meeting

Sally

UPCOMING TRIPS

March 27 - Atlanta History - lunch at Golden Corral

April 10 - Casino

April 24 - Georgia Museum of Agriculture - Tipton

April 16

~~May 8~~ - Southern Bell Strawberries

May 13-15 Pigeon Forge- Diamond Tours - Overnight

May 22 - Aviation Museum - Warner Robbins

June 13 - Hot Air Balloons

June 26 - Georgia Safari

July 10 - Dickeys Farm Peaches

July 24 - Kia Plant Tour

August 14 - Casino

? August 28 - Hills and Dales

September

11 - Little White House

October 30 - 31 Train Trip - Overnight

November 12 - 14 Myrtle Beach - Diamond Tours - Overnight

November 20 - Gold Museum in Dahlonega and shopping at Premium Outlet Mall

December 8 - Christmas lunch for Club Members

December 11 - Christmas lights

OTHER POSSIBLE TRIPS

New Orleans

Virginia Beach

Niagara Falls

Washington DC

Meeting adjourned at 2:42

Submitted by Audrey Holloway

TRAVEL CLUB BOARD MEETING 4/14/25

Meeting was called to order at 1:00
 Prayer led by John
 Sally Bush was not present at the meeting
 89 members attended the April meeting
 Minutes were read by Audrey and approved
 Treasurers report was read by Mark and approved

Voted on accepting Sally Bush as a board member and it was approved

TRAVEL CLUB SURVEY

Issues with people signing up for trips, competition for trips and outside interference.
 Will discuss the survey again at a later date.

NON MEMBERS ON TRIPS

Suggestion by Mark: 1st trip pay only what the trip costs. 2nd trip pay \$5 to join the club then the cost of the additional trips.

We are collecting money for the club tee shirts before they are ordered. As of now only 18 out of 60 have been paid for.

The Travel Club will purchase ^{paper}copy for the Senior Center.

We have two member's retiring at the end of the year and need more board members.

DISCUSS WITH LAUREN

Set up for meetings to meet the Senior Center fire code.
 Different groups promoting trips similar to ours.
 Knowing Senior Center employees and who to contact when Lauren is not available.
 Issues for Travel Club members waiting in line to come into our meeting.

Our next Travel Club meeting is May 5th. - Mother's Day

Meeting adjourned at 2:45

Submitted by Audrey Holloway

TRAVEL CLUB BOARD MEETING 5/12/25

Meeting was called to order at 1:00
 Prayer led by John
 All members were present
 Minutes were read by Audrey and approved
 Treasurers report was presented by Mark and approved
 125 people attended the May meeting

From Daryl - UPCOMING SENIOR CENTER DATES

May 16 - Prom

June 13 - Juneteenth

June 19 - Holiday closing

July 4 - Holiday closing

July 11- sidewalk sale

Senior Center employees to contact when Lauren is not available are DC and Daryl
 Lauren had to change other activities to the Banquet Hall. On the first Monday of the month
 the Banquet Hall will not be available to the Travel Club until 11:00.

UPCOMING TRIPS

May 13-15 Pigeon Forge - overnight

May 22 - Aviation Museum and lunch

June 11 - Hills and Dales - + lunch

June ~~25~~₂₄ - Georgia Safari - Full - + lunch at Cracker Barrel

Mark made a motion not to cancel the Aviation Museum and the Hills and Dales trips no matter
 how many people signed up. Motion was approved.

July 10 - Dickey's peaches - Garden Patch

July ~~24~~₃₁ - Kia Plant Tour

September 11 - Little White House

October 28 - 29 - Train trip overnight

Discussed jobs for next year to be voted on at a later date

Our next Travel Club meeting is June 2nd - Fathers Day

Meeting adjourned at 2:45

Submitted by Audrey Holloway

TRAVEL CLUB BOARD MEETING 6/09/25

Meeting was called to order at 1:00
Prayer was led by John
All members were present
Minutes were accepted with corrections
Treasurers report was approved
108 people attended the June meeting

TRIPS TAKEN IN JUNE

June 11 - Hills and Dales
June 24 - Georgia Safari

UPCOMING TRIPS

July 10 - Dickeys Peaches includes lunch. \$25
July 31 - Kia Plant Tour

August 14 - Wind Creek Casino - - Wetumpka, AL. \$20
August 28 - Atlanta Motor Speedway plus lunch - Bay Breeze \$15

September 11 - Gibbs Gardens

Collected money at the July meeting for:

Kia trip July 31. Casino August 14. Train trip October 28-29

DISCUSSIONS

MARK Suggested we need more speakers in the Banquet room. Motion was made and passed for Mark to talk to Lauren about purchasing more speakers.

Motion was made and passed to base trips on 30 people for cost of the trip.

John to purchase watermelons for the July meeting

Our next Travel Club meeting is July 7 - Watermelon

Meeting adjourned at 2:45

Submitted by Audrey Holloway

TRAVEL CLUB BOARD MEETING 7/14/25

Meeting was called to order at 1:07
Prayer was led by John
All members were present
Minutes were accepted and approved
Treasurers report was presented and approved
118 people attended the July Club meeting Wind

UPCOMING TRIPS

JULY 31 - Kia Plant Tour - \$10 plus lunch
August 14 - Wind Creek Casino, Wetumpka, AL. \$20
August 28 - Echo Motor Speedway plus lunch - Bay Breeze \$15
September - Cookout
October 28-29 overnight - Great Smoky Mountain Train Ride
November - 18-21 - Myrtle Beach trip - full

Nancy to send an email regarding the train trip to people whose name was on the list last year to sign up by July 31st or they lose their space.

Nancy made a motion for the Club to donate \$500 to the flood victims in Texas. John seconded it.

Discussed board member duties. All board members will fill in for each other on an as needed basis.

Discussed amending the By Laws. Mark made a motion to accept the amended By Laws and it passed. Lauren copied the new By Laws for the Club.

The board met with Kelly Carmichael concerning By Laws and membership.

August 4 - next Travel Club meeting - ice cream social

Meeting adjourned at 4:00

Submitted by Audrey Holloway

TRAVEL CLUB BOARD MEETING 8/11/25

Meeting was called to order at 1:00
Prayer was led by John
Mark Weaver was not present at the meeting
96 members attended the August Club meeting

Kelly Carmichael and Lauren Brown discussed with the board members amendments to the bylaws
Mark's recommendations were also discussed
Lauren will draft the new bylaws
The bylaw discussions lasted 1 and 1/2 hours

UPCOMING TRIPS

Aug 14 - Casino
Aug 28 - Echo Speedway
Sept 18 - Payne Mill Village Antique Mall
Sept 25 - Club cookout - Tyus Park - Hotdogs and trimmings

OVERNIGHT TRIPS

Oct 28-29 - Smoky Mountain Train ride
Nov 18-21 - Myrtle Beach Christmas
Dec 8 - Christmas luncheon

Next Travel Club meeting is Sept 8

Next board meeting is Sept 15

Meeting adjourned at 3:05

Submitted by Audrey Holloway o

MTTC Board Meeting

September 15, 2025

MINUTES

The Board meeting for the Makin Tracks Travel Club was called to order at 1:00 p.m. by President Margaret Varnom in the Spalding County Senior Center Conference Room. Vice President Annie George Stansel, Assistant Vice President Sallie Bush, Treasurer Mark Weaver, Membership Communications Nancy Taylor, Refreshment Coordinator Polly Gregory, Secretary Audrey Holloway and Chaplin John Henley were present for the meeting. Kathy Gibson was present to record the Minutes. Kellie Carmichael, Leisure Services Director and Horace Shivers, Deputy Leisure Services Director were also present for the meeting.

Ms. Varnom stated there are two members who have requested time to discuss their concerns with some of the decisions being made by MTTC and proposed changes to the By-Laws. They will be joining the meeting at 1:15 p.m.

John Henley, Chaplin, delivered a prayer for the group.

Audrey Holloway, Secretary, stated that there were 117 members who attended the monthly meeting on September 8th, 2025. She then presented the Minutes from the August Board Meeting. Mr. Henley made a motion to accept the minutes as presented and Ms. Bush seconded. The minutes were approved by unanimous vote.

Mark Weaver, Treasurer, then brought the group up to date on Income and Expenses for MTTC for 2025 as presented at the September 8th meeting to the members. Mr. Henley made a motion to accept the Financial Report as submitted and Ms. Bush seconded the motion. The Financial Report was approved by unanimous vote.

Mary Braun and Pam Brooks then joined the meeting. Ms. Braun spoke for both ladies as well as members of MTTC who have talked to her about problems with the way MTTC is being managed. She also discussed problems that she has with the proposed By-Laws.

Ms. Varnom thanked Ms. Braun and Ms. Brooks for bringing their concerns to the group and advised that the group would be discussing the items she covered and would get back to her later. She advised that it may take a while because of everything currently going on with the group, it may take a while, but the matters will be discussed, and someone would get back with them. Ms. Braun then asked for a itemized financial statement and Mr. Weaver advised that he would get this information to Ms. Braun. Ms. Braun and Ms. Brooks then exited the meeting.

Kelly Carmichael advised that due to the success of the MTTC Social Club and the number of members currently involved with the club. That they may want to consider becoming a tax exempt club like the individual athletic clubs with whom the Leisure Services Staff currently work with. Ms. Carmichael and Mr. Shivers then exited the meeting.

The meeting adjourned at 1:55 p.m. to change location. The meeting then moved to the Art Room and reconvened at 2:00 p.m.

Mark Weaver suggested that the money approved by the Board and the membership be disbursed. It was agreed that the \$775.00 would be divided into two payments one would go to the Salvation Army designated for Texas Flood Relief and one to Samaritan Purse with the designation of Texas Flood Relief. Mr. Henley made a motion to split the contributions for Texas Flood Relief as proposed, seconded by Ms. Bush. The motion passed by unanimous vote.

Ms. Varnom suggested that a workshop be scheduled to address the By-Laws and the proposed non-profit status as soon as it can be arranged. She advised that the By-Laws and the non-profit issues be tabled until the workshop can be scheduled.

The Board then asked that quotes for the Christmas luncheon be collected so that it can be settled at the next meeting. She then advised that at the September 23rd meeting everyone would need to have recommendations for 2026 Day Trips. The group will meet at 11:00 a.m.

Ms. Varnom adjourned the meeting at 3:01 p.m.

MTTC Board Meeting

October 13, 2025

MINUTES

The Board meeting for the Makin Tracks Travel Club was called to order at 1:00 p.m. by President Margaret Varnom in the Spalding County Senior Center Conference Room. Vice President Annie George Stansel, Assistant Vice President Sallie Bush, Treasurer Mark Weaver, Membership Communications Nancy Taylor, Refreshment Coordinator Polly Gregory, Secretary Kathy Gibson and Chaplin John Henley were present for the meeting.

President Varnom welcome the group, the Minutes from the September meeting were presented and approved.

Mark Weaver, Treasurer, stated that he had received the bank statement and presented the financials to the group.

Ms. Varnom then reviewed the October meeting and welcomed the new members to the Board.

- The November 13 meeting to Dhalonega needs to be finalized.
- We are waiting on information from the Botanical Gardens on December 9th. That information will be provided to the members as soon as it is available.
- The Christmas luncheon is scheduled for December 8th. The cost for the luncheon will be \$10.00 per member which will cover the cost of the food, supplies, entertainment, tables, gifts for volunteers and we will be asking for folks to sign up to decorate the tables again this year.
- Nominations for the 2026 Board will be presented at the November meeting and will be voted on at that time.
- A final draft of the By Laws will need to be complete by Tuesday to be presented at the November meeting for approval.
- We need to set a time for membership renewal and set the Board meeting dates for 2026.

The Board then spent the remainder of the meeting discussing possible overnight and day trips for 2026.

- Overnight trips to Selma, Alabama and New Orleans, Louisiana were discussed to be taken during the first six months of 2026. Possible trips to Nashville, New York and Washington DC also discussed.
- Day trips included Gibbs Garden, the Roswell Antebellum Homes and a Casino trip,

Ms. Varnom adjourned the meeting at 2:45 p.m.

MTTC Board Meeting

November 12, 2025

MINUTES

The Board meeting for the Makin Tracks Travel Club was called to order at 1:00 p.m. by President Margaret Varnom in the Spalding County Senior Center Conference Room. Vice President Annie George Stansel, Assistant Vice President Sallie Bush, Treasurer Mark Weaver, Membership Communications Nancy Taylor, Refreshment Coordinator Polly Gregory and Kathy Gibson were present for the meeting.

President Varnom welcomed the group, the Minutes from the October meeting were presented and approved.

Mark Weaver, Treasurer, advised that the Travel Club would need to refund approximately \$55.00 per person for those who went on the Train Trip. The cost for the trip turned out to be less than anticipated.

Motion by Annie George Stansell, seconded by Sallie Bush to refund \$55.00 per person for those members who went on the train trip. The motion was carried by unanimous vote.

President Varnom then reviewed the following:

- Polly Gregory, Refreshments Coordinator stated that the food for the Christmas Luncheon is covered. Christmas attire is to be worn for the luncheon.
- Purchase 20-poinsettias for the Christmas Luncheon.

The Board then spent the remainder of the meeting discussing 2026 travel.

- Montgomery and Selma, Alabama – February 19-20, 2026 – Overnight Trip
- New Orleans, Louisiana – March 20, 2026 – 5 days, 4 nights
- Nashville, Tennessee –
- New York City
- The Ark – Possibly September
- Washington DC

- Gibbs Garden – April
- Roswell – Antebellum Homes – January 15th
- Casino – August
- Dickies – Peaches
- Bell Farms – Strawberries
- Stone Mountain – December
- Plaines – April
- Rock Garden
- Adairsville
- Chamberlin's Chocolate Factory – Roswell

Ms. Varnom adjourned the meeting at 2:45 p.m.

MTTC Board Meeting

December 2, 2025

MINUTES

The Board meeting for the Makin Tracks Travel Club was called to order at 11:17 a.m. by President Margaret Varnom in the Spalding County Senior Center Art Room. Vice President Annie George Stansel, Assistant Vice President Sallie Bush, Treasurer Mark Weaver, Membership Communications Nancy Taylor and Kathy Gibson were present for the meeting.

Vice President Annie George Stansell said a prayer to start the meeting.

President Varnom welcomed the group and advised that she would like to finalize a few items before the items on the Agenda were discussed.

- Anyone who decorates a table for the Christmas Luncheon should receive free membership next year.
- Those members who have been faithful volunteers for 2025 should also receive free membership for 2026. We will make up gift cards to present to the volunteers.
- 131 people have paid for the Christmas Luncheon.
- Give Cindy \$150.00 for all that she has done for the club this year and Athena \$100 for all she has done for the club in 2025.

Kathy Gibson, Secretary, advised that the Minutes for the November meeting were not ready.

Mark Weaver, Treasurer, presented the Excel Spreadsheet for November, but advised that the budget report was not ready.

The following Trips were discussed.

- Selma and Montgomery, Alabama – February 19th-20th – We need to get a flyer out as soon as possible for this trip.
- New Orleans, Louisiana – March 20th – we need to get a flyer out as soon as possible for this trip.
- Mystery Trip – Day trip possibly to IKEA – last week of January.
- The Ark – Latter part of September
- Gibbs Gardens and Casino trips in April
- Plains, GA – May
- Southern Bell Farms – May
- Rock Garden – Calhoun – June

Membership drive to open December 16th. We need to have a brochure ready to hand out regarding bus rules and regulations along with membership rules and regulations.

Ms. Varnom adjourned the meeting at 12:15 p.m.

MTTC Meeting

January 6, 2026

MINUTES

The monthly meeting of the Makin Tracks Travel club was called to order at 1:02 p.m. on Monday, January 6, 2026, by President Mark Weaver. Vice President, Sallie Bush, Treasurer, Deb Gray, Secretary Kathy Gibson, Membership Communications Poly Gregory, Refreshment Coordinator Bobby Phillips, and Chaplin John Henley were present for the meeting.

President Weaver welcomed all members in attendance and thanked them for their continued support over the last 30 years. He introduced the 2026 Board Members then he thanked all of the volunteers who assist with everything the Club needs and further stated that we could not have been as successful as we have been had it not been for the volunteers.

President Weaver asked Chaplin John Henley to deliver the Invocation and the Pledge of Allegiance for the meeting.

President Weaver advised the membership that a copy of the Minutes from the December meeting were attached to the email notifying everyone of the meeting today. He also advised that for those who wanted to review the Minutes, hard copies are available on the table in the back of the room. No motion was taken on the December meeting Minutes.

President Weaver presented an overview of the financials for the month of November. A motion was entered and seconded to approve the financials for November as presented. The motion carried unanimously.

President Weaver then presented the following:

- The Senior Center provides coffee for all our meetings and he requested that the Club provide one month of coffee (\$150.00) for the Senior Center. Motion/Second to approve providing a one-month supply of coffee for the Senior Center. Motion carried unanimously by all.
- The Club would like to purchase a Peach Pass for the County bus so that it will make moving through Atlanta easier when the Seniors are utilizing the bus.

A motion was entered to purchase a Peach Pass for 2026.

Mary Braun questioned the need for the Senior Center to purchase a Peach Pass for the bus for other people using the bus to be able to use as well. She then entered a motion to table this item the next meeting to give her the opportunity to talk with the County about usage of the bus and how charges for others utilizing the Pass would be handled. The motion was seconded by Pat Pugh and passed by a unanimous vote.

The initial motion failed due to a lack of a second.

President Weaver advised that this group has grown over the years and due to the growth of the group, Spalding County has requested that we get a surety bond and obtain non-profit, 501 (C3) designation. The County feels that we have moved beyond a social club to a more involved entity.

President Weaver then advised that the County does not feel the bus is being utilized as much as it needs to be. Due to the longevity of the Motorcoach, our goal is to plan a minimum of 50 trips on the bus this year. In addition to the day trips, we are also planning some Lunch Trips to some of the best restaurants in Georgia, as well as some weekend trips. This news was well received by the membership.

