

**CITY COUNCIL - REGULAR
MEETING**

AGENDA



FEBRUARY 22, 2024

TIME: 7:00 P.M.

Meeting will be Live Streamed at <https://stowohio.org/244/City-Council>
Click on "view event" next to corresponding meeting.

- 1. Call to Order**
- 2. Roll Call**
- 3. Prayer & Pledge of Allegiance**
Feldman
- 4. Proclamations and Commendations**
- 5. Approval of Minutes**
 - a. February 8, 2024 Minutes
[2-8-24 City Council.pdf](#)
- 6. Public Comment Period**
- 7. Mayor's Report**
- 8. Old Business**
- 9. New Business**
- 10. Disposition of Ordinances and Resolutions**
 - a. 23-158 A RESOLUTION EMPOWERING THE COMMISSION ON INCLUSION TO DEVELOP AN AMERICANS WITH DISABILITIES ACT TRANSITION PLAN AND DECLARING AN EMERGENCY
Readings: 9/23 referred to Commission on Inclusion - 11/23 Agenda
[23-158 Legislation to Develop ADA Transition Plan.pdf](#)
 - b. 23-179 AN ORDINANCE AMENDING CHAPTER 1311.11 C.O.S., ENTITLED "DANGEROUS BUILDINGS."
Readings: (1st - 1/25, 2nd - 2/8)
[23-179 Amend 1311 - Version 2.pdf](#)
 - c. 24-022 A RESOLUTION AMENDING CHAPTER 123, C.O.S., ENTITLED, "COUNCIL," AND ADOPTING COUNCIL RULES AND DECLARING AN EMERGENCY.
Readings: (1st 2/8)
[24-022 Council Rules.pdf](#)
[24-022 - Council Rules - Exhibit A R1.pdf](#)
[24-022 - Council Rules - Exhibit A R2 with mark-up.pdf](#)
 - d. 24-035 AN ORDINANCE AMENDING C.O.S. CHAPTER 173, ENTITLED "BOARD OF

CONTROL.”

Readings: (1st 2/8)

[24-035 Board of Control Limits.pdf](#)

- e. 24-056 AN ORDINANCE AMENDING CHAPTER 115 C.O.S., ENTITLED “PERSONNEL POLICIES, PROCEDURES, AND PAYROLL,” ADJUSTING THE PAYROLL FOR AN EMPLOYEE, AND DECLARING AN EMERGENCY.

Readings: (1st 2/8)

[24-056 Amending 115 and Adjusting Pay - Jami Lord-Smith.pdf](#)

- f. 2024-057 AN ORDINANCE AUTHORIZING AN EXPENDITURE FOR THE PURCHASE, TESTING, AND MAINTENANCE OF MISCELLANEOUS REPLACEMENT GEAR FOR THE FIRE DEPARTMENT FROM MUNICIPAL EMERGENCY SERVICES, INC., AND DECLARING AN EMERGENCY.

[24-057 Municipal Emergency Services - Replacement Gear.pdf](#)

- g. 2024-058 AN ORDINANCE AUTHORIZING AN EXPENDITURE FOR A PROFESSIONAL SERVICES CONTRACT WITH ENVIRONMENTAL DESIGN GROUP FOR CAMPGROUND IMPROVEMENTS AT SILVER SPRINGS CAMPGROUND AND DECLARING AN EMERGENCY.

[24-058 EDG - Silver Springs Campground.pdf](#)

- h. 2024-059 AN ORDINANCE AUTHORIZING AN EXPENDITURE FOR THE PURCHASE OF EQUIPMENT, PARTS AND SUPPLIES, FOR FOX DEN GOLF COURSE FROM JERRY PATE TURF & IRRIGATION INC.

[24-059 Jerry Pate Turf Irrigation Inc.pdf](#)

- i. 2024-060 AN ORDINANCE AUTHORIZING AN EXPENDITURE FOR THE PURCHASE OF ONE (1) STORAGE OUTBUILDING FROM M Q S STRUCTURES LLC, FOR USE AT FOX DEN GOLF COURSE, AND DECLARING AN EMERGENCY.

[24-060 MQS Structures LLC.pdf](#)

- j. 2024-061 AN ORDINANCE AUTHORIZING AN EXPENDITURE FOR A PROFESSIONAL ENGINEERING SERVICES CONTRACT WITH AMERICAN STRUCTUREPOINT FOR THE FISHCREEK ROAD AND STOW ROAD PEDESTRIAN EVALUATION AND DECLARING AN EMERGENCY.

[24-061 American Structurepoint - Pedestrian Evaluation.pdf](#)

- k. 2024-062 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH ATLANTIC EMERGENCY SOLUTIONS, INC., AND AUTHORIZING EXPENDITURES FOR THE PURCHASE OF REPLACEMENT GEAR, SUPPLIES, AND REPAIRS TO EQUIPMENT, FOR USE BY THE FIRE DEPARTMENT.

[24-062 Atlantic Emergency Solutions.pdf](#)

- l. 2024-063 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH SQUIRE PATTON BOGGS (US) L.L.P., FOR PURPOSES OF PROVIDING OUTSIDE LEGAL SERVICES AS BOND COUNSEL FOR DEBT ISSUANCE AND RETIREMENT ASSOCIATED WITH VARIOUS CAPITAL PROJECTS INCLUDING LEASING AND S.E.C. REPORTING, AND ECONOMIC DEVELOPMENT PROJECTS AND DECLARING AN EMERGENCY.

[24-063 Squire Patton Boggs Legal Counsel.pdf](#)

- m. 2024-065 A RESOLUTION GRANTING SIGNAGE VARIANCES TO SEASONS BUSINESS CENTER SIX, LLC, OWNER TO PERMIT THE CONSTRUCTION OF CERTAIN SIGNAGE, AT

4847 GRAY LANE (“PARCEL NO. 56-19722”), IN THE CITY OF STOW.
[24-065 Seasons Business Center Six LLC - Sign Variance.pdf](#)

- n. 2024-066 A RESOLUTION GRANTING CONDITIONAL ZONING CERTIFICATE AND VARIANCES TO BILL LEWIS, OWNER, FOR THE CONSTRUCTION OF A POOL HOUSE LOCATED AT 2447 NORTH RIVER ROAD (PARCEL #56-19707), IN THE CITY OF STOW AND DECLARING AN EMERGENCY
[24-066 Bill Lewis - Conditional Use and Variance.pdf](#)
- o. 24-067 AN ORDINANCE AMENDING ORDINANCE NO. 2001-159, AS SUBSEQUENTLY AMENDED BY ORDINANCE NOS. 2010-60, 2016-28, 2016-73, 2018-138, AND 2021-033, AND ANY OTHER AMENDMENTS THERETO, WHICH WERE ENACTED PURSUANT TO ARTICLE XII, SECTION 12 OF THE STOW CITY CHARTER, AND APPROVING AMENDMENTS TO THE RULES AND REGULATIONS ADOPTED BY THE STOW CIVIL SERVICE COMMISSION ON FEBRUARY 12, 2024
[24-067 Legislation Civil Service Commission - lateral transfer.pdf](#)

11. Bill of Listing Approval

- a. February 22, 2024 Bill Listing
[February 22 Bill Listing.pdf](#)

12. Scheduling of Standing Committee Meetings

13. Adjournment

ALL PERSONS WITH DISABILITIES:

The City of Stow will make the transition of all city business accessible via any reasonable accommodation. Please contact the Clerk of Council 48 hours in advance for the necessary arrangements.

PLEASE TURN OFF ALL CELL PHONES BEFORE THE MEETING

(Council Agendas, Minutes, Packets and Legislation posted at www.stowohio.org)



Minutes of the City Council held on Thursday, February 8, 2024, 7:48 pm

1) Call to Order

2) Roll Call

Council Members Present:

Mario Fiocca, Cyle Feldman, Kyle Herman, Kelly Coffey, John Baranek, Jeremy McIntire, and Matt Riehl

Council Members Absent:

None.

City Officials Present:

John Pribonic, Nick Wren, Kelly Toppin, John Earle, Jim McCleary, Drew Reilly, Mark Stone, Jeff Film, Zack Cowan, Jamie Twigg, and Sonya Mottram

3) Prayer & Pledge of Allegiance

Mr. Fiocca led the prayer this evening.

Mr. Feldman requested to move item 10 to item 9 and move item 9 to item 10.

Motion made by Matt Riehl seconded by Jeremy McIntire to amend the agenda moving the "New Business" items after the "Disposition of Ordinance and Resolutions" due to an ordering issue with approval of legislation. . Vote – Yeas: Mario Fiocca, Cyle Feldman, Kyle Herman, Kelly Coffey, John Baranek, Jeremy McIntire, Matt Riehl. Nays: None. Motion carried unanimously.

4) Proclamations and Commendations

There were none this evening.

5) Approval of Minutes

5.a) January 25, 2024 Council Minutes

January 25, 2024 Council Minutes.pdf

Motion made by Jeremy McIntire seconded by Mario Fiocca to approve . Vote – Yeas: Mario Fiocca, Cyle Feldman, Kyle Herman, Kelly Coffey, John Baranek, Jeremy McIntire, Matt Riehl. Nays: None. Motion carried unanimously.

6) Public Comment Period

There was no public comment this evening.

7) Mayor's Report

Mayor Pribonic informed Council that he was the Finance chair for the COG. Everything was going well financially. There are two cities looking to join this year. He shared former Councilman, Steve Hailer, provided a check to the Bulldog Bags from the proceeds of the annual New Year's Eve race. Pizza Palooza was a success. Great Harvest Bread is celebrating 25 years. On Monday, Chief Stone received a donation from the VFW for \$5,000. Mel Gammell, Fire Safety, recommended purchasing an enhance 911 simulator for Safety Town which can also be used for practice with seniors as well.

Additional Reports:

Mr. Wren, Public Service Director - Mr. Feldman asked what work was being performed on Young Rd. It was determined that it was for catch basin repairs. Service crews were also marking 79 slabs for the sidewalk repairs.

Mr. McCleary, City Engineer - Mr. Feldman asked about an article in the Akron Beacon referring to Rt. 59 on the most dangerous road list. Mr. McCleary explained that the Rt. 59 paving and signal improvement will reduce crashes. He added that the crash report was different than the fatality report. The utility work will start on Monday.

Mr. Feldman requested continued updates on "new" Senior Center reconstruction project.

8) Old Business

There was no old business this evening.

10) Disposition of Ordinances and Resolutions

23-179 AN ORDINANCE AMENDING CHAPTER 1311.11 C.O.S., ENTITLED "DANGEROUS BUILDINGS."

23-179 Amend 1311 - Version 2.pdf 

Ord. 23-179 was placed on a 2nd reading.

Mr. Reihl requested the number of readings noted on the agenda.

24-022 A RESOLUTION AMENDING CHAPTER 123, C.O.S., ENTITLED, "COUNCIL,' AND ADOPTING COUNCIL RULES AND DECLARING AN EMERGENCY.

24-022 Council Rules.pdf 

24-022 - Council Rules - Exhibit A R1.pdf 

Motion made by Kyle Herman seconded by Cyle Feldman to suspend the rules . Vote – Yeas: Cyle Feldman, Kyle Herman, Kelly Coffey, John Baranek, Matt Riehl. Nays: Mario Fiocca, Jeremy McIntire. Motion carried.

Ord. 24-22 was placed on a 1st reading

24-032 AN ORDINANCE CREATING THE STOW COMMISSION ON THE CITY FLAG, DELINEATING THE COMPOSITION AND SPECIFYING THE POWERS AND DUTIES THEREOF, AND DECLARING AN EMERGENCY.

24-032 Commission on the City Flag.pdf 

24-032 Commission on the City Flag - Version 2.pdf 

Motion made by Jeremy McIntire seconded by Kyle Herman to suspend the rules .
Vote – Yeas: Mario Fiocca, Cyle Feldman, Kyle Herman, Kelly Coffey, John Baranek, Jeremy McIntire, Matt Riehl. Nays: None. Motion carried unanimously.

Motion made by Kyle Herman seconded by John Baranek to adopt . Vote – Yeas: Cyle Feldman, Kyle Herman, John Baranek. Nays: Mario Fiocca, Kelly Coffey, Jeremy McIntire, Matt Riehl. Motion failed.

24-034 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH CORNERSTONE ELECTRIC AND AUTHORIZING EXPENDITURES FOR CONDUIT INSTALLATIONS ON SR 59, KENT ROAD, AND DECLARING AN EMERGENCY.

24-034 Cornerstone Electric - SR59.pdf 

Motion made by John Baranek seconded by Kyle Herman to suspend the rules .
Vote – Yeas: Mario Fiocca, Cyle Feldman, Kyle Herman, Kelly Coffey, John Baranek, Jeremy McIntire, Matt Riehl. Nays: None. Motion carried unanimously.

Motion made by Cyle Feldman seconded by Matt Riehl to adopt . Vote – Yeas: Mario Fiocca, Cyle Feldman, Kyle Herman, Kelly Coffey, John Baranek, Jeremy McIntire, Matt Riehl. Nays: None. Motion carried unanimously.

24-035 AN ORDINANCE AMENDING C.O.S. CHAPTER 173, ENTITLED “BOARD OF CONTROL.”

24-035 Board of Control Limits.pdf 

Motion made by John Baranek seconded by Kyle Herman to suspend the rules .
Vote – Yeas: Mario Fiocca, Cyle Feldman, Kyle Herman, Kelly Coffey, John Baranek. Nays: Jeremy McIntire, Matt Riehl. Motion carried.

Ord. 24-35 was placed on a 1st reading.

24-036 AN ORDINANCE AUTHORIZING AND DIRECTING THE CHIEF OF STAFF/DIRECTOR OF PUBLIC SERVICE TO ADVERTISE AND SOLICIT BIDS, ON BEHALF OF THE CITY OF STOW, FOR SANITATION SERVICES FOR CITY-OWNED FACILITIES AND THE RESIDENTIAL OPT-OUT PROGRAM; AUTHORIZING AND ADOPTING PLANS AND SPECIFICATIONS PREPARED BY THE CITY OF STOW THEREFOR; AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO CONTRACTS FOR A THREE-YEAR PERIOD WITH THE OPTION FOR A TWO-YEAR RENEWAL FOR SAID SERVICES, SO LONG AS PROPER AUTHORIZATION IS FIRST OBTAINED IN ACCORDANCE WITH SECTION 173.05, C.O.S.

24-036 Sanitation Services Bid.pdf 

Motion made by John Baranek seconded by Matt Riehl to suspend the rules . Vote – Yeas: Mario Fiocca, Cyle Feldman, Kyle Herman, Kelly Coffey, John Baranek,

Jeremy McIntire, Matt Riehl. Nays: None. Motion carried unanimously.

Motion made by John Baranek seconded by Matt Riehl to adopt . Vote – Yeas: Mario Fiocca, Cyle Feldman, Kyle Herman, Kelly Coffey, John Baranek, Jeremy McIntire, Matt Riehl. Nays: None. Motion carried unanimously.

24-037 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A SUBSCRIPTION AGREEMENT FOR A LEGAL RESEARCH DATABASE WITH WEST PUBLISHING CORPORATION FOR THE CALENDAR YEAR 2024, AND DECLARING AN EMERGENCY

24-037 - West Publishing Corporation.pdf 

Motion made by John Baranek seconded by Matt Riehl to suspend the rules . Vote – Yeas: Mario Fiocca, Cyle Feldman, Kyle Herman, Kelly Coffey, John Baranek, Matt Riehl. Nays: Jeremy McIntire. Motion carried.

Motion made by Matt Riehl seconded by John Baranek to adopt . Vote – Yeas: Mario Fiocca, Cyle Feldman, Kyle Herman, Kelly Coffey, John Baranek, Jeremy McIntire, Matt Riehl. Nays: None. Motion carried unanimously.

Mr. McIntire requested going forward to develop a policy for preferred source vendors. Mr. Reihl expressed that he supported West Publishing Corporation and stated that they are the best and user friendly.

24-038 AN ORDINANCE AUTHORIZING AN EXPENDITURE FOR THE FLEET REPAIR/MAINTENANCE OF VEHICLES FOR THE POLICE DEPARTMENT, FROM VENDOR, KLABEN FORD LINCOLN, INC. FOR THE CALENDAR YEAR 2024, AND DECLARING AN EMERGENCY.

24-038 Klaben Ford Lincoln.pdf 

Motion made by John Baranek seconded by Jeremy McIntire to suspend the rules . Vote – Yeas: Mario Fiocca, Cyle Feldman, Kyle Herman, Kelly Coffey, John Baranek, Jeremy McIntire, Matt Riehl. Nays: None. Motion carried unanimously.

Motion made by John Baranek seconded by Kyle Herman to adopt . Vote – Yeas: Mario Fiocca, Cyle Feldman, Kyle Herman, Kelly Coffey, John Baranek, Jeremy McIntire, Matt Riehl. Nays: None. Motion carried unanimously.

24-039 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A CONTRACT WITH HALL PUBLIC SAFETY CO., WITHOUT THE NECESSITY OF PUBLIC BIDS, FOR EQUIPMENT, REPAIR AND INSTALLATION ON THE POLICE DEPARTMENT'S CURRENT VEHICLE FLEET FOR THE CALENDAR YEAR 2024, WITHOUT THE NECESSITY OF PUBLIC BID, AND DECLARING AN EMERGENCY.

24-039 Hall Public Safety.pdf 

Motion made by John Baranek seconded by Matt Riehl to suspend the rules . Vote – Yeas: None. Nays: None. Motion carried unanimously.

Motion made by John Baranek seconded by Matt Riehl to adopt . Vote – Yeas: Mario Fiocca, Cyle Feldman, Kyle Herman, Kelly Coffey, John Baranek, Jeremy

McIntire, Matt Riehl. Nays: None. Motion carried unanimously.

24-040 AN ORDINANCE AUTHORIZING AN EXPENDITURE FOR GUARDRAIL AND POST REPLACEMENT ALONG STATE ROUTE 8, WITH GREAT NORTHERN FENCE INC., AND DECLARING AN EMERGENCY.

24-040 Great Northern Fence.pdf 

Motion made by John Baranek seconded by Jeremy McIntire to suspend the rules . Vote – Yeas: Mario Fiocca, Cyle Feldman, Kyle Herman, Kelly Coffey, John Baranek, Jeremy McIntire, Matt Riehl. Nays: None. Motion carried unanimously.

Motion made by John Baranek seconded by Jeremy McIntire to adopt . Vote – Yeas: Mario Fiocca, Cyle Feldman, Kyle Herman, Kelly Coffey, John Baranek, Jeremy McIntire, Matt Riehl. Nays: None. Motion carried unanimously.

24-041 AN ORDINANCE AUTHORIZING AN EXPENDITURE FOR THE PURCHASE OF PARTS AND REPAIR OF EQUIPMENT SERVICES FOR VEHICLE MAINTENANCE FROM FALLSWAY EQUIPMENT CO. INC. FOR THE CALENDAR YEAR 2024, WITHOUT THE NECESSITY OF PUBLIC BIDS, AND DECLARING AN EMERGENCY.

24-041 Fallsway Equipment Co.pdf 

Motion made by John Baranek seconded by Jeremy McIntire to suspend the rules . Vote – Yeas: Mario Fiocca, Cyle Feldman, Kyle Herman, Kelly Coffey, John Baranek, Jeremy McIntire, Matt Riehl. Nays: None. Motion carried unanimously.

Motion made by John Baranek seconded by Matt Riehl to adopt . Vote – Yeas: Mario Fiocca, Cyle Feldman, Kyle Herman, Kelly Coffey, John Baranek, Jeremy McIntire, Matt Riehl. Nays: None. Motion carried unanimously.

24-042 AN ORDINANCE AUTHORIZING AN EXPENDITURE FOR THE HOUSING OF PRISONERS, VIDEO ARRAIGNMENTS AND RELATED EXPENSES FOR 2024 TO THE CITY OF MACEDONIA, WITHOUT THE NECESSITY OF PUBLIC BIDS, AND DECLARING AN EMERGENCY.

24-042 City of Macedonia - Jail.pdf 

Motion made by John Baranek seconded by Matt Riehl to suspend the rules . Vote – Yeas: Mario Fiocca, Cyle Feldman, Kyle Herman, Kelly Coffey, John Baranek, Jeremy McIntire, Matt Riehl. Nays: None. Motion carried unanimously.

Motion made by John Baranek seconded by Jeremy McIntire to suspend the rules . Vote – Yeas: Mario Fiocca, Cyle Feldman, Kyle Herman, Kelly Coffey, John Baranek, Jeremy McIntire, Matt Riehl. Nays: None. Motion carried unanimously.

24-043 AN ORDINANCE AUTHORIZING EXPENDITURES WITH BRIGHTLY SOFTWARE INC., FOR ANNUAL MAINTENANCE ON THE CITY'S WORK ORDER SOFTWARE AND DECLARING AN EMERGENCY.

24-043 Brightly Software Inc.pdf 

Motion made by John Baranek seconded by Matt Riehl to suspend the rules . Vote – Yeas: Mario Fiocca, Cyle Feldman, Kyle Herman, Kelly Coffey, John Baranek, Jeremy McIntire, Matt Riehl. Nays: None. Motion carried unanimously.

Motion made by John Baranek seconded by Jeremy McIntire to adopt . Vote – Yeas: Mario Fiocca, Cyle Feldman, Kyle Herman, Kelly Coffey, John Baranek, Jeremy McIntire, Matt Riehl. Nays: None. Motion carried unanimously.

24-044 AN ORDINANCE ENACTED BY THE CITY OF STOW, SUMMIT COUNTY, OHIO, IN THE MATTER OF THE HEREINAFTER DESCRIBED IMPROVEMENT D04BH FY 2025 (WEST), UNDER THE SUPERVISION OF THE DIRECTOR OF TRANSPORTATION, AND DECLARING AN EMERGENCY.

24-044 ODOT Consent - Bridge Deck Sealing.pdf 

Motion made by John Baranek seconded by Jeremy McIntire to suspend the rules . Vote – Yeas: Mario Fiocca, Cyle Feldman, Kyle Herman, Kelly Coffey, John Baranek, Jeremy McIntire, Matt Riehl. Nays: None. Motion carried unanimously.

Motion made by John Baranek seconded by Matt Riehl to adopt . Vote – Yeas: Mario Fiocca, Cyle Feldman, Kyle Herman, Kelly Coffey, John Baranek, Jeremy McIntire, Matt Riehl. Nays: None. Motion carried unanimously.

24-045 AN ORDINANCE AMENDING CHAPTER 115 C.O.S., ENTITLED “PERSONNEL POLICIES, PROCEDURES, AND PAYROLL,” AND DECLARING AN EMERGENCY

24-045 Amending 115 - Full-time Zoning Inspector.pdf 

Motion made by Jeremy McIntire seconded by John Baranek to suspend the rules . Vote – Yeas: Mario Fiocca, Cyle Feldman, Kyle Herman, Kelly Coffey, John Baranek, Jeremy McIntire, Matt Riehl. Nays: None. Motion carried unanimously.

Motion made by John Baranek seconded by Matt Riehl to adopt . Vote – Yeas: Mario Fiocca, Cyle Feldman, Kyle Herman, Kelly Coffey, John Baranek, Jeremy McIntire, Matt Riehl. Nays: None. Motion carried unanimously.

24-046 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH OPENGOV, INC., A PROFESSIONAL SERVICES PROVIDER, AND AUTHORIZING EXPENDITURES FOR THE CALENDAR YEAR 2024, FOR THE MAINTENANCE OF THE OPENGOV CITIZEN SERVICES SOFTWARE, FOR USE BY THE BUILDING, PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENTS, WITHOUT THE NECESSITY OF PUBLIC BIDS, AND DECLARING AN EMERGENCY

24-046 OpenGov Inc.pdf 

Motion made by John Baranek seconded by Jeremy McIntire to suspend the rules . Vote – Yeas: Mario Fiocca, Cyle Feldman, Kyle Herman, Kelly Coffey, John Baranek, Jeremy McIntire, Matt Riehl. Nays: None. Motion carried unanimously.

Motion made by John Baranek seconded by Matt Riehl to adopt . Vote – Yeas: Mario Fiocca, Cyle Feldman, Kyle Herman, Kelly Coffey, John Baranek, Jeremy McIntire, Matt Riehl. Nays: None. Motion carried unanimously.

24-047 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A CONTRACT WITH ACUSHNET COMPANY, A SOLE SOURCE PROVIDER, AND AUTHORIZING EXPENDITURES FOR RESALE MERCHANDISE FOR THE PRO SHOP AT FOX DEN FOR THE CALENDAR YEAR 2024, WITHOUT THE NECESSITY OF PUBLIC BIDS.

24-047 Acushnet Company - Resale Merchandise for Fox Den Pro Shop.pdf

 Motion made by John Baranek seconded by Jeremy McIntire to suspend the rules . Vote – Yeas: Mario Fiocca, Cyle Feldman, Kyle Herman, Kelly Coffey, John Baranek, Jeremy McIntire, Matt Riehl. Nays: None. Motion carried unanimously.

Motion made by John Baranek seconded by Matt Riehl to adopt . Vote – Yeas: Mario Fiocca, Cyle Feldman, Kyle Herman, Kelly Coffey, John Baranek, Jeremy McIntire, Matt Riehl. Nays: None. Motion carried unanimously.

24-048 AN ORDINANCE AUTHORIZING AN EXPENDITURE FOR THE PURCHASE OF RESALE CONCESSION PRODUCT FOR FOX DEN PRO SHOP, FROM COCA-COLA CONSOLIDATED, INC., WITHOUT THE NECESSITY OF PUBLIC BIDS, FOR THE CALENDAR YEAR 2024.

24-048 Coca-Cola - resale concessions for Fox Den.pdf

 Motion made by John Baranek seconded by Matt Riehl to suspend the rules . Vote – Yeas: Mario Fiocca, Cyle Feldman, Kyle Herman, Kelly Coffey, John Baranek, Jeremy McIntire, Matt Riehl. Nays: None. Motion carried unanimously.

Motion made by John Baranek seconded by Kyle Herman to adopt . Vote – Yeas: Mario Fiocca, Cyle Feldman, Kyle Herman, Kelly Coffey, John Baranek, Jeremy McIntire, Matt Riehl. Nays: None. Motion carried unanimously.

24-049 AN ORDINANCE AUTHORIZING AN EXPENDITURE FOR PROFESSIONAL WATER TESTING AND TREATMENT SERVICES FOR VARIOUS CITY LAKES IN THE CITY OF STOW.

24-049 City Lake Water Testing.pdf

 Motion made by John Baranek seconded by Matt Riehl to suspend the rules . Vote – Yeas: Mario Fiocca, Cyle Feldman, Kyle Herman, Kelly Coffey, John Baranek, Jeremy McIntire, Matt Riehl. Nays: None. Motion carried unanimously.

Motion made by John Baranek seconded by Matt Riehl to adopt . Vote – Yeas: Mario Fiocca, Cyle Feldman, Kyle Herman, Kelly Coffey, John Baranek, Jeremy McIntire, Matt Riehl. Nays: None. Motion carried unanimously.

24-050 AN ORDINANCE AUTHORIZING AN EXPENDITURE FOR THE PURCHASE OF DIESEL, UNLEADED AND HEATING FUEL FOR USE AT THE FOX DEN GOLF COURSE FOR THE CALENDAR YEAR 2024,

FROM C.U.E. VENDOR, PORTS PETROLEUM COMPANY, INC., AND
DECLARING AN EMERGENCY.

24-050 Ports Petroleum - Fox Den.pdf 

Motion made by John Baranek seconded by Matt Riehl to suspend the rules . Vote – Yeas: Mario Fiocca, Cyle Feldman, Kyle Herman, Kelly Coffey, John Baranek, Jeremy McIntire, Matt Riehl. Nays: None. Motion carried unanimously.

Motion made by John Baranek seconded by Matt Riehl to adopt . Vote – Yeas: Mario Fiocca, Cyle Feldman, Kyle Herman, Kelly Coffey, John Baranek, Jeremy McIntire, Matt Riehl. Nays: None. Motion carried unanimously.

24-051 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER
INTO A CONTRACT WITH TAYLORMADE GOLF COMPANY, INC, A
SOLE SOURCE PROVIDER, FOR RESALE MERCHANDISE FOR THE
PRO SHOP AT FOX DEN FOR THE CALENDAR YEAR 2024, WITHOUT
THE NECESSITY OF PUBLIC BIDS.

24-051 Taylormade Golf Company.pdf 

Motion made by John Baranek seconded by Jeremy McIntire to suspend the rules . Vote – Yeas: Mario Fiocca, Cyle Feldman, Kyle Herman, Kelly Coffey, John Baranek, Jeremy McIntire, Matt Riehl. Nays: None. Motion carried unanimously.

Motion made by John Baranek seconded by Jeremy McIntire to adopt . Vote – Yeas: Mario Fiocca, Cyle Feldman, Kyle Herman, Kelly Coffey, John Baranek, Jeremy McIntire, Matt Riehl. Nays: None. Motion carried unanimously.

24-052 AN ORDINANCE AUTHORIZING AN EXPENDITURE FOR THE
PURCHASE OF RESALE CONCESSION AND MISCELLANEOUS
SUPPLIES FOR FOX DEN GOLF COURSE, FROM US FOODS, INC.,
WITHOUT THE NECESSITY OF FORMAL PUBLIC BIDS.

24-052 US Foods Inc.pdf 

Motion made by John Baranek seconded by Jeremy McIntire to suspend the rules . Vote – Yeas: Mario Fiocca, Cyle Feldman, Kyle Herman, Kelly Coffey, John Baranek, Jeremy McIntire, Matt Riehl. Nays: None. Motion carried unanimously.

Motion made by John Baranek seconded by Jeremy McIntire to adopt . Vote – Yeas: Mario Fiocca, Cyle Feldman, Kyle Herman, Kelly Coffey, John Baranek, Jeremy McIntire, Matt Riehl. Nays: None. Motion carried unanimously.

24-053 AN ORDINANCE AUTHORIZING AN EXPENDITURE FOR THE
PURCHASE OF ONE (1) 2024 CAT BULLDOZER FROM OHIO
MACHINERY CO., A SOURCEWELL VENDOR, AND DECLARING AN
EMERGENCY.

24-053 Ohio Machinery Co - Bulldozer.pdf 

Motion made by John Baranek seconded by Matt Riehl to suspend the rules . Vote – Yeas: Mario Fiocca, Cyle Feldman, Kyle Herman, Kelly Coffey, John Baranek, Jeremy McIntire, Matt Riehl. Nays: None. Motion carried unanimously.

Motion made by John Baranek seconded by Jeremy McIntire to adopt . Vote – Yeas: Mario Fiocca, Cyle Feldman, Kyle Herman, Kelly Coffey, John Baranek, Jeremy McIntire, Matt Riehl. Nays: None. Motion carried unanimously.

24-054 AN ORDINANCE AUTHORIZING AN EXPENDITURE FOR THE PURCHASE OF ONE (1) 2024 CAT ROLLER FROM OHIO MACHINERY CO., A SOURCEWELL VENDOR, AND DECLARING AN EMERGENCY.

24-054 Ohio Machinery Co - Roller.pdf 

Motion made by John Baranek seconded by Matt Riehl to suspend the rules . Vote – Yeas: Mario Fiocca, Cyle Feldman, Kyle Herman, Kelly Coffey, John Baranek, Jeremy McIntire, Matt Riehl. Nays: None. Motion carried unanimously.

Motion made by John Baranek seconded by Jeremy McIntire to adopt . Vote – Yeas: Mario Fiocca, Cyle Feldman, Kyle Herman, Kelly Coffey, John Baranek, Jeremy McIntire, Matt Riehl. Nays: None. Motion carried unanimously.

