

CITY COUNCIL
Alma Hernandez, Mayor
Jenalee Dawson, Mayor Pro Tem
Amit Pal, Councilmember
Parise Shepherd, Councilmember
Princess Washington, Councilmember



CITY COUNCIL MEETING

A G E N D A

REGULAR MEETING OF THE SUISUN CITY COUNCIL, SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY, AND SUISUN CITY HOUSING AUTHORITY

TUESDAY, JULY 7, 2026

5:00 PM

Suisun City Council Chambers - 701 Civic Center Boulevard - Suisun City, California

**5:00 P.M. CLOSED SESSION
6:00 P.M. REGULAR MEETING**

MEETINGS ARE HELD IN-PERSON, PUBLIC PARTICIPATION IS ALSO AVAILABLE VIA ZOOM

NOTICE

Pursuant to Government Code Section 54953(b) the following Suisun City Council meeting includes teleconference participation by:

- Councilmember Washington, from: Bay Area Electric Railroad Association, Western Railway Museum, 5848 State Highway 12, Suisun City, California 94585. This agenda has been posted at that location, which is accessible to the public. Members of the public may attend and address the City Council at that location.

ZOOM MEETING INFORMATION:

WEBSITE: <https://zoom.us/join>

MEETING ID: 850 9099 2674

CALL IN PHONE NUMBER: (707) 438-1720

**REMOTE PUBLIC COMMENT IS AVAILABLE FOR THE CITY COUNCIL MEETING BY EMAILING
CLERK@SUISUN.COM (PRIOR TO 4 PM), VIA WEBSITE, OR ZOOM CALL IN PHONE NUMBER (707) 438-1720**

*(If attending the meeting via phone press *9 to raise your hand and *6 to unmute/mute for public comment.)*

(Next Ord. No. – 828)

(Next City Council Res. No. 2026 – 91)

Next Suisun City Council Acting as Successor Agency Res. No. SA2026 - 06)

(Next Housing Authority Res. No. HA2026 – 07)

5:00 P.M CLOSED SESSION

CALL TO ORDER

Mayor Hernandez

ROLL CALL

Council / Board Members

CONFLICT OF INTEREST NOTIFICATION

(Any items on the closed session agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

PUBLIC COMMENT CLOSED SESSION

(In accordance with Section 54956(a), public comments are limited to items on this closed session agenda, and to no more than 3 minutes unless allowable by the Mayor/Chair. Speaker cards are available on the table near the entry of the meeting room and should be given to the City Clerk. By law, no prolonged discussion or action may be taken on any item raised during the comment period.)

CLOSED SESSION

Pursuant to California Government Code Section 54950 the Suisun City Council will hold a Closed Session for the Purpose of:

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(Government Code Section 54956.8)
Property: APN 0037-220-200 (L29) and APN 0037-220-130 (L33)
Agency Negotiator: Bret Prebula, City Manager
Negotiating Parties: Del Richardson (and Del Richardson & Val Turner, as applicable),
through counsel David Harvey, Esq., SAC Attorneys LLP
Under Negotiation: Price and terms of payment
2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(Government Code Section 54956.8)
Property: APN 0037-220-190 (L31)
Agency Negotiator: Bret Prebula, City Manager
Negotiating Parties: Ken White and Harold Schmidt, as Trustees of the Sunset Trust
Under Negotiation: Price and terms of payment

RECESS TO CLOSED SESSION (City Manager Conference Room, City Hall)

6:00 RECONVENE OPEN SESSION

CALL TO ORDER

Mayor Hernandez

ROLL CALL

Council / Board Members

PLEDGE OF ALLEGIANCE

INVOCATION

CLOSED SESSION REPORT

Announcement of Actions Taken, if any in Closed Session.

APPROVAL OF REORDERING OF AGENDA

CONFLICT OF INTEREST NOTIFICATION

(Any items on the regular meeting agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

REPORTS (Informational items only.)

3. City Manager Update - (Prebula: Bprebula@suisun.com).
4. City Attorney Report - (Enright).

PRESENTATIONS/APPOINTMENTS

(Presentations, Awards, Proclamations, Appointments).

5. Approving Appointment to the Recreation, Parks, Marina and Arts Commission (Hernandez: Ahernandez@suisun.com).

Presentations

6. Presentation by Solano County Employment & Eligibility on HR1 Changes to SNAP and Medi-Cal an Overview of the One Big Beautiful Bill Act of 2025.

PUBLIC COMMENT

(Request by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3. Comments are limited to no more than 3 minutes unless allowable by the Mayor/Chair. Speaker cards are available on the table near the entry of the meeting room and should be given to the City Clerk. By law, no prolonged discussion or action may be taken on any item raised during the public comment period, although informational answers to questions may be given and matters may be referred for placement on a future agenda.)

COUNCIL COMMENTS

(Comments are limited to no more than 3 minutes)

CONSENT CALENDAR

Consent calendar items requiring little or no discussion may be acted upon with one motion.

City Council

7. Council Adoption of Resolution No. 2026-___: Authorizing the City Manager to Enter into a Construction Contract on the City's Behalf with Quimu Contracting, Inc. for the Rectangular Rapid Flashing Beacon and Fire Station Advance Warning System Upgrade Project - (Vue: nvue@suisun.com).
8. Council Adoption of Resolution No. 2026-___: Authorizing the City Manager to Execute a First Amendment to a Professional Services Agreement with Planwest Partners Inc. to Complete a Municipal Services Review (MSR) and to Provide Annexation Related Services for the Suisun Logistics Center and Highway 12 Logistics Center Projects and Determining that the Action is Exempt from the California Environmental Quality Act (CEQA) - (Kearns: jkearns@suisun.com).
9. Council Adoption of Resolution No. 202-___: Approving the Debt Service Rate for the North Bay Aqueduct Bond Issue for Fiscal Year 2026-27 - (Luna: eluna@suisun.com).
10. Council Adoption of Resolution No. 2026-___: Approving Additional Professional Services with Apex Technology Management, LLC for a Backup and Disaster Recovery Appliance,

Cloud Backup Services, and Migration of Remote Access VPN Services to the Timus Platform - (Roberts: rroberts@suisun.com).

11. Council Adoption of Ordinance No. 827: An Ordinance of the City Council of the City of Suisun City Authorizing an Amendment to the Contract Between the City Council of the City of Suisun City and the Board of Administration of the California Public Employees' Retirement System (CalPERS), (Introduced and Reading Waived on June 16, 2026) - (Penland: cpenland@suisun.com).

Joint City Council / Suisun City Council Acting as Successor Agency/ Housing Authority

12. City Council/Successor Agency/Housing Authority Approval of the Minutes of the Meetings of the Suisun City Council, Suisun City Council Acting as Successor Agency, and Housing Authority held on June 23, 2026 – (Skinner: Clerk@suisun.com).

PUBLIC HEARING ; NONE

GENERAL BUSINESS

13. Amendment No. 1 to the Professional Services Agreement with Beauchaine Consulting Group for Interim Executive Finance Leadership and the Finance Operational Strategic Plan, and Appropriations Adjustment Request - (Beauchaine: sbeauchaine@suisun.com).
 - a. Council Adoption of Resolution No. 2026-___: Adopting the First Amendment to the Annual Appropriation Resolution No. 2026-89 to Increase the Budget or Professional Services Agreement with Beauchaine Consulting Group
 - b. Council Adoption of Resolution No. 2026-___: Authorizing the City Manager to Execute Amendment No. 1 to the Professional Services Agreement with Beauchaine Consulting Group.
14. Introduction (First Reading) and Waiver of Further Reading of an Ordinance of the City Council of the City of Suisun City, California, Repealing Chapter 10.40 of the Suisun City Municipal Code and Adding a New Chapter 10.42, Regulating Bicycles, Electric Bicycles, and Regulated Mobility Devices Within the City of Suisun City - (City Attorney).

COUNCIL UPDATES

INFORMATIONAL REPORTS: (Non-Discussion Items)

ADJOURNMENT

Public Access To Agenda Documents

A complete packet of information containing staff reports and exhibits related to each item for the open session of this meeting, and provided to the City Council, are available for public review at least 72 hours prior to a Council/Agency/Authority Meeting at Suisun City Hall 701 Civic Center Blvd., Suisun City. Agenda related writings or documents provided to a majority of the Council/Board/Commissioners less than 72 hours prior to a Council/Agency/Authority meeting related to an agenda item for the open session of this meeting will be made available for public inspection during normal business hours. An agenda packet is also located at the entrance to the Council Chambers during the meeting for public review. The city may charge photocopying charges for requested copies of such documents. To the extent feasible, the agenda packet is available for online public viewing on the City's website: <https://www.suisun.com/Government/City->

Council/Agendas The City Council/Agency/Authority hopes to conclude its public business by 10:00 p.m. No new items will be taken up after 10:00 p.m., unless so moved by a majority of the City

Council, and any items remaining will be agendaized for the next meeting. The agendas have been prepared with the hope that all items scheduled will be discussed within the time allowed.

Accommodations

If you require an accommodation to participate in this meeting, please contact the City Clerk at (707) 421-7302 or clerk@suisun.com. The City's reasonable accommodation policy is available for review on the City's website at www.suisun.com/government/city-council/, you may request an electronic copy or have a copy mailed to you. Please note that for accommodations that are not readily available, you must make your request as soon as you can prior to the time of the meeting.

Decorum

All participants are expected to conduct themselves with mutual respect. Conduct that disrupts meetings will be addressed in accordance with Section 54957.95 of the Government Code.

Ordinances

Ordinances are city laws contained in the Suisun City Municipal Code. Enacting a new city law or changing an existing one is a two-step process. Government Code 36934 provides, except when, after reading the title, further reading is waived by regular motion adopted by majority vote all ordinances shall be read in full either at the time of introduction or passage; provided, however, that a reading of the title or ordinance shall not be required if the title is included on the published agenda and a copy of the full ordinance is made available to the public online and in print at the meeting prior to the introduction or passage.

Certification Of Posting

Agendas for regular and special meetings are posted in accordance with the Brown Act at Suisun City Hall, 701 Civic Center Boulevard, Suisun City, CA. Agendas may be posted at other Suisun City locations including:

- Suisun City Fire Station, 621 Pintail Drive, Suisun City, CA;
- Joe Nelson Center, 611 Village Drive, Suisun City, CA;
- Harbor Master Office, 800 Kellogg Street, Suisun City, CA.
- Bay Area Electric Railroad Association, Western Railway Museum, 5848 State Highway 12, Suisun City, California 94585.

I, Ashley Nash, Management Analyst II for the City of Suisun City, declare under penalty of perjury that the above agenda was posted and available for review, in compliance with the Brown Act.

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HR1 Changes to SNAP & Medi-Cal

An Overview of the One Big Beautiful Bill Act of 2025

Presenters:

Alicia Jones, Deputy Director, Employment & Eligibility

Jayleen Richards, Interim PH Director, Public Health Division

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What is H.R.1?

- ❖ Signed into law on **July 4, 2025**
- ❖ Known as the **One Big Beautiful Bill Act**
- ❖ Major budget reconciliation bill with sweeping changes to Medicaid & SNAP federal programs
- ❖ Aims to reduce federal spending by over **\$1 trillion** over 10 years

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Key Federal SNAP Changes

(CalFresh in California)

➤ Work Requirements Expanded (June 1, 2026)

- Applies to Able-bodied Adults **18–64** (previously 18–49)
- Parents with children **14+** must meet work rules (previously **18+**)
- Exemptions removed for **veterans, homeless individuals, and former foster youth**
- Verification of work requirements will occur at intake and renewal for staggered implementation
- Requirement is 20 hours/week or 80 hours/month, earning \$217.50 per week before taxes
- Potential Impact to Solano County is **8,036** Individuals**

➤ Cost Shifts to States/Counties

- Admin cost share increases from 50% to **75%** (October 2026)
Potential Fiscal Impact to Solano County is **\$2 million**
- States with high error rates must pay **5–15%** of benefit costs (**October 2027**)
Potential Fiscal Impact to the State is **\$2 billion** **

➤ Internet costs no longer count toward shelter deductions

➤ Energy assistance rules tightened for eligibility (**Elderly & Disabled only**)

➤ Non-citizen eligibility has narrowed and will exclude refugees, asylees, trafficking survivors, and humanitarian parolees (**April 2026**)

** Data provided by CalSAWS Ad-Hoc Report / Legislative Analysts Office

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Key Federal Medicaid Changes

(Medi-Cal in California)

Work Requirements Introduced (January 2027)

- Applies to Able-bodied adults 19–64 who received coverage through the Medicaid expansion
- Requires 80 hours/month of work, with earnings of at least \$217.50 a week before taxes, education, or community service
- Estimated impact in Solano County is approximately 30,000 Individuals**

Exemptions include:

- Caregivers of children under age 14
- Individuals with disabilities
- Individuals who are medically frail, pregnant or postpartum, and veterans who are totally disabled

Medicaid Eligibility & Redetermination

- Redeterminations for expansion populations will occur every 6 months instead of annually (**January 2027**)
- New verification requirements (e.g., address checks)
- Copayments between \$1 and \$35 for expansion adults with income above 100% FPL (**Oct 2028**)
- Immigrant eligibility narrowed (excludes groups such as refugees, asylees, etc., **October 2026**)

Retroactive Coverage Shortened (July 2027)

- **New rule:** Medi-Cal will only cover 1 month of medical expenses before application (reduced from 3 months) for most adults

** Active Dashboard M1 cases

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California Medi-Cal Changes (2026 – 2028)

Asset Limits Return (January 2026)

- **Who is impacted:** Adults 65 and older, individuals with disabilities, nursing home residents, and higher-income families.
- **New rule:** Asset checks return
 - \$130,000 limit for one person
 - +\$65,000 for each additional household member (up to 10 people)

Immigrant Eligibility Freeze (January 2026)

- **New adult applicants (19+):** Undocumented Individuals and those with unsatisfactory immigration status will no longer qualify for federal **full-scope Medi-Cal**
- **Current enrollees:** Those already enrolled with state-funded full-scope coverage as of January 1, 2026, may keep their coverage if **renewals are completed on time.**
- **Eligibility will continue for:** Emergency services, pregnancy-related care, and nursing home care

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California Medi-Cal Changes ...continued

➤ Dental Coverage Reductions (July 2026)

- **Who is impacted:** Californians age 19 and older, who do not have a satisfactory immigration status, including:
 - Undocumented Immigrants
 - Green card holders with less than five years of US residency
 - Individuals claiming Permanently Residing Under Color of Law (PRUCOL) Status
- **Change:** Loss of non-emergency dental services
- **What remains covered:** Urgent dental care and full benefits during pregnancy and up to one year postpartum

➤ Monthly Premiums (July 2027)

- **Who is impacted:** Lawfully present immigrants ages 19–59
 - New and current members with Unsatisfactory Immigration Status
 - Green card holders with less than five years of US residency
 - Individuals claiming Permanently Residing Under Color of Law (PRUCOL) Status
- **New rule:** A monthly premium of \$30.00 per person is required to maintain full-scope Medi-Cal
- **Failure to pay:** Coverage will revert to restricted Medi-Cal (emergency and pregnancy care only)

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HR1 & Indigent Care

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History and Requirements for Indigent Care

- ▼ The 1991 Realignment agreement shifted responsibility for health, mental health, and social services costs from the state to counties.
 - ▼ Realignment is funded through a share of state sales tax and Vehicle License Fee (VLF) revenue
 - ▼ Counties also rely on general funds, Medi-Cal reimbursement, and other funds to support indigent care.
- ▼ Under WIC §17000, counties are responsible for ensuring access to medically necessary care for indigent residents who have no other means of support or coverage.
- ▼ Counties may meet this obligation through clinics, provider contracts, CMSP, or other local indigent care programs.
- ▼ Indigent means a person is poor or financially unable to pay for medically necessary care or basic needs- not just uninsured.

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History and Requirements for Indigent Care

- ▼ Solano County is one of 35 counties that provide indigent care through the **County Medical Services Program (CMSP)**.
- ▼ Through the CMSP Governing Board, participating counties set eligibility rules, benefit levels, enrollment procedures, fees, and provider payment rates.
- ▼ CMSP serves as the payer of last resort, requiring individuals to use all other available options, including Medi-Cal, before receiving CMSP services.
- ▼ Enrollment in CMSP declined significantly after the Affordable Care Act expanded Medi-Cal coverage.
- ▼ Enrollment is expected to increase under HR1, shifting more individuals back into county indigent care programs.

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CMSP Proposed Changes for January 2027 (Pending Public Hearing)

Proposed Eligibility Changes

- Reduce the upper income limit for eligibility from 300% to 200% FPL
- Reinstate asset limits for applicants and increase from \$2,000 individual/\$3,000 couple to \$10,000 individual/\$20,000 couple
- Reinstate full monthly Share of Cost with no reduction
- Establish no SOC for CMSP applicants up to 100% FPL
- Retain a six-month enrollment term for all CMSP members
- Reinstate the requirement for CMSP applicants to apply for Covered California during its open enrollment period.

Proposed Benefit Changes

- Retain full-scope coverage for legal resident members
- Restrict coverage for undocumented members to Emergency Services only
- Reinstate the monthly Share of Cost for Primary Care services
- Discontinue coverage for Chiropractic Services
- Discontinue coverage for outpatient Substance Use Disorder Treatment and mental health services.
- Discontinue coverage for vision, audiology, and selective dental services

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Possible Impacts to Services, Community Health Centers (FQHCs), and Hospitals

- ▼ Prior to the Affordable Care Act thousands of uninsured clients visited the Health Centers & hospitals in Solano County.
 - ▼ After the passage of the ACA, the number of uninsured declined to hundreds
- ▼ With the enactment of HR 1, the number of uninsured clients will increase over time, starting in 2027 and increasing in subsequent years.
- ▼ Health Centers have a sliding scale for uninsured clients. In County clinics, clients with incomes more than 200% of the FPL pay full fee. Infrastructure is needed to bill and collect fees.
- ▼ Uninsured people avoid going to the clinic/hospital for preventive care or at the onset of a health issue. They will show up when they are very ill and the care is very costly.
- ▼ Lower revenue generation from billing

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What This Means For Solano County

- Increased administrative burden without additional funding to support the workload
- Shift of responsibility for CalFresh administrative costs to the county and a reduction of federal funding available for Medi-Cal emergency services for certain enrollees
- Increase in county costs for indigent medical care (CMSP) participation and costs related to the loss of health care coverage
- Potential rise in food insecurity and uninsured rates
- Need for strong cross-departmental and cross-community coordination
- Importance of proactive outreach, education efforts, and overall system readiness
- Greater demand for employment, volunteer, and community service opportunities for clients
- Risk of lost reimbursement for health care providers and community clinics, as individuals who lose coverage may be unable to pay for services
- Projections of how HR1's Medi-Cal work requirements could impact CMSP enrollment range from 18,000 to 30,000 individuals. This projection far exceeds CMSP pre-ACA enrollment of 8,936.

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How Can You Help ?

Spread the word!

Remind our mutual clients of timely renewal requirements so they can maintain their benefits.

Provide opportunities for clients who need employment, volunteer roles, or community service placements to help them meet program requirements.

The more our mutual clients understand the rules governing HR1, the better equipped they are to stay in compliance.

Assist clients with questions, completing renewal forms, and help them understand what exemptions are.

Encourage clients to keep their address and contact information up to date with us.

Identify clients who may qualify for an exemption to the work and community engagement requirements, and when possible, assist them with completing the necessary documentation.



CalFresh Fact Sheet

Implementation of Changes Due to HR1

CalFresh is California's SNAP program. It provides low-income individuals and families with a way to buy more food, improve nutrition, and stretch their grocery budget. The House of Representatives 1 (H.R.1) enacted changes to eligibility for CalFresh for noncitizens and imposes time limits on receiving benefits for Able-Bodied Adults Without Dependent Children (ABAWD).

Changes in Eligibility for Noncitizens

H.R 1 limits eligibility for SNAP/CalFresh (Federal Benefits) to US citizens and the following noncitizens:

- US Nationals of American Samoa and Swains Island
- Lawful Permanent Residents (LPR, or "green card holder)
- Cuban/Haitian Entrant (CHE)
- Citizens of Federal States of Micronesia, republic of Palau, and the Marshall Islands

You may be affected if you:

- Are currently receiving benefits and is a noncitizen residing in the US as an asylee, refugee, an individual with deportation or removal withheld, an Iraqi or Afghan with a Special Immigrant Visa, a survivor of trafficking, or an Afghan or Ukrainian National granted parole into the US during a specific period.

Important To Know:

- **The policy changes will be effective April 1, 2026, and will apply immediately for new applications received on and after April 1, 2026.**
- **If you are currently receiving CalFresh benefits, your eligibility will be reviewed when you recertify for benefits when it is due after April 1, 2026.**

Implementation of ABAWD Time Limits Policy

Starting June 1, 2026, some adults will only be able to receive CalFresh benefits for 3 months within a 36-month period unless they meet the CalFresh work requirements or have an exemption as an Able-Bodied Adult Without Dependent (ABAWD) individual.

You may be affected if:

- You are an individual aged 18 to 64 and do not live with a dependent child under 14.
- If you are not working, training, or participating in a community engagement activity for at least 20 hours/week or 80 hours/month and do not have an exemption that excuses you from meeting this requirement.

Important To Know:

- You may be exempted from the ABAWD work requirement for certain reasons that prevent you from working such as are if you are pregnant, caring for a dependent child under 6 or an incapacitated person, medically certified as physical or mentally unfit for work, applying or receiving unemployment or disability benefits, or participating in a drug or alcohol treatment program. You may also be exempt if you are an Indian, Urban Indian, or eligible for Indian Health Services. Contact the county to learn more.
- **This rule will apply immediately for all new applications received on and after June 1, 2026.**
- **If you are currently receiving benefits, your eligibility will be reviewed when you recertify for benefits when it is due after June 1, 2026.**

Call the county at 1(800) 400-6001 to speak with an Eligibility Worker for questions and information that can help you qualify or continue to receive benefits.

How to Keep Your CalFresh

Keep your contact information updated.

