CITY COUNCIL
Alma Hernandez, Mayor
Princess Washington, Mayor Pro Tem
Jenalee Dawson, Member
Marlon L Osum, Member
Amit Pal, Member

A G E N D A

REGULAR MEETING OF THE SUISUN CITY COUNCIL, SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY, AND HOUSING AUTHORITY

TUESDAY, JUNE 20, 2023

6:30 PM

Suisun City Council Chambers - 701 Civic Center Boulevard - Suisun City, California

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(REVISED AGENDA)

NOTICE:
Pursuant to Government Code Section 54953(b) the following City Council meeting includes teleconference participation by:

- *Councilmember Amit Pal from: Holiday Inn, No. 85 Zhanjing Road Bao'an District, Shenzhen 518101 China*

CITY COUNCIL MEETINGS ARE HELD IN-PERSON
PUBLIC PARTICIPATION IS ALSO AVAILABLE VIA ZOOM

ZOOM MEETING INFORMATION:
WEBSITE: https://zoom.us/join
MEETING ID: ***886 6725 7213***
CALL IN PHONE NUMBER: (707) 438-1720

REMOTE PUBLIC COMMENT IS AVAILABLE FOR THE CITY COUNCIL MEETING BY EMAILING CLERK@SUISUN.COM (PRIOR TO 4 PM), VIA WEBSITE, OR ZOOM CALL IN PHONE NUMBER (707) 438-1720

*(If attending the meeting via phone press *9 to raise your hand and *6 to unmute/mute for public comment.)*

(Next Ord. No. – 801)
(Next City Council Res. No. 2023 – 69)
Next Suisun City Council Acting as Successor Agency Res. No. SA2023 - 05)
(Next Housing Authority Res. No. HA2023 – 01)

ROLL CALL
Council /Board Members
Pledge of Allegiance
Invocation

CONFLICT OF INTEREST NOTIFICATION

(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

REPORTS (Informational items only.)

1 City Manager Update - (Folsom: gfolsom@suisun.com).

PRESENTATION/APPOINTMENTS

(Presentations, Awards, Proclamations, Appointments).

2 Presentation of Award for "The Key to the City of Suisun City" for Support of Our Community - (Hernandez: ahernandez@suisun.com).

3 Proclamations (not presented) - (Hernandez: ahernandez@suisun.com)

a. Proclamation Proclaiming June 19, 2023, as Juneteenth.
b. Proclamation Proclaiming the 60th Anniversary of Mount Calvary Baptist Church.

PUBLIC COMMENT

(Request by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3. Comments are limited to no more than 3 minutes unless allowable by the Mayor/Chair. Speaker cards are available on the table near the entry of the meeting room and should be given to the City Clerk. By law, no prolonged discussion or action may be taken on any item raised during the public comment period, although informational answers to questions may be given and matters may be referred for placement on a future agenda.)

COUNCIL COMMENTS

4 Council/Board Member Updates.

CONSENT CALENDAR

Consent calendar items requiring little or no discussion may be acted upon with one motion.

City Council

5 Council Adoption of Resolution No. 2023-___: Approving a Third Amendment to the Memorandum of Understanding (MOU) Between the City of Suisun City and the Suisun City Employees' Association Effective July 1, 2021, through June 30, 2023, to Amend MOU Provisions to Restore Leave Accrual Caps - (Penland: cpenland@suisun.com).

6 Council Adoption of Resolution No. 2023-__: Approving a Second Amendment to the Memorandum of Understanding (MOU) Between the City of Suisun City and the Suisun City Firefighters' Association Effective July 1, 2022, through June 30, 2023, to Amend MOU Provisions to Restore Leave Accrual Caps - (Penland: cpenland@suisun.com).

7 Council Adoption of Resolution No. 2023-___: Approving a Third Amendment to the Memorandum of Understanding (MOU) Between the City of Suisun City and the Suisun City Police Officers' Association Effective July 1, 2021, through June 30, 2023, to Amend MOU Provisions to Restore Leave Accrual Caps - (Penland: cpenland@suisun.com).

8 Council Adoption of Resolution No. 2023-___: Amending and Restating the Schedule of Compensation and Benefits for Unrepresented Employees - (Penland: cpenland@suisun.com).

9 Council Adoption of Resolution No. 2023 - ___: Authorizing the City Manager to Enter into a Lease Agreement on the City's Behalf with Caltronics Business Systems for the Citywide Multi-Function Copier Leasing and Maintenance Contract - (Vue: nvue@suisun.com).

10 Council Adoption of Resolution No. 2023-__: Authorizing the City Manager to Request that the Metropolitan Transportation Commission Allocate Fiscal Year 2023-2024 Transportation Development Act Article 3 Pedestrian/Bicycle Project Funding to the City for the Driftwood Drive Path Gap Closure Project - (Vue: nvue@suisun.com).

11 Council Adoption of Resolution No. 2023-__: Authorizing the City Manager to execute a lease agreement with Flock Group Inc., or its assignee, for Automated License Plate Readers (ALPRs) over a five-year period - (Roth: aroth@suisun.com).

12 Council Adoption of Resolution No. 2023-___: Authorizing the Mayor to send a letter in opposition to AB 1637 (Irwin) - (Folsom: gfolsom@suisun.com).

13 Council Adoption of Resolution No. 2023-___: Declaring its Intention to Establish a Community Facilities District and to Authorize the Levy of Special Taxes (Meridian West) - (Vue: nvue@suisun.com).

14 Council Adoption of Resolution 2023-___: A Resolution of Intention to Annex Territory to Community Facilities District and to Authorize the Levy of Special Taxes Therein (Tractor Supply Co.) - (Vue: nvue@suisun.com).

Joint City Council / Suisun City Council Acting as Successor Agency / Housing Authority

15 Council/Agency/Authority Approval of the Minutes of the Regular and/or Special Meetings of the Suisun City Council, Suisun City Council Acting as Successor Agency, and Housing Authority held on May 23, 2023, May 30, 2023, June 6, 2023, and June 13, 2023 – (Skinner: clerk@suisun.com).

Joint City Council / Suisun City Council Acting as Successor Agency

16 Accept the Investment Report for the Quarter Ending March 31, 2023 - (Luna: eluna@suisun.com).

17 Council/Agency Approval of May 2023 Payroll Warrants in the Amount of $626,670.43 and Council/Agency Approval of the May 2023 Accounts Payable Warrants in the Amount of $2,397,092.10 - (Finance).

PUBLIC HEARING

City Council

18 Conduct a Public Hearing, Approve Final Engineer's Report, and Order the Levy and Collection of Assessments for Maintenance Assessment Districts: - (Vue:

nvue@suisun.com).

a. Council Adoption of Resolution No. 2023-__: Amending and/or Approving the Final Engineer's Annual Levy Reports for the Suisun City Maintenance Assessment Districts for FY 2023-24; and
b. Council Adoption of Resolution No. 2023-__: Ordering the Levy and Collection of Assessments within the Suisun City Maintenance Assessment Districts for FY 2023-24.

19 Conduct a Public Hearing, Approve Final Engineer's Report, and Order the Levy and Collection of Assessments for the McCoy Creek Parking Benefit Assessment District: - (Vue: nvue@suisun.com).

a. Council Adoption of Resolution No. 2023-___: Amending and/or Approving the Final Engineer's Annual Levy Report for the McCoy Creek Parking Benefit Assessment District for FY 2023-24; and
b. Council Adoption of Resolution No. 2023-___: Ordering the Levy and Collection of Assessments within the McCoy Creek Parking Benefit Assessment District for FY 2023-24.

20 Council Introduction and Waive Reading of Ordinance No. ___: Repealing and Replacing Chapter 12.12 (Park and Recreation Facilities) of Title 12 (Streets, Sidewalks and Public Places) of the Suisun City Municipal Code - (Public Hearing Continued from May 2, 2023) - (Lofthus: klofthus@suisun.com).

21 Council Introduction and Waive Reading of Ordinance No. ___: Adopting the 2022 California Building Standards Code (Suisun City Municipal Code Title 15 Building and Construction) - (Bermudez: jbermudez@suisun.com).

Joint City Council / Suisun City Council Acting as Successor Agency / Housing Authority

22 Adoption of the Fiscal Year 2023-24 Annual Budget - (Deol: ldeol@suisun.com).

a. Council Adopt Resolution No. 2023-__: Adopting the Annual Budget for the Fiscal Year 2023-24; and
b. Agency Adopt Resolution No. SA 2023-__: Adopting the Annual Budget for the Fiscal Year 2023-24; and
c. Authority Adopt Resolution No. HA 2023-___: Adopting the Annual Budget for the Fiscal Year 2023-24; and
d. Council Adopt Resolution No. 2023-__: Adopting the Appropriations Limit for Fiscal Year 2023-24; and
e. Council Adopt Resolution No. 2023-__: Adopting an Annual Update of the Master Fee Schedule.

GENERAL BUSINESS

City Council

23 **HEARING:**
Council Adoption of Resolution No. 2023-___: Placing Liens for Unpaid Waste Collection Service Charges on Certain Lands Situated in the City of Suisun City, County of Solano,

State of California - (Deol: ldeol@suisun.com).

REPORTS: (Informational items only)

24 Non-Discussion Items.

ADJOURNMENT

Public Access To Agenda Documents
A complete packet of information containing staff reports and exhibits related to each item for the open session of this meeting, and provided to the City Council, are available for public review at least 72 hours prior to a Council /Agency/Authority Meeting at Suisun City Hall 701 Civic Center Blvd., Suisun City. Agenda related writings or documents provided to a majority of the Council/Board/Commissioners less than 72 hours prior to a Council/Agency/Authority meeting related to an agenda item for the open session of this meeting will be made available for public inspection during normal business hours. An agenda packet is also located at the entrance to the Council Chambers during the meeting for public review. The city may charge photocopying charges for requested copies of such documents. To the extent feasible, the agenda packet is available for online public viewing on the City's website: https://www.suisun.com/Government/City-Council/Agendas

The City Council/Agency/Authority hopes to conclude its public business by 10:00 p.m. No new items will be taken up after 10:00 p.m., unless so moved by a majority of the City Council, and any items remaining will be agendized for the next meeting. The agendas have been prepared with the hope that all items scheduled will be discussed within the time allowed.

Accommodations
If you require an accommodation to participate in this meeting, please contact the City Clerk at (707) 421-7302 or clerk@suisun.com. The City's reasonable accommodation policy is available for review on the City's website at www.suisun.com/government/city-council/, you may request an electronic copy or have a copy mailed to you. Please note that for accommodations that are not readily available, you must make your request as soon as you can prior to the time of the meeting.

Decorum
All participants are expected to conduct themselves with mutual respect. Conduct that disrupts meetings will be addressed in accordance with Section 54957.95 of the Government Code.

Ordinances
Ordinances are city laws contained in the Suisun City Municipal Code. Enacting a new city law or changing an existing one is a two-step process. Government Code 36934 provides, except when, after reading the title, further reading is waived by regular motion adopted by majority vote all ordinances shall be read in full either at the time of introduction or passage; provided, however, that a reading of the title or ordinance shall not be required if the title is included on the published agenda and a copy of the full ordinance is made available to the public online and in print at the meeting prior to the introduction or passage.

Certification Of Posting
Agendas for regular and special meetings are posted in accordance with the Brown Act at Suisun City Hall, 701 Civic Center Boulevard, Suisun City, CA. Agendas may be posted at other Suisun City locations including:

- Suisun City Fire Station, 621 Pintail Drive, Suisun City, CA;
- Joe Nelson Center, 611 Village Drive, Suisun City, CA;
- Harbor Master Office, 800 Kellogg Street, Suisun City, CA.

I, Donna Pock, Deputy City Clerk for the City of Suisun City, declare under penalty of perjury that the above agenda was posted and available for review, in compliance with the Brown Act.

AGENDA ITEM NO. 5

AGENDA TRANSMITTAL

MEETING DATE: June 20, 2023

CITY AGENDA ITEM: Council Adoption of Resolution No. 2023-___: Approving a Third Amendment to the Memorandum of Understanding (MOU) Between the City of Suisun City and the Suisun City Employees' Association Effective July 1, 2021, through June 30, 2023, to Amend MOU Provisions to Restore Leave Accrual Caps.

FISCAL IMPACT: The additional cost resulting from this MOU amendment will be funded by American Rescue Plan Act funds which can be absorbed in the current fiscal year budget. Restoring the leave accrual caps will reduce the City's future unfunded liability that exists when employees maintain high leave accrual balances, that must be paid out upon separation, and which are typically paid out at a higher rate than when earned.

STRATEGIC PLAN: Provide Good Governance and Ensure Fiscal Solvency.

BACKGROUND: On August 17, 2021, the City Council approved a Memorandum of Understanding between the City of Suisun City (City) and the Suisun City Employees' Association (SCEA), effective July 1, 2021, through June 30, 2023 (SCEA MOU 2021-23) with the adoption of Resolution No. 2021-82.

On April 5, 2022, the City Council approved a First Amendment to the SCEA MOU 2021-23 with the adoption of Resolution No. 2022-52.

On May 23, 2023, the City Council approved a Second Amendment to the SCEA MOU 2021-23 with the adoption of Resolution No. 2023-61.

STAFF REPORT: The City and SCEA's authorized labor relations representatives recently met and conferred in good faith pursuant to the requirements of the Meyers-Milias-Brown Act, codified as Gov't Code Sections 3500-3511, and reached agreement regarding further modifications to the SCEA MOU 2021-23. The proposed modifications pertain to restoring leave accrual caps and are memorialized in the Third Amendment to the SCEA 2021-23 (attached as Exhibit "A" to the proposed resolution). These proposed modifications have been ratified by SCEA membership.

Specifically, the Third Amendment would do the following if approved by the City Council:

- Restore the previous contractually agreed upon leave caps effective October 1, 2023.
- The City will buy down excess accrued leave to the original contractual accrued leave caps effective the last full payroll period in June 2023.
- Employees will have ninety (90) days, until October 1, 2023, to maintain and/or reduce their leave accruals below the contractual leave caps at which time employees will no longer be allowed to exceed the leave caps.
- Those who are still over the leave cap on or after October 1, 2023, shall not accrue any more leave time until they bring their accrual balance below the leave cap shall not be allowed to accrue over the cap from thereon.

STAFF RECOMMENDATION: It is recommended that the City Council adopt Resolution No. 2023-___ - Approving a Third Amendment to the Memorandum of Understanding (MOU) Between the City of Suisun City and the Suisun City Employees' Association (SCEA) Effective July 1, 2021, through June 30, 2023, to Amend MOU Provisions to Restore Leave Accrual Caps.

DOCUMENTS ATTACHED:

1. Resolution No. 2023-___: Approving a Third Amendment to the Memorandum of Understanding (MOU) Between the City of Suisun City and the Suisun City Employees' Association (SCEA) Effective July 1, 2021, through June 30, 2023, to Amend MOU Provisions to Restore Leave Accrual Caps.

a. Amendment No. 3 to the SCEA MOU 2021-23

PREPARED BY: Christina Penland, Human Resources Administrator
REVIEWED BY: Greg Folsom, City Manager
APPROVED BY: Greg Folsom, City Manager

ATTACHMENTS:

1 Resolution Approving a Third Amendment to MOU between Suisun City and Suisun City Employees' Association.pdf
a Amendment No. 3 to the SCEA MOU.pdf

RESOLUTION NO. 2023-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY APPROVING A THIRD AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF SUISUN CITY AND THE SUISUN CITY EMPLOYEES' ASSOCIATION (SCEA) EFFECTIVE JULY 1, 2021, THROUGH JUNE 30, 2023, TO AMEND MOU PROVISIONS TO RESTORE LEAVE ACCRUAL CAPS

WHEREAS, on August 17, 2021, the City Council approved the Memorandum of Understanding between the City of Suisun City (City) and the Suisun City Employees' Association (SCEA), effective July 1, 2021 through June 30, 2023 (SCEA MOU 2021-23) with the adoption of Resolution No. 2021-82; and

WHEREAS, on April 5, 2022, the City Council approved a First Amendment to the SCEA MOU 2021-23 with the adoption of resolution No. 2022-52; and

WHEREAS, on May 23, 2023, the City Council approved a Second Amendment to the SCEA MOU 2021-23 with the adoption of resolution No. 2023-61; and

WHEREAS, the City and SCEA's authorized labor relations representatives met and conferred in good faith pursuant to the requirements of the Meyers-Milias-Brown Act (MMBA)(Gov't Code Sections 3500-3511) regarding certain proposed modifications in the SCEA MOU 2021-23 to restore leave accrual caps; and

WHEREAS, the foregoing proposed modifications to the SCEA MOU 2021-2023 have been ratified by SCEA membership; and

WHEREAS, the City Council now desires to accept, approve, and adopt the Third Amendment to the SCEA MOU 2021-23 (attached hereto as Exhibit "A"); and

WHEREAS, any additional costs of the Third Amendment to the SCEA MOU 2021-23 will not require additional budget appropriations for this fiscal year.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Suisun City as follows:

Section 1. The recitals set forth above are true and correct and incorporated herein by this reference.

Section 2. The Third Amendment to the SCEA MOU 2021-23, attached hereto as Exhibit "A," is hereby accepted, approved, and adopted.

Section 3. Effective Date. This Resolution is effective June 20, 2023.

PASSED AND ADOPTED at a Regular Meeting of said City Council of the City of Suisun City duly held on Tuesday, the 20th day of June 2023, by the following vote:

AYES: Councilmembers: _____
NOES: Councilmembers: _____
ABSENT: Councilmembers: _____
ABSTAIN: Councilmembers: _____

WITNESS my hand and the seal of said City this 20th day of June 2023.

_____
Anita Skinner
City Clerk

Exhibit A: Third Amendment to the SCEA MOU 2021-23

THIRD AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF SUISUN CITY AND THE SUISUN CITY EMPLOYEES' ASSOCIATION EFFECTIVE JULY 1, 2021 THROUGH JUNE 30, 2023

This Third Amendment to the Memorandum of Understanding between the City of Suisun City and the Suisun City Employees' Association effective July 1, 2021 through June 30, 2023 (SCEA MOU 2021-23) is made and entered into by and between the City of Suisun City, a municipal corporation (City), and the Suisun City Employees' Association (SCEA).

RECITALS:

WHEREAS, on August 17, 2021, the City Council approved the SCEA MOU 2021-23 with the adoption of Resolution No. 2021-82;

WHEREAS, on April 5, 2022, the City Council approved the First Amendment to the SCEA MOU 2021-23 with the adoption of Resolution No. 2022-52;

WHEREAS, on May 23, 2023, the City Council approved the Second Amendment to the SCEA MOU 2021-23 with the adoption of Resolution No. 2023-61;

WHEREAS, the City and SCEA's authorized labor relations representatives met and conferred in good faith pursuant to the requirements of the Meyers-Milias-Brown Act (MMBA), Gov't Code Sections 3500-3511, regarding a further modification to the SCEA MOU 2021-23 to address excess leave caps;

WHEREAS, the City and SCEA now desire to further amend the SCEA MOU 2021-23 to modify contract provisions to restore leave accrual caps through City buy down and working with employees, which modified terms were ratified by the SCEA membership and then signed by the authorized representatives parties.

NOW, THEREFORE, it is hereby agreed that the SCEA MOU 2021-23 is amended in the following particulars only and made effective as indicated:

The following provision shall be inserted into Article X entitled Overtime and Compensatory Time Off; Article XIII entitled Vacation Leave; and Article XXXVIII entitled Municipal Holidays, as a new section titled "Restoring Leave Caps" (additions in ***bold italics***):

The parties agree that the previous contractually agreed upon leave caps shall be restored effective October 1, 2023. In order to effectuate this intent, the parties agree that the City will buy down any excess accrued leave to the original contractual accrued leave cap effective the last full payroll period in June 2023. The parties agree that employees will then have ninety (90) days, until October 1, 2023, to maintain and/or reduce their leave accruals below the contractual leave caps at which time employees will longer be allowed to exceed the leave caps. Those who are still over the cap on or after October 1, 2023, shall not accrue any more leave time until they bring their accrual balance below the leave cap and shall not be allowed to accrue over the cap from thereon. The parties understand that after buying down the excess accrued leave to the leave cap that it is likely in the first few payroll periods following that event that employees will exceed the caps again, so the

parties have negotiated the ninety (90) day period to give employees time to sufficiently reduce their leave accruals to avoid future loss of accruals when the hard cap is imposed.

The representatives of the City and of the SCEA have jointly prepared this Third Amendment to the SCEA MOU 2021-23, and jointly presented to City Council of the City of Suisun City for determination pursuant to Government Code section 3505.1. Except as expressly provided for in this Third Amendment to the SCEA MOU 2021-23, all other provisions of the SCEA MOU 2021-23, including the the First Amendment and the Second Amendment thereto shall remain in full force and effect. The parties also knowledge that this Third Amendment to the SCEA MOU 2021-23 shall not be in full force and effect until adopted by resolution by the City Council of the City of Suisun City. Subject to the foregoing and in witness whereof, this Third Amendment is hereby executed by the authorized representatives of the City and the SCEA and entered into as of this 31st day of May 2023.

IT IS SO AGREED:

For The City:

Gregory Folsom
City Manager

Christina Penland
Human Resources Administrator

Kris Lofthus
Deputy City Manager

For SCEA:

Marcos Zepeda, SEIU Local 1021
Field Representative

John Bryan, SCEA President

Jeramy Samo, SCEA Vice President

Tevita Salt, SCEA Secretary

Michelle Zunino, Negotiations Team Member

Approved as to form
Aleshire & Wynder, LLP

Elena Q. Gerli, City Attorney

AGENDA ITEM NO. 6

AGENDA TRANSMITTAL

MEETING DATE: June 20, 2023

CITY AGENDA ITEM: Council Adoption of Resolution No. 2023-__ Approving a Second Amendment to the Memorandum of Understanding (MOU) Between the City of Suisun City and the Suisun City Firefighters' Association Effective July 1, 2022, through June 30, 2023, to Amend MOU Provisions to Restore Leave Accrual Caps.

FISCAL IMPACT: The additional cost resulting from this MOU amendment will be funded by American Rescue Plan Act funds which can be absorbed in the current fiscal year budget. Restoring the leave accrual caps will reduce the City's future unfunded liability that exists when employees maintain high leave accrual balances, that must be paid out upon separation, and which are typically paid out at a higher rate than when earned.

STRATEGIC PLAN: Provide Good Governance and Ensure Fiscal Solvency.

BACKGROUND: On July 19, 2022, the City Council approved a Memorandum of Understanding between the City of Suisun City (City) and the Suisun City Firefighters' Association (SCPFA), effective July 1, 2022, through June 30, 2023 (SCPFA MOU 2022-23) with the adoption of Resolution No. 2022-102.

On May 2, 2023, the City Council approved a First Amendment to the SCPFA MOU 2022-23 with the adoption of Resolution No. 2023-43.

STAFF REPORT: The City and SCPFA's authorized labor relations representatives recently met and conferred in good faith pursuant to the requirements of the Meyers-Milias-Brown Act, codified as Gov't Code Sections 3500-3511, and reached agreement regarding further modifications to the SCPFA MOU 2022-23. The proposed modifications pertain to restoring leave accrual caps and are memorialized in the Second Amendment to the SCPFA 2022-23 (attached as Exhibit "A" to the proposed resolution). These proposed modifications have been ratified by SCPFA membership.

Specifically, the Second Amendment would do the following if approved by the City Council:

- Restore the previous contractually agreed upon leave caps effective October 1, 2023.
- The City will buy down excess accrued leave to the original contractual accrued leave caps effective the last full payroll period in June 2023.
- Employees will have ninety (90) days, until October 1, 2023, to maintain and/or reduce their leave accruals below the contractual leave caps at which time employees will no longer be allowed to exceed the leave caps.
- Those who are still over the leave cap on or after October 1, 2023, shall not accrue any more leave time until they bring their accrual balance below the leave cap shall not be allowed to accrue over the cap from thereon.

STAFF RECOMMENDATION: It is recommended that the City Council adopt Resolution No. 2023-___ - Approving a Second Amendment to the Memorandum of Understanding (MOU) Between the

City of Suisun City and the Suisun City Professional Firefighters' Association Effective July 1, 2022, through June 30, 2023, to Amend the MOU Provisions to Restore Leave Accrual Caps.

DOCUMENTS ATTACHED:

1. Resolution No. 2023-___: Approving a Second Amendment to the Memorandum of Understanding (MOU) Between the City of Suisun City and the Suisun City Professional Firefighters' Association Effective July 1, 2022, through June 30, 2023, to Amend MOU Provisions to Restore Leave Accrual Caps.

a. Amendment No. 2 to the SCPFA MOU 2022-23

PREPARED BY: Christina Penland, Human Resources Administrator
REVIEWED BY: Greg Folsom, City Manager
APPROVED BY: Greg Folsom, City Manager

ATTACHMENTS:

1 Resolution Approving a Second Amendment to MOU Between Suisun City and Suisun City Professional Firefighters' Association.pdf
a Amendment No. 2 to the SCPFA MOU.pdf

RESOLUTION NO. 2023-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY APPROVING A SECOND AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF SUISUN CITY AND THE SUISUN CITY PROFESSIONAL FIREFIGHTERS' ASSOCIATION EFFECTIVE JULY 1, 2022, THROUGH JUNE 30, 2023, TO AMEND MOU PROVISIONS TO RESTORE LEAVE ACCRUAL CAPS

WHEREAS, on July 19, 2022, the City Council approved the Memorandum of Understanding between the City of Suisun City (City) and the Suisun City Professional Firefighters' Association (SCPFA), effective July 1, 2022, through June 23, 2023 (SCPFA MOU 2022-23) with the adoption of Resolution No. 2022-102; and

WHEREAS, on May 2, 2023, the City Council approved a First Amendment to the SCPFA MOU 2022-23 with the adoption of resolution No. 2023-43; and

WHEREAS, the City and SCPFA's authorized labor relations representatives met and conferred in good faith pursuant to the requirements of the Meyers-Milias-Brown Act (MMBA)(Gov't Code Sections 3500-3511) regarding certain proposed modifications in the SCPFA MOU 2022-23 to restore leave accrual caps; and

WHEREAS, the City Council now desires to accept, approve, and adopt the Second Amendment to the SCPFA MOU 2022-23 (attached hereto as Exhibit "A"); and

WHEREAS, any additional costs of the Second Amendment to the SCPFA MOU 2022-23 will not require additional budget appropriations for this fiscal year.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Suisun City as follows:

Section 1. The recitals set forth above are true and correct and incorporated herein by this reference.

Section 2. The Second Amendment to the SCPFA MOU 2022-23, attached hereto as Exhibit "A," is hereby accepted, approved, and adopted.

Section 3. Effective Date. This Resolution is effective June 20, 2023.

PASSED AND ADOPTED at a Regular Meeting of said City Council of the City of Suisun City duly held on Tuesday, the 20th day of June 2023, by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS my hand and the seal of said City this 20th day of June 2023.

_____
Anita Skinner
City Clerk

Exhibit A: Second Amendment to the SCPFA MOU 2022-23

SECOND AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF SUISUN CITY AND THE SUISUN CITY PROFESSIONAL FIREFIGHTERS' ASSOCIATION EFFECTIVE JULY 1, 2022 THROUGH JUNE 30, 2023

This Second Amendment to the Memorandum of Understanding between the City of Suisun City and the Suisun City Professional Firefighters' Association effective July 1, 2022 through June 30, 2023 (SCPFA MOU 2022-23) is made and entered into by and between the City of Suisun City, a municipal corporation (City), and the Suisun City Professional Firefighters' Association (SCPFA).

RECITALS:

WHEREAS, on September 21, 2021, the City Council approved the Tentative Agreement between the City of Suisun City and the SCPFA confirming compensation and benefits for represented Fire Unit Members with the adoption of Resolution No. 2021-95;

WHEREAS, on July 19, 2022, the City Council approved the SCPFA MOU 2022-23 with the adoption of Resolution No. 2022-102;

WHEREAS, on May 2, 2023, the City Council approved the First Amendment to the SCPFA MOU 2022-23 with the adoption of Resolution No. 2022-43;

WHEREAS, the City and SCPFA's authorized labor relations representatives met and conferred in good faith pursuant to the requirements of the Meyers-Milias-Brown Act (MMBA), Gov't Code Sections 3500-3511, regarding further modifications to the SCPFA MOU 2022-23 to address excess leave caps;

WHEREAS, the City and SCPFA now desire to amend the SCPFA MOU 2022-23 to modify contract provisions to restore leave accrual caps through City buy down and working with employees, which modified terms were ratified by the SCPFA membership and then signed by the authorized representatives parties.

NOW, THEREFORE, it is hereby agreed that the SCPFA MOU 2022-23 is amended in the following particulars only and made effective as indicated:

The following provision shall be inserted into Article 9, Hours of Work pertaining to Compensatory Time Off (CTO); and Article 10, Vacation Leave, as a new section titled "Restoring Leave Caps" (additions in ***bold italics***):

The parties agree that the previous contractually agreed upon leave caps shall be restored effective October 1, 2023. In order to effectuate this intent, the parties agree that the City will buy down any excess accrued leave to the original contractual accrued leave cap effective the last full payroll period in June 2023. The parties agree that employees will then have ninety (90) days, until October 1, 2023, to maintain and/or reduce their leave accruals below the contractual leave caps at which time employees will longer be allowed to exceed the leave caps. Those who are still over the cap on or after October 1, 2023, shall not accrue any more leave time until they bring their accrual balance below the leave cap

and shall not be allowed to accrue over the cap from thereon. The parties understand that after buying down the excess accrued leave to the leave cap that it is likely in the first few payroll periods following that event that employees will exceed the caps again, so the parties have negotiated the ninety (90) day period to give employees time to sufficiently reduce their leave accruals to avoid future loss of accruals when the hard cap is imposed.

The representatives of the City and of the SCPFA have jointly prepared this Second Amendment to the SCPFA MOU 2022-23, and jointly presented to City Council of the City of Suisun City for determination pursuant to Government Code section 3505.1. Except as expressly provided for in this Second Amendment to the SCPFA MOU 2022-23, all other provisions of the SCPFA MOU 2022-23, including the First Amendment thereto shall remain in full force and effect. The parties also acknowledge that this Second Amendment to the SCPFA MOU 2022-23 shall not be in full force and effect until adopted by resolution by the City Council of the City of Suisun City. Subject to the foregoing and in witness whereof, this Second Amendment is hereby executed by the authorized representatives of the City and the SCPFA and entered into as of this 2nd day of June 2023.

IT IS SO AGREED:

For The City:

Gregory Folsom
City Manager

Christina Penland
Human Resources Administrator

Kris Lofthus
Deputy City Manager

For SCPFA:

Ken Martin, Labor Relations Consultant
IAFF, Local 1186

Aaron Leming, President
IAFF, Local 1186

Christopher Lujan, Vice President
IAFF, Local 1186

Approved as to form
Aleshire & Wynder, LLP

Elena G. Gerli, City Attorney

AGENDA ITEM NO. 7

AGENDA TRANSMITTAL

MEETING DATE: June 20, 2023

CITY AGENDA ITEM: Council Adoption of Resolution No. 2023-___: Approving a Third Amendment to the Memorandum of Understanding (MOU) Between the City of Suisun City and the Suisun City Police Officers' Association Effective July 1, 2021, through June 30, 2023, to Amend MOU Provisions to Restore Leave Accrual Caps.

FISCAL IMPACT: The additional cost resulting from this MOU amendment will be funded by American Rescue Plan Act which can be absorbed in the current fiscal year budget. Restoring the leave accrual caps will reduce the City's future unfunded liability that exists when employees maintain high leave accrual balances, that must be paid out upon separation, and which are typically paid out at a higher rate than when earned.

STRATEGIC PLAN: Provide Good Governance and Ensure Fiscal Solvency.

BACKGROUND: On August 17, 2021, the City Council approved a Memorandum of Understanding between the City of Suisun City (City) and the Suisun City Police Officers' Association (SCPOA), effective July 1, 2021, through June 30, 2023 (SCPOA MOU 2021-23) with the adoption of Resolution No. 2021-83.

On April 5, 2022, the City Council approved a First Amendment to the SCPOA MOU 2021-23 with the adoption of Resolution No. 2022-54.

On May 2, 2023, the City Council approved a Second Amendment to the SCPOA MOU 2021-23 with the adoption of Resolution No. 2023-42.

STAFF REPORT: The City and SCPOA's authorized labor relations representatives recently met and conferred in good faith pursuant to the requirements of the Meyers-Milias-Brown Act, codified as Gov't Code Sections 3500-3511, and reached agreement regarding further modifications to the SCPOA MOU 2021-23. The proposed modifications pertain to restoring leave accrual caps and are memorialized in the Third Amendment to the SCPOA 2021-23 (attached as Exhibit "A" to the proposed resolution). These proposed modifications have been ratified by SCPOA membership.

Specifically, the Third Amendment would do the following if approved by the City Council:

- Restore the previous contractually agreed upon leave caps effective July 1, 2024.
- The City will buy down excess accrued leave to the original contractual accrued leave caps effective the last full payroll period in June 2023.
- Employees will have one (1) year, until July 1, 2024, to maintain and/or reduce their leave accruals below the contractual leave caps at which time employees will no longer be allowed to exceed the leave caps.
- Those who are still over the leave cap on or after July 1, 2024, shall not accrue any more leave time until they bring their accrual balance below the leave cap shall not be allowed to accrue over the cap from thereon.

STAFF RECOMMENDATION: It is recommended that the City Council adopt Resolution No. 2023-___ - Approving a Third Amendment to the Memorandum of Understanding (MOU) Between the City of Suisun City and the Suisun City Police Officers' Association Effective July 1, 2021, through June 30, 2023, to Amend the MOU Provisions to Restore Leave Accrual Caps.

DOCUMENTS ATTACHED:

1. Resolution No. 2023-___: Approving a Third Amendment to the Memorandum of Understanding (MOU) Between the City of Suisun City and the Suisun City Police Officers' Association Effective July 1, 2021, through June 30, 2023, to Amend MOU Provisions to Restore Leave Accrual Caps.

a. Amendment No. 3 to the SCPOA MOU 2021-23.

PREPARED BY:	Christina Penland, Human Resources Administrator
REVIEWED BY:	Greg Folsom, City Manager
APPROVED BY:	Greg Folsom, City Manager

ATTACHMENTS:

1 Resolution Approving a Third Amendment to MOU between Suisun City and Suisun City Police Officers' Association.pdf

a Amendment No. 3 to the SCPOA MOU.pdf

RESOLUTION NO. 2023-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY APPROVING A THIRD AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF SUISUN CITY AND THE SUISUN CITY POLICE OFFICERS' ASSOCIATION EFFECTIVE JULY 1, 2021, THROUGH JUNE 30, 2023, TO AMEND MOU PROVISIONS TO RESTORE LEAVE ACCRUAL CAPS

WHEREAS, on August 17, 2021, the City Council approved the Memorandum of Understanding between the City of Suisun City (City) and the Suisun City Police Officers' Association (SCPOA), effective July 1, 2021, through June 23, 2023 (SCPOA MOU 2021-23) with the adoption of Resolution No. 2021-83; and

WHEREAS, on April 5, 2022, the City Council approved a First Amendment to the SCPOA MOU 2021-23 with the adoption of resolution No. 2022-54; and

WHEREAS, on May 2, 2022, the City Council approved a Second Amendment to the SCPOA MOU 2021-23 with the adoption of resolution No. 2023-42; and

WHEREAS, the City and SCPOA's authorized labor relations representatives met and conferred in good faith pursuant to the requirements of the Meyers-Milias-Brown Act (MMBA)(Gov't Code Sections 3500-3511) regarding certain proposed modifications in the SCPOA MOU 2021-23 to restore leave accrual caps; and

WHEREAS, the City Council now desires to accept, approve, and adopt the Third Amendment to the SCPOA MOU 2021-23 (attached hereto as Exhibit "A"); and

WHEREAS, any additional costs of the Third Amendment to the SCPOA MOU 2021-23 will not require additional budget appropriations for this fiscal year.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Suisun City as follows:

Section 1. The recitals set forth above are true and correct and incorporated herein by this reference.

Section 2. The Second Amendment to the SCPOA MOU 2021-23, attached hereto as Exhibit "A," is hereby accepted, approved, and adopted.

Section 3. Effective Date. This Resolution is effective June 20, 2023.

PASSED AND ADOPTED at a Regular Meeting of said City Council of the City of Suisun City duly held on Tuesday, the 20th day of June 2023, by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS my hand and the seal of said City this 20th day of June 2023.

_____
Anita Skinner
City Clerk

Exhibit A: Third Amendment to the SCPOA MOU 2021-23

THIRD AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF SUISUN CITY AND THE SUISUN CITY POLICE OFFICERS' ASSOCIATION EFFECTIVE JULY 1, 2021 THROUGH JUNE 30, 2023

This Third Amendment to the Memorandum of Understanding between the City of Suisun City and the Suisun City Police Officers' Association effective July 1, 2021 through June 30, 2023 (SCPOA MOU 2021-23) is made and entered into by and between the City of Suisun City, a municipal corporation (City), and the Suisun City Police Officers' Association (SCPOA).

RECITALS:

WHEREAS, on August 17, 2021, the City Council approved the SCPOA MOU 2021-23 with the adoption of Resolution No. 2021-83;

WHEREAS, on April 5, 2022, the City Council approved the First Amendment to the SCPOA MOU 2021-23 with the adoption of Resolution No. 2022-54;

WHEREAS, on May 2, 2023, the City Council approved the Second Amendment to the SCPOA MOU 2021-23 with the adoption of Resolution No. 2023-42;

WHEREAS, the City and SCPOA's authorized labor relations representatives met and conferred in good faith pursuant to the requirements of the Meyers-Milias-Brown Act (MMBA), Gov't Code Sections 3500-3511, regarding further modifications to the SCPOA MOU 2021-23 to address excess leave caps;

WHEREAS, the City and SCPOA now desire to further amend the SCPOA MOU 2021-23 to modify contract provisions to restore leave accrual caps through City buy down and working with employees, which modified terms were ratified by the SCPOA membership and then signed by the authorized representatives parties.

NOW, THEREFORE, it is hereby agreed that the SCPOA MOU 2021-23 is amended in the following particulars only and made effective as indicated:

The following provision shall be inserted into Article X, Vacation Leave, Article XI, Compensatory Time Off, and XII Holiday Leave as a new section titled "Restoring Leave Caps" (additions in ***bold italics***):

> ***The parties agree that the previous contractually agreed upon leave caps shall be restored effective July 1, 2024. In order to effectuate this intent, the parties agree that the City will buy down any excess accrued leave to the original contractual accrued leave cap effective the last full payroll period in June 2024. The parties agree that employees will then have one (1) year, until July 1, 2024, to maintain and/or reduce their leave accruals below the contractual leave caps at which time employees will longer be allowed to exceed the leave caps. Those who are still over the cap on or after July 1, 2024, shall not accrue any more leave time until they bring their accrual balance below the leave cap and shall not be allowed to accrue over the cap from thereon. The parties understand that after buying down the excess accrued leave to the leave cap that it is likely in the first few payroll periods following that event that employees will exceed the caps again, so the parties have***

negotiated the one (1) year period to give employees time to sufficiently reduce their leave accruals to avoid future loss of accruals when the hard cap is imposed.

The representatives of the City and of the SCPOA have jointly prepared this Third Amendment to the SCPOA MOU 2021-23, and jointly presented to City Council of the City of Suisun City for determination pursuant to Government Code section 3505.1. Except as expressly provided for in this Third Amendment to the SCPOA MOU 2021-23, all other provisions of the SCPOA MOU 2021-23, including the First Amendment and the Second Amendment thereto shall remain in full force and effect. The parties also acknowledge that this Third Amendment to the SCPOA MOU 2021-23 shall not be in full force and effect until adopted by resolution by the City Council of the City of Suisun City. Subject to the foregoing and in witness whereof, this Third Amendment is hereby executed by the authorized representatives of the City and the SCPOA and entered into as of this 2nd day of June 2023.

IT IS SO AGREED:

For The City:

Gregory Folsom
City Manager

Christina Penland
Human Resources Administrator

Kris Lofthus
Deputy City Manager

For SCPOA:

Michael D. Pugh, Negotiator
Suisun City Police Officers' Association

Eric Vera, POA Vice President
Suisun City Police Officers' Association

Sig Neri, Negotiating Team
Suisun City Police Officers' Association

VIA Proxy
Amanda Prusak, Negotiating Team
Suisun City Police Officers' Association

Approved as to form
Aleshire & Wynder, LLP

Elena Q. Gerli, City Attorney

AGENDA ITEM NO. 8

AGENDA TRANSMITTAL

MEETING DATE: June 20, 2023

CITY AGENDA ITEM: Council Adoption of Resolution No. 2023-___: Amending and Restating the Schedule of Compensation and Benefits for Unrepresented Employees.

FISCAL IMPACT: The additional cost resulting from this amendment will be funded by American Rescue Plan Act funds which can be absorbed in the current fiscal year budget. Restoring the leave accrual caps will reduce the City's future unfunded liability that exists when employees maintain high leave accrual balances, that must be paid out upon separation, and which are typically paid out at a higher rate than when earned.

STRATEGIC PLAN: Provide Good Governance and Ensure Fiscal Solvency.

BACKGROUND: The Schedule of Benefits for Unrepresented Employees specifies the level of benefits for the City's unrepresented employees. These benefits may be amended from time to time as desired by the City Council. It was most recently amended/updated on May 2, 2023, with Resolution No. 2023-44.

STAFF REPORT: The City Council historically provides compensation or benefits adjustments for Unrepresented Employees comparable to those offered to represented City of Suisun City management employees.

The City and authorized labor relations representatives for the Suisun City Police Officers' Association (SCPOA), the Suisun City Professional Firefighters' Association (SCPFA), and the Suisun City Employees Association (SCEA) recently met and conferred in good faith pursuant to the requirements of the Meyers-Milias-Brown Act, codified as Gov't Code Sections 3500-3511, and reached agreement regarding modifications pertaining to restoring leave accrual caps. The agreements to amendments to the Memorandum of Understandings (MOUs) have been ratified by the SCPOA, SCPFA and SCEA memberships.

The City has also engaged with and is meeting and conferring with the Suisun City Management and Professional Employees' Association (SCMPEA) to amend their contract as well, providing the same modifications to restoring leave accrual caps.

At this time, staff is recommending the City Council authorize Unrepresented Employees, including the City Manager, the same adjustments offered to the City's employee bargaining groups, which would do the following if approved by the City Council:

- Restore the previous authorized leave accrual caps effective July 1, 2024, for Unrepresented employees.
- The City will buy down excess accrued leave to the original authorized leave caps effective the last full payroll period in June 2023.
- Employees will have one (1) year, until July 1, 2024, to maintain and/or reduce their leave accruals below the contractual leave caps at which time employees will no longer be allowed to

exceed the leave caps.

- Those who are still over the leave cap on or after July 1, 2024 accordingly, shall not accrue any more leave time until they bring their accrual balance below the leave cap shall not be allowed to accrue over the cap from thereon.

STAFF RECOMMENDATION: It is recommended that the City Council adopt Resolution No. 2023-___ - Amending and Restating the Schedule of Compensation and Benefits for Unrepresented Employees.

DOCUMENTS ATTACHED:

1. Resolution No. 2023-___ - Amending and Restating the Schedule of Compensation and Benefits for Unrepresented Employees

a. Amended and Restated Schedule of Benefits for Unrepresented Employees – Redline

b. Amended and Restated Schedule of Benefits for Unrepresented Employees - Clean

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PREPARED BY: Christina Penland, Human Resources Administrator
REVIEWED BY: Greg Folsom, City Manager
APPROVED BY: Greg Folsom, City Manager

ATTACHMENTS:

1 Resolution Amending and Restating the Schedule of Compensation and Benefits for Unrepresented Employees.pdf

a Amended and Restated Schedule of Benefits for Unrepresented Employees - REDLINE.pdf

b Amended and Restated Schedule of Benefits for Unrepresented Employees - CLEAN.pdf

RESOLUTION NO. 2023-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY AMENDING AND RESTATING THE SCHEDULE OF COMPENSATION AND BENEFITS FOR UNREPRESENTED EMPLOYEES

WHEREAS, on March 5, 2019, the City Council of the City of Suisun City adopted Resolution No. 2019-22, approving the Schedule of Salary and Benefits for Executive Management and Confidential Employees (the Plan); and

WHEREAS, on July 30, 2019, the City Council adopted Resolution No. 2019-87, making a number of significant changes to the Comprehensive Plan; and

WHEREAS, on November 24, 2020, the City Council adopted Resolution No. 2020-144, providing several new provisions and clean up items no longer relevant; and

WHEREAS, on June 29, 2021, the City Council adopted Resolution No. 2021-56, approving the Schedule of Benefits for Executive Management Employees (the Benefits Plan), changing the Plan title, eliminating the Confidential Employee Pay Program, providing several new provisions, and cleaning up items no longer relevant; and

WHEREAS, on July 20, 2021, the City Council adopted Resolution No. 2021-69, approving the Amended and Restated Schedule of Benefits for Unrepresented Employees clarifying classifications designated as "at-will" to be unrepresented, and approving various other changes; and

WHEREAS, on April 5, 2022, the City Council adopted Resolution No. 2022-55, approving the Amended and Restated Schedule of Benefits for Unrepresented Employees to add the unrepresented class of Battalion Chief, provide for a Deputy City Manager designation and assignment pay, add Juneteenth as a recognized holiday, and add COBRA insurance coverage in addition to various clarifying changes; and

WHEREAS, on May 2, 2023, the City Council adopted Resolution No. 2023-44, approving the Amended and Restated Schedule of Benefits for Unrepresented Employees pertaining to compensation provisions; and

WHEREAS, the Schedule of Benefits for Unrepresented Employees may be adjusted at any time by the City Council; and

WHEREAS, the City Council now desires to further amend sections of the Schedule of Compensation and Benefits for Unrepresented Employees, including the City Manager, to update the title of the document to include "compensation" and to restore leave accrual caps; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Suisun City, California, does hereby resolve as follows:

Section 1. The above recitals are true and correct and incorporated herein by this reference.

Section 2. The "Amended and Restated Schedule of Compensation and Benefits for Unrepresented Employees," a copy of which is attached hereto and incorporated herein, is accepted, approved and adopted.

Section 3. Effective Date. This Resolution is effective June 20, 2023.

PASSED AND ADOPTED at a Regular Meeting of the City Council of the City of Suisun City duly held on Tuesday, the 20th day of June 2023, by the following vote:

AYES:	Council Members:	_____
NOES:	Council Members:	_____
ABSENT:	Council Members:	_____
ABSTAIN:	Council Members**:**	_____

WITNESS my hand and the seal of said City this 20th day of June 2023.

_____
Anita Skinner
City Clerk

Exhibit A: Amended and Restated Schedule of Benefits for Unrepresented Employees - Redline

Exhibit B: Amended and Restated Schedule of Benefits for Unrepresented Employees - Clean

CITY OF SUISUN CITY
AMENDED AND RESTATED
SCHEDULE OF COMPENSATION AND BENEFITS FOR
UNREPRESENTED EMPLOYEES
EFFECTIVE June 20, 2023
Adopted by Resolution No. 2023-_____

ARTICLE I INTRODUCTION

Section 01. **AFFECTED EMPLOYEES**. This Schedule of Compensation and Benefits for Unrepresented Employees (the "Unrepresented Employee Benefit Schedule") shall be in force and effect for the following classifications of unrepresented employees with the City of Suisun City ("City"), hereinafter referred to as the "Affected Employee(s)," and is also subject to any express employment contracts entered into and signed by the City and the Affected Employees with the employment contract taking precedence over this Unrepresented Employee Compensation and Benefit Schedule:

Department Heads	**Non-Department Heads**
Development Services Director	Human Resources Administrator
Finance Director	Fire Battalion Chiefs
Fire Chief	
Police Chief	
Public Works Director / City Engineer	
Recreation, Parks, & Marina Director	

Section 02. **EMPLOYMENT STATUS**. All Affected Employees, except the Fire Battalion Chiefs, are deemed to be "at-will" employees serving solely at the pleasure of the City Manager and are subject to dismissal without notice and without cause whatsoever; and without any right of due process hearing, including any so-called "Skelly" pre-disciplinary notice and response or post-termination appeal hearing. Cause shall be defined as malfeasance, misfeasance, misconduct, unethical conduct, illegal conduct, insubordination or any other conduct that the City Council, in its sole discretion, deems to reflect poorly on the City, its employees, or its services. In the event of such voluntary or involuntary termination, the sole and entire right of any Affected Employee shall be to receive compensation, if any, which vested prior to the date of the termination. This provision does not waive any public safety statutory rights afforded to the Police Chief, Fire Chief and/or Fire Battalion Chiefs.

Section 03. **NON-DEPARTMENT HEADS**. Non-Department Heads, except the Fire Battalion Chiefs, shall receive the benefits afforded to the Management Classes assigned to the Suisun City Management & Professional Employees' Association (SCMPEA) Memorandum of Understanding (MOU), as amended from time to time, even if expired. Non-Department Head salaries shall be governed by the separate City-wide Salary Resolution, covering all City employees. Accordingly, with

limited exception, the rest of the Articles herein, shall not govern Non-Department Head classifications.

Section 04. **FUTURE ADDITIONAL CLASSIFICATIONS**. This Benefit Schedule shall include future additional classifications determined under applicable City Resolution to be "at-will" within the categories of Unrepresented Department Head or Unrepresented Non-Department Head.

Section 05. FIRE BATTALION CHIEFS. Fire Battalion Chiefs are not at-will employees and are FLSA non-exempt. This classification shall receive the same benefits afforded to the Fire Captains, represented by the Suisun City Fire Professionals Association, (SCFPA, IAFF 1186), provided under the Suisun City Professional Firefighters' Association (SCPFA) Memorandum of Understanding (MOU) 2022-23, as amended from time to time, even if expired, including uniform allowance at $1300 annually, which will be paid on the regular paychecks on a pro-rata basis, equally divided across each of the twenty-six (26) pay periods/paychecks.

ARTICLE II SALARY

Section 01. **SALARY SCHEDULE SYSTEM**. The City maintains a separate City-wide Salary Resolution, for all City employees, including Affected Employees who are now employed, or will in the future be employed, in any of the designated positions of employment set forth in Article I, Section 01 above. The compensation of all Affected Employees shall be determined on a merit basis and Affected Employees will be paid in accordance with the range of pay identified by position in the separate salary schedule resolution or by written contract signed by the City and the Affected Employee.

Section 02.

A. ADDITIONAL PAY.

1. Miscellaneous. Effective the payroll period after City Council adoption of Resolution No. 2021-69, the City will provide a $2.00 per hour non-pensionable additional pay on top of the base pay rate for all Affected Employees miscellaneous job classes up through and until May 11, 2023.

2. Police and Fire. Effective the payroll period after City Council adoption of Resolution No. 2021-69, the City will provide a $6.00 per hour non-pensionable additional pay on top of the base pay rate for all Affected Employee safety job classes up through and until May 11, 2023.

3. Regular salary and other pay will be made on a bi-weekly basis.

4. The previously provided Critical Staffing Retention and Recruiting Pay sunset/expired June 30, 2021.

B. Base Wage Increase. Effective May 12, 2023, base hourly wages will be adjusted as follows:

1. Miscellaneous. Base hourly wage increases of $2 per hour to the wage range and to the employee's position within that range for all unrepresented miscellaneous job classes.

2. Police and Fire. Base hourly wage increases of $6 per hour to the wage range and to the employee's position within that range for all unrepresented safety job classes.

Section 03. **LEVEL OF COMPENSATION**. The compensation of all Affected Employees shall be determined on a merit basis, and said employees shall initially be placed, at time of appointment by the City Manager, at a pay step within the applicable pay ranges as established in the City's salary resolution.

Section 04. **ADVANCEMENT WITHIN SCHEDULE FOR DEPARTMENT HEADS**. Department Heads shall be considered for advancement within the steps of the City's Salary Schedule resolution at the discretion of the City Manager. The City Manager shall evaluate all Employees on an annual basis as determined by the initial hire date. If it is determined that an Employee is eligible for an advancement, the effective date of the advancement shall be the first payroll period following the City Manager's approval unless otherwise specified by the City Manager. Advancements within the salary range may be granted, based on merit, if an Employee demonstrates exceptional ability and proficiency in the performance of the employee's duties as determined by the City Manager.

Section 05. **WORK SCHEDULES**. The traditional work schedule is a 40.0-hour workweek consisting of five (5) consecutive 8.0 hour days in a seven-day period (hereinafter "5/40"), beginning at 12:00 am on Friday through 11:59 on the following Thursday. All other work schedules shall be considered Alternative Work Schedules.

Section 06. **ALTERNATIVE WORK SCHEDULES.** Nine workdays totaling 80 hours during a fourteen-day period beginning at 12:00 am on Friday through 11:59 pm on the following Thursday (hereinafter "9/80"), or any other configuration approved by the City Manager.

Section 07. **FLSA EXEMPT STATUS**. The City designates the Affected Employees as exempt from overtime for purposes of the Fair Labor Standards Act ("FLSA") with the exception of Fire Battalion Chiefs. The City shall comply with all applicable state and federal standards, regulations and laws relative to its designations of these employees as exempt for FLSA purposes.

ARTICLE III OTHER COMPENSATION

Section 01. **ACTING CITY MANAGER PAY.** If assigned as Acting City Manager for a duration that exceeds seven (7) business days, the Affected Employee shall receive Acting Pay of ten percent (10%) of base pay. This compensation is non-pensionable compensation.

Section 02. **DEPUTY CITY MANAGER ASSIGNMENT & PAY.** This is a two (2) year pilot program which can be paused or eliminated by City Council at any time. The City Manager, with the

concurrence of the City Council in closed session consistent with current Department Head appointment procedures, may assign at their discretion a Department Head designee who is covered by the City's Unrepresented Resolution to serve as Deputy City Manager over non-public safety services. Assignees will have up to a two (2) year assignment that can be revoked by the City Manager, with the concurrence of City Council in closed session, at any time. The assignment ending date must be specified upon the assignment and may be extended for longer than two (2) years only if the pilot program is also extended. Assignees will be required to continue to maintain a high level of job performance in their existing position and have capacity to take on this additional assignment. The pilot program shall be reviewed by City Council every six (6) months. If assigned as Deputy City Manager for a duration that exceeds seven (7) business days, the assigned Department Head shall receive Acting Pay of fifteen percent (15%) of base pay, which shall not be pensionable compensation.

Section 03. FIRE DUTY CHIEF STANDBY PAY. Due to the City's inability to afford full-time staff to serve as a Fire Duty Chief for each shift, the Fire Chief may be assigned to serve as Fire Duty Chief on a standby basis in addition to regular hours worked, typically overnight and on regularly scheduled days off. The Fire Chief when assigned to serve as Duty Chief shall receive additional non-pensionable Fire Duty Chief Standby Pay per assigned shift as follows: $200 per weekday evening shift (5:01 p.m. to 8:29 a.m.), $200 per weekend day shift (8:30 a.m. to 8:29 p.m.), and $200 per weekend evening shift (8:30 p.m. to 8:29 a.m.); this additional pay will be limited to no more than fifteen (15) shifts per month. If operationally necessary, the City Manager may authorize additional shifts that must be requested and approved in writing. It is expected that such assignment would be made on monthly basis taking the form of a rotation between participants to reduce the burden on any single individual and to distribute evenly the assignment to the maximum extent possible. Employees must be scheduled for Fire Duty Chief Standby in such a manner as to ensure at least one-consecutive day off (e.g., no regular or standby work assignment) each week of a month to the maximum extent possible. The Fire Chief shall have the sole ability to schedule one Fire Duty Chief per shift based on staffing, budget, and operational discretion as they see fit, but shall not assign themself any greater participation than assigned to any single Fire Division Chief to the maximum extent possible and/or mutually agreed upon allotment between the Chief Officers.

Section 04. **ADVANCED EDUCATION COMPENSATION**. Department Heads that have an advanced degree (master's degree, doctorate, etc.) that complements their job duties and descriptions or provides benefit to the City, and exceeds the job description or classification specification requirement, will be given a 3% increased base salary compensation adjustment. This incentive is limited to a maximum of 3% regardless of the number of degrees exceeding the job requirement. An advanced degree required for the position is not eligible for the incentive. This compensation must be approved by the City Manager.

Section 05. **AUTOMOBILE ALLOWANCE**. Department Heads shall receive three hundred dollars ($300) per month in automobile allowance or a take home City vehicle, as determined by the City Manager. All uses of City vehicles shall be per the City vehicle use policy.

Section 06. **TECHNOLOGY/CELL PHONE EQUIPMENT.** Subject to the written approval of the City Manager, the City shall provide Affected Employees with a City purchased and maintained cell phone, tablet, lap-top, personal computer, printer, remote access from home computer and all other related technology needed to successfully undertake their position, provided such equipment is available for use and/or has been budgeted for.

Section 07. **CONFIDENTIAL EMPLOYEE PROGRAM TERMINATION.** Currently, the Recreation, Parks, and Marina Director, hired prior to July 30, 2019, receives a 3% pay Confidential Pay Differential which is added to the employee's base pay. No other Executive Management classifications are eligible for this pay and the Confidential Pay Program will end with the departure of the current incumbent Recreation, Parks, and Marina Director.

ARTICLE IV EDUCATION REIMBURSEMENT FOR DEPARTMENT HEADS ONLY

This Article IV shall apply to Department Head employees only.

Section 01. **LIMITATIONS ON EDUCATION REIMBURSEMENT**. Upon approval of the City Manager, the City shall reimburse Department Head costs for further education such as tuition, registration fees, and books, subject to the limits set forth in this Article. Other fees such as mileage, activity cards and other optional fees and lab fees shall not be reimbursed. The following rules shall apply for education reimbursement:

A. Courses, degrees and certifications must relate to the Employee's position or be directly related to the employee's potential professional development with the City.
B. Pre-approval by the City Manager is required in advance of registering any the course of instruction.
C. Course work taken only at institutions accredited by nationally recognized accrediting agencies that the federal Secretary of Education has determined to be reliable authorities as to the quality of such education or training offered shall be considered for reimbursement. Correspondence courses shall not be eligible. Reimbursement for course work taken at a non-accredited institution shall be subject to the sole discretion of the City Manager.
D. Employees shall only receive education reimbursement if they satisfactorily complete the approved course with a "pass" or grade of "C" or better.
E. In the event an Employee receives assistance under federal or state government legislation or other student aid program for education charges for an approved course, only the difference, if any, between such assistance and the education charges an employee actually incurs, shall be eligible for reimbursement under this program.
F. Upon completion of each course, an Employee shall be responsible for reporting grades received to the Personnel Department for recording purposes and for supplying a copy of the grade receipt for the employee's personnel file.

Section 02. Reimbursement for books and registration fees shall be paid upon proof of payment by the Employee. Tuition costs shall be reimbursed following completion of the course and submittal of proof for the successful completion of the course as required by this Article. If the City requires the employee to withdraw from the course, the City shall reimburse the employee for the full cost of tuition. All payments shall be made as part of the regular City warrant.

Section 03. Failure on the part of an Employee to provide any information required to determine eligibility for reimbursement, or providing false information for reimbursement requests, shall result in the employee being ineligible for any future tuition reimbursements, and may result in disciplinary action up to and including termination of employment.

Section 04. In no case shall the total amount of education reimbursement for individual courses provided to an Employee in a given fiscal year exceed one thousand five hundred dollars ($1,500). If an Employee leaves City service within two (2) years of receiving education reimbursement, the Employee must reimburse the City an amount equal to half of the total education reimbursement paid by the City, which may be withheld from the Employee's final pay check per agreement by the Employee.

ARTICLE V RETIREMENT BENEFITS

Section 01. The California Public Employees' Pension Reform Act OF 2013 (PEPRA) took effect January 1, 2013. PEPRA outlines the definition of Classic and New Members and specifies requirements specific to these classes of members. Eligibility as a Classic or New Member is also governed by the Public Employees' Retirement Law (PERL), and eligibility determinations are made solely by California Public Employees' Retirement System (CalPERS).

Section 02. Classic Miscellaneous Employee Retirement Benefits. Except as otherwise provided in this Article, the City provides the 2.0 percent at 55 CalPERS Retirement Plan, with One-Year Final Compensation, including the 1959 Survivor's Benefit Level 3, for Classic Miscellaneous Employees. The City shall pay the Employer's contribution. The employee shall pay the Employee's contribution as established by CalPERS. As soon as practicable and approved by CalPERS, all Miscellaneous Affected Employees will receive an increase to their base hourly rate of 7.5 percent in exchange for Classic Miscellaneous employees paying the full employee contribution along with employees governed by PEPRA.

Section 03. Classic Safety Fire Employee Retirement Benefits. Except as otherwise provided in this Article, the City provides the 2.0 percent at 55 CalPERS Retirement Plan, with One-Year Final Compensation, including the 1959 Survivor's Benefit Level 3, for Classic Safety Fire Affected Employees. The City shall pay the Employer's contribution. The employee shall pay the Employee's contribution as established by CalPERS. As soon as practicable and approved by CalPERS, all Fire Safety Affected Employees will receive an increase to their base hourly rate of 7.5 percent in exchange for the Classic Safety Fire employees paying the full employee contribution along with employees governed by PEPRA.

Section 04. Classic Safety Police Employee Retirement Benefits. Except as otherwise provided in this Article, the City provides the CalPERS 3.0 percent at 50 Retirement Plan, with One-Year Final Compensation and Credit for Unused Sick Leave Government Code Sections 20042 and 20965 respectively, for Classic Safety Police Affected Employees. The Credit for Unused Sick Leave will be reduced by the number of hours converted to cash pursuant to Section 5 of Article IX. The following provisions apply to Affected Employees receiving Safety Police benefits:

A. The City shall continue to provide Level 4, Survivor Benefits through CalPERS.

B. The employee shall pay the Employee's contribution as established by CalPERS.

C. Consistent with Internal Revenue Code Section 414(h)(2), that portion of the Affected Employee's contribution paid by the Employee shall be deducted from each Employee's gross pay on a pre-tax basis.

D. As soon as practicable and approved by CalPERS, all Safety Police Affected Employees will receive an increase to their base hourly rate of 5.5 percent in exchange for the Classic Safety Police Employees paying the full employee contribution along with employees governed by PEPRA.

Section 05. PEPRA New Miscellaneous Employee Retirement Benefits. The City provides the 2.0% at 62 CalPERS Plan for New Member Miscellaneous Employees. The City shall pay the Employer's contribution as established by CalPERS. The Employee shall pay the Employee's contribution as established by CalPERS. Pursuant to PEPRA, no Employer Paid Member Contribution (EPMC) is available for New Members. Should any provision in this Article be determined to be in conflict with PEPRA, the provisions of PEPRA shall take precedence.

Section 06. PEPRA New Safety Fire Employee Retirement Benefits. The City provides the 2.0% at 57 CalPERS PEPRA Plan for New Member Safety Fire Employees. The City shall pay the Employer's contribution as established by CalPERS. The Employee shall pay the Employee's contribution as established by CalPERS. Pursuant to PEPRA, no EPMC is available for New Members. Should any provision in this Article be determined to be in conflict with PEPRA, the provisions of PEPRA shall take precedence.

Section 07. PEPRA New Safety Police Employee Retirement Benefits. The City provides the 2.7% at 57 CalPERS Plan for PEPRA New Member Safety Police Employees. The City shall pay the Employer's contribution as established by CalPERS. The Employee shall pay the Employee's contribution as established by CalPERS. Pursuant to PEPRA, no EPMC is available for New Members. Should any provision in this Article be determined to be in conflict with PEPRA, the provisions of PEPRA shall take precedence.

Section 08. Sick Leave Conversion. The City provides Credit for Unused Sick Leave pursuant to Government Code Section 20965.

ARTICLE VI VACATION LEAVE FOR DEPARTMENT HEADS ONLY

This Article VI shall apply to Department Head employees only.

Section 01. **VACATION ACCRUAL**. Department Head accumulation of Vacation Leave shall commence effective with the date of hire, according to the following schedule, prorated on a pay period basis (annual total divided by 26 bi-weekly pay periods to two decimal places of accuracy):

A. For the first five (5) years of service. Employees shall earn and be credited with Vacation Leave at the rate of 120.0 hours per year.
B. Commencing with the Sixth (6^{th}) Year. Employees shall earn and be credited with Vacation Leave at the rate of 160.0 hours per year.
C. Commencing with the Eleventh (11^{th}) Year. Employees shall earn and be credited with an additional 8 hours per additional year of service until reaching a maximum of 200.0 hours per year after fifteen (15) years of service.

Section 02. **MAXIMUM ACCUMULATION**. Department Heads with fifteen (15) or fewer years of service with the City may accumulate up to a maximum of two hundred eighty (280) hours of Vacation Leave. Employees with over fifteen (15) years of service with the City may accumulate up to a maximum of three hundred twenty (320) hours of Vacation Leave.

Under exceptional circumstances, such as heavy workloads or staffing shortages, the City Manager may authorize the accumulation of additional Vacation Leave. If an Employee is at the limit, they must request to take Vacation Leave off. If a written request to do so is disapproved, the limit may be increased by the City Manager. Failure to request time off will result in ceasing the accrual of Vacation Leave upon reaching maximum accumulation and continuing until the balance is reduced by forty (40) hours.

Section 03. **HOLIDAY DURING VACATION.** An ~~Affected~~ Employee is not charged Vacation Leave for a Holiday occurring during their Vacation Leave.

Section 04. **UTILIZATION OF VACATION LEAVE**. Utilization of Vacation Leave shall be scheduled through the City Manager, who shall, in their sole discretion, determine when and whether to permit such leave. In making a determination when and whether to permit utilization of Vacation Leave, the City Manager may consider such factors as the preferences of the Employee, the availability of staff to assume the duties of the employee, the impact of the leave on overall City service or pending projects, and the overall staffing and other needs of the City.

Section 05. **CONVERSION OF UNUSED VACATION LEAVE TO CASH**. Department Heads are allowed to cash-out of a maximum of forty (40) hours in January of each year as long as there remains

a minimum of eight (8) hours in employee's vacation leave after cash-out. The Finance Department will send out a request form, in November of the preceding year, that includes written verification of each employee's current Vacation Leave balance. To be entitled to cash-out Vacation Leave, Employees must make an irrevocable request for the upcoming calendar year to cash-out Vacation Leave by filling out and signing the form provided by the Finance Department. The form must be submitted to the Finance Department by the date provided on the form and in no event later than December 31st of each year for cash-out in January of the following year. Moreover, no request for conversion shall be granted unless first approved by the City Manager.

Section 06. **VACATION LEAVE PAYMENT AT SEPARATION**. Department Heads who voluntarily or involuntarily separate from employment with the City shall be paid in a lump sum for all accrued Vacation Leave earned to the effective date of the separation, up to the maximum prescribed in this Article. Payment shall be at the same hourly rate of pay as was authorized for the Employee at the effective date of termination.

Section 07. **RESTORING LEAVE CAPS**. Leave caps shall be restored for all unrepresented employees effective July 1, 2024. In order to effectuate this intent, the City will buy down any excess accrued leave to the original authorized accrued leave cap effective the last full payroll period in June 2023. Employees will then have one (1) year, until July 1, 2024, to maintain and/or reduce their leave accruals below the contractual leave caps at which time employees will no longer be allowed to exceed the leave caps. Those who are still over the cap on or after July 1, 2024, shall not accrue any more leave time until they bring their accrual balance below the leave caps and shall not be allowed to accrue over the cap from thereon. The City understands that after buying down the excess accrued leave to the leave caps, that it is likely in the first few payroll periods following that event that employees will exceed he caps again, so the City is providing the one (1) year period to give employees time to sufficiently reduce their leave accruals to avoid future loss of accruals when the hard cap is imposed.

ARTICLE VII HOLIDAYS

Section 01. **HOLIDAY DATES**. All Affected Employees shall have the same legal holidays and the same schedule of holidays as are afforded mid-management employees, either by City's past practice or as presently listed in the current memorandum of understanding governing those employees.

The following are recognized as Holidays:
The first day of January, New Year's Day.
The third Monday in January, Martin Luther King's Birthday.
The third Monday in February, President's Day.
The last Monday in May, Memorial Day.
The nineteenth day of June, Juneteenth.
The fourth day of July, Independence Day.
The first Monday in September, Labor Day.

The second Monday in October, Columbus Day.
The eleventh day of November, Veteran's Day.
The fourth Thursday in November, Thanksgiving Day.
The fourth Friday in November, the day after Thanksgiving Day.
The twenty-fifth day of December, Christmas Day.
One floating Holiday shall be posted on the first pay period in July and one floating Holiday on the first pay period in January to the Holiday Leave balance.
Any date proclaimed by the Mayor of Suisun City as a Holiday.

Holidays proclaimed by the President of the United States or the Governor of the State of California shall be subject to review and are not automatically provided to Affected Employees.

Section 02. **HOLIDAY LEAVE BALANCE**. Holiday Leave shall be accumulated separately from Vacation Leave. Holiday Leave may be used for paid leave purposes (essentially in the same manner as Vacation Leave). In order to encourage Affected Employees to take advantage of their Holiday Leave, a maximum of one hundred (100) hours is allowed to accrue in Holiday Leave balance. Employees may not cash-out Holiday Leave except upon leaving City service. If an Employee is at the accrual limit, they must request to take Holiday Leave off. If a written request to do so is disapproved, then the accrual limit shall be increased by the City Manager. Failure to request time off would result in ceasing the accrual of Holiday Leave upon reaching maximum accumulation and continuing until the balance is reduced by 20 hours.

Section 02. **RESTORING LEAVE CAPS**. Leave caps shall be restored for all unrepresented employees effective July 1, 2024. In order to effectuate this intent, the City will buy down any excess accrued leave to the original authorized accrued leave cap effective the last full payroll period in June 2023. Employees will then have one (1) year, until July 1, 2024, to maintain and/or reduce their leave accruals below the contractual leave caps at which time employees will no longer be allowed to exceed the leave caps. Those who are still over the cap on or after July 1, 2024, shall not accrue any more leave time until they bring their accrual balance below the leave caps and shall not be allowed to accrue over the cap from thereon. The City understands that after buying down the excess accrued leave to the leave caps, that it is likely in the first few payroll periods following that event that employees will exceed he caps again, so the City is providing the one (1) year period to give employees time to sufficiently reduce their leave accruals to avoid future loss of accruals when the hard cap is imposed.

ARTICLE VIII OTHER LEAVES

Section 01. **FAMILY OR MEDICAL LEAVE.** Rules regarding Family or Medical Leave are set forth in Section 10.2 of the Personnel Rules.

Section 02. **PREGNANCY DISABILITY LEAVE.** Rules regarding Pregnancy Disability Leave are set forth in Section 10.3 of the Personnel Rules.

Section 03. **LEAVE OF ABSENCE DUE TO INJURY INCURRED WHILE ON DUTY.**

A. The City shall comply with applicable federal and state laws governing work-related injuries, leaves and compensation.

B. Employees shall bring health and/or safety problems in the workplace to the attention of their supervisor as soon as possible.

C. The City shall coordinate accrued Sick Leave with Workers' Compensation benefits.

D. Employees who have exhausted their Sick Leave balances may use accrued Vacation Leave, Executive Leave, and/or Holiday Leave consistent with the provisions of Personnel Rules Subsection 10.3.1. Upon expiration of all paid leave time, an Employee shall be entitled to receive compensation only from the City's Workers' Compensation third-party administrator.

Section 04. **BEREAVEMENT/COMPASSIONATE LEAVE.** Rules regarding Bereavement/ Compassionate Leave are set forth in Section 10.5 of the Personnel Rules.

Section 05. **CATASTROPHIC LEAVE-SHARING PROGRAM.** Rules regarding the Catastrophic Leave-Sharing Program are set forth in Administrative Directive – AD 10.

Section 06. **JURY DUTY.** Rules regarding Jury Duty are set forth in Section 10.6 of the Personnel Rules.

Section 07. **MILITARY LEAVE.** Rules regarding Military Leave are set forth in Section 10.7 of the Personnel Rules.

Section 08. **EXECUTIVE LEAVE FOR DEPARTMENT HEADS**. Department Heads shall be granted one hundred twenty (120) hours of Executive Leave with pay each fiscal year (July 1 to June 30). Sixty (60) hours of Executive Leave will be allocated on a semi-annual basis on the following dates: January 1st and July 1st. Employees hired during the fiscal year period shall have Executive Leave credited as a pro-rated amount pursuant to AD 7, Section 8.5. Department Heads may accumulate up to a maximum of one hundred sixty (160) hours of Executive Leave, wherein upon reaching maximum accumulation such accrual shall cease until the balance falls below the establish maximum accumulation.

Section 09. **EXECUTIVE LEAVE CASH-OUT FOR DEPARTMENT HEADS.** Department Heads are allowed to request cash-out of a maximum of forty (40) hours in January of each year. The Finance Department will send out a request form, in November of the preceding year, that includes written verification of each Employee's current Executive Leave balance. To be entitled to cash-out Executive Leave, Employees must make an irrevocable request for the upcoming calendar year to cash-out Executive Leave by filling out and signing the form provided by the Finance Department. The form must be submitted to the Finance Department by the date provided on the form, and in no event later than December 31st of each year for cash-out in January of the following year. Moreover,

no request for cash-out shall be granted unless first approved by the City Manager. City Manager may consider cash-out of additional unused leave accruals in extreme or emergency situations, but only following the same request procedure.

Section 10. **RESTORING LEAVE CAPS**. Leave caps shall be restored for all unrepresented employees effective July 1, 2024. In order to effectuate this intent, the City will buy down any excess accrued leave to the original authorized accrued leave cap effective the last full payroll period in June 2023. Employees will then have one (1) year, until July 1, 2024, to maintain and/or reduce their leave accruals below the contractual leave caps at which time employees will no longer be allowed to exceed the leave caps. Those who are still over the cap on or after July 1, 2024, shall not accrue any more leave time until they bring their accrual balance below the leave caps and shall not be allowed to accrue over the cap from thereon. The City understands that after buying down the excess accrued leave to the leave caps, that it is likely in the first few payroll periods following that event that employees will exceed he caps again, so the City is providing the one (1) year period to give employees time to sufficiently reduce their leave accruals to avoid future loss of accruals when the hard cap is imposed.

ARTICLE IX SICK LEAVE

Section 01. **SICK LEAVE.** Rules regarding Sick Leave are set forth in Section 10.1 of the Personnel Rules.

ARTICLE X MEDICAL & DENTAL INSURANCE

Section 01. CORE FLEX PLAN. The City will contribute the following Core Flex Plan amounts toward the monthly premium cost based on the 2021 Kaiser Permanente Region 1 Premium:

Time Period	Employee	Employee + One	Employee + Family
Effective 7/1/21	$813.64	$1,627.28	$2,115.46

Or the equivalent of the Kaiser Permanente Region 1 Premium, whichever is greater.

Should the Kaiser Permanente Region 1 premium cost be less than the amounts listed above, the City shall pay no more that the full cost of the Kaiser Permanente rate for employees who select Kaiser Permanente.

Section 02. **FLEXIBLE BENEFIT OPTIONS.** The City shall provide $500.00 per month (employee only) and $700.00 per month (employee plus one or more dependents) as a Flexible Benefit Credit that may be used in lieu of the Core Flex Plan enrollment per Section 1 of this Article. The Flexible Benefit Credit may be divided among Dental Premiums, Flexible Spending Accounts, and Taxable Cash Option. An Affected Employee must choose the Flexible Benefit Options during the Open Enrollment Period established in the Suisun City Flexible Benefits Plan.

Section 03. **RESTRICTIONS.** An Affected Employee may either enroll in the Core Flex Plan or be entitled to the Flexible Benefit Options as described in Section 2 of this Article, but may not

participate in both, with the exception of the Voluntary Pre-Tax Payroll Deduction Flexible Spending Account.

Section 04. **MEDICAL INSURANCE BENEFITS AFTER DEATH IN THE LINE OF DUTY**. Should the Police Chief or Fire Chief lose their life in the line of duty, the City shall continue to pay medical insurance payments as outlined above for the Employee's immediate dependent family. Said payments will continue for a period of up to two (2) years, provided the City's medical insurance plan allows for such continued participation. The surviving dependent family member(s) may remain on the City's medical plan at the City's cost after the two (2) years has elapsed, provided that the medical plan allows for such continued participation.

Section 05. **SICK LEAVE CONVERSION TO FUND MEDICAL PREMIUMS.** Upon normal retirement from the City, Affected Employees may convert twenty-five (25) percent of their Sick Leave balance to a cash equivalent and use it to fund medical premiums. This conversion will be deducted from the amount reported for CalPERS credit in Article IV.

ARTICLE XI WORKERS' COMPENSATION COVERAGE

Section 01. The City shall provide Workers' Compensation Insurance coverage (hereinafter "Workers' Comp") for all Affected Employees through its self-insured program.

ARTICLE XII STATE DISABILITY INSURANCE COVERAGE

Section 01. **STATE DISABILITY INSURANCE.** The City shall participate in the State Disability Insurance Program (hereinafter "SDI").

Section 02. **PAYMENT OF SDI PREMIUMS.** SDI premiums shall be paid in full by the City on behalf of all participating Affected Employees.

ARTICLE XIII LIFE INSURANCE AND DEFERRED COMPENSATION FOR DEPARTMENT HEADS

Section 01. **LIFE INSURANCE.** The City shall provide a $200,000 term and accidental death and dismemberment insurance policy for each Employee. The face value of the policy will begin reducing at age 65, per the policy's schedule of benefits.

Section 02. **DEFERRED COMPENSATION PLAN.** The City shall provide a Deferred Compensation Plan as an optional benefit to Employees. The City will match the Department Head contribution up to 3.5% per pay period. The City's match will be contributed to participating Employees on a per pay-period basis.

ARTICLE XIV UNIFORMS AND UNIFORM ALLOWANCES FOR PUBLIC SAFETY DEPARTMENT HEADS

This Article XIV shall apply to Public Safety Department Heads only.

Section 01. **UNIFORM ALLOWANCES.** The City shall annually pay Affected Employees required to wear uniforms in the performance of their duties a Uniform Allowance as follows:

Police Chief: $1,300 annually
Fire Chief: $1,300 annually

Section 02. Uniform allowance will be paid on the regular paychecks on a pro-rata basis, equally divided across each of the twenty-six (26) pay periods/paychecks.

ARTICLE XV SEVERANCE

Section 01. The City shall provide a Non-Public Safety Affected Employee who is at-will and who is terminated for any reason, other than For Cause, an amount equivalent to three (3) months of pay at the employee's then-current rate of pay plus an amount equivalent to three (3) months of COBRA insurance coverage (combined "Severance"),in consideration for and contingent upon the employee's execution of a general release agreement approved in form by the City Attorney. The City shall give a Public Safety Affected Employee who is at-will and who is terminated for any reason, other than For Cause, an amount equivalent to four (4) months of pay at the employee's then-current rate of pay plus an amount equivalent to four (4) months of COBRA insurance coverage (combined "Severance"),in consideration for and contingent upon the employee's execution of a general release agreement approved in form by the City Attorney and which includes a waiver of any Public Safety statutory rights. "For Cause" includes, but is not limited to malfeasance, misfeasance, misconduct, unethical conduct, illegal conduct, insubordination or any other conduct that is deemed to reflect poorly on the City, its employees, or its services.

ARTICLE XVI ELECTIONS

Section 01. In no event will the terms of this Unrepresented Employee Benefit Schedule or its adoptive resolution be changed or terminated within ninety (90) days before or after any municipal election for the selection or recall of one or more of the members of the City Council.

END

CITY OF SUISUN CITY
AMENDED AND RESTATED
SCHEDULE OF COMPENSATION AND BENEFITS FOR
UNREPRESENTED EMPLOYEES
EFFECTIVE June 20, 2023
Adopted by Resolution No. 2023-_____

ARTICLE I INTRODUCTION

Section 01. **AFFECTED EMPLOYEES**. This Schedule of Compensation and Benefits for Unrepresented Employees (the "Unrepresented Employee Benefit Schedule") shall be in force and effect for the following classifications of unrepresented employees with the City of Suisun City ("City"), hereinafter referred to as the "Affected Employee(s)," and is also subject to any express employment contracts entered into and signed by the City and the Affected Employees with the employment contract taking precedence over this Unrepresented Employee Compensation and Benefit Schedule:

Department Heads	**Non-Department Heads**
Development Services Director	Human Resources Administrator
Finance Director	Fire Battalion Chiefs
Fire Chief	
Police Chief	
Public Works Director / City Engineer	
Recreation, Parks, & Marina Director	

Section 02. **EMPLOYMENT STATUS**. All Affected Employees, except the Fire Battalion Chiefs, are deemed to be "at-will" employees serving solely at the pleasure of the City Manager and are subject to dismissal without notice and without cause whatsoever; and without any right of due process hearing, including any so-called "Skelly" pre-disciplinary notice and response or post-termination appeal hearing. Cause shall be defined as malfeasance, misfeasance, misconduct, unethical conduct, illegal conduct, insubordination or any other conduct that the City Council, in its sole discretion, deems to reflect poorly on the City, its employees, or its services. In the event of such voluntary or involuntary termination, the sole and entire right of any Affected Employee shall be to receive compensation, if any, which vested prior to the date of the termination. This provision does not waive any public safety statutory rights afforded to the Police Chief, Fire Chief and/or Fire Battalion Chiefs.

Section 03. **NON-DEPARTMENT HEADS**. Non-Department Heads, except the Fire Battalion Chiefs, shall receive the benefits afforded to the Management Classes assigned to the Suisun City Management & Professional Employees' Association (SCMPEA) Memorandum of Understanding (MOU), as amended from time to time, even if expired. Non-Department Head salaries shall be governed by the separate City-wide Salary Resolution, covering all City employees. Accordingly, with

limited exception, the rest of the Articles herein, shall not govern Non-Department Head classifications.

Section 04. **FUTURE ADDITIONAL CLASSIFICATIONS**. This Benefit Schedule shall include future additional classifications determined under applicable City Resolution to be "at-will" within the categories of Unrepresented Department Head or Unrepresented Non-Department Head.

Section 05. FIRE BATTALION CHIEFS. Fire Battalion Chiefs are not at-will employees and are FLSA non-exempt. This classification shall receive the same benefits afforded to the Fire Captains, represented by the Suisun City Fire Professionals Association, (SCFPA, IAFF 1186), provided under the Suisun City Professional Firefighters' Association (SCPFA) Memorandum of Understanding (MOU) 2022-23, as amended from time to time, even if expired, including uniform allowance at $1300 annually, which will be paid on the regular paychecks on a pro-rata basis, equally divided across each of the twenty-six (26) pay periods/paychecks.

ARTICLE II SALARY

Section 01. **SALARY SCHEDULE SYSTEM**. The City maintains a separate City-wide Salary Resolution, for all City employees, including Affected Employees who are now employed, or will in the future be employed, in any of the designated positions of employment set forth in Article I, Section 01 above. The compensation of all Affected Employees shall be determined on a merit basis and Affected Employees will be paid in accordance with the range of pay identified by position in the separate salary schedule resolution or by written contract signed by the City and the Affected Employee.

Section 02.

A. ADDITIONAL PAY.

1. Miscellaneous. Effective the payroll period after City Council adoption of Resolution No. 2021-69, the City will provide a $2.00 per hour non-pensionable additional pay on top of the base pay rate for all Affected Employees miscellaneous job classes up through and until May 11, 2023.

2. Police and Fire. Effective the payroll period after City Council adoption of Resolution No. 2021-69, the City will provide a $6.00 per hour non-pensionable additional pay on top of the base pay rate for all Affected Employee safety job classes up through and until May 11, 2023.

3. Regular salary and other pay will be made on a bi-weekly basis.

4. The previously provided Critical Staffing Retention and Recruiting Pay sunset/expired June 30, 2021.

B. Base Wage Increase. Effective May 12, 2023, base hourly wages will be adjusted as follows:

1. Miscellaneous. Base hourly wage increases of $2 per hour to the wage range and to the employee's position within that range for all unrepresented miscellaneous job classes.

2. Police and Fire. Base hourly wage increases of $6 per hour to the wage range and to the employee's position within that range for all unrepresented safety job classes.

Section 03. **LEVEL OF COMPENSATION**. The compensation of all Affected Employees shall be determined on a merit basis, and said employees shall initially be placed, at time of appointment by the City Manager, at a pay step within the applicable pay ranges as established in the City's salary resolution.

Section 04. **ADVANCEMENT WITHIN SCHEDULE FOR DEPARTMENT HEADS**. Department Heads shall be considered for advancement within the steps of the City's Salary Schedule resolution at the discretion of the City Manager. The City Manager shall evaluate all Employees on an annual basis as determined by the initial hire date. If it is determined that an Employee is eligible for an advancement, the effective date of the advancement shall be the first payroll period following the City Manager's approval unless otherwise specified by the City Manager. Advancements within the salary range may be granted, based on merit, if an Employee demonstrates exceptional ability and proficiency in the performance of the employee's duties as determined by the City Manager.

Section 05. **WORK SCHEDULES**. The traditional work schedule is a 40.0-hour workweek consisting of five (5) consecutive 8.0 hour days in a seven-day period (hereinafter "5/40"), beginning at 12:00 am on Friday through 11:59 on the following Thursday. All other work schedules shall be considered Alternative Work Schedules.

Section 06. **ALTERNATIVE WORK SCHEDULES.** Nine workdays totaling 80 hours during a fourteen-day period beginning at 12:00 am on Friday through 11:59 pm on the following Thursday (hereinafter "9/80"), or any other configuration approved by the City Manager.

Section 07. **FLSA EXEMPT STATUS**. The City designates the Affected Employees as exempt from overtime for purposes of the Fair Labor Standards Act ("FLSA") with the exception of Fire Battalion Chiefs. The City shall comply with all applicable state and federal standards, regulations and laws relative to its designations of these employees as exempt for FLSA purposes.

ARTICLE III OTHER COMPENSATION

Section 01. **ACTING CITY MANAGER PAY.** If assigned as Acting City Manager for a duration that exceeds seven (7) business days, the Affected Employee shall receive Acting Pay of ten percent (10%) of base pay. This compensation is non-pensionable compensation.

Section 02. **DEPUTY CITY MANAGER ASSIGNMENT & PAY.** This is a two (2) year pilot program which can be paused or eliminated by City Council at any time. The City Manager, with the

concurrence of the City Council in closed session consistent with current Department Head appointment procedures, may assign at their discretion a Department Head designee who is covered by the City's Unrepresented Resolution to serve as Deputy City Manager over non-public safety services. Assignees will have up to a two (2) year assignment that can be revoked by the City Manager, with the concurrence of City Council in closed session, at any time. The assignment ending date must be specified upon the assignment and may be extended for longer than two (2) years only if the pilot program is also extended. Assignees will be required to continue to maintain a high level of job performance in their existing position and have capacity to take on this additional assignment. The pilot program shall be reviewed by City Council every six (6) months. If assigned as Deputy City Manager for a duration that exceeds seven (7) business days, the assigned Department Head shall receive Acting Pay of fifteen percent (15%) of base pay, which shall not be pensionable compensation.

Section 03. FIRE DUTY CHIEF STANDBY PAY. Due to the City's inability to afford full-time staff to serve as a Fire Duty Chief for each shift, the Fire Chief may be assigned to serve as Fire Duty Chief on a standby basis in addition to regular hours worked, typically overnight and on regularly scheduled days off. The Fire Chief when assigned to serve as Duty Chief shall receive additional non-pensionable Fire Duty Chief Standby Pay per assigned shift as follows: $200 per weekday evening shift (5:01 p.m. to 8:29 a.m.), $200 per weekend day shift (8:30 a.m. to 8:29 p.m.), and $200 per weekend evening shift (8:30 p.m. to 8:29 a.m.); this additional pay will be limited to no more than fifteen (15) shifts per month. If operationally necessary, the City Manager may authorize additional shifts that must be requested and approved in writing. It is expected that such assignment would be made on monthly basis taking the form of a rotation between participants to reduce the burden on any single individual and to distribute evenly the assignment to the maximum extent possible. Employees must be scheduled for Fire Duty Chief Standby in such a manner as to ensure at least one-consecutive day off (e.g., no regular or standby work assignment) each week of a month to the maximum extent possible. The Fire Chief shall have the sole ability to schedule one Fire Duty Chief per shift based on staffing, budget, and operational discretion as they see fit, but shall not assign themself any greater participation than assigned to any single Fire Division Chief to the maximum extent possible and/or mutually agreed upon allotment between the Chief Officers.

Section 04. **ADVANCED EDUCATION COMPENSATION**. Department Heads that have an advanced degree (master's degree, doctorate, etc.) that complements their job duties and descriptions or provides benefit to the City, and exceeds the job description or classification specification requirement, will be given a 3% increased base salary compensation adjustment. This incentive is limited to a maximum of 3% regardless of the number of degrees exceeding the job requirement. An advanced degree required for the position is not eligible for the incentive. This compensation must be approved by the City Manager.

Section 05. **AUTOMOBILE ALLOWANCE**. Department Heads shall receive three hundred dollars ($300) per month in automobile allowance or a take home City vehicle, as determined by the City Manager. All uses of City vehicles shall be per the City vehicle use policy.

Section 06. **TECHNOLOGY/CELL PHONE EQUIPMENT.** Subject to the written approval of the City Manager, the City shall provide Affected Employees with a City purchased and maintained cell phone, tablet, lap-top, personal computer, printer, remote access from home computer and all other related technology needed to successfully undertake their position, provided such equipment is available for use and/or has been budgeted for.

Section 07. **CONFIDENTIAL EMPLOYEE PROGRAM TERMINATION.** Currently, the Recreation, Parks, and Marina Director, hired prior to July 30, 2019, receives a 3% pay Confidential Pay Differential which is added to the employee's base pay. No other Executive Management classifications are eligible for this pay and the Confidential Pay Program will end with the departure of the current incumbent Recreation, Parks, and Marina Director.

ARTICLE IV EDUCATION REIMBURSEMENT FOR DEPARTMENT HEADS ONLY

This Article IV shall apply to Department Head employees only.

Section 01. **LIMITATIONS ON EDUCATION REIMBURSEMENT**. Upon approval of the City Manager, the City shall reimburse Department Head costs for further education such as tuition, registration fees, and books, subject to the limits set forth in this Article. Other fees such as mileage, activity cards and other optional fees and lab fees shall not be reimbursed. The following rules shall apply for education reimbursement:

A. Courses, degrees and certifications must relate to the Employee's position or be directly related to the employee's potential professional development with the City.
B. Pre-approval by the City Manager is required in advance of registering any the course of instruction.
C. Course work taken only at institutions accredited by nationally recognized accrediting agencies that the federal Secretary of Education has determined to be reliable authorities as to the quality of such education or training offered shall be considered for reimbursement. Correspondence courses shall not be eligible. Reimbursement for course work taken at a non-accredited institution shall be subject to the sole discretion of the City Manager.
D. Employees shall only receive education reimbursement if they satisfactorily complete the approved course with a "pass" or grade of "C" or better.
E. In the event an Employee receives assistance under federal or state government legislation or other student aid program for education charges for an approved course, only the difference, if any, between such assistance and the education charges an employee actually incurs, shall be eligible for reimbursement under this program.
F. Upon completion of each course, an Employee shall be responsible for reporting grades received to the Personnel Department for recording purposes and for supplying a copy of the grade receipt for the employee's personnel file.

Section 02. Reimbursement for books and registration fees shall be paid upon proof of payment by the Employee. Tuition costs shall be reimbursed following completion of the course and submittal of proof for the successful completion of the course as required by this Article. If the City requires the employee to withdraw from the course, the City shall reimburse the employee for the full cost of tuition. All payments shall be made as part of the regular City warrant.

Section 03. Failure on the part of an Employee to provide any information required to determine eligibility for reimbursement, or providing false information for reimbursement requests, shall result in the employee being ineligible for any future tuition reimbursements, and may result in disciplinary action up to and including termination of employment.

Section 04. In no case shall the total amount of education reimbursement for individual courses provided to an Employee in a given fiscal year exceed one thousand five hundred dollars ($1,500). If an Employee leaves City service within two (2) years of receiving education reimbursement, the Employee must reimburse the City an amount equal to half of the total education reimbursement paid by the City, which may be withheld from the Employee's final pay check per agreement by the Employee.

ARTICLE V RETIREMENT BENEFITS

Section 01. The California Public Employees' Pension Reform Act OF 2013 (PEPRA) took effect January 1, 2013. PEPRA outlines the definition of Classic and New Members and specifies requirements specific to these classes of members. Eligibility as a Classic or New Member is also governed by the Public Employees' Retirement Law (PERL), and eligibility determinations are made solely by California Public Employees' Retirement System (CalPERS).

Section 02. Classic Miscellaneous Employee Retirement Benefits. Except as otherwise provided in this Article, the City provides the 2.0 percent at 55 CalPERS Retirement Plan, with One-Year Final Compensation, including the 1959 Survivor's Benefit Level 3, for Classic Miscellaneous Employees. The City shall pay the Employer's contribution. The employee shall pay the Employee's contribution as established by CalPERS. As soon as practicable and approved by CalPERS, all Miscellaneous Affected Employees will receive an increase to their base hourly rate of 7.5 percent in exchange for Classic Miscellaneous employees paying the full employee contribution along with employees governed by PEPRA.

Section 03. Classic Safety Fire Employee Retirement Benefits. Except as otherwise provided in this Article, the City provides the 2.0 percent at 55 CalPERS Retirement Plan, with One-Year Final Compensation, including the 1959 Survivor's Benefit Level 3, for Classic Safety Fire Affected Employees. The City shall pay the Employer's contribution. The employee shall pay the Employee's contribution as established by CalPERS. As soon as practicable and approved by CalPERS, all Fire Safety Affected Employees will receive an increase to their base hourly rate of 7.5 percent in exchange for the Classic Safety Fire employees paying the full employee contribution along with employees governed by PEPRA.

Section 04. Classic Safety Police Employee Retirement Benefits. Except as otherwise provided in this Article, the City provides the CalPERS 3.0 percent at 50 Retirement Plan, with One-Year Final Compensation and Credit for Unused Sick Leave Government Code Sections 20042 and 20965 respectively, for Classic Safety Police Affected Employees. The Credit for Unused Sick Leave will be reduced by the number of hours converted to cash pursuant to Section 5 of Article IX. The following provisions apply to Affected Employees receiving Safety Police benefits:

A. The City shall continue to provide Level 4, Survivor Benefits through CalPERS.

B. The employee shall pay the Employee's contribution as established by CalPERS.

C. Consistent with Internal Revenue Code Section 414(h)(2), that portion of the Affected Employee's contribution paid by the Employee shall be deducted from each Employee's gross pay on a pre-tax basis.

D. As soon as practicable and approved by CalPERS, all Safety Police Affected Employees will receive an increase to their base hourly rate of 5.5 percent in exchange for the Classic Safety Police Employees paying the full employee contribution along with employees governed by PEPRA.

Section 05. PEPRA New Miscellaneous Employee Retirement Benefits. The City provides the 2.0% at 62 CalPERS Plan for New Member Miscellaneous Employees. The City shall pay the Employer's contribution as established by CalPERS. The Employee shall pay the Employee's contribution as established by CalPERS. Pursuant to PEPRA, no Employer Paid Member Contribution (EPMC) is available for New Members. Should any provision in this Article be determined to be in conflict with PEPRA, the provisions of PEPRA shall take precedence.

Section 06. PEPRA New Safety Fire Employee Retirement Benefits. The City provides the 2.0% at 57 CalPERS PEPRA Plan for New Member Safety Fire Employees. The City shall pay the Employer's contribution as established by CalPERS. The Employee shall pay the Employee's contribution as established by CalPERS. Pursuant to PEPRA, no EPMC is available for New Members. Should any provision in this Article be determined to be in conflict with PEPRA, the provisions of PEPRA shall take precedence.

Section 07. PEPRA New Safety Police Employee Retirement Benefits. The City provides the 2.7% at 57 CalPERS Plan for PEPRA New Member Safety Police Employees. The City shall pay the Employer's contribution as established by CalPERS. The Employee shall pay the Employee's contribution as established by CalPERS. Pursuant to PEPRA, no EPMC is available for New Members. Should any provision in this Article be determined to be in conflict with PEPRA, the provisions of PEPRA shall take precedence.

Section 08. Sick Leave Conversion. The City provides Credit for Unused Sick Leave pursuant to Government Code Section 20965.

ARTICLE VI VACATION LEAVE FOR DEPARTMENT HEADS ONLY

This Article VI shall apply to Department Head employees only.

Section 01. **VACATION ACCRUAL**. Department Head accumulation of Vacation Leave shall commence effective with the date of hire, according to the following schedule, prorated on a pay period basis (annual total divided by 26 bi-weekly pay periods to two decimal places of accuracy):

A. For the first five (5) years of service. Employees shall earn and be credited with Vacation Leave at the rate of 120.0 hours per year.
B. Commencing with the Sixth (6^{th}) Year. Employees shall earn and be credited with Vacation Leave at the rate of 160.0 hours per year.
C. Commencing with the Eleventh (11^{th}) Year. Employees shall earn and be credited with an additional 8 hours per additional year of service until reaching a maximum of 200.0 hours per year after fifteen (15) years of service.

Section 02. **MAXIMUM ACCUMULATION**. Department Heads with fifteen (15) or fewer years of service with the City may accumulate up to a maximum of two hundred eighty (280) hours of Vacation Leave. Employees with over fifteen (15) years of service with the City may accumulate up to a maximum of three hundred twenty (320) hours of Vacation Leave.

Under exceptional circumstances, such as heavy workloads or staffing shortages, the City Manager may authorize the accumulation of additional Vacation Leave. If an Employee is at the limit, they must request to take Vacation Leave off. If a written request to do so is disapproved, the limit may be increased by the City Manager. Failure to request time off will result in ceasing the accrual of Vacation Leave upon reaching maximum accumulation and continuing until the balance is reduced by forty (40) hours.

Section 03. **HOLIDAY DURING VACATION.** An ~~Affected~~ Employee is not charged Vacation Leave for a Holiday occurring during their Vacation Leave.

Section 04. **UTILIZATION OF VACATION LEAVE**. Utilization of Vacation Leave shall be scheduled through the City Manager, who shall, in their sole discretion, determine when and whether to permit such leave. In making a determination when and whether to permit utilization of Vacation Leave, the City Manager may consider such factors as the preferences of the Employee, the availability of staff to assume the duties of the employee, the impact of the leave on overall City service or pending projects, and the overall staffing and other needs of the City.

Section 05. **CONVERSION OF UNUSED VACATION LEAVE TO CASH**. Department Heads are allowed to cash-out of a maximum of forty (40) hours in January of each year as long as there remains

a minimum of eight (8) hours in employee's vacation leave after cash-out. The Finance Department will send out a request form, in November of the preceding year, that includes written verification of each employee's current Vacation Leave balance. To be entitled to cash-out Vacation Leave, Employees must make an irrevocable request for the upcoming calendar year to cash-out Vacation Leave by filling out and signing the form provided by the Finance Department. The form must be submitted to the Finance Department by the date provided on the form and in no event later than December 31st of each year for cash-out in January of the following year. Moreover, no request for conversion shall be granted unless first approved by the City Manager.

Section 06. **VACATION LEAVE PAYMENT AT SEPARATION**. Department Heads who voluntarily or involuntarily separate from employment with the City shall be paid in a lump sum for all accrued Vacation Leave earned to the effective date of the separation, up to the maximum prescribed in this Article. Payment shall be at the same hourly rate of pay as was authorized for the Employee at the effective date of termination.

Section 07. **RESTORING LEAVE CAPS**. Leave caps shall be restored for all unrepresented employees effective July 1, 2024. In order to effectuate this intent, the City will buy down any excess accrued leave to the original authorized accrued leave cap effective the last full payroll period in June 2023. Employees will then have one (1) year, until July 1, 2024, to maintain and/or reduce their leave accruals below the contractual leave caps at which time employees will no longer be allowed to exceed the leave caps. Those who are still over the cap on or after July 1, 2024, shall not accrue any more leave time until they bring their accrual balance below the leave caps and shall not be allowed to accrue over the cap from thereon. The City understands that after buying down the excess accrued leave to the leave caps, that it is likely in the first few payroll periods following that event that employees will exceed he caps again, so the City is providing the one (1) year period to give employees time to sufficiently reduce their leave accruals to avoid future loss of accruals when the hard cap is imposed.

ARTICLE VII HOLIDAYS

Section 01. **HOLIDAY DATES**. All Affected Employees shall have the same legal holidays and the same schedule of holidays as are afforded mid-management employees, either by City's past practice or as presently listed in the current memorandum of understanding governing those employees.

The following are recognized as Holidays:
The first day of January, New Year's Day.
The third Monday in January, Martin Luther King's Birthday.
The third Monday in February, President's Day.
The last Monday in May, Memorial Day.
The nineteenth day of June, Juneteenth.
The fourth day of July, Independence Day.
The first Monday in September, Labor Day.

The second Monday in October, Columbus Day.
The eleventh day of November, Veteran's Day.
The fourth Thursday in November, Thanksgiving Day.
The fourth Friday in November, the day after Thanksgiving Day.
The twenty-fifth day of December, Christmas Day.
One floating Holiday shall be posted on the first pay period in July and one floating Holiday on the first pay period in January to the Holiday Leave balance.
Any date proclaimed by the Mayor of Suisun City as a Holiday.

Holidays proclaimed by the President of the United States or the Governor of the State of California shall be subject to review and are not automatically provided to Affected Employees.

Section 02. **HOLIDAY LEAVE BALANCE**. Holiday Leave shall be accumulated separately from Vacation Leave. Holiday Leave may be used for paid leave purposes (essentially in the same manner as Vacation Leave). In order to encourage Affected Employees to take advantage of their Holiday Leave, a maximum of one hundred (100) hours is allowed to accrue in Holiday Leave balance. Employees may not cash-out Holiday Leave except upon leaving City service. If an Employee is at the accrual limit, they must request to take Holiday Leave off. If a written request to do so is disapproved, then the accrual limit shall be increased by the City Manager. Failure to request time off would result in ceasing the accrual of Holiday Leave upon reaching maximum accumulation and continuing until the balance is reduced by 20 hours.

Section 02. **RESTORING LEAVE CAPS**. Leave caps shall be restored for all unrepresented employees effective July 1, 2024. In order to effectuate this intent, the City will buy down any excess accrued leave to the original authorized accrued leave cap effective the last full payroll period in June 2023. Employees will then have one (1) year, until July 1, 2024, to maintain and/or reduce their leave accruals below the contractual leave caps at which time employees will no longer be allowed to exceed the leave caps. Those who are still over the cap on or after July 1, 2024, shall not accrue any more leave time until they bring their accrual balance below the leave caps and shall not be allowed to accrue over the cap from thereon. The City understands that after buying down the excess accrued leave to the leave caps, that it is likely in the first few payroll periods following that event that employees will exceed he caps again, so the City is providing the one (1) year period to give employees time to sufficiently reduce their leave accruals to avoid future loss of accruals when the hard cap is imposed.

ARTICLE VIII OTHER LEAVES

Section 01. **FAMILY OR MEDICAL LEAVE.** Rules regarding Family or Medical Leave are set forth in Section 10.2 of the Personnel Rules.

Section 02. **PREGNANCY DISABILITY LEAVE.** Rules regarding Pregnancy Disability Leave are set forth in Section 10.3 of the Personnel Rules.

Section 03. **LEAVE OF ABSENCE DUE TO INJURY INCURRED WHILE ON DUTY.**

A. The City shall comply with applicable federal and state laws governing work-related injuries, leaves and compensation.

B. Employees shall bring health and/or safety problems in the workplace to the attention of their supervisor as soon as possible.

C. The City shall coordinate accrued Sick Leave with Workers' Compensation benefits.

D. Employees who have exhausted their Sick Leave balances may use accrued Vacation Leave, Executive Leave, and/or Holiday Leave consistent with the provisions of Personnel Rules Subsection 10.3.1. Upon expiration of all paid leave time, an Employee shall be entitled to receive compensation only from the City's Workers' Compensation third-party administrator.

Section 04. **BEREAVEMENT/COMPASSIONATE LEAVE.** Rules regarding Bereavement/ Compassionate Leave are set forth in Section 10.5 of the Personnel Rules.

Section 05. **CATASTROPHIC LEAVE-SHARING PROGRAM.** Rules regarding the Catastrophic Leave-Sharing Program are set forth in Administrative Directive – AD 10.

Section 06. **JURY DUTY.** Rules regarding Jury Duty are set forth in Section 10.6 of the Personnel Rules.

Section 07. **MILITARY LEAVE.** Rules regarding Military Leave are set forth in Section 10.7 of the Personnel Rules.

Section 08. **EXECUTIVE LEAVE FOR DEPARTMENT HEADS**. Department Heads shall be granted one hundred twenty (120) hours of Executive Leave with pay each fiscal year (July 1 to June 30). Sixty (60) hours of Executive Leave will be allocated on a semi-annual basis on the following dates: January 1st and July 1st. Employees hired during the fiscal year period shall have Executive Leave credited as a pro-rated amount pursuant to AD 7, Section 8.5. Department Heads may accumulate up to a maximum of one hundred sixty (160) hours of Executive Leave, wherein upon reaching maximum accumulation such accrual shall cease until the balance falls below the establish maximum accumulation.

Section 09. **EXECUTIVE LEAVE CASH-OUT FOR DEPARTMENT HEADS.** Department Heads are allowed to request cash-out of a maximum of forty (40) hours in January of each year. The Finance Department will send out a request form, in November of the preceding year, that includes written verification of each Employee's current Executive Leave balance. To be entitled to cash-out Executive Leave, Employees must make an irrevocable request for the upcoming calendar year to cash-out Executive Leave by filling out and signing the form provided by the Finance Department. The form must be submitted to the Finance Department by the date provided on the form, and in no event later than December 31st of each year for cash-out in January of the following year. Moreover,

no request for cash-out shall be granted unless first approved by the City Manager. City Manager may consider cash-out of additional unused leave accruals in extreme or emergency situations, but only following the same request procedure.

Section 10. **RESTORING LEAVE CAPS**. Leave caps shall be restored for all unrepresented employees effective July 1, 2024. In order to effectuate this intent, the City will buy down any excess accrued leave to the original authorized accrued leave cap effective the last full payroll period in June 2023. Employees will then have one (1) year, until July 1, 2024, to maintain and/or reduce their leave accruals below the contractual leave caps at which time employees will no longer be allowed to exceed the leave caps. Those who are still over the cap on or after July 1, 2024, shall not accrue any more leave time until they bring their accrual balance below the leave caps and shall not be allowed to accrue over the cap from thereon. The City understands that after buying down the excess accrued leave to the leave caps, that it is likely in the first few payroll periods following that event that employees will exceed he caps again, so the City is providing the one (1) year period to give employees time to sufficiently reduce their leave accruals to avoid future loss of accruals when the hard cap is imposed.

ARTICLE IX SICK LEAVE

Section 01. **SICK LEAVE.** Rules regarding Sick Leave are set forth in Section 10.1 of the Personnel Rules.

ARTICLE X MEDICAL & DENTAL INSURANCE

Section 01. CORE FLEX PLAN. The City will contribute the following Core Flex Plan amounts toward the monthly premium cost based on the 2021 Kaiser Permanente Region 1 Premium:

Time Period	Employee	Employee + One	Employee + Family
Effective 7/1/21	$813.64	$1,627.28	$2,115.46

Or the equivalent of the Kaiser Permanente Region 1 Premium, whichever is greater.

Should the Kaiser Permanente Region 1 premium cost be less than the amounts listed above, the City shall pay no more that the full cost of the Kaiser Permanente rate for employees who select Kaiser Permanente.

Section 02. FLEXIBLE BENEFIT OPTIONS. The City shall provide $500.00 per month (employee only) and $700.00 per month (employee plus one or more dependents) as a Flexible Benefit Credit that may be used in lieu of the Core Flex Plan enrollment per Section 1 of this Article. The Flexible Benefit Credit may be divided among Dental Premiums, Flexible Spending Accounts, and Taxable Cash Option. An Affected Employee must choose the Flexible Benefit Options during the Open Enrollment Period established in the Suisun City Flexible Benefits Plan.

Section 03. RESTRICTIONS. An Affected Employee may either enroll in the Core Flex Plan or be entitled to the Flexible Benefit Options as described in Section 2 of this Article, but may not

participate in both, with the exception of the Voluntary Pre-Tax Payroll Deduction Flexible Spending Account.

Section 04. **MEDICAL INSURANCE BENEFITS AFTER DEATH IN THE LINE OF DUTY**. Should the Police Chief or Fire Chief lose their life in the line of duty, the City shall continue to pay medical insurance payments as outlined above for the Employee's immediate dependent family. Said payments will continue for a period of up to two (2) years, provided the City's medical insurance plan allows for such continued participation. The surviving dependent family member(s) may remain on the City's medical plan at the City's cost after the two (2) years has elapsed, provided that the medical plan allows for such continued participation.

Section 05. **SICK LEAVE CONVERSION TO FUND MEDICAL PREMIUMS.** Upon normal retirement from the City, Affected Employees may convert twenty-five (25) percent of their Sick Leave balance to a cash equivalent and use it to fund medical premiums. This conversion will be deducted from the amount reported for CalPERS credit in Article IV.

ARTICLE XI WORKERS' COMPENSATION COVERAGE

Section 01. The City shall provide Workers' Compensation Insurance coverage (hereinafter "Workers' Comp") for all Affected Employees through its self-insured program.

ARTICLE XII STATE DISABILITY INSURANCE COVERAGE

Section 01. **STATE DISABILITY INSURANCE.** The City shall participate in the State Disability Insurance Program (hereinafter "SDI").

Section 02. **PAYMENT OF SDI PREMIUMS.** SDI premiums shall be paid in full by the City on behalf of all participating Affected Employees.

ARTICLE XIII LIFE INSURANCE AND DEFERRED COMPENSATION FOR DEPARTMENT HEADS

Section 01. **LIFE INSURANCE.** The City shall provide a $200,000 term and accidental death and dismemberment insurance policy for each Employee. The face value of the policy will begin reducing at age 65, per the policy's schedule of benefits.

Section 02. **DEFERRED COMPENSATION PLAN.** The City shall provide a Deferred Compensation Plan as an optional benefit to Employees. The City will match the Department Head contribution up to 3.5% per pay period. The City's match will be contributed to participating Employees on a per pay-period basis.

ARTICLE XIV UNIFORMS AND UNIFORM ALLOWANCES FOR PUBLIC SAFETY DEPARTMENT HEADS

This Article XIV shall apply to Public Safety Department Heads only.

Section 01. **UNIFORM ALLOWANCES.** The City shall annually pay Affected Employees required to wear uniforms in the performance of their duties a Uniform Allowance as follows:

Police Chief: $1,300 annually
Fire Chief: $1,300 annually

Section 02. Uniform allowance will be paid on the regular paychecks on a pro-rata basis, equally divided across each of the twenty-six (26) pay periods/paychecks.

ARTICLE XV SEVERANCE

Section 01. The City shall provide a Non-Public Safety Affected Employee who is at-will and who is terminated for any reason, other than For Cause, an amount equivalent to three (3) months of pay at the employee's then-current rate of pay plus an amount equivalent to three (3) months of COBRA insurance coverage (combined "Severance"),in consideration for and contingent upon the employee's execution of a general release agreement approved in form by the City Attorney. The City shall give a Public Safety Affected Employee who is at-will and who is terminated for any reason, other than For Cause, an amount equivalent to four (4) months of pay at the employee's then-current rate of pay plus an amount equivalent to four (4) months of COBRA insurance coverage (combined "Severance"),in consideration for and contingent upon the employee's execution of a general release agreement approved in form by the City Attorney and which includes a waiver of any Public Safety statutory rights. "For Cause" includes, but is not limited to malfeasance, misfeasance, misconduct, unethical conduct, illegal conduct, insubordination or any other conduct that is deemed to reflect poorly on the City, its employees, or its services.

ARTICLE XVI ELECTIONS

Section 01. In no event will the terms of this Unrepresented Employee Benefit Schedule or its adoptive resolution be changed or terminated within ninety (90) days before or after any municipal election for the selection or recall of one or more of the members of the City Council.

END

AGENDA ITEM NO. 9

AGENDA TRANSMITTAL

MEETING DATE: June 20, 2023

CITY AGENDA ITEM: Council Adoption of Resolution No. 2023 - ___: Authorizing the City Manager to Enter into a Lease Agreement on the City's Behalf with Caltronics Business Systems for the Citywide Multi-Function Copier Leasing and Maintenance Contract.

FISCAL IMPACT: The City currently has a contract with Caltronics Business Systems (Caltronics) for thirteen (13) multi-function copiers City-wide. This contract expires at the end of July 2023. Staff is proposing that the City enter into a new contract with Caltronics for the amount of $3,030.86 plus tax per month. The annual cost for the lease contract is $39,416.33 (including tax) plus the per page copy fees of $0.045-$0.06 color and $0.016-$0.0075 black and white. The new contract will include upgraded copiers and services. The monthly cost is distributed, based on the actual usage, to all impacted departments.

