

CITY COUNCIL
Alma Hernandez, Mayor
Princess Washington, Mayor Pro Tem
Jenalee Dawson, Councilmember
Marlon L Osum, Councilmember
Amit Pal, Councilmember



CITY COUNCIL MEETING

A G E N D A

**REGULAR MEETING OF THE SUISUN CITY COUNCIL,
SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY,
AND SUISUN CITY HOUSING AUTHORITY
TUESDAY, DECEMBER 3, 2024
5:00 PM**

Suisun City Council Chambers - 701 Civic Center Boulevard - Suisun City, California

**5:00 P.M. CLOSED SESSION
6:30 P.M. REGULAR MEETING**

MEETINGS ARE HELD IN-PERSON, PUBLIC PARTICIPATION IS ALSO AVAILABLE VIA ZOOM

ZOOM MEETING INFORMATION:

WEBSITE: <https://zoom.us/join>

MEETING ID: 832 5204 8191

CALL IN PHONE NUMBER: (707) 438-1720

*REMOTE PUBLIC COMMENT IS AVAILABLE FOR THE CITY COUNCIL MEETING BY EMAILING
CLERK@SUISUN.COM (PRIOR TO 4 PM), VIA WEBSITE, OR ZOOM CALL IN PHONE NUMBER (707) 438-1720*

*(If attending the meeting via phone press *9 to raise your hand and *6 to unmute/mute for public comment.)*

(Next Ord. No. – 815)

(Next City Council Res. No. 2024 – 145)

Next Suisun City Council Acting as Successor Agency Res. No. SA2024 - 03)

(Next Housing Authority Res. No. HA2024 – 05)

5:00 P.M CLOSED SESSION

CALL TO ORDER

Mayor Hernandez

ROLL CALL

Council / Board Members

CONFLICT OF INTEREST NOTIFICATION

(Any items on the closed session agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

PUBLIC COMMENT CLOSED SESSION

(In accordance with Section 54956(a), public comments are limited to items on this closed session agenda, and to no more than 3 minutes unless allowable by the Mayor/Chair. Speaker cards are available on the table near the entry of the meeting room and should be given to the City Clerk. By law, no prolonged discussion or action may be taken on any item raised during the comment period.)

CLOSED SESSION

Pursuant to California Government Code Section 54950 the Suisun City Council will hold a Closed Session for the Purpose of:

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Pursuant to California Government Code Section 54956.8

Real Property Identified by Assessor's Parcel Number 0032-141-160, Harbor Square Courtyard

Negotiating Party: City Manager

Parties Negotiating With: To Be Determined

Under Negotiations: Terms and payment

2. PERSONNEL MATTERS

A Closed Session will be held, Pursuant to Government Code Sections 54957(b)(1) and 54954.5(e), to conduct an employee performance evaluation for the position of City Manager.

RECESS TO CLOSED SESSION (City Manager Conference Room, City Hall)

6:30 RECONVENE OPEN SESSION

CALL TO ORDER

Mayor Hernandez

ROLL CALL

Council / Board Members

PLEDGE OF ALLEGIANCE

INVOCATION

CLOSED SESSION REPORT

Announcement of Actions Taken, if any in Closed Session.

APPROVAL OF REORDERING OF AGENDA

CONFLICT OF INTEREST NOTIFICATION

(Any items on the regular meeting agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

REPORTS (Informational items only.)

3. City Manager Update - (Prebula: bprebula@suisun.com).
4. City Attorney Report - (Enright).

PUBLIC COMMENT

(Request by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3. Comments are limited to no more than 3 minutes unless allowable by the Mayor/Chair. Speaker cards are available on the table near the entry of the meeting room and should be given to the City Clerk. By law, no prolonged discussion or action may be taken on any item raised during the public comment period, although informational answers to questions may be given and matters may be referred for placement on a future agenda.)

PRESENTATIONS/APPOINTMENTS: NONE

(Presentations, Awards, Proclamations, Appointments).

COUNCIL COMMENTS

5. Council/Board Member Updates.

CONSENT CALENDAR

Consent calendar items requiring little or no discussion may be acted upon with one motion.

City Council

6. Council Adoption of Resolution No. 2024-___: Authorizing the Chief of Police, or his designee, to Execute a Contract to apply for and receive funding through the Boating Safety and Enforcement Financial Aid Program from the California Department of Boating and Waterways for fiscal year 2025/2026 - (Roth: aroth@suisun.com).
7. Council Adoption of Resolution No. 2024-___: Accepting the Sidewalk Gap Closure Project as Complete and Authorizing the City Manager to Record the Notice of Completion for the Project - (Vue: nvue@suisun.com).
8. Council Adoption of Resolution No. 2024-___: Approving Century Communities' Request to Reduce Bonds for the Meridian West Subdivision and Authorizing the City Manager to Release 67% of the Bond Amounts - (Vue: nvue@suisun.com).
9. Council Adoption of Resolution No. 2024-___: Authorizing the City Manager to Execute a Professional Services Agreement on the City's Behalf with BKF Engineers for the 2025 Sewer Rehabilitation Project - (Vue: nvue@suisun.com).
10. Council Adoption of Resolution No. 2024-___: Authorizing the City Manager to Enter into a Construction Contract on the City's behalf with Mars Construction for the Fire Department Remodel – Phase 1 Project - (Vue: nvue@suisun.com).
11. Council Adoption of Resolution No. 2024-___: Approving the Suisun City Marina Annual Dock Maintenance and Inspection Services and Authorizing the City Manager to enter into an agreement with Bellingham Marine to Perform the Services - (Hull: jhull@suisun.com).

12. Council Adoption of Resolution No. 2024-___: Authorizing the City Manager to execute a Professional Services Agreement with AnchorQEA on behalf of the City for Planning, Design, Environmental Compliance, and Permitting Services for the Public Fishing Dock Planning Project - (Hull: jhull@suisun.com).
13. Council Approval of Appointment of Councilmember Dawson and Councilmember Pal to serve on a two-member Ad Hoc Nominating Committee - (Prebula: bprebula@suisun.com).
14. Council Adoption of Resolution 2024-___: Approving the Suisun Microtransit budget adjustment for Fiscal Year FY 2024-25 and authorize the Solano Transportation Authority (STA) to execute the first year with Transportation Concepts to provide transit within Suisun City and extend the Transit Management Agreement with the STA - (Prebula: bprebula@suisun.com).
15. Highway 12 Logistics Center Project: Approval of a Prezone amending the City of Suisun City Zoning Map, including a Planned Unit Development Plan for the Highway 12 Warehouse and Logistics Center (Introduced and Reading Waived on November 19, 2024) (Bermudez: jbermudez@suisun.com)
 - a. Council Adoption of Ordinance No. 812: An Ordinance of the City Council of the City of Suisun City Amending the Suisun City Zoning Map for APN 0032-010-390, 0032-190-260, 0032-190-160, and Approximately 10.21 Acres of APN 0032-020-100 to Prezone the Property to 63.7 Acres of Commercial Services and Fabricating (CSF) and 97.3 Acres of Open Space (OS) for the Highway 12 Logistics Project.
 - b. Council Adoption of Ordinance No. 813: Approving a Planned Unit Development Application to the PD 24-01, for A Warehouse and Logistics Project, Elevations and Site Plans.
16. Council Adoption of Ordinance No. 814; An Ordinance of the City Council of the City of Suisun City Repealing and Replacing Section 2.08.110 (Power of Appointment) of Chapter 2.08 (City Manager) of Title 2 (Administration and Personnel) of the Suisun City Municipal Code with Section 2.28.020 (Power of Appointment) Introduced and Reading Waived on November 19, 2024 - (City Attorney).

Joint City Council/Suisun City Council Acting as Successor Agency

17. Council/Agency Approval of October 2024 Accounts Payable and Payroll Warrants - (Deol: Ideol@suisun.com).
18. Accept the Investment Report for the Quarter Ending September 30, 2024 - (Deol: Ideol@suisun.com).

Joint City Council / Suisun City Council Acting as Successor Agency / Housing Authority

19. City Council/Successor Agency/Housing Authority Approval of the Minutes of the Meetings of the Suisun City Council, Suisun City Council Acting as Successor Agency, and Housing Authority held on August 13, 2024, August 20, 2024, August 27, 2024, September 3, 2024, September 17, 2024, and October 1, 2024 – (Skinner: clerk@suisun.com).

PUBLIC HEARING: NONE

GENERAL BUSINESS

20. Suisun City Historic Waterfront District Business Improvement District Assessment Report and Annual Budget: (Hull; jhull@suisun.com)
 - a. Council Adoption of Resolution No. 2024-__: Approving the Annual Assessment Report for the Waterfront District Business Improvement District;
 - b. Council Adoption of Resolution No. 2024-__: Declaring its Intent to Consider Reauthorizing the Suisun City Historic Waterfront Business Improvement District and the Assessment Levy for the District for Fiscal Year 2025 and Setting a Public Hearing to Consider these Matters for December 17, 2024.

REPORTS: (Informational items only)

21. Non-Discussion Items.

ADJOURNMENT

Public Access To Agenda Documents

A complete packet of information containing staff reports and exhibits related to each item for the open session of this meeting, and provided to the City Council, are available for public review at least 72 hours prior to a Council/Agency/Authority Meeting at Suisun City Hall 701 Civic Center Blvd., Suisun City. Agenda related writings or documents provided to a majority of the Council/Board/Commissioners less than 72 hours prior to a Council/Agency/Authority meeting related to an agenda item for the open session of this meeting will be made available for public inspection during normal business hours. An agenda packet is also located at the entrance to the Council Chambers during the meeting for public review. The city may charge photocopying charges for requested copies of such documents. To the extent feasible, the agenda packet is available for online public viewing on the City's website: <https://www.suisun.com/Government/City->

Council/Agendas The City Council/Agency/Authority hopes to conclude its public business by 10:00 p.m. No new items will be taken up after 10:00 p.m., unless so moved by a majority of the City Council, and any items remaining will be agendaized for the next meeting. The agendas have been prepared with the hope that all items scheduled will be discussed within the time allowed.

Accommodations

If you require an accommodation to participate in this meeting, please contact the City Clerk at (707) 421-7302 or clerk@suisun.com. The City's reasonable accommodation policy is available for review on the City's website at www.suisun.com/government/city-council/, you may request an electronic copy or have a copy mailed to you. Please note that for accommodations that are not readily available, you must make your request as soon as you can prior to the time of the meeting.

Decorum

All participants are expected to conduct themselves with mutual respect. Conduct that disrupts meetings will be addressed in accordance with Section 54957.95 of the Government Code.

Ordinances

Ordinances are city laws contained in the Suisun City Municipal Code. Enacting a new city law or changing an existing one is a two-step process. Government Code 36934 provides, except when, after reading the title, further reading is waived by regular motion adopted by majority vote all ordinances

shall be read in full either at the time of introduction or passage; provided, however, that a reading of the title or ordinance shall not be required if the title is included on the published agenda and a copy of the full ordinance is made available to the public online and in print at the meeting prior to the introduction or passage.

Certification Of Posting

Agendas for regular and special meetings are posted in accordance with the Brown Act at Suisun City Hall, 701 Civic Center Boulevard, Suisun City, CA. Agendas may be posted at other Suisun City locations including:

- Suisun City Fire Station, 621 Pintail Drive, Suisun City, CA;
- Joe Nelson Center, 611 Village Drive, Suisun City, CA;
- Harbor Master Office, 800 Kellogg Street, Suisun City, CA.

I, Donna Pock, Deputy City Clerk for the City of Suisun City, declare under penalty of perjury that the above agenda was posted and available for review, in compliance with the Brown Act.

AGENDA TRANSMITTAL

MEETING DATE: December 3, 2024

AGENDA ITEM: Council Adoption of Resolution No. 2024-___: Authorizing the Chief of Police, or his designee, to Execute a Contract to apply for and receive funding through the Boating Safety and Enforcement Financial Aid Program from the California Department of Boating and Waterways for fiscal year 2025/2026.

FISCAL IMPACT: Contingent upon final approval of the Boating Safety and Enforcement Financial Aid Program from the California Department of Boating and Waterways budget, Suisun City could be awarded grant funds. Suisun City's match will be through the contribution of boat tax revenue.

STRATEGIC PLAN:

- Ensure Fiscal Solvency- Maximize grant opportunities.
- Ensure Public Safety- Establish an acceptable staffing level for police and fire services to maintain public safety and identify funding mechanisms.

BACKGROUND: Each year the Police Department applies for and receives grant funding from the California Department of Boating and Waterways to cover the majority of the operation of our boating enforcement program, Marine Unit. The Police Department has operated a boat patrol program for approximately 45 years.

STAFF REPORT: If awarded, the grant will provide funding to cover equipment costs and staff time for the year. Four police sergeants and up to three police officers are assigned to Suisun City Police Department's Marine Unit on an ancillary duty basis. Throughout the year, the boat patrol is utilized in several events, such as, but not limited to, local bass derbies, Fourth of July, Christmas at the Waterfront, launch ramp inspections, harbor patrol, sinking vessels, vessel accidents, search & rescues, stranded boaters and special assistance call outs by the United States Coast Guard and the Solano County Sheriff's Department. The team also participates in regional enforcement efforts sponsored by the United States Coast Guard in conjunction with surrounding counties. The team also conducts operations for mutual aid.

During the prior federal fiscal year (2023/2024), the team worked approximately 430 hours towards boating safety education and enforcement. There were 44 warnings issued, and 0 citations issued. There were 70 compliance inspection/checks completed. There was 1 search and rescue response, 3 persons assisted, and 2 vessels assisted.

STAFF RECOMMENDATION: Council Adoption of Resolution No. 2024-___: A Resolution of the City Council of the City of Suisun City Authorizing the Chief of Police, or his designee, to apply for a contract to receive funding through the Boating Safety and Enforcement Financial Aid Program from the California Department of Boating and Waterways for fiscal year 2025/2026.

DOCUMENTS ATTACHED:

1. Resolution No. ___ A Resolution of the City Council of the City of Suisun City Authorizing the

Chief of Police, or his designee, to apply for a contract to receive funding through the Boating Safety and Enforcement Financial Aid Program from the California Department of Boating and Waterways for fiscal year 2025/2026.

PREPARED BY:	Lisa Carlock, Police Sergeant
REVIEWED BY:	Aaron Roth, Police Chief
APPROVED BY:	Bret Prebula, City Manager

ATTACHMENTS:

1. [Resolution Authorizing the Chief of Police or his designee to apply for a contract to receive funding through the Boating Safety and Enforcement Aid Program](#)

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
AUTHORIZING THE CHIEF OF POLICE, OR HIS DESIGNEE, TO EXECUTE
A CONTRACT TO APPLY FOR AND RECEIVE FUNDING THROUGH THE
BOATING SAFETY AND ENFORCEMENT FINANCIAL AID PROGRAM
FROM THE CALIFORNIA DEPARTMENT OF BOATING AND WATERWAYS
FOR FISCAL YEAR 2025/2026**

WHEREAS, the City of Suisun City Police Department is requesting to apply for the 2025/2026 Boating Safety and Enforcement Financial Aid Program through the California Department of Boating and Waterways; and

WHEREAS, if granted, the Boating Safety and Enforcement Financial Aid Program will provide funding for the purpose of performing boating safety and enforcement activities as described in Title 14, California Code of Regulations Section 6593.3; and

WHEREAS, if the City of Suisun City Police Department is granted funding through the Boating Safety and Enforcement Financial Aid Program pursuant to Title 14, California Code of Regulations Section 6593.6, the City of Suisun City Police Department is required to enter into an annual contract with the California Department of Boating and Waterways in order to participate in the financial aid program. In addition, pursuant to Pursuant to Harbors and Navigation Code, Section 663.7 (e), The department shall not allocate funds to any City or a public agency within a City unless the department receives a resolution adopted annually by the City Council authorizing the City to participate in the program and certifying that the City will expend for boating safety programs during that year not less than an amount equal to 100 percent of the amount received by the City from personal property taxes on vessels. The money allocated to a City pursuant to subdivision (a) shall be used only for boating safety and enforcement programs, as specified in subdivision (a), that are conducted in that City. In addition, it is authorized the City Finance Director and or the County auditor can certify the amount of prior year vessel taxes received.

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby authorizes the Police Chief, or his designee, to execute and sign the documents necessary to apply for funding through the California Department of Boating and Waterways Boating Safety and Enforcement Financial Aid Program.

PASSED AND ADOPTED by the City Council of the City of Suisun City at a regular meeting thereof held on the _____ day of _____, 2024 by the following vote:

AYES: Councilmembers: _____
NOES: Councilmembers: _____
ABSENT: Councilmembers: _____
ABSTAIN: Councilmembers: _____

WITNESS my hand and the seal of said City this _____ day of _____, 2024.

Anita Skinner
City Clerk

AGENDA TRANSMITTAL

MEETING DATE: December 3, 2024

AGENDA ITEM: Council Adoption of Resolution No. 2024-___: Accepting the Sidewalk Gap Closure Project as Complete and Authorizing the City Manager to Record the Notice of Completion for the Project.

FISCAL IMPACT: The Sidewalk Gap Closure Project (Project) has no fiscal impact on the General Fund. This Project is 100% funded by Transportation Fund for Clean Air (TFCA) funding in the amount of \$95,000. These funds have no match requirement, and are administered by the Solano Transportation Authority (STA). TFCA funding is part of Solano County's funding allocation from the Bay Area Air Quality Management District (BAAQMD) monies for clean air projects. The STA determines which projects will receive these funds within Solano County.

STRATEGIC PLAN: Provide Good Governance and Enhance Environment.

BACKGROUND: On August 8, 2023, the City Council awarded the construction contract for the Project to Quimu Contracting, Inc. (Contractor) in the amount of \$74,900, including a contingency in the amount of the remaining balance (\$20,100) in the construction budget towards in-house inspections, in-house construction management, and addressing unforeseen items.

STAFF REPORT: The Contractor has completed the work scope for this Safe Route to School (SR2S)/Safe Route to Transit (SR2T) project. This is a SR2S project for the nearby Crystal Middle School and it is also a SR2T project serving the nearby Suisun City-Fairfield Train Depot. To minimize disruptions to the curriculum at the middle school, construction was initiated and completed during the 2024 summer break for the students.

The Project filled in the gap in the sidewalk system on the west side of Marina Boulevard and on the south side of Buena Vista Avenue fronting the parcel located at the southeast corner of Marina Boulevard and Buena Vista Drive. Currently, affordable apartments (Marina Village Apartments) are being constructed on this parcel. The apartments completed one half of the 10-foot wide sidewalk along the project frontage areas and the City constructed the other half as part of this Project.

The City has received, reviewed, and approved the Contractor's final invoice for this Project. The final construction contract amount is \$73,616.50, which is \$1,283.50 under the awarded construction contract amount of \$74,900.

Contractor has completed the Project in an acceptable satisfactory manner and it is now appropriate to file the Notice of Completion (NOC) with the County for the Project. Staff recommends accepting the Project as complete and authorizing the City Manager to file and record the NOC with the County which will then start the one-year warranty period on the completed improvements associated with this Project.

STAFF RECOMMENDATION: It is recommended that the City Council adopt Resolution No. 2024-

___: Accepting the Sidewalk Gap Closure Project as Complete and Authorizing the City Manager to Record the Notice of Completion for the Project.

DOCUMENTS ATTACHED:

1. Resolution No. 2024-___: Accepting the Sidewalk Gap Closure Project as Complete and Authorizing the City Manager to Record the Notice of Completion for the Project.
 2. Project Location Map.
 3. Notice of Completion.
 4. Photos.
-

PREPARED BY:

Nick Lozano, Sr. Associate Engineer

REVIEWED BY:

Nouae Vue, Public Works Director

APPROVED BY:

Bret Prebula, City Manager

ATTACHMENTS:

1. Resolution No. 2024-___: Accepting the Sidewalk Gap Closure Project as Complete and Authorizing the City Manager to Record the Notice of Completion for the Project.
2. Project Location Map.
3. Notice of Completion.
4. Photos.

RESOLUTION NO. 2024-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
ACCEPTING SIDEWALK GAP CLOSURE PROJECT AS COMPLETE AND
AUTHORIZING THE CITY MANAGER TO RECORD THE NOTICE OF
COMPLETION FOR THE PROJECT**

WHEREAS, the City was awarded \$95,000 from a Transportation Fund for Clean Air (TFCA) allocation for the Sidewalk Gap Closure Project (Project); and

WHEREAS, the TFCA funding is part of Solano County's funding allocation from the Bay Area Air Quality Management District (BAAQMD) monies for clean air projects; and

WHEREAS, the Solano Transportation Authority (STA) determines which projects will receive TFCA funds within Solano County, and

WHEREAS, the Project is a Safe Route to School (SR2S) project benefitting the students who walk or bike to and from the nearby Crystal Middle School; and

WHEREAS, the Project is a Safe Route to Transit (SR2T) project serving the nearby Suisun City-Fairfield Train Depot; and

WHEREAS, on August 8, 2023, the City Council awarded a construction contract in the amount of \$74,900, plus contingencies, for the Project to Quimu Contracting, Inc. (Contractor); and

WHEREAS, the project scope provided filled in the gap in the sidewalk system on the west side of Marina Boulevard and on the south side of Buena Vista Avenue fronting the parcel located at the southeast corner of Marina Boulevard and Buena Vista Drive; and

WHEREAS, the private development project (Marina Village Apartments) within the parcel fronting the Project completed one half of the 10-foot-wide sidewalk and the City constructed the other half as part of the Project; and

WHEREAS, completion of the Project fills the gap in the sidewalk system along this area fronting the private development project; and

WHEREAS, the Contractor has completed all work under the contract for the Project and is ready to receive a Notice of Completion; and

WHEREAS, the final construction contract amount is \$73,616.50.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Suisun City does hereby accept the improvements completed on the Sidewalk Gap Closure Project as completed and authorizes the City Manager to take such measures as necessary to execute and record the Notice of Completion.

PASSED AND ADOPTED at a Regular Meeting of the City Council of the City of Suisun City duly held on Tuesday, the 3rd day of December 2024, by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

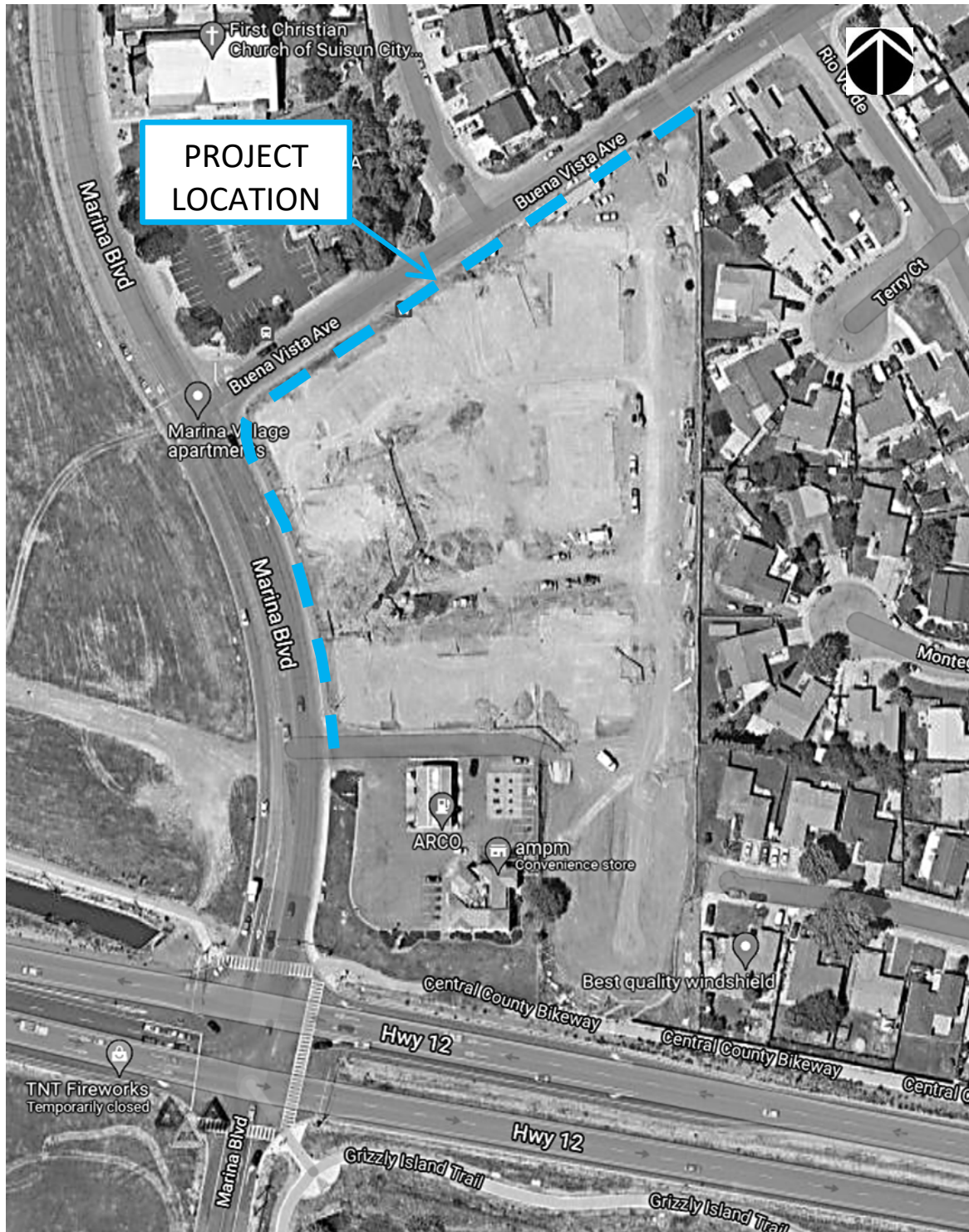
WITNESS my hand and the seal of said City this 3rd day of December 2024.

Anita Skinner

PROJECT LOCATION MAP

Sidewalk Gap Closure Project

Attachment No. 2



WHEN RECORDED MAIL TO:

Name Public Works Department

Street CITY OF SUISUN CITY
Address 701 CIVIC CENTER BLVD.

City & SUISUN CITY, CA 94585
State, Zip

SPACE ABOVE THIS LINE FOR RECORDER'S USE

No Fee, per code 27283

NOTICE OF COMPLETION

A.P.N. _____

Notice is hereby given that:

1. The undersigned is owner of the interest or estate stated below in the property hereinafter described.
2. The full name of the undersigned is City of Suisun City
3. The full address of the undersigned is 701 Civic Center Blvd.
Suisun City, CA 94585
4. The nature of the title of the undersigned is: In fee. N/A
(If other than fee, strike "In fee" and insert, for example, "purchaser under contract of purchase," or "lessee.")
5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are: **NONE**

NAMES

ADDRESSES

6. The names of the predecessors in the interest of the undersigned, if the property was transferred subsequent to the commencement of the work of improvement herein referred to: **NONE**

NAMES

ADDRESSES

(If no transfer made, insert "none.")

7. A work of improvement on the property hereinafter described was completed on: November 19, 2024
8. The name of the contractor, if any, for such work of improvement was Quimu Contracting, Inc.

(If no contractor for work of improvement as a whole, insert "none.")

9. The property on which said work of improvement was completed is in the City of Suisun City,
County of Solano, State of California, and is described as follows:
Sidewalk Gap Closure Project

10. The street address of said property is Along the west side of Marina Boulevard and south side of Buena Vista Avenue fronting the parcel located at the southeast corner of marina Boulevard and Buena Vista Avenue

11. I declare under penalty of perjury the foregoing is true and correct.

Signature of
owner named

Dated: _____

in paragraph 2 _____

By Bret Prebula, City Manager

Sidewalk Gap Closure Project

Photos

Page 1 of 1

Pre-construction photo of southeast corner of Marina Boulevard and Buena Vista Avenue:



Post-construction Photo of Marina Boulevard fronting the Marina Village Apartments:



Post-construction photo of Buena Vista Avenue fronting the Village Apartments:



AGENDA TRANSMITTAL

MEETING DATE: December 3, 2024

AGENDA ITEM: Council Adoption of Resolution No. 2024-___: Approving Century Communities' Request to Reduce Bonds for the Meridian West Subdivision and Authorizing the City Manager to Release 67% of the Bond Amounts.

FISCAL IMPACT: The developer's request for reduction of the current bonds posted for the Meridian West Subdivision (Subdivision) has no fiscal impact on the General Fund.

STRATEGIC PLAN: Provide Good Governance, Enhance Environment.

BACKGROUND: On August 8, 2017, the City Council approved the Vesting Tentative Map for the Meridian West Subdivision. Moreover, on May 5, 2020, the City Council approved the extension of the Vesting Tentative Map.

On November 15, 2022, the City Council approved the Final Map for the Subdivision, accepted all offers of dedication, and authorized the City Manager to sign the Subdivision Improvement Agreement (Agreement) with the developer, Century Communities. Before construction began, all fees were paid, and the following deliverables were submitted to the City: approved Improvement Plans, a signed Agreement, insurance, and bonds.

The Agreement required the developer to provide a faithful performance bond and a payment bond (also referred to as a labor and materials bond), each equal to 100% of the estimated cost of the required civil improvements. The developer has submitted the required bonds, each in the amount of \$9,478,510.

STAFF REPORT: Improvements at this subdivision will include, among others, construction of 71 single family homes, soundwall along the west perimeter of the project site, a community park, bioretention facilities, utilities, extension of West Street from Morgan Street to Cordelia Street, undergrounding the overhead utility lines along Morgan Street and California Street frontages, and various pavement resurfacing treatments on the street segments fronting the project site.

All civil improvements have been completed. However, only 44 homes of the planned total 71 homes have been completed to date. As of the preparation of this report, 23 homes are in various stages of construction and scheduled for completion by the end of the year (with 6 anticipated to be completed by November 2024), and construction on the remaining 4 homes are scheduled for production in January 2025.

The developer has requested a reduction in bond amounts, citing the completion of civil improvements and the completion of several homes. Developer has explained that this will free up capital and allow them to secure the necessary bonds to pursue other planned developments. However, the Subdivision Improvement Agreement specifies that bonds cannot be released or reduced until the City Council formally accepts the subdivision improvements. Acceptance can only occur once all homes and civil improvements, including any required corrections, have been completed.

The developer presents the following case in support of the requested bond reduction:

- **Completion Status** – The developer has demonstrated a strong commitment and capacity to complete the project, indicating a low risk of incomplete development for the City. A significant portion of the project is finished, with 23 of the remaining 27 homes currently under construction.
- **Financial Responsibility** – The developer is dedicated to completing the remaining homes to recover its investments, having already incurred substantial costs and liabilities for the completed civil improvements and homes.
- **Precedent of Successful Performance** – The developer has a proven track record of successfully completing projects without issues, demonstrating reliability and minimizing risk.
- **Favorable Market Conditions** – Completing the remaining homes is essential for the developer to take advantage of local housing demand and market opportunities.

Since the commencement of construction at the Meridian West Subdivision, the developer has worked diligently to complete both homes and civil improvements. Staff recommends that the City Council consider the developer's compelling case for a 67% reduction in bond amounts, decreasing the total from \$9,478,510 to \$3,127,908.

STAFF RECOMMENDATION: It is recommended that the City Council adopt Resolution No. 2024-__: Approving Century Communities' Request to Reduce Bonds for the Meridian West Subdivision and Authorizing the City Manager to Release 67% of the Bond Amounts.

DOCUMENTS ATTACHED:

1. Resolution No. 2024-__: Approving Century Communities' Request to Reduce Bonds for the Meridian West Subdivision and Authorizing the City Manager to Release 67% of the Bond Amounts.
2. Project Location Map.

PREPARED BY:

Nick Lozano, Sr. Associate Engineer

REVIEWED BY:

Nouae Vue, Public Works Director

APPROVED BY:

Bret Prebula, City Manager

ATTACHMENTS:

1. Resolution No. 2024-__: Approving Century Communities'™ Request to Reduce Bonds for the Meridian West Subdivision and Authorizing the City Manager to Release 67% of the Bond Amounts.
2. Project Location Map.pdf

RESOLUTION NO. 2024-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY APPROVING CENTURY COMMUNITIES' REQUEST TO REDUCE BONDS FOR THE MERIDIAN WEST SUBDIVISION AND AUTHORIZING THE CITY MANAGER TO RELEASE 67% OF THE BOND AMOUNTS

WHEREAS, on August 8, 2017, the City Council approved the Vesting Tentative Map for the Meridian West Subdivision (Subdivision); and

WHEREAS, on May 5, 2020, the City Council approved the extension of the Vesting Tentative Map; and

WHEREAS, on November 15, 2022, the City Council approved the Final Map for the Subdivision, accepted all offers of dedication, and authorized the City Manager to sign the Subdivision Improvement Agreement (Agreement) with the developer, Century Communities, and

WHEREAS, prior to the commencement of construction, the developer paid all fees and submitted to the City approved Improvement Plans, a signed Agreement, insurance, and bonds; and

WHEREAS, the developer's faithful performance and payment bond for the Subdivision are each in the amount of \$9,478,510; and

WHEREAS, 44 of the planned total 71 homes have been completed; and

WHEREAS, 23 homes are in various stages of construction and scheduled for completion by the end of the year; and

WHEREAS, the remaining 4 homes are scheduled for production in January 2025; and

WHEREAS, the developer has requested bond reduction, citing significant completion of the subdivision, demonstration of strong commitment and capacity to complete the project, dedication to complete the remaining homes to recover its investments, a proven track record of successfully completing projects without issues, and its goals of taking advantage of the local housing demand and favorable market opportunities; and

WHEREAS, per the Subdivision Improvement Agreement between the City and the developer, the bonds cannot be released or reduced until the City Council formally accepts the subdivision improvements; and

WHEREAS, acceptance of the subdivision can only occur once all homes and civil improvements, including any required corrections, have been completed; and

WHEREAS, any bond reduction will require City Council approval.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Suisun City does hereby approve the developer's request for 67% bond reduction, decreasing the total

of each of the bonds (faithful performance bond and the payment bond) from \$9,478,510 to \$3,127,908 and authorizes the City Manager to take such measures as necessary to release 67% of the bond amounts.

PASSED AND ADOPTED at a Regular Meeting of the City Council of the City of Suisun City duly held on Tuesday, the 3rd day of December 2024, by the following vote:

AYES: Councilmembers: _____

NOES: Councilmembers: _____

ABSENT: Councilmembers: _____

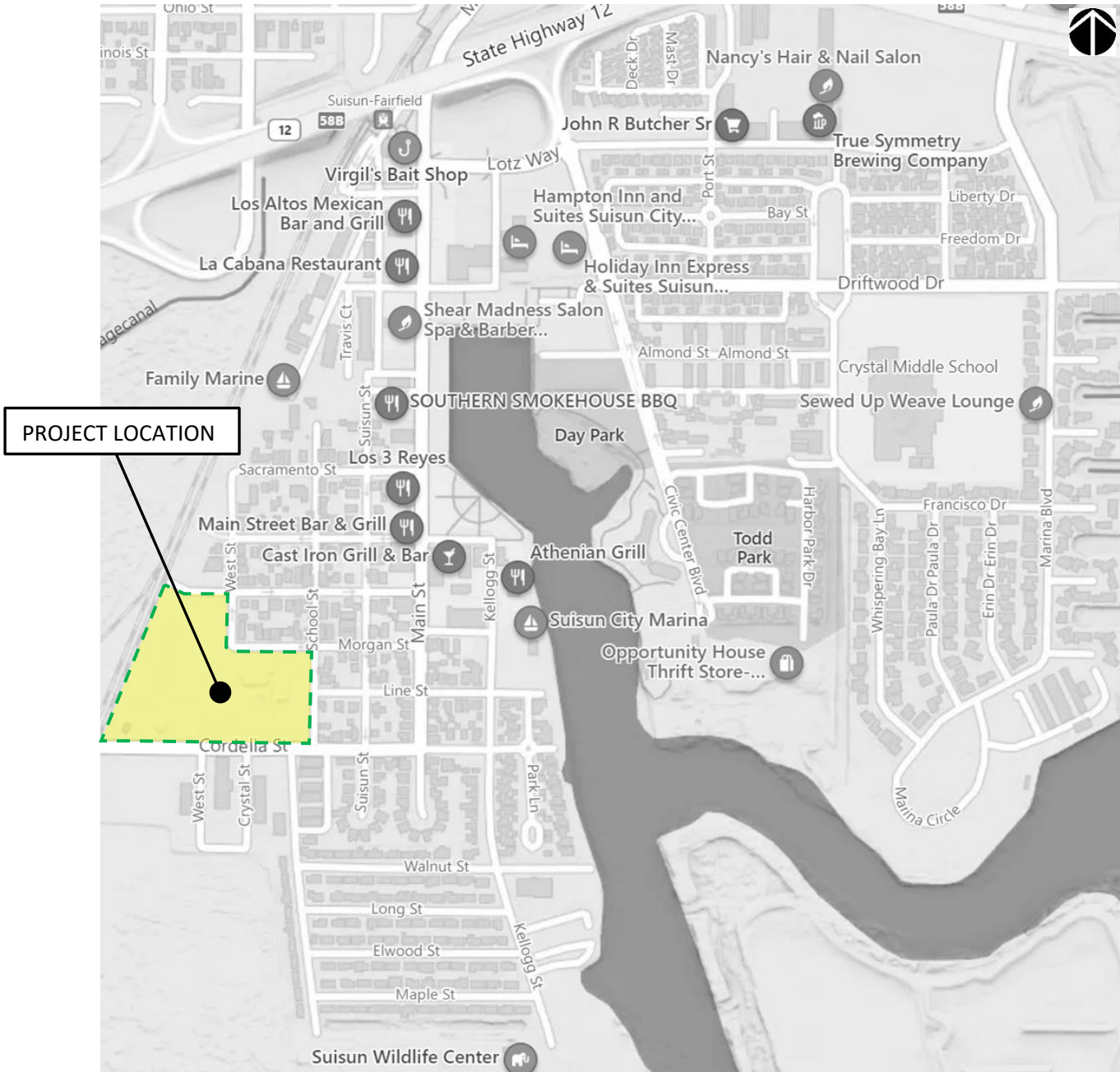
ABSTAIN: Councilmembers: _____

WITNESS my hand and the seal of said City this 3rd day of December 2024.

Anita Skinner
City Clerk

Location Map

Meridian West Subdivision



AGENDA TRANSMITTAL

MEETING DATE: December 3, 2024

AGENDA ITEM: Council Adoption of Resolution No. 2024-__: Authorizing the City Manager to Execute a Professional Services Agreement on the City's Behalf with BKF Engineers for the 2025 Sewer Rehabilitation Project.

FISCAL IMPACT: There would be no impact to the General Fund from this item. The contract cost to prepare plans, specifications, and cost estimates plus a 20% contingency for the 2025 Sewer Rehabilitation Project (Project) is \$152,314 and funds are available in the Sewer Rehabilitation Fund (F188).

STRATEGIC PLAN: Provide Good Governance; Ensure Public Safety; and Enhance the Environment.

BACKGROUND: The City of Suisun City, in partnership with the Fairfield Suisun Sewer District (FSSD), operates and maintains the wastewater collection system that serves the City. Suisun City owns and manages sewer main pipelines up to 10 inches in diameter, while FSSD is responsible for mains larger than 10 inches, as well as pump stations, siphons, and force mains within the system. The City's gravity sewer system spans approximately 58 miles, and CCTV inspections have revealed various issues due to aging infrastructure.

This 2025 Sewer Rehabilitation Project (Project) aims to rehabilitate sewer mains at various locations, as indicated on the attached map. The identified issues include, but are not limited to, sags, joint separations, offsets, infiltration, intrusions, and/or deformations. Video data will be analyzed to determine the most appropriate repair methods, which may include point (spot) repairs, pipe bursting, open trench replacement, cured-in-place lining, or other methods proposed by the consultant. The goal of the Project is to improve the overall functionality of the sewer system.

STAFF REPORT: On September 20, 2024, City staff issued a Request for Proposals (RFP) for design services to prepare construction documents for the Project. Five (5) RFPs were received and opened on October 17, 2024. After a thorough review, the City's evaluation panel selected BKF Engineers as the most qualified firm to provide the required design services. Their total cost proposal is \$126,928, which consists of \$110,116 for preparing the construction documents, and \$16,812 for optional services that include support during the bidding and construction stages.

The Sewer Rehabilitation Fund (F188) has sufficient funds to cover the design contract for this Project without requiring any City funds; therefore, staff recommend awarding the design contract to BKF Engineers in the amount of \$126,928, including a 20% contingency of \$25,386 to cover any additional services required from the design firm, for a maximum total contract amount of \$152,314.

STAFF RECOMMENDATION: It is recommended that the City Council adopt Resolution No. 2024-__: Authorizing the City Manager to Execute a Professional Services Agreement on the City's Behalf with BKF Engineers for the 2025 Sewer Rehabilitation Project.

DOCUMENTS ATTACHED:

1. Resolution No. 2024-___: Authorizing the City Manager to Execute a Professional Services Agreement on the City's Behalf with BKF Engineers for the 2025 Sewer Rehabilitation Project.
2. Project Location Map.

PREPARED BY:

Maribel De La Cruz,

REVIEWED BY:

Nouae Vue, Public Works Director

APPROVED BY:

Bret Prebula, City Manager

ATTACHMENTS:

1. [Resolution Authorizing the City Manager to Execute a Professional Services Agreement on the City's Behalf with BKF Engineers for the 2025 Sewer Rehabilitation Project](#)
2. [Project Location Map.pdf](#)

RESOLUTION NO. 2024-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY AUTHORIZING THE CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT ON THE CITY'S BEHALF WITH BKF ENGINEERS FOR THE 2025 SEWER REHABILITATION PROJECT

WHEREAS, the City of Suisun City, in partnership with the Fairfield Suisun Sewer District (FSSD), operates and maintains the wastewater collection system that serves the City, and Suisun City owns and manages sanitary sewer main pipe lines up to 10 inches in diameter, while FSSD is responsible for mains larger than 10 inches, as well as pump stations, siphons, and force mains within the system; and

WHEREAS, the City's gravity sewer system spans approximately 58 miles, and recent CCTV inspections have revealed various issues due to aging infrastructure; and

WHEREAS, the 2025 Sewer Rehabilitation Project (Project) aims to rehabilitate sewer mains at various locations as shown on the attached map; and

WHEREAS, the identified issues present in the City's sewer system include and are not limited to sags, joint separations, joint offsets, infiltration, intrusions, and/or deformations; and

WHEREAS, the possible repair methods are point (spot) repair, pipe bursting, open trench replacement, cured-in-place lining or other methods presented by the consultant; and,

WHEREAS, the Project goal is to improve the overall function of the sewer system; and

WHEREAS, on September 20, 2024, City staff published a Request for Proposals (RFP) for design services to prepare construction documents for the Project; and

WHEREAS, five (5) RFPs were received and opened on October 17, 2024; and

WHEREAS, the City panel evaluation team determined BKF Engineers to be the best qualified firm to perform the necessary professional design services for this Project; and

WHEREAS, the cost proposal is to prepare plans, specifications, and cost estimates (base Project scope), as well as to provide support during the bidding and construction stages (optional services) is \$126,928 and funds are available in the Sewer Rehabilitation Fund (F188).

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Suisun City authorizes the City Manager to execute a Professional Services Agreement on the City's behalf with BKF Engineers for the 2025 Sewer Rehabilitation Project in the amount of \$126,928, including a 20% contingency (\$25,386) for a maximum total contract amount of \$152,314, and to take any and all necessary and appropriate actions to implement this contract.

PASSED AND ADOPTED by a Regular Meeting of said City Council of the City of Suisun City duly held on Tuesday, the 3rd day of December 2024, by the following vote:

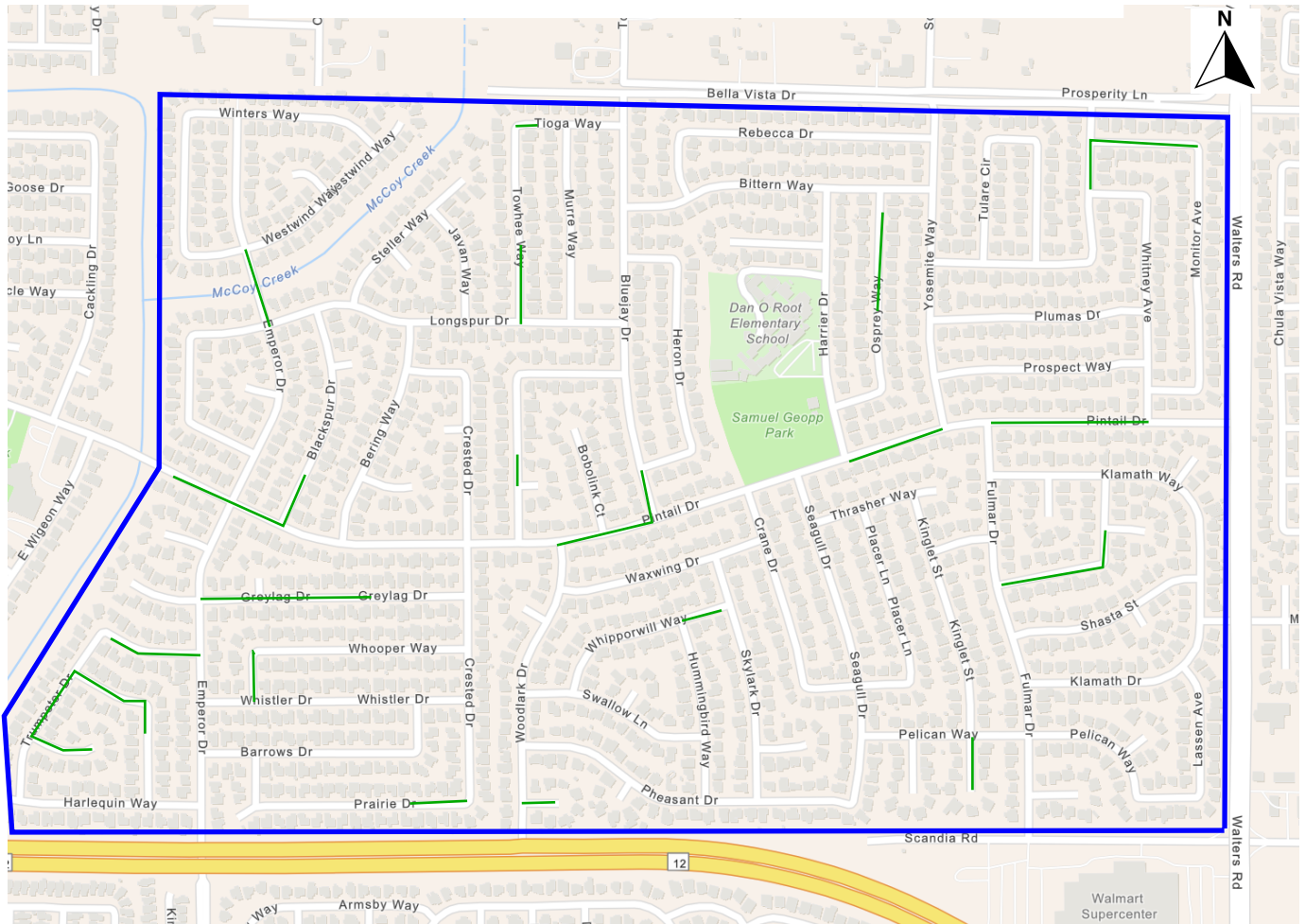
AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS my hand and the seal of said City this 3rd day of December 2024.

Anita Skinner
City Clerk

Location Map

2025 Sewer Rehabilitation Project



AGENDA TRANSMITTAL

MEETING DATE: December 3, 2024

AGENDA ITEM: Council Adoption of Resolution No. 2024-___: Authorizing the City Manager to Enter into a Construction Contract on the City's behalf with Mars Construction for the Fire Department Remodel – Phase 1 Project.

FISCAL IMPACT: This project is budgeted in American Rescue Plan Account (ARPA) Fund.

STRATEGIC PLAN: Provide Good Governance; Ensure Public Safety

BACKGROUND: This project proposes to remove the existing wall between the Fire Department Apparatus Bay and Main Station and replace it with a demising wall per Building and Fire Code. The Fire Station was built in the early 1980's by volunteers. It was determined that the current wall is not meeting code requirements for a one-hour fire separation.

The City hired an architect firm to assess the current wall and design plans & specifications for the replacement of the wall and the installation of the demising wall. By completing this project, it will bring the separation wall into Code compliance.

STAFF REPORT: The construction bid documents for the Project was advertised in the Daily Republic newspaper on September 22 and again on September 29, 2024. The Engineer's cost estimate for the Project was between \$150,000-\$250,000.

The bids were due on October 23, 2024, at 2:00 PM. Three companies turned in bids and Mars Construction. was the lowest responsive bidder with a bid amount of \$172,000.

There are enough funds in the American Rescue Plan Account for this project to cover the construction costs of the Project.

Staff recommends awarding the construction contract to Mars Construction. in the amount of \$189,200 which includes a 10% contingency of \$17,200 for Fire Department Remodel – Phase 1 Project.

STAFF RECOMMENDATION: Resolution No. 2024-___: Authorizing the City Manager to Enter into a Construction Contract on the City's behalf with Mars Construction for the Fire Department Remodel – Phase 1 Project.

DOCUMENTS ATTACHED:

1. Resolution No. 2024-___: Authorizing the City Manager to Enter into a Construction Contract on the City's behalf with Mars Construction for the Fire Department Remodel – Phase 1 Project.
2. Project Contract – Mars Construction.

PREPARED BY:

Gemma Geluz, Administrative Technician

REVIEWED BY:
APPROVED BY:

Nouae Vue, Public Works Director
Bret Prebula, City Manager

ATTACHMENTS:

1. [Resolution Authorizing City Manager to Enter Construction Contract for Fire Dept Remodel - Phase 1 Project](#)
2. [Project Contract - Mars Construction.pdf](#)

RESOLUTION NO. 2024-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONSTRUCTION
CONTRACT ON THE CITY’S BEHALF WITH MARS CONSTRUCTION FOR THE
FIRE DEPARTMENT REMODEL – PHASE 1.**

WHEREAS, the Fire Department Remodel – Phase 1 proposes to add a demising wall between the Apparatus Bay and Main Station; and

WHEREAS, this wall needs to be installed according to the Building and Fire Code, and

WHEREAS, this Project will bring this area into Code Compliance, and

WHEREAS, the construction bid documents for the Project were advertised on September 22, 2024 and September 29, 2024, and Mars Construction was responsive lowest bidder submitting a bid amount of \$174,000.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Suisun City hereby authorizes the City Manager to enter into a construction contract on the City’s behalf Mars Construction for the Fire Station Remodel – Phase 1 Project in the amount of \$172,000 and a 10% contingency of \$17,200 for a total contract amount of \$189,200.

PASSED AND ADOPTED at a Regular Meeting of said City Council of the City of Suisun City duly held on Tuesday, the 3rd day of December 2024, by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS my hand and the seal of said City this 3rd day of December 2024.

Anita Skinner
City Clerk

AGREEMENT

THIS AGREEMENT, made and entered into this _____ day of _____, 20____, by and between the City of Suisun City, California, hereinafter called "City", and _____ hereinafter called "Contractor".

WITNESSETH: That the parties hereto do mutually agree as follows:

ARTICLE I

For and in consideration of the payments and agreements hereinafter mentioned to be made and performed by said City said Contractor agrees with said City to perform, and complete in a workmanlike manner all work required under the City's Drawings and Specifications entitled:

Fire Department Remodel – Phase 1

In accordance with the Specifications and Drawings therefore, to furnish at his own expense all labor, materials, equipment and services as may be stipulated in said Specifications to be furnished by said City, and to do everything required by this Agreement and the said Specifications.

ARTICLE II

For furnishing all said labor, materials, equipment, scaffolding, and all other necessary equipment and supplies to perform all work involved in completing the Project including construction, demolition, renovation, hazardous material removal, site acquisition, construction financing, facility operations during occupancy, and doing everything required by this Agreement and the said Specifications; also, for all losses and damage arising out of the nature of the work aforesaid, or from the action of the elements, or from any unforeseen difficulties which may arise during the prosecution of the work until its acceptance by City, and for all risks of every description connected with the work; also, for all expenses resulting from the suspension or discontinuance of work, except as in the said Specifications are expressly stipulated to be borne by City; and for completing the work in accordance with the requirements of said Drawings and Specifications as directed by the Engineer, City will pay and Contractor shall receive, in full compensation therefore, the price(s) named in the Proposal.

ARTICLE III

The City hereby employs Contractor to perform the work according to the terms of this Agreement for price(s) named in the Proposal, and agrees to pay the same at the time, in the manner, and upon the conditions stipulated in the Specifications; and the parties for themselves, their heirs, executors, administrators, successors, and assigns, do hereby agree to the full performance of the covenants herein contained.

ARTICLE IV

The Notice to Contractors, Special Notice, Special Provisions Book, Bidder's Book including the Proposal, and Information Required of Bidder, along with the Contract Documents and all addenda issued by the City with respect to the foregoing prior to the opening of bids, are hereby incorporated in and made part of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed the day and year first above written.

CITY OF SUISUN CITY, CALIFORNIA

By _____
(City Manager)

_____(SEAL)
(City Clerk)

CONTRACTOR

(Contractor)

By _____
(Signature)

(Title)

AGENDA TRANSMITTAL

MEETING DATE: December 3, 2024

AGENDA ITEM: Council Adoption of Resolution No. 2024-___: Approving the Suisun City Marina Annual Dock Maintenance and Inspection Services and Authorizing the City Manager to enter into an agreement with Bellingham Marine to Perform the Services.

FISCAL IMPACT: The FY 2024-25 budget includes an appropriation of \$98,206.31 in Recognized Obligations Payment Schedule (ROPS) funding for this project and will not impact the General Fund.

STRATEGIC PLAN: Ensure Public Safety; Enhance the Environment

BACKGROUND: Due to safety concerns, as well as for extending the life of the east and west dock system, there needs to be an annual dock maintenance program in place. This contract will allow for a more stable walking environment and allow the proper rise and fall of the docking system and associated gangways.

On October 18, 2019, the City issued an RFP for annual maintenance and inspection services for a 5-year period, contracted annually with single year agreements. Bellingham Marine was the only proposer. Bellingham Marine was the design/build contractor for the original marina facility. Maintenance work for the first four years have been completed to staff's satisfaction.

STAFF REPORT: Staff is asking Council to consider approving the fifth year of the annual maintenance agreement which will cover additional maintenance/repair work, including replacement and repairs to broken whalers, fenders, and floats, as well as replacement of tie rods, resulting in a contract amount of \$98,206.31. The cost for this fifth year has been pre-approved through the ROPS process by the Solano Consolidated Oversight Board and will be covered by ROPS funding. The vendor will identify additional items that will be requested for funding through next year's ROPS funding process.

As a part of this year's contract, Bellingham Marina will complete the following work:
Pre-Maintenance Walk-Through:

- Visually Check for miscellaneous items including:
 - Missing & Loose screws/hardware
 - Uneven or loose wood connections
 - End boards & Fascia for breaks/impact damage
 - Fendering for loose/missing nails
 - Corner Bumpers
 - Grounding issues
 - Low Freeboard conditions
 - Rub blocks or rollers for tightness/wear
 - Substation Cabinets
 - Locked Transformers
 - Check door closures and latches

- Visually check pedestal/power center doors
 - Visually check pedestal/power center anchoring
 - Visually check pedestal/power center receptacles, if accessible. Note dangerous conditions
 - Check G Cables for damage and potential rub spots
 - Check Kellum Grips
 - Check low level lighting
 - Check Fire Cabinets/Fire Department Connections/Standpoints
 - Visually check for leaks in cabinets or hose bibs
 - Check water lines for strapping/drooping lines
 - Check fire extinguisher dates, notify owner if out of date
 - Visually inspect dock flex lines for wear, leak, or corrosion
 - Check gangway shoremount bracket for signs of wear
 - Check gangway dock guides, wheel, or rub blocks for wear
- Maintenance Work will be performed as follows:
 - Level and straighten walkways and fingers for the floating dock system,
 - Tighten all triangle frames in finger-walk connection.
 - Check for loose cleats and tighten as necessary.

Additional Maintenance work required is shown in Attachment 2.

STAFF RECOMMENDATION: It is recommended that the City Council: Adopt Resolution No. 2024-__: Approving the Suisun City Marina Annual Dock Maintenance and Inspection Services and Authorizing the City Manager to Enter into an Agreement with Bellingham Marine to Perform the Services.

DOCUMENTS ATTACHED:

1. Resolution No. 2024-__: Approving the Agreement for the Marina Dock Maintenance and Inspection Services with Bellingham Marine
2. Bellingham Marine Maintenance Agreement

PREPARED BY:	Janet Hull, Recreation, Parks and Marina Director
REVIEWED BY:	Janet Hull, Recreation, Parks and Marina Director
APPROVED BY:	Bret Prebula, City Manager

ATTACHMENTS:

1. [Resolution Approving Agreement for the Marina Dock Maintenance and Inspection Services with Bellingham Marine](#)
2. [Bellingham Marine Maintenance Agreement](#)

RESOLUTION NO. 2024-

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
APPROVING THE SUISUN CITY MARINA ANNUAL DOCK MAINTENANCE AND
INSPECTION SERVICES AND AUTHORIZING THE CITY MANAGER TO ENTER
INTO AN AGREEMENT WITH BELLINGHAM MARINE TO PERFORM THE
SERVICES**

WHEREAS, the City of Suisun City has interest in providing a safe environment for our boating public; and

WHEREAS, Regular scheduled maintenance will increase the life of the marina dock systems; and

WHEREAS, this project will allow for a more stable walking environment and allowing the proper rise and fall of the docking system and associated gangways; and

WHEREAS, the current budget includes an appropriation of \$98,206.31 for this project funded through the Recognized Obligation Payment Schedule (ROPS); and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Suisun City hereby authorizes the City Manager take all steps necessary to effectuate and execute an agreement with Bellingham Marine to perform the marina dock inspection services.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Suisun City duly held on Tuesday, the 3rd day of December 2024, by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS my hand and the seal of said City this 3rd day of December, 2024.

Anita Skinner
City Clerk

LETTER AGREEMENT FOR MAINTENANCE AND INSPECTION

Year 5 of 5

November 20, 2023

Ms. Janet Hull
City of Suisun
800 Kellogg Street
Suisun City, CA 94585

Reference: **City of Suisun RFP- Annual Maintenance and Inspection Services for Floating Concrete Dock System**

Thank you for the opportunity to allow Bellingham Marine to prepare a response package for the City of Suisun Floating Dock System Annual Inspection and Maintenance RFP. As the design/build contractor for the original marina facility, we are very familiar with the site. Our commitment is to allow you to enjoy the same high level of quality and value that we have provided throughout the years and that we have provided to thousands of customers for the past six decades.

Regarding Item No. 5 of the Proposal Requirements, Bellingham Marine has not experienced any such termination for default or early termination in the past five (5) years.

This Letter Agreement for Maintenance and Inspection ("Agreement") is entered into between Suisun City Marina ("Owner"), and Bellingham Marine Industries, Inc. ("Contractor"), for inspection and maintenance for a period of 5 years of the floating concrete dock system at Suisun City Marina ("the "Facility").

The Owner and the Contractor agree as follows:

1. **CONDITIONS-** For the purpose of this quote, BMI has made assumptions which are noted herein. This proposal is subject to the assumptions listed below. Any variation to these assumptions may result in adjustments to the proposed pricing in Section 4.
 - We have developed this proposal with the intent of working with the City in good faith to negotiate a mutually agreeable contract with your team.
 - This proposal is based on a 5 year agreement and is year 5 of 5. This fee in Section 4 shall be increased each year thereafter in accordance with the Consumer Price Index in the San Francisco Metro Area.
2. **SCOPE OF WORK- INCLUSIONS:** The following services are included in this Agreement:
 - 2.1 **Pre-Maintenance Walk-Through.** Approximately 1 month in advance of annual maintenance service, a Project Manager will visit the marina and prepare a list of items that are not covered in the maintenance contract with priced recommendations on how to correct issues. At such time, the owner may incorporate suggestions into this Agreement via change order to be completed at the time of the annual maintenance service. Project Manager will:
 - Visually check for miscellaneous items including:
 - Missing & Loose screws/hardware
 - Uneven or loose wood connections
 - End boards & Fascia for breaks/impact damage
 - Fendering for loose/missing nails
 - Corner Bumpers
 - Grounding issues
 - Low Freeboard conditions

- Rub blocks or rollers for tightness/wear
- Substation Cabinets
- Locked Transformers
- Check door closures and latches
- Verify all panels in place
- Visually check pedestal/power center doors
- Visually check pedestal/power center anchoring
- Visually check pedestal/power center receptacles if accessible. Note dangerous conditions.
- Check G Cables for damage and potential rub spots.
- Check Kellum Grips.
- Check low level lighting.
- Check Fire Cabinets/ Fire Department Connections/ Standpipes
- Visually check for leaks in cabinets or hose bibs
- Check water lines for strapping/drooping lines
- Check Fire Extinguisher dates, notify owner if out of date
- Visually inspect dock flex lines for wear, leak, corrosion
- Check gangway shoremount bracket for sign of wear
- Check gangway dock guides, wheel, or rub blocks for wear

2.2 Maintenance Work will be performed as follows:

- Level and straighten walkways and fingers for the floating dock system, as much as practical.
- Tighten all triangle frames in finger-walk connection.
- Check for loose cleats, and tighten as necessary.
- Maintenance labor is based on adequate access to the dock systems hardware. Dock ladders, and other boater accessories that impede the work must be removed by others from work area.
- In addition to the above, maintenance work will be performed in accordance to the inspection log noted on Attachment A.

2.3 Maintenance Documentation: Report will be furnished including a detailed log of maintenance work completed during each annual visit. Areas of concern will be noted for the Owner to pay attention to over the course of the following year.

2.4 Prevailing Wage Labor Rates.

2.5 USL&H Insurance, as required by Federal Law for all work over a U.S. Navigable Waterway.

3. Services and items not specifically included in Section 1 above are **specifically excluded from this Agreement**. Excluded items include, but are not limited to, the following:

- 3.1 Maintenance or repairs to fire systems, electrical systems, potable water systems or other utility systems.
- 3.2 Any dock hardware, major structural repairs, patching, deck treatment, supplemental floatation, gangways, gates, or piers.
- 3.3 Inspection and/or maintenance of any portion of the flotation system which was not manufactured and installed by BMI.
- 3.4 Site visits requested by Owner (not including annual walk-through) regarding issues that are found NOT to be covered under the warranty will be billed on an hourly basis plus travel expenses (See Section 4).
- 3.5 Bonds.

4. **Fees.** The fee for the annual inspection and maintenance set forth by this contract is **\$98,206.31**. This includes the additional work noted on Attachment A from the inspection completed in March 2023.

5. **Schedule.** Inspection and maintenance will be performed upon receipt of written authorization from Owner to proceed with the Work.
6. **Payment.** Contractor shall invoice Owner for each annual inspection and maintenance upon its completion. Payment shall be due net cash ten (10) days from receipt of invoice. Method of payment to be approved by Contractor's credit department prior to commencement of services. Interest will be charged on past due accounts at 18% per annum, or at the highest non-usurious commercial rate allowable by state law or provided by state statute, whichever is less. If Contractor is required to employ an attorney to collect any amount due as a result of the default of Owner, the Owner shall pay all costs of collection, including reasonable attorney's fees and court costs.
7. **Materials Supplied.** All parts, components, and supplies supplied hereunder to maintain the facility shall be furnished by Contractor on an exchange basis, and the removed parts and/or components shall become the property of Contractor upon removal. Any parts, components, equipment, or supplies supplied by Contractor hereunder may, at Contractor's option, be either new or reconditioned, but in any case, they shall meet or exceed the specifications for the replaced part, component, equipment, or supply.
8. **Warranty.** Contractor warrants to Owner that all services will be performed in a good, workmanlike manner and that repaired or replaced parts or components will be free from defects in material and workmanship until the termination of this Agreement or one (1) year from the date of the service, whichever occurs first. Contractor's sole obligation under this warranty shall be to repair any item in the Facility which is covered by this warranty that is repairable, or, at its option, to refurbish, overhaul, rebuild, replace, or issue a credit or refund for any item in the Facility which is covered by this warranty that has been reported to Contractor as defective in material or workmanship by Owner and which has been determined by Contractor to be defective, provided that the Owner has complied with all of the terms and conditions of this Agreement. Failure of the Owner to promptly notify Contractor of a defect or malfunction will void the warranty, as will product misuse or neglect, use that is not considered "normal" under this Agreement, or if any other terms or conditions of this Agreement are violated. THE ABOVE IS A LIMITED WARRANTY AND IT IS THE ONLY WARRANTY MADE BY CONTRACTOR. THIS WARRANTY IS EXPRESSLY IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY: (A) IMPLIED WARRANTY OR MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE; OR (B) IMPLIED WARRANTY OR CONDITION ARISING FROM COURSE OF PERFORMANCE, COURSE OF DEALING, OR USAGE OF TRADE. UNDER NO CIRCUMSTANCES SHALL CONTRACTOR HAVE ANY LIABILITY FOR CONSEQUENTIAL, EXEMPLARY, OR INCIDENTAL DAMAGES, OR FOR LOSS OF PROFITS OR ANY SIMILAR DAMAGES, EVEN IF IT HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. CONTRACTOR SHALL NOT BE LIABLE FOR ANY DAMAGE CAUSED BY A DELAY IN FURNISHING OF MAINTENANCE OR INSPECTION SERVICES UNDER THIS AGREEMENT. Owner specifically acknowledges and agrees that Contractor's obligations hereunder are strictly that of a provider of services, and not as a vendor of goods or as a merchant.
9. **Limitation of Liability and Hold Harmless:** Unless otherwise expressly stated, these Services do not include testing or inspection intended to discover or analyze soil or water conditions, hazardous materials, electrical or mechanical systems, sewage disposal or water systems, or the suitability of the design and construction of the marina to withstand fire, flood, windstorm and wave action or other casualty, and we disclaim any responsibility to advise you of any conditions related thereto. Services performed hereunder do not constitute a warranty or guarantee concerning any condition, and BMI's fee for services has been determined accordingly. If Owner or any third party claims that BMI is liable for negligent performance of Services hereunder or for any other reason Owner claims that BMI has not fully satisfied its obligations under this Agreement, it is expressly agreed that BMI's liability to Owner is exclusively limited to the Fee paid under this Agreement. The Services performed hereunder are not intended to be performed for the benefit or use of any party other than the Owner, and Owner agrees to indemnify and hold harmless from any claim made by any third party relating in any way to the Service provided hereunder.
10. **Modifications or Damage to the Facility.** Owner shall be responsible for use, care, and cleaning of the Facility in accordance with instructions provided. All risk of loss or damage to the Facility, except that caused by the negligence

of Contractor, shall be the responsibility of Owner at all times. If the Facility is changed, modified, altered, or damaged in any respect by any party other than as a result of Contractor's negligence during the term of this Agreement, then, at the option of Contractor, this Agreement shall be terminated. Absent such termination, Contractor shall give Owner written notice of the change, modification, alteration, or damage, and Owner shall promptly correct the change, modification, alteration, or damage, or adjust the price payable hereunder to cover any increased costs to Contractor.