Do not miss important notices. If you move or any of your contact information has changed, please contact your local county office or update your information on [BenefitsCal.com](https://www.benefitscal.com).



Check your mail and automated text messages. Don't miss important updates.



Households affected by changes will receive notices and letters by mail and text messages if they opted to receive these by phone. These may include information about your CalFresh benefits, report deadlines, or actions you need to take to keep your benefits. **Not checking your mail could result in receiving less or losing benefits.**

Know when you need to reapply to recertify for benefits.

You can submit your application for recertification online at [BenefitsCal.com](https://www.benefitscal.com), or work with your local county office if you do not receive notifications.



Contact the county to report the following mandatory information within 10 days.



- You receive money before taxes that are over your Income Reporting Threshold (IRT). Contact the county if you are not sure about your IRT.
- You received winnings from lottery or gambling over \$4,500.
- If you are an ABAWD and your work, training, or community engagement hours go below 20 hours a week or 80 hours a month.

Call Solano County Employment and Eligibility Services: 1-800-400-6001

Vacaville Office
1119 E Monte Vista Ave.
Vacaville, CA 95688

Fairfield Office
275 Beck Ave
Fairfield, CA 94533

Vallejo Office
365 Tuolumne St
Vallejo, CA 94590

If you need food now, you can follow the QR code below to our local food bank.





Medi-Cal Changes Fact Sheet

Beginning 2026

Medi-Cal is California’s Medicaid program. It covers a variety of medical services for children and adults with limited income.

Asset Limits for Older Adults and People with Disabilities

Starting **January 1, 2026**, when you apply for or renew your Medi-Cal, we will look at what you own. This is called an asset check. Assets are things you own that have value.

You may be affected if you:

- Are age 65 and older and meet the household income limit for Medi-Cal.
- Have a disability (physical, mental, or developmental).
- Live in a nursing home.
- Are in a family that makes too much money to qualify under federal tax rules.

Important To Know:

- The most you can own (asset limit) is \$130,000 for one person.
 - You can add \$65,000 for every extra person in your family. The maximum number is 10 people.
- Assets that don't count include:
 - The home you live in
 - One Vehicle
 - Household items
 - Some savings, like retirement accounts

Enrollment Freeze for Adult Immigrants

Starting **January 1, 2026**, some adults will no longer be able to sign up for full-scope Medi-Cal coverage based on their immigration status.

You may be affected if:

- You are undocumented (you live in the U.S. without legal permission), or
- You are a lawfully present immigrant who is 21 or older and not pregnant

Important To Know:

- If you already have Medi-Cal, you can stay covered no matter your immigration status
- To keep your Medi-Cal, you must:
 - Fill out your renewal form every year & still meet the Medi-Cal rules
- If your Medi-Cal ends, you have 90 days to fix the problem and keep your coverage. If you miss that 90-day window, you won’t be able to get full-scope Medi-Cal again. You can only apply for restricted Medi-Cal, which covers:
 - Emergency care
 - Pregnancy-related care
 - Nursing home care

Dental Coverage for Adult Immigrants

Starting **July 1, 2026**, some Medi-Cal members will stop getting full-scope dental services as part of their coverage due to changes in state law.

This change affects Medi-Cal members who are:

- Age 19 or older, and
- Are not pregnant or postpartum, and
- Are lawfully present immigrants who:
 - Have had a Green Card for less than five years and are not exempt from the five-year waiting period.
 - Are classified as PRUCOL (Permanently Residing Under Color of Law).

- Qualify through a state-funded expansion or a humanitarian program (e.g., for victims of trafficking or crime).
- Have another immigration status that does not qualify for full-scope Medi-Cal under federal rules.

Important To Know:

- Emergency Dental Care (such as treatments for severe pain or infection and tooth extractions) will still be covered for everyone, no matter their immigration status.
- If you are pregnant, you will continue to receive full dental benefits during pregnancy and up to 1 year after the pregnancy ends.

Monthly Premiums for Adult Immigrants

Starting **July 1, 2027**, some Medi-Cal members will need to pay a small monthly fee (called a premium) to keep their full-scope Medi-Cal.

This Applies To:

- Californians who are between 19 and 59 years old, and
- Are not pregnant, and
- Are lawfully present immigrants and:
 - Have had a Green Card for less than 5 years and don't qualify for an exception
 - Are classified as PRUCOL (Permanently Residing Under Color of Law – a type of immigration status that allows you to stay in the U.S. but doesn't qualify for full federal benefits)
 - Qualify through a state-funded or humanitarian program (like for victims of trafficking or crime)
 - Have another immigration status that does not qualify for full Medi-Cal under federal rules

Important To Know:

- If this change applies to you, you will need to pay a small fee each month to keep your full Medi-Cal.
- If you don't pay, your Medi-Cal will change. You will only get restricted Medi-Cal, which covers:
 - Emergency care
 - Pregnancy-related care
 - Nursing home care

Work Rules

Starting **January 1, 2027**, some adults will need to work or volunteer to get or keep Medi-Cal. If this applies to you, the county Medi-Cal office will send more information before this rule starts, including ways to help you meet the rules.

WHO THIS APPLIES TO:

Medi-Cal members and people applying for Medi-Cal who are:

- Age 19 to 64 years old, and
- Don't meet any exemptions

EXEMPTIONS. These new work or volunteer rules **do not apply** to:

- Children (0–18).
- Older Adults (65+).
- Pregnant people, including one year postpartum, regardless of birth outcome.
- Parents with children 13 years of age or younger.
- People with disabilities.
- People with serious health or mental health conditions or substance use problems.
- People who were released from jail or prison within the last 90 days.
- People on Medicare Part A or Part B.
- American Indians or Alaska Natives.
- Foster youth or former foster youth under age 26.

IMPORTANT TO KNOW:

- Members must do one or more of the following:
 - Work at a job and get paid.
 - Earn at least **\$580 a month** from working.
 - Be a seasonal worker (someone who only works during certain times of the year) and make an average of **\$580 a month** over the last six months.
 - Be in a job training program (that helps you learn skills to get a job) for at least 80 hours per month.
 - Volunteer or do community service for at least 80 hours per month. This should be organized and something you can prove you did with a letter or form.
 - Go to school at least half-time. This usually means taking two or three classes or about six to eight credits each semester.
 - Do a mix of the things listed above for a total of at least 80 hours per month.

There are more changes to come for 2026-2028. Any questions, please call the county at 1(800) 400-6001 to speak with an Eligibility Worker.

How to Keep Your Medi-Cal

Medi-Cal serves the following individuals:



Families



Children



Pregnant Person



Childless Adults



Seniors



Persons with Disabilities

There will be changes to Medi-Cal beginning January 1st, 2026.



Keep your [contact information updated](#).

Do not miss important notices. If you move or any of your contact information has changed, please contact your local county office or update your information on [BenefitsCal.com](#).



Check your mail. Don't miss important updates.



Members affected by changes will receive notices and letters by mail. These may include information about your Medi-Cal coverage, renewal deadlines, or actions you need to take to keep your benefits. **Not checking your mail could result in losing coverage or missing deadlines.**

Know your renewal date.

You can renew your Medi-Cal online at [benefitscal.com](#), or work with your local county Medi-Cal office if you do not receive notifications.



Your benefits are still active unless you're told otherwise.



Stay connected to care. Keep going to the doctor and other medical appointments.
Ask about available telehealth services.

- Telehealth allows patients to receive care from the safety and comfort of their own home.

Stay Informed on upcoming changes.

Scan this QR code to visit the [Department of Health Care Services website](#) and learn more about the most up-to-date Medi-Cal changes.



Call Solano County Employment and Eligibility Services: 1-800-400-6001

Vacaville Office
1119 E Monte Vista Ave
Vacaville, CA 95688

Fairfield Office
275 Beck Ave
Fairfield, CA 94533

Vallejo Office
365 Tuolumne St
Vallejo, CA 94590

AGENDA TRANSMITTAL

MEETING DATE: July 7, 2026

AGENDA ITEM: Council Adoption of Resolution No. 2026-___: Authorizing the City Manager to Enter into a Construction Contract on the City's Behalf with Quimu Contracting, Inc. for the Rectangular Rapid Flashing Beacon and Fire Station Advance Warning System Upgrade Project.

FISCAL IMPACT: There would be no fiscal impact on the General Fund from awarding the construction contract for the Rectangular Rapid Flashing Beacon and Fire Station Advance Warning System Upgrade Project (Project), Project No. HSIPSL-5032(041). Construction funds will come from the Highway Safety Improvement Program (HSIP) Cycle 12 grant in the amount of \$313,920 and from the Off-site Street Improvement Program (OSSIP) fund in the amount of \$34,880 for a total construction budget of \$348,800.

STRATEGIC PLAN: Public Safety and Community Appeal.

BACKGROUND: On February 21, 2025, the City was awarded a total of \$349,920 in HSIP Cycle 12 grant funds to support the design and construction of the Rectangular Rapid Flashing Beacon and Fire Station Advance Warning System Upgrade Project.

As required by the HSIP grant guidelines, the City is responsible for covering any amount that exceeds the awarded grant and must provide a minimum local match of 10% of the total project cost. The City will meet these obligations using Off-Site Street Improvement Program (OSSIP) funds, which will cover any additional costs beyond the grant award and the required minimum 10% local match.

On July 15, 2025, the City authorized the City Manager to execute a professional services agreement on the City's behalf with Sanbell for the Project. Sanbell completed the plans, specifications and estimates (PS&E, aka construction documents).

STAFF REPORT: The Notice to Contractors for the Project was published in the Daily Republic newspaper on May 10, 2026, with a second advertisement on May 17, 2026. Additionally, the bid package and construction documents were posted on the City's OpenGov platform on May 17, 2026.

Bid opening took place on June 3, 2026, at 2:00 PM at which time seven bids were received and publicly read aloud. The details of the bids received can be found in the attached bid summary table. The bid submitted by Quimu Contracting, Inc. in the amount of \$287,648.00 represents the lowest bid received and was determined by staff to be a responsive bid.

The Project overview is as follows:

1) Installation of Pedestrian Safety Improvements on Pintail Drive at Crane Drive

This location fronts Goepp Park and Dan O. Root Elementary School. Improvements will include Rectangular Rapid Flashing Beacons (RRFBs), curb extensions, Americans with Disabilities Act (ADA)-compliant curb ramps, high-visibility crosswalk, striping and warning signage.

Pintail Drive is a major collector road and a well-traveled route for students walking or biking to school. The intersection at Crane Drive has been identified by the Safe Routes to School Task Force as a priority location for safety enhancements due to its proximity to the school and the volume of pedestrian activity. Nearby residents have also expressed concerns about safety at this crossing.

The proposed upgrades will also complement the recently installed RRFBs in front of Dan O. Root Elementary School on Harrier Drive, just north of Osprey Way.

2) Upgrade of Fire Station Advance Warning System on Pintail Drive

The second improvement is at the Suisun City Fire Station, also located on Pintail Drive, which is a designated Safe Route to School for students attending the nearby Suisun Elementary School. The fire station requires an upgraded emergency warning system to increase motorists awareness, and to ensure safe and timely responses during emergencies. Improvements will include replacing the warning beacons with larger warning beacons to improve visibility, including backplates with perimeter yellow strips; installing warning beacons in the curved segment of Pintail Drive located west of the fire station; and installing warning beacons on mast arms, including warning beacons facing the cross streets of E. Wigeon Way and Cackling Drive.

Currently, the station's warning devices activate to alert motorists when emergency vehicles are exiting onto Pintail Drive. The devices are also activated when the fire equipment return to the station and backup into the parking bays. However, recent observations indicate that some motorists and pedestrians are not yielding appropriately, posing safety risks. The proposed upgrades will significantly improve visibility and reliability of the fire station's warning system, helping to ensure that both motorists and pedestrians respond appropriately. This will enhance safety for emergency responders as well as the surrounding community, especially schoolchildren traveling along this designated safe route.

Staff recommends awarding the construction contract to Quimu Contracting, Inc. for the Rectangular Rapid Flashing Beacon and Fire Station Advance Warning System Upgrade Project in the amount of \$287,648.00, including a contingency for the balance of the budget (\$61,152.00) to cover unforeseen conditions and additional work deemed beneficial by the Public Works Director, for a maximum total contract amount of \$348,800.

STAFF RECOMMENDATION: It is recommended that council adopt Resolution No. 2026-__: Authorizing the City Manager to Enter into a Construction Contract on the City's Behalf with Quimu Contracting, Inc. for the Rectangular Rapid Flashing Beacon and Fire Station Advance Warning System Upgrade Project.

PREPARED BY:	Nick Lozano, Sr. Associate Engineer
REVIEWED BY:	Nouae Vue, Public Works Director
APPROVED BY:	Bret Prebula, City Manager

ATTACHMENTS:

1. Resolution Approving-Construction Contract for RRFB and Fire Station Advance Warning System Upgrade Project
2. Location Map - RRFB and Fire Station Advance Warning System Upgrade Project
3. Bid Summary Table - RRFB and Fire Station Advance Warning System Upgrade Project
4. Contract - RRFB and Fire Station Advance Warning System Upgrade Project

RESOLUTION NO. 2026 - ____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONSTRUCTION
CONTRACT ON THE CITY’S BEHALF WITH QUIMU CONTRACTING, INC. FOR
THE RECTANGULAR RAPID FLASHING BEACON AND FIRE STATION ADVANCE
WARNING SYSTEM UPGRADE PROJECT**

WHEREAS, On February 21, 2025, the City was awarded a total of \$349,920 in HSIP Cycle 12 grant funds to support the design and construction of the Rectangular Rapid Flashing Beacon and Fire Station Advance Warning System Upgrade Project (Project); and

WHEREAS, on July 15, 2025, the City authorized the City Manager to execute a professional services agreement on the City’s behalf with Sanbell for the Project; and

WHEREAS, the Notice to Contractors for the Project was advertised in the Daily Republic newspaper on May 10, 2026, and on May 17, 2026 and the construction documents posted on the City’s OpenGov platform on May 17, 2026; and

WHEREAS, bids were opened on June 3, 2026 at 2:00 PM at which time seven bids were received and publicly read aloud; and

WHEREAS, the bid submitted by Quimu Contracting, Inc. in the amount of \$287,648.00 represents the lowest bid received and was determined by staff to be a responsive bid; and

WHEREAS, the project scope on Pintail Drive at Crane Drive includes pedestrian crossing improvements, specifically the installation of a Rectangular Rapid Flashing Beacon (RRFB) system, curb extensions, Americans with Disabilities Act (ADA)-compliant curb ramps, high-visibility crosswalk, striping and warning signage; and

WHEREAS, the project scope on Pintail Drive fronting the fire station includes the upgrade of the existing fire station advance warning system.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Suisun City authorizes the City Manager to enter into a construction contract on the City’s behalf with Quimu Contracting, Inc. for the Rectangular Rapid Flashing Beacon and Fire Station Advance Warning System Upgrade Project in the amount of \$287,648.00, including a contingency for the balance of the budget (\$61,152.00) for a maximum total contact amount of \$348,800.

PASSED AND ADOPTED by a Regular Meeting of said City Council of the City of Suisun City duly held on Tuesday, the 7th of July 2026, by the following vote:

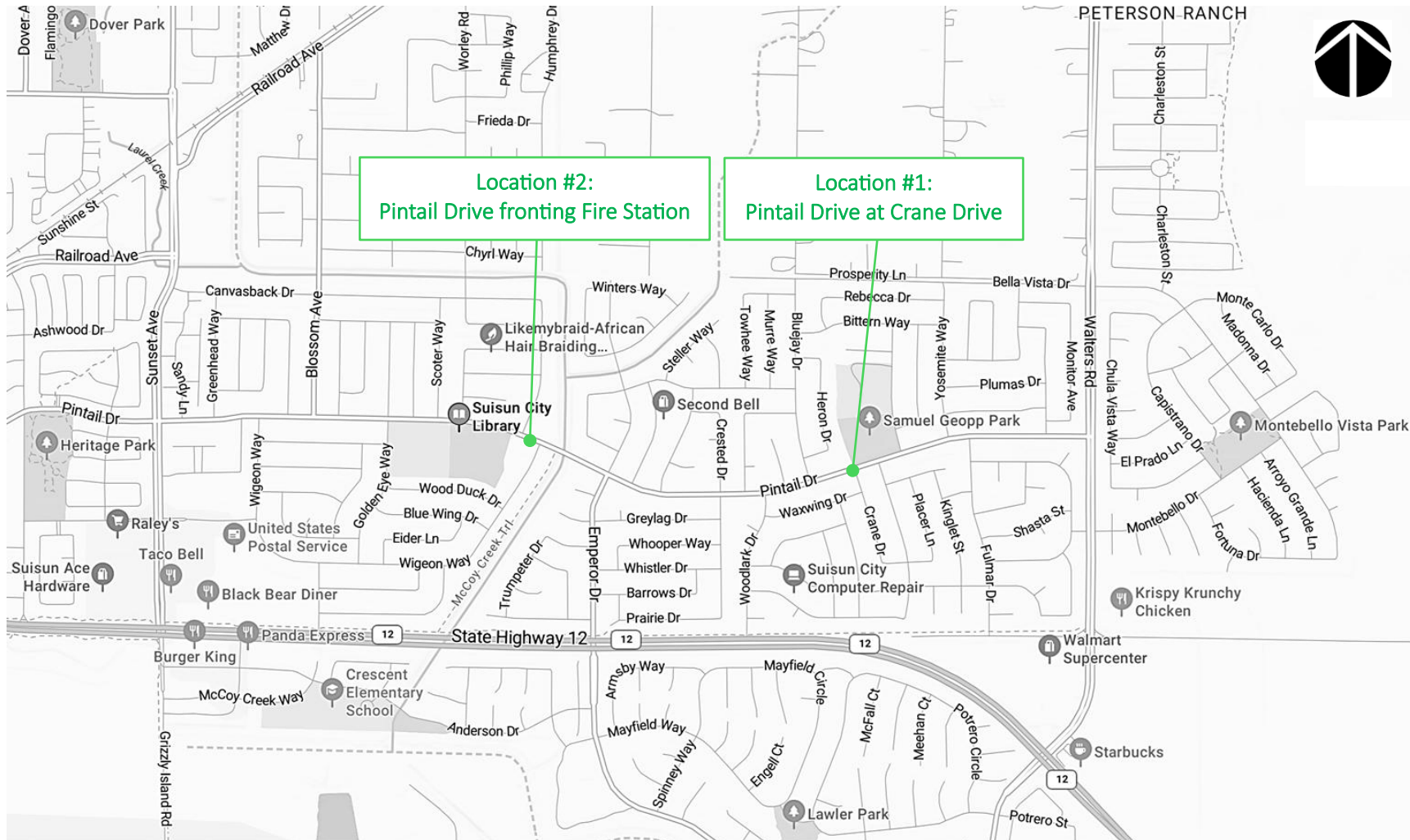
AYES:	COUNCILMEMBERS	_____
NOES:	COUNCILMEMBERS	_____
ABSTAIN:	COUNCILMEMBERS	_____

ABSENT: COUNCILMEMBERS _____

WITNESS my hand and the seal of the City of Suisun City this 7th of July 2026.

Anita Skinner
City Clerk

LOCATION MAP
Highway Safety Improvement Program (HSIP) Cycle 12
Rectangular Rapid Flashing Beacons and Fire Station Advance Warning System Upgrade Project
Project No. HSIPL-5032(041)



Rectangular Rapid Flashing Beacon and Fire Station Advance Warning System Upgrade Project

Project No. HSIPL-5032(041)

Bid Summary Table

COMPANY	BID TOTAL
FJ&I Engineering Inc.	\$360,350.00
Kerex Engineering	\$459,000.00
Quimu Contracting, Inc.	\$287,648.00
St. Francis Electric, LLC	\$465,700.00
Tennyson Electric, LLC	\$365,138.50
W. Bradley Electric, LLC	\$351,106.00
Zara Construction, Inc.	\$373,845.00

AGREEMENT

THIS AGREEMENT, made and entered into this _____ day of _____, 2026, by and between the City of Suisun City, California, hereinafter called "City", and _____ hereinafter called "Contractor".

WITNESSETH: That the parties hereto do mutually agree as follows:

ARTICLE I

For and in consideration of the payments and agreements hereinafter mentioned to be made and performed by said City said Contractor agrees with said City to perform, and complete in a workmanlike manner all work required under the City's Drawings and Specifications entitled:

Rectangular Rapid Flashing Beacons and Fire Station Advance Warning System Upgrade Project

in accordance with the Specifications and Drawings therefore, to furnish at his own expense all labor, materials, equipment and services as may be stipulated in said Specifications to be furnished by said City, and to do everything required by this Agreement and the said Specifications.

ARTICLE II

For furnishing all said labor, materials, equipment, tools and services, performing electrical work and concrete work, and doing everything required by this Agreement and the said Specifications; also, for all losses and damage arising out of the nature of the work aforesaid, or from the action of the elements, or from any unforeseen difficulties which may arise during the prosecution of the work until its acceptance by said City, and for all risks of every description connected with the work; also, for all expenses resulting from the suspension or discontinuance of work, except as in the said Specifications are expressly stipulated to be borne by said City; and for completing the work in accordance with the requirements of said Drawings and Specifications as directed by the Engineer, said City will pay and said Contractor shall receive, in full compensation therefore, the price(s) named in the Proposal.

ARTICLE III

The City hereby employs said Contractor to perform the work according to the terms of this Agreement for price(s) named in the Proposal, and agrees to pay the same at the time, in the manner, and upon the conditions stipulated in the said Specifications; and the said parties for themselves, their heirs, executors, administrators, successors, and assigns, do hereby agree to the full performance of the covenants herein contained.

ARTICLE IV

The Notice to Contractors, Special Notice, Special Provisions Book, Bidder's Book including the Proposal, and Information Required of Bidder, along with the Contract Documents and all addenda issued by the City with respect to the foregoing prior to the opening of bids, are hereby incorporated in and made part of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed the day and year first above written.

