



AGENDA

**Council Chambers  
3760 Darrow Rd.  
Stow, OH**

**TIME: 5:30 P.M.**

Committee Members: John Baranek, Chair; Cyle Feldman, Vice-Chair; Kyle Herman and Jeremy McIntire

Meeting will begin immediately following the Public Hearing.  
Meeting will be Live Streamed and Archived on the City Council webpage  
<https://stowohio.org/244/City-Council>.

**1. Call To Order**

**2. Roll Call**

**3. Approval of Minutes**

Approval of Minutes of the Finance Committee of

- a. January 9, 2025 Minutes  
[01-09-2025 Finance Committee.pdf](#)

**4. Finance Director's Report**

Budget / Financial Reports

**5. Consideration Business Items**

- a. 25-030 A RESOLUTION AUTHORIZING AND REQUESTING THE ADVANCEMENT OF LOCAL TAXES FROM THE SUMMIT COUNTY FISCAL OFFICER FOR THE TAX YEAR 2024 PAYABLE IN 2025 IN ACCORDANCE WITH O.R.C. SECTION 321.34 AND DECLARING AN EMERGENCY  
[25-030 2025 Advancing Local Taxes.pdf](#)
- b. 25-031 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A CONTRACT WITH CLEARGOV INC, FOR A ONE-YEAR SUBSCRIPTION TO CLEARGOV BUDGETING SOFTWARE, WITHOUT THE NECESSITY OF PUBLIC BIDS AND DECLARING AN EMERGENCY  
[25-031 Clear Gov.pdf](#)  
[25-031 ClearGov Memo.pdf](#)
- c. 25-032 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A CONTRACT WITH PORTS PETROLEUM CO INC, A STATE OF OHIO VENDOR, FOR THE PURCHASE OF UNLEADED AND DIESEL FUEL FOR USE BY VARIOUS CITY OF STOW DEPARTMENTS, WITHOUT THE NECESSITY OF PUBLIC BIDS AND DECLARING AN EMERGENCY  
[25-032 Ports Petroleum Co.pdf](#)  
[25-032 Ports Petroleum Co. Memo.pdf](#)
- d. 25-033 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A CONTRACT WITH J&B FLEET INDUSTRIAL SUPPLY, FOR THE PURCHASE OF VARIOUS HARDWARE SUPPLIES FOR USE BY THE STREET DEPARTMENT, WITHOUT THE NECESSITY OF PUBLIC BIDS AND DECLARING AN EMERGENCY

[25-033 J&B Fleet Industrial Supply.pdf](#)  
[25-033 J&B Fleet Memo.pdf](#)

- e. 25-034 A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A COMMUNITY REINVESTMENT AREA (CRA) TAX INCENTIVE AGREEMENT WITH CLIMBING HEIGHTS REAL ESTATE LLC FOR THE CONSTRUCTION OF AN APPROXIMATELY 41,000 SQUARE FOOT INDUSTRIAL BUILDING, ON PARCEL #56-19034, AT CAMPUS DRIVE AND MCCAULEY ROAD FOR THE RELOCATION OF AMF-BRUNS OF AMERICA, AND FOR THE ASSOCIATED SCHOOL DISTRICT COMPENSATION AGREEMENT  
[25-034 CRA AMF Bruns.pdf](#)  
[25-034 Complete Packet - AMF Bruns CRA Agreement - CRA-24-2.pdf](#)  
[25-034 AMF Bruns CRA 24-2 Memo.pdf](#)
- f. 25-035 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A CONTRACT WITH BOUND TREE MEDICAL, FOR THE PURCHASE OF MEDICAL SUPPLIES FOR EMS MEDICAL UNITS FOR USE BY THE FIRE DEPARTMENT, WITHOUT THE NECESSITY OF PUBLIC BIDS AND DECLARING AN EMERGENCY  
[25-035 Bound Tree Medical.pdf](#)  
[25-035 FC Bound Tree Memo.pdf](#)
- g. 25-036 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A CONTRACT WITH CLEVELAND FREIGHTLINER INC & HENDERSON PRODUCTS INC, FOR THE PURCHASE OF A FREIGHTLINER TANDEM AXEL CAB AND CHASSIS WITH SNOW AND ICE CONTROL PACKAGE FOR USE BY THE STREET DEPARTMENT, WITHOUT THE NECESSITY OF PUBLIC BIDS AND DECLARING AN EMERGENCY  
Capital Improvement 2025  
Budgeted \$276,957  
[25-036 Cleveland Freightliner Henderson Products.pdf](#)  
[25-036 FC Cleve Freight & Henderson Memo.pdf](#)
- h. 25-037 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A CONTRACT WITH M CAMPBELL CONTRACTING, FOR EMERGENCY WATERLINE REPAIRS, WITHOUT THE NECESSITY OF PUBLIC BIDS AND DECLARING AN EMERGENCY  
[25-037 M Campbell Contracting.pdf](#)  
[25-037 FC M Campbell Memo.pdf](#)
- i. 25-038 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A CONTRACT WITH LOCKHART CONCRETE CO, FOR THE PURCHASE OF CONCRETE, WITHOUT THE NECESSITY OF PUBLIC BIDS AND DECLARING AN EMERGENCY  
[25-038 Lockhart Concrete Co.pdf](#)  
[25-038 FC Lockhart Memo.pdf](#)
- j. 25-039 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A CONTRACT WITH MONTROSE FORD, FOR THE PURCHASE OF A 2025 DODGE DURANGO PURSUIT AND A 2025 FORD INTERCEPTOR FOR USE BY THE POLICE DEPARTMENT, WITHOUT THE NECESSITY OF PUBLIC BIDS AND DECLARING AN EMERGENCY  
Capital Improvement 2025 - 2 vehicles  
History: 2024-141 for 1 vehicle  
Total Budget; \$158,131  
[25-039 Montrose Ford.pdf](#)  
[25-039 FC Montrose Memo.pdf](#)
- k. 25-040 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A CONTRACT WITH OHIO MACHINERY CO, FOR THE PURCHASE OF A 2025 CAT 305 07AB MINI HYDRAULIC EXCAVATOR, WITHOUT THE NECESSITY OF PUBLIC BIDS AND

DECLARING AN EMERGENCY  
Capital Improvement Budget 2025  
Budgeted at \$80,000  
[25-040 Ohio Machinery Co.pdf](#)  
[25-040 FC Ohio Machinery Memo.pdf](#)

- l. 25-041 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A CONTRACT WITH OHIO MACHINERY CO, FOR THE PURCHASE OF A 2025 CAT 938 WHEEL LOADER, WITHOUT THE NECESSITY OF PUBLIC BIDS AND DECLARING AN EMERGENCY  
Capital Budget 2025  
Budgeted: \$245,000  
[25-041 Ohio Machinery Co.pdf](#)  
[25-041 FC Ohio Machinery Memo.pdf](#)
  
- m. 25-042 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A CONTRACT WITH PRESTON CHEVROLET KIA INC, FOR THE PURCHASE OF A 2025 CHEVROLET SILVERADO 3500 HD FOR USE BY THE WATER DEPARTMENT, WITHOUT THE NECESSITY OF PUBLIC BIDS AND DECLARING AN EMERGENCY  
Capital Improvement 2025  
Budgeted: \$65,000  
[25-042 Preston Chevrolet Kia Inc.pdf](#)  
[25-042 FC Preston Memo.pdf](#)
  
- n. 25-046 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A SUBSCRIPTION AGREEMENT FOR A LEGAL RESEARCH DATABASE WITH WEST PUBLISHING CORPORATION FOR A THREE YEAR CONTRACT, AND DECLARING AN EMERGENCY  
[25-046 West Publishing Corporation.pdf](#)

6. **Public Comment Period**

7. **Adjournment**

**ALL PERSONS WITH DISABILITIES:**

The City of Stow will make the transition of all city business accessible via any reasonable accommodation. Please contact the Clerk of Council 48 hours in advance for the necessary arrangements.

**PLEASE TURN OFF ALL CELL PHONES BEFORE THE MEETING**

(Council Agendas, Minutes, Packets and Legislation posted at [www.stowohio.org](http://www.stowohio.org))



**Minutes of the Finance Committee held on Thursday, January 9, 2025, 5:23 pm**

**Call To Order**

**Roll Call**

Council Members Present:	John Baranek, Jeremy McIntire, and Kyle Herman
Council Members Absent:	Cyle Feldman
City Officials Present:	Matt Riehl, Mario Fiocca, Kelly Coffey, Nick Wren, Kelly Toppin, Zack Cowan, Sarah McGuinness, Drew Reilly, Steve Hooten, Mike Jones, Linda Nahrstedt, Mark Stone, Theodore Bell, Sonya Mottram, and Ta'sha Koontz

Mrs. Nahrstedt joined the meeting at 5:28pm.

**Approval of Minutes**

- December 5, 2024 Minutes

12-05-24 Finance Committee.pdf 

Motion made by Jeremy McIntire, seconded by Kyle Herman, to approve December 5, 2024 Minutes. Vote – Yeas: John Baranek, Jeremy McIntire, Kyle Herman. Nays: None. Motion carried unanimously.


**Finance Director's Report**

Mr. Toppin gave a follow up on the closing of the fiscal year for 2024 and a report will be provided to Council.

**Consideration Business Items**

Some business items were taken out of order.

25-001 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A CONTRACT WITH THE EAST OHIO GAS COMPANY, A BEST PRACTICAL SOURCE UTILITY PROVIDER, FOR PURCHASE OF NATURAL GAS SERVICE TO HEAT CITY FACILITIES FOR THE CALENDAR YEAR OF 2025, WITHOUT THE NECESSITY OF PUBLIC BIDS AND DECLARING AN EMERGENCY

[25-001 East Ohio Gas Company.pdf](#) 

[25-001 FC East Ohio Gas Memo.pdf](#) 

Motion made by Kyle Herman, seconded by Jeremy McIntire, to forward to this evening's regular council meeting 25-001 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A CONTRACT WITH THE EAST OHIO GAS COMPANY, A BEST PRACTICAL SOURCE UTILITY PROVIDER, FOR PURCHASE OF NATURAL GAS SERVICE TO HEAT CITY FACILITIES FOR THE CALENDAR YEAR OF 2025, WITHOUT THE NECESSITY OF PUBLIC BIDS AND DECLARING AN EMERGENCY. Vote – Yeas: John Baranek, Jeremy McIntire, Kyle Herman. Nays: None. Motion carried unanimously.

25-002 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A CONTRACT WITH SEBIS DIRECT, INC., FOR PURCHASE OF POSTAGE FOR UTILITY BILLING SERVICES FOR THE CALENDAR YEAR OF 2025, WITHOUT THE NECESSITY OF PUBLIC BIDS AND DECLARING AN EMERGENCY


[25-002 Sebis Direct.pdf](#) 

[25-002 FC Sebis - Postage Memo.pdf](#) 

Mr. Topping explained this is the annual request for postage for the utility billing services for 2025.

Motion made by Jeremy McIntire, seconded by Kyle Herman, to forward to this evening's regular council meeting 25-002 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A CONTRACT WITH SEBIS DIRECT, INC., FOR PURCHASE OF POSTAGE FOR UTILITY BILLING SERVICES FOR THE CALENDAR YEAR OF 2025, WITHOUT THE NECESSITY OF PUBLIC BIDS AND DECLARING AN EMERGENCY. Vote – Yeas: John Baranek, Jeremy McIntire, Kyle Herman. Nays: None. Motion carried unanimously.

25-003 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A CONTRACT WITH REVELS TURF AND TRACTOR CO LLC, A SOURCEWELL VENDOR, FOR PURCHASE OF MAINTENANCE EQUIPMENT FOR USE AT FOX DEN GOLF COURSE, WITHOUT THE NECESSITY OF PUBLIC BIDS AND DECLARING AN EMERGENCY

[25-003 Revels Turf and Tractor.pdf](#) 

[25-003 FC Revels Memo.pdf](#) 

Mr. Wren explained this was for four pieces of equipment used for maintenance at the golf course.

Motion made by Jeremy McIntire, seconded by Kyle Herman, to forward to this evening's regular council meeting 25-003 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A CONTRACT WITH REVELS TURF AND TRACTOR CO LLC, A SOURCEWELL VENDOR, FOR PURCHASE OF MAINTENANCE EQUIPMENT FOR USE AT FOX DEN GOLF

COURSE, WITHOUT THE NECESSITY OF PUBLIC BIDS AND DECLARING AN EMERGENCY. Vote – Yeas: John Baranek, Jeremy McIntire, Kyle Herman. Nays: None. Motion carried unanimously.

25-004 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH DLZ, FOR DESIGN SERVICES FOR STORM WATER MANAGEMENT IMPROVEMENTS AROUND ECHO ROAD BETWEEN DARROW ROAD AND HIWOOD ROAD, WITHOUT THE NECESSITY OF PUBLIC BIDS AND DECLARING AN EMERGENCY


25-004 DLZ.pdf 


25-004 FC DLZ Memo.pdf 

Mr. Jones explained this was for professional engineering service for the Echo Road storm water management study. Mr. McIntire asked what the timeline was for the study. Mr. Jones responded that the completion is April 30th for the study and the goal is for the study to provide recommendations and solutions where we currently have complaints.

Motion made by Jeremy McIntire, seconded by Kyle Herman, to forward to this evening's regular council meeting 25-004 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH DLZ, FOR DESIGN SERVICES FOR STORM WATER MANAGEMENT IMPROVEMENTS AROUND ECHO ROAD BETWEEN DARROW ROAD AND HIWOOD ROAD, WITHOUT THE NECESSITY OF PUBLIC BIDS AND DECLARING AN EMERGENCY. Vote – Yeas: John Baranek, Jeremy McIntire, Kyle Herman. Nays: None. Motion carried unanimously.

25-005 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A CONTRACT WITH PRESTON CHEVROLET KIA INC, FOR THE PURCHASE OF A 2024 CHEVROLET 4500 DUMP TRUCK FOR USE BY THE SERVICE DEPARTMENT, WITHOUT THE NECESSITY OF PUBLIC BIDS AND DECLARING AN EMERGENCY

25-005 Preston Chevrolet Kia Inc.pdf 


25-005 FC Preston Chevrolet Kia Memo.pdf 

Mr. Wren explained this was for a dump truck to replace a 1991 dump truck we currently own. Mr. McIntire asked if this piece of equipment was on the Capital Improvement List. Mr. Wren responded yes, it is on the list.

Motion made by Jeremy McIntire, seconded by Kyle Herman, to forward to this evening's regular council meeting 25-005 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A CONTRACT WITH PRESTON CHEVROLET KIA INC, FOR THE PURCHASE OF A 2024 CHEVROLET 4500 DUMP TRUCK FOR USE BY THE SERVICE DEPARTMENT, WITHOUT THE NECESSITY OF PUBLIC BIDS AND DECLARING AN EMERGENCY. Vote – Yeas: John Baranek, Jeremy McIntire, Kyle Herman. Nays: None. Motion carried unanimously.

25-006 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH KIMLEY-HORN, FOR DESIGN SERVICES FOR STORM WATER MANAGEMENT IMPROVEMENTS AROUND HOMEWOOD AVE, WITHOUT THE NECESSITY OF PUBLIC BIDS AND DECLARING AN EMERGENCY

[25-006 Kimley-Horn.pdf](#) 

[25-006 FC Kimley-Horn Homewood Storm Improvements Memo.pdf](#) 

Mr. Jones explained this is for professional engineering services for the assessment, design, and to develop construction plans for the Homewood storm water improvement project. Mr. McIntire asked if this involves a property, we purchased a few years ago due to flooding on Hibbard. Mr. Jones responded no, this is on Homewood.

Motion made by Jeremy McIntire, seconded by Kyle Herman, to forward to this evening's regular council meeting 25-006 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH KIMLEY-HORN, FOR DESIGN SERVICES FOR STORM WATER MANAGEMENT IMPROVEMENTS AROUND HOMEWOOD AVE, WITHOUT THE NECESSITY OF PUBLIC BIDS AND DECLARING AN EMERGENCY. Vote – Yeas: John Baranek, Jeremy McIntire, Kyle Herman. Nays: None. Motion carried unanimously.

25-007 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A CONTRACT WITH JERRY PATE TURF & IRRIGATION INC, FOR THE PURCHASE OF EQUIPMENT, PARTS, AND SUPPLIES FOR USE BY FOX DEN GOLF COURSE AND DECLARING AN EMERGENCY

[25-007 Jerry Pate Turf.pdf](#) 

[25-007 FC Jerry Pate Turf & Irrigation Inc. Memo.pdf](#) 

Mr. Wren explained this was for irrigation parts for the golf course.

Motion made by Jeremy McIntire, seconded by Kyle Herman, to forward to this evening's regular council meeting 25-007 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A CONTRACT WITH JERRY PATE TURF & IRRIGATION INC, FOR THE PURCHASE OF EQUIPMENT, PARTS, AND SUPPLIES FOR USE BY FOX DEN GOLF COURSE AND DECLARING AN EMERGENCY. Vote – Yeas: John Baranek, Jeremy McIntire, Kyle Herman. Nays: None. Motion carried unanimously.

25-008 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A CONTRACT WITH ACUSHNET COMPANY, FOR THE PURCHASE OF RESALE MECHANDISE FOR USE BY FOX DEN GOLF COURSE, WITHOUT THE NECESSITY OF PUBLIC BIDS AND DECLARING AN EMERGENCY


[25-008 Acushnet.pdf](#) 

[25-008 FC Acushnet Company Memo.pdf](#) 

Mr. Wren explained this is for resale merchandise at the clubhouse which we have a twenty-eight percent profit margin on.

Motion made by Jeremy McIntire, seconded by Kyle Herman, to forward to this evening's regular council meeting 25-008 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A CONTRACT WITH ACUSHNET COMPANY, FOR THE PURCHASE OF RESALE MECHANDISE FOR USE BY FOX DEN GOLF COURSE, WITHOUT THE NECESSITY OF PUBLIC BIDS AND DECLARING AN EMERGENCY. Vote – Yeas: John Baranek, Jeremy McIntire, Kyle Herman. Nays: None. Motion carried unanimously.


25-009 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A CONTRACT WITH ADVANCED TURF SOLUTIONS INC, FOR THE PURCHASE OF FERTILIZERS AND CHEMICALS FOR USE BY FOX DEN GOLF COURSE, WIHTOUT THE NECESSITY OF PUBLIC BIDS AND DECLARING AN EMERGENCY

25-009 Advanced Turf Solutions.pdf 

25-009 FC Advanced Turf Solutions Inc. Memo.pdf 

Motion made by Jeremy McIntire, seconded by Kyle Herman, to forward to this evening's regular council meeting 25-009 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A CONTRACT WITH ADVANCED TURF SOLUTIONS INC, FOR THE PURCHASE OF FERTILIZERS AND CHEMICALS FOR USE BY FOX DEN GOLF COURSE, WIHTOUT THE NECESSITY OF PUBLIC BIDS AND DECLARING AN EMERGENCY. Vote – Yeas: John Baranek, Jeremy McIntire, Kyle Herman. Nays: None. Motion carried unanimously.

25-010 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A CONTRACT WITH NUTRIEN AG SOLUTIONS INC, FOR THE PURCHASE OF SEED, FERTILIZERS, AND CHEMICALS FOR USE BY FOX DEN GOLF COURSE, WIHTOUT THE NECESSITY OF PUBLIC BIDS AND DECLARING AN EMERGENCY


25-010 Nutrien Ag Solutions.pdf 


25-010 FC Nutrien AG Solutions Inc. Memo.pdf 

Motion made by Jeremy McIntire, seconded by Kyle Herman, to forward to this evening's regular council meeting 25-010 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A CONTRACT WITH NUTRIEN AG SOLUTIONS INC, FOR THE PURCHASE OF SEED, FERTILIZERS, AND CHEMICALS FOR USE BY FOX DEN GOLF COURSE, WIHTOUT THE NECESSITY OF PUBLIC BIDS AND DECLARING AN EMERGENCY. Vote – Yeas: John Baranek, Jeremy McIntire, Kyle Herman. Nays: None. Motion carried unanimously.

25-011 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A CONTRACT WITH PORTS PETROLEUM CO INC, A STATE OF OHIO VENDOR, FOR THE PURCHASE OF UNLEADED AND DIESEL


FUEL FOR USE BY FOX DEN GOLF COURSE, WIHTOUT THE NECESSITY OF PUBLIC BIDS AND DECLARING AN EMERGENCY


25-011 Ports Petroleum Co.pdf 

25-011 FC Ports Petroleum Memo.pdf 

Motion made by Jeremy McIntire, seconded by Kyle Herman, to forward to this evening's regular council meeting 25-011 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A CONTRACT WITH PORTS PETROLEUM CO INC, A STATE OF OHIO VENDOR, FOR THE PURCHASE OF UNLEADED AND DIESEL FUEL FOR USE BY FOX DEN GOLF COURSE, WIHTOUT THE NECESSITY OF PUBLIC BIDS AND DECLARING AN EMERGENCY. Vote – Yeas: John Baranek, Jeremy McIntire, Kyle Herman. Nays: None. Motion carried unanimously.

25-012 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A CONTRACT WITH COCA COLA BOTTLING COMPANY, FOR THE PURCHASE OF RESALE CONCESSION PRODUCTS FOR USE BY FOX DEN GOLF COURSE, WITHOUT THE NECESSITY OF PUBLIC BIDS AND DECLARING AN EMERGENCY


25-012 Coca Cola.pdf 

25-012 FC Coca-Cola Memo.pdf 

Motion made by Jeremy McIntire, seconded by Kyle Herman, to forward to this evening's regular council meeting 25-012 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A CONTRACT WITH COCA COLA BOTTLING COMPANY, FOR THE PURCHASE OF RESALE CONCESSION PRODUCTS FOR USE BY FOX DEN GOLF COURSE, WITHOUT THE NECESSITY OF PUBLIC BIDS AND DECLARING AN EMERGENCY. Vote – Yeas: John Baranek, Jeremy McIntire, Kyle Herman. Nays: None. Motion carried unanimously.

25-013 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A CONTRACT WITH STRYKER CORPORATION, FOR THE PURCHASE OF 5 STRYKER LIFEPAK 35 HEART MONITORS FOR USE BY THE FIRE DEPARTMENT, WITHOUT THE NECESSITY OF PUBLIC BIDS AND DECLARING AN EMERGENCY

25-013 Stryker Heart Monitors.pdf 

25-013 FC Howmedica-Stryker Memo.pdf 


25-013 FC Lifepak Heart Monitor Purchase Request from Chief Stone.pdf 

Chief Stone explained this was to replace five heart monitors where service and maintenance expired on December 31, 2024.

Motion made by Jeremy McIntire, seconded by Kyle Herman, to forward to this evening's regular council meeting 25-013 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A CONTRACT WITH STRYKER CORPORATION, FOR THE PURCHASE OF 5 STRYKER LIFEPAK 35 HEART

MONITORS FOR USE BY THE FIRE DEPARTMENT, WITHOUT THE NECESSITY OF PUBLIC BIDS AND DECLARING AN EMERGENCY. Vote – Yeas: John Baranek, Jeremy McIntire, Kyle Herman. Nays: None. Motion carried unanimously.

25-014 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A CONTRACT WITH THE SUMMIT COUNTY PUBLIC DEFENDER COMMISSION, A PROVIDER OF CRIMINAL DEFENSE SERVICES, FOR THE YEAR 2025, WITHOUT THE NECESSITY OF PUBLIC BIDS; AUTHORIZING THE FINANCE DIRECTOR TO APPROPRIATE, ENCUMBER AND PAY FUNDS FOR SAID SERVICES AS SET FORTH HEREIN; AND DECLARING AN EMERGENCY

25-014 Public Defender Contract.pdf 

Mr. Reilly explained this was our annual contract with the Summit County Public Defenders Commission.

Motion made by Jeremy McIntire, seconded by Kyle Herman, to forward to this evening's regular council meeting 25-014 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A CONTRACT WITH THE SUMMIT COUNTY PUBLIC DEFENDER COMMISSION, A PROVIDER OF CRIMINAL DEFENSE SERVICES, FOR THE YEAR 2025, WITHOUT THE NECESSITY OF PUBLIC BIDS; AUTHORIZING THE FINANCE DIRECTOR TO APPROPRIATE, ENCUMBER AND PAY FUNDS FOR SAID SERVICES AS SET FORTH HEREIN; AND DECLARING AN EMERGENCY. Vote – Yeas: John Baranek, Jeremy McIntire, Kyle Herman. Nays: None. Motion carried unanimously.

25-015 AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE TO ADVERTISE AND SOLICIT BIDS, ON BEHALF OF THE CITY OF STOW, FOR THE REPLACEMENT OF THE ENTIRE SURFACE AND PARTIAL REPLACEMENT OF THE EQUIPMENT IN THE OLD SECTION OF SOAR PLAYGROUND AT SILVER SPRINGS PARK, AUTHORIZING AND ADOPTING PLANS AND SPECIFICATIONS PREPARED FOR THE CITY OF STOW THEREFOR; AND AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO CONTRACTS AND RELATED DOCUMENTS FOR SAID SERVICES SO LONG AS PROPER AUTHORIZATION IS FIRST OBTAINED IN ACCORDANCE WITH SECTION 173.05, C.O.S. AND DECLARING AN EMERGENCY


25-015 Solicit Bids SOAR Playground.pdf 


Mrs. Nahrstedt explained this was to go out to bid to replace the surfacing at SOAR playground. She went on to say that we are looking for more durable options to extend the longevity. Mrs. Nahrstedt then stated that if the total comes in at less than anticipated, she would like to remove the older equipment at the playground and replace it. She said that the surface is the main priority. Mr. McIntire asked if the intention is to replace the old equipment eventually. Mrs. Nahrstedt said yes.

Motion made by Jeremy McIntire, seconded by Kyle Herman, to forward to this evening's regular council meeting 25-015 AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE TO ADVERTISE AND SOLICIT BIDS, ON BEHALF OF THE CITY OF STOW, FOR THE REPLACEMENT OF THE

ENTIRE SURFACE AND PARTIAL REPLACEMENT OF THE EQUIPMENT IN THE OLD SECTION OF SOAR PLAYGROUND AT SILVER SPRINGS PARK, AUTHORIZING AND ADOPTING PLANS AND SPECIFICATIONS PREPARED FOR THE CITY OF STOW THEREFOR; AND AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO CONTRACTS AND RELATED DOCUMENTS FOR SAID SERVICES SO LONG AS PROPER AUTHORIZATION IS FIRST OBTAINED IN ACCORDANCE WITH SECTION 173.05, C.O.S. AND DECLARING AN EMERGENCY. Vote – Yeas: John Baranek, Jeremy McIntire, Kyle Herman. Nays: None. Motion carried unanimously.

25-019 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A CONTRACT WITH THE OHIO EDISON COMPANY, A SOLE SOURCE UTILITY PROVIDER, FOR PURCHASE OF ELECTRIC SERVICE FOR CITY FACILITIES FOR THE CALENDAR YEAR OF 2025, WITHOUT THE NECESSITY OF PUBLIC BIDS AND DECLARING AN EMERGENCY

25-019 Ohio Edison Company.pdf 

25-019 FC Ohio Edison 2025 Memo.pdf 

Motion made by Jeremy McIntire, seconded by Kyle Herman, to forward to this evening's regular council meeting 25-019 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A CONTRACT WITH THE OHIO EDISON COMPANY, A SOLE SOURCE UTILITY PROVIDER, FOR PURCHASE OF ELECTRIC SERVICE FOR CITY FACILITIES FOR THE CALENDAR YEAR OF 2025, WITHOUT THE NECESSITY OF PUBLIC BIDS AND DECLARING AN EMERGENCY. Vote – Yeas: John Baranek, Jeremy McIntire, Kyle Herman. Nays: None. Motion carried unanimously.

25-020 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO THE FIRST RENEWAL OF AN AGREEMENT WITH THE COUNTY OF SUMMIT AND CITY OF AKRON FOR PURPOSES OF GOVERNING THE USE AND MAINTENANCE OF THE 800 MHZ RADIO SYSTEM, WITHOUT THE NECESSITY OF PUBLIC BIDS, AND DECLARING AN EMERGENCY


25-020 Summit County Akron Regional Radio Agreement Renewal.pdf 


25-020 History: 19-45 Summit County City of Akron Radio Agreement.pdf 

Motion made by Jeremy McIntire, seconded by Kyle Herman, to forward to this evening's regular council meeting 25-020 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO THE FIRST RENEWAL OF AN AGREEMENT WITH THE COUNTY OF SUMMIT AND CITY OF AKRON FOR PURPOSES OF GOVERNING THE USE AND MAINTENANCE OF THE 800 MHZ RADIO SYSTEM, WITHOUT THE NECESSITY OF PUBLIC BIDS, AND DECLARING AN EMERGENCY. Vote – Yeas: John Baranek, Jeremy McIntire, Kyle Herman. Nays: None. Motion carried unanimously.

25-023 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A CONTRACT WITH TAYLORMADE GOLF COMPANY INC, FOR THE PURCHASE OF RESALE MERCHANDISE FOR USE BY FOX DEN

GOLF COURSE, WITHOUT THE NECESSITY OF PUBLIC BIDS AND DECLARING AN EMERGENCY


25-023 Taylormade Golf.pdf 


25-023 FC Taylormade Memo.pdf 

Mr. Wren explained this is for resale merchandise at the golf course that we have a twenty-nine percent profit margin on.

Motion made by Kyle Herman, seconded by Jeremy McIntire, to forward to this evening's regular council meeting 25-023 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A CONTRACT WITH TAYLORMADE GOLF COMPANY INC, FOR THE PURCHASE OF RESALE MERCHANDISE FOR USE BY FOX DEN GOLF COURSE, WITHOUT THE NECESSITY OF PUBLIC BIDS AND DECLARING AN EMERGENCY. Vote – Yeas: John Baranek, Jeremy McIntire, Kyle Herman. Nays: None. Motion carried unanimously.

25-024 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A CONTRACT WITH US FOODS INC, FOR THE PURCHASE OF RESALE CONCESSIONS AND SUPPLIES FOR USE BY FOX DEN GOLF COURSE, WITHOUT THE NECESSITY OF PUBLIC BIDS AND DECLARING AN EMERGENCY

25-024 US Foods Inc.pdf 

25-024 FC US Foods Memo.pdf 

Motion made by Jeremy McIntire, seconded by Kyle Herman, to forward to this evening's regular council meeting 25-024 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A CONTRACT WITH US FOODS INC, FOR THE PURCHASE OF RESALE CONCESSIONS AND SUPPLIES FOR USE BY FOX DEN GOLF COURSE, WITHOUT THE NECESSITY OF PUBLIC BIDS AND DECLARING AN EMERGENCY. Vote – Yeas: John Baranek, Jeremy McIntire, Kyle Herman. Nays: None. Motion carried unanimously.

25-025 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A CONTRACT WITH ALLSCAPES OHIO LLC, FOR ZONING ABATEMENT WORK, WITHOUT THE NECESSITY OF PUBLIC BIDS AND DECLARING AN EMERGENCY

25-025 Allscapes Ohio LLC.pdf 

25-025 FC Allscapes Memo.pdf 


Mr. Cowan explained this was to continue tall grass abatement in the city.

Motion made by Jeremy McIntire, seconded by Kyle Herman, to forward to this evening's regular council meeting 25-025 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A CONTRACT WITH ALLSCAPES OHIO LLC, FOR ZONING ABATEMENT WORK, WITHOUT THE NECESSITY OF PUBLIC BIDS AND DECLARING AN EMERGENCY. Vote – Yeas: John

Baranek, Jeremy McIntire, Kyle Herman. Nays: None. Motion carried unanimously.

25-026 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A CONTRACT WITH PITNEY BOWES, FOR POSTAGE FOR THE CLERK OF COURTS OFFICE AND THE JUDGES FOR THE CALENDAR YEAR 2025, WITHOUT THE NECESSITY OF PUBLIC BIDS AND DECLARING AN EMERGENCY

25-026 Pitney Bowes.pdf 


25-026 FC Pitney - Clerks Memo.pdf 

Mr. Wren explained this was for postage for the clerks and judges.

Motion made by Jeremy McIntire, seconded by Kyle Herman, to forward to this evening's regular council meeting 25-026 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A CONTRACT WITH PITNEY BOWES, FOR POSTAGE FOR THE CLERK OF COURTS OFFICE AND THE JUDGES FOR THE CALENDAR YEAR 2025, WITHOUT THE NECESSITY OF PUBLIC BIDS AND DECLARING AN EMERGENCY. Vote – Yeas: John Baranek, Jeremy McIntire, Kyle Herman. Nays: None. Motion carried unanimously.


25-027 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A CONTRACT WITH VERIZON COMMUNICATIONS INC, FOR CELLULAR/DATA SERVICE FOR THE CALENDAR YEAR 2025, WITHOUT THE NECESSITY OF PUBLIC BIDS AND DECLARING AN EMERGENCY

25-027 Verizon Communications.pdf 

25-027 FC Verizon Memo.pdf 

Motion made by Jeremy McIntire, seconded by Kyle Herman, to forward to this evening's regular council meeting 25-027 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A CONTRACT WITH VERIZON COMMUNICATIONS INC, FOR CELLULAR/DATA SERVICE FOR THE CALENDAR YEAR 2025, WITHOUT THE NECESSITY OF PUBLIC BIDS AND DECLARING AN EMERGENCY. Vote – Yeas: John Baranek, Jeremy McIntire, Kyle Herman. Nays: None. Motion carried unanimously.