- 11. Access.** During the term of this Agreement, Owner will allow access to all of the Facility and to all devices which are part of or associated with the Facility. Contractor will use its best efforts to coordinate annual inspection visits with Owner to minimize operational interruptions. In the event Contractor is denied or prevented from gaining access to the Facility, Contractor's obligations under this Agreement shall be suspended until the act, omission, or condition affecting access is remedied. If Contractor is denied or prevented from gaining access to the Facility as a result of an act or omission of Owner, Contractor shall be entitled to be paid for any visit which it is required to make as a result of such denial or prevention at its then standard rate for labor, material, and travel.
- 12. Assessment and Adjustments.** Owner agrees to assume full responsibility for any present or future taxes or any other government charges now or hereafter imposed by existing or future laws in connection with the transfer, use, ownership, or possession of any of the Facility.
- 13. Additional Devices.** Owner agrees not to employ additional attachments, features, or devices to the Facility, make alterations to the Facility, or permit the maintenance of the Facility by other than Contractor's personnel without the written consent of Contractor. Contractor shall not be liable for loss or damage to Owner resulting from unauthorized additional attachments, and Owner shall be liable to Contractor for any repair or damage costs incurred by Contractor as a result of the addition of unauthorized attachments. In addition, the warranty contained herein shall be null and void and of no force and effect if any provision of this paragraph is violated.
- 14. Arbitration.** All controversies, disputes, or claims of whatever nature arising out of, in connection with, or in relation to the interpretation, from performance or breach of this Agreement, including any claim based on contract, tort, or statute, shall be resolved, at the request of either BMI or Owner, by final and binding arbitration administered by and in accordance with the then existing Construction Industry Rules of the American Arbitration Association, and judgment upon any award rendered by the Arbitrator(s) may be entered by any state or federal court having jurisdiction thereof. The arbitrator shall determine which is the prevailing party and shall include in the award that party's reasonable attorney's fees and costs.
- 15. Agreement.** This Agreement represents the entire agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral.

This Agreement entered into as of the day and year first contract is executed between both parties.

City of Suisun

Bellingham Marine Industries, Inc.

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

Attachment A

Suisun Marina Inspection log			3/2/2023
Dock/Location	Discrepancy	Recommended corrective action	Price
Slip 189	Broken Fendering	replacement	\$352.08
MW Slips 179-181	Rotted walers: 3x10x19 + 3x10x18; include rods	replacement (+ fendering 23')	\$3,843.33
MW Slips 179-181	Coverboard split(72"x 60)	replace 2ea 2x12x16 coverboard	\$1,995.33
Slip 166	Broken Fendering-	replace 2ea pieces of fender	\$895.00
Slip 163	Split Inside Waler- 3x10x20	replacement (+ fendering 23')	\$1,901.67
Slip 156	Split Walers - recommend 2 each 3x10x23'	replacement	\$2,990.83
Slip 158	Fendering (72"x 60)	1ea coverboard 3ea fender	\$696.83
138	Fender needs replacement	1ea @ 10'	\$961.04
133	Fender needs replacement	2ea @ 10'	\$278.75
124	missing rods in frame	install new thru rods	\$1,202.92
123	Fender needs replacement	1ea @ 10'	\$157.50
105	Fender needs replacement	1ea @ 10'	\$139.38
fuel dock	landing float is 4-6" low	add supplemental floatation	\$2,560.00
landing float fuel dock	broken fascia	replace fascia	\$484.17
103	Fender needs replacement	2ea @ 10'	\$895.00
EAST DOCK			
Landing float end board	split 2x10x12'	replace with 3x10x12	\$575.83
410	broken power center lid	replace	\$777.50
402/403	concrete filler slab is broken	cast a new one 24x35x1/2"	\$1,052.50
401	finger floats low due to added weight of sign	add supplemental floatation 4x4x16	\$1,738.33
429	New end board and corner bumpers		\$370.42
TBD	Corroded or Damaged Cleats	QTY: 155 Each New 12" Aluminum Cleats	\$40,429.26
TOTAL			\$64,297.68

Additional Items Total: \$64,297.68

AGENDA TRANSMITTAL

MEETING DATE: December 3, 2024

AGENDA ITEM: Council Adoption of Resolution No. 2024-___: Authorizing the City Manager to execute a Professional Services Agreement with AnchorQEA on behalf of the City for Planning, Design, Environmental Compliance, and Permitting Services for the Public Fishing Dock Planning Project.

FISCAL IMPACT: There is no impact on the General Fund, as this project is fully funded by the Proposition 68 Community and Economic Enhancement Grant.

STRATEGIC PLAN: Provide Good Governance and Enhance the Environment.

BACKGROUND: On January 24, 2024, Suisun City received funding for the Public Fishing Dock Planning Project through the Proposition 68 Community and Economic Enhancement Grant Program, awarded by the Sacramento-San Joaquin Delta Conservancy. This project addresses community concerns about the current fishing dock, which is in disrepair and lacks accessibility. The plan includes community outreach, equity assessment, planning, permitting, and design for a new 12-foot by 100-foot public fishing dock on the Suisun Slough, behind Suisun City Hall. The new dock will enhance recreational opportunities, support tourism, and promote environmental education.

STAFF REPORT: On August 9, staff released a Request for Proposal (RFP) for professional planning and design services for a public fishing dock, followed by an RFP for environmental compliance and permitting services on August 12.

The planning and design RFP included tasks such as site analysis and assessment, determining general grades, confirming utilities and drainage, assessing site conditions, conducting geotechnical and topographic surveys, developing a schematic master plan with 3D or Virtual Reality renderings, providing a detailed cost analysis, and preparing 30% and 65% design plan documents.

The environmental compliance and permitting RFP involved completing all required environmental compliance work and obtaining necessary permits, including but not limited to California Environmental Quality Act (CEQA) documentation, California Clean Water Act 401 Certification, U.S. Clean Water Act 404 Permit, State Water Resources Control Board (SWRCB), Construction Activities Storm Water General Permit, California Department of Fish and Wildlife (CDFW) Incidental Take Permit and Lake/Streambed Modification, State Lands Commission Lease Amendment, and Delta Plan Consistency Determination.

Proposals for both RFPs were due on September 3, 2024. The environmental RFP received one proposal from AnchorQEA, while the planning and design RFP received two proposals—one from Moffatt & Nichol and another from AnchorQEA. A review panel evaluated the proposals on September 12, with Moffatt & Nichol scoring 92.67 and AnchorQEA scoring 93. As a result, AnchorQEA was selected for both projects.

AnchorQEA was selected for both projects, a single agreement will be executed to cover both the

planning and design services as well as the environmental compliance and permitting services. The combined agreement for the two proposals have a total amount not to exceed \$486,446.00.

STAFF RECOMMENDATION: It is recommended that the City Council Adopt Resolution No. 2024-__: Authorizing the City Manager to execute a Professional Services Agreement with AnchorQEA on behalf of the City for Planning, Design, Environmental Compliance, and Permitting Services for the Public Fishing Dock Planning Project.

DOCUMENTS ATTACHED:

1. Resolution No. 2024-__: Authorizing the City Manager to Execute a Professional Services Agreement with AnchorQEA on Behalf of the City for Planning, Design, Environmental Compliance, and Permitting Services for the Public Fishing Dock Planning Project.
2. Professional Services Agreement for Planning, Design, Environmental Compliance, and Permitting of the Public Fishing Dock.

PREPARED BY:

Janet Hull, Recreation, Parks and Marina Director

REVIEWED BY:

Janet Hull, Recreation, Parks and Marina Director

APPROVED BY:

Bret Prebula, City Manager

ATTACHMENTS:

1. [Resolution Approving Professional Services Agreement with AnchorQEA for Public Fishing Dock Project.](#)
2. [Professional Services Agreement for Planning, Design, Environmental Compliance, and Permitting of the Public Fishing Dock](#)

RESOLUTION NO. 2024-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY • AUTHORIZING THE CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH ANCHORQEA ON BEHALF OF THE CITY FOR PLANNING, DESIGN, ENVIRONMENTAL COMPLIANCE, AND PERMITTING SERVICES FOR THE PUBLIC FISHING DOCK PLANNING PROJECT.

WHEREAS, On January 24, 2024, Suisun City received funding for the Public Fishing Dock Planning Project through the Proposition 68 Community and Economic Enhancement Grant Program, awarded by the Sacramento-San Joaquin Delta Conservancy; and

WHEREAS, This project addresses community concerns regarding the disrepair and inaccessibility of the current fishing dock by incorporating community outreach, an equity assessment, and the planning, permitting, and design of a new 12-foot by 100-foot public fishing dock on the Suisun Slough, located behind Suisun City Hall; and

WHEREAS, On August 9, staff released a Request for Proposal (RFP) for professional planning and design services for a public fishing dock, followed by an RFP for environmental compliance and permitting services on August 12; and

WHEREAS, Proposals for both RFPs were due on September 3. The environmental RFP received one proposal from AnchorQEA, while the planning and design RFP received two proposals—one from Moffatt & Nichol and another from AnchorQEA; and

WHEREAS, A review panel evaluated the proposals on September 12, and AnchorQEA was selected for both projects, a single agreement will be executed to cover both the planning and design services as well as the environmental compliance and permitting services, and

WHEREAS, The combined agreement for the two proposals have a total amount not to exceed \$486,446.00.

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby Authorizes the City Manager to execute a Professional Services Agreement with AnchorQEA on behalf of the City for Planning, Design, Environmental Compliance, and Permitting Services for the Public Fishing Dock Planning Project.

PASSED AND ADOPTED at a Regular Meeting of said City Council of the City of Suisun
City duly held on Tuesday, the 3rd day of December 2024, by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS my hand and the seal of said City this 3rd day of December 2024.

Anita Skinner
City Clerk

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT is made and entered into on this **19th** day of **November, 2024** ("Effective Date"), by and between the City of Suisun City, a municipal corporation ("City") and **Anchor QEA, Inc.**, ("Contractor") (collectively, the "Parties").

RECITALS

A. City desires to utilize the services of Contractor as an independent contractor to assist the City in enhancing public access, safety, and tourism by providing comprehensive design and planning services for a new 12-foot by 100-foot public fishing dock on the Suisun Slough, behind City Hall. The Contractor will also ensure environmental compliance and obtain all necessary permits to meet regulatory requirements for the project.

B. Contractor represents that it is fully qualified to perform such services by virtue of its experience and the training, education and expertise of its principals and employees.

C. City desires to retain Contractor and Contractor desires to serve City to perform these services in accordance with the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the Parties' performance of the promises, covenants, and conditions stated herein, the Parties hereto agree as follows:

Section 1. Contractor's Services. Contractor shall perform the services described in the Scope of Services (the "Services"), attached as Exhibit A, along with the Approach to the Scope, which outlines the methods and strategies to be performed. City may request, in writing, changes in the Services to be performed. Any changes mutually agreed upon by the Parties, and any increase or decrease in compensation, shall be incorporated by written amendments to this Agreement. Contractor shall commence the Services on the Effective Date and shall perform all Services by the deadline established by the City Representative or, if no deadline is established, with reasonable diligence.

Section 2. Term of Agreement. The term of this Agreement shall be from the Effective Date through February 1, 2026, unless sooner terminated as provided in Section 9 of this Agreement or extended.

Section 3. Compensation. As full compensation for Contractor's Services provided under this Agreement, City shall pay Contractor the total compensation not to exceed **\$486,446.00** (the "Maximum Compensation") based on the following breakdown:

1. Planning and Design Services – Compensation for Design Services is \$224,946.00.

- If a geotechnical report is required, this compensation will increase by \$41,500.00, for a total of \$266,446.00.
2. Environmental Compliance and Permitting Services – Compensation for Permitting Services is contingent upon project requirements as follows:
- \$145,000.00 if the project is determined to be CEQA exempt and an ITP is not required.
 - \$220,000.00 if the project requires an IS/MND and an ITP is required.

Contractor shall not be entitled to reimbursement for any expenses beyond this Maximum Compensation. Any expenses incurred by Contractor that are not expressly authorized by this Agreement will not be reimbursed by City.

Method of Payment. Contractor shall submit to City a detailed invoice on a monthly basis for the services performed pursuant to this Agreement. Each invoice shall describe in detail the services rendered during the period, the days worked, number of hours worked, the hourly rates charged, and the services performed for each day in the period, as applicable. Within 45 days of receipt of each invoice, City shall pay all undisputed amounts included on the invoice.

Section 4. Independent Contractor. The Parties agree, understand, and acknowledge that Contractor is not an employee of the City, but is solely an independent contractor. Contractor expressly acknowledges and agrees that City has no obligation to pay or withhold state or federal taxes or to provide workers' compensation or unemployment insurance or other employee benefits and that any person employed by Contractor shall not be in any way an employee of the City. As such, Contractor shall have the sole legal responsibility to remit all federal and state income and social security taxes and to provide for his/her own workers' compensation and unemployment insurance and that of his/her employees or subcontractors. Neither City nor any of its agents shall have control over the conduct of Contractor or any of Contractor's employees. Contractor shall not, at any time, or in any manner, represent that it or any of its agents or employees are in any manner agents or employees of City. Contractor shall indemnify and hold harmless City and its elected officials, officers and employees, servants, designated volunteers, and agents serving as independent contractors in the role of City officials, from any and all liability, damages, claims, costs and expenses of any nature to the extent arising from Contractor's personnel practices. City shall have the right to offset against the amount of any fees due to Contractor under this Agreement any amount due to City from Contractor as a result of Contractor's failure to promptly pay to City any reimbursement or indemnification arising under this Section.

Section 5. Permits and Licenses. Contractor shall obtain and maintain during the term of this Agreement all necessary licenses, permits, and certificates required by law for the provision of the Services, including a business license.

Section 6. Insurance.

(a) Contractor shall at all times during the term of this Agreement carry, maintain, and keep in full force and effect, insurance as follows:

1. Commercial General Liability Insurance with a minimum limit of \$1,000,000.00 per occurrence for bodily injury, personal injury and property damage and a general aggregate limit of \$2,000,000.00 per project or location. If Contractor is a limited liability company, the commercial general liability coverage shall be amended so that Contractor and its managers, affiliates, employees, agents and other persons necessary or incidental to its operation are insureds.

2. Automobile Liability Insurance for any owned, non-owned or hired vehicle used in connection with the performance of this Agreement with a combined single limit of \$1,000,000.00 per accident for bodily injury and property damage.

3. Workers' Compensation Insurance as required by the State of California and Employer's Liability Insurance with a minimum limit of \$1,000,000.00 per accident for bodily injury or disease. If Contractor has no employees while performing Services under this Agreement, Contractor shall execute a declaration that it has no employees.

4. Professional Liability (or Errors and Omissions) Insurance with minimum limits of \$2,000,000.00 per claim and in aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this Agreement. If a "claims made" policy is provided, then the policy shall be endorsed to provide an extended reporting period of not less than three years.

(b) Other Insurance Provisions. The general liability and automobile liability policies are to contain, or be endorsed to contain, the following provisions:

1. City, its officers, officials, employees, designated volunteers and agents serving as independent contractors in the role of City officials, are to be covered as additional insureds as respects: liability arising out of activities performed by or on behalf of Contractor; products and completed operations of Contractor; premises owned, occupied or used by Contractor; or automobiles owned, leased, hired or borrowed by Contractor. The coverage shall contain no limitations on the scope of protection afforded to City, its officers, officials, employees, designated volunteers or agents serving as independent contractors in the role of City officials which are not also limitations applicable to the named insured.

2. For any claims related to this Agreement, Contractor's insurance coverage shall be primary insurance as respects City, its officers, officials, employees, designated volunteers and agents serving as independent contractors in the role of City officials. Any insurance or self-insurance maintained by City, its officers, officials, employees, designated volunteers or agents serving as independent contractors in the role of City officials shall be excess of Contractor's insurance and shall not contribute with it.

3. Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

4. Each insurance policy, except for the professional liability policy, required by this clause shall expressly waive the insurer's right of subrogation against City and its elected officials, officers, employees, servants, attorneys, designated volunteers, and agents serving as independent contractors in the role of City officials.

(c) The City may, in writing, amend and/or waive any or all of the insurance provisions set forth herein.

(d) The policy or policies required by this Agreement shall be issued by an insurer admitted in the State of California and with a rating of at least A-;VII in the latest edition of Best's Insurance Guide, unless waived in writing by City's Risk Manager.

(e) Contractor agrees that if it does not keep the aforesaid insurance in full force and effect it will be considered a breach of the contract. If there is a breach, City may immediately terminate this Agreement.

(f) All insurance coverages shall be confirmed by Contractor providing certificates of insurance and executed endorsements on forms approved by City. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. All endorsements are to be received and approved by City before services commence.

(g) Any deductibles or self-insured retentions must be declared to and approved by City.

(h) Contractor shall require any sub-contractors to maintain insurance coverage that meets all of the requirements of this Agreement.

Section 7. Indemnification. Contractor shall defend, indemnify, and hold harmless the City, its officials, and every officer, employee and agent of City (collectively "Indemnitees") from any claim, liability or financial loss (including reasonable attorneys fees and costs), injuries to property or persons (including reasonable attorneys fees and costs) arising out of any acts or omissions of Contractor, its officials, officers, employees or agents in connection with the performance of this Agreement, except for such claim, liability or financial loss or damage arising from the negligence or willful misconduct of the Indemnitees as determined by court decision or by the agreement of the Parties. Contractor shall defend Indemnitees, with counsel chosen by Indemnitees, at Contractor's own cost, expense, and risk, and shall pay and satisfy any judgment, award, or decree that may be rendered against Indemnitees. Contractor shall reimburse Indemnitees for legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided. Contractor's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by Contractor or Indemnitees. All duties of Contractor under this Section shall survive termination of this Agreement.

Section 8. Termination.

(a) City may terminate this Agreement at any time, at will, for any reason or no reason, after giving written notice to Contractor at least five calendar days before the termination is to be effective. Contractor may terminate this Agreement at any time, at will, for any reason or no reason, after giving written notice to City at least 60 calendar days before the termination is to be effective.

(b) Contractor shall cease all work under this Agreement on or before the effective date of termination specified in the notice of termination. In the event of City's termination of this Agreement due to no fault or failure of performance by Contractor, City shall pay Contractor based on the percentage of work performed up to the effective date of termination. In no event shall Contractor be entitled to receive more than the amount that would be paid to Contractor for the full performance of the Services required by this Agreement. Contractor shall have no other claim against City by reason of such termination, including any claim for compensation.

Section 9. Notice. Any notice, consent, request, demand, bill, invoice, report or other communication required or permitted under this Agreement shall be in writing and conclusively deemed effective: (a) on personal delivery, (b) on confirmed delivery by courier service during Contractor's and City's regular business hours, or (c) three business days after deposit in the United States mail, by first class mail, postage prepaid, and addressed to the Party to be notified as set forth below:

If to City: City of Suisun City
701 Civic Center Blvd
Suisun City, California 94585
Attn: Janet Hull

If to Contractor: Anchor QEA
33 New Montgomery Street, Suite 1210
San Francisco, CA 94105
Attn: Joshua Burnam

Section 10. Attorneys' Fees. If a party commences any legal, administrative, or other action against the other party arising out of or in connection with this Agreement, the prevailing party in such action shall be entitled to have and recover from the losing party all of its attorneys' fees and other costs incurred in connection therewith, in addition to such other relief as may be sought and awarded. Attorneys fees owed must be reasonable and necessary to the dispute.

Section 11. Non-Discrimination and Equal Employment Opportunity. Contractor affirmatively represents that it is an equal opportunity employer. In the performance of the Agreement, Contractor covenants that it shall not discriminate, harass or retaliate against any of its employees, applicants for employment, contractors, subcontractors or subconsultants because or on account of race, religion, color, national origin, handicap, ancestry, sex, gender, sexual orientation, gender identity, gender expression, marital

status, national genetic information, military or veteran status, or any other basis prohibited by law. Contractor further covenants that in the performance of this Agreement, Contractor shall not discriminate, harass, or retaliate against City, its elected or appointed officials, officers, employees, agents, servants, volunteers, those City agents serving as independent agents in the role of City officials, consultants, contractors, subcontractors, or subconsultants, on any basis prohibited by law.

Section 12. Local Employment Policy. The City desires wherever possible, to hire qualified local residents to work on city projects. Local resident is defined as a person who resides in Solano County. The city encourages an active affirmative action program on the part of its contractors, consultant, and developers. When local projects require, subcontractors, contractors and developers will solicit proposals from qualified local firms where possible.

As a way of responding to the provisions of the Davis-Bacon Act and this program, contractors, consultants, and developers will be asked, to provide no more frequently than monthly, a report that lists the employee's name, job class, hours worked, salary paid, city of residence, and ethnic origin.

Section 13. Entire Agreement. This Agreement represents the entire integrated agreement between City and Contractor, and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended only by a written instrument signed by both City and Contractor.

Section 14. Governing Law and Choice of Forum. This Agreement, and any dispute arising from the relationship between the Parties to this Agreement, shall be governed by and construed in accordance with the laws of the State of California, except that any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not be applied in interpreting this Agreement. Any dispute that arises under or relates to this Agreement shall be resolved in a Superior Court with geographic jurisdiction over the City of Suisun City.

Section 15. Prohibition of Assignment and Delegation. Contractor shall not assign any of its rights or delegate any of its duties under this Agreement, either in whole or in part, without City's prior written consent.

Section 16. City Not Obligated to Third Parties. City shall not be obligated or liable under this Agreement to any party other than Contractor.

Section 17. Exhibits; Precedence. All documents referenced as exhibits in this Agreement are hereby incorporated in this Agreement. In the event of any discrepancy between the express provisions of this Agreement and the provisions of any document incorporated herein by reference, the provisions of this Agreement shall prevail.

Section 18. Corporate Authority. The persons executing this Agreement on behalf of the Parties warrant that they are duly authorized to execute this Agreement on behalf of said Parties and that by their execution, the Parties are formally bound to the provision of this Agreement.

Section 19. Severability. Invalidation of any provision contained herein or the application thereof to any person or entity by judgment or court order shall in no way affect any of the other covenants, conditions, restrictions, or provisions hereof, or the application thereof to any other person or entity, and the same shall remain in full force and effect.

[SIGNATURE PAGE FOLLOWS]

EXECUTED on the date first written above at Suisun City, California.

CITY OF SUISUN CITY

CONTRACTOR:

By: _____
Name: Bret Prebula
Title: City Manager

By: _____
Name: _____
Title: _____

ATTEST:

By: _____
Name: _____
Title: _____

By: _____
Name: Anita Skinner
Title: City Clerk

APPROVED AS TO FORM:
RICHARDS WATSON GERSHON

By: _____
Name: _____
Title: City Attorney

EXHIBIT A
SCOPE OF SERVICES

I. Contractor will perform the following Services:

Part 1: Environmental Compliance and Permitting for Public Fishing Dock

The subcontractor is responsible for obtaining the necessary environmental permits prior to construction of improvements to the public fishing dock project site. This includes conducting any assessments, reports, proposals, posting notices, etc required to obtain any of the permits.

This includes the following:

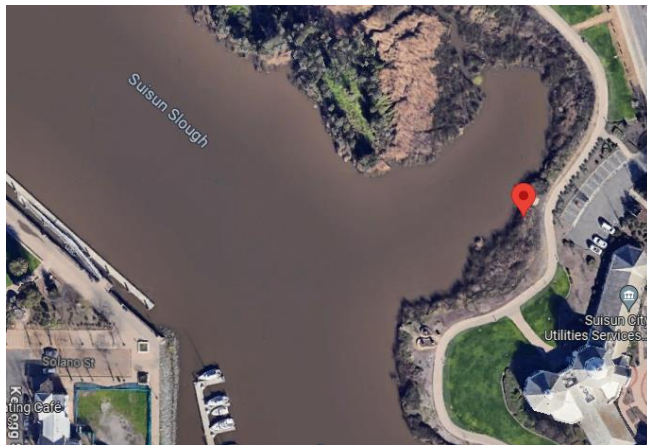
- 1. CEQA Findings:**
 - Prepare and submit the California Environmental Quality Act (CEQA) documentation to demonstrate compliance with state environmental regulations. It is anticipated to be a Notice of Exemption.
- 2. California Clean Water Act 401 Certification:**
 - Obtain the 401 Water Quality Certification from the State Water Resources Control Board (SWRCB) to ensure the project meets state water quality standards.
- 3. United States Clean Water Act 404 Permit:**
 - Acquire the 404 Permit from the United States Army Corps of Engineers (USACE) for activities involving the discharge of dredged or fill material into waters of the United States.
- 4. SWRCB Construction Activities Storm Water General Permit:**
 - Request for Proposal – Environmental Compliance and Permitting for Public Fishing Dock Secure the General Permit for Storm Water Discharges Associated with Construction Activities from the SWRCB to manage stormwater runoff during construction.
- 5. CDFW Incidental Take Permit:**
 - Obtain an Incidental Take Permit from the California Department of Fish and Wildlife (CDFW) for any potential impacts on protected species during the project.
- 6. State Lands Commission Lease Amendment:**
 - Amend the existing lease with the California State Lands Commission to authorize the use of state lands for the project.
- 7. CDFW Lake/Streambed Modification Permit:**
 - Secure a Lake and Streambed Alteration Agreement from the CDFW for any alterations to the bed, bank, or channel of the Suisun Slough.
- 8. Delta Plan Consistency Determination:**
 - Obtain a consistency determination from the Delta Stewardship Council to ensure the project aligns with the Delta Plan's policies and regulations. The

subcontractor will manage all aspects of the permitting process, including preparing and submitting applications, coordinating with relevant agencies, and ensuring all permits are acquired in a timely manner to facilitate the smooth progression of the project.

Key Deliverables:

- PDF copy of proposed CEQA Findings
- PDF copy of California Clean Water Act 401 Certification
- PDF copy of United States Clean Water Act 404 Permit
- PDF copy of SWRCB Construction Activities Storm Water General Permit
- PDF copy of CDFW Incidental Take Permit
- PDF copy of State Lands Commission Lease Amendment
- PDF copy of CDFW Lake/Streambed Modification Permit
- PDF copy of Delta Plan Consistency Determination

Location:



The GPS coordinates for the location are Latitude 38.238837, Longitude -122.037499.

PROJECT TIMELINE

Consultant Initial Meeting November 21, 2024

PDF copy of proposed CEQA Findings Due January 3, 2025

PDF copy of California Clean Water Act 401 Certification July 1, 2025

PDF copy of United States Clean Water Act 404 Permit July 1, 2025

PDF copy of SWRCB Construction Activities Storm Water General Permit July 1, 2025

PDF copy of CDFW Incidental Take Permit July 1, 2025

PDF copy of State Lands Commission Lease Amendment July 1, 2025

PDF copy of CDFW Lake/Streambed Modification Permit December 1, 2025

PDF copy of Delta Plan Consistency Determination February 1, 2026

Part 2: Planning and Design for Public Fishing Dock

The project scope includes developing the pre-work needed prior to permitting and the creation of 65 Percent Design Plans, encompassing site analysis and assessment, determining general grades, confirming utilities and drainage, assessing site conditions, conducting relevant surveys including geotechnical and topographic, developing a schematic master plan with 3-dimensional or Virtual Reality renderings, providing a detailed cost analysis for project implementation, and preparing 30 and 65 Percent Design Plan Documents. The design must incorporate the findings from the Community Outreach and Equity Assessment into the development of the 65% Design Plans. This includes addressing recommendations and equity issues identified in the Equity Assessment Report to ensure the fishing dock design meets the needs of all community members.

Pre-Construction Checklist and Master Plan Development

This task is dedicated to all of the “pre” work that needs to be performed prior to permitting and the development of the 65% PS&E documents. This includes the following:

- Site Analysis and Assessment
- Determining general grades, confirming utilities and drainage, site conditions, etc.
- Development of relevant surveys – including geotechnical and topographic
- Development of schematic master plan, including 3D and/or VR renderings and detailed cost analysis for potential construction/implementation

The deliverables for this task the schematic master plan document (including photo files/VR file of fishing dock and initial cost breakdown document) and base map of site showing grades, drainage, utilities, etc.

Construction Plans, Specifications, and Estimates (30%, 65%)

This task is dedicated to the construction of the 65% PS&E documents, to be submitted to the City at 30% to show progress and at 65% as the final product. Plans In general, the plans will include:

- Overall layout and site plans, including dimension layout, piling design, details for dock including cross sections, railings, fire standpipes, bumpers
- Electrical and lighting plans
- Grading plan, including the location of hardscape, grading, drainage, paving, and utilities
- Detail sheets for all elements of project
- Detailed cost estimates

The deliverables for this task will be the PS&E documents at 30% and 65%.

Key Deliverables:

- PDF copy of Topographic Survey
- PDF copy of Geotechnical Study, **unless otherwise provided by the City**
- PDF copy of Site Plan

- PDF copy of Schematic Master Plan
- PDF copy of 30 Percent Design Plans
- PDF copy of 65 Percent Design Plans

PROJECT TIMELINE

Consultant Initial Meeting November 21, 2024

PDF copy of Topographic Survey Due January 25, 2025

PDF copy of Geotechnical Study Due January 25, 2025

PDF copy of Site Plan Due March 21, 2025

PDF copy of Schematic Master Plan Due May 16, 2025

PDF copy of 30 Percent Design Plans Due June 13, 2026

PDF copy of 65 Percent Design Plans Due December 11, 2026

II. Contractor will perform the following Approach to the Scope of Work:

APPROACH TO THE SCOPE OF WORK

Our firm has all the necessary skills and demonstrated experience in-house to provide site analysis, master planning, concept designs and renderings, and design development documents. We have completed these steps for relevant local projects including similar fishing docks for both the cities of Martinez and Pittsburg. In both cases, we worked alongside City staff to address community needs that serve multiple functions on the waterfront.

Anchor QEA will coordinate closely with the permitting consultant by providing needed graphics and responses to agency comments. Our goal is to prepare a design that incorporates the findings from community outreach, meets the equity assessment needs, and delivers a project that inspires engagement and instills pride in the City's residents.

Task 1: Pre-Design Studies

Site Analysis and Assessment

Anchor QEA staff will visit the site to assess conditions specific to the proposed dock location and determine site constraints that could impact the design beyond the site visit performed as part of this proposal preparation. We will identify utilities such as potable water, wastewater, stormwater, electrical, and telecommunication infrastructure at the project site. We anticipate these will all be available given the proximity to the Civic Center. We will use this survey information to research and/or request record drawings from the City. This effort also involves coordination with the surveyor to properly identify visible utilities in the topographic survey.

Topographic and Hydrographic Surveys

Topographic and hydrographic surveys are necessary to establish limit lines of the project, to determine critical elevations required for structural design, and to meet landside slope requirements defined in the California Building Code. Data to be included in the surveys are bathymetric contours of the slough bottom, revetment contours, grade and pavement elevations, existing trees, shrub masses, aboveground and underground utilities, tops of curbs, drain flow lines, curb cuts, and applicable property lines.

The surveys will be based on the California State Plane Coordinate System (CCS83, Zone2) and North American Vertical Datum of 1988 (NAVD88) elevations. The topographic survey will use a combination of conventional, GPS, and/or 3D laser scanning methods. The bathymetric survey will use a vessel-mounted multibeam system as well as a leadline survey in shallower water. The topographic survey along the revetment will be blended with bathymetric survey to produce a single drawing file as part of data processing. These surveys will be performed by eTrac, a surveyor licensed in the State of California, who will be managed by Anchor QEA.

Geotechnical Study

Anchor QEA will complete a geotechnical desktop analysis to review local and regional geologic mapping and publicly available geotechnical data, as well as geotechnical data obtained for proximate projects made available by the City. These projects may include the Civic Center, Suisun City Marina, and Suisun Slough Bulkhead and Promenade projects. It is assumed that the desktop analysis will yield sufficient for the preparation of the initial design development; however, if data obtained via desktop analysis do not appear sufficient to advance design, Anchor QEA will discuss assumptions and risks with the City and, as appropriate, develop recommendations for a targeted subsurface investigation program.

Following completion of the desktop analysis, Anchor QEA will prepare a Desktop Geotechnical Review Study, which will describe interpreted site and subsurface conditions. In addition, the geotechnical study will include preliminary geotechnical recommendations for pile design, developed in coordination with and for use by the structural engineer. If it is determined that data obtained via geotechnical study do not appear sufficient to advance design, then a Supplemental Geotechnical Investigation Memorandum will be prepared based on the findings of a targeted subsurface investigation program, each performed only as approved by the City, and not under the base contract for this project.

Task 1 Deliverables

- PDF copy of Topographic and Bathymetric Surveys
- PDF copy of Draft Geotechnical Study
- PDF copy of Final Geotechnical Study

Task 2: Schematic Master Plan and Site Plan

Anchor QEA will prepare a site plan and a rendered schematic master plan of the design. The site plan will include grading, drainage, and utilities. Two sheets will show options for railings and light standards for selection by the City and community. These options will be based on those seen along the Suisun City Waterfront as well as to match the proposed dock components (e.g., decking). This master plan will incorporate the findings of the Community Outreach input and Equity Assessment Report to be prepared under a separate contract by others for the fishing dock. The new dock will address the needs of all community members.

The preferred railings and light standards will be incorporated into a final master plan that will be used to prepare 3D renderings of the dock from two different angles. The final master plan will be intended for use by the City and its third-party permitting consultant to prepare the project description and perform the California Environmental Quality Act (CEQA) determination. Anchor QEA's electrical engineering subconsultant, Intrinsic, also will prepare

a lighting analysis and layout based on the preferred poles and luminaires selected by the City. The lighting layout will be shown on the site plan and the schematic master plan.

Anchor QEA will prepare a detailed estimate of construction costs for this task. The estimate of construction costs will be at a Class 5 level based on the criteria defined in AACE International's *Recommended Practice Guide 56R-08 Cost Estimate Classification System – As Applied in Engineering, Procurement, and Construction for the Building and General Construction Industries*. Unit cost sources will include industry guidebooks such as RSMeans, construction bids, and schedules of values from recent waterfront projects.

Task 2 Deliverables

- PDF copy of Site Plan including base map showing existing and proposed grades, drainage, utilities, and lighting layout
- PDF copy of Schematic Master Plan including two 3D renderings, detailed estimate of construction costs, and railing and light options

Task 3: 30% Design Plan Documents

The Anchor QEA project team, including our electrical and lighting subconsultant Intrinsic Engineering, will develop 30% design development level plans to document progress on the 65% design plan documents deliverable. The plan set will be used for the regulatory agency permit applications. It also provides the City an opportunity to review and provide comments on the design plan documents.

The fishing dock design will be in accordance with the requirements of the California Building Code (CBC), Americans with Disabilities Act (ADA) Accessibility Guidelines (ADAAG) for Fishing Piers and Platforms, California Fire Code (CFC), and National Fire Protection Association (NFPA) standards for standpipes and piers. We will coordinate with local fire and building officials to locate fire protection and other utility services required on the dock. This is separate from coordination with Suisun City Recreation, Parks, and Marina Department (RPM) staff and officials on the design of and accessories on the fishing dock.

The design for the fishing dock also will address the recommendations and identified equity issues in the Equity Assessment Report so that the dock can meet the needs of all community members.

The 30% design development plans will include, but not be limited to, the following preliminary drawings:

- Title Sheet and Sheet Index
- Demolition and Site Preparation Plan
- Project Site Plan
- Dock Dimensional Layout
- Dock Cross Sections
- Pile Plan and Schedule
- Grading and Paving Plan
- Water and Sanitary Sewer Utility Plan
- Stormwater Utility Plan
- Electrical Plan and Notes

Task 3 Deliverables

- PDF copy of 30% Design Plans

Task 4: 65% Design Plan Documents

The Anchor QEA project team will develop 65% design development level plans, outline specifications, and estimate of construction costs (PS&Es). The team will also perform preliminary calculations of the fishing dock, appurtenances, and associated utility systems for the 65% design development phase. This includes performing structural calculations; electrical calculations for demands, load flow, and voltage drop; and fire flow calculations. These calculations will inform the design development of the dock and utility details as well as guide the refinement of the estimate of construction costs.

The plans will build upon the drawings included in the 30% design plan set prepared in Task 3. In addition to conforming to CBC, ADAAG, CFC, and NFPA standards, Anchor QEA will incorporate City review comments on the 30% design plan set and regulatory agency permit conditions and findings in the City's Equity Assessment Report.

Our outline approach for the PS&Es in sequential order is as follows:

- Prepare 65% design plans including general notes, best management practices, site plan, site preparation and revetment, proposed dock and landside utility alignments, preliminary dock structural plans and sections, pile schedule, and corresponding details.
- Prepare details for fire standpipes, light standards, and railings.
- Prepare outline specifications as part of the 65% design plans submittal.
- Prepare an updated estimate of construction costs for the 65% design plans submittal in accordance with the requirements of AACE International Class 3.

Task 4 Deliverables

- PDF copy of Draft 65% Design Plans including estimate of construction costs
- PDF copy of Final 65% Design Plans including estimate of construction costs

Task 5: Project Management and Meetings

This task addresses the management of the project including, but not limited to, project set-up and invoicing. Meetings with the City for project kick-off, schematic master plan, and 65% design plans review are also included in this task. The 65% design plans review will be conducted via WebEx or Microsoft Teams platform.

Task 5 Deliverables

- None

Assumptions and Exclusions

- The surveyor assumes that calibrated historic benchmarks are available near the project site to establish horizontal and vertical survey controls.
- The City will provide utility record drawings for utilities identified by Anchor QEA.
- Geotechnical reports and data from recent adjacent projects are available and will be provided by the City for use in preparing the geotechnical study.
- A geotechnical subsurface investigation program, consisting of geotechnical borings and/or cone penetration tests (CPTs), has not been included. Such a program, and an associated Supplemental Geotechnical Investigation Memorandum, will only be performed if deemed necessary for the project and with the City's approval. These efforts are not included in this proposal.
- The City will provide the latest approved floodplain maps and minimum base flood elevation for the project site.
- Flood and/or coastal hazard studies are not included in this proposal.
- Biological surveys are not included in this proposal.
- Anchor QEA has budgeted completing one round of revisions to the revised renderings generated during the task to meet the specific needs of the City.
- Technical specifications are limited to outline specifications with bullet point descriptions. Complete technical specifications in CSI format are not included in this proposal.
- The front-end specifications are composed of the conditions of the contract between the City and the successful bidding contractor and include the instructions to bidders, general and special provisions, compliance forms, and the bid form. It is assumed that the City will provide its standard front-end specifications for a future construction documents phase.
- Special conditions and mitigation measures required by regulatory agencies will be listed in the general notes.

- Engineered design of accessory items as may be identified by RPM staff and officials, including but not limited to benches, shade structures, fish cleaning stations, and interpretive signage, is not included in this proposal. Locations for these elements may be shown on the dock site plan at the direction of RPM staff and officials.
- Landscape and irrigation design are not included in this proposal.
- ADA-compliant access to the adjacent parking lot is assumed to exist at the northeastern parking stall and pathway near Civic Center Boulevard. Only restriping for an ADA parking stall is included in this proposal.
- Emergency telephone(s) will be shown in the plans per coordination with the fire authority having jurisdiction.
- Telecommunication systems are not included in this proposal.
- Electrical design will be in accordance with current adopted versions of the National Electric Code and California Electric Code.
- Existing electrical service has capacity available for this work. No new service, upgrade, or coordination with serving utility is required or included in this proposal.
- Power distribution is limited to pier lighting and 120-volt convenience power.
- Unusual or major corrections required by the Authority Having Jurisdiction (AHJ), if required more than once or substantial delays in permitting occur, will be subject to additional fees mutually agreed to by Client and Engineer.
- Structural, electrical, and utility calculations will be prepared to support the design and size of the dock components for the plans and estimates of construction costs. However, no calculations will be submitted as part of the deliverables.
- Utility connections will be to existing landside services. Utility design and upgrades beyond the designated project limits is not included in this proposal.
- Total sheet count for the 65% Design Plans is assumed to not exceed 20 sheets.
- Permit fees and/or plan check submittals are not included in this proposal.
- No meeting at the 30% design stage is included in this proposal. It is understood that this deliverable is to show progress, and comments would be provided on the PDF via email.

APPROACH TO THE SCOPE OF WORK

Our firm has all the necessary skills and demonstrated experience to prepare all required documentation and materials to support CEQA documentation and regulatory permitting requirements for the project. We have successfully completed permitting efforts for many relevant local projects, including similar fishing piers for the Cities of Martinez and Pittsburg.

Task 1: Project Description and Existing Conditions Documentation

Anchor QEA will coordinate closely with the City's selected engineering design consultant to prepare a project description and graphics for the project, which will be used for all environmental documentation and regulatory approval materials. The project description will detail the construction activities; construction methodology, approach, and equipment; construction sequencing and timing; summary of fill and overwater coverage resulting from the project; and avoidance and minimization measures to be incorporated into the project.

Two Anchor QEA staff will also conduct a 1-day field effort to document habitat conditions within and adjacent to the project footprint. Results will be summarized in a description and maps of existing habitat conditions (including delineation of waters, vegetation, and other potential habitats), which will be added to the project description document.

We will prepare and submit a draft version of the project and existing conditions description, including figures and graphics to portray details where relevant, for the City's review. After addressing comments, we will prepare a final version of the descriptions for use in subsequent documentation.

Task 2: CEQA Documentation

Approval of the project by the City, as well as issuance of discretionary approvals by public agencies including the Regional Water Quality Control Board (RWQCB), California Department of Fish and Wildlife (CDFW), California State Lands Commission (CSLC), and Delta Stewardship Council, trigger the need to comply with CEQA. Based on our understanding of the project and information in the RFP, it is anticipated that this project may meet the criteria for a CEQA categorical exemption in accordance with the CEQA Guidelines Sections 15302 and 15303:

- Section 15302 covers "replacement or reconstruction of existing structures and facilities where the new structure will be located on the same site as the structure replaced and will have substantially the same purpose and capacity as the structure replaced."
- Section 15303 covers "construction and location of limited numbers of new, small facilities or structures; installation of small new equipment and facilities in small structures; and the

conversion of existing small structures from one use to another where only minor modifications are made in the exterior of the structure.”

As the design for the project advances, Anchor QEA will work with the City to review and determine whether the project meets the CEQA categorical exemption criteria. If it does, Anchor QEA will prepare a brief CEQA exemption support memorandum for the City’s file to document how the project meets the criteria for categorically exempt projects per the CEQA Guidelines. The memorandum will rely on a summary of the project description prepared in Task 1. If the CEQA exemption is approved, Anchor QEA would prepare and submit a CEQA Notice of Exemption to the State Clearinghouse.

After design progresses, if it is determined that the project does not meet the CEQA categorical exemption criteria, then preparation of an Initial Study/Mitigated Negative Declaration (IS/MND) will be required. It should be noted that if an Incidental Take Permit (ITP) is determined to be required for the project, CDFW will require that the project be reviewed through a CEQA document with supporting analysis (such as an IS/MND); CDFW will generally not issue ITPs for projects determined to be categorically exempt. If the project requires an IS/MND, Assembly Bill 52 consultation would be required, and we would facilitate any coordination with Tribes. Anchor QEA has prepared dozens of IS/MNDs for Bay Area and Delta CEQA lead agencies, including for new dock projects, and is prepared to assist the City with an IS/MND if required. We understand the requirements for preparing a complete IS/MND as well as required public distribution and Tribal consultation.

Task 3: Permit Application Preparation

Anchor QEA will use the project description developed in Task 1 to prepare permit applications for submittal to state and federal regulatory agencies with jurisdiction over the project. Besides CEQA compliance, we expect that the following permits or approvals will be required for the project:

- Clean Water Act Section 404 Permit/Rivers and Harbors Act Section 10 Permit from the U.S. Army Corps of Engineers (USACE), which will also require issuance of the following:
 - Endangered Species Act (ESA) Section 7 concurrence letters or biological opinions from the National Marine Fisheries Service (NMFS) and U.S. Fish and Wildlife Service (USFWS)
 - National Historic Preservation Act Section 106 concurrence letter from the State Historic Preservation Officer
- Section 401 Water Quality Certification from the San Francisco Bay RWQCB
- Section 1600 Lake and Streambed Alteration Agreement from CDFW
- Tidelands lease from the CSLC
- Delta Plan consistency determination from the Delta Stewardship Council

- National Pollutant Discharge Elimination System (NPDES) General Permit for Stormwater Discharges Associated with Construction Activities from the State Water Resources Control Board

We understand that the City expects an ITP may be needed for the project. Anchor QEA would work closely with the City's engineering design team to minimize the project's impacts with measures that will avoid impacts on special-status species and their habitats without compromising the City's goals for the project. For example, construction timing requirements can be committed to avoid special-status fish or bird species that may rely on the project site for habitat, the dock can be constructed with light-penetrating elements to minimize shading impacts on fish habitat, and vegetation can be planted along the bank to improve adjacent nearshore habitat for fish or other wildlife. We believe that the project may not require an ITP if it is designed and constructed with the intent to minimize impacts on special-status species and habitats. However, if it is determined that—even with implementation of avoidance and minimization measures—the project may result in incidental take of state-listed special-status species, Anchor QEA would prepare all required materials to obtain an ITP, including determining the appropriate compensatory mitigation for the project.

Pre-application coordination is required with the San Francisco Bay RWQCB but could be expanded to include other agencies as well. This proposal assumes one agency pre-application meeting will be conducted, including either just the San Francisco Bay RWQCB or a suite of additional agencies. Anchor QEA will give a short presentation on the project description and permit application submittal timing.

To obtain the required state and federal permits and approvals, Anchor QEA will prepare the following documents:

- Permit and lease applications forms and a report containing supplemental information that will be needed for permit issuance but cannot easily fit into the agency form templates
- A brief cultural resources memorandum to support USACE's consultation with the State Historic Preservation Officer
- A biological assessment and bioacoustics analysis to support USACE's consultation with NMFS and USFWS and CDFW's review of the project
- A brief analysis of the alternatives considered for the project, which will be required by USACE for issuance of its permit
- A brief summary of compensatory mitigation proposed (if any) for in-water fill, hydroacoustic impacts, or other impacts

Anchor QEA will prepare draft versions of the documents listed above for review by the City. After addressing comments, we will prepare final versions of each document and submit them to the respective agencies for review and processing.

Task 4: Agency Coordination and Permit Issuance

After submitting applications, Anchor QEA will remain in close contact with the regulatory agencies issuing permits or approvals for the project. Task 4 includes regular communication with agency staff via meetings, telephone calls, and email to facilitate their review of the applications. We will respond to agency comments, inquire regularly for status updates, and coordinate with agency points of contact as needed through issuance of permits. We will review all permits issued to ensure that their conditions are feasible.

If agency staff have questions that cannot be quickly and easily addressed via email, Anchor QEA will recommend holding conference calls to expedite information exchange. We have found these steps, in addition to early agency outreach, compliance with established work windows, submitting complete applications, and treating agency staff with respect, work well for successfully securing permits.

Once approvals are issued, Anchor QEA will work with the City to thoroughly review each permit to ensure that the conditions are achievable and reasonable. If any issues are identified with a permit or approval, we will communicate them to the City and, upon approval, request modifications with agency staff.

Task 5: Project Coordination and Administration

Under Task 5, Anchor QEA will coordinate with the City. We will perform general project management duties, including attending meetings, invoicing, and managing the schedule, as applicable. It is assumed that support will be conducted over approximately 12 months, with up to 1 meeting per month.

Assumptions and Exclusions

We assume the following related to Tasks 1 through 5:

- Anchor QEA will attend up to 12 conference calls with the City if needed.
- Anchor QEA will prepare a project schedule using Microsoft Project and update the schedule on a quarterly basis.
- Two Anchor QEA staff will conduct a 1-day site visit to document existing habitat conditions. No other site surveys are proposed as part of the project.
- Anchor QEA will develop draft and final versions of the project and existing conditions descriptions. Anchor QEA will address one round of comments from the City on the descriptions.
- Anchor QEA will develop up to two figures to support the project description.

- If details in the project description or 30% design plans change after the project description is finalized by Anchor QEA, additional funds may be required to adjust the project description and permit application materials.
- Anchor QEA will coordinate and lead an agency pre-application meeting.
- Anchor QEA will prepare draft and final versions of the permit applications, cultural resources memorandum, biological assessment, bioacoustics analysis, alternatives analysis memorandum, and CEQA exemption support memorandum. Anchor QEA will address one round of comments from the City on each document.
- Any documentation prepared by Anchor QEA will be provided electronically.
- If an IS/MND is determined to be necessary for this project, it is assumed that the City will manage the Draft IS/MND public release, including developing and distributing the Notice of Availability, notifying responsible trustee agencies, and other interested parties of the Draft IS/MND, and posting the Notice of Completion with the State Clearinghouse and Solano County Clerk's office.
- An environmental impact report (EIR) will not be required based on anticipated findings using the CEQA Appendix G checklist. If an EIR is warranted instead of an IS/MND, costs will increase, and a separate scope of work will be submitted.
- Any technical reports not described herein (e.g., special-status species surveys, water quality testing, and water quality monitoring) will require a change in scope or fees.
- No dredging will occur as part of this project.
- Development of mitigation plans is not included as part of this scope of work.
- In-water work will occur within the established in-work window.
- The project will not result in fill to wetlands.
- The City will provide proof of legal interest for the permit applications.
- Anchor QEA will respond to agency comments on the permit applications.
- Anchor QEA will attend up to 10 conference calls with agency staff if needed.
- The City will be directly responsible for all permit, filing, and document production fees.

AGENDA TRANSMITTAL

MEETING DATE: December 3, 2024

AGENDA ITEM: Appointment of Councilmember Dawson and Councilmember Pal to serve on a two-member Ad Hoc Nominating Committee.

FISCAL IMPACT: There would be no impact to the General Fund from this item.

STRATEGIC PLAN: Provide Good Governance.

BACKGROUND: The City Council adopted the Norms and Procedures on October 15, 2024, which allows for the creation of Ad Hoc Committees for specific purposes. Section 5.2(e) of these Norms and Procedures provides for the appointment of a two-member Ad Hoc Committee, referred to as the Nominating Committee. The Mayor may announce appointments to ad hoc advisory committees composed of fewer than a majority of the City Council members. Such appointments will be included on the posted agenda.

STAFF REPORT: Each January, the Mayor appoints qualified applicants to various City commissions, boards, and committees. The Nominating Committee will review the applications, conduct interviews, and provide recommendations to the Mayor for appointments to various positions. The Mayor may choose to appoint applicants recommended by the Nominating Committee or select another applicant from the pool, as long as the selected individual meets the requirements of the City body to which they are being appointed. All appointments to City bodies must be approved by the City Council.

STAFF RECOMMENDATION: It is recommended that the City Council Approve the Appointment of Councilmember Dawson and Councilmember Pal to serve on a two-member Ad Hoc Nominating Committee.

DOCUMENTS ATTACHED: None

PREPARED BY:

Bret Prebula, City Manager

ATTACHMENTS:

NONE

AGENDA TRANSMITTAL

MEETING DATE: December 3, 2024

AGENDA ITEM: Council Adoption of Resolution 2024-___: Approving the Suisun Microtransit budget adjustment for Fiscal Year FY 2024-25 and authorize the Solano Transportation Authority (STA) to execute the first year with Transportation Concepts to provide transit within Suisun City and extend the Transit Management Agreement with the STA - (Prebula: bprebula@suisun.com).

FISCAL IMPACT: Transportation Development Act Funds (TDA) are dedicated funds for transit related services. FY 2024-25 Claim of \$1,633,565 million for transit services has no fiscal impact on the General Fund.

STRATEGIC PLAN: Provide Good Governance, Ensure Public Safety, and Enhance the Environment.

BACKGROUND: Starting in 1990, Suisun City partnered with the City of Fairfield to provide local transit services linking Fairfield and Suisun City. Fairfield and Suisun Transit (FAST) is operated by the City of Fairfield. Suisun City has historically utilized its annual allocation of Transportation Development Act (TDA) to fund FAST services. Past FAST services provided within Suisun City included:

- FAST Route 5, which includes DART (operates solely within Suisun City),
- FAST Route 6, Which includes DART (operates within Suisun City and Fairfield), and the
- Local Reduced Taxi Program (subsidized for qualifying low-income and elderly residents).

On October 19, 2022, the Suisun City Council conducted a Public Hearing for the discontinuation of Routes 5 and 6, effective December 31, 2022, which was unanimously approved by the Suisun City Council. On August 16, 2022, the Suisun City Council Approved partnering with STA for Microtransit Services.

Based upon the Suisun City Council's action, STA staff generated a Request for Proposals (RFP) for the Operation of Suisun Microtransit. Transportation Concepts was the apparent best value, and a contract was executed between the Solano Transportation Authority (STA) and Transportation Concepts for the operations of Suisun Microtransit with two base years, the last base year ending December 31, 2024. The contract also contained two option years with the first option year starting January 1, 2025.

STAFF REPORT: STA and Suisun City partnered on a Community Based Transportation Plan (CBTP), in order to solicit mobility challenges and solutions. Based upon the information provided in the Community Based Transportation Plan (CBTP), Suisun City and STA staff recommended a Suisun City Microtransit system of roughly 4,500 annual vehicle revenue hours. The majority of these hours, 3,000, have been dedicated for dial-a-ride, while 1,500 hours have been dedicated for the fixed route service known as the School Tripper, which operates based on the School Schedule.

The Suisun Microtransit program launched on January 3, 2023, and consists of dial-a-ride service available within Suisun City limits, and nine select locations within the City of Fairfield, as well as one

fixed route known as the School Tripper. As Suisun Microtransit service became operational, three issues with the service became apparent. The first issue related to driver recruitment and retention. To address this, staff received Council authority to increase the driver pay to \$30.00 per hour, which helped alleviate the problem and the Suisun Microtransit is no longer facing a driver shortage.

The second issue related to the School Tripper and the overcrowding because of the need for student transportation. Staff received Council authority to insert a second vehicle to accommodate the passenger load, but this has increased the overall operating hours from 4,500 to 4,980. The monthly ridership information based on mode can be found in Attachment 2.

The third issue that became apparent after operating the service was the rising cost of maintenance. To start the service, staff received five vehicles that were donated by adjacent transit properties, and the vehicles have had many mechanical issues, which have added additional cost to the program. Staff received Council authority to order three additional vehicles; each vehicle offers a larger seating capacity (20) compared to the 13 or 16 seating, and these vehicles were received in June 2024. However, one of the vehicles sustained fire damage and has been totaled. In light of this, Suisun Microtransit must continue to operate the older vehicles to ensure service reliability.

Given these three predominant issues related to Suisun Microtransit, staff is recommending adding \$255,292 in Transportation Development Act (TDA) funds to continue operating Suisun Microtransit at its current. Furthermore, the Suisun City Lyft program has been successful as demonstrated by a significant increase in ridership (Attachment 3) in Fiscal Year (FY) 2023-2024. The number of riders remains steady during the first quarter of this current Fiscal Year with a slight decrease in the number of rides in September 2024. Given the increase in rides provided within this program, staff is recommending increasing the Suisun Lyft budget from the approved \$75,000 to \$200,000 to keep pace with ridership demand.

The Intercity Taxi Card funding is recommended to remain at \$10,000 as utilization has flattened. Suisun City is a funding partner to the regional bus service known as Solano Express, which is operated by SolTrans through a contract with the Solano Transportation Authority and Suisun City's funding contribution is \$188,535. This amount is determined by city population and residency of ridership.

Staff is working with the City of Fairfield to have this paid out of the Fairfield Urbanized Area Formula (5307 Funding).

Staff is recommending continuing to utilize TDA funds to pay for the operations and maintenance worker at the Suisun City Train Depot. Lastly, Suisun City and the STA partnered to construct the Suisun City Mobility Hub, and the FY 2024-25 budget contains the last loan repayment in the amount of \$250,000 to fully pay back the million-dollar loan. With the staff-recommended funding adjustments the Suisun City FY 2024-25 TDA claim would increase from the approved amount of \$1,383,565 to \$1,763,857 or an increase of \$ 371,292.

STAFF RECOMMENDATION: Approve the Suisun Microtransit budget adjustment for Fiscal Year FY 2024-25 and authorize the Solano Transportation Authority (STA) to execute the first year with Transportation Concepts to provide transit within Suisun City and extend the Transit Management Agreement with the STA.

DOCUMENTS ATTACHED:

1. Resolution No. 2024-___: Approving the Suisun Microtransit budget adjustment for Fiscal Year FY 2024-25 and authorize the Solano Transportation Authority (STA) to execute the first year

with Transportation Concepts to provide transit within Suisun City and extend the Transit Management Agreement with the STA.

2. Fiscal Year 2023-24 Monthly Ridership for the Suisun Microtransit Program
3. Suisun Lyft Program Ridership
4. Suisun City Recommended TDA Uses

PREPARED BY:

Brandon Thomson, Transit Mobility Coordinator

REVIEWED BY:

Bret Prebula, City Manager

APPROVED BY:

Bret Prebula, City Manager

ATTACHMENTS:

1. [Resolution Approving Suisun Microtransit Budget Adjustment for FY 24-25.docx](#)
2. [Suisun Microtransit FY 2023-24 Ridership.pdf](#)
3. [Suisun Lyft Program Data.pdf](#)
4. [Suisun City Recommended TDA Uses.pdf](#)

RESOLUTION NO. 2024-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY APPROVING THE SUISUN MICROTRANSIT BUDGET ADJUSTMENT FOR FISCAL YEAR FY 2024-25 AND AUTHORIZE THE SOLANO TRANSPORTATION AUTHORITY (STA) TO EXECUTE THE FIRST YEAR WITH TRANSPORTATION CONCEPTS TO PROVIDE TRANSIT WITHIN SUISUN CITY AND EXTEND THE TRANSIT MANAGEMENT AGREEMENT WITH THE STA

WHEREAS, the City of Suisun City has historically partnered with the City of Fairfield to provide local transit services through Fairfield and Suisun Transit (FAST), utilizing Transportation Development Act (TDA) funds; and

WHEREAS, on October 19, 2022, the Suisun City Council approved the discontinuation of FAST Routes 5 and 6 and on August 16, 2022, authorized a partnership with STA to develop and operate Suisun Microtransit services; and

WHEREAS, the Suisun Microtransit program launched on January 3, 2023, to provide dial-a-ride service and fixed-route "School Tripper" service within Suisun City and select Fairfield locations, addressing community mobility needs; and

WHEREAS, operational challenges, including driver recruitment, service overcrowding, and vehicle maintenance costs, have necessitated adjustments to the Suisun Microtransit program, including increased driver pay, additional operating hours, and the procurement of new vehicles to ensure service reliability; and

WHEREAS, the success of the Suisun Lyft program has demonstrated increased ridership, requiring an increase in its budget to meet demand; and

WHEREAS, Suisun City's FY 2024-25 TDA claim reflects the additional funding needed to sustain Microtransit and Lyft programs, regional transit contributions, and other related transit services; and

WHEREAS, the recommended FY 2024-25 TDA claim includes adjustments to address rising operational costs and ensure continued investment in community-focused transit services;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Suisun City does hereby:

1. Approve the FY 2024-25 budget adjustment for Suisun Microtransit services, increasing the TDA claim from \$1,383,565 to \$1,763,857.
2. Authorize the Solano Transportation Authority (STA) to execute the first year with Transportation Concepts for continued Suisun Microtransit operations.
3. Authorize the extension of the Transit Management Agreement with STA to support the management and delivery of transit services within Suisun City.

PASSED AND ADOPTED at a Regular Meeting of said City Council of the City of Suisun City duly held on Tuesday, the 3rd day of December 2024, by the following vote:

AYES:	Council Members:	_____
NOES:	Council Members:	_____
ABSENT:	Council Members:	_____
ABSTAIN:	Council Members:	_____

WITNESS my hand and the seal of said City this 3rd day of December 2024.

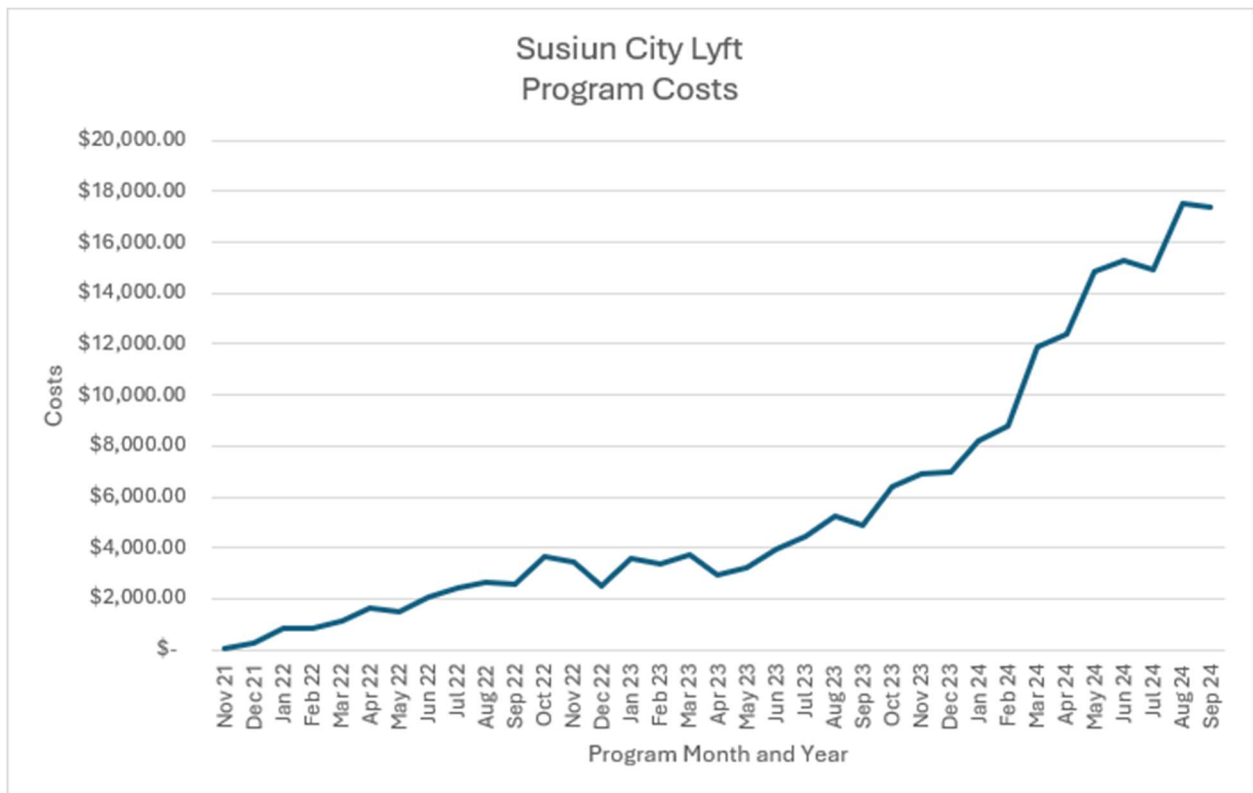
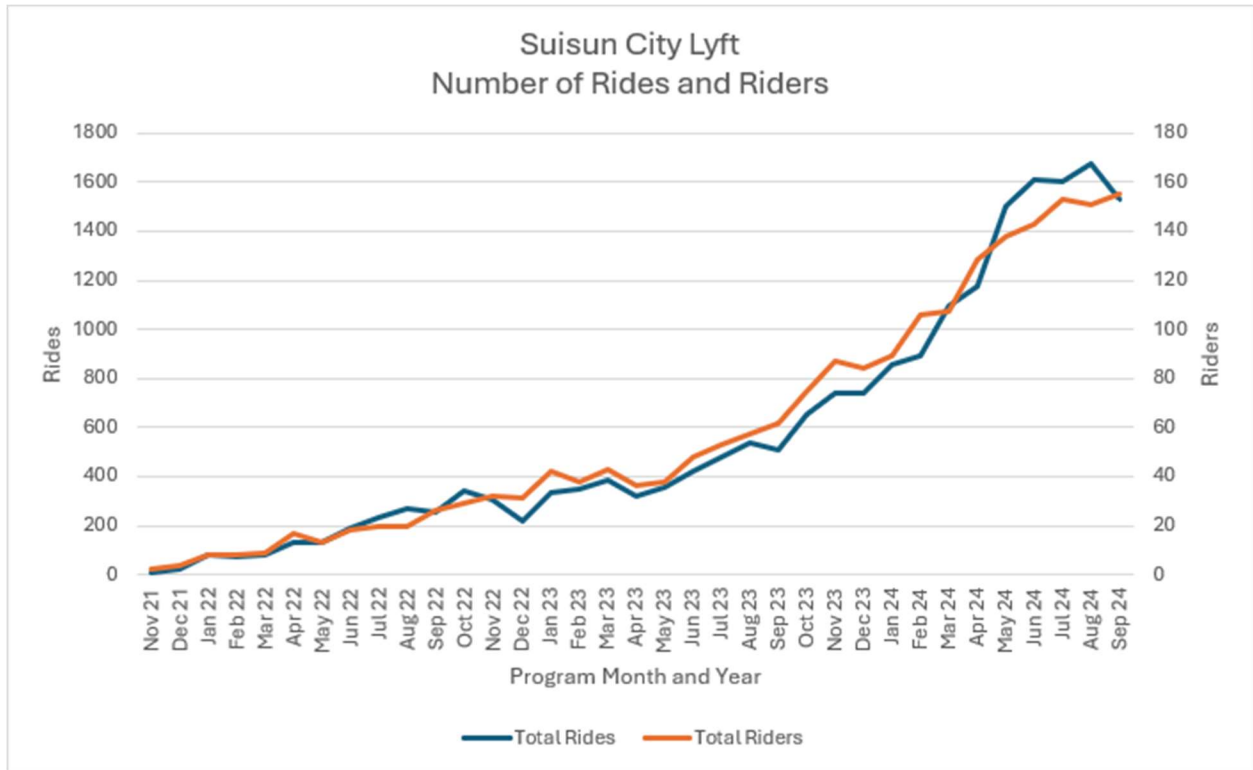
Anita Skinner
City Clerk

Attachment 2

Suisun Microtransit FY 2023-24 Ridership

Month	Fixed Route Ridership (Number of Rides)	Dial-a-Ride Ridership (Number of Rides)	Total Ridership
January-23	652	284	936
February-23	822	304	1126
March-23	1135	314	1449
April-23	787	192	979
May-23	1123	160	1283
June-23	300	166	466
July-23	6	182	188
August-23	629	246	875
September-23	1,040	298	1338
October-23	1,007	298	1305
November-23	922	298	1220
December-23	742	270	1012
January-24	828	260	1088
February-24	763	311	1074
March-24	956	327	1283
April-24	879	257	1136
May-24	1060	328	1388
June-24	193	214	407
Total	13,844	4,709	18,553

Attachment 3
Suisun Lyft Data



Attachment 4

Revenue	Adopted	Adjusted	Difference
Suisun City	TDA Funds FY 2024-25	TDA Funds FY 2024-25	
MTC February 2023 estimate	\$ 1,682,556	\$ 1,682,556	
These amounts include claims after 1/31/23 including swaps claimed by others	\$ -	\$ -	
Fare Revenue		\$ 9,000	\$ 9,000
TDA Plus Fares		\$ 1,691,556	\$ 9,000

Expenditures

Local Transit Service			
STA Contract Management		\$50,000	50,000
Paratransit	\$ -		
Local Taxi Scrip	\$ -		
Intercity Taxi card (PEX)	\$ 10,000	\$ 10,000	\$ -
Fix Route Transit Service and Microtransit	\$ 650,000	\$ 680,292	\$ 30,292
Maintenance	\$ -	\$ 100,000	\$ 100,000
Fuel		\$ 48,000	\$ 48,000
Bus Stop Improvements	\$ -	\$ 500	\$ 500
Marketing/Printing	\$ -	\$ 1,500	\$ 1,500
Mobility Hub Maintenance	\$ -	\$ 25,000	\$ 25,000
Suisun City Lyft	\$ 75,000	\$ 200,000	\$ 125,000
Total	\$ 735,000	\$ 1,115,292	\$ 380,292

SolanoExpress

Estimate for Blue, Green, and Red Lines (Claimed by SolTrans)	\$ 188,536	\$ 188,536	Potentially Funded by 5307
Total	\$ 188,536	\$ 188,536	\$ -

Other items

STA Planning* Claimed by STA	\$ 50,029	\$ 50,029	\$ -
Train Depot includes (50K + 80K+ 30K = \$160,000) for Maintenance Worker and Management	\$ 160,000	\$ 160,000	\$ -
Mobility Hub Parking Lot joint project with STA	\$ 250,000	\$ 250,000	\$ -
Total	\$ 460,029	\$ 460,029	\$ -
Total Revenue for FY 2024-25	\$ 1,682,556	\$ 1,691,556	\$ (9,000)
Total Expenses	\$ 1,383,565	\$ 1,763,857	\$ 380,292
Reserve Contribution	\$ 298,991	\$ (72,301)	\$ (371,292)

Reserve Fund Balance FY 2023-24	\$ 1,284,769	\$ 1,284,770	
Projected Reserve balance FY 2024-25	\$ 1,583,760	\$ 1,212,469	

AGENDA TRANSMITTAL

MEETING DATE: December 3, 2024

AGENDA ITEM: Highway 12 Logistics Center Project: Approval of a Prezone amending the City of Suisun City Zoning Map, including a Planned Unit Development Plan for the Highway 12 Logistics Center project (Project was Introduced and Reading Waived at the November 19, 2024 City Council meeting).