CITY OF SUISUN CITY, CALIFORNIA

By _____
(City Manager)

_____(SEAL)
(City Clerk)

CONTRACTOR

(Contractor)

By _____
(Signature)

(Title)

AGENDA TRANSMITTAL

MEETING DATE: July 7, 2026

AGENDA ITEM: Council Adoption of Resolution No. 2026-___: Authorizing the City Manager to Execute a First Amendment to a Professional Services Agreement with Planwest Partners Inc. to Complete a Municipal Services Review (MSR) and to Provide Annexation Related Services for the Suisun Logistics Center and Highway 12 Logistics Center Projects and Determining that the Action is Exempt from the California Environmental Quality Act (CEQA).

FISCAL IMPACT: Due to this budget amendment, there would be no fiscal impact on the General Fund. The total cost for retaining Planwest Partners Inc. to prepare the Municipal Services Review and complete the annexation-related services will be fully borne by the developer/applicant. Payments to the consultant are only made when funds are deposited by the developer.

STRATEGIC PLAN: Public Safety; Community Appeal; Sustainability and Stewardship; and Community Vibrancy.

BACKGROUND: On December 20, 2022, the City Council adopted Resolution No. 2022-157 authorizing the City Manager to execute a professional services agreement with consulting firm Planwest Partners Inc. (Planwest) to complete a Municipal Services Review (MSR) for the Suisun Logistics (located east of Walters Road between Peterson Road and Highway 12) and Highway 12 Logistics Center (located at the southwest corner of Pennsylvania Avenue and Highway 12) project's totaling \$55,000.00.

Following execution of the original contract on January 23, 2023, the MSR was drafted and sent for review to Solano County Local Agency Formation Commission (LAFCo). In addition, there were other unforeseen delays in both projects causing additional review to be needed. As a result, Planwest is requesting additional funds to address comments from LAFCo and complete the MSR.

STAFF REPORT: Since the initial contract approval, the Applicant and consultant have been working with staff to complete the required MSR. Work to date has included coordination with the city and preparation of a draft MSR, including addressing comments from the City and LAFCo.

After assessing the remaining tasks and comments from LAFCo on the latest round of review, Planwest is seeking an additional \$32,079.00 to augment the budget to ensure adequate funding is available for completion of the MSR, which includes an additional \$8,913 already expended, therefore, exceeding the existing contract amount, as well as an additional \$23,166.00 for additional tasks related to completing the MSR.

If approved, the recommended budget augmentation of \$32,079.00 would increase the total contract amount to \$87,079.00. Again, this cost is fully borne by the Applicant, and no general funds are used for the preparation of the MSR.

Environmental Review

The Development Services Director has determined that the recommended action of approving the

contract modification is not a "project" pursuant to California Environmental Quality Act (CEQA) Guidelines Section 15378 since it does not result in a physical change in the environment.

STAFF RECOMMENDATION: It is recommended that the City Council adopt Resolution No. 2026-____: Authorizing the City Manager to Execute a First Amendment to a Professional Services Agreement with Planwest Partners Inc. to Continue Preparation of a Municipal Services Review (MSR) and to Provide Annexation Related Services for the Suisun Logistics Center and Highway 12 Logistics Center Projects and Determining that the Action is Exempt from the California Environmental Quality Act (CEQA).

PREPARED BY:	John Kearns, Principal Planner
REVIEWED BY:	Ricky Caperton, AICP, Dev. Services Director
APPROVED BY:	Bret Prebula, City Manager

ATTACHMENTS:

-
1. [Resolution Approving Planwest Contract Modification No. 1 MSR](#)
 2. [Planwest Contract Modification No. 1 MSR Planwest Partners Augmentation Request.pdf](#)

RESOLUTION NO. 2026-___

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
AUTHORIZING THE CITY MANAGER TO EXECUTE A FIRST AMENDMENT TO A
PROFESSIONAL SERVICES AGREEMENT WITH PLANWEST PARTNERS INC. TO
COMPLETE A MUNICIPAL SERVICES REVIEW (MSR) AND TO PROVIDE
ANNEXATION RELATED SERVICES FOR THE SUISUN LOGISTICS CENTER AND
HIGHWAY 12 LOGISTICS CENTER PROJECTS AND DETERMINING THAT THE
ACTION IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT
(CEQA)**

WHEREAS, the City of Suisun City is contemplating the development of two logistics centers requiring annexation into the City's jurisdiction; and

WHEREAS, Buzz Oates Construction is proposing to annex the planned Suisun Logistics Center and Highway 12 Logistics Center into the City of Suisun City. The Highway 12 Logistics Center is planned to be located at the southwest corner of Pennsylvania Avenue and Highway 12, and the Suisun Logistics Center is planned to be located at the southeast corner of Pettersen Road and Walters Road; and

WHEREAS, the logistics center projects will require Planning Commission and City Council approval of planning entitlements, anticipated to include Site Plan/Design Review, a Planned Unit Development Permit, Development Agreement, Final Environmental Impact Certification, and authorization to proceed with annexation; and

WHEREAS, while the approval of planning entitlements is made by Council, the authorization to process an application for annexation and the ultimate decision to approve annexation of the logistics properties into the City of Suisun City rests solely with Solano County Local Agency Formation Commission (Solano LAFCo); and

WHEREAS, Solano LAFCo must conduct a service review of municipal services, and such information is contained in the City's Municipal Services Review (MSR); and

WHEREAS, the City's most recent MSR was completed in June 2016, and based on Solano LAFCo standards and procedures, the current MSR would not be acceptable when considering annexation for the logistics projects because it was prepared more than five years ago; and

WHEREAS, it has been determined that it is necessary to hire a professional consultant to complete a Municipal Services Review for the project at the full cost of the applicant; and

WHEREAS, the city solicited a Request for Proposals (RFP) from planning consultants to complete the work for the project in 2022; and

WHEREAS, no proposals were received, and the solicitation period was extended an additional two weeks that resulted in no submittals; and

ATTACHMENT 1

WHEREAS, staff directly contacted Planwest Partners Inc. based on the recommendation of Solano LAFCo, and the City Manager was authorized to enter into a Professional Services Agreement with Planwest Partners Inc. in the amount of \$55,000, pursuant to Resolution No. 2022-157, adopted December 20, 2022, and the Agreement was executed on January 23, 2023; and

WHEREAS, in the course of performing services under the Agreement, Planwest Partners Inc. performed additional coordination and analysis work within the original scope of services at the direction of City staff that exceeded the original contract ceiling, as reflected in Planwest Partners Invoice No. 26-289-04 in the amount of \$8,913, which remains outstanding and unpaid; and

WHEREAS, it is necessary to modify the Professional Services Agreement with Planwest Partners Inc. to ratify and authorize payment of the outstanding invoice, and to provide additional budget for the remaining tasks necessary to complete the MSR and associated annexation services; and

WHEREAS, this action is not considered a “project” pursuant to (CEQA) Guidelines §15378 since it does not result in a physical change in the environment.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Suisun City hereby:

Section 1. Ratifies the additional work performed by Planwest Partners Inc. within the scope of the Agreement at the direction of City staff and authorizes payment of Planwest Partners Invoice No. 26-289-04 in the amount of \$8,913; and

Section 2. Authorizes the City Manager to execute a First Amendment to the Professional Services Agreement with Planwest Partners Inc. in substantial conformance with the scope of services and cost proposal set forth in Attachment 2, increasing the total amount of the Agreement by \$32,079 to a total not-to-exceed amount of \$87,079, for continued services in preparing a Municipal Services Review and providing annexation related services.

PASSED AND ADOPTED at a Regular Meeting of said City Council of the City of Suisun City duly held on Tuesday, this 7th day of July 2026, by the following vote:

AYES: Councilmembers: _____
NOES: Councilmembers: _____
ABSENT: Councilmembers: _____
ABSTAIN: Councilmembers: _____

Anita Skinner, CMC
City Clerk



BUDGET AMENDMENT

SCOPE OF SERVICES AND COST PROPOSAL

CITY OF SUISUN CITY MUNICIPAL SERVICE REVIEW REVISIONS

Scope of Services

Planwest Partners, Inc. previously prepared a draft Municipal Service Review for the City of Suisun City and submitted the document to the Solano Local Agency Formation Commission (LAFCo) for consideration. LAFCo has since responded requesting additional information and edits to the document based on the current status of planned development in the area. In order to satisfy LAFCo's requirements, Planwest proposes the following tasks:

Task 1 – Project Management

This task will include general project management tasks such as regular check-ins with City staff, internal staff coordination, invoicing, scheduling, and other necessary project management actions.

Task 2 – MSR Revisions

Planwest will review the comments provided by LAFCo and coordinate with City staff on additional information needs. It is anticipated that the financial section for the MSR will require substantial updates and additional analysis based on initial LAFCo feedback and changes in planned development for the City.

Task 3 – Submittal and Coordination with LAFCo

Planwest will set up a series of working calls with LAFCo staff to go over comments and proposed revisions to ensure that the updated draft of the MSR meets LAFCo's requirements. It is anticipated that four (4), one-hour working calls will be scheduled prior to final submittal of the updated MSR to LAFCo.

Task 4 – Public Presentations

Planwest will be available to attend virtual public meetings to present the updated MSR. It is anticipated that one City Council meeting and one LAFCo meeting will be necessary as part of the review and adoption process.

Cost Proposal

Planwest proposes to complete the above tasks for a not to exceed amount of \$32,079 as detailed below. This cost includes a 10% contingency to cover any unexpected costs not discussed in the Scope of Services above and the overage accrued for additional work conducted at the request of the City detailed in Planwest Partners Invoice #26-289-04.

	Principal C. Santsche	Senior Planner K. Brogna	GIS Analyst L. Choy	
Task	\$225	\$175	\$140	Total
Task 1 - Project Management	8	8		\$3,200
Task 2 - MSR Revisions	8	40	10	\$10,200
Task 3 - Submittal & Coordination w/LAFCo	8	12		\$3,900
Task 4 - Public Presentations	8	8	4	\$3,760
Total Hours	32	68	14	
Total Cost	\$7,200	\$11,900	\$1,960	\$21,060
10% Contingency				\$2,106
Overage from Inv #26-289-04				\$8,913
Total Cost				\$32,079

AGENDA TRANSMITTAL

MEETING DATE: July 7, 2026

AGENDA ITEM: Council Adoption of Resolution No. 2026-___: Approving the Debt Service Rate for the North Bay Aqueduct Bond Issue for Fiscal Year 2026-27.

FISCAL IMPACT: The proposed rate for FY 2026-27 to make the debt service payments for the North Bay Aqueduct (NBA) is 0.002130 per \$100 of Assessed Value. As indicated in the attached table and chart, the NBA levy would go down by \$0.0001360 per \$100 or a decrease by about \$0.68 per year on a home with an Assessed Value of \$500,000.

STRATEGIC PLAN: Provide Good Governance and Ensure Fiscal Solvency.

BACKGROUND: On October 22, 1985, the City of Suisun City entered into an agreement with the Solano County Flood Control and Water Conservation District for the purpose of obtaining an additional water supply up to a maximum of 1,300 acre-feet per annum from the State's North Bay Aqueduct project. Under the agreement, the City is required to make annual payments to the District for the District's costs associated with wheeling that water until the agreement matures in July 1, 2036. City is obligated to make these interest-free payments to District by levying a zone of benefit property tax.

STAFF REPORT: Each year the City Council is required to establish the ad valorem property tax rates to be levied on the properties that benefit from the voter-approved bond issues for the acquisition of water from the North Bay Aqueduct. These tax proceeds are used to make annual debt service payment. Staff uses the Preliminary 2026-2027 Assessed Valuations Estimates provided by Solano County to calculate the levy, because the actual assessed valuations are not available in time to meet legal deadlines for submitting the tax rate to the County. There is an inverse relationship between the assessed values and the tax rates needed to generate the funds necessary to make the annual bond payments. In other words, when assessed values (AVs) go up, the tax rate will go down while still generating the needed revenue. When AVs go down, the tax levy must go up in order to generate the amount needed for bond payments. In the fiscal year 2026-27, an increase in assessed values (AVs) initially led to a lower tax rate.

STAFF RECOMMENDATION: Council Adoption of Resolution No. 2026-___: Approving the Debt Service Rate for the North Bay Aqueduct Bond Issue for Fiscal Year 2026-27.

PREPARED BY:

Elizabeth Luna, Finance Manager

REVIEWED BY:

Bret Prebula, City Manager

APPROVED BY:

Bret Prebula, City Manager

ATTACHMENTS:

1. [Resolution Approving the Debt Service Rate for NBA Bond](#)
2. [NBA Annual Calculation 26-27 and graph](#)

RESOLUTION NO. 2026-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY APPROVING THE DEBT SERVICE RATE FOR THE NORTH BAY AQUEDUCT BOND ISSUE FOR FISCAL YEAR 2026-27

WHEREAS, On October 22, 1985, the City of Suisun City (“City”) entered into an agreement with the Solano County Flood Control and Water Conservation District (“District”) for the purpose of obtaining an additional water supply up to a maximum of 1,300 acre-feet per annum from the State’s North Bay Aqueduct project; and

WHEREAS, Under the agreement, the City is required to make annual payments to the District for the District’s costs associated with wheeling that water until the agreement matures in July 1, 2036; and

WHEREAS, City is obligated to make these interest-free payments to District by levying a zone of benefit property tax; and

WHEREAS, City has made the necessary calculations and has determined the correct tax rate for the 2026-27 fiscal year is \$0.002130 per \$100.00 of assessed valuation;

NOW, THEREFORE, BE IT RESOLVED that the City of Suisun City Council does hereby approve the rate of Debt Service designated in the number of cents upon each \$100.00 of the full cash value of the property in the City of Suisun City, as equalized and returned to this City Council by the Auditor of Solano County, to raise the amount of money necessary to pay the FY 2026-27 indebtedness for the North Bay Aqueduct which rate is \$0.002130 per \$100.00 of assessed valuation; and

BE IT ALSO RESOLVED that the City Clerk is hereby directed to transmit a certified copy of this Resolution to the County Auditor as soon as possible, and to post three (3) copies thereof in the three (3) places designated by ordinance for posting in the City.

PASSED AND ADOPTED at a Regular Meeting of the City Council of the City of Suisun City duly held on Tuesday, the 7th day of July 2026, by the following vote:

AYES:	Council Members:	_____
NOES:	Council Members:	_____
ABSENT:	Council Members:	_____
ABSTAIN:	Council Members:	_____

WITNESS my hand and the seal of said City this 7th day of July 2026.

Anita Skinner
City Clerk

NORTH BAY AQUEDUCT - Fund 079

Attachment 2

Calculation of Voter Approved Debt for 2026-27

(Using schedules provided by the Solano County Auditor-Controller)

	Unsecured	Secured	Total
Net Values (Less H.O.)	34,785,866	3,330,693,836	3,365,479,702
SBE Values	-		-
Subtotal	34,785,866	3,330,693,836	3,365,479,702
Less: 2% Delinquency	(695,717)		(695,717)
.25% Delinquency		(8,326,735)	(8,326,735)
Redevelopment	-	-	-
Add: Homeowners	7,000	23,128,000	23,135,000
Adjusted Net Values	34,097,149	3,345,495,101	3,379,592,250
Tax Rates *	0.002266%	0.002130%	
Amount of Taxes	\$ 773	\$ 71,249	\$ 72,022

<u>Amount Needed</u>	\$ 87,590
Current Reserves	15,568
Interest	-
Secured Taxes	71,249
Unsecured Taxes	773
Total	87,590
Variance	-

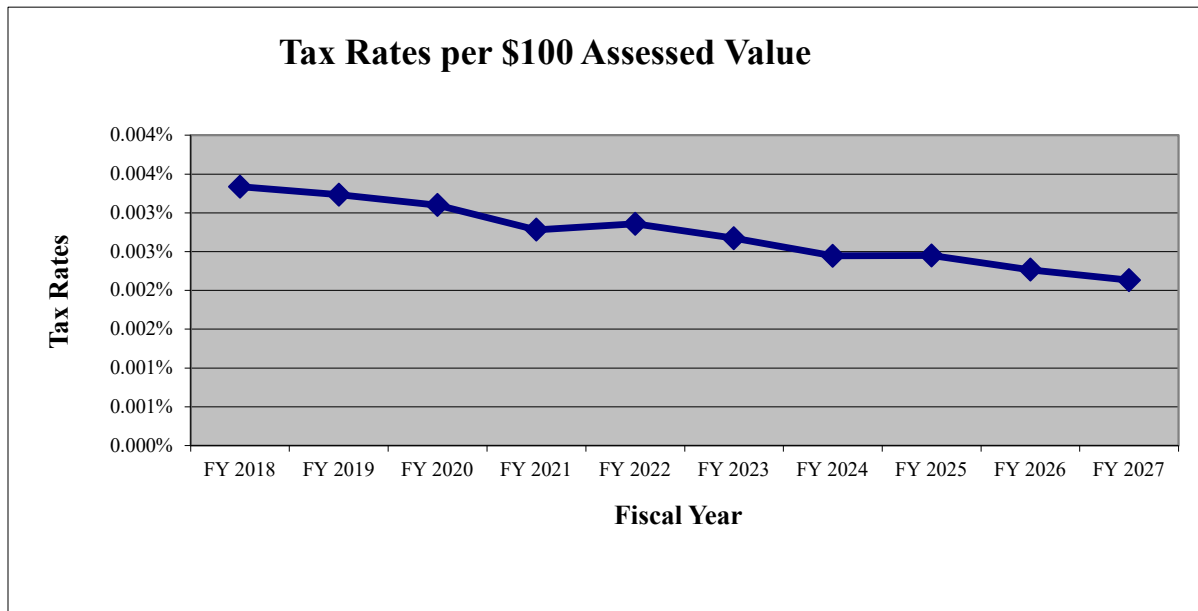
Payments to be Made in 2026-27

Principal	77,740
Interest	-
Others- Cost Allocation new for 2026-27	2,076
Required Reserve	7,774
Total	87,590

* The Previous Years Secured Rate is the Current Years Unsecured Rate

Property Tax Rates for Northbay Aqueduct Agreement
Rates per \$100 of Assessed Valuation (AV)

<u>Fiscal Year</u>	<u>NBA</u>
FY 2018	0.003335%
FY 2019	0.003233%
FY 2020	0.003099%
FY 2021	0.002781%
FY 2022	0.002858%
FY 2023	0.002672%
FY 2024	0.002444%
FY 2025	0.002450%
FY 2026	0.002266%
FY 2027	0.002130%



	NBA		
	FY 2025-26	FY 2026-27	Difference
Assessment Rate	0.002266	0.002130	(0.0001360)
Assessed Value of \$ 500,000	\$ 11.33	\$ 10.65	\$ (0.68)

AGENDA TRANSMITTAL

MEETING DATE: July 7, 2026

AGENDA ITEM: Council Adoption of Resolution No. 2026-___: Approving Additional Professional Services with Apex Technology Management, LLC for a Backup and Disaster Recovery Appliance, Cloud Backup Services, and Migration of Remote Access VPN Services to the Timus Platform.

FISCAL IMPACT: There is no impact to the General Fund. The two proposals carry a combined one-time cost of \$34,632.08 and a combined new monthly recurring cost of \$6,762.50 (approximately \$81,150 annually), to be charged to the Network Maintenance Internal Service Fund, Account No. 710-3320-91305 (Software). These costs are anticipated to be accommodated within the existing adopted budget for that account, with no additional appropriation required at this time. A breakdown of costs is provided in the Staff Report section below.

STRATEGIC PLAN: Ensure a resilient and secure City infrastructure.

BACKGROUND:

On August 19, 2025, the City Council authorized the City Manager to enter into a Professional Services Agreement with Apex Technology Management, LLC (“Apex”) to provide co-managed Information Technology support services to the City of Suisun City. As part of this ongoing relationship, Apex has identified two additional projects necessary to strengthen the City's data protection and remote access security posture: (1) deployment of a dedicated on-site Backup and Disaster Recovery (BDR) appliance with cloud backup services, and (2) migration of the City's remote access VPN services from the City's legacy SonicWall SSLVPN solution to the Timus secure access platform.

Both projects are proposed as one-time projects with associated ongoing monthly subscription costs, consistent with Apex's Total Support Agreement, which specifies that new hardware/software deployments, projects, and monthly subscription or cloud service charges (e.g., cloud backups, VPN licensing) are billed separately from the base monthly support fee

STAFF REPORT: Digital Umbrella Backup and Disaster Recovery (Quote No. APXQ32646, dated 2/1/2026) This project will deploy a dedicated on-site backup appliance (refurbished Dell PowerEdge R750, 48TB usable space, 3-year hardware warranty) paired with Apex's Digital Umbrella 3.0 cloud backup service, providing local and cloud-based backup, monitoring/alerting, and failover/disaster recovery protection for the City's server environment. The proposal includes:

- Products (backup server and networking cables): \$20,199.84
- Professional Services (staging, onsite installation, configuration, and documentation), net of Total Support Agreement labor discount, plus travel: \$7,188.00
- Shipping & Handling: \$27.50
- One-time Subtotal: \$27,415.34; Tax (9.125%): \$1,845.74; One-Time Total: \$29,261.08
- Digital Umbrella 3.0 On-site & Cloud Backup Service (Monthly, 47TB cloud storage included): \$5,937.50/month

Timus VPN Migration (Quote No. APXQ32987, dated 4/6/2026) This project will migrate the City's remote access VPN services from the legacy SonicWall SSLVPN solution to the Timus secure access

platform for fifty-five (55) named users, including identity integration with Office 365/Entra ID, endpoint deployment, cutover, and decommissioning of the legacy VPN. The proposal includes:

- Products (55 Timus Connect VPN licenses): \$825.00
- Professional Services (platform build, identity integration, endpoint deployment, validation, and decommissioning), net of Total Support Agreement labor discount: \$4,546.00
- One-Time Total: \$5,371.00
- Timus Connect VPN Solution (Monthly, 55 licenses): \$825.00/month

Combined Cost Summary

- Combined One-Time Cost: \$34,632.08
- Combined New Monthly Recurring Cost: \$6,762.50 (approximately \$81,150.00 annually)

Both proposals were prepared by Apex under the City's existing Total Support Agreement and reflect the Active Total Support Agreement labor discount. Staff recommends proceeding with both projects to improve the reliability of the City's backup and disaster recovery capabilities and to enhance the security of the City's remote access infrastructure

STAFF RECOMMENDATION: It is recommended that the City Council adopt Resolution No. 2026-____ Approving Additional Professional Services with Apex Technology Management, LLC for a Backup and Disaster Recovery Appliance and Cloud Backup Services, and for Migration of Remote Access VPN Services to the Timus Platform.