Vice President Sallie Bush then presented information on the New Orleans and Selma, Alabama trips. She advised that we would not be able to take any money on the Selma trip as the Board of Commissioners will have to approve use of the bus for this trip and they will meet this evening to consider the request. If approved, everyone will be able to sign up and pay for the Selma trip on Tuesday, January 6th. She stated that there are a few openings left for both the New Orleans and Selma trips and if you are interested in either one you will need to sign up at the end of the meeting.

President Weaver then gave an update on the proposed trips for the month of January and February. A list of the planned trips has been placed on the tables for review

Lauren Brown, Senior Center Director, congratulated the Club on their 30 years of service to the Center. She then gave an overview of the events in January at the Senior Center.

President Weaver then recognized those members celebrating a January Birthday and those celebrating a wedding anniversary in January.

President Weaver adjourned the meeting at 2:15 p.m.

MTTC Board Meeting

January 12, 2026

M I N U T E S

The Board meeting for the Makin Tracks Travel Club was called to order at 1:00 p.m. by President Mark Weaver in the Spalding County Senior Center Conference Room. Vice President Sallie Bush, Treasurer Deb Gray, Membership and Communications Coordinator Polly Gregory, Refreshment Coordinator Bobby Phillips, Chaplin John Henley and Secretary, Kathy Gibson were present for the meeting.

Chaplin John Henley delivered a prayer to start the meeting.

Motion/Second by John Henley/Bobbie Phillips to postpone acceptance of the December 2nd meeting until the February Board meeting. The motion carried by a unanimous vote.

President Weaver presented the Treasury Report. Motion/Second by John Henley/Bobbie Phillips to accept the Treasury Report as presented. Motion carried by a unanimous vote.

Lauren Brown, Senior Center Supervisor, joined the meeting. She advised that she is here to support this group and maintain open communications between MTTC and the County. She welcomed the new members of the Board.

President Weaver discussed changing the set up during the meetings for sign up for trips. Proposal was to have tables located in the corners of the banquet room with each table offering one item for sign up.

Discussion regarding how to increase interest in trips was addressed. President Weaver stated he would create a list of trips for Lauren Brown to send out to the total membership of the Senior Center.

Ms. Brown asked that the Board send something to the Spalding County Board of Commissioners stating the urgency of a decision regarding the bus for the Montgomery, Selma trip in February.

Discussion surrounding MTTC becoming a 501 C(3) as requested by the Board of Commissioners. Ms. Brown advised that as a 501 C(3) MTTC would qualify for grants and she would explore what types of grants the group would be eligible for.

President Weaver stated that he would like to implement a Leadership Training Program for the group, so if a member misses a meeting there will be a knowledgeable person to fill in. Or, if a member of the Board leaves, someone will know the basics of the job they performed for the group.

President Weaver adjourned the meeting at 2:57 p.m.

MTTC Meeting

February 2, 2026

MINUTES

The monthly meeting of the Makin Tracks Travel club was called to order at 1:04 p.m. on Monday, February 2, 2026, by President Mark Weaver. Vice President, Sallie Bush, Treasurer, Deb Gray, Secretary Kathy Gibson, Membership Communications Poly Gregory, Refreshment Coordinator Bobby Phillips, and Chaplin John Henley were present for the meeting.

President Weaver welcomed all members in attendance and thanked them for their continued support.

President Weaver asked Chaplin John Henley to deliver the Invocation and the Pledge of Allegiance for the meeting.

President Weaver advised the membership that a copy of the Minutes from the December and January meetings were attached to the email notifying every one of the meeting today. He then asked when the members make a motion or second a motion to stand a give their full name. He then asked for approval of the Minutes of the December and January Meetings. Sheila Flint motion to approve the Minutes as presented and Diane Josey seconded the motion. The Minutes were approved by a unanimous vote.

President Weaver then asked Deb Gray, Treasurer to present the Treasury Report. Ms. Gray stated that the club reported an income of \$25,312 in December, had expenses of \$9,870.79 and the remaining balance is \$42,132.76.

President Weaver reminded everyone that most of the income received is for the pending New Orleans trip for which we were receiving payments in December. The balance will be considerably less once the trip is paid for.

Motion by Kay Seymour to approve the Financial Reports as presented and seconded by Butch Cassady. The motion was carried by unanimous vote.

Senior Center Supervisor Lauren Brown thanked the Travel Club and the volunteers for all they continue to do for the Center; she then gave an update on Special Events at the Center.:

- Beginning in February the Senior Center will have representatives from AARP who will be assisting in tax preparation. If you are interested in these services, please sign up at the front desk.
- Additionally, there will be a Decorative Candle Making Class, a Card Making Class, someone from Heart Health will be here this month and we will end the month with a Soulful Celebration for Black History Month. Anyone interested in any of these events can sign up at the front desk.
- In March there will be a Blood Drive, a Spring Fishing Event to be followed in April by Spring Fling

Ms. Brown then advised that they have been discussing the Peach Pass and it is still under consideration, no decision has been made regarding this request.

President Weaver stated that the two Mystery Trips this month were well received. The first one to Spivey Hall and the second to IKEA were well attended and everyone seemed to have a great time.

President Weaver advised that the Travel Club has traditionally purchased paper to replace paper used by the Club during the year and requested approval to purchase paper to be donated to the Senior Center for the Club's usage this year. A motion to purchase the paper was made by Ann Hughley and seconded by Charles Anderson. The motion carried by a unanimous vote.

Vice President Sallie Bush advised that all of the funds for the Trip to New Orleans have been collected and have been forwarded to Diamond Tours. She advised that she would be receiving the itinerary from Diamond Tours and will forward it to those attending to answer any questions concerning meals or any other cash that may be needed for the trip.

President Weaver advised that the Club is being asked to become a 501©3, to obtain a Surety Bond and Insurance. Your Board members are diligently working toward getting done. We are waiting on a meeting with representatives from Leisure Services to explain how we need to do this. We will have to hire an attorney to assist in this process and will keep the members updated on the progress.

President Weaver then advised that there are three trips today that members need to sign up for: The Georgia Aquarium, The Georgia State Capital and to the Coca Cola Museum. These three trips have varying degrees of fees due to the cost of the tickets to get into the venue. Also, the stations have been relocated throughout the Banquet Room to make it less crowded for you to sign up.

President Weaver then recognized those members celebrating a February Birthday and those celebrating a wedding anniversary in February.

President Weaver adjourned the meeting at 2:05 p.m.

MTTC Board Meeting

February 6, 2026

MINUTES

The Board meeting for the Makin Tracks Travel Club was called to order at 12:27 p.m. by President Mark Weaver in the Spalding County Senior Center Conference Room. Vice President Sallie Bush, Treasurer Deb Gray, Membership and Communications Coordinator Polly Gregory, Refreshment Coordinator Bobby Phillips, Chaplin John Henley and Secretary, Kathy Gibson were present for the meeting.

Chaplin John Henley delivered a prayer to start the meeting.

Motion/Second by John Henley/Sallie Bush to accept the Minutes of the December 2025 and January 2026 as presented. The motion carried by a unanimous vote.

Deb Gray presented the Treasury Report. Motion/Second by Bobbie Phillips/John Henley to accept the Treasury Report as presented. Motion carried by a unanimous vote.

President Weaver then reviewed the proposed upcoming trips for February, March and April. He advised that he would need to go ahead and purchase tickets for the April 30th Braves game and asked for approval of the purchase. The Board approved the purchase of the tickets for the Braves game.

Lauren Brown, Senior Center Superintendent, joined the meeting at 1:15 p.m. She advised that she would make sure the Senior Center was open at 7:00 a.m. on Wednesday to accommodate those who will be attending the Coke Museum and Aquarium trip. She also outlined the upcoming events for the Senior Center to include a Soulful Celebration on February 25th and a visit to Our Legacy Museum on Saturday, February 28th.

President Weaver discussed the possibility of taking credit and debit cards for the trips and advised that he would explore these options further and advise his findings. He also wanted to start producing flyers for all of the trips so that those who may want to attend will know when and where to sign up and the dates for the event.

Possible trips to Antiquity in LaGrange next year. Trip to Selma, AL in 2027 and Birmingham in 2028.

President Weaver will be meeting with a CPA on February 27th at 9:00 a.m. to begin the process for becoming a A1©3 as requested by the Board of Commissioners. He advised he has not been able to find someone to write a Surety Bond for the Group. He has two quotes for Liability Insurance which will cost approximately \$1,395 for the year.

Discussion regarding Group Leaders to be comped on trips. It was agreed that we will allow 2 Group Leaders to be comped on each trip. Any other participants will pay the regular price to participate in the trip. There will be a list kept to make sure that the opportunity is afforded to all of the Board members.

Motion/Second by John Henley/Sallie Bush to adjourn the meeting at 2:27 p.m. Motion carried by a unanimous vote.

MTTC Meeting

March 2, 2026

MINUTES

The monthly meeting of the Makin Tracks Travel club was called to order at 1:02 p.m. on Monday, March 2, 2026, by President Mark Weaver. Vice President, Sallie Bush, Treasurer, Deb Gray, Secretary Kathy Gibson, Membership Communications Poly Gregory, Refreshment Coordinator Bobby Phillips, and Chaplin John Henley were present for the meeting.

President Weaver welcomed all members in attendance and thanked everyone for their continued support.

Chaplin John Henley delivered the Invocation and led the Pledge of Allegiance for the meeting.

President Weaver advised the membership that a copy of the Minutes from the February meeting had been attached to the notice of the meeting. He advised that there are hard copies available if anyone would like to review the Minutes. He reminded the members that when the members make a motion or second a motion to stand a give their full name. President Weaver then asked for a motion to approve the minutes of the February 2, 2026, meeting. Motion/Second by Edwin Blevans/Pat Leeks to approve the Minutes as presented. The Minutes were approved by a unanimous vote.

President Weaver then stated that the bank statement ending February 28th had not be received at the time of the meeting and that the financial statement would be presented at the April meeting for approval.

President Weaver advised that the Board has initiated the paperwork for filing MTTC as a 501 C(7). The County had requested that the club seek 501 C(3) designation; however, the club is a social club and do not qualify for the 501 C(3) designation. He stated that the club has purchased liability insurance as requested by the County and we will continue to move forward in meeting the requested requirements.

President Weaver stated that the Peach Pass has been applied for and is in the process of being approved. He stated that the Peach Pass will be a great help when the bus has to travel through Henry County.

Senior Center Director Lauren Brown thanked the Travel Club and the volunteers for all they continue to do for the Center; she then gave an update on Special Events at the Center.:

- A Blood drive is schedule for March 18th.
- Dining with a Deputy is scheduled for March 25th.
- The Senior Spring Fishing Tournament is scheduled for March 27th.
- There will be a Spring Fling Concert on April 22nd with the First Baptist Church Ukulele group performing.

Ms. Brown then introduced Deputy Director Horace Shivers to the group.

President Weaver then reviewed the trips in February to the World of Coke, The Aquarium, the State Capital and the Casino Trip. The membership expressed their amazement and how much the trips were enjoyed.

President Weaver then recognized the members having a birthday or wedding anniversary in March.

He advised that for those going on the New Orleans Trip this month, the travel packages are available to be picked up after the meeting. He added that the Board would be signing up and accepting payment for the Georgia Archives Trip (\$30.00), the Cheesecake Factory (\$15.00), the March Casino trip (\$25.00) and final payment for the Chocolate Factory. He reminded the members that the sign-up sheets are located on the tables for the other trips planned for this year.

President Weaver did advise that some tickets for the Temptations are now available as some members have had to cancel their plans to attend.

President Weaver asked for a motion to adjourn the Meeting. Motion/Second by Kay Seymour/Patricia Leeks to adjourn the meeting at 1:27 p.m. The motion carried by a unanimous vote.

MTTC Board Meeting

March 9, 2026

MINUTES

The Board meeting for the Makin Tracks Travel Club was called to order at 1:02 p.m. by President Mark Weaver in the Spalding County Senior Center Conference Room. Vice President Sallie Bush, Treasurer Deb Gray, Membership and Communications Coordinator Polly Gregory, Refreshment Coordinator Bobby Phillips, Chaplin John Henley and Secretary, Kathy Gibson were present for the meeting.

Chaplin John Henley delivered a prayer to start the meeting.

President Weaver stated that everyone should have received a copy of the Minutes from February 9th with the email sent reminding everyone of this meeting. He asked if anyone had any questions or concerns, then asked that the minutes be approved.

Motion/Second by John Henley/Bobbie Phillips to approve the Minutes of the February 9, 2026 meeting as presented. The motion was approved by a unanimous vote.

Deb Gray presented copies of the January to February 2026 Budget Statement, the balance of the MTTC Account at the end of February and a copy of the February Bank Statement. Motion/Second by John Henley/Bobbie Phillips to approve the Treasurer's report based on the documentation presented. Motion carried by a unanimous vote.

President Weaver advised that liability insurance as requested by the Spalding County Board of Commissioners has been purchased. He also advised that a CPA has been contacted and is working on filing with the IRS and the State of Georgia for the 501 C (7) that has also been requested by the Board of Commissioners. He explained that a 501 C (7) is the filing that is appropriate for a Social Club as we will be no seeking donations from any outside sources.

President Weaver then advised that the group would look at visiting the Coke Museum and the Aquarium in a couple of years as both of the trips were very successful and we have had many favorable comments regarding these two trips. We will probably combine the trips again as both locations are located directly across from each other.

President Weave asked the Board if they felt separating the different functions at the meeting in February were successful. The Board advise they felt it made everything run much smother and prevented a "traffic jam" by having more than one location.

The group leaders for upcoming trips were chosen:

- Mark Weaver and Kathy Gibson will be the group leaders for the Casino.
- Bobbie Phillips and John Henley will be the group leaders for the Georgia Archives.
- John Henley and Mark Weaver will be the group leaders for the Cheesecake Factory.
- Mark Weaver and Sallie Bush will be the group leaders for the Temptations.

President Weaver then ask the group for approval to purchase Braves tickets as they have to be purchased well in advance of the game. Motion/Second by Sallie

Bush/Bobbie Phillips to purchase tickets to the Braves game. Motion carried by a unanimous vote.

President Weaver then introduced the proposed Rewards Program to the Group and Deb Gray passed around the upgraded badges for the Rewards Program. This program is currently under construction and any benefits for each level welcomed and reviewed by the group.

President Weaver then advised that a previous Board Member had asked to be seated at the front of the bus as she has health problems if she sits further back. Mark advised that he requested a doctor's note for the member, just like anyone else would have to have a doctor's note.

Lauren Brown, Senior Center Superintendent, recommended a doctor's note as well for the board member and suggested that anyone with a medical condition that requires special seating have this noted on their badge.

Ms. Brown also asked that participants travelling with MTTC park their vehicles in the far end of the parking lot to allow those participating in the daily activities at the Center good parking.

- Spring Fling will be on April 22nd. There is a limit of 75 for those who wish to attend.
- Senior Hunger Awareness week will begin on April 24th with a walk beginning at 8 a.m.

President Weaver advised that the Motor Coach needs to be reserved for the June Casino Trip and we need the Board of Commissioners approval. He also advised that with the new budget year the cost of the bus will increase.

President Weaver then advised that a number of people have approached him wanting to purchase MTTC T-Shirts. He will be asking Poly Gregory together the information and collect the money for the t-shirts.

Motion/Second by John Henley/Sallie Bush to adjourn the meeting at 2:40 p.m.
Motion carried by a unanimous vote.

MTTC Meeting

April 6, 2026

MINUTES

The monthly meeting of the Makin Tracks Travel club was called to order at 1:02 p.m. on Monday, April 6, 2026, by President Mark Weaver. Vice President, Sallie Bush, Treasurer, Deb Gray, Secretary Kathy Gibson, Membership Communications Poly Gregory, Refreshment Coordinator Bobby Phillips, and Chaplin John Henley were present for the meeting.

President Weaver welcomed all members in attendance and thanked everyone for their continued support.

Chaplin John Henley delivered the Invocation and led the Pledge of Allegiance for the meeting.

President Weaver advised the membership that a copy of the Minutes from the March meeting had been attached to the notice for the meeting. He advised that there are hard copies available if anyone would like to review the Minutes. He then reminded the members that when the members make a motion or second a motion to stand a give their full name. President Weaver then asked for a motion to approve the minutes of the March 2nd, 2026, meeting. Motion/Second by Kay Seymour/Pat Leeks to approve the Minutes as presented. The Minutes were approved by a unanimous vote.

Deb Gray delivered the financial report for February and March 2026 as the bank statements had not been received at the time of the February meeting. Motion/Second by Sheila Flynt/Kay Seymour to accept the Financial Reports as presented. The motion was approved by a unanimous vote.

President Weaver stated that Athena Hightower is on vacation and Lauren Brown is in a meeting so he gave a rundown of activities that would be happening in the next few months including Main Street Players, Spring Fling and Juneteenth Celebration.

President Weaver then introduced an Easter Activity for the group, and a number of members participated in a Bunny Hop.

President Weaver stated there were five trips in the month of March: the Casino, the Cheesecake Factory, Georgia Archives, the Temptations Concert and the trip to New Orleans. He then listed the upcoming trips for April: Chamberlain Chocolate Factory, Wind Creek Casino, Southern Bell Farms, Gibbs Gardens and an Atlanta Braves Game on April 30th. He reminded the members that the Board members would be in the Art Room tomorrow collecting for all trips in April as well as The Ark Encounter and Myrtle Beach. He then advised that by the end of April, the Travel club will have gone on more trips in 2026 than we had in all of 2025.

President Weaver then stated that the non-profit status for MTTC has been filed with the IRS. We are starting the process to complete this status.

President Weaver then advised the Senior Center is sponsoring a walk to raise money for Meals on Wheels. The walk will be on April 24th at 10:00 a.m. and he invited the members to participate in this wonderful cause. He then requested the club be a sponsor for the event and donate \$200.00. Motion/Second by Mary Brown/Diane Josey. Motion carried unanimously by all. Neese Carter then advised that personal donations will be accepted for this event as well.