- a. Council Adoption of Ordinance No.812: An Ordinance of the City Council of the City of Suisun City Amending the Suisun City Zoning Map for APN 0032-010-390, 0032-190-260, 0032-190-160, and Approximately 10.21 Acres of APN 0032-020-100 to Prezone the Property to 63.7 Acres of Commercial Services and Fabricating (CSF) and 97.3 Acres of Open Space (OS) for the Highway 12 Logistics Project
- b. Council Adoption of Ordinance No. 813: Approving a Planned Unit Development Application to the PD 24-01, for A Warehouse and Logistics Project, Elevations and Site Plans.

FISCAL IMPACT: The completed proposed Project is expected to generate over \$1.8 million in fiscal revenues and \$635,000 in fiscal expenses to the City's General Fund, creating an annual surplus of \$1.2 million. That translates into an annual surplus of approximately \$941 per 1,000 building square feet within the Project at full buildout. The annual surplus will occur incrementally over a period of time as the project is built out in phases.

STRATEGIC PLAN: Provide Good Governance and Develop Sustainable Economy.

BACKGROUND: Buzz Oates Construction, Inc. (Applicant) submitted a planning entitlement application in 2021 seeking the development of 1.28 million square feet of warehouse and logistics uses, and managed open space. All the buildings would be similar in size ranging from approximately 170,000 to 187,000 square feet and range in height from 44 to 47 feet. Access to the project for passenger vehicles will be provided at separate driveway access points off both Pennsylvania Avenue and Cordelia Street. Approximately 487 acres as shown in Attachment 1, Project Boundary Map is the Project site. However, only approximately 161 acres is proposed to be annexed to the city for development purposes. Within the 161-acre annexation area approximately 93 acres would be developed as warehouse and logistics uses. The balance of the 161-acre annexation area would be in managed open space.

The additional Project acreage (487-161=326-acres) in adjacent lands south of Cordelia Road will not be annexed but would remain in managed open space within the unincorporated County as mitigation for biological impacts resulting from the project development. The southern portion of the project site is within the Primary Management Area of the Suisun Marsh Protection Plan and a small portion of the southwestern extremity of the project site is within the Secondary Management Area of the Suisun Marsh Protection Plan.

The Project is bordered by Highway 12 to the north, a drainage channel (Ledgewood Creek) and warehouse development to the west, Cordelia Street, and vacant open space to the south, and vacant

open space east of Pennsylvania Avenue. To the south, the project site meets the Suisun Marsh. The project site is primarily used as grazing land and undeveloped open space. Cattle graze throughout the northern portion of the project site.

On November 19, 2024, the City Council held a Public Hearing to review the Highway 12 Logistics Project. During the meeting, the Council approved several key actions, including the Annexation of the project area, a General Plan Amendment, and the Certification of the Environmental Impact Report for the Highway 12 Logistics Center. Additionally, the Council waived the first readings of two important ordinances: Ordinance No. 812, which would prezone the project site, and Ordinance No. 813, which establishes Planned Unit Development standards for the project area. Approval of the two ordinances is the final step in the legislative process and finalizes the approval of the Highway 12 Logistics Project.

STAFF REPORT: The final step in legislative process is Prezoning and accepting the Planned Unit Development standards. This step requires this item coming back to Council as a Consent item to complete the adoption of the associated Ordinances. This is the step before you tonight.

STAFF RECOMMENDATION:

1. Adoption of Ordinance No. 812: An Ordinance of the City Council of the City of Suisun City Amending the Suisun City Zoning Map for APN 0032-010-390, 0032-190-260, 0032-190-160, and Approximately 10.21 Acres of APN 0032-020-100 to Prezone the Property to 63.7 Acres of Commercial Services and Fabricating (CSF) and 97.3 Acres of Open Space (OS) for the Highway 12 Logistics Project

2. Adoption of Ordinance No. 813: Approving A Planned Unit Development Application to the PD 24-01, for A Warehouse and Logistics Project, Elevations and Site Plans, and Granting the Deviations to Development Standards for the Highway 12 Logistics Center Project.

DOCUMENTS ATTACHED: 1. Ordinance No. 812: Amending the Suisun City Zoning Map for APN 0032-010-390, 0032-190-260, 0032-190-160, and Approximately 10.21 Acres of APN 0032-020-100 to Prezone the Property to 63.7 Acres of Commercial Services and Fabricating (CSF) and 97.3 Acres of Open Space (OS) for the Highway 12 Logistics Project

Exhibit A – Prezoning Planned Unit Development List of Properties by APN (Exhibit attached to Resolution)

Exhibit B – Conditions of Approval (Exhibit attached to Resolution)

2. Ordinance No. 813: Approving A Planned Unit Development Application to the PD 24-01, for a Warehouse and Logistics Project, Elevations and Site Plans, and Granting the Deviations to Development Standards for the Highway 12 Logistics Center Project

Exhibit A-Highway 12 Logistics Center Planned Unit Development (PUD) March 3, 2023:

<https://www.suisun.com/files/sharedassets/suisuncity/v/1/departments/development-services/documents/highway-12/appendix-d-highway-12-logistics-planned-unit-development.pdf>

PREPARED BY:

Jim Bermudez, Development Services Director

REVIEWED BY:

Bret Prebula, City Manager

APPROVED BY:

Bret Prebula, City Manager

ATTACHMENTS:

1. Ordinance 812 - Amending Suisun City Zoning Map
2. Ordinance 813 - Approving PUD Application for a Warehouse and Logistics Project.

ORDINANCE NO. 812

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY AMENDING THE SUISUN CITY ZONING MAP FOR APN 0032-010-390, 0032-190-260, 0032-190-160 AND APPROXIMATELY 10.21 ACRES OF APN 0032-020-100 TO PREZONE THE PROPERTY TO 63.7ACRES OF COMMERCIAL SERVICES AND FABRICATING (CSF) AND 97.3ACRES OF OPEN SPACE (OS) FOR THE HIGHWAY 12 LOGISTICS PROJECT

WHEREAS, the Planning Commission at its regular meeting of July 9, 2024, held a public hearing to review RZ 24-01, for Buzz Oates, Inc., and recommended to the City Council approval of RZ 24-01, and an Ordinance prezone and amending the Suisun City Zoning Map to CSF and OS; and

WHEREAS, the Applicant, members of the public, and City staff were present to speak on RZ 24-01, Highway 12 Logistics Project; and

WHEREAS, approval of the prezone application by the City Council would prezone the property known as APN 0032-010-390, 0032-190-260, 0032-190-160, and approximately 10.21 acres of APN 0032-020-100 63.7 acres of Commercial Services and Fabricating (CSF) and would prezone the property known as APN 0032-010-390, 0032-020-140 and 0032-020-100 to 97.3 acres of open space (OS), zoning district; and

BE IT RESOLVED that the City of Suisun City City Council hereby approve prezone APN 0032-010-390, 0032-190-260, 0032-190-160, 0032-020-140 and 0032-020-100.

PART 1. The City of Suisun City amends Title 18, Chapter 18.02, Section 18.02.010 Zoning Plan, of the City of Suisun City Municipal Code is hereby amended as follows:

Amend the Suisun City Zoning Map, Zoning Plan, for APN 0032-010-390, 0032-190-260, and 0032-190-160 to 63.7 acres of Commercial Services and Fabricating (CSF) and would prezone the property known as APN 0032-010-390, 0032-020-140 and 0032-020-100 to 97.3 acres of open space (OS), zoning district for the Highway 12 Logistics Development Project.

PART 2. If any section, subsection, subdivision, paragraph, sentence, clause of phrase of this Ordinance or any part thereof is for any reason held to unconstitutional, such decision shall not affect the validity of the remaining portion of this Ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, paragraphs, sentences, clauses, or phrases be declared unconstitutional.

PART 3. This Ordinance, amends the existing City of Suisun City Zoning Map to reflect 63.7 acres of Commercial Services and Fabricating (CSF) for APN 0032-010-390, 0032-190-260, and 0032-190-160, and 97.3 acres of Open Space (OS) for APN 0032-010-390, 0032-020-140 and 0032-020-100, as shown in Exhibit A, shall become effective thirty (30) days after the date of its adoption, and within fifteen (15) days after its adoption, it shall be published once, together with the names of the Council Members voting thereon, in a newspaper of general circulation within the City.

INTRODUCED at a Regular Meeting of the City Council of the City of Suisun City duly held on Tuesday, the 19th day of November 2024, by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS my hand and the seal of said City this 19th day of November 2024.

Anita Skinner
City Clerk

PASSED AND ADOPTED at a Regular Meeting of the City Council of the City of Suisun City duly held on Tuesday, the 19th day of November 2024, by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS my hand and the seal of said City this 19th day of November 2024.

Anita Skinner
City Clerk

EXHIBIT A
PARCELS TO BE PRE-ZONED FOR ANNEXATION
Highway 12 Logistics Center Development Project

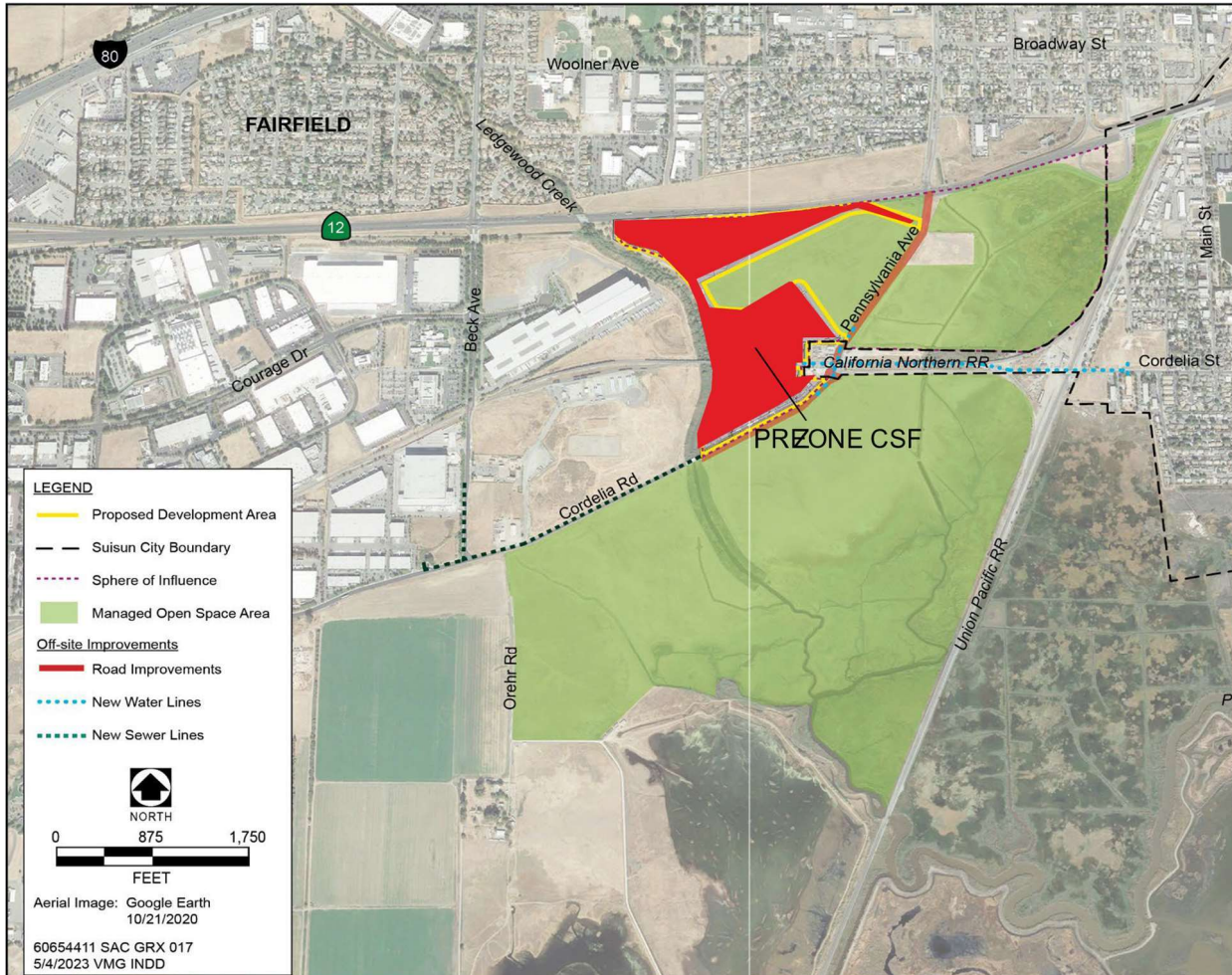


EXHIBIT B

Highway 12 Logistics Center Project

Pennsylvania Avenue between Cordelia Road and Highway 12

Solano County Airport Land Use Commission Conditions of Approval

August 12, 2024

- ALUC-1 The Land Manager, established to manage and maintain the Managed Open Space Area, shall communicate and consult with the TAFB BASH Team regarding the maintenance of wildlife attractants and changes to the existing habitat in the managed open space area.

Public Works Conditions of Approval

July 1, 2024

- PW-1 All work performed shall conform to these conditions as well as to all City ordinances, rules, standard specifications and details, design standards, and any special requirements imposed by the City Engineer. The Public Works Department will provide inspection to ensure conformance. Any deviation from the aforementioned documents shall require review and written approval by the City Engineer. Deviations or exceptions to the design requirements in the listed documents for private improvements must be identified in the design guidelines, or submitted to the City Engineer for approval.
- PW-2 The Applicant shall agree, with respect to the new public improvements on this project, to either establish a community facilities district (CFD) or annex such property to an existing community facilities district, as deemed appropriate by the Applicant and the City, for the purpose of financing the cost of providing the following public services to the project property(ies): maintenance of public street lighting, sanitary sewer, storm drains and public infrastructure. The rate and method of apportionment of special tax applicable to the property shall establish a special tax designed to offset public services per City Council Resolution 2005-70. The City shall not be obligated to issue certificates of occupancy with respect to the property until formation of the new community facilities district or annexation to an existing community facilities district is completed.
- PW-3 The City Engineer may approve and/or negotiate minor changes or exceptions to Public Works Department conditions of approval.
- PW-4 The Applicant shall designate a design professional as the main point of contact in submitting plans, reports and other documents to the City during the design and plan review phase. Submittals from any other person will not be accepted by the City.
- PW-5 The Improvement Plans shall include a General Note that: any revisions to the approved Improvement Plans and/or City Standards, including those due to field conditions, shall require review and written approval by the City Engineer. The Applicant shall have the revised plans prepared by the Project Professional Designer and shall have the revised plans submitted for review and approval by the City Engineer. Any revisions to the Improvement Plans resulting from these or other conditions contained herein shall be subject to written approval of the City Engineer.
- PW-6 The Improvement Plans shall include a Site Improvement Plan prepared by a registered Civil

- Engineer and shall comply with the requirements of the soils report for the project.
- PW-7 The Improvement Plans shall include and demonstrate successful turning movements for all City fire trucks.
- PW-8 The Applicant shall provide a turning movement study for commercial trucks.
- PW-9 Building foundations shall comply with Suisun City's Ordinance No. 729 and the most current Building Code.
- PW-10 The Applicant shall pay all Public Works fees, including plan review and inspection fees, as established by the City Public Works Fee Schedule at the time of submittal of Improvement Plans.
- PW-11 The Applicant shall pay Suisun-Solano Water Authority (SSWA) plan check and inspection fees within 30 calendar days upon receipt of invoice from the Solano Irrigation District (SID). The invoice will be for actual expenses incurred by SSWA for providing plan checking and inspection services for the project.
- PW-12 Developer shall submit his Faithful Performance Bond and Labor & Materials Bond prior to the approval of Improvement Plans. Developer shall submit his One-Year Warranty Bond prior to the City's acceptance of the improvements. The amounts of the Faithful Performance Bond and Labor & Materials Bond shall each be 100% the cost estimate of the civil and landscape improvements, while the amount of the One-Year Warranty Bond shall be 20% of the cost estimate of the civil and landscape improvements.
- PW-13 The Applicant shall obtain all necessary permits from all applicable agencies prior to start of construction.
- PW-14 The Applicant shall dedicate any required right-of-way by Final Map or approved instrument prior to start of construction.
- PW-14 The Applicant shall dedicate, as required, on-site easements for new public utilities by Final Map or approved instrument prior to start of construction.
- PW-15 If not already existing, the Applicant shall dedicate ten-foot (10') minimum utility service easements along all roadways by Final map or approved instrument prior to construction.
- PW-16 No structures such as trees, masonry walls, buildings and other structures shall be installed within utility easements. Civil and landscape plan sheets shall show the easements.
- PW-17 Dumpsters to be used on this project shall be dumpsters supplied by Republic Services. This is pursuant to the agreement between the City and Republic Services for all areas within Suisun City. Dumpsters shall be screened from public view by a City-approved method and shall be covered at all times after work hours.
- PW-18 All work within the public right-of-way, which is to be performed by the Applicant, the general contractor, and all subcontractors shall be included within a single City Encroachment Permit issued by the City Public Works Department. Issuance of the Encroachment Permit and payment of all appropriate fees shall be completed prior to commencement of work, and all work under the permit shall be completed prior to issuance of occupancy permit.
- PW-19 The Applicant shall have a superintendent present at all times at the job site. Superintendent shall provide the quality control for the Applicant; respond to the City's concerns; coordinate inspections with the City Inspector; make construction decisions on behalf of the Applicant; and coordinate work of the Applicant's subcontractors.
- PW-20 A sign shall be posted on the property in a manner consistent with the public hearing sign requirements, which shall identify the address and phone number of the Applicant and/or Applicant's representative for the purposes of responding to questions and complaints during the construction period. Said sign shall also indicate the hours of permissible construction work.
- PW-21 Prior to start of construction, a security fence with privacy screening, the height of which shall

be the maximum permitted by the Zoning Ordinance, shall be installed and maintained around the perimeter of the lot. The lot shall be kept clear of all trash, weeds, and unusable construction material throughout the construction activity.

- PW-22 Unless otherwise approved by the City Engineer, all existing sidewalks shall be kept clear and passable during all phases of the project.
- PW-23 Any existing wells shall be abandoned per County of Solano Health Department standards prior to development of the property. Owner shall submit documentation to the Public Works Director that this condition has been satisfied prior to any construction on this project.
- PW-24 If any archaeological resources are found during the grading of the site or during performance of any work, work shall be halted, the City Engineer shall be notified and a certified archaeological firm shall be consulted for advice at Applicant's expense.
- PW-25 Any relocation or modification of any existing facilities necessary to accommodate subject project shall be at the Applicant's expense. It shall be the responsibility of the Applicant to coordinate all necessary utility relocations with the appropriate utility company.
- PW-26 Any existing frontage, or street, improvements, which in the opinion of the City Engineer, are currently damaged or become damaged as a part of the work shall be removed and replaced as required to the current City Standards, or as directed. Prior to start of construction, Developer shall perform a walk-through with the Public Works Department staff and take date-stamped photos of existing conditions.
- PW-27 Visual obstructions over three feet in height will not be allowed within the driver's sight triangle near driveways and corners in order to allow an unobstructed view of oncoming traffic. Improvements at driveways and corners are subject to the review and approval of the City Engineer.
- PW-28 Each project driveway shall be controlled by STOP signs, bars and legends. Provide off-site improvements such as sidewalks, streetlights, turn pockets, additional travel lanes, resurface existing roadway, street lighting, etc.
- PW-29 The site layout and design shall be compliant with current ADA standards. Improvement plans shall identify and show all ADA facilities, including paths of travel.
- PW-30 The project shall provide accessible paths of travel for each building site.
- PW-31 Runoff shall not drain onto the adjacent private parcels.
- PW-32 Improvement plans shall include proposed 1' contours.
- PW-33 Stormwater Pollution Prevention Plan (SWPPP) will be required prior to the start of construction. The SWPPP must comply with the State Water Resources Control Board's Construction General Permit (CGP).
- PW-34 The project shall comply with the requirements of the most current Municipal Regional Permit (MRP) issued to the Fairfield-Suisun Urban Runoff Management Program and to the City's Stormwater C.3 Guidebook. This includes, but is not limited to, construction and post-construction Best Management Practices (BMPS); obtaining all necessary permits for storm water discharges; entering into a Stormwater Treatment Measures Maintenance Agreement; preparing a long-term maintenance plan for the Applicant's maintenance of the post-construction stormwater facilities; and contracting with a Qualified SWPPP Practitioner (QSP) to inspect and to ensure the implementation of all elements of the Storm Water Pollution Prevention Plan (SWPPP), including non-stormwater and stormwater visual observations, sampling, and analysis and preparation of Rain Event Action Plans (REAP). As part of the improvement plans, the ponding depths, pipe sizing, time of release, and storage for the bioretention facilities shall be calculated. The project shall not introduce any ponding nuisance and shall eliminate the possibility of flooding in the bioretention facilities.

- PW-35 The City understands from the response letter that the runoff from the bioretention basins and the detention basin will not mix treated runoff with untreated runoff due to the timing incurred from the bioretention soil mix percolation rate. A final storm report will be required as part of the final design package showing this analysis and supporting that the final design will work as indicated.
- PW-36 Trees shall not be planted within bioretention areas.
- PW-37 The project shall protect bioretention areas by installing 4-foot-tall metal fence (or other barrier acceptable to the City Engineer) around them including the installation of approved bioretention signs every 150 feet along the metal fencing.
- PW-38 The maximum allowable slope in landscape areas shall be 3:1, or as approved by City Engineer. Slopes steeper than the allowable slope would require the installation of retaining wall.
- PW-39 The landscaping and irrigation shall comply with the City's water efficient landscaping ordinance.
- PW-40 Provide details of curb cuts where required to allow stormwater drainage to the storm drain system in order to release excess flow.
- PW-41 Street sweeping shall be regularly performed such that no evidence of tracking dirt shall be present on the public street.
- PW-42 The project shall provide a roofed and enclosed area for dumpsters and recycling containers. The area(s) shall be designed to prevent water run-on to the area and runoff from the area and to contain litter and trash, so that it is not dispersed by the wind or runoff during waste removal. The proposed trash enclosures are to comply with Detail SW-3 of the City's Stormwater C.3 Guidebook. Additionally, trash enclosures serving food service facilities, the drain shall be connected to a properly sized grease removal device and/or treatment devices prior to discharging to the sanitary sewer.
- PW-43 The project shall install full capture trash devices within the proposed on-site drain inlets. These full trash capture trash devices shall be monitored and maintained by the Applicant.
- PW-44 Dust control shall be in conformance with City Standards and Ordinances. Vehicles hauling dirt or other construction debris from the site shall cover any open load with a tarpaulin or other secure covering to minimize dust emissions.
- PW-45 All relocated facilities shall meet state and local separation standards. Separation between proposed water and sanitary sewer pipes shall meet the latest Suisun-Solano Water Authority (SSWA) Design Standards, Standard Specifications, and Standard Drawings.
- PW-46 Direct tapping of City or SSWA water mains is not permitted. Applicant shall install the required fittings in the existing or new main lines to accommodate the proposed water system. No existing water mains shall be shut down without specific permission of the City Engineer and the Solano Irrigation District.
- PW-47 The Applicant shall provide phasing schedule and traffic circulation plan for each phase of the project. Each phase shall provide provisions for adequate fire trucking movement and access.
- PW-48 The project shall provide a photometric analysis for on-site and off-site lighting.
- PW-49 The Applicant shall arrange for the videotaping of the existing storm drain and sewer line at the proposed project connection site. If the existing upstream and/or downstream lines require repairs or upgrades to ensure proper connection with the new lines, the Applicant is responsible for making the necessary repairs and/or replacements to the existing lines.
- PW-50 The on-site sanitary sewer pipelines and facilities shall be private and maintained by the Property Owners. Property Owners shall be responsible for the maintenance of the private sanitary sewers up to the street side cleanouts, which are to be installed at the back of public

sidewalk.

- PW-51 Maintenance of on-site lighting, landscaping, paving, utilities and other on-site improvements shall be the responsibility of all project parcels. The Applicant shall form a Property Owners Association to address these responsibilities.
- PW-52 In accordance with the Third Amendment to the Suisun/Solano Implementation Agreement and Lease Agreement, applicant shall fund \$1.5 million for a point of transfer facility and pipeline between the State Water Project's North Bay Aqueduct and Solano Irrigation District's irrigation canal system. Payment shall be made to the City prior to issuance of building permits for construction of any building within the project area. If for any reason, the Highway 12 project is not annexed into the City, SSWA, and SID within sixty months of the effective date of the Third Amendment to the Suisun/Solano Implementation Agreement and Lease Agreement, payment to the City is not required.
- PW-53 Sanitary and water utilities cross the UPRR Tracks and spurs. Section G on sheet G-5 shows changes to the embankment within the Southern Pacific Railroad (SPRR) right of way. These improvements and any other improvements proposed within SPRR right of way shall be coordinated with SPRR. Applicant shall provide a letter from SPRR that they have reviewed the site and have no objections to the proposed improvements within their easement area and/or other documentation that the design meets SPRR criteria.
- PW-54 A 110-foot PG&E easement exists in close vicinity to the building. Applicant shall provide a letter from PG&E that they have reviewed the site and have no objections to the proposed improvements within their easement area and/or other documentation that the design meets PG&E criteria.
- PW-55 Within the project site is an existing 15-foot water easement for 36" non-potable water pipe owned by the City of Vallejo. Applicant shall provide a letter from the City of Vallejo stating the project and proposed improvements have been coordinated with them and the proposed design is acceptable.
- PW-56 The improvement plans shall incorporate all design and construction criteria recommended in the Geotechnical Report.
- PW-57 State Water Quality Control Board requirements for water separation between sewer and storm drain shall be followed.
- PW-58 Ensure that at least a foot of vertical clearance is provided at crossings with wet utilities.
- PW-59 The following shall be considered throughout the detailed design stage. Applicant shall acknowledge these requirements and address them during the improvement plan phase:
- PW-60 Existing CMP culverts that are proposed utilized by the project shall be replaced with Reinforced Concrete Pipe (RCP) and are to be appropriate. This includes the existing 18-inch CMP at Cordelia Road, as well as the existing 30-inch CMP crossing under Pennsylvania Avenue.
- PW-61 The report notes that during the 100-year 24-hour design storm event, the post-development flows are increased over the 95% pre-development flows at POI 1, the existing 30-inch CMP crossing at Pennsylvania Avenue. The post-development flows in the existing trapezoidal channel along the southern boundary of PA-3 (HEC-HMS Reach 2) increase from 31.1-cfs to 33.7-cfs. This represents an 8% increase in flow rate in the channel, although the report notes that the average depth stays the same at 1.5 feet. The report further notes that it is the opinion of the Engineer that the existing channel will not have to be revised to accommodate the increase in flows. At the City's discretion, the City may require additional analysis during design to verify this claim and, if warranted, require improvements to the channel to convey the flow.

- PW-62 The Project Drainage Master Plan shall be updated to reflect any significant changes made to the site layout, pipes, detention basins, and bioretention as detailed design progresses.
- PW-63 Sewer connection shall be coordinated with the Fairfield-Suisun Sewer District. FSSD shall review and approve the Sewer Master Plan.
- PW-64 Prior to the issuance of Certificate of Occupancy, the Applicant shall submit to the Public Works Department “as-built” Improvement Plans in PDF format.
- PW-65 The applicant shall meet any State and/or Federal zero emission requirements such as installing electric vehicle charging stations as required by the California Green Building Code.
- PW-66 The applicant shall pay the necessary permit fees including Off-site Improvement Fee prior to issuance of the building permit.
- PW-67 In accordance with the Third Amendment to the Suisun/Solano Implementation Agreement and Lease Agreement, applicant shall fund \$750,000 (seven hundred and fifty thousand dollars) for a point of transfer facility and pipeline between the State Water Project’s North Bay Aqueduct and Solano Irrigation District’s irrigation canal system. Payment shall be made to the City prior to issuance of building permits for construction of any building within the project area. If for any reason, the Highway 12 project is not annexed into the City, SSWA, and SID within sixty months of the effective date of the Third Amendment to the Suisun/Solano Implementation Agreement and Lease Agreement, payment to the City is not required.

ORDINANCE NO. 813

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY, APPROVING
A PLANNED UNIT DEVELOPMENT APPLICATION TO THE PD 24-01, FOR A
WAREHOUSE AND LOGISTICS PROJECT, ELEVATIONS AND SITE PLANS, AND
GRANTING THE DEVIATIONS TO DEVELOPMENT STANDARDS FOR THE HIGHWAY
12 LOGISTICS CENTER PROJECT**

WHEREAS, The Planning Commission held a Public Hearing on Tuesday, July 9, 2024 to review and consider the development project known as Highway 12 Logistics Center Project: and said property is located around the intersection of Pennsylvania Avenue and Cordelia Road (APN: 0032-020-140, 0032-010-390, 0032-020-100, 0032-190-260 and 0032-190-160) containing approximately 161 acres; and

WHEREAS, Notices for the public hearing were published in the Daily Republic on June 26, 2024 for the Planning Commission as a public hearing, and notices were mailed to individual property owners within 500 feet on June 27, 2024; and

WHEREAS, the Planning Commission of the City of Suisun City made findings and made a recommendation that the City Council approve the Planned Unit Development No. PD24-01 on July 9, 2024.

NOW, THEREFORE , BE IT RESOLVED that the City Council of the City of Suisun City hereby approves the Planned Unit Development for the Highway 12 Logistics Center Project, adopts Exhibit A Highway 12 Logistics Center Planned Unit Development (PUD) March 3, 2023

BE IT RESOLVED that the City Council of the City of Suisun City hereby authorizes the Community Development Director to review the precise development plan for consistency with the preliminary development plan and completeness of its contents and shall implement Section 18.63.110 prior to issuance of permits.

INTRODUCED at a Regular Meeting of the City Council of the City of Suisun City duly held on Tuesday, the 19th day of November 2024, by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS my hand and the seal of said City this 19th day of November 2024.

Anita Skinner
City Clerk

PASSED AND ADOPTED at a Regular Meeting of the City Council of the City of Suisun City duly held on Tuesday, the 19th day of November 2024, by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS my hand and the seal of said City this 19th day of November 2024.

Anita Skinner
City Clerk

EXHIBIT A: Highway 12 Logistics Center Planned Unit Development (PUD) March 3, 2023

AGENDA TRANSMITTAL

MEETING DATE: December 3, 2024

AGENDA ITEM: Council Adoption of Ordinance No. 814: An Ordinance of the City Council of the City of Suisun City Repealing and Replacing Section 2.08.110 (Power of Appointment) of Chapter 2.08 (City Manager) of Title 2 (Administration and Personnel) of the Suisun City Municipal Code with Section 2.28.020 (Power of Appointment). Introduced and Reading Waived on November 19, 2024.

FISCAL IMPACT: There is no fiscal impact related to the modifications to Chapter 2.08.

STRATEGIC PLAN: Provide Good Governance - Continuously improve the City's governance process.

BACKGROUND: The relevant section of the City of Suisun City's Municipal Code Section 2.08.110 was originally enacted in 1967 and revised in 1985 to limit the authority of the City Manager to appoint, remove, promote, or demote department heads without prior approval by the City Council. On October 15, 2024, the City Council adopted the revised Council's Norms & Procedures. Section 1.4 of the Council Norms & Procedures provides the City Manager shall appoint, remove, promote, and demote any and all officers and employees of the City except for the City Clerk, City Attorney, and City Treasurer without prior approval of the City Council. This Ordinance will make the Suisun Municipal Code consistent with the City Council Norms and Procedures. The first reading of the Ordinance was held on November 19, 2024. A notice of the public hearing, including a summary of proposed ordinance was published as a legal notice in the Daily Republic newspaper.

STAFF REPORT: Under the City Manager form of government (Government Code §§ 34851-34859), the City Manager has the power to:

- Administer the day-to-day affairs of the City;
- Hire and fire City employees (except for the City Attorney and certain appointed positions); and
- Perform such other functions as the Council chooses to authorize by Ordinance.

Government Code § 34856 provides the City Manager may appoint and dismiss the Chief of Police and other subordinate appointive officers and employees except for the City Attorney. When City Clerk and City Treasurer's offices are appointed, appointments to such offices shall be made by the City Council unless the City Council vests such appointing power in the City Manager by Ordinance. Government Code § 36506 further provides that the City Council shall fix the compensation for all appointed officers and employees.

The City of Suisun City Municipal Code § 2.08.100 does grant to the City Manager the authority to control, order, and give directions to all department heads and to subordinate officers and employees of the City under his jurisdiction through their department heads but makes the appointment, removal, promotion or demotion of department heads subject to City Council approval. This contradicts the Council's Norms & Procedures and the statutory governance of a general law city.

The uniform practice among cities is that the city manager has the authority to hire and fire department

heads, subject to personnel rules and federal and state labor laws. This ensures the smooth operations of the city. If the city council has concerns about the hiring and firing of department heads. In that case, the city council's control is through the personnel evaluation and hiring and firing of the city manager. Since the City Manager and not the City Council has review authority over the performance evaluation of department heads, the City Manager is granted the authority to appoint, remove, promote, or demote department heads. The exceptions are for appointed or elected positions, namely City Attorney, City Clerk, and City Treasurer.

STAFF RECOMMENDATION: Council Adoption of Ordinance No. 814; An Ordinance of the City Council of Suisun City Repealing and Replacing Section 2.08.110 (Power of Appointment) of Chapter 2.08 (City Manager) of Title 2 (Administration and Personnel) of the Suisun City Municipal Code with revised Section 2.08.110 (Power of Appointment).

DOCUMENTS ATTACHED:

1. Ordinance No. 814: Repealing and Replacing Section 2.08.110 (Power of Appointment) of Chapter 2.08 (City Manager) of Title 2 (Administration and Personnel) of the Suisun City Municipal Code with revised Section 2.08.110 (Power of Appointment).

PREPARED BY:

Patrick Enright, City Attorney

REVIEWED BY:

Bret Prebula, City Manager

APPROVED BY:

Bret Prebula, City Manager

ATTACHMENTS:

1. [Ordinance 814 - Repealing and Replacing Section 2.08.110 \(Power of Appointment\) of Chapter 2.08 \(City Manager\) of Title 2 of Suisun City Municipal Code](#)

ORDINANCE NO. 814

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY, CALIFORNIA, REPEALING AND REPLACING SECTION 2.08.110 (POWER OF APPOINTMENT) OF CHAPTER 2.08 (CITY MANAGER) OF THE CITY OF SUISUN CITY MUNICIPAL CODE WITH SECTION 2.08.110 (CITY MANAGER POWER OF APPOINTMENT)

WHEREAS, Chapter 2.08 (City Manager) of the City of Suisun City Municipal Code was written and established in 1964; and

WHEREAS, the City Council desires to amend Section 2.08.110 to be consistent with the Council Norms adopted on October 15, 2024; and

WHEREAS, Section 2.08.110 of the City of Suisun City's Municipal Code will be amended to reflect that the City Manager may appoint, remove, promote or demote department heads, except for City Clerk, City Attorney and City Treasurer without the prior approval of the City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SUISUN CITY AS FOLLOWS:

Section 1. The recitals set forth above are true and correct and are incorporated herein by reference.

Section 2. Chapter 2.08.110 (Power of Appointment) is repealed and replaced with the following:

“2.08.110 - Power of Appointment

It shall be the duty of the city manager and shall have the power to appoint, remove, promote and demote any and all officers and employees of the city, except the city clerk, city attorney, and city treasurer, subject to personnel ordinances, rules and regulations.”

Section 3. **CEQA.** The City Council hereby finds, in the exercise of its independent judgment and analysis, that this Ordinance is exempt from the California Environmental Quality Act (“CEQA”) pursuant to the General Rule (14 Cal. Code Regs. § 15061(b)(3)) because this Ordinance merely updates administrative regulations regarding the City Manager's powers and duties. The amendments herein clarify administrative regulations and will not result in any changes to the physical environment. As such, the City Council finds, consistent with City staff's conclusion, that it can be seen with certainty that there is no possibility that the proposed Municipal Code text amendments may have a significant effect on the environment. Staff is hereby directed to prepare and file a notice of exemption pursuant to Guidelines Section 15062.

Section 4. Effects of Amendments. Except as otherwise specifically provided in this Ordinance, all other provisions of Chapter 2.08 of the City of Suisun Municipal Code remain the same.

Section 5. Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance or its application to any person or circumstance, is for any reason held to be invalid or unenforceable by a court of competent jurisdiction, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases of this Ordinance, or its application to any other person or circumstance. The City Council declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause, phrase hereof, irrespective of the fact that any one or more sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases hereof be declared invalid or unenforceable.

Section 6. Certification and Publication. The City Clerk shall certify to the passage of this Ordinance and shall cause same to be published pursuant to state law within fifteen (15) days after its passage, and this Ordinance shall become effective thirty (30) days after its passage.

PASSED, APPROVED, AND ADOPTED at a regular meeting of the City Council of the City of Suisun City, California, on this ____ day of December, 2024.

Alma Hernandez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

Patrick Enright, City Attorney

CERTIFICATION

I, Anita Skinner, City Clerk of the City of Suisun City, do hereby certify that the above and foregoing ordinance was introduced at the regular meeting of the said City Council held on November 19, 2024, and passed and adopted at a regular meeting of said City Council held on December 3, 2024, by the following vote:

AYES: Councilmembers: _____
NOES: Councilmembers: _____
ABSENT: Councilmembers: _____
ABSTAIN: Councilmembers: _____

WITNESS my hand and the seal of said City this ____ day of December 2024.

Anita Skinner, City Clerk

AGENDA TRANSMITTAL

MEETING DATE: December 3, 2024

AGENDA ITEM: Council/Agency Approval of October 2024 Accounts Payable and Payroll Warrants.

FISCAL IMPACT: Total expenditure for all funds is \$5,613,433.19.

STRATEGIC PLAN: Provide Good Governance, Section 4.1 – Review and update required planning and financial documents as needed. Ensure Fiscal Solvency.

BACKGROUND:

California Code Section 37208 states that budgeted payrolls and demands paid by warrants or checks may be presented to the legislative body for ratification and approval.

CHAPTER 4. Financial Powers [37201 - 37210]

(Chapter 4 added by Stats. 1949, Ch. 79.)

37208.

(a) Payroll warrants or checks need not be audited by the legislative body prior to payment. Payrolls shall be presented to the legislative body for ratification and approval at the first meeting after delivery of the payroll warrants or checks.

(b) Warrants or checks drawn in payment of demands certified or approved by the city clerk as conforming to a budget approved by ordinance or resolution of the legislative body need not be audited by the legislative body prior to payment.

(c) Notwithstanding subdivisions (a) and (b), budgeted payrolls and demands paid by warrants or checks may be presented to the legislative body for ratification and approval in the form of an audited comprehensive annual financial report.

(Amended by Stats. 1986, Ch. 982, Sec. 14.)

STAFF REPORT:

Attached for City Council review and approval are the following:

Payroll:

October	Checks # 22166 - 22199	\$16,798.44
	Direct Deposits (10/04/24)	\$386,954.65
	Direct Deposits (10/18/24)	\$347,029.88
	Total Payroll	\$750,782.97

Accounts Payable:

Dated 10/1/24 – 10/31/24 Total Accounts Payables \$4,862,650.22

TOTAL AMOUNT \$5,613,433.19

STAFF RECOMMENDATION: It is recommended that the City Council approve accounts payable, payroll and payroll vendor checks for October 2024.

DOCUMENTS ATTACHED: 1. October 2024 Payroll Warrants Register
2. October 2024 Accounts Payable Warrants Register

PREPARED BY:	Donna Pock, Deputy City Clerk
REVIEWED BY:	Bret Prebula, City Manager
APPROVED BY:	Bret Prebula, City Manager

ATTACHMENTS:
[1. October 2024 Payroll Warrant Register.pdf](#)
[2. October 2024 Accounts Payables.pdf](#)



FINANCE DEPARTMENT

*City of Suisun City, 701 Civic Center Blvd, Suisun, CA 94585
Telephone (707) 421-7328 Fax (707) 421-7364*

MEMORANDUM

Date: October 30, 2024
To: Honorable Mayor and City Council Members
Prepared By: Diana Littles, Accounting Technician
Approved By: Lakhwinder Deol, Finance Director
RE: Payroll Checks for **October 2024**

Payroll:	Checks	22166- 22199	\$16,798.44
	Direct Deposit	10/04/2024	\$386,954.65
	Direct Deposit	10/18/2024	\$347,029.88

Total Payroll \$750,782.97

Date.: Oct 4, 2024
Time.: 1:58 pm
Run by: Diana Littles

CITY OF SUISUN CITY
DIRECT DEPOSIT FOR COUNCIL

Page.: 1
List.: ACHC
Group: SPFMEM

Emp ID	Name	Deducted Last Posting	Deduction Amt.	Per Pay Period
ABD01	SHARIF S ABDELAZIZ	3146.99	.00	
ALE01	HALEY C ALEXANDER	4008.09	.00	
ALV01	SANTINO A ALVAREZ	423.88	.00	
ARM02	SELENA I ARMAS	432.19	.00	
BEL01	JESALIN C BELK	1393.85	.00	
BEL02	DAVE M BELLERIVE	333.66	.00	
BER03	JIM BERMUDEZ	4930.44	.00	
		500.00	500.00	
BLO01	DELBERT R BLOCK, JR	1768.76	.00	
BRA05	JASON C BRASSFIELD	6500.63	.00	
BRY02	JOHN E. BRYAN	4200.84	.00	
CAM02	TYLER J CAMIGI	5024.15	.00	
CAN02	ALVIN J CANGCO	3573.85	.00	
CAR06	LISA A. CARLOCK	4507.96	.00	
CAR08	MARK S CARDINALLI	4756.20	.00	
CHO01	CHIN C CHOU	258.58	.00	
CLA01	TRENTON J CLARK	749.61	.00	
COL01	JOSE L COLIN	3337.32	.00	
COL02	JAMIR R COLLINS	498.69	.00	
CON02	APRIL F CONNER	1340.67	.00	
CON05	TIFFANY N CONAMA	2681.81	.00	
		1000.00	1000.00	
CON06	MICHAEL CONTY	1533.68	.00	
COR02	JUAN M. CORTEZ	2406.86	.00	
COR03	SHERRI L. CORRALES	2085.28	.00	
COR05	CRISTIAN A CORTES	498.69	.00	
DAN01	ROBERTA J. DANIEL	2054.66	.00	
		500.00	500.00	
DAN02	JOSHUA S DANNER	7748.58	.00	
DAW02	JENALEE M DAWSON	864.98	.00	
DEL03	MARIBEL DE LA CRUZ	2864.21	.00	
		150.00	150.00	
DEM03	RYAN A DEMELLO	4305.34	.00	
DEO01	LAKHWINDER K DEOL	4906.78	.00	
		100.00	100.00	
DEV01	PAUL A DE VITA	109.29	.00	
DIA01	NAPOLEON W. DIAZ II	406.99	.00	
DOO01	CHRISTOPHER J DOOLEY	5019.39	.00	
DOW01	JEFFREY D DOWNEY	2529.64	.00	
DUC01	JUSTIN M DUCHSCHER	3472.14	.00	
DUM01	AMANDA DUM	2711.84	.00	
		100.00	100.00	
		75.00	75.00	
DUM02	GIZELLE ANNE DUMALAG	1380.56	.00	
ESP00	RYAN J ESPARZA	3504.15	.00	
ESP02	TRISTAN M ESPERANZA-IB	563.78	.00	
FIE01	ALEXANDER FIERRO	4061.81	.00	
FLO00	AISHA FLORES	3639.49	.00	
FRI01	MARYFLOR FRIAS RICO	813.40	.00	
GAL04	NOE GALLEGOS-ARE	3342.47	.00	
GEL01	GEMMA V. GELUZ	2083.62	.00	
GOL03	JASON R GOLTIAO	3530.69	.00	
GOR01	JESIAH N GOREE	2090.87	.00	
HAR05	CHARLENE HARRIS	907.84	.00	
HAT01	KAREN S. HATTEN	271.44	.00	
HEA01	DANIEL J. HEALY	5292.40	.00	
HEI03	SCOTT J HEINE	6816.98	.00	
HEL01	JACOB T HELTON	4013.55	.00	
HEN02	JEFF T. HENDERSON	4996.30	.00	
HER00	ALMA R HERNANDEZ	324.34	.00	
HER01	JAMES A. HERROD	3269.84	.00	
HUL01	JANET HULL	1836.17	.00	
		100.00	100.00	
		1000.00	1000.00	
		500.00	500.00	
IOA01	CECIL O IOANE	633.54	.00	
JAI01	DONNA J JAIME	519.34	.00	
		50.00	50.00	
JON03	JANINE S JONES	725.52	.00	
KEA02	JOHN T. KEARNS	4068.79	.00	
KEN02	AMBER M. KENT	3755.00	.00	
KEN03	EMILY M KENT	1990.36	.00	
KHA01	FRANKIE KHANTIGNA	4658.63	.00	
KIN00	CAMRYN R KING	1984.27	.00	
KIN02	KATHLEEN S KING	1937.66	.00	
LAZ00	JULIA M LAZARO	2870.60	.00	
		1600.00	1600.00	
LEE06	RACHEL C LEE	871.40	.00	
		373.45	.00	
LEM01	AARON P LEMING	5249.62	.00	
LIT01	DIANA A. LITTLES	2420.85	.00	
		75.00	75.00	
LOF01	KRIS A LOFTHUS	24654.15	.00	
LOM01	TIFFANEY LOMBARD	5546.02	.00	
LOP00	BELTHZABEL LOPEZ-DE LOA	2086.01	.00	
LOP03	BRAD L LOPEZ	4581.67	.00	
LOP04	VANESSA A LOPEZ	749.56	.00	
LOZ01	NICODEMUS G LOZANO	3101.98	.00	
LUJ01	CHRISTOPHER J LUJAN	3816.92	.00	
LUN01	ELIZABETH N. LUNA	3363.44	.00	
		50.00	50.00	

Date.: Oct 4, 2024
Time.: 1:58 pm
Run by: Diana Littles

CITY OF SUISUN CITY
DIRECT DEPOSIT FOR COUNCIL

Page.: 2
List.: ACHC
Group: SPFMEM

Emp ID	Name	Deducted Last Posting	Deduction Amt.	Per Pay Period
		100.00	100.00	
MAR03	SHERRON L. MARTIN	1480.66	.00	
		500.00	500.00	
		50.00	50.00	
MAR15	DEAN R MARTIN	10374.40	.00	
MCH01	HAYLEY J MCHENRY	2330.83	.00	
MCM03	MICHAEL J. MCMURRY	83.58	.00	
MER01	GLORIA MERCADO-MART	1799.71	.00	
MON06	KARINA R MONTES	332.13	.00	
MOR01	MARVIN J MORA	2811.75	.00	
MUR01	CHARLYNN M MURRAY	2294.20	.00	
		100.00	100.00	
NER01	SIGFRED D NERI	5545.26	.00	
OLS02	JAMES C OLSEN	3541.97	.00	
OSU01	MARLON L OSUM	853.59	.00	
PAN01	FERNANDO J PANTOJA	1619.77	.00	
PEN01	CHRISTINA Y PENLAND	2495.38	.00	
		1000.00	1000.00	
		125.00	125.00	
		250.00	250.00	
PER04	MICHAEL W PERGAMIT	1845.71	.00	
PIC02	KAILLEY I PICKERING	870.07	.00	
POC01	DONNA J. POCK	1802.48	1802.48	
		325.00	325.00	
POR01	TAI R PORTER	622.03	.00	
PRE01	BRET T PREBULA	7003.71	.00	
PRI01	CLAUDERICK M PRIEST	2535.50	.00	
RAN01	ADRIANNA C RANSOM	710.09	.00	
REN01	GREG M RENUCCI	4632.00	.00	
REN02	MATHIAS A RENDEROS	665.82	.00	
RIV03	LUIS R RIVERA	3840.84	.00	
ROB00	KARA C ROBINSON	3429.31	.00	
ROB03	ROWLAND H. ROBERTS	3512.56	.00	
ROB05	JUAN D ROBLES CASTI	1546.11	.00	
ROB06	ENRIQUE ROBLES CASTI	654.90	.00	
ROM03	MARIA L ROMERO	2049.55	.00	
ROT01	AARON C ROTH	6420.02	.00	
SAE01	RYAN S SAETERN	524.13	.00	
SAG01	ANNE SAGAMI	4289.71	.00	
SAL03	TEVITA VAEA P SALT	7509.53	.00	
SAL06	BEYONCE O SALCEDA	290.90	.00	
SAL08	KRISTINE SALCEDA	578.86	.00	
SAM02	JERAMY J. SAMO	2979.62	.00	
SAN09	ASHLEY D SANTOS	224.90	.00	
SEL01	KAYLEY E SELBY	2734.30	.00	
SHI01	HARRISON SHING-CHUN	4673.14	.00	
SIF01	JONATHAN SIFUENTES	2164.58	.00	
SIL01	BRAYAN O SILVA ZAMORA	2594.56	.00	
SIN01	JUSTEEN K SINGLEY	1506.99	.00	
SKI02	ANITA L SKINNER	284.12	.00	
SOT02	FRANCISCO J SOTO-POMEROY	4278.96	.00	
STE05	HANNA D STEPHENS	116.36	.00	
SZM02	ROBERT SZMURLO	731.77	.00	
TAN01	CALLIA TANG	329.59	.00	
TAT01	MONICA L TATNEY-MORRI	581.80	.00	
TAY02	AMIA C TAYLOR	457.13	.00	
TOD02	KATIE A TODD	1923.21	.00	
VAL01	JASON D VALDE	2445.16	.00	
VAN00	CHAO C VANG	1878.47	.00	
VAN01	JASON S VANDER MEER	3004.54	.00	
VAS01	BIANCA M VASQUEZ	1730.53	.00	
		315.00	315.00	
VER02	ERIC VERA	3812.20	.00	
VIL01	TREVOR A VILLANUEVA	970.21	.00	
VUE01	NOUAE A VUE	5160.32	.00	
WAD01	ANEKKA S WADDELL	1759.09	.00	
WAS02	PRINCESS K WASHINGTON	899.35	.00	
WOO02	APRIL E WOODEN	420.19	.00	
YAN01	GE H YANG	2024.44	.00	
ZAR01	ERNESTO Z ZARAGOZA	5498.97	.00	
ZUN02	MICHELLE E. ZUNINO	2223.09	.00	

Sub-Total: 386954.65

Grn-Total: 386954.65
Count: 162

Date.: Oct 18, 2024
Time.: 1:35 pm
Run by: Diana Littles

CITY OF SUISUN CITY
DIRECT DEPOSIT FOR COUNCIL

Page.: 1
List.: ACHC
Group: SPFMEM

Emp ID	Name	Deducted Last Posting	Deduction Amt.	Per Pay Period
ABD01	SHARIF S ABDELAZIZ	3632.49	.00	
ALE01	HALEY C ALEXANDER	5054.11	.00	
ALV01	SANTINO A ALVAREZ	432.19	.00	
ANT01	DARREN J ANTES	129.29	.00	
ARM02	SELENA I ARMAS	565.19	.00	
BEL01	JESALIN C BELK	1269.68	.00	
BER03	JIM BERMUDEZ	4930.44	.00	
		500.00	500.00	
BLO01	DELBERT R BLOCK, JR	1745.94	.00	
BRA05	JASON C BRASSFIELD	5525.51	.00	
BRY02	JOHN E. BRYAN	5198.85	.00	
CAM02	TYLER J CAMIGI	2843.11	.00	
CAN02	ALVIN J CANGCO	3694.88	.00	
CAR06	LISA A. CARLOCK	4641.65	.00	
CAR08	MARK S CARDINALLI	4634.69	.00	
CLA01	TRENTON J CLARK	759.64	.00	
COL01	JOSE L COLIN	3337.33	.00	
COL02	JAMIR R COLLINS	608.73	.00	
CON02	APRIL F CONNER	1154.57	.00	
CON05	TIFFANY N CONAMA	1821.16	.00	
		1000.00	1000.00	
CON06	MICHAEL CONTY	1618.86	.00	
COR02	JUAN M. CORTEZ	3503.97	.00	
COR03	SHERRI L. CORRALES	2085.28	.00	
COR05	CRISTIAN A CORTES	452.98	.00	
DAN01	ROBERTA J. DANIEL	2054.66	.00	
		500.00	500.00	
DAN02	JOSHUA S DANNER	4526.04	.00	
DAW02	JENALEE M DAWSON	864.98	.00	
DEL03	MARIBEL DE LA CRUZ	2772.53	.00	
		150.00	150.00	
DEM03	RYAN A DEMELLO	4489.10	.00	
DEO01	LAKHWINDER K DEOL	4906.78	.00	
		100.00	100.00	
DEV01	PAUL A DE VITA	44.64	.00	
DIA01	NAPOLEON W. DIAZ II	406.99	.00	
DOO01	CHRISTOPHER J DOOLEY	3351.79	.00	
DOW01	JEFFREY D DOWNEY	2529.64	.00	
DUC01	JUSTIN M DUCHSCHER	5002.85	.00	
DUM01	AMANDA DUM	2711.84	.00	
		100.00	100.00	
		75.00	75.00	
DUM02	GIZELLE ANNE DUMALAG	1339.11	.00	
ESP00	RYAN J ESPARZA	4343.97	.00	
ESP02	TRISTAN M ESPERANZA-IB	579.17	.00	
FIE01	ALEXANDER FIERRO	2501.64	.00	
FLO00	AISHA FLORES	4801.86	.00	
FRI01	MARYFLOR FRIAS RICO	826.81	.00	
GAL04	NOE GALLEGOS-ARE	3736.36	.00	
GEL01	GEMMA V. GELUZ	2088.61	.00	
GOL03	JASON R GOLTIAO	3530.69	.00	
GOR01	JESIAH N GOREE	2090.87	.00	
HAR05	CHARLENE HARRIS	1194.86	.00	
HAT01	KAREN S. HATTEN	121.44	.00	
HEA01	DANIEL J. HEALY	5292.40	.00	
HEI03	SCOTT J HEINE	5847.61	.00	
HEL01	JACOB T HELTON	3069.74	.00	
HEN02	JEFF T. HENDERSON	5543.80	.00	
HER00	ALMA R HERNANDEZ	422.90	.00	
HER01	JAMES A. HERROD	3269.84	.00	
HUL01	JANET HULL	1988.71	.00	
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IOA01	CECIL O IOANE	656.75	.00	
JAI01	DONNA J JAIME	444.54	.00	
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JON03	JANINE S JONES	707.42	.00	
KEA02	JOHN T. KEARNS	4068.79	.00	
KEN02	AMBER M. KENT	3755.00	.00	
KEN03	EMILY M KENT	1990.36	.00	
KHA01	FRANKIE KHANTIGNA	4691.50	.00	
KIN00	CAMRYN R KING	2394.17	.00	
KIN02	KATHLEEN S KING	1937.66	.00	
LAZ00	JULIA M LAZARO	3601.61	.00	
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LEE06	RACHEL C LEE	898.37	.00	
		385.01	.00	
LEM01	AARON P LEMING	4351.80	.00	
LIT01	DIANA A. LITTLES	2965.15	.00	
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LOM01	TIFFANEY LOMBARD	5106.97	.00	
LOP00	BELTHAZABEL LOPEZ-DE LOA	2086.01	.00	
LOP03	BRAD L LOPEZ	4581.67	.00	
LOP04	VANESSA A LOPEZ	727.71	.00	
LOZ01	NICODEMUS G LOZANO	3101.98	.00	
LUJ01	CHRISTOPHER J LUJAN	4068.94	.00	
LUN01	ELIZABETH N. LUNA	3363.44	.00	
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		100.00	100.00	
MAR03	SHERRON L. MARTIN	1408.40	.00	

Date.: Oct 18, 2024
Time.: 1:35 pm
Run by: Diana Littles

CITY OF SUISUN CITY
DIRECT DEPOSIT FOR COUNCIL

Page.: 2
List.: ACHC
Group: SPFMEM

Emp ID	Name	Deducted Last Posting	Deduction Amt.	Per Pay Period
		500.00	500.00	
		50.00	50.00	
MAR15	DEAN R MARTIN	4136.93	.00	
MCH01	HAYLEY J MCHENRY	777.69	.00	
MCM03	MICHAEL J. MCMURRY	83.58	.00	
MER01	GLORIA MERCADO-MART	1694.95	.00	
MON06	KARINA R MONTES	336.61	.00	
MOR01	MARVIN J MORA	2811.75	.00	
MUR00	HAYLEY A MURPHY	1601.26	.00	
MUR01	CHARLYNN M MURRAY	2294.20	.00	
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NER01	SIGFRED D NERI	5216.82	.00	
OLS02	JAMES C OLSEN	3541.97	.00	
OSU01	MARLON L OSUM	853.59	.00	
PAN01	FERNANDO J PANTOJA	1364.98	.00	
PEN01	CHRISTINA Y PENLAND	2495.38	.00	
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PER04	MICHAEL W PERGAMIT	1845.71	.00	
PIC02	KAILEY I PICKERING	810.00	.00	
POC01	DONNA J. POCK	1802.48	1802.48	
		325.00	325.00	
POR01	TAI R PORTER	614.73	.00	
PRE01	BRET T PREBULA	7003.71	.00	
PRI01	CLAUDERICK M PRIEST	2535.50	.00	
RAN01	ADRIANNA C RANSOM	579.17	.00	
REN01	GREG M RENUCCI	4983.35	.00	
REN02	MATHIAS A RENDEROS	676.75	.00	
RIV03	LUIS R RIVERA	3708.81	.00	
ROB00	KARA C ROBINSON	3159.44	.00	
ROB03	ROWLAND H. ROBERTS	3408.98	.00	
ROB05	JUAN D ROBLES CASTI	1701.70	.00	
ROB06	ENRIQUE ROBLES CASTI	631.13	.00	
ROM03	MARIA L ROMERO	1993.70	.00	
ROT01	AARON C ROTH	6420.02	.00	
SAE01	RYAN S SAETERN	499.49	.00	
SAG01	ANNE SAGAMI	5466.32	.00	
SAL03	TEVITA VAEA P SALT	2287.09	.00	
SAL06	BEYONCE O SALCEDA	473.75	.00	
SAL08	KRISTINE SALCEDA	531.94	.00	
SAM02	JERAMY J. SAMO	2868.23	.00	
SAN09	ASHLEY D SANTOS	176.39	.00	
SEL01	KAYLEY E SELBY	2734.30	.00	
SHI01	HARRISON SHING-CHUN	6442.48	.00	
SIF01	JONATHAN SIFUENTES	2164.58	.00	
SIL01	BRAYAN O SILVA ZAMORA	2098.64	.00	
SIN01	JUSTEEN K SINGLEY	1570.51	.00	
SKI02	ANITA L SKINNER	284.12	.00	
SOT02	FRANCISCO J SOTO-POMEROY	2612.60	.00	
SZM02	ROBERT SZMURLO	558.43	.00	
TAN01	CALLIA TANG	201.18	.00	
TAT01	MONICA L TATNEY-MORRI	707.76	.00	
TAY02	AMIA C TAYLOR	423.88	.00	
TOD02	KATIE A TODD	1842.73	.00	
VAL01	JASON D VALDE	2358.50	.00	
VAN00	CHAO C VANG	1735.21	.00	
VAN01	JASON S VANDER MEER	3004.54	.00	
VAS01	BIANCA M VASQUEZ	1730.53	.00	
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VER02	ERIC VERA	4024.27	.00	
VIL01	TREVOR A VILLANUEVA	560.71	.00	
VUE01	NOUAE A VUE	5160.32	.00	
WAD01	ANEKKA S WADDELL	1759.09	.00	
WAL01	JANELLE A WALTHOUR	282.59	.00	
WAS02	PRINCESS K WASHINGTON	899.35	.00	
WOO02	APRIL E WOODEN	2085.93	.00	
YAN01	GE H YANG	2024.44	.00	
ZAR01	ERNESTO Z ZARAGOZA	4398.38	.00	
ZUN02	MICHELLE E. ZUNINO	2225.69	.00	
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22168	0	10/4/2024	BOW01	BOWMAN, WILLIAM D	625.73	567.24
22169	0	10/4/2024	COH01	COHEN, SCOTT M	662.81	606.09
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22172	0	10/4/2024	HER06	HERNANDEZ, XAVIER A	711.00	646.07
22173	0	10/4/2024	HUG01	HUGHES, MICHAEL L	679.50	619.94
22174	0	10/4/2024	HUN01	HUNT, JAMES L	495.00	457.13
22175	0	10/4/2024	ORT02	ORTEGA, LUTHER M	648.00	563.64
22176	0	10/4/2024	PRA01	PRASAD, AVANIYA D	373.50	344.92
22177	0	10/4/2024	ROD03	RODIGUEZ-MAL, CARLOS M	505.22	466.57
22178	0	10/4/2024	SCR01	SCRIVNER, MARINA H	657.00	601.27
22179	0	10/4/2024	SIM01	SIMMONS, KAREN R	426.42	393.80
22180	0	10/4/2024	TEO01	TEODORO, FRANK	1,113.56	949.56
22181	0	10/9/2024	CAR08	CARDINALLI, MARK S	1,318.33	1,074.15
22182	0	10/18/2024	POC01	POCK, DONNA J.	4,011.27	305.38
22183	0	10/18/2024	BAL00	BALAZI, MAHMUD S	140.00	129.29
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22185	0	10/18/2024	BOW01	BOWMAN, WILLIAM D	500.58	453.60
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Z58208	0	10/4/2024 FIE01	FIERRO, ALEXANDER	6,063.50	0.00
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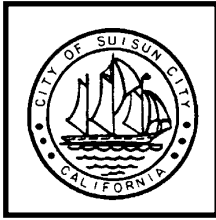
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Z58275	0	10/4/2024	MOR01	MORA, MARVIN J	4,314.66	0.00
Z58276	0	10/4/2024	PAN01	PANTOJA, FERNANDO J	2,053.50	0.00