STRATEGIC PLAN: Provide Good Governance. Ensure Fiscal Solvency.

BACKGROUND: In 2020, the City entered a three-year lease contract with one three-year lease extension with Caltronics Business Systems for multifunction copiers and printer management system. The City used a cooperative purchasing contract for this lease. Caltronics is under the National Association of State Procurement Officials (NASPO) cooperative agreement.

STAFF REPORT: The current copier contract is set to expire at the end of July 2023 and staff is satisfied with Caltronics Business Systems (Caltronics) and the provided copier models. The current monthly cost for the eight (8) copiers is $1,964.53 plus tax. The new Caltronics contract will be for thirteen (13) copiers. This is an increase of five (5) copiers as two departments have added copiers to the existing fleet. The City will receive new updated models of the existing current copiers and will also receive one (1) upgraded model for the Recreation, Parks, and Marina (RPM) Department as their needs have increased.

This new Citywide contract includes the Police Department, Fire Department, RPM Department, the Corporation Yard, and City Hall. The Fire Department has a separate contract for their main copier for a current yearly cost of $3,000.00. This contract expires in December 2023 and upon expiration of that contract, Fire will be added to this new contract to keep all the copiers on the same replacement schedule and contract. Caltronics' proposal includes maintenance and all the consumables (toner, print drums, etc.) for the copiers.

Staff recommends that the Council authorize the City Manager to execute a three-year copier lease agreement with Caltronics Business Systems for $3,030.86 plus tax per month. Staff further recommends that the City Manager be authorized to extend this contract services agreement for up to three (3) one-year extensions with an annual contract value adjustment increase not to exceed an annual 3% cost of living increase at the discretion of the City Manager.

STAFF RECOMMENDATION: It is recommended that the City Council adopt Resolution No. 2023-

_ _ _: Authorizing the City Manager to Enter into a Lease Agreement on the City's Behalf with Caltronics Business Systems for the Citywide Multi-Function Copier Leasing and Maintenance Contract.

DOCUMENTS ATTACHED:

1. Resolution No. 2023-___: Authorizing the City Manager to Enter into a Lease Agreement on the City's Behalf with Caltronics Business Systems for the Citywide Multi-Function Copier Leasing and Maintenance Contract.
2. Caltronics Proposal.
3. Caltronics Lease and Maintenance Agreement.

PREPARED BY: Amanda Dum, Management Analyst II
REVIEWED BY: Nouae Vue, Public Works Director
APPROVED BY: Greg Folsom, City Manager

ATTACHMENTS:

1 Resolution to Enter into a Lease Agreement on the City's Behalf with Caltronics Business Systems.pdf
2 Caltronics Proposal.pdf
3 Caltronics Lease and Maintenance Agreement.pdf

RESOLUTION NO. 2023 - ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY AUTHORIZING THE CITY MANAGER TO ENTER INTO A LEASE AGREEMENT ON THE CITY'S BEHALF WITH CALTRONICS BUSINESS SYSTEMS FOR THE CITYWIDE MULTI-FUNCTION COPIER LEASING AND MAINTENANCE CONTRACT

WHEREAS, the City of Suisun City is in a current lease agreement for copier equipment and accompanying software for City Hall, Police Department, Recreation Department and Corporation Yard; and

WHEREAS, the National Association of State Procurement Officers (NASPO) has solicited bids for such equipment to help achieve the cost-effective and efficient acquisition of quality products and services to all governmental agencies; and

WHEREAS, the City of Suisun City has a current NASPO lease contract with Caltronics Business Systems for multifunction copiers and maintenance which expires in July 31, 2023; and

WHEREAS, Staff recommends that the City renews our lease contract with Caltronics Business Systems which includes maintenance and all consumables for the copiers (toner, print drums, etc.); and

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Suisun City does hereby:

- Authorize the City Manager to execute a three-year lease agreement with Caltronics Business Systems for Citywide multifunction copiers for $3,030.86 plus tax per month for a total annual cost of $39,416.33; and
- Authorize the City Manager be authorized to extend this contract services agreement for up to three (3) one-year extensions with an annual contract value adjustment increase not to exceed an annual 3% cost of living increase at the discretion of the City Manager.

PASSED AND ADOPTED at a Regular Meeting of the City Council of the City of Suisun City duly held on Tuesday, the 20th day of June 2023, by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS my hand and the seal of the City of Suisun City this 20th day of June 2023.

_____
Anita Skinner
City Clerk

PROPOSAL PREPARED FOR:

CITY OF SUISUN CITY

ID #	SERIAL #	ACCESSORIES	LOCATION	ADDRESS	LEASE EXP	LEASE $	PROPOSED	LEASE $
128552	AA7N011000779	PC-416, LU-302, Finish, Hole Punch, Fax, WT, #Pad	City Hall Mailroom	701 Civic Center Blvd	8/1/2023	$ 458.02	KM C650i	$ 503.02
128553	AA2J011013609	PC-216, Finish, Fax, WT, #Pad	City Hall Finance	701 Civic Center Blvd	8/1/2023	$ 300.53	KM C360i	$ 330.52
128554	AA2J011013611	PC-216, Finish, Fax, WT, #Pad	City Hall Housing	701 Civic Center Blvd	8/1/2023	$ 300.53	KM C360i	$ 330.52
128555	AA2K011009978	Cabinet, Finish, Fax, WT, #Pad	Police Squad Room	701 Civic Center Blvd	8/1/2023	$ 224.36	KM C300i	$ 248.46
128556	AA6U011022449	PC-215, LU-302, Finish, Fax, WT, #Pad	Police Dispatch	701 Civic Center Blvd	8/1/2023	$ 242.50	KM 450i	$ 267.45
128557	A93E011007945	PF-P21, Cabinet, Finish, WT, #Pad	Police Sgt Office	701 Civic Center Blvd	8/1/2023	$ 89.03	KM C3350i	$ 99.93
136896	A93E011207290	None	PD Sgt	701 Civic Center Blvd	8/1/2023	$ 162.10	KM C3350i	$ 178.20
128559	A93E011007955	PF-P21, Cabinet, Finish, WT, #Pad	Corp Yard	4555 Peterson Rd	8/1/2023	$ 89.03	KM C3350i	$ 99.93
128558	AA2K011010035	PC-216, Finish, Hole Punch, WT, #Pad	Recreation	611 Village Dr	8/1/2023	$ 250.00	KM C360i	$ 342.52
144697	A93E011209110	None	FD Fire Prevention Office	621 Pintail Dr	8/1/2023	$ 232.53	KM C3350i	$ 99.93
144698	A93E011209152	None	FD Battalion Chiefs/Captains Office	621 Pintail Dr	8/1/2023	$ 232.53	KM C3350i	$ 99.93
144699	A93E011209171	None	PD Admin Office	701 Civic Center Blvd	8/1/2023	$ 232.53	KM C3350i	$ 99.93
					36M	$ 2,813.69	36M	$ 2,700.34

ID #	SERIAL #	ACCESSORIES	LOCATION	ADDRESS	LEASE EXP	LEASE $	PROPOSED	LEASE $
-	NEW DEVICE	PC-216, Finisher, Fax, WT, #Pad	City Hall Finance	701 Civic Center Blvd	-	$ -	KM C360i	$ 330.52
					36M	$ -	36M	$ 330.52

NOTES:

* PRICING VALID FOR 90 DAYS *

*** PIGGYBACKED OFF OF NASPO CONTRACT #140597**

*** RECREATION: Upgraded from 30 PPM to 36 PPM + added an extra paper tray**

* Includes FREE delivery, installation, training (pricing does not include sales tax)

* Eliminates current KM lease + maintenance when new equipment installed; Caltronics will pick up for lease return at no additional cost

MAINTENANCE:

* KM C650i: $0.0068 BW, $0.045 C

* KM C360i: $0.0075 BW, $0.050 C

* KM C300i: $0.0078 BW, $0.050 C

* KM 450i: $0.0072 BW

* KM C3350i: $0.016 B&W, $0.06 Color

* Includes ALL parts, labor, supplies, service calls

* Based on usage; no minimum or maximum copies required

CALTRONICS BUSINESS SYSTEMS
A FLEX TECHNOLOGY GROUP Company

RESET FORM

◯ Net New ◉ Current Customer

Order Form

Customer Ship To:

Name City of Suisun City
Address See Schedule A
City Suisun City
State CA Zip 94585

Customer Bill To:

Name City of Suisun City
Address 701 Civic Center Blvd
City Suisun City
State CA Zip 94585

Contact Information

	Name	Phone	Email Address
Primary	Gemma Geluz	(707) 421-7340	ggeluz@suisun.com
IT	Rowland Roberts	(707) 435-2743	rroberts@suisun.com
Delivery	Gemma Geluz	(707) 421-7340	ggeluz@suisun.com
Meter	Gemma Geluz	(707) 421-7340	ggeluz@suisun.com
☐ FM Audit			

Equipment Ordered

Qty	Make	Model	New	Remfg	Preconfig	Description
			◯	◯	☐	
			◯	◯	☐	

☑ See Schedule A for Additional Equipment

Notes: Includes free delivery, installation, training + pick up for lease return current 12 devices (ID #128552, #128553, #128554, #128555, #128556, #128557, #128558, #128559, #136896, #144697, #144698, #144699) when new devices installed. Caltronics will wipe the HDD + provide certificates of completion on the 12 devices prior to lease return.

Sales Rep: Yolanda Gan **Phone:** (707) 580-6199 **Email:** gany@caltronics.net

Delivery Details

Date Required:

Delivery Location: ☐ Stairs ☐ Elevator **Requires Certificate of Insurance for Delivery/Training Service:** Yes ◯ No ◯

Equipment Pick Up: ☐ Trade In ☐ Storage ☐ Disposal ☐ Other

☑ Lease Return	Lease Company In House Leasing	Lease #
Make Konica Minolta x12	Model See Schedule B	Serial # See Schedule B
		☑ See Schedule B for Additional Equipment

Payment Terms

Purchase

Price	Sales Tax	Total Due $ 0.00	PO #	◯ COD ◯ Credit Card ◯ Term ◯ Net 30

Lease

Payment Amount $ 3,030.86 (plus tax)	Freq. ◉ Mthly ◯ Qtrly ◯ Other	Term: 36	Buy Out: ◉ FMV ☐ $1

☐ **Email Invoice**

Authorization To Release Credit : The undersigned authorizes and instructs any person, consumer reporting agency or banking institution to compile and furnish the above named business, credit grantor and/or supplier and/or their respective designee with any information it may have in response to an inquiry from the above name business, credit grantor and/or supplier and/or their respective designees. The undersigned further states that all of the above statements are true and complete and are made to the above name business, credit grantor and/or supplier and/or their respective designees to obtain a contract. All information is confidential.

Authorization / Acceptance

Customer Authorization	Federal Tax ID# (Required)	Social Security Number	
Signature	Print Name	Title	Date

Accepted by Caltronics

Signature	Print Name	Title	Date

Customer has read, understands and agrees to the Terms and Conditions as stated. This agreement is non-cancelable.

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Caltronics Business Systems

Lease Agreement ("Lease")

LESSEE

Full Legal Name				Purchase Order Requisition Number	Phone Number
					(707) 421-7340
Billing Address	**City**	**State**	**Zip**	**County**	**Send Invoice to Attention of:**
701 Civic Center Blvd	Suisun City	CA	94585	Solano	

EQUIPMENT

Make	Model Number	Serial Number	Quantity	Description (Attach Separate Schedule A If Necessary)

PAYMENT INFORMATION

Number of Lease Payments	Lease Payment	(PLUS)	Applicable Sales Tax	(EQUALS)	Total Lease Payment
36	$ 3,030.86	+		=	
		+		=	
		+		=	

Term of Lease in Months: 36

Payment Frequency: ◉ Monthly ○ Quarterly ○ Other _____

End of Lease Option: ◉ FMV ☐ 10% ☐ $1 ☐ Other _____

End of Lease Purchase Option shall be FMV unless another option is selected.

Security Deposit	(PLUS)	First Period Payment	(PLUS)	Other	(EQUALS)	Total Payment Enclosed
	+		+		=	$ 0.00

TERMS AND CONDITIONS

1. Definitions: The words "you" and "your" refer to the customer named above, "we", "us" or "our"(s) refers to the Lessor of the equipment identified above ("Equipment").

2. Lease: We hereby agree to lease to you, and you agree to lease from us, the Equipment. You authorize us to adjust the Lease Payments by not more than fifteen percent (15%) if the cost of the Equipment or taxes is more or less than the supplier's estimate. You promise to pay us according to the payment schedule show above, in advance, beginning on the day the Equipment is delivered and thereafter until all amounts are paid. LEASE PAYMENTS MUST BE PAID EVEN IF THE EQUIPMENT IS DAMAGED, DESTROYED, STOLEN OR NO LONGER USABLE, AND ARE NOT SUBJECT TO SET-OFF's, DEFENSE OR COUNTERCLAIM FOR ANY REASON WHATSOEVER. The Total Initial Payment is due upon your signing of the Lease. If any Lease payment is not paid by the due date, you agree to pay a late charge of seven percent (7%) for each payment, but in no event more than the maximum late charges allowed by law. You agree to pay $25.00 for each check returned unpaid. Once we accept the Lease, you MAY NOT CANCEL it at any time during the Lease term. The Lease automatically renews for consecutive twelve month periods unless you, at least 60 days before the end of the term, send us a written notice that you do not want to renew. Provided you are not in default, on 60 days written notice to us, you may purchase the Equipment at the end of the Lease term at the purchase option stated plus all applicable taxes. WE WILL HAVE NO LIABILITIES TO YOU FOR LOST PROFITS OR OTHER CONSEQUENTIAL OR INCIDENTAL DAMAGES BASED UPON ANY WARRANTY OR STRICT LIABILITY OR OTHERWISE. At the end of the Lease or renewal period, you will return the Equipment in the same condition as received, less normal wear and tear, to a location designated by us within 25 days and continue to make Lease payments until the Equipment is returned. You agree to prepay all crating and delivery costs and to insure the Equipment being shipped for its full replacement value. You agree to pay a documentation fee of $75.00. In order to facilitate an orderly transition, and to provide a uniform billing cycle, the "Effective Date" of this agreement will be the 1st day of the month following delivery of the Equipment to You. You agree to pay Us interim rent equal to 1/30 of the Lease Payment for each calendar day between the delivery date and Effective Date.

3. Delivery and Acceptance: You are responsible, at your own cost, to arrange for delivery and installation of the Equipment (unless such costs are included in the cost of the Equipment to us). Acceptance of the Equipment occurs upon delivery. When you receive the Equipment, you agree to inspect it and to verify by telephone or in writing such information as we may require.

4. Warranties: EQUIPMENT IS SOLD AS-IS, WHERE-IS, WITH NO EXPRESS OR IMPLIED WARRANTY OF ANY KIND INCLUDING WARRANTIES OF MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE. We transfer to you for the term of the Lease any warranties made by manufacturer or supplier to us.
YOU ALSO ACKNOWLEDGE THAT NO ONE IS AUTHORIZED TO WAIVE OR CHANGE ANY TERM, PROVISION OR CONDITION OF THIS LEASE AND EXCEPT FOR THE MANUFACTURER WARRANTIES, MAKE ANY REPRESENTATION OR WARRANTY ABOUT THIS LEASE OR THE EQUIPMENT. WE SHALL NOT BE LIABLE FOR SPECIAL, RESULTING, OR CONSEQUENTIAL DAMAGES OR LOSS OF PROFIT OCCASIONED BY ANY BREACH OF WARRANTY OR REPRESENTATION OR RESULTING FROM THE USE OR PERFORMANCE OF THE EQUIPMENT. YOUR OBLIGATION TO PAY IN FULL ANY AMOUNT DUE UNDER THE LEASE WILL NOT BE AFFECTED BY ANY DISPUTE, CLAIM, COUNTERCLAIM, DEFENSE OR OTHER RIGHT WHICH YOU MAY HAVE OR ASSERT AGAINST THE SUPPLIER OR THE EQUIPMENT MANUFACTURER.

5. Security Deposit: At our option, any security deposit made hereunder may be applied to any past due amount due hereunder. Upon notification you shall promptly restore the security deposit to its full amount as stated above. The security deposit is non-interest bearing. If you have complied with all of the conditions of the Lease, the security deposit shall be refunded to you after you have returned the Equipment to us.

6. Title: Unless you have a $1.00 purchase option, we will have title to the Equipment. If you have a $1.00 purchase option and/or the Lease is deemed to be security agreement, you grant us a security interest in the Equipment and all proceeds therefrom. Although the Equipment may become attached to real estate, it remains personal property and you agree not to permit a lien to be placed upon the Equipment or to remove the Equipment without our prior written consent. You also agree to allow us to inspect the Equipment at any time during normal business hours. You authorize us to file a copy of this Lease as a financing statement and appoint us as attorney-in-fact to execute and file, on your behalf, financing statements covering the collateral. You hereby waive any and all rights and remedies granted you by Section 2A-508-2A-522 of the Uniform Commercial Code.

7. Location of Equipment: You will keep and use the Equipment only at the address shown above. You agree that the Equipment will not be removed from this location unless you receive in writing permission in advance to move it. All replacement parts and repairs will become our property.

8. Use of Equipment: You represent that the Equipment will be used for business purposes, and not for personal, family or household purposes.

9. Insurance: You will obtain property damage insurance covering the Equipment and its use during the term of this Lease and liability insurance acceptable to us. You further agree to have us named as sole loss payee and additional insured and provide proof of insurance upon request. If you do not provide proof of insurance within 10 days of our request, we have the right, but not the duty, to obtain such insurance against theft and physical damage covering the Equipment and its use, at your expense. You agree to pay all premiums and our fees for placing and maintaining such insurance, on which we make a profit . If damage or loss should occur you must promptly repair or replace the Equipment with like Equipment, in working order, that is acceptable to us and transfer clear title to such Equipment to us.

10. Taxes: You agree to pay when due, or reimburse us for, all taxes, fees and penalties, relating to use or ownership of the Equipment, levied or accessed by any state, federal or local government or agency, including any taxes paid up front. We will file any required personal property tax, use tax, or other tax returns, unless we agree otherwise in writing. We may charge you a fee for administering property tax filings or for collecting any other taxes, assessments or fees and remitting them to the appropriate authorities. You will indemnify us on an after-tax basis against the loss of any tax benefits anticipated when we accept this Lease arising out or your acts or omissions.

11. Service Charge: The invoice generated for the payments under this Lease may include charges for the servicing of the Equipment. Such servicing charges stand alone and have no relation to the other terms and conditions of this Lease. The inclusion of the service charges on the Lease invoice is at your request for a consolidated invoice. The terms and conditions of the service provided are per a separated agreement.

12. Assignment: YOU HAVE NO RIGHT TO SELL, TRANSFER, ASSIGN OR SUBLEASE ANY INTEREST YOU HAVE IN THIS LEASE OR THE EQUIPMENT. WE MAY, WITHOUT NOTICE, SELL TRANSFER OR ASSIGN OUR INTEREST IN THIS LEASE. THE EQUIPMENT OR ANY LEASE PAYMENTS OR OTHER SUMS DUE. YOU AGREE THAT IF WE DO SO, THE NEW LESSOR WILL HAVE THE SAME RIGHTS AND BENEFITS THAT WE NOW HAVE, BUT, WILL NOT HAVE TO PERFORM ANY OF OUR OBLIGATION. YOU AGREE THAT THE RIGHTS OF THE NEW LESSOR WILL NOT BE SUBJECT TO ANY CLAIMS, SET-OFFS, OR DEFENSES THAT YOU MAY HAVE AGAINST US. IF YOU ARE GIVEN NOTICE OF A NEW LESSOR, YOU AGREE TO RESPOND TO ANY REQUESTS ABOUT THIS LEASE AND IF DIRECTED, TO PAY THE NEW LESSOR ALL RENT AND ALL AMOUNTS DUE UNDER THIS LEASE. In the event that we assign any of our obligations under this Lease, we shall remain primarily responsible to perform those obligations. You agree that any claim or defense you may have relating to those obligations must be asserted only against us and not any new Lessor.

13. Default: Any of the following events or conditions will constitute your default of this agreement: (a) your failure to pay any rent or any sum due on the date due; (b) failure to observe, keep or perform any term, covenant or condition of this Lease, or any other agreement that is made with us; (c) if you or any guarantor dies, becomes insolvent, stops doing business as a concern; (d) you merge, consolidate, transfer all or substantially all of your assets or you make an assignment for the benefit of creditors or you undergo a substantial deterioration in your financial condition; or (e) if you or any guarantor shall file or have filed against you or your guarantor a petition for liquidation, reorganization, or adjustment of debt under federal or state bankruptcy or insolvency law.

14. Remedies: Upon occurrence of default, we may do any or all of the following after providing a written notice of default: (a) demand immediate payment of any sums then due and owing under this Lease; plus (b) declare immediately due and payable, sue for and receive all remaining Lease payments to become due during the remainder of the term of this Lease, plus an amount equal to the purchase option stated above or if no purchase option is given, a reasonable estimate of the fair market value of like Equipment as of the originally scheduled end of the Lease term ("Residual"), with the remaining Lease payments and Residual discounted at 3% per annum, plus charge you interest at the rate per month of 1.5% on all amounts due as from the default date until paid (but not exceeding the maximum rate permitted by law), all late fees and any other fees associated with the enforcement of our remedies including reasonable attorney's fees and costs; (c) repossess the Equipment or require you to return the Equipment as provided in this Lease; (d) terminate any other agreements that we may have with you; and/or, (e) pursue any other legal remedy that we may have. If the Equipment is returned or repossessed, such return or repossession of the Equipment will not constitute a termination of this Lease unless we expressly notify you in writing. If the Equipment is returned or repossessed, we will sell or re-rent the Equipment at terms we determine, with or without notice to you, and apply the net proceeds (after deducting any related expenses) to your obligations with you remaining liable for any deficiency and with any excess being retained by us.

15. Indemnity: You assume the entire risk of loss, destruction of, or damage to the Equipment from any cause until the Equipment is returned to or purchased from Lessor, whichever comes first. You further assume the risk of liability arising from the possession of the Equipment and hold us harmless and defend us from all claims and liabilities arising from the possession or use of the Equipment. Your indemnity obligation will continue after the termination of the Lease.

16. Miscellaneous: The Lease is a Finance Lease as defined in Article 2A of the Uniform Commercial Code ("UCC"). Any provision of this Lease which is unenforceable in any jurisdiction shall be considered non-binding in that jurisdiction without invalidating the remaining provisions of the Lease and will not make that provision non-binding in any other jurisdiction. Notices must be given in writing and shall be effective when deposited in the U.S. mail addressed to the party as indicated above.

17. Choice of Law: This Lease has been made in and except for local filing requirements is governed and construed in accordance with the laws of the State of California or the state where our assignee has it principal offices and you agree that non-exclusive personal jurisdiction over you and subject jurisdiction over the Equipment shall be with the courts of the State of California or the state where our assignee has its principal offices. You waive trial by jury in any action against you.

18. Customer PO: You agree that any Purchase Orders issued to us covering this Equipment is issued for purposes of authorization and/or your internal use only and none of its terms and conditions shall modify the terms of this Agreement.

19. Faxed Signatures: You agree that a facsimile copy of the Lease and facsimile copies of all documents executed with the Lease with facsimile signatures may be treated as an original and will be admissible as evidence of the Lease.

LESSEE SIGNATURE

You agree that this is a non-cancelable lease. The Equipment is: ◉ NEW ☐ USED

Signature	Date
Title	**Print Name**

Legal Name of Corporation

LESSOR

Caltronics Business Systems

Commencement Date	Lease Number

Accepted By:

ACCEPTANCE

The Equipment has been received, put in use, is in good working order and is satisfactory and acceptable.

Signature	Print Name	Title	Date

GUARANTY

I unconditionally guaranty prompt payment of all the Lessee's obligations under the Lease. The Lessor is not required to proceed against the Lessee or the Equipment or enforce other remedies before proceeding against me. I waive notice of acceptance and all other notices or demands of any kind to which I may be entitled. I consent to any extensions or modification granted to the Lessee and the release and/or compromise of any obligations of the Lessee or any other guarantors without releasing me from my obligations. This is a continuing guaranty and will remain in effect in the event of my death and may be enforced by or for the benefit of any assignee or successor of the Lessor. **This guaranty is governed by and constituted in accordance with the laws of the State of California or the state where our assignee has its principal office and I consent to non-exclusive jurisdiction of any state or federal court in the State of California or the state where our assignee has its principal office and waive trial by jury.**

Signature	Print Name	Date

CAL011v2

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ALTRONICS BUSINESS SYSTEMS
A FLEX TECHNOLOGY GROUP Company

Customer Bill To: City of Suisun City
Address 701 Civic Center Blvd
City Suisun City
State CA **Zip** 94585

Schedule A

Qty 1	Make Konica Minolta	Model C360i	Description PC-216, Finish, Fax, WT, #Pad				
Ship To Address 701 Civic Center Blvd (City Hall Finance)			City Suisun City	State CA	Zip 94585		
Primary Contact Gemma Geluz			Phone (707) 421-7340	Email ggeluz@suisun.com			
Qty 1	Make Konica Minolta	Model C360i	Description PC-216, Finish, Fax, WT, #Pad				
Ship To Address 701 Civic Center Blvd (City Hall Finance)			City Suisun City	State CA	Zip 94585		
Primary Contact Gemma Geluz			Phone (707) 421-7340	Email ggeluz@suisun.com			
Qty 1	Make Konica Minolta	Model C360i	Description PC-216, Finish, Fax, WT, #Pad				
Ship To Address 701 Civic Center Blvd (City Hall Housing)			City Suisun City	State CA	Zip 94585		
Primary Contact Gemma Geluz			Phone (707) 421-7340	Email ggeluz@suisun.com			
Qty 1	Make Konica Minolta	Model C650i	Description PC-416, LU-302, Finish, Hole Punch, Fax, WT, #Pad				
Ship To Address 701 Civic Center Blvd (City Hall Mailroom)			City Suisun City	State CA	Zip 94585		
Primary Contact Gemma Geluz			Phone (707) 421-7340	Email ggeluz@suisun.com			
Qty 1	Make Konica Minolta	Model 450i	Description PC-215, LU-302, Finish, Fax, WT, #Pad				
Ship To Address 701 Civic Center Blvd (PD Dispatch)			City Suisun City	State CA	Zip 94585		
Primary Contact Gemma Geluz			Phone (707) 421-7340	Email ggeluz@suisun.com			
Qty 1	Make Konica Minolta	Model C300i	Description Cabinet, Finish, Fax, WT, #Pad				
Ship To Address 701 Civic Center Blvd (PD Squad Room)			City Suisun City	State CA	Zip 94585		
Primary Contact Gemma Geluz			Phone (707) 421-7340	Email ggeluz@suisun.com			
Qty 1	Make Konica Minolta	Model C3350i	Description PF-P21, Cabinet, Finish, WT, #Pad				
Ship To Address 701 Civic Center Blvd (PD Sgt Office)			City Suisun City	State CA	Zip 94585		
Primary Contact Gemma Geluz			Phone (707) 421-7340	Email ggeluz@suisun.com			
Qty 1	Make Konica Minolta	Model C3350i	Description				
Ship To Address 701 Civic Center Blvd (PD Sgt)			City Suisun City	State CA	Zip 94585		
Primary Contact Gemma Geluz			Phone (707) 421-7340	Email ggeluz@suisun.com			
Qty 1	Make Konica Minolta	Model C3350i	Description				
Ship To Address 701 Civic Center Blvd (PD Admin Office)			City Suisun City	State CA	Zip 94585		
Primary Contact Gemma Geluz			Phone (707) 421-7340	Email ggeluz@suisun.com			
Qty 1	Make Konica Minolta	Model C3350i	Description PF-P21, Cabinet, Finish, WT, #Pad				
Ship To Address 4555 Peterson Rd (Corp Yard)			City Suisun City	State CA	Zip 94585		
Primary Contact Gemma Geluz			Phone (707) 421-7340	Email ggeluz@suisun.com			

ALTRONICS BUSINESS SYSTEMS
A FLEX TECHNOLOGY GROUP Company

Customer Bill To: City of Suisun City
Address 701 Civic Center Blvd
City Suisun City
State CA **Zip** 94585

Schedule A

Qty 1	Make Konica Minolta	Model C3350i	Description PC-216, Finisher, Hole Punch, WT, #Pad				
Ship To Address 621 Pintail Dr (FD Fire Prevention Office)			City Suisun City	State CA	Zip 94585		
Primary Contact Gemma Geluz		Phone (707) 421-7340		Email ggeluz@suisun.com			
Qty 1	Make Konica Minolta	Model C3350i	Description				
Ship To Address 621 Pintail Dr (FD Battalion Chiefs/Captains Office)			City Suisun City	State CA	Zip 94585		
Primary Contact Gemma Geluz		Phone (707) 421-7340		Email ggeluz@suisun.com			
Qty 1	Make Konica Minolta	Model C360i	Description				
Ship To Address 611 Village Dr (Recreation)			City Suisun City	State CA	Zip 94585		
Primary Contact Gemma Geluz		Phone (707) 421-7340		Email ggeluz@suisun.com			
Qty	Make	Model	Description				
Ship To Address			City	State	Zip		
Primary Contact		Phone		Email			
Qty	Make	Model	Description				
Ship To Address			City	State	Zip		
Primary Contact		Phone		Email			
Qty	Make	Model	Description				
Ship To Address			City	State	Zip		
Primary Contact		Phone		Email			
Qty	Make	Model	Description				
Ship To Address			City	State	Zip		
Primary Contact		Phone		Email			
Qty	Make	Model	Description				
Ship To Address			City	State	Zip		
Primary Contact		Phone		Email			
Qty	Make	Model	Description				
Ship To Address			City	State	Zip		
Primary Contact		Phone		Email			
Qty	Make	Model	Description				
Ship To Address			City	State	Zip		
Primary Contact		Phone		Email			

P. 2 of 2 - Authorization / Acceptance

Customer Authorization

Signature	Print Name	Title	Date

rev.12/13/21

ALTRONICS BUSINESS SYSTEMS
A FLEX TECHNOLOGY GROUP Company

Customer Bill To: City of Suisun City
Address 701 Civic Center Blvd
City Suisun City
State CA **Zip** 94585

Schedule B - Lease Returns / Equipment Pick Up

☑ Lease Return ☐ Trade In ☐ Storage ☐ Disposal			Lease Company In House Leasing		Lease #		
Make Konica Minolta	Model C360i		Serial Number AA2J011013609				
Address 701 Civic Center Blvd (City Hall Finance)		City Suisun City		State CA	Zip 94585		
Primary Contact Gemma Geluz		Phone (707) 421-7340		Email ggeluz@suisun.com			

☑ Lease Return ☐ Trade In ☐ Storage ☐ Disposal			Lease Company In House Leasing		Lease #		
Make Konica Minolta	Model C360i		Serial Number AA2J011013611				
Address 701 Civic Center Blvd (City Hall Housing)		City Suisun City		State CA	Zip 94585		
Primary Contact Gemma Geluz		Phone (707) 421-7340		Email ggeluz@suisun.com			

☑ Lease Return ☐ Trade In ☐ Storage ☐ Disposal			Lease Company In House Leasing		Lease #		
Make Konica Minolta	Model C650i		Serial Number AA7N011000779				
Address 701 Civic Center Blvd (City Hall Mailroom)		City Suisun City		State CA	Zip 94585		
Primary Contact Gemma Geluz		Phone (707) 421-7340		Email ggeluz@suisun.com			

☑ Lease Return ☐ Trade In ☐ Storage ☐ Disposal			Lease Company In House Leasing		Lease #		
Make Konica Minolta	Model 458e		Serial Number AA6U011022449				
Address 701 Civic Center Blvd (PD Dispatch)		City Suisun City		State CA	Zip 94585		
Primary Contact Gemma Geluz		Phone (707) 421-7340		Email ggeluz@suisun.com			

☑ Lease Return ☐ Trade In ☐ Storage ☐ Disposal			Lease Company In House Leasing		Lease #		
Make Konica Minolta	Model C300i		Serial Number AA2K011009978				
Address 701 Civic Center Blvd (PD Squad Room)		City Suisun City		State CA	Zip 94585		
Primary Contact Gemma Geluz		Phone (707) 421-7340		Email ggeluz@suisun.com			

☑ Lease Return ☐ Trade In ☐ Storage ☐ Disposal			Lease Company In House Leasing		Lease #		
Make Konica Minolta	Model C3350i		Serial Number A93E011007945				
Address 701 Civic Center Blvd (PD Sgt Office)		City Suisun City		State CA	Zip 94585		
Primary Contact Gemma Geluz		Phone (707) 421-7340		Email ggeluz@suisun.com			

☑ Lease Return ☐ Trade In ☐ Storage ☐ Disposal			Lease Company In House Leasing		Lease #		
Make Konica Minolta	Model C3350i		Serial Number A93E011207290				
Address 701 Civic Center Blvd (PD Sgt)		City Suisun City		State CA	Zip 94585		
Primary Contact Gemma Geluz		Phone (707) 421-7340		Email ggeluz@suisun.com			

☑ Lease Return ☐ Trade In ☐ Storage ☐ Disposal			Lease Company In House Leasing		Lease #		
Make Konica Minolta	Model C3350i		Serial Number A93E011209171				
Address 701 Civic Center Blvd (PD Admin Office)		City Suisun City		State CA	Zip 94585		
Primary Contact Gemma Geluz		Phone (707) 421-7340		Email ggeluz@suisun.com			

ALTRONICS BUSINESS SYSTEMS
A FLEX TECHNOLOGY GROUP Company

Customer Bill To: City of Suisun City
Address 701 Civic Center Blvd
City Suisun City
State CA **Zip** 94585

Schedule B - Lease Returns / Equipment Pick Up

☑ Lease Return ☐ Trade In ☐ Storage ☐ Disposal			Lease Company In House Leasing		Lease #		
Make Konica Minolta		Model C3350i		Serial Number A93E011007955			
Address 4555 Peterson Rd (Corp Yard)			City Suisun City		State CA	Zip 94585	
Primary Contact Gemma Geluz		Phone (707) 421-7340		Email ggeluz@suisun.com			
☑ Lease Return ☐ Trade In ☐ Storage ☐ Disposal			Lease Company In House Leasing		Lease #		
Make Konica Minolta		Model C3350i		Serial Number A93E011209110			
Address 621 Pintail Dr (FD Fire Prevention Office)			City Suisun City		State CA	Zip 94585	
Primary Contact Gemma Geluz		Phone (707) 421-7340		Email ggeluz@suisun.com			
☑ Lease Return ☐ Trade In ☐ Storage ☐ Disposal			Lease Company In House Leasing		Lease #		
Make Konica Minolta		Model C3350i		Serial Number A93E011209152			
Address 621 Pintail Dr (FD Battalion Chiefs/Captains Office)			City Suisun City		State CA	Zip 94585	
Primary Contact Gemma Geluz		Phone (707) 421-7340		Email ggeluz@suisun.com			
☑ Lease Return ☐ Trade In ☐ Storage ☐ Disposal			Lease Company In House Leasing		Lease #		
Make Konica Minolta		Model C300i		Serial Number AA2K011010035			
Address 611 Village Dr (Recreation)			City Suisun City		State CA	Zip 94585	
Primary Contact Gemma Geluz		Phone (707) 421-7340		Email ggeluz@suisun.com			
☐ Lease Return ☐ Trade In ☐ Storage ☐ Disposal			Lease Company		Lease #		
Make		Model		Serial Number			
Address			City		State	Zip	
Primary Contact		Phone		Email			
☐ Lease Return ☐ Trade In ☐ Storage ☐ Disposal			Lease Company		Lease #		
Make		Model		Serial Number			
Address			City		State	Zip	
Primary Contact		Phone		Email			
☐ Lease Return ☐ Trade In ☐ Storage ☐ Disposal			Lease Company		Lease #		
Make		Model		Serial Number			
Address			City		State	Zip	
Primary Contact		Phone		Email			
☐ Lease Return ☐ Trade In ☐ Storage ☐ Disposal			Lease Company		Lease #		
Make		Model		Serial Number			
Address			City		State	Zip	
Primary Contact		Phone		Email			

P. 2 of 2 - Authorization / Acceptance

Customer Authorization

Signature	Print Name	Title	Date

CALTRONICS BUSINESS SYSTEMS
A FLEX TECHNOLOGY GROUP Company

Prestige Maintenance Agreement

Installed Location:

Name City of Suisun City
Address See Schedule A
City Suisun City
State CA **Zip** 94585

Customer Bill To:

Name City of Suisun City
Address 701 Civic Center Blvd
City Suisun City
State CA **Zip** 94585

Primary Contact

Name: Gemma Geluz
Phone: (707) 421-7340
Email: ggeluz@suisun.com

Meter Contact

Name: Gemma Geluz
Phone: (707) 421-7340
Email: ggeluz@suisun.com

Start Date: _____ to _____

Billing Cycle Base Allowance
☐ Quarterly ◉ Monthly ☐ Annual

Billing Cycle Usage
☐ Quarterly ◉ Monthly ☐ Annual

			Per Copy Rate		Contracted Usage		Base
ID #	Model	Serial Number	Color	B/W	Color	B/W	Charge
	450i		-	$0.0072	-	-	-
	C300i		$0.0078	$0.0500	-	-	-
	C360i		$0.0075	$0.0500	-	-	-
	C650i		$0.0068	$0.0450	-	-	-
	C3350i		$0.0160	$0.0600	-	-	-

Caltronics Guarantee

- This agreement assures that the equipment will be serviced by factory trained field technicians and includes all service, parts and supplies.
- Parts and Supplies - Caltronics uses only OEM and top quality supplies to service and supply your system.
- Free Loaner - Caltronics will provide a free loaner of equal or greater capability in the event that it cannot be repaired onsite.
- Call Ahead Program - A technician will call you within two business hours of receiving your service request. If the issue cannot be resolved by phone, you will be given an estimated time of arrival.

Pricing does not include paper, staples, applicable taxes and freight charges.

Power requirements may include a dedicated line and receptacle as described on the Site Requirements Form.

Authorization / Acceptance

Customer Authorization

Signature	Print Name	Title	Date

Accepted by Caltronics

Signature	Print Name	Title	Date

CALTRONICS BUSINESS SYSTEMS
A FLEX TECHNOLOGY GROUP Company

Customer Bill To: City of Suisun City
Address 701 Civic Center Blvd
City Suisun City
State CA **Zip** 94585

Prestige Maintenance Agreement - Terms & Conditions

1. **Description:** This managed service contract will cover all unscheduled repairs upon request by customer during the hours of 8:00 AM to 5:00 PM., Monday thru Friday, on the equipment listed herein. Service outside of Caltronics normal working hours shall be provided on an "if available" basis and customer shall pay Caltronics it's "after hours rate" then in effect.
2. **Commencement:** This is an annual contract, billed monthly, quarterly or annually in advance. The contract will commence upon delivery to customer. This contract qualifies for automatic renewal after 12 months from the contract start date, unless written notification of intent to cancel is received 30 days prior to the renewal date. See section 9 for cancellation details.
3. **Charges**: The minimum monthly payment and all other sums are due and payable to Caltronics. In return for payment, customer is entitled to produce copies and prints up to the allowance listed on the contract. Any copies or prints produced in excess of the allowance will be billed at the rate listed on the contract. The minimum monthly payment and excess copy rates are subject to an automatic annual increase. Supplies will be allocated based on manufacturer's specified yields. We reserve the right to charge customers for excess supply usage. Loaner machines will be charged at the customer's current per copy rate. Per copy charges based on single sided sheet of paper up to 8 1/2 x 14. Per copy/print charges for all Wide Format devices are based on a per square foot measurement on single sided sheet of paper.
4. **The sales tax** included on your contract invoice corresponds to the use of tangible personal property which includes toner usage. Customer agrees to pay sales tax as required by the California Department of Fee and Tax Administration.
5. **Meters**: Customer is responsible for providing Caltronics a meter reading on all equipment under contract on the billing date. If customer fails to provide an accurate meter reading, customer agrees to accept estimated meters based on service history for billing purposes. Caltronics may enable machines to automatically report meters and machine related information to better service our customers. It is the responsibility of the customer to ensure that the correct settings and/or defaults are set in the machine, print driver or applications when it relates to color copies/prints. Customers will be responsible for copies/prints produced based solely on the color (if applicable) and b/w meter readings as indicated by the machine.
6. **Relocation:** It is strongly recommended that our personnel prepare equipment prior to a move and reinstall equipment immediately following a move. Labor will be charged at our current hourly rates. If relocation is effected by the customer, Caltronics reserves the right to examine the machine at the new site. If repairs are required Caltronics will submit a quote for the repairs. If charges are approved by the customer, Service Contract will resume at the new site (after repairs). If not accepted by the customer, the Service Contract will be canceled effective immediately with not further obligation to either party.
7. **Assignment:** This agreement is non-transferable, non-assignable, non-refundable, and becomes void upon sale or transfer of the equipment. *Caltronics may apply any unused portion of maintenance charges towards future purchases with Caltronics at its sole discretion.*
8. **Breach or Default:** Caltronics may withhold service or terminate this agreement if the Customer fails to comply with any of the items and conditions of this agreement, or acquires a past due balance for services rendered and/or products sold of more than 30 days from date of invoice. Customer agrees to pay reasonable attorney fees and legal expenses incurred in exercising any of its rights and remedies upon breach of agreement. Caltronics reserves the right to terminate this agreement if the machine becomes obsolete and parts and/or supplies become unavailable. Service by anyone other than Caltronics, or use of parts or supplies from anyone other than Caltronics will void this agreement.
9. **Cancellation:** In the event of cancellation by the customer prior to the expiration date, Caltronics will bill and customer will be obligated to pay early termination charges equaling at least 50% of the remaining contract term based on the average dollar amount of the last 6 months of billing.
10. **Items not included:** A)Freight charges on toner B) relocation of equipment, C) coverage for non-OEM peripherals, D) 3rd party "compliance" firms hired by customer, E) damage caused by misuse or neglect, theft, vandalism, environmental conditions beyond manufacturers recommendation, power related issues, fire, water. Caltronics will not be responsible for direct, incidental, or consequential damages, including but not limited to damages arising out of the use of or performance of software, equipment, or any economic loss. Free loaner program does not apply to wide format products.
11. Issues caused by customers computer hardware/software, including applications, are not covered under this agreement. Any changes, modifications, or upgrades to customers network, including applications and operating systems necessitating a call from a technician are not covered by this agreement and will be billed at our current hourly rate.
12. The terms of this agreement may not be altered or amended unless authorized in writing by an officer of Caltronics. All other agreements or commitments for service and supplies are rendered invalid with the approval of this agreement. This agreement shall be governed by the laws of the state of California.

Authorization / Acceptance

Customer Authorization

Signature	Print Name	Title	Date

Accepted by Caltronics Business Systems

Signature	Print Name	Title	Date

CALTRONICS BUSINESS SYSTEMS
A FLEX TECHNOLOGY GROUP Company

Customer Bill To: City of Suisun City
Address 701 Civic Center Blvd
City Suisun City
State CA **Zip** 94585

Lease Return / Storage Agreement

Lease Return: Caltronics agrees to *return* the copier(s) listed below to the location designated by the owner of the equipment. Caltronics agrees to pay the associated shipping costs. Caltronics agrees to satisfy the remaining payments on the lease in an amount not to exceed that which is listed below under the ***Maximum Payment Amount*** .

Storage: Caltronics Business Systems agrees to *store* the copier(s) listed below until they are scheduled for return to the designated lease company. The customer is responsible for maintaining appropriate insurance on the copier(s) until returned to the lease company.

Lease Expiration Date	Make	Model	Serial Number	Accessories	Maximum Payment Amount	Total Months Stored
08/01/2023	Konica Minolta	458e x1	See Schedule B		$ 0.00	0
08/01/2023	Konica Minolta	C300i x2	See Schedule B		$ 0.00	0
08/01/2023	Konica Minolta	C360i x2	See Schedule B		$ 0.00	0
08/01/2023	Konica Minolta	C650i x1	See Schedule B		$ 0.00	0
08/01/2023	Konica Minolta	C3350i x6	See Schedule B		$ 0.00	0

Caltronics assumes no liability for the condition of the returned machine(s) and will not pay any charges associated with the repair or replacement of broken, damaged or missing parts. Caltronics assumes no liability for the overall condition of the returned equipment. Caltronics' only obligation is to return the equipment "as is" to the owner and make the remaining payments as specified above. It is the customer's responsibility to provide Caltronics with the return shipping instructions from their lease company. The customer will be responsible for any extra payments required due to lack of shipping instructions. Should the actual *Total Months Stored* exceed those indicated above, additional storage fees may apply.

Primary Contact:

Name	Phone	Email
Gemma Geluz	(707) 421-7340	ggeluz@suisun.com

Authorization / Acceptance

Customer Authorization

Signature	Print Name	Title	Date

Accepted by Caltronics Business Systems

Signature	Print Name	Title	Date

rev.12/13/21

POWER REQUIREMENTS BY MODEL

REVISION 6B

This form explains the specific A/C power requirements of the equipment we offer. It is the customer's responsibility to be sure that the installation site has the required power line and receptacle types before any of these models are installed. Our installation or service technicians are not allowed to alter the power cord, the outlet, or deviate from the below requirements.

The use of any adapter or extension cord is strictly prohibited and may void your warranty or service agreement.

120 Volts at 15 Amps

Recommended **Dedicated Circuit**; Recommended Isolated ***GROUND***

5-15R

Required:
Approx. 0 - 0.5 Volts between Neutral & Ground connection.

120VAC +/- 5%

KONICA MINOLTA bizhub

Black & White	Color
450i	C300i C360i C650i C3350i

(See Bulletin# 14-GB-075) = ✲(1a) ***S/N A61E011006980 & LATER*** ✲(2a) ***S/N A61D011004723 & LATER*** ✲(3a) ***S/N A5C0011014199 & LATER*** || (See Bulletin# 17-GB-036) = ✲(5a) ***S/N Prefix of A79J013***

IF YOU HAVE READ THE ABOVE CONDITIONS & AGREE TO THE TERMS, PLEASE SIGN HERE: X _____

SIGNATURE

AGENDA ITEM NO. 10

AGENDA TRANSMITTAL

MEETING DATE: June 20, 2023

CITY AGENDA ITEM: Council Adoption of Resolution No. 2023-__: Authorizing the City Manager to Request that the Metropolitan Transportation Commission Allocate Fiscal Year 2023-2024 Transportation Development Act Article 3 Pedestrian/Bicycle Project Funding to the City for the Driftwood Drive Path Gap Closure Project.

FISCAL IMPACT: There would be no impact to the General Fund. The Solano Transportation Authority (STA) will be recommending to the Metropolitan Transportation Commission (MTC) the allocation of $307,000 in Transportation Development Act (TDA) Article 3 funds to the City for the Driftwood Drive Path Gap Closure Project.

STRATEGIC PLAN: Provide Good Governance, Ensure Public Safety, and Enhance the Environment.

BACKGROUND: Transportation Development Act (TDA) funds are generated from a 1/4 cent tax on retail sales throughout California. An amount equal to two percent of the TDA funding generated, called TDA Article 3, is returned to each county from which it was generated for bicycle and pedestrian projects. STA works with MTC to administer the TDA funds.

STAFF REPORT: The Driftwood Drive Path Gap Closure Project (Project) has been recommended by STA for TDA Article 3 funding, and STA will need to submit a countywide claim to MTC that is comprised of each project sponsor's resolutions (attached to this staff report). In order to receive the TDA funds, the City must submit a formal request and application (Attachment B) along with the resolution associated with this staff report, as well as approve the statements in (Attachment A), Findings.

On May 10, 2023, the STA Board approved $307,000 in TDA Article 3 for the Project. On that same day, STA also approved a $100,000 Transportation Fund for Clean Air (TFCA) allocation for the Project.

The Project will fill in the gap in the Driftwood Drive Path. It will consist of 10-foot wide concrete pedestrian/bicycle facility along the south side of Driftwood Drive from the Marina Boulevard/Driftwood Drive intersection to approximately 210 feet east by extending the curb out to the paved street; crosswalk striping and curb ramp upgrades at the Marina Boulevard/Driftwood Drive intersection; storm drainage improvements that include catch basins, underground pipe, and re-paving for surface drainage purpose; striping; and roadway signage.

STAFF RECOMMENDATION: It is recommended that the City Council adopt Resolution No. 2023-___: Authorizing the City Manager to Request that the Metropolitan Transportation Commission Allocate Fiscal Year 2023-2024. Transportation Development Act Article 3 Pedestrian/Bicycle Project Funding to the City for the Driftwood Drive Path Gap Closure Project.

DOCUMENTS ATTACHED:

1. Resolution No. 2023-__: Authorizing the City Manager to Request that the Metropolitan Transportation Commission Allocate Fiscal Year 2023-2024 Transportation Development Act Article 3 Pedestrian/Bicycle Project Funding to the City for the Driftwood Drive Path Gap Closure Project.
2. Project Location Map.

PREPARED BY: Amanda Dum, Management Analyst II
REVIEWED BY: Nouae Vue, Public Works Director
APPROVED BY: Greg Folsom, City Manager

ATTACHMENTS:

1 Resolution to Request the Metropolitan Transportation Commission Allocate Project Funding.pdf
2 Project Location Map.pdf

RESOLUTION NO. 2023-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY AUTHORIZING THE CITY MANAGER TO REQUEST THAT THE METROPOLITAN TRANSPORTATION COMMISSION ALLOCATE FISCAL YEAR 2023-2024 TRANSPORTATION DEVELOPMENT ACT ARTICLE 3 PEDESTRIAN/BICYCLE PROJECT FUNDING TO THE CITY FOR THE DRIFTWOOD DRIVE GAP CLOSURE PROJECT

WHEREAS, Article 3 of the Transportation Development Act (TDA), Public Utilities Code (PUC) Section 99200 *et seq*., authorizes the submission of claims to a regional transportation planning agency for the funding of projects exclusively for the benefit and/or use of pedestrians and bicyclists; and

WHEREAS, the Metropolitan Transportation Commission (MTC), as the regional transportation planning agency for the San Francisco Bay region, has adopted MTC Resolution No.4108, entitled "Transportation Development Act, Article 3, Pedestrian and Bicycle Projects," which delineates procedures and criteria for submission of requests for the allocation of "TDA Article 3" funding; and

WHEREAS, MTC Resolution No. 4108 requires that requests for the allocation of TDA Article 3 funding be submitted as part of a single, countywide coordinated claim from each county in the San Francisco Bay region; and

WHEREAS, the City of Suisun City desires to submit a request to MTC for the allocation of TDA Article 3 funds to support the projects described in Attachment B to this resolution, which are for the exclusive benefit and/or use of pedestrians and/or bicyclists.

NOW, THERFORE, BE IT FURTHER RESOLVED that the City Council of City of Suisun City hereby declares that it is eligible to request an allocation of TDA Article 3 funds pursuant to Section 99234 of the Public Utilities Code, and furthermore, that there is no pending or threatened litigation that might adversely affect the project or projects described in Attachment B to this Resolution, or that might impair the ability of the City of Suisun City to carry out the project; and furthermore, that the project has been reviewed by the countywide Bicycle Advisory Committee and has been approved by MTC to use the countywide BAC and the countywide BAC provides for expanded representation of the City of Suisun City and the designated representative is familiar with the bicycle and pedestrian needs of the City of Suisun City and furthermore, that the City of Suisun City attests to the accuracy of and approves the statements in Attachment A to this Resolution; and furthermore, that a certified copy of this Resolution and its attachments, and any accompanying supporting materials shall be forwarded to the congestion management agency, countywide transportation planning agency, or county association of governments, as the case may be, of Solano County for submission to MTC as part of the countywide coordinated TDA Article 3 claim.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Suisun City held on Tuesday the 20th day of June 2023, by the following vote:

AYES: Councilmembers: _____
NOES: Councilmembers: _____
ABSENT: Councilmembers: _____
ABSTAIN: Councilmembers: _____

WITNESS my hand and the seal of said City this 20th day of June 2023.

_____
Anita Skinner
City Clerk

Attachment A

Findings

1. That the City of Suisun City is not legally impeded from submitting a request to the Metropolitan Transportation Commission for the allocation of Transportation Development Act (TDA) Article 3 funds, nor is the City of Suisun City legally impeded from undertaking the project(s) described in "Attachment B" of this resolution.
2. That the City of Suisun City has committed adequate staffing resources to complete the project(s) described in Attachment B.
3. A review of the project(s) described in Attachment B has resulted in the consideration of all pertinent matters, including those related to environmental and right-of-way permits and clearances, attendant to the successful completion of the project(s).
4. Issues attendant to securing environmental and right-of-way permits and clearances for the projects described in Attachment B have been reviewed and will be concluded in a manner and on a schedule that will not jeopardize the deadline for the use of the TDA funds being requested.
5. That the project(s) described in Attachment B comply with the requirements of the California Environmental Quality Act (CEQA, Public Resources Code Sections 21000 et seq.).
6. That as portrayed in the budgetary description(s) of the project(s) in Attachment B, the sources of funding other than TDA are assured and adequate for completion of the project(s).
7. That the project(s) described in Attachment B are for capital construction and/or design engineering; and/or for the maintenance of a Class I bikeway which is closed to motorized traffic; and/or for the purposes of restriping Class II bicycle lanes; and/or for the development or support of a bicycle safety education program; and/or for the development of a comprehensive bicycle and/or pedestrian facilities plan, and an allocation of TDA Article 3 funding for such a plan has not been received by the City of Suisun City within the prior five fiscal years.
8. That the project(s) described in Attachment B is included in a locally approved bicycle, pedestrian, transit, multimodal, complete streets, or other relevant plan.
9. That any project described in Attachment B that is a bikeway meets the mandatory minimum safety design criteria published in Chapter 1000 of the California Highway Design Manual.
10. That the project(s) described in Attachment B will be completed before the funds expire.
11. That the City of Suisun City agrees to maintain, or provide for the maintenance of, the project(s) and facilities described in Attachment B, for the benefit of and use by the public.

Attachment B

TDA Article 3 Project Application Form

1. **Agency**	City of Suisun City		
2. **Primary Contact**	Nick Lozano, Sr. Associate Engineer		
3. **Mailing Address**	701 Civic Center Boulevard		
4. **Email Address**	nlozano@suisun.com	5. **Phone Number**	(707) 580-069
6. **Secondary Contact**	Nouae Vue, Public Works Director		
7. **Mailing address**	701 Civic Center Boulevard		
8. **Email Address**	nvue@suisun.com	9. **Phone Number**	(707) 421-7316
10. **Send allocation instructions to**	701 Civic Center Boulevard		
11. **Project Title**	Driftwood Drive Path Gap Closure Project		
12. **Amount requested**	$307,000	13. **Fiscal Year of Claim**	2023-2024

14. **Description of Overall Project:**

This project will fill in the gap in the Driftwood Drive Path. The Project will consist of a 10-foot wide concrete pedestrian/bicycle facility along the south side of Driftwood Drive from the Marina Boulevard/Driftwood Drive intersection to approximately 210 feet east by extending the curb out to the paved street; crosswalk striping and curb ramp upgrades at the Marina Boulevard/Driftwood Drive intersection; storm drainage improvements that include catch basin, underground pipe, and re-paving for surface drainage purpose; striping; and roadway signage.

15. **Project Scope Proposed for Funding:** (Project level environmental, preliminary planning, and ROW are ineligible uses of TDA funds.)

a) Preparation of plans, specifications and cost estimates (PS&E), b) construction, and c) in-house construction engineering (consultant management, construction administration, inspections, and other City staff time).

16. **Project Location:** A map of the project location is attached or a link to a online map of the project location is provided below:

Intersection of Marina Boulevard, including south side of Driftwood Drive from said intersection to approximately 210 feet to the west.

Project Relation to Regional Policies (for information only)

17. Is the project in an Equity Priority Community? Yes☐ No☒

18. Is this project in a Priority Development Area or a Transit-Oriented Community? Yes☒ No☐

19. **Project Budget and Schedule**

Project Phase	TDA 3	Other Funds	Total Cost	Estimated Completion (month/year)
Bike/Ped Plan				
ENV				
PA&ED				
PS&E	13,000	5,000	18,000	January 2024
ROW				
CON	294,000	95,000	389,000	October 2024
Total Cost	307,000	100,000	407,000	

Project Eligibility

A. Has the project been reviewed by the Bicycle and Pedestrian Advisory Committee? Yes☒ No☐
If "YES," identify the date and provide a copy or link to the agenda.
If "NO," provide an explanation).

B. Has the project been approved by the claimant's governing body? Yes☒ No☐
If "NO," provide expected date:_____

C. Has this project previously received TDA Article 3 funding? Yes☐ No☒
(If "YES," provide an explanation on a separate page)

D. For "bikeways," does the project meet Caltrans minimum safety design criteria pursuant to Chapter 1000 of the California Highway Design Manual? Yes☒ No☐

E. **1.** Is the project categorically exempt from CEQA, pursuant to CCR Section 15301(c), Existing Facility? Yes☒ No☒

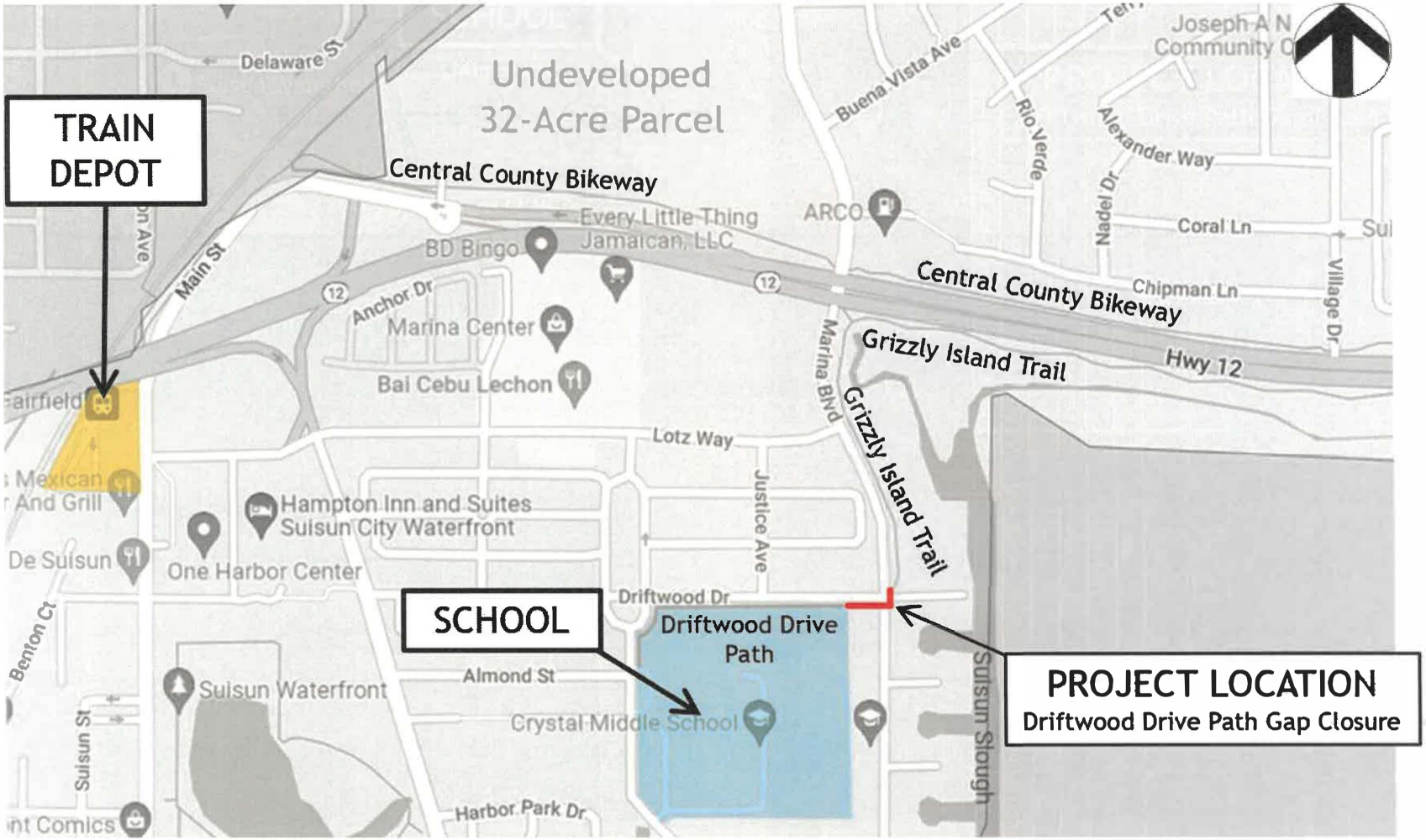
2. If "NO" above, is the project is exempt from CEQA for another reason? Yes☐ No☐
Cite the basis for the exemption. _____ N/A☐
If the project is not exempt, please check "NO," and provide environmental documentation, as appropriate.

F. Estimated Completion Date of project (month and year): October 2024

G. Have provisions been made by the claimant to maintain the project or facility, or has the claimant arranged for such maintenance by another agency? (If an agency other than the Claimant is to maintain the facility, please identify below and provide the agreement. Yes☒ No☐

H. Is a Complete Streets Checklist required for this project ? Yes☒ No☒
If the amount requested is over $250,000 or if the total project phase or construction phase is over $250,000, a Complete Streets checklist is likely required. Please attach the Complete Streets checklist or record of review, as applicable. More information and the form may be found here: https://mtc.ca.gov/planning/transportation/complete-streets

Location Map
Driftwood Drive Path Gap Closure Project



AGENDA ITEM NO. 11

AGENDA TRANSMITTAL

MEETING DATE: June 20, 2023

CITY AGENDA ITEM: Council Adoption of Resolution No. 2023-__: Authorizing the City Manager to execute a lease agreement with Flock Group Inc., or its assignee, for Automated License Plate Readers (ALPRs) over a five-year period.

FISCAL IMPACT: The Suisun City Police Department (SCPD) has an ongoing lease agreement with Flock Group Inc., which is ending June 30, 2023. Flock Group Inc. has provided a new lease agreement program keeping the same pricing structure as in years FY 21/22 and FY 22/23. The cost of this agreement is $200,800 over five years, or $40,800 in FY 23/24 and $40,000 every year after. There is a slight added cost to previous years, as SCPD has identified two additional areas where cameras are needed. SCPD currently has the funding in its FY22/23 budget for equipment to pay for the first year of this program.

STRATEGIC PLAN: Ensure Public Safety: 3.5 Optimize the use of technology to drive efficiency, productivity, and customer service.

BACKGROUND: The Police Department was authorized by Council to begin the ALPR program with open-source ALPR software in 2018. The software captured license plates, but it did not query the information against any databases. In 2021, SCPD migrated to using Flock Group Inc. as the ALPR vendor due to the capabilities of their technology, as well as the wide-spread use of Flock Group Inc. cameras in Solano County. In 2021, SCPD was offered a two-year lease for 14 cameras across Suisun City. This lease is ending, and SCPD would like to continue using the Flock Group Inc. ALPR technology by entering into a five-year lease agreement while adding two additional cameras at locations where the direction of ALPR cameras do not already exist.

STAFF REPORT: SCPD is seeking approval by the City Council to authorize the City Manager, or his designee, to execute a five-year lease agreement with Flock Group Inc., or its assignee, for Automated License Plate Readers (ALPRs) hardware, software, and installation.

Because the City does not have staffing available in any department to install, maintain and calibrate ALPR cameras, Flock Group Inc. is a viable option as they offer a lease-based solution, and they are the current vendor for SCPD's ALPR cameras. This proposed lease agreement includes the installation, repair, maintenance, and software to run the system.

Flock Group Inc. integrates with California databases to query stolen and wanted vehicle license plates in real-time. The system will alert officers in the field as well as dispatch when a stolen vehicle or a vehicle wanted in a significant crime is captured on an ALPR camera. This will allow resources to be deployed in real time, to apprehend a suspect(s) and potentially recover stolen property or evidence, or even rescue an individual who is a victim of kidnapping.

Flock Group Inc. ALPRs have the potential to help solve, or even reduce, violent crimes in Suisun City. Approximately 70% of all crimes involve a vehicle. Officers and detectives investigating shootings and other high-profile crimes will be able to leverage the Flock Group Inc. software to look for vehicles

involved in crimes by their license plate number, color, make, type, and time in a specific area. These leads will assist staff who are investigating crimes to identify possible involved parties. Identification of vehicles involved in crimes is a major step in building comprehensive investigations and gathering leads. These investigative tools can increase our ability to serve the community and bring investigations to resolution.

Crime is often multi-jurisdictional; Flock Group Inc. is a component of a county-wide effort to leverage technology to increase efficiency and effectiveness of county-wide law enforcement partners. Solano County and the cities of Benicia, Vallejo, Vacaville, and Fairfield are all using Flock Group Inc. ALPR cameras. Through the Flock Group Inc. software, we can continue to search surrounding agency cameras to determine if suspect vehicles have traveled to other cities. These leads can help detectives identify cross-jurisdictional crime sprees and trends, where a single person or group is responsible for crimes in many jurisdictions. It can also assist detectives with a focal point as to where to search for suspects who may have left Suisun City.

During the past two years SCPD has been utilizing Flock Group Inc. ALPR cameras, SCPD has been alerted to several vehicles crossing into Suisun City's jurisdiction that were used in many different crimes either in Suisun City or throughout Solano County. Many of these vehicles were located by SCPD officers resulting in suspects being arrested before they could commit additional crimes. In many other instances where the vehicle or suspect was not located, we are confident crimes were not committed in Suisun City, as officers converging and saturating areas surrounding these suspect vehicle notifications likely caused the suspects to leave the area due to the increased officer presence.

SCPD also utilized data obtained from Flock Group Inc. to identify a vehicle used in a homicide in Suisun City in 2022 within hours of the crime. This information resulted in that suspect's identity and arrest. Flock Group Inc. system data was also used in developing suspect information from another homicide in early 2023, saving numerous staff hours that would have been spent reviewing video evidence to identify a specific style of vehicle. Information retrieved by Flock Group Inc. is truly a force multiplier for SCPD.

Flock Group Inc. is compliant with all California State Laws and only retains license plate data for 30 days before that data is erased from the system and unretrievable.

STAFF RECOMMENDATION: It is recommended that the City Council Adopt Resolution No. 2023-__: Authorizing the City Manager to execute a lease agreement with Flock Group Inc., or its assignee, for Automated License Plate Readers (ALPRs) over a five-year period.

DOCUMENTS ATTACHED:

1. Resolution No. 2023-__: Authorizing the City Manager to execute a lease agreement with Flock Group Inc., or its assignee, for Automated License Plate Readers (ALPRs) over a five-year period
2. Flock Group Inc. Services Agreement
3. Flock Group Inc. Quote

PREPARED BY: Aaron Roth, Police Chief
REVIEWED BY: Greg Folsom, City Manager
APPROVED BY: Greg Folsom, City Manager

ATTACHMENTS:

1 Resolution to execute a lease agreement with Flock Group Inc..pdf
2 Flock Group Inc. Services Agreement.pdf
3 Flock Group Inc. Quote.pdf

RESOLUTION NO. 2023-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY AUTHORIZING THE CITY MANAGER TO EXECUTE A LEASE AGREEMENT WITH FLOCK GROUP INC., OR ITS ASSIGNEE, FOR AUTOMATED LICENSE PLATE READERS (ALPR) FOR A FIVE YEAR PERIOD

WHEREAS, there is a need by the City of Suisun City to provide for safety of both life and property of its community; and

WHEREAS, critical to the police function is investigation of crime and identification of responsible parties; and

WHEREAS, the police department has a need for continued, enhanced investigative capabilities to bring resolution to more cases; and

WHEREAS, the police department has a need to operate efficiently and effectively through the implementation of technology; and

WHEREAS, providing the police department the ability to continue its current ALPR system will enable the police department to maintain its current capabilities and more efficiently provide essential services; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of Suisun City hereby authorizes the City Manager, or his designee, to execute a 5-year lease agreement with Flock Group Inc., or its assignee, for automated license plate readers.

PASSED AND ADOPTED by the City Council of the City of Suisun City at a regular meeting thereof held on the 20th day of June, 2023 by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS my hand and the seal of said City this 20th day of June, 2023.

_____
Anita Skinner
City Clerk

Flock Safety + CA - Suisun City PD

Flock Group Inc.
1170 Howell Mill Rd, Suite 210
Atlanta, GA 30318

MAIN CONTACT:
Jaime Alfaro
jaime.alfaro@flocksafety.com
2067144430

flock safety

Company Overview

At Flock Safety, technology unites law enforcement and the communities they serve to eliminate crime and shape a safer future, together. We created the first public safety operating system to enable neighborhoods, schools, businesses, and law enforcement to work together to collect visual, audio, and situational evidence across an entire city to solve and prevent crime.

Our connected platform, comprised of License Plate Recognition (LPR), live video, audio detection, and a suite of integrations (AVL, CAD & more), alerts law enforcement when an incident occurs and turns unbiased data into objective answers that increase case clearance, maximize resources, and reduce crime -- all without compromising transparency or human privacy.

Join thousands of agencies reducing crime with Flock Safety's public safety operating system

2000+	**120**	**1B+**	**<60%***
communities with private-public partnerships	incident alerts / minute	1B+ vehicles detected / month	<60% local crime reduction in Flock cities

*According to a 2019 study conducted by Cobb County Police Department

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Introduction

Layer Intelligence to Solve More Crime

The pathway to a safer future looks different for every community. As such, this proposal presents a combination of products that specifically addresses your public safety needs, geographical layout, sworn officer count, and budget. These components make up your custom public safety operating system, a connected device network and software platform designed to transform real-time data into a panoramic view of your jurisdiction and help you zero in on the leads that solve more cases, prevent future crimes, and foster trust in the communities you serve.

Software Platform

Flock Safety's out-of-box software platform collects and makes sense of visual, audio, and situational evidence across your entire network of devices.

Out-of-Box Software Features	

Simplified Search	Get a complete view of all activity tied to one vehicle in your network of privately and publicly owned cameras.
	The user-friendly search experience allows officers to filter hours of footage in seconds based on time, location, and detailed vehicle criteria using patented Vehicle Fingerprint ™ technology. Search filters include:
	
	● Vehicle make
	● Body type
	● Color
	● License plates
	  ○ Partial tags
	  ○ Missing tags
	  ○ Temporary tags
	  ○ State recognition
	● Decals
	● Bumper stickers
	● Back racks
	● Top racks

National and Local Sharing	Access 1B+ additional plate reads each month without purchasing more cameras. Solve cross-jurisdiction crimes by opting into Flock Safety's sharing networks, including one-to-one, national, and statewide search networks. Users can also receive alerts from several external LPR databases: *California SVS* *FDLE* *FL Expired Licenses* *FL Expired Tags* *FL Sanctioned Drivers* *FL Sex Offenders* *Georgia DOR* *IL SOS* *Illinois Leads* *NCIC* *NCMEC Amber Alert* *REJIS* *CCIC* *FBI*
Real-time Alerts	Receive SMS, email, and in-app notifications for custom Hot Lists, NCIC wanted lists, AMBER alerts, Silver alerts, Vehicle Fingerprint matches, and more.
Interactive ESRI Map	View your AVL, CAD, traffic, and LPR alerts alongside live on-scene video from a single interactive map for a birdseye view of activity in your jurisdiction.
Vehicle Location Analysis	Visualize sequential Hot List alerts and the direction of travel to guide officers to find suspect vehicles faster.

Out-of-Box Software Features (Continued)	
Transparency Portal	Establish community trust with a public-facing dashboard that shares policies, usage, and public safety outcomes related to your policing technology.
Insights Dashboard	Access at-a-glance reporting to easily prove ROI, discover crime and traffic patterns and prioritize changes to your public safety strategy by using data to determine the most significant impact.
Native MDT Application	Download FlockOS to your MDTs to ensure officers never miss a Hot List alert while out on patrol.
Hot List Attachments	Attach relevant information to Custom Hot List alerts. Give simple, digestible context to Dispatchers and Patrol Officers responding to Hot List alerts so they can act confidently and drive better outcomes. When you create a custom Hot List Alert, add case notes, photos, reports, and other relevant case information.
Single Sign On (SSO)	Increase your login speed and information security with Okta or Azure Single Sign On (SSO). Quickly access critical information you need to do your job by eliminating the need for password resets and steps in the log-in process.

License Plate Recognition		
The Flock Safety Falcon® LPR camera uses Vehicle Fingerprint™ technology to transform hours of footage into actionable evidence, even when a license plate isn't visible, and sends Hot List alerts to law enforcement users when a suspect vehicle is detected. The Falcon has fixed and location-flexible deployment options with 30% more accurate reads than leading LPR.* *Results from the 2019 side-by-side comparison test conducted by LA County Sheriff's Department		
Flock Safety Falcon®LPR Camera	Flock Safety Falcon® Flex	Flock Safety Falcon® LR
Fixed, infrastructure-free LPR camera designed for permanent placement. √ 1 Standard LPR Camera √ Unlimited LTE data service + Flock OS platform licenses √ 1 DOT breakaway pole √ Dual solar panels √ Permitting, installation, and ongoing maintenance	Location-flexible LPR camera designed for fast, easy self-installation, which is ideal for your ever-changing investigative needs. √ 1 LPR Camera √ Unlimited LTE data service + software licenses √ 1 portable mount with varying-sized band clamps √ 1 Charger for internal battery √ 1 hardshell carrying case	Long-range, high-speed LPR camera that captures license plates and Vehicle Fingerprint data for increasing investigative leads on high-volume roadways like highways and interstates. √ 1 Long-Rage LPR Camera √ Computing device in protective poly case √ AC Power √ Permitting, installation, and ongoing maintenance

Your Flock Safety Team	
Flock Safety is more than a technology vendor; we are a partner in your mission to build a safer future. We work with thousands of law enforcement agencies across the US to build stronger, safer communities that celebrate the hard work of those who serve and protect. We don't disappear after contracts are signed; we pride ourselves on becoming an extension of your hard-working team as part of our subscription service.	
Implementation	Meet with a Solutions Consultant (former LEO) to build a deployment plan based on your needs. Our Permitting Team and Installation Technicians will work to get your device network approved, installed, and activated.
User Training + Support	Your designated Customer Success Manager will help train your power users and ensure you maximize the platform, while our customer support team will assist with needs as they arise.
Maintenance	We proactively monitor the health of your device network. If we detect that a device is offline, a full-time technician will service your device for no extra charge. *Note: Ongoing maintenance does not apply to Falcon Flex devices.*
Public Relations	Government Affairs Get support educating your stakeholders, including city councils and other governing bodies. Media Relations Share crimes solved in the local media with the help of our Public Relations team.

flock safety

EXHIBIT A

ORDER FORM

Customer:	CA - Suisun City PD	Initial Term:	60 Months
Legal Entity Name:	CA - Suisun City PD	Renewal Term:	24 Months
Accounts Payable Email:	dhealy@suisun.com	Payment Terms:	Net 30
Address:	701 Civic Center Blvd Suisun City, California 94585	Billing Frequency:	Annual Plan - First Year Invoiced at Signing.
		Retention Period:	30 Days

Hardware and Software Products

Annual recurring amounts over subscription term

Item	Cost	Quantity	Total
Flock Safety Platform			**$40,000.00**
Flock Safety Flock OS			
FlockOS ™	Included	1	Included
Flock Safety LPR Products			
Flock Safety Falcon ®	Included	16	Included

Professional Services and One Time Purchases

Item	Cost	Quantity	Total
One Time Fees			
Flock Safety Professional Services			
Professional Services - Standard Implementation Fee	$650.00	1	$650.00
Professional Services - Existing Infrastructure Implementation Fee	$150.00	1	$150.00

Subtotal Year 1:	$40,800.00
Annual Recurring Subtotal:	$40,000.00
Discounts:	$40,000.00
Estimated Tax:	$0.00
Contract Total:	$200,800.00

*Taxes shown above are provided as an estimate. Actual taxes are the responsibility of the Customer. This Agreement will automatically renew for successive renewal terms of the greater of one year or the length set forth on the Order Form (each, a "**Renewal Term**") unless either Party gives the other Party notice of non-renewal at least thirty (30) days prior to the end of the then-current term.*

Billing Schedule

Billing Schedule	Amount (USD)
Year 1	
At Contract Signing	$40,800.00
Annual Recurring after Year 1	$40,000.00
Contract Total	$200,800.00

*Tax not included

Discounts

Discounts Applied	Amount (USD)
Flock Safety Platform	$40,000.00
Flock Safety Add-ons	$0.00
Flock Safety Professional Services	$0.00

Product and Services Description

Flock Safety Platform Items	Product Description	Terms
Flock Safety Falcon ®	An infrastructure-free license plate reader camera that utilizes Vehicle Fingerprint® technology to capture vehicular attributes.	The Term shall commence upon first installation and validation of Flock Hardware.

One-Time Fees	Service Description
Installation on existing infrastructure	One-time Professional Services engagement. Includes site & safety assessment, camera setup & testing, and shipping & handling in accordance with the Flock Safety Advanced Implementation Service Brief.
Professional Services - Standard Implementation Fee	One-time Professional Services engagement. Includes site and safety assessment, camera setup and testing, and shipping and handling in accordance with the Flock Safety Standard Implementation Service Brief.
Professional Services - Advanced Implementation Fee	One-time Professional Services engagement. Includes site & safety assessment, camera setup & testing, and shipping & handling in accordance with the Flock Safety Advanced Implementation Service Brief.

By executing this Order Form, Customer represents and warrants that it has read and agrees to all of the terms and conditions contained in the Master Services Agreement attached. The Parties have executed this Agreement as of the dates set forth below.

FLOCK GROUP, INC.	**Customer: CA - Suisun City PD**
By: _____	By: _____
Name: _____	Name: _____
Title: _____	Title: _____
Date: _____	Date: _____
	PO Number: _____

Master Services Agreement

This Master Services Agreement (this "***Agreement***") is entered into by and between Flock Group, Inc. with a place of business at 1170 Howell Mill Road NW Suite 210, Atlanta, GA 30318 ("***Flock***") and the entity identified in the signature block ("***Customer***") (each a "***Party***," and together, the "***Parties***") on this the 08 day of June 2023. This Agreement is effective on the date of mutual execution ("***Effective Date***"). Parties will sign an Order Form ("**Order Form**") which will describe the Flock Services to be performed and the period for performance, attached hereto as **Exhibit A**. The Parties agree as follows:

RECITALS

WHEREAS, Flock offers a software and hardware situational awareness solution through Flock's technology platform that upon detection is capable of capturing audio, video, image, and recording data and provide notifications to Customer ("***Notifications***");

WHEREAS, Customer desires access to the Flock Services (defined below) on existing devices, provided by Customer, or Flock provided Flock Hardware (as defined below) in order to create, view, search and archive Footage and receive Notifications, via the Flock Services;

WHEREAS, Customer shall have access to the Footage in Flock Services. Pursuant to Flock's standard Retention Period (defined below) Flock deletes all Footage on a rolling thirty (30) day basis, except as otherwise stated on the Order Form. Customer shall be responsible for extracting, downloading and archiving Footage from the Flock Services on its own storage devices; and

AGREEMENT

NOW, THEREFORE, Flock and Customer agree that this Agreement, and any Order Form, purchase orders, statements of work, product addenda, or the like, attached hereto as

exhibits and incorporated by reference, constitute the complete and exclusive statement of the Agreement of the Parties with respect to the subject matter of this Agreement, and replace and supersede all prior agreements, term sheets, purchase orders, correspondence, oral or written communications and negotiations by and between the Parties.

1. DEFINITIONS

Certain capitalized terms, not otherwise defined herein, have the meanings set forth or cross-referenced in this Section 1.

1.1 "***Anonymized Data***" means Customer Data permanently stripped of identifying details and any potential personally identifiable information, by commercially available standards which irreversibly alters data in such a way that a data subject (i.e., individual person or entity) can no longer be identified directly or indirectly.

1.2 "***Authorized End User(s)***" means any individual employees, agents, or contractors of Customer accessing or using the Services, under the rights granted to Customer pursuant to this Agreement.

1.3 "***Customer Data***" means the data, media and content provided by Customer through the Services. For the avoidance of doubt, the Customer Data will include the Footage.

1.4. "***Customer Hardware***" means the third-party camera owned or provided by Customer and any other physical elements that interact with the Embedded Software and the Web Interface to provide the Services.

1.5 "***Embedded Software***" means the Flock proprietary software and/or firmware integrated with or installed on the Flock Hardware or Customer Hardware.

1.6 "***Flock Hardware***" means the Flock device(s), which may include the pole, clamps, solar panel, installation components, and any other physical elements that interact with the Embedded Software and the Web Interface, to provide the Flock Services as specifically set forth in the applicable product addenda.

1.7 "***Flock IP***" means the Services, the Embedded Software, and any intellectual property or proprietary information therein or otherwise provided to Customer and/or its Authorized End Users. Flock IP does not include Footage (as defined below).

1.8 "***Flock Network End User(s)***" means any user of the Flock Services that Customer authorizes access to or receives data from, pursuant to the licenses granted herein.

1.9 "***Flock Services***" means the provision of Flock's software and hardware situational awareness solution, via the Web Interface, for automatic license plate detection, alerts, audio detection, searching image records, video and sharing Footage.

1.10 "***Footage***" means still images, video, audio and other data captured by the Flock Hardware or Customer Hardware in the course of and provided via the Flock Services.

1.11 *"**Hotlist(s)***" means a digital file containing alphanumeric license plate related information pertaining to vehicles of interest, which may include stolen vehicles, stolen vehicle license plates, vehicles owned or associated with wanted or missing person(s), vehicles suspected of being involved with criminal or terrorist activities, and other legitimate law enforcement purposes. Hotlist also includes, but is not limited to, national data (i.e., NCIC) for similar categories, license plates associated with AMBER Alerts or Missing Persons/Vulnerable Adult Alerts, and includes manually entered license plate information associated with crimes that have occurred in any local jurisdiction.

1.12 "***Installation Services***" means the services provided by Flock for installation of Flock Services.

1.13 "***Retention Period***" means the time period that the Customer Data is stored within the cloud storage, as specified in the product addenda.

1.14 "***Vehicle Fingerprint™***" means the unique vehicular attributes captured through Services such as: type, make, color, state registration, missing/covered plates, bumper stickers, decals, roof racks, and bike racks.

1.15 "***Web Interface***" means the website(s) or application(s) through which Customer and its Authorized End Users can access the Services.

2. SERVICES AND SUPPORT

2.1 **Provision of Access.** Flock hereby grants to Customer a non-exclusive, non-transferable right to access the features and functions of the Flock Services via the Web Interface during the Term, solely for the Authorized End Users. The Footage will be available for Authorized End Users to access and download via the Web Interface for the data retention time defined on the Order Form ("***Retention Period***"). Authorized End Users will be required to sign up for an account and select a password and username ("***User ID***"). Customer shall be responsible for all acts and omissions of Authorized End Users, and any act or omission by an Authorized End User which, including any acts or omissions of authorized End user which would constitute a breach of this agreement if undertaken by customer. Customer shall undertake reasonable efforts to make all Authorized End Users aware of all applicable provisions of this Agreement and shall cause Authorized End Users to comply with such provisions. Flock may use the services of one or more third parties to deliver any part of the Flock Services, (such as using a third party to host the Web Interface for cloud storage or a cell phone provider for wireless cellular coverage).

2.2 **Embedded Software License.** Flock grants Customer a limited, non-exclusive, non-transferable, non-sublicensable (except to the Authorized End Users), revocable right to use the Embedded Software as it pertains to Flock Services, solely as necessary for Customer to use the Flock Services.

2.3 **Support Services.** Flock shall monitor the Flock Services, and any applicable device health, in order to improve performance and functionality. Flock will use commercially reasonable efforts to respond to requests for support within seventy-two (72) hours. Flock will provide Customer with reasonable technical and on-site support and maintenance services in-person, via phone or by email at support@flocksafety.com (such services collectively referred to as ***"Support Services"***).

2.4 **Upgrades to Platform.** Flock may make any upgrades to system or platform that it deems necessary or useful to (i) maintain or enhance the quality or delivery of Flock's products or services to its agencies;the competitive strength of, or market for, Flock's products or services;such platform or system's cost efficiency or performance, or (ii) to comply with applicable law. Parties understand that such upgrades are necessary from time to time and will not

diminish the quality of the services or materially change any terms or conditions within this Agreement.

2.5 **Service Interruption.** Services may be interrupted in the event that: (a) Flock's provision of the Services to Customer or any Authorized End User is prohibited by applicable law; (b) any third-party services required for Services are interrupted; (c) if Flock reasonably believe Services are being used for malicious, unlawful, or otherwise unauthorized use; (d) there is a threat or attack on any of the Flock IP by a third party; or (e) scheduled or emergency maintenance ("***Service Interruption***"). Flock will make commercially reasonable efforts to provide written notice of any Service Interruption to Customer,to provide updates, and to resume providing access to Flock Services as soon as reasonably possible after the event giving rise to the Service Interruption is cured. Flock will have no liability for any damage, liabilities, losses (including any loss of data or profits), or any other consequences that Customer or any Authorized End User may incur as a result of a Service Interruption. To the extent that the Service Interruption is not caused by Customer's direct actions or by the actions of parties associated with the Customer, the time will be tolled by the duration of the Service Interruption (for any continuous suspension lasting at least one full day). For example, in the event of a Service Interruption lasting five (5) continuous days, Customer will receive a credit for five (5) free days at the end of the Term.

2.6 **Service Suspension.** Flock may temporarily suspend Customer's and any Authorized End User's access to any portion or all of the Flock IP or Flock Service if (a) there is a threat or attack on any of the Flock IP by Customer; (b) Customer's or any Authorized End User's use of the Flock IP disrupts or poses a security risk to the Flock IP or any other customer or vendor of Flock; (c) Customer or any Authorized End User is/are using the Flock IP for fraudulent or illegal activities; (d) Customer has violated any term of this provision, including, but not limited to, utilizing Flock Services for anything other than the Permitted Purpose; or (e) any unauthorized access to Flock Services through Customer's account ("***Service Suspension***"). Customer shall not be entitled to any remedy for the Service Suspension period, including any reimbursement, tolling, or credit. If the Service Suspension was not caused by Customer, the Term will be tolled by the duration of the Service Suspension.

2.7 **Hazardous Conditions.** Flock Services do not contemplate hazardous materials, or other hazardous conditions, including, without limit, asbestos, lead, toxic or flammable substances. In the event any such hazardous materials are discovered in the designated locations in which Flock

is to perform services under this Agreement, Flock shall have the right to cease work immediately.

3. CUSTOMER OBLIGATIONS

3.1 **Customer Obligations.** Flock will assist Customer Authorized End Users in the creation of a User ID. Authorized End Users agree to provide Flock with accurate, complete, and updated registration information. Authorized End Users may not select as their User ID, a name that they do not have the right to use, or any other name with the intent of impersonation. Customer and Authorized End Users may not transfer their account to anyone else without prior written permission of Flock. Authorized End Users shall not share their account username or password information and must protect the security of the username and password. Unless otherwise stated and defined in this Agreement, Customer shall not designate Authorized End Users for persons who are not officers, employees, or agents of Customer. Authorized End Users shall only use Customer-issued email addresses for the creation of their User ID. Customer is responsible for any Authorized End User activity associated with its account. Customer shall ensure that Customer provides Flock with up to date contact information at all times during the Term of this agreement. Customer shall be responsible for obtaining and maintaining any equipment and ancillary services needed to connect to, access or otherwise use the Flock Services. Customer shall (at its own expense) provide Flock with reasonable access and use of Customer facilities and Customer personnel in order to enable Flock to perform Services (such obligations of Customer are collectively defined as ***"Customer Obligations"***).

3.2 **Customer Representations and Warranties.** Customer represents, covenants, and warrants that Customer shall use Flock Services only in compliance with this Agreement and all applicable laws and regulations, including but not limited to any laws relating to the recording or sharing of data, video, photo, or audio content.

4. DATA USE AND LICENSING

4.1 **Customer Data.** As between Flock and Customer, all right, title and interest in the Customer Data, belong to and are retained solely by Customer. Customer hereby grants to Flock a limited, non-exclusive, royalty-free, irrevocable, worldwide license to use the Customer Data and perform

all acts as may be necessary for Flock to provide the Flock Services to Customer. Flock does not own and shall not sell Customer Data.

4.2 **Customer Generated Data.** Flock may provide Customer with the opportunity to post, upload, display, publish, distribute, transmit, broadcast, or otherwise make available, messages, text, illustrations, files, images, graphics, photos, comments, sounds, music, videos, information, content, ratings, reviews, data, questions, suggestions, or other information or materials produced by Customer (**"*Customer Generated Data"***). Customer shall retain whatever legally cognizable right, title, and interest in Customer Generated Data. Customer understands and acknowledges that Flock has no obligation to monitor or enforce Customer's intellectual property rights of Customer Generated Data. Customer grants Flock a non-exclusive, irrevocable, worldwide, royalty-free, license to use the Customer Generated Data for the purpose of providing Flock Services. Flock does not own and shall not sell Customer Generated Data.

4.3 **Anonymized Data.** Flock shall have the right to collect, analyze, and anonymize Customer Data and Customer Generated Data to the extent such anonymization renders the data non-identifiable to create Anonymized Data to use and perform the Services and related systems and technologies, including the training of machine learning algorithms. Customer hereby grants Flock a non-exclusive, worldwide, perpetual, royalty-free right to use and distribute such Anonymized Data to improve and enhance the Services and for other development, diagnostic and corrective purposes, and other Flock offerings. Parties understand that the aforementioned license is required for continuity of Services. Flock does not own and shall not sell Anonymized Data.

5. CONFIDENTIALITY; DISCLOSURES

5.1 **Confidentiality.** To the extent required by any applicable public records requests, each Party (the "***Receiving Party***") understands that the other Party (the "***Disclosing Party***") has disclosed or may disclose business, technical or financial information relating to the Disclosing Party's business (hereinafter referred to as "***Proprietary Information***" of the Disclosing Party). Proprietary Information of Flock includes non-public information regarding features, functionality and performance of the Services. Proprietary Information of Customer includes non-public data provided by Customer to Flock or collected by Flock via Flock Services, which includes but is not limited to geolocation information and environmental data collected by sensors. The Receiving

Party agrees: (i) to take the same security precautions to protect against disclosure or unauthorized use of such Proprietary Information that the Party takes with its own proprietary information, but in no event less than commercially reasonable precautions, and (ii) not to use (except in performance of the Services or as otherwise permitted herein) or divulge to any third person any such Proprietary Information. The Disclosing Party agrees that the foregoing shall not apply with respect to any information that the Receiving Party can document (a) is or becomes generally available to the public; or (b) was in its possession or known by it prior to receipt from the Disclosing Party; or (c) was rightfully disclosed to it without restriction by a third party; or (d) was independently developed without use of any Proprietary Information of the Disclosing Party. Nothing in this Agreement will prevent the Receiving Party from disclosing the Proprietary Information pursuant to any judicial or governmental order, provided that the Receiving Party gives the Disclosing Party reasonable prior notice of such disclosure to contest such order. At the termination of this Agreement, all Proprietary Information will be returned to the Disclosing Party, destroyed or erased (if recorded on an erasable storage medium), together with any copies thereof, when no longer needed for the purposes above, or upon request from the Disclosing Party, and in any case upon termination of the Agreement. Notwithstanding any termination, all confidentiality obligations of Proprietary Information that is trade secret shall continue in perpetuity or until such information is no longer trade secret.

5.2 **Usage Restrictions on Flock IP.** Flock and its licensors retain all right, title and interest in and to the Flock IP and its components, and Customer acknowledges that it neither owns nor acquires any additional rights in and to the foregoing not expressly granted by this Agreement. Customer further acknowledges that Flock retains the right to use the foregoing for any purpose in Flock's sole discretion. Customer and Authorized End Users shall not: (i) copy or duplicate any of the Flock IP; (ii) decompile, disassemble, reverse engineer, or otherwise attempt to obtain or perceive the source code from which any software component of any of the Flock IP is compiled or interpreted, or apply any other process or procedure to derive the source code of any software included in the Flock IP; (iii) attempt to modify, alter, tamper with or repair any of the Flock IP, or attempt to create any derivative product from any of the foregoing; (iv) interfere or attempt to interfere in any manner with the functionality or proper working of any of the Flock IP; (v) remove, obscure, or alter any notice of any intellectual property or proprietary right appearing on or contained within the Flock Services or Flock IP; (vi) use the Flock Services for anything other

than the Permitted Purpose; or (vii) assign, sublicense, sell, resell, lease, rent, or otherwise transfer, convey, pledge as security, or otherwise encumber, Customer's rights. There are no implied rights.

5.3 **Disclosure of Footage.** Subject to and during the Retention Period, Flock may access, use, preserve and/or disclose the Footage to law enforcement authorities, government officials, and/or third parties, if legally required to do so or if Flock has a good faith belief that such access, use, preservation or disclosure is reasonably necessary to comply with a legal process, enforce this Agreement, or detect, prevent or otherwise address security, privacy, fraud or technical issues, or emergency situations.

6. PAYMENT OF FEES

6.1 **Billing and Payment of Fees**. Customer shall pay the fees set forth in the applicable Order Form based on the billing structure and payment terms as indicated in the Order Form. If Customer believes that Flock has billed Customer incorrectly, Customer must contact Flock no later than thirty (30) days after the closing date on the first invoice in which the error or problem appeared to receive an adjustment or credit. Customer acknowledges and agrees that a failure to contact Flock within this period will serve as a waiver of any claim. If any undisputed fee is more than thirty (30) days overdue, Flock may, without limiting its other rights and remedies, suspend delivery of its service until such undisputed invoice is paid in full. Flock shall provide at least thirty (30) days' prior written notice to Customer of the payment delinquency before exercising any suspension right.

6.2 **Notice of Changes to Fees.** Flock reserves the right to change the fees for subsequent Renewal Terms by providing sixty (60) days' notice (which may be sent by email) prior to the end of the Initial Term or Renewal Term (as applicable).

6.3 **Late Fees.** If payment is not issued to Flock by the due date of the invoice, an interest penalty of 1.0% of any unpaid amount may be added for each month or fraction thereafter, until final payment is made.

6.4 **Taxes.** Customer is responsible for all taxes, levies, or duties, excluding only taxes based on Flock's net income, imposed by taxing authorities associated with the order. If Flock has the legal obligation to pay or collect taxes, including amount subsequently assessed by a taxing

authority, for which Customer is responsible, the appropriate amount shall be invoice to and paid by Customer unless Customer provides Flock a legally sufficient tax exemption certificate and Flock shall not charge customer any taxes from which it is exempt. If any deduction or withholding is required by law, Customer shall notify Flock and shall pay Flock any additional amounts necessary to ensure that the net amount that Flock receives, after any deduction and withholding, equals the amount Flock would have received if no deduction or withholding had been required.

7. TERM AND TERMINATION

7.1 **Term.** The initial term of this Agreement shall be for the period of time set forth on the Order Form (the "***Term***"). Following the Term, unless otherwise indicated on the Order Form, this Agreement will automatically renew for successive renewal terms of the greater of one year or the length set forth on the Order Form (each, a "***Renewal Term***") unless either Party gives the other Party notice of non-renewal at least thirty (30) days prior to the end of the then-current term.
7.2 **Termination.** Upon termination or expiration of this Agreement, Flock will remove any applicable Flock Hardware at a commercially reasonable time period. In the event of any material breach of this Agreement, the non-breaching Party may terminate this Agreement prior to the end of the Term by giving thirty (30) days prior written notice to the breaching Party; provided, however, that this Agreement will not terminate if the breaching Party has cured the breach prior to the expiration of such thirty (30) day period ("Cure Period"). Either Party may terminate this Agreement (i) upon the institution by or against the other Party of insolvency, receivership or bankruptcy proceedings, (ii) upon the other Party's making an assignment for the benefit of creditors, or (iii) upon the other Party's dissolution or ceasing to do business. In the event of a material breach by Flock, and Flock is unable to cure within the Cure Period, Flock will refund Customer a pro-rata portion of the pre-paid fees for Services not received due to such termination.
7.3 Survival. The following Sections will survive termination: 1, 3, 5, 6, 7, 8.3, 8.4, 9, 10.1 and 10.6.

8. REMEDY FOR DEFECT; WARRANTY AND DISCLAIMER

8.1 **Manufacturer Defect.** Upon a malfunction or failure of Flock Hardware or Embedded Software (a **"*Defect*"**), Customer must notify Flock's technical support team. In the event of a Defect, Flock shall make a commercially reasonable attempt to repair or replace the defective Flock Hardware at no additional cost to the Customer. Flock reserves the right, in its sole discretion, to repair or replace such Defect, provided that Flock shall conduct inspection or testing within a commercially reasonable time, but no longer than seven (7) business days after Customer gives notice to Flock.

8.2 **Replacements.** In the event that Flock Hardware is lost, stolen, or damaged, Customer may request a replacement of Flock Hardware at a fee according to the reinstall fee schedule (https://www.flocksafety.com/reinstall-fee-schedule). In the event that Customer chooses not to replace lost, damaged, or stolen Flock Hardware, Customer understands and agrees that (1) Flock Services will be materially affected, and (2) that Flock shall have no liability to Customer regarding such affected Flock Services, nor shall Customer receive a refund for the lost, damaged, or stolen Flock Hardware.

8.3 **Warranty.** Flock shall use reasonable efforts consistent with prevailing industry standards to maintain the Services in a manner which minimizes errors and interruptions in the Services and shall perform the Installation Services in a professional and workmanlike manner. Services may be temporarily unavailable for scheduled maintenance or for unscheduled emergency maintenance, either by Flock or by third-party providers, or because of other causes beyond Flock's reasonable control, but Flock shall use reasonable efforts to provide advance notice in writing or by e-mail of any scheduled service disruption.

8.4 **Disclaimer.** THE REMEDY DESCRIBED IN SECTION 8.1 ABOVE IS CUSTOMER'S SOLE REMEDY, AND FLOCK'S SOLE LIABILITY, WITH RESPECT TO DEFECTS. FLOCK DOES NOT WARRANT THAT THE SERVICES WILL BE UNINTERRUPTED OR ERROR FREE; NOR DOES IT MAKE ANY WARRANTY AS TO THE RESULTS THAT MAY BE OBTAINED FROM USE OF THE SERVICES. EXCEPT AS EXPRESSLY SET FORTH IN THIS SECTION, THE SERVICES ARE PROVIDED "AS IS" AND FLOCK DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A

PARTICULAR PURPOSE AND NON-INFRINGEMENT. THIS DISCLAIMER ONLY APPLIES TO THE EXTENT ALLOWED BY THE GOVERNING LAW OF THE STATE MENTIONED IN SECTION 10.6.

8.5 **Insurance.** Flock will maintain commercial general liability policies as stated in Exhibit B.

8.6 **Force Majeure.** Parties are not responsible or liable for any delays or failures in performance from any cause beyond their control, including, but not limited to acts of God, changes to law or regulations, embargoes, war, terrorist acts, pandemics (including the spread of variants), issues of national security, acts or omissions of third-party technology providers, riots, fires, earthquakes, floods, power blackouts, strikes, supply chain shortages of equipment or supplies, financial institution crisis, weather conditions or acts of hackers, internet service providers or any other third party acts or omissions.

9. LIMITATION OF LIABILITY; INDEMNITY

9.1 **Limitation of Liability.** NOTWITHSTANDING ANYTHING TO THE CONTRARY, FLOCK, ITS OFFICERS, AFFILIATES, REPRESENTATIVES, CONTRACTORS AND EMPLOYEES SHALL NOT BE RESPONSIBLE OR LIABLE WITH RESPECT TO ANY SUBJECT MATTER OF THIS AGREEMENT OR TERMS AND CONDITIONS RELATED THERETO UNDER ANY CONTRACT, NEGLIGENCE, STRICT LIABILITY, PRODUCT LIABILITY, OR OTHER THEORY: (A) FOR LOSS OF REVENUE, BUSINESS OR BUSINESS INTERRUPTION; (B) INCOMPLETE, CORRUPT, OR INACCURATE DATA; (C) COST OF PROCUREMENT OF SUBSTITUTE GOODS, SERVICES OR TECHNOLOGY; (D) FOR ANY INDIRECT, EXEMPLARY, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES; (E) FOR ANY MATTER BEYOND FLOCK'S ACTUAL KNOWLEDGE OR REASONABLE CONTROL INCLUDING REPEAT CRIMINAL ACTIVITY OR INABILITY TO CAPTURE FOOTAGE; OR (F) FOR ANY AMOUNTS THAT, TOGETHER WITH AMOUNTS ASSOCIATED WITH ALL OTHER CLAIMS, EXCEED THE FEES PAID AND/OR PAYABLE BY CUSTOMER TO FLOCK FOR THE SERVICES UNDER THIS AGREEMENT IN THE TWELVE (12) MONTHS PRIOR TO THE ACT OR OMISSION THAT GAVE RISE TO THE LIABILITY, IN EACH CASE, WHETHER OR NOT FLOCK HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. THIS LIMITATION OF

LIABILITY OF SECTION ONLY APPLIES TO THE EXTENT ALLOWED BY THE GOVERNING LAW OF THE STATE REFERENCED IN SECTION 10.6. NOTWITHSTANDING ANYTHING TO THE CONTRARY, THE FOREGOING LIMITATIONS OF LIABILITY SHALL NOT APPLY (I) IN THE EVENT OF GROSS NEGLIGENCE OR WILLFUL MISCONDUCT, OR (II) INDEMNIFICATION OBLIGATIONS.

9.2 **Responsibility.** Each Party to this Agreement shall assume the responsibility and liability for the acts and omissions of its own employees, officers, or agents, in connection with the performance of their official duties under this Agreement. Each Party to this Agreement shall be liable for the torts of its own officers, agents, or employees.

9.3 **Flock Indemnity.** Flock shall indemnify and hold harmless Customer, its agents and employees, from liability of any kind, including claims, costs (including defense) and expenses, on account of: (i) any copyrighted material, patented or unpatented invention, articles, device or appliance manufactured or used in the performance of this Agreement; or (ii) any damage or injury to property or person directly caused by Flock's installation of Flock Hardware, except for where such damage or injury was caused solely by the negligence of the Customer or its agents, officers or employees. Flock's performance of this indemnity obligation shall not exceed the fees paid and/or payable for the services rendered under this Agreement in the preceding twelve (12) months.

10. INSTALLATION SERVICES AND OBLIGATIONS

10.1 **Ownership of Hardware**. Flock Hardware is owned and shall remain the exclusive property of Flock. Title to any Flock Hardware shall not pass to Customer upon execution of this Agreement, except as otherwise specifically set forth in this Agreement. Except as otherwise expressly stated in this Agreement, Customer is not permitted to remove, reposition, re-install, tamper with, alter, adjust or otherwise take possession or control of Flock Hardware. Customer agrees and understands that in the event Customer is found to engage in any of the foregoing restricted actions, all warranties herein shall be null and void, and this Agreement shall be subject to immediate termination for material breach by Customer. Customer shall not perform any acts which would interfere with the retention of title of the Flock Hardware by Flock. Should Customer default on any payment of the Flock Services, Flock may remove Flock Hardware at

Flock's discretion. Such removal, if made by Flock, shall not be deemed a waiver of Flock's rights to any damages Flock may sustain as a result of Customer's default and Flock shall have the right to enforce any other legal remedy or right.

10.2 **Deployment Plan**. Flock shall advise Customer on the location and positioning of the Flock Hardware for optimal product functionality, as conditions and locations allow. Flock will collaborate with Customer to design the strategic geographic mapping of the location(s) and implementation of Flock Hardware to create a deployment plan ("***Deployment Plan***"). In the event that Flock determines that Flock Hardware will not achieve optimal functionality at a designated location, Flock shall have final discretion to veto a specific location, and will provide alternative options to Customer.

10.3 **Changes to Deployment Plan.** After installation of Flock Hardware, any subsequent requested changes to the Deployment Plan, including, but not limited to, relocating, re-positioning, adjusting of the mounting, removing foliage, replacement, changes to heights of poles will incur a fee according to the reinstall fee schedule located at (https://www.flocksafety.com/reinstall-fee-schedule). Customer will receive prior notice and confirm approval of any such fees.

10.4 **Customer Installation Obligations**. Customer is responsible for any applicable supplementary cost as described in the Customer Implementation Guide, attached hereto as Exhibit C ("***Customer Obligations***"). Customer represents and warrants that it has, or shall lawfully obtain, all necessary right title and authority and hereby authorizes Flock to install the Flock Hardware at the designated locations and to make any necessary inspections or maintenance in connection with such installation.

10.5 **Flock's Obligations**. Installation of any Flock Hardware shall be installed in a professional manner within a commercially reasonable time from the Effective Date of this Agreement. Upon removal of Flock Hardware, Flock shall restore the location to its original condition, ordinary wear and tear excepted. Flock will continue to monitor the performance of Flock Hardware for the length of the Term. Flock may use a subcontractor or third party to perform certain obligations under this agreement, provided that Flock's use of such subcontractor or third party shall not release Flock from any duty or liability to fulfill Flock's obligations under this Agreement.

11. MISCELLANEOUS

11.1 **Compliance With Laws.** Parties shall comply with all applicable local, state and federal laws, regulations, policies and ordinances and their associated record retention schedules, including responding to any subpoena request(s).

11.2 **Severability.** If any provision of this Agreement is found to be unenforceable or invalid, that provision will be limited or eliminated to the minimum extent necessary so that this Agreement will otherwise remain in full force and effect.

11.3 **Assignment.** This Agreement is not assignable, transferable or sublicensable by either Party, without prior consent. Notwithstanding the foregoing, either Party may assign this Agreement, without the other Party's consent, (i) to any parent, subsidiary, or affiliate entity, or (ii) to any purchaser of all or substantially all of such Party's assets or to any successor by way of merger, consolidation or similar transaction.

11.4 **Entire Agreement.** This Agreement, together with the Order Form(s), the reinstall fee schedule (https://www.flocksafety.com/reinstall-fee-schedule), and any attached exhibits are the complete and exclusive statement of the mutual understanding of the Parties and supersedes and cancels all previous or contemporaneous negotiations, discussions or agreements, whether written and oral , communications and other understandings relating to the subject matter of this Agreement, and that all waivers and modifications must be in a writing signed by both Parties, except as otherwise provided herein. None of Customer's purchase orders, authorizations or similar documents will alter the terms of this Agreement, and any such conflicting terms are expressly rejected. Any mutually agreed upon purchase order is subject to these terms. In the event of any conflict of terms found in this Agreement or any other terms and conditions, the terms of this Agreement shall prevail. Customer agrees that Customer's purchase is neither contingent upon the delivery of any future functionality or features nor dependent upon any oral or written comments made by Flock with respect to future functionality or feature.

11.5 **Relationship.** No agency, partnership, joint venture, or employment is created as a result of this Agreement and Parties do not have any authority of any kind to bind each other in any respect whatsoever. Flock shall at all times be and act as an independent contractor to Customer.

11.6 **Governing Law; Venue.** This Agreement shall be governed by the laws of the state in which the Customer is located. The Parties hereto agree that venue would be proper in the chosen courts of the State of which the Customer is located. The Parties agree that the United Nations Convention for the International Sale of Goods is excluded in its entirety from this Agreement.

11.7 **Special Terms.** Flock may offer certain special terms which are indicated in the proposal and will become part of this Agreement, upon Customer's prior written consent and the mutual execution by authorized representatives ("***Special Terms***"). To the extent that any terms of this Agreement are inconsistent or conflict with the Special Terms, the Special Terms shall control.

11.8 **Publicity.** Flock has the right to reference and use Customer's name and trademarks and disclose the nature of the Services in business and development and marketing efforts.

11.9 **Feedback.** If Agency or Authorized End User provides any suggestions, ideas, enhancement requests, feedback, recommendations or other information relating to the subject matter hereunder, Agency or Authorized End User hereby assigns to Flock all right, title and interest (including intellectual property rights) with respect to or resulting from any of the foregoing.

11.10 **Export.** Customer may not remove or export from the United States or allow the export or re-export of the Flock IP or anything related thereto, or any direct product thereof in violation of any restrictions, laws or regulations of the United States Department of Commerce, the United States Department of Treasury Office of Foreign Assets Control, or any other United States or foreign Customer or authority. As defined in Federal Acquisition Regulation ("FAR"), section 2.101, the Services, the Flock Hardware and Documentation are "commercial items" and according to the Department of Defense Federal Acquisition Regulation ("DFAR") section 252.2277014(a)(1) and are deemed to be "commercial computer software" and "commercial computer software documentation." Flock is compliant with FAR Section 889 and does not contract or do business with, use any equipment, system, or service that uses the enumerated banned Chinese telecommunication companies, equipment or services as a substantial or essential component of any system, or as critical technology as part of any Flock system. Consistent with DFAR section 227.7202 and FAR section 12.212, any use, modification, reproduction, release, performance, display, or disclosure of such commercial software or commercial software documentation by the U.S. Government will be governed solely by the terms of this Agreement and will be prohibited except to the extent expressly permitted by the terms of this Agreement.

11.11 **Headings.** The headings are merely for organization and should not be construed as adding meaning to the Agreement or interpreting the associated sections.

11.12 **Authority.** Each of the below signers of this Agreement represent that they understand this Agreement and have the authority to sign on behalf of and bind the Parties they are representing.

11.13 **Conflict.** In the event there is a conflict between this Agreement and any applicable statement of work, or Customer purchase order, this Agreement controls unless explicitly stated otherwise.

11.14 **Public Disrepute.** In the event Customer or its employees become the subject of an indictment, arrest, public disrepute, contempt, scandal or behaves in a manner that, in the reasonable judgment of Flock, reflects unfavorably upon Flock, and/or their officers or principals, licensees, such act(s) or omission(s) shall constitute a material breach of this Agreement and Flock shall, in addition to any other rights and remedies available to it hereunder, whether at law or in equity, have the right to elect to terminate this Agreement.

11.15 **Notices.** All notices under this Agreement will be in writing and will be deemed to have been duly given when received, if personally delivered; when receipt is electronically confirmed, if transmitted by email; the day after it is sent, if sent for next day delivery by recognized overnight delivery service; and upon receipt, if sent by certified or registered mail, return receipt requested.

FLOCK NOTICES ADDRESS:

1170 HOWELL MILL ROAD, NW SUITE 210

ATLANTA, GA 30318

ATTN: LEGAL DEPARTMENT

EMAIL: legal@flocksafety.com

Customer NOTICES ADDRESS:

ADDRESS: _____

ATTN: _____

EMAIL: _____

EXHIBIT B

INSURANCE

Required Coverage. Flock shall procure and maintain for the duration of this Agreement insurance against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the services under this Agreement and the results of that work by Flock or its agents, representatives, employees or subcontractors. Insurance shall be placed with insurers with a current A. M. Best rating of no less than "A" and "VII". Flock shall obtain and, during the term of this Agreement, shall maintain policies of professional liability (errors and omissions), automobile liability, and general liability insurance for insurable amounts of not less than the limits listed herein. The insurance policies shall provide that the policies shall remain in full force during the life of the Agreement.

Types and Amounts Required. Flock shall maintain, at minimum, the following insurance coverage for the duration of this Agreement:

(i) **Commercial General Liability** insurance written on an occurrence basis with minimum limits of One Million Dollars ($1,000,000) per occurrence and Two Million Dollars ($2,000,000) in the aggregate for bodily injury, death, and property damage, including personal injury, contractual liability, independent contractors, broad-form property damage, and product and completed operations coverage;

(ii) **Umbrella or Excess Liability** insurance written on an occurrence basis with minimum limits of Ten Million Dollars ($10,000,000) per occurrence and Ten Million Dollars ($10,000,000) in the aggregate;

(iii) **Professional Liability/Errors and Omissions** insurance with minimum limits of Five Million Dollars ($5,000,000) per occurrence and Five Million Dollars ($5,000,000) in the aggregate;

(iv) **Commercial Automobile Liability** insurance with a minimum combined single limit of One Million Dollars ($1,000,000) per occurrence for bodily injury, death, and property coverage, including owned and non-owned and hired automobile coverage; and

(v) **Cyber Liability** insurance written on an occurrence basis with minimum limits of Five Million Dollars ($5,000,000).

Flock Safety + CA - Suisun City PD

Flock Group Inc.
1170 Howell Mill Rd, Suite 210
Atlanta, GA 30318

MAIN CONTACT:
Jake Sherman
jake.sherman@flocksafety.com
8187467444

Created Date: 05/31/2023
Expiration Date: 06/07/2023
Quote Number: Q-33197
PO Number:

flock safety

flock safety

Budgetary Quote

This document is for informational purposes only. Pricing is subject to change.

Bill To: 701 Civic Center Blvd Suisun City, California 94585

Ship To: 701 Civic Center Boulevard Suisun City, California 94585

Billing Company Name: CA - Suisun City PD
Billing Contact Name: Dan Healey
Billing Email Address: dhealy@suisun.com
Billing Phone: 707-421-6684

Subscription Term: 60 Months
Payment Terms: Net 30
Retention Period: 30 Days
Billing Frequency: Annual Plan - First Year Invoiced at Signing.

