

CITY COUNCIL
Alma Hernandez, Mayor
Jenalee Dawson, Mayor Pro Tem
Amit Pal, Councilmember
Parise Shepherd, Councilmember
Princess Washington, Councilmember



CITY COUNCIL MEETING

A G E N D A

REGULAR MEETING OF THE SUISUN CITY COUNCIL, SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY, AND SUISUN CITY HOUSING AUTHORITY

TUESDAY, AUGUST 5, 2025

6:30 PM

Suisun City Council Chambers - 701 Civic Center Boulevard - Suisun City, California

MEETINGS ARE HELD IN-PERSON, PUBLIC PARTICIPATION IS ALSO AVAILABLE VIA ZOOM

ZOOM MEETING INFORMATION:

WEBSITE: <https://zoom.us/join>

MEETING ID: 878 1258 5273

CALL IN PHONE NUMBER: (707) 438-1720

*REMOTE PUBLIC COMMENT IS AVAILABLE FOR THE CITY COUNCIL MEETING BY EMAILING
CLERK@SUISUN.COM (PRIOR TO 4 PM), VIA WEBSITE, OR ZOOM CALL IN PHONE NUMBER (707) 438-1720*

*(If attending the meeting via phone press *9 to raise your hand and *6 to unmute/mute for public comment.)*

(Next Ord. No. – 821)

(Next City Council Res. No. 2025 – 85)

Next Suisun City Council Acting as Successor Agency Res. No. SA2025 - 05)

(Next Housing Authority Res. No. HA2025 – 09)

CALL TO ORDER

Mayor Hernandez

ROLL CALL

Council / Board Members

PLEDGE OF ALLEGIANCE

INVOCATION

CLOSED SESSION REPORT

Announcement of Actions Taken, if any in Closed Session.

APPROVAL OF REORDERING OF AGENDA

CONFLICT OF INTEREST NOTIFICATION

(Any items on the regular meeting agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

REPORTS (Informational items only.)

1. City Manager Update - (Prebula: bprebula@suisun.com).
2. City Attorney Report - (Enright).

PUBLIC COMMENT

(Request by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3. Comments are limited to no more than 3 minutes unless allowable by the Mayor/Chair. Speaker cards are available on the table near the entry of the meeting room and should be given to the City Clerk. By law, no prolonged discussion or action may be taken on any item raised during the public comment period, although informational answers to questions may be given and matters may be referred for placement on a future agenda.)

PRESENTATIONS/APPOINTMENTS

(Presentations, Awards, Proclamations, Appointments).

3. Proclamation Proclaiming the City Council's Recognition of the Wednesday Club's Historic Contributions to the Suisun City Community - (Washington: Pwashington@suisun.com).
4. Presentation of Certificates of Mayoral Recognition - (Hernandez: Ahernandez@suisun.com).
5. Introduction and Swearing In for Public Safety Dispatcher Kara Robinson, Public Safety Dispatcher Brianna Marquitz, Community Service Officer Anekka Waddell, Community Service Officer Emily Kent, Property and Evidence Technician Haley Murphy, Police Officer Christopher Dooley, and Police Officer Hoang Le - (Roth: Aroth@suisun.com).

Recess to a Short Reception in the City Hall Rotunda

CONSENT CALENDAR

Consent calendar items requiring little or no discussion may be acted upon with one motion.

6. Approval of Bid Withdrawal, Contract Award, and Budget Adjustment for Heritage Park Enhancement Project - (Vue: nvue@suisun.com).
 - a. Council Adoption of Resolution No. 2025-___: Accepting Star Construction's Bid Withdrawal and Authorizing the City Manager to Enter into a Construction Contract on the City's Behalf with Dutch Contracting, Inc. for the Heritage Park Enhancement Project.
 - b. Council Adoption of Resolution No. 2025-___: Adopting the 1st Amendment to the Annual Appropriation Resolution No. 2025-64 to Increase the Budget for Construction of the Heritage Park Enhancement Project.
7. Council Adoption of Resolution No 2025-___: Approving \$30,000 in Public Art Funding for the Pintail Drive and Walters Road Mosaic Mural Project - (Hull: jhull@suisun.com).
8. Council Adoption of Resolution No. 2025-___: Approving Amendment to the Professional Services Agreement with Tripepi Smith and Associates to Extend the Contract Term and Increase the Not-To-Exceed Compensation - (Prebula: Bprebula@suisun.com).

9. Accept the Investment Report for the Quarter Ending June 30, 2025 - (Deol: Ldeol@suisun.com).

Joint City Council / Suisun City Council Acting as Successor Agency / Housing Authority

10. City Council/Successor Agency/Housing Authority Approval of the Minutes of the Meetings of the Suisun City Council, Suisun City Council Acting as Successor Agency, and Housing Authority held on July 15, 2025 – (Skinner: clerk@suisun.com).

PUBLIC HEARING

GENERAL BUSINESS

11. Discussion and Direction – Sidewalk Maintenance Policy and Sidewalk Repair Program - (Vue: nvue@suisun.com).

COUNCIL COMMENTS

REPORTS: (Informational items only)

12. Non-Discussion Items.

ADJOURNMENT

Public Access To Agenda Documents

A complete packet of information containing staff reports and exhibits related to each item for the open session of this meeting, and provided to the City Council, are available for public review at least 72 hours prior to a Council/Agency/Authority Meeting at Suisun City Hall 701 Civic Center Blvd., Suisun City. Agenda related writings or documents provided to a majority of the Council/Board/Commissioners less than 72 hours prior to a Council/Agency/Authority meeting related to an agenda item for the open session of this meeting will be made available for public inspection during normal business hours. An agenda packet is also located at the entrance to the Council Chambers during the meeting for public review. The city may charge photocopying charges for requested copies of such documents. To the extent feasible, the agenda packet is available for online public viewing on the City's website: <https://www.suisun.com/Government/City->

Council/Agendas The City Council/Agency/Authority hopes to conclude its public business by 10:00 p.m. No new items will be taken up after 10:00 p.m., unless so moved by a majority of the City Council, and any items remaining will be agendaized for the next meeting. The agendas have been prepared with the hope that all items scheduled will be discussed within the time allowed.

Accommodations

If you require an accommodation to participate in this meeting, please contact the City Clerk at (707) 421-7302 or clerk@suisun.com. The City's reasonable accommodation policy is available for review on the City's website at www.suisun.com/government/city-council/, you may request an electronic copy or have a copy mailed to you. Please note that for accommodations that are not readily available, you must make your request as soon as you can prior to the time of the meeting.

Decorum

All participants are expected to conduct themselves with mutual respect. Conduct that disrupts meetings will be addressed in accordance with Section 54957.95 of the Government Code.

Ordinances

Ordinances are city laws contained in the Suisun City Municipal Code. Enacting a new city law or changing an existing one is a two-step process. Government Code 36934 provides, except when, after reading the title, further reading is waived by regular motion adopted by majority vote all ordinances shall be read in full either at the time of introduction or passage; provided, however, that a reading of the title or ordinance shall not be required if the title is included on the published agenda and a copy of the full ordinance is made available to the public online and in print at the meeting prior to the introduction or passage.

Certification Of Posting

Agendas for regular and special meetings are posted in accordance with the Brown Act at Suisun City Hall, 701 Civic Center Boulevard, Suisun City, CA. Agendas may be posted at other Suisun City locations including:

- Suisun City Fire Station, 621 Pintail Drive, Suisun City, CA;
- Joe Nelson Center, 611 Village Drive, Suisun City, CA;
- Harbor Master Office, 800 Kellogg Street, Suisun City, CA.

I, Ashley Nash, Administrative Assistant II for the City of Suisun City, declare under penalty of perjury that the above agenda was posted and available for review, in compliance with the Brown Act.

Office of the Mayor
Suisun City, California

Proclamation

WHEREAS, in 1911, a bold and visionary group of women in Suisun City founded the Wednesday Club to create a space where women could share ideas, speak freely, and engage in civic discourse—at a time when such actions were discouraged outside the home; and

WHEREAS, the founding members championed women's rights, including the right to vote, and actively supported the establishment of a free public library, child welfare protection, and the creation of the Social Security system; and

WHEREAS, throughout both World Wars, the women of the Wednesday Club rolled bandages, hosted blood drives, and embodied the spirit of service and patriotism; and

WHEREAS, the Club played a pivotal role in local healthcare efforts, including raising funds for North Bay Hospital, promoting universal polio vaccination, and operating a Well Baby clinic before county health services existed; and

WHEREAS, with grit and ingenuity, the members raised \$15,900 to construct their iconic clubhouse from 1923 to 1926—hosting bridge parties, writing cookbooks, and baking countless casseroles to make their dream a reality; and

WHEREAS, over the decades, the Wednesday Club has been a model of civic leadership, generosity, and compassion—supporting local nonprofits such as CASA, Meals on Wheels, SafeQuest Solano, and VOICES, while also preserving cherished traditions and nurturing new generations of community leaders; and

WHEREAS, the Wednesday Club's legacy is a testament to the enduring power of women united by purpose, service, and fellowship—and its continued vitality reflects the deep roots it has grown in the Suisun City community;

NOW, THEREFORE, BE IT PROCLAIMED, that the City Council of Suisun City hereby recognizes and honors the Wednesday Club for over a century of invaluable service, leadership, and advocacy. We commend its remarkable history and unwavering commitment to making Suisun City a more compassionate, informed, and connected place for all.



Princess Washington, Councilmember

ATTEST: _____

DATE: August 5, 2025

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AGENDA TRANSMITTAL

MEETING DATE: August 5, 2025

AGENDA ITEM:

Approval of Bid Withdrawal, Contract Award, and Budget Adjustment for Heritage Park Enhancement Project:

- a. Council Adoption of Resolution NO. 2025-___: Accepting Star Construction's Bid Withdrawal and Authorizing the City Manager to Enter into a Construction Contract on the City's Behalf with Dutch Contracting, Inc. for the Heritage Park Enhancement Project.
- b. Council Adoption of Resolution No. 2025-___: Adopting the 1st Amendment to the Annual Appropriation Resolution No. 2025-64 to Increase the Budget for Construction of the Heritage Park Enhancement Project.

FISCAL IMPACT: There is no impact to the General Fund. Funds will come from the Park Development Fund, with a maximum allocation amount of \$837,175.

STRATEGIC PLAN: Provide Good Governance, Ensure Public Safety, and Enhance the Environment.

BACKGROUND: In 2024, the RPM Department received a \$20,000 grant from the National Recreation and Park Association's (NRPA) Youth Sports Equity Program. The grant award funded a series of 'adaptive sports programs' for youth with intellectual and/or developmental disabilities (I/DD) and large-scale staff trainings on working with I/DD youth.

As part of the same grant award, RPM also received a mini-pitch (a multi-sport court) valued at up to \$100,000, slated for installation at Heritage Park. Building on that funding opportunity, RPM staff explored additional ways to enhance recreational amenities and services within the park complex. In accordance with the adopted Parks and Facilities Master Plan, the Heritage Park Enhancement Project (Project) was proposed. Key features of the Project include the installation of a covered picnic pavilion and the conversion of the existing basketball court into an expanded mini-pitch.

At the August 20, 2024 City Council meeting, the contract for professional design services was awarded to GSM Landscape Architects, Inc. Subsequently, at the May 20, 2025 meeting, the City Council approved the final design and budget for the Project.

STAFF REPORT: The Notice to Contractors for the Project was published in the Daily Republic newspaper on May 21, 2025, with a second advertisement on May 28, 2025. Additionally, the bid package and construction documents were posted on BPX's plan room webpage on May 21, 2025. The Project improvements include site preparation, grading, utility relocation, installation of concrete walk paths, basketball goals, shade structure, sod, and mini-pitch concrete base.

Bids for the Project were due by 2:30 pm on June 11, 2025. A total of three bids were received and

opened immediately following the deadline. The bid details can be found in the attached bid summary table. The apparent low bidder was Star Construction, Inc.

Following additional communication with Star Construction, the company withdrew its bid due to an internal error made during their bid preparation which they indicated would have negatively affected their ability to perform the work as proposed. Staff then offered the Project to the second-lowest bidder, Dutch Contracting, Inc., who agreed to accept the Project. Dutch Contracting's bid was determined to be a responsive bid.

The total construction cost of the project exceeds the originally anticipated budget. This shortfall is due to the bids received being higher than the Engineer's Opinion of Probable Cost. As a result, a budget amendment is required to proceed with the proposed work. Sufficient funds are available in the Park Development Fund to cover the shortfall.

Staff recommends accepting the withdrawal of Star Construction's bid and awarding the construction contract for the Heritage Park Enhancement Project to Dutch Contracting, Inc. in a total not-to-exceed amount of \$837,175 which includes the base bid of \$707,977.46, and a \$129,197.54 contingency of approximately 18%. Staff further recommends amending the construction budget to reflect this updated contract amount.

STAFF RECOMMENDATION: It is recommended the Council approve the following resolutions:

- a. Council Adoption of Resolution No. 2025-___: Accepting Star Construction's Bid Withdrawal and Authorizing the City Manager to Enter into a Construction Contract on the City's Behalf with Dutch Contracting, Inc. for the Heritage Park Enhancement Project.
- b. Council Adoption of Resolution No. 2025-___: Adopting the 1st Amendment to the Annual Appropriation Resolution No. 2025-64 to Increase the Budget for Construction of the Heritage Park Enhancement Project.

DOCUMENTS ATTACHED:

1. Council Adoption of Resolution No. 2025-___: Accepting Star Construction's Bid Withdrawal and Authorizing the City Manager to Enter into a Construction Contract on the City's Behalf with Dutch Contracting, Inc. for the Heritage Park Enhancement Project.
2. Council Adoption of Resolution No. 2025-___: Adopting the 1st Amendment to the Annual Appropriation Resolution No. 2025-64 to Increase the Budget for Construction of the Heritage Park Enhancement Project.
3. Project Location Map.
4. Bid Summary Table.
5. Star Construction Bid Withdrawal.
6. Contract.

PREPARED BY:

REVIEWED BY:

APPROVED BY:

Maribel De La Cruz,
Nouae Vue, Public Works Director
Nouae Vue, Public Works Director

ATTACHMENTS:

1. [Resolution Award](#)
2. [AAR Resolution](#)

3. Project Location Map
4. Bid Summary Table
5. Star Construction Bid Withdrawal
6. Contract
- .

RESOLUTION NO. 2025-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY ACCEPTING STAR CONSTRUCTION'S WITHDRAWAL AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONSTRUCTION CONTRACT ON THE CITY'S BEHALF WITH DUTCH CONTRACTING, INC. FOR THE HERITAGE PARK ENHANCEMENT PROJECT

WHEREAS, in 2024, the RPM Department received a \$20,000 grant from the National Recreation and Park Association's (NRPA) Youth Sports Equity Program; and

WHEREAS, as part of the same grant award, RPM also received a mini-pitch (a multi-sport court) valued at up to \$100,000, slated for installation at Heritage Park; and

WHEREAS, in accordance with the adopted Parks and Facilities Master Plan, the Heritage Park Enhancement Project (Project) was proposed and will be highlighted by the installation of a covered picnic pavilion and the conversion of the existing basketball court into an expanded mini-pitch, designed to accommodate a variety of sports during designated times; and

WHEREAS, at the August 20, 2024 City Council meeting, the contract for professional design services was awarded to GSM Landscape Architects, Inc. and, subsequently, at the May 20, 2025 City Council meeting, the design and budget of the Project, including funds from the Park Development Fund, was approved; and

WHEREAS, the Notice to Contractors for the Project was advertised in the Daily Republic on May 21, 2025, and then again on May 28, 2025; and

WHEREAS, the construction documents for the Project were advertised on May 21, 2025; and

WHEREAS, the Project improvements include site preparation, grading, utility relocation, installation of concrete walk paths, basketball goals, shade structure, sod, and mini-pitch concrete base; and

WHEREAS, three (3) sealed bid proposals were received by the City on June 11, 2025, by 2:00 pm, and the bids were opened and read aloud; and

WHEREAS, the apparent low bidder, Star Construction, Inc. withdrew its bid due to an internal error made during their bid preparation which would have negatively affected their ability to perform the work as proposed; and

WHEREAS, staff offered the Project to the second-lowest bidder, Dutch Contracting, Inc., who agreed to accept the Project and whose bid was determined to be responsive; and

WHEREAS, the total construction cost of the project exceeds the originally anticipated budget, due to the bids received being higher than the Engineer's Opinion of Probable Cost; and

WHEREAS, a budget amendment is required to proceed with the proposed work, and sufficient funds are available in the Park Development Fund to cover the shortfall.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Suisun City accepts Star Construction's bid withdrawal and authorizes the City Manager to enter into a construction contract on the City's behalf with Dutch Contracting, Inc. for the Heritage Park Enhancement Project in a total not-to-exceed amount of \$837,175 including the base bid (\$707,977.46), and a 18% contingency (\$129,197.54).

PASSED AND ADOPTED at a Regular Meeting of the City Council of the City of Suisun City duly held on Tuesday, the 5th day of August 2025, by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS my hand and the seal of said City this 5th day of August 2025.

Anita Skinner

City Clerk

RESOLUTION NO. 2025-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
ADOPTING THE 1st AMENDMENT TO THE ANNUAL APPROPRIATION RESOLUTION NO. 2025-64 TO
INCREASE THE BUDGET FOR CONSTRUCTION OF THE HERITAGE PARK ENHANCEMENT PROJECT.**

WHEREAS, On June 24, 2025, the City Council adopted the Annual Appropriation Resolution No. 2025-64 to appropriate from each of the several funds of the City to each Department of the City in the amounts set forth in the Annual Budget Business and Financial Plan for Fiscal Year 2025-26.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SUISUN CITY:

THAT the annual appropriation for the **Park Development Fund** is hereby amended as follows:

		Increase/ <u>(Decrease)</u>
TO:	Park Development Fund	\$ 95,175
	Total	<u>\$ 95,175</u>

THAT account titles and numbers requiring adjustment by this Resolution are as follows:

		<u>Sources</u>	<u>Uses</u>
Revenue:			
A/C No. 300-6520-70101	Park Development Fund -Beginning Balance	\$ 95,175	
Appropriation:			
A/C No. 300-9855-96420	Park Development-Heritage Park-Facility Repair		\$ 95,175
	Total Fund 300	<u>\$ 95,175</u>	<u>\$ 95,175</u>

THAT the purpose is to appropriate additional funds into the budget to cover cost of construction per bids received.

