

**NOTICE:**

**THE SWEETWATER COUNTY BOARD OF COUNTY COMMISSIONERS WILL MEET ON TUESDAY, JUNE 17, 2025 AT 9:00 A.M. - TENTATIVE AND SUBJECT TO CHANGE**

**The meeting will be held at the 80 West Flaming Gorge Way  
Meeting Room #115  
Green River, Wyoming 82935.**

**For the convenience of the public, the Board of County Commissioners' meeting will be held in person and using video conferencing.**

**Those presenting may appear in person or via Zoom using the meeting invite received by email.**

**As always, the public is invited to watch the proceedings on the County YouTube channel <https://www.youtube.com/c/SweetwaterCountyGovernment> where the meeting will be broadcast.**

**The public will be able to comment immediately following the public hearing presentation and also during the public comment section of the agenda.**

**If you are in need of accommodations beyond the above identified process, please call in advance to discuss other options. If you have any questions about how to participate in a public Board of County Commissioners meeting, please contact Sally Shoemaker at 307-872-3897 or via email at [shoemakers@sweetwatercountywy.gov](mailto:shoemakers@sweetwatercountywy.gov)**

**PRELIMINARY:**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL / QUORUM PRESENT**

**APPROVAL OF THE AGENDA**

**A. PUBLIC HEARING - BUDGET AMENDMENTS**

1. [Resolution 25-06-CL-02 - Budget Amendment to increase the County Treasurer's Office operating budget due to unanticipated expenditures](#)  
Rebecca Romero, Accounting Specialist

**B. PUBLIC HEARING - PLANNING AND ZONING**

1. [25-06-ZO-01 Conditional Use Permit Renewal for operation of an impound, towing, salvage, storage and disposal facility for motor vehicles requested by Joseph Flaim DBA Sunlite Services](#)  
Kassidee Brown, Planner

2. [Notice of Intent for Language Amendments to the 2015 Sweetwater County Zoning Resolution Section 4 - Administration and Enforcement, Section 5 - District Regulations, Section 17 Wind Energy Conversion Systems, Section 19 - Supplemental Regulations, and Section 21 - Definitions](#)  
Eric Bingham, Land Use Director

**9:40- COUNTY RESIDENT COMMENTS/CONCERNS**

All members of the public who wish to speak at the meeting will be given 3 minutes of time to address the Commission.

**C. 9:50- CONSENT AGENDA**

All matters listed on the consent agenda are taken in one motion and one vote. Items pulled from the consent agenda will be discussed and voted on separately.

1. [Approval of the June 3, 2025 Minutes](#)  
BOCC
2. [Approval of County Vouchers/Warrants Expenditure Approval Listing \(EAL\) and Commissioner](#)  
Accounting
3. [Approval of Bonds](#)  
BOCC
4. [Approval of Monthly Reports](#)  
BOCC
5. [Approval of Abates/Rebates](#)  
Marianne Stacey County Assessor
6. [Approval of Hospital Maintenance Expenditures](#)  
Tami Love- CFO

**COMMISSIONER COMMENTS**

[9:55- Commissioner Jones](#)

Taylor Jones

[10:00- Chairman West](#)

Keaton West

[10:05- Commissioner Slaughter](#)

Robb Slaughter

[10:10- Commissioner Thoman](#)

Mary Thoman

[10:15- Commissioner Richards](#)

Island Richards

#### **D. ACTION/PRESENTATION ITEMS**

1. 10:20- Break  
BOCC
2. 10:30- Approval of the Community Services Block Grant Agreement  
Krisena Marchal, Grants Manager
3. 10:35- County Opioid Settlement Funds Discussion  
Krisena Marchal, Grants Manager
4. 10:50- Approval of the Contracting Agreement with Corona Insights  
Krisena Marchal, Grants Manager
5. 10:55- Approval of Invoice #SWPG 25-1 to the Wyoming Department of Health for Responsible Gambling Behavior Funding from the Wyoming Gaming Commission  
Krisena Marchal, Grants Manager
6. 11:00- Resolution 2025-06-CC-01 - Resolution Authorizing a Three Percent (3%) Cost of Living Adjustment (COLA) to Eligible County Employees  
Cindy Lane, Sweetwater County Clerk
7. 11:05- Request Approval of Resolution 2025-06-CC-02- A Resolution Setting the Salary for Part-Time Deputy County Coroners and Request Approval of Employment Contract for Deputy County Coroner  
Garry McLean
8. 11:10- Request Approval of Resolution 2025-06-CC-03- a Joint Resolution to update Interstate Signage for Wilkins Peak Mountain Bike Trails  
Mark Cowan, Sweetwater Mountain Biking Association Representative
9. 11:20- Request Approval of Contract with the Wyoming Supreme Court for Treatment Court Support, and Request Approval of Employment Contract for Treatment Court Coordinator  
Garry McLean, HR Director
10. 11:30- Award of the CR101 Big Sandy Culvert Lining Project  
Gene Legerski, PE Director of Public Works
11. 11:40- Memorial Hospital of Sweetwater County Annual Report to the Board of County Commissioners  
Irene Richardson- Chief Executive Officer
12. 12:10- Lunch  
BOCC
13. 1:15- Airport Board Appointment  
BOCC

14. 1:20- Community Fine Arts Center Board Appointment  
BOCC
15. 1:25- Fiber Optics Telecommunication Cooperative Joint Powers Board Appointment  
BOCC
16. 1:30- Health Board Appointment  
BOCC
17. 1:35- Library Board Appointment  
BOCC
18. 1:40- Memorial Hospital Board of Trustees Appointment  
BOCC
19. 1:45- Museum Board Appointment  
BOCC
20. 1:50- Planning & Zoning Commission Appointment  
BOCC
21. 1:55- Predatory Animal Board Appointment  
BOCC
22. 2:00- Solid Waste Disposal District-Eden Valley Board Appointment  
BOCC
23. 2:05- Solid Waste Disposal District #2- Wamsutter Board Appointment  
BOCC
24. 2:10- Southwest Counseling Board Appointment  
BOCC
25. 2:15- Star Transit Board Appointment  
BOCC

**2:20- EXECUTIVE SESSION**

**1. Real Estate**

**2. Legal**

**3. Personnel**

**ADJOURN**

**3:00- BUDGET WORKSHOP**

[FY26 Budget Workshop](#)