Hardware and Software Products

Annual recurring amounts over subscription term

Item	Cost	Quantity	Total
Flock Safety Platform			**$40,000.00**
Flock Safety Flock OS			
FlockOS ™	Included	1	Included
Flock Safety LPR Products			
Flock Safety Falcon ®	Included	16	Included

Professional Services and One Time Purchases

Item	Cost	Quantity	Total
One Time Fees			
Flock Safety Professional Services			
Professional Services - Standard Implementation Fee	$650.00	1	$650.00
Professional Services - Existing Infrastructure Implementation Fee	$150.00	1	$150.00

Subtotal Year 1:	$40,800.00
Annual Recurring Subtotal:	$40,000.00
Discounts:	$40,000.00
Estimated Tax:	$0.00
Contract Total:	$200,800.00

Taxes shown above are provided as an estimate. Actual taxes are the responsibility of the Customer. This is not an invoice – this document is a non-binding proposal for informational purposes only. Pricing is subject to change.

Billing Schedule	Amount (USD)
Year 1	
At Contract Signing	$40,800.00
Annual Recurring after Year 1	$40,000.00
Contract Total	$200,800.00

*Tax not included

Discounts Applied	Amount (USD)
Flock Safety Platform	$40,000.00
Flock Safety Add-ons	$0.00
Flock Safety Professional Services	$0.00

Product and Services Description

Flock Safety Platform Items	Product Description
Flock Safety Falcon ®	An infrastructure-free license plate reader camera that utilizes Vehicle Fingerprint® technology to capture vehicular attributes.

One-Time Fees	Service Description
Installation on existing infrastructure	One-time Professional Services engagement. Includes site & safety assessment, camera setup & testing, and shipping & handling in accordance with the Flock Safety Advanced Implementation Service Brief.
Professional Services - Standard Implementation Fee	One-time Professional Services engagement. Includes site and safety assessment, camera setup and testing, and shipping and handling in accordance with the Flock Safety Standard Implementation Service Brief.
Professional Services - Advanced Implementation Fee	One-time Professional Services engagement. Includes site & safety assessment, camera setup & testing, and shipping & handling in accordance with the Flock Safety Advanced Implementation Service Brief.

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AGENDA ITEM NO. 12

AGENDA TRANSMITTAL

MEETING DATE: June 20, 2023

CITY AGENDA ITEM: Council Adoption of Resolution No. 2023-___: Authorizing the Mayor to send a letter in opposition to AB 1637 (Irwin).

FISCAL IMPACT: There is no impact to the General Fund for this action.

STRATEGIC PLAN: Provide Good Governance.

BACKGROUND: The League of California City has requested letters opposing AB 1637 (Irwin). AB 1637 would require cities and counties to secure and utilize their website through a new .gov or ca.gov domain no later than January 1, 2027. It would also require all of our employee email addresses to reflect the updated domain within the same timeframe.

STAFF REPORT: The most significant reasons for the City to oppose this bill have to do with cost and complexity of the migration. Suisun City already has an established online presence with a different domain. Transitioning to a .gov or a ca.gov domain can be a complex and time-consuming process. It will involve redirecting URLs, updating email addresses, and ensuring compatibility with existing systems, potentially leading to disruptions in services and user experience during the transition. Doing so is a significant lift that will be expensive and time consuming for staff to do all of this, especially since we just finished a complete upgrade to our website.

This bill contains NO state appropriation and is not contingent on any state funds, so it is essentially another unfunded mandate. Migrating to a new domain (and corresponding email addresses) would require significant investment, adversely impacting critical services and programs.

- AB 1637 will result in confusion and frustration as residents are redirected from their trusted local agency website to an unfamiliar website.
- AB 1637 hurts smaller entities the hardest. Those without dedicated IT staff or resources will have to contract out to meet the proposed deadline.
- AB 1637 does not add any layer of new protection against cyber security threats.

STAFF RECOMMENDATION: It is recommended that the City Council adopt Resolution No. 2023-___: Authorizing the Mayor to send a letter in opposition to AB 1637 (Irwin).

DOCUMENTS ATTACHED:

1. Resolution No. 2023-___: Authorizing the Mayor to send a letter in opposition to AB 1637 (Irwin)
2. Letter opposing AB 1637

PREPARED BY: Greg Folsom, City Manager

ATTACHMENTS:

1 Resolution Authorizing the Mayor to send a Letter in Opposition to AB 1637 (Irwin).pdf

2 Letter Opposing AB 1637.pdf

RESOLUTION NO. 2023 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY AUTHORIZING THE MAYOR TO SEND A LETTER IN OPPOSITION TO AB 1637 (IRWIN)

WHEREAS, AB 1637 would require cities and counties to secure and utilize their website through a new .gov or ca.gov domain no later than January 1, 2027; and

WHEREAS, AB 1637 would require all employee email addresses to reflect the updated domain within the same timeframe; and

WHEREAS, migrating to a new domain (and corresponding email addresses) would require significant investment, adversely impacting critical services and programs; and

WHEREAS, AB 1637 does not add any layer of new protection against cyber security threats; and

WHEREAS, this bill contains no state appropriation and is not contingent on any state funds, so it is essentially another unfunded mandate

NOW, THEREFORE, The City Council of The City of Suisun City Authorizes the Mayor to Send a Letter of Opposition to AB 1637 (Irwin)

PASSED AND ADOPTED at the Regular Meeting of the City Council of the City of Suisun City duly held on June 20, 2023, by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS my hand and the seal of said City this 20th day of June 2023.

_____
Anita Skinner
City Clerk

CITY COUNCIL
Alma Hernandez, Mayor
Princess Washington, Mayor Pro-Tem
Jenalee Dawson
Marlon L. Osum
Amit Pal

CITY COUNCIL MEETING

First and Third Tuesday
Every Month

CITY OF SUISUN CITY

701 Civic Center Blvd.
Suisun City, California 94585
Incorporated October 9, 1868

June 20, 2023

The Honorable Anna Caballero
Chair, Senate Governance and Finance Committee
State Capitol, Room 407
Sacramento, CA 95814

RE: AB 1637 (Irwin) Websites: Domain Names.
OPPOSE (As Amended 5/18/2023)

Dear Senator Caballero,

The City of Suisun City regretfully must **oppose Assembly Bill 1637 (Irwin)** that would require cities and counties to secure and utilize their website through a new .gov or ca.gov domain no later than January 1, 2027. It would also require all of our employee email addresses to reflect the updated domain within the same time frame.

While we appreciate the intended goal of this measure and the perceived benefits that some believe utilizing a new domain may provide, we remain deeply concerned about the added costs associated with migrating to a new domain and corresponding email addresses that will adversely impact core principal programs and activites; confusion and frustration that will be created by forcing a new website to be utilized; the lack of any resources to better assist local agencies of varying sizes and capabilities with complying; and the absence of any study, review or report of capability gaps for the state to evaluate, adopt and share best practices. These recommendations were outlined in the Department of Homeland Security Notice of Funding Opportunity (NOFO) for State and Local Cybersecurity grant Program but failed to be included in AB 1637.

Suisun City already has an established online presence with a different domain. Transitioning to a .gov or a ca.gov domain can be a complex and time-consuming process. It will involve redirecting URLs, updating email addresses, and ensuring compatibility with existing systems, potentially leading to disruptions in services and user experience during the transition. Doing so is a significant lift that will be expensive and time consuming for our staff to do all of this, especially since we just finished a complete upgrade to our website.

For these reasons, the City of Suisun City respectfully must **oppose AB 1637 (Irwin).**

Respectfully submitted,

Mayor Alma Hernandez

cc: The Honorable Jacqui Irwin
Members, Senate Governance and Finance Committee
Senator Bill Dodd
Assemblymember Lori D. Wilson
Nancy Bennett, via email: nbennett@calcities.org
League of California Cities (via email: cityletters@calcities.org)

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AGENDA ITEM NO. 13

AGENDA TRANSMITTAL

MEETING DATE: June 20, 2023

CITY AGENDA ITEM: Council Adoption of Resolution No. 2023-___: Declaring its Intention to Establish a Community Facilities District and to Authorize the Levy of Special Taxes (Meridian West).

FISCAL IMPACT: There would be an impact to the General Fund from this item. Once the Community Facilities District (CFD) is formed, the Meridian West project will begin to contribute funds towards Safety Services such as police and fire. The formation of Community Facilities District No. 5 meets the fiscal criteria as established by Resolution No. 2005-69 Cost Recovery Policy for New Development, dated October 4, 2005. Community Facilities District No. 5 is intended to offset Municipal Service costs, including administrative costs, thereby reducing the negative fiscal impact of new development on the City's General Fund.

STRATEGIC PLAN: Provide Good Governance.

BACKGROUND: New developments within the City are usually annexed to another City CFD, CFD No. 2; however, this project requires additional maintenance and services that are not authorized under CFD No. 2. As such, the City has received a petition from the property owner of the Meridian project to form a new CFD to pay for the services authorized in CFD 2 (all related administrative costs, related reserves for replacement of vehicles and equipment, police services; fire protection services; paramedical services; services for the maintenance of parks, parkways and open space [landscaping]; and services for the maintenance of storm drains), plus two items that were not authorized under CFD No. 2 (dredging maintenance and streetlight maintenance).

STAFF REPORT: The process to form the new Communities Facilities District (CFD) No. 5 includes the following:

- Accept the petition by property owner requesting that the City form the District. (6/20/2023)
- Adopt a Resolution of Intention to Establish CFD No. 5. (6/20/2023)
- Record the CFD boundary map with the County Recorder. (by 7/5/2023)
- Publish a hearing notice. (by July 25, 2023)
- File a CFD Report with the City Council. (8/8/2023)
- Conduct a Public Hearing. (8/8/2023)
- Adopt a resolution forming CFD No. 5. 8/8/2023)
- Adopt a resolution calling for a special election. (8/8/2023)
- Conduct the special election. (8/8/2023)
- Adopt a resolution certifying the election results. (8/8/2023)
- Introduce an Ordinance ordering the tax levy. (8/8/2023)
- Adopt the Ordinance ordering the tax levy. (8/22/2023)
- Record the Notice of Special Tax Lien with the County Recorder. (by 8/23/2023)
- Publish the Ordinance. (by 9/6/2023)

STAFF RECOMMENDATION: It is recommended that the City Council Adopt Resolution No. 2023-

___: Declaring its Intention to Establish a Community Facilities District and to Authorize the Levy of Special Taxes.

DOCUMENTS ATTACHED:

1. Resolution No. 2023-__: Declaring its Intention to Establish a Community Facilities District and to Authorize the Levy of Special Taxes (Meridian West).
    a. Proposed Boundaries of the District Map
    b. Description of Services to be Financed by the District
    c. Rate and Method of Apportionment of Special Tax
    d. Notice of Public Hearing

PREPARED BY: Amanda Dum, Management Analyst II
REVIEWED BY: Nouae Vue, Public Works Director
APPROVED BY: Greg Folsom, City Manager

ATTACHMENTS:

1 Resolution Declaring its Intention to Establish a Community Facilities District and to Authorize the Levy of Special Taxes.pdf
a Proposed Boundaries of the District Map.pdf
b Description of Services to be Financed by the District.pdf
c Rate and Method of Apportionment of Special Tax.pdf
d Notice of Public Hearing.pdf

RESOLUTION NO. 2023-

A RESOLUTION OF THE CITY COUNCIL OF CITY OF SUISUN CITY, DECLARING ITS INTENTION TO ESTABLISH A COMMUNITY FACILITIES DISTRICT AND TO AUTHORIZE THE LEVY OF SPECIAL TAXES

CITY OF SUISUN CITY
COMMUNITY FACILITIES DISTRICT NO. 5
(PUBLIC SAFETY, MAINTENANCE & DREDGING SERVICES)

WHEREAS, under the Mello-Roos Community Facilities Act of 1982 (Sections 53311 and following, California Government Code; hereafter referred to as the "Act"), the City Council of City of Suisun City (the "City Council") may commence proceedings for the establishment of a community facilities district, and

WHEREAS, the City Council has received petitions (including waivers) satisfying all of the requirements of Section 53319 of the Government Code submitted on behalf of the landowners proposing to establish a community facilities district within the District under the terms of the Act, to provide for the costs of operating and maintaining Public Safety, Maintenance & Dredging Services and appurtenant facilities, and this City Council now desires to commence proceedings to establish a community facilities district (the "District") as described herein; and

WHEREAS, under the Act, the City Council is the legislative body for the proposed District and is empowered with the authority to establish the District and levy special taxes within the District; and

WHEREAS, the City Council now desires to proceed with the actions necessary to consider the establishment of the District.

NOW, THEREFORE, IT IS HEREBY ORDERED, as follows:

1. The City Council proposes to begin the proceedings necessary to establish the District pursuant to the Act.

2. The name of the proposed District is City of Suisun City, Community Facilities District No. 5 (Public Safety, Maintenance & Dredging Services).

3. The proposed boundaries of the District are as shown on the map of the District on file with the City Clerk, a copy of which is attached hereto as Exhibit A, which Exhibit is by this reference incorporated herein. The proposed boundaries are hereby preliminarily approved. The City Clerk is hereby directed to record, or cause to be recorded, the map of the boundaries of the District in the office of the Solano County Recorder as soon as practicable after the adoption of this Resolution.

4. The type of services proposed to be financed by the District and pursuant to the Act shall consist of those services described in Exhibit B hereto, which Exhibit is by this reference incorporated herein (the "Services").

5. Except where funds are otherwise available, a special tax sufficient to pay the costs thereof, secured by recordation of a continuing lien against all non-exempt real property in the District, will be levied annually within the District and collected in the same manner as ordinary ad valorem property taxes or in such other manner as this City Council or its designee shall determine, including direct billing of the affected property owners. The proposed rate and method of apportionment of the special tax among the parcels of real property within the District, in sufficient detail to allow each landowner within the proposed District to estimate the maximum amount such owner will have to pay, are described in Exhibit C attached hereto, which Exhibit is by this reference incorporated herein.

6. The City Council finds that the provisions of Section 53313.6, 53313.7 and 53313.9 of the Act (relating to adjustments to ad valorem property taxes and schools financed by a community facilities district) are inapplicable to the District.

7. The levy of said proposed special tax shall be subject to the approval of the qualified electors of the District at a special election. The proposed voting procedure shall be by mailed or hand-delivered ballot among the landowners in the proposed District, with each landowner having one vote for each acre or portion of an acre of land such landowner owns in the District.

8. Except as may otherwise be provided by law or the rate and method of apportionment of the special tax for the District, the following properties are exempt from the Special Tax: (i) properties or entities of the state, federal, or local governments, except as provided in Section 53340(c) of the Government Code; (ii) properties receiving a welfare exemption under subdivision (g) of Section 214 of the Revenue and Taxation Code; and (iii) properties otherwise exempt by law.

9. The Director of Finance of the City of Suisun City is hereby directed to study the proposed Services and to make, or cause to be made, and file with the City Clerk a report in writing, presenting the following:

(a) A brief description of the Services.

(b) An estimate of the fair and reasonable initial annual cost of providing the Services, including the incidental expenses in connection therewith, any City of Suisun City administration costs and all other related costs.

Said report shall be made a part of the record of the public hearing provided for below.

10. Tuesday, August 8, 2023, at 6:30 p.m., or as soon thereafter as the matter may be heard, at the City Council Chambers, 701 Civic Center Boulevard, Suisun City, California, and the same are hereby appointed and fixed as the time and place when and where this City Council, as legislative body for the District, will conduct a public hearing on the establishment of the District and consider and finally determine whether the public interest, convenience and necessity require the formation of the District and the levy of said special tax.

11. The City Clerk is hereby directed to cause notice of said public hearing to be given by publication one time in a newspaper published in the area of the District. The publication of said notice shall be completed at least seven days before the date herein set for said hearing. The notice shall be substantially in the form of Exhibit D hereto.

12. This Resolution shall take effect upon its adoption.

* * * * * *

PASSED AND ADOPTED at a Regular Meeting of the City Council of the City of Suisun City duly held on Tuesday, the 20th day of June 2023, by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS my hand and the seal of said City this 20th day of June 2023.

_____
Anita Skinner
City Clerk

EXHIBIT A

CITY OF SUISUN CITY

COMMUNITY FACILITIES DISTRICT NO. 5

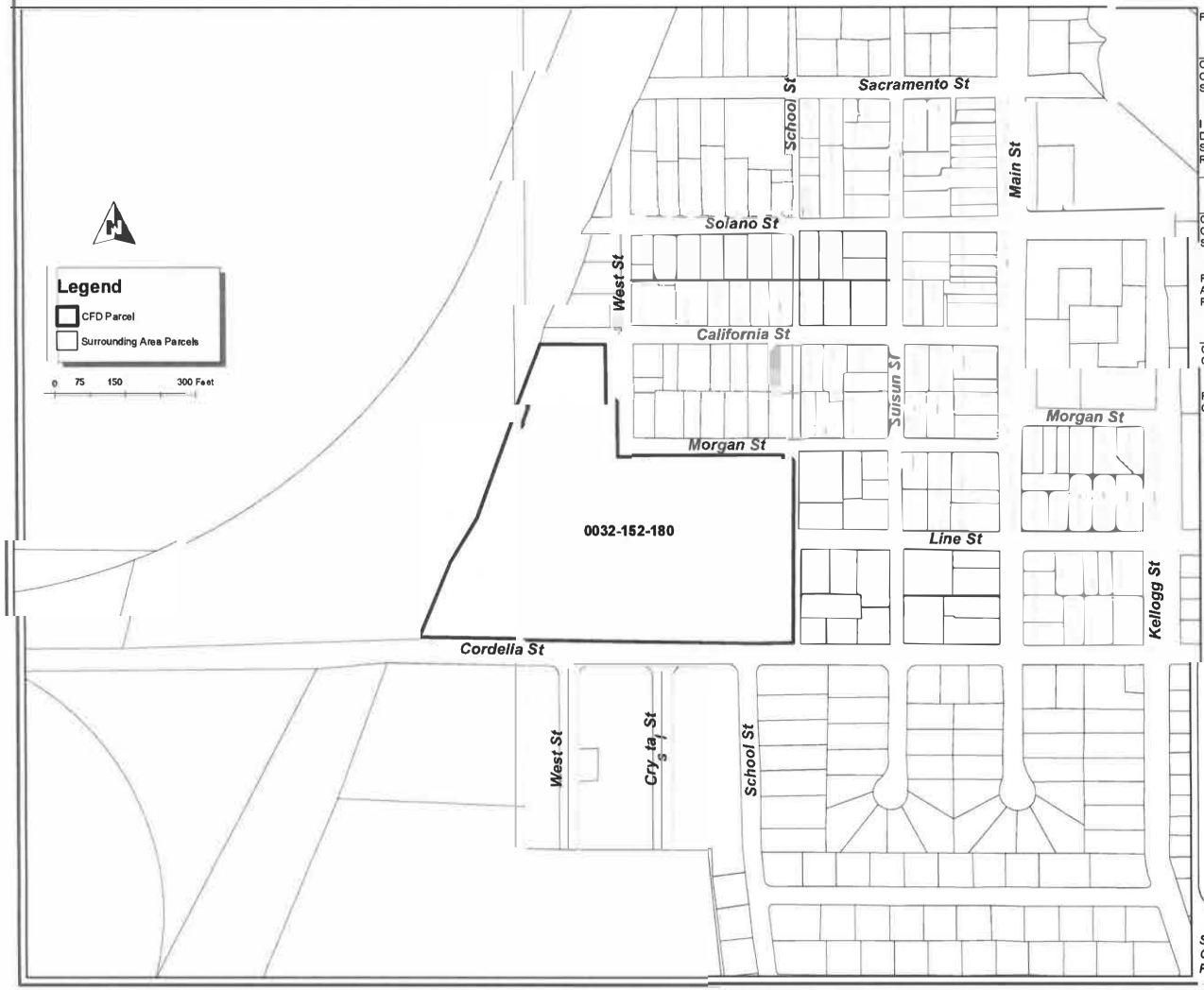
(PUBLIC SAFETY, MAINTENANCE & DREDGING SERVICES)

PROPOSED BOUNDARIES OF THE DISTRICT

Sheet 1 of 1

PROPOSED BOUNDARIES OF CITY OF SUISUN CITY COMMUNITY FACILITIES DISTRICT NO. 5 (PUBLIC SAFETY, MAINTENANCE & DREDGING SERVICES)

CITY OF SUISUN CITY
COUNTY OF SOLANO
STATE OF CALIFORNIA



FILED IN THE OFFICE OF THE CITY CLERK THIS ___ DAY OF _____, 20__.

_____
CITY CLERK
CITY OF SUISUN CITY
SOLANO COUNTY, CALIFORNIA

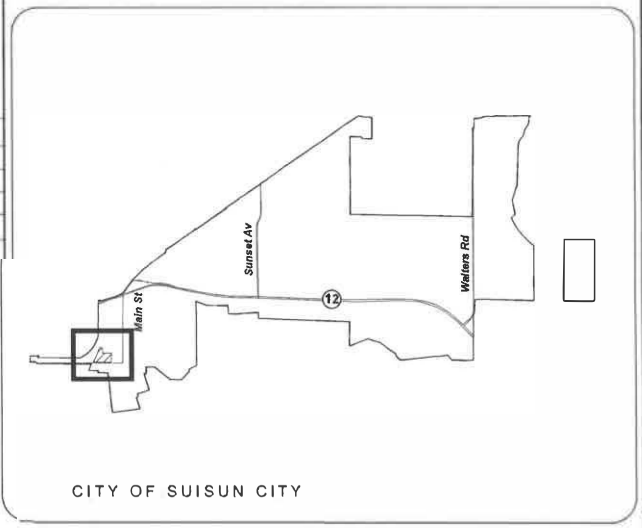
I HEREBY CERTIFY THAT THE WITHIN MAP SHOWING PROPOSED BOUNDARIES OF COMMUNITY FACILITIES DISTRICT NO. 5 (PUBLIC SAFETY, MAINTENANCE & DREDGING SERVICES), CITY OF SUISUN CITY, COUNTY OF SOLANO, STATE OF CALIFORNIA, WAS APPROVED BY THE CITY COUNCIL OF THE CITY OF SUISUN CITY AT A REGULAR MEETING THEREOF, HELD ON THE ___ DAY OF _____, 20__, BY ITS RESOLUTION NO. _____

_____
CITY CLERK
CITY OF SUISUN CITY
SOLANO COUNTY, CALIFORNIA

FILED THIS ___ DAY OF _____, 20__ AT THE HOUR OF __ O'CLOCK _M. IN BOOK _____ OF MAPS OF ASSESSMENT AND COMMUNITY FACILITIES DISTRICTS AT PAGE _____ IN THE OFFICE OF THE COUNTY RECORDER IN THE COUNTY OF SOLANO, STATE OF CALIFORNIA.

_____
COUNTY RECORDER
COUNTY OF SOLANO, CALIFORNIA

FOR PARTICULARS OF THE LINES AND DIMENSIONS OF ASSESSOR PARCELS, REFERENCE IS MADE TO THE MAPS OF THE ASSESSOR, COUNTY OF SOLANO, STATE OF CALIFORNIA.



Source: Solano County GIS
Geographic Coordinate Reference: GCS North American 1983
Projection: NAD 1983 StatePlane California II FIPS 0402 Feet

NBS

EXHIBIT B

CITY OF SUISUN CITY

COMMUNITY FACILITIES DISTRICT NO. 5

(PUBLIC SAFETY, MAINTENANCE & DREDGING SERVICES)

DESCRIPTION OF SERVICES TO BE FINANCED BY THE DISTRICT

It is intended that the District will be eligible to fund all or a portion of the direct and incidental costs of police services; fire protection services; paramedical services; services for the maintenance of parks, parkways and open space (landscaping); services for the maintenance of storm drains; dredging maintenance; and streetlight maintenance; and related appurtenances, within or adjacent to the District.

The District may fund any of the following related to the maintenance of the services described in the preceding paragraph: obtaining, constructing, reconstructing, furnishing, and operating and maintaining equipment, apparatuses or facilities related to providing the services; equipment, apparatuses, facilities, or fixtures in areas to be maintained; paying the salaries and benefits of personnel necessary or convenient to provide the services; payment of insurance costs and other related expenses; and the provision of reserves for repairs, replacements, and for the future provision of services. It is expected that the services will be provided by the City, either with its own employees or by contract with third parties, or any combination thereof. The District may also fund administrative fees of the City related to the District.

The services to be financed by the District are in addition to those provided in the territory of the District before the date of creation of the District and will not supplant services already available within that territory when the District is created.

EXHIBIT C

RATE AND METHOD OF APPORTIONMENT OF SPECIAL TAX
CITY OF SUISUN CITY
COMMUNITY FACILITIES DISTRICT NO. 5
(PUBLIC SAFETY, MAINTENANCE & DREDGING SERVICES)

A Special Tax shall be levied and collected in the City of Suisun City Community Facilities District No. 5 (Public Safety, Maintenance & Dredging Services) ("CFD 5") each Fiscal Year, in an amount determined by the application of the procedures described below. All taxable property (as defined below) in CFD 5, unless exempted by the provisions hereof, shall be taxed for the purposes, to the extent and in the manner herein provided.

I. DEFINITIONS

The terms used herein shall have the following meanings:

"Accessory Dwelling Unit" or "ADU" means all Assessor's Parcels of Residential Property for which a building permit(s) has been issued for an "Accessory Dwelling Unit" as defined in in California Government Code Section 65852.2(j)(1), as may be amended from time to time, that is accessory to a primary Unit. The ADU may be located on the same Assessor's Parcel as the primary Unit or on a separate Assessor's Parcel. For purposes of clarification, where an ADU and primary Unit are on the same Assessor's Parcel, the ADU located on such Assessor's Parcel is considered a separate Unit from the primary Unit on such Assessor's Parcel for purposes of the Special Tax and both Units will be taxed. Should an Assessor's Parcel contain only an ADU, such Assessor's Parcel will be taxed as an ADU Unit only.

"Act" means the Mello-Roos Community Facilities Act of 1982, as amended, being Chapter 2.5, Division 2 of Title 5 of the Government Act of the State of California.

"Administrative Expenses" means the following actual or reasonably estimated costs directly related to the administration of CFD 5: the costs of computing the Annual Special Tax Requirement, and the annual Special Tax and of preparing the annual Special Tax collection schedules; the costs of collecting the Special Tax, including any charges levied by the County Auditor's Office, Tax Collector's Office or Treasurer's Office; the costs of the City or designee in complying with the disclosure requirements of the California Government Code (including the Act), including public inquiries regarding the Special Tax; the costs of the City or designee related to an appeal of the Special Tax; and the costs of commencing and pursuing to completion any action arising from any delinquent Special Tax in CFD 5.

"Annual Services Costs" means the amounts required to fund services authorized to be funded by CFD 5.

"Annual Special Tax Requirement" means that amount with respect to CFD 5 determined by the City Council or designee as required in any Fiscal Year to pay: (1) the Administrative Expenses, (2) the Annual Services Costs, (3) any amount required to establish or replenish any reserve or replacement fund established in connection with CFD 5, and (4) any reasonably anticipated delinquent Special Tax based on the delinquency rate for any Special Tax levied in the previous Fiscal Year.

"Assessor's Data" means Units or other information contained in the records of the County Assessor for each Assessor's Parcel.

"Assessor's Parcel" or **"Parcel"** means a lot or parcel shown in an Assessor's Parcel Map with an assigned Assessor's Parcel Number.

"Assessor's Parcel Map" means an official map of the Assessor of the County designating parcels by Assessor's Parcel Number.

"Assessor's Parcel Number" means, with respect to an Assessor's Parcel, that number assigned to such Assessment's Parcel by the County Assessor for purposes of identification.

"Building Permit" means a permit issued by the City for new construction of a residential building on an Assessor's Parcel.

"Building Square Feet" or "BSF" means all of the square footage of living area within the perimeter of a residential structure, not including any carport, walkway, garage, overhang, patio, enclosed patio, or similar area. The determination of Building Square Feet shall be made by reference to the building permit(s) issued for such residential Unit. In the event that the building permit does not show Building Square Feet, other records of the City or Assessor's Data shall be used as determined by the CFD Administrator.

"**CFD 5**" means the City of Suisun City Community Facilities District No. 5 (Public Safety, Maintenance & Dredging Services), County of Solano, State of California.

"CFD Administrator" means an official of the City, or designee or agent or consultant, responsible for administering the Special Tax in accordance with this Rate and Method of Apportionment.

"City" means the City of Suisun City, County of Solano, California.

"City Council" means the City Council of the City, acting as the legislative body of CFD 5.

"County" means the County of Solano, California.

"Developed Property" means, in any Fiscal Year, all Taxable Property in CFD 5 for which a building permit for new construction was issued by the City prior to June 1 of the preceding Fiscal Year.

"Exempt Property" means any property located within the boundaries of CFD 5 which is exempt from the Special Tax pursuant to Section V below.

"**Fiscal Year**" means the period from July 1st of any calendar year through June 30th of the following calendar year.

"Maximum Special Tax" means the maximum Special Tax authorized to fund the Annual Services Costs in any Fiscal Year that may apply to Taxable Property as described in Section III.

"Mixed-Use Property" means all Assessor's Parcels of Developed Property for which a Building Permit was issued for a structure that contains more than one Property Type. For an Assessor's Parcel of Mixed-Use Property, each Property Type is subject to taxation pursuant to section C below.

"Multi-Family Property" means all Assessor's Parcels of Residential Property for which a building permit(s) has been issued for a residential structure consisting of two or more Units that share common walls that do not have separate Assessor's Parcel Numbers assigned to each Unit, and are available for rental by the general public, not for sale to an end user, and under common management.

"Non-Residential Property" means all Assessor's Parcels of Developed Property with for-profit commercial or industrial uses.

"Property Owner's Association" means any property owner's association. As used in this definition, a Property Owner's Association includes any home-owner's association, condominium owner's association, master or sub-association.

"Property Owner's Association Property" means any property within the boundaries of CFD 5 which is (a) owned by a Property Owner's Association or (b) designated with specific boundaries and acreage on a final subdivision map as property owner association property.

"Property Type" means any of the classes listed in Table 1.

"Proportionately" means, for Developed Property that the ratio of the Special Tax levy to the Maximum Special Tax are equal for all Assessors' Parcels of Developed Property within CFD 5.

"Public Property" means any property within the boundaries of CFD 5 owned by, irrevocably offered or dedicated to, or for which an easement for purposes of public or private road right-of-way making the property unusable for any other purpose has been granted to the federal government, the State of California, the County, the City, or any local government or other public agency.

"Rate and Method of Apportionment" means this Rate and Method of Apportionment of Special Taxes for CFD 5.

"Residential Property" means all Assessor's Parcels of Developed Property for which a Building Permit has been issued for purposes of constructing one or more residential Units.

"Single Family Residential Attached Property" means all Assessor's Parcels of Residential Property for which a building permit(s) has been issued for a residential structure consisting of two or more Units that share common walls that have separate Assessor's Parcel Numbers assigned to each Unit, may be purchased by individual homebuyers, including such residential structures that meet the statutory definition of a condominium project contained in Civil Code Section 4125, according to Assessor's Data or as otherwise known by the CFD Administrator.

"Single Family Residential Detached Property" means all Assessor's Parcels of Residential Property for which a building permit(s) has been issued for a residential structure consisting of one Unit that does not share a common wall with another Unit, and may be purchased by individual homebuyers, according to Assessor's Data or as otherwise known by the CFD Administrator.

"Special Tax(es)" means the amount levied in each Fiscal Year on each Assessor's Parcel of Taxable Property to fund the Annual Special Tax Requirement.

"Tax Escalation Factor" means on July 1 of each Fiscal Year, commencing on July 1, 2023, the Maximum Special Tax as shown in Section III shall be increased by a minimum of two percent (2%) to a maximum of six percent (6%), determined by the CFD Administrator on an annual basis as needed to increase the Maximum Special Tax to satisfy the Special Tax Requirement for the succeeding and future Fiscal Years.

"Tax Zone" means a mutually exclusive geographic area within which the Special Tax may be levied pursuant to this Rate and Method of Apportionment. ***All the Taxable Property within CFD 5 at the time***

of its formation is within Tax Zone No. 1. Additional Tax Zones may be created when property is annexed to CFD 5, and a separate Maximum Special Tax shall be identified for property within each new Tax Zone at the time of such annexation. The Assessor's Parcels included within a new Tax Zone when such Parcels are annexed to CFD 5 shall be identified by Assessor's Parcel number in the annexation documents at the time of annexation.

"Taxable Property" means all Parcels within the boundary of CFD 5 that are not Exempt Property, or exempt from the Special Tax pursuant to the Act.

"Undeveloped Property" means all Parcels within CFD 5 that are not Developed Property, Property Owner's Association Property, or Public Property.

"Unit" means (i) for Single Family Residential Detached Property, an individual single family detached residential unit, and (ii) an ADU. The number of Units assigned to each Assessor's Parcel may be determined by (i) referencing Assessor's Data, (ii) site surveys and physical unit counts, and/or (iii) other research by the CFD Administrator.

"Welfare Exempt Property" means, in any Fiscal Year, all Parcels within the boundaries of CFD 5 that (a) have been granted a welfare exemption by the County under subdivision (g) of Section 214 of the Revenue and Taxation Code indicated in the Assessor's Data finalized as of January 1 of the previous Fiscal Year, and (b) are exempt from the Special Tax pursuant to Section 53340(c) of the Act.

II. DETERMINATION OF TAXABLE PARCELS

Each Fiscal Year, the CFD Administrator shall determine the Assessor's Parcel Numbers for all Taxable Property within CFD 5 for the then-current Fiscal Year. To the extent a Parcel of Taxable Property is subdivided, consolidated, or otherwise reconfigured, the Maximum Special Tax shall be assigned to the new Assessor's Parcel Number(s) pursuant to Section III. The CFD Administrator shall also determine: (i) the Tax Zone within which each Parcel is located; (2) which Parcels are Developed Property and Undeveloped Property; (ii) the number of Units each Parcel contains; (iii) the property type, i.e., Single Family Residential Detached Property or Accessory Dwelling Unit; and (iv) the Annual Special Tax Requirement for the Fiscal Year.

III. MAXIMUM ANNUAL SPECIAL TAX RATES

The Maximum Special Tax for each Assessor's Parcel of Taxable Property within Tax Zone No. 1 shall be assigned according to the table below.

TABLE 1
MAXIMUM SPECIAL TAX RATES
TAX ZONE NO. 1
FISCAL YEAR 2023/24*

Property Type	Maximum Special Tax Rate	Per
Single Family Residential Detached Property	$1,596.16	Unit
Single Family Residential Attached Property	0.00	Unit
Multi-Family Property	0.00	Unit
Non-Residential Property	0.00	BSF
Accessory Dwelling Uni	See below	Unit
Mixed-Use Property	See below	Unit/BSF

**On each July 1, commencing on July 1, 2023, the Maximum Special Tax Rate shall be increased by the Tax Escalation Factor.*

Accessory Dwelling Unit

The Maximum Special Tax for an Accessory Dwelling Unit shall be calculated as a percentage of the Maximum Special Tax for the primary Unit the ADU is accessory to, based on Building Square Footage. For example, if a primary Unit of Single Family Residential Detached Property with 2,000 BSF has an ADU of 800 BSF, the Maximum for the ADU Special Tax in Tax Zone No. 1 shall be calculated by the following steps:

1. 800 BSF / 2,000 BSF = 0.40 or 40%
2. $1,596.16 Maximum Special Tax per Unit x 40% = $1,276.93 Maximum Special Tax for such ADU

Mixed-Use Property

In some instances, an Assessor's Parcel of Developed Property may contain more than one Property Type. The Maximum Special Tax assigned to an Assessor's Parcel of Mixed-Use Property shall be the sum of the Maximum Special Tax for all property uses located on that Assessor's Parcel.

IV. SPECIAL TAX - METHOD OF APPORTIONMENT

All Taxable Property shall be subject to a Special Tax defined as follows. The Special Tax shall be levied each Fiscal Year by the CFD Administrator.

The Annual Special Tax Requirement shall be apportioned to each Parcel within CFD 5 by the method shown below.

First. Determine the Annual Special Tax Requirement.

Second. Levy the Special Tax on each Parcel of Developed Property, Proportionately, up to the applicable Maximum Special Tax to satisfy the Annual Special Tax Requirement.

Under no circumstances will the Special Tax on any Assessor's Parcel of used for private residential purposes be increased by more than 10% as a consequence of delinquency or default by the owner of any other Assessor's Parcel within CFD 5.

V. FORMULA FOR PREPAYMENT OF SPECIAL TAX OBLIGATIONS

The Special Tax may not be prepaid.

VI. EXEMPTIONS

Notwithstanding any other provision of this Rate and Method of Apportionment, no Special Tax shall be levied on Property Owner's Association Property, Undeveloped Property, Assessor's Parcels with public or utility easements making impractical their utilization for any use other than the purposes set forth in the easement, or Public Property, except as otherwise provided in Sections 53317.3, 53317.5, and 53340.1 of the Act.

No Special Tax shall be levied on any Assessor's Parcel in any Fiscal Year in which such Assessor's Parcel is classified as Welfare Exempt Property.

VII. INTERPRETATION OF RATE AND METHOD OF APPORTIONMENT

The City reserves the right to make minor administrative and technical changes to this document that do not materially affect the rate and method of apportioning the Special Tax. In addition, the interpretation and application of any section of this document shall be at the City's discretion. Interpretations may be made by the City Council by ordinance or resolution for purposes of clarifying any vagueness or ambiguity in this Rate and Method of Apportionment.

VIII. MANNER AND DURATION OF SPECIAL TAX

The Special Tax shall be collected in the same manner and at the same time as ordinary ad valorem property taxes, provided that the City may directly bill the Special Tax, may collect the Special Tax at a different time or in a different manner if needed to meet the financial obligations of CFD 5, and may collect delinquent Special Taxes through other available methods.

A Special Tax shall continue to be levied and collected commencing in Fiscal Year 2023/24 to the extent necessary to satisfy the Annual Special Tax Requirement and shall be levied perpetually or for as long as required to satisfy the Annual Special Tax Requirement, as determined by the City.

IX. APPEAL OF SPECIAL TAX LEVY

Any property owner may file a written appeal of the Special Tax with the CFD Administrator claiming that the amount or application of the Special Tax is not correct. The appeal must be filed not later than one calendar year after having paid the Special Tax that is disputed, and the appellant must be current in all payments of the Special Tax. In addition, during the term of the appeal process, all Special Tax levied must be paid on or before the payment date established when the levy was made.

The appeal must specify the reasons why the appellant claims the Special Tax is in error. The CFD Administrator shall review the appeal, meet with the appellant if the CFD Administrator deems necessary, and advise the appellant of its determination.

If the property owner disagrees with the CFD Administrator's decision relative to the appeal, the owner may then file a written appeal with the City Council whose subsequent decision shall be final and binding on all interested parties. If the decision of the CFD Administrator or subsequent decision by the City Council requires the Special Tax to be modified or changed in favor of the property owner, the CFD administrator shall determine if sufficient Special Tax revenue is available to make a cash refund. If a cash refund cannot be made, then an adjustment shall be made to credit the Special Tax in future years.

This procedure shall be exclusive and its exhaustion by any property owner shall be a condition precedent to filing any legal action by such owner.

EXHIBIT D

CITY OF SUISUN CITY

COMMUNITY FACILITIES DISTRICT NO. 5

(PUBLIC SAFETY, MAINTENANCE & DREDGING SERVICES)

NOTICE OF PUBLIC HEARING

Notice is hereby given that the City Council of City of Suisun City will conduct a public hearing on Tuesday, August 8, 2023, at 6:30 p.m. or as soon thereafter as the matter may be heard, at the City Council Chambers, 701 Civic Center Boulevard, Suisun City, California, to consider the following:

CITY OF SUISUN CITY
COMMUNITY FACILITIES DISTRICT NO. 5
(PUBLIC SAFETY, MAINTENANCE & DREDGING
SERVICES)

On June 20, 2023, the City Council of City of Suisun City adopted a Resolution entitled "A Resolution of the City Council of City of Suisun City, Declaring Its Intention to Establish a Community Facilities District and to Authorize the Levy of Special Taxes" (the "Resolution of Intention"). Reference is hereby made to the Resolution of Intention on file in the office of the City Clerk of City of Suisun City for further particulars.

In the Resolution of Intention, the City Council declared its intention to form the City of Suisun City Community Facilities District No. 5 (Public Safety, Maintenance & Dredging Services) (the "District") to finance the costs of operating and maintaining Public Safety, Maintenance & Dredging Services and appurtenant facilities as further identified in an exhibit to the Resolution of Intention. The proposed boundaries of the District were identified in another exhibit to the Resolution of Intention, and the Resolution of Intention identified a proposed special tax to be levied on real property to be included in the District to pay for costs of the services.

In the Resolution of Intention, the City Council provided that the levy of the special tax will be subject to a mailed ballot election among the owners of land in the District. The City Council ordered the Director of Finance to prepare a report on the District, and the City Council called for a public hearing on the District.

At the hearing, the testimony of all interested persons or taxpayers for or against the establishment of the District, the extent of the District or the furnishing of specified types of services will be heard. Any person interested may file a protest in writing with the City Clerk. If fifty percent or more of the registered voters, or six registered voters, whichever is more, residing in the territory proposed to be included in the District, or the owners of one-half or more of the area of land in the territory proposed to be included in the District and not exempt from the special tax file written protests against the establishment of the District and the protests are not withdrawn

to reduce the value of the protests to less than a majority, the City Council shall take no further action to establish the District or authorize the special taxes for a period of one year from the date of the decision of the City Council, and if the majority protests of the registered voters or the landowners are only against the furnishing of a type or types of services within the District, or against levying a specified special tax, those types of services, or the specified special tax, will be eliminated from the proceedings to form the District.

Any person interested in these matters is invited to attend and present testimony either for or against the above item. If you challenge the proposed action in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice or in written correspondence delivered to the City Council during or prior to the public hearing.

Anita Skinner, City Clerk
City of Suisun City

AGENDA ITEM NO. 14

AGENDA TRANSMITTAL

MEETING DATE: June 20, 2023

CITY AGENDA ITEM: Council Adoption of Resolution 2023-___: A Resolution of Intention to Annex Territory to Community Facilities District and to Authorize the Levy of Special Taxes Therein (Tractor Supply Co.).

FISCAL IMPACT: There would be no impact to the General Fund from this item. The cost of the annexation process is covered by developer supplied funds. The Annexation of the Tractor Supply Co. into Community Facilities District No. 2 meets the fiscal criteria as established by Resolution No. 2005-69 Cost Recovery Policy for New Development, dated October 4, 2005. The Community Facilities District is intended to offset Municipal Service costs, including administrative costs, thereby reducing the negative fiscal impact of new development on the City's General Fund.

STRATEGIC PLAN: Provide Good Governance and Ensure Public Safety.

BACKGROUND: As part of Tractor Supply Co.'s conditions of approval, the developer is required to mitigate the impact on city services due to the new development. In accordance with the development conditions imposed on development project, the landowner is annexing to Community Facility District No. 2 to offset municipal service costs for police, fire, and paramedics.

STAFF REPORT: The first step in the legislative process for annexation of the Tractor Supply Co. into Community Facility District No. 2 is for Council to pass a Resolution of Intention.

STAFF RECOMMENDATION: It is recommended that the City Council Adopt Resolution No. 2023-__: A Resolution of Intention to Annex Territory to Community Facilities District and to Authorize the Levy of Special Taxes Therein (Tractor Supply Co.).

DOCUMENTS ATTACHED:

1. Resolution No. 2023-___: A Resolution of Intention to Annex Territory to Community Facilities District and to Authorize the Levy of Special Taxes Therein (Tractor Supply Co.).
2. Annexation Map.
3. Community Facilities District #2 Rate and Method of Apportionment.

PREPARED BY: Amanda Dum, Management Analyst II
REVIEWED BY: Nouae Vue, Public Works Director
APPROVED BY: Greg Folsom, City Manager

ATTACHMENTS:

1 Resolution of Intention to Annex Territory to Community Facilities District and Authorize the Levy of Special Taxes Therein.pdf
2 Annexation Map.pdf
3 Community Facilities District No. 2 Rate and Method of Appointment.pdf

RESOLUTION NO. 2023-

A RESOLUTION OF INTENTION TO ANNEX TERRITORY TO COMMUNITY FACILITIES DISTRICT AND TO AUTHORIZE THE LEVY OF SPECIAL TAXES THEREIN (TRACTOR SUPPLY CO.)

Annexation No. 17 (Tractor Supply Co.)

RESOLVED by the City Council (the "Council") of the City of Suisun City (the "City"), County of Solano, State of California, that:

WHEREAS, this Council has conducted proceedings to establish Community Facilities District No. 2 (Municipal Services) (the "CFD") pursuant to the Mello-Roos Community Facilities Act of 1982, as amended (the "Act"), Chapter 2.5 of Part 1 of Division 2 of Title 5, commencing at Section 53311, of the California Government Code; and

WHEREAS, under the Act, this Council, as the legislative body for the CFD, is empowered with the authority to annex territory to the CFD, and now desires to undertake proceedings to annex territory to the CFD.

NOW, THEREFORE, IT IS HEREBY ORDERED as follows:

1. Findings. This Council hereby finds and determines that public convenience and necessity require that territory be added to the CFD.

2. Territory Described. The name of the existing CFD is "City of Suisun City Community Facilities District No. 2 (Municipal Services)." The territory originally included in the existing CFD is set forth in the map of the CFD heretofore recorded in the Solano County Recorder's Office on October 27, 2005, in Book 23 at Page 60 of Maps of Assessment and Community Facilities Districts, to which map reference is hereby made, as such map has been supplemented in connection with subsequent annexations.

The territory now proposed to be annexed to the CFD is as shown on the Annexation Map for the captioned Annexation No. 17 (Tractor Supply) to the CFD, on file with the Clerk, the boundaries of which territory are hereby preliminarily approved and to which map reference is hereby made for further particulars. The City Clerk is hereby directed to cause to be recorded such Annexation Map, showing the territory to be annexed, in the office of the County Recorder of the County of Solano within 15 days of the date of adoption of this resolution.

3. The Services. The types of public services financed by the CFD and pursuant to the Act consist of those municipal services (the "Services") as described in Exhibit A to the Resolution of Formation with respect to the CFD adopted by the Council as Resolution No. 2005-89 on November 15, 2005 (the "Resolution of Formation"). It is presently intended that the Services will be provided, without preference or priority, to the existing territory in the CFD and the territory proposed to be annexed to the CFD.

4. Special Tax. Except to the extent that funds are otherwise available to the CFD to pay for the Services, a special tax sufficient to pay the costs thereof is intended to be levied annually within the CFD and collected in the same manner as ordinary *ad valorem* property taxes.

The special tax proposed to pay for Services to be supplied within the territory proposed to be annexed will be equal to the special taxes levied to pay for the same Services in the CFD, except that a higher or lower tax may be levied within the territory proposed to be annexed or to be annexed in the future to the extent that the actual cost of providing the Services in that territory is higher or lower than the cost of providing those Services in the CFD.

The proposed rate and method of apportionment of the special tax among the parcels of real property within the CFD, as now in existence and following the annexation proposed herein, in sufficient detail to allow each landowner within the territory proposed to be annexed to the CFD to estimate the maximum amount such owner will have to pay, are described in the Rate and Method.

5. Hearing. Tuesday, August 8, 2023, at 6:30 p.m. or as soon as possible thereafter, in the City Hall, Council Chambers, 701 Civic Center Boulevard, Suisun City, California, be, and the same are hereby appointed and fixed as the time and place when and where this Council, as legislative body for the CFD, will conduct a public hearing on the matters described in this Resolution.

6. Notice. The City Clerk is hereby directed to cause notice of said public hearing to be given by publication one time in a newspaper of general circulation in the area of the CFD, including the area to be annexed to the CFD. The publication of said notice shall be completed at least 7 days before the date herein set for said hearing. The City Clerk may also cause a copy of such notice and a copy of this Resolution to be mailed to each landowner within the territory proposed to be annexed, which notice, and resolution shall be mailed at least 15 days before the date of said hearing. Such notice shall be substantially in the form specified in Section 53339.4 of the Act, with a summary form specifically authorized.

7. Effective Date. This Resolution shall take effect upon its adoption.

* * * * * *

PASSED AND ADOPTED at a Regular Meeting of the City Council of the City of Suisun City duly held on Tuesday, the 20th day of June 2023, by the following vote:

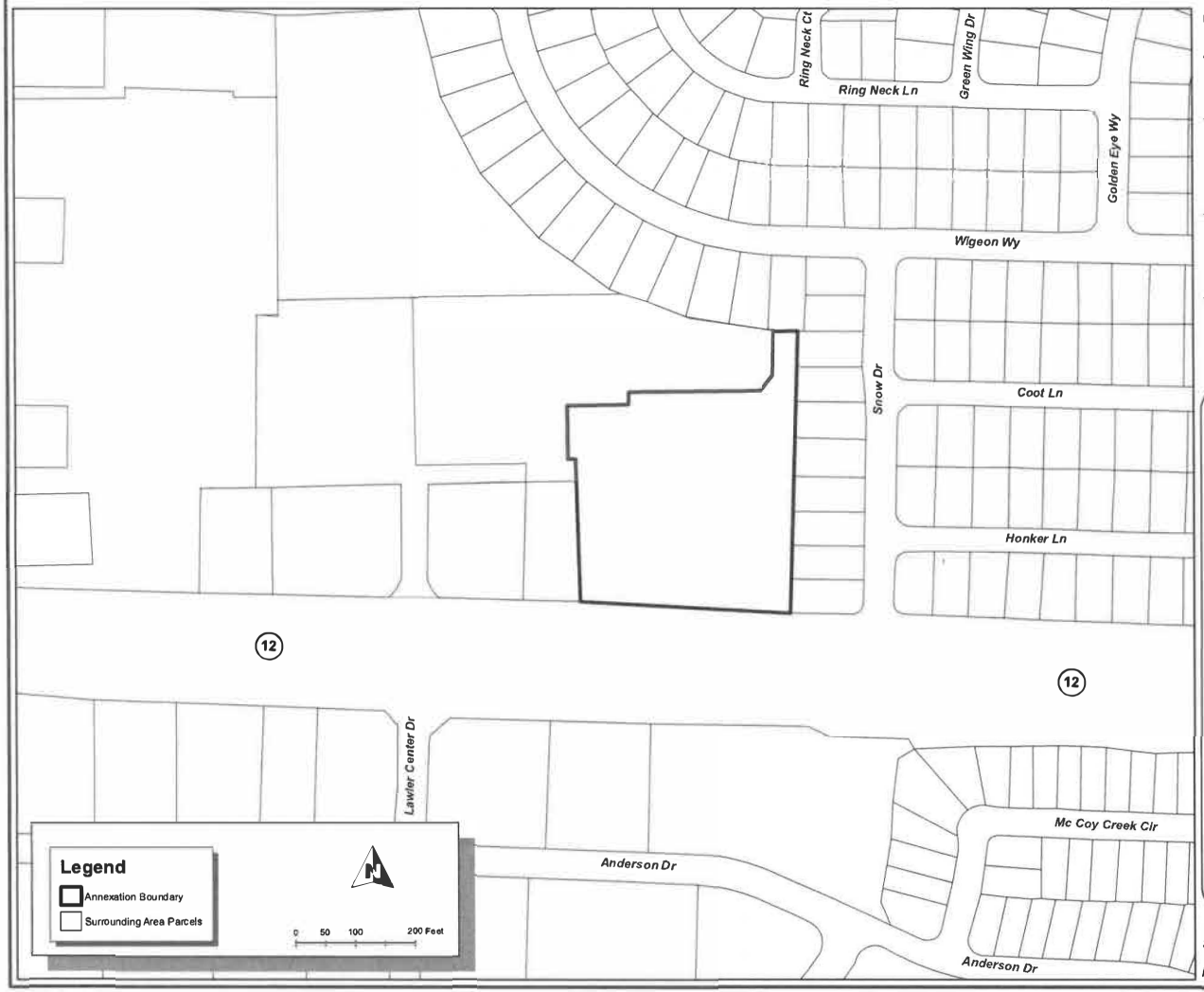
AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS my hand and the seal of said City this 20th day of June 2023.

_____
Anita Skinner
City Clerk

Annexation Map No. 17 of City of Suisun City
Community Facilities District No. 2 (Municipal Services)

COUNTY OF SOLANO
STATE OF CALIFORNIA



REFERENCE IS HEREBY MADE TO THAT CERTAIN MAP ENTITLED "PROPOSED BOUNDARIES OF CITY OF SUISUN CITY COMMUNITY FACILITIES DISTRICT NO. 2 (MUNICIPAL SERVICES), COUNTY OF SOLANO, STATE OF CALIFORNIA," FILED THE 27TH DAY OF OCTOBER, 2005, AT THE HOUR OF IN BOOK 23 OF MAPS OF ASSESSMENT AND COMMUNITY FACILITIES DISTRICT AT PAGE 60, IN THE OFFICE OF THE COUNTY RECORDER OF THE COUNTY OF SOLANO, STATE OF CALIFORNIA, WHICH THIS ANNEXATION MAP AFFECTS.

1.FILED IN THE OFFICE OF THE CITY CLERK OF THE CITY OF SUISUN CITY THIS ____ DAY OF _____, 20__.

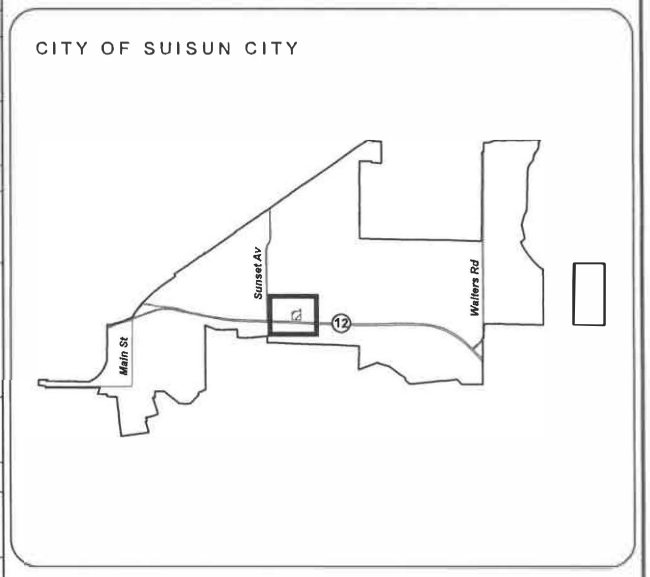
_____
CITY CLERK

2.I HEREBY CERTIFY THAT THE WITHIN MAP SHOWING PROPOSED BOUNDARIES OF ANNEXATION NO. 17 TO CITY OF SUISUN CITY COMMUNITY FACILITIES DISTRICT NO. 2 (MUNICIPAL SERVICES), COUNTY OF SOLANO, STATE OF CALIFORNIA, WAS APPROVED BY THE CITY COUNCIL OF THE CITY OF SUISUN CITY, AT A MEETING THEREOF, HELD ON THE ____ DAY OF _____, 20__, BY ITS RESOLUTION NO. ____.

_____
CITY CLERK

3.FILED THIS ____ DAY OF _____, 20__, AT THE HOUR OF ____ O'CLOCK __.M., IN BOOK ____ OF MAPS OF ASSESSMENT AND COMMUNITY FACILITIES DISTRICTS, AT PAGE ____ IN THE OFFICE OF THE COUNTY RECORDER IN THE COUNTY OF SOLANO, STATE OF CALIFORNIA.

_____
COUNTY RECORDER,
COUNTY OF SOLANO



Source: Solano County GIS
Geographic Coordinate Reference: GCS North American 1983
Projection: NAD 1983 StatePlane California II FIPS 0402 Feet

NBS

CITY OF SUISUN CITY
Community Facilities District No. 2
(Municipal Services)

RATE AND METHOD OF APPORTIONMENT OF SPECIAL TAX

A Special Tax applicable to each Assessor's Parcel in Community Facilities District No. 2 (Municipal Services) (the "CFD") shall be levied and collected according to the tax liability determined by the City Council, through the application of the appropriate amount or rate for Taxable Property, as described below. All of the property in the CFD, unless exempted by law or by the provisions of Section E below, shall be taxed for the purposes, to the extent, and in the manner herein provided, including property subsequently annexed to the CFD unless a separate Rate and Method of Apportionment of Special Tax is adopted for the annexation area.

A. DEFINITIONS

The terms hereinafter set forth have the following meanings:

"Acre or Acreage" means the land area of an Assessor's Parcel as shown on an Assessor's Parcel Map, or if the land area is not shown on an Assessor's Parcel Map, the land area shown on the applicable final subdivision map or other parcel map recorded at the Solano County Recorder's Office.

"Act" means the Mello-Roos Community Facilities Act of 1982, as amended, Chapter 2.5 of Part 1 of Division 2 of Title 5 commencing at Section 53311 of the California Government Code.

"Administrator" means the individual(s) designated by the City to administer the CFD in accordance with the authority and powers granted by the City Council.

"Assessor's Parcel" or "Parcel" means a lot or parcel shown on an Assessor's Parcel Map with an assigned Assessor's Parcel number.

"Assessor's Parcel Map" means an official map of the County Assessor of the County of Solano designating parcels by Assessor's Parcel number.

"Average Increase" means the annual average increase in the Indices that shall be applied to escalate the Maximum Special Tax each Fiscal Year. The Average Increase shall be calculated in January of each year by (1) referencing the Bureau of Labor Statistics Data to identify the annual percentage increase in each Index as of the end of the prior year, and (2) taking the average of these two percentages. If either Index decreases from one year to the next, the percentage change from the prior year shall be assumed to be zero for purposes of calculating the Average Increase.

"**Building Square Footage**" means the total gross square footage of the floor area of the buildings on any Parcel of Non-Residential Property determined by calculating the combined floor area contained within a building's exterior walls including the area of an addition where floor area is increased. Parking areas and exterior walkways shall not be included in the calculation of Building Square Footage. The determination of Building Square Footage shall be made by reference to appropriate records kept by the City's Building Department.

"CFD-Wide Special Tax" means the Maximum Special Tax identified in Section C.1 below that shall be levied on all Developed Property within the CFD.

"CFD-Wide Special Tax Requirement" means the amount necessary in any Fiscal Year to (i) pay the cost of authorized police, fire, paramedical, storm drain and City-wide landscaping services, (ii) pay administrative expenses of the CFD, and (iii) cure delinquencies in the payment of Special Taxes levied in prior Fiscal Years or (based on delinquencies in the payment of Special Taxes which have already taken place) are expected to occur in the Fiscal Year in which the tax will be collected.

"City" means the City of Suisun City.

"City Council" means the City Council of the City of Suisun City, acting as the legislative body of the CFD.

"Developed Property" means, in any Fiscal Year, all Taxable Property for which a building permit for new construction has been issued prior to July 1 of the preceding Fiscal Year.

"Fiscal Year" means the period starting July 1 and ending on the following June 30.

"Indices" means the Consumer Price Indexes for the San Francisco-Oakland-San Jose Urban Wage Earners and Clerical Workers Category and the U.S. City Average Urban Wage Earners and Clerical Workers Category.

"Live/Work Property" means a Parcel on which all or a portion of a Unit is deed-restricted for commercial use, as determined in the sole discretion of the City.

"Maximum CFD-Wide Special Tax" means the maximum CFD-Wide Special Tax, determined in accordance with Section C.1 below, that can be levied on Taxable Property in any Fiscal Year.

"Maximum Tax Zone Special Tax" means the maximum Tax Zone Special Tax, determined in accordance with Section C.2 below, that can be levied on Taxable Property in any Fiscal Year.

"Multi-Family Property" means, in any Fiscal Year, all Parcels of Developed Property for which a building permit was issued for construction of a residential structure with Units that are offered for rent to the general public.

"Non-Residential Property" means any Taxable Property within the boundaries of the CFD that is not Live/Work Property, Single Family Detached Property, Single Family Attached Property or Multi-Family Property, as defined herein.

"Public Agency" means the federal government, State of California or other local governments or public agencies.

"RMA" means this Rate and Method of Apportionment of Special Tax.

"Single Family Attached Property" means, in any Fiscal Year, all Parcels of Developed Property for which a building permit was issued for construction of a residential structure consisting of two or more Units that share common walls and are offered as for-sale units, including such residential structures that meet that statutory definition of a condominium contained in Civil Code Section 1351.

"Single Family Detached Property" means, in any Fiscal Year, all Parcels of Developed Property which meet both of the following criteria: (i) a building permit was issued for construction of a Unit that does not share a common wall with another Unit, and (ii) the Parcel has not been designated as Live/Work Property.

"Special Tax" means a special tax levied in any Fiscal Year to pay the CFD-Wide Special Tax Requirement or the Tax Zone Special Tax Requirement.

"Taxable Property" means all Assessor's Parcels within the boundaries of the CFD which are not exempt from the Special Tax pursuant to law or Section E below.

"Tax Zone" means a mutually exclusive geographic area within which a particular Tax Zone Special Tax may be levied pursuant to this RMA. All of the property within the CFD at the time of the CFD formation is within Tax Zone #1; additional Tax Zones may be created when property is annexed into the CFD, and a separate Tax Zone Special Tax shall be identified for property within a new Tax Zone at the time of such annexation.

"Tax Zone Special Tax" means a Special Tax that shall be levied within a particular Tax Zone or Tax Zones but not necessarily levied at a consistent rate throughout the entire CFD.

"Tax Zone Special Tax Requirement" means the amount necessary in any Fiscal Year to pay the cost of authorized landscaping services within a particular Tax Zone. A separate Tax Zone Special Tax Requirement shall be determined each Fiscal Year for each Tax Zone within which a Tax Zone Special Tax is authorized to be levied.

"Unit" means a residential dwelling unit, including individual single-family detached, duplex, triplex, fourplex, townhome, condominium, or apartment units.

B. DATA FOR ANNUAL ADMINISTRATION OF SPECIAL TAX

After July 1 of each Fiscal Year, the Administrator shall categorize all Parcels of Taxable Property in the CFD as Single Family Detached Property, Single Family Attached Property, Multi-Family Property, Live/Work Property or Non-Residential Property. For each Parcel of Single Family Attached Property, Live/Work Property and Multi-Family Property, the Administrator shall determine the number of Units on the Parcel by referencing the building permit, site plan, condominium plan, apartment plan or other development plan for the Parcel. The Administrator shall determine the Building Square Footage for all Parcels of Non-Residential Property. The Administrator shall also determine the Tax Zone within which each Parcel of Taxable Property is located.

C. MAXIMUM SPECIAL TAX

1. CFD-Wide Special Tax

Table 1 below identifies the Maximum CFD-Wide Special Taxes.

Table 1
City of Suisun City
Community Facilities District No. 2
(Municipal Services)
Maximum CFD-Wide Special Taxes

Land Use Category	Maximum CFD-Wide Special Tax Fiscal Year 2005-06 *
Single Family Detached Property	$629.90 per Unit
Single Family Attached Property	$472.43 per Unit
Multi-Family Property	$236.21 per Unit
Live/Work Property	$629.90 per Unit plus $629.90 per 1,000 square feet (or portion thereof) of non-residential building and ancillary improvements
Non-Residential Property	The greater of $629.90 per parcel or $629.90 per 1,000 Square Feet (or portion thereof) of Building Square Footage

* Beginning in January 2006 and each January thereafter, this Maximum Special Tax shall be adjusted by applying the Average Increase, if any, in the Indices. Each annual adjustment of the Maximum Special Tax shall become effective on the subsequent July 1.

2. Tax Zone #1 Special Tax

Table 2 below identifies the Maximum Tax Zone Special Tax for Tax Zone #1. A different Maximum Tax Zone Special Tax shall be identified for Tax Zones added to the CFD as a result of future annexations.

Table 2
City of Suisun City
Community Facilities District No. 2
(Municipal Services)
Maximum Tax Zone Special Taxes for Tax Zone #1

Land Use Category	Maximum CFD-Wide Special Tax Tax Zone #1 Fiscal Year 2005-06 *
Single Family Detached Property	$386.04 per Unit
Single Family Attached Property	$289.53 per Unit
Multi-Family Property	$144.77 per Unit
Live/Work Property	$386.04 per Unit plus $386.04 per 1,000 square feet (or portion thereof) of non-residential space
Non-Residential Property	The greater of $386.04 per Parcel or $386.04 per 1,000 Square Feet (or portion thereof) of Building Square Footage

* Beginning in January 2006 and each January thereafter, this Maximum Special Tax shall be adjusted by applying the Average Increase, if any, in the Indices. Each annual adjustment of the Maximum Special Tax shall become effective on the subsequent July 1.

D. METHOD OF LEVY AND COLLECTION OF THE SPECIAL TAX

1. CFD-Wide Special Tax

Each Fiscal Year, the CFD-Wide Special Tax shall be levied on all Parcels of Developed Property within the CFD as follows:

Step 1: Determine the CFD-Wide Special Tax Requirement for the Fiscal Year in which the CFD-Wide Special Tax will be collected;

Step 2: Calculate the total CFD-Wide Special Tax revenues that could be collected from Developed Property within the CFD based on application of the Maximum CFD-Wide Special Tax rates determined pursuant to Section C.1 above;

Step 3: If the amount determined in Step 1 is **greater than or equal to** the amount calculated in Step 2, levy the Maximum CFD-Wide Special Tax on all Parcels of Developed Property in the CFD.

Step 4: If the amount determined in Step 1 is **less than** the amount calculated in Step 2, levy the CFD-Wide Special Tax against all Parcels of Developed Property in equal percentages up to 100% of the Maximum CFD-Wide Special Tax for each Parcel until the amount of the CFD-Wide Special Tax levy equals the CFD-Wide Special Tax Requirement for that Fiscal Year.

2. Tax Zone Special Tax

Each Fiscal Year, the Tax Zone Special Tax shall be levied on all Parcels of Developed Property within each Tax Zone as follows:

Step 1: Separately for each Tax Zone, determine the Tax Zone Special Tax Requirement for the Fiscal Year in which the Tax Zone Special Tax will be collected;

Step 2: Calculate separately for each Tax Zone the total Tax Zone Special Tax revenues that could be collected from Developed Property within the Tax Zone based on application of the Maximum Tax Zone Special Tax rates for that Tax Zone;

Step 3: If the amount determined in Step 1 is **greater than or equal to** the amount calculated in Step 2, levy the Maximum Tax Zone Special Tax on all Parcels of Developed Property in the Tax Zone.

Step 4: If the amount determined in Step 1 is **less than** the amount calculated in Step 2, levy the Tax Zone Special Tax against all Parcels of Developed Property within the Tax Zone in equal percentages up to 100% of the Maximum Tax Zone Special Tax for each Parcel until the amount of the Tax Zone Special Tax levy equals the Tax Zone Special Tax Requirement for that Fiscal Year.

The CFD-Wide Special Tax and the Tax Zone Special Tax within the CFD shall be collected in the same manner and at the same time as ordinary ad valorem property taxes, provided, however, that the CFD may (under the authority provided in the Act), in any particular case, bill the taxes directly to the property owner off the County tax roll, and the Special Taxes will be equally subject to penalties and foreclosure if delinquent.

E. LIMITATIONS

Notwithstanding any other provision of this Rate and Method of Apportionment of Special Tax, no Special Tax shall be levied on land that has been conveyed to a Public Agency, except as otherwise provided in Sections 53317.3 and 53317.5 of the Act.

F. INTERPRETATION OF SPECIAL TAX FORMULA

The City reserves the right to make minor administrative and technical changes to this document that do not materially affect the rate and method of apportioning Special Taxes. In addition, the interpretation and application of any section of this document shall be left to the City's discretion. Interpretations may be made by the City by ordinance or resolution for purposes of clarifying any vagueness or ambiguity in this Rate and Method of Apportionment.

AGENDA ITEM NO. 15

AGENDA TRANSMITTAL

MEETING DATE: June 20, 2023

CITY AGENDA ITEM: Council/Agency/Authority Approval of the Minutes of the Regular and/or Special Meetings of the Suisun City Council, Suisun City Council Acting as Successor Agency, and Housing Authority held on May 23, 2023, May 30, 2023, June 6, 2023, and June 13, 2023.

FISCAL IMPACT: None

STRATEGIC PLAN: Provide Good Governance.

BACKGROUND: Pursuant to Government Code 40801, the City Clerk shall keep an accurate record of the proceedings of the City Council meetings. City Council minutes are prepared in a manner consistent with the intent of the Government Code. Minutes provide a record of when and where the meeting took place, type of meeting, and report any action taken, including the vote of each member of the City Council.

STAFF REPORT: The minutes of the City Council, Suisun City Council Acting as Successor Agency, and Housing Authority meetings held on May 23, 2023, May 30, 2023, June 6, 2023, and June 13, 2023, are submitted for review and approval.

STAFF RECOMMENDATION: Council/Agency/Authority Approval of the Minutes of the Regular and/or Special Meetings of the Suisun City Council, Suisun City Council Acting as Successor Agency, and Housing Authority held on May 23, 2023, May 30, 2023, June 6, 2023, and June 13, 2023.

DOCUMENTS ATTACHED:

1. Minutes - May 23, 2023 Special Closed Session Meeting
2. Minutes - May 23, 2023 Regular Council-Successor Agency-Housing Authority Meeting
3. Minutes - May 30, 2023 Special Closed Session Meeting
4. Minutes - June 6, 2023 Special Closed Session Meeting
5. Minutes - June 6, 2023 Regular Council-Successor Agency-Housing Authority Meeting
6. Minutes - June 13, 2023 Special Closed Session Meeting

PREPARED BY: Anita Skinner, City Clerk
REVIEWED BY: Greg Folsom, City Manager
APPROVED BY: Greg Folsom, City Manager

ATTACHMENTS:

1 Minutes - May 23, 2023 Special Closed Session Meetng 5 pm.pdf
2 Minutes - May 23, 2023 Regular Council-Successor Agency-Housing Authority Meeting.pdf
3 Minutes - May 30, 2023 Special Closed Session Meetng 230 pm.pdf
4 Minutes - June 6, 2023 Special Closed Session Meetng 4 pm.pdf
5 Minutes - June 6, 2023 Regular Council-Successor Agency-Housing Authority Meeting.pdf

6 Minutes - June 13, 2023 Special Closed Session Meeting 630 pm.pdf

MINUTES

SPECIAL MEETING OF THE SUISUN CITY COUNCIL

AND

SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY

TUESDAY, MAY 23, 2023

5:00 PM

Suisun City Council Chambers - 701 Civic Center Boulevard - Suisun City, California

CITY COUNCIL MEETINGS ARE HELD IN-PERSON
PUBLIC PARTICIPATION IS ALSO AVAILABLE VIA ZOOM

ZOOM MEETING INFORMATION:
WEBSITE: https://zoom.us/join
MEETING ID: **849 1153 9558**
CALL IN PHONE NUMBER: (707) 438-1720

REMOTE PUBLIC COMMENT IS AVAILABLE FOR THE CITY COUNCIL MEETING BY EMAILING CLERK@SUISUN.COM (PRIOR TO 4 PM), VIA WEBSITE, OR ZOOM CALL IN PHONE NUMBER (707) 438-1720

*(If attending the meeting via phone press *9 to raise your hand and *6 to unmute/mute for public comment.)*

ROLL CALL

Mayor Hernandez called the meeting to order at 5:01pm with the following Council Members present:
PRESENT: Dawson, Hernandez, Osum, Pal, Washington

CONFLICT OF INTEREST NOTIFICATION

(Any items on this agenda that might be a conflict of interest to any Councilmembers/Boardmembers should be identified at this time.)
Council Member Pal has a conflict with Items 3 & 4.

PUBLIC COMMENT

(Request by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3. Comments are limited to no more than 3 minutes unless allowable by the Mayor/Chair. Speaker cards are available on the table near the entry of the meeting room and should be given to the City Clerk. By law, no prolonged discussion or action may be taken on any item raised during the public comment period, although informational answers to questions may be given and matters may be referred for placement on a future agenda.)

Steve Olry commented on transparency of closed session items; not enough money to due dredging; Council needs to be the solution and not the problem.

Clerk Skinner summarized comment from James Berg. He commented closed session is becoming filled with more and more agenda items; concerns with possible conflicts of interest with Council Members not being disclosed; public being kept in the dark on labor negotiations; city is buying property that may never be developed; Harbor Park Square is a public park, why would the city be selling and to whom; would the city also sell Heritage Park?

George Guynn commented management is making too much money; need to cut salaries; need to decide what is important; need to dredge harbor and not enough money.

CLOSED SESSION

Pursuant to California Government Code Section 54950 the Suisun City Council and Suisun City Council Acting as Successor Agency will hold a Closed Session for the Purpose of:

City Council

1 CONFERENCE WITH LABOR NEGOTIATOR Pursuant to Government Code Section 54957.6

Agency negotiator: City Manager

Employee organizations:
Unrepresented Employees;
SCEA (Suisun City Employees' Association);
SCMPEA (Suisun City Management and Professional Employees' Association);
SCPOA (Suisun City Police Officers Association);
SCPFA IAFF (Suisun City Professional Firefighters' Association); Temporary/Part-Time Employees.

2 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Pursuant to Government Code Section 54956.9(a), (d)(1)
Name of case: Louisa Pickering and Michael Pickering (Plaintiffs) v. City of Suisun City (Defendants), et al - Case # FCS055707

Suisun City Council Acting as Successor Agency

3 CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Pursuant to Government Code Section 54956.8
Real Property Identified by Assessor's Parcel Number 0032-141-140, located at 720 Main Street, Suisun City, CA
Negotiating Party: City Manager
Parties Negotiating With: To Be Determined
Subject: Price and Terms of Payment

4 CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Pursuant to California Government Code Section 54956.8
Real Property Identified by Assessor's Parcel Number 0032-141 160, Harbor Square Courtyard
Negotiating Party: City Manager
Parties Negotiating With: To Be Determined
Under Negotiations: Terms and payment

Council entered into closed session at 5:11pm.

CONVENE OPEN SESSION

City Attorney Gerli, at the Regular meeting of the City Council gave a report out. Agenda Item #3 was not discussed and will reconvene closed session at the end of the regular meeting. She briefly explained settlement for Item #2.

ADJOURNMENT
There being no further business the meeting was adjourned at 6:51pm.

_____
Anita Skinner, City Clerk

MINUTES

REGULAR MEETING OF THE SUISUN CITY COUNCIL, SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY, AND HOUSING AUTHORITY

TUESDAY, MAY 23, 2023

6:30 PM

Suisun City Council Chambers - 701 Civic Center Boulevard - Suisun City, California

CITY COUNCIL MEETINGS ARE HELD IN-PERSON
PUBLIC PARTICIPATION IS ALSO AVAILABLE VIA ZOOM

ZOOM MEETING INFORMATION:
WEBSITE: https://zoom.us/join
WEBINAR ID: **895 2084 7367**
CALL IN PHONE NUMBER: (707) 438-1720

REMOTE PUBLIC COMMENT IS AVAILABLE FOR THE CITY COUNCIL MEETING BY EMAILING CLERK@SUISUN.COM (PRIOR TO 6 PM), VIA WEBSITE, OR ZOOM CALL IN PHONE NUMBER (707) 438-1720

*(If attending the meeting via phone press *9 to raise your hand and *6 to unmute/mute for public comment.)*

(Next Ord. No. – 801)
(Next City Council Res. No. 2023 – 51)
Next Suisun City Council Acting as Successor Agency Res. No. SA2023 - 03)
(Next Housing Authority Res. No. HA2023 – 02)

City Attorney Gerli, at the Regular meeting of the City Council gave a report out for Closed Session. Agenda Item #3 was not discussed and closed session will reconvene at the end of the regular meeting. She briefly explained the settlement for Item #2.

ROLL CALL

Mayor Hernandez called the meeting to order at 7:07pm with the following Council Members present:
PRESENT: Dawson, Hernandez, Osum, Pal, Washington
ABSENT: None

Pledge of Allegiance was led by Council Member Osum.
Invocation was given by Assistant City Manager Kris Lofthus.

CONFLICT OF INTEREST NOTIFICATION None
(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

REPORTS (Informational items only.)

1 City Manager Update - (Folsom: gfolsom@suisun.com).
Received Letter of Compliance that the Housing Element has been accepted and approved.

PRESENTATION/APPOINTMENTS

(Presentations, Awards, Proclamations, Appointments).

2 Mayoral and Councilmember Appointments of Commissions and Committees - (Hernandez: ahernandez@suisun.com).

a. Approval of Appointments to the Environment & Climate Community Advisory Committee.
Council Member Osum appointed Katrina Garcia.
Mayor did verbal vote; all ayes.

b. Approval of Appointments to the Public Safety & Emergency Management Community Advisory Committee.
Council Member Osum appointed Anthony Ramos and Mayor Hernandez appointed Soyla Pettis.
Mayor did verbal vote; all ayes.

c. Approval of Appointment to the General Tax Oversight Committee.
Mayor Hernandez appointed Maria Olmos
Mayor did verbal vote; all ayes.

3 Presentation of Proclamations - (Hernandez: ahernandez@suisun.com).

a. Proclamation Proclaiming the Week of May 21-27, 2023 as Public Works Week.

Mayor Hernandez read the proclamation and presented by Council Member Dawson to members of the Public Works Department.

Jim Herrod, Superintendent, thanked council and community for their continued support and introduced members of the department that were present.

Director Vue complimented staff on their hard work and dedication.
Administrative Assistant Gemma Geluz and Engineer Nick Lozano thanked Council.
Council thanked and commended the staff.

Proclamation Proclaiming the Month of May 2023 as Asian American and Pacific Islander Heritage Month.

Mayor Hernandez read the proclamation and Vice Mayor Washington presented to Council Members Dawson, Pal and Osum, Public Works Director Vue, City Engineer Nick Lozano and Administrative Assistant Geluz.

Council Members thanked city for recognizing Asian American and Pacific Islanders.

PUBLIC COMMENT

(Request by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3. Comments are limited to no more than 3 minutes unless allowable by the Mayor/Chair. Speaker cards are available on the table near the entry of the meeting room and should be given to the City Clerk. By law, no prolonged discussion or action may be taken on any item raised during the public comment period, although informational answers to questions may be given and matters may be referred for placement on a future agenda.)

Robert Terris asked for follow up information from previous meeting on the homeless situation on Sunset and Railroad Avenues.

George Guynn commented he has been attending meetings for some time and there has never been a two-minute limit; feels the public has a right to speak; need to generate revenue and get rid of overpaid staff.

James Berg commented two minutes is taking away the public's right to speak; commented on the recent fire at 1240 Kellogg Street which was started by the same homeless person who has started previous fires.

Steve Olry spoke on the two-minute time limit; lack of transparency; liquidation of city property.

Donna LeBlanc commented May has been busy, Cinco de Mayo, props to Joe Joyce and other organizers; Mother's Day craft faire; past weekend Mustang Car Show; urged City to keep things going, and suggested a food truck night; wished former Mayor Wilson well on her recent health issues.

Michelle Chavez thanked Donna LeBlanc for posting on-line information on the Pickering property; urged Council to respect employees and pay them what they are worth.

Lito Santos commented on the recent Neighborhood Watch meeting and that they are still needing to obtain signage for the neighborhoods.

COUNCIL COMMENTS

4 Council/Board Member Updates.

Council Member Dawson presented an Appreciation Award from the Chelu Car Club to Mayor Hernandez her support for the Cinco de Mayo event.

Council Member Pal asked city attorney to explain who the firm works for.

Attorney Gerli explained the client is the City, they take direction from the Council, work extensively with City Manager and department heads, hired and fired by Council at will.

Council Member Osum commented he reached out to PG&E regarding the diggings that have been done in the city; there is movement to resurrect the Lawler House as an Historic building; need to capitalize on the historic value of the waterfront.

Vice Mayor Washington commented she values the residents that have reached out and will continue to do the work that is needed; hears the concerns about the direction the city is going and will work to move the city forward that that is best for all.

Mayor Hernandez acknowledged the hard work of staff members; Council and department heads meet with developers, different agencies and a variety of stakeholders; how to make our processes more efficient; council members sit on different boards and urged residents to continue to reach out to council with questions and concerns.

CONSENT CALENDAR

Consent calendar items requiring little or no discussion may be acted upon with one motion.

City Council

5 Initiate and Provide Intent to the Levy and Collection of Assessments for the City's Landscaping & Lighting Districts: - (Vue: nvue@suisun.com).

a. Council Adoption of Resolutions No. 2023-51: Initiating Proceedings for the Annual Levy and Collection of Assessments and Ordering the Preparation and Filing of the Engineer's Report Related to the Suisun City Maintenance Assessment Districts for Fiscal Year 2023-24.

b. Council Adoption of Resolutions No. 2023-52: Declaring its Intention to Levy and Collect Assessments Within the City's Maintenance Assessment Districts for Fiscal Year 2023-24 and Announcing That the Associated Public Hearing Will Be Held on June 20, 2023.

6 Initiate and Provide Intent to the Levy and Collection of Assessments for the McCoy Creek Parking Benefit Assessment District: - (Vue: nvue@suisun.com).

a. Council Adoption of Resolution No. 2023-53: Initiating Proceedings for the Annual Levy and Collection of Assessments and Ordering the Preparation and Filing of the Engineer's Report Related to the McCoy Creek Parking Benefit Assessment District for Fiscal Year 2023-24; and

b. Council Adoption of Resolution No. 2023-54_: Declaring Its Intention to Levy and Collect Assessments Within the McCoy Creek Parking Benefit Assessment District for Fiscal Year 2023-24.

7 Council Adoption of Ordinance No. 799: An Ordinance of the City Council of the City of Suisun City Levying Special Tax Within City of Suisun City Communities Facilities District No. 2 (Municipal Services, Including Certain Annexation Territory) - (Lawler Mixed Use Project - Introduced on May 2, 2023) - (Vue: nvue@suisun.com).

8 Council Adoption of Ordinance No. 800: An Ordinance of the City Council of the City of Suisun City Levying Special Tax Within City of Suisun City Communities Facilities District No. 2 (Municipal Services, Including Certain Annexation Territory) - (Marina Village Apartments - Introduced on May 2, 2023) - (Vue: nvue@suisun.com).

9 Council Adoption of Resolution No. 2023-55: Authorizing the City Manager to Execute a Contract Amendment on the City's Behalf with Coastland Civil Engineering to Provide Further City Engineer Services on the Buzz Oates Private Development Projects - (Vue: nvue@suisun.com).

10 Council Adoption of Resolution No. 2023-56: Authorizing the City Manager to Enter into a Contract Agreement on the City's Behalf with S. H. Mechanical for the Citywide Heating, Ventilation and Air Conditioning (HVAC) Maintenance and Repair Contract - (Vue: nvue@suisun.com).

11 Council Adoption of Resolution 2023-57: Authorizing the City Manager to Enter into a Construction Contract on the City's Behalf with Dryco Construction, Inc. for the 2023 Slurry Seal Project - (Vue: nvue@suisun.com).

12 Council Adoption of Resolution No. 2023-58: A Resolution of the City Council of the City of Suisun City Accepting the Annual Comprehensive Financial Report (ACFR), the Report of Federal Awards in Accordance with OMB Circular A-133, and the Measure S General Transactions and Use Tax Audit for Fiscal Year 2021-2022 - (Deol: ldeol@suisun.com).

13 Council Adoption of Resolution No. 2023-59: Authorizing the City Manager to execute a twenty year lease agreement with the State of California State Lands Commission for the continued operation, general use, and maintenance of the Suisun City Marina - (Lofthus: klofthus@suisun.com).

14 Council Adoption of Resolution No. 2023-60: Authorizing the City Manager or Deputy City Manager to Submit a Proposal for the Proposition 64 Public Health and Safety Grant Program and Sign a Grant Agreement with the California Board of State and Community Corrections - (Lofthus: klofthus@suisun.com).

15 Council Adoption of Resolution No. 2023-61: Approving a Second Amendment to the Memorandum of Understanding (MOU) Between the City of Suisun City and the Suisun City Employees' Association Effective July 1, 2021 through June 30, 2023 to Amend MOU Provisions Pertaining Compensation - (Penland: cpenland@suisun.com).

16 Council Adoption of Resolution No. 2023-62 - Approving a Third Amendment to the Memorandum of Understanding (MOU) Between the City of Suisun City and the Suisun City Management & Professional Employees' Association (SCMPEA) Effective July 1, 2021 through June 30, 2023 to Amend MOU Provisions Pertaining to Compensation - (Penland: cpenland@suisun.com).

17 Council Adoption of Resolution No. 2023-63 Amending the Citywide Salary Schedule to Implement the Second Amendment to the Suisun City Employees' Association (SCEA) MOU 2021-23 and the Third Amendment to the Suisun City Management and Professional Employees' Association (SCMPEA) MOU 2021-23 - (Penland: cpenland@suisun.com).

18 Council Adoption of Resolution No. 2023-64: Authorizing the Chief of Police, or his designee, to Execute a Contract to Receive and Administer funding through the Boating Safety and Enforcement Financial Aid Program from the California Department of Boating and Waterways - (Roth: aroth@suisun.com).

19 Council Adoption of Resolution No. 2023-65: Approving a Six (6) Month Waiver of the Marina Boat Slip Fee - (Folsom: gfolsom@suisun.com).

20 Council Adoption of Resolution 2023-66: Approving the Settlement Agreement for Purchase and Sale of Certain Real Property Under Threat of Condemnation - (City Attorney).

Joint City Council / Suisun City Council Acting as Successor Agency / Housing Authority

21 Council/Agency/Authority Approval of the Minutes of the Regular and/or Special Meetings of the Suisun City Council, Suisun City Council Acting as Successor Agency, and Housing Authority held on April 4, 2023, May 2, 2023, and May 9, 2023 – (Skinner: clerk@suisun.com).

Joint City Council / Suisun City Council Acting as Successor Agency

22 Council/Agency Approval of April 2023 Payroll Warrants in the Amount of $635,415.30 and Council/Agency Approval of the April 2023 Accounts Payable Warrants in the Amount of $1,046,698.64 - (Finance).

Council Member Pal pulled Item #5; Council Member Dawson pulled Item #20; Council Member Osum pulled Item #11.

Item #6
Donna LeBlanc commented that some of the line items in the Engineer's report is very basic; would lie to see the engineers report revised from the preliminary report we have now and broaden the budgetary and expense reports.

Item #9
Steve Olry comment that Item 9 makes reference to more than one Buzz Oates project at Pennsylvania and by Walmart; concerns with allowing the project to encroach on Travis AFB; have never heard objections to the projects from the council or environmental concerns.

Item #12
George Guynn commented on Measure S which was for roads and doing work around the waterfront but has been spent mostly on other items; sales tax is not enough; roads are getting worse every day; funds were approved a while back for road but have not seen any work being done yet.

Item #13
Donna LeBlanc asked for clarification on the occupation of state-owned land; what or who were the unauthorized occupants?

Item #15
George Guynn commented on the MOU for SCEA, if it is a pay increase where is the money coming from?

Item #19
Comment he is glad the boat fees are finally a revenue source and hopes the new business will be successful.

Item#22
Commented that he didn't see any warrants for city attorney.

Item #22
Steve Olry commented on the $1.7 mil for one month for payroll, lack of transparency; this is why there is no money for roads and dredging.

Vice Mayor Washington pulled Item #19 for clarification.

Motion by Council Member Dawson to approve Consent Calendar Items 6, 7, 8, 9, 10, 12, 13, 14, 15, 16, 17, 18, 21, 22 and seconded by Vice Mayor Washington. Motion passed by the following vote:
AYES: Dawson, Hernandez, Pal, Osum, Washington
NOES: None
ABSENT: None

Item #5
Council Member Pal asked if there could be an outreach on social media for all future MAD meetings; also asked if a separate meeting could be scheduled for residents to ask questions.

Council Member Pal moved to have an informational forum regarding the LLD's at a future date for information to the community members and seconded by Vice Mayor Washington. There was a consensus by the Council.

Mayor Hernandez requested additional information about the feedback that has been received through the annual meetings that have taken place earlier this year; what was discussed; what the concerns are. Vice Mayor Washington also would like information included as to why some districts don't have increases.

Donna LeBlanc asked if one term could be used whether it is LLD or MAD it is confusing to the public.

Steve Olry commented that the city raises fees feels there is no communication or transparency; would have been nice to have some fully explain why fees are being raised.

George Guynn commented Montebello Vista didn't like their situations and had to fight to not pay fees; have seen fees wasted, contractors weren't doing what they were supposed to do.

James Berg commented the report states no fiscal impact which is no true; there is a 1.34% increase, need to re-access these properties.

Lito Santo asked that since Public Works is doing the maintenance where is the money going?

Motion by Council Member Pal to approved Consent Calendar Item #5 and seconded by Council Member Osum. Motion passed by the following vote:
AYES: Dawson, Hernandez, Osum, Pal, Washington
NOES: None
ABSENT: None

ITEM #11
Council Member Osum asked for clarification between asphalt cape seal and slurry seal. clarification between two types of work to be done on the roads

Director Vue explained.

Motion by Council Member Dawson to approve Consent Calendar Item #11 and seconded by Vice Mayor Washington. Motion passed by the following vote:
AYES: Dawson, Hernandez, Osum, Pal, Washington
NOES: None
ABSENT: None

Item #19
Vice Mayor Washington had clarifying questions about bringing a watercraft business into the city and what it would do for revenue.
Mr. Lofthus explained.
Council Member Pal would rather give him 6 months after he is vested in the city even if it means charging him $1.

Motion by Council Member Dawson to approve Consent Calendar Item 19 and seconded by Vice Mayor Washington. Motion passed by the following vote:
AYES: Dawson, Hernandez, Osum, Pal, Washington
NOES: None
ABSENT: None

Item #20
Council Member Dawson stated this was a closed session item and feel we can now provide more information.

City Manager Folsom and Attorney Gerli gave a brief history and explanation.

PUBLIC COMMENTS

George Guynn commented that the $725K is not the full amount, doesn't believe it includes legal fees and staff time; also, doesn't feel three dispensaries are the type of businesses the city needs.

Donna LeBlanc commented the $725K is not coming out of general fund but a special fund that allows cities to purchase property for roads; understands the remainder of the property is still under negotiations would like that info made public as soon as possible.

Michelle Chavez would have liked to have seen a draft settlement agreement that could have been presented prior to this agenda item, feels that it is wrong for the city to pay the legal fees and feels the law suit could have been avoided several administrations ago; setting precedence and can the agreement be amended.

James Berg feels city created problem when the road was put in the General Plan; this could have been amended and avoided all together; what's the incentive for the city to take care of the property.

Lito Santos commented that the settlement is well worth it with all that goes on at that property.

Mr. Folsom and Attorney Gerli responded to public questions.

Motion by Mayor Hernandez to approve Consent Calendar Item 20 and seconded by Council Member Dawson. Motion passed by the following vote:
AYES: Dawson, Hernandez, Osum, Pal, Washington
NOES: None
ABSENT: None

PUBLIC HEARING NONE

GENERAL BUSINESS

City Council

23 Council Approval of Staff recommendation to approve the Suisun City Transportation Development Act (TDA) Claim amount of $1.5 million for FY 2023-24 which includes Suisun Microtransit, Maintenance of the Train Depot, Solano Transportation Authority (STA) Loan Repayment, Planning, Solano Express and Capital Replacement - (Brandon

Thomson, Transit Mobility Coordinator).

Brandon Thomson presented the report. Ron Grassi, Darryl Halls with STA were also present.

Council Member Dawson asked that some educational outreach on the medical transport be given, if they qualify for the program, there is no charge.

Council Member Pal commented about miss information on paratransit not being allowed to come into Suisun City; info is incorrect and there are no issues for the paratransit to come into the city.

Council Member Osum thanked Brandon who has agreed to personally speak with individuals that do not understand how micro transit works.

Vice Mayor Washington thanked Brandon for adding the dialysis center; asked if access to Travis AFB is a possibility; any updates for the app and will there be more permanent stops for the schools.

Mayor Hernandez asked how they are receiving feedback from the public? Can we start receiving more frequent updates to council and staff.

Mr. Thomson responded to Council questions.

PUBLIC COMMENTS

Donna LeBlanc stated she loves micro transit and thanked him for listening to public comments and concerns.

Motion by Council Member Dawson to approve Item 23 and seconded by Council Member Osum. Motion passed by the following vote:

AYES: Dawson, Hernandez, Osum, Pal, Hernandez
NOES: None
ABSENT: None

Council took a brief recess at 9:44pm and reconvened at 9:54pm.

24 Discussion and direction to Staff regarding revisions and updates to the City Council Norms & Procedures, and relevant policies and municipal code sections - (City Attorney).

Attorney Gerli presented the staff report.
Council Member Dawson stated she would prefer this item be discussed in more of a working session.
Motion by Council Member Dawson to re-agendize this item and seconded by Vice Mayor Washington.

AYES: Dawson, Hernandez, Osum, Pal, Washington
NOES: None
ABSENT: None

PUBLIC COMMENTS
George Guynn commented this item should not be rushed; voiced concern about changing public comment to 2 minutes and should be what the public wants

Donna LeBlanc recommends staying with 1st and 3rd Tuesdays for meetings as the Planning Commission currently meets on the 2nd and 4th and would be too confusing for the public; changing to the 2 minutes only when there is a specific number of people to speak, say 10 people but otherwise leave it at 3 minutes.

James Berg commented that taking away speaking time is detrimental to the public; page 321 referencing tie breaking vote; committees and vacancies can be filled by people outside the city is wrong.

Mayor Hernandez explained with 25 items on tonight's agenda and the large number of speakers cards the speaker time limit was changed tonight.

Motion by Council Member Dawson to move forward with Agenda Item 25 and seconded by Council Member Pal. Motion passed by the following vote:
AYES: Dawson, Hernandez, Osum, Pal, Washington
NOES: None
ABSENT: None

Conflict of Interest from Council Member Pal. He stepped down from the dais.

Successor Agency

25 Successor Agency Adoption of Resolution SA 2023-03: Resolution of the Successor Agency to the Redevelopment Agency of the City of Suisun City approving the agreement for the Purchase and Sale of Real Property and Joint Escrow Instructions with Larson 1240, LLC for the transfer of property located at 1240 Kellogg Street, City of Suisun City (Solano County Assessor's Parcel Number 0032-200-330) - (Bermudez: jbermudez@suisun.com).

Director Bermudez presented the report.

PUBLIC COMMENTS
George Guynn commented this property has been sitting way to long; use should be consistent with a benefit to the community.

James Berg commented he was happy to see this moving forward; there was no good neighbor meeting for this item and asked if we can still have one.

Steve Olry commented there was no real estate broker; asked what were some of the other offers?

Director Bermudez responded to comments.

Motion by Mayor Hernandez to approve Item 25 and seconded by Council Member Dawson.
Motion passed by the following vote:
AYES: Dawson, Hernandez, Osum, Washington
NOES: None
ABSENT: Pal

REPORTS: (Informational items only)

26 26 Non-Discussion Items.

ADJOURNMENT
There being no further business the meeting was adjourned at 10:40pm.

_____
Anita Skinner, City Clerk

MINUTES

SPECIAL MEETING OF THE SUISUN CITY COUNCIL

TUESDAY, MAY 30, 2023

2:30 PM

Suisun City Council Chambers - 701 Civic Center Boulevard - Suisun City, California

CITY COUNCIL MEETINGS ARE HELD IN-PERSON
PUBLIC PARTICIPATION IS ALSO AVAILABLE VIA ZOOM

ZOOM MEETING INFORMATION:
WEBSITE: https://zoom.us/join
MEETING ID: **893 8743 0489**
CALL IN PHONE NUMBER: (707) 438-1720

REMOTE PUBLIC COMMENT IS AVAILABLE FOR THE CITY COUNCIL MEETING BY EMAILING CLERK@SUISUN.COM (PRIOR TO 4 PM), VIA WEBSITE, OR ZOOM CALL IN PHONE NUMBER (707) 438-1720

*(If attending the meeting via phone press *9 to raise your hand and *6 to unmute/mute for public comment.)*

ROLL CALL

Mayor Hernandez called the meeting to order at 2:39pm with the following Council Members present:
PRESENT: Dawson, Hernandez, Pal, Washington
ABSENT: Osum

Council Member Osum arrived at 3:12 pm

CONFLICT OF INTEREST NOTIFICATION

(Any items on this agenda that might be a conflict of interest to any Councilmembers/Boardmembers should be identified at this time.)

PUBLIC COMMENT

(Request by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3. Comments are limited to no more than 3 minutes unless allowable by the Mayor/Chair. Speaker cards are available on the table near the entry of the meeting room and should be given to the City Clerk. By law, no prolonged discussion or action may be taken on any item raised during the public comment period, although informational answers to questions may be given and matters may be referred for placement on a future agenda.)

CLOSED SESSION

Pursuant to California Government Code Section 54950 the Suisun City Council will hold a Closed Session for the Purpose of:

1 CONFERENCE WITH LABOR NEGOTIATOR Pursuant to Government Code Section 54957.6

Agency negotiator: City Manager

Employee organizations:
Unrepresented Employees;
SCEA (Suisun City Employees' Association);
SCMPEA (Suisun City Management and Professional Employees' Association);
SCPOA (Suisun City Police Officers Association);
SCPFA IAFF (Suisun City Professional Firefighters' Association); Temporary/Part-Time Employees.

CONVENE OPEN SESSION

Announcement of Actions Taken, if any, in Closed Session.

ADJOURNMENT

There being no further business the meeting was adjourned at 5:30pm.

_____
Anita Skinner, City Clerk

CITY COUNCIL
Alma Hernandez, Mayor
Princess Washington, Mayor Pro Tem
Jenalee Dawson, Member
Marlon L Osum, Member
Amit Pal, Member

MINUTES

SPECIAL MEETING OF THE SUISUN CITY COUNCIL

AND

SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY

TUESDAY, JUNE 6, 2023

4:00 PM

Suisun City Council Chambers - 701 Civic Center Boulevard - Suisun City, California

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CITY COUNCIL MEETINGS ARE HELD IN-PERSON
PUBLIC PARTICIPATION IS ALSO AVAILABLE VIA ZOOM

ZOOM MEETING INFORMATION:
WEBSITE: https://zoom.us/join
MEETING ID: **863 3337 7009**
CALL IN PHONE NUMBER: (707) 438-1720

REMOTE PUBLIC COMMENT IS AVAILABLE FOR THE CITY COUNCIL MEETING BY EMAILING CLERK@SUISUN.COM (PRIOR TO 3 PM), VIA WEBSITE, OR ZOOM CALL IN PHONE NUMBER (707) 438-1720

*(If attending the meeting via phone press *9 to raise your hand and *6 to unmute/mute for public comment.)*

ROLL CALL

Mayor Hernandez called the meeting to order at 4pm with the following Council Members present:
PRESENT: Dawson, Hernandez, Osum, Pal, Washington
ABSENT: None

CONFLICT OF INTEREST NOTIFICATION None

(Any items on this agenda that might be a conflict of interest to any Councilmembers/Boardmembers should be identified at this time.)

PUBLIC COMMENT None

(Request by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3. Comments are limited to no more than 3 minutes unless allowable by the Mayor/Chair. Speaker cards are available on the table near the entry of the meeting room and should be given to the City Clerk. By law, no prolonged discussion or action may be taken on any item raised during the public comment period, although informational answers to questions may be given and matters may be referred for placement on a future agenda.)

CLOSED SESSION

Pursuant to California Government Code Section 54950 the Suisun City Council and Suisun City Council Acting as Successor Agency will hold a Closed Session for the Purpose of:

Suisun City Council Acting as Successor Agency

1 CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Pursuant to California Government Code Section 54956.8
Real Property Identified by Assessor's Parcel Number 032-141-140, located at 720 Main Street, Suisun City, CA
Negotiating Party: City Manager
Parties Negotiating With: To Be Determined
Under Negotiations: Terms of payment

City Council

2 CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Pursuant to California Government Code Section 54956.8
Real Property Identified by Assessor's Parcel Numbers 0037-160-110, 0037-220-130, 0037-220-190, and 0037-220-200.
Negotiating Party: City Manager
Parties Negotiating With: To Be Determined
Under Negotiations: Terms of payment

3 CONFERENCE WITH LABOR NEGOTIATOR Pursuant to Government Code Section 54957.6

Agency negotiator: City Manager

Employee organizations:
Unrepresented Employees;
SCEA (Suisun City Employees' Association);
SCMPEA (Suisun City Management and Professional Employees' Association);
SCPOA (Suisun City Police Officers Association);
SCPFA IAFF (Suisun City Professional Firefighters' Association); Temporary/Part-Time Employees.

CONVENE OPEN SESSION

Announcement of Actions Taken, if any, in Closed Session.

ADJOURNMENT

There being no further business the meeting was adjourned at

Anita Skinner, City Clerk

CITY COUNCIL
Alma Hernandez, Mayor
Princess Washington, Mayor Pro Tem
Jenalee Dawson, Member
Marlon L Osum, Member
Amit Pal, Member

MINUTES

REGULAR MEETING OF THE SUISUN CITY COUNCIL, SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY, AND HOUSING AUTHORITY

TUESDAY, JUNE 6, 2023

6:30 PM

Suisun City Council Chambers - 701 Civic Center Boulevard - Suisun City, California

CITY COUNCIL MEETINGS ARE HELD IN-PERSON
PUBLIC PARTICIPATION IS ALSO AVAILABLE VIA ZOOM

ZOOM MEETING INFORMATION:
WEBSITE: https://zoom.us/join
MEETING ID: **870 9265 1343**
CALL IN PHONE NUMBER: (707) 438-1720

REMOTE PUBLIC COMMENT IS AVAILABLE FOR THE CITY COUNCIL MEETING BY EMAILING CLERK@SUISUN.COM (PRIOR TO 4 PM), VIA WEBSITE, OR ZOOM CALL IN PHONE NUMBER (707) 438-1720

*(If attending the meeting via phone press *9 to raise your hand and *6 to unmute/mute for public comment.)*

(Next Ord. No. – 801)
(Next City Council Res. No. 2023 – 67)
Next Suisun City Council Acting as Successor Agency Res. No. SA2023 - 04)
(Next Housing Authority Res. No. HA2023 – 02)

City Attorney Payam Mostafavi reported out on Item #3 of the Closed Session.

ROLL CALL

Mayor Hernandez called the meeting to order at 6:47pm with the following Council Members present:
PRESENT: Dawson, Hernandez, Osum, Pal, Washington
ABSENT: None

Pledge of Allegiance was led by Vice Mayor Washington.
Invocation was given by City Manager Greg Folsom

CONFLICT OF INTEREST NOTIFICATION

(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)
Council Member Pal has a conflict with Consent Calendar Item #5.

REPORTS (Informational items only.)

1 City Manager Update - (Folsom: gfolsom@suisun.com).

- Thanked everyone that attended the State of the City event.
- Friday night movies and dinner in the park beginning Friday, June 23rd.
- Juneteenth celebration will be held on June 17th & 18th at the waterfront.

PRESENTATION/APPOINTMENTS

(Presentations, Awards, Proclamations, Appointments).

2 Presentation of Award and Proclamation - (Hernandez: ahernandez@suisun.com).

a. Presentation of Award for Support of Our Community.
Recipient unable to attend and will be presented at a future meeting.

b. Presentation of Proclamation Proclaiming the Month of June 2023 as "Pride Month" in the City of Suisun City.
Mayor Hernandez read proclamation which was presented by Council Member Dawson to Jonathan Cook, Donna Harris and Trish Abbatiello. Solano Pride Center representative Jonathan Cook and Donna Harris, Executive Director thanked council for the presentation.

Council Members thanked the city for their inclusivity and thanked the Solano Pride Center for their continued work in the LBGTQ community.

PUBLIC COMMENT

(Request by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3. Comments are limited to no more than 3 minutes unless allowable by the Mayor/Chair. Speaker cards are available on the table near the entry of the meeting room and should be given to the City Clerk. By law, no prolonged discussion or action may be taken on any item raised during the public comment period, although informational answers to questions may be given and matters may be referred for placement on a future agenda.)

Lorraine Ferrara, 210 Solano Street commented the current owner is placing 3or more families per unit, does not feel this is right and the noise, garbage is getting really bad. Hopes city can do something about the number of families in one unit.

George Guynn commented about rewriting the rules; city attorney will profit, feels it is wrong to sell the theater and senior center; need financial changes, roads not be fixed.

Steve Olry is upset with what is in the newspaper; offended by comment that all our problems were solved by extending Measure S; negotiations being done in private; wrong time to be selling assests; converting monies to pay for salaries make no sense;

Donna LeBlanc commented regarding closed session the public needs to know there is the possibility of selling Harbor Theater; Element 7 approved and was to operational by 4/29/24 with an annual developer report due 4/29/23, city manager review report due 5/29/23 and there has been no visible activity on the part of the developer, would like to have this item put on a future agenda for an update; Adopt a Neighborhood on June 17 at Emperor and Highway 12 for cleanup of planter boxes.

Michelle Chavez commented that she has previously asked council to go out into the community and look at the concerns of the residents; Stiizy was approved with conditions to do additional landscaping and that has not been done, need to make business accountable; old Railroad by Blossom apartments the landscaping is extremely overgrown.

Katrina Garcia commented about upcoming National Night Out on August 1, Neighborhood Watch signs once purchased have to pay Public Works to put them up and this has become a barrier; Town Hall meeting for LLD's set for 2pm maybe give an additional date and time in the evening for those that can't attend.

COUNCIL COMMENTS

3 Council/Board Member Updates.

Council Member Pal commented he does try to drive the neighborhoods and encourages other council members and department heads to do the same. Seniors don't know there is bussing available; City Manager and attorney contracts aren't on line since the new update and asked if someone could look into it.

Council Member Osum commented he spoke with Brad Thompson in regards to holding a meeting to explain micro transit to the seniors; overall outlook of the city in respect to historic and cultural value of the waterfront and why aren't we capitalizing on what has been done; was given a book for a walking tour of the waterfront/downtown area and there is so much history there.

Vice Mayor Washington wished her daughter a Happy 5th Birthday; thank you to Police Department for arrest on arson fire; Fire Department for quick response on all the fires of late; thanked Public Works for fixing the walking path by Dan O'Root School; thanked RPMA for their first pre-school graduation; the Finance Department for their hard work on the budget; working on an economic vitality ad hoc with the Mayor and looking at businesses and how we can improve and increase city revenue; working on strategic plan and need the help of the residents on how you envision the city.

Mayor Hernandez commented that working on the economic vitality ad hoc they have discovered the numerous home based businesses in the city and how can we support them; thanked Park and Rec for their behind the scenes work on the State of the City, the departments and agencies that participated with displays; $2.3 mil grant over 5 years for Police Activity League, additional grant monies and will be updating that info to the website; congratulated council members and all the departments for participating.

CONSENT CALENDAR

Consent calendar items requiring little or no discussion may be acted upon with one motion.

City Council

4 Council Adoption of Resolution No. 2023-67: Authorizing the City Manager to Execute a Regional Transportation Impact Fee (RTIF) Funding Agreement with the Solano Transportation Authority for the Environmental Phase of the Railroad Avenue Extension Project - (Vue: nvue@suisun.com).

5 Council Adoption of Resolution No. 2023-68: Authorizing the Mayor to send a letter of

Support for AB 50 (WOOD) - (Folsom: gfolsom@suisun.com).

Suisun City Council Acting as Successor Agency

6 Successor Agency Adoption of Resolution No. SA 2023-04: Authorizing the Executive Director to execute a twenty-year lease agreement with the State of California State Lands Commission for the continued operation, general use, and maintenance of the Suisun City Marina - (Lofthus: klofthus@suisun.com).

PUBLIC COMMENTS

Item #4

Donna LeBlanc voiced concerns about the extension of Railroad Avenue; needs multiple stop lights and hopes when the item comes before the Planning Commission the public has a chance to speak.

Item #6

Donna LeBlanc commented on the need for proof reading to avoid having to bring items back to council like this item.

Motion by Council Member Dawson to approve the Consent Calendar and seconded by Vice Mayor Washington. Motion passed by the following vote:
AYES: Dawson, Hernandez, Osum, Pal, Washington,
NOES: None
ABSENT: Pal on Item 5 only

PUBLIC HEARING NONE

GENERAL BUSINESS

Consensus by Council to move Item 8 up on the agenda.

City Council

8. Council Adoption of Resolution No. 2023-____: A Resolution of the City Council of the City of Suisun City, Declaring Certain City-Owned Real Property Located at 318 Merganser Drive, in the City Of Suisun City (APN: 0173-010-230) To Be Surplus and Authorizing Offers of Said Property For Purchase or Lease and Finding of Exemption From CEQA - (Bermudez: jbermudez@suisun.com).

Staff report and presentation given by Principal Planner John Kearns. Mr. Kearns explained the legal requirements necessary in declaring property surplus.

Janet Hull, RPMA was available to answer questions.

PUBLIC COMMENTS

George Guynn pleased with the council outcome and comments to keep building.

Donna LeBlanc commented SOS Save Our Seniors; thanked council for taking time to reconsider; city already owns the building and urged council to please keep the center.

Michelle Chavez commented she was pleased to hear council comments; recommended having health providers, Solano County agencies, micro transit present at the center to provide info to the seniors; Solano County food bank is critical for seniors; consider grants for programs for seniors.

Steve Olry proud of the council, comments are very soulful; challenge is funding and keeping it.

Tom LeBlanc asked what the repair cost are; if you decide to sell, call him, he will buy it.

Mayor Hernandez confirmed staff direction to bring item back for options for the center, costs, what the different lease agreements would look like; clarification on a 5-year lease and legal ramifications; cost of repairs.

Council took a 5 minute recess.

7 Fiscal Year 2023-24 Annual Presentation of Conceptual Budget Strategy - (Deol: ldeol@suisun.com).

Director Deol presented the draft budget report.

Council discussion with questions answered by Mr. Folsom, Ms. Deol and Mr. Vue.

PUBLIC COMMENTS

Clerk Skinner commented there were 26 emails received in opposition to suspending funding to the Harbor Theater. Emails from Essex Cook, Beth Ellen Ethridge, Kimberly Valentine, Christine Nicholson, James Carson, Courtney Carson, John Ruskin, Wanda Cook, Vince Tanciongco, Aaron Sencil, David Camper, Dani Culberson, Eddrick Osborne, Steven Ng, Serena Kreamer, Jolon Buchbinder, Melissa Hillman, Jocelyn von Strong, Sean San Jose, Ariel Silva, Scott Slagle, Brian Herndon, William Palmer, Sheccid Donatt, Christine Mani, Sherry Prewitt.

Michelle Garcia commented spending money on theater is well spent; what does it mean that discretionary funds can be used for any legal purpose; what are the incentives; why isn't the Kellogg Street pump station being taken care of by the Sewer District, what is ERP; bullet proof windows; agree with the Fire Station bathroom remodel.

Katrina Garcia comments on the $1.2 mil being held over again and not being used; important to take care of our streets do not take money from the streets.

Donna LeBlanc commented the city needs to do something about the roads, the special equipment is necessary; don't use the money on salary, consider all options and do the best you can for our residents.

Steve Olry why didn't we have this discussion before labor discussions; no dipping into reserves; the $600k bathroom repair use for the senior center repair; cut salaries and convert to road repairs; patching pot holes do not repair roads.

George Guynn comments regarding code enforcement; $2mil to be spent on roads not long ago and now it's only $1.2mil; roads need to be top priority; city has a lot of law suits.

Essex Cook commented on Harbor Theater; should not put it off, we can't forget about the performing arts, seems like we are rushing the budget.

Mr. Folsom, Ms. Deol, Attorney Piam and Department staff responded to comment questions.

Mayor Hernandez confirmed the budget is to come back with the following: reduce the amount of reserves, finance director reduce that amount from the deficit, reduction by doing phases, reduce the street line item by investing in equipment, and the overall deficit, how much would it be reduced by if we moved forward with those decisions.

Vice Mayor Washington moved to keep the theater funding of $200k and seconded by Council Member Dawson. Motion passed by the following vote:
AYES: Dawson, Hernandez, Osum, Washington
NOES: None
ABSTAIN: Pal

Council Member Pal stated he would be out of the country for the June 20th meeting.

REPORTS: (Informational items only)

9 Non-Discussion Items.

ADJOURNMENT
There being no further business the meeting was adjourned at 10:59pm.