Deb Gray, Treasurer, then gave an overview of the new Makin Tracks Travel Club and advised the Board is currently working on the "Perks" for each level. More to come.

President Weaver then recognized those members celebrating a birthday or wedding anniversary in the month of April

President Weaver asked for a motion to adjourn the Meeting.

Motion/Second by Bobbie Phillips/Sallie Bush to adjourn the meeting at 2:30 p.m. The motion carried by a unanimous vote.

MTTC Board Meeting

April 13, 2026

MINUTES

The Board meeting for the Makin Tracks Travel Club was called to order at 1:02 p.m. by President Mark Weaver in the Spalding County Senior Center Conference Room. Vice President Sallie Bush, Treasurer Deb Gray, Membership and Communications Coordinator Polly Gregory, Refreshment Coordinator Bobby Phillips, Chaplin John Henley and Secretary, Kathy Gibson were present for the meeting.

Chaplin John Henley delivered a prayer to start the meeting.

D.C. Carter head of the Meals on Wheels Program came in to let everyone know that she has had nothing but positive feedback about the MTTC Board. She then stated that the Board is doing a fantastic job. She thanked the Board for the \$200.00 donation to the Meals on Wheels program and congratulated the Board on their great work.

President Weaver stated that everyone should have received a copy of the Minutes for our meeting on March 6th with the email sent reminding everyone of this meeting. He asked if anyone had any questions or concerns, then asked that the minutes be approved. Motion/Second by John Henley/Sallie Bush to approve the Minutes of the March 6, 2026, meeting as presented. The motion was approved by a unanimous vote.

Deb Gray presented copies of the March 2026 Budget Statement, the balance of the MTTC Account at the end of March and a copy of the March Bank Statement. Motion/Second by John Henley/Bobbie Phillips to approve the Treasurer's report based on the documentation presented. Motion carried by a unanimous vote. Ms. Gray will provide a report on totals at the Board meeting in May.

President Weaver then stated that we have over 400 members at this time. There was a lot of positive feedback from the March trips.

The April Club meeting had a lot of positive feedback, and the Bunny Hope was a lot of fun. For the remaining trips in April, we have Southern Bell Farms, unfortunately there are not enough members who have signed up to attend so the group leaders will have to pay for the trip as well. Gibbs Gardens is full and the group will be eating at the Cracker Barrell. The last event for April will be the Braves Game on April 30th and we have approximately 15 tickets left for this event.

President Weave then advised that the May and June trips will have to be increased to cover the increase in gas and the length of the trips will need to be increased by two hours to allow time for the bus driver to pick up the

bus and at the end of the trip clean the bus. The group will be collecting for the May trips tomorrow. We have 5 trips planned for May.

President Weaver stated that CPA Dutton has filed with the IRS for the non-profit status for the club. There will be more expenses on this.

President Weaver then asked the members of the Board to submit ideas for perks in the Rewards Program. He suggested that those members reaching Diamond Status should receive a free lunch or a free day trip. He also stated that he would like to look at starting an MTTC Program Committee of 3-5 people.

President Weaver discussed the possibility of setting up a web site for the club that would include the releases and sign-up sheets for trips along with provide a payment method. He will search for possible individuals to set up and maintain the web site.

Lauren Brown, Senior Center Superintendent, dropped in to advise that she was involved in a meeting and couldn't stay, she just wanted to find out if there was anything the Club needed her to do.

Motion/Second by John Henley/Sallie Bush to adjourn the meeting at 2:25 p.m. Motion carried by a unanimous vote.

Spalding

COUNTY

Leisure Services

December 29, 2025

Makin' Tracks Travel Club
Mark Weaver, President
tladdi@comcast.net

Re: New Requirements for Makin' Tracks Travel Club

Dear President Weaver,

I would like to begin with an expression of sincere gratitude and appreciation for the work that the volunteers of the Makin' Tracks Travel Club have done for nearly 30 years. Your dedication, passion for service, and commitment to providing meaningful travel opportunities for senior center members are truly commendable.

Throughout the years, the club has functioned as a Social Club with its own board, elections, procedures, and financial management. As the club continues to grow, now 300+ members, it has reached a point where its scale, financial activity, and operational responsibilities require a more formal organizational structure.

To ensure proper alignment with county governance practices and to support the club's long-term sustainability, Spalding County is implementing a new requirement. The Makin' Tracks Travel Club will now be required to obtain official 501(C)3 nonprofit status, Surety Bond coverage and secure liability insurance coverage of at least \$1,000,000 single limit liability, and \$2,000,000 aggregate.

The timeline outlined below will help guide you through achieving this goal within the first quarter of the year.

- January 31, 2026 – Kickoff meeting with county staff to review requirements, provide templates, and outline next steps.
- February 28, 2026 – Submission of the 501(c)(3) application (Form 1023-EZ or Form 1023).
- March 15, 2026 – Submission of at least two insurance quotes showing coverage meeting county minimums.
- May 1, 2026 – Final compliance deadline, including EIN documentation, proof of 501(c)(3) application submission, certificate of insurance, and updated bylaws if required.

The County will support the club through this transition and is committed to helping you understand the process, timelines, and next steps for establishing nonprofit status and obtaining

KELLY CARMICHAEL, CPRP, LEISURE SERVICES DIRECTOR
HORACE SHIVERS, MS, CYSA, LEISURE SERVICES DEPUTY DIRECTOR
ROBBY MILNER, PROGRAMS MANAGER
LAUREN BROWN, SENIOR SERVICES MANAGER
DAYNA CARTER, SENIOR SERVICES ASSISTANT MANAGER
RENA SIMON, COMMUNITY CENTER SUPERVISOR
RAGAN JONES, COMMUNITY CENTER SUPERVISOR
HEATHER HAUSSER, OUR LEGACY MUSEUM MANAGER

843 MEMORIAL DRIVE
PO BOX 1087
GRIFFIN, GEORGIA 30224
770-467-4750
WWW.SPALDINGCOUNTY.COM

the necessary insurance coverage. We will schedule the January meeting in the coming weeks and remain available throughout the transition for questions and technical assistance.

Thank you again for the decades of service and leadership provided by the Makin' Tracks Travel Club. We value your partnership and remain committed to supporting the club's continued success.

Sincerely,

A handwritten signature in black ink, appearing to read "Kelly Carmichael". The signature is fluid and cursive, with a large loop at the end.

Kelly Carmichael
Leisure Services Director
Spalding County Parks and Leisure Services
kcarmichael@spaldingcounty.com
770-467-4750

Kc.

Cc: Steve Ledbetter, PhD, County Manager
Erica Dye, Deputy County Manager
Horace Shivers, Leisure Services Deputy Director
Lauren Borwn, Senior Services Manager
Dayna Carter, Senior Services Assistant Manager



**Spalding County Parks and Leisure Services
Makin' Tracks Travel Club Facility Use Permit**

AGREEMENT ("Agreement") is made this ____ day of _____, by and between SPALDING COUNTY, a political subdivision of the State of Georgia ("County") and _____, a nonprofit charitable corporation ("Association").

WHEREAS, the County desires to have an organization provide senior adult travel programs on facilities owned and operated by the County and the Association desires to provide such programs;

NOW, THEREFORE, in consideration of the mutual benefits flowing to each party, receipt of which is hereby acknowledged, the parties hereby agree as follows:

1. Premises. The County will permit the Association to use the Premises described as:

subject to the terms and conditions contained herein, as well as the County's Policies and Procedures.
2. Term. The term of this Agreement shall commence as of the date first appearing above and shall be for a term of twelve (12) months from said date, unless the Agreement is sooner terminated as provided herein. Notwithstanding the foregoing, this Agreement shall not be construed so as to prohibit or otherwise impede the County from exploring and/or implementing alternative methods of management and operation of the Premises. Either party shall have the right to terminate this Agreement upon thirty (30) days written notice to the other party. The Association understands and agrees that the violation of any of the terms of this Agreement may result in action against the Association, up to and including immediate termination of this Agreement.
3. Use of Premises. The Premises will be used solely for the purposes of providing scheduled programs to association members. The Association shall operate and maintain the Premises in accordance with this Agreement and all applicable federal, state, and local regulations and ordinances and in such a manner so as not to create a nuisance or trespass. The County reserves the right to cancel any scheduled activity on the Premises when it determines that such use could potentially cause unsafe conditions. Further, the County maintains the authority to close a County facility, including the Premises, at any time it deems it to be in the best interest of the public. The County also has the right to administratively review any complaints regarding the Association and its use of the Premises and to access the property for inspection purposes as needed.
4. Documents to be Provided. The Association must annually furnish to the County Leisure Services Department copies of the following prior to advertising registration for any program or season:

- a. Comprehensive Liability Insurance coverage with minimum limits of coverage as follows: \$1,000,000 Combined Single Limit for Bodily Injury and Property Damage each occurrence with a \$2,000,000 annual aggregate limit. A Certificate of Insurance will be issued showing Spalding County Board of Commissioners as an additional insured.
 - b. Bond Insurance coverage of Board Members who collect and receive monies.
 - c. A copy of Secretary of State's certification as a registered non-profit organization.
 - d. The Organization's By-laws.
 - e. Current list of all officers' name, addresses, and contact information.
 - f. Proof of 501(c)(3) status.
 - g. Association annual budget
 - h. Equipment Inventory
 - i. A copy of completed and submitted federal tax return for the most recent tax year.
5. Operations, Maintenance and Improvements. Facilities are provided to the Association on an "AS IS" basis and the County makes no representation, promise, or warranty as to the condition or suitability of the Premises for the Association's purposes. The Association shall not make alterations, modifications, or additions to the facility without the prior written consent of the County. Placement of signage by the Association must be approved in advance by the County.

Spalding County does not fund an annual capital improvement budget. When a capital project is requested for a facility, the association is to present the request first to the Parks and Leisure Services Advisory Commission.

6. Duties of the County. The County agrees to:
- a. Reserve, on a priority-use basis, the Premises in accordance with the program schedule submitted by the Association and approved by the Parks and Leisure Services.
 - b. Regulate and administer any and all utilities at the facility
 - c. Maintain the Premises, including the Senior Center facility and its meeting spaces, and the Spalding County owned motorcoach. These facilities also include:
 - 1. All restrooms
 - d. Conduct routine inspections of the ~~Premises~~ facilities for the purposes of maintenance and safety.
 - e. The County, upon written notice provided to the Association prior to the start of the county's fiscal year of July 1 may assess additional fees and charges for facility use.
 - f. Schedule and manage public use of the Premises at all other times not specified in this Agreement.
7. Duties of the Association. The Association, in consideration of the above, agrees to the following during the periods of priority and scheduled use by the Association:
- a. To abide by the policies and procedures of Spalding County
 - b. Provide full organization, administration and supervision of the travel program listed herein, including scheduling of all trips and special events and seeking county's prior approval for each.

- c. To maintain a schedule of any and all activities that will occur at the facility and provide a copy to Spalding County Leisure Services for approval.
 - d. Make the program available to Senior Center Membership, ensuring general access to the public without regard to age, race, color, religion, national origin, sex, disability, or socio-economic standing.
 - e. Provide the necessary equipment for the provision of the program.
 - f. Abide by any and all municipal and County ordinances, all applicable State laws, and any and all policies of the County and the County Parks and Leisure Services Departments. This includes enforcement of the ban on smoking on County property.
 - g. To not knowingly allow any person to conduct any activity which is illegal.
 - h. Monitor and accept responsibility for the conduct of all participants and spectators.
 - i. Not erect any signs, without prior approval of the Leisure Services Departments.
 - j. Have participants to remove their trash and belongings from motorcoach
 - k. Collect all trash from programming areas and deposit in trash dumpsters at the end of use.
8. Organizational Transparency. The Association is to operate the travel program with a policy of transparency and agrees the following will be carried out in compliance with the County's current policies :
- a. To provide organizational transparency to the County with regards to financial and organizational records.
 - b. That the County has vested ownership of Association financial assets, and equipment for the purpose of ongoing program sustainability.
 - c. That the Association shall not begin advertising its travel schedule until all documentation has been completed and turned in to the County Leisure Services Department.
 - d. To provide the County Leisure Services Department with annual Financial statements due within 30 days of the last day of the calendar year.
 - e. To publicly post the meeting schedule of the Association Board of Directors.
 - f. To host an Annual Membership Meeting, publicly announced 30 days in advance through local media outlets, for the purpose of
 - i. Elections,
 - ii. Reporting Financial Statements
 - iii. Reporting Association accomplishments
 - iv. Announcing Association goals and objectives
9. Indemnification. The Association shall indemnify, defend and hold harmless the County, its agents, employees, and public officials from and against any and all claims, damages, losses and liabilities attributable to the negligence of the Association, its agents, contractors or employees or to the use and occupancy of the Premises by the Association, its agents, employees and invitees.
10. No Assignment. The Association shall not assign this Agreement or any interest hereunder without the prior written consent of the County.
11. No Interest Created. This Agreement is not intended by the parties to convey any property interest in the Premises to the Association, and the Premises shall at all times remain solely the property of the County.

12. Independent Association. It is the intent of the County and the Association that nothing contained herein shall be interpreted to assign to the Association any status under this agreement other than that of an independent Association and not a department of Spalding County.
13. Notice. Any and all notice or other communication required or permitted by this Agreement shall be by e-mail with County Leisure Services Department staff and other County staff via official County e-mail accounts; in writing, signed by the party giving the notice or its attorney and shall be deemed duly served, given or delivered when personally delivered to the party to whom it is directed; or in lieu of such personal service when deposited in the United States Mail, certified with return receipt requested, postage prepaid addressed to the parties at the address below:
- a. If to the County, at Spalding County Leisure Services, 843 Memorial Drive, Griffin, GA 30223
 - b. If to the Association, at or to such other address or addresses as may hereinafter be designed by notices provided herein.
-

14. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Georgia.
15. Entire Agreement. This Agreement and any attached addendum constitute the entire agreement between the parties, and no oral statements shall be binding.

By execution of their signatures below, the undersigned hereby agree to abide by the provisions contained herein and attached hereto certify that they are authorized and empowered to legally bind their organization.

	Printed Name	Date
--	--------------	------

Association President	Printed Name	Date
-----------------------	--------------	------



Discussion of IGA for Funding for the Griffin Judicial Circuit between Fayette, Pike, Spalding, Upson Counties and The Griffin Judicial Circuit.

Requesting Agency

Spalding County Board of Commissioners

In Compliance with the following Ordinance

Requirement for Board Action

Is this Item Goal Related?

Summary and Background

Fiscal Impact / Funding Source

STAFF RECOMMENDATION

ATTACHMENTS:

[IGA for Funding for Griffin Judicial Circuit.pdf](#)

COUNTY OF FAYETTE

COUNTY OF PIKE

COUNTY OF SPALDING

COUNTY OF UPSON

GRIFFIN JUDICIAL CIRCUIT

**INTERGOVERNMENTAL AGREEMENT FOR FUNDING FOR THE GRIFFIN
JUDICIAL CIRCUIT BETWEEN FAYETTE COUNTY, GEORGIA, PIKE COUNTY,
GEORGIA, SPALDING COUNTY, GEORGIA, UPSON COUNTY, GEORGIA, AND
THE GRIFFIN JUDICIAL CIRCUIT**

THIS INTERGOVERNMENTAL AGREEMENT, made and entered this ____ day of _____, 2026, by and between FAYETTE COUNTY, GEORGIA, a political subdivision of the State of Georgia, acting by and through its governing authority, hereinafter “FAYETTE COUNTY,” PIKE COUNTY, GEORGIA, a political subdivision of the State of Georgia, acting by and through its governing authority, hereinafter “PIKE COUNTY,” SPALDING COUNTY, GEORGIA, a political subdivision of the State of Georgia, acting by and through its governing authority, hereinafter “SPALDING COUNTY,” UPSON COUNTY, GEORGIA, a political subdivision of the State of Georgia, acting by and through its governing authority, hereinafter “UPSON COUNTY,” (with FAYETTE COUNTY, PIKE COUNTY, SPALDING COUNTY, and UPSON COUNTY sometimes collectively referred to as the “GRIFFIN CIRCUIT COUNTIES”), and the GRIFFIN JUDICIAL CIRCUIT, a state-level judicial circuit part of the Sixth Judicial Administrative District, acting by and through its District Court Administrator, for the purpose providing a formula which sets out the annual

funding allocation for the GRIFFIN JUDICIAL CIRCUIT by the GRIFFIN CIRCUIT COUNTIES, hereinafter the “AGREEMENT,” as follows:

W I T N E S S E T H:

WHEREAS, the GRIFFIN JUDICIAL CIRCUIT is comprised of FAYETTE COUNTY, PIKE COUNTY, SPALDING COUNTY, and UPSON COUNTY with the superior court judges within the GRIFFIN JUDICIAL CIRCUIT hearing and deciding cases in all of the GRIFFIN CIRCUIT COUNTIES; and

WHEREAS, the GRIFFIN JUDICIAL CIRCUIT compiles an annual budget which represents the funding needed to operate and maintain all of the functions of the GRIFFIN JUDICIAL CIRCUIT for all of the GRIFFIN CIRCUIT COUNTIES; and

WHEREAS, the budget for the GRIFFIN JUDICIAL CIRCUIT is circulated annually, for review by each of the GRIFFIN CIRCUIT COUNTIES; and

WHEREAS, each of the GRIFFIN CIRCUIT COUNTIES agrees to fund its fair share of the GRIFFIN JUDICIAL CIRCUIT budget;

NOW, THEREFORE, FOR AND IN CONSIDERATION of the mutual covenants and premises contained herein, the receipt and sufficiency of which are acknowledged by the GRIFFIN CIRCUIT COUNTIES and the GRIFFIN JUDICIAL CIRCUIT, the GRIFFIN CIRCUIT COUNTIES and the GRIFFIN JUDICIAL CIRCUIT agree to be bound each unto the other, as follows:

ARTICLE 1 – LEGAL AUTHORITY

1.1 This instrument shall constitute a binding, legal contract by and between the GRIFFIN CIRCUIT COUNTIES and the GRIFFIN JUDICIAL CIRCUIT, in accordance with the authority granted by Article IX, Section III, Paragraph I of the 1983 Constitution of the State

of Georgia. Each of the GRIFFIN CIRCUIT COUNTIES and the GRIFFIN JUDICIAL CIRCUIT herein covenants that it has the requisite legal authority to provide the services, perform the functions, and otherwise do all things necessary, convenient, and expedient to carry out the obligations and responsibilities herein set forth, either expressly or by reasonable implication.