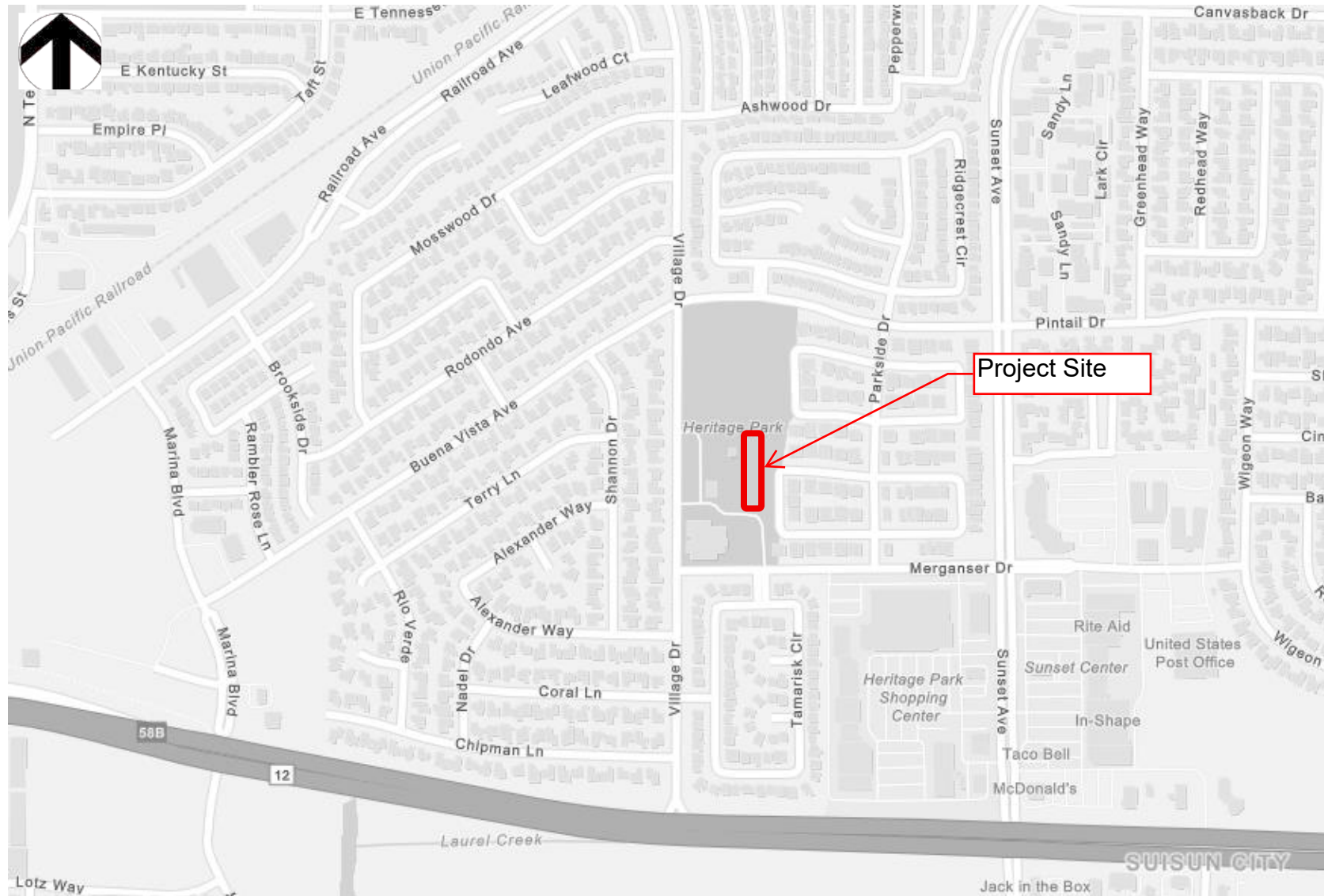
ADOPTED AND PASSED at a regular meeting of the City Council of the City of Suisun City duly held on the 5th day of August 2025, by the following vote:

AYES:	COUNCILMEMBERS
NOES:	COUNCILMEMBERS
ABSENT:	COUNCILMEMBERS
ABSTAIN:	COUNCILMEMBERS

WITNESS my hand and seal of the said City this 5th day of August 2025.

Anita Skinner
City Clerk

Heritage Park Enhancement Project Location Map



Heritage Park Enhancement Project

Bid Summary Table

Company	Base Bid
Star Construction, Inc.	\$ 700,000.00
Dutch Contracting, Inc.	\$ 707,977.46
Kerex Engineering	\$ 1,346,898.00

From: [cheri virgen](#)
To: [Maribel De La Cruz](#)
Subject: Heritage Park Enhancement Bid Withdrawal from Star Construction, Inc.
Date: Thursday, July 3, 2025 3:47:47 PM

July 1, 2025

Star Construction Inc. Bid the Heritage Park Enhancement per plans and specifications and following the Contract Plans sheets
CS & L4.0 Shade Structure notes #6.

We were confused in following the Contract Plan Notes.

Therefore, we formally are withdrawing from the Heritage Enhancement Project.

Respectfully,

Abel R. Virgen

AGREEMENT

THIS AGREEMENT, made and entered into this _____ day of _____, 2025, by and between the City of Suisun City, California, hereinafter called "City", and _____ hereinafter called "Contractor".

WITNESSETH: That the parties hereto do mutually agree as follows:

ARTICLE I

For and in consideration of the payments and agreements hereinafter mentioned to be made and performed by said City said Contractor agrees with said City to perform, and complete in a workmanlike manner all work required under the City's Drawings and Specifications entitled:

Heritage Park Enhancement Project

in accordance with the Specifications and Drawings therefore, to furnish at his own expense all labor, materials, equipment and services as may be stipulated in said Specifications to be furnished by said City, and to do everything required by this Agreement and the said Specifications.

ARTICLE II

For furnishing all said labor, materials, equipment, tools and services, providing park improvements and doing everything required by this Agreement and the said Specifications; also, for all losses and damage arising out of the nature of the work aforesaid, or from the action of the elements, or from any unforeseen difficulties which may arise during the prosecution of the work until its acceptance by said City, and for all risks of every description connected with the work; also, for all expenses resulting from the suspension or discontinuance of work, except as in the said Specifications are expressly stipulated to be borne by said City; and for completing the work in accordance with the requirements of said Drawings and Specifications as directed by the Engineer, said City will pay and said Contractor shall receive, in full compensation therefore, the price(s) named in the Proposal.

ARTICLE III

The City hereby employs said Contractor to perform the work according to the terms of this Agreement for price(s) named in the Proposal, and agrees to pay the same at the time, in the manner, and upon the conditions stipulated in the said Specifications; and the said parties for themselves, their heirs, executors, administrators, successors, and assigns, do hereby agree to the full performance of the covenants herein contained.

ARTICLE IV

The Notice to Contractors, Special Notice, Special Provisions Book, Bidder's Book including the Proposal, and Information Required of Bidder, along with the Contract Documents and all addenda issued by the City with respect to the foregoing prior to the opening of bids, are hereby incorporated in and made part of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed the day and year first above written.

CITY OF SUISUN CITY, CALIFORNIA

By _____
(City Manager)

(City Clerk) (SEAL)

CONTRACTOR

(Contractor)

By _____
(Signature)

(Title)

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AGENDA TRANSMITTAL

MEETING DATE: August 5, 2025

AGENDA ITEM: Council Adoption of Resolution No 2025-__: Approving \$30,000 in Public Art Funding for the Pintail Drive and Walters Road Mosaic Mural Project.

FISCAL IMPACT: There is no fiscal impact to the general fund. Funding is approved from the Recreation, Parks, Marina & Arts Commission to allocate money from the Public Art Fund not to exceed \$30,000.

STRATEGIC PLAN: Provide Good Governance; Enhance the Environment

BACKGROUND:

On October 19, 2019, the City Council adopted Suisun City's first Public Art Policy, establishing a framework to support the integration of public art into the city's identity and infrastructure. On September 7, 2021, the City Council adopted the Percent for Arts Ordinance, which created a 1.5% public art developer fee to fund eligible projects throughout Suisun City.

The project was reviewed by the Recreation, Parks, Marina, and Arts (RPMA) Commission at their regular meeting on July 21, 2025. The Commission voted to recommend the project to City Council for final approval, along with the use of Public Art Fund dollars.

STAFF REPORT: The proposed project includes the design and installation of a large-scale mosaic mural on the sound wall located at Pintail Drive and Walters Road. The mural will be completed in partnership with the Create Peace Project, a nonprofit organization specializing in community-based public art. Local middle school students from Crystal Middle School will participate in the design and mosaic assembly under the guidance of professional artists.

The mural will incorporate themes that reflect Suisun City's Patwin heritage, local flora and fauna, and the natural elements of the region. Five wall panels will be transformed into a lasting piece of public art that enhances the surrounding area and encourages ongoing community engagement. Site improvements, such as the removal of two obstructive shrubs and the installation of decorative marble rock at the base of the mural, are included in the project scope.

STAFF RECOMMENDATION: Staff recommends that the City Council approve and adopt Resolution No. 2025-__, approving the RPMA Commission and staff recommendation to allocate \$30,000 from the Public Art Fund for the Pintail Drive and Walters Road Mosaic Mural Project.

DOCUMENTS ATTACHED:

1. Council Adoption of Resolution No 2025-__: Approving \$30,000 in Public Art Funding for the Pintail Drive and Walters Road Mosaic Mural Project
2. Beautification Advisory Committee Proposal
3. Mock Up and Placement of the Mosaic Mural Project

PREPARED BY:

Janet Hull, Recreation, Parks and Marina Director

REVIEWED BY:

Janet Hull, Recreation, Parks & Marina Department

APPROVED BY:

Bret Prebula, City Manager

ATTACHMENTS:

1. [Pub Art Fund Resolution.docx](#)
2. [Beautification Advisory Committee Proposal](#)
3. [Mock Up and Placement of the Mosaic Mural Project](#)

RESOLUTION NO. 2025-__

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
APPROVING \$30,000 IN PUBLIC ART FUNDING FOR THE PINTAIL DRIVE AND
WALTERS ROAD MOSAIC MURAL PROJECT**

WHEREAS, on October 19, 2019, the Suisun City Council adopted the City's first Public Art Policy, establishing a framework for supporting and advancing public art within the community; and

WHEREAS, on September 7, 2021, the Suisun City Council adopted the Percent for Arts Ordinance, creating a 1.5% developer impact fee to support public art in Suisun City; and

WHEREAS, the RPMA Commission reviewed and recommends the proposed mosaic project at Pintail Drive and Walters Road during its regular RPMA meeting on July 21, 2025; and

WHEREAS, the Suisun City Beautification Advisory Committee submitted a proposal for the mosaic mural project, which is intended to enhance the visual appeal of a key public intersection through a durable and community-centered artwork installation; and

WHEREAS, the project will be funded in the amount of \$30,000 from the Public Art Fund and requires no General Fund resources;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Suisun City hereby approves the RPMA Commission and staff recommendation to allocate \$30,000 from the Public Art Fund for the Pintail Drive and Walters Road Mosaic Mural Project.

PASSED AND ADOPTED at a Regular Meeting of said City Council of the City of Suisun City duly held on Tuesday, the 5th day of August 2025, by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS my hand and the seal of said City this 5th day of August 2025.

Anita Skinner, City Clerk

Comprehensive Plan of Action for The Citywide Sound Wall Mural Project

Suisun City Citywide Beautification Advisory Committee

Presented by: Chuck Kingeter (charleskingeter@gmail.com)

June 12, 2025

To Committee Members:

This document outlines the Suisun City Citywide Beautification Advisory Committee's plan to create a vibrant mosaic mural, on the Walter's Road sound wall, involving local middle school students, in the artistic process. The project aims to beautify the area, educate the youth, and foster a sense of community pride and ownership, while honoring the history and environment of Suisun City.

Project Overview and Goals

The "Walters Road Sound Wall Mural Project" (Project) is envisioned as a large-scale, mosaic mural designed to transform the sound wall on Walters Road into a captivating work of art.

The Project's core objectives are multifaceted:

The Project's core objectives are multifaceted:

- Beautification: To enhance the aesthetic appeal of the Walter's Road area through a visually stimulating and well-crafted mural.
- Community Engagement: To actively involve the community, initially Crystal Middle School students and eventually the Suisun Elementary School, Crescent Elementary School and Dan O. Root II Elementary School will be invited to participate in the creation of a mural.
- Educational Enrichment: To provide students with a hands-on learning experience in art, design, and collaboration.
- Historical and Environmental Awareness: To incorporate themes that reflect the history of Suisun City and its connection to the surrounding natural environment.
- Citywide Mural Project: This is Phase One, of our five-year Citywide Mural Project, which will continue along Walters Road and throughout the city in effect, bringing pride and art to our city.

In subsequent phases, various artists, painters and mosaic muralists will collaborate. This will provide middle school students with broader exposure to different artistic disciplines while fostering a sense of community through partnerships that strengthen and support the local artist network.

Phase 2 of the mural will extend the mural from the Pintail and Walters Road section westward toward Airbase Parkway. The Suisun City Beautification Advisory Committee plans to initiate Phase

2 in November 2025, with the mural creation process beginning on March 2, 2026. The project is expected to be completed by April 3, 2026. (Refer to image 4 for more details.)

Phase 3 of the mural project is scheduled to begin in October of 2026. The westside walls at Pintail and Walters Road require significant repairs due to existing damage and safety concerns. This phase presents an ideal opportunity to utilize Roadway Improvement Funds and other resources to address these liabilities and ensure the walls meet longevity and presentation standards. (Refer to image 5 for more details.)

Thematic Elements: Honoring History and Nature

The mural's design will be guided by specific themes that celebrate Suisun City's heritage and its unique natural surroundings. Recognizing the city's location on the ancestral lands of the Patwin people, the mural will incorporate elements that acknowledge and respect this history.

The Specific Themes Include:

- Patwin Heritage: Designs that reflect the history and culture of the Suisun's and Patwin people of the Wintun nation, including traditional basket weave designs.
- Environmental Interconnectedness: Images and symbols that represent the spiritual connection between the community and the Suisun Marsh and Grizzly Island Wildlife Area.
- Flora and Fauna: Depictions of local animals and plants, such as pheasants, ducks, wild salmon, tule elk, coyotes, rabbits, bald eagle feathers, elderberries, dandelions, Suisun thistle, and acorns.
- Four Elements: Representations of earth, water, wind, and fire, symbolizing the fundamental forces of nature.
- Artistic Styles: The incorporation of various artistic genres, including realism, fantasy, naive art and art nouveau to create a diverse and engaging visual experience.

Project Cost

After receiving multiple bids from various artists, the Create Peace Project (Refer to Ross Holzman description page 8) was chosen for its competitive proposal to produce murals on five of our sound wall panels, each measuring approximately 12 feet by 6 feet, at a fantastic amazing well-crafted total cost of only \$25,000. For a comparison, South San Francisco recently issued a call for artists for a mural measuring 10 feet high by 13 feet wide, with a budget of \$50,000.

In addition, we will need approximately two yards of ¾-inch white marble. We will source this material from a local business located on Walters Road 'Stoneyard Masonry, the location will need additional preparation. Advertising and Promotions coordinate with local newspapers, and others to

advertise and promote the Project among prospective funders, communities and other groups who might wish to participate in the other phases of the Project, our City Manager has approved our budget of \$30,000.

The total cost of the project for the Beautification Advisory Committee is asking is \$30,000

The expenses for subsequent phases are expected to vary and increase due to necessary wall repairs or improvements required to ensure the mural's durability and aesthetic standards.

The city of Suisun City will be responsible for maintaining the sound wall, particularly addressing the overgrowth of shrubs from adjacent properties that may obscure the mural.

Additionally, two shrubs located at Pintail Drive will need to be removed as they currently block the visibility of the mural. (Refer to image 2 for further details.)

Project Implementation: A Collaborative Approach

The Project implementation involves a structured process designed to maximize community involvement and educational impact. The key steps include:

1. Site Selection: The Committee identified a suitable location for the mural at Pintail and Walter's Road. (Refer to image 1 for more details.)
2. Artist Selection: The Create Peace Project, an organization with experience in community-based art projects, was selected to guide the mural's creation with Ross Holdzman as our lead Muralist and Create Peace Project's Executive Director.
3. Student Involvement: Middle school students from Crystal Middle School will participate in the design and creation of the mosaic mural.

Project follows a Detailed Timeline to ensure its Successful Completion:

Project dates:

September 1- 5th – Design Phase: students will share their ideas for the mural design.

One Day On site facilitation by Ross Holzman

September 8 – 19th – design review and approval – draft design to be shared with Committee for approval. Back and forth until the final design is approved.

Sept 29th – October 10th - (10 days of mosaic creation – all student participation and community participation)

Oct 13th – 17th – mosaic completion days (Create Peace Project and community members)
AND installation of completed mosaic/grout (CPP Team / volunteers welcome)

Unveiling Week of Oct 20th, 2025

A community day/dedication ceremony will celebrate the completion of the mural with students, families, volunteers, staff, and neighbors at our Recreation Center.

Mosaic Creation Process

The creation of the mosaic mural involves a hands-on process that allows students to actively participate in the artistic process:

- Design Transfer: Ross will use the students' ideas to create the mural design.
- Mosaic Assembly: Students select their tile pieces to create the mural image.
- Artistic Arrangement: Students are encouraged to arrange the tile pieces in an artistic way.

Installation and Community Celebration

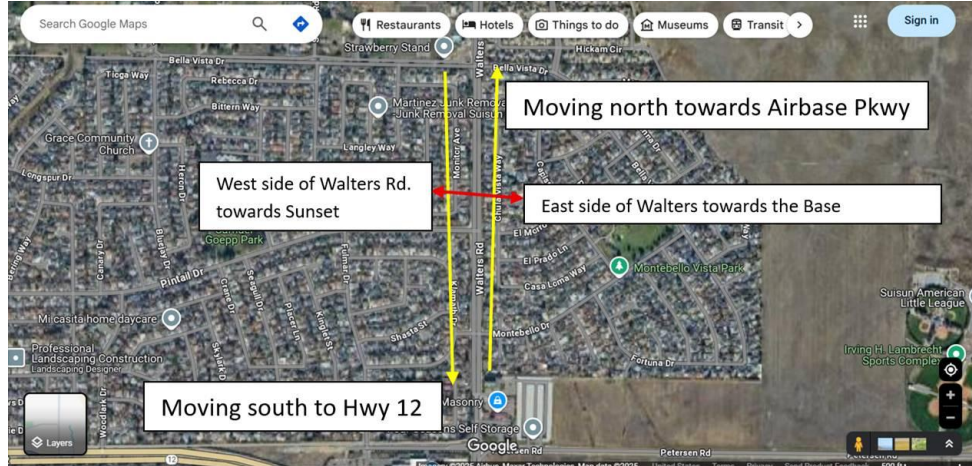
The final stage of the Project is a community celebration to mark its completion with students, families, volunteers, staff, and neighbors.

The Walter's Road Sound Wall Mural Project represents a significant undertaking by the Suisun City Citywide Beautification Advisory Committee to enhance the city's visual landscape, engage its youth, and foster a stronger sense of community. By incorporating themes that honor the city's history and natural environment, the mural will serve as a lasting symbol of Suisun City's commitment to art, education, and community pride. The Project's collaborative approach, involving students, artists, and community members, ensures that the mural will be a true reflection of the city's diverse and vibrant spirit.