PREPARED BY:	Ashley Nash, Administrative Assistant
REVIEWED BY:	Rowland Roberts, IT Director
APPROVED BY:	Bret Prebula, City Manager

ATTACHMENTS:

1. [Resolution Apex.docx](#)
2. [APXQ32646 City of Suisun City BDR and Cloud Backup](#)
3. [APXQ32987 Timus Migration](#)

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RESOLUTION NO. 2026-__

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
APPROVING ADDITIONAL PROFESSIONAL SERVICES WITH APEX
TECHNOLOGY MANAGEMENT, LLC FOR A BACKUP AND DISASTER
RECOVERY APPLIANCE AND CLOUD BACKUP SERVICES, AND MIGRATION OF
REMOTE ACCESS VPN SERVICES TO THE TIMUS PLATFORM**

WHEREAS, on August 19, 2025, the City Council of the City of Suisun City (“City”) adopted Resolution No. 2025-__, approving a Professional Services Agreement with Apex Technology Management, LLC (“Apex” or “Consultant”) to provide co-managed information technology support services to the City; and

WHEREAS, the City desires to further enhance the reliability of its data backup and disaster recovery capabilities by deploying a dedicated on-site Backup and Disaster Recovery (BDR) appliance together with Apex's Digital Umbrella 3.0 cloud backup service, as detailed in Consultant's proposal, Quote No. APXQ32646, dated February 1, 2026; and

WHEREAS, the City further desires to enhance the security of its remote access infrastructure by migrating remote access VPN services for fifty-five (55) named users from the City's legacy SonicWall SSLVPN solution to the Timus secure access platform, as detailed in Consultant's proposal, Quote No. APXQ32987, dated April 6, 2026; and

WHEREAS, the Backup and Disaster Recovery and Cloud Backup proposal carries a one-time cost of \$29,261.08 (inclusive of applicable tax) and an ongoing monthly service cost of \$5,937.50; and

WHEREAS, the Timus VPN Migration proposal carries a one-time cost of \$5,371.00 and an ongoing monthly subscription cost of \$825.00; and

WHEREAS, the combined cost of both proposals is a one-time cost of \$34,632.08 and a combined new ongoing monthly cost of \$6,762.50, which costs are separate from, and in addition to, the base monthly fee under the existing Professional Services Agreement, consistent with the terms of that Agreement governing projects, hardware, software, and subscription services; and

WHEREAS, the costs described above will be charged to the Network Maintenance Internal Service Fund, Account No. 710-3320-91305 (Software), are anticipated to be accommodated within the existing adopted budget for that account, and will have no impact on the City's General Fund;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Suisun City as follows:

1. Approval. The proposals from Apex Technology Management, LLC identified as Quote No. APXQ32646 (Backup and Disaster Recovery Appliance and Cloud Backup Services), for a one-time cost of \$29,261.08 and a monthly cost of \$5,937.50, and Quote No. APXQ32987 (Timus VPN Migration), for a one-time cost of \$5,371.00 and a monthly cost of \$825.00, are hereby approved as additions to the scope of services under the existing Professional Services Agreement between the City and Apex.

2. Authorization. The City Manager is hereby authorized to execute any documents, work orders, or amendments to the existing Professional Services Agreement necessary to implement the above proposals, in a form approved by the City Attorney.

3. Effective Date. This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED at a Regular Meeting of said City Council of the City of Suisun City duly held on the 7th day of July, 2026, by the following vote:

AYES: Councilmembers: _____
NOES: Councilmembers: _____
ABSENT: Councilmembers: _____
ABSTAIN: Councilmembers: _____

WITNESS my hand and the seal of said City this 16th day of June 2026.

Anita Skinner, CMC
City Clerk



A New Charter TECHNOLOGIES Company >

310 Hemsted Drive
Suite 300
Redding, CA 96002
(530) 248-1000 phone
(530) 243-9184 fax

www.apex.com

Quote #:	APXQ32646
Date:	2/1/2026

Quotes are valid for 30 days

City of Suisun - Digital Umbrella Backup and Disaster Recovery

Prepared For:

Rowland Roberts

City of Suisun City
701 Civic Center Blvd.
Suisun City, CA 94585
United States
Email: rroberts@suisun.com
Phone: (707) 435-2743

Prepared By:

David Kamins

VCIO
530-248-1094
dkamins@apex.com



Qty	Description	Unit Price	Ext. Price
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Products: BDR Appliance and Cloud Backup Services

1	Backup Server: Refurbished Dell PowerEdge R750 384GB RAM, 6x8TB Disks with 48TB useable space. 3 year hardware warranty	\$20,062.50	\$20,062.50 T
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3	**DROP SHIP** Eaton Tripp Lite Series Cat6 Gigabit Molded (UTP) Ethernet Cable (RJ45 M/M), PoE, Black, 15 ft. (4.57 m) - 15 ft Category 6 Network Cable for Network Device, Router, Modem, Blu-ray Player, Printer, Computer - First End: 1 x RJ-45 Network - Male - Second End: 1 x RJ-45 Network - Male - 1 Gbit/s - Patch Cable - Gold Plated Contact - 24 AWG - Black	\$5.48	\$16.44 T
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The N200-015-BK Cat6 Gigabit Molded Patch Cable ensures ultra-fast performance throughout your Cat5/5e/6 network application.

3	**DROP SHIP** Eaton Tripp Lite Series SFP+ 10Gbase-CU Passive Twinax Copper Cable, SFP-H10GB-CU1-5M Compatible, Black, 5 ft. (1.52 m) - SFP+ for Network Device - 4.92 ft - 1 x SFF-8431 Male SFP+ - 1 x SFF-8431 Male SFP+ - Black	\$40.30	\$120.90 T
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Tripp Lite's Small Form Factor Pluggable (SFP+) passive copper cables are a high performance connectivity solution supporting 10Gbps Ethernet and Fibre Channel applications.

Qty	Description	Unit Price	Ext. Price
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Products SubTotal			\$20,199.84
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Digital Umbrella 3.0 (Monthly)

1	Digital Umbrella 3.0 On-site & Cloud Backup Service (Monthly)	\$5,937.50	\$5,937.50
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- Native Data: 22,662 GB
- 31 Daily and 13 monthly backups on the local backup appliance
- Additional retention can be configured if required (possible additional cost)
- 47TB Total Cloud Storage Space Included. Additional space is charged as needed.
- Built in compression and deduplication for performance and reduced storage needs.
- Encrypted data both at rest and in transit.
- Meets PCI and HIPAA guidelines.

Digital Umbrella 3.0 SubTotal			\$0.00
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Shipping & Handling

1	Shipping & Handling Charge	\$27.50	\$27.50 T
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Shipping & Handling SubTotal			\$27.50
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Professional Services

1	Professional Services:	\$8,620.00	\$8,620.00
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- Project planning
- Order and receive equipment
- Prep onsite at Apex
- Load VMware
- Load Digital umbrella system
- Deliver onsite
- Physical installation
- Run initial backup
- Follow up to ensure cloud copy present after week
- Update documentation
- Setup monitoring/alerting
- See "Exhibit A" for detailed SOW

Qty	Description	Unit Price	Ext. Price
1	Discount - Active Total Support Agreement - Labor Discount	-\$1,682.00	-\$1,682.00
1	Travel Expenses (Lodging, Meals, Mileage)	\$250.00	\$250.00



Professional Services SubTotal

\$7,188.00

		SubTotal	\$27,415.34
Recurring services to be billed upon service activation		Tax 9.125 %	\$1,845.74
Monthly:	\$5,937.50	Annual:	\$0.00
		TOTAL	\$29,261.08

Fixed Price Project: The total project price will be no more or less. Any possible exceptions will be noted. Project change orders will be billed separately above the project amount. This quote is valid for 30 days from date of issue. Advanced payment of all hardware and software greater than \$500 is required before purchase can be made. Check, credit card or electronic funds transfer are acceptable payment types.

We reserve the right to cancel orders arising from pricing or other errors.

Client Signature

Date

Exhibit A – Professional Services Scope of Work

Project Background and Description Statement

City of Suisun City is looking to move their backups to a managed cloud back solution. Moving to an all-encompassing backup solution will provide alerting and monitoring as well as failover protection and cloud recover for the city's server environment

Project Goals & Deliverables:

This solution will provide the following major deliverables in order to achieve a more stable and secure environment that will aid the organization in their drive for success.

- Deploy Physical BDR Server
- Configure Local and Cloud Backups

Scope of Work: Work Breakdown

Phase 1: Staging

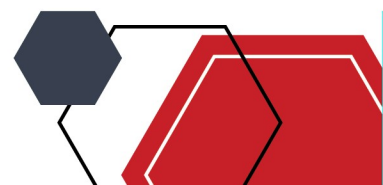
- Prep Physical Host
 - Configure Per Apex Deployment Guide
- Configure for 10G and 1G Connections

Phase 2: Onsite Installation

- Deliver Onsite
- Installation into rack
- Configure networking

Phase 3: Digital Umbrella Configuration

- Configure DU to backup the following hosts
 - CHSVRVMH01
 - CHSVRVMH02
 - ESX01
 - ESX02
 - PDSVRCAM01
 - PDSVRVMH01
 - SW-HCA-01
 - SW-HCA-02
- Configure Standalone Physical Server Backups for the following
 - CYCYDC01



- DLI-CAPTURE
- FDSFDDC02
- PDSVRAPP
- PDSVRDC01
- RCRECDC01
- VMCHSVRVPN01

Phase 4: Documentation and Project Closure

- Update Documentation and Configurations

Project Design and Architecture

- Define impact, requirements, and architecture design.
- Research and compile solution, invasive testing to confirm and validate solution.

Project Management

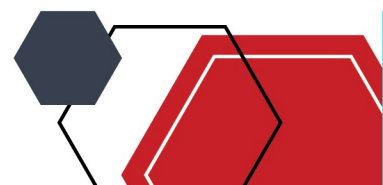
- Identify dependencies, risks, and resources.
- Create project plan and schedule
- Ongoing monitoring and plan correction
- Manage project and status communications

Project Information:

Project Schedule

This timeline is a generic schedule with estimated periods for the length of time expected to complete the deliverables of this project. Once the schedule is confirmed and agreed upon by client and Apex, any changes to the agreed upon schedule will be considered a change from the original project scope and may lead to additional project costs (labor, shipping, etc.). Project estimated start date expectation could be up to 12 weeks after project signature and required hardware/software payment has been received.

Week	Deliverable
Week 1	Phase 1 & 2
Week 2	Phase 3
Week 3	
Week 4	Phase 4
Week 5	
Week 6	
Week 7	



Project Meetings

Meeting	Attendees	Frequency	Duration
Project Kickoff	Project Manager, Client, Lead Engineer, Sales Engineer	Once, before schedule	15 minutes Review BOM, SOW, set schedule
Status Update	Project Manager, Client, Lead Engineer	Weekly	15 min
Project Close	Project Manager, Client, Lead Engineer	Once, at close of project	.5 hours Review BOM, SOW Outstanding items

Client Responsibilities

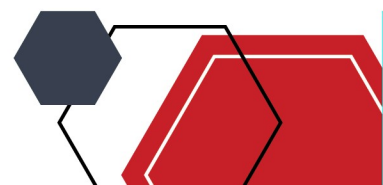
- Provide administrative-level credentials required for project-related deliverables.
- Ensure building/site access is available if work is required outside of business hours (e.g., key or door code).
- Allocate staff for quality assurance testing during and after cutover periods.
- Assign a Point of Contact (POC) to coordinate and distribute project-related information across your organization.
- Provide access to all necessary software and licensing required to complete project deliverables.
- Acknowledge and respond to scheduling and project-related communication within 48 hours to avoid delays.
- Ensure all end users impacted by the project are informed and available on the scheduled day of onsite work.
- Designate a representative (e.g., internal coordinator) who will confirm the final date of service with all end users affected.

Key Contractors, Partners, and Subcontractor Dependencies

Name	Role	Responsibilities
N/A		

This proposal is dependent upon three assumptions:

- 1) Timely access to and responsive cooperation with the vendor responsible for the software and/or hardware being installed and/or configured by Apex.



2) All hardware and software have been properly specified (interface, versions, etc.) by the vendor responsible and is available at the time of installation.

3) Upon completion, the software and hardware specified by a third-party/application vendor performs as expected by the vendor and client.

The above assumptions define expectations that are considered outside of the control and responsibility of Apex Technology Management.

If, for any reason as outlined above, the time required to complete any vendor-dependent task exceeds the time budgeted in this proposal, the client will be billed for the actual hours in excess of this budget at the pre-specified project rate.

Existing Hardware and Software Dependencies:

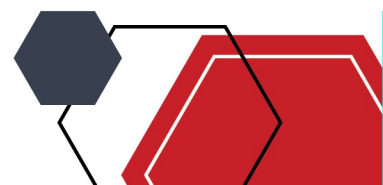
- What hardware are we re-using? N/A
- What software are we re-using? N/A
- What licensing are we re-using? N/A

Hardware Decommission:

- N/A

Project Invoicing

Apex reserves the right to invoice for work completed against a project/phase and receive a timely payment IF the project/phase extends beyond the scheduled completion date AND the project/phase delay is caused by the client OR vendor(s) directly or indirectly contracted by the client. An initial payment for any hardware and software required for this project is required before project scheduling can begin.



Quote #:	APXQ32987
Date:	4/6/2026

Quotes are valid for 30 days

Timus Migration

Prepared For:

Rowland Roberts

City of Suisun City
701 Civic Center Blvd.
Suisun City, CA 94585
United States
Email: rroberts@suisun.com
Phone: (707) 435-2743

Prepared By:

David Kamins

VCIO
530-248-1094
dkamins@apex.com



Qty	Description	Unit Price	Ext. Price
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Products

55	Timus Connect VPN Solution  <i>Timus VPN licenses for remote connectivity (monthly subscription)</i>	\$15.00	\$825.00
Products SubTotal			\$825.00

Professional Services

1	Professional Services:  <i>See included "Exhibit A" for the scope of work.</i>	\$5,648.00	\$5,648.00
1	Discount - Active Total Support Agreement - Labor Discount	-\$1,102.00	-\$1,102.00
Professional Services SubTotal			\$4,546.00

Qty	Description	Unit Price	Ext. Price
		SubTotal	\$5,371.00
Recurring services to be billed upon service activation		Tax 9.125 %	\$0.00
Monthly: \$825.00 Annual: \$0.00		TOTAL	\$5,371.00

Fixed Price Project: The total project price will be no more or less. Any possible exceptions will be noted. Project change orders will be billed separately above the project amount. This quote is valid for 30 days from date of issue. Advanced payment of all hardware and software greater than \$500 is required before purchase can be made. Check, credit card or electronic funds transfer are acceptable payment types.

We reserve the right to cancel orders arising from pricing or other errors.

Client Signature

Date

Exhibit A – Professional Services Scope of Work

Project Background and Description Statement

Suisun City currently utilizes SonicWall SSLVPN to provide remote user access to internal network resources across DMZ and LAN subnets.

Suisun City has engaged Apex Technology Management to migrate remote access services from SonicWall SSLVPN to the Timus secure access platform.

Project Goals and Deliverables

This solution will provide the following major deliverables to achieve a more stable and secure environment that will aid the organization in their success.

- Migration of remote access VPN services from SonicWall SSLVPN to Timus
- Secure user access to existing subnets
- Enablement of fifty-five (55) named users for VPN access
- Validation of connectivity

Scope of Work: Work Breakdown

Phase 1: Timus Platform Build and Identity Integration

- Build out Timus portal and administrative environment
- Configure core platform settings based on Timus deployment standards
- Configure identity integration:
 - Create Office 365 / Entra security group for VPN users
 - Import and assign users to Timus platform
 - Configure Entra ID user synchronization
- Configure VPN connectivity:
 - Establish VPN connectivity per Timus deployment guide
 - Build VPN connectivity between Timus and onsite network per BOM document
- Coordinate and execute cutover from SonicWall SSLVPN to Timus
- Disable legacy SSLVPN access post-validation

Phase 2: Endpoint Deployment and User Migration

- Identify in-scope user devices for deployment
- Execute remote deployment:
 - Work with each user to install Timus client
 - Deploy to all in-scope systems (Windows devices assumed)
- Validate deployment:
 - Verify successful installation on endpoints



- Confirm client connectivity capability
- Support user connection:
 - Assist users with initial VPN connection (best effort, remote only)

Phase 3: Validation, Support, and Decommissioning

- Provide post-cutover support:
 - Address user connectivity issues within defined project window
 - Validate access to required internal resources
- Perform final validation:
 - Confirm VPN functionality and policy enforcement
- Decommission legacy VPN:
 - Disable SonicWALL SSLVPN services
 - Retain configuration backup prior to shutdown
- Project closure:
 - Final review and client sign-off

Out of Scope

- Redesign of access model or security architecture
- MFA implementation or conditional access policy design
- Support for non-Windows endpoints unless specified
- Advanced network reconfiguration beyond VPN connectivity

Project Design and Architecture

- Define impact, requirements, and architecture design.
- Research and compile solutions, invasive testing to confirm and validate solutions.

Project Management

- Identify dependencies, risks, and resources.
- Create project plan and schedule
- Ongoing monitoring and plan correction
- Manage project and status communications

Project Information

Project Schedule

This timeline is a generic schedule with estimated periods for the time expected to complete this project's deliverables. Once the schedule is confirmed and agreed upon by client and Apex, any changes to the agreed upon schedule will be considered a change from the original project's scope and may lead to

additional project costs (labor, shipping, etc.). Project estimated start date expectation could be up to 12 weeks (about 3 months) after project signature and required hardware/software payment has been received.

Week	Deliverable
Week 1	Phase 1
Week 2	Phase 2 & 3

This proposal is dependent upon three assumptions:

- 1) Timely access to and responsive cooperation with the vendor responsible for the software and/or hardware being installed and/or configured by Apex.
- 2) All hardware and software have been properly specified (interface, versions, etc.) by the vendor responsible and are available at the time of installation.
- 3) Upon completion, the software and hardware specified by a third-party/application vendor perform as expected by the vendor and client.

The above assumptions define expectations considered outside of Apex Technology Management's control and responsibility.

If, for any reason as outlined above, the time required to complete any vendor-dependent task exceeds the time budgeted in this proposal, the client will be billed for the actual hours more than this budget at the pre-specified project rate.

Project Invoicing

Apex reserves the right to invoice for work completed against a project/phase and receive a timely payment IF the project/phase extends beyond the scheduled completion date AND the project/phase delay is caused by the client OR vendor(s) directly or indirectly contracted by the client. An initial payment for any hardware and software required for this project is required before project scheduling can begin.

CLIENT OBLIGATIONS & RESPONSIBILITIES

To keep the project on schedule and within budget, the Client agrees to fulfill the following obligations. Delays or gaps may require schedule changes and/or a formal Change Order.

A. Governance & Communication

- **Designated Point of Contact (POC):** Assign one authorized POC to coordinate resources, consolidate feedback, and provide approvals on the Client's behalf.
- **Response & Approval SLAs:** POC and required stakeholders will respond to project communications within **two (2) business days** and provide signoffs by the deadlines in the project plan (business days based on the project's primary time zone).
- **Stakeholder Availability:** Ensure required stakeholders attend key meetings (e.g., Kickoff, Requirements, User Acceptance Testing (UAT)) as scheduled.

B. Access & Resources

- **Credentials & Permissions:** Provide all administrative credentials, permissions, and remote access to required systems **no later than five (5) business days** before scheduled work.
- **Software & Licensing:** Procure and provide all required software, subscriptions, and license keys needed to complete deliverables. The procurement and cost of this licensing are the sole responsibility of the Client.
- **Physical Access (if applicable):** Provide onsite access (e.g., badges, security codes, escort) for after-hours or onsite work.

C. Scheduling & End-User Coordination

- **End-User Notifications:** The designated POC is responsible for communicating project timelines, impacts, and service windows to affected end-users.
- **Equipment & User Availability:** Ensure workstations/equipment are accessible, and users are available at agreed service times (e.g., upgrades, cutovers).
- **Quality Assurance & UAT:** Allocate knowledgeable staff to UAT within the planned window; provide timely feedback and formal sign-off to proceed.

D. Delays & Change Control

- **Assumption of Acceptance:** If feedback or approval is not received by a stated deadline, the deliverable or decision may be deemed **accepted** to maintain schedule.
- **Change Order for Client-Initiated Delays:** If unmet obligations materially delay the timeline, a **Change Order** will document schedule and budget impacts and may include additional fees.
- **Project Hold & Remobilization:** If a client-caused delay exceeds **ten (10) business days**, the project may be placed **On Hold**. Restarting may require a **remobilization fee** and a revised schedule based on resource availability.

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AGENDA TRANSMITTAL

MEETING DATE: July 7, 2026

AGENDA ITEM: Council adoption of Ordinance No. 827: An Ordinance of the City Council of the City of Suisun City Authorizing an Amendment to the Contract Between the City Council of the City of Suisun City and the Board of Administration of the California Public Employees' Retirement System (CalPERS), (Introduced and Reading Waived on June 16, 2026).

FISCAL IMPACT: This action does not create any new fiscal impact beyond that previously approved by the City Council.

The ordinance authorizes an amendment to the City's contract with CalPERS to implement employee cost sharing pursuant to Government Code Section 20516. The contract amendment authorizes employee cost sharing in accordance with compensation provisions previously approved by the City Council.

STRATEGIC PLAN: Sustainability and Stewardship.

BACKGROUND: The City of Suisun City contracts with the California Public Employees' Retirement System (CalPERS) to provide retirement benefits for eligible employees.