Z58277	0	10/4/2024	PIC02	PICKERING, KAILEY I	994.95	0.00
Z58278	0	10/4/2024	POR01	PORTER, TAI R	720.00	0.00
Z58279	0	10/4/2024	RAN01	RANSOM, ADRIANNA C	797.22	0.00
Z58280	0	10/4/2024	REN02	RENDEROS, MATHIAS A	742.50	0.00
Z58281	0	10/4/2024	ROB06	ROBLES CASTI, ENRIQUE	729.00	0.00
Z58282	0	10/4/2024	SAE01	SAETERN, RYAN S	603.90	0.00
Z58283	0	10/4/2024	SAL06	SALCEDA, BEYONCE O	315.00	0.00
Z58284	0	10/4/2024	SAL08	SALCEDA, KRISTINE	630.00	0.00
Z58285	0	10/4/2024	SAN09	SANTOS, ASHLEY D	243.53	0.00
Z58286	0	10/4/2024	SIN01	SINGLEY, JUSTEEN K	1,998.13	0.00
Z58287	0	10/4/2024	STE05	STEPHENS, HANNA D	126.00	0.00
Z58288	0	10/4/2024	TAN01	TANG, CALLIA	356.90	0.00
Z58289	0	10/4/2024	TAT01	TATNEY-MORRI, MONICA L	630.00	0.00
Z58290	0	10/4/2024	TAY02	TAYLOR, AMIA C	495.00	0.00
Z58291	0	10/4/2024	VIL01	VILLANUEVA, TREVOR A	1,170.00	0.00
Z58292	0	10/18/2024	MER01	MERCADO-MART, GLORIA	2,056.88	0.00
Z58293	0	10/18/2024	PEN01	PENLAND, CHRISTINA Y	7,363.59	0.00
Z58294	0	10/18/2024	PRE01	PREBULA, BRET T	10,709.80	0.00
Z58295	0	10/18/2024	VAS01	VASQUEZ, BIANCA M	2,709.60	0.00
Z58296	0	10/18/2024	CON02	CONNER, APRIL F	2,062.21	0.00
Z58297	0	10/18/2024	DAW02	DAWSON, JENALEE M	945.38	0.00
Z58298	0	10/18/2024	HER00	HERNANDEZ, ALMA R	614.74	0.00
Z58299	0	10/18/2024	MCM03	MCMURRY, MICHAEL J.	92.31	0.00
Z58300	0	10/18/2024	OSU01	OSUM, MARLON L	945.38	0.00
Z58301	0	10/18/2024	SKI02	SKINNER, ANITA L	512.22	0.00
Z58302	0	10/18/2024	WAS02	WASHINGTON, PRINCESS K	945.38	0.00
Z58303	0	10/18/2024	COR03	CORRALES, SHERRI L.	3,011.22	0.00
Z58304	0	10/18/2024	DAN01	DANIEL, ROBERTA J.	3,786.85	0.00
Z58305	0	10/18/2024	DEO01	DEOL, LAKHWINDER K	7,878.59	0.00
Z58306	0	10/18/2024	HAR05	HARRIS, CHARLENE	1,514.48	0.00
Z58307	0	10/18/2024	LIT01	LITTLES, DIANA A.	4,512.52	0.00
Z58308	0	10/18/2024	LUN01	LUNA, ELIZABETH N.	5,649.01	0.00
Z58309	0	10/18/2024	MAR03	MARTIN, SHERRON L.	3,199.47	0.00
Z58310	0	10/18/2024	ROB03	ROBERTS, ROWLAND H.	5,835.77	0.00
Z58311	0	10/18/2024	ROM03	ROMERO, MARIA L	2,690.00	0.00
Z58312	0	10/18/2024	TOD02	TODD, KATIE A	2,419.20	0.00
Z58313	0	10/18/2024	VAL01	VALDE, JASON D	3,249.60	0.00
Z58314	0	10/18/2024	ANT01	ANTES, DARREN J	140.00	0.00
Z58315	0	10/18/2024	BRA05	BRASSFIELD, JASON C	8,430.69	0.00
Z58316	0	10/18/2024	COL01	COLIN, JOSE L	5,789.70	0.00
Z58317	0	10/18/2024	DAN02	DANNER, JOSHUA S	7,214.96	0.00
Z58318	0	10/18/2024	DEV01	DE VITA, PAUL A	70.00	0.00
Z58319	0	10/18/2024	DUC01	DUCHSCHER, JUSTIN M	7,971.20	0.00
Z58320	0	10/18/2024	ESP00	ESPARZA, RYAN J	7,453.88	0.00
Z58321	0	10/18/2024	HEL01	HELTON, JACOB T	5,619.53	0.00
Z58322	0	10/18/2024	LEM01	LEMING, AARON P	8,238.88	0.00
Z58323	0	10/18/2024	LOP03	LOPEZ, BRAD L	7,524.93	0.00
Z58324	0	10/18/2024	LUJ01	LUJAN, CHRISTOPHER J	6,262.55	0.00
Z58325	0	10/18/2024	MAR15	MARTIN, DEAN R	7,580.19	0.00
Z58326	0	10/18/2024	REN01	RENUCCI, GREG M	8,333.99	0.00
Z58327	0	10/18/2024	RIV03	RIVERA, LUIS R	6,865.23	0.00
Z58328	0	10/18/2024	SOT02	SOTO-POMEROY, FRANCISCO J	4,287.68	0.00
Z58329	0	10/18/2024	VAN01	VANDER MEER, JASON S	5,194.73	0.00

Z58330	0	10/18/2024	ZUN02	ZUNINO, MICHELLE E.	3,204.84	0.00
Z58331	0	10/18/2024	GOL03	GOLTIAO, JASON R	4,549.50	0.00
Z58332	0	10/18/2024	LOP00	LOPEZ-DE LOA, BELTHZABEL	3,071.20	0.00
Z58333	0	10/18/2024	MUR01	MURRAY, CHARLYNN M	3,071.20	0.00
Z58334	0	10/18/2024	ABD01	ABDELAZIZ, SHARIF S	5,614.24	0.00
Z58335	0	10/18/2024	ALE01	ALEXANDER, HALEY C	7,818.45	0.00
Z58336	0	10/18/2024	CAM02	CAMIGI, TYLER J	4,850.88	0.00
Z58337	0	10/18/2024	CAN02	CANGCO, ALVIN J	5,702.70	0.00
Z58338	0	10/18/2024	CAR08	CARDINALI, MARK S	7,274.04	0.00
Z58339	0	10/18/2024	CAR06	CARLOCK, LISA A.	7,070.22	0.00
Z58340	0	10/18/2024	CON05	CONAMA, TIFFANY N	4,566.89	0.00
Z58341	0	10/18/2024	DEM03	DEMELLO, RYAN A	6,871.67	0.00
Z58342	0	10/18/2024	DOO01	DOOLEY, CHRISTOPHER J	5,156.47	0.00
Z58343	0	10/18/2024	FIE01	FIERRO, ALEXANDER	3,666.80	0.00
Z58344	0	10/18/2024	FLO00	FLORES, AISHA	7,090.15	0.00
Z58345	0	10/18/2024	GAL04	GALLEGOS-ARE, NOE	5,664.33	0.00
Z58346	0	10/18/2024	HEA01	HEALY, DANIEL J.	7,746.56	0.00
Z58347	0	10/18/2024	HEI03	HEINE, SCOTT J	8,930.48	0.00
Z58348	0	10/18/2024	HEN02	HENDERSON, JEFF T.	8,612.42	0.00
Z58349	0	10/18/2024	KEN02	KENT, AMBER M.	6,013.57	0.00
Z58350	0	10/18/2024	KEN03	KENT, EMILY M	2,507.82	0.00
Z58351	0	10/18/2024	KHA01	KHANTIGNA, FRANKIE	7,645.99	0.00
Z58352	0	10/18/2024	KIN00	KING, CAMRYN R	3,504.20	0.00
Z58353	0	10/18/2024	LAZ00	LAZARO, JULIA M	9,397.48	0.00
Z58354	0	10/18/2024	LOM01	LOMBARD, TIFFANEY	7,460.78	0.00
Z58355	0	10/18/2024	MUR00	MURPHY, HAYLEY A	2,051.42	0.00
Z58356	0	10/18/2024	NER01	NERI, SIGFRED D	9,109.34	0.00
Z58357	0	10/18/2024	OLS02	OLSEN, JAMES C	5,482.71	0.00
Z58358	0	10/18/2024	ROB00	ROBINSON, KARA C	4,462.87	0.00
Z58359	0	10/18/2024	ROT01	ROTH, AARON C	10,630.00	0.00
Z58360	0	10/18/2024	SAG01	SAGAMI, ANNE	8,110.18	0.00
Z58361	0	10/18/2024	SEL01	SELBY, KAYLEY E	4,762.51	0.00
Z58362	0	10/18/2024	SHI01	SHING-CHUN, HARRISON	10,177.62	0.00
Z58363	0	10/18/2024	SZM02	SZMURLO, ROBERT	856.96	0.00
Z58364	0	10/18/2024	VER02	VERA, ERIC	6,184.61	0.00
Z58365	0	10/18/2024	WAD01	WADDELL, ANEKKA S	2,307.82	0.00
Z58366	0	10/18/2024	ZAR01	ZARAGOZA, ERNESTO Z	6,624.95	0.00
Z58367	0	10/18/2024	BER03	BERMUDEZ, JIM	7,766.50	0.00
Z58368	0	10/18/2024	GOR01	GOREE, JESIAH N	2,862.80	0.00
Z58369	0	10/18/2024	KEA02	KEARNS, JOHN T.	5,376.31	0.00
Z58370	0	10/18/2024	WOO02	WOODEN, APRIL E	2,600.00	0.00
Z58371	0	10/18/2024	BLO01	BLOCK, JR, DELBERT R	2,281.60	0.00
Z58372	0	10/18/2024	BRY02	BRYAN, JOHN E.	5,960.24	0.00
Z58373	0	10/18/2024	CON06	CONTY, MICHAEL	1,915.16	0.00
Z58374	0	10/18/2024	COR02	CORTEZ, JUAN M.	4,520.46	0.00
Z58375	0	10/18/2024	DEL03	DE LA CRUZ, MARIBEL	4,197.67	0.00
Z58376	0	10/18/2024	DIA01	DIAZ II, NAPOLEON W.	845.43	0.00
Z58377	0	10/18/2024	DUM01	DUM, AMANDA	4,225.20	0.00
Z58378	0	10/18/2024	GEL01	GELUZ, GEMMA V.	3,349.07	0.00
Z58379	0	10/18/2024	HER01	HERROD, JAMES A.	5,007.81	0.00
Z58380	0	10/18/2024	LEE06	LEE, RACHEL C	1,601.60	0.00
Z58381	0	10/18/2024	LOZ01	LOZANO, NICODEMUS G	5,476.98	0.00
Z58382	0	10/18/2024	PER04	PERGAMIT, MICHAEL W	2,741.60	0.00

Z58383	0	10/18/2024	PRI01	PRIEST, CLAUDERICK M	3,063.71	0.00
Z58384	0	10/18/2024	ROB05	ROBLES CASTI, JUAN D	2,172.80	0.00
Z58385	0	10/18/2024	SAL03	SALT, TEVITA VAEA P	2,905.60	0.00
Z58386	0	10/18/2024	SAM02	SAMO, JERAMY J.	4,173.57	0.00
Z58387	0	10/18/2024	SIF01	SIFUENTES, JONATHAN	2,866.00	0.00
Z58388	0	10/18/2024	SIL01	SILVA ZAMORA, BRAYAN O	2,852.00	0.00
Z58389	0	10/18/2024	VAN00	VANG, CHAO C	2,341.60	0.00
Z58390	0	10/18/2024	VUE01	VUE, NOUAE A	8,311.81	0.00
Z58391	0	10/18/2024	YAN01	YANG, GE H	2,741.60	0.00
Z58392	0	10/18/2024	ALV01	ALVAREZ, SANTINO A	468.00	0.00
Z58393	0	10/18/2024	ARM02	ARMAS, SELENA I	612.00	0.00
Z58394	0	10/18/2024	BEL01	BELK, JESALIN C	1,624.38	0.00
Z58395	0	10/18/2024	CLA01	CLARK, TRENTON J	871.38	0.00
Z58396	0	10/18/2024	COL02	COLLINS, JAMIR R	666.00	0.00
Z58397	0	10/18/2024	COR05	CORTES, CRISTIAN A	490.50	0.00
Z58398	0	10/18/2024	DOW01	DOWNEY, JEFFREY D	3,698.37	0.00
Z58399	0	10/18/2024	DUM02	DUMALAG, GIZELLE ANNE	1,642.80	0.00
Z58400	0	10/18/2024	ESP02	ESPERANZA-IB, TRISTAN M	630.36	0.00
Z58401	0	10/18/2024	FRI01	FRIAS RICO, MARYFLOR	905.85	0.00
Z58402	0	10/18/2024	HAT01	HATTEN, KAREN S.	305.60	0.00
Z58403	0	10/18/2024	HUL01	HULL, JANET	5,034.41	0.00
Z58404	0	10/18/2024	IOA01	IOANE, CECIL O	756.00	0.00
Z58405	0	10/18/2024	JAI01	JAIME, DONNA J	535.50	0.00
Z58406	0	10/18/2024	JON03	JONES, JANINE S	772.20	0.00
Z58407	0	10/18/2024	KIN02	KING, KATHLEEN S	2,913.20	0.00
Z58408	0	10/18/2024	LOP04	LOPEZ, VANESSA A	819.00	0.00
Z58409	0	10/18/2024	MCH01	MCHENRY, HAYLEY J	1,362.78	0.00
Z58410	0	10/18/2024	MON06	MONTES, KARINA R	364.50	0.00
Z58411	0	10/18/2024	MOR01	MORA, MARVIN J	4,314.66	0.00
Z58412	0	10/18/2024	PAN01	PANTOJA, FERNANDO J	1,711.25	0.00
Z58413	0	10/18/2024	PIC02	PICKERING, KAILEY I	920.70	0.00
Z58414	0	10/18/2024	POR01	PORTER, TAI R	711.00	0.00
Z58415	0	10/18/2024	RAN01	RANSOM, ADRIANNA C	630.36	0.00
Z58416	0	10/18/2024	REN02	RENDEROS, MATHIAS A	756.00	0.00
Z58417	0	10/18/2024	ROB06	ROBLES CASTI, ENRIQUE	693.00	0.00
Z58418	0	10/18/2024	SAE01	SAETERN, RYAN S	574.20	0.00
Z58419	0	10/18/2024	SAL06	SALCEDA, BEYONCE O	513.00	0.00
Z58420	0	10/18/2024	SAL08	SALCEDA, KRISTINE	576.00	0.00
Z58421	0	10/18/2024	SAN09	SANTOS, ASHLEY D	191.00	0.00
Z58422	0	10/18/2024	SIN01	SINGLEY, JUSTEEN K	2,084.38	0.00
Z58423	0	10/18/2024	TAN01	TANG, CALLIA	217.85	0.00
Z58424	0	10/18/2024	TAT01	TATNEY-MORRI, MONICA L	774.00	0.00
Z58425	0	10/18/2024	TAY02	TAYLOR, AMIA C	459.00	0.00
Z58426	0	10/18/2024	VIL01	VILLANUEVA, TREVOR A	648.00	0.00
Z58427	0	10/18/2024	WAL01	WALTHOUR, JANELLE A	306.00	0.00

16,798.44



FINANCE DEPARTMENT

City of Suisun City, 701 Civic Center Blvd, Suisun, CA 94585

Telephone (707) 421-7320 Fax (707) 421-7366

MEMORANDUM

DATE: November 1, 2024

TO: Honorable Mayor and City Councilmembers

PREPARED BY: Sherri Corrales, Account Clerk III

APPROVED BY: Lakhwinder Deol, Finance Director

RE: Accounts Payable checks for
October 2024

Total for GENERAL FUND & OTHER A/P \$4,862,650.22



SUISUN CITY, CA

Expense Approval Report

By Fund

Payment Dates 10/1/2024 - 10/31/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 010 - GENERAL FUND					
WESTAMERICA BANK	DM0000798	10/02/2024	RECREATION CREDIT CARD C...	010-8610-91350	4.79
BUSINESS LICENSE BANK FEES	DM0000799	10/02/2024	E-BUSINESS LICENSE CREDIT C...	010-1820-91350	7.24
BUSINESS LICENSE BANK FEES	DM0000800	10/02/2024	E-BUSINESS LICENSE CREDIT C...	010-1820-91350	42.80
CLOVER	DM0000801	10/02/2024	E-CLOVER CREDIT CARD FEES	010-2350-91350	161.74
Paymentech LLC	DM0000802	10/02/2024	E-PAYMENTECH FEES FOR JU...	010-1830-91350	15,636.98
CAL PERS RETIREMENT SYSTEM	DM0000815	10/02/2024	OCT 2024 PREMIUMS	010-04456	148,825.48
CAL PERS RETIREMENT SYSTEM	DM0000815	10/02/2024	OCT 2024 PREMIUMS	010-1710-90322	106.76
CAL PERS RETIREMENT SYSTEM	DM0000815	10/02/2024	OCT 2024 PREMIUMS	010-1750-90322	12.56
CAL PERS RETIREMENT SYSTEM	DM0000815	10/02/2024	OCT 2024 PREMIUMS	010-1810-90322	94.20
CAL PERS RETIREMENT SYSTEM	DM0000815	10/02/2024	OCT 2024 PREMIUMS	010-1820-90322	397.21
CAL PERS RETIREMENT SYSTEM	DM0000815	10/02/2024	OCT 2024 PREMIUMS	010-1830-90322	196.25
CAL PERS RETIREMENT SYSTEM	DM0000815	10/02/2024	OCT 2024 PREMIUMS	010-1910-91355	398.23
CAL PERS RETIREMENT SYSTEM	DM0000815	10/02/2024	OCT 2024 PREMIUMS	010-2310-90322	314.00
CAL PERS RETIREMENT SYSTEM	DM0000815	10/02/2024	OCT 2024 PREMIUMS	010-2326-90322	157.00
CAL PERS RETIREMENT SYSTEM	DM0000815	10/02/2024	OCT 2024 PREMIUMS	010-2350-90322	785.00
CAL PERS RETIREMENT SYSTEM	DM0000815	10/02/2024	OCT 2024 PREMIUMS	010-2610-90322	314.00
CAL PERS RETIREMENT SYSTEM	DM0000815	10/02/2024	OCT 2024 PREMIUMS	010-3310-90322	15.70
CAL PERS RETIREMENT SYSTEM	DM0000815	10/02/2024	OCT 2024 PREMIUMS	010-3410-90322	172.70
CAL PERS RETIREMENT SYSTEM	DM0000815	10/02/2024	OCT 2024 PREMIUMS	010-3505-90322	86.35
CAL PERS RETIREMENT SYSTEM	DM0000815	10/02/2024	OCT 2024 PREMIUMS	010-6005-90322	14.13
CAL PERS RETIREMENT SYSTEM	DM0000815	10/02/2024	OCT 2024 PREMIUMS	010-6007-90322	31.40
CAL PERS RETIREMENT SYSTEM	DM0000815	10/02/2024	OCT 2024 PREMIUMS	010-6010-90322	12.56
CITY OF SUISUN CITY	092524 SPORTS	09/30/2024	UB-SPORTS COMPLEX 7/15/24...	010-8680-91525	2,504.58
WESTAMERICA BANK	DM0000812	10/03/2024	RECREATION CREDIT CARD C...	010-8610-91350	2.15
WESTAMERICA BANK	DM0000813	10/03/2024	RECREATION CREDIT CARD C...	010-8610-91350	19.90
WESTAMERICA BANK	DM0000814	10/03/2024	RECREATION CREDIT CARD C...	010-8610-91350	55.31
CITY OF SUISUN CITY	LNDSCP	09/30/2024	UB-CITY LANDSCAPES 7/15/24...	010-6330-91525	12,614.28
CITY OF SUISUN CITY	SENIOR/BL BT	09/30/2024	UB-SENIOR CENTER/BLOSSOM...	010-8760-91525	425.26
SOLANO VALLEY ALUMNAE C...	0029370	10/04/2024	REC-DAMAGE DEPOSIT RETU...	010-04491	420.00
SOLANO VALLEY ALUMNAE C...	0029370	10/04/2024	REC-DAMAGE DEPOSIT RETU...	010-8750-75220	36.00
MELINDA LAVIENE	0031776	10/04/2024	REC-DAMAGE DEPOSIT	010-04491	420.00
ESSEX COOK MEDIA LLC	0180	10/04/2024	MULTIPLE PART VIDEO SERIES	010-1710-93330	18,000.00
CULLIGAN OF SACRAMENTO	0555891	10/04/2024	PD-WATER SERVICE OCT 24	010-2310-91435	90.00
5 STAR DETAIL & WASH INC.	090124	10/04/2024	PD-AUGUST 2024 CAR WASHES	010-2350-91435	206.31
MARK A. CLEMENTI, Ph.D.	09-01-24	10/04/2024	PD-PRE EMPLOYMENT PSYCH ...	010-2350-90500	844.00
ALLEGION ACCESS TECHNOLO...	0907219310	10/04/2024	PW-BOTTOM GUIDE ASSY-LEF...	010-3350-91431	503.98
DEBORAH FAYE LOPEZ	092324	10/04/2024	PD-OFFICER BACKGROUND IN...	010-2350-90500	412.00
AT&T-1714, 7335	092324	10/04/2024	PW PHONES	010-6010-91310	40.84
AT&T-1714, 7335	092324-1714	10/04/2024	707-438-1714	010-2620-91310	148.60
DONALD HATTALA	093024	10/04/2024	REC-INSTRUCTOR PAYMENT S...	010-8610-91140	1,350.00
CORETTA GRAYSON	093024	10/04/2024	REC-INSTRUCTOR PAYMENT S...	010-8610-91140	214.00
ANISA KINSEY	093024	10/04/2024	REC-INSTRUCTOR PAYMENT S...	010-8610-91140	498.00
FAD-ENGELL COMPANY, LLC	100124	10/04/2024	LEASE PAYMENT FOR TEMP P...	010-3505-91465	200.00
PG&E	10042400	10/04/2024	9313427142-3	010-2310-91510	141.06
PG&E	10042405	10/04/2024	2115121122-0	010-3350-91510	2,333.70
PG&E	10042406	10/04/2024	0041262463-7	010-2610-91510	52.08
PG&E	10042407	10/04/2024	4166253855-6	010-8760-91510	8.11
PG&E	10042408	10/04/2024	4207920519-3	010-8760-91510	54.47
PG&E	10042409	10/04/2024	4291253847-9	010-8750-91510	58.14
PG&E	10042410	10/04/2024	4249587183-4	010-8750-91510	2,401.35
PG&E	10042416	10/04/2024	8990553666-3	010-6330-91510	13.20
PG&E	10042417	10/04/2024	2282209289-0	010-6330-91510	4.63
STEPHANIE N BEAUCHAINE	10626	10/04/2024	CONSULTING SERVICES-PROJE...	010-1750-91140	5,000.00

Expense Approval Report

Payment Dates: 10/1/2024 - 10/31/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
J RAMIREZ TOWING	111258	10/04/2024	PD-TOW SERVICE	010-2350-91140	125.00
REPUBLIC SERVICES #846	112355923	10/04/2024	GARBAGE SVCS-WASTE RECYC...	010-3350-91520	84.26
REPUBLIC SERVICES #846	112363566	10/04/2024	GARBAGE SVCS-WASTE RECYC...	010-3350-91520	84.26
ALKAR	1544905	10/04/2024	HR-TEMP WORKER WEEK END...	010-1750-90125	1,404.52
ALKAR	1545028	10/04/2024	HR-TEMP WORKER WEEK END...	010-1750-90125	1,693.12
THE HALLE GROUP LLC	1653	10/04/2024	ADMIN-PROFESSIONAL SVCS-...	010-1710-91140	1,875.00
AMAZON CAPITAL SERVICES	196G-XVN1-N1JY	10/04/2024	FIRE-SMART CAR BATTERY CH...	010-2610-91435	102.95
AMAZON CAPITAL SERVICES	1ND9-PX66-L7GW	10/04/2024	FIRE-STATION 47 DOOR LOCKS	010-2610-91435	40.30
AMAZON CAPITAL SERVICES	1QCF-QKNW-KLXW	10/04/2024	VARIOUS DEPTS-VARIOUS OFF...	010-1750-91300	134.24
AMAZON CAPITAL SERVICES	1QCF-QKNW-KLXW	10/04/2024	VARIOUS DEPTS-VARIOUS OFF...	010-1820-91300	79.26
AMAZON CAPITAL SERVICES	1QCF-QKNW-KLXW	10/04/2024	VARIOUS DEPTS-VARIOUS OFF...	010-1830-91300	52.84
AMAZON CAPITAL SERVICES	1QCF-QKNW-LJ6K	10/04/2024	FIRE-APPARATUS DROP CORDS	010-2610-91435	72.16
HORIZON	1X3111132	10/04/2024	PW-PLASTIC VALVE	010-6330-91435	126.05
HORIZON	1X311115	10/04/2024	PW-IRRIGATION PARTS	010-6330-91435	686.13
AECOM TECHNICAL SERVICES,	2000920284	10/04/2024	HWY 12 LOGISTICS EIR	010-04683	5,082.50
AECOM TECHNICAL SERVICES,	2000936654	10/04/2024	HWY 12 LOGISTICS EIR	010-04683	10,403.50
AT&T	22329503	10/04/2024	234-258-3110	010-2310-91310	159.18
AT&T	22329553	10/04/2024	234-344-2188	010-2310-91310	45.31
AT&T	22329806	10/04/2024	707-421-2729	010-8750-91310	28.86
AT&T	22329807	10/04/2024	707-425-4924	010-2600-91310	270.42
AT&T	22343626	10/04/2024	707-429-1297	010-2600-91310	28.86
AT&T	22343629	10/04/2024	707-429-4647	010-2310-91310	30.42
AT&T	223929565	10/04/2024	234-371-8713	010-2310-91310	161.59
WEST COAST CODE CONSULT...	224-08-011-01	10/04/2024	PLAN REVIEWS	010-3310-91140	2,776.80
WEST COAST CODE CONSULT...	224-08-011-02	10/04/2024	BUILDING INSPECTIONS	010-3310-91140	13,192.04
WEST COAST CODE CONSULT...	224-08-011-04	10/04/2024	IN HOUSE PLAN REVIEWS	010-3310-91140	2,640.00
WEST COAST CODE CONSULT...	224-08-011-06	10/04/2024	SENIOR INSPECTOR/CBO	010-3310-91140	220.00
CITY OF FAIRFIELD	231326	10/04/2024	CITY OF FFLD-ANIMAL CONTR...	010-2310-91431	15,939.96
WADE ASSOCIATES	24-013	10/04/2024	HWY 12 LOGISTICS CTR PLANN..	010-04683	11,144.25
WADE ASSOCIATES	24-015	10/04/2024	HWY 12 LOGISTICS CTR PLANN..	010-04683	585.00
WADE ASSOCIATES	24-016	10/04/2024	SUISUN LOGISTICS CTR PLANN...	010-04673	390.00
WADE ASSOCIATES	24-017	10/04/2024	HWY 12 LOGISTICS CTR PLANN..	010-04683	4,728.75
WADE ASSOCIATES	24-018	10/04/2024	SUISUN LOGISTICS CTR PLANN...	010-04673	292.50
RAILROAD RV, LLC	25476	10/04/2024	REFUND DUPLICATE PAYMENT..	010-04498	892.03
ALLSTAR FIRE EQUIP INC	258464	10/04/2024	FIRE-RED HEAD EXPANDER UN...	010-2610-93121	1,020.33
MISSION LINEN SUPPLY	25948	10/04/2024	OVERPAID BUS LIC #25948	010-04498	33.50
SOLANO COUNTY SHERIFFS	25-A0054	10/04/2024	PD-LIVESCAN MAINT/SUPPOR...	010-2310-91395	5,658.29
ROBERT BELL SR.	28	10/04/2024	REC-GUARDS FOR COMMUNI...	010-8750-91140	1,720.50
TOWN SQUARE PUBLICATIONS..	296990	10/04/2024	DISPLAY AD-SOLANO HISPANIC..	010-3505-91330	275.00
DAILY REPUBLIC	300141909	10/04/2024	PW-CITY HALL WATER INTRUS...	010-3350-91330	786.63
DAILY REPUBLIC	300141915	10/04/2024	PLANNING-USE PERMIT, CON...	010-3410-91330	137.56
DAILY REPUBLIC	300141930	10/04/2024	PLANNING-HWY 12 LOGISTICS...	010-3410-91330	176.31
FLYERS ENERGY, LLC	3999008	10/04/2024	GAS USAGE 9/1/24-9/15/24 P...	010-2310-91445	3,949.87
FLYERS ENERGY, LLC	3999008	10/04/2024	GAS USAGE 9/1/24-9/15/24 P...	010-2610-91445	1,549.84
SUISUN UNIFORMS TT LLC	453	10/04/2024	PD-RANGER GREEN SHIRTS & ...	010-2310-91455	921.19
PARTNERS PERSONNEL MAN...	500344943	10/04/2024	BLDG-TEMP WPRKER WEEK E...	010-3310-90125	1,015.00
CINTAS CORPORATION #2	5229167603	10/04/2024	CORP YARD-REPLENISH FIRST ...	010-3350-91455	501.83
ASSISTANCE PLUS	52573	10/04/2024	UB-PROCESS WATER STATEM...	010-1830-91431	900.62
COASTLAND CIVIL ENGINEERI	59746	10/04/2024	SUISUN LOGISTICS CENTER-B...	010-04673	1,320.00
LES SCHWAB TIRE CENTER	62300711402	10/04/2024	FIRE-4 NEW TIRES #E48	010-2610-91430	2,710.74
LES SCHWAB TIRE CENTER	62300711946	10/04/2024	FIRE-2 NEW TIRES #E547-MOB...	010-2610-91430	1,107.19
LES SCHWAB TIRE CENTER	62300713136	10/04/2024	FIRE-MOBILE SVC-SCREW IN T...	010-2610-91430	69.99
DOOLEY ENTERPRISES, INC.	68691	10/04/2024	PD-AMMO	010-2350-93120	8,460.96
DEPARTMENT OF JUSTICE	760350	10/04/2024	FINGERPRINTS-PD, PW, REC	010-2350-90500	260.00
DEPARTMENT OF JUSTICE	760350	10/04/2024	FINGERPRINTS-PD, PW, REC	010-8610-90500	128.00
STERICYCLE, INC.	8006970716	10/04/2024	DISPOSAL REG MED WASTE-V...	010-3350-91425	131.97
STERICYCLE, INC.	8006970716	10/04/2024	DISPOSAL REG MED WASTE-V...	010-3350-91425	131.97
STERICYCLE, INC.	8007282424	10/04/2024	DISPOSAL REG MED WASTE-V...	010-3350-91425	131.97
STERICYCLE, INC.	8007282424	10/04/2024	DISPOSAL REG MED WASTE-V...	010-3350-91425	131.97
STERICYCLE, INC.	8007602474	10/04/2024	DISPOSAL REG MED WASTE-V...	010-3350-91425	131.97

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
STERICYCLE, INC.	8007602474	10/04/2024	DISPOSAL REG MED WASTE-V...	010-3350-91425	131.97
STERICYCLE, INC.	8007904243	10/04/2024	DISPOSAL REG MED WASTE-V...	010-3350-91425	138.57
STERICYCLE, INC.	8007904243	10/04/2024	DISPOSAL REG MED WASTE-V...	010-3350-91425	138.57
STERICYCLE, INC.	8008211248	10/04/2024	DISPOSAL REG MED WASTE-V...	010-3350-91425	138.57
STERICYCLE, INC.	8008211248	10/04/2024	DISPOSAL REG MED WASTE-V...	010-3350-91425	138.57
BOUND TREE MEDICAL LLC.	85464919	10/04/2024	FIRE-MEDICAL SUPPLIES	010-2610-91435	178.19
LN CURTIS & SONS	868100	10/04/2024	FIRE-3 FIRE SHELTERS	010-2610-91455	1,795.25
ALESHIRE & WYNDER, LLP	89561	10/04/2024	PROFESSIONAL SVCS-GENERAL	010-1910-91110	14,451.86
ALESHIRE & WYNDER, LLP	89562	10/04/2024	PROFESSIONAL SVCS-SPECIAL ...	010-1910-91110	4,470.00
ALESHIRE & WYNDER, LLP	89563	10/04/2024	PROFESSIONAL SVCS-LITIGATI...	010-1910-91110	1,877.40
ALESHIRE & WYNDER, LLP	89564	10/04/2024	PROFESSIONAL SVCS-PERSON...	010-1910-91110	4,735.10
ALESHIRE & WYNDER, LLP	89566	10/04/2024	PROFESSIONAL SVCS-PW/ENG...	010-1910-91110	1,955.80
ALESHIRE & WYNDER, LLP	89568	10/04/2024	PROFESSIONAL SVCS-POLICE	010-1910-91110	3,454.40
BRADY INDUSTRIES	9243617	10/04/2024	BLDG-PAPER TOWELS	010-3350-91435	177.63
BRADY INDUSTRIES	9257875	10/04/2024	BLDG-BATH TISSUE & GARBA...	010-3350-91435	787.42
WEX INC	99797048	10/04/2024	GAS USAGE 8/24/24-9/23/23 F..	010-2610-91445	270.19
WEX INC	99797048	10/04/2024	GAS USAGE 8/24/24-9/23/23 F..	010-3310-91445	238.45
WEX INC	99797048	10/04/2024	GAS USAGE 8/24/24-9/23/23 F..	010-8610-91445	221.02
BAKER TILLY US, LLP	BT2937273	10/04/2024	STRATEGIC PLAN 2024-GATHE...	010-1010-91140	9,575.00
LES SCHWAB TIRE CENTER	C-9157	10/04/2024	FIRE-CREDIT BALANCE ON AC...	010-2610-91430	-50.00
SCPFA	DM0000803	10/04/2024	PAYROLL CONTRIBUTION 10/4...	010-04423	101.53
SEIU UNION	DM0000806	10/04/2024	PAYROLL CONTRIBUTION 10/4...	010-04409	513.18
SCPOA	DM0000807	10/04/2024	PAYROLL CONTRIBUTION 10/4...	010-04410	1,520.00
CAL PERS RETIREMENT SYSTEM	DM0000808	10/04/2024	PAYROLL CONTRIBUTION 10/4...	010-04413	93,881.89
SCMPEA	DM0000817	10/04/2024	PAYROLL CONTRIBUTION 10/4...	010-04425	204.00
CHILD SUPPORT SERVICES	DM0000818	10/04/2024	PAYROLL 10/4/24 CHILD SUP...	010-04408	276.92
INTERNATIONAL ASSOCIATION...	DM0000819	10/04/2024	PAYROLL CONTRIBUTION 10/4...	010-04423	1,015.41
PARS	DM0000820	10/04/2024	PAYROLL CONTRIBUTION 10/4...	010-04422	2,114.82
FRANCHISE TAX BOARD	DM0000822	10/04/2024	FOR PAYROLL 10/4/24	010-04404	31,816.80
FRANCHISE TAX BOARD	DM0000822	10/04/2024	FOR PAYROLL 10/4/24	010-04417	4,296.24
MISSION SQUARE	DM0000823	10/04/2024	PAYROLL CONTRIBUTIONS/LO...	010-04405	23,111.18
MISSION SQUARE	DM0000824	10/04/2024	PAYROLL CONTRIBUTIONS 10/...	010-04427	1,294.63
INTERNAL REVENUE SERVICE	DM0000825	10/04/2024	FOR PAYROLL 10/4/24	010-04402	17,039.07
INTERNAL REVENUE SERVICE	DM0000825	10/04/2024	FOR PAYROLL 10/4/24	010-04403	78,853.40
BASIC-FSA	DM0000826	10/04/2024	FOR PAYROLL 10/4/24	010-04449	683.08
NORTHBAY HEALTHCARE GRP...	OH124990	10/04/2024	PHYSICAL/DRUG SCREEN-REC,...	010-2350-90500	670.00
NORTHBAY HEALTHCARE GRP...	OH124990	10/04/2024	PHYSICAL/DRUG SCREEN-REC,...	010-8610-90500	160.00
ALBERT ENAULT	SEPT'24	10/04/2024	PLANNING COMMISSION MT...	010-1015-91335	200.00
KRISTINA MARIE ELDER	SEPT'24	10/04/2024	PLANNING COMMISSION MT...	010-1015-91335	200.00
HERBERT I DARDON	SEPT'24	10/04/2024	PLANNING COMMISSION MTG...	010-1015-91335	100.00
VINAY P TEWARI	SEPT'24	10/04/2024	PLANNING COMMISSION MT...	010-1015-91335	200.00
TERRENCE EDWIN WEST	SEPT'24	10/04/2024	PLANNING COMMISSION MT...	010-1015-91335	200.00
DEAN MARTIN	SEPT'24	10/04/2024	REIMBURSE HOTEL CHARGE, ...	010-2617-90501	1,579.30
KARSTE CONSULTING INC	SUISUN-2024-2	10/04/2024	FIRE-EOC TRAINING PAYMENT...	010-2620-90501	2,000.00
BUSINESS LICENSE BANK FEES	DM0000821	10/07/2024	E-AMERICAN EXPRESS FEES	010-1830-91350	299.25
INTERNAL REVENUE SERVICE	DM0000804	10/09/2024	FOR MARK CARDINALI RETRO...	010-04402	38.24
INTERNAL REVENUE SERVICE	DM0000804	10/09/2024	FOR MARK CARDINALI RETRO...	010-04403	64.73
FRANCHISE TAX BOARD	DM0000809	10/09/2024	FOR MARK CARDINELLI RETRO...	010-04404	17.35
CAL PERS RETIREMENT SYSTEM	DM0000811	10/09/2024	MARK CARDINELLI CONTRIBUT...	010-04413	283.78
INTUIT-SUISUN CITY FIRE DEP...	DM0000816	10/09/2024	E-FIRE INSPECTION BANK FEES	010-2620-91350	3.05
CAT TALES RESCUE	0030263	10/11/2024	REC-DAMAGE DEPOSIT RETU...	010-04491	420.00
GREG FOLSOM	070124	10/11/2024	ADMIN-REIMBURSE MEDICAL,...	010-1710-90320	3,896.71
US POSTMASTER	100824	10/11/2024	POSTAGE FOR FALL/WINTER P...	010-8610-91320	1,926.47
OPTIMIZED INVESTMENT PAR...	1246	10/11/2024	INVESTMENT ADVISORY SVCS ...	010-1815-91140	3,244.72
ALKAR	1545145	10/11/2024	HR-TEMP WORKER WEEK END...	010-1750-90125	1,385.28
AMAZON CAPITAL SERVICES	16DN-NL97-DJFL	10/11/2024	HR-ELECTRIC STAPLER	010-1750-91300	54.38
AMAZON CAPITAL SERVICES	1MNQ-HRWR-7RL4	10/11/2024	UB/FIN-10 KEY, PLANNER	010-1820-91300	138.30
AMAZON CAPITAL SERVICES	1MNQ-HRWR-7RL4	10/11/2024	UB/FIN-10 KEY, PLANNER	010-1830-91300	92.20
AMAZON CAPITAL SERVICES	1MNQ-HRWR-9XCJ	10/11/2024	PW-LANDSCAPE MAINTENAN...	010-6330-91435	213.62
TRANSUNION RISK AND ALTER	207882-202409-01	10/11/2024	PD-TRULOOKUP SERVICES	010-2350-91140	170.80

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SOLANO DIVERSIFIED SERVIC	23-0358	10/11/2024	LANDSCAPE SVCS-NELSON, L...	010-6330-91420	672.00
SOLANO DIVERSIFIED SERVIC	23-0615	10/11/2024	LANDSCAPE SVCS-NELSON, L...	010-6330-91420	698.00
SOLANO DIVERSIFIED SERVIC	23-0719	10/11/2024	LANDSCAPE SVCS-FIRE, COM ...	010-6330-91420	698.00
SOLANO DIVERSIFIED SERVIC	23-0720	10/11/2024	PW-CITY HALL LANDSCAPE MA...	010-6330-91420	1,167.89
CLEAR IMAGE SIGN COMPANY	24033	10/11/2024	FIRE-PATCH BANNER UPDATE...	010-2620-93330	43.35
ASSOCIATED SERVICES CO	324100457	10/11/2024	PD-BREAKROOM SUPPLIES	010-2310-91300	481.12
KNOCK 'EM OUT PEST CONTRO	348512	10/11/2024	REC-PEST CONTROL	010-8750-91415	80.00
MCKENZIE HARDWARE-PW	362293	10/11/2024	PW-SHOVEL	010-6330-91435	34.67
MCKENZIE HARDWARE-PW	362297	10/11/2024	PW-IRRIGATION PARTS	010-6330-91435	16.43
MCKENZIE HARDWARE-PW	362313	10/11/2024	PW-HARDWARE, DRILL BIT	010-6330-91435	53.74
MCKENZIE HARDWARE-PW	362314	10/11/2024	PW-HOSE	010-6330-91435	30.32
MCKENZIE HARDWARE-2	362319	10/11/2024	FIRE-50:1 FUEL, HOLES AW	010-2610-91435	75.83
MCKENZIE HARDWARE	362333	10/11/2024	REC-LAMBRECHT MAINTENAN...	010-8680-93120	67.76
MCKENZIE HARDWARE-2	362336	10/11/2024	FIRE-ANT/ROACH SPRAY	010-2610-91435	16.23
MCKENZIE HARDWARE-2	362341	10/11/2024	FIRE-JNT CMPND ALL PURP, S...	010-2610-91435	6.49
MCKENZIE HARDWARE-PW	362349	10/11/2024	PW-WOOD & SCREWS	010-6330-91435	21.22
MCKENZIE HARDWARE-PW	362352	10/11/2024	PW-MISC TOOLS	010-6330-91435	200.43
MCKENZIE HARDWARE-PW	362355	10/11/2024	PW-IRRIGATION PARTS	010-6330-91435	100.00
MCKENZIE HARDWARE-PW	362366	10/11/2024	PW-IRRIGATION PARTS	010-6330-91435	22.47
MCKENZIE HARDWARE	362371	10/11/2024	REC-CLEANER, LAMBRECHT	010-8680-93120	6.98
MCKENZIE HARDWARE-PW	362372	10/11/2024	PW-HOSE & NOZZLE	010-6330-91435	69.34
MCKENZIE HARDWARE-2	362381	10/11/2024	FIRE-PAINTING SUPPLIES	010-2610-91435	59.90
MCKENZIE HARDWARE-PW	362398	10/11/2024	PW-CABLE TIES	010-6330-91435	8.66
MCKENZIE HARDWARE-2	362404	10/11/2024	FIRE-MEMORIAL BELL PROJECT..	010-2610-91435	25.44
MCKENZIE HARDWARE-PW	362407	10/11/2024	PW-TRIMMER LINE	010-6330-91435	43.34
MCKENZIE HARDWARE	362412	10/11/2024	REC-CAUTION TAPE	010-8750-91435	30.32
MCKENZIE HARDWARE-PW	362416	10/11/2024	PW-CONTACT ADHESIVE-REC ...	010-3350-91435	19.50
MCKENZIE HARDWARE-PW	362433	10/11/2024	PW-UTILITY KNIVES	010-3350-91435	44.41
MCKENZIE HARDWARE-PW	362434	10/11/2024	PW-CHAIN	010-6330-91435	8.63
MCKENZIE HARDWARE-PW	362437	10/11/2024	PW-TRIMMER LINE	010-6330-91435	114.84
MCKENZIE HARDWARE-2	362439	10/11/2024	FIRE-PAINTING SUPPLIES	010-2610-91435	37.54
MCKENZIE HARDWARE-PW	362444	10/11/2024	PW-EPOXY GLUE-REC	010-3350-91435	10.83
MCKENZIE HARDWARE-PW	362448	10/11/2024	PW-MOUSE TRAPS-PD	010-3350-91435	29.23
MCKENZIE HARDWARE-PW	362452	10/11/2024	PW-DUCT TAPE, SAFETY PINS,...	010-6330-91435	43.97
MCKENZIE HARDWARE-2	362458	10/11/2024	FIRE-PLUMBING FIX-SHOP SINK	010-2610-91435	4.97
MCKENZIE HARDWARE	362462	10/11/2024	REC-BIKE LOCK & BATTERIES	010-8750-91435	30.49
MCKENZIE HARDWARE-PW	362469	10/11/2024	PW-WALL PLATE FOR OUTLET	010-3350-91435	15.02
MCKENZIE HARDWARE-PW	362471	10/11/2024	PW-DSP GLOVES	010-6330-91435	21.66
MCKENZIE HARDWARE-PW	362473	10/11/2024	PW-FIELD SUPPLIES-REC CENT...	010-3350-91435	38.99
MCKENZIE HARDWARE-PW	362481	10/11/2024	PW-PRUNING SUPPLIES	010-6330-91435	130.01
MCKENZIE HARDWARE-PW	362486	10/11/2024	PW-NOZZLE & PADLOCK-NOR...	010-3350-91435	24.90
MCKENZIE HARDWARE-PW	362491	10/11/2024	PW-SPRAY PAINT FOR COUNCI...	010-3350-91435	46.55
MCKENZIE HARDWARE-PW	362503	10/11/2024	PW-KEYS FOR KELLOGG TRASH..	010-3363-91435	229.18
MCKENZIE HARDWARE-PW	362505	10/11/2024	PW-PITCH FORK	010-6330-91435	92.44
BBP ADMIN	387587	10/11/2024	HR-COBRA ADMIN SVCS OCT ...	010-1910-91140	60.45
FLYERS ENERGY, LLC	4011396	10/11/2024	GAS USAGE 9/16/24-9/30/24 ...	010-2310-91445	4,473.21
FLYERS ENERGY, LLC	4011396	10/11/2024	GAS USAGE 9/16/24-9/30/24 ...	010-2610-91445	1,465.03
J.J.R. ENTERPRISES, INC	4180219	10/11/2024	COPIER USAGE-FIRE 8/19/24-9...	010-2600-91325	127.54
J.J.R. ENTERPRISES, INC	4180398	10/11/2024	UB COPIER USAGE 8/20/24-9/...	010-1830-91325	87.18
J.J.R. ENTERPRISES, INC	4180650	10/11/2024	PRINTER USAGE 8/22/24-9/21...	010-1910-91325	37.69
J.J.R. ENTERPRISES, INC	4180650	10/11/2024	PRINTER USAGE 8/22/24-9/21...	010-2310-91325	1.14
SUPERIOR BUILDING SERVICE	45623	10/11/2024	CITY HALL-TEMP MAINTENAN...	010-3350-91425	5,480.00
SUPERIOR BUILDING SERVICE	45624	10/11/2024	MONTHLY JANITORIAL SVCS-S...	010-3350-91425	7,390.00
SUPERIOR BUILDING SERVICE	45624	10/11/2024	MONTHLY JANITORIAL SVCS-S...	010-3350-91425	-231.11
IN HOUSE LEASING, INCORPO	4835	10/11/2024	COPIER LEASE-FIRE-OCT'24	010-2600-91325	270.94
IN HOUSE LEASING, INCORPO	4840	10/11/2024	COPIER LEASE OCT'24 VARIOU...	010-01142	1,619.74
IN HOUSE LEASING, INCORPO	4840	10/11/2024	COPIER LEASE OCT'24 VARIOU...	010-1710-91325	150.34
IN HOUSE LEASING, INCORPO	4840	10/11/2024	COPIER LEASE OCT'24 VARIOU...	010-2310-91325	1,263.73
IN HOUSE LEASING, INCORPO	4840	10/11/2024	COPIER LEASE OCT'24 VARIOU...	010-2600-91325	216.60
IN HOUSE LEASING, INCORPO	4840	10/11/2024	COPIER LEASE OCT'24 VARIOU...	010-8610-91325	371.21

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
PARTNERS PERSONNEL MAN...	500347748	10/11/2024	BLDG-TEMP WORKER WEEK E...	010-3310-90125	1,015.00
VESTIS GROUP INC	5066688680	10/11/2024	PD-MAT SERVICE FROM ARA...	010-2350-91140	118.56
ASSISTANCE PLUS	52590	10/11/2024	UB-PROCESS WATER STATEM...	010-1830-91431	248.49
SUISUN VLY FRUIT GROWERS	54826	10/11/2024	PW-IRRIGATION PARTS	010-6330-91435	138.42
SH MECHANICAL INC	556212	10/11/2024	FIRE-COMPRESSOR REPAIR	010-2610-91430	559.30
OAKVILLE PUMP SERVICE	80215	10/11/2024	PW-BI ANNUAL INSPECT-QUAI...	010-6330-91420	152.75
CLOVER	DM0000810	10/11/2024	E- CLOVER APP FEE	010-2350-91350	49.95
ARBA	NOV 2024	10/11/2024	FIRE-NOVEMBER PREMIUM G...	010-2610-90324	385.45
WESTAMERICA BANK	DM0000827	10/16/2024	WAB ANALYSIS FEES	010-04498	4,918.43
FCS INTERNATIONAL,INC.	00076668	10/18/2024	SS LOGISTICS PROJECT EIR PRO...	010-04673	4,210.80
PACE SOLANO	0031615	10/18/2024	REC-DAMAGE DEPOSIT RETU...	010-04491	420.00
DENTON AUTRY	0034020	10/18/2024	REC-DAMAGE DEPOSIT RETU...	010-04491	420.00
STEPHANIE LEDESMA	0034977	10/18/2024	REC-DAMAGE DEPOSIT RETU...	010-04491	420.00
REPUBLIC SERVICES #846	093024	10/18/2024	CITY O/H SERVICE FEES IN & ...	010-3363-90160	210.00
REPUBLIC SERVICES #846	093024-1	10/18/2024	CITY O/H SERVICE FEES DISBU...	010-6010-90160	-210.00
PURCHASE POWER	100424	10/18/2024	REFILL POSTAGE MACHINE	010-01108	2,041.99
DEBORAH FAYE LOPEZ	101024	10/18/2024	PD-BACKGROUND INVESTIGAT...	010-2350-90500	1,012.00
JUDY GAMET	101524	10/18/2024	REC-INSTRUCTOR PAYMENT 9...	010-8610-91140	1,254.00
J RAMIREZ TOWING	111223	10/18/2024	PD-TIRE SERVICE #2004	010-2350-91140	150.00
REPUBLIC SERVICES #846	112363871	10/18/2024	GARBAGE SVCS-718 MAIN ST	010-3363-91520	5,321.58
AMAZON CAPITAL SERVICES	11HT-FJVV-9R1J	10/18/2024	REC-SIGN MOUNTING BRACK...	010-8680-93120	48.75
AMAZON CAPITAL SERVICES	11JC-TXR4-DTHJ	10/18/2024	REC-PAINT & CLEANING SUPPL...	010-8680-93120	316.01
US BANK	14439918	10/18/2024	FIN-ACCT #19-500190 ADMIN ...	010-1815-91350	1,000.00
AMAZON CAPITAL SERVICES	14XD-49NQ-9WCM	10/18/2024	STA PURCHASE-AUTOMATIC ...	010-3357-91435	129.18
AMAZON CAPITAL SERVICES	166K-X3LD-GMVR	10/18/2024	RPM-IPHONE CHARGERS	010-8610-91435	49.84
AMAZON CAPITAL SERVICES	173D-QLL1-7V41	10/18/2024	REC-SUPPLIES & RODENT CON...	010-8680-91435	579.34
AMAZON CAPITAL SERVICES	173D-QLL1-FLRM	10/18/2024	PW-STORAGE CABINETS, CHAI...	010-3350-91435	1,154.42
AMAZON CAPITAL SERVICES	1C3F-33HV-DYVD	10/18/2024	PW-HEAVY DUTY GARAGE SH...	010-3350-93120	2,817.60
AMAZON CAPITAL SERVICES	1MF1-9MT9-C79V	10/18/2024	PWE-RUBBER BANDS, WIRELE...	010-6010-91300	27.26
AMAZON CAPITAL SERVICES	1MWV-T1G6-G6VQ	10/18/2024	REC-VARIOUS SUPPLIES FOR ...	010-8750-91435	1,184.01
AMAZON CAPITAL SERVICES	1RCX-RK7L-FCGC	10/18/2024	REC-PRESCHOOL PROGRAM S...	010-8618-91435	101.81
AMAZON CAPITAL SERVICES	1THV-DXKK-FC97	10/18/2024	REC-SENIOR CENTER SUPPLIES	010-8760-91435	576.11
AMAZON CAPITAL SERVICES	1WYC-Y9JG-F7D3	10/18/2024	PWE-COMPUTER SPEAKERS	010-6010-91300	64.47
AMAZON CAPITAL SERVICES	1XCJ-QGTM-7TPM	10/18/2024	REC-PAPER, KEYBOARD, MOU...	010-8610-91435	102.35
AMAZON CAPITAL SERVICES	1XCV-VLHY-966X	10/18/2024	REC-SNACK SUPPLIES, DAN O ...	010-8615-91435	50.99
AECOM TECHNICAL SERVICES,	2000920187	10/18/2024	SUISUN CITY SB 2 PLANNING 5...	010-3410-91140	376.25
PARODI INVESTIGATIVE SOLU	2024-134	10/18/2024	PD-PO BACKGROUND INVESTI...	010-2350-90500	1,682.53
PARODI INVESTIGATIVE SOLU	2024-141	10/18/2024	PD-BACKGROUND INVESTIGAT...	010-2310-90500	2,500.00
COMCAST	219081632	10/18/2024	ETHERNET SVC-THROUGH 9/3...	010-2310-91310	789.21
AT&T	22395294	10/18/2024	707-438-2520	010-8760-91310	30.42
AT&T	22395295	10/18/2024	707-438-7531	010-2310-91310	28.87
WEST COAST CODE CONSULT...	224-009-011-01	10/18/2024	PLAN REVIEW	010-3310-91140	275.00
WEST COAST CODE CONSULT...	224-009-011-02	10/18/2024	BUILDING INSPECTIONS	010-3310-91140	12,495.82
WEST COAST CODE CONSULT...	224-009-011-04	10/18/2024	IN-HOUSE PLAN REVIEWS	010-3310-91140	1,760.00
WEST COAST CODE CONSULT...	224-009-011-06	10/18/2024	SENIOR INSPECTOR/CBO	010-3310-91140	220.00
KOSMONT & ASSOCIATES, INC	2304.1-003	10/18/2024	2304.1 - RE ADVISORY	010-3505-93310	616.20
KOSMONT & ASSOCIATES, INC	2407.8-003	10/18/2024	2407.8-003	010-1710-91140	16,686.41
MARK GRAHAM	24-69	10/18/2024	PD-POLYGRAPH EXAMS-LEWIS...	010-2350-90500	1,050.00
DAILY REPUBLIC	300141987	10/18/2024	PW-FIRE DEPARTMENT REMO...	010-3350-91330	786.63
ASSOCIATED SERVICES CO	324100456	10/18/2024	CITY HALL-COFFEE & LUNCH ...	010-1910-91435	852.14
HOME DEPOT CREDIT SERVICE	3900794	10/18/2024	PW-REPLACEMENT DOOR FOR...	010-3350-91435	163.65
CINTAS CORPORATION #2	5233109704	10/18/2024	CITY HALL/PD-REPLENISH FIRS...	010-3350-91455	462.32
FEDEX	8-640-90666	10/18/2024	PD-SHIPPING FEE	010-2310-91320	30.05
BRADY INDUSTRIES	9282079	10/18/2024	BLDG-URINAL SCREEN	010-3350-91435	230.94
BRADY INDUSTRIES	9282081	10/18/2024	BLDG-TOILET TISSUE, PAPER ...	010-3350-91435	468.08
BRADY INDUSTRIES	9284615	10/18/2024	BLDG-URINAL SCREEN	010-3350-91435	246.41
INTERNAL REVENUE SERVICE	DM0000832	10/18/2024	FOR PAYROLL 10/18/24	010-04402	15,251.07
INTERNAL REVENUE SERVICE	DM0000832	10/18/2024	FOR PAYROLL 10/18/24	010-04403	60,944.92
JASON VANDER MEER	SEPT'24	10/18/2024	FIRE-REIMBURSE MEALS, CO...	010-2610-90501	26.71
HINDERLITER DE LLAMAS & A	SIN043707	10/18/2024	SEPT'24 SERVICES FOR CANN...	010-1710-91140	3,450.00

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BAY AREA AIR QUALITY MGMT	T176002	10/18/2024	FIRE DEPARTMENT GENERAT...	010-3350-91360	547.00
US BANK	09222400	09/22/2024	ROBERTS-MAILCHIMP-UB BUL...	010-1830-91305	39.00
US BANK	09222402	09/22/2024	ROBERTS-UPLIFT DESK-REPLA...	010-3350-91435	31.43
US BANK	09222404	09/22/2024	LUNA-GFOA-TRAINING ANNU...	010-1820-90501	135.00
US BANK	09222405	09/22/2024	CARLOCK-VILLANS ANA-DINN...	010-2350-93220	99.29
US BANK	09222406	09/22/2024	CARLOCK-HILTON-HOTEL FOR...	010-2350-93220	568.51
US BANK	092224100	09/22/2024	SINGLEY-WALMART-BINGO PR...	010-8760-91435	101.14
US BANK	092224102	09/22/2024	SINGLEY-DHARRIS TOURS-CAS...	010-8760-91435	700.00
US BANK	092224103	09/22/2024	SINGLEY-DHARRIS TOURS-CAS...	010-8760-91435	600.00
US BANK	092224106	09/22/2024	GOREE-ZIP THRU-CAR WASH, ...	010-3410-91435	20.00
US BANK	092224107	09/22/2024	DUMALAG-ROSS-PRESCHOOL ...	010-8618-91435	15.16
US BANK	092224108	09/22/2024	DUMALAG-MICHAELS-TEACH...	010-8618-91435	50.34
US BANK	092224109	09/22/2024	DUMALAG-WALMART-ART SU...	010-8618-91435	9.84
US BANK	092224110	09/22/2024	DUMALAG-DOLLAR TREE-ART ...	010-8618-91435	49.51
US BANK	092224111	09/22/2024	DUMALAG-WALMART-ART SU...	010-8618-91435	4.20
US BANK	092224112	09/22/2024	DUMALAG-HOBBY LOBBY-ART...	010-8618-91435	12.08
US BANK	092224113	09/22/2024	DUMALAG-WALMART-COOKI...	010-8618-91435	7.79
US BANK	092224115	09/22/2024	LAZARO-SOUTHWEST-WLLE, F...	010-2350-90501	607.96
US BANK	092224116	09/22/2024	LAZARO-HILTON-CREDIT, HOT...	010-2350-90501	-215.81
US BANK	092224119	09/22/2024	LAZARO-FIVE GUYS-LUNHCH, ...	010-2350-90501	38.53
US BANK	09222412	09/22/2024	MORA-NRPA-NRPA ANNUAL ...	010-8610-93220	180.00
US BANK	092224120	09/22/2024	LAZARO-TACFIRE-TACTICAL RI...	010-2350-90501	750.00
US BANK	092224121	09/22/2024	LAZARO-SOUTHWEST-WLLE-FL...	010-2350-90501	607.96
US BANK	092224122	09/22/2024	BELK-SAMS CLUB-PRIZE BOX I...	010-8615-91435	86.87
US BANK	092224123	09/22/2024	SHING-CHUN-HOME DEPOT-FI...	010-2310-91435	375.38
US BANK	092224129	09/22/2024	POCK-SOUTHWEST-FLIGHT, D...	010-1010-90501	294.96
US BANK	09222413	09/22/2024	MORA-READYREFRESH-WATER...	010-8610-91300	51.93
US BANK	092224130	09/22/2024	POCK-RALEYS-BEVERAGES, VA...	010-1010-90501	21.45
US BANK	092224131	09/22/2024	POCK-DOLLAR TREE-SUPPLIES...	010-1010-91300	35.32
US BANK	092224132	09/22/2024	POCK-AMAZON-FRAMES, CO...	010-1010-91300	270.90
US BANK	092224133	09/22/2024	HEALY-CHATGPT-AI TEXT	010-2310-91305	20.00
US BANK	092224134	09/22/2024	HEALY-SUISUN ACE-PAINTNG ...	010-2310-91435	95.51
US BANK	092224135	09/22/2024	HEALY-LOWES-PAINTNG SUPP...	010-2310-91435	63.33
US BANK	092224136	09/22/2024	HEALY-HOME DEPOT-PAINT	010-2310-91435	274.19
US BANK	092224137	09/22/2024	HEALY-HOME DEPOT-PAINTI...	010-2310-91435	34.60
US BANK	092224138	09/22/2024	HEALY-CHATGPT-AI TEXT	010-2310-91305	20.00
US BANK	092224139	09/22/2024	ZUNINO-PD-WS SUPPLY-BREA...	010-2310-91435	64.45
US BANK	09222414	09/22/2024	DOWNEY-ADT ALARM-ALARM...	010-8680-91415	71.16
US BANK	092224140	09/22/2024	ZUNINO-FIRE-MUERTOS-COFF...	010-2610-91435	130.00
US BANK	092224141	09/22/2024	ZUNINO-FIRE-DAILY DISPATCH...	010-2600-91330	280.00
US BANK	092224142	09/22/2024	GELUZ-HOME DEPOT-PARTS ...	010-3350-91435	11.07
US BANK	092224143	09/22/2024	GELUZ-PODS-EXTRA DAYS FOR...	010-3350-91430	118.13
US BANK	092224146	09/22/2024	GELUZ-SOUTHWEST-FLIGHT T...	010-6010-90501	255.97
US BANK	09222415	09/22/2024	DOWNEY-ADT-ALARM MONI...	010-8680-91415	71.16
US BANK	092224150	09/22/2024	GELUZ-CASQA SEMINAR-LOZ...	010-6010-90501	850.00
US BANK	092224151	09/22/2024	GELUZ-TARGET-OFFICE SUPPL...	010-3350-91435	15.17
US BANK	092224152	09/22/2024	GELUZ-KAHOOT!-TRAINING P...	010-6010-90501	407.98
US BANK	092224155	09/22/2024	KENT-EVIDENT-PATROL EVIDE...	010-2350-93120	50.25
US BANK	092224156	09/22/2024	KENT-EVIDENT-SHIPPING, PAT...	010-2350-91320	18.00
US BANK	092224157	09/22/2024	DANNER-O'REILLY-E47 REPAIR...	010-2610-91440	62.84
US BANK	092224158	09/22/2024	RENUCCI-HOME DEPOT-STATI...	010-2610-91435	125.96
US BANK	092224159	09/22/2024	RENUCCI-UPS-POSTAGE, GLO...	010-2600-91320	14.24
US BANK	092224160	09/22/2024	RENUCCI-FORD LINCOLN-AIR ...	010-2610-91430	236.31
US BANK	092224161	09/22/2024	LOFTHUS-AMAZON-OFFICE S...	010-8610-91300	94.77
US BANK	09222417	09/22/2024	DOWNEY-ATHLETIC BUS-MAN...	010-8750-90501	525.00
US BANK	09222418	09/22/2024	DOWNEY-PAYPAL-REPLACE E...	010-8750-91415	73.68
US BANK	09222419	09/22/2024	DOWNEY-ATHLETIC BUS-MN...	010-8750-90501	75.00
US BANK	09222420	09/22/2024	DOWNEY-JC NELSON-PAPER &...	010-8750-91435	727.85
US BANK	09222421	09/22/2024	DOWNEY-SAMS CLUB-ASP ST...	010-8617-91435	51.71
US BANK	09222422	09/22/2024	DOWNEY-JC NELSON-PAPER &...	010-8750-91435	51.93