Rebecca Romero, Accounting Specialist



Per Wyo. Stat. §18-3-516(f) County information can be accessed on the County's website at [www.sweetwatercountywy.gov](http://www.sweetwatercountywy.gov)  
**The draft packet will be available on the county website on Friday afternoon (prior to the meeting).**



## MEETING REQUEST FORM

<b>Meeting Date Requested:</b> June 17, 2025	<b>Contact Phone and E-mail:</b> 307-872-3762, romeror@sweetwatercountywy.gov
<b>Presenters Name, Title and Name of Organization:</b> Rebecca Romero, Accounting Specialist	<b>Exact Wording for Agenda:</b> Resolution 25-06-CL-02 - Budget Amendment to increase the County Treasurer's Office operating budget due to unanticipated expenditures
<b>Preference of Placement on Agenda &amp; Amount of Time Requested for Presentation:</b> Any, Five Minutes	<b>Will there be handouts? (If yes, include with meeting request form)</b> No
<b>Will handouts require SIGNATURES?</b> No <b>SHOULD THE ITEM BE MARKED CONFIDENTIAL?</b> No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
<b>Additional Information:</b> The budget amendment is needed due to the increase in postage that was not anticipated when the original budget was approved. This will decrease the general fund reserves.	
<b>Attachments:</b> <a href="#">25-06-CL-02 (Treasurer).docx</a>	

### INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the "Meeting Request Form" by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: [shoemakers@sweetwatercountywy.gov](mailto:shoemakers@sweetwatercountywy.gov)  
*\*\*If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.\*\**
- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and emailed to: [shoemakers@sweetwatercountywy.gov](mailto:shoemakers@sweetwatercountywy.gov)

- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.
- In order to determine placement on the agenda, please review the county website [sweetwatercountywy.gov](http://sweetwatercountywy.gov) on Thursday afternoon by clicking “Commissioner's Agenda”.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.

The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way

Meeting Room #115

Green River, Wyoming

[25-06-CL-02 \(Treasurer\).docx](#)

R E S O L U T I O N 25-06-CL-02  
SWEETWATER COUNTY  
BUDGET AMENDMENT

DUE to unanticipated operating expenditure within the County Treasurer's office budget totaling \$7,000.00

WHEREAS, it has been determined that the budget appropriations need to be transferred within the 2024-2025 County Budget,

WHEREAS, the Notice of Public Hearing has been published in accordance with the regulations and rules governing the budget process and there being no protests filed or expressed to the Board of County Commissioners regarding this amendment to the Sweetwater County Budget at the hearing,

BE IT THEREFORE RESOLVED: that the 2024-2025 fiscal year budget for Sweetwater County be amended to reflect the following budget changes:

Expenditure Increase General Fund:

County Treasurer's Operating Increase: \$7,000.00

General County Reserves Decrease:

General Reserve (\$7,000.00)

Dated at Green River, Wyoming this 17th day of June 2025.

THE BOARD OF COUNTY COMMISSIONERS  
OF SWEETWATER COUNTY, WYOMING

\_\_\_\_\_  
Keaton D. West, Chairman

\_\_\_\_\_  
Island Richards, Member

\_\_\_\_\_  
Taylor C. Jones, Member

ATTEST:

\_\_\_\_\_  
Robert D. Slaughter, Member

\_\_\_\_\_  
Cynthia L. Lane, County Clerk

\_\_\_\_\_  
Mary E. Thoman, Member

NOTICE 25-06-CL-02  
OF PUBLIC HEARING  
SWEETWATER COUNTY  
BUDGET AMENDMENT

Notice is hereby given of a Public Hearing to amend the County Treasurer's budget within the General Fund of the Sweetwater County 2024-2025 budget in the amount of \$7,000.00 due to additional funding needed for operating expenditures.

Said hearing will be held at the Sweetwater County Commissioners' meeting room in the County Courthouse in Green River, Wyoming on the 17th day of June 2025 at 9:00 AM. At this time, all interested individuals may appear and express their opinion regarding the budget amendment.

To express your opinion via email, send your comments ahead of time to [publiccomments@sweetwatercountwy.gov](mailto:publiccomments@sweetwatercountwy.gov).

To express your opinion via mail, send your comments ahead of time to Public Comments, C/O Sweetwater County Clerk, 80 W. Flaming Gorge Way Suite 150, Green River, WY 82935.

Dated at Green River, Wyoming this 9th day of June 2025.

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Board of County Commissioners  
Sweetwater County, Wyoming

Attest:

(s) Keaton D. West, Chairman

(s) Cynthia L. Lane, County Clerk

Please Advertise as a Legal Advertisement on June 12, 2025



## MEETING REQUEST FORM

<b>Meeting Date Requested:</b> June 17, 2025	<b>Contact Phone and E-mail:</b> Connie Van Matre vanmatrec@sweetwatercountywy.gov
<b>Presenters Name, Title and Name of Organization:</b> Kassidee Brown, Planner	<b>Exact Wording for Agenda:</b> 25-06-ZO-01 Conditional Use Permit Renewal for operation of an impound, towing, salvage, storage and disposal facility for motor vehicles requested by Joseph Flaim DBA Sunlite Services
<b>Preference of Placement on Agenda &amp; Amount of Time Requested for Presentation:</b> 10 minutes	<b>Will there be handouts? (If yes, include with meeting request form)</b> Yes
<b>Will handouts require SIGNATURES?</b> Yes <b>SHOULD THE ITEM BE MARKED CONFIDENTIAL?</b> No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
<b>Additional Information:</b>	
<b>Attachments:</b> <a href="#">Flaim CUP Renewal-2025 Impound Salvage &amp; Storage Yard Resolution.docx</a> <a href="#">June 17, 2025 BCC Staff Report PH. 1.pdf</a>	

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Meeting Room #115

Green River, Wyoming

[Flaim CUP Renewal-2025 Impound Salvage & Storage Yard Resolution.docx](#)

[June 17, 2025 BCC Staff Report PH. 1.pdf](#)

**RESOLUTION 25-06-ZO-01 FOR APPROVAL OF  
A CONDITIONAL USE PERMIT FOR  
AN IMPOUND, SALVAGE AND STORAGE YARD  
OPERATED BY JOSEPH FLAIM (DBA-SUNLITE SERVICES)**

**WHEREAS**, Joseph Flaim, operating as DBA- Sunlite Services, is requesting a Conditional Use Permit for an Impound, Salvage and Storage Yard in accordance with Conditional Use Permit regulations found in Section 7 of the 2015 Zoning Resolution.

**WHEREAS**, this Conditional Use Permit will be approved for and operated on a 1-acre parcel of land owned by Joseph Flaim, which has a property address of 18 Wilkins Peak Drive, Rock Springs, Wyoming and is described as:

*Lot 12 of the Foothills Subdivision, Sweetwater County, Wyoming*

**WHEREAS**, the Sweetwater County Board of County Commissioners held a public hearing in regards to this matter on June 17, 2025 and has given due consideration to the recommendation of the Planning and Zoning Commission and to all the evidence and testimony presented at the hearing;

**NOW THEREFORE BE IT RESOLVED** that the Sweetwater County Board of County Commissioners **APPROVES** the Conditional Use Permit for an Impound, Salvage and Storage Yard in accordance with the Permit #2025-009 and the 2015 Zoning Resolution and with the following conditions:

1. The Conditional Use Permit is personal to Joseph Flaim for 18 Wilkins Peak Drive.
2. The Conditional Use Permit is in effect as long as the business remains in compliance with County regulations and holds a valid Wyoming Vehicle Storage and Disposal Facility License.
3. Existing screening must be maintained.
4. Vehicles cannot be stacked higher than 6'.
5. Vehicles, trailers etc. must be stored within the screened fence area.

Dated this 17<sup>th</sup> day of June, 2025.

Sweetwater County  
Board of County Commissioners

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Keaton D. West, Chairman

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Island Richards, Member

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Taylor C. Jones, Member

Attest:

\_\_\_\_\_  
Cynthia L. Lane, County Clerk

\_\_\_\_\_  
Robert D. Slaughter, Member

\_\_\_\_\_  
Mary E. Thoman, Member

**Property Owner:** Joseph G. Flaim

**Applicant:** Joseph G. Flaim DBA Sunlite Services

**Legal Description:** Foothills Lot 12

**Address:** 18 Wilkins Peak Drive, Rock Springs, WY

**Current Zoning:** I-2 (Heavy Industrial), located within the GMA & GMA Highway Overlay Area

**Infrastructure:** Westside Water & Sewer District  
City of Rock Springs Water  
Fire District #1  
Rocky Mountain Power  
Dominion Energy  
Wilkins Peak Drive- CR 1168



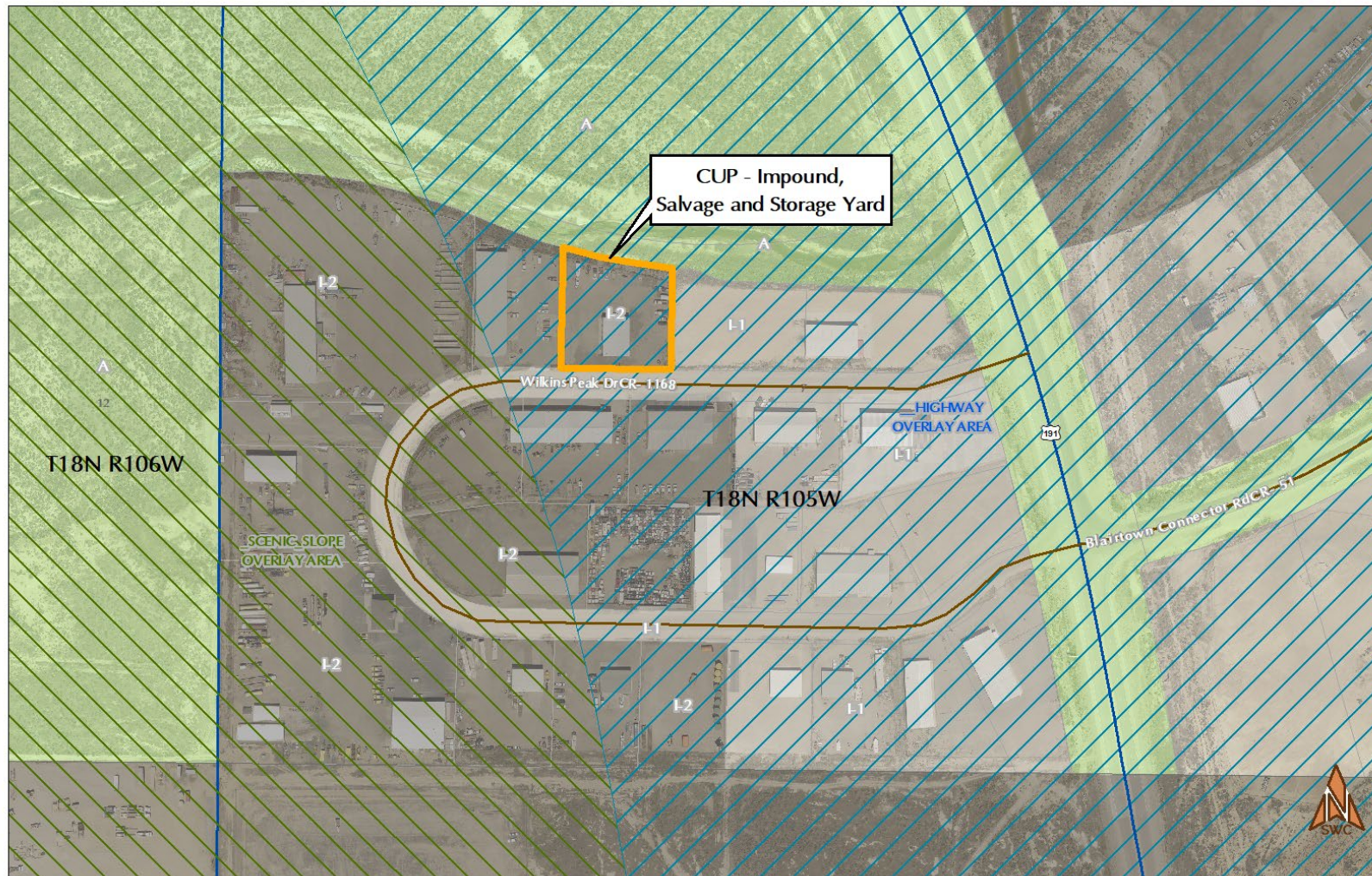
JOSEPH G. FLAIM- SUNLITE SERVICES CONDITIONAL USE-  
IMPOUND, SALVAGE, & STORAGE YARD

The purpose of this hearing is to renew the Conditional Use Permit that Mr. Flaim obtained in June of 2023 for an impound, salvage, and storage yard located at 18 Wilkins Peak Drive. Mr. Flaim also owns and operates an impound, salvage, and storage yard located nearby at 35 Wilkins Peak Drive.