During 2025 and 2026, the City Council approved compensation agreements for all represented bargaining units and the Unrepresented Employee Group that included a Cost Share/Employer Paid Member Contributions (EPMC) exchange for eligible Classic CalPERS members.

On June 16, 2026, the City Council adopted Resolution No. 2026-79 declaring its intention to amend the City's contract with CalPERS to implement employee cost sharing pursuant to Government Code Section 20516 and introduced Ordinance No. 826 authorizing the contract amendment.

In accordance with Government Code Section 20474 and CalPERS requirements, the City conducted a secret-ballot election of eligible Classic employees between June 17 and June 18, 2026.

STAFF REPORT: The employee election has been completed and the required majority approval has been obtained.

Election Results

- Eligible Voters: 34
- Ballots Cast: 26
- Votes in Favor: 26
- Votes Opposed: 0
- Measure Approved: Yes

Having satisfied the employee election requirement, the City has completed all local procedural requirements necessary to proceed with the CalPERS contract amendment.

Adoption of the ordinance is the final City Council action required before the amendment package is

transmitted to CalPERS for processing.

Following adoption of the ordinance:

- The ordinance becomes effective August 6, 2026.
- The executed contract amendment package will be submitted to CalPERS.
- Cost Sharing and Employer Paid Member Contributions (EPMC) are anticipated to become effective beginning with the pay period starting August 14, 2026, subject to final processing by CalPERS.

This action is administrative in nature and implements compensation provisions previously approved by the City Council.

STAFF RECOMMENDATION: Staff recommends that the City Council adopt Ordinance No. 827: An Ordinance of the City Council of the City of Suisun City Authorizing an Amendment to the Contract Between the City Council of the City of Suisun City and the Board of Administration of the California Public Employees' Retirement System (CalPERS). (Introduced and Reading Waived on June 16, 2026).

PREPARED BY:	Christina Penland, Human Resources Director
REVIEWED BY:	Bret Prebula, City Manager
APPROVED BY:	Bret Prebula, City Manager

ATTACHMENTS:

- 1. Ordinance 827 - CalPERS Contract Amendment Cost Share
- 1a. Ord Exhibit Contract Amendment

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ORDINANCE NO. 827

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY AUTHORIZING AN AMENDMENT TO THE CONTRACT BETWEEN THE CITY COUNCIL OF THE CITY OF SUISUN CITY AND THE BOARD OF ADMINISTRATION OF THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM (CALPERS)

Whereas, the City Council of the City of Suisun City has conducted a Public Hearing to consider the costs of providing Section 20516 (Employees Sharing Additional Cost) to classic local miscellaneous members, classic local police members and classic local fire members; and

Whereas, the City Council has fully considered such matters as are relevant to the adoption of an amendment to the Contract with the Public Employees' Retirement System.

**THE CITY COUNCIL OF THE CITY OF SUISUN CITY, COUNTY OF SOLANO,
STATE OF CALIFORNIA, DOES ORDAIN AS FOLLOWS:**

Section 1.

That an amendment to the contract between the City Council of the City of Suisun City and the Board of Administration, California Public Employees' Retirement System is hereby authorized, a copy of said amendment being attached hereto, marked Exhibit, and by such reference made a part hereof as though herein set out in full.

Section 2.

The City Manager of the City of Suisun City is hereby authorized, empowered, and directed to execute said amendment for and on behalf of the City of Suisun City.

Section 3.

This Ordinance shall take effect 30 days after the date of its adoption, and prior to the expiration of 15 days from the passage thereof shall be published at least once in the Daily Republic, a newspaper of general circulation, published and circulated in the City of Suisun City and thenceforth and thereafter the same shall be in full force and effect.

PASSED AND ADOPTED at a Regular Meeting of said City Council of the City of Suisun City duly held on Tuesday, the 7th day of July 2026, by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS my hand and the seal of said City this 7th day of July 2026.

Anita Skinner, City Clerk

Attachments: Exhibit – California Public Employees' Retirement System Amendment to Contract



EXHIBIT

**California
Public Employees' Retirement System**

AMENDMENT TO CONTRACT

**Between the
Board of Administration
California Public Employees' Retirement System
and the
City Council
City of Suisun City**

The Board of Administration, California Public Employees' Retirement System, hereinafter referred to as Board, and the governing body of the above public agency, hereinafter referred to as Public Agency, having entered into a contract effective November 1, 1977, and witnessed October 26, 1977, and as amended effective January 1, 1987, April 1, 1989, October 15, 1992, July 28, 1993, May 1, 1996, June 16, 1997, January 1, 1998, July, 1, 1998, August 1, 2002, and January 1, 2004, which provides for participation of Public Agency in said System, Board and Public Agency hereby agree as follows:

- A. Paragraphs 1 through 13 are hereby stricken from said contract as executed, effective January 1, 2004, and hereby replaced by the following paragraphs numbered 1 through 17 inclusive:
1. All words and terms used herein which are defined in the Public Employees' Retirement Law shall have the meaning as defined therein unless otherwise specifically provided. "Normal retirement age" shall mean age 55 for classic local miscellaneous members, age 62 for new local miscellaneous members, age 55 for classic local fire members, age 50 for classic local police members, age 57 for new local safety members.

2. Public Agency shall participate in the Public Employees' Retirement System from and after November 1, 1977, making its employees as hereinafter provided, members of said System subject to all provisions of the Public Employees' Retirement Law except such as apply only on election of a contracting agency and are not provided for herein and to all amendments to said Law hereafter enacted except those, which by express provisions thereof, apply only on the election of a contracting agency.
3. Public Agency agrees to indemnify, defend and hold harmless the California Public Employees' Retirement System (CalPERS) and its trustees, agents and employees, the CalPERS Board of Administration, and the California Public Employees' Retirement Fund from any claims, demands, actions, losses, liabilities, damages, judgments, expenses and costs, including but not limited to interest, penalties and attorney fees that may arise as a result of any of the following:
 - (a) Public Agency's election to provide retirement benefits, provisions or formulas under this Contract that are different than the retirement benefits, provisions or formulas provided under the Public Agency's prior non-CalPERS retirement program.
 - (b) Any dispute, disagreement, claim, or proceeding (including without limitation arbitration, administrative hearing, or litigation) between Public Agency and its employees (or their representatives) which relates to Public Agency's election to amend this Contract to provide retirement benefits, provisions or formulas that are different than such employees' existing retirement benefits, provisions or formulas.
 - (c) Public Agency's agreement with a third party other than CalPERS to provide retirement benefits, provisions, or formulas that are different than the retirement benefits, provisions or formulas provided under this Contract and provided for under the California Public Employees' Retirement Law.
4. Employees of Public Agency in the following classes shall become members of said Retirement System except such in each such class as are excluded by law or this agreement:
 - a. Local Fire Fighters (herein referred to as local safety members);
 - b. Local Police Officers (herein referred to as local safety members);

- c. Employees other than local safety members (herein referred to as local miscellaneous members).
- 5. In addition to the classes of employees excluded from membership by said Retirement Law, the following classes of employees shall not become members of said Retirement System:

NO ADDITIONAL EXCLUSIONS

- 6. The percentage of final compensation to be provided for each year of credited prior and current service as a classic local miscellaneous member shall be determined in accordance with Section 21354 of said Retirement Law (2% at age 55 Full).
- 7. The percentage of final compensation to be provided for each year of credited prior and current service as a new local miscellaneous member shall be determined in accordance with Section 7522.20 of said Retirement Law (2% at age 62 Full).
- 8. The percentage of final compensation to be provided for each year of credited prior and current service as a classic local fire member shall be determined in accordance with Section 21369 of said Retirement Law (2% at age 55 Full).
- 9. The percentage of final compensation to be provided for each year of credited prior and current service as a classic local police member shall be determined in accordance with Section 21362.2 of said Retirement Law (3% at age 50 Full).
- 10. The percentage of final compensation to be provided for each year of credited prior and current service as a new local fire member shall be determined in accordance with Section 7522.25(b) of said Retirement Law (2% at age 57 Full).
- 11. The percentage of final compensation to be provided for each year of credited prior and current service as a new local police member shall be determined in accordance with Section 7522.25(d) of said Retirement Law (2.7% at age 57 Full).
- 12. Public Agency elected and elects to be subject to the following optional provisions:
 - a. Section 21573 (Third Level of 1959 Survivor Benefits) for local miscellaneous members and local fire members only.
 - b. Section 20042 (One-Year Final Compensation) for classic members only.
 - c. Section 20965 (Credit for Unused Sick Leave).

- d. Section 20903 (Two Years Additional Service Credit).
- e. Section 21574 (Fourth Level of 1959 Survivor Benefits) for local police members only.
- f. Section 20516 (Employees Sharing Additional Cost):

From and after the effective date of this amendment to contract, 7% for classic local miscellaneous members in the Suisun City Management and Professional Employees' Association.

From and after the effective date of this amendment to contract, 7% for classic local miscellaneous members in the Suisun City Police Officers' Association.

From and after the effective date of this amendment to contract, 7% for classic local miscellaneous members in the Suisun City Employees' Association.

From and after the effective date of this amendment to contract, 7% for classic local miscellaneous members in the Unrepresented Employees' group.

From and after the effective date of this amendment to contract, 9% for classic local police members in the Suisun City Management and Professional Employees' Association.

From and after the effective date of this amendment to contract, 9% for classic local police members in the Suisun City Police Officers' Association.

From and after the effective date of this amendment to contract, 9% for classic local police members in the Unrepresented Employees' group.

From and after the effective date of this amendment to contract, 7% for classic local fire members in the Suisun City Management and Professional Employees' Association.

From and after the effective date of this amendment to contract, 7% for classic local fire members in the Suisun City Professional Firefighters' Association.

From and after the effective date of this amendment to contract, 7% for classic local fire members in the Unrepresented Employees' group.

The portion of the employer's contribution that the member agrees to contribute from his or her compensation, over and above the member's normal contribution ("Cost Sharing Percentage"), shall not exceed the Employer Normal Cost Rate, as that rate is defined in the CalPERS Actuarial Valuation for the relevant fiscal year. If the Cost Sharing Percentage will exceed the relevant Employer Normal Cost Rate, the Cost Sharing Percentage shall automatically be reduced to an amount equal to, and not to exceed, the Employer Normal Cost Rate for the relevant fiscal year.

13. Public Agency, in accordance with Government Code Section 20834, shall not be considered an "employer" for purposes of the Public Employees' Retirement Law. Contributions of the Public Agency shall be fixed and determined as provided in Government Code Section 20834, and such contributions hereafter made shall be held by the Board as provided in Government Code Section 20834.
14. Public Agency shall contribute to said Retirement System the contributions determined by actuarial valuations of prior and future service liability with respect to local miscellaneous members and local safety members of said Retirement System.
15. Public Agency shall also contribute to said Retirement System as follows:
 - a. A reasonable amount, as fixed by the Board, payable in one installment within 60 days of date of contract to cover the costs of administering said System as it affects the employees of Public Agency, not including the costs of special valuations or of the periodic investigation and valuations required by law.
 - b. A reasonable amount, as fixed by the Board, payable in one installment as the occasions arise, to cover the costs of special valuations on account of employees of Public Agency, and costs of the periodic investigation and valuations required by law.
16. Contributions required of Public Agency and its employees shall be subject to adjustment by Board on account of amendments to the Public Employees' Retirement Law, and on account of the experience under the Retirement System as determined by the periodic investigation and valuation required by said Retirement Law.

17. Contributions required of Public Agency and its employees shall be paid by Public Agency to the Retirement System within fifteen days after the end of the period to which said contributions refer or as may be prescribed by Board regulation. If more or less than the correct amount of contributions is paid for any period, proper adjustment shall be made in connection with subsequent remittances. Adjustments on account of errors in contributions required of any employee may be made by direct payments between the employee and the Board.

B. This amendment shall be effective on the _____ day of _____, _____.

BOARD OF ADMINISTRATION
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

CITY COUNCIL
CITY OF SUISUN CITY

BY _____
MELODY BENAVIDES, CHIEF
PENSION CONTRACTS AND PREFUNDING
PROGRAMS DIVISION
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BY _____
PRESIDING OFFICER

Witness Date

Attest:

Clerk

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AGENDA TRANSMITTAL

MEETING DATE: July 7, 2026

AGENDA ITEM: City Council/Successor Agency/Housing Authority Approval of the Minutes of the Meetings of the Suisun City Council, Suisun City Council Acting as Successor Agency, and Housing Authority held on June 23, 2026.

FISCAL IMPACT: None

STRATEGIC PLAN: Sustainability and Stewardship.

BACKGROUND: Pursuant to Government Code 40801, the City Clerk shall keep an accurate record of the proceedings of the City Council meetings. City Council minutes are prepared in a manner consistent with the intent of the Government Code. Minutes provide a record of when and where the meeting took place, type of meeting, and report any action taken, including the vote of each member of the City Council.

STAFF REPORT: Minutes of the City Council, Suisun City Council Acting as Successor Agency and Housing Authority held on June 23, 2026, are submitted for your approval..

STAFF RECOMMENDATION: City Council/Successor Agency/Housing Authority Approval of the Minutes of the Meetings of the Suisun City Council, Suisun City Council Acting as Successor Agency, and Housing Authority held on June 23, 2026.

PREPARED BY:	Anita Skinner, City Clerk
REVIEWED BY:	Bret Prebula, City Manager
APPROVED BY:	Bret Prebula, City Manager

ATTACHMENTS:

1. Minutes - June 23, 2026 Regular Meeting of the City Council-Successor Agency-Housing Authority

CITY COUNCIL
Alma Hernandez, Mayor
Jenalee Dawson, Mayor Pro Tem
Amit Pal, Councilmember
Parise Shepherd, Councilmember
Princess Washington, Councilmember



CITY COUNCIL MEETING

MINUTES
REGULAR MEETING OF THE SUISUN CITY COUNCIL,
SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY,
AND SUISUN CITY HOUSING AUTHORITY
TUESDAY, JUNE 23, 2026
5:00 PM

Suisun City Council Chambers - 701 Civic Center Boulevard - Suisun City, California

5:00 P.M. CLOSED SESSION
6:00 P.M. REGULAR MEETING

MEETINGS ARE HELD IN-PERSON, PUBLIC PARTICIPATION IS ALSO AVAILABLE VIA ZOOM

ZOOM MEETING INFORMATION:

WEBSITE: <https://zoom.us/join>

MEETING ID: 840 9901 1469

CALL IN PHONE NUMBER: (707) 438-1720

REMOTE PUBLIC COMMENT IS AVAILABLE FOR THE CITY COUNCIL MEETING BY EMAILING
CLERK@SUISUN.COM (PRIOR TO 4 PM), VIA WEBSITE, OR ZOOM CALL IN PHONE NUMBER (707) 438-1720

*(If attending the meeting via phone press *9 to raise your hand and *6 to unmute/mute for public comment.)*

(Next Ord. No. – 826)

(Next City Council Res. No. 2026 – 80)

Next Suisun City Council Acting as Successor Agency Res. No. SA2026 - 05)

(Next Housing Authority Res. No. HA2026 – 05)

5:00 P.M CLOSED SESSION

CALL TO ORDER

Mayor Hernandez 5:00 pm

ROLL CALL

PRESENT: Dawson, Hernandez, Pal, Washington

ABSENT: Shepherd (arrived at 5:18pm)

CONFLICT OF INTEREST NOTIFICATION None

(Any items on the closed session agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)



PUBLIC COMMENT CLOSED SESSION None

(In accordance with Section 54956(a), public comments are limited to items on this closed session agenda, and to no more than 3 minutes unless allowable by the Mayor/Chair. Speaker cards are available on the table near the entry of the meeting room and should be given to the City Clerk. By law, no prolonged discussion or action may be taken on any item raised during the comment period.)

CLOSED SESSION

Pursuant to California Government Code Section 54950 the Suisun City Council will hold a Closed Session for the Purpose of:

1. PERSONNEL MATTERS

Pursuant to Government Code Section 54957(b)(1) et seq. the Suisun City Council will hold a Closed Session for the purpose of :

PUBLIC EMPLOYEE PERFORMANCE

EVALUATION Title: City Manager

RECESS TO CLOSED SESSION (City Manager Conference Room, City Hall)

Council entered into closed session at 5:02pm.

6:00 RECONVENE OPEN SESSION

CALL TO ORDER

Mayor Hernandez called the meeting to order at 6:12pm.

ROLL CALL

PRESENT: Dawson, Hernandez, Pal, Shepherd, Washington

ABSENT: None

City Attorney Enright stated that the advertised special meeting has been cancelled and will be rescheduled in the near future.

PLEDGE OF ALLEGIANCE

Led by Council Member Shepherd.

INVOCATION

Given by Clerk Skinner.

CLOSED SESSION REPORT 6:02pm

Nor reportable items. Closed Session ended at 6:02pm.

APPROVAL OF REORDERING OF AGENDA

Vice Mayor Dawson moved to approved agenda order and seconded by Council Member Shepherd. Motion passed unanimously.

CONFLICT OF INTEREST NOTIFICATION None

(Any items on the regular meeting agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

REPORTS (Informational items only.)

2. City Manager Update - (Prebula: Bprebula@suisun.com).
 - Main Street, PW working on placing rumble strips
 - Joint meeting with PC/CC first week in August
 - Good infill meeting and video is on city website.
 - Appraisals on properties sold is on website
 - Office hours Wednesday and will continue in July
3. City Attorney Report - (Enright). None

PRESENTATIONS/APPOINTMENTS

(Presentations, Awards, Proclamations, Appointments).

4. Appointment of Voting Delegate and Alternate(s) for the League of California Cities 2026 Annual Conference - (Hernandez: ahernandez@suisun.com).

Mayor Hernandez moved and seconded by Council Member Shepherd to have Mayor as voting delegate. Motion passed unanimously.

Proclamations Presented

5. Proclamation proclaiming July 2026 as "Parks and Recreation Month" - (Hull: jhull@suisun.com).

Mayor Hernandez read proclamation and presented to members of RPM and members of PAL. Director Hull thanked council for supporting the department and events.

PUBLIC COMMENT

(Request by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3. Comments are limited to no more than 3 minutes unless allowable by the Mayor/Chair. Speaker cards are available on the table near the entry of the meeting room and should be given to the City Clerk. By law, no prolonged discussion or action may be taken on any item raised during the public comment period, although informational answers to questions may be given and matters may be referred for placement on a future agenda.)

Steve Olry complimented the city for clearing up streets from boats; commended effort for weed cutting but only 80% of lots are being cut; visited new Fairfield restaurant called the Dumpling House, asked owner why not Suisun; food trucks smothering the downtown businesses; suggests holding events at Nelson Center.

Michael Jefferson made comments on Vice Mayor Dawson's family connection to California Forever and suggests that she not be a voting member on the proposed project; data center comments.

Donna LeBlanc commented on the start of fire season and reminded residents to keep landscaping around homes cleared; safe and sane fireworks go on sale this week, please don't use them in the parks; Autumn Oaks, for sale listed for \$17m and they are plugging California Forever in their advertising.

Lilia Dardon shot out to Amber's two sons who won a competition in the East bay with a prize worth \$10k.

COUNCIL COMMENTS

(Comments are limited to no more than 3 minutes)

Mayor responded to comments on food trucks; visit city website, Expansion Exploration, for updated information on the annexation process.

CONSENT CALENDAR

Consent calendar items requiring little or no discussion may be acted upon with one motion.

6. Council Adoption of Resolution No. 2026-80: Authorizing the City Manager to Execute a One-Year Contract Extension with Fairfield-Suisun Unified School District for After School Program Services - (Hull: jhull@suisun.com).
7. Council Adoption of Resolution No. 2026-81: Approving a Professional Services Agreement with Tripepi Smith and Associates for Fiscal Year 2026-27 Communication Support Services in an Amount Not-to-Exceed \$85,000 and Authorizing the City Manager to Execute the Agreement on Behalf of the City. (Prebula: bprebula@suisun.com).
8. Council Adoption of Resolution No. 2026-82 Amending the Citywide Salary Schedule to Implement the Previously Approved 2.5% Cost of Living Adjustment (COLA) Effective July 3, 2026 - (Penland: cpenland@suisun.com).
9. Council Adoption of Resolution No. 2026-83: Amending Resolution No. 2026-70 (Resolution of Intention to Annex Territory to Community Facilities District and to Authorize the Levy of Special Taxes Therein) to Correct the Date of the Public Hearing (Suisun City Dental -- Annexation No. 19) - (Vue: nvue@suisun.com).
10. Resolutions Calling for a General Municipal, Requesting the Solano County Board of Supervisors to Consolidate the General Municipal Election with the Statewide Election, and Adopting Regulations Pertaining to Candidate Statements for the November 3, 2026 General Municipal Election - (Prebula: bprebula@suisun.com).
 - a. Council Adoption of Resolution No. 2026-84: Giving Notice and Calling for the Holding of a General Municipal Election to be Held on Tuesday, November 3, 2026, for the Election of Certain Officers as Required by the Provisions of the Laws of the State of California Relating to General Law Cities; and
 - b. Council Adoption of Resolution No. 2026-85: Requesting the Board of Supervisors of the County of Solano to Consolidate a General Municipal Election to be Held on Tuesday, November 3, 2026 with the Statewide General Election to be Held on the Date Pursuant to Section 10403 of the Elections Code; and
 - c. Council Adoption of Resolution No. 2026-86: Adopting Regulations for Candidates for Elective Office Pertaining to Candidates' Statements Submitted To The Voters At An Election To Be Held On Tuesday, November 3, 2026.

Council Member Pal pulled Item 7 for clarification.

Motion by Vice Mayor Dawson to Approve Consent Calendar Items 6, 8, 9, 10 and seconded by Council Member Shepherd. Motion passed by the following vote:

AYES: Dawson, Hernandez, Pal, Shepherd, Washington

NOES: None

ABSENT: None

Item 7

Council Member Pal and Washington asked clarifying questions. Michael Elm and Brett Prebula responded to questions.

Item7

Donna LeBlanc asked questions about reimbursement regarding Buzz Oates.
Mr. Prebula responded.