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US BANK	09222423	09/22/2024	ROTH-OLA MEXICAN-DINNER ...	010-2350-90501	223.18
US BANK	09222424	09/22/2024	ROTH-SAC AIRPORT PKG-PARK...	010-2350-90501	57.00
US BANK	09222425	09/22/2024	ROTH-LAZ PARKING-PARKING ...	010-2350-90501	8.00
US BANK	09222426	09/22/2024	ROTH-UBER-TRANSPORTATIN ...	010-2350-90501	45.50
US BANK	09222427	09/22/2024	ROTH-OC PIZZA-DINNER FOR ...	010-2350-90501	22.62
US BANK	09222428	09/22/2024	ROTH-HLTON-HOTEL, WLLEF ...	010-2350-90501	431.62
US BANK	09222429	09/22/2024	ROTH-HILTON-HOTEL, WLLEF-...	010-2350-90501	568.51
US BANK	09222430	09/22/2024	ROTH-AGASERVICE-TRAVEL IN...	010-2350-90501	35.32
US BANK	09222431	09/22/2024	ROTH-CA POLICE CHIEFS-ANN...	010-2350-90501	875.00
US BANK	09222432	09/22/2024	NERI-SOURDOUGH-LUNCH, ICI...	010-2350-93215	14.47
US BANK	09222433	09/22/2024	NERI-PHILIPPINE FIEST-DINNE...	010-2350-93215	25.00
US BANK	09222434	09/22/2024	NERI-EINSTEIN BAGELS-BREAK...	010-2350-93215	11.66
US BANK	09222435	09/22/2024	NERI-IN AND OUT-LUNCH, ICI ...	010-2350-93215	13.92
US BANK	09222436	09/22/2024	NERI-STARBUCKS-BREAKFAST, ..	010-2350-93215	8.70
US BANK	09222437	09/22/2024	NERI-PIEOLOGY-LUNCH, ICI IN...	010-2350-93215	18.47
US BANK	09222438	09/22/2024	NERI-CHIK FIL A-LUNCH, ICI IN...	010-2350-93215	12.23
US BANK	09222439	09/22/2024	NERI-ROOSTARZ CHICKEN-DI...	010-2350-93215	18.20
US BANK	09222440	09/22/2024	NERI-STARBUCKS-BREAKFAST, ..	010-2350-93215	12.70
US BANK	09222441	09/22/2024	NERI-JERSEY MIKES-LUNCH, ICI...	010-2350-93215	13.49
US BANK	09222442	09/22/2024	NERI-PEETS COFFEE-BREAKFA...	010-2350-93215	12.65
US BANK	09222443	09/22/2024	NERI-MCDONALDS-BREAKFAS...	010-2350-93215	9.79
US BANK	09222444	09/22/2024	NERI-SAC CITY-PARKING, DOJ...	010-2350-93215	20.00
US BANK	09222445	09/22/2024	NERI-EMBASSY BISTRO-LUNCH..	010-2350-93215	24.38
US BANK	09222446	09/22/2024	NERI-SAC CITY-PARKING, DOJ...	010-2350-93215	18.00
US BANK	09222447	09/22/2024	NERI-JOES CRAB SHACK-DINN...	010-2350-93215	23.65
US BANK	09222448	09/22/2024	NERI-DARK RIVER SYSTEMS-H...	010-2310-91435	199.99
US BANK	09222449	09/22/2024	NERI-13 FIFTY APPAREL-RANG...	010-2350-91455	48.43
US BANK	09222450	09/22/2024	NERI-HAWK CONSULT-CONSU...	010-2310-91435	400.00
US BANK	09222451	09/22/2024	HENDERSON-SOUTHWEST-FLI...	010-2350-93215	478.96
US BANK	09222452	09/22/2024	HENDERSON-SOUTHWEST-EA...	010-2350-93215	20.00
US BANK	09222453	09/22/2024	HENDERSON-SOUTHWEST-EA...	010-2350-93215	20.00
US BANK	09222454	09/22/2024	HENDERSON-CITATIONSY-PRO...	010-2310-91305	9.99
US BANK	09222455	09/22/2024	HENDERSON-CHATGPT-AI TEXT	010-2310-91305	20.00
US BANK	09222456	09/22/2024	HENDERSON-SAC AIRPORT-PA...	010-2350-93215	57.00
US BANK	09222457	09/22/2024	HENDERSON-YELLOWCAB-TAX...	010-2350-93215	69.60
US BANK	09222458	09/22/2024	HENDERSON-HILTON-HOTEL,...	010-2350-93215	568.51
US BANK	09222459	09/22/2024	HENDERSON-HILTON-HOTEL,...	010-2350-93215	431.62
US BANK	09222460	09/22/2024	HENDERSON-APPLE.COM-STO...	010-2310-91305	9.99
US BANK	09222461	09/22/2024	PENLAND-RGS-MANAGEMENT...	010-1710-90501	2,500.00
US BANK	09222462	09/22/2024	PENLAND-RGS-MANAGEMENT...	010-6005-90501	1,250.00
US BANK	09222462	09/22/2024	PENLAND-RGS-MANAGEMENT...	010-6010-90501	1,250.00
US BANK	09222463	09/22/2024	VUE-ASIA FOODIE-DINNER FO...	010-6010-90501	38.21
US BANK	09222464	09/22/2024	VUE-SAC AIRPORT PKG-LAND...	010-6010-90501	16.50
US BANK	09222465	09/22/2024	VUE-TX DE BRAZIL-DINNER-NV	010-6010-90501	25.00
US BANK	09222466	09/22/2024	VUE-ENTERPRISE-CAR RENTAL,..	010-6010-90501	113.82
US BANK	09222467	09/22/2024	VUE-ARCO-GAS FOR RENTAL ...	010-6010-90501	9.76
US BANK	09222468	09/22/2024	VUE-HILTON HOTEL-HOTEL P...	010-6010-90501	45.63
US BANK	09222469	09/22/2024	COLIN-NORCAL FPO-TRAINING	010-2620-90501	50.00
US BANK	09222470	09/22/2024	COLIN-NORCAL FPO-ANNUAL...	010-2620-93220	55.00
US BANK	09222471	09/22/2024	COLIN-NORCAL FPO-REFUND, ...	010-2620-90501	-50.00
US BANK	09222472	09/22/2024	MARTIN-RALEYS-BATTERIES F...	010-2610-91435	43.33
US BANK	09222473	09/22/2024	MARTIN-GRAPEVINE MART-F...	010-2617-90501	100.00
US BANK	09222474	09/22/2024	MARTIN-GRAPEVINE MART-F...	010-2617-90501	41.50
US BANK	09222475	09/22/2024	MARTIN-CHEVRON-FUEL FOR ...	010-2617-90501	99.00
US BANK	09222476	09/22/2024	ESPARZA-O'REILLY-WIPER FOR...	010-2610-91440	27.72
US BANK	09222477	09/22/2024	ESPARZA-TRACTOR SUPPLY-S...	010-2610-91435	63.93
US BANK	09222478	09/22/2024	SOTO-WALMART-WATER & G...	010-2610-91435	161.52
US BANK	09222479	09/22/2024	VASQUEZ-RALEYS-DRINKS & S...	010-1010-90501	70.75
US BANK	09222480	09/22/2024	VASQUEZ-MOUNTAIN MILES-...	010-1010-90501	239.27
US BANK	09222481	09/22/2024	VASQUEZ-SUBWAY-LUNCH F...	010-1710-90501	92.08

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
US BANK	09222482	09/22/2024	PANTOJA-HOME DEPOT-LAM...	010-8680-93120	106.54
US BANK	09222483	09/22/2024	PANTOJA-HOME DEPOT-LAM...	010-8680-93120	183.12
US BANK	09222484	09/22/2024	PANTOJA-TOUTUBE TV-LAMB...	010-8680-91140	89.97
US BANK	09222485	09/22/2024	PANTOJA-ZOOM-LAMBRECHT...	010-8680-91435	21.98
US BANK	09222486	09/22/2024	PANTOJA-SAMS CLUB-LAMBR...	010-8680-91435	387.45
US BANK	09222487	09/22/2024	PANTOJA-SAMS CLUB-LAMBR...	010-8680-91435	71.76
US BANK	09222488	09/22/2024	PANTOJA-SMART&FINAL-LAM...	010-8680-91435	404.87
US BANK	09222489	09/22/2024	PANTOJA-GRN VLLY ALOHA-L...	010-8680-93120	637.65
US BANK	09222490	09/22/2024	PANTOJA-SAMS CLUB-LAMBR...	010-8680-91435	569.57
US BANK	09222491	09/22/2024	PANTOJA-SMART&FINAL-LAM...	010-8680-91435	280.40
US BANK	09222492	09/22/2024	PANTOJA-SAMS CLUB-LAMBR...	010-8680-91435	178.99
US BANK	09222493	09/22/2024	PANTOJA-SAMS CLUB-LAMBR...	010-8680-91435	882.81
US BANK	09222494	09/22/2024	PANTOJA-SMART&FINAL-LAM...	010-8680-91435	665.01
US BANK	09222495	09/22/2024	SINGLEY-WALMART-SNACKS ...	010-8760-91435	121.04
US BANK	09222496	09/22/2024	SINGLEY-SAMS CLUB-COFFEE ...	010-8760-91435	42.74
CORBIN WILLITS SYSTEM INC	000C410151	10/25/2024	ENHANCEMENT & SERVICE	010-1820-91305	835.72
CORBIN WILLITS SYSTEM INC	000C410151	10/25/2024	ENHANCEMENT & SERVICE	010-1830-91305	835.71
CLAUDIA GARCIA	0032089	10/25/2024	REC-DAMAGE DEP & ADDT'L F...	010-04491	420.00
CLAUDIA GARCIA	0032089	10/25/2024	REC-DAMAGE DEP & ADDT'L F...	010-8610-75220	247.00
CHARLENE UMBRERO	0036998	10/25/2024	REC-DAMAGE DEPOSIT RETU...	010-04491	210.00
YESSSENIA FLORES-GUZMAN	0037441	10/25/2024	REC-DAMAGE DEPOSIT RETU...	010-04491	217.00
LISA MURPHY	101724	10/25/2024	PD-TRAINING-PROPERTY & EV...	010-2326-90501	900.00
STEPHANIE N BEAUCHAINE	10647	10/25/2024	HR-CONSULTING SERVICES	010-1750-91140	3,442.50
AMAZON CAPITAL SERVICES	11JC-TXR4-9441	10/25/2024	VARIOUS DEPTS-VARIOUS OFF...	010-2350-91300	207.50
AMAZON CAPITAL SERVICES	11JC-TXR4-9441	10/25/2024	VARIOUS DEPTS-VARIOUS OFF...	010-8610-91300	638.32
AMAZON CAPITAL SERVICES	11R6-TRNR-DKF7	10/25/2024	FIRE-BROWN & PAPER BAGS	010-2620-91435	32.92
AMAZON CAPITAL SERVICES	11R6-TRNR-GG7J	10/25/2024	FIRE-SHOWER CURTAIN & ROD	010-2610-91435	48.69
R3 CONSULTING GROUP, INC.	124065	10/25/2024	ADMIN-NEGOTIATION SUPPO...	010-1910-91140	9,300.00
FIRST VANGUARD RENTALS &	1-511646	10/25/2024	PW-CONCRETE BARRIERS	010-6330-91435	1,897.97
FIRST VANGUARD RENTALS &	1-511724	10/25/2024	PW-CONCRETE BARRIERS	010-6330-91435	1,897.97
LIFE-ASSIST INC	1520302	10/25/2024	FIRE-MEDICAL SUPPLIES	010-2610-91435	232.26
LIFE-ASSIST INC	1520674	10/25/2024	FIRE-MEDICAL SUPPLIES	010-2610-91435	76.40
LIFE-ASSIST INC	1521036	10/25/2024	FIRE-MEDICAL SUPPLIES	010-2610-91435	56.88
ALKAR	1545209	10/25/2024	HR-TEMP WORKER WEEK END...	010-1750-90125	1,693.12
ALKAR	1545270	10/25/2024	HR-TEMP WORKER WEEK END...	010-1750-90125	1,385.28
TPX COMMUNICATIONS	181885440-0	10/25/2024	PHONE SERVICE PERIOD ENDI...	010-04498	1,453.73
TPX COMMUNICATIONS	181885440-0	10/25/2024	PHONE SERVICE PERIOD ENDI...	010-2350-91310	1,292.29
TPX COMMUNICATIONS	181885440-0	10/25/2024	PHONE SERVICE PERIOD ENDI...	010-2610-91310	435.95
TPX COMMUNICATIONS	181885440-0	10/25/2024	PHONE SERVICE PERIOD ENDI...	010-8610-91310	376.09
AMAZON CAPITAL SERVICES	1CFJ-QTPK-GGXX	10/25/2024	FIRE-STORAGE UTILITY CART	010-2610-91435	108.34
AMAZON CAPITAL SERVICES	1VNP-PK9F-F4DC	10/25/2024	FIRE-EAR PADS & BATTERIES	010-2610-91435	111.50
ALARMTECH SECURITY SYSTEM	214268	10/25/2024	EVIDENCE BLDG-ALARM.COM...	010-3350-91415	42.00
ALARMTECH SECURITY SYSTEM	214269	10/25/2024	MARINA HARBOR-ALARM.CO...	010-3350-91415	42.00
ALARMTECH SECURITY SYSTEM	214270	10/25/2024	BURDICK CTR-ALARM.COM CE...	010-3350-91415	42.00
ALARMTECH SECURITY SYSTEM	214320	10/25/2024	HARBOR THEATER-M2M CELL...	010-3350-91415	62.00
GARLAND & SALMON, INC.	224526	10/25/2024	PLANNING-MARKET VALUE: H...	010-3410-93310	6,500.00
CITY OF FAIRFIELD	231348	10/25/2024	PD-RANGE USE FEES 9/6/24	010-2310-91431	558.00
SOLANO COUNTY SHERIFFS	25-A0032	10/25/2024	PD-FY2324 OP & MAINT CLAY...	010-2320-91211	313,328.00
DAILY REPUBLIC	300140838	10/25/2024	COUNCIL/FIRE-PROPOSED RE...	010-2600-91330	124.00
DAILY REPUBLIC	300143173	10/25/2024	ADMIN-NOTICE OF NOMINEES...	010-1025-91330	186.00
MCKENZIE HARDWARE-PD	362302	10/25/2024	PD-WINDSHIELD WASHER FLU...	010-2310-91455	7.58
MCKENZIE HARDWARE-PD	362399	10/25/2024	PD-FLY PAPERR FOR RECREAT...	010-8680-91435	7.58
MCKENZIE HARDWARE-PD	362428	10/25/2024	PD-HARDWARE	010-2310-91455	11.96
RICHARDSON ATHLETICS, LLC	38125	10/25/2024	REC-PROPER PITCH PORTABLE ..	010-8680-91435	1,168.72
RICHARDSON ATHLETICS, LLC	38125	10/25/2024	REC-PROPER PITCH PORTABLE ..	010-8680-93120	945.52
FLYERS ENERGY, LLC	4030861	10/25/2024	GAS USAGE-PD & FIRE 10/1/2...	010-2310-91445	4,771.63
FLYERS ENERGY, LLC	4030861	10/25/2024	GAS USAGE-PD & FIRE 10/1/2...	010-2610-91445	1,095.38
KURT BROCK	4602	10/25/2024	REC-DIPPIN DOTS FOR LAMBR...	010-8680-91435	1,010.88
PARTNERS PERSONNEL MAN...	500350771	10/25/2024	BLDG-TEMP WORKER WEEK E...	010-3310-90125	1,015.00
PARTNERS PERSONNEL MAN...	500353842	10/25/2024	BLDG-TEMP WORKER WEEK E...	010-3310-90125	1,015.00

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VESTIS GROUP INC	5066701074	10/25/2024	PD-MAT SERVICE FROM ARA...	010-2350-91140	118.56
ASSISTANCE PLUS	52611	10/25/2024	UB-PROCESS WATER STATEM...	010-1830-91320	293.24
ASSISTANCE PLUS	52611	10/25/2024	UB-PROCESS WATER STATEM...	010-1830-91431	275.00
ON-SITE STORAGE SOLUTIONS	56109	10/25/2024	PW-PAY #2 & FINAL FOR CON...	010-3350-93120	3,279.94
ARMS ROOTER & PLUMBING ...	6479	10/25/2024	COMMUNITY CENTER-GREASE...	010-3350-93140	12,100.00
ARMS ROOTER & PLUMBING ...	6480	10/25/2024	CITY HALL-WOMEN'S TOILET ...	010-3350-91431	344.70
DEPARTMENT OF JUSTICE	767523	10/25/2024	FINGERPRINTS-PD X 4, PW X 4,...	010-2350-90500	128.00
DEPARTMENT OF JUSTICE	767523	10/25/2024	FINGERPRINTS-PD X 4, PW X 4,...	010-2600-90500	49.00
JC NELSON SUPPLY CO	788189	10/25/2024	FIRE-CLEANING SUPPLIES	010-2610-91435	457.08
SOLANO COUNTY DIST ATTY	79028	10/25/2024	PD-AMERICAN FORENSIC SVS-...	010-2350-91140	585.18
NORTHBAY HEALTHCARE GRP...	OH126437	10/25/2024	PHYSICAL/DRUG SCREEN-PD, ...	010-1910-90500	27.50
NORTHBAY HEALTHCARE GRP...	OH126437	10/25/2024	PHYSICAL/DRUG SCREEN-PD, ...	010-2350-90500	237.50
DAILY REPUBLIC	101524	10/29/2024	48 WEEK SUBSCRIPTION REN...	010-1710-91300	171.69
DEBORAH FAYE LOPEZ	101524	10/29/2024	PD-BACKGROUND INVESTIGAT..	010-2350-90500	1,162.00
COMCAST	101624	10/29/2024	PD-CABLE SVC 10/21/24-11/2...	010-2310-91310	76.00
COMCAST	101624	10/29/2024	CITY HALL-CABLE SVC 10/21/2...	010-3350-91430	188.24
PG&E	10292406	10/29/2024	4094878782-1	010-8680-91510	2,307.89
TRIEPI SMITH AND ASSOCIAT...	13334	10/29/2024	ADMIN-SOCIAL MEDIA MANA...	010-1910-93330	1,343.75
ALARMTECH SECURITY SYSTEM	214314	10/29/2024	SENIOR CTR-SUPERVISED FIRE...	010-8750-91140	60.00
ALARMTECH SECURITY SYSTEM	214752	10/29/2024	COMMUNITY CTR-ALARM M...	010-8750-91140	40.00
ALARMTECH SECURITY SYSTEM	214753	10/29/2024	COMMUNITY CTR-SUPERVISED..	010-8750-91140	40.00
AT&T	22407373	10/29/2024	234-344-8157	010-2310-91310	155.55
AT&T	22407386	10/29/2024	436-951-2254	010-2310-91310	238.84
AT&T	22407453	10/29/2024	707-421-6622	010-2310-91310	233.11
AT&T	22407454	10/29/2024	707-421-7200	010-8610-91310	120.48
AT&T	22407455	10/29/2024	707-421-7203	010-8760-91310	53.43
AT&T	22407457	10/29/2024	707-425-4924	010-2600-91310	178.29
AT&T	22407459	10/29/2024	707-421-7310	010-3310-91310	182.83
AT&T	22407461	10/29/2024	707-421-7320	010-1830-91310	304.21
AT&T	22452522	10/29/2024	707-422-8074	010-2310-91310	2.22
OFFICE DEPOT	386729227001	10/29/2024	PD-COPY PAPER	010-2310-91300	253.34
AMERICAN PACE SETTER SYST	40690	10/29/2024	UB-#10 WINDOW ENV W/IND...	010-1830-91300	4,179.57
J.J.R. ENTERPRISES, INC	4197053-CAL	10/29/2024	VARIOUS DEPT-COPIER USAGE...	010-01142	1,117.96
J.J.R. ENTERPRISES, INC	4197053-CAL	10/29/2024	VARIOUS DEPT-COPIER USAGE...	010-2310-91325	212.49
J.J.R. ENTERPRISES, INC	4197053-CAL	10/29/2024	VARIOUS DEPT-COPIER USAGE...	010-2600-91325	51.50
J.J.R. ENTERPRISES, INC	4197053-CAL	10/29/2024	VARIOUS DEPT-COPIER USAGE...	010-8610-91325	318.28
J.J.R. ENTERPRISES, INC	4199079-CAL	10/29/2024	VARIOUS DEPTS-PRINTER US...	010-1820-91325	14.10
J.J.R. ENTERPRISES, INC	4199079-CAL	10/29/2024	VARIOUS DEPTS-PRINTER US...	010-1910-91325	0.32
J.J.R. ENTERPRISES, INC	4199079-CAL	10/29/2024	VARIOUS DEPTS-PRINTER US...	010-6010-91325	0.82
J.J.R. ENTERPRISES, INC	4199079-CAL	10/29/2024	VARIOUS DEPTS-PRINTER US...	010-8610-91325	17.18
STAPLES ADVANTAGE	6013984713	10/29/2024	ADMIN-COUNCIL CERTIFICARE...	010-1010-91300	94.18
STAPLES ADVANTAGE	6014047828	10/29/2024	UB/FIN-OFFICE SUPPLIES	010-1820-91300	46.18
STAPLES ADVANTAGE	6014047828	10/29/2024	UB/FIN-OFFICE SUPPLIES	010-1830-91300	30.80
AT&T	707-399-6987	10/29/2024	707-399-6987	010-2310-91310	425.06
VERIZON WIRELESS	9975928161	10/29/2024	PW-MOBILE SVC 9/11/24-10/...	010-3350-91310	41.57
VERIZON WIRELESS	9975928161	10/29/2024	PW-MOBILE SVC 9/11/24-10/...	010-6010-91310	103.38
VERIZON WIRELESS	9975928162	10/29/2024	ADMIN-MOBILE SVC 9/11/24-...	010-1710-91310	18.69
VERIZON WIRELESS	9975928162	10/29/2024	ADMIN-MOBILE SVC 9/11/24-...	010-1750-91310	13.97
VERIZON WIRELESS	9975928162	10/29/2024	ADMIN-MOBILE SVC 9/11/24-...	010-1810-91310	8.31
VERIZON WIRELESS	9975928162	10/29/2024	ADMIN-MOBILE SVC 9/11/24-...	010-1815-91310	2.08
VERIZON WIRELESS	9975928162	10/29/2024	ADMIN-MOBILE SVC 9/11/24-...	010-1820-91310	8.31
VERIZON WIRELESS	9975928162	10/29/2024	ADMIN-MOBILE SVC 9/11/24-...	010-1830-91310	6.24
VERIZON WIRELESS	9975928162	10/29/2024	ADMIN-MOBILE SVC 9/11/24-...	010-1830-91310	12.47
VERIZON WIRELESS	9975928162	10/29/2024	ADMIN-MOBILE SVC 9/11/24-...	010-2600-91310	41.57
VERIZON WIRELESS	9975928162	10/29/2024	ADMIN-MOBILE SVC 9/11/24-...	010-3505-91310	6.24
VERIZON WIRELESS	9975928163	10/29/2024	BUILDING-MOBILE SVC 9/11/...	010-3350-91310	41.57
VERIZON WIRELESS	9975928164	10/29/2024	DEV SVC, CE, UB/FIN-MOBILE ...	010-1820-91310	24.94
VERIZON WIRELESS	9975928164	10/29/2024	DEV SVC, CE, UB/FIN-MOBILE ...	010-1830-91310	16.63
VERIZON WIRELESS	9975928164	10/29/2024	DEV SVC, CE, UB/FIN-MOBILE ...	010-2326-91310	41.57
VERIZON WIRELESS	9975928164	10/29/2024	DEV SVC, CE, UB/FIN-MOBILE ...	010-3410-91310	51.69

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VERIZON WIRELESS	9975928164	10/29/2024	DEV SVC, CE, UB/FIN-MOBILE ...	010-3505-91310	41.57
VERIZON WIRELESS	9975928166	10/29/2024	REC-MOBILE SVC 9/11/24-10/...	010-8610-91310	274.42
VERIZON WIRELESS	9975928167	10/29/2024	COUNCIL-MOBILE SVC 9/11/2... 010-1010-91310		228.09
VERIZON WIRELESS	9975928168	10/29/2024	FIRE-MOBILE SVC 9/11/24-10/...	010-2600-91310	1,296.80
VERIZON WIRELESS	9976119230	10/29/2024	FIRE-MOBLE SVC FOR IPADS 9...	010-2600-91310	369.41
Fund 010 - GENERAL FUND Total:					1,247,000.84

Fund: 052 - EVENTS-OTHERS

FAUSTINO DELA CRUZ GAMU...	100124	10/04/2024	BAND PAYMENT FOR 10-12-24..	052-8817-91140	350.00
US BANK	092224101	09/22/2024	SINGLEY-MOUNTAIN MIKES-PI...	052-8817-91435	157.28
US BANK	092224104	09/22/2024	SINGLEY-RALEYS-PLATES, DIN...	052-8817-91435	11.37
US BANK	092224105	09/22/2024	SINGLEY-WALMART-ELEMENT...	052-8817-91435	16.21
US BANK	09222497	09/22/2024	SINGLEY-BERRYESSA GARBAG...	052-8817-91431	805.00
US BANK	09222498	09/22/2024	SINGLEY-SOLANO CO-FOOD P...	052-8817-91360	430.00
US BANK	09222499	09/22/2024	SINGLEY-SOLANO CO-ONLINE ...	052-8817-91360	10.10
SWANK MOTION PICTURES INC	DB 3762668	10/25/2024	FRIDAY NIGHT MOVIE-10/18/...	052-8817-91431	535.00
Fund 052 - EVENTS-OTHERS Total:					2,314.96

Fund: 105 - ALL GAS TAXES

CAL PERS RETIREMENT SYSTEM	DM0000815	10/02/2024	OCT 2024 PREMIUMS	105-6320-90322	31.40
STATEWIDE SAFETY & SIGNS,	06016763	10/04/2024	PW-BLACK PAINTS FOR ASPHA...	105-6320-91435	157.72
PG&E	10042402	10/04/2024	2566007111-6	105-6320-91515	5,261.78
PG&E	10042413	10/04/2024	8948887002-6	105-6320-91515	104.00
PG&E	10042414	10/04/2024	4198887306-7	105-6320-91515	76.55
PG&E	10042415	10/04/2024	8552981927-9	105-6320-91515	77.62
PG&E	10042418	10/04/2024	5719238537-5	105-6320-91510	43.18
CALMAT CO	1756166	10/04/2024	PW-1/2" HMA TYPE A/B PG 64...	105-6320-91435	299.10
CALMAT CO	1769736	10/04/2024	PW-1/2" HMA TYPE A/B PG 64...	105-6320-91435	404.71
ROADSAFE TRAFFIC SYSTEMS, ...	218672	10/04/2024	PW-WATER BASE WHITE CA S...	105-6320-91435	3,948.91
STATEWIDE SAFETY & SIGNS,	06016783	10/11/2024	PW-BLACK FAST DRY PAINT	105-6320-91435	115.70
PG&E	10112401	10/11/2024	9087311605-8	105-6320-91515	94.76
AMAZON CAPITAL SERVICES	1TJX-V1JX-C7C1	10/11/2024	PW-STEEL TOE HIP BOOTS	105-6320-91435	93.15
MCKENZIE HARDWARE-PW	362294	10/11/2024	PW-GRAFFITI REMOVER	105-6320-91435	34.66
MCKENZIE HARDWARE-PW	362311	10/11/2024	PW-CONCRETE MIX	105-6320-91435	23.81
MCKENZIE HARDWARE-PW	362415	10/11/2024	PW-SAW BLADES	105-6320-91435	37.92
MCKENZIE HARDWARE-PW	362432	10/11/2024	PW-FAST SET CONCRETE	105-6320-91435	21.65
MCKENZIE HARDWARE-PW	362504	10/11/2024	PW-CHAIN	105-6320-91435	53.09
HD SUPPLY CONST. & INDUST	10020550103	10/18/2024	PW-MARKING WAND RUST O...	105-6320-91435	85.88
SHERWIN WILLIAMS	2343-3	10/18/2024	PW-PAINT SUPPLIES	105-6320-91435	514.08
HD SUPPLY CONST. & INDUST	50028351418	10/18/2024	PW-FLOURESCENT GREEN MA...	105-6320-91435	66.29
HD SUPPLY CONST. & INDUST	50028385880	10/18/2024	PW-FLOURESCENT GREEN MA...	105-6320-91435	368.24
STATEWIDE SAFETY & SIGNS,	06016814	10/25/2024	PW-TOW AWAY/NO PARKING	105-6320-91435	558.68
CALMAT CO	1821792	10/25/2024	PW-TYPE A/B PG 64-16	105-6320-91435	196.44
PG&E	10292401	10/29/2024	4332920511-6	105-6320-91515	91.20
PG&E	10292402	10/29/2024	4270580094-6	105-6320-91515	103.61
PG&E	10292403	10/29/2024	0374596818-4	105-6320-91515	105.03
PG&E	10292404	10/29/2024	9147167255-9	105-6320-91515	73.84
Fund 105 - ALL GAS TAXES Total:					13,043.00

Fund: 115 - TRANS.CIP FUNDS

MG AND JC CONCRETE INC	2176	10/04/2024	PW-DRIFTWOOD DR GAP CLO...	115-04599	-550.00
MG AND JC CONCRETE INC	2176	10/04/2024	PW-DRIFTWOOD DR GAP CLO...	115-9907-96310	11,000.00
PAVEMENT COATINGS CO	PCI000010606	10/04/2024	2024 SLURRY SEAL PROJECT P...	115-04599	-29,543.59
PAVEMENT COATINGS CO	PCI000010606	10/04/2024	2024 SLURRY SEAL PROJECT P...	115-9906-96310	590,871.81
MARINA LANDSCAPE, INC.	PAY #7	10/25/2024	PW-HWY 12 LANDSCAPE IMP...	115-9900-96310	107,498.40
SUULUTAAQ, INC.	PAY#1	10/25/2024	PW-GREEN STORMWATER IN...	115-04599	-13,271.17
SUULUTAAQ, INC.	PAY#1	10/25/2024	PW-GREEN STORMWATER IN...	115-9908-96310	265,423.24
Fund 115 - TRANS.CIP FUNDS Total:					931,428.69

Fund: 117 - TRAIN DEPOT O&M

ALARMTECH SECURITY SYSTEM	214090	10/04/2024	TRAIN STA-REPLACE BATTERIE...	117-3355-91435	227.40
STERICYCLE, INC.	8006970716	10/04/2024	DISPOSAL REG MED WASTE-V...	117-3355-91425	131.97
STERICYCLE, INC.	8007282424	10/04/2024	DISPOSAL REG MED WASTE-V...	117-3355-91425	131.97

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STERICYCLE, INC.	8007602474	10/04/2024	DISPOSAL REG MED WASTE-V...	117-3355-91425	131.97
STERICYCLE, INC.	8007904243	10/04/2024	DISPOSAL REG MED WASTE-V...	117-3355-91425	138.57
STERICYCLE, INC.	8008211248	10/04/2024	DISPOSAL REG MED WASTE-V...	117-3355-91425	138.57
MCKENZIE HARDWARE-PW	362300	10/11/2024	PW-KEYS FOR TRAIN DEPOT	117-3355-91435	12.97
MCKENZIE HARDWARE-PW	362301	10/11/2024	PW-BATHROOM DOOR KNOBS	117-3355-91435	101.85
MCKENZIE HARDWARE-PW	362358	10/11/2024	PW-PARTS FOR FOUNTAIN RE...	117-3355-91435	53.05
MCKENZIE HARDWARE-PW	362382	10/11/2024	PW-HACKZALL SAW	117-3355-91435	179.89
MCKENZIE HARDWARE-PW	362384	10/11/2024	PW-P TRAP	117-3355-91435	7.58
ALARMTECH SECURITY SYSTEM	214321	10/25/2024	TRAIN STATION-SUPERVISED F...	117-3355-91435	62.00
Fund 117 - TRAIN DEPOT O&M Total:					1,317.79
Fund: 129 - SB1383-ORGANIC					
ROSS CAMPBELL INC	23-3789-3	10/25/2024	SB 1383 ORGANICS-HOLIDAY ...	129-6029-91330	4,508.05
DAILY REPUBLIC	102424	10/29/2024	ONLINE ADS GRANT CYCLE O...	129-6029-91330	4,508.05
Fund 129 - SB1383-ORGANIC Total:					9,016.10
Fund: 130 - REFUSE/AB939					
DAILY REPUBLIC	102424	10/29/2024	ONLINE ADS GRANT CYCLE O...	130-6030-91330	1.95
Fund 130 - REFUSE/AB939 Total:					1.95
Fund: 132 - RECYCL CONTAINR					
ROSS CAMPBELL INC	24-3782-3	10/04/2024	BEV CONTAIN GRANT-HOLIDA...	132-6032-91330	5,000.00
Fund 132 - RECYCL CONTAINR Total:					5,000.00
Fund: 142 - BOATING SAFETY					
FLYERS ENERGY, LLC	3999008	10/04/2024	GAS USAGE 9/1/24-9/15/24 P...	142-2405-91445	166.04
ENTERPRISE FLEET MANAGE...	DM0000829	10/21/2024	ENTERPRISE LEASES PW/INVO...	142-2405-91430	808.92
Fund 142 - BOATING SAFETY Total:					974.96
Fund: 167 - ARP-AMER RESCUE					
GRANICUS, LLC.	191540	10/04/2024	PRA REQUEST PACKAGE	167-1917-91305	7,289.96
TYLER TECHNOLOGIES, INC.	025-480837	10/11/2024	UAT TESTING, RE-CONFIGURA...	167-1917-96440	195.00
INFINITY TECHNOLOGIES	2938	10/11/2024	GIS SUPPORT SERVICES-SEPT...	167-1917-96440	1,890.00
TYLER TECHNOLOGIES, INC.	025-482791	10/25/2024	EPL PROJECT MANAGEMENT/...	167-1917-96440	4,550.00
SHELTER SOLANO, INC.	SEP-2024	10/25/2024	PD-3 SHELTER BEDS	167-6017-91435	8,550.00
Fund 167 - ARP-AMER RESCUE Total:					22,474.96
Fund: 171 - PROP 49 GRANT					
AMAZON CAPITAL SERVICES	11NL-P17M-G7VC	10/18/2024	REC-ASP SUPPLIES, PROP 49	171-8650-91435	164.82
AMAZON CAPITAL SERVICES	1NKD-977W-DTCG	10/18/2024	REC-SUPPLIES PURCHASED WI...	171-8651-91435	1,927.21
AMAZON CAPITAL SERVICES	1NMJ-V9NP-7YXP	10/18/2024	REC-ASP SUPPLIES, PROP 49	171-8650-91435	1,189.54
US BANK	09222416	09/22/2024	DOWNEY-PAYPAL-STAFF TRAI...	171-8650-90501	25.00
VERIZON WIRELESS	9975928166	10/29/2024	REC-MOBILE SVC 9/11/24-10/...	171-8650-91310	46.57
VERIZON WIRELESS	9975928166	10/29/2024	REC-MOBILE SVC 9/11/24-10/...	171-8650-91310	36.01
Fund 171 - PROP 49 GRANT Total:					3,389.15
Fund: 175 - POLICE GRANT/BSCC UPGRADE					
INTERACTIVE RESOURCES, IN	184408	10/18/2024	SUISUN CITY SECURITY GATES...	175-2428-96420	2,200.00
Fund 175 - POLICE GRANT/BSCC UPGRADE Total:					2,200.00
Fund: 185 - SEWER MAINTENANCE					
CAL PERS RETIREMENT SYSTEM	DM0000815	10/02/2024	OCT 2024 PREMIUMS	185-6310-90322	15.70
Fund 185 - SEWER MAINTENANCE Total:					15.70
Fund: 187 - RPM GRANTS					
MARVIN MORA	OCT'24	10/18/2024	REC-REIMBURSE EXPENSES, N...	187-8675-91410	1,606.68
Fund 187 - RPM GRANTS Total:					1,606.68
Fund: 189 - Prop.64 Grant -State					
BLAKE PERRY	093024	10/04/2024	REC-INSTRUCTOR PAYMENT S...	189-8659-91140	600.00
AMAZON CAPITAL SERVICES	16DN-NL97-FM6R	10/18/2024	REC-ARCHERY SUPPLIES, PROP...	189-8659-91435	29.84
AMAZON CAPITAL SERVICES	1KTW-RQFG-7XP4	10/18/2024	REC-SUPPLIES PURCHASED WI...	189-8659-91435	1,388.83
AMAZON CAPITAL SERVICES	1R9T-GY93-FK9D	10/18/2024	REC-SPEAKER, PROP 64	189-8659-91435	139.58
US BANK	092224124	09/22/2024	KING-FANDANGO-MOVIE TIC...	189-8659-91435	151.80
US BANK	092224125	09/22/2024	KING-REGAL FAIRFIELD-SNACK...	189-8659-91435	35.24
US BANK	092224126	09/22/2024	KING-MICROSOFT-GAME PASS...	189-8659-91435	19.99
US BANK	092224127	09/22/2024	KING-SPORTSMAN-15LB FISHI...	189-8659-91435	45.45

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US BANK	092224128	09/22/2024	KING-LITTLE CAESARS-PIZZA &...	189-8659-91435	122.47
US BANK	092224162	09/22/2024	MCHENRY-AMERICAN RED CR...	189-8659-91435	76.00
US BANK	092224163	09/22/2024	MCHENRY-PAYPAL-CAL PAL C...	189-8659-90501	487.00
LARRY'S PRODUCE LLC	1001	10/25/2024	REC-PUMPKINS FOR PAL EVE...	189-8659-91435	320.00
Fund 189 - Prop.64 Grant -State Total:					3,416.20
Fund: 190 - DRAINAGE MAINT					
CAL PERS RETIREMENT SYSTEM	DM0000815	10/02/2024	OCT 2024 PREMIUMS	190-6315-90322	7.85
SEQUOIA ECOLOGICAL CONSUL	2024450	10/18/2024	ROUTINE CANAL MAINTENAN...	190-6315-91431	2,393.77
SEQUOIA ECOLOGICAL CONSUL	2024537	10/18/2024	ROUTINE CANAL MAINTENAN...	190-6315-91431	8,632.68
Fund 190 - DRAINAGE MAINT Total:					11,034.30
Fund: 205 - PG&E OBF					
PG&E	10182406	10/18/2024	5833394946-7 & OBF LOAN	205-7505-94110	1,648.63
Fund 205 - PG&E OBF Total:					1,648.63
Fund: 300 - PARK DEV FD					
GSM LANDSCAPE ARCHITECTS,	1715	10/25/2024	REC-HERITAGE PARK ENHANC...	300-9855-96210	10,267.47
Fund 300 - PARK DEV FD Total:					10,267.47
Fund: 302 - Park Improvements					
MARVIN MORA	101624	10/18/2024	REC-REIMBURSE PLANTER PO...	302-9919-96210	4,551.60
TRACTOR SUPPLY CREDIT PLAN	102424	10/18/2024	REC-3 ROUND PLANTER TANKS..	302-9919-96210	714.84
WABO LANDSCAPE & CONST...	936-bill-02	10/25/2024	REC-PROSPERITY GARDEN PA...	302-04599	-6,739.99
WABO LANDSCAPE & CONST...	936-bill-02	10/25/2024	REC-PROSPERITY GARDEN PA...	302-9919-96310	134,799.83
Fund 302 - Park Improvements Total:					133,326.28
Fund: 312 - POLICE FACILITY					
AT&T	092324	10/04/2024	PD-MOTOROLA RADIO PROJE...	312-9992-93121	2,082.97
AT&T	22448258	10/29/2024	PD-PUBLIC SAFETY TELECOM ...	312-9992-93121	872.22
Fund 312 - POLICE FACILITY Total:					2,955.19
Fund: 320 - CAP IMPROV FEES					
INTERACTIVE RESOURCES, IN	184393	10/18/2024	SS CITY HALL WATER INTRUSI...	320-6510-93310	18,355.00
INTERACTIVE RESOURCES, IN	184417	10/18/2024	HARBOR THEATER ASSESSME...	320-6510-93310	2,829.60
Fund 320 - CAP IMPROV FEES Total:					21,184.60
Fund: 420 - LAWLER-MAINT					
CITY OF SUISUN CITY	LAWLER	09/30/2024	UB-LAWLER RANCH 7/15/24-8...	420-6425-91525	13,044.19
PG&E	10042403	10/04/2024	6916249507-6	420-6425-91515	97.84
PG&E	10042419	10/04/2024	0280661031-3	420-6425-91510	246.06
PG&E	10042420	10/04/2024	6874582843-1	420-6425-91510	13.55
PG&E	10042421	10/04/2024	9082931680-2	420-6425-91510	2,206.34
PG&E	10042422	10/04/2024	4541258003-2	420-6425-91510	13.55
PG&E	10042424	10/04/2024	4570210461-8	420-6425-91510	396.09
OAKVILLE PUMP SERVICE	80215	10/11/2024	PW-BI ANNUAL INSPECT-QUAI...	420-6425-91420	76.37
PG&E	10182403	10/18/2024	8709494497-9	420-6425-91515	838.60
Fund 420 - LAWLER-MAINT Total:					16,932.59
Fund: 425 - BLOSSOM MAD					
CITY OF SUISUN CITY	BLOSSOM	09/30/2024	UB-BLOSSOM MAINT 7/15/24...	425-6430-91525	1,017.00
PG&E	10182404	10/18/2024	0238568480-4	425-6430-91515	18.21
Fund 425 - BLOSSOM MAD Total:					1,035.21
Fund: 430 - HERITAGE MAD					
CITY OF SUISUN CITY	HERITAGE	09/30/2024	UB-HERITAGE MAINTENANCE ...	430-6435-91525	18,758.16
PG&E	10042404	10/04/2024	6865550673-8	430-6435-91515	140.41
PG&E	10182405	10/18/2024	0306164485-6	430-6435-91515	100.96
Fund 430 - HERITAGE MAD Total:					18,999.53
Fund: 435 - MTBELLO-MAINT					
CITY OF SUISUN CITY	MONTEBELLO VISTA	09/30/2024	UB-MONTEBELLO VISTA 7/15/...	435-6440-91525	9,553.14
PG&E	10112403	10/11/2024	2107672764-9	435-6440-91515	195.32
PG&E	10182406	10/18/2024	5833394946-7 & OBF LOAN	435-6440-91515	604.41
Fund 435 - MTBELLO-MAINT Total:					10,352.87
Fund: 445 - PETERSON-MAINT					
PG&E	10042402	10/04/2024	2566007111-6	445-6445-91515	1,458.77

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PG&E	10042425	10/04/2024	2861193602-3	445-6445-91510	532.40
PG&E	10042426	10/04/2024	3904395223-1	445-6445-91510	155.50
PG&E	10042427	10/04/2024	1537879362-2	445-6445-91510	10.04
PG&E	10042428	10/04/2024	9178618410-0	445-6445-91510	260.97
PG&E	10042429	10/04/2024	6632409173-6	445-6445-91510	14.75
PG&E	10042430	10/04/2024	6941550688-5	445-6445-91510	17.10
PG&E	10112402	10/11/2024	1456836734-7	445-6445-91515	1,342.43
OAKVILLE PUMP SERVICE	80215	10/11/2024	PW-BI ANNUAL INSPECT-QUAI...	445-6445-91431	152.75
Fund 445 - PETERSON-MAINT Total:					3,944.71
Fund: 448 - RAILROAD AVE-AD					
CITY OF SUISUN CITY	RAILROAD	09/30/2024	UB-RAILROAD AVE MAINT 7/1...	448-6456-91525	423.20
Fund 448 - RAILROAD AVE-AD Total:					423.20
Fund: 453 - VIC.HAR.ZONE-A					
PG&E	10042401	10/04/2024	7792227038-2	453-6453-91515	553.87
PG&E	10042402	10/04/2024	2566007111-6	453-6453-91515	181.64
Fund 453 - VIC.HAR.ZONE-A Total:					735.51
Fund: 454 - VIC.HAR.ZONE-B					
PG&E	10042401	10/04/2024	7792227038-2	454-6454-91515	553.86
PG&E	10042402	10/04/2024	2566007111-6	454-6454-91515	141.91
Fund 454 - VIC.HAR.ZONE-B Total:					695.77
Fund: 455 - VIC.HAR.ZONE-C					
PG&E	10042402	10/04/2024	2566007111-6	455-6455-91515	244.07
PG&E	10042402	10/04/2024	2566007111-6	455-6455-91515	1,146.58
PG&E	10182400	10/18/2024	3611998336-3	455-6455-91510	125.36
PG&E	10182402	10/18/2024	9885875157-5	455-6455-91510	402.97
PG&E	10292400	10/29/2024	0458895217-8	455-6455-91515	10.18
PG&E	10292405	10/29/2024	3271243624-8	455-6455-91510	265.14
Fund 455 - VIC.HAR.ZONE-C Total:					2,194.30
Fund: 458 - VIC HAR-ZONE E					
PG&E	10042402	10/04/2024	2566007111-6	458-6458-91515	164.61
Fund 458 - VIC HAR-ZONE E Total:					164.61
Fund: 459 - VIC HAR-ZONE F					
PG&E	10042402	10/04/2024	2566007111-6	459-6459-91515	170.28
LANDCARE HOLDING, INC	786712	10/11/2024	PW-VICTORY WAY BARKING P...	459-6459-91431	6,250.00
Fund 459 - VIC HAR-ZONE F Total:					6,420.28
Fund: 465 - AMBERWOOD TZ1					
CITY OF SUISUN CITY	AMBER/BLOS	09/30/2024	UB-AMBERWOOD/BLOSSOM ...	465-6465-91525	100.80
Fund 465 - AMBERWOOD TZ1 Total:					100.80
Fund: 468 - WALMART TZ6					
SOLANO DIVERSIFIED SERVIC	23-0721	10/11/2024	PW-WALTERS RD TRASH PICK ...	468-6468-91431	173.00
Fund 468 - WALMART TZ6 Total:					173.00
Fund: 506 - SSWA CONNECTION					
SOLANO IRRIGATION DIST	0043793	10/04/2024	MONTHLY BILLING-AUGUST 2...	506-5098-91140	991.90
SOLANO IRRIGATION DIST	0043869	10/29/2024	MONTHLY BILLING-SEPTEMBE...	506-5098-91140	1,998.00
Fund 506 - SSWA CONNECTION Total:					2,989.90
Fund: 507 - SSWA OPER FUND					
SOLANO IRRIGATION DIST	0043793	10/04/2024	MONTHLY BILLING-AUGUST 2...	507-5076-91335	600.00
SOLANO IRRIGATION DIST	0043793	10/04/2024	MONTHLY BILLING-AUGUST 2...	507-5078-91140	14,706.20
SOLANO IRRIGATION DIST	0043793	10/04/2024	MONTHLY BILLING-AUGUST 2...	507-5080-91140	146,878.05
SOLANO IRRIGATION DIST	0043793	10/04/2024	MONTHLY BILLING-AUGUST 2...	507-5081-91140	29,068.73
SOLANO IRRIGATION DIST	0043793	10/04/2024	MONTHLY BILLING-AUGUST 2...	507-5082-91140	164,694.31
KRONICK,MOSKOVITZ,TIEDE...	30909258	10/04/2024	SSWA LEGAL SERVICES THRO...	507-5076-91110	1,260.00
ASSISTANCE PLUS	52573	10/04/2024	UB-PROCESS WATER STATEM...	507-5076-91325	1,356.12
ACWA JPIA	2025	10/11/2024	2025 ANNUAL AGENCY DUES	507-5080-93220	20,000.00
SOLANO IRRIGATION DIST	0043869	10/29/2024	MONTHLY BILLING-SEPTEMBE...	507-5075-77610	-5,391.42
SOLANO IRRIGATION DIST	0043869	10/29/2024	MONTHLY BILLING-SEPTEMBE...	507-5076-91335	100.00
SOLANO IRRIGATION DIST	0043869	10/29/2024	MONTHLY BILLING-SEPTEMBE...	507-5078-91140	9,587.35

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SOLANO IRRIGATION DIST	0043869	10/29/2024	MONTHLY BILLING-SEPTEMBE...	507-5080-91140	186,509.36
SOLANO IRRIGATION DIST	0043869	10/29/2024	MONTHLY BILLING-SEPTEMBE...	507-5081-91140	52,631.28
SOLANO IRRIGATION DIST	0043869	10/29/2024	MONTHLY BILLING-SEPTEMBE...	507-5082-91140	167,604.38
Fund 507 - SSWA OPER FUND Total:					789,604.36
Fund: 510 - SSWA REPLACEMEN					
SOLANO IRRIGATION DIST	0043793	10/04/2024	MONTHLY BILLING-AUGUST 2...	510-5231-96310	266.40
SOLANO IRRIGATION DIST	0043793	10/04/2024	MONTHLY BILLING-AUGUST 2...	510-5296-96310	29,370.58
SOLANO IRRIGATION DIST	0043793	10/04/2024	MONTHLY BILLING-AUGUST 2...	510-5351-96410	1,332.00
SOLANO IRRIGATION DIST	0043793	10/04/2024	MONTHLY BILLING-AUGUST 2...	510-5353-91140	8,043.42
CORONA ENVIRONMENTAL C...	U-8485	10/11/2024	SSWA-PROJECT DBP STUDY P...	510-5073-91140	15,257.95
SOLANO IRRIGATION DIST	0043869	10/29/2024	MONTHLY BILLING-SEPTEMBE...	510-5231-96310	621.60
SOLANO IRRIGATION DIST	0043869	10/29/2024	MONTHLY BILLING-SEPTEMBE...	510-5296-96310	102.96
Fund 510 - SSWA REPLACEMEN Total:					54,994.91
Fund: 512 - 2019 BOND PROCE					
KJELSDEN, SINNOCK & NEUDE	38540	10/11/2024	SSWA-CEMENT HILL TANK 2A ...	512-5425-96310	33,177.11
SOLANO IRRIGATION DIST	0043869	10/29/2024	MONTHLY BILLING-SEPTEMBE...	512-5425-96310	2,220.00
Fund 512 - 2019 BOND PROCE Total:					35,397.11
Fund: 705 - VEH/EQUIP-MAINT					
J RAMIREZ TOWING	111506	10/04/2024	PW-TOWING SERVICE PWM V...	705-6380-91430	125.00
EAST BAY TIRE CO	2077502	10/04/2024	PW-NEW TIRE FOR TOW MAS...	705-6380-91430	50.00
EAST BAY TIRE CO	2077502	10/04/2024	PW-NEW TIRE FOR TOW MAS...	705-6380-91440	327.88
GRN VLY ALOHA SAW & MOW...	86095	10/04/2024	PW-5#.170 MAGNUM RND	705-6380-91440	118.37
GRN VLY ALOHA SAW & MOW...	86178	10/04/2024	PW-5#.170 MAGNUM RND	705-6380-91440	117.29
GRN VLY ALOHA SAW & MOW...	86442	10/04/2024	PW-BACK PACK BLOWER REPA...	705-6380-91430	78.75
GRN VLY ALOHA SAW & MOW...	86442	10/04/2024	PW-BACK PACK BLOWER REPA...	705-6380-91440	28.46
GRN VLY ALOHA SAW & MOW...	86443	10/04/2024	PW-HEDGE TRIMMER REPAIR	705-6380-91430	78.75
GRN VLY ALOHA SAW & MOW...	86443	10/04/2024	PW-HEDGE TRIMMER REPAIR	705-6380-91440	223.95
GRN VLY ALOHA SAW & MOW...	86444	10/04/2024	PW-HEDGE TRIMMER REPAIR	705-6380-91430	105.00
GRN VLY ALOHA SAW & MOW...	86444	10/04/2024	PW-HEDGE TRIMMER REPAIR	705-6380-91440	303.76
HOLT OF CALIFORNIA	PS011164936	10/04/2024	PW-BLADES	705-6380-91440	283.94
HOLT OF CALIFORNIA	PS011165192	10/04/2024	PW-HYDO 10W 5GAL	705-6380-91435	315.41
MCKENZIE HARDWARE-PW	362387	10/11/2024	PW-DEF FLUID	705-6380-91440	21.66
MCKENZIE HARDWARE-PW	362425	10/11/2024	PW-HITCH PINS	705-6380-91440	10.38
MCKENZIE HARDWARE-PW	362489	10/11/2024	PW-DEF FLUID	705-6380-91440	99.66
J RAMIREZ TOWING	111288	10/18/2024	PD-TOWING SERVICE FOR PUB...	705-6380-91430	125.00
CODE THREE FIRE & SAFETY	241194	10/18/2024	PW CORP YARD-FIRE EXTINGU...	705-6380-91430	328.00
US BANK	092224144	09/22/2024	GELUZ-ZIP THRU-CAR WASH F...	705-6380-91430	55.85
RAMOS OIL COMPANY, INC	161698	10/25/2024	PW-RED DYED R99 RENEWAB...	705-6380-91445	881.27
ALTEC INDUSTRIES, INC	51402287	10/25/2024	PW-LIFT TRUCK REPAIR	705-6380-91430	4,223.46
ALTEC INDUSTRIES, INC	51402287	10/25/2024	PW-LIFT TRUCK REPAIR	705-6380-91440	1,781.06
HOLT OF CALIFORNIA	SW000191320	10/25/2024	PW-TROUBLESHOOT & REPAIR...	705-6380-91430	288.64
HOLT OF CALIFORNIA	SW000191320	10/25/2024	PW-TROUBLESHOOT & REPAIR...	705-6380-91440	597.60
GARTON TRACTOR INC	W0192108	10/25/2024	PW-TRACTOR RAN OUT OF FU...	705-6380-91430	2,025.00
GARTON TRACTOR INC	W0192108	10/25/2024	PW-TRACTOR RAN OUT OF FU...	705-6380-91440	1,124.42
Fund 705 - VEH/EQUIP-MAINT Total:					13,718.56
Fund: 706 - VEH/EQU-RPLCMT					
ENTERPRISE FLEET MANAGE...	DM0000828	10/21/2024	ENTERPRISE LEASES FIRE/INV...	706-6385-91308	1,672.35
ENTERPRISE FLEET MANAGE...	DM0000829	10/21/2024	ENTERPRISE LEASES PW/INVO...	706-6385-91308	4,046.35
ENTERPRISE FLEET MANAGE...	DM0000830	10/21/2024	ENTERPRISE LEASES-PD/INV F...	706-6385-91308	12,668.78
ENTERPRISE FLEET MANAGE...	DM0000831	10/21/2024	E-ENTERPRISE LEASES-CITY IN...	706-6385-91308	24,485.44
Fund 706 - VEH/EQU-RPLCMT Total:					42,872.92
Fund: 710 - NETWORK MAINT.					
CAL PERS RETIREMENT SYSTEM	DM0000815	10/02/2024	OCT 2024 PREMIUMS	710-3320-90322	47.10
COMCAST	092424	10/04/2024	HIGH SPEED INTERNET 9/29/2...	710-3320-91310	158.52
AMAZON CAPITAL SERVICES	1QCF-QKNW-KLXW	10/04/2024	VARIOUS DEPTS-VARIOUS OFF...	710-3320-91435	266.19
COMCAST	219081632	10/18/2024	ETHERNET SVC-THROUGH 9/3...	710-3320-91310	789.22
US BANK	09222401	09/22/2024	ROBERTS-GRAVITY FORMS-A...	710-3320-91305	99.00
US BANK	09222403	09/22/2024	ROBERTS-UYUBICO-FIRMWAR...	710-3320-93130	1,049.07
AMAZON CAPITAL SERVICES	11JC-TXR4-9441	10/25/2024	VARIOUS DEPTS-VARIOUS OFF...	710-3320-91300	416.29

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
AMAZON CAPITAL SERVICES	11JC-TXR4-9441	10/25/2024	VARIOUS DEPTS-VARIOUS OFF...	710-3320-91435	-35.71
AMAZON CAPITAL SERVICES	11JC-TXR4-9441	10/25/2024	VARIOUS DEPTS-VARIOUS OFF...	710-3320-91435	35.71
AMAZON CAPITAL SERVICES	11JC-TXR4-9441	10/25/2024	VARIOUS DEPTS-VARIOUS OFF...	710-3320-91435	416.28
DELL FINANCIAL SVCS LLC	3672073	10/29/2024	COMPUTER LEASE 11/5/24-12...	710-3320-91307	716.35
VERIZON WIRELESS	9975928162	10/29/2024	ADMIN-MOBILE SVC 9/11/24-...	710-3320-91310	46.57
VERIZON WIRELESS	9975928162	10/29/2024	ADMIN-MOBILE SVC 9/11/24-...	710-3320-91310	45.72
VERIZON WIRELESS	9975928162	10/29/2024	ADMIN-MOBILE SVC 9/11/24-...	710-3320-91310	38.01
VERIZON WIRELESS	9975928162	10/29/2024	ADMIN-MOBILE SVC 9/11/24-...	710-3320-91310	6.24

Fund 710 - NETWORK MAINT. Total: 4,094.56**Fund: 712 - DISPATCH -P/S**

CAL PERS RETIREMENT SYSTEM	DM0000815	10/02/2024	OCT 2024 PREMIUMS	712-2312-90322	157.00
LEADSONLINE LLC	412276	10/04/2024	PD-CELLHAWK SUBSCRIPTION	712-2312-91305	3,239.00
DEBORAH FAYE LOPEZ	100124	10/11/2024	PD-BACKGROUND INVESTIGAT..	712-2312-90500	750.00
MARK A. CLEMENTI, Ph.D.	10-01-24	10/11/2024	PD-PRE EMPLOYMENT PSYCH...	712-2312-90500	1,688.00
DIGITAL LOGGERS	190829A	10/11/2024	PD-MAINTENANCE DLI 16 CH...	712-2312-91305	1,560.00
DEBORAH FAYE LOPEZ	081424	10/18/2024	PD-BACKGROUND INVESTIGAT..	712-2312-90500	2,000.00
DEBORAH FAYE LOPEZ	100824	10/18/2024	PD-BACKGROUND INVESTIGAT..	712-2312-90500	2,000.00
SUISUN UNIFORMS TT LLC	446	10/18/2024	PD-BLACK POLOS W/EMB BA...	712-2312-91455	173.18
US BANK	092224114	09/22/2024	LAZARO-IXII GROUP-CREDIT, ...	712-2312-90501	-262.50
US BANK	092224117	09/22/2024	LAZARO-HILTON-HOTEL CANC...	712-2312-90501	-215.81
US BANK	092224118	09/22/2024	LAZARO-HILTON-CREDIT, HOT...	712-2312-90501	-215.81
US BANK	092224153	09/22/2024	KENT-SOUTHWEST-FLIGHT, CL...	712-2312-90501	307.96
US BANK	092224154	09/22/2024	KENT-SOUTHWEST-FLIGHT, CL...	712-2312-90501	307.96
AMAZON CAPITAL SERVICES	11JC-TXR4-9441	10/25/2024	VARIOUS DEPTS-VARIOUS OFF...	712-2312-91300	185.52
VERIZON WIRELESS	9975928160	10/29/2024	PD-MOBILE SVC 9/11/24-10/1...	712-2312-91305	2,550.77
VERIZON WIRELESS	9976119229	10/29/2024	PD-MOBILE SVC 9/13/24-10/1...	712-2312-91305	114.03

Fund 712 - DISPATCH -P/S Total: 14,339.30**Fund: 713 - PW MAINT-I.S.**

CAL PERS RETIREMENT SYSTEM	DM0000815	10/02/2024	OCT 2024 PREMIUMS	713-6395-90322	157.00
AT&T-1714, 7335	092324	10/04/2024	PW PHONES	713-6395-91310	12.26
ALKAR	1544906	10/04/2024	PW-TEMP WORKERS WE 9/15...	713-6395-90125	9,385.02
ALKAR	1545029	10/04/2024	PW-TEMP WORKERS WE 9/22...	713-6395-90125	9,039.62
CINTAS CORPORATION #2	4205644864	10/04/2024	PW-UNIFORMS & BUILDING ...	713-6395-91415	33.03
CINTAS CORPORATION #2	4205644864	10/04/2024	PW-UNIFORMS & BUILDING ...	713-6395-91455	640.86
LINDE GAS & EQUIPMENT, IN	45304805	10/04/2024	PW-IND ACETYLENE & INDUS...	713-6395-91435	169.57
DEPARTMENT OF JUSTICE	760350	10/04/2024	FINGERPRINTS-PD, PW, REC	713-6395-90500	64.00
STERICYCLE, INC.	8006970716	10/04/2024	DISPOSAL REG MED WASTE-V...	713-6395-91425	131.97
STERICYCLE, INC.	8007282424	10/04/2024	DISPOSAL REG MED WASTE-V...	713-6395-91425	131.97
STERICYCLE, INC.	8007602474	10/04/2024	DISPOSAL REG MED WASTE-V...	713-6395-91425	131.97
STERICYCLE, INC.	8007904243	10/04/2024	DISPOSAL REG MED WASTE-V...	713-6395-91425	138.57
STERICYCLE, INC.	8008211248	10/04/2024	DISPOSAL REG MED WASTE-V...	713-6395-91425	138.57
WEX INC	99797048	10/04/2024	GAS USAGE 8/24/24-9/23/23 F..	713-6395-91445	3,516.37
NORTHBAY HEALTHCARE GRP...	OH124990	10/04/2024	PHYSICAL/DRUG SCREEN-REC,...	713-6395-90500	273.52
CAL PERS RETIREMENT SYSTEM	DM0000805	10/09/2024	MICHAEL CONTY CONTRIBUTI...	713-6395-90310	300.08
ALKAR	1545146	10/11/2024	PW-TEMP WORKERS WE 9/29...	713-6395-90125	11,645.09
CINTAS CORPORATION #2	4206287859	10/11/2024	PW-UNIFORMS & BUILDING ...	713-6395-91415	33.03
CINTAS CORPORATION #2	4206287859	10/11/2024	PW-UNIFORMS & BUILDING ...	713-6395-91455	473.45
CINTAS CORPORATION #2	4207012815	10/11/2024	PW-UNIFORMS & BUILDING ...	713-6395-91415	33.03
CINTAS CORPORATION #2	4207012815	10/11/2024	PW-UNIFORMS & BUILDING ...	713-6395-91455	541.46
IN HOUSE LEASING, INCORPO	4840	10/11/2024	COPIER LEASE OCT'24 VARIOU...	713-6395-91325	108.30
CINTAS CORPORATION #2	5233109706	10/11/2024	CORP YARD-REPLENISHMENT ...	713-6395-91455	107.93
US BANK	09222407	09/22/2024	HERROD-WALMART-CM LUN...	713-6395-90501	78.52
US BANK	09222408	09/22/2024	HERROD-LA CHARRITA=CM L...	713-6395-90501	85.63
US BANK	09222409	09/22/2024	HERROD-IN ED & TRAIN-MAN...	713-6395-90501	549.00
US BANK	09222410	09/22/2024	HERROD-STAPLES-BREAKRO...	713-6395-91300	117.40
US BANK	09222411	09/22/2024	HERROD-707EMBZONE-MEAS...	713-6395-91435	398.25
US BANK	092224145	09/22/2024	GELUZ-JOE'S BUFFET-LUNCH ...	713-6395-90501	34.64
US BANK	092224147	09/22/2024	GELUZ-SOUTHWEST-FLIGHT T...	713-6395-90501	347.96
US BANK	092224148	09/22/2024	GELUZ-SOUTHWEST-FLIGHT, L...	713-6395-90501	347.96
US BANK	092224149	09/22/2024	GELUZ-SOUTHWEST-FLIGHT T...	713-6395-90501	347.96

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
US BANK	092224152	09/22/2024	GELUZ-KAHOOTI-TRAINING P...	713-6395-90501	60.02
US BANK	09222463	09/22/2024	VUE-ASIA FOODIE-DINNER FO...	713-6395-90501	38.21
US BANK	09222464	09/22/2024	VUE-SAC AIRPORT PKG-LAND...	713-6395-90501	16.50
US BANK	09222465	09/22/2024	VUE-TX DE BRAZIL-DINNER-NV	713-6395-90501	25.00
US BANK	09222466	09/22/2024	VUE-ENTERPRISE-CAR RENTAL,...	713-6395-90501	113.82
US BANK	09222467	09/22/2024	VUE-ARCO-GAS FOR RENTAL ...	713-6395-90501	9.77
US BANK	09222468	09/22/2024	VUE-HILTON HOTEL-HOTEL P...	713-6395-90501	45.63
AMAZON CAPITAL SERVICES	11JC-TXR4-9441	10/25/2024	VARIOUS DEPTS-VARIOUS OFF...	713-6395-91300	126.79
ALKAR	1545210	10/25/2024	PW-TEMP WORKERS WE 10/6...	713-6395-90125	9,960.36
ALKAR	1545271	10/25/2024	PW-TEMP WORKERS WE 10/1...	713-6395-90125	9,918.45
READYREFRESH BY NESTLE	24J2770400014	10/25/2024	PW-WATER SERVICE 9/7/24-1...	713-6395-91435	331.32
CINTAS CORPORATION #2	4208457657	10/25/2024	PW-UNIFORMS & BUILDING ...	713-6395-91415	33.03
CINTAS CORPORATION #2	4208457657	10/25/2024	PW-UNIFORMS & BUILDING ...	713-6395-91455	473.45
DEPARTMENT OF JUSTICE	767523	10/25/2024	FINGERPRINTS-PD X 4, PW X 4,...	713-6395-90500	128.00
NORTHBAY HEALTHCARE GRP...	OH126437	10/25/2024	PHYSICAL/DRUG SCREEN-PD, ...	713-6395-90500	503.52
J.J.R. ENTERPRISES, INC	4197053-CAL	10/29/2024	VARIOUS DEPT-COPIER USAGE...	713-6395-91325	56.64
CINTAS CORPORATION #2	4207775229	10/29/2024	PW-INIFORMS & BUILDING M...	713-6395-91415	33.03
CINTAS CORPORATION #2	4207775229	10/29/2024	PW-INIFORMS & BUILDING M...	713-6395-91455	473.45
VERIZON WIRELESS	9975928161	10/29/2024	PW-MOBILE SVC 9/11/24-10/...	713-6395-91310	807.33
Fund 713 - PW MAINT-I.S. Total:					62,668.31
Fund: 715 - LIAB INS RESERV					
CAL PERS RETIREMENT SYSTEM	DM0000815	10/02/2024	OCT 2024 PREMIUMS	715-1770-90322	15.70
VERIZON WIRELESS	9975928162	10/29/2024	ADMIN-MOBILE SVC 9/11/24-...	715-1770-91310	15.37
PLAN JPA	PLAN-0176	10/29/2024	GENERAL LIABILITY CLAIMS-S...	715-1770-91925	816.69
Fund 715 - LIAB INS RESERV Total:					847.76
Fund: 750 - WRKERS COMP INS					
CAL PERS RETIREMENT SYSTEM	DM0000815	10/02/2024	OCT 2024 PREMIUMS	750-1780-90322	32.97
ATHENS INSURANCE SERVICE,	121	10/18/2024	REPLENISH WORKERS COMP ...	750-1780-91925	27,369.10
VERIZON WIRELESS	9975928162	10/29/2024	ADMIN-MOBILE SVC 9/11/24-...	750-1780-91310	14.90
Fund 750 - WRKERS COMP INS Total:					27,416.97
Fund: 810 - SOL CO FACILITY					
SOLANO COUNTY-AUDITOR/C...	100124	10/04/2024	PUBLIC FACILITES FEES: QTR 4 ...	810-4810-91250	185,260.00
Fund 810 - SOL CO FACILITY Total:					185,260.00
Fund: 830 - SEWR DIST TRUST					
FAIRFIELD-SUISUN SEWER DIS...	DM0000833	10/10/2024	SEWER FEES FOR SEPT. 2024	830-4830-91250	456,213.52
Fund 830 - SEWR DIST TRUST Total:					456,213.52
Fund: 901 - SA/ADMIN FUND					
CAL PERS RETIREMENT SYSTEM	DM0000815	10/02/2024	OCT 2024 PREMIUMS	901-3511-90322	161.71
ALESHIRE & WYNDER, LLP	89569	10/04/2024	PROFESSIONAL SVCS-SUCCES...	901-3511-91110	655.60
AT&T	22407458	10/29/2024	707-421-7309	901-3511-91310	102.78
VERIZON WIRELESS	9975928162	10/29/2024	ADMIN-MOBILE SVC 9/11/24-...	901-3511-91310	4.16
VERIZON WIRELESS	9975928162	10/29/2024	ADMIN-MOBILE SVC 9/11/24-...	901-3511-91310	6.24
VERIZON WIRELESS	9975928162	10/29/2024	ADMIN-MOBILE SVC 9/11/24-...	901-3511-91310	2.33
Fund 901 - SA/ADMIN FUND Total:					932.82
Fund: 902 - RDA OBLIGATION					
SHELDON INVESTMENT COM...	102524	10/04/2024	LOAN PAYMENT	902-05548	241,231.81
SHELDON INVESTMENT COM...	102524	10/04/2024	LOAN PAYMENT	902-7620-94210	26,768.19
Fund 902 - RDA OBLIGATION Total:					268,000.00
Fund: 903 - SA-HOUSING					
CAL PERS RETIREMENT SYSTEM	DM0000815	10/02/2024	OCT 2024 PREMIUMS	903-3514-90322	78.50
CITY OF VACAVILLE, TREASU	202405	10/11/2024	HSG-2023-24 YR 3-MOU FOR ...	903-3514-91140	19,323.00
FIRST VANGUARD RENTALS &	1-511646	10/25/2024	PW-CONCRETE BARRIERS	903-3514-91435	1,897.98
FIRST VANGUARD RENTALS &	1-511724	10/25/2024	PW-CONCRETE BARRIERS	903-3514-91435	1,897.98
VERIZON WIRELESS	9975928162	10/29/2024	ADMIN-MOBILE SVC 9/11/24-...	903-3514-91310	4.16
Fund 903 - SA-HOUSING Total:					23,201.62
Fund: 908 - RDA ASSET MGMT					
PG&E	10042423	10/04/2024	3010895990-6	908-3361-91510	55.82
PG&E	10112400	10/11/2024	5178857298-3: 5178857025, ...	908-3361-91510	1,801.52