1.2 For the term of this AGREEMENT, the GRIFFIN CIRCUIT COUNTIES and the GRIFFIN JUDICIAL CIRCUIT agree to exercise good faith and cooperate fully with one another in the joint undertakings required to further the spirit and intent of this AGREEMENT hereby made including defending the validity and enforceability of this AGREEMENT in any proceeding.

ARTICLE 2 – EFFECTIVE DATE; DURATION OF AGREEMENT

2.1 This AGREEMENT shall become effective on the first day of the next calendar month following the date that the last of the GRIFFIN CIRCUIT COUNTIES and the GRIFFIN JUDICIAL CIRCUIT approves this AGREEMENT (the “EFFECTIVE DATE”). This AGREEMENT shall remain in effect for FOUR (4) YEARS from its EFFECTIVE DATE.

2.2 This AGREEMENT will automatically renew under the same terms and conditions as the original AGREEMENT, i.e., the duration of the renewed AGREEMENT will last for an additional FOUR (4)-YEAR term, unless a majority of the GRIFFIN CIRCUIT COUNTIES and the GRIFFIN JUDICIAL CIRCUIT determine to terminate this AGREEMENT. Notice of termination by a majority of the GRIFFIN CIRCUIT COUNTIES and the GRIFFIN JUDICIAL CIRCUIT must be provided no later than ONE HUNDRED EIGHTY (180) DAYS prior to the end of the AGREEMENT.

ARTICLE 3 – DISTRIBUTION OF BUDGET; PAYMENT OF ALLOCATION

3.1 The GRIFFIN JUDICIAL CIRCUIT shall distribute its budget to the GRIFFIN CIRCUIT COUNTIES, annually, on or before March 1 (the “ANNUAL BUDGET”). The ANNUAL BUDGET will set forth the expenditures for the GRIFFIN JUDICIAL CIRCUIT with the various line-item expenses making up the aggregate ANNUAL BUDGET amount. The ANNUAL BUDGET will provide the aggregate funding total for the GRIFFIN JUDICIAL CIRCUIT, along with the allocation to be borne by each of the GRIFFIN CIRCUIT COUNTIES.

3.2 Upon receipt of the ANNUAL BUDGET, each of the GRIFFIN CIRCUIT COUNTIES shall provide written approval of the ANNUAL BUDGET, along with its respective allocation amount, within thirty (30) days of receipt of the ANNUAL BUDGET. The GRIFFIN CIRCUIT COUNTIES will forward one-twelfth of their respective annual allocation amount on or before July 1 of the current calendar year. The remaining allocation amounts shall be remitted by each of the GRIFFIN CIRCUIT COUNTIES in the same manner, i.e., one-twelfth of the annual allocation on or before the first day of each succeeding calendar month thereafter.

3.3 Should an ANNUAL BUDGET contain an aggregate amount that calls into question the reasonableness of the amount being requested, any one or more of the GRIFFIN CIRCUIT COUNTIES, may raise this issue within thirty (30) days of receiving the ANNUAL BUDGET. The ANNUAL BUDGET will then be adjusted by the GRIFFIN JUDICIAL CIRCUIT, or a certificate will issue that the amount in question is needed by the GRIFFIN JUDICIAL CIRCUIT, within ten (10) business days of receipt of a reasonableness objection by any of the GRIFFIN CIRCUIT COUNTIES. If adjusted, the GRIFFIN CIRCUIT COUNTIES will have ten (10) business days to approve, or disapprove of, the adjustment. Any of the GRIFFIN CIRCUIT COUNTIES is eligible to pursue whatever remedy is available if a

certificate is issued. If none of the GRIFFIN CIRCUIT COUNTIES raises the issue of reasonableness of the amount being requested for the ANNUAL BUDGET within thirty (30) days of receipt, the ANNUAL BUDGET will be deemed approved by the GRIFFIN CIRCUIT COUNTIES.

3.4 Although this AGREEMENT sets out the allocation amount for each of the GRIFFIN CIRCUIT COUNTIES for the ANNUAL BUDGET of the GRIFFIN JUDICIAL CIRCUIT, not all costs of the GRIFFIN JUDICIAL CIRCUIT are represented in the ANNUAL BUDGET. Reasonable and necessary expenses for the efficient functioning of the court will also be invoiced by the GRIFFIN JUDICIAL CIRCUIT to the GRIFFIN CIRCUIT COUNTIES as those needs arise. These expenses may include, but are not limited to, [nonexclusive list of the type of expenses to be provided by the Judges]. See, O.C.G.A. §15-6-24 (a). These are costs over and above the costs reflected in the ANNUAL BUDGET.

ARTICLE 4 – FORMULA FOR DETERMINATION OF ALLOCATION

4.1 The allocation for each of the GRIFFIN CIRCUIT COUNTIES is based upon its percentage of aggregate caseload for the GRIFFIN JUDICIAL CIRCUIT. The Judicial Council of Georgia, through its Administrative Office of the Courts, annually reports the caseload for all judicial circuits in Georgia, with the breakdown of each county's caseload within each judicial circuit. This information is located at research.georgiacourts.gov. The Administrative Office of the Courts sets forth that the total caseload for the GRIFFIN JUDICIAL CIRCUIT for 2024 was 6,704. The Administrative Office of the Courts sets forth that the total caseload for the Juvenile Courts in the GRIFFIN JUDICIAL CIRCUIT for 2024 was 1,323. The total for each of the GRIFFIN CIRCUIT COUNTIES is as follows:

	Sup. Ct.	Juv. Ct.	Total	%
FAYETTE COUNTY	2,383	592	2,975	37.0%
PIKE COUNTY	572	87	659	8.2%
SPALDING COUNTY	2,650	285	2,935	36.6%
UPSON COUNTY	<u>1,099</u>	<u>359</u>	<u>1,458</u>	<u>18.2%</u>
	6,704	1,323	8,027	100.0%

4.2 The allocation percentage for each of the GRIFFIN CIRCUIT COUNTIES will be determined by the most recent caseload data available from the Administrative Office of the Courts at the time the GRIFFIN JUDICIAL CIRCUIT budget is presented to the GRIFFIN CIRCUIT COUNTIES.

ARTICLE 5 – REPORTING OF EXPENDITURES

The GRIFFIN JUDICIAL CIRCUIT shall, upon request, provide reporting on a quarterly basis confirming the expenditures made by the GRIFFIN JUDICIAL CIRCUIT are consistent with the ANNUAL BUDGET amount. The aforementioned quarterly reporting will be specific to each of the line items within the ANNUAL BUDGET.

ARTICLE 6 – EXECUTION AND MODIFICATION

6.1 Upon execution of this AGREEMENT by the GRIFFIN CIRCUIT COUNTIES, in quintuplicate, a fully-executed original shall be spread upon the minutes of the governing bodies of each of the GRIFFIN CIRCUIT COUNTIES, and fully-executed original shall be on file with the GRIFFIN JUDICIAL CIRCUIT as evidence of its existence.

6.2 No modification or amendment to this AGREEMENT shall be effective unless issued in writing, approved by all GRIFFIN CIRCUIT COUNTIES and the GRIFFIN

JUDICIAL CIRCUIT, executed by their duly authorized officers, and spread upon the minutes of the respective governing bodies.

6.3 It is the intention of the GRIFFIN CIRCUIT COUNTIES and the GRIFFIN JUDICIAL CIRCUIT that this writing represents the full and complete understanding and agreement of the GRIFFIN CIRCUIT COUNTIES and the GRIFFIN JUDICIAL CIRCUIT to the various matters specifically treated.

6.4 This writing supersedes any prior negotiations between the GRIFFIN CIRCUIT COUNTIES and the GRIFFIN JUDICIAL CIRCUIT concerning the GRIFFIN JUDICIAL CIRCUIT budget allocations, and all other related matters, and upon its formal execution, this shall be the sole and controlling agreement defining said relationship.

6.5 Notices given, and submission of the ANNUAL BUDGET, pursuant to this AGREEMENT shall be effective if either personally served and delivered, or if sent by certified mail with return receipt requested, or if sent via email, to the address shown below with adequate postage thereon, if applicable:

To FAYETTE COUNTY:

County Administrator
Fayette County, Georgia
140 Stonewall Avenue West
Fayetteville, Georgia 30214
[Need email address]

To PIKE COUNTY:

County Administrator
Pike County, Georgia
331 Thomaston Street
Zebulon, Georgia 30295
[Need email address]

To SPALDING COUNTY:

County Administrator
Spalding County, Georgia
119 E. Solomon Street
Griffin, Georgia 30223
[Need email address]

To UPSON COUNTY:

County Administrator
Upson County, Georgia
106 E. Lee Street, Suite 110
Thomaston, Georgia 30286
[Need email address]

To GRIFFIN JUDICIAL CIRCUIT:

District Court Administrator
Magnolia Office Pavilion
802 Pavilion Court
McDonough, Georgia 30253
[Need email address]

6.6 Time is of the essence for this AGREEMENT.

6.7 The provisions of this AGREEMENT are hereby deemed and declared to be severable. If any provisions of this AGREEMENT, or the application of any provisions to any circumstances is held to be unconstitutional, unenforceable or invalid for any reason, the remaining terms, conditions and obligations contained herein shall not be affected thereby and this AGREEMENT shall otherwise remain in full force and effect.

IN WITNESS WHEREOF, the GRIFFIN CIRCUIT COUNTIES and the GRIFFIN JUDICIAL CIRCUIT, acting through the duly authorized and empowered Chairmen of the respective GRIFFIN CIRCUIT COUNTIES and the District Court Administrator of the GRIFFIN JUDICIAL CIRCUIT, as attested to by its respective Clerk or Secretary, have executed this AGREEMENT, in quintuplicate originals, under their respective seals, the day and year first above written.

BOARD OF COMMISSIONERS OF
FAYETTE COUNTY, GEORGIA

(SEAL)

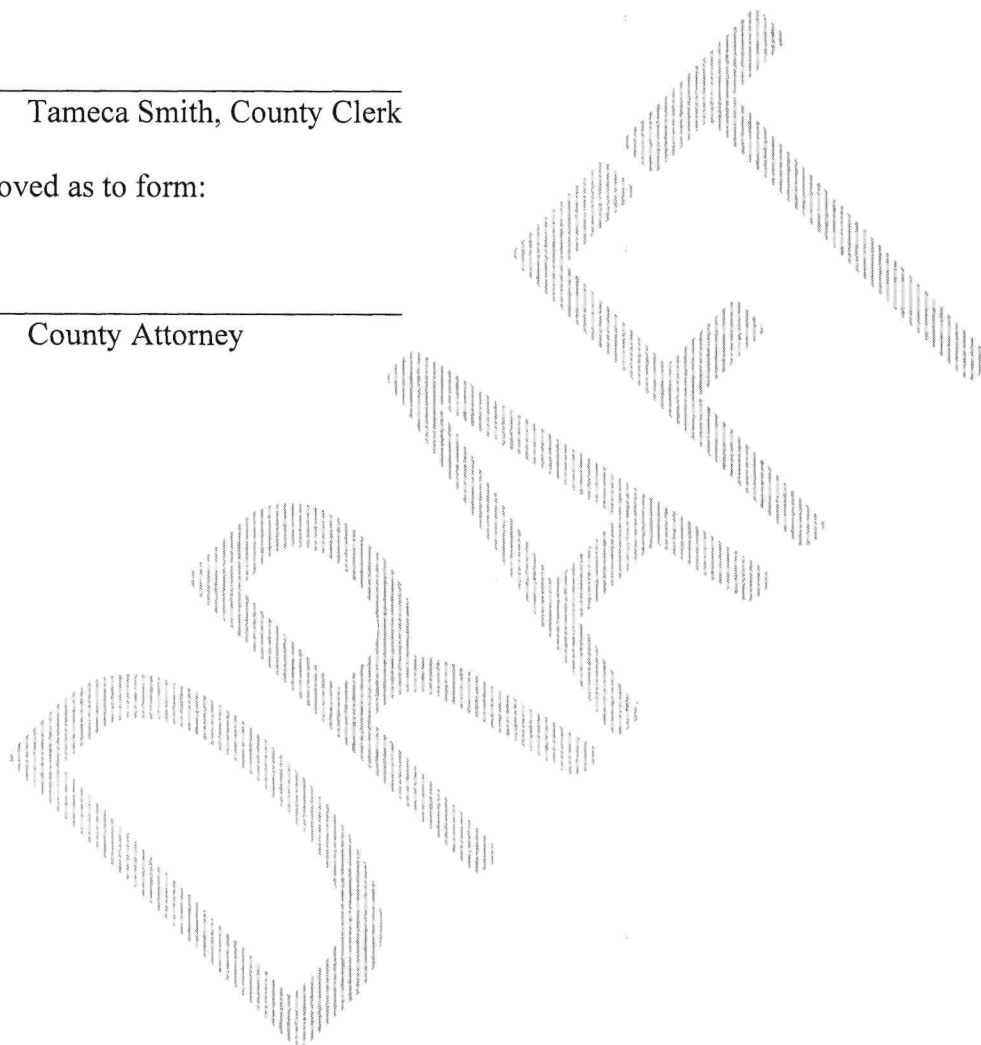
By: _____
LEE HEARN, Chairman

Attest:

By: _____
Tameca Smith, County Clerk

Approved as to form:

By: _____
County Attorney



BOARD OF COMMISSIONERS OF
PIKE COUNTY, GEORGIA

(SEAL)

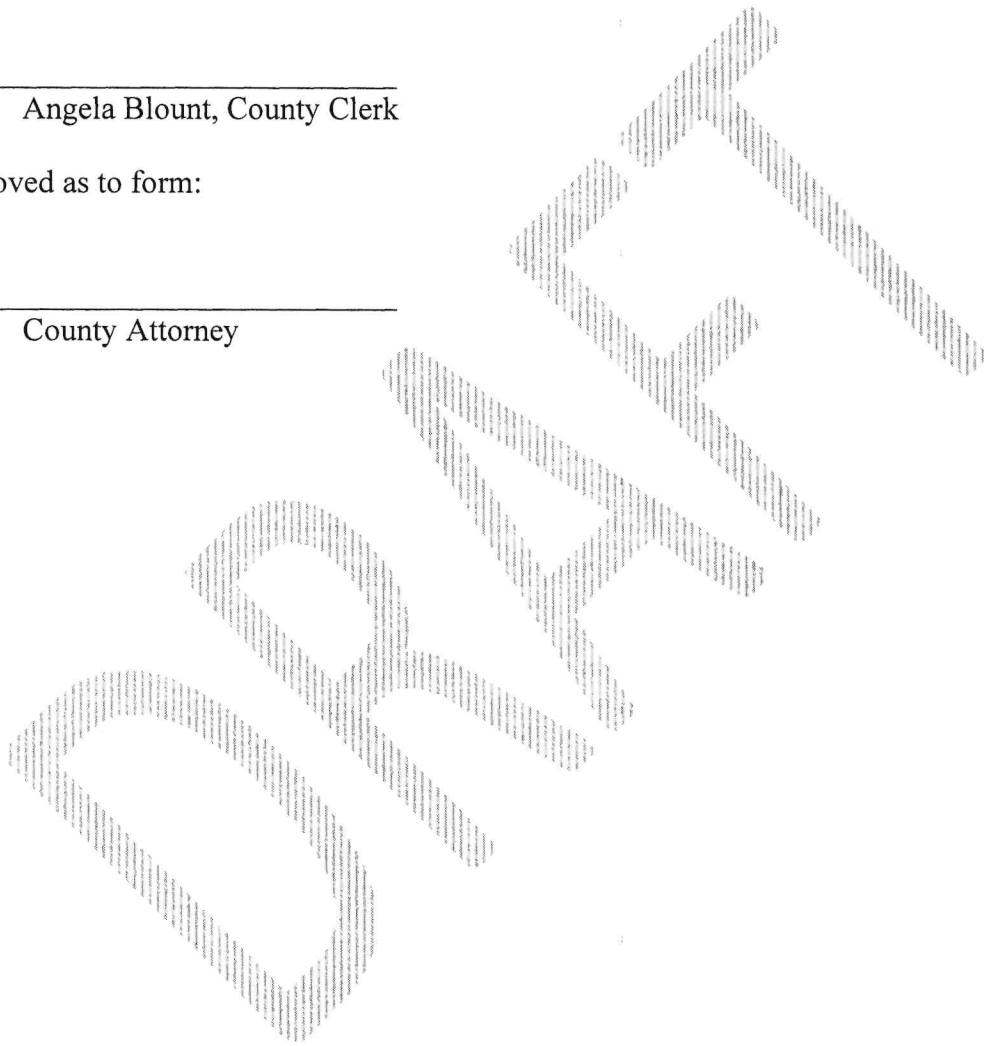
By: _____
J. BRIAR JOHNSON, Chairman

Attest:

By: _____
Angela Blount, County Clerk

Approved as to form:

By: _____
County Attorney



BOARD OF COMMISSIONERS OF
SPALDING COUNTY, GEORGIA

(SEAL)