9) New Business

24-055 AN ORDINANCE CONFIRMING THE MAYOR'S APPOINTMENT OF MOLLY EMERY AS ZONING INSPECTOR OF THE CITY OF STOW, ESTABLISHING COMPENSATION FOR SAID APPOINTEE, AND DECLARING AN EMERGENCY.

24-055 Appointment of Molly Emery - Zoning Inspector.pdf 

Motion made by Jeremy McIntire seconded by Matt Riehl to suspend the rules. . Vote – Yeas: Mario Fiocca, Cyle Feldman, Kyle Herman, Kelly Coffey, John Baranek, Jeremy McIntire, Matt Riehl. Nays: None. Motion carried unanimously.

Motion made by Cyle Feldman seconded by John Baranek to adopt . Vote – Yeas: Mario Fiocca, Cyle Feldman, Kyle Herman, Kelly Coffey, John Baranek, Jeremy McIntire, Matt Riehl. Nays: None. Motion carried unanimously.

24-056 AN ORDINANCE AMENDING CHAPTER 115 C.O.S., ENTITLED “PERSONNEL POLICIES, PROCEDURES, AND PAYROLL,” ADJUSTING THE PAYROLL FOR AN EMPLOYEE, AND DECLARING AN EMERGENCY.

24-056 Amending 115 and Adjusting Pay.pdf 

Motion made by Kyle Herman seconded by Cyle Feldman to suspend the rules. . Vote – Yeas: Mario Fiocca, Cyle Feldman, Kyle Herman, Kelly Coffey. Nays: John Baranek, Jeremy McIntire, Matt Riehl. Motion carried.

Ord. 24-056 was placed on a 1st reading

11) Bill of Listing Approval

11.a) MOTION: February 8, 2024 Bill Listing

February 8 Bill Listing.pdf 

Motion made by Matt Riehl seconded by John Baranek to approve . Vote – Yeas: Mario Fiocca, Cyle Feldman, Kyle Herman, Kelly Coffey, John Baranek, Jeremy McIntire, Matt Riehl. Nays: None. Motion carried unanimously.

12) Scheduling of Standing Committee Meetings

The following committees were scheduled for February 22nd: Finance Committee, Roads and Safety Committee, Planning Committee and Committee of the Whole. Mr. McIntire requested a report from the "report a problem" requests. Public Improvements Committee was not scheduled.

13) Adjournment

Motion made by Jeremy McIntire seconded by Matt Riehl to adjourn at 8:29 pm. Vote – Yeas: Mario Fiocca, Cyle Feldman, Kyle Herman, Kelly Coffey, John Baranek, Jeremy McIntire, Matt Riehl. Nays: None. Motion carried unanimously.

Clerk

Chairman

1 SPONSORED BY MCINTIRE
2 APPROVED BY COMMITTEE OF THE WHOLE
3 INTRODUCED BY FELDMAN

4 RESOLUTION NO. 2023-158

5 A RESOLUTION EMPOWERING THE COMMISSION ON INCLUSION TO
6 DEVELOP AN AMERICANS WITH DISABILITIES ACT TRANSITION PLAN
7 AND DECLARING AN EMERGENCY.

8 WHEREAS, the Americans with Disabilities Act (ADA) was enacted to prevent
9 discrimination of the physically and mentally disabled; and

10 WHEREAS, access to civic life by people with disabilities is a fundamental goal of the
11 ADA. To ensure this goal is met, Title II of the ADA requires local governments to make their
12 programs and services accessible to persons with disabilities; and

13 WHEREAS, this requirement extends not only to physical access at government facilities,
14 programs, and events – but also to policy changes that governmental entities must make to ensure
15 that all people with disabilities can take part in, and benefit from, the programs and services of
16 State and local governments; and

17 WHEREAS, local governments must ensure effective communication including the
18 provision of necessary auxiliary aids and services so that individuals with disabilities can
19 participate in civic life; and

20 WHEREAS, additionally, Title II of the ADA requires local governments to develop and
21 adopt a Transition Plan that, among other things, identifies physical barriers to accessibility,
22 proposes modifications to practices, programs, and facilities that would remove those barriers, and
23 establishes schedules for the implementation of the modifications; and

24 WHEREAS, the City of Stow is committed to the ADA and the elimination of barriers to
25 accessibility.

26 NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
27 STOW, COUNTY OF SUMMIT AND STATE OF OHIO:

28 SECTION 1. That City Council (Council) hereby, empowers the Commission on Inclusion
29 (Commission), to develop the City of Stow's Americans with Disabilities Act (ADA) Transition
30 Plan to be adopted by the Council.

31 .

32 SECTION 2. The Commission, with the assistance of the Department of Finance, shall
33 submit a detailed budget and resources necessary for the development of the ADA Transition Plan.

34 SECTION 3. The Commission shall use the methodology and process titled "*ADA*
35 *Transition Plan Template with Instructions and Discussion*" attached hereto as Exhibit 1 as a
36 resource for the completion of this project. Given the time-consuming process of this project, the
37 Commission shall establish a project timeframe with milestone dates based on the specifications
38 listed in Exhibit 1.

39 SECTION 4. Prior to the ADA Transition Plan development process beginning, the
40 Commission shall have sixty (60) days from the effective date of this Resolution to complete the
41 tasks outlined in Sections 2 & 3 above and presented for the consideration of the Council.

City of Stow, Ohio
Ordinance No. 2023-158
Page 2

42 **SECTION 5.** Upon completion of the ADA Transition Plan (Plan), the Commission shall
43 review the Plan with the Law Director. After review by the Law Director, the Plan shall be
44 submitted for the consideration of the Council.

45 **SECTION 6.** This Council finds and determines that all formal actions of this Council
46 concerning and relating to the passage of this Resolution were taken in an open meeting of this
47 Council and that all deliberations of this Council and of any committees or subcommittees that
48 resulted in those formal actions were in meetings open to the public in compliance with the law.

49 **SECTION 7.** That this Resolution was adopted pursuant to Section 4.11, of the City
50 Charter, and is hereby declared to be an emergency measure necessary for the immediate
51 preservation of the public health and safety for the reason of allowing the Commission on Inclusion
52 to immediately begin developing an ADA Transition Plan and, pursuant to Section 4.13 Charter
53 and shall take effect upon its adoption by Council and approval by the Mayor, otherwise at the
54 earliest period allowed by law.

55 ADOPTED BY COUNCIL _____

56
57 ATTEST _____
58 Lorree Villers
59 CLERK OF COUNCIL

58 CYCLE FELDMAN
59 PRESIDENT OF COUNCIL

60
61 FILED WITH MAYOR _____

61 APPROVED _____

62
63 FILED WITH CLERK _____

63 John Pribonic
64 MAYOR

65 APPROVED AS TO FORM _____

65 EFFECTIVE DATE _____

66
67
68
69 LAW DIRECTOR _____

1 ORDINANCE NO. 2023-179

2 REQUESTED BY CHIEF BUILDING
3 INSPECTOR
4 APPROVED BY COW
5 INTRODUCED BY FELDMAN

6 AN ORDINANCE AMENDING CHAPTER 1311.11 C.O.S., ENTITLED “DANGEROUS
7 BUILDINGS.”

8 WHEREAS, the Codified Ordinances of the City of Stow Section 1311 provides for the process
9 for the Chief Building Official to declare a building to be a dangerous building, and order it razed; and

10 WHEREAS, the Chief Building Official has recommended an amendment that would provide
11 clarity for the process, and to streamline the razing of dangerous buildings while still retaining the rights
12 of the property owners; and

13 WHEREAS, for this reason, Council desires to amend Section 1311 of the City of Stow Codified
14 Ordinances as set forth in this Ordinance;

15 NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF STOW,
16 COUNTY OF SUMMIT AND STATE OF OHIO:

17 SECTION 1. That Chapter 1311 C.O.S., entitled “Dangerous Buildings” which currently reads:

18 **1311.01 DANGEROUS BUILDING DEFINED.**

19 All buildings or structures which have any or all of the following defects shall be deemed “dangerous
20 buildings”:

21 (a) Those whose interior walls or other vertical structural members list, lean or buckle to such an extent
22 that a plumb line passing through the center of gravity falls outside of the middle third of its base.

23 (b) Those which, exclusive of the foundation, show thirty-three percent (33%) or more of damage or
24 deterioration of the supporting member or members, or fifty percent (50%) of damage or deterioration of
25 the nonsupporting enclosing or outside walls or covering.

26 (c) Those which have improperly distributed loads upon the floors or roofs or in which the same are
27 overloaded, or which have insufficient strength to be reasonably safe for the purpose used.

28 (d) Those which have been damaged by fire, wind or other causes so as to have become dangerous to
29 life, safety, morals or the general health and welfare of the occupants or the people of the City.

30 (e) Those which have become or are so dilapidated, decayed, unsafe, unsanitary or which so utterly fail
31 to provide the amenities essential to decent living that they are unfit for human habitation, or are likely to
32 cause sickness or disease, so as to cause injury to the health, morals, safety or general welfare of those
33 living therein.

34 (f) Those having light, air and sanitation facilities which are inadequate to protect the health, morals,
35 safety or general welfare of human beings who live or may live therein.

36 (g) Those having inadequate facilities for egress in case of fire or panic, or those having insufficient
37 stairways, elevators, fire escapes or other means of communication.

38 (h) Those which have parts thereof which are so attached that they may fall and injure members of the
39 public or property.

40 (i) Those which, because of their condition, are unsafe, unsanitary or dangerous to the health, morals,
41 safety or general welfare of the people of the City.

48 (j) Those buildings existing in violation of any provisions of the Building Code, any provision of the
49 Fire Prevention Code or other ordinances of the City.

50 (k) Those buildings which are vacant and unguarded at the doors or windows.

51 (l) Those buildings which are the site of a clandestine drug lab and the damage from such drug lab is
52 found to be so severe that clean-up alone is impractical or ineffective to reduce the associated health and
53 safety risks.

54 (Ord. 2013-77. Passed 6-27-13.)

56 **1311.02 DANGEROUS BUILDINGS; NUISANCES.**

57 As used in this chapter, all dangerous buildings, within the terms of Section [1311.01](#) are hereby declared
58 and shall be deemed to be public nuisances by reason of the condition in which the same are permitted to
59 be or remain, and which shall or may endanger the health, life, limb or property, or cause any hurt, harm,
60 inconvenience, discomfort, damage or injury to any one or more persons in the City, in any one or more
61 of the following particulars:

62 (a) By reason of being a nuisance to the general health of the community.

63 (b) By reason of being a fire hazard.

64 (c) By reason of being unsafe for occupancy or use on, in, upon, about or around the aforesaid premises.

65 (d) By reason of being a nuisance, because of long-continued vacancy, lack of reasonable or adequate
66 maintenance of structure and/or premises adjacent thereto, thereby depreciating the enjoyment and use of
67 property in the immediate vicinity to such an extent that it is harmful to the community in which such
68 structure is situated.

69 (Ord. 2012-4. Passed 1-26-12.)

70 **1311.03 AGREEMENT TO REPAIR OR REMOVE.**

71 The record title holders and lienholders of the property may enter into an agreement with the City to
72 perform the repair or removal of an unsafe building.

73 (Ord. 2012-4. Passed 1-26-12.)

74 **1311.04 AUTHORITY TO EXAMINE PREMISES; REMEDIAL ORDER.**

75 (a) The Building Official or a person delegated by him shall be empowered to examine or cause to be
76 examined any building or dwelling within the City, to determine whether such building or dwelling is
77 dangerous, unsafe or constitutes a nuisance, as provided by this chapter, and may apply to a court of
78 competent jurisdiction for an administrative search warrant to enter said premises for inspection.

79 (b) The Building Official shall examine or cause to be examined every building or structure or portion
80 thereof reported or believed to be a dangerous building. Unless another deadline is established under this
81 chapter, the owner shall comply with the notice of violation within thirty (30) days. The Building Official
82 shall give written notice by regular 1st Class U.S. mail and posting signs on the dangerous building in
83 accordance with Section [1311.05](#) of his intention to repair or remove the building to the record title holders
84 and lienholders of the property. If any emergency exists, notice may be given by other means fifteen (15)
85 days prior to repair or removal.

86 If the Notice of Violation is returned as undeliverable by the USPS, the Building Official shall cause the
87 Notice of Violation to be made by publication in a newspaper of general circulation in the county. The
88 publication shall be published at least once a week for four (4) successive weeks and shall contain the
89 name, address and phone number of the office of the Building Official, the address of the dangerous
90 building, the name and last known address of the owner of the dangerous building, a summary statement
91 that the building has been determined to be dangerous and that the building must be repaired or removed,
92
93

94 and that the owner is required to contact the Building Official and comply with the Notice of Violation
95 within fifteen (15) days after the publication.

96 The Building Official may grant an extension of time for compliance with the Notice of Violation upon
97 the owner's written request and for good cause shown.

98 (c) It shall be unlawful for the owner of any dwelling unit or structure who has received a notice
99 pursuant to paragraph (b), or whom a notice of violation has been served, to sell, transfer, mortgage, lease
100 or otherwise dispose of property to another until the provisions of the notice of violation have been
101 complied with, or until such owner shall first furnish the grantee, transferee, mortgagee or lessee,
102 acknowledging the receipt of such notice of violation issued by the Building Official, and furnish the
103 Building Official with a signed and notarized statement from the grantee, transferee, mortgagee or lessee,
104 acknowledging the receipt of such notice of violation and fully accepting the responsibility, without
105 condition, for making the corrections or repairs required by such notice of violation.

106 (Ord. 2012-4. Passed 1-26-12.)

108 **1311.05 POSTING OF SIGNS.**

109 The Building Official shall cause to be posted at each entrance to such building or structure or portion
110 thereof a notice to read: "DO NOT ENTER. UNSAFE TO OCCUPY. BUILDING DEPARTMENT
111 REGULATION, CITY OF STOW, OHIO." Such notice shall include the date of posting and a deadline
112 as established in Section [1311.04](#)(b) of this Code. Such notice shall remain posted until the required repairs
113 are made or demolition is completed. It shall be unlawful for any person to remove such notice without
114 permission of the Building Official or for any person to enter the building, except for the purpose of
115 making the required repairs or demolishing the same.

116 (Ord. 2012-4. Passed 1-26-12.)

117 **1311.06 PERMITS.**

118 In all cases of construction or repair pursuant to orders of the Building Official, permits covering such
119 work shall be obtained as required by other sections of this Building Code.

120 (Ord. 2012-4. Passed 1-26-12.)

121 **1311.07 RIGHT TO DEMOLISH.**

122 In case the owner of record, or the purchaser under a land contract if that be the case, shall fail, neglect,
123 or refuse to comply with the notice to repair, rehabilitate, or demolish and remove said building or
124 structure or portion thereof, such party, either the owner of record or the purchaser under land contract,
125 shall be subject to the penal provisions of this Building Code and the Building Official shall proceed to
126 have the building or structure or portion thereof demolished and removed from the premises, leaving the
127 premises in a clean, safe, and sanitary condition, and the cost of such work shall be paid by the City. If
128 the City is not immediately reimbursed for such costs, the title cost as defined in R.C. 715.261(A) shall
129 be collected as provided in R.C. 715.261(B)(1) or (2).

130 (Ord. 2012-4. Passed 1-26-12.)

131 **1311.08 UNSAFE CONDITIONS; REPORTS.**

132 Any owner, manager, lessee, or occupant of a building who discovers or who has reason to believe that
133 there exists, on the premises, a condition which may endanger other property or the life or limb of any
134 person, and such condition cannot be immediately remedied so as to remove any danger therefrom, shall,
135 within twenty-four hours after such discovery, report the existence of such dangerous condition to the
136 Building Official, who shall forthwith take such steps as may be necessary to protect the public safety and
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welfare. If the Building Official cannot be located, such report shall be made to the Director of Public Service. No person who is an owner, manager, lessee, or occupant of a building on which premises such a dangerous condition exists and who knows or should know of such dangerous condition shall fail to make such report to either the Building Official or Director of Public Service within twenty-four hours after such knowledge is obtained or should have been obtained.

(Ord. 2012-4. Passed 1-26-12.)

1311.09 FAILURE TO ACT; REMEDY BY CITY; COSTS CERTIFIED AS LIEN.

Any and all costs incurred under this chapter shall be paid by the owner of such building or structure. The owner shall reimburse the City all expenses, including but not limited to the cost of securing, boarding, vacating, repairing or demolishing the Dangerous Building.

If any person fails to comply with any lawful order of the Building Official within the time limit specified in such order, the Building Official shall cause such building to be secured, effectively boarded, vacated, repaired or demolished, as the facts may warrant, under the standards provided for in this chapter. Council, with the assistance of the Director of Finance shall cause the costs of such securing, boarding, vacating, repair or demolition, including the costs of service or publication of notice, to be certified to the Clerk of Council, who shall certify the aforesaid costs to the County Auditor, together with a proper description of the premises for placing the same on the tax duplicate, together with all interest and penalties allowed by law. From the date of entry, a lien shall vest on the premises in accordance with Ohio R.C. 715.261.

Notwithstanding the power and authority to certify a lien, set forth in this section, nothing shall abrogate nor limit any other right of recovery the City may have. The Law Director shall take any action necessary to collect the costs incurred under this Chapter from the owner or other responsible party.

(Ord. 2012-4. Passed 1-26-12.)

1311.10 ENFORCEMENT.

The Building Inspectors, under the supervision of the Chief Building Official and on consultation of the Fire Prevention Bureau, are designated as the "Building Official" within the meaning of this chapter and have full authority to apply for warrants, issue orders, compel repair or demolition, and any other act called for by this chapter.

(Ord. 2012-4. Passed 1-26-12.)

1311.11 APPEAL TO BOARD OF ZONING AND BUILDING APPEALS.

(a) Any owner, manager, lessee or occupant of a building who has received an order from the Building Official to repair or demolish a structure under this Chapter, may appeal that order within ten (10) days of notice of such order to the Board of Zoning and Building Appeals by filing a written Notice of Appeal and including the applicable fee as contained in Section [965.03](#)(c) as amended. The written Notice of Appeal shall state the reason for said appeal.

(b) Upon receipt of an appeal commenced under Section [1311.11](#)(a), the Board of Zoning and Building Appeals shall cause a meeting for the hearing of the appeal to be scheduled in accordance with Sections [11.04](#) and [11.05](#) of the Stow Charter and Sections [1137.05](#) (b) and (c).

(c) On any appeal filed under Section [1311.11](#)(a), the Board of Zoning and Building Appeals may modify, reverse or affirm the decision of the Building Official. All appeals shall be considered de novo.

(d) All appeals initiated under Section [1311.11](#)(a) shall be filed in writing with the secretary of the Board of Zoning and Building Appeals, who shall promptly forward the appeal to the Board of Zoning and Building Appeals. Upon the submission of an appeal under this Section, all orders of the Building

186 Official shall be stayed, unless the Building Official certifies in writing that the order is in response to an
187 emergency situation necessary for the immediate preservation of the health, safety and welfare of the
188 community.

189 (Ord. 2012-4. Passed 1-26-12.)

191 **1311.12 STRUCTURES VACANT AND OPEN ENTRY.**

192 (a) Legislative Findings. Council finds that structures which are vacant and open to entry at doors,
193 windows or other points accessible to the general public:

- 194 (1) Attract children to enter;
- 195 (2) Become a harborage for vermin;
- 196 (3) Serve as temporary abode for derelicts, vagrants and criminals;
- 197 (4) Are likely to be damaged by vandals or set ablaze by arsonists;
- 198 (5) Often become dilapidated because they are not repaired by the owners or persons in control of
199 the structures;
- 200 (6) Depress the market value of surrounding properties; and,
- 201 (7) Neglected grounds surrounding such vacant, open structures invite the dumping of garbage and
202 rubbish thereupon.

203 (b) Building Inspector to Secure. Whenever the Building Official finds a vacant structure open to entry
204 at doors, windows or other points accessible to the general public, the Official may cause the structure to
205 be secured at those points of entry. The Building Official shall be authorized at any time to enter upon the
206 premises and secure the structure in order to lessen the severity of risk caused by the dangerous building.
207 In securing such structure, the Building Official may call upon any department, division or bureau of the
208 City or whatever assistance may be necessary, or may, by private contract, secure such structure. Such
209 securing shall not be deemed to constitute effective boarding pursuant to subsection (c) hereof, and shall
210 not abate the necessity to repair or remove the dangerous building. The Notice of Violation shall include
211 the fact that the Building Official has found it necessary to take appropriate action to secure the structure.

212 (c) Effective Boarding Pending Repair or Removal.

213 (1) Materials. The effective boarding of a structure shall include, but not be limited to, doors,
214 windows, or other areas of the structure open to ingress or egress and to weather elements at any and all
215 levels of the structure. Such openings shall be secured by plywood, not less than one-half inch thick, or
216 other materials of equal strength, cut and fit into the openings. Openings in excess of forty-eight inches
217 wide shall be framed by two inch by four inch lumber and plywood, or equivalent material fastened
218 twenty-four inches on center onto frame. The plywood or equivalent material shall be fastened into the
219 openings by screw type nail or lag screws.

220 (2) Maintenance. Upon effectively boarding the structure, the owner shall monitor and maintain the
221 structure and its surrounding premises in a safe, sanitary and secured condition. Any portion of the exterior
222 structure which is deemed to be potentially hazardous due to deteriorated conditions, or be structurally
223 unsound shall be removed or treated in such a manner so as to eliminate the hazard. The exterior premises
224 shall be maintained free from high weeds, debris, junk vehicles and conditions that may provide harborage
225 for rodents. Failure of the owner to properly maintain the building in the above condition, will result in
226 the structure being deemed a public nuisance, and scheduled for repair or removal.

227 (3) Rehabilitation. Rehabilitation shall commence on a time table approved by the Building Official.
228 If rehabilitation of the effectively boarded building does not commence on the approved time table or if
229 the permits are otherwise invalidated or revoked, then the Building Official may declare that the nuisance
230 has not been abated and scheduled the structure for repair or removal.

231 (Ord. 2012-4. Passed 1-26-12.)

232
233 **1311.99 PENALTY.**

234 (a) The owner of any dangerous building who fails to comply with any notice or order to repair, vacate
235 or demolish such building, given by any person authorized by this chapter to give such notice or order,
236 shall be guilty of a misdemeanor of the first degree for each offense. Each day of noncompliance with this
237 chapter shall constitute a separate offense.

238 (b) Any owner of a dangerous building who sells, transfers, mortgages, leases or otherwise disposes of
239 property to another without compliance with Section [1311.04](#)(c) shall be guilty of a misdemeanor of the
240 first degree.

241 (c) The occupant or lessee in possession who fails to comply any notice to vacate and who fails to
242 repair such building in accordance with any notice given, as provided in this chapter, shall be guilty of a
243 misdemeanor of the second degree for each offense. Each day of noncompliance with this chapter shall
244 constitute a separate offense.

245 (d) Whoever violates Section [1311.05](#) of this chapter shall be guilty of a misdemeanor of the second
246 degree for each offense. Each day of noncompliance with this chapter shall constitute a separate offense.

247 **be, and the same is, hereby amended to read:**

248 **1311.01 DANGEROUS BUILDING DEFINED.**

249 All buildings or structures which have any or all of the following defects shall be deemed "dangerous
250 buildings":

- 251 (a) Those whose interior walls or other vertical structural members list, lean or buckle to such
252 an extent that a plumb line passing through the center of gravity falls outside of the middle
253 third of its base.
- 254 (b) Those which, exclusive of the foundation, show thirty-three percent (33%) or more of
255 damage or deterioration of the supporting member or members, or fifty percent (50%) of
256 damage or deterioration of the nonsupporting enclosing or outside walls or covering.
- 257 (c) Those which have improperly distributed loads upon the floors or roofs or in which the same
258 are overloaded, or which have insufficient strength to be reasonably safe for the purpose
259 used.
- 260 (d) Those which have been damaged by fire, wind or other causes so as to have become
261 dangerous to life, safety, morals or the general health and welfare of the occupants or the
262 people of the City.
- 263 (e) Those which have become or are so dilapidated, decayed, unsafe, unsanitary or which so
264 utterly fail to provide the amenities essential to decent living that they are unfit for human
265 habitation, or are likely to cause sickness or disease, so as to cause injury to the health,
266 morals, safety or general welfare of those living therein.
- 267 (f) Those having light, air and sanitation facilities which are inadequate to protect the health,
268 morals, safety or general welfare of human beings who live or may live therein.
- 269 (g) Those having inadequate facilities for egress in case of fire or panic, or those having
270 insufficient stairways, elevators, fire escapes or other means of communication.
- 271 (h) Those which have parts thereof which are so attached that they may fall and injure members
272 of the public or property.
- 273 (i) Those which, because of their condition, are unsafe, unsanitary or dangerous to the health,
274 morals, safety or general welfare of the people of the City.
- 275 (j) Those buildings existing in violation of any provisions of the Building Code, any provision

278 of the Fire Prevention Code or other ordinances of the City.
279

280 (k) Those buildings which are vacant and unguarded at the doors or windows.
281 (l) Those buildings which are the site of a clandestine drug lab and the damage from such drug
282 lab is found to be so severe that clean-up alone is impractical or ineffective to reduce the
283 associated health and safety risks.

284 (Ord. 2013-77. Passed 6-27-13.)

285 **1311.02 DANGEROUS BUILDINGS; NUISANCES.**

286 As used in this chapter, all dangerous buildings, within the terms of Section [1311.01](#) are hereby declared
287 and shall be deemed to be public nuisances by reason of the condition in which the same are permitted to
288 be or remain, and which shall or may endanger the health, life, limb or property, or cause any hurt, harm,
289 inconvenience, discomfort, damage or injury to any one or more persons in the City, in any one or more
290 of the following particulars:

291 (a) By reason of being a nuisance to the general health of the community.
292 (b) By reason of being a fire hazard.
293 (c) By reason of being unsafe for occupancy or use on, in, upon, about or around the aforesaid
294 premises.
295 (d) By reason of being a nuisance, because of long-continued vacancy, lack of reasonable or
296 adequate maintenance of structure and/or premises adjacent thereto, thereby depreciating
297 the enjoyment and use of property in the immediate vicinity to such an extent that it is
298 harmful to the community in which such structure is situated.

299 (Ord. 2012-4. Passed 1-26-12.)

300 **1311.03 AGREEMENT TO REPAIR OR REMOVE.**

301 The record title holders and lienholders of the property may enter into an agreement, with a term of a
302 minimum of six (6) months, with the City to perform the repair or removal of an unsafe building. Should
303 the record title holders and lienholders of the property enter into an agreement with the City to perform
304 the repair or removal of an unsafe building, the City shall not demolish the subject building until such
305 time as the agreement term has expired, the agreement has been terminated (by either party), or the Chief
306 Building Official has, after the entering into of such agreement, deemed that the condition of the unsafe
307 building has additional defects, or defects in a worse condition, as defined in 1311.01.

308 (Ord. 2012-4. Passed 1-26-12.)

309 **1311.04 AUTHORITY TO EXAMINE PREMISES; REMEDIAL ORDER.**

310 (a) The Building Official or a person delegated by him shall be empowered to examine or cause
311 to be examined any building or dwelling within the City, to determine whether such building
312 or dwelling is dangerous, unsafe or constitutes a nuisance, as provided by this chapter, and
313 may apply to a court of competent jurisdiction for an administrative search warrant to enter
314 said premises for inspection.
315
(b) Prior to the Building Official declaring that a building is deemed to be dangerous, the
316 Building Official shall provide notice, by posting of the notice at the subject property, and
317 send notice by regular 1st class U.S. mail. Such notice shall contain defects or conditions
318 that would cause the building to be deemed dangerous. If an emergency exists, notice
319 required under 1311.04(b) is not necessary, and the Building Official may follow all
320 requirements under 1311.04(c). Such notice shall give the property owner at least thirty (30)

324 days from the date of posting to correct the violation before the Building Official proceeds
325 to declaring the building dangerous under 1311.04(c).

327 (b) (c) The Building Official shall examine or cause to be examined every building or structure or
328 portion thereof reported or believed to be a dangerous building. Unless another deadline is
329 established under this chapter, the owner shall comply with the notice of violation within
330 thirty (30) days. The Building Official shall give written notice by regular 1st Class U.S.
331 mail and posting signs on the dangerous building in accordance with Section [1311.05](#) of his
332 intention to repair or remove the building to the record title holders and lienholders of the
333 property. If any emergency exists, notice may be given by other means fifteen (15) days
334 prior to repair or removal.

335
336 If the Notice of Violation is returned as undeliverable by the USPS, the Building Official
337 shall cause the Notice of Violation to be made by publication in a newspaper of general
338 circulation in the county. The publication shall be published at least once a week for four
339 (4) successive weeks and shall contain the name, address and phone number of the office of
340 the Building Official, the address of the dangerous building, the name and last known
341 address of the owner of the dangerous building, a summary statement that the building has
342 been determined to be dangerous and that the building must be repaired or removed, and
343 that the owner is required to contact the Building Official and comply with the Notice of
344 Violation within fifteen (15) days after the publication.

345
346 The Building Official may grant an extension of time for compliance with the Notice of
347 Violation upon the owner's written request and for good cause shown. Such extensions of
348 time may be granted at any point of time prior to demolition of said property. If an extension
349 of time is granted, all signs posted pursuant to 1311.05 shall be updated to include the new
350 deadline

351
352 (e) (d) It shall be unlawful for the owner of any dwelling unit or structure who has received a
353 notice pursuant to paragraph (b), or whom a notice of violation has been served, to sell,
354 transfer, mortgage, lease or otherwise dispose of property to another until the provisions of
355 the notice of violation have been complied with, or until such owner shall first furnish the
356 grantee, transferee, mortgagee or lessee, acknowledging the receipt of such notice of
357 violation issued by the Building Official, and furnish the Building Official with a signed
358 and notarized statement from the grantee, transferee, mortgagee or lessee, acknowledging
359 the receipt of such notice of violation and fully accepting the responsibility, without
360 condition, for making the corrections or repairs required by such notice of violation.

361 (Ord. 2012-4. Passed 1-26-12.)

363 **1311.05 POSTING OF SIGNS.**

364 The Building Official shall cause to be posted at each entrance to such building or structure or portion
365 thereof a notice to read: "DO NOT ENTER. UNSAFE TO OCCUPY. BUILDING DEPARTMENT
366 REGULATION, CITY OF STOW, OHIO." Such notice shall include the date of posting and a deadline
367 as established in Section [1311.04](#)(c) of this Code. Such notice shall remain posted until the required repairs
368 are made or demolition is completed. It shall be unlawful for any person to remove such notice without
369 permission of the Building Official or for any person to enter the building, except for the purpose of

370 making the required repairs or demolishing the same.
371 (Ord. 2012-4. Passed 1-26-12.)

372
373 **1311.06 PERMITS.**

374 In all cases of construction or repair pursuant to orders of the Building Official, permits covering such
375 work shall be obtained as required by other sections of this Building Code. A permit being granted by the
376 Building Department does not entitle the record title owner or lienholders to any extension of time, absent
377 additional extensions granted under 1311.03 or 1311.04(c).

378 (Ord. 2012-4. Passed 1-26-12.)

379
380 **1311.07 RIGHT TO DEMOLISH.**

381 In case the owner of record, or the purchaser under a land contract if that be the case, shall fail, neglect,
382 or refuse to comply with the notice to repair, rehabilitate, or demolish and remove said building or
383 structure or portion thereof, such party, either the owner of record or the purchaser under land contract,
384 shall be subject to the penal provisions of this Building Code and the Building Official shall proceed to
385 have the building or structure or portion thereof demolished and removed from the premises, leaving the
386 premises in a clean, safe, and sanitary condition, and the cost of such work shall be paid by the City. If
387 the City is not immediately reimbursed for such costs, the title cost as defined in R.C. 715.261(A) shall
388 be collected as provided in R.C. 715.261(B)(1) or (2).