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
PG&E	10112400	10/11/2024	5178857298-3: 5178857025, ...	908-3361-91510	32.24
REPUBLIC SERVICES #846	112363280	10/18/2024	GARBAGE SVCS-177 MAIN ST	908-3361-91520	358.72
Fund 908 - RDA ASSET MGMT Total:					2,248.30
Fund: 909 - MARINA					
PG&E	10042412	10/04/2024	2156787786-1	909-8910-91510	26.28
CPRS	137527-2425	10/04/2024	INDIVIDUAL MEMBER DUES-...	909-8910-93220	150.00
AT&T	22343627	10/04/2024	707-429-2628	909-8910-91310	58.87
WEX INC	99797048	10/04/2024	GAS USAGE 8/24/24-9/23/23 F..	909-8910-91445	153.36
AMAZON CAPITAL SERVICES	1GJK-XWW6-7QFV	10/11/2024	MARINA-KEYBOARD, MOUSE, ...	909-8910-91300	77.98
AMAZON CAPITAL SERVICES	1LMC-PGTG-FX1P	10/11/2024	MARINA-LIGHT BULBS	909-8910-91435	58.44
MCKENZIE HARDWARE-M	362285	10/11/2024	MARINA-MISC SUPPLIES	909-8910-91435	48.73
SUPERIOR BUILDING SERVICE	45622	10/11/2024	MARINA JANITORIAL SVCS SE...	909-8910-91425	1,060.00
BAY AREA AIR QUALITY MGMT	T176126	10/11/2024	MARINA-PERMIT, RENEWAL &...	909-8910-91360	288.00
PG&E	10182401	10/18/2024	9268373134-0	909-8910-91510	1,099.13
REPUBLIC SERVICES #846	112363286	10/18/2024	GARBAGE SVCS-800 KELLOGG ...	909-8910-91520	335.26
REPUBLIC SERVICES #846	112363287	10/18/2024	GARBAGE SVCS-703 B CIVIC C...	909-8910-91520	164.42
REPUBLIC SERVICES #846	112363288	10/18/2024	GARBAGE SVCS-1200 KELLOGG..	909-8910-91520	246.63
AT&T	22407452	10/29/2024	707-421-1486	909-8910-91310	28.86
AT&T	22407460	10/29/2024	707-421-7313	909-8910-91310	43.61
VERIZON WIRELESS	9975928166	10/29/2024	REC-MOBILE SVC 9/11/24-10/...	909-8910-91310	46.57
Fund 909 - MARINA Total:					3,886.14
Fund: 932 - SECTION8 CHOICE					
CITY OF SUISUN HOUSING AU...	DM0000797	10/01/2024	TO COVER HOUSING AP	932-01001	386,973.80
Fund 932 - SECTION8 CHOICE Total:					386,973.80
Fund: 945 - HSG AUTH/ADMIN					
CAL PERS RETIREMENT SYSTEM	DM0000815	10/02/2024	OCT 2024 PREMIUMS	945-3490-90322	39.25
AMERICAN PACE SETTER SYST	40678	10/18/2024	HOUSING-#10 WINDOW ENVE...	945-3490-91300	458.45
J.J.R. ENTERPRISES, INC	4199079-CAL	10/29/2024	VARIOUS DEPTS-PRINTER US...	945-3490-91325	56.86
VERIZON WIRELESS	9975928165	10/29/2024	HOUSING-MOBILE SVC 9/11/24	945-3490-91310	1.32
VERIZON WIRELESS	9975928166	10/29/2024	REC-MOBILE SVC 9/11/24-10/...	945-3490-91310	41.57
Fund 945 - HSG AUTH/ADMIN Total:					597.45
Fund: 974 - THEATER					
PG&E	10042411	10/04/2024	7710383064-0	974-3365-91510	602.08
Fund 974 - THEATER Total:					602.08
Grand Total:					4,862,650.22

Report Summary

Fund Summary

Fund	Payment Amount
010 - GENERAL FUND	1,247,000.84
052 - EVENTS-OTHERS	2,314.96
105 - ALL GAS TAXES	13,043.00
115 - TRANS.CIP FUNDS	931,428.69
117 - TRAIN DEPOT O&M	1,317.79
129 - SB1383-ORGANIC	9,016.10
130 - REFUSE/AB939	1.95
132 - RECYCL CONTAINR	5,000.00
142 - BOATING SAFETY	974.96
167 - ARP-AMER RESCUE	22,474.96
171 - PROP 49 GRANT	3,389.15
175 - POLICE GRANT/BSCC UPGRADE	2,200.00
185 - SEWER MAINTENANCE	15.70
187 - RPM GRANTS	1,606.68
189 - Prop.64 Grant -State	3,416.20
190 - DRAINAGE MAINT	11,034.30
205 - PG&E OBF	1,648.63
300 - PARK DEV FD	10,267.47
302 - Park Improvements	133,326.28
312 - POLICE FACILITY	2,955.19
320 - CAP IMPROV FEES	21,184.60
420 - LAWLER-MAINT	16,932.59
425 - BLOSSOM MAD	1,035.21
430 - HERITAGE MAD	18,999.53
435 - MTBELLO-MAINT	10,352.87
445 - PETERSON-MAINT	3,944.71
448 - RAILROAD AVE-AD	423.20
453 - VIC.HAR.ZONE-A	735.51
454 - VIC.HAR.ZONE-B	695.77
455 - VIC.HAR.ZONE-C	2,194.30
458 - VIC HAR-ZONE E	164.61
459 - VIC HAR-ZONE F	6,420.28
465 - AMBERWOOD TZ1	100.80
468 - WALMART TZ6	173.00
506 - SSWA CONNECTION	2,989.90
507 - SSWA OPER FUND	789,604.36
510 - SSWA REPLACEMEN	54,994.91
512 - 2019 BOND PROCE	35,397.11
705 - VEH/EQUIP-MAINT	13,718.56
706 - VEH/EQU-RPLCMT	42,872.92
710 - NETWORK MAINT.	4,094.56
712 - DISPATCH -P/S	14,339.30
713 - PW MAINT-I.S.	62,668.31
715 - LIAB INS RESERV	847.76
750 - WRKERS COMP INS	27,416.97
810 - SOL CO FACILITY	185,260.00
830 - SEWR DIST TRUST	456,213.52
901 - SA/ADMIN FUND	932.82
902 - RDA OBLIGATION	268,000.00
903 - SA-HOUSING	23,201.62
908 - RDA ASSET MGMT	2,248.30
909 - MARINA	3,886.14
932 - SECTION8 CHOICE	386,973.80
945 - HSG AUTH/ADMIN	597.45
974 - THEATER	602.08
Grand Total:	4,862,650.22

Account Summary

Account Number	Account Name	Payment Amount
010-01108	PREPAID POSTAGE EXPE...	2,041.99
010-01142	PREPAID COPIER EXPEN...	2,737.70
010-04402	FICA/MEDICARE TAX PA...	32,328.38
010-04403	FED WITHHOLDING TAX...	139,863.05
010-04404	STATE WITHHOLDINGS ...	31,834.15
010-04405	ICMA DEFERRED COMP...	23,111.18
010-04408	PAYROLL GARNISHMENT...	276.92
010-04409	SEIU UNION ASSOC DUES..	513.18
010-04410	POLICE OFFICERS ASSOC...	1,520.00
010-04413	PERS RETIRMNT & SURV...	94,165.67
010-04417	STATE DISABILITY INSUR...	4,296.24
010-04422	PARS	2,114.82
010-04423	FIRE UNION DUES	1,116.94
010-04425	SCMPEA DUES	204.00
010-04427	401A Liability Account	1,294.63
010-04449	FSA SECTION 125 PLAN ...	683.08
010-04456	PERS HEALTH BENEFITS ...	148,825.48
010-04491	DAMAGE DEP-REC & SR ...	3,367.00
010-04498	SUSPENSE ACCOUNT	7,297.69
010-04673	SS LOGISTICS CENTER	6,213.30
010-04683	HWY12-PENNSYLVANIA-...	31,944.00
010-1010-90501	TRAVEL TRAINING	626.43
010-1010-91140	Professional Services	9,575.00
010-1010-91300	Office Supplies	400.40
010-1010-91310	Phone Svc/Intrn	228.09
010-1015-91335	Board/Comm. Exp	900.00
010-1025-91330	Advertising	186.00
010-1710-90320	Health Benefits	3,896.71
010-1710-90322	Retiree Health	106.76
010-1710-90501	TRAVEL TRAINING	2,592.08
010-1710-91140	Othr Prof. Svc	22,011.41
010-1710-91300	Office Supplies	171.69
010-1710-91310	Phone Svc/Intrn	18.69
010-1710-91325	Prntng/Copy Exp	150.34
010-1710-93330	Mktg & Promos	18,000.00
010-1750-90125	Temp Agency	7,561.32
010-1750-90322	Retiree Health	12.56
010-1750-91140	Othr Prof. Svc	8,442.50
010-1750-91300	Office Supplies	188.62
010-1750-91310	Phone Svc/Intrn	13.97
010-1810-90322	Retiree Health	94.20
010-1810-91310	Phone Svc/Intrn	8.31
010-1815-91140	Othr Prof. Svc	3,244.72
010-1815-91310	Phone Svc/Intrn	2.08
010-1815-91350	Bank Fees/Chgs.	1,000.00
010-1820-90322	Retiree Health	397.21
010-1820-90501	TRAVEL TRAINING	135.00
010-1820-91300	Office Supplies	263.74
010-1820-91305	Sftwre/Srv Agre	835.72
010-1820-91310	Phone Svc/Intrn	33.25
010-1820-91325	Prntng/Copy Exp	14.10
010-1820-91350	Bank Fees/Chgs.	50.04
010-1830-90322	Retiree Health	196.25
010-1830-91300	Office Supplies	4,355.41
010-1830-91305	Sftwre/Srv Agre	874.71
010-1830-91310	Phone Svc/Intrn	339.55
010-1830-91320	Postage	293.24
010-1830-91325	Prntng/Copy Exp	87.18

Account Summary

Account Number	Account Name	Payment Amount
010-1830-91350	Bank Fees/Chgs.	15,936.23
010-1830-91431	Othr Cntrct Svc	1,424.11
010-1910-90500	PHY/BACKGROUNDS	27.50
010-1910-91110	Legal Services	30,944.56
010-1910-91140	Othr Prof. Srvc	9,360.45
010-1910-91325	Prntng/Copy Exp	38.01
010-1910-91355	Admin Fee	398.23
010-1910-91435	Field Supplies	852.14
010-1910-93330	Mktg & Promos	1,343.75
010-2310-90322	Retiree Health	314.00
010-2310-90500	PHY/BACKGROUNDS	2,500.00
010-2310-91300	Office Supplies	734.46
010-2310-91305	Sftwre/Srv Agre	79.98
010-2310-91310	Phone Svc/Intrn	2,345.36
010-2310-91320	Postage	30.05
010-2310-91325	Prntng/Copy Exp	1,477.36
010-2310-91395	Misc Office Exp	5,658.29
010-2310-91431	Othr Cntrct Svc	16,497.96
010-2310-91435	Field Supplies	1,597.45
010-2310-91445	Gas/Diesel/Oil	13,194.71
010-2310-91455	Unif/Cloth/Sfty	940.73
010-2310-91510	PG&E/Gas & Elec	141.06
010-2320-91211	Animal Control	313,328.00
010-2326-90322	Retiree Health	157.00
010-2326-90501	TRAVEL TRAINING	900.00
010-2326-91310	Phone Svc/Intrn	41.57
010-2350-90322	Retiree Health	785.00
010-2350-90500	PHY/BACKGROUNDS	7,458.03
010-2350-90501	TRAVEL TRAINING	4,055.39
010-2350-91140	Othr Prof. Srvc	1,268.10
010-2350-91300	Office Supplies	207.50
010-2350-91310	Phone Svc/Intrn	1,292.29
010-2350-91320	Postage	18.00
010-2350-91350	Bank Fees/Chgs.	211.69
010-2350-91435	Field Supplies	206.31
010-2350-91455	Unif/Cloth/Sfty	48.43
010-2350-93120	Field Equipment	8,511.21
010-2350-93215	POST Training	1,903.00
010-2350-93220	Membership/Dues	667.80
010-2600-90500	PHY/BACKGROUNDS	49.00
010-2600-91310	Phone Svc/Intrn	2,185.35
010-2600-91320	Postage	14.24
010-2600-91325	Prntng/Copy Exp	666.58
010-2600-91330	Advertising	404.00
010-2610-90322	Retiree Health	314.00
010-2610-90324	Vol. FF Benefit	385.45
010-2610-90501	TRAVEL TRAINING	26.71
010-2610-91310	Phone Svc/Intrn	435.95
010-2610-91430	Cntrct Svc/Eqpt	4,633.53
010-2610-91435	Field Supplies	2,235.89
010-2610-91440	Auto Parts/Supp	90.56
010-2610-91445	Gas/Diesel/Oil	4,380.44
010-2610-91455	Unif/Cloth/Sfty	1,795.25
010-2610-91510	PG&E/Gas & Elec	52.08
010-2610-93121	Field Equip >5k	1,020.33
010-2617-90501	TRAVEL TRAINING	1,819.80
010-2620-90501	TRAVEL TRAINING	2,000.00
010-2620-91310	Phone Svc/Intrn	148.60

Account Summary

Account Number	Account Name	Payment Amount
010-2620-91350	Bank Fees/Chgs.	3.05
010-2620-91435	Field Supplies	32.92
010-2620-93220	Membership/Dues	55.00
010-2620-93330	Mktg & Promos	43.35
010-3310-90125	Temp Agency	4,060.00
010-3310-90322	Retiree Health	15.70
010-3310-91140	Othr Prof. Svc	33,579.66
010-3310-91310	Phone Svc/Intrn	182.83
010-3310-91445	Gas/Diesel/Oil	238.45
010-3350-91310	Phone Svc/Intrn	83.14
010-3350-91330	Advertising	1,573.26
010-3350-91360	Govt Permit/Tax	547.00
010-3350-91415	Cntrct Svc/Bldg	188.00
010-3350-91425	Cntrct Svc/Jant	13,984.99
010-3350-91430	Cntrct Svc/Eqpt	306.37
010-3350-91431	Othr Cntrct Svc	848.68
010-3350-91435	Field Supplies	3,515.65
010-3350-91455	Unif/Cloth/Sfty	964.15
010-3350-91510	PG&E/Gas & Elec	2,333.70
010-3350-91520	Garbage Fees	168.52
010-3350-93120	Field Equipment	6,097.54
010-3350-93140	Major Fac Reprs	12,100.00
010-3357-91435	STA Bldg Maint-Field Su...	129.18
010-3363-90160	Salary Transfrs	210.00
010-3363-91435	Field Supplies	229.18
010-3363-91520	Garbage Fees	5,321.58
010-3410-90322	Retiree Health	172.70
010-3410-91140	Othr Prof. Svc	376.25
010-3410-91310	Phone Svc/Intrn	51.69
010-3410-91330	Advertising	313.87
010-3410-91435	Field Supplies	20.00
010-3410-93310	Prof.Studies	6,500.00
010-3505-90322	Retiree Health	86.35
010-3505-91310	Phone Svc/Intrn	47.81
010-3505-91330	Advertising	275.00
010-3505-91465	Leases/Rentals	200.00
010-3505-93310	Prof.Studies	616.20
010-6005-90322	Retiree Health	14.13
010-6005-90501	TRAVEL TRAINING	1,250.00
010-6007-90322	Retiree Health	31.40
010-6010-90160	Salary Transfrs	-210.00
010-6010-90322	Retiree Health	12.56
010-6010-90501	TRAVEL TRAINING	3,012.87
010-6010-91300	Office Supplies	91.73
010-6010-91310	Phone Svc/Intrn	144.22
010-6010-91325	Prntng/Copy Exp	0.82
010-6330-91420	Cntrct Svc/Grnd	3,388.64
010-6330-91435	Field Supplies	5,972.33
010-6330-91510	PG&E/Gas & Elec	17.83
010-6330-91525	Water/Sewer Chg	12,614.28
010-8610-75220	Room Rents/Rec	247.00
010-8610-90500	PHY/BACKGROUNDS	288.00
010-8610-91140	Othr Prof. Svc	3,316.00
010-8610-91300	Office Supplies	785.02
010-8610-91310	Phone Svc/Intrn	770.99
010-8610-91320	Postage	1,926.47
010-8610-91325	Prntng/Copy Exp	706.67
010-8610-91350	Bank Fees/Chgs.	82.15

Account Summary

Account Number	Account Name	Payment Amount
010-8610-91435	Field Supplies	152.19
010-8610-91445	Gas/Diesel/Oil	221.02
010-8610-93220	Membership/Dues	180.00
010-8615-91435	Field Supplies	137.86
010-8617-91435	Field Supplies	51.71
010-8618-91435	Field Supplies	250.73
010-8680-91140	Othr Prof. Svc	89.97
010-8680-91415	Cntrct Svc/Bldg	142.32
010-8680-91435	Field Supplies	6,229.36
010-8680-91510	PG&E/Gas & Elec	2,307.89
010-8680-91525	Water/Sewer Chg	2,504.58
010-8680-93120	Field Equipment	2,312.33
010-8750-75220	Room Rents/Rec	36.00
010-8750-90501	TRAVEL TRAINING	600.00
010-8750-91140	Othr Prof. Svc	1,860.50
010-8750-91310	Phone Svc/Intrn	28.86
010-8750-91415	Cntrct Svc/Bldg	153.68
010-8750-91435	Field Supplies	2,024.60
010-8750-91510	PG&E/Gas & Elec	2,459.49
010-8760-91310	Phone Svc/Intrn	83.85
010-8760-91435	Field Supplies	2,141.03
010-8760-91510	PG&E/Gas & Elec	62.58
010-8760-91525	Water/Sewer Chg	425.26
052-8817-91140	Othr Prof. Svc	350.00
052-8817-91360	Govt Permit/Tax	440.10
052-8817-91431	Othr Cntrct Svc	1,340.00
052-8817-91435	Field Supplies	184.86
105-6320-90322	Retiree Health	31.40
105-6320-91435	Field Supplies	6,980.03
105-6320-91510	PG&E/Gas & Elec	43.18
105-6320-91515	PG&E/St Lights	5,988.39
115-04599	RETENTION-SHORT CON...	-43,364.76
115-9900-96310	CIP	107,498.40
115-9906-96310	CIP	590,871.81
115-9907-96310	CIP	11,000.00
115-9908-96310	CIP	265,423.24
117-3355-91425	Cntrct Svc/Jant	673.05
117-3355-91435	Field Supplies	644.74
129-6029-91330	Advertising	9,016.10
130-6030-91330	Advertising	1.95
132-6032-91330	Advertising	5,000.00
142-2405-91430	Cntrct Svc/Eqpt	808.92
142-2405-91445	Gas/Diesel/Oil	166.04
167-1917-91305	Sftwre/Srv Agre	7,289.96
167-1917-96440	ERP SYSTEM	6,635.00
167-6017-91435	Field Supplies	8,550.00
171-8650-90501	TRAVEL TRAINING	25.00
171-8650-91310	Phone Svc/Intrn	82.58
171-8650-91435	Field Supplies	1,354.36
171-8651-91435	Prop 49-ASES Relief III-Fi...	1,927.21
175-2428-96420	CIP/BLDG REPAIR	2,200.00
185-6310-90322	Retiree Health	15.70
187-8675-91410	Cntrct Svc/Infr	1,606.68
189-8659-90501	Travel Training	487.00
189-8659-91140	Othr Prof. Svc	600.00
189-8659-91435	Field Supplies	2,329.20
190-6315-90322	Retiree Health	7.85
190-6315-91431	Othr Cntrct Svc	11,026.45

Account Summary

Account Number	Account Name	Payment Amount
205-7505-94110	Principal - PG&E OBF	1,648.63
300-9855-96210	Heritage Park-Capital De...	10,267.47
302-04599	Retention-CIP Contracts	-6,739.99
302-9919-96210	Capital Design	5,266.44
302-9919-96310	CIP	134,799.83
312-9992-93121	Field Equip >5k	2,955.19
320-6510-93310	Prof.Studies	21,184.60
420-6425-91420	Cntrct Svc/Grnd	76.37
420-6425-91510	PG&E/Gas & Elec	2,875.59
420-6425-91515	PG&E/St Lights	936.44
420-6425-91525	Water/Sewer Chg	13,044.19
425-6430-91515	PG&E/St Lights	18.21
425-6430-91525	Water/Sewer Chg	1,017.00
430-6435-91515	PG&E/St Lights	241.37
430-6435-91525	Water/Sewer Chg	18,758.16
435-6440-91515	PG&E/St Lights	799.73
435-6440-91525	Water/Sewer Chg	9,553.14
445-6445-91431	Othr Cntrct Svc	152.75
445-6445-91510	PG&E/Gas & Elec	990.76
445-6445-91515	PG&E/St Lights	2,801.20
448-6456-91525	Water/Sewer Chg	423.20
453-6453-91515	PG&E/St Lights	735.51
454-6454-91515	PG&E/St Lights	695.77
455-6455-91510	PG&E/Gas & Elec	793.47
455-6455-91515	PG&E/St Lights	1,400.83
458-6458-91515	PG&E/St Lights	164.61
459-6459-91431	Othr Cntrct Svc	6,250.00
459-6459-91515	PG&E/St Lights	170.28
465-6465-91525	Water/Sewer Chg	100.80
468-6468-91431	Othr Cntrct Svc	173.00
506-5098-91140	Othr Prof. Srvc	2,989.90
507-5075-77610	Water Sales	-5,391.42
507-5076-91110	Legal Services	1,260.00
507-5076-91325	Printing/copy	1,356.12
507-5076-91335	Board/Comm. Exp	700.00
507-5078-91140	Othr Prof. Srvc	24,293.55
507-5080-91140	Othr Prof. Srvc	333,387.41
507-5080-93220	Membership/Dues	20,000.00
507-5081-91140	Othr Prof. Srvc	81,700.01
507-5082-91140	Othr Prof. Srvc	332,298.69
510-5073-91140	Corona Evaluation Phase...	15,257.95
510-5231-96310	CIP	888.00
510-5296-96310	CIP	29,473.54
510-5351-96410	Blowers@Tank2A and G...	1,332.00
510-5353-91140	Water Quality Monitoring	8,043.42
512-5425-96310	CIP	35,397.11
705-6380-91430	Cntrct Svc/Eqpt	7,483.45
705-6380-91435	Field Supplies	315.41
705-6380-91440	Auto Parts/Supp	5,038.43
705-6380-91445	Gas/Diesel/Oil	881.27
706-6385-91308	VEHICLE LEASE	42,872.92
710-3320-90322	Retiree Health	47.10
710-3320-91300	Office Supplies	416.29
710-3320-91305	Sftwre/Srv Agre	99.00
710-3320-91307	COMPUTER LEASE	716.35
710-3320-91310	Phone Svc/Intrn	1,084.28
710-3320-91435	Field Supplies	682.47
710-3320-93130	Comptr Eq/Softw	1,049.07

Account Summary

Account Number	Account Name	Payment Amount
712-2312-90322	Retiree Health	157.00
712-2312-90500	PHY/BACKGROUNDS	6,438.00
712-2312-90501	TRAVEL TRAINING	-78.20
712-2312-91300	Office Supplies	185.52
712-2312-91305	Sftwre/Srv Agre	7,463.80
712-2312-91455	Unif/Cloth/Sfty	173.18
713-6395-90125	Temp Agency	49,948.54
713-6395-90310	PERS Retirement	300.08
713-6395-90322	Retiree Health	157.00
713-6395-90500	PHY/BACKGROUNDS	969.04
713-6395-90501	TRAVEL TRAINING	2,100.62
713-6395-91300	Office Supplies	244.19
713-6395-91310	Phone Svc/Intrn	819.59
713-6395-91325	Prntng/Copy Exp	164.94
713-6395-91415	Cntrct Svc/Bldg	165.15
713-6395-91425	Cntrct Svc/Jant	673.05
713-6395-91435	Field Supplies	899.14
713-6395-91445	Gas/Diesel/Oil	3,516.37
713-6395-91455	Unif/Cloth/Sfty	2,710.60
715-1770-90322	Retiree Health	15.70
715-1770-91310	Phone Svc/Intrn	15.37
715-1770-91925	Ins Prcd/Paymts	816.69
750-1780-90322	Retiree Health	32.97
750-1780-91310	Phone Svc/Intrn	14.90
750-1780-91925	Ins Prcd/Paymts	27,369.10
810-4810-91250	REMIT TO AGENCY	185,260.00
830-4830-91250	REMIT TO AGENCY	456,213.52
901-3511-90322	Retiree Health	161.71
901-3511-91110	Legal Services	655.60
901-3511-91310	Phone Svc/Intrn	115.51
902-05548	NOTES PAYABLE-SHELD...	241,231.81
902-7620-94210	Interest Exp	26,768.19
903-3514-90322	Retiree Health	78.50
903-3514-91140	Othr Prof. Svc	19,323.00
903-3514-91310	Phone Svc/Intrn	4.16
903-3514-91435	FIELD SUPPLIES-HOUSING	3,795.96
908-3361-91510	PG&E/Gas & Elec	1,889.58
908-3361-91520	Garbage Fees	358.72
909-8910-91300	Office Supplies	77.98
909-8910-91310	Phone Svc/Intrn	177.91
909-8910-91360	Govt Permit/Tax	288.00
909-8910-91425	Cntrct Svc/Jant	1,060.00
909-8910-91435	Field Supplies	107.17
909-8910-91445	Gas/Diesel/Oil	153.36
909-8910-91510	PG&E/Gas & Elec	1,125.41
909-8910-91520	Garbage Fees	746.31
909-8910-93220	Membership/Dues	150.00
932-01001	HOUSING AUTH.--BANK ...	386,973.80
945-3490-90322	Retiree Health	39.25
945-3490-91300	Office Supplies	458.45
945-3490-91310	Phone Svc/Intrn	42.89
945-3490-91325	Prntng/Copy Exp	56.86
974-3365-91510	PG&E/Gas & Elec	602.08
Grand Total:		4,862,650.22

Project Account Summary

Project Account Key	Payment Amount
None	4,862,650.22

Project Account Summary

Project Account Key
None

Payment Amount

Grand Total:

4,862,650.22

AGENDA TRANSMITTAL

MEETING DATE: December 3, 2024

AGENDA ITEM: Accept the Investment Report for the Quarter Ending September 30, 2024.

FISCAL IMPACT: No fiscal impact; informational only. Considering the projected timing of cash receipts and disbursements and the structure of the Pooled Investment Portfolio, the City should be able to comfortably meet overall cash flow needs over the next six months.

STRATEGIC PLAN: Ensure Fiscal Solvency; Provide Good Governance.

BACKGROUND: Each quarter it is necessary to produce an Investment Report showing how all City, Housing Authority, Successor Agency and Suisun-Solano Water Authority's available cash is invested, in terms of the type of investment, what institution it is invested in, and current value and interest earnings.

STAFF REPORT:

The total cash and investment portfolio book value (cost) held by the City as of September 30, 2024 was \$45,847,072, balances held in restricted accounts was \$5,168,972

SSWA 2019 Series Bond Proceeds	\$ 573,253
Debt Service Reserves	\$, 4,595,719
General Fund	\$ 7,614,443
Trust/Fiduciary Funds	\$ 9,394,259
All Other Funds	<u>\$ 28,838,370</u>
Total	\$51,016 044

The cash and investments held by the City include the following components: Managed Investment Portfolio (\$35,849,553), State of CA Local Agency Investment Fund (\$18,814), California Asset Management Program (CAMP) Pooled Investment Fund (\$6,365,193), Cash/Time Deposits (\$3,399,072), and accrued interest on investments (\$214,440).

Cash and investments held by the City and the trustees continue to be invested in accordance with the Government Code and the City's Investment Policy.

During the quarter, four investments matured: Three Certificates of Deposit in the amounts of \$330,000, \$450,000 & \$325,000 and one Federal Agency Bond in the amount of \$250,000. 16 new investments were purchased: Two Certificates of Deposit in the amounts of \$250,000 & \$250,000, Three Corporate Bonds/Notes in the amounts of \$1,951,300, \$2,775,300 & \$1,847,400, Seven Federal Agency Bonds/Notes in the amounts of \$331,996, \$961,100, \$144,727, \$962,000, \$465,220, \$1,724,243 & \$962,500 & Four municipal bonds/notes in the amounts of \$1,158,234, \$247,063, \$176,540 & \$249,958.

Two-year Treasuries yielding 4.71% at the beginning of the quarter ended lower at the end of the quarter at 3.66%, which was a decrease of 105 basis points for the quarter.

As of September 30, 2024, the Weighted Yield to Maturity on the Managed Investment Portfolio was 4.32%.

At the end of this quarter, the Weighted Average Maturity of the Managed Investment Portfolio was 2.84 years.

The Federal Open Market Committee (FOMC) meets approximately every six weeks and determines the level of the Federal Funds Rate. At the September 17th meeting, the FOMC voted to lower the target range for the federal funds rate by ½ percentage point to 4¾ to 5 percent.

Finance staff hired Optimized Investment Partners in May 2024 to help improve the investment returns for the city and to ensure compliance with California Government Code by ensuring safety of principal and sufficient liquidity for operations. Ongoing portfolio management activity will continue to be performed in partnership with Optimized Investment Partners, the City Manager, the Finance Director and the Finance Manager.

STAFF RECOMMENDATION: DECISION-MAKER CONFLICT: Staff has reviewed the decision contemplated by this action and has determined that it is not site-specific and consequently, the real property holdings of the City Council members do not create a disqualifying real property-related financial conflict of interest under the Political Reform Act (Cal. Gov’t Code § 87100, et seq.).

Staff is not independently aware and has not been informed by any City Council member, of any other fact that may constitute a basis for a decision-maker conflict of interest in this matter.

STAFF RECOMMENDATION: It is recommended that the Council/Authority accept the Quarter Ending September 30, 2024, Financial Officer’s Investment Report.

DOCUMENTS ATTACHED:

- 1. Financial Officer’s Investment Report, for the Quarter Ending September 30, 2024.

PREPARED BY:	Lakhwinder Deol, Finance Director
REVIEWED BY:	Lakhwinder Deol, Finance Director
APPROVED BY:	Bret Prebula, City Manager

ATTACHMENTS:

- [Quarterly Investment Report Suisun City-For the Quarter Ended September 30, 2024.pdf](#)
- [Suisun City-Investment Report - Council Info Memo 9.30.24.docx](#)



INVESTMENT REPORT FOR THE QUARTER ENDED SEPT 30, 2024

Robert Michalik
COO & Registered Investment Advisor
www.optimizedip.com

by Optimized Investment Partners, LLC

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PERFORMANCE SUMMARY SNAPSHOT

TOTAL INTEREST EARNINGS FOR THE QUARTER: \$518,017

ESTIMATED EARNINGS BY MONTH

Interest Earnings	FY23-24	FY24-25	Change
July		\$ 110,095	\$ 110,095
August		\$ 210,048	\$ 210,048
September		\$ 197,874	\$ 197,874
Total for Quarter	\$ -	\$ 518,017	\$ 518,017

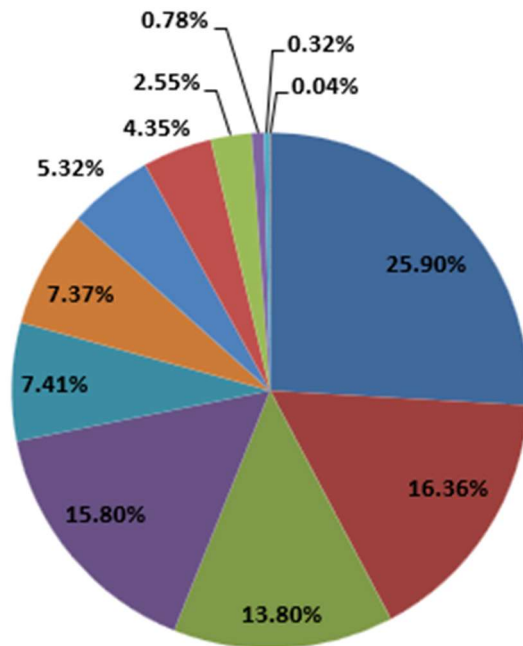
Note: Interest Earnings figures do not include capital gains or losses

PORTFOLIO KEY STATISTICS

Portfolio Key Statistics	
PAR Value	\$ 43,333,288
Book Value (COST)	\$ 42,233,560
Market Value	\$ 42,737,374
Weighted Average Maturity (in years)	2.84
Weighted Yield to Maturity*	4.32%

*Note: Cash/time deposits not included in WYTM

% OF PORTFOLIO BY INVESTMENT TYPE

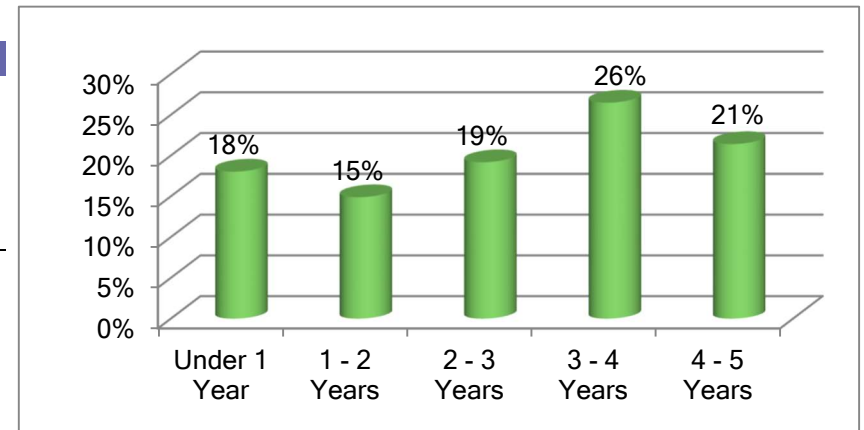


Investment Type	% Held
CORPORATE ISSUES	25.90%
ASSET BACKED/MORTGAGE BACKED SECURITIES	16.36%
CAMP	13.80%
FEDERAL AGENCY BOND	15.80%
U.S. TREASURY BILL/NOTE	7.41%
CASH/TIME DEPOSITS	7.37%
U.S. BANK CUSTODIAL CASH ACCOUNT	5.32%
MUNICIPAL BOND/NOTE	4.35%
CERTIFICATE OF DEPOSIT	2.55%
SENIOR UNSECURED UNSUBORDINATE OBLIGATIONS (SUPRANATIONALS)	0.78%
COMMERCIAL PAPER	0.32%
STATE OF CA LOCAL AGENCY INVESTMENT FUND	0.04%
ALL INVESTMENTS	100.00%

PORTFOLIO MATURITY DISTRIBUTION

Portfolio Maturity	PAR Maturing	% Maturing
Under 1 Year	\$ 6,219,312	18%
1 - 2 Years	\$ 5,136,991	15%
2 - 3 Years	\$ 6,615,410	19%
3 - 4 Years	\$ 9,136,612	26%
4 - 5 Years	\$ 7,385,000	21%
Total	\$ 34,493,325	100%

Pooled investments & U.S. Bank Custodial cash accounts are not included in the Portfolio Maturity Distribution table or chart.



Suisun City
Summary of Cash and Investments for the Quarter Ended September 30, 2024

Portfolio Assets	Par Value (1)	Market Value (2)	Book Value (3)	% of Portfolio
Cash & Investments Held by District				
Investment Portfolio				
Managed Investments				
U.S. Bank Custodial Cash Account	\$ 2,455,955.65	\$ 2,455,955.65	\$ 2,455,955.65	5.38%
U.S. Treasury Bill/ Note	\$ 3,465,000.00	\$ 3,418,483.55	\$ 3,380,518.77	7.41%
Federal Agency Bond	\$ 7,435,000.00	\$ 7,290,754.75	\$ 7,222,476.29	15.83%
Certificate of Deposit	\$ 1,160,000.00	\$ 1,178,638.20	\$ 1,160,000.00	2.54%
Commercial Paper	\$ 150,000.00	\$ 148,612.50	\$ 144,215.00	0.32%
Corporate Issues	\$ 12,255,000.00	\$ 11,949,168.90	\$ 11,736,405.45	25.72%
Asset Backed/Mortgage Backed Securities	\$ 7,538,324.81	\$ 7,548,083.15	\$ 7,423,938.37	16.27%
Senior Unsecured Unsubordinate Obligations (Supranationals)	\$ 350,000.00	\$ 358,060.00	\$ 349,246.50	0.77%
Municipal Bond/Note	\$ 2,140,000.00	\$ 2,005,609.80	\$ 1,976,796.70	4.33%
Managed Investments Subtotal	\$ 36,949,280.46	\$ 36,353,366.50	\$ 35,849,552.73	78.56%
Pooled Investments				
State of CA Local Agency Investment Fund	\$ 18,814.26	\$ 18,814.26	\$ 18,814.26	0.04%
CAMP	\$ 6,365,192.81	\$ 6,365,192.81	\$ 6,365,192.81	13.95%
Pooled Investments Subtotal	\$ 6,384,007.07	\$ 6,384,007.07	\$ 6,384,007.07	13.99%
Investment Portfolio Subtotal	\$ 43,333,287.53	\$ 42,737,373.57	\$ 42,233,559.80	92.55%
Cash/Time Deposits	\$ 3,399,071.96	\$ 3,399,071.96	\$ 3,399,071.96	7.45%
Funds Available for Investment	\$ 46,732,359.49	\$ 46,136,445.53	\$ 45,632,631.76	100.00%
Accrued Interest	\$ 214,439.79	\$ 214,439.79	\$ 214,439.79	
Total Cash & Investments Held by City	\$ 46,946,799.28	\$ 46,350,885.32	\$ 45,847,071.55	

Cash & Investments Held by Trustee				
Investment Agreements	\$	-	\$	-
Cash with Fiscal Agents	\$	-	\$	-
Restricted Cash	\$	5,168,972.00	\$	5,168,972.00
U.S. Government	\$	-	\$	-
Total Cash & Investments Held by Trustee	\$	5,168,972.00	\$	5,168,972.00
	Total Portfolio	\$ 52,115,771.28	\$ 51,519,857.32	\$ 51,016,043.55

Notes:

1. Par value is the principal amount of the investment on maturity.
2. Market values contained herein are received from sources we believe are reliable; however, we do not guarantee their accuracy.
3. Book value is par value of the security plus or minus any premium or discount on the security.

TRANSACTIONS REPORT

Matured Investments

Security Description	Maturity Date	CUSIP Id	Transaction Description	PAR Value	Tax Cost	Proceeds
BANK OF MONTREAL CHICAGO	08/16/2024	06367DC60	MATURED PAR VALUE OF BANK OF MONTREAL C D 5.970%	\$ 330,000.00	\$ (330,000.00)	\$ 330,000.00
FEDERAL HOME LOAN BKS	09/23/2024	3130AMVV1	MATURED PAR VALUE OF F H L B DEB 0.430%	\$ 250,000.00	\$ (250,000.00)	\$ 250,000.00
TORONTO DOMINION BANK NY	07/05/2024	89115BRL6	MATURED PAR VALUE OF TORONTO DOMINION C D 6.030%	\$ 325,000.00	\$ (325,000.00)	\$ 325,000.00
WESTPAC BKG CORP N Y BRH INSTL	08/02/2024	96130AUL0	MATURED PAR VALUE OF WESTPAC BKG C D 5.850%	\$ 450,000.00	\$ (450,000.00)	\$ 450,000.00

Newly Purchased Investments

CUSIP Id	Security Description	Settlement Date	Transaction Description	PAR Value	Tax Cost
38150VWG0	GOLDMAN SACHS BK	08/06/2024	PURCHASED PAR VALUE OF GOLDMAN SACHS BK C D 4.750%	\$ 250,000.00	\$ 250,000.00
07371BYP0	BEAL BK PLANO TEX	08/07/2024	PURCHASED PAR VALUE OF BEAL BK PLANO C D 4.750%	\$ 250,000.00	\$ 250,000.00
14913R3A3	CATERPILLAR FINL SVCS	07/31/2024	PURCHASED PAR VALUE OF CATERPILLAR FINL MTN 3.600%	\$ 2,000,000.00	\$ 1,951,300.00
24422EUY3	JOHN DEERE CAPITAL CORP	07/31/2024	PURCHASED PAR VALUE OF JOHN DEERE MTN 2.800%	\$ 3,000,000.00	\$ 2,775,300.00
713448EL8	PEPSICO INC	07/31/2024	PURCHASED PAR VALUE OF PEPSICO INC 2.625%	2,000,000.00	1,847,400.00
3130ANDH0	FEDERAL HOME LOAN BKS	07/31/2024	PURCHASED PAR VALUE OF F H L B DEB 1.000%	\$ 350,000.00	\$ 331,996.00
3130ANEG1	FEDERAL HOME LOAN BKS	07/31/2024	PURCHASED PAR VALUE OF F H L B DEB 0.750%	\$ 1,000,000.00	\$ 961,100.00
3130AQR62	FEDERAL HOME LOAN BKS	07/31/2024	PURCHASED PAR VALUE OF F H L B DEB 1.750%	150,000.00	144,727.50
3133EL2U7	FEDERAL FARM CREDIT BKS	07/31/2024	PURCHASED PAR VALUE OF F F C B DEB 0.680%	1,000,000.00	962,000.00
3134GWBNS	F H L M C M T N	07/31/2024	PURCHASED PAR VALUE OF F H L M C M T N 0.800%	500,000.00	465,220.00
3134H16U2	F H L M C M T N	07/31/2024	PURCHASED PAR VALUE OF F H L M C M T N 4.300%	1,735,000.00	1,724,243.00
3135G05M1	F N M A	07/31/2024	PURCHASED PAR VALUE OF F N M A 0.700%	1,000,000.00	962,500.00
67908PBG0	OKLAHOMA ST CAPITOL IMPT AUTH REV	07/31/2024	PURCHASED PAR VALUE OF OKLAHOMA ST CAPITOL 1.949%	1,265,000.00	1,158,234.00
752096AG2	RANCHO ADOBE FIRE PROTN DIST CA	08/05/2024	PURCHASED PAR VALUE OF RANCHO ADOBE CA 1.960%	270,000.00	247,063.50
658909H33	NORTH DAKOTA ST HSG FIN AGY TAXABLE	08/07/2024	PURCHASED PAR VALUE OF NORTH DAKOTA ST HSG 3.380%	180,000.00	176,540.40
03255LJF7	ANAHEIM CA PUB FING AUTH LEASE	08/14/2024	PURCHASED PAR VALUE OF ANAHEIM CA PUB 1.864%	280,000.00	249,958.80

Sold Investments

Security Description	Settlement Date	CUSIP Id	Transaction Description	PAR Value	Tax Cost	Proceeds
NONE						

Paid Down Investments

Security Description	Settlement Date	CUSIP Id	Transaction Description	Paid Down Par Value	Tax Cost	Proceeds
BMW VEH OWNER TR	07/25/2024	05602RAD3	PAID DOWN PAR VALUE OF BMW VEH OWNER TR 3.210%	\$ (3,070.25)	\$ (3,070.25)	\$ (3,070.25)
BMW VEH OWNER TR	08/26/2024	05602RAD3	PAID DOWN PAR VALUE OF BMW VEH OWNER TR 3.210%	\$ (3,135.24)	\$ (3,135.24)	\$ (3,135.24)
BMW VEH OWNER TR	09/25/2024	05602RAD3	PAID DOWN PAR VALUE OF BMW VEH OWNER TR 3.210%	\$ (3,079.73)	\$ (3,079.73)	\$ (3,079.73)
CARMAX AUTO OWNER TRUST	7/15/24	14318MAD1	PAID DOWN PAR VALUE OF CARMAX AUTO OWNER 3.970%	\$ (7,977.11)	\$ (7,977.11)	\$ (7,977.11)
CARMAX AUTO OWNER TRUST	8/15/24	14318MAD1	PAID DOWN PAR VALUE OF CARMAX AUTO OWNER 3.970%	\$ (8,112.28)	\$ (8,112.28)	\$ (8,112.28)
CARMAX AUTO OWNER TRUST	9/16/24	14318MAD1	PAID DOWN PAR VALUE OF CARMAX AUTO OWNER 3.970%	\$ (8,640.53)	\$ (8,640.53)	\$ (8,640.53)
F N M A GTD R E M I C PASS THRU	9/25/24	3136BQDE6	PAID DOWN PAR VALUE OF F N M A GTD REMIC 4.190%	\$ (9,830.05)	\$ (9,830.05)	\$ (9,830.05)
F H L M C MULTICLASS MTG PARTN	7/25/24	3137BGK24	PAID DOWN PAR VALUE OF F H L M C MLTCL MT 3.062%	\$ (719.21)	\$ (719.21)	\$ (719.21)
F H L M C MULTICLASS MTG PARTN	8/26/24	3137BGK24	PAID DOWN PAR VALUE OF F H L M C MLTCL MT 3.062%	\$ (5,503.71)	\$ (5,503.71)	\$ (5,503.71)
F H L M C MULTICLASS MTG PARTN	9/25/24	3137BGK24	PAID DOWN PAR VALUE OF F H L M C MLTCL MT 3.062%	\$ (27,884.78)	\$ (27,884.78)	\$ (27,884.78)
F H L M C MULTICLASS MTG PARTN	7/25/24	3137BJP64	PAID DOWN PAR VALUE OF F H L M C MLTCL MTG 3.205%	\$ (416.35)	\$ (416.35)	\$ (416.35)
F H L M C MULTICLASS MTG PARTN	8/26/24	3137BJP64	PAID DOWN PAR VALUE OF F H L M C MLTCL MTG 3.205%	\$ (396.23)	\$ (396.23)	\$ (396.23)
F H L M C MULTICLASS MTG PARTN	9/25/24	3137BJP64	PAID DOWN PAR VALUE OF F H L M C MLTCL MTG 3.205%	\$ (397.55)	\$ (397.55)	\$ (397.55)
F H L M C MULTICLASS MTG PARTN	7/25/24	3137BTUM1	PAID DOWN PAR VALUE OF F H L M C MLTCL MTG 3.347%	\$ (292.24)	\$ (292.24)	\$ (292.24)
F H L M C MULTICLASS MTG PARTN	8/26/24	3137BTUM1	PAID DOWN PAR VALUE OF F H L M C MLTCL MTG 3.347%	\$ (276.05)	\$ (276.05)	\$ (276.05)
F H L M C MULTICLASS MTG PARTN	9/25/24	3137BTUM1	PAID DOWN PAR VALUE OF F H L M C MLTCL MTG 3.347%	\$ (276.98)	\$ (276.98)	\$ (276.98)
F H L M C MULTICLASS MTG PARTN	7/25/24	3137FJXQ7	PAID DOWN PAR VALUE OF F H L M C MLTCL MT 3.750%	\$ (248.44)	\$ (248.44)	\$ (248.44)
F H L M C MULTICLASS MTG PARTN	8/26/24	3137FJXQ7	PAID DOWN PAR VALUE OF F H L M C MLTCL MT 3.750%	\$ (93.16)	\$ (93.16)	\$ (93.16)
F H L M C MULTICLASS MTG PARTN	9/25/24	3137FJXQ7	PAID DOWN PAR VALUE OF F H L M C MLTCL MT 3.750%	\$ (93.52)	\$ (93.52)	\$ (93.52)
F H L M C MULTICLASS MTG PARTN	9/25/24	3137FLN34	PAID DOWN PAR VALUE OF F H L M C MLTCL MT 3.208%	\$ (1,281.53)	\$ (1,281.53)	\$ (1,281.53)
F H L M C MULTICLASS MTG PARTN	7/25/24	3137FMU67	PAID DOWN PAR VALUE OF F H L M C MLTCL MTG 2.862%	\$ (386.13)	\$ (386.13)	\$ (386.13)
F H L M C MULTICLASS MTG PARTN	8/26/24	3137FMU67	PAID DOWN PAR VALUE OF F H L M C MLTCL MTG 2.862%	\$ (358.41)	\$ (358.41)	\$ (358.41)
F H L M C MULTICLASS MTG PARTN	9/25/24	3137FMU67	PAID DOWN PAR VALUE OF F H L M C MLTCL MTG 2.862%	\$ (359.74)	\$ (359.74)	\$ (359.74)
F H L M C MULTICLASS MTG PARTN	7/25/24	3137HAD45	PAID DOWN PAR VALUE OF F H L M C MLTCL MT 4.777%	\$ (115.98)	\$ (115.98)	\$ (115.98)
F H L M C MULTICLASS MTG PARTN	8/26/24	3137HAD45	PAID DOWN PAR VALUE OF F H L M C MLTCL MT 4.777%	\$ (113.93)	\$ (113.93)	\$ (113.93)
F H L M C MULTICLASS MTG PARTN	9/25/24	3137HAD45	PAID DOWN PAR VALUE OF F H L M C MLTCL MT 4.777%	\$ (114.54)	\$ (114.54)	\$ (114.54)
F H L M C MULTICLASS MTG PARTN	7/25/24	3137HAMN3	PAID DOWN PAR VALUE OF F H L M C MLTCL 5.272%	\$ (171.68)	\$ (171.68)	\$ (171.68)
F H L M C MULTICLASS MTG PARTN	8/26/24	3137HAMN3	PAID DOWN PAR VALUE OF F H L M C MLTCL 5.272%	\$ (213.43)	\$ (213.43)	\$ (213.43)
F H L M C MULTICLASS MTG PARTN	9/25/24	3137HAMN3	PAID DOWN PAR VALUE OF F H L M C MLTCL 5.272%	\$ (214.70)	\$ (214.70)	\$ (214.70)
GM FIN CONS AUTO REC	7/16/24	380146AC4	PAID DOWN PAR VALUE OF GM FIN CONS AUTO 1.260%	\$ (2,256.65)	\$ (2,256.65)	\$ (2,256.65)
GM FIN CONS AUTO REC	8/16/24	380146AC4	PAID DOWN PAR VALUE OF GM FIN CONS AUTO 1.260%	\$ (2,347.89)	\$ (2,347.89)	\$ (2,347.89)
GM FIN CONS AUTO REC	9/16/24	380146AC4	PAID DOWN PAR VALUE OF GM FIN CONS AUTO 1.260%	\$ (2,212.60)	\$ (2,212.60)	\$ (2,212.60)
HYUNDAI AUTO REC TR	7/15/24	448977AD0	PAID DOWN PAR VALUE OF HYUNDAI AUTO REC 2.220%	\$ (5,761.58)	\$ (5,761.58)	\$ (5,761.58)
HYUNDAI AUTO REC TR	8/15/24	448977AD0	PAID DOWN PAR VALUE OF HYUNDAI AUTO REC 2.220%	\$ (5,765.05)	\$ (5,765.05)	\$ (5,765.05)
HYUNDAI AUTO REC TR	9/16/24	448977AD0	PAID DOWN PAR VALUE OF HYUNDAI AUTO REC 2.220%	\$ (5,726.61)	\$ (5,726.61)	\$ (5,726.61)
MERCEDES BENZ AUTO	7/15/24	58768PAC8	PAID DOWN PAR VALUE OF MERCEDES BENZ AUTO 5.210%	\$ (3,399.34)	\$ (3,399.34)	\$ (3,399.34)
MERCEDES BENZ AUTO	8/15/24	58768PAC8	PAID DOWN PAR VALUE OF MERCEDES BENZ AUTO 5.210%	\$ (11,425.11)	\$ (11,425.11)	\$ (11,425.11)
MERCEDES BENZ AUTO	9/16/24	58768PAC8	PAID DOWN PAR VALUE OF MERCEDES BENZ AUTO 5.210%	\$ (11,260.23)	\$ (11,260.23)	\$ (11,260.23)

Security Description	CUSIP Id	Settlem Date	Maturity	Par Value	Market Value	Book Value	YTM	Moody Rating	S&P Rating
BANK OF MONTREAL CHICAGO	06367DC60	08/17/23	08/16/24	\$ 330,000	\$ 330,145.20	\$ 330,000.00	5.970%	N/A	N/A
COOPERATIEVE CENTRALE RAIFFEISEN	21684LGS5	07/20/23	07/17/26	\$ 250,000	\$ 256,652.50	\$ 250,000.00	5.080%	N/A	N/A
NATIXIS NY	63873QP65	09/20/23	09/18/26	\$ 160,000	\$ 165,283.20	\$ 160,000.00	5.610%	N/A	N/A
TORONTO DOMINION	89115B6K1	10/31/22	10/27/25	\$ 250,000	\$ 254,222.50	\$ 250,000.00	5.580%	N/A	N/A
TORONTO DOMINION BANK NY	89115BRL6	07/10/23	07/05/24	\$ 325,000	\$ 325,026.00	\$ 325,000.00	6.030%	N/A	N/A
WESTPAC BKG CORP N Y BRH INSTL	96130AUL0	08/07/23	08/02/24	\$ 450,000	\$ 450,117.00	\$ 449,979.74	5.850%	N/A	N/A
GOLDMAN SACHS BK	38150VWG0	08/06/24	08/06/25	\$ 250,000	\$ 251,240.00	\$ 250,000.00	4.750%	N/A	N/A
BEAL BK PLANO TEX	07371BYP0	08/07/24	08/06/25	\$ 250,000	\$ 251,240.00	\$ 250,000.00	4.750%	N/A	N/A
CERTIFICATE OF DEPOSIT				\$ 2,265,000	\$ 2,283,926.40	\$ 2,264,979.74			
FEDERAL HOME LOAN BKS	3130AMVV1	03/31/23	09/23/24	\$ 250,000	\$ 247,097.50	\$ 235,380.00	4.560%	N/A	N/A
FEDERAL HOME LOAN BKS	3130AJHU6	04/16/20	04/14/25	\$ 120,000	\$ 117,573.60	\$ 119,404.80	0.600%	AAA	AA+
F H L M C M T N	3134GWZV1	12/07/21	10/22/25	\$ 225,000	\$ 217,242.00	\$ 219,937.50	1.250%	AAA	N/A
FEDERAL HOME LOAN BKS	3130APQ81	08/08/22	11/08/24	\$ 200,000	\$ 199,206.00	\$ 189,644.00	3.410%	AAA	AA+
FEDERAL HOME LOAN BKS	3130ANMH0	07/20/22	08/20/26	\$ 200,000	\$ 190,486.00	\$ 182,338.00	3.440%	AAA	AA+
F N M A	3135G0X24	01/10/20	01/07/25	\$ 100,000	\$ 99,193.00	\$ 99,681.00	1.690%	AAA	AA+
FEDERAL HOME LOAN BKS	3130ATS57	03/23/23	03/10/28	\$ 200,000	\$ 205,826.00	\$ 204,684.49	3.980%	AAA	AA+
F H L M C M T N	3134GYDT6	01/24/23	01/24/25	\$ 200,000	\$ 199,936.00	\$ 200,000.00	5.150%	AAA	AA+
F N M A	3135GAS28	04/30/24	04/23/27	\$ 255,000	\$ 256,211.25	\$ 255,000.00	5.420%	AAA	AA+
F H L M C M T N	3134H1FT5	10/10/23	10/10/28	\$ 200,000	\$ 199,778.00	\$ 200,000.00	6.000%	AAA	AA+
FEDERAL HOME LOAN BKS	3130ANDH0	07/31/24	07/28/26	\$ 350,000	\$ 337,039.50	\$ 331,996.00	4.470%	AAA	AA+
FEDERAL HOME LOAN BKS	3130ANEG1	07/31/24	08/19/25	\$ 1,000,000	\$ 969,160.00	\$ 961,100.00	4.580%	AAA	AA+
FEDERAL HOME LOAN BKS	3130AQR62	07/31/24	08/25/26	\$ 150,000	\$ 146,851.50	\$ 144,727.50	4.450%	AAA	AA+
FEDERAL FARM CREDIT BKS	3133EL2U7	07/31/24	08/04/25	\$ 1,000,000	\$ 971,720.00	\$ 962,000.00	4.570%	AAA	AA+
F H L M C M T N	3134GWBNS	07/31/24	07/30/26	\$ 500,000	\$ 473,540.00	\$ 465,220.00	4.470%	AAA	N/A
F H L M C M T N	3134H16U2	07/31/24	07/17/28	\$ 1,735,000	\$ 1,734,201.90	\$ 1,724,243.00	4.470%	AAA	AA+
F N M A	3135G05M1	07/31/24	07/30/25	\$ 1,000,000	\$ 972,790.00	\$ 962,500.00	4.570%	AAA	AA+
FEDERAL AGENCY BOND/NOTE				\$ 7,685,000	\$ 7,537,852.25	\$ 7,457,856.29			
FIRST AMERICAN GOVERNMENT	31846V203			\$ 2,455,956	\$ 2,455,955.65	\$ 2,455,955.65	N/A	N/A	N/A
INVESTMENT CASH ACCOUNT				\$ 2,455,956	\$ 2,455,955.65	\$ 2,455,955.65			
U S TREASURY NOTE	91282CAB7	08/04/21	07/31/25	\$ 200,000	\$ 193,802.00	\$ 197,843.75	0.520%	AAA	N/A

Security Description	CUSIP Id	Settlem Date	Maturity	Par Value	Market Value	Book Value	YTM	Moody Rating	S&P Rating
U S TREASURY NOTE	91282CAM3	10/26/21	09/30/25	\$ 250,000	\$ 240,977.50	\$ 243,046.87	0.970%	AAA	N/A
U S TREASURY NOTE	91282CAZ4	10/26/21	11/30/25	\$ 205,000	\$ 196,904.55	\$ 199,642.78	1.030%	AAA	N/A
U S TREASURY NOTE	91282CBC4	07/07/21	12/31/25	\$ 165,000	\$ 158,084.85	\$ 164,645.51	0.820%	AAA	N/A
U S TREASURY NOTE	91282CCZ2	10/26/21	09/30/26	\$ 100,000	\$ 94,727.00	\$ 99,687.50	1.170%	AAA	N/A
U S TREASURY NOTE	91282CCR0	12/07/23	07/31/28	\$ 190,000	\$ 172,558.00	\$ 163,563.28	4.340%	AAA	N/A
U S TREASURY NOTE	91282CCH2	10/31/23	06/30/28	\$ 250,000	\$ 229,707.50	\$ 212,773.44	4.850%	AAA	N/A
U S TREASURY NOTE	912828J27	02/02/24	02/15/25	\$ 335,000	\$ 331,867.75	\$ 325,944.53	4.700%	AAA	N/A
U S TREASURY NOTE	91282CGV7	04/05/24	04/15/26	\$ 225,000	\$ 225,009.00	\$ 220,992.19	4.680%	AAA	N/A
U S TREASURY NOTE	91282CGU9	09/14/23	03/31/25	\$ 100,000	\$ 99,757.00	\$ 98,046.88	5.210%	AAA	N/A
U S TREASURY NOTE	91282CGX3	12/12/23	04/30/25	\$ 125,000	\$ 124,685.00	\$ 123,203.13	4.960%	AAA	N/A
U S TREASURY NOTE	91282CJT9	03/04/24	01/15/27	\$ 340,000	\$ 342,815.20	\$ 335,736.72	4.470%	AAA	N/A
U S TREASURY NOTE	91282CFU0	01/05/24	10/31/27	\$ 520,000	\$ 528,226.40	\$ 522,234.38	4.000%	AAA	N/A
U S TREASURY NOTE	91282CJA0	02/02/24	09/30/28	\$ 310,000	\$ 322,037.30	\$ 319,917.58	3.870%	AAA	N/A
U S TREASURY NOTE	91282CJF9	03/01/24	10/31/28	\$ 150,000	\$ 157,324.50	\$ 153,240.23	4.360%	AAA	N/A
U.S. TREASURY NOTE/BILL				\$ 3,465,000	\$ 3,418,483.55	\$ 3,380,518.77			
NATIXIS NY C P	63873JMB3	03/19/24	12/11/24	\$ 150,000	\$ 148,612.50	\$ 144,215.00	5.410%	N/A	N/A
COMMERCIAL PAPER				\$ 150,000.00	\$ 148,612.50	\$ 144,215.00			
JPMORGAN CHASE CO	46647PCV6	02/24/22	02/24/26	\$ 175,000	\$ 173,274.50	\$ 175,000.00	2.600%	A1	A-
HONEYWELL INTERNATIONAL	438516CE4	03/03/22	03/01/27	\$ 125,000	\$ 117,085.00	\$ 119,160.00	2.090%	A2	A
ANALOG DEVICES INC	032654AU9	11/01/23	10/01/28	\$ 160,000	\$ 146,998.40	\$ 134,230.40	5.480%	A2	A-
STATE STR CORP	857477BR3	04/26/22	02/06/26	\$ 160,000	\$ 158,113.60	\$ 152,467.20	3.080%	A1	A
CITIGROUP INC	17327CAN3	01/25/22	01/25/26	\$ 85,000	\$ 84,140.65	\$ 85,000.00	2.010%	A3	BBB+
HOME DEPOT INC	437076BN1	08/22/23	09/15/26	\$ 100,000	\$ 96,673.00	\$ 91,748.00	5.070%	A2	A
INTERNATIONAL BUSINESS MACHS	459200KM2	02/25/22	02/09/27	\$ 175,000	\$ 167,585.25	\$ 172,840.50	2.470%	A3	A-
WELLS FARGO COMPANY	949746SH5	07/18/23	10/23/26	\$ 175,000	\$ 171,038.00	\$ 163,735.25	5.170%	A1	BBB+
JPMORGAN CHASE CO	46625HQQ3	07/21/23	04/01/26	\$ 110,000	\$ 108,617.30	\$ 104,919.10	5.160%	A1	A-
AMAZON COM INC	023135CF1	04/26/22	04/13/27	\$ 160,000	\$ 157,956.80	\$ 158,696.00	3.480%	A1	AA
UNITEDHEALTH GROUP INC	91324PEG3	05/20/22	05/15/27	\$ 35,000	\$ 34,835.50	\$ 34,981.10	3.710%	A2	A+
INTEL CORP	458140BY5	08/12/22	08/05/27	\$ 170,000	\$ 166,651.00	\$ 170,205.70	3.720%	BAA1	BBB+
ABBOTT LABORATORIES	002824BF6	08/24/23	11/30/26	\$ 110,000	\$ 109,928.50	\$ 105,691.30	5.060%	AA3	AA-
BRISTOL MYERS SQUIBB CO	110122DE5	03/15/23	02/20/28	\$ 175,000	\$ 174,328.00	\$ 170,044.00	4.550%	A2	A
WALMART INC	931142FB4	04/18/23	04/15/28	\$ 75,000	\$ 75,365.25	\$ 74,862.00	3.940%	AA2	AA