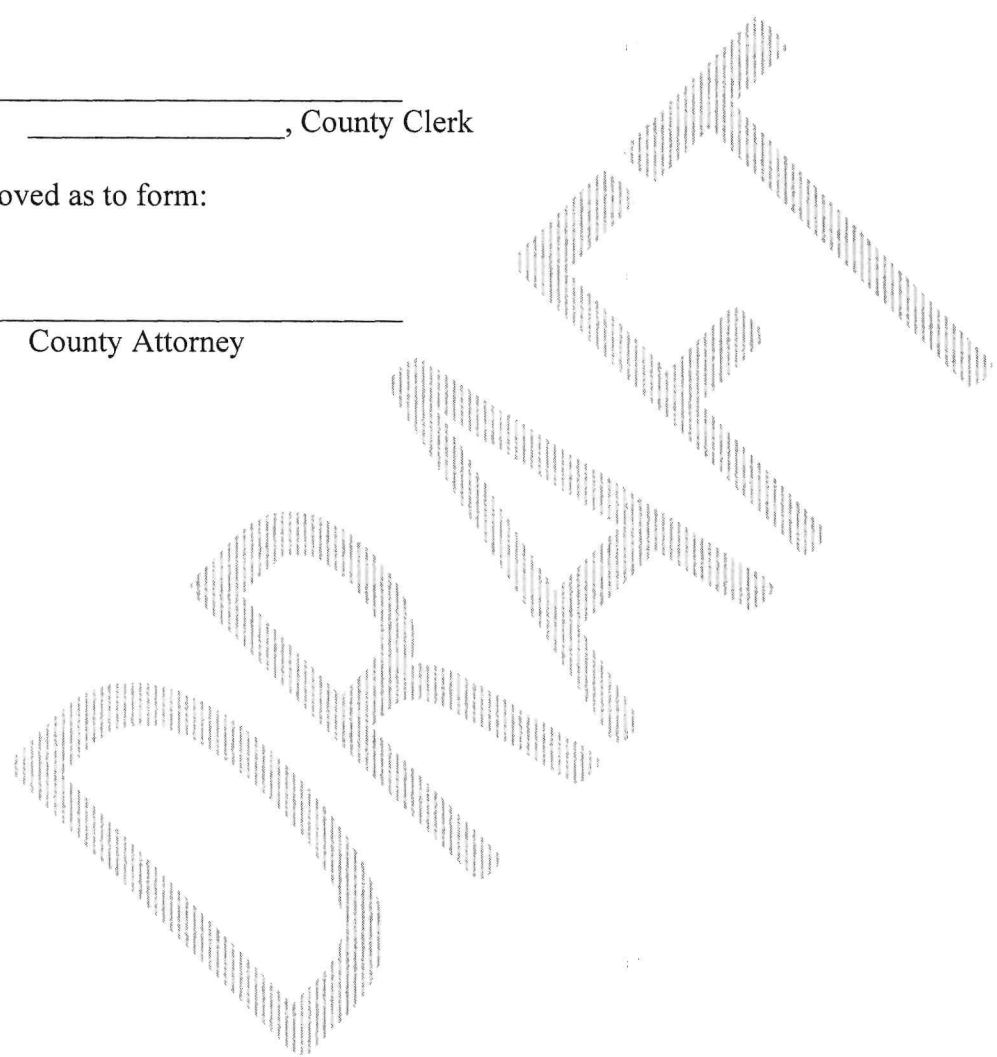
By: _____
CLAY DAVIS, III, Chairman

Attest:

By: _____
_____, County Clerk

Approved as to form:

By: _____
County Attorney



BOARD OF COMMISSIONERS OF
UPSON COUNTY, GEORGIA

(SEAL)

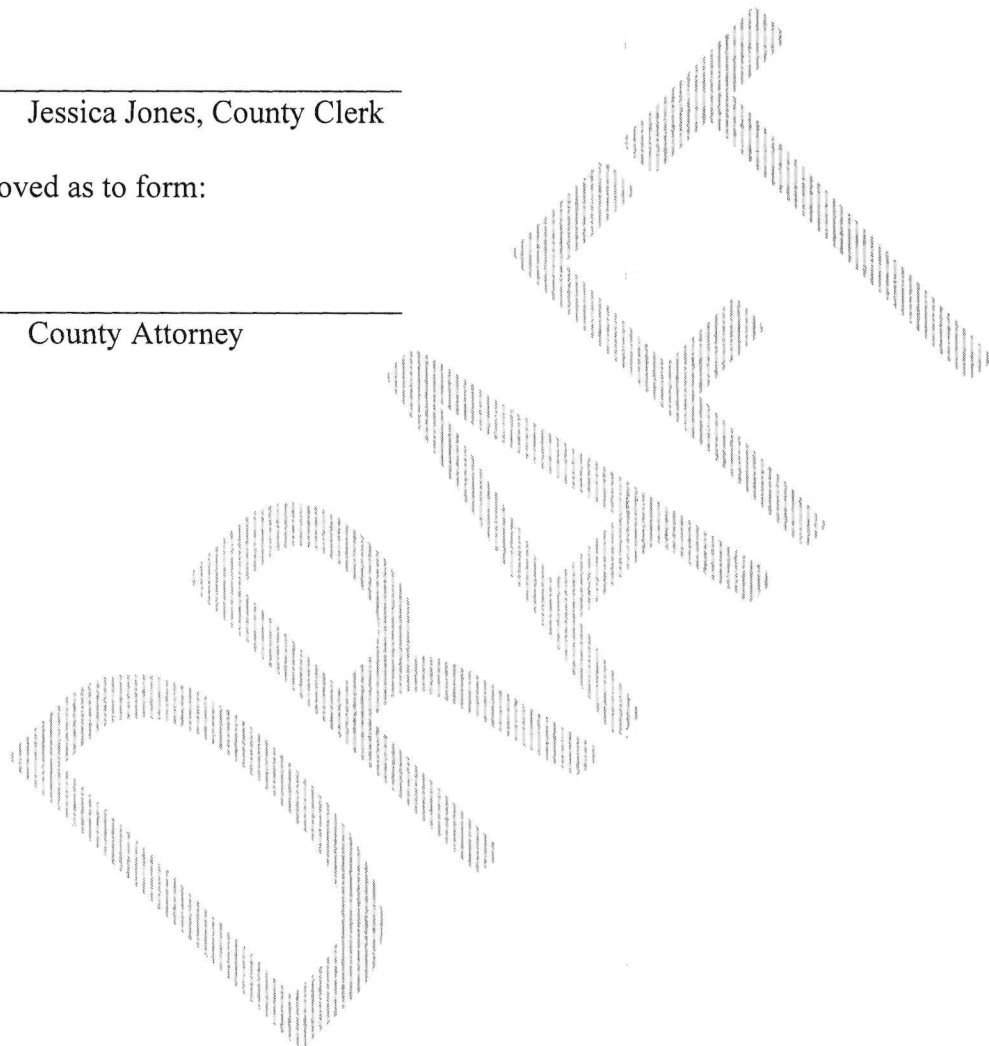
By: _____
DAN BRUE, Chairman

Attest:

By: _____
Jessica Jones, County Clerk

Approved as to form:

By: _____
County Attorney



GRIFFIN JUDICIAL CIRCUIT

(SEAL)

By: _____
WILLIAM T. SIMMONS
District Court Administrator

Attest:

By: _____





Discuss FY2027 Accountability Court Grants Program Grant Award.

Requesting Agency
Spalding County Board of Commissioners

In Compliance with the following Ordinance

Requirement for Board Action

Is this Item Goal Related?

Summary and Background

Fiscal Impact / Funding Source

STAFF RECOMMENDATION

ATTACHMENTS:

[Accountability Court Grant Funding FY2027.pdf](#)

GRANT AWARD

CRIMINAL JUSTICE COORDINATING COUNCIL

SUBAWARDEE:	Spalding County Board of Commissioners	CFDA NUMBER:	
Employer Identification Number (EIN):	58-6000886	SUBAWARD NUMBER:	AW-ACFP-27-082
IMPLEMENTING AGENCY:	Spalding County Mental Health/Veterans Treatment Court	SUBGRANT PERIOD:	07/01/2026 - 06/30/2027
PROJECT TYPE:	Mental Health Court	SUB AWARD AMOUNT:	\$173,176.40
AWARD NUMBER:		MATCHING FUNDS:	\$30,561.00
AWARD PERIOD:	-	TOTAL FUNDS:	\$203,737.40

This award is made under the Council of Accountability Courts Judges State of Georgia grant program. The purpose of the Accountability Court Grants program is to make grants to local courts and judicial circuits to establish specialty courts or dockets to address offenders arrested for drug charges or mental health issues. This grant program is subject to the administrative rules established by the Criminal Justice Coordinating Council. This Subgrant shall become effective on the beginning date of the grant period, provided that a properly executed original of this "Subgrant Award" is returned to the Criminal Justice Coordinating Council within 45 days of receipt.

Reimbursement/Payment
Frequency:

Agency Approval


Jay Neal, Director
Criminal Justice Coordinating

Date

6/17/2026

Awardee Approval

Signed Name: _____

Printed Name: Clay W. Davis, III.

Title: Chairman, Spalding County BOC

Date: _____

CRIMINAL JUSTICE COORDINATING COUNCIL REIMBURSEMENT SELECTION FORM

SUBGRANT NUMBER: AW-ACFP-27-082

AGENCY NAME: Spalding County Mental Health Court

1. SELECT A SCHEDULE FOR SUBMITTING REIMBURSEMENTS (CHECK ONE BOX)

- MONTHLY** (Requests for reimbursement are due 15 days after the end of the month)
- QUARTERLY** (Requests for reimbursement are due 30 days after the end of the quarter)

2. SELECT A PROCESS FOR RECEIVING REIMBURSEMENT PAYMENTS (CHECK ONE BOX)

- ELECTRONIC FUNDS TRANSFER** (Reimbursements will be deposited into the bank account listed below. A voided check must be attached to ensure proper routing of funds.)

BANK NAME: _____

BANK ROUTING NUMBER: _____

BANK ACCOUNT NUMBER: _____

AGENCY CONTACT NAME: _____

AGENCY CONTACT
TELEPHONE NUMBER: _____

AGENCY AUTHORIZED
OFFICIAL NAME AND TITLE: _____

AGENCY AUTHORIZED
OFFICIAL SIGNATURE: _____

- CHECK** (Reimbursements will be mailed in the form of a check to the address listed below)

MAILING ADDRESS: 119 E. Solomon St.

CITY, STATE & ZIP: Griffin, GA 30223

ATTENTION: Erica Dye

AGENCY AUTHORIZED
OFFICIAL SIGNATURE: _____

For CJCC Use ONLY

CJCC Auditor:	
Phone Number:	
Grant Award Number:	
GBI Entry Initial/Date:	



SUPPLIER CHANGE REQUEST FORM

Agency Supplier Liaisons MUST complete the Agency Liaison Use Only sections AND ensure the supplier has completed sections 1 - 3, the Supplier Use Only sections prior to submitting this form to SAO.

NEW EXISTING SUPPLIER ID NUMBER: Agency Use Only 0 0 0 0

SECTION 1 SUPPLIER IDENTIFICATION

FEI/SSN/TIN

Supplier Name as listed with IRS:

Doing Business As (dba): if applicable

CONTACT INFORMATION (*REQUIRED) Enter the street address, city, state, zip, and county)

*Physical Address:

Mailing Address:

Payment Remit to Address:

Contact's Name (REQUIRED FOR PAYMENT): Contact's Title:

*Contact's Email Address:

Primary Phone #: Ext: Contact's Phone #: Ext:
 Landline Cell Used for Identity Verification Landline Cell Used for Identity Verification

Driver's License #: For individuals only DL State:

SECTION 2 BANK ACCOUNT INFORMATION Required for New and Reactivating suppliers to add/change bank information to receive payments via ACH.

I do not wish to provide banking information and understand all payments made to me will be via check.

ACH is not applicable for the change request

Replace Remittance Address at Loc # With Addr ID #

Replace Invoicing Address at Loc # With Addr ID #

Add New Bank Account Change Bank Account Enter Loc # Agency Liaisons are required to complete items on this line for bank changes

Name Exactly as Listed on Bank Account:

Bank Name:

ROUTING # NEW ACCOUNT #

Last Four Digits of Previous Bank Account # For changes only

Check here if General Bank Account can be used by ALL State of Georgia agencies making payments.

Check here if this account can only be used for a SPECIFIC PURPOSE

SPECIFIC PURPOSE DESCRIPTION

ACCOUNTS RECEIVABLE NOTIFICATION

PAYMENT REMIT EMAIL ADDRESS:

PAYMENT REMIT EMAIL ADDRESS:

I authorize the State of Georgia to deposit payment for goods and/or services received into the provided bank account by the Automated Clearing House (ACH). I further acknowledge that this agreement is to remain in full effect until such time as changes to the bank account information are submitted in writing by the vendor or individual named below. It is the sole responsibility of the vendor or individual to notify the State of Georgia of any changes to the bank account information. The State of Georgia independently authenticates bank account ownership.

Printed Name of Company Officer

Signature of Company Officer

Date

SECTION 3 DIVERSITY IDENTIFICATION (Check ALL That Apply)

BUSINESS CERTIFICATIONS

MINORITY BUSINESS ENTERPRISE (51% ownership)

- GA Small Business*
- GA Resident Business**
- Not Applicable
- Women Owned
- Minority Business Certified

- Hispanic – Latino
- Native American
- Pacific Islander
- African American
- Asian American
- Not Applicable
- Prefer Not to Answer

VETERANS OWNED SMALL BUSINESS (Check ALL That Apply)

- Nonveteran Owned Small Business
- Veteran-owned Small Business
- Service Disabled VOSB
- Prefer Not to Disclose

*Based on Georgia law (OCGA 50-5-21) (3) "Small Business " means any business which is independently owned and operated. Additionally, such business must either have 300 or less employees OR \$30 million or less in gross receipts per year.

**Georgia resident business is defined as any business that regularly maintains a place from which business is physically conducted in Georgia for at least one year prior to any bid or proposal to the state or a new business that is domiciled in Georgia and which regularly maintains a place from which business is physically conducted in Georgia; provided, however, that a place from which business is conducted shall not include a post office box, a leased private mailbox, site trailer, or temporary structure.

SECTION 4 – REQUESTED CHANGE(S) – (Check ALL That Apply)

- 1099 Eligible *Cannot change to non-eligible if supplier is already 1099 eligible*
- 1099 Addr ID # *Agency Liaisons are REQUIRED to enter the AddrID # where to mail 1099*
- 1099 – M Enter Code (Required for Form 1099 – M)
- 1099 – N Code 01 *(01 is the only code available for the 1099 – NEC)*

- Add Additional Address *(Enter additional address in Section 1)*
- Change/Correct Existing Address Enter Addr ID # to change
- Add/Change Payment Alt Name to an existing or new address

Payment Alt Name:

- Classification Change: *(Agency Liaisons are required to check one for Classification Changes.)*
 - Attorney
 - Gov Non-State of GA
 - HCM
 - Non-Supplier
 - Student
 - Supplier Minority
 - Supplier Non-minority
- FEI/TIN Change
- Statewide Contract *(DOAS Use Only)*
- HCM Vendor
- Deactivate Supplier Profile *(Agency Liaison MUST attach written justification from the supplier with the SCR.)*
- Reactivate Supplier Profile
- Supplier Name Change
- Other *(Provided details in the Comments section below)*

Comments

AGENCY USE ONLY SECTION 5: AGENCY LIAISON CERTIFICATION (REQUIRED)

By my signature below, I certify that all reasonable effort has been made to submit information that is complete, accurate, true, and is associated with the supplier's name and Tax ID listed above.

AGENCY LIAISON NAME	AGENCY LIAISON SIGNATURE	DATE	BU/Company ID#

Special Conditions

Spalding County Mental Health/Veterans Treatment Court

AW-ACFP-27-082

FY27 SPECIAL CONDITIONS

1. All project costs not exclusively related to activities of the funded accountability court must be approved with a Subgrant Adjustment Request, and only the costs of approved project-related activities will be reimbursable under the Subgrant Award.

Initials LH _____

2. The subgrantee must submit Subgrant Adjustment Request #1 with its signed, completed award documentation. The adjustment request is accompanied by a detailed project budget that itemizes all projected expenditures as approved by the Council of Accountability Court Judges (CACJ) Funding Committee. This initial SAR is part of the grant activation process and enables the Criminal Justice Coordinating Council (CJCC) to initiate the grant. The project budget and summary will not be established, or officially approved, until the subgrantee receives a written approval notice from CJCC. All project costs and project activities must coincide with the approved budget, summary, and implementation plan unless subsequent revisions are approved by CJCC.

Initials LH _____

3. The subgrantee must submit subsequent Subgrant Adjustment Requests to revise the budget, project summary, and implementation plan prior to any substantial changes, but no later than 30 days prior to the end of the subgrant period.

Initials LH _____

4. The subgrantee agrees that no funds shall be expensed outside of the approved budget. In addition, any funds spent under this subgrant award must be expended by the grant end date and not encumbered.

Initials LH _____

5. The subgrantee agrees that at least 25% of the awarded funds will be spent in the first quarter, 50% in the second quarter and 75% in the third quarter. If this condition is not met, any unused remaining funds from that quarter will be retained by the Council to be managed by the CACJ Funding Committee.

Initials LH _____

6. Waivers for the above 25% expenditure requirement may be granted at the committee's discretion for the 1st and 2nd quarters only. If a waiver is granted, the funds held over to the next quarter must be spent in the next quarter.

Initials LH _____

7. This is a reimbursement grant. Requests for reimbursement must be made on a quarterly basis. Subgrant Expenditure Reports (SERs) are due 15 days after the end of the reporting period. SERs may be submitted monthly. SER submissions must be accurate and complete. Subgrantees should not submit incomplete SERs. Incomplete SERs will be considered late, and a 10% penalty will be assessed after expiration of a 10-day grace period. A failure to follow SER procedures outlined in these conditions and in the CACJ Rules may subject a court to rescission of a grant award as outlined in Article 4 of the Rules.

Initials LH _____

8. The subgrantee certifies that state funds will not be used to supplant funds that would otherwise be made available for grant-funded initiatives. State funds must be used to supplement existing funds for program activities and not replace funds appropriated for the same purpose. Potential supplanting will be the subject of application review, as well as pre-award review, post-award monitoring, and audit. If there is a potential presence of supplanting, the subgrantee will be required to document that the reduction in non-state resources occurred for reasons other than the receipt or anticipated receipt of state funds.