Motion by Council Member Pal to approve Consent Calendar Item #7 and seconded by Vice Mayor Dawson. Motion passed by the following vote:

AYES: Dawson, Hernandez, Pal, Shepherd

NOES: Washington

ABSENT: None

PUBLIC HEARING

11. Public Hearing Regarding Vacancies, Recruitment, and Retention Efforts Pursuant to Government Code Section 3502.3 (AB 2561) - (Penland: cpenland@suisun.com).

Human Resource Director Christina Penland presented the report. Introduced staff members of the recruitment team.

Aaron Leming, SCPFP, presented the report.

Michelle and Kat, President and Vice President of SCEA, presented the report.

Office Tyler and Dispatcher Haley, SCPOA, presented the report.

Council asked clarifying questions.

Mayor Hernandez opened Public Hearing.

Michael Jefferson comments on funding the necessary vacancies

Chuck Kingetter commented on upgrades; spoke on map that police department uses that list crimes throughout city.

Donna LeBlanc thanked staff for reports; discuss what the most needed positions is; need the monies to retain the firefighters and police officers; need to set priorities in this city.

Lilia Dardon thought city had already approved police and fire personnel a few meetings back; what departments are not able to meet service goals.

Mayor Hernandez closed the Public Hearing.

Council members responded to reports.

**Motion by Council Member Pal to accept reports and seconded by Council Member Dawson.
Motion passed by the following vote:**

AYES: Dawson, Hernandez, Pal, Shepherd, Washington

NOES: None

ABSENT: None

Council recess at 8:03pm and returned at 8:12pm.

GENERAL BUSINESS

12. Council Adoption of Resolution 2026-87: Accepting the Evaluation Committee's Recommendation of Recology Vacaville Solano for the City's Exclusive Solid Waste Franchise Hauler; Directing Staff to Conduct Community Informational Meetings Prior to Formal Award; and Continuing the Item to August 4, 2026, for City Council Consideration of the Franchise Award - (Vue: nvue@suisun.com).

Management Analyst Amanda Dum presented the report.

Council Members asked clarifying questions. Ms. Dum and Mr. Enright responded to questions.

PUBLIC COMMENTS:

Ruth Forney not in favor or against but does not like process; the same 4-5 people will attend the community meetings in July.

Chuck Kingetter thanked council for opening it up for RFP.

Manny Gouveia, Green Waste Recovery, thanked staff for allowing them to participate in the RFP process.

Recology Representatives Sharibel Eid and Scott Pardini provided comments.

Shawn, Republic Services, spoke on the RFP; and gave update proposal information; and asked that the council consider continuing their partnership.

Donna LeBlanc current rates are expensive; in favor for change.

Lilia Dardon asked about the street sweeping portion of the contract.

Ex parte communications with both Recology and Republic Services: Council Members Pal, Washington and Mayor Hernandez

Ms. Dum responded to questions.

Motion to accept staff recommendation for Item 12 by Vice Mayor Dawson and seconded by Council Member Shepherd to allow for discussion.

Council continued discussion.

AYES: Dawson, Hernandez, Pal, Shepherd, Washington

NOES: None

ABSENT: None

13. Adoption of Fiscal Year 2026-27 Annual Budget - (Prebula: bprebula@suisun.com).
 - a. Council Adoption of Resolution No: 2026-88: Adopting the Appropriations Limit for Fy 2026-27
 - b. Council Adoption of Resolution No: 2026-89: Adopting the Annual Budget for the Fiscal Year 2026-27
 - c. Housing Adoption of Resolution No. HA 2026-05: Adopting the Annual Budget for the Fiscal Year 2026-27
 - d. Successor Agency Adoption of Resolution No. SA 2026-05: Adopting the Annual Budget for the Fiscal Year 2026-27

Mr. Prebula present the budget report.

PUBLIC COMMENTS

Michael Jefferson commented on budget, revenue generating issues, should be creating value in the city.

Steve Olry commented that the city is in a deficit; no revenue plans.

Donna LeBlanc asked if we approve tonight, can we go back and change things later? What is the definition of “field supplies”, “administrative fees”?

Mr. Prebula responded to comments.

Motion by Mayor Dawson and seconded by Council Member Dawson to adopt Item 13 and open for continued council discussion.

Mayor Hernandez thanked Interim Finance Direction Beth Luna for her work on this item.

Council questions.

AYES: Dawson, Hernandez, Shepherd

NOES: Pal, Washington

ABSENT: None

COUNCIL UPDATES

Council Member Pal asked about the closure of the restrooms at the marina. Director Mayor Hernandez stated the Sewer District approved the updates for the sewer plant by the Yacht Club.

INFORMATIONAL REPORTS: (Non-Discussion Items)

ADJOURNMENT 10:07 pm

There being no further business the meeting was adjourned at 10:07pm.

Anita Skinner, City Clerk

AGENDA TRANSMITTAL

MEETING DATE: July 7, 2026

AGENDA ITEM: Amendment No. 1 to the Professional Services Agreement with Beauchaine Consulting Group for Interim Executive Finance Leadership and the Finance Operational Strategic Plan, and Appropriations Adjustment Request:

- a. Council Adoption of Resolution No. 2026-___: Adopting the First Amendment to the Annual Appropriation Resolution No. 2026-89 to Increase the Budget or Professional Services Agreement with Beauchaine Consulting Group
- b. Council Adoption of Resolution No. 2026-___: Authorizing the City Manager to Execute Amendment No. 1 to the Professional Services Agreement with Beauchaine Consulting Group.

FISCAL IMPACT: The proposed amendment increases the maximum compensation under the agreement by \$151,200, from \$34,000 to a total not to exceed amount of \$185,200. The amendment amount reflects a time and materials cost estimate of \$126,000 for the period of July 1 through November 30, 2026, plus a 20 percent contingency of \$25,200. Approximately 80 percent of the cost, or \$120,960, will be funded by the General Fund and will require the use of GF reserves, bringing it from \$6.4M (estimated) to near \$6.2M (estimated). The remaining 20 percent, or approximately \$30,240, will be allocated to capital funds and special assessment districts, including the Suisun/Solano Water Authority (SSWA), consistent with the cost allocation of finance services that directly benefit those funds. This allocation ensures that funds outside the General Fund bear their proportionate share of the cost of the financial services they receive.

STRATEGIC PLAN: Sustainability and Stewardship

BACKGROUND:

In May 2026, the City approved a professional services agreement with Beauchaine Consulting Group to provide interim executive finance and accounting consulting services following the vacancy in the Finance Director position. Since that time, the consultant has provided executive leadership and operational support to maintain continuity of essential finance functions, assist the Finance Department with daily operations, and support the City Manager's Office during the leadership transition.

During the course of the engagement, it became evident that the Finance Department would benefit from a more comprehensive operational assessment to identify opportunities for improvement and establish priorities that will support long term organizational success. As the City moves into implementation of the FY 2027 Budget, preparation for the completion of the FY 2025 and beginning of the FY 2026 Annual Audits, and recruitment of a permanent Finance Director, staff believes it is appropriate to expand the scope of services to address both immediate operational needs and longer term organizational objectives.

STAFF REPORT:

The proposed contract amendment authorizes Beauchaine Consulting Group to conduct a comprehensive assessment of the Finance Department and to lead a structured improvement effort that staff has named the Finance Operational Strategic Plan(FOSP). The Finance Operational Strategic Plan is the framework through which the City will assess, prioritize, and repair the department's core operations.

A central element of the FOSP is the identification of both opportunities and threats within the City's financial systems. The assessment will evaluate accounting operations, finance operations, organizational structure and staffing, and financial systems and software. On the opportunity side, the assessment will identify areas where process improvements, technology utilization, staffing realignment, and updated procedures can strengthen internal controls, improve timeliness and accuracy of financial reporting, and increase the department's capacity to support citywide operations. On the threat side, the assessment will identify structural risks to the system, including single points of failure, internal control gaps, deferred reconciliations, audit readiness deficiencies, and system configuration issues that, if left unaddressed, would continue to expose the City to financial reporting and operational risk.

Findings will not sit on a shelf awaiting permanent leadership. Improvements will be implemented in two phases: items that can be corrected now will be implemented immediately by the consultant during the term of the engagement, and remaining items will be carried forward through the recruitment, onboarding, and transition of the new permanent Finance Director, who will inherit a clear operational roadmap rather than an undefined set of problems. The amended scope specifically includes assistance with the recruitment, selection, onboarding, and transition of the permanent Finance Director so that momentum is not lost at the leadership handoff.

Staff notes that, based on the deficiencies already identified, the full remediation effort will preliminarily take more than one year to complete. The items identified to date, including completion of the FY 2025 and FY 2026 Annual Audits, reconciliation and cleanup work, process redesign, and financial system improvements, extend beyond the term of this amendment. The FOSP is therefore designed as a multi phase effort: stabilize operations and complete the assessment now, implement as many improvements as practical during the consultant's engagement, and transition the remaining prioritized workplan to the permanent Finance Director for continued execution.

The scope of services under the amendment includes the following:

- Interim Finance Operations Support, including development and administration of the FY 2027 Budget, oversight and coordination of the FY 2025 and FY 2026 Annual Audits, and strategic financial guidance to the City Manager's Office.
- Finance Department Operational Assessment covering accounting operations, finance operations, organizational structure and staffing, financial systems and software, budget systems, and other operational areas identified during the assessment.
- Strategic Planning and Implementation, developing strategic priorities based on the assessment and implementing as many identified initiatives and deliverables as practical during the term of the agreement.
- Recruitment and Transition Support for the selection, onboarding, and transition of the permanent Finance Director.

Beauchaine Consulting Group specializes in providing interim executive financial leadership, organizational assessments, and strategic advisory services for local governments during periods of transition. Unlike traditional interim staffing, this approach focuses not only on maintaining critical financial operations, but also on evaluating organizational effectiveness, implementing operational improvements, and positioning the organization for long term success under permanent leadership. The proposed amendment allows the City to leverage this specialized expertise while advancing both immediate operational priorities and long term organizational goals.

This approach allows the City to continue stabilizing finance operations while identifying opportunities and threats across the system, implementing operational improvements where feasible, and positioning the incoming Finance Director for long term success. The goal is to leave the department with a clear operational roadmap, improved organizational effectiveness, and a strong foundation upon which permanent leadership can continue to build.

STAFF RECOMMENDATION: It is recommended that the City Council adopt Resolution No. 2026 __: Authorizing the City Manager to Execute Amendment No. 1 to the Professional Services Agreement with Beauchaine Consulting Group for Interim Executive Finance Leadership and the Finance Operational Strategic Plan, in an amount not to exceed \$185,200.

PREPARED BY:

Stephanie Beauchaine, Consultant

REVIEWED BY:

Bret Prebula, City Manager

APPROVED BY:

Bret Prebula, City Manager

ATTACHMENTS:

1. [AAR Resolution Professional Services Agreement with Beauchaine Consulting Group.pdf](#)
2. [Resolution for 1st Amendment for Beauchaine Consulting Group](#)
3. [1st Amendment to Beauchaine Consulting](#)
- .

RESOLUTION NO. 2025-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY ADOPTING THE 1st AMENDMENT TO THE ANNUAL APPROPRIATION RESOLUTION NO. 2026-89 TO INCREASE THE BUDGET FOR PROFESSIONAL SERVICES AGREEMENT WITH BEAUCHAINE CONSULTING GROUP.

WHEREAS, On June 23, 2026, the City Council adopted the Annual Appropriation Resolution No. 2026-89 to appropriate from each of the several funds of the City to each Department of the City in the amounts set forth in the Annual Budget Business and Financial Plan for Fiscal Year 2026-27.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SUISUN CITY:

THAT the annual appropriation for the General Fund is hereby amended as follows:

		Increase/ (Decrease)
TO:	Genertal Fund	\$ 121,000
Total		<u>\$ 121,000</u>

THAT account titles and numbers requiring adjustment by this Resolution are as follows:

		<u>Sources</u>	<u>Uses</u>
Revenue:			
A/C No. 015-06675	General Fund Reserves	\$ 121,000	
Appropriation:			
A/C No. 010-1810-91140	Gneneral Fund-Finance Admin- Other Professional Services		\$ 121,000
Total Fund 300		<u>\$ 121,000</u>	<u>\$ 121,000</u>

THAT the purpose is to appropriate additional funds into the budget to cover cost of the Professional Services Agreement with Beauchaine Consulting Group for Interim Executive Finance Leadership and the Finance Operational Strategic Plan

ADOPTED AND PASSED at a regular meeting of the City Council of the City of Suisun City duly held on the 7th day of July 2026, by the following vote:

AYES:	COUNCILMEMBERS
NOES:	COUNCILMEMBERS
ABSENT:	COUNCILMEMBERS
ABSTAIN:	COUNCILMEMBERS

WITNESS my hand and seal of the said City this 7th day of July 2026.

Anita Skinner
City Clerk

RESOLUTION NO. 2026-__

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
AUTHORIZING THE CITY MANAGER TO EXECUTE AMENDMENT NO. 1 TO THE
PROFESSIONAL SERVICES AGREEMENT WITH BEAUCHAINE CONSULTING
GROUP**

WHEREAS, the City of Suisun City (“City”) and Beauchaine Consulting Group (“Consultant”) entered into that certain Professional Services Agreement dated May 19, 2026 (the “Agreement”), under which Consultant provides interim executive finance and accounting consulting services to the City with a Maximum Compensation of \$34,000 and a term expiring June 30, 2027; and

WHEREAS, City staff and Consultant have negotiated Amendment No. 1 to the Agreement (“Amendment No. 1”), which would expand the Scope of Services to include a comprehensive operational assessment of the Finance Department, strategic planning and implementation, and recruitment and transition support for the permanent Finance Director, and would increase the Maximum Compensation by \$151,200, from \$34,000 to a total not-to-exceed amount of \$185,200; and

WHEREAS, the City Manager's independent authority to execute contracts and contract amendments on behalf of the City is limited to \$34,999, and the compensation increase provided for in Amendment No. 1 exceeds that authority; and

WHEREAS, City Council authorization is therefore required prior to execution of Amendment No. 1; and

WHEREAS, the City Council has reviewed Amendment No. 1, attached hereto as Exhibit A, and desires to authorize its execution;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Suisun City as follows:

Section 1. The foregoing recitals are true and correct and are incorporated herein by this reference.

Section 2. The City Council hereby approves Amendment No. 1 to the Professional Services Agreement between the City and Beauchaine Consulting Group, in substantially the form attached hereto as Exhibit A.

Section 3. The City Council hereby authorizes the City Manager to execute Amendment No. 1 on behalf of the City, and to make such non-substantive changes as may be necessary or advisable, subject to approval as to form by the City Attorney.

Section 4. This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED by the City Council of the City of Suisun City at a regular meeting held on the 7th day of July, 2026, by the following vote:

AYES: Councilmembers: _____
NOES: Councilmembers: _____
ABSENT: Councilmembers: _____
ABSTAIN: Councilmembers: _____

WITNESS, my hand and seal of said City this 7th day of July 2026.

Mayor

ATTEST:

Anita Skinner, City Clerk

APPROVED AS TO FORM:

Patrick Enright, City Attorney

**AMENDMENT NO. 1 TO
PROFESSIONAL SERVICES AGREEMENT BETWEEN
BEAUCHAINE CONSULTING GROUP AND CITY OF SUISUN CITY**

This Amendment No. 1 to Professional Services Agreement (“Amendment”) is dated July __, 2026 and is between the City of Suisun City, a California municipal corporation with its principal place of business at 701 Civic Center Blvd., Suisun City, CA 94585 (“City”) and Beauchaine Consulting Group, a Limited Liability Corporation, with its principal place of business at 934 South Fortuna Blvd, Suite B, Fortuna, CA 95540 (“Consultant”). City and Consultant are sometimes referred to herein as the “Parties”, and individually as a “Party”.

RECITALS

A. City and Consultant entered into that certain Professional Services Agreement dated May 19, 2026 (the “Agreement”), under which Consultant provides interim executive finance and accounting consulting services to the City with a Maximum Compensation of \$34,000 and a term expiring June 30, 2027.

B. Section 1.A of the Agreement provides that City may request changes in the Scope of Services, and that any changes mutually agreed upon by the Parties, and any increase or decrease in compensation, shall be incorporated by written amendment to the Agreement.

C. The Parties desire to expand the Scope of Services to include a comprehensive operational assessment of the Finance Department, strategic planning and implementation, and recruitment and transition support for the permanent Finance Director, and to increase the Maximum Compensation accordingly.

D. The compensation increase provided for in this Agreement exceeds the City Manager’s independent contracting authority. Accordingly, the City Council approves and authorizes execution of this Amendment by Resolution No. 2026-_____, adopted July 7, 2026.

NOW, THEREFORE, the Parties agree as follows:

SECTION 1. AMENDMENT OF EXHIBIT A (SCOPE OF SERVICES)

Exhibit A (Scope of Services) to the Agreement is deleted in its entirety and replaced with the Exhibit A (Amended Scope of Services) attached to this Amendment and incorporated herein by this reference. All references in the Agreement to Exhibit A shall mean the Exhibit A attached to this Amendment.

SECTION 2. AMENDMENT OF SECTION 3.A (COMPENSATION)

Section 3.A of the Agreement is amended to increase the Maximum Compensation by \$151,200, from \$34,000 to a total not to exceed amount of \$185,200. As so amended, Section 3.A shall read in relevant part: “In no event shall the total amount paid for services rendered by Consultant under this Agreement exceed the sum of \$185,200 (the ‘Maximum Compensation’) for such Services.” All other provisions of Section 3 remain unchanged. Services under the amended Scope of Services shall be performed on a time and materials basis at the hourly rates set forth in Exhibit B (Approved Fee Schedule) to the Agreement, which remains unchanged.

SECTION 3. INDEMNIFICATION AND INSURANCE UNCHANGED

The indemnification, hold harmless, and duty to defend provisions of the Agreement (Section 8), including the City's limited indemnification of Consultant for employment practices claims, and the insurance provisions of the Agreement (Section 9), including all minimum scope, limits, endorsement, and acceptability requirements, are not modified by this Amendment and remain unchanged and in full force and effect, and shall apply to all Services performed under the amended Scope of Services.

SECTION 4. NO OTHER CHANGES

Except as expressly modified by this Amendment, all terms, covenants, and conditions of the Agreement, including without limitation the term of the Agreement expiring June 30, 2027, remain unchanged and in full force and effect. In the event of any conflict between this Amendment and the Agreement, this Amendment shall control.

SECTION 5. COUNTERPARTS

This Amendment may be executed in multiple counterparts, all of which shall be deemed an original, and all of which will constitute one and the same instrument.

SECTION 6. CORPORATE AUTHORITY

Each person executing this Amendment on behalf of his or her Party warrants that he or she is duly authorized to execute this Amendment on behalf of that Party and that by such execution, that Party is formally bound to the provisions of this Amendment.

The Parties, through their duly authorized representatives, are signing this Amendment on the date stated in the introductory clause.

City:

City of Suisun City,
a California municipal corporation

Consultant:

Beauchaine Consulting Group,
a Limited Liability Corporation

By: _____

Name: Bret Prebula
Title: City Manager

By: _____

Name: Stephanie Beauchaine
Title: Managing Member

ATTEST:

By: _____

Name: Anita Skinner
Title: City Clerk

APPROVED AS TO FORM:

By: _____

Name: Patrick Enright
Title: City Attorney

EXHIBIT A

AMENDED SCOPE OF SERVICES

Provide the City of Suisun City with interim executive finance and accounting consulting services through Principal Consultant Stephanie Beauchaine. Services may include, but are not limited to, the following:

1. Interim Finance Operations Support

- Support development and administration of the FY 2027 Budget
- Provide oversight and coordination for the FY 2025 and FY 2026 Annual Audits
- Provide operational leadership and support to the Finance Department
- Provide strategic financial guidance and advisory support to the City Manager's Office

2. Finance Department Operational Assessment

Conduct a comprehensive assessment of the Finance Department, including evaluation of:

- Accounting operations
- Finance operations
- Organizational structure and staffing
- Financial systems and software
- Other operational areas determined to be relevant during the assessment

3. Strategic Planning and Implementation

Develop strategic priorities based on the operational assessment and implement as many identified initiatives and deliverables as practical during the term of the agreement.

4. Recruitment and Transition Support

Provide assistance with the recruitment, selection, onboarding, and transition of the permanent Finance Director.

5. Cost Estimate

The project scope will be performed on a time and materials basis using the following cost estimate:

Category	Qty	Hours	Cost
21 Weeks, July 1 through November 30	21	504	\$126,000
Contingency 20%			\$25,200
Total Estimated Cost			\$151,200

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AGENDA TRANSMITTAL

MEETING DATE: July 7, 2026

AGENDA ITEM: Introduction (First Reading) and Waiver of Further Reading of an Ordinance of the City Council of the City of Suisun City, California, Repealing Chapter 10.40 of the Suisun City Municipal Code and Adding a New Chapter 10.42, Regulating Bicycles, Electric Bicycles, and Regulated Mobility Devices Within the City of Suisun City.

FISCAL IMPACT: There is no direct fiscal impact associated with the introduction or adoption of the proposed ordinance. Implementation costs, including signage for posted restrictions (Class I Bicycle Path Class 3 e-bike restriction, Marina/Waterfront District Pedestrian Priority Zone, and event-boundary postings) and Police Department training on the updated administrative citation and enforcement provisions, are anticipated to be modest and will be absorbed within existing Public Works and Police Department operating budgets. Staff will pursue available grant funding, including funding through the Metropolitan Transportation Commission and Solano Transportation Authority, to offset costs associated with bicycle facility maintenance and signage where feasible. The repeal of the City's existing \$3 bicycle registration fee under Chapter 10.40 will result in a negligible loss of revenue, as the fee has not been actively collected or enforced in recent years.

STRATEGIC PLAN IMPACT: Ensure Public Safety. Provide Good Governance. Ensure Fiscal Solvency.

BACKGROUND: The City's existing bicycle ordinance, Chapter 10.40 of the Suisun City Municipal Code (Ord. 478, 1983), was adopted before the advent of electric bicycles (e-bikes) and other electric mobility devices. Chapter 10.40 consists primarily of a bicycle registration and licensing scheme, a \$3 registration fee that has not been actively enforced or collected in recent years, a \$5 statutory fine cap, and a single provision addressing sidewalk riding. It contains no definitions or regulations specific to e-bikes, electric scooters, or other modern mobility devices, and no enforcement tools appropriate for current conditions.

The use of e-bikes and other electric mobility devices has increased significantly within the City and statewide in recent years, creating safety concerns for riders, pedestrians, and other road users. Several California cities — including Del Mar, Brea, and Carlsbad — have recently adopted updated e-bike and electric mobility device ordinances to address these concerns. The Suisun City Police Department currently has limited legal tools available to address unsafe e-bike conduct under the City's outdated code.

The City Attorney has prepared the proposed Chapter 10.42, attached as Exhibit A to the proposed ordinance, which repeals Chapter 10.40 in its entirety and establishes a comprehensive, modern framework for the regulation of bicycles, e-bikes, and other regulated mobility devices within the City, drawing on best practices from comparable California cities. The proposed ordinance is summarized in the Staff Report section below.

STAFF REPORT: Repeal of Chapter 10.40 and Sunset of Bicycle Registration

The proposed ordinance repeals Chapter 10.40 in its entirety, including the City's 1983 bicycle registration and licensing requirement. Staff does not recommend replacing this requirement with an updated registration program. While California Vehicle Code Section 39002 authorizes cities to require local bicycle registration and impose a fee, the existing program has not been actively administered or enforced in recent years, and the Public Works and Police Departments do not currently have the staffing capacity to administer a registration database, process renewals, or enforce compliance. Repealing the registration requirement removes an unenforced and largely symbolic provision from the Municipal Code without a corresponding loss of any meaningfully collected revenue.

Operator Conduct Standards and Sidewalk Prohibition

The proposed Chapter 10.42 establishes detailed operator duty-of-care standards applicable to all Regulated Mobility Devices, including e-bikes, electric scooters, and similar devices, drawing on best practices from comparable California cities. These standards include requirements to operate at a reasonable speed for existing conditions, obey traffic controls, yield to pedestrians, and refrain from unsafe passing, acrobatics, or racing in public areas. Helmets are required for all riders under 18 years of age and for all riders of Class 3 e-bikes regardless of age.

The proposed ordinance prohibits the operation of all Regulated Mobility Devices on City sidewalks, regardless of device class or speed capability. This blanket prohibition responds directly to community and staff concerns that e-bikes and similar devices, even where capable of low-speed operation, present a safety risk when operated on sidewalks alongside pedestrians, including persons using strollers, wheelchairs, and other mobility aids. The sidewalk prohibition is enforced through the same mechanisms described below applicable to other violations of Chapter 10.42: primarily through Police Department and Code Enforcement observation in the course of routine patrol and inspection duties, and in response to citizen complaints, supported by the administrative citation schedule and diversion program described below. Given the City's current staffing levels, enforcement of the sidewalk prohibition will be complaint-driven and observation-based rather than the product of dedicated, proactive sidewalk patrols; staff believes this approach, paired with a meaningful penalty structure, represents a reasonable and resource-appropriate enforcement model consistent with similar provisions in comparable cities.

Minimum Age Requirements

The proposed ordinance establishes a minimum age of 12 years for the operation of Class 1 and Class 2 e-bikes, consistent with California Vehicle Code Section 21214.7, and a minimum age of 16 years for operation of Class 3 e-bikes, consistent with California Vehicle Code Section 21213. Enforcement against minors is structured to align with state law, including a \$25 infraction fine that may be waived upon proof of completion of an approved electric bicycle safety and training program within 120 days, and joint and several parental liability for fines imposed on minors.

Class 3 E-Bike Restriction on Class I Bicycle Paths

The proposed ordinance prohibits the operation of Class 3 e-bikes — which provide motor assistance up to 28 miles per hour — on City Class I Bicycle Paths (paved, physically separated paths), pursuant to authority expressly granted to local agencies under California Vehicle Code Section 21207.5. Class 1

and Class 2 e-bikes, which provide assistance only up to 20 miles per hour, remain permitted on Class I paths, subject to all other applicable safety provisions. This restriction reflects the safety concern that a device capable of 28 miles per hour presents a substantially elevated collision and injury risk on a narrow, shared-use path designed for lower-speed bicycle and pedestrian traffic. As required by state law, this restriction must be posted by signage at the entry points of all City Class I Bicycle Paths in order to be enforceable; staff will coordinate with Public Works to install the required signage prior to the ordinance's effective date.

Marina/Waterfront District Pedestrian Priority Zone and City-Sponsored Event Restrictions

The proposed ordinance designates the Suisun City Marina/Waterfront District as a Pedestrian Priority Zone, subject to a posted speed limit of 10 miles per hour for all Regulated Mobility Devices and a prohibition on Class 3 e-bike operation, consistent with the Class I path restriction described above. This designation reflects the high pedestrian use of the Marina/Waterfront District, particularly the Marina boardwalk, and the City's strategic goal of revitalizing the Downtown Waterfront District as a vibrant, pedestrian-friendly community gathering space.

The ordinance additionally authorizes the City Manager, or designee, to designate any City-sponsored or City-permitted public event for which the operation of Regulated Mobility Devices shall be prohibited within the posted event boundary or road closure zone, for the duration of the event, where the City Manager determines that anticipated pedestrian density or other public safety considerations warrant such a prohibition. This authority is exercised on a case-by-case basis for any qualifying event — including, but not limited to, the City's Independence Day (Fourth of July) celebration, Suisun City Pride, Cinco de Mayo, Juneteenth, Christmas on the Waterfront, and New Year's Eve — and is not limited to events specifically enumerated in the ordinance, so that the restriction may be applied to any current or future City-sponsored event presenting similar pedestrian density concerns. Once an event is designated, the Police Chief or designee is responsible for implementation, including posting of signage and barricades and enforcement during the event. ADA and public agency exemptions continue to apply within both the standing Pedestrian Priority Zone and any designated event restriction.

Enforcement Tools

The proposed ordinance authorizes administrative citations for violations of Chapter 10.42, with a tiered fine schedule of \$125 for a first offense, \$250 for a second offense within 12 months, and \$500 for a third and subsequent offense within 12 months, replacing the existing \$5 statutory cap under Chapter 10.40. The Police Chief or designee retains discretion to divert first-time or minor violators to a Police Department-approved safety training course in lieu of a citation. For minors operating e-bikes who create an immediate or substantial risk to public safety — such as reckless operation, disregard of traffic controls, or unsafe group riding — the ordinance authorizes temporary seizure of the device, with a 48-hour minimum hold and release to the parent or legal guardian upon their presence at the Police Department; a written referral to any available Police Department-approved e-bike safety training program is provided at the time of release, and the Chief of Police retains authority to require completion of such a program as a condition of release once one is available. Parents and legal guardians are held jointly and severally liable with minors for administrative fines

Liability and Risk Management Considerations

An ordinance regulating e-bike and Regulated Mobility Device conduct does not, by itself, immunize the City from liability for injuries arising from a dangerous condition of public property under Government Code Section 835. However, the detailed operator conduct standards established by the proposed ordinance provide a documented legal baseline against which a rider's own conduct may be measured in any future claim, supporting potential comparative fault arguments where a rider's violation of the ordinance — such as excessive speed or operation of a Class 3 e-bike on a restricted path — contributes to an injury.

In conjunction with this ordinance, the City Attorney has recommended that the City develop an Administrative Directive establishing a bicycle facility inspection, complaint reporting, and maintenance prioritization framework for City Class I and Class II bicycle facilities. Such a Directive would be designed to operate within the City's existing budget and staffing constraints — relying on a complaint-based reporting system, periodic field observation incorporated into existing Public Works, Police, and Code Enforcement duties at no additional cost, and a risk-based maintenance prioritization framework, rather than a costly dedicated inspection program. A draft Directive is currently under review by the City's Risk Management Authority and the Public Works Department to ensure operational feasibility before being brought forward for City Manager implementation. Staff anticipates returning to the City Council with this companion item at the time of second reading and adoption of this ordinance, currently anticipated for the August 4, 2026 regular meeting.

This local risk management strategy is informed by the statewide context described above. As reported by Cal Cities, public entity liability exposure in California has tripled over the past seven years to more than \$7 billion and is projected to rise an additional 70 percent by Fiscal Year 2027–28, with large claims (those exceeding \$1 million) representing less than 1 percent of all claims but approximately 60 percent of all claim funds paid. The City participates in a joint powers authority risk pool for liability coverage, meaning that large claims against any member agency, including the City, can result in higher premiums and special assessments across the pool. Proactive, well-documented risk management measures, including the operator conduct standards in this ordinance and the forthcoming Administrative Directive described above, are consistent with the City's strategic goals of ensuring public safety and fiscal solvency, and represent a prudent local response to this broader statewide trend.

Procedural Posture

This is the first reading and introduction of the proposed ordinance. If introduced by the City Council at this meeting, the ordinance would return for a second reading and adoption at a subsequent regular meeting, currently anticipated for August 4, 2026, consistent with Government Code Section 36934. The companion Administrative Directive described above is also anticipated to be presented at that time, following review by the City's Risk Management Authority and Public Works Department. The ordinance would take effect 30 days following adoption, consistent with Government Code Section 36937.

STAFF RECOMMENDATION: It is recommended that the City Council introduce (first reading) and waive further reading of an Ordinance of the City Council of the City of Suisun City, California, Repealing Chapter 10.40 of the Suisun City Municipal Code and Adding a New Chapter 10.42, Regulating Bicycles, Electric Bicycles, and Regulated Mobility Devices Within the City of Suisun City.

DOCUMENTS ATTACHED:

Attachments are provided in the following order:

1. Exhibit A: Proposed Ordinance Repealing Chapter 10.40 and Adding Chapter 10.42 (Regulated Mobility Devices) to the Suisun City Municipal Code
2. Exhibit B: Suisun City Municipal Code Chapter 10.40 (Bicycles) — Existing Code Provisions Proposed for Repeal
3. Exhibit C: Comparative Summary of Comparable City E-Bike Ordinances (Del Mar, Brea, and Carlsbad)
4. PowerPoint Presentation

PREPARED BY:	Patrick Enright, City Attorney
REVIEWED BY:	Bret Prebula, City Manager
APPROVED BY:	Bret Prebula, City Manager

ORDINANCE NO. ____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY,
CALIFORNIA, REPEALING CHAPTER 10.40 OF THE SUISUN CITY MUNICIPAL
CODE AND ADDING A NEW CHAPTER 10.42 (REGULATED MOBILITY DEVICES)
TO TITLE 10 (VEHICLES AND TRAFFIC) OF THE SUISUN CITY MUNICIPAL
CODE**

SECTION 1. Chapter 10.40 of Title 10 of the Suisun City Municipal Code is hereby repealed in its entirety, including all bicycle registration and licensing requirements set forth therein, and a new Chapter 10.42 is hereby added to Title 10 of the Suisun City Municipal Code to read as follows:

CHAPTER 10.42. - REGULATED MOBILITY DEVICES

10.42.010. - Legislative findings.

The City Council of the City of Suisun City hereby finds, determines and declares that:

- (1) The use of electric bicycles, electric scooters, and other electric mobility devices has increased substantially within the City of Suisun City and throughout the State of California in recent years, providing residents and visitors with a convenient and environmentally beneficial alternative mode of transportation.
- (2) This increased usage has also created safety concerns among interactions between operators of regulated mobility devices and other pedestrians, bicyclists, and motorists, particularly on sidewalks, narrow Class I bicycle paths, and in areas of high pedestrian density, warranting a heightened level of local regulation.
- (3) Class 3 electric bicycles are capable of motor-assisted speeds of up to twenty-eight (28) miles per hour, a speed that presents a substantially elevated risk of collision and serious injury when operated on sidewalks, narrow Class I bicycle paths shared with pedestrians and slower-speed bicyclists, and in areas of concentrated pedestrian activity such as the Marina/Waterfront District.
- (4) The operation of regulated mobility devices on sidewalks creates conflicts with pedestrians, including persons using strollers, wheelchairs, and other mobility aids, and detracts from the safe and quiet enjoyment of sidewalks and pedestrian facilities by members of the public.
- (5) The Suisun City Marina/Waterfront District experiences concentrated pedestrian activity, including during City-sponsored public events such as the City's Independence Day celebration, Suisun City Pride, Cinco de Mayo, Juneteenth, Christmas on the Waterfront, and New Year's Eve, during which the unrestricted operation of regulated mobility devices would present a heightened risk to public safety.
- (6) Chapter 10.40 of the Suisun City Municipal Code, adopted in 1983, predates the existence of electric bicycles and other regulated mobility devices, contains no provisions addressing

such devices, and imposes a statutory fine cap and bicycle registration requirement that are no longer enforced or administratively practicable.

- (7) California Vehicle Code Section 21206 authorizes local authorities to adopt rules and regulations applicable to bicycles that are not in conflict with the California Vehicle Code, and California Vehicle Code Section 21207.5 expressly authorizes local authorities to prohibit or restrict the operation of Class 3 electric bicycles on a bicycle path, provided such prohibition or restriction is posted.
- (8) The City Council's intent in enacting this Chapter is to establish reasonable, evidence-based regulations governing the operation of regulated mobility devices in order to protect the health, safety, and welfare of operators, pedestrians, and the general public, while continuing to support the use of such devices as a legitimate and beneficial mode of transportation within the City.

10.42.020. - Purpose.

The purpose of this Chapter is to regulate the use of bicycles, electric bicycles, and regulated mobility devices on public roadways, streets, highways, bicycle facilities, sidewalks, trails, and other public areas within the City of Suisun City in order to protect the health, safety, and welfare of operators, pedestrians, and the general public. This Chapter supplements, and is not intended to conflict with, applicable provisions of the California Vehicle Code. Nothing in this Chapter shall be construed to create or expand any duty or tort liability on the part of the City beyond that established by applicable California law.

10.42.030. - Definitions.

The following words, terms and phrases, when used in this Chapter, shall have the meanings ascribed to them in this Section, except where the context clearly indicates a different meaning. References to the California Vehicle Code or any other statute shall include all amendments and successor provisions thereto, unless a contrary intent is expressly stated:

"Bicycle" has the same meaning as set forth in California Vehicle Code Section 231. As used in this Chapter, "Bicycle" shall include Electric Bicycles, unless the context expressly indicates otherwise.

"Bicycle Facility" means any public improvement, infrastructure, or space designed, designated, or operated primarily for use by persons riding bicycles or other regulated mobility devices, including: (i) Class I Bicycle Paths (paved paths physically separated from motor vehicle traffic); (ii) Class II Bicycle Lanes (striped lanes on roadways); and (iii) Class III Bicycle Routes (shared roadways with signage).

"Class 1 Electric Bicycle" has the same meaning as set forth in California Vehicle Code Section 312.5(a)(1).

"Class 2 Electric Bicycle" has the same meaning as set forth in California Vehicle Code Section 312.5(a)(2).

“Class 3 Electric Bicycle” has the same meaning as set forth in California Vehicle Code Section 312.5(a)(3).

“Class I Bicycle Path” means a paved, physically separated bicycle facility that is not part of a roadway. Class I Bicycle Paths within the City include those facilities identified in the City’s adopted Bicycle Master Plan or otherwise designated by the City Engineer, as may be amended from time to time. A current list of Class I Bicycle Paths shall be maintained on file in the City Clerk’s office.

“Electric Bicycle (E-bike)” has the same meaning as set forth in California Vehicle Code Section 312.5, and includes Class 1, Class 2, and Class 3 Electric Bicycles.

“Electric Personal Assistive Mobility Device (EPAMD)” has the same meaning as set forth in California Vehicle Code Section 313.

“Electrically Motorized Board” has the same meaning as set forth in California Vehicle Code Section 313.5.

“Marina/Waterfront District” means the area encompassing the Suisun City Marina, Marina boardwalk, and adjacent shoreline public areas, as depicted on the map maintained on file in the City Clerk’s office, as may be amended from time to time by the City Manager.

“Motorized Scooter” has the same meaning as set forth in California Vehicle Code Section 407.5.

“Operator” means a person who owns, operates, and/or controls a Regulated Mobility Device.

“Pedestrian Facility” means any public improvement, infrastructure, or space designed, designated, or operated primarily for use by pedestrians, including sidewalks, crosswalks, and pedestrian paths.

“Pedestrian Priority Zone” means a designated area in which the operation of Regulated Mobility Devices is subject to a reduced speed limit and other restrictions set forth in Section 10.42.060(G), in order to prioritize pedestrian safety in areas of high pedestrian use.

“Public Area” means any outdoor area that is open to members of the public for public use, whether owned or operated by the City or a private party.

“Regulated Mobility Device” means a Bicycle, Electric Bicycle (all classes), Electric Personal Assistive Mobility Device, Electrically Motorized Board, Motorized Scooter, Shared Mobility Device, and any other similar vehicle or device, as determined by the Chief of Police or designee.

“Rider” means a person riding in or on a Regulated Mobility Device who is not operating it.

“Shared Mobility Device” has the same meaning as set forth in California Civil Code Section 2505.

“Vehicle” has the same meaning as set forth in California Vehicle Code Section 670.

10.42.040. - Reference to other codes.

Whenever this Chapter refers to any statute, regulation, code, standard, or guideline, the reference shall include all amendments and successor provisions to it, unless a contrary intent is expressly stated.

10.42.050. - General operating requirements — all Regulated Mobility Devices.

Any person operating or riding a Regulated Mobility Device in any Public Area within the City shall comply with the following requirements:

- A. *Compliance with law.* The Operator shall observe all applicable federal, state, and local laws, including the California Vehicle Code, and shall obey all traffic control signals, signs, and other devices applicable to vehicles.
- B. *Rights and duties on roadways.* Any person operating or riding a Regulated Mobility Device upon a roadway shall be granted those rights and shall be subject to those duties established by the laws of the State of California and by this Title applicable to the operation of a vehicle, except for those provisions that by their nature can have no application.
- C. *Duty of care.* The Operator of a Regulated Mobility Device shall exercise all due care and shall take all actions necessary to protect the safety of the Operator, any Rider, and all other persons and property in the vicinity, including operating at a reasonable speed for existing conditions, obeying posted traffic and regulatory signs, yielding to pedestrians, refraining from acrobatics or stunts near pedestrians, refraining from racing, not carrying items that impede control or visibility, not riding against the direction of traffic, and passing other persons or devices only in a safe manner.
- D. *Helmet requirements.* Any person under the age of eighteen (18) years shall wear a properly fitted and fastened helmet while operating or riding a Regulated Mobility Device in any Public Area. Any person operating or riding a Class 3 Electric Bicycle shall wear a properly fitted and fastened helmet, regardless of age. It shall be unlawful for any person required to wear a helmet under this Section or under the California Vehicle Code to wear such helmet in any manner other than that for which the helmet is designed.
- E. *Passenger restrictions.* No Operator shall transport a passenger on a Regulated Mobility Device that is designed for a single person. Operators under the age of sixteen (16) years shall not carry any passenger on a Regulated Mobility Device, regardless of the device's design or capacity.
- F. *Clinging to vehicles prohibited.* No Operator shall cling or attach themselves or the Regulated Mobility Device to any other moving vehicle or moving motorized or non-motorized wheeled device.
- G. *Trail dismount requirement.* Any person operating a Regulated Mobility Device on a City trail or path where the trail or path width is less than five (5) feet shall dismount the device when a pedestrian or equine animal is within fifty (50) feet of the Operator.

- H. *Unlawful modification.* No person shall modify, alter, or tamper with a Regulated Mobility Device in a manner that disables, removes, or defeats any speed limiter, power output restriction, or other safety feature required by the California Vehicle Code or by the device manufacturer.
- I. *Device inspection.* Any Operator of a Regulated Mobility Device shall, upon request by a police officer, allow inspection of the device while in any Public Area to determine whether the Operator is lawfully authorized to operate the device and whether the device has been unlawfully modified, or as otherwise authorized by law.

10.42.060. - Prohibited areas of operation.

Within the City of Suisun City, no person shall operate or ride a Regulated Mobility Device in, on, or upon the following:

- A. *Sidewalks.* Any sidewalk or Pedestrian Facility, except as provided in Section 10.42.100 (Exemptions). This prohibition applies to all Regulated Mobility Devices regardless of class or speed capability, in order to protect pedestrians, including persons using strollers, wheelchairs, and other mobility aids, from conflicts with higher-speed devices on facilities designed for pedestrian use.
- B. *Posted prohibited areas.* Any Public Area posted with signs prohibiting the operation of Regulated Mobility Devices or bicycles. A list of posted prohibited Public Areas shall be maintained on file in the City Clerk's office and may be amended from time to time by the City Manager based on documented public safety concerns, subject to the placement of appropriate signage.
- C. *Drainage facilities.* Any public drainage facility, culvert, ditch, or channel.
- D. *Athletic facilities.* Any public athletic field, athletic or sports court, or gymnasium.
- E. *Class I Bicycle Paths — Class 3 Electric Bicycles.* Any Class I Bicycle Path, for any person operating a Class 3 Electric Bicycle. This restriction shall be posted by signage at the entry point(s) of all Class I Bicycle Paths within the City, as required by California Vehicle Code Section 21207.5. Class 1 and Class 2 Electric Bicycles are permitted on Class I Bicycle Paths, subject to all other provisions of this Chapter.
- F. *Designated bike lane required.* Where a designated bicycle lane is present on any street or highway, any person operating a Regulated Mobility Device shall ride within the designated bicycle lane, unless an exception applies pursuant to California Vehicle Code Section 21208.
- G. *Marina/Waterfront District — Pedestrian Priority Zone.* The Marina/Waterfront District is hereby designated a Pedestrian Priority Zone, subject to the following restrictions, in addition to all other applicable provisions of this Chapter:

- (1) No person shall operate a Regulated Mobility Device within the Marina/Waterfront District Pedestrian Priority Zone at a speed greater than ten (10) miles per hour;
- (2) No person shall operate a Class 3 Electric Bicycle within the Marina/Waterfront District Pedestrian Priority Zone, consistent with subsection (E) of this Section; and
- (3) These restrictions shall be posted by signage at the entry points of the Pedestrian Priority Zone. The exemptions set forth in Section 10.42.100 shall apply within the Pedestrian Priority Zone.