389 (Ord. 2012-4. Passed 1-26-12.)

390
391 **1311.08 UNSAFE CONDITIONS; REPORTS.**

392 Any owner, manager, lessee, or occupant of a building who discovers or who has reason to believe that
393 there exists, on the premises, a condition which may endanger other property or the life or limb of any
394 person, and such condition cannot be immediately remedied so as to remove any danger therefrom, shall,
395 within twenty-four hours after such discovery, report the existence of such dangerous condition to the
396 Building Official, who shall forthwith take such steps as may be necessary to protect the public safety and
397 welfare. If the Building Official cannot be located, such report shall be made to the Director of Public
398 Service. No person who is an owner, manager, lessee, or occupant of a building on which premises such
399 a dangerous condition exists and who knows or should know of such dangerous condition shall fail to
400 make such report to either the Building Official or Director of Public Service within twenty-four hours
401 after such knowledge is obtained or should have been obtained.

402 (Ord. 2012-4. Passed 1-26-12.)

403
404 **1311.09 FAILURE TO ACT; REMEDY BY CITY; COSTS CERTIFIED AS LIEN.**

405 Any and all costs incurred under this chapter shall be paid by the owner of such building or structure.
406 The owner shall reimburse the City all expenses, including but not limited to the cost of securing, boarding,
407 vacating, repairing or demolishing the Dangerous Building.

408 If any person fails to comply with any lawful order of the Building Official within the time limit
409 specified in such order, the Building Official shall cause such building to be secured, effectively boarded,
410 vacated, repaired or demolished, as the facts may warrant, under the standards provided for in this chapter.
411 Council, with the assistance of the Director of Finance shall cause the costs of such securing, boarding,
412 vacating, repair or demolition, including the costs of service or publication of notice, to be certified to the
413 Clerk of Council, who shall certify the aforesaid costs to the County Auditor, together with a proper
414 description of the premises for placing the same on the tax duplicate, together with all interest and penalties
415 allowed by law. From the date of entry, a lien shall vest on the premises in accordance with Ohio R.C.

416 715.261.

417 Notwithstanding the power and authority to certify a lien, set forth in this section, nothing shall abrogate
418 nor limit any other right of recovery the City may have. The Law Director shall take any action necessary
419 to collect the costs incurred under this Chapter from the owner or other responsible party.
420 (Ord. 2012-4. Passed 1-26-12.)

421 **1311.10 ENFORCEMENT.**

422 The Building Inspectors, under the supervision of the Chief Building Official and on consultation of the
423 Fire Prevention Bureau, are designated as the “Building Official” within the meaning of this chapter and
424 have full authority to apply for warrants, issue orders, compel repair or demolition, and any other act
425 called for by this chapter.

426 (Ord. 2012-4. Passed 1-26-12.)

427 **1311.11 APPEAL TO BOARD OF ZONING AND BUILDING APPEALS.**

428 (a) ~~Any owner, manager, lessee or occupant of a building who has received an order from the
429 Building Official to repair or demolish a structure under this Chapter, may appeal that order
430 within ten (10) days of notice of such order to the Board of Zoning and Building Appeals
431 by filing a written Notice of Appeal and including the applicable fee as contained in
432 Section 965.03(c) as amended. The written Notice of Appeal shall state the reason for said
433 appeal.~~

434 (a) Upon the designation as a Dangerous Building by the Chief Building Official under this
435 Section, an appeal shall be filed with the Board of Zoning and Building Appeals by the
436 Chief Building Official. No Fee is associated with the Appeal.

437 (b) Upon receipt of an appeal commenced under Section 1311.11(a), the Board of Zoning and
438 Building Appeals shall cause a meeting for the hearing of the appeal to be scheduled in
439 accordance with Sections 11.04 and 11.05 of the Stow Charter and Sections 1137.05 (b)
440 and (c).

441 (c) On any appeal filed under Section 1311.11(a), the Board of Zoning and Building Appeals
442 may modify, reverse or affirm the decision of the Building Official. All appeals shall be
443 considered de novo.

444 (d) All appeals initiated under Section 1311.11(a) shall be filed in writing with the secretary of
445 the Board of Zoning and Building Appeals, who shall promptly forward the appeal to the
446 Board of Zoning and Building Appeals. Upon the submission of an appeal under this
447 Section, all orders of the Building Official shall be stayed, unless the Building Official
448 certifies in writing that the order is in response to an emergency situation necessary for the
449 immediate preservation of the health, safety and welfare of the community.

450 (e) If an appeal is successful the building official shall remove the dangerous building
451 designation and the owner shall have one year from the date of the appeal to bring the
452 structure into compliance with all applicable City codes and ordinance. If an appeal is
453 denied, the building official shall cause the building to be razed and a special assessment
454 shall be placed on the tax duplicate for the subject property covering the cost thereof.

455 (Ord. 2012-4. Passed 1-26-12.)

456 **1311.12 STRUCTURES VACANT AND OPEN ENTRY.**

462 (a) Legislative Findings. Council finds that structures which are vacant and open to entry at
463 doors, windows or other points accessible to the general public:

464 (1) Attract children to enter;
465 (2) Become a harborage for vermin;
466 (3) Serve as temporary abode for derelicts, vagrants and criminals;
467 (4) Are likely to be damaged by vandals or set ablaze by arsonists;
468 (5) Often become dilapidated because they are not repaired by the owners or
469 persons in control of the structures;
470 (6) Depress the market value of surrounding properties; and,
471 (7) Neglected grounds surrounding such vacant, open structures invite the dumping
472 of garbage and rubbish thereupon.

473 (b) Building Inspector to Secure. Whenever the Building Official finds a vacant structure open
474 to entry at doors, windows or other points accessible to the general public, the Official may
475 cause the structure to be secured at those points of entry. The Building Official shall be
476 authorized at any time to enter upon the premises and secure the structure in order to lessen
477 the severity of risk caused by the dangerous building. In securing such structure, the
478 Building Official may call upon any department, division or bureau of the City or whatever
479 assistance may be necessary, or may, by private contract, secure such structure. Such
480 securing shall not be deemed to constitute effective boarding pursuant to subsection (c)
481 hereof, and shall not abate the necessity to repair or remove the dangerous building. The
482 Notice of Violation shall include the fact that the Building Official has found it necessary
483 to take appropriate action to secure the structure.

484 (c) Effective Boarding Pending Repair or Removal.

485 (1) Materials. The effective boarding of a structure shall include, but not be limited
486 to, doors, windows, or other areas of the structure open to ingress or egress and
487 to weather elements at any and all levels of the structure. Such openings shall be
488 secured by plywood, not less than one-half inch thick, or other materials of equal
489 strength, cut and fit into the openings. Openings in excess of forty-eight inches
490 wide shall be framed by two inch by four inch lumber and plywood, or equivalent
491 material fastened twenty-four inches on center onto frame. The plywood or
492 equivalent material shall be fastened into the openings by screw type nail or lag
493 screws.

494 (2) Maintenance. Upon effectively boarding the structure, the owner shall monitor
495 and maintain the structure and its surrounding premises in a safe, sanitary and
496 secured condition. Any portion of the exterior structure which is deemed to be
497 potentially hazardous due to deteriorated conditions, or be structurally unsound
498 shall be removed or treated in such a manner so as to eliminate the hazard. The
499 exterior premises shall be maintained free from high weeds, debris, junk vehicles
500 and conditions that may provide harborage for rodents. Failure of the owner to
501 properly maintain the building in the above condition, will result in the structure
502 being deemed a public nuisance, and scheduled for repair or removal.

503 (3) Rehabilitation. Rehabilitation shall commence on a time table approved by the
504 Building Official. If rehabilitation of the effectively boarded building does not
505 commence on the approved time table or if the permits are otherwise invalidated
506 or revoked, then the Building Official may declare that the nuisance has not been
507 abated and scheduled the structure for repair or removal.

508 (Ord. 2012-4. Passed 1-26-12.)
509

510 **1311.99 PENALTY.**

511 (a) The owner of any dangerous building who fails to comply with any notice or order to repair,
512 vacate or demolish such building, given by any person authorized by this chapter to give
513 such notice or order, shall be guilty of a misdemeanor of the first degree for each offense.
514 Each day of noncompliance with this chapter shall constitute a separate offense.
515 (b) Any owner of a dangerous building who sells, transfers, mortgages, leases or otherwise
516 disposes of property to another without compliance with Section [1311.04](#)(c) shall be guilty
517 of a misdemeanor of the first degree.
518 (c) The occupant or lessee in possession who fails to comply any notice to vacate and who fails
519 to repair such building in accordance with any notice given, as provided in this chapter,
520 shall be guilty of a misdemeanor of the second degree for each offense. Each day of
521 noncompliance with this chapter shall constitute a separate offense.
522 (d) Whoever violates Section [1311.05](#) of this chapter shall be guilty of a misdemeanor of the
523 second degree for each offense. Each day of noncompliance with this chapter shall
524 constitute a separate offense.

525 (Ord. 2012-4. Passed 1-26-12.)
526

527
528 **SECTION 2.** That all other terms and provisions of Chapter 1311.11, C.O.S. not amended herein,
529 be, and the same are, hereby incorporated, as if fully reappearing herein.
530

531 **SECTION 3.** That this Council finds and determines that all formal actions of this Council
532 concerning and relating to the passage of this Ordinance were taken in an open meeting of this Council
533 and that all deliberations of this Council and of any committees or subcommittees that resulted in those
534 formal actions were in meetings open to the public in compliance with the law.
535

536 **SECTION 4.** That this Ordinance was adopted pursuant to Section 4.11, of the City Charter, and
537 shall take effect thirty (30) days after its adoption by Council and approval by the Mayor, otherwise at the
538 earliest period allowed by law.
539

540

City of Stow, Ohio
Ordinance No. 2023-179
Page 13

541
542
543
544 ADOPTED BY COUNCIL

ADOPTED BY COUNCIL _____

545
546
547 ATTEST _____
548 Sonya Mottram
549 CLERK OF COUNCIL
550

ATTEST

Cyle Feldman
PRESIDENT OF COUNCIL

551
552 FILED WITH MAYOR

APPROVED

554 FILED WITH CLERK

MAYOR

556 APPROVED AS TO FORM

EFFECTIVE DATE _____

560 LAW DIRECTOR

1
2
3 RESOLUTION NO. 2024-022
4

REQUESTED BY FELDMAN
APPROVED BY COW
INTRODUCED BY FELDMAN

5 A RESOLUTION AMENDING CHAPTER 123, C.O.S., ENTITLED,
6 "COUNCIL," AND ADOPTING COUNCIL RULES AND DECLARING AN
7 EMERGENCY.
8

9 WHEREAS, pursuant to Section 4.06 of the Charter of the City of Stow, Council shall
10 adopt its own rules, regulations or by-laws and shall keep a journal of all its proceedings; and
11

12 WHEREAS, this Council desires to amend the current Council rules, pursuant to Chapter
13 123 of C.O.S., entitled "Council."
14

15 NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF
16 STOW, COUNTY OF SUMMIT AND STATE OF OHIO:
17

18 SECTION 1. Pursuant to Chapter 123.03, entitled "Council Rules," the Council Rules,
19 attached as Exhibit A to Resolution No. 22-104, be amended in the form of the Council Rules
20 attached as Exhibit A to Resolution 2024-022, and incorporated herein.
21

22 SECTION 2. That all other terms and provisions of Chapter 123 not amended herein, be,
23 and the same are, hereby restated, as if fully reappearing herein.
24

25 SECTION 3. That this Council finds and determines that all formal actions of this Council
26 concerning and relating to the passage of this Ordinance were taken in an open meeting of this
27 Council and that all deliberations of this Council and of any committees or subcommittees that
28 resulted in those formal actions were in meetings open to the public in compliance with the law.
29

30 SECTION 4. That this Ordinance was adopted pursuant to Section 4.11, Charter, and is
31 hereby declared to be an emergency measure necessary for the immediate preservation of the
32 public health and safety for the reason that the City Council needs rules, regulations or by-laws at
33 the first available opportunity, and, pursuant to Section 4.13, Charter, shall take effect upon its
34 adoption by Council and approval by the Mayor, otherwise at the earliest period allowed by law.
35
36

37 ADOPTED BY COUNCIL _____
38
39

40 ATTEST _____
41
42

Lorree Villers
CLERK OF COUNCIL
43
44

Cyle Feldman
PRESIDENT OF COUNCIL
45
46

FILED WITH MAYOR _____

APPROVED _____
John Pribonic

City of Stow, Ohio
Ordinance No. 2024-022
Page 2

47 FILED WITH CLERK _____

MAYOR

48

49 APPROVED AS TO FORM

EFFECTIVE DATE _____

50

51

52 _____
53 Drew C. Reilly

54 ACTING LAW DIRECTOR

55

COUNCIL RULES



ADOPTED:

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The following rules of procedure shall control the parliamentary conduct of Council. The rules, regulations, bylaws, and journal of City Council shall be open for public inspection at all reasonable times. All future amendments of these rules of procedure shall be adopted through a resolution passed by the City Council.

COUNCIL RULES

General Definitions.

As used in these Council Rules, unless another definition is provided, or the context otherwise requires:

- (a). "Administration" includes the Mayor, Finance Director, Law Director, Service Director, Planning Director, Director of Parks and Recreation, City Engineer, Police Chief, Fire Chief, or designee.
- (b). "Committee" shall mean a Standing Committee, Committee of the Whole or any special Committee created under these rules.
- (c). "Council" means the legislative authority of the Municipality.
- (d). "Dais" located at the front and sides of Council Chambers where the members of Council and the Administration are seated during meetings.
- (e). "Meetings" includes organizational, regular, special, standing committees, committee of the whole, or executive session of the council.
- (f). "Municipality" or "City" means the City of Stow, Ohio.
- (g). "Written" or "in writing" includes any representation of words, letters, symbols, or figures. This provision does not affect any law(s) relating to signatures.

SECTION 1 - Council Organization.

Rule 1.1 - Officers.

At the first regular meeting of Council in January of each year as provided by the City Charter, Council shall by majority vote, using a roll call vote, elect from among its members a President of Council, Vice President of Council, and a President Pro Tem to serve for a one (1) year term.

If no candidate is elected President of Council at the first regular meeting, Council may elect a President Pro Tem to conduct and chair the business of Council until such time as a President or Vice President is elected. Pending election of a President and/or Vice President, the President Pro Tem shall preside over Council and assume the duties and responsibilities of the President.

Rule 1.2 - Term of Office.

Any member of Council elected to the office of President of Council for 2 consecutive terms shall thereafter be ineligible for that office for the next succeeding year. (*See Charter section 4.04*)

Rule 1.3 - Removal of Officers.

A majority vote of Council members shall be required to remove the title and corresponding duties of President, Vice President, or President Pro Tem from a Council member.

Rule 1.4 - Presiding Officer.

The President is the presiding officer of Council. In the absence of the President, the Vice-President shall preside. (*See Charter section 4.04*) If the President of Council and the Vice President of Council are unavailable to conduct the business of Council, the President Pro Tem shall preside.

Rule 1.5 – Seating Arrangements.

The President of Council shall assign the seats at the Council Dais.

Rule 1.6 - Duties of the President.

The President shall preserve order and decorum and confine members in debate to the question. The President may call any member to order who may be in violation of the rules and shall decide all questions of order.

Rule 1.7 - Clerk of Council.

The Council shall appoint at **least one (1)** Clerk of Council and shall serve under the supervision of the Council President. The Clerk shall keep the Journal of Council, an accurate and complete record of all proceedings of Council; authenticate by his signature and have custody of all laws, ordinances, and resolutions of Council; have custody of all documents, reports, papers, audio & video recordings, and files of Council; and perform other such duties as Council shall require. (*See Charter section 4.05*)

Rule 1.8 – Deputy Clerk of Council.

Reserved

~~The Council may appoint a Deputy Clerk of Council and shall serve under the supervision of the Council President. The Deputy Clerk of Council shall serve in place of the Clerk of Council if the Clerk of Council is unavailable and shall also perform other such duties as Council shall require.~~

Rule 1.9 - Vacancy of Clerk Position.

During the absence or disability of the Clerk of Council, the Deputy Clerk of Council shall perform the duties of the Clerk of Council. If no individual holds the position of Deputy Clerk of Council, Council shall appoint a qualified individual to perform the duties of that office. (*See Charter section 4.05*)

Section 2 - Meetings.

Rule 2.1 - Organizational Meeting.

At 7:00 p.m. on the first regular working day of January of each year, Council shall convene and organize at the Council Chambers of the Municipality. The mayor, or one appointed by the mayor, shall preside as temporary chairperson only until the President of Council is elected. (See *Charter section 4.08*)

Rule 2.2 - Regular Meetings.

The City Council shall meet in regular session within the City at 7:00 p.m. on the second Thursday of each month, or on such other dates as Council determines appropriate. Council shall hold at least one regularly scheduled meeting during each calendar month. (See *Charter section 4.08*)

Council shall adopt its schedule of regular meetings for the next calendar ~~year no later than November 30th of the current calendar year~~~~at the organizational meeting for that calendar year~~.

Council may amend the schedule of regular meetings, as necessary.

Rule 2.3 - Special Meetings.

Special Meetings of Council may be called by a vote of Council taken at any Regular or Special meeting thereof or shall be called by the Clerk of Council upon written request of the President of Council, or by any four (4) members of Council.

All special meetings of Council shall be held at the Council Chambers and shall be open to the public. (See *Charter section 4.09*)

Rule 2.4 – Public Hearings.

Reserved

Rule 2.5 - Executive Sessions.

An Executive Session may be called in compliance with the Charter of the City and the Open Meetings Act under Ohio R.C. 121.22(g). Items discussed in Executive Session are to remain confidential.

An executive session may be called by three (3) Council Members or the President of Council provided that such meeting complies with the provisions of Section 111.05. The President of Council shall chair the executive session, or in their absence, the Vice President of Council, or, in their absence, the President Pro Tem, or, in their absence, one of the Council Members calling the meeting.

Rule 2.6 – Open Meetings Act.

All Regular Meetings, Special Meetings, Executive Sessions, and Committee Meetings shall be conducted in accordance with the Open Meetings Act.

Rule 2.7 - Quorum.

Four members of Council shall constitute a quorum to transact business, but a lesser number may adjourn from time to time and compel the attendance of absent members in such manner and under such penalties as may be prescribed by resolution or ordinance. (See Charter section 4.10)

A majority of the committee members shall constitute a quorum to conduct business.

To ensure a quorum, the Council President request each Council member notify the Clerk of Council Office by Noon the day prior of the meeting date when they will be absent. In the event of an emergency, please notify as soon as possible. This will allow the Clerk of Council to provide necessary notification of Cancellation of Meetings.

Rule 2.8 – Regular Meeting Order of Business.

Business shall be conducted in the following order:

- 1.) Call to Order
- 2.) Roll Call (Absences of any Member shall be excused upon completion of roll call)
- 3.) Opening Prayer and Pledge of Allegiance
- 4.) Proclamations and Commendations
- 5.) Approval of Minutes
- 6.) Public Comment Period
- 7.) Mayor's Report
- 8.) Old Business
- 9.) New Business
- 10.) Disposition of Ordinances and Resolutions
- 11.) Bill Listing Approval
- 12.) Scheduling of Standing Committee Meetings
- 13.) Adjournment

Rule 2.9 – Special Meeting Order of Business.

Business shall be conducted in the following order:

- 1.) Call to Order
- 2.) Roll Call (Absences of any Member shall be excused upon completion of roll call)
- 3.) Opening Prayer and Pledge of Allegiance
- 4.) Consideration and Disposition of Business for which the Meeting was convened

5.) Adjournment

Rule 2.10 – Committee Meeting Order of Business.

- 1.) Call to Order
- 2.) Roll Call (Absence of any member shall be excused upon completion of roll call)
- 3.) Approval of Minutes
- 4.) City Officials Report
- ~~5.) Public Comment Period~~ 5.6.) Consideration of Business Items 
- 6.) Public Comment Period
- 7.) Adjournment

Rule 2.11 – Public Hearing Order of Business.

- 1.) Call to Order
- 2.) Roll Call (Absence of any member shall be excused upon completion of roll call)
- ~~3.) Public Comment Periods~~
- 3.) Consideration of Business Items
- 4.) Public Comment Period
- 5.) Adjournment

SECTION 3 - Committees.

Rule 3.1 - Standing Committees of Council.

The four Standing Committees shall be as follows:

- 1) Finance – Matters referred to the Finance Committee include but not limited to the City of Stow operating and appropriation budgets, capital budget, note and bond legislation, and various contracts. Finance Directors Report (per C.O.S. 133.06) shall be given during Finance Committee meetings.
- 2) Planning – Matters referred to the Planning Committee include but not limited to legislation concerning economic development, zoning code changes, business regulation code changes and the comprehensive plan. Planning Directors Report if any shall be given during Planning Committee meetings.
- 3) Roads and Public Safety – Matters referred to the Roads and Safety Committee include but not limited to legislation concerning police and fire departments, transportation, connectivity, and stormwater. Police Chief, Fire Chief, and City Engineer Report(s) if any shall be given during Roads and Safety Committee meetings.

4) Public Improvements – Matters referred to the Public Improvements Committee include but not limited to legislation concerning the courthouse, all city buildings, city parks and recreation, environment, utilities franchise. Service Director Report if any shall be given during Public Improvements Committee meetings.

Rule 3.2 - Special Committees.

The President of Council may create any special committees as necessary to perform the duties of Council.

Rule 3.3 - Number of Members on Committees.

There shall be four (4) members on each Standing Committee. Rule 3.4 - Committee Appointments.

The President of Council shall appoint a chairperson, vice-chairperson, and other committee members.

Rule 3.5 - Attendance by Non-Committee Members.

Council Members may attend meetings of committees of which they are not a member, however they are in attendance as a council member, not a committee member.

Rule 3.6 - Committee Meetings.

The Committees shall meet in the Council Chambers beginning at 5:30 p.m. on the days of any regularly scheduled Council Meeting. Committees may also be scheduled by the Committee chairperson on other dates as needed.

Rule 3.7 - Duties of Committees.

The President of Council shall refer all proposed ordinances and resolutions to the appropriate Committee based on the subject matter.

Committees may propose legislation on their own initiative.

Rule 3.8 - Committee of the Whole.

The Council may resolve itself into a Committee of the Whole when it wishes, so that the entire Council may consider an issue or legislation. The President of Council shall be the presiding officer of the Committee of the Whole. Law Director Report if any shall be given during Committee of the Whole meetings.

SECTION 4 – Legislation

Rule 4.1 - Council Actions.

The Council shall act officially only by ordinance or resolution. (*See Charter Section 4.11*).

Rule 4.2 – Resolutions of Congratulations and Commendations.

Resolutions of congratulations, commendations, condolences, and the like, which are not of a legislative nature, may appear on the Council agenda under Proclamations and Commendations without consideration by a Committee.

Rule 4.3 – Preparation of Legislation.

Legislation shall be prepared for the presentation to Council if it presents a new question for consideration, amends or repeals legislation previously adopted by Council.

Any council member may introduce such legislation as they deem appropriate. Legislation can be prepared and recommended by the Administration, a Standing Committee of Council, Committee of the Whole, a special committee of Council, or a City Board or Commission; all such legislation must be sponsored by a Council member.

All legislation shall have continuous line numbers in the left margin and shall continue to be written in the same format and style as was in use at the time Council enacted these rules.

The Clerk of Council shall assign a number to all legislation once it has been referred to the appropriate Committee. All such legislation shall be assigned according to a system that reflects the sequential order and year, e.g., 01-97.

Any legislation placed upon the agenda of a Committee shall appear on the Council Agenda under Legislative Agenda, however such items may only be considered by Council if they have received a recommendation by the appropriate Committee.

The Committee shall hold a vote on proposed legislation. Legislation with a majority of the Committee vote shall be presented to Council with a positive recommendation. Legislation that fails to receive a majority vote by members of the Committee shall be presented to Council with a negative recommendation.

Any proposed legislation or other matters requiring council consideration which has been referred to a Standing Committee, for more than sixty (60) days and extension of time has not been granted by Council, the proposed legislation shall be removed from the Standing Committee placed on the  Council Agenda with a neutral recommendation.

Once an item has been recommended by a Committee and placed upon the official Council legislative agenda, it shall be before Council and a matter of formal public deliberation, regardless of whether Council may vacate or withdraw the legislation without formal passage or denial.

Withdrawal of an ordinance or vacating an ordinance shall be considered the taking of formal action by Council, and shall be deemed, unless otherwise noted in the official records of Council, to be a rejection or denial of the proposed action before Council.

Rule 4.4 – Language for Emergency Legislation.

The statement of necessity shall be contained in the last section of the resolution or ordinance with the following words: “That this ordinance (resolution) was adopted

pursuant to Section 4.11, Charter, and is hereby declared to be an emergency measure necessary for the immediate preservation of public health and safety for the reason that <insert reason>, and pursuant to Section 4.13, Charter, shall take effect upon its adoption by Council, and approval by the Mayor, otherwise at the earliest period allowed by law.”

Rule 4.5 – Legislative Agenda Deadlines.

The Clerk of Council shall receive all new legislation and committee agenda items no later than 124:00 PM, Noon on the **Thursday** of the week preceding the meeting at which it is to be introduced e.g., meeting is on **Thursday January 11**, legislation and committee agenda items are due by **January 4**. Legislation and agenda items received after the time stated above will be deferred until the next regularly scheduled Council meeting unless authorized by Council President.

Rule 4.6 - Appropriation of Money.

All legislation for the appropriation, transfer, or expending of funds shall include within the legislation the fund account(s) numbers that will have funds appropriated, moved, transferred, or expended.

Rule 4.7 - Presenting Legislation to Council.

When legislation is presented to Council, the Clerk of Council shall distribute copies to each Council member by email in a searchable Portable Document Format (PDF).

Members of City Council, city officials, and city employees will receive only electronic copies of agendas, legislation, draft legislation, applications, memoranda, or any other related documents, unless a request is made to the clerk of council for a printed version.

Rule 4.8 - When Legislation Becomes Effective.

Each resolution or ordinances approved by Council shall become effective as provided for in 4.13 of the Charter. (See Charter 4.13)

Rule 4.9 – Failed Legislation.

No legislation that was failed (defeated or rejected), been postponed indefinitely (lost), or has been withdrawn (vacated or deleted from the legislative agenda) shall come before Council again unless:

- 1) There is a substantial change in wording or circumstance which would make it new legislation; or
- 2) A motion to renew is approved by the same number of votes as was required to pass or adopt the same.
- 3) A motion to reconsider is approved pursuant to Rule 5.8.
- 4) **The legislation is being proposed to Council in a different term from the previously failed, postponed, or withdrawn legislation, of the Council consists of different members.**

Rule 4.10 - Amendments.

No legislation shall be amended unless the legislation to amend contains the entire legislation documenting the changes to show all new, deleted, or moved language. Language to be added shall be shown in bold lettering, language to be deleted shall be shown as struck through, and language moved shall be shown in italics.

Any legislation amending a City of Stow Codified Ordinance shall include the entire original language and document the changes to all new, deleted, or moved language. Language to be added shall be shown in bold lettering, language to be deleted shall be shown as struck through, and language moved shall be shown in italics. **Amendments can be noted in either the body of the legislation or as an Exhibit attached to and incorporated into the legislation.**

Rule 4.11 – Electronic Signature.

Reserved

SECTION 5 - Parliamentary Procedures.

Rule 5.1 - Call to Order.

At the time appointed for Council to meet, the President shall take the Chair and immediately call the members to order.

Rule 5.2 - Roll Call.

Upon the call to order, the Clerk shall call the roll and enter into the minutes the members present or absent. Absences may be excused upon a motion which has received an affirmative majority vote of council members present.

Rule 5.3 - Procedure Upon Vote.

All legislative action of Council shall be by resolution or ordinance introduced in written or printed form, each of which shall contain no more than one subject, which subject shall be clearly expressed in its title. (*See Charter Section 4.11*)

An affirmative vote of at least 4 members of Council shall be required for the enactment of every resolution or ordinance, unless a larger number be required by the provisions of the Charter. (*See Charter Section 4.11*)

Every resolution or ordinance shall be read at 3 different Council meetings, unless Council votes to suspend the rule of requiring separate readings, which reading, or readings shall be by title only unless otherwise directed by a majority vote of Council. Such suspension of the rule shall require the affirmative vote of at least 6 members of Council if all members are present, or the affirmative vote of at least 5 members if one or more members are absent (*See Charter Section 4.11*).

The vote on the suspension of the 3-reading rule shall be taken by voice vote of yeas and nays and entered in the Journal of Council.

Ordinances and resolutions shall be deemed read when introduced by their full title and an electronic version of the written copy has been provided to each member of Council prior

to its introduction. Any ordinance or resolution shall be read in full if requested by motion and approved by a majority of Council.

Rule 5.4 - Emergency Legislation.

Any measure to be adopted as an emergency measure requires an explanation be given prior to a motion being made as to why such an action is necessary. Each emergency resolution and ordinance shall contain a statement of the necessity for such emergency action, and its enactment shall require the affirmative vote of at least 6 members of Council if all members are present, or the affirmative vote of at least 5 members if one or more members are absent (*See Charter Section 4.14*).

Rule 5.5 - Questions and Motions.

When a motion is made and seconded, the presiding officer or the Clerk shall state the question, which then places it before Council. Any such motion may be withdrawn by the mover at any time before a vote is taken. A motion to withdraw must be moved, seconded, and approved by the majority of the members. Following debate, the presiding officer or the Clerk shall put the question to a vote and announce the results of the vote.

Rule 5.6 - Motions - Procedures During Debate.

When a question is before Council, no motion shall be entertained except a motion:

- 1) To adjourn (without debate)
- 2) To lay on the table (without debate)
- 3) To call the question (without debate)
- 4) To refer to committee (with debate)
- 5) To amend (with debate)
- 6) To postpone indefinitely (with debate)

Such motions shall have precedence in the foregoing order.

Rule 5.7 – Call the Question.

The previous question shall be in the form, "call the question." Call the question requires a motion, and a second. If the motion to call the question carries, the question shall be put to a vote without further debate. If call the question is demanded on an amendment, it shall apply only to the amendment.

Rule 5.8 – Motion to Reconsider.

A motion to reconsider may only be made by a member who voted with the prevailing side.

A motion to reconsider a subject passed by Council shall be made before adjournment of that session of Council.

A motion to reconsider a subject failed by Council shall be made at the next regular Council meeting under Old Business.

Rule 5.9 – Motion to Renew.

A motion to renew shall be made during the Old Business section of the Council Agenda.

If such motion to renew is approved by a majority of Council, then the legislation shall appear on the legislative agenda at the next regular Council Meeting.

No motion to renew shall be made more than once on the same or substantially similar failed legislation.

Rule 5.10 - Point of Order.

A point of order is a motion made by a member of Council when they believe the Rules of Council are being violated and does not require a second. The presiding officer must determine the validity of the motion. If the decision is that a rule is being violated, the presiding officer shall enforce the Rules of Council.

Rule 5.11 - Point of Information.

A point of information is a request by a member of Council to the presiding officer, requesting information relevant to the debate. The presiding officer shall direct the request to the appropriate person and all information shall be exchanged through the presiding officer to maintain decorum.

Rule 5.12 - Non-Debatable Motions.

Motion to adjourn, lay on the table, call the question, or for reconsideration of a previous ordinance or resolution shall be decided without debate.

Rule 5.13 - Voting.