Initials LH _____

9. Statistical and/or evaluation data describing project performance must be submitted to CACJ on a quarterly basis using the proscribed format provided to the subgrantee. Failure to submit all requested data on a timely basis will result in the withholding of grant funds on this subgrant and/or any other subgrant administered by

CJCC until compliance is achieved. If data are not received, funds for subsequent quarters may be rescinded.

Initials LH

10. The subgrantee certifies that 1) title to all equipment and/or supplies purchased with funds under this subgrant shall vest in the agency that purchased the property; 2) equipment and/or supplies will be maintained in accordance with established local or state procedures as long as the equipment and/or supplies are used for program-related purposes; and 3) once the project concludes and/or equipment is no longer utilized for its grant-funded purpose, CJCC and CACJ will be informed of the available equipment and determine its future use to assure it is utilized in furtherance of the goals and objectives of the grant program and the State of Georgia.

Initials LH

11. If your court uses a CSB/DBHDD enrolled provider for treatment and receives specific contracted funds for mental health and/or addictive disease treatment court services, these funds have been awarded provisionally. Prior to use, the court must meet with the CSB/DBHDD enrolled provider to determine what services are billable and are not being provided. These funds should only be applied to services that are not billable by the CSB/DBHDD enrolled provider. The court should work to enter into an agreement with the CSB/DBHDD enrolled provider that outlines billable and non-billable services.

Initials LH

12. All drug, veteran, mental health, family, and DUI courts must use a validated assessment tool approved by CACJ. All courts are required to use evidence-based treatment modalities.

Initials LH

13. Subgrantees must comply with the training requirements as determined by CACJ. All evidence-based training attendees will be required to sign and submit the CACJ Training Acknowledgement & Agreement Form upon registering for CACJ supported training sessions. The court shall implement the evidence-based treatment within 60 days of the training attendee achieving certification.

Initials LH

14. All evidence-based training attendees that achieve certification are subject to fidelity monitoring by a CACJ treatment team staff member. Subgrantees shall provide treatment scheduling documentation to CACJ to support the fidelity visit and shall adhere to the policies and procedures outlined in the Model Fidelity Handbook for Evidence-Based Programs.

Initials LH

15. Subgrantees in receipt of funds to support participant treatment are subject to fidelity monitoring by a CACJ treatment team staff member. Subgrantees shall provide treatment scheduling documentation to CACJ to support the fidelity visit and shall adhere to the policies and procedures outlined in the Model Fidelity Handbook for Evidence-Based Programs

Initials LH

16. Subgrantees in receipt of funds to support internally provided, grant supported, evidence-based trainings must comply with the following: notify CACJ of scheduled training sessions; enter into agreements with qualified evidence-based facilitators; submit a CACJ Training Acknowledgement & Agreement Form for each attendee to CACJ prior to the start of training session; and provide CACJ with documentation of each attendee who achieved certification.

Initials LH

17. CACJ may designate preferred vendors or suppliers of products or services that are either on state contract or with which CACJ has an agreement or contract in place. Subgrantees may be required to utilize such contracts or agreements for designated products or services or be required to justify that their purchases are less costly.

Initials LH

18. All subgrantee programs are subject to the jurisdiction of the Funding Committee of CACJ by their acceptance of a CACJ-awarded grant. Failure to comply with any of the special conditions contained within this document, by the authorized official, project officials, agents, and/or employees of this grant, will subject the program to the enforcement procedures outlined in Article 4 of the CACJ Rules.

Initials LH

19. Subgrantees must follow all accountability court standards as approved by CACJ.

Initials LH

20. Medication-Assisted Treatment (MAT) is the use of medications in combination with counseling and

behavioral therapies and is an effective treatment for substance use disorders (SUD), including opioid use disorders (OUD). The Americans with Disabilities Act (ADA) protects persons with OUD and SUD from discrimination for using lawfully prescribed medication. Subgrantees agree not to prohibit a program participant from accessing MAT services or from using lawfully prescribed MAT medication. This condition only applies to adult program participants.

Initials LH

21. Subgrantees must abide by CACJ Rules. Subgrantees are responsible for obtaining the current version of the Rules and ensuring that program activities operate in compliance with the Rules. The Rules, in their entirety, are incorporated herein by reference and compliance with the Rules is a condition of this grant. A failure to comply with the Rules may result in a referral to Section VIII of Article 4 of the Rules governing recission of grant awards after violations of special conditions or a referral under Article 8 governing compliance with the Rules, state standards, and Georgia law.

Initials LH

22. The grantee acknowledges that funds provided under this grant award are state-appropriated funds and may not be accessible after the end of the grant period. The final reimbursement request under this award must be received by CJCC no later than July 15, 2027. In addition, if the grantee has not received payments for any prior reimbursements, the grantee must notify CJCC by June 15, 2027 or risk losing access to those funds.

Initials LH

23. All services must be rendered to the Court before payment is made. If it is found that a Court/County made an advance payment, those funds may be required to be repaid to CJCC.

Initials LH

24. Subgrantees must comply with the training attendance requirements as determined by CACJ and as required by Article 10 of the CACJ Rules. Attendees will be informed of additional training attendance requirements during the training registration process for each training. CACJ expects that everyone who registers for training will be able to attend that training. To be good stewards of state funds, attendees must cancel training reservations as soon as a conflict, illness, or other circumstance arises that prevents them from attending the training. It is understood by CACJ that emergency situations occur. Emergency situations are considered the exception but not the rule. If these requirements are not met, any expenses incurred by CACJ may be de-obligated from the subgrantee in the form of a fee or other penalty. Funds de-obligated due to noncompliance with a training requirement will be retained by CACJ to be managed by the CACJ Funding Committee.

Initials LH

25. The subgrantee agrees that all personnel charging time to this grant must maintain timesheets documenting hours for all work performed for pay, including both grant-related and non-grant related work activities. This includes work performed that is unrelated to an accountability court.

Initials LH

26. The subgrantee understands and agrees that payments made by CJCC do not constitute final approval of submitted expenditures. Subsequent reviews, audits, or examinations may identify expenses that fall outside the grant scope or rules. In such cases, the subgrantee may be required to repay those funds.

Initials LH

27. The subgrantee understands and agrees that in order to receive a state grant award, as well as to receive any reimbursement for funds expended under a state grant award, the subgrantee's fiscal agent must not be on the audit list maintained by the Georgia Department of Audit & Accounts (DOAA). Further, if a subgrantee is unable to be awarded state grant funds due to being on the audit list, the subgrantee must be removed from the audit list on or before December 31, 2026 in order for an award to be made. If the subgrantee's fiscal agent is not removed from the audit list by that date, funds will be reallocated for other purposes. No award, nor any reimbursement for funds expended in anticipation of an award, can be made while the subgrantee's fiscal agent is on the audit list. Subgrantee understands and agrees that any funds expended in anticipation of receiving an award before the award is made cannot be reimbursed via this grant.

Initials LH

28. The subgrantee understands and agrees to comply with the Case Management System Use Policy which dictates that CACJ-funded case management systems can only be used for data collection of referrals and participants served by accountability courts. Use of the CACJ-funded case management system for non-accountability court purposes is strictly prohibited. Courts found to be using the system for non-accountability court purposes may be subject to de-obligation and cancellation of some or all of their operating grant award.

Initials LH

29. The subgrantee understands and agrees to complete all required onboarding activities for the implementation of the new case management system, including but not limited to, providing requested documentation, participating in data migration efforts, assisting in scheduling of virtual and in-person meetings and calls, and completing all training required. Failure to complete all required training for all current team members as assigned may result in cancellation or rescission of some or all of this operating grant award or any other CACJ/CJCC grant award.

Initials LH

Awardee Approval

Signed Name: _____

Printed Name: Clay W. Davis, III.

Title: Chairman, Spalding County BOC

Date: _____



**Property Taxes Update by Tax
Commissioner.**

Requesting Agency
Spalding County Board of

Commissioners

In Compliance with the following Ordinance

Requirement for Board Action

Is this Item Goal Related?

Summary and Background

Fiscal Impact / Funding Source

STAFF RECOMMENDATION

ATTACHMENTS:



**Property Tax Discussion with Tax Assessors Board
Chairman.**

Requesting Agency
Spalding County

Board of Commissioners

In Compliance with the following Ordinance

Requirement for Board Action

Is this Item Goal Related?

Summary and Background

Fiscal Impact / Funding Source

STAFF RECOMMENDATION

ATTACHMENTS:



Discuss Bid for Award for Indigent Defense in Juvenile Court of Spalding County.

Requesting Agency

Spalding County Board of Commissioners

In Compliance with the following Ordinance

Requirement for Board Action

Is this Item Goal Related?

Summary and Background

Fiscal Impact / Funding Source

STAFF RECOMMENDATION

ATTACHMENTS:

[Bid Chart.pdf](#)

[Childress and Justice Services Cost Proposal.pdf](#)

[Childress and Justice Statement of Qualifications.pdf](#)

[Contract for the Provision of Indigent Representation for Juvenile Dependency Actions 2026-2029.pdf](#)

[Sullivan and Ogletree Sealed Proposal for Indigent Defense in the Juvenile Court of Spalding County.pdf](#)

BID CHART

ITEM: 2026 014 INDIGENT DEFENSE JUVENILE COURT

BID DEADLINE: 5/12/2026 2:00 PM

BIDDERS	Juvenile Indigent Defense					
Completed Bid Sheet	Children's Mccorm, GA	Sullivan of Ogletree, PC				
Certificate of Insurance						
Business License & E-Verify						
Statement of Experience & Qualifications						
References						
TOTAL BID	\$600,000	\$340,000 / yr Dependency \$340,000	\$600,000 *			

CHILDRESS & JUSTICE, LLC
 843 Poplar Street, Macon, GA, 31201
 678-972-9695
chris@childressjustice.com

INDIGENT DEFENSE SERVICES COST PROPOSAL (Juvenile Court)

1. Dependency

- a. \$420,000.00, annually. Paid in lump sum on July 15th. Or, monthly payments of \$35,000.00.
 - i. Childress & Justice, LLC will ensure indigent defendants in all DFACS dependency proceedings will receive legal representation, upon application and approval. Indigent defendants include:
 1. Biological Mother of alleged dependent child(ren).
 2. Putative Father of alleged dependent child(ren).
 3. Legal Father of alleged dependent child(ren).
 - ii. Childress & Justice, LLC will utilize its case management software and staff to provide quarterly dash-board style reports that summarize total juvenile cases assigned, active cases, cases closed, average case duration, and keep track of final disposition types.
- b. Childress & Justice, LLC additionally proposes
 - i. \$5,000.00 to provide administrative and legal indigent services for each specially set calendar day that exceeds five calendared court days per month. Due within 30 days of receipt of invoice
 - ii. \$3,000.00 to provide an express interest attorney in the event a conflict arises with dual appointed Guardian ad Litem. Due within 30 days of receipt of invoice.
 - iii. \$5,000.00 per indigent defense appointment that exceeds 100 indigent defense appointments per year. Due 30 days upon receipt
 - iv. The firm will not be responsible for the appointment or payment of Guardian Ad Litem
 - v. \$5,000.00 per indigent defense appointment for Termination of Parental Rights proceedings. Due 30 days upon receipt
 - vi. \$10,000.00 per appeal. Due 30 days upon invoice.

2. Delinquency

- a. 500,000.00, annually, paid in lump sum on July 15th of every year; or \$41,667.00 monthly
 - i. Childress & Justice, LLC agrees to provide alleged delinquent indigent defendants legal representation and case management data tracking in all delinquency proceedings, including:
 1. Detention hearings

- a. Capped at 30 a year (\$2,500.00 for each additional)
 - 2. Adjudicatory hearings to final disposition.
 - a. Capped at 100 a year (\$4,000.00 for each additional)
 - b. \$10,000.00 per appeal. Due 30 days upon receipt.
- 3. CHINS cases
 - a. \$150,000.00 annually
 - i. No Cap.

Christopher D. Childress
Partner, Childress & Justice, LLC
678-972-9695
chris@childressjustice.com

CHILDRESS & JUSTICE, LLC
 843 Poplar Street, Macon GA 31201
 Offices in Macon and Zebulon
 678-972-9695
 chris@childressjustice.com

STATEMENT OF QUALIFICATIONS

1. Firm/Practice Overview

- Childress & Justice, LLC is a Juvenile Law firm with offices in North Zebulon and Macon. Upon award, the firm is committed to maintaining an office in the City of Griffin.
- The law firm consists of two attorneys, three paralegals, a case manager, and office administrator. Staff operates JCATS and MYCASE legal software.
- The firm has focused on operating in Juvenile Courtrooms for nearly a decade, having worked consistently in Griffin Circuit Juvenile Courtrooms. The firm's attorneys have practiced law before Judge Ben Miller, Jr., Judge Rhonda Kreugziger, Judge Stephen Ott, and Judge Natalie Ashman. The firm has an extensive working relationship with SAAG Tammy Griner and GAL Charlie O'Neil. The firm, also, has maintained a professional and cordial relationship with Griffin Juvenile Deputy Clerk Karen Glover. Additionally, the firm has maintained a long list of connections of attorneys that operate within Juvenile courtrooms.

2. Staffing and Assigned Attorneys

- Attorney Christopher D. Childress
 - Mercer Law, 2017
 - Bar # 819655, licensed 2017.
 - Certified Guardian Ad Litem
 - Attorney Childress started practicing in Juvenile courtroom in 2015, as a Mercer Law extern. He has maintained a public defense contract within the Griffin Judicial Circuit for the entirety of his private practice.
 - Attorney Childress has maintained a professional, working relationship with both current Juvenile Judges, Spalding Juvenile Court Staff, Bailiffs, Clerks, SAAGs, DFACS caseworkers, CASA volunteers, and GALs.
 - Attorney Childress has a dedicated paralegal and case manager with extensive experience handling large juvenile courtroom caseloads.

- Attorney Childress has decades of experience managing the need to sub-contract services for clients.

3. Relevant Juvenile Court Experience

- Dependency Proceedings
 - The firm has years of courtroom experience representing Mothers, Putative fathers, children, grandparents, and foster parents in Preliminary Protective Hearings, Adjudication/Disposition Hearings, Initial Judicial Review Hearings, Statutory Judicial Review Hearings, Termination of Parental Rights Hearings, and Legitimation Hearings.
 - The firm has years of office/courtroom experience managing and counseling clients facing Reunification Case Plans, Non-Reunification Case Plans, and Concurrent Case Plans with focus on Adoption or Permanent Guardianship.
- Delinquency Proceedings
 - The firm has years of experience managing heavy caseloads that require counsel in Detention Hearings, Adjudicatory hearings, and Disposition Hearings.
 - The firm has maintained a working relationship with the District Attorney's Office that has been proven to efficiently move cases before two judges working individual monthly calendars within the Circuit.
 - The firm has worked on many cases that have transferred to and from Superior Court.
 - The firm has handled many cases that have been adjudicated in Spalding with disposition transferring out of county. Likewise, the firm has handled cases that were adjudicated in other counties and transferred to Griffin Circuit for disposition.
 - The firm has handled a wide array of charges, ranging from misdemeanor possession to aggravated assault, arson, burglary and other Class A and Class B Designated felonies.
- CHINS Cases
 - The firm has extensive experience managing caseloads that involve truancy, running away, unruly, and ungovernable youth.
- Guardian Ad Litem
 - The firm has managed cases that involve representing the best interest of children and the express interest of children, including DFACS cases and Custody cases that transferred down from Superior to Juvenile.

4. Government Contract Experience

- Childress & Justice has contracted with the Georgia Public Defender's Council for nearly a decade handling Dependency, Delinquency, CHINs, and GAL cases.

5. Case Management and Conflict Procedures

- Childress & Justice uses MyCase and JCATS software in its daily operations. Both platforms have been well integrated into the firm for nearly seven years to manage cases, deadlines, and appointments.
- The firm's software immediately identifies potential conflicts, which are then passed to attorneys and staff for review. The office has Conflict policies in place to prevent compromising attorney client privilege.

6. Professional References

- Superior Court Judge Rhonda Kreuziger
 1. rhondak@kreuzigerlaw.com
- Chief Juvenile Court Judge Stephen Ott
 1. sott@fayettecountyga.gov
- Juvenile Court Judge Natalie Ashman
 1. nashman@fayettecountyga.gov

7. Disclosures

- No person at Childress & Justice, LLC is facing any pending litigation, disciplinary actions, or bar complaints.

STATE OF GEORGIA

COUNTY OF SPALDING

**CONTRACT FOR THE PROVISION OF INDIGENT REPRESENTATION
FOR JUVENILE DEPENDENCY ACTIONS IN THE JUVENILE COURT
OF SPALDING COUNTY FOR FISCAL YEARS 2026-2027, 2027-2028 & 2028-
2029**

THIS AGREEMENT is entered into between Spalding County, Georgia, (hereinafter referred to as “the County”), and the law firm of SULLIVAN & OGLETREE, PC, (hereinafter referred to as the “Contractor”).

For and in consideration of the mutual benefits flowing to the parties hereto, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

PART I. GENERAL CONSIDERATIONS

(Pursuant to Excerpt 2.7 - “Guidelines of the Supreme Court for the Operation of Indigent Defense Programs”).

TERMINATION FOR “GOOD CAUSE”

This contract is calculated based upon a (3) year renewal term beginning July 1, 2026 and ending June 30, 2027, and June 30th of any subsequent year thereafter, provided that if neither party gives 90 days notice of their intent not to renew said contract prior to December 31st, the contract will automatically be renewed for an additional year.

Removal of the Contractor and termination of this contract shall be for “good cause” only. Good cause is defined as 1) failure by the Contractor to comply with the terms of the contract to an extent that the delivery of services to clients by the Contractor

is impaired or rendered impossible; 2) Willful disregard by the Contractor of the rights and best interest of the clients under this contract to an extent which leaves the clients impaired. The individual actions of the Contractor or any one attorney taken in connection with one case alone, shall not necessarily constitute "good cause" for removal.