Security Description	CUSIP Id	Settlem Date	Maturity	Par Value	Market Value	Book Value	YTM	Moody Rating	S&P Rating
WALMART INC	931142EX7	09/14/22	09/09/27	\$ 165,000	\$ 166,138.50	\$ 165,267.30	3.910%	AA2	AA
NORTHERN TR CORP SR NT	665859AW4	05/12/22	05/10/27	\$ 110,000	\$ 110,179.30	\$ 111,062.60	3.790%	A2	A+
MERCK CO INC	58933YBH7	05/17/23	05/17/28	\$ 65,000	\$ 65,547.30	\$ 64,947.35	4.070%	A1	A+
LOCKHEED MARTIN CORP	539830BZ1	05/25/23	05/15/28	\$ 15,000	\$ 66,049.75	\$ 14,973.00	4.490%	A2	A-
LOCKHEED MARTIN CORP	539830BZ1	06/06/23	05/15/28	\$ 50,000	N/A	\$ 49,820.00	4.530%	A2	A-
AIR PRODUCTS AND CHEMICALS INC	009158BH8	02/08/24	02/08/29	\$ 145,000	\$ 148,507.55	\$ 144,807.15	4.630%	A2	A
TEXAS INSTRS INC	882508CG7	02/08/24	02/08/29	\$ 130,000	\$ 133,369.60	\$ 129,862.20	4.620%	AA3	A+
META PLATFORMS INC	30303M8L9	06/05/23	05/15/28	\$ 105,000	\$ 107,704.80	\$ 105,157.50	4.560%	AA3	AA-
BLACKROCK FUNDING	09290DAA9	03/14/24	03/14/29	\$ 15,000	\$ 221,138.25	\$ 14,972.85	4.740%	AA3	AA-
BLACKROCK FUNDING	09290DAA9	03/14/24	03/14/29	\$ 200,000	N/A	\$ 200,494.00	4.640%	AA3	AA-
ADOBE INC SR GLBL	00724PAF6	04/04/24	04/04/29	\$ 80,000	\$ 82,646.40	\$ 79,880.80	4.830%	A1	A+
CISCO SYS INC	17275RBR2	02/26/24	02/26/29	\$ 115,000	\$ 118,930.70	\$ 114,959.75	4.860%	A1	AA-
BP CAP MKTS AMER INC	10373QBY5	05/17/24	11/17/27	\$ 110,000	\$ 113,122.90	\$ 110,000.00	5.020%	A1	A-
STATE STR CORP	857477CD3	08/03/23	08/03/26	\$ 70,000	\$ 163,388.80	\$ 70,025.20	5.260%	A1	A
STATE STR CORP	857477CD3	08/03/23	08/03/26	\$ 90,000	N/A	\$ 90,000.00	5.270%	A1	A
GOLDMAN SACHS BK USA	38151LAG5	05/21/24	05/21/27	\$ 120,000	\$ 121,942.80	\$ 120,000.00	5.410%	A1	A+
BANK OF AMERICA NA	06428CAA2	08/18/23	08/18/26	\$ 325,000	\$ 333,693.75	\$ 325,000.00	5.530%	AA1	A+
AMERICAN HONDA FIN CORP	02665WEK3	07/18/23	07/07/26	\$ 75,000	\$ 76,430.25	\$ 75,829.50	4.850%	A3	A-
AMERICAN HONDA FIN CORP	02665WEM9	07/07/23	07/07/28	\$ 85,000	\$ 87,818.60	\$ 84,962.60	5.140%	A3	A-
BANK OF NY MELLON CORP	06406RBA4	01/28/22	01/26/27	\$ 165,000	\$ 157,992.45	\$ 165,199.65	2.020%	A1	A
CATERPILLAR FINL SVCS MTNS BE FR	14913R2U0	01/12/22	01/08/27	\$ 150,000	\$ 142,860.00	\$ 148,989.00	1.840%	A2	A
DEERE JOHN CAPITAL CORP	24422EWA3	01/13/22	01/11/27	\$ 125,000	\$ 118,846.25	\$ 124,295.00	1.820%	A1	A
JOHN DEERE CAPITAL CORPORATION	24422EXB0	07/14/23	07/14/28	\$ 25,000	\$ 25,829.75	\$ 24,962.75	4.980%	A1	A
MORGAN STANLEY FR	61747YEM3	02/18/22	02/18/26	\$ 135,000	\$ 133,718.85	\$ 135,000.00	2.630%	A1	A-
NATIONAL RURAL UTIL COOP FIN	63743HFC1	04/26/22	02/07/25	\$ 160,000	\$ 158,310.40	\$ 153,728.00	3.360%	A2	A-
PACCAR FINANCIAL CORP	69371RS64	08/10/23	08/10/28	\$ 105,000	\$ 108,694.95	\$ 104,834.10	4.990%	A1	A+
TOYOTA MTR CR CORP	89236TLB9	09/11/23	09/11/28	\$ 75,000	\$ 78,145.50	\$ 74,869.50	5.290%	A1	A+
TOYOTA MTR CR CORP FR	89236TKX2	08/14/23	08/14/26	\$ 90,000	\$ 91,631.70	\$ 89,891.10	5.040%	A1	A+
TRUIST FINANCIAL CORP	89788MAD4	03/14/22	03/02/27	\$ 165,000	\$ 157,339.05	\$ 155,034.00	2.570%	BAA1	A-
CATERPILLAR FINL SVCS	14913R3A3	07/31/24	08/12/27	\$ 2,000,000	\$ 1,987,520.00	\$ 1,951,300.00	4.460%	N/A	N/A
JOHN DEERE CAPITAL CORP	24422EUY3	07/31/24	07/18/29	\$ 3,000,000	\$ 2,841,180.00	\$ 2,775,300.00	4.500%	N/A	N/A
PEPSICO INC	713448EL8	07/31/24	07/29/29	\$ 2,000,000	\$ 1,887,900.00	\$ 1,847,400.00	4.340%	N/A	N/A
Corporate Bond/Note				\$ 12,255,000	\$ 11,949,169	\$ 11,736,405			

Security Description	CUSIP Id	Settlem Date	Maturity	Par Value	Market Value	Book Value	YTM	Moody Rating	S&P Rating
DISCOVER CARD EXE	254683CS2	05/26/22	05/17/27	\$ 170,000	\$ 168,624.70	\$ 169,986.18	3.320%	AAA	N/A
GM FIN CONS AUTO REC	380146AC4	01/19/22	11/16/26	\$ 19,973	\$ 19,701.80	\$ 19,971.29	1.260%	N/A	AAA
MERCEDES BENZ AUTO	58768PAC8	11/22/22	08/16/27	\$ 158,910	\$ 159,706.30	\$ 158,878.73	5.210%	AAA	AAA
DISCOVER CARD EXE	254683CW3	08/09/22	07/15/27	\$ 125,000	\$ 124,102.50	\$ 124,984.49	3.560%	AAA	AAA
CARMAX AUTO OWNER TRUST	14318MAD1	07/20/22	04/15/27	\$ 117,488	\$ 116,953.68	\$ 117,485.47	3.970%	N/A	AAA
BMW VEH OWNER TR	05602RAD3	05/18/22	08/25/26	\$ 28,047	\$ 27,858.86	\$ 28,045.88	3.210%	AAA	AAA
HYUNDAI AUTO REC TR	448977AD0	03/16/22	10/15/26	\$ 51,886	\$ 51,315.09	\$ 51,883.83	2.220%	N/A	AAA
ALLY AUTO RECV TR	02007WAC2	07/19/23	05/15/28	\$ 120,000	\$ 121,590.00	\$ 119,979.54	5.460%	AAA	N/A
DAIMLER TRUCKS RETAIL	233868AC2	09/27/23	03/15/27	\$ 130,000	\$ 131,886.30	\$ 129,998.01	5.900%	AAA	N/A
FIFTH THIRD AUTO	31680EAD3	08/23/23	08/15/28	\$ 155,000	\$ 157,196.35	\$ 154,990.39	5.530%	AAA	AAA
DISCOVER CARD EXE	254683CZ6	06/28/23	06/15/28	\$ 105,000	\$ 106,314.60	\$ 104,985.82	4.930%	AAA	AAA
GM FINL CON AUT RECV TR	36267KAD9	07/19/23	06/16/28	\$ 70,000	\$ 71,045.10	\$ 69,997.30	5.450%	AAA	AAA
HONDA AUTO RECEIVABLES OWNER	43815QAC1	08/22/23	02/18/28	\$ 140,000	\$ 142,010.40	\$ 139,971.13	5.420%	N/A	AAA
FORD CR AUTO OWNER TR	344928AD8	03/31/23	02/15/28	\$ 80,000	\$ 80,196.80	\$ 79,991.66	4.650%	N/A	AAA
FORD CR AUTO OWNER TR	344930AD4	06/26/23	05/15/28	\$ 65,000	\$ 65,783.90	\$ 64,999.12	5.230%	N/A	AAA
HYUNDAI AUTO RECEIVABLES TR	44933XAD9	07/19/23	04/17/28	\$ 70,000	\$ 71,063.30	\$ 69,996.96	5.480%	N/A	AAA
NISSAN AUTO LEASE TRUST	65480MAD5	10/25/23	03/15/28	\$ 45,000	\$ 45,944.55	\$ 44,990.87	5.940%	AAA	N/A
AMERICAN EXP CR	02582JKH2	04/23/24	04/16/29	\$ 135,000	\$ 139,028.40	\$ 134,972.33	5.230%	N/A	AAA
CHASE ISSUE TR	161571HV9	01/31/24	01/16/29	\$ 185,000	\$ 187,362.45	\$ 184,971.82	4.610%	N/R	AAA
WELLS FARGO CARD ISSUANCE TRUST	92970QAA3	03/01/24	02/15/29	\$ 200,000	\$ 204,198.00	\$ 199,945.72	4.950%	AAA	AAA
AMERICAN EXPRESS CREDIT	02582JIT8	05/24/22	05/17/27	\$ 195,000	\$ 193,596.00	\$ 194,956.87	3.390%	N/A	AAA
BANK OF AMERICA CREDIT CARD TR	05522RDF2	06/02/23	04/17/28	\$ 215,000	\$ 216,636.15	\$ 216,016.21	4.890%	AAA	AAA
HARLEY DAVIDSON MOTORCYCLE	41285JAD0	02/23/23	12/15/27	\$ 70,000	\$ 70,305.90	\$ 69,992.95	5.050%	AAA	N/A
BMW VEH OWNER TR 2023 A	05592XAD2	07/18/23	02/25/28	\$ 60,000	\$ 60,744.00	\$ 59,989.37	5.470%	N/A	AAA
CAPITAL ONE MULTI ASSET	14041NGD7	05/24/23	05/15/28	\$ 210,000	\$ 210,833.70	\$ 209,951.85	4.430%	N/A	AAA
CHASE ISSUANCE TRUST	161571HT4	09/15/23	09/15/28	\$ 175,000	\$ 178,797.50	\$ 174,951.49	5.170%	N/R	AAA
BANK OF AMERICA CREDIT CARD	05522RDG0	06/16/23	05/15/28	\$ 75,000	\$ 75,768.75	\$ 74,983.02	4.790%	N/A	AAA
F N M A GTD R E M I C PASS THRU	3136BQDE6	07/31/23	07/25/28	\$ 215,000	\$ 215,873.33	\$ 211,355.50	4.580%	N/A	N/A
F H L M C MULTICLASS MTG PARTN	3137BJP64	08/08/22	03/25/25	\$ 217,663	\$ 215,869.88	\$ 216,039.46	3.510%	N/A	N/A
F H L M C MULTICLASS MTG PARTN	3137HAMH6	09/14/23	08/25/28	\$ 225,000	\$ 229,767.75	\$ 221,671.58	4.990%	N/A	N/A
F H L M C MULTICLASS MTG PARTN	3137HAQ74	10/19/23	08/25/28	\$ 215,000	\$ 220,497.55	\$ 210,283.76	5.260%	N/A	N/A
F H L M C MULTICLASS MTG PARTN	3137HAST4	10/31/23	09/25/28	\$ 160,000	\$ 164,588.80	\$ 154,898.72	5.600%	N/A	N/A
F H L M C MULTICLASS MTG PARTN	3137HB3D4	11/21/23	10/25/28	\$ 80,000	\$ 82,917.60	\$ 79,768.72	5.140%	N/A	N/A
F H L M C MULTICLASS MTG PARTN	3137H14B9	08/15/23	05/25/28	\$ 245,000	\$ 227,004.75	\$ 214,432.42	4.730%	N/A	N/A
F H L M C MULTICLASS MTG PARTN	3137HAD45	07/27/23	06/25/28	\$ 178,547	\$ 181,393.20	\$ 178,542.66	4.780%	N/A	N/A

Security Description	CUSIP Id	Settlem Date	Maturity	Par Value	Market Value	Book Value	YTM	Moody Rating	S&P Rating
F H L M C MULTICLASS MTG PARTN	3137BGK24	03/25/20	12/25/24	\$ 347,938	\$ 345,950.80	\$ 365,171.31	1.950%	N/A	N/A
F H L M C MULTICLASS MTG PARTN	3137BNGT5	04/14/23	01/25/26	\$ 200,000	\$ 196,262.00	\$ 191,718.75	4.370%	N/A	N/A
F H L M C MULTICLASS MTG PARTN	3137BSP72	04/17/23	08/25/26	\$ 200,000	\$ 194,984.00	\$ 190,898.44	4.140%	N/A	N/A
F H L M C MULTICLASS MTG PARTN	3137BTUM1	05/24/23	11/25/26	\$ 147,153	\$ 144,943.90	\$ 142,623.13	4.310%	N/A	N/A
F H L M C MULTICLASS MTG PARTN	3137BVZ82	05/24/23	01/25/27	\$ 215,000	\$ 212,456.55	\$ 208,491.21	4.340%	N/A	N/A
F H L M C MULTICLASS MTG PARTN	3137BXQY1	08/18/23	03/25/27	\$ 235,000	\$ 231,103.70	\$ 221,671.09	4.980%	N/A	AAA
F H L M C MULTICLASS MTG PARTN	3137F1G44	06/13/23	04/25/27	\$ 225,000	\$ 220,914.00	\$ 215,604.49	4.440%	N/A	N/A
F H L M C MULTICLASS MTG PARTN	3137HACX2	07/20/23	06/25/28	\$ 220,000	\$ 225,757.40	\$ 222,197.36	4.590%	N/A	N/A
F H L M C MULTICLASS MTG PARTN	3137FJXQ7	08/15/23	08/25/25	\$ 213,711	\$ 212,215.38	\$ 207,789.42	5.240%	N/A	N/A
F H L M C MULTICLASS MTG PARTN	3137FLN34	08/16/23	02/25/26	\$ 218,660	\$ 215,802.60	\$ 209,196.60	5.080%	N/A	AAA
F H L M C MULTICLASS MTG PARTN	3137FMU67	08/16/23	05/25/26	\$ 295,283	\$ 289,533.59	\$ 279,042.22	5.040%	N/A	N/A
F H L M C MULTICLASS MTG PARTN	3137HAMN3	09/28/23	08/25/28	\$ 113,064	\$ 116,447	\$ 113,064	5.270%	N/A	N/A
F H L M C MULTICLASS MTG PARTN	3137HAMS2	09/28/23	09/25/28	\$ 200,000	\$ 205,234.00	\$ 197,609.40	5.070%	N/A	N/A
ASSET BACKED/MORTGAGE BACKED SECURITIES				\$ 7,538,324.81	\$ 7,548,083.15	\$ 7,423,938.37			
INTERNATIONAL FINANCE CORP	45950KDF4	12/06/23	01/15/27	\$ 100,000.00	\$ 101,440.00	\$ 99,674.00	4.490%	AAA	AAA
NATIONAL AUSTRALIA BK	63253QAE4	06/13/23	06/13/28	\$ 250,000.00	\$ 256,620.00	\$ 249,572.50	4.940%	AA2	AA-
SENIOR UNSECURED UNSUBORDINATE OBLIGATIONS (SUPRANATIONALS)				\$ 350,000.00	\$ 358,060.00	\$ 349,246.50			
CONNECTICUT ST TAXABLE GO BDS 2023	20772KTK5	06/22/23	05/15/28	\$ 50,000.00	\$ 51,077.50	\$ 50,000.00	4.510%	AA3	AA-
CALIFORNIA ST UNIV REV TAXABLE	13077DTD4	08/09/23	11/01/27	\$ 95,000.00	\$ 96,806.90	\$ 95,000.00	4.590%	AA2	AA-
NORTH DAKOTA ST HSG FIN AGY TAXABLE	658909H33	08/07/24	07/01/27	\$ 180,000.00	\$ 176,700.60	\$ 176,540.40	4.090%	AA1	N/A
OKLAHOMA ST CAPITOL IMPT AUTH REV	67908PBG0	07/31/24	07/01/28	\$ 1,265,000.00	\$ 1,178,094.50	\$ 1,158,234.00	4.310%	N/A	AA-
RANCHO ADOBE FIRE PROTN DIST CA	752096AG2	08/05/24	08/01/28	\$ 270,000.00	\$ 249,180.30	\$ 247,063.50	4.300%	N/A	AA
ANAHEIM CA PUB FING AUTH LEASE	03255LJF7	08/14/24	07/01/29	\$ 280,000.00	\$ 253,750.00	\$ 249,958.80	4.326%	A1	AA
MUNICIPAL BOND/NOTE				\$ 2,140,000.00	\$ 2,005,609.80	\$ 1,976,796.70			
Custodial Account Subtotals				\$ 38,304,280.46	\$ 37,705,752.20	\$ 37,189,912.47			

ECONOMIC SUMMARY

The economic market summary for Q3 2024 shows the unemployment rate holding steady at 4.1%, indicating a stable labor market with no major layoffs or hiring surges. The Gross Domestic Product (GDP) is projected to grow at an annualized rate of 0.8%, down from a revised 3.0% in Q2 2024, attributed to stronger domestic demand and inventory increases. In response to inflation trends, the Federal Open Market Committee has reduced the target range for the federal funds rate by 0.5 percentage points to 4.75% to 5%. Treasury yields have also decreased, with the 5-year yield at 3.58% and the 2-year yield at 3.66%, reflecting investor caution regarding economic health. Inflation has fallen to 2.4%, the same rate as right before the pandemic. The recent FOMC meeting highlighted ongoing economic expansion and a balanced approach toward achieving maximum employment and the 2% inflation target. The Committee remains committed to monitoring economic indicators to adapt its monetary policy as necessary, with recent votes indicating general consensus on the rate adjustments except for one dissenting opinion advocating a smaller rate cut.

ECONOMIC MARKET UPDATE:

UNEMPLOYMENT: The unemployment rate remained 4.1%, unchanged from the previous quarter, indicating a steady labor market with no significant layoffs or hiring booms.

- **Q3 2024:** 4.1% ([Bureau of Labor Statistics](#))
- **Q2 2024:** 4.1% ([Bureau of Labor Statistics](#))

GROSS DOMESTIC PRODUCT (GDP): GDP is predicted to grow, increasing by an annualized rate of .8%, from 3.0% (revised) in Q2 2024. This forecast is led by a strengthening domestic demand and increases in inventory.

- **Q3 2024:** 0.8% annualized growth ([The Conference Boards](#), forecasted)
- **Q2 2024:** 3.0% annualized growth ([US Bureau of Economic Analysis](#), revised)

FEDERAL FUNDS EFFECTIVE RATE: Given the advancements in inflation and the overall balance of risks, the Federal Open Market Committee opted to reduce the target range for the federal funds rate by half a percentage point, bringing it to a range of 4.75% to 5%.

- **Q3 2024:** Federal funds rate reduced to a range of 4.75% to 5.00% ([Federal Reserve, FOMC Statement](#))
- **Q2 2024:** Federal funds rate was a range of 5.25% to 5.50% ([Federal Reserve, Minutes of the Federal Open Market Committee](#))

TREASURY YIELDS: Treasury yields fell, with the 5-year yield moving to 3.58% and the 2-year yield to 3.66%. These changes indicate that investors are cautious regarding the health of the economy.

- **Q3 2024:** 5-year Treasury yield at 3.58%, 2-year Treasury yield at 3.66% ([U.S. Department of the Treasury](#))
- **Q2 2024:** 5-year Treasury yield at 4.33%, 2-year Treasury yield at 4.71% ([U.S. Department of the Treasury](#))

MOST RECENT FEDERAL OPEN MARKET COMMITTEE (FOMC) MEETING SUMMARY: ([Federal Reserve](#))

At the September 17-18th, 2024 meeting, the FOMC voted to lower the target range for the federal funds rate by 1/2 percentage point to 4-3/4 to 5 percent and to continue reducing the Federal Reserve's securities holdings.

“Recent indicators suggest that economic activity has continued to expand at a solid pace. Job gains have slowed, and the unemployment rate has moved up but remains low. Inflation has made further progress toward the Committee's 2 percent objective but remains somewhat elevated.

The Committee seeks to achieve maximum employment and inflation at the rate of 2 percent over the longer run. The Committee has gained greater confidence that inflation is moving sustainably toward 2 percent, and judges that the risks to achieving its employment and inflation goals are roughly in balance. The economic outlook is uncertain, and the Committee is attentive to the risks to both sides of its dual mandate.

In light of the progress on inflation and the balance of risks, the Committee decided to lower the target range for the federal funds rate by 1/2 percentage point to 4-3/4 to 5 percent. In considering additional adjustments to the target range for the federal funds rate, the Committee will carefully assess incoming data, the evolving outlook, and the balance of risks. The Committee will continue reducing its holdings of Treasury securities and agency debt and agency mortgage-backed securities. The Committee is strongly committed to supporting maximum employment and returning inflation to its 2 percent objective.

In assessing the appropriate stance of monetary policy, the Committee will continue to monitor the implications of incoming information for the economic outlook. The Committee would be prepared to adjust the stance of monetary policy as appropriate if risks emerge that could impede the attainment of the Committee's goals. The Committee's

assessments will take into account a wide range of information, including readings on labor market conditions, inflation pressures and inflation expectations, and financial and international developments.

Voting for the monetary policy action were Jerome H. Powell, Chair; John C. Williams, Vice Chair; Thomas I. Barkin; Michael S. Barr; Raphael W. Bostic; Lisa D. Cook; Mary C. Daly; Beth M. Hammack; Philip N. Jefferson; Adriana D. Kugler; and Christopher J. Waller. Voting against this action was Michelle W. Bowman, who preferred to lower the target range for the federal funds rate by 1/4 percentage point at this meeting.”

COMPLIANCE

This statement serves to confirm that during the reporting period for the quarter ended September 30, 2024, the investment account(s) managed by Optimized Investment Partners, LLC for Suisun City, as outlined in the City's Investment Policy, are in full compliance with the relevant state laws, regulations, and standards governing public investments.

In adherence to the City's Investment Policy, we have undertaken the following measures to ensure compliance:

1. **Investment Eligibility:** All investments made are in accordance with the eligible securities as specified in the Investment Policy, including but not limited to U.S. Government securities, local agency bonds, and high-quality commercial paper.
2. **Credit Risk and Diversification:** Investments are diversified to minimize credit risk, with an emphasis on maintaining high credit quality and adhering to the credit ratings and issuer limits outlined in the policy.
3. **Liquidity and Maturity:** We have maintained appropriate levels of liquidity to meet the City's short-term financial needs while adhering to the maturity limits set forth in the policy.
4. **Internal Controls:** Robust internal controls are in place to safeguard public funds, ensure accurate reporting, and prevent any potential misuse or fraud.
5. **Performance Reporting:** Regular performance reports are provided to the City Council and relevant stakeholders to ensure transparency and accountability in the management of the City's investment portfolio.
6. **Ethics and Conflict of Interest:** All investment activities are conducted in compliance with ethical standards and conflict of interest regulations to maintain integrity and public trust.

This statement confirms our commitment to adhering to the principles and guidelines established in the City's Investment Policy and reflects our ongoing efforts to manage the City's investments prudently and effectively.

DISCLOSURES

Optimized Investment Partners, LLC (OIP) is an investment advisor registered with the U.S. Securities and Exchange Commission. The information provided herein is based on sources believed to be reliable, but OIP cannot guarantee its accuracy, completeness, or suitability. The views expressed are those of OIP at the time of distribution and are subject to change. This material does not constitute an offer to buy or sell any securities.

Investment Risk Disclosures: Investments managed by OIP are not FDIC insured, (except for certificates of deposit) and there is no bank guarantee. Investments may lose value. Past performance is not indicative of future results. Economic factors, market conditions, and changes in investment strategies can materially alter performance outcomes. Fixed income investments are subject to interest, credit, and market risks. Interest rate risk, credit risk, and market risk may affect investment values, particularly in periods of rising interest rates.

Performance and Reporting: Performance results are presented gross of advisory fees and include the reinvestment of dividends. The deduction of advisory fees will lower performance results. Historical performance of investment indices, including those referenced in this report, does not reflect transaction and custodial charges or investment management fees.

Valuation and Pricing: Prices are provided by US Bank, an independent resource.

Legal and Advisory Note: This report is for informational purposes only and should not be considered as specific investment or legal advice. The content may become outdated or superseded without notice. Opinions and views expressed are based on current market conditions and are subject to change. This report does not constitute an offer or solicitation regarding any securities or investment strategy.

GLOSSARY OF TERMS

Accrued Interest: Interest earned but not yet received.

Active Deposits: Funds that are immediately required for disbursement.

Amortization: An accounting practice of gradually decreasing (increasing) an asset's book value by spreading its depreciation (accretion) over a period of time.

Asked Price: The price a broker dealer offers to sell securities.

Basis Point: One basis point is one hundredth of one percent (0.01%).

Bid Price: The price a broker/dealer offers to purchase securities.

Book Entry Securities: Securities that are recorded in a customer's account without physical certificates. Transactions are recorded electronically, reducing costs and risks of handling.

Book Value: The value at which a debt security is shown on the holder's balance sheet, calculated as acquisition cost less amortization of premium or accretion of discount.

Bond: A financial obligation where the issuer promises to pay the bondholder a specified stream of future cash flows, including periodic interest payments and a principal repayment.

Bond Swap: Selling one bond issue and buying another to achieve benefits like tax-deductible losses, increased yields, or improved portfolio quality.

Bullet Bond: A debt obligation that cannot be called or repaid before its scheduled maturity date.

Callable Bond: A debt obligation where the issuer has the option to call the bond or repay it early.

Certificate of Deposit: A deposit insured up to \$250,000 by the Federal Deposit Insurance Corporation (FDIC) at a set rate for a specified period of time.

Collateral: Securities, evidence of deposit, or pledges used to secure repayment of a loan, or securities pledged by a bank to secure public money deposits.

Constant Maturity Treasury (CMT): An average yield of a specific Treasury maturity sector for a given time frame, used as a market index for reference.

Credit Analysis: A review and appraisal of the economic and financial conditions or the ability to meet debt obligations.

Custody: A banking service that provides safekeeping for securities in a customer's investment portfolio and handles related transactions.

Delivery vs. Payment (DVP): The simultaneous exchange of money for securities.

Discount: The difference between the cost of a security and its value at maturity when quoted at a lower than face value.

Diversification: The practice of spreading investment funds among a variety of securities to reduce risk.

Duration: The weighted average maturity of a bond's cash flow stream, representing the time at which an investor has received half of the original investment in present value terms.

Fannie Mae: Trade name for the Federal National Mortgage Association (FNMA), a U.S. government-sponsored corporation.

Federal Deposit Insurance Corporation (FDIC): Insurance provided to customers of a subscribing bank, guaranteeing deposits up to a set limit (currently \$250,000) per account.

Federal Reserve System: The central bank of the U.S., consisting of a seven-member Board of Governors, 12 regional banks, and approximately 8,000 commercial banks.

Fed Wire: A wire transmission service established by the Federal Reserve Bank for transferring funds through debits and credits between participants.

Freddie Mac: Trade name for the Federal Home Loan Mortgage Corporation (FHLMC), a U.S. government-sponsored corporation.

Investment Agreements: Agreements with financial institutions to borrow public funds with terms concerning collateral, liquidity, and interest rates.

Interest Rate: The annual yield earned on an investment, expressed as a percentage.

Internal Controls: Procedures and practices designed to protect assets from loss, theft, fraud, or misuse and ensure accurate financial reporting.

Joint Powers Authority Pool: Shares of beneficial interest issued by a joint powers authority that invests in securities and obligations in compliance with California codes.

Liquidity: The ability to rapidly convert an investment into cash.

Market Value: The price at which a security is trading and could be bought or sold.

Maturity: The date upon which the principal or stated value of an investment becomes due and payable.

Nationally Recognized Statistical Rating Organizations (NRSRO): Agencies that assess the creditworthiness of an entity or specific security, typically referring to Standard and Poor's, Fitch Ratings, or Moody's.

Non-callable Bond: Also known as a Bullet Bond; a debt obligation where the bond issuer does not have the option to call the bond before its scheduled maturity date.

Par Value: The face value or principal amount of a bond or other security.

Perfected Delivery: Refers to an investment where the actual security or collateral is held by an independent third party representing the purchasing entity.

Portfolio: A collection of securities held by an investor.

Rate of Return: The yield obtainable on a security based on its purchase price or current market price, including amortized yield to maturity or current income return.

Repurchase Agreement (REPO): A transaction where the seller agrees to buy back securities from the buyer at an agreed-upon price after a stated period.

Reverse Repurchase Agreement (REVERSE REPO): A transaction where the buyer agrees to sell securities to the seller and buy them back at a future date.

Risk: The degree of uncertainty of return on an asset.

Safekeeping: The custody service provided for the individual securities in a customer's investment portfolio.

Settlement Date: The date on which a trade is cleared by delivery of securities against funds.

Time Deposit: An interest-paying deposit that requires the money to remain in the account for a specific length of time, such as a certificate of deposit.

Treasury Obligations: Debt obligations of the U.S. Government sold by the Treasury Department, including bills, notes, and bonds.

U.S. Government Agencies: Instruments issued by various U.S. government agencies, secured by the creditworthiness of the specific agency.

Yield: The rate of annual income return on an investment, expressed as a percentage.

Yield to Maturity: The rate of income return on an investment, considering any premium or discount, spread over the period from the date of purchase to maturity.



FINANCE DEPARTMENT

DATE: November 13, 2024

TO: Honorable Mayor and City Council

VIA: Bret Prebula, City Manager

FROM: Lakhwinder Deol, Finance Director

SUBJECT: **INVESTMENT REPORT FOR THE QUARTER ENDED
SEPTEMBER 30, 2024**

Attached for your information is the quarterly report of investments as of September 30, 2024.

The total cash and investment portfolio book value (cost) held by the City as of September 30, 2024 was \$45,847,072, balances held in restricted accounts was \$5,168,972.

The cash and investments held by the City include the following components: Managed Investment Portfolio (\$35,849,553), State of CA Local Agency Investment Fund (\$18,814), California Asset Management Program (CAMP) Pooled Investment Fund (\$6,365,193), Cash/Time Deposits (\$3,399,072), and accrued interest on investments (\$214,440). *Earned interest is the interest earned on investments over a specific time period, accrued interest is the interest that an investment has earned, but hasn't yet been received, and paid interest is the interest that has already been received as payment.*

Cash and investments held by the City and the trustees continue to be invested in accordance with the Government Code and the Council Investment Policy.

During the quarter, four investments matured: Three Certificates of Deposit in the amounts of \$330,000, \$450,000 & \$325,000 and one Federal Agency Bond in the amount of \$250,000. 16 new investments were purchased: Two Certificates

of Deposit in the amounts of \$250,000 & \$250,000, Three Corporate Bonds/Notes in the amounts of \$1,951,300, \$2,775,300 & \$1,847,400, Seven Federal Agency Bonds/Notes in the amounts of \$331,996, \$961,100, \$144,727, \$962,000, \$465,220, \$1,724,243 & \$962,500 & Four municipal bonds/notes in the amounts of \$1,158,234, \$247,063, \$176,540 & \$249,958.

Two-year Treasuries yielding 4.71% at the beginning of the quarter ended lower at the end of the quarter at 3.66%, which was a decrease of 105 basis points for the quarter.

As of September 30, 2024, the Weighted Yield to Maturity on the Managed Investment Portfolio was 4.32%.

At the end of this quarter, the Weighted Average Maturity of the Managed Investment Portfolio was 2.84 years.

The Federal Open Market Committee (FOMC) meets approximately every six weeks and determines the level of the Federal Funds Rate. ***At the September 17th meeting, the FOMC voted to lower the target range for the federal funds rate by ½ percentage point to 4¾ to 5 percent.***

Finance staff hired Optimized Investment Partners in May 2024 to help improve the investment returns for the city and to ensure compliance with California Government Code by ensuring safety of principal and sufficient liquidity for operations. Ongoing portfolio management activity will continue to be performed in partnership with Optimized Investment Partners, the City Manager, the Finance Director and the Finance Manager.

Considering the projected timing of cash receipts and disbursements and the structure of the Pooled Investment Portfolio, the City will be able to comfortably meet overall cash flow needs over the next six months.

If you have any questions, please feel free to contact me at (707) 421-7300.

AGENDA TRANSMITTAL

MEETING DATE: December 3, 2024

AGENDA ITEM: City Council/Successor Agency/Housing Authority Approval of the Minutes of the Meetings of the Suisun City Council, Suisun City Council Acting as Successor Agency, and Housing Authority held on August 13, 2024, August 20, 2024, August 27, 2024, September 3, 2024, September 17, 2024, and October 1, 2024.

FISCAL IMPACT: None

STRATEGIC PLAN: Provide Good Governance.

BACKGROUND: Pursuant to Government Code 40801, the City Clerk shall keep an accurate record of the proceedings of the City Council meetings. City Council minutes are prepared in a manner consistent with the intent of the Government Code. Minutes provide a record of when and where the meeting took place, type of meeting, and report any action taken, including the vote of each member of the City Council.

STAFF REPORT: The minutes of the meetings of the Suisun City Council, Suisun City Council Acting as Successor Agency, and Housing Authority held on August 13, 2024, August 20, 2024, August 27, 2024, September 3, 2024, September 17, 2024, and October 1, 2024., are submitted for your approval.

STAFF RECOMMENDATION: City Council/Successor Agency/Housing Authority Approval of the Minutes of the Meetings of the Suisun City Council, Suisun City Council Acting as Successor Agency, and Housing Authority held on August 13, 2024, August 20, 2024, August 27, 2024, September 3, 2024, September 17, 2024, and October 1, 2024.

DOCUMENTS ATTACHED:

1. Minutes - August 13, 2024, Regular Meeting of the City Council-Successor Agency-Housing Authority
2. Minutes - August 20, 2024, Regular Meeting of the City Council-Successor Agency-Housing Authority
3. Minutes - August 27, 2024, Regular Meeting of the City Council-Successor Agency-Housing Authority
4. Minutes - September 3, 2024, Regular Meeting of the City Council-Successor Agency-Housing Authority
5. Minutes - September 17, 2024, Regular Meeting of the City Council-Successor Agency-Housing Authority
6. Minutes - October 1, 2024, Regular Meeting of the City Council-Successor Agency-Housing Authority

PREPARED BY:

Anita Skinner, City Clerk

REVIEWED BY:
APPROVED BY:

Bret Prebula, City Manager
Bret Prebula, City Manager

ATTACHMENTS:

1. Minutes - August 13, 2024, City Council-Successor Agency-Housing Authority
2. Minutes - August 20, 2024, City Council-Successor Agency-Housing Authority
3. Minutes - August 27, 2024, City Council-Successor Agency-Housing Authority
4. Minutes - September 3, 2024, City Council-Successor Agency-Housing Authority
5. Minutes - September 17, 2024, City Council-Successor Agency-Housing Authority
6. Minutes - October 1, 2024, City Council-Successor Agency-Housing Authority

CITY COUNCIL
Alma Hernandez, Mayor
Princess Washington, Mayor Pro Tem
Jenalee Dawson, Councilmember
Marlon L Osum, Councilmember
Amit Pal, Councilmember



CITY COUNCIL MEETING

MINUTES

REGULAR MEETING OF THE SUISUN CITY COUNCIL, SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY, AND SUISUN CITY HOUSING AUTHORITY

TUESDAY, AUGUST 13, 2024

5:00 PM

Suisun City Council Chambers - 701 Civic Center Boulevard - Suisun City, California

5:00 P.M. CLOSED SESSION

6:30 P.M. REGULAR MEETING

MEETINGS ARE HELD IN-PERSON, PUBLIC PARTICIPATION IS ALSO AVAILABLE VIA ZOOM

ZOOM MEETING INFORMATION:

WEBSITE: <https://zoom.us/join>

MEETING ID: 825 4747 4591

CALL IN PHONE NUMBER: (707) 438-1720

*REMOTE PUBLIC COMMENT IS AVAILABLE FOR THE CITY COUNCIL MEETING BY EMAILING
CLERK@SUISUN.COM (PRIOR TO 4 PM), VIA WEBSITE, OR ZOOM CALL IN PHONE NUMBER (707) 438-1720*

*(If attending the meeting via phone press *9 to raise your hand and *6 to unmute/mute for public comment.)*

(Next Ord. No. – 810)

(Next City Council Res. No. 2024 – 103)

(Next Suisun City Council Acting as Successor Agency Res. No. SA2024 - 02)

(Next Housing Authority Res. No. HA2024 – 02)

5:00 P.M CLOSED SESSION

CALL TO ORDER

Mayor Hernandez called the meeting to order at 5:00pm.

ROLL CALL

PRESENT: Dawson, Hernandez, Osum, Pal

ABSENT: Washington

Vice Mayor Washington arrived at 5:26pm.

CONFLICT OF INTEREST NOTIFICATION

(Any items on the closed session agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

Councilmember Pal conflict with Closed Session item 1

PUBLIC COMMENT CLOSED SESSION

(In accordance with Section 54956(a), public comments are limited to items on this closed session agenda, and to no more than 3 minutes unless allowable by the Mayor/Chair. Speaker cards are available on the table near the entry of the meeting room and should be given to the City Clerk. By law, no prolonged discussion or action may be taken on any item raised during the comment period.)

In-Person:

Michelle Chavez spoke on Items 1 & 2 and gave her vote of confidence that negotiations will go well and will preserve the historic value of 718 Main Street and that the negotiations will be to the best interest of the firefighters.

George Guynn spoke on the critical times the city is in and lack of resources and disappointed in people wanting more money and hopes 718 Main Street will not be a give away building.

Email:

James Berg commented urged council to come together on the decision for the Lawler House; Item 2 – wrong time to be giving staff pay raises with Measure S on the ballot; Item 3 – Pleased this position is finally getting a serious look; this is one area where quality and unbiased opinions are important; Item 4 – city manager has done a poor job representing the city; confrontations at public meeting, online spat with a business owner. Thanked the city for turning off the electrical outlets along the light poles on the waterfront.

Steve Olry commented on city refusing to cut costs and ridding our administrative staff of incompetence which jeopardizes Measure S extension; exposing us to bankruptcy; transfer of Lawler will trigger lawsuit if not done intelligently.

RECESS TO CLOSED SESSION (City Manager Conference Room, City Hall)

Council entered into closed session at 5:10pm.

CLOSED SESSION

Pursuant to California Government Code Section 54950 the Suisun City Council will hold a Closed Session for the Purpose of:

Suisun City Council Acting as Successor Agency

1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

A closed session will be held, pursuant to Government Code Section 54956.8, to conduct Negotiations regarding Real Property identified by APN 0032-141-130, located at 718 Main Street.

Agency Negotiator: City Manager, Bret Prebula

Subject: Price and Terms of Payment

Parties Negotiating with: To Be Determined

City Council

2. CONFERENCE WITH LABOR NEGOTIATOR

A Closed Session will be held, Pursuant to Government Code Section 54957.6, to Conduct Labor Negotiations among:

Agency Negotiator: City Manager, Bret Prebula

Employee Organizations:

Suisun City Management and Professional Employees' Association;

Suisun City Professional Firefighters' Association;

Suisun City Employees' Association.

3. PERSONNEL MATTERS

A Closed Session will be held, Pursuant to Government Code Sections 54957(b)(1) and 54954.5(e), to consider the position of City Attorney.

4. PERSONNEL MATTERS

A Closed Session will be held, Pursuant to Government Code Sections 54957(b)(1) and 54954.5(e), to conduct an employee performance evaluation for the position of City Manager.

6:30 RECONVENE OPEN SESSION

Closed session recess 6:16pm and will return to closed session after regular council meeting.

CALL TO ORDER

Mayor Hernandez called the meeting to order at 6:31pm.

ROLL CALL

PRESENT: Dawson, Hernandez, Osum, Pal, Washington

ABSENT: None

PLEDGE OF ALLEGIANCE

Led by Council Member Osum

INVOCATION

Given by Clerk Skinner

CLOSED SESSION REPORT

Announcement of Actions Taken, if any in Closed Session.

APPROVAL OF REORDERING OF AGENDA

Motion by Council Member Dawson and seconded by Council Member Osum. Motion passed by the following vote:

AYES: Dawson, Hernandez, Osum, Pal, Washington

NOES: None

ABSENT: None

CONFLICT OF INTEREST NOTIFICATION: NONE

(Any items on the regular meeting agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

REPORTS (Informational items only.)

5. City Manager Update - (Prebula: bprebula@suisun.com).
Mr. Prebula reported that electricity to light pole outlets have been disconnected to help prevent unhoused from using them; removed 7 40 yd dumpsters of debris from the 30 acre site encampments; cited 6 individuals and had them removed from the area; code enforcement issuesp around 1240 Humphrey Drive and made contact with the bank that owns the home and they will be monitoring the property. Also exploring having a consistent illegal dumping team and is working with staff to build up a temporary work force.
6. City Attorney Report - (Taylor/Andrews).
Anthony Taylor reported the firm is closely monitoring new legislature on homeless encampments and related matters.

PUBLIC COMMENT

(Request by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3. Comments are limited to no more than 3 minutes unless allowable by the Mayor/Chair. Speaker cards are available on the table near the entry of the meeting room and should be given to the City Clerk. By law, no prolonged discussion or action may be taken on any item raised during the public comment period, although informational answers to questions may be given and matters may be referred for placement on a future agenda.)

Michelle Chavez requested the garbage totes ordinance be reinstated and enforced; urban camper using the Humphrey Canal to relieve himself; residents are receiving letters from the city stating they are responsible for sidewalk repairs and would like information on who is responsible, what happens if streets are causing the issues, and how does the city know if repairs are done properly.

Steve Olry commented city has been full of blight the last 3 years; mis-management from department heads; attended a meeting organized by Assemblywoman Lori Wilson regarding the logistic center off of Walters Road and was embarrassed by the lack of representation by the city and the verbal attack by the city manager and mayor on for Board of Supervisor Jim Spering.

Donna LeBlanc commented to save the date for the I Art Suisun event on 9/7 from Noon to 4pm; thanked staff for putting our people on the flyer for Measure S; garbage tote comments ; RPMA mtg advised for rules for wearing badges to public events; if it is not city sponsored or a city event they can't wear them and if they can't then council should not be allowed either; town hall meeting tomorrow and is requesting that a microphone be available for public to use as you could not hear questions being asked at the last meeting when you listen to the tape..

George Guynn commented years ago the city did sidewalk repairs on his property so there is precedence set and is a big liability issue.

On line

Mr. Charles Tuna commented on sidewalk comments and reviewed his quit claim deed and there is no mention of owner responsibility; city has to do something about the garbage totes; only town where trash cans are part of the landscape; zero enforcement on weeds along public pathways and Highway 12; Potrero Hills need to clean up Hwy 12 and Walters Road.

PRESENTATIONS/APPOINTMENTS

(Presentations, Awards, Proclamations, Appointments).

7. Mayoral Appointment to the Environment & Climate Advisory Committee - (Hernandez: ahernandez@suisun.com).

Mayor appointed Dr. Jacquie Bruessard.

Motion by Mayor Hernandez to approve the appointment and seconded by Council Member Pal.

Motion passed by the following vote:

AYES: Dawson, Hernandez, Osum, Pal, Washington

NOES: None

ABSENT: None

COUNCIL COMMENTS

8. Council/Board Member Updates.

Council Member Dawson spoke on the new school bus route; asked monthly passes updated info be sent to the schools; back pack giveaway, Back to school shopping on Sunday morning with Chule Car Club; Shop with a Cop during the holidays; congratulations to parents in getting kids back to school tomorrow.

Council Member Osum commented there is a planning workshop by Beautification Committee to prepare a report to council;

Vice Mayor Washington thanked residents for continuing to reach out to her; thanked staff for their work on National Night Out; Harbor Theater Ad Hoc on Thursday August 15th; Kroc Center back pack giveaway; thanked the Sea Scout ship for the cleanup of the waterway; upcoming water rate increase meetings.

Councilmember Pal thanked all the partners who help the fix the cut internet line by PG&E on Tree Duck Way; concerns about the fires downtown and maybe it's time to have a meeting with the downtown residents.

Mayor Hernandez attended the 3 yr anniversary event with Beyond Tea; visited several National Night Out block parties but was unable to make them all; gave an update on the STA parking structure; Sewer District won the Small Facility of the Year for Innovation award.

CONSENT CALENDAR

Consent calendar items requiring little or no discussion may be acted upon with one motion.

City Council

Atty Taylor stated that Item 15 is being pulled and will be on the next agenda, technical edits working with HR; Item 13 salary resolution for executive management for transparency, need to read out, page 63.

9. Council Adoption of Resolution No. 2024-103: Authorizing the City Manager to Terminate the Existing Construction Contract with GradeTech, Inc. and to Enter into a Construction Contract on the City's Behalf with Suulutaaq, Inc. for the Green Stormwater Infrastructure Project - (Vue: nvue@suisun.com).
10. Council Consideration of a Professional Services Contract Agreement for Support Services in Completing a Final Draft Franchise Agreement - (Vue: nvue@suisun.com):

- a. Council Adoption of Resolution No. 2024-104: Adopting the 2nd Amendment to the Annual Appropriation Resolution No. 2024-87 to Appropriate Funds for the Contract with R3 Consulting Group, Inc.
 - b. Council Adoption of Resolution No. 2024-105: Authorizing the City Manager to Execute a Professional Services Contract Agreement on the City's Behalf with R3 Consulting Group, Inc.
11. Council Adoption of Resolution No. 2024-106: Authorizing the City Manager to Execute Contract Amendment No. 3 on the City's Behalf with David Wade and Associates to Process the Development Application for the Suisun Logistics Center Project - (Bermudez: jbermudez@suisun.com).
12. Council Adoption of Resolution No. 2024-109: Authorizing the City Manager to Execute a Contract Amendment on the City's Behalf with David Wade and Associates to Process the Development Application for the Highway 12 Logistics Center Project - (Bermudez: jbermudez@suisun.com).
13. Council Adoption of Resolution No. 2024-107: Amending and Restating the Schedule of Salary and Benefits for Unrepresented and Executive Management Employees - (Penland: cpenland@suisun.com).
14. Council Adoption of Resolution No. 2024-108: Amending the Citywide Salary Schedule to Implement a 4% Base Wage Adjustment for the Classifications and Incumbent Employees in the Development Services Director, Recreation, Parks and Marina Director, and Human Resources Administrator Classifications - (Penland: cpenland@suisun.com).
15. Council Adoption of Resolution No. 2024-___: Authorizing the Payment of Stipends and Benefits to Volunteer Firefighters Retroactive to July 2019 and Going Forward - (Penland: cpenland@suisun.com).
16. Council Adoption of Resolution No. 2024-110: Approving and Authorizing the City Manager to Enter into an Agreement with Team CivX, LLC, for Consulting Services to Assess the Feasibility of a Ballot Measure and Provide Additional Services as Needed Related to the November 2024 Ballot Measure - (Prebula: bprebula@suisun.com).
17. Council Authorization for the Recommendation to Allow Free Rides on the Suisun Microtransit Fixed Route known as the School Tripper for the Remainder of August - (Solano Transportation Authority).

Joint City Council / Suisun City Council Acting as Successor Agency / Housing Authority

18. City Council/Successor Agency/Housing Authority Approval of the Minutes of the Meetings of the Suisun City Council, Suisun City Council Acting as Successor Agency, and Housing Authority held on June 18, 2024 – (Skinner: clerk@suisun.com).

Councilmember Dawson pulled Items 13 & 14

PUBLIC COMMENT

Donna LeBlanc

Item 10 : Garbage contract, council and the public should have input on what goes into the contract; choose size of garbage cans, bulk pickups; street sweeping.

Item 16: Already have flyers and surveys going out, don't understand why we need to spend more money, are we really expecting the measure to fail; recommend Council vote no we have social media.

Michelle Chavez

Item 12 ; Logistic center, how much are we working with Travis AFB and the ex-commander; what type of security issues will the logistic center and Travis need to be aware of;

George Guynn

Item 11 & 12: look like they are the same; two projects, second project concerns Travis AFB and seems there are some things that need to be worked out first; former Mayor/Board of Supervisors Jim Sperring has concerns about Travis that need to be considered.

Council Member Pal moved to approve Consent Calendar Items 9, 11, 12, 16, 17, 18 and seconded by Vice Mayor Washington. Motion passed by the following vote:

AYES: Dawson, Hernandez, Pal, Washington
NOES: Osum on Items 11 & 12 only
ABSENT: None

Councilmember Dawson moved to approve Item 10 and seconded by Vice Mayor Washington. Motion passed by the following vote:

AYES: Dawson, Hernandez, Osum, Washington
NOES: None
ABSENT: Pal (Due to Conflict of Interest)

Item 13 & 14:

Councilmember Dawson commented that her closed session no vote still stands on these items and wanted that part of the record.

Councilmember Pal commented these items came forward from a vote in closed session and asked city attorney confirm.

Attorney Taylor stated he was not at the closed session meeting and cautioned council that closed session items cannot be discussed.

Mr. Prebula explained, using an airplane analogy, that we are able to recruit and retain department heads as we move forward.

PUBLIC COMMENT

Steve Olry stated he rebut city manager comments on airplane analogy; we are not changing behavior, let the staff walk, urge council to reconsider.

Vice Mayor Washington asked for clarification from attorney on closed session

Mayor Hernandez stated this is not a new item and council can further discuss but need to be mindful of restrictions.

Motion by Councilmember Pal to approve Items 13 & 14 and seconded by Mayor Hernandez. Motion passed by the following vote:

AYES: Hernandez, Pal, Washington

NOES: Dawson, Osum

ABSENT: None

Councilmember Pal left dais at 7:43pm.

PUBLIC HEARING - NONE

GENERAL BUSINESS – NONE

REPORTS: (Informational items only)

19. Non-Discussion Items.

Council Adjourned to closed session.

ADJOURNMENT

There being no further business the meeting was adjourned at 10:55pm.

Anita Skinner, City Clerk

CITY COUNCIL
Alma Hernandez, Mayor
Princess Washington, Mayor Pro Tem
Jenalee Dawson, Councilmember
Marlon L Osum, Councilmember
Amit Pal, Councilmember



CITY COUNCIL MEETING

MINUTES
REGULAR MEETING OF THE SUISUN CITY COUNCIL,
SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY,
AND SUISUN CITY HOUSING AUTHORITY
TUESDAY, AUGUST 20, 2024
6:00 PM

Suisun City Council Chambers - 701 Civic Center Boulevard - Suisun City, California

REVISED AGENDA

MEETINGS ARE HELD IN-PERSON, PUBLIC PARTICIPATION IS ALSO AVAILABLE VIA ZOOM

ZOOM MEETING INFORMATION:

WEBSITE: <https://zoom.us/join>

MEETING ID: 846 0505 0596

CALL IN PHONE NUMBER: (707) 438-1720

*REMOTE PUBLIC COMMENT IS AVAILABLE FOR THE CITY COUNCIL MEETING BY EMAILING
CLERK@SUISUN.COM (PRIOR TO 4 PM), VIA WEBSITE, OR ZOOM CALL IN PHONE NUMBER (707) 438-1720*

*(If attending the meeting via phone press *9 to raise your hand and *6 to unmute/mute for public comment.)*

(Next Ord. No. – 810)

(Next City Council Res. No. 2024 – 111)

(Next Suisun City Council Acting as Successor Agency Res. No. SA2024 - 02)

(Next Housing Authority Res. No. HA2024 – 02)

CALL TO ORDER

Mayor Hernandez called the meeting to order at 6:00pm.

ROLL CALL

PRESENT: Dawson, Hernandez, Osum, Pal

ABSENT: Washington

PLEDGE OF ALLEGIANCE

Led by Councilmember Pal.

INVOCATION

Given by Clerk Skinner.

APPROVAL OF REORDERING OF AGENDA

Motion by Councilmember Dawson to move General Business before Consent Calendar and seconded by Councilmember Pal. Motion carried by the following vote:

AYES: Dawson, Hernandez, Osum, Pal
NOES: None
ABSENT: Washington

CONFLICT OF INTEREST NOTIFICATION

(Any items on the regular meeting agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

City Attorney Andrews stated should Vice Mayor Washington arrive in time she has a conflict with Item #12.

REPORTS (Informational items only.)

1. City Manager Update - (Prebula: bprebula@suisun.com).
Staff with dump truck will start next couple of weeks start looking for illegal dumping throughout the city on public lands; staff is looking at potential agreements with agencies to handle illegal dumping on private properties; continued progress on small streets and roads projects; great opening of the school year and school tripper issues were resolved by STA.
2. City Attorney Report - (Taylor/Andrews).
City Attorney Andrews thanked the council and staff for the past 15 years as the city's attorneys and they will support the new city attorney during the transition.

Vice Mayor Washington arrived at 6:09pm.

PUBLIC COMMENT

(Request by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3. Comments are limited to no more than 3 minutes unless allowable by the Mayor/Chair. Speaker cards are available on the table near the entry of the meeting room and should be given to the City Clerk. By law, no prolonged discussion or action may be taken on any item raised during the public comment period, although informational answers to questions may be given and matters may be referred for placement on a future agenda.)

Steve Olry thanked the city attorney for their years of service; newspaper article regarding San Francisco's purchase of drones and passing ordinance for illegally parked RV's; not optimistic for Measure S passing; illegal dumping, gun issues, illegal parking comments creating blight; finances mis-managed.

Michelle Chavez thanked city attorney; thanked Union Pacific on reported issue which they took care of; comments on the governor's executive order on removing vehicles which she hopes will be a tool for the city.

Donna LeBlanc thanked attorneys; appreciates Brandon (STA) making adjustments to the school tripper schedule but understands there are no CSO or officers at schools to help with drop off and pickups; city has 3 CSO's why can't they be assigned; I Art Suisun to be held on 9/7.

George Guynn commented he is happy to hear city has 5 drones and hope it helps with the next 4th of July holiday will be safer; hopes city can keep expenses within reason.

Mr. Prebula clarified the drones were in reference to comments about the city of San Francisco and not Suisun City.

PRESENTATIONS/APPOINTMENTS

(Presentations, Awards, Proclamations, Appointments).

3. Presentation of Proclamation Recognizing Volunteer Fire Engineer Richard Anderson - (Hernandez: ahernandez@suisun.com).

Councilmember Dawson presented and Mayor Hernandez read proclamation. Richard thanked his family for supporting him and thanked the city. Mayor Hernandez on behalf of the council thanked Richard for his service.

Council took a short recess at 6:39pm for refreshments and returned at 6:48pm.

COUNCIL COMMENTS

4. Council/Board Member Updates.

Vice Mayor Washington thanked residents, always a pleasure to serve; announced she has a new intern to help her here at city; Rotary Club Decades concert on 8/24 with proceeds going to local VFW Halls; shout out to Capt. Martin who is deployed to Boise Fire Department; theater Ad Hoc update and are creating a RFI for usage of the theater comments; happy for the connection with So College to present The Taming of the Shrew; grateful for the town halls, shout out to students who went back to school; thanked the Sea Scouts 317 for cleanup along the waterfront; comments on AB1886; Government Transparency Policy Committee update, updates on AB2717; SB251 and AB2911.

Mayor Hernandez updated the Bay Delta Plan; Thursday meeting for Homeless Regional Board at the County Building at 6pm; 8/28 Climate/Environment Committee meeting and will be recusing herself as they discuss an EIR; comments city's lack of representation on ALUC; great meeting with new president of Solano Community College who is open to collaborate with the city.

GENERAL BUSINESS

Joint City Council/Housing Authority

23. Approval of a Legal Services Agreement with the Law Firm of Richards, Watson & Gershon, A Professional Corporation to Serve as City Attorney and General Counsel to the Housing Authority - (Prebula: bprebula@suisun.com).
 - a. Council Adoption of Resolution No. 2024 -124: Approving a Legal Services Agreement with the Law Firm of Richards, Watson & Gershon to Serve as Attorney, and Authorizing the Mayor to Execute the Agreement on the City's Behalf; and

- b. Housing Authority Adoption of Resolution No. HA 2024 -02: Approving a Legal Services Agreement with the Law Firm of Richards, Watson & Gershon to Serve as its General Counsel, and Authorizing the Chairperson to Execute the Agreement on the Housing Authority's Behalf.

Mr. Prebula gave a brief background on the process for recruiting a new law firm.

Patrick Enright thanked council for the opportunity and the current city attorney for a smooth transition. Spoke briefly on the firm and his expertise. Two offices one in Sacramento and San Francisco and he is from the Sacramento office and David Quinn, who will be working with the Planning Commission, is from the San Francisco office.

PUBLIC COMMENT

George Guynn voiced concerns about past practice and hopes that they come up with system to handle and limit questions to keep costs down.

**Motion by Councilmember Pal to approve Item 22 and seconded by Vice Mayor Washington.
Motion passed by the following vote:**

AYES: Dawson, Hernandez, Osum, Pal, Washington
NOES: None
ABSENT: None

- 20. Council Adoption of Resolution No. 2024-125: Approving a Project Labor Agreement for City Capital Improvement Projects Exceeding \$200,000 - (Prebula: bprebula@suisun.com).

Mr. Prebula gave the staff report and brief explanation.

PUBLIC COMMENTS

Clerk Skinner read email comments from Matthew Estipona asking the item be removed from the agenda pending further discussion and action by including local businesses and contractors to be art of the process and negotiating a fair and equitable project labor agreement.

George Guynn commented that it appears that everyone will be getting a chance and that it works out for the best.

Napa Solano Central Labor Council representative encouraged council to move forward with this agreement.

**Motion by Councilmember Dawson to approve the item and seconded by Vice Mayor Washington.
Motion passed by the following vote:**

AYES: Dawson, Hernandez, Osum, Pal, Washington
NOES: None
ABSENT: None

21. Council Adoption of Resolution No. 2024-126: Approval of and Authorization for the City Manager to Execute an Agreement with the Hinderliter De Llamas & Associates (HDL Companies) for Business License Administrative Services and Transient Occupancy Tax Services - (Deol: Ideol@suisun.com).

Mr. Prebula introduced Ian Davis with HDL and gave a brief background on the company.

Mr. Davis presented the staff report.

PUBLIC COMMENTS

Donna LeBlanc asked about the Amnesty program; are there different levels of business license fees; education for the public; would there be information for the public that they will need to get a license from HDL; legal enforcement.

Steve Olry voiced concern about more sales tax that city is losing with the sidewalk vendors; who determines an illegal vendor.

Motion by Vice Mayor Washington to approve the item and seconded by Councilmember Dawson. Motion passed by the following vote:

AYES: Dawson, Hernandez, Osum, Pal, Washington
NOES: None
ABSENT: None

Council took a brief recess at 8:13pm and reconvened at 8:27pm.

Motion by Council Member Dawson to reorder the agenda to Consent Calendar items and seconded by Vice Mayor Washington. Motion carried by the following vote:

AYES: Dawson, Hernandez, Osum, Pal, Washington
NOES: None
ABSENT: None

CONSENT CALENDAR

Consent calendar items requiring little or no discussion may be acted upon with one motion.

City Council

5. Council Consideration of a Construction Contract for the Traffic Signal Improvements Project - (Vue: nvue@suisun.com):

- a. Council Adoption of Resolution No. 2024-111: Adopting the 1st Amendment to the Annual Appropriation Resolution No. 2024-87 to Appropriate Funds for the Traffic Signal Improvements Project; and
- b. Council Adoption of Resolution No. 2024-112: Authorizing the City Manager to Enter into a Construction Contract on the City's Behalf with Pacific Excavation, Inc. for the Traffic Signal Improvements Project.

6. Council Adoption of Resolution No. 2024-113: Authorizing the City Manager to Execute a Contract Amendment on the City's Behalf with DKS Associates for the Traffic Signal Improvements Project - (Vue: nvue@suisun.com).
7. Council Adoption of Resolution 2024-114: A Resolution of Intention to Annex Territory to Community Facilities District and to Authorize the Levy of Special Taxes Therein (Blossom Avenue Apartments) - (Vue: nvue@suisun.com).
8. Council Adoption of Resolution No. 2024-115: Authorizing the City Manager to Enter into a Construction Contract on the City's Behalf with Insituform Technologies, LLC for the 2024 Sanitary Sewer and Storm Drain Pipe Lining Project - (Vue: nvue@suisun.com).
9. Council Adoption of Resolution No. 2024-116: Authorizing the City Manager to Enter into a Memorandum of Understanding between the City of Fairfield and the City of Suisun City for Fire Department Duty Chief Coverage - (Lopez: bllopez@suisun.com).
10. Council Adoption of Resolution 2024-117: Acknowledging Receipt of a Report Made by the Fire Marshal of the Suisun City Fire Department Regarding the State Mandated Inspections of Specific Occupancies Pursuant to Sections 13146.2 and 13146.3 of the California Health and Safety Code - (Lopez: bllopez@suisun.com).
11. Council Adoption of Resolution No. 2024-118: Approving the Design and Budget of Phase 1 of the Montebello Vista Park Revitalization Project and Authorizing the City Manager to Proceed with the Project - (Lofthus: klofthus@suisun.com).
12. Council Adoption of Resolution No. 2024-119: Authorizing the City Manager to Enter into a Professional Design Services Contract on the City's Behalf with GSM Landscape Architects, Inc. for the Heritage Park Enhancement Project and Authorizing the City Manager to Approve Change Orders up to 10% of the Original Contract Amount - (Lofthus: klofthus@suisun.com).
13. Council Adoption of Resolution No. 2024-120: Updating City of Suisun City Administrative Directive 5, Purchasing Policy for Supplies, Equipment, and Services to Reflect Adherence to Davis-Bacon and Related Acts and Section 3 of the Housing and Urban Development Act of 1968 - (Lofthus: klofthus@suisun.com).
14. Council Adoption of Resolution No. 2024-121: Approving the Establishment of a Full-Time Firefighter Classification, Approving the Firefighter Class Specification, Amending the Fire Engineer Class Specification, and Expanding Representation by the Suisun City Professional Firefighters Association (SCPFA) to Include the Firefighter Classification - (Penland: cpenland@suisun.com).
15. Council Adoption of Resolution No. 2024-122: Amending the Citywide Salary Schedule to Align the Firefighter Classification with the Suisun City Professional Firefighters' Association (SCPFA) Representation Unit and Benefits Group, and to Include Average Monthly Starting and Ending Salary for Full-Time Firefighter Position - (Penland: cpenland@suisun.com).
16. Council Adoption of Resolution No. 2024-123: Ratifying and Authorizing the Payment of Stipends and Benefits to Volunteer Firefighters Effective from July 2019 and Going Forward - (Penland: cpenland@suisun.com).

17. Council Adoption of Ordinance No.809: An Ordinance of the City Council of the City of Suisun City, California, Amending Various Sections of Title 18 (Zoning) of the Suisun City Code - (Bermudez: jbermudez@suisun.com).

Joint City Council/Suisun City Council Acting as Successor Agency

18. Council/Agency Approval of July 2024 Accounts Payable and Payroll Warrants - (Deol: Ideol@suisun.com).
19. Accept the Investment Report for the Quarter Ending June 30, 2024 - (Deol: Ideol@suisun.com).

Councilmember Pal pulled Items 5 & 9.

Vice Mayor Washington has a conflict with Item 12.

PUBLIC COMMENTS

George Guynn made comments on the following items.

Items 15

Unsure what this item is, is it a part time position, will we get more benefits from it.

Item 16

More monies going out.

Item 17

Explanation on what is being rezoned.

Item 18

Make sure competitive.

Steve Olry stated city needs to make cuts now to get Measure S passed.

Motion by Councilmember Dawson to approve Consent Calendar Items 6,7 8 10 11 13 16 17 18 and seconded by Vice Mayor Washington. Motion passed by the following vote:

AYES: Dawson, Hernandez, Osum, Pal, Washington

NOES: None

ABSENT: None

Item #5

Councilmember Pal asked to make sure there are no general funds being used; what warranty safeguards are there.

Public Works Director Vue responded to questions.

Motion by Councilmember Pal to approve Consent Calendar Item 5 and seconded by Councilmember Osum. Motion passed by the following vote:

AYES: Dawson, Hernandez, Osum, Pal, Washington
NOES: None
ABSENT: None

Item 12

Motion by Councilmember Dawson to approve Consent Calendar Item 12 and seconded by Councilmember Pal. Motion passed by the following vote:

AYES: Dawson, Hernandez, Osum, Pal, Washington
NOES: None
ABSENT: None

Item 9

Councilmember Pal asked for a brief overview as to why this is happening; will we be paying for the same position twice.

Fire Chief Lopez responded.

PUBLIC COMMENT

Donna LeBlanc asked when this starts and is there an end date?

Fire Chief Lopez responded.

Motion by Councilmember Pal moved to approve Item 9 and seconded by Vice Mayor Washington. Motion passed by the following vote:

AYES: Dawson, Hernandez, Osum, Pal, Washington
NOES: None
ABSENT: None

Item 15

Human Resource Officer Christina Penland (on line) explained what this item is trying to accomplish.

Motion by Mayor Hernandez to approve Consent Calendar Item 15 and seconded by Councilmember Pal. Motion passed by the following vote:

AYES: Dawson, Hernandez, Osum, Pal, Washington
NOES: None
ABSENT: None

PUBLIC HEARING - NONE

GENERAL BUSINESS

City Council

22. Discussion and Direction on the Approval of the Updated Norms and Procedures, and Relevant Policies and Municipal Code Sections - (Prebula: bprebula@suisun.com).

Mr. Prebula gave a brief background.

Following Council discussion there was consensus on the following:

Subsection 2.08.110

bring item back and do more research;

Section 1

1.43(b)

Establish a nomination committee that rotates on a yearly basis.