## APPLICATION SUMMARY





# ZONING MAP





# SITE MAP





View to the North



Public Notice  
4/22/2025



View to the East



View to the South



View to the West



# SITE PHOTOS



1. Consistent with the Comprehensive Plan.
2. Shall not adversely affect adjacent properties.
3. Compatible with existing or allowable uses of adjacent properties.
4. Has adequate public facilities.
5. Adequate provisions for maintenance of the use & associated structures.
6. Minimum adverse effects on the natural environment.
7. Will not create undue traffic congestion.
8. Will not adversely affect public health, safety or welfare.
9. Conforms to the Zoning Resolution.



# CUP REVIEW CRITERIA

- A. Cannot be established within 600 feet of a church, school or residential zoning district or within one mile of a recreational facility.  
This property is well away from a church, school, residential zoned district and recreational facility. Located within an industrial subdivision.
- B. Hazardous Waste Inventory identifying possible storage or discharge of hazardous wastes.  
Applicant will be responsible for maintenance and proper disposal methods in conformity with DEQ regulations.
- C. Screening, made of uniform material and built to a uniform height, shall be required for properties abutting a less intense zoning district or within a special overlay district within the GMA.
- D. Required screening fences shall be permanent and constructed to a minimum of six feet above finished grade. The Board may approve alternative screening plans and methods.  
The parcel is surrounded by Agricultural (A) zone to the North, Light Industrial (I-1) to the East and Heavy Industrial (I-2) to the West and South. This property is also located within the GMA Highway Overlay Area. As such, in 2023 when Mr. Flaim was issued a CUP for this facility, a condition of the permit was that 100% screening was required along the South and East boundaries of the property (including gates).



## SPECIAL REQUIREMENTS

## Screening Requirements Continued:

Mr. Flaim has attempted to comply with this condition, however 100% screening on the gates led to gate damage. Mr. Flaim has put 50% screening on his gates, as well as on the East side of the property. He would like to propose that 50% screening on the areas specified be permitted due to his concerns regarding the gates and his concerns over safety.

E. No stacking of vehicles is allowed over six feet in height unless approved by the Board.  
Vehicles will not be stacked over the height of 6'.

F. The business must be licensed with the State of Wyoming.  
Mr. Flaim has provided staff with a copy of his Vehicle Storage and Disposal License.

G. The Conditional Use for an Impound, Salvage and Storage Yard for Vehicles shall be termed to two years at which time a new application may be submitted. Subsequent conditional use permits may be termed for a period established by the Board.  
If the Board approves, the applicant has requested that this CUP be in effect for an indefinite period of time.



# SPECIAL REQUIREMENTS

No comments received



# AGENCY/PUBLIC COMMENTS

## Land Use Staff Comments:

Staff recommends approval of Recommendation 25-06-ZO-01 - Conditional Use Permit for an Impound, Salvage and Storage Yard Operated By Joseph G. Flaim (Sunlite Services) with the following conditions:

1. The Conditional Use Permit is personal to Joseph G. Flaim for 18 Wilkins Peak Drive.
2. The Conditional Use Permit is in effect indefinitely, as long as the business remains in compliance with County regulations and holds a valid Wyoming Vehicle Storage and Disposal Facility License.
3. Vehicles cannot be stacked higher than 6'.
4. Existing screening must be maintained.
5. Vehicles, trailers, etc. must be stored within the screened fence area.

At the, June 11, 2025 Planning and Zoning Commission Meeting, the P&Z Commission voted 4-0 to recommend approval of Resolution 25-06-ZO-01 for a CUP for operation of a Towing, Salvage and Storage Yard with staff conditions, as requested by the applicant.



# STAFF RECOMMENDATIONS

**RECOMMENDATION 25-06-ZO-01 FOR APPROVAL OF  
A CONDITIONAL USE PERMIT FOR  
AN IMPOUND, SALVAGE AND STORAGE YARD  
OPERATED BY JOSEPH FLAIM (DBA-SUNLITE SERVICES)**

**WHEREAS**, Joseph Flaim, operating as DBA Sunlite Services, is requesting a Conditional Use Permit for an Impound, Salvage and Storage Yard in accordance with Conditional Use Permit regulations found in Section 7 of the 2015 Zoning Resolution.

**WHEREAS**, this Conditional Use Permit will be approved for and operated on a 1- acre parcel of land owned by Joseph Flaim, which has a property address of 18 Wilkins Peak Drive, Rock Springs, Wyoming and is described as:

*Lot 12 of the Foothills Subdivision, Sweetwater County, Wyoming*

**WHEREAS**, the Sweetwater County Planning and Zoning Commission held a public hearing in accordance with the procedural requirements of the 2015 Zoning Resolution on June 11, 2025 to consider the applicant's request; and,

**WHEREAS**, after due consideration and discussion, the Planning and Zoning Commission voted 4-0 to recommend approval; and,

**NOW THEREFORE**, the Sweetwater County Planning and Zoning Commission recommends **APPROVAL** of the Conditional Use Permit for an Impound, Salvage and Storage Yard in accordance with the Permit #2025-009 and the 2015 Zoning Resolution and with the following conditions:

1. The Conditional Use Permit is personal to Joseph Flaim for 18 Wilkins Peak Drive.
2. The Conditional Use Permit is in effect as long as the business remains in compliance with County regulations and holds a valid Wyoming Vehicle Storage and Disposal Facility License.
3. Existing screening must be maintained.
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5. Vehicles, trailers etc. must be stored within the screened fence area.

Dated this 11<sup>th</sup> day of June, 2025.

Attest:

Sweetwater County  
Planning and Zoning Commission

\_\_\_\_\_  
Cynthia L. Lane, County Clerk

\_\_\_\_\_  
C. Robert Gerrard, Chairman



## MEETING REQUEST FORM

<b>Meeting Date Requested:</b> June 17, 2025	<b>Contact Phone and E-mail:</b> Connie Van Matre vanmatrec@sweetwatercountywy.gov
<b>Presenters Name, Title and Name of Organization:</b> Eric Bingham, Land Use Director	<b>Exact Wording for Agenda:</b> Notice of Intent for Language Amendments to the 2015 Sweetwater County Zoning Resolution Section 4 - Administration and Enforcement, Section 5 - District Regulations, Section 17 Wind Energy Conversion Systems, Section 19 - Supplemental Regulations, and Section 21 - Definitions
<b>Preference of Placement on Agenda &amp; Amount of Time Requested for Presentation:</b> 20 minutes	<b>Will there be handouts? (If yes, include with meeting request form)</b> Yes
<b>Will handouts require SIGNATURES?</b> Yes <b>SHOULD THE ITEM BE MARKED CONFIDENTIAL?</b> No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
<b>Additional Information:</b>	
<b>Attachments:</b> <a href="#">June 17, 2025 BCC Staff Report PH. 2.pdf</a> <a href="#">2015 SWC Zoning Resolution NOI.docx</a>	

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Green River, Wyoming

[June 17, 2025 BCC Staff Report PH. 2.pdf](#)

[2015 SWC Zoning Resolution NOI.docx](#)

**Language Amendment:** 2015 Zoning Resolution Section 4. – Administration and Enforcement  
2015 Zoning Resolution Section 5. – District Regulations  
2015 Zoning Resolution Section 17. – Wind Energy Conversion Systems  
2015 Zoning Resolution Section 19. – Supplemental Regulations  
2015 Zoning Resolution Section 21. – Definitions

**Applicants:** Sweetwater County Land Use

**Application Summary:** The Sweetwater County Land Use Department is proposing language amendments to the 2015 Zoning Resolution for the purpose of clarifying definitions.

Text in red strike out is being proposed to be removed from the Sweetwater County Subdivision Regulations.

Text in blue is being proposed to be added to the Subdivision Regulations.



## ZONING RESOLUTION LANGUAGE AMENDMENT SECTION 4, 5, 17, 19, & 21

## Review Criteria for Language Amendments:

1. The Language Amendment is consistent and compatible with the current resolution and the Comprehensive Plan.

The purpose of this language amendment is to clarify definitions and to establish telecommunication and campground facility regulations. This Amendment is consistent and compatible with the 2015 SWC Zoning Resolution and Comprehensive Plan.

2. The Language Amendment shall not adversely affect adjacent properties, communities or the health, safety and welfare of the residents of Sweetwater County.

These amendments will not have an adverse effect on the residents of Sweetwater County.

At the, June 11, 2025 Planning and Zoning Commission Meeting, the P&Z Commission voted 4-0 to recommend approval of NOI for the Language Amendment with all changes made during the PZ Meeting included.



## ZONING RESOLUTION LANGUAGE AMENDMENT SECTIONS 4, 5, 17, 19, & 21

- e. Private roads will not be maintained by the County. Private landowners are responsible for maintenance.
- f. Outside of the Growth Management Area boundary, private roads less than one-quarter mile in length and which provide access to two or fewer dwelling units may be constructed of a 14-foot all-weather driving surface with pullouts at 150-foot intervals and built to IFC standards but does not require certification of construction.

(8) Private Road Identification

Private Roads that provide access to four or more dwelling units shall be named and posted. Street names shall be subject to approval of the Department and the landowners shall be responsible for the installation and maintenance of street signs. Street signs shall be placed at all intersections.

c. Exemptions from Access Standards

Exemptions from access standards are allowed for the following uses:

- a. Unmanned communication facilities
- b. Forest management and logging
- c. Agricultural buildings
- d. Utility and service installations
- e. Mining
- f. Mineral exploration and drilling
- g. Compressor Stations
- h. MET towers
- i. Fiber optic booster stations

j. Unmanned or remotely located evaporation ponds

j-k. Wireless Communication facilities

6. Grading and Drainage

The following regulations shall apply to all grading, excavation, earthwork, construction, fills and embankments, etc. as part of the development of a lot or parcel. Grading and other earthwork that is not part of an approved zoning permit for construction will require an approved Grading Permit meeting the requirements of this

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	Shipping and Receiving Store including Rental Mailboxes								P	P	P	P	P		
	Sporting Goods Store								P	P	P	P	P		
	Toy Store									P	P				
	USES	A	RR	R-1	R-2	R-2/SF	R-3	MH	CRS	B	C	I-1	I-2	MD-1	MD-2
	Contractors and Construction Trade														
	Construction Yards - Off-Site	T							T	T	T	T	T		
	Contractor Services	C									C	P	P		
	Contractor Yard										C	P	P		
	Heavy Equipment Sales, Service & Repair											C	P		
	Pipe yards	C										C	P		
	Educational Services														
	Child Care Center	C	C	C	C	C	C	C	P	P	P				
	Family Child Care Center	C	C	C	C	C	C	C	P	P	P				
	Schools, Heavy Equipment Training	C									C	P	P		
	Schools, Public or Private – Elementary or Secondary	C	C	C	C	C	C	C	P	P	P				
	Schools, Trade and Vocational	P									P	P	P		
	Entertainment and Recreation														
	Bowling Alley								P	P	P				
	Carnival, Fair, Market or Festival	T							T	T	T	T			
	<a href="#">Commercial Campground Facilities</a>	<a href="#">P/C within GMA</a>							<a href="#">P</a>		<a href="#">C</a>				
	Community Center, Public or Private - Not for Profit or Gain	C	C	C	C	C	C		P	P	P				
	Dancing or Theatrical Studio								P	P	P	P			
	Drive-In Theater	C							P		P				
	Fairgrounds	C							P		P	P			
	Fraternal Organization									P	P				
	Golf Course, Miniature	P							P	P	P				
	Golf Course, Public or Private or Driving Range	P							P						
	Recreational Facilities NOT involving Firearms, Motor Vehicles or Animals	C	C	C	C	C	C		P	P	P				
	Rifle, Pistol, Skeet or Trap Range	C							C	C	C	C	C		
	Roller Skating or Ice-Skating Rinks								P		P				
	Theater								P	P	P				
	Track, Course or Speedway - Animal, Vehicle or Athlete	C							C		C	C	C		
	Funerary Services														
	Cemetery	P/C GMA	C		C	C									
	Crematorium	P/C GMA								C	C	C	C		
	Mortuary	P/C GMA	C		C	C				P	P	P			
	Hazardous, Flammable and Combustible Materials														
	Above Ground Storage of Fuels Over Allowed Quantities	C							C	C	C	C	C	C	C
	Explosives Storage											C	C	C	
	Filling Station - Gasoline, Diesel, LP and CNG								P	P	P	P	P		
	Fireworks								C	C	C	C	C		