**MAXIMUM ALLOWABLE CASELOADS FOR
PART-TIME CONTRACT ATTORNEYS**

Each contract attorney shall not exceed 50 cases each in Juvenile Dependency matters.

RIGHT TO DECLINE REPRESENTATION

Contractor may decline to represent clients at no penalty in the event that during the contract:

(A) the caseload assigned to the Contractor exceeds the allowable caseloads specified; or

(B) the Contractor is assigned more cases requiring an extraordinary amount of time and preparation than the Contractor can competently handle even with payment of extraordinary compensation;

or

(C) the cases assigned to the Contractor exceed any number that the contract specified or that the Contractor and Contracting Authority reasonably anticipated at the time the contract was concluded.

**SPECIAL CONSIDERATIONS REGARDING THE AVOIDANCE OF
CONFLICTS OF INTEREST BETWEEN CONTRACTOR AND CLIENTS**

(A) expenses of investigations, expert witnesses, transcripts, other necessary services for the defense shall not decrease the Contractor's income and shall be borne by the County;

(B) Contractor shall not waive the rights of any client for reasons unrelated to the client's best interest; and

(C) Contractor shall not be financially penalized for withdrawing from a case which poses a conflict of interest to the attorney. However, prior to representation of a client, Contractor shall identify whether a conflict of interest is present and if so, shall make provisions for representation which shall cure the conflict, and shall be in the best interest of the client.

SERVICES TO BE PROVIDED

In providing services under the contract, if an individual is deemed indigent as defined by Georgia law because of his/her financial condition, then legal services will be provided under this contract. In determining indigent status, the administrative secretary responsible for all indigent applications will conduct a background check on all applicants to confirm and verify the accuracy and truthfulness of the information provided. Thereafter, using State of Georgia Indigent Guidelines, a determination will be made by the Law Firm of whether the applicant qualifies for indigent representation. Within 48 hours after applying, the person will be notified of his/her status, i.e. whether he/she qualifies or not. If the indigent qualifies, he/she will immediately be informed of the need

to schedule an appointment to discuss his/her case with the attorney handling his/her case. If the applicant does not qualify, the Law Firm will assist the person in locating “hired counsel” by supplying the names, address, and telephone number of all Griffin attorneys who presently practice juvenile law.

INDEMNIFICATION PROVISION

Contractor covenants and agrees to take and assume all responsibility for the work as defined herein (hereafter “Work”) rendered in connection with this Agreement. Contractor shall bear all losses and damages directly or indirectly resulting to it on account of the performance or character of the Work rendered pursuant to this Agreement. Contractor shall defend, indemnify and hold harmless Spalding County, Georgia, its officers, boards, commissions, elected and appointed officials, employees, servants, volunteers and agents (hereinafter referred to as “Local Government Parties”) from and against any and all claims, injuries, suits, actions, judgments, damages, losses, costs, expenses, and liability of any kind whatsoever, including, but not limited to, attorneys fees and costs of defense (hereinafter “Liabilities”) which may be the result of willful, negligent or tortious conduct arising out of the Work, performance of contracted services, or operations by the contractor or its subcontractors or anyone for whose acts the contractor or its subcontractors may be liable, regardless of whether or not the negligent act is caused in part by a party indemnified hereunder. This indemnification obligation does not include liabilities caused by or resulting from the sole negligence of Spalding County, Georgia, or the Local Government Parties. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of

indemnity which would otherwise exist as to any party or person described in this provision. In any and all claims against Spalding County, Georgia, or the Local Government Parties by any employee of the contractor, any subcontractor, anyone directly or indirectly employed by the contractor or its subcontractors or anyone for whose acts the contractor or its subcontractors may be liable, the indemnification obligation set forth in this provision shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the contractor or any subcontractors under workers' compensation acts, disability benefit acts, or other employee benefit acts. This obligation to indemnify, defend, and hold harmless Spalding County, Georgia, and the Local Government parties shall survive expiration or termination of this Agreement, provided that the claims are based upon or arise out of actions that occurred during the performance of the Agreement.

PART II. REMUNERATION AND OTHER REMAINING
CONTRACT TERMS

DEPENDENCY ACTIONS IN THE JUVENILE COURT
OF SPALDING COUNTY, GEORGIA

Contractor shall provide for indigent defense in regards to dependency actions pending in the Juvenile Court of Spalding County. A Dependency Action is defined as any action wherein the State of Georgia, through the Department of Family and Children Services, brings legal action in Juvenile Court by the filing of a dependency action alleging the dependency of children. Services shall not include representation of any individual not the parent of the subject child as defined in O.C.G.A. § 15-11-2.; any action filed in Juvenile Court not involving dependency, or Guardian Ad Litem Services.

Contractor shall receive as remuneration for services rendered in the amount of \$480,000.00 for the fiscal year beginning July 1st, 2026, and continuing thereafter as provided in Part I of this contract. Services shall provide for indigent defense of parents in dependency matters.

JUVENILE COURT DELINQUENCY PROCEEDINGS, C.H.I.N.S

PROCEEDINGS AND JUVENILE COURT PROBATION REVOCATIONS

Pursuant to O.C.G.A. §17-12-23 (a) “The circuit public defender shall provide representation in the following actions and proceedings.....” This statute mandates that the circuit public defender shall be responsible for representation on all 1) delinquent actions; 2) C.H.I.N.S. proceedings; and 3) violation of probation actions.

This statute is in contradiction to the “Scope of Services” as set out in the RFQ for Juvenile Court, more particularly section 2.2 “Covered Cases”, subsections “A”, “B”, “C” and “D”. However, in the event Spalding County does desire to entertain a cost proposal for these types of proceedings, then, in that event Contractor shall receive as remuneration for services rendered in the amount of \$340,000.00 for the fiscal year beginning July 1st, 2026, and continuing thereafter as provided in Part I of this contract. This cost proposal would be IN ADDITION to the cost proposal set out above for Dependency actions.

CONFLICT CASES

In the event of a “conflict of interest” situation wherein it is necessary to retain outside counsel to represent an individual, Contractor shall provide for such legal representation by retaining competent outside local counsel to serve.

APPLICATIONS FOR JUVENILE DEPENDENCIES

It shall be the responsibility of the Contractor to review all submitted applications for Juvenile Court Dependency matters. All applications will be completed and accepted at the Contractor's place of business located at 743 South Hill Street, Griffin, Georgia (and coordinated with the Spalding County Sheriff's Office for any "jail" applications). The applications reviewed will be investigated by the Contractor and a decision by the designated agent for the Contractor will be made regarding whether that person qualifies as "indigent" pursuant to the appropriate State Guidelines. The Contractor will then notify the applicant of whether their application was "approved" or "denied".

HOW PAYMENT OF COMPENSATION SHALL BE MADE

The County agrees to pay to the Contractor for rendering the services described herein during the first year, and any renewal year thereafter, beginning July 1st, 2026 in twelve (12) equal monthly installments, annually. Payment by the County shall be in advance provided the invoice from the Contractor be received by the County no later than the twenty fifth (25th) of the month previous to the month to be paid and, if received by that date, the County shall pay same by the fifth (5th) day of the current month. That is to say, as an example, an invoice for the month of January must be received by the County no later than December 25th and it will be paid by the County no later than January 5th.

INDEPENDENT CONTRACTOR

Nothing herein shall be construed to make the Contractor, nor any member or employee thereof, an "employee" of Spalding County. The only relationship created by this contract shall be that of independent contractor; provided however, all attorneys

appearing on behalf of the Law Firm shall be officers of the Court. All parties to this contract will comply fully with all Federal, State, and local laws and regulations.

INSURANCE

Contractor agrees to provide its own professional liability insurance (malpractice insurance) with an insurance company licensed to do business in the State of Georgia. Said policy shall provide a minimum liability coverage of \$1,000,000.00 per claim. In addition, Contractor maintains in effect Workers' Compensation insurance/coverage in addition to General Liability insurance/coverage in the amount of \$1,000,000.00 per occurrence or a combined single limit of \$2,000,000.00.

SEVERABILITY

If for any reason, any paragraph herein is deemed inapplicable, invalid or unconstitutional for any reason, the remaining portions hereof shall remain in full force and effect. However, in the event this Contract is deemed unconstitutional, unenforceable, or illegal for any reason or purpose by any Court of competent jurisdiction, then in that event, this contract shall be deemed terminated, instanter, and each party shall be relieved of its terms and conditions and duty to perform hereunder.

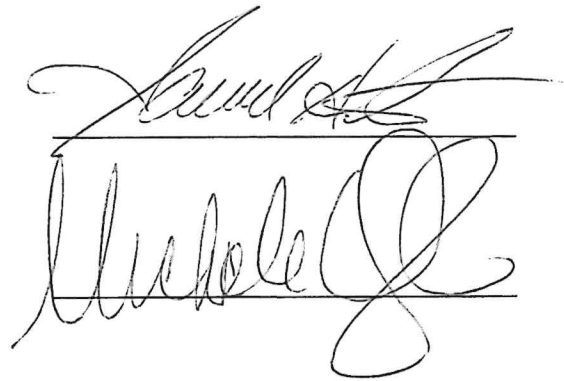
IN WITNESS WHEREOF, the parties hereto have executed this Agreement under seal, by their duly authorized officers this _____ day of May, 2026.

SPALDING COUNTY, GEORGIA

SULLIVAN & OGLETREE, PC

Chairperson, Board of Commissioners

Attested by: Stephen Ledbetter, County Manager



COPY

LAW OFFICES
SULLIVAN & OGLETREE, P.C.
743 SOUTH HILL STREET
GRIFFIN, GEORGIA 30224

MICHELE W. OGLETREE
Managing Partner
SAMUEL H. SULLIVAN
Of Counsel

TELEPHONE: 770-227-8806
FACSIMILE: 770-227-5844
EMAIL: ssullivan@sopclegal.com

May 12, 2026

Attention : Mitzy Campbell
Spalding County Courthouse Annex
119 E. Solomon Street
Griffin, Georgia 30223

Re: Cover Letter for Submission of Sealed Proposal for Indigent
Defense in the Juvenile Court of Spalding County

Dear Ms. Campbell:

Please find enclosed my law firm's "Sealed Proposal for Indigent Defense in the Juvenile Court of Spalding County". Also enclosed are separate sealed "Cost Proposals" (proposed contracts). Please note that we are providing one (1) original and three (3) hard copies.

Thanking you in advance for your consideration in this regard, I remain

Sincerely,

SULLIVAN & OGLETREE, PC
Attorneys at Law



Samuel H. Sullivan

Michele W. Ogletree

SHS/mmi
enclosures

LAW OFFICES
SULLIVAN & OGLETREE, P.C.
 743 SOUTH HILL STREET
 GRIFFIN, GEORGIA 30224

MICHELE W. OGLETREE
 Managing Partner
 SAMUEL H. SULLIVAN
 Of Counsel

TELEPHONE: 770-227-8806
 FACSIMILE: 770-227-5844
 EMAIL: ssullivan@sopclegal.com

***PROPOSAL TO PROVIDE INDIGENT
 DEFENSE SERVICES IN THE JUVENILE
 COURT OF SPALDING COUNTY***

May 12, 2026

Submitted by:

SULLIVAN & OGLETREE, PC
 743 South Hill Street
 Griffin, Georgia 30224

Contact Attorney:
 Samuel H. Sullivan
ssullivan@sopclegal.com
 (770)227-8806 (office)
 (770)412-2323 (cell)

I. INTRODUCTION AND FIRM OVERVIEW

The law firm of Sullivan & Ogletree, PC, is pleased to submit this proposal to provide indigent defense services in the Juvenile Court of Spalding County, as requested by the Board of Commissioners of Spalding County, Georgia.

a. Principles of Sullivan & Ogletree, PC:

i. After graduating from Auburn University in 1983, Samuel H. Sullivan immediately moved to Griffin, Georgia and began law school at Atlanta's John Marshall Law School. At the beginning of his senior year, Mr. Sullivan sought permission to take an "early" bar exam and was granted permission by the State Bar. Mr. Sullivan took the State Bar in July 1986 and passed.

Mr. Sullivan's first job as an attorney was with the law firm of Mullins & Whalen, Griffin, Georgia where he practiced criminal defense, personal injury, and municipal law (assisting in the representation of the City of Griffin). In 1989, with the permission of the firm's senior partners, Mr. Sullivan appeared before the Spalding County Commission and successfully advocated for the formation of the current indigent contract program. Mr. Sullivan is the original author of the Indigent Services Contract that is utilized to this day.

ii. Michele W. Ogletree is a May 1991 graduate of Cornell University, Ithaca, New York. After graduating from Cornell, Ms. Ogletree sought a warmer environment and was accepted to law school at the University of Georgia. After graduating from law school in May 1994, Ms. Ogletree worked with the "Prisoner Legal Counseling Project", administered through the State of Georgia and University of Georgia. After leaving the PLCP, Ms. Ogletree accepted an Associate Attorney position with Christopher C. Edwards in Griffin, Georgia. After Chris Edwards was elected Superior Court Judge in 1998, Ms. Ogletree joined the firm of Mullins, Whalen & Sullivan. In late 1998, Ms. Ogletree elected to go with the newly formed law firm of Sullivan, Sturdivant & Ogletree.

b. Background of Sullivan & Ogletree, PC

In 1999 the law firm of Sullivan & Sturdivant was formed, and changed names over the years to add Ms. Ogletree as a partner. In 2006 the firm named changed to Sullivan & Ogletree, PC and has remained same since that time.

This law firm served as Indigent Defense Counsel in both State and Juvenile Courts from 1998 to 2020. Prior to that, Samuel H. Sullivan served as the public defender for Spalding County Juvenile Courts from 1989 to 1998. Until 2005, this law firm represented juveniles in delinquency proceedings, what is now referred to as CHINS proceedings, juvenile probation revocation proceedings and appeals, as well as what are now referred to as dependency proceedings. In 2005, after the creation of the Circuit Public Defender's Office, this law firm represented parties for all phases of dependency proceedings while the Circuit Public Defender's Office represented all other aspects of juvenile court. During all relevant time periods, the undersigned and attorney Michele Ogletree offered "hands-on" representation of indigent defendants and contracted with conflict attorneys. The undersigned, Ms. Ogletree and other conflict attorneys met with clients; advocated for clients at hearings; attended all shelter care hearings, where applicable, all dispositional hearings, all judicial review hearings, all permanency review hearings, and all termination of parental rights hearing, where applicable. The firm did not have complaints from any of the sitting Juvenile Court Judges during its tenure serving as public defenders.

There are currently two (2) sitting Juvenile Court Judges. Each Judge has multiple court dates to address dependency, delinquency and probation revocation hearing, and CHINS cases. Additionally, there are numerous specially set hearing dates to comply with time restrictions. All Juvenile Court dependency matters will require one (1) attorney from the firm plus at least one (1) regular conflict attorney, and additional conflict attorney when necessary. All other Juvenile Court matters will require one (1) attorney from the firm plus an administrative assistant, and at least one (1) regular conflict attorney, plus additional conflict attorneys when necessary.

2.2 SCOPE OF SERVICES: All services in this response to the RFQ shall be governed by the definitions outlined in O.C.G.A. § 15-11-2 when determining eligibility for services.

D. RESPONSE TO REQUEST FOR QUALIFICATIONS (RFQ)

3. Minimum Qualifications and Eligibility:

3.1 Professional Standing : As set out in the Affidavits of Samuel H. Sullivan and Michele W. Ogletree, attached hereto and incorporated as Attachments "A" and "B" both attorneys are in good standing with the State Bar of Georgia and have no disciplinary history with the State Bar. In addition, both Affidavits set out the Courts

that Mr. Sullivan and Ms. Ogletree are members in good standing with.

Mr. Sullivan and Ms. Ogletree each possess substantial experience in juvenile and criminal law. Mr. Sullivan has served as the State and Juvenile Court Public Defender for 31 years and Ms. Ogletree for 22 years. During the 31 years of serving as Public Defender, Mr. Sullivan (and beginning in 1998 Ms. Ogletree), have represented thousands of parents and juveniles in various capacities in Juvenile Court.

3.2 Specialized Competency:

Mr. Sullivan and Ms. Ogletree have practiced for a significant period of time in Juvenile Court, State Court, and Superior Court and have dealt with a substantial number of family law related matters. Additionally, Ms. Ogletree has built a substantial family law related practice, including serving as Guardian Ad Litem on a fairly consistent basis, and is well versed on traumas to children.

Identifying Conflicts of Interest: Sullivan & Ogletree maintains and utilizes a comprehensive client tracking system utilizing both specialized computer software (Excel) and traditional paper ledgers. These records are carefully cross-referenced to ensure accurate client management and to identify and prevent any potential conflicts.

3.3 Local Presence:

As set out in the Affidavits attached as Attachments “A” and “B”, the law firm of Sullivan & Ogletree has maintained an office at 743 South Hill St., Griffin, Spalding County, Georgia for over 26 years.

4. Statement of Qualifications

- 1. Firm or Practice Overview:** Sullivan & Ogletree, PC is a professional corporation and is duly registered with the Georgia Secretary of State’s Office. The law firm (in one form or another) has been in existence since 1999. The current business structure (professional corporation) has been in existence since 2006. Sullivan & Ogletree, PC practices primarily domestic relations and criminal defense.
- 2. Staffing and Attorney Assignments:** Current attorney’s and staff are Samuel H. Sullivan and Michele W. Ogletree. Staff includes Amy Lopez, administrative assistant, and Emily Waddell, receptionist. If our contract is approved we will be hiring additional staff as well as conflict

attorney, as we have in the past during our tenure as public defenders.