Initial Community Support

- Jennifer Sachs, Superintendent of Fairfield-Suisun Unified School District
- Sheila Barrett McCabe, Assistant Superintendent of Educational Services FSUSD
- Karina Colantoni, Principal Crystal Middle School
- Regan Schied, Assistant Principal Crystal Middle School
- Crystal Middle School Art Teachers
- Marlon Osum, Former Suisun City Council Member
- Pastor Micheal Wurz

With much admiration,
Chuck Kingeter



Project Orientation Map



Phase One Image #1 - Mural Location Pintail Drive and Walters Road West/East

(THIS PHOTO SHOWS THE WEST SIDE OF WALTERS ROAD WITH THE PROJECT OCCURRING ON THE NORTH AND SOUTH SIDE ON PINTAIL DRIVE AT WALTERS ROAD)



Phase One Image #2 - Mural Location Pintail Drive and Walters Road

****The two shrubs to the right in Phase One Image #2 will need to be removed and the dirt area in front of the wall to be replaced with the $\frac{3}{4}$ inch white marble rock.****



Phase One Image #3 - White Marble Rock Area Close Up



Phase Two Image #4 - Mural location west side of Walters Road just north of the northwest corner of Pintail Drive and Walters Road



Phase Three: Image #5 - The westside walls at Pintail and Walters Road are damaged and dangerous; this would be a good opportunity to use Roadway Improvement Funds to fix this because it is a liability.

Proposed Future Fundraising

1. Grant Application with the Yocha Dehe Wintun Nation - Cultural Committee
2. State grants, if available, with the assistance from Suisun City Recreation Parks, Marina and Arts Commission ("RPMA")
3. Chambers of Commerce and businesses in Suisun City and surrounding cities
4. Buy-a-Brick Campaign

Businesses/individuals at \$50/brick with their name on the wall-300 donors will generate \$15,000

5. Donations from Schools using the GoFundMe/other platform/s. Here is the projected outcome:
 - a. Crystal Middle School with 205 Sixth Graders, 220 Seventh Graders, 197 Eighth Graders
 - b. Suisun Elementary School has 96 Fifth Graders
 - c. Crescent Elementary School has 91 Fifth Graders

With 809 students/parents donating \$10/each, the expected funds raised \$8,090, at \$15 = \$12,135.

We are also looking into creating an image-based puzzle of the mural to raise money for the next mural.

Proposal for Suisun City Sound Wall Public Mosaic Mural
For: Suisun City Beautification Advisory Committee
Chuck Kingeter (charleskingeter@gmail.com)
From: Create Peace Project
Ross Holzman, Executive Director
createpeaceproject@gmail.com
415-385-4065

Project Description:

This is a proposal for a 500 sq ft (approx.) mural to transform and beautify the corner section (Phase1) of the Soundwall Beautification initiative starting at Pintail and Walters Road. The project will involve design input and mosaic making participation from the middle school students and staff, as well as community participation in the creation of a mural. The project will be led by Ross Holzman, along with an assistant artist from Create Peace Project.

Schedule: Project dates:

September 1- 5th – Design Phase: students will share their ideas for the mural design. One Day On site facilitation by Ross Holzman

September 8 – 19th – design review and approval – draft design to be shared with Committee for approval. Back and forth until the final design is approved.

Sept 29th – October 10th (10 days of mosaic creation – all student participation and community participation)

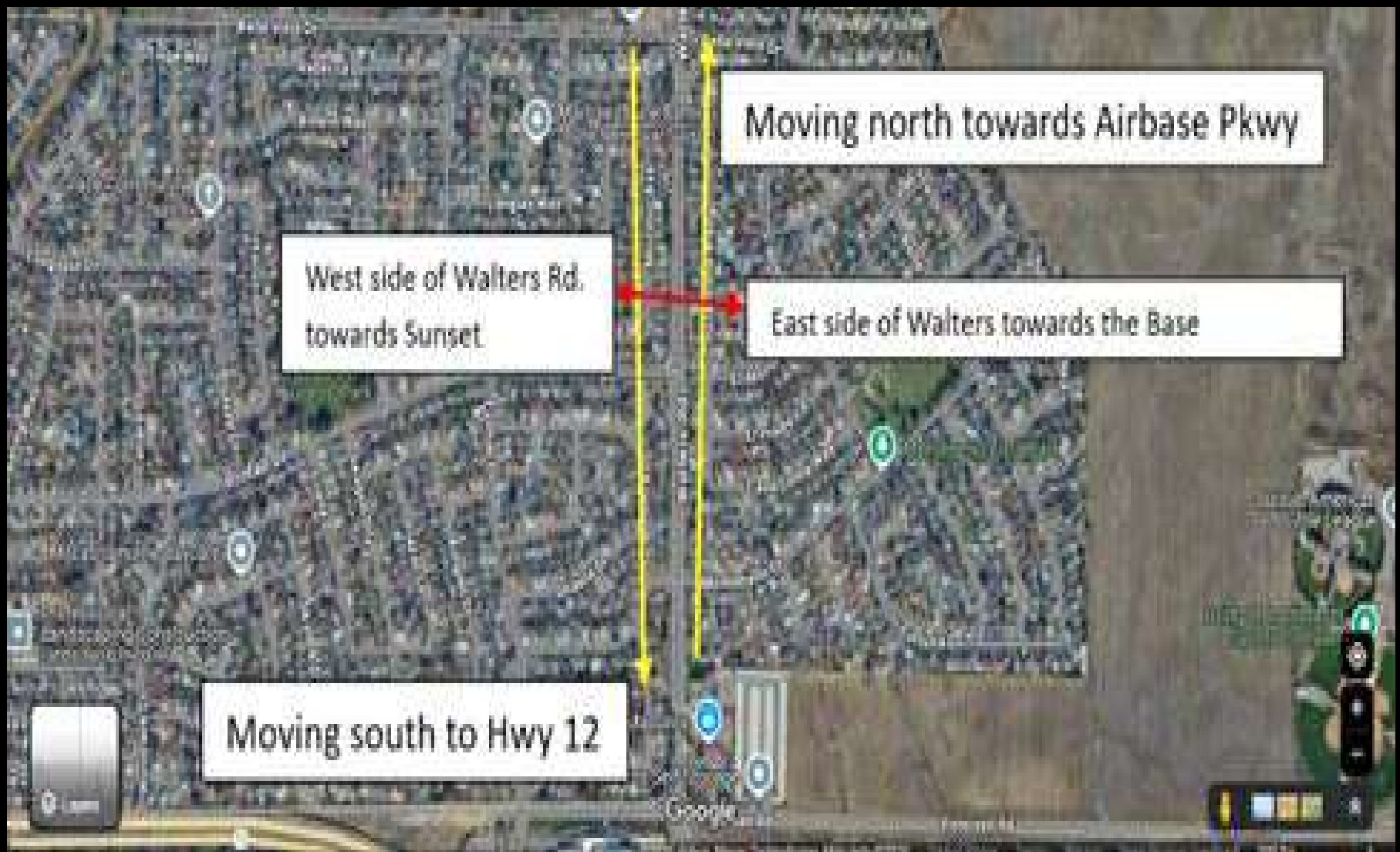
Oct 13th – 17th – mosaic completion days (Create Peace Project and community members)

AND installation of completed mosaic/grout (CPP Team / volunteers welcome)

Unveiling Week of Oct 20th, 2025

Costs:

Mural Prep: (design/scale drawing/plywood prep/material gathering etc.)	\$1,500
2 weeks of Facilitation/mosaic creation 10 days @ \$1,250	\$12,500
1 week project completion 5 days @ \$1,250	\$6,250
Installation 2 days @ \$2,000 (team of 3)	\$4,000
Tile (donation by CPP)	\$0
Mortar and Grout	\$600
Truck Rental	\$150
Project Total	\$25,000



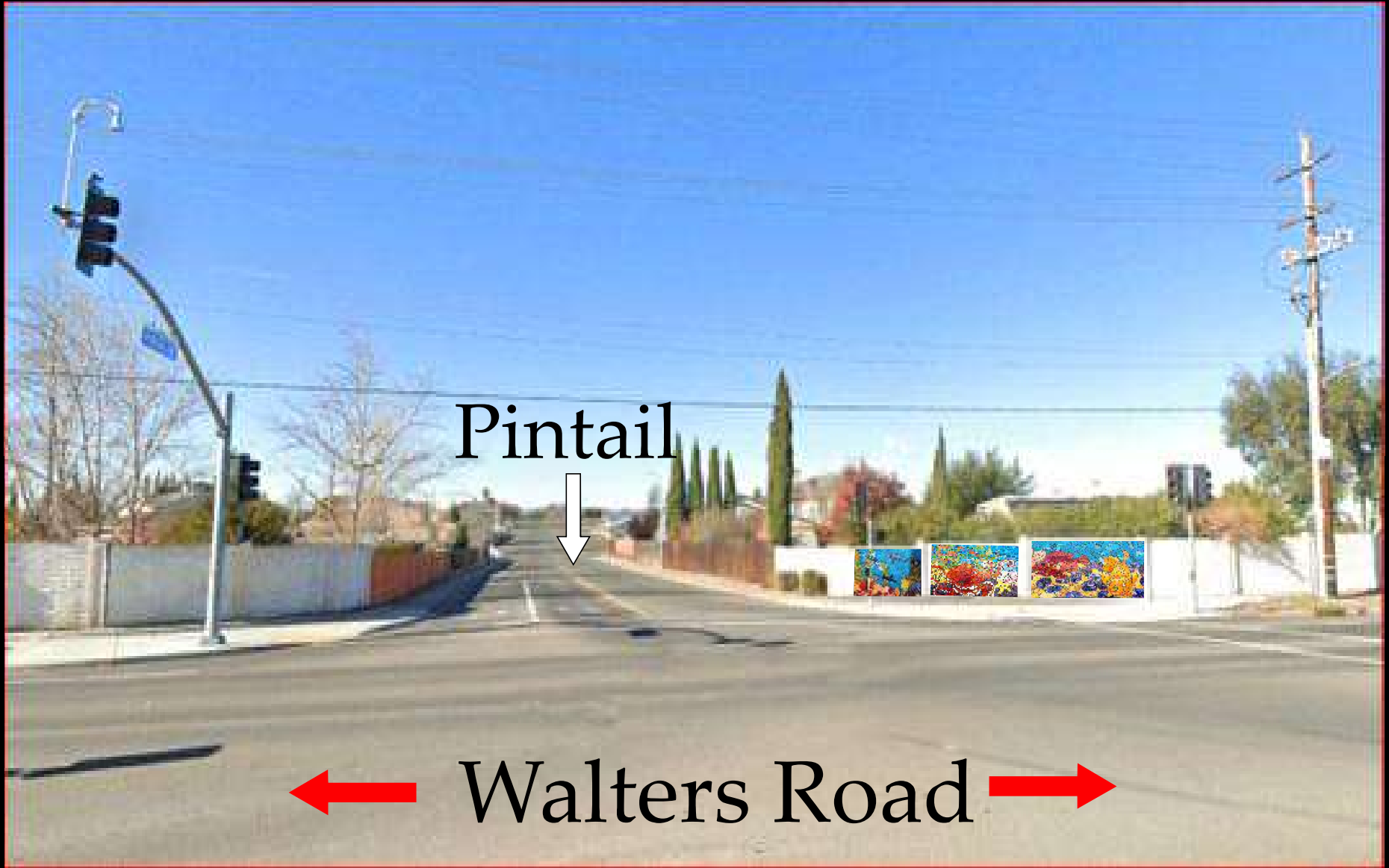
← Highway 12

Airbase Parkway →

Pintail



← Walters Road →



Airbase Parkway Side



AGENDA TRANSMITTAL

MEETING DATE: August 5, 2025

AGENDA ITEM: Council Adoption of Resolution No. 2025-__: Approving Amendment to the Professional Services Agreement with Tripepi Smith and Associates to Extend the contract Term and Increase the Not-To-Exceed Compensation.

FISCAL IMPACT: The amendment increases the contract's not-to-exceed value from \$100,000 to \$300,000.

STRATEGIC PLAN: To provide good governance.

BACKGROUND:

On January 28, 2025, the City entered into a Professional Services Agreement with Tripepi Smith and Associates to provide communications and public outreach services in support of the City's efforts to improve public engagement and transparency. The original agreement established a contract term of one year, from January 28, 2025 through January 31, 2026, with a not-to-exceed amount of \$100,000.

As the City continues to invest in robust communication strategies and implement high-priority initiatives—including city expansion efforts and urgent media response needs—additional capacity and extended partnership with Tripepi Smith is necessary.

STAFF REPORT:

The proposed amendment will include the following:

- Extend the contract term through June 30, 2026 to align with the City's fiscal year and accommodate continued services;
- Increase the not-to-exceed amount by \$200,000 for a total of \$300,000 over the life of the contract;
- Adopt a revised fee schedule and cost proposal, attached as Exhibit B, which reflects the following allocations:
 - \$100,000 for general communications (e.g., press releases, public outreach, social media);
 - \$50,000 for communications related to city expansion;
 - \$50,000 in discretionary funds, to be utilized at the City Manager's direction for urgent or unforeseen communications needs.

The amendment maintains the requirement for City Council or City Manager approval for any services outside the approved scope and clarifies that all costs are inclusive unless otherwise agreed to in

writing.

STAFF RECOMMENDATION:

It is recommended that the City Council adopt:

- a. Council Adoption of Resolution No 2025-___: Approving Amendment to the Professional Services Agreement with Tripepi Smith and Associates to Extend the Contract Term and Increase the Not-To-Exceed Compensation.

DOCUMENTS ATTACHED:

1. Resolution
2. Amendment

PREPARED BY:

Michael Elm, Administrative Technician

REVIEWED BY:

Bret Prebula, City Manager

APPROVED BY:

Bret Prebula, City Manager

ATTACHMENTS:

1. [Resolution.docx](#)
2. [Amendment to Tripepi Smith Contract Suisun City](#)

RESOLUTION NO. 2025 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY APPROVING AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH TRIPEPI SMITH AND ASSOCIATES TO EXTEND THE CONTRACT TERM AND INCREASE THE NOT-TO-EXCEED COMPENSATION

WHEREAS, on January 28, 2025, the City of Suisun City (“City”) entered into a Professional Services Agreement with Tripepi Smith and Associates (“Consultant”) to provide communications and public outreach services; and

WHEREAS, the original Agreement established a contract term from January 26, 2025 through January 26, 2026 and a not-to-exceed compensation amount of \$100,000; and

WHEREAS, the City desires to continue and expand its communications and public outreach efforts through the remainder of fiscal year 2025–26; and

WHEREAS, the City and Consultant desire to amend the Agreement to extend the contract term through June 30, 2026 and increase the total not-to-exceed compensation amount to \$300,000; and

WHEREAS, the proposed amendment includes an updated scope of services and fee schedule to address general communications, City expansion efforts, and discretionary communications needs directed by the City Manager;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Suisun City as follows:

1. **Approval.** Amendment to the Professional Services Agreement with Tripepi Smith and Associates is hereby approved, extending the contract term through June 30, 2026 and increasing the not-to-exceed amount from \$100,000 to \$300,000.
2. **Authorization.** The City Manager is hereby authorized to execute Amendment, including any necessary documents and exhibits, in a form approved by the City Attorney.
3. **Effective Date.** This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED at a Regular Meeting of said City Council of the City of Suisun City duly held on Tuesday, the 5th day of August 2025, by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS my hand and the seal of said City this 5th day of August 2025.

Anita Skinner
City Clerk

AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT BETWEEN TRIPEPI SMITH AND CITY OF SUISUN CITY

This Amendment to Professional Services Agreement (“**Amendment**”) is entered into on August_____, 2025, by and between the CITY OF SUISUN CITY, a public body, corporate and politic (“**City**”), and TRIPEPI SMITH AND ASSOCIATES, a California S Corporation limited liability company (“**Consultant**”).

RECITALS

A. On January 28, 2025, the City and Consultant entered into a Professional Services Agreement (“**Agreement**”) for one year from January 26, 2025 to January 26, 2026.

B. City and Consultant now desire to enter into an amended Agreement for the period from July 1, 2025 to June 30, 2026 as revised by Exhibit B to approve a new Fee Schedule and Cost Proposal. The amendment will increase the maximum compensation from \$100,000 to \$300,000 from January 28, 2025 to June 30, 2026..

NOW, THEREFORE, based upon the foregoing recitals and the terms, conditions, covenants, and agreements contained herein, the parties hereto agree as follows:

1. **Recitals.** The foregoing recitals are true and correct and incorporated herein by reference.

2. **Defined Terms.** Defined terms shall have the same meaning as set forth in the Agreement. In the event of a conflict, the definition in this Amendment controls.

3. **Modifications/Amendment.** The Agreement is amended and modified as follows:

A. **Section 2. Term of Agreement.** Section 2 of the Agreement is deleted and replaced with the following in its place and stead:

The term of this Agreement shall commence on January 28, 2025 and shall terminate on the 30th day of June 2026. (“**Expiration Date**”), unless the term of the Agreement is otherwise extended or terminated, as provided for in Section 12. The contract term shall be from January 28, 2025 to June 30, 2026 (“**Contract Term**”). Prior to the Expiration Date, the City will conduct a comprehensive performance evaluation and review of Consultant for purposes of determining whether to extend this Agreement. Consultant shall complete the Scope of Services as set forth in the Exhibit A within the Contract Term, and shall meet any other established and agreed upon schedules and deadlines agreed upon in writing.

B. **Section 3. Compensation.** Section 3 of the Agreement is deleted and replaced with the following in its place and stead:

A. **Compensation.** As full compensation for Services satisfactorily rendered, City shall pay Consultant at the hourly rates set forth in the Approved Fee Schedule attached hereto as Exhibit B. In no event shall the total amount paid during the Contract Term for services rendered by Consultant under this Agreement shall exceed the

sum of \$300,000 (the "Maximum Compensation") for such Services. The amount covers and is inclusive of all labor, materials, and any and all other costs incurred by Consultant in performing the Services, unless otherwise agreed upon in writing by the parties.

B. Expenses. The amount set forth in paragraph 3.A. above includes reimbursement for all expenditures incurred in the performance of this Agreement.

C. Unauthorized Services and Expenses. City will not pay for any services not specified in the Scope of Services, unless the City Council or the City Representative, if applicable, and the Consultant Representative authorize such services in writing prior to Consultant's performance of those services or incurrence of additional expenses. Any additional services or expenses authorized by the City Council, or (where authorized) the City Manager, shall be compensated at the rates set forth in Exhibit B, or, if not specified, at a rate mutually agreed to by the Parties. City shall make payment for additional services and expenses in accordance with Section 4 of this Agreement.

4. Authority to Execute. The person(s) executing this Amendment on behalf of Consultant represent and warrant that: (i) Consultant is duly organized and existing under the laws of California; (ii) they are duly authorized to execute and deliver this Amendment on behalf of Consultant; (iii) upon execution, this Amendment is binding upon Consultant; and (iv) entering into this Amendment does not violate any provision of any other agreement to which Consultant is bound.

5. Full Force and Effect. Except as specifically provided in this Amendment, the terms of the Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this First Amendment as of the date first written above.

CITY:

City of Suisun City,
a California municipal corporation

By: _____
Name: Bret Prebula
Title: City Manager

CONSULTANT:

Tripepi Smith and Associates,
a California S-Corporation

By: _____
Name: Ryder Todd Smith
Title: President

ATTEST:

By: _____
Anita Skinner, Agency Secretary

APPROVED AS TO FORM:

RICHARDS, WATSON & GERSHON

By: _____
Patrick Enright, City Attorney

EXHIBIT A

SCOPE OF SERVICES

The following outlines the scope of services for Consultant's media advisory services to be provided under this Agreement.

Consultant will perform as outlined in Proposals submitted on June 25, 2025.

If tasks requested by City do not require all the above services to be provided, the specific scope of services for such tasks shall be limited to just those services required to complete the tasks.

EXHIBIT B

APPROVED FEE SCHEDULE AND COST PROPOSAL

1. Consultant will perform services as outlined in the proposal submitted on June 25, 2025 attached hereto and incorporated by reference.
2. The maximum compensation during this Contract Term to Consultant is \$300,000 extending the current contract NTE of \$100,000 to amend the contract to add \$200,000 broken down as follows:
 - General Communications: \$100,000 for services including but not limited to public outreach, press releases, and social media management.
 - Expansion-Specific Work: \$50,000 for services directly related to the City's expansion projects.
 - Discretionary Fund: \$50,000 to be assigned at the discretion of the City Manager for urgent and unforeseen communication needs.

AGENDA TRANSMITTAL

MEETING DATE: August 5, 2025

AGENDA ITEM: Accept the Investment Report for the Quarter Ending June 30, 2025.

FISCAL IMPACT: No fiscal impact; informational only. Considering the projected timing of cash receipts and disbursements and the structure of the Pooled Investment Portfolio, the City should be able to comfortably meet overall cash flow needs over the next six months.

STRATEGIC PLAN: Ensure Fiscal Solvency; Provide Good Governance.

BACKGROUND: Each quarter it is necessary to produce an Investment Report showing how all City, Housing Authority, Successor Agency and Suisun-Solano Water Authority's available cash is invested, in terms of the type of investment, what institution it is invested in, and current value and interest earnings.

STAFF REPORT:

The total cash and investment portfolio book value (cost) held by the City as of June 30, 2025 was \$48,192,871

General Fund	\$ 8,079,143
Trust/Fiduciary Funds	\$ 13,705,756
All Other Funds	\$ 26,407,972
Total	\$ 48,192,871

The cash and investments held by the City include the following components: Managed Investment Portfolio (\$31,619,398), State of CA Local Agency Investment Fund (\$6,713), California Asset Management Program (CAMP) Pooled Investment Fund (\$12,621,918), Cash/Time Deposits (\$3,619,167), and accrued interest on investments (\$325,675).

Cash and investments held by the City and the trustees continue to be invested in accordance with the Government Code and the City's Investment Policy.

During the quarter one Federal Agency Bond in the amount of \$120,000 and one U.S. Treasury Note in the amount of \$125,000 matured. Three investments were called during the quarter: one Federal Agency Bond in the amount of \$255,000 and two Asset-Backed/Mortgage-Backed Securities in the amount of \$365,000. No new investments were purchased during the quarter.

Two-year Treasuries yielding 3.89% at the beginning of the quarter ended lower at the end of the quarter at 3.72%, which was a decrease of 17 basis points for the quarter.

As of June 30, 2025, the Weighted Yield to Maturity on the Managed Investment Portfolio was 4.37%.

At the end of this quarter, the Weighted Average Maturity of the Managed Investment Portfolio was 2.42 years.

The Federal Open Market Committee (FOMC) meets approximately every six weeks and determines the level of the Federal Funds Rate. At the June 18th meeting, the FOMC voted to maintain the target range for the federal funds rate at 4¼ to 4½ percent.

Finance staff hired Optimized Investment Partners in May 2024 to help improve the investment returns for the city and to ensure compliance with California Government Code by ensuring safety of principal and sufficient liquidity for operations. Ongoing portfolio management activity will continue to be performed in partnership with Optimized Investment Partners, the City Manager, the Finance Director and the Finance Manager.

STAFF RECOMMENDATION:

DECISION-MAKER CONFLICT: Staff has reviewed the decision contemplated by this action and has determined that it is not site-specific and consequently, the real property holdings of the City Council members do not create a disqualifying real property-related financial conflict of interest under the Political Reform Act (Cal. Gov’t Code § 87100, et seq.).

Staff is not independently aware and has not been informed by any City Council member, of any other fact that may constitute a basis for a decision-maker conflict of interest in this matter.

It is recommended that the Council/Authority accept the Quarter Ending June 30, 2025, Financial Officer’s Investment Report.

DOCUMENTS ATTACHED:

- 1. Financial Officer’s Investment Report, for the Quarter Ending June 30, 2025.

PREPARED BY:	Elizabeth Luna, Accounting Services Manager
REVIEWED BY:	Lakhwinder Deol, Finance Director
APPROVED BY:	Bret Prebula, City Manager

ATTACHMENTS:

[2025 06 Quarterly Investment Report for Suisun City-Quarter Ended June 30 2025](#)

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CITY OF SUISUN CITY INVESTMENT REPORT

**FOR THE QUARTER ENDED
JUNE 30, 2025**

Robert Michalik
COO & Registered Investment Advisor
www.optimizedip.com

by Optimized Investment Partners, LLC

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PERFORMANCE SUMMARY SNAPSHOT

TOTAL INTEREST EARNINGS FOR THE QUARTER: \$457,160

ESTIMATED EARNINGS BY MONTH

Interest Earnings	FY23-24		FY24-25		Change
Apr	\$	159,316	\$	146,620	\$ (12,696)
May	\$	160,607	\$	154,522	\$ (6,085)
Jun	\$	159,650	\$	156,018	\$ (3,632)
Total for Quarter	\$	479,573	\$	457,160	\$ (22,413)

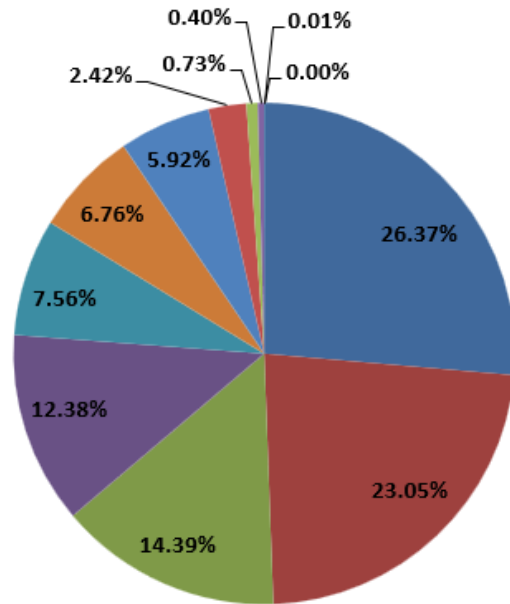
Note: Interest Earnings figures do not include capital gains or losses

PORTFOLIO KEY STATISTICS

Portfolio Key Statistics		
PAR Value	\$	45,294,614
Book Value (COST)	\$	44,248,030
Market Value	\$	44,845,988
Weighted Average Maturity (in years)		2.42
Weighted Yield to Maturity*		4.37%

*Note: Cash/time deposits not included in WYTM

% OF PORTFOLIO BY INVESTMENT TYPE

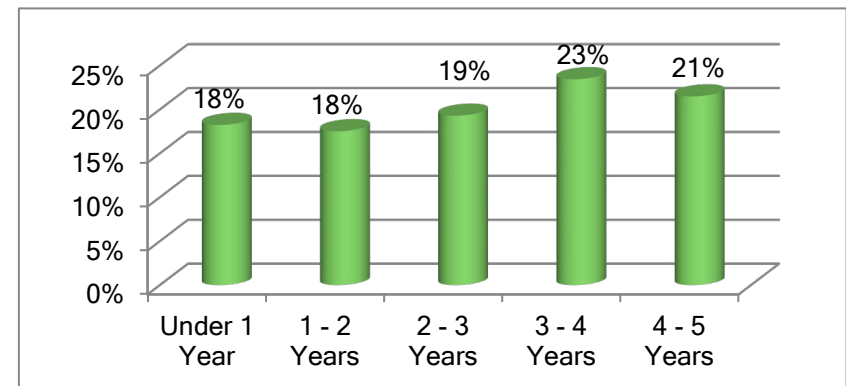


Investment Type	% Held
CAMP	26.37%
CORPORATE BOND/NOTES	23.05%
FEDERAL AGENCY BOND	14.39%
ASSET BACKED/MORTGAGE BACKED SECURITIES	12.38%
CASH/TIME DEPOSITS	7.56%
MUNICIPAL BOND/NOTE	6.76%
U.S. TREASURY BILL/NOTE	5.92%
CERTIFICATE OF DEPOSIT	2.42%
SENIOR UNSECURED UNSUBORDINATE OBLIGATIONS (SUPRANATIONALS)	0.73%
U.S. BANK CUSTODIAL CASH ACCOUNT	0.40%
STATE OF CA LOCAL AGENCY INVESTMENT FUND	0.01%
COMMERCIAL PAPER	0.00%
ALL INVESTMENTS	100.00%

PORTFOLIO MATURITY DISTRIBUTION

Portfolio Maturity	PAR Maturing	% Maturing
Under 1 Year	\$ 5,924,535	18%
1 - 2 Years	\$ 5,690,906	18%
2 - 3 Years	\$ 6,265,732	19%
3 - 4 Years	\$ 7,614,181	23%
4 - 5 Years	\$ 6,980,000	21%
Total	\$ 32,475,354	100%

Pooled investments & U.S. Bank Custodial cash accounts are not included in the Portfolio Maturity Distribution table or chart.



Suisun City
Summary of Cash and Investments for the Quarter Ended June 30, 2025

Portfolio Assets	Par Value (1)	Market Value (2)	Book Value (3)	% of Portfolio
Cash & Investments Held by City				
Investment Portfolio				
Managed Investments				
U.S. Bank Custodial Cash Account	\$ 190,629	\$ 190,629	\$ 190,629	0.40%
U.S. Treasury Bill/ Note	2,905,000	2,878,600	2,833,324	5.92%
Federal Agency Bond	7,120,000	7,054,621	6,888,838	14.39%
Certificate of Deposit	1,160,000	1,167,325	1,160,000	2.42%
Commercial Paper	-	-	-	0.00%
Corporate Issues	11,540,000	11,235,059	11,035,210	23.05%
Asset Backed/Mortgage-Backed Securities	6,050,354	6,052,145	5,925,054	12.38%
Senior Unsecured Unsubordinate Obligations (Supranationals)	350,000	357,008	349,247	0.73%
Municipal Bond/Note	3,350,000	3,281,971	3,237,096	6.76%
Managed Investments Subtotal	\$ 32,665,983	\$ 32,217,357	\$ 31,619,398	66.06%
Pooled Investments				
State of CA Local Agency Investment Fund	\$ 6,713	\$ 6,713	\$ 6,713	0.01%
CAMP	12,621,918	12,621,918	12,621,918	26.37%
Pooled Investments Subtotal	\$ 12,628,631	\$ 12,628,631	\$ 12,628,631	26.38%
Investment Portfolio Subtotal	\$ 45,294,614	\$ 44,845,988	\$ 44,248,030	92.44%
Cash/Time Deposits	\$ 3,619,167	\$ 3,619,167	\$ 3,619,167	7.56%
Funds Available for Investment	\$ 48,913,781	\$ 48,465,155	\$ 47,867,196	100.00%
Accrued Interest	\$ 325,675	\$ 325,675	\$ 325,675	
Total Cash & Investments Held by City	\$ 49,239,455	\$ 48,790,830	\$ 48,192,871	

Notes:

1. Par value is the principal amount of the investment on maturity.
2. Market values contained herein are received from sources we believe are reliable; however, we do not guarantee their accuracy.
3. Book value is par value of the security plus or minus any premium or discount on the security.

TRANSACTIONS REPORT

Matured Investments

MATURED INVESTMENTS								
Security Description	CUSIP ID	Asset Type	Settlement Date	Maturity Date	Par Value	Market Value	Book Value	YTM
FEDERAL HOME LOAN BKS	3130AJHU6	FEDERAL AGENCY BOND/NOTE	04/16/20	04/14/25	\$120,000	N/A	\$ 119,405	0.600%
U S TREASURY NOTE	91282CGX3	U.S. TREASURY NOTE	12/12/23	04/30/25	\$125,000	N/A	\$ 123,203	4.960%

Newly Purchased Investments

NEWLY PURCHASED INVESTMENTS						
Security Description	Settlement Date	CUSIP ID	Transaction Description	PAR Value	Tax Cost	Proceeds
NONE						

Sold Investments

SOLD INVESTMENTS						
Security Description	Settlement Date	CUSIP ID	Transaction Description	PAR Value	Tax Cost	Proceeds
NONE						

Called Investments

CALLED INVESTMENTS							
Security Description	Settlement Date	CUSIP ID	Transaction Description	PAR Value	Tax Cost	Proceeds	
F N M A	04/30/24	3135GAS28	FULL CALL PAR VALUE OF F N M A 5.420% 4/23/27 /CALLS/	\$255,000	\$255,000	\$255,000	
DISCOVER CARD EXE	05/26/22	254683CS2	PAID DOWN PAR VALUE OF DISCOVER CARD EXE 3.320% 5/17/27 CMO FINAL PAYDOWN	\$170,000	\$169,986	\$170,000	
AMERICAN EXPRESS CREDIT	05/24/22	02582JIT8	PAID DOWN PAR VALUE OF AMERICAN EXPRESS 3.390% 5/17/27 CMO FINAL PAYDOWN	\$195,000	\$194,957	\$195,000	

PAID DOWN INVESTMENTS

Security Description	Settlement Date	CUSIP ID	Transaction Description	Paid Down Par Value Amount	Tax Cost	Proceeds
ALLY AUTO RECV TR 5.460% 5/15/28	04/15/25	02007WAC2	PAID DOWN PAR VALUE OF ALLY AUTO RECV TR 5.460% 5/15/28	\$ 3,955	\$ (3,954)	\$ 3,955
ALLY AUTO RECV TR 5.460% 5/15/28	05/15/25	02007WAC2	PAID DOWN PAR VALUE OF ALLY AUTO RECV TR 5.460% 5/15/28	\$ 6,991	\$ (6,990)	\$ 6,991
ALLY AUTO RECV TR 5.460% 5/15/28	06/16/25	02007WAC2	PAID DOWN PAR VALUE OF ALLY AUTO RECV TR 5.460% 5/15/28	\$ 6,687	\$ (6,685)	\$ 6,687
AMERICAN EXPRESS 3.390% 5/17/27	05/15/25	02582JIT8	PAID DOWN PAR VALUE OF AMERICAN EXPRESS 3.390% 5/17/27 CMO FINAL PAYDOWN	\$ 195,000	\$ (194,957)	\$ 195,000
BMW VEH OWNER TR 3.210% 8/25/26	04/25/25	05602RAD3	PAID DOWN PAR VALUE OF BMW VEH OWNER TR 3.210% 8/25/26	\$ 2,376	\$ (2,376)	\$ 2,376
BMW VEH OWNER TR 3.210% 8/25/26	05/27/25	05602RAD3	PAID DOWN PAR VALUE OF BMW VEH OWNER TR 3.210% 8/25/26	\$ 2,298	\$ (2,298)	\$ 2,298
BMW VEH OWNER TR 3.210% 8/25/26	06/25/25	05602RAD3	PAID DOWN PAR VALUE OF BMW VEH OWNER TR 3.210% 8/25/26	\$ 2,126	\$ (2,126)	\$ 2,126
BMW VEH OWNER TR 5.470% 2/25/28	04/25/25	05592XAD2	PAID DOWN PAR VALUE OF BMW VEH OWNER TR 5.470% 2/25/28	\$ 3,930	\$ (3,929)	\$ 3,930
BMW VEH OWNER TR 5.470% 2/25/28	05/27/25	05592XAD2	PAID DOWN PAR VALUE OF BMW VEH OWNER TR 5.470% 2/25/28	\$ 3,867	\$ (3,866)	\$ 3,867
BMW VEH OWNER TR 5.470% 2/25/28	06/25/25	05592XAD2	PAID DOWN PAR VALUE OF BMW VEH OWNER TR 5.470% 2/25/28	\$ 3,694	\$ (3,693)	\$ 3,694
CARMAX AUTO OWNER 3.970% 4/15/27	04/15/25	14318MAD1	PAID DOWN PAR VALUE OF CARMAX AUTO OWNER 3.970% 4/15/27	\$ 7,512	\$ (7,512)	\$ 7,512
CARMAX AUTO OWNER 3.970% 4/15/27	05/15/25	14318MAD1	PAID DOWN PAR VALUE OF CARMAX AUTO OWNER 3.970% 4/15/27	\$ 7,175	\$ (7,174)	\$ 7,175
CARMAX AUTO OWNER 3.970% 4/15/27	06/16/25	14318MAD1	PAID DOWN PAR VALUE OF CARMAX AUTO OWNER 3.970% 4/15/27	\$ 6,733	\$ (6,732)	\$ 6,733
DAIMLER TRUCKS 5.900% 3/15/27	04/15/25	233868AC2	PAID DOWN PAR VALUE OF DAIMLER TRUCKS 5.900% 3/15/27	\$ 9,358	\$ (9,358)	\$ 9,358
DAIMLER TRUCKS 5.900% 3/15/27	05/15/25	233868AC2	PAID DOWN PAR VALUE OF DAIMLER TRUCKS 5.900% 3/15/27	\$ 9,315	\$ (9,315)	\$ 9,315
DAIMLER TRUCKS 5.900% 3/15/27	06/16/25	233868AC2	PAID DOWN PAR VALUE OF DAIMLER TRUCKS 5.900% 3/15/27	\$ 8,035	\$ (8,034)	\$ 8,035
DISCOVER CARD EXE 3.320% 5/17/27	05/15/25	254683CS2	PAID DOWN PAR VALUE OF DISCOVER CARD EXE 3.320% 5/17/27 CMO FINAL PAYDOWN	\$ 170,000	\$ (169,986)	\$ 170,000
F H L M C MLTCL 5.272% 8/25/28	04/25/25	3137HAMN3	PAID DOWN PAR VALUE OF F H L M C MLTCL 5.272% 8/25/28	\$ 242	\$ (242)	\$ 242
F H L M C MLTCL 5.272% 8/25/28	05/27/25	3137HAMN3	PAID DOWN PAR VALUE OF F H L M C MLTCL 5.272% 8/25/28	\$ 308	\$ (308)	\$ 308
F H L M C MLTCL 5.272% 8/25/28	06/25/25	3137HAMN3	PAID DOWN PAR VALUE OF F H L M C MLTCL 5.272% 8/25/28	\$ 245	\$ (245)	\$ 245
F H L M C MLTCL MT 3.208% 2/25/26	04/25/25	3137FLN34	PAID DOWN PAR VALUE OF F H L M C MLTCL MT 3.208% 2/25/26	\$ 227	\$ (218)	\$ 227
F H L M C MLTCL MT 3.208% 2/25/26	05/27/25	3137FLN34	PAID DOWN PAR VALUE OF F H L M C MLTCL MT 3.208% 2/25/26	\$ 16,318	\$ (15,612)	\$ 16,318
F H L M C MLTCL MT 3.208% 2/25/26	06/25/25	3137FLN34	PAID DOWN PAR VALUE OF F H L M C MLTCL MT 3.208% 2/25/26	\$ 10,624	\$ (10,164)	\$ 10,624
F H L M C MLTCL MT 3.750% 8/25/25	04/25/25	3137FJXQ7	PAID DOWN PAR VALUE OF F H L M C MLTCL MT 3.750% 8/25/25	\$ 99	\$ (96)	\$ 99
F H L M C MLTCL MT 3.750% 8/25/25	05/27/25	3137FJXQ7	PAID DOWN PAR VALUE OF F H L M C MLTCL MT 3.750% 8/25/25	\$ 106	\$ (104)	\$ 106
F H L M C MLTCL MT 3.750% 8/25/25	06/25/25	3137FJXQ7	PAID DOWN PAR VALUE OF F H L M C MLTCL MT 3.750% 8/25/25	\$ 60,216	\$ (58,548)	\$ 60,216
F H L M C MLTCL MT 4.777% 6/25/28	04/25/25	3137HAD45	PAID DOWN PAR VALUE OF F H L M C MLTCL MT 4.777% 6/25/28	\$ 139	\$ (139)	\$ 139
F H L M C MLTCL MT 4.777% 6/25/28	05/27/25	3137HAD45	PAID DOWN PAR VALUE OF F H L M C MLTCL MT 4.777% 6/25/28	\$ 179	\$ (179)	\$ 179
F H L M C MLTCL MT 4.777% 6/25/28	06/25/25	3137HAD45	PAID DOWN PAR VALUE OF F H L M C MLTCL MT 4.777% 6/25/28	\$ 152	\$ (152)	\$ 152
F H L M C MLTCL MTG 2.745% 1/25/26	04/25/25	3137BNGT5	PAID DOWN PAR VALUE OF F H L M C MLTCL MTG 2.745% 1/25/26	\$ 356	\$ (341)	\$ 356
F H L M C MLTCL MTG 2.745% 1/25/26	05/27/25	3137BNGT5	PAID DOWN PAR VALUE OF F H L M C MLTCL MTG 2.745% 1/25/26	\$ 4,623	\$ (4,432)	\$ 4,623
F H L M C MLTCL MTG 2.745% 1/25/26	06/25/25	3137BNGT5	PAID DOWN PAR VALUE OF F H L M C MLTCL MTG 2.745% 1/25/26	\$ 3,757	\$ (3,602)	\$ 3,757
F H L M C MLTCL MTG 2.862% 5/25/26	04/25/25	3137FMU67	PAID DOWN PAR VALUE OF F H L M C MLTCL MTG 2.862% 5/25/26	\$ 391	\$ (370)	\$ 391
F H L M C MLTCL MTG 2.862% 5/25/26	05/27/25	3137FMU67	PAID DOWN PAR VALUE OF F H L M C MLTCL MTG 2.862% 5/25/26	\$ 423	\$ (400)	\$ 423
F H L M C MLTCL MTG 2.862% 5/25/26	06/25/25	3137FMU67	PAID DOWN PAR VALUE OF F H L M C MLTCL MTG 2.862% 5/25/26	\$ 394	\$ (373)	\$ 394
F H L M C MLTCL MTG 3.347% 11/25/26	04/25/25	3137BTUM1	PAID DOWN PAR VALUE OF F H L M C MLTCL MTG 3.347% 11/25/26	\$ 293	\$ (284)	\$ 293
F H L M C MLTCL MTG 3.347% 11/25/26	05/27/25	3137BTUM1	PAID DOWN PAR VALUE OF F H L M C MLTCL MTG 3.347% 11/25/26	\$ 311	\$ (302)	\$ 311
F H L M C MLTCL MTG 3.347% 11/25/26	06/25/25	3137BTUM1	PAID DOWN PAR VALUE OF F H L M C MLTCL MTG 3.347% 11/25/26	\$ 295	\$ (286)	\$ 295
F N M A GTD REMIC 4.181% 7/25/28	05/27/25	3136BQDE6	PAID DOWN PAR VALUE OF F N M A GTD REMIC 4.181% 7/25/28	\$ 1	\$ (1)	\$ 1

Security Description	Settlement Date	CUSIP ID	Transaction Description	Paid Down Par Value Amount	Tax Cost	Proceeds
F N M A GTD REMIC 4.190% 7/25/28	04/25/25	3136BQDE6	PAID DOWN PAR VALUE OF F N M A GTD REMIC 4.190% 7/25/28	\$ 1	\$ (1)	\$ 1
F N M A GTD REMIC 4.190% 7/25/28	06/25/25	3136BQDE6	PAID DOWN PAR VALUE OF F N M A GTD REMIC 4.190% 7/25/28	\$ 13	\$ (13)	\$ 13
FIFTH THIRD AUTO 5.530% 8/15/28	05/15/25	31680EAD3	PAID DOWN PAR VALUE OF FIFTH THIRD AUTO 5.530% 8/15/28	\$ 2,909	\$ (2,909)	\$ 2,909
FIFTH THIRD AUTO 5.530% 8/15/28	06/16/25	31680EAD3	PAID DOWN PAR VALUE OF FIFTH THIRD AUTO 5.530% 8/15/28	\$ 9,292	\$ (9,291)	\$ 9,292
FORD CR AUTO OWNER 4.650% 2/15/28	04/15/25	344928AD8	PAID DOWN PAR VALUE OF FORD CR AUTO OWNER 4.650% 2/15/28	\$ 4,681	\$ (4,680)	\$ 4,681
FORD CR AUTO OWNER 4.650% 2/15/28	05/15/25	344928AD8	PAID DOWN PAR VALUE OF FORD CR AUTO OWNER 4.650% 2/15/28	\$ 4,534	\$ (4,534)	\$ 4,534
FORD CR AUTO OWNER 4.650% 2/15/28	06/16/25	344928AD8	PAID DOWN PAR VALUE OF FORD CR AUTO OWNER 4.650% 2/15/28	\$ 4,491	\$ (4,490)	\$ 4,491
FORD CR AUTO OWNER 5.230% 5/15/28	05/15/25	344930AD4	PAID DOWN PAR VALUE OF FORD CR AUTO OWNER 5.230% 5/15/28	\$ 931	\$ (931)	\$ 931
FORD CR AUTO OWNER 5.230% 5/15/28	06/16/25	344930AD4	PAID DOWN PAR VALUE OF FORD CR AUTO OWNER 5.230% 5/15/28	\$ 4,379	\$ (4,379)	\$ 4,379
GM FIN CONS AUTO 1.260% 11/16/26	04/16/25	380146AC4	PAID DOWN PAR VALUE OF GM FIN CONS AUTO 1.260% 11/16/26	\$ 2,080	\$ (2,080)	\$ 2,080
GM FIN CONS AUTO 1.260% 11/16/26	05/16/25	380146AC4	PAID DOWN PAR VALUE OF GM FIN CONS AUTO 1.260% 11/16/26	\$ 1,897	\$ (1,897)	\$ 1,897
GM FIN CONS AUTO 1.260% 11/16/26	06/16/25	380146AC4	PAID DOWN PAR VALUE OF GM FIN CONS AUTO 1.260% 11/16/26	\$ 1,828	\$ (1,828)	\$ 1,828
GM FINL CON AUT RECV 5.450% 6/16/28	05/16/25	36267KAD9	PAID DOWN PAR VALUE OF GM FINL CON AUT RECV 5.450% 6/16/28	\$ 3,169	\$ (3,168)	\$ 3,169
GM FINL CON AUT RECV 5.450% 6/16/28	06/16/25	36267KAD9	PAID DOWN PAR VALUE OF GM FINL CON AUT RECV 5.450% 6/16/28	\$ 3,990	\$ (3,990)	\$ 3,990
HARLEY DAVIDSON 5.050% 12/15/27	04/15/25	41285JAD0	PAID DOWN PAR VALUE OF HARLEY DAVIDSON 5.050% 12/15/27	\$ 4,116	\$ (4,116)	\$ 4,116
HARLEY DAVIDSON 5.050% 12/15/27	05/15/25	41285JAD0	PAID DOWN PAR VALUE OF HARLEY DAVIDSON 5.050% 12/15/27	\$ 4,082	\$ (4,081)	\$ 4,082
HARLEY DAVIDSON 5.050% 12/15/27	06/16/25	41285JAD0	PAID DOWN PAR VALUE OF HARLEY DAVIDSON 5.050% 12/15/27	\$ 4,087	\$ (4,086)	\$ 4,087
HONDA AUTO 5.410% 2/18/28	05/19/25	43815QAC1	PAID DOWN PAR VALUE OF HONDA AUTO 5.410% 2/18/28	\$ 9,441	\$ (9,439)	\$ 9,441
HONDA AUTO 5.410% 2/18/28	06/18/25	43815QAC1	PAID DOWN PAR VALUE OF HONDA AUTO 5.410% 2/18/28	\$ 9,010	\$ (9,008)	\$ 9,010
HYUNDAI AUTO 5.480% 4/17/28	04/15/25	44933XAD9	PAID DOWN PAR VALUE OF HYUNDAI AUTO 5.480% 4/17/28	\$ 266	\$ (266)	\$ 266
HYUNDAI AUTO 5.480% 4/17/28	05/15/25	44933XAD9	PAID DOWN PAR VALUE OF HYUNDAI AUTO 5.480% 4/17/28	\$ 4,561	\$ (4,561)	\$ 4,561
HYUNDAI AUTO 5.480% 4/17/28	06/16/25	44933XAD9	PAID DOWN PAR VALUE OF HYUNDAI AUTO 5.480% 4/17/28	\$ 4,538	\$ (4,538)	\$ 4,538
HYUNDAI AUTO REC 2.220% 10/15/26	04/15/25	448977AD0	PAID DOWN PAR VALUE OF HYUNDAI AUTO REC 2.220% 10/15/26	\$ 4,922	\$ (4,921)	\$ 4,922
HYUNDAI AUTO REC 2.220% 10/15/26	05/15/25	448977AD0	PAID DOWN PAR VALUE OF HYUNDAI AUTO REC 2.220% 10/15/26	\$ 4,558	\$ (4,557)	\$ 4,558
HYUNDAI AUTO REC 2.220% 10/15/26	06/16/25	448977AD0	PAID DOWN PAR VALUE OF HYUNDAI AUTO REC 2.220% 10/15/26	\$ 4,399	\$ (4,399)	\$ 4,399
MERCEDES BENZ AUTO 5.210% 8/16/27	04/15/25	58768PAC8	PAID DOWN PAR VALUE OF MERCEDES BENZ AUTO 5.210% 8/16/27	\$ 9,035	\$ (9,033)	\$ 9,035
MERCEDES BENZ AUTO 5.210% 8/16/27	05/15/25	58768PAC8	PAID DOWN PAR VALUE OF MERCEDES BENZ AUTO 5.210% 8/16/27	\$ 8,397	\$ (8,396)	\$ 8,397
MERCEDES BENZ AUTO 5.210% 8/16/27	06/16/25	58768PAC8	PAID DOWN PAR VALUE OF MERCEDES BENZ AUTO 5.210% 8/16/27	\$ 8,158	\$ (8,157)	\$ 8,158

HOLDINGS REPORT

Security Description	CUSIP ID	Settlement Date	Maturity Date	Par Value	Market Value	Book Value	YTM	Moody Rating	S&P Rating
GOLDMAN SACHS BK	38150VWG0	08/06/24	08/06/25	\$ 250,000	\$ 250,048	\$ 250,000	4.750%	N/A	N/A
BEAL BK PLANO TEX	07371BYP0	08/07/24	08/06/25	\$ 250,000	\$ 250,048	\$ 250,000	4.750%	N/A	N/A
TORONTO DOMINION	89115B6K1	10/31/22	10/27/25	\$ 250,000	\$ 250,928	\$ 250,000	5.580%	N/A	N/A
COOPERATIEVE CENTRALE RAIFFEISEN	21684LGS5	07/20/23	07/17/26	\$ 250,000	\$ 253,475	\$ 250,000	5.080%	N/A	N/A
NATIXIS NY	63873QP65	09/20/23	09/18/26	\$ 160,000	\$ 162,827	\$ 160,000	5.610%	N/A	N/A
CERTIFICATE OF DEPOSIT				\$ 1,160,000	\$ 1,167,325	\$ 1,160,000			
FEDERAL HOME LOAN BKS	3130AJHU6	04/16/20	04/14/25	\$ 120,000	N/A-Matured	\$ 119,405	0.600%	N/A	N/A
F N M A	3135GAS28	04/30/24	04/23/25	\$ 255,000	N/A-Matured	\$ 255,000	5.420%	N/A	N/A
F N M A	3135G05M1	07/31/24	07/30/25	\$ 1,000,000	\$ 997,020	\$ 962,500	4.570%	AA1	AA+
FEDERAL FARM CREDIT BKS	3133EL2U7	07/31/24	08/04/25	\$ 1,000,000	\$ 996,480	\$ 962,000	4.570%	AA1	AA+
FEDERAL HOME LOAN BKS	3130ANEG1	07/31/24	08/19/25	\$ 1,000,000	\$ 995,100	\$ 961,100	4.580%	AA1	AA+
F H L M C M T N	3134GWZV1	12/07/21	10/22/25	\$ 225,000	\$ 222,478	\$ 219,938	1.250%	AA1	N/A
FEDERAL HOME LOAN BKS	3130ANDH0	07/31/24	07/28/26	\$ 350,000	\$ 342,612	\$ 331,996	4.470%	AA1	AA+
F H L M C M T N	3134GWBNS	07/31/24	07/30/26	\$ 500,000	\$ 483,550	\$ 465,220	4.470%	AA1	N/A
FEDERAL HOME LOAN BKS	3130ANMH0	07/20/22	08/20/26	\$ 200,000	\$ 193,532	\$ 182,338	3.440%	AA1	AA+
FEDERAL HOME LOAN BKS	3130AQR62	07/31/24	08/25/26	\$ 150,000	\$ 148,077	\$ 144,728	4.450%	AA1	AA+
FEDERAL HOME LOAN BKS	3130ATSS7	03/23/23	03/10/28	\$ 200,000	\$ 203,938	\$ 204,684	3.980%	AA1	AA+
F H L M C M T N	3134H16U2	07/31/24	07/17/28	\$ 1,735,000	\$ 1,733,508	\$ 1,724,243	4.470%	AA1	AA+
Federal Home Loan Bks - 3130AKAJ5 0.860 09/10/2029	3130AKAJ5	11/13/24	09/10/29	\$ 200,000	\$ 176,904	\$ 171,660	4.130%	AA1	AA+
Federal Farm Credit Bks - 3133ER7L9 4.000 03/18/2030	3133ER7L9	03/20/25	03/18/30	\$ 560,000	\$ 561,422	\$ 558,432	4.062%	AA1	AA+
FEDERAL AGENCY BOND/NOTE				\$ 7,495,000	\$ 7,054,621	\$ 7,263,243			
First American Government - 31846V203 Oblig Fd Cl Y #3763	31846V203	N/A	N/A	\$ 190,629	\$ 190,629	\$ 190,629	N/A	N/A	N/A
INVESTMENT CASH ACCOUNT				\$ 190,629	\$ 190,629	\$ 190,629			

Security Description	CUSIP ID	Settlement Date	Maturity Date	Par Value	Market Value	Book Value	YTM	Moody Rating	S&P Rating
U S TREASURY NOTE	91282CGX3	12/12/23	04/30/25	\$ 125,000	N/A-Matured	\$ 123,203	4.960%	N/A	N/A
U S TREASURY NOTE	91282CAB7	08/04/21	07/31/25	\$ 200,000	\$ 199,324	\$ 197,844	0.520%	AA1	N/A
U S TREASURY NOTE	91282CAM3	10/26/21	09/30/25	\$ 250,000	\$ 247,503	\$ 243,047	0.970%	AA1	N/A
U S TREASURY NOTE	91282CAZ4	10/26/21	11/30/25	\$ 205,000	\$ 201,708	\$ 199,643	1.030%	AA1	N/A
U S TREASURY NOTE	91282CBC4	07/07/21	12/31/25	\$ 165,000	\$ 161,875	\$ 164,646	0.820%	AA1	N/A
U S TREASURY NOTE	91282CGV7	04/05/24	04/15/26	\$ 225,000	\$ 224,415	\$ 220,992	4.680%	AA1	N/A
U S TREASURY NOTE	91282CCZ2	10/26/21	09/30/26	\$ 100,000	\$ 96,328	\$ 99,688	1.170%	AA1	N/A
U S TREASURY NOTE	91282CJT9	03/04/24	01/15/27	\$ 340,000	\$ 340,809	\$ 335,737	4.470%	AA1	N/A
U S TREASURY NOTE	91282CFU0	01/05/24	10/31/27	\$ 520,000	\$ 524,753	\$ 522,234	4.000%	AA1	N/A
U S TREASURY NOTE	91282CCH2	10/31/23	06/30/28	\$ 250,000	\$ 232,745	\$ 212,773	4.850%	AA1	N/A
U S TREASURY NOTE	91282CCR0	12/07/23	07/31/28	\$ 190,000	\$ 175,163	\$ 163,563	4.340%	AA1	N/A
U S TREASURY NOTE	91282CJA0	02/02/24	09/30/28	\$ 310,000	\$ 318,587	\$ 319,918	3.870%	AA1	N/A
U S TREASURY NOTE	91282CJF9	03/01/24	10/31/28	\$ 150,000	\$ 155,391	\$ 153,240	4.360%	AA1	N/A
U.S. TREASURY NOTE/BILL				\$ 3,030,000	\$ 2,878,600	\$ 2,956,527			
COMMERCIAL PAPER				\$ -	\$ -	\$ -			
JPMORGAN CHASE CO	46625HQW3	07/21/23	04/01/26	\$ 110,000	\$ 109,250	\$ 104,919	5.160%	A1	A
AMERICAN HONDA FIN CORP	02665WEK3	07/18/23	07/07/26	\$ 75,000	\$ 75,630	\$ 75,830	4.850%	A3	A-
STATE STR CORP	857477CD3	08/03/23	08/03/26	\$ 70,000	\$ 161,606	\$ 70,025	5.260%	AA3	A
STATE STR CORP	857477CD3	08/03/23	08/03/26	\$ 90,000	included above	\$ 90,000	5.270%	AA3	A
TOYOTA MTR CR CORP FR	89236TKX2	08/14/23	08/14/26	\$ 90,000	\$ 90,770	\$ 89,891	5.040%	A1	A+
BANK OF AMERICA NA	06428CAA2	08/18/23	08/18/26	\$ 325,000	\$ 329,609	\$ 325,000	5.530%	AA2	A+
HOME DEPOT INC	437076BN1	08/22/23	09/15/26	\$ 100,000	\$ 97,690	\$ 91,748	5.070%	A2	A
WELLS FARGO COMPANY	949746SH5	07/18/23	10/23/26	\$ 175,000	\$ 172,001	\$ 163,735	5.170%	A1	BBB+
ABBOTT LABORATORIES	002824BF6	08/24/23	11/30/26	\$ 110,000	\$ 109,638	\$ 105,691	5.060%	AA3	AA-
CATERPILLAR FINL SVCS MTNS BE FR	14913R2U0	01/12/22	01/08/27	\$ 150,000	\$ 144,797	\$ 148,989	1.840%	A2	A
DEERE JOHN CAPITAL CORP	24422EWA3	01/13/22	01/11/27	\$ 125,000	\$ 120,651	\$ 124,295	1.820%	A1	A
BANK OF NY MELLON CORP	06406RBA4	01/28/22	01/26/27	\$ 165,000	\$ 159,969	\$ 165,200	2.020%	AA3	A
INTERNATIONAL BUSINESS MACHS	459200KM2	02/25/22	02/09/27	\$ 175,000	\$ 169,747	\$ 172,841	2.470%	A3	A-
HONEYWELL INTERNATIONAL	438516CE4	03/03/22	03/01/27	\$ 125,000	\$ 119,056	\$ 119,160	2.090%	A2	A
TRUIST FINANCIAL CORP	89788MAD4	03/14/22	03/02/27	\$ 165,000	\$ 161,309	\$ 155,034	2.570%	BAA1	A-
AMAZON COM INC	023135CF1	04/26/22	04/13/27	\$ 160,000	\$ 158,234	\$ 158,696	3.480%	A1	AA
NORTHERN TR CORP SR NT	665859AW4	05/12/22	05/10/27	\$ 110,000	\$ 109,866	\$ 111,063	3.790%	A2	A+

Security Description	CUSIP ID	Settlement Date	Maturity	Par Value	Market Value	Book Value	YTM	Moody Rating	S&P Rating
UNITEDHEALTH GROUP INC	91324PEG3	05/20/22	05/15/27	\$ 35,000	\$ 34,681	\$ 34,981	3.710%	A2	A+
GOLDMAN SACHS BK USA	38151LAG5	05/21/24	05/21/27	\$ 120,000	\$ 120,990	\$ 120,000	5.410%	A1	A+
INTEL CORP	458140BY5	08/12/22	08/05/27	\$ 170,000	\$ 167,768	\$ 170,206	3.720%	BAA1	BBB
CATERPILLAR FINL SVCS	14913R3A3	07/31/24	08/12/27	\$ 2,000,000	\$ 1,980,240	\$ 1,951,300	4.460%	A2	A
WALMART INC	931142EX7	09/14/22	09/09/27	\$ 165,000	\$ 165,144	\$ 165,267	3.910%	AA2	AA
BP CAP MKTS AMER INC	10373QBY5	05/17/24	11/17/27	\$ 110,000	\$ 112,006	\$ 110,000	5.020%	A1	A-
BRISTOL MYERS SQUIBB CO	110122DE5	03/15/23	02/20/28	\$ 175,000	\$ 174,192	\$ 170,044	4.550%	A2	A
WALMART INC	931142FB4	04/18/23	04/15/28	\$ 75,000	\$ 75,084	\$ 74,862	3.940%	AA2	AA
LOCKHEED MARTIN CORP	539830BZ1	05/25/23	05/15/28	\$ 15,000	\$ 65,744	\$ 14,973	4.490%	A2	A-
LOCKHEED MARTIN CORP	539830BZ1	06/06/23	05/15/28	\$ 50,000	*included above	\$ 49,820	4.530%	A2	A-
META PLATFORMS INC	30303M8L9	06/05/23	05/15/28	\$ 105,000	\$ 106,925	\$ 105,158	4.560%	AA3	AA-
MERCK CO INC	58933YBH7	05/17/23	05/17/28	\$ 65,000	\$ 65,299	\$ 64,947	4.070%	AA3	A+
AMERICAN HONDA FIN CORP	02665WEM9	07/07/23	07/07/28	\$ 85,000	\$ 86,725	\$ 84,963	5.140%	A3	A-
JOHN DEERE CAPITAL CORPORATION	24422EXB0	07/14/23	07/14/28	\$ 25,000	\$ 25,614	\$ 24,963	4.980%	A1	A
PACCAR FINANCIAL CORP	69371RS64	08/10/23	08/10/28	\$ 105,000	\$ 107,584	\$ 104,834	4.990%	A1	A+
TOYOTA MTR CR CORP	89236TLB9	09/11/23	09/11/28	\$ 75,000	\$ 77,384	\$ 74,870	5.290%	A1	A+
ANALOG DEVICES INC	032654AU9	11/01/23	10/01/28	\$ 160,000	\$ 148,331	\$ 134,230	5.480%	A2	A-
AIR PRODUCTS AND CHEMICALS INC	009158BH8	02/08/24	02/08/29	\$ 145,000	\$ 147,081	\$ 144,807	4.630%	A2	A
TEXAS INSTRS INC	882508CG7	02/08/24	02/08/29	\$ 130,000	\$ 132,188	\$ 129,862	4.620%	AA3	A+
CISCO SYS INC	17275RBR2	02/26/24	02/26/29	\$ 115,000	\$ 117,850	\$ 114,960	4.860%	A1	AA-
BLACKROCK FUNDING	09290DAA9	03/14/24	03/14/29	\$ 15,000	\$ 219,549	\$ 14,973	4.740%	AA3	AA-
BLACKROCK FUNDING	09290DAA9	03/14/24	03/14/29	\$ 200,000	*included above	\$ 200,494	4.640%	AA3	AA-
ADOBE INC SR GLBL	00724PAF6	04/04/24	04/04/29	\$ 80,000	\$ 82,010	\$ 79,881	4.830%	A1	A+
JOHN DEERE CAPITAL CORP	24422EUY3	07/31/24	07/18/29	\$ 3,000,000	\$ 2,841,090	\$ 2,775,300	4.500%	A1	A
PEPSICO INC	713448EL8	07/31/24	07/29/29	\$ 2,000,000	\$ 1,891,760	\$ 1,847,400	4.340%	A1	A+
Corporate Bond/Note				\$ 11,540,000	\$ 11,235,059	\$ 11,035,210			
DISCOVER CARD EXE	254683CS2	05/26/22	05/15/25	\$ 170,000	N/A-Paid Down	\$ 169,986	3.320%	N/A	N/A
AMERICAN EXPRESS CREDIT	02582JJT8	05/24/22	05/15/25	\$ 195,000	N/A-Paid Down	\$ 194,957	3.390%	N/A	N/A
F H L M C MULTICLASS MTG PARTN	3137FJXQ7	08/15/23	08/25/25	\$ 133,313	\$ 132,882	\$ 129,619	5.240%	N/A	N/A
F H L M C MULTICLASS MTG PARTN	3137BNGT5	04/14/23	01/25/26	\$ 179,557	\$ 177,636	\$ 172,122	4.370%	N/A	N/A
F H L M C MULTICLASS MTG PARTN	3137FLN34	08/16/23	02/25/26	\$ 190,058	\$ 188,695	\$ 181,832	5.080%	N/A	AAA
F H L M C MULTICLASS MTG PARTN	3137FMU67	08/16/23	05/25/26	\$ 291,607	\$ 287,848	\$ 275,569	5.040%	N/A	N/A
BMW VEH OWNER TR	05602RAD3	05/18/22	08/25/26	\$ 5,236	\$ 5,227	\$ 5,236	3.210%	AAA	AAA
F H L M C MULTICLASS MTG PARTN	3137BSP72	04/17/23	08/25/26	\$ 200,000	\$ 196,310	\$ 190,898	4.140%	N/A	N/A

Security Description	CUSIP ID	Settlement Date	Maturity	Par Value	Market Value	Book Value	YTM	Moody Rating	S&P Rating
HYUNDAI AUTO REC TR	448977AD0	03/16/22	10/15/26	\$ 7,177	\$ 7,165	\$ 7,177	2.220%	N/A	AAA
GM FIN CONS AUTO REC	380146AC4	01/19/22	11/16/26	\$ 1,539	\$ 1,537	\$ 1,539	1.260%	N/A	AAA
F H L M C MULTICLASS MTG PARTN	3137BTUM1	05/24/23	11/25/26	\$ 144,431	\$ 142,739	\$ 139,985	4.310%	N/A	N/A
F H L M C MULTICLASS MTG PARTN	3137BVZ82	05/24/23	01/25/27	\$ 215,000	\$ 212,446	\$ 208,491	4.340%	N/A	N/A
DAIMLER TRUCKS RETAIL	233868AC2	09/27/23	03/15/27	\$ 91,460	\$ 92,020	\$ 91,459	5.900%	AAA	N/A
F H L M C MULTICLASS MTG PARTN	3137BXQY1	08/18/23	03/25/27	\$ 235,000	\$ 231,444	\$ 221,671	4.980%	N/A	AAA
CARMAX AUTO OWNER TRUST	14318MAD1	07/20/22	04/15/27	\$ 51,062	\$ 50,950	\$ 51,060	3.970%	N/A	AAA
F H L M C MULTICLASS MTG PARTN	3137F1G44	06/13/23	04/25/27	\$ 225,000	\$ 221,447	\$ 215,604	4.440%	N/A	N/A
DISCOVER CARD EXE	254683CW3	08/09/22	07/15/27	\$ 125,000	\$ 124,961	\$ 124,984	3.560%	AAA	AAA
MERCEDES BENZ AUTO	58768PAC8	11/22/22	08/16/27	\$ 75,400	\$ 75,633	\$ 75,385	5.210%	AAA	AAA
HARLEY DAVIDSON MOTORCYCLE	41285JAD0	02/23/23	12/15/27	\$ 41,288	\$ 41,372	\$ 41,284	5.050%	AAA	N/A
FORD CR AUTO OWNER TR	344928AD8	03/31/23	02/15/28	\$ 54,627	\$ 54,687	\$ 54,621	4.650%	N/A	AAA
HONDA AUTO RECEIVABLES OWNER	43815QAC1	08/22/23	02/18/28	\$ 121,549	\$ 122,330	\$ 121,524	5.420%	N/A	AAA
BMW VEH OWNER TR 2023 A	05592XAD2	07/18/23	02/25/28	\$ 45,145	\$ 45,413	\$ 45,137	5.470%	N/A	AAA
NISSAN AUTO LEASE TRUST	65480MAD5	10/25/23	03/15/28	\$ 45,000	\$ 45,354	\$ 44,991	5.940%	AAA	N/A
HYUNDAI AUTO RECEIVABLES TR	44933XAD9	07/19/23	04/17/28	\$ 60,635	\$ 61,024	\$ 60,632	5.480%	N/A	AAA
BANK OF AMERICA CREDIT CARD TR	05522RDF2	06/02/23	04/17/28	\$ 215,000	\$ 215,409	\$ 216,016	4.890%	AAA	AAA
ALLY AUTO RECV TR	02007WAC2	07/19/23	05/15/28	\$ 102,368	\$ 103,087	\$ 102,350	5.460%	AAA	N/A
FORD CR AUTO OWNER TR	344930AD4	06/26/23	05/15/28	\$ 59,690	\$ 60,017	\$ 59,689	5.230%	N/A	AAA
CAPITAL ONE MULTI ASSET	14041NGD7	05/24/23	05/15/28	\$ 210,000	\$ 210,204	\$ 209,952	4.430%	N/A	AAA
BANK OF AMERICA CREDIT CARD	05522RDG0	06/16/23	05/15/28	\$ 75,000	\$ 75,321	\$ 74,983	4.790%	N/A	AAA
F H L M C MULTICLASS MTG PARTN	3137H14B9	08/15/23	05/25/28	\$ 245,000	\$ 230,062	\$ 214,432	4.730%	N/A	N/A
DISCOVER CARD EXE	254683CZ6	06/28/23	06/15/28	\$ 105,000	\$ 105,642	\$ 104,986	4.930%	AAA	AAA
GM FINL CON AUT RECV TR	36267KAD9	07/19/23	06/16/28	\$ 62,841	\$ 63,238	\$ 62,839	5.450%	AAA	AAA
F H L M C MULTICLASS MTG PARTN	3137HAD45	07/27/23	06/25/28	\$ 177,190	\$ 178,635	\$ 177,186	4.780%	N/A	N/A
F H L M C MULTICLASS MTG PARTN	3137HACX2	07/20/23	06/25/28	\$ 220,000	\$ 223,973	\$ 222,197	4.590%	N/A	N/A
F N M A GTD R E M I C PASS THRU	3136BQDE6	07/31/23	07/25/28	\$ 214,906	\$ 214,944	\$ 211,262	4.580%	N/A	N/A
FIFTH THIRD AUTO	31680EAD3	08/23/23	08/15/28	\$ 142,799	\$ 143,914	\$ 142,790	5.530%	AAA	AAA
F H L M C MULTICLASS MTG PARTN	3137HAMH6	09/14/23	08/25/28	\$ 225,000	\$ 228,274	\$ 221,672	4.990%	N/A	N/A
F H L M C MULTICLASS MTG PARTN	3137HAQ74	10/19/23	08/25/28	\$ 215,000	\$ 218,700	\$ 210,284	5.260%	N/A	N/A
F H L M C MULTICLASS MTG PARTN	3137HAMN3	09/28/23	08/25/28	\$ 106,476	\$ 108,675	\$ 106,476	5.270%	N/A	N/A
CHASE ISSUANCE TRUST	161571HT4	09/15/23	09/15/28	\$ 175,000	\$ 177,023	\$ 174,951	5.170%	N/R	AAA
F H L M C MULTICLASS MTG PARTN	3137HAST4	10/31/23	09/25/28	\$ 160,000	\$ 163,286	\$ 154,899	5.600%	N/A	N/A
F H L M C MULTICLASS MTG PARTN	3137HAMS2	09/28/23	09/25/28	\$ 200,000	\$ 203,822	\$ 197,609	5.070%	N/A	N/A
F H L M C MULTICLASS MTG PARTN	3137HB3D4	11/21/23	10/25/28	\$ 80,000	\$ 82,151	\$ 79,769	5.140%	N/A	N/A

Security Description	CUSIP ID	Settlement Date	Maturity	Par Value	Market Value	Book Value	YTM	Moody Rating	S&P Rating
CHASE ISSUE TR	161571HV9	01/31/24	01/16/29	\$ 185,000	\$ 186,354	\$ 184,972	4.610%	N/R	AAA
WELLS FARGO CARD ISSUANCE TRUST	92970QAA3	03/01/24	02/15/29	\$ 200,000	\$ 202,596	\$ 199,946	4.950%	AAA	AAA
AMERICAN EXP CR	02582JKH2	04/23/24	04/16/29	\$ 135,000	\$ 137,696	\$ 134,972	5.230%	N/A	AAA
ASSET BACKED/MORTGAGE BACKED SECURITIES				\$ 6,415,354	\$ 6,052,145	\$ 6,289,997			
INTERNATIONAL FINANCE CORP	45950KDF4	12/06/23	01/15/27	\$ 100,000	\$ 100,870	\$ 99,674	4.490%	AAA	AAA
NATIONAL AUSTRALIA BK	63253QAE4	06/13/23	06/13/28	\$ 250,000	\$ 256,138	\$ 249,573	4.940%	AA2	AA-
SENIOR UNSECURED UNSUBORDINATE OBLIGATIONS (SUPRANATIONALS)				\$ 350,000	\$ 357,008	\$ 349,247			
NORTH DAKOTA ST HSG FIN AGY TAXABLE	658909H33	08/07/24	07/01/27	\$ 180,000	\$ 177,152	\$ 176,540	4.090%	AA1	N/A
CALIFORNIA ST UNIV REV TAXABLE	13077DTD4	08/09/23	11/01/27	\$ 95,000	\$ 96,327	\$ 95,000	4.590%	AA2	AA-
CONNECTICUT ST TAXABLE GO BDS 2023 A	20772KTK5	06/22/23	05/15/28	\$ 50,000	\$ 50,732	\$ 50,000	4.510%	AA3	AA-
OKLAHOMA ST CAPITOL IMPT AUTH REV	67908PBG0	07/31/24	07/01/28	\$ 1,265,000	\$ 1,188,721	\$ 1,158,234	4.310%	N/A	AA
RANCHO ADOBE FIRE PROTN DIST CA	752096AG2	08/05/24	08/01/28	\$ 270,000	\$ 251,826	\$ 247,064	4.300%	N/A	AA
Upper Santa Clara Vy Jt Pwrs Auth - 916544EX3 Ca Rev Taxable Bds 2020 B 1.533 08/01/2028	916544EX3	10/01/24	08/01/28	\$ 270,000	\$ 250,228	\$ 248,859	3.744%	N/A	AA+
ANAHEIM CA PUB FING AUTH LEASE	03255LJF7	08/14/24	07/01/29	\$ 280,000	\$ 255,808	\$ 249,959	4.326%	A1	AA
California ST Taxable Various - 13063D3Q9 Purp Go 6.000 03/01/2030	13063D3Q9	03/20/25	03/01/30	\$ 940,000	\$ 1,011,177	\$ 1,011,440	4.278%	AA2	AA-
MUNICIPAL BOND/NOTE				\$ 3,350,000	\$ 3,281,971	\$ 3,237,096			
Custodial Account Subtotals				\$ 33,530,983	\$ 32,217,357	\$ 32,481,949			
CAMP	N/A	N/A	N/A	\$ 12,621,918	\$ 12,621,918	\$ 12,621,918	N/A	N/A	N/A
LOCAL AGENCY INVESTMENT FUND	N/A	N/A	N/A	\$ 6,713	\$ 6,713	\$ 6,713	N/A	N/A	N/A
POOLED INVESTMENTS				\$ 12,628,631	\$ 12,628,631	\$ 12,628,631			
ALL INVESTMENTS				\$ 46,159,614	\$ 44,845,988	\$ 45,110,580			
WestAmerica Bank General Fund Checking *0296	N/A	N/A	N/A	\$ 3,458,817	\$ 3,458,817	\$ 3,458,817	N/A	N/A	N/A
WestAmerica Bank HUD HOUSING (SWEEP ACCOUNT) Checking *0865	N/A	N/A	N/A	\$ 19,782	\$ 19,782	\$ 19,782	N/A	N/A	N/A
WestAmerica Bank-Marina Berth *5653	N/A	N/A	N/A	\$ 138,894	\$ 138,894	\$ 138,894	N/A	N/A	N/A
WestAmerica Bank- Launch Ramp Parking *8731	N/A	N/A	N/A	\$ 1,673	\$ 1,673	\$ 1,673	N/A	N/A	N/A
Cash/Time Deposits				\$ 3,619,167	\$ 3,619,167	\$ 3,619,167			
GRAND TOTAL INVESTMENTS + CASH/TIME DEPOSITS				\$ 49,778,781	\$ 48,465,155	\$ 48,729,747			

ECONOMIC SUMMARY

The economic market summary for Q2 2025 shows the unemployment rate decreased to 4.2% from 4.1% in Q1 2025, while GDP growth significantly rose to 2.8% in Q2, from -0.5% (revised) in Q1. The Federal Reserve maintained the federal funds rate at a range of 4.25% to 4.5% as it continues to monitor economic developments, and Treasury yields declined with the 5-year yield at 3.79% and the 2-year yield at 3.72%, reflecting policy uncertainty around trade and tariffs.

ECONOMIC MARKET UPDATE:

UNEMPLOYMENT: The unemployment rate decreased to 4.1%, moving down slightly from Q1 levels as the labor market adjusts to policy changes.

- **Q2 2025:** 4.1% ([Bureau of Labor Statistics](#))
- **Q1 2025:** 4.2% ([Bureau of Labor Statistics](#))

GROSS DOMESTIC PRODUCT (GDP): GDP increases to an annualized rate of 2.8%, from -0.5% (revised) in Q1 2025. The Conference Board estimates sizable shocks to GDP growth, inflation, and employment in the coming months as existing baseline tariffs reverberate through the economy.

- **Q2 2025:** 2.8% annualized growth ([The Conference Boards](#))
- **Q1 2025:** -0.5% annualized growth ([US Bureau of Economic Analysis](#), revised)

FEDERAL FUNDS EFFECTIVE RATE: The Committee opted to maintain the target range for the federal funds rate of 4.25% to 4.5%.

- **Q2 2025:** Federal funds rate maintained at a range of 4.25% to 4.5% ([Federal Reserve, FOMC Statement](#))
- **Q1 2025:** Federal funds rate maintained at a range of 4.25% to 4.5% ([Federal Reserve, FOMC Statement](#))

TREASURY YIELDS: Treasury yields declined, with the 5-year yield moving to 3.79% and the 2-year yield to 3.72%. Uncertainty is a contributing factor in recent rate decreases.

- **Q2 2025:** 5-year Treasury yield at 3.79%, 2-year Treasury yield at 3.72% ([U.S. Department of the Treasury](#))
- **Q1 2025:** 5-year Treasury yield at 3.96%, 2-year Treasury yield at 3.89% ([U.S. Department of the Treasury](#))

MOST RECENT FEDERAL OPEN MARKET COMMITTEE (FOMC) MEETING SUMMARY: ([Federal Reserve](#))

At the June 18, 2025 meeting, the FOMC voted to maintain the target range for the federal funds rate to a range of 4.25% to 4.5%.

“Although swings in net exports have affected the data, recent indicators suggest that economic activity has continued to expand at a solid pace. The unemployment rate remains low, and labor market conditions remain solid. Inflation remains somewhat elevated.

The Committee seeks to achieve maximum employment and inflation at the rate of 2 percent over the longer run. Uncertainty about the economic outlook has diminished but remains elevated. The Committee is attentive to the risks to both sides of its dual mandate.

In support of its goals, the Committee decided to maintain the target range for the federal funds rate at 4-1/4 to 4-1/2 percent. In considering the extent and timing of additional adjustments to the target range for the federal funds rate, the Committee will carefully assess incoming data, the evolving outlook, and the balance of risks. The Committee will continue reducing its holdings of Treasury securities and agency debt and agency mortgage-backed securities. The Committee is strongly committed to supporting maximum employment and returning inflation to its 2 percent objective.

In assessing the appropriate stance of monetary policy, the Committee will continue to monitor the implications of incoming information for the economic outlook. The Committee would be prepared to adjust the stance of monetary policy as appropriate if risks emerge that could impede the attainment of the Committee's goals. The Committee's assessments will take into account a wide range of information, including readings on labor market conditions, inflation pressures and inflation expectations, and financial and international developments.

Voting for the monetary policy action were Jerome H. Powell, Chair; John C. Williams, Vice Chair; Michael S. Barr; Michelle W. Bowman; Susan M. Collins; Lisa D. Cook; Austan D. Goolsbee; Philip N. Jefferson; Adriana D. Kugler; Alberto G. Musalem; Jeffrey R. Schmid; and Christopher J. Waller.”

COMPLIANCE

This statement serves to confirm that during the reporting period for the quarter ended June 30, 2025, the investment account(s) managed by Optimized Investment Partners, LLC for Suisun City, as outlined in the City's Investment Policy, are in full compliance with the relevant state laws, regulations, and standards governing public investments.

In adherence to the City's Investment Policy, we have undertaken the following measures to ensure compliance:

1. **Investment Eligibility:** All investments made are in accordance with the eligible securities as specified in the Investment Policy, including but not limited to U.S. Government securities, local agency bonds, and high-quality commercial paper.
2. **Credit Risk and Diversification:** Investments are diversified to minimize credit risk, with an emphasis on maintaining high credit quality and adhering to the credit ratings and issuer limits outlined in the policy.
3. **Liquidity and Maturity:** We have maintained appropriate levels of liquidity to meet the City's short-term financial needs while adhering to the maturity limits set forth in the policy.
4. **Internal Controls:** Robust internal controls are in place to safeguard public funds, ensure accurate reporting, and prevent any potential misuse or fraud.
5. **Performance Reporting:** Regular performance reports are provided to the City Council and relevant stakeholders to ensure transparency and accountability in the management of the City's investment portfolio.
6. **Ethics and Conflict of Interest:** All investment activities are conducted in compliance with ethical standards and conflict of interest regulations to maintain integrity and public trust.

This statement confirms our commitment to adhering to the principles and guidelines established in the City's Investment Policy and reflects our ongoing efforts to manage the City's investments prudently and effectively.

DISCLOSURES

Optimized Investment Partners, LLC (OIP) is an investment advisor registered with the U.S. Securities and Exchange Commission. The information provided herein is based on sources believed to be reliable, but OIP cannot guarantee its accuracy, completeness, or suitability. The views expressed are those of OIP at the time of distribution and are subject to change. This material does not constitute an offer to buy or sell any securities.

Investment Risk Disclosures: Investments managed by OIP are not FDIC insured, (except for certificates of deposit) and there is no bank guarantee. Investments may lose value. Past performance is not indicative of future results. Economic factors, market conditions, and changes in investment strategies can materially alter performance outcomes. Fixed income investments are subject to interest, credit, and market risks. Interest rate risk, credit risk, and market risk may affect investment values, particularly in periods of rising interest rates.

Performance and Reporting: Performance results are presented gross of advisory fees and include the reinvestment of dividends. The deduction of advisory fees will lower performance results. Historical performance of investment indices, including those referenced in this report, does not reflect transaction and custodial charges or investment management fees.

Valuation and Pricing: Prices are provided by US Bank, an independent resource.

Legal and Advisory Note: This report is for informational purposes only and should not be considered as specific investment or legal advice. The content may become outdated or superseded without notice. Opinions and views expressed are based on current market conditions and are subject to change. This report does not constitute an offer or solicitation regarding any securities or investment strategy.

GLOSSARY OF TERMS

Accrued Interest: Interest earned but not yet received.

Active Deposits: Funds that are immediately required for disbursement.

Amortization: An accounting practice of gradually decreasing (increasing) an asset's book value by spreading its depreciation (accretion) over a period of time.

Asked Price: The price a broker dealer offers to sell securities.

Basis Point: One basis point is one hundredth of one percent (0.01%).

Bid Price: The price a broker/dealer offers to purchase securities.

Book Entry Securities: Securities that are recorded in a customer's account without physical certificates. Transactions are recorded electronically, reducing costs and risks of handling.

Book Value: The value at which a debt security is shown on the holder's balance sheet, calculated as acquisition cost less amortization of premium or accretion of discount.

Bond: A financial obligation where the issuer promises to pay the bondholder a specified stream of future cash flows, including periodic interest payments and a principal repayment.

Bond Swap: Selling one bond issue and buying another to achieve benefits like tax-deductible losses, increased yields, or improved portfolio quality.

Bullet Bond: A debt obligation that cannot be called or repaid before its scheduled maturity date.

Callable Bond: A debt obligation where the issuer has the option to call the bond or repay it early.

Certificate of Deposit: A deposit insured up to \$250,000 by the Federal Deposit Insurance Corporation (FDIC) at a set rate for a specified period of time.

Collateral: Securities, evidence of deposit, or pledges used to secure repayment of a loan, or securities pledged by a bank to secure public money deposits.

Constant Maturity Treasury (CMT): An average yield of a specific Treasury maturity sector for a given time frame, used as a market index for reference.

Credit Analysis: A review and appraisal of the economic and financial conditions or the ability to meet debt obligations.

Custody: A banking service that provides safekeeping for securities in a customer's investment portfolio and handles related transactions.

Delivery vs. Payment (DVP): The simultaneous exchange of money for securities.

Discount: The difference between the cost of a security and its value at maturity when quoted at a lower than face value.

Diversification: The practice of spreading investment funds among a variety of securities to reduce risk.

Duration: The weighted average maturity of a bond's cash flow stream, representing the time at which an investor has received half of the original investment in present value terms.

Fannie Mae: Trade name for the Federal National Mortgage Association (FNMA), a U.S. government-sponsored corporation.

Federal Deposit Insurance Corporation (FDIC): Insurance provided to customers of a subscribing bank, guaranteeing deposits up to a set limit (currently \$250,000) per account.

Federal Reserve System: The central bank of the U.S., consisting of a seven-member Board of Governors, 12 regional banks, and approximately 8,000 commercial banks.

Fed Wire: A wire transmission service established by the Federal Reserve Bank for transferring funds through debits and credits between participants.

Freddie Mac: Trade name for the Federal Home Loan Mortgage Corporation (FHLMC), a U.S. government-sponsored corporation.

Investment Agreements: Agreements with financial institutions to borrow public funds with terms concerning collateral, liquidity, and interest rates.

Interest Rate: The annual yield earned on an investment, expressed as a percentage.

Internal Controls: Procedures and practices designed to protect assets from loss, theft, fraud, or misuse and ensure accurate financial reporting.

Joint Powers Authority Pool: Shares of beneficial interest issued by a joint powers authority that invests in securities and obligations in compliance with California codes.

Liquidity: The ability to rapidly convert an investment into cash.

Market Value: The price at which a security is trading and could be bought or sold.

Maturity: The date upon which the principal or stated value of an investment becomes due and payable.

Nationally Recognized Statistical Rating Organizations (NRSRO): Agencies that assess the creditworthiness of an entity or specific security, typically referring to Standard and Poor's, Fitch Ratings, or Moody's.

Non-callable Bond: Also known as a Bullet Bond; a debt obligation where the bond issuer does not have the option to call the bond before its scheduled maturity date.

Par Value: The face value or principal amount of a bond or other security.

Perfected Delivery: Refers to an investment where the actual security or collateral is held by an independent third party representing the purchasing entity.

Portfolio: A collection of securities held by an investor.

Rate of Return: The yield obtainable on a security based on its purchase price or current market price, including amortized yield to maturity or current income return.

Repurchase Agreement (REPO): A transaction where the seller agrees to buy back securities from the buyer at an agreed-upon price after a stated period.

Reverse Repurchase Agreement (REVERSE REPO): A transaction where the buyer agrees to sell securities to the seller and buy them back at a future date.

Risk: The degree of uncertainty of return on an asset.

Safekeeping: The custody service provided for the individual securities in a customer's investment portfolio.

Settlement Date: The date on which a trade is cleared by delivery of securities against funds.

Time Deposit: An interest-paying deposit that requires the money to remain in the account for a specific length of time, such as a certificate of deposit.

Treasury Obligations: Debt obligations of the U.S. Government sold by the Treasury Department, including bills, notes, and bonds.

U.S. Government Agencies: Instruments issued by various U.S. government agencies, secured by the creditworthiness of the specific agency.

Yield: The rate of annual income return on an investment, expressed as a percentage.

Yield to Maturity: The rate of income return on an investment, considering any premium or discount, spread over the period from the date of purchase to maturity.

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AGENDA TRANSMITTAL

MEETING DATE: August 5, 2025

AGENDA ITEM: City Council/Successor Agency/Housing Authority Approval of the Minutes of the Meetings of the Suisun City Council, Suisun City Council Acting as Successor Agency, and Housing Authority held on July 15, 2025.

FISCAL IMPACT: None

STRATEGIC PLAN: Provide Good Governance.

BACKGROUND: Pursuant to Government Code 40801, the City Clerk shall keep an accurate record of the proceedings of the City Council meetings. City Council minutes are prepared in a manner consistent with the intent of the Government Code. Minutes provide a record of when and where the meeting took place, type of meeting, and report any action taken, including the vote of each member of the City Council.

STAFF REPORT: Minutes of the City Council, Suisun City Council Acting as Successor Agency and Housing Authority held on July 15, 2025, are submitted for your approval..

STAFF RECOMMENDATION: City Council/Successor Agency/Housing Authority Approval of the Minutes of the Meetings of the Suisun City Council, Suisun City Council Acting as Successor Agency, and Housing Authority held on July 15, 2025.

DOCUMENTS ATTACHED:

1. Minutes - July 15, 2025, Special and Regular Meetings of the City Council-Successor Agency-Housing Authority
-

PREPARED BY:

Anita Skinner, City Clerk

REVIEWED BY:

Bret Prebula, City Manager

APPROVED BY:

Bret Prebula, City Manager

ATTACHMENTS:

[Minutes - July 15, 2025 City Council Meeting](#)

.

CITY COUNCIL
Alma Hernandez, Mayor Jenalee
Dawson, Mayor Pro Tem Amit Pal,
Councilmember Parise Shepherd,
Councilmember Princess Washington,
Councilmember



CITY COUNCIL MEETING

MINUTES
REGULAR MEETING OF THE SUISUN CITY COUNCIL,
SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY,
AND SUISUN CITY HOUSING AUTHORITY
TUESDAY, JULY 15, 2025
5:00 PM

Suisun City Council Chambers - 701 Civic Center Boulevard - Suisun City, California

5:00 P.M. CLOSED SESSION MEETING
6:30 P.M. REGULA MEETING

MEETINGS ARE HELD IN-PERSON, PUBLIC PARTICIPATION IS ALSO AVAILABLE VIA ZOOM

ZOOM MEETING INFORMATION:
WEBSITE: *https://zoom.us/join*
MEETING ID: *843 4958 0505*
CALL IN PHONE NUMBER: *(707) 438-1720*

*REMOTE PUBLIC COMMENT IS AVAILABLE FOR THE CITY COUNCIL MEETING BY EMAILING
CLERK@SUISUN.COM (PRIOR TO 4 PM), VIA WEBSITE, OR ZOOM CALL IN PHONE NUMBER (707) 438-1720*

*(If attending the meeting via phone press *9 to raise your hand and *6 to unmute/mute for public comment.)*

(Next Ord. No. – 821)
(Next City Council Res. No. 2025 – 76)
Next Suisun City Council Acting as Successor Agency Res. No. SA2025 - 07)
(Next Housing Authority Res. No. HA2025 – 05)

5:00 P.M CLOSED SESSION

CALL TO ORDER 6:30pm

Mayor Hernandez called the meeting to order at 5:01pm.

ROLL CALL

PRESENT: Dawson, Hernandez, Shepherd, Washington

ABSENT: Pal (arrived at 6:03pm)

CONFLICT OF INTEREST NOTIFICATION None

(Any items on the closed session agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

PUBLIC COMMENT CLOSED SESSION None

(In accordance with Section 54956(a), public comments are limited to items on this closed session agenda, and to no more than 3 minutes unless allowable by the Mayor/Chair. Speaker cards are available on the table near the entry of the meeting room and should be given to the City Clerk. By law, no prolonged discussion or action may be taken on any item raised during the comment period.)

CLOSED SESSION

Pursuant to California Government Code Section 54950 the Suisun City Council will hold a Closed Session for the Purpose of:

1. **CONFERENCE WITH LABOR NEGOTIATOR**

A Closed Session will be held, Pursuant to Government Code Section 54957.6, to Conduct Labor Negotiations among:

Agency Negotiator: City Manager, Bret Prebula

Employee Organization:

SCEA (Suisun City Employees' Association); SCPOA

(Suisun City Police Officers Association); SCPFA (Suisun

City Professional Firefighters' Association);

SCMPEA (Suisun City Management and Professional Employees' Association); Unrepresented Employees;

Temporary/Part-Time Employees.

RECESS TO CLOSED SESSION (City Manager Conference Room, City Hall)

Council entered into closed session at 5:02pm and ended at 6:10pm.

CALL TO ORDER

Mayor Hernandez called the meeting to order at 6:30pm

ROLL CALL

PRESENT: Dawson, Hernandez, Pal, Shepherd, Washington

ABSENT: None

PLEDGE OF ALLEGIANCE

Led by Council Member Shepherd.

INVOCATION

Given by Clerk Skinner.

CLOSED SESSION REPORT None

Announcement of Actions Taken, if any in Closed Session.

APPROVAL OF REORDERING OF AGENDA

Council Member Pal moved to have Council comments before Public Comments. Verbal vote taken, all in favor

CONFLICT OF INTEREST NOTIFICATION

(Any items on the regular meeting agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

Council Member Washington has a conflict with Item #10.

Council Member Pal has a conflict with Items #10, #19 and #20.
Vice Mayor Dawson has a conflict with Item #20.

REPORTS (Informational items only.)

2. City Manager Update - (Prebula: bprebula@suisun.com).
 - Gave an update on Republic Services and its impact on the residents. Dumpsters located at 4479 Peterson Road will remain until strike concludes. Council Member Pal asked to push close time to 9pm and Vice Mayor Dawson asked if other cans could be used for trash. Mr. Prebula responded, yes.
3. City Attorney Report - (Enright). None

COUNCIL COMMENTS

Council Member Washington requested to end meeting in honor of Jane Day acknowledging all that she did for the city; SF Bay Restoration has an open grant for anyone interested; Camp DelOro with Salvation Army; screening of movie 8/30, world premiere, more info to come.

Council Member Pal thanked those that reached out regarding motor homes on Merganser, thanked Mr. Prebula who worked with the Post Office and Police to resolve the issue; spoke on Jane Day's achievements; asked to have the Entertainment Zone agendized for future discussion.

Vice Mayor Dawson spoke on Jane Day's service; Back to School shopping, need volunteers on 8/10.

Mayor Hernandez spoke on Jane and had the opportunity to serve alongside her, 3rd female to serve as council member; next Thurs at 6pm Regional Homeless meeting, 601 Texas St.

Fire Chief Brad Lopez gave a report on the 4th of July regarding calls for service; fires, enforcement of illegal fireworks is still a challenge; Mr. Prebula commented the program will be in effect next year.

PUBLIC COMMENT

(Request by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3. Comments are limited to no more than 3 minutes unless allowable by the Mayor/Chair. Speaker cards are available on the table near the entry of the meeting room and should be given to the City Clerk. By law, no prolonged discussion or action may be taken on any item raised during the public comment period, although informational answers to questions may be given and matters may be referred for placement on a future agenda.)

Bill Right spoke on the harbor, the Witch of the Wood rigging has been down for the last two years; nothing moves, doesn't really need to be staffed, very few recreational boats; comments on monies from California Forever; tighten up budget and start with harbor.

Barbara Kraig commented this was the worst year for the illegal firework; only way out of town was Cordelia Road; many neighbors called Police but not enough police/fire fighters to respond; encampment on Cordelia Road and behind train station.

Michelle Chavez thanked Chief Lopez for responding to her email regarding illegal fireworks; request the status of the cleaning of Humphrey canal; thanked council and staff for quick response on trailers; cleanup at Merganser/Sunset; and a pine needle raking party by Heritage Park on Saturday.

Steve Olry commented on Jane Day; comments regarding Republic Services; salute to Council Members Pal and Washington for a cleanup at Alan Witt Park; homeless vehicles were dumped overnight; called in an illegal firework and no one came.

Donna LeBlanc commented on illegal fireworks coming from the same properties each year; thanked Council Members Pal and Washington for their volunteerism on picking up trash; not saying Republic Services trucks have trash flying out of them on Hwy 12 but since the strike Hwy 12 has been fairly clean

James Berg condolences to Day's family; Republic Services comments, disappointing city was not able to put pressure on them or contact Vacaville Ecology to step in; comments on letter received for garbage rate increase in September, need competitive bids; commented on Council Member Washington's incident in Napa; fireworks comments and the need to add more staff, public safety needs to come first.

Gabriella commented on large number of motorcycles, revving engines and creating havoc, no Police showed up even though they were called; you are what you do not what you say you do; you are voting against what the majority is asking for; failing to do what is right for us.

ON LINE

Lilia Dardon commented on the homeless at the marina, suggested playing opera music and make the watering hit the benches so the homeless can't set up; also experienced illegal fireworks and hopefully with the drone next year it will curtail it.

PRESENTATIONS/APPOINTMENTS

(Presentations, Awards, Proclamations, Appointments).

4. Proclamation Proclaiming July 2025 as "Parks and Recreation Month" - (Hernandez: Ahernandez@suisun.com).

Mayor Hernandez read and presented by Council Member Washington to members of the Recreation staff Naylea Navarro and Rec Kids Giovanni Marino, Vincent Nicholson, David Hernandez, and Isabella Nicholson. Ms. Navarro and Mr. Marino spoke and thanked council.

5. Presentation on Solano Economic Development Corporation (Chris Rico).

Presented by President and CEO, Chris Rico, Moving Solano Forward III; revolving loan program; speaker series sponsored by Kaiser Permanente; business retention and expansion; BAYREN partnership;

Council questions and comments.

Steve Olry commented the city is economically dead, only place to shop is Walmart, can't catch our dollars, shipping building won't happen for 10 years.

Chris Rico responded to council questions and public comment.

6. Presentation of Fiscal Forecast - Future Outlook of the Suisun City - (Deol: Ideol@suisun.com).

Mr. Prebula introduced Andy Heath, with Financial Services, who presented the report.

Council Member Pal left dais at 8:16pm and returned at 8:20pm.

Council Member Pal left meeting at 8:21pm due to a family emergency.

Council Members asked clarifying questions.

PUBLIC COMMENTS

James Berg commended Mr. Heath for being straight forward with our future; what are we doing in the next few years to replenish the reserves.

Steve Olry commended Mr. Heath on the presentation; use and misuse the term “balance our budget”; city has a serious money problem.

Mr. Prebula and Mayor Hernandez responded to comments.

CONSENT CALENDAR

Consent calendar items requiring little or no discussion may be acted upon with one motion.

7. Council Adoption of Resolution No. 2025-76: Authorizing the City Manager to Execute an Addendum to the License Agreement with ZenCity Technologies, Inc. ("Zencity") to Provide a Community Engagement Platform and Online Community Surveys for a Three-Year Term - (Prebula: bprebula@suisun.com).
8. Council Adoption of Resolution No. 2025-77: Authorizing the City Manager to Execute an Agreement with NBS Government Finance Group for a Nexus Study and Development Impact Fee Update - (Bermudez: Jbermudez@suisun.com).
9. Council Adoption of Resolution No. 2025-78: Authorizing the City Manager to Execute a Professional Services Agreement on the City's Behalf with Sanbell for the Highway Safety Improvement Program (HSIP) Cycle 12 Rectangular Rapid Flashing Beacon and Fire Station Advance Warning System Upgrade Project - (Vue: Nvue@suisun.com).
10. Council Adoption of Resolution No. 2025-79: Accepting a Grant of Public Utility Easement from One Harbor Center, A California Limited Partnership, for a Portion of 1 Harbor Center (APN 0032-061-400) to Facilitate the Completion of the Dental Office Private Development at APN 0032-061-390 - (Vue: Nvue@suisun.com).
11. Council Adoption of Resolution 2025-80: Acknowledging Receipt of a Report Made by the Fire Marshal of the Suisun City Fire Department Regarding the State Mandated Inspections of Specific Occupancies Pursuant to Sections 13146.2 and 13146.3 of the California Health and Safety Code - (Colin: Jcolin@suisun.com, Renucci: Grenucci@suisun.com).
12. Council Adoption of Resolution No. 2025-81: Approving the Debt Service Rate for the North Bay Aqueduct Bond Issue for Fiscal Year 2025-26 - (Deol: ldeol@suisun.com).
13. Council Adoption of Resolution No. 2025-82: Authorizing the City Manager to Execute a Professional Services Agreement on the City's Behalf with Kosmont & Associates, Inc. to Implement Various Components of the Economic Development Strategy and Implementation Plan and Related Economic Development Activities - (Prebula: bprebula@suisun.com).
14. Council Adoption of Resolution No. 2025-83: Authorizing the City Manager to Execute a Client Services Engagement Letter with Beauchaine Consulting Group, LLC for Public Management Consulting Services - (Penland: Cpenland@suisun.com).
15. Council Adoption of Resolution No. 2025-84: Authorizing the City Manager on Behalf of the City to Execute a Quitclaim Deed for the Abandonment of Public Utility Easements within Real Property (Almond Gardens) on Assessor Parcel Numbers (A.P.N.) 0032-101-420 and 0032-102-160 - (Vue: Nvue@suisun.com).

Housing Authority

16. Housing Authority Adoption of Resolution No. HA 2025-07: Adoption of Environmental Assessment and Finding of No Significant Impact for the Almond Gardens Project, and Approval of Request for Release of Funds - (Goltiao: Jgoltiao@suisun.com).

17. Council/Agency Approval of June 2025 Accounts Payable and Payroll Warrants - (Deol: Ideol@suisun.com).

Joint City Council / Suisun City Council Acting as Successor Agency / Housing Authority

18. City Council/Successor Agency/Housing Authority Approval of the Minutes of the Meetings of the Suisun City Council, Suisun City Council Acting as Successor Agency, and Housing Authority held on June 17, June 24, July 1, and July 2 – (Skinner: clerk@suisun.com).

Council Member Washington has a conflict with Consent Calendar #10.

Vice Mayor Dawson has a conflict with Consent Calendar #16

PUBLIC COMMENTS

Donna LeBlanc asked clarifying questions on Items 8 & 9. Need to start putting in penalty clauses in contracts; can they use drawings for Cycle 10; Crane and Pintail must be priority.

Mayor Hernandez pulled items 8 & 9.

Motion by Vice Mayor Dawson to approve Consent Calendar Items 7, 11, 12, 13, 14, 15, 17, 18 and seconded by Council Member Shepherd. Motion passed by the following vote:

AYES: Dawson, Hernandez, Shepherd, Washington

NOES: None

ABSENT: Pal

Motion by Vice Mayor Dawson to approve Consent Calendar Item #10 and seconded by Council Member Shepherd. Motion passed by the following vote:

AYES: Dawson, Hernandez Shepherd

NOES: None

ABSENT: Pal, Washington (conflict of interest)

Motion by Council Member Shepherd to approve Consent Calendar Item 16 and seconded by Council Member Washington. Motion passed by the following vote:

AYES: Hernandez, Shepherd, Washington

NOES: None

ABSENT: Pal, Dawson (conflict of interest)

Items #8 & 9

Deputy City Manager Bermudez responded to questions on these two items.

Motion by Vice Mayor Dawson to approve Consent Calendar Items 8 & 9 and seconded by Council Member Shepherd. Motion passed by the following vote:

AYES: Dawson, Hernandez, Shepherd, Washington

NOES: None

ABSENT: Pal

City Attorney Enright commented on the question regarding penalty clause and stated it could be look at for future contracts.

PUBLIC HEARING

19. Council Adoption of Resolution No. 2025-___; Approving Planned Unit Development Application No. PLN-00003 and Site Plan/Architectural Review Application No. PLN-00004 for a Twenty-Unit Multi-Family Residential Project at 400 Main Street (Assessors Parcel Number (APN) 0032-091-220) - (Kearns: Jkearns@suisun.com).

John Kearns, Principal Planner presented the proposal and gave a background on the project.

Mr. Enright asked Council for ex parte on the project...Council had no contact or site visit.

Deputy City Manager Bermudez spoke on the parking study, requirements and parking permits.

Council asked clarifying questions.

Applicant responded to questions.

Mayor Hernandez opened the Public Hearing.

Steve Olry commented on ability to about keep tenants, sees this project as a complete failure.

Donna LeBlanc asked developer to acknowledge he does not own the property; purchase depending on council approval; Element 7 never purchased that property, are we going to see that happen again; if the developer does not provide proof of ownership in 120 days the deal is off; when staff did survey they did not know part of the parking area has a time limit; PW 25 condition to remove public dumpster, where will trash be placed after an event, the new dumpster is for the apartments only.

Rob Seaser, developer responded to comments.

ON-LINE

Barbara Kraig spoke on parking concerns, need to check parking availability in the evenings; please support the residents' concerns.

There being no further comments Mayor Hernandez closed the Public Hearing.

Mayor Hernandez left dais at 10:04 pm and returned at 10:08pm.

Mr. Bermudez answered questions;

Council asked additional questions.

After further Council discussion the item will be continued to second meeting in August.

Motion by Vice Mayor Dawson and seconded by Council Member Shepherd to continue item to second meeting in August. Motion passed by the following vote:

AYES: Dawson, Hernandez, Shepherd, Washington

NOES: None

ABSENT: Pal

Motion by Council Member Washington and seconded by Council Member Shepherd to continue past 10pm. Motion passed by the following vote:

AYES: Hernandez, Shepherd, Washington

NOES: None

ABSENT: Pal, Dawson (conflict of interest)

Vice Mayor Dawson – conflict of interest left meeting 10:39pm.

GENERAL BUSINESS

Housing Authority

20. Housing Authority Adoption of Resolution No. HA 2025-08, Approving the Fourth Amendment to the November 2, 2021, Disposition and Development Agreement with Harbor Park LLC for Disposition and Development of Assessor Parcel Number's (APNs) 0032-101-420 and 0032-102-160 (Almond Gardens), as Amended, in the City of Suisun City - (Kearns: Jkearns@suisun.com).

Public Comment

Ruben Galvan, Local #180, spoke about those who build these buildings receive fair wages, developer has a history of not paying fair wages.

Motion by Council Member Shepherd to approve Item #20 and seconded by Council Member Washington. Motion passed by the following vote:

AYES: Hernandez, Shepherd, Washington

NOES: None

ABSENT: Pal, Dawson (conflict of interest)

REPORTS: (Informational items only)

21. Non-Discussion Items.

ADJOURNMENT

There being no further business the meeting was adjourned in honor of former Council Member Jane Day at 10:44pm.

Anita Skinner, City Clerk

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AGENDA TRANSMITTAL

MEETING DATE: August 5, 2025

AGENDA ITEM: Discussion and Direction – Sidewalk Maintenance Policy and Sidewalk Repair Program.

FISCAL IMPACT: Unknown at this time. The goal of a formal Sidewalk Maintenance Policy (Policy) and/or Sidewalk Repair Program (Program) is to define sidewalk maintenance responsibilities (Policy) and to offer cost effective repair options to homeowners (Program). How this Policy/Program could look is before Council tonight for Discussion and Direction.

STRATEGIC PLAN: Enhance the Environment. Provide Good Governance.

BACKGROUND:

City Council requested that the City Attorney and city staff coordinate and develop a Sidewalk Maintenance Policy (Policy) which could would then be ultimately implemented as an Ordinance to formally define responsibilities for sidewalk maintenance and repair in the city. Additionally, it was requested that staff work to develop a Sidewalk Repair Program (Program) to support the requirements of the new Policy and potential Ordinance. With the goal of the proposed Program to provide homeowners with a cost-effective option for adhering to the new Ordinance requirements. This item was brought before Council at the November 7, 2023, meeting and it was determined at that the item should be tabled for future Discussion and Direction.

The basis for the previously proposed Ordinance is California Streets and Highway Code Section 5600 et seq. which states that owners of lots or portions of lots fronting on any portion of a public street, when that street or place is improved or, if and when the area between the property line of the adjacent property and the street line is maintained as a park or parking strip, shall maintain the sidewalk in such condition that it will not endanger persons or property or interfere with the public convenience in the use of those works or areas.

A proposed Sidewalk Maintenance Policy was developed with the objectives to promote public health, safety, and general welfare. The Policy that was proposed in November 2023 would officially assigns responsibility for maintaining sidewalks in such a condition that will not endanger persons or property and provide safe and clear paths of travel for all individuals to the adjacent or fronting a property on the property owner. The Policy defines the process, when applicable, for notifying homeowners of the need and responsibility to complete sidewalk repairs in front of the property.

STAFF REPORT: Staff provided Council with a draft Sidewalk Policy in November 2023. After listening and discussing the presented item, Council ultimately requested that the item be brought back as a Discussion and Direction item at future date. Staff before City Council tonight to receive direction on how to proceed with implementing a Sidewalk Policy that will include: 1) Sidewalk Maintenance Policy, and 2) a Sidewalk Maintenance Program.

The Sidewalk Maintenance Policy (SMP) clarifies and defines the city's policy for how sidewalk

maintenance issues will be addressed. Highlights of the proposed Policy include:

- When any portion of a sidewalk area is not in good repair and condition, and the Public Works Director has knowledge of the unsatisfactory condition, the Director will notify the responsible property owner through a Notice to Owner. The Notice will be provided via a letter mailed to the owner's last known address.
- The Notice will specify what work is required to be completed to bring the sidewalk to a safe and acceptable condition, outlines how the report work is to be completed, and specifies what materials should be used in such repair. The Notice will also specify that if the owner fails to repair the damaged sidewalk area within 90 days of receipt of the Notice, the Director may schedule the repair to be made at the owner's expense. NOTE: If the Sidewalk Repair Program is approved, then the Notice will also provide information regarding the City's Sidewalk Repair Program, of which the owner can avail themselves.
- Within 30 days after delivery of the Notice to the homeowner, the owner can choose to either (i) commence the repairs described in the notice using a licensed contractor of owner's choosing, (ii) have the City's Public Works Division perform the work and reimburse the City for such costs; or (iii) if the owner is eligible to choose to take advantage themselves of the city's Sidewalk Repair Program. To utilize this option, a property owner must notify the City of their election to do so within 30 days of receipt of the Notice.
- If it is determined that a city tree's roots or branches are interfering with the safety of a sidewalk section, the property owner must notify the Director. Property owners should not prune, maintain, remove, or in any way alter any city tree. Property owners will not be responsible for the repair of sidewalk areas that are damaged by city trees.

The proposed Sidewalk Repair Program (SRP) would provide the impacted homeowner with the opportunity to take advantage of employing the city to coordinate the required repair work with work to be paid for by the property owner. The city would perform a bidding process to identify a contractor who is able to provide the lowest unit cost per square foot for the removal and replacement based on the cost of replacing/repairing one sidewalk section/panel. Participating owners would have 30 days from the receipt of the SRP Invoice for the completed work to reimburse the city for the work performed.

Owners that choose not to submit payment for an invoice would then have the amount placed as a lien on their property tax bill.

STAFF RECOMMENDATION: Discuss the proposed new Sidewalk Maintenance Policy and the proposed Sidewalk Repair Program and provide direction to staff on whether or not to implement either the Policy and/or the Program and how implementation shall occur.

DOCUMENTS ATTACHED:

1. Power Point Presentation.

PREPARED BY:

Amanda Dum, Management Analyst II

REVIEWED BY:

Nouae Vue, Public Works Director

APPROVED BY:

Bret Prebula, City Manager

ATTACHMENTS:

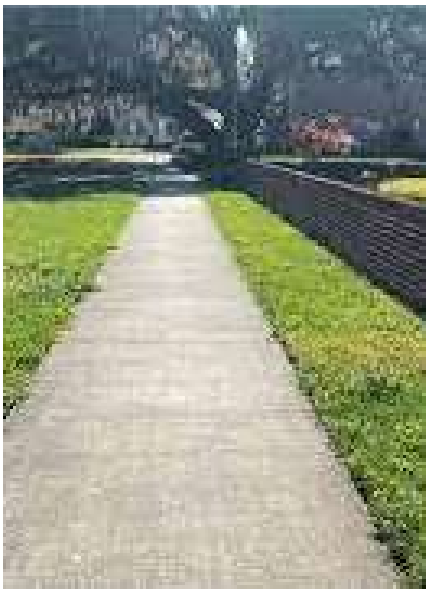
[PowerPoint Presentation Sidewalk Policy](#)

Discussion & Direction

Sidewalk Maintenance Policy and Sidewalk Repair Program

Nouae Vue, Public Works Director/City Engineer

1



Current Policy

Based on California Streets & Highway Code Section 5600

Per Section 5600, property owners are responsible for maintenance of the sidewalk adjacent to their property that it will not endanger persons or property and will provide safe and clear paths of travel for all individuals.

2

2

Sidewalk Maintenance Policy

- Reinforces California Streets and Highway Code Section 5600
- Establishes formal process to repair damaged sidewalks and for notifying the responsible party
- Assigns responsibility of maintaining sidewalks to the adjacent property and requires that the sidewalks be maintained in such a condition that it will not endanger persons or property and will provide safe and clear paths of travel for all individuals

3



3

Sidewalk Maintenance Policy

- The City becomes aware of sidewalk defects through routine inspections or citizen complaints
- The property owner is notified via a Notice regarding the necessity to make repairs to the damaged sidewalk and is given the option of using the City's Sidewalk Repair Program
- If a property owner chooses to participate in the Sidewalk Repair Program, the City calculates the cost of the repairs and the property owner pays the City directly
- The City schedules the repair work with the contractor and manages the project to completion

4



4

Proposed Notification Process

Notice to Owner

- Notice shall be mailed to the property owner adjacent to a sidewalk section that is not in good repair and safe condition
- Will specify work that is required to be done to bring up to a good and safe condition
- Repairs shall commence within 30 days after delivery of the Notice
- Repairs shall be completed within 90 days of receipt of the Notice
- City staff will inspect final product to ensure quality of repair

5



5

Sidewalk Repair Program

Benefits of a Sidewalk Repair Program:

- Cost for obtaining an Encroachment Permit is waived
- City on-call concrete contract shall honor the unit price approved by the City
- Unit price minimizes mobilization cost and there is an economy of scale



\$100/LF

6

6

Encroachment Permit Required

- Prior to any sidewalk area repairs being performed, the property owner shall obtain an Encroachment Permit from Public Works and pay all Permit fees including the Inspection Fee
- Bonds and insurance certificate may be required from the contractor prior to work commencement



7

7

Failure to Repair

- City may have cause to repair the damaged sidewalk section if property owner fails to make repairs in a timely manner
- Property owner shall bear the costs associated with the sidewalk repair and shall reimburse the City within 30 days of the receipt of the Notice of Payment
- Owner may appeal the Notice and the demand for reimbursement to the City Council
- In the event a property owner fails to reimburse the City, the City shall obtain a lien upon the owner's property, or the cost may be placed as an assessment upon the owner's county tax bill to be collected for the benefit of the City

8

8

Appeals Process for Cost Reimbursement

- Request for an appeal a notice and demand for reimbursement must be in writing and filed with the City Clerk's Office within **AD1** days of the date of the Notice
- City sets the appeal for hearing before the City Council no later than 45 days from the date of the appeal
- City Council shall make its findings, based on:
 - If cost is reasonable, or consistent with the policy, the City Council shall deny the appeal
 - If cost is unreasonable, or inconsistent with this chapter, the City Council may reduce or waive the assessed cost



9

Sidewalk Policy Discussion & Direction

Questions?

10

10

Slide 9

AD1 This is not super clear. Probably a good section for Payam to update 😊

Amanda Dum, 2023-11-03T16:12:24.730