	USES	A	RR	R-1	R-2	R-2/SF	R-3	MH	CRS	B	C	I-1	I-2	MD1	MD-2
	Professional/Personal Services														
	Appliance Sales, Service and Repair									P	P				
	Attorney's Office									P	P				
	Beauty Shop, Barber Shop, Salon									P	P				
	Exterminator Service									P	P	P	P		
	Mini-Warehousing and/or Self Storage Facility								C		P	P	P		
	Real Estate Brokerage Office									P	P				
	Travel Agency									P	P				
	Public Services														
	<del>Communication Booster, Repeater, Tower or Facility</del> Wireless Communication Facilities < 35 feet with existing non-residential uses	P/C GMA P	CP	CP	CP	CP	CP	CP	CP	CP	CP	P/C GMA AP	P/C GMA AP	P	
	Wireless Communication Facilities < 35 feet with existing residential uses	P	C	C	C	C	P	C				▲			
	Wireless Communication Facilities 36 to 50 feet with existing non-residential uses	P	P	P	P	P	P	P	P	P	P	P	P	P	
	Wireless Communication Facilities 51 to 100 feet with existing non-residential uses (*Max 80 Feet in residential Zone Districts)	P/C GMA	C*	C*	C*	C*		C*	C	C	C	C	P	P	
	Wireless Communication Facilities 101 feet to 199 feet	P/C GMA										▲	P	P	
	Wireless Communication Facilities ≥ 200 feet	P/C GMA										▲	P	P	
	Correctional Facility	C											C		
	Fire Station	P	P	P	P	P	P	P	P	P	P	P	P		
	Library	P	P	P	P	P	P			P	P				
	Museum	P	P	P	P	P	P			P	P				
	Police Station	P	P	P	P	P	P	P	P	P	P	P	P		
	Post Office	P	P	P	P	P	P	P	P	P	P	P	P		
	Power Plant (Coal, Oil, Natural Gas, Nuclear, Hydroelectric & Geothermal)	C												C	C
	Fire Department Fire Protection Training Facility	C	C		C	C		C	C	C	C	P	P		
	Public Utility Transmission Lines, Pipelines, Towers, Substations & Ancillary Facilities	P/C GMA												P	
	Public Utility Offices, Maintenance Shops, Transportation Lines, Service Lines & Ancillary Facilities	P	P	P	P	P	P	P	P	P	P	P	P		
	Radio and/or Television Station, Offices and Transmitting Towers	P							P	P	P	P	P		
	Sanitary Landfill	C											C	C	
	Sewage Treatment Facility	C										C	C		
	Solar Energy Facility	C												C	C
	Wind Energy Conversion Systems - Commercial (See Section 17)	C												C	C
	Religious Services														
	Auxiliary buildings used for business, social or extension activities	P	P	P	P	P	P	P	P	P	P	P	P		
	Church, Synagogue, Mosque, Temple or any building where congregations gather for prayer	P	P	P	P	P	P	P	P	P	P	P	P		

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An anemometer accurate to  $\pm 10\%$  at 2m/s to full-scale accuracy. The anemometer shall be located one and one-half to two meters above the ground and orientated to record maximum wind velocity. The maximum wind velocity, wind direction, temperature and humidity shall be recorded in one minute increments at a site within five meters of the measuring microphone.

Sound tests shall meet all requirements in ANSI S12.18 Method #2, Precision, to the extent possible, while still permitting testing of the conditions that lead to complaints. The meteorological requirements in ANSI S12.18 may not be applicable for some complaint tests. For sound measurements in response to a complaint, the compliance sound measurements should be made under conditions that replicate the conditions that caused the complaint without exceeding instrument and windscreen limits and tolerances.

The report shall provide sufficient detail to permit complete peer review and include the information required in ANSI S12.18 "Procedures for Outdoor Measurement of Sound Pressure Levels" Section 9 Reporting. The report shall identify any deviations from the requirements of this regulation, explain the basis for those deviations, and explain how those deviations impact the results of the tests.

#### 4. Commercial WECS Setbacks and Standards

Commercial Wind Generation Device	Minimum Setbacks	Additional, Waivers & Similar
Primary Structure	Five and one-half times the Wind Generation Device Height or one-half mile, whichever distance is greater.	If the person owning the primary structure waives, in writing, the setback requirement of five and one-half times the height of the Wind Generation Device, the minimum setback shall be one and one-half times the Wind Generation Device Height.
Third Party Transmission and Distribution Lines	One and one-half times the Wind Generation Device Height.	
<del>Communication Towers</del> Wireless Communication Facilities	One and one-half times the Wind Generation Device Height.	
WECS Facility Boundary Line	One and one-half times the Wind Generation Device Height or a minimum distance of 1,600 feet, whichever distance is greater.	
County Residential Zone District and any City and Town	One and one-quarter Miles	
Any Platted Subdivision	One and one-quarter Miles	

## Section 19. Supplemental Use Regulations

### A. Purpose:

The purpose of this section is to:

1. Provide supplemental regulations for individual permitted uses to protect surrounding property values and uses; and,
2. Protect public health, safety, and general welfare; and
3. Implement the comprehensive plan.
4. Establish additional standards for particular uses.

**B.** The regulations of this section shall supplement requirements of the base applicable and overlay zoning district regulations and the other applicable standards of this resolution. These standards are in addition to and do not replace, the other standards for development set forth in other sections of the Sweetwater County Zoning Resolution. To the extent that there is a conflict between a standard in another section of the SWC Zoning Resolution and a standard in this section, the standard in this section governs unless otherwise indicated.

### C. Campground Facilities

#### 1. Commercial Campgrounds without water, sewer, and electrical:

- a. ~~Minimum parcel Lot sSize: 5 acres.~~
- b. ~~Commercial Campgrounds without water, sewer, and electrical shall not be allowed within the Growth Management Area.~~
- c. ~~Campsite Size: Minimum of 300 400 square feet for tent sites; 1,800 2,000-square feet for Recreational Vehicle (RV) sites, including parking.~~
- d. ~~Amenities: Each site may include a fire pit or grill and a picnic table.~~
- e. ~~Commercial Campground facilities shall submit and maintain a Fire Safety Plan and Emergency Response Plan to be approved by a local fire code official. Such plan may be required to address issues including but not limited to: details of construction for any fire pits, requirements for construction of additional facilities to aid fire responders in case of a fire event, Defensible Space between fuels and structures, ingress/egress points, and methods for maintaining them, and/or information to be disseminated to the applicant's clientele or employees in regard to fire safety. Additional items to be addressed in the Fire Safety Plan and Emergency Response Plan may be required by the fire code official. The Campground shall post the nearest Federal Public agency and County fire danger level and fire bans. Parking: Tent campsites shall provide a minimum of 1 parking space. RV campsites shall provide a minimum of 2 parking spaces.~~
- f. ~~Setback: Commercial Campground campsites shall be a minimum of 50 feet from all adjacent properties zoned residential.~~
- g. ~~Screening: Screening: Where adjacent to residential zones, a solid fence, vegetative buffer, or other approved screening method at least 6 feet in height shall be installed and maintained to reduce visual, light, and noise impacts.~~
- h. ~~Trash and Waste Management: Campgrounds shall provide covered trash receptables. Receptacles must be placed within 500 feet of any dependent site.~~
- i. ~~Interior Roads: Interior roads shall comply with the most recently adopted International Fire Code standards.~~
- j. ~~Sanitary Facilities~~
  1. ~~Sanitary facilities containing toilets must be provided and~~

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- located no more than 300 feet from dependent campsites
  - 2. ~~All potable service buildings~~ sanitary facilities shall comply with requirements set by the Wyoming Department of Environmental Quality and/or Sweetwater County Environmental Health.
- 2. Commercial Campgrounds with water, sewer, and electrical:
  - a. Commercial campground facilities with water, sewer, and electrical shall meet all requirements listed in Section C.1(a-i), with the following additional requirements:
  - b. Density requirements:
    - 1. Minimum parcel size: 2 acres
    - 2. All independent campsites shall be connected to water, sewer, and electrical utilities. A sanitary station may be provided in lieu of sewer connections to each independent campsite.
    - 3. All potable water and sewage disposal systems shall comply with requirements set by the Wyoming Department of Environmental Quality and/or Sweetwater County Environmental Health.
    - 4. Campsite Size: Minimum of ~~250~~300 square feet for tent sites; 1,350 square feet for RV sites, including parking and utility hookups,

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#### D. Wireless Communication Facilities

##### 1. Applicability

- a. Except as provided in the following subsection b2, Wireless Communication Regulations will apply to the installation, construction, or modification of the following facilities:
  - 1. Existing and proposed antenna support structures.
  - 2. Replacement antenna supporting structures.
  - 3. Broadcast antenna supporting structures.
  - 4. Collocated and combined antennas on existing antenna supporting structures.
  - 5. Distribution Antenna Systems (DAS)
  - 6. Roof mounted antenna supporting structures.
  - ~~7. Surface mounted antenna supporting structures.~~
  - ~~8. Surface mounted antennas~~
  - 7. Stealth wireless communications facilities
- b. The following items are exempt from the provisions of this section:
  - 1. The installation of antenna and equipment on an existing antenna support structure provided the installation does not result in an increase in the overall height of the structure.
  - 2. Amateur radio operators using antennas for personal, non-commercial use, including but not limited to television and ham radio antennas.
  - 3. Regular maintenance of any existing wireless communications facility that does not include the placement of a new wireless communications facility.
- c. Any wireless communications facility that is not visible from the exterior of the building or structure in which it is mounted.
- d. Distribution Antennae System (DAS) in accordance with the following:
  - 1. Does not require installation of a new tower, utility support structure or building; and,
  - 2. Does not extend more than three (3) feet horizontally or six (6) feet

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vertically from the building or utility support structure on which it is mounted; and,

3. Complies with all other Federal, state, and local laws (i.e. FCC, FAA, etc.)

2. Development Review and Permitted Uses:

a. Except as provided in the following subsections ii and iii below, no wireless communications facility is permitted except in accordance with the development review process indicated below in **Table 1**, the applicable zoning district and the height of the proposed facility. Regardless of the development review process required, the applicant shall comply with all applicable submissions, and the procedural and substantive provisions of the Sweetwater County Zoning Resolution.

b. All collocations, roof, and distributed antenna systems are allowed in all zone districts and are subject to zoning permit approval as set forth in Section D.3 Development Review Process of the Wireless Communication Regulations unless exempt by these regulations.

Table 1  
Wireless Communication Facilities

<u>Zoning Districts</u>	<u>Height of Proposed Facility</u>				
	<u>up to 35 feet</u>	<u>36 to 50 feet</u>	<u>51 to 100 feet</u>	<u>101 to 199 feet</u>	<u>200 feet or more</u>
<u>RR, R-1, R-2, R-3, MH and R-2/SF with existing permitted non-residential uses (e.g. community centers, churches, etc.)</u>	<u>Zoning Permit</u>	<u>Zoning Permit</u>	<u>Conditional Use Permit (max 80 feet)</u>	<u>Prohibited</u>	<u>Prohibited</u>
<u>RR, RR-3, RR-5, R-1, R-2, MH, and R-2/SF with existing residential uses</u>	<u>Conditional Use Permit</u>	<u>Conditional Use Permit</u>	<u>Prohibited</u>	<u>Prohibited</u>	<u>Prohibited</u>
<u>R-3 (Multi-Family Residential)</u>	<u>Zoning Permit</u>	<u>Conditional Use Permit</u>	<u>Prohibited</u>	<u>Prohibited</u>	<u>Prohibited</u>
<u>C (Commercial)</u> <u>B (Business)</u> <u>CRS (Commercial/Recreational Services)</u> <u>I-1 (Light Industrial)</u>	<u>Zoning Permit</u>	<u>Zoning Permit</u>	<u>Conditional Use Permit</u>	<u>Prohibited</u>	<u>Prohibited</u>
<u>A (Agriculture)</u> <u>MD-1 (Mineral Development)</u> <u>I-2 (Heavy Industrial)</u>	<u>Zoning Permit</u>	<u>Zoning Permit</u>	<u>Zoning Permit</u>	<u>Zoning Permit</u>	<u>Zoning Permit</u>
<u>A (Agriculture) within Growth Management Area (GMA)</u>	<u>Zoning Permit</u>	<u>Zoning Permit</u>	<u>Conditional Use Permit</u>	<u>Conditional Use Permit</u>	<u>Conditional Use Permit</u>

3. Development Review Process

a. Zoning Permit Approval.