3. **Relevant Experience:** Mr. Sullivan and Ms. Ogletree have served as Public Defenders for the Juvenile Court of Spalding County for 27 years and Mr. Sullivan for 31 years.
4. **Government Contract Experience:** Sullivan & Ogletree, PC are currently under a contract with the City of Griffin to provide indigent defense in the Municipal Court of Griffin. The law firm has contracted with the City of Griffin since 2003. No conflicts would exist between the contracts for Spalding County Indigent representation and the Griffin Municipal contract.
5. **Case Management and Conflict Procedures:** Sullivan & Ogletree maintains and utilizes a comprehensive client tracking system utilizing both specialized computer software (Excel) and traditional paper ledgers. These records are carefully cross-referenced to ensure accurate client management and to identify and prevent any potential conflicts.
6. **Professional References:**

Andrew J. Whalen, III
 (404)202-7351
ajwhalen3@whalenlaw.net

Tammy M. Griner
tgriner_grinerlaw@yahoo.com

Tommy J. Ison
 (678)858-8895
7. **Disclosures:** Neither Samuel H. Sullivan nor Michele W. Ogletree are parties in any litigation. In addition, neither attorney is involved with any disciplinary matters and/or bar complaints and both are in good standing with the State Bar of Georgia. (Also see Attachments “A”, “B” and “C”.)
5. **Cost Proposal:** Enclosed herewith is a sealed submission of cost proposal (proposed State Court Indigent Contract).

6.2 Caseload and Case Outcome Dashboard:

Respondents agree to provide quarterly dashboard style reports that include:

- Total juvenile cases assigned
- Active cases
- Cases closed
- Average case duration
- Case outcomes
- Appeal activity.

This information will be supplied subject to the State Bar of Georgia Standards of Ethics and Canons in relation to the improper release of attorney/client communications and confidential information.

7.2 Survey Administration

Attorneys agree to administer a client satisfaction survey which shall include, but not limited to:

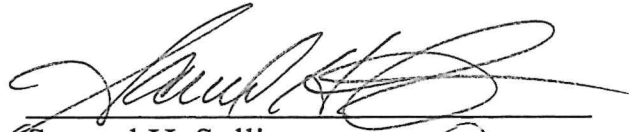
- Timeliness of attorney contact
- Clarity of communication
- Professionalism
- Availability
- Overall Satisfaction.

This information will be supplied subject to the State Bar of Georgia Standards of Ethics and Canons in relation to the improper release of attorney/client communications and confidential information.

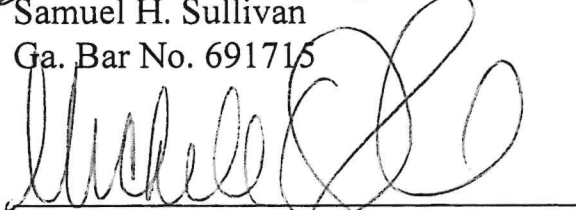
CONCLUSION

In closing, Michele and I would appreciate the opportunity to sit down with each of you and discuss this matter further. It is imperative for the continued adequate operation of these courts that an adequate and competent indigent defense program be implemented and in place. With 31 years of experience in operating an indigent defense program, Sullivan & Ogletree can offer that and we stand ready to meet those needs. We are the only law firm in Spalding County with experience in operating an indigent defense program.

Respectfully submitted,
SULLIVAN & OGLETREE, PC



Samuel H. Sullivan
Ga. Bar No. 691715



Michele W. Ogletree
Ga. Bar No. 778855

STATE OF GEORGIA
 COUNTY OF SPALDING

**AFFIDAVIT OF SAMUEL H. SULLIVAN REGARDING
 PROFESSIONAL STANDING**

BEFORE the undersigned Notary Public, duly sworn to administer oath, comes Samuel H. Sullivan, who after being sworn, deposes and states the following:

-1-

My name is Samuel H. Sullivan and I am legally competent in all respects to offer this Affidavit.

-2-

I am the managing stockholder of the law firm of Sullivan & Ogletree, P.C. I am a member in good standing with the State Bar of Georgia and have practiced law in Spalding County, Georgia since February, 1987. I have never practiced law in any other County other than Spalding.

-3-

The law firm of Sullivan & Ogletree, PC own and maintain a 3,450 sq. ft. office building located at 743 South Hill St., Griffin, Georgia. Sullivan & Ogletree has constantly remained at this location since January 1999.

-4-

I am a member in good standing with the following Courts:
 Supreme Court of the United States of America - April, 1997
 Supreme Court of the State of Georgia - May, 1987
 Court of Appeals of the State of Georgia - May, 1987
 Superior Court of the State of Georgia - February, 1987
 United States District Court for the Northern District of Georgia - Feb. , 1990
 United States District Court for the Middle District of Georgia - January, 1995

-5-

I served as the Spalding County Juvenile Court Public Defender from 1989 to June 2020. During that 31 year time period, I and/or members of my law firm represented juveniles charged with misdemeanor charges, felony criminal charges, status offenses (now known as CHINS cases), probation revocations, as well as legal parents in dependency cases (previously known as deprivation cases).

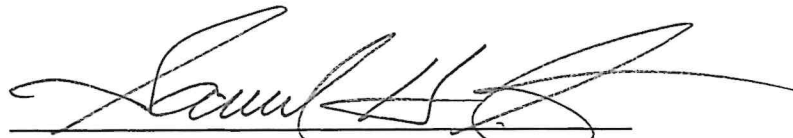
-6-

During my 31 year tenure as Juvenile Court Public Defender I did not have any State Bar Complaints against me. I have no record of discipline with the State Bar of Georgia.

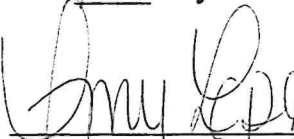
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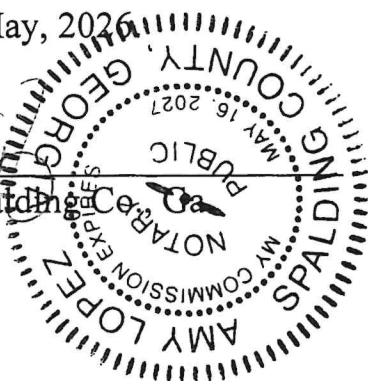
Attached to this Affidavit is my personal Resume'.

FURTHER AFFIANT SAITH NOT this 12th day of May, 2026.


Samuel H. Sullivan, Affiant

Sworn to and subscribed before me
this 12th day of May, 2026


Notary Public, Spalding County, Georgia



STATE OF GEORGIA
 COUNTY OF SPALDING

**AFFIDAVIT OF MICHELE W. OGLETREE REGARDING
 PROFESSIONAL STANDING**

BEFORE the undersigned Notary Public, duly sworn to administer oath, comes Michele W. Ogletree, who after being sworn, deposes and states the following:

-1-

My name is Michele W. Ogletree and I am legally competent in all respects to offer this Affidavit.

-2-

I am the managing partner and shareholder of the law firm of Sullivan & Ogletree, P.C. I am a member in good standing with the State Bar of Georgia and have practiced law in Spalding County, Georgia since 1996.

-3-

The law firm of Sullivan & Ogletree, PC own and maintain a 3,450 sq. ft. office building located at 743 South Hill St., Griffin, Georgia. Sullivan & Ogletree has constantly remained at this location since January 1999.

-4-

I am a member in good standing with the following Courts:
 Supreme Court of the State of Georgia - November, 1994
 Court of Appeals of the State of Georgia - November, 1994
 Superior Court of the State of Georgia - June, 1994
 United States District Court for the Northern District of Georgia - November 1998

-5-

I served as the Spalding County Juvenile Court Public Defender from 1998 to June 2020. During that 22 year time period, I and/or members of my law firm

juvenile charged with misdemeanor charges, felony criminal charges, status offenses (now known as CHINS cases), probation revocations, as well as legal parents in dependency cases (previously known as deprivation cases).

-6-

During my 22 year tenure as Juvenile Court Dependency Public Defender, I had one (1) bar complaint filed against me by a parent. The Georgia State Bar determined that the complaint was without merit and dismissed it. I have no record of discipline with the State Bar of Georgia.

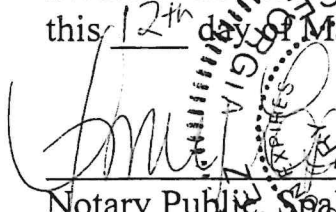
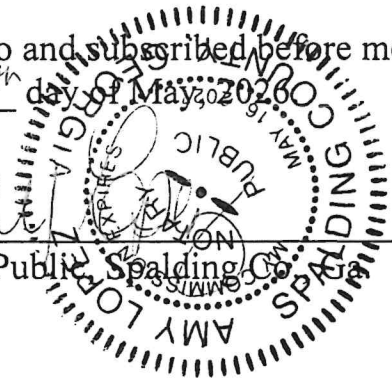
-7-

Attached to this Affidavit is my personal Resume'.

FURTHER AFFIANT SAITH NOT this 12th day of May, 2026.


Michele W. Ogletree, Affiant

Sworn to and subscribed before me
this 12th day of May, 2026


Notary Public, Spalding Co.


STATE OF GEORGIA
COUNTY OF SPALDING

AFFIDAVIT OF CERTIFICATIONS AND WARRANTIES
AND CERTIFICATION OF PROFESSIONAL LIABILITY INSURANCE

COMES NOW the undersigned, Samuel H. Sullivan and Michele W. Ogletree, (herein known as “Contractors”), and after being duly sworn, depose and state the following:

-1-

There are not known circumstances which would result in a conflict of interest in regards to performance of services as required under the proposed “Contract for Indigent Representation” in the State Court of Spalding County and the Juvenile Court of Spalding County, Georgia.

-2-

Contractors warrant that this proposal, and no portion thereof, is fraudulent, collusive, or made in the interest of or on behalf of any person not therein named.

-3-

Contractors further warrant that they have not directly or indirectly induced or solicited any other responding contractor to submit a fraudulent proposal or any other person, firm, or corporation to refrain from submitting a proposal and contractors have not in any manner sought by collusion to secure any undue advantage over any other responding contractor.

-4-

No member of the Spalding County Commission has any affiliation, either personal or business, with the law firm of Sullivan & Ogletree, PC.

-5-

The law firm of Sullivan & Ogletree, PC maintains a professional liability policy of insurance (malpractice insurance) with an insurance company licensed to

do business in the State of Georgia. The current limits of available insurance under the policy is \$1,000,000.00 dollars aggregate and \$500,000.00 per claim. (See Declarations Page attached). In the event of acceptance of our proposed contract by Spalding County, the limit of liability per claim will be increased to \$1,000,000.00.

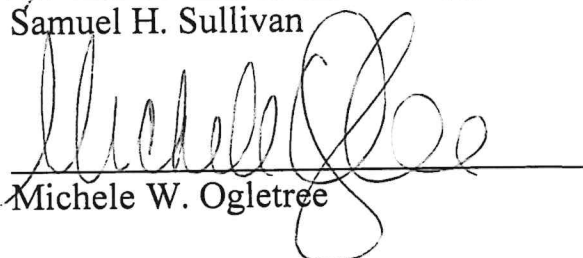
-6-

Contractors further warrant that neither are involved in any litigation of any nature in their individual capacities. Contractors further warrant that the law firm of Sullivan & Ogletree, PC is not a defendant in any litigation.

FURTHER AFFIANTS SAITH NOT this 12th day of May, 2026.

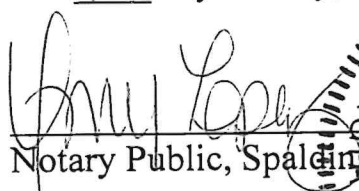
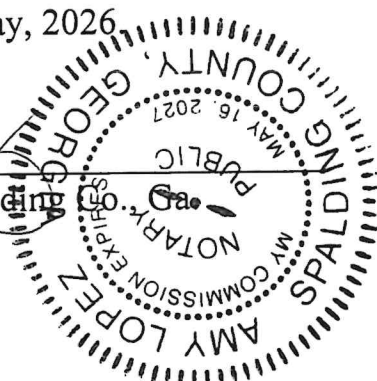


Samuel H. Sullivan



Michele W. Ogletree

Sworn to and subscribed before me
this 12th day of May, 2026


Notary Public, Spalding Co., Ga.

SAMUEL H. SULLIVAN

743 South Hill Street

Griffin, Georgia 30224

770-227-8806

EDUCATION

JOHN MARSHALL LAW SCHOOL

Juris Doctor, February 1987

Atlanta, Georgia

AUBURN UNIVERSITY

Bachelor of Science, Agribusiness, December 1983

Auburn, Alabama

PROFESSIONAL ASSOCIATIONS

Member, United States Supreme Court, 1997

Member, United States District Court for the Northern District of Georgia, 1990

Member, United States District Court for the Middle District of Georgia, 1995

Member, Supreme Court of Georgia, 1987

Member, Court of Appeals of Georgia, 1987

Member, Georgia Bar Association, 1987

EXPERIENCE

SULLIVAN & OGLETREE, P.C.

Attorney - February 1999 to present

Griffin, Georgia

Since approximately 1989 I served as Public Defender in the State Court of Spalding County. My service ended on June 30, 2020 after the County Commission voted to award the Indigent Contract to another law firm. This decision was purely political in nature and was not based in any part on my performance.

MULLINS, WHALEN & SULLIVAN

Attorney - July 1986 to October 1998

Griffin, Georgia

Part-time Public Defender for the Spalding County State Court. Also, practiced civil litigation in the areas of Personal Injury (Plaintiff and Defense), and Workers Compensation (Claimant and Defense). Also, practiced governmental defense in Federal Court under Title 11, (sect. 1983) of the United States Code, (excessive use of force matters).

MICHELE WUNDERLICH OGLETREE

743 South Hill Street

Griffin, Georgia 30224

770-227-8806

EDUCATION

UNIVERSITY OF GEORGIA SCHOOL OF LAW

Athens, Georgia

Juris Doctor, May 1994

CORNELL UNIVERSITY

Ithaca, New York

Bachelor of Arts, Government, May 1991

PROFESSIONAL ASSOCIATIONS

Member, Georgia Bar Association, since 1994

Member, Supreme Court of Georgia, since 1994

Member, Court of Appeals of Georgia, since 1994

Member, United State District Court for the Northern District of Georgia, since 1998

EXPERIENCE

SULLIVAN & OGLETREE, P.C.

Griffin, Georgia

Attorney - February 1999 to present

Criminal Defense, Family Law, Guardian ad Litem, and Juvenile Court practice. I have represented indigent parents in Juvenile Court in DFCS related matters for over 20 years, reviewed transcripts, and prepared appellate briefs. I have represented indigent criminal defendants in State Court for over 20 years. Prior to the creation of the State of Georgia Public Defenders's Office, I represented indigent criminal defendants in Superior Court, reviewed trial transcripts, and drafted numerous appellate briefs. Prior to the creation of the State of Georgia Public Defender's Office, I represented indigent juveniles charged with delinquent action in Juvenile Court, reviewed transcripts, and drafted appellate briefs. I represent individuals in all types of family law related cases, including hearings and trial work. I represent children in Superior Court family law cases as a Guardian ad Litem. I have been a certified mediator through the State of Georgia for general civil and domestic cases since March 23, 2000.

MULLINS, WHALEN & SULLIVAN

Griffin, Georgia

Attorney - October 1998 to February 1999

Criminal Defense and Family Law practice. Draft civil and criminal pleadings. Civil hearings and depositions. Prepare cases for litigation. Prepare clients for depositions and trials. Interview clients and witnesses.

LAW OFFICE OF CHRISTOPHER C. EDWARDS, P.C.

Griffin, Georgia

Attorney - May 1996 to October 1998

Personal Injury/ Wrongful Death practice. Draft civil pleadings. Civil hearings and depositions. Prepare cases for litigation. Prepare clients for depositions and trials. Interview clients and witnesses.

PRISONER LEGAL COUNSELING PROJECT

Jackson, Georgia

Attorney - July 1994 to April 1996

Supervise and manage branch office. Responsible for inmate contact from two prisons, one boot camp, one county camp, and one transitional center. Answer legal inquiries from Georgia state inmates. Review trial and guilty plea transcripts for possible habeas corpus actions. Draft criminal and civil pleadings. Represent inmates in uncontested divorce petitions. Review sentence computation issues and pursue necessary corrections. Investigate prisoner inquiries concerning appeal status, parole board decisions, and detainees. Research criminal and civil issues. Conduct personal interviews with inmates.



BOARD OF COMMISSIONERS - WORK SESSION

**Discuss Guardian Ad Litem (GAL) Bid Award for Juvenile Court _____
Requesting**

Agency
Spalding County Board of Commissioners

In Compliance with the following Ordinance

Requirement for Board Action

Is this Item Goal Related?

Summary and Background

Fiscal Impact / Funding Source

STAFF RECOMMENDATION

ATTACHMENTS:



Discuss Declaring Sheriff Office Vehicle to Surplus and Fire Apparatus.

Requesting Agency
Spalding County Board of Commissioners

In Compliance with the following Ordinance

Requirement for Board Action

Is this Item Goal Related?

Summary and Background

Fiscal Impact / Funding Source

STAFF RECOMMENDATION

ATTACHMENTS:



**Discuss FY27 Juvenile Justice Incentive Grant Program
Award**

Requesting Agency
Spalding County

Board of Commissioners

In Compliance with the following Ordinance

Requirement for Board Action

Is this Item Goal Related?

Summary and Background

Fiscal Impact / Funding Source

STAFF RECOMMENDATION

ATTACHMENTS:



BOARD OF COMMISSIONERS - WORK SESSION

**Discussion of LHOST vs.
FLOST**

Requesting Agency
Spalding County Board of Commissioners

In Compliance with the following Ordinance

Requirement for Board Action

Is this Item Goal Related?

Summary and Background

Fiscal Impact / Funding Source

STAFF RECOMMENDATION

ATTACHMENTS:



Under the Georgia Open Meetings Act, O.C.G.A. Section 50-14-3, authorized by O.C.G.A. Section 50-14-3(6) for the purpose of discussion or deliberating on the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a county officer or employee as provided in O.C.G.A. Section 50-14-3(6).

Requesting Agency

Spalding County Board of Commissioners

In Compliance with the following Ordinance

Requirement for Board Action

Is this Item Goal Related?

Summary and Background

Fiscal Impact / Funding Source

STAFF RECOMMENDATION

ATTACHMENTS: