

CITY COUNCIL
Alma Hernandez, Mayor
Princess Washington, Mayor Pro Tem
Michael J Hudson, Member
Jenalee Dawson, Member
Amit Pal, Member



CITY COUNCIL MEETING

A G E N D A
REGULAR MEETING OF THE SUISUN CITY COUNCIL,
SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY,
AND HOUSING AUTHORITY
TUESDAY, FEBRUARY 21, 2023
6:30 PM

Suisun City Council Chambers - 701 Civic Center Boulevard - Suisun City, California

NOTICE

The following Council/Successor Agency/Housing Authority meeting may include teleconference participation by: Council/Board Members Michael Hudson, Jenalee Dawson, Amit Pal, Mayor Pro Tem Princess Washington, and Mayor Alma Hernandez, in accordance with subdivisions (b), (e), or (f) of Section 54953 of the Government Code, as applicable.

FACE MASKS ARE RECOMMENDED FOR MEMBERS OF THE PUBLIC WHILE IN CITY FACILITIES IF NOT FULLY VACCINATED. IF YOU DO NOT HAVE A FACE MASK, ONE WILL BE PROVIDED FOR YOU.

THE CITY COUNCIL HAS RESUMED IN-PERSON MEETINGS IN ADDITION TO ZOOM. A LIMITED NUMBER OF SEATS ARE AVAILABLE, TO RESERVE A SEAT PLEASE CONTACT THE CITY CLERK AT clerk@suisun.com OR 707 421-7302.

ZOOM MEETING INFORMATION:

WEBSITE: <https://zoom.us/join>

MEETING ID: **849 6639 2028**

CALL IN PHONE NUMBER: (707) 438-1720

REMOTE PUBLIC COMMENT IS AVAILABLE FOR THE CITY COUNCIL MEETING BY EMAILING CLERK@SUISUN.COM (PRIOR TO 6 PM), VIA WEBSITE, OR ZOOM CALL IN PHONE NUMBER (707) 438-1720

*(If attending the meeting via phone press *9 to raise your hand and *6 to unmute/mute for public comment.)*

(Next Ord. No. – 799)

(Next City Council Res. No. 2023 – 17)

Next Suisun City Council Acting as Successor Agency Res. No. SA2022 - 01)

(Next Housing Authority Res. No. HA2022 – 02)

ROLL CALL

Council /Board Members
Pledge of Allegiance
Invocation

CONFLICT OF INTEREST NOTIFICATION

(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

REPORTS (Informational items only.)

- 1 City Manager Update – (Folsom: gfolson@suisun.com).

PRESENTATION/APPOINTMENTS

(Presentations, Awards, Proclamations, Appointments).

- 2 Resignation and Presentation of Award to Council Member Hudson for Serving as a Suisun City Council Member - (Hernandez: ahernandez@suisun.com).
- 3 Presentation of Proclamation Proclaiming the Month of February 2023 as "Black History Month" in the City of Suisun City - (Hernandez: ahernandez@suisun.com).
- 4 Mayoral Appointments of Commissions and Committees – (Hernandez: ahernandez@suisun.com).

PUBLIC COMMENT

(Request by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3. Comments are limited to no more than 3 minutes unless allowable by the Mayor/Chair. Speaker cards are available on the table near the entry of the meeting room and should be given to the City Clerk. By law, no prolonged discussion or action may be taken on any item raised during the public comment period, although informational answers to questions may be given and matters may be referred for placement on a future agenda.)

COUNCIL COMMENTS

- 5 Council/Board Member Updates.

CONSENT CALENDAR

Consent calendar items requiring little or no discussion may be acted upon with one motion.

City Council

- 6 Council Adoption of Resolution No. 2023-___: Authorizing the City Manager to Enter into a Construction Contract on the City’s Behalf with Marina Landscape, Inc. for the State Route 12 Landscape Improvements Project - (Vue: nvue@suisun.com).
- 7 Council Adoption of Resolution No. 2023-___: Authorizing the City Manager to Execute Amendment Number Two (2) of the Agreement with the State of California for Maintenance of State Highways in the City of Suisun City - (Vue: nvue@suisun.com).
- 8 Council Adoption of Resolution No. 2023-___: Accepting the Asphalt Rubber Cape Seal and Traffic Calming Project as Complete, and Authorizing the City Manager to Record the Notice of Completion for the Project - (Vue: nvue@suisun.com).

Joint City Council / Suisun City Council Acting as Successor Agency / Housing Authority

- 9 Council/Agency/Authority Approval of the Minutes of the Regular and/or Special Meetings of the Suisun City Council, Suisun City Council Acting as Successor Agency, and Housing Authority held on October 27, 2022, November 15, 2022, and February 7, 2023 – (Skinner: clerk@suisun.com).

Joint City Council / Suisun City Council Acting as Successor Agency

- 10 Council/Agency Approval of January 2023 Payroll Warrants in the Amount of \$764,340.52 and Council/Agency Approval of the January 2023 Accounts Payable Warrants in the Amount of \$1,036,919.36 - (Finance).

PUBLIC HEARING NONE

GENERAL BUSINESS

City Council

- 11 HEARING:
Council Adoption of Resolution No. 2023-___: Placing Liens for Unpaid Waste Collection Service Charges on Certain Lands Situated in the City of Suisun City, County of Solano, State of California - (Deol: Ideol@suisun.com).
- 12 Council Adoption of Resolution No. 2023-___: Adopting the 3rd Amendment to the Annual Appropriation Resolution No. 2022-90 to Appropriate Mid-Year Budget Adjustments for Additional Costs in Various Accounts Organization Wide - (Deol: Ideol@suisun.com).
- 13 Provide direction to City Manager and City Attorney relating to filling the councilmember vacancy pursuant to one of the following, or at the Council’s discretion: - (City Attorney)
 - a. Return at the March 7, 2023 City Council meeting with the appropriate documentation to call a special election for November 7, 2023.
 - b. Return at the March 7, 2023 City Council meeting with the appropriate documentation for adoption of application and interview procedures relating to the filling a vacancy on the City Council.
 - c. Return at the March 7, 2023 City Council meeting with the appropriate documentation to adopt procedures to consider and appoint an individual from the applicants to Mayor Hernandez’s vacated seat.
 - d. Return at the March 7, 2023 City Council meeting with the appropriate documentation to appoint a specific individual of the City Council’s choosing.
 - e. Provide the City Attorney with other direction.

REPORTS: (Informational items only)

- 14 Non-Discussion Items

ADJOURNMENT

Public Access To Agenda Documents

A complete packet of information containing staff reports and exhibits related to each item for the open session of this meeting, and provided to the City Council, are available for public review at least 72 hours prior to a Council /Agency/Authority Meeting at Suisun City Hall 701 Civic Center Blvd., Suisun City. Agenda related writings or documents provided to a majority of the Council/Board/Commissioners less than 72 hours prior to a Council/Agency/Authority meeting related to an agenda item for the open session of this meeting will be made available for public inspection during normal business hours. An agenda packet is also located at the entrance to the Council Chambers during the meeting for public review. The city may charge photocopying charges for requested copies of such documents. To the extent feasible, the agenda packet is available for online public viewing on the City's website: www.suisun.com/government/city-council/city-council

The City Council/Agency/Authority hopes to conclude its public business by 10:00 p.m. No new items will be taken up after 10:00 p.m., unless so moved by a majority of the City Council, and any items remaining will be agendaized for the next meeting. The agendas have been prepared with the hope that all items scheduled will be discussed within the time allowed.

Accommodations

If you require an accommodation to participate in this meeting, please contact the City Clerk at (707) 421-7302 or clerk@suisun.com. The City's reasonable accommodation policy is available for review on the City's website at www.suisun.com/government/city-council/, you may request an electronic copy or have a copy mailed to you. Please note that for accommodations that are not readily available, you must make your request as soon as you can prior to the time of the meeting.

Decorum

All participants are expected to conduct themselves with mutual respect. Conduct that disrupts meetings will be addressed in accordance with Section 54957.95 of the Government Code.

Ordinances

Ordinances are city laws contained in the Suisun City Municipal Code. Enacting a new city law or changing an existing one is a two-step process. Government Code 36934 provides, except when, after reading the title, further reading is waived by regular motion adopted by majority vote all ordinances shall be read in full either at the time of introduction or passage; provided, however, that a reading of the title or ordinance shall not be required if the title is included on the published agenda and a copy of the full ordinance is made available to the public online and in print at the meeting prior to the introduction or passage.

Certification Of Posting

Agendas are posted at least 72 hours in advance of regular meetings at Suisun City Hall, 701 Civic Center Boulevard, Suisun City, CA. Agendas may be posted at other Suisun City locations including:

- Suisun City Fire Station, 621 Pintail Drive, Suisun City, CA;
- Suisun City Senior Center, 318 Merganser Drive, Suisun City, CA;
- Joe Nelson Center, 611 Village Drive, Suisun City, CA;
- Harbor Master Office, 800 Kellogg Street, Suisun City, CA.

I, Donna Pock, Deputy City Clerk for the City of Suisun City, declare under penalty of perjury that the above agenda was posted and available for review, in compliance with the Brown Act.

AGENDA TRANSMITTAL

MEETING DATE: February 21, 2023

CITY AGENDA ITEM: Council Adoption of Resolution No. 2023-___: Authorizing the City Manager to Enter into a Construction Contract on the City's Behalf with Marina Landscape, Inc. for the State Route 12 Landscape Improvements Project.

FISCAL IMPACT: The construction of the State Route 12 Landscape Improvements Project (Project) would have no fiscal impact on the General Fund. The Project was awarded Caltrans' portion of the Clean California grant funding in the amount of \$2.15M for construction.

STRATEGIC PLAN: Provide Good Governance and Enhance the Environment.

BACKGROUND: This Project was brought to Council on November 2, 2021, as a Discussion and Direction item. On February 1, 2022, this item was brought back to Council for approval to execute the agreement with the Solano Transportation Authority (STA) to administer the design contract for the preparation of plans, specifications, and cost estimate (PS&E, and also known as construction bid documents). On July 19, 2022, the results of the outreach survey and the 90% design were presented to the public and the City Council.

The initial plan was reviewed at the July 19th Council meeting. The direction at that meeting was for City staff and the design consultant to bring back to the City Council alternative improvement options, along with their associated costs and maintenance effort. On August 3, 2022, staff brought back to Council alternative improvement options. Council directed staff to move forward with options that consist of the work scope detailed below. Since that time, the construction bid documents have been completed based on the direction provided at the Council meeting.

STAFF REPORT: The construction bid documents for the Project were advertised in the Daily Republic newspaper on the following days: a) October 21, 2022, b) October 28, 2022, and c) November 4, 2022.

Bids were due on November 16, 2022, at 2:00 PM. Three (3) bids were received and read aloud immediately following the submittal deadline. Prior to the bid opening, it was announced to the contractors that the contract award will be based on a budget of \$1,954,000. That dollar amount leaves enough in the construction budget for a 10% contingency. It was also clarified in the construction bid documents and at the bid opening that in the event that bids received for the base bid plus all four additive alternates exceed the City's construction budget, as many additive alternates will be included in the award as possible in the order in which they appear in the construction bid documents.

The bid submitted by Marina Landscape, Inc. represents the lowest bid received for the Project and was determined by staff to be a responsive bid. The three bids received for the Project are as shown in Attachment No. 3, which provides bids for the base project and for the four additive alternates.

The base bid project generally includes landscaping the triangular area at the eastbound State Route 12 on ramp and off ramp at Civic Center Boulevard; landscaping the medians with oleanders between

Marina Boulevard and Walters Road; repairing damaged chain link fence panels from Marina Boulevard to Walters Road; installing paved maintenance vehicle pullouts for irrigating the new plants; irrigation; water pollution control; traffic control; and 2-year maintenance by the contractor.

In addition to the base bid project, there are four (4) additive alternate items, which are as follows:

- Add Alt. #1 – Replacing existing fence with wood/wire mesh fence on the north side of State Route 12 between Marina Boulevard and Village Drive.
- Add Alt. #2 – Painting guardrails at McCoy Creek crossing.
- Add Alt. #3 – Replacing existing fence with decorative wood/wire mesh fence on the north side of State Route 12 between Village Drive and Sunset Avenue.
- Add Alt. #4 – Landscaping on the north side of State Route 12 between Marina Boulevard and Village Drive, between curb and soundwall.

Marina Landscape, Inc. is the lowest responsible and responsive bidder.

The grant allocation of \$2.15M for construction will be enough to cover the construction contract for this Project without any need for City funds. Therefore, staff recommends awarding the construction contract in the amount of \$1,478,594.50 to Marina Landscape, Inc. for the base bid (\$1,134,454.50) and for the four (4) additive alternative bid items (\$344,140.00). This represents a remaining balance of \$671,405.50 in the construction budget. Caltrans has approved the utilization of this remaining balance to provide additional improvements on this project.

Staff also recommends including a contingency in the amount of the remaining balance of \$671,405.50 towards in-house inspections, in-house construction management, addressing unforeseen items, and additional improvements that could include replacing existing fences with wood/wire mesh or vinyl clad chain link fence; power washing and/or painting the soundwall at the State Route 12 on ramp at Civic Center Boulevard; and placing decomposed granite (or rocked blanket) and/or landscaping within undeveloped strips on either the north side or south side of State Route 12.

STAFF RECOMMENDATION: Adopt Resolution No. 2023-___: Authorizing the City Manager to Enter into a Construction Contract on the City’s Behalf with Marina Landscape, Inc. for the State Route 12 Landscape Improvements Project.

DOCUMENTS ATTACHED:

1. Resolution No. 2023-___: Authorizing the City Manager to Enter into a Construction Contract on the City’s Behalf with Marina Landscape, Inc. for the State Route 12 Landscape Improvements Project.
2. Project Location Map.
3. Bids Received.

| | |
|---------------------|-------------------------------------|
| PREPARED BY: | Nick Lozano, Sr. Associate Engineer |
| REVIEWED BY: | Nouae Vue, Public Works Director |
| APPROVED BY: | Greg Folsom, City Manager |

ATTACHMENTS:

[1 Resolution 2023-___ Enter into a Construction Contract for the State Route 12 Landscape Improvements Project.pdf](#)

2 Project Location Map.pdf
3 Bids Received.pdf

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RESOLUTION NO. 2023-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONSTRUCTION
CONTRACT ON THE CITY'S BEHALF WITH MARINA LANDSCAPE, INC. FOR
THE STATE ROUTE 12 LANDSCAPE IMPROVEMENTS PROJECT**

WHEREAS, the City's State Route 12 Landscape Improvements Project (Project) has been awarded Caltrans's portion of the Clean California grant in the amount of \$2.15M for construction; and

WHEREAS, the grant allocation covers construction of the Project, including City staff charges and other associated construction costs; and

WHEREAS, the base project will include landscaping the triangular area at the eastbound State Route 12 on ramp and off ramp at Civic Center Boulevard; landscaping the medians with oleanders between Marina Boulevard and Walters Road; repairing damaged chain link fence panels from Marina Boulevard to Walters Road; installing paved maintenance vehicle pullouts for irrigating the new plants; irrigation; water pollution control; traffic control; and 2-year maintenance by the contractor; and

WHEREAS, the four (4) additive alternates include replacing existing fence with wood/wire mesh fence on the north side of State Route 12 between Marina Boulevard and Village Drive; painting guardrails at McCoy Creek crossing; replacing existing fence with decorative wood/wire mesh fence on the north side of State Route 12 between Village Drive and Sunset Avenue; landscaping on the north side of State Route 12 between Marina Boulevard and Village Drive, between curb and soundwall; and

WHEREAS, the construction bid documents for the Project were advertised on October 21, 2022, October 28, 2022, and November 4, 2022; and

WHEREAS, the City received three (3) bids for the Project on November 16, 2022, by 2:00 pm, at which time the bids were opened and read aloud; and

WHEREAS, it was also announced to the contractors at the bid opening that the contract award will be based on a budget of \$1,954,000; and

WHEREAS, the City Public Works Department has reviewed the three bids, and determined that Marina Landscape, Inc. provided the lowest responsive bid of \$1,478,594.50 for the base project and the four additive alternates.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Suisun City authorizes the City Manager to enter into a construction contract on behalf of the City with Marina Landscape, Inc. for the State Route 12 Landscape Improvements Project in the amount of \$1,478,594.50, including a contingency in the amount of the remaining balance of \$671,405.50 in the construction budget towards in-house inspections, in-house construction management, addressing unforeseen items, and additional improvements, and to take any and all necessary and appropriate actions to implement this contract.

PASSED AND ADOPTED at a Regular Meeting of the City Council of the City of Suisun City duly held on Tuesday, the 21st day of February 2023, by the following vote:

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AYES: Councilmembers: _____
NOES: Councilmembers: _____
ABSENT: Councilmembers: _____
ABSTAIN: Councilmembers: _____

WITNESS my hand and the seal of said City this 21st day of February 2023.

Anita Skinner
City Clerk

Location Map

State Route 12 Landscape Improvements Project



State Route 12 Landscape Improvements Project

Bids Received on November 16, 2022

| Company | Base Bid | Additive Alternate #1 | Additive Alternate #2 | Additive Alternate #3 | Additive Alternate #4 | TOTAL |
|-------------------------------------|-----------------------|------------------------------|------------------------------|------------------------------|------------------------------|-----------------------|
| <i>Engineer's Estimate</i> | \$1,717,079.00 | \$205,200.00 | \$10,000.00 | \$139,200.00 | \$220,000.00 | \$2,291,479.00 |
| Marina Landscape, Inc. | \$1,134,454.50 | \$123,120.00 | \$8,500.00 | \$83,520.00 | \$129,000.00 | \$1,478,594.50 |
| WABO Landscape & Construction, Inc. | \$1,561,185.00 | \$121,410.00 | \$7,100.00 | \$82,360.00 | \$145,000.00 | 1,917,055.00 |
| Odyssey Companies | \$1,850,254.74 | \$106,686.90 | \$13,500.00 | \$63,684.00 | \$112,015.00 | \$2,146,140.64 |

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AGENDA TRANSMITTAL

MEETING DATE: February 21, 2023

CITY AGENDA ITEM: Council Adoption of Resolution No. 2023-___: Authorizing the City Manager to Execute Amendment Number Two (2) of the Agreement with the State of California for Maintenance of State Highways in the City of Suisun City.

FISCAL IMPACT: There is no impact to the General Fund. Maintenance of Highway 12 (State Route 12) is primarily funded by Caltrans’ annual financial contribution. The original Agreement with Caltrans was formalized in 1997 and provided the City with \$14,000 per year for maintenance of Highway 12. Subsequently, Amendment No. 1 to the Agreement increased the amount the City received per year by an additional \$14,000 for a total contribution from Caltrans of \$28,000 per year commencing January 1, 2020. Amendment No. 2 adds the maintenance of the new improvements to be completed as part of the State Route 12 Landscape Improvements Project, and is required to be executed in order for the City to secure a Caltrans encroachment permit to enable construction of the State Route 12 Landscape Improvements Project to begin.

STRATEGIC PLAN: Provide Good Governance and Enhance the Environment.

BACKGROUND: The Agreement for Maintenance of State Highways in the City of Suisun City (Agreement), as provided for in Section 130 of the Streets and Highways Code, was executed by Suisun City and by Caltrans in 1997. Through this Agreement, the City is responsible for maintenance of the 3.5 miles of Highway 12 that fall within City limits. Maintenance tasks include: weed control; pruning/thinning removing/replacing plants, shrubs and trees; irrigation; and litter pickup. The Agreement included a financial contribution by the State to the City of \$28,000 per year.

STAFF REPORT: Tonight, on February 21, 2023, staff’s recommendation to award the State Route 12 Landscape Improvements construction contract is being brought in front of the City Council. The City and the contractor will be required to secure a Caltrans encroachment permit to commence construction activities on Highway 12. The City has already applied for the Caltrans encroachment permit, which Caltrans has approved and will issue upon the execution of Amendment No. 2 of the maintenance agreement. Amendment No. 2 adds the maintenance of the improvements proposed to be constructed on the State Route 12 Landscape Improvements Project.

Moreover, City staff has made Caltrans aware of its desire to increase the frequency and level of maintenance service on Highway 12. Discussions between City staff and the Caltrans staff will continue in the following weeks and may result in Amendment No. 3 to the maintenance agreement to increase Caltrans’ annual financial contribution for the City’s maintenance of Highway 12.

STAFF RECOMMENDATION: It is recommended that the City Council adopt Resolution No. 2023-___: Authorizing the City Manager to Execute Amendment Number Two (2) of the Agreement with the State of California for Maintenance of State Highways in the City of Suisun City.

DOCUMENTS ATTACHED:

1. Resolution No. 2023-__ : Authorizing the City Manager to Execute Amendment Number Two (2) of the Agreement with the State of California for Maintenance of State Highways in the City of Suisun City.
2. Amendment Number 2 Agreement of Maintenance of State Highways in the City of Suisun City
3. Amendment Number 1 Agreement of Maintenance of State Highways in the City of Suisun City
4. Agreement for Maintenance of State Highways in the City of Suisun City dated July 1, 1997

PREPARED BY:

Nick Lozano, Sr. Associate Engineer

REVIEWED BY:

Nouae Vue, Public Works Director

APPROVED BY:

Greg Folsom, City Manager

ATTACHMENTS:

- 1 [Resolution 2023-__ Execute Amendment Number Two of the Agreement with the State of California for Maintenance of State Highways in the City of Suisun City.pdf](#)
- 2 [Amendment No. 2 Agreement Maintenance of State Highways in the City of Suisun City.pdf](#)
- 3 [Amendment No. 1 Agreement of Maintenance of State Highways in the City of Suisun City.pdf](#)
- 4 [Agreement for Maintenance of State Highways in the City of Suisun City Dated July 1, 1997.pdf](#)

RESOLUTION NO. 2023-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
AUTHORIZING THE CITY MANAGER TO EXECUTE AMENDMENT NUMBER
TWO (2) OF THE AGREEMENT WITH THE STATE OF CALIFORNIA FOR
MAINTENANCE OF STATE HIGHWAYS IN THE CITY OF SUISUN CITY**

WHEREAS, an Agreement for Maintenance of California State Highways in the City of Suisun City, hereinafter referred to as “AGREEMENT”, as provided for in Section 130 of the Streets and Highways Code, was executed by the City on October 14, 1997, and by the State on November 7, 1997; and

WHEREAS, the AGREEMENT by its terms provides that it may be modified or amended at any time upon mutual consent of both parties; and

WHEREAS, Amendment Number 1 to the AGREEMENT increased the State’s annual financial contribution for the City’s maintenance of Highway 12 (State Route 12), commencing on January 1, 2020; and

WHEREAS, the City has recently received Clean California grant funding in the amount of \$2.15M for construction of the proposed improvements on the State Route 12 Landscape Improvements Project; and

WHEREAS, the City desires to continue to perform specific maintenance functions delegated to the City on Highway 12 within the City limits of the City of Suisun City in Solano County, including the new improvements to be constructed as part of the State Route 12 Landscape Improvements Project; and

WHEREAS, this Amendment Number 2 to the AGREEMENT delegates to the City the maintenance of the proposed improvements on the State Route 12 Landscape Improvements Project; and

WHEREAS, in order to secure a Caltrans encroachment permit to enable construction on the State Route 12 Landscape Improvements Project to commence, this Amendment Number 2 will first need to be executed by the City and the State; and

WHEREAS, the parties hereto now desire that AGREEMENT be amended.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Suisun City authorizes the City Manager to execute Amendment Number 2 of the Agreement for Maintenance of State Highways in the City of Suisun City.

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PASSED AND ADOPTED at a Regular Meeting of said City Council of the City of Suisun City duly held on Tuesday, the 21st day of February 2023, by the following vote:

AYES: Councilmembers: _____
NOES: Councilmembers: _____
ABSENT: Councilmembers: _____
ABSTAIN: Councilmembers: _____

WITNESS my hand and the seal of said City this 21st day of February 2023.

Anita Skinner
City Clerk

**AMENDMENT No. 2
TO AGREEMENT FOR MAINTENANCE
OF STATE HIGHWAYS IN THE CITY OF
SUISUN CITY**

This AMENDMENT Number 2 to the Maintenance Agreement hereafter referred to as "AMENDMENT No. 2", is effective on _____, and is entered into by and between the State of California, acting by and through the Department of Transportation, hereinafter referred to as "STATE", and the City of Suisun City, hereinafter referred to as "CITY". CITY and STATE together are hereafter referred to as "PARTIES".

WITNESSETH:

WHEREAS, an Agreement for Maintenance of State Highways in the City of Suisun City, herein after referred to as "AGREEMENT", was executed by CITY on October 14, 1997 and by STATE on November 7, 1997; and

WHEREAS, AGREEMENT by its terms provides that it may be modified or amended at any time upon mutual consent of the PARTIES; and

WHEREAS, the AGREEMENT was amended by the parties on December 11, 2019, with an effective date of January 1, 2020 (Amendment No. 1); and

WHEREAS, the PARTIES mutually desire to identify the maintenance responsibilities of CITY for newly constructed and/or revised improvements within STATE's right of way by Encroachment Permit _____ ; and

WHEREAS, the PARTIES hereto now desire to amend the AGREEMENT as provided herein.

NOW, THEREFORE, the PARTIES agree to amend AGREEMENT as follows:

1. EXHIBIT A of AGREEMENT is hereby modified to read as shown on the attached "Effective September 14, 2022, Amendment No. 2" EXHIBIT A, numbered page 1 of 3, which shall be substituted for EXHIBIT A, numbered page 1 of 3 (as modified by Amendment No. 1) and shall cancel and supersede such like numbered page, becoming a part of AGREEMENT for all purposes.
2. EXHIBIT A of AGREEMENT is hereby modified to read as shown on the attached "Effective September 14, 2022, Amendment No. 2" EXHIBIT A, numbered page 2 of 3, which shall be substituted for the like named page exhibit in AGREEMENT and shall cancel and supersede such like numbered page, becoming a part of AGREEMENT for all purposes.

3. The attached EXHIBIT A-1, labeled "LANDSCAPE MAINTENANCE", shall be added to the end of EXHIBIT A in AGREEMENT and shall become a part of AGREEMENT for all purposes.
4. AMENDMENT No. 2 is hereby deemed to be included and made a part of AGREEMENT and shall remain in full force and effect until amended or terminated. In all other respects, AGREEMENT shall remain in full force and effect.

IN WITNESS WHEREOF, the PARTIES hereto have set their hands and seals the day and year first above written.

CITY OF SUISUN CITY

STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION

By: _____
City Manager

By: _____
LEAH BUDU,
Deputy District Director
Maintenance Division, District 04

Attest: _____
City Clerk

Approved as to form:

City Attorney

EXHIBIT A

Effective September 14, 2022,
Amendment No. 2

DELEGATION OF MAINTENANCE

The specific maintenance function indicated below is hereby delegated to the CITY. This delegation of maintenance function set forth herein does not include the control and maintenance areas and functions which rest with the CITY under the terms of executed Freeway Agreements and/or Freeway Maintenance Agreements.

| <u>Route No.</u> | <u>Length Miles</u> | <u>Description of Routing</u> | <u>Program Delegated</u> | <u>Maximum Annual Authorized Expenditure</u> |
|------------------|-------------------------|---|-------------------------------|--|
| 12(a) | 0.72 | Expressway: from west city limits approximately 360 feet west of the Webster Street Undercrossing to the end of the expressway approximately 100 feet west of Marina Boulevard, a length of 0.72 mile for this section. | HM2C | \$ 14,000.00 |
| | | | Total Authorized Route 12(a) | <u>\$14,000.00</u> |
| 12(b) | 2.48 | Rio Vista Road: from end of expressway approximately 100 feet west of Marina Boulevard to east city limits approximately 640 feet east of Lawler Ranch Parkway/Walter Road, a length of 2.48 miles for this section. | HM2C | \$14,000.00 |
| | | | Total Authorized Route 12(b) | <u>\$14,000.00</u> |
| 12(c) | 2.64 | Rio Vista Road (see EXHIBIT A-1): <ul style="list-style-type: none"> ○ From West city limits, approximately 360 feet west of Webster St UC, to Webster St. undercrossing, a length of 0.07 miles for this section; and ○ From 250 feet west of Rio Vista Rd/Civic Center Blvd to 225 feet east Rio Vista Rd/Civic Center Blvd. a length of 0.09 miles for this section; and ○ From end of expressway approximately 100 feet west of Marina Boulevard to east city limits approximately 640 feet east of Lawler Ranch Parkway/Walter Road, a length of 2.48 miles for this section. | HM2E | \$0.00 |
| | | | Total Authorized Route 12(c) | <u>\$0.00</u> |
| | | | Total Authorized Expenditure: | \$28,000.00 |

EXHIBIT A

MAINTENANCE PROGRAM FUNCTIONS:

HM2C SLOPES/DRAINAGE/VEGETATION

This provides for cleaning, maintaining, and repairing culverts, ditches, drains, structures, fences, curbs, sidewalks and other appurtenances between the roadbed and the outer highway right-of-way boundary line (the roadside area between the face of curb and the right-of-way line, or where there is no curb, the roadside area between the edge of pavement and the right-of-way line). It also includes weed and brush control by chemical, biological or mechanical methods, trimming and removal of trees and pest control. The scope of work for CITY under this program function shall only include the following:

1. Nonlandscaped Weed Control
2. Nonlandscaped Tree/Bush/Vegetation
3. Litter Pickup

In accordance with Cooperative Agreement No. 10-885, STATE shall maintain the wetlands mitigation area located between Marina Boulevard and Grizzly Island Road.

HM2E LANDSCAPING

This provides for watering, fertilizing, removal of shrubs, and control of weeds in planted areas, as shown on EXHIBIT A-1. It also includes trimming, removal, and spraying of trees, replacement of plants, shrubs, and trees, and pest control in planted areas, as shown on EXHIBIT A-1. The following tasks are included:

1. Weed Control
2. Pruning/Thinning/Removing/Replacing
3. Irrigation
4. Litter/debris removal.
5. Miscellaneous

CITY, at CITY expense, is solely responsible for all permitted improvements, including but not limited to plants (shrubs and trees), mulch, maintenance vehicle pullout (including structural adequacy), decomposed granite paving (including structural adequacy), fences, and basin type I as shown/delineated on EXHIBIT A-1.

In accordance with Cooperative Agreement No. 10-885, CITY shall also maintain the closed storm drain system in the median.

**AMENDMENT NUMBER 1
AGREEMENT FOR MAINTENANCE OF STATE HIGHWAYS
IN THE CITY OF SUISUN CITY**

This Amendment No. 1 to the Agreement for Maintenance of State Highways in the City of Suisun City is made and entered into by and between the State of California, acting by and through the Department of Transportation, hereinafter referred to as "STATE", and the City of Suisun City, hereinafter referred to as "CITY."

WITNESSETH:

WHEREAS, an Agreement for Maintenance of State Highways in the City of Suisun City, hereinafter referred to as "AGREEMENT", as provided for in Section 130 of the Streets and Highways Code, was executed by CITY on October 14, 1997, and by STATE on November 7, 1997; and

WHEREAS, AGREEMENT by its terms provides that it may be modified or amended at any time upon mutual consent of the parties; and

WHEREAS, CITY desires to continue to perform specific maintenance functions delegated to the CITY on State Route 12 (SR 12) within the city limits of the City of Suisun City in Solano County; and

WHEREAS, CITY requested an increase in authorized expenditures to perform specific maintenance functions delegated to the CITY on SR 12 and STATE agrees to increase authorized expenditures; and

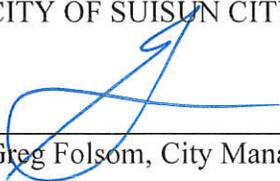
WHEREAS, the parties hereto now desire that AGREEMENT be amended.

NOW, THEREFORE, the parties agree to amend AGREEMENT as follows:

1. The attached page dated "Effective January 1, 2020" Exhibit A of AGREEMENT, and numbered page 1 of 3 shall be substituted for like numbered page in AGREEMENT, and shall cancel and supersede such like numbered page, becoming a part of AGREEMENT for all purposes.

2. This Amendment No. 1 to AGREEMENT shall become effective on January 1, 2020 and shall remain in full force and effect until amended or terminated as provided for in Article XIII of AGREEMENT. In all other respects, AGREEMENT shall remain in full force and effect.

CITY OF SUISUN CITY



Greg Folsom, City Manager

STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION

TOKS OMISHAKIN
Director of Transportation

Attest



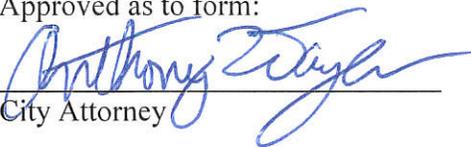
Linda Hanson
City Clerk

By



DAVID AMBUEHL Date
Deputy District Director
Maintenance

Approved as to form:



Anthony Taylor
City Attorney

EXHIBIT A

Amendment No. 1
Effective January 1, 2020

DELEGATION OF MAINTENANCE

The specific maintenance function indicated below is hereby delegated to the CITY. This delegation of maintenance function set forth herein does not include the control and maintenance areas and functions which rest with the CITY under the terms of executed Freeway Agreements and/or Freeway Maintenance Agreements.

| <u>Route No.</u> | <u>Length Miles</u> | <u>Description of Routing</u> | <u>Program Delegated</u> | <u>Maximum Annual Authorized Expenditure</u> |
|-------------------------------|---------------------|---|--------------------------|--|
| 12(a) | 0.72 | Expressway: from west city limits approximately 360 feet west of the Webster Street Undercrossing to the end of the expressway approximately 100 feet west of Marina Boulevard, a length of 0.72 mile for this section. | HM2C | \$ 14,000.00 |
| Total Authorized Route 12(a) | | | | \$ 14,000.00 |
| 12(b) | 2.48 | Rio Vista Road: from end of expressway approximately 100 feet west of Marina Boulevard to east city limits approximately 640 feet east of Lawler Ranch Parkway/Walter Road, a length of 2.48 miles for this section. | HM2C HM2E | \$ 14,000.00 \$ 0.00 |
| Total Authorized Route 12(b) | | | | \$ 14,000.00 |
| Total Authorized Expenditure: | | | | \$28,000.00 |

1 **RESOLUTION NO. 2019-110**

2 **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY**
3 **AUTHORIZING THE CITY MANAGER TO EXECUTE AMENDMENT NUMBER**
4 **ONE (1) OF THE AGREEMENT WITH THE STATE OF CALIFORNIA FOR**
5 **MAINTENANCE OF STATE HIGHWAYS IN THE CITY OF SUISUN CITY**

6 **WHEREAS**, an Agreement for Maintenance of California State Highways in the City
7 of Suisun City, hereinafter referred to as "AGREEMENT", as provided for in Section 130 of
8 the Streets and Highways Code, was executed by CITY on October 14, 1997, and by STATE
9 on November 7, 1997; and

10 **WHEREAS**, the AGREEMENT by its terms provides that it may be modified or
11 amended at any time upon mutual consent of both parties; and

12 **WHEREAS**, the CITY desires to continue to perform specific maintenance functions
13 delegated to the CITY on State Route 12 (SR 12) within the City limits of the City of Suisun
14 City in Solano County and these maintenance functions require an increase in contribution from
15 the STATE; and

16 **WHEREAS**, the CITY requested an increase in authorized expenditures to perform
17 specific maintenance functions delegated to the CITY on SR 12 and STATE agrees to increase
18 authorized expenditures; and

19 **WHEREAS**, This Amendment No. 1 to the AGREEMENT shall become effective on
20 January 1, 2020 and shall remain in full force and effect until amended or terminated as
21 provided for in Article XIII of AGREEMENT. In all other respects, AGREEMENT shall
22 remain in full force and effect; and

23 **WHEREAS**, the parties hereto now desire that AGREEMENT be amended.

24 **NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of
25 Suisun City authorizes the City Manager to execute Amendment Number 1 Agreement for
26 Maintenance of State Highways in the City of Suisun City.

27 **PASSED AND ADOPTED** at a Regular Meeting of said City Council of the City of
28 Suisun City duly held on Tuesday, the 5th day of November 2019, by the following vote:

| | | |
|-----------------|-----------------|-------------------------------------|
| AYES: | Councilmembers: | <u>Adams, Day, Williams, Wilson</u> |
| NOES: | Councilmembers: | <u>None</u> |
| ABSENT: | Councilmembers: | <u>Segala</u> |
| ABSTAIN: | Councilmembers: | <u>None</u> |

29 **WITNESS** my hand and the seal of said City this 5th day of November 2019.

30 THIS DOCUMENT IS A TRUE AND CORRECT
31 COPY OF THE ORIGINAL ON FILE IN THIS
32 OFFICE

33 ATTEST: 12/6/19

34 DONNA POCK, Deputy
35 In and for the said City
36 By: Donna Pock Deputy

Donna Pock
Donna Pock, CMC
Deputy City Clerk

**AGREEMENT FOR MAINTENANCE OF STATE HIGHWAYS
IN THE CITY OF SUISUN CITY**

This AGREEMENT is made effective this 1st day of July, 1997, by and between the State of California, acting by and through the Department of Transportation, hereinafter referred to as "STATE", and the City of Suisun City, hereinafter referred to as "CITY".

- I. The parties desire to provide that CITY perform particular maintenance functions on the State highways within the CITY as authorized in Section 130 of the Streets and Highways Code.
- II. This Agreement shall supersede any previous Agreement for Maintenance of State Highways in the City of Suisun City and/or amendments thereto with the CITY.
- III. The CITY shall perform such maintenance work as is specifically delegated to it, on the identified State highway routes, or portions thereof, all as hereinafter described under Exhibit A hereof or as said Exhibit may be subsequently modified with the consent of the parties hereto acting by and through their authorized representatives.
- IV. The degree or extent of maintenance work to be performed, and the standards therefore, shall be in accordance with the provisions of Section 27 of the Streets and Highways Code and the then current edition of the State Maintenance Manual (a copy of which has been provided to the CITY), or as may be prescribed from time to time by the District Director. "District Director", as used herein, means the District Director of the Department of Transportation assigned to the territory in which CITY is located, or an authorized representative.

The STATE reserves the option to inspect at random all areas of State highways maintained by the CITY. However, such random inspection does not preempt the CITY's maintenance responsibilities as specified in this Agreement.

An encroachment permit will be required for third parties when maintenance work is re-delegated. Such re-delegated work shall be performed at the same levels of service as specified herein and will be subject to the same random inspections as provided for work performed directly by CITY forces.

- V. The functions and levels of maintenance service delegated to the CITY in the attached Exhibit A, "Delegation of Maintenance", has been considered in setting authorized total dollar amounts. The CITY may perform additional

work if desired, but the STATE will not reimburse the CITY for any work in excess of the authorized dollar limits established herein.

- VI. A. The STATE will reimburse the CITY for the actual cost of all routine maintenance work performed by the CITY as delegated under Exhibit A to this Agreement. It is agreed that during any fiscal year, the maximum expenditure on any route shall not exceed the amount shown in Exhibit A to this Agreement unless such expenditure is revised by an amended Agreement or otherwise adjusted or modified as hereinafter provided for.

The cost of operating and maintaining lighting at the intersection of any State highway route and any CITY street/road shall be shared as shown in Exhibit A.

- B. The expenditure per route for routine maintenance work, as referred to above, may be increased or decreased, redistributed between routes, or additional expenditures for specific projects may be made, when such adjustment of expenditures for routine maintenance or such specific work is authorized in writing by the District Director or his authorized representative and accepted by CITY in writing as an amendment to Exhibit A.
- C. Additional expenditures, or an adjustment of expenditures, once authorized shall apply during the fiscal year designated therein and shall not be deemed to permanently modify or change the basic maximum expenditure per route as hereinafter specified. An adjustment of any said maximum expenditure, either an increase or decrease, shall not affect other terms of the Agreement.
- VII. A new Exhibit A, "DELEGATION OF MAINTENANCE", will be provided annually by the STATE for the ensuing fiscal year, if necessary, to ensure an equitable annual cost allocation.
- VIII. A. The CITY will submit bills in a consistent periodic sequence (monthly, quarterly, semiannually, or annually). Bills less than \$500 shall not be submitted more than once each quarter. Bills must be submitted promptly following the close of STATE's fiscal year on each June 30 and should be coded according to the Caltrans HM Program Code as outlined in this Agreement. Bills submitted for periods prior to the last fiscal year will be deemed waived and will not be honored.
- B. Maintenance services provided by contract or on a unit-rate basis with overhead costs included shall not have these above-mentioned charges

added again. An actual handling charge by the CITY for the direct cost of processing this type of bill will be allowed.

- IX. Nothing in the provisions of this Agreement is intended to create duties or obligations to or rights in third parties not parties to this contract or to affect the legal liability of either party to the contract by imposing any standard of care respecting the maintenance of State highways different from the standard of care imposed by law.
- X. It is understood and agreed that neither the STATE nor any officer or employee thereof is responsible for any damage or liability occurring by reason of anything done or omitted to be done by the CITY under or in connection with any work, authority or jurisdiction delegated to the CITY under this Agreement. It is understood and agreed that pursuant to Government Code Section 895.4 CITY shall defend, indemnify and save harmless the State of California, all officers and employees from all claims, suits or actions of every name, kind and description brought for or in account of injuries to or death of any person or damage to property resulting from anything done or omitted to be done by the CITY under or in connection with any work, authority or jurisdiction delegated to the CITY under this agreement.
- XI. It is understood and agreed that neither the CITY nor any officer or employee thereof is responsible for any damage or liability occurring by reason of anything done or omitted to be done by the STATE under or in connection with any work, authority or jurisdiction delegated to the STATE under this Agreement. It is understood and agreed that pursuant to Government Code Section 895.4 STATE shall defend, indemnify and save harmless the CITY, all officers and employees from all claims, suits or actions of every name, kind and description brought for or in account of injuries to or death of any person or damage to property resulting from anything done or omitted to be done by the STATE under or in connection with any work, authority or jurisdiction delegated to the STATE under this agreement.
- XII. STATE costs and expenses assumed under the terms of this Agreement are conditioned upon the passage of the annual State of California Budget by the Legislature, the allocation of funding by the California Transportation Commission as appropriate, and the encumbrance of funding to the District Office of STATE to pay the billings by CITY.
- XIII. This Agreement shall remain in full force and effect until amended by the mutual consent of the parties thereto or terminated by either party upon thirty (30) days notice to the other parties.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the day and year first above written.

CITY OF SUISUN CITY

STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION

Camran Najjomi 10/14/97
CAMRAN NAJJOOMI Date
City Manager

JAMES W. VAN LOBEN SELS
Director of Transportation

Attest:

By

City Clerk Date

Glenn E. Behm 11/7/97
GLENN E. BEHM Date
District Division Chief
Maintenance

Approved as to form:

City Attorney Date

EXHIBIT A

DELEGATION OF MAINTENANCE

The specific maintenance function indicated below is hereby delegated to the CITY. This delegation of maintenance function set forth herein does not include the areas and functions of which the control and maintenance rest with the CITY under the terms of Freeway Agreements and/or Freeway Maintenance Agreements.

| Route No. | Length Miles | Description of Routing | Program Delegated | Maximum Annual Authorized Expenditure |
|--------------------------------|--------------|---|-------------------|---------------------------------------|
| 12(a) | 0.72 | Expressway: from west city limits approximately 360 feet west of the Webster Street Undercrossing to the end of the expressway approximately 100 feet west of Marina Boulevard, a length of 0.72 mile for this section. | HM2C | \$ 7,000.00 |
| Total Authorized Route 12(a) | | | | \$ 7,000.00 |
| 12(b) | 2.48 | Rio Vista Road: from end of expressway approximately 100 feet west of Marina Boulevard to east city limits approximately 640 feet east of Lawler Ranch Parkway/Walters Road, a length of 2.48 miles for this section. | HM2C HM2E | \$ 7,000.00 \$ 0.00 |
| Total Authorized Route 12(b) | | | | \$ 7,000.00 |
| TOTAL AUTHORIZED AMOUNT | | | | \$ 14,000.00 |

SUPPLEMENTED BY AMENDMENT 1

EXHIBIT A

MAINTNENANCE PROGRAM FUNCTIONS:

HM2C SLOPES/DRAINAGE/VEGETATION

This provides for cleaning, maintaining, and repairing culverts, ditches, drains, structures, fences, curbs, sidewalks and other appurtenances between the roadbed and the outer highway right-of-way boundary line (the roadside area between the face of curb and the right-of-way line, or where there is no curb, the roadside area between the edge of pavement and the right-of-way line). It also includes weed and brush control by chemical, biological or mechanical methods, trimming and removal of trees and pest control. The scope of work for CITY under this program function shall only include the following:

1. Nonlandscaped Weed Control
2. Nonlandscaped Tree/Bush/Vegetation
3. Litter Pickup

In accordance with Cooperative Agreement No. 10-885, STATE shall maintain the wetlands mitigation area located between Marina Boulevard and Grizzly Island Road.

HM2E LANDSCAPING

This provides for watering, fertilizing, removal of shrubs, and control of weeds in planted areas within the median. It also includes trimming, removal, and spraying of trees, replacement of plants, shrubs, and trees, and pest control in planted areas within the median. The following tasks are included:

1. Weed Control
2. Pruning/Thinning/Removing/Replacing
3. Irrigation
4. Miscellaneous

In accordance with Cooperative Agreement No. 10-885, CITY shall also maintain the closed storm drain system in the median.

EXHIBIT A

HM4K ELECTRICAL

This includes maintenance work performed on highway electrical facilities including flashing beacons, traffic signals, traffic-signal systems, safety lighting and sign lighting. It also includes the electrical energy for these items.

Timing sequence of traffic signals shall be determined after consultation with the CITY; however, the decision of the District Director shall be final. For traffic signals delegated to the CITY, maintenance of the designed timing shall be the responsibility of the CITY. Timing records shall be kept in both CITY Maintenance and Traffic branches.

COST SHARING OF ELECTRICAL FACILITIES

The STATE will not pay for the maintenance, installation, repair, servicing, nor power for ordinary street lighting; however, lighting at intersections, which qualify as safety lighting under warrants approved/accepted by the STATE, will be paid for when approved and specifically authorized by the District Director. Where such lighting has been specifically authorized, the maintenance and operating costs thereof shall be shared between the STATE and the CITY on a pro rata basis in the same ratio as the number of legs in the intersection under each jurisdiction bears to the total number of legs.

The cost of maintaining traffic signals or other electrically operated traffic control devices now in place or those which may hereafter be installed at the intersection of any STATE highway route and any CITY street/road shall be shared between the STATE and the CITY on a pro rata basis in the same ratio as the number of legs in the intersection under each jurisdiction bears to the total number of legs. The same principle of cost distribution shall apply to freeway interchanges. The participation ratio shall be based on the ratio of the number of legs of the respective agencies to the total number of legs of the intersection.

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RESOLUTION NO. 97-73

A RESOLUTION OF THE SUISUN CITY COUNCIL AUTHORIZING THE CITY MANAGER TO ENTER INTO A MAINTENANCE AGREEMENT BETWEEN THE STATE OF CALIFORNIA AND THE CITY OF SUISUN CITY FOR MAINTENANCE OF STATE HIGHWAY 12

WHEREAS, the City of Suisun City entered into Cooperative Agreement No. 10-885 with the State of California for the widening of Highway 12, executed on December 20, 1993; and

WHEREAS, the Cooperative Agreement specifies the maintenance of the highway after completion of the construction; and

WHEREAS, both parties desire that the City perform particular maintenance functions on the State Highway within the City as authorized in Section 130 of the Streets and Highways Code; and

WHEREAS, a Highway Maintenance Agreement separating out the areas to be maintained by the State, as well as the areas to be maintained by the City is required.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Suisun City does hereby authorize the City Manager to enter into a Highway Maintenance Agreement with the State for maintenance of Highway 12 in the City of Suisun City.

PASSED AND ADOPTED at the Regular Meeting of the City Council of the City of Suisun City, duly held on the 7th day of October 1997, by the following vote:

| | | |
|-----------------|------------------------|---|
| AYES: | COUNCILMEMBERS: | <u>Day, Rundlett, Sanchez, Segala, Spring</u> |
| NOES: | COUNCILMEMBERS: | <u>None</u> |
| ABSENT: | COUNCILMEMBERS: | <u>None</u> |
| ABSTAIN: | COUNCILMEMBERS: | <u>None</u> |

WITNESS my hand and seal of the said City this 7th day of October, 1997.

Sharon Ventura

Sharon Ventura, CMC, City Clerk

THIS DOCUMENT IS A TRUE AND CORRECT COPY OF THE ORIGINAL ON FILE IN THIS OFFICE.

ATTEST: 10-10-97

SHARON M. VENTURA, City Clerk and ex-officio Clerk of the Suisun City Council, in and for the said City.

By: *Sharon Ventura* City Clerk

**AGREEMENT FOR MAINTENANCE OF STATE HIGHWAYS
IN THE CITY OF SUISUN CITY**

This AGREEMENT is made effective this 1st day of July, 1997, by and between the State of California, acting by and through the Department of Transportation, hereinafter referred to as "STATE", and the City of Suisun City, hereinafter referred to as "CITY".

- I. The parties desire to provide that CITY perform particular maintenance functions on the State highways within the CITY as authorized in Section 130 of the Streets and Highways Code.
- II. This Agreement shall supersede any previous Agreement for Maintenance of State Highways in the City of Suisun City and/or amendments thereto with the CITY.
- III. The CITY shall perform such maintenance work as is specifically delegated to it, on the identified State highway routes, or portions thereof, all as hereinafter described under Exhibit A hereof or as said Exhibit may be subsequently modified with the consent of the parties hereto acting by and through their authorized representatives.
- IV. The degree or extent of maintenance work to be performed, and the standards therefore, shall be in accordance with the provisions of Section 27 of the Streets and Highways Code and the then current edition of the State Maintenance Manual (a copy of which has been provided to the CITY), or as may be prescribed from time to time by the District Director. "District Director", as used herein, means the District Director of the Department of Transportation assigned to the territory in which CITY is located, or an authorized representative.

The STATE reserves the option to inspect at random all areas of State highways maintained by the CITY. However, such random inspection does not preempt the CITY's maintenance responsibilities as specified in this Agreement.

An encroachment permit will be required for third parties when maintenance work is re-delegated. Such re-delegated work shall be performed at the same levels of service as specified herein and will be subject to the same random inspections as provided for work performed directly by CITY forces.

- V. The functions and levels of maintenance service delegated to the CITY in the attached Exhibit A, "Delegation of Maintenance", has been considered in setting authorized total dollar amounts. The CITY may perform additional

work if desired, but the STATE will not reimburse the CITY for any work in excess of the authorized dollar limits established herein.

- VI. A. The STATE will reimburse the CITY for the actual cost of all routine maintenance work performed by the CITY as delegated under Exhibit A to this Agreement. It is agreed that during any fiscal year, the maximum expenditure on any route shall not exceed the amount shown in Exhibit A to this Agreement unless such expenditure is revised by an amended Agreement or otherwise adjusted or modified as hereinafter provided for.

The cost of operating and maintaining lighting at the intersection of any State highway route and any CITY street/road shall be shared as shown in Exhibit A.

- B. The expenditure per route for routine maintenance work, as referred to above, may be increased or decreased, redistributed between routes, or additional expenditures for specific projects may be made, when such adjustment of expenditures for routine maintenance or such specific work is authorized in writing by the District Director or his authorized representative and accepted by CITY in writing as an amendment to Exhibit A.
- C. Additional expenditures, or an adjustment of expenditures, once authorized shall apply during the fiscal year designated therein and shall not be deemed to permanently modify or change the basic maximum expenditure per route as hereinafter specified. An adjustment of any said maximum expenditure, either an increase or decrease, shall not affect other terms of the Agreement.

- VII. A new Exhibit A, "DELEGATION OF MAINTENANCE", will be provided annually by the STATE for the ensuing fiscal year, if necessary, to ensure an equitable annual cost allocation.

- VIII. A. The CITY will submit bills in a consistent periodic sequence (monthly, quarterly, semiannually, or annually). Bills less than \$500 shall not be submitted more than once each quarter. Bills must be submitted promptly following the close of STATE's fiscal year on each June 30 and should be coded according to the Caltrans HM Program Code as outlined in this Agreement. Bills submitted for periods prior to the last fiscal year will be deemed waived and will not be honored.

- B. Maintenance services provided by contract or on a unit-rate basis with overhead costs included shall not have these above-mentioned charges

added again. An actual handling charge by the CITY for the direct cost of processing this type of bill will be allowed.

- IX. Nothing in the provisions of this Agreement is intended to create duties or obligations to or rights in third parties not parties to this contract or to affect the legal liability of either party to the contract by imposing any standard of care respecting the maintenance of State highways different from the standard of care imposed by law.
- X. It is understood and agreed that neither the STATE nor any officer or employee thereof is responsible for any damage or liability occurring by reason of anything done or omitted to be done by the CITY under or in connection with any work, authority or jurisdiction delegated to the CITY under this Agreement. It is understood and agreed that pursuant to Government Code Section 895.4 CITY shall defend, indemnify and save harmless the State of California, all officers and employees from all claims, suits or actions of every name, kind and description brought for or in account of injuries to or death of any person or damage to property resulting from anything done or omitted to be done by the CITY under or in connection with any work, authority or jurisdiction delegated to the CITY under this agreement.
- XI. It is understood and agreed that neither the CITY nor any officer or employee thereof is responsible for any damage or liability occurring by reason of anything done or omitted to be done by the STATE under or in connection with any work, authority or jurisdiction delegated to the STATE under this Agreement. It is understood and agreed that pursuant to Government Code Section 895.4 STATE shall defend, indemnify and save harmless the CITY, all officers and employees from all claims, suits or actions of every name, kind and description brought for or in account of injuries to or death of any person or damage to property resulting from anything done or omitted to be done by the STATE under or in connection with any work, authority or jurisdiction delegated to the STATE under this agreement.
- XII. STATE costs and expenses assumed under the terms of this Agreement are conditioned upon the passage of the annual State of California Budget by the Legislature, the allocation of funding by the California Transportation Commission as appropriate, and the encumbrance of funding to the District Office of STATE to pay the billings by CITY.
- XIII. This Agreement shall remain in full force and effect until amended by the mutual consent of the parties thereto or terminated by either party upon thirty (30) days notice to the other parties.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the day and year first above written.

CITY OF SUISUN CITY

STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION

Camran Najoomi 10/14/97
CAMRAN NAJOO MI Date
City Manager

JAMES W. VAN LOBEN SELS
Director of Transportation

Attest:

By

City Clerk Date

Glenn E. Behm 11/2/97
GLENN E. BEHM Date
District Division Chief
Maintenance

Approved as to form:

City Attorney Date

EXHIBIT A

DELEGATION OF MAINTENANCE

The specific maintenance function indicated below is hereby delegated to the CITY. This delegation of maintenance function set forth herein does not include the areas and functions of which the control and maintenance rest with the CITY under the terms of Freeway Agreements and/or Freeway Maintenance Agreements.

| Route No. | Length Miles | Description of Routing | Program Delegated | Maximum Annual Authorized Expenditure |
|------------------------------|--------------|---|-------------------|---------------------------------------|
| 12(a) | 0.72 | Expressway: from west city limits approximately 360 feet west of the Webster Street Undercrossing to the end of the expressway approximately 100 feet west of Marina Boulevard, a length of 0.72 mile for this section. | HM2C | \$ 7,000.00 |
| Total Authorized Route 12(a) | | | | \$ 7,000.00 |
| 12(b) | 2.48 | Rio Vista Road: from end of expressway approximately 100 feet west of Marina Boulevard to east city limits approximately 640 feet east of Lawler Ranch Parkway/Walters Road, a length of 2.48 miles for this section. | HM2C HM2E | \$ 7,000.00 \$ 0.00 |
| Total Authorized Route 12(b) | | | | \$ 7,000.00 |
| TOTAL AUTHORIZED AMOUNT | | | | \$ 14,000.00 |

EXHIBIT A

MAINTNENANCE PROGRAM FUNCTIONS:

HM2C SLOPES/DRAINAGE/VEGETATION

This provides for cleaning, maintaining, and repairing culverts, ditches, drains, structures, fences, curbs, sidewalks and other appurtenances between the roadbed and the outer highway right-of-way boundary line (the roadside area between the face of curb and the right-of-way line, or where there is no curb, the roadside area between the edge of pavement and the right-of-way line). It also includes weed and brush control by chemical, biological or mechanical methods, trimming and removal of trees and pest control. The scope of work for CITY under this program function shall only include the following:

1. Nonlandscaped Weed Control
2. Nonlandscaped Tree/Bush/Vegetation
3. Litter Pickup

In accordance with Cooperative Agreement No. 10-885, STATE shall maintain the wetlands mitigation area located between Marina Boulevard and Grizzly Island Road.

HM2E LANDSCAPING

This provides for watering, fertilizing, removal of shrubs, and control of weeds in planted areas within the median. It also includes trimming, removal, and spraying of trees, replacement of plants, shrubs, and trees, and pest control in planted areas within the median. The following tasks are included:

1. Weed Control
2. Pruning/Thinning/Removing/Replacing
3. Irrigation
4. Miscellaneous

In accordance with Cooperative Agreement No. 10-885, CITY shall also maintain the closed storm drain system in the median.

EXHIBIT A

HM4K ELECTRICAL

This includes maintenance work performed on highway electrical facilities including flashing beacons, traffic signals, traffic-signal systems, safety lighting and sign lighting. It also includes the electrical energy for these items.

Timing sequence of traffic signals shall be determined after consultation with the CITY; however, the decision of the District Director shall be final. For traffic signals delegated to the CITY, maintenance of the designed timing shall be the responsibility of the CITY. Timing records shall be kept in both CITY Maintenance and Traffic branches.

COST SHARING OF ELECTRICAL FACILITIES

The STATE will not pay for the maintenance, installation, repair, servicing, nor power for ordinary street lighting; however, lighting at intersections, which qualify as safety lighting under warrants approved/accepted by the STATE, will be paid for when approved and specifically authorized by the District Director. Where such lighting has been specifically authorized, the maintenance and operating costs thereof shall be shared between the STATE and the CITY on a pro rata basis in the same ratio as the number of legs in the intersection under each jurisdiction bears to the total number of legs.

The cost of maintaining traffic signals or other electrically operated traffic control devices now in place or those which may hereafter be installed at the intersection of any STATE highway route and any CITY street/road shall be shared between the STATE and the CITY on a pro rata basis in the same ratio as the number of legs in the intersection under each jurisdiction bears to the total number of legs. The same principle of cost distribution shall apply to freeway interchanges. The participation ratio shall be based on the ratio of the number of legs of the respective agencies to the total number of legs of the intersection.

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AGENDA TRANSMITTAL

MEETING DATE: February 21, 2023

CITY AGENDA ITEM: Council Adoption of Resolution No. 2023-___: Accepting the Asphalt Rubber Cape Seal and Traffic Calming Project as Complete, and Authorizing the City Manager to Record the Notice of Completion for the Project.

FISCAL IMPACT: There is no impact to the General Fund. The pavement portion of the Asphalt Rubber Cape Seal and Traffic Calming Project (Project) is funded with Senate Bill 1 (SB1) allocation (available SB1 fund of \$993,648 in FY 2021-22) and the traffic calming portion of the Project is funded with Transportation Funds for Clean Air (TFCA) allocations (\$80,920). No local match is required from either program.

STRATEGIC PLAN: Provide Good Governance, Ensure Public Safety, and Enhance the Environment.

BACKGROUND: On December 21, 2021, the City Council awarded the construction contract for the Project to VSS International, Inc. (Contractor) in the amount of \$736,436, including a 10% contingency (\$73,644) for a maximum construction cost of \$810,080.

STAFF REPORT: The Contractor has completed the work under the construction contract. Project completed the following:

- Digout repairs and asphalt rubber cape seal on Village Drive, as well as on Whispering Bay Lane from Josiah Circle to Francisco Drive. This work also includes surface preparation streets, removal, and replacement of curb ramps to meet accessibility requirements, protection of existing utilities and pavement delineation.
- Restriping the project street segments, including buffered bicycle lanes on Village Drive.
- Traffic calming improvements (rectangular rapid flashing beacons, high visibility crosswalk, concrete curb bulbout, and curb ramp upgrades) at the existing pedestrian/student crossing on Whispering Bay Lane fronting Crystal Middle School.

The City has received, reviewed and approved the Contractor’s final invoice for this contract. The final construction contract is \$800,121.05, which is \$9,958.95 less than the approved maximum construction cost of \$810,080.

VSS International, Inc. has completed the Project in an acceptable satisfactory manner, and it is now appropriate to file the Notice of Completion (NOC) with the County for the work completed. Staff recommends accepting the project as complete and authorizing the City Manager to file and record the NOC with the County, which will then start the one-year warranty period on the completed improvements.

STAFF RECOMMENDATION: It is recommended that the City Council adopt Resolution No. 2023-___: Accepting the Asphalt Rubber Cape Seal and Traffic Calming Project as Complete, and

Authorizing the City Manager to Record the Notice of Completion for the Project.

DOCUMENTS ATTACHED:

1. Resolution No. 2023-__ : Accepting the Asphalt Rubber Cape Seal and Traffic Calming Project as Complete, and Authorizing the City Manager to Record the Notice of Completion for the Project.
2. Project Location Map.
3. Notice of Completion.
4. Photos.

PREPARED BY:

Nick Lozano, Sr. Associate Engineer

REVIEWED BY:

Nouae Vue, Public Works Director

APPROVED BY:

Greg Folsom, City Manager

ATTACHMENTS:

- 1 [Resolution 2023-___ Accepting the Asphalt Rubber Cape Seal and Traffic Calming Project as Complete, and Authorizing the City Manager to Record the Notice of Completion.pdf](#)
- 2 [Project Location Map - Asphalt Rubber Cape Seal and Traffic Calming Project.pdf](#)
- 3 [Notice of Completion.pdf](#)
- 4 [Photos - Asphalt Rubber Cape Seal and Traffic Calming Project.pdf](#)

1 **RESOLUTION NO. 2023-**

2 **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY**
3 **ACCEPTING THE ASPHALT RUBBER CAPE SEAL AND TRAFFIC CALMING**
4 **PROJECT AS COMPLETE, AND AUTHORIZING THE CITY MANAGER TO**
5 **RECORD THE NOTICE OF COMPLETION FOR THE PROJECT**

6 **WHEREAS**, the City has received a Senate Bill 1 (SB1) allocation, specifically
7 available SB1 fund of \$993,648 in FY 2021-22, for the construction of the Asphalt Rubber Cape
8 Seal and Traffic Calming Project (Project); and

9 **WHEREAS**, the City has also been awarded Transportation Funds for Clean Air
10 (TFCA) allocation in the amount of \$99,500 from the Solano Transportation Authority (STA), of
11 which \$80,920 is for the construction of traffic calming improvements on Whispering Bay Lane
12 fronting Crystal Middle School; and

13 **WHEREAS**, on December 21, 2021, the City Council awarded the construction contract
14 of \$736,436, plus 10% for contingencies (\$73,644), for the Project to VSS International, Inc.;

15 and
16 **WHEREAS**, the construction contract includes performing digout repairs, asphalt rubber
17 cape seal, and restriping on Village Drive as well as on Whispering Bay Lane from Josiah Circle
18 to Francisco Drive, including buffered bicycle lanes on Village Drive and traffic calming
19 improvements on Whispering Bay Lane fronting Crystal Middle School; and

20 **WHEREAS**, VSS International, Inc. has completed all work under the contract for the
21 Project, submitted a final invoice for a total project cost of \$800,121.05, and is ready to receive a
22 Notice of Completion.

23 **NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Suisun
24 City does hereby accept the improvements on the Asphalt Rubber Cape Seal and Traffic
25 Calming Project as completed, and authorizes the City Manager to take such measures as
26 necessary to execute and record the Notice of Completion.

27 **PASSED AND ADOPTED** at a Regular Meeting of the City Council of the City of
28 Suisun City duly held on Tuesday, the 21st day of February 2023, by the following vote:

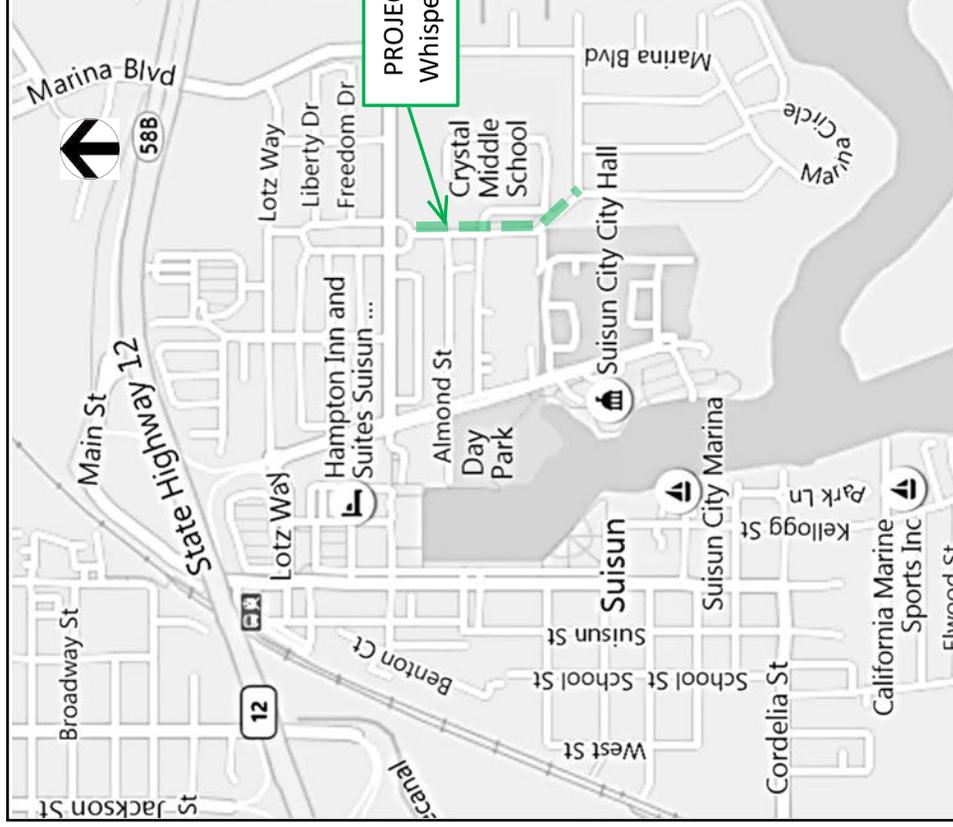
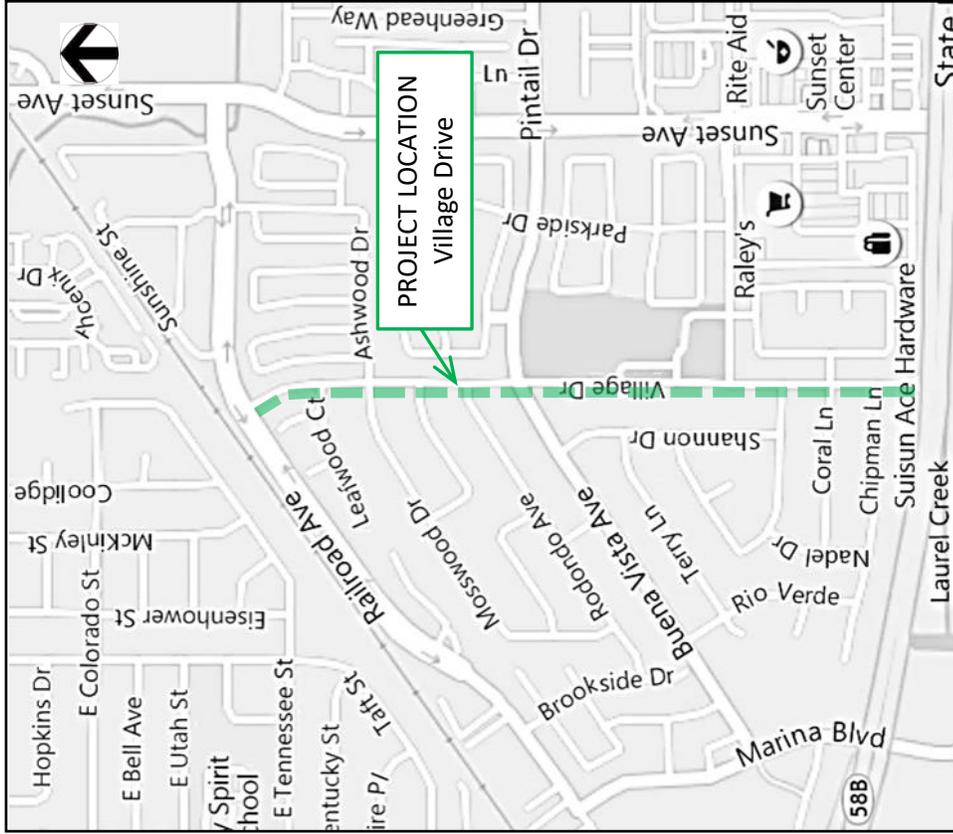
29 **AYES:** Councilmembers: _____
30 **NOES:** Councilmembers: _____
31 **ABSENT:** Councilmembers: _____
32 **ABSTAIN:** Councilmembers: _____

33 **WITNESS** my hand and the seal of said City this 21th day of February 2023.

34 _____
35 Anita Skinner
36 City Clerk

Location Map

Asphalt Rubber Cape Seal and Traffic Calming Project
Village Drive and Whispering Bay Lane



WHEN RECORDED MAIL TO:

Name Public Works Department
Street Address CITY OF SUISUN CITY
701 CIVIC CENTER BLVD.
City & State, Zip SUISUN CITY, CA 94585

SPACE ABOVE THIS LINE FOR RECORDER'S USE

No Fee, per code 27283

NOTICE OF COMPLETION

A.P.N. _____

Notice is hereby given that:

- 1. The undersigned is owner of the interest or estate stated below in the property hereinafter described.
2. The full name of the undersigned is City of Suisun City
3. The full address of the undersigned is 701 Civic Center Blvd. Suisun City, CA 94585
4. The nature of the title of the undersigned is: In fee. N/A
5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are: NONE

NAMES

ADDRESSES

- 6. The names of the predecessors in the interest of the undersigned, if the property was transferred subsequent to the commencement of the work of improvement herein referred to: NONE

NAMES

ADDRESSES

(If no transfer made, insert "none.")

- 7. A work of improvement on the property hereinafter described was completed on: February 21, 2023
8. The name of the contractor, if any, for such work of improvement was VSS International, Inc.

(If no contractor for work of improvement as a whole, insert "none.")

- 9. The property on which said work of improvement was completed is in the City of Suisun City, County of Solano, State of California, and is described as follows: Asphalt Rubber Cape Seal and Traffic Calming Project

- 10. The street address of said property is Village Drive and Whispering Bay Lane (from Josiah Circle to Francisco Drive)

11. I declare under penalty of perjury the foregoing is true and correct.

Signature of owner named in paragraph 2

Dated: _____

By Greg Folsom, City Manager

Photos
Asphalt Rubber Cape Seal and Traffic Calming Project
Village Drive and Whispering Bay Lane
Page 1 of 3

Village Drive between Highway 12 and Coral Lane:

BEFORE



AFTER



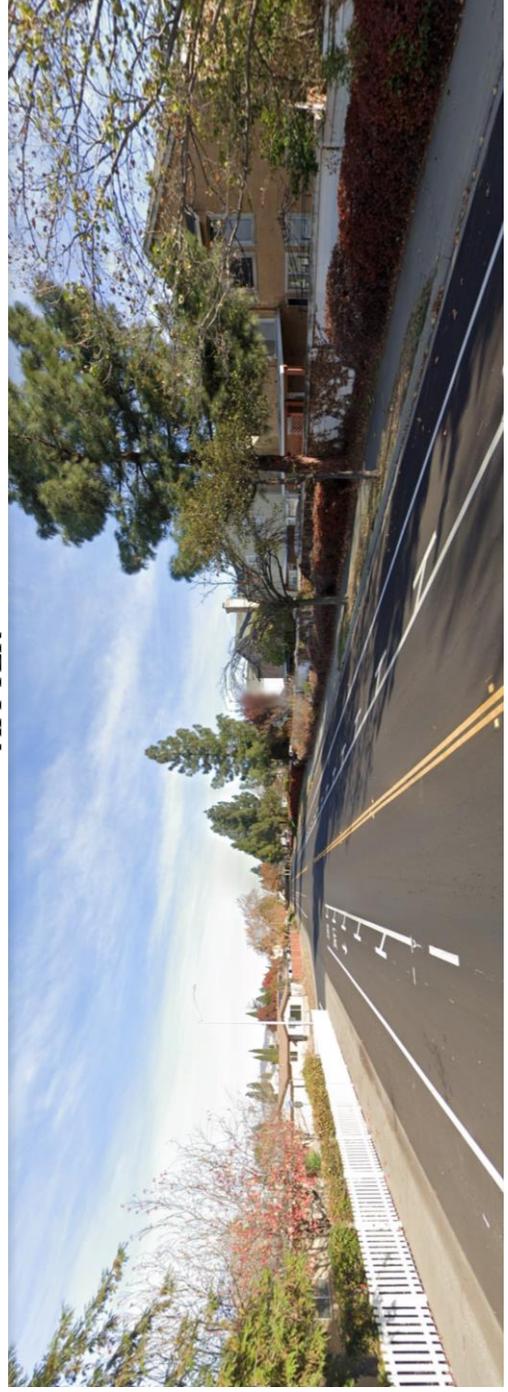
Photos
Asphalt Rubber Cape Seal and Traffic Calming Project
Village Drive and Whispering Bay Lane
Page 2 of 3

Village Drive between Pintail Drive and Railroad Avenue:

BEFORE



AFFTER



Photos
Asphalt Rubber Cape Seal and Traffic Calming Project
Village Drive and Whispering Bay Lane
Page 3 of 3

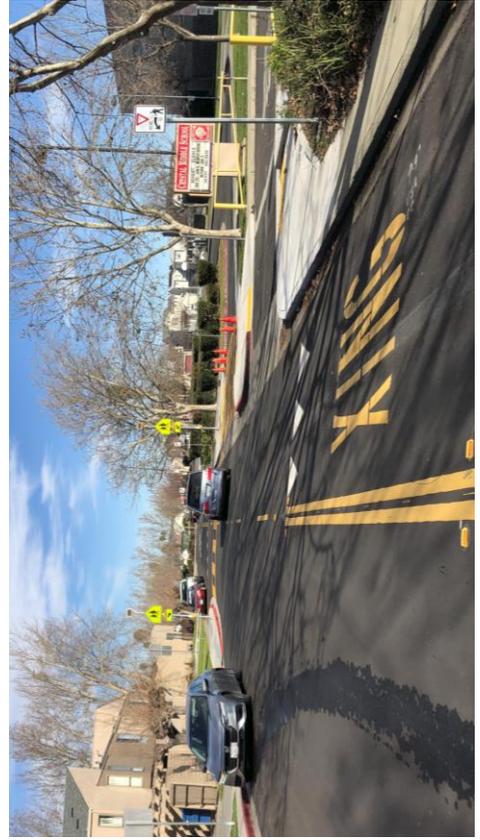
Whispering Bay Lane fronting Crystal Middle School:



BEFORE



AFFTER



AGENDA TRANSMITTAL

MEETING DATE: February 21, 2023

CITY AGENDA ITEM: Council/Agency/Authority Approval of the Minutes of the Regular and/or Special Meetings of the Suisun City Council, Suisun City Council Acting as Successor Agency, and Housing Authority held on held on October 27, 2022, November 15, 2022, and February 7, 2023.

FISCAL IMPACT: None

STRATEGIC PLAN: Provide Good Governance.

BACKGROUND: Pursuant to Government Code 40801, the City Clerk shall keep an accurate record of the proceedings of the City Council meetings. City Council minutes are prepared in a manner consistent with the intent of the Government Code. Minutes provide a record of when and where the meeting took place, type of meeting, and report any action taken, including the vote of each member of the City Council.

STAFF REPORT: The minutes of the City Council, Suisun City Council Acting as Successor Agency, and Housing Authority meetings held on October 27, 2022, November 15, 2022, and February 7, 2023 are submitted for City Council review and approval.

STAFF RECOMMENDATION: Council/Agency/Authority Approval of the Minutes of the Regular and/or Special Meetings of the Suisun City Council, Suisun City Council Acting as Successor Agency, and Housing Authority held on held on October 27, 2022, November 15, 2022, and February 7, 2023.

DOCUMENTS ATTACHED:

1. Minutes - October 27, 2022 Special Closed Session Meeting
 2. Minutes - November 15, 2022 Special Closed Session Meeting
 3. Minutes - February 3, 2023 Special Closed Session Meeting
 4. Minutes - February 3, 2023 Regular Council/Successor Agency/Housing Authority Meeting
-

| | |
|---------------------|---------------------------|
| PREPARED BY: | Anita Skinner, City Clerk |
| REVIEWED BY: | Greg Folsom, City Manager |
| APPROVED BY: | Greg Folsom, City Manager |

ATTACHMENTS:

- 1 [October 27 2022 Minutes Special City Council Meeting 530 pm.pdf](#)
- 2 [November 15 2022 Minutes Special Closed Session Meeting 530 pm.pdf](#)
- 3 [February 7 2023 Minutes Special Closed Session Meeting 530 pm.pdf](#)
- 4 [February 7 2023 Minutes Regular Meeting 630 pm.pdf](#)



CITY COUNCIL
 Mayor
 Alma Hernandez, Mayor Pro-Tem
 Jane Day
 Michael J. Hudson
 Wanda Williams

CITY COUNCIL MEETING
 First and Third Tuesday
 Every Month

MINUTES

**SPECIAL MEETING OF THE SUISUN CITY COUNCIL
 THURSDAY, OCTOBER 27, 2022
 5:30 P.M. VIA ZOOM**

SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

NOTICE

Pursuant to Government Code Section 54953, subdivision (b), and in accordance with the provisions of SB 361 (2021), the following Council/Successor Agency/Housing Authority meeting includes teleconference participation by: Council/Board Members Jane Day, Michael Hudson, Wanda Williams, Mayor Pro Tem Alma Hernandez. Teleconference locations are on file at City Hall, 701 Civic Center Blvd., Suisun City, CA 94585.

FACE MASKS ARE RECOMMENDED FOR MEMBERS OF THE PUBLIC WHILE IN CITY FACILITIES IF NOT FULLY VACCINATED. IF YOU DO NOT HAVE A FACE MASK, ONE WILL BE PROVIDED FOR YOU.

ZOOM MEETING INFORMATION:

WEBSITE: <https://zoom.us/join>

MEETING ID: 893 8364 2774

CALL IN PHONE NUMBER: (707) 438-1720

*REMOTE PUBLIC COMMENT IS AVAILABLE FOR THE CITY COUNCIL MEETING
 BY EMAILING CLERK@SUISUN.COM (PRIOR TO 4pm) OR
 VIA WEBSITE OR PHONE APPLICATION, ZOOM*

*(If attending the meeting via phone press *9 to raise your hand and *6 to unmute/mute for public comment.)*

ROLL CALL

Vice Mayor Hernandez called the meeting to order at 5:32 pm with the following Council Members present:

PRESENT: Day, Hernandez, Hudson, Williams

ABSENT: None

CONFLICT OF INTEREST NOTIFICATION NONE

(Any items on this agenda that might be a conflict of interest to any Councilmembers should be identified at this time.)

DEPARTMENTS: AREA CODE (707)

ADMINISTRATION 421-7300 ■ PLANNING 421-7335 ■ BUILDING 421-7310 ■ FINANCE 421-7320
 FIRE 425-9133 ■ RECREATION & COMMUNITY SERVICES 421-7200 ■ POLICE 421-7373 ■ PUBLIC WORKS 421-7340
 SUCCESSOR AGENCY 421-7309 FAX 421-7366

PUBLIC COMMENT NONE

(Request by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3. Comments are limited to no more than 3 minutes unless allowable by the Mayor/Chair. Speaker cards are available on the table near the entry of the meeting room and should be given to the City Clerk. By law, no prolonged discussion or action may be taken on any item raised during the public comment period, although informational answers to questions may be given and matters may be referred for placement on a future agenda.)

CLOSED SESSION

Pursuant to California Government Code Section 54950 the Suisun City Council will hold a Closed Session for the purpose of:

2. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Name of case: Louisa Pickering and Michael Pickering (Plaintiffs) v. City of Suisun City (Defendants), et al - Case # FCS055707

Council entered into Closed Session at 5:34pm.

CONVENE OPEN SESSION

There were no announcements following Closed Session.

ADJOURNMENT

There being no further business the meeting was adjourned at

Anita Skinner, City Clerk



CITY COUNCIL
 Mayor
 Alma Hernandez, Mayor Pro-Tem
 Jane Day
 Michael J. Hudson
 Wanda Williams

CITY COUNCIL MEETING
 First and Third Tuesday
 Every Month

MINUTES

**SPECIAL MEETING OF THE SUISUN CITY COUNCIL
 TUESDAY, NOVEMBER 15, 2022
 5:30 P.M.**

SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

NOTICE

Pursuant to Government Code Section 54953, subdivision (b), and in accordance with the provisions of SB 361 (2021), the following Council/Successor Agency/Housing Authority meeting includes teleconference participation by: Council/Board Members Jane Day, Michael Hudson, Wanda Williams, Mayor Pro Tem Alma Hernandez. Teleconference locations are on file at City Hall, 701 Civic Center Blvd., Suisun City, CA 94585.

FACE MASKS ARE RECOMMENDED FOR MEMBERS OF THE PUBLIC WHILE IN CITY FACILITIES IF NOT FULLY VACCINATED. IF YOU DO NOT HAVE A FACE MASK, ONE WILL BE PROVIDED FOR YOU.

THE CITY COUNCIL HAS RESUMED IN-PERSON MEETINGS IN ADDITION TO ZOOM. A LIMITED NUMBER OF SEATS ARE AVAILABLE, TO RESERVE A SEAT PLEASE CONTACT THE CITY CLERK AT clerk@suisun.com OR 707 421-7302.

ZOOM MEETING INFORMATION:

WEBSITE: <https://zoom.us/join>

MEETING ID: 874 2632 4682

CALL IN PHONE NUMBER: (707) 438-1720

**REMOTE PUBLIC COMMENT IS AVAILABLE FOR THE CITY COUNCIL MEETING
 BY EMAILING CLERK@SUISUN.COM (PRIOR TO 4pm) OR
 VIA WEBSITE OR PHONE APPLICATION, ZOOM**

*(If attending the meeting via phone press *9 to raise your hand and *6 to unmute/mute for public comment.)*

ROLL CALL

Vice Mayor Hernandez called the meeting to order at 5:34pm with the following Council Members present:

PRESENT: Day, Hernandez, Hudson

ABSENT: Williams

CONFLICT OF INTEREST NOTIFICATION None

(Any items on this agenda that might be a conflict of interest to any Councilmembers should be identified at this time.)

DEPARTMENTS: AREA CODE (707)

ADMINISTRATION 421-7300 ■ PLANNING 421-7335 ■ BUILDING 421-7310 ■ FINANCE 421-7320

FIRE 425-9133 ■ RECREATION & COMMUNITY SERVICES 421-7200 ■ POLICE 421-7373 ■ PUBLIC WORKS 421-7340

SUCCESSOR AGENCY 421-7309 FAX 421-7366

PUBLIC COMMENT None

(Request by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3. Comments are limited to no more than 3 minutes unless allowable by the Mayor/Chair. Speaker cards are available on the table near the entry of the meeting room and should be given to the City Clerk. By law, no prolonged discussion or action may be taken on any item raised during the public comment period, although informational answers to questions may be given and matters may be referred for placement on a future agenda.)

CLOSED SESSION

Pursuant to California Government Code Section 54950 the Suisun City Council will hold a Closed Session for the purpose of:

City Council

1. Conference with Legal Counsel - Existing Litigation
Name of case: Louisa Pickering and Michael Pickering (Plaintiffs) v. City of Suisun City (Defendants), et al - Case # FCS055707

Council entered into Closed Session at 5:37pm.

CONVENE OPEN SESSION

Conference call with Legal Counsel. Pickering terms not accepted by Council.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:00 pm.

Anita Skinner, City Clerk

CITY COUNCIL
Alma Hernandez, Mayor
Princess Washington, Mayor Pro Tem
Michael J Hudson, Member
Jenalee Dawson, Member
Amit Pal, Member



CITY COUNCIL MEETING

MINUTES
SPECIAL MEETING OF THE SUISUN CITY COUNCIL
AND
SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY
TUESDAY, FEBRUARY 7, 2023
5:30 PM

Suisun City Council Chambers - 701 Civic Center Boulevard - Suisun City, California

NOTICE

The following Council/Successor Agency/Housing Authority meeting may include teleconference participation by: Council/Board Members Michael Hudson, Jenalee Dawson, Amit Pal, Mayor Pro Tem Princess Washington, and Mayor Alma Hernandez, in accordance with subdivisions (b), (e), or (f) of Section 54953 of the Government Code, as applicable.

FACE MASKS ARE RECOMMENDED FOR MEMBERS OF THE PUBLIC WHILE IN CITY FACILITIES IF NOT FULLY VACCINATED. IF YOU DO NOT HAVE A FACE MASK, ONE WILL BE PROVIDED FOR YOU.

THE CITY COUNCIL HAS RESUMED IN-PERSON MEETINGS IN ADDITION TO ZOOM. A LIMITED NUMBER OF SEATS ARE AVAILABLE, TO RESERVE A SEAT PLEASE CONTACT THE CITY CLERK AT clerk@suisun.com OR 707 421-7302.

ZOOM MEETING INFORMATION:

WEBSITE: <https://zoom.us/join>

MEETING ID: **842 8982 8510**

CALL IN PHONE NUMBER: (707) 438-1720

REMOTE PUBLIC COMMENT IS AVAILABLE FOR THE CITY COUNCIL MEETING BY EMAILING CLERK@SUISUN.COM (PRIOR TO 6 PM), VIA WEBSITE, OR ZOOM CALL IN PHONE NUMBER (707) 438-1720

*(If attending the meeting via phone press *9 to raise your hand and *6 to unmute/mute for public comment.)*

ROLL CALL

Mayor Hernandez called the meeting to order at 5:31pm with the following Council Members present:
PRESENT: Dawson, Hernandez, Hudson, Washington
ABSENT: Pal (arrived at 5:35pm)

CONFLICT OF INTEREST NOTIFICATION None

(Any items on this agenda that might be a conflict of interest to any Councilmembers/Boardmembers should be identified at this time.)

PUBLIC COMMENT None

(Request by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3. Comments are limited to no more than 3 minutes unless allowable by the Mayor/Chair. Speaker cards are available on the table near the entry of the meeting room and should be given to the City Clerk. By law, no prolonged discussion or action may be taken on any item raised during the public comment period, although informational answers to questions may be given and matters may be referred for placement on a future agenda.)

CLOSED SESSION

Pursuant to California Government Code Section 54950 the Suisun City Council and Suisun City Council Acting as Successor Agency will hold a Closed Session for the Purpose of:

City Council

- 1 CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION
Discussion of potential significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) (1 potential case).
- 2 CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
Name of Case: Giddens v. City of Suisun City Case No. 2:14-cv-00943
- 3 CONFERENCE WITH LEGAL COUNSEL-- EXISTING LITIGATION
Name of Case: Moore v. City of Suisun City Case No. FCS058262

Council entered into Closed Session at 5:35pm.

CONVENE OPEN SESSION

ADJOURNMENT

There being no further business the meeting was adjourned at 6:33pm.

Anita Skinner, City Clerk



MINUTES

**REGULAR MEETING OF THE SUISUN CITY COUNCIL,
SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY,
AND HOUSING AUTHORITY
TUESDAY, FEBRUARY 7, 2023
6:30 PM**

Suisun City Council Chambers - 701 Civic Center Boulevard - Suisun City, California

NOTICE

The following Council/Successor Agency/Housing Authority meeting may include teleconference participation by: Council/Board Members Michael Hudson, Jenalee Dawson, Amit Pal, Mayor Pro Tem Princess Washington, and Mayor Alma Hernandez, in accordance with subdivisions (b), (e), or (f) of Section 54953 of the Government Code, as applicable.

FACE MASKS ARE RECOMMENDED FOR MEMBERS OF THE PUBLIC WHILE IN CITY FACILITIES IF NOT FULLY VACCINATED. IF YOU DO NOT HAVE A FACE MASK, ONE WILL BE PROVIDED FOR YOU.

THE CITY COUNCIL HAS RESUMED IN-PERSON MEETINGS IN ADDITION TO ZOOM. A LIMITED NUMBER OF SEATS ARE AVAILABLE, TO RESERVE A SEAT PLEASE CONTACT THE CITY CLERK AT clerk@suisun.com OR 707 421-7302.

ZOOM MEETING INFORMATION:

WEBSITE: <https://zoom.us/join>

MEETING ID: 860 6249 2012

CALL IN PHONE NUMBER: (707) 438-1720

REMOTE PUBLIC COMMENT IS AVAILABLE FOR THE CITY COUNCIL MEETING BY EMAILING CLERK@SUISUN.COM (PRIOR TO 6 PM), VIA WEBSITE, OR ZOOM CALL IN PHONE NUMBER (707) 438-1720

*(If attending the meeting via phone press *9 to raise your hand and *6 to unmute/mute for public comment.)*

(Next Ord. No. – 799)

(Next City Council Res. No. 2023 – 10)

Next Suisun City Council Acting as Successor Agency Res. No. SA2023 - 01)

(Next Housing Authority Res. No. HA2023 – 01)

City Attorney Gerli reported Item #2 from the 5:30pm Closed Session reached a settlement agreement and was unanimously approved by the Council.

ROLL CALL

Mayor Hernandez called the meeting to order at 6:44pm with the following Council Members present:

PRESENT: Dawson, Hernandez, Hudson, Pal, Washington

ABSENT: None

Pledge of Allegiance was led by Vice Mayor Washington.

Invocation was given by City Manager Greg Folsom.

CONFLICT OF INTEREST NOTIFICATION None

(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

REPORTS (Informational items only.)

- 1 City Manager Update – (Folsom: gfolson@suisun.com).
 - Monthly update out tomorrow and highlights 2022 achievements
 - Attended the Fire Department Badge pinning on 1/27/23
 - Attended the Marina Village topping out ceremony today where they put the top beam on the apartments
 - Attended the League of Womens Voters to educate kids on civics and how city council meetings work
 - Reminder that Monday, 2/20 is President’s Day and City Hall will be closed.

- 2 Microtransit Presentation – (Solano Transportation Authority).
Brandon Thompson gave the presentation. He recognized Executive Director Daryl Halls, and Director of Programs Ron Grassi who were in attendance, and on-line Debbie and Lorraine. A quarterly report will be given in April. Microtransit reservation phone number is 707-673-2129.

Council Members commented and asked clarifying questions. Mr. Thompson responded

PUBLIC COMMENT

Donna LeBlanc thanked Brandon for being receptive on her questions and seeing that children get to school safely.

- 3 Public Safety Committee – (Folsom: gfolson@suisun.com).
Terry West, Committee Chairperson presented the report.
Council thanked Mr. West for the presentation.

PRESENTATION/APPOINTMENTS

(Presentations, Awards, Proclamations, Appointments).

- 4 Mayoral Appointments of Commissions and Committees – (Hernandez: ahernandez@suisun.com).
Mosquito Abatement –
Mayor Hernandez reappointed Marlon Osum.

Motion by Mayor Hernandez to approve appointment and seconded by Council Member Hudson. Motion passed by the following vote:

AYES: Dawson, Hernandez, Hudson, Pal, Washington

NOES: None

ABSENT: None

Recreation, Parks, Marina and Arts Commission Appointments –
Mayor Hernandez reappointed Eddrick Osborne and Aaron Sencil and appointed Essex Cook, Lilia Dardon, Jonathan Faria, John Harter and Donna LeBlanc.

Motion by Mayor Hernandez to approve appointments and seconded by Vice Mayor Washington. Motion passed by the following vote:

AYES: Dawson, Hernandez, Hudson, Pal, Washington

NOES: None

ABSENT: None

Several appointees thanked council for the appointment to the Commission.

PUBLIC COMMENT

(Request by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3. Comments are limited to no more than 3 minutes unless allowable by the Mayor/Chair. Speaker cards are available on the table near the entry of the meeting room and should be given to the City Clerk. By law, no prolonged discussion or action may be taken on any item raised during the public comment period, although informational answers to questions may be given and matters may be referred for placement on a future agenda.)

James Berg addressed concerns on City Ordinance 790 regarding the Planning Commission terms of appointment.

Shannon Hacker

Clerk Skinner read email comment regarding RFP for 1240 Kellogg Street and asked when a formal response will be given and when will the item be on an agenda.

Terry West commented February is Civil Grand Jury month; and gave a brief explanation of the grand jury.

Mike Wright, Grand Jury member, supplied applications for members of the public.

Jeremy Snyder, Police Officers Association President, voiced concerns about the department being short staffed and the city's rise in crime as a result.

George Gyunn commented he was glad members of the Grand Jury spoke; attended Board of Supervisors meeting today were they voted to require 4/5th votes to pass items and suggested the city consider doing the same on some items; consider getting a new auditor, comments regarding dredging.

Steve Olry gave a salute to newly appointed volunteers; commented on city needing to focus on getting revenue; commented on ethics of personal matters being aired on Facebook and Next Door by some of the new council members.

James Berg voiced concerns about the RFP process on 1240 Kellogg and possible discrimination; thanked Lito Santo for his help in moving the homeless person from Grizzly Island Road.

Michael Anthony commended on 1240 Kellogg Street; requested copies of minutes but have not received them; property empty for 4 years, city is losing rent, property taxes and building is deteriorating rapidly.

Michelle Chavez thanked Public Works for cleaning up Hwy 12 and Grizzly Island Rd; voiced concerns about safety and liability of individuals acting on their own in this matter.

Donna LeBlanc commented the library will be closed for the upcoming Washington/Lincoln holidays; when will the Hwy 12 grant be brought back to council, plans must be completed before June, 2023 or we will lose the \$2.1mil; asked for a follow-up Pete Dominguez memorial bench.

Brian Ferraro congratulated new council members; Hwy 12 upgrade progress; thank you to Lito Santos; trash is destroying our habitat; asked about an update on tractor supply property.

Joe Joyce congratulated newest Council member; glad Grizzley Island site was cleaned up; commented on the way the urgency was created, Next Door campaign to rid the person from Grizzl Island/Hwy 12 comments were unfounded.

COUNCIL COMMENTS

5 Council/Board Member Updates.

Council Member Dawson reported that she and Council Member Hudson have been working together on the illegal trash and dumping ad hoc have been making headway on resolutions; a formal update later this month.

Council Member Hudson commented they have been working on requirements for businesses to have dumpsters; public nuisance abatement; possible ways to collect fees; code updates to make them more enforceable; spoke with Debbie Ferguson, there may be some credits with ENG that may be available and is waiting for a response to help with solar lighting and solar cameras.

Council Member Pal commented as a new member has been meeting staff and working with Mr. Folsom on some ideas that may be coming forward in the next month; attended the Fire Department badge pinning; attended Rotary meeting as guest of Vice Mayor Washington.

Council Member Washington welcomed the new members of the Fire Department; attended a celebration for Black History Month at Marina Lounge; accompanied the F-S Chamber of Commerce as they engaged local businesses and encouraged the use of the new Shop Where You Live app; thanked Public Work Department and happy birthday to Jim Herrod who spearheaded the clean up on Grizzly Island; thank you to the public for wanting to see our city be beautiful and your commentaries; Mr. Herrod plans a cleanup on Feb 14 and invites council to attend;

Mayor Hernandez extend gratitude to council for their assistance in this matter; legalities involved as this was not city property; she along with Council Members Dawson, Washington attended new council member conference; past weekend City Hall was the site for a Solano Youth Coalition event; appointed to Capitol Corridor Joint Powers Authority; next week onboarded on LAFCO; member of the joint committee with FS Unified School District and met last week and reporting out for School Tripper there were 600 trips for students in the month of January, reported complaints concerning congestion around Dan O'Root; Super Summer Academy taking place at Dan O'Root, Crescent and Suisun Elementaries;

BIT Bridge program taking place at Crystal Middle School beginning June 13th and special education summer programs. Additional information can be found at www.fsusd.org.

CONSENT CALENDAR

Consent calendar items requiring little or no discussion may be acted upon with one motion.

City Council

- 6 Council Consideration and possible action to adopt Resolution No. 2023-11: A Resolution of the City Council of the City of Suisun City proclaiming a local emergency persists and authorizing the use of remote teleconference meeting procedures by the City’s legislative bodies, as authorized by government code section 54953(e) et seq., through no later than March 8, 2023 - (Folsom: gfolson@suisun.com).
- 7 Council Adoption of Resolution No. 2023-12: Approving an Application for Funding and the Execution of a Grant Agreement and Any Amendments Thereto from the 2020 Community Development Block Grant Program Coronavirus Round 1 (CDBG-CV1) Notice of Funding Availability (NOFA) Dated June 5, 2020 – (Lofthus: klofthus@suisun.com).
- 8 Council Adoption of Resolutions Amending the Citywide Classification and Compensation Plans as Follows: - (Penland: cpenland@suisun.com).
 - a. Resolution No. 2023-13: Retitling the Housing Manager Classification to Housing Programs Manager and Amending the Class Specification; and
 - b. Resolution No. 2023-14: Amending the Citywide Salary Schedule to Update the Job Title and Salary for the Housing Programs Manager Classification.
- 9 Council Adoption of Resolution No. 2023 -15: Amend the Community Services Officer Class Specifications – (Penland: cpenland@suisun.com).

Joint City Council / Housing Authority

- 10 Fiscal Year 2021-22 Year End Budget Amendments: - (Deol: ldeol@suisun.com).
 - a. Council Adoption of Resolution No. 2023-16: Adopting the 9th Amendment to the Annual Appropriation Resolution No. 2021-57 to Appropriate Funding in Various [Programs Citywide to Meet Actual Fiscal Year 2021-22 Obligations Pursuant to Audit Determinations](#).
 - b. Housing Authority Board Adoption of Resolution No. HA 2023-01: Adopting the 1st Amendment to the Annual Appropriation Resolution No. HA 2021-01 to Appropriate Additional Funding to Meet Actual Fiscal Year 2021-22 Obligations Pursuant to Audit Determinations.

Joint City Council / Suisun City Council Acting as Successor Agency / Housing Authority

- 11 Council/Agency/Authority Approval of the Minutes of the Regular and/or Special Meetings of the Suisun City Council, Suisun City Council Acting as Successor Agency, and Housing Authority held on January 3, 2023, January 17, 2023, and January 24, 2023 – (Skinner: clerk@suisun.com).

Item #8

Dan Healy, SCMPEA President

Clerk read email comment: SCMPEA represents the vacant Housing Manager position and opposes the reclassification of this position as implemented. The city recommends a 24% salary increase; meanwhile other current employees are awaiting their reclassification process. The city has demonstrated a priority to pay appropriately for this vacant position rather than paying appropriately for current staff. Please take the step of delaying this reclassification until the currently staffed reclassifications are completed.

Item 10

Donna LeBlanc asked clarifying questions on Page 45 & 46 regarding the taking of funds from certain accounts to pay for budget shortfalls for 2021-22; asked what are “field supplies”, government permit taxes and SLESF.

Finance Director Deol gave a brief response to her questions.

Motion by Council Member Hudson to approve Consent Calendar and seconded by Council Member Dawson. Motion passed by the following vote:

AYES: Dawson, Hernandez, Hudson, Pal, Washington

NOES: None

ABSENT: None

PUBLIC HEARING NONE

GENERAL BUSINESS

12. Presentation and discussion on maintenance and beautification of City-wide medians. – (Vue: nvue@suisun.com).

Public Works Director Vue presented the report.

Council asked clarifying questions.

Director Vue responded to council questions and concerns.

Council discussion suggesting joint meeting with the Planning Commission.

Special meeting to get public involved.

Consensus for no external consultant to create a master plan.

No consensus for removal of medians.

PUBLIC COMMENT

Donna LeBlanc commented liked getting public involved, maybe a survey; asked if standards change would it affect anything already in process; non-main medians to do concrete; major two arteries (Sunset/Walters) maintain with drought tolerant plants.

REPORTS: (Informational items only)

13 Non-Discussion Items

ADJOURNMENT

There being no further business the meeting was adjourned at 8:51pm.

Anita Skinner, City Clerk

AGENDA TRANSMITTAL

MEETING DATE: February 21, 2023

CITY AGENDA ITEM: HEARING:

Council Adoption of Resolution No. 2023-___: Placing Liens for Unpaid Waste Collection Service Charges on Certain Lands Situated in the City of Suisun City, County of Solano, State of California.

FISCAL IMPACT: Republic Services, Inc. is requesting that the City Council place liens on 256 delinquent solid waste accounts representing approximately \$100,905.87 in uncollected solid waste collection service charges. The City’s General Fund will receive twenty dollars per lien and 1.0 percent of the total levy amount to be used as the recording fee and to offset the administrative costs associated with the lien and levy process. Through the lien and levy process, the City will collect on outstanding franchise fees totaling 13.0 percent of the uncollected solid waste service charges when the money actually is received.

STRATEGIC PLAN: Provide Good Governance, Ensure Fiscal Solvency.

BACKGROUND: Republic Services, Inc. provides solid waste collection service for properties located in the City of Suisun City. The Suisun City Code (SCC) Section 8.08.015 requires subscribers to pay the collection charge directly to Republic Services, Inc. In the event that a customer does not pay the collection charges, Republic Services, Inc. must prepare delinquent notices to notify each customer that the account is delinquent and could be subject to a lien/levy process whereby charges would be recorded against the property.

Republic Services, Inc. began actively pursuing collection of delinquent accounts in December 2001. Republic Services, Inc. will request hearings three times per year in order for the Suisun City Council to consider enforcing the lien/levy process for delinquent waste charges

STAFF REPORT: Republic Services, Inc. customers were compared with the owners of record to the parcel information database obtained from Solano County property records. Notification letters were mailed to all known property owners advising them of the lien and levy process. The letters informed the property owners that they could present their reasons for disputing the waste collection charges by either attending the hearing, or by sending letters to the Council prior to the hearing.

Republic Services, Inc. is asking that the City enforce SCC Section 8.08.170 by placing a special assessment/levying a lien on the properties that have delinquent charges. Republic Services, Inc. will verify accounts for payments prior to recording the special assessments

STAFF RECOMMENDATION: It is recommended that the City Council:

1. Conduct a Hearing on the proposed liens; and
 2. Adopt Resolution No. 2023-___: Placing Liens for Unpaid Waste Collection Service Charges on Certain Lands Situated in the City of Suisun City, County of Solano, State of California.
-

DOCUMENTS ATTACHED:

1. Resolution No. 2023-___: Placing Liens for Unpaid Waste Collection Service Charges on Certain Lands Situated in the City of Suisun City, County of Solano, State of California.
2. Exhibit A provides a listing of delinquent accounts, as compiled by Republic Services, Inc., and it will be updated and made available to the City Council in advance of the meeting.

PREPARED BY:

Lakhwinder Deol, Finance Director

REVIEWED BY:

Greg Folsom, City Manager

APPROVED BY:

Greg Folsom, City Manager

ATTACHMENTS:

1 [Resolution 2023-___ Placing Liens for Unpaid Waste Collection Service Charges.pdf](#)

2 [Exhibit A Preliminary Lien List 2-14-23.pdf](#)

1 **RESOLUTION NO. 2023-**

2 **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY**
3 **PLACING LIENS FOR UNPAID WASTE COLLECTION SERVICE CHARGES**
4 **ON CERTAIN LANDS SITUATED IN THE CITY OF SUISUN CITY,**
5 **COUNTY OF SOLANO, STATE OF CALIFORNIA**

6 **WHEREAS**, pursuant to the Suisun City Code (SCC) Section 8.08.015 owners of all
7 occupied premises must subscribe to and pay for weekly waste collection service; and

8 **WHEREAS**, the premises located in the City of Suisun City, County of Solano, State
9 of California, and described in Exhibit A attached hereto and by this reference incorporated
10 herein, were provided with waste collection service as required by the SCMC Section
11 8.08.015; and

12 **WHEREAS**, pursuant to the provisions of SCC Section 8.08.015, all required notices
13 were directed to owners of said properties and said owners failed to make payment for waste
14 collection services as required; and

15 **WHEREAS**, as a result thereof, the City of Suisun City has incurred charges for
16 delinquent waste collection charges and administrative costs, which amounts remain unpaid.

17 **NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Suisun
18 City that pursuant to SCC Section 8.08.170, the City Council does hereby lien said premises, in
19 the amounts applicable to each specific premise as identified in Exhibit A attached hereto and
20 incorporated herein by this reference.

21 **BE IT FURTHER RESOLVED** that Exhibit A may be amended to delete any
22 enumerated waste collection service charges and administrative costs paid before liens
23 authorized hereby are forwarded to the County Recorder of Solano County, California.

24 **BE IT FURTHER RESOLVED** that the City Clerk is hereby directed to record this
25 Resolution, together with Exhibit A as may be amended, with the Office of the County Recorder
26 of Solano County, California.

27 **BE IT FURTHER RESOLVED** that the City Manager of the City of Suisun City is
28 authorized to take such further actions as are necessary or appropriate to implement this
Resolution and is also authorized to execute any other document(s) that may be necessary or
appropriate to process or release said liens.

PASSED AND ADOPTED at a Regular Meeting of the City Council of the City of
Suisun City held on Tuesday the 21st day of February 2023 by the following vote:

AYES: Councilmembers: _____
NOES: Councilmembers: _____
ABSENT: Councilmembers: _____
ABSTAIN: Councilmembers: _____

WITNESS my hand and the seal of said City this 21st day of February 2023.

Anita Skinner
City Clerk

EXHIBIT A

| PARCEL | Owners Name | Billing Address | Billing Address | Number | Service Address | Thru | Charges | Charge | County Lien Release Fee | Total |
|----------|-------------------------------------|-------------------------|----------------------|--------|--------------------|-------|---------|--------|-------------------------|--------|
| 17418210 | WILLIAMS JAMES M/WILLIAMS JAMES R | 501 ACAPULCO CT | SUISUN CITY CA 94585 | 501 | ACAPULCO COURT | 22/09 | 549.30 | 25.00 | 20.00 | 594.30 |
| 3210144 | MAKIN JOHN/MAKIN SOLEIL | 706-A ALMOND ST | SUISUN CITY CA 94585 | 706 | ALMOND STREET | 22/10 | 328.13 | 25.00 | 20.00 | 373.13 |
| 17321411 | REY MICHAEL JT | 1319 AMADOR WY | SUISUN CITY CA 94585 | 1319 | AMADOR WAY | 22/09 | 317.92 | 25.00 | 20.00 | 362.92 |
| 3735214 | MYLES DEIRDRE L & BRYAN JT | 1305 AMBER DR | SUISUN CITY CA 94585 | 1305 | AMBER DRIVE | 22/11 | 337.14 | 25.00 | 20.00 | 382.14 |
| 17438109 | EVANS FREDDIE J & TERESA JT | 1760 ANDREWS CR | SUISUN CITY CA 94585 | 1760 | ANDREWS CIRCLE | 22/09 | 317.92 | 25.00 | 20.00 | 362.92 |
| 17438212 | GOMEZ ADRIAN V | 1777 ANDREWS CR | SUISUN CITY CA 94585 | 1777 | ANDREWS CIRCLE | 22/09 | 152.38 | 25.00 | 20.00 | 197.38 |
| 17346109 | MARTINEZ DAVID JT | 1011 ARMSBY WY | SUISUN CITY CA 94585 | 1011 | ARMSBY WAY | 22/12 | 346.15 | 25.00 | 20.00 | 391.15 |
| 3723411 | THOMPSON WAYNE L JR JT | 510 AVALON WAY | SUISUN CITY CA 94585 | 510 | AVALON WAY | 22/09 | 612.32 | 25.00 | 20.00 | 657.32 |
| 17335413 | SALINAS JOSEPH M & F JT | 1031 BARROWS DR | SUISUN CITY CA 94585 | 1031 | BARROWS DRIVE | 22/10 | 328.13 | 25.00 | 20.00 | 373.13 |
| 17350204 | PRATER NICOLE/REYES MISTY | 947 BEECHWOOD CIR | SUISUN CITY CA 94585 | 947 | BEECHWOOD CIR | 22/10 | 328.13 | 25.00 | 20.00 | 373.13 |
| 17350308 | AYMAR PATRICK M | 942 BEECHWOOD CIR | SUISUN CITY CA 94585 | 942 | BEECHWOOD CIR | 22/12 | 346.15 | 25.00 | 20.00 | 391.15 |
| 17423308 | PEPPERS MICHAEL & BRANDI L JT | 534 BELLA VISTA DR | SUISUN CITY CA 94585 | 534 | BELLA VISTA DR | 22/09 | 317.92 | 25.00 | 20.00 | 362.92 |
| 17430516 | COLONY STARWOOD HOMES | 8665 E HATFORD DR. #200 | SCOTTSDALE AZ 85255 | 801 | BELLA VISTA DR | 22/11 | 171.67 | 25.00 | 20.00 | 216.67 |
| 17429205 | HIGHFILL KEVIN S & E A JT | 1510 BELLA VISTA DR | SUISUN CITY CA 94585 | 1510 | BELLA VISTA DR | 22/11 | 220.55 | 25.00 | 20.00 | 265.55 |
| 3208103 | FENNIE DANA | 5221 LONGVIEW LANE | GREENWOOD CA 95635 | 241 | BENTON COURT | 22/11 | 181.68 | 25.00 | 20.00 | 226.68 |
| 17337514 | JOHNSTON MICHAEL/AGUILAR-JOHNSTON M | 817 BERING WY | SUISUN CITY CA 94585 | 817 | BERING WAY | 22/12 | 346.15 | 25.00 | 20.00 | 391.15 |
| 3239137 | LUCAS LINETTE | 127 BIRCHWOOD CT | SUISUN CITY CA 94585 | 127 | BIRCHWOOD CT | 22/11 | 344.17 | 25.00 | 20.00 | 389.17 |
| 17349602 | FINLEY MAURICE/FINLEY RAMONA | 1203 BITTERN WY | SUISUN CITY CA 94585 | 1203 | BITTERN WAY | 22/12 | 341.84 | 25.00 | 20.00 | 386.84 |
| 17337413 | MCCLINTON ROOSEVELT JR JT | 1005 BLACKSPUR CT | SUISUN CITY CA 94585 | 1005 | BLACKSPUR COURT | 22/09 | 418.33 | 25.00 | 20.00 | 463.33 |
| 17337405 | CASTANON LINA | PO BOX 15 | SUISUN CITY CA 94585 | 811 | BLACKSPUR DRIVE | 22/09 | 317.92 | 25.00 | 20.00 | 362.92 |
| 17302901 | MARIA OTERO | 823 BLOSSOM AVE | SUISUN CITY CA 94585 | 823 | BLOSSOM AVENUE | 22/10 | 314.00 | 25.00 | 20.00 | 359.00 |
| 17304607 | BORLEK MICHAEL R & CHARITY A | 813 BLOSSOM AVE | SUISUN CITY CA 94585 | 813 | BLOSSOM AVENUE | 22/09 | 317.92 | 25.00 | 20.00 | 362.92 |
| 17309204 | HUEY WILLIE JT | 507 BLUE WING DR | SUISUN CITY CA 94585 | 507 | BLUE WING DRIVE | 22/10 | 328.13 | 25.00 | 20.00 | 373.13 |
| 17314116 | GAVGANIAN BOGHOS & WILMA JT | 522 BLUE WING DR | SUISUN CITY CA 94585 | 522 | BLUE WING DR | 22/10 | 328.13 | 25.00 | 20.00 | 373.13 |
| 17349319 | OLIVER JOYCE V | 1002 BLUEJAY DR. | SUISUN CITY CA 94585 | 1002 | BLUEJAY DR | 22/11 | 337.14 | 25.00 | 20.00 | 382.14 |
| 17349418 | GWEN WOOD | 1021 BLUEJAY DR. | SUISUN CITY CA 94585 | 1021 | BLUEJAY DR | 22/09 | 337.51 | 25.00 | 20.00 | 382.51 |
| 3247220 | VU CUONG & JULIE | 718 BREAKWATER CR | SUISUN CITY CA 94585 | 718 | BREAKWATER CIR | 22/10 | 328.13 | 25.00 | 20.00 | 373.13 |
| 3247205 | SOSSAMAN JERAMY & SHARON | 719 BREAKWATER CR | SUISUN CITY CA 94585 | 719 | BREAKWATER CIR | 22/11 | 484.64 | 25.00 | 20.00 | 529.64 |
| 17356102 | CRATER THOMAS & LATWAN A JT | 223 BRIDGEWATER CR | SUISUN CITY CA 94585 | 223 | BRIDGEWATER CIRC | 22/10 | 328.13 | 25.00 | 20.00 | 373.13 |
| 3236216 | GONZALEZ DAVID | 75 BUENA VISTA AVE | SUISUN CITY CA 94585 | 75 | BUENA VISTA AVENUE | 22/10 | 328.13 | 25.00 | 20.00 | 373.13 |
| 3215117 | CRATZ ANTHONY L TR | 215 CALIFORNIA ST | SUISUN CITY CA 94585 | 215 | CALIFORNIA STREE | 22/10 | 328.13 | 25.00 | 20.00 | 373.13 |
| 3731221 | BARKER STEVEN KENT | PO BOX 802 | HEALDSBURG CA 95448 | 1150 | CAMELLIA LANE | 22/10 | 299.96 | 25.00 | 20.00 | 344.96 |
| 17330107 | SMITH CHERYL D | 910 CANADA GOOSE DR | SUISUN CITY CA 94585 | 910 | CANADA GOOSE DR | 22/10 | 328.13 | 25.00 | 20.00 | 373.13 |
| 17317204 | MELGOZA SERGIO/MELGOZA ALICIA | 1110 CANARY DR | SUISUN CITY CA 94585 | 1110 | CANARY DRIVE | 22/12 | 346.15 | 25.00 | 20.00 | 391.15 |
| 17317215 | CUNNINGHAM ADAM M | 816 CANARY DR | SUISUN CITY CA 94585 | 816 | CANARY DRIVE | 22/12 | 208.24 | 25.00 | 20.00 | 253.24 |
| 17303102 | DESARMES MARIE L | 516 CANVASBACK DR | SUISUN CITY CA 94585 | 516 | CANVASBACK DRIVE | 22/10 | 253.97 | 25.00 | 20.00 | 298.97 |
| 17422411 | JOSEPH TOMLINSON | 710 CAPISTRANO DR | SUISUN CITY CA 94585 | 710 | CAPISTRANO DRIVE | 22/12 | 337.12 | 25.00 | 20.00 | 382.12 |
| 17429502 | MUELA NICHOLAS A | 807 CAPISTRANO DR | SUISUN CITY CA 94585 | 807 | CAPISTRANO DRIVE | 22/11 | 337.14 | 25.00 | 20.00 | 382.14 |
| 17449122 | KELLEY ELIZABETH | 1776 CARSWELL CT | SUISUN CITY CA 94585 | 1776 | CARSWELL COURT | 22/09 | 317.92 | 25.00 | 20.00 | 362.92 |
| 17449208 | RUSSELL EWAN C | 1700 CARSWELL LN | SUISUN CITY CA 94585 | 1700 | CARSWELL LANE | 22/11 | 483.73 | 25.00 | 20.00 | 528.73 |
| 3247205 | BUIE SAMUEL & ALANA JT | 711 CATALINA CR | SUISUN CITY CA 94585 | 711 | CATALINA CIRCLE | 22/10 | 328.13 | 25.00 | 20.00 | 373.13 |

| | | | | | | | | | | |
|-----------|------------------------------------|-----------------------|-------------------------|------|------------------|-------|--------|-------|-------|--------|
| 17357208 | FULLEN STEVE/FULLEN CRISTINA | 311 CHILDS CT | SUISUN CITY CA 94585 | 311 | CHILDS COURT | 22/12 | 346.15 | 25.00 | 20.00 | 391.15 |
| 3234319 | KHUU TUAN ANH TR | 508 KINGS WAY | SUISUN CITY CA 94585 | 88 | CHIPMAN LANE | 22/10 | 328.13 | 25.00 | 20.00 | 373.13 |
| 3723211 | LOVELAND ESTHER G | 412 CHYRL WY | SUISUN CITY CA 94585 | 412 | CHYRL WAY | 22/12 | 337.12 | 25.00 | 20.00 | 382.12 |
| 17355223 | BROWN MIKEL R | 202 CLEARBROOK CT | SUISUN CITY CA 94585 | 202 | CLEARBROOK COURT | 22/11 | 266.00 | 25.00 | 20.00 | 311.00 |
| 17373107 | RAMOND & M E WILLIS III | 224 CLOVERLEAF CIR | SUISUN CITY CA 94585 | 224 | CLOVERLEAF CIRCL | 22/12 | 346.15 | 25.00 | 20.00 | 391.15 |
| 17373313 | SAUCEDO MANUEL/SAUCEDO REGINA | 251 CLOVERLEAF CR | SUISUN CITY CA 94585 | 251 | CLOVERLEAF CIRCL | 22/10 | 328.13 | 25.00 | 20.00 | 373.13 |
| 17373318 | MCLEOD SHALANDA N/HAMILTON RICKY L | 231 CLOVERLEAF CR | SUISUN CITY CA 94585 | 231 | CLOVERLEAF CIRCL | 22/11 | 190.17 | 25.00 | 20.00 | 235.17 |
| 17374307 | WATSON DANIELLE | 268 CLOVERLEAF CR | SUISUN CITY CA 94585 | 268 | CLOVERLEAF CIRCL | 22/12 | 346.15 | 25.00 | 20.00 | 391.15 |
| 17310319 | JACK ANNIE M | 537 COOT LN | SUISUN CITY CA 94585 | 537 | COOT LANE | 22/10 | 272.57 | 25.00 | 20.00 | 317.57 |
| 3216401 | NAGRA PARDEEP S & SARJEET JT | 501 CORDELIA ST | SUISUN CITY CA 94585 | 501 | CORDELIA STREET | 22/10 | 290.52 | 25.00 | 20.00 | 335.52 |
| 17319302 | CRINER WILLIAM R & JULIE A JT | 707 CRANE DR | SUISUN CITY CA 94585 | 707 | CRANE DRIVE | 22/11 | 446.64 | 25.00 | 20.00 | 491.64 |
| 17355105 | RIO WAYNE I JR | 949 CRAVEN DR | SUISUN CITY CA 94585 | 949 | CRAVEN DR | 22/12 | 346.15 | 25.00 | 20.00 | 391.15 |
| 17355206 | PERKINS SMITH ELAINE YVONNE | 914 CRAVEN DR | SUISUN CITY CA 94585 | 914 | CRAVEN DRIVE | 22/09 | 317.92 | 25.00 | 20.00 | 362.92 |
| 17355209 | KIRK ARTHUR A & SUSIE V | 920 CRAVEN DR | SUISUN CITY CA 94585 | 920 | CRAVEN DRIVE | 22/10 | 431.84 | 25.00 | 20.00 | 476.84 |
| 17355309 | MORALES JEANINE S | 931 CRAVEN DR | SUISUN CITY CA 94585 | 931 | CRAVEN DRIVE | 22/11 | 535.62 | 25.00 | 20.00 | 580.62 |
| 174210030 | DELGADILLO MARIA GUADALUPE TR | 2011 OLIVE AV | ST. HELENA CA 94574 | 5059 | CREED ROAD | 22/11 | 234.31 | 25.00 | 20.00 | 279.31 |
| 17336702 | MCCLARTY LAWRENCE CHRISTOPHER | 803 CRESTED DR. | SUISUN CITY CA 94585 | 803 | CRESTED DRIVE | 22/12 | 412.21 | 25.00 | 20.00 | 457.21 |
| 17337531 | CARROLL LOLITA A | 806 CRESTED DR | SUISUN CITY CA 94585 | 806 | CRESTED DRIVE | 22/10 | 328.13 | 25.00 | 20.00 | 373.13 |
| 17353211 | MEZA ELIAS | 406 DICKEY CT | SUISUN CITY CA 94585 | 406 | DICKEY COURT | 22/09 | 317.92 | 25.00 | 20.00 | 362.92 |
| 17347502 | ROJAS VERONICA | 429 DONALDSON CT | SUISUN CITY CA 94585 | 429 | DONALDSON COURT | 22/12 | 346.15 | 25.00 | 20.00 | 391.15 |
| 17439308 | WILLIAMS OZNIESHA C | 1756 DOVER CR | SUISUN CITY CA 94585 | 1756 | DOVER CIRCLE | 22/09 | 418.33 | 25.00 | 20.00 | 463.33 |
| 3229310 | JACKSON PARIS C | 1018 DRIFTWOOD DR | SUISUN CITY CA 94585 | 1018 | DRIFTWOOD DRIVE | 22/11 | 351.78 | 25.00 | 20.00 | 396.78 |
| 3229615 | PAVAGEAU CAROLYN | 902 DRIFTWOOD DR | SUISUN CITY CA 94585 | 902 | DRIFTWOOD DRIVE | 22/09 | 217.92 | 25.00 | 20.00 | 262.92 |
| 17313202 | GORBY LINDA L | 577 E WIGEON WY | SUISUN CITY CA 94585 | 577 | EAST WIGEON WAY | 22/10 | 328.13 | 25.00 | 20.00 | 373.13 |
| 17314312 | THPI ACQUISITION HOLDINGS LLC | 1292 LINCOLN AVE | SAN RAFAEL CA 94901 | 544 | EAST WIGEON WAY | 22/10 | 328.13 | 25.00 | 20.00 | 373.13 |
| 17314402 | 2012-C PROPERTY HOLDINGS LLC | 1292 LINCOLN AVE | SAN RAFAEL CA 94901 | 551 | EAST WIGEON WAY | 22/10 | 665.68 | 25.00 | 20.00 | 710.68 |
| 17351206 | KRUMMIES MICHAEL S | 928 EDGEWOOD CR | SUISUN CITY CA 94585 | 928 | EDGEWOOD CIRCLE | 22/09 | 317.92 | 25.00 | 20.00 | 362.92 |
| 17351207 | ELLINGSON DARLA | 926 EDGEWOOD CR | SUISUN CITY CA 94585 | 926 | EDGEWOOD CIRCLE | 22/10 | 328.13 | 25.00 | 20.00 | 373.13 |
| 17355313 | CASTRO RESTITUTO T & T W TR | 1304 REEVES CT | SUISUN CITY CA 94585 | 507 | EDWARDS COURT | 22/10 | 335.08 | 25.00 | 20.00 | 380.08 |
| 17418245 | PUCCI JOSEPH P & DEBRA JT | 518 EL MAR CT | SUISUN CITY CA 94585 | 518 | EL MAR COURT | 22/11 | 196.11 | 25.00 | 20.00 | 241.11 |
| 17418254 | DAVENPORT ADOLPHUS L SR & P A | 501 EL MAR CT | SUISUN CITY CA 94585 | 501 | EL MAR COURT | 22/11 | 621.32 | 25.00 | 20.00 | 666.32 |
| 17422422 | ROCKY RAQUEDAN | 1502 EL PRADO LANE | SUISUN CITY CA 94585 | 1502 | EL PRADO LANE | 22/11 | 340.27 | 25.00 | 20.00 | 385.27 |
| 17344208 | WOODRUFF CORY M | 904 EMPEROR DR | SUISUN CITY CA 94585 | 904 | EMPEROR DRIVE | 22/11 | 205.38 | 25.00 | 20.00 | 250.38 |
| 17344329 | ARMANDO LOPEZ | 911 EMPEROR DR. | SUISUN CITY CA 94585 | 911 | EMPEROR DRIVE | 22/12 | 346.15 | 25.00 | 20.00 | 391.15 |
| 17344331 | ZHAO BINGYAN | 1312 TULANE DR | DAVIS CA 95616 | 915 | EMPEROR DRIVE | 22/12 | 411.49 | 25.00 | 20.00 | 456.49 |
| 3231411 | ROBERTS JODI LYNN | 503 ERIN DR | SUISUN CITY CA 94585 | 503 | ERIN DRIVE | 22/10 | 328.13 | 25.00 | 20.00 | 373.13 |
| 17365112 | GATRELL MICHAEL R | 3232 ECCLESTON AVE | WALNUT CREEK CA 94597 | 208 | FAIRBROOK COURT | 22/12 | 346.15 | 25.00 | 20.00 | 391.15 |
| 17358205 | ALLEN RAHSAAN | 1059 FENNIE CT | SUISUN CITY CA 94585 | 1059 | FENNIE COURT | 22/11 | 402.60 | 25.00 | 20.00 | 447.60 |
| 17375109 | NICHOLS CHRISTOPHER & JESSICA | 2960 QUAIL HOLLOW DR. | FAIRFIELD CA 94534-8301 | 366 | FLAGSTONE CIRCLE | 22/11 | 492.82 | 25.00 | 20.00 | 537.82 |
| 17375116 | THORNTON CAROL & BERNARD JT | 350 FLAGSTONE CR | SUISUN CITY CA 94585 | 350 | FLAGSTONE CIRCLE | 22/10 | 328.13 | 25.00 | 20.00 | 373.13 |
| 17375205 | MISTICA MATTHEW T | 8941 GAYLORD DR #210 | HOUSTON TX 77024 | 381 | FLAGSTONE CIRCLE | 22/09 | 317.92 | 25.00 | 20.00 | 362.92 |
| 17440205 | ROHDE RONALD & RACHELLE JT | 1700 FORT ORD CT | SUISUN CITY CA 94585 | 1700 | FORT ORD COURT | 22/09 | 418.33 | 25.00 | 20.00 | 463.33 |
| 17418402 | FIGUEROA RAMON | 517 FORTUNA DR | SUISUN CITY CA 94585 | 517 | FORTUNA DRIVE | 22/09 | 317.92 | 25.00 | 20.00 | 362.92 |
| 17418405 | TORRES VERONICA L | 511 FORTUNA DR | SUISUN CITY CA 94585 | 511 | FORTUNA DRIVE | 22/12 | 346.15 | 25.00 | 20.00 | 391.15 |
| 3231104 | WHITE CARLTON C & JOYCE M JT | 916 FRANCISCO DR | SUISUN CITY CA 94585 | 916 | FRANCISCO DRIVE | 22/11 | 126.66 | 25.00 | 20.00 | 171.66 |
| 3719245 | GALLARDO JAVIER & LETICIA JT | 603 FREIDA DR | SUISUN CITY CA 94585 | 603 | FRIEDA DRIVE | 22/10 | 328.13 | 25.00 | 20.00 | 373.13 |

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| 17303223 | WILLIAMS ANTHONY F & W L JT | 504 GADWALL DR | SUISUN CITY CA 94585 | 504 | GADWALL DRIVE | 22/10 | 328.13 | 25.00 | 20.00 | 373.13 |
| 17353203 | ANGELA STEVENS | 409 GOODAIR CT | SUISUN CITY CA 94585 | 409 | GOODAIR COURT | 22/10 | 208.13 | 25.00 | 20.00 | 253.13 |
| 17381209 | WALKER VALENTINO | 1237 GRAY HAWK LANE | SUISUN CITY CA 94585 | 1237 | GRAY HAWK LANE | 22/12 | 346.15 | 25.00 | 20.00 | 391.15 |
| 17381213 | HARBOR PARK LLC | 8850 BELLA TERRA PL | GRANITE BAY CA 95746 | 1221 | GRAY HAWK LANE | 22/09 | 317.92 | 25.00 | 20.00 | 362.92 |
| 173811100 | POUSTINCHIAN MOHAMAD T | 10 INDIAN WAY | ALAMO CA 94507 | 1268 | GRAYHAWK LN | 22/09 | 263.30 | 25.00 | 20.00 | 308.30 |
| 17304103 | FROST PAULINE A | 818 GREENHEAD WY | SUISUN CITY CA 94585 | 818 | GREENHEAD WAY | 22/10 | 431.84 | 25.00 | 20.00 | 476.84 |
| 17304401 | MONROY ILLUMINADA JT | 8675 FALMOUTH AVE #312 | PLAYA DEL REY CA 90293 | 801 | GREENHEAD WAY | 22/10 | 328.13 | 25.00 | 20.00 | 373.13 |
| 17423103 | STROUD KEARIN | 512 HACIENDA LN | SUISUN CITY CA 94585 | 512 | HACIENDA LANE | 22/12 | 346.15 | 25.00 | 20.00 | 391.15 |
| 3206102 | KUMAR HOTELS INC | 545 N HUMBOLDT AVE | WILLOWS CA 95988 | 2 | HARBOR CENTER DRIV | 22/09 | 563.20 | 25.00 | 20.00 | 608.20 |
| 17329117 | FUQUAY LESLIE G & V C JT | 927 HARLEQUIN WY | SUISUN CITY CA 94585 | 927 | HARLEQUIN WAY | 22/11 | 337.14 | 25.00 | 20.00 | 382.14 |
| 17450208 | BARRETT JOHN N JR & D E JT | 1628 HARRISBURG LN | SUISUN CITY CA 94585 | 1628 | HARRISBURG LANE | 22/12 | 346.15 | 25.00 | 20.00 | 391.15 |
| 17317402 | DUTT VINEETA A | 826 HERON DR | SUISUN CITY CA 94585 | 826 | HERON DRIVE | 22/09 | 317.92 | 25.00 | 20.00 | 362.92 |
| 17318502 | BLANCO ALONZO N | 808 HERON DR | SUISUN CITY CA 94585 | 808 | HERON DRIVE | 22/10 | 328.13 | 25.00 | 20.00 | 373.13 |
| 17318610 | NARANJO ANGELICA | 1207 HERON DR. | SUISUN CITY CA 94585 | 1207 | HERON DRIVE | 22/12 | 408.67 | 25.00 | 20.00 | 453.67 |
| 17436204 | HEARD CHARLES & TAMYRA JT | 1685 HICKAM CR | SUISUN CITY CA 94585 | 1685 | HICKAM CIRCLE | 22/10 | 328.13 | 25.00 | 20.00 | 373.13 |
| 17361222 | WORSHAM JEANETTE | 789 HILLBORN CT | SUISUN CITY CA 94585 | 789 | HILLBORN COURT | 22/10 | 328.13 | 25.00 | 20.00 | 373.13 |
| 17310337 | SWAY 2014-1 BORROWER LLC | 8665 E HARTFORD DR #200 | SCOTTSDALE AZ 85255 | 414 | HONKER LANE | 22/09 | 317.92 | 25.00 | 20.00 | 362.92 |
| 17310343 | WYDERMYER BILLY R JR | 402 HONKER LANE | SUISUN CITY CA 94585 | 402 | HONKER LANE | 22/12 | 412.43 | 25.00 | 20.00 | 457.43 |
| 17353507 | HURTADO ALEJANDRO | 303 HOYT CT | SUISUN CITY CA 94585 | 303 | HOYT COURT | 22/11 | 328.54 | 25.00 | 20.00 | 373.54 |
| 3719313 | SALAS ROLAND V | 1301 HUMPHREY DR | SUISUN CITY CA 94585 | 1301 | HUMPHREY DRIVE | 22/11 | 330.23 | 25.00 | 20.00 | 375.23 |
| 3731214 | CHILTON VIVIAN D | 351 JACARANDA DR | SUISUN CITY CA 94585 | 351 | JACARANDA DRIVE | 22/12 | 280.72 | 25.00 | 20.00 | 325.72 |
| 3731309 | MALDONADO LOURDES | 390 JACARANDA DR | SUISUN CITY CA 94585 | 390 | JACARANDA DRIVE | 22/11 | 337.14 | 25.00 | 20.00 | 382.14 |
| 17338212 | JACKSON DEBORAH | 727 PLYMOUTH AVE | SAN FRANCISCO CA 94112 | 908 | JAVAN WAY | 22/09 | 191.14 | 25.00 | 20.00 | 236.14 |
| 3724126 | AQUINO, RUBEN | 1101 JEANNE CT | SUISUN CITY CA 94585 | 1101 | JEANNE COURT | 22/11 | 328.54 | 25.00 | 20.00 | 373.54 |
| 3229123 | MANZANERO EDUARDO & ROSA I JT | 1926 FLORIDA ST | VALLEJO CA 94590 | 206 | JOSIAH CIRCLE | 22/10 | 363.24 | 25.00 | 20.00 | 408.24 |
| 17440223 | PALACIOS DANIEL/PALACIOS ADRIANA G | 1716 KEESLER CR | SUISUN CITY CA 94585 | 1716 | KEESLER CIRCLE | 22/09 | 229.39 | 25.00 | 20.00 | 274.39 |
| 17440314 | GALLEGOS LEROY/GALLEGOS PERSEVERAND | 1769 WHITEMAN CT | SUISUN CITY CA 94585 | 1725 | KEESLER CIRCLE | 22/09 | 363.11 | 25.00 | 20.00 | 408.11 |
| 32172160 | COOPER GINA | 1124 KELLOGG ST | SUISUN CITY CA 94585 | 1124 | KELLOGG | 22/12 | 346.15 | 25.00 | 20.00 | 391.15 |
| 17360306 | MORALES CARLOS/MORALES KIMBERLY L | 320 KEYES CT | SUISUN CITY CA 94585 | 320 | KEYES COURT | 22/11 | 337.14 | 25.00 | 20.00 | 382.14 |
| 17348217 | VICTOR SHIRLEY | 1315 KIMBERLY CT | SUISUN CITY CA 94585 | 1315 | KIMBERLY COURT | 22/09 | 317.92 | 25.00 | 20.00 | 362.92 |
| 3718072 | GOMEZ MIGUEL A & SANDRA | 408 KINGS WY | SUISUN CITY CA 94585 | 408 | KINGS WAY | 22/11 | 337.14 | 25.00 | 20.00 | 382.14 |
| 17322103 | FONTAINE HILARY P | 602 KLAMATH DR | SUISUN CITY CA 94585 | 602 | KLAMATH DRIVE | 22/11 | 443.75 | 25.00 | 20.00 | 488.75 |
| 17326204 | MENDEZ JUAN R G/TAPIA ADALBERTO P | 1405 KLAMATH DR | SUISUN CITY CA 94585 | 1405 | KLAMATH DRIVE | 22/11 | 337.14 | 25.00 | 20.00 | 382.14 |
| 17331214 | TILLMAN ALEXSIS E | 633 KLAMATH DR | SUISUN CITY CA 94585 | 633 | KLAMATH DRIVE | 22/09 | 356.52 | 25.00 | 20.00 | 401.52 |
| 17329225 | SPRENGELMEYER R J & JAN L JT | 907 LABRADOR WY | SUISUN CITY CA 94585 | 907 | LABRADOR WAY | 22/10 | 328.13 | 25.00 | 20.00 | 373.13 |
| 17329311 | PERRILLIAT EARLINE | 507 LABRADOR WY | SUISUN CITY CA 94585 | 507 | LABRADOR WAY | 22/10 | 335.42 | 25.00 | 20.00 | 380.42 |
| 17329312 | CHAVARRIA GREGORIO | 509 LABRADOR WY | SUISUN CITY CA 94585 | 509 | LABRADOR WAY | 22/11 | 401.14 | 25.00 | 20.00 | 446.14 |
| 17330206 | GUINASSO LAURA A | 904 LABRADOR WAY | SUISUN CITY CA 94585 | 904 | LABRADOR WAY | 22/10 | 328.13 | 25.00 | 20.00 | 373.13 |
| 173612170 | TORRES, CARLOS & YOLANDA | 1232 LAWLER RANCH PKWY | SUISUN CITY CA 94585 | 1232 | LAWLER RANCH PKWY | 22/09 | 263.74 | 25.00 | 20.00 | 308.74 |
| 3243121 | ALMY DERRICK D/WESLEY GENNY | 222 LEAFWOOD CT | SUISUN CITY CA 94585 | 222 | LEAFWOOD COURT | 22/09 | 311.38 | 25.00 | 20.00 | 356.38 |
| 3229323 | YOUNG WILLIAM T & ALICE V JT | 1014 LIBERTY DR | SUISUN CITY CA 94585 | 1014 | LIBERTY DRIVE | 22/10 | 328.13 | 25.00 | 20.00 | 373.13 |
| 17439207 | COVINGTON JERMAINE A JT | 1655 LITTLE ROCK CR | SUISUN CITY CA 94585 | 1655 | LITTLE ROCK CIR | 22/11 | 623.66 | 25.00 | 20.00 | 668.66 |
| 3730215 | MUYA EDNA | 1341 LOIS LN | SUISUN CITY CA 94585 | 1341 | LOIS LANE | 22/12 | 346.15 | 25.00 | 20.00 | 391.15 |
| 3224220 | HARDIN SAMUEL C III | 208 LONG ST | SUISUN CITY CA 94585 | 208 | LONG STREET | 22/10 | 391.98 | 25.00 | 20.00 | 436.98 |
| 3224312 | BENDER OSCAR | 245 LONG ST | SUISUN CITY CA 94585 | 245 | LONG STREET | 22/10 | 322.40 | 25.00 | 20.00 | 367.40 |
| 17338503 | PILLAY CHANDRA & MOHINI | 1015 LONGSPUR DR | SUISUN CITY CA 94585 | 1015 | LONGSPUR DRIVE | 22/10 | 328.13 | 25.00 | 20.00 | 373.13 |

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| 3207316 | MICHAEL RUIZ | 827 LOTZ WAY | SUISUN CITY CA 94585 | 827 | LOTZ WAY | 22/09 | 317.92 | 25.00 | 20.00 | 362.92 |
| 3207418 | DARBY DERWIN & GLORIA JT | 731 LOTZ WY | SUISUN CITY CA 94585 | 731 | LOTZ WAY | 22/09 | 375.26 | 25.00 | 20.00 | 420.26 |
| 3217112 | SALAZAR JESSE G/BLANDINO YOLANDA I | 1008 MAIN ST | SUISUN CITY CA 94585 | 1008 | MAIN STREET | 22/09 | 156.00 | 25.00 | 20.00 | 201.00 |
| 17380321 | SINGH SUZI | 429 MALONEY CT | SUISUN CITY CA 94585 | 429 | MALONEY COURT | 22/10 | 128.13 | 25.00 | 20.00 | 173.13 |
| 3224418 | MARTINEZ JOSE A | 224 MAPLE ST. | SUISUN CITY CA 94585 | 224 | MAPLE STREET | 22/12 | 288.46 | 25.00 | 20.00 | 333.46 |
| 3224509 | KRIPAITIS MICHAEL J | 233 MAPLE ST | SUISUN CITY CA 94585 | 233 | MAPLE STREET | 22/12 | 340.24 | 25.00 | 20.00 | 385.24 |
| 32301120 | ESGEM LLC | PO BOX 806 | NOVATO CA 94948 | 423 | MARINA BLVD | 22/12 | 346.15 | 25.00 | 20.00 | 391.15 |
| 17440507 | SORIANO VALENTIN R & H M JT | 1621 MAXWELL LN | SUISUN CITY CA 94585 | 1621 | MAXWELL LANE | 22/11 | 337.14 | 25.00 | 20.00 | 382.14 |
| 17440603 | JONES ERIC & MASHON JT | 1608 MAXWELL LN | SUISUN CITY CA 94585 | 1608 | MAXWELL LANE | 22/11 | 343.64 | 25.00 | 20.00 | 388.64 |
| 17360111 | TINSLEY ACACIA J & DANIEL D JT | 304 MAYFIELD CIR | SUISUN CITY CA 94585 | 304 | MAYFIELD CIRCLE | 22/11 | 337.14 | 25.00 | 20.00 | 382.14 |
| 17381106 | CHENIER JOSEPH J JR | PO BOX 1853 | TRAVIS AFB CA 94535 | 1239 | MCCOY CREEK WAY | 22/12 | 346.15 | 25.00 | 20.00 | 391.15 |
| 17440401 | DOMINGUEZ REALYN D & KEVIN/DOMINGUE | 1600 MCGUIRE CIR | SUISUN CITY CA 94585 | 1600 | MCGUIRE CIRCLE | 22/11 | 356.57 | 25.00 | 20.00 | 401.57 |
| 17443209 | MAXIE RUSSELL D/MAXIE SINAMIR | 1665 MCGUIRE CR | SUISUN CITY CA 94585 | 1665 | MCGUIRE CIRCLE | 22/12 | 346.15 | 25.00 | 20.00 | 391.15 |
| 17443216 | TOBOLA IRENE & EUGENIO P JT | 1617 MCGUIRE CR | SUISUN CITY CA 94585 | 1617 | MCGUIRE CIRCLE | 22/09 | 208.99 | 25.00 | 20.00 | 253.99 |
| 17380306 | WILLIE TURNER | 430 MEEHAN CT | SUISUN CITY CA 94585 | 430 | MEEHAN COURT | 22/09 | 317.92 | 25.00 | 20.00 | 362.92 |
| 3719219 | ENAULT WILLIAM W & DOLORES JT | 1203 MICHAEL CT | SUISUN CITY CA 94585 | 1203 | MICHAEL COURT | 22/11 | 179.56 | 25.00 | 20.00 | 224.56 |
| 17342315 | HUBBARD M L & HANNELORE JT | 1449 MONITOR AV | SUISUN CITY CA 94585 | 1449 | MONITOR AVENUE | 22/11 | 180.68 | 25.00 | 20.00 | 225.68 |
| 17430322 | SHANNON RUSSELL | 722 MONTE CARLO DR | SUISUN CITY CA 94585 | 722 | MONTE CARLO DRIV | 22/09 | 317.92 | 25.00 | 20.00 | 362.92 |
| 3215112 | WADDELL ANEKKA | 210 MORGAN ST | SUISUN CITY CA 94585 | 210 | MORGAN STREET | 22/11 | 280.81 | 25.00 | 20.00 | 325.81 |
| 3215607 | WEISS DIANNE | 2428 N HUMBOLDT BLVD | MILWAUKEE WI 53212 | 406 | MORGAN STREET | 22/09 | 317.92 | 25.00 | 20.00 | 362.92 |
| 3239121 | TAH 2017-1 BORROWER LLC | 1508 BROOKHOLLOW DR. | SANTA ANA CA 92705 | 58 | MOSSWOOD DRIVE | 22/09 | 317.92 | 25.00 | 20.00 | 362.92 |
| 3240102 | BRANDON SPHAR | 50 MOSSWOOD DR. | SUISUN CITY CA 94585 | 50 | MOSSWOOD DRIVE | 22/10 | 328.13 | 25.00 | 20.00 | 373.13 |
| 17317607 | CORTES JOSE LUIS GODINEZ JT | 570 CLOVER DR | TURLOCK CA 95380 | 902 | MURRE WAY | 22/10 | 328.13 | 25.00 | 20.00 | 373.13 |
| 3234106 | WELCH NANCY & JIM JT | 508 NADEL DR | SUISUN CITY CA 94585 | 508 | NADEL DRIVE | 22/10 | 328.13 | 25.00 | 20.00 | 373.13 |
| 3239201 | PHIPPS KEVIN M | 114 CORRINNE CT | SAN RAMON CA 94583 | 98 | NEWPORT WAY | 22/10 | 391.98 | 25.00 | 20.00 | 436.98 |
| 3239202 | CHUATAKON RYAN | 96 NEWPORT WY | SUISUN CITY CA 94585 | 96 | NEWPORT WAY | 22/12 | 307.72 | 25.00 | 20.00 | 352.72 |
| 17345509 | RUBIO JOHN T & SUSY JT | 823 OSPREY WY | SUISUN CITY CA 94585 | 823 | OSPREY WAY | 22/12 | 346.15 | 25.00 | 20.00 | 391.15 |
| 17431401 | CADDELL DALE JAMES JR | 730 PALERMO DR | SUISUN CITY CA 94585 | 730 | PALERMO DRIVE | 22/10 | 328.13 | 25.00 | 20.00 | 373.13 |
| 17431412 | GIBSON RONALD L | 700 PALERMO DR | SUISUN CITY CA 94585 | 700 | PALERMO DRIVE | 22/12 | 317.04 | 25.00 | 20.00 | 362.04 |
| 17380510 | DAVID MILLER | 425 PEARCE CT | SUISUN CITY CA 94585 | 425 | PEARCE COURT | 22/09 | 317.92 | 25.00 | 20.00 | 362.92 |
| 17326229 | JOSE PALMA | 1412 PELICAN WY | SUISUN CITY CA 94585 | 1412 | PELICAN WAY | 22/11 | 337.14 | 25.00 | 20.00 | 382.14 |
| 17362145 | WILLIAMS LOUISE TR | 607 PEYTONIA CT | SUISUN CITY CA 94585 | 607 | PEYTONIA COURT | 22/12 | 346.15 | 25.00 | 20.00 | 391.15 |
| 17323205 | VALLEJO REYES D & V K JT | 1116 PHEASANT DR | SUISUN CITY CA 94585 | 1116 | PHEASANT DRIVE | 22/09 | 317.92 | 25.00 | 20.00 | 362.92 |
| 3733111 | JACKSON MELVORA | 736 MORISSETTE WAY | VACAVILLE CA 95687 | 1343 | PHILIP WAY | 22/11 | 168.57 | 25.00 | 20.00 | 213.57 |
| 37331090 | TODD HOGLUND | 1339 PHILLIP WAY | SUISUN CITY CA 94585 | 1339 | PHILLIP WAY | 22/11 | 363.80 | 25.00 | 20.00 | 408.80 |
| 173062080 | JACKSON-MCCLAIN KIRSTEN | 343 PINTAIL DR | SUISUN CITY CA 94585 | 343 | PINTAIL DR. | 22/09 | 376.46 | 25.00 | 20.00 | 421.46 |
| 17304438 | JOVIAN COLBERT | 318 PINTAIL DR | SUISUN CITY CA 94585 | 318 | PINTAIL DRIVE | 22/12 | 346.15 | 25.00 | 20.00 | 391.15 |
| 17318720 | GONZALEZ JOSE/GONZALEZ SANDRA | 1117 PINTAIL DR | SUISUN CITY CA 94585 | 1117 | PINTAIL DRIVE | 22/11 | 176.46 | 25.00 | 20.00 | 221.46 |
| 17331224 | JOSE SANCHEZ | 1405 PINTAIL DR | SUISUN CITY CA 94585 | 1405 | PINTAIL DRIVE | 22/10 | 328.13 | 25.00 | 20.00 | 373.13 |
| 17341230 | GREER VIRGINIA | 3275 QUAIL HOLLOW DR. | FAIRFIELD CA 94534 | 1425 | PLUMAS DRIVE | 22/12 | 337.12 | 25.00 | 20.00 | 382.12 |
| 17313303 | BERDAK, SALVATORE D | 813 POCHARD WAY | SUISUN CITY CA 94585 | 813 | POCHARD WAY | 22/10 | 328.13 | 25.00 | 20.00 | 373.13 |
| 17371204 | WELLS FARGO BK NA 2006-1 | 260 POTRERO ST | SUISUN CITY CA 94585 | 260 | POTRERO STREET | 22/11 | 158.93 | 25.00 | 20.00 | 203.93 |
| 17335432 | KAREN MILES | 1022 PRAIRIE DR | SUISUN CITY CA 94585 | 1022 | PRAIRIE DR | 22/11 | 212.34 | 25.00 | 20.00 | 257.34 |
| 17335435 | EVANS KAYLE & ANN JT | 1016 PRAIRIE DR | SUISUN CITY CA 94585 | 1016 | PRAIRIE DR | 22/09 | 191.92 | 25.00 | 20.00 | 236.92 |
| 17335512 | MCELROY PATRICK H & JAN M JT | 1013 PRAIRIE DR | SUISUN CITY CA 94585 | 1013 | PRAIRIE DR | 22/10 | 328.13 | 25.00 | 20.00 | 373.13 |
| 17341208 | JACKSON ERNEST N & BETTY A JT | 1418 PROSPECT WY | SUISUN CITY CA 94585 | 1418 | PROSPECT WAY | 22/11 | 337.14 | 25.00 | 20.00 | 382.14 |

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| 17341209 | COTTRILL CECELIA J & J A TR | 1416 PROSPECT WY | SUISUN CITY CA 94585 | 1416 | PROSPECT WAY | 22/12 | 373.26 | 25.00 | 20.00 | 418.26 |
| 17341215 | DARDEN BEVERLY | 1404 PROSPECT WY | SUISUN CITY CA 94585 | 1404 | PROSPECT WAY | 22/09 | 317.92 | 25.00 | 20.00 | 362.92 |
| 17341216 | CARLINO YETSEMANITH C/CARRASCO AGUS | 1402 PROSPECT WAY | SUISUN CITY CA 94585 | 1402 | PROSPECT WAY | 22/12 | 339.83 | 25.00 | 20.00 | 384.83 |
| 17304303 | TAH 20174 BORROWER LLC | 1508 BROOKHOLLOW DR. | SANTA ANA CA 92705 | 815 | REDHEAD WAY | 22/11 | 492.82 | 25.00 | 20.00 | 537.82 |
| 17374318 | RODGERS TRUSTS | 228 REDSTONE CIR | SUISUN CITY CA 94585 | 228 | REDSTONE CIR | 22/09 | 211.45 | 25.00 | 20.00 | 256.45 |
| 17374217 | CRAIG KEVIN C | 277 RESTONE CR | SUISUN CITY CA 94585 | 277 | REDSTONE CIR | 22/11 | 315.97 | 25.00 | 20.00 | 360.97 |
| 17374219 | HOLIMES RHONDA | 269 REDSTONE CR | SUISUN CITY CA 94585 | 269 | REDSTONE CIR | 22/10 | 328.13 | 25.00 | 20.00 | 373.13 |
| 17374320 | NAZARENO BRYAN J/NAZARENO M P | 236 REDSTONE CR | SUISUN CITY CA 94585 | 236 | REDSTONE CIR | 22/12 | 227.40 | 25.00 | 20.00 | 272.40 |
| 17365205 | STEWART DEBRA J & GLENN K JT | 328 RIDGECREST CIRCLE | SUISUN CITY CA 94585 | 328 | RIDGECREST CIR | 22/10 | 328.13 | 25.00 | 20.00 | 373.13 |
| 17364503 | VIDRIO MARIO | 471 CARNATION DR | FAIRFIELD CA 94533 | 345 | RIDGECREST CIR | 22/11 | 337.14 | 25.00 | 20.00 | 382.14 |
| 17308408 | TUBBS TEANETA | 700 RING NECK LN | SUISUN CITY CA 94585 | 700 | RING NECK LANE | 22/10 | 328.13 | 25.00 | 20.00 | 373.13 |
| 17308417 | SIMS CLARA ELIZABETH TR | PO BOX 1185 | SUISUN CITY CA 94585 | 600 | RING NECK LANE | 22/10 | 328.13 | 25.00 | 20.00 | 373.13 |
| 3240508 | ABAD RAFAEL G & KIKU O JT | 85 RODONDO AV | SUISUN CITY CA 94585 | 85 | RODONDO AVE | 22/10 | 328.13 | 25.00 | 20.00 | 373.13 |
| 3211302 | BRYAN JAY M & GAIL E TR | PO BOX 18304 | SOUTH LAKE TAHOE CA 96151 | 205 | SACRAMENTO ST | 22/12 | 1038.44 | 25.00 | 20.00 | 1083.44 |
| 3212110 | SCHETTLER ERNEST B | PO BOX 20112 | PORTLAND OR 97294 | 303 | SACRAMENTO ST | 22/09 | 317.92 | 25.00 | 20.00 | 362.92 |
| 3212113 | SMITH LORELENE J | 305 SACRAMENTO ST #B | SUISUN CITY CA 94585 | 305 | SACRAMENTO ST | 22/09 | 317.92 | 25.00 | 20.00 | 362.92 |
| 3718027 | RUTTENBERG JOSEPH A & J L JT | 409 SARAH WY | SUISUN CITY CA 94585 | 409 | SARAH WAY | 22/12 | 346.15 | 25.00 | 20.00 | 391.15 |
| 17303503 | TAYLOR ROBERT J & PAULINE M JT | 827 SCAUP LN | SUISUN CITY CA 94585 | 827 | SCAUP LANE | 22/10 | 328.13 | 25.00 | 20.00 | 373.13 |
| 3212108 | TRAHAN VALERIE T | 612 SCHOOL ST. | SUISUN CITY CA 94585 | 612 | SCHOOL ST | 22/09 | 317.92 | 25.00 | 20.00 | 362.92 |
| 3215406 | CRUZ RUTH L | 912 SCHOOL ST | SUISUN CITY CA 94585 | 912 | SCHOOL ST | 22/10 | 328.13 | 25.00 | 20.00 | 373.13 |
| 17303802 | ARZADON LEILA C & JESUS C | 825 SCOTER WAY | SUISUN CITY CA 94585 | 825 | SCOTER WAY | 22/09 | 226.37 | 25.00 | 20.00 | 271.37 |
| 17364526 | PURVIS LA TAMEINIA JANEAN | 940 SHADYWOOD CR | SUISUN CITY CA 94585 | 940 | SHADYWOOD CIR | 22/11 | 337.14 | 25.00 | 20.00 | 382.14 |
| 17322524 | DEBORAH HUNTER | 1408 SHASTA ST | SUISUN CITY CA 94585 | 1408 | SHASTA ST | 22/12 | 346.15 | 25.00 | 20.00 | 391.15 |
| 17306311 | MOORE YONE | 403 SHOVELLER DR | SUISUN CITY CA 94585 | 403 | SHOVELLER DR | 22/11 | 337.14 | 25.00 | 20.00 | 382.14 |
| 3732207 | FORTIN CHRIS D | 369 SILK OAK DR | SUISUN CITY CA 94585 | 369 | SILK OAK DRIVE | 22/11 | 337.14 | 25.00 | 20.00 | 382.14 |
| 17320411 | HOLMES SANDRA F & WILLIAM R JT | 608 SKYLARK DR | SUISUN CITY CA 94585 | 608 | SKYLARK DRIVE | 22/11 | 337.14 | 25.00 | 20.00 | 382.14 |
| 17320413 | RUVALCABA MARCO A JR/RUVALCABA MARC | 604 SKYLARK DR. | SUISUN CITY CA 94585 | 604 | SKYLARK DRIVE | 22/11 | 337.14 | 25.00 | 20.00 | 382.14 |
| 17320501 | RYAN FENNIE | 605 SKYLARK DR | SUISUN CITY CA 94585 | 605 | SKYLARK DRIVE | 22/10 | 328.13 | 25.00 | 20.00 | 373.13 |
| 17320505 | WALLER MICHAEL E II | 613 SKYLARK DR | SUISUN CITY CA 94585 | 613 | SKYLARK DRIVE | 22/12 | 346.15 | 25.00 | 20.00 | 391.15 |
| 32113120 | CAMPOS DANIEL RUEDA | 177 MOLINA ST | VALLEJO CA 94591 | 206 | SOLANO ST | 22/12 | 434.09 | 25.00 | 20.00 | 479.09 |
| 3211307 | HALL STEPHEN E | 224 SOLANO ST | SUISUN CITY CA 94585 | 224 | SOLANO STREET | 22/11 | 337.14 | 25.00 | 20.00 | 382.14 |
| 17358135 | ROSE JAMES N | 201 SPINNEY WAY | SUISUN CITY CA 94585 | 201 | SPINNEY WAY | 22/11 | 337.14 | 25.00 | 20.00 | 382.14 |
| 17302303 | BOBOSHOSKY JOSEPH E/BOBOSHOSKY LINDSI | 318 SPOONBILL LN | SUISUN CITY CA 94585 | 318 | SPOONBILL LANE | 22/11 | 328.54 | 25.00 | 20.00 | 373.54 |
| 17304430 | Nyla HECKNANN | 800 SPOONBILL | SUISUN CITY CA 94585 | 800 | SPOONBILL LANE | 22/10 | 328.13 | 25.00 | 20.00 | 373.13 |
| 17338123 | JOHN A & NANCY K FORD | 916 STELLER WY | SUISUN CA 94585 | 916 | STELLER WAY | 22/10 | 328.13 | 25.00 | 20.00 | 373.13 |
| 17338126 | PRUITT HAILEY S | 910 STELLER WY | SUISUN CITY CA 94585 | 910 | STELLER WAY | 22/09 | 311.38 | 25.00 | 20.00 | 356.38 |
| 17338127 | ALEMU DEREJE | 908 STELLER WY | SUISUN CITY CA 94585 | 908 | STELLER WAY | 22/12 | 346.15 | 25.00 | 20.00 | 391.15 |
| 17338130 | INGRAM JENNIFER/INGRAM MICHAEL | 902 STELLER WY | SUISUN CITY CA 94585 | 902 | STELLER WAY | 22/12 | 346.15 | 25.00 | 20.00 | 391.15 |
| 174513040 | DAVID KNOTT | 1702 STONEMAN | SUISUN CITY CA 94585 | 1702 | STONEMAN | 22/12 | 361.97 | 25.00 | 20.00 | 406.97 |
| 174514070 | NATI ROBERTO R/NATI GIZELLE | 1782 STONEMAN DR | SUISUN CITY CA 94585 | 1782 | STONEMAN DR | 22/12 | 195.60 | 25.00 | 20.00 | 240.60 |
| 3738025 | PERION BRIAN & KAMMY | 1161 STRAWBERRY LANE | SUISUN CITY CA 94585 | 1161 | STRAWBERRY LANE | 22/12 | 334.72 | 25.00 | 20.00 | 379.72 |
| 17301006 | MCCLOSKEY REGINA TR | PO BOX 711 | DALLAS TX 75221 | 801 | SUNSET AVENUE | 22/10 | 4725.61 | 25.00 | 20.00 | 4770.61 |
| 17320310 | BALANDRAN ADRIANA G | 408 CHYRL WAY | SUISUN CITY CA 94585 | 603 | SWALLOW COURT | 22/09 | 317.92 | 25.00 | 20.00 | 362.92 |
| 17325501 | MOZQUEDA LETICIA/VELAZQUEZ ROBERTO | 1401 SWIFT CT | SUISUN CITY CA 94585 | 1401 | SWIFT COURT | 22/11 | 206.34 | 25.00 | 20.00 | 251.34 |
| 17376208 | KEETON TAROYL T & ZENOBIA N JT | 275 TAMARISK CR | SUISUN CITY CA 94585 | 275 | TAMARISK CIRCLE | 22/10 | 328.13 | 25.00 | 20.00 | 373.13 |
| 3246303 | ELLIOTT JAY W | 40 TEA ROSE WY | SUISUN CITY CA 94585 | 40 | TEA ROSE WAY | 22/09 | 442.20 | 25.00 | 20.00 | 487.20 |

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|----------|-------------------------------------|-----------------------|--------------------------|------|-------------------|-------|--------|-------|-------|--------|
| 3730301 | POWERS EUGENE C & LINDA E JT | 1436 LANGLEY WY | SUISUN CITY CA 94585 | 500 | THOMAS CIRCLE | 22/12 | 346.15 | 25.00 | 20.00 | 391.15 |
| 3730306 | OLVERA MIGUEL A | 518 THOMAS CR | SUISUN CITY CA 94585 | 518 | THOMAS CIRCLE | 22/10 | 128.13 | 25.00 | 20.00 | 173.13 |
| 17370101 | MARRERO CHERISE L | 1407 TILLMAN ST | SUISUN CITY CA 94585 | 1407 | TILLMAN STREET | 22/09 | 317.92 | 25.00 | 20.00 | 362.92 |
| 17329216 | COLBERT TAMARA J | 908 TRUMPETER CT | SUISUN CITY CA 94585 | 908 | TRUMPETER CT | 22/12 | 307.72 | 25.00 | 20.00 | 352.72 |
| 17447305 | ANTHONY EDDIE & ATRESE | 516 SKYLARK DR. | SUISUN CITY CA 94585 | 1616 | TUCSON CIRCLE | 22/12 | 346.15 | 25.00 | 20.00 | 391.15 |
| 17343502 | DENISE YAP | 831 TULARE CR | SUISUN CITY CA 94585 | 831 | TULARE CIRCLE | 22/12 | 346.15 | 25.00 | 20.00 | 391.15 |
| 17437209 | JOSEPH LOVELY | 1647 VANDENBURG CR | SUISUN CITY CA 94585 | 1647 | VANDENBERG CIR | 22/10 | 253.13 | 25.00 | 20.00 | 298.13 |
| 17424522 | MATTHEWS KAREN LYNNE | 1734 VENTURA WY | SUISUN CITY CA 94585 | 1734 | VENTURA WAY | 22/12 | 346.15 | 25.00 | 20.00 | 391.15 |
| 17425410 | SMITH JOE R & EUNICE M | 1714 VENTURA WY | SUISUN CITY CA 94585 | 1714 | VENTURA WAY | 22/10 | 328.13 | 25.00 | 20.00 | 373.13 |
| 3243110 | MONTELONGO KENNETH D & N R JT | 935 KING RICHARDS CT | EL DORADO HILLS CA 95672 | 402 | VINEWOOD COURT | 22/12 | 310.71 | 25.00 | 20.00 | 355.71 |
| 17320227 | GUTIERREZ SARED | 1201 WAXWING LN | SUISUN CITY CA 94585 | 1201 | WAXWING LANE | 22/11 | 723.85 | 25.00 | 20.00 | 768.85 |
| 17344406 | JASON PENA | 1010 WESTWIND WY | SUISUN CITY CA 94585 | 1010 | WESTWIND WAY | 22/09 | 317.92 | 25.00 | 20.00 | 362.92 |
| 17344412 | LOFTON MARTEL/LOFTON MELISSA | 1022 WESTWIND WY | SUISUN CITY CA 94585 | 1022 | WESTWIND WAY | 22/11 | 492.82 | 25.00 | 20.00 | 537.82 |
| 17320202 | ARIENIZ RAYGOZA | 1118 WHIPPORWILL WY | SUISUN CITY CA 94585 | 1118 | WHIPPORWILL WAY | 22/09 | 317.92 | 25.00 | 20.00 | 362.92 |
| 17320204 | HUKILL WILLIAM M | 1114 WHIPPORWILL WY | SUISUN CITY CA 94585 | 1114 | WHIPPORWILL WAY | 22/12 | 346.15 | 25.00 | 20.00 | 391.15 |
| 3232303 | MORGAN VALENTINA | 722 WHISPERING BAY LN | SUISUN CITY CA 94585 | 722 | WHISPERING BAY LN | 22/12 | 346.15 | 25.00 | 20.00 | 391.15 |
| 3232302 | HAWES PETER J TR | 39764 SHARON AVE | DAVIS CA 95616 | 720 | WHISPERING BAY LN | 22/11 | 366.30 | 25.00 | 20.00 | 411.30 |
| 17335210 | SCHMALTZ ROY E & JULIA M JT | 1020 WHISTLER DR | SUISUN CITY CA 94585 | 1020 | WHISTLER DRIVE | 22/10 | 195.83 | 25.00 | 20.00 | 240.83 |
| 17312304 | MENDOZA MILTON & MARIBEL JT | 607 WHITE WING CT | SUISUN CITY CA 94585 | 607 | WHITE WING CT | 22/10 | 225.50 | 25.00 | 20.00 | 270.50 |
| 17336521 | STEWART SHARON/STEWART JOHN T | 1030 WHOOPER WY | SUISUN CITY CA 94585 | 1030 | WHOOPER WAY | 22/12 | 377.90 | 25.00 | 20.00 | 422.90 |
| 17308201 | ROSALES JORGE R C/ARANGO NATHALIE M | 626 WIGEON WY | SUISUN CITY CA 94585 | 626 | WIGEON WAY | 22/10 | 319.96 | 25.00 | 20.00 | 364.96 |
| 17344301 | BROWN GREGORY S & SAWOI JT | 1010 WINTERS WY | SUISUN CITY CA 94585 | 1010 | WINTERS WAY | 22/10 | 328.13 | 25.00 | 20.00 | 373.13 |
| 17313102 | WAKEFIELD REGINA | 536 WOOD DUCK DR | SUISUN CITY CA 94585 | 536 | WOOD DUCK DRIVE | 22/10 | 328.13 | 25.00 | 20.00 | 373.13 |
| 17318204 | GIVENS, GREGORY R | 704 WOODLARK DR | SUISUN CITY CA 94585 | 704 | WOODLARK DRIVE | 22/10 | 328.13 | 25.00 | 20.00 | 373.13 |
| 17323213 | TOWNSEND KENNETH D & SUSAN JT | 3525 VALLEY VIEW CT | FAIRFIELD CA 94534 | 515 | WOODLARK DRIVE | 22/12 | 346.15 | 25.00 | 20.00 | 391.15 |
| 37191110 | CHURCHWELL NICKOLAUS A | 1301 WORLEY RD | SUISUN CITY CA 94585 | 1301 | WORLEY ROAD | 22/12 | 346.15 | 25.00 | 20.00 | 391.15 |
| 3719241 | ORENIA LIBERTY | 1213 WORLEY RD | SUISUN CITY CA 94585 | 1213 | WORLEY ROAD | 22/10 | 110.45 | 25.00 | 20.00 | 155.45 |
| 3719242 | SCHULT GLORIA L | 1215 WORLEY WY | SUISUN CITY CA 94585 | 1215 | WORLEY ROAD | 22/12 | 346.15 | 25.00 | 20.00 | 391.15 |
| 17376213 | DILES CALVIN & ROBYN JT | 201 YARROW CT | SUISUN CITY CA 94585 | 201 | YARROW COURT | 22/12 | 195.60 | 25.00 | 20.00 | 240.60 |
| 17345502 | VARGAS-DURAN ELIAS | 830 YOSEMITE WY | SUISUN CITY CA 94585 | 830 | YOSEMITE WAY | 22/09 | 317.92 | 25.00 | 20.00 | 362.92 |
| 17326224 | SMITH BENJAMIN/SMITH CAMILLA | 6300 FACTOR AVE | SUISUN CITY CA 94585 | 505 | YUBA COURT | 22/12 | 346.15 | 25.00 | 20.00 | 391.15 |

CONTROL TOTALS ...

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AGENDA TRANSMITTAL

MEETING DATE: February 21, 2023

CITY AGENDA ITEM: Council Adoption of Resolution No. 2023-___: Adopting the 3rd Amendment to the Annual Appropriation Resolution No. 2022-90 to Appropriate Mid-Year Budget Adjustments for Additional Costs in Various Accounts Organization Wide.

FISCAL IMPACT: This is an informational report regarding the financial condition of the City’s General Fund and Other Funds, as such, has no actual fiscal impact. The proposed mid-year adjustments have increased the projected revenues by \$1,854,533 and increased projected expenditures by \$160,858 for General Fund. The corresponding Amendment to the Annual Appropriations Resolution (AAR) will appropriate and reallocate available FY 2022-23 fund balances and various other revenues and expenditure accounts based on current projections of the City’s financial status.

STRATEGIC PLAN: Provide Good Governance, Section 4.1 – Review and update required planning and financial documents as needed. Ensure Fiscal Solvency, Section 5.9 – Commit to a balanced budget and prepare for recession.

BACKGROUND: The City’s Financial Policies require a Mid-Year Budget Review each February to provide a trend analysis for General Fund revenues and expenses that compares projections made when the budget was adopted with actual figures from the first six months of the fiscal year. The update also includes recommended appropriations changes to address unforeseen budget developments, such as a new staffing needs, a project timeline that has shifted, or an urgent capital improvement need that was identified. The Mid-Year update also provides a snapshot of current fiscal year trends to serve as a foundation to prepare the subsequent fiscal year budget, in this case FY 2023-24.

The City entered Fiscal Year 2022-23 with significant challenges related to the COVID-19 pandemic, appropriate public safety staffing, limited ongoing revenue expansion, and a backlog of infrastructure needs. By using limited duration Measure S funds and utilizing some reimbursement funds from the Recognized Obligations Payment Schedule (ROPS), the City Council adopted a balanced FY 2022-23 budget.

The Measure S Committee met on February 10, 2023, to discuss the mid-year budget and potentially make recommendations. After a comprehensive discussion, the Committee recommended that Council approve the proposed mid-year adjustments to accommodate the correction of Fire Engineers (3 positions) funding source, roll-forward the uplifting cost of Type 5 Fire Engine, appropriate funds for Street Repairs project and Questica subscription cost, and the transfer of \$215,000 to the Transportation CIP Fund for the SR12 Hwy Beautification project.

STAFF REPORT: At Mid-Year, detailed revenue and expenditures are being refined but broad trends based upon actual expenditures over the first six months of the fiscal year can be identified.

Staff primarily analyzed three elements in assessing the General Fund’s performance:

1. The amount carried over from the prior fiscal year, also called the Beginning Balance

2. Projected revenues
3. Projected expenditures.

The program changes recommended in this report and implemented with the Amendment to the Annual Appropriations Resolution, including re-appropriation of previously committed funds, are not expected to significantly alter the Ending Balance forecast. After the proposed mid-year budget review adjustments, the City will have the ending balance of \$1,693,667.

The overall revenue projections for the General Fund have improved. Revised revenues for the General Fund have increased by \$1,854,533 including transfer ins. Significant areas of increase are:

- Beginning Balance \$2,266,708
- Sales Tax \$105,663
- Transfer In from CFD#2 \$87,900

The expenditure projections for the General Fund have increased by \$160,868. Significant areas of increase are:

- Zen City and Strategic Plan update \$65,000
- Temp agency costs (HR & PW) \$88,000
- Professional Services (HR) \$80,000
- Utilities \$33,000
- Gas/Diesel/Oil \$30,000

Staff has recognized a need to upgrade the Fire Station Bathroom. The adopted budget has \$165,000 allocated to this project, but the preliminary engineer's estimates came out significantly higher to complete this project. Staff will bring this project to the City Council for discussion in the near future.

Overall, the General Fund (F10) mid-year budget review has a revenue increase of 7% and an expenditure increase of 1% in comparison with the adopted budget. As a result, staff expects to deliver a balanced General Fund budget to end FY 2022-23 with a surplus of \$1,693,665. The City will need to continue to develop additional revenues in order to continue the level of services currently provided to city residents.

STAFF RECOMMENDATION: It is recommended that the Council:

1. Council Adoption of Resolution No. 2023-___: Adopting the 3rd Amendment to the Annual Appropriation Resolution No. 2022-90 to Appropriate Mid-Year Budget Adjustments for Additional Costs in Various Accounts Organization Wide.

DOCUMENTS ATTACHED:

1. Council Resolution No. 2023-___: Adopting the 3rd Amendment to the Annual Appropriation Resolution No. 2022-90 to Appropriate Mid-Year Budget Adjustments for Additional Costs in Various Accounts Organization Wide.
2. Exhibit A: Proposed Budget Review Adjustments.
3. Mid-Year Budget Informational Slides.

PREPARED BY:
REVIEWED BY:

Lakhwinder Deol, Finance Director
Greg Folsom, City Manager

APPROVED BY:

Greg Folsom, City Manager

ATTACHMENTS:

1 Adopting the 3rd Amendment to the Annual Appropriation Resolution No. 2022-90 to Appropriate Mid-Year Budget Adjustments for Additional Costs in Various Accounts Organization Wide.pdf

2 Exhibit A - Proposed Budget Review Adjustments.pdf

3 Mid-Year Budget Informational Slides.pdf

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RESOLUTION NO. 2023-__

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
ADOPTING THE 3rd AMENDMENT TO THE ANNUAL APPROPRIATION
RESOLUTION NO. 2022-90 TO APPROPRIATE MID-YEAR BUDGET
ADJUSTMENTS FOR ADDITIONAL COSTS IN VARIOUS ACCOUNTS
ORGANIZATION WIDE**

WHEREAS, the City of Suisun City Annual Budget for Fiscal Year 2022-23 was adopted by the City Council and the Successor Agency to the Former Suisun City Redevelopment Agency on June 28, 2022; and

WHEREAS, further review of projected revenue, expenditures and transfers for each City fund indicates the need to amend the approved budget; and

WHEREAS, the City Manager has submitted to the City Council of the Suisun City, and the Successor Agency of the former Suisun City Redevelopment Agency proposed amendments to the Fiscal Year 2022-23 Budget; and

WHEREAS, it is the intention of the City Council of the Suisun City and Successor Agency to the Former Suisun City Redevelopment Agency, to adopt the proposed budget amendments as submitted by the City Manager.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Suisun City and Successor Agency to the Former Suisun City Redevelopment Agency do hereby amend the Fiscal Year 2022-23 Budget as outlined in the attached Exhibit A.

PASSED AND ADOPTED at a Regular Meeting of said City Council of the City of Suisun City duly held on Tuesday, the 21st day of February 2023, by the following vote:

| | | |
|-----------------|-----------------|-------|
| AYES: | Councilmembers: | _____ |
| NOES: | Councilmembers: | _____ |
| ABSENT: | Councilmembers: | _____ |
| ABSTAIN: | Councilmembers: | _____ |

WITNESS my hand and the seal of said City this 21st day of February 2023.

Anita Skinner
Deputy

| Fund Display Name | Program Number | GL Account Type | GL Account Number | FY 2022-23 Actual | FY 2022-23 Budget | FY 2022-23 Mid-Year Review | Difference | Comments |
|-----------------------|-----------------------------------|---------------------------|--|-------------------|-------------------|----------------------------|------------------|--|
| 010 - GENERAL FUND | 1910 - Non-Departmental | Revenues / Funding Source | 71250-Other Taxes (Franchise fee, TOT) | 588,262.54 | 2,020,877.00 | 1,520,877 | (500,000) | Updated revenue projections |
| 010 - GENERAL FUND | 1910 - Non-Departmental | Revenues / Funding Source | 71210-Sls Tx-Gen Use | 808,193.05 | 2,359,950.00 | 2,465,613 | 105,663 | Updated revenue projections |
| 010 - GENERAL FUND | 1910 - Non-Departmental | Revenues / Funding Source | 70101-Beginning Balance | - | 2,546,395.00 | 4,813,103 | 2,266,708 | |
| 010 - GENERAL FUND | 2350 - Police Operations | Revenues / Funding Source | 81469-From CFD No.3 | 31,003.00 | 53,148.00 | 49,976 | (3,172) | Updated amount to reflect revenue |
| 010 - GENERAL FUND | 2350 - Police Operations | Revenues / Funding Source | 81461-Suisun CFD #2 | 270,248.87 | 459,468.00 | 527,151 | 67,683 | Updated amount to reflect revenue |
| 010 - GENERAL FUND | 2610 - Fire Operations | Revenues / Funding Source | 81469-From CFD No.3 | 5,636.75 | 9,663.00 | 9,086 | (577) | Updated amount to reflect revenue |
| 010 - GENERAL FUND | 2610 - Fire Operations | Revenues / Funding Source | 81461-Suisun CFD #2 | 42,618.10 | 83,539.59 | 95,846 | 12,306 | Updated amount to reflect revenue |
| 010 - GENERAL FUND | 2610 - Fire Operations | Revenues / Funding Source | 81167-From American Rescue Plan | 41,425.50 | 655,544.00 | 222,144 | (433,400) | Corrected funding source for Fire Engineer positions (3) |
| 010 - GENERAL FUND | 2610 - Fire Operations | Revenues / Funding Source | 81012-FROM MEASURE S | - | 741,340.00 | 1,174,740 | 433,400 | Corrected funding source for Fire Engineer positions (3) |
| 010 - GENERAL FUND | 6330 - Landscape Maintenance | Revenues / Funding Source | 81469-From CFD No.3 | 3,623.69 | 6,212.00 | 5,841 | (371) | Updated amount to reflect revenue |
| 010 - GENERAL FUND | 6330 - Landscape Maintenance | Revenues / Funding Source | 81461-Suisun CFD #2 | 29,689.41 | 53,704.00 | 61,615 | 7,911 | Updated amount to reflect revenue |
| 010 - GENERAL FUND | 8610 - Recreation | Revenues / Funding Source | 75225-Prk Concessions | 3,433.50 | 40,000.00 | 5,000 | (35,000) | Fields not leasable |
| 010 - GENERAL FUND | 8610 - Recreation | Revenues / Funding Source | 77510-Rec Progm Fees | 19,586.12 | 85,000.00 | 45,000 | (40,000) | Updated revenue projections |
| 010 - GENERAL FUND | 8615 - Dan O Root II After School | Revenues / Funding Source | 77510-Rec Progm Fees | 21,902.00 | 72,618.00 | 60,000 | (12,618) | PT staff challenges |
| 010 - GENERAL FUND | 8670 - Youth Camps | Revenues / Funding Source | 77510-Rec Progm Fees | 108,577.14 | 250,000.00 | 150,000 | (100,000) | FUSD changed contract after budget submission |
| 010 - GENERAL FUND | 8680 - Lambrecht Sports Complex A | Revenues / Funding Source | 75225-Prk Concessions | 15,411.09 | 15,000.00 | 25,000 | 10,000 | added tournaments |
| 010 - GENERAL FUND | 8680 - Lambrecht Sports Complex A | Revenues / Funding Source | 77520-Tournament Fees | 22,641.00 | 25,000.00 | 37,000 | 12,000 | added tournaments |
| 010 - GENERAL FUND | 8750 - Community Center Operator | Revenues / Funding Source | 75220-Room Rents/Rec | 162,179.00 | 190,000.00 | 260,000 | 70,000 | Updated revenue projections |
| 010 - GENERAL FUND | 8760 - Senior Center Operations | Revenues / Funding Source | 77510-Rec Progm Fees | 40.00 | 7,000.00 | 1,000 | (6,000) | new programs at no cost to seniors |
| Total Revenues | | | | 2,174,471 | 9,674,459 | 11,528,992 | 1,854,533 | |
| 010 - GENERAL FUND | 1710 - City Manager's Office | Expenses / Expenditure | 91140-Othr Prof. Svc | 1,750.00 | 10,000.00 | 75,000 | 65,000 | Zen City and Strategic Plan update |
| 010 - GENERAL FUND | 1750 - Human Resources | Expenses / Expenditure | 91435-Field Supplies | 266.95 | - | 600 | 600 | Shred box |
| 010 - GENERAL FUND | 1750 - Human Resources | Expenses / Expenditure | 91300-Office Supplies | 1,171.45 | 300.00 | 2,500 | 2,200 | Badge Entry cards, etc. |
| 010 - GENERAL FUND | 1750 - Human Resources | Expenses / Expenditure | 93220-Membership/Dues | - | 4,000.00 | 5,000 | 1,000 | CalOps software subscription |
| 010 - GENERAL FUND | 1750 - Human Resources | Expenses / Expenditure | 90125-Temp Agency | 24,515.08 | - | 63,000 | 63,000 | HR temp. help |
| 010 - GENERAL FUND | 1750 - Human Resources | Expenses / Expenditure | 91140-Othr Prof. Svc | 7,179.00 | - | 80,000 | 80,000 | HR Investigations |
| 010 - GENERAL FUND | 2310 - Police Chief Office | Expenses / Expenditure | 90220-Standby Pay | - | 4,000.00 | - | (4,000) | |
| 010 - GENERAL FUND | 2310 - Police Chief Office | Expenses / Expenditure | 93220-Membership/Dues | 1,624.95 | 1,000.00 | 2,000 | 1,000 | Updated projections |
| 010 - GENERAL FUND | 2310 - Police Chief Office | Expenses / Expenditure | 90430-Worker's Comp | 12,051.54 | - | 25,000 | 25,000 | |
| 010 - GENERAL FUND | 2310 - Police Chief Office | Expenses / Expenditure | 91445-Gas/Diesel/Oil | 64,343.34 | 80,000.00 | 110,000 | 30,000 | Updated projections |
| 010 - GENERAL FUND | 2326 - Code Enforcement Program | Expenses / Expenditure | 91455-Unif/Cloth/Sfty | - | 1,000.00 | - | (1,000) | updated amount |
| 010 - GENERAL FUND | 2326 - Code Enforcement Program | Expenses / Expenditure | 91310-Phone Svc/Intrn | 40.42 | - | 250 | 250 | Updated amount |
| 010 - GENERAL FUND | 2326 - Code Enforcement Program | Expenses / Expenditure | 91445-Gas/Diesel/Oil | 166.57 | - | 500 | 500 | updated amount |
| 010 - GENERAL FUND | 2326 - Code Enforcement Program | Expenses / Expenditure | 93105-E-GADGETS OTHER | 694.26 | - | 700 | 700 | updated amount |
| 010 - GENERAL FUND | 2350 - Police Operations | Expenses / Expenditure | 92315-Veh/Eqp Rental | 95,328.00 | 235,000.00 | 278,900 | 43,900 | Updated projections |
| 010 - GENERAL FUND | 2350 - Police Operations | Expenses / Expenditure | 90200-Overtime | 284,296.38 | 451,191.51 | 470,000 | 18,808 | Updated projections |
| 010 - GENERAL FUND | 2350 - Police Operations | Expenses / Expenditure | 90314-UAL-PERS | 859,153.71 | 956,492.00 | 888,716 | (67,776) | Unfunded Liability allocation correction |
| 010 - GENERAL FUND | 2600 - Fire Administration | Expenses / Expenditure | 93310-Prof.Studies | - | 3,500.00 | - | (3,500) | Updated projections |
| 010 - GENERAL FUND | 2600 - Fire Administration | Expenses / Expenditure | 93110-Ofc Furnishings | 478.57 | - | 1,500 | 1,500 | Updated projections |
| 010 - GENERAL FUND | 2600 - Fire Administration | Expenses / Expenditure | 93330-Mktg & Promos | 200.68 | 6,000.00 | 2,000 | (4,000) | Updated projections |
| 010 - GENERAL FUND | 2600 - Fire Administration | Expenses / Expenditure | 91310-Phone Svc/Intrn | 9,469.25 | 9,000.00 | 22,000 | 13,000 | Updated projections |
| 010 - GENERAL FUND | 2600 - Fire Administration | Expenses / Expenditure | 92315-Veh/Eqp Rental | 26,352.00 | 52,705.00 | 71,705 | 19,000 | Updated projections |
| 010 - GENERAL FUND | 2610 - Fire Operations | Expenses / Expenditure | 91310-Phone Svc/Intrn | - | 1,000.00 | - | (1,000) | Updated projections |
| 010 - GENERAL FUND | 2610 - Fire Operations | Expenses / Expenditure | 93420-Special Cont. | - | 30,000.00 | - | (30,000) | Updated projections |
| 010 - GENERAL FUND | 2610 - Fire Operations | Expenses / Expenditure | 93105-E-GADGETS OTHER | 1,267.48 | 1,000.00 | 5,000 | 4,000 | Updated projections |
| 010 - GENERAL FUND | 2610 - Fire Operations | Expenses / Expenditure | 91435-Field Supplies | 30,147.52 | 52,000.00 | 50,000 | (2,000) | Updated projections |
| 010 - GENERAL FUND | 2610 - Fire Operations | Expenses / Expenditure | 91430-Cntrct Svc/Eqpt | 70,683.98 | 87,000.00 | 117,000 | 30,000 | Updated projections |

| | | | | | | | | |
|---|-----------------------------------|---------------------------|-------------------------|------------------|------------------|------------------|----------------|--|
| 010 - GENERAL FUND | 2610 - Fire Operations | Expenses / Expenditure | 91455-Unif/Cloth/Sfty | 96,178.45 | 160,000.00 | 151,500 | (8,500) | Updated projections |
| 010 - GENERAL FUND | 2610 - Fire Operations | Expenses / Expenditure | 92315-Veh/Eqp Rental | 115,084.29 | 261,317.00 | 211,317 | (50,000) | Updated projections |
| 010 - GENERAL FUND | 2610 - Fire Operations | Expenses / Expenditure | 90200-Overtime | 128,440.47 | 160,000.00 | 260,000 | 100,000 | Updated projections |
| 010 - GENERAL FUND | 2610 - Fire Operations | Expenses / Expenditure | 90110-Regular Salary | 398,774.02 | 1,128,322.86 | 1,028,323 | (100,000) | Transfer to OT account |
| 010 - GENERAL FUND | 3350 - Building Maintenance | Expenses / Expenditure | 91431-Othr Cntrct Svc | 16,773.76 | 28,000.00 | 39,000 | 11,000 | Facility Ventilation and COVID Filter |
| 010 - GENERAL FUND | 6010 - Engineering Services | Expenses / Expenditure | 91140-Othr Prof. Svc | 24,715.22 | 45,000.00 | 5,000 | (40,000) | |
| 010 - GENERAL FUND | 6010 - Engineering Services | Expenses / Expenditure | 90125-Temp Agency | - | - | 25,000 | 25,000 | |
| 010 - GENERAL FUND | 6330 - Landscape Maintenance | Expenses / Expenditure | 91420-Cntrct Svc/Grnd | 9,528.00 | 28,000.00 | 32,000 | 4,000 | updated amount |
| 010 - GENERAL FUND | 6330 - Landscape Maintenance | Expenses / Expenditure | 91435-Field Supplies | 23,948.54 | 30,300.00 | 35,300 | 5,000 | updated amount |
| 010 - GENERAL FUND | 6330 - Landscape Maintenance | Expenses / Expenditure | 91525-Water/Sewer Chg | 32,344.94 | 47,900.00 | 64,690 | 16,790 | Updated amount |
| 010 - GENERAL FUND | 6330 - Landscape Maintenance | Expenses / Expenditure | 92420-PW Crew Supp/Fx | 59,050.36 | 197,124.09 | 118,101 | (79,023) | Updated amount |
| 010 - GENERAL FUND | 8610 - Recreation | Expenses / Expenditure | 91140-Othr Prof. Svc | 13,031.00 | 60,000.00 | 30,000 | (30,000) | Updated projections |
| 010 - GENERAL FUND | 8610 - Recreation | Expenses / Expenditure | 90120-Temporary Wages | 29,356.50 | 45,641.00 | 60,000 | 14,359 | Updated projections |
| 010 - GENERAL FUND | 8615 - Dan O Root II After School | Expenses / Expenditure | 90120-Temporary Wages | 18,339.96 | 63,632.00 | 48,000 | (15,632) | PT staff challenges |
| 010 - GENERAL FUND | 8617 - Crescent Elementary PM | Expenses / Expenditure | 90120-Temporary Wages | 17,598.51 | 64,292.00 | 54,000 | (10,292) | PT staff challenges |
| 010 - GENERAL FUND | 8670 - Youth Camps | Expenses / Expenditure | 91140-Othr Prof. Svc | 9,091.57 | 6,000.00 | 12,000 | 6,000 | Field trips for camps |
| 010 - GENERAL FUND | 8670 - Youth Camps | Expenses / Expenditure | 90120-Temporary Wages | 28,846.44 | 86,116.00 | 50,000 | (36,116) | |
| 010 - GENERAL FUND | 8680 - Lambrecht Sports Complex A | Expenses / Expenditure | 91435-Field Supplies | 10,604.41 | 15,000.00 | 20,000 | 5,000 | added tournaments |
| 010 - GENERAL FUND | 8680 - Lambrecht Sports Complex A | Expenses / Expenditure | 91510-PG&E/Gas & Elec | 19,008.14 | 7,000.00 | 40,000 | 33,000 | Higher PG&E bill |
| 010 - GENERAL FUND | 8732 - Library Maintenance | Expenses / Expenditure | 91525-Water/Sewer Chg | 1,855.51 | 2,400.00 | 7,000 | 4,600 | Updated amount |
| 010 - GENERAL FUND | 8750 - Community Center Operator | Expenses / Expenditure | 91425-Cntrct Svc/Jant | - | 10,000.00 | 14,000 | 4,000 | bid higher than estimated |
| 010 - GENERAL FUND | 8750 - Community Center Operator | Expenses / Expenditure | 91435-Field Supplies | 8,374.19 | 12,500.00 | 16,000 | 3,500 | Added Rentals |
| 010 - GENERAL FUND | 8750 - Community Center Operator | Expenses / Expenditure | 91140-Othr Prof. Svc | 16,150.71 | 18,000.00 | 30,000 | 12,000 | Added Rentals and new higher cost security contract |
| Total Expenditures | | | | 2,568,276 | 4,461,733 | 4,622,602 | 160,868 | |
| 012 - MEASURE S | 1912 - Measure S | Revenues / Funding Source | 70101-Beginning Balance | - | 165,000.00 | 682,844 | 517,844 | |
| 012 - MEASURE S | 1912 - Measure S | Revenues / Funding Source | 71240-T&U-MEASURE S | 1,208,182.41 | 3,573,350.00 | 3,773,433 | 200,083 | Updated revenue projections |
| Total Revenues | | | | 1,208,182 | 3,738,350 | 4,456,277 | 717,927 | |
| 012 - MEASURE S | 1912 - Measure S | Expenses / Expenditure | 85314-TO MUNI/VEHICLE | - | 50,000 | 70,000 | 20,000 | Questica payment |
| 012 - MEASURE S | 1912 - Measure S | Expenses / Expenditure | 96415-Veh/Eq. Acq. | - | - | 123,000 | 123,000 | Type 5 Fire Wildland Truck uplifting equipment |
| 012 - MEASURE S | 1912 - Measure S | Expenses / Expenditure | 85115-To Trans CIP | - | - | 215,000 | 215,000 | SR12 Hwy Beautification CA Grant Project |
| 012 - MEASURE S | 1912 - Measure S | Expenses / Expenditure | 85010-To General Fund | - | - | 433,400 | 433,400 | Corrected funding source for Fire Engineer positions (3) |
| 012 - MEASURE S | 1912 - Measure S | Expenses / Expenditure | 85115-To Trans CIP | - | 578,547.00 | 616,000 | 37,453 | Add for the Street Repair project |
| 012 - MEASURE S | 1912 - Measure S | Expenses / Expenditure | 85010-To General Fund | - | 2,271,787.00 | 2,160,860 | (110,927) | adjusted allocations to GF |
| Total Expenditures | | | | - | 2,900,334 | 3,618,260 | 717,926 | |
| 050 - Special Events Fund-Ju 8815 - 4th of July Event | | Revenues / Funding Source | 75245-EVENT SPONSOR | 3,500.00 | - | 3,500 | 3,500 | |
| 050 - Special Events Fund-Ju 8815 - 4th of July Event | | Revenues / Funding Source | 75235-CONCESSION | 74,172.08 | 87,000.00 | 75,000 | (12,000) | Fireworks sales were lower |
| 050 - Special Events Fund-Ju 8815 - 4th of July Event | | Revenues / Funding Source | 70101-Beginning Balance | - | 136,605.00 | 157,804 | 21,199 | |
| Total Revenues | | | | 77,672 | 223,605 | 236,304 | 12,699 | |
| 050 - Special Events Fund-Ju 8815 - 4th of July Event | | Expenses / Expenditure | 90200-Overtime | 382 | 7,000 | 500 | (6,500) | |
| 050 - Special Events Fund-Ju 8815 - 4th of July Event | | Expenses / Expenditure | 91435-Field Supplies | 783 | 2,500 | 1,500 | (1,000) | |
| 050 - Special Events Fund-Ju 8815 - 4th of July Event | | Expenses / Expenditure | 91465-Leases/Rentals | 3,401 | 4,400 | 3,500 | (900) | |
| 050 - Special Events Fund-Ju 8815 - 4th of July Event | | Expenses / Expenditure | 90160-Salary Transfrs | 8,520 | - | 8,520 | 8,520 | |
| 050 - Special Events Fund-Ju 8815 - 4th of July Event | | Expenses / Expenditure | 92130-Risk Mgt ID Chg | 13,589 | 23,295 | 14,000 | (9,295) | |
| 050 - Special Events Fund-Ju 8815 - 4th of July Event | | Expenses / Expenditure | 91140-Othr Prof. Svc | 25,455 | 22,500 | 25,500 | 3,000 | |
| Total Expenditures | | | | 52,130 | 59,695 | 53,520 | (6,175) | |
| 051 - CHRISTMAS EVENT | 8816 - Christmas Event | Revenues / Funding Source | 70101-Beginning Balance | - | - | 2,533 | 2,533 | |

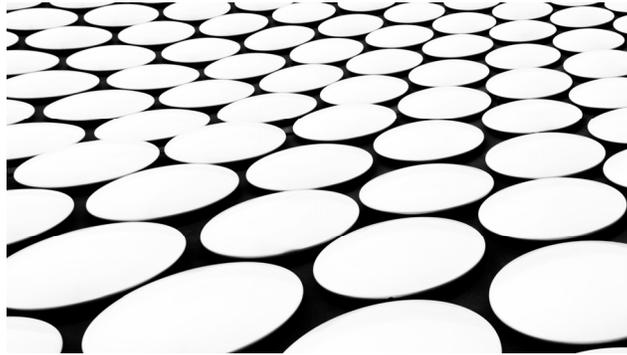
| | | | | | | | |
|---|-------------------------------------|---------------------------|------------------------------------|---------------|-----------------|-----------------|--|
| 051 - CHRISTMAS EVENT | 8816 - Christmas Event | Expenses / Expenditure | 91140-Othr Prof. Svc | 6,613.64 | 9,500.00 | 6,700 | (2,800) |
| 051 - CHRISTMAS EVENT | 8816 - Christmas Event | Expenses / Expenditure | 91435-Field Supplies | 17,270.77 | 25,000.00 | 18,000 | (7,000) |
| | | Total Expenditures | | 23,884 | 34,500 | 24,700 | (9,800) |
| 052 - EVENTS-OTHERS | 8817 - Other Special Events & Progr | Revenues / Funding Source | 77526-EVENT MERCHANDI | 1,150.00 | - | 1,150.00 | 1,150 |
| 052 - EVENTS-OTHERS | 8817 - Other Special Events & Progr | Revenues / Funding Source | 70101-Beginning Balance | - | 21,450.00 | 17,401 | (4,049) |
| 052 - EVENTS-OTHERS | 8817 - Other Special Events & Progr | Revenues / Funding Source | 75210-Rents/Royalties | 18,030.00 | 5,500.00 | 18,100.00 | 12,600 |
| | | Total Revenues | | 19,180 | 26,950 | 36,651 | 9,701 |
| 052 - EVENTS-OTHERS | 8817 - Other Special Events & Progr | Expenses / Expenditure | 91360-Govt Permit/Tax | 636.16 | 3,100.00 | 1,500.00 | (1,600) |
| 052 - EVENTS-OTHERS | 8817 - Other Special Events & Progr | Expenses / Expenditure | 90120-Temporary Wages | 652.31 | 6,000.00 | 2,000.00 | (4,000) |
| 052 - EVENTS-OTHERS | 8817 - Other Special Events & Progr | Expenses / Expenditure | 91435-Field Supplies | 874.84 | 3,000.00 | 2,000.00 | (1,000) |
| 052 - EVENTS-OTHERS | 8817 - Other Special Events & Progr | Expenses / Expenditure | 91330-Advertising | 613.10 | 5,000.00 | 2,500.00 | (2,500) |
| 052 - EVENTS-OTHERS | 8817 - Other Special Events & Progr | Expenses / Expenditure | 91431-Othr Cntrct Svc | 4,629.74 | 8,000.00 | 6,000.00 | (2,000) |
| 052 - EVENTS-OTHERS | 8817 - Other Special Events & Progr | Expenses / Expenditure | 91140-Othr Prof. Svc | 14,639.00 | 19,600.00 | 17,500.00 | (2,100) |
| | | Total Expenditures | | 22,045 | 44,700 | 31,500 | (13,200) |
| 105 - ALL GAS TAX FUNDS | 6320 - Street Maintenance | Revenues / Funding Source | 70101-Beginning Balance | - | 100,000.00 | (74,426) | (174,426) |
| 105 - ALL GAS TAX FUNDS | 6320 - Street Maintenance | Expenses / Expenditure | 93220-Membership/Dues | 21,503.27 | 20,800.00 | 21,500 | 700 Updated amount |
| 115 - TRANSPORTATION PW 9889 - Electric Vehicle Charging Stat | 70101-Beginning Balance | Revenues / Funding Source | 70101-Beginning Balance | - | 2,500.00 | 2,500 | 0 |
| 115 - TRANSPORTATION PW 9900 - SR12 Clean CA | 81012-FROM MEASURE S | Revenues / Funding Source | 81012-FROM MEASURE S | - | - | 215,000 | 215,000 SR12 Hwy Beautification CA Grant Project |
| 115 - TRANSPORTATION PW 9906 - Annual Street Repair Program | 70101-Beginning Balance | Revenues / Funding Source | 70101-Beginning Balance | - | 33,104.00 | 33,104 | 0 |
| 115 - TRANSPORTATION PW 9906 - Annual Street Repair Program | 81012-FROM MEASURE S | Revenues / Funding Source | 81012-FROM MEASURE S | - | 578,547.00 | 616,000 | 37,453 Add for the Street Repair project |
| 115 - TRANSPORTATION PW 9907 - Driftwood SR2S | 70101-Beginning Balance | Revenues / Funding Source | 70101-Beginning Balance | - | 16.00 | 16 | 0 |
| | | Total Revenues | | - | 614,167 | 866,620 | 252,453 |
| 115 - TRANSPORTATION PW 9906 - Annual Street Repair Program | 96310-CIP | Expenses / Expenditure | 96310-CIP | 426,379.86 | 1,076,400.00 | 2,076,400 | 1,000,000 Budget correction for CIP |
| 129 - SB 1383 ORGANIC WA:6029 - SB 1383 Organic Waste | 91325-Printng/Copy Exp | Expenses / Expenditure | 91325-Printng/Copy Exp | - | 5,000.00 | 900 | (4,100) Updated amount |
| 129 - SB 1383 ORGANIC WA:6029 - SB 1383 Organic Waste | 85130 - To REFUSE COLLECTION/AB939 | Expenses / Expenditure | 85130 - To REFUSE COLLECTION/AB939 | - | - | 4,200 | 4,200 New Revenue T/I from Fund 130 |
| 129 - SB 1383 ORGANIC WA:6029 - SB 1383 Organic Waste | 91435-Field Supplies | Expenses / Expenditure | 91435-Field Supplies | - | 8,111.00 | 8,000 | (111) Updated amount |
| 129 - SB 1383 ORGANIC WA:6029 - SB 1383 Organic Waste | 91330-Advertising | Expenses / Expenditure | 91330-Advertising | 4,140.00 | 15,000.00 | 10,900 | (4,100) Updated amount |
| 129 - SB 1383 ORGANIC WA:6029 - SB 1383 Organic Waste | 90160-Salary Transfrs | Expenses / Expenditure | 90160-Salary Transfrs | - | 10,600.00 | 12,800 | 2,200 Updated amount |
| | | Total Expenditures | | 4,140 | 38,711 | 36,800 | (1,911) |
| 130 - REFUSE COLLECTION/#6030 - Solid Waste Division | 70101-Beginning Balance | Revenues / Funding Source | 70101-Beginning Balance | - | (14,967.00) | (49,190) | (34,223) |
| 130 - REFUSE COLLECTION/#6030 - Solid Waste Division | 81129-SB 1383 ORGANIC WASTE | Revenues / Funding Source | 81129-SB 1383 ORGANIC WASTE | - | - | 4,200 | 4,200 New Revenue T/I from Fund 129 |
| | | Total Revenues | | - | (14,967) | (44,990) | (30,023) |
| 130 - REFUSE COLLECTION/#6030 - Solid Waste Division | 90430-Worker's Comp | Expenses / Expenditure | 90430-Worker's Comp | 102 | - | 102 | 102 Add budget |
| 130 - REFUSE COLLECTION/#6030 - Solid Waste Division | 91110-Legal Services | Expenses / Expenditure | 91110-Legal Services | 10,062 | - | 10,062 | 10,062 Add budget |
| | | Total Expenditures | | 10,164 | - | 10,164 | 10,164 |
| 132 - RECYCLING CONTAINER#6032 - Recycling | 75410-Program Income | Revenues / Funding Source | 75410-Program Income | - | 8,000.00 | 7,500 | (500) |
| 132 - RECYCLING CONTAINER#6032 - Recycling | 70101-Beginning Balance | Revenues / Funding Source | 70101-Beginning Balance | - | 9,431.00 | 17,959 | 8,528 |
| | | Total Revenues | | - | 17,431 | 25,459 | 8,028 |
| 132 - RECYCLING CONTAINER#6032 - Recycling | 93410-Oper. Contingcy | Expenses / Expenditure | 93410-Oper. Contingcy | - | 6,485.00 | 4,000 | (2,485) Updated amount |

| Expenses / Expenditure | 90501-TRAVEL TRAINING | 2,359.41 | 2,500.00 | 5,000 | 2,500 | Additional \$2,500 for CRRA Conference |
|---------------------------|-----------------------------|---------------|----------------|----------------|-----------------|--|
| Total Expenditures | | 2,359 | 8,985 | 9,000 | 15 | |
| Revenues / Funding Source | 70101-Beginning Balance | - | 2,745.00 | 2,988 | 243 | |
| Revenues / Funding Source | 75410-Program Income | - | 4,000.00 | 4,872 | 872 | Updated amount |
| Total Revenues | | - | 6,745 | 7,860 | 1,115 | |
| Expenses / Expenditure | 90501-TRAVEL TRAINING | - | - | 1,200 | 1,200 | Updated amount |
| Expenses / Expenditure | 93410-Oper. Contingcy | - | 2,500.00 | 1,300 | (1,200) | Updated amount |
| Expenses / Expenditure | 91431-Othr Cntrct Svc | - | 4,000.00 | 4,900 | 900 | Updated amount |
| Total Expenditures | | - | 6,500 | 7,400 | 900 | |
| Revenues / Funding Source | 76210-Traffic Grant | 7,225.00 | - | 10,000 | 10,000 | Added budget |
| Expenses / Expenditure | 91305-Sftwre/Srv Agre | 7,225.00 | - | 10,000 | 10,000 | Added budget |
| Revenues / Funding Source | 70101-Beginning Balance | - | 203,600.00 | 1,090,402 | 886,802 | |
| Expenses / Expenditure | 91305-Sftwre/Srv Agre | 5,299.36 | - | 7,000 | 7,000 | Business Licences Software |
| Expenses / Expenditure | 91305-Sftwre/Srv Agre | 21,829.39 | 25,000.00 | 50,000 | 25,000 | Granicus Agenda package project |
| Expenses / Expenditure | 85010-To General Fund | - | 433,400.00 | - | (433,400) | |
| Expenses / Expenditure | 85190 - Storm Drainage Fund | - | - | 375,900 | 375,900 | Storm Drainage Project |
| Total Expenditures | | 27,129 | 458,400 | 432,900 | (25,500) | |
| Revenues / Funding Source | 77510-Rec Progrm Fees | 10,253.88 | 18,500.00 | 15,000 | (3,500) | lower enrollment |
| Revenues / Funding Source | 70101-Beginning Balance | - | 88,331.00 | 88,226 | (105) | |
| Total Revenues | | 10,254 | 106,831 | 103,226 | (3,605) | |
| Revenues / Funding Source | 76231-Grant Revenue | - | - | 20,000 | 20,000 | BSCC Officer Wellness Grant |
| Expenses / Expenditure | 91140-Othr Prof. Srvc | - | - | 20,000 | 20,000 | BSCC Officer Wellness Grant |
| Revenues / Funding Source | 70101-Beginning Balance | - | 1,482,491.00 | 2,466,862 | 984,371 | \$230K for Vac. Truck |
| Expenses / Expenditure | 93121-Field Equip >5k | - | 270,000.00 | 500,000 | 230,000 | To purchase Vac. Truck |
| Revenues / Funding Source | 75110 - Grant Revenue | - | - | 685,000 | 685,000 | Sewer R & R project |
| Expenses / Expenditure | 96310-CIP | - | - | 685,000 | 685,000 | Sewer R & R project |
| Revenues / Funding Source | 70101-Beginning Balance | - | 9,140.00 | 167,618 | 158,478 | |
| Revenues / Funding Source | 81167 - From ARPA Fund | - | - | 375,900 | 375,900 | Storm Drainage Project |
| Total Revenues | | - | 9,140 | 543,518 | 534,378 | |
| Expenses / Expenditure | 91360-Govt Permit/Tax | 21,119.00 | 19,900.00 | 21,100 | 1,200 | Updated amount |
| Expenses / Expenditure | 96315-CIP/In-hse Labr | 616.00 | - | 10,000 | 10,000 | Storm Drainage Project |
| Expenses / Expenditure | 96320-CIP/Constr Mgmt | - | - | 365,900 | 365,900 | Storm Drainage Project |
| Total Expenditures | | 21,735 | 19,900 | 397,000 | 377,100 | |
| Revenues / Funding Source | 70101-Beginning Balance | - | 90,000.00 | 99,571 | 9,571 | Beginning Bal update |

| | | | | | | | | |
|---------------------------|---|-------------------------------|-------------------------|----------------|----------------|----------------|-----------------|-------------------------------|
| 320 - CAPITAL IMPROVEMEN | 6510 - Municipal Facility Improve | Expenses / Expenditure | 96420-CIP/BLDG REPAIR | 1,014.49 | 87,000.00 | 196,347 | 109,347 | Roll-over budget from last FY |
| 320 - CAPITAL IMPROVEMEN | 6510 - Municipal Facility Improve | Expenses / Expenditure | 93310-Prof.Studies | 9,347.40 | 120,700.00 | 233,900 | 113,200 | Roll-over budget from last FY |
| Total Expenditures | | | | 10,362 | 207,700 | 430,247 | 222,547 | |
| 420 - LAWLER RANCH MAIN | 6425 - Lawler Ranch LLD | Revenues / Funding Source | 70101-Beginning Balance | - | 217,165.00 | 222,281 | 5,116 | |
| 420 - LAWLER RANCH MAIN | 6425 - Lawler Ranch LLD | Expenses / Expenditure | 91515-PG&E/St Lights | 7,870.82 | 12,400.00 | 13,900 | 1,500 | Updated amount |
| 445 - PETERSON-MAINTENA | 6445 - Peterson Ranch LLD | Revenues / Funding Source | 70101-Beginning Balance | - | (50,681.00) | 9,438 | 60,119 | |
| 445 - PETERSON-MAINTENA | 6445 - Peterson Ranch LLD | Expenses / Expenditure | 91510-PG&E/Gas & Elec | 3,323.39 | 3,800.00 | 5,700 | 1,900 | Updated amount |
| 446 - PETERSON RANCH-CO | 6446 - Peterson Ranch CFD No. 1 | Revenues / Funding Source | 70101-Beginning Balance | - | 214.00 | 794 | 580 | |
| 446 - PETERSON RANCH-CO | 6446 - Peterson Ranch CFD No. 1 | Expenses / Expenditure | 91357-Prop Tx Adm Fee | 1,175.93 | 1,700.00 | 2,300 | 600 | Updated amount |
| 449 - VIC HAR-DREDGING | M 6449 - Victorian Harbor Dredging | LLI Revenues / Funding Source | 70101-Beginning Balance | - | 212,789.00 | 214,017 | 1,228 | |
| 449 - VIC HAR-DREDGING | M 6449 - Victorian Harbor Dredging | LLI Expenses / Expenditure | 91140-Othr Prof. Svc | 131.40 | 172.00 | 600 | 428 | Updated amount |
| 453 - VICTORIAN HARBOR | - :6453 - Victorian Harbor LLD Zone A | Revenues / Funding Source | 70101-Beginning Balance | - | 155,006.00 | 164,571 | 9,565 | |
| 453 - VICTORIAN HARBOR | - :6453 - Victorian Harbor LLD Zone A | Expenses / Expenditure | 91515-PG&E/St Lights | 1,545.59 | 3,500.00 | 3,700 | 200 | Updated amount |
| 454 - VICTORIAN HARBOR | - :6454 - Victorian Harbor LLD Zone B | Revenues / Funding Source | 70101-Beginning Balance | - | 16,445.00 | 31,773 | 15,328 | |
| 454 - VICTORIAN HARBOR | - :6454 - Victorian Harbor LLD Zone B | Expenses / Expenditure | 91515-PG&E/St Lights | 1,404.89 | 2,700.00 | 3,000 | 300 | Updated amount |
| 458 - VICTORIAN HARBOR | - :6458 - Victorian Harbor LLD Zone E | Revenues / Funding Source | 70101-Beginning Balance | - | 36,895 | 41,970 | 5,075 | |
| 458 - VICTORIAN HARBOR | - :6458 - Victorian Harbor LLD Zone E | Expenses / Expenditure | 91525-Water/Sewer Chg | 9,747 | 8,400 | 15,000 | 6,600 | Updated amount |
| 461 - SUIJUN CITY CFD #2 | 6461 - Suisun City CFD #2 | Revenues / Funding Source | 70101-Beginning Balance | - | 62 | (6,231) | (6,293) | |
| 461 - SUIJUN CITY CFD #2 | 6461 - Suisun City CFD #2 | Revenues / Funding Source | 72110-MAD/PAD/CFD | 358,135 | 650,000 | 716,273 | 66,273 | Updated Revenue |
| Total Revenues | | | | 358,135 | 650,062 | 710,042 | 59,980 | |
| 461 - SUIJUN CITY CFD #2 | 6461 - Suisun City CFD #2 | Expenses / Expenditure | 85010-To General Fund | 342,556.38 | 596,711.00 | 681,600 | 84,889 | Updated amount |
| 462 - MCCOY CREEK TAX | ZOI 6462 - McCoy Creek Tax Zone 2 | Revenues / Funding Source | 72110-MAD/PAD/CFD | 4,810 | 41,400 | 9,620 | (31,780) | Updated amount |
| 462 - MCCOY CREEK TAX | ZOI 6462 - McCoy Creek Tax Zone 2 | Revenues / Funding Source | 70101-Beginning Balance | - | 24,416 | 24,361 | (55) | |
| Total Revenues | | | | 4,810 | 65,816 | 33,981 | (31,835) | |
| 462 - MCCOY CREEK TAX | ZOI 6462 - McCoy Creek Tax Zone 2 | Expenses / Expenditure | 93410-Oper. Contingcy | - | 50,000 | - | (50,000) | Updated amount |
| 462 - MCCOY CREEK TAX | ZOI 6462 - McCoy Creek Tax Zone 2 | Expenses / Expenditure | 91357-Prop Tx Adm Fee | 299 | 300 | 800 | 500 | Updated amount |
| 462 - MCCOY CREEK TAX | ZOI 6462 - McCoy Creek Tax Zone 2 | Expenses / Expenditure | 91140-Othr Prof. Svc | 359 | 206 | 1,800 | 1,594 | Updated amount |
| Total Expenditures | | | | 658 | 50,506 | 2,600 | (47,906) | |
| 466 - PETERSON TAX | ZONE 3 6466 - Peterson Ranch Tax Zone 3 | Revenues / Funding Source | 70101-Beginning Balance | - | 44,514.00 | 42,534 | (1,980) | |
| 466 - PETERSON TAX | ZONE 3 6466 - Peterson Ranch Tax Zone 3 | Expenses / Expenditure | 91357-Prop Tx Adm Fee | 304 | 300 | 800 | 500 | update amount |
| 466 - PETERSON TAX | ZONE 3 6466 - Peterson Ranch Tax Zone 3 | Expenses / Expenditure | 91140-Othr Prof. Svc | 133 | 206 | 1,800 | 1,594 | update amount |

| | | | | | | | |
|-----------------------------|---------------------------------------|---------------------------|----------------|------------------|------------------|------------------|--|
| 466 - PETERSON TAX ZONE 3 | 6466 - Peterson Ranch Tax Zone 3 | 91431-Othr Cntrct Svc | - | 2,700 | 5,500 | 2,800 | update amount |
| 466 - PETERSON TAX ZONE 3 | 6466 - Peterson Ranch Tax Zone 3 | 93410-Oper. Contingcy | - | 31,500 | 27,000 | (4,500) | updated amount |
| | | Total Expenditures | 436 | 34,706 | 35,100 | 394 | |
| 469 - SUIJUN CFD NO.3 | 6469 - Suisun City CFD No. 3 | 70101-Beginning Balance | - | 1,545.00 | 1,345 | (200) | |
| 469 - SUIJUN CFD NO.3 | 6469 - Suisun City CFD No. 3 | 91140-Othr Prof. Srvs | 570.08 | 2,300.00 | 2,100 | (200) | updated amount |
| 469 - SUIJUN CFD NO.3 | 6469 - Suisun City CFD No. 3 | 91357-Prop Tx Adm Fee | 1,490.08 | 700.00 | 3,000 | 2,300 | updated amount |
| 469 - SUIJUN CFD NO.3 | 6469 - Suisun City CFD No. 3 | 85010-To General Fund | 40,263.44 | 69,023.00 | 64,903 | (4,120) | Updated Revenue |
| | | Total Expenditures | 42,324 | 72,023 | 70,003 | (2,020) | |
| 706 - VEH/EQUIP REPLACEMENT | 6385 - Vehicle & Equipment Acquisit | 78220-Veh/Equip Replc | 302,794 | 682,671 | 787,571 | 104,900 | Updated projections |
| 706 - VEH/EQUIP REPLACEMENT | 6385 - Vehicle & Equipment Acquisit | 70101-Beginning Balance | - | 1,700,000 | 1,716,074 | 16,074 | |
| | | Total Revenues | 302,794 | 2,382,671 | 2,503,645 | 120,974 | |
| 712 - Dispatch - P/S | 2312 - Dispatch-IDC | 70101-Beginning Balance | - | - | 30,383 | 30,383 | |
| 712 - Dispatch - P/S | 2312 - Dispatch-IDC | 90500-PHY/BACKGROUNDS | 11,989 | 10,000 | 21,200 | 11,200 | Updated projections |
| 712 - Dispatch - P/S | 2312 - Dispatch-IDC | 90314-UAL-PERS | 65,521 | - | 67,776 | 67,776 | Unfunded Liability allocation correction |
| | | Total Expenditures | 77,510 | 10,000 | 88,976 | 78,976 | |
| 713 - PW MAINTENANCE-IN | 6395 - Public Works Crew Costs | 78410-PW Crew Support | 631,481.80 | 2,190,267.69 | 2,207,668 | 17,400 | New phones for PW |
| 713 - PW MAINTENANCE-IN | 6395 - Public Works Crew Costs | 91310-Phone Svc/Intrn | 2,486 | 5,000 | 22,400 | 17,400 | New phones for PW |
| 713 - PW MAINTENANCE-IN | 6395 - Public Works Crew Costs | 92315-Veh/Eqp Rental | 37,884 | 72,094 | 114,094 | 42,000 | Updated projections |
| | | Total Expenditures | 40,370 | 77,094 | 136,494 | 59,400 | |
| 715 - LIABILITY INSURANCE | 1770 - Liability Self Insurance Admin | 70101-Beginning Balance | - | 250,937.00 | 492,275 | 241,338 | |
| 715 - LIABILITY INSURANCE | 1770 - Liability Self Insurance Admin | 91435-Field Supplies | - | 1,500 | 3,000 | 1,500 | Ergo desk & chair |
| 715 - LIABILITY INSURANCE | 1770 - Liability Self Insurance Admin | 91431-Othr Cntrct Svc | 1,676 | 30,000 | 110,000 | 80,000 | HR Investigations |
| | | Total Expenditures | 1,676 | 31,500 | 113,000 | 81,500 | |
| 750 - WORKERS COMP SELF | 1780 - Workers Compensation Admi | 70101-Beginning Balance | - | - | 801,802 | 801,802 | |
| 750 - WORKERS COMP SELF | 1780 - Workers Compensation Admi | 91360-Govt Permit/Tax | 25,800 | - | 26,000 | 26,000 | OSHA penalty |
| 750 - WORKERS COMP SELF | 1780 - Workers Compensation Admi | 91345-Insurance Exp. | 159,835 | 108,100 | 160,000 | 51,900 | LAWCX premium payment |
| 750 - WORKERS COMP SELF | 1780 - Workers Compensation Admi | 90160-Salary Transfrs | 86,704 | - | 270,000 | 270,000 | Claims payments |
| | | Total Expenditures | 272,338 | 108,100 | 456,000 | 347,900 | |
| 909 - MARINA | 8910 - Marina Operations Program | 70101-Beginning Balance | 0 | 0 | (144,879) | (144,879) | |
| 909 - MARINA | 8910 - Marina Operations Program | 75210-Rents/Royalties | 98,334 | 275,000 | 250,000 | (25,000) | Updated projections |
| 909 - MARINA | 8910 - Marina Operations Program | 81919 - From Marina Fuel | 0 | 0 | 545,000 | 545,000 | ROPS denied reimbursement from DOF |
| 909 - MARINA | 9983 - Marina Refurbishment/Repai | 70101-Beginning Balance | 0 | 0 | (606,682) | (606,682) | |
| | | Total Revenues | 98,334 | 275,000 | 43,439 | (231,561) | |
| 909 - MARINA | 8910 - Marina Operations Program | 90120-Temporary Wages | 19,349.86 | 46,325.00 | 42,000 | (4,325) | Updated projections |
| 919 - MARINA FUEL | 8920 - Marina Fuel | 70101-Beginning Balance | - | - | 103,465 | 103,465 | |
| 919 - MARINA FUEL | 8920 - Marina Fuel | 85909 - To Marina | - | - | 545,000 | 545,000 | ROPS denied reimbursement from DOF |

| | | | | | |
|--|-------------------------|-----|---------|----------|-----------|
| 945 - HOUSING AUTHORITY 3490 - HA Housing Authority Admini Revenues / Funding Source | 70101-Beginning Balance | - | 118,810 | (18,925) | (137,735) |
| 945 - HOUSING AUTHORITY 3490 - HA Housing Authority Admini Expenses / Expenditure | 92315-Veh/Eqp Rental | 798 | 3,200 | 1,600 | (1,600) |



FY 2022-23 MID-YEAR BUDGET REVIEW

CITY COUNCIL MEETING: FEBRUARY 21, 2023

1

1

AGENDA

FY 2021-22 Fiscal Overview

FY 2022-23 Mid-Year Adjustments Summary

FY 2022-23 Mid-Year Budget Review

Recommendation

Questions/Comments

2

2

FY 2021-22 FISCAL OVERVIEW

3

3

FY 2021-22 GENERAL FUND OVERVIEW

| Category | Budgeted | Actuals | Difference |
|--|--------------|--------------|---------------|
| Revenues (including Beginning Balance) | \$23,494,951 | \$23,765,510 | \$270,559 |
| Expenditures | \$20,948,556 | \$18,952,407 | \$(1,996,149) |
| Ending Balance | \$2,546,395 | \$4,813,103 | |

4

4

FY 2021-22 MEASURE S OVERVIEW

| Category | Budgeted | Actuals | Difference |
|---|-------------|-------------|--------------------|
| Revenues <small>(including Beginning Balance)</small> | \$5,235,535 | \$5,393,906 | \$158,371 |
| Expenditures | \$5,235,535 | \$4,711,063 | \$(524,472) |
| Ending Balance | \$0 | \$682,843 | |

5

5

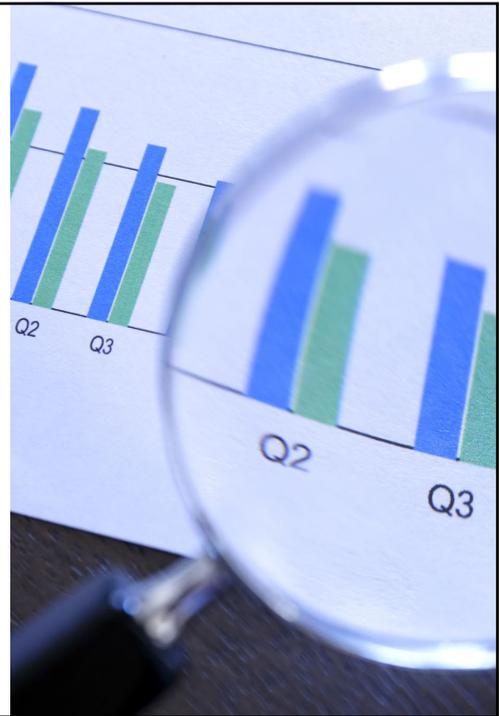
FY 2022-23 MID-YEAR BUDGET REVIEW

6

6

MID-YEAR ADJUSTMENTS SUMMARY

- Revenue projections
- Beginning Balances
- CIP projects updates
- Professional Services



7

FY 2022-23 GENERAL FUND (GF) ADJUSTMENTS SUMMARY

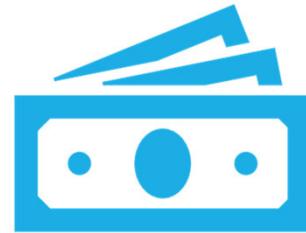
| Adopted Budget | | Amended Budget | |
|----------------|--------------|----------------|--------------|
| Revenues: | \$25,272,349 | Revenues: | \$27,126,882 |
| Expenditures: | \$25,272,349 | Expenditures: | \$25,433,217 |
| Surplus: | \$0 | Surplus: | \$1,693,665 |

8

8

GF ADJUSTMENTS: REVENUES

| | |
|--------------------------|--------------------|
| ■ Beginning Balance | \$2,266,708 |
| ■ Sales Tax | \$105,663 |
| ■ Other Taxes | \$(500,000) |
| ■ Recreation Programs | \$(101,618) |
| ■ Transfer In from CFD#2 | \$87,900 |
| ■ Transfer In from CFD#3 | \$(4,120) |
| ■ Total | \$1,854,533 |



9

GF ADJUSTMENTS: EXPENDITURES

| | |
|--------------------------------------|-------------|
| ■ Temp agency costs (HR & PW) | \$88,000 |
| ■ Professional Services (HR) | \$80,000 |
| ■ Strategic Plan and Zen City update | \$65,000 |
| ■ Utilities | \$33,000 |
| ■ Gas/Diesel/Oil | \$30,000 |
| ■ Various reductions | \$(135,132) |

Total \$160,868

10

10

MEASURE S ADJUSTMENTS

Revenues:

- | | |
|---------------------|-----------|
| • Beginning Balance | \$517,844 |
| • Sales Tax | \$200,083 |

Total
\$717,927

11

11

MEASURE S ADJUSTMENTS

Expenditures:

- | | |
|---------------------------------|-------------|
| • Fire Engineers (3) correction | \$433,400 |
| • Hwy 12 Beautification project | \$215,000 |
| • Type 5 uplifting (Fire) | \$123,000 |
| • Street Repairs project | \$37,453 |
| • Questica payment | \$20,000 |
| • Transfer out | \$(110,927) |

Total **\$717,926**

12

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RECOMMENDATION

- Council Adoption of Resolution No. 2023-___: Adopting the 3rd Amendment to the Annual Appropriation Resolution No. 2022-90 to Appropriate Mid-Year Budget Adjustments for Additional Costs in Various Accounts Organization Wide.

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QUESTIONS/COMMENTS

Thank You!

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AGENDA TRANSMITTAL

MEETING DATE: February 21, 2023

CITY AGENDA ITEM: Provide direction to City Manager and City Attorney relating to filling the councilmember vacancy pursuant to one of the following, or at the Council’s discretion:

- a. Return at the March 7, 2023 City Council meeting with the appropriate documentation to call a special election for November 7, 2023.
- b. Return at the March 7, 2023 City Council meeting with the appropriate documentation for adoption of application and interview procedures relating to the filling a vacancy on the City Council.
- c. Return at the March 7, 2023 City Council meeting with the appropriate documentation to adopt procedures to consider and appoint an individual from the applicants to Mayor Hernandez’s vacated seat.
- d. Return at the March 7, 2023 City Council meeting with the appropriate documentation to appoint a specific individual of the City Council’s choosing.
- e. Provide the City Attorney with other direction.

FISCAL IMPACT: None.

STRATEGIC PLAN: Provide Good Governance.

BACKGROUND: Councilmember Mike Hudson tendered his resignation effective today. The result is that there is a vacancy on the City Council, which must be filled. The term of the vacated office runs through the end of 2024.

Suisun Municipal Code Section 2.04.040 and Government Code Section 36512 generally govern the process by which vacancies in the elected offices of city council members are filled. Specifically, Section 36512 provides that a city council shall, within 60 days of the date of vacancy, fill such vacancy by appointment, or call a special election to fill the vacancy for the remainder of the vacated term.

However, Section 36512 primarily deals with circumstances in which a special election is required to be called if the council fails to appoint a councilmember, or after a vacancy is filled pursuant to appointment. It does not govern the manner in which the City Council determines who to appoint to fill a vacancy.

Section 2.3, Filling of a Council Vacancy, of the Suisun City Council Rules and Procedures, provides:

- In the event of a vacancy of office or the death or resignation of any Council Member, the Mayor shall appoint a new Council Member, with the consent of the Council, within sixty (60) days after a vacancy or death or resignation becomes effective in compliance with the California Elections Code, unless the Council, by resolution, decides to instead call a special election. In the event of appointment, the Mayor, with the consent of the Council, shall determine by resolution the

process for appointment prior to the application process and in accordance with State law.

Very recently, the Council has had occasion to appoint Councilmember Pal, and set up a procedure to do that ensured that the entire council would consider all the candidates. The Council may choose to repeat the process, to modify the process, to choose another individual who applied (if they are still interested), or call a special election for November of 2023 (the approximate cost of which is likely to be upwards of \$165,000).

STAFF REPORT: It should be noted that the Council must appoint someone or call the special election no later than April 21, 2023, which is the date 60 days following February 21, 2023, the date the council seat was vacated (60 days falls on Saturday, April 22, 2023).

Option 1: Calling a Special Election

In the event the council is not able to appoint someone and calls a special election, “the special election shall be held on the next regularly established election date not less than 114 days from the call of the special election.” Gov. Code, § 36512(b)(1).

Established elections in odd-numbered years occur either the “first Tuesday after the first Monday in March of each odd-numbered year,” and the “first Tuesday after the first Monday in November of each year.” Elec. Code § 1000(b), (e). The established election dates for 2023 are March 7 and November 7. However, because a special election must occur no less than 114 days from the call of the special election, even if the special election is called today, it could occur no earlier than June 15, 2023. Therefore, the earliest the special election to fill the council seat could occur is the next established election date, which is November 7, 2023.

A special election in November of 2023 could cost the City upward of \$165,000. Per information provided by the County Registrar of Voters, the cost (through June 2023) for a special election is \$10/registered voter. The City has 16,568 registered voters. A special election could cost the City about \$165,000, and more if the county registrar raises its rates in June, or less if another jurisdiction also needs to hold a special election.

Option 2: Appointment of councilmember following an application and interview process

A second option for the Council is accept applications and conduct interviews to fill the vacancy, as was done to fill the vacancy created when Mayor Hernandez was elected as Mayor. The following is the same process the Council adopted most recently when last there was a vacancy, and it is replicated here with updated dates. The attached resolution proposes the following timeline/procedures for selecting an individual to fill the vacant council seat. The Council is free to follow this procedure or amend it as the Council sees fit.

1. Application submittal period begins on March 10, 2023 at start of business, and will close on March 24, 2023 at 5:00 p.m. Early and late applications will not be accepted.
2. Applicants must be registered voters and residents of the City.
3. Applications must include the applicant’s full name, address, statement stating that applicant is a registered voter of the City, and a statement of qualifications.
4. All applications are a public record pursuant to the California Public Records Act (and also subject to the same exemptions).
5. The City Council will interview applicants on April 4, 2023, during a publicly noticed “town hall”-

style public meeting.

- The entire Council will review and consider all properly submitted applications and will interview such applicants on April 4, 2023, at 6:30 p.m.
 - After the interviews, the Council will deliberate and narrow the number of applicants to be considered for appointment at its regular meeting on April 18, 2023, to a maximum of seven.
 - Any applicant who was a candidate for a seat on the Council in the November 8, 2022 election will be included in the number of applicants to be considered for appointment at the regular meeting of the Council on April 18, 2023.
 - The Council will meet at its regular meeting on April 18, 2023, to choose one of the seven candidates and appoint that candidate to the vacant seat.
6. At its regular meeting on April 18, 2023 (or at a later meeting of the Council's choosing), the City Council will meet for the purpose of appointing an applicant to the City Council. The process will be as follows:
- a. Discussion of applicants by Mayor and Council.
 - b. The Mayor shall make the appointment subject to the ratification by the full City Council.
 - c. Ratification of an appointment shall require three affirmative votes of the City Council. The Mayor may also vote and be counted.
7. The failure to strictly adhere to these guidelines will not affect the legality and effectiveness of any appointment made.
8. These procedures and timelines will no longer be effective upon an individual being appointed to fill the vacancy.

Option 3: Appointment from the previous list of interested applicants

As mentioned under Option 2, earlier this year, the Council previously accepted applications and conducted interviews to fill the vacancy created when Mayor Hernandez was elected as Mayor. To avoid going through the same process again, the Mayor and Council can also choose to limit the applicant pool to those who were either previously on the list of applicants on January 10, 2023 or from the narrowed down list of January 17, 2023, depending upon if they are still interested.

Alternatively, the Council can direct that the applications from all applicants from the last vacancy who are still interested will not need to submit new applications (but may do so if they wish), and only additional applicants will be required to submit applications.

Option 4: Specify the appointment of a specific individual

The Mayor and Council can also choose an individual who is willing to serve at this current meeting and direct the City Attorney to return at the next meeting with a resolution memorializing their choice. At that time, the individual would be sworn into office and would immediately begin serving.

How long a council member fills a vacant seat serves depends on how the seat is filled

- If the councilmember fills the vacant seat following a special election, they will fill that seat until the expiration of the vacant seat's term.
- If the councilmember is appointed:
 - (A) If the vacancy occurs in the first half of a term of office and at least 130 days prior to the next general municipal election, the person appointed to fill the vacancy shall hold office until the next general municipal election that is scheduled 130 or more days after the date the council is notified of the vacancy, and thereafter until the person who is elected at that election to fill the vacancy has been qualified. The person elected to fill the vacancy shall hold office for the unexpired balance of the term

of office.

- (B) If the vacancy occurs in the first half of a term of office, but less than 130 days prior to the next general municipal election, or if the vacancy occurs in the second half of a term of office, the person appointed to fill the vacancy shall hold office for the unexpired term of the former incumbent.

Here, the appointed councilmember will hold office for the unexpired balance of the vacated seat's term, as the vacancy occurred in the second half of the former incumbent's term. Accordingly, the appointed council member's term would terminate at the end of 2024.

STAFF RECOMMENDATION: Provide direction to City Manager and City Attorney relating to filling the councilmember vacancy pursuant to one of the following, or at the Council's discretion:

- a. Return at the March 7, 2023 City Council meeting with the appropriate documentation to call a special election for November 7, 2023.
- b. Return at the March 7, 2023 City Council meeting with the appropriate documentation for adoption of application and interview procedures relating to the filling a vacancy on the City Council.
- c. Return at the March 7, 2023 City Council meeting with the appropriate documentation to adopt procedures to consider and appoint an individual from the applicants to Mayor Hernandez's vacated seat.
- d. Return at the March 7, 2023 City Council meeting with the appropriate documentation to appoint a specific individual of the City Council's choosing.
- e. Provide the City Attorney with other direction.

DOCUMENTS ATTACHED:

1. PowerPoint Presentation.

PREPARED BY:

Bianca Vasquez, Admin Assistant

REVIEWED BY:

Greg Folsom, City Manager

APPROVED BY:

Greg Folsom, City Manager

ATTACHMENTS:

- 1 [PowerPoint Presentation - Filling Council Vacancy.pdf](#)



**ALESHIRE &
WYNDER** LLP
ATTORNEYS AT LAW

Filling a Vacancy on Council

Elena Q. Gerli, City Attorney

Council vacancy

1

COUNCIL VACANCY

- ❖ Upon Councilmember Hudson's resignation, his council seat will automatically be vacated
- ❖ Councilmember Hudson's term terminates at the end of 2024
- ❖ Council can appoint a councilmember to fill the vacancy or call a special election



2

2

APPLICABLE LAW

- ❖ Gov't Code 36512: provides authority for council to appoint, or to call a special election.
 - ❖ Must either appoint or call the special election within 60 days of vacancy
 - ❖ April 21, 2023
- ❖ SCMC 2.04.040 (refers back to Gov't Code)
- ❖ Rule 2.3, Council Norms and Procedures (Reso No. 2022-108): Mayor appoints, with Council's consent

Seat will be filled for the remainder of the term



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OPTIONS

1. Call a special election for the next available election, to be held no earlier than 114 days.
2. Adopt an application process to appoint someone.
3. Choose from the applicants from the Mayor's former seat.
4. Appoint a specific individual, at Council direction.
5. Provide other direction



4

4

CALLING A SPECIAL ELECTION

- ❖ Call a special election for the next established election date
- ❖ Requirement: cannot be earlier than 114 days from the date the special election is called
- ❖ Established election dates in 2023: March 7, 2023 and November 7, 2023
- ❖ Cost: \$165,000
 - ❖ \$10/registered voter (FY 2022-23 Registrar fees)
 - ❖ 16,568 voters
 - ❖ If fees increase for FY 2023-24, cost could be higher
 - ❖ If other jurisdictions run special elections, could be lower



5

5

APPOINTMENT AFTER APPLICATIONS

- ❖ No statutory requirements re process (must be 18, resident of City)
- ❖ Template process from last council vacancy
 - ❖ Applications + statement of qualifications
 - ❖ Council holds town hall style interview process and narrows down the number of applicants
 - ❖ Next regular CC meeting Council makes the appointment
 - ❖ If CC cannot agree on an appointment → special election



6

6

APPOINTMENT FROM PRIOR APPLICANTS

- ❖ Council can choose an individual from the list of applicants to Mayor's former seat, either from full list or from 4 candidates that made it to the second round
- ❖ Can conduct new interviews and/or go straight into deliberation and appoint a 5th Councilmember



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OTHER OPTIONS

- ❖ Hybrid of applicants from last vacancy and new applicants
- ❖ Mayor, with Council consent, can appoint a specific individual
- ❖ Provide other direction on the appointment process



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