- Wichert Insurance-Commercial Renewal-Metro Swat

01-09-2025 FC Wichert Memo.pdf 


Lieutenant Bell explained this was for a commercial insurance policy for Metro SWAT and was a pass through which would be of no cost to the city.

Motion made by Jeremy McIntire, seconded by Kyle Herman, to forward to this evening's regular council meeting Wichert Insurance-Commercial Renewal-Metro Swat. Vote – Yeas: John Baranek, Jeremy McIntire, Kyle Herman. Nays: None. Motion carried unanimously.

Mr. McIntire pointed out that a vote was made to move this item to this evening's Council agenda; however, only an approval was needed as this is a motion.

Motion made by Jeremy McIntire, seconded by Kyle Herman, to approve Wichert Insurance-Commercial Renewal-Metro Swat. Vote – Yeas: John Baranek, Jeremy McIntire, Kyle Herman. Nays: None. Motion carried unanimously.

- Sebis Direct, Inc.-Billing Services

01-09-2025 FC Sebis - Billing Services Memo.pdf 

Mr. Toppin explained this was for utility billing services involving printing, pre-sorting, and delivery to the post office.

Motion made by Jeremy McIntire, seconded by Kyle Herman, to approve Sebis Direct, Inc.-Billing Services. Vote – Yeas: John Baranek, Jeremy McIntire, Kyle Herman. Nays: None. Motion carried unanimously.

- AT&T Services Inc.

01-09-2025 FC AT&T Memo.pdf 

Motion made by Jeremy McIntire, seconded by Kyle Herman, to approve AT&T Services Inc.. Vote – Yeas: John Baranek, Jeremy McIntire, Kyle Herman. Nays: None. Motion carried unanimously.

### **Public Comment Period**

There were no public comments this evening.

### **Adjournment**

Motion made by Jeremy McIntire, seconded by Kyle Herman, to adjourn. Vote – Yeas: John Baranek, Jeremy McIntire, Kyle Herman. Nays: None. Motion carried unanimously.

The Finance Committee meeting adjourned at 5:42pm.

---

Clerk

---

Chairman

1  
2  
3 RESOLUTION NO. 2025-030  
4  
5

REQUESTED BY FINANCE DIRECTOR  
APPROVED BY FINANCE COMMITTEE  
INTRODUCED BY BARANEK

6 A RESOLUTION AUTHORIZING AND REQUESTING THE  
7 ADVANCEMENT OF LOCAL TAXES FROM THE SUMMIT COUNTY  
8 FISCAL OFFICER FOR THE TAX YEAR **2024** PAYABLE IN **2025** IN  
9 ACCORDANCE WITH O.R.C. SECTION 321.34 AND DECLARING AN  
10 EMERGENCY.  
11  
12

13 WHEREAS, the Summit County Fiscal Officer has requested that local authorities request  
14 advancement of local taxes annually by resolution;  
15

16 NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF  
17 STOW, COUNTY OF SUMMIT AND STATE OF OHIO:  
18

19 SECTION 1. That the Summit County Fiscal Officer is hereby authorized and requested  
20 to advance any and all local taxes to the City of Stow for the year **2024**, payable in **2025**, to the  
21 extent appropriate and feasible.  
22

23 SECTION 2. That the Clerk be, and she hereby is, authorized and directed to forward a  
24 certified copy hereof to the Summit County Fiscal Officer (Auditor).  
25

26 SECTION 3. This Council finds and determines that all formal actions of this Council  
27 concerning and relating to the passage of this Ordinance were taken in an open meeting of this  
28 Council and that all deliberations of this Council and of any committees and subcommittees that  
29 resulted in those formal actions were in meetings open to the public in compliance with the law.  
30

31 SECTION 4. That this resolution was adopted pursuant to Section 4.11 Charter, and is  
32 hereby declared to be an emergency measure necessary for the immediate preservation of the  
33 public health and safety for the reason that the City of Stow is dependent on the immediate advance  
34 of the tax funds to balance its budget in **2025**, and, pursuant to Section 4.13 Charter, shall take  
35 effect upon its adoption by Council and approval by the Mayor, otherwise at the earliest period  
36 allowed by law.  
37  
38

39 ADOPTED BY COUNCIL \_\_\_\_\_  
40  
41

42 ATTEST \_\_\_\_\_  
43 Sonya Mottram  
44 CLERK OF COUNCIL  
45  
46

\_\_\_\_\_  
Cyle Feldman  
PRESIDENT OF COUNCIL

City of Stow, Ohio  
Resolution No. 2025-030  
Page 2

47  
48  
49  
50  
51  
52  
53  
54  
55  
56  
57  
58  
59

FILED WITH MAYOR \_\_\_\_\_

APPROVED \_\_\_\_\_

John Pribonic  
MAYOR

FILED WITH CLERK \_\_\_\_\_

APPROVED AS TO FORM

EFFECTIVE DATE \_\_\_\_\_

\_\_\_\_\_  
Drew C. Reilly  
LAW DIRECTOR

1  
2  
3 ORDINANCE NO. 2025-031  
4  
5

REQUESTED BY FINANCE DIRECTOR  
APPROVED BY FINANCE COMMITTEE  
INTRODUCED BY BARANEK

6 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER  
7 INTO A CONTRACT WITH CLEARGOV INC, FOR A ONE-YEAR  
8 SUBSCRIPTION TO CLEARGOV BUDGETING SOFTWARE, WITHOUT  
9 THE NECESSITY OF PUBLIC BIDS AND DECLARING AN EMERGENCY.

10  
11 WHEREAS, the Finance Director has requested authorization to enter into a contract for a  
12 one-year subscription to ClearGov Budgeting Software, from ClearGov Inc.; and  
13

14 WHEREAS, the City utilized ClearGov’s Personnel Budgeting, Capital Budgeting, and  
15 Operating Budgeting modules to prepare the 2025 Operating and Capital Budgets, which were  
16 well-received by Council; and  
17

18 WHEREAS, the purchase is exempt from public bidding pursuant to C.O.S. Sections  
19 173.07(a)(1)C and 173.07(b)(1)A; and  
20

21 WHEREAS, since the expenditure is over \$25,000.00 the Service Director requests  
22 legislative approval by this Council; and  
23

24 NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF  
25 STOW, COUNTY OF SUMMIT AND STATE OF OHIO:  
26

27 SECTION 1. That the Mayor be, and he hereby is, authorized to make and enter into a  
28 contract with ClearGov Inc. for a one-year subscription to ClearGov Budgeting Software.  
29

30 SECTION 2. That the Finance Director be, and he hereby is, authorized to appropriate,  
31 encumber, and pay funds in an amount not to exceed **Thirty Eight Thousand Seven Hundred**  
32 **Seventy Five Dollars and 00/100 (\$38,775.00)** to ClearGov Inc. for said service.  
33

34 SECTION 3. This Council finds and determines that all formal actions of this Council  
35 concerning and relating to the passage of this Ordinance were taken in an open meeting of this  
36 Council and that all deliberations of this Council and of any committees or subcommittees that  
37 resulted in those formal actions were in meetings open to the public in compliance with the law.  
38

39 SECTION 4. That this ordinance was adopted pursuant to Section 4.11 Charter, and is  
40 hereby declared to be an emergency measure necessary for the immediate preservation of the  
41 public health and safety for continuity of services that assist in the management of the City of  
42 Stow’s financial and capital plans, and, pursuant to Section 4.13 Charter, shall take effect upon its  
43 adoption by Council and approval by the Mayor, otherwise at the earliest period allowed by law  
44  
45  
46

Fund Account Numbers – 101 General

City of Stow, Ohio  
Ordinance No. 2025-031  
Page 2

47  
48  
49  
50  
51  
52  
53  
54  
55  
56  
57  
58  
59  
60  
61  
62  
63  
64  
65  
66  
67

ADOPTED BY COUNCIL \_\_\_\_\_

ATTEST \_\_\_\_\_  
Sonya Mottram  
CLERK OF COUNCIL

\_\_\_\_\_  
Cyle Feldman  
PRESIDENT OF COUNCIL

FILED WITH MAYOR \_\_\_\_\_

APPROVED \_\_\_\_\_  
John Pribonic  
MAYOR

FILED WITH CLERK \_\_\_\_\_

APPROVED AS TO FORM

EFFECTIVE DATE \_\_\_\_\_

\_\_\_\_\_  
Drew C. Reilly  
LAW DIRECTOR



*Interoffice Memo*

**Date:** January 7, 2025

**To:** Chairman  
Finance Committee

**From:** Kelly Toppin  
Director of Finance

**Subject:** Request for Legislation to Authorize Clear Gov Budgeting Software Subscription

Pursuant to the City of Stow Charter, Section 4.11, and Codified Ordinance 173.07(a)(1)C and 173.07(b)(1)A, I am requesting legislation authorizing an expenditure of up to \$38,775.00 for a one-year subscription to Clear Gov Budgeting Software.

In 2024, Clear Gov provided the City with a trial subscription at a discounted rate. During this trial, we utilized the Personnel Budgeting, Capital Budgeting, and Operating Budgeting modules to prepare the 2025 Operating and Capital Budgets for presentation to City Council. The software modernized and streamlined the budget preparation and presentation processes, enabling the Finance Department to produce a Capital Improvement Plan and a Budget Book for the first time. These documents, designed to be both comprehensive and easy to interpret, were well received.

With a continued subscription to Clear Gov, the City can further leverage the software's capabilities for the upcoming budget cycle and enhance the Finance Department's webpage by providing real-time updates and additional financial information to the public. These features will support ongoing efforts to improve collaboration, transparency, and accessibility for City Council and residents.

I hereby certify that this purchase qualifies as an emergency measure necessary for the continuity of services that assist in the management of the City of Stow's financial and capital plans.

Your favorable consideration of this request is greatly appreciated.

  
\_\_\_\_\_  
Kelly Toppin  
Director of Finance

cc: Stow City Council  
John Pribonic, Mayor  
Drew Reilly, Law Director  
Kelly Toppin, Finance Director  
Jamie Twigg, Deputy Director of Finance  
Lisa Jarvis, Purchasing Supervisor

   
\_\_\_\_\_  
Approved  
BOARD OF CONTROL DATE

1  
2  
3 ORDINANCE NO. 2025-032  
4  
5

REQUESTED BY SERVICE DIRECTOR  
APPROVED BY FINANCE COMMITTEE  
INTRODUCED BY BARANEK

6 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER  
7 INTO A CONTRACT WITH PORTS PETROLEUM CO INC, A STATE OF  
8 OHIO VENDOR, FOR THE PURCHASE OF UNLEADED AND DIESEL FUEL  
9 FOR USE BY VARIOUS CITY OF STOW DEPARTMENTS, WITHOUT THE  
10 NECESSITY OF PUBLIC BIDS AND DECLARING AN EMERGENCY.  
11

12 WHEREAS, the Service Director has requested authorization to enter into a contract for  
13 purchase of unleaded and diesel fuel for use by various City of Stow departments, from Ports  
14 Petroleum Co Inc; and  
15

16 WHEREAS, this request is for expenditures of up to \$150,000.00 for diesel fuel and  
17 \$250,000.00 for unleaded fuel; and  
18

19 WHEREAS, Ports Petroleum Co Inc is an approved Community, University, and  
20 Education vendor and State of Ohio vendor for fuel; and  
21

22 WHEREAS, the purchase is exempt from public bidding pursuant to C.O.S. Sections  
23 173.07(a)(1)F and 173.07(b)(1)C; and  
24

25 WHEREAS, since the expenditure is over \$25,000.00 the Service Director requests  
26 legislative approval by this Council; and  
27

28 NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF  
29 STOW, COUNTY OF SUMMIT AND STATE OF OHIO:  
30

31 SECTION 1. That the Mayor be, and he hereby is, authorized to make and enter into a  
32 contract with Ports Petroleum Co Inc for the purchase of unleaded and diesel fuel for use by various  
33 City of Stow departments.  
34

35 SECTION 2. That the Finance Director be, and he hereby is, authorized to appropriate,  
36 encumber, and pay funds in an amount not to exceed **Four Hundred Thousand Dollars and**  
37 **00/100 (\$400,000.00)** to Port Petroleum Co Inc for said purchase.  
38

39 SECTION 3. This Council finds and determines that all formal actions of this Council  
40 concerning and relating to the passage of this Ordinance were taken in an open meeting of this  
41 Council and that all deliberations of this Council and of any committees or subcommittees that  
42 resulted in those formal actions were in meetings open to the public in compliance with the law.  
43

44 SECTION 4. That this ordinance was adopted pursuant to Section 4.11 Charter, and is  
45 hereby declared to be an emergency measure necessary for the immediate preservation of the  
46 public health and safety for the reason that this fuel is a necessity for many departments to operate,

Fund Account Numbers – 101 General, 207 Street, 216 Water, 218 Fox Den

City of Stow, Ohio  
Ordinance No. 2025-032  
Page 2

47 and, pursuant to Section 4.13 Charter, shall take effect upon its adoption by Council and approval  
48 by the Mayor, otherwise at the earliest period allowed by law

49  
50  
51  
52  
53  
54  
55  
56  
57  
58  
59  
60  
61  
62  
63  
64  
65  
66  
67  
68  
69  
70  
71  
72

ADOPTED BY COUNCIL \_\_\_\_\_

ATTEST \_\_\_\_\_  
Sonya Mottram  
CLERK OF COUNCIL

\_\_\_\_\_  
Cyle Feldman  
PRESIDENT OF COUNCIL

FILED WITH MAYOR \_\_\_\_\_

APPROVED \_\_\_\_\_  
John Pribonic  
MAYOR

FILED WITH CLERK \_\_\_\_\_

APPROVED AS TO FORM

EFFECTIVE DATE \_\_\_\_\_

\_\_\_\_\_  
Drew C. Reilly  
LAW DIRECTOR



Interoffice Memo

Date: January 3, 2025
TO: Chairperson Finance Committee
From: Nicholas A. Wren Chief of Staff Director of Public Service
Subject: Legislation Request – PORTS PETROLEUM CO INC Diesel Fuel – 2025 Unleaded Fuel -- 2025

Pursuant to City of Stow Charter, Section 4.11 and Codified Ordinance 173.07(a)(1)F and 173.07(b)(1)C ; I am requesting legislation authorizing the expenditure of up to \$150,000.00 for Diesel and \$250,000.00 for Unleaded fuel to Ports Petroleum; a CUE awarded vendor, for the purchase of fuel for various departments in the city for the calendar year 2025.

Ports Petroleum is an approved CUE (Community, Education, and University) Vendor for fuel.

I hereby certify this purchase to be an emergency measure necessary for the immediate preservation of the public health and safety for the reason that fuel is a necessity for many departments in order for them to do their job.

Nicholas A. Wren
Chief of Staff
Director of Public Service

NAW/lij

cc: BOC letter group
Lisa Jarvis, Purchasing Office

Approved Board of Control Date

Table with 3 columns: Year, Diesel, Unleaded. Rows for years 2019-2024.