Where administrative review is required by zoning permit, a complete application will be

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reviewed for compliance with this section by the Department who will render a final decision of approval, denial, or approval with conditions.

b. Conditional Use Permit

Where a Conditional Use Permit is required, the application will be reviewed as provided in Section 7 of this resolution and these Wireless Communication Regulations

4. Final Decision

Any decision by Land Use Department Staff or Board of County Commissioners to deny an application for a proposed wireless communications facility must be in writing and supported by findings of fact and conclusions of law contained in a written record.

5. Submission Requirements

a. In addition to the submissions required in Section 4.B.5 of the Sweetwater County Zoning Resolution for a Zoning Permit, the requirements indicated in Table 2 must be provided with an application for any wireless communications facility. The application must be signed by the property owner, the applicant, and a provider who will be placing antennas on the proposed wireless communications facility.

b. The Department may modify the submission requirements where it is determined that certain information is not required or useful in determining compliance with the provisions of the Sweetwater County Zoning Resolution.

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Table 2

<u>Antenna Supporting</u>	<u>Collocations</u>	<u>Non-exempt DAS</u>	<u>Roof Mounted</u>	<u>Stealth Wireless</u>	<u>Required Submissions</u>
<u>✓</u>	<u>✓</u>	<u>✓</u>	<u>✓</u>	<u>✓</u>	<u>A complete application on a form provided by the department.</u>
<u>✓</u>	<u>✓</u>	<u>✓</u>	<u>✓</u>	<u>✓</u>	<u>A signed statement from the facility's owner or owner's agent stating that the radio frequency emissions comply with Federal Communications Commission (FCC) standards for such emissions.</u>
<u>✓</u>		<u>✓</u>	<u>✓</u>	<u>✓</u>	<u>Elevation drawings to scale of the proposed facility.</u>
<u>✓</u>				<u>✓</u>	<u>One original of a survey of the lot completed by a Land Surveyor registered in the State of Wyoming that shows all existing uses, structures, setbacks, buildings within 300 feet of the proposed facility, and all improvements.</u>
<u>✓</u>			<u>✓</u>	<u>✓</u>	<u>An engineering analysis of the tower showing compliance with the most recent adopted edition of the International</u>

					Building Code and certified by a Wyoming Licensed Professional Engineer shall be submitted.
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## 6. Standards

The standards for the establishment of all proposed wireless communications facilities are indicated by type of facility in Section 19.D.7 Antenna Supporting Structures through Section 19.D.10 Stealth Wireless Communication Facilities of the Wireless Communication Facilities Regulations. Where overall height requirements set forth in Section 19.D conflict with those set forth in the applicable zoning district, Wireless Communication Facility Regulations govern.

## 7. Antenna Supporting Structures.

### a. Setbacks

1. Antenna Supporting Structures, equipment enclosures and ancillary appurtenances, shall maintain a minimum setback of one hundred and ten (110) percent of the height of the structure from all adjoining property lines (not lease lines) that are zoned residential, from recorded rights-of-way, occupied structures, public and private streets or from the existing setback requirement of the underlying zoning district, whichever is greater
2. The overall height of any antenna supporting structure shall be in accordance with the height requirements as provided in Table 1.

### b. Lighting

1. No lights, signals or other illumination will be permitted on any antenna supporting structure or ancillary appurtenances unless the applicant demonstrates that lighting is required by the Federal Aviation Administration (FAA) and the Federal Communications Commission (FCC).
2. Site lighting may be placed in association with an approved equipment enclosure but must be fully shielded to prevent light trespass and meet the requirements of the Sweetwater County Lighting Regulations, Federal Aviation (FAA) Administration and the Federal Communications Commission (FCC).

### c. Proliferation Minimized

1. Siting Priorities. In order to justify the construction of an antenna supporting structure, the applicant must demonstrate that higher-ranking alternatives in the following hierarchy do not constitute feasible alternatives:
  1. Collocated or combined antennas.
  2. Distribution Antenna System
  3. Roof-mounted antenna supporting facility.
  4. Stealth wireless communications facility.

- d. Fencing: A fence of at least 6 feet in height from finished grade must be installed in order to enclose the base of the antenna supporting structure and associated equipment enclosures. The fence shall be of chain link construction and for security purposes, barbwire may be allowed at the top of the fence.

### e. Visual Impacts Minimized

1. Antennas must be configured on antenna supporting structures in a manner that is consistent with the character of the surrounding

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community and that minimizes adverse visual impacts on adjacent properties.

8. Roof Mounted Antenna Supporting Structure

- a. Location and placement: Roof-mounted antennas may be placed only on commercial, industrial, and multifamily buildings.
- b. Height:
  - 1. The roof-mounted antenna, attachment device equipment enclosure, and/or any ancillary appurtenance may not extend above the roof line of the building upon which it is attached by more than 20 feet.
  - 2. Roof mounted wireless structures with an overall height of greater than 50 feet are considered antenna supporting structures subject to Section 19.D.7 standards of this section.

9. Distribution Antenna System

- a. Distribution Antenna Systems which comply with the height limit of the zoning district and do not require installation of a new antenna supporting structure are allowed in all zones.
- b. Distribution Antenna Systems that do not meet the above requirements, and which are located in a residential zoning district, shall be subject to Conditional Use Permit review.

10. Stealth Wireless Communication Facilities

- a. ~~Setback:~~ Setbacks: All Stealth Wireless Communication Facilities, ancillary appurtenances, and equipment enclosures, shall meet the minimum setback requirements for the zoning district in which they are proposed.
- b. Variance: The Board of County Commissioners may grant a variance from this setback and height requirement if the applicant can provide structural drawings and plans, signed by a licensed engineer in the State of Wyoming that certify that in the event the tower collapses, relief from the standard setback requirement would not pose a threat to health and safety of adjacent property owners. Setback requirements for stealth facilities may also be reduced by the Board if it is determined that such a variance is necessary to reduce the visual impact or enhance the compatibility of the proposed facility on adjacent properties and the surrounding communities.
- c. Height: The overall height of a proposed stealth facility must be limited to that which is consistent with the scale and aesthetic qualities of the proposed facility, and to that which blends and is consistent with the character of the surrounding community.
- d. Aesthetics: No