All members of Council present shall vote on the question on the call by yes or by no. The only exception being if a Council member feels they have a conflict of interest in the matter, at which time it is permissible for them to abstain from voting.

The Clerk of Council shall rotate the calling of the roll so that the councilmembers shall vote in a different sequence in each meeting.

Rule 5.14 – Tie and Negative Votes.

A tie vote or a negative majority vote on any motion shall be considered as failing the motion.

SECTION 6 - Debate and Decorum.

Rule 6.1 - Preservation of Decorum.

The presiding officer shall preserve decorum and maintain order at all meetings of Council in accordance with these rules, and shall confine members to the question before Council.

Rule 6.2 - Speaking by Council Members.

Any member of Council desiring to speak shall raise their hand for recognition by the presiding officer. Upon recognition, the member shall be allowed to speak. No member shall speak longer than five minutes at one time without leave. No member shall speak again on the same motion until all members of Council desiring to speak have had an opportunity to do so.

Rule 6.3 - Speaking by City Officials or Employees.

Any city official or employee desiring to speak shall raise their hand for recognition by the presiding officer. Upon recognition, the city official or employee shall be allowed to speak. No city official or employee shall speak longer than five minutes without leave.

Rule 6.4 - Obscene Language.

The use of obscene language is forbidden by all who are present at a meeting of Council.

Rule 6.5 – Electronic Devices.

Members of Council, city officials, or an employee seated at the Council Dais must turn off or silence all cell phones, pagers, or other electronic communication devices during meetings of Council. Any person using such a device during a meeting may be requested to leave Council Chambers. Texting or silent communication, including the use of social media, are prohibited. This section shall not apply to emergencies or for medical necessity.

Laptop computers and tablet devices are permitted during meetings for reviewing meeting minutes, agendas, legislation and note taking.

Section 7 - Public Comment.

Rule 7.1 - Citizens Addressing Council.

This rule shall not pertain to Committee meetings. Public comment at any Committee meeting shall be at the discretion of the presiding officer but must follow the rule 7.3.

Individual citizens present shall be permitted to address Council at Regular Meetings. Any individual wishing to address Council at a Regular Meeting shall raise their hand and be recognized by the President of Council. Public Comments must be made by the person present and may not be read on behalf of another person.

A citizen not present may submit, in writing, their comment related to an item on the Council Agenda to the Council office no later than 12:00 PM, noon, on the day of the meeting. Comments may be delivered in person, by mail, or emailed to clerkofcouncil@stow.oh.us. Any written comment must come directly from the person submitting the comment and cannot be compiled or vetted by a third-party representative. Comments will be forwarded electronically to all Council members for review prior to the meeting. Written comments ~~will not~~ may be read during a Regular Meeting of Council ~~as determined by Council President but~~ and shall be included in the public comment portion of the meeting minutes as being fully read. To be included in the meeting minutes, written comments must include the citizen's name, and address and e-mail.

Rule 7.2 - Time Allotted.

No individual shall be permitted to speak longer than ~~two~~ three (23) minutes at a Regular Meeting of Council unless granted additional time by the Council President. This rule shall not pertain to Committee meetings. Public comment at any Committee meeting shall be at the discretion of the presiding officer but must follow the rule 7.3.

Rule 7.3 - Conduct of Speakers.

Each speaker must provide their name and address for the record and shall state the subject of their comments which shall be addressed to the presiding officer. All speakers shall observe all rules of decorum. No debate, disrespect, obscenities, or threats of any nature shall be permitted.

Section 8 - General.

Rule 8.1 – Non-Legislative Business.

An affirmative vote of at least 4 members of Council shall be required for the approval of any non-legislative business of Council. Council may approve non-legislative business items at either a Council Meeting or during a Committee of the Whole meeting. Examples of non-legislative business includes, but is not limited to:

- 1) Appointments or confirmation of appointments to Boards and Commissions.
- 2) Approval of hiring.

Rule 8.2 - Access to Information.

Any person may visit, email, or telephone the Council Office during regular office hours to determine, based on information available at that office, the time and place of regular meetings; the time, place, and purpose of any then known Special Meetings; and the agenda for such meetings as then available. Council shall adopt its own rules, regulations or by-laws and shall keep a journal of all its proceedings. The journal shall be open for public inspection at all reasonable times. (*See Charter Section 4.06*)

Rule 8.3 – Video Recording of Council Meetings.

Video recording of Council meetings shall be under the direction of Council. The video shall serve as the unofficial minutes for Council meetings until a written summary of the meeting which details the discussions on each agenda item as well as the vote(s) on all ordinances and resolutions are approved by Council or the appropriate Committee.

This rule shall not apply to members of the public who attend meetings of council.

Rule 8.4 - Council Relationship to Administrative Officers.

Neither Council, nor any of its committees, nor any of its members, shall in any matter take part in the discipline of, give orders to, any subordinates and employees in the administrative service of the City responsible to the Mayor, Finance Director and Law Director but must deal directly with the Mayor, Finance Director, Law Director, or their designee. Council may inquire into the conduct of any office or department and into the performance of any contract or any of the affairs of the City.

Rule 8.5 – Amendment of Council Rules.

These Council Rules shall remain in full force and effect until amended or repealed by Council. Any amendment or repeal of these rules shall be adopted by approval of the majority of Council at a Committee of the Whole or Council Meeting after such amendments have been provided in writing to all Council members.

No rule referencing a Section of the City Charter may be amended until said Charter Section has been amended and approved by the voters as provided in the Charter.

ADOPTED AS EXHIBIT A BY RESOLUTION No. 2024-022 ON

CYLE FELDMAN – PRESIDENT OF
COUNCIL
REVISED:
DATE

CLERK OF COUNCIL

COUNCIL RULES



ADOPTED:

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The following rules of procedure shall control the parliamentary conduct of Council. The rules, regulations, bylaws, and journal of City Council shall be open for public inspection at all reasonable times. All future amendments of these rules of procedure shall be adopted through a resolution passed by the City Council.

COUNCIL RULES

General Definitions.

As used in these Council Rules, unless another definition is provided, or the context otherwise requires:

- (a). "Administration" includes the Mayor, Finance Director, Law Director, Service Director, Planning Director, Director of Parks and Recreation, City Engineer, Police Chief, Fire Chief, or designee.
- (b). "Committee" shall mean a Standing Committee, Committee of the Whole or any special Committee created under these rules.
- (c). "Council" means the legislative authority of the Municipality.
- (d). "Dais" located at the front and sides of Council Chambers where the members of Council and the Administration are seated during meetings.
- (e). "Meetings" includes organizational, regular, special, standing committees, committee of the whole, or executive session of the council.
- (f). "Municipality" or "City" means the City of Stow, Ohio.
- (g). "Written" or "in writing" includes any representation of words, letters, symbols, or figures. This provision does not affect any law(s) relating to signatures.

SECTION 1 - Council Organization.

Rule 1.1 - Officers.

At the first regular meeting of Council in January of each year as provided by the City Charter, Council shall by majority vote, using a roll call vote, elect from among its members a President of Council, Vice President of Council, and a President Pro Tem to serve for a one (1) year term.

If no candidate is elected President of Council at the first regular meeting, Council may elect a President Pro Tem to conduct and chair the business of Council until such time as a President or Vice President is elected. Pending election of a President and/or Vice President, the President Pro Tem shall preside over Council and assume the duties and responsibilities of the President.

Rule 1.2 - Term of Office.

Any member of Council elected to the office of President of Council for 2 consecutive terms shall thereafter be ineligible for that office for the next succeeding year. (*See Charter section 4.04*)

Rule 1.3 - Removal of Officers.

A majority vote of Council members shall be required to remove the title and corresponding duties of President, Vice President, or President Pro Tem from a Council member.

Rule 1.4 - Presiding Officer.

The President is the presiding officer of Council. In the absence of the President, the Vice-President shall preside. (*See Charter section 4.04*) If the President of Council and the Vice President of Council are unavailable to conduct the business of Council, the President Pro Tem shall preside.

Rule 1.5 – Seating Arrangements.

The President of Council shall assign the seats at the Council Dais.

Rule 1.6 - Duties of the President.

The President shall preserve order and decorum and confine members in debate to the question. The President may call any member to order who may be in violation of the rules and shall decide all questions of order.

Rule 1.7 - Clerk of Council.

The Council shall appoint at least one (1) Clerk of Council and shall serve under the supervision of the Council President. The Clerk shall keep the Journal of Council, an accurate and complete record of all proceedings of Council; authenticate by his signature and have custody of all laws, ordinances, and resolutions of Council; have custody of all documents, reports, papers, audio & video recordings, and files of Council; and perform other such duties as Council shall require. (*See Charter section 4.05*)

Rule 1.8 – Deputy Clerk of Council.

Reserved

~~The Council may appoint a Deputy Clerk of Council and shall serve under the supervision of the Council President. The Deputy Clerk of Council shall serve in place of the Clerk of Council if the Clerk of Council is unavailable and shall also perform other such duties as Council shall require.~~

Rule 1.9 - Vacancy of Clerk Position.

During the absence or disability of the Clerk of Council, the Deputy Clerk of Council shall perform the duties of the Clerk of Council. If no individual holds the position of Deputy Clerk of Council, Council shall appoint a qualified individual to perform the duties of that office. (*See Charter section 4.05*)

Section 2 - Meetings.

Rule 2.1 - Organizational Meeting.

At 7:00 p.m. on the first regular working day of January of each year, Council shall convene and organize at the Council Chambers of the Municipality. The mayor, or one appointed by the mayor, shall preside as temporary chairperson only until the President of Council is elected. (See *Charter section 4.08*)

Rule 2.2 - Regular Meetings.

The City Council shall meet in regular session within the City at 7:00 p.m. on the second Thursday of each month, or on such other dates as Council determines appropriate. Council shall hold at least one regularly scheduled meeting during each calendar month. (See *Charter section 4.08*)

Council shall adopt its schedule of regular meetings for the next calendar ~~year no later than November 30th of the current calendar year at the organizational meeting for that calendar year.~~

Council may amend the schedule of regular meetings, as necessary.

Rule 2.3 - Special Meetings.

Special Meetings of Council may be called by a vote of Council taken at any Regular or Special meeting thereof or shall be called by the Clerk of Council upon written request of the President of Council, or by any four (4) members of Council.

All special meetings of Council shall be held at the Council Chambers and shall be open to the public. (See *Charter section 4.09*)

Rule 2.4 – Public Hearings.

Reserved

Rule 2.5 - Executive Sessions.

An Executive Session may be called in compliance with the Charter of the City and the Open Meetings Act under Ohio R.C. 121.22(g). Items discussed in Executive Session are to remain confidential.

An executive session may be called by three (3) Council Members or the President of Council provided that such meeting complies with the provisions of Section 111.05. The President of Council shall chair the executive session, or in their absence, the Vice President of Council, or, in their absence, the President Pro Tem, or, in their absence, one of the Council Members calling the meeting.

Rule 2.6 – Open Meetings Act.

All Regular Meetings, Special Meetings, Executive Sessions, and Committee Meetings shall be conducted in accordance with the Open Meetings Act.

Rule 2.7 - Quorum.

Four members of Council shall constitute a quorum to transact business, but a lesser number may adjourn from time to time and compel the attendance of absent members in such manner and under such penalties as may be prescribed by resolution or ordinance. (See Charter section 4.10)

A majority of the committee members shall constitute a quorum to conduct business.

To ensure a quorum, the Council President request each Council member notify the Clerk of Council Office by Noon the day prior of the meeting date when they will be absent. In the event of an emergency, please notify as soon as possible. This will allow the Clerk of Council to provide necessary notification of Cancellation of Meetings.

Rule 2.8 – Regular Meeting Order of Business.

Business shall be conducted in the following order:

- 1.) Call to Order
- 2.) Roll Call (Absences of any Member shall be excused upon completion of roll call)
- 3.) Opening Prayer and Pledge of Allegiance
- 4.) Proclamations and Commendations
- 5.) Approval of Minutes
- 6.) Public Comment Period
- 7.) Mayor's Report
- 8.) Old Business
- 9.) New Business
- 10.) Disposition of Ordinances and Resolutions
- 11.) Bill Listing Approval
- 12.) Scheduling of Standing Committee Meetings
- 13.) Adjournment

Rule 2.9 – Special Meeting Order of Business.

Business shall be conducted in the following order:

- 1.) Call to Order
- 2.) Roll Call (Absences of any Member shall be excused upon completion of roll call)
- 3.) Opening Prayer and Pledge of Allegiance

- 4.) Consideration and Disposition of Business for which the Meeting was convened
- 5.) Adjournment

Rule 2.10 – Committee Meeting Order of Business.

- 1.) Call to Order
- 2.) Roll Call (Absence of any member shall be excused upon completion of roll call)
- 3.) Approval of Minutes
- 4.) City Officials Report
- 5.) Consideration of Business Items
- 6.) Public Comment Period
- 7.) Adjournment

Rule 2.11 – Public Hearing Order of Business.

- 1.) Call to Order
- 2.) Roll Call (Absence of any member shall be excused upon completion of roll call)
- 3.) Consideration of Business Items
- 4.) Public Comment Period
- 5.) Adjournment

SECTION 3 - Committees.

Rule 3.1 - Standing Committees of Council.

The four Standing Committees shall be as follows:

- 1) Finance – Matters referred to the Finance Committee include but not limited to the City of Stow operating and appropriation budgets, capital budget, note and bond legislation, and various contracts. Finance Directors Report (per C.O.S. 133.06) shall be given during Finance Committee meetings.
- 2) Planning – Matters referred to the Planning Committee include but not limited to legislation concerning economic development, zoning code changes, business regulation code changes and the comprehensive plan. Planning Directors Report if any shall be given during Planning Committee meetings.
- 3) Roads and Public Safety – Matters referred to the Roads and Safety Committee include but not limited to legislation concerning police and fire departments, transportation, connectivity, and stormwater. Police Chief, Fire Chief, and City Engineer Report(s) if any shall be given during Roads and Safety Committee meetings.

4) Public Improvements – Matters referred to the Public Improvements Committee include but not limited to legislation concerning the courthouse, all city buildings, city parks and recreation, environment, utilities franchise. Service Director Report if any shall be given during Public Improvements Committee meetings.

Rule 3.2 - Special Committees.

The President of Council may create any special committees as necessary to perform the duties of Council.

Rule 3.3 - Number of Members on Committees.

There shall be four (4) members on each Standing Committee. Rule 3.4 - Committee Appointments.

The President of Council shall appoint a chairperson, vice-chairperson, and other committee members.

Rule 3.5 - Attendance by Non-Committee Members.

Council Members may attend meetings of committees of which they are not a member, however they are in attendance as a council member, not a committee member.

Rule 3.6 - Committee Meetings.

The Committees shall meet in the Council Chambers beginning at 5:30 p.m. on the days of any regularly scheduled Council Meeting **unless the Council President deems necessary to begin at 5:00 p.m.** Committees may also be scheduled by the Committee chairperson on other dates as needed.

Rule 3.7 - Duties of Committees.

The President of Council shall refer all proposed ordinances and resolutions to the appropriate Committee based on the subject matter.

Committees may propose legislation on their own initiative.

Rule 3.8 - Committee of the Whole.

The Council may resolve itself into a Committee of the Whole when it wishes, so that the entire Council may consider an issue or legislation. The President of Council shall be the presiding officer of the Committee of the Whole. Law Director Report if any shall be given during Committee of the Whole meetings.

SECTION 4 – Legislation

Rule 4.1 - Council Actions.

The Council shall act officially only by ordinance or resolution. (*See Charter Section 4.11.*)

Rule 4.2 – Resolutions of Congratulations and Commendations.

Resolutions of congratulations, commendations, condolences, and the like, which are not of a legislative nature, may appear on the Council agenda under Proclamations and Commendations without consideration by a Committee.

Rule 4.3 – Preparation of Legislation.

Legislation shall be prepared for the presentation to Council if it presents a new question for consideration, amends or repeals legislation previously adopted by Council.

Any council member may introduce such legislation as they deem appropriate. Legislation can be prepared and recommended by the Administration, a Standing Committee of Council, Committee of the Whole, a special committee of Council, or a City Board or Commission; all such legislation must be sponsored by a Council member.

All legislation shall have continuous line numbers in the left margin and shall continue to be written in the same format and style as was in use at the time Council enacted these rules.

The Clerk of Council shall assign a number to all legislation once it has been referred to the appropriate Committee. All such legislation shall be assigned according to a system that reflects the sequential order and year, e.g., 01-97.

Any legislation placed upon the agenda of a Committee shall appear on the Council Agenda under Legislative Agenda, however such items may only be considered by Council if they have received a recommendation by the appropriate Committee.

~~The Committee shall hold a vote on proposed legislation. Legislation with a majority of the Committee vote shall be presented to Council with a positive recommendation. Legislation that fails to receive a majority vote by members of the Committee shall be presented to Council with a negative recommendation.~~

Any proposed legislation or other matters requiring council consideration which has been referred to a Standing Committee, for more than sixty (60) days and extension of time has not been granted by Council, the proposed legislation shall be removed from the Standing Committee ~~placed on the~~ and Council Agenda ~~with a neutral recommendation~~.

Once an item has been recommended by a Committee and placed upon the official Council legislative agenda, it shall be before Council and a matter of formal public deliberation, regardless of whether Council may vacate or withdraw the legislation without formal passage or denial.

Withdrawal of an ordinance or vacating an ordinance shall be considered the taking of formal action by Council, and shall be deemed, unless otherwise noted in the official records of Council, to be a rejection or denial of the proposed action before Council.

Rule 4.4 – Language for Emergency Legislation.

The statement of necessity shall be contained in the last section of the resolution or ordinance with the following words: “That this ordinance (resolution) was adopted pursuant to Section 4.11, Charter, and is hereby declared to be an emergency measure necessary for the immediate preservation of public health and safety for the reason that

<insert reason>, and pursuant to Section 4.13, Charter, shall take effect upon its adoption by Council, and approval by the Mayor, otherwise at the earliest period allowed by law.”

Rule 4.5 – Legislative Agenda Deadlines.

The Clerk of Council shall receive all new legislation and committee agenda items no later than 12:00 PM, Noon on the **Thursday** of the week preceding the meeting at which it is to be introduced e.g., meeting is on **Thursday, January 11**, legislation and committee agenda items are due by **January 4**. Legislation and agenda items received after the time stated above will be deferred until the next regularly scheduled Council meeting unless authorized by Council President.

Rule 4.6 - Appropriation of Money.

All legislation for the appropriation, transfer, or expending of funds shall include within the legislation the fund account(s) numbers that will have funds appropriated, moved, transferred, or expended.

Rule 4.7 - Presenting Legislation to Council.

When legislation is presented to Council, the Clerk of Council shall distribute copies to each Council member by email in a searchable Portable Document Format (PDF).

Members of City Council, city officials, and city employees will receive only electronic copies of agendas, legislation, draft legislation, applications, memoranda, or any other related documents, unless a request is made to the clerk of council for a printed version.

Rule 4.8 - When Legislation Becomes Effective.

Each resolution or ordinances approved by Council shall become effective as provided for in 4.13 of the Charter. (See Charter 4.13)

Rule 4.9 – Failed Legislation.

No legislation that was failed (defeated or rejected), been postponed indefinitely (lost), or has been withdrawn (vacated or deleted from the legislative agenda) shall come before Council again unless:

- 1) There is a substantial change in wording or circumstance which would make it new legislation; or
- 2) A motion to renew is approved by the same number of votes as was required to pass or adopt the same.
- 3) A motion to reconsider is approved pursuant to Rule 5.8.
- 4) **The legislation is being proposed to Council in a different term from the previously failed, postponed, or withdrawn legislation, of the Council consists of different members.**

Rule 4.10 - Amendments.

No legislation shall be amended unless the legislation to amend contains the entire legislation documenting the changes to show all new, deleted, or moved language.

Language to be added shall be shown in bold lettering, language to be deleted shall be shown as struck through, and language moved shall be shown in italics.

Any legislation amending a City of Stow Codified Ordinance shall include the entire original language and document the changes to all new, deleted, or moved language. Language to be added shall be shown in bold lettering, language to be deleted shall be shown as struck through, and language moved shall be shown in italics. **Amendments can be notated in either the body of the legislation or as an Exhibit attached to and incorporated into the legislation.**

Rule 4.11 – Electronic Signature.

Reserved

SECTION 5 - Parliamentary Procedures.

Rule 5.1 - Call to Order.

At the time appointed for Council to meet, the President shall take the Chair and immediately call the members to order.

Rule 5.2 - Roll Call.

Upon the call to order, the Clerk shall call the roll and enter into the minutes the members present or absent. Absences may be excused upon a motion which has received an affirmative majority vote of council members present.

Rule 5.3 - Procedure Upon Vote.

All legislative action of Council shall be by resolution or ordinance introduced in written or printed form, each of which shall contain no more than one subject, which subject shall be clearly expressed in its title. (*See Charter Section 4.11*)

An affirmative vote of at least 4 members of Council shall be required for the enactment of every resolution or ordinance, unless a larger number be required by the provisions of the Charter. (*See Charter Section 4.11*)

Every resolution or ordinance shall be read at 3 different Council meetings, unless Council votes to suspend the rule of requiring separate readings, which reading, or readings shall be by title only unless otherwise directed by a majority vote of Council. Such suspension of the rule shall require the affirmative vote of at least 6 members of Council if all members are present, or the affirmative vote of at least 5 members if one or more members are absent (*See Charter Section 4.11*).

The vote on the suspension of the 3-reading rule shall be taken by voice vote of yeas and nays and entered in the Journal of Council.

Ordinances and resolutions shall be deemed read when introduced by their full title and an electronic version of the written copy has been provided to each member of Council prior to its introduction. Any ordinance or resolution shall be read in full if requested by motion and approved by a majority of Council.

Rule 5.4 - Emergency Legislation.

Any measure to be adopted as an emergency measure requires an explanation be given prior to a motion being made as to why such an action is necessary. Each emergency resolution and ordinance shall contain a statement of the necessity for such emergency action, and its enactment shall require the affirmative vote of at least 6 members of Council if all members are present, or the affirmative vote of at least 5 members if one or more members are absent (*See Charter Section 4.14*).

Rule 5.5 - Questions and Motions.

When a motion is made and seconded, the presiding officer or the Clerk shall state the question, which then places it before Council. Any such motion may be withdrawn by the mover at any time before a vote is taken. A motion to withdraw must be moved, seconded, and approved by the majority of the members. Following debate, the presiding officer or the Clerk shall put the question to a vote and announce the results of the vote.

Rule 5.6 - Motions - Procedures During Debate.

When a question is before Council, no motion shall be entertained except a motion:

- 1) To adjourn (without debate)
- 2) To lay on the table (without debate)
- 3) To call the question (without debate)
- 4) To refer to committee (with debate)
- 5) To amend (with debate)
- 6) To postpone indefinitely (with debate)

Such motions shall have precedence in the foregoing order.

Rule 5.7 – Call the Question.

The previous question shall be in the form, "call the question." Call the question requires a motion, and a second. If the motion to call the question carries, the question shall be put to a vote without further debate. If call the question is demanded on an amendment, it shall apply only to the amendment.

Rule 5.8 – Motion to Reconsider.

A motion to reconsider may only be made by a member who voted with the prevailing side.

A motion to reconsider a subject passed by Council shall be made before adjournment of that session of Council.

A motion to reconsider a subject failed by Council shall be made at the next regular Council meeting under Old Business.

Rule 5.9 – Motion to Renew.

A motion to renew shall be made during the Old Business section of the Council Agenda.

If such motion to renew is approved by a majority of Council, then the legislation shall appear on the legislative agenda at the next regular Council Meeting.

No motion to renew shall be made more than once on the same or substantially similar failed legislation.

Rule 5.10 - Point of Order.

A point of order is a motion made by a member of Council when they believe the Rules of Council are being violated and does not require a second. The presiding officer must determine the validity of the motion. If the decision is that a rule is being violated, the presiding officer shall enforce the Rules of Council.

Rule 5.11 - Point of Information.

A point of information is a request by a member of Council to the presiding officer, requesting information relevant to the debate. The presiding officer shall direct the request to the appropriate person and all information shall be exchanged through the presiding officer to maintain decorum.

Rule 5.12 - Non-Debatable Motions.

Motion to adjourn, lay on the table, call the question, or for reconsideration of a previous ordinance or resolution shall be decided without debate.

Rule 5.13 - Voting.

All members of Council present shall vote on the question on the call by yes or by no. The only exception being if a Council member feels they have a conflict of interest in the matter, at which time it is permissible for them to abstain from voting.

The Clerk of Council shall rotate the calling of the roll so that the councilmembers shall vote in a different sequence in each meeting.

Rule 5.14 – Tie and Negative Votes.

A tie vote or a negative majority vote on any motion shall be considered as failing the motion.

SECTION 6 - Debate and Decorum.

Rule 6.1 - Preservation of Decorum.

The presiding officer shall preserve decorum and maintain order at all meetings of Council in accordance with these rules, and shall confine members to the question before Council.

Rule 6.2 - Speaking by Council Members.

Any member of Council desiring to speak shall raise their hand for recognition by the presiding officer. Upon recognition, the member shall be allowed to speak. No member shall speak longer than five minutes at one time without leave. No member shall speak

again on the same motion until all members of Council desiring to speak have had an opportunity to do so.

Rule 6.3 - Speaking by City Officials or Employees.

Any city official or employee desiring to speak shall raise their hand for recognition by the presiding officer. Upon recognition, the city official or employee shall be allowed to speak. No city official or employee shall speak longer than five minutes without leave.

Rule 6.4 - Obscene Language.

The use of obscene language is forbidden by all who are present at a meeting of Council.

Rule 6.5 – Electronic Devices.

Members of Council, city officials, or an employee seated at the Council Dais must turn off or silence all cell phones, pagers, or other electronic communication devices during meetings of Council. Any person using such a device during a meeting may be requested to leave Council Chambers. Texting or silent communication, including the use of social media, are prohibited. This section shall not apply to emergencies or for medical necessity.

Laptop computers and tablet devices are permitted during meetings for reviewing meeting minutes, agendas, legislation and note taking.

Section 7 - Public Comment.

Rule 7.1 - Citizens Addressing Council.

This rule shall not pertain to Committee meetings. Public comment at any Committee meeting shall be at the discretion of the presiding officer but must follow the rule 7.3.

Individual citizens present shall be permitted to address Council at Regular Meetings. Any individual wishing to address Council at a Regular Meeting shall raise their hand and be recognized by the President of Council. Public Comments must be made by the person present and may not be read on behalf of another person.

A citizen not present may submit, in writing, their comment related to an item on the Council Agenda to the Council office no later than 12:00 PM, noon, on the day of the meeting. Comments may be delivered in person, by mail, or emailed to clerkofcouncil@stow.oh.us. Any written comment must come directly from the person submitting the comment and cannot be compiled or vetted by a third-party representative. Comments will be forwarded electronically to all Council members for review prior to the meeting. Written comments ~~will not~~ may be read during a Regular Meeting of Council ~~as determined by Council President but~~ and shall be included in the public comment portion of the meeting minutes as being fully read. To be included in the meeting minutes, written comments must include the citizen's name, and address and e-mail.

Rule 7.2 - Time Allotted.

No individual shall be permitted to speak longer than **three (3)** minutes at a Regular Meeting of Council. This rule shall not pertain to Committee meetings. Public comment at any Committee meeting shall be at the discretion of the presiding officer but must follow the rule 7.3.

Rule 7.3 - Conduct of Speakers.

Each speaker must provide their name and address for the record and shall state the subject of their comments which shall be addressed to the presiding officer. All speakers shall observe all rules of decorum. No debate, disrespect, obscenities, or threats of any nature shall be permitted.

Section 8 - General.

Rule 8.1 – Non-Legislative Business.

An affirmative vote of at least 4 members of Council shall be required for the approval of any non-legislative business of Council. Council may approve non-legislative business items at either a Council Meeting or during a Committee of the Whole meeting. Examples of non-legislative business includes, but is not limited to:

- 1) Appointments or confirmation of appointments to Boards and Commissions.
- 2) Approval of hiring.

Rule 8.2 - Access to Information.

Any person may visit, email, or telephone the Council Office during regular office hours to determine, based on information available at that office, the time and place of regular meetings; the time, place, and purpose of any then known Special Meetings; and the agenda for such meetings as then available. Council shall adopt its own rules, regulations or by-laws and shall keep a journal of all its proceedings. The journal shall be open for public inspection at all reasonable times. (*See Charter Section 4.06*)

Rule 8.3 – Video Recording of Council Meetings.

Video recording of Council meetings shall be under the direction of Council. The video shall serve as the unofficial minutes for Council meetings until a written summary of the meeting which details the discussions on each agenda item as well as the vote(s) on all ordinances and resolutions are approved by Council or the appropriate Committee.

This rule shall not apply to members of the public who attend meetings of council.

Rule 8.4 - Council Relationship to Administrative Officers.

Neither Council, nor any of its committees, nor any of its members, shall in any matter take part in the discipline of, give orders to, any subordinates and employees in the administrative service of the City responsible to the Mayor, Finance Director and Law Director but must deal directly with the Mayor, Finance Director, Law Director, or their designee. Council may inquire into the conduct of any office or department and into the performance of any contract or any of the affairs of the City.

Rule 8.5 – Amendment of Council Rules.

These Council Rules shall remain in full force and effect until amended or repealed by Council. Any amendment or repeal of these rules shall be adopted by approval of the majority of Council at a Committee of the Whole or Council Meeting after such amendments have been provided in writing to all Council members.

No rule referencing a Section of the City Charter may be amended until said Charter Section has been amended and approved by the voters as provided in the Charter.

ADOPTED AS EXHIBIT A BY RESOLUTION No. 2024-022 ON

CYLE FELDMAN – PRESIDENT OF
COUNCIL
REVISED:
DATE

CLERK OF COUNCIL

1
2
3 ORDINANCE NO. 2024-035
4
5

REQUESTED BY CHIEF OF STAFF
APPROVED BY FINANCE
INTRODUCED BY BARANEK

AN ORDINANCE AMENDING C.O.S. CHAPTER 173, ENTITLED
“BOARD OF CONTROL.”

WHEREAS, the City of Stow wishes to amend C.O.S. Chapter 173, particularly Section 173.05, entitled “Approval of Contracts,” Section 173.06, entitled “Authorization of Expenditures, Bids Required,” and Section 173.10, entitled “State Bidding Purchase.”

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF STOW, COUNTY OF SUMMIT AND STATE OF OHIO:

SECTION 1. That Section 173.05, entitled “Approval of Contracts” which currently reads:

173.05 APPROVAL OF CONTRACTS.

Within the city no contract entered into by or for the City of Stow in excess of one thousand dollars (\$1,000.00) shall be awarded except on the formal and written approval of the Board of Control, and the Board shall direct the Mayor, Director of Finance or Director of Public Service to enter into the contract. The Board shall have the power to approve, release and modify public improvement guarantees as authorized by the Subdivision Regulations. Similarly, the Board shall have the power to approve, release and modify improvement guarantees for public works projects as an alternative, may accept a commercial performance bond covering the full cost of the improvement, and upon performance being accepted by the Board of Control, shall thereafter require the posting of a maintenance bond for an additional two-year period, which shall serve to cover any deterioration or defects in the labor, material or workmanship during the maintenance period. All such bonds shall be approved in form by the Law Director and in amount by the City Engineer.

be, and the same is, hereby amended to read:

173.05 APPROVAL OF CONTRACTS.

Within the city no contract entered into by or for the City of Stow in excess of **five thousand dollars (\$5,000.00)** ~~one thousand dollars (\$1,000.00)~~ shall be awarded except on the formal and written approval of the Board of Control, and the Board shall direct the Mayor, Director of Finance or Director of Public Service to enter into the contract. The Board shall have the power to approve, release and modify public improvement guarantees as authorized by the Subdivision Regulations. Similarly, the Board shall have the power to approve, release and modify improvement guarantees for public works projects as an alternative, may accept a commercial performance bond covering the full cost of the improvement, and upon performance being accepted by the Board of Control, shall thereafter require the posting of a maintenance bond for an additional two-year period, which shall serve to cover any deterioration or defects in the labor, material or workmanship during the maintenance period. All such bonds shall be approved in form by the Law Director and in amount by the City Engineer.

City of Stow, Ohio
Ordinance No. 2024-035
Page 2

SECTION 2. That Section 173.06, entitled "Authorization of Expenditures; Bids Required" which currently reads:

173.06 AUTHORIZATION OF EXPENDITURES; BIDS REQUIRED.

(a) No single expenditure or reasonably foreseeable expenditure in excess of twenty thousand dollars (\$20,000) shall be made on behalf of the City unless a formal competitive bid contract is first solicited and considered by the Board of Control. Said bid shall be awarded to the lowest responsive and responsible bidder in accordance with the standards and procedures of the Ohio Revised Code 9.312(a) – (c).

(b) The Board shall have authority to authorize the Mayor or the Director of Public Service to make and enter into a contract with the lowest responsive and responsible bidder per this chapter and Ohio Revised Code 9.312(a) – (c) for purchases, services, labor or materials, for up to fifteen thousand dollars (\$15,000) after an informal competitive bidding or RFP (Request for Proposal) process as defined in this chapter.

(c) The Board shall have the authority, upon concurrence of the Finance Committee, to authorize the Mayor or the Director of Public Service to make and enter into a contract with the lowest responsive and responsible bidder per this chapter and Ohio Revised Code 9.312(a) – (c) for purchases, services, labor or materials, greater than fifteen thousand dollars (\$15,000), but not exceeding twenty thousand dollars (\$20,000), after an informal competitive bidding or RFP process as defined in this chapter.

(d) The Board shall have the authority, upon concurrence of Council, to authorize the Mayor or Director of Public Service to make and enter into a contract for temporary labor, employment services, or Personal/Professional Service, where the contract is for the service, hire, or employment of any person previously employed by the City of Stow after an informal competitive bidding or RFP (Request for Proposal) process as defined in this chapter.

(Request for Proposals) process as defined in this chapter.

(e) If the Board wishes to award such a Council-Authorized labor, equipment and material contract to other than the lowest conforming bidder, the same shall be lawful only after adoption by enactment by Council to do so.

(f) The minutes of Board meetings shall be filed with all members of Council and shall be available to the public. The minutes shall be transmitted to Council within three days after Board meetings.

(g) No contract authorized by the Board shall exceed the financial appropriations of Council. The Board shall report to Council, in its minutes, the nature of the contracts awarded, including the name of the awardee and the amount of contract.

(h) Notwithstanding other provisions hereof, individual expenditures of less than one thousand dollars (\$1,000.00) shall not require formal or informal bids, but shall require the approval of the Department Head, the Director of Public Service, and the Director of Finance.

(i) The Board shall have the power to consider for payment all moral claims submitted to the City in an amount not to exceed one thousand dollars (\$1,000.00).

City of Stow, Ohio
Ordinance No. 2024-035
Page 3

95 As to such moral claims, the Board shall have complete and final authority. All
96 claims, where the actual amount claimed and submitted to the Board is in excess of
97 one thousand dollars (\$1,000.00) shall be reviewed by the Board for a formal
98 recommendation and submitted to City Council for action within sixty days of the
99 recommendation.

100 (1) As used in this section "moral claim" shall mean only claims for compensatory or actual
101 damages to persons or property alleged to result from an act or omission by the City
102 of Stow, its officers or employees. Moral Claims for acts or omissions alleged to be
103 caused by any independent contractor of the City, any private contractor, group or
104 company performing work within the City of Stow, or for acts or omissions alleged
105 to be caused by the State of Ohio, or any other political subdivision of the State of
106 Ohio shall not be considered. No moral claim shall be considered when the
107 damages claimed are nominal, punitive, liquidated, special, including damages
108

109 **be, and the same is, hereby amended to read:**

110 **173.06 AUTHORIZATION OF EXPENDITURES; BIDS REQUIRED.**

111 (a) No single expenditure or reasonably foreseeable expenditure in excess of
112 **fifty thousand dollars (\$50,000.00)** ~~twenty thousand dollars (\$20,000)~~ shall be
113 made on behalf of the City unless a formal competitive bid contract is first solicited
114 and considered by the Board of Control. Said bid shall be awarded to the lowest
115 responsive and responsible bidder in accordance with the standards and procedures
116 of the Ohio Revised Code 9.312(a) – (c).

117 (b) The Board shall have authority to authorize the Mayor or the Director of
118 Public Service to make and enter into a contract with the lowest responsive and
119 responsible bidder per this chapter and Ohio Revised Code 9.312(a) – (c) for
120 purchases, services, labor or materials, for up to **thirty five thousand dollars**
121 ~~(\$35,000.00)~~ ~~fifteen thousand dollars (\$15,000)~~ after an informal competitive
122 bidding or RFP (Request for Proposal) process as defined in this chapter.

123 (c) The Board shall have the authority, upon concurrence of the Finance
124 Committee, to authorize the Mayor or the Director of Public Service to make and
125 enter into a contract with the lowest responsive and responsible bidder per this
126 chapter and Ohio Revised Code 9.312(a) – (c) for purchases, services, labor or
127 materials, greater than **thirty five thousand dollars (\$35,000.00)** ~~fifteen thousand~~
128 ~~dollars (\$15,000)~~, but not exceeding **fifty thousand dollars (\$50,000.00)** ~~twenty~~
129 ~~thousand dollars (\$20,000)~~, after an informal competitive bidding or RFP process as
130 defined in this chapter.

131 (d) The Board shall have the authority, upon concurrence of Council, to
132 authorize the Mayor or Director of Public Service to make and enter into a contract
133 for temporary labor, employment services, or Personal/Professional Service, where
134 the contract is for the service, hire, or employment of any person previously
135 employed by the City of Stow after an informal competitive bidding or RFP
136 (Request for Proposal) process as defined in this chapter.

City of Stow, Ohio
Ordinance No. 2024-035
Page 4

139 (e) If the Board wishes to award such a Council-Authorized labor, equipment
140 and material contract to other than the lowest conforming bidder, the same shall be
141 lawful only after adoption by enactment by Council to do so.

142 (f) The minutes of Board meetings shall be filed with all members of Council
143 and shall be available to the public. The minutes shall be transmitted to Council
144 within three days after Board meetings.

145 (g) No contract authorized by the Board shall exceed the financial appropriations
146 of Council. The Board shall report to Council, in its minutes, the nature of the
147 contracts awarded, including the name of the awardee and the amount of contract.

148 (h) Notwithstanding other provisions hereof, individual expenditures of less than
149 **five thousand dollars (\$5,000.00)** ~~one thousand dollars (\$1,000.00)~~ shall not
150 require formal or informal bids, but shall require the approval of the Department
151 Head, the Director of Public Service, and the Director of Finance.

152 (i) The Board shall have the power to consider for payment all moral claims
153 submitted to the City in an amount not to exceed **five thousand dollars (\$5,000.00)**
154 ~~one thousand dollars (\$1,000.00)~~. As to such moral claims, the Board shall have
155 complete and final authority. All claims, where the actual amount claimed and
156 submitted to the Board is in excess of **five thousand dollars (\$5,000.00)** ~~one~~
157 ~~thousand dollars (\$1,000.00)~~ shall be reviewed by the Board for a formal
158 recommendation and submitted to City Council for action within sixty days of the
159 recommendation.

160 (1) As used in this section "moral claim" shall mean only claims for compensatory or actual
161 damages to persons or property alleged to result from an act or omission by the City
162 of Stow, its officers or employees. Moral Claims for acts or omissions alleged to be
163 caused by any independent contractor of the City, any private contractor, group or
164 company performing work within the City of Stow, or for acts or omissions alleged
165 to be caused by the State of Ohio, or any other political subdivision of the State of
166 Ohio shall not be considered. No moral claim shall be considered when the
167 damages claimed are nominal, punitive, liquidated, special, including damages
168

169 **SECTION 3.** That Section 173.10, entitled "State Bidding Purchase" which currently reads:

170 **173.10 STATE BIDDING PURCHASE.**

171 Regardless of prior approval through a capital improvement budget or other appropriation, every
172 State bidding purchase over fifteen thousand dollars (\$15,000.00), but not exceeding twenty
173 thousand dollars (\$20,000.00), shall be explicitly named and approved by a motion of the Finance
174 Committee and every State Bidding purchase over twenty thousand dollars (\$20,000.00) shall be
175 explicitly named and approved by Council via resolution.

176 **be, and the same is, hereby amended to read:**

177 **173.10 STATE BIDDING PURCHASE.**

City of Stow, Ohio
Ordinance No. 2024-035
Page 5

183 Regardless of prior approval through a capital improvement budget or other appropriation, every
184 State bidding purchase over **thirty five thousand dollars (\$35,000.00)** ~~fifteen thousand dollars~~
185 (\$15,000.00), but not exceeding **fifty thousand dollars (\$50,000.00)** ~~twenty thousand dollars~~
186 (\$20,000.00), shall be explicitly named and approved by a motion of the Finance Committee and
187 every State Bidding purchase over **fifty thousand dollars (\$50,000.00)** ~~twenty thousand dollars~~
188 (\$20,000.00) shall be explicitly named and approved by Council via resolution.

190 SECTION 4. This Council finds and determines that all formal actions of this Council
191 concerning and relating to the passage of this ordinance were taken in an open meeting of this
192 Council and that all deliberations of this Council and of any of its committees or subcommittees that
193 resulted in those formal actions were in meetings open to the public in compliance with the law.

195 SECTION 5. That this Ordinance was adopted pursuant to Section 4.11 Charter, and,
196 pursuant to Section 4.13, Charter, shall take effect thirty days after its adoption by Council and
197 approval by the Mayor, otherwise at the earliest period allowed by law.

200 ADOPTED BY COUNCIL

202 ATTEST _____
203 Sonya Mottram
204 CLERK OF COUNCIL

206 FILED WITH MAYOR

208 FILED WITH CLERK

210 APPROVED AS TO FORM

Cyle Feldman
PRESIDENT OF COUNCIL

APPROVED _____
John Pribonic
MAYOR

EFFECTIVE DATE

214 Drew C. Reilly
215 LAW DIRECTOR

1
2
3 ORDINANCE NO. 2024-056
4
5

REQUESTED BY CHIEF OF STAFF
APPROVED BY COW
INTRODUCED BY FELDMAN

6 AN ORDINANCE AMENDING CHAPTER 115 C.O.S., ENTITLED
7 "PERSONNEL POLICIES, PROCEDURES, AND PAYROLL," ADJUSTING THE
8 PAYROLL FOR AN EMPLOYEE, AND DECLARING AN EMERGENCY.
9

10 WHEREAS, this Council previously passed Ordinance No. 2023-081, which established
11 Chapter 115 C.O.S., entitled "Personnel Policies, Procedures, and Payroll," which established the
12 positions of employment within the City of Stow, and set the paygrade of said positions; and
13

14 WHEREAS, after a re-examining of the position of Executive Secretary in the Planning and
15 Development Department, the position description has been updated which necessitates the
16 regrading of said position; and
17

18 WHEREAS, due to this re-grading of this position, the payroll of employee Jami Lord-Smith
19 will need to be adjusted to fall within the re-graded position;
20

21 NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF STOW,
22 COUNTY OF SUMMIT AND STATE OF OHIO:
23

24 **SECTION 1.** That Chapter 115 C.O.S, specifically Section 115.01., entitled "Personnel
25 Policies, Procedures, and Payroll" which currently reads:
26

TABLE 2

City of Stow Job Grades Permanent Part-Time & Full-Time Employees	
Title	Grade
Chief of Staff/Public Service Director	19
Chief of Police	19
Fire Chief	19
Human Resources Director	18
Assistant Fire Chief	18
Police Captain	18
Director Planning & Development	16
Deputy Director Public Service	16
Assistant City Engineer	15
Manager of IS	14
Deputy Director Finance	14
Director of Parks and Recreation	13
Assistant Prosecutor	13
Deputy Director Law	13
Chief Building Official	13
Deputy City Engineer	12
Deputy Director Planning & Development	12

City of Stow
Ordinance No. 2024-56
Page 2

Utility Superintendent	11
Landscape Arborist	11
Chief Engineering Inspector	10
Recreation Supervisor	10
Network Administrator – IS	10
Project Manager – IS	10
GIS Coordinator	10
Youth Services Coordinator	10
Plans Examiner	10
Accounting Supervisor	9
Finance Supervisor	9
Income Tax Supervisor	9
Payroll Specialist	9
Clerk of Council (permanent part-time)	9
Assistant Recreation Supervisor	8
Purchasing Supervisor	8
Administrative Supervisor - Service	8
Building and Engineering Supervisor	8
Records Supervisor	8
Police Dept./Fire Dept. Supervisor	8
Supervisor - Mayor's Office	8
Deputy Clerk of Council (permanent part time)	7
Executive Secretary – Planning	7
Executive Secretary – Law	7
Life Safety Educator	7
Human Resources Generalist	7
Recreation Assistant (permanent part time)	6
Tax Auditor II	6
Billing Clerk II	6
Youth Services Specialist	6
Income Tax Assistant (permanent part time)	2
Service Center Admin (permanent part time)	2
Custodian (permanent part-time)	1

27
28
29 **be, and the same is, hereby amended to read:**
30
31

TABLE 2

City of Stow Job Grades Permanent Part-Time & Full-Time Employees
--

City of Stow
Ordinance No. 2024-56
Page 3

Title	Grade
Chief of Staff/Public Service Director	19
Chief of Police	19
Fire Chief	19
Human Resources Director	18
Assistant Fire Chief	18
Police Captain	18
Director Planning & Development	16
Deputy Director Public Service	16
Assistant City Engineer	15
Manager of IS	14
Deputy Director Finance	14
Director of Parks and Recreation	13
Assistant Prosecutor	13
Deputy Director Law	13
Chief Building Official	13
Deputy City Engineer	12
Deputy Director Planning & Development	12
Utility Superintendent	11
Landscape Arborist	11
Chief Engineering Inspector	10
Recreation Supervisor	10
Network Administrator – IS	10
Project Manager – IS	10
GIS Coordinator	10
Youth Services Coordinator	10
Plans Examiner	10
Accounting Supervisor	9
Finance Supervisor	9
Income Tax Supervisor	9
Payroll Specialist	9
Clerk of Council (permanent part-time)	9
Assistant Recreation Supervisor	8
Purchasing Supervisor	8
Administrative Supervisor - Service	8
Building and Engineering Supervisor	8
Records Supervisor	8
Police Dept./Fire Dept. Supervisor	8
Supervisor - Mayor's Office	8
Deputy Clerk of Council (permanent part time)	7
Executive Secretary – Planning	8 7
Executive Secretary – Law	7

City of Stow
Ordinance No. 2024-56
Page 4

Life Safety Educator	7
Human Resources Generalist	7
Recreation Assistant (permanent part time)	6
Tax Auditor II	6
Billing Clerk II	6
Youth Services Specialist	6
Income Tax Assistant (permanent part time)	2
Service Center Admin (permanent part time)	2
Custodian (permanent part-time)	1

32
33 **SECTION 2.** That all other provisions of Chapter 115 not specifically amended herein,
34 including the effective date, be, and the same hereby are restated as if fully rewritten herein.

35
36 **SECTION 3.** The Finance Director be, and he hereby is, authorized and directed to pay Jami
37 Lord-Smith the sum of \$31.43 per hour, which, along with employee benefits, shall be in accordance
38 with the general payroll ordinance of the City of Stow.

39
40 **SECTION 4.** This Council finds and determines that all formal actions of this Council
41 concerning and relating to the passage of this Ordinance were taken in an open meeting of this
42 Council and that all deliberations of this Council and of any committees or subcommittees that
43 resulted in those formal actions were in meetings open to the public in compliance with the law.

44
45 **SECTION 5.** That this Ordinance was adopted pursuant to Section 4.11 Charter, and is
46 hereby declared to be an emergency measure necessary for the immediate preservation of the public
47 health and safety for the reason that it is imperative the City have and fill a full-time zoning
48 inspector, and, pursuant to Section 4.13 Charter, shall take effect upon its adoption by Council and
49 approval by the Mayor, otherwise at the earliest period allowed by law.

50
51 ADOPTED BY COUNCIL_____

52
53
54 ATTEST_____

55 Lorree Villers
56 CLERK OF COUNCIL

57
58 Cyle Feldman
59 PRESIDENT OF COUNCIL

60
61 FILED WITH MAYOR_____

62
63 APPROVED_____

64 John Pribonic
65 MAYOR

66
67 FILED WITH CLERK_____

68
69 APPROVED AS TO FORM

70 EFFECTIVE DATE_____

71
72 _____
73 Drew C. Reilly
74 LAW DIRECTOR

1
2
3 ORDINANCE NO. 2024-057
4
5

REQUESTED BY SERVICE DIRECTOR
APPROVED BY FINANCE COMMITTEE
INTRODUCED BY BARANEK

6 AN ORDINANCE AUTHORIZING AN EXPENDITURE FOR THE PURCHASE,
7 TESTING, AND MAINTENANCE OF MISCELLANEOUS REPLACEMENT
8 GEAR FOR THE FIRE DEPARTMENT FROM MUNICIPAL EMERGENCY
9 SERVICES, INC., AND DECLARING AN EMERGENCY.

10
11 WHEREAS, the Service Director has requested authorization for the purchase, testing, and
12 maintenance of miscellaneous replacement gear from Municipal Emergency Services, Inc., for use
13 by the Fire Department; and

14
15 WHEREAS, Municipal Emergency Services, Inc. is a Sourcewell vendor for these expenses;
16 and

17
18 WEHEREAS, Pursuant to the Codified Ordinances of the City of Stow, Sections
19 173.07(a)(1)F and 173.07(b)(1)C, this purchase is exempt from competitive bidding; and

20
21 WHEREAS, since the expenditure is over \$20,000.00 the Service Director requests
22 legislative approval by this Council; and;

23
24 NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF STOW,
25 COUNTY OF SUMMIT AND STATE OF OHIO:

26
27 SECTION 1. That the Finance Director be, and he hereby is, authorized to appropriate,
28 encumber, and pay funds in an amount not to exceed **One Hundred Three Thousand Dollars and**
29 **Zero Cents (\$103,000.00)** to Municipal Emergency Services, Inc. for the purchase, testing, and
30 maintenance of miscellaneous replacement gear for the Fire Department.

31
32 SECTION 2. This Council finds and determines that all formal actions of this Council
33 concerning and relating to the passage of this ordinance were taken in an open meeting of this
34 Council and that all deliberations of this Council and of any committees or subcommittees that
35 resulted in those formal actions were in meetings open to the public in compliance with the law.

36
37 SECTION 3. That this ordinance was adopted pursuant to Section 4.11 Charter, and is
38 hereby declared to be an emergency measure necessary for the immediate preservation of the public
39 health and safety for the reason that we must replace faulty equipment used to protect our safety
40 forces in a timely manner, and, pursuant to Section 4.13, Charter, shall take effect upon its adoption
41 by Council and approval by the Mayor, otherwise at the earliest period allowed by law.

42
43
44 ADOPTED BY COUNCIL_____

City of Stow, Ohio
Ordinance No. 2024-057
Page 2

51 ATTEST_____

52 Lorree Villers
53 CLERK OF COUNCIL

Cyle Feldman
PRESIDENT OF COUNCIL

54
55
56
57 FILED WITH MAYOR_____

APPROVED_____

John Pribonic
MAYOR

58 FILED WITH CLERK_____

EFFECTIVE DATE_____

60 APPROVED AS TO FORM

61
62
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65 Drew C. Reilly
66 LAW DIRECTOR

1
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3 ORDINANCE NO. 2024-058
4
5

REQUESTED BY SERVICE DIRECTOR
APPROVED BY FINANCE COMMITTEE
INTRODUCED BY BARANEK

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AN ORDINANCE AUTHORIZING AN EXPENDITURE FOR A
PROFESSIONAL SERVICES CONTRACT WITH ENVIRONMENTAL DESIGN GROUP
FOR CAMPGROUND IMPROVEMENTS AT SILVER SPRINGS CAMPGROUND AND
DECLARING AN EMERGENCY.

WHEREAS, the Service Director has requested authorization for the Mayor to enter into a professional services contract with Environmental Design Group for the campground improvements at the Silver Springs Campground; and

WHEREAS, the purchase is exempt from public bidding pursuant to C.O.S. Sections 173.07(a)(1)B and 173.07(b)(1)D; and

WHEREAS, since the expenditure is over \$20,000.00 the Service Director requests legislative approval by this Council; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF STOW, COUNTY OF SUMMIT AND STATE OF OHIO:

SECTION 1. That the Mayor be, and he hereby is, authorized to enter into a professional engineering services contract with Environmental Design Group, for the campground improvements at the Silver Springs Campground. The contract shall be in a form approved by the Law Director.

SECTION 2. That the Finance Director be, and he hereby is, authorized to appropriate, encumber, and pay funds in an amount not to exceed **Seventy One Thousand Eight Hundred Dollars and Zero Cents (\$71,000.00)** to Environmental Design Group for said campground improvements.

SECTION 3. That this Council finds and determines that all formal actions of this Council concerning and relating to the passage of this Ordinance were taken in an open meeting of this Council and that all deliberations of this Council and of any committees or subcommittees that resulted in those formal actions were in meetings open to the public in compliance with the law.

SECTION 4. That this Ordinance was adopted pursuant to Section 4.11 of the City of Stow Charter, and is hereby declared to be an emergency measure necessary for the immediate preservation of the public health and safety for the reason that this project is completed this calendar year, and pursuant to Section 4.13, Charter, shall take effect upon its adoption by Council and approval by the Mayor, otherwise at the earliest period allowed by law.

City of Stow, Ohio
Ordinance No. 24-058
Page 2

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ADOPTED BY COUNCIL_____

ATTEST_____

Lorree Villers
CLERK OF COUNCIL

Cyle Feldman
PRESIDENT OF COUNCIL

FILED WITH MAYOR_____

APPROVED_____

John Pribonic MAYOR

FILED WITH CLERK_____

APPROVED AS TO FORM

EFFECTIVE DATE_____

Drew C. Reilly
LAW DIRECTOR

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ORDINANCE NO. 2024-059

REQUESTED BY SERVICE DIRECTOR
APPROVED BY FINANCE COMMITTEE
INTRODUCED BY BARANEK

AN ORDINANCE AUTHORIZING AN EXPENDITURE FOR THE PURCHASE OF EQUIPMENT, PARTS AND SUPPLIES, FOR FOX DEN GOLF COURSE FROM JERRY PATE TURF & IRRIGATION INC.

WHEREAS, the Service Director has requested authorization for the purchase of equipment, parts, and supplies for the expanded driving range at Fox Den Golf Course, and other equipment to maintain the Fox Den Golf Course; and

WHEREAS, the purchase is exempt from public bidding pursuant to C.O.S. Section 173.07(b)(1)D; and

WHEREAS, since the expenditure is over \$20,000.00 the Service Director requests legislative approval by this Council; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF STOW, COUNTY OF SUMMIT AND STATE OF OHIO:

SECTION 1. That the Mayor be, and he hereby is, authorized to enter into a contract with Jerry Pate Turf and Irrigation, Inc. for the purchase of equipment, parts and supplies for the expanded driving range at Fox Den Golf Course, and other equipment to maintain the Fox Den Golf Course. The contract shall be in a form approved by the Law Director.

SECTION 2. That the Finance Director be, and he hereby is, authorized to appropriate, encumber, and pay funds in an amount not to exceed **Twenty Five Thousand Dollars and Zero Cents (\$25,000.00)** to Jerry Pate Turf and Irrigation, Inc. for the purchase of Toro equipment.

SECTION 3. That this Council finds and determines that all formal actions of this Council concerning and relating to the passage of this Ordinance were taken in an open meeting of this Council and that all deliberations of this Council and of any committees or subcommittees that resulted in those formal actions were in meetings open to the public in compliance with the law.

SECTION 4. That this Ordinance was adopted pursuant to Section 4.11 of the City of Stow Charter, and is hereby declared to be an emergency measure necessary for the immediate preservation of the public health and safety for the reason that this will help insure the continued operation of Fox Den Golf Course, and pursuant to Section 4.13, Charter, shall take effect upon its adoption by Council and approval by the Mayor, otherwise at the earliest period allowed by law.

City of Stow, Ohio
Ordinance No. 24-059
Page 2

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ADOPTED BY COUNCIL_____

ATTEST_____

Lorree Villers
CLERK OF COUNCIL

Cyle Feldman
PRESIDENT OF COUNCIL

FILED WITH MAYOR_____

APPROVED_____

John Pribonic MAYOR

FILED WITH CLERK_____

APPROVED AS TO FORM

EFFECTIVE DATE_____

Drew C. Reilly
LAW DIRECTOR

1
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3 ORDINANCE NO. 2024-060
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REQUESTED BY SERVICE DIRECTOR
APPROVED BY FINANCE COMMITTEE
INTRODUCED BY BARANEK

6 AN ORDINANCE AUTHORIZING AN EXPENDITURE FOR THE PURCHASE
7 OF ONE (1) STORAGE OUTBUILDING FROM M Q S STRUCTURES LLC, FOR
8 USE AT FOX DEN GOLF COURSE, AND DECLARING AN EMERGENCY.
9

10 WHEREAS, the Service Director has requested authorization for the purchase of one (1)
11 30'x40' storage building from M Q S Structures, LLC for use at Fox Den Golf Course; and
12

13 WHEREAS, informal bidding was performed, and M Q S Structures, LLC was the lowest
14 responsive bidder; and
15

16 WHEREAS, pursuant to C.O.S. 173.10 the total amount of the expenditure requires
17 legislative approval by this Council; and
18

19 NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF STOW,
20 COUNTY OF SUMMIT AND STATE OF OHIO:
21

22 SECTION 1. That the Mayor be, and he hereby is, authorized to enter into a contract with M
23 Q S Structures, LLC., for the purchase of a storage outbuilding. The contract shall be in a form
24 approved by the Law Director.
25

26 SECTION 2. That the Finance Director be, and he hereby is, authorized to appropriate, encumber,
27 and pay funds in an amount not to exceed **Twenty Six Thousand Two Hundred Sixty Eight**
28 **Dollars and Zero Cents (\$26,268.00)** to M Q S Structures, LLC, for the purchase of said
29 outbuilding.
30

31 SECTION 2. This Council finds and determines that all formal actions of this Council
32 concerning and relating to the passage of this Ordinance were taken in an open meeting of this
33 Council and that all deliberations of this Council and of any committees or subcommittees that
34 resulted in those formal actions were in meetings open to the public in compliance with the law.
35

36 SECTION 3. That this Ordinance was adopted pursuant to Section 4.11 Charter, and is
37 hereby declared to be an emergency measure necessary for the immediate preservation of the public
38 health and safety for the reason this project is requoted every 7 days because of the fluctuating
39 lumber cost, and, pursuant to Section 4.13, Charter, shall take effect upon its adoption by Council
40 and approval by the Mayor, otherwise at the earliest period allowed by law.
41

42 ADOPTED BY COUNCIL _____
43
44

45 ATTEST _____

46 Lorree Villers
47 CLERK OF COUNCIL
48
49
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Cyle Feldman
PRESIDENT OF COUNCIL

City of Stow, Ohio
Ordinance No. 2024-060
Page 2

51 FILED WITH MAYOR_____

APPROVED_____

52

John Pribonic

53 FILED WITH CLERK_____

MAYOR

54

55 APPROVED AS TO FORM

EFFECTIVE DATE_____

56

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59 Drew C. Reilly

60 LAW DIRECTOR

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ORDINANCE NO. 2024-061

REQUESTED BY ENGINEER
APPROVED BY FINANCE COMMITTEE
INTRODUCED BY BARANEK

AN ORDINANCE AUTHORIZING AN EXPENDITURE FOR A PROFESSIONAL ENGINEERING SERVICES CONTRACT WITH AMERICAN STRUCTUREPOINT FOR THE FISHCREEK ROAD AND STOW ROAD PEDESTRIAN EVALUATION AND DECLARING AN EMERGENCY.

WHEREAS, the Engineer has requested authorization for the Mayor to enter into a professional engineering services contract with American Structurepoint for the Fishcreek Road and Stow Road Pedestrian Evaluation and preliminary layout of said project; and

WHEREAS, the purchase is exempt from public bidding pursuant to C.O.S. Sections 173.07(a)(1)B and 173.07(b)(1)D; and

WHEREAS, since the expenditure is over \$20,000.00 the Service Director requests legislative approval by this Council; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF STOW, COUNTY OF SUMMIT AND STATE OF OHIO:

SECTION 1. That the Mayor be, and he hereby is, authorized to enter into a professional engineering services contract with American Structurepoint for the Fishcreek Road and Stow Road pedestrian evaluation and preliminary layout. The contract shall be in a form approved by the Law Director.

SECTION 2. That the Finance Director be, and he hereby is, authorized to appropriate, encumber, and pay funds in an amount not to exceed **Twenty Three Thousand One Hundred Dollars and Zero Cents (\$23,100.00)** to American Structurepoint for said engineering services.

SECTION 3. That this Council finds and determines that all formal actions of this Council concerning and relating to the passage of this Ordinance were taken in an open meeting of this Council and that all deliberations of this Council and of any committees or subcommittees that resulted in those formal actions were in meetings open to the public in compliance with the law.

SECTION 4. That this Ordinance was adopted pursuant to Section 4.11 of the City of Stow Charter, and is hereby declared to be an emergency measure necessary for the immediate preservation of the public health and safety for the reason that this project is completed this calendar year, and pursuant to Section 4.13, Charter, shall take effect upon its adoption by Council and approval by the Mayor, otherwise at the earliest period allowed by law.

City of Stow, Ohio
Ordinance No. 24-061
Page 2

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ADOPTED BY COUNCIL_____

ATTEST_____

Lorree Villers
CLERK OF COUNCIL

Cyle Feldman
PRESIDENT OF COUNCIL

FILED WITH MAYOR_____

APPROVED_____

FILED WITH CLERK_____

John Pribonic
MAYOR

APPROVED AS TO FORM

EFFECTIVE DATE_____

Drew C. Reilly
LAW DIRECTOR

1
2
3 ORDINANCE NO. 2024-062
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REQUESTED BY CHIEF OF FIRE
APPROVED BY FINANCE COMMITTEE
INTRODUCED BY BARANEK

6 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A
7 CONTRACT WITH ATLANTIC EMERGENCY SOLUTIONS, INC., AND
8 AUTHORIZING EXPENDITURES FOR THE PURCHASE OF
9 REPLACEMENT GEAR, SUPPLIES, AND REPAIRS TO EQUIPMENT, FOR
10 USE BY THE FIRE DEPARTMENT.

11
12 WHEREAS, the Chief of Fire has requested authorization for the purchase of replacement
13 gear, supplies, and repairs to equipment, for use by the Fire Department, from Atlantic Emergency
14 Solutions, Inc.; and

15
16 WHEREAS, the purchase is exempt from public bidding pursuant to C.O.S. 173.07(a)(1)F
17 and C.O.S. 173.07(b)(1)C; and

18
19 WHEREAS, since the expenditure is over \$20,000.00 the Chief of Fire requests legislative
20 approval by this Council;

21
22 NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
23 STOW, COUNTY OF SUMMIT AND STATE OF OHIO:

24
25 SECTION 1. That the Mayor be, and he hereby is, authorized to enter into a contract with
26 Atlantic Emergency Solutions, Inc., for the purchase of replacement gear, supplies and repairs to
27 equipment, for use by the Fire Department. The contract shall be in a form approved by the Law
28 Director.

29
30 SECTION 2. That the Finance Director be, and he hereby is, authorized to appropriate,
31 encumber, and pay funds in an amount not to exceed **Twenty Five Thousand Dollars and Zero**
32 **Cents (\$25,000.00)** to Atlantic Emergency Solutions, Inc., for the purchase of said equipment.

33
34 SECTION 3. That this Council finds and determines that all formal actions of this Council
35 concerning and relating to the passage of this ordinance were taken in an open meeting of this
36 Council and that all deliberations of this Council and of any committees or subcommittees that
37 resulted in those formal actions were in meetings open to the public in compliance with the law.

38
39 SECTION 4. This Ordinance was adopted pursuant to Section 4.11, Charter, and shall take
40 effect thirty (30) days after its adoption by Council and approval by the Mayor, otherwise at the
41 earliest period allowed by law.

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44
45 ADOPTED BY COUNCIL
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City of Stow, Ohio
Ordinance No. 2024-062
Page 2

49 ATTEST _____
50 Lorree Villers
51 CLERK OF COUNCIL
52
53
54 FILED WITH MAYOR _____
55
56 FILED WITH CLERK _____
57
58 APPROVED AS TO FORM
59
60 _____
61 Drew C. Reilly
62 LAW DIRECTOR
63

Cyle Feldman
PRESIDENT OF COUNCIL

John Pribonic
MAYOR

EFFECTIVE DATE _____

1
2
3 ORDINANCE NO. 2024-063
4
5

REQUESTED BY FINANCE DIRECTOR
APPROVED BY FINANCE COMMITTEE
INTRODUCED BY BARANEK

6 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO
7 A PROFESSIONAL SERVICES CONTRACT WITH SQUIRE PATTON BOGGS
8 (US) L.L.P., FOR PURPOSES OF PROVIDING OUTSIDE LEGAL SERVICES AS
9 BOND COUNSEL FOR DEBT ISSUANCE AND RETIREMENT ASSOCIATED
10 WITH VARIOUS CAPITAL PROJECTS INCLUDING LEASING AND S.E.C.
11 REPORTING, AND ECONOMIC DEVELOPMENT PROJECTS AND
12 DECLARING AN EMERGENCY.
13
14

15 WHEREAS, pursuant to Section 9.06 of the Stow City Charter, City Council must approve
16 by Ordinance the hiring of outside legal counsel by the City of Stow; and
17

18 WHEREAS, the purchase is exempt from public bidding pursuant to C.O.S. 173.07(a)(1)B
19 and 173.07(b)(1)G; and
20

21 WHEREAS, since the expenditure is over \$20,000.00 the Service Director requests
22 legislative approval by this Council; and
23

24 NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF STOW,
25 COUNTY OF SUMMIT AND STATE OF OHIO:

26 **SECTION 1.** That the Mayor be, and she hereby is, authorized to make and enter into a
27 professional services contract with Squire Patton Boggs (US) L.L.P., for purposes of providing
28 outside legal services as bond counsel for debt issuance and retirement associated with various
29 capital projects, including leasing and S.E.C. reporting, and for economic development projects
30 within the City.
31

32 **SECTION 2.** That the Finance Director be, and he hereby is, authorized to appropriate,
33 encumber, and pay funds in an amount not to exceed **Seventy Five Thousand Dollars and Zero
34 Cents (\$75,000.00)** to Squire Patton Boggs (US) L.L.P. for said legal services.
35

36 **SECTION 3.** That Squire Patton Boggs (US) L.L.P. shall provide reports to the Council
37 when requested by the President of Council and, additionally, when deemed appropriate by the
38 President of Council, shall meet with Council to present and discuss such reports and shall provide
39 reports directly to the Mayor when requested by the Mayor.
40

41 **SECTION 4.** This Council finds and determines that all formal actions of this Council
42 concerning and relating to the passage of this Ordinance were taken in an open meeting of this
43 Council and that all deliberations of this Council and of any committees or subcommittees that
44 resulted in those formal actions were in meetings open to the public in compliance with the law.
45

46 **SECTION 5.** That this Ordinance was adopted pursuant to Section 4.11 Charter, and is
47 hereby declared to be an emergency measure necessary for the immediate preservation of the public
48 health and safety for the reason that said outside legal services as bond counsel are immediately
49 necessary to initiate capital improvements and issue or review debt for the City, and other economic
50 development projects are imperative for the well-being of the City, and, pursuant to Section 4.13
51 Charter, shall take effect upon its adoption by Council and approval by the Mayor, otherwise at the
52 earliest period allowed by law.
53

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55 ADOPTED BY COUNCIL_____

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58
59 ATTEST_____

60 Lorree Villers
61 CLERK OF COUNCIL

62 Cyle Feldman
63 PRESIDENT OF COUNCIL

City of Stow, Ohio
Ordinance No. 2024-063
Page 2

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66 FILED WITH MAYOR _____

APPROVED _____

67

68 FILED WITH CLERK _____

John Pribonic
MAYOR

69

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72 APPROVED AS TO FORM

EFFECTIVE DATE _____

73

74

75 _____
76 Drew C. Reilly

LAW DIRECTOR

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3 RESOLUTION NO. 2024-065
4

REQUESTED BY APPLICANT
DENIED BY PLANNING COMMITTEE
INTRODUCED BY HERMAN

5 A RESOLUTION GRANTING SIGNAGE VARIANCES TO SEASONS
6 BUSINESS CENTER SIX, LLC, OWNER TO PERMIT THE
7 CONSTRUCTION OF CERTAIN SIGNAGE, AT 4847 GRAY LANE
8 ("PARCEL NO. 56-19722"), IN THE CITY OF STOW.
9

10 WHEREAS, on February 13, 2024, the Planning Commission did meet and did recommend
11 to this Council the granting of approval of sign variances, as hereinafter set forth; and
12

13 NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF STOW,
14 COUNTY OF SUMMIT AND STATE OF OHIO:

15 SECTION 1. That Seasons Business Center Six, LLC, owner, is hereby granted approval of a
16 variance to permit the construction of directional signage at 4847 Gray Lane (Parcel No. 56-19722).
17 The property is zoned I-1 Industrial.
18

19 The applicant is proposing to construct a series of signs at the property for the incoming
20 Haydon Corporation. These signs amount to five (5) wall signs, one (1) monument sign, and three
21 (3) directional signs on the Property. The directional signage require a series of variances.
22

23 (A) Said variances granted hereunder includes:

24

- 25 1. This approval grants a variance from C.O.S. Section 1183.04 to allow for a sign area of
26 15 sq. ft., where a maximum of 4 sq. ft. is allowed, a variance of 11 sq. ft. to the
27 Northwest access sign.
- 28 2. This approval grants a variance from C.O.S. Section 1183.04 to allow for a sign height
29 of 6 ft., where a maximum allowable sign height of 3 ft. is allowed, a variance of 3 ft.
30 to the Northwest access sign.
- 31 3. This approval grants a variance from C.O.S. Section 1183.04 to allow for a sign area of
32 15 sq. ft., where a maximum of 4 sq. ft. is allowed, a variance of 11 sq. ft. to the
33 Southwest access sign.
- 34 4. This approval grants a variance from C.O.S. Section 1183.04 to allow for a sign height
35 of 6 ft., where a maximum allowable sign height of 3 ft. is allowed, a variance of 3 ft.
36 to the Southwest access sign.
- 37 5. This approval grants a variance from C.O.S. Section 1183.04 to allow for a sign area of
38 15 sq. ft., where a maximum of 4 sq. ft. is allowed, a variance of 11 sq. ft. to the
39 Southeast Loading access sign.
- 40 6. This approval grants a variance from C.O.S. Section 1183.04 to allow for a sign height
41 of 6 ft., where a maximum allowable sign height of 3 ft. is allowed, a variance of 3 ft.
42 to the Southeast Loading access sign.

43 SECTION 2. This Council finds and determines that all formal actions of this Council
44 concerning and relating to the passage of this Resolution were taken in an open meeting of this
45 Council and that all deliberations of this Council and of any of its committees or subcommittees that
46

City of Stow, Ohio
Resolution No. 2024-065

Page 2

48 resulted in those formal actions were in meetings open to the public in compliance with the law.
49

50 **SECTION 3.** This Resolution was adopted pursuant to Section 4.11, Charter, and is hereby
51 declared to be an emergency measure necessary for the immediate preservation of the public health
52 and safety for the reason that the applicant wishes to proceed as soon as possible, and, pursuant to
53 Section 4.13, Charter, shall take effect upon its adoption by Council and approval by the Mayor,
54 otherwise at the earliest period allowed by law.
55
56

57 ADOPTED BY COUNCIL _____

58
59 ATTEST _____
60 Lorree Villers
61 CLERK OF COUNCIL
62

Cyle Feldman
PRESIDENT OF COUNCIL

63 FILED WITH MAYOR _____

APPROVED _____

64 FILED WITH CLERK _____

John Pribonic
MAYOR

65 APPROVED AS TO FORM

EFFECTIVE DATE _____

66
67
68
69
70 Drew C. Reilly
71 LAW DIRECTOR
72
73
74
75

76 **ASSENT & ACCEPTANCE BY APPLICANT**

77
78 I, James Vacey, on behalf of Seasons Business Center Six, LLC, for Applicant have read the
79 foregoing enactment by Stow City Council and do hereby assent and accept all terms and conditions
80 contained herein as being the basis upon which approval was granted and upon which the authorized
81 activity is expressly conditioned.
82
83
84
85
86

87 _____ Date

James Vacey

88
89

1
2
3 RESOLUTION NO. 2024-066
4
5

REQUESTED BY APPLICANT
APPROVED BY PLANNING COMMITTEE
INTRODUCED BY HERMAN

6 A RESOLUTION GRANTING CONDITIONAL ZONING CERTIFICATE AND
7 VARIANCES TO BILL LEWIS, OWNER, FOR THE CONSTRUCTION OF A
8 POOL HOUSE LOCATED AT 2447 NORTH RIVER ROAD (PARCEL #56-
9 19707), IN THE CITY OF STOW AND DECLARING AN EMERGENCY
10

11 WHEREAS, on February 13, 2024, the Planning Commission did prudently consider and did
12 recommend to this Council the granting of conditional zoning certificate and site plan approval as
13 hereinafter set forth;

14 NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF STOW,
15 COUNTY OF SUMMIT AND STATE OF OHIO:

16 SECTION 1. That Bill Lewis, Owner, is hereby granted a conditional zoning certificate to
17 permit the construction of a pool house at the property located at 2447 North River Road (Parcel No.
18 56-19707), in the City of Stow. The property is zoned R-2 Residential.
19

20 The pool house will be located to the rear of the single-family dwelling, and will be
21 approximately 2,352 sq. ft., with a height that requires a variance. Accessory structures are permitted
22 in R-2 Residential on large lots, per C.O.S. 1143.02(b).
23

24 (A) Said variance granted hereunder includes:
25

26 1. A variance from C.O.S. 1143.07(c) to all for an accessory structure to exceed the
27 maximum height of 15 feet measured from the average grade to the midpoint between the peak and
28 eave of the roof, where the requested height is 15 feet 9 inches, requiring a variance of 9 inches.
29

30 SECTION 2. This Council finds and determines that all formal actions of this Council
31 concerning and relating to the passage of this Resolution were taken in an open meeting of this
32 Council and that all deliberations of this Council and of any committees or subcommittees that
33 resulted in those formal actions were in meetings open to the public in compliance with the law.
34

35 SECTION 3. That this Resolution was adopted pursuant to Section 4.11 Charter, and is
36 hereby declared to be an emergency measure necessary for the immediate preservation of the public
37 health and safety for the reason the conversion and expansion project can be completed accordingly,
38 and, pursuant to Section 4.13 Charter, shall take effect upon its adoption by Council and approval by
39 the Mayor, otherwise at the earliest period allowed by law.
40

41 ADOPTED BY COUNCIL _____
42
43
44
45

City of Stow, Ohio
Resolution No. 2024-066
Page 2

46
47 ATTEST _____
48 Lorree Villers
49 CLERK OF COUNCIL
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51 FILED WITH MAYOR _____
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53 FILED WITH CLERK _____
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55 APPROVED AS TO FORM _____
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58 _____
59 Drew C. Reilly
60 LAW DIRECTOR
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Cyle Feldman
PRESIDENT OF COUNCIL
APPROVED _____
John Pribonic
MAYOR
EFFECTIVE DATE _____

70 ASSENT AND ACCEPTANCE BY APPLICANT
71

72 I, Bill Lewis, property owner, have read the foregoing enactment by Stow City Council and
73 do hereby assent and accept all terms and conditions contained herein as being the basis upon which
74 approval was granted and upon which the authorized activity is expressly conditioned.
75
76
77
78

79 _____ Date _____ Bill Lewis

1 ORDINANCE NO. 2024-67

2
3
4
5
6 REQUESTED BY CIVIL SERVICE
7 COMMISSION
8 APPROVED BY COW
9 INTRODUCED BY FELDMAN

10
11
12
13
14 AN ORDINANCE AMENDING ORDINANCE NO. 2001-159, AS
15 SUBSEQUENTLY AMENDED BY ORDINANCE NOS. 2010-60, 2016-28,
16 2016-73, 2018-138, AND 2021-033, AND ANY OTHER AMENDMENTS
17 THERETO, WHICH WERE ENACTED PURSUANT TO ARTICLE XII,
18 SECTION 12 OF THE STOW CITY CHARTER, AND APPROVING
19 AMENDMENTS TO THE RULES AND REGULATIONS ADOPTED BY THE
20 STOW CIVIL SERVICE COMMISSION ON FEBRUARY 12, 2024

21
22
23 WHEREAS, Article XII, Section 12.01 of the Stow City Charter permits the Civil Service
24 Commission, with the approval of Council by ordinance, to adopt rules and regulations that differ
25 from those provided by general law; and

26
27 WHEREAS, the Civil Service Commission has met and discussed its rules and regulation, on
28 February 12, 2024, and now recommends amending same; specifically, to amend Rule VII of the
29 Rules of the Civil Service Commission, to allow for and set forth the hiring process for lateral transfer
30 police officers, subject to approval by Council, as set forth in the attached Exhibit 1; and

31
32 WHEREAS, the Civil Service Commission hereby requests Council suspend the rule
33 requiring three- readings of this legislation so that this amendment can take effect after thirty days of
34 its adoption; and

35
36 WHEREAS, this Council has examined the amendment submitted by the Civil Service
37 Commission and finds it to be just and reasonable;

38
39 NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF STOW,
40 COUNTY OF SUMMIT, STATE OF OHIO:

41
42 SECTION 1. That pursuant to Article XII, Section 12.01 of the Stow City Charter,
43 the Civil Service Commission is hereby authorized and directed to amend its rules and regulations for
44 the hiring and selection process for the position of lateral transfer police officer in conformity with
45 Exhibit 1, attached hereto and incorporated herein by reference.

46
47 SECTION 2. That the Civil Service Commission is further authorized to adopt any
48 further ministerial regulations necessary to implement and carryout the approved rules and
49 regulations, and which are not inconsistent therewith.

50
51 SECTION 3. That by adopting the aforesaid rules and regulations, those portions of
52 the general civil service law, as well as any existing collective bargaining agreements, inconsistent
53 herewith, are inapplicable to the hiring and selection process for police officers and are hereby null
54 and void.

City of Stow
Council Bill Listing
February 22, 2024

ACCT	<u>VENDOR</u>	PO #	DESCRIPTION	AMOUNT
<u>Department: 1101 City Council</u>				
51100	PAYROLL VENDOR		PAYROLL DISTRIBUTION	8,804.00
51200	PAYROLL VENDOR		PAYROLL DISTRIBUTION	2,963.11
52500	FIRSTMERIT OF OHIO		Matching MEDICARE	170.59
53200	O -TRI-COUNTY CLERK ASSOC		OTHER MISC. EXPENSE	15.00
53200	O -NORTHEAST OHIO MUNICIPAL		OTHER MISC. EXPENSE	30.00
53205	O -OHIO MUNICIPAL CLERKS ASSOC		OTHER MISC. EXPENSE	100.00
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	78797	BPO-MISC SUPPLIES	9.90
54700	PREMIER PRINTING & SIGNS INC	79694	NAME PLATE-K COFFEY	23.00
54700	PREMIER PRINTING & SIGNS INC	79694	NAME PLATE-K HERMAN	23.00
54700	PREMIER PRINTING & SIGNS INC	79694	NAME PLATE-J BARANEK	23.00
54700	PREMIER PRINTING & SIGNS INC	79694	NAME PLATE-S MOTTRAM	23.00
54700	PREMIER PRINTING & SIGNS INC	79694	DESK NAME PLATE-S MOTTRAM	23.00
54700	PREMIER PRINTING & SIGNS INC	79694	NAME PLATE-S HARRISON	23.00
55100	VERIZON COMMUNICATIONS INC	79048	SBP-CELLULAR/DATA SERVICE	40.90
				\$12,271.50

51100	PAYROLL VENDOR		PAYROLL DISTRIBUTION	3,122.83
51200	PAYROLL VENDOR		PAYROLL DISTRIBUTION	7,019.76
52500	FIRSTMERIT OF OHIO		Matching MEDICARE	142.37
53200	OHIO MUNICIPAL LEAGUE	79692	2024 MEMBER CONTRIBUTION	250.00
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	77896	BPO- MISC SUPPLIES	14.95
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	77896	< BPO- MISC SUPPLIES	96.06
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	77896	< BPO- MISC SUPPLIES	14.95
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	78797	BPO-MISC SUPPLIES	16.98
54300	NORLSON INC	79716	INSTALL TRANSCRIPT SOFTWARE	65.00
54300	NORLSON INC	79716	OLYMPUS E103 HEADSET	32.99
54300	NORLSON INC	79716	CM 1000 CONFERENCE MICROPHONE	139.00
54300	NORLSON INC	79716	TRAVEL CHARGE	30.00
54700	PREMIER PRINTING & SIGNS INC	79277	BPO-PRINTING SERV/NAME PLATES	23.00
54700	PREMIER PRINTING & SIGNS INC	79277	BPO-PRINTING SERV/NAME PLATES	23.00
54700	PREMIER PRINTING & SIGNS INC	79277	BPO-PRINTING SERV/NAME PLATES	23.00
54700	PREMIER PRINTING & SIGNS INC	79277	BPO-PRINTING SERV/NAME PLATES	23.00
54700	AMERICAN BUSINESS FORMS	78804	BUSINESS CARDS - B HUFF	55.37
55100	VERIZON COMMUNICATIONS INC	79048	SBP-CELLULAR/DATA SERVICE	40.90

ACCT	<u>VENDOR</u>	PO #	DESCRIPTION	AMOUNT
55200	PORTS PETROLEUM CO INC	79049	SBP-UNLEADED FUEL - 1.14%	110.18
				\$11,243.34

Department: 1103 Finance

51100	PAYROLL VENDOR		PAYROLL DISTRIBUTION	3,143.26
51200	PAYROLL VENDOR		PAYROLL DISTRIBUTION	10,995.29
52500	FIRSTMERIT OF OHIO		Matching MEDICARE	196.77
53100	STAPLES INC	78939	BPO - OFFICE SUPPLIES	19.58
53205	O -OHIO ASSOC OF PUBLIC TREASU		OTHER MISC. EXPENSE	579.00
54700	PREMIER PRINTING & SIGNS INC	79694	WALL NAME PLATE-K TOPPIN	26.00
54700	PREMIER PRINTING & SIGNS INC	79694	NAME PLATE-J TWIGG	23.00
54700	PREMIER PRINTING & SIGNS INC	79694	NAME PLATE-K TOPPIN	23.00
54700	AMERICAN BUSINESS FORMS	79425	BUSINESS CARDS-JAMIE TWIGG	55.37
				\$15,061.27

Department: 1104 Law

51100	PAYROLL VENDOR		PAYROLL DISTRIBUTION	3,228.32
51200	PAYROLL VENDOR		PAYROLL DISTRIBUTION	10,704.40
52500	FIRSTMERIT OF OHIO		Matching MEDICARE	192.33
53100	AMAZON.COM SALES INC (PAY BY INVOICE)	78837	BPO-FLASH DRIVES	24.13
53200	AKRON LAW (CREDIT CARD)	79690	LAW DIRECTOR MEMBERSHIP	405.00
53215	WEST PUBLISHING CORP	79441	WEST PROFLEX PLAN CHARGES 2024	1,598.53
53215	WEST PUBLISHING CORP	79441	WEST PROFLEX PLAN CHARGES 2024	1,598.53
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	78797	BPO-MISC SUPPLIES	40.85
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	78797	BPO-MISC SUPPLIES	19.94
54700	SUMMIT CO FISCAL OFFICE	77255	DIRECT INDICTMENT SERV - 2023	9,000.00
55100	VERIZON COMMUNICATIONS INC	79048	SBP-CELLULAR/DATA SERVICE	125.65
57200	AMAZON.COM SALES INC (PAY BY INVOICE)	79410	<MS SURFACE PRO 9 TABLT/LAPTOP	2,993.86
57200	AMAZON.COM SALES INC (PAY BY INVOICE)	79410	MS SURFACE PRO KEYBOARDS	242.20
57200	VERIZON COMMUNICATIONS INC	79707	SBP-EQUIP CHARGES - 1104	59.98
				\$30,233.72

Department: 1107 Information Services

51100	PAYROLL VENDOR		PAYROLL DISTRIBUTION	3,107.20
51200	PAYROLL VENDOR		PAYROLL DISTRIBUTION	8,961.60

ACCT	<u>VENDOR</u>	PO #	DESCRIPTION	AMOUNT
52500	FIRSTMERIT OF OHIO		Matching MEDICARE	166.97
53200	MONOPRICE INC	79415	BPO-COMPUTER SUPPLIES/HARDWARE	27.98
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	76836	BPO - MISC SUPPLIES	210.21
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	78797	BPO-MISC SUPPLIES	19.58
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	78797	BPO-MISC SUPPLIES	329.97
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	78797	BPO-MISC SUPPLIES	51.74
54700	QUALITY IP LLC	79727	MS O365 ASSIST/TROUBLESHOOTING	150.00
54700	CONTINUANT INC	78938	PHONE SYSTEM SUPPORT	351.00
55100	VERIZON COMMUNICATIONS INC	79048	SBP-CELLULAR/DATA SERVICE	81.01
57200	QUALITY IP LLC	79712	FAX ANALOG ADAPTER	1,249.90
57200	QUALITY IP LLC	79712	YEARLINK T46U AC POWER ADAPTER	149.90
57200	QUALITY IP LLC	79712	WALL MOUNT ADAPTER	44.97
57200	QUALITY IP LLC	79712	SHIPPING	71.24
57200	AMAZON.COM SALES INC (PAY BY INVOICE)	78940	MEETING OWL-3 SMART DEVICE	1,019.00
57200	AMAZON.COM SALES INC (PAY BY INVOICE)	79411	EPSON DS-1630 SCANNERS	2,799.50
57200	AMAZON.COM SALES INC (PAY BY INVOICE)	79411	EPSON DS-1630 SCANNERS	1,420.00
				\$20,211.77

Department: 1108 Service - Administration

51100	PAYROLL VENDOR		PAYROLL DISTRIBUTION	5,008.00
51200	PAYROLL VENDOR		PAYROLL DISTRIBUTION	2,620.01
52500	FIRSTMERIT OF OHIO		Matching MEDICARE	105.05
53100	AMAZON.COM SALES INC (PAY BY INVOICE)	79721	BPO-USB FLASH DRIVES	42.58
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	76836	BPO - MISC SUPPLIES	14.68
				\$7,790.32

Department: 1109 Service - Engineering

51100	PAYROLL VENDOR		PAYROLL DISTRIBUTION	4,798.40
51200	PAYROLL VENDOR		PAYROLL DISTRIBUTION	13,302.62
52500	FIRSTMERIT OF OHIO		Matching MEDICARE	259.77
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	78797	BPO-MISC SUPPLIES	17.66
54300	OPENGOV INC	79635	OPENGOV SOFTWARE MAINTENANCE	15,487.50
54700	ARAMARK UNIFORM SERVICES	79613	MAT SERV-EOW-ENGINEERING - 50%	3.83
54700	STAT INTEGRATED TECHNOLOGIES INC	79636	TESTING/TREATMENT-PROGRESS PRK	862.50
55100	VERIZON COMMUNICATIONS INC	79048	SBP-CELLULAR/DATA SERVICE	162.81
55100	VERIZON COMMUNICATIONS INC	79048	SBP-WIRELESS ACCESS-TRL CAMERA	40.11

ACCT	<u>VENDOR</u>	PO #	DESCRIPTION	AMOUNT
55200	PORTS PETROLEUM CO INC	79049	SBP-UNLEADED FUEL - 2.26%	218.43
				\$35,153.63

Department: 1110 Service - City Buildings

51100	PAYROLL VENDOR		PAYROLL DISTRIBUTION	3,986.40
51200	PAYROLL VENDOR		PAYROLL DISTRIBUTION	14,448.01
51300	PAYROLL VENDOR		PAYROLL DISTRIBUTION	116.37
52500	FIRSTMERIT OF OHIO		Matching MEDICARE	259.53
53300	RIZZI DISTRIBUTORS INC	79720	BPO-REPAIR PARTS & SUPPLIES	150.00
53300	LOWE'S HOME CENTERS INC	78888	BPO-HARDWARE/TOOLS/LUMBER	78.12
53300	LOWE'S HOME CENTERS INC	78888	BPO-HARDWARE/TOOLS/LUMBER	35.47
53300	LOWE'S HOME CENTERS INC	78888	BPO-HARDWARE/TOOLS/LUMBER	75.35
53300	LOWE'S HOME CENTERS INC	78888	BPO-HARDWARE/TOOLS/LUMBER	38.97
53300	LOWE'S HOME CENTERS INC	78888	BPO-HARDWARE/TOOLS/LUMBER	96.49
53300	LOWE'S HOME CENTERS INC	78888	BPO-HARDWARE/TOOLS/LUMBER	37.16
53300	STATE INDUSTRIAL PRODUCTS	78884	FRAGRANCE BURST CABINETS-75%	217.59
53300	MILAN ROBERT	78913	BPO-KEYS/LOCKS/REPAIR PARTS	28.50
53300	REFRIGERATION SALES CORP	79719	BPO-HVAC REPAIR PARTS	407.00
53300	REFRIGERATION SALES CORP	79719	BPO-HVAC REPAIR PARTS	131.10
53300	BUCKEYE HEATING & AIR COND SUPP INC	79718	BPO-HVAC PARTS AND SUPPLIES	133.02
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	79456	FOLGER ADAM 712-F-12D-630 STRK	972.80
53300	FALLS FLAG & BANNER CO	79681	PARTS FOR FLAGPOLE	985.50
53300	FAMOUS ENTERPRISES INC	78891	BPO-SUPPLIES & MATERIALS	341.41
53300	GEOSHACK INC	79676	ASH WOOD LATH STAKES	114.00
54700	COMUNALE S A CO INC	78783	REPL AIR COMPRESSOR-SFTY BLDG	3,345.00
54700	WEAVER INDUSTRIES	78909	BPO-DOCUMENT DESTRUCT SERV	30.00
54700	ARAMARK UNIFORM SERVICES	79613	MAT SERV-EOW-CITY HALL	7.45
54700	ARAMARK UNIFORM SERVICES	79613	MAT SERV-EOW-SAFETY BUILDING	26.59
54700	ARAMARK UNIFORM SERVICES	79613	MAT SERV-EOW-SERV CNTR-20%	12.60
54700	S W R H PHYSICIANS INC	79149	BPO-PRE EMP/DRUG TESTING	76.00
54700	BRUMBAUGH HOLDINGS INC	79672	PEST CONTROL-NEW RATE	59.00
55100	CHARTER COMMUNICATIONS HOLDINGS LLC	79622	BPO-CABLE TV SERV-CITY HALL	68.06
55100	CHARTER COMMUNICATIONS HOLDINGS LLC	79622	BPO-CABLE TV SERV-SR CENTER	64.17
55100	VERIZON COMMUNICATIONS INC	79048	SBP-CELLULAR SERVICE	244.61
55200	PORTS PETROLEUM CO INC	79049	SBP-UNLEADED FUEL - 4.80%	463.92
56200	APEX ELECTRIC SUPPLY COMPANY	78865	BPO-LIGHT FIXTURES/REPAIR/PART	42.00

ACCT	<u>VENDOR</u>	PO #	DESCRIPTION	AMOUNT
56200	SHUMAN INC	79670	WATER HEATER REPL-SERV GARAGE	8,973.50
				\$36,065.69

Department: 1111 Service - Office

51200	PAYROLL VENDOR		PAYROLL DISTRIBUTION	7,164.80
52500	FIRSTMERIT OF OHIO		Matching MEDICARE	100.25
53100	INDEPENDENCE BUSINESS SUPPLY	78798	BPO-OFFICE SUPPLIES	5.25
53100	AMAZON.COM SALES INC (PAY BY INVOICE)	78797	BPO-OFFICE SUPPLIES	23.99
53100	AMAZON.COM SALES INC (PAY BY INVOICE)	78797	BPO-OFFICE SUPPLIES	15.71
53100	AMAZON.COM SALES INC (PAY BY INVOICE)	78797	BPO-OFFICE SUPPLIES	30.61
53100	AMAZON.COM SALES INC (PAY BY INVOICE)	78797	BPO-OFFICE SUPPLIES	131.04
53100	AMAZON.COM SALES INC (PAY BY INVOICE)	78797	BPO-OFFICE SUPPLIES	13.99
53100	STAPLES INC	78747	BPO-OFFICE SUPPLIES	0.04
53100	STAPLES INC	78747	BPO-OFFICE SUPPLIES	19.58
53200	E AND E SWANSON COMPANY LLC	78750	BPO-MISC FLAGS FOR STOCK	1,014.12
				\$8,519.38

Department: 1112 Income Tax

51100	PAYROLL VENDOR		PAYROLL DISTRIBUTION	2,965.60
51200	PAYROLL VENDOR		PAYROLL DISTRIBUTION	5,112.28
51400	SAFE STAFFING OF OHIO INC	78950	PAYROLL SERVICE- GADUS SHIRLEY	120.44
52500	FIRSTMERIT OF OHIO		Matching MEDICARE	112.54
53205	O -OHIO ASSOC OF PUBLIC TREASU		OTHER MISC. EXPENSE	579.00
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	78797	BPO-MISC SUPPLIES	27.90
54700	EQUIFAX INFORMATION SERVICES LLC	79061	BPO-ADDRESS CHECK-INCOME TAX	281.35
52500				15,618.74
				\$24,817.85

Department: 1113 Human Resource

51100	PAYROLL VENDOR		PAYROLL DISTRIBUTION	4,231.20
51200	PAYROLL VENDOR		PAYROLL DISTRIBUTION	1,946.40
52500	FIRSTMERIT OF OHIO		Matching MEDICARE	85.59
53100	STAPLES INC	79147	BPO-OFFICE SUPPLIES	77.58
53200	SOCIETY FOR HUMAN RESOURCE MANAGMEN	79454	PROFESSIONAL MEMBERSHIP-2 YRS	439.00
53200	INTERNATL PUBLIC MGMT ASSOC FOR HR (CRE	79449	MEMBERSHIP RENEWAL	250.00
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	78797	BPO-MISC SUPPLIES	25.99