H. *City-sponsored event prohibition.* The City Manager, or designee, is authorized to designate any City-sponsored or City-permitted public event as an event for which the operation of Regulated Mobility Devices shall be prohibited within the posted event boundary or road closure zone for the duration of the event, where the City Manager determines that anticipated pedestrian density or other public safety considerations warrant such a prohibition. This authority may be exercised on a case-by-case basis for any qualifying event, including, but not limited to, the City's Independence Day (Fourth of July) celebration, Suisun City Pride, Cinco de Mayo, Juneteenth, Christmas on the Waterfront, and New Year's Eve, and is not limited to events specifically enumerated herein.

- (1) The event prohibition authorized by this subsection shall apply only within the area encompassed by the posted event boundary or road closure zone established pursuant to the City's special event permitting process, and only for the duration of the permitted event, including reasonable setup and breakdown periods.
- (2) The Police Chief, or designee, shall be responsible for implementation of any event prohibition designated under this subsection, including the posting of signage and barricades, and for enforcement of the prohibition during the event.
- (3) The exemptions set forth in Section 10.42.100 shall apply during any event prohibition designated under this subsection.

10.42.070. - Minimum age for electric bicycle operation.

- A. *Minimum age.* No person under the age of twelve (12) years shall operate or ride a Class 1 Electric Bicycle or Class 2 Electric Bicycle within the City.
- B. *Enforcement.* Enforcement of this Section shall be pursuant to California Vehicle Code Section 21214.7: a violation of this Section shall be an infraction punishable by a fine of twenty-five dollars (\$25); a record of the citation shall not be transmitted to the court and a fee shall not be imposed if the parent or legal guardian delivers proof to the Police Department within one hundred twenty (120) days after the citation was issued that the violator has completed an electric bicycle safety and training program pursuant to California Streets and Highways Code Section 894; and if an unemancipated minor violates this Section, a parent or legal guardian with custody or control of the minor shall be jointly and severally liable with the minor for the amount of any fine imposed.

- C. *Class 3 Electric Bicycles.* No person under the age of sixteen (16) years shall operate a Class 3 Electric Bicycle within the City, consistent with California Vehicle Code Section 21213.

10.42.080. - Parental and guardian responsibility.

- A. No parent, legal guardian, or other adult having custody or control of a minor shall authorize or knowingly permit such minor to violate any provision of this Chapter.
- B. Each parent or legal guardian having custody and control of a minor who is issued an administrative citation for violation of this Chapter shall be jointly and severally liable with such minor for payment of any administrative fine imposed pursuant to Section 10.42.090.

10.42.090. - Violations and enforcement.

- A. *Administrative citations.* Violations of this Chapter that are not violations of the California Vehicle Code may be enforced by the issuance of an administrative citation pursuant to Chapter 1.20 of Title 1 of the Suisun City Municipal Code. Administrative fines for violations of this Chapter shall be as follows: first offense, one hundred twenty-five dollars (\$125); second offense within twelve (12) months, two hundred fifty dollars (\$250); third and subsequent offenses within twelve (12) months, five hundred dollars (\$500).
- B. *California Vehicle Code violations.* Nothing in this Chapter shall be deemed to prohibit any police officer, in that officer's discretion, from issuing a citation for any violation of the California Vehicle Code occurring in connection with the operation of a Regulated Mobility Device.
- C. *Diversion program.* In lieu of a fine or administrative citation as authorized by this Chapter, and in lieu of the filing of charges in any court of competent jurisdiction, the Chief of Police or designee may allow a violator of this Chapter to complete a Police Department-approved safety course for Regulated Mobility Devices, if and when such a program is available.
- D. *Juvenile notification.* In the event the Operator of a Regulated Mobility Device is a juvenile, police officers shall make every reasonable effort to contact the parent(s) or legal guardian(s) of the Operator and advise them of the nature of the violation at the time of the stop or as soon as reasonably practicable thereafter.
- E. *Seizure of electric bicycles operated by minors.* In addition to any fines or penalties authorized by this Chapter, a police officer may seize any Electric Bicycle operated by a minor when the officer has probable cause to believe that the minor committed a violation of this Chapter and that the violation created an immediate or substantial risk to public safety. Violations that may create an immediate or substantial risk to public safety include, without limitation: (a) reckless operation or exhibition of speed creating an immediate hazard to persons or property; (b) willful disregard for traffic control devices in active traffic, including stop signs, traffic signals, or yield controls; (c) unsafe group riding that obstructs traffic or creates a foreseeable risk of collision, including conduct that interferes with the safe movement of vehicles or pedestrians; or (d) operation in a posted prohibited area when pedestrians are present. Seizure shall not be authorized for

minor technical equipment violations, lawful conduct that does not present an objectively articulable safety risk, or mere presence in a group absent unsafe conduct.

Written notice of seizure and instructions for the release procedure shall be provided to the minor and to the parent or legal guardian of the minor at the time of seizure or as soon as reasonably practicable.

Conditions for Release. A seized Electric Bicycle shall be released to the minor's parent or legal guardian after a minimum hold period of forty-eight (48) hours, provided that the minor's parent or legal guardian is present at the time of release. No monetary payment or administrative penalty shall substitute for the minimum hold period or the parent or legal guardian presence requirement.

Safety Training Referral. At the time of release, the Police Department shall provide the minor and the minor's parent or legal guardian with written information identifying any Police Department-approved Electric Bicycle safety and training program then available, which may include programs offered at schools, community centers, or other locations designated by the Chief of Police or designee. Any approved program may include the electric bicycle safety and training program developed by the California Highway Patrol pursuant to Streets and Highways Code Section 894, a related safety course prescribed by the Chief of Police or designee, or any locally available course providing equivalent instruction, as determined by the Chief of Police or designee. If and when such a program is available, the Chief of Police or designee may, as a condition of releasing the seized Electric Bicycle or as a separate condition of any citation diversion under subsection (C) of this Section, require the minor to complete such program. Completion of an approved program shall be documented in a manner acceptable to the Police Department.

Administrative Cost Recovery. The City may impose administrative charges not exceeding its actual administrative costs directly related to the removal, seizure, and storage of a Regulated Mobility Device, as authorized by California Vehicle Code Section 22651.08. Such charges may include costs associated with towing coordination, documentation, processing, and recordkeeping.

10.42.100. - Exemptions.

- A. *City and public agency personnel.* Notwithstanding any other provision of this Chapter, City employees and personnel of other public agencies may operate Regulated Mobility Devices at any place within the City in the performance of their official duties.
- B. *Disability.* This Chapter shall not apply to, or otherwise restrict, the use of a wheelchair or other power-driven mobility device by a person with a mobility disability, in accordance with Title II of the Americans with Disabilities Act (42 U.S.C. Sections 12101 et seq.) and applicable regulations.

10.42.110. - Relationship to California Vehicle Code.

This Chapter is adopted pursuant to California Vehicle Code Section 21206 and is intended to supplement, not conflict with, the California Vehicle Code. To the extent any provision of this Chapter is found to conflict with the California Vehicle Code, the Vehicle Code shall control.

10.42.120. - Liability disclaimer.

This Chapter is adopted for the purpose of promoting public safety and does not constitute a representation by the City that any street, bicycle facility, trail, or other public area within the City is free from defects or hazards. Nothing in this Chapter shall be construed to create any duty of care on the part of the City that does not otherwise exist under California law, or to waive any immunity available to the City under the California Government Claims Act (Government Code Section 810 et seq.) or any other applicable law.

SECTION 2. CEQA Determination. Pursuant to the California Environmental Quality Act (“CEQA”) and CEQA Guidelines, the City Council hereby finds that this Ordinance is exempt from CEQA pursuant to CEQA Guidelines Section 15378 because it does not constitute a “project” under that Section, as it will not result in a direct or indirect physical change in the environment.

SECTION 3. Severability. If any section, subsection, phrase, or clause of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed this Ordinance and each section, subsection, phrase, or clause thereof, irrespective of the fact that any one or more sections, subsections, phrases, or clauses be declared unconstitutional or invalid.

SECTION 4. Publication and Effective Date.

This Ordinance shall be effective thirty (30) days following its adoption by the City Council.

A summary of this Ordinance shall, within fifteen (15) days after passage, be published in accordance with Government Code Section 36933 with the names of the City Council members voting for and against it.

INTRODUCED at a regular meeting of the City Council of the City of Suisun City on the ____ day of _____, 2026, and

PASSED AND ADOPTED this ____ day of _____, 2026, by the following vote:

AYES: Councilmembers: _____

NOES: Councilmembers: _____

ABSENT: Councilmembers: _____

ABSTAIN: Councilmembers: _____

MAYOR ALMA HERNANDEZ

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

PATRICK ENRIGHT, CITY ATTORNEY



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Sacramento, California 95816
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MEMORANDUM

PUBLIC INFORMATIONAL MEMORANDUM

VIA ELECTRONIC MAIL

TO: Mayor Hernandez and Councilmembers;
Members of the Public

CC: Bret Prebula, City Manager

FROM: Patrick L. Enright, City Attorney

DATE: July 7, 2026

SUBJECT: Comparative Summary of Comparable City E-Bike/Regulated Mobility Device Ordinances (Del Mar, Brea, and Carlsbad)

PUBLIC RECORD

This memorandum is intended for general informational purposes for the City Council and members of the public in connection with the City Council's consideration of proposed Chapter 10.42 of the Suisun City Municipal Code.

Purpose

This memorandum provides an informational summary of three recently enacted California municipal ordinances regulating bicycles, electric bicycles, and other electric mobility devices: the City of Del Mar's Ordinance No. XXXX (adopted July 7, 2025), adding Del Mar Municipal Code Chapter 14.54; the City of Brea's Chapter 10.46, Electric Mobility Devices (Ord. 1252, December 3, 2024); and the City of Carlsbad's Chapter 10.56, Operation of Regulated Mobility Devices (Ord. CS-509, February 24, 2026). This summary is provided for the information of the City Council and members of the public in connection with the Council's consideration of proposed Chapter 10.42 of the Suisun City Municipal Code.

A comparative chart summarizing key provisions across the three ordinances is included at the end of this memorandum.

City of Del Mar — Municipal Code Chapter 14.54 (2025)

Del Mar's ordinance is the most narrowly scoped of the three, addressing bicycles and electric bicycles in a manner consistent with the California Vehicle Code. Key provisions include:

PUBLIC RECORD

This memorandum is a public informational document prepared for the City Council and members of the public.

- **Device scope:** Bicycles and e-bikes (Classes 1–3 by reference to the Vehicle Code); does not separately address scooters, motorized boards, or EPAMDs.
- **Sidewalk restriction:** Prohibits riding in designated Business Districts and where a bike lane is present, with limited exceptions tracking Vehicle Code Section 21208.
- **Trail access:** Expressly permits Class 1 and Class 2 e-bikes on the City's Coast to Crest Trail.
- **Enforcement:** First-time violators may be diverted to a bicycle safety training course in lieu of citation, at the discretion of the Sheriff's Department.

City of Brea — Municipal Code Chapter 10.46 (2024)

Brea's ordinance covers a broader range of devices and includes a structured administrative fine schedule. Key provisions include:

- **Device scope:** "Electric mobility device" includes e-bikes (all three classes), electric personal assistive mobility devices, electrically motorized boards, motorized scooters, and pocket bikes.
- **Sidewalk restriction:** Blanket prohibition on sidewalk operation for all electric mobility devices, along with prohibitions in drainage facilities, athletic fields, and equestrian or hiking trails.
- **Speed limit:** Caps operation at 27 miles per hour in any public area.
- **Enforcement:** Tiered administrative fines of \$125 (first offense), \$250 (second offense within 12 months), and \$500 (third and subsequent offenses); parents and guardians are held jointly and severally liable with minors for fines; juvenile diversion to a safety program is available.

City of Carlsbad — Municipal Code Chapter 10.56 (amended 2026)

Carlsbad's ordinance, most recently amended in February 2026, is the most comprehensive of the three. Key provisions include:

- **Device scope:** Broad "regulated mobility device" definition covering bicycles, e-bikes (all classes), electric personal assistive mobility devices, electrically motorized boards, low-speed vehicles, motorized scooters, and shared (dockless) mobility devices.
- **Duty-of-care standards:** Detailed operator conduct rules including safe speed, no acrobatics near pedestrians, safe passing distance, helmet requirements (under 18 for all devices; all ages for Class 3 e-bikes), and a dismount requirement on narrow trails when pedestrians or equines are nearby.

PUBLIC RECORD

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- **Minimum age:** No person under age 12 may operate a Class 1 or Class 2 e-bike, consistent with Vehicle Code Section 21214.7.
- **Enforcement:** Authorizes seizure of e-bikes operated by minors who create an immediate or substantial public safety risk, with a 48-hour minimum hold and release conditioned on completion of a safety training program and presence of a parent or guardian; cost recovery for seizure and storage is authorized under Vehicle Code Section 22651.08.

Comparative Chart

The chart below summarizes key provisions of the three ordinances and Suisun City's proposed Chapter 10.42 side by side.

Feature	Del Mar (2025)	Brea (2024)	Carlsbad (2026)	Suisun City (Proposed — Ch. 10.42)
Device Scope	Bicycles & e-bikes (Classes 1–3)	E-bikes, scooters, boards, pocket bikes	All regulated mobility devices, incl. shared/dockless	All Regulated Mobility Devices: bicycles, e-bikes (all classes), scooters, boards, EPAMDs, shared devices
Sidewalk Restriction	Business districts & posted signs	Blanket — all sidewalks & off-road areas	Blanket — sidewalks, drainage, sports courts	Blanket — all sidewalks and pedestrian facilities, all device classes
Speed Limit	None specified (CVC governs)	27 mph in any public area	Reasonable for conditions	10 mph in Marina/Waterfront Pedestrian Priority Zone; CVC governs elsewhere
Helmet Requirement	CVC reinforced; improper wear unlawful	Not separately addressed	Under 18 (all devices); all ages on Class 3	Under 18 (all devices); all ages on Class 3
Minimum Age	None specified	None specified	Under 12 prohibited (Classes 1 & 2)	Under 12 prohibited (Classes 1 & 2); under 16 prohibited (Class 3)
Class 3 on Class I Paths	Not addressed	Not addressed	Not addressed	Prohibited; posted signage required (Veh. Code § 21207.5)
Marina/Waterfront District	Not addressed	Not addressed	Not addressed	Pedestrian Priority Zone: 10 mph cap; Class 3 prohibited
Event Prohibition	Not addressed	Not addressed	Not addressed	City Manager may prohibit within posted event boundary (case-by-case)
Device Seizure Authority	None	None	Minors creating safety risk; 48-hr hold	Minors creating immediate safety risk; 48-hr hold; parent/guardian presence required for release; safety training referral provided; training completion may be required when program is available

PUBLIC RECORD

This memorandum is a public informational document prepared for the City Council and members of the public.

Feature	Del Mar (2025)	Brea (2024)	Carlsbad (2026)	Suisun City (Proposed — Ch. 10.42)
Administrative Fines	None (training diversion only)	\$125 / \$250 / \$500 tiered	Not specified; diversion available	\$125 / \$250 / \$500 tiered
Diversion Program	Yes — first-time offenders	Yes — juveniles	Yes — any violator	Yes — any violator
Trail Dismount Rule	No	No	Yes — narrow trails near pedestrians/equines	Yes — paths <5 ft wide, pedestrian/equine within 50 ft
ADA Exemption	Not included	Yes (Title III reference)	Yes (Title II reference)	Yes (Title II — correct for public agencies)
Public Agency Exemption	Not included	Yes	Yes	Yes
Rolling CVC References	Yes	Partial	Yes (§ 10.56.015)	Yes (§ 10.42.040)
Legislative Findings	No (preamble only)	No	No	Yes — codified (§ 10.42.010)
Liability Disclaimer	No	No	No	Yes — Govt. Claims Act immunities (§ 10.42.120)

This memorandum is informational only and does not constitute a recommendation regarding the City's proposed Chapter 10.42. Questions regarding this summary may be directed to the City Attorney.

CITY COUNCIL MEETING — JULY 7, 2026



Regulated Mobility Devices Ordinance

Repealing Chapter 10.40 • Adding New Chapter 10.42

Introduction (First Reading) — City of Suisun City
Patrick L. Enright, City Attorney

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BACKGROUND

Why the City Is Acting Now



Outdated Code

Chapter 10.40 was adopted in 1983, before e-bikes existed. It carries a \$5 fine cap and an unenforced bicycle registration scheme — no provisions for e-bikes or modern mobility devices.



Rising E-Bike Use

E-bike and scooter use has grown sharply citywide and statewide, creating safety conflicts on sidewalks, paths, and roadways that current code cannot address.



Peer City Alignment

Del Mar, Brea, and Carlsbad have each recently updated their e-bike ordinances. Suisun City's proposal draws on the strongest, most defensible provisions from each.

City of Suisun City | Chapter 10.42 — Regulated Mobility Devices

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ORDINANCE OVERVIEW

What Chapter 10.42 Establishes

	Repeals Chapter 10.40	Sunsets the 1983 bicycle registration requirement and \$5 fine cap in their entirety.
	Defines E-Bike Classes	Classes 1, 2, and 3 e-bikes, plus scooters and other devices, defined by reference to the California Vehicle Code.
	Operator Conduct Standards	Reasonable speed, helmet requirements, safe passing, and a sidewalk prohibition for all device classes.
	Minimum Age & Enforcement	Age 12 for Class 1/2; age 16 for Class 3. Tiered administrative fines and a Police diversion program.

SAFETY RESTRICTIONS

Sidewalks and Class I Bicycle Paths

	Sidewalk Prohibition	- Blanket prohibition for all Regulated Mobility Devices, regardless of class or speed. - Protects pedestrians, strollers, and wheelchair users from device conflicts. - Enforced through Police and Code Enforcement observation and citizen complaints — supported by a real administrative fine schedule.
	Class 3 E-Bike Restriction	- Class 3 e-bikes (up to 28 mph) prohibited on Class I separated bicycle paths. - Authorized by Vehicle Code § 21207.5; requires posted signage at path entry points to be enforceable. - Class 1 and 2 e-bikes (20 mph cap) remain permitted on Class I paths.

MARINA / WATERFRONT DISTRICT

Pedestrian Priority Zone & Event Restrictions

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MPH SPEED CAP

Standing limit for all Regulated Mobility Devices within the Marina/Waterfront District Pedestrian Priority Zone. Class 3 e-bikes prohibited entirely, consistent with the Class I path restriction.



City-Sponsored Event Prohibition

City Manager discretion, case-by-case — applies within the posted event boundary or road closure zone for the duration of the event:

- Independence Day (4th of July)
- Cinco de Mayo
- Christmas on the Waterfront

- Suisun City Pride
- Juneteenth
- New Year’s Eve

Non-exhaustive — applies to any qualifying event, including those not specifically listed. Police Chief or designee implements signage, barricades, and enforcement once designated.

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ENFORCEMENT

Enforcement Tools Replace the \$5 Fine Cap

\$125

1ST OFFENSE (12 MO.)

→

\$250

2ND OFFENSE (12 MO.)

→

\$500

3RD+ OFFENSE (12 MO.)

Additional Tools

- Diversion program for first-time/minor violators in lieu of citation
- Device seizure for minors creating immediate safety risk (48-hr hold)
- Parents are jointly liable with minors for fines



Minimum Age Requirements

Age 12 for Class 1 & 2 e-bikes (Veh. Code § 21214.7); Age 16 for Class 3 (Veh. Code § 21213)

\$25 infraction — waivable upon proof of completed e-bike safety training within 120 days

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RISK MANAGEMENT CONTEXT

Statewide Liability Costs Are Rising Sharply

\$7B+

Public entity liability exposure statewide — tripled in 7 years

70%

Projected further increase by FY 2027–28

60%

Of all claim funds paid out by claims exceeding \$1M (< 1% of claims)

Per Cal Cities (June 2026): More than 40 California cities, plus dozens of school districts, are urging legislative tort reform. The City participates in a JPA risk pool — large claims against any member agency raise premiums and assessments across the pool, drawing on the same general fund dollars that support police, fire, and other essential services.

This ordinance's operator conduct standards are a proportionate, local response to that statewide trend — supporting comparative-fault defenses without creating new City duties.

City of Suisun City | Chapter 10.42 — Regulated Mobility Devices

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PATH TO ADOPTION

Procedural Timeline

JULY 7, 2026

First Reading

Introduction and waiver of further reading (tonight)

AUGUST 4, 2026

Second Reading & Adoption

Council adopts ordinance; companion Administrative Directive on bicycle facility inspection/maintenance presented for Council discussion

+30 DAYS

Effective Date

Ordinance takes effect; signage installed at Class I paths, Marina/Waterfront District, and posted areas

City of Suisun City | Chapter 10.42 — Regulated Mobility Devices

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STAFF RECOMMENDATION

Introduce (First Reading) and Waive Further Reading of the Ordinance

Repealing Chapter 10.40 (Bicycles) and adding new Chapter 10.42 (Regulated Mobility Devices) to the Suisun City Municipal Code, regulating bicycles, e-bikes, and other mobility devices citywide.

- ✓ Sunsets unenforced 1983 bicycle registration requirement
- ✓ Establishes modern conduct standards, sidewalk prohibition, and Class 3 restrictions
- ✓ Designates Marina/Waterfront District Pedestrian Priority Zone (10 mph cap)
- ✓ Authorizes case-by-case event restrictions for City-sponsored events
- ✓ Replaces \$5 fine cap with a meaningful, tiered enforcement schedule

Second reading and adoption anticipated August 4, 2026 (next regular meeting following the Council's summer recess).

City of Suisun City | Chapter 10.42 — Regulated Mobility Devices

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Any questions?

Thank you for your participation!

*Patrick Enright, City Attorney
Richards, Watson & Gershon*

City of Suisun City | Chapter 10.42 — Regulated Mobility Devices

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