General -- 101
Street -- 207
Water -- 216
Fox Den -- 218

1  
2  
3 ORDINANCE NO. 2025-033  
4  
5

REQUESTED BY SERVICE DIRECTOR  
APPROVED BY FINANCE COMMITTEE  
INTRODUCED BY BARANEK

6 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER  
7 INTO A CONTRACT WITH J&B FLEET INDUSTRIAL SUPPLY, FOR THE  
8 PURCHASE OF VARIOUS HARDWARE SUPPLIES FOR USE BY THE  
9 STREET DEPARTMENT, WITHOUT THE NECESSITY OF PUBLIC BIDS  
10 AND DECLARING AN EMERGENCY.  
11

12 WHEREAS, the Service Director has requested authorization to enter into a contract for  
13 purchase of various hardware supplies for use by the Street Department, from J&B Fleet Industrial  
14 Supply; and  
15

16 WHEREAS, the purchase is exempt from public bidding pursuant to C.O.S. Sections  
17 173.07(b)(1)E; and  
18

19 WHEREAS, since the expenditure is over \$25,000.00 the Service Director requests  
20 legislative approval by this Council; and  
21

22 NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF  
23 STOW, COUNTY OF SUMMIT AND STATE OF OHIO:  
24

25 SECTION 1. That the Mayor be, and he hereby is, authorized to make and enter into a  
26 contract with J&B Fleet Industrial Supply for the purchase of various hardware supplies for use  
27 by the Street Department.  
28

29 SECTION 2. That the Finance Director be, and he hereby is, authorized to appropriate,  
30 encumber, and pay funds in an amount not to exceed **Twenty Five Thousand Dollars and 00/100**  
31 **(\$25,000.00)** to J&B Fleet Industrial Supply for said purchase.  
32

33 SECTION 3. This Council finds and determines that all formal actions of this Council  
34 concerning and relating to the passage of this Ordinance were taken in an open meeting of this  
35 Council and that all deliberations of this Council and of any committees or subcommittees that  
36 resulted in those formal actions were in meetings open to the public in compliance with the law.  
37

38 SECTION 4. That this ordinance was adopted pursuant to Section 4.11 Charter, and is  
39 hereby declared to be an emergency measure necessary for the immediate preservation of the  
40 public health and safety for the purpose of having the supplies available when needed, and,  
41 pursuant to Section 4.13 Charter, shall take effect upon its adoption by Council and approval by  
42 the Mayor, otherwise at the earliest period allowed by law  
43  
44  
45  
46

City of Stow, Ohio  
Ordinance No. 2025-033  
Page 2

47  
48  
49  
50 ADOPTED BY COUNCIL \_\_\_\_\_

51  
52 ATTEST \_\_\_\_\_  
53 Sonya Mottram  
54 CLERK OF COUNCIL

\_\_\_\_\_  
Cyle Feldman  
PRESIDENT OF COUNCIL

55  
56  
57 FILED WITH MAYOR \_\_\_\_\_

APPROVED \_\_\_\_\_  
John Pribonic  
MAYOR

58  
59 FILED WITH CLERK \_\_\_\_\_

60  
61 APPROVED AS TO FORM

EFFECTIVE DATE \_\_\_\_\_

62  
63 \_\_\_\_\_  
64 Drew C. Reilly  
65 LAW DIRECTOR  
66

*Interoffice Memo*

---

**Date:** January 6, 2025  
**To:** Chairman  
Finance Committee  
**From:** Nicholas A. Wren  
Chief of Staff  
Director of Public Service

**Subject: Finance Committee – J&B FLEET INDUSTRIAL SUPPLY  
Hardware Supplies**

---

I am requesting Finance Committee approval authorizing the expenditure up to \$25,000.00 to J&B Fleet Industrial Supply for the purchase of various hardware supplies used by the Street Department for the year 2025.

J&B Fleet is the best practical source because they carry virtually all needed supplies and they will stock the bins when they deliver the orders.

Your favorable consideration of this request would be appreciated.



---

Nicholas A. Wren  
Chief of Staff  
Director of Public Service

NAW/lij  
cc: BOC letter email group  
Don Brooker, Deputy Service Director  
Lisa Jarvis, Purchasing Supervisor

   
Approved \_\_\_\_\_  
BOARD OF CONTROL DATE

2018 expenditures	\$16,546.13
2019 expenditures	\$17,121.86
2020 expenditures	\$15,052.89
2021 expenditures	\$15,652.42
2022 expenditures	\$16,406.14
2023 expenditures	\$17,393.30
2024 expenditures	\$24,073.80

1  
2  
3 RESOLUTION NO. 2025-034  
4  
5

REQUESTED BY PLANNING DEPT  
APPROVED BY FINANCE COMMITTEE  
INTRODUCED BY BARANEK

6 A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A  
7 COMMUNITY REINVESTMENT AREA (CRA) TAX INCENTIVE  
8 AGREEMENT WITH CLIMBING HEIGHTS REAL ESTATE LLC FOR THE  
9 CONSTRUCTION OF AN APPROXIMATELY 41,000 SQUARE FOOT  
10 INDUSTRIAL BUILDING, ON PARCEL #56-19034, AT CAMPUS DRIVE  
11 AND MCCAULEY ROAD FOR THE RELOCATION OF AMF-BRUNS OF  
12 AMERICA, AND FOR THE ASSOCIATED SCHOOL DISTRICT  
13 COMPENSATION AGREEMENT.  
14

15  
16 WHEREAS, the State of Ohio Director of Development has confirmed the City of Stow's  
17 Community Reinvestment Area (CRA), enabling the City Council to exempt certain real property  
18 taxes imposed on industry provided said industry creates or retains jobs and makes a significant  
19 investment within this certified area; and  
20

21 WHEREAS, the creation of a CRA in the City of Stow was intended to induce economic  
22 growth in Stow by assisting existing Stow businesses to expand and attract businesses to locate in  
23 Stow through the use of tax incentives; and  
24

25 WHEREAS, the City Council and Administration desire to assist Climbing Heights Real  
26 Estate LLC in constructing an approximately 41,000 square foot industrial building, for the  
27 relocation of AMF-Bruns of America, to be constructed and located within the City of Stow, Ohio;  
28

29 NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF  
30 STOW, COUNTY OF SUMMIT AND STATE OF OHIO:  
31

32 SECTION 1. That the Mayor be, and he hereby is, authorized to enter into a CRA Tax  
33 Incentive Agreement with Climbing Heights Real Estate LLC consistent with the form of the  
34 Community Reinvestment Area Agreement, attached hereto as Exhibit 1, together with such  
35 revisions or additions as are necessary to benefit the City of Stow and being consistent with the  
36 objectives of this Resolution.  
37

38 SECTION 2. That the Mayor be, and he hereby is, authorized to enter into a School District  
39 Compensation Agreement with Climbing Heights Real Estate LLC consistent with the form of the  
40 School District Compensation Agreement attached to Exhibit 1 as Exhibit C, together with such  
41 revisions or additions as are necessary to benefit the City of Stow and being consistent with the  
42 objectives of this Resolution.  
43  
44  
45

City of Stow, Ohio  
Resolution No. 2025-034  
Page 2

46            SECTION 3. That Council further authorizes the Mayor and other city officials to prepare  
47 and execute such other documents and agreements and do all other things, as are necessary for and  
48 incidental to carrying out the requirements of this Resolution and the terms of the attached  
49 Agreements together with said revision or additions.  
50

51            SECTION 4. This Council finds and determines that all formal actions of this Council  
52 concerning and relating to the passage of this Resolution were taken in an open meeting of this  
53 Council and that all deliberations of this Council and of any committees or subcommittees that  
54 resulted in those formal actions were in meetings open to the public in compliance with the law.  
55

56            SECTION 5. This Resolution was adopted pursuant to Section 4.11, Charter, and shall  
57 take effect thirty (30) days after its adoption by Council and approval by the Mayor, otherwise at  
58 the earliest period allowed by law.  
59

60  
61 ADOPTED BY COUNCIL \_\_\_\_\_  
62

63  
64 ATTEST \_\_\_\_\_  
65            Sonya Mottram  
66            CLERK OF COUNCIL  
67

\_\_\_\_\_  
Cyle Feldman  
PRESIDENT OF COUNCIL

68 FILED WITH MAYOR \_\_\_\_\_

APPROVED \_\_\_\_\_  
John Pribonic  
MAYOR

69  
70 FILED WITH CLERK \_\_\_\_\_  
71

72 APPROVED AS TO FORM  
73 DATE \_\_\_\_\_  
74

EFFECTIVE

75  
76 \_\_\_\_\_  
77 Drew C. Reilly  
78 LAW DIRECTOR  
79

**CITY OF STOW**

**COMMUNITY REINVESTMENT AREA AGREEMENT**

This agreement made and entered into by and between the City of Stow, Ohio, a charter City, with its main office located at 3760 Darrow Road, Stow, Ohio, and Climbing Heights Real Estate LLC, an Ohio limited liability company with its main offices located at 1797 Georgetown Road, Hudson, OH 44236.

WITNESSETH:

WHEREAS, the City of Stow has encouraged the development of real property and the acquisition of personal property located within the area designated as a Community Reinvestment Area I, as depicted in the attached Exhibit B; and

WHEREAS, Climbing Heights Real Estate LLC is desirous of constructing an industrial building sized approximately 41,000 square feet on approximately 4.1 acres on unimproved land being part of a portion of parcel #56-190341 at the corner of Campus Drive and McCauley Road for the relocation of tenant AMF-Bruns of America (hereinafter referred to as the "PROJECT") within the boundaries of the aforementioned Community Reinvestment Area, provided that the appropriate development incentives are available to support the economic viability of said PROJECT; and

WHEREAS, the Council of The City of Stow, Ohio, by Ordinance No. 1996-215, adopted 11/21/96, designated the area as an "Community Reinvestment Area" pursuant to Chapter 3735 of the Ohio Revised Code; and

WHEREAS, effective December 19, 1996, the Director of Development of the State of Ohio determined that the aforementioned area, designated in said Ordinance No. 1996-215, contains the characteristics set forth in Section 3735.66 of the Ohio Revised Code and certified said area as a Community Reinvestment Area under said Chapter 3735; and

WHEREAS, the City of Stow, having the appropriate authority for the stated type of project, is desirous of providing Climbing Heights Real Estate LLC with incentives available for the development of the PROJECT in said Community Reinvestment Area under Chapter 3735 of the Ohio Revised Code; and

WHEREAS, Climbing Heights Real Estate LLC has submitted a proposed agreement application, a copy of which is attached hereto as Exhibit A and incorporated herein by reference, to the City of Stow and said application is hereinafter referred to as "APPLICATION;" and

WHEREAS, Climbing Heights Real Estate LLC has remitted the required state application fee of \$750.00, made payable to the Ohio Development Services Agency, with the application to be forwarded with the final agreement; and

WHEREAS, the City of Stow's Administration has investigated the application of Climbing Heights Real Estate LLC and has recommended the same to the Council of the City of Stow on the basis that Climbing Heights Real Estate LLC is qualified by financial responsibility and business experience to create and preserve development opportunities in said Community Reinvestment Area and improve the economic climate of the

City of Stow; and

WHEREAS, the project site as proposed by Climbing Heights Real Estate LLC is located in the Stow-Munroe Falls City School District and the Board of Education of the Stow-Munroe Falls City School District has been notified in accordance with Section 5709.83 and been given a copy of the application and draft agreement, and the School Board will consider this proposed tax incentive agreement, if required, at the earliest time permitted by ORC 5709.83; and

WHEREAS, the proposed tenant, AMF-Bruns of America, is relocating from Hudson, OH to Stow, OH and the City of Hudson has been notified by the City of Stow of the relocation in accordance with Section 3735.673 of the Ohio Revised Code and has been given a copy of the draft agreement; and

WHEREAS, pursuant to Section 3735.67 (A) and in conformance with the format required under Section 3735.671 (B) of the Ohio Revised Code, the parties hereto desire to set forth their agreement with respect to matters hereinafter contained;

NOW, THEREFORE, in consideration of the mutual covenants hereinafter contained and the benefit derived by the parties from the execution hereof, the parties herein agree as follows:

1. Climbing Heights Real Estate LLC shall construct an industrial building sized approximately 41,000 square feet (on approximately 4.1 acres of parcel #56-19034) at the corner of Campus Drive and McCauley Road.

The PROJECT will involve a total investment in real property improvements by Climbing Heights Real Estate LLC of a minimum of \$8,000,000 at the project site in Stow, Ohio.

The PROJECT will begin no later than April 1, 2025 and all shell construction will be completed by April 30, 2026. Certain tenant improvements may be completed after this date.

2. Climbing Heights Real Estate LLC's construction of the aforementioned industrial building shall result in the establishment of an estimated \$2,479,260 in new and retained payroll by the end of the third year following completion of the PROJECT. For the purpose of this agreement, payroll shall mean the amount of payroll reported to the City of Stow's Income Tax Division and shall include any payroll reported from the project site during the construction of PROJECT.
3. Climbing Heights Real Estate LLC shall require all tenants, if any, to provide the Stow Tax Incentive Review Council (the "TIRC") any information reasonably required by the TIRC to evaluate the property owner's compliance with the agreement. This information shall include a breakdown of new payroll and retained payroll. This information may also include returns pursuant to section 5711.02 of the Ohio Revised Code and Form SW-3M, Reconciliation of Stow Income Tax Withheld From Wages, for annual wage verification, if requested by the Council.
4. The City of Stow hereby grants Climbing Heights Real Estate LLC a 15-year tax exemption for real property improvements made to the PROJECT site pursuant to Section 3735.67 of the Ohio Revised Code and in accordance with the following:

The exemption commences the first year for which the real property improvements would first be

taxable were that property not exempted from taxation. No exemption shall commence after December 31, 2040. The exemption schedule is as follows:

Climbing Heights Real Estate LLC  
Tax Exemption Schedule

<u>Year of Tax Exemption</u>	<u>Tax Exemption Amount</u>
YEAR 1	100%
YEAR 2	100%
YEAR 3	100%
YEAR 4	100%
YEAR 5	100%
YEAR 6	100%
YEAR 7	100%
YEAR 8	100%
YEAR 9	100%
YEAR 10	100%
YEAR 11	100%
YEAR 12	100%
YEAR 13	100%
YEAR 14	100%
YEAR 15	100%

5. Climbing Heights Real Estate LLC shall pay such real and tangible personal property taxes as are not exempted under this agreement and are charged against such property, and shall file all tax reports and returns as required by law. If Climbing Heights Real Estate LLC fails to pay such taxes or file such returns and reports, subject to any extensions or appeals, all incentives granted under this agreement may be rescinded beginning with the year for which such taxes are charged or such reports or returns are required to be filed and thereafter.
6. The City of Stow shall perform such acts as are reasonable, necessary or appropriate to affect, claim, reserve, and maintain exemptions from taxation granted under this agreement including, without limitation, joining in the execution of all documentation and providing any necessary certificates required in connection with such exemptions.
7. If for any reason the Community Reinvestment Area designation expires, the Director of the Ohio Development Services Agency revokes certification of the zone, or the City of Stow revokes the designation of the area, entitlements granted under this agreement shall continue for the number of years specified under this agreement, unless Climbing Heights Real Estate LLC materially fails to fulfill their obligations under this agreement and the City of Stow terminates or modifies the exemptions from taxation granted under this agreement.
8. If Climbing Heights Real Estate LLC materially fails to fulfill their obligations under this agreement or the School District Compensation Agreement, a copy of which is attached hereto as Exhibit C and incorporated herein by reference, which requires Climbing Heights Real Estate LLC to make an annual

payment to the City of Stow in an amount that in total is equal to fifty percent (50%) of the real property taxes the Stow-Munroe Falls City School District would have received had the property not been exempted from taxation under this agreement, or if the City of Stow determines that the certification as to delinquent taxes required by this agreement is fraudulent, the City of Stow may terminate the exemptions from taxation granted under this agreement and shall require the repayment of the amount of taxes that would have been payable had the property not been exempted from taxation under this agreement.

Notwithstanding anything to the contrary herein, for the purpose of this agreement, Climbing Heights Real Estate LLC shall be considered to have fulfilled their obligations under Section 2 of this agreement if the aggregate of new plus retained payroll levels (regardless of whether they are full-time, part-time, permanent, temporary or seasonal), reported annually are within 10% of the estimates for payroll contained in Section 2 and Exhibit A of this agreement. Notwithstanding the foregoing, if this agreement is terminated by the City of Stow as a result of non-compliance with the employment and payroll requirements in Section 2 and Exhibit A, the City of Stow shall only require as a repayment of taxes exempted under this agreement an amount, if any, by which (a) the aggregate amount of tax revenue exempted under this agreement by the City of Stow which would have otherwise been payable to the City of Stow through the date of termination exceeds (b) the total property and income tax revenues to the City of Stow for this project through the date of termination.

9. Climbing Heights Real Estate LLC hereby certifies that at the time this agreement is executed, Climbing Heights Real Estate LLC does not owe delinquent real or tangible personal property taxes to any taxing authority of the State of Ohio, and does not owe delinquent taxes for which Climbing Heights Real Estate LLC is liable under Chapter 5733, 5735, 5739, 5741, 5743, 5747, or 5753 of the Ohio Revised Code, or, if such delinquent taxes are owed, Climbing Heights Real Estate LLC currently is paying the delinquent taxes pursuant to an undertaking enforceable by the State of Ohio or an agent or instrumentality thereof, has filed a petition in bankruptcy under 11 U.S.C.A. 101, et. seq. or such a petition has been filed against Climbing Heights Real Estate LLC. For the purposes of the certification, delinquent taxes are taxes that remain unpaid on the latest day prescribed for payment without penalty under the chapter of the Ohio Revised Code governing payment of those taxes.
10. Climbing Heights Real Estate LLC affirmatively covenants that they do not owe: (1) any delinquent taxes to the State of Ohio or a political subdivision of the State; (2) any moneys to the State or a State agency for the administration or enforcement of any environmental laws of the State; and (3) any other moneys to the State, a state agency or a political subdivision of the State that are past due, whether the amounts owed are being contested in a court of law or not.
11. Climbing Heights Real Estate LLC and the City of Stow acknowledge that this agreement must be approved by formal action of the legislative authority of City of Stow as a condition for the agreement to take effect. This agreement takes effect upon such approval.
12. The City of Stow has developed a policy to ensure recipients of Community Reinvestment Area tax benefits practice non-discriminating hiring in its operations. By executing this agreement, Climbing Heights Real Estate LLC are committing to following non-discriminating hiring practices acknowledging that no individual may be denied employment solely on the basis of race, religion, sex, disability, color, national origin, or ancestry.

13. Exemptions from taxation granted under this agreement shall be revoked if it is determined that Climbing Heights Real Estate LLC or any successor enterprise, or any related member (as those terms are defined in Section 5709.61 of the Ohio Revised Code) has violated the prohibition against entering into this agreement under Division (C) of Section 3735.671 or Section 5709.63 or 5709.632 of the Ohio Revised Code prior to the time prescribed by that division or either of those sections.
  
14. Climbing Heights Real Estate LLC affirmatively covenants that it has made no false statements to the State or the City of Stow in the process of obtaining approval of the Community Area Reinvestment incentives. If any representative of Climbing Heights Real Estate LLC has knowingly made a false statement to the State or the City of Stow to obtain Community Reinvestment Area incentives, Climbing Heights Real Estate LLC shall be required to immediately return all benefits received under the Community Reinvestment Area Agreement pursuant to Ohio Revised Code Section 9.66(C)(2) and shall be ineligible for any future economic development assistance from the State, any state agency or a political subdivision pursuant to Ohio Revised Code Section 9.66(C)(1). Any person who provides a false statement to secure economic development assistance may be guilty of falsification, a misdemeanor of the first degree, pursuant to Ohio Revised Code Section 2921.13(F)(1), which is punishable by a fine of not more than \$1,000 and/or a term of imprisonment of not more than six months.
  
15. This agreement is not transferable or assignable without the express, written approval of City of Stow, which shall not be unreasonably withheld or delayed.

IN WITNESS WHEREOF, the City of Stow, Ohio, by John Pribonic, its Mayor, and pursuant to Ordinance No. \_\_\_\_\_ has caused this instrument to be executed on this \_\_\_\_\_ day of \_\_\_\_\_, 2025, and Climbing Heights Real Estate LLC, by Jan Woltermann, its Managing Director has caused this instrument to be executed on this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

Climbing Heights Real Estate LLC

**City of Stow**

\_\_\_\_\_  
Jan Woltermann, Managing Director

\_\_\_\_\_  
John Pribonic, Mayor

**Approved as to Form:**

\_\_\_\_\_  
Drew C. Reilly, Law Director

Certificate of Available Funds

I, Kelly Toppin, Director of Finance for the purchaser, City of Stow, hereby certify that the amount required to meet the contract, agreement, obligation, payment or expenditure for all of the above has been lawfully appropriated, authorized, or directed for such purpose and is in the treasury or in the process of collection to the credit of the proper fund free from any obligation or certification now outstanding. In addition, it is hereby certified that both at the time the above contract, agreement, obligation, payment, or expenditure was incurred or made, and at the time of the certification, herein, the amount required for such purpose was lawfully appropriated or authorized or directed for such purpose and is in the treasury or in process of collection to the credit of the proper fund free from any obligation or certification now outstanding.




By \_\_\_\_\_  
Kelly Toppin, Director of Finance

**CRA - Community Reinvestment Area Application**

**Applicant**

**Primary Location**

**CRA-24-2**

 Jennifer Syx  
 330-714-1706  
 syx@vestian.com

0 CAMPUS DR  
STOW, OHIO 44224

Submitted On: Dec 16, 2024

**EXHIBIT A**

**Applicant / Company Information**

**Company Name**

Climbing Heights Real Estate LLC

**Contact(s)**

Jan Woltermann

**Mailing Address**

Sitz der Gessellschaft Apen, AG Oldenburg HRB 120771

**Email Address**

jan.woltermann@amf-burns.de

**Phone**

+49 4489 72-7120

**Affiliated Company Information (if applicable)**

**Company Name**

AMR-Bruns of America

**Contact(s)**

Jan Woltermann

**Mailing Address**

1797 Georgetown Road

**Email Address**

jan.woltermann@amf-bruns.de

**Phone**

877-506-3770

**Company Officers/Principal(s)**

Jurgen Bruns, Gerit Bruns

**Type of Organization**

Corporation

**NAICS Business Classification**

Manufacturing

**Current Employment/Payroll Information**

**Full-Time Permanent Employees**

18

**Annual Payroll Full-Time Permanent Employees**

\$1,057,130

**Part-Time Permanent Employees**

--

**Full-Time Temporary Employees**

--

**Part-Time Temporary Employees**

--

**Seasonal Employees**

--

**Projected Number of Jobs**

Position	Year 1	Year 2	Year 3
Full-time Permanent	8	12	--

### Projected Annual Payroll

<b>Position</b>	<b>Year 1</b>
Full-time Permanent	568,852.40
<b>Year 2</b>	<b>Year 3</b>
853,278.6	--

### Use of Funds

<b>Acquisition of Buildings</b>	<b>Machinery &amp; Equipment</b>
656000	750000
<b>Additions / New Constructions</b>	<b>Furniture &amp; Fixtures</b>
8000000	250000
<b>Improvements to Existing Building</b>	<b>Inventory</b>
--	--
<b>Total New Project Investment</b>	
9656000	

### Timeline

<b>Project Begin Date</b>	<b>Project Completion Date</b>
04/01/2025	04/30/2026

### Relocation

**Will the project involve the relocation of employment positions or assets from one Ohio location to another?**

Yes

**If yes, indicate the location from where the employment positions or assets will be relocated.**

18 employees will be relocated from their current operations located in the city of Hudson

**If yes, provide the current employment level for each facility to be affected by the relocation.**

\$1,057,130

**If yes, provide the number of employees and/or assets to be relocated to Stow.**

All 18 employees will be relocated to the new Stow facility as well as some machinery and equipment

### Consolidation

**Will the project involve the consolidation of business operations or assets from another Ohio location?**

No

**Delinquencies**

**Does the applicant, or affiliated company to benefit from the incentive program, owe any delinquent taxes to the State of Ohio or a political subdivision?**

No

**Does the applicant, or affiliated company to benefit from the incentive program, owe any moneys to the State or a state agency for the administration or enforcement of any environmental laws?**

No

**Does the applicant, or affiliated company to benefit from the incentive program, owe any other moneys to the State, a state agency or a political subdivision of the State that are past due, whether the amounts owed are being contested in a court of law or not?**

No

**Legal Proceedings**

**Are there any current or pending lawsuits involving either the principals or the company?**

No

**Project Description**

**In the space provided below, please describe the project. This statement should focus on the ability to grow and to expand capacity. Savings, efficiencies and improvements in technology expected as a result of this loan should also be addressed. Describe new products, if any, which will result from the project. Discuss the potential for spin-off industries if this project is funded. State what the company expects to accomplish with the overall project. This should include information on existing as well as planned products, services or business information.**

Climbing Heights Real Estate LLC plans to construct a new facility in the city of Stow where they can continue to expand the operations of AMF-Bruns of America. Their current facility in Hudson can no longer accommodate their operations and in order to grow they must expand. AMF-Bruns is a German company that wishes to make a commitment to Stow, OH and the United States of America by establishing a permanent presence here. They have deep roots in green infrastructure and sustainability. They manufacture essential transporation equipment for disabled individuals and there is a growing need in the United States for this type of equipment.

**Real Property Tax Incentive Amount / Term Requested**

Tax Incentive (%)	Term (years)
100	15

**Please specify the applicant's reasons for requesting tax incentives (be as quantitatively specific as possible).**

In order to expand their operations and continue their culture of excellence and innovation, incentives through the city of Stow's CRA program is imperative.

### Tax Incentive Application Notes

a. A copy of this proposal must be forwarded by the local governments to the affected Board of Education along with notice of the meeting date on which the local government will review the proposal. Notice must be given a minimum of fourteen (14) days prior to the scheduled meeting to permit the Board of Education to appear and/or comment before the legislative authorities considering the request.

b. A copy of the final City of Stow Community Reinvestment Area Agreement will be attached as Exhibit A, and must be forwarded to the Ohio Department of Taxation and the Ohio Department of Development within fifteen (15) days of final approval.

### Requirements and Certifications

**The undersigned, duly authorized Officers of the Applicant, hereby certify that the statements made in the foregoing application and in all attachments submitted in connection with this application are true and correct to the best information and belief of the undersigned and are submitted as a basis for determining approval of Community Reinvestment Area tax incentive request. I/we certify that the requirements below will be met:**

**a. Submission of this application expressly authorizes the City of Stow to contact the Ohio Environmental Protection Agency to confirm statements contained within this application, and to review applicable confidential records. As part of this application, the applicant may also be required to directly request from the Ohio Department of Taxation, or complete a waiver form allowing the Department of Taxation, to release specific tax records to the City of Stow for consideration of this request.**

**b. The Applicant affirmatively covenants that the information contained in and submitted with this application is complete and correct and is aware of the ORC Sections 9.66(C)(1) and 2921.13(D)(1) penalties for falsification which could result in the forfeiture of all current and future economic development assistance benefits as well as a fine of not more than \$1,000 and/or a term of imprisonment of not more than six months.**

**c. The Applicant agrees to supply additional information upon request.**

**Signature**

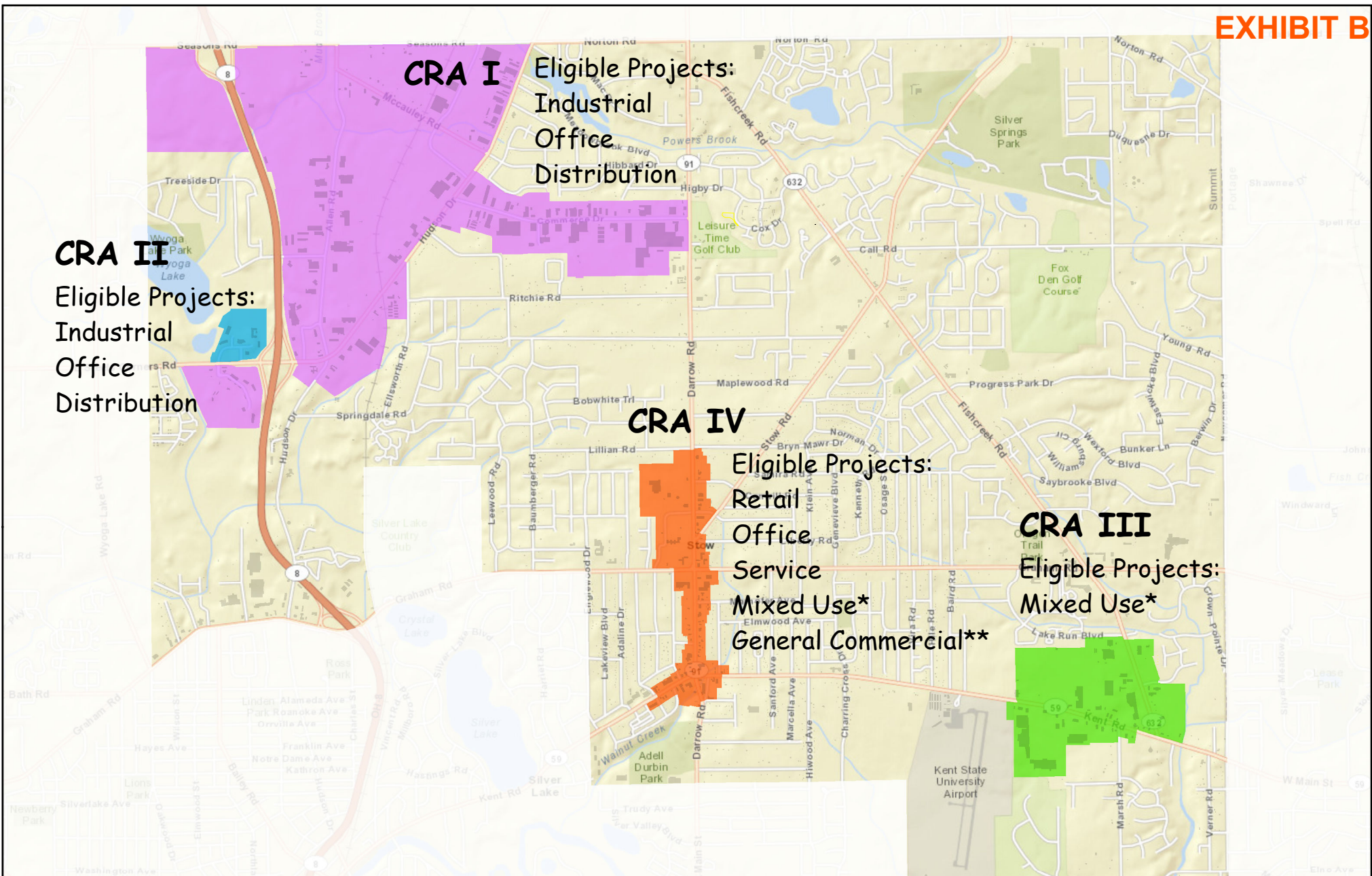
true

**Date**

12/16/2024

**Name and Title of Applicant**

Jennifer Syx, Company Representative



**Community Reinvestment  
Areas**

\*As used in the City of Stow legislation authorizing CRA's III and IV, a mixed use development is a development that includes at least two distinct types of land uses, such as retail, office, residential, recreation and light industrial uses. There must also be a functional relationship between the different uses that is reflected in the design of the project. A mixed use development does not include different types of retail stores in one development, nor two blocks of land devoted to different land uses and connected by drives.

\*\* As used in the City of Stow legislation authorizing CRA IV, General Commercial does not include multi-family residential developments



## SCHOOL DISTRICT COMPENSATION AGREEMENT

This Agreement is between the City of Stow, Ohio with its main office located at 3760 Darrow Road, Stow, Ohio 44224 (hereinafter referred to as “the City”) and Climbing Heights Real Estate LLC (AMF-Bruno of America), with its main offices located at 1797 Georgetown Road, Hudson, OH 44236 (hereinafter referred to as “Developer”).

WHEREAS, Developer is desirous of constructing a 41,000 square foot building on approximately 4.1 acres of unimproved land being a part of a portion of parcel #56-19034 at the corner of Campus Drive and McCauley Road (hereinafter referred to as “Project”) within the boundaries of a certain area that has been designated by Ordinance No, 1996-215 of the Council of The City of Stow, Ohio, adopted November 21, 1996, as a Community Reinvestment Area pursuant to O.R.C. Chapter 3735; and

WHEREAS, the Project would be within the boundaries of the Stow-Munroe Falls City School District; and

WHEREAS, Developer is desirous of obtaining a tax exemption (hereinafter referred to as “Tax Exemption”) for the Project, as is more fully described in the City of Stow Community Reinvestment Area Agreement between Developer and the City of Stow;

NOW, THEREFORE, in consideration of the mutual covenants hereinafter contained, the benefit derived by the parties from the execution hereof, and other good and sufficient consideration, the receipt of which is hereby acknowledge, the parties herein agree as follows:

1. Developer shall make an annual payment to the City in accordance with the schedule and formula set forth in paragraph 2 of this Agreement. The City shall remit the full amount of this payment to the Stow-Munroe Falls School District as compensation for revenue not received as a result of the Tax Exemption. The City shall submit an invoice to Developer by January 30 of each year that taxes would have been payable if this exemption were not in effect. Each such payment is due on March 15 following the receipt of this invoice. The first such payment shall be due on March 15 of the first year that taxes would have been payable if this exemption were not in effect.
2. Developer’s annual payment to the City shall be based upon the following formula:  
$$(\text{Year 1 Tax Value} \times \text{Year 1 School District Millage}) \times 50\% = \text{Developer's Year 1 Payment}$$
$$(\text{Year 2 Tax Value} \times \text{Year 2 School District Millage}) \times 50\% = \text{Developer's Year 2 Payment}$$
$$(\text{Year 3 Tax Value} \times \text{Year 3 School District Millage}) \times 50\% = \text{Developer's Year 3 Payment}$$
$$(\text{Year 4 Tax Value} \times \text{Year 4 School District Millage}) \times 50\% = \text{Developer's Year 4 Payment}$$
$$(\text{Year 5 Tax Value} \times \text{Year 5 School District Millage}) \times 50\% = \text{Developer's Year 5 Payment}$$
$$(\text{Year 6 Tax Value} \times \text{Year 6 School District Millage}) \times 50\% = \text{Developer's Year 6 Payment}$$

(Year 7 Tax Value x Year 7 School District Millage) x 50% = Developer's Year 7 Payment

(Year 8 Tax Value x Year 8 School District Millage) x 50% = Developer's Year 8 Payment

(Year 9 Tax Value x Year 9 School District Millage) x 50% = Developer's Year 9 Payment

(Year 10 Tax Value x Year 10 School District Millage) x 50% = Developer's Year 10 Payment

(Year 11 Tax Value x Year 11 School District Millage) x 50% = Developer's Year 11 Payment

(Year 12 Tax Value x Year 12 School District Millage) x 50% = Developer's Year 12 Payment

(Year 13 Tax Value x Year 13 School District Millage) x 50% = Developer's Year 13 Payment

(Year 14 Tax Value x Year 14 School District Millage) x 50% = Developer's Year 14 Payment

(Year 15 Tax Value x Year 15 School District Millage) x 50% = Developer's Year 15 Payment

NOTE: "Tax Value" means the taxable value of the tax-exempt property, were it not subject to any exemption.

- 3. This Agreement, and Developer's obligation under it, shall be binding upon Developer's successors and assigns. Developer may not transfer or assign this Agreement without the prior express, written approval of the City, such approval not to be unreasonably withheld.

IN WITNESS WHEREOF, the City, by John Pribonic, its Mayor, and Developer, by its duly authorized Managing Director, Jan Woltermann have caused this Agreement to be executed as of the latest date set forth below.

**DEVELOPER:**

**CITY:**

By: \_\_\_\_\_  
Jan Woltermann, AMF-Bruns

By: \_\_\_\_\_  
John Pribonic, Mayor

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Approved as to form:

By: \_\_\_\_\_  
Drew C. Reilly, Law Director

Date: \_\_\_\_\_

December 20, 2024

Mr. Patrick Goclano, Treasurer  
Stow-Munroe Falls School District  
4350 Allen Road  
Stow, Ohio 44224

Dear Mr. Goclano:

Climbing Heights Real Estate LLC plans to construct a 41,000 square foot facility located at the corner of Campus Drive and McCauley Road. They have submitted a Community Reinvestment Area (CRA) Agreement Application to the City of Stow to assist with this project. Which will be reviewed by City Council at the January 23<sup>rd</sup> meeting.

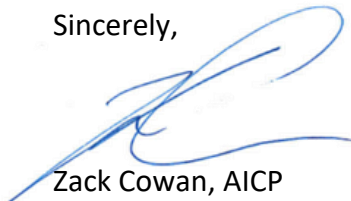
As part of this proposed agreement, the applicant will be responsible for creating a total of 38 new jobs and \$2,479,260 in new payroll by the end of the third year of the agreement. This new payroll would generate an estimated \$49,585 annually in payroll tax after the third year of the agreement. This property is located in the income tax sharing zone with the City of Akron.

The estimated investment in real property improvements in this building is \$8,000,000. The applicant has requested a 100% exemption for a 15-year period on the increase in real property taxes due to the construction of this new industrial building. Estimating the appraisal for the new building to be approximately equal to 90% of the real property improvement costs, and using the Tax Year 2023/Collection Year 2024 rates, this project will generate an estimated \$164,804 in annual real property taxes. Approximately \$102,618 of this amount is attributable to the Stow-Munroe Falls School District millage and \$23,940 is attributable to City of Stow millage.

As part of this agreement, Climbing Heights Real Estate LLC will enter into a School District Compensation Agreement with the City of Stow that will result in the District receiving an annual payment of 50% of the taxes the School would have received without an abatement (\$51,309).

Please contact me at 330-689-2810 if you have any questions.

Sincerely,



Zack Cowan, AICP  
Director Planning & Development

December 20, 2024

Aparna Wheeler, Clerk of Council  
City of Hudson  
1140 Terex Road  
Hudson, OH 44236

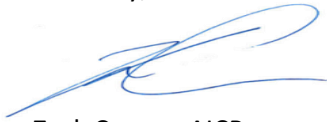
Dear Ms. Wheeler,

This correspondence is to notify you pursuant to Ohio Revised Code Section 3735.673, that AMR-Bruns of America intends to relocate from 1797 Georgetown Road in Hudson, Ohio to 0 Campus Drive (Parcel #56-19034) in Stow, Ohio.

In the attached letter, AMR-Bruns indicates that their relocation to Stow is due to currently being land-locked and the high-cost of land acquisition and that the relocation will allow them to expand their operations by constructing a new facility.

The City of Stow has received a Community Reinvestment Area Application for a tax incentive agreement on the development proposed on the vacant land on the corner of Campus Drive and McCauley Road in Stow. A copy of the proposed Community Reinvestment Area Tax Incentive Agreement with Climbing Heights Real Estate LLC (AMR-Bruns of America) is attached. Stow City Council will consider this agreement at their January 23, 2025 meeting – a date which is no sooner than 30 days from the notice.

Sincerely,



Zack Cowan, AICP  
Director of Planning & Development

cc: Katie Behnke, Economic Development Manager  
Director, Ohio Development Services Agency

December 20, 2024

Greg Hannan, Community Development Director  
City of Hudson, Department of Community Development  
1140 Terex Road  
Hudson, OH 44236

Dear Mr. Hannan,

This correspondence is to notify you pursuant to Ohio Revised Code Section 3735.673, that AMR-Bruns of America intends to relocate from 1797 Georgetown Road in Hudson, Ohio to 0 Campus Drive (Parcel #56-19034) in Stow, Ohio.

In the attached letter, AMR-Bruns indicates that their relocation to Stow is due to currently being land-locked and the high-cost of land acquisition and that the relocation will allow them to expand their operations by constructing a new facility.

The City of Stow has received a Community Reinvestment Area Application for a tax incentive agreement on the development proposed on the vacant land on the corner of Campus Drive and McCauley Road in Stow. A copy of the proposed Community Reinvestment Area Tax Incentive Agreement with Climbing Heights Real Estate LLC (AMR-Bruns of America) is attached. Stow City Council will consider this agreement at their January 23, 2025 meeting – a date which is no sooner than 30 days from the notice.

Sincerely,



Zack Cowan, AICP  
Director of Planning & Development

cc: Katie Behnke, Economic Development Manager  
Director, Ohio Development Services Agency

December 20, 2024

Lydia Mihalik, Director of Development  
Ohio Department of Development  
77 South High Street, 29<sup>th</sup> Floor  
Columbus, OH 43215

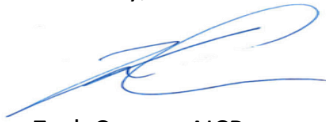
Dear Mrs. Mihalik,

This correspondence is to notify you pursuant to Ohio Revised Code Section 3735.673, that AMR-Bruns of America intends to relocate from 1797 Georgetown Road in Hudson, Ohio to 0 Campus Drive (Parcel #56-19034) in Stow, Ohio.

In the attached letter, AMR-Bruns indicates that their relocation to Stow is due to currently being land-locked and the high-cost of land acquisition and that the relocation will allow them to expand their operations by constructing a new facility.

The City of Stow has received a Community Reinvestment Area Application for a tax incentive agreement on the development proposed on the vacant land on the corner of Campus Drive and McCauley Road in Stow. A copy of the proposed Community Reinvestment Area Tax Incentive Agreement with Climbing Heights Real Estate LLC (AMR-Bruns of America) is attached. Stow City Council will consider this agreement at their January 23, 2025 meeting – a date which is no sooner than 30 days from the notice.

Sincerely,



Zack Cowan, AICP  
Director of Planning & Development

**From:** [Jennifer Syx](#)  
**To:** [Cowan, Zack](#)  
**Subject:** AMF notice  
**Date:** Friday, December 20, 2024 8:50:10 AM

---

Good morning Zack. I'm pleased to let you know that Climbing Hts and AMF Bruns has selected Stow for their expansion.

As you know, AMF-Bruns, currently located in the city of Hudson has been leasing a building in which to operate. They are land-locked and need to expand their operations in order to continue to grow in the market. They performed an extensive site selection search that included northeast Ohio and Pennsylvania. Sites were shortlisted and AMF-Bruns made their best efforts to locate a site in Hudson on which to construct a new facility. Given the high cost of land acquisition, it was determined the Stow site would be the most favorable to the company, therefore the decision was made to move forward with this site.

Please let me know if you have any questions and I look forward to working with you.

Jennifer Syx

To: City Council

From: Zack Cowan, Director of Planning & Development

Date: January 15, 2025

Re: AMF-Bruns of America (Climbing Heights Real Estate LLC); Proposed CRA

Climbing Heights Real Estate LLC plans to construct an approximately 41,000 square foot facility located at the corner of Campus Drive and McCauley Road (Parcel #56-19034). The tenant, AMF-Bruns of America will be relocating from Hudson, OH to the City of Stow. The company manufactures occupant and wheelchair securement systems for the safe transportation of people with limited mobility. They have submitted a Community Reinvestment Area (CRA) Agreement Application to the City of Stow to assist with this project.

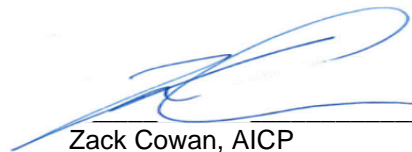
As part of this proposed agreement, the applicant will be responsible for creating a total of 38 new jobs and \$2,479,260 in new payroll by the end of the third year of the agreement. This new payroll would generate an estimated \$49,585 annually in payroll tax after the third year of the agreement. This property is located in the income tax sharing zone with the City of Akron.

The estimated investment in real property improvements in this building is \$8,000,000. The applicant has requested a 100% exemption for a 15-year period on the increase in real property taxes due to the construction of this new industrial building. Estimating the appraisal for the new building to be approximately equal to 90% of the real property improvement costs, and using the Tax Year 2023/Collection Year 2024 rates, this project will generate an estimated \$164,804 in annual real property taxes. Approximately \$102,618 of this amount is attributable to the Stow-Munroe Falls School District millage and \$23,940 is attributable to City of Stow millage.

As part of this agreement, Climbing Height Real Estate LLC will enter into a School District Compensation Agreement with the City of Stow that will result in the District receiving an annual payment of 50% of the taxes the School would have received without an abatement (\$51,309).

If the CRA Agreement with Climbing Height Real Estate LLC is approved as proposed, they would experience an estimated annual savings of \$113,495 on the new property taxes resulting from this new building. Considering the projected School District Compensation Payment, the applicant will realize a net annual benefit equal to a 69% exemption on the real property taxes on this new building.

I am respectfully requesting Council's consideration of this agreement at the **January 23, 2025** Council meeting. Please contact me at 330-689-2810 if you have any questions on this material. Thank you in advance for your consideration.



Zack Cowan, AICP  
Director of Planning & Development

cc: *John Pribonic, Mayor*  
*Kelly Toppin, Finance Director*  
*Jamie Twigg, Deputy Director of Finance*  
*Nicholas A. Wren, Chief of Staff*

1  
2  
3 ORDINANCE NO. 2025-035  
4  
5

REQUESTED BY SERVICE DIRECTOR  
APPROVED BY FINANCE COMMITTEE  
INTRODUCED BY BARANEK

6 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER  
7 INTO A CONTRACT WITH BOUND TREE MEDICAL, FOR THE PURCHASE  
8 OF MEDICAL SUPPLIES FOR EMS MEDICAL UNITS FOR USE BY THE  
9 FIRE DEPARTMENT, WITHOUT THE NECESSITY OF PUBLIC BIDS AND  
10 DECLARING AN EMERGENCY.  
11

12 WHEREAS, the Service Director has requested authorization to enter into a contract for  
13 purchase of medical supplies for EMS medical units for use by the Fire Department, from Bound  
14 Tree Medical; and  
15

16 WHEREAS, the purchase is exempt from public bidding pursuant to C.O.S. Sections  
17 173.07(b)(1)D; and  
18

19 WHEREAS, since the expenditure is over \$25,000.00 the Service Director requests  
20 legislative approval by this Council; and  
21

22 NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF  
23 STOW, COUNTY OF SUMMIT AND STATE OF OHIO:  
24

25 SECTION 1. That the Mayor be, and he hereby is, authorized to make and enter into a  
26 contract with Bound Tree Medical for the purchase of medical supplies for EMS medical units for  
27 use by the Fire Department.  
28

29 SECTION 2. That the Finance Director be, and he hereby is, authorized to appropriate,  
30 encumber, and pay funds in an amount not to exceed **Forty Thousand Dollars and 00/100**  
31 **(\$40,000.00)** to Bound Tree Medical for said purchase.  
32

33 SECTION 3. This Council finds and determines that all formal actions of this Council  
34 concerning and relating to the passage of this Ordinance were taken in an open meeting of this  
35 Council and that all deliberations of this Council and of any committees or subcommittees that  
36 resulted in those formal actions were in meetings open to the public in compliance with the law.  
37

38 SECTION 4. That this ordinance was adopted pursuant to Section 4.11 Charter, and is  
39 hereby declared to be an emergency measure necessary for the immediate preservation of the  
40 public health and safety for the purpose of having the Med units stocked with needed supplies at  
41 all times, and, pursuant to Section 4.13 Charter, shall take effect upon its adoption by Council and  
42 approval by the Mayor, otherwise at the earliest period allowed by law  
43  
44  
45  
46

Fund Account Numbers – 101 General, 211 EMS Tax

City of Stow, Ohio  
Ordinance No. 2025-035  
Page 2

47  
48  
49  
50  
51  
52  
53  
54  
55  
56  
57  
58  
59  
60  
61  
62  
63  
64  
65  
66

ADOPTED BY COUNCIL \_\_\_\_\_

ATTEST \_\_\_\_\_

Sonya Mottram  
CLERK OF COUNCIL

\_\_\_\_\_  
Cyle Feldman  
PRESIDENT OF COUNCIL

FILED WITH MAYOR \_\_\_\_\_

APPROVED \_\_\_\_\_

John Pribonic  
MAYOR

FILED WITH CLERK \_\_\_\_\_

APPROVED AS TO FORM

EFFECTIVE DATE \_\_\_\_\_

\_\_\_\_\_  
Drew C. Reilly  
LAW DIRECTOR



*Interoffice Memo*

---

**Date:** January 13, 2025  
**To:** Chairman  
Finance Committee  
**From:** Nicholas A. Wren  
Chief of Staff  
Director of Public Service  
**Subject:** Legislation Request – BOUND TREE MEDICAL  
Medical Supplies

---

Pursuant to City of Stow Charter, Section 4.11, Codified Ordinance 173.07(b)(1)D; I am requesting that legislation be prepared authorizing the expenditure of up to \$40,000.00 for medical supplies for EMS Med Units.

Bound Tree is the Preferred Source vendor because of the quantity of stock they keep on hand, the quick delivery time and most importantly, they are the only vendor we have found that carries the majority of the products we use. They also offer a blanket discount on all we purchase from them as well as any training warranted.

This expense will increase this year because Bound Tree has absorbed our other medical supply carrier, therefore we submitted one req for the total instead of 2 separate requisitions.

I hereby certify this purchase to be an emergency measure necessary for the immediate preservation of the public health and safety for the reason that all Med units must be stocked with needed supplies at all times for use by the Fire Department.

Your favorable consideration of this request would be appreciated.

---

Nicholas A. Wren  
Chief of Staff  
Director of Public Service

NAW/lij  
cc: BOC letter email group  
Mark Stone, Fire Chief  
Lisa Jarvis, Purchasing Supervisor

---

Approved  
BOARD OF CONTROL      DATE

Medical companies combined:  
2022 expenditures      \$28,172.07  
2023 expenditures      \$35,364.26  
2024 expenditures      \$30,692.08

General -- 101  
EMS Tax -- 211

1  
2  
3 ORDINANCE NO. 2025-036  
4  
5

REQUESTED BY SERVICE DIRECTOR  
APPROVED BY FINANCE COMMITTEE  
INTRODUCED BY BARANEK

6 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER  
7 INTO A CONTRACT WITH CLEVELAND FREIGHTLINER INC &  
8 HENDERSON PRODUCTS INC, FOR THE PURCHASE OF A  
9 FREIGHTLINER TANDEM AXEL CAB AND CHASSIS WITH SNOW AND  
10 ICE CONTROL PACKAGE FOR USE BY THE STREET DEPARTMENT,  
11 WITHOUT THE NECESSITY OF PUBLIC BIDS AND DECLARING AN  
12 EMERGENCY.  
13

14 WHEREAS, the Service Director has requested authorization to enter into a contract for  
15 purchase of a Freightliner Tandem Axel Cab and Chassis with snow and ice control package for  
16 use by the Street Department, from Cleveland Freightliner Inc & Henderson Products Inc; and  
17

18 WHEREAS, the purchase is exempt from public bidding pursuant to C.O.S. Sections  
19 173.07(a)(1)F and 173.07(b)(1)C; and  
20

21 WHEREAS, Cleveland Freightliner Inc is the awarded State of Ohio vendor and  
22 Henderson Products is the awarded Sourcewell contract holder for these products; and  
23

24 WHEREAS, the expenditure shall be a total of \$283,181.00 with \$121,131.00 payable to  
25 Cleveland Freightliner Inc and \$160,050.00 payable to Henderson Products Inc; and  
26

27 WHEREAS, this is part of the 2025 Capital Budget (Ord. 2024-224); and  
28

29 WHEREAS, since the expenditure is over \$25,000.00 the Service Director requests  
30 legislative approval by this Council; and  
31

32 NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF  
33 STOW, COUNTY OF SUMMIT AND STATE OF OHIO:  
34

35 SECTION 1. That the Mayor be, and he hereby is, authorized to make and enter into a  
36 contract with Cleveland Freightliner Inc & Henderson Products Inc for the purchase of a  
37 Freightliner Tandem Axel Cab and Chassis with snow and ice control package for use by the Street  
38 Department.  
39

40 SECTION 2. That the Finance Director be, and he hereby is, authorized to appropriate,  
41 encumber, and pay funds in an amount not to exceed **Two Hundred Eighty Three Thousand**  
42 **One Hundred Eighty One Dollars and 00/100 (\$283,181.00)** to Cleveland Freightliner Inc &  
43 Henderson Products Inc for said purchase.  
44

45 SECTION 3. This Council finds and determines that all formal actions of this Council  
46 concerning and relating to the passage of this Ordinance were taken in an open meeting of this

Fund Account Numbers – 799 Capital

City of Stow, Ohio  
Ordinance No. 2025-036  
Page 2

47 Council and that all deliberations of this Council and of any committees or subcommittees that  
48 resulted in those formal actions were in meetings open to the public in compliance with the law.  
49

50 SECTION 4. That this ordinance was adopted pursuant to Section 4.11 Charter, and is  
51 hereby declared to be an emergency measure necessary for the immediate preservation of the  
52 public health and safety for the purpose of providing a reliable replacement vehicle for the Street  
53 Department, and, pursuant to Section 4.13 Charter, shall take effect upon its adoption by Council  
54 and approval by the Mayor, otherwise at the earliest period allowed by law  
55  
56  
57  
58  
59  
60  
61

62 ADOPTED BY COUNCIL \_\_\_\_\_  
63

64 ATTEST \_\_\_\_\_  
65 Sonya Mottram  
66 CLERK OF COUNCIL  
67

\_\_\_\_\_  
Cyle Feldman  
PRESIDENT OF COUNCIL

68  
69 FILED WITH MAYOR \_\_\_\_\_  
70

APPROVED \_\_\_\_\_  
John Pribonic  
MAYOR

71 FILED WITH CLERK \_\_\_\_\_  
72

73 APPROVED AS TO FORM  
74

EFFECTIVE DATE \_\_\_\_\_  
75

76 \_\_\_\_\_  
Drew C. Reilly  
77 LAW DIRECTOR  
78



*Interoffice Memo*

---

**Date:** January 14, 2025  
**To:** Chairman  
Finance Committee  
**From:** Nicholas A. Wren  
Chief of Staff  
Director of Public Service

**Subject:** Legislation Request – CLEVELAND FREIGHTLINER & HENDERSON PRODUCTS  
2025 Cab & Chassis with snow and ice control package

---

Pursuant to City of Stow Charter, Section 4.11, Codified Ordinance 173.07(a)(1)F and 173.07(b)(1)C, I am requesting legislation be prepared authorizing the expenditure of up to \$283,181.00 to Cleveland Freightliner Inc (\$123,131.00) and Henderson Products Inc (\$160,050.00) for the purchase of a Freightliner Tandem Axle Cab and Chassis with the snow and ice control package to be used by the Street Department.

This vehicle will be replacing V390, a 2005 International.

Cleveland Freightliner is the awarded State of Ohio and Henderson Products is the awarded Sourcewell contract holders for these products.

I hereby certify this purchase to be an emergency measure necessary for the immediate preservation of the public health and safety for the purpose of providing a reliable replacement vehicle for the Street Department in order to better serve the public. Time is of the essence in placing this order so that the build process can begin.

Your favorable consideration of this request would be appreciated.

Nicholas A. Wren  
Chief of Staff  
Director of Public Service

NAW/lij  
cc: BOC letter email group  
Don Brooker, Deputy Service Director  
Lisa Jarvis, Purchasing Supervisor

Approved \_\_\_\_\_  
BOARD OF CONTROL DATE

Capital -- 799

1  
2  
3 ORDINANCE NO. 2025-037  
4  
5

REQUESTED BY SERVICE DIRECTOR  
APPROVED BY FINANCE COMMITTEE  
INTRODUCED BY BARANEK

6 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER  
7 INTO A CONTRACT WITH M CAMPBELL CONTRACTING, FOR  
8 EMERGENCY WATERLINE REPAIRS, WITHOUT THE NECESSITY OF  
9 PUBLIC BIDS AND DECLARING AN EMERGENCY.

10  
11 WHEREAS, the Service Director has requested authorization to enter into a contract for  
12 emergency waterline repairs, from M Campbell Contracting; and  
13

14 WHEREAS, the purchase is exempt from public bidding pursuant to C.O.S. Sections  
15 173.07(a)(1)A and 173.07(b)(1)D; and  
16

17 WHEREAS, since the expenditure is over \$25,000.00 the Service Director requests  
18 legislative approval by this Council; and  
19

20 NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF  
21 STOW, COUNTY OF SUMMIT AND STATE OF OHIO:  
22

23 SECTION 1. That the Mayor be, and he hereby is, authorized to make and enter into a  
24 contract with M Campbell Contracting for emergency waterline repairs.  
25

26 SECTION 2. That the Finance Director be, and he hereby is, authorized to appropriate,  
27 encumber, and pay funds in an amount not to exceed **One Hundred Fifty Thousand Dollars and**  
28 **00/100 (\$150,000.00)** to M Campbell Contracting for said purchase.  
29

30 SECTION 3. This Council finds and determines that all formal actions of this Council  
31 concerning and relating to the passage of this Ordinance were taken in an open meeting of this  
32 Council and that all deliberations of this Council and of any committees or subcommittees that  
33 resulted in those formal actions were in meetings open to the public in compliance with the law.  
34

35 SECTION 4. That this ordinance was adopted pursuant to Section 4.11 Charter, and is  
36 hereby declared to be an emergency measure necessary for the immediate preservation of the  
37 public health and safety for the reason that this will help ensure a continuous uninterrupted potable  
38 water supply and fire protection, and, pursuant to Section 4.13 Charter, shall take effect upon its  
39 adoption by Council and approval by the Mayor, otherwise at the earliest period allowed by law  
40  
41  
42  
43  
44  
45  
46

City of Stow, Ohio  
Ordinance No. 2025-037  
Page 2

47 ADOPTED BY COUNCIL \_\_\_\_\_

48

49 ATTEST \_\_\_\_\_

50 Sonya Mottram  
51 CLERK OF COUNCIL

\_\_\_\_\_  
Cyle Feldman  
PRESIDENT OF COUNCIL

52

53

54 FILED WITH MAYOR \_\_\_\_\_

APPROVED \_\_\_\_\_

55

56 FILED WITH CLERK \_\_\_\_\_

John Pribonic  
MAYOR

57

58 APPROVED AS TO FORM

EFFECTIVE DATE \_\_\_\_\_

59

60

\_\_\_\_\_  
61 Drew C. Reilly

62 LAW DIRECTOR

63



1  
2  
3 ORDINANCE NO. 2025-038  
4  
5

REQUESTED BY SERVICE DIRECTOR  
APPROVED BY FINANCE COMMITTEE  
INTRODUCED BY BARANEK

6 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER  
7 INTO A CONTRACT WITH LOCKHART CONCRETE CO, FOR THE  
8 PURCHASE OF CONCRETE, WITHOUT THE NECESSITY OF PUBLIC BIDS  
9 AND DECLARING AN EMERGENCY.

10  
11 WHEREAS, the Service Director has requested authorization to enter into a contract for  
12 the purchase of concrete, from Lockhart Concrete Co; and  
13

14 WHEREAS, Lockhart Concrete Co will be used as a backup concrete supplier to the  
15 awarded Material Bid vender Medina Supply; and  
16

17 WHEREAS, the purchase is exempt from public bidding pursuant to C.O.S. Section  
18 173.07(b)(1)E; and  
19

20 WHEREAS, since the expenditure is over \$25,000.00 the Service Director requests  
21 legislative approval by this Council; and  
22

23 NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF  
24 STOW, COUNTY OF SUMMIT AND STATE OF OHIO:  
25

26 SECTION 1. That the Mayor be, and he hereby is, authorized to make and enter into a  
27 contract with Lockhart Concrete Co for the purchase of concrete.  
28

29 SECTION 2. That the Finance Director be, and he hereby is, authorized to appropriate,  
30 encumber, and pay funds in an amount not to exceed **Fifty Five Thousand Dollars and 00/100**  
31 **(\$55,000.00)** to Lockhart Concrete Co for said purchase.  
32

33 SECTION 3. This Council finds and determines that all formal actions of this Council  
34 concerning and relating to the passage of this Ordinance were taken in an open meeting of this  
35 Council and that all deliberations of this Council and of any committees or subcommittees that  
36 resulted in those formal actions were in meetings open to the public in compliance with the law.  
37

38 SECTION 4. That this ordinance was adopted pursuant to Section 4.11 Charter, and is  
39 hereby declared to be an emergency measure necessary for the immediate preservation of the  
40 public health and safety for the reason that this will help ensure a continuous uninterrupted service  
41 for the public, and, pursuant to Section 4.13 Charter, shall take effect upon its adoption by Council  
42 and approval by the Mayor, otherwise at the earliest period allowed by law  
43  
44  
45  
46

City of Stow, Ohio  
Ordinance No. 2025-038  
Page 2

47  
48  
49  
50  
51  
52  
53  
54  
55  
56  
57  
58  
59  
60  
61  
62  
63  
64  
65  
66

ADOPTED BY COUNCIL \_\_\_\_\_

ATTEST \_\_\_\_\_

Sonya Mottram  
CLERK OF COUNCIL

\_\_\_\_\_  
Cyle Feldman  
PRESIDENT OF COUNCIL

FILED WITH MAYOR \_\_\_\_\_

APPROVED \_\_\_\_\_

John Pribonic  
MAYOR

FILED WITH CLERK \_\_\_\_\_

APPROVED AS TO FORM

EFFECTIVE DATE \_\_\_\_\_

\_\_\_\_\_  
Drew C. Reilly  
LAW DIRECTOR



*Interoffice Memo*

---

**Date:** January 14, 2025  
**To:** Chairman  
Finance Committee  
**From:** Nicholas A. Wren  
Chief of Staff  
Director of Public Service  
**Subject:** Legislation Request – LOCKHART CONCRETE CO  
Backup Concrete Supplier

---

Pursuant to City of Stow Charter, Section 4.11, Stow Codified Ordinance 173.07(b)(1)E; I am requesting legislation be prepared authorizing the expenditure of up to \$55,000.00 to Lockhart Concrete Co for concrete for various jobs throughout the city.

Lockhart Concrete will be used as a backup to the awarded Material Bid vendor (Medina Supply).

I hereby certify this work to be an emergency measure necessary for the immediate preservation of the public health and safety for the reason that this will help insure a continuous uninterrupted service to the public.

---

Nicholas A. Wren  
Chief of Staff  
Director of Public Service

NAW/lij  
cc: BOC letter group  
Don Brooker, Deputy Service Director  
Lisa Jarvis, Purchasing Office

---

Approved  
BOARD OF CONTROL

DATE

Street – 207

2020 Expense	\$43,959.00
2021 Expense	\$59,222.50
2022 Expense	\$50,934.00
2023 Expense	\$38,638.50
2024 Expense	\$50,860.00

1  
2  
3 ORDINANCE NO. 2025-039  
4  
5

REQUESTED BY SERVICE DIRECTOR  
APPROVED BY FINANCE COMMITTEE  
INTRODUCED BY BARANEK

6 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER  
7 INTO A CONTRACT WITH MONTROSE FORD, FOR THE PURCHASE OF A  
8 2025 DODGE DURANGO PURSUIT AND A 2025 FORD INTERCEPTOR FOR  
9 USE BY THE POLICE DEPARTMENT, WITHOUT THE NECESSITY OF  
10 PUBLIC BIDS AND DECLARING AN EMERGENCY.  
11

12 WHEREAS, the Service Director has requested authorization to enter into a contract for  
13 purchase of a 2025 Dodge Durango Pursuit and a 2025 Ford Interceptor for use by the Police  
14 Department, from Montrose Ford; and  
15

16 WHEREAS, the purchase is exempt from public bidding pursuant to C.O.S. Sections  
17 173.07(a)(1)F and 173.07(b)(1)C; and  
18

19 WHEREAS, this is part of the 2025 Capital Budget (Ord. 2024-224); and  
20

21 WHEREAS, since the expenditure is over \$25,000.00 the Service Director requests  
22 legislative approval by this Council; and  
23

24 NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF  
25 STOW, COUNTY OF SUMMIT AND STATE OF OHIO:  
26

27 SECTION 1. That the Mayor be, and he hereby is, authorized to make and enter into a  
28 contract with Montrose Ford for the purchase of a 2025 Dodge Durango Pursuit and a 2025 Ford  
29 Interceptor for use by the Police Department.  
30

31 SECTION 2. That the Finance Director be, and he hereby is, authorized to appropriate,  
32 encumber, and pay funds in an amount not to exceed **One Hundred Five Thousand Two**  
33 **Hundred Twenty Eight Dollars and 75/100 (\$105,228.75)** to Montrose Ford for said purchase.  
34

35 SECTION 3. This Council finds and determines that all formal actions of this Council  
36 concerning and relating to the passage of this Ordinance were taken in an open meeting of this  
37 Council and that all deliberations of this Council and of any committees or subcommittees that  
38 resulted in those formal actions were in meetings open to the public in compliance with the law.  
39

40 SECTION 4. That this ordinance was adopted pursuant to Section 4.11 Charter, and is  
41 hereby declared to be an emergency measure necessary for the immediate preservation of the  
42 public health and safety for the purpose of having these vehicles must be ordered as soon as  
43 possible, and, pursuant to Section 4.13 Charter, shall take effect upon its adoption by Council and  
44 approval by the Mayor, otherwise at the earliest period allowed by law  
45  
46

Fund Account Numbers – 799 Capital

City of Stow, Ohio  
Ordinance No. 2025-039  
Page 2

47  
48  
49  
50  
51  
52  
53  
54  
55  
56  
57  
58  
59  
60  
61  
62  
63  
64  
65  
66  
67  
68

ADOPTED BY COUNCIL \_\_\_\_\_

ATTEST \_\_\_\_\_  
Sonya Mottram  
CLERK OF COUNCIL

\_\_\_\_\_  
Cyle Feldman  
PRESIDENT OF COUNCIL

FILED WITH MAYOR \_\_\_\_\_

APPROVED \_\_\_\_\_  
John Pribonic  
MAYOR

FILED WITH CLERK \_\_\_\_\_

APPROVED AS TO FORM

EFFECTIVE DATE \_\_\_\_\_

\_\_\_\_\_  
Drew C. Reilly  
LAW DIRECTOR



*Interoffice Memo*

---

**Date:** January 11, 2025

**To:** Chairman  
Finance Committee

**From:** Nicholas A. Wren  
Chief of Staff  
Director of Public Service

**Subject:** Legislation Request – MONTROSE FORD  
2025 Durango Pursuit & 2025 Ford Interceptor

---

Pursuant to City of Stow Charter, Section 4.11, Stow Codified Ordinance 173.07(a)(1)F and 173.07(b)(1)C; I am requesting legislation be prepared authorizing expenditure of \$105,228.75 with Montrose Ford for the purchase of a 2025 Durango Pursuit and a 2025 Ford Interceptor to be used by the Police Department.

This is part of the **2025** Capital Budget.

I hereby certify this purchase to be an emergency measure necessary for the immediate preservation of the public health and safety for the reason that these vehicles must be ordered ASAP.

Your favorable consideration of this request would be appreciated.

---

Nicholas A. Wren  
Chief of Staff  
Director of Public Service

NAW/lij  
cc: BOC letter email group  
Jeff Film, Police Chief  
Lisa Jarvis, Purchasing Supervisor

---

Approved  
BOARD OF CONTROL      DATE

Capital -- 799

1  
2  
3 ORDINANCE NO. 2025-040  
4  
5

REQUESTED BY SERVICE DIRECTOR  
APPROVED BY FINANCE COMMITTEE  
INTRODUCED BY BARANEK

6 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER  
7 INTO A CONTRACT WITH OHIO MACHINERY CO, FOR THE PURCHASE  
8 OF A 2025 CAT 305 07AB MINI HYDRAULIC EXCAVATOR, WITHOUT THE  
9 NECESSITY OF PUBLIC BIDS AND DECLARING AN EMERGENCY.

10  
11 WHEREAS, the Service Director has requested authorization to enter into a contract for  
12 purchase of a 2025 CAT 305 07AB Mini Hydraulic Excavator, from Ohio Machinery Co; and  
13

14 WHEREAS, the purchase is exempt from public bidding pursuant to C.O.S. Sections  
15 173.07(a)(1)F and 173.07(b)(1)C; and  
16

17 WHEREAS, Ohio Machinery Co is the awarded Sourcewell vendor; and  
18

19 WHEREAS, this purchase will replace V423, a 2008 Excavator; and  
20

21 WHEREAS, this is part of the 2025 Capital Budget (Ord. 2024-224); and  
22

23 WHEREAS, since the expenditure is over \$25,000.00 the Service Director requests  
24 legislative approval by this Council; and  
25

26 NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF  
27 STOW, COUNTY OF SUMMIT AND STATE OF OHIO:  
28

29 SECTION 1. That the Mayor be, and he hereby is, authorized to make and enter into a  
30 contract with Ohio Machinery Co for the purchase of a 2025 CAT 305 07AB Mini Hydraulic  
31 Excavator.  
32

33 SECTION 2. That the Finance Director be, and he hereby is, authorized to appropriate,  
34 encumber, and pay funds in an amount not to exceed **Eighty Six Thousand One Hundred**  
35 **Twenty Dollars and 00/100 (\$86,120.00)** to Ohio Machinery Co for said purchase.  
36

37 SECTION 3. This Council finds and determines that all formal actions of this Council  
38 concerning and relating to the passage of this Ordinance were taken in an open meeting of this  
39 Council and that all deliberations of this Council and of any committees or subcommittees that  
40 resulted in those formal actions were in meetings open to the public in compliance with the law.  
41

42 SECTION 4. That this ordinance was adopted pursuant to Section 4.11 Charter, and is  
43 hereby declared to be an emergency measure necessary for the immediate preservation of the  
44 public health and safety for the reason that replacing equipment as needed is a necessity, and,  
45 pursuant to Section 4.13 Charter, shall take effect upon its adoption by Council and approval by  
46 the Mayor, otherwise at the earliest period allowed by law

Fund Account Numbers – 799 Capital

City of Stow, Ohio  
Ordinance No. 2025-040  
Page 2

47  
48 ADOPTED BY COUNCIL\_\_\_\_\_

49  
50 ATTEST \_\_\_\_\_  
51 Sonya Mottram  
52 CLERK OF COUNCIL

\_\_\_\_\_  
Cyle Feldman  
PRESIDENT OF COUNCIL

53  
54  
55 FILED WITH MAYOR\_\_\_\_\_

APPROVED \_\_\_\_\_  
John Pribonic  
MAYOR

56  
57 FILED WITH CLERK\_\_\_\_\_

58  
59 APPROVED AS TO FORM

EFFECTIVE DATE \_\_\_\_\_

60  
61 \_\_\_\_\_  
62 Drew C. Reilly  
63 LAW DIRECTOR

64



*Interoffice Memo*

---

**Date:** January 14, 2025

**To:** Chairman  
Finance Committee

**From:** Nicholas A. Wren  
Chief of Staff  
Director of Public Service

**Subject:** Legislation Request – OHIO MACHINERY CO  
2025 CAT 305 07AB Mini Hydraulic Excavator

---

Pursuant to City of Stow Charter, Section 4.11 and Codified Ordinance 173.07(a)(1)F and 173.07(b)(1)C; I am requesting legislation be prepared authorizing the expenditure of up to \$86,120.00 to Ohio Machinery Co. for a 2025 CAT 305 07AB Mini Hydraulic Excavator to replace V423, a 2008 Excavator.

Ohio Machinery Co is the awarded Sourcewell vendor for this 2025 Capital Equipment purchase.

I hereby certify this purchase to be an emergency measure necessary for the immediate preservation of the public health and safety for the reason that replacing equipment as needed is a necessity for work to be done throughout the city.

---

Nicholas A. Wren  
Chief of Staff  
Director of Public Service

NAW/lij  
cc: BOC letter email group  
Don Brooker, Deputy Service Director  
Lisa Jarvis, Purchasing Supervisor

---

Approved  
BOARD OF CONTROL

Capital -- 799

1  
2  
3 ORDINANCE NO. 2025-041  
4  
5

REQUESTED BY SERVICE DIRECTOR  
APPROVED BY FINANCE COMMITTEE  
INTRODUCED BY BARANEK

6 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER  
7 INTO A CONTRACT WITH OHIO MACHINERY CO, FOR THE PURCHASE  
8 OF A 2025 CAT 938 WHEEL LOADER, WITHOUT THE NECESSITY OF  
9 PUBLIC BIDS AND DECLARING AN EMERGENCY.

10  
11 WHEREAS, the Service Director has requested authorization to enter into a contract for  
12 purchase of a 2025 CAT 938 Wheel Loader, from Ohio Machinery Co; and  
13

14 WHEREAS, the purchase is exempt from public bidding pursuant to C.O.S. Sections  
15 173.07(a)(1)F and 173.07(b)(1)C; and  
16

17 WHEREAS, Ohio Machinery Co is the awarded Sourcewell vendor; and  
18

19 WHEREAS, this purchase will replace V552, a 2015 Wheel Loader; and  
20

21 WHEREAS, this is part of the 2025 Capital Budget (Ord. 2024-224); and  
22

23 WHEREAS, since the expenditure is over \$25,000.00 the Service Director requests  
24 legislative approval by this Council; and  
25

26 NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF  
27 STOW, COUNTY OF SUMMIT AND STATE OF OHIO:  
28

29 SECTION 1. That the Mayor be, and he hereby is, authorized to make and enter into a  
30 contract with Ohio Machinery Co for the purchase of a 2025 CAT 938 Wheel Loader.  
31

32 SECTION 2. That the Finance Director be, and he hereby is, authorized to appropriate,  
33 encumber, and pay funds in an amount not to exceed **Two Hundred Thirty Thousand Nine**  
34 **Hundred Dollars and 00/100 (\$230,900.00)** to Ohio Machinery Co for said purchase.  
35

36 SECTION 3. This Council finds and determines that all formal actions of this Council  
37 concerning and relating to the passage of this Ordinance were taken in an open meeting of this  
38 Council and that all deliberations of this Council and of any committees or subcommittees that  
39 resulted in those formal actions were in meetings open to the public in compliance with the law.  
40

41 SECTION 4. That this ordinance was adopted pursuant to Section 4.11 Charter, and is  
42 hereby declared to be an emergency measure necessary for the immediate preservation of the  
43 public health and safety for the reason that replacing equipment as needed is a necessity, and,  
44 pursuant to Section 4.13 Charter, shall take effect upon its adoption by Council and approval by  
45 the Mayor, otherwise at the earliest period allowed by law  
46

Fund Account Numbers – 799 Capital

City of Stow, Ohio  
Ordinance No. 2025-041  
Page 2

47  
48 ADOPTED BY COUNCIL \_\_\_\_\_

49  
50 ATTEST \_\_\_\_\_  
51 Sonya Mottram  
52 CLERK OF COUNCIL

\_\_\_\_\_  
Cyle Feldman  
PRESIDENT OF COUNCIL

53  
54  
55 FILED WITH MAYOR \_\_\_\_\_

APPROVED \_\_\_\_\_  
John Pribonic  
MAYOR

56  
57 FILED WITH CLERK \_\_\_\_\_

58  
59 APPROVED AS TO FORM

EFFECTIVE DATE \_\_\_\_\_

60  
61 \_\_\_\_\_  
62 Drew C. Reilly  
63 LAW DIRECTOR  
64



*Interoffice Memo*

---

**Date:** January 14, 2025  
**To:** Chairman  
Finance Committee  
**From:** Nicholas A. Wren  
Chief of Staff  
Director of Public Service  
**Subject:** Legislation Request – OHIO MACHINERY CO  
2025 CAT 938 Wheel Loader

---

Pursuant to City of Stow Charter, Section 4.11 and Codified Ordinance 173.07(a)(1)F and 173.07(b)(1)C; I am requesting legislation be prepared authorizing the expenditure of up to \$230,900.00 to Ohio Machinery Co. for a 2025 938 Wheel Loader, split between Street and Water. This will replace V552, a 2015 Wheel Loader.

Ohio Machinery Co is the awarded Sourcewell vendor for this 2025 Capital Equipment purchase.

I hereby certify this purchase to be an emergency measure necessary for the immediate preservation of the public health and safety for the reason that replacing equipment as needed is a necessity for work to be done throughout the city.

---

Nicholas A. Wren  
Chief of Staff  
Director of Public Service

NAW/lij  
cc: BOC letter email group  
Don Brooker, Deputy Service Director  
Lisa Jarvis, Purchasing Supervisor

---

Approved  
BOARD OF CONTROL

Capital -- 799

1  
2  
3 ORDINANCE NO. 2025-042  
4  
5

REQUESTED BY SERVICE DIRECTOR  
APPROVED BY FINANCE COMMITTEE  
INTRODUCED BY BARANEK

6 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER  
7 INTO A CONTRACT WITH PRESTON CHEVROLET KIA INC, FOR THE  
8 PURCHASE OF A 2025 CHEVROLET SILVERADO 3500 HD FOR USE BY  
9 THE WATER DEPARTMENT, WITHOUT THE NECESSITY OF PUBLIC  
10 BIDS AND DECLARING AN EMERGENCY.  
11

12 WHEREAS, the Service Director has requested authorization to enter into a contract for  
13 purchase of a 2025 Chevrolet Silverado 2500 HD for use by the Water Department, from Preston  
14 Chevrolet Kia Inc; and  
15

16 WHEREAS, the purchase is exempt from public bidding pursuant to C.O.S. Sections  
17 173.07(a)(1)F and 173.07(b)(1)C; and  
18

19 WHEREAS, this purchase will replace V457, a 2008 Ford F250 4x4 Truck; and  
20

21 WHEREAS, this is part of the 2025 Capital Budget (Ord. 2024-224); and  
22

23 WHEREAS, since the expenditure is over \$25,000.00 the Service Director requests  
24 legislative approval by this Council; and  
25

26 NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF  
27 STOW, COUNTY OF SUMMIT AND STATE OF OHIO:  
28

29 SECTION 1. That the Mayor be, and he hereby is, authorized to make and enter into a  
30 contract with Preston Chevrolet Kia Inc for the purchase of a 2025 Chevrolet Silverado 3500 HD  
31 for use by the Water Department.  
32

33 SECTION 2. That the Finance Director be, and he hereby is, authorized to appropriate,  
34 encumber, and pay funds in an amount not to exceed **Sixty Thousand Four Hundred Ninety Five**  
35 **Dollars and 00/100 (\$60,495.00)** to Preston Chevrolet Kia Inc for said purchase.  
36

37 SECTION 3. This Council finds and determines that all formal actions of this Council  
38 concerning and relating to the passage of this Ordinance were taken in an open meeting of this  
39 Council and that all deliberations of this Council and of any committees or subcommittees that  
40 resulted in those formal actions were in meetings open to the public in compliance with the law.  
41

42 SECTION 4. That this ordinance was adopted pursuant to Section 4.11 Charter, and is  
43 hereby declared to be an emergency measure necessary for the immediate preservation of the  
44 public health and safety for the reason that this vehicle needs to be purchased while it is available,  
45 and, pursuant to Section 4.13 Charter, shall take effect upon its adoption by Council and approval  
46 by the Mayor, otherwise at the earliest period allowed by law

Fund Account Numbers – 799 Capital

City of Stow, Ohio  
Ordinance No. 2025-042  
Page 2

47  
48  
49 ADOPTED BY COUNCIL \_\_\_\_\_

50  
51 ATTEST \_\_\_\_\_  
52 Sonya Mottram  
53 CLERK OF COUNCIL

\_\_\_\_\_  
Cyle Feldman  
PRESIDENT OF COUNCIL

54  
55  
56 FILED WITH MAYOR \_\_\_\_\_

APPROVED \_\_\_\_\_  
John Pribonic  
MAYOR

57  
58 FILED WITH CLERK \_\_\_\_\_

59  
60 APPROVED AS TO FORM

EFFECTIVE DATE \_\_\_\_\_

61  
62 \_\_\_\_\_  
63 Drew C. Reilly  
64 LAW DIRECTOR  
65



*Interoffice Memo*

---

**Date:** December 19, 2024

**To:** Chairman  
Finance Committee

**From:** Nicholas A. Wren  
Chief of Staff  
Director of Public Service

**Subject:** Legislation Request – PRESTON CHEVROLET KIA INC  
2024 Chevy Dump Truck

---

Pursuant to City of Stow Charter, Section 4.11, Stow Codified Ordinance 173.07(a)(1)F and 173.07(b)(1)C; I am requesting legislation be prepared authorizing expenditure of \$89,768.00 with Preston Chevrolet Kia Inc. for the purchase of a 2024 Chevrolet 4500 Dump Truck to be used by the Water Department.

This is part of the **2025** Capital Budget (Ord. 2024-224). This will replace V091, a 1991 International 4600-LP.

I hereby certify this purchase to be an emergency measure necessary for the immediate preservation of the public health and safety for the reason that this vehicle needs to be purchased while it's available.

Your favorable consideration of this request would be appreciated.

---

Nicholas A. Wren  
Chief of Staff  
Director of Public Service

NAW/lij  
cc: BOC letter email group  
Don Brooker, Deputy Service Director  
Lisa Jarvis, Purchasing Supervisor

---

Approved  
BOARD OF CONTROL      DATE

Capital -- 799

1  
2  
3 ORDINANCE NO. 2025-046  
4

REQUESTED BY LAW DIRECTOR  
APPROVED BY FINANCE COMMITTEE  
INTRODUCED BY BARANEK

5 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER  
6 INTO A SUBSCRIPTION AGREEMENT FOR A LEGAL RESEARCH  
7 DATABASE WITH WEST PUBLISHING CORPORATION FOR A THREE  
8 YEAR CONTRACT, AND DECLARING AN EMERGENCY.  
9

10 WHEREAS, the Law Director has requested authorization for the Mayor to make and enter  
11 into a subscription agreement for a legal research database (Westlaw) with West Publishing  
12 Corporation for a three year contract; and  
13

14 WHEREAS, this contract term also includes one user from the Stow Municipal Court Clerk  
15 of Court's Office, which will be paid for by the Stow Municipal Court Clerk of Court's Office;  
16 and  
17

18 WHEREAS, the purchase is exempt from public bidding pursuant to C.O.S. 173.07(a)(1)H  
19 and C.O.S. 173.07(b)(1)D; and  
20

21 WHEREAS, since the expenditure is over \$20,000.00 the Service Director requests  
22 legislative approval by this Council;  
23

24 NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF  
25 STOW, COUNTY OF SUMMIT AND STATE OF OHIO:  
26

27 SECTION 1. That the Mayor be, and he hereby is, authorized to make and enter into a  
28 contract with West Publishing Corporation for a legal research database for the Law Department,  
29 and the Stow Municipal Court Clerk of Courts Office.  
30

31 SECTION 2. That the Finance Director be, and he hereby is, authorized to appropriate,  
32 encumber, and pay funds in an amount not to exceed **Ninety One Thousand Dollars, Two**  
33 **Hundred Thirty Dollars and Forty Eight Cents (\$91,230.48)** to vendor, West Publishing  
34 Corporation for said expenditure, for the full three year contract, in an annual amount of  
35 \$30,410.16, for years 2025, 2026, and 2027.  
36

37 SECTION 3. This Council finds and determines that all formal actions of this Council  
38 concerning and relating to the passage of this ordinance were taken in an open meeting of this  
39 Council and that all deliberations of this Council and of any committees or subcommittees that  
40 resulted in those formal actions were in meetings open to the public in compliance with the law.  
41

42 SECTION 4. That this ordinance was adopted pursuant to Section 4.11 Charter, and is  
43 hereby declared to be an emergency measure necessary for the immediate preservation of the  
44 public health and safety for the reason that the Law Department must be able to access legal  
45 research, and, pursuant to Section 4.13, Charter, shall take effect upon its adoption by Council and  
46 approval by the Mayor, otherwise at the earliest  
47 period allowed by law.  
48  
49

City of Stow, Ohio  
Ordinance No. 2025-046  
Page 2

50 ADOPTED BY COUNCIL \_\_\_\_\_

51

52

53 ATTEST \_\_\_\_\_

54 Sonya Mottram  
55 CLERK OF COUNCIL

\_\_\_\_\_  
Cyle Feldman  
PRESIDENT OF COUNCIL

56

57 FILED WITH MAYOR \_\_\_\_\_

APPROVED \_\_\_\_\_

58

59 FILED WITH CLERK \_\_\_\_\_

John Pribonic  
MAYOR

60

61 APPROVED AS TO FORM

EFFECTIVE DATE \_\_\_\_\_

62

63

\_\_\_\_\_  
64 Drew C. Reilly  
65 LAW DIRECTOR