Section 2.1

Mayor Pro Tem Selection

Add no distinction between appointed or elected

Table for future research

Section 3.5

provide a report at next meeting, keep language

Reporting out

detailed expenses on council trips in agenda-consensus

Section 5.2

Strike out (d) redundant

Section 5.4

Include Mayor and council

Section 5.6

Read by vote of city council,

Mayor – needs to be ratified to match the by-laws of the commissions and how it reads for their removal

Add subsection

Section 5.3

Commissions should be residents but not all boards

Need to verify residency

Section 5.3.a

must be resident for commission

Section 5.7 (c)

Research and bring back

Section 6 –
Emergency meetings

Section 8.6
add mayor or council member

Section 8.9
Certificates of recognition- consensus
Council to request more than 2-consensus

Section 9
Do we have to do a roll call on every item?
Discussion but does not need to add specific section

Section 12
Add if individual is being disrupted, after a warning, Mayor can have individual escorted out.

Section 14
Create a shared calendar when office is available
Mayor – per deputy clerk one is already in place

Motion by Councilmember Dawson to approve Item 22 with changes and seconded by Vice Mayor Washington. Motion passed by the following vote:

AYES: Dawson, Hernandez, Osum, Pal, Washington
NOES: None
ABSENT: None

Motion by Councilmember Pal that committees and commissions be allowed to use title for identification purpose only and seconded by Vice Mayor Washington. Motion passed by the following vote:

AYES: Dawson, Hernandez, Osum, Pal, Washington
NOES: None
ABSENT: None

REPORTS: (Informational items only)

24. Non-Discussion Items.

ADJOURNMENT

There being no further business the meeting was adjourned at 10:47pm in honor of Attorney Floy Andrews and the law firm of Aleshire and Wynder for their service to the city.

Anita Skinner, City Clerk

CITY COUNCIL
Alma Hernandez, Mayor
Princess Washington, Mayor Pro Tem
Jenalee Dawson, Councilmember
Marlon L Osum, Councilmember
Amit Pal, Councilmember



CITY COUNCIL MEETING

MINUTES

**REGULAR MEETING OF THE SUISUN CITY COUNCIL,
SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY,
AND SUISUN CITY HOUSING AUTHORITY
TUESDAY, AUGUST 27, 2024
5:30 PM**

Suisun City Council Chambers - 701 Civic Center Boulevard - Suisun City, California

MEETINGS ARE HELD IN-PERSON, PUBLIC PARTICIPATION IS ALSO AVAILABLE VIA ZOOM

ZOOM MEETING INFORMATION:

WEBSITE: <https://zoom.us/join>

MEETING ID: 857 5912 8653

CALL IN PHONE NUMBER: (707) 438-1720

*REMOTE PUBLIC COMMENT IS AVAILABLE FOR THE CITY COUNCIL MEETING BY EMAILING
CLERK@SUISUN.COM (PRIOR TO 4 PM), VIA WEBSITE, OR ZOOM CALL IN PHONE NUMBER (707) 438-1720*

*(If attending the meeting via phone press *9 to raise your hand and *6 to unmute/mute for public comment.)*

(Next Ord. No. – 810)

(Next City Council Res. No. 2024 – 127)

(Next Suisun City Council Acting as Successor Agency Res. No. SA2024 - 02)

(Next Housing Authority Res. No. HA2024 – 03)

CALL TO ORDER

Mayor Hernandez called the meeting to order at 5:34pm.

ROLL CALL

PRESENT: Dawson, Hernandez, Osum, Washington

ABSENT: Pal

PLEDGE OF ALLEGIANCE

Led by Council Member Dawson

INVOCATION

Given by Clerk Skinner

APPROVAL OF REORDERING OF AGENDA None

CONFLICT OF INTEREST NOTIFICATION None

(Any items on the regular meeting agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

REPORTS (Informational items only.)

1. City Manager Update - (Prebula: bprebula@suisun.com). None
2. City Attorney Report - (Enright).
No report but thanked the council and look forward to working with the council and city.

PUBLIC COMMENT

(Request by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3. Comments are limited to no more than 3 minutes unless allowable by the Mayor/Chair. Speaker cards are available on the table near the entry of the meeting room and should be given to the City Clerk. By law, no prolonged discussion or action may be taken on any item raised during the public comment period, although informational answers to questions may be given and matters may be referred for placement on a future agenda.)

Donna LeBlanc welcomed to Attorney Enright; I Art Suisun event on 9/7 Noon-4pm at the Nelson Center,

Steve Olry welcomed the new city attorney; praise to council for their interventions; comments about economic failures and not optimistic about a recovery, like the mayor to take a lead in code enforcement, not what you do but what you don't do.

Michelle Chavez welcomed new city attorney; comments on the Water Agency's attempts to inform residents of rate increase.

George Guynn welcomed city attorney; attend Board of Supervisors meeting today; garbage lien comments; can't spend more than you receive in.

PRESENTATIONS/APPOINTMENTS - NONE

(Presentations, Awards, Proclamations, Appointments).

COUNCIL COMMENTS

3. Council/Board Member Updates.

Council Member Dawson thanked the Fairfield-Suisun Rotary for support to the VFW.

Council Member Osum welcomed city attorney; first portion of workshop of Beautification Committee report is almost ready to present to council.

Vice Mayor Washington thanked residents who reached out especially regarding water rate increase; met with Supervisor Williams; tomorrow Hidden Heroes event; Green Belt Alliance meeting in September, Public Works crew shout out for cleanup at 10pm on Sunset Avenue; thank you to Sonny Ramos for senior program; thank you to City Manager Prebula for Salvation Army meeting; Candy Pierce, Rotary member, recently passed and asked to end meeting in her honor.

Mayor Hernandez commented a, presentation of Moment in Time be brought to council; Homeless Round Table on September 19, 6pm Nelson Center; met yesterday with staff regarding Sustainable Solano and will be providing a report to council in the future; attended the grand opening of the Open Space Park off of Rockville Road; Armijo Key Club has stated working with our seniors; Solano Express is hosting a Stake Holders meeting on 8/29.

CONSENT CALENDAR

Consent calendar items requiring little or no discussion may be acted upon with one motion.

4. Council Review and Approve Letter of Response to 2023-2024 Solano County Grand Jury Report "Solano County Canine Officer Training, Handling & End of Career Policies" and Authorize Mayor to Sign Response Letter. - (Prebula:bprebula@suisun.com).

Motion by Council Member Dawson to approve Consent Calendar seconded by Vice Mayor Washington. Motion passed by the following vote:

AYES: Dawson, Hernandez, Osum, Washington

NOES: None

ABSENT: Pal

PUBLIC HEARING - NONE

GENERAL BUSINESS

5. Council Adoption of Resolution No. 2024-127: Declaring a Local Fiscal Emergency in Response to Ongoing Structural Deficits and Possible Severe Impact on Public Services - (Prebula: bprebula@suisun.com).

Mr. Prebula presented the report gave a brief background as to why it is on the agenda now.

Council Member Pal arrived at 6:19pm.

Council discussion and clarifying questions that were responded to by Mr. Prebula and City Attorney Enright.

PUBLIC COMMENTS

George Guynn commented on Prop 13; doesn't matter how much money you have, it's the spending.

Donna LeBlanc commented the council shouldn't let anyone push them around; new city manager and attorney which is what we have been asking for; think you should declare it today and take it back if Measure S passes; have to have an econ plan and stick to it; to those belittling city/council, I say "show up"; almost all Police and Fire are paid through Measure S, it must pass or we will no longer be a city.

Michelle Chavez spoke in favor of this resolution; believe once residents are educated on understanding Measure S, it will pass.

Steve Olry spoke in favor of the resolution; salute to city manager, will be a matter of trust.

Thomas Kamin commented if the problem before you is greater than the ability to fix it, it's an emergency; think we are on the right trail.

Tom LeBlanc commented he can't understand why the public is not here; how many owner-occupied houses in the city; how are we going to reach the people; does not matter until it affects them.

ON LINE

Elizabeth asked if we know it will be on the ballot; water rates increase, what happen with the Tractor Supply creating revenue; need master builder; what kind of things are being looked at besides Measure S.

Lydia Dardon commented the residents need to vote "yes" on Measure S.

Lito Santos asked if we just do Fiscal Emergency tonight, think it is best; he is campaigning for the passage of Measure S.

Mayor Hernandez and City Manager responded to public comment questions.

Continued Council discussion.

Motion Vice Mayor Washington moved that these events and circumstances threaten and are projected to adversely affect the public peace, health, safety and welfare and because of that threat to the public peace, health, safety and welfare, an emergency exists in the City as the term emergency is used in Article 13 Section 2b of the California Constitution; the City must immediately address that emergency by insuring the City has the resources necessary to preserve the public peace, health, safety and welfare; accordingly the City Council unanimously finds and declares the existence of a fiscal emergency within this City, shall be effective November 8 2024, by resolution.

Mr. Enright confirmed that this is in addition to the resolution in the packet. Vice Mayor Washington confirmed.

Motion seconded by Council Member Dawson.

Continued Council discussion.

Motion passed by the following vote:

AYES: Dawson, Hernandez, Osum, Pal, Washington

NOES: None

ABSENT: None

REPORTS: (Informational items only)

6. Non-Discussion Items.

ADJOURNMENT

There being no further business the meeting was adjourned in memory of Candy Pierce.

Anita Skinner, City Clerk

CITY COUNCIL
Alma Hernandez, Mayor
Princess Washington, Mayor Pro Tem
Jenalee Dawson, Councilmember
Marlon L Osum, Councilmember
Amit Pal, Councilmember



CITY COUNCIL MEETING

MINUTES

REGULAR MEETING OF THE SUISUN CITY COUNCIL, SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY, AND SUISUN CITY HOUSING AUTHORITY

TUESDAY, SEPTEMBER 3, 2024

5:00 PM

Suisun City Council Chambers - 701 Civic Center Boulevard - Suisun City, California

5:00 P.M. CLOSED SESSION
6:30 P.M. REGULAR MEETING

MEETINGS ARE HELD IN-PERSON, PUBLIC PARTICIPATION IS ALSO AVAILABLE VIA ZOOM

ZOOM MEETING INFORMATION:

WEBSITE: <https://zoom.us/join>

MEETING ID: **828 2923 5503**

CALL IN PHONE NUMBER: (707) 438-1720

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(Next Ord. No. – 810)

(Next City Council Res. No. 2024 – 128)

(Next Suisun City Council Acting as Successor Agency Res. No. SA2024 - 02)

(Next Housing Authority Res. No. HA2024 – 03)

5:00 P.M. CLOSED SESSION

CALL TO ORDER

Mayor Hernandez called the meeting to order at 5:00pm.

ROLL CALL

PRESENT: Dawson, Hernandez, Pal

ABSENT: Osum, Washington

CONFLICT OF INTEREST NOTIFICATION None

(Any items on the closed session agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

PUBLIC COMMENT CLOSED SESSION

(In accordance with Section 54956(a), public comments are limited to items on this closed session agenda, and to no more than 3 minutes unless allowable by the Mayor/Chair. Speaker cards are available on the table near the entry of the meeting room and should be given to the City Clerk. By law, no prolonged discussion or action may be taken on any item raised during the comment period.)

Michelle Chavez commented on Closed Session Item 1 stating as a resident and victim, as you look at Fiscal Emergency, do everything in your power to make sure Measure S+ passes.

Mayor Pro Tem Washington arrived at the meeting at 5:03 pm.

George Guynn commented on Closed Session Item 1 stating it is a threat to the city, and the public should know all kinds of issues with public safety; need to make sure city does not deal with companies that want to maintain wars.

RECESS TO CLOSED SESSION (City Manager Conference Room, City Hall)

Council entered into closed session at 5:06pm.

Councilmember Osum arrived at 5:37pm.

CLOSED SESSION

Pursuant to California Government Code Section 54950 the Suisun City Council will hold a Closed Session for the Purpose of:

1. THREAT TO PUBLIC SERVICES OR FACILITIES
Consultation with: Suisun City Police Chief
2. CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION – Government Code section 54956.9(d))
Name of Case: City of San Diego et al. ex rel. Blackbird Special Project, LLC v. Invitation Homes, Inc. Case No. 22-CV-00260-BAS-MMP United States District Court Southern District of California.

Closed Session Ended at 6:07 pm

6:30 RECONVENE OPEN SESSION

CALL TO ORDER

Mayor Hernandez called the meeting to order at 6:31pm.

ROLL CALL

PRESENT: Dawson, Hernandez, Osum, Pal, Washington

ABSENT: None

PLEDGE OF ALLEGIANCE

Led by Vice Mayor Washington.

INVOCATION

Given by Clerk Skinner.

CLOSED SESSION REPORT

City Attorney Enright reported out on Item 2 that a settlement had been reached along with 40 other cities and have agreed to our fair share.

APPROVAL OF REORDERING OF AGENDA

Councilmember Dawson moved to approve agenda order and seconded by Mayor Hernandez. Motion passed by the following vote:

AYES: Dawson, Hernandez, Osum, Pal, Washington

NOES: None

ABSENT: None

CONFLICT OF INTEREST NOTIFICATION None

(Any items on the regular meeting agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

REPORTS (Informational items only.)

3. City Manager Update - (Prebula: bprebula@suisun.com).

None

City Attorney Report - (Enright).

None

PUBLIC COMMENT

(Request by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3. Comments are limited to no more than 3 minutes unless allowable by the Mayor/Chair. Speaker cards are available on the table near the entry of the meeting room and should be given to the City Clerk. By law, no prolonged discussion or action may be taken on any item raised during the public comment period, although informational answers to questions may be given and matters may be referred for placement on a future agenda.)

Donald Lipary spoke on proposed water rates, feels 50% of residents are not aware. Attorney Enright gave a brief explanation regarding the protest process.

Mayor Hernandez stated there would be a hearing on 9/9 at 6pm at City Hall regarding the water rates.

Steve Olry thanked council for coming together last week; RV's and boats on streets, need streets free for residential cars; illegal fireworks fines, code enforcement on Humphrey Drive to take care of Ms Chavez's concerns.

Michelle Chavez presented council with hand out with her comments; phone app for reporting dead animals is needed; will there be a workshop or town hall to discuss the Fiscal Emergency.

Donna LeBlanc commented she heard the Tractor Supply was up for sale; get ordinance/resolution for use tax on businesses that will leave; graffiti on Geopp Park playground equipment.

George Guynn comments on raising revenue.

On line

Elizabeth commented on water rate increase; raw water rate increase, (water purchased and made available for developers when they are ready to build but residents would pay for it now) extend the time the public has to respond.

Mr. Prebula responded to comments.

PRESENTATIONS/APPOINTMENTS

(Presentations, Awards, Proclamations, Appointments).

5. Presentation on Sea Level Rise - (Sustainable Solano).

Allison Nagel with Sustainable Solano presented the report which identified risks, addressed sea level rise, current work being done; possible solutions for Suisun, invitation to council and community, Sunday, rain garden installation, in front of city hall, register in advance as lunch will be provided. Sustainablesolano.org/events

Council thanked her for the presentation.

6. Presentation on Year One Progress Report on Police Activities League (Prop 64) - (Downey: jdowney@suisun.com).

Recreation Supervisor, Jeff Downey presented the report on year one of a 5 year program. Council thanked him for the report.

Mr. Prebula stated this was RPMA Director Kris Lofthus last meeting and thank him for his years of service and that he was joining the City Manager club,

7. Presentation on Pavement Management Program (Vue - nvue@suisun.com).

Public Work Director Vue and Paul Wagowsky, Capitol Asset & Pavement Services, presented the report

Mr. Vue also reported on the Street Median Hardscape Improvements.

PUBLIC COMMENT

George Guynn commented he felt the State has put city in its current situation.

Donna LeBlanc asked if it needed to be asphalt or can it be concrete instead? Asked why median at Marina Blvd were not included in developer costs.

Michelle Chavez commented on broken payment along fog line and chunks of asphalt going into canal.

Steve Olry commented these issues were inherited from previous council; save the roads about to fail; upscale development.

Staff responded to questions asked by the community.

8. Presentation on Active Capital Improvement Projects (CIP) - (Vue: nvue@suisun.com).

Director Vue presented report on active projects;

PUBLIC COMMENT

Donna LeBlanc commented on the Hwy 12 project , 2 yr contract to maintain roadway.

Steve Olry charging station comments,

Councilmember Osum left dais at 8:30pm and returned at 8:33pm.

9. Appointment of Voting Delegate and Alternate(s) for the League of California Cities 2024 Annual Conference - (Hernandez: ahernandez@suisun.com).

Mayor Hernandez appointed Councilmember Dawson and herself as alternate.

Motion by Mayor Hernandez to approve appointments and seconded by Councilmember Pal.

Motion passed by the following vote:

AYES: Dawson, Hernandez, Osum, Pal, Washington

NOES: None

ABSENT: None

COUNCIL COMMENTS

10. Council/Board Member Updates.

Councilmember Dawson encouraged residents to use city app to report issues.

Councilmember Osum stated the beautification plan of action will be presented at next council meeting.

Vice Mayor Washington stated she has started next course at Harvard; I Heart Suisun event on 9/7; updated reports on AB839, AB3131, SB1050; water board meeting on Monday, thanked everyone for coming today; patronize local business.

Mayor Hernandez attended Solano Transportation meeting on busses, will be attend Cal Work Force conference;

CONSENT CALENDAR

Consent calendar items requiring little or no discussion may be acted upon with one motion.

11. Council Adoption of Resolution No. 2024-128: Accepting the Victory Way Landscape Improvements Project as Complete and Authorizing the City Manager to Record the Notice of Completion for the Project. (Vue - nvue@suisun.com)
12. Council Adoption of Resolution No. 2024-___: Authorizing the City Manager to Execute the Lease Agreement Between the City of Suisun City and Bulldog Baseball & Softball Club for Field Use at the Lambrecht Sports Complex - (Lofthus: klofthus@suisun.com).
13. Council Adoption of Resolution No. 2024-129: Authorizing the City Manager to enter a Professional Services Agreement with Joe A. Gonsalves & Son for Legislative Advocacy Services Related to State Legislative and Governmental Affairs - (Prebula: bprebula@suisun.com).

Mayor Hernandez stated Item #12 is being pulled and will come back at a future date.

Motion by Councilmember Pal to approve Consent Calendar Item 11 and seconded by Vice Mayor Washington. Motion passed by the following vote:

AYES: Dawson, Hernandez, Osum, Pal, Washington

NOES: None

ABSENT: None

Item #13 was pulled by Councilmember Pal.

Mr. Prebula explained the plan and Paul Gonsalves with the firm spoke on what the firm will provide.

PUBLIC COMMENTS

Donna LeBlanc asked about proactively looking for grants; line-item states it is City Manager budget and asked what that meant.

Tom Scholl voiced concerns about asking for Measure S approval; asking for Fiscal Emergency now and will this do what we need to have done and improve our status as a city.

George Guynn commented that the city just needs a few ideas like to change things, this is a good thing.

Motion by Councilmember Pal to approve Consent Calendar Item 13 and seconded by Councilmember Osum. Motion passed by the following vote:

AYES: Dawson, Hernandez, Osum, Pal, Washington

NOES: None

ABSENT: None

PUBLIC HEARING - NONE

GENERAL BUSINESS - NONE

REPORTS: (Informational items only)

14. Non-Discussion Items.

ADJOURNMENT

There being no further business the meeting was adjourned at 9:13pm.

Anita Skinner, City Clerk

CITY COUNCIL
Alma Hernandez, Mayor
Princess Washington, Mayor Pro Tem
Jenalee Dawson, Councilmember
Marlon L Osum, Councilmember
Amit Pal, Councilmember



CITY COUNCIL MEETING

MINUTES
REGULAR MEETING OF THE SUISUN CITY COUNCIL,
SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY,
AND SUISUN CITY HOUSING AUTHORITY
TUESDAY, SEPTEMBER 17, 2024
5:30 PM

Suisun City Council Chambers - 701 Civic Center Boulevard - Suisun City, California

MEETINGS ARE HELD IN-PERSON, PUBLIC PARTICIPATION IS ALSO AVAILABLE VIA ZOOM

ZOOM MEETING INFORMATION:

WEBSITE: <https://zoom.us/join>

MEETING ID: 884 8355 9949

CALL IN PHONE NUMBER: (707) 438-1720

*REMOTE PUBLIC COMMENT IS AVAILABLE FOR THE CITY COUNCIL MEETING BY EMAILING
CLERK@SUISUN.COM (PRIOR TO 4 PM), VIA WEBSITE, OR ZOOM CALL IN PHONE NUMBER (707) 438-1720*

*(If attending the meeting via phone press *9 to raise your hand and *6 to unmute/mute for public comment.)*

(Next Ord. No. – 810)

(Next City Council Res. No. 2024 – 130)

(Next Suisun City Council Acting as Successor Agency Res. No. SA2024 – 02)

(Next Housing Authority Res. No. HA2024 – 03)

CALL TO ORDER

Mayor Hernandez called the meeting to order at 5:30pm.

ROLL CALL

PRESENT: Dawson, Hernandez, Osum, Washington

ABSENT: Pal

PLEDGE OF ALLEGIANCE

Council Member Osum led the Pledge of Allegiance

INVOCATION

Clerk Skinner gave the Invocation.

APPROVAL OF REORDERING OF AGENDA

Council Member Dawson moved to have Public Comments moved after Conflict of Interest and seconded by Vice Mayor Washington. Motion passed by the following vote:

AYES: Dawson, Hernandez, Osum, Pal, Washington
NOES: None
ABSENT: None

CONFLICT OF INTEREST NOTIFICATION None

(Any items on the regular meeting agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

Council Member Pal arrived at 5:35pm

PUBLIC COMMENT

(Request by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3. Comments are limited to no more than 3 minutes unless allowable by the Mayor/Chair. Speaker cards are available on the table near the entry of the meeting room and should be given to the City Clerk. By law, no prolonged discussion or action may be taken on any item raised during the public comment period, although informational answers to questions may be given and matters may be referred for placement on a future agenda.)

Jerry Raycraft invited Council to attend the Rotary Awards ceremony February 5th; Solano Habitat for Humanity encourage city to look for opportunities to partner with them. Suisun City is the only city not partnering.

Mariah Lee Dawson, President of Beyond Differences Students Services Organization, presented an award to Vice Mayor Washington for Civic Leadership for introducing Kwanza to the community.

Gabrilla Gonzalez, Secretary for Beyond Differences presented to Mayor Hernandez, Civic Leadership award for outstanding leadership in empowering and enlightening students.

Ally Ranise spoke about the Suisun City Youth Commission and reported on upcoming events.

Donna LeBlanc commented that Hwy 12 is a mess again; property by Tractor Supply has huge amount of trash; sale and DDA have a clause to keep the property clean; voiced concerns for seniors at 405 Kings Way care home, resident wandered away, neighbor kept him until care home providers came for him, 25 infractions, lien list for garbage bill, for the sake of the seniors something needs to be done for their safety.

Michelle Chavez requested notification of when clean up Humphrey canal begins.

Steve Olry commented on having a community alert siren; homeless, vehicles crime, safety, garbage; requested the Water Board Chair decrease rates from 25-20%.

George Guynn commented on abandoned vehicles along canal; high tax rate; city needs to reduce expenses more.

James Berg asked that Council dedicate meeting to George Knightsel; challenge city council members to come out and kayak; thanked staff for shutting off electrical boxes but stage area still on; comments on cleanliness of waterway and waterfront marina area.

Gabriela commented about a quick response time she witnessed while on vacation of officers cleaning up trash from a lake after a wind storm; does not feel Suisun City has a staffing problem but quality of their work; maybe our officers can start picking up trash if they don't want to enforce the codes.

On Line

Barbara Fay spoke about parking end of Solano, California and West Streets during events; fights, shootings; fires in the same area; traffic down Main Street and passing other cars, going wrong way on one-way streets; maybe additional stop signs on Main to slow traffic could be placed.

REPORTS (Informational items only.)

1. City Manager Update - (Prebula: bprebula@suisun.com).

Mr. Prebula working on 3 community meetings related to strategic planning; sustainability in climate, business development and public safety; Economic Development Plan, the consultants will be presenting in November.

2. City Attorney Report - (Enright).

Patrick Enright - none

3. Informational Report on Status of Lawler House Request for Proposal (RFP) - (Kearns: jkearns@suisun.com).

Principal Planner John Kearns presented a brief report on the Lawler House

Donna LeBlanc commented on errors in the staff report; 4 different people that have come to the negotiating table and have been turned away; now being turned away waiting for an economic development plan: are these people going to get their money back for the preparation of their proposals? Stop turning away business.

Ruth Forney commented there have been 2 RFP's 4 people applied, denied and here we are again, we are wasting peoples time; limit the ad hoc committee process and instead look for RFI's.

James Berg agrees with previous speakers, miscommunication, shame we can't put city first; comes down to staffing and policy; something is blocking the city from getting things done, put city first.

Mr. Prebula responded to comments.

PRESENTATIONS/APPOINTMENTS

(Presentations, Awards, Proclamations, Appointments).

4. Citywide Beautification Advisory Committee Project Program Presentation.

Michelle Chavez, Vice Chair for the committee gave a brief slide presentation highlighting different proposals such as Citywide Wall Mural Project; Beautification of Courtyard Fireplace area; Phase II project program will be present to council at a future date.

James Berg, Chuck Kingeter, committee members commented on the program process. Creation of “Clean-up Calendar”; working with Clean Team and Adopt a Neighborhood; want to work with the RPMA also. Limitations are only meeting once a month and a \$5000 budget.

Council thanked the committee for their hard work and the presentation.

5. Appointment to the Recreation, Parks, Marina and Arts Commission - (Hernandez: ahernandez@suisun.com).

Mayor Hernandez stated currently looking for one appointment for a term that expires January, 2025

COUNCIL COMMENTS

6. Council/Board Member Updates.

Council Member Dawson commented on the turnout for the Coastal cleanup held Saturday, Oct 12; 77th anniversary celebration at Travis AFB; commented on letters and comments received about the water rates and thanked Donna LeBlanc for helping to inform the public.

Council Member Pal commented on the great time at the Travis AFB event; homelessness is impacting all of us and until we have resources it will continue; event space opening up in the downtown area.

Council Member Osum commented he assisted a Filipino family with a death and Social Security issues; excited for the upcoming report on the Economic Development Plan and general direction of the city.

Vice Mayor Washington commented the Farmers Market wasn’t supported by farmers or patrons; Taming of the Shrew, Fri-Sun at the plaza; need more revenue in the city to be effective for the clean up in the waterfront area; I Art Suisun Event was very successful and looking to do this quarterly but need people to show up; Lodge 108 is the latest group to show up for adopt a street.

Mayor Hernandez commented she appreciated all the outreach from the community; trash on Sunset-Avenue done; Thursday, round table 6pm at the Nelson Center, guests that haven’t attended before, opportunity to engage and find a path forward; support the Clean Team on the 21st lower Union Avenue area; legislative update for the Water Agency Board; Friday 20th.

CONSENT CALENDAR

Consent calendar items requiring little or no discussion may be acted upon with one motion.

City Council

7. Council Adoption of Resolution No. 2024-130: Accepting the Joe Nelson Community Center Exterior Wall Painting Project as Complete and Authorizing the City Manager to Record the Notice of Completion for the Project - (Vue: nvue@suisun.com).
8. Council Adoption of Resolution No. 2024-131: Authorizing the City Manager to Execute the Lease Agreement Between the City of Suisun City and Bulldog Baseball & Softball Club for Field Use at the Lambrecht Sports Complex - (Hull: jhull@suisun.com).

9. Council/Agency Approval of August 2024 Accounts Payable and Payroll Warrants - (Deol: Ideol@suisun.com).

Joint City Council / Suisun City Council Acting as Successor Agency / Housing Authority

10. City Council/Successor Agency/Housing Authority Approval of the Minutes of the Meetings of the Suisun City Council, Suisun City Council Acting as Successor Agency, and Housing Authority held on July 17, 2024, July 23, 2024, and July 30, 2024 – (Skinner: clerk@suisun.com)

Item #9

Donna LeBlanc stated thank you for all the new info added for the LLD's; amount of water being paid for in the park and have repeatedly reported leaks; Montebello conversation, residents asked for toddler swing and asked by it cost \$550.

Steve Olry commented there is no other council he would rather go to battle with; Accounts payable comments.

James Berg is this still a legit contract between the law firm and auditors now that several staff members have left that did not sign it.

Mr. Prebula responded to comments.

Motion by Council Member Dawson to approve Consent Calendar and seconded by Vice Mayor Washington. Motion passed by the following vote:

AYES: Dawson, Hernandez, Osum, Pal, Washington
NOES: None
ABSENT: None

PUBLIC HEARING

11. Council Introduction and Waive Reading of Ordinance No. 810: An Ordinance of the City Council of Suisun City Repealing and Replacing Section 2.28.020 (Reserve Fire Personnel) of Chapter 2.28 (Fire Department) of Title 2 (Administration and Personnel) of the Suisun City Municipal Code with Section 2.28.020 (Volunteer Fire Personnel) - (Lopez: bllopez@suisun.com).

Chief Brad Lopez presented the report and gave a brief background.

Mayor Hernandez opened the Public Hearing. There being no comments Mayor Hernandez closed the Public Hearing.

Motion by Council Member Pal to introduce and waive reading of Ordinance No. 810 and seconded by Council Member Dawson. Motion passed by the following vote:

AYES: Dawson, Hernandez, Osum, Pal, Washington
NOES: None
ABSENT: None

GENERAL BUSINESS

12. Discussion and Direction on Addressing Homelessness in the City of Suisun City - (Prebula: bprebula@suisun.com).

Mr. Prebula opened the discussion followed by Attorney Patrick Enright for overview of the legalities with the recent Supreme Court ruling; Police Chief Roth spoke on incident calls; Development Services Director Jim Bermudez spoke on code enforcement and Public Works Superintendent Jim Herrod spoke on encampment clean ups.

Council asked clarifying questions.

PUBLIC COMMENT

Donna LeBlanc suggested we look for a cheaper place for beds; provide resources.

George Guynn commented it seems like we are in better shape than before; if you are homeless, you need to do what you can to get yourself better and not rely on tax payers; Pickering property can still be better.

Steve Olry comments City ordinances need to be updated, too many loop holes; need to be proactive; read comment from SF Chronicle newspaper.

Michelle Chavez comment on all the reasons and excuses of why things can't be done but it can't go on any longer.

James Berg commented have seen some proactive things in the last few months but have a long way to go; enforcing vs enabling; staff is not required to wear protective gear; 72- or 48-hour enforcement is needed; need to collaborate with the City of Fairfield. Will the DA enforce the infractions.

Tom LeBlanc commented they are not against people who are unhoused; we have issues with Hobos, bums, vagrants which is what needs to be addressed.

Yakub commented he hopes this is not the start of the city looking for more handouts; work with non-profits and help the people in need; if city can spend \$500 on a swing, what are they spending on beds for the homeless.

Catherine Brown commented she finds burned debris in plaza and wilderness area on her walks; cigarette butts everywhere; area needs to be cleaned regularly.

Chuck Kingeter commented the Department Heads did great; seems we need to be more engaged; trying to get people to take care of the little things, missing basketball hoop net; fixing the little things would go a very long way.

Mayor Hernandez thanked everyone for being here and providing comments.
Council discussion.

Council Member Dawson left dais at 9:05pm and returned at 9:08pm.
Council Member Osum left dais at 9:11 pm and returned at 9:14pm.

Mr. Prebula went through items for consensus

- Discuss how we can coordinate with other agencies for homelessness with monthly or quarterly Q&A meetings.
- How we can track and find a way to report out on a consistent basis to council and the public; how it is being done, work and cost
- Staff will work on ensuring foundation structure we will create along the way can be helpful to us but not overly burdensome as we walk through the process of finalizing Tyler over the next 12 months to ensure the project costing Tyler allows us to track homeless in a comprehensive manner.
- Do we want shelter beds paid by the city? Do another RFP for shelter beds? Implications of future funding.
- More Hope days
- Attorney look at all ordinances and bring back
- Picking property enforcement level focusing more on abatement levels
- Fire breaks, Fire Chief work with property owners
- Bring back some development zoning changes around the enforcement of commercial standards
- Non uniform homeless outreach
-

REPORTS: (Informational items only)

13. Non-Discussion Items.

14. Informational Report on Council Credit Card Statements - (Deol: Ideol@suisun.com).

15. Mayoral Update - (Hernandez: ahernandez@suisun.com).

ADJOURNMENT

There being no further business the meeting was adjourned at 10:05pm in memory of Joe Nietzel.

Anita Skinner, City Clerk

CITY COUNCIL
Alma Hernandez, Mayor
Princess Washington, Mayor Pro Tem
Jenalee Dawson, Councilmember
Marlon L Osum, Councilmember
Amit Pal, Councilmember



CITY COUNCIL MEETING

MINUTES
REGULAR MEETING OF THE SUISUN CITY COUNCIL,
SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY,
AND SUISUN CITY HOUSING AUTHORITY
TUESDAY, OCTOBER 1, 2024
6:30 PM

Suisun City Council Chambers - 701 Civic Center Boulevard - Suisun City, California

MEETINGS ARE HELD IN-PERSON, PUBLIC PARTICIPATION IS ALSO AVAILABLE VIA ZOOM

ZOOM MEETING INFORMATION:

WEBSITE: <https://zoom.us/join>

MEETING ID: 883 7014 4331

CALL IN PHONE NUMBER: (707) 438-1720

*REMOTE PUBLIC COMMENT IS AVAILABLE FOR THE CITY COUNCIL MEETING BY EMAILING
CLERK@SUISUN.COM (PRIOR TO 4 PM), VIA WEBSITE, OR ZOOM CALL IN PHONE NUMBER (707) 438-1720*

*(If attending the meeting via phone press *9 to raise your hand and *6 to unmute/mute for public comment.)*

(Next Ord. No. – 811)

(Next City Council Res. No. 2024 – 132)

(Next Suisun City Council Acting as Successor Agency Res. No. SA2024 - 02)

(Next Housing Authority Res. No. HA2024 – 03)

CALL TO ORDER 6:30pm

Mayor Hernandez called meeting to order at 6:30pm.

Mr. Prebula reported that Vice Mayor Washington would be late due to prior engagement.

Councilmember Dawson reported that she is attending remotely due to illness and that she does have two individuals under the age of 18 with her at her residence.

ROLL CALL

PRESENT: Dawson, Hernandez, Osum, Pal

ABSENT: Washington

PLEDGE OF ALLEGIANCE

Led by Councilmember Pal.

INVOCATION

Given by Clerk Skinner.

APPROVAL OF REORDERING OF AGENDA

Motion by Councilmember Pal to approve agenda order seconded by Councilmember Osum.

Motion passed by the following vote;

AYES: Dawson, Hernandez, Osum, Pal

NOES: None

ABSENT: Washington

CONFLICT OF INTEREST NOTIFICATION None

(Any items on the regular meeting agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

Vice Mayor Washington arrived at 6:35pm.

REPORTS (Informational items only.)

1. City Manager Update - (Prebula: bprebula@suisun.com).

Announced Community meetings on the following dates 10/5 and 10/11 & 10/12; Oct 16 Measure S information session with himself and staff.

2. City Attorney Report - (Enright).
None

PUBLIC COMMENT

(Request by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3. Comments are limited to no more than 3 minutes unless allowable by the Mayor/Chair. Speaker cards are available on the table near the entry of the meeting room and should be given to the City Clerk. By law, no prolonged discussion or action may be taken on any item raised during the public comment period, although informational answers to questions may be given and matters may be referred for placement on a future agenda.)

Donna LeBlanc – Ohana fest was fabulous with at least 3k attendance; thank you WK Foundation, and Mr. Ramos for a family friendly event; asked City Manager to reconsider Mr. Ramos’ desire to purchase property next to Tractor Supply to expand his business; savesuisuncity.org for Measure S information; asked the Strategic Planning meetings be streamed.

Michael Zeiss thanked council and staff for informational meetings that are being held; please put the most important agenda items first; never a perfect project but think Suisun City can do better, hope city manager will do better in attracting better businesses.

Michelle Chavez read email from Kelly, partner with Fairfield for Safe Parking and Camp Program; shout out to Justin for cleanup, condolences to CSO Emily, who lost a member of her family.

James Berg commented he attended the last Cap Solano mtg and spoke on latest funding; city has not applied for any funding that is available; Police Department complains of lack of resources, spoke about his restraining order and issues with enforcement.

Steve Olry stated he was proud of the residents here and the four council members; Measure S comments, reduce water rate increase to 20% so residents can absorb the Measure S increase.

George Guynn commented it was nice to see we are getting a lot more public comments; police chief left last meeting due to a shooting and hasn't heard anything about it.

Gabriele Satmureau commented on Farmers Market, great idea please do not give up on it; spoke with chamber who said they did not have city support; no one had anything good to say about the market.

Chuck thanked all of the previous speakers who spoke about the horrible condition the city is in; comments on RV's, trailers parked all over the city, we ask and nothing is done; we don't get any services we pay for; parks with dead grass; need updates, correspondence; Hwy 12 looks awful.

PRESENTATIONS/APPOINTMENTS

(Presentations, Awards, Proclamations, Appointments).

3. Proclamations Presented at Meeting - (Hernandez: ahernandez@suisun.com):
 - a. Proclamation Proclaiming September 17 through 23, 2024 as "Constitution Week"

Nannette S accepted the proclamation presented by Council Member Osum and read by Mayor Hernandez. Nannette thanked the council and spoke on the history of the constitution; the Daughters of the American Revolution (DAR) membership.

- b. Proclamation Proclaiming October 6 through 12, 2024, as "National Fire Prevention Week"

Presented to Fire Chief Lopez and Fire Marshall Colin by Council Member Pal and read by Mayor Hernandez. Chief Lopez commented on prevention week and introduced Fire Marshall Colin who spoke on the use of fire alarms. Open house 10/12 11am-2pm; spoke on the different activities and contests.

James Berg spoke on Old Town, boat ramp big fire hazard; 7/23 asked for weed abatement for neighbor's house and took 2 month; lack of weed abatement before 4th of July event, make it better and safer or cancel it.

COUNCIL COMMENTS

4. Council/Board Member Updates.

Council Member Pal spoke on the great time at Ohana Fest and Eddrick Osborne's art event.

Council Member Osum attended some of the events, met with residents and business owners; feel the communication outreach is working based on feedback he is getting.

Vice Mayor Washington commented on Eddrick Osborne focus on the arts; comments on staying COVID safe; staffing issues to maintain the integrity of the waterfront area; attended the KC10 going away party; great meeting with TNT partners, asked for letter of support to combat illegal fireworks; thank you to all who reach out to her.

Council Member Dawson – no comments

Mayor Hernandez spoke on the homelessness round table feedback; theater has been closed for some time but does not prohibit its use, Levin kids and Napa Theater performed for seniors and again at the Harbor Plaza.

CONSENT CALENDAR

Consent calendar items requiring little or no discussion may be acted upon with one motion.

City Council

5. Council Adoption of Resolution No. 2024-132: Approving the Recreation, Parks, Marina, and Arts Commission and Staff Recommendation to Approve the Purchase of a ShowMaster Mobile Sound Stage 24' Using Park Development Funds - (Hull: jhull@suisun.com).
6. Council Adoption of Ordinance No. 810: An Ordinance of the City Council of Suisun City Repealing and Replacing Section 2.28.020 (Reserve Fire Personnel) of Chapter 2.28 (Fire Department) of Title 2 (Administration and Personnel) of the Suisun City Municipal Code with Section 2.28.020 (Volunteer Fire Personnel) - (Lopez: bllopez@suisun.com).

Joint City Council / Suisun City Council Acting as Successor Agency / Housing Authority

7. City Council/Successor Agency/Housing Authority Approval of the Minutes of the Meetings of the Suisun City Council, Suisun City Council Acting as Successor Agency, and Housing Authority held on July 16, 2024 – (Skinner: clerk@suisun.com).

Motion by Vice Mayor Washington to approve Consent Calendar and seconded by Council Member Pal. Motion passed by the following vote:

AYES: Dawson, Hernandez, Osum, Pal, Washington

NOES: None

ABSENT: None

PUBLIC HEARING

8. Public Hearing and Other Proceedings Related to Annexation No. 18 to Community Facilities District No. 2 (Municipal Services), for the Blossom Avenue Apartments. Project - (Vue: nvue@suisun.com):
 - a. Council Adoption of Resolution No. 2024-133: Submitting Annexation of Territory and Levy of Special Taxes to Qualified Electors (Blossom Avenue Apartments); and
 - b. Council Adoption of Resolution No. 2024-134: Declaring Results of Special Annexation Election, Determining Validity of Prior Proceedings, and Directing Recording of Amended Notice of Special Tax Lien (Blossom Avenue Apartments); and

- c. Council Introduction and Waive Reading of Ordinance No. 811: An Ordinance of the City Council of the City of Suisun City Levying Special Tax Within City of Suisun City Community Facilities District No. 2 (Municipal Services), Including Certain Annexation Territory (Blossom Avenue Apartments).

Director Vue presented the report.

Mayor Pro Tem Washington left dais at 7:41pm and returned at 7:45pm.

Councilmember Pal necessary sidewalk improvements by developer or city; developer

Mayor Hernandez opened the Public Hearing.

Mike Zeiss commented road maintenance is not included and can language be added.

Michelle Chavez commented there is road damage on old Railroad Ave; how much per unit is being paid to the city; will the blight at the Corona property be cleaned up.

Steve Olry asked if these apartments are low income, market value; another option for illegal fireworks by Railroad tracks;

George Guynn commented the city needs to address issues and assure that people are doing what they are supposed to; need to make sure everything is addressed now.

There being no further comments Mayor Hernandez closed the Public Hearing.

Director Vue responded to questions raised during the public hearing. Director Bermudez responded to the question on the Corona property.

Consultant addressed the special rate per unit.

Clerk Skinner read CFD sealed vote.

Motion by Vice Mayor Washington to approve Item 8 and seconded by Councilmember Pal.

Motion passed by the following vote:

AYES: Dawson, Hernandez, Osum, Pal, Washington

NOES: None

ABSENT: None

Mayor Hernandez announced Item 9 will be continued to November 19th.

9. **Public Hearing for the Highway 12 Logistics Center Project:** Approval of Annexation, General Plan Amendment, Prezone, and Certification of the Environmental Impact Report (EIR) and approval of the Planned Unit Development to develop 1.28 million square feet of warehouse and logistics uses on approximately 93 acres within a 487-acre project site (Assessor's Parcel Numbers: 0032-190-190; 180; 170; 200; 260; 160; and 0032-010-390; 0032-020-100; 140; 160; and 0046-010-280; and 390): 

- a. Council Adoption of Resolution No. 2024-__: Certifying the Final Environmental Impact Report for the Highway 12 Logistics Center Project, totaling 1.28 million square feet of warehouse and logistics uses, adopting the CEQA Findings of Fact and Statement of Overriding Considerations, adopting a Mitigation Monitoring Program, and authorizing the filing of a Notice of Determination in accordance with California Environmental Quality Act; and
- b. Council adoption of Resolution No. 2024-__: Approve General Plan Amendment No. GP 24-01, Re-Designating Approximately 10.2 Acres of APN 0032-020-100, APN 0032-190-260, and 0032-190-160 to 13.41 Acres of Commercial Mixed Use for the Highway 12 Logistics Project; and
- c. Council Introduction and Waive Reading of Ordinance No. __: Amending the Suisun City Zoning Map for APN 0032-010-390, 0032-190-260, 0032-190-160, and Approximately 10.21 Acres of APN 0032-020-100 to Prezone the Property to 63.7 Acres of Commercial Services and Fabricating (CSF) and 97.3 Acres of Open Space (OS) for the Highway 12 Logistics Project; and
- d. Council Introduction and Waive Reading of Ordinance No. __: Approving A Planned Unit Development Application to the PD 24-01, for A Warehouse and Logistics Project, Elevations and Site Plans, and Granting the Deviations to Development Standards for the Highway 12 Logistics Center Project; and
- e. Council Adoption of Resolution No. 2024-__: A Resolution of the City Council of the City of Suisun City, to Approve and Submit an Application to the Solano County LAFCO for Annexation/Reorganization of the Highway 12 Logistics Project

Mayor Hernandez stated there would be no presentation or discussion but will open public hearing, take comments.

Mayor Hernandez opened the Public Hearing.

Donna LeBlanc no objection to continuance but should be announced at beginning of meeting.

Mike Zeiss no objection to continuance, announce at beginning of meeting that an item is going to be continued so members of the public aren't waiting for hours.

George Guynn no objection to continuance.

Director Bermudez confirmed that the email sent stated that if they were unable to attend the 11/19 meeting comments would be heard tonight.

Scout Cobert no objection but will not be able to attend the 11/19 and email stated could comment tonight Ms. Cobert stated she is a Legal Follow with the Center of Biological Diversity and previously sent more detailed comments on EIR regarding native species and their habitats. The Center is worried the EIR fails to properly disclose and analyze the projects impact along with greenhouse gas emissions and asks the Council does not approve project until more detailed studies can be done.

Mike Zeiss acknowledged he received email.

There being no further comments Mayor Hernandez closed the Public Hearing.

Motion by Councilmember Dawson to continue item to November 19 and seconded by Councilmember Pal. Motion passed by the following vote:

AYES: Dawson, Hernandez, Osum, Pal, Washington

NOES: None

ABSENT: None

GENERAL BUSINESS - NONE

REPORTS: (Informational items only)

10. Non-Discussion Items.

ADJOURNMENT

There being no further business the meeting was adjourned in memory of CSO Kelly's family member at 8:15pm.

Anita Skinner, City Clerk

AGENDA TRANSMITTAL

MEETING DATE: December 3, 2024

AGENDA ITEM: Suisun City Historic Waterfront District Business Improvement District Assessment Report and Annual Budget:

- a. Council Adoption of Resolution No. 2024-__: Approving the Annual Assessment Report for the Waterfront District Business Improvement District; and
- b. Council Adoption of Resolution No. 2024-__: Declaring its Intent to Consider Reauthorizing the Suisun City Historic Waterfront Business Improvement District and the Assessment Levy for the District for Fiscal Year 2025 and Setting a Public Hearing to Consider these Matters for December 17, 2024.

FISCAL IMPACT: Reauthorization of the BID assessments has no impact on the City General Fund as these assessments are paid by the businesses within the District.

STRATEGIC PLAN: Revitalization of the Downtown Waterfront District

BACKGROUND: Per City Ordinance No. 667, enacted April 18, 2003, the Main Street Waterfront Business Improvement District, commonly known as the Suisun City Historic Waterfront Business Improvement District (the “District”), was established. The District is a 501(c)(3) non-profit organization created at the request of downtown merchants to promote improved business conditions and marketing of downtown Suisun City. Under procedures described in the California Streets and Highways Code, the City, on behalf of the District, levies assessments on those businesses within the District area (see attached map) for use in various marketing and improvement activities, as determined beneficial by the District board. Each year since 2003, the Council has reauthorized the continued operation of the District.

STAFF REPORT: The formation and continuation of the Waterfront Business Improvement District is identified in the California Streets and Highways Code and specifically through the Parking and Business Improvement Area Law of 1989 (Section 36500). Approval of the attached resolutions would be the first step in the annual process to consider renewal of the District. The second resolution provides notice to all businesses located within the District that the City Council will consider reauthorizing the assessment that funds the District. The attachments to the resolution describe the boundaries of the District, the amount of the assessment by business type and benefit zone, and the types of improvements and services on which the funds can be used.

Additionally, the resolution informs business owners of the process for lodging a protest against renewal of the District and sets December 17, 2024 as the date on which the public hearing will be held to hear such protests. State law requires that the public hearing noticed by the attached resolution be held at not less than 10 days after the adoption of the Resolution of Intent. A copy of this resolution will be published in the Daily Republic and mailed to each business within the District, as required by State Law.

The District has submitted its budget information to staff. The District operates under a calendar year

system which is January 1st through December 31st of each year. Copies of the budget have been provided to the City Council and the Administrative Services Department. The budget is also available for public review through the City Clerk's Office. The financial information will be reviewed by staff prior to the Public Hearing, and a statement of adequacy will be provided at that time.

Overview Status of 2024 Events

BID fees, Mothers' Day Artisan Faire and Other event income was received for 2024. As of October 31, 2024 the checking account balance was \$9,997.12.

Special Events

Our most visible activities are our special events. We host the Mother's Day Artisan Fair, as well as holding Restaurant Week in January, and have encouraged members to participate in holiday events in conjunction with the city.

New Board

In July, the SCHWBID experienced significant change as many longtime board members did not seek reelection, resulting in a transition to a largely new board. During this period, meetings in July, September, and October were postponed due to quorum challenges but resumed in November with a commitment to maintain a monthly schedule. Looking ahead to 2025, the new board is energized to advance marketing plans, collaborate with the RPM department on downtown event promotions, and partner with city leadership to enhance the vibrancy of the downtown district.

STAFF RECOMMENDATION: It is recommended that the City Council:

1. Adopt Resolution No. 2024-__: Approving the Annual Assessment Report for the Waterfront Business Improvement District..
2. Adopt Resolution No. 2024-__: Declaring its Intent to Consider Reauthorizing the Suisun City Historic Waterfront Business Improvement District and the Assessment Levy for the District for Fiscal Year 2025 and Setting a Public Hearing to Consider these Matters for December 17, 2024.

DOCUMENTS ATTACHED:

1. Resolution No. 2024-__: Approving the Annual Assessment Report for the Waterfront Business Improvement District.
2. Resolution No. 2024-__: Declaring its Intent to Consider Reauthorizing the Suisun City Historic Waterfront Business Improvement District and the Assessment Levy for the District for Fiscal Year 2025 and Setting a Public Hearing to Consider these Matters for December 17, 2024.
3. Proposed 2025 Budget with Adopted 2024 Budget and Actuals
4. Suisun City Historic Waterfront Business Improvement Districts Annual Report
5. SCHWBID Power Point Presentation
6. Exhibit A - Boundary Map
7. Exhibit B - Purpose and Use of Benefit Assessments

PREPARED BY:

Janet Hull, Recreation, Parks and Marina Director

REVIEWED BY:

Janet Hull, Recreation, Parks and Marina Director

APPROVED BY:

Bret Prebula, City Manager

ATTACHMENTS:

1. [Reso No. 2024- Approving the Annual Assessment Report for the Waterfront Business Improvement District](#)

2. Reso No. 2024- Declaration of Intent to Consider Reauthorizing the SCHWBID and the Assessment Levy for the District
3. Proposed 2025 Budget with Adopted 2024 Budget and Actuals
4. SCHWBID Annual Report
5. SCHWBID Power Point Presentation
6. Exhibit A - Boundary Map
7. Exhibit B - Purpose and Use of Benefit Assessments

RESOLUTION NO. 2024-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
APPROVING THE ANNUAL ASSESSMENT REPORT FOR THE WATERFRONT
BUSINESS IMPROVEMENT DISTRICT**

WHEREAS, the City Council has passed Ordinance No 667 establishing the Main Street-Waterfront Business Improvement District, commonly known as the Suisun City Historic Waterfront Business Improvement District (District); and

WHEREAS, said Ordinance requires the District to present its annual budget to the City of Suisun City for review and approval; and

WHEREAS, the City Council of the City of Suisun City has reviewed the proposed District budget and Assessment Report; and

WHEREAS, the City Council desires to promote the District to insure the success of the projects and programs of the District.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Suisun City does hereby approve the Assessment Report as presented.

BE IT FURTHER RESOLVED, that the City Council of the City of Suisun City authorizes the City Manager to take all appropriate and necessary actions to ensure implementation of this Resolution.

PASSED AND ADOPTED at a Regular Meeting of said City Council of the City of Suisun City duly held on Tuesday, the 3rd day of December 2024, by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS my hand and the seal of said City this 3rd day of December 2024.

Anita Skinner
City Clerk

RESOLUTION NO. 2024-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY DECLARING ITS INTENT TO CONSIDER REAUTHORIZING THE SUISUN CITY HISTORIC WATERFRONT BUSINESS IMPROVEMENT DISTRICT AND THE ASSESSMENT LEVY FOR THE DISTRICT FOR FISCAL YEAR 2024 AND SETTING A PUBLIC HEARING TO CONSIDER THESE MATTERS FOR DECEMBER 17, 2024

WHEREAS, the California Streets and Highways Code Section 365200 et seq. authorizes cities to establish parking and business improvement areas for the purpose of promoting economic revitalization and physical maintenance of business districts in order to create jobs, attract new business and prevent erosion of the business district; and

WHEREAS, the Main Street-Waterfront Business Improvement District, commonly known as the Suisun City Historic Waterfront Business Improvement District, was formed at the request of the Main Street-Waterfront Business Improvement District Formation Committee (Committee) by City Council adoption of City Ordinance No. 667 on April 18, 2003; and

WHEREAS, at the request of the Committee, Ordinance No. 667 established an annual special assessment on all businesses within the Main Street-Waterfront Business Improvement District, commonly known as the Suisun City Historic Waterfront Business Improvement District, (District), which said assessment must be renewed annually by City Council; and

WHEREAS, the Main Street-Waterfront Business Improvement District Board of Directors (Board) has requested the that Suisun City Council renew the special assessment on all business within the BID; and

WHEREAS, renewal of the special assessment may occur only after City Council conducts a noticed public hearing pursuant to the Parking and Business Improvement District Area Law of 1989, Part 6 (commencing with Section 36500) of Division 18 of the California Streets and Highways Code.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Suisun City does hereby determine that:

1. The recitals set forth herein are true and correct.
2. The City Council does, at the request of the Board, and pursuant to the California Streets and Highways Code, declare its intent to consider reauthorizing and renewing the “Main Street-Waterfront Business Improvement District” (District).
3. The boundaries of the entire area to be included in the District, and the boundaries of each separate benefit zone within the District, are set forth in the Map, EXHIBIT A, incorporated herein by reference. A true and correct copy of the map is on file with the City Clerk of the City of Suisun City.
4. The types of improvements and activities proposed to be funded by the levy of assessments on business in the District are in EXHIBIT B hereto and incorporated by reference.
5. The City Council intends to consider reauthorizing the District and renewing the levy of an annual benefit fee on businesses in the District to pay for selected improvements and activities of the District.
6. All funds of the District shall be expended on improvements and activities within the District.

7. The method and the basis for levying the benefit fee on all the businesses within the District are set forth in the EXHIBIT C hereto, incorporated herein by reference.
8. The Annual Benefit fees shall be incorporated into the City Business License fee for those businesses within the District and shall be due and payable as part of obtaining the required City Business License pursuant to City Code Title 5.
9. A public hearing to consider re-authorization of the District is hereby set for **December 17, 2024, at 6:30 p.m.** before the City Council of the City of Suisun City, at the City Council Chambers at 701 Civic Center Blvd., Suisun City, CA 94585.
10. At the public hearing, the testimony of all interested persons, for or against the establishment of the District, interested in matters concerning the boundaries of the District, the areas of benefit within the District and the assessments to be levied, will be heard.
11. A protest against the District, or any aspect of it, may be made orally or in writing. An oral protest shall be made at the said public hearing. To count in the majority protest against the District, a protest must be in writing. A written protest may be withdrawn from record at any time before the conclusion of the public hearing. Each written protest shall contain a written description of the business in which the person signing the protest is interested, sufficient to identify the business, and its address. If the person signing the protest is not shown on the official records of the City of Suisun City as the owner of the business, then the protest shall contain or be accompanied by written evidence that the person is the owner of the business. Any written protest as to the regularity or sufficiency of the proceedings shall be in writing and clearly state the irregularity or defect to which objection is made.
12. If, at the conclusion of the public hearing, there are of record, written protest by the owners of the businesses within the District that will pay fifty percent (50%) or more of the total assessments of the entire District, no further proceedings to create the District shall occur. New proceedings to reauthorize and renew the District and levy the benefit assessment fee shall not be undertaken again for a period of at least one (1) year from the date of the finding of the majority written protest by the City Council. If the majority written protest is only as to an improvement or activity proposed, then that type of improvement or activity shall not be included in the District.
13. Further information regarding the proposed Main Street-Waterfront Business Improvement District may be obtained from the City Clerk of the City of Suisun City, at Suisun City Hall, 701 Civic Center Blvd., Suisun City, CA, and or by calling (707) 421-7309.
14. The City Clerk is instructed to provide notice of the public hearing as follows:
 - a. Publish this Resolution of Intention in a newspaper of general circulation in the City of Suisun City once, at least ten (10) days before the hearing.
 - b. Mail a complete copy of this Resolution of Intention to each and every business owner in the District within seven (7) days of the adoption of this Resolution by the City Council.
15. This Resolution is effective on its adoption.

PASSED AND ADOPTED at a Regular Meeting of said City Council of the City of Suisun City duly held on Tuesday, the 3rd day of December 2024, by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS my hand and the seal of said City this 3rd day of December 2024.

Anita Skinner
City Clerk

Suisun Historic Waterfront BID							
2025 Budget DRAFT							
				2024 Adopted Budget	Actual 1-1-24 10-31-24	2025 Proposed Budget	Actual Budget 2025
Ordinary Income/Expense							
Income							
REVENUE							
			Mothers Day Income	10,000.00	8,252.00	9,000.00	
			Business Assessments	11,000.00	8,065.00	9,000.00	
			Art Wine Income/Other Event Income	2,500.00	0.00		
			Total REVENUE	23,500.00	16,317.00	18,000.00	
			Transfer from reserve	5,000.00	0.00		
			Total Income	28,500.00	16,317.00	18,000.00	
Expense							
Advertising Expense							
			Electronic Media	500.00	0.00	500.00	
			Print Media	1,200.00	1,240.00	1,200.00	
			Social Media Campaigns	1,000.00	0.00	800.00	
			Marketing Program	8,000.00	1,203.00	1,000.00	
			Total Advertising Expense	10,700.00	2,443.00	3,500.00	
Event Expenses							
			Art Wine/Other Event Expenses	0.00	2,009.35	0.00	
			Mothers Day Craft Faire	6,000.00	3,801.21	6,000.00	
			Restaurant Week (under marketing)	2,000.00	780.00	1,500.00	
			BID Mixer/Quarterly meetings	500.00	0.00	500.00	
			Total Event Expenses	8,500.00	6,590.56	8,000.00	
Operating Expenses							
			Accounting Fees	1,500.00	2,457.50	2,500.00	
			Bank Charges	150.00	81.05	100.00	
			Contract Labor	3,000.00	0.00	0.00	
			Insurance	2,100.00	2,943.27	3,000.00	
			Miscellaneous Expenses (banners, etc)	500.00	232.00	500.00	
			Office Supplies/Constant Contact	300.00	810.00	1,000.00	
			Postage, shipping, delivery	300.00	0.00	100.00	
			Tax Preparation	800.00	673.00	800.00	
			Taxes	500.00	0.00		
			Web Hosting & Upgrades	150.00	0.00	400.00	
			Total Operating Expenses	9,300.00	7,196.82	8,400.00	
			Beautification - Cleanup	0.00	0.00	0.00	
			Total Expense	28,500.00	16,230.38	19,900.00	
Net Ordinary Income				0.00	86.62	-1,900.00	

SUISUN CITY HISTORIC WATERFRONT BUSINESS IMPROVEMENT DISTRICT
2024 ANNUAL REPORT TO THE CITY COUNCIL

(Submitted to City of Suisun City staff on 11-20-24)

Greetings Mayor, Suisun City Council Members and City Staff:

The Suisun City Historic Waterfront Business Improvement District (SCHWBID) is pleased to submit the attached annual report to the City Council. The report includes the following:

- SCHWBID End of Year Report 2024 – Recaps our activities for 2024 and future plans for 2025
- Proposed 2025 SCHWBID Budget

SCHWBID End of the Year Report 2024

2024 was a year of transition for both the City of Suisun and the SCHWBID. Throughout the first half of the year the SCHWBID continued as we had since Covid-19 restrictions ended in 2021. We sponsored restaurant week in January, and held our annual Mothers Day event.

In July we had a massive change as many longtime board members did not seek reelection, causing the SCHWBID to essentially have a new board and enter a transition period.

During the transition period, the July meeting was postponed due to a failure to have a quorum due to unexpected illness of board members. September and October's meetings were also postponed but resumed in November and will continue at a monthly rate in the future.

Moving into 2025, the new board plans to fully develop the marketing plans discussed in last year's presentation to the city. We look forward to working closely with the RPM department to cross promote downtown city events and work with the council and city manager's office to make the downtown district as vibrant as possible. The new board has brought new energy to the SCHWBID and we are excited about our future.




Resolution of Intent to Reauthorize Waterfront District BID

CITY COUNCIL
DECEMBER 3, 2024




Background

- Ordinance No. 667 (2003) Established BID.
- California Streets and Highways Code (Section 36500 - Parking and Business Improvement Area Law of 1989.
- The City levies assessments annually.
- Each year since 2003, the Council has reauthorized the continued operation of the District.




Two-Step Reauthorization Process.

As specified in the California Streets and Highways Code, there is a two-step process in reauthorizing the BID:

- Step 1: Accept Assessment Report from BID relative to any proposed changes and the operation of the District and set a public hearing date and time (no sooner than 10 days after adoption of Resolution of Intent).
- Step 2: At a Public Hearing, after specific notification requirements, the City Council may reauthorize the District. Hearing date of December 17, 2024.




Staff Recommendation

It is recommended that the City Council:

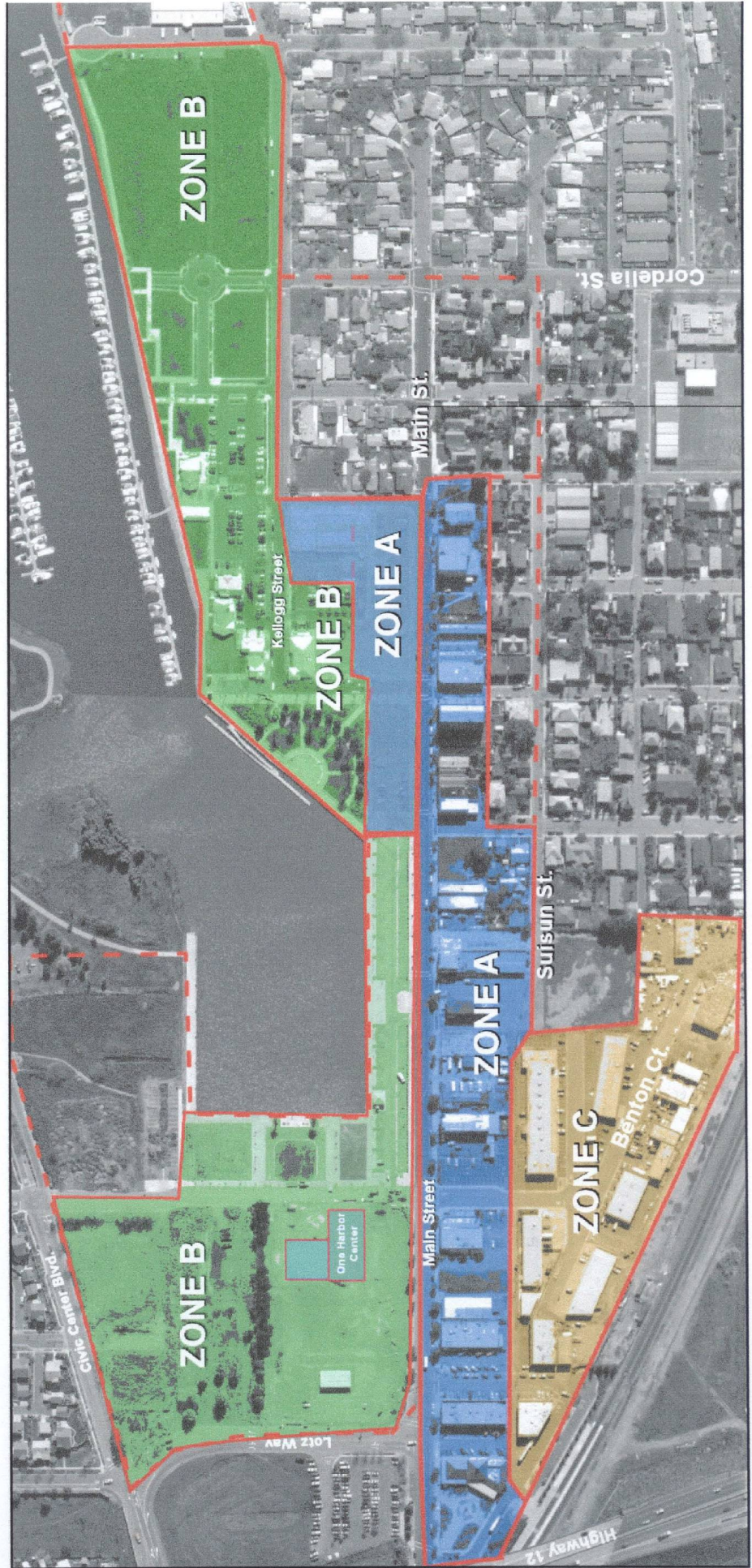
- Adopt Resolution No. 2024-__: Approving the Annual Assessment Report for the Waterfront District Business Improvement District.
- Adopt Resolution No. 2024-__: Declaring its Intent to Consider Reauthorizing the Suisun City Historic Waterfront Business Improvement District and the Assessment Levy for the District for Fiscal Year 2025, and Setting a Public Hearing to Consider these Matters for December 17, 2024.



Questions?

EXHIBIT A (3)

**PROPOSED SUISUN CITY DOWNTOWN - WATERFRONT
BUSINESS IMPROVEMENT DISTRICT (BID)
BOUNDARY MAP**



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EXHIBIT “B”

Purpose and Use of Benefit Assessments.

The types of improvements and activities proposed to be funded by the levy of assessments on businesses in the District are as follows:

a. The acquisition, construction, installation, or maintenance of any tangible property with an estimated useful life of five years or more including, but not limited to, the following improvements:

- (1) Benches;
- (2) Trash receptacles;
- (3) Decorations;
- (4) Signage;
- (5) Facade improvements;
- (6) Permanent landscaping.

b. Activities including but not limited to the following:

- (1) Promotion of public events which benefit businesses in the area and which take place on or in public places within the area;
- (2) Furnishing of music in any public place in the area;
- (3) Activities which benefit businesses located and operating in the area, including but not limited to commercial shopping and promotional programs.
- (4) Trash clean up.