ACCT	<u>VENDOR</u>	PO #	DESCRIPTION	AMOUNT
54700	PREMIER PRINTING & SIGNS INC	79694	DESK NAME PLATE-B TURLEY	23.00
54700	S W R H PHYSICIANS INC	79641	BPO-PRE-EMP PHYSICAL/DRUG TEST	221.00
				\$7,299.76

Department: 1120 Municipal Court - Judges

51100	PAYROLL VENDOR		PAYROLL DISTRIBUTION	2,884.62
51200	PAYROLL VENDOR		PAYROLL DISTRIBUTION	34,623.96
52500	FIRSTMERIT OF OHIO		Matching MEDICARE	514.17
53100	STAPLES INC	78944	BPO-OFFICE SUPPLIES	14.51
53100	STAPLES INC	78944	BPO-OFFICE SUPPLIES	29.71
53200	PITNEY BOWES BANK INC	79519	SBP-MACHINE POSTAGE - 10%	1,300.00
53200	FRANCOTYP-POSTALIA INC (POSTAGE)	79663	POSTAGE METER-POSTAGE-10%	1,000.00
53205	M -ZIBRITOSKY, AMBER		REIMB/REF/REGIST	460.90
53300	CONLEY COMPANY M	78947	BPO - SUPPLIES	201.04
54700	SUMMIT COUNTY OF	76562	BPO-JUROR POLLING FEES	1,717.97
54700	SUMMIT COUNTY OF	79684	JURY FEES FOR 2024	1,306.51
54700	OHIO DISPOSAL L L C	79606	SANITATION SERV-COURTS-50%	27.50
55100	EAST OHIO GAS COMPANY	79617	SBP-GAS SERVICE - 75%	974.32
55100	OHIO EDISON COMPANY	78754	SBP-ELECTRICAL SERVICE - 75%	3,013.97
55100	A T & T SERVICES INC	78768	SBP-TELEPHONE SERV-50%	41.41
55100	CHARTER COMMUNICATIONS HOLDINGS LLC	79622	BPO-CABLE TV SERV-COURTHOUSE	87.79
55200	M -CRAIG, PAUL		REIMB/REF/REGIST	303.93
55200	M -ZIBRITOSKY, AMBER		REIMB/REF/REGIST	159.12
56200	SOUTHEAST SECURITY CORP	79405	BPO-DOOR SECURITY REPAIRS -75%	774.86
56400	PITNEY BOWES INC (SUPPLIES)	79729	BPO-SEND-PRO SUPPLIES - 25%	85.06
				\$49,521.35

Department: 1121 Municipal Court - Clerk of Courts

51100	PAYROLL VENDOR		PAYROLL DISTRIBUTION	2,969.36
51200	PAYROLL VENDOR		PAYROLL DISTRIBUTION	31,510.08
52500	FIRSTMERIT OF OHIO		Matching MEDICARE	466.99
53100	INDEPENDENCE BUSINESS SUPPLY	79100	BPO-OFFICE SUPPLIES & PAPER	722.03
53100	STAPLES INC	79095	BPO-OFFICE SUPPLIES	91.31
53100	STAPLES INC	79095	BPO-OFFICE SUPPLIES	8.71
53200	PITNEY BOWES BANK INC	79519	SBP-MACHINE POSTAGE - 90%	11,700.00
53200	FRANCOTYP-POSTALIA INC (POSTAGE)	79663	POSTAGE METER-POSTAGE-90%	9,000.00

ACCT	VENDOR	PO #	DESCRIPTION	AMOUNT
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	78457	BPO-MISC SUPPLIES	66.48
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	78457	BPO-MISC SUPPLIES	57.98
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	78457	BPO-MISC SUPPLIES	29.99
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	78797	BPO-MISC SUPPLIES	74.97
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	78797	BPO-MISC SUPPLIES	96.68
54700	DE LAGE LANDEN FINANCIAL SERV INC	79099	BPO-COPIER LEASE-KONICA C554E	190.08
54700	OHIO DISPOSAL L L C	79606	SANITATION SERV-COURTS-50%	27.50
55100	EAST OHIO GAS COMPANY	79617	SBP-GAS SERVICE -25%	324.77
55100	OHIO EDISON COMPANY	78754	SBP-ELECTRICAL SERVICE -25%	1,004.65
55100	A T & T SERVICES INC	78768	SBP-TELEPHONE SERV-50%	41.42
56200	SOUTHEAST SECURITY CORP	79405	BPO-DOOR SECURITY REPAIRS -25%	258.28
56400	PITNEY BOWES INC (SUPPLIES)	79729	BPO-SEND-PRO SUPPLIES - 75%	255.20
56400	PITNEY BOWES INC (SUPPLIES)	79729	BPO-SHIP-PRO SUPPLIES	339.95
56400	PITNEY BOWES INC (SUPPLIES)	79729	BPO-SHIP-PRO SUPPLIES	239.96
57100	SAM'S EAST INC (CREDIT CARD)	79169	HD WIRE 6 TIER SHELVING UNIT	199.96

\$59,676.35

Department: 1140 Miscellaneous Operating

54700	OHIO DISPOSAL L L C	79606	SANITATION SERV-CITY HALL	120.00
54700	OHIO DISPOSAL L L C	79606	SANITATION SERV-CITY HALL/RECY	45.00
54700	OHIO DISPOSAL L L C	79606	SANITATION SERV-SAFETY-50%	65.98
54700	OHIO DISPOSAL L L C	79606	SANITATION SERV-SERV CTR-25%	65.00
54700	KIMBLE RECYCLING & DISPOSAL INC	79607	RECYCLE TOTE - CITY HALL	35.64
55100	OHIO EDISON COMPANY	78754	SBP-ELECTRICAL SERVICE	55.34
55100	OHIO EDISON COMPANY	78754	SBP-ELECTRICAL SERVICE	651.45
55100	OHIO EDISON COMPANY	78754	SBP-ELECTRICAL SERVICE	73.01
55100	OHIO EDISON COMPANY	78754	SBP-ELECTRICAL SERVICE	3,357.62
55100	OHIO EDISON COMPANY	78754	SBP-ELECTRICAL SERVICE	334.39
55100	OHIO EDISON COMPANY	78754	SBP-ELECTRICAL SERVICE	2,993.65
55100	OHIO EDISON COMPANY	78754	SBP-ELECTRICAL SERVICE	72.77
55100	OHIO EDISON COMPANY	78754	SBP-ELECTRICAL SERVICE	70.01
55100	A T & T SERVICES INC	78766	SBP-INTERNET SERVICE	521.03
55100	A T & T SERVICES INC	78767	SBP-LONG DISTANCE TELEPHONE SV	79.84
55100	A T & T SERVICES INC	78768	SBP-TELEPHONE SERV-CITY BLDGS	236.07
55100	CHARTER COMMUNICATIONS HOLDINGS LLC	79622	BPO-CABLE TV SERV-SERV CTR 20%	5.04
55100	WINDSTREAM HOLDINGS II LLC	79612	BPO-CIRCUITS-FIRE ALARM	91.46

ACCT	<u>VENDOR</u>	PO #	DESCRIPTION	AMOUNT
				\$8,873.30

Department: 1201 Police

51100	PAYROLL VENDOR		PAYROLL DISTRIBUTION	5,008.00
51200	PAYROLL VENDOR		PAYROLL DISTRIBUTION	156,801.08
51310	PAYROLL VENDOR		PAYROLL DISTRIBUTION	9,564.57
51320	PAYROLL VENDOR		PAYROLL DISTRIBUTION	1,371.56
51340	PAYROLL VENDOR		PAYROLL DISTRIBUTION	89.25
51500	PAYROLL VENDOR		PAYROLL DISTRIBUTION	16,138.81
51505	PAYROLL VENDOR		PAYROLL DISTRIBUTION	6,286.98
52500	FIRSTMERIT OF OHIO		Matching MEDICARE	2,663.59
53100	INDEPENDENCE BUSINESS SUPPLY	79058	BPO-OFFICE SUPPLIES	143.85
53100	INDEPENDENCE BUSINESS SUPPLY	79058	BPO-OFFICE SUPPLIES	113.15
53100	AMAZON.COM SALES INC (PAY BY INVOICE)	78837	BPO-FLASH DRIVES	63.48
53100	AMAZON.COM SALES INC (PAY BY INVOICE)	78837	BPO-FLASH DRIVES	67.72
53100	AMAZON.COM SALES INC (PAY BY INVOICE)	78837	BPO-FLASH DRIVES	118.85
53100	AMAZON.COM SALES INC (PAY BY INVOICE)	76836	BPO - USB FLASH DRIVES	81.10
53200	STOW CITY OF	79285	FAIR SHARE COST-METRO SWAT	8,022.87
53200	YOUNG'S SCREENPRINTING &	79560	CUSTOM METAL TUMBLERS	195.00
53200	YOUNG'S SCREENPRINTING &	79560	SWEATSHIRT-SFTY GREEN- S-XL	357.00
53200	YOUNG'S SCREENPRINTING &	79560	SWEATSHIRT-SFTY GREEN- XXL	82.50
53200	OHIO BUSINESS MACHINES LLC	79689	IT SUPPORT-COPIER SCANNER-50%	47.50
53205	O -BLUE TO GOLD LLC		OTHER MISC. EXPENSE	189.00
53205	O -BLUE TO GOLD LLC		OTHER MISC. EXPENSE	189.00
53205	O -EMBASSY SUITES		OTHER MISC. EXPENSE	861.25
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	78514	BPO-MISC SUPPLIES	9.87
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	78514	BPO-MISC SUPPLIES	23.18
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	78514	BPO-MISC SUPPLIES	465.17
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	78514	BPO-MISC SUPPLIES	51.53
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	78514	BPO-MISC SUPPLIES	13.49
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	78514	BPO-MISC SUPPLIES	29.97
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	78514	BPO-MISC SUPPLIES	16.50
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	78837	BPO-MISC SUPPLIES	35.60
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	78837	BPO-MISC SUPPLIES	16.99
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	78837	BPO-MISC SUPPLIES	163.95
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	78837	BPO-MISC SUPPLIES	15.43

ACCT	<u>VENDOR</u>	PO #	DESCRIPTION	AMOUNT
53300	TAMARKIN CO THE	79235	BPO-SUPPLIES/REFRESHMENTS	82.21
53300	SIRCHIE ACQUISITION CO LLC	79361	BPO-EVIDENCE LAB SUPPLIES	107.28
53300	AUTOZONE STORES LLC	79344	BPO- SUPPLIES AND PARTS	29.89
54300	INTERACTION INSIGHT CORPORATION	79686	MAINT/SUPPORT-NICE RECORD SYST	5,098.00
54700	LANGUAGE LINE SERVICES INC	79394	BPO-LANGUAGE INTERPRETATION	13.47
54700	PREMIER PRINTING & SIGNS INC	79694	NAME PLATE-B SNAVELY	23.00
54700	PREMIER PRINTING & SIGNS INC	79694	NAME PLATE-B SNAVELY CORRECTED	15.00
54700	S W R H PHYSICIANS INC	79149	BPO-PRE EMP/DRUG TESTING	989.00
54700	S W R H PHYSICIANS INC	79149	BPO-PRE EMP/DRUG TESTING	650.00
54700	KIMBLE RECYCLING & DISPOSAL INC	79607	RECYCLE TOTE-SAFETY BLDG-50%	17.82
54700	SUMMIT CO FISCAL OFFICE	79437	MAINT/OPERATING SERV-97 RADIOS	12,217.80
55100	VERIZON COMMUNICATIONS INC	79048	SBP-CELLULAR SERVICE	1,295.07
55100	VERIZON COMMUNICATIONS INC	79048	SBP-WIRELESS-ACCESS-MDT	1,153.20
55200	PORTS PETROLEUM CO INC	79049	SBP-UNLEADED FUEL - 42.35%	4,093.12
56200	LIND ELECTRONIC DESIGN CO INC	78684	GE1950-2303 DC POWER ADAPTER	125.00
56200	LIND ELECTRONIC DESIGN CO INC	78684	SHIPPING	12.00
56200	KLABEN FORD LINCOLN INC	79423	SBP-WARRANTY WORK/REPAIRS/PART	1,435.98
56200	KLABEN FORD LINCOLN INC	79423	SBP-WARRANTY WORK/REPAIRS/PART	1,454.94
56200	KLABEN FORD LINCOLN INC	79423	SBP-WARRANTY WORK/REPAIRS/PART	380.67
56200	KLABEN FORD LINCOLN INC	79423	SBP-WARRANTY WORK/REPAIRS/PART	52.20
56200	KLABEN FORD LINCOLN INC	79423	SBP-WARRANTY WORK/REPAIRS/PART	52.20
56200	KLABEN FORD LINCOLN INC	79423	SBP-WARRANTY WORK/REPAIRS/PART	52.10
56200	KLABEN FORD LINCOLN INC	79423	SBP-WARRANTY WORK/REPAIRS/PART	52.20
56200	KLABEN FORD LINCOLN INC	79423	SBP-WARRANTY WORK/REPAIRS/PART	100.71
56200	KLABEN FORD LINCOLN INC	79423	SBP-WARRANTY WORK/REPAIRS/PART	2,568.11
56200	KLABEN FORD LINCOLN INC	79423	SBP-WARRANTY WORK/REPAIRS/PART	61.90
56200	KLABEN FORD LINCOLN INC	79423	SBP-WARRANTY WORK/REPAIRS/PART	441.44
56200	KLABEN FORD LINCOLN INC	79423	SBP-WARRANTY WORK/REPAIRS/PART	1,234.93
56200	KLABEN FORD LINCOLN INC	79423	SBP-WARRANTY WORK/REPAIRS/PART	683.90
56200	KLABEN FORD LINCOLN INC	79423	SBP-WARRANTY WORK/REPAIRS/PART	439.27
56200	KLABEN FORD LINCOLN INC	79423	SBP-WARRANTY WORK/REPAIRS/PART	38.82
56200	KLABEN FORD LINCOLN INC	79423	SBP-WARRANTY WORK/REPAIRS/PART	1,391.65
56200	KLABEN FORD LINCOLN INC	79423	SBP-WARRANTY WORK/REPAIRS/PART	100.61
56200	KLABEN FORD LINCOLN INC	79423	SBP-WARRANTY WORK/REPAIRS/PART	51.93
56200	KLABEN FORD LINCOLN INC	79423	SBP-WARRANTY WORK/REPAIRS/PART	599.15

ACCT	<u>VENDOR</u>	PO #	DESCRIPTION	AMOUNT
56200	KLABEN FORD LINCOLN INC	79423	SBP-WARRANTY WORK/REPAIRS/PART	61.90
56200	KLABEN FORD LINCOLN INC	79423	SBP-WARRANTY WORK/REPAIRS/PART	51.93
56200	KLABEN FORD LINCOLN INC	79423	SBP-WARRANTY WORK/REPAIRS/PART	62.78
				\$246,641.17

Department: 1202 Fire

51100	PAYROLL VENDOR		PAYROLL DISTRIBUTION	5,008.00
51200	PAYROLL VENDOR		PAYROLL DISTRIBUTION	119,690.68
51330	PAYROLL VENDOR		PAYROLL DISTRIBUTION	15,155.85
51340	PAYROLL VENDOR		PAYROLL DISTRIBUTION	89.25
51500	PAYROLL VENDOR		PAYROLL DISTRIBUTION	1,190.00
51510	PAYROLL VENDOR		PAYROLL DISTRIBUTION	662.50
51520	PAYROLL VENDOR		PAYROLL DISTRIBUTION	2,200.01
52500	FIRSTMERIT OF OHIO		Matching MEDICARE	2,007.08
53100	INDEPENDENCE BUSINESS SUPPLY	79058	BPO-OFFICE SUPPLIES	273.28
53200	M -HOFFMAN, NICHOLAS		REIMB/REF/REGIST	182.30
53200	M -GAMMELL, MELISSA		REIMB/REF/REGIST	55.00
53200	AMAZON.COM SALES INC (PAY BY INVOICE)	79292	DICKIES DARK BLUE JACKET - S	74.50
53200	AMAZON.COM SALES INC (PAY BY INVOICE)	79292	DICKIES DARK BLUE JACKET - M	68.49
53200	AMAZON.COM SALES INC (PAY BY INVOICE)	79292	DICKIES DARK BLUE JACKET - L	67.25
53200	AMAZON.COM SALES INC (PAY BY INVOICE)	79292	DICKIES DARK BLUE JACKET - XL	67.50
53200	OHIO BUSINESS MACHINES LLC	79689	IT SUPPORT-COPIER SCANNER-50%	47.50
53200	APPLE INC (CREDIT CARD)	79654	DECIBEL X APP	5.33
53205	M -HAMILTON, MARK		REIMB/REF/REGIST	75.00
53300	LOWE'S HOME CENTERS INC	79312	BPO - SUPPLIES	189.87
53300	LOWE'S HOME CENTERS INC	79312	BPO - SUPPLIES	34.60
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	76949	BPO-MISC SUPPLIES	259.98
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	76949	BPO-MISC SUPPLIES	29.75
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	78837	BPO-MISC SUPPLIES	57.60
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	78837	BPO-MISC SUPPLIES	48.00
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	78837	BPO-MISC SUPPLIES	44.95
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	78837	BPO-MISC SUPPLIES	13.32
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	78837	BPO-MISC SUPPLIES	189.98
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	78837	BPO-MISC SUPPLIES	79.99
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	78837	BPO-MISC SUPPLIES	116.92
53300	HARTVILLE HARDWARE INC	79309	SBP-TOOLS AND EQUIPMENT	1,268.33

ACCT	<u>VENDOR</u>	PO #	DESCRIPTION	AMOUNT
54700	APPLE INC (CREDIT CARD)	79653	CLOUD STORAGE	0.99
54700	PREMIER PRINTING & SIGNS INC	79694	NAME PLATE-M LANG	23.00
54700	STAT INTEGRATED TECHNOLOGIES INC	79636	TESTING/TREATMENT-FIRE STATION	465.00
54700	KIMBLE RECYCLING & DISPOSAL INC	79607	RECYCLE TOTE-SAFETY BLDG-50%	17.82
54700	C S A SERVICE SOLUTIONS LLC	79687	BPO-MAINT/SERV-MEDICAL EQUIP	1,362.90
54700	SUMMIT CO FISCAL OFFICE	79437	MAINT/OPERATING SRV-110 RADIOS	14,106.12
54700	VERIZON COMMUNICATIONS INC	79048	SBP-WIRELESS ACC SRV-FD/EMS-50	581.59
54700	VERIZON COMMUNICATIONS INC	79048	SBP-WIRELESS ACC SRV-FD/EMS-50	25.14
54700	NEW ENGLAND MANUFACTURING LLC	79377	BPO-GAUGE CALIBRATION	133.36
55100	VERIZON COMMUNICATIONS INC	79048	SBP-CELLULAR SERVICE	257.85
55100	VERIZON COMMUNICATIONS INC	79048	SBP-CELL/DATA SRV-M GAMMELL	40.11
55200	PORTS PETROLEUM CO INC	79049	SBP-UNLEADED FUEL - 15.54%	1,501.93
55200	SPEEDWAY LLC	79307	BPO - FUEL	45.20
56200	FALLSWAY EQUIPMENT COMPANY	77081	SBP-SERVICE AND REPAIRS	1,772.55
56200	FALLSWAY EQUIPMENT COMPANY	79444	SBP-SERVICE AND REPAIRS	815.45
56200	FALLSWAY EQUIPMENT COMPANY	79444	SBP-SERVICE AND REPAIRS	22,779.84
56200	FALLSWAY EQUIPMENT COMPANY	79444	SBP-SERVICE AND REPAIRS	3,928.59
56200	FALLSWAY EQUIPMENT COMPANY	79444	SBP-SERVICE AND REPAIRS	871.96
56200	MARHOFER CHEVROLET INC (COLLISION)	79688	DEDUCTABLE-REPAIRS FORD E350	1,000.00
56200	MARHOFER CHEVROLET INC (COLLISION)	79688	BALANCE DUE-ADDTL BATTERY	150.52
56200	ZIEGLER TIRE & SUPPLY INC	77005	BPO-TIRES AND SUPPLIES	607.96
56200	ATLANTIC EMERGENCY SOLUTIONS INC	77232	BPO-REPLACEMENT GEAR & REPAIRS	720.68
				\$200,461.37

Department: 1203 Police-Fire Communications

55100	A T & T SERVICES INC	78768	SBP-TELEPHONE SERV	208.64
55100	A T & T SERVICES INC	78768	SBP-TELEPHONE SERV	119.45
57300	SUMMIT CO FISCAL OFFICE	79708	CITY PORTION OF COG SHARING	278,550.00
				\$278,878.09

Department: 1208 Street Lighting Utility Cost

55150	OHIO EDISON COMPANY	78754	SBP-ELECTRICAL SERVICE	99.69
55150	OHIO EDISON COMPANY	78754	SBP-ELECTRICAL SERVICE	37.44
55150	OHIO EDISON COMPANY	78754	SBP-ELECTRICAL SERVICE	43.35
55150	OHIO EDISON COMPANY	78754	SBP-ELECTRICAL SERVICE	84.16
55150	OHIO EDISON COMPANY	78754	SBP-ELECTRICAL SERVICE	34.06

ACCT	<u>VENDOR</u>	PO #	DESCRIPTION	AMOUNT
55150	OHIO EDISON COMPANY	78754	SBP-ELECTRICAL SERVICE	1,873.55
55150	OHIO EDISON COMPANY	78754	SBP-ELECTRICAL SERVICE	6,659.93
55150	OHIO EDISON COMPANY	78754	SBP-ELECTRICAL SERVICE	2,515.54
55150	OHIO EDISON COMPANY	78754	SBP-ELECTRICAL SERVICE	19.99
55150	OHIO EDISON COMPANY	78754	SBP-ELECTRICAL SERVICE	23.30
55150	OHIO EDISON COMPANY	78754	SBP-ELECTRICAL SERVICE	50.68
				\$11,441.69

Department: 1210 Police Pension and Disability

52315	OHIO POLICE AND FIRE PENSION	64,805.90
		\$64,805.90

Department: 1211 Fire Pension and Disability

52320	OHIO POLICE AND FIRE PENSION	67,138.67
		\$67,138.67

Department: 1301 Service - Cemeteries

51200	PAYROLL VENDOR	PAYROLL DISTRIBUTION	2,972.80
52500	FIRSTMERIT OF OHIO	Matching MEDICARE	41.18
53200	O -FANARA, TOM	OTHER MISC. EXPENSE	225.00
			\$3,238.98

Department: 1401 Parks and Recreation - Administration

51100	PAYROLL VENDOR	PAYROLL DISTRIBUTION	3,370.40
52500	FIRSTMERIT OF OHIO	Matching MEDICARE	46.88
55200	PORTS PETROLEUM CO INC	79049 SBP-UNLEADED FUEL - .86%	83.12
55690	O -JAMESON, GEORGE	OTHER MISC. EXPENSE	66.00
55690	O -PRASKOVICH, RYAN	OTHER MISC. EXPENSE	44.00
			\$3,610.40

Department: 1402 Parks and Recreation - Recreation

51100	PAYROLL VENDOR	PAYROLL DISTRIBUTION	3,132.01
51200	PAYROLL VENDOR	PAYROLL DISTRIBUTION	14,449.48
52500	FIRSTMERIT OF OHIO	Matching MEDICARE	204.58
53200	WAL-MART STORES EAST LP	79171 BPO-SUPPLIES-REC PRGRMS/EVENTS	37.48

ACCT	VENDOR	PO #	DESCRIPTION	AMOUNT
53200	HALAY JACLYN	79683	BPO-INSTRUCTOR-CHARCUTERIE-3/1	60.00
53200	OSTKAR GARY	79703	REFEREE ASSIGNING FEE	921.60
53200	OSTKAR GARY	79703	ARBITER SPORTS USER FEE	225.00
53200	OSTKAR GARY	79704	7/8 GRADE BASKETBALL SEASON	1,690.00
53200	OSTKAR GARY	79704	MENS PLAYOFF GAMES	240.00
53200	OSTKAR GARY	79704	HIGH SCHOOL PLAYOFF GAMES	70.00
53200	PLAYHOUSE SQUARE FOUNDATION (CREDIT CARD)	79870	36 - SR BUS TRIP - 3/5	1,782.00
53200	NATIONAL FIRST LADIES LIBRARY	78898	SR BUS TRIP-1/23 LIBRARY	50.00
53200	GERVASI 1700 LLC	78867	36 - SR BUS TRIP - 2/15	199.88
53200	GERVASI 1700 LLC	78867	36 - SR BUS TRIP - 2/15	1,170.00
53200	COMMUNITY HALL FOUNDATION	78866	36- SR BUS TRIP - 2/24	760.00
53200	CANVA PTY LTD (CREDIT CARD)	79657	GRAPHIC DESIGN SOFTWARE	119.40
53200	ALPINE SIERRA AGGREGATOR LLC	79445	CAMPING RESERVATION SYSTEM	588.00
53200	ALPINE SIERRA AGGREGATOR LLC	79445	RESERVATION AMERICA FEE	59.40
53200	WEBSTAURANT STORE LLC (CREDIT CARD)	79577	BPO-SUPPLIES-PRGRMS/EVENTS	330.48
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	76949	BPO-MISC SUPPLIES	152.90
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	76949	BPO-MISC SUPPLIES	229.00
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	78837	BPO-MISC SUPPLIES	27.98
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	78837	BPO-MISC SUPPLIES	33.78
53300	SAM'S EAST INC (CREDIT CARD)	79332	BPO-SUPPLIES-REC CAMPS/PRGRMS	37.92
54700	S W R H PHYSICIANS INC	79516	BPO-PRE EMP PHYSICAL/DRUG TEST	221.00
54700	DATABASE MARKETING INNOVATORS INC	79173	BPO-PRINTING SERV-FLYERS/PRGRM	75.00
55100	VERIZON COMMUNICATIONS INC	79048	SBP-CELLULAR/DATA SERVICE	191.61
55200	PORTS PETROLEUM CO INC	79049	SBP-UNLEADED FUEL - .02%	1.93
56200	SUMMIT TIRE SERVICE LLC	79717	TIRE PARTS & SERVICE-PARKS BUS	105.85
				\$27,166.28

Department: 1404 Parks and Recreation - Facility Improvement

55100	WINDSTREAM HOLDINGS II LLC	79612	BPO-TELEPHONE SERV-CAMPGROUND	53.65
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\$53.65				

Department: 1405 Parks and Recreation - Parks Maintenance

51200	PAYROLL VENDOR		PAYROLL DISTRIBUTION	15,985.81
51300	PAYROLL VENDOR		PAYROLL DISTRIBUTION	1,861.30
52500	FIRSTMERIT OF OHIO		Matching MEDICARE	249.42
53300	SOHAR'S ALL SEASON INC	78873	BPO-MOWER EQUIP/REPAIR PARTS	152.10

ACCT	<u>VENDOR</u>	PO #	DESCRIPTION	AMOUNT
53300	LOWE'S HOME CENTERS INC	79523	BPO-HARDWARE/TOOLS/LUMBER	38.69
53300	LOWE'S HOME CENTERS INC	79523	BPO-HARDWARE/TOOLS/LUMBER	120.81
53300	STATE INDUSTRIAL PRODUCTS	78884	FRAGRANCE BURST CABINETS-25%	93.25
53300	BAKER VEHICLE SYSTEMS INC	78881	BPO-REPAIR PARTS & SUPPLIES	210.63
53300	OBRYAN GROUNDS MAINTENANCE	78931	BPO-SCREENED TOPSOIL	480.00
54700	OHIO DISPOSAL L L C	79606	SANITATION SERV-SLVR SPRINGS	165.00
54700	OHIO DISPOSAL L L C	79606	SANITATION SERV-HERITG BARN	195.30
54700	OHIO DISPOSAL L L C	79606	SANITATION SERV-OREGON TRAILS	55.00
54700	OHIO DISPOSAL L L C	79606	SANITATION SERV-COMM GARDEN	90.00
54700	STAT INTEGRATED TECHNOLOGIES INC	79636	TESTING/TREATMENT-HERITAGE LK	1,945.00
54700	STAT INTEGRATED TECHNOLOGIES INC	79636	TESTING/TREATMENT-CRYSTAL CV	2,110.00
54700	STAT INTEGRATED TECHNOLOGIES INC	79636	TESTING/TREATMENT-YOUNG POND	1,690.00
54700	S W R H PHYSICIANS INC	79516	BPO-PRE EMP PHYSICAL/DRUG TEST	76.00
54700	S W R H PHYSICIANS INC	79516	BPO-PRE EMP PHYSICAL/DRUG TEST	76.00
54700	CHARTER COMMUNICATIONS HOLDINGS LLC	79622	INTERNET - 2915 GRAHAM RD	126.97
54700	CHARTER COMMUNICATIONS HOLDINGS LLC	79622	INTERNET - 2950 N RIVER RD	127.97
54700	CHARTER COMMUNICATIONS HOLDINGS LLC	79622	INTERNET - 5027 STOW RD	106.98
54700	CHARTER COMMUNICATIONS HOLDINGS LLC	79622	INTERNET - 5238 YOUNG RD	106.98
55100	AMERIGAS PROPANE LP	79614	SBP-PROPANE GAS-HERTG BRN-2024	1,775.21
55100	OHIO EDISON COMPANY	78754	SBP-ELECTRICAL SERVICE	139.96
55100	OHIO EDISON COMPANY	78754	SBP-ELECTRICAL SERVICE	74.69
55100	OHIO EDISON COMPANY	78754	SBP-ELECTRICAL SERVICE	84.90
55100	OHIO EDISON COMPANY	78754	SBP-ELECTRICAL SERVICE	207.61
55100	OHIO EDISON COMPANY	78754	SBP-ELECTRICAL SERVICE	139.44
55100	OHIO EDISON COMPANY	78754	SBP-ELECTRICAL SERVICE	91.27
55100	OHIO EDISON COMPANY	78754	SBP-ELECTRICAL SERVICE	224.76
55100	OHIO EDISON COMPANY	78754	SBP-ELECTRICAL SERVICE	72.18
55100	OHIO EDISON COMPANY	78754	SBP-ELECTRICAL SERVICE	80.35
55100	OHIO EDISON COMPANY	78754	SBP-ELECTRICAL SERVICE	70.08
55100	VERIZON COMMUNICATIONS INC	79048	SBP-CELLULAR/DATA SERVICE	129.32
55200	PORTS PETROLEUM CO INC	79049	SBP-UNLEADED FUEL - 2.84%	274.48
56200	MICHIGAN PLAYGROUNDS LLC	78580	REPL EQUIP-SOAR PRK-STRM DAMAG	3,668.15
56200	MICHIGAN PLAYGROUNDS LLC	78580	FREIGHT CHARGE	368.00
				\$33,463.61

