

CITYWIDE BEAUTIFICATION  
ADVISORY COMMITTEE  
Marlon L Osum, Councilmember/Chair  
James Berg, Committee Member  
Catherine Brown, Committee Member  
Michelle Chavez, Committee Member  
Chuck Kingeter, Committee Member  
Steve Olry, Committee Member  
Annabelle Rivera, Committee Member



CITYWIDE BEAUTIFICATION  
ADVISORY COMMITTEE MEETING

**A G E N D A**  
**SPECIAL MEETING OF THE SUISUN CITY**  
**CITYWIDE BEAUTIFICATION ADVISORY COMMITTEE**  
**THURSDAY, JULY 25, 2024**  
**4:30 PM**

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**Always Flowers Cafe - 700 Main Street, Suite 116, Suisun City, CA 94585**

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**THE CITYWIDE BEAUTIFICATION ADVISORY COMMITTEE WORKSHOP**

*IN-PERSON MEETING: PUBLIC COMMENTS ARE AVAILABLE FOR THE CITYWIDE BEAUTIFICATION  
ADVISORY COMMITTEE MEETING IN PERSON.*

**ROLL CALL**

Committee Members

**PUBLIC COMMENT**

*(Oral participation from the audience is limited to 3 minutes to each speaker).*

**WORKSHOP OBJECTIVES**

1. Create Program of Action Based on Five (5) Committee Purposes Listed in Exhibit A of Resolution 2023-111.

**WELCOME AND REVIEW OF WORKSHOP AGENDA AND GROUND RULES**

2. Welcome and Call to Order. (Osum - mosum@suisun.com)
3. Review of Workshop Objectives, Agenda, and Ground Rules. (Osum - mosum@suisun.com)

**PROGRAM OF ACTION PROJECT TOPICS**

4. Identify Sites in Need of Beautification:
  - Mural Project – Sound Walls Along Walter Road. (Chavez)
  - Art Projects Downtown. (Chavez)
  - Identify Signage that Needs a Facelift. (Rivera)
  - Citywide Medians. (Osum – mosum@suisun.com)

5. Coordinating Volunteer Clean-Up Events:
  - Planter Boxes in Courtyard. (Orly/Berg)
  - Create a “Clean-Up Calendar”. (Rivera)
6. Beautification Awards Program for Property and Business Owners Who Beautify Their Properties:
  - Coordinate with Suisun Businesses – Sponsoring/Donating/Advertising for
  - Beautification Projects. (Berg)
7. How to Educate the Public on Why Beautification Strengthens Community and Pride.
8. Identify and List Civic Groups and Government Agencies to Coordinate With:
  - Coordination for RMPA Commission – Art Work for Walls, Fences, Landscaping, and Buildings. (Berg)

## **ADJOURNMENT**

### **Public Access To Agenda Documents**

A complete packet of information containing staff reports and exhibits related to each item for the open session of this meeting, and provided to the City Council, are available for public review at least 72 hours prior to a Council /Agency/Authority Meeting at Suisun City Hall 701 Civic Center Blvd., Suisun City. Agenda related writings or documents provided to a majority of the Council/Board/Commissioners less than 72 hours prior to a Council/Agency/Authority meeting related to an agenda item for the open session of this meeting will be made available for public inspection during normal business hours. An agenda packet is also located at the entrance to the Council Chambers during the meeting for public review. The city may charge photocopying charges for requested copies of such documents. To the extent feasible, the agenda packet is available for online public viewing on the City’s website: <https://www.suisun.com/Government/City-Council/Agendas>

The City Council/Agency/Authority hopes to conclude its public business by 10:00 p.m. No new items will be taken up after 10:00 p.m., unless so moved by a majority of the City Council, and any items remaining will be agendized for the next meeting. The agendas have been prepared with the hope that all items scheduled will be discussed within the time allowed.

### **Accommodations**

If you require an accommodation to participate in this meeting, please contact the City Clerk at (707) 421-7302 or [clerk@suisun.com](mailto:clerk@suisun.com). The City’s reasonable accommodation policy is available for review on the City’s website at [www.suisun.com/government/city-council/](http://www.suisun.com/government/city-council/), you may request an electronic copy or have a copy mailed to you. Please note that for accommodations that are not readily available, you must make your request as soon as you can prior to the time of the meeting.

### **Decorum**

All participants are expected to conduct themselves with mutual respect. Conduct that disrupts meetings will be addressed in accordance with Section 54957.95 of the Government Code.

### **Ordinances**

Ordinances are city laws contained in the Suisun City Municipal Code. Enacting a new city law or changing an existing one is a two -step process. Government Code 36934 provides, except when, after reading the title, further reading is waived by regular motion adopted by majority vote all ordinances shall be read in full either at the time of introduction or passage; provided, however, that a reading of the title or ordinance shall not be required if the title is included on the published agenda and a copy of the full ordinance is made available to the public online and in print at the meeting prior to the introduction or passage.

**Certification Of Posting**

Agendas for regular and special meetings are posted in accordance with the Brown Act at Suisun City Hall, 701 Civic Center Boulevard, Suisun City, CA. Agendas may be posted at other Suisun City locations including:

- Suisun City Fire Station, 621 Pintail Drive, Suisun City, CA;
- Joe Nelson Center, 611 Village Drive, Suisun City, CA;
- Harbor Master Office, 800 Kellogg Street, Suisun City, CA.

I, Amanda Dum, Management Analyst for the City of Suisun City, declare under penalty of perjury that the above agenda was posted and available for review, in compliance with the Brown Act.

# Exhibit A

## Citywide Beautification Advisory Committee

Purpose and Mission:

**Citywide Beautification Advisory Committee of Suisun City.** The Committee’s purpose shall enhance the quality of life in the community by focusing on the following functions:

- Identify sites in need of beautification (i.e., public areas and public arts).
- Engage and educate the public on how beautification strengthens our sense of community and pride.
- Coordinate public volunteer clean-up events.
- Work with civic groups and government agencies in rehabilitating public areas.
- Develop and implement annual Beautification Awards Program for property and business owners who beautify their properties.

The structure of the Citywide Beautification Advisory Committee shall be as follows:

- A. The Committee shall be a “Standing Committee” as defined by the Brown Act as one which has “continuing subject matter jurisdiction.” Therefore, it is subject to the Brown Act’s notice and posting requirements. Standing Committees do not have to establish a “regular meeting time and place” but must meet in public and post notices of their meetings.
- B. Committee shall appoint a member or members who will be responsible for 1) taking and maintain meeting notes and 2) creating meeting agendas.
- C. The Committee shall hold monthly meetings with the exception of December and July. The meetings will take place at a City Building and at a time convenient for its members and allow for maximum community participation.
- D. The Agenda shall be properly noticed and posted at City Hall and on Suisun.com.
- E. The Committee members are not limited to 18 years old and older.
- F. The Committee shall serve as an Advisory Committee to both the City Council and to City Commissions. Once a consensus of the Committee is reached, they will submit any findings, reports, accomplishments, and/or comments to the City Council on a quarterly basis. All such reports and findings are to be solely advisory in nature. On occasion, the City Council or Commission may direct the Committee to review a particular item and may request a report with a specific date or time certain. In either case, the Committee would be subject to the same regular agenda process for appearing before the City Council or Commission.
- G. The Committee shall submit a list of areas of priority focus to Council for consideration.
- H. The Committee appointment shall be for two-year with the number of appointments being determined based on the specific Committee and confirmed by the City Council.
  - a. Citywide Beautification Advisory Committee: Seven (7) member committee with each member appointed by a member of the Council, with the Mayor having two (2) appointments.

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