_____
Anita Skinner, City Clerk

MINUTES

SPECIAL MEETING OF THE SUISUN CITY COUNCIL

TUESDAY, JUNE 13, 2023

6:30 PM

Suisun City Council Chambers - 701 Civic Center Boulevard - Suisun City, California

NOTICE:
Pursuant to Government Code Section 54953(b) the following City Council meeting includes teleconference participation by:

- *Councilmember Amit Pal from: Ji Hotel Shanghai Bund Mid Shandong Road, No.300 Shandong Middle Road, Shanghai, People Square and South Bund Huangpu*

CITY COUNCIL MEETINGS ARE HELD IN-PERSON
PUBLIC PARTICIPATION IS ALSO AVAILABLE VIA ZOOM

ZOOM MEETING INFORMATION:
WEBSITE: https://zoom.us/join
Meeting ID: 834 9718 4600
CALL IN PHONE NUMBER: (707) 438-1720

REMOTE PUBLIC COMMENT IS AVAILABLE FOR THE CITY COUNCIL MEETING BY EMAILING CLERK@SUISUN.COM (PRIOR TO 4 PM), VIA WEBSITE, OR ZOOM CALL IN PHONE NUMBER (707) 438-1720

*(If attending the meeting via phone press *9 to raise your hand and *6 to unmute/mute for public comment.)*

ROLL CALL
Mayor Hernandez called the meeting to order at 6:31pm with the following Council Members present:
PRESENT: Dawson, Hernandez, Pal, Washington
ABSENT: Osum

CONFLICT OF INTEREST NOTIFICATION None
(Any items on this agenda that might be a conflict of interest to any Councilmembers/Boardmembers should be identified at this time.)

PUBLIC COMMENT
(Request by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3. Comments are limited to no more than 3 minutes unless allowable by the Mayor/Chair. Speaker cards are available on the table near the entry of the meeting room and should be given to the City Clerk. By law, no prolonged discussion or action may be taken on any item raised during the public comment period, although informational answers to questions may be given and matters may be referred for placement on a future agenda.)

Steve Olry, Donna LeBlanc, James Berg, George Guynn, Herbert Dardon, Michelle Chavez spoke on the budget, negotiations, overgrown weeds, homeless encampments, road repairs, and senior center.

CLOSED SESSION

Pursuant to California Government Code Section 54950 the Suisun City Council will hold a Closed Session for the Purpose of:

1 CONFERENCE WITH LABOR NEGOTIATOR Pursuant to Government Code Section 54957.6

Agency negotiator: City Manager

Employee organizations:
Unrepresented Employees;
SCEA (Suisun City Employees' Association);
SCMPEA (Suisun City Management and Professional Employees' Association);
SCPOA (Suisun City Police Officers Association);
SCPFA IAFF (Suisun City Professional Firefighters'Association);
Temporary/Part-Time Employees.

Council entered into closed session at 6:52pm.

Council Member Pal left the meeting at 8:51pm.

CONVENE OPEN SESSION

There were no reports out following closed session.

ADJOURNMENT
The meeting was adjourned at 10.21 pm.

_____
Anita Skinner, City Clerk

AGENDA ITEM NO. 16

AGENDA TRANSMITTAL

MEETING DATE: June 20, 2023

CITY AGENDA ITEM: Accept the Investment Report for the Quarter Ending March 31, 2023.

FISCAL IMPACT: No fiscal impact; informational only.

STRATEGIC PLAN: Ensure Fiscal Solvency; Provide Good Governance.

BACKGROUND: Each quarter it is necessary to produce an Investment Report showing how all City, Housing Authority, Successor Agency and Suisun-Solano Water Authority's available cash is invested, in terms of the type of investment, what institution it is invested in, and current value and interest earnings.

STAFF REPORT:

The total cash and investments (per amount) equaled to $49,070,943 for the period ending March 31, 2023. In summary, the cash and investment portfolio consists of the following governmental funds:

SSWA 2019 Series Bond Proceeds	S 573,211
Energy Conservation Project- ENGIE	$ 376,089
Debt Service Reserves	$ 3,189,776
General Fund	$ 9,220,905
Trust/Fiduciary Funds	$11,593,397
All Other Funds	$24,117,565
Total	$49,070,943

In terms of return on our investment managed by PFM Asset Management LLC, the current yield to maturity at cost is 2.26% with an average life of 845 days. The average Local Agency Investment Fund (LAIF) return for the current quarter is 2.74%. For additional detail, please refer to the PFM Managed Account summary Statement attached to this staff report. As of March 31, 2023, the Par Value of investment managed by PFM Asset Management is $22,967,225.

According to PFM's quarterly report, the U.S. economic conditions were characterized by: (1) lingering inflation that remains well above the Federal Reserve's (Fed) long-term inflation target; (2) a labor market that may be showing the first signs of moderation; and (3) greater economic uncertainty following financial industry volatility and debt ceiling debates.

Recent market volatility has caused most fixed-income investors to experience significant unrealized losses. Unrealized gains or losses are the difference between the current market value of an investment and it's carrying value on the books, usually measured by amortized cost (or under some accounting treatments, original purchase cost).

The recent surge in unrealized losses occurred primarily because interest rates rose sharply in 2022, noting that fixed-income security prices and therefore market values move inversely to interest rates.

Unrealized losses reflect market values at a point in time and will vary day-to-day. However, losses are only monetized, or "realized," when a security is sold. If fixed-income investments are held to maturity, unrealized losses dissipate, and the full principal is returned at maturity. So, while unrealized losses reflect the value of each asset if it were sold at today's prices, outside of a permanent impairment, unrealized losses could be thought of as temporary, if the intent is to hold to maturity.

As can be seen in the Pie Chart on the last page of the attached Investment Report, nearly 89% of the cash (other than cash in checking accounts) is invested in federally insured CD's, US Treasuries, Agency Notes, Commercial Paper, Corporate Notes or LAIF, all of which generate modest yields.

STAFF RECOMMENDATION: It is recommended that the Council/Authority accept the Quarter Ending March 31, 2023, Financial Officer's Investment Report.

DOCUMENTS ATTACHED:

1. Financial Officer's Investment Report, for the Quarter Ending March 31, 2023.
2. PFM Asset Management-City of Suisun City Investment Performance Review for the Quarter Ended March 31, 2023.

PREPARED BY:	Elizabeth Luna, Accounting Services Manager
REVIEWED BY:	Greg Folsom, City Manager
APPROVED BY:	Greg Folsom, City Manager

ATTACHMENTS:

1 Financial Officer's Investment Report.pdf

2 PFM Asset Management Investment Performance Review.pdf

City of Suisun City,
Successor Agency, Housing Authority and Suisun-Solano Water Authority
FINANCIAL OFFICER'S INVESTMENT REPORT
March 31, 2023

Category of Investment	Name of Institution	Maturity Date	Par Amount	Market Value*	Amortized Cost	Curr Yield At Market	Est Annual Income
Checking Account	West America Bank	Demand Deposit	$ 5,353,919	$ 5,353,919	$ 5,353,919	0.000%	$ -
State Investment-CITY	LAIF*	Demand Deposit	$ 16,589,326	$ 16,365,542	$ 16,589,326	2.831%	$ 469,644
Total Cash Equivalents			$ 21,943,245	$ 21,719,460	$ 21,943,245	2.831%	$ 469,644
2019 SSWA Bond Proceeds	US Bank	Demand Deposit	$ 573,211	$ 573,211	$ 573,211	0.000%	$ -
Lease Equipment Purchase Proceeds-Engie	Sterling National Bank	Demand Deposit	$ 376,089	$ 376,089	$ 376,089	0.000%	$ -
Total Bond/Loan Proceeds			$ 949,299	$ 949,299	$ 949,299	0.000%	$ -
Royal Bank of Canada NY Comm Paper	78015DTD2	6/13/2023	$ 250,000	$ 247,461	$ 247,805	4.435%	$ 10,975
Total Commercial Paper			$ 250,000	$ 247,461	$ 247,805	4.435%	$ 10,975
Sumitomo Mitsui Bank NY	86565FKG6	4/26/2023	$ 250,000	$ 249,550	$ 250,000	2.705%	$ 6,750
Toronto Dominion bank NY cert	89115B6K1	10/27/2025	$ 250,000	$ 249,855	$ 250,000	5.603%	$ 14,000
Total Certicates of Deposit			$ 500,000	$ 499,405	$ 500,000	8.308%	20,750
BMWOT 2022-A A3	05602RAD3	8/25/2026	$ 60,000	$ 58,395	$ 59,998	3.298%	$ 1,926
HART 2022-A A3	448977AD0	10/15/2026	$ 110,000	$ 105,754	$ 109,997	2.309%	$ 2,442
GMCAR 2022-1- A3	380146AC4	11/16/2026	$ 50,000	$ 47,533	$ 49,997	1.325%	$ 630
CARMX 2022-3 A3	14318MAD1	4/15/2027	$ 155,000	$ 151,741	$ 154,997	4.056%	$ 6,154
DCENT 2022-A2 A	254683CS2	5/17/2027	$ 170,000	$ 165,350	$ 169,989	3.413%	$ 5,644
AMXCA 2022-2 A	02582JJT8	5/17/2027	$ 195,000	$ 190,358	$ 194,964	3.473%	$ 6,611
DCENT 2022-A3 A3	254683CW3	7/15/2027	$ 125,000	$ 122,216	$ 124,987	3.641%	$ 4,450
MBART 2022-1 A3	58768PAC8	8/16/2027	$ 185,000	$ 186,929	$ 184,966	5.157%	$ 9,639
HDMOT 2023-A-A3	41285JAD0	12/15/2027	$ 70,000	$ 70,536	$ 69,993	5.012%	$ 3,535
FORDO 2023-A A3	344928AD8	2/15/2028	$ 80,000	$ 80,147	$ 79,992	5.680%	$ 4,552
Total Asset-Backed Security			$ 1,200,000	$ 1,178,958	$ 1,199,878	37.363%	$ 3,072
First American Government	31846V203	Demand deposit	$ 21,398	$ 21,398	$ 21,398	4.342%	$ 929
American Express Co. Corp. Notes	025816CV9	5/3/2024	$ 165,000	$ 161,675	$ 164,991	3.445%	$ 5,569
Toyota Motor Credit Corp.	89236TJT3	1/13/2025	$ 165,000	$ 156,279	$ 164,868	1.531%	$ 2,393
American Honda Finance Corporate	02665WEA5	1/13/2025	$ 175,000	$ 165,698	$ 174,918	1.584%	$ 2,625
Goldman Sachs Group Inc. Corporate	38141GZH0	1/24/2025	$ 170,000	$ 164,700	$ 170,000	1.814%	$ 2,987
National rural Util Coop Corporate Notes	63743HFC1	2/7/2025	$ 160,000	$ 151,638	$ 155,823	1.978%	$ 3,000
Home Depot Inc. Corporate Notes	437076CM2	4/15/2025	$ 15,000	$ 14,513	$ 14,982	2.791%	$ 405
Bank of NY Mellon Corp.	06406RBC0	4/25/2025	$ 100,000	$ 97,006	$ 99,990	3.453%	$ 3,350
Caterpillar Finl Service Corporte	14913R2V8	5/13/2025	$ 130,000	$ 127,279	$ 129,884	3.473%	$ 4,420
John Deere Capitl Corp. Corporate	24422EWF2	6/6/2025	$ 60,000	$ 58,616	$ 59,990	3.480%	$ 2,040
Home Depot Inc. Notes	437076CR1	9/15/2025	$ 25,000	$ 24,822	$ 24,993	4.029%	$ 1,000
Citigroup Inc. Corp Notes	17327CAN3	1/25/2026	$ 85,000	$ 80,124	$ 85,000	2.137%	$ 1,712
State Street Corp.	857477BR3	2/6/2026	$ 160,000	$ 151,503	$ 154,320	1.844%	$ 2,794
Morgan Stenley Corp. Notes	61746YEM3	2/18/2026	$ 135,000	$ 128,237	$ 135,000	2.769%	$ 3,551
JPMorgan Chase & Co. Corporate Notes	46647PCV6	2/24/2026	$ 175,000	$ 166,675	$ 175,000	2.724%	$ 4,541
Home Depot Inc. Corporate Notes	437076BM3	4/1/2026	$ 100,000	$ 96,946	$ 94,456	3.095%	$ 3,000
Caterpillar Finl Service Corporate Notes	14913R2U0	1/8/2027	$ 150,000	$ 136,848	$ 149,235	1.863%	$ 2,550
John Deere Capital Corp. Corporate Notes	24422EWA3	1/11/2027	$ 125,000	$ 113,573	$ 124,466	1.871%	$ 2,125
Target Corp. Corporate Notes	87612EBM7	1/15/2027	$ 30,000	$ 27,736	$ 29,961	2.109%	$ 585
Target Corp. Corporate Notes	87612EBM7	1/15/2027	$ 100,000	$ 92,455	$ 100,166	2.109%	$ 1,950
Bank of NY Mellon Corp.	06406RBA4	1/26/2027	$ 165,000	$ 148,022	$ 165,152	2.285%	$ 3,383
IBM Corp Corporate Notes	459200KM2	2/9/2027	$ 175,000	$ 161,725	$ 173,318	2.381%	$ 3,850
Honeywell International Corp.	438516CE4	3/1/2027	$ 125,000	$ 111,591	$ 120,421	1.232%	$ 1,375
Trust Financial Corp. Notes	89788MAD4	3/2/2027	$ 165,000	$ 144,318	$ 157,138	1.449%	$ 2,091
Amazon.com Inc. Corp. Note	023135CF1	4/13/2027	$ 160,000	$ 154,871	$ 158,941	3.409%	$ 5,280
Northern Trust Corp. Note	665859AW4	5/10/2027	$ 110,000	$ 107,790	$ 110,871	4.082%	$ 4,400
UnitedHealth Group Inc. Corp. Note	9132RPEG3	5/15/2027	$ 35,000	$ 34,253	$ 34,984	3.781%	$ 1,295
Intel Corp Notes	458140BY5	8/5/2027	$ 170,000	$ 165,441	$ 170,179	3.853%	$ 6,375
Walmart Inc. Corp. Notes	931142EX7	9/9/2027	$ 165,000	$ 164,725	$ 165,238	3.957%	$ 6,518
Bristol-Myers Squibb Co.	110122DE5	2/20/2028	$ 175,000	$ 171,531	$ 170,091	3.979%	$ 6,825
Colgate-Palmolive Co.	194162AR4	3/1/2028	$ 150,000	$ 153,681	$ 149,927	4.490%	$ 6,900
Total Corporate Note and Cash Balance			$ 3,841,398	$ 3,655,665	$ 3,805,702	82.998%	$ 85,164
Fed Home Loan Discount Note	FHMS #313384HK8	06/27/23	$ 250,000	$ 247,035	$ 247,130	4.878%	$ 12,050
Federal Agency Collaterized Mortgage Obligat	FHMS #3137BTU25	11/01/23	$ 77,257	$ 76,625	$ 78,371	3.088%	$ 2,366
Federal Agency Collaterized Mortgage Obligat	FHMS #3137BGK24	12/01/24	$ 390,000	$ 380,022	$ 396,883	3.142%	$ 11,942
Federal Agency Collaterized Mortgage Obligat	FHMS #3137FUZN7	01/01/25	$ 13,184	$ 13,184	$ 13,184	0.523%	$ 69

City of Suisun City,
Successor Agency, Housing Authority and Suisun-Solano Water Authority
FINANCIAL OFFICER'S INVESTMENT REPORT

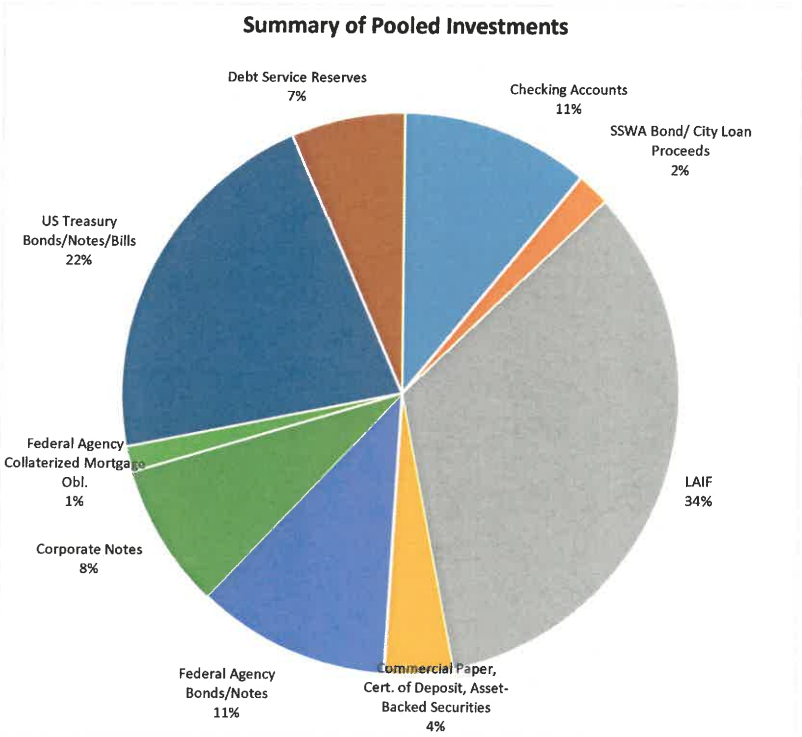
March 31, 2023

Category of Investment	Name of Institution	Maturity Date	Par Amount	Market Value*	Amortized Cost	Curr Yield At Market	Est Annual Income
Federal Agency Collaterized Mortgage Obligat	FHMS #3137BJP64	03/01/25	$ 220,000	$ 213,906	$ 218,359	3.296%	$ 7,051
Federal Agency Collaterized Mortgage Obligat	FHMS #3137F72U8	06/01/25	$ 11,785	$ 11,399	$ 11,785	0.535%	$ 61
Total Federal Agency Collaterized Mortgage Obl.			$ 712,226	$ 695,136	$ 718,581	10.585%	$ 21,489
Federal Agency/Bond Note	FMN #3137EAER6	05/05/23	$ 190,000	$ 189,236	$ 189,998	0.377%	$ 713
Federal Agency/Bond Note	FMN #3135G04Q3	05/22/23	$ 155,000	$ 154,018	$ 154,978	0.252%	$ 388
Federal Agency/Bond Note	FHLB #313383QR5	06/09/23	$ 250,000	$ 249,208	$ 250,646	3.260%	$ 8,125
Federal Agency/Bond Note	FMN #3137EAES4	06/26/23	$ 225,000	$ 222,586	$ 224,948	0.253%	$ 563
Federal Agency/Bond Note	FMN #3135G05G4	07/10/23	$ 160,000	$ 157,994	$ 159,969	0.253%	$ 400
Federal Agency/Bond Note	FMN #3135G05R0	08/10/23	$ 160,000	$ 157,428	$ 159,965	0.305%	$ 480
Federal Agency/Bond Note	FMN #3137EAEW5	09/08/23	$ 110,000	$ 107,818	$ 110,003	0.255%	$ 275
Federal Agency/Bond Note	FMN #3137EAEW5	09/08/23	$ 140,000	$ 137,223	$ 139,993	0.255%	$ 350
Federal Agency/Bond Note	FHLB #313383YJ4	09/08/23	$ 150,000	$ 148,993	$ 150,240	3.398%	$ 5,063
Federal Agency/Bond Note	FM #3135G0U43	09/12/23	$ 200,000	$ 198,195	$ 199,926	2.901%	$ 5,750
Federal Agency/Bond Note	FM #3137EAEY1	10/16/23	$ 95,000	$ 92,616	$ 94,936	0.128%	$ 119
Federal Agency/Bond Note	FM #3135G06H1	11/27/23	$ 155,000	$ 150,438	$ 154,961	0.258%	$ 388
Federal Agency/Bond Note	FM #3137EAFA2	12/04/23	$ 70,000	$ 67,884	$ 69,984	0.258%	$ 175
Federal Agency/Bond Note	FHLB #3130AFW94	02/13/24	$ 250,000	$ 245,044	$ 249,846	2.551%	$ 6,250
Federal Agency/Bond Note	FHLB #3130ATUQ8	03/08/24	$ 300,000	$ 299,706	$ 299,740	4.755%	$ 14,250
Federal Agency/Bond Note	FFCBN #3133ENWP1	05/16/24	$ 140,000	$ 136,894	$ 139,894	2.685%	$ 3,675
Federal Agency/Bond Note	FHLBN #3130AMVV1	09/23/24	$ 250,000	$ 235,138	$ 235,407	0.457%	$ 1,075
Federal Agency/Bond Note	FHLB #3130APQ81	11/08/24	$ 200,000	$ 189,091	$ 192,614	1.058%	$ 2,000
Federal Agency/Bond Note	FMN# #3135G0X24	01/07/25	$ 100,000	$ 95,607	$ 99,887	1.700%	$ 1,625
Federal Agency/Bond Note	FMN #3134GYDT6	01/24/25	$ 200,000	$ 199,443	$ 200,000	5.164%	$ 10,300
Federal Agency/Bond Note	FMLM #3130AUYN8	02/26/25	$ 250,000	$ 248,938	$ 250,000	5.503%	$ 13,700
Federal Agency/Bond Note	FHLBN #3130AJHU6	04/14/25	$ 120,000	$ 111,490	$ 119,757	0.538%	$ 600
Federal Agency/Bond Note	FMN #3135G03U5	04/22/25	$ 130,000	$ 121,025	$ 129,890	0.672%	$ 813
Federal Agency/Bond Note	FMN #3135GO4Z3	06/17/25	$ 280,000	$ 258,841	$ 280,222	0.541%	$ 1,400
Federal Agency/Bond Note	FMN #3135G05X7	08/25/25	$ 235,000	$ 215,383	$ 234,471	0.409%	$ 881
Federal Agency/Bond Note	FMN #3137EAEX3	09/23/25	$ 230,000	$ 210,360	$ 229,656	0.410%	$ 863
Federal Agency/Bond Note	FMN #3134GWZV1	10/22/25	$ 225,000	$ 205,922	$ 221,655	0.710%	$ 1,463
Federal Agency/Bond Note	FM #3135G06G3	11/07/25	$ 155,000	$ 141,646	$ 154,710	0.547%	$ 775
Federal Agency/Bond Note	FML #3130ANMH0	08/20/26	$ 200,000	$ 180,872	$ 185,357	1.216%	$ 2,200
Federal Agency/Bond Note	FHL #3130ATS57	03/18/28	$ 200,000	$ 205,982	$ 204,661	4.369%	$ 9,000
Total Federal Agency Bond/Note			$ 5,525,000	$ 5,335,015	$ 5,488,315	45.44%	$ 93,659
US Treasury Notes	#91282CCN9	07/31/23	$ 95,000	$ 93,560	$ 94,906	0.127%	$ 119
US Treasury Notes	#912828T26	09/30/23	$ 265,000	$ 260,694	$ 264,342	1.398%	$ 3,644
US Treasury Notes	#912828T26	09/30/23	$ 415,000	$ 408,256	$ 417,307	1.398%	$ 5,706
US Treasury Notes	#912828T91	10/31/23	$ 375,000	$ 368,320	$ 377,517	1.655%	$ 6,094
US Treasury Notes	#9128286G0	02/29/24	$ 320,000	$ 313,250	$ 325,915	2.426%	$ 7,600
US Treasury Notes	#912828W71	03/31/24	$ 60,000	$ 58,547	$ 60,173	2.178%	$ 1,275
US Treasury Notes	#912828W71	03/31/24	$ 500,000	$ 487,891	$ 508,622	2.178%	$ 10,625
US Treasury Notes	#912828X70	04/30/24	$ 250,000	$ 243,047	$ 249,095	2.057%	$ 5,000
US Treasury Notes	#912828WJ5	05/15/24	$ 430,000	$ 420,392	$ 434,139	2.557%	$ 10,750
US Treasury Notes	#91282CCL3	07/15/24	$ 425,000	$ 403,551	$ 425,254	0.395%	$ 1,594
US Treasury Notes	#912828D56	08/15/24	$ 290,000	$ 282,252	$ 293,628	2.440%	$ 6,888
US Treasury Notes	#9128282Y5	09/30/24	$ 300,000	$ 290,484	$ 307,247	2.195%	$ 6,375
US Treasury Notes	#91282CDB4	10/15/24	$ 210,000	$ 198,581	$ 209,634	0.661%	$ 1,313
US Treasury Notes	#91282CDH1	11/15/24	$ 225,000	$ 212,660	$ 217,569	0.794%	$ 1,688
US Treasury Notes	#9128283J7	11/30/24	$ 110,000	$ 106,270	$ 110,811	2.200%	$ 2,338
US Treasury Notes	#912828YY0	12/31/24	$ 275,000	$ 263,785	$ 282,019	1.825%	$ 4,813
US Treasury Notes	#91282CAB7	07/31/25	$ 200,000	$ 183,625	$ 198,739	0.272%	$ 500
US Treasury Notes	#91282CAM3	09/30/25	$ 400,000	$ 366,062	$ 392,922	0.273%	$ 1,000
US Treasury Notes	#91282CAT8	10/31/25	$ 250,000	$ 227,891	$ 246,456	0.274%	$ 625
US Treasury Notes	#91282CAZ4	11/30/25	$ 400,000	$ 364,875	$ 393,194	0.411%	$ 1,500
US Treasury Notes	#91282CBC4	12/31/25	$ 55,000	$ 50,119	$ 54,450	0.411%	$ 206
US Treasury Notes	#91282CBC4	12/31/25	$ 300,000	$ 273,375	$ 297,345	0.412%	$ 1,125
US Treasury Notes	#91282CBC4	12/31/25	$ 325,000	$ 296,156	$ 321,082	0.412%	$ 1,219
US Treasury Notes	#91282CBH3	01/31/26	$ 250,000	$ 226,953	$ 247,785	0.413%	$ 938
US Treasury Notes	#91282CBW0	04/30/26	$ 210,000	$ 191,428	$ 192,355	0.823%	$ 1,575
US Treasury Notes	#91282CBW0	04/30/26	$ 275,000	$ 250,680	$ 250,024	0.823%	$ 2,063
US Treasury Notes	#91282CCP4	07/31/26	$ 250,000	$ 225,469	$ 244,371	0.693%	$ 1,563
US Treasury Notes	#91282CCZ2	09/30/26	$ 200,000	$ 181,125	$ 199,528	0.966%	$ 1,750
US Treasury Notes	#91282CCZ2	09/30/26	$ 300,000	$ 271,688	$ 297,013	0.966%	$ 2,625
US Treasury Notes	#912828U24	11/15/26	$ 250,000	$ 235,078	$ 241,000	2.127%	$ 5,000

City of Suisun City,
Successor Agency, Housing Authority and Suisun-Solano Water Authority
FINANCIAL OFFICER'S INVESTMENT REPORT
March 31, 2023

Category of Investment	Name of Institution	Maturity Date	Par Amount	Market Value*	Amortized Cost	Curr Yield At Market	Est Annual Income
US Treasury Notes	#91282CDQ1	12/31/26	$ 200,000	$ 182,688	$ 199,295	1.368%	$ 2,500
US Treasury Notes	#912828V98	02/15/27	$ 200,000	$ 189,469	$ 187,492	2.375%	$ 4,500
US Treasury Notes	#912828V98	02/15/27	$ 230,000	$ 217,889	$ 225,980	2.375%	$ 5,175
US Treasury Notes	#912828X88	05/15/27	$ 250,000	$ 237,422	$ 232,072	2.501%	$ 5,938
US Treasury Notes	#912828X88	05/15/27	$ 270,000	$ 256,416	$ 259,143	2.501%	$ 6,413
US Treasury Notes	#91282CEW7	06/30/27	$ 500,000	$ 491,406	$ 485,898	3.307%	$ 16,250
US Treasury Notes	#91282CAH4	08/31/27	$ 250,000	$ 217,891	$ 215,645	0.574%	$ 1,250
US Treasury Notes	#91228CFU0	10/31/27	$ 500,000	$ 509,688	$ 497,144	4.047%	$ 20,625
US Treasury Notes	#9128283W8	02/15/28	$ 100,000	$ 96,046	$ 93,615	2.863%	$ 2,750
Total US Treasury Bond/Note			$ 10,710,000	$ 10,154,977	$ 10,550,726	57.67%	$ 97,511
							$ -
TOTAL POOLED INVESTMENTS			$ 45,881,167	$ 44,682,412	$ 45,650,681	259.39%	$ 814,314
Reserved for Bond/Debt Service							
Govt Sec Money Market-RDA/SA	First Amer Treas Oblig Fd	#31846V302	$ 1,775,037	$ 1,775,037	$ 1,775,037	0.419%	$ 7,432
2016/2019 & 2021 SSWA REVENUE BONDS	First Amer Treas Oblig Fd	#31846V302	$ 60	$ 60	$ 60	0.000%	$ 2
Savings Acct-RDA Marina	West America Bank	Demand Deposit	$ 399,662	$ 399,662	$ 399,662	0.071%	$ 284
Marina Debt Service	LAIF*	LAIF	$ 1,015,016	$ 1,001,324	$ 1,015,016	2.831%	$ 34,623
Total Debt Service Reserve Funds			$ 3,189,776	$ 3,176,084	$ 3,189,776	3.32%	$ 42,341
Grand Total			$ 49,070,943	$ 47,858,496	$ 48,840,457	1.790%	$ 856,655

Summary of Pooled Investments	*Amortized Cost Amount*	*Pct.*
Checking Accounts	$ 5,353,919	11%
SSWA Bond/ City Loan Proceeds	$ 949,299	2%
LAIF	$ 16,589,326	34%
Commercial Paper, Cert. of Deposit, Asset-Backed S	$ 1,947,683	4%
Federal Agency Bonds/Notes	$ 5,488,315	11%
Corporate Notes	$ 4,052,832	8%
Federal Agency Collaterized Mortgage Obl.	$ 718,581	1%
US Treasury Bonds/Notes/Bills	$ 10,550,726	22%
Debt Service Reserves	$ 3,189,776	7%
Total	$ 48,840,457	100%



** Market Valuation for Federal Agency Bonds/Notes and US Treasury Bonds/Notes is from City's Investment Advisor, PFM. Valuation for Debt Service Reserve funds is from the City's Trustee, US Bank.*

City Treasurer's Statement:

I hereby certify that I have examined the records and find this report to be correct, that all investments are made in accordance with the investment policy, and the City will be able to meet its obligations for the next six months.

Attest by:

Michael J. McMurry, City Treasurer 6/14/23 Date

Prepared by: Robin Daniel 6-15-23

Robin Daniel, Accountant Date

Reviewed & Submitted by:

Elizabeth Luna, Accounting Services Mgr. 6.14.23 Date

pfm asset management

CITY OF SUISUN CITY

Investment Performance Review
For the Quarter Ended March 31, 2023

Client Management Team

Sarah Meacham, Managing Director
Allison Kaune, Senior Analyst

PFM Asset Management LLC

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213-415-1699

213 Market Street
Harrisburg, PA 17101-2141
717-232-2723

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Market Update

Summary

► In Q1, U.S. economic conditions were characterized by: (1) lingering inflation that remains well above the Federal Reserve's (Fed) long-term inflation target; (2) a labor market that may be showing the first signs of moderation; and (3) greater economic uncertainty following financial industry volatility and debt ceiling debates.

► The scope for the Fed to continue its rate-hiking path has narrowed dramatically with the recent developments in the banking sector and the outlook for economic growth. Following two rate hikes in the first quarter – a 25 basis point (bps) increase in both February and March – the overnight target rate is now in a range of 4.75% to 5.00%. Fed Chair Jerome Powell noted that events in the banking system might also "contribute to significant tightening in credit conditions over time, and in principle, that means that monetary policy may have less work to do." Markets now firmly expect the Fed is at or very near its terminal rate peak. While the Fed has maintained that they will keep rates elevated for some time, a disconnect has emerged in Fed funds futures, which indicate that the market anticipates rate cuts during the latter half of 2023.

► The pace of inflation has moderated for nine consecutive months (since its peak of 9.1% in June 2022). March CPI inflation was released at 5%, and while this was lower than the 6% rate in February, the level remains stubbornly high. The inflation narrative has shifted away from goods and services – which had been attributed to supply chain disruptions – and is now zeroing in on shelter-related prices and core services. Shelter, the largest component of the inflation basket, has trended higher for multiple months. Core services is expected to remain quite sticky, and any meaningful downshift is likely reliant on a looser labor market as consumer spending remains resilient.

► The U.S. hit its debt ceiling ($31.4 trillion) in January, triggering the U.S. Treasury Department to start taking extraordinary measures to prevent a default. Congress and the President need to agree on a budget for the federal government by October 1.

Economic Snapshot

► Real gross domestic product (GDP) increased at an annual rate of 2.6% in the Q4 2022, after increasing 3.2% in the Q3. The increase in Q4 primarily reflected increases in inventory investment and consumer spending that were partly offset by a decrease in housing investment. Fed projections for GDP from their March meeting reflect expectations for weaker economic growth over the coming years, with projections for the calendar year 2023 at 0.4%, 2024 at 1.2%, and 2025 at 1.9%.

► The U.S. labor market remained quite strong as the U.S. economy added more than one million new jobs in the quarter compared to 853,000 in Q4, and the unemployment rate remained unchanged at 3.5%, underscoring the continued strength in the labor market. Some signs of cooling have emerged with job openings falling below 10 million in February for the first time in nearly two years, while average hourly earnings have maintained a multi-quarter trend lower.

► Consumer spending edged up by 0.2% in February and January's growth was revised to a 2% increase, which was the largest one-month gain in nearly two years. Services accounted for 61.8% of total consumer spending, which included categories such as financial services, healthcare, housing and utilities, recreation services, food services and accommodations, and transportation.

► On the housing front, the average 30-year mortgage rate increased modestly over the quarter, although it is notably lower from the November 2021 peak. On a national level, home prices continued their downward trajectory to start the year, a trend dating back to July 2022. As a result, existing home sales jumped 14.5% in February. New home sales increased 1.1% in February and have now increased for three consecutive months, indicating a modest firming in the housing market as buyers reemerge.

Interest Rates

► The sharp fall in rates through March was led by the 2-year U.S. Treasury, which declined 104 bps from its March high of 5.07% to close the quarter at 4.03%. Longer-term U.S. Treasury yields declined notably as well, but to a lesser extent, as the inversion in the yield curve (measured by the difference between 2-year and 10-year U.S. Treasury yields) weakened from an intra-quarter low of -108 bps to finish the quarter at -56 bps.

► U.S. Treasuries, coming off one of the most volatile quarters in 15 years, posted firmly positive total returns as yields declined across the board. The ICE BofA 2-, 5- and 10-year U.S. Treasury indices returned 1.43%, 2.34% and 3.70%, respectively, for the first quarter.

Sector Performance

► Diversification away from U.S. Treasury securities was a mixed bag for fixed-income performance during the first quarter as market volatility and the fall in interest rates largely dictated the relative performance of non-Treasury sectors.

► For example, the majority of investment-grade (IG) fixed income sectors generated negative excess returns for maturities inside three years as the rally in the 2-year U.S. Treasury yield was exceptional. Generally, as maturities went further along the yield curve, non-Treasury sectors generated more excess return relative to their 'risk-free' counterparts.

► IG corporate spreads were led wider by the banking sector during Q1. As a result, the IG corporate sector as a whole generated modestly negative excess returns for Q1. However, the large divergence between banking and non-banking spreads resulted in markedly different performance across the industry sector. For example, banking, financial, insurance, and real estate all posted firmly negative excess returns for Q1; meanwhile, the resiliency of the industrial sector shone as technology, energy, healthcare, consumer goods, retail, media, and basic industry all posted firmly positive excess returns for the quarter.

► Asset-backed security (ABS) yield spreads finished the quarter modestly wider. Despite the volatility throughout Q1, the sector was flat from an excess return perspective, buoyed by attractive income at the start of the quarter, which helped offset the negative impact of spread widening.

► MBS reversed course in Q1, following the strong relative performance bounce in Q4. The sector underperformed U.S. Treasuries by 50 bps for the quarter after outperforming by 60 bps during the first two months of the year, underscoring the extreme volatility experienced in bonds during March. While longer collateral and lower coupons generally led the pack lower, no coupon or collateral was immune to the broad underperformance for the quarter.

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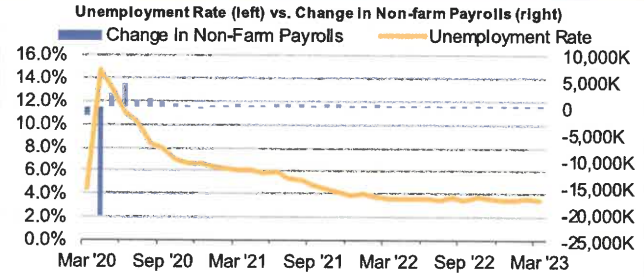
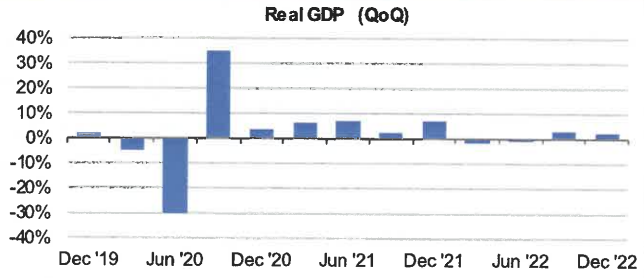
Economic Snapshot

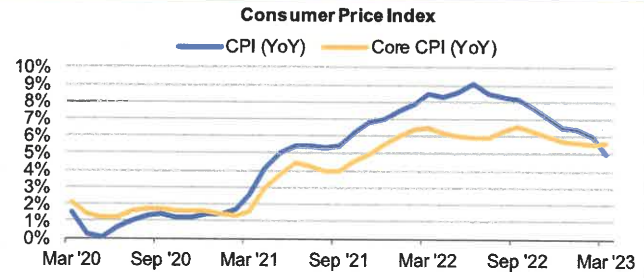
Labor Market		Latest	Dec '22	Mar '22
Unemployment Rate	Mar '23	3.5%	3.5%	3.6%
Change In Non-Farm Payrolls	Mar '23	236,000	239,000	414,000
Average Hourly Earnings (YoY)	Mar '23	4.2%	4.8%	5.9%
Personal Income (YoY)	Feb '23	6.2%	5.7%	-12.1%
Initial Jobless Claims (week)	4/15/23	245,000	206,000	214,000



Growth				
Real GDP (QoQ SAAR)	2023Q4	2.6%	3.2%[1]	7.0%[2]
GDP Personal Consumption (QoQ SAAR)	2023Q4	1.0%	2.3%[1]	3.1%[2]
Retail Sales (YoY)	Mar '23	2.9%	6.2%	7.4%
ISM Manufacturing Survey (month)	Mar '23	46.3	48.4	57.0
Existing Home Sales SAAR (month)	Mar '23	4.44 mil.	4.03 mil.	5.69 mil.



Inflation/Prices				
Personal Consumption Expenditures (YoY)	Feb '23	5.0%	5.3%	6.8%
Consumer Price Index (YoY)	Mar '23	5.0%	6.5%	8.5%
Consumer Price Index Core (YoY)	Mar '23	5.6%	5.7%	6.5%
Crude Oil Futures (WTI, per barrel)	Mar 31	$75.67	$80.26	$100.28
Gold Futures (oz.)	Mar 31	$1,969	$1,826	$1,949



1. Data as of Third Quarter 2022.
2. Data as of Fourth Quarter 2021.
Note: YoY = year-over-year, QoQ = quarter-over-quarter, SAAR = seasonally adjusted annual rate, WTI = West Texas Intermediate crude oil.
Source: Bloomberg.

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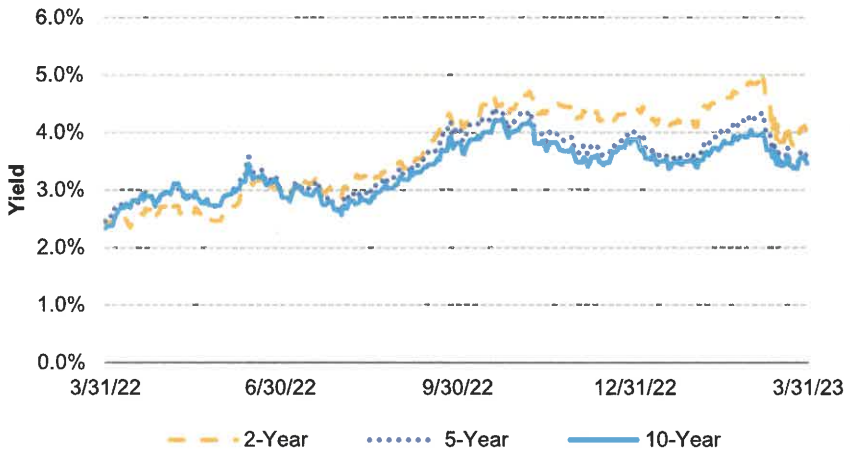
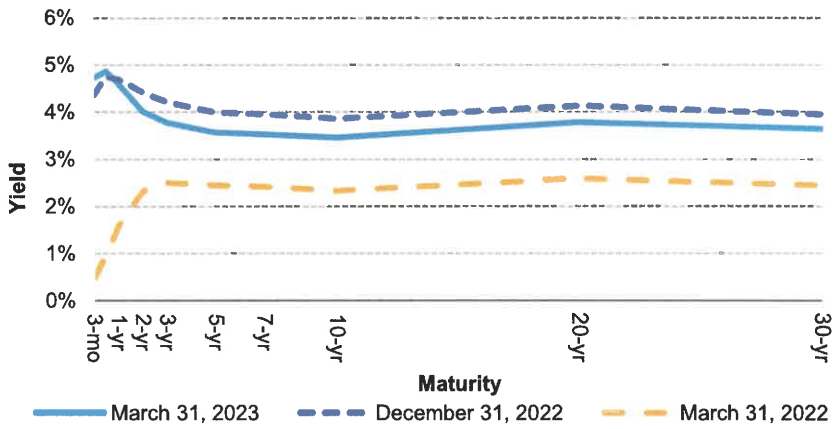
Interest Rate Overview

U.S. Treasury Note Yields



U.S. Treasury Yield Curve

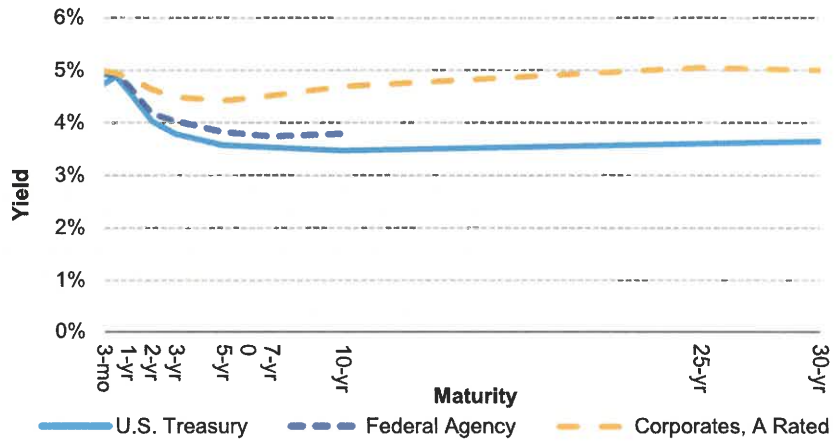


U.S. Treasury Yields

Maturity	Mar '23	Dec '22	Change over Quarter	Mar '22	Change over Year
3-Month	4.75%	4.37%	0.38%	0.50%	4.25%
1-Year	4.62%	4.71%	(0.09%)	1.61%	3.01%
2-Year	4.03%	4.43%	(0.40%)	2.34%	1.69%
5-Year	3.58%	4.01%	(0.43%)	2.46%	1.12%
10-Year	3.47%	3.88%	(0.41%)	2.34%	1.13%
30-Year	3.65%	3.97%	(0.32%)	2.45%	1.20%

Source: Bloomberg.

Yield Curves as of 03/31/2023



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ICE BofAML Index Returns

	As of 03/31/2023		Returns for Periods ended 03/31/2023		
March 31, 2023	**Duration**	**Yield**	**3 Month**	**1 Year**	**3 Years**
1-3 Year Indices					
U.S. Treasury	1.82	4.17%	1.55%	0.20%	(0.81%)
Federal Agency	1.75	4.29%	1.58%	0.05%	(0.66%)
U.S. Corporates, A-AAA rated	1.84	5.09%	1.33%	0.23%	0.57%
Agency MBS (0 to 3 years)	2.02	4.61%	1.45%	(0.24%)	(1.87%)
Taxable Municipals	1.89	4.53%	1.74%	0.22%	1.34%
1-5 Year Indices					
U.S. Treasury	2.57	3.99%	1.82%	(0.38%)	(1.41%)
Federal Agency	2.07	4.22%	1.68%	(0.56%)	(1.21%)
U.S. Corporates, A-AAA rated	2.62	4.99%	1.74%	(0.43%)	0.29%
Agency MBS (0 to 5 years)	3.22	4.54%	1.65%	(1.85%)	(2.05%)
Taxable Municipals	2.66	4.47%	2.27%	(0.02%)	0.51%
Master Indices (Maturities 1 Year or Greater)					
U.S. Treasury	6.54	3.83%	3.08%	(4.88%)	(4.45%)
Federal Agency	3.40	4.18%	2.04%	(2.17%)	(2.06%)
U.S. Corporates, A-AAA rated	7.05	4.96%	3.34%	(5.29%)	(1.53%)
Agency MBS (0 to 30 years)	5.69	4.48%	2.46%	(4.92%)	(3.34%)
Taxable Municipals	9.44	4.81%	5.38%	(7.24%)	(1.64%)

Returns for periods greater than one year are annualized.
Source: ICE BofAML Indices.

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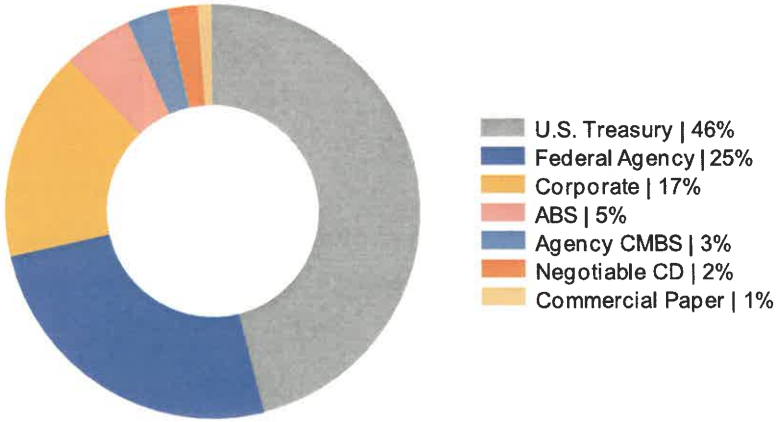
Portfolio Review:
CITY OF SUISUN CITY

Portfolio Snapshot - CITY OF SUISUN CITY[1]

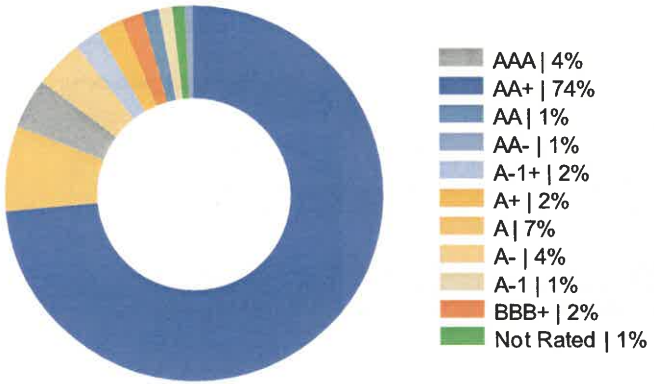
Portfolio Statistics

Total Market Value	$22,105,203.96
Securities Sub-Total	*$21,992,256.00*
Accrued Interest	*$91,550.43*
Cash	*$21,397.53*
Portfolio Effective Duration	1.98 years
Benchmark Effective Duration	1.98 years
Yield At Cost	2.26%
Yield At Market	4.34%
Portfolio Credit Quality	AA

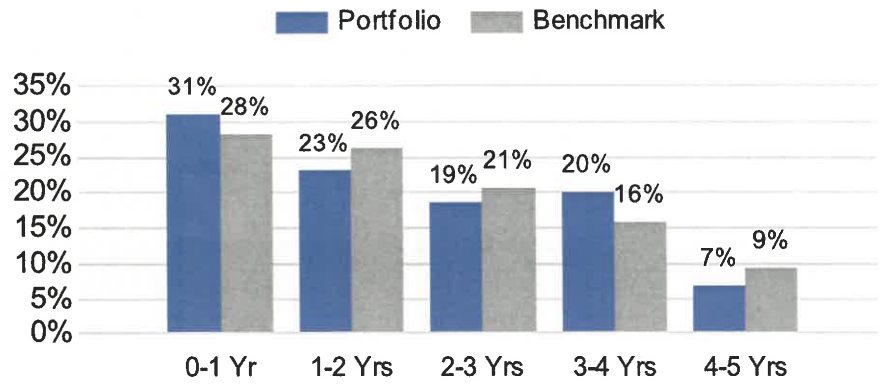
Sector Allocation



Credit Quality - S&P



Duration Distribution



1. *Yield and duration calculations exclude cash and cash equivalents. Sector allocation includes market values and accrued interest. The portfolio's benchmark is currently the ICE BofAML 0-5 Year U.S Treasury Index. Prior to 6/30/06 it was the ICE BofAML 1-3 Year U.S Treasury Index. Source: Bloomberg. An average of each security's credit rating was assigned a numeric value and adjusted for its relative weighting in the portfolio.*

Account Summary

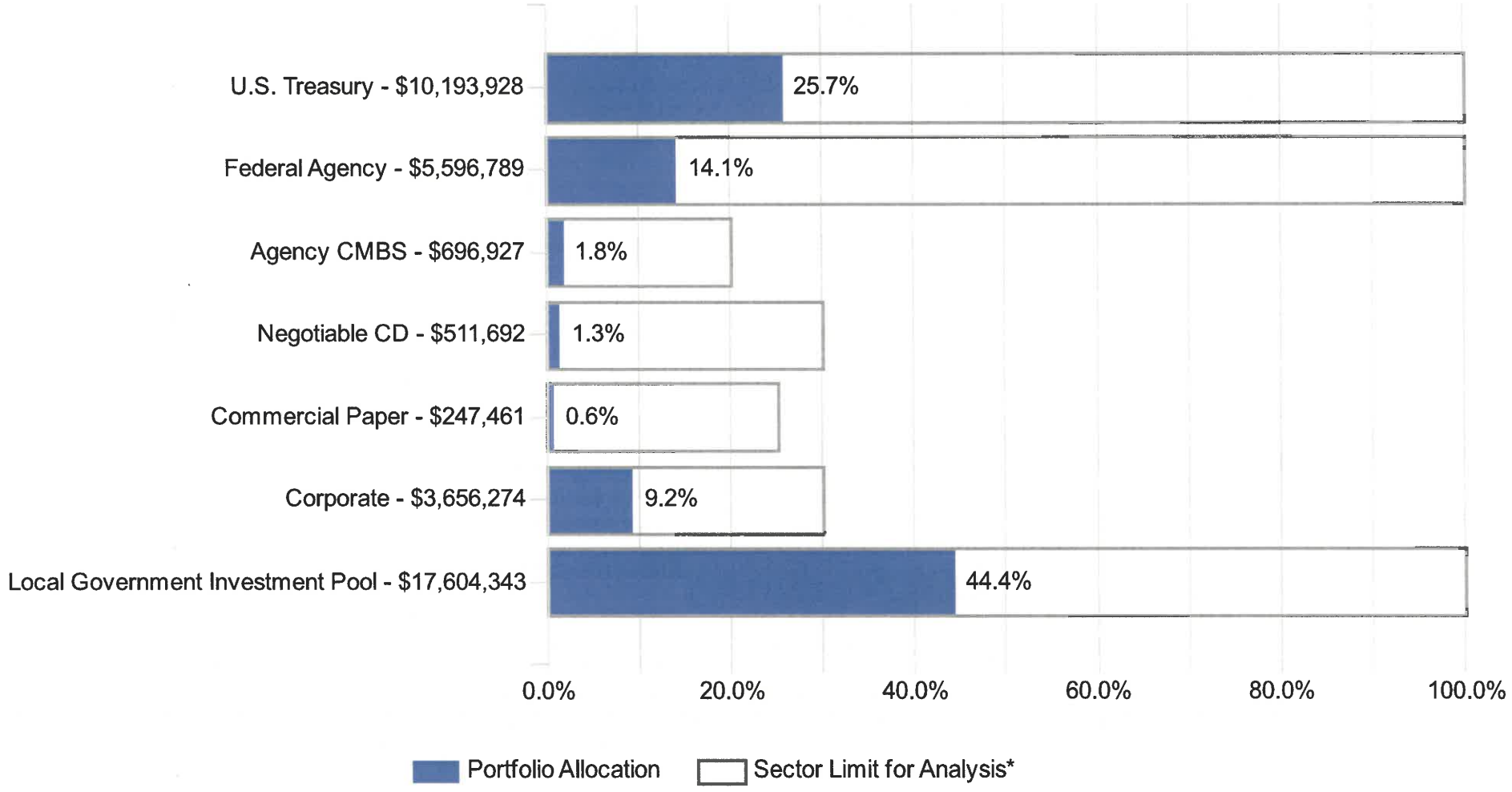
CITY OF SUISUN CITY

Portfolio Values	March 31, 2023
PFMAM Managed Account	$21,992,256
Amortized Cost	$22,736,739
Market Value	$21,992,256
Accrued Interest	$91,550
Cash	$21,398

Analytics[1]	March 31, 2023
Yield at Market	4.34%
Yield on Cost	2.26%
Portfolio Duration	1.98

1. *Yield at market, yield on cost, and portfolio duration only include investments held within the separately managed account(s), excludes balances invested in overnight funds.*

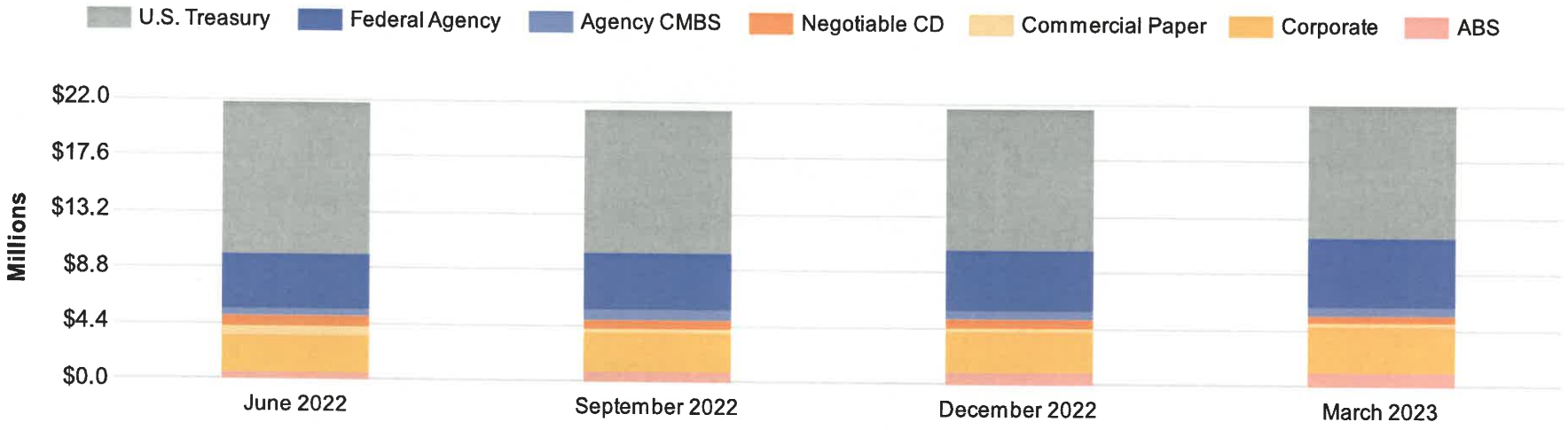
Sector Allocation Analytics



For informational/analytical purposes only and is not provided for compliance assurance. Includes accrued interest.
**Sector Limit for Analysis is as derived from our interpretation of your most recent Investment Policy as provided.*

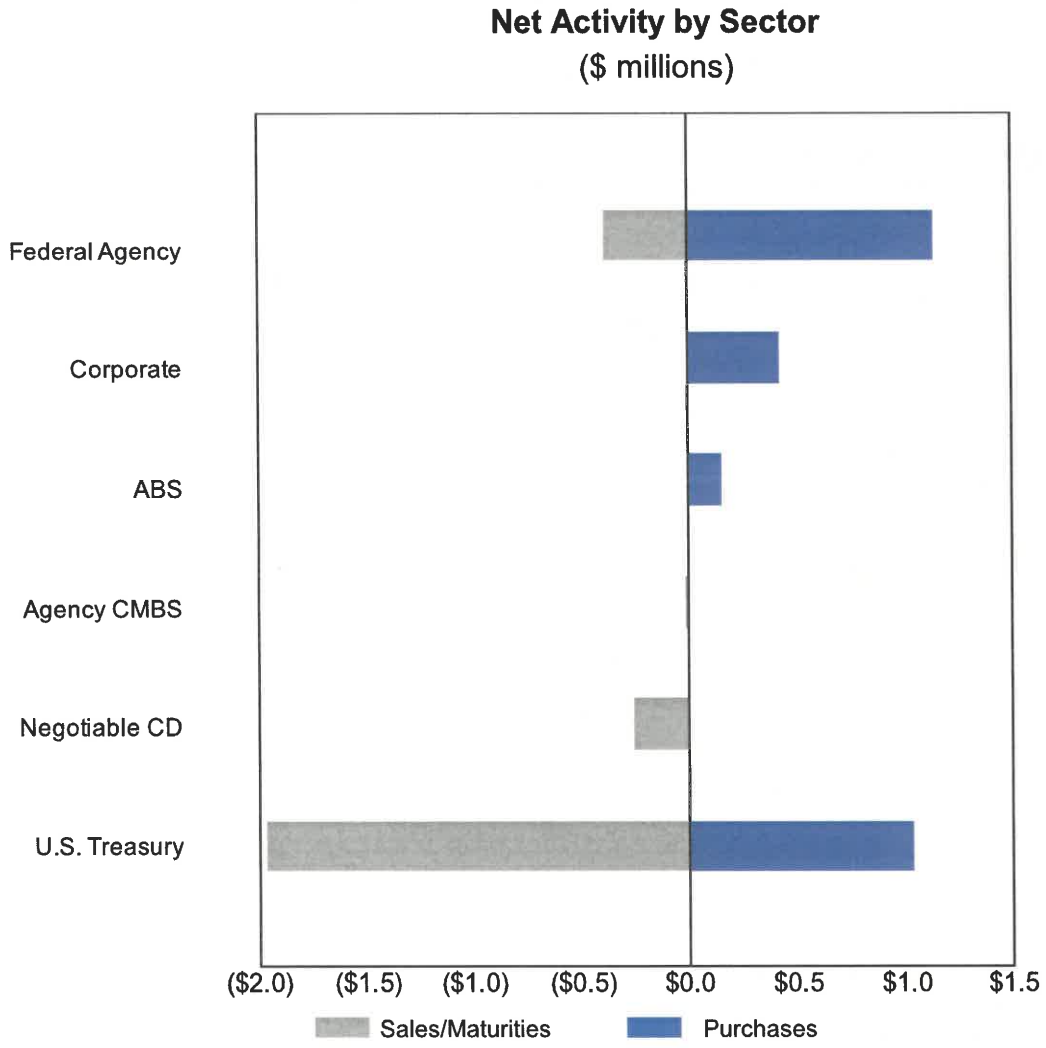
Sector Allocation Review

Security Type	Jun-22	% of Total	Sep-22	% of Total	Dec-22	% of Total	Mar-23	% of Total
U.S. Treasury	$11.8	54.3%	$11.1	52.0%	$10.9	50.7%	$10.2	46.1%
Federal Agency	$4.3	19.6%	$4.6	21.3%	$4.8	22.1%	$5.6	25.4%
Agency CMBS	$0.6	3.0%	$0.7	3.5%	$0.7	3.2%	$0.7	3.2%
Negotiable CD	$0.7	3.4%	$0.7	3.5%	$0.7	3.5%	$0.5	2.3%
Commercial Paper	$0.8	3.7%	$0.2	1.1%	$0.2	1.1%	$0.2	1.1%
Corporate	$2.9	13.3%	$3.1	14.7%	$3.2	14.7%	$3.6	16.5%
ABS	$0.6	2.7%	$0.8	3.9%	$1.0	4.7%	$1.2	5.4%
Total	**$21.7**	**100.0%**	**$21.4**	**100.0%**	**$21.6**	**100.0%**	**$22.0**	**100.0%**



Market values, excluding accrued interest. Only includes fixed-income securities held within the separately managed account(s) and LGIPs managed by PFMAM. Detail may not add to total due to rounding.

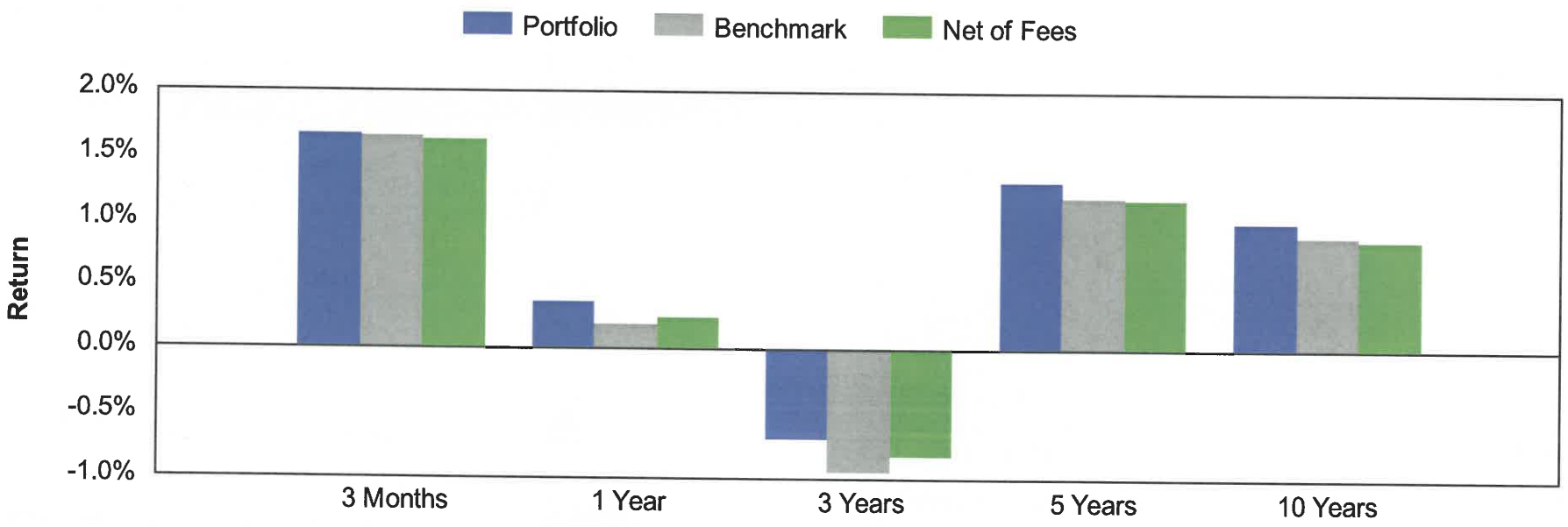
Portfolio Activity



Sector	Net Activity
Federal Agency	$755,273
Corporate	$416,222
ABS	$149,985
Agency CMBS	($8,911)
Negotiable CD	($252,647)
U.S. Treasury	($917,747)
Total Net Activity	**$142,175**

Based on total proceeds (principal and accrued interest) of buys, sells, maturities, and principal paydowns. Detail may not add to total due to rounding.

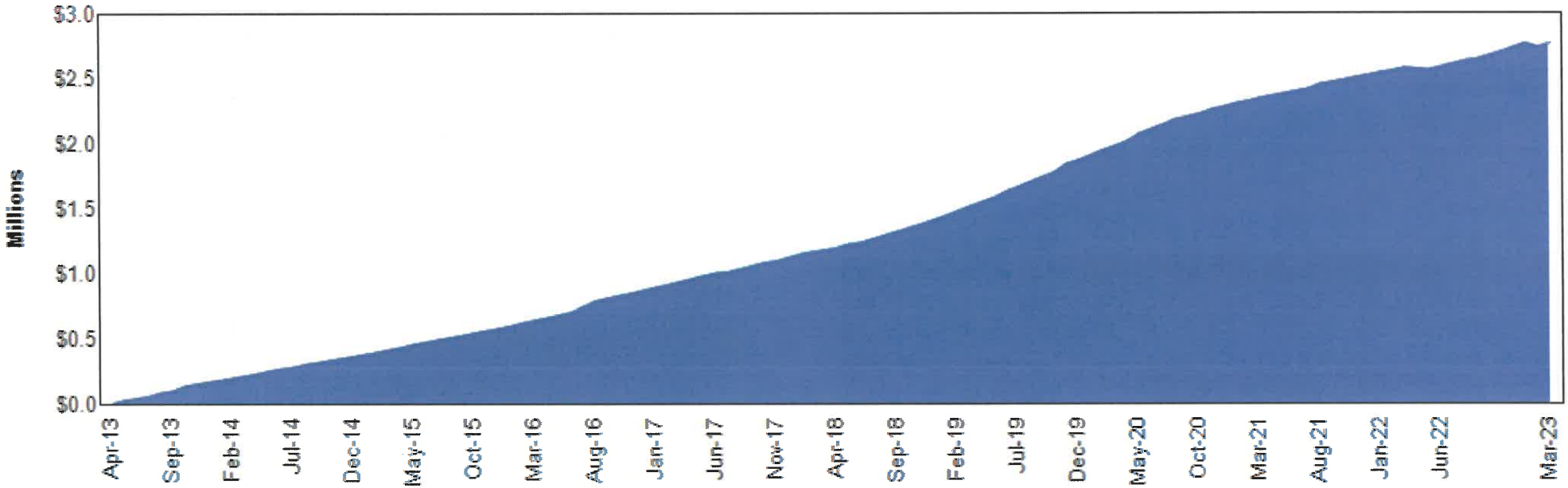
Portfolio Performance



Market Value Basis Earnings	3 Months	1 Year	3 Years	5 Years	10 Years
Interest Earned[2]	$102,057	$350,308	$890,126	$1,568,846	$2,718,605
Change in Market Value	$258,850	($267,484)	($1,388,442)	($433,276)	($894,243)
Total Dollar Return	**$360,907**	**$82,824**	**($498,316)**	**$1,135,570**	**$1,824,362**
Total Return[3]					
Portfolio	1.66%	0.38%	-0.69%	1.31%	0.99%
Benchmark[4]	1.65%	0.19%	-0.95%	1.19%	0.89%
Basis Point Fee	0.03%	0.13%	0.13%	0.13%	0.13%
Net of Fee Return	1.63%	0.25%	-0.82%	1.18%	0.86%

1. *The lesser of 10 years or since inception is shown. Since inception returns for periods one year or less are not shown. Performance inception date is September 30, 2005.*
2. *Interest earned calculated as the ending accrued interest less beginning accrued interest, plus net interest activity.*
3. *Returns for periods one year or less are presented on a periodic basis. Returns for periods greater than one year are presented on an annualized basis.*
4. *The portfolio's benchmark is currently the ICE BofAML 0-5 Year U.S Treasury Index. Prior to 6/30/06 it was the ICE BofAML 1-3 Year U.S Treasury Index. Source: Bloomberg.*

Accrual Basis Earnings



Accrual Basis Earnings	3 Months	1 Year	3 Years	5 Year	10 Year[1]
Interest Earned[2]	$102,057	$350,308	$890,126	$1,568,846	$2,718,605
Realized Gains / (Losses)[3]	($77,417)	($153,559)	($25,109)	($3,473)	$114,618
Change in Amortized Cost	$6,781	($10,187)	($79,381)	$19,055	($63,583)
Total Earnings	**$31,422**	**$186,562**	**$785,637**	**$1,584,428**	**$2,769,640**

1. *The lesser of 10 years or since inception is shown. Performance inception date is September 30, 2005.*
2. *Interest earned calculated as the ending accrued interest less beginning accrued interest, plus net interest activity.*
3. *Realized gains / (losses) are shown on an amortized cost basis.*

Issuer Diversification

Security Type / Issuer	Market Value (%)	S&P / Moody's / Fitch
U.S. Treasury	**46.2%**	
UNITED STATES TREASURY	46.2%	AA / Aaa / AAA
Federal Agency	**25.3%**	
FANNIE MAE	7.5%	AA / Aaa / AAA
FEDERAL FARM CREDIT BANKS	0.6%	AA / Aaa / AAA
FEDERAL HOME LOAN BANKS	10.7%	AA / Aaa / NR
FREDDIE MAC	6.5%	AA / Aaa / AAA
Agency CMBS	**3.2%**	
FREDDIE MAC	3.2%	AA / Aaa / AAA
Negotiable CD	**2.3%**	
SUMITOMO MITSUI FINANCIAL GROUP INC	1.2%	A / Aa / A
TORONTO-DOMINION BANK	1.2%	A / A / NR
Commercial Paper	**1.1%**	
ROYAL BANK OF CANADA	1.1%	AA / Aa / AA
Corporate	**16.6%**	
AMAZON.COM INC	0.7%	AA / A / AA
AMERICAN EXPRESS CO	0.7%	BBB / A / A
AMERICAN HONDA FINANCE	0.8%	A / A / A
BRISTOL-MYERS SQUIBB CO	0.8%	A / A / NR
CATERPILLAR INC	1.2%	A / A / A
CITIGROUP INC	0.4%	BBB / A / A
COLGATE-PALMOLIVE COMPANY	0.7%	AA / Aa / NR
DEERE & COMPANY	0.8%	A / A / A
GOLDMAN SACHS GROUP INC	0.7%	BBB / A / A
HOME DEPOT INC	0.6%	A / A / A
HONEYWELL INTERNATIONAL	0.5%	A / A / A
IBM CORP	0.7%	A / A / NR

Security Type / Issuer	Market Value (%)	S&P / Moody's / Fitch
Corporate	**16.6%**	
INTEL CORPORATION	0.8%	A / A / A
JP MORGAN CHASE & CO	0.8%	A / A / AA
MORGAN STANLEY	0.6%	A / A / A
NATIONAL RURAL UTILITIES CO FINANCE CORP	0.7%	A / A / A
NORTHERN TRUST	0.5%	A / A / A
STATE STREET CORPORATION	0.7%	A / A / AA
TARGET CORP	0.5%	A / A / A
THE BANK OF NEW YORK MELLON CORPORATION	1.1%	A / A / AA
TOYOTA MOTOR CORP	0.7%	A / A / A
TRUIST FIN CORP	0.7%	A / A / A
UNITEDHEALTH GROUP INC	0.2%	A / A / A
WAL-MART STORES INC	0.7%	AA / Aa / AA
ABS	**5.3%**	
AMERICAN EXPRESS CO	0.9%	AAA / NR / AAA
BMW VEHICLE OWNER TRUST	0.3%	AAA / Aaa / NR
CARMAX AUTO OWNER TRUST	0.7%	AAA / NR / AAA
DISCOVER FINANCIAL SERVICES	1.3%	AAA / Aaa / AAA
FORD CREDIT AUTO OWNER TRUST	0.4%	AAA / NR / AAA
GM FINANCIAL CONSUMER AUTOMOBILE TRUST	0.2%	AAA / NR / AAA
HARLEY-DAVIDSON MOTORCYCLE TRUST	0.3%	NR / Aaa / AAA
HYUNDAI AUTO RECEIVABLES	0.5%	AAA / NR / AAA
MERCEDES-BENZ AUTO RECEIVABLES	0.8%	AAA / Aaa / NR
Total	**100.0%**	

Ratings shown are calculated by assigning a numeral value to each security rating, then calculating a weighted average rating for each security type / issuer category using all available security ratings, excluding Not-Rated (NR) ratings. For security type / issuer categories where a rating from the applicable NRSRO is not available, a rating of NR is assigned. Includes accrued interest and excludes balances invested in overnight funds.

Certificate of Compliance

During the reporting period for the quarter ended March 31, 2023, the account(s) managed by PFM Asset Management ("PFMAM") were in compliance with the applicable investment policy and guidelines as furnished to PFMAM.

Acknowledged : *PFM Asset Management LLC*

Note: Pre- and post-trade compliance for the account(s) managed by PFM Asset Management is provided via Bloomberg Asset and Investment Management ("AIM").

Portfolio Holdings and Transactions

Managed Account Detail of Securities Held

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury											
US TREASURY N/B NOTES DTD 07/31/2021 0.125% 07/31/2023	91282CCN9	95,000.00	AA+	Aaa	11/10/2021	11/15/2021	94,513.87	0.43	19.68	94,905.58	93,560.16
US TREASURY NOTES DTD 09/30/2016 1.375% 09/30/2023	912828T26	415,000.00	AA+	Aaa	8/24/2021	8/25/2021	424,710.35	0.26	15.59	417,307.16	408,256.25
US TREASURY NOTES DTD 09/30/2016 1.375% 09/30/2023	912828T26	265,000.00	AA+	Aaa	6/3/2019	6/5/2019	259,296.29	1.90	9.96	264,342.16	260,693.75
US TREASURY NOTES DTD 10/31/2016 1.625% 10/31/2023	912828T91	375,000.00	AA+	Aaa	10/25/2021	10/26/2021	383,686.52	0.47	2,558.70	377,517.32	368,320.31
US TREASURY NOTES DTD 02/28/2019 2.375% 02/29/2024	9128286G0	320,000.00	AA+	Aaa	8/11/2021	8/12/2021	336,487.50	0.35	660.87	325,914.96	313,249.98
US TREASURY NOTES DTD 03/31/2017 2.125% 03/31/2024	912828W71	500,000.00	AA+	Aaa	10/4/2021	10/6/2021	521,425.78	0.39	29.03	508,622.28	487,890.60
US TREASURY NOTES DTD 03/31/2017 2.125% 03/31/2024	912828W71	60,000.00	AA+	Aaa	8/1/2019	8/5/2019	60,806.25	1.82	3.48	60,173.11	58,546.87
US TREASURY NOTES DTD 05/01/2017 2.000% 04/30/2024	912828X70	250,000.00	AA+	Aaa	5/3/2019	5/6/2019	245,830.08	2.36	2,099.45	249,095.49	243,046.88
US TREASURY NOTES DTD 05/15/2014 2.500% 05/15/2024	912828WJ5	430,000.00	AA+	Aaa	9/27/2019	9/30/2019	447,048.83	1.61	4,068.37	434,138.56	420,392.17
US TREASURY N/B NOTES DTD 07/15/2021 0.375% 07/15/2024	91282CCL3	425,000.00	AA+	Aaa	8/2/2021	8/4/2021	425,581.05	0.33	334.60	425,254.34	403,550.76
US TREASURY NOTES DTD 08/15/2014 2.375% 08/15/2024	912828D56	290,000.00	AA+	Aaa	8/29/2019	8/30/2019	303,095.31	1.43	856.18	293,627.95	282,251.55
US TREASURY NOTES DTD 10/02/2017 2.125% 09/30/2024	9128282Y5	300,000.00	AA+	Aaa	10/4/2021	10/6/2021	314,414.06	0.50	17.42	307,246.70	290,484.36
US TREASURY N/B NOTES DTD 10/15/2021 0.625% 10/15/2024	91282CDB4	210,000.00	AA+	Aaa	10/25/2021	10/26/2021	209,294.53	0.74	605.77	209,633.94	198,581.25
US TREASURY N/B NOTES DTD 11/15/2021 0.750% 11/15/2024	91282CDH1	225,000.00	AA+	Aaa	5/6/2022	5/9/2022	213,477.54	2.87	638.64	217,568.58	212,660.15
US TREASURY NOTES DTD 11/30/2017 2.125% 11/30/2024	9128283J7	110,000.00	AA+	Aaa	1/2/2020	1/6/2020	112,384.77	1.66	783.45	110,811.35	106,270.32

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury											
US TREASURY NOTES DTD 12/31/2019 1.750% 12/31/2024	912828YY0	275,000.00	AA+	Aaa	10/27/2020	10/27/2020	291,736.33	0.28	1,209.77	282,019.17	263,785.17
US TREASURY NOTES DTD 07/31/2020 0.250% 07/31/2025	91282CAB7	200,000.00	AA+	Aaa	8/2/2021	8/4/2021	197,843.75	0.52	82.87	198,739.10	183,625.00
US TREASURY NOTES DTD 09/30/2020 0.250% 09/30/2025	91282CAM3	400,000.00	AA+	Aaa	10/25/2021	10/26/2021	388,875.00	0.97	2.73	392,921.86	366,062.48
US TREASURY NOTES DTD 10/31/2020 0.250% 10/31/2025	91282CAT8	250,000.00	AA+	Aaa	3/30/2021	3/31/2021	243,710.94	0.81	262.43	246,455.60	227,890.63
US TREASURY NOTES DTD 11/30/2020 0.375% 11/30/2025	91282CAZ4	400,000.00	AA+	Aaa	10/25/2021	10/26/2021	389,546.88	1.03	502.75	393,194.29	364,875.00
US TREASURY NOTES DTD 12/31/2020 0.375% 12/31/2025	91282CBC4	325,000.00	AA+	Aaa	7/1/2021	7/7/2021	318,614.26	0.82	306.37	321,082.01	296,156.25
US TREASURY NOTES DTD 12/31/2020 0.375% 12/31/2025	91282CBC4	55,000.00	AA+	Aaa	5/4/2021	5/6/2021	54,069.73	0.75	51.85	54,450.05	50,118.75
US TREASURY NOTES DTD 12/31/2020 0.375% 12/31/2025	91282CBC4	300,000.00	AA+	Aaa	6/2/2021	6/7/2021	295,593.75	0.70	282.80	297,345.16	273,375.00
US TREASURY NOTES DTD 01/31/2021 0.375% 01/31/2026	91282CBH3	250,000.00	AA+	Aaa	3/1/2021	3/3/2021	246,162.11	0.69	155.39	247,784.93	226,953.13
US TREASURY N/B NOTES DTD 04/30/2021 0.750% 04/30/2026	91282CBW0	210,000.00	AA+	Aaa	2/2/2023	2/3/2023	191,460.94	3.67	661.33	192,354.96	191,428.12
US TREASURY N/B NOTES DTD 04/30/2021 0.750% 04/30/2026	91282CBW0	275,000.00	AA+	Aaa	1/30/2023	2/1/2023	248,713.87	3.92	866.02	250,023.74	250,679.69
US TREASURY N/B NOTES DTD 07/31/2021 0.625% 07/31/2026	91282CCP4	250,000.00	AA+	Aaa	1/3/2022	1/5/2022	242,285.16	1.32	258.98	244,371.13	225,468.75
US TREASURY N/B NOTES DTD 09/30/2021 0.875% 09/30/2026	91282CCZ2	300,000.00	AA+	Aaa	10/25/2021	10/26/2021	295,792.97	1.17	7.17	297,013.01	271,687.50
US TREASURY N/B NOTES DTD 09/30/2021 0.875% 09/30/2026	91282CCZ2	200,000.00	AA+	Aaa	10/4/2021	10/6/2021	199,328.12	0.94	4.78	199,528.21	181,125.00
US TREASURY NOTES DTD 11/15/2016 2.000% 11/15/2026	912828U24	250,000.00	AA+	Aaa	6/8/2022	6/10/2022	238,994.14	3.07	1,892.27	240,999.53	235,078.13
US TREASURY N/B NOTES DTD 12/31/2021 1.250% 12/31/2026	91282CDQ1	200,000.00	AA+	Aaa	1/3/2022	1/5/2022	199,062.50	1.35	628.45	199,294.69	182,687.50
US TREASURY NOTES DTD 02/15/2017 2.250% 02/15/2027	912828V98	230,000.00	AA+	Aaa	8/1/2022	8/5/2022	225,301.17	2.73	643.30	225,979.73	217,889.07

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury											
US TREASURY NOTES DTD 02/15/2017 2.250% 02/15/2027	912828V98	200,000.00	AA+	Aaa	11/28/2022	11/30/2022	186,414.06	4.02	559.39	187,491.75	189,468.76
US TREASURY NOTES DTD 05/15/2017 2.375% 05/15/2027	912828X88	250,000.00	AA+	Aaa	10/31/2022	11/1/2022	230,273.44	4.31	2,247.07	232,072.18	237,421.87
US TREASURY NOTES DTD 05/15/2017 2.375% 05/15/2027	912828X88	270,000.00	AA+	Aaa	9/1/2022	9/6/2022	257,649.61	3.44	2,426.83	259,142.91	256,415.63
US TREASURY N/B NOTES DTD 06/30/2022 3.250% 06/30/2027	91282CEW7	500,000.00	AA+	Aaa	12/28/2022	1/3/2023	485,097.66	3.98	4,084.94	485,897.79	491,406.25
US TREASURY NOTES DTD 08/31/2020 0.500% 08/31/2027	91282CAH4	250,000.00	AA+	Aaa	11/28/2022	11/30/2022	213,046.88	3.94	108.70	215,645.31	217,890.63
US TREASURY N/B NOTES DTD 10/31/2022 4.125% 10/31/2027	91282CFU0	500,000.00	AA+	Aaa	2/27/2023	2/28/2023	497,089.84	4.26	8,660.22	497,144.43	509,687.50
US TREASURY NOTES DTD 02/15/2018 2.750% 02/15/2028	9128283W8	100,000.00	AA+	Aaa	2/27/2023	2/28/2023	93,500.00	4.21	341.85	93,614.73	96,046.88
Security Type Sub-Total		**10,710,000.00**					**10,582,215.84**	**1.76**	**38,949.45**	**10,550,725.75**	**10,154,978.05**
Negotiable CD											
SUMITOMO MITSUI BANK NY CERT DEPOS DTD 04/26/2022 2.700% 04/26/2023	86565FKG6	250,000.00	A-1	P-1	4/26/2022	4/27/2022	250,000.00	2.70	6,375.00	250,000.00	249,550.45
TORONTO DOMINION BANK NY CERT DEPOS DTD 10/31/2022 5.600% 10/27/2025	89115B6K1	250,000.00	A	A1	10/27/2022	10/31/2022	250,000.00	5.58	5,911.11	250,000.00	249,855.00
Security Type Sub-Total		**500,000.00**					**500,000.00**	**4.14**	**12,286.11**	**500,000.00**	**499,405.45**
Federal Agency											
FREDDIE MAC NOTES DTD 05/07/2020 0.375% 05/05/2023	3137EAER6	190,000.00	AA+	Aaa	5/5/2020	5/7/2020	189,920.20	0.39	288.96	189,997.52	189,235.63
FANNIE MAE NOTES DTD 05/22/2020 0.250% 05/22/2023	3135G04Q3	155,000.00	AA+	Aaa	5/20/2020	5/22/2020	154,533.45	0.35	138.85	154,978.27	154,017.77
FEDERAL HOME LOAN BANK DTD 07/12/2013 3.250% 06/09/2023	313383QR5	250,000.00	AA+	Aaa	7/1/2019	7/3/2019	263,445.00	1.83	2,527.78	250,645.58	249,208.00

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Federal Agency											
FREDDIE MAC NOTES DTD 06/26/2020 0.250% 06/26/2023	3137EAES4	225,000.00	AA+	Aaa	6/24/2020	6/26/2020	224,343.00	0.35	148.44	224,948.40	222,586.20
FED HOME LN DISCOUNT NT DISC NOTES DTD 06/27/2022 0.000% 06/27/2023	313384HK8	250,000.00	A-1+	P-1	3/29/2023	3/31/2023	247,097.22	4.81	0.00	247,130.21	247,035.03
FANNIE MAE NOTES DTD 07/10/2020 0.250% 07/10/2023	3135G05G4	160,000.00	AA+	Aaa	7/8/2020	7/10/2020	159,656.00	0.32	90.00	159,968.58	157,993.76
FANNIE MAE NOTES (CALLABLE) DTD 08/10/2020 0.300% 08/10/2023	3135G05R0	160,000.00	AA+	Aaa	8/11/2020	8/12/2020	159,712.00	0.36	68.00	159,965.48	157,428.00
FEDERAL HOME LOAN BANK NOTES DTD 08/28/2013 3.375% 09/08/2023	313383YJ4	150,000.00	AA+	Aaa	12/4/2018	12/6/2018	152,609.40	2.98	323.44	150,240.36	148,993.35
FREDDIE MAC NOTES DTD 09/04/2020 0.250% 09/08/2023	3137EAEW5	140,000.00	AA+	Aaa	9/2/2020	9/4/2020	139,953.80	0.26	22.36	139,993.27	137,222.54
FREDDIE MAC NOTES DTD 09/04/2020 0.250% 09/08/2023	3137EAEW5	110,000.00	AA+	Aaa	9/2/2020	9/4/2020	110,020.09	0.24	17.57	110,002.92	107,817.71
FANNIE MAE NOTES DTD 09/14/2018 2.875% 09/12/2023	3135G0U43	200,000.00	AA+	Aaa	9/12/2018	9/14/2018	199,180.00	2.96	303.47	199,926.27	198,194.60
FREDDIE MAC NOTES DTD 10/16/2020 0.125% 10/16/2023	3137EAEY1	95,000.00	AA+	Aaa	10/14/2020	10/16/2020	94,645.65	0.25	54.43	94,935.93	92,615.98
FANNIE MAE NOTES DTD 11/25/2020 0.250% 11/27/2023	3135G06H1	155,000.00	AA+	Aaa	11/23/2020	11/25/2020	154,823.30	0.29	133.47	154,961.34	150,438.04
FREDDIE MAC NOTES DTD 12/04/2020 0.250% 12/04/2023	3137EAFA2	70,000.00	AA+	Aaa	12/2/2020	12/4/2020	69,930.70	0.28	56.88	69,984.37	67,883.55
FHLB BONDS DTD 02/15/2019 2.500% 02/13/2024	3130AFW94	250,000.00	AA+	Aaa	2/14/2019	2/15/2019	249,115.00	2.58	833.33	249,845.71	245,043.75
FEDERAL HOME LOAN BANK NOTES DTD 11/04/2022 4.750% 03/08/2024	3130ATUQ8	300,000.00	AA+	Aaa	12/28/2022	1/3/2023	299,673.00	4.85	910.42	299,739.92	299,705.70
FEDERAL FARM CREDIT BANK NOTES DTD 05/16/2022 2.625% 05/16/2024	3133ENWP1	140,000.00	AA+	Aaa	5/10/2022	5/16/2022	139,811.00	2.69	1,378.13	139,893.74	136,894.10
FEDERAL HOME LOAN BANK NOTES (CALLABLE) DTD 06/23/2021 0.430% 09/23/2024	3130AMVV1	250,000.00	AA+	Aaa	3/27/2023	3/31/2023	235,380.00	4.56	292.64	235,406.97	235,137.75
FEDERAL HOME LOAN BANK NOTES (CALLABLE) DTD 11/08/2021 1.000% 11/08/2024	3130APQ81	200,000.00	AA+	Aaa	8/5/2022	8/8/2022	189,644.00	3.41	794.44	192,613.64	189,091.00

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Federal Agency											
FANNIE MAE NOTES DTD 01/10/2020 1.625% 01/07/2025	3135G0X24	100,000.00	AA+	Aaa	1/8/2020	1/10/2020	99,681.00	1.69	379.17	99,886.85	95,606.50
FREDDIE MAC NOTES (CALLABLE) DTD 01/24/2023 5.150% 01/24/2025	3134GYDT6	200,000.00	AA+	Aaa	1/5/2023	1/24/2023	200,000.00	5.15	1,916.94	200,000.00	199,443.00
FEDERAL HOME LOAN BANK NOTES (CALLABLE) DTD 02/28/2023 5.480% 02/26/2025	3130AUYN8	250,000.00	AA+	Aaa	2/14/2023	2/28/2023	250,000.00	5.48	1,179.72	250,000.00	248,938.25
FEDERAL HOME LOAN BANK NOTES DTD 04/16/2020 0.500% 04/14/2025	3130AJHU6	120,000.00	AA+	Aaa	4/15/2020	4/16/2020	119,404.80	0.60	278.33	119,757.22	111,489.84
FANNIE MAE NOTES DTD 04/24/2020 0.625% 04/22/2025	3135G03U5	130,000.00	AA+	Aaa	4/22/2020	4/24/2020	129,732.20	0.67	358.85	129,889.59	121,024.54
FANNIE MAE NOTES DTD 06/19/2020 0.500% 06/17/2025	3135G04Z3	280,000.00	AA+	Aaa	7/10/2020	7/13/2020	280,495.60	0.46	404.44	280,222.47	258,840.96
FANNIE MAE NOTES DTD 08/27/2020 0.375% 08/25/2025	3135G05X7	235,000.00	AA+	Aaa	8/25/2020	8/27/2020	233,900.20	0.47	88.13	234,471.20	215,382.67
FREDDIE MAC NOTES DTD 09/25/2020 0.375% 09/23/2025	3137EAEX3	230,000.00	AA+	Aaa	9/23/2020	9/25/2020	229,307.70	0.44	19.17	229,656.13	210,359.84
FREDDIE MAC NOTES (CALLABLE) DTD 10/23/2020 0.650% 10/22/2025	3134GWZV1	225,000.00	AA+	Aaa	12/6/2021	12/7/2021	219,937.50	1.25	645.94	221,654.81	205,921.58
FANNIE MAE NOTES DTD 11/12/2020 0.500% 11/07/2025	3135G06G3	155,000.00	AA+	Aaa	11/9/2020	11/12/2020	154,445.10	0.57	310.00	154,710.21	141,646.29
FEDERAL HOME LOAN BANK NOTES (CALLABLE) DTD 08/20/2021 1.100% 08/20/2026	3130ANMH0	200,000.00	AA+	Aaa	7/19/2022	7/20/2022	182,338.00	3.44	250.56	185,356.64	180,872.00
FEDERAL HOME LOAN BANK NOTES DTD 10/25/2022 4.500% 03/10/2028	3130ATS57	200,000.00	AA+	Aaa	3/21/2023	3/23/2023	204,684.49	3.98	525.00	204,661.25	205,982.40
Security Type Sub-Total		**5,775,000.00**					**5,737,419.40**	**2.17**	**14,738.86**	**5,735,444.85**	**5,582,050.33**
Corporate											
AMERICAN EXPRESS CO CORPORATE NOTES DTD 05/03/2022 3.375% 05/03/2024	025816CV9	165,000.00	BBB+	A2	4/28/2022	5/3/2022	164,983.50	3.38	2,289.38	164,991.02	161,674.76

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate											
AMERICAN HONDA FINANCE CORPORATE NOTES DTD 01/13/2022 1.500% 01/13/2025	02665WEA5	175,000.00	A-	A3	1/11/2022	1/13/2022	174,861.75	1.53	568.75	174,917.63	165,698.40
TOYOTA MOTOR CREDIT CORP CORPORATE NOTES DTD 01/13/2022 1.450% 01/13/2025	89236TJT3	165,000.00	A+	A1	1/10/2022	1/13/2022	164,778.90	1.50	518.38	164,868.27	156,279.09
GOLDMAN SACHS GROUP INC (CALLABLE) CORP DTD 01/24/2022 1.757% 01/24/2025	38141GZH0	170,000.00	BBB+	A2	1/19/2022	1/24/2022	170,000.00	1.76	555.90	170,000.00	164,699.74
NATIONAL RURAL UTIL COOP CORPORATE NOTES DTD 02/07/2022 1.875% 02/07/2025	63743HFC1	160,000.00	A-	A2	4/22/2022	4/26/2022	153,728.00	3.36	450.00	155,822.77	151,637.60
HOME DEPOT INC (CALLABLE) CORPORATE NOTE DTD 03/28/2022 2.700% 04/15/2025	437076CM2	15,000.00	A	A2	3/24/2022	3/28/2022	14,973.75	2.76	186.75	14,982.45	14,512.50
BANK OF NY MELLON CORP (CALLABLE) CORP N DTD 04/26/2022 3.350% 04/25/2025	06406RBC0	100,000.00	A	A1	4/19/2022	4/26/2022	99,986.00	3.36	1,451.67	99,990.35	97,005.50
CATERPILLAR FINL SERVICE CORPORATE NOTES DTD 05/13/2022 3.400% 05/13/2025	14913R2V8	130,000.00	A	A2	5/10/2022	5/13/2022	129,834.90	3.44	1,694.33	129,883.56	127,278.97
JOHN DEERE CAPITAL CORP CORPORATE NOTES DTD 06/06/2022 3.400% 06/06/2025	24422EWF2	60,000.00	A	A2	6/1/2022	6/6/2022	59,986.20	3.41	651.67	59,989.96	58,616.40
HOME DEPOT INC NOTES (CALLABLE) DTD 09/19/2022 4.000% 09/15/2025	437076CR1	25,000.00	A	A2	9/12/2022	9/19/2022	24,991.00	4.01	44.44	24,992.60	24,821.85
CITIGROUP INC CORP NOTES (CALLABLE) DTD 01/25/2022 2.014% 01/25/2026	17327CAN3	85,000.00	BBB+	A3	1/18/2022	1/25/2022	85,000.00	2.01	313.85	85,000.00	80,123.55
STATE STREET CORP (CALLABLE) CORPORATE N DTD 02/07/2022 1.746% 02/06/2026	857477BR3	160,000.00	A	A1	4/22/2022	4/26/2022	152,467.20	3.08	426.80	154,320.42	151,502.56
MORGAN STANLEY CORP NOTES (CALLABLE) DTD 02/18/2022 2.630% 02/18/2026	61747YEM3	135,000.00	A-	A1	2/16/2022	2/18/2022	135,000.00	2.63	424.09	135,000.00	128,237.31

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate											
JPMORGAN CHASE & CO CORP NOTES (CALLABLE) DTD 02/24/2022 2.595% 02/24/2026	46647PCV6	175,000.00	A-	A1	2/16/2022	2/24/2022	175,000.00	2.60	466.74	175,000.00	166,674.73
HOME DEPOT INC CORP NOTES (CALLABLE) DTD 02/12/2016 3.000% 04/01/2026	437076BM3	100,000.00	A	A2	3/6/2023	3/8/2023	94,335.00	5.02	1,500.00	94,456.39	96,946.10
CATERPILLAR FINL SERVICE CORPORATE NOTES DTD 01/10/2022 1.700% 01/08/2027	14913R2U0	150,000.00	A	A2	1/10/2022	1/12/2022	148,989.00	1.84	587.92	149,235.37	136,848.15
JOHN DEERE CAPITAL CORP CORPORATE NOTES DTD 01/10/2022 1.700% 01/11/2027	24422EWA3	125,000.00	A	A2	1/11/2022	1/13/2022	124,295.00	1.82	472.22	124,466.23	113,572.50
TARGET CORP CORP NOTES (CALLABLE) DTD 01/24/2022 1.950% 01/15/2027	87612EBM7	30,000.00	A	A2	1/19/2022	1/24/2022	29,949.00	1.99	123.50	29,961.13	27,736.38
TARGET CORP CORP NOTES (CALLABLE) DTD 01/24/2022 1.950% 01/15/2027	87612EBM7	100,000.00	A	A2	1/21/2022	1/25/2022	100,219.00	1.90	411.67	100,166.12	92,454.60
BANK OF NY MELLON CORP (CALLABLE) CORPOR DTD 01/26/2022 2.050% 01/26/2027	06406RBA4	165,000.00	A	A1	1/26/2022	1/28/2022	165,199.65	2.02	610.73	165,151.99	148,021.67
IBM CORP CORP NOTES (CALLABLE) DTD 02/09/2022 2.200% 02/09/2027	459200KM2	175,000.00	A-	A3	2/23/2022	2/25/2022	172,840.50	2.47	556.11	173,317.74	161,725.03
HONEYWELL INTERNATIONAL (CALLABLE) CORP DTD 08/16/2021 1.100% 03/01/2027	438516CE4	125,000.00	A	A2	3/1/2022	3/3/2022	119,160.00	2.09	114.58	120,421.49	111,590.50
TRUIST FINANCIAL CORP NOTES (CALLABLE) DTD 03/02/2021 1.267% 03/02/2027	89788MAD4	165,000.00	A-	A3	3/10/2022	3/14/2022	155,034.00	2.57	168.41	157,138.18	144,318.41
AMAZON.COM INC CORP NOTE (CALLABLE) DTD 04/13/2022 3.300% 04/13/2027	023135CF1	160,000.00	AA	A1	4/22/2022	4/26/2022	158,696.00	3.48	2,464.00	158,940.54	154,870.56
NORTHERN TRUST CORP NOTE (CALLABLE) DTD 05/10/2022 4.000% 05/10/2027	665859AW4	110,000.00	A+	A2	5/10/2022	5/12/2022	111,062.60	3.79	1,723.33	110,870.69	107,789.88

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate											
UNITEDHEALTH GROUP INC CORP NOTES (CALLA DTD 05/20/2022 3.700% 05/15/2027	91324PEG3	35,000.00	A+	A3	5/17/2022	5/20/2022	34,981.10	3.71	489.22	34,984.38	34,252.75
INTEL CORP NOTES (CALLABLE) DTD 08/05/2022 3.750% 08/05/2027	458140BY5	170,000.00	A	A2	8/10/2022	8/12/2022	170,205.70	3.72	991.67	170,179.01	165,441.11
WALMART INC CORP NOTES (CALLABLE) DTD 09/09/2022 3.950% 09/09/2027	931142EX7	165,000.00	AA	Aa2	9/12/2022	9/14/2022	165,267.30	3.91	398.29	165,237.58	164,724.95
BRISTOL-MYERS SQUIBB CO CORP NOTES (CALL DTD 07/15/2020 3.900% 02/20/2028	110122DE5	175,000.00	A+	A2	3/13/2023	3/15/2023	170,044.00	4.55	777.29	170,090.73	171,531.15
COLGATE-PALMOLIVE CO CORP NOTES (CALLABL DTD 03/01/2023 4.600% 03/01/2028	194162AR4	150,000.00	AA-	Aa3	3/6/2023	3/8/2023	149,926.50	4.61	575.00	149,927.47	153,680.85
Security Type Sub-Total		**3,820,000.00**					**3,775,795.55**	**2.93**	**22,006.69**	**3,784,304.07**	**3,634,267.55**
Commercial Paper											
ROYAL BANK OF CANADA NY COMM PAPER DTD 09/16/2022 0.000% 06/13/2023	78015DTD2	250,000.00	A-1+	P-1	9/16/2022	9/19/2022	241,971.46	4.47	0.00	247,804.93	247,461.00
Security Type Sub-Total		**250,000.00**					**241,971.46**	**4.47**	**0.00**	**247,804.93**	**247,461.00**
Agency CMBS											
FHMS K724 A2 DTD 01/01/2017 3.062% 11/01/2023	3137BTU25	77,256.71	AA+	Aaa	1/28/2021	2/2/2021	82,474.56	0.58	197.13	78,371.10	76,625.14
FHMS K043 A2 DTD 03/01/2015 3.062% 12/01/2024	3137BGK24	390,000.00	AA+	Aaa	3/19/2020	3/25/2020	409,317.19	1.95	995.15	396,882.88	380,021.54
FHMS KJ30 A1 DTD 07/01/2020 0.526% 01/01/2025	3137FUZN7	13,184.31	AA+	Aaa	7/23/2020	7/30/2020	13,184.07	0.53	5.78	13,184.21	13,184.31
FHMS K046 A2 DTD 06/17/2015 3.205% 03/01/2025	3137BJP64	220,000.00	AA+	Aaa	8/3/2022	8/8/2022	218,358.59	3.51	587.58	218,358.59	213,905.73

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Agency CMBS											
FHMS KJ32 A1 DTD 11/01/2020 0.516% 06/01/2025	3137F72U8	11,784.70	AA+	Aaa	11/18/2020	11/30/2020	11,784.65	0.52	5.07	11,784.68	11,399.40
Security Type Sub-Total		**712,225.72**					**735,119.06**	**2.23**	**1,790.71**	**718,581.46**	**695,136.12**
ABS											
BMWOT 2022-A A3 DTD 05/18/2022 3.210% 08/25/2026	05602RAD3	60,000.00	AAA	Aaa	5/10/2022	5/18/2022	59,996.88	3.21	32.10	59,997.52	58,394.53
HART 2022-A A3 DTD 03/16/2022 2.220% 10/15/2026	448977AD0	110,000.00	AAA	NR	3/9/2022	3/16/2022	109,995.77	2.22	108.53	109,996.73	105,753.60
GMCAR 2022-1 A3 DTD 01/19/2022 1.260% 11/16/2026	380146AC4	50,000.00	AAA	NR	1/11/2022	1/19/2022	49,995.66	1.26	26.25	49,996.74	47,532.74
CARMX 2022-3 A3 DTD 07/20/2022 3.970% 04/15/2027	14318MAD1	155,000.00	AAA	NR	7/12/2022	7/20/2022	154,996.34	3.97	273.49	154,996.88	151,741.19
DCENT 2022-A2 A DTD 05/26/2022 3.320% 05/17/2027	254683CS2	170,000.00	NR	Aaa	5/19/2022	5/26/2022	169,986.18	3.32	250.84	169,988.54	165,350.16
AMXCA 2022-2 A DTD 05/24/2022 3.390% 05/17/2027	02582JJT8	195,000.00	AAA	NR	5/17/2022	5/24/2022	194,956.87	3.39	293.80	194,964.27	190,357.91
DCENT 2022-A3 A3 DTD 08/09/2022 3.560% 07/15/2027	254683CW3	125,000.00	AAA	Aaa	8/2/2022	8/9/2022	124,984.49	3.56	197.78	124,986.51	122,215.60
MBART 2022-1 A3 DTD 11/22/2022 5.210% 08/16/2027	58768PAC8	185,000.00	AAA	Aaa	11/15/2022	11/22/2022	184,963.41	5.21	428.38	184,966.16	186,928.68
HDMOT 2023-A A3 DTD 02/23/2023 5.050% 12/15/2027	41285JAD0	70,000.00	NR	Aaa	2/13/2023	2/23/2023	69,992.95	5.05	157.11	69,993.10	70,536.36
FORDO 2023-A A3 DTD 03/31/2023 4.650% 02/15/2028	344928AD8	80,000.00	AAA	NR	3/28/2023	3/31/2023	79,991.66	4.65	10.33	79,991.66	80,146.73
Security Type Sub-Total		**1,200,000.00**					**1,199,860.21**	**3.75**	**1,778.61**	**1,199,878.11**	**1,178,957.50**
Managed Account Sub Total		**22,967,225.72**					**22,772,381.52**	**2.26**	**91,550.43**	**22,736,739.17**	**21,992,256.00**
Securities Sub Total		**$22,967,225.72**					**$22,772,381.52**	**2.26%**	**$91,550.43**	**$22,736,739.17**	**$21,992,256.00**
Accrued Interest											**$91,550.43**
Total Investments											**$22,083,806.43**

Quarterly Portfolio Transactions

Trade Date	Settle Date	Par ($)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amount ($)	Yield at Market	Realized G/L (BV)
BUY									
12/28/2022	1/3/2023	300,000.00	3130ATUQ8	FEDERAL HOME LOAN BANK NOTES	4.75%	3/8/2024	302,008.42	4.85%	
12/28/2022	1/3/2023	500,000.00	91282CEW7	US TREASURY N/B NOTES	3.25%	6/30/2027	485,232.33	3.98%	
1/5/2023	1/24/2023	200,000.00	3134GYDT6	FREDDIE MAC NOTES (CALLABLE)	5.15%	1/24/2025	200,000.00	5.15%	
1/30/2023	2/1/2023	275,000.00	91282CBW0	US TREASURY N/B NOTES	0.75%	4/30/2026	249,243.74	3.92%	
2/2/2023	2/3/2023	210,000.00	91282CBW0	US TREASURY N/B NOTES	0.75%	4/30/2026	191,874.27	3.67%	
2/13/2023	2/23/2023	70,000.00	41285JAD0	HDMOT 2023-A A3	5.05%	12/15/2027	69,992.95	5.05%	
2/14/2023	2/28/2023	250,000.00	3130AUYN8	FEDERAL HOME LOAN BANK NOTES (CALLABLE)	5.48%	2/26/2025	250,000.00	5.48%	
2/27/2023	2/28/2023	500,000.00	91282CFU0	US TREASURY N/B NOTES	4.12%	10/31/2027	503,926.86	4.26%	
2/27/2023	2/28/2023	100,000.00	9128283W8	US TREASURY NOTES	2.75%	2/15/2028	93,598.76	4.21%	
3/6/2023	3/8/2023	150,000.00	194162AR4	COLGATE-PALMOLIVE CO CORP NOTES (CALLABL	4.60%	3/1/2028	150,060.67	4.61%	
3/6/2023	3/8/2023	100,000.00	437076BM3	HOME DEPOT INC CORP NOTES (CALLABLE)	3.00%	4/1/2026	95,643.33	5.02%	
3/13/2023	3/15/2023	175,000.00	110122DE5	BRISTOL-MYERS SQUIBB CO CORP NOTES (CALL	3.90%	2/20/2028	170,517.96	4.55%	
3/21/2023	3/23/2023	200,000.00	3130ATS57	FEDERAL HOME LOAN BANK NOTES	4.50%	3/10/2028	205,009.49	3.98%	
3/27/2023	3/31/2023	250,000.00	3130AMVV1	FEDERAL HOME LOAN BANK NOTES (CALLABLE)	0.43%	9/23/2024	235,672.64	4.56%	
3/28/2023	3/31/2023	80,000.00	344928AD8	FORDO 2023-A A3	4.65%	2/15/2028	79,991.66	4.65%	
3/29/2023	3/31/2023	250,000.00	313384HK8	FED HOME LN DISCOUNT NT DISC NOTES	0.00%	6/27/2023	247,097.22	4.81%	
Total BUY		**3,610,000.00**					**3,529,870.30**		**0.00**

Quarterly Portfolio Transactions

Trade Date	Settle Date	Par ($)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amount ($)	Yield at Market	Realized G/L (BV)
INTEREST									
1/1/2023	1/25/2023	14,265.94	3137FUZN7	FHMS KJ30 A1	0.52%	1/1/2025	6.25		
1/1/2023	1/25/2023	13,498.82	3137F72U8	FHMS KJ32 A1	0.51%	6/1/2025	5.80		
1/1/2023	1/25/2023	83,371.57	3137BTU25	FHMS K724 A2	3.06%	11/1/2023	212.74		
1/1/2023	1/25/2023	390,000.00	3137BGK24	FHMS K043 A2	3.06%	12/1/2024	995.15		
1/1/2023	1/25/2023	220,000.00	3137BJP64	FHMS K046 A2	3.20%	3/1/2025	587.58		
1/3/2023	1/3/2023		MONEY0002	MONEY MARKET FUND			74.75		
1/7/2023	1/7/2023	100,000.00	3135G0X24	FANNIE MAE NOTES	1.62%	1/7/2025	812.50		
1/8/2023	1/8/2023	150,000.00	14913R2U0	CATERPILLAR FINL SERVICE CORPORATE NOTES	1.70%	1/8/2027	1,275.00		
1/10/2023	1/10/2023	160,000.00	3135G05G4	FANNIE MAE NOTES	0.25%	7/10/2023	200.00		
1/11/2023	1/11/2023	125,000.00	24422EWA3	JOHN DEERE CAPITAL CORP CORPORATE NOTES	1.70%	1/11/2027	1,062.50		
1/13/2023	1/13/2023	165,000.00	89236TJT3	TOYOTA MOTOR CREDIT CORP CORPORATE NOTES	1.45%	1/13/2025	1,196.25		
1/13/2023	1/13/2023	175,000.00	02665WEA5	AMERICAN HONDA FINANCE CORPORATE NOTES	1.50%	1/13/2025	1,312.50		
1/15/2023	1/15/2023	425,000.00	91282CCL3	US TREASURY N/B NOTES	0.37%	7/15/2024	796.88		
1/15/2023	1/15/2023	110,000.00	448977AD0	HART 2022-A A3	2.22%	10/15/2026	203.50		
1/15/2023	1/15/2023	130,000.00	87612EBM7	TARGET CORP CORP NOTES (CALLABLE)	1.95%	1/15/2027	1,267.50		
1/15/2023	1/15/2023	185,000.00	58768PAC8	MBART 2022-1 A3	5.21%	8/16/2027	803.21		
1/15/2023	1/15/2023	155,000.00	14318MAD1	CARMX 2022-3 A3	3.97%	4/15/2027	512.79		

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Quarterly Portfolio Transactions

Trade Date	Settle Date	Par ($)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amount ($)	Yield at Market	Realized G/L (BV)
INTEREST									
1/15/2023	1/15/2023	125,000.00	254683CW3	DCENT 2022-A3 A3	3.56%	7/15/2027	370.83		
1/15/2023	1/15/2023	170,000.00	254683CS2	DCENT 2022-A2 A	3.32%	5/17/2027	470.33		
1/15/2023	1/15/2023	195,000.00	02582JJT8	AMXCA 2022-2 A	3.39%	5/17/2027	550.88		
1/16/2023	1/16/2023	50,000.00	380146AC4	GMCAR 2022-1 A3	1.26%	11/16/2026	52.50		
1/24/2023	1/24/2023	170,000.00	38141GZH0	GOLDMAN SACHS GROUP INC (CALLABLE) CORP	1.75%	1/24/2025	1,493.45		
1/25/2023	1/25/2023	85,000.00	17327CAN3	CITIGROUP INC CORP NOTES (CALLABLE)	2.01%	1/25/2026	855.95		
1/25/2023	1/25/2023	60,000.00	05602RAD3	BMWOT 2022-A A3	3.21%	8/25/2026	160.50		
1/26/2023	1/26/2023	165,000.00	06406RBA4	BANK OF NY MELLON CORP (CALLABLE) CORPOR	2.05%	1/26/2027	1,691.25		
1/31/2023	1/31/2023	250,000.00	91282CBH3	US TREASURY NOTES	0.37%	1/31/2026	468.75		
1/31/2023	1/31/2023	300,000.00	91282CCN9	US TREASURY N/B NOTES	0.12%	7/31/2023	187.50		
1/31/2023	1/31/2023	200,000.00	91282CAB7	US TREASURY NOTES	0.25%	7/31/2025	250.00		
1/31/2023	1/31/2023	250,000.00	91282CCP4	US TREASURY N/B NOTES	0.62%	7/31/2026	781.25		
2/1/2023	2/1/2023		MONEY0002	MONEY MARKET FUND			182.29		
2/1/2023	2/25/2023	220,000.00	3137BJP64	FHMS K046 A2	3.20%	3/1/2025	587.58		
2/1/2023	2/25/2023	390,000.00	3137BGK24	FHMS K043 A2	3.06%	12/1/2024	995.15		
2/1/2023	2/25/2023	13,946.48	3137FUZN7	FHMS KJ30 A1	0.52%	1/1/2025	6.11		
2/1/2023	2/25/2023	83,259.69	3137BTU25	FHMS K724 A2	3.06%	11/1/2023	212.45		

Quarterly Portfolio Transactions

Trade Date	Settle Date	Par ($)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amount ($)	Yield at Market	Realized G/L (BV)
INTEREST									
2/1/2023	2/25/2023	12,226.27	3137F72U8	FHMS KJ32 A1	0.51%	6/1/2025	5.26		
2/5/2023	2/5/2023	170,000.00	458140BY5	INTEL CORP NOTES (CALLABLE)	3.75%	8/5/2027	3,187.50		
2/6/2023	2/6/2023	160,000.00	857477BR3	STATE STREET CORP (CALLABLE) CORPORATE N	1.74%	2/6/2026	1,396.80		
2/7/2023	2/7/2023	160,000.00	63743HFC1	NATIONAL RURAL UTIL COOP CORPORATE NOTES	1.87%	2/7/2025	1,500.00		
2/9/2023	2/9/2023	175,000.00	459200KM2	IBM CORP CORP NOTES (CALLABLE)	2.20%	2/9/2027	1,925.00		
2/10/2023	2/10/2023	160,000.00	3135G05R0	FANNIE MAE NOTES (CALLABLE)	0.30%	8/10/2023	240.00		
2/12/2023	2/12/2023	205,000.00	3137EAEP0	FREDDIE MAC NOTES	1.50%	2/12/2025	1,537.50		
2/13/2023	2/13/2023	250,000.00	3130AFW94	FHLB BONDS	2.50%	2/13/2024	3,125.00		
2/15/2023	2/15/2023	185,000.00	58768PAC8	MBART 2022-1 A3	5.21%	8/16/2027	803.21		
2/15/2023	2/15/2023	125,000.00	254683CW3	DCENT 2022-A3 A3	3.56%	7/15/2027	370.83		
2/15/2023	2/15/2023	195,000.00	02582JJT8	AMXCA 2022-2 A	3.39%	5/17/2027	550.88		
2/15/2023	2/15/2023	110,000.00	448977AD0	HART 2022-A A3	2.22%	10/15/2026	203.50		
2/15/2023	2/15/2023	535,000.00	912828V98	US TREASURY NOTES	2.25%	2/15/2027	6,018.75		
2/15/2023	2/15/2023	290,000.00	912828D56	US TREASURY NOTES	2.37%	8/15/2024	3,443.75		
2/15/2023	2/15/2023	170,000.00	254683CS2	DCENT 2022-A2 A	3.32%	5/17/2027	470.33		
2/15/2023	2/15/2023	155,000.00	14318MAD1	CARMX 2022-3 A3	3.97%	4/15/2027	512.79		
2/16/2023	2/16/2023	50,000.00	380146AC4	GMCAR 2022-1 A3	1.26%	11/16/2026	52.50		

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Quarterly Portfolio Transactions

Trade Date	Settle Date	Par ($)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amount ($)	Yield at Market	Realized G/L (BV)
INTEREST									
2/18/2023	2/18/2023	135,000.00	61747YEM3	MORGAN STANLEY CORP NOTES (CALLABLE)	2.63%	2/18/2026	1,775.25		
2/20/2023	2/20/2023	200,000.00	3130ANMH0	FEDERAL HOME LOAN BANK NOTES (CALLABLE)	1.10%	8/20/2026	1,100.00		
2/24/2023	2/24/2023	175,000.00	46647PCV6	JPMORGAN CHASE & CO CORP NOTES (CALLABLE	2.59%	2/24/2026	2,270.63		
2/25/2023	2/25/2023	60,000.00	05602RAD3	BMWOT 2022-A A3	3.21%	8/25/2026	160.50		
2/25/2023	2/25/2023	235,000.00	3135G05X7	FANNIE MAE NOTES	0.37%	8/25/2025	440.63		
2/28/2023	2/28/2023	320,000.00	9128286G0	US TREASURY NOTES	2.37%	2/29/2024	3,800.00		
2/28/2023	2/28/2023	250,000.00	91282CAH4	US TREASURY NOTES	0.50%	8/31/2027	625.00		
3/1/2023	3/1/2023		MONEY0002	MONEY MARKET FUND			149.41		
3/1/2023	3/1/2023	125,000.00	438516CE4	HONEYWELL INTERNATIONAL (CALLABLE) CORP	1.10%	3/1/2027	687.50		
3/1/2023	3/25/2023	390,000.00	3137BGK24	FHMS K043 A2	3.06%	12/1/2024	995.15		
3/1/2023	3/25/2023	12,028.39	3137F72U8	FHMS KJ32 A1	0.51%	6/1/2025	5.17		
3/1/2023	3/25/2023	220,000.00	3137BJP64	FHMS K046 A2	3.20%	3/1/2025	587.58		
3/1/2023	3/25/2023	13,618.20	3137FUZN7	FHMS KJ30 A1	0.52%	1/1/2025	5.97		
3/1/2023	3/25/2023	83,147.44	3137BTU25	FHMS K724 A2	3.06%	11/1/2023	212.16		
3/2/2023	3/2/2023	165,000.00	89788MAD4	TRUIST FINANCIAL CORP NOTES (CALLABLE)	1.26%	3/2/2027	1,045.28		
3/8/2023	3/8/2023	250,000.00	3137EAEW5	FREDDIE MAC NOTES	0.25%	9/8/2023	312.50		
3/8/2023	3/8/2023	300,000.00	3130ATUQ8	FEDERAL HOME LOAN BANK NOTES	4.75%	3/8/2024	4,908.33		

Quarterly Portfolio Transactions

Trade Date	Settle Date	Par ($)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amount ($)	Yield at Market	Realized G/L (BV)
INTEREST									
3/8/2023	3/8/2023	150,000.00	313383YJ4	FEDERAL HOME LOAN BANK NOTES	3.37%	9/8/2023	2,531.25		
3/9/2023	3/9/2023	165,000.00	931142EX7	WALMART INC CORP NOTES (CALLABLE)	3.95%	9/9/2027	3,258.75		
3/12/2023	3/12/2023	200,000.00	3135G0U43	FANNIE MAE NOTES	2.87%	9/12/2023	2,875.00		
3/15/2023	3/15/2023	110,000.00	448977AD0	HART 2022-A A3	2.22%	10/15/2026	203.50		
3/15/2023	3/15/2023	155,000.00	14318MAD1	CARMX 2022-3 A3	3.97%	4/15/2027	512.79		
3/15/2023	3/15/2023	70,000.00	41285JAD0	HDMOT 2023-A A3	5.05%	12/15/2027	216.03		
3/15/2023	3/15/2023	195,000.00	02582JJT8	AMXCA 2022-2 A	3.39%	5/17/2027	550.88		
3/15/2023	3/15/2023	185,000.00	58768PAC8	MBART 2022-1 A3	5.21%	8/16/2027	803.21		
3/15/2023	3/15/2023	170,000.00	254683CS2	DCENT 2022-A2 A	3.32%	5/17/2027	470.33		
3/15/2023	3/15/2023	125,000.00	254683CW3	DCENT 2022-A3 A3	3.56%	7/15/2027	370.83		
3/15/2023	3/15/2023	25,000.00	437076CR1	HOME DEPOT INC NOTES (CALLABLE)	4.00%	9/15/2025	488.89		
3/16/2023	3/16/2023	50,000.00	380146AC4	GMCAR 2022-1 A3	1.26%	11/16/2026	52.50		
3/23/2023	3/23/2023	230,000.00	3137EAEX3	FREDDIE MAC NOTES	0.37%	9/23/2025	431.25		
3/25/2023	3/25/2023	60,000.00	05602RAD3	BMWOT 2022-A A3	3.21%	8/25/2026	160.50		
3/31/2023	3/31/2023	680,000.00	912828T26	US TREASURY NOTES	1.37%	9/30/2023	4,675.00		
3/31/2023	3/31/2023	560,000.00	912828W71	US TREASURY NOTES	2.12%	3/31/2024	5,950.00		
3/31/2023	3/31/2023	400,000.00	91282CAM3	US TREASURY NOTES	0.25%	9/30/2025	500.00		

Quarterly Portfolio Transactions

Trade Date	Settle Date	Par ($)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amount ($)	Yield at Market	Realized G/L (BV)
INTEREST									
3/31/2023	3/31/2023	500,000.00	91282CCZ2	US TREASURY N/B NOTES	0.87%	9/30/2026	2,187.50		
3/31/2023	3/31/2023	300,000.00	9128282Y5	US TREASURY NOTES	2.12%	9/30/2024	3,187.50		
Total INTEREST		**15,699,362.80**					**94,492.04**		**0.00**
MATURITY									
2/1/2023	2/1/2023	250,000.00	06742TG34	BARCLAYS BANK PLC NY CERT DEPOS	1.05%	2/1/2023	252,646.88		
2/3/2023	2/3/2023	190,000.00	3133EMPH9	FEDERAL FARM CREDIT BANK NOTES	0.12%	2/3/2023	190,118.75		
2/28/2023	2/28/2023	200,000.00	912828P79	US TREASURY NOTES	1.50%	2/28/2023	201,500.00		
3/31/2023	3/31/2023	550,000.00	912828Q29	US TREASURY NOTES	1.50%	3/31/2023	554,125.00		
Total MATURITY		**1,190,000.00**					**1,198,390.63**		**0.00**
PAYDOWNS									
1/1/2023	1/25/2023	319.46	3137FUZN7	FHMS KJ30 A1	0.52%	1/1/2025	319.46		
1/1/2023	1/25/2023	1,272.55	3137F72U8	FHMS KJ32 A1	0.51%	6/1/2025	1,272.55		
1/1/2023	1/25/2023	111.88	3137BTU25	FHMS K724 A2	3.06%	11/1/2023	111.88		
2/1/2023	2/25/2023	112.25	3137BTU25	FHMS K724 A2	3.06%	11/1/2023	112.25		
2/1/2023	2/25/2023	328.28	3137FUZN7	FHMS KJ30 A1	0.52%	1/1/2025	328.28		
2/1/2023	2/25/2023	197.88	3137F72U8	FHMS KJ32 A1	0.51%	6/1/2025	197.88		
3/1/2023	3/25/2023	243.69	3137F72U8	FHMS KJ32 A1	0.51%	6/1/2025	243.69		

Quarterly Portfolio Transactions

Trade Date	Settle Date	Par ($)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amount ($)	Yield at Market	Realized G/L (BV)
PAYDOWNS									
3/1/2023	3/25/2023	5,890.73	3137BTU25	FHMS K724 A2	3.06%	11/1/2023	5,890.73		
3/1/2023	3/25/2023	433.89	3137FUZN7	FHMS KJ30 A1	0.52%	1/1/2025	433.89		
Total PAYDOWNS		**8,910.61**					**8,910.61**		**0.00**
SELL									
1/19/2023	1/24/2023	30,000.00	912828P79	US TREASURY NOTES	1.50%	2/28/2023	30,097.12		-123.51
1/19/2023	1/24/2023	100,000.00	912828P38	US TREASURY NOTES	1.75%	1/31/2023	100,802.65		-17.48
2/14/2023	2/15/2023	55,000.00	9128282Y5	US TREASURY NOTES	2.12%	9/30/2024	53,193.69		-3,687.07
2/24/2023	2/28/2023	20,000.00	912828T26	US TREASURY NOTES	1.37%	9/30/2023	19,692.99		-362.71
2/27/2023	2/28/2023	55,000.00	3137EAEP0	FREDDIE MAC NOTES	1.50%	2/12/2025	51,616.22		-3,403.86
2/27/2023	2/28/2023	150,000.00	3137EAEP0	FREDDIE MAC NOTES	1.50%	2/12/2025	140,771.50		-12,231.44
2/27/2023	2/28/2023	95,000.00	91282CBC4	US TREASURY NOTES	0.37%	12/31/2025	84,815.87		-9,262.02
2/27/2023	2/28/2023	355,000.00	91282CBC4	US TREASURY NOTES	0.37%	12/31/2025	316,943.54		-37,832.31
3/7/2023	3/7/2023	105,000.00	912828V98	US TREASURY NOTES	2.25%	2/15/2027	96,779.74		-6,483.04
3/7/2023	3/7/2023	145,000.00	9128284L1	US TREASURY NOTES	2.75%	4/30/2023	145,996.78		-637.39
3/13/2023	3/15/2023	50,000.00	912828Q29	US TREASURY NOTES	1.50%	3/31/2023	50,283.44		-87.64
3/13/2023	3/15/2023	100,000.00	912828Q29	US TREASURY NOTES	1.50%	3/31/2023	100,566.88		-63.68

Quarterly Portfolio Transactions

Trade Date	Settle Date	Par ($)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amount ($)	Yield at Market	Realized G/L (BV)
SELL									
3/21/2023	3/23/2023	205,000.00	91282CCN9	US TREASURY N/B NOTES	0.12%	7/31/2023	201,592.74		-3,224.46
Total SELL		**1,465,000.00**					**1,393,153.16**		**-77,416.61**

Important Disclosures

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It is not possible to invest directly in an index. The index returns shown throughout this material do not represent the results of actual trading of investor assets. Third-party providers maintain the indices shown and calculate the index levels and performance shown or discussed. Index returns do not reflect payment of any sales charges or fees an investor would pay to purchase the securities they represent. The imposition of these fees and charges would cause investment performance to be lower than the performance shown.

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- In accordance with generally accepted accounting principles, information is presented on a trade date basis; forward settling purchases are included in the monthly balances, and forward settling sales are excluded.
- Performance is presented in accordance with the CFA Institute's Global Investment Performance Standards (GIPS). Unless otherwise noted, performance is shown gross of fees. Quarterly returns are presented on an unannualized basis. Returns for periods greater than one year are presented on an annualized basis. Past performance is not indicative of future returns.
- Bank of America/Merrill Lynch Indices provided by Bloomberg Financial Markets.
- Money market fund/cash balances are included in performance and duration computations.
- Standard & Poor's is the source of the credit ratings. Distribution of credit rating is exclusive of money market fund/LGIP holdings.
- Callable securities in the portfolio are included in the maturity distribution analysis to their stated maturity date, although, they may be called prior to maturity.
- MBS maturities are represented by expected average life.

Glossary

- Accrued Interest: Interest that is due on a bond or other fixed income security since the last interest payment was made.
- Agencies: Federal agency securities and/or Government-sponsored enterprises.
- Amortized Cost: The original cost of the principal of the security is adjusted for the amount of the periodic reduction of any discount or premium from the purchase date until the date of the report. Discount or premium with respect to short-term securities (those with less than one year to maturity at time of issuance) is amortized on a straight line basis. Such discount or premium with respect to longer-term securities is amortized using the constant yield basis.
- Asset-Backed Security: A financial instrument collateralized by an underlying pool of assets – usually ones that generate a cash flow from debt, such as loans, leases, credit card balances, and receivables.
- Bankers' Acceptance: A draft or bill or exchange accepted by a bank or trust company. The accepting institution guarantees payment of the bill as well as the insurer.
- Commercial Paper: An unsecured obligation issued by a corporation or bank to finance its short-term credit needs, such as accounts receivable and inventory.
- Contribution to Total Return: The weight of each individual security multiplied by its return, then summed for each sector to determine how much each sector added or subtracted from the overall portfolio performance.
- Effective Duration: A measure of the sensitivity of a security's price to a change in interest rates, stated in years.
- Effective Yield: The total yield an investor receives in relation to the nominal yield or coupon of a bond. Effective yield takes into account the power of compounding on investment returns, while nominal yield does not.
- FDIC: Federal Deposit Insurance Corporation. A federal agency that insures bank deposits to a specified amount.
- Interest Rate: Interest per year divided by principal amount and expressed as a percentage.
- Market Value: The value that would be received or paid for an investment in an orderly transaction between market participants at the measurement date.
- Maturity: The date upon which the principal or stated value of an investment becomes due and payable.
- Negotiable Certificates of Deposit: A CD with a very large denomination, usually $1 million or more, that can be traded in secondary markets.
- Par Value: The nominal dollar face amount of a security.
- Pass-through Security: A security representing pooled debt obligations that passes income from debtors to its shareholders. The most common type is the mortgage-backed security.

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Glossary

- Repurchase Agreements: A holder of securities sells these securities to an investor with an agreement to repurchase them at a fixed price on a fixed date.
- Settle Date: The date on which the transaction is settled and monies/securities are exchanged. If the settle date of the transaction (i.e., coupon payments and maturity proceeds) occurs on a non-business day, the funds are exchanged on the next business day.
- Supranational: A multinational union or association in which member countries cede authority and sovereignty on at least some internal matters to the group, whose decisions are binding on its members.
- Trade Date: The date on which the transaction occurred; however, the final consummation of the security transaction and payment has not yet taken place.
- Unsettled Trade: A trade which has been executed; however, the final consummation of the security transaction and payment has not yet taken place.
- U.S. Treasury: The department of the U.S. government that issues Treasury securities.
- Yield: The rate of return based on the current market value, the annual interest receipts, maturity value, and the time period remaining until maturity, stated as a percentage on an annualized basis.
- YTM at Cost: The yield to maturity at cost is the expected rate of return based on the original cost, the annual interest receipts, maturity value, and the time period from purchase date to maturity, stated as a percentage on an annualized basis.
- YTM at Market: The yield to maturity at market is the rate of return based on the current market value, the annual interest receipts, maturity value, and the time period remaining until maturity, stated as a percentage on an annualized basis.

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AGENDA ITEM NO. 18

AGENDA TRANSMITTAL

MEETING DATE: June 20, 2023

CITY AGENDA ITEM: Conduct a Public Hearing, Approve Final Engineer's Report, and Order the Levy and Collection of Assessments for Maintenance Assessment Districts:

a. Council Adoption of Resolution No. 2023-__: Amending and/or Approving the Final Engineer's Annual Levy Reports for the Suisun City Maintenance Assessment Districts for FY 2023-24; and
b. Council Adoption of Resolution No. 2023-__: Ordering the Levy and Collection of Assessments within the Suisun City Maintenance Assessment Districts for FY 2023-24.

FISCAL IMPACT: The proposed inflator for the annual levy assessments for Fiscal Year (FY) 2023-24 is 1.43%. The inflator applies to all Landscaping & Lighting/Maintenance Assessment Districts (Districts) except for: Heritage Park, Montebello Vista, and Marina Village Dredging Districts. The annual inflator is provided to the City through the City's consultant for the Districts, NBS. NBS subscribes to the Engineering News Record's Construction Cost Index (CCI) which is where the annual CCI inflator is published each year.

This year's inflator results in an increase to the affected District's levy amounts, with the increase ranging between $0.00 and $65.33. The recommended FY 2023-24 assessments are provided in Summary Table of Recommended District Assessments for FY 2023-24 (Attachment 1). The landscaping of the Districts is an important component of the City's overall landscape and lighting maintenance program. Together the Districts generate approximately just slightly over $1,500,000 annually in assessments (non-General Fund) that are used to maintain and improve the various District neighborhoods and District neighborhood parks that would otherwise be liabilities to the General Fund.

STRATEGIC PLAN: Provide Good Governance.

BACKGROUND: On May 23, 2023, the City Council initiated the process to approve and levy the FY 2023-24 assessments for the City, approve the Final Engineer's Report for all Districts, and declare the Council's intent to levy and collect assessments for all Districts. Further, the City Council set June 20, 2023, as the date to hold a Public Hearing for the purpose of determining the final action on the Engineer's Reports and the proposed levy of assessments. This Public Hearing has been noticed in the newspaper as prescribed by law.

Annual Levy Procedures

The annual levy procedures are pursuant to the Landscaping and Lighting Act of 1972, Part 2, Division 15 of the California Streets and Highways Code (commencing with Section 22500). The proceedings follow a three-step process, which occur on an annual basis for approval by the City Council.

STEP 1 (CONSENT) is the adoption of a resolution initiating proceedings for the annual levy and collection of assessments and ordering the preparation and filing of the Engineer's Report.

STEP 2 (CONSENT) is the adoption of a resolution of intention which declares the intent to levy and collect assessments for the specified fiscal year. The resolution must:

- Generally describe the existing improvements and any substantial changes;
- Refer to the assessment district by its distinctive designation and indicates the general location of the District;
- Refer to the Engineer's Report for full description of the proposed assessments;
- State if there is an increase from the previous year; and
- Set the time and place for a public hearing by the Council on the levy of the proposed assessment.

STEP 3 and final step is to hold the Public Hearing at the time and place specified in the notice of public hearing. During the Public Hearing all interested persons shall be afforded the opportunity to hear and be heard by the Council. The Council may order changes in any of the matters provided in the Engineer's Report. The Council may then adopt a resolution confirming the diagram (boundary map) and assessment, either as originally proposed or as amended.

Engineer's Report: A report shall refer to the Assessment District by its distinctive designation, specify the fiscal year to which the report applies, and, with respect to that year, shall contain all of the following:

- Plans and specifications for the improvements.
- An estimate of the costs of the improvements.
- A diagram (boundary map) for the assessment district.
- An assessment of the estimated costs of the improvements.
- If bonds or notes will be issued pursuant to Section 22662.5, an estimate of their principal amount.

Refer to the Landscaping and Lighting Act of 1972, beginning with Section 22500 for the full text: chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://www.modestogov.com/DocumentCenter/View/89and-Lighting-Act-of-1972-PDF

The City Council serves as the legislative body governing the Districts with staff administering management of the Districts.

STAFF REPORT: Each year, the City must follow the same process for levying of the District assessments.

During the months of March and April 2023, staff conducted annual meetings for Blossom, Heritage Park, Lawler Ranch, Peterson Ranch, and Victorian Harbors (A, B, C-D, E, and F). At these meeting staff discusses District funding, past year accomplishments, plans for the coming year, receives any resident concerns or requests for the coming year and new this year, provide updates on the current landscape schedule rotation with the in-house crew. The annual meetings have been held on a regular basis over the last fifteen plus years. Since COVID, meetings are being hosted via ZOOM. Postcards are mailed to all property owners within each District, information is posted on Nextdoor.com and the City's webpage. Annual meetings are held at City Hall with each District between late February and April. The goal of holding the meetings each year is to facilitate greater communication between the attending residents from each District and City staff. However, meeting are often poorly attended with some Districts having no one show up from time to time. Note in reference to Step 3 in the

Background Section that holding the annual meeting for each District is not a statutory requirement as the Public Hearing is typically where resident express questions, including budget-related questions, concerns, and comments for the year relating to their respective District.

The planned implementation of the new ERP system includes a plan to provide specific financial information to the public regarding the LLD's on the City's website. This will support ongoing transparency efforts and allow interested residents to find financial information without having to contact the City first.

Due to on-going issues with the landscape contract, a decision was made by Administration to bring all District landscape maintenance services in-house to the City's Public Works Maintenance Division. LandCare was unable to provide the agreed upon contractual services at the price provided in their submitted response to the City's RFP in 2019. As a result, many areas within the Districts suffered from a lack of regular routine landscaping maintenance services. January 1, 2022, (Fiscal Year 2021-22) was the first year the City providing a 100% in-house crew for the maintenance within all Districts as of January 1, 2022. Personnel and equipment costs to support this endeavor is being borne by the Districts. There has been a steep learning curve for the new District-only crew as they work to learn the different areas and to understand the different tasks that need to be completed. In addition, it has been challenging to find new hires for the LLD-Only crew as well as to retain the employees once hired. This has resulted in the LLD-Only crew often working below the full crew capacity staffing level which impacts the crew's ability to perform all scheduled maintenance tasks as quickly and efficiently as possible.

As stated above, we are now at the last step in the annual levy process which is to hold the Public Hearing for the Districts and for the Parking Assessment District. Tonight, through the two Public Hearings, Council determines whether to approve the final Engineer's Reports, to approve the annual inflator, and orders the levy of the FY 2023-24 assessments. Council can review the proposed District assessments in the Summary of Proposed District Assessments Table (Attachment 1). Again, assessments for FY 2023-24 would be 1.43% higher than those for FY 2023-24 if the inflator is approved.

There are three Districts that were formed without annual inflators. Consequently, these Districts have suffered from on-going budget issues, with expenses exceeding revenues. These Districts are Montebello, Heritage Park, and Marina Village Dredging.

Three (3) Districts continue to warrant a specific update on their status as noted below.

Montebello Vista District (MBV)
There have been no significant changes in the MBV District. It continues to endure financial hardship, as the District does not generate sufficient revenue to meet the basic funding requirements needed to cover basic maintenance costs for the areas maintained by the District. With the increase in water rates the District's financial health is no longer plateauing as in years past. Water reductions, along with service reductions, may be necessary to keep this District from running into the red. Staff time and budget over the next couple of fiscal years will be closely monitored over the next few fiscal years. This will ensure the staff time costs are being accurately reflected in the District Public Works Maintenance Staff Time charge as well as getting a better picture of water costs at the new rates and their impact on the budget. It is possible that service level reductions may be necessary at some point in the future.

The City of Suisun City is in the process of hiring a professional landscaping design company to prepare plans, specifications and cost estimates (PS&E) for revitalization Montebello Vista Park, paid

for by grant funds. Anticipated features for the park through the Montebello Vista Park Revitalization Project, which will ultimately be based exclusively on the final amount of funds received, include:

- Conversion of the grass playing field into a synthetic turf playing surface including synthetic baseball infield. This baseball field will have no outfield fence.
- A multi-use sport court designed for basketball, futsal, and pickle ball.
- Addition of a toddler appropriate playground.
- Shaded picnic pavilion.

The RPM Department will be reaching out to the Montebello community to discuss this project and are currently scheduled to host community meetings in the late summer/early fall of 2023.

Heritage Park
Like Montebello Vista, the Heritage Park (District) continues to have a static revenue stream which is insufficient to sustain a very basic level of landscape maintenance activities for the District. The lack of funding, under the City-wide landscape maintenance contract, had resulted in dramatic reductions in landscape maintenance, no litter pickup, and inability to address most irrigation system failures.
Now that the District's maintenance is being handled by the LLD-Only crew, the District is starting to look a bit better with the in-house crew being able maintain additional areas that were not being maintained as part of the landscape contract. The start-up expenses associated with bringing the landscape maintenance in-house are greatly impacting the District's already negative beginning balance.

Peterson Ranch
For the last few years, the Peterson Ranch District (District) had been teetering on the edge of financial soundness and has accumulated a negative beginning balance in large part due to the continued increase in the cost of the previous landscape contracts and necessary tree removals. This District has a large overall area of turf, native grass areas, trees, and heavily planted medians/planters, including the center median on Walters Road which is very expensive to water and maintain. The new in-house crew continues to make inroads in getting a handle on this large District's maintenance needs.

Staff recommendation is that Council begin the Public Hearing process for the Districts and proceed with levying the FY23 assessments with this year's inflator included in the assessments.
On May 23, 2023, the Council initiated the process and approved the Preliminary Engineer's Reports for all Districts and declared the intent to levy and collect assessments for all Districts. Today, June 20, 2023, is a Public Hearing for determining the final action on the Engineer's Reports and approving and ordering the levy of the assessments. The Public Hearing also provides the District property owners with the opportunity to address the Council with questions or concerns regarding their District. The Public Hearing has been noticed in the newspaper as prescribed by law.

Order the Levy of Assessment – Assessment Deadline
By law, the City Council must order the levy of assessments for the Districts. After the Public Hearing and approval of the attached resolutions, NBS will prepare the taped Assessor Parcel Assessment Report to be sent to the County in time for the Assessor's August 10, 2023, deadline.

STAFF RECOMMENDATION:
It is recommended that the City Council:

- Receive the Staff Report;
- Open the Public Hearing;

- Conduct a Public Hearing to receive public comment;
- Close the Public Hearing;
- Adopt Resolution No. 2023-__: Amending and/or Approving the Final Engineer's Annual Levy Reports for the Suisun City Maintenance Assessment Districts for FY 2023-24; and
- Adopt Resolution No. 2023-__: Ordering the Levy and Collection of Assessments within the Suisun City Maintenance Assessment Districts for FY 2023-24.

DOCUMENTS ATTACHED:

1. Resolution No. 2023-__: Amending and/or Approving the Final Engineer's Annual Levy Reports for the Suisun City Maintenance Assessment Districts for FY 2023-24.
2. Resolution No. 2023-__: Ordering the Levy and Collection of Assessments within the Suisun City Maintenance Assessment Districts for FY 2023-24.
3. Summary Table of Recommended District Assessments for FY 2023-24.
4. Diagram (Boundary Map) for Each District.
5. PowerPoint Presentation.
6. Final Engineer's Report (Due to size the attachment is available online at: https://www.suisun.com/files/sharedassets/suisuncity/departments/public-works/documents/6-final-engineers-report.pdf).

PREPARED BY: Amanda Dum, Management Analyst II
REVIEWED BY: Nouae Vue, Public Works Director
APPROVED BY: Greg Folsom, City Manager

ATTACHMENTS:

1 Resolution Amending and or Approving the Final Engineer's Annual Levy Reports.pdf
2 Resolution Ordering the Levy and Collection of Assessments.pdf
3 Summary Table.pdf
4 Diagram Boundary Map for Each District.pdf
5 PowerPoint Presentation.pdf

RESOLUTION NO. 2023 - __

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY AMENDING AND/OR APPROVING THE FINAL ENGINEER'S ANNUAL LEVY REPORTS FOR THE SUISUN CITY MAINTENANCE ASSESSMENT DISTRICTS FOR FY 2023-24

WHEREAS, the City Council, pursuant to the provisions of the *Landscape and Lighting Act of 1972, Part 2, Division 15 of the California Streets and Highways Code (commencing with Section 22500)* and the *Municipal Improvement Act of 1913, Division 12 of the California Streets and Highways Code (commencing with Section 10000)* (hereafter referred to as the "Acts") did by previous Resolution, order NBS Government Finance Group, to prepare and file reports in accordance with *Chapter 1 Article 4* of the Act, *commencing with Section 22565*, in connection with the proposed levy and collection of assessments for the **Blossom Maintenance Assessment District, Heritage Park Maintenance Assessment District, Lawler Ranch Maintenance Assessment District, Marina Village Channel Improvement District, Montebello Vista Maintenance Assessment District, Railroad Avenue Maintenance Assessment District, Peterson Ranch Maintenance Assessment District, and the Victorian Harbor Maintenance Assessment District** (hereafter referred to as the "Districts"), for the Fiscal Year commencing July 1, 2023 and ending June 30, 2024; and

WHEREAS, the Engineer has prepared and filed with the City Clerk of the City of Suisun City and the City Clerk has presented to the City Council said reports; and

WHEREAS, the City Council has carefully examined and reviewed each Report as presented, and is satisfied with each and all of the items and documents as set forth therein, and finds that the levy has been spread in accordance with the special benefits received from the improvements, operation, maintenance and services to be performed, as set forth in said Reports.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE CITY COUNCIL FOR THE DISTRICTS AS FOLLOWS:

Section 1 The Reports, as presented, are hereby approved, and ordered to be filed in the Office of the City Clerk as a permanent record to remain open to public inspection.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Suisun City held on Tuesday the 20th day of June 2023, by the following vote:

AYES: Councilmembers: _____
NOES: Councilmembers: _____
ABSENT: Councilmembers: _____
ABSTAIN: Councilmembers: _____

WITNESS my hand and the seal of said City this 20th day of June 2023.

_____
Anita Skinner
City Clerk

RESOLUTION NO. 2023-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS WITHIN THE SUISUN CITY MAINTENANCE ASSESSMENT DISTRICTS FOR FY 2023-24

WHEREAS, the City Council has, by previous resolutions, declared their intention to hold a public hearing concerning the levy and collection of assessments within the **Blossom Maintenance Assessment District, Heritage Park Maintenance Assessment District, Lawler Ranch Maintenance Assessment District, Marina Village Channel Assessment District, Montebello Vista Maintenance Assessment District, Peterson Ranch Maintenance Assessment District, Railroad Avenue Maintenance Assessment District and the Victorian Harbor Maintenance Assessment District** (hereafter referred to as the "Districts"), for the fiscal year commencing July 1, 2023 and ending June 30, 2024 pursuant to the provisions of the *Landscape and Lighting Act of 1972, Part 2, Division 15 of the California Streets and Highways Code (commencing with Section 24500)* and the *Municipal Improvement Act of 1913, Division 12 of the California Streets and Highways Code (commencing with Section 10000)* (hereafter referred to as the "Acts") to pay the costs and expenses of operating, maintaining and servicing the improvements located within the Districts; and,

WHEREAS, the City of Suisun City (the "City") has retained NBS Government Finance Group, DBA NBS ("NBS") for the purpose of assisting with the annual levy of the District, and to prepare and file an Annual Engineer Report; and,

WHEREAS, the City Council desires to levy and collect assessments against parcels of land within the Districts for the fiscal year commencing July 1, 2023 and ending June 30, 2024, to pay the costs and expenses of operating, maintaining and servicing the improvements within the Districts; and,

WHEREAS, the City and its legal counsel have reviewed Proposition 238 and found that these assessments comply with applicable provisions of Section XIII D of the California State Constitution; and,

WHEREAS, the assessments are in compliance with all laws pertaining to the levy of the maintenance district assessments, and the assessments are levied without regard to property valuation.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE CITY COUNCIL FOR THE DISTRICT AS FOLLOWS:

Section 1 Following notice duly given, the City Council has held a full and fair Public Hearing regarding its Resolution Approving and or Amending the Final Engineer's Reports prepared in connection therewith; the levy and collection of assessments, and considered all oral and written statements, protests and communications made or filed by interested persons.

Section 2 Based upon its review (and amendments, as applicable) of the Final Engineer's Reports, a copy of which has been presented to the City Council and which has been filed with the City Clerk, the City Council hereby finds and determines that:

i) The land within the District will receive special benefit by the operation, maintenance, and servicing of landscaping, street lighting, channel maintenance, parks, median island landscaping, alleyway landscaping, hardscape, sound walls, and appurtenant facilities within the boundaries of the Districts.

ii) The District includes all of the lands receiving such special benefit.

iii) The net amount to be assessed upon the lands within the District in accordance with the costs for the fiscal year commencing July 1, 2023 and ending June 30, 2024 is apportioned by a formula and method which fairly distributes the net amount among all eligible parcels in proportion to the estimated special benefit to be received by each parcel from the improvements and services.

Section 3 The Reports and assessments as presented to the City Council and on file in the office of the City Clerk are hereby confirmed as filed.

Section 4 The City Council hereby orders the proposed improvements to be made, which improvements are fully outlined in the Annual Engineer's Reports, which provide details of all improvements. Services provided include all necessary service, operations, administration and maintenance required to keep the improvements in a healthy, vigorous and satisfactory condition.

Section 5 The maintenance, operation and servicing of the landscaping, street lighting, channels, and appurtenant facilities shall be performed pursuant to the Act and the County Auditor of the County of Solano shall enter on the County Assessment Roll opposite each parcel of land the amount of levy, and such levies shall be collected at the same time and in the same manner as the County taxes are collected. After collection by the County, the net amount of the levy shall be paid to the City Treasurer.

Section 6 The City Treasurer shall deposit all money representing assessments collected by the County of Solano for the District to the credit of a fund for each Maintenance Assessment District, and such money shall be expended only for the maintenance, operation and servicing of the landscaping, lighting and appurtenant facilities as described in Section 4.

Section 7 The adoption of this Resolution constitutes the District levy for the Fiscal Year commencing July 1, 2023 and ending June 30, 2024.

Section 8 The City Clerk is hereby authorized and directed to file the levy with the County Auditor upon adoption of this Resolution.

Section 9 A certified copy of the levy shall be filed in the office of the City Clerk and open for public inspection.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Suisun City held on Tuesday the 20th day of June 2023, by the following vote:

AYES: Councilmembers: _____
NOES: Councilmembers: _____
ABSENT: Councilmembers: _____
ABSTAIN: Councilmembers: _____

WITNESS my hand and the seal of said City on this 20th day of June 2023.

_____
Anita Skinner
City Clerk

Summary of Proposed District Assessments - Fiscal Year 2023-24

District	# of Parcels & EDU's	NEW PROPOSED LEVY – FY23-24 (Assessment Per EDU)	ENR CCI (1.43%) Increase FY23-24	FY22-23 (Assessment Per EDU)	First Year Assessed
Blossom	113	$206.60	$2.91	$203.69	92/93
Heritage Park	759	$192.64	$0.00	$192.64	92/93
Lawler Ranch	1,304.30	$321.10	$4.53	$316.57	90/91
Marina Village - Inlet	25	$1,127.68	$0.00	$1,127.68	95/96
Marina Village - Inlet & Main	16	$1,199.92	$0.00	$1,199.92	95/96
Marina Village - Commercial	1	$4,688.27	$0.00	$4,688.27	95/96
Montebello Vista	486	$75.00	$0.00	$75.00	89/90
Peterson Ranch	605	$440.86	$6.22	$434.64	3-Feb
Railroad Avenue	2	$4,631.80	$65.33	$4,566.47	91/92
Victorian Harbor A - Dredging	94	$343.45	$4.84	$338.61	94/95
Victorian Harbor A - Maintenance	94	$952.28	$13.43	$938.85	94/95
Victorian Harbor B - Dredging	20.95	$343.45	$4.84	$338.61	94/95
Victorian Harbor B - Maintenance	20.95	$952.28	$13.43	$938.85	94/95
Victorian Harbor C-D - Dredging	119.99	$343.45	$4.84	$338.61	94/95
Victorian Harbor C-D – Maintenanc	119.99	$1,428.86	$20.15	$1,408.71	94/95
Victorian Harbor E - Dredging	55	$343.45	$4.84	$338.61	94/95
Victorian Harbor E - Maintenance	55	$952.28	$13.43	$938.85	94/95
Victorian Harbor F - Dredging	89	$343.45	$4.84	$338.61	94/95
Victorian Harbor F - Maintenance	89	$952.28	$13.43	$938.85	94/95

EDU = Equivalent Dwelling Unit

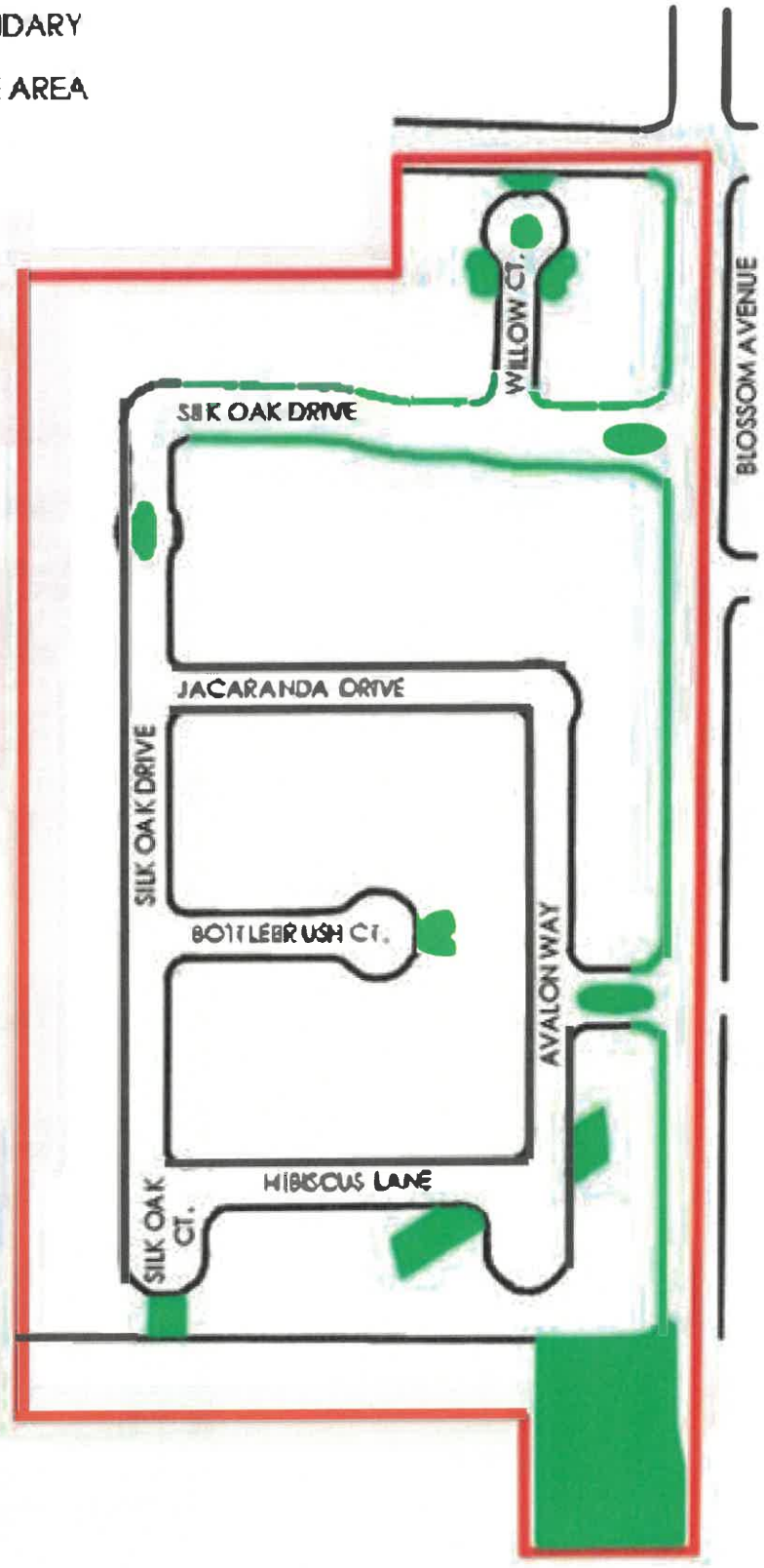
ENR CCI = Adjusted annual inflator produced by the Engineer's News Record Construction Cost Index.

DISTRICT BOUNDARY

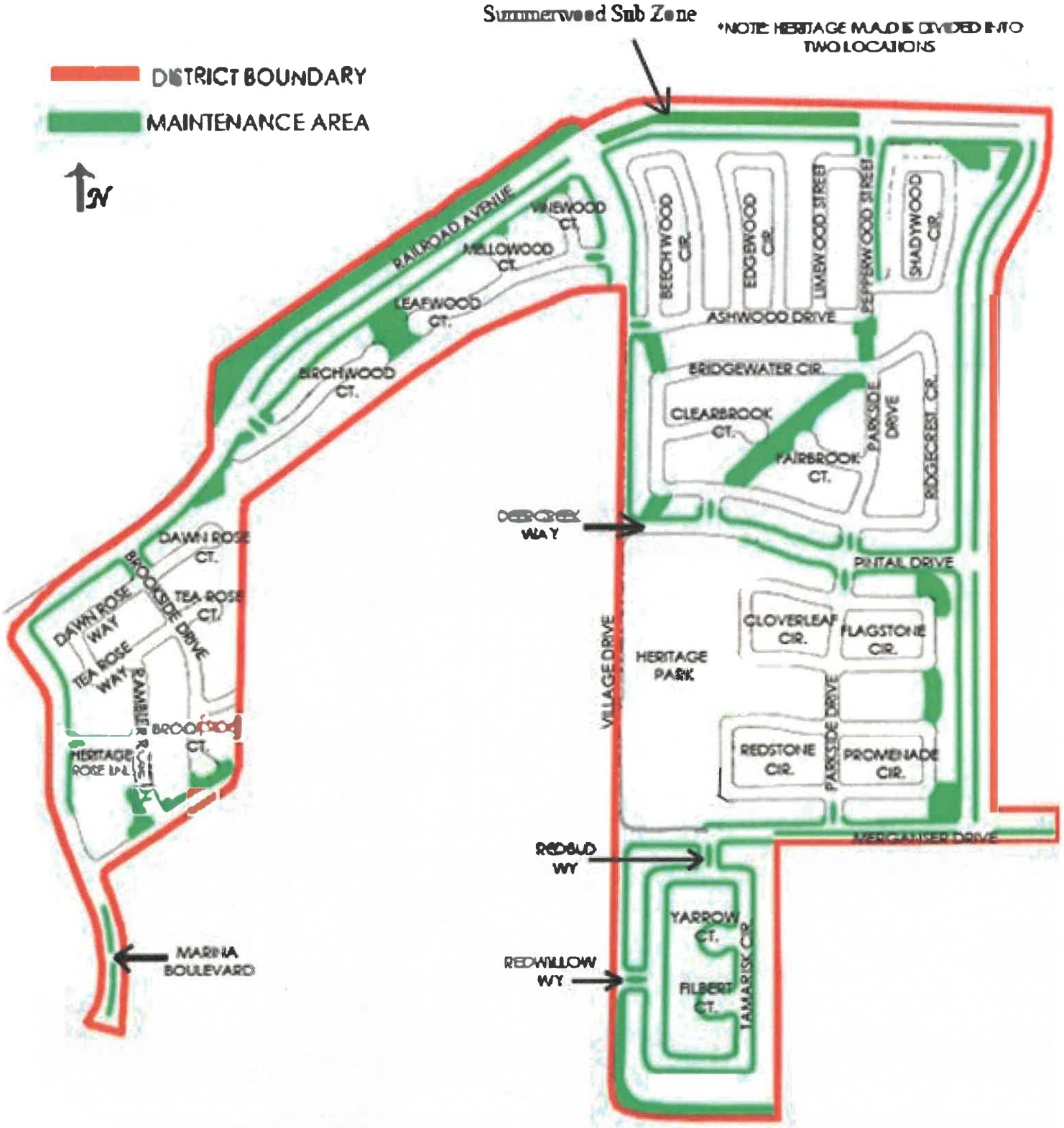
MAINTENANCE AREA

N

NOTE: Document does not include Maria Village Dredging LLD Map.



BLOSSOM MAINTENANCE ASSESSMENT DISTRICT
SUISUN CITY, CALIFORNIA



HERITAGE PARK MAINTENANCE ASSESSMENT DISTRICT
SUISUN CITY, CALIFORNIA

*NOTE: HERITAGE M.A.D IS DIVIDED INTO TWO LOCATIONS

DISTRICT BOUNDARY

MAINTENANCE AREA

N

HERITAGE PARK MAINTENANCE ASSESSMENT DISTRICT
SUISUN CITY, CALIFORNIA

LAWLER RANCH
MAINTENANCE ASSESSMENT DISTRICT
SUISUN CITY, CALIFORNIA

DISTRICT BOUNDARY

MAINTENANCE AREA

MONTEBELLO MAINTAINANCE ASSESSMENT DISTRICT
SUISUN CITY, CALIFORNIA

Coastland Civil Engineering, Inc.
1400 Neotomas Avenue, Santa Rosa, CA 95405
707.571.8005 707.571.8037 Fax

CITY OF SUISUN CITY
PETERSON RANCH
MAINTENANCE ASSESSMENT DISTRICT

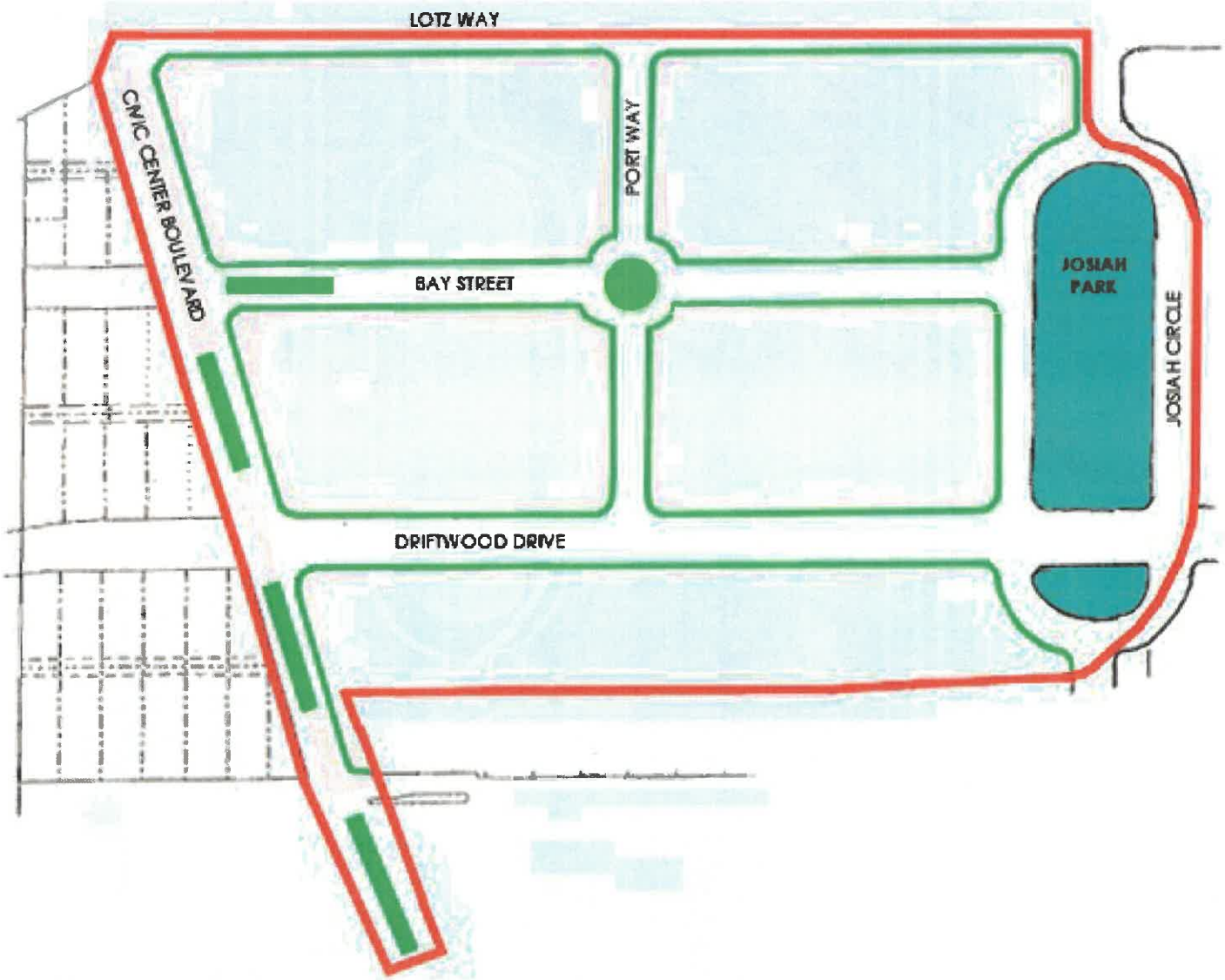
RAILROAD
MAINTENANCE ASSESSMENT DISTRICT

DISTRICT BOUNDARY

MAINTENANCE AREA

JOSIAH PARK (TO RECEIVE SEPARATE BID)

N

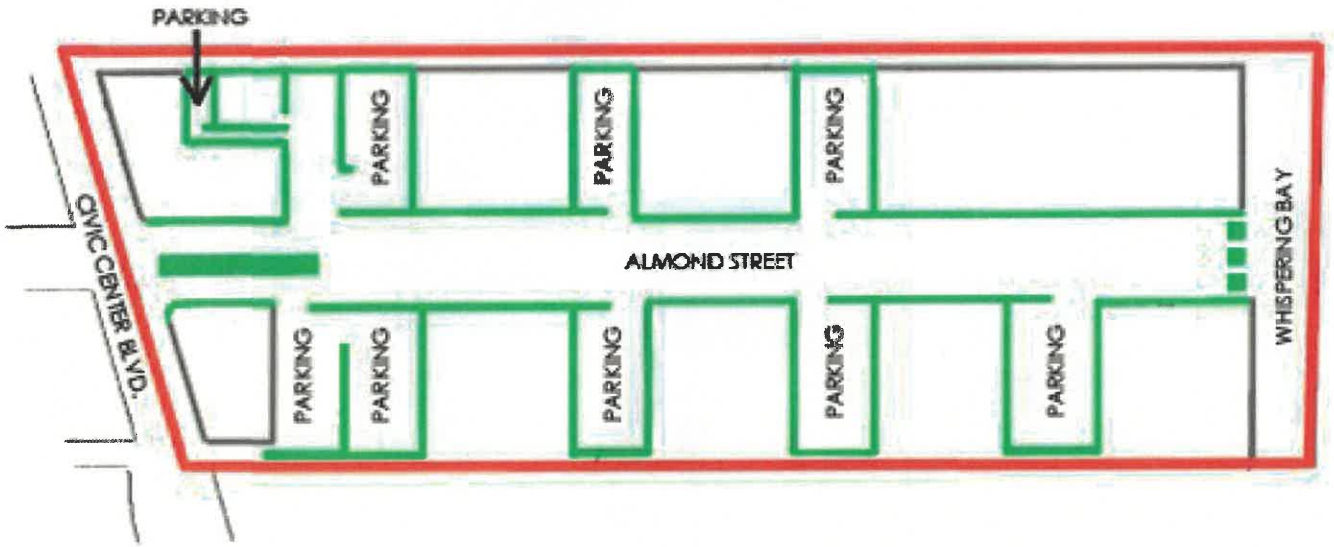


VICTORIAN HARBOR-ZONE "A"
MAINTENANCE ASSESSMENT DISTRICT
SUISUN CITY, CALIFORNIA

DISTRICT BOUNDARY

MAINTENANCE AREA

N



VICTORIAN HARBOR-ZONE "B"
MAINTENANCE ASSESSMENT DISTRICT
SUISUN CITY, CALIFORNIA

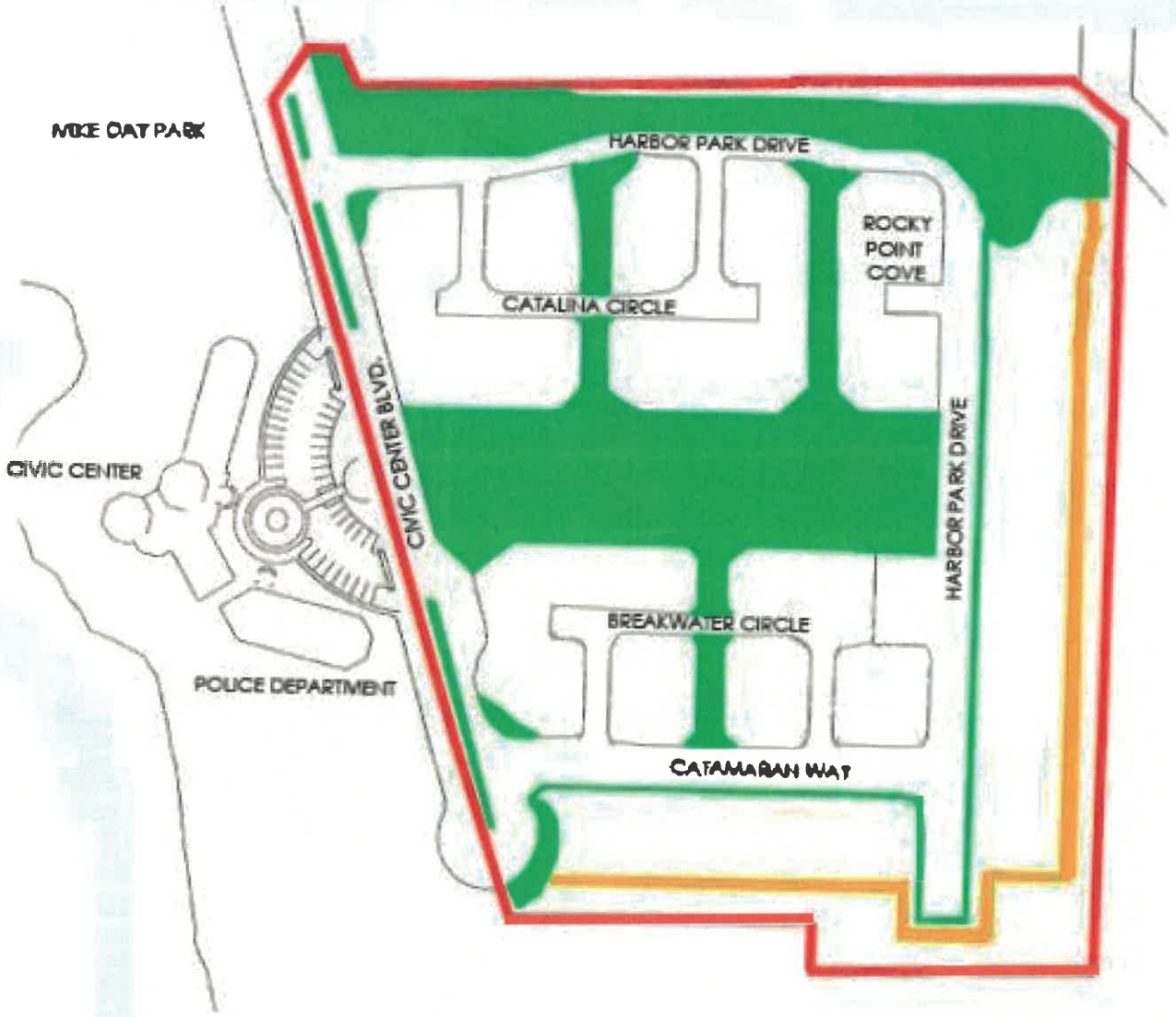
VICTORIAN HARBOR C-D
MAINTENANCE ASSESSMENT DISTRICT

DISTRICT BOUNDARY

MAINTENANCE AREA

NATIVE GRASSES

N



VICTORIAN HARBORZONE "E"
MAINTENANCE ASSESSMETN DISTRICT
SUISUN CITY, CALIFORNIA

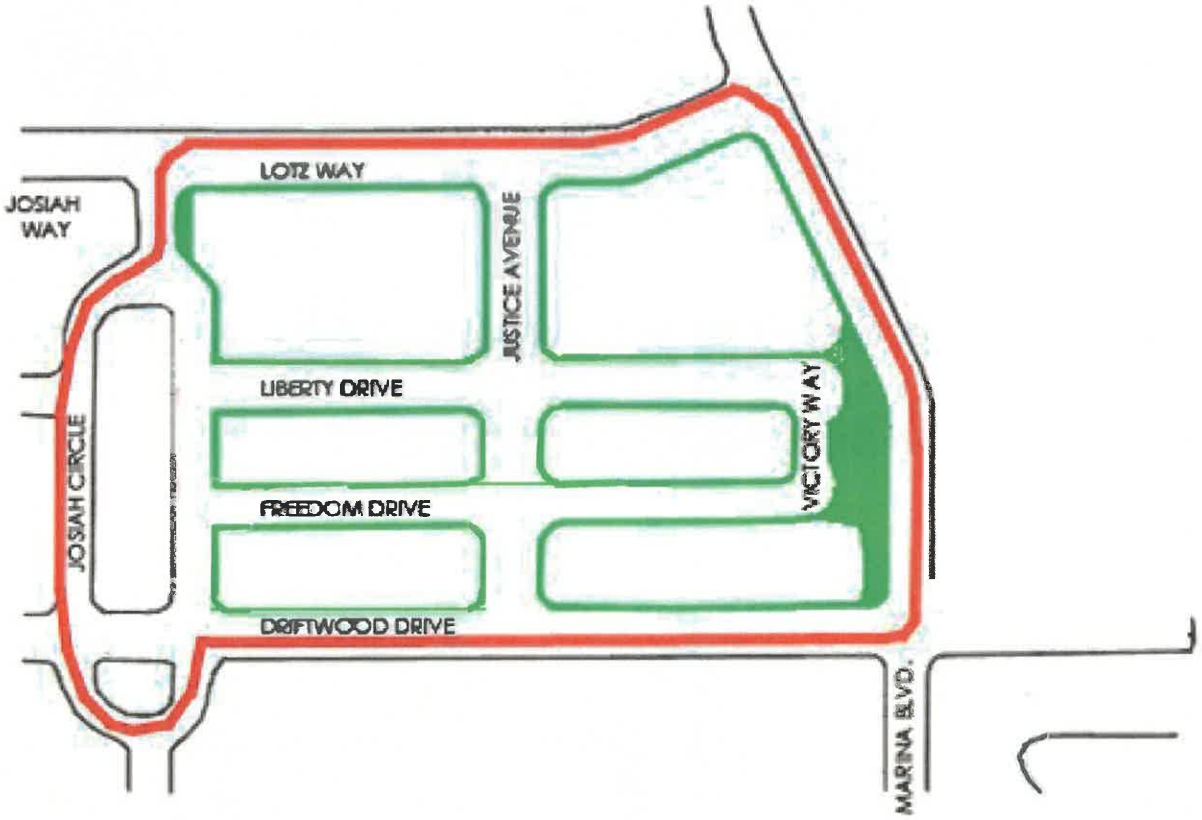
DISTRICT BOUNDARY

MAINTENANCE AREA

ATTACHMENT NO. 6

N

LANDSCAPING & LIGHTING DISTRICTS MAPS



CITY OF SUISUN CITY CALIFORNIA

VICTORIAN HARBOR-ZONE "F" MAINTENANCE ASSESSMENT DISTRICT SUISUN CITY, CALIFORNIA

Landscaping & Lighting Districts (Districts) & Parking Assessment District (PAD)

Public Hearing, Annual Levy and Background
June 20, 2023

Fiscal Year 2023-24

1

Two Sections

1) Background on Landscaping & Lighting Districts (LLDs).

2) Annual Levy Process.

2

Section 1

Background on Landscaping & Lighting Districts (LLDs)

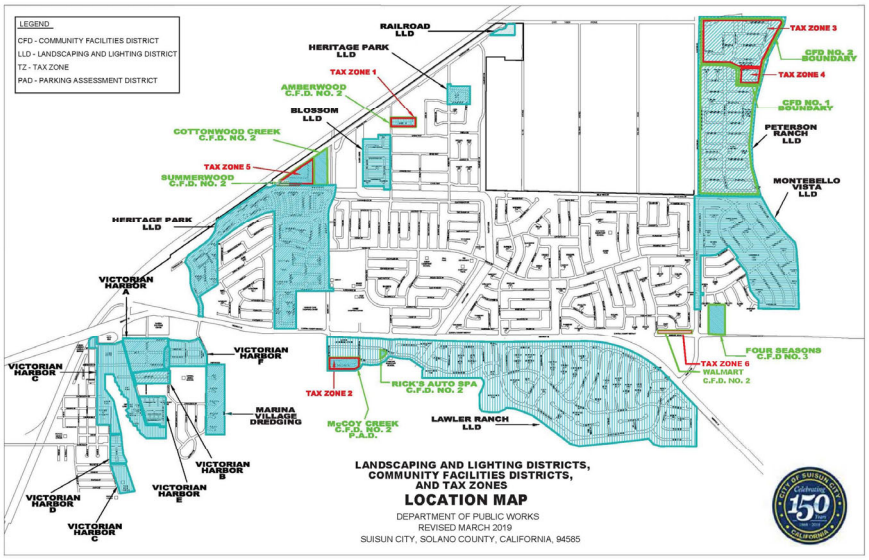
3

Topics to be Covered

- Why are Landscaping & Lighting Districts (LLDs) formed
- How are LLDs formed
- What is the annual levy process
- Why is an Inflator included in most Districts
- When are the annual District meetings held and why
- Contractor history
- Current in-house schedule
- Why did the City start to use Landscaping & Lighting Districts instead of Maintenance Assessment Districts
- What do the acronyms MAD & LLD mean and why did the acronym change from MAD to LLD
- Attendance data
- Requests from annual meetings

4

Citywide Map – LLDs, PAD, CFDs & Tax Zones



5

Why are LLDs formed?

- To cover landscaping and maintenance of District features, such as:
  - Parks and/or playgrounds
  - Curb-side landscaping
  - Streetlights
  - Storm drain features
  - Trees
  - Common areas
  - Masonry walls/entrances

6

What do the Acronyms Mean?

Why did the Acronym Change from MAD to LLD?

- *Maintenance Assessment Districts = MADs*
  - This was the legal name of the Districts at formation
- *Landscaping & Lighting Districts = LLDs*
  - The generic way to reference Districts based on the language in the 1972 Act
  - Direction under an Interim City Manager was to change the way the Districts were referred to from MADs to LLDs
  - Both may be used interchangeably in general discussion and refer to the same Districts

7

How are LLDs formed?

Summary overview of the formation procedures:

- Resolution of Initiation (Adopted at a Council Meeting)
- Consultant to prepare Special Benefit Analysis and Engineer's Report
- Consultant to prepare balloting materials
- Resolution of Intention - File Engineer's Report and set time and place of Public Hearing (Adopted at a Council Meeting)
- Ballots are mailed
- Notice of Public Hearing (Clerk to publish Public Hearing Notice in local newspaper)
- Public Hearing - Protest Ballot (At Public Hearing - determine whether majority protest exists)
- If no majority protest – Adopt Resolution Ordering Levy of Assessments at Council Meeting
- Levy of Assessments sent to County Assessor's Office, annual administration of the LLD follows each year
- If a majority protest exists – The District is not formed
- No levy assessment is sent to the County Assessor's Office

8

What is the annual levy process?

Three-Step Procedure

- Step 1
  - Council adopts a Resolution formally initiating the annual process & orders the preparation and filing of the annual Engineer's Report
- Step 2
  - Council adopts a Resolution of intention which sets the Public Hearing date & time
- Step 3
  - Council holds the Public Hearing, approves the levy rates for the coming Fiscal Year, and approves the final Engineer's Report

9

Why is an Inflator Included in Most LLDs?

- To attempt to cover the cost of inflation impacting District costs, such as:
  - Materials/parts costs
  - Labor costs
  - Equipment costs
  - Administrative costs

Ten Year Annual Inflator History

Fiscal Year	Percentage Increase
2013/14	0.02%
2014/15	5.03%
2015/16	2.46%
2016/17	3.55%
2017/18	1.19%
2018/19	2.72%
2019/20	2.56%
2020/21	4.01%
2021/22	2.66%
2022/23	14.79%

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Contactor History

Landscape Contractor	Approx. Service Years
Coast Landscape Management, Inc.	FY 99/00 to FY 03/04
TruGreen Landscape	FY 04/05 to FY 08/09
New Image Landscape Company	FY 09/10 to FY 18/19
New Image Landscape Company	FY 19/20 to 5/31/2020
LandCare	6/1/2020 to 12/31/2021
In-House LLD-Only Public Works Maintenance Crew	*1/1/2022 to Present*

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Current In-House Maintenance Schedule

1st Week of the Month → Victorian Harbors & Blossom

2nd Week of the Month → Heritage Park & Tax Zones

3rd Week of the Month → Peterson Ranch & Montebello

4th Week of the Month → Lawler Ranch

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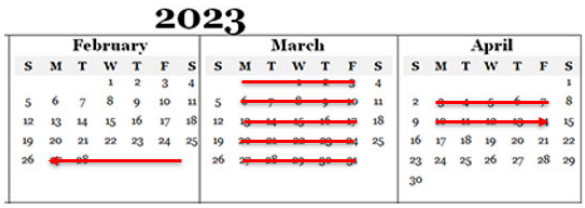
When are Annual District Meeting Held?

District meeting are held at the same time each year between:

The last week in February and approx. the 2nd week in April



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Attendance Data

District	2019-20	2020-21	2021-22	2022-23	2023-24
Lawler Ranch	18	17	*8*	*5*	7
Peterson Ranch	6	0	9	1	6
Blossom	5	3	1	4	3
Montebello	10	4	3	5	4
Heritage Park	4	5	4	2	4
Vic A	0	7	*2*	3	2
Vic B	0	0	0	0	0
Vic C-D	1	1	2	3	1
Vic E	1	0	*0*	1	0
Vic F	2	0	*1*	0	0

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Typical Meeting Requests

- Code Enforcement violations
- Median maintenance
- Request for dummy security cameras
- Landscape concerns for specific locations
- Landscape concerns for general area(s)
- Pothole & roadway concerns
- Tree trimming requests
- Replanting requests
- Questions about how assessment works and what it covers
- Questions about service schedule
- Irrigation repair requests
- Concerns about weeds
- Trash pickup concerns
- Who owns property & who is responsible for mowing down weeds
- Streetlight repair requests

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Section 2

Annual Levy Process

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Annual Levy Process – Districts & PAD

The annual levy process consists of the following steps:

- Reviewing Engineer's Reports (1.43% CCI Increase).
- Conducting Public Hearing for LLDs & PAD.
- Council Actions –
  - Approval of final Engineer's Reports for Districts & for PAD
  - Review assessment increase, increase per Council direction
  - NBS sends levy assessment amounts to County Assessor's Office by deadline

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Accomplishments for FY23

- Irrigation repairs in all Districts
- Upgraded Calsense controllers to 4G (ongoing project)
- Transitioned from LandCare to an in-house LLD-Only maintenance crew
- Continued focus on learning service areas and refining service schedule
- Replaced fall material in the Tot Lot and Big Kids Lot within Lawler Ranch Park.
- Mulch in streetside planters in Vic F
- Purchased faux security cameras for Vic F
- Awarded contract for Vic A Column & Masonry Wall Painting Project

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Goals for FY24

- Complete Vic A Column & Masonry Wall Painting Project
- Continue to focus on the core landscaping services which are weed abatement, tree & shrub trimming, mowing, edging, and irrigation (Identify training opportunities)
- Victorian Harbor F: Re-Landscaping Project
- Balance LLD Budget (Revenue ≥ Expenses)
- Continue to upgrade Calsense controllers to 4G

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FY2023-24 Proposed Assessments

Summary of Proposed District Assessments - Fiscal Year 2023-24

District	# of Parcels & EDU's	NEW PROPOSED LEVY – FY23-24 (Assessment Per EDU)	ENR CCI (1.43%) Increase FY23-24	FY22-23 (Assessment Per EDU)	First Year Assessed
Blossom	113	$206.60	$2.91	$203.69	92/93
Heritage Park	759	$192.64	$0.00	$192.64	92/93
Lawler Ranch	1,304.30	$321.10	$4.53	$316.57	90/91
Marina Village - Inlet	25	$1,127.68	$0.00	$1,127.68	95/96
Marina Village - Inlet & Main	16	$1,199.92	$0.00	$1,199.92	95/96
Marina Village - Commercial	1	$4,688.27	$0.00	$4,688.27	95/96
Montebello Vista	486	$75.00	$0.00	$75.00	89/90
Peterson Ranch	605	$440.86	$6.22	$434.64	3-Feb
Railroad Avenue	2	$4,631.80	$65.33	$4,566.47	91/92
Victorian Harbor A - Dredging	94	$343.45	$4.84	$338.61	94/95
Victorian Harbor A - Maintenance	94	$952.28	$13.43	$938.85	94/95
Victorian Harbor B - Dredging	20.95	$343.45	$4.84	$338.61	94/95
Victorian Harbor B - Maintenance	20.95	$952.28	$13.43	$938.85	94/95
Victorian Harbor C-D - Dredging	119.99	$343.45	$4.84	$338.61	94/95
Victorian Harbor C-D – Maintenanc	119.99	$1,428.86	$20.15	$1,408.71	94/95
Victorian Harbor E - Dredging	55	$343.45	$4.84	$338.61	94/95
Victorian Harbor E - Maintenance	55	$952.28	$13.43	$938.85	94/95
Victorian Harbor F - Dredging	89	$343.45	$4.84	$338.61	94/95
Victorian Harbor F - Maintenance	89	$952.28	$13.43	$938.85	94/95

EDU = Equivalent Dwelling Unit

ENR CCI = Adjusted annual inflator produced by the Engineer's News Record Construction Cost Index.

NOTE: Table also included as attachment to Agenda item.

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Staff's Recommendation is to:

- Conduct the Public Hearing for the LLDs & for the PAD.
- Approve the Final Engineer's Reports for FY2022-23 for the LLDs & and for the PAD.
- Approve Assessment Increase & Levy the FY23 Assessments for the LLDs & for the PAD.

Questions?...

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AGENDA ITEM NO. 19

AGENDA TRANSMITTAL

MEETING DATE: June 20, 2023

CITY AGENDA ITEM: Conduct a Public Hearing, Approve Final Engineer's Report, and Order the Levy and Collection of Assessments for the McCoy Creek Parking Benefit Assessment District:

a. Council Adoption of Resolution No. 2023-___: Amending and/or Approving the Final Engineer's Annual Levy Report for the McCoy Creek Parking Benefit Assessment District for FY 2023-24; and
b. Council Adoption of Resolution No. 2023-___: Ordering the Levy and Collection of Assessments within the McCoy Creek Parking Benefit Assessment District for FY 2023-24.

FISCAL IMPACT: The proposed assessment would be collected for the City by the Solano County Auditor/Controller, via the secured property tax bills of the assessable parcels within the District boundary, to fund parking improvements and ongoing maintenance within the District. The maximum assessment will be subject to an annual inflation factor based on the Annual Construction Cost Index as published in the first issue of each April of the Engineering News Record magazine. This year the annual inflation factor is 1.43% increasing the maximum assessment for Fiscal Year (FY) 2023-24 from $119.64 to $121.35.
This is a change of $1.71. The total District budget would be $8,785. This District provides services that benefit the properties assessed, and these services would otherwise be provided through the General Fund.

STRATEGIC PLAN: Provide Good Governance.

BACKGROUND: On May 23, 2023, the City Council initiated the process to: approve and levy the FY 2023-24 assessments for the McCoy Creek Parking Assessment District (PAD), to approve the Preliminary Engineer's Report for the PAD and to declare the Council's intent to levy and collect assessments for the PAD. Further, the City Council set June 20, 2023, as the date to hold a Public Hearing for the purpose of determining the final action on the Engineer's Report and the proposed levy of assessments. This Public Hearing has been noticed in the newspaper as prescribed by law.

STAFF REPORT: As a condition of approval for the McCoy Creek Development Project, the subdivision developer was required to create a Parking Assessment District to offset long-term maintenance costs associated with the on-street parking within public right-of-way and other maintenance. The City Council and the applicant agreed to the formation of a Parking Assessment District to offset the long-term maintenance of on-street parking for these purposes. The number of on-street parking spaces provided is 72.40. The Mixed-Use and Commercial Development portions are required to pay for the long-term maintenance of the on-street parking because those units are benefiting from the deviation to the City's off-street parking requirements and utilizing public right-of-way. The boundaries of the District are described as within the area bounded by McCoy Creek Way to the North, Gray Hawk Lane to the South, Crescent Elementary School to the East and Grizzly Island Road to the West.

The FY2023-24 annual inflator is 1.43% according to the April Engineering News Record's Construction Cost Index (CCI). Please see the Engineer's Report for a detail of the assessment.

Levy Process

On May 23, 2023, the Council initiated the process to approve the Preliminary Engineer's Report for the PAD and declared the intent to levy and collect assessments for the PAD.

Today, June 20, 2023, is a Public Hearing for taking final action on the Engineer's Report and ordering the levy of assessments. The Public Hearing also provides the PAD property owners the opportunity to address the Council with any questions and concerns they might have in their District. The Public Hearing has been noticed in the newspaper as prescribed by law.

Order the Levy of Assessment – Assessment Deadline

By law, the City Council must order the levy of assessments for the PAD. After the Public Hearing and approval of the attached resolutions, NBS will prepare the taped Assessor Parcel Assessment Report to be sent to the County in time for the Assessor's August 10, 2023, deadline.

STAFF RECOMMENDATION:

It is recommended that the City Council:

- Receive the staff report; and
- Open the Public Hearing; and
- Conduct a Public Hearing to receive public comment; and
- Close the Public Hearing; and
- Adopt Resolution No. 2023-___: Amending and/or Approving the Final Engineer's Annual Levy Report for the McCoy Creek Parking Benefit Assessment District for FY 2023-24; and
- Adopt Resolution No. 2023-___: Ordering the Levy and Collection of Assessments within the McCoy Creek Parking Benefit Assessment District for FY 2023-24.

DOCUMENTS ATTACHED:

1. Resolution No. 2023-___: Amending and/or Approving the Final Engineer's Annual Levy Report for the McCoy Creek Parking Benefit Assessment District for FY 2023-24.
2. Resolution No. 2023-___: Ordering the Levy and Collection of Assessments within the McCoy Creek Parking Benefit Assessment District for FY 2023-24.
3. Final Engineer's Report for the McCoy Creek Parking Benefit Assessment District.
4. Final Diagram McCoy Creek Parking Assessment District (PAD).
5. PowerPoint Presentation.

PREPARED BY: Amanda Dum, Management Analyst II
REVIEWED BY: Nouae Vue, Public Works Director
APPROVED BY: Greg Folsom, City Manager

ATTACHMENTS:

1 Resolution Amending and or Approving the Final Engineer's Annual Levy Report.pdf
2 Resolution Ordering the Levy and Collection of Assessments within the McCoy Creek Parking Benefit Assessment District.pdf
3 Final Engineer's Report for the McCoy Creek Parking Benefit Assessment District.pdf
4 Final Diagram McCoy Creek Parking Assessment District.pdf
5 PowerPoint Presentation.pdf

RESOLUTION NO. 2023-___

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY AMENDING AND/OR APPROVING THE FINAL ENGINEER'S ANNUAL LEVY REPORT FOR THE MCCOY CREEK PARKING BENEFIT ASSESSMENT DISTRICT FOR FY 2023-24

WHEREAS, the City Council, pursuant to the provisions of the *Benefit Assessment Act of 1982, Title 5 Division 2, of the California Government Code (commencing with Section 54703)* (hereafter referred to as the "Act") did by previous Resolution, order NBS, to prepare and file an Annual Engineer's Report ("Report") in connection with the proposed levy and collection of assessments for the **McCoy Creek Parking Benefit Assessment District** (hereafter referred to as the "District"), for the fiscal year commencing July 1, 2023 and ending June 30, 2024; and,

WHEREAS, the Engineer has prepared and filed with the City Clerk of the City of Suisun City and the City Clerk has presented to the City Council said Report; and,

WHEREAS, the City Council has carefully examined and reviewed the Report as presented, and is satisfied with each and all of the items and documents as set forth therein, and finds that the levy has been spread in accordance with the special benefits received from the improvements, operation, maintenance and services to be performed, as set forth in said Report; and,

NOW, THEREFORE BE IT RESOLVED, DETERMINED, AND ORDERED BY THE CITY COUNCIL FOR THE DISTRICT, AS FOLLOWS:

Section 1 The Report, as presented, is hereby approved, and ordered to be filed in the Office of the City Clerk as a permanent record to remain open to public inspection.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Suisun City, duly held on the 20th day of June 2023, by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS, my hand and seal of said City this 20th day of June 2023.

_____
Anita Skinner
City Clerk

RESOLUTION NO. 2023- _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS WITHIN THE MCCOY CREEK PARKING BENEFIT ASSESSMENT DISTRICT FOR FY 2023-24

WHEREAS, the City Council has, by previous resolutions, declared their intention to hold a public hearing concerning the levy and collection of assessments within the **McCoy Creek Parking Benefit Assessment District** (hereafter referred to as the "District") for the fiscal year commencing July 1, 2023 and ending June 30, 2024 pursuant to the provisions of the *Benefit Assessment Act of 1982, Title 5 Division 2, of the California Government Code (commencing with Section 54703)* (hereafter referred to as the "Act") to pay the costs and expenses of operating, maintaining and servicing the improvements located within the District; and,

WHEREAS, the City of Suisun City (the "City") has retained NBS Government Finance Group, DBA NBS ("NBS") for the purpose of assisting with the annual levy of the District, and to prepare and file an Annual Engineer Report; and,

WHEREAS, the City Council desires to levy and collect assessments against parcels of land within the District for the fiscal year commencing July 1, 2023 and ending June 30, 2024, to pay the costs and expenses of operating, maintaining and servicing the improvements within the District; and,

WHEREAS, the City and its legal counsel have reviewed Proposition 218 and found that these assessments comply with applicable provisions of Section XIII D of the California State Constitution; and,

WHEREAS, the assessments are in compliance with all laws pertaining to the levy of the maintenance district assessments, and the assessments are levied without regard to property valuation; and,

NOW, THEREFORE BE IT RESOLVED, DETERMINED, AND ORDERED BY THE CITY COUNCIL FOR THE DISTRICT, AS FOLLOWS:

Section 1 Following notice duly given, the City Council has held a full and fair Public Hearing regarding its Resolution Approving and or Amending the Final Engineer's Report prepared in connection therewith; the levy and collection of assessments, and considered all oral and written statements, protests and communications made or filed by interested persons.

Section 2 Based upon its review (and amendments, as applicable) of the Final Annual Engineer's Report, a copy of which has been presented to the City Council and which has been filed with the City Clerk, the City Council hereby finds and determines that:

i) The land within the District will receive special benefit by the construction, operation, maintenance, and servicing of parking facilities including, but not limited to, maintenance, replacement, repair, materials, personnel, contracting services, and other items necessary for the satisfactory operation of these services.

ii) The District includes all of the lands receiving such special benefit.

iii) The net amount to be assessed upon the lands within the District in accordance with the costs for the fiscal year commencing July 1, 2023 and ending June 30, 2024 is apportioned by a formula and method which fairly distributes the net

amount among all eligible parcels in proportion to the estimated special benefit to be received by each parcel from the improvements and services.

Section 3 The Reports and assessments as presented to the City Council and on file in the office of the City Clerk are hereby confirmed as filed.

Section 4 The City Council hereby orders the proposed improvements to be made, which improvements are fully outlined in the Annual Engineer's Report, which provide details of all improvements. Services provided include all necessary service, operations, administration and maintenance required to keep the improvements in a healthy, vigorous and satisfactory condition.

Section 5 The maintenance, operation and servicing of the parking facilities shall be performed pursuant to the Act and the County Auditor of the County of Solano shall enter on the County Assessment Roll opposite each parcel of land the amount of levy, and such levies shall be collected at the same time and in the same manner as the County taxes are collected. After collection by the County, the net amount of the levy shall be paid to the City Treasurer.

Section 6 The City Treasurer shall deposit all money representing assessments collected by the County of Solano for the District to the credit of a fund for the McCoy Creek Parking Benefit Assessment District, and such money shall be expended only for the maintenance, operation and servicing of the parking facilities as described in Section 4.

Section 7 The adoption of this Resolution constitutes the District levy for the Fiscal Year commencing July 1, 2023 and ending June 30, 2024.

Section 8 The City Clerk is hereby authorized and directed to file the levy with the County Auditor upon adoption of this Resolution.

Section 9 A certified copy of the levy shall be filed in the office of the City Clerk and open for public inspection.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Suisun City, duly held on the 20th day of June 2023, by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS, my hand and seal of said City this 20th day of June 2023.

_____
Anita Skinner
City Clerk

CITY OF SUISUN CITY

Fiscal Year 2023/24 Engineer's Report For:

McCoy Creek Parking Benefit Assessment District

May 2023

Prepared by:

NBS
helping communities fund tomorrow
nbsgov.com

Corporate Headquarters
32605 Temecula Parkway, Suite 100
Temecula, CA 92592
Toll free: 800.676.7516

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1. ENGINEER'S LETTER

WHEREAS, the City Council of the City of Suisun City (the "City") has previously formed the following special benefit assessment district pursuant to terms of the "Benefit Assessment Act of 1982", Chapter 6.4, Division 2, Title 5 of the California Government Code (commencing with Section 54703) (hereafter referred to as the "Act"). The district is known and designated as the McCoy Creek Parking Benefit Assessment District (the "District");

WHEREAS, on May 16, 2023 the City Council under the Act, adopted its Resolution Initiating Proceedings for the Annual Levy of Assessments and Ordering the Preparation of an Engineer's Report for the District;

WHEREAS, the Resolution of Initiation directed NBS to prepare and file a report presenting plans and specifications describing the general nature, location and extent of the improvements to be maintained, an estimate of the costs of the maintenance, operations, and servicing of the improvements for the District for the referenced fiscal year, a diagram for the District, showing the boundaries of the District and properties to be assessed, and an assessment of the estimated costs of the maintenance, operations, and servicing the improvements, assessing the net amount upon all assessable lots and/or parcels within the District in proportion to the special benefit received;

NOW THEREFORE, the following assessment is proposed to be authorized in order to pay for the estimated costs of maintenance, operation, and servicing of improvements to be paid by the assessable real property within the boundaries of the District in proportion to the special benefit received.

SUMMARY OF ASSESSMENT

Description	Estimated for Fiscal Year 2023/24
Estimated Fiscal Year 2023/24 Levy [(1)]	$8,785.64
Total District Equivalent Dwelling Units	72.40
Fiscal Year 2023/24 Assessment Per EDU	$121.35

(1) *Actual assessments may be rounded to the nearest even penny in accordance with the requirements of the County for placement on the tax rolls.*

I, the undersigned, respectfully submit the enclosed Engineer's Report and, to the best of my knowledge, information and belief, the Engineer's Report and assessments herein have been prepared and computed in accordance with the Act.

By: _____

City of Suisun City
Public Works Director (Engineer of Work)

2. PLANS AND SPECIFICATIONS

2.1 Description of the Boundaries of the District

The boundaries of the District are described as the area bounded by McCoy Creek Way to the north, Gray Hawk Lane to the south, Crescent Elementary School to the east, and Grizzly Island Road to the west. The District consists of mixed-use parcel types and is proposed to include 75 on-street parking spaces at build-out for Lots 1, 2, 3, 4, 5, 6, 7, 8, 9, 10 and 13.

2.2 Description of Improvements and Services

In accordance with the Act, the improvements are the construction, operation, maintenance, and servicing of parking facilities including, but not limited to, maintenance, replacement, repair, materials, personnel, contracting services, and other items necessary for the satisfactory operation of these services.

Reference is made to the plans and specifications for the improvements, which are on file with the City. The specific improvements within the District are as follows:

PARKING AREAS AND FACILITIES

75 on-street parking spaces benefiting Lots 1 through 10 and Lot 13, located on the south side of McCoy Creek Way, west of Crescent Elementary School, east of Grizzly Island Road, and north of Gray Hawk Lane.

3. ESTIMATE OF COSTS

The following table shows the estimate of costs related to the District.

City of Suisun City

McCoy Creek Parking Assessment District

Cash Position Summaries

Fiscal Year 2023-24 Annual Budget

Budget Activity	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Year to Date	FY 2023-24 Proposed Budget
Resources				
Beginning Balance	$35,785.61	$36,714.26	$34,648.17	$34,648.00
District Assessment [(1)]	$7,613.84	$7,545.46	$4,330.90	$8,785.64
Interest Earnings	(12.33)	(100.94)	203.70	200.00
Subtotal: Revenue & Transfers	**$7,601.51**	**$7,444.52**	**$4,534.60**	**$8,985.64**
Subtotal: Resources	**$43,387.12**	**$44,158.78**	**$39,182.77**	**$43,633.64**
Expenditures				
Other Professional Services	$919.67	$427.26	$0.00	$172.00
Advertising	0.00	176.31	0.00	0.00
Property Tax Admin Fee	76.13	75.45	43.30	100.00
Other Contract Services	0.00	0.00	0.00	1,100.00
Field Supplies	174.38	0.00	0.00	400.00
Public Works Supplies	5,002.68	7,633.94	5,586.07	12,351.14
Major Facility Repairs	0.00	0.00	0.00	12,800.00
Investment Loss	0.00	697.65	(697.65)	0.00
Subtotal: Operating	**$6,172.86**	**$9,010.61**	**$4,931.72**	**$26,923.14**
Staff Administration Costs	$500.00	$500.00	$333.36	$500.00
Subtotal: Non-Operating	**$500.00**	**$500.00**	**$333.36**	**$500.00**
Subtotal: Expenditures	**$6,672.86**	**$9,510.61**	**$5,265.08**	**$27,423.14**
Ending Balance	$36,714.26	$34,648.17	$33,917.69	$16,210.50

(1) Actual assessments may be rounded to the nearest even penny in accordance with the requirements of the County for placement on the tax rolls.

4. ASSESSMENTS

The assessments for Fiscal Year 2023/24 apportioned to each parcel as shown on the latest equalized roll at the Solano County Assessor's office are listed in Section 6 of this Engineer's Report. The description of each lot or parcel is part of the records of the County Assessor and such records are, by reference, made part of this Engineer's Report.

4.1 Method of Apportionment

Pursuant to the Act and Article XIII D of the Constitution of the State of California, all parcels that have special benefit conferred upon them as a result of the maintenance and operation of improvements shall be identified and the proportionate special benefit derived by each identified parcel shall be determined in relationship to the entire cost of the maintenance and operation of the improvements. Only parcels that receive direct special benefit are assessed, and each parcel is assessed in proportion to the estimated benefit received. An Equivalent Dwelling Unit (EDU) of benefit per parcel/unit type is equal to the number of on-street parking spaces benefiting the parcel.

The District consists of three development types: Single-Family Attached parcels – (Retail Space) ("SFA"); Residential/Commercial parcels – (Carriage Unit over Retail) – (Live-Work or "L-W"); and Commercial parcels ("COM"), subject to this assessment. For any fiscal year, the estimated costs are apportioned as follows: each SFA parcel is deemed to receive 3.30 EDUs of benefit per parcel/unit type; each L-W parcel is deemed to receive 4.30 EDUs of benefit per each parcel/unit type; and each COM parcel is deemed to receive 1 EDU per 250 square feet of building area. The total EDU count for the District is 72.40. Please refer to Section 7 of the Original Engineer's Report for a full description and breakdown of the actual EDU calculations for the District.

The annual assessment for each parcel is calculated first by dividing the total District estimated costs by the total EDU count, thus yielding an assessment rate per EDU; second, multiplying the quotient from the first step by a given parcel's individual EDU value. (Note: the actual annual assessment per EDU cannot exceed the Maximum Assessment described in this section without appropriate proceedings being conducted by the City.)

The District costs are spread to each of the 72.40 EDUs within the District as follows:

Estimated Fiscal Year 2023/24 Levy [(1)]	**$8,785.64**
Total District Equivalent Dwelling Units	72.40
Fiscal Year 2023/24 Assessment Per EDU	$121.35

(1) Actual assessments may be rounded to the nearest even penny in accordance with the requirements of the County for placement on the tax rolls.

4.2 Proposition 218 Requirements

This rate automatically increases in future years based on the Annual Construction Cost Index for San Francisco as published in the first issue of each April of the Engineering News Record magazine ("April Construction Cost Index"). The confirmed assessment per EDU for Fiscal Year 2006/07 set the initial maximum assessment. If the actual assessment in any succeeding year increases by a percentage no greater than the April Construction Cost Index, the assessment shall not be considered an increase. The table below shows the April Construction Cost Index history and the authorized assessment related to the increase.

Fiscal Year	Percentage Increase	Maximum Assessment	Actual Assessment
2006/07	N/A	$66.74	$66.74
2007/08	7.76%	71.93	71.92
2008/09	0.58%	72.36	72.36
2009/10	6.56%	77.07	77.07
2010/11[(1)]	0.00%	77.07	77.07
2011/12	4.42%	80.48	80.48
2012/13	2.07%	82.15	82.15
2013/14	0.02%	82.17	82.17
2014/15	5.03%	86.30	86.30
2015/16	2.46%	88.42	88.42
2016/17	3.55%	91.56	91.56
2017/18	1.19%	92.65	92.65
2018/19	2.72%	95.17	95.17
2019/20	2.56%	97.61	97.61
2020/21	4.01%	101.52	101.52
2021/22	2.66%	104.22	104.22
2022/23	14.79%	119.64	119.64
2023/24	1.43%	121.35	121.34

(1) The 2010/11 percentage increase in the annual April Construction Cost Index was -0.26%, and as such the maximum assessment rate for 2010/11 remained the same as the prior year.

5. ASSESSMENT DIAGRAM

An Assessment Diagram for the District has been submitted to the City in the format required under the provisions of the Act. The lines and dimensions shown on maps of the County Assessor for the current year are incorporated by reference herein and made part of this Engineer's Report.

6. ASSESSMENT ROLL

The following parcels within the District will be assessed for Fiscal Year 2023/24:

APN	Parcel Type	EDUs	Fiscal Year 2023/24 Assessment [1]
0173-811-010	SFA	3.30	$400.44
0173-811-020	LW	4.30	521.80
0173-811-030	LW	34.40	4,174.44
0173-811-060	LW	4.30	521.80
0173-811-070	LW	4.30	521.80
0173-811-080	SFA	3.30	400.44
0173-811-090	SFA	3.30	400.44
0173-811-100	SFA	3.30	400.44
0173-811-110	LW	4.30	521.80
0173-811-120	LW	4.30	521.80
0173-812-180	SFA	3.30	400.44
Totals:		**72.40**	**$8,785.64**

(1) Actual assessments may be rounded to the nearest even penny in accordance with the requirements of the County for placement on the tax rolls.

Assessor's parcel identification, for each lot or parcel within the District, shall be based on the Solano County Assessor's secured roll data for the applicable year in which this Report is prepared and is incorporated herein by reference.

A listing of assessor's parcels assessed within the District for Fiscal Year 2023/24, along with the assessment amounts, is on file in the office of the City Clerk and incorporated herein by reference. Based on Solano County Assessor's secured roll data, current assessor's parcels, including corrected and/or new assessor's parcels, will be submitted and/or resubmitted to the Solano County Auditor/Controller. The annual assessment amount to be levied and collected for the resubmitted parcel(s) shall be determined in accordance with the method of apportionment and assessment rate approved in this Report. Therefore, if a single assessor's parcel has a status change in development, other land use change, or subdivides into multiple assessor's parcels, the assessment amounts applied to each of the new assessor's parcels shall be recalculated and applied according to the approved method of apportionment and assessment rate rather than a proportionate share of the original assessment amount.

Suisun_PAD_Engineer's Report_2023-24

Final Audit Report 2023-06-12

Created:	2023-06-12
By:	Amanda Dum (adum@suisun.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAA12nWECjFD6u8O0f6dWTtOcUtKlHzFf4e

"Suisun_PAD_Engineer's Report_2023-24" History

Document created by Amanda Dum (adum@suisun.com)
2023-06-12 - 3:33:09 PM GMT

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2023-06-12 - 3:33:44 PM GMT

Email viewed by Nouae Vue (nvue@suisun.com)
2023-06-12 - 3:50:42 PM GMT

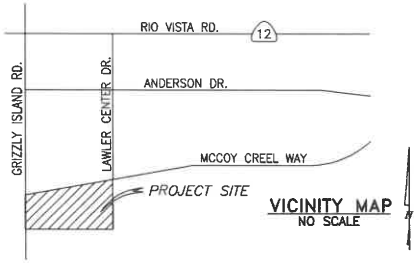
Document e-signed by Nouae Vue (nvue@suisun.com)
Signature Date: 2023-06-12 - 3:50:50 PM GMT - Time Source: server

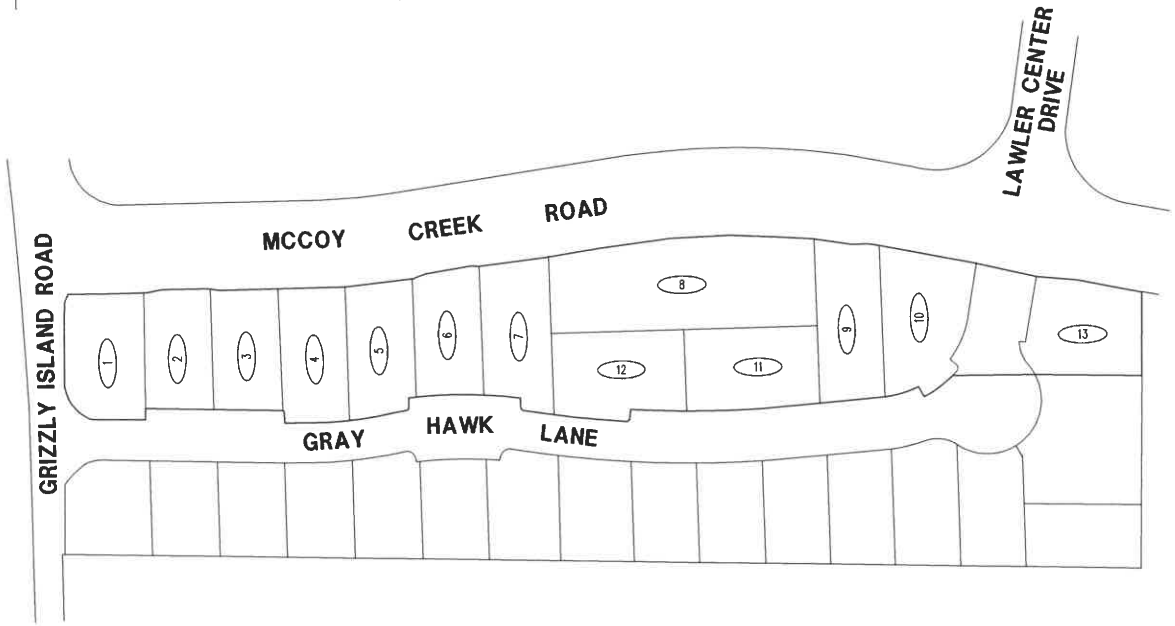
Agreement completed.
2023-06-12 - 3:50:50 PM GMT

SHEET 1 OF 1

ASSESSMENT DIAGRAM
MCCOY CREEK PARKING BENEFIT ASSESSMENT DISTRICT

CITY OF SUISUN
COUNTY OF SOLANO
STATE OF CALIFORNIA





FILED IN THE OFFICE OF THE CITY CLERK OF THE CITY OF SUISUN THIS ____DAY OF _____, 200__.

_____
CITY CLERK
CITY OF SUISUN
SOLANO COUNTY, CALIFORNIA

I HEREBY CERTIFY THAT THE WITHIN DIAGRAM SHOWING THE BOUNDARIES OF MCCOY CREEK PARKING BENEFIT ASSESSMENT DISTRICT CITY O SUISUN, COUNTY OF SOLANO, STATE OF CALIFORNIA, WAS APPROVED BY THE CITY COUNCIL OF THE CITY OF SUISUN AT A REGULAR MEETING THEREOF HELD ON THE _____ DAY OF _____, 200__, BY ITS RESOLUTION NO. _____.

_____
CITY CLERK
CITY OF SUISUN
SOLANO COUNTY, CALIFORNIA

FILED THIS _____ DAY OF _____, 200__, AT THE HOUR OF _____ O'CLOCK __. M., IN BOOK _____ AT PAGE _____ OF MAPS OF ASSESSMENT DISTRICTS IN THE OFFICE OF THE COUNTY RECORDER OF THE COUNTY OF SOLANO, STATE OF CALIFORNIA.

_____
DEPUTY
COUNTY RECORDER
COUNTY OF SOLANO

NOTE: FOR A DETAILED DESCRIPTION OF THE LINES AND DIMENSIONS OF EACH PARCEL WITHIN THE DISTRICT REFER TO THE COUNTY OF SOLANO ASSESSOR'S MAPS.

ASSESSMENT ID

Assessment Number	APN
1	POR. OF 173-670-010&015
2	POR. OF 173-670-010&015
3	POR. OF 173-670-010&015
4	POR. OF 173-670-010&015
5	POR. OF 173-670-010&015
6	POR. OF 173-670-010&015
7	POR. OF 173-670-010&015
8	POR. OF 173-670-010&015
9	POR. OF 173-670-010&015
10	POR. OF 173-670-010&015
11	POR. OF 173-670-010&015
12	POR. OF 173-670-010&015
13	POR. OF 173-670-010&015

LEGEND

——— ASSESSMENT DISTRICT BOUNDARY

——— PARCEL LINES

(6) ASSESSMENT NUMBER

REGISTERED PROFESSIONAL ENGINEER
MICHAEL J. STEARNS
No. 26406
Exp. 3/31/08
CIVIL
STATE OF CALIFORNIA

N | B | S
32605 Highway 79 South, Suite 100
Temecula, CA 92592
Local Government Solutions

Landscaping & Lighting Districts (Districts) & Parking Assessment District (PAD)

Public Hearing, Annual Levy and Background
June 20, 2023

Fiscal Year 2023-24

1

Two Sections

1) Background on Landscaping & Lighting Districts (LLDs).

2) Annual Levy Process.

2

Section 1

Background on Landscaping & Lighting Districts (LLDs)

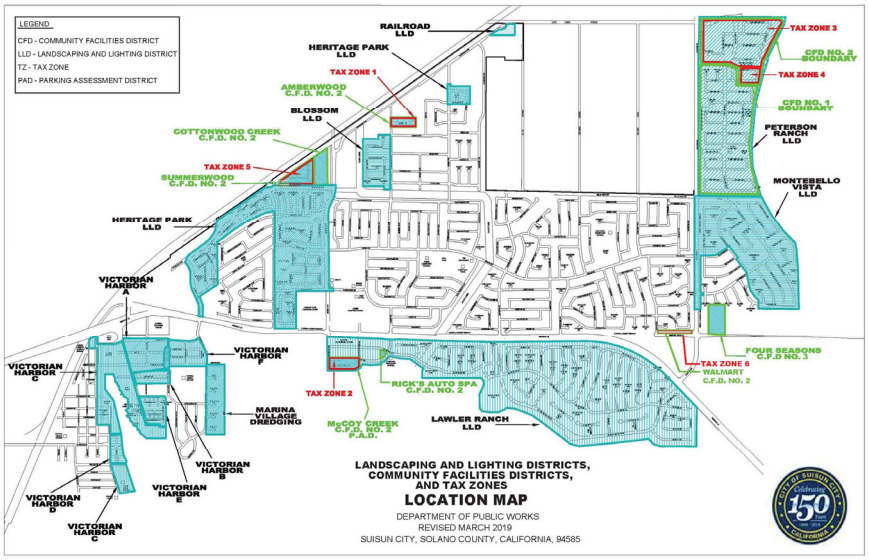
3

Section 1
Topics to be Covered

- Why are Landscaping & Lighting Districts (LLDs) formed
- Why did the City start to use Landscaping & Lighting Districts instead of Maintenance Assessment Districts
- What do the acronyms MAD & LLD mean and why did the acronym change from MAD to LLD
- How are LLDs formed
- What is the annual levy process
- Why is an Inflator included in most Districts
- Contractor history
- Current in-house schedule
- When are the annual District meetings held and why
- Attendance data
- Typical annual meeting requests

4

Section 1 Citywide Map
LLDs, PAD, CFDs & Tax Zones



5

Why are LLDs Formed?

- To cover landscaping and maintenance of District features, such as:
  - Parks and/or playgrounds
  - Curb-side landscaping
  - Streetlights
  - Storm drain features
  - Trees
  - Common areas
  - Masonry walls/entrances

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What do the Acronyms Mean?

Why did the Acronym Change from MAD to LLD?

- *Maintenance Assessment Districts = MADs*
  - This was the legal name of the Districts at formation
- *Landscaping & Lighting Districts = LLDs*
  - The generic way to reference Districts based on the language in the 1972 Act
  - Direction under an Interim City Manager was to change the way the Districts were referred to from MADs to LLDs
  - Both may be used interchangeably in general discussion and refer to the same Districts

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How are LLDs formed?

Summary overview of the formation procedures:

- Resolution of Initiation (Adopted at a Council Meeting)
- Consultant to prepare Special Benefit Analysis and Engineer's Report
- Consultant to prepare balloting materials
- Resolution of Intention - File Engineer's Report and set time and place of Public Hearing (Adopted at a Council Meeting)
- Ballots are mailed
- Notice of Public Hearing (Clerk to publish Public Hearing Notice in local newspaper)
- Public Hearing - Protest Ballot (At Public Hearing - determine whether majority protest exists)
- If no majority protest – Adopt Resolution Ordering Levy of Assessments at Council Meeting
- Levy of Assessments sent to County Assessor's Office, annual administration of the LLD follows each year
- If a majority protest exists – The District is not formed
- No levy assessment is sent to the County Assessor's Office

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What is the annual levy process?

Three-Step Procedure

- Step 1
  - Council adopts a Resolution formally initiating the annual process & orders the preparation and filing of the annual Engineer's Report
- Step 2
  - Council adopts a Resolution of intention which sets the Public Hearing date & time
- Step 3
  - Council holds the Public Hearing, approves the levy rates for the coming Fiscal Year, and approves the final Engineer's Report

9

Why is an Inflator Included in Most LLDs?

- To attempt to cover the cost of inflation impacting District costs, such as:
  - Materials/parts costs
  - Labor costs
  - Equipment costs
  - Administrative costs

Ten Year Annual Inflator History

Fiscal Year	Percentage Increase	Maximum Assessment	Actual Assessment
2014/15	5.03%	$146.92	$146.92
2015/16	2.46%	150.54	150.54
2016/17	3.55%	155.88	155.88
2017/18	1.19%	157.74	157.74
2018/19	2.72%	162.03	162.03
2019/20	2.56%	166.17	166.17
2020/21	4.01%	172.84	172.84
2021/22	2.66%	177.44	177.44
2022/23	14.79%	203.69	203.69
2023/24	1.43%	206.60	206.60

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Contactor History

Landscape Contractor	Approx. Service Years
Coast Landscape Management, Inc.	FY 99/00 to FY 03/04
TruGreen Landscape	FY 04/05 to FY 08/09
New Image Landscape Company	FY 09/10 to FY 18/19
New Image Landscape Company	FY 19/20 to 5/31/2020
LandCare	6/1/2020 to 12/31/2021
In-House LLD-Only Public Works Maintenance Crew	*1/1/2022 to Present*

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Current In-House Maintenance Schedule

1st Week of the Month → Victorian Harbors & Blossom

2nd Week of the Month → Heritage Park & Tax Zones

3rd Week of the Month → Peterson Ranch & Montebello

4th Week of the Month → Lawler Ranch

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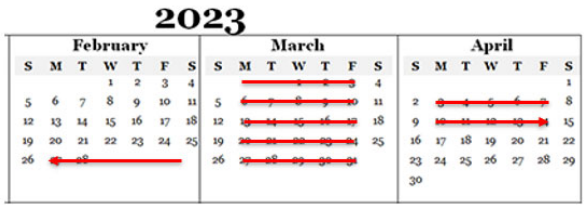
When are Annual District Meeting Held?

District meeting are held at the same time each year between:

The last week in February and approx. the 2nd week in April



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Attendance Data

District	2019-20	2020-21	2021-22	2022-23	2023-24
Lawler Ranch	18	17	*8*	*5*	7
Peterson Ranch	6	0	9	1	6
Blossom	5	3	1	4	3
Montebello	10	4	3	5	4
Heritage Park	4	5	4	2	4
Vic A	0	7	*2*	3	2
Vic B	0	0	0	0	0
Vic C-D	1	1	2	3	1
Vic E	1	0	*0*	1	0
Vic F	2	0	*1*	0	0

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Typical Annual Meeting Requests

- Code Enforcement violations
- Median maintenance
- Request for dummy security cameras
- Landscape concerns for specific locations
- Landscape concerns for general area(s)
- Pothole & roadway concerns
- Tree trimming requests
- Replanting requests
- Questions about how assessment works and what it covers
- Questions about service schedule
- Irrigation repair requests
- Concerns about weeds
- Trash pickup concerns
- Who owns property & who is responsible for mowing down weeds
- Streetlight repair requests

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Section 2

Annual Levy Process

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Annual Levy Process – Districts & PAD

The annual levy process consists of the following steps:

- Reviewing Engineer's Reports (1.43% CCI Increase).
- Conducting Public Hearing for LLDs & PAD.
- Council Actions –
  - Approval of final Engineer's Reports for Districts & for PAD
  - Review assessment increase, increase per Council direction
  - NBS sends levy assessment amounts to County Assessor's Office by deadline

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Accomplishments for FY23

- Irrigation repairs in all Districts
- Upgraded Calsense controllers to 4G (ongoing project)
- Transitioned from LandCare to an in-house LLD-Only maintenance crew
- Continued focus on learning service areas and refining service schedule
- Replaced fall material in the Tot Lot and Big Kids Lot within Lawler Ranch Park.
- Mulch in streetside planters in Vic F
- Purchased faux security cameras for Vic F
- Awarded contract for Vic A Column & Masonry Wall Painting Project

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Goals for FY24

- Complete Vic A Column & Masonry Wall Painting Project
- Continue to focus on the core landscaping services which are weed abatement, tree & shrub trimming, mowing, edging, and irrigation (Identify training opportunities)
- Victorian Harbor F: Re-Landscaping Project
- Balance LLD Budget (Revenue ≥ Expenses)
- Continue to upgrade Calsense controllers to 4G

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FY2023-24 Proposed Assessments

Summary of Proposed District Assessments - Fiscal Year 2023-24

District	# of Parcels & EDU's	NEW PROPOSED LEVY – FY23-24 (Assessment Per EDU)	ENR CCI (1.43%) Increase FY23-24	FY22-23 (Assessment Per EDU)	First Year Assessed
Blossom	113	$206.60	$2.91	$203.69	92/93
Heritage Park	759	$192.64	$0.00	$192.64	92/93
Lawler Ranch	1,304.30	$321.10	$4.53	$316.57	90/91
Marina Village - Inlet	25	$1,127.68	$0.00	$1,127.68	95/96
Marina Village - Inlet & Main	16	$1,199.92	$0.00	$1,199.92	95/96
Marina Village - Commercial	1	$4,688.27	$0.00	$4,688.27	95/96
Montebello Vista	486	$75.00	$0.00	$75.00	89/90
Peterson Ranch	605	$440.86	$6.22	$434.64	3-Feb
Railroad Avenue	2	$4,631.80	$65.33	$4,566.47	91/92
Victorian Harbor A - Dredging	94	$343.45	$4.84	$338.61	94/95
Victorian Harbor A - Maintenance	94	$952.28	$13.43	$938.85	94/95
Victorian Harbor B - Dredging	20.95	$343.45	$4.84	$338.61	94/95
Victorian Harbor B - Maintenance	20.95	$952.28	$13.43	$938.85	94/95
Victorian Harbor C-D - Dredging	119.99	$343.45	$4.84	$338.61	94/95
Victorian Harbor C-D – Maintenanc	119.99	$1,428.86	$20.15	$1,408.71	94/95
Victorian Harbor E - Dredging	55	$343.45	$4.84	$338.61	94/95
Victorian Harbor E - Maintenance	55	$952.28	$13.43	$938.85	94/95
Victorian Harbor F - Dredging	89	$343.45	$4.84	$338.61	94/95
Victorian Harbor F - Maintenance	89	$952.28	$13.43	$938.85	94/95

EDU = Equivalent Dwelling Unit

ENR CCI = Adjusted annual inflator produced by the Engineer's News Record Construction Cost Index.

NOTE: Table also included as attachment to Agenda item.

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Staff's Recommendation is to:

- Conduct the Public Hearing for the LLDs & for the PAD.
- Approve the Final Engineer's Reports for FY2022-23 for the LLDs & and for the PAD.
- Approve Assessment Increase & Levy the FY23 Assessments for the LLDs & for the PAD.

Questions?...

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AGENDA ITEM NO. 20

AGENDA TRANSMITTAL

MEETING DATE: June 20, 2023

CITY AGENDA ITEM: Council Introduction and Waive Reading of Ordinance No. ___: An Ordinance of the City Council of the City of Suisun City Repealing and Replacing Chapter 12.12 (Park and Recreation Facilities) of Title 12 (Streets, Sidewalks and Public Places) of the Suisun City Municipal Code - (Public Hearing Continued from May 2, 2023).

FISCAL IMPACT: Unknown at this time but will have a positive financial impact.

STRATEGIC PLAN: Develop Sustainable Economy, Provide Good Governance.

BACKGROUND: In reviewing City Ordinance Chapter 12.12 there were several areas that were determined to be deficient and contained outdated language. Since the return of organized sports for both youth and adults, there is a growing presence of organized sports teams using Suisun City Parks. Many of the organizations are not based in Suisun City, but from surrounding Cities. Those teams are doing damage to our field turf, taking up much needed parking, and using various facilities for bathroom needs of their players and spectators.

STAFF REPORT: At this time, it is vitally important to update Chapter 12.12 of the City Code and to help regulate organized sports team uses by requiring all organizations and or teams to have a permit provided through the Recreation, Parks, and Marina Department. This permit would have a cost associated that will be established as part of the City of Suisun City Master Fee Schedule. The city will then have control of who is using it, when they can use it, where parking is permitted, and to make field users aware that many park locations do not have restroom facilities and they may not use other agency facilities in search of a restroom. This will also give the city the opportunity to rest and rotate use to other parks so that field turf is not overused, deteriorating the turf to the point of destruction and the need for major rehabilitation. The topic of utilizing a permit process for organized sports teams to use city parks was supported by the Recreation, Parks, Marina, and Arts Commission during their April 2023 meeting.

STAFF RECOMMENDATION: Staff recommends the City Council:

- Open the Public Hearing; and
- Take Public Comment; and
- Close the Public Hearing; and
- Introduce and Waive Reading of Ordinance No. __: An Ordinance of the City Council of the City of Suisun City Repealing and Replacing Chapter 12.12 (Park and Recreation Facilities) of Title 12 (Streets, Sidewalks and Public Places) of the Suisun City Municipal Code

---

DOCUMENTS ATTACHED:

1. Ordinance No. __: An Ordinance of the City Council of the City of Suisun City Repealing and Replacing Chapter 12.12 (Park and Recreation Facilities) of Title 12 (Streets, Sidewalks and Public Places) of the Suisun City Municipal Code
2. Chapter 12.12 Park and Recreation Facilities to the Suisun City Municipal Code - Red Line

3. Chapter 12.12 Park and Recreation Facilities to the Suisun City Municipal Code - Clean Version
4. PowerPoint Slides for Amendment of Chapter 12.12 Parks and Recreation Facilities Ordinance

---

PREPARED BY: Kris Lofthus, Deputy City Manager
REVIEWED BY: Greg Folsom, City Manager
APPROVED BY: Greg Folsom, City Manager

ATTACHMENTS:

1 Ordinance Repealing and Replacing Chapter 12.12 of Title 12 of the Suisun City Municipal Code.pdf
2 Chapter 12.12 Park and Recreation Facilities to the Suisun City Municipal Code - RedLine Version.pdf
3 Chapter 12.12 Park and Recreation Facilities to the Suisun City Municipal Code - Clean Version.pdf
4 PowerPoint Presentation.pdf

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY REPEALING AND REPLACING CHAPTER 12.12 (PARK AND RECREATION FACILITIES) OF TITLE 12 (STREETS, SIDEWALKS AND PUBLIC PLACES) OF THE SUISUN CITY MUNICIPAL CODE

WHEREAS, the City of Suisun City desires to amend Chapter 12.12 Park and Recreation Facilities, to update definitions and sections to meet current standards; and

WHEREAS, the park system in Suisun City has seen in influx of organized sports teams utilizing various parks for their sports activities; and

WHEREAS, it is the desire of the City Council to protect our community assets including the park system and by creating a permit process for organized sports team use, provides the city the ability to protect the various parks.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SUISUN CITY DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Recitals**.** The City Council finds that the above recitals are true and correct and are incorporated as though fully set forth herein.

SECTION 2. Ordinance. The Ordinance is hereby adopted by the amending Chapter 12.12 "PARK AND RECREATION FACILITIES" in Title 12 of the Suisun City Municipal Code to read in its entirety as shown in ATTACHMENT "1" attached hereto and incorporated herein by this reference.

SECTION 3 Severability and Validity. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council of the City of Suisun City hereby declares that it would have adopted this Ordinance and each section, subsection, sentence, clause, phrase, or portion thereof, irrespective of the fact that anyone or more sections, subsections, sentences, clauses, phrases, or portions thereof may be declared invalid or unconstitutional.

SECTION 4. Effective Date. This Ordinance shall be in full force and effect thirty (30) days after its adoption following second reading.

SECTION 5. Publication. In accordance with Section 36933 of the Government Code of the State of California, this ordinance shall be posted in three (3) public places within the City prescribed by ordinance within fifteen (15) days after its passage, there being no newspaper of general circulation printed and published within the City.

PASSED, APPROVED, AND ADOPTED at a regular meeting of the City Council of the City of Suisun City, California, on this ___ day of _____ 2023.

_____
Alma Hernandez, Mayor

ATTEST:

_____
Anita Skinner
City Clerk

APPROVED AS TO FORM
AND LEGAL CONTENT:

_____
Aleshire & Wynder, LLP

CERTIFICATION

I, Anita Skinner, City Clerk of the City of Suisun City and ex-officio Clerk of the City Council of said City, do hereby certify that the above and foregoing ordinance was introduced at a regular meeting of the said City Council held on _____, 2023 and passed and adopted at a regular meeting of said City Council held on _____, 2023, by the following vote:

AYES: Councilmembers: _____
NOES: Councilmembers: _____
ABSENT: Councilmembers: _____
ABSTAIN: Councilmembers: _____

WITNESS my hand and the seal of said City this _____ day of _____ 2023.

_____
Anita Skinner
City Clerk

Chapter 12.12 PARK AND RECREATION FACILITIES

12.12.01005 Definitions.

~~A. Definitions. For the purposes of this section, the following definitions shall govern:~~ The following words and phrases shall have the following meanings, unless the context clearly indicates otherwise:

~~1.~~ "Cigar" shall mean any roll of tobacco wrapped in leaf tobacco or in any substance containing tobacco, but shall not include any roll of tobacco wrapped in any substance which, because of its appearance, the type of tobacco used in the filler, or its packaging and labeling, is a cigarette.

~~2.~~ "Cigarette" shall mean any product that contains nicotine, is intended to be burned or heated under ordinary conditions of use, and consists of or contains (1) any roll of tobacco wrapped in paper or in any substance not containing tobacco; (2) tobacco, in any form, that is functional in the product, which because of its appearance, the type of tobacco used in the filler, or its packaging and labeling, is likely to be offered to, or purchased by, consumers as a cigarette; or (3) any roll of tobacco wrapped in any substance containing tobacco which, because of its appearance, the type of tobacco used in the filler, or its packaging and labeling, is likely to be offered to, or purchased by, consumers as a cigarette described in this section. "Cigarette" also includes "roll-your-own" tobacco, meaning any tobacco which, because of its appearance, type, packaging, or labeling is suitable for use and likely to be offered to, or purchased by, consumers as tobacco for making cigarettes. For purposes of this definition of "cigarette," 0.09 ounces of "roll-your-own" tobacco shall constitute one individual "cigarette."

"City manager" shall have the same meaning as Chapter 2.08, and shall include their designee.

"City park" or "recreational area" shall mean any areas so designated by resolution of the city council.

~~3. "Designated area" shall mean:~~

~~a. One or more areas within a city park or recreational facility, which have been posted with signs as approved by the city manager or designee, stating that smoking is permitted within such areas; and~~ "Director" shall mean the City's Recreation, Parks, and Marina Director, and shall include their designee.

"Electronic smoking device" shall mean an electronic device which can be used to deliver an inhaled dose of nicotine, or other substances, including any component, part, or accessory of such a device, whether or not sold separately. Electronic smoking devices include but may not be limited to electronic cigarettes, hookahs, and electronic cigars or pipes. "Electronic smoking device" shall also include the solution or product used to fill the tank and that is inhaled by the person using the device.

"Organized sport" shall mean a team sport athletic contest, such as, but not limited to, soccer, baseball, softball, football, basketball, or volleyball, engaged in by an organized sports team. Organized sports shall not include persons or groups who participate in an impromptu game that is unaffiliated with any team or league, such as a game conducted in connection with a bona fide group picnic or barbecue when such game is clearly incidental to such picnic or barbecue.

"Organized sports team" shall mean an organized team, league, or group whose primary purpose is organize competitive sporting events, formally or informally, and shall include teams from organizations such as companies, schools, nonprofits, etc. ~~"Organized athletic teams, leagues or groups" shall not include persons or groups who participate in an impromptu game that is unaffiliated with any team or league, such as a game conducted in connection with a bona fide group picnic or barbecue when such game is clearly incidental to such picnic or barbecue.~~

~~4. "City park" or "recreational area" shall mean any areas so designated by resolution of the city council.~~

~~5.~~ "Smoke" or "Smoking" shall mean inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, or pipe, or any other lighted or heated tobacco or plant product intended for inhalation, whether

natural or synthetic, in any manner or in any form. "Smoking" includes the use of an electronic smoking device that creates an aerosol or vapor (commonly referred to as "vaping"), in any manner or in any form, or the use of any ~~oral smoking~~ device for the purpose of circumventing the prohibition of smoking.

~~6. "Electronic smoking device" shall mean an electronic device which can be used to deliver an inhaled dose of nicotine, or other substances, including any component, part, or accessory of such a device, whether or not sold separately. "Electronic smoking device" shall also include the fluid that fuels an electronic smoking device, such as, but not limited to, "EJuices" or "ELiquid."~~

~~7.~~ "Tobacco product" shall mean any of the following:

a. A product containing, made, or derived from tobacco or nicotine that is intended for human consumption, whether smoked, heated, chewed, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, including, but not limited to, cigarettes, cigars, little cigars, chewing tobacco, pipe tobacco, or snuff.

b. An electronic device that delivers nicotine or other vaporized liquids to the person inhaling from the device, including, but not limited to, an electronic cigarette, cigar, pipe, or hookah.

c. Any component, part, or accessory of a tobacco product, whether or not sold separately.

~~8.~~ "Tobacco paraphernalia" shall mean cigarette papers or wrappers, blunt wraps as defined in Section 308 of the Penal Code, pipes, holders of smoking materials of all types, cigarette rolling machines, or other instruments or things designed for the smoking or ingestion of tobacco products.

~~9. The term organized play as used in this section shall mean 10 or more persons engaging in a team sport athletic contest, such as, but not limited to, soccer, baseball, softball, football, basketball, or volleyball in any park within Suisun City~~

12.12.02~~1~~0 Hours.

It is unlawful for any person to loiter at any time in any city park between the hours of ~~seven~~ 7:00 p.m. and ~~seven~~ 7:00 a.m. from November ~~first~~ 1 through March ~~thirty-first~~31 of each year, and from ~~nine~~ 9:00 p.m. to ~~seven~~ 7:00 a.m. from April ~~first~~ 1 through October ~~thirty-first~~31 of each year unless prior written permission has been obtained from the city manager ~~or designee(s)~~.

12.12.030~~012~~ P~~Authorization to p~~ermit required for exclusive use of a park facility~~y~~.

A. ~~A permit~~ The exclusive use of part or all of a park or recreation facility requires a permit, to be issued by the director.

B. No permit shall be required for events that are sponsored or co-sponsored by the city.~~or scheduled use by established fee and/or city-sponsored or co-sponsored events or programs shall be obtained from recreation and community services by the authority of the director of the department for exclusive use of any park facility area.~~

~~It is unlawful for any organized athletic team, league, or group to occupy or use a park or recreation area without the prior written authorization from the Recreation, Parks, and Marina Director or their designees. "Organized athletic teams, leagues or groups" shall not include persons or groups who participate in an impromptu game that is unaffiliated with any team or league, such as a game conducted in connection with a bona fide group picnic or barbecue when such game is clearly incidental to such picnic or barbecue.~~

C. All organized sports shall require a permit.

D. All permits are subject to permit fees, as determined by City Council resolution.

12.12.040~~014~~ Park closure.

Any city park or recreation area or any section(s) of any city park or recreation ~~area~~ facility may be declared closed to the public for the purpose of protecting the public health, safety, and/or welfare by the city manager or

by the director~~signee(s)~~, with notification given to city council of any such action, at any time and for any interval of time, either temporarily or at regular and stated intervals and either entirely or merely to certain areas, as may necessary ~~and appropriately noticed~~.

12.12.0~~5~~20 ~~Vandalism~~Prohibited Conduct in parks and recreational facilities.

A. Vandalism. No person in a park or recreation area shall ~~wilfully~~ mark, deface, disfigure, injure, tamper with, ~~or~~ displace or remove any part of any ~~buildings~~structure, vegetation, table~~s~~, bench~~es~~, railing, fixtures, water line~~s~~ or other ~~public~~ utilit~~yies or parts of appurtenances whatsoever, either real or personal~~.

B. Littering. ~~12.12.030 Littering.~~

No person in a park or recreation area shall dump, deposit, or leave any bottles, broken glass, ashes, paper, boxes, refuse, or trash ~~on the grounds thereof~~anywhere other than in designated receptacles. ~~Such items shall be placed in the proper receptacles where these are provided; and where~~Where such receptacles are not provided, all such ~~rubbish or waste~~waste or recycling shall be carried away from the park by the person responsible for its presence, and properly disposed of elsewhere.

C. Animals. ~~12.12.040 Animals running at large.~~

No person in a park or recreation ~~area~~ facility shall permit any dog, cat, fowl, or other ~~domestic~~ animal under ~~his~~ their control to enter ~~or go at large within~~ such park or recreational area unless leashed or restrained in some manner. This prohibition shall not apply to dogs in designated dog parks.~~.~~

D. Golf. ~~12.12.050 Golf.~~

No person in a park or recreation area shall practice or otherwise engage in the game of golf within the confines of any park or recreational area.

E. Motorized vehicles. ~~12.12.060 Motorized vehicles.~~

No person in a park or recreation area shall drive any motorized vehicle including, but not limited to, automobiles, trucks, motorcycles, motor scooters, motor bikes and any other self-propelled vehicle on any area except paved roads or parking areas, or such areas as may be specifically designated by the director. ~~of public works.~~

F. Horseback riding. ~~12.12.070 Horses.~~

No person shall ride any horse or other animal within the park or recreation area unless prior written permission has been obtained from the director ~~of public works~~.

G. Smoking. Smoking is not permitted at parks and recreational facilities, or within 30 feet of any door, window, gate, or point of access thereto. Cigarette butts and any other disposable parts of smoking paraphernalia shall not be discarded anywhere other than trash receptacles.

H. Alcohol. No open containers or consumption of alcoholic beverages is permitted, other than as may be permitted pursuant to a special event permit, city sponsored event, or city co-sponsored event.

~~12.12.080 Smoking tobacco during special events.~~

~~Except as authorized by city permit or license, no person shall smoke any tobacco product emitting second-hand smoke, which is a toxic air contaminant as defined by the state air resources board, in the city marina area during a special event open to the public, or at any city park or recreational area during a special event open to the public within the specific event boundary. Any person violating any of the provisions or failing to comply with any of the mandatory requirements of this section of the city is~~

guilty of an infraction. Any person convicted of an infraction for violation of an ordinance of the city is punishable by:

A. Fine not exceeding $50.00 for a first violation.

B. Fine not exceeding $100.00 for a second violation of the same ordinance within one year.

C. Fine not exceeding $250.00 for each additional violation of the same ordinance within one year.

12.12.090 Prohibitions on smoking at city parks and recreational areas.

1. No person shall smoke a cigarette, cigar, pipe, electronic smoking device, or any other combustible substance within a city park or recreational area except in a designated area, or dispose of a lighted or unlighted cigarette, cigar, pipe, or any other combustible substance or tobacco-related waste within a park, marina waters or recreational facility, except in an ashtray or other device designated for such disposal.

2. Tot lot sandbox areas or playgrounds as defined in California Health and Safety Code Section 104495, shall remain governed by said Section 104495 as well as by this section.

3. Any person who violates this section is guilty of an infraction and shall be punished by a fine of $250.00 for each violation of this section. Punishment under this section shall not preclude punishment pursuant to Health and Safety Code Section 104495, as well as Section 13002, Section 374.4 of the Penal Code, or any other provision of state law.

Chapter 12.12 PARK AND RECREATION FACILITIES

12.12.010 Definitions.

The following words and phrases shall have the following meanings, unless the context clearly indicates otherwise:

"Cigar" shall mean any roll of tobacco wrapped in leaf tobacco or in any substance containing tobacco, but shall not include any roll of tobacco wrapped in any substance which, because of its appearance, the type of tobacco used in the filler, or its packaging and labeling, is a cigarette.

"Cigarette" shall mean any product that contains nicotine, is intended to be burned or heated under ordinary conditions of use, and consists of or contains (1) any roll of tobacco wrapped in paper or in any substance not containing tobacco; (2) tobacco, in any form, that is functional in the product, which because of its appearance, the type of tobacco used in the filler, or its packaging and labeling, is likely to be offered to, or purchased by, consumers as a cigarette; or (3) any roll of tobacco wrapped in any substance containing tobacco which, because of its appearance, the type of tobacco used in the filler, or its packaging and labeling, is likely to be offered to, or purchased by, consumers as a cigarette described in this section. "Cigarette" also includes "roll-your-own" tobacco, meaning any tobacco which, because of its appearance, type, packaging, or labeling is suitable for use and likely to be offered to, or purchased by, consumers as tobacco for making cigarettes. For purposes of this definition of "cigarette," 0.09 ounces of "roll-your-own" tobacco shall constitute one individual "cigarette."

“City manager” shall have the same meaning as Chapter 2.08, and shall include their designee.

"City park" or "recreational area" shall mean any areas so designated by resolution of the city council.

“Director” shall mean the City’s Recreation, Parks, and Marina Director, and shall include their designee.

"Electronic smoking device" shall mean an electronic device which can be used to deliver an inhaled dose of nicotine, or other substances, including any component, part, or accessory of such a device, whether or not sold separately. Electronic smoking devices include but may not be limited to electronic cigarettes, hookahs, and electronic cigars or pipes. "Electronic smoking device" shall also include the solution or product used to fill the tank and that is inhaled by the person using the device.

“Organized sport” shall mean a team sport athletic contest, such as, but not limited to, soccer, baseball, softball, football, basketball, or volleyball, engaged in by an organized sports team. Organized sports shall not include persons or groups who participate in an impromptu game that is unaffiliated with any team or league, such as a game conducted in connection with a bona fide group picnic or barbecue when such game is clearly incidental to such picnic or barbecue.

“Organized sports team” shall mean an organized team, league, or group whose primary purpose is organize competitive sporting events, formally or informally, and shall include teams from organizations such as companies, schools, nonprofits, etc. “

"Smoke" or "Smoking" shall mean inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, or pipe, or any other lighted or heated tobacco or plant product intended for inhalation, whether natural or synthetic, in any manner or in any form. "Smoking" includes the use of an electronic smoking device that creates an aerosol or vapor (commonly referred to as “vaping”), in any manner or in any form, or the use of any device for the purpose of circumventing the prohibition of smoking.

"Tobacco product" shall mean any of the following:

a. A product containing, made, or derived from tobacco or nicotine that is intended for human consumption, whether smoked, heated, chewed, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, including, but not limited to, cigarettes, cigars, little cigars, chewing tobacco, pipe tobacco, or snuff.

b. An electronic device that delivers nicotine or other vaporized liquids to the person inhaling from the device, including, but not limited to, an electronic cigarette, cigar, pipe, or hookah.

c. Any component, part, or accessory of a tobacco product, whether or not sold separately.

"Tobacco paraphernalia" shall mean cigarette papers or wrappers, blunt wraps as defined in Section 308 of the Penal Code, pipes, holders of smoking materials of all types, cigarette rolling machines, or other instruments or things designed for the smoking or ingestion of tobacco products.

12.12.020 Hours.

It is unlawful for any person to loiter at any time in any city park between the hours of 7:00 p.m. and 7:00 a.m. from November 1 through March 31 of each year, and from 9:00 p.m. to 7:00 a.m. from April 1 through October 31 of each year unless prior written permission has been obtained from the city manager.

12.12.030 Permit required for exclusive use of a park facility.

A. The exclusive use of part or all of a park or recreation facility requires a permit, to be issued by the director.

B. No permit shall be required for events that are sponsored or co-sponsored by the city.

C. All organized sports shall require a permit.

D. All permits are subject to permit fees, as determined by City Council resolution.

12.12.040 Park closure.

Any city park or recreation area or any section(s) of any city park or recreation facility may be declared closed to the public for the purpose of protecting the public health, safety, and/or welfare by the city manager or by the director, with notification given to city council of any such

action, at any time and for any interval of time, either temporarily or at regular and stated intervals and either entirely or merely to certain areas, as may necessary.

12.12.050 Prohibited Conduct in parks and recreational facilities.

A. Vandalism. No person in a park or recreation area shall mark, deface, disfigure, injure, tamper with, or displace or remove any part of any structure, vegetation, table, bench, railing, fixtures, water line or other utility.

B. Littering. No person in a park or recreation area shall dump, deposit, or leave any bottles, broken glass, ashes, paper, boxes, refuse, or trash anywhere other than in designated receptacles. Where such receptacles are not provided, all such waste or recycling shall be carried away from the park by the person responsible for its presence, and properly disposed of elsewhere.

C. Animals. No person in a park or recreation facility shall permit any dog, cat, fowl, or other animal under their control to enter such park or recreational area unless leashed or restrained in some manner. This prohibition shall not apply to dogs in designated dog parks.

D. Golf. No person in a park or recreation area shall practice or otherwise engage in the game of golf within the confines of any park or recreational area.

E. Motorized vehicles. No person in a park or recreation area shall drive any motorized vehicle including, but not limited to, automobiles, trucks, motorcycles, motor scooters, motor bikes and any other self-propelled vehicle on any area except paved roads or parking areas, or such areas as may be specifically designated by the director.

F. Horseback riding. No person shall ride any horse or other animal within the park or recreation area unless prior written permission has been obtained from the director.

G. Smoking. Smoking is not permitted at parks and recreational facilities, or within 30 feet of any door, window, gate, or point of access thereto. Cigarette butts and any other disposable parts of smoking paraphernalia shall not be discarded anywhere other than trash receptacles.

H. Alcohol. No open containers or consumption of alcoholic beverages is permitted, other than as may be permitted pursuant to a special event permit, city sponsored event, or city co-sponsored event.

AMENDING CHAPTER 12.12 PARKS AND RECREATION FACILITIES TO THE SUISUN CITY MUNICIPAL CODE

RECREATION, PARKS, & MARINA DEPARTMENT
SUISUN CITY, CA

1

GENERAL UPDATES

- Updated 12.12.010 Definitions
- Updated 12.12020 Hours
- Updated 12.12.030 Permit for Exclusive Use, Addressing Organized Sports Teams
- Updated 12.12.040 Park Closure

2

GENERAL UPDATES

- 12.12.050 Prohibited Conduct in Parks and Recreation Facilities;
  - ❖ Consolidated Sections including the previous 12.12.090 Chapter pertaining to smoking

3

QUESTIONS OR COMMENTS

4

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AGENDA ITEM NO. 21

AGENDA TRANSMITTAL

MEETING DATE: June 20, 2023

CITY AGENDA ITEM: Council Introduction and Waive Reading of Ordinance No. ___: Adopting the 2022 California Building Standards Code (Suisun City Municipal Code Title 15 Building and Construction).

FISCAL IMPACT: There is no fiscal impact associated with this action.

STRATEGIC PLAN: Ensure Public Safety and Provide Good Governance.

BACKGROUND: The building codes have now been republished as the 2022 edition. In the State process, certain model codes published by organizations such as the International Code Council, International Association of Plumbing and Mechanical Officials, National Fire Protection Association, etc., are reviewed and amended by the California Building Standards Commission (CBSC). The CBSC has completed this process and the body of codes known collectively as the 2022 California Building Standards Code (CBSC) has been published. It is appropriate, therefore, that the Suisun City Code be amended to update its references to the latest building and fire code editions. This is primarily a housekeeping measure to change titles and references in our City Code to correspond correctly to the new or revised sections in the CBSC.

As a courtesy, the Planning Commission held a public hearing at their May 16 meeting and recommended City Council adoption of the proposed ordinance by a 4-0 vote.

Environmental Determination

CEQA requires analysis of agency approvals of discretionary "Projects." A "Project," under CEQA, is defined as "the whole of an action, which has a potential for resulting in either a direct physical change in environment, or a reasonably foreseeable indirect physical change in the environment" (State CEQA Guidelines Section 15378). The proposed Project is a project under CEQA. However, this Project is exempt from CEQA under State CEQA Guidelines Section 15061(b)(3) (Common Sense Exemption).

The approval of the code amendments set forth in the proposed ordinance does not approve any physical development project, and it would not result in a direct or indirect physical change in the environment. The proposed changes to Title 15 are necessary to maintain consistency with state law and ensure a safe built environment. Many of the standards are already being implemented by the City when reviewing construction projects and would not change how these projects are reviewed and approved. For these reasons, the proposed amendments would not have the potential to result in individually or cumulatively significant effects on the environment and these LMC amendments are exempt from review under CEQA.

STAFF REPORT: The Suisun City Code includes by reference the building codes and standards collectively known as the CBSC. This body of codes includes the building code, plumbing code, mechanical code, electrical code, fire code, and other supporting documents. Periodically the California Building Standards Commission publishes an updated edition of the CBSC. The 2022 Edition was published in July of 2022 and became effective in January 2023. The Suisun City Code will now be

updated to reference the newest editions of the various codes and make other needed administrative changes.

For better understanding, the proposed ordinance includes the entire Suisun City Code Chapter 15.04 including the unchanged sections. Highlights of the proposed ordinance include:

- The changes in City Code Section 15.04.030 include the updated references to the newest documents within the 2022 CBSC. References to documents where no updated version is available have not been changed such as Section 15.04.030-F.
- From time to time it is necessary for jurisdictions to make local code amendments that are specific to their jurisdiction. Amendments were made to the CBSC and California Residential Code (CRC) for the following:
  a. The "within 1 year" addition now specifies a timeframe for the fire rating requirement when 50% or more of a roof is replaced, enhancing the clarity and enforceability of the municipal code.
  b. A building size threshold was added for the requirement of fire sprinklers in new buildings.
  c. Standpipe requirements added based on the height of a structure.
- An amendment to the Fire Code has been added to prohibit open burning.
- The remaining changes to City Code are editorial in nature.

In order for local amendments to the CBSC to be enforceable, the City must make “findings” justifying the amendments based on local climatic, topographical or geological conditions. Such findings are included in the proposed ordinance for all of the local amendments that have been included historically where they are required.

STAFF RECOMMENDATION: Staff recommends the City Council:

- Conduct a Public Hearing; and
- Find the Ordinance exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15061 (Common Sense Exemption); and
- Introduce and Waive Reading of Ordinance No. ___; Adopting the 2022 California Building Standards Code (Suisun City Municipal Code Title 15 Building and Construction)

DOCUMENTS ATTACHED:

1. Ordinance No. ___: Adopting the 2022 California Building Standards Code
2. PowerPoint

PREPARED BY: John Kearns, Principal Planner
REVIEWED BY: Jim Bermudez, Development Services Director
APPROVED BY: Greg Folsom, City Manager

ATTACHMENTS:
1 Building Code Ordinance.pdf
2 PowerPoint Presentation.pdf

ORDINANCE NO.

AN ORIDNANCE OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY ADOPTING THE 2022 CALIFORNIA BUILDING STANDARDS CODE (SUISUN CITY MUNICIPAL CODE TITLE 15 BUILDING AND CONSTRUCTION)

WHEREAS, the State Building Standards Commission adopted the 2022 California Building Standards Code, codified in Title 24 of the California Code of Regulations; and

WHEREAS, the City Council of the City of Suisun City (the "City") wishes to update the rules and regulations governing building and construction in the City limits to reflect the new 2022 California Building Standards Code, California Code of Regulations Title 24 ("CBSC"); and

WHEREAS, the City would like to make certain amendments to the 2022 CBSC in order to address the health and safety issues of the City's local climatic, geological or topographical conditions; and

WHEREAS, before making changes to the CBSC pursuant to Health and Safety Code Section 17958.5, Health and Safety Code Section 17958.7 requires the City to make express findings that such changes are reasonably necessary because of local climatic, geological or topographical conditions; and

The City Council of the City of Suisun City does ordain as follows:

SECTION 1. **Findings.** The City finds it is necessary to adopt local amendments to the following subcodes of the CBSC: Building Code, Mechanical Code, Electrical Code, Plumbing Code, Fire Code, Administrative Code, Energy Code, Green Building Standards Code, Historical Building Code, and Existing Building Code. These local amendments have been evaluated and recognized by the City as tools for addressing problems with building construction in the City of Suisun City, which are aimed at establishing and maintaining an environment that will afford the City a high level of fire and life safety to all those who work live and play within the City's boundaries. The City finds as follows:

A. The City, pursuant to the authority granted it under California Health and Safety Code Sections The City Council hereby adopts pursuant to Sections 17958.5 and 18941.5 of the California Health and Safety Code, the following findings of fact: (a) Under this adopting ordinance, has determined that there is a need to establish specific amendment building standards that have been established which are more restrictive of nature than those adopted by the State of California (State Buildings Standards Code, State Housing & Community Development Codes) commonly referred to as and found in Title 24 & and Title 25 of the California Code of Regulations. These new building standards amendments have been determined and recognized by the City of Suisun City to address the problems, concerns, and future direction by which the City can establish and maintain an environment that will afford an appropriate level of fire and life safety to all who live and work within its boundary.

B. Under the provisions of Sections 17958.5 and 18941.5 of the Health and Safety Code, the amendment of state building standards at the local level must be reasonably necessary due to local amendments are based on local climatic, topographical, and/or geological conditions and the City must make express findings in this regard. The Council has determined that the following findings of fact contained herein address each of these situations and present the local climatic, topographical, and/or geological conditions, situation, which either singularly or in combination, that have caused the aforementioned amendments to be adopted:

1. CLIMATIC

a. The City of Suisun City the Suisun City area has extreme variations in weather patterns: wind, summers are arid and hot, winters are cool to freezing, and fall and spring can bring any combination of weather patterns together. As a result, the climate in the Suisun City area can have a great influence on fire behavior and other major emergency events in the City.

Code Section	**Local Condition:**
Building Code Sections ~~1403.4,~~ 903.2, 905.3.1, 1505.1, ~~1510.1,~~ 1511.1, Fire Code Sections 903.2 and 905.3.1 California Residential Code Section R902.1 and R908.1 (SCMC § 15.04.190)	1a

SECTION 2. **Suisun City Municipal Code Amendment – Chapter 15.04.** Chapter 15.04 of the Suisun City Municipal Code "Permits – Uniform Codes" is hereby amended as follows (deletions in ~~strikethrough~~; additions in **underlined**):

15.04.010 Purpose.

This chapter is enacted for the purpose of adopting rules and regulations pursuant to the State Housing Law and the Health and Safety Code, for the protection of the public health, safety and general welfare of the occupant and the public governing the creation, construction, enlargement, conversion, alteration, repair, moving, removal, demolition, occupancy, use, height, court area, sanitation, ventilation and maintenance of any building used for human habitation; provided, however, that nothing in the codes adopted in this chapter shall be construed to prevent any person from performing his own building, mechanical, plumbing or electrical work when performed with the permits in compliance with this chapter.

15.04.020 Definitions.

Whenever any of the following names or terms are used in this chapter or in any of the codes adopted by reference by this chapter, unless the context directs otherwise, such names or terms so used shall have the meaning ascribed thereto by this section:

A. "Board of appeals," "housing advisory and appeals board" and any other reference to the appellate body, mean the Board of Appeals for the City of Suisun City made up of five (5) Building Official members of the Napa-Solano Chapter of the International Code Council (NSICC) chosen on a case by case basis. The NSICC, an organization of Building Officials, Building Inspectors, and Construction Industry personnel, was formed in 1978 to help maintain consistent and uniform code enforcement and code interpretation within the jurisdictions of Napa and Solano counties. Building Officials from jurisdictions within Napa and Solano counties and neighboring counties are members of the NSICC. Building Official members of the NSICC are well versed in the technical and administrative provisions of construction codes.

B. The "Accessibility Appeals Board" shall mean the Board of Appeals for the City of Suisun City plus an additional two members having demonstrated experience dealing with accessibility standards and their applications, appointed on a case by case basis.

C. All decisions by the Board of Appeals and by the Accessibility Appeals Board shall be submitted in writing to the City Council for final review. All actions found by the City Council to be based on incomplete or inadequate analysis shall be referred back to the appropriate board for further deliberations.

D. "Building official," "plumbing official," "chief," "electrical inspector," "fire code official," "administrative authority" and similar references to a chief administrative position mean the Chief Building Official of the city of Suisun City; provided, however, that:

1. Where such terms are used in connection with those duties imposed by statute or ordinance upon the county health officer the terms shall include the county health officer;

2. For the purpose of implementing the Uniform Code for the Abatement of Dangerous Buildings the term "authorized representative" of the "building official" shall refer to and include the director of environmental health and such personnel of the Solano County department of environmental health as he may designate.

E. "Building department," "electrical department," "plumbing department," "department of fire prevention", "office of administrative authority" or "housing department" means the building department of the city.

F. "City clerk" means the ex officio clerk of the city council.

G. “City council” or “mayor” means the governing elected officials of the city of Suisun City.

H. “Fire chief” means the chief of the fire department of the city wherein a particular building is or is to be located, or, for any area not within the city limits, the same shall mean the county fire warden designated by the board of supervisors.

I. “Safety assessment” is a visual, non-destructive examination of a building or structure for the purpose of determining the condition for continued occupancy.

15.04.030 Uniform codes adopted.

Subject to the modifications and amendments contained in this chapter, the following primary and secondary codes are adopted and incorporated into the codes of the city by reference and as having the same legal effect as if their respective contents were set forth in this chapter and which may be amended and/or corrected from time to time:

A. The ~~2019~~ 2022 California Building Code (CBC) which references the International Building Code ~~2018~~ 2021 Edition as published by the International Code Council, Inc, and state amendments.

B. The Uniform Housing Code, 1997 Edition, as published by the International Code Council, is adopted by reference as the housing code of the city.

C. The ~~2019~~ 2022 California Plumbing Code which references the Uniform Plumbing Code, ~~2018~~ 2021 Edition, together with the appendices thereto, and state amendments as published by the International Association of Plumbing and Mechanical Officials is adopted by reference as the plumbing code of the city.

D. The ~~2019~~ 2022 California Electric Code which references the National Electrical Code, ~~2017~~ 2020 Edition, as published by the National Fire Protection Association and state amendments is adopted by reference as the electrical code of the city.

E. The ~~2019~~ 2022 California Mechanical Code which references the Uniform Mechanical Code, ~~2018~~ 2021 Edition, together with the appendices thereto, as published by the International Conference of Building Officials, and state amendments, is adopted by reference as the mechanical code of the city.

F. The Uniform Code for the Abatement of Dangerous Buildings, 1997 Edition, as published by the International Code Council, is adopted by reference as the dangerous buildings code of the city, with Section 205 amended as follows: Section 205.1. In order to provide for final interpretation of provisions of this code and to hear appeals provided for hereunder, there is hereby established a Board of Appeals as defined in City Code Section 15.04.020. The Building Official shall be an ex officio member of and shall act as secretary to said Board. The Board shall adopt reasonable rules and regulations for conducting its business and shall render all decisions and findings in writing to the

appellant, with a copy to the Building Official. Appeals to the board shall be processed in accordance with the provisions contained in Section 501 of this code. Copies of all rules or regulations adopted by the Board shall be delivered to the Building Official, who shall make them freely accessible to the public.

G. The California Referenced Standards Code, ~~2019~~ 2022 Edition, together with appendices thereto, as published by the International Code Council, with state amendments, is adopted by reference as the building standards of the city.

I. The ~~2019~~ 2022 California Fire Code which references the International Fire Code, ~~2019~~ 2021 Edition as published by the International Code Council, ~~with errata, including appendices, with state amendments,~~ is adopted by reference as the fire code of the city, together with the Administrative Chapters 1, 2, and Appendix B, Appendix C, Appendix D and Appendix E is adopted by reference as the fire code of the city.

J. The Uniform Administrative Code, 1997 edition, as published by the International Conference of Building Officials, is adopted by reference as the administrative code of the city.

K. The ~~2019~~ 2022 California Building Standards Administrative Code, as published by the California Building Standards Commission, is adopted by reference as the building standards administrative code of the city.

L. The ~~2019~~ 2022 California Residential Code with Appendices ~~H,J~~ AH, AJ, AX (CRC), incorporating the ~~2018~~ 2021 edition of the ~~Uniform~~ International Residential Code, as published by the International Code Council, is adopted by reference as the residential code of the city.

M. The ~~2019~~ 2022 California Green Building Standards Code, as published by the California Building Standards Commission, is adopted by reference as the green building standards code of the city.

N. The ~~2019~~ 2022 California Existing Building Code, as published by the California Building Standards Commission, is adopted by reference as the ~~green~~ existing building ~~standards~~ code of the city.

J. The 2022 California Historical Building Code, as published by the California Building Standards Commission, is adopted by reference as the historical building code of the city.

15.04.040 Copies of adopted codes.

The Building Official shall maintain at least one copy of each primary code adopted by reference, and each secondary code pertaining thereto, The Building Official shall maintain a least one copy of each primary code adopted by reference at the building inspection office for public inspection while this Ordinance is in force.

15.04.050 Utility connections.

It is unlawful for any person, including utility companies, to connect electric power lines or liquefied petroleum gas or natural gas sources permanently to any building or structure for which a permit is required by this chapter until the final inspection has been made and the approval signed by the building inspector. This section shall not prohibit the erection and use of temporary power poles approved by the power company during the course of construction, when approved by the building official.

15.04.060 Encroachment or grading.

No building permit shall be issued for which an encroachment or grading permit is required, unless and until the requirements prerequisite to the encroachment or grading permit have been met.

15.04.070 Conformance of construction to law.

No building permit shall be issued unless and until the building official is satisfied that the construction authorized by the permit will not violate any existing law or ordinance.

15.04.075 Construction work hours.

It shall be the responsibility of anyone engaging in construction or demolition work to restrict the hours of work activity on the site as follows.

A. No construction equipment shall be operated nor any outdoor construction, non-residential projects or repair work shall be permitted within 600 feet from any occupied residence except during the hours of 7:00 a.m. to 8:00 p.m., Monday through Friday, and 8:00 a.m. to 8:00 p.m., on Saturday and Sunday.

B. Construction work hours on residential projects shall be from 7:00 a.m. to 8:00 p.m.

C. A request for an exception to the permitted construction hours and days may be granted by the chief building inspector for emergency work, to offset project delays due to inclement weather, for 24-hour construction projects, or other similar occurrences.

D. City projects determined by the director of public works to be emergencies shall be exempt from these provisions.

E. For construction work hours for earthwork, trenching, concrete or paving see Section 15.12.320.

F. Interior work which would not create noise or disturbance noticeable to a reasonable person of normal sensitivity in the surrounding neighborhood shall not be subject to these restrictions.

15.04.080 Adoption or amendment procedure.

A. The building official shall review all codes newly adopted by the state pursuant to the State Housing Law, Section 17910 et seq. of the Health and Safety Code and shall:

1. Report such newly adopted codes to the city council and advise the board to schedule a hearing not less than ninety days from the date of report; and
2. Place copies of the codes to be considered by the board in the office of the city council, and in the building department for review by the general public.

B. The city council shall, upon the advice of the building official, schedule such public hearing to receive public testimony on the codes to be adopted by the board.

C. The clerk of the city council shall give notice of the time, place and subject matter of the public hearing scheduled on the matter by the council posting in three public places due to the fact that no newspaper is published or printed within the city limits.

D. The city council shall hold such public hearing at the date and time scheduled, and shall then adopt the code with amendments, if any.

15.04.090 Violations and penalties.

A. It is unlawful for any person, firm or corporation to erect, construct, enlarge, alter, repair, move, improve, remove, convert, demolish, equip, use, occupy or maintain any building, structure or building service equipment or cause or permit the same to be done in violation of this chapter.

B. Any person, firm, corporation or other entity which violates any of the provisions of this chapter including any of the codes adopted by reference, or who violates or fails to comply with any order made thereunder, or who builds in violation of any detailed statement of specification of plans submitted and approved thereunder, or any certificate or permit issued thereunder, and from which no appeal has been taken, or who fails to comply with such an order as affirmed or modified by the city council or by a court of competent jurisdiction shall be guilty of an infraction unless otherwise provided in this code.

C. Any person, firm, corporation or other entity which is guilty of an infraction under this chapter shall be punished by:

1. A fine not exceeding one hundred dollars for the first violation;
2. A fine not exceeding five hundred dollars for a second or subsequent conviction within one year.

Any failure to correct the condition for which the infraction is imposed within a period of seven days after the issuance of a citation, and for each seven-day period thereafter

may be treated as a separate and additional violation subject to the same penalties set forth herein.

In addition to the penalties set forth above, any violation beyond the third conviction within a one-year period or any willful violation of this section which creates an immediate threat to the health, safety or welfare of the members of the public or the occupants of any structure in violation of this section may be charged as a misdemeanor punishable as provided in Chapter 1.08.

D. In addition to the penalties set forth herein, any person, firm, corporation or other entity guilty of a violation of this chapter shall be liable for such costs, expenses and disbursements paid or incurred by the city in correction, abatement and prosecution of the violation.

15.04.095 Enforcement.

A. Pursuant to Section 836.5 of the California Penal Code, the chief building official, any deputy or assistant building official, agent or other employee of the building department of Suisun City is authorized to enforce the provisions of this chapter and to arrest or issue citations to violators thereof.

B. The city manager shall have the power to designate by written order that particular officers and other individuals shall be authorized to enforce particular provisions of this chapter as described in subsection A of this section in addition to those persons set forth therein.

15.04.100 Building permit-business license required.

A. Any contractor or subcontractor who applies for permits to do work within the city limits of the city shall be denied permits if he does not possess current valid city business licenses.

B. Any permits issued in error to anyone not licensed by the city shall be revoked until such time as all fees are paid and licenses are valid.

15.04.110 Building permit-application-plans and specifications.

A. Applications are to be signed by the property owner or a duly licensed contractor, engineer or architect.

B. With each application for a building permit, and when required by the building official for enforcement of any provisions of this chapter, three sets of plans and specifications shall be submitted. The building official may require plans and specifications to be prepared and designed by an engineer or architect licensed by the state to practice as such.

15.04.120 Building permit-professional designs required.

All structures or buildings classified in Occupancy Groups A, B, E, F, H, I, M, S and R-1 shall be designed in accordance with the Building and Professional Codes of the state of California.

15.04.130 Building permit-term-retention of plans.

A. Permits for all occupancy groups shall be valid for two years from the date of their issuance provided that the time limits of starting work or work stoppage are met. The permit documents and plans or a retrievable document image of the permit documents and plans will be retained as a permanent record for the life of the structure.

15.04.140 Building permit fees.

Building permit fees shall be prescribed in the Master Fees Schedule except buildings shall be valued as determined by the Building Official. The value to be used in computing the building permit and building plan review fees shall be the total value of all construction work for which the permit is issued, as well as all finish work, painting, roofing, electrical, plumbing, heating, air conditioning, elevators, fire-extinguishing systems and any other permanent equipment.

15.04.150 Fees for plan checking, inspections and/or related permits.

The city council shall establish a schedule of fees, as found in the master fee schedule, to be charged and collected for plan checking, inspection services performed, and for the issuance of permits. A copy of these fee schedules shall be kept in the office of the city clerk and shall be available for public inspection in all city offices where permits are issued.

15.04.160 CBC Section 111.1 amended and CRC Section R110.1 - Certificate of occupancy Required.

CBC Section 111.1 and CRC Section R110.1 shall be amended to add:
No building or structure shall be used or occupied whole or in part without a certificate of occupancy. Such a certificate shall not be issued until compliance with all city requirements has been met. Certificates presuming to give authority to violate or cancel the provisions of this code or other ordinances of the jurisdiction shall not be valid. Occupying or using a structure without this approval constitutes a public nuisance.

15.04.170 CBC Section 111.1 amended and CRC Section R110.1 - Certificate of Occupancy - Requirements.

CBC Section 111.1 and CRC Section R110.1 shall be amended to add:

A certificate of occupancy shall not be issued until all applicable city ordinances, resolutions, regulations and the conditional use permit conditions have been complied with.

15.04.180 CBC Section 110.3.12 amended and CRC Section ~~R109.2~~ R109.1.6 Final inspection.

CBC Section **110.3.12** and CRC Section ~~R109.2~~ R109.1.6 shall be amended to read as follows:

Final Inspection: To be made after final grading and the building is completed and ready for occupancy. This shall mean all electrical, plumbing and mechanical complete and ready for occupancy, as well as all floor covering installed and painting completed, as well as any required exterior landscaping complete with house, sidewalks and streets cleaned.

15.04.190 California Building Code and California Residential Code amended roofing.

CBC Sections ~~1511.1~~ 1512.1 and CRC Section R902.1 and ~~R902.8~~ 908.1 are amended as follows:

CBC Sec. 1505.1 and CRC Section R902.1 is amended to add the following:
All materials applied as roof covering shall have a fire rating of class "B" or better.

CBC Sec. ~~1511.1~~ 1512.1 and CRC Section~~1~~ R908.1 Re-roofing, is amended to add the following:
All materials applied as roof covering for re-roofing shall have a fire rating of class "B" or better, when 50% or more of an existing roof is replaced within 1 year.

A. Section 903.2 is amended to read as follows:

903.2 Where required. Approved automatic sprinkler systems in new buildings and structures, in which the total floor area of all floors exceeds five thousand (5,000) square feet, shall be provided in the locations described in Section 903.2.1 through 903.2.12 *and Sections 903.2.14 through 903.2.21.*

B. Section 905.3.1 is amended to read as follows:

905.3.1 Height. *In other than Group R-3 and R-3.1 occupancies*, Class III standpipe systems be installed throughout *at each floor where any of the following occur:*

1. *Buildings* where the floor level of the highest story is located more than 30 feet (9144 mm) above the lowest level of fire department vehicle access.
2. *Buildings that are three or more stories in height.*

3. Buildings where the floor level of the lowest story is located more than 30 feet (9144 mm) below the highest level of fire department vehicle access.
4. *Buildings that are two or more stories below the highest level of fire department vehicle access.*

Exceptions:

1. Class I standpipes are allowed in buildings equipped throughout with an automatic sprinkler system in accordance with Section 903.3.1.1 or 903.3.1.2.
2. Class I standpipes are allowed in Group B and E occupancies.
3. Class I standpipes are allowed in parking garages.
4. Class I standpipes are allowed in basements equipped throughout with an automatic sprinkler system.
5. Class I standpipes are allowed in buildings where occupant use hose lines will not be utilized by trained personnel or the fire department.
6. In determining the lowest level of fire department vehicle access, it shall not be required to consider either of the following:

6.1. Recessed loading docks for four vehicles or less.
6.2. Conditions where topography makes access from the fire department vehicle to the building impractical or impossible.

15.04.200 California Building Code amended - standard plans.

The following is added to CBC Section 107.1 and CRC ~~Appendix AE302.2~~ R105.3.2:

Standard Plans: The Building Official may approve a set of plans for a building or structure as a "standard plan," provided the applicant has made proper application, submitted complete sets of plans, and paid the Plan Review Fee as required by CBC Section 109 and Uniform Administrative Code Section 304.3.

When it is desired to use an approved "standard plan" for an identical structure, two plot plans and one duplicate plan shall be submitted, and Plan Review Fee equal to one-half of the full Plan Review Fee required in Uniform Administrative Code Section 304.3 shall be paid at the time application is made for such identical structure. Such duplicate plans shall be compared, stamped, and kept on the job as required by CBC Section 107.5. In case of any deviation whatsoever from this standard plan, complete plans, together with a full Plan Review Fee, shall be submitted for the proposed work, as required by Section 107.3, 107.4 and 108 respectively.
Standard plans shall be valid for a period of one (1) year from the date of approval. This period may be extended by the Building Official when there is evidence that the plan may be used again.

15.04.220 Uniform Administrative Code Section 204 amended- new materials, appeals.

Uniform Administrative Code Section 204 is changed to read:
(a) Appeals, New Materials, Processes, or Occupancies which may require permits.
(b) The City Manager, the Building Official, the Fire Chief, and any other affected person shall act as a committee to determine suitability of alternative materials, processes or responsible interpretations of adopted codes.
(c) When it is claimed that the provisions of any code adopted herein do not apply or that the true intent and meaning has been misconstrued or wrongly interpreted, the applicant may appeal the decision of the committee to the Board of Appeals within thirty (30) days after the committee's written decision.

15.04.230 ~~Uniform~~ California Fire Code Section 307.1.1 Prohibited Open Burning

15.04.230 California Fire Code Amendments

The California Fire Code adopted by reference in Section 15.04.030 is amended, modified and revised as set forth in this chapter.

C. Section 307.1.1 is amended to read as follows:

307.1.1 Prohibited Open Burning Open burning is prohibited in the City of Suisun City. Any burning, open or otherwise, that constituted a nuisance which is injurious to health, or is indecent or offensive to the senses, or is offensive, or objectionable because of smoke emissions or when atmospheric conditions or local circumstances make such fires hazardous shall be prohibited. The fire code official is authorized to order the extinguishment by the owner, occupant, responsible person, or the fire department of any burning that creates or adds to a hazardous or objectionable situation.

D.Section 903.2 is amended to read as follows:

903.2 Where required. Approved automatic sprinkler systems in new buildings and structures, in which the total floor area of all floors exceeds five thousand (5,000) square feet, shall be provided in the locations described in Section 903.2.1 through 903.2.12 *and Sections 903.2.14 through 903.2.21.*

E. Section 905.3.1 is amended to read as follows:

905.3.1 Height. *In other than Group R-3 and R-3.1 occupancies*, Class III standpipe systems be installed throughout *at each floor where any of the following occur:*

1. *Buildings* where the floor level of the highest story is located more than 30 feet (9144 mm) above the lowest level of fire department vehicle access.
2. *Buildings that are three or more stories in height.*

3. Buildings where the floor level of the lowest story is located more than 30 feet (9144 mm) below the highest level of fire department vehicle access.
4. *Buildings that are two or more stories below the highest level of fire department vehicle access.*

Exceptions:

1. Class I standpipes are allowed in buildings equipped throughout with an automatic sprinkler system in accordance with Section 903.3.1.1 or 903.3.1.2.
2. Class I standpipes are allowed in Group B and E occupancies.
3. Class I standpipes are allowed in parking garages.
4. Class I standpipes are allowed in basements equipped throughout with an automatic sprinkler system.
5. Class I standpipes are allowed in buildings where occupant use hose lines will not be utilized by trained personnel or the fire department.
6. In determining the lowest level of fire department vehicle access, it shall not be required to consider either of the following:

    6.1. Recessed loading docks for four vehicles or less.
    6.2. Conditions where topography makes access from the fire department vehicle to the building impractical or impossible.

SECTION 3. **Filing with the CBSC.** A copy of this Ordinance and Suisun City Municipal Code Chapter 15.04 shall be filed with the California Building Standards Commission in accordance with Health and Safety Code Section 17958.7.

SECTION 4. **Severability and Validity.** If any section, subsection, paragraph or sentence of this Ordinance, or any part thereof, is for any reason found to be unconstitutional, invalid or beyond the authority of the City of Suisun City by a court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this Ordinance.

SECTION 5. **Publication.** In accordance with Section 36933 of the Government Code of the State of California, within 15 days after its adoption by the City Council, it shall be published once, together with the names of the Council Members voting thereon, in a newspaper of general circulation within the City. The approved ordinance shall be posted in three (3) public places within the City prescribed by ordinance within fifteen (15) days after its passage, there being no newspaper of general circulation printed and published within the City.

NOW, THEREFORE, BE IT RESOLVED THE CITY COUNCIL OF THE CITY OF SUISUN CITY does hereby make the following findings and approvals.

1. Finds the Project exempt from CEQA pursuant to State CEQA Guidelines Section 15061(b)(3) based upon the following finding: The Planning Commission determine that the Project has been adequately analyzed under the provisions of the California

Environmental Quality Act (CEQA) and that no further review of the Project under CEQA is required or appropriate.

AND, BE IT FURTHER RESOLVED, that the City Council adopts the 2022 California Building Standards Code (CBSC).

INTRODUCED at a Regular Meeting of the City Council of the City of Suisun City duly held on Tuesday, the 20th day of June 2023, by the following vote:

AYES: Councilmembers: _____
NOES: Councilmembers: _____
ABSENT: Councilmembers: _____
ABSTAIN: Councilmembers: _____

WITNESS my hand and the seal of said City this 20th day of June 2023.

_____
Anita Skinner
City Clerk

PASSED AND ADOPTED at a Regular Meeting of the City Council of the City of Suisun City duly held on Tuesday, the 27th day of June 2023, by the following vote:

AYES: Councilmembers: _____
NOES: Councilmembers: _____
ABSENT: Councilmembers: _____
ABSTAIN: Councilmembers: _____

ATTEST:

_____ _____

Alma Hernandez
Mayor

Anita Skinner
City Clerk

California Building Standards Code(CBSC) Adoption

Development Services Department

1

Background

- Purpose
- California Building Standards Code (CBSC)
- Planning Commission Action
- Environmental Determination

2

Proposed Amendments (Highlights)

- Updated references to Section 15.04.030 (Suisun City Code).
- Local Amendments.
- Prohibition of "open burning"
- Editorial changes.
- Necessary findings for local amendments.

3

Recommendation

- It is recommended that the City Council:
  - Conduct the public hearing;
  - Find the ordinance exempt from the California Environmental Quality Act (CEQA) Section 15061; and
  - Introduce and waive reading of the ordinance.

4

AGENDA ITEM NO. 22

AGENDA TRANSMITTAL

MEETING DATE: June 20, 2023

CITY AGENDA ITEM: /JOINT AGENDA ITEM:
Adoption of the Fiscal Year 2023-24 Annual Budget - (Deol: ldeol@suisun.com).

a. Council Adopt Resolution No. 2023-__: Adopting the Annual Budget for the Fiscal Year 2023-24; and
b. Agency Adopt Resolution No. SA 2023-__: Adopting the Annual Budget for the Fiscal Year 2023-24; and
c. Authority Adopt Resolution No. HA 2023-___: Adopting the Annual Budget for the Fiscal Year 2023-24; and
d. Council Adopt Resolution No. 2023-__: Adopting the Appropriations Limit for Fiscal Year 2023-24; and
e. Council Adopt Resolution No. 2023-__: Adopting an Annual Update of the Master Fee Schedule.

FISCAL IMPACT: The General Fund is balanced fiscally. To balance the General Fund budget, funds will be transferred from the Stabilization fund, American Rescue Plan Act (ARPA) fund, Measure S and Successor Agency asset management reimbursement fund (Fund 320).

STRATEGIC PLAN: Provide Good Governance, Section 4.1 – Review and update required planning and financial documents as needed. Ensure Fiscal Solvency.

BACKGROUND: Staff has prepared the FY 2023-24 budget resolutions for Council's adoption along with a detailed worksheet of the proposed budget. Due to the labor negotiations process, staff did not have adequate time to prepare the full budget document. It will be distributed to the Council and available to the public in July, 2023. Staff has attached the budget resolutions that support the Council's action of approving the FY 2023-24 budget for the City, Agency, and Authority, as well as the budget worksheets that make up the funding for the budget.

The City is required by State law to annually adopt a balanced budget by June 30.

STAFF REPORT: The FY 2023-24 budget that has been prepared and submitted for Council consideration reflects the updated priorities expressed by the Council regarding the personnel changes that have been tentatively approved during labor negotiations.

To facilitate review, the proposed budget itself provides all the detail behind the work program proposed for FY 2023-24, including revenue and expenditure trends by Fund, staffing levels, and Department/Division work plans and service level changes.

FISCAL YEAR 2023-24 BUDGET
This section of the report will address the budget balancing strategy for the FY 2023-24 General Fund, as well as selected other funds. This section of the report is organized as follows:

- General Fund Resources
- General Fund Use of Resources
- General Fund Structural Analysis
- Discussion of Other Funds

Budget Challenges

Suisun City has historically had a significant challenge generating sufficient revenues to maintain city operations in the General Fund. Due to the lack of significant retail shopping centers and the lack of major employment centers, per capita revenues for sales tax receipts and property tax receipts generally run about 1/3 of the average California city, putting Suisun City at a significant disadvantage. In addition, Suisun City does not have a utility users tax and has a very low business license tax, unlike our neighboring cities. The lackluster per capita revenues is why service levels, staffing levels, and salaries are below average compared to surrounding cities.

For the upcoming fiscal year, General fund Expenditures are projected to exceed general fund Revenues. As presented, the budget will be balanced by utilizing Measure S revenues, new and existing cannabis revenues, new development, and the Stabilization (Reserve) Fund. The American Rescue Plan Act (ARPA) that was funding multiple personnel positions, premium pay, and a few major projects such as the Enterprise Resources Planning (ERP) software system has limited ability to balance the General Fund because those one-time funds are almost entirely committed. ARPA expenditures and availability is identified in Attachment 2.

As proposed, the draft budget does not include any funding for the future dredging project and the General Fund expenditures exceed its revenues by approximately two million dollars. Unless Council identifies a way to reduce expenditures, the City will need to use the Stabilization (Reserve) Fund to cover the shortfall of $1,835,886. By doing so, the City will no longer be in compliance with the City Council adopted policy of keeping 20% of the operating budget as a reserve or emergency funding.

The Proposed Budget for FY 2023-24 is mostly status quo other than some significant personnel related changes. Personnel expenses are expected to be up significantly due to labor negotiations, salary adjustments and reclassifications, and increases in CalPERS and related incentives costs.

In May, 2023, the City Council approved the temporary ARPA premium pay to be converted to regular pay for all city employees. Public safety personnel received $6 per hour, Dispatch personnel received $4 per hour, and Miscellaneous personnel received $2 per hour as premium pay that was then (in May) built into base salary. Originally, the premium pay expense of $700,000 per year was funded through the American Rescue Plan Act (ARPA) fund and it was not eligible as “wages” for retirement benefits calculation purposes. Now that the premium pay has become part of the regular pay, it will be retirement eligible and the CalPERS cost has increased by approximately $250,000. In addition, the incentive costs have increased by approximately $20,000. Moving into the next fiscal year, this change will impact the General Fund significantly.

The City's Memorandums of Understanding (MOU) with all labor groups will expire on June 30, 2023. The City has been in the negotiations process to renew these MOU agreements. Due to the significant salary differences in comparison with surrounding cities, the City is facing significant challenges in hiring and retaining personnel in the Police Department. Since, the City salary range is significantly below market, it is difficult to attract new hires. Lack of appropriate staffing is impacting City services and operations. To correct these challenges, the City Council is considering some significant changes, including salary adjustments to bring positions to 90% of the median rate, and reclassification of some positions that will impact the City's budget by approximately $1.2 million per year.

Personnel Changes: New Positions or Reclassification of Positions

1. Development Services Director (ARPA to Regular):

During FY 2021, the City recruited its Development Services Director position with the limited term of two years. This position is currently being funded through ARPA funds. The Development Services Director is a position that has normally been a General Fund position. Upon the vacancy of the position in 2019 by the previous Development Services Director, the City Manager absorbed the responsibilities until the current Development Services Director was hired in January 2022. The City Manager had taken on this responsibility from 2019 to 2022 for no additional pay, in order to save the City money. However, due to successful economic development activities, development interest and activity had increased significantly by 2022 and the workload required hiring a Director to keep the development activity moving forward. Conversion of this position is critical to the City's operations and development. This position will impact the General Fund.

2. Administrative Assistant II (ARPA to Regular):

During FY 2021, the City recruited its Administrative Assistant II position with the limited term of two years. This position is currently being funded through the ARPA funds. This position had also previously been in the General Fund but was removed for salary savings. However, this position supports the Deputy City Clerk, the Mayor, and the City Manager and conversion of this position is critical to the City's operations and services. This position will impact the General Fund.

3. Associate Engineer (New):

This is a new position that is included in the Proposed Budget. This position is being funded through the Sewer Rehab Reserve Fund (Fund 188). Due to the significant workload and urgency of this project, this position is critical for the Public Works department. This position will not impact the General Fund.

4. Recreation Supervisor (New):

The City has received a Police Activities League grant for a significant project. Due to the increased responsibilities and duties, the Recreation, Parks, and Marina (RPM) department will require additional recreation supervisor position. This position will be funded through the Police Activities League grant (Fund 189). It does not have any fiscal impact on the General Fund.

5. Account Clerk III (Reclassification):

Due to the implementation of the new Enterprise Resources Planning (ERP) system, the workload and complexity of this position has increased significantly. This position has been performing job functions that are considered Account Clerk III level. This position is reimbursed by SSWA and has no fiscal impact on the General Fund.

6. Administrative Assistant (Part-time to Full-time):

The Recreation, Parks and Marina (RPM) department is facing challenges with staffing and struggling to get to pre-COVID level with its various programs. The additional workload and lack of staffing makes this position work extra hours. Converting this position from part-time to full-time level will benefit the departmental operations tremendously.

General Fund and Measure S Fund Fiscal Analysis

The General Fund is the primary fund that is used by the City for daily operations. The main sources of revenues in the General Fund are property taxes, sales taxes, transient occupancy taxes, cannabis taxes, and charges for services. The Proposed Budget has $22,509,342 in total resources (including transfer ins and beginning balance) and $24,345,228 in total expenditures (including transfer outs) resulting in a General Fund shortfall or ending balance of $(1,835,886). Without any changes to expenditures, in

order to balance the budget, staff must transfer $1,835,886 from the Stabilization (Reserve) Fund (Fund 015).

Measure S is a 1% general transactions and use tax levied on gross receipts within the city of Suisun City, online, and on vehicles purchased anywhere in the state. Measure S was approved by the voters of Suisun City in 2016 and has a 10-year term. The Measure S Oversight Committee has the responsibility to review financial reports to ensure compliance with the legal use of the revenues. However, as a general tax it can be used for any legal purpose as determined by the City Council, meaning it is not restricted to any particular use.

The Proposed Budget for Measure S has $3,754,500 in total revenues and $3,754,500 in total expenditures. The Measure S Fund is transferring out $2.2M to the General Fund and $327,443 to Dispatch Support Services fund to cover 16 public safety positions totaling about $2,410,408. It is also currently proposed to fund $616,000 for Street Improvements, $215,000 for the SR12 Clean CA Grant match, and $225,000 for software agreement payments for the RIMS software used by the Police Department.

The following positions are funded through Measure S:

- Police Officers (4)
- Public Safety Dispatchers (3)
- Code Enforcement Officer (1)
- Fire Marshal (1)
- Fire Division Chief (1)
- Fire Captains (3)
- Fire Engineers (3)
- Computer Technician (1)

Revenue Loss Recovery Fund and American Rescue Plan Act (ARPA) Fund Resources

The City received a total of $7.1 million during FY 2021-22 and FY 2022-23 from ARPA. ARPA funded a few positions and many capital improvement projects. The proposed budget includes a fund balance of $3,095,391 for the ARPA fund and $1,121,436 fund balance for the Revenue Loss Recovery Fund.

The following projects are included in the FY 2023-24 Proposed Budget:

American Rescue Plan ACT Fund:

- ERP Project $300K
- ERP Project Management $100K
- Council Chamber Communication System $50K
- Fire Station Bathroom Remodeling $350K
- Hwy 12 Storm Drainpipe Line $376K
- Kellogg Pump Station Channel $200K
- Harbor Theater Improvements $200K
- Community Garden Project $320K

Revenue Loss Recovery Fund:

- Roads and Streets $591K

- Fire Station Bathroom Remodeling $300K
- Bulletproof windows for PD $45K

General Fund Resources

General Fund Resources are a combination of the Beginning Balance (which is a one-time resource), transfers from the Measure S Fund (F012), ARPA (Fund 167), and SA Asset Management fund (Fund 320) and ongoing revenues. The General Fund Resources assumptions include the following:

Beginning Balance

- Carryover from the prior year of $1,582,738.

Revenues

Consistent with Council Budget Policies, revenues have been conservatively estimated, but not so conservative as to unnecessarily constrict the budget. Staff incorporated the following revenue assumptions in the budget concept:

- The City Council has approved two cannabis dispensaries to be open within the City limits and there are two hotels that pay Transient Occupancy Tax (TOT). The Proposed Budget includes $1,540,000 in combined revenue.
- Property Taxes are projected to have 3-5% increase.
- Measure S Sales and Use Tax is projected to have about 3-5% increase.
- Building License and Permits revenue are projected at $400,000.

Overall, revenues (exclusive of the beginning balance) are expected to decrease by approximately $4.5M over the FY 2022-23 amended budget, primarily the result of no additional ARPA funding, and no roll over beginning balance of Measure S.

General Fund Use of Resources

The General Fund Use of Resources is a combination of the Operating Budget, the Non-Operating Budget, and the Ending Balance. The General Fund Use of Resources assumptions are presented below:

Operating Budget

- Personnel Services costs have increased by $1M or 7% from the FY 2022-23 Amended Budget due to labor negotiations and some job reclassifications. Also, during May 2023, Council approved premium pay, which started as a temporary pay for a two-year term, to become regular pay. Due to this conversion, the General Fund budget increased by approximately $1M including benefits and incentives.

Overall, the Operating Budget would see a decrease of 4%, or $(1,087,989), mainly the transfer out to the Stabilization Fund. Since, the GF has a shortfall of $1,835,886, there will not be any funds available to put towards the emergency reserve. Perhaps, the Staff will have to transfer the final shortfall amount from the Stabilization Fund to balance the General Fund.

Emergency Reserve

- The FY 2023-24 Budget has a carryover balance from prior years with the amount of $5,157,644.The City is using some reserve funds to balance the FY 2023-24 General Fund budget. The City has a policy to have 20% of the operating budget as Emergency Reserve. The

City will not be in compliance with this policy after utilizing some funds to balance the FY 2023-24 Budget.

General Fund Structural Analysis

The structural analysis compares ongoing revenues against ongoing expenditures. The General Fund is not self-sustaining. It has a structural shortfall of nearly $4.3 million made up as follows:

- $2.2M Measure S fund
- $500k Fund 320 (Successor Agency)
- $1.6M General Fund beginning balance

The City has been using Measure S and one-time monies to fill this structural shortfall. The City must continuously look for ways to find new ongoing revenues.

GANN APPROPRIATIONS LIMIT

In November 1979, California voters approved Proposition 111, "The Gann Initiative" which is incorporated in Article XIIIB of the California State Constitution. Proposition 111 limits the amount of tax revenue that State and local government agencies can appropriate. A jurisdiction's annual appropriations limit is calculated based upon the level of appropriations in fiscal year 1978-79 and subsequent changes in the local population and cost of living.

A jurisdiction may choose between two population growth factors and two cost of living factors when calculating its appropriations limit. The choice offered regarding population growth is between the growth in city or county population. The California State Department of Finance (DOF) provided the 2023 population growth rates for the City of Suisun City and Solano County as -1.17% and -0.52%, respectively. The City used the City population growth factor, which was -1.17%. The choice offered for the annual cost of living factor is between the growth in California per capita income and the growth in non-residential assessed valuation due to new construction within the City. The City used the growth in California per capita income, which was 4.44%.

The City is required, by the State Constitution, to annually establish and adhere to a limit on the amount of its appropriations. The limit is prescribed by a State formula. For the fiscal year (FY) 2023/2024, staff has calculated that the appropriations limit is $21,196,139. Per the adopted budget, the City expects to collect, and has budgeted to appropriate, $14,114,054 of Proposition 111 covered revenue, $7,082,085 below the appropriations limit.

Analysis

FY 2023/2024 Allowed Appropriations Limit	$ 21,196,139
FY 2023/2024 Appropriations Limit	$ 14,114,054
Balance Over (Under) Available Limit	$ (7,082,085)

MASTER FEE SCHEDULE

In September 2016, Council approved a comprehensive update to the City's Master Fee Schedule based upon a User Fee Study prepared by Matrix Consulting Group (Matrix). The previous such study was conducted in 1986, and the previous fee adjustment was in 2012. The purpose of the User Fee Study was to identify the full direct and indirect costs associated with providing services to individuals or businesses in the City.

Best practices described in the User Fee Study called for periodic updates of two types:

- **Comprehensive Update** every five years to revisit the analytical structure, service levels estimates and assumptions of the previous study, and
- **Annual Adjustments** to the fee schedule based upon published economic factors, such as the Consumer Price Index (CPI), and/or the City's own labor cost increases.

The update to the Master Fee Schedule proposed by Staff is of the second type, a periodic update of existing fees. In this instance, staff is proposing to adjust many fees by a CPI factor of 4.9%.

Legal Parameters
Article XIII of the State Constitution (Proposition 13) provides that local governments may charge "costs reasonably borne" when providing services to individuals, developers, or businesses. These are the types of fees that are listed in the Master Fee Schedule. If the City sets the fee above the actual costs (direct and in -direct), then the difference would be a "tax" that must receive voter approval or not be imposed. If the City sets a fee below its full-cost recovery, then the taxpayers of the City are subsidizing the provision of those services that only benefit individuals, developers or businesses. Choosing whether to set fees at full-cost recovery rates is a policy decision that is left to the City Council to make.

In September 2018, Council updated fees to reflect actual City costs and economy-based cost adjustments based on the Consumer Price Index and the Construction Cost Index published by the Engineering News Review (ENR).

Fee Schedule Highlights
Attached to this report is the complete updated fee schedule. Below are summaries of the proposed changes by department:

<u>Police Department</u>
Fees charged by the Police Department fall under three primary categories:

- Direct fees for service – A CPI factor rounded to the nearest dollar was applied resulting in small increases.
- California Vehicle Code fines – There are no changes recommended at this time.
- Suisun City Code violations – There are no changes recommended at this time.

Because most of the Police Department fees are set by statute, staff recommends Council provide staff authorization to update the Master Fee Schedule for fees that are determined by independent statute over which the City has no discretion between annual updates.

<u>Fire Department</u>
The Fire Department administers very few fee programs that are not described in City Code. Changes are proposed to the Fire Inspection Fees to recover direct and indirect costs.

<u>Public Works Engineering</u>
Five fees are listed under Public Works, as well as an hourly rate for services that do not neatly fit within one of the identified fees. All were adjusted by the 4.9% CPI factor rounded to the nearest whole dollar.

<u>Recreation, Parks & Marina</u>
Unlike fees charged in Departments, most charges in the Recreation, Parks and Marina Department are rental fees, not charges for services, and are essentially market-driven activities. Due to COVID-19 "Stay-at- Home" order, majority of the RPM programs and services were stopped in March 2020. Since

the City is starting these programs again, there are not any fee increases proposed for the RPM programs.

Building
In 2016, the City converted from a valuation to a square-footage calculation for building inspection fees supplemented by per unit charges for specific mechanical, plumbing and electrical applications, as well as common home improvement or basic remodeling activities.

In 2018, the number of permit categories was reduced by more than 50 by combining similar fee categories that required similar levels of work.

Miscellaneous Building schedule has adjusted by the CCCI of 9.3% annual rate of 2022.

Business License, Water, & Sewer
These schedules are provided to assist citizens and staff in locating these taxes and user fees. They are either established within the Suisun City Code or set by the Suisun Solano Water Authority or the Fairfield-Suisun Sewer District. Water Connection Fees and Water Meter set fees have increased.

Miscellaneous
The fees on this schedule received an adjustment 4.9% CPI factor rounded to the nearest whole dollar.

Development Services
In 2018, all Development Services fees were adjusted to the full cost recovery level except for Planned Unit Development of less than 5 acres. According to the Development Impact Fee Study completed in 2016, the City may annually adjust these fees charged for new development by an established index reflecting the increase in construction costs. Fees for which adjustments were indicated were increased by the CPI of 4.9%

Discussion Options:
Staff would recommend the City Council discuss the below listed items to provide direction. These items were presented to the Council on June 6th and staff was advised to bring these options back on June 20th, along with alternative options for Council to consider.

1. Roads and Streets (Measure S/ARPA) $1.2M
The proposed budget includes a total of $1.2M from Measure S and Revenue Loss Recovery Fund which is part of ARPA funding. Measure S allocation is $616,000 and Revenue Loss Recovery fund allocation is $591,436. This $1.2M is for one road project to repave sections of Merganser and Wigeon Way. After looking and considering alternatives, Staff is proposing an option to purchase pot-hole patching equipment that will allow staff to do a better job of addressing potholes year round throughout the city, rather than just repair the sections of two roads. To accomplish the maintenance needs, staff will need to purchase the following equipment:

- Infrared Asphalt Heaters & Patchers Skid Steer Attachment ($80K - $120K)
- Vibratory Plate Compactor ($5K)
- Drag Box Attachment for Skid Steer ($10K)
- Dump trucks with a Class “C” dump truck ($100K)
- Trailer ($20K)
- Sweeper Attachment to Skid Steer ($15K)
- Asphalt Hot Box ($30K) (added this equipment since the May 30th Meeting)
- Contingency 10% ($30K)

The total cost comes to approximately $330,000 (including 10% contingency). If Council will consider this alternative, it will free up $870,000 that can be transferred to the General Fund to reduce the amount of Reserve needed to balance the FY 2023-24 Budget.

2. Fire Station Bathroom Remodeling (ARPA/Revenue Loss Recovery) $650K
The proposed budget includes $650,000 from the ARPA and Revenue Loss Recovery Funds. In looking at possible reductions and in consultation with the Fire Department and others, Staff has modified the scope of this project. The following are the immediate repairs that are needed:

- The project for the fire wall separation (fire code issue) includes framing, drywall (remove + replace), creating access to the "attic space" and some electrical. Estimated cost: $140,000.
- The sewer line is starting to clog due to damage to the line. The last quote from Roto Rooter to replace was $10,000 in 2020, so staff is assuming an increase in cost to $15,000.

The total cost for these repairs is $155,000. If Council will consider this alternative, it will make $495,000 available to be used to balance the budget shortfall.

These projects are included in the Proposed Budget but the projects have not initiated yet. Considering that the General Fund is utilizing $1,835,886 from the Stabilization (Reserve) Fund to balance the budget, Council could consider moving forward with the above listed alternatives and only use $470,886 from reserves.

3. ARPA Reallocation
There is not much left, but there are some funds that could be reallocated from ARPA funds (see attached).

4. Senior Center
Council asked that staff come back with a discussion on costs for the Senior Center. Upon inspection by a roofing contractor, it was identified that the water intrusion was due to a drain problem and not a roof leak. Maintenance staff can clear the drains and make sure the overflow drains are operational. The damage to the floor and the ceiling tiles is estimated at less than $5,000.

There are a number of issues with Americans with Disabilities Act (ADA) compliance. This facility was included in the January 2021 ADA Transition Plan and 138 pages of issues were identified ranging from minor issues like wording on a sign or lack of signage to larger issues like fixtures not being properly located, and improper slopes on ramps and pathways among other issues. The consultant's estimate to address these issues adds up to $132,322 to bring the center into compliance with ADA, but notes that the estimate does not include total construction, repair totals, or design fees. It should also be noted this estimate is now 2.5 years old.

Operationally, all senior programming has been at the Community Center since programs have recommenced after COVID and the March 2023 attendance total was the highest ever for senior programming. By operating at the Community Center, the program can operate with two part-time staff and can accommodate larger groups of seniors. Expenditures for senior programming at the Community Center is $140,000 with about $5,000 in annual program revenue from participant registrations in classes or trips, for a net program cost of approximately $135,000.

In order to move senior programming back to the Senior Center, it would require additional staffing of 1 full-time Senior Center Manager and 3 part-time staff to assist with programs and facility rentals.

Expenditures are estimated to be $315,000 and revenues are expected to be $30,000 ($5,000 from program registrations and $25,000 from rental revenue), for a net program cost of $285,000. In addition, maintenance costs for painting, equipment replacement, and general repairs will be an additional $10,000 to $25,000 annually.

Senior programming is much more efficient to run at the Community Center due to the existing staff that can assist. There is no need for a dedicated Senior Center Manager because management staff already is at the Community Center. The rooms are larger so more seniors can be accommodated for line dancing and other participatory programs. Dances have always been held at the Community Center due to the larger room size.

5. Budget Worksheets
The entire budget worksheets that are used to put together the budget are included for discussion.

Implementation
Supporting resolutions for Council action to formally adopt the FY 2023-24 Budget are included. Five resolutions are attached which, taken together, represent the formal actions needed to adopt the FY 2023-24 Annual Budget for the City, Agency, and Authority. These resolutions include the following:

- **City Annual Appropriation Resolution** – This resolution appropriates City resources to departments within Funds.
- **Agency Annual Appropriation Resolution** – This resolution appropriates Agency resources to departments within Funds.
- **Authority Annual Appropriation Resolution** – This resolution appropriates Authority resources to departments within Funds.
- **Gann Limit Resolution** – This resolution is required by the State Constitution to set the annual appropriations limit for FY2022-23.
- **Council Adoption of Master Fee Schedule Resolution** - Adopting the Master Fee Schedule for Fiscal Year 2022-23.

These resolutions are consistent with the budget that was presented.

STAFF RECOMMENDATION: It is recommended that the Council/Agency/Authority:

1. Receive a staff presentation on the FY 2023-24 Annual Budget; and
2. Open the Public Hearing on the Annual Budget and Master Fee Schedule; and
3. Receive testimony; and
4. Close the Public Hearing; and
5. Provide direction for any modifications to the budget to reduce the amount of Reserve used to balance the budget; and
6. Approve the FY 2023-24 Annual Budget and resolutions.
    a. **Council** Adopt Resolution No. 2023-__: Adopting the Annual Budget for the Fiscal Year 2023-24; and
    b. **Agency** Adopt Resolution No. SA 2023-__: Adopting the Annual Budget for the Fiscal Year 2023-24; and
    c. **Authority** Adopt Resolution No. HA 2023-___: Adopting the Annual Budget for the Fiscal Year 2023-24; and
    d. **Council** Adopt Resolution No. 2023-__: Adopting the Appropriations Limit for the Fiscal Year 2023-24.

e. **Council** Adopt Resolution No. 2023-__: Adopting the Master Fee Schedule for the Fiscal Year 2023-24.

DOCUMENTS ATTACHED:

1. Resolution No. 2023-__: Adopting the Annual Budget for Fiscal Year 2023-24
2. Resolution No. SA 2023-__: Adopting the Annual Budget for Fiscal Year 2023-24
3. Resolution No. HA 2023-__: Adopting the Annual Budget for Fiscal Year 2023-24
4. Resolution No. 2023-__: Adopting the Appropriations Limit for Fiscal Year 2023-24
   a. Exhibit A
   b. Exhibit B
5. Resolution No. 2023-__: Adopting the Master Fee Schedule for Fiscal Year 2023-24
   a. Master Fee Schedule
6. Summary of Proposed Budget Worksheet for Fiscal Year 2023-24
7. Detailed Proposed Budget Worksheet for Fiscal Year 2023-24 (Due to size the attachment is available online at: https://www.suisun.com/files/sharedassets/suisuncity/departments/finance-department/documents/proposed-budgets/detailed-fy-2023-24-proposed-budget.pdf)
8. ARPA Funds Allocation worksheet
9. Senior Program Monthly Attendance Totals
10. Senior Center ADA costs (Due to size the attachment is available online at: https://www.suisun.com/files/sharedassets/suisuncity/government/clerk/documents/additional-packet-items/senior-citizen-center-accessibility-report.pdf)
11. PowerPoint Presentation

PREPARED BY: Lakhwinder Deol, Finance Director
REVIEWED BY: Greg Folsom, City Manager
APPROVED BY: Greg Folsom, City Manager

ATTACHMENTS:

1 Resolution Adopting the Annual Budget for Fiscal Year 2023-24.pdf
2 Resolution Adopting the Annual Budget for Fiscal Year 2023-24.pdf
3 Resolution Adopting the Annual Budget for Fiscal Year 2023-24.pdf
4 Resolution Adopting the Annual Appropriations Limit for Fiscal Year 2023-24.pdf
a Exhibit A.pdf
b Exhibit B.pdf
5 Resolution Adopting the Master Fee Schedule for Fiscal Year 2023-24.pdf
a Master Fee Schedule.pdf
6 Proposed Summary Budget Worksheet for Fiscal Year 2023-24.pdf
8 ARPA Funds Allocation Worksheet.pdf
9 Senior Program Monthly Attendance Totals.pdf
11 PowerPoint Presentation.pdf

RESOLUTION NO. 2023 -__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR 2023-24

WHEREAS, all requisite public hearings relating to the budget have been duly held, and all necessary findings have been made.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL:

PART I

THAT the amounts set forth for the purposes described in the Annual Budget Business and Financial Plan for Fiscal Year 2023-24 City of Suisun City, California, presented for City Council review and attached hereto shall, upon the adoption of this Resolution, become the budget for the City of Suisun City for Fiscal Year 2023-24; and

PART II

THAT the general provisions governing this Resolution shall be as follows:

SECTION 1. APPROPRIATION OF THE FY 2023-24 ANNUAL BUDGET. Monies are hereby appropriated from each of the several funds of the City to each department of the City in the amounts set forth herein for personnel services. supplies & services, interdepartmental charges, non-recurring costs, special activities, and capital improvements.

SECTION 2. TRANSFERS BETWEEN APPROPRIATIONS AND INCREASE IN APPROPRIATIONS.

a. Consistent with the Financial Policies of the City that are contained in the City of Suisun City FY 2023-24 Annual Budget, any adjustments in the amounts appropriated for the purposes indicated herein at the department/fund level shall be made only upon the motion to amend this Resolution adopted by the affirmative votes of at least three members of the City Council. Administrative changes within the department/fund level may be made without the approval of the City Council pursuant to Section 2(d) of this Part.

b. For accounting and auditing convenience, accounts may be administratively established to receive transfers of appropriations from department appropriations for capital improvements and special activities in two or more different funds for the same project.

c. Department appropriations in Internal Service Funds (ISF) may be administratively adjusted, provided no amendment to this Resolution would be required to adjust the appropriation in the department receiving the service from the ISF.

d. Any adjustments made pursuant to Subsections (a), (b) or (c) of this Section shall be made consistent with written guidelines established by the City Manager.

SECTION 3. TRANSFER WITHIN AN APPROPRIATION. The funds allocated to the respective accounting object classes comprising the total appropriation for each program or department are for purposes of budgeting consideration and convenience only and are not intended to constitute separate appropriations; provided, however, that funds allocated to an object class may be expended for the purposes of any other object class if such expenditures are within the written guidelines established by the City Manager.

SECTION 4. CONTRADICTORY PROVISIONS OF PREVIOUS RESOLUTIONS. Any other prior Resolution or provision thereof of the City Council respecting the appropriation and administration of the FY 2023-24 Annual Budget which is in contradiction with this Resolution is hereby superseded. Notwithstanding any other provisions of this Resolution, no funds appropriated into the Reserves of the City shall be expended, transferred, obligated, used, encumbered or otherwise disposed of except as specifically authorized by previously approved bonded indebtedness or until the City Council reallocates such appropriations by amending this Resolution as provided in Section 2(a) of this Part.

SECTION 5. ADMINISTRATION. The City Manager or his/her designee shall maintain all changes to this Resolution and shall cause to be filed with the City Clerk and the Administrative Services Director a copy of, and subsequent amendments to, this Resolution following its adoption by the City Council.

SECTION 6. CLERICAL CORRECTIONS. The adoption of this Resolution implements the motions and actions of the City Council with respect to the proposed Budget, as amended by those motions and actions, if any, for the direction in drafting this Resolution. By adoption of this Resolution, the City Council hereby directs responsible City staff members to make necessary technical and clerical corrections to this Resolution and attachments to implement the intent of the City Council. Such corrections shall not alter, in any manner, the substance or intent of the City Council's adoption of this Resolution.

PART III

THAT pursuant to City Code Section 2.40.130 - Layoff and Re-employment, the City Council hereby finds that it is necessary to reduce the workforce in the interest of economy or because the necessity of the positions no longer exists and abolishes the following positions: Assistant/Associate Planner - Assistant, Office Assistant, Recreation Coordinator - Senior Center. The Council further ratifies layoff notices served on Employees in the effected positions on or about June 18 consistent with provisions of Admininstrative Directive 7 - Personnel Rules and Regulations Section 13.2 0 Layoffs and Re-employment.

PASSED AND ADOPTED by the City Council of the City of Suisun City at a regular meeting thereof held on the 20th day of June 2023 by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:
ABSTAIN: Councilmembers:

WITNESS my hand and seal of the said City this 20th day of June 2023.

Anita Skinner
City Clerk

RESOLUTION NO. SA 2023 -__

A RESOLUTION OF THE SUISUN CITY COUNCIL ACTING AS THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR 2023-24

WHEREAS, all requisite public hearings relating to the budget have been duly held, and all necessary findings have been made.

NOW, THEREFORE, BE IT RESOLVED BY THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY

PART I

THAT pursuant to Section 33606 of the California Health & Safety Code, redevelopment agencies are required to adopt administrative and accounting procedures consistent with the city or county government with which they are associated. Accordingly the Successor Agency to the Redevelopment Agency of the City of Suisun City (hereinafter "Agency") is required to adopt and administer its Annual Budget in a manner consistent with the procedure used by the City of Suisun City (hereinafter "City").

THAT the amounts set forth for the purposes described in the Annual Budget Business and Financial Plan for Fiscal Year 2023-24 City of Suisun City, California, presented for City Council/Agency Board review and attached hereto shall, upon the adoption of this Resolution, become the budget for the Agency for Fiscal Year 2023-24; and

PART II

THAT the general provisions governing this Resolution shall be as follows:

SECTION 1. APPROPRIATION OF THE FY 2023-24 BUDGET. Monies are hereby appropriated from each of the several funds of the Agency to each department of the Agency in the amounts set forth herein for personnel services, supplies & services, interdepartmental charges, non-recurrng costs, debt service, capital improvements, and special projects. The Agency determines that funds expended from the Housing Set-Aside Fund for planning and administrative expenditures are necessary for the production, improvement and preservation of low- and moderate-income housing for FY 2023-24.

SECTION 2. TRANSFERS BETWEEN APPROPRIATIONS AND INCREASE IN APPROPRIATIONS .

a. Consistent with the Financial Policies of the Agency that are contained in the City of Suisun City FY 2023-24 Annual Budget, any adjustments in the amounts appropriated for the purposes indicated herein at the department/fund level shall be made only upon the motion to amend this Resolution adopted by the affirmative votes of at least three members of a quorum of the Agency Board. Administrative changes within the department/fund level may be made without the approval of the Agency Board pursuant to Subsection (d) of this Section.

b. For accounting and auditing convenience, accounts may be administratively established to receive transfers of appropriations from department appropriations for capital improvements and special projects in two or more different funds for the same project.

c. Any adjustments made pursuant to Subsections (a) or (b) of this Section shall be made consistent with written guidelines established by the City Manager of the City.

SECTION 3. TRANSFER WITHIN AN APPROPRIATION. The funds allocated to the respective accounting object classes comprising the total appropriation for each program or department are for purposes of budgeting consideration and convenience only and are not intended to constitute separate appropriations; provided, however, that funds allocated to an object class may be expended for the purposes of any other object class if such expenditures are within the written guidelines established by the City Manager.

SECTION 4. CONTRADICTORY PROVISIONS OF PREVIOUS RESOLUTIONS. Any other prior Resolution or provision thereof of the Agency respecting the appropriation and administration of the FY 2023-24 Budget which is in contradiction with this Resolution is hereby superseded. Notwithstanding any other provisions of this Resolution, no funds appropriated into the Reserves of the Agency shall be expended, transferred, obligated, used, encumbered or otherwise disposed of except as specifically authorized by previously approved bonded indebtedness or until the Agency Board reallocates such appropriations by amending this Resolution as provided in Subsection 2(a) of this Part.

SECTION 5. ADMINISTRATION. The Executive Director or his/her designee shall maintain all changes to this Resolution and shall cause to be filed with the Agency Secretary and the Finance Officer a copy of, and subsequent amendments to, this Resolution following its adoption by the Agency Board.

SECTION 6. CLERICAL CORRECTIONS. The adoption of this Resolution implements the motions and actions of the Agency Board with respect to the proposed Budget, as amended by those motions and actions, if any, for the direction in drafting this Resolution. By adoption of this Resolution, the Agency Board hereby directs responsible Agency staff members to make necessary technical and clerical corrections to this Resolution to implement the intent of the Agency Board. Such corrections shall not alter, in any manner, the substance or intent of the Agency Board's adoption of this Resolution.

PASSED AND ADOPTED at the Regular Meeting of the City Council Acting as the Successor Agency to the Redevelopment Agency of the City of Suisun City duly held on Tuesday, the 20th day of June 2023, by the following vote:

AYES:	Board Members:
NOES:	Board Members:
ABSENT:	Board Members:
ABSTAIN:	Board Members:

WITNESS my hand and seal of the said Agency this 20th day of June 2023.

Anita Skinner
City Clerk

RESOLUTION NO. HA 2023 -__

RESOLUTION OF THE SUISUN CITY HOUSING AUTHORITY ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR 2023-24

WHEREAS, all requisite public hearings relating to the budget have been duly held, and all necessary findings have been made.

NOW, THEREFORE, BE IT RESOLVED BY THE SUISUN CITY HOUSING AUTHORITY:

PART I

THAT in order to ensure that administrative and accounting procedures consistent with the City's practices are utilized, Suisun City Housing Authority (hereinafter "Authority") hereby adopts its Annual Budget in a manner consistent with the procedure used by the City of Suisun City (hereinafter "City").

THAT the amounts set forth for the purposes described in the Annual Budget Business and Financial Plan for Fiscal Year 2023-24 City of Suisun City, California, presented for City Council/Authority Board review and attached hereto shall, upon the adoption of this Resolution, become the budget for the Authority for Fiscal Year 2023-24; and

PART II

THAT the general provisions governing this Resolution shall be as follows:

SECTION 1. APPROPRIATION OF THE FY 2023-24 BUDGET. Monies are hereby appropriated from each of the several funds of the Authority to each department of the Authority in the amounts set forth herein for personnel services, supplies & services, interdepartmental charges, non-recurring costs, debt service, capital improvements, and special projects.

SECTION 2. TRANSFERS BETWEEN APPROPRIATIONS AND INCREASE IN APPROPRIATIONS.

a. Consistent with the Financial Policies of the Authority that are contained in the City of Suisun City FY 2023-24 Annual Budget, any adjustments in the amounts appropriated for the purposes indicated herein at the department/fund level shall be made only upon the motion to amend this Resolution adopted by the affirmative votes of at least three members of the Authority Board. Administrative changes within the department/fund level may be made without the approval of the Authority Board pursuant to Subsection (d) of this Section.

b. For accounting and auditing convenience, accounts may be established to receive transfers of appropriations from department appropriations for capital improvements & special projects in two or more different funds for the same project.

c. Any adjustments made pursuant to Subsections (a) or (b) of this Section shall be made consistent with written guidelines established by the City Manager of the City.

SECTION 3. TRANSFER WITHIN AN APPROPRIATION. The funds allocated to the respective accounting object classes comprising the total appropriation for each program or department are for purposes of budgeting consideration and convenience only and are not intended to constitute separate appropriations; provided, however, that funds allocated to an object class may be expended for the purposes of any other object class if such expenditures are within the written guidelines established by the City Manager.

SECTION 4. CONTRADICTORY PROVISIONS OF PREVIOUS RESOLUTIONS. Any other prior Resolution or provision thereof of the Authority respecting the appropriation and administration of the FY 2023-24 Budget which is in contradiction with this Resolution is hereby superseded. Notwithstanding any other provisions of this Resolution, no funds appropriated into the Reserves of the Authority shall be expended, transferred, obligated, used, encumbered or otherwise disposed of except as specifically authorized by previously approved bonded indebtedness or until the Authority Board reallocates such appropriations by amending this Resolution as provided in Subsection 2(a) of this Part.

SECTION 5. ADMINISTRATION. The Executive Director or his/her designee shall maintain all changes to this Resolution and shall cause to be filed with the Authority Secretary and the Finance Officer a copy of, and subsequent amendments to, this Resolution following its adoption by the Authority Board.

SECTION 6. CLERICAL CORRECTIONS. The adoption of this Resolution implements the motions and actions of the Authority Board with respect to the proposed Budget, as amended by those motions and actions, if any, for the direction in drafting this Resolution. By adoption of this Resolution, the Authority Board hereby directs responsible Authority staff members to make necessary technical and clerical corrections to this Resolution to implement the intent of the Authority Board. Such corrections shall not alter, in any manner, the substance or intent of the Authority Board's adoption of this Resolution.

PASSED AND ADOPTED at the Regular Meeting of the Suisun City Housing Authority City duly held on Tuesday, the 20th day of June 2023, by the following vote:

AYES:	Board Members:
NOES:	Board Members:
ABSENT:	Board Members:
ABSTAIN:	Board Members:

WITNESS my hand and seal of the said Housing Authority this 20th day of June 2023.

Anita Skinner
City Clerk

RESOLUTION NO. 2023 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY ADOPTING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2023-24

WHEREAS, on November 6, 1979, the voters of California added Article XIIIB to the State Constitution, placing limitations on the appropriations of the proceeds of taxes generated by state and local governments; and

WHEREAS, Article XIIIB and Proposition 111 provide that the appropriations limit for the Fiscal Year 2023-24 be calculated by adjusting the base year appropriations of Fiscal Year 1978-79 for changes in the California per capita income, as well as the population percentage change for Suisun City; and

WHEREAS, the City of Suisun City has complied with all of the provisions of Article XIIIB in determining the appropriations limit for Fiscal Year 2023-24.

NOW, THEREFORE, BE IT RESOLVED that the appropriations subject to limitation for the City of Suisun City shall be as follows:

Appropriation Limit Fiscal Year 2023-24	$21,196,139	
Appropriations Subject to Limit		14,114,054
Balance Over (Under) Available Limit		($7,082,085)

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Suisun City, duly held on the 20th day of June 2023 by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS my hand and the seal of said City this 20th day of June 2023.

_____
Anita Skinner
City Clerk

Budget Activity	Proceeds of Taxes	Non-Proceeds	Total
Beginning Balance	$ -	$ 3,418,623	$ 3,418,623
Property Taxes/VLF	$ 5,749,854	$ -	$ 5,749,854
Transient Occup Tax	$ 740,000	$ -	$ 740,000
Sales & Use Taxes	$ 7,119,200	$ -	$ 7,119,200
Property Transfer Taxes	$ 205,000	$ -	$ 205,000
Business License Taxes	$ 300,000	$ -	$ 300,000
Off-Highway Motor Vehicle	$ -	$ -	$ -
Franchise Fees	$ -	$ 1,233,800	$ 1,233,800
In Lieu Sales Tax	$ -	$ -	$ -
Licenses & Permits	$ -	$ 658,800	$ 658,800
Fines & Forfeitures	$ -	$ 251,700	$ 251,700
Use of Money and Property	$ -	$ 63,010	$ 63,010
Intergovernmental Revenues	$ -	$ 270,550	$ 270,550
Charges for Services	$ -	$ 4,145,870	$ 4,145,870
Other Misc Revenues	$ -	$ 160,200	$ 160,200
Other Revenues-Transfer In	$ -	$ 1,617,637	$ 1,617,637
Total Resources	**$ 14,114,054**	**$ 11,820,190**	**$ 25,934,244**
Total Use of Resources			
Operating Costs	$ 14,114,054	$ 9,425,534	$ 23,539,588
Capital Costs	$ -	$ -	$ -
Transfer to Other Funds	$ -	$ 2,234,316	$ 2,234,316
Debt Service Costs	$ -	$ 160,340	$ 160,340
Total Use of Resources	**$ 14,114,054**	**$ 11,820,190**	**$ 25,934,244**

EXHIBT B: Calculation of Gann Spending Limit

Fiscal Year	CPI/PCI	Population	Allowed Limit	Proceeds of Taxes
1985-86	1.0374	1.0222	2,444,778	1,642,502
1986-87	1.0230	1.1081	2,771,366	1,455,056
1987-88	1.0347	1.0688	3,064,819	1,548,634
1988-89	1.0466	1.0642	3,413,570	1,856,964
1989-90	1.0519	1.0949	3,931,495	2,095,784
1990-91	1.0421	1.0993	4,503,844	2,436,169
1991-92	1.0414	1.0589	4,966,562	2,413,941
1992-93	1.0162	1.0333	5,215,086	2,280,000
1993-94	1.0272	1.0245	5,488,181	2,290,000
1994-95	1.0071	1.0329	5,708,991	2,292,331
1995-96	1.0472	1.0354	6,190,092	2,385,800
1996-97	1.0467	1.0160	6,582,836	2,304,000
1997-98	1.0467	1.0163	7,002,566	2,435,010
1998-99	1.0415	1.0175	7,420,803	2,644,030
1999-00	1.0453	1.0222	7,929,170	2,782,240
2000-01	1.0491	1.0196	8,481,535	3,152,650
2001-02	1.0782	1.0099	9,235,324	3,483,510
2002-03	0.9873	1.0100	9,209,216	3,379,230
2003-04	1.0231	1.0103	9,518,995	3,189,640
2004-05	1.0328	1.0197	10,024,893	3,310,280
2005-06	1.0526	1.0085	10,641,896	4,057,440
2006-07	1.0396	1.0053	11,121,951	4,556,720
2007-08	1.0442	1.0123	11,756,387	4,490,400
2008-09	1.0429	1.0122	12,410,317	4,498,800
2009-10	1.0062	1.0294	12,854,387	4,279,800
2010-11	0.9746	1.0061	12,604,306	3,902,700
2011-12	1.0251	0.9985	12,901,293	3,957,300
2012-13	1.0377	0.9995	13,380,978	4,270,900
2013-14	1.0512	1.0042	14,125,161	4,051,300
2014-15	0.9977	1.0063	14,181,457	4,481,300
2015-16	1.0382	1.0105	14,877,782	5,941,800
2016-17	1.0537	1.0057	15,766,076	6,411,500
2017-18	1.0369	1.0044	16,419,775	8,501,800
2018-19	1.0367	1.0014	17,046,212	9,172,300
2019-20	1.0385	1.0000	17,702,491	8,678,800
2020-21	1.0373	0.9969	18,305,870	9,081,726
2021-22	1.0573	0.9991	19,337,377	11,087,097
2022-23	1.0755	0.9874	20,535,302	13,602,564
2022-24	1.0444	0.9883	21,196,139	14,114,054

RESOLUTION NO. 2023 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY ADOPTING AN ANNUAL UPDATE OF THE MASTER FEE SCHEDULE

WHEREAS, pursuant to Article XIIIB of the Constitution of the State of California, it is the intent of the Suisun City Council to ascertain and recover costs reasonably borne from fees and charges levied therefore in providing certain City regulation, products or services; and

WHEREAS, in 2016, the City retained Matrix Consulting Group, under appropriate competitive bidding procedures, to conduct the Cost of Services (User Fee) Study that identifies the full cost of services and products provided to the public, which study the City Council considered and approved on July 26, 2016; and

WHEREAS, the City Council directed staff to prepare a comprehensive update of the Master Fee Schedule utilizing the findings of the study, and that update was adopted on September 6, 2018; and

WHEREAS, the study recommended incremental annual increases in user fees utilizing a published economic factor and/or the City's own labor costs; and

WHEREAS, the City Council has duly noticed, called and held a Public Hearing on the proposed annual update to the Master Fee Schedule, including the Development Impact Fees.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Suisun City hereby amends and updates the Master Fee Schedule as reflected in Exhibit A hereto to become effective on July 1st for Miscellaneous Fees, and on August 21st, (sixty (60) days after adoption) for Development Services and Community Development Fees, as provided in California Government Code section 66000 *et seq*.; and

FURTHER RESOLVES that Staff may update fees listed on the Master Fee Schedule that are set by statute from time-to-time to reflect changes to those fees due to amendment of the underlying statute over which the City has no jurisdiction or control.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Suisun City, duly held on the 20th day of June 2023 by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS my hand and the seal of said City this 20th day of June 2023.

_____
Anita Skinner
City Clerk

MASTER FEE SCHEDULE

Section 1: Public Safety/Police

Fee Description	Adopted July 2022	Adopted July 2023	$ Change	% Change
PUBLIC SAFETY				
Report Photocopies	$ 0.10	$ 0.10	$ -	0%
Incident Printout, per page	$ 0.10	$ 0.10	$ -	0%
Videotapes	$ 48	$ 50	$ 2.00	4%
Video Tapes - each additional	$ 26	$ 27	$ 1.00	4%
Audio Tapes	$ 48	$ 50	$ 2.00	4%
Audio Tapes - each additional	$ 26	$ 27	$ 1.00	4%
Public Nuisance Abatement Posting/Mailing Fee	$ 67	$ 70	$ 3.00	4%
POLICE DEPARTMENT				
Abandoned Shopping Cart: Fine	$ -	$ -	$ -	
Abandoned Shopping Cart: Administrative Fee	$ 64	$ 67	$ 3.00	5%
Abandoned Shopping Cart: Storage Fee Per Day	$ 7	$ 7	$ -	0%
Alarm Registration Fee	$ 42	$ 44	$ 2.00	5%
Alarm Response: First Call - False	$ -	$ -	$ -	0%
Alarm Response: Second Call - False	$ 50	$ 50	$ -	0%
Alarm Response: Third Call - False	$ 100	$ 100	$ -	0%
Alarm Registration/Response Late Fine	$ 110	$ 110	$ -	0%
Bingo Permit Application Fee	$ 50	$ 50	$ -	0%
Bingo Permit Background Check Fee	$ 50	$ 50	$ -	0%
Concealed Weapons Permit	$ 100	$ 100	$ -	0%
Concealed Weapons Permit - Renewal	$ 25	$ 25	$ -	0%
Concealed Weapons Permit - Amendment	$ 10	$ 10	$ -	0%
Fingerprint Per Card	$ 37	$ 39	$ 2.00	5%
Live Scan Fingerprint (+ DOJ fee)	$ 63	$ 66	$ 3.00	5%
Criminal History Local Review	$ 48	$ 50	$ 2.00	4%
Firearms Retail Sales Permit	$ 121	$ 127	$ 6.00	5%
Taxi Permits	$ 90	$ 94	$ 4.00	4%
Alcohol Beverage Control Letter Per Request	$ 31	$ 33	$ 2.00	6%
Solicitor Permit	$ 125	$ 131	$ 6.00	5%
Secondhand Dealer Permit - New	$ 761	$ 798	$ 37.00	5%
Secondhand Dealer Permit - Renewal	$ 761	$ 798	$ 37.00	5%
Clearance Letter (VISA application)	$ 36	$ 38	$ 2.00	6%
Tow Releases Fee	$ 167	$ 175	$ 8.00	5%
Tow Releases Fee 22651 H&P and DUI 23109	$ 279	$ 293	$ 14.00	5%
Repossession Fee	$ 17	$ 18	$ 1.00	6%
Civil Subpoena (Deposit)	$ 343	$ 360	$ 17.00	5%
VIN Verification	$ 28	$ 29	$ 1.00	4%
Dangerous Animal Hearing	$ 203	$ 213	$ 10.00	5%
Firearms Storage Fee (per case)	$ 63	$ 63	$ -	0%
Firearms Storage Fee (per day)	$ 6	$ 6	$ -	0%

Fee Description		Adopted July 2022	Adopted July 2023	$ Change	% Change
PUBLIC SAFETY					
Administrative Citation Late Fine		$ 48	$ 50	$ 2.00	4%
Vehicle/Equipment Violation Clearance Signoff		$ 28	$ 29	$ 1.00	4%
PARKING, REGISTRATION & MECHANICAL PENALTIES AND FEES					
California Vehicle Code					
4000(a)(1)	Unregistered Vehicle/Expired Registration	$ 85	$ 85	$ -	0%
5200(a)	Front and rear license plates required	$ 60	$ 60	$ -	0%
5201	License plate not securely fastened	$ 60	$ 60	$ -	0%
5201 (f)	License plate covered	$ 60	$ 60	$ -	0%
5204(a)	Current vehicle registration tab improperly attached	$ 85	$ 85	$ -	0%
21113(a)	On public grounds (must be posted)	$ 70	$ 70	$ -	0%
21210	Bicycle on sidewalk (blocking pedestrians)	$ 60	$ 60	$ -	0%
21211(a)	Parking in bike lane	$ 60	$ 60	$ -	0%
22500(a)	Within an intersection	$ 60	$ 60	$ -	0%
22500(b)	On a crosswalk	$ 60	$ 60	$ -	0%
22500(d)	Within 15 fee of a fire station driveway	$ 60	$ 60	$ -	0%
22500(e)	In front of public/private driveway	$ 60	$ 60	$ -	0%
22500(f)	On a sidewalk	$ 60	$ 60	$ -	0%
22500(g)	As to obstruct traffic	$ 60	$ 60	$ -	0%
22500(h)	Double parking	$ 60	$ 60	$ -	0%
22500(i)	In posted or marked bus zone	$ 325	$ 325	$ -	0%
22500(k)	On a bridge	$ 60	$ 60	$ -	0%
22500(I)	In wheelchair access	$ 365	$ 365	$ -	0%
22502(a)	On right within 18" of curb	$ 60	$ 60	$ -	0%
22502(e)	On left within 18" of curb (on one-way streets only)	$ 60	$ 60	$ -	0%
22505(b)	Failure to obey posted parking sign (state highway only)	$ 60	$ 60	$ -	0%
22507.8(a)	Blue/handicap zone (private property only)	$ 365	$ 365	$ -	0%
22507.8(b)	As to block access to handicap stall/space	$ 365	$ 365	$ -	0%
22507.8(c)(1)	Parking on handicap stall blue lines	$ 365	$ 365	$ -	0%
22507.8(c)(2)	Parking on crosshatched lines	$ 365	$ 365	$ -	0%
22514	By fire hydrant	$ 60	$ 60	$ -	0%
22515(a)	Motor running and brake not set (motor vehicle)	$ 70	$ 70	$ -	0%
22516	Parked with person locked in vehicle	$ 70	$ 70	$ -	0%
22517	Opening door on traffic side (hazard)	$ 60	$ 60	$ -	0%
22518	Vehicle 30+ feet parked in Park & Ride Lot	$ 60	$ 60	$ -	0%
22521	On/about railroad tracks (within 71/2 feet)	$ 60	$ 60	$ -	0%
22522	Within 3 feet of handicapped access ramp	$ 365	$ 365	$ -	0%
22523(a)	Abandoned vehicle (City streets)	$ 265	$ 265	$ -	0%
22523(b)	Abandoned vehicle (private property)	$ 265	$ 265	$ -	0%
23333	Parking on bridge/vehicular crossing	$ 70	$ 70	$ -	0%

Fee Description		Adopted July 2022	Adopted July 2023	$ Change	% Change
PUBLIC SAFETY					
SUISUN CITY ORDINANCES (SCO)					
8.12.090.E.1 SCO	No parking/all-weather material - first offense	$ 75	$ 75	$ -	0%
8.12.090.E.2 SCO	No parking/all-weather material - second offense	$ 125	$ 125	$ -	0%
8.12.090.E.3 SCO	No parking/all-weather material - third & more offenses	$ 275	$ 275	$ -	0%
10.08.010.1 SCO	Red curb (city streets only)	$ 60	$ 60	$ -	0%
10.08.010.2 SCO	White curb (city streets only)	$ 60	$ 60	$ -	0%
10.08.010.3 SCO	Yellow curb (city streets only)	$ 60	$ 60	$ -	0%
10.08.010.4 SCO	Green curb (city streets only)	$ 60	$ 60	$ -	0%
10.08.010.5 SCO	Blue/handicap zone (city streets only)	$ 365	$ 365	$ -	0%
10.08.010.A SCO	No parking (city streets only)	$ 60	$ 60	$ -	0%
10.08.020.B SCO	No parking (posted with 24 hour notice - city streets only)	$ 60	$ 60	$ -	0%
10.08.030 SCO	Two-hour parking (city streets only)	$ 60	$ 60	$ -	0%
10.08.040 SCO	No parking (narrow streets only)	$ 60	$ 60	$ -	0%
10.08.050.1 SCO	Parked in excess of 72 hours	$ 265	$ 265	$ -	0%
10.08.050.2 SCO	Repairing or working on city streets	$ 80	$ 80	$ -	0%
10.16.010.A SCO	One-way parking on Solano Street W/B only	$ 60	$ 60	$ -	0%
10.16.010.B SCO	One-way parking on California Street E/B only	$ 60	$ 60	$ -	0%
10.16.010.C SCO	One-way parking on Morgan Street W/B only	$ 60	$ 60	$ -	0%
10.16.010.D SCO	One-way parking on Suisun Street S/B only	$ 60	$ 60	$ -	0%
10.16.010.E SCO	One-way parking on West Street N/B only	$ 60	$ 60	$ -	0%
10.22.070 SCO	Failure to obey posted sign (Private Property)	$ 60	$ 60	$ -	0%
10.32.020 SCO	Weight limit (street must be posted)	$ 265	$ 265	$ -	0%
10.36.180 SCO	Abatement of vehicles (private property only)	$ 265	$ 265	$ -	0%
15.04.270 SCO	No parking fire lane (private property only)	$ 80	$ 80	$ -	0%
18.44.270.1 SCO	No parking in front yard - first offense	$ 75	$ 75	$ -	0%
18.44.270.2 SCO	No parking in front yard - second offense	$ 125	$ 125	$ -	0%
18.44.270.3 SCO	No parking in front yard - third & more offense	$ 275	$ 275	$ -	0%
All Mechanical Violations	(violations pursuant to 40610(b) CVC)	$ 75	$ 79	$ 4.00	5%
With Proof of Corrections	(violations pursuant to 40610(b) CVC)	$ 75	$ 79	$ 4.00	5%
Delinquent Fee		$ -	$ -	$ -	

MASTER FEE SCHEDULE

Section 2: Fire

Fee Description	Adopted July 2022	Adopted July 2023	$ Change	% Change
FIRE DEPARTMENT				
Incident Printout, per page	$ 0.10	$ 0.10	$ -	0%
Fireworks				
SCC Section 8.04.030 Public Display Application Fee	$ 50	$ 50	$ -	0%
SCC Section 8.04.030 Public Display Permit Fee, ***Plus:***	$ 85	$ 85	$ -	0%
Actual costs for Services, Inspections & Standy for SCFD, SCPD, B&PW.				
SCC Section 8.04.050 Regulatory Fee	$ 21,388	$ 21,388	$ -	0%
SCC Section 8.04.060 Safe & Sane Application Fee	$ 50	$ 50	$ -	0%
SCC Section 8.04.060 Safe & Sane Application Permit Fee, ***Plus:***	$ 85	$ 85	$ -	0%
Actual costs for Services, Inspections & Standy for SCFD, SCPD, B&PW.				
Asphalt Kettle/Per Co. Anly	$ 74	$ 78	$ 4	5%
Candles (in assembly occ)	$ 75	$ 79	$ 4	5%
For services listed below, actual rate will be as listed on current California Fire Assistance Agreement for the California Fire Service and Rescue Emergency Mutual Aid System by type of personnel and apparatus/equipment required.				
Hazardous Materials Emergency				
Other Agency Response Additional Equipment & Manpower				
Standby Response of Equipment & Manpower				
Minimum charge				2 hours
Administrative fee				14.6%

Section 2.1: Fire Inspection Fees

CONSTRUCTION PLAN CHECK AND INSPECTIONS All re-inspections will be charged a minimum of one hour, and in quarter hour increments thereafter.	
Commercial Fire Sprinkler System *plan check, 1 resubmittal and 2 inspections	
New - First 25 heads	$ 808.00
New - Each additional 25 heads or portion of thereafter	$ 26.00
New - Each standpipe (as applicable)	$ 51.00
Modification - First 25 heads	$ 400.00
Modification - Each additional 25 heads or portion of thereafter	$ 26.00
New Apartment Complex - First building	$ 859.00
New Apartment Complex - Each additional building	$ 476.00
New Apartment Complex - Each standpipe (as applicable)	$ 51.00
Modification Apartment Complex - First 25 heads	$ 357.00
Modification Apartment Complex - Each additional 25 heads or portion of thereafter	$ 357.00
Residential Fire Sprinkler System – New *plan check, 1 resubmittal and 2 inspections	
Subdivision Model Homes and Infill	$ 561.00
Subdivision Production Homes (no plan check)	$ 221.00
Residential Fire Sprinkler System – Modification *plan check, 1 resubmittal and 2 inspections	$ 357.00
Apartment Complex Fire Sprinkler System – New *plan check, 1 resubmittal and 2 inspections (per building)	
First building	$ 859.00
Each additional building	$ 476.00
Each standpipe (as applicable)	$ 51.00
Fire Alarm Systems *plan check, 1 resubmittal and 1 inspection	
New - Commercial fire alarm	$ 672.00
Modification - Commercial fire alarm	$ 272.00
New Apartment Complex - First building	$ 901.00
New Apartment Complex - Each additional building	$ 153.00
Dedicated function system	$ 298.00
Private Fire Service Main *plan check, 1 resubmittal and 5 inspections (per building)	
New - First building / riser	$ 816.00
New - Each additional building / riser	$ 153.00
New - Each appertunance	$ 51.00
Pre-engineered fire protection systems *plan check, 1 resubmittal and 1 inspection	
New - Pre-engineered system	$ 442.00
Modification - Pre-engineered system	$ 289.00
Fire Pumps *plan check, one resubmittal and 5 inspections (per building)	
New - Fire Pump	$ 697.00
Modification - Fire Pump	$ 391.00
Fire Hydrant Flow Test	
Initial hydrant	$ 238.00
Each additional hydrant	$ 102.00
Unspecified reviews and inspections	$ 102.00

FIRE AND LIFE SAFETY INSPECTIONS All re-inspections will be charged a minimum of one hour, and in quarter hour increments thereafter.	
A Occupacy – Assembly	
Up to 5,000 sq. ft.	$ 111.00
5,001 – 10,000 sq. ft.	$ 136.00
10,001 – 20,000 sq. ft.	$ 162.00
20,001 – 40,000 sq. ft.	$ 187.00
40,001 – 80,000 sq. ft.	$ 213.00
80,001 – 120,000 sq. ft.	$ 238.00
120,001 – 150,000 sq. ft.	$ 264.00
150,001 sq. ft. or more	$ 289.00
B and M Occupancy – Business, Mercantile	
Up to 5,000 sq. ft.	$ 111.00
5,001 – 10,000 sq. ft.	$ 136.00
10,001 – 20,000 sq. ft.	$ 162.00
20,001 – 40,000 sq. ft.	$ 187.00
40,001 – 80,000 sq. ft.	$ 213.00
80,001 – 120,000 sq. ft.	$ 238.00
120,001 – 150,000 sq. ft.	$ 264.00
150,001 sq. ft. or more	$ 289.00
Schools - Public or Private	$ 391.00
Commercial Day Care - Children and Adults (E and I-4 Occupancies)	
7 – 49 Persons	$ 162.00
50 – 149 Persons	$ 187.00
150 or more persons	$ 213.00
F and H Occupancies	
Up to 5,000 sq. ft.	$ 111.00
5,001 – 10,000 sq. ft.	$ 136.00
10,001 – 20,000 sq. ft.	$ 162.00
20,001 – 40,000 sq. ft.	$ 187.00
40,001 – 80,000 sq. ft.	$ 213.00
80,001 – 120,000 sq. ft.	$ 238.00
120,001 – 150,000 sq. ft.	$ 264.00
150,001 sq. ft. or more	$ 289.00
Hospitals and Detention Facilities	$ 263.00
R-1 and R-2 Occupancies - Residential	
3-9 units	$ 102.00
10 - 25 units	$ 128.00
26 – 50 units	$ 153.00
51 – 100 units	$ 179.00
101 - 150 units	$ 204.00
151 - 200 units	$ 230.00
201 - 250 units	$ 255.00
251 - 300 units	$ 281.00
301 or more units	$ 306.00
State Licensing Pre-inspection	$ 162.00
Residential Care Facility - R-2.1	$ 187.00
Skilled Nursing Facility	
7 – 25 units	$ 187.00
26 – 50 units	$ 213.00
51 – 100 units	$ 238.00
101 - 150 units	$ 264.00
151 - 200 units	$ 289.00
S Occupancies – Warehouses/Storage Facilities/Repair Garages	
Up to 5,000 sq. ft.	$ 111.00
5,001 – 10,000 sq. ft.	$ 136.00
10,001 – 20,000 sq. ft.	$ 162.00
20,001 – 40,000 sq. ft.	$ 187.00
40,001 – 80,000 sq. ft.	$ 213.00
80,001 – 120,000 sq. ft.	$ 238.00

120,001 – 150,000 sq. ft.		$ 264.00
150,000 sq. ft. or more		$ 289.00

FIRE CODE OPERATIONAL PERMITS

Note: To establish the total fire code permit fees, occupancies will initially be assessed the fire code permit that is most relevant to their operation (primary) permit. Each additional applicable fire code permit will be assessed as a subsequent (secondary) permit.

All re-inspections will be charged a minimum of one hour, and in quarter hour increments thereafter.

	Primary	Secondary
Aersosl Products (per 500 pounds)	$ 187.00	$ 51.00
Amusement Buildings	$ 187.00	$ 51.00
Avation Facilities	$ 391.00	$ 153.00
Carnivals, Fairs, Special Events	$ 238.00	$ 77.00
Combustible Dust Operations	$ 238.00	$ 77.00
Combustible Fibers	$ 238.00	$ 77.00
Compressed Gases	$ 187.00	$ 51.00
Covered Malls	$ 391.00	$ 153.00
Cryogenic Fluids	$ 238.00	$ 77.00
Dry Cleaning Plants	$ 238.00	$ 77.00
Energy Storage Systems	$ 340.00	$ 128.00
Exhibits & Trade Shows	$ 238.00	$ 77.00
Explosives & Blasting Agents	$ 340.00	$ 128.00
Fire Hydrant and Valves	$ 187.00	$ 51.00
Flammable & Combustible Liquids	$ 238.00	$ 77.00
Floor Finishing	$ 187.00	$ 51.00
Fruit and crop ripening	$ 238.00	$ 77.00
Fumigation and Insecticidal Fogging	$ 238.00	$ 77.00
Hazardous Materials	$ 289.00	$ 102.00
High Piled Storage		
500 – 10,000 sq. ft.	$ 289.00	$ 102.00
10,001 - 20,000 sq. ft.	$ 340.00	$ 153.00
20,001 – 50,000 sq. ft.	$ 391.00	$ 204.00
Each Additional 10,000 sq. ft.	$ 26.00	$ 26.00
HPM Facilities	$ 289.00	$ 102.00
Hot Work Operations/Cutting & Welding	$ 187.00	$ 51.00
Industrial Ovens	$ 289.00	$ 102.00
Live audiences (production studios, facilieits and sound stages)	$ 238.00	$ 77.00
Liquid or gas fueled vehicles or equipment in assembly buildings	$ 238.00	$ 77.00
LP Gas Storage/Exchange	$ 187.00	$ 51.00
Lumber Yards and Woodworking Plants	$ 289.00	$ 102.00
Magnesium	$ 238.00	$ 77.00
Miscellaneous Combustible Storage	$ 187.00	$ 51.00
Mobile food preparation vehicles	$ 187.00	$ 51.00
Mobile Fueling of Hydrogen Fueled Vehicles	$ 187.00	$ 77.00
Motor Fuel Dispensing Facilities	$ 238.00	$ 77.00
Nitrate Cellulose Film	$ 289.00	$ 102.00
Open Flames and Candles	$ 187.00	$ 51.00
Open Flames and Torches	$ 187.00	$ 51.00
Organic Coatings	$ 289.00	$ 102.00
Outdoor Assembly Event	$ 187.00	$ 51.00
Places of Assembly		
50 to 99 persons	$ 136.00	$ 26.00
100 to 299 persons	$ 162.00	$ 52.00
300 or more persons	$ 187.00	$ 78.00
Plan Extraction Systems	$ 493.07	$ 204.00
Private Hydrants	$ 238.00	$ 77.00
Proxylin Plastics	$ 289.00	$ 102.00
Pyrotechnic Special Effects	$ 289.00	$ 102.00
Pyrotechnic Special Events Material	$ 289.00	$ 102.00
Refrigeration Equipment	$ 340.00	$ 128.00

Repair Garage and Motor Fuel Dispensing	$ 187.00	$ 51.00
Rooftop Heliports	$ 442.00	$ 179.00
Spraying or Dipping	$ 187.00	$ 51.00
Temporary Membrane Structures/Tents		
400 - 3,000 sq. ft.	$ 182.00	$ 51.00
3,001 - 10,000 sq. ft.	$ 182.00	$ 77.00
10,001 or more sq. ft.	$ 364.00	$ 103.00
Storage of Tires, Scrap Tires and Tire Byproducts	$ 238.00	$ 77.00
Tire Rebuilding Plants	$ 340.00	$ 128.00
Waste Handling	$ 289.00	$ 102.00
Wood Products	$ 238.00	$ 77.00
Additional Permits as Authorized by Fire Code - Hourly Rate (1 Hour Minimum)	$ 102.00	$ 102.00
Miscallaneous		
Holiday Tree Lots		$ 187.00
Fireworks		
Safe and Sane Sales Application Fee		$ 50.00
Safe and Sane Permit Fee		$ 136.00
Safe and Sane Regulatory Fee		$ 21,388.00
Aerial Public Display *plus hourly standby fee for all City personnel as applicable (1 hour minimum)		$ 476.00
Unspecified inspections, reviews, investigations and fire prevention services - Hourly Rate (1 Hour Minimum)		$ 102.00
Administrative		
Per Page Fee (per California Public Records Act)		$ 0.10
Administrative Citation		
1st Citation		$ 100.00
2nd Citation		$ 200.00
3rd Citation		$ 500.00
False Alarm Response Fee		
1st incident		$ 100.00
2nd incident		$ 200.00
3rd incident		$ 500.00
For services listed below, actual rate will be as listed on current California Fire Assistance Agreement for the California Fire Service and Rescue Emergency Mutual Aid System by type of personnel and apparatus/equipment required.		
Hazardous Materials Emergency		
Other Agency Response Additional Equipment & Staffing		
Standby Response of Equipment & Staffing		
Minimum charge		2 hours
Administrative fee		14.6%

Fee Description	Adopted July 2022	Adopted July 2023	$ Change	% Change
PUBLIC WORKS (Plan & Review)				
Encroachment Permit Application Fee, per Hour **	$ 126	$ 132	$ 6.00	5%
Site Inspection (Minimum 3 inspections)	$ 357	$ 374	$ 17.00	5%
Flood Zone Certification Letter	$ 33	$ 35	$ 2.00	6%
Block Party Permit	$ 63	$ 66	$ 3.00	5%
Hourly Rate	$ 167	$ 175	$ 8.00	5%

Fee Description	Adopted July 2022	Adopted July 2023	$ Change	% Change
SENIOR CENTER				
Large Room 2000 sq.ft. (40 x 50)				
Rate per hour, (3 hour minimum)	$107	$112	$5	5%
Deposit	$400	$420	$20	5%
Kitchen Fee, per hour (3 hour minimum)	$37	$39	$2	5%
Small Room, 750 sq.ft. (34 x 22) No Kitchen				
Rate per hour, (3 hour minimum)	$64	$67	$3	5%
Deposit	$200	$210	$10	5%
Both Rooms				
Rate per hour, (3 hour minimum)	$128	$134	$6	5%
Deposit	$400	$420	$20	5%
CITY HALL COUNCIL CHAMBERS / ROTUNDA				
Rate per hour, (3 hour minimum)	$131	$137	$6	5%
Deposit (No Kitchen)	$300	$315	$15	5%
COURTYARD AT HARBOR SQUARE				
Rate per hour, (2 hour minimum) [Includes use of Courtyard Restrooms]	$128	$134	$6	5%
Gas Fee for any use of Fireplace 1 Hour Before Sunset, per hour	$10	$10	$0	5%
Deposit	$200	$210	$10	5%
OLD TOWN PLAZA & SHELDON PLAZA				
Rate per hour, (2 hour minimum)	$102	$107	$5	5%
Deposit	$200	$210	$10	5%
TRAIN DEPOT PLAZA				
Rate per hour, 2 hour minimum	$75	$79	$4	5%
Deposit	$200	$210	$10	5%
PARK USE FEES (ANY PARK NOT LISTED SPECIFICALLY)				
Rate per hour, (2 hour minimum)	$43	$45	$2	5%
Deposit	$100	$105	$5	5%
Reserved Organized Sports Use Rate per hour (4-hour maximum) + $200 Deposit	$43	$45	$2	5%
Reserved Picnic Facility Rate per hour (4-hour maximum) + $100 Deposit	$75	$79	$4	5%
SPORTS FIELD - RENTAL				
Other than tournament - field only - 2 hours only	$30	$31	$1	5%
SPORTS COURT - RENTAL (PER HOUR)				
McCoy Creek Sand Volleyball Court	$10	$10.49	$0.49	5%
Lawler Ranch Basketball Court	$10	$10.49	$0.49	5%
Patriot Park Basketball Court	$10	$10.49	$0.49	5%
Geopp Park Basketball Court	$10	$10.49	$0.49	5%
Heritage Park Basketball Court	$10	$10.49	$0.49	5%
HERITAGE PARK				
Sports Field No Lights, per hour (4-hour maximum) + $200 Deposit	$32	$34	$2	5%
Sports Field With Lights, per hour (4-hour maximum) + $200 Deposit	$52	$55	$3	5%
Heritage Park Restrooms, per day + 100 Deposit	$33	$35	$2	5%
LAMBRECHT SPORTS COMPLEX				
Sports Field No Lights, per hour (4-hour maximum) + $200 Deposit	$37	$39	$2	5%
Sports Field With Lights, per hour (4-hour maximum) + $200 Deposit	$59	$62	$3	5%
Tournament-Per Field, Per Day + $400 Deposit	$236	$248	$12	5%
Tournament- for 2 hours only (bases included)	$71	$74	$3	5%
Site Attendant Required/Per Hour	$28	$29	$1	5%
Prep per field, per prep - required every 4 games	$34	$36	$2	5%
Scoreboard Use	$25	$26	$1	5%
Club House, per hour (4-hour maximum) + $200 Deposit	$60	$63	$3	5%
MARINA				
Side Tie Vessel in Water	$100 per month	$105 per month	$5	5%
Kayak Storage	$58 per month	$60 per month	$2	4%
Annual Launch Pass	$125 per year	$125 per year		
Overnight Guest Berthing, per night (72 hour limit), per foot-length of vessel	$1.25 per ft.	$1.30 per ft.	$0.05	4%
Commercial Use of Marina, Docks, and Boat Launch (other than as provided in separate agreement with City, or when the business is renting a slip and paying business license tax in lieu of this fee.)				
Commercial Use of Marina, Docks, and Boat Launch when a business is renting a slip.				
Commercial Use of Marina, Docks, and Boat Lauch as provided in a separate agreement.				
BOAT LAUNCH				
Parking fee, per 24 hours	$10	$10	$0	0%
Parking fee, annual pass	$125	$125	$0	0%

Fee Description	Adopted July 2022	Adopted July 2023	$ Change	% Change
MONTHLY SLIP RENTAL RATES				
SLIP SIZE	Per Ft	Per Ft		
28 feet	$7.00	$7.35	$0.35	5%
34 feet	$7.00	$7.35	$0.35	5%
40 feet	$7.00	$7.35	$0.35	5%
46 feet	$7.00	$7.35	$0.35	5%
50 feet	$7.00	$7.35	$0.35	5%
JOE NELSON COMMUNITY CENTER				
BANQUET ROOM WITHOUT KITCHEN				
Weekday Rates Class A (non-profit) - per hour	$137	$144	$7	5%
Weekday Rates Class B (private & for-profit) - per hour	$154	$162	$8	5%
Weekend Rates - per hour	$176	$185	$9	5%
Deposit	$400	$420	$20	5%
BANQUET ROOM WITH KITCHEN				
Weekday Rates Class A (non-profit) - per hour	$149	$156	$7	5%
Weekday Rates Class B (private & for-profit) - per hour	$166	$174	$8	5%
Weekend Rates - per hour	$215	$226	$11	5%
Deposit	$400	$420	$20	5%
MEETING ROOM A				
Weekday Rates Class A (non-profit) - per hour	$45	$47	$2	5%
Weekday Rates Class B (private & for-profit) - per hour	$69	$72	$3	5%
Weekend Rates - per hour	$91	$95	$4	5%
Deposit	$200	$210	$10	5%
MEETING ROOM B				
Weekday Rates Class A (non-profit) - per hour	$50	$52	$2	5%
Weekday Rates Class B (private & for-profit) - per hour	$75	$79	$4	5%
Weekend Rates - per hour	$98	$103	$5	5%
Deposit	$200	$210	$10	5%
MEETING ROOM C				
Weekday Rates Class A (non-profit) - per hour	$41	$43	$2	5%
Weekday Rates Class B (private & for-profit) - per hour	$62	$65	$3	5%
Weekend Rates - per hour	$78	$82	$4	5%
Deposit	$200	$210	$10	5%
MEETING ROOMS - MULTIPLE				
Weekend Multi-room Rate, any 2 rooms	$133	$140	$7	5%
Weekend Multi-room Rate, any 3 rooms	$159	$167	$8	5%
Deposit	$400	$420	$20	5%
CLASSROOM 1				
Weekday Rates Class A (non-profit) - per hour	$34	$36	$2	5%
Weekday Rates Class B (private & for-profit) - per hour	$56	$59	$3	5%
Weekend Rates - per hour	$88	$92	$4	5%
Deposit	$200	$210	$10	5%
PATIO ONLY (2 Hour minimum)				
Weekday Rates Class A (non-profit) - per hour	$39	$41	$2	5%
Weekday Rates Class B (private & for-profit) - per hour	$59	$62	$3	5%
Weekend Rates - per hour	$74	$78	$4	5%
Deposit	$200	$210	$10	5%
KITCHEN (WITH MEETING ROOM) RENT				
Weekday Rates Class A (non-profit) - per hour	$46	$48	$2	5%
Weekday Rates Class B (private & for-profit) - per hour	$53	$56	$3	5%
Charge to add additional tables	$27	$28	$1	5%
KITCHEN (WITHOUT MEETING ROOM) RENT				
Normal Business Hours - per hour	$59	$62	$3	5%
Non-Business Hours (2 Hour Minimum) - per hour	$92	$97	$5	5%
Deposit	$200	$210	$10	5%

Fee Description	Adopted July 2022	Adopted July 2023	$ Change	% Change
ADMINISTRATION & MISCELLANEOUS				
Staff cost hourly rate	$28	$29	$1	5%
Fee Waiver Application	$199	$209	$10	5%
Special Event Permit Application - Approved Partnership	$25	$26	$1	5%
Special Event Permit Application - Non-Profit	$50	$52	$2	5%
Special Event Permit Application - Resident	$100	$105	$5	5%
Special Event Permit Application - Non-Resident	$200	$210	$10	5%
Special Event Security Deposit - Less than 100 people	$200	$210	$10	5%
Special Event Security Deposit - 101-250 people	$500	$525	$25	5%
Special Event Security Deposit - 251-500 people	$750	$787	$37	5%
Special Event Security Deposit - 501 or more people	$1,000	$1,049	$49	5%

MASTER FEE SCHEDULE

Section 5: Building

New Construction - Inspection / Permit Fees

New Fee

IBC Class	IBC Occupancy Type	Project Size Threshold	Construction Type IA, IB		Construction Type IIA, IIB, IIIA, IIIB, IV		Construction Type VA, VB	
			Base Cost @ Threshold Size	Cost for Each Additional 100 sf *	Base Cost @ Threshold Size	Cost for Each Additional 100 sf *	Base Cost @ Threshold Size	Cost for Each Additional 100 sf *
A-1	Assembly—Fixed Seating	1,500	$5,011	$84.9663	$4,176	$70.8052	$3,341	$56.6442
-	Theater, Concert Hall	7,500	$10,109	$98.1821	$8,424	$81.8184	$6,739	$65.4547
-	-	15,000	$17,472	$101.9595	$14,560	$84.9663	$11,648	$67.9730
-	-	30,000	$32,766	$65.8419	$27,305	$54.8683	$21,844	$43.8946
-	-	75,000	$62,395	$77.5579	$51,996	$64.6316	$41,597	$51.7053
-	-	150,000	$120,564	$80.3758	$100,470	$66.9798	$80,376	$53.5839
A-2	Assembly—Food & Drink	1,000	$5,658	$143.9099	$4,715	$119.9249	$3,772	$95.9399
-	Restaurant, Night Club, Bar	5,000	$11,414	$166.2864	$9,512	$138.5720	$7,609	$110.8576
-	-	10,000	$19,728	$172.6797	$16,440	$143.8998	$13,152	$115.1198
-	-	20,000	$36,996	$111.5040	$30,830	$92.9200	$24,664	$74.3360
-	-	50,000	$70,448	$131.3505	$58,706	$109.4588	$46,965	$87.5670
-	-	100,000	$136,123	$136.1228	$113,436	$113.4356	$90,749	$90.7485
A-3	Assembly—Worship, Amusement	1,200	$6,573	$139.3156	$5,478	$116.0963	$4,382	$92.8771
-	Arcade, Church, Community Hall	6,000	$13,260	$161.0142	$11,050	$134.1785	$8,840	$107.3428
-	-	12,000	$22,921	$167.1954	$19,101	$139.3295	$15,281	$111.4636
-	-	24,000	$42,985	$107.9741	$35,821	$89.9784	$28,657	$71.9827
-	-	60,000	$81,855	$127.1843	$68,213	$105.9869	$54,570	$84.7895
-	-	120,000	$158,166	$131.8050	$131,805	$109.8375	$105,444	$87.8700
A-4	Assembly—Indoor Sport Viewing	500	$2,394	$121.7939	$1,995	$101.4949	$1,596	$81.1959
-	Arena, Skating Rink, Tennis Court	2,500	$4,830	$140.7496	$4,025	$117.2913	$3,220	$93.8330
-	-	5,000	$8,349	$146.1551	$6,957	$121.7959	$5,566	$97.4367
-	-	10,000	$15,657	$94.3704	$13,047	$78.6420	$10,438	$62.9136
-	-	25,000	$29,812	$111.1768	$24,843	$92.6473	$19,875	$74.1178
-	-	50,000	$57,606	$115.2127	$48,005	$96.0106	$38,404	$76.8085
A-5	Assembly—Outdoor Activities	1,500	$3,936	$66.7395	$3,280	$55.6163	$2,624	$44.4930
-	Amusement Park, Bleacher, Stadium	7,500	$7,940	$77.1135	$6,617	$64.2613	$5,293	$51.4090
-	-	15,000	$13,724	$80.0981	$11,436	$66.7484	$9,149	$53.3987
-	-	30,000	$25,738	$51.7070	$21,449	$43.0891	$17,159	$34.4713
-	-	75,000	$49,006	$60.9182	$40,839	$50.7651	$32,671	$40.6121
-	-	150,000	$94,695	$63.1301	$78,913	$52.6084	$63,130	$42.0867
A	A Occupancy Tenant Improvements	1,000	$5,480	$139.3724	$4,567	$116.1437	$3,653	$92.9150
-	-	5,000	$11,055	$161.0748	$9,212	$134.2290	$7,370	$107.3832
-	-	10,000	$19,109	$167.2712	$15,924	$139.3926	$12,739	$111.5141
-	-	20,000	$35,836	$107.9993	$29,863	$89.9994	$23,891	$71.9995
-	-	50,000	$68,236	$127.2297	$56,863	$106.0248	$45,490	$84.8198
-	-	100,000	$131,850	$131.8505	$109,875	$109.8754	$87,900	$87.9003
B	Business—Animal Hospital	500	$3,170	$161.2755	$2,642	$134.3963	$2,114	$107.5170
-	-	2,500	$6,396	$186.3602	$5,330	$155.3001	$4,264	$124.2401
-	-	5,000	$11,055	$193.5564	$9,212	$161.2970	$7,370	$129.0376
-	-	10,000	$20,733	$124.9875	$17,277	$104.1563	$13,822	$83.3250
-	-	25,000	$39,481	$147.2277	$32,901	$122.6898	$26,321	$98.1518
-	-	50,000	$76,288	$152.5757	$63,573	$127.1464	$50,859	$101.7171
B	Business—Bank	400	$3,047	$193.7761	$2,540	$161.4801	$2,032	$129.1841
-	-	2,000	$6,148	$223.9170	$5,123	$186.5975	$4,099	$149.2780
-	-	4,000	$10,626	$232.5374	$8,855	$193.7811	$7,084	$155.0249
-	-	8,000	$19,928	$150.1668	$16,606	$125.1390	$13,285	$100.1112
-	-	20,000	$37,948	$176.8914	$31,623	$147.4095	$25,298	$117.9276
-	-	40,000	$73,326	$183.3150	$61,105	$152.7625	$48,884	$122.2100
B	Business—Barber Shop/Beauty Shop	200	$1,572	$199.8588	$1,310	$166.5490	$1,048	$133.2392
-	-	1,000	$3,170	$230.9618	$2,642	$192.4681	$2,114	$153.9745
-	-	2,000	$5,480	$239.8245	$4,567	$199.8538	$3,653	$159.8830
-	-	4,000	$10,277	$154.8785	$8,564	$129.0654	$6,851	$103.2523
-	-	10,000	$19,569	$182.4515	$16,308	$152.0429	$13,046	$121.6343
-	-	20,000	$37,814	$189.0720	$31,512	$157.5600	$25,210	$126.0480

B	Business—Car Wash	800	$3,815	$121.3030	$3,180	$101.0859	$2,544	$80.8687
-	-	4,000	$7,697	$140.1920	$6,414	$116.8267	$5,131	$93.4614
-	-	8,000	$13,305	$145.5612	$11,087	$121.3010	$8,870	$97.0408
-	-	16,000	$24,950	$94.0027	$20,791	$78.3356	$16,633	$62.6685
-	-	40,000	$47,510	$110.7283	$39,592	$92.2736	$31,674	$73.8189
-	-	80,000	$91,802	$114.7522	$76,501	$95.6268	$61,201	$76.5014
B	Business—Clinic, Outpatient	500	$3,881	$197.4197	$3,234	$164.5164	$2,587	$131.6131
-	-	2,500	$7,830	$228.1590	$6,525	$190.1325	$5,220	$152.1060
-	-	5,000	$13,533	$236.9157	$11,278	$197.4298	$9,022	$157.9438
-	-	10,000	$25,379	$152.9948	$21,149	$127.4957	$16,920	$101.9965
-	-	25,000	$48,329	$180.2244	$40,274	$150.1870	$32,219	$120.1496
-	-	50,000	$93,385	$186.7692	$77,821	$155.6410	$62,256	$124.5128
B	Business—Dry Cleaning	200	$1,572	$199.8588	$1,310	$166.5490	$1,048	$133.2392
-	-	1,000	$3,170	$230.9618	$2,642	$192.4681	$2,114	$153.9745
-	-	2,000	$5,480	$239.8245	$4,567	$199.8538	$3,653	$159.8830
-	-	4,000	$10,277	$154.8785	$8,564	$129.0654	$6,851	$103.2523
-	-	10,000	$19,569	$182.4515	$16,308	$152.0429	$13,046	$121.6343
-	-	20,000	$37,814	$189.0720	$31,512	$157.5600	$25,210	$126.0480
B	Business—Laboratory	500	$3,105	$157.9357	$2,587	$131.6131	$2,070	$105.2905
-	-	2,500	$6,264	$182.5272	$5,220	$152.1060	$4,176	$121.6848
-	-	5,000	$10,827	$189.5326	$9,022	$157.9438	$7,218	$126.3550
-	-	10,000	$20,303	$122.3958	$16,920	$101.9965	$13,536	$81.5972
-	-	25,000	$38,663	$144.1795	$32,219	$120.1496	$25,775	$96.1197
-	-	50,000	$74,708	$149.4154	$62,256	$124.5128	$49,805	$99.6102
B	Business—Motor Vehicle Showroom	500	$3,170	$161.2755	$2,642	$134.3963	$2,114	$107.5170
-	-	2,500	$6,396	$186.3602	$5,330	$155.3001	$4,264	$124.2401
-	-	5,000	$11,055	$193.5564	$9,212	$161.2970	$7,370	$129.0376
-	-	10,000	$20,733	$124.9875	$17,277	$104.1563	$13,822	$83.3250
-	-	25,000	$39,481	$147.2277	$32,901	$122.6898	$26,321	$98.1518
-	-	50,000	$76,288	$152.5757	$63,573	$127.1464	$50,859	$101.7171
B	Business—Professional Office	1,000	$5,480	$139.3724	$4,567	$116.1437	$3,653	$92.9150
-	-	5,000	$11,055	$161.0748	$9,212	$134.2290	$7,370	$107.3832
-	-	10,000	$19,109	$167.2712	$15,924	$139.3926	$12,739	$111.5141
-	-	20,000	$35,836	$107.9993	$29,863	$89.9994	$23,891	$71.9995
-	-	50,000	$68,236	$127.2297	$56,863	$106.0248	$45,490	$84.8198
-	-	100,000	$131,850	$131.8505	$109,875	$109.8754	$87,900	$87.9003
B	Business—High Rise Office	20,000	$25,959	$78.9669	$21,633	$65.8057	$17,306	$52.6446
-	-	100,000	$89,133	$55.4793	$74,277	$46.2328	$59,422	$36.9862
-	-	200,000	$144,612	$48.0053	$120,510	$40.0044	$96,408	$32.0035
-	-	400,000	$240,622	$49.8199	$200,519	$41.5166	$160,415	$33.2133
-	-	1,000,000	$539,542	$49.8738	$449,618	$41.5615	$359,695	$33.2492
-	-	2,000,000	$1,038,280	$51.9140	$865,233	$43.2617	$692,187	$34.6093
B	B Occupancy Tenant Improvements	1,000	$2,993	$76.1288	$2,494	$63.4406	$1,995	$50.7525
-	-	5,000	$6,038	$87.9457	$5,032	$73.2881	$4,025	$58.6305
-	-	10,000	$10,435	$91.3545	$8,696	$76.1288	$6,957	$60.9030
-	-	20,000	$19,571	$58.9941	$16,309	$49.1618	$13,047	$39.3294
-	-	50,000	$37,269	$69.4779	$31,058	$57.8983	$24,846	$46.3186
-	-	100,000	$72,008	$72.0080	$60,007	$60.0066	$48,005	$48.0053
E	Educational—Group Occupancy	1,000	$5,480	$139.3724	$4,567	$116.1437	$3,653	$92.9150
-	6+ persons, up to the 12th Grade	5,000	$11,055	$161.0748	$9,212	$134.2290	$7,370	$107.3832
-	-	10,000	$19,109	$167.2712	$15,924	$139.3926	$12,739	$111.5141
-	-	20,000	$35,836	$107.9993	$29,863	$89.9994	$23,891	$71.9995
-	-	50,000	$68,236	$127.2297	$56,863	$106.0248	$45,490	$84.8198
-	-	100,000	$131,850	$131.8505	$109,875	$109.8754	$87,900	$87.9003
E	Educational—Day Care	500	$3,170	$161.2755	$2,642	$134.3963	$2,114	$107.5170
-	5+ children, older than 2 1/2 yrs	2,500	$6,396	$186.3602	$5,330	$155.3001	$4,264	$124.2401
-	-	5,000	$11,055	$193.5564	$9,212	$161.2970	$7,370	$129.0376
-	-	10,000	$20,733	$124.9875	$17,277	$104.1563	$13,822	$83.3250
-	-	25,000	$39,481	$147.2277	$32,901	$122.6898	$26,321	$98.1518
-	-	50,000	$76,288	$152.5757	$63,573	$127.1464	$50,859	$101.7171
E	E Occupancy Tenant Improvements	1,000	$2,993	$76.1288	$2,494	$63.4406	$1,995	$50.7525
-	-	5,000	$6,038	$87.9457	$5,032	$73.2881	$4,025	$58.6305
-	-	10,000	$10,435	$91.3545	$8,696	$76.1288	$6,957	$60.9030
-	-	20,000	$19,571	$58.9941	$16,309	$49.1618	$13,047	$39.3294
-	-	50,000	$37,269	$69.4779	$31,058	$57.8983	$24,846	$46.3186
-	-	100,000	$72,008	$72.0080	$60,007	$60.0066	$48,005	$48.0053
F-1	Factory Industrial—Moderate Hazard	4,000	$8,349	$126.9994	$6,957	$105.8329	$5,566	$84.6663
-	-	20,000	$28,669	$89.1911	$23,891	$74.3259	$19,112	$59.4607
-	-	40,000	$46,507	$77.1923	$38,756	$64.3269	$31,005	$51.4615
-	-	80,000	$77,384	$80.1253	$64,486	$66.7711	$51,589	$53.4169
-	-	200,000	$173,534	$80.1980	$144,612	$66.8317	$115,689	$53.4654
-	-	400,000	$333,930	$83.4826	$278,275	$69.5688	$222,620	$55.6550

F-2	Factory Industrial—Low Hazard	3,000	$12,764	$108.2165	$10,636	$90.1804	$8,509	$72.1443
-	-	15,000	$25,750	$125.0633	$21,458	$104.2194	$17,166	$83.3755
-	-	30,000	$44,509	$129.8507	$37,091	$108.2089	$29,673	$86.5671
-	-	60,000	$83,464	$83.8603	$69,554	$69.8836	$55,643	$55.9069
-	-	150,000	$158,939	$98.7780	$132,449	$82.3150	$105,959	$65.8520
-	-	300,000	$307,106	$102.3686	$255,921	$85.3071	$204,737	$68.2457
F	F Occupancy Tenant Improvements	2,000	$4,001	$50.8828	$3,334	$42.4023	$2,668	$33.9219
-	-	10,000	$8,072	$58.8062	$6,727	$49.0052	$5,381	$39.2042
-	-	20,000	$13,953	$61.0606	$11,627	$50.8838	$9,302	$40.7070
-	-	40,000	$26,165	$39.4344	$21,804	$32.8620	$17,443	$26.2896
-	-	100,000	$49,825	$46.4560	$41,521	$38.7133	$33,217	$30.9706
-	-	200,000	$96,281	$48.1406	$80,234	$40.1172	$64,188	$32.0938
H-1	High Hazard Group H-1	1,000	$5,111	$130.0022	$4,259	$108.3351	$3,407	$86.6681
-	Pose a detonation hazard	5,000	$10,311	$150.2072	$8,593	$125.1727	$6,874	$100.1381
-	-	10,000	$17,821	$155.9945	$14,851	$129.9954	$11,881	$103.9963
-	-	20,000	$33,421	$100.7475	$27,851	$83.9563	$22,281	$67.1650
-	-	50,000	$63,645	$118.6649	$53,038	$98.8874	$42,430	$79.1099
-	-	100,000	$122,978	$122.9776	$102,481	$102.4813	$81,985	$81.9851
H-2	High Hazard Group H-2	2,000	$11,534	$146.6762	$9,612	$122.2302	$7,689	$97.7842
-	Pose a deflagration hazard	10,000	$23,268	$169.5103	$19,390	$141.2586	$15,512	$113.0069
-	-	20,000	$40,219	$176.0066	$33,516	$146.6722	$26,813	$117.3378
-	-	40,000	$75,420	$113.6694	$62,850	$94.7245	$50,280	$75.7796
-	-	100,000	$143,622	$133.9018	$119,685	$111.5848	$95,748	$89.2678
-	-	200,000	$277,524	$138.7619	$231,270	$115.6349	$185,016	$92.5079
H-3	High Hazard Group H-3	1,000	$7,667	$195.0032	$6,389	$162.5027	$5,111	$130.0022
-	Readily support combustion	5,000	$15,467	$225.3108	$12,889	$187.7590	$10,311	$150.2072
-	-	10,000	$26,732	$233.9918	$22,277	$194.9931	$17,821	$155.9945
-	-	20,000	$50,131	$151.1213	$41,776	$125.9344	$33,421	$100.7475
-	-	50,000	$95,468	$177.9974	$79,556	$148.3311	$63,645	$118.6649
-	-	100,000	$184,466	$184.4664	$153,722	$153.7220	$122,978	$122.9776
H-4	High Hazard Group H-4	1,000	$6,133	$156.0026	$5,111	$130.0022	$4,089	$104.0017
-	Pose health hazards	5,000	$12,373	$180.2486	$10,311	$150.2072	$8,249	$120.1658
-	-	10,000	$21,386	$187.1934	$17,821	$155.9945	$14,257	$124.7956
-	-	20,000	$40,105	$120.8970	$33,421	$100.7475	$26,737	$80.5980
-	-	50,000	$76,374	$142.3979	$63,645	$118.6649	$50,916	$94.9319
-	-	100,000	$147,573	$147.5731	$122,978	$122.9776	$98,382	$98.3821
H-5	High Hazard Group H-5	1,000	$6,133	$156.0026	$5,111	$130.0022	$4,089	$104.0017
-	Semiconductor Fabrication, R&D	5,000	$12,373	$180.2486	$10,311	$150.2072	$8,249	$120.1658
-	-	10,000	$21,386	$187.1934	$17,821	$155.9945	$14,257	$124.7956
-	-	20,000	$40,105	$120.8970	$33,421	$100.7475	$26,737	$80.5980
-	-	50,000	$76,374	$142.3979	$63,645	$118.6649	$50,916	$94.9319
-	-	100,000	$147,573	$147.5731	$122,978	$122.9776	$98,382	$98.3821
H	H Occupancy Tenant Improvements	1,000	$3,105	$78.9679	$2,587	$65.8066	$2,070	$52.6452
-	-	5,000	$6,264	$91.2636	$5,220	$76.0530	$4,176	$60.8424
-	-	10,000	$10,827	$94.7663	$9,022	$78.9719	$7,218	$63.1775
-	-	20,000	$20,303	$61.1979	$16,920	$50.9983	$13,536	$40.7986
-	-	50,000	$38,663	$72.0898	$32,219	$60.0748	$25,775	$48.0598
-	-	100,000	$74,708	$74.7077	$62,256	$62.2564	$49,805	$49.8051
I-1	Institutional—7+ persons, ambulatory	2,000	$8,221	$104.5623	$6,851	$87.1352	$5,481	$69.7082
-	-	10,000	$16,586	$120.8243	$13,822	$100.6869	$11,057	$80.5495
-	-	20,000	$28,669	$125.4541	$23,891	$104.5451	$19,112	$83.6361
-	-	40,000	$53,759	$81.0303	$44,800	$67.5252	$35,840	$54.0202
-	-	100,000	$102,378	$95.4450	$85,315	$79.5375	$68,252	$63.6300
-	-	200,000	$197,823	$98.9113	$164,852	$82.4261	$131,882	$65.9409
I-2	Institutional—6+ persons, non-ambulatory	2,000	$10,277	$130.7028	$8,564	$108.9190	$6,851	$87.1352
-	-	10,000	$20,733	$151.0304	$17,277	$125.8586	$13,822	$100.6869
-	-	20,000	$35,836	$156.8177	$29,863	$130.6814	$23,891	$104.5451
-	-	40,000	$67,199	$101.2879	$55,999	$84.4065	$44,800	$67.5252
-	-	100,000	$127,972	$119.3063	$106,643	$99.4219	$85,315	$79.5375
-	-	200,000	$247,278	$123.6392	$206,065	$103.0326	$164,852	$82.4261
I-3	Institutional—6+ persons, restrained	2,000	$10,277	$130.7028	$8,564	$108.9190	$6,851	$87.1352
-	-	10,000	$20,733	$151.0304	$17,277	$125.8586	$13,822	$100.6869
-	-	20,000	$35,836	$156.8177	$29,863	$130.6814	$23,891	$104.5451
-	-	40,000	$67,199	$101.2879	$55,999	$84.4065	$44,800	$67.5252
-	-	100,000	$127,972	$119.3063	$106,643	$99.4219	$85,315	$79.5375
-	-	200,000	$247,278	$123.6392	$206,065	$103.0326	$164,852	$82.4261
I-4	Institutional—6+ persons, day care	1,000	$5,480	$139.3724	$4,567	$116.1437	$3,653	$92.9150
-	-	5,000	$11,055	$161.0748	$9,212	$134.2290	$7,370	$107.3832
-	-	10,000	$19,109	$167.2712	$15,924	$139.3926	$12,739	$111.5141
-	-	20,000	$35,836	$107.9993	$29,863	$89.9994	$23,891	$71.9995
-	-	50,000	$68,236	$127.2297	$56,863	$106.0248	$45,490	$84.8198
-	-	100,000	$131,850	$131.8505	$109,875	$109.8754	$87,900	$87.9003

I	I Occupancy Tenant Improvements	1,000	$4,384	$111.4979	$3,653	$92.9150	$2,923	$74.3320
-	-	5,000	$8,844	$128.8598	$7,370	$107.3832	$5,896	$85.9066
-	-	10,000	$15,287	$133.8169	$12,739	$111.5141	$10,191	$89.2113
-	-	20,000	$28,669	$86.3994	$23,891	$71.9995	$19,112	$57.5996
-	-	50,000	$54,588	$101.7838	$45,490	$84.8198	$36,392	$67.8558
-	-	100,000	$105,480	$105.4804	$87,900	$87.9003	$70,320	$70.3202
L	Labs (California ONLY)	2,000	$10,211	$129.8658	$8,509	$108.2215	$6,807	$86.5772
-	-	10,000	$20,600	$150.0577	$17,167	$125.0481	$13,734	$100.0385
-	-	20,000	$35,606	$155.8268	$29,672	$129.8557	$23,737	$103.8846
-	-	40,000	$66,772	$100.6324	$55,643	$83.8603	$44,514	$67.0882
-	-	100,000	$127,151	$118.5457	$105,959	$98.7881	$84,767	$79.0305
-	-	200,000	$245,697	$122.8483	$204,747	$102.3736	$163,798	$81.8989
M	Mercantile—Department & Drug Store	1,000	$5,480	$139.3724	$4,567	$116.1437	$3,653	$92.9150
-	-	5,000	$11,055	$161.0748	$9,212	$134.2290	$7,370	$107.3832
-	-	10,000	$19,109	$167.2712	$15,924	$139.3926	$12,739	$111.5141
-	-	20,000	$35,836	$107.9993	$29,863	$89.9994	$23,891	$71.9995
-	-	50,000	$68,236	$127.2297	$56,863	$106.0248	$45,490	$84.8198
-	-	100,000	$131,850	$131.8505	$109,875	$109.8754	$87,900	$87.9003
M	Mercantile—Market	2,000	$9,798	$124.6163	$8,165	$103.8469	$6,532	$83.0776
-	-	10,000	$19,768	$143.9856	$16,473	$119.9880	$13,178	$95.9904
-	-	20,000	$34,166	$149.5305	$28,472	$124.6088	$22,778	$99.6870
-	-	40,000	$64,072	$96.5762	$53,394	$80.4802	$42,715	$64.3841
-	-	100,000	$122,018	$113.7462	$101,682	$94.7885	$81,345	$75.8308
-	-	200,000	$235,764	$117.8822	$196,470	$98.2351	$157,176	$78.5881
M	Mercantile—Motor fuel-dispensing	400	$2,993	$190.2992	$2,494	$158.5826	$1,995	$126.8661
-	-	2,000	$6,038	$219.9174	$5,031	$183.2645	$4,025	$146.6116
-	-	4,000	$10,436	$228.3560	$8,697	$190.2966	$6,957	$152.2373
-	-	8,000	$19,570	$147.4651	$16,308	$122.8875	$13,047	$98.3100
-	-	20,000	$37,266	$173.7251	$31,055	$144.7709	$24,844	$115.8167
-	-	40,000	$72,011	$180.0275	$60,009	$150.0229	$48,007	$120.0183
M	Mercantile—Retail or wholesale store	1,000	$5,480	$139.3724	$4,567	$116.1437	$3,653	$92.9150
-	-	5,000	$11,055	$161.0748	$9,212	$134.2290	$7,370	$107.3832
-	-	10,000	$19,109	$167.2712	$15,924	$139.3926	$12,739	$111.5141
-	-	20,000	$35,836	$107.9993	$29,863	$89.9994	$23,891	$71.9995
-	-	50,000	$68,236	$127.2297	$56,863	$106.0248	$45,490	$84.8198
-	-	100,000	$131,850	$131.8505	$109,875	$109.8754	$87,900	$87.9003
M	M Occupancy Tenant Improvements	1,000	$2,993	$76.1288	$2,494	$63.4406	$1,995	$50.7525
-	-	5,000	$6,038	$87.9457	$5,032	$73.2881	$4,025	$58.6305
-	-	10,000	$10,435	$91.3545	$8,696	$76.1288	$6,957	$60.9030
-	-	20,000	$19,571	$58.9941	$16,309	$49.1618	$13,047	$39.3294
-	-	50,000	$37,269	$69.4779	$31,058	$57.8983	$24,846	$46.3186
-	-	100,000	$72,008	$72.0080	$60,007	$60.0066	$48,005	$48.0053
R-1	Residential—Transient	2,000	$20,583	$91.9908	$17,153	$76.6590	$13,722	$61.3272
-	Boarding Houses, Hotels, Motels	10,000	$27,943	$78.9315	$23,286	$65.7763	$18,628	$52.6210
-	-	20,000	$35,836	$29.8607	$29,863	$24.8839	$23,891	$19.9071
-	-	40,000	$41,808	$8.5193	$34,840	$7.0995	$27,872	$5.6796
-	-	100,000	$46,920	$11.1050	$39,100	$9.2541	$31,280	$7.4033
-	-	200,000	$58,025	$29.0123	$48,354	$24.1769	$38,683	$19.3415
R-2	Residential—Permanent, 2+ Dwellings	1,500	$16,423	$97.8576	$13,686	$81.5480	$10,949	$65.2384
-	Apartment, Dormitory, Timeshare	7,500	$22,294	$83.9462	$18,579	$69.9551	$14,863	$55.9641
-	-	15,000	$28,590	$31.7696	$23,825	$26.4746	$19,060	$21.1797
-	-	30,000	$33,356	$9.0749	$27,796	$7.5624	$22,237	$6.0499
-	-	75,000	$37,439	$11.8019	$31,200	$9.8349	$24,960	$7.8679
-	-	150,000	$46,291	$30.8606	$38,576	$25.7171	$30,861	$20.5737
R-3	Dwellings—Custom Homes	1,500	$9,197	$328.7929	$7,664	$273.9941	$6,131	$219.1953
-	-	2,500	$12,485	$352.6163	$10,404	$293.8469	$8,323	$235.0775
-	-	3,500	$16,011	$266.9051	$13,342	$222.4209	$10,674	$177.9368
-	-	4,500	$18,680	$114.3674	$15,567	$95.3061	$12,453	$76.2449
-	-	6,500	$20,967	$141.5962	$17,473	$117.9969	$13,978	$94.3975
-	-	10,000	$25,923	$259.2317	$21,603	$216.0264	$17,282	$172.8211
R-3	Dwellings—Models, First Master Plan	1,500	$9,197	$328.7929	$7,664	$273.9941	$6,131	$219.1953
-	-	2,500	$12,485	$352.6163	$10,404	$293.8469	$8,323	$235.0775
-	-	3,500	$16,011	$266.9051	$13,342	$222.4209	$10,674	$177.9368
-	-	4,500	$18,680	$114.3674	$15,567	$95.3061	$12,453	$76.2449
-	-	6,500	$20,967	$141.5962	$17,473	$117.9969	$13,978	$94.3975
-	-	10,000	$25,923	$259.2317	$21,603	$216.0264	$17,282	$172.8211
R-3	Dwellings—Production Phase	1,500	$7,117	$254.4215	$5,930	$212.0179	$4,744	$169.6144
-	of Master Plan (repeats)	2,500	$9,661	$272.8515	$8,051	$227.3763	$6,441	$181.9010
-	-	3,500	$12,389	$206.5172	$10,324	$172.0977	$8,260	$137.6782
-	-	4,500	$14,454	$88.5139	$12,045	$73.7616	$9,636	$59.0093
-	-	6,500	$16,225	$109.5388	$13,521	$91.2824	$10,816	$73.0259
-	-	10,000	$20,059	$200.5860	$16,716	$167.1550	$13,372	$133.7240

R-3	Dwellings—Alternate Materials	1,500	$9,197	$328.7929	$7,664	$273.9941	$6,131	$219.1953
-	-	2,500	$12,485	$352.6163	$10,404	$293.8469	$8,323	$235.0775
-	-	3,500	$16,011	$266.9051	$13,342	$222.4209	$10,674	$177.9368
-	-	4,500	$18,680	$114.3674	$15,567	$95.3061	$12,453	$76.2449
-	-	6,500	$20,967	$141.5962	$17,473	$117.9969	$13,978	$94.3975
-	-	10,000	$25,923	$259.2317	$21,603	$216.0264	$17,282	$172.8211
R-4	Residential—Assisted Living (6-16 persons)	1,500	$16,423	$97.8576	$13,686	$81.5480	$10,949	$65.2384
-	-	7,500	$22,294	$83.9462	$18,579	$69.9551	$14,863	$55.9641
-	-	15,000	$28,590	$31.7696	$23,825	$26.4746	$19,060	$21.1797
-	-	30,000	$33,356	$9.0749	$27,796	$7.5624	$22,237	$6.0499
-	-	75,000	$37,439	$11.8019	$31,200	$9.8349	$24,960	$7.8679
-	-	150,000	$46,291	$30.8606	$38,576	$25.7171	$30,861	$20.5737
R	R Occupancy Tenant Improvements	1,000	$3,969	$35.4813	$3,307	$29.5678	$2,646	$23.6542
-	-	5,000	$5,388	$30.4364	$4,490	$25.3636	$3,592	$20.2909
-	-	10,000	$6,910	$11.4989	$5,758	$9.5824	$4,607	$7.6659
-	-	20,000	$8,060	$3.2825	$6,717	$2.7354	$5,373	$2.1883
-	-	50,000	$9,045	$4.2723	$7,537	$3.5603	$6,030	$2.8482
-	-	100,000	$11,181	$11.1807	$9,317	$9.3173	$7,454	$7.4538
S-1	Storage—Moderate Hazard	1,000	$3,105	$78.9679	$2,587	$65.8066	$2,070	$52.6452
-	-	5,000	$6,264	$91.2636	$5,220	$76.0530	$4,176	$60.8424
-	-	10,000	$10,827	$94.7663	$9,022	$78.9719	$7,218	$63.1775
-	-	20,000	$20,303	$61.1979	$16,920	$50.9983	$13,536	$40.7986
-	-	50,000	$38,663	$72.0898	$32,219	$60.0748	$25,775	$48.0598
-	-	100,000	$74,708	$74.7077	$62,256	$62.2564	$49,805	$49.8051
S-1	Storage—Moderate Hazard, Repair Garage	500	$2,394	$121.7939	$1,995	$101.4949	$1,596	$81.1959
-	Motor Vehicles (not High Hazard)	2,500	$4,830	$140.7496	$4,025	$117.2913	$3,220	$93.8330
-	-	5,000	$8,349	$146.1551	$6,957	$121.7959	$5,566	$97.4367
-	-	10,000	$15,657	$94.3704	$13,047	$78.6420	$10,438	$62.9136
-	-	25,000	$29,812	$111.1768	$24,843	$92.6473	$19,875	$74.1178
-	-	50,000	$57,606	$115.2127	$48,005	$96.0106	$38,404	$76.8085
S-2	Storage—Low Hazard	500	$2,993	$152.2424	$2,494	$126.8686	$1,995	$101.4949
-	-	2,500	$6,038	$175.9370	$5,031	$146.6141	$4,025	$117.2913
-	-	5,000	$10,436	$182.6939	$8,697	$152.2449	$6,957	$121.7959
-	-	10,000	$19,571	$117.9630	$16,309	$98.3025	$13,047	$78.6420
-	-	25,000	$37,265	$138.9710	$31,054	$115.8091	$24,843	$92.6473
-	-	50,000	$72,008	$144.0159	$60,007	$120.0133	$48,005	$96.0106
S-2	Storage—Low Hazard, Aircraft Hangar	1,000	$3,881	$98.7098	$3,234	$82.2582	$2,587	$65.8066
-	-	5,000	$7,830	$114.0795	$6,525	$95.0663	$5,220	$76.0530
-	-	10,000	$13,533	$118.4579	$11,278	$98.7149	$9,022	$78.9719
-	-	20,000	$25,379	$76.4974	$21,149	$63.7478	$16,920	$50.9983
-	-	50,000	$48,329	$90.1122	$40,274	$75.0935	$32,219	$60.0748
-	-	100,000	$93,385	$93.3846	$77,821	$77.8205	$62,256	$62.2564
S-2	Storage—Low Hazard, Parking Garages	1,000	$2,536	$64.5178	$2,114	$53.7648	$1,691	$43.0119
-	Open or Enclosed	5,000	$5,117	$74.5380	$4,264	$62.1150	$3,411	$49.6920
-	-	10,000	$8,844	$77.4104	$7,370	$64.5087	$5,896	$51.6070
-	-	20,000	$16,585	$49.9990	$13,821	$41.6659	$11,057	$33.3327
-	-	50,000	$31,585	$58.8790	$26,321	$49.0658	$21,056	$39.2526
-	-	100,000	$61,024	$61.0242	$50,854	$50.8535	$40,683	$40.6828
S	S Occupancy Tenant Improvements	1,000	$1,804	$45.8780	$1,503	$38.2317	$1,203	$30.5853
-	-	5,000	$3,639	$53.0250	$3,033	$44.1875	$2,426	$35.3500
-	-	10,000	$6,290	$55.0551	$5,242	$45.8793	$4,194	$36.7034
-	-	20,000	$11,796	$35.5470	$9,830	$29.6225	$7,864	$23.6980
-	-	50,000	$22,460	$41.8898	$18,717	$34.9081	$14,973	$27.9265
-	-	100,000	$43,405	$43.4048	$36,171	$36.1706	$28,937	$28.9365
U	Accessory—Barn or Shed	200	$1,207	$153.4922	$1,006	$127.9102	$805	$102.3282
-	-	1,000	$2,435	$177.3762	$2,029	$147.8135	$1,623	$118.2508
-	-	2,000	$4,209	$184.1937	$3,507	$153.4948	$2,806	$122.7958
-	-	4,000	$7,893	$118.9376	$6,577	$99.1147	$5,262	$79.2917
-	-	10,000	$15,029	$140.1072	$12,524	$116.7560	$10,019	$93.4048
-	-	20,000	$29,040	$145.1976	$24,200	$120.9980	$19,360	$96.7984
U	Accessory—Private Garage	200	$1,207	$153.4922	$1,006	$127.9102	$805	$102.3282
-	-	1,000	$2,435	$177.3762	$2,029	$147.8135	$1,623	$118.2508
-	-	2,000	$4,209	$184.1937	$3,507	$153.4948	$2,806	$122.7958
-	-	4,000	$7,893	$118.9376	$6,577	$99.1147	$5,262	$79.2917
-	-	10,000	$15,029	$140.1072	$12,524	$116.7560	$10,019	$93.4048
-	-	20,000	$29,040	$145.1976	$24,200	$120.9980	$19,360	$96.7984
U	Accessory—Other	1,000	$3,170	$80.6472	$2,642	$67.2060	$2,114	$53.7648
-	-	5,000	$6,396	$93.1725	$5,330	$77.6438	$4,264	$62.1150
-	-	10,000	$11,055	$96.7631	$9,212	$80.6359	$7,370	$64.5087
-	-	20,000	$20,731	$62.4988	$17,276	$52.0823	$13,821	$41.6659
-	-	50,000	$39,481	$73.5987	$32,901	$61.3323	$26,321	$49.0658
-	-	100,000	$76,280	$76.2803	$63,567	$63.5669	$50,854	$50.8535

-	Other Tenant Improvements	1,000	$2,993	$76.1288	$2,494	$63.4406	$1,995	$50.7525
-	-	5,000	$6,038	$87.9457	$5,032	$73.2881	$4,025	$58.6305
-	-	10,000	$10,435	$91.3545	$8,696	$76.1288	$6,957	$60.9030
-	-	20,000	$19,571	$58.9941	$16,309	$49.1618	$13,047	$39.3294
-	-	50,000	$37,269	$69.4779	$31,058	$57.8983	$24,846	$46.3186
-	-	100,000	$72,008	$72.0080	$60,007	$60.0066	$48,005	$48.0053
R-3	Residential Room Addition	50	$2,026	$362.0736	$1,688	$301.7280	$1,350	$241.3824
-	-	250	$2,750	$310.6356	$2,291	$258.8630	$1,833	$207.0904
-	-	500	$3,526	$117.5489	$2,939	$97.9574	$2,351	$78.3659
-	-	1,000	$4,114	$33.5825	$3,428	$27.9854	$2,743	$22.3883
-	-	2,500	$4,618	$43.6623	$3,848	$36.3853	$3,078	$29.1082
-	-	5,000	$5,709	$114.1856	$4,758	$95.1546	$3,806	$76.1237
SHELL BUILDINGS								
-	All Shell Buildings	1,000	$3,247	$82.5827	$2,706	$68.8189	$2,165	$55.0551
-	-	5,000	$6,550	$95.4450	$5,459	$79.5375	$4,367	$63.6300
-	-	10,000	$11,323	$99.0931	$9,435	$82.5776	$7,548	$66.0621
-	-	20,000	$21,232	$64.0017	$17,693	$53.3347	$14,155	$42.6678
-	-	50,000	$40,432	$75.3864	$33,694	$62.8220	$26,955	$50.2576
-	-	100,000	$78,126	$78.1255	$65,105	$65.1046	$52,084	$52.0837
A-2	Shell: Assembly—Food & Drink	1,000	$3,717	$94.5390	$3,098	$78.7825	$2,478	$63.0260
-	-	5,000	$7,499	$109.2497	$6,249	$91.0414	$4,999	$72.8331
-	-	10,000	$12,961	$113.4432	$10,801	$94.5360	$8,641	$75.6288
-	-	20,000	$24,305	$73.2694	$20,255	$61.0579	$16,204	$48.8463
-	-	50,000	$46,286	$86.2944	$38,572	$71.9120	$30,858	$57.5296
-	-	100,000	$89,433	$89.4335	$74,528	$74.5279	$59,622	$59.6223
B	Shell: Business—Clinic, Outpatient	1,000	$4,646	$118.1738	$3,872	$98.4782	$3,098	$78.7825
-	-	5,000	$9,373	$136.5621	$7,811	$113.8018	$6,249	$91.0414
-	-	10,000	$16,201	$141.8040	$13,501	$118.1700	$10,801	$94.5360
-	-	20,000	$30,382	$91.5868	$25,318	$76.3223	$20,255	$61.0579
-	-	50,000	$57,858	$107.8680	$48,215	$89.8900	$38,572	$71.9120
-	-	100,000	$111,792	$111.7919	$93,160	$93.1599	$74,528	$74.5279
B	Shell: Business—Professional Office	1,000	$4,646	$118.1738	$3,872	$98.4782	$3,098	$78.7825
-	-	5,000	$9,373	$136.5621	$7,811	$113.8018	$6,249	$91.0414
-	-	10,000	$16,201	$141.8040	$13,501	$118.1700	$10,801	$94.5360
-	-	20,000	$30,382	$91.5868	$25,318	$76.3223	$20,255	$61.0579
-	-	50,000	$57,858	$107.8680	$48,215	$89.8900	$38,572	$71.9120
-	-	100,000	$111,792	$111.7919	$93,160	$93.1599	$74,528	$74.5279
M	Shell: Mercantile—Department & Drug Store	1,000	$4,646	$118.1738	$3,872	$98.4782	$3,098	$78.7825
-	-	5,000	$9,373	$136.5621	$7,811	$113.8018	$6,249	$91.0414
-	-	10,000	$16,201	$141.8040	$13,501	$118.1700	$10,801	$94.5360
-	-	20,000	$30,382	$91.5868	$25,318	$76.3223	$20,255	$61.0579
-	-	50,000	$57,858	$107.8680	$48,215	$89.8900	$38,572	$71.9120
-	-	100,000	$111,792	$111.7919	$93,160	$93.1599	$74,528	$74.5279
-	Other Shell Building	1,000	$4,646	$118.1738	$3,872	$98.4782	$3,098	$78.7825
-	-	5,000	$9,373	$136.5621	$7,811	$113.8018	$6,249	$91.0414
-	-	10,000	$16,201	$141.8040	$13,501	$118.1700	$10,801	$94.5360
-	-	20,000	$30,382	$91.5868	$25,318	$76.3223	$20,255	$61.0579
-	-	50,000	$57,858	$107.8680	$48,215	$89.8900	$38,572	$71.9120
-	-	100,000	$111,792	$111.7919	$93,160	$93.1599	$74,528	$74.5279

* Each additional 100 square feet, or portion thereof, up to the next highest project size threshold.

MASTER FEE SCHEDULE

Section 5: Building

Mechanical, Plumbing & Electrical

FEE TYPES	Adopted June 2022	Adopted June 2023	$ Change	% Change
ADMINISTRATIVE AND MISC. FEES				
Travel and Documentation Fees:				
Simple Project (1 trip)	$ -	$ -	$ -	0%
Moderate Project (2 trips)	$ -	$ -	$ -	0%
Complex Project (3 trips)	$ -	$ -	$ -	0%
Permit Issuance	$ 98	$ 98	$ -	0%
Supplemental Permit Issuance	$ 98	$ 98	$ -	0%
MECHANICAL PERMIT FEES				
UNIT FEES:				
A/C, Residential (each)	$ 196	$ 196	$ -	0%
Furnace (F.A.U., Floor)	$ 196	$ 196	$ -	0%
Heater (Wall)	$ 196	$ 196	$ -	0%
Appliance Vent/Chimney (only)				
Air Handler	$ 196	$ 196	$ -	0%
Duct Work (only)	$ 196	$ 196	$ -	0%
Evaporative Cooler	$ 196	$ 196	$ -	0%
Moisture Exhaust Duct (Clothes Dryer)	$ 196	$ 196	$ -	0%
Vent Fan, Single Duct (each)	$ 196	$ 196	$ -	0%
Vent System	$ 196	$ 196	$ -	0%
Exhaust Hood and Duct (Residential)	$ 196	$ 196	$ -	0%
Non-Residential Incinerator	$ 387	$ 387	$ -	0%
Appliance or piece of equipment not classed in other appliance categories, or for which no other fee is listed (each)	$ 196	$ 196	$ -	0%
OTHER FEES:				
Other Mechanical Inspections (per hour)	$ 130	$ 130	$ -	0%
PLUMBING/GAS PERMIT FEES				
UNIT FEES:				
Fixtures (each)	$ 196	$ 196	$ -	0%
Gas Line	$ 196	$ 196	$ -	0%
Building Sewer	$ 325	$ 325	$ -	0%
Grease Trap	$ 196	$ 196	$ -	0%
Backflow Preventer				
First 5	$ 196	$ 196	$ -	0%
Each after the First 5	$ 196	$ 196	$ -	0%
Roof Drain—Rainwater System	$ 196	$ 196	$ -	0%
Water Heater				
First Heater	$ 196	$ 196	$ -	0%
Each Additional Heater	$ 130	$ 130	$ -	0%
Water Pipe Repair/Replacement (ea. Outlet)	$ 175	$ 175	$ -	0%
Drain-Vent Repair/Alterations	$ 175	$ 175	$ -	0%
Drinking Fountain	$ 175	$ 175	$ -	0%
Solar Water System Fixtures (solar panels, tanks, water treatment equipment)	$ 309	$ 309	$ -	0%
Medical Gas System (Each Outlet)	$ 619	$ 619	$ -	0%
OTHER FEES:				
Other Plumbing and Gas Inspections (per hour)	$ 130	$ 130	$ -	0%

MASTER FEE SCHEDULE

Section 5: Building

Mechanical, Plumbing & Electrical

FEE TYPES	Adopted June 2022	Adopted June 2023	$ Change	% Change
ELECTRICAL PERMIT FEES				
SYSTEM FEES:				
Private, Residential, In-ground Swimming Pools	$ 130	$ 130	$ -	0%
Temporary Service (each)	$ 196	$ 196	$ -	0%
Temporary Pole (each)	$ 196	$ 196	$ -	0%
Generator Installation	$ 196	$ 196	$ -	0%
Lighting Fixtures				
Lighting Fixtures, sockets, or other lamp-holding devices (first 10)	$ 130	$ 130	$ -	0%
Each additional 10	$ 130	$ 130	$ -	0%
Pole or platform-mounted lighting fixtures (each)	$ 258	$ 258	$ -	0%
Theatrical-type lighting fixtures or assemblies (each)	$ 433	$ 433	$ -	0%
Residential Appliances				
Fixed residential appliances or receptacle outlets for same, including wall-mounted electric ovens; counter mounted cooking tops; electric ranges; self-contained room console or through-wall air conditioners; space heaters; food waste grinders; dishwashers; washing machines; water heaters; clothes dryers; or other motor-operated appliances (each) not exceeding one horsepower (HP) in rating (each)	$ 196	$ 196	$ -	0%
(For other types of air conditioners and other motor-driven appliances having larger electrical ratings, see Power Apparatus)				
Nonresidential Appliances				
Residential appliances and self-contained factory-wired, nonresidential appliances not exceeding one horsepower (HP), kilowatt (kW), or kilovolt-ampere (kVA) in rating, including medical and dental devices; food, beverage, and ice cream cabinets; illuminated show cases; drinking fountains; vending machines; laundry machines; or other similar types of equipment (each)	$ 227	$ 227	$ -	0%
(For other types of air conditioners and other motor-driven appliances having larger electrical ratings, see Power Apparatus)				
Services				
Services of 600 volts or less, up to 200 amperes in rating (each)	$ 258	$ 258	$ -	0%
Services of 600 volts or less, 201 to 1000 amperes in rating (each)	$ 258	$ 258	$ -	0%
Services over 600 volts or over 1000 amperes in rating (each)	$ 454	$ 454	$ -	0%
Miscellaneous Apparatus, Conduits, and Conductors				
Electrical apparatus, conduits, and conductors for which a permit is required, but for which no fee is herein set forth	$ 196	$ 196	$ -	0%
(This fee is not applicable when a fee is paid for one or more services, outlets, fixtures, appliances, power apparatus, busways, signs, or other equipment)				
Photovoltaic Systems Residential (each)	$ 196	$ 196	$ -	0%
OTHER FEES:				
Other Electrical Inspections (per hour)	$ 130	$ 130	$ -	0%

FEE TYPES	Adopted June 2022	Adopted June 2023	$ Change	% Change
OTHER INSPECTIONS AND FEES				
Inspections outside of normal business hours, 0-2 hours (minimum charge)	$ 258	$ 258	$ -	0%
Each additional hour or portion thereof	$ 130	$ 130	$ -	0%
Reinspection Fee (per hour)	$ 130	$ 130	$ -	0%
Inspections for which no fee is specifically indicated, per hour (minimum charge = 1 hour)	$ 130	$ 130	$ -	0%
Additional Plan Review required by changes, additions, or revisions to approved plans, per hour (minimum charge = 1 hour)	$ 130	$ 130	$ -	0%

: This table would be used if, for example, someone wants a permit for just a water heater or electrical panel.

MASTER FEE SCHEDULE

Section 5: Building

Miscellaneous Building

Work Item	Unit	Adopted July 2022	Adopted July 2023	$ Change	% Change
Administrative & Miscellaneous					
Duplicate/Replacement Job Card	each	$ 77	$ 81	$ 4	5%
General Plan Fee	per permit	$ 10	$ 10	$ -	0%
Standard Hourly Rate		$ 130	$ 130	$ -	0%
Antenna—Telecom Facility					
Radio	each	$ 695	$ 729	$ 34	5%
Cellular/Mobile Phone, free-standing	each	$ 695	$ 729	$ 34	5%
Cellular/Mobile Phone, attached to building	each	$ 695	$ 729	$ 34	5%
Demolition (up to 3,000 sf)					
Commercial	each	$ 460	$ 483	$ 23	5%
Residential	each	$ 460	$ 483	$ 23	5%
Fireplace					
Masonry	each	$ 695	$ 729	$ 34	5%
Pre-Fabricated/Metal	each	$ 604	$ 634	$ 30	5%
Chimney Repair	each	$ 280	$ 294	$ 14	5%
Patios, Porches and Sheds					
Covered or Enclosed Patio or Porch	each	$ 304	$ 319	$ 15	5%
Deck (wood)	each	$ 189	$ 198	$ 9	5%
Deck w/ Railing (wood)	each	$ 219	$ 230	$ 11	5%
Shed	each	$ 304	$ 319	$ 15	5%
Photovoltaic Commercial System					
Commercial, up to 4 kilowatts	up to 4 kW	$ 268	$ 281	$ 13	5%
Commercial, each additional 1 kilowatt	each 1 kW	$ 98	$ 103	$ 5	5%
Remodel—Residential					
Less than 300 sf	up to 300 sf	$ 611	$ 641	$ 30	5%
Kitchen	up to 300 sf	$ 733	$ 769	$ 36	5%
Bath	up to 300 sf	$ 733	$ 769	$ 36	5%
Additional remodel	each 300 sf	$ 287	$ 301	$ 14	5%
Re-roof					
Residential		$ 250	$ 262	$ 12	5%
Multi-Family Dwelling	up to 500 sf	$ 384	$ 403	$ 19	5%
Commercial	up to 500 sf	$ 384	$ 403	$ 19	5%
Siding & Stucco					
Siding & Stucco Applications	up to 400 sf	$ 277	$ 291	$ 14	5%
Additional siding or stucco	over 400 sf	$ 152	$ 159	$ 7	5%
Signs					
Directional	each	$ 349	$ 366	$ 17	5%
Ground/Roof/Projecting Signs	each	$ 299	$ 314	$ 15	5%
Other Non-Electric Sign	each	$ 206	$ 216	$ 10	5%
Wall/Awning, Electric	each	$ 329	$ 345	$ 16	5%

MASTER FEE SCHEDULE

Section 5: Building

Miscellaneous Building

Work Item	Unit	Adopted July 2022	Adopted July 2023	$ Change	% Change
Storage Racks					
0-8' high (up to 100 lf)	first 100 lf	$ 226	$ 237	$ 11	5%
each additional 100 lf	each 100 lf	$ 184	$ 193	$ 9	5%
over 8' high (up to 100 lf)	first 100 lf	$ 272	$ 285	$ 13	5%
each additional 100 lf	each 100 lf	$ 180	$ 189	$ 9	5%
Supplemental Inspection Fee					
First hour	each	$ 152	$ 159	$ 7	5%
Each Additional Half Hour	per hour	$ 76	$ 80	$ 4	5%
Swimming Pool/Spa					
Vinyl-lined (up to 800 sf)	each	$ 790	$ 829	$ 39	5%
Fiberglass	each	$ 790	$ 829	$ 39	5%
Gunite (up to 800 sf)	each	$ 790	$ 829	$ 39	5%
Additional pool (over 800 sf)	each 100 sf	$ 405	$ 425	$ 20	5%
Commercial pool (up to 800 sf)	each	$ 867	$ 909	$ 42	5%
Commercial pool (over 800 sf)	each	$ 867	$ 909	$ 42	5%
Spa or Hot Tub (Pre-fabricated)	each	$ 377	$ 395	$ 18	5%
Window or Sliding Glass Door					
Replacement		$ 250	$ 262	$ 12	5%
New Window (non structural) (up to 5)	each	$ 280	$ 294	$ 14	5%
New window (structural shear wall/masonry) (up to 5)	each	$ 482	$ 506	$ 24	5%
FIRE PLAN CHECK & INSPECTION					
Hood and Duct System (Commercial)	each	$ 615	$ 645	$ 30	5%
1 & 2 Family Res. Fire Extinguish Systems (includes 13D and 13R systems)		$ 768	$ 806	$ 38	5%
Spray Booth	each	$ 768	$ 806	$ 38	5%

Fee Description		Adopted August 2022	Adopted August 2023	$ Change	% Change
Variance		$ 1,318	$ 1,318	$ -	0%
Use Permits					
Conditional Use Permit		$ 1,501	$ 1,501	$ -	0%
Temporary Use Permit		$ 385	$ 385	$ -	0%
Exceptions (Historic Residential District)		$ 439	$ 461	$ 35	9%
Home Day Care		$ 439	$ 461	$ 35	9%
Site Plan / Architectural Review					
0-1 Acre		$ 3,303	$ 3,303	$ -	0%
1-10 Acres		$ 5,007	$ 5,007	$ -	0%
10+ Acres (Minimum Deposit Required)		$ 10,000	$ 10,000	$ -	0%
Site Plan / Architectural Review (Non-Residential)					
0-1 Acre	Up to	$ 3,303	$ 3,303	$ -	0%
1-10 Acres		$ 5,007	$ 5,007	$ -	0%
10+ Acres (Minimum Deposit Required)		$ 10,000	$ 10,000	$ -	0%
Tentative Parcel Map (0-4 Lots)		$ 1,098	$ 1,098	$ -	0%
Lot Line Adjustments / Merger Processing		$ 411	$ 411	$ -	0%
Tentative Subdivision Map					
5-100 Units	Up to	$ 6,108	$ 6,108	$ -	0%
100+ Units (Minimum Deposit Required)		$ 10,000	$ 10,000	$ -	0%
Condo Map		$ 4,404	$ 4,404	$ -	0%
Tentative Map Extension		$ 666	$ 666	$ -	0%
Planned Unit Development					
0-5 Acres		$ 6,678	$ 6,678	$ -	0%
5+ Acres (Minimum Deposit Required)		$ 10,000	$ 10,000	$ -	0%
Annexations		$ 4,597	$ 4,597	$ -	0%
Final Parcel Map		$ 495	$ 495	$ -	0%
Final Subdivision Map		$ 495	$ 495	$ -	0%
Appeals Planning Comm/City Council		$ 416	$ 416	$ -	0%
Rezoning/Prezoning					
0-10 Acres		$ 4,339	$ 4,339	$ -	0%
10+ Acres (Minimum Deposit Required)		$ 10,000	$ 10,000	$ -	0%
General Plan Amendment					
0-10 Acres		$ 4,339	$ 4,339	$ -	0%
10+ Acres (Minimum Deposit Required)		$ 10,000	$ 10,000	$ -	0%

Fee Description		Adopted August 2022	Adopted August 2023	$ Change	% Change
Specific Plan Amendment					
0-10 Acres		$ 4,339	$ 4,339	$ -	0%
10+ Acres (Minimum Deposit Required)		$ 10,000	$ 10,000	$ -	0%
Custom Homes		$ 853	$ 853	$ -	0%
Demolition Permit (Historic District Resource Assessment)		$ 346	$ 346	$ -	0%
Ordinance Amendment-Text or other		$ 3,357	$ 3,357	$ -	0%
Design Review		$ 267	$ 267	$ -	0%
Planning & Zoning Insp. -Letter of Compliance		$ 134	$ 134	$ -	0%
Work of - Professional Staff - Director, per hour		$ 177	$ 177	$ -	0%
Work of - Professional Staff - Senior Planner, per hour		$ 138	$ 138	$ -	0%
Work of - Professional Staff - Assistant Planner Staff, per hour		$ 109	$ 109	$ -	0%
Public Hearing Notice		$ 212	$ 212	$ -	0%
Water Efficient Landscaping Ordinance Compliance		$ 63	$ 63	$ -	0%
Deposits applied toward Actual Costs of Staff, Attorneys, Consultants					
Development Agreement - Minimum Deposit Required		$ 20,000	$ 20,000	$ -	0%
Environmental Impact Report (EIR), Minimum Deposit Required		$ 20,000	$ 20,000	$ -	0%
Categorical Exemption		$ 250	$ 250	$ -	0%
Initial Study / Environmental Determination at Actual Cost, Min. Deposit Required		$ 12,000	$ 12,000	$ -	0%
Mitigation Monitoring Program, at Actual Cost - Minimum Deposit		$ 5,000	$ 5,000	$ -	0%
Cannabis Application Preliminary Review and Processing		$ 4,800	$ 4,800	$ -	0%
Cannabis Application Final Review and Approval of Operator		$ 7,800	$ 7,800	$ -	0%
Commercial Cannabis Business Permit Annual Fee		$ 4,320	$ 4,320	$ -	0%
Annexation into Community Facilities District #2, Min. Deposit		$ 10,000	$ 10,000	$ -	0%

MASTER FEE SCHEDULE

Section 7: Business Tax License

Fee Description	Current Tax
BUSINESS LICENSE, GROSS RECEIPTS SCHEDULE:	
Class A [1] - retail sales, contractors, subcontractors, restaurants, property management or leasing, rentals, personal or repair services, etc.	
Class B [1] -professionals such as attorneys, architects, accountants, real estate agents and brokers, appraisers, doctors, consultants. engineers, bookkeepers, investigators, developers, advertising agents, interior designers, etc.	
	Class
	A [1] / **B [1]**
Gross Receipts : 0 - 40,000	50.00 / 76.00
Gross Receipts : 40,000 - 60,000	60.00 / 90.00
Gross Receipts : 60,000 - 80,000	70.00 / 96.00
Gross Receipts : 80,000 - 100,000	80.00 / 120.00
Gross Receipts : 100,000 - 120,000	90.00 / 136.00
Gross Receipts : 120,000 - 140,000	100.00 / 150.00
Gross Receipts : 140,000 - 160,000	110.00 / 166.00
Gross Receipts : 160,000 - 180,000	120.00 / 180.00
Gross Receipts : 180,000 - 200,000	130.00 / 196.00
Gross Receipts : 200,000 - 240,000	146.00 / 220.00
Gross Receipts : 240,000 - 280,000	170.00 / 256.00
Gross Receipts : 280,000 - 320,000	190.00 / 286.00
Gross Receipts : 320,000 - 360,000	210.00 / 316.00
Gross Receipts : 360,000 - 400,000	230.00 / 346.00
Gross Receipts : 400,000 - 450,000	250.00 / 376.00
Gross Receipts : 450,000 - 500,000	270.00 / 406.00
Gross Receipts : 500,000 - 550,000	290.00 / 436.00
Gross Receipts : 550,000 - 600,000	310.00 / 466.00
Gross Receipts : 600,000 - 700,000	330.00 / 646.00
Gross Receipts : 700,000 - 800,000	350.00 / 766.00
Gross Receipts : 800,000 - 900,000	370.00 / 826.00
Gross Receipts : 900,000 - 1,000,000	390.00 / 886.00
For each add'l $100,000 or fraction thereof :	15.00 / 15.00
BUSINESS LICENSE, MISCELLANEOUS FEE SCHEDULE	
Apartments, Hotels, Motels & Mobile Home Parks - per unit for fourplexes & up [1]	$5.30
Amusement/Vending Machines, per Gross Receipts schedule, except for:	
Billiard and Pool Rooms - for first table [1]	$31.90
Each additional table	$15.90
Circus, per Day	$213.00
Carnivals, per Day	$213.00
Night Clubs, per year [1]	$532.50
Dance Halls, per year [1]	$532.50
Mechanical Amusement, per year per machine (music mechanical or video devices)	$21.30
Ambulance Service - per ambulance, per year	$53.20
Auctioneer	$53.20
Administrative Offices with No Gross Receipts [1], the greater of:	$50.00 or .1% of gross operating expenses
Itinerant Merchant, Peddlers (Temporary sales up to 190 days) and must post a bond	$266.20
Principal Solicitor without a regular place of business in the City (and must post bond)	$266.20
Additional Solicitors	$21.30
Solicitor who is a bona fide resident of the city, applying as an individual	$47.90
Bingo - for profit	$53.20
Contractors and trades based outside City	$133.10
Plus for each associate or employee working within the City	$26.60
Service firms based outside the City	$50.00
Plus for each associate or employee working within the City	$25.00
Transportation & Trucking - for the first truck, per year	$42.60
Additional truck, per year	$21.30
(1) SAFETY INSPECTION FEE	
[1] In addition to the above, businesses within the city are charged a Safety inspection fee, per year	$24.90 plus $0.027 per square foot

MASTER FEE SCHEDULE

Section 8: SSWA WATER RATES

ADOPTED OCTOBER 12, 2021 - WATER RATE STUDY
(As Established by SSWA-JPA Resolution)

Fee Description	Effective 7/1/2022	Effective 7/1/2023
WATER DEPARTMENT		
Late Charge (Late Penalty-Water Bills)	10% of balance	10% of balance
Same Day Reconnection Fee	$35.00	$35.00
Collection Fee	$21.30	$21.30
Unauthorized Turn-on Fee	$42.60	$42.60
Curb Stop Damage Fee	$235.30	$235.30
Meter Lock Damage Fee	$42.60	$42.60
Emergency Connection Fee (Outside of Reg Business Hours)	$35.00	$35.00
Water Deposit	$30.00	$30.00
Maximum Deposit	$180.00	$180.00
Hydrant Meter Deposit	$750.00	$750.00

WATER CONNECTION FEES	Effective 7/1/2022	Effective 7/1/2023
Single-Family Homes - 3/4" meter	$6,923.00	$7,131.00
Other Customer Classes - 3/4" meter	$6,923.00	$7,131.00
- 1" meter	$11,638.00	$11,987.00
- 1 1/2" meter	$23,207.00	$23,903.00
- 2" meter	$37,147.00	$38,261.00
- 3" meter	$69,691.00	$71,782.00
- 4" meter	$116,180.00	$119,665.00
- 6" meter	$232,287.00	$239,256.00

WATER METER - SET FEES	Effective 7/1/2022	Effective 7/1/2023
3/4 " Single-Family Residence	$411.00	$426.00
3/4 "	$411.00	$426.00
1 "	$455.00	$471.00
1 1/2 "	$1,000.00	$1,036.00
2 "	$1,207.00	$1,250.00
3"	$2,300.00	$2,383.00
4"	$3,960.00	$4,103.00
6"	$6,291.00	$6,517.00
Water Construction Sites	$20.45	$20.45

MASTER FEE SCHEDULE

Section 8: SSWA WATER RATES

ADOPTED OCTOBER 12, 2021 - WATER RATE STUDY
(As Established by SSWA-JPA Resolution)

Fee Description	Effective 7/1/2022	Effective 7/1/2023
WATER BI-MONTHLY SERVICE CHARGES	**Effective 7/1/2022**	**Effective 7/1/2023**
Single-Family Customers	$60.45	$63.47
3/4" Meter	$60.45	$63.47
1" Meter.	$96.00	$100.80
1 1/2" Meter	$119.70	$125.69
2" Meter	$238.22	$250.13
3" Meter	$380.43	$399.46
4" Meter	$593.76	$623.45
6" Meter	$1,186.33	$1,245.64

RESIDENTIAL COMMODITY RATES	Effective 7/1/2022	Effective 7/1/2023
0 to 13 CCF	$2.95	$3.10
14 to 32 CCF	$2.95	$3.10
33 to 48 CCF	$2.95	$3.10
49+ CCF	$2.95	$3.10

NON-RESIDENTIAL COMMODITY RATE		
All water usage above minimum	$2.95	$3.10

MASTER FEE SCHEDULE

Section 9: FSSD SEWER CONNECTION FEES

Effective 7/1/20
(As Established by Fairfield-Suisun Sewer District Resolution)

Fee Description	Effective 7/1/2022	Effective 7/1/2023
SEWER CONNECTION FEES		
Single-Family Dwelling	$6,281.00	$6,281.00
Multi-Family Dwelling-First Unit	$6,281.00	$6,281.00
Multi-Family Dwelling: Each Additional Unit in Same Building	$3,768.60	$3,768.60
Trailer Court, Mobile Home Park, Hotel, Auto Court, Motel,		
Rooming House: First Unit	$6,281.00	$6,281.00
Each Additional Unit	$3,140.50	$3,140.50
SEWER CHARGES FEES		
Residential -Single-Family Dwelling, multiple family dwelling, trailer courts, mobile homes	$45.02 per month per dwelling unit	$47.27 per month per dwelling unit
Commercial Industrial - Regular Strength - Offices retail stores, hotels, motels, schools, churches, hospitals, nursing homes, laundromats, dry cleaning, bars without dining facilities, car washes without auto steam cleaning facilities and other commercial or industrial customers not included in Special Strength.	$11.97 monthly charge PLUS $3.60 per hundred cubic feet of water used during each billing period	$12.57 monthly charge PLUS $3.78 per hundred cubic feet of water used during each billing period
Commercial Industrial - Special Strength - Commercial laundries, restaurants and bars with dining facilities, service stations with holding tank dumping facilities, car washes with auto steam facilities, bakeries and food processing, other commercial with concentrations greater than 200 milligrams per liter BOD or 265 milligrams per liter SS, but less than the concentrations of BOD and SS specified in Case-by Case category	$11.97 monthly charge PLUS $6.23 per hundred cubic feet of water used during each billing period	$12.57 monthly charge PLUS $6.54 per hundred cubic feet of water used during each billing period
Case-by Case - All commercial or industrial customers other than those specified above with flows greater than 0.005 MGD, or with concentrations greater than 650 milligrams per liter BOD or 1,000 milligrams per liter SS; all intermittent customers; and any commercial or industrial customer requesting and paying the full cost of metering and testing.	$11.97 monthly charge; $2,994.65 per MG volumetric (direct connect; $4,398.40 per MG volumetric)local collection); $503.54 per 1000 lbs. BOD; $255.55 per 1000 lbs. TSS.	$12.57 monthly charge; $3,144.39 per MG volumetric (direct connect; $4,618.32 per MG volumetric)local collection); $528.72 per 1000 lbs. BOD; $268.33 per 1000 lbs. TSS.

MASTER FEE SCHEDULE

Section 10: MISCELLANEOUS

Fee Description	Adopted July 2022	Adopted July 2023	$ Change	% Change
MISCELLANEOUS FEES				
Copies of City Records				
Copies/pdf's Limited by Statute (per page)	$ 0.10	$ 0.10	$ -	0%
Document Search (per hour)	$ 78	$ 82	$ 4	5%
City Council Agenda Subscription (Annual)	$ 155	$ 163	$ 8	5%
Large-Scale Prints or Copies (36-inch plans)				
Full Color first page	$ 13	$ 13	$ -	0%
Full Color per additional page	$ 6	$ 6	$ -	0%
Black & White or Single Spot Color first page	$ 12	$ 12	$ -	0%
Black & White or Single Spot Color per additional page	$ 5	$ 5	$ -	0%
Document Archiving / Technology				
Up to 8.5" x 14" per sheet	$ 0.25	$ 0.25	$ -	0%
Larger than 8.5" x 14" per sheet	$ 1.50	$ 1.50	$ -	0%
Returned Checks	$ 35	$ 35	$ -	0%
Returned Online Payments -various payment portal	$ 35	$ 35	$ -	0%
Check Reissue (requires stop payment request)	$ 66	$ 69	$ 3	5%
Express Check Request	$ 35	$ 37	$ 2	6%
Paypal Processing Fees (subject to update based on vendor cost)	3.75% of amount	3.75% of amount		
Crdit Card Convenience Fees for over $500 charge	1.69%	1.69%		
Suisun-Solano Water Authority Right-of-Way Lease	$ 350,628	$ 350,628	$ -	0%

Current
2022

CPI 8.6%

Fee Description	Fire Facilities & Equipment	Municipal Facilities & Equipment	OSSIP	Park Improvement	Police Facilities & Equipment
Single Family (per unit)	$ 922	$ 99	$ 3,089	$ 8,528	$ 789
Multi-Family (per unit)	$ 764	$ 82	$ 2,361	$ 7,064	$ 653
	$ -	$ -	$ -	$ -	$ -
Industrial (per 1,000 square feet or portion thereof)	$ 1,428	$ 126	$ 943	$ -	$ 444
Retail/Restaurant (per 1,000 square feet or portion thereof)	$ 1,237	$ 109	$ 3,551	$ -	$ 1,849
Office/Industrial (per 1,000 square feet or portion thereof)	$ 2,055	$ 181	$ 1,493	$ -	$ 702
Hotel/Motel (per room)	$ 272	$ 24	$ 762	$ -	$ 358

Note: It is prohibited to charge impact fees for Accessory Dwelling Units under 750 square feet

2023

CCCI 9.3%

Fee Description	Fire Facilities & Equipment	Municipal Facilities & Equipment	OSSIP	Park Improvement	Police Facilities & Equipment
Single Family (per unit)	$ 1,008	$ 108	$ 3,377	$ 9,321	$ 862
Multi-Family (per unit)	$ 835	$ 90	$ 2,580	$ 7,721	$ 714
	$ -	$ -	$ -	$ -	$ -
Industrial (per 1,000 square feet or portion thereof)	$ 1,560	$ 138	$ 1,030	$ -	$ 485
Retail/Restaurant (per 1,000 square feet or portion thereof)	$ 1,352	$ 119	$ 3,881	$ -	$ 2,021
Office/Industrial (per 1,000 square feet or portion thereof)	$ 2,246	$ 198	$ 1,631	$ -	$ 767
Hotel/Motel (per room)	$ 297	$ 27	$ 832	$ -	$ 391

Note: It is prohibited to charge impact fees for Accessory Dwelling Units under 750 square feet

Row Labels	FY 2020-21 Audited	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-2024 Proposed Budget
010 - GENERAL FUND	**(2,288,466)**	**(2,478,708)**	**(1,582,738)**	**1,835,886**
Revenues / Funding Source	**(17,959,054)**	**(21,431,115)**	**(27,015,955)**	**(22,509,342)**
Charges for Services	(2,143,606)	(3,083,315)	(4,196,517)	(4,145,870)
Developer Impact Fees	-	(10)	(100)	(100)
Fines & Forfeitures	(159,667)	(237,669)	(386,600)	(251,700)
Franchise Fees	(951,620)	(1,055,427)	(953,600)	(1,233,800)
Intergovernmental	(3,167,027)	(3,069,779)	(3,328,400)	(3,323,250)
Investment Earnings	(53,383)	(29,644)	(58,010)	(58,010)
Licenses & Permits	(633,789)	(1,064,523)	(1,199,302)	(958,800)
Other	(166,633)	(763,170)	(5,723,203)	(2,542,838)
Property Taxes	(2,466,063)	(2,903,119)	(2,510,997)	(2,902,154)
Sales of Assets	(8,663)	(161,711)	(11,000)	-
Sales Tax	(2,053,046)	(2,487,249)	(2,520,063)	(2,569,700)
SSWA Water Sales	-	-	(91,000)	-
Transfer In	(5,881,836)	(5,944,092)	(5,304,986)	(3,783,120)
Transient Occupancy Tax	(273,720)	(631,407)	(732,177)	(740,000)
Expenses / Expenditure	**15,670,588**	**18,952,407**	**25,433,217**	**24,345,228**
Capital Outlay	30,688	-	-	-
Contigency	-	-	-	-
Debt Principal Payment	169,339	169,339	160,340	160,340
Interdepartmental Charges	1,390,841	1,802,801	1,962,168	1,851,697
Non-cash expenditures	-	360,906	-	-
Non-recurring	356,144	441,752	1,105,600	1,347,500
Payroll Benefits & Taxes	3,864,604	4,489,677	5,173,137	5,450,364
Personnel Services	-	642,158	802,603	752,865
Prof Services	671,356	771,409	1,088,146	1,123,646
Salaries & Wages	5,779,050	6,367,796	8,291,732	9,062,109
Services & Supplies	2,799,984	3,339,982	4,465,548	3,951,407
Transfer Out	608,583	566,586	2,383,944	645,300
012 - MEASURE S	**1,845,009**	**986,182**	**(1)**	**-**

Revenues / Funding Source	**(3,191,597)**	**(3,730,618)**	**(4,461,277)**	**(3,754,500)**
Investment Earnings	(12,912)	(5,430)	(5,000)	(5,000)
Other	-	-	(682,844)	-
Sales Tax	(3,178,686)	(3,725,188)	(3,773,433)	(3,749,500)
Transfer In	-	-	-	-
Expenses / Expenditure	**5,036,606**	**4,716,801**	**4,461,276**	**3,754,500**
Capital Outlay	-	421,192	123,000	-
Non-cash expenditures	-	5,738	-	-
Non-recurring	-	-	165,000	-
Services & Supplies	-	80,000	210,451	-
Transfer Out	5,036,606	4,209,871	3,962,825	3,754,500
015 - STABILIZATION FUND	**(272,300)**	**-**	**(5,157,644)**	**(5,157,644)**
Revenues / Funding Source	**(272,300)**	**-**	**(5,157,644)**	**(5,157,644)**
Other	-	-	(3,419,000)	(3,419,000)
Transfer In	(272,300)	-	(1,738,644)	(1,738,644)
Expenses / Expenditure	**-**	**-**	**-**	**-**
Contigency	-	-	-	-
Transfer Out	-	-	-	-
025 - ASSET FORFEITURE FUND	**(0)**	**7**	**-**	**(389)**
Revenues / Funding Source	**(0)**	**(1)**	**-**	**(389)**
Investment Earnings	(0)	(1)	-	-
Other	-	-	-	(389)
Expenses / Expenditure	**-**	**8**	**-**	**-**
Non-cash expenditures	-	8	-	-
026 - DONATIONS, D.A.R.E. FUND	**11,683**	**(19,159)**	**(6,821)**	**(25,708)**
Revenues / Funding Source	**(5,197)**	**(27,744)**	**(17,821)**	**(36,708)**
Investment Earnings	(46)	(36)	(200)	(200)
Other	(5,151)	(27,708)	(17,621)	(36,508)
Expenses / Expenditure	**16,879**	**8,585**	**11,000**	**11,000**
Non-cash expenditures	-	511	-	-
Non-recurring	16,879	8,074	6,000	6,000
Services & Supplies	-	-	5,000	5,000
037 - PG&E MITIGATION FUND-TREES	**2,348**	**705**	**-**	**-**
Revenues / Funding Source	**(39)**	**(107)**	**(41,300)**	**(40,529)**

Investment Earnings	(39)	(107)	-	-
Other	-	-	(41,300)	(40,529)
Expenses / Expenditure	**2,386**	**812**	**41,300**	**40,529**
Capital Outlay	-	-	20,000	20,000
Non-cash expenditures	-	812	-	-
Salaries & Wages	-	-	16,300	16,300
Services & Supplies	2,386	-	5,000	4,229
050 - Special Events Fund-July 4th	**(58,979)**	**(66,984)**	**(159,784)**	**(136,226)**
Revenues / Funding Source	**(90,971)**	**(90,977)**	**(240,304)**	**(242,304)**
Charges for Services	(90,971)	(90,977)	(82,500)	(84,500)
Other	-	-	(157,804)	(157,804)
Expenses / Expenditure	**31,992**	**23,993**	**80,520**	**106,078**
Contigency	-	-	-	-
Interdepartmental Charges	-	23,365	14,000	25,920
Non-recurring	-	-	17,700	17,700
Payroll Benefits & Taxes	-	6	-	4,192
Prof Services	150	-	25,500	25,500
Salaries & Wages	-	92	12,020	20,466
Services & Supplies	-	530	11,300	12,300
Transfer Out	31,842	-	-	-
051 - CHRISTMAS EVENT	**5,125**	**7,866**	**(12,333)**	**(17,333)**
Revenues / Funding Source	**(11,000)**	**(17,425)**	**(49,533)**	**(49,533)**
Charges for Services	-	(6,425)	(3,000)	(3,000)
Other	-	-	(2,533)	(2,533)
Transfer In	(11,000)	(11,000)	(44,000)	(44,000)
Expenses / Expenditure	**16,125**	**25,290**	**37,200**	**32,200**
Non-recurring	-	-	-	-
Payroll Benefits & Taxes	-	56	-	-
Prof Services	500	6,300	6,700	8,000
Salaries & Wages	-	754	6,500	6,500
Services & Supplies	102	18,181	24,000	17,700
Transfer Out	15,523	-	-	-
052 - EVENTS-OTHERS	**-**	**(17,408)**	**(26,151)**	**(7,351)**
Revenues / Funding Source	**(13,405)**	**(47,265)**	**(86,651)**	**(86,651)**

Charges for Services	-	(4,265)	(19,250)	(19,250)
Other	-	-	(24,401)	(24,401)
Transfer In	(13,405)	(43,000)	(43,000)	(43,000)
Expenses / Expenditure	**13,405**	**29,857**	**60,500**	**79,300**
Non-recurring	-	-	-	1,000
Payroll Benefits & Taxes	-	85	-	-
Prof Services	435	9,900	17,500	24,000
Salaries & Wages	-	1,636	2,000	7,300
Services & Supplies	1,970	7,236	12,000	18,000
Transfer Out	11,000	11,000	29,000	29,000
053 - FIREWORKS SALES ENFORCEMENT FUND	**(238)**	**(34,779)**	**(37,883)**	**(72,662)**
Revenues / Funding Source	**(57,435)**	**(55,488)**	**(74,583)**	**(104,662)**
Charges for Services	(21,643)	(21,943)	(21,400)	(21,400)
Fines & Forfeitures	(35,792)	(33,545)	(26,000)	(26,000)
Other	-	-	(27,183)	(57,262)
Expenses / Expenditure	**57,197**	**20,709**	**36,700**	**32,000**
Capital Outlay	14,278	-	-	-
Non-recurring	2,700	2,862	5,000	7,000
Payroll Benefits & Taxes	3,810	774	3,200	2,000
Salaries & Wages	7,808	13,385	10,900	11,900
Services & Supplies	28,602	3,688	17,600	11,100
055 - COMMUNITY GARDEN-OTHER GOVT PAYMENTS	**-**	**2,952**	**-**	**-**
Revenues / Funding Source	-	-	-	-
Other	-	-	-	-
Expenses / Expenditure	-	**2,952**	-	-
Non-recurring	-	2,952	-	-
069 - Revenue Loss due to COVID-19 (Recovery to GF Revenue)	**-**	**(1,259,950)**	**(271,140)**	**-**
Revenues / Funding Source	**-**	**(1,441,254)**	**(1,232,654)**	**(1,121,436)**
Other	-	-	(1,232,654)	(1,121,436)
Transfer In	-	(1,441,254)	-	-
Expenses / Expenditure	**-**	**181,304**	**961,514**	**1,121,436**
Capital Outlay	-	-	45,000	345,000
Non-recurring	-	-	-	-
Personnel Services	-	-	1,000	185,000

Services & Supplies	-	80,285	42,300	-
Transfer Out	-	101,019	873,214	591,436
105 - ALL GAS TAX FUNDS	**28,879**	**26,823**	**207,064**	**203,465**
Revenues / Funding Source	**(681,201)**	**(730,859)**	**(824,626)**	**(824,626)**
Intergovernmental	(651,201)	(698,036)	(717,000)	(717,000)
Investment Earnings	-	-	(500)	(500)
Other	-	-	(74,426)	(74,426)
Transfer In	(30,000)	(32,823)	(32,700)	(32,700)
Expenses / Expenditure	**710,080**	**757,682**	**1,031,690**	**1,028,091**
Interdepartmental Charges	441,105	625,097	726,396	721,820
Non-recurring	28,365	19,028	21,500	21,500
Payroll Benefits & Taxes	31,912	35,958	33,244	33,337
Personnel Services	-	4,117	5,116	5,116
Prof Services	2,306	2,034	5,000	5,000
Salaries & Wages	63,520	71,183	75,834	76,718
Services & Supplies	136,694	(5,734)	148,300	142,300
Transfer Out	6,178	6,000	16,300	22,300
110 - RMRA-SB1 ROAD MAINT REHAB ACT	**(167,331)**	**(303,432)**	**-**	**(551,590)**
Revenues / Funding Source	**(543,033)**	**(585,595)**	**(744,753)**	**(1,296,343)**
Intergovernmental	(539,824)	(584,777)	(559,385)	(559,385)
Investment Earnings	(3,209)	(819)	(900)	(900)
Other	-	-	(184,468)	(736,058)
Expenses / Expenditure	**375,702**	**282,163**	**744,753**	**744,753**
Non-cash expenditures	-	2,074	-	-
Transfer Out	375,702	280,089	744,753	744,753
115 - TRANSPORTATION PW CAPITAL PROJECTS FUND	**18,243**	**(0)**	**(20,473)**	**755,827**
Revenues / Funding Source	**(1,130,273)**	**(1,190,567)**	**(11,609,773)**	**(10,508,865)**
Intergovernmental	(681,676)	(846,818)	(8,931,130)	(8,453,822)
Other	-	-	(35,620)	(35,620)
Transfer In	(448,597)	(343,749)	(2,643,023)	(2,019,423)
Expenses / Expenditure	**1,148,515**	**1,190,567**	**11,589,300**	**11,264,692**
Capital Outlay	1,130,064	1,190,567	11,589,300	11,264,692
Non-recurring	323	-	-	-
Salaries & Wages	-	-	-	-

Transfer Out	18,128	-	-	-
116 - SSWA-STREET REPAIR	**(9,603)**	**(13,980)**	**77,341**	**(1,275)**
Revenues / Funding Source	**(99,586)**	**(102,750)**	**(117,425)**	**(190,314)**
Charges for Services	(99,228)	(102,403)	(98,500)	(98,500)
Investment Earnings	(358)	(347)	(100)	(100)
Other	-	-	(18,825)	(91,714)
Expenses / Expenditure	**89,983**	**88,770**	**194,766**	**189,039**
Capital Outlay	3,738	-	4,000	4,000
Interdepartmental Charges	86,245	86,932	190,766	185,039
Non-cash expenditures	-	1,838	-	-
117 - TRAIN DEPOT O&M	**(0)**	**(196)**	**(143,000)**	**(0)**
Revenues / Funding Source	**(19,999)**	**(10,830)**	**(1,399,148)**	**(2,203,549)**
Intergovernmental	(19,999)	(10,634)	(1,399,148)	(2,203,549)
Other	-	-	-	-
Transfer In	-	(196)	-	-
Expenses / Expenditure	**19,999**	**10,634**	**1,256,148**	**2,203,549**
Payroll Benefits & Taxes	-	-	-	8,510
Personnel Services	-	-	-	832
Prof Services	-	-	1,128,000	2,016,711
Salaries & Wages	-	-	-	32,496
Services & Supplies	19,999	10,634	48,148	65,000
Transfer Out	-	-	80,000	80,000
120 - OFF-SITE STREET IMPROVEMENT PROGRAM	**67,005**	**(345,808)**	**(4,164,940)**	**(4,735,984)**
Revenues / Funding Source	**(35,332)**	**(547,427)**	**(4,576,668)**	**(5,175,422)**
Developer Impact Fees	(15,269)	(536,442)	(317,443)	(317,443)
Investment Earnings	(1,934)	(10,986)	(72,400)	(72,400)
Other	-	-	(4,186,825)	(4,785,579)
Transfer In	(18,128)	-	-	-
Expenses / Expenditure	**102,337**	**201,619**	**411,728**	**439,438**
Capital Outlay	-	-	-	-
Interdepartmental Charges	11,800	13,548	13,558	13,558
Non-cash expenditures	-	96,126	-	-
Non-recurring	-	24,972	25,000	25,000
Prof Services	28,121	19,414	100,000	100,000

Transfer Out	62,417	47,560	273,170	300,880
125 - TRAFFIC SAFETY FUND	**(3,668)**	**(10,497)**	**(700)**	**(14,960)**
Revenues / Funding Source	**(33,668)**	**(40,497)**	**(30,700)**	**(44,960)**
Fines & Forfeitures	(33,668)	(40,497)	(30,700)	(30,700)
Other	-	-	-	(14,260)
Expenses / Expenditure	**30,000**	**30,000**	**30,000**	**30,000**
Non-recurring	-	-	-	-
Transfer Out	30,000	30,000	30,000	30,000
126 - CDBG - CV1 Grant	**-**	**-**	**-**	**-**
Revenues / Funding Source	**-**	**(68,400)**	**(69,900)**	**(69,900)**
Intergovernmental	-	(39,900)	(39,900)	(39,900)
Transfer In	-	(28,500)	(30,000)	(30,000)
Expenses / Expenditure	**-**	**68,400**	**69,900**	**69,900**
Services & Supplies	-	68,400	69,900	69,900
129 - SB 1383 ORGANIC WASTE	**-**	**-**	**(1,911)**	**(28,700)**
Revenues / Funding Source	**-**	**-**	**(43,711)**	**(41,200)**
Intergovernmental	-	-	(43,711)	(41,200)
Investment Earnings	-	-	-	-
Expenses / Expenditure	**-**	**-**	**41,800**	**12,500**
Non-cash expenditures	-	-	-	-
Prof Services	-	-	4,200	-
Salaries & Wages	-	-	12,800	2,000
Services & Supplies	-	-	20,600	10,500
Transfer Out	-	-	4,200	-
130 - REFUSE COLLECTION/AB939	**28,807**	**52,810**	**(28,616)**	**131,288**
Revenues / Funding Source	**(28,573)**	**(29,262)**	**(82,490)**	**(77,590)**
Intergovernmental	(28,281)	(28,541)	(28,300)	(28,300)
Investment Earnings	(292)	(81)	(100)	(100)
Other	-	-	(49,190)	(49,190)
Transfer In	-	(640)	(4,900)	-
Expenses / Expenditure	**57,380**	**82,072**	**53,874**	**208,878**
Interdepartmental Charges	2,700	2,471	3,391	3,457
Non-cash expenditures	-	958	-	-
Non-recurring	-	-	-	-

Payroll Benefits & Taxes	6,071	8,107	5,937	5,937
Personnel Services	-	900	1,584	1,584
Prof Services	9,345	32,722	10,062	15,000
Salaries & Wages	12,616	13,440	14,399	14,399
Services & Supplies	23,647	20,474	15,500	165,500
Transfer Out	3,000	3,000	3,000	3,000
132 - RECYCLING CONTAINERS GRANT	**2,415**	**(6,654)**	**(8,013)**	**(13)**
Revenues / Funding Source	**(7,535)**	**(7,514)**	**(25,759)**	**(25,759)**
Charges for Services	(7,485)	(7,483)	(7,500)	(7,500)
Investment Earnings	(50)	(31)	(300)	(300)
Other	-	-	(17,959)	(17,959)
Expenses / Expenditure	**9,950**	**860**	**17,746**	**25,746**
Interdepartmental Charges	-	-	346	346
Non-cash expenditures	-	360	-	-
Non-recurring	-	-	4,000	4,000
Payroll Benefits & Taxes	-	-	5,000	5,000
Prof Services	-	-	-	-
Salaries & Wages	-	-	200	200
Services & Supplies	9,950	500	8,200	16,200
134 - USED OIL RECYCLING GRANT	**5,354**	**(114)**	**(226)**	**-**
Revenues / Funding Source	**(1,215)**	**(5,051)**	**(7,860)**	**(7,860)**
Charges for Services	(1,144)	(5,000)	(4,872)	(4,872)
Intergovernmental	-	-	-	-
Investment Earnings	(71)	(51)	-	-
Other	-	-	(2,988)	(2,988)
Expenses / Expenditure	**6,569**	**4,937**	**7,634**	**7,860**
Interdepartmental Charges	-	-	234	234
Non-cash expenditures	-	39	-	-
Non-recurring	-	-	1,300	1,126
Payroll Benefits & Taxes	-	-	1,200	1,600
Salaries & Wages	-	883	-	-
Services & Supplies	6,569	4,015	4,900	4,900
139 - HOUSEHOLD HAZARDOUS WASTE PROGRAM	**-**	**-**	**-**	**-**
Revenues / Funding Source	**(5,000)**	**(5,000)**	**(5,000)**	**(5,000)**

Intergovernmental	(5,000)	(5,000)	(5,000)	(5,000)
Expenses / Expenditure	**5,000**	**5,000**	**5,000**	**5,000**
Services & Supplies	5,000	5,000	5,000	5,000
142 - BOATING SAFETY BLOCK GRANT	**2,632**	**998**	**(86)**	**-**
Revenues / Funding Source	**(47,778)**	**(51,696)**	**(47,623)**	**(46,900)**
Intergovernmental	(43,753)	(45,683)	(43,000)	(43,000)
Other	-	-	(723)	-
Property Taxes	(4,025)	(4,421)	(3,900)	(3,900)
Transfer In	-	(1,592)	-	-
Expenses / Expenditure	**50,410**	**52,694**	**47,537**	**46,900**
Non-recurring	-	-	4,800	4,163
Payroll Benefits & Taxes	946	1,082	1,537	1,537
Salaries & Wages	38,160	38,597	29,800	29,800
Services & Supplies	11,305	13,015	11,400	11,400
150 - BUREAU OF JUSTICE-BULLETPROOF VEST GRANT	**-**	**-**	**-**	**(120)**
Revenues / Funding Source	**-**	**-**	**(4,600)**	**(4,720)**
Intergovernmental	-	-	(4,600)	(4,600)
Other	-	-	-	(120)
Expenses / Expenditure	**-**	**-**	**4,600**	**4,600**
Non-recurring	-	-	-	-
Services & Supplies	-	-	4,600	4,600
152 - SCHOOL RESOURCE OFFICER	**-**	**-**	**-**	**-**
Revenues / Funding Source	**-**	**-**	**-**	**-**
Intergovernmental	-	-	-	-
Other	-	-	-	-
Expenses / Expenditure	**-**	**-**	**-**	**-**
Interdepartmental Charges	-	-	-	-
Non-recurring	-	-	-	-
Payroll Benefits & Taxes	-	-	-	-
Salaries & Wages	-	-	-	-
Transfer Out	-	-	-	-
153 - SLESF GRANT(MOVED OUT OF GENERAL FUND)	**51,900**	**4,827**	**-**	**-**
Revenues / Funding Source	**(100,000)**	**(161,285)**	**(145,000)**	**(145,000)**
Charges for Services	(100,000)	(161,285)	(145,000)	(145,000)

Other	-	-	-	-
Expenses / Expenditure	**151,900**	**166,112**	**145,000**	**145,000**
Salaries & Wages	151,900	166,112	145,000	145,000
156 - OFFICE OF TRAFFIC SAFETY	**-**	**-**	**-**	**-**
Revenues / Funding Source	**(36,999)**	**-**	**-**	**-**
Intergovernmental	(36,999)	-	-	-
Other	-	-	-	-
Expenses / Expenditure	**36,999**	**-**	**-**	**-**
Capital Outlay	36,999	-	-	-
158 - ALCOHOL,TOBACCO AND OTHER DRUGS RELIEF	**-**	**-**	**-**	**(5,215)**
Revenues / Funding Source	**-**	**-**	**-**	**(5,215)**
Charges for Services	-	-	-	-
Other	-	-	-	(5,215)
Expenses / Expenditure	**-**	**-**	**-**	**-**
Non-recurring	-	-	-	-
Payroll Benefits & Taxes	-	-	-	-
Salaries & Wages	-	-	-	-
Services & Supplies	-	-	-	-
159 - OTS-AL0462-OFFICE OF TRAFFIC & SAFETY	**-**	**-**	**-**	**-**
Revenues / Funding Source	**-**	**-**	**(10,000)**	**(10,000)**
Intergovernmental	-	-	(10,000)	(10,000)
Expenses / Expenditure	**-**	**-**	**10,000**	**10,000**
Services & Supplies	-	-	10,000	10,000
161 - FIRE -ASSISTANT TO FIRE GRANT	**-**	**-**	**-**	**-**
Revenues / Funding Source	**(8,772)**	**-**	**(36,000)**	**(36,000)**
Intergovernmental	-	-	(36,000)	(36,000)
Other	(8,772)	-	-	-
Expenses / Expenditure	**8,772**	**-**	**36,000**	**36,000**
Non-recurring	8,772	-	36,000	36,000
167 - American Rescue Plan	**-**	**(1,090,402)**	**(1,100,813)**	**(755,772)**
Revenues / Funding Source	**-**	**(3,560,563)**	**(4,638,412)**	**(3,095,391)**
Intergovernmental	-	(3,548,010)	(3,548,010)	-
Investment Earnings	-	(12,553)	-	-
Other	-	-	(1,090,402)	(3,095,391)

Transfer In	-	-	-	-
Expenses / Expenditure	**-**	**2,470,160**	**3,537,599**	**2,339,619**
Capital Outlay	-	241,598	1,502,003	1,172,554
Non-cash expenditures	-	25,264	-	-
Non-recurring	-	89,712	134,000	150,482
Personnel Services	-	-	-	140,000
Prof Services	-	9,477	269,220	197,381
Salaries & Wages	-	-	-	-
Services & Supplies	-	125,540	172,000	98,902
Transfer Out	-	1,978,570	1,460,376	580,300
168 - CARES ACT	**-**	**-**	**-**	**-**
Revenues / Funding Source	**(359,536)**	**-**	**-**	**-**
Intergovernmental	(359,536)	-	-	-
Investment Earnings	-	-	-	-
Expenses / Expenditure	**359,536**	**-**	**-**	**-**
Salaries & Wages	359,536	-	-	-
169 - CDBG-SENIOR HOUSINGFEASIBILITY STUDY	**-**	**-**	**-**	**-**
Revenues / Funding Source	**-**	**-**	**-**	**-**
Other	-	-	-	-
Expenses / Expenditure	**-**	**-**	**-**	**-**
Transfer Out	-	-	-	-
171 - PROP 49 GRANT-AFTER SCHOOL PROG	**7,891**	**2,938**	**(73,007)**	**(44,484)**
Revenues / Funding Source	**(133,271)**	**(153,977)**	**(233,426)**	**(229,626)**
Charges for Services	(5,428)	(10,230)	(15,000)	(4,000)
Intergovernmental	(127,843)	(142,677)	(127,800)	(135,000)
Investment Earnings	-	(401)	(1,700)	(1,700)
Other	-	-	(88,226)	(88,226)
Transfer In	-	(669)	(700)	(700)
Expenses / Expenditure	**141,162**	**156,915**	**160,419**	**185,142**
Non-cash expenditures	-	1,074	-	-
Non-recurring	979	-	800	800
Payroll Benefits & Taxes	8,192	11,626	13,517	16,026
Personnel Services	-	669	700	1,241
Prof Services	-	-	1,500	1,500

Salaries & Wages	101,528	99,656	117,502	138,976
Services & Supplies	30,463	43,891	26,400	26,600
173 - LEAP Grant	-	-	-	-
Revenues / Funding Source	-	**(27,763)**	**(150,000)**	**(150,000)**
Intergovernmental	-	(27,763)	(150,000)	(150,000)
Expenses / Expenditure	-	**27,763**	**150,000**	**150,000**
Non-recurring	-	27,763	150,000	150,000
174 - Parks & Water Bond Grant (Prop. 68)	-	**0**	-	-
Revenues / Funding Source	-	**(140,325)**	**(200,302)**	**(200,302)**
Intergovernmental	-	(117,975)	(177,952)	(177,952)
Transfer In	-	(22,350)	(22,350)	(22,350)
Expenses / Expenditure	-	**140,325**	**200,302**	**200,302**
Capital Outlay	-	129,450	200,302	200,302
Services & Supplies	-	10,875	-	-
175 - POLICE GRANTS (ONE-TIME)	-	-	-	-
Revenues / Funding Source	-	-	**(20,000)**	**(1,520,000)**
Intergovernmental	-	-	(20,000)	(1,520,000)
Expenses / Expenditure	-	-	**20,000**	**1,520,000**
Capital Outlay	-	-	-	1,500,000
Prof Services	-	-	20,000	20,000
176 - Safe Route to School	**(4,367)**	-	**(5,300)**	**(5,300)**
Revenues / Funding Source	**(11,223)**	**(6,212)**	**(28,300)**	**(28,300)**
Intergovernmental	(11,223)	(6,212)	(28,300)	(28,300)
Other	-	-	-	-
Expenses / Expenditure	**6,857**	**6,212**	**23,000**	**23,000**
Non-recurring	-	-	-	-
Payroll Benefits & Taxes	(4,116)	288	1,100	1,100
Salaries & Wages	5,083	5,924	15,500	15,500
Services & Supplies	-	-	400	400
Transfer Out	5,889	-	6,000	6,000
180 - NUISANCE ABATEMENT(WEEDS/FORECLOSURE)	**(1,238)**	**209**	**(2,500)**	**(19,033)**
Revenues / Funding Source	**(3,261)**	**(1,679)**	**(6,200)**	**(22,733)**
Fines & Forfeitures	(3,065)	(1,415)	(5,000)	(5,000)
Intergovernmental	-	-	(300)	(300)

Investment Earnings	(96)	(64)	-	-
Other	(100)	(200)	(900)	(17,433)
Expenses / Expenditure	**2,023**	**1,888**	**3,700**	**3,700**
Non-recurring	-	-	-	-
Services & Supplies	2,023	1,888	3,700	3,700
183 - VESSEL GRANT	**-**	**-**	**-**	**-**
Revenues / Funding Source	**(23,125)**	**(21,700)**	**(50,000)**	**(50,000)**
Intergovernmental	(19,518)	(21,700)	(50,000)	(50,000)
Transfer In	(3,608)	-	-	-
Expenses / Expenditure	**23,125**	**21,700**	**50,000**	**50,000**
Non-recurring	-	-	50,000	50,000
Salaries & Wages	-	-	-	-
Services & Supplies	23,125	21,700	-	-
184 - Planning Grant	**-**	**-**	**-**	**-**
Revenues / Funding Source	**(21,572)**	**(29,940)**	**(160,000)**	**(160,000)**
Intergovernmental	(21,572)	(29,940)	(160,000)	(160,000)
Expenses / Expenditure	**21,572**	**29,940**	**160,000**	**160,000**
Non-recurring	-	29,940	155,000	155,000
Prof Services	16,572	-	-	-
Services & Supplies	5,000	-	5,000	5,000
185 - SEWER MAINTENANCE	**(148,522)**	**(122,477)**	**(754,371)**	**1,325,053**
Revenues / Funding Source	**(390,293)**	**(445,751)**	**(2,873,262)**	**(3,103,262)**
Intergovernmental	(389,587)	(436,267)	(394,500)	(394,500)
Investment Earnings	(706)	(6,409)	(9,000)	(9,000)
Other	-	-	(2,466,862)	(2,696,862)
Transfer In	-	(3,075)	(2,900)	(2,900)
Expenses / Expenditure	**241,771**	**323,274**	**2,118,891**	**4,428,315**
Capital Outlay	-	-	407,000	1,495,000
Contigency	-	-	353,107	1,070,000
Interdepartmental Charges	100,290	142,986	187,003	178,646
Non-cash expenditures	-	54,188	-	-
Non-recurring	3,611	-	903,100	1,405,500
Payroll Benefits & Taxes	32,483	35,037	35,184	45,230
Personnel Services	-	4,231	5,929	5,929

Prof Services	-	-	-	-
Salaries & Wages	66,143	86,833	99,169	99,611
Services & Supplies	39,245	-	128,400	128,400
186 - First 5 Solano Grant	-	-	-	-
Revenues / Funding Source	-	**(20,000)**	**(20,000)**	**(20,000)**
Intergovernmental	-	(20,000)	(20,000)	(20,000)
Expenses / Expenditure	-	**20,000**	**20,000**	**20,000**
Services & Supplies	-	20,000	20,000	20,000
187 - Recreation Grants	-	**(4,493)**	-	**(4,493)**
Revenues / Funding Source	-	**(40,000)**	**(40,000)**	**(63,493)**
Intergovernmental	-	(40,000)	(40,000)	(59,000)
Other	-	-	-	(4,493)
Expenses / Expenditure	-	**35,507**	**40,000**	**59,000**
Payroll Benefits & Taxes	-	-	-	-
Services & Supplies	-	35,507	40,000	59,000
188 - Sewer R & R	-	-	-	**0**
Revenues / Funding Source	-	-	**(685,000)**	**(688,327)**
Intergovernmental	-	-	-	(3,327)
Investment Earnings	-	-	(685,000)	(685,000)
Expenses / Expenditure	-	-	**685,000**	**688,327**
Capital Outlay	-	-	685,000	523,542
Payroll Benefits & Taxes	-	-	-	51,425
Personnel Services	-	-	-	4,160
Salaries & Wages	-	-	-	109,200
189 - PROP. 64 POLICE ACTIVITIES LEAGUE	-	-	-	**(186,310)**
Revenues / Funding Source	-	-	-	**(596,899)**
Charges for Services	-	-	-	(10,000)
Intergovernmental	-	-	-	(586,899)
Expenses / Expenditure	-	-	-	**410,589**
Interdepartmental Charges	-	-	-	1,000
Non-recurring	-	-	-	4,000
Payroll Benefits & Taxes	-	-	-	77,878
Personnel Services	-	-	-	10,816
Prof Services	-	-	-	55,000

Salaries & Wages	-	-	-	171,445
Services & Supplies	-	-	-	90,450
190 - DRAINAGE MAINTENANCE FUND	**(46,573)**	**(8,029)**	**(96,592)**	**(4,493)**
Revenues / Funding Source	**(204,439)**	**(206,162)**	**(747,318)**	**(371,418)**
Intergovernmental	-	-	(182,500)	(182,500)
Investment Earnings	(149)	(596)	(200)	(200)
Other	-	-	(167,618)	(167,618)
Special Asessments	(182,500)	(182,500)	-	-
Transfer In	(21,790)	(23,067)	(397,000)	(21,100)
Expenses / Expenditure	**157,866**	**198,133**	**650,726**	**366,925**
Capital Outlay	1,810	539	375,900	-
Interdepartmental Charges	76,471	120,730	176,831	172,485
Non-cash expenditures	-	3,386	-	-
Non-recurring	5,292	-	-	87,000
Payroll Benefits & Taxes	8,331	9,410	9,189	14,213
Personnel Services	-	1,086	1,478	1,478
Prof Services	-	-	1,800	2,000
Salaries & Wages	14,446	15,422	16,328	16,549
Services & Supplies	51,516	47,559	69,200	73,200
202 - ENERGY SAVINGS-BANK OF NEW YORK	**-**	**0**	**-**	**-**
Revenues / Funding Source	**(301,934)**	**(315,382)**	**(339,400)**	**(339,400)**
Transfer In	(301,934)	(315,382)	(339,400)	(339,400)
Expenses / Expenditure	**301,934**	**315,382**	**339,400**	**339,400**
Debt Interest Payment	229,970	227,146	223,700	223,700
Debt Principal Payment	71,964	88,236	115,700	115,700
203 - RIMS POLICE	**-**	**-**	**-**	**-**
Revenues / Funding Source	**(60,342)**	**(60,342)**	**(60,342)**	**(60,342)**
Intergovernmental	-	(60,342)	(60,342)	(60,342)
Transfer In	(60,342)	-	-	-
Expenses / Expenditure	**60,342**	**60,342**	**60,342**	**60,342**
Debt Interest Payment	6,448	6,448	6,448	6,448
Debt Principal Payment	53,894	53,894	53,894	53,894
Interdepartmental Charges	-	-	-	-
210 - NORTH BAY AQUEDUCT	**4,821**	**(1,069)**	**(10,794)**	**(10,531)**

Revenues / Funding Source	**(75,627)**	**(81,368)**	**(91,163)**	**(90,900)**
Investment Earnings	(103)	(39)	(200)	(200)
Other	-	-	(10,663)	(10,400)
Property Taxes	(75,524)	(81,329)	(80,300)	(80,300)
Expenses / Expenditure	**80,448**	**80,300**	**80,369**	**80,369**
Debt Principal Payment	77,740	77,740	77,800	77,800
Interdepartmental Charges	2,700	2,346	2,569	2,569
Non-cash expenditures	-	208	-	-
Non-recurring	-	-	-	-
Services & Supplies	8	5	-	-
211 - VEHICLE DEBT SERVICE FUND	**(96)**	**(61)**	**(38,200)**	**(32,956)**
Revenues / Funding Source	**(83,829)**	**(22,576)**	**(49,500)**	**(44,256)**
Investment Earnings	(96)	(61)	-	-
Other	-	-	(20,900)	(15,656)
Transfer In	(83,732)	(22,516)	(28,600)	(28,600)
Expenses / Expenditure	**83,732**	**22,516**	**11,300**	**11,300**
Debt Interest Payment	3,403	1,328	200	200
Debt Principal Payment	80,329	21,188	11,100	11,100
Prof Services	-	-	-	-
222 - VIC.HARBOR 1994 REFUNDING BOND	**1,682**	**16**	**-**	**(916)**
Revenues / Funding Source	**(18)**	**(2)**	**-**	**(916)**
Investment Earnings	(18)	(2)	-	-
Other	-	-	-	(916)
Special Asessments	-	-	-	-
Expenses / Expenditure	**1,700**	**18**	**-**	**-**
Debt Interest Payment	-	-	-	-
Debt Principal Payment	-	-	-	-
Interdepartmental Charges	1,700	-	-	-
Non-cash expenditures	-	18	-	-
Prof Services	-	-	-	-
231 - HIGHWAY 12 DEBT SERVICE FUND	**(856)**	**(204)**	**-**	**(4,245)**
Revenues / Funding Source	**(880)**	**(306)**	**-**	**(4,245)**
Investment Earnings	(0)	(11)	-	-
Other	-	-	-	(4,245)

Property Taxes	(880)	(294)	-	-
Expenses / Expenditure	**24**	**101**	**-**	**-**
Debt Interest Payment	-	-	-	-
Debt Principal Payment	-	-	-	-
Interdepartmental Charges	-	-	-	-
Non-cash expenditures	-	85	-	-
Services & Supplies	24	16	-	-
Transfer Out	-	-	-	-
234 - FIRE LADDER TRUCK ACQUISITION FUND	**-**	**-**	**-**	**-**
Revenues / Funding Source	**-**	**(50,417)**	**(50,500)**	**(50,500)**
Charges for Services	-	(50,417)	(50,500)	(50,500)
Expenses / Expenditure	**-**	**50,417**	**50,500**	**50,500**
Debt Interest Payment	-	11,919	10,900	10,900
Debt Principal Payment	-	38,498	39,600	39,600
300 - PARK DEVELOPMENT FUND	**(12,813)**	**(1,467,160)**	**(843,310)**	**(1,993,680)**
Revenues / Funding Source	**(17,963)**	**(1,523,957)**	**(1,091,339)**	**(2,527,709)**
Developer Impact Fees	(17,867)	(1,522,688)	(863,251)	(863,251)
Investment Earnings	(96)	(1,269)	(3,500)	(3,500)
Other	-	-	(224,588)	(1,660,958)
Transfer In	-	-	-	-
Expenses / Expenditure	**5,150**	**56,797**	**248,029**	**534,029**
Interdepartmental Charges	5,000	730	679	679
Non-cash expenditures	-	33,717	-	-
Non-recurring	-	-	225,000	225,000
Services & Supplies	150	-	-	-
Transfer Out	-	22,350	22,350	308,350
302 - PARK IMPROVEMENTS	**-**	**-**	**-**	**-**
Revenues / Funding Source	**-**	**-**	**-**	**(1,211,000)**
Intergovernmental	-	-	-	(780,000)
Transfer In	-	-	-	(431,000)
Expenses / Expenditure	**-**	**-**	**-**	**1,211,000**
Capital Outlay	-	-	-	1,211,000
310 - FIRE FACILITY & EQUIPMENT IMPACT FEES	**(45,044)**	**(115,221)**	**(1,117)**	**(1,671)**
Revenues / Funding Source	**(45,044)**	**(179,400)**	**(229,403)**	**(225,374)**

Developer Impact Fees	(44,475)	(179,347)	(99,403)	(99,403)
Investment Earnings	(569)	(53)	-	-
Other	-	-	(130,000)	(125,971)
Transfer In	-	-	-	-
Expenses / Expenditure	**-**	**64,179**	**228,286**	**223,703**
Capital Outlay	-	-	-	-
Interdepartmental Charges	-	1,147	50,447	50,447
Non-cash expenditures	-	2,523	-	-
Non-recurring	-	60,509	177,839	173,256
312 - POLICE FACILITY & EQUIPMENT IMPACT FEES	**11,032**	**(146,753)**	**(44,612)**	**(203,184)**
Revenues / Funding Source	**(309,944)**	**(461,430)**	**(315,678)**	**(474,250)**
Developer Impact Fees	(20,850)	(161,991)	(90,678)	(90,678)
Investment Earnings	(118)	(448)	-	-
Other	-	-	-	(158,572)
Transfer In	(288,976)	(298,991)	(225,000)	(225,000)
Expenses / Expenditure	**320,976**	**314,677**	**271,066**	**271,066**
Capital Outlay	-	-	20,800	20,800
Interdepartmental Charges	-	20,979	10,266	10,266
Non-cash expenditures	-	2,686	-	-
Non-recurring	296,076	291,012	240,000	240,000
Services & Supplies	24,900	-	-	-
Transfer Out	-	-	-	-
314 - MUNICIPAL VEHICLE/EQUIPMENT IMPACT FEES	**(2,367)**	**(19,135)**	**(13,964)**	**(53,241)**
Revenues / Funding Source	**(38,555)**	**(63,840)**	**(105,064)**	**(144,341)**
Charges for Services	-	-	-	-
Developer Impact Fees	(2,289)	(19,060)	(10,564)	(10,564)
Investment Earnings	(78)	(177)	(4,600)	(4,600)
Other	-	-	-	(39,277)
Transfer In	(36,188)	(44,603)	(89,900)	(89,900)
Expenses / Expenditure	**36,188**	**44,706**	**91,100**	**91,100**
Capital Outlay	-	-	49,900	49,900
Interdepartmental Charges	-	1,453	1,200	1,200
Non-cash expenditures	-	103	-	-
Non-recurring	35,371	43,150	40,000	40,000

Payroll Benefits & Taxes	817	-	-	-
Prof Services	-	-	-	-
Services & Supplies	-	-	-	-
Transfer Out	-	-	-	-
320 - CAPITAL IMPROVEMENT FEES	**133,252**	**489,159**	**327,028**	**-**
Revenues / Funding Source	**(500,415)**	**(503,272)**	**(609,371)**	**(609,371)**
Intergovernmental	(500,000)	(500,000)	(500,000)	(500,000)
Investment Earnings	(415)	(3,272)	(9,800)	(9,800)
Other	-	-	(99,571)	(99,571)
Transfer In	-	-	-	-
Expenses / Expenditure	**633,667**	**992,430**	**936,399**	**609,371**
Capital Outlay	717	480,653	196,347	-
Interdepartmental Charges	15,900	2,283	6,152	6,152
Non-cash expenditures	-	1,994	-	-
Non-recurring	121,750	7,500	233,900	103,219
Prof Services	-	-	-	-
Salaries & Wages	-	-	-	-
Services & Supplies	-	-	-	-
Transfer Out	495,300	500,000	500,000	500,000
322 - ENERGY SAVINGS	**309,523**	**(567)**	**-**	**(567)**
Revenues / Funding Source	**-**	**(567)**	**(375,379)**	**(375,946)**
Investment Earnings	-	(567)	-	-
Other	-	-	(375,379)	(375,946)
proceeds from Loan/Bonds	-	-	-	-
Expenses / Expenditure	**309,523**	**-**	**375,379**	**375,379**
Capital Outlay	309,523	-	375,379	375,379
Debt Issuance Cost	-	-	-	-
337 - WALMART MITIGATION FUND	**(162)**	**11,102**	**(4,200)**	**(642,713)**
Revenues / Funding Source	**(162)**	**(1,687)**	**(4,200)**	**(642,713)**
Investment Earnings	(162)	(1,687)	(4,200)	(4,200)
Other	-	-	-	(638,513)
Expenses / Expenditure	**-**	**12,790**	**-**	**-**
Capital Outlay	-	-	-	-
Non-cash expenditures	-	12,790	-	-

340 - DREDGING FUND - CAPITAL PROJECT	**48,730**	**1,589**	**(10,000)**	**(101,432)**
Revenues / Funding Source	**(67)**	**(242)**	**(10,000)**	**(101,432)**
Charges for Services	-	-	-	-
Intergovernmental	-	-	-	-
Investment Earnings	(67)	(242)	(10,000)	(10,000)
Other	-	-	-	(91,432)
Transfer In	-	-	-	-
Expenses / Expenditure	**48,797**	**1,831**	**-**	**-**
Capital Outlay	48,797	-	-	-
Non-cash expenditures	-	1,831	-	-
Salaries & Wages	-	-	-	-
Transfer Out	-	-	-	-
420 - LAWLER RANCH MAINT DIST (PR 7513)	**480,444**	**28,352**	**(8,504)**	**(25,909)**
Revenues / Funding Source	**(360,198)**	**(363,396)**	**(652,916)**	**(665,283)**
Investment Earnings	(7,163)	(1,024)	(15,700)	(15,700)
Other	-	-	(222,281)	(222,281)
Special Asessments	(350,335)	(359,672)	(412,235)	(424,602)
Transfer In	(2,700)	(2,700)	(2,700)	(2,700)
Expenses / Expenditure	**840,642**	**391,748**	**644,412**	**639,374**
Capital Outlay	371	-	-	-
Interdepartmental Charges	53,108	142,662	216,946	210,327
Non-cash expenditures	-	4,469	-	-
Non-recurring	463,676	30,275	227,600	227,600
Payroll Benefits & Taxes	3,074	3,494	3,047	3,047
Prof Services	2,698	2,609	1,719	3,000
Salaries & Wages	-	40	-	-
Services & Supplies	288,115	173,901	160,800	161,100
Transfer Out	29,600	34,300	34,300	34,300
422 - MARINA VILLAGE ASSESSMENT DISTRICT	**(48,763)**	**(46,578)**	**(149,665)**	**(145,204)**
Revenues / Funding Source	**(52,328)**	**(52,181)**	**(151,337)**	**(147,304)**
Investment Earnings	(249)	(102)	-	-
Other	-	-	(99,258)	(95,225)
Special Asessments	(52,079)	(52,079)	(52,079)	(52,079)
Expenses / Expenditure	**3,565**	**5,603**	**1,672**	**2,100**

Non-cash expenditures	-	1,910	-	-
Prof Services	620	509	172	500
Services & Supplies	1,945	2,184	500	600
Transfer Out	1,000	1,000	1,000	1,000
425 - BLOSSOM MAINT ASSESSMENT DIST-PROJ 7510	**2,714**	**(5,239)**	**(41)**	**(3,064)**
Revenues / Funding Source	**(19,591)**	**(20,103)**	**(41,749)**	**(44,545)**
Investment Earnings	(60)	(52)	(300)	(300)
Other	-	-	(18,469)	(20,576)
Special Asessments	(19,531)	(20,051)	(22,980)	(23,669)
Expenses / Expenditure	**22,305**	**14,863**	**41,708**	**41,481**
Interdepartmental Charges	7,327	4,753	7,228	7,007
Non-cash expenditures	-	416	-	-
Non-recurring	-	-	22,900	22,300
Payroll Benefits & Taxes	237	269	174	174
Prof Services	742	633	206	800
Salaries & Wages	-	40	-	-
Services & Supplies	12,399	7,154	9,600	9,600
Transfer Out	1,600	1,600	1,600	1,600
430 - HERITAGE MAIN ASSESSMENT DIST -PROJ 7511	**14,597**	**(20,920)**	**(117,908)**	**(63,581)**
Revenues / Funding Source	**(174,648)**	**(194,220)**	**(327,335)**	**(271,969)**
Investment Earnings	(534)	(106)	(200)	(200)
Other	-	-	(133,021)	(77,655)
Special Asessments	(146,214)	(146,214)	(146,214)	(146,214)
Transfer In	(27,900)	(47,900)	(47,900)	(47,900)
Expenses / Expenditure	**189,244**	**173,300**	**209,427**	**208,388**
Interdepartmental Charges	39,273	62,653	83,668	81,116
Non-cash expenditures	-	1,483	-	-
Non-recurring	-	-	12,900	12,900
Payroll Benefits & Taxes	1,182	1,344	1,172	1,172
Prof Services	1,857	1,759	687	2,000
Salaries & Wages	-	40	-	-
Services & Supplies	132,032	91,122	96,100	96,300
Transfer Out	14,900	14,900	14,900	14,900
435 - MONTEBELLO VISTA MAIN ASSESS DISTRICT	**13,282**	**13,670**	**(73,080)**	**(60,745)**

Revenues / Funding Source	**(42,594)**	**(42,467)**	**(142,813)**	**(127,532)**
Charges for Services	-	-	-	-
Investment Earnings	(244)	(117)	(600)	(600)
Other	-	-	(99,863)	(84,582)
Special Asessments	(36,450)	(36,450)	(36,450)	(36,450)
Transfer In	(5,900)	(5,900)	(5,900)	(5,900)
Expenses / Expenditure	**55,877**	**56,137**	**69,733**	**66,787**
Interdepartmental Charges	10,803	11,522	17,522	16,988
Non-cash expenditures	-	1,620	-	-
Payroll Benefits & Taxes	237	269	174	174
Prof Services	1,386	1,283	412	1,400
Services & Supplies	39,651	37,644	47,825	44,425
Transfer Out	3,800	3,800	3,800	3,800
445 - PETERSON-MAINTENANCE ASSESSMENT DISTRICT	**33,084**	**(64,404)**	**(6,705)**	**(14,516)**
Revenues / Funding Source	**(223,874)**	**(229,133)**	**(271,993)**	**(279,870)**
Investment Earnings	(738)	(68)	-	-
Other	-	-	(9,438)	(9,438)
Special Asessments	(223,136)	(229,065)	(262,555)	(270,432)
Expenses / Expenditure	**256,958**	**164,729**	**265,288**	**265,354**
Interdepartmental Charges	9,012	14,403	33,511	32,489
Non-cash expenditures	-	582	-	-
Non-recurring	-	-	44,344	44,344
Payroll Benefits & Taxes	1,182	1,747	1,521	1,521
Prof Services	1,424	1,345	412	1,500
Salaries & Wages	-	40	-	-
Services & Supplies	228,939	130,213	169,100	169,100
Transfer Out	16,400	16,400	16,400	16,400
446 - PETERSON RANCH-COMMUNITY FACILITIES DST	**18,403**	**2,759**	**(16,973)**	**(4,743)**
Revenues / Funding Source	**(136,250)**	**(139,108)**	**(159,095)**	**(163,838)**
Investment Earnings	(391)	(128)	(200)	(200)
Other	-	-	(794)	(794)
Special Asessments	(135,858)	(138,980)	(158,101)	(162,844)
Expenses / Expenditure	**154,652**	**141,868**	**142,122**	**159,095**
Non-cash expenditures	-	24	-	-

Prof Services	855	1,285	1,500	1,500
Services & Supplies	2,198	2,236	2,300	2,300
Transfer Out	151,600	138,322	138,322	155,295
448 - RAILROAD AVE MAINTENANCE ASSESSMENT DIST	**5,864**	**149**	**(6,396)**	**(5,237)**
Revenues / Funding Source	**(7,827)**	**(8,044)**	**(39,278)**	**(39,675)**
Investment Earnings	(77)	(88)	(200)	(200)
Other	-	-	(30,878)	(31,029)
Special Asessments	(7,750)	(7,956)	(8,200)	(8,446)
Expenses / Expenditure	**13,691**	**8,193**	**32,882**	**34,438**
Interdepartmental Charges	3,702	4,753	10,075	9,768
Non-cash expenditures	-	624	-	-
Non-recurring	6,658	-	20,000	20,000
Prof Services	551	440	137	500
Salaries & Wages	-	40	-	-
Services & Supplies	2,080	1,637	1,970	3,470
Transfer Out	700	700	700	700
449 - VIC HAR-DREDGING MAD	**(105,871)**	**(104,211)**	**(321,517)**	**(324,925)**
Revenues / Funding Source	**(110,915)**	**(113,524)**	**(327,717)**	**(331,125)**
Investment Earnings	(548)	(228)	(100)	(100)
Other	-	-	(214,017)	(214,017)
Transfer In	(110,367)	(113,296)	(113,600)	(117,008)
Expenses / Expenditure	**5,043**	**9,313**	**6,200**	**6,200**
Non-cash expenditures	-	4,288	-	-
Prof Services	629	429	600	600
Services & Supplies	2,614	2,796	3,800	3,800
Transfer Out	1,800	1,800	1,800	1,800
453 - VICTORIAN HARBOR - ZONE A	**(13,596)**	**(18,253)**	**(9,467)**	**(10,752)**
Revenues / Funding Source	**(101,904)**	**(105,045)**	**(281,072)**	**(284,545)**
Investment Earnings	(6)	(440)	(700)	(700)
Other	-	-	(164,571)	(164,571)
Special Asessments	(101,898)	(104,605)	(115,801)	(119,274)
Expenses / Expenditure	**88,308**	**86,792**	**271,604**	**273,793**
Interdepartmental Charges	6,515	18,724	28,473	27,605
Non-cash expenditures	-	3,301	-	-

Non-recurring	-	-	167,700	167,700
Payroll Benefits & Taxes	709	806	703	703
Prof Services	237	132	34	300
Salaries & Wages	-	40	-	-
Services & Supplies	47,736	29,963	42,194	43,700
Transfer Out	33,110	33,826	32,500	33,785
454 - VICTORIAN HARBOR - ZONE B	**(2,604)**	**(5,717)**	**(15,091)**	**(17,048)**
Revenues / Funding Source	**(30,235)**	**(30,878)**	**(58,012)**	**(66,293)**
Investment Earnings	(25)	(64)	(200)	(200)
Other	(7,500)	(7,500)	(31,773)	(39,273)
Special Asessments	(22,710)	(23,314)	(26,039)	(26,820)
Expenses / Expenditure	**27,632**	**25,161**	**42,921**	**49,245**
Interdepartmental Charges	4,846	6,914	10,513	10,193
Non-cash expenditures	-	640	-	-
Non-recurring	-	-	6,600	6,600
Payroll Benefits & Taxes	355	403	352	352
Prof Services	153	68	34	200
Salaries & Wages	-	40	-	-
Services & Supplies	14,158	8,818	16,922	23,400
Transfer Out	8,120	8,280	8,500	8,500
455 - VICTORIAN HARBOR - ZONE C	**(52,992)**	**(18,643)**	**32,692**	**(72,117)**
Revenues / Funding Source	**(269,231)**	**(274,234)**	**(348,126)**	**(449,051)**
Investment Earnings	(236)	(470)	-	-
Other	-	-	(52,854)	(147,609)
Special Asessments	(179,395)	(184,164)	(205,672)	(211,842)
Transfer In	(89,600)	(89,600)	(89,600)	(89,600)
Expenses / Expenditure	**216,239**	**255,591**	**380,818**	**376,934**
Interdepartmental Charges	96,547	172,836	240,929	233,579
Non-cash expenditures	-	2,988	-	-
Non-recurring	-	-	2,400	2,400
Payroll Benefits & Taxes	1,064	1,209	1,055	1,055
Prof Services	233	549	34	300
Salaries & Wages	-	40	-	-
Services & Supplies	75,134	33,753	92,200	95,400

Transfer Out	43,260	44,216	44,200	44,200
458 - VICTORIAN HARBOR - ZONE E	**30,463**	**(14,629)**	**(5,141)**	**(7,433)**
Revenues / Funding Source	**(60,009)**	**(61,314)**	**(110,627)**	**(112,678)**
Investment Earnings	(388)	(109)	(300)	(300)
Other	-	-	(41,970)	(41,970)
Special Asessments	(59,621)	(61,205)	(68,357)	(70,408)
Transfer In	-	-	-	-
Expenses / Expenditure	**90,472**	**46,685**	**105,486**	**105,245**
Interdepartmental Charges	12,706	6,193	19,055	18,474
Non-cash expenditures	-	844	-	-
Non-recurring	24,700	-	34,800	34,800
Payroll Benefits & Taxes	473	537	471	471
Prof Services	199	103	34	200
Salaries & Wages	-	40	-	-
Services & Supplies	32,690	18,844	30,426	30,600
Transfer Out	19,704	20,123	20,700	20,700
459 - VICTORIAN HARBOR - ZONE F	**(28,061)**	**(40,626)**	**(4,691)**	**(6,347)**
Revenues / Funding Source	**(96,620)**	**(100,167)**	**(575,605)**	**(579,498)**
Investment Earnings	(143)	(1,126)	(2,300)	(2,300)
Other	-	-	(462,776)	(463,353)
Special Asessments	(96,478)	(99,041)	(110,529)	(113,845)
Expenses / Expenditure	**68,559**	**59,540**	**570,914**	**573,151**
Interdepartmental Charges	4,176	6,193	19,165	18,580
Non-cash expenditures	-	9,285	-	-
Non-recurring	-	-	493,700	493,700
Payroll Benefits & Taxes	473	537	471	471
Prof Services	202	105	34	300
Salaries & Wages	-	40	-	-
Services & Supplies	32,735	11,729	25,044	27,600
Transfer Out	30,973	31,651	32,500	32,500
460 - HWY12 LANDSCAPE M.A.D.	**(10,562)**	**8,066**	**8,713**	**33,072**
Revenues / Funding Source	**(48,000)**	**(49,196)**	**(86,365)**	**(64,520)**
Intergovernmental	(28,000)	(28,000)	(28,000)	(28,000)
Other	-	(1,196)	(38,365)	(16,520)

Transfer In	(20,000)	(20,000)	(20,000)	(20,000)
Expenses / Expenditure	**37,438**	**57,262**	**95,078**	**97,592**
Interdepartmental Charges	33,678	53,579	81,478	78,992
Non-recurring	-	-	-	-
Services & Supplies	3,760	3,683	13,600	18,600
461 - SUISUN CITY CFD #2	**(63)**	**6,322**	**(9,304)**	**(33,892)**
Revenues / Funding Source	**(619,506)**	**(628,156)**	**(722,504)**	**(743,992)**
Investment Earnings	(10)	(45)	-	-
Other	-	-	(6,231)	(6,231)
Special Asessments	(619,496)	(628,110)	(716,273)	(737,761)
Expenses / Expenditure	**619,443**	**634,478**	**713,200**	**710,100**
Non-cash expenditures	-	187	-	-
Prof Services	3,797	-	4,000	4,000
Services & Supplies	10,086	12,462	8,500	10,300
Transfer Out	605,561	621,829	700,700	695,800
462 - MCCOY CREEK TAX ZONE 2	**(1,122)**	**(3,788)**	**(25,267)**	**(25,737)**
Revenues / Funding Source	**(9,066)**	**(9,248)**	**(34,081)**	**(34,370)**
Investment Earnings	(1)	(58)	(100)	(100)
Other	-	-	(24,361)	(24,361)
Special Asessments	(9,065)	(9,190)	(9,620)	(9,909)
Expenses / Expenditure	**7,945**	**5,460**	**8,814**	**8,633**
Interdepartmental Charges	5,500	3,889	5,914	5,733
Non-cash expenditures	-	490	-	-
Non-recurring	-	-	-	-
Prof Services	1,755	-	1,800	1,800
Services & Supplies	389	781	800	800
Transfer Out	300	300	300	300
464 - MCCOY CREEK PARK ASSMT DISTRICT	**(953)**	**1,864**	**(486)**	**(17,749)**
Revenues / Funding Source	**(7,626)**	**(7,646)**	**(27,166)**	**(44,075)**
Investment Earnings	(12)	(101)	(200)	(200)
Other	-	-	(18,008)	(34,648)
Special Asessments	(7,614)	(7,545)	(8,958)	(9,227)
Expenses / Expenditure	**6,673**	**9,511**	**26,680**	**26,326**
Interdepartmental Charges	5,003	7,634	11,608	11,254

Non-cash expenditures	-	698	-	-
Non-recurring	-	-	12,800	12,800
Prof Services	920	427	172	172
Services & Supplies	251	252	1,600	1,600
Transfer Out	500	500	500	500
465 - AMBERWOOD TZ1	**(782)**	**(732)**	**(409)**	**(3,227)**
Revenues / Funding Source	**(15,399)**	**(15,716)**	**(67,850)**	**(70,700)**
Investment Earnings	(39)	(146)	(1,000)	(1,000)
Other	-	-	(50,750)	(53,117)
Special Asessments	(15,359)	(15,570)	(16,100)	(16,583)
Expenses / Expenditure	**14,616**	**14,983**	**67,441**	**67,473**
Interdepartmental Charges	6,686	10,082	15,332	14,864
Non-cash expenditures	-	1,064	-	-
Non-recurring	-	-	46,000	46,000
Payroll Benefits & Taxes	355	403	353	353
Prof Services	1,755	-	172	172
Salaries & Wages	-	40	-	-
Services & Supplies	4,620	2,194	4,384	4,884
Transfer Out	1,200	1,200	1,200	1,200
466 - PETERSON TAX ZONE 3 CFD	**1,354**	**7,185**	**1,983**	**(879)**
Revenues / Funding Source	**(9,365)**	**(9,575)**	**(53,234)**	**(53,528)**
Investment Earnings	(60)	(140)	(900)	(900)
Other	-	-	(42,534)	(42,534)
Special Asessments	(9,305)	(9,434)	(9,800)	(10,094)
Expenses / Expenditure	**10,719**	**16,759**	**55,217**	**52,649**
Interdepartmental Charges	6,248	9,074	18,617	18,049
Non-cash expenditures	-	892	-	-
Non-recurring	-	-	27,000	25,000
Prof Services	1,755	-	1,800	1,800
Services & Supplies	2,216	6,293	7,300	7,300
Transfer Out	500	500	500	500
467 - SUMMERWOOD TAX ZONE 5	**(2,959)**	**14,009**	**64**	**(2,498)**
Revenues / Funding Source	**(12,081)**	**(12,378)**	**(41,044)**	**(43,312)**
Investment Earnings	(11)	(143)	(500)	(500)

Other	-	-	(27,844)	(29,731)
Special Asessments	(12,069)	(12,235)	(12,700)	(13,081)
Expenses / Expenditure	**9,122**	**26,387**	**41,108**	**40,814**
Interdepartmental Charges	3,136	4,177	6,352	6,158
Non-cash expenditures	-	596	-	-
Non-recurring	-	-	11,000	10,900
Payroll Benefits & Taxes	355	403	353	353
Prof Services	1,755	-	103	103
Services & Supplies	3,476	811	2,900	2,900
Transfer Out	400	20,400	20,400	20,400
468 - CFD#2 TAX ZONE#6 -WALMART	**198**	**1,496**	**903**	**(5,324)**
Revenues / Funding Source	**(26,643)**	**(27,049)**	**(49,827)**	**(54,155)**
Investment Earnings	(51)	(92)	(300)	(300)
Other	-	-	(21,627)	(25,118)
Special Asessments	(26,592)	(26,957)	(27,900)	(28,737)
Expenses / Expenditure	**26,841**	**28,545**	**50,730**	**48,831**
Interdepartmental Charges	13,049	20,596	26,174	25,375
Non-cash expenditures	-	514	-	-
Non-recurring	-	-	20,000	18,900
Payroll Benefits & Taxes	355	403	353	353
Prof Services	1,755	-	103	103
Salaries & Wages	-	40	-	-
Services & Supplies	11,682	6,992	4,100	4,100
469 - SUISUN CFD NO.3	**(1,657)**	**3,614**	**200**	**(2,090)**
Revenues / Funding Source	**(68,796)**	**(69,734)**	**(71,103)**	**(73,193)**
Investment Earnings	(81)	(76)	(100)	(100)
Other	-	-	(1,345)	(1,345)
Special Asessments	(68,715)	(69,658)	(69,658)	(71,748)
Expenses / Expenditure	**67,139**	**73,348**	**71,303**	**71,103**
Non-cash expenditures	-	27	-	-
Prof Services	2,076	-	2,100	2,100
Services & Supplies	1,263	2,998	3,000	3,000
Transfer Out	63,800	70,323	66,203	66,003
705 - VEH/EQUIP MAINTENANCE ISF	**(63,444)**	**(28,393)**	**(443)**	**(226,520)**

Revenues / Funding Source	**(143,183)**	**(144,420)**	**(143,500)**	**(378,341)**
Charges for Services	(142,600)	(142,600)	(142,600)	(148,300)
Intergovernmental	-	(853)	(900)	(900)
Investment Earnings	(583)	(457)	-	-
Other	-	(510)	-	(229,141)
Expenses / Expenditure	**79,739**	**116,027**	**143,057**	**151,821**
Interdepartmental Charges	24,784	26,058	30,555	28,693
Non-cash expenditures	-	4,629	-	-
Non-recurring	4,693	-	4,700	5,000
Payroll Benefits & Taxes	11,562	14,751	11,117	11,117
Personnel Services	-	1,200	2,079	2,079
Prof Services	-	-	-	-
Salaries & Wages	16,821	17,920	18,932	18,932
Services & Supplies	21,878	51,469	75,674	86,000
706 - VEH/EQUIP REPLACEMENT ISF	**(108,488)**	**(25,961)**	**(727,328)**	**(578,355)**
Revenues / Funding Source	**(538,432)**	**(620,933)**	**(2,532,245)**	**(2,544,674)**
Charges for Services	(522,500)	(616,610)	(787,571)	(800,000)
Investment Earnings	(2,987)	(3,980)	(28,600)	(28,600)
Other	-	(343)	(1,716,074)	(1,716,074)
Sales of Assets	(12,946)	-	-	-
Expenses / Expenditure	**429,944**	**594,972**	**1,804,917**	**1,966,319**
Capital Outlay	-	17,889	200,000	200,000
Contigency	-	-	1,229,300	1,229,300
Interdepartmental Charges	7,200	72,275	80,651	82,019
Non-cash expenditures	182,390	213,947	-	-
Services & Supplies	240,354	290,861	294,966	455,000
710 - NETWORK MAINTENANCE I.S. FUND	**(26,468)**	**(76,732)**	**(72,332)**	**0**
Revenues / Funding Source	**(398,625)**	**(481,468)**	**(688,874)**	**(669,329)**
Charges for Services	(392,900)	(468,934)	(377,429)	(216,338)
Franchise Fees	-	-	-	-
Intergovernmental	(5,642)	(11,750)	(10,000)	(10,000)
Investment Earnings	(83)	(785)	(3,000)	(3,000)
Other	-	-	(172,872)	(314,418)
Transfer In	-	-	(125,573)	(125,573)

Expenses / Expenditure	**372,157**	**404,736**	**616,542**	**669,329**
Contigency	-	-	-	-
Interdepartmental Charges	18,200	46,056	33,690	34,937
Non-cash expenditures	15,354	6,556	25,000	25,000
Non-recurring	6,093	19,842	49,000	99,000
Payroll Benefits & Taxes	61,103	63,997	101,421	84,820
Personnel Services	-	12,016	15,807	15,807
Prof Services	13,000	24,000	45,000	45,000
Salaries & Wages	154,067	132,639	222,124	240,265
Services & Supplies	104,339	99,630	124,500	124,500
712 - Dispatch - P/S	**(45,472)**	**(30,502)**	**(233,041)**	**(0)**
Revenues / Funding Source	**(1,163,788)**	**(1,694,668)**	**(2,204,970)**	**(1,901,737)**
Charges for Services	(1,125,656)	(1,494,138)	(1,738,644)	(1,435,411)
Intergovernmental	-	(158,984)	(405,043)	(405,043)
Investment Earnings	(55)	(216)	-	-
Licenses & Permits	(38,078)	(41,329)	(30,900)	(30,900)
Other	-	-	(30,383)	(30,383)
Transfer In	-	-	-	-
Expenses / Expenditure	**1,118,317**	**1,664,165**	**1,971,929**	**1,901,737**
Interdepartmental Charges	17,300	262,613	240,292	230,612
Non-cash expenditures	-	2,181	-	-
Non-recurring	8,761	21,270	67,000	67,000
Payroll Benefits & Taxes	263,148	412,492	475,401	434,565
Personnel Services	-	85,090	93,981	96,061
Prof Services	-	-	-	17,500
Salaries & Wages	661,861	708,543	845,555	806,299
Services & Supplies	167,247	171,976	249,700	249,700
713 - PW MAINTENANCE-INTERNAL SERVICE	**(11)**	**(21,239)**	**42,003**	**(0)**
Revenues / Funding Source	**(1,044,524)**	**(1,527,288)**	**(2,372,768)**	**(2,309,797)**
Charges for Services	(979,152)	(1,400,542)	(2,207,668)	(2,123,448)
Intergovernmental	(57,886)	(126,657)	(84,300)	(84,300)
Investment Earnings	(59)	(89)	-	-
Other	(7,427)	-	(800)	(22,049)
Transfer In	-	-	(80,000)	(80,000)

Expenses / Expenditure	**1,044,514**	**1,506,050**	**2,414,770**	**2,309,797**
Interdepartmental Charges	152,200	228,507	365,947	365,700
Non-cash expenditures	-	958	-	-
Non-recurring	108	3,947	232	232
Payroll Benefits & Taxes	369,456	501,419	763,119	689,012
Personnel Services	-	50,429	107,356	107,356
Prof Services	811	73	800	800
Salaries & Wages	454,484	619,177	1,049,430	1,009,643
Services & Supplies	67,454	101,539	127,886	137,054
715 - LIABILITY INSURANCE RESERVE FUND	**212,511**	**(213,374)**	**(130,369)**	**-**
Revenues / Funding Source	**(338,641)**	**(874,914)**	**(1,340,454)**	**(1,434,184)**
Charges for Services	(321,200)	(834,478)	(831,979)	(925,709)
Intergovernmental	-	(40,283)	(16,200)	(16,200)
Investment Earnings	-	(153)	-	-
Other	(17,441)	-	(492,275)	(492,275)
Expenses / Expenditure	**551,152**	**661,539**	**1,210,085**	**1,434,184**
Capital Outlay	-	-	-	50,000
Interdepartmental Charges	21,400	16,205	19,582	19,582
Non-cash expenditures	84,325	31,785	-	-
Non-recurring	50	-	216,600	175,000
Payroll Benefits & Taxes	12,136	16,011	22,348	17,452
Personnel Services	-	1,228	2,573	2,573
Prof Services	-	-	1,500	1,500
Salaries & Wages	33,342	35,828	43,777	43,777
Services & Supplies	399,899	560,482	903,705	1,124,300
Transfer Out	-	-	-	-
721 - RECREATION/COMMUNITY EVENTS	**-**	**-**	**24,564**	**(36)**
Revenues / Funding Source	**-**	**-**	**(36)**	**(24,636)**
Other	-	-	(36)	(24,636)
Expenses / Expenditure	**-**	**-**	**24,600**	**24,600**
Non-recurring	-	-	24,600	24,600
750 - WORKERS COMP SELF INSURANCE FUND	**(24,132)**	**(222,190)**	**(510,009)**	**(411,726)**
Revenues / Funding Source	**(692,785)**	**(875,950)**	**(1,628,959)**	**(1,628,959)**
Charges for Services	(686,415)	(870,559)	(817,357)	(817,357)

Intergovernmental	-	(1,191)	(1,200)	(1,200)
Investment Earnings	(6,103)	(2,200)	(8,600)	(8,600)
Other	(268)	(2,000)	(801,802)	(801,802)
Expenses / Expenditure	**668,652**	**653,760**	**1,118,950**	**1,217,233**
Contigency	-	-	250,000	250,000
Interdepartmental Charges	24,300	20,844	29,434	29,949
Non-cash expenditures	260,915	(28,202)	-	-
Non-recurring	427	2,116	600	10,000
Payroll Benefits & Taxes	34,281	22,726	42,813	37,581
Personnel Services	-	1,191	2,531	2,531
Prof Services	35,786	30,171	34,200	35,000
Salaries & Wages	33,115	97,097	312,772	312,772
Services & Supplies	279,828	507,818	446,600	539,400
765 - UNEMPLOYMENT SELF INSURANCE FUND	**4,237**	**(5,701)**	**(2,413)**	**(2,938)**
Revenues / Funding Source	**(72,380)**	**(14,609)**	**(13,000)**	**(15,525)**
Charges for Services	(12,380)	(14,609)	(13,000)	(15,000)
Other	-	-	-	(525)
Transfer In	(60,000)	-	-	-
Expenses / Expenditure	**76,616**	**8,908**	**10,587**	**12,587**
Interdepartmental Charges	300	484	2,587	2,587
Prof Services	-	-	-	-
Services & Supplies	76,316	8,424	8,000	10,000
901 - Successor Agency/Administration Fund	**(10,084)**	**(2,174)**	**(9,324)**	**(154,204)**
Revenues / Funding Source	**(243,062)**	**(250,000)**	**(250,000)**	**(394,198)**
Intergovernmental	(243,062)	(250,000)	(250,000)	(250,000)
Other	-	-	-	(144,198)
Expenses / Expenditure	**232,978**	**247,826**	**240,676**	**239,994**
Interdepartmental Charges	58,100	56,829	41,919	41,417
Non-recurring	8	-	3,000	3,000
Payroll Benefits & Taxes	60,068	54,204	49,770	49,015
Personnel Services	-	8,024	7,553	7,553
Prof Services	23,849	35,927	14,699	14,699
Salaries & Wages	87,790	89,576	120,335	120,909
Services & Supplies	3,162	3,266	3,400	3,400

902 - RDA Obligation Retirement Fund	**(3,709,801)**	**(1,455)**	**(74,393)**	**(3,649,376)**
Revenues / Funding Source	**(5,605,759)**	**(7,018,728)**	**(6,213,894)**	**(9,788,456)**
Intergovernmental	(5,555,221)	(6,742,155)	(6,208,894)	(6,208,894)
Investment Earnings	(50,538)	(62,319)	(5,000)	(5,000)
Other	-	(214,254)	-	(3,574,562)
Sales of Assets	-	-	-	-
Expenses / Expenditure	**1,895,958**	**7,017,274**	**6,139,501**	**6,139,080**
Debt Interest Payment	1,705,877	1,585,787	1,702,325	1,702,325
Debt Principal Payment	-	-	3,663,550	3,663,550
Interdepartmental Charges	6,401	9,074	13,799	13,378
Non-cash expenditures	-	2,757,373	-	-
Non-recurring	-	2,140,155	-	-
Prof Services	54,348	36,270	28,927	28,927
Salaries & Wages	22,104	27,404	55,700	55,700
Services & Supplies	107,229	461,210	675,200	675,200
903 - SA-HOUSING	**65,026**	**(1,103,037)**	**(998,896)**	**(3,932,232)**
Revenues / Funding Source	**(265,965)**	**(1,543,399)**	**(1,688,127)**	**(4,622,775)**
Charges for Services	(1,000)	(10,750)	(2,000)	(2,000)
Investment Earnings	(31,012)	(29,294)	(8,000)	(8,000)
Other	(233,953)	(572,742)	(1,671,827)	(4,606,475)
Sales of Assets	-	(922,838)	-	-
Transfer In	-	(7,775)	(6,300)	(6,300)
Expenses / Expenditure	**330,991**	**440,361**	**689,231**	**690,543**
Interdepartmental Charges	31,335	55,893	55,950	55,987
Non-recurring	-	500	25,200	25,200
Payroll Benefits & Taxes	91,969	105,037	126,282	126,407
Personnel Services	-	13,600	20,445	20,445
Prof Services	33,479	64,513	137,400	137,400
Salaries & Wages	166,525	193,851	315,104	316,253
Services & Supplies	7,683	6,969	8,850	8,850
907 - ALMOND GARDENS-PROPERTY MANAGEMENT	**(68,964)**	**(8,560)**	**14,076**	**0**
Revenues / Funding Source	**(443,793)**	**(476,141)**	**(519,025)**	**(512,568)**
Charges for Services	(440,857)	(469,095)	(363,600)	(363,600)
Fines & Forfeitures	-	(840)	-	-

Investment Earnings	(437)	(87)	-	-
Other	(2,499)	(6,119)	(155,425)	(148,968)
Expenses / Expenditure	**374,829**	**467,582**	**533,101**	**512,568**
Contigency	-	-	250,000	229,102
Interdepartmental Charges	8,000	14,575	13,501	13,866
Non-cash expenditures	-	8,729	-	-
Non-recurring	1,532	995	-	-
Prof Services	60,626	54,134	88,400	88,400
Salaries & Wages	-	13,722	-	-
Services & Supplies	239,671	310,428	116,200	116,200
Transfer Out	65,000	65,000	65,000	65,000
908 - RDA ASSET MANAGEMENT	**(95)**	**44,467**	**(10,759)**	**(47,901)**
Revenues / Funding Source	**(58,883)**	**(11,962)**	**(85,000)**	**(116,302)**
Charges for Services	(49,582)	(2,352)	(74,000)	(74,000)
Fines & Forfeitures	-	-	(700)	(700)
Investment Earnings	(0)	(310)	(1,000)	(1,000)
Other	-	-	-	(26,802)
Transfer In	(9,300)	(9,300)	(9,300)	(13,800)
Expenses / Expenditure	**58,787**	**56,429**	**74,241**	**68,401**
Debt Principal Payment	3,207	3,207	3,200	3,200
Interdepartmental Charges	3,487	2,904	3,491	3,451
Non-recurring	-	-	-	-
Services & Supplies	52,094	50,319	67,550	61,750
Transfer Out	-	-	-	-
909 - MARINA	**659,415**	**268,285**	**(1,121,160)**	**(588,844)**
Revenues / Funding Source	**(326,374)**	**(468,937)**	**(1,886,701)**	**(1,341,701)**
Charges for Services	(259,881)	(253,000)	(251,000)	(251,000)
Fines & Forfeitures	(411)	(758)	(1,240)	(1,240)
Intergovernmental	(55,000)	(210,115)	(330,000)	(330,000)
Investment Earnings	(11,073)	(278)	(3,000)	(3,000)
Other	(10)	(30)	(751,961)	(751,961)
Transfer In	-	(4,756)	(549,500)	(4,500)
Expenses / Expenditure	**985,789**	**737,221**	**765,541**	**752,857**
Capital Outlay	604,940	318,557	330,000	330,000

Contigency	-	-	-	-
Debt Principal Payment	17,505	17,505	17,500	17,500
Interdepartmental Charges	30,200	54,454	54,030	54,053
Non-cash expenditures	-	6,220	-	-
Non-recurring	29,641	5,301	7,500	7,500
Payroll Benefits & Taxes	65,627	73,587	67,140	63,898
Personnel Services	-	8,363	8,524	8,524
Prof Services	-	-	500	500
Salaries & Wages	133,355	144,402	153,648	144,182
Services & Supplies	100,913	108,832	126,700	126,700
Transfer Out	3,608	-	-	-
919 - MARINA FUEL	**(66,627)**	**(42,194)**	**417,343**	**(124,233)**
Revenues / Funding Source	**(116,734)**	**(88,447)**	**(195,765)**	**(185,765)**
Charges for Services	(115,691)	(87,362)	(91,000)	(81,000)
Investment Earnings	(699)	(93)	(200)	(200)
Other	(345)	(341)	(103,865)	(103,865)
Transfer In	-	(651)	(700)	(700)
Expenses / Expenditure	**50,107**	**46,254**	**613,108**	**61,532**
Interdepartmental Charges	1,500	1,085	1,082	4,505
Non-cash expenditures	-	1,681	-	-
Non-recurring	-	-	2,500	2,500
Payroll Benefits & Taxes	6,086	6,451	6,320	6,320
Personnel Services	-	1,180	1,438	1,438
Salaries & Wages	13,459	13,774	13,869	13,869
Services & Supplies	29,062	22,082	42,900	32,900
Transfer Out	-	-	545,000	-
932 - SECTION 8 - HOUSING CHOICE	**87,548**	**80,223**	**(3,800)**	**(3,800)**
Revenues / Funding Source	**(2,283,003)**	**(2,197,379)**	**(2,505,800)**	**(2,505,800)**
Intergovernmental	(2,283,003)	(2,197,379)	(2,505,100)	(2,505,100)
Investment Earnings	-	-	(700)	(700)
Other	-	-	-	-
Expenses / Expenditure	**2,370,551**	**2,277,602**	**2,502,000**	**2,502,000**
Services & Supplies	2,370,551	2,277,602	2,502,000	2,502,000
935 - CDBG (FEDERAL)	**-**	**-**	**-**	**(27,685)**

Revenues / Funding Source	-	-	-	**(27,685)**
Other	-	-	-	(27,685)
937 - 2002 HOME REHABILITATION	**(1,855)**	**2,041**	**(29,700)**	**(319,092)**
Revenues / Funding Source	**(1,855)**	**(3,755)**	**(29,700)**	**(319,092)**
Charges for Services	(1,800)	(3,000)	(25,800)	(25,800)
Investment Earnings	(55)	(755)	(3,900)	(3,900)
Other	-	-	-	(289,392)
Expenses / Expenditure	-	**5,797**	-	-
Non-cash expenditures	-	5,797	-	-
Services & Supplies	-	-	-	-
945 - HOUSING AUTHORITY - ADMINISTRATION FUND	**19,752**	**72,412**	**(47,483)**	**(49,683)**
Revenues / Funding Source	**(295,949)**	**(276,725)**	**(290,825)**	**(290,825)**
Intergovernmental	(295,380)	(269,087)	(262,700)	(262,700)
Investment Earnings	-	-	(700)	(700)
Other	(569)	-	(19,425)	(19,425)
Transfer In	-	(7,638)	(8,000)	(8,000)
Expenses / Expenditure	**315,701**	**349,137**	**243,342**	**241,142**
Interdepartmental Charges	34,866	41,676	43,248	41,048
Non-recurring	14,703	15,778	3,000	3,000
Payroll Benefits & Taxes	83,640	98,839	66,473	66,473
Personnel Services	-	10,712	11,100	11,100
Prof Services	6,746	13,757	7,300	7,300
Salaries & Wages	135,510	133,284	73,420	73,420
Services & Supplies	40,236	35,091	38,800	38,800
946 - HUD CARES Admin	**(0)**	**-**	**7,450**	**(550)**
Revenues / Funding Source	**(13,768)**	**(31,767)**	-	**(8,000)**
Intergovernmental	(13,768)	(31,767)	-	(8,000)
Investment Earnings	-	-	-	-
Other	-	-	-	-
Expenses / Expenditure	**13,768**	**31,767**	**7,450**	**7,450**
Non-recurring	1,786	830	-	-
Payroll Benefits & Taxes	-	10,008	-	-
Personnel Services	-	924	-	-
Prof Services	106	249	200	200

Salaries & Wages	10,053	15,200	7,000	7,000
Services & Supplies	1,823	4,556	250	250
974 - THEATER	**4,094**	**5,229**	**36,939**	**-**
Revenues / Funding Source	**(51)**	**(100)**	**(5,561)**	**(35,610)**
Charges for Services	-	-	(3,600)	(3,600)
Investment Earnings	(51)	(100)	(500)	(500)
Other	-	-	(1,461)	(31,510)
Transfer In	-	-	-	-
Expenses / Expenditure	**4,145**	**5,329**	**42,500**	**35,610**
Capital Outlay	684	-	38,400	31,510
Debt Principal Payment	3,461	3,461	3,500	3,500
Non-cash expenditures	-	631	-	-
Non-recurring	-	-	-	-
Services & Supplies	-	1,237	600	600
(blank)				
(blank)				
(blank)				
Grand Total	**(3,218,735)**	**(7,510,167)**	**(18,164,972)**	**(21,505,792)**

American Rescue Plan Act (ARPA) Funding Appropriations

Fund	Account	Description	FY 2021-22 Budget	FY 2021-22 Actual	FY 2022-23 Budget	FY 2022-23 Actual	FY 2023-24 Budget	Remaining	Total allocation	Comment
American Rescue Plan Act Fund (Fund 167)										
Resources:										
		ARPA Funds	**3,548,010**	**3,548,010**	**3,548,010**	**3,548,010**	-	-	7,096,020	
		Fund Balance	-	-	**1,090,402**	**1,090,402**	**3,095,391**	**915,409**		
		Interest earnings	-	**12,553**	-	**27,719**	-	-		
Total Resources			**3,548,010**	**3,560,563**	**4,638,412**	**4,666,131**	**3,095,391**	**915,409**		
Expenditures:										
City Hall (CH)										
	167-93140-1917	*Emergency Eye Wash Station (Janitorial needs)*	500	-	-	-	-	-		
City Manager Department (CM)										
	167-85010-1727	*Admin Assistant 2 - CM office (two years)*	47,500	47,500	83,100	83,100	59,400	-	190,000	
Citywide (CW)										
	167-90113-3467	*Temporary Premium Pay (2 years)*	482,400	78,642	669,814	669,814	-	-		
	167-91230-3467	*Premium Pay - ARPA for ISF*			77,600	77,600	-			
	167-91305-1817	*Accounting Custom PR Earnings Report*	3,000	-	-	3,000	-	-	3,000	
	167-91310-1917	*Comcast Internet Speed Increase to 1GB (on-going)*	7,200	-	2,400	2,400	2,400	2,400	7,200	
	167-93105-1917	*Granicus Software for Agenda Packets*	30,000	-	30,000	30,000	-	-	30,000	
	167-93105-1917	*Public Record Request Software*	15,000	-	20,000	15,000	-	-	15,000	
	167-93111-1917	*Phone System upgrade*	50,000	2,135	20,000	20,000	27,865	-	50,000	
	167-93130-1917	*IT Infrastructure (Servers)*	107,000	79,383	30,000	30,000	27,617	-	137,000	
	167-93111-1917	*Council Chamber/Community Center Communication System*	60,000	-	60,000	10,000	50,000	-	60,000	
	167-91140-1917	*City website upgrade*	60,000	9,477	60,000	43,000	27,523	-	80,000	
	167-96440-1917	*ERP System*	335,800	128,560	455,800	250,000	300,000	137,440	816,000	
	167-91140-1917	*Project Manager for ERP Project (two years contract)*	43,500	-	209,220	23,096	100,000	50,904	174,000	
	167-91310-1917	*Public Space Broadband*	-		-	-		50,000	50,000	
	167-93105-1917	*Tablets for the Council Members*	-		-	-		-	10,000	removed
Development Services Department (DS)										
	167-90110-3507	*Development Services Director (two years)*	123,286	123,286	191,600	191,600	-		300,000	
	167-93330-3507	*Economic Development Marketing (EPIC)*	45,000	-	-	-		45,000	45,000	
	167-93340-3507	*Matching Grant Program to update outdoor dining experience (EPIC)*	150,000	-	-	-		-	150,000	removed
	167-91305-1917	*Building Permit software (three years) (Combined with ERP)*	30,000	-	-	-		-	100,000	removed
	167-96310-3507	*Wayfinding/Signage (EPIC)*	75,000		-	-		45,000	45,000	lowered
Finance Department (FIN)										
	167-91305-1817	*Pay by Phone for Water (Combined with ERP)*	5,000	-	-	-		-	5,000	removed
	167-91305-1817	*Business License Online Payment System*	10,000	-	7,000	7,000	3,000	-	10,000	
Fire Department (FD)										
	167-96415-2627	*Lucas Devices (2 sets)*	25,000	25,000	-	-		-	25,000	
	167-96415-2627	*ALS Equipment*	75,000	64,240	-	-		-	75,000	
	167-96310-2627	*Fire Station Bathroom Remodeling/upgrade*					350,000		350,000	New
	167-90110-2627	*Staffing (3 Engineers) (two years)*	163,828	-	-	-		-	655,312	removed
Police Department (PD)										
	167-90110-2357	*Police Officer position (1) for gun violence enforcement (two years)*	120,000	-	139,962	-		-	480,000	removed
	167-90110-2357	*Community Services Officer (1 CSO's) (two years)*	37,500	-	-	-		-	150,000	removed
	167-93120-2357	*Additional (5) Portable Radios*	30,000	8,195	24,000	21,805	-	-	30,000	
	167-91305-2357	*ALPR (Car License Plate Reader) Software/Equipment*	38,500	46,898	35,000	38,500	23,102	-	108,500	
	167-93111-2357	*Evidence Air Scrubber for Narcotics room*	-	-	-	-		-	-	
Public Works Department (PW)										
	167-85190-6017	*Hwy 12 Storm Drain Pipe Line (account 96310 Capital Outlay)*	250,000	23,797	602,103	-	375,900	-	375,900	
	167-91305-6017	*Work Order/Asset Management System (CMMS) (Combined with ERP)*	55,000	-	-	-		-	80,000	removed
	167-91435-6017	*Homelessness Project*	-		-	-	68,000	-	68,000	lowered
	167-96310-6017	*Kellogg Pump Station Channel Enhancement*	-		200,000	-	200,000	-	200,000	
Recreation Parks and Marina Department (RPM)										
	167-96310-8627	*Harbor Theater Improvements & Repairs*	245,000		245,000	-	245,000	-	245,000	
	167-96510-8627	*Community Garden Project*	-		375,000	54,825	320,175	-	375,000	
Transfer Out to Fund 069			1,441,254	1,441,254						
Transfer Out to Fund 010				366,530						
Investment Loss				25,264						
Total Expenditures			**4,161,268**	**2,470,161**	**3,537,599**	**1,570,740**	**2,179,982**	**330,744**	**5,494,912**	
Ending Balance			**(613,258)**	**1,090,402**	**1,100,813**	**3,095,391**	**915,409**	**584,665**		

		Description	FY 2021-22 Budget	FY 2021-22 Actual	FY 2022-23 Budget	FY 2022-23 Actual	FY 2023-24 Budget	Remaining
ARPA Revenue Loss Reimbursement Fund (Fund 069)								
Resources:								
		Revenue	1,441,254	1,441,254	-	-		
		Fund Balance			1,232,654	1,259,950	1,121,436	(1,564)
Total Resources:			1,441,254	1,441,254	1,232,654	1,259,950	1,121,436	(1,564)
Expenditures:								
Citywide (CW)								
	069-90113-3469	*Temporary Premium Pay (2 years)*	133,600	154,686	138,514	138,514	-	-
Public Works (PD)								
	069-85115-3469	*Roads and Streets Improvement Project*			778,000	-	778,000	
Fire Department (FD)								
	069-91455-3469	*Rescue Coats and PPE Equipment*	30,000	26,618	-			-
	069-93140-3469	*Bathroom Remodel (moved to Measure S)*	-		-			-
	069-96415-3469	*Type - 5 Vehicle (moved to Measure S)*	-		-			-
	069-96310-3469	*Fire Station Bathroom Remodeling/upgrade*					300,000	
	069-96415-3469	*Fire Vehicle - Light Rescue*			-			-
Police Department (PD)								
	069-96420-3469	*Bullet proof windows for the front PD*	45,000	-	45,000	-	45,000	-
Total Expenditures:			208,600	181,304	961,514	138,514	1,123,000	-
Ending Balance			1,232,654	1,259,950	271,140	1,121,436	(1,564)	(1,564)

Senior Program Monthly Totals

Programming at the Suisun City Senior Center

2018

- December – 570

2019

- January - 876
- February- 826
- March – 259
- Senior Center was Closed mid-March 2019 due to COVID 19

Programming at the Joe Nelson Community Center

2022

- April (4/14-4/29) – 233
- May – 631
- June – 613
- July – 553
- August – 684
- September – 651
- October – 541
- November – 529
- December – 489
- **Average May-Dec - 618**

2023

- January – 610
- February – 877
- March – 1114
- April – 732
- May – 869
- **Average Jan-May - 840**

FY 2023-24 Proposed Budget

City Council Meeting

June 20, 2023

1

Agenda

- Budget Summary
- Significant Changes
- Personnel Changes
- General Fund Overview
- Measure S Overview
- ARPA Fund 167 (Eligible Categories) Overview
- ARPA Fund 069 (Revenue Loss) Overview
- Options
- Comments/Questions

2

Budget Summary

- General Fund = $24.4M
- Measure S = $3.8M
- All other Funds = $47.1M
- ISF Budget = $9.8M
- Total Op Budget = $85M

3

Significant Changes

Premium Pay conversion

- Public Safety $6/hr.
- Dispatch $4/hr.
- Misc. $2/hr.
  - ➢ Total Cost $1 million (including benefits and incentives)

MOU Negotiations: Salary Adjustments & Reclassifications

- Salary adjustments to 90% of the market median
- Job reclassifications
  - ➢ Total Cost $1.2 million (including benefits and incentives)

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Personnel Changes

Development Services Director (ARPA to Reg.)	Administrative Assistant II (ARPA to Reg.)	Associate Engineer (Fund 188 – Not GF)
Recreation Supervisor (Fund 189 – Not GF)	Account Clerk III (ACII to ACIII) Pending Reclass study	Administrative Assistant (PT to FT)

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General Fund Overview

- Total Resources $22,509,342
  (Includes Beginning Balance of $1,582,738)
- Total Expenditures $24,345,228
- Surplus/Deficit $(1,835,886)
- Reserves (currently) $5,157,644

➢ Deficit will be covered out of reserves but will put reserves below 20% policy

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Measure S Overview

TOTAL RESOURCES	TOTAL EXPENDITURES
$3,754,500	$3,754,500

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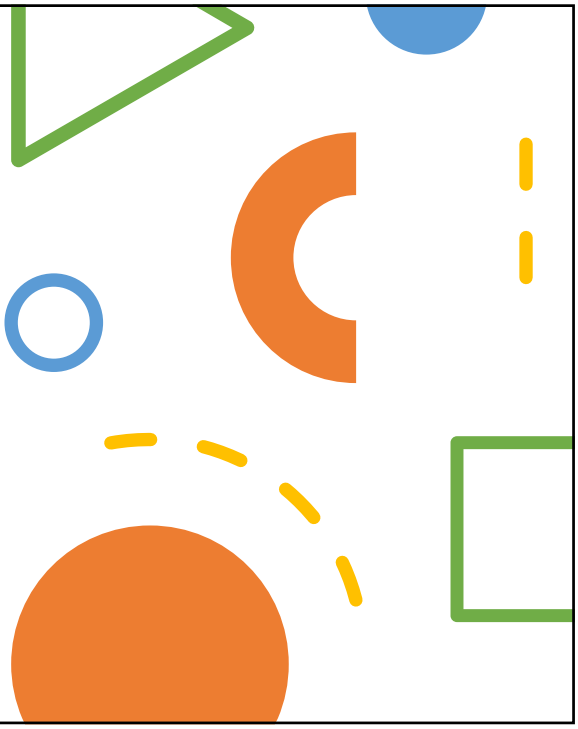
American Rescue Plan Act (ARPA)

- Addition:
  - Pay Off Accrual Leave $140K
- Recommended Re-allocation of funds:
  - Elimination:
    - Public Space Broadband $50K
    - Wayfinding/Signage $45K
  - Lowered:
    - Harbor Theater Improvements by $45K to $200K $45K



8

Revenue Loss Recovery (ARPA)

- Re-allocation of funds:
  - Addition:
    - Pay Off Accrual Leave $185K
  - Recommended Reduction:
    - Roads & Streets Improvement $185K

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Options

- Suspend unspent FY 22/23 major expenditures:
  - ✓Roads and Streets (Measure S/ARPA) $1.2M
    - ✓Alternative cost $330K
  - ✓Fire Station Bathroom Remodeling $650K
    - ✓Alternative cost $155K

  - ✓**Total Savings after the alternatives** **$1,365,000**

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Public Works Equipment List

- *Infrared Asphalt Heaters & Patchers Skid Steer Attachment ($80K - $120K)*
- *Vibratory Plate Compactor ($5K)*
- *Drag Box Attachment for Skid Steer ($10K)*
- *Dump trucks with a Class "C" dump truck ($100K)*
- *Trailer ($20K)*
- *Sweeper Attachment to Skid Steer ($15K)*
- *Asphalt Hot Box ($30K) (added this equipment since the May 30th Meeting)*
- *Contingency 10% ($30K)*
- *Total = $330K*

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Fire Bathroom Project

- The project for the fire wall separation includes framing, drywall (remove + replace), creating access to the "attic space" and some electrical. Estimated cost: $140,000.

- Sewer line is clogging due to a damaged line. The last quote from Roto Rooter was $10,000 in 2020 so staff is assuming an increase in cost to $15,000.

Total $155,000

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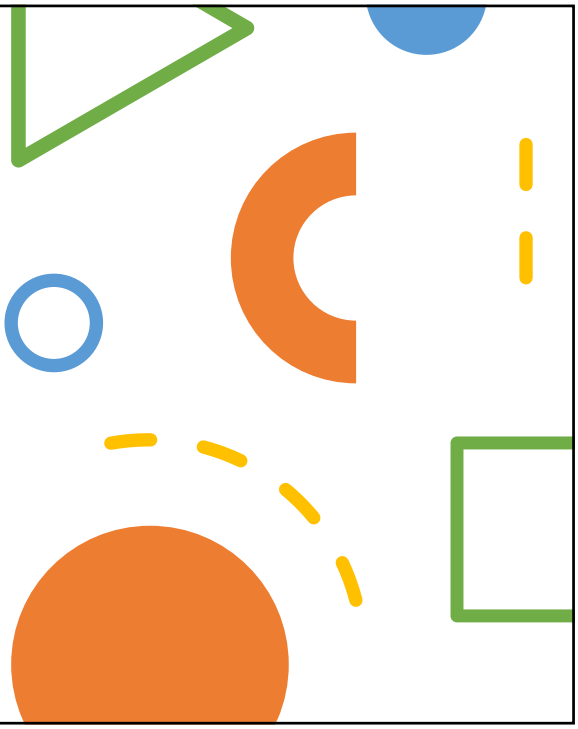
American Rescue Plan Act (ARPA)

- Possible Additional Reallocation of funds:
  - Elimination:
    - Econ Dev Marketing $45K
    - Bullet proof windows $45K



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Senior Center

Fiscal Year	Revenue	Expenditures
2017-18	$35,696	$182,109
2018-19	$42,414	$192,932
2019-20	$31,263	$213,221
2020-21	$1,850	$97,706

- Resuming activities at Senior Center will require ADA updates of at least $132,322 plus cost of design and annual increase in senior programming cost of at least $150,000 for staffing (net of projected rental revenues) and an additional $10,000 to $25,000 for maintenance.

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GF Balancing

- Ending Balance $(1,835,886)
  - Street Repair Project reallocation $870,000
  - Bathroom project reallocation $495,000
  - Ending Balance $(470,886)

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Master Fee Schedule

CPI increase 4.9%

Water Connection Fees – increased

Development Fees – CCI increase

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Adoption of the Fiscal Year 2023-24 Annual Budget

- Council Adoption of Resolution No. 2023 -__: Adopting the Annual Budget for Fiscal Year 2023-24
- Agency Adoption of Resolution No. SA 2023 -__: Adopting the Annual Budget for Fiscal Year 2023-24
- Authority Adoption of Resolution No. HA 2023 -__: Adopting the Annual Budget for Fiscal Year 2023-24
- Council Adoption of Resolution No. 2023 -__: Adopting the Appropriations Limit for Fiscal Year 2023-24
- Council Adoption of Resolution No. 2023 -__: Approving an Annual Update of the Master Fee Schedule

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AGENDA ITEM NO. 23

AGENDA TRANSMITTAL

MEETING DATE: June 20, 2023

CITY AGENDA ITEM: HEARING:
Council Adoption of Resolution No. 2023-___: Placing Liens for Unpaid Waste Collection Service Charges on Certain Lands Situated in the City of Suisun City, County of Solano, State of California.

FISCAL IMPACT: Republic Services, Inc. is requesting that the City Council place liens on 240 delinquent solid waste accounts representing approximately $90,050.75 in uncollected solid waste collection service charges. The City's General Fund will receive twenty dollars per lien and 1.0 percent of the total levy amount to be used as the recording fee and to offset the administrative costs associated with the lien and levy process. Through the lien and levy process, the City will collect on outstanding franchise fees totaling 13.0 percent of the uncollected solid waste service charges when the money actually is received.

STRATEGIC PLAN: Provide Good Governance, Ensure Fiscal Solvency.

BACKGROUND: Republic Services, Inc. provides solid waste collection service for properties located in the City of Suisun City. The Suisun City Code (SCC) Section 8.08.015 requires subscribers to pay the collection charge directly to Republic Services, Inc. In the event that a customer does not pay the collection charges, Republic Services, Inc. must prepare delinquent notices to notify each customer that the account is delinquent and could be subject to a lien/levy process whereby charges would be recorded against the property.

Republic Services, Inc. began actively pursuing collection of delinquent accounts in December 2001. Republic Services, Inc. will request hearings three times per year in order for the Suisun City Council to consider enforcing the lien/levy process for delinquent waste charges

STAFF REPORT: Republic Services, Inc. customers were compared with the owners of record to the parcel information database obtained from Solano County property records. Notification letters were mailed to all known property owners advising them of the lien and levy process. The letters informed the property owners that they could present their reasons for disputing the waste collection charges by either attending the hearing, or by sending letters to the Council prior to the hearing.

Republic Services, Inc. is asking that the City enforce SCC Section 8.08.170 by placing a special assessment/levying a lien on the properties that have delinquent charges. Republic Services, Inc. will verify accounts for payments prior to recording the special assessments.

STAFF RECOMMENDATION: It is recommended that the City Council:

1. Conduct a Hearing on the proposed liens; and
2. Adopt Resolution No. 2023-___: Placing Liens for Unpaid Waste Collection Service Charges on Certain Lands Situated in the City of Suisun City, County of Solano, State of California.

DOCUMENTS ATTACHED:

1. Resolution No. 2023-___: Placing Liens for Unpaid Waste Collection Service Charges on Certain Lands Situated in the City of Suisun City, County of Solano, State of California.
2. Exhibit A - Preliminary Lien List for Waste Collection Service Charges (Exhibit A is a listing of delinquent accounts, as compiled by Republic Services, Inc., and will be updated and made available to the City Council in advance of the meeting.)

PREPARED BY: Lakhwinder Deol, Finance Director
REVIEWED BY: Greg Folsom, City Manager
APPROVED BY: Greg Folsom, City Manager

ATTACHMENTS:

1 Resolution Approving Placing Liens for Unpaid Waste Collection Service Charges.pdf
2 Exhibit A Preliminary Lien List.pdf

RESOLUTION NO. 2023-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY PLACING LIENS FOR UNPAID WASTE COLLECTION SERVICE CHARGES ON CERTAIN LANDS SITUATED IN THE CITY OF SUISUN CITY, COUNTY OF SOLANO, STATE OF CALIFORNIA

WHEREAS, pursuant to the Suisun City Code (SCC) Section 8.08.015 owners of all occupied premises must subscribe to and pay for weekly waste collection service; and

WHEREAS, the premises located in the City of Suisun City, County of Solano, State of California, and described in Exhibit A attached hereto and by this reference incorporated herein, were provided with waste collection service as required by the SCMC Section 8.08.015; and

WHEREAS, pursuant to the provisions of SCC Section 8.08.015**,** all required notices were directed to owners of said properties and said owners failed to make payment for waste collection services as required; and

WHEREAS, as a result thereof, the City of Suisun City has incurred charges for delinquent waste collection charges and administrative costs, which amounts remain unpaid.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Suisun City that pursuant to SCC Section 8.08.170, the City Council does hereby lien said premises, in the amounts applicable to each specific premise as identified in Exhibit A attached hereto and incorporated herein by this reference.

BE IT FURTHER RESOLVED that Exhibit A may be amended to delete any enumerated waste collection service charges and administrative costs paid before liens authorized hereby are forwarded to the County Recorder of Solano County, California.

BE IT FURTHER RESOLVED that the City Clerk is hereby directed to record this Resolution, together with Exhibit A as may be amended, with the Office of the County Recorder of Solano County, California.

BE IT FURTHER RESOLVED that the City Manager of the City of Suisun City is authorized to take such further actions as are necessary or appropriate to implement this Resolution and is also authorized to execute any other document(s) that may be necessary or appropriate to process or release said liens.

PASSED AND ADOPTED at a Regular Meeting of the City Council of the City of Suisun City held on Tuesday the 20th day of June 2023 by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS my hand and the seal of said City this 20th day of June 2023.

_____
Anita Skinner
City Clerk

PRELIMINARY LIEN LISTS
HEARING DATES
Jun-23

Parcel number	Owners Name	Billing Address	Billing Address	Number	Service Address	Service Thru	RSS Charges	City Charge	Release Fee
17418207	TRAN HIEN P	507 ACAPULCO CT	SUISUN CA 94585	507	ACAPULCO COURT	23/01	517.33	25	$20
3235421	ZHAO JIANG	8 PERRY DRIVE PRINCETON jUNCTION	NEW JERSEY NJ 8550	62	ALEXANDER WAY	23/02	320.74	25	$20
17321411	REY MICHAEL JT	1319 AMADOR WY	SUISUN CITY CA 94585	1319	AMADOR WAY	23/03	327.18	25	$20
17353603	VELEZ JOSE M	905 ANDERSON DR	SUISUN CA 94585	905	ANDERSON DRIVE	23/01	391.32	25	$20
17438109	EVANS FREDDIE J & TERESA JT	1760 ANDREWS CR	SUISUN CITY CA 94585	1760	ANDREWS CIRCLE	23/03	327.18	25	$20
17438114	VAZQUEZ CESAR O & DOMINIQUE JT	1740 ANDREWS CR	SUISUN CITY CA 94585	1740	ANDREWS CIRCLE	23/01	320.74	25	$20
17346215	MORRIS MICHAEL A	PO BOX 832	SUISUN CITY CA 94585	460	ARMSBY WAY	23/02	320.74	25	$20
17346218	DULAY SYLVIA L	400 ARMSBY WY	SUISUN CITY CA 94585	400	ARMSBY WAY	23/01	320.74	25	$20
17423318	SKAGGS RONALD E & C M JT	523 ARROYO GRANDE LN	SUISUN CA 94585	523	ARROYO GRANDE LA	23/02	320.74	25	$20
17424308	WARD ROCHELLE	505 ARROYO GRANDE LN	SUISUN CA 94585	505	ARROYO GRANDE LA	23/02	422.06	25	$20
17350602	RANKIN JUAN LORENZO	205 ASHWOOD DR	SUISUN CA 94585	205	ASHWOOD DRIVE	23/02	320.74	25	$20
3723203	REED ASHLEY E	407 AVALON WY	SUISUN CITY CA 94585	407	AVALON WAY	23/01	320.74	25	$20
3723408	VILLASENOR ROBERTO P	516 AVALON WY	SUISUN CITY CA 94585	516	AVALON WAY	23/01	320.74	25	$20
3723411	THOMPSON WAYNE L JR JT	510 AVALON WAY	SUISUN CITY CA 94585	510	AVALON WAY	23/02	320.74	25	$20
17312204	DUNN CYNTHIA A	618 BARNACLE WY	SUISUN CITY CA 94585	618	BARNACLE WAY	23/01	320.74	25	$20
17335319	MOSQUEDA MARCO ANTONIO F	1024 BARROWS DR	SUISUN CITY CA 94585	1024	BARROWS DRIVE	23/01	320.74	25	$20
17335406	IRVING TERRELL/DYSON KARWANNA	1017 BARROWS DR	SUISUN CA 94585	1017	BARROWS DRIVE	23/01	320.74	25	$20
17335409	MONTERROZA JUAN RUIZ	1023 BARROWS DR	SUISUN CA 94585	1023	BARROWS DRIVE	23/01	389.78	25	$20
17354203	NEVAREZ MICHAEL	961 BAUMAN CT	SUISUN CITY CA 94585	961	BAUMAN COURT	23/01	320.74	25	$20
3207404	YOUNG DERELLE A	724 BAY ST	SUISUN CITY CA 94585	724	BAY STREET	23/02	320.74	25	$20
3207516	DETTWILER DANIEL R & C L JT	727 BAY ST	SUISUN CA 94585	727	BAY STREET	23/01	320.74	25	$20
17437415	CARRILLO JOSE	1732 BEALE CR	SUISUN CITY CA 94585	1732	BEALE CIRCLE	23/02	428.51	25	$20
17429209	SMOTHERS LYNNE A	1518 BELLA VISTA DR	SUISUN CA 94585	1518	BELLA VISTA DRI	23/02	237.98	25	$20
17423308	PEPPERS MICHAEL & BRANDI L JT	534 BELLA VISTA DR	SUISUN CITY CA 94585	534	BELLA VISTA DRIV	23/03	327.18	25	$20
17430514	JINOE WARD T	727 BELLA VISTA DR	SUISUN CITY CA 94585	727	BELLA VISTA DRIV	23/01	320.74	25	$20
17423307	CARLIS SHUKIMBA M	532 BELLA VISTA DR	SUISUN CITY CA 94585	532	BELLA VISTA DRIVE	23/02	320.74	25	$20
17338406	MORABITO LOUIS J	832 BERING WY	SUISUN CA 94585	832	BERING WAY	23/01	320.74	25	$20
3239140	HAWKINS SALLY	133 BIRCHWOOD CT	SUISUN CA 94585	133	BIRCHWOOD COURT	23/02	294.00	25	$20
3239149	NETTAVONG VIENGSAVANH	122 BIRCHWOOD CT	SUISUN CITY CA 94585	122	BIRCHWOOD COURT	23/02	312.91	25	$20
17337413	MCCLINTON ROOSEVELT JR JT	1005 BLACKSPUR CT	SUISUN CITY CA 94585	1005	BLACKSPUR COURT	23/03	430.56	25	$20
17304510	PEREZ JOSE M	802 BLOSSOM AV	SUISUN CITY CA 94585	802	BLOSSOM AVENUE	23/02	320.74	25	$20
17304607	BORLEK MICHAEL R & CHARITY A	813 BLOSSOM AVE	SUISUN CITY CA 94585	813	BLOSSOM AVENUE	23/03	327.18	25	$20
17349418	GWEN WOOD	1021 BLUEJAY DR.	SUISUN CITY CA 94585	1021	BLUEJAY DRIVE	23/03	400.26	25	$20
17418120	SWISHER EDUARDO TR	604 BONITA CT	SUISUN CITY CA 94585-3002	604	BONITA COURT	23/01	317.78	25	$20
17356206	WASONGA PETER O & AGRIPPINA A	224 BRIDGEWATER CR	SUISUN CITY CA 94585	224	BRIDGEWATER CIRC	23/01	320.74	25	$20
17356231	VALDEZ MARIO	268 BRIDGEWATER CR	SUISUN CITY CA 94585	268	BRIDGEWATER CIRC	23/01	320.74	25	$20
3245401	JARVIS MELVIN D JR JT	227 BROOKSIDE DR	SUISUN CA 94585	227	BROOKSIDE DRIVE	23/01	320.74	25	$20
32383100	JIN GUOBING JT	3317 ONSLOW WAY	SAN JOSE CA 95132	61	BUENA VISTA AVE	23/02	434.34	25	$20
3236213	MCKINLEY HOLDING 1 LP	1 KAISER PLZ STE 1450	OAKLAND CA 94612-3604	69	BUENA VISTA AVE	23/01	156.46	25	$20
17312408	WALKER TONJI	3130 3BIRMINGHAM DR	RICHMOND CA 94806-2635	807	CACKLING DRIVE	23/02	320.74	25	$20
17302210	LESSER ADAM	326 CANVASBACK DR	SUISUN CITY CA 94585	326	CANVASBACK DRIVE	23/02	320.74	25	$20
17311222	GATEWOOD GEORGE L & N J JT	604 CANVASBACK DR	SUISUN CITY CA 94585	604	CANVASBACK DRIVE	23/01	320.74	25	$20
17449122	KELLEY ELIZABETH	1776 CARSWELL CT	SUISUN CITY CA 94585	1776	CARSWELL COURT	23/03	327.18	25	$20
17449101	MCCARVER TERRILL	1721 CARSWELL LN	SUISUN CITY CA 94585	1721	CARSWELL LANE	23/02	320.74	25	$20

3247207	ACKMAN JAMES A	715 CATALINA CR	SUISUN CITY CA 94585	715	CATALINA CIRCLE	23/01	321.78	25	$20
17428104	WAYNE LAGETTA B TR	734 CHULA VISTA WY	SUISUN CITY CA 94585	734	CHULA VISTA WAY	23/02	320.74	25	$20
17428107	MARIBEL ORTEGA	728 CHULA VISTA WY	SUISUN CA 94585	728	CHULA VISTA WAY	23/01	320.74	25	$20
3723213	BALANDRAN JUAN C & ADRIANA JT	408 CHYRL WY	SUISUN CITY CA 94585	408	CHYRL WAY	23/02	320.74	25	$20
3723306	YOUNG LORRAINE M	409 CHYRL WY	SUISUN CITY CA 94585	409	CHYRL WAY	23/02	320.74	25	$20
17356212	CANTU RUBEN	209 CLEARBROOK CT	SUISUN CITY CA 94585	209	CLEARBROOK COURT	23/01	308.57	25	$20
17374302	MOUTON MARTISHA	248 CLOVERLEAF CR	SUISUN CITY CA 94585	248	CLOVERLEAF CIRCL	23/01	320.74	25	$20
3234214	JOHNSON VAUGHN T	96 CORAL LN	SUISUN CITY CA 94585	96	CORAL LANE	23/02	320.74	25	$20
17320509	SAEZ ARISTIDE	618 CRANE DR	SUISUN CITY CA 94585	618	CRANE DRIVE	23/01	320.74	25	$20
17321101	PAL RAVINDER	1218 CRANE DR	SUISUN CA 94585	1218	CRANE DRIVE	23/02	320.74	25	$20
17321221	ALEXANDER ROBERT	1302 CRANE DR	SUISUN CITY CA 94585	1302	CRANE DRIVE	23/02	320.74	25	$20
17324221	ANZUETO LUIS E & FRANCIS M JT	1211 CRANE DR	SUISUN CA 94585	1211	CRANE DRIVE	23/02	523.39	25	$20
17355206	PERKINS SMITH ELAINE YVONNE	914 CRAVEN DR	SUISUN CITY CA 94585	914	CRAVEN DRIVE	23/03	327.18	25	$20
17337612	BAILEY KENNETH W & BILLIE J JT	829 CRESTED DR	SUISUN CITY CA 94585	829	CRESTED DRIVE	23/02	264	25	$20
17337613	WHITED MICHAEL L JR	831 CRESTED DR	SUISUN CITY CA 94585	831	CRESTED DRIVE	23/01	320.74	25	$20
17353104	WILSON LOIS E	407 DICKEY CT	SUISUN CITY CA 94585	407	DICKEY COURT	23/01	320.74	25	$20
17353106	WENDY FARJAT	403 DICKEY CT	SUISUN CITY CA 94585	403	DICKEY COURT	23/01	320.74	25	$20
17353211	MEZA ELIAS	406 DICKEY CT	SUISUN CITY CA 94585	406	DICKEY COURT	23/03	327.18	25	$20
3233102	JARREAU LEGARDA ALEXIS	1000 DOLPHIN CT	SUISUN CITY CA 94585	1000	DOLPHIN COURT	23/02	288.34	25	$20
17331401	GONZALEZ JOSE	1406 DONNER CT	SUISUN CITY CA 94585	1406	DONNER COURT	23/02	320.74	25	$20
17439308	WILLIAMS OZNIESHA C	1756 DOVER CR	SUISUN CITY CA 94585	1756	DOVER CIRCLE	23/03	430.56	25	$20
3229613	JOHNSON HAROLD JR & LEISA JT	910 DRIFTWOOD DR	SUISUN CITY CA 94585	910	DRIFTWOOD DRIVE	23/03	327.18	25	$20
17331205	CREGGETT ANTHONY & MARIAN	1403 EBBETTE CT	SUISUN CA 94585	1403	EBBETTS COURT	23/02	320.74	25	$20
17351204	ANTONIO MENDOZA	932 EDGEWOOD CR	SUISUN CITY CA 94585	932	EDGEWOOD CIRCLE	23/01	320.74	25	$20
17351206	KRUMMES MICHAEL S	928 EDGEWOOD CR	SUISUN CITY CA 94585	928	EDGEWOOD CIRCLE	23/03	327.18	25	$20
17309310	KIBBLEWHITE JAMES	503 EIDER LN	SUISUN CA 94585	503	EIDER LANE	23/01	335.38	25	$20
17329306	MITCHELL CATHEREAN/MITCHELL TAISH	AW 502 EMPEROR DR	SUISUN CITY CA 94585	502	EMPEROR DRIVE	23/02	320.74	25	$20
17357403	DUEY DENNIS REY T	311 ENGELL CT	SUISUN CITY CA 94585	311	ENGELL COURT	23/01	156.46	25	$20
17373209	NICARAGUA NELLY	328 FLAGSTONE CR	SUISUN CITY CA 94585	328	FLAGSTONE CIRCLE	23/01	320.74	25	$20
17375205	MISTICA MATTHEW T	8941 GAYLORD DR #210	HOUSTON TX 77024	381	FLAGSTONE CIRCLE	23/03	327.18	25	$20
17352109	RAMOS VICTOR P	PO BOX 5151	SAN MATEO CA 94402	503	FLOYD COURT	23/03	327.18	25	$20
17440205	ROHDE RONALD & RACHELLE JT	1700 FORT ORD CT	SUISUN CITY CA 94585	1700	FORT ORD COURT	23/03	455.41	25	$20
17418402	FIGUEROA RAMON	517 FORTUNA DR	SUISUN CITY CA 94585	517	FORTUNA DRIVE	23/03	185.7	25	$20
17423406	MOODY ROBERT E & LISA R JT	530 FORTUNA DR	SUISUN CITY CA 94585	530	FORTUNA DRIVE	23/02	320.74	25	$20
3231107	FLETCHER JAMES C & VICTORIA JT	910 FRANCISCO DR	SUISUN CITY CA 94585	910	FRANCISCO DRIVE	23/02	320.74	25	$20
3229602	AYERS JAMES M	907 FREEDOM DRIVE	SUISUN CITY CA 94585	907	FREEDOM DRIVE	23/02	320.74	25	$20
17325326	STUBBS TIMOTHY & BONNIE JT	504 FULMAR DR	SUISUN CITY CA 94585	504	FULMAR DRIVE	23/02	320.74	25	$20
17303224	AUSTIN TRESANDRA C & T L JT	502 GADWALL DR	SUISUN CITY CA 94585	502	GADWALL DRIVE	23/01	320.74	25	$20
17353201	JANEA CHAPMAN	413 GOODAIR CT	SUISUN CITY CA 94585	413	GOODAIR COURT	23/02	320.74	25	$20
17381212	RUIZ CARRILLO WENDY FRANCELA	1225 GRAY HAWK LANE	SUISUN CITY CA 94585	1225	GRAY HAWK LANE	23/01	100	25	$20
17304213	NICHOLAS JOHNSON	821 GREENHEAD WY	SUISUN CITY CA 94585	821	GREENHEAD WAY	23/02	312.91	25	$20
17360202	GARVEY LAURA	1300 HAMMOND LN	SUISUN CITY CA 94585	1300	HAMMOND LANE	23/01	320.74	25	$20
17329124	GARCIA-MARTINEZ JAIME	913 HARLEQUIN WY	SUISUN CITY CA 94585	913	HARLEQUIN WAY	23/02	320.74	25	$20
17345401	ROSARIO ELIZABETH M	225 JUNEAU DR	VACAVILLE CA 95687	833	HARRIER DRIVE	23/01	201.95	25	$20
17345401	ROSARIO ELIZABETH M	225 JUNEAU DR	VACAVILLE CA 95687	833	HARRIER DRIVE	23/02	266.56	25	$20
17317402	DUTT VINEETA A	826 HERON DR	SUISUN CITY CA 94585	826	HERON DRIVE	23/03	327.18	25	$20
17310337	SWAY 2014-1 BORROWER LLC	8665 E HARTFORD DR #200	SCOTTSDALE AZ 85255	414	HONKER LANE	23/03	327.18	25	$20
17310341	GRASSO CHARLENE S	406 HONKER LN	SUISUN CA 94585	406	HONKER LANE	23/01	320.74	25	$20
17315110	FONG WESLEY/FONG WILLIS	541 HONKER LN	SUISUN CA 94585	541	HONKER LANE	23/01	320.74	25	$20
17323404	MAROULAS MICHAEL & P L TR	515 HUMMINGBIRD WY	SUISUN CITY CA 94585	515	HUMMINGBIRD WAY	23/02	320.74	25	$20
17338101	LOPEZ XAVIER A	901 JAVAN WY	SUISUN CA 94585	901	JAVAN WAY	23/02	320.74	25	$20

17440223	PALACIOS DANIEL/PALACIOS ADRIANA	G 1716 KEESLER CR	SUISUN CITY CA 94585	1716	KEESLER CIRCLE	23/03	256.57	25	$20
17360419	SENDEJAS ARMANDO F/GARCIA ARMANDC	F 329 KEYES CT.	SUISUN CITY CA 94585	329	KEYES COURT	23/02	320.74	25	$20
17361314	TIMOTEO REFUERZO	201 KEYES LN	SUISUN CA 94585	201	KEYES LANE	23/02	320.74	25	$20
17348217	VICTOR SHIRLEY	1315 KIMBERLY CT	SUISUN CITY CA 94585	1315	KIMBERLY COURT	23/03	327.18	25	$20
17348218	WIGGINS PAUL & LILLIAN JT	1317 KIMBERLY CT	SUISUN CITY CA 94585	1317	KIMBERLY COURT	23/02	320.74	25	$20
3723103	S/S INVESTS	34234 RED CEDAR LN	UNION CITY CA 94587	405	KINGS WAY	23/02	5,450.64	25	$20
17352304	MORENO FRANCISCO M & LUZ AIDA	5213 TUSCANY DR.	FAIRFIELD CA 94584	419	KINSMILL COURT	23/02	392.3	25	$20
17352402	MOTA CLEOFE A & ROBERTO III JT	MCR 475 BOX 825	APO AE 09036-1008	402	KINSMILL COURT	23/01	320.74	25	$20
17322203	TOLBERT KENNETH E	611 KLAMATH DR	SUISUN CITY CA 94585	611	KLAMATH DRIVE	23/02	320.74	25	$20
17331214	TILLMAN ALEXSIS E	633 KLAMATH DR	SUISUN CITY CA 94585	633	KLAMATH DRIVE	23/03	401.05	25	$20
17331215	RIVERA LUIS A	635 KLAMATH WY	SUISUN CITY CA 94585	635	KLAMATH DRIVE	23/02	320.74	25	$20
17331409	THRESA MURPHY	626 KLAMATH DR	SUISUN CITY CA 94806	626	KLAMATH DRIVE	23/02	320.74	25	$20
17343509	CHADWICK DAVE & DEBRA JT	1412 LANGLEY WY	SUISUN CITY CA 94585	1412	LANGLEY WAY	23/01	320.74	25	$20
17326214	GRAHAM RICHARD & MARY F JT	514 LASSEN AV	SUISUN CITY CA 94585	514	LASSEN AVENUE	23/02	312.91	25	$20
173612170	TORRES, CARLOS & YOLANDA	1232 LAWLER RANCH PKWY	SUISUN CITY CA 94585	1232	LAWLER RANCH PKWY	23/03	190.92	25	$20
3243121	ALMY DERRICK D/WESLEY GENNY	222 LEAFWOOD CT	SUISUN CITY CA 94585	222	LEAFWOOD COURT	23/03	319.36	25	$20
3243203	MORRIS ROSEMARIE	229 LEAFWOOD CT	SUISUN CITY CA 94585	229	LEAFWOOD COURT	23/02	657.46	25	$20
3229325	BERRY RICHARD L	1006 LIBERTY DR	SUISUN CITY CA 94585	1006	LIBERTY DRIVE	23/03	138.25	25	$20
17439208	HINES DARRYL L/HINES DENISE M	1651 LITTLE ROCK CR	SUISUN CITY CA 94585	1651	LITTLE ROCK CIR	23/01	229.38	25	$20
3730119	SIMON LINDA	1314 LOIS LN	SUISUN CITY CA 94585	1314	LOIS LANE	23/02	320.74	25	$20
3224304	CAMPBELL MICHAEL & LEAH TR	213 LONG ST	SUISUN CITY CA 94585	213	LONG STREET	23/01	320.74	25	$20
3224305	LENTZ PIETER JR	217 LONG ST	SUISUN CITY CA 94585	217	LONG STREET	23/03	327.18	25	$20
17338133	SAMAYOA OTTO & ROSA JT	918 LONGSPUR DR	SUISUN CA 94585	918	LONGSPUR DRIVE	23/01	320.74	25	$20
3207316	MICHAEL RUIZ	827 LOTZ WAY	SUISUN CITY CA 94585	827	LOTZ WAY	23/03	327.18	25	$20
3207418	DARBY DERWIN & GLORIA JT	731 LOTZ WY	SUISUN CITY CA 94585	731	LOTZ WAY	23/03	386.23	25	$20
32164470	CHAVEZ ERNESTO	1104 MAIN ST.	SUISUN CITY CA 94585	1104	MAIN ST	23/02	320.74	25	$20
3217112	SALAZAR JESSE G/BLANDINO YOLANDA I	1008 MAIN ST	SUISUN CITY CA 94585	1008	MAIN STREET	23/03	327.18	25	$20
3724104	WARREN ROBERT M JT	605 MARCIA LN	SUISUN CA 94585	605	MARCIA LANE	23/02	320.74	25	$20
3724110	COATES JEFFREY J JT	617 MARCIA LN	SUISUN CITY CA 94585-5821	617	MARCIA LANE	23/01	514.92	25	$20
3232411	LOFORTE MICHAEL H	916 MARINA CR	SUISUN CITY CA 94585	916	MARINA BOULEVARD	23/01	354.92	25	$20
17347215	KOUBA LANDON J	1227 MAYFIELD CR	SUISUN CITY CA 94585	1227	MAYFIELD CIRCLE	23/01	320.74	25	$20
17360102	CAZARES LUIS MENDEZ	340 MAYFIELD CIR	SUISUN CITY CA 94585	340	MAYFIELD CIRCLE	23/02	320.74	25	$20
17360112	ENRIQUE VEGA	300 MAYFIELD CR	SUISUN CA 94585	300	MAYFIELD CIRCLE	23/03	216.67	25	$20
17360211	HUMPHREY WILLIE B & J M JT	333 MAYFIELD CR	SUISUN CITY CA 94585	333	MAYFIELD CIRCLE	23/01	320.74	25	$20
17360215	PEARSON SABRINA	349 MAYFIELD CR	SUISUN CITY CA 94585	349	MAYFIELD CIRCLE	23/01	320.74	25	$20
17443216	TOBOLA IRENE & EUGENIO P JT	1617 MCGUIRE CR	SUISUN CITY CA 94585	1617	MCGUIRE CIRCLE	23/03	327.18	25	$20
17360505	RANSOM CHARLES SR & D P JT	312 MCNABE CT	SUISUN CITY CA 94585	312	MCNABE COURT	23/02	320.74	25	$20
17380306	WILLIE TURNER	430 MEEHAN CT	SUISUN CITY CA 94585	430	MEEHAN COURT	23/03	327.18	25	$20
17380416	CONSE HOLLY & RENE	421 MEEHAN CT	SUISUN CITY CA 94585	421	MEEHAN COURT	23/02	320.74	25	$20
17342302	BROWN TORIANO D	1663 KIRKWOOD AV	SAN FRANCISCO CA 94124	1423	MONITOR AVENUE	23/01	320.74	25	$20
17343314	HILL GWENDOLYN A	1480 MONITOR AV	SUISUN CA 94585	1480	MONITOR AVENUE	23/02	391.92	25	$20
17430322	SHANNON RUSSELL	722 MONTE CARLO DR	SUISUN CA 94585	722	MONTE CARLO DRIV	23/03	327.18	25	$20
3215607	WEISS DIANNE	2428 N HUMBOLDT BLVD	MILWAUKEE WI 53212	406	MORGAN STREET	23/03	327.18	25	$20
3240104	OCHOA JOSETIONAL MTG ASSC	814 MOSSWOOD DR.	SUISUN CITY CA 94585	814	MOSSWOOD DRIVE	23/02	385.51	25	$20
3240108	CARLISLE ROUNAL C & MARIA E JT	806 MOSSWOOD DR	SUISUN CITY CA 94585	806	MOSSWOOD DRIVE	23/02	320.74	25	$20
3239121	TAH 2017-1 BORROWER LLC	1508 BROOKHOLLOW DR.	SANTA ANA CA 92705-5433	58	MOSSWOOD DRIVE	23/03	645.1	25	$20
17349303	TONGA TEVITA	1005 MURRE WY	SUISUN CITY CA 94585	1005	MURRE WAY	23/01	329.32	25	$20
17313408	VELASQUEZ AIDALILA & W JT	908 MUSCOVY CT	SUISUN CA 94585	908	MUSCOVY COURT	23/02	452.92	25	$20
3724143	WADE LYNELL R	1105 NANCY CT	SUISUN CITY CA 94585-1923	1105	NANCY COURT	23/01	501.85	25	$20
3724152	LEDBETTER TAMI JT	1100 NANCY CT	SUISUN CITY CA 94585	1100	NANCY COURT	23/02	320.74	25	$20
3230315	SETTEMBRINO RALPH N	1002 NEPTUNE CT	SUISUN CITY CA 94585	1002	NEPTUNE COURT	23/01	320.74	25	$20

17340206	CHAAR JOE	896 ANTIQUITY DR.	SUISUN CA 94585	810	OSPREY WAY	23/01	422.06	25	$20
17345514	WILLIAMS DWIGHT L & DORI JT	833 OSPREY WY	SUISUN CITY CA 94585	833	OSPREY WAY	23/03	327.18	25	$20
3231313	BOBO, JAMES	507 PAULA DR	SUISUN CITY CA 94585	507	PAULA DRIVE	23/02	320.74	25	$20
17380408	NASER KAMAL S JT	2557 ABBEYHILL RD	LINCOLN CA 95648	408	PEARCE COURT	23/03	339.54	25	$20
17380510	DAVID MILLER	425 PEARCE CT	SUISUN CITY CA 94585	425	PEARCE COURT	23/03	327.18	25	$20
17323205	VALLEJO REYES D & V K JT	1116 PHEASANT DR	SUISUN CITY CA 94585	1116	PHEASANT DRIVE	23/03	327.18	25	$20
17323321	CLARK TINA JT	1123 PHEASANT DR	SUISUN CITY CA 94585	1123	PHEASANT DRIVE	23/02	378.6	25	$20
17323325	DAY OLLIE JT	1203 PHEASANT DR	SUISUN CITY CA 94585	1203	PHEASANT DRIVE	23/02	320.74	25	$20
3733303	ROBINSON PATRICK R & P JT	1326 PHILIP WY	SUISUN CA 94585	1326	PHILLIP WAY	23/02	226.82	25	$20
37141160	LINDA BARNET/PRISKE & BARBARA BAR	NE 1312 PHILLIP WAY	SUISUN CITY CA 94585	1312	PHILLIP WAY	23/01	320.74	25	$20
37141170	JOHNSON KEVIN	1310 PHILLIP WAY	SUISUN CA 94585	1310	PHILLIP WAY	23/02	805.39	25	$20
173062080	JACKSON-MCCLAIN KIRSTEN	343 PINTAIL DR	SUISUN CITY CA 94585	343	PINTAIL DR.	23/03	401.84	25	$20
17306211	LYLES THOMAS R	403 PINTAIL DR	SUISUN CA 94585	403	PINTAIL DRIVE	23/01	257.22	25	$20
17318603	ORTEGA WILLIAM PHILLIP JT	1206 PINTAIL DR	SUISUN CITY CA 94585	1206	PINTAIL DRIVE	23/01	256.7	25	$20
17331230	HERMESCH JOEL & CELIA JT	1417 PINTAIL DR	SUISUN CITY CA 94585	1417	PINTAIL DRIVE	23/02	312.91	25	$20
17336101	WILLIAMS BARRY R	907 PINTAIL DR	SUISUN CITY CA 94585	907	PINTAIL DRIVE	23/02	105.62	25	$20
17336302	TAH 2018-1 BORROWER LLC	1508 BROOKHOLLOW DR	SANTA ANA CA 92705	1032	PINTAIL DRIVE	23/01	320.74	25	$20
17336303	JACKSON JONATHAN A	1030 PINTAIL DR	SUISUN CITY CA 94585	1030	PINTAIL DRIVE	23/01	320.74	25	$20
17312503	VALENZUELA JOSE	825 POCHARD WY	SUISUN CITY CA 94585	825	POCHARD WAY	23/01	291.37	25	$20
17337106	GORDON WALTER S IV TR	816 POCHARD WY	SUISUN CITY CA 94585	816	POCHARD WAY	23/02	320.74	25	$20
17359407	MCCLAIN STEPHANIE	1224 POTRERO CR	SUISUN CITY CA 94585	1224	POTRERO CIRCLE	23/01	422.06	25	$20
17359410	DUNN RONALD	1212 POTRERO CIR.	SUISUN CITY CA 94585	1212	POTRERO CIRCLE	23/01	335.38	25	$20
17335435	EVANS KAYLE & ANN JT	1016 PRAIRIE DR	SUISUN CITY CA 94585	1016	PRAIRIE DRIVE	23/03	327.18	25	$20
17335525	WHITEMON SANDRA A	1039 PRAIRIE DR	SUISUN CA 94585	1039	PRAIRIE DRIVE	23/01	320.74	25	$20
17375305	SMITH WILLIE CLAUDETTE TR	317 PROMENADE CR	SUISUN CITY CA 94585	317	PROMENADE CIRCLE	23/01	329.32	25	$20
17341215	DARDEN BEVERLY	1404 PROSPECT WY	SUISUN CITY CA 94585	1404	PROSPECT WAY	23/03	327.18	25	$20
17345205	VIRAY JOSEPHINE A & ROGER T JT	1311 REBECCA DR	SUISUN CITY CA 94585	1311	REBECCA DRIVE	23/02	320.74	25	$20
17345208	GERMANY EUGENE & LILLIE R JT	1317 REBECCA DR	SUISUN CA 94585	1317	REBECCA DRIVE	23/02	320.74	25	$20
17302408	GU BOLIANG	401 CORNELL AVE #1	ALBANY CA 94706-1248	824	REDHEAD WAY	23/02	120.74	25	$20
17374104	WASHINGTON PAULA K & C M JT	254 REDSTONE CIR.	SUISUN CITY CA 94585	254	REDSTONE CIRCLE	23/02	233.47	25	$20
17374105	PITRE INETTA	258 REDSTONE CR	SUISUN CITY CA 94585	258	REDSTONE CIRCLE	23/02	312.73	25	$20
17374112	WADE ANTOINETTE	286 REDSTONE CR	SUISUN CITY CA 94585	286	REDSTONE CIRCLE	23/01	320.74	25	$20
17374211	HARVEY LEVI II JT	213 REDSTONE CR	SUISUN CITY CA 94585	213	REDSTONE CIRCLE	23/03	327.18	25	$20
17308523	CONNELL SCOTT D	609 RING NECK LN	SUISUN CITY CA 94585	609	RING NECK LANE	23/01	199.18	25	$20
3237206	CHEN RUOZHEN	8 PERRY DR.	'RINCETON JUNCTION NJ 085	513	RIO VERDE	23/02	320.74	25	$20
3247216	GAMBOA FRANKIE & YVETTE Y JT	733 ROCKY POINT COVE	SUISUN CITY CA 94585	733	ROCKY POINT COVE	23/02	320.74	25	$20
17304313	AEREVALOS ELISEO L	812 RUDDY LN	SUISUN CITY CA 94585	812	RUDDY LANE	23/02	345.1	25	$20
3212110	SCHETTLER ERNEST B	PO BOX 20112	PORTLAND OR 97294-0112	303	SACRAMENTO STREE	23/03	327.18	25	$20
3212113	SMITH LORELENE J	305 SACRAMENTO ST #B	SUISUN CITY CA 94585	305	SACRAMENTO STREE	23/03	327.18	25	$20
17450106	TAN MEIFEN	1620 SAVANNAH LN	SUISUN CITY CA 94585	1620	SAVANNAH LANE	23/01	100.87	25	$20
3212108	TRAHAN VALERIE T	612 SCHOOL ST.	SUISUN CITY CA 94585	612	SCHOOL STREET	23/03	327.18	25	$20
17303802	ARZADON LEILA C & JESUS C	825 SCOTER WAY	SUISUN CITY CA 94585	825	SCOTER WAY	23/03	328.19	25	$20
17305603	WOODS SHIRLEY	805 SCOTER WAY	SUISUN CA 94585	805	SCOTER WAY	23/02	173.72	25	$20
17319402	MASSEY CLEAVER & LISA JT	703 SEAGULL DR	SUISUN CA 94585	703	SEAGULL DRIVE	23/02	320.74	25	$20
17321125	WOODS LAWRENCE W & L D JT	606 SEAGULL DR	SUISUN CITY CA 94585	606	SEAGULL DRIVE	23/02	320.74	25	$20
17363311	MOORE WANDA	918 SHADYWOOD CR	SUISUN CITY CA 94585	918	SHADYWOOD CIRCLE	23/01	323.52	25	$20
17330130	WASHINGTON JAMIE S	909 SHELDUCK CT	SUISUN CITY CA 94585	909	SHELDUCK COURT	23/01	320.74	25	$20
17307102	CLARK DEONNA NICOLE JT	418 SHOVELLER DR	SUISUN CITY CA 94585	418	SHOVELLER DRIVE	23/01	317.78	25	$20
17307109	CHAVEZ GUILLERMO JT	404 SHOVELLER DR	SUISUN CITY CA 94585	404	SHOVELLER DRIVE	23/01	320.74	25	$20
3732118	BROOKS ALEEM	1206 SILK OAK DR	SUISUN CITY CA 94585	1206	SILK OAK DRIVE	23/01	320.74	25	$20
3211509	JOEL SILVA	301 SOLANO ST	SUISUN CITY CA 94585	301	SOLANO STREET	23/01	433.86	25	$20

17304425	ROBINSON DILLAN/DAVIS TRENT	810 SPOONBILL LN	SUISUN CITY CA 94585	810	SPOONBILL LANE	23/01	407.9	25	$20
17338122	REPARD WAYNE A	918 STELLER WY	SUISUN CITY CA 94585	918	STELLER WAY	23/02	393.38	25	$20
17338126	PRUITT HAILEY S	910 STELLER WY	SUISUN CITY CA 94585	910	STELLER WAY	23/03	319.36	25	$20
174514060	CLEMONS TI-YANNA	515 MORGAN ST #A	SUISUN CITY CA 94585	1786	STONEMAN	23/01	320.74	25	$20
174511020	TORRES BRUNO	1745 STONEMAN DR	SUISUN CA 94585	1745	STONEMAN DR	23/02	156.46	25	$20
174511140	DATARIO ROBERT I,DATARIO A D	1793 STONEMAN DR	SUISUN CA 94585	1793	STONEMAN DR	23/02	489.62	25	$20
3737032	KHEHRA SARABP	181 SUMMERTIME LANE	SUISUN CITY CA 94585	1125	STRAWBERRY LANE	23/03	272.02	25	$20
3212101	NG JENNY	601 SUISUN ST	SUISUN CA 94585	601	SUISUN STREET	23/02	753.26	25	$20
3736016	JOSE CASTRO	113 SUMMERTIME LN	SUISUN CITY CA 94585	113	SUMMERTIME LANE	23/01	320.74	25	$20
3736020	MOORE DERICKA	121 SUMMERTIME LN	SUISUN CITY CA 94585	121	SUMMERTIME LANE	23/01	320.74	25	$20
3737017	VENCES J XEKI PONCE	161 SUMMERTIME LANE	SUISUN CITY CA 94585	161	SUMMERTIME LANE	23/01	489.96	25	$20
3736002	ABRAM KARTIEA/ABRAM MARKEL	116 SUNSHINE ST	SUISUN CITY CA 94585	116	SUNSHINE STREET	23/01	320.74	25	$20
3737006	RAMOS JESUS	147 SUNSHINE ST	SUISUN CITY CA 94585	147	SUNSHINE STREET	23/02	320.74	25	$20
17320310	BALANDRAN ADRIANA G	408 CHYRL WAY	SUISUN CITY CA 94585	603	SWALLOW COURT	23/03	327.18	25	$20
17376112	RIVERS SIMONE	298 TAMARISK CR	SUISUN CA 94585	298	TAMARISK CIRCLE	23/02	320.74	25	$20
17376302	LOW DANNY	250 TAMARISK CR	SUISUN CITY CA 94585	250	TAMARISK CIRCLE	23/02	320.74	25	$20
17376304	CALIZ IDALIA M	254 TAMARISK CR	SUISUN CITY CA 94585	254	TAMARISK CIRCLE	23/02	320.74	25	$20
17377205	RIZALADO ROBERTINO S & H N JT	208 TAMARISK CR	SUISUN CITY CA 94585	208	TAMARISK CIRCLE	23/02	320.74	25	$20
17377217	CRAWLEY MARISSA L	232 TAMARISK CIR	SUISUN CITY CA 94585	232	TAMARISK CIRCLE	23/02	321.82	25	$20
3246306	TURNER BRENDA SAVAGE	34 TEA ROSE WAY	SUISUN CITY CA 94585	34	TEA ROSE WAY	23/02	349.55	25	$20
17370101	MARRERO CHERISE L	1407 TILLMAN ST	SUISUN CITY CA 94585	1407	TILLMAN STREET	23/03	327.18	25	$20
17349204	GO DOMINGO M	1007 TOWHEE WY	SUISUN CITY CA 94585	1007	TOWHEE WAY	23/03	327.18	25	$20
17349208	SANDOVAL VICTOR E	1015 TOWHEE WY	SUISUN CITY CA 94585	1015	TOWHEE WAY	23/01	317.78	25	$20
17329102	GOMEZ ARACELIVALENTINO	514 TRUMPETER DR.	SUISUN CITY CA 94585	514	TRUMPETER DRIVE	23/01	320.74	25	$20
17343117	CLUTTS GLENDA L	838 TULARE CR	SUISUN CITY CA 94585	838	TULARE CIRCLE	23/02	319.81	25	$20
3224202	FAGAN JEFFREY M/FAGAN BRIANNE L	205 WALNUT ST	SUISUN CITY CA 94585	205	WALNUT STREET	23/01	317.78	25	$20
3224206	ROSE AUDREY D TRUST	4425 TOLENAS RD	FAIRFIELD CA 94533	221	WALNUT STREET	23/01	383.93	25	$20
3224210	BELL GEORGE A	237 WALNUT ST	SUISUN CITY CA 94585	237	WALNUT STREET	23/02	255.06	25	$20
17318804	OLLISON ELEZA	1213 WAXWING LN	SUISUN CA 94585	1213	WAXWING LANE	23/02	320.74	25	$20
17344402	WALLACE NEVELL & ANGELA G	1002 WESTWIND WY	SUISUN CITY CA 94585	1002	WESTWIND WAY	23/01	320.74	25	$20
32321040	BARANCOBIBB LYNN	731 WHIPERING BAY LN	SUISUN CITY CA 94585	731	WHISPERING BAY LN	23/02	320.74	25	$20
17335103	MAGANA PABLOE	1002 WHISTLER DR	SUISUN CITY CA 94585	1002	WHISTLER DRIVE	23/01	335.38	25	$20
17335213	BROWN KELVIN R & CAROL O TR	2 BEAUMONT CT	LAFAYETTE CA 94549	1014	WHISTLER DRIVE	23/01	359.55	25	$20
17370129	U S BANK NATIONAL ASSC TR	999 N W GRAND BL STE 100	)KLAHOMA CITY OK 73118-61	1436	WHITBY WAY	23/01	320.74	25	$20
17312318	MURPHY SJON	388 PUEBLO WAY	VALLEJO CA 94591-8242	606	WHITE WING COURT	23/01	320.74	25	$20
17341401	HOBSON RITA D	805 WHITNEY AV	SUISUN CA 94585	805	WHITNEY AVENUE	23/01	190.36	25	$20
17336602	SMITH MARCIA JT	1003 WHOOPER WY	SUISUN CITY CA 94585	1003	WHOOPER WAY	23/02	422.06	25	$20
17308202	WILSON WENDY J	624 WIGEON WY	SUISUN CITY CA 94585	624	WIGEON WAY	23/02	320.74	25	$20
3724156	MERKERSON CALLIE	1101 WORLEY RD	SUISUN CA 94585	1101	WORLEY ROAD	23/02	320.74	25	$20
17345501	LAWSON LINDA SUE	832 YOSEMITE WY	SUISUN CITY CA 94585	832	YOSEMITE WAY	23/02	320.74	25	$20
17345502	VARGAS-DURAN ELIAS	830 YOSEMITE WY	SUISUN CITY CA 94585	830	YOSEMITE WAY	23/03	327.18	25	$20
17345617	CAREY EMILY OLEVIA	833 YOSEMITE WY	SUISUN CITY CA 94585	833	YOSEMITE WAY	23/02	320.74	25	$20
17345623	WAIZ MURSEL	1843 ATWOODVILLE CT	FAIRFIELD CA 94533	911	YOSEMITE WAY	23/02	320.74	25	$20
CONTROL TOTALS . . .		CONTROL TOTALS . . . 240	Records		**240 Total**		84,050.75	6,000.00	90,050.75