Department: 1501 Planning and Development

ACCT	<u>VENDOR</u>	PO #	DESCRIPTION	AMOUNT
51100	PAYROLL VENDOR		PAYROLL DISTRIBUTION	3,825.60
51200	PAYROLL VENDOR		PAYROLL DISTRIBUTION	2,297.60
52500	FIRSTMERIT OF OHIO		Matching MEDICARE	82.50
53200	PLANETIZEN	79581	PLANNING COMMISSIONAL TRAINING	390.60
53200	PLANETIZEN	79581	PLANNING COMMISSION TRAINING	300.30
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	77112	BPO-MISC SUPPLIES	24.99
54300	NEARMAP US INC	78755	AERIAL PHOTOGRAPHY CONTRACT	9,500.00
54300	OPENGOV INC	79635	OPENGOV SOFTWARE MAINTENANCE	15,487.50
54300	OPENGOV INC	79665	SOFTWARE MAINT-MOBILE APP 2024	5,203.06
54600	ORCHARD HILTZ & MCCLIMENT INC	78780	GIS CONSULT FEES - TRAINING	4,394.00
54700	SPALDING/EMIG COMPANY	79301	APPRAISAL-N RIVER RD PARCELS	2,950.00
54700	NEARMAP US INC	79295	GIS PUBLIC USAGE SERVICES	2,000.00
54700	SMATHERS DAPHNIE	79668	BPO-REMOVE/HAUL-TRASH VIOLATIO	125.00
54700	SMATHERS DAPHNIE	79668	BPO-REMOVE/HAUL-TRASH VIOLATIO	125.00
54700	PREMIER PRINTING & SIGNS INC	79694	DESK NAME PLATE-Z COWAN	23.00
54700	PREMIER PRINTING & SIGNS INC	79694	WALL NAME PLATE-Z COWAN	26.00
54700	PREMIER PRINTING & SIGNS INC	79694	NAME PLATE-Z COWAN	23.00
55100	VERIZON COMMUNICATIONS INC	79048	SBP-CELLULAR/DATA SERVICE	81.01
55200	PORTS PETROLEUM CO INC	79049	SBP-UNLEADED FUEL - .05%	4.83
				\$46,863.99

Department: 1502 Service Department - Urban Forestry

51100	PAYROLL VENDOR		PAYROLL DISTRIBUTION	3,084.00
51200	PAYROLL VENDOR		PAYROLL DISTRIBUTION	6,044.00
51300	PAYROLL VENDOR		PAYROLL DISTRIBUTION	410.96
51400	SAFE STAFFING OF OHIO INC	79466	PAYROLL SERV-CHRISTMAS LIGHTS	780.00
51400	SAFE STAFFING OF OHIO INC	79466	PAYROLL SERV-CHRISTMAS LIGHTS	780.00
51400	SAFE STAFFING OF OHIO INC	79466	PAYROLL SERV-CHRISTMAS LIGHTS	780.00
51400	SAFE STAFFING OF OHIO INC	79466	PAYROLL SERV-CHRISTMAS LIGHTS	780.00
52500	FIRSTMERIT OF OHIO		Matching MEDICARE	132.75
53300	AKRON BEARING COMPANY	79680	BPO-PARTS-PORTABLE SAW MILL	23.42
53300	LOWE'S HOME CENTERS INC	79092	BPO-SUPPLIES AND INCIDENTALS	429.34
53300	JANI AUTO PARTS	79044	BPO-PARTS AND SUPPLIES	299.98
53300	JANI AUTO PARTS	79044	BPO-PARTS AND SUPPLIES	53.92
53300	STOW CITY GLASS & MIRROR CO INC	79679	SAFETY SHIELD-STUMP GRINDER	200.00
53300	AUTOZONE STORES LLC	79025	BPO-PARTS AND SUPPLIES	70.34

ACCT	<u>VENDOR</u>	PO #	DESCRIPTION	AMOUNT
54700	BOETTLER DON	78983	BPO-GRINDER/CHIPPER-SHARPENING	15.00
55100	VERIZON COMMUNICATIONS INC	79048	SBP-CELLULAR/DATA SERVICE	145.67
55200	PORTS PETROLEUM CO INC	79049	SBP-UNLEADED FUEL - 3.02%	291.88
56200	FISHER AUTO PARTS INC	78981	BPO-PARTS/SUPPLIES/REPAIRS	119.52
				\$14,440.78

Department: 1503 Service Department - Building Inspection

51200	PAYROLL VENDOR		PAYROLL DISTRIBUTION	10,884.80
51400	SAFE STAFFING OF OHIO INC	78748	PAYROLL SERV-TOM MOORE-ELECT	487.50
51400	SAFE STAFFING OF OHIO INC	78748	PAYROLL SERV-TOM MOORE-ELECT	487.50
51400	SAFE STAFFING OF OHIO INC	78748	PAYROLL SERV-TOM MCCARTHY	390.00
51400	SAFE STAFFING OF OHIO INC	79300	PAYROLL SERV-B MURAWSKI	195.00
52500	FIRSTMERIT OF OHIO		Matching MEDICARE	151.04
54300	OPENGOV INC	79635	OPENGOV SOFTWARE MAINTENANCE	15,487.50
54700	OAK GROUP INC	73585	MASTER PLANS EXAMINER SERV	80.00
54700	ARAMARK UNIFORM SERVICES	79613	MAT SERVICE-EOW-BUILDING-50%	3.82
55100	VERIZON COMMUNICATIONS INC	79048	SBP-CELLULAR/DATA SERVICE	202.13
55200	PORTS PETROLEUM CO INC	79049	SBP-UNLEADED FUEL - .82%	79.25
				\$28,448.54

Department: 1601 Service Department - Street Repair

54700	ARAMARK UNIFORM SERVICES	79613	MAT SERV-EOW-SERV CNTR-60%	37.81
54700	STAT INTEGRATED TECHNOLOGIES INC	79636	TESTING/TREATMENT-SALT CENTER	487.50
54700	STAT INTEGRATED TECHNOLOGIES INC	79636	TESTING/TREATMENT-CENTER POND	482.50
				\$1,007.81

Department: 1602 Service Department - Street Construction

51100	PAYROLL VENDOR		PAYROLL DISTRIBUTION	3,968.00
51200	PAYROLL VENDOR		PAYROLL DISTRIBUTION	41,562.64
51300	PAYROLL VENDOR		PAYROLL DISTRIBUTION	843.41
52500	FIRSTMERIT OF OHIO		Matching MEDICARE	645.68
53100	COAST TO COAST COMPUTER PRODUCTS INC	78840	BPO-TONER AND INK CARTRIDGES	145.78
53200	M -ETHAN, GARY		REIMB/REF/REGIST	19.00
53300	TUCKER W L SUPPLY CO	79140	BPO-SUPPLIES & INCIDENTALS	63.95
53300	TUCKER W L SUPPLY CO	79140	BPO-SUPPLIES & INCIDENTALS	412.00

ACCT	<u>VENDOR</u>	PO #	DESCRIPTION	AMOUNT
53300	GRAINGER W W INC	79652	BPO-VEHICLE/PUMP REPAIR PARTS	547.47
53300	J & B FLEET INDUSTRIAL SUPPLY	79151	BPO-VEHICLE PARTS/SAFETY GEAR	52.41
53300	J & B FLEET INDUSTRIAL SUPPLY	79151	BPO-VEHICLE PARTS/SAFETY GEAR	14.26
53300	J & B FLEET INDUSTRIAL SUPPLY	79151	BPO-VEHICLE PARTS/SAFETY GEAR	127.07
53300	MIGCHELBRINK INC	79109	BPO-CONCRETE RISERS/LIDS/SUPPL	925.00
53300	CARGILL INC	78955	ROAD SALT - 92.5%	12,435.68
53300	CARGILL INC	78955	ROAD SALT - 92.5%	10,079.79
53300	CERTIFIED POWER INC	79693	BPO-SALT PLOW PARTS	91.50
53300	RUSSELL STANDARD CORPORATION	79117	BPO-EMULSION & COLD PATCH	2,496.00
53300	BEAVER PETROLEUM COMPANY INC	79051	BPO-LUBRICANTS-SERVICE GARAGE	5,377.45
53300	JANI AUTO PARTS	79124	BPO-TRUCK & VEHICLE PARTS	68.99
53300	STEEL SUPPLY CO INC	79245	BPO-BULK STEEL-SERVICE GARAGE	192.00
53300	BZ MOORE INDUSTRIAL SUPPLY	79075	BPO-NUTS/BOLTS & HARDWARE	38.51
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	77112	BPO-MISC SUPPLIES	29.56
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	77112	BPO-MISC SUPPLIES	39.09
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	77112	BPO-MISC SUPPLIES	14.45
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	77112	BPO-MISC SUPPLIES	11.16
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	78868	BPO-MISC SUPPLIES	54.50
53300	ACE TRUCK EQUIPMEMNT CO (CREDIT CARD)	79461	TRUCK PARTS	971.66
53300	ACUITY SPECIALTY PRODUCTS INC	78963	BPO-CLEANERS & SUPPLIES	829.56
53300	HENDERSON PRODUCTS INC	79122	BPO-PLOW AND TRUCK PARTS	1,682.76
53300	AUTOZONE STORES LLC	78957	BPO-VEHICLE REPAIR PARTS	36.76
53300	AUTOZONE STORES LLC	78957	BPO-VEHICLE REPAIR PARTS	22.52
53300	AUTOZONE STORES LLC	78957	BPO-VEHICLE REPAIR PARTS	12.12
53300	AUTOZONE STORES LLC	78957	BPO-VEHICLE REPAIR PARTS	37.32
53300	AUTOZONE STORES LLC	78957	BPO-VEHICLE REPAIR PARTS	414.26
53300	AUTOZONE STORES LLC	78957	BPO-VEHICLE REPAIR PARTS	63.98
53300	AUTOZONE STORES LLC	78957	BPO-VEHICLE REPAIR PARTS	120.00
53300	SUMMIT TIRE SERVICE LLC	79137	BPO-TRUCK AND TRAILER TIRES	1,018.17
53300	SUMMIT TIRE SERVICE LLC	79137	BPO-TRUCK AND TRAILER TIRES	125.00
54700	OHIO DISPOSAL L L C	79606	SANITATION SERV-SERV CTR-55%	143.00
54700	SENK DAVID	79021	BPO-VEHICLE DETAILING	460.00
54700	S W R H PHYSICIANS INC	79516	BPO-PRE EMP PHYSICAL/DRUG TEST	111.00
54700	SUMMIT CO FISCAL OFFICE	79437	MAINT/OPERATING SRV-25 RADIOS	3,054.48
54700	CALAMP WIRELESS NETWORKS CORPORATION	79138	REPL GPS-FOR SERV VEHICLES	5,568.00
55100	OHIO EDISON COMPANY	78754	SBP-ELECTRICAL SERVICE	1,954.35

ACCT	<u>VENDOR</u>	PO #	DESCRIPTION	AMOUNT
55100	OHIO EDISON COMPANY	78754	SBP-ELECTRICAL SERVICE	118.88
55100	A T & T SERVICES INC	78768	SBP-TELEPHONE SERV-CITY BLDGS	469.08
55100	CHARTER COMMUNICATIONS HOLDINGS LLC	79622	BPO-CABLE TV SERV-SERV CTR 55%	15.13
55100	VERIZON COMMUNICATIONS INC	79048	SBP-CELLULAR/DATA SERVICE	284.72
55200	PORTS PETROLEUM CO INC	79049	SBP-UNLEADED FUEL - 13.78%	1,331.83
56200	AKRON BEARING COMPANY	78976	BPO-LEAF MACHINE/VEHICLE PARTS	58.50
56200	AKRON TRACTOR & EQUIP INC	79076	BPO-PARTS AND SERVICE	2,061.46
56200	AKRON TRACTOR & EQUIP INC	79076	BPO-PARTS AND SERVICE	481.24
56200	OHIO MACHINERY CO	79113	BPO-REPAIRS/PARTS-CATIPILLAR	10.66
56200	OHIO MACHINERY CO	79113	BPO-REPAIRS/PARTS-CATIPILLAR	207.20
56200	OHIO MACHINERY CO	79113	BPO-REPAIRS/PARTS-CATIPILLAR	139.46
56200	OHIO MACHINERY CO	79113	BPO-REPAIRS/PARTS-CATIPILLAR	249.81
56200	OHIO MACHINERY CO	79113	BPO-REPAIRS/PARTS-CATIPILLAR	17.19
56200	OHIO MACHINERY CO	79113	BPO-REPAIRS/PARTS-CATIPILLAR	228.31
56200	OHIO MACHINERY CO	79113	BPO-REPAIRS/PARTS-CATIPILLAR	70.28
56200	W W WILLIAMS COMPANY LLC	79144	BPO-EQUIPMENT REPAIRS	488.60
56200	MURPHY TRACTOR & EQUIPMENT CO INC	79146	BPO-LOADER PARTS AND REPAIRS	250.54
56400	CINTAS CORP	78954	BPO-UNIFORMS FOR MECHANICS	31.44
56400	CINTAS CORP	78954	BPO-UNIFORMS FOR MECHANICS	156.68
56400	CINTAS CORP	78954	BPO-UNIFORMS FOR MECHANICS	41.92
57200	HALL PUBLIC SAFETY	79121	BPO-SAFETY LIGHTING	351.95
57200	AMAZON.COM SALES INC (PAY BY INVOICE)	78758	MILWAUKEE IMPACT GREASE TOOL	574.19
57200	MILL SUPPLY INC	79677	RUBBER DEFLECTOR-SNOW PLOW	100.00
				\$104,619.36

Department: 1603 State Highway Improvement

53300	CARGILL INC	78955	ROAD SALT - 7.5%	1,008.30
53300	CARGILL INC	78955	ROAD SALT - 7.5%	817.28
				\$1,825.58

Department: 2011 EMS/Fire Levy

51200	PAYROLL VENDOR		PAYROLL DISTRIBUTION	65,795.69
51300	PAYROLL VENDOR		PAYROLL DISTRIBUTION	5,165.42
51505	PAYROLL VENDOR		PAYROLL DISTRIBUTION	2,279.20
52500	FIRSTMERIT OF OHIO		Matching MEDICARE	1,021.00
54700	VERIZON COMMUNICATIONS INC	79048	SBP-WIRELESS ACC SRV-FD/EMS-50	581.60

ACCT	<u>VENDOR</u>	PO #	DESCRIPTION	AMOUNT
				\$74,842.91

Department: 2016 Water Operating Fund

51100	PAYROLL VENDOR		PAYROLL DISTRIBUTION	1,712.40
51200	PAYROLL VENDOR		PAYROLL DISTRIBUTION	35,422.68
51300	PAYROLL VENDOR		PAYROLL DISTRIBUTION	5,254.93
52500	FIRSTMERIT OF OHIO		Matching MEDICARE	590.32
53200	M -BROOKER, CHRIS		REIMB/REF/REGIST	40.00
53200	MCWANE INC	79207	BPO-IHYDRANT SOFTWARE SERV	1,500.00
53300	J & B FLEET INDUSTRIAL SUPPLY	79200	BPO-REPAIR HARDWARE	218.80
53300	LOWE'S HOME CENTERS INC	79206	BPO-SUPPLIES/TOOLS/LUMBER	65.62
53300	ROSS JAMES W INC	79260	BPO-FIRST AID SUPPLIES	9.95
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	77112	BPO-MISC SUPPLIES	32.14
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	77112	BPO-MISC SUPPLIES	179.99
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	78868	BPO-MISC SUPPLIES	184.50
53300	RIGHTY TIGHTY SUPPLY	79434	BPO-TOOLS AND SUPPLIES	372.72
54300	CORE & MAIN LP	79713	ANNUAL SAAS FEE	14,960.00
54300	CORE & MAIN LP	79713	SENSUS ANALYTICS ANNUAL FEE	18,332.50
54700	ADAMS WATER LABORATORY INC	79172	BPO-MNTHLY BACTERIA SAMPLING	1,134.00
54700	JONES & HENRY LABORATORIES INC	79201	BPO-MANDATORY WATER TESTING	700.00
54700	OHIO DISPOSAL L L C	79606	SANITATION SERV-SERV CTR-20%	52.00
54700	ARAMARK UNIFORM SERVICES	79613	MAT SERV-EOW-SERV CNTR-20%	12.61
54700	S W R H PHYSICIANS INC	79516	BPO-PRE EMP PHYSICAL/DRUG TEST	76.00
54700	S W R H PHYSICIANS INC	79516	BPO-PRE EMP PHYSICAL/DRUG TEST	221.00
54700	VERIZON COMMUNICATIONS INC	79048	SBP-CELLULAR/DATA SRV-G DOLSON	40.11
55100	OHIO EDISON COMPANY	78754	SBP-ELECTRICAL SERVICE	199.72
55100	OHIO EDISON COMPANY	78754	SBP-ELECTRICAL SERVICE	188.22
55100	OHIO EDISON COMPANY	78754	SBP-ELECTRICAL SERVICE	651.45
55100	OHIO EDISON COMPANY	78754	SBP-ELECTRICAL SERVICE	98.74
55100	A T & T SERVICES INC	78768	SBP-TELEPHONE SERV-CITY BLDGS	101.36
55100	CHARTER COMMUNICATIONS HOLDINGS LLC	79622	BPO-CABLE TV SERV-SERV CTR 25%	5.04
55100	VERIZON COMMUNICATIONS INC	79048	SBP-CELLULAR/DATA SERVICE	522.07
55200	PORTS PETROLEUM CO INC	79049	SBP-UNLEADED FUEL - 12.52%	1,210.06
55690	O -HOBBS, HARLYNN		OTHER MISC. EXPENSE	186.84
55750	AKRON CITY OF	79063	SBP-BULK WATER USAGE 2024	171,408.60
56200	W W WILLIAMS COMPANY LLC	79655	GENERATOR REPAIR/MARSH PUMP ST	563.50

ACCT	VENDOR	PO #	DESCRIPTION	AMOUNT
				\$256,247.87

Department: 2017 Storm Water Utility Management Fund

51200	PAYROLL VENDOR		PAYROLL DISTRIBUTION	8,257.29
51300	PAYROLL VENDOR		PAYROLL DISTRIBUTION	2,070.79
52500	FIRSTMERIT OF OHIO		Matching MEDICARE	145.42
58238	ENVIRONMENTAL DESIGN GROUP LLC	78344	DESIGN STRM IMPROV-2424 NORTON	7,210.50
58239	D L Z OHIO INC	78343	< DESIGN FOREST HILL STR IMPRO	10,396.59

\$28,080.59

Department: 2018 Fox Den Golf Course

51100	PAYROLL VENDOR		PAYROLL DISTRIBUTION	3,102.81
51200	PAYROLL VENDOR		PAYROLL DISTRIBUTION	11,539.73
52500	FIRSTMERIT OF OHIO		Matching MEDICARE	203.98
53200	NORTHERN OHIO GOLF COURSE	79549	MEMBERSHIP DUES - 2024	110.00
53200	NORTHERN OHIO GOLF COURSE	79549	MEMBERSHIP DUES - 2024	90.00
53200	SUMMIT CO COMBINED GENERAL HEALTH DIST	79586	FOOD SVC LICENSE-FOX DEN	14.00
53300	LOWE'S HOME CENTERS INC	79488	BPO-SUPPLIES	85.62
53300	LOWE'S HOME CENTERS INC	79488	BPO-SUPPLIES	4.24
53300	LOWE'S HOME CENTERS INC	79488	BPO-SUPPLIES	45.00
53300	LOWE'S HOME CENTERS INC	79488	BPO-SUPPLIES	43.91
53300	LOWE'S HOME CENTERS INC	79488	BPO-SUPPLIES	230.60
53300	LOWE'S HOME CENTERS INC	79488	BPO-SUPPLIES	43.10
53300	HUDSON HARDWARE CO INC	79487	BPO-HARDWARE/TOOLS & SUPPLIES	28.88
53300	HUDSON HARDWARE CO INC	79487	BPO-HARDWARE/TOOLS & SUPPLIES	44.81
53300	JANI AUTO PARTS	79485	BPO-VEHICLE REPAIR PARTS	10.48
53300	JANI AUTO PARTS	79485	BPO-VEHICLE REPAIR PARTS	149.12
53300	JANI AUTO PARTS	79485	BPO-VEHICLE REPAIR PARTS	12.99
53300	JANI AUTO PARTS	79485	BPO-VEHICLE REPAIR PARTS	54.14
53300	JANI AUTO PARTS	79485	BPO-VEHICLE REPAIR PARTS	47.84
53300	JANI AUTO PARTS	79485	BPO-VEHICLE REPAIR PARTS	108.06
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	77112	BPO-MISC SUPPLIES	78.36
53300	EPODEX USA CORP (CREDIT CARD)	79455	ONYX EPOXY-FOR COUNTERTOPS	121.87
53305	TRAMONTE DISTRIBUTING CO	79589	BPO-RESALE ALCHOLIC BEVERAGES	270.42
53305	U S FOODS INC	79588	SBP-RESALE CONCESSION FOOD/SUP	674.99
53305	TAMARKIN CO THE	79469	BPO-CONCESSIONS & SUPPLIES	597.38

ACCT	<u>VENDOR</u>	PO #	DESCRIPTION	AMOUNT
53305	TAMARKIN CO THE	79469	BPO-CONCESSIONS & SUPPLIES	44.66
53310	TAYLORMADE GOLF COMPANY INC	79590	SBP - RESALE MERCHANDISE	433.50
53310	TAYLORMADE GOLF COMPANY INC	79590	SBP - RESALE MERCHANDISE	254.15
54700	YOUNG'S SCREENPRINTING &	79514	BPO-PRINTED T SHIRTS-STAFF	1,153.50
54700	OHIO DISPOSAL L L C	79606	SANITATION-FOX DEN (JAN-FEB)	80.00
54700	COVERALL NORTH AMERICA INC	79480	BPO-COMMERCIAL CLEANING SERV	701.00
54700	TOTALSIR LLC	79528	BPO-INSPECTION SERVICE	25.00
54700	TOTALSIR LLC	79528	BPO-INSPECTION SERVICE	25.00
54700	TOTALSIR LLC	79528	BPO-INSPECTION SERVICE	25.00
54700	TOTALSIR LLC	79528	BPO-INSPECTION SERVICE	25.00
54700	TOTALSIR LLC	79528	BPO-INSPECTION SERVICE	25.00
54700	K G K GARDENING & DESIGN	78437	SEATING DESIGN PLAN-DRIVING RN	500.00
54700	ADT SECURITY CORPORATION	79475	BPO-MNTHLY SECURITY SERVICE	109.45
54700	ADT SECURITY CORPORATION	79475	BPO-MNTHLY SECURITY SERVICE	52.99
54700	CHARTER COMMUNICATIONS HOLDINGS LLC	79622	INTERNET/PHONE SVC - FOX DEN	154.29
54700	CHARTER COMMUNICATIONS HOLDINGS LLC	79622	INTERNET/PHONE SVC - FOX DEN	79.98
55100	OHIO EDISON COMPANY	78754	SBP-ELECTRICAL SERVICE	762.83
55100	OHIO EDISON COMPANY	78754	SBP-ELECTRICAL SERVICE	69.96
55100	OHIO EDISON COMPANY	78754	SBP-ELECTRICAL SERVICE	70.92
55100	OHIO EDISON COMPANY	78754	SBP-ELECTRICAL SERVICE	69.96
55100	CHARTER COMMUNICATIONS HOLDINGS LLC	79622	BPO-CABLE TV SERV-FOX DEN	164.32
55200	PORTS PETROLEUM CO INC	79598	SBP-UNLEADED/HEATING & DIESEL	498.23
55200	PORTS PETROLEUM CO INC	79598	SBP-UNLEADED/HEATING & DIESEL	1,354.61
56200	GARDINER SERVICE COMPANY	79728	FURNACE REPAIR SERVICE CALL	570.00
56200	REVELS TURF AND TRACTOR CO LLC	79495	BPO-PARTS AND REPAIRS	271.38
56400	CINTAS CORP	79536	BPO-UNIFORMS FOR D MASTERONI	10.48
56400	CINTAS CORP	79536	BPO-UNIFORMS FOR D MASTERONI	10.48
56400	CINTAS CORP	79536	BPO-UNIFORMS FOR D MASTERONI	10.48
				\$25,264.50

Department: 2028 Municipal Court - Technology

55100	CHARTER COMMUNICATIONS HOLDINGS LLC	79464	BPO-TELEPHONE SERVICE - 50%	179.78
55100	CHARTER COMMUNICATIONS HOLDINGS LLC	79463	BPO-INTERNET/ETHERNET SERV-50%	187.50
55100	CHARTER COMMUNICATIONS HOLDINGS LLC	79463	BPO-INTERNET/ETHERNET SERV-50%	218.00
				\$585.28

ACCT	<u>VENDOR</u>	PO #	DESCRIPTION	AMOUNT
<u>Department: 2029 Municipal Court - Clerk Technology Fund</u>				
55100	CHARTER COMMUNICATIONS HOLDINGS LLC	79464	BPO-TELEPHONE SERVICE - 50%	179.77
55100	CHARTER COMMUNICATIONS HOLDINGS LLC	79463	BPO-INTERNET/ETHERNET SERV-50%	187.50
55100	CHARTER COMMUNICATIONS HOLDINGS LLC	79463	BPO-INTERNET/ETHERNET SERV-50%	218.00
				\$585.27

Department: 2084 EMS Transport Fees

52320			OHIO POLICE AND FIRE PENSION	34,850.80
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	77112	BPO-MISC SUPPLIES	59.97
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	78868	BPO-MISC SUPPLIES	331.33
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	78868	BPO-MISC SUPPLIES	23.99
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	78868	BPO-MISC SUPPLIES	56.23
53300	AMAZON.COM SALES INC (PAY BY INVOICE)	78868	BPO-MISC SUPPLIES	54.86
54700	OHIO DISPOSAL L L C	79606	SANITATION SERV-SAFETY-50%	65.97
54700	OHIO DISPOSAL L L C	79606	SANITATION SERV-FIRE STN 2	90.00
54700	OHIO DISPOSAL L L C	79606	SANITATION SERV-FIRE STN 3	90.00
54700	ARAMARK UNIFORM SERVICES	79613	MAT SERV-EOW-SAFETY BUILDING	26.58
54700	ARAMARK UNIFORM SERVICES	79613	MAT SERV-EOW-FIRE STN # 2	29.66
54700	ARAMARK UNIFORM SERVICES	79613	MAT SERV-EOW-FIRE STN # 3	14.30
54700	KIMBLE RECYCLING & DISPOSAL INC	79607	RECYCLE TOTE-FIRE STN # 2	35.64
54700	KIMBLE RECYCLING & DISPOSAL INC	79607	RECYCLE TOTE-FIRE STN # 3	35.64
54700	VERIZON COMMUNICATIONS INC	79048	SBP-WIRELESS ACCC SV-FD/EMS-50	25.13
55100	EAST OHIO GAS COMPANY	79617	SBP-GAS SERVICE	854.58
55100	OHIO EDISON COMPANY	78754	SBP-ELECTRICAL SERVICE	1,205.49
55100	OHIO EDISON COMPANY	78754	SBP-ELECTRICAL SERVICE	2,993.64
55100	OHIO EDISON COMPANY	78754	SBP-ELECTRICAL SERVICE	48.48
55100	OHIO EDISON COMPANY	78754	SBP-ELECTRICAL SERVICE	48.48
55100	OHIO EDISON COMPANY	78754	SBP-ELECTRICAL SERVICE	574.04
55100	A T & T SERVICES INC	78766	FIBER OPTIC-STN 1 - 2 & 3	1,845.18
55100	A T & T SERVICES INC	78767	SBP-LONG DISTANCE TELEPHONE SV	26.62
55100	CHARTER COMMUNICATIONS HOLDINGS LLC	79622	BPO-CABLE TV SERV-2 BOXES-FIRE	12.61
55100	VERIZON COMMUNICATIONS INC	79048	SBP-CELLULAR/DATA SERVICE	47.52
				\$43,446.74

Department: 3025 Special Assessment Improvements

55100	OHIO EDISON COMPANY	78754	SBP-ELECTRICAL SERVICE	86.01
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ACCT	<u>VENDOR</u>	PO #	DESCRIPTION	AMOUNT
55100	OHIO EDISON COMPANY	78754	SBP-ELECTRICAL SERVICE	5,402.97
				\$5,488.98
<u>Department: 4999 Capital Improvements</u>				
54700	ORCHARD HILTZ & MCCLIMENT INC	78227	POLICE AND FIRE MEMORIAL	1,565.00
57250	MICHIGAN PLAYGROUNDS LLC	78037	MEADOWBROOK PLAYGROUND EQ	51,466.00
57250	MICHIGAN PLAYGROUNDS LLC	78037	INSTALLATION	9,855.00
57250	MICHIGAN PLAYGROUNDS LLC	78037	FENCE AND INSTALLATION	12,159.00
				\$75,045.00
<u>Department: 7096 Water Capital Fund</u>				
58184	FIORITTO CONSTRUCTION L L C	78163	UNIONDALE/BERGER WATERLN PROJ	68,979.00
				\$68,979.00
<u>Department: 8001 Road Construction Bonds</u>				
55690	O -LANTERMEN, HAROLD & PHYLLIS		OTHER MISC. EXPENSE	1.00
55690	O -RENCEVICZ, JON & CHRISTIAN		OTHER MISC. EXPENSE	1.00
55690	O -CROYLE, JAMES		OTHER MISC. EXPENSE	1.00
55690	O -KRAYNAK, AUDREY		OTHER MISC. EXPENSE	1.00
				\$4.00
<u>Department: 8008 Employee Hospital Claims</u>				
54850	CL-MUTUAL HEALTH SERVICES		MEDICAL/DENTAL CLAIM	71,561.62
54850	CL-MUTUAL HEALTH SERVICES		MEDICAL/DENTAL CLAIM	156,026.95
54875	CL-MUTUAL HEALTH SERVICES		MEDICAL/DENTAL CLAIM	1,500.00
54875	CL-MUTUAL HEALTH SERVICES		MEDICAL/DENTAL CLAIM	1,048.45
				\$230,137.02
<u>Department: 8009 Parks & Rec. Program Holding Acct.</u>				
55690	O -WANG, LU		OTHER MISC. EXPENSE	5.00
				\$5.00
<u>Department: 8010 Parks and Recreation Deposits and Refunds</u>				
55690	O -ARMSTRONG, RODNEY		OTHER MISC. EXPENSE	200.00

ACCT	<u>VENDOR</u>	PO #	DESCRIPTION	AMOUNT
55690	O -ALOISI, LOREENE		OTHER MISC. EXPENSE	500.00
				<hr/> \$700.00

Department: 8026 Cemetery Trust

53300	ROSS JAMES W INC	79678	BPO-FIRST AID SUPPLIES	152.50
53300	FISHER AUTO PARTS INC	79651	BPO-VEHICLE REPAIR PARTS	116.95
53300	E AND E SWANSON COMPANY LLC	79225	FLAGS-MEMORIAL DAY-STOW CEMET	399.52
54700	OHIO DISPOSAL L L C	79606	SANITATION-CEMETERY(JAN-FEB)	73.33
55100	OHIO EDISON COMPANY	78754	SBP-ELECTRICAL SERVICE	110.20
55100	OHIO EDISON COMPANY	78754	SBP-ELECTRICAL SERVICE	70.99
55100	VERIZON COMMUNICATIONS INC	79048	SBP-CELLULAR/DATA SERVICE	40.90
56200	OHIO MACHINERY CO	79183	BPO-PARTS AND LABOR- EQUIPMENT	18.97
				<hr/> \$983.36

Department: 8040 Other Imp. 911 Memorial

54700	ORCHARD HILTZ & MCCLIMENT INC	78227	POLICE AND FIRE MEMORIAL	185.00
				<hr/> \$185.00

Department: 8075 Communication Tower/Parks

53300	STEEL SUPPLY CO INC	79642	4" STEEL ALUM POST-TREE SCULPT	2,860.00
54700	STAT INTEGRATED TECHNOLOGIES INC	79636	TESTING/TREATMENT-BOW WOW BCH	2,665.00
				<hr/> \$5,525.00

Department: 8078 Metro S W A Team

53200	J & N TACTICAL	79501	COMPACT ENG STEEL 30LB RAM 24"	1,090.00
53200	J & N TACTICAL	79501	SHIPPING	110.00
55100	VERIZON COMMUNICATIONS INC	79660	BPO-CELL PHONE CHARGES-SWAT	128.81
				<hr/> \$1,328.81

Grand Total: **\$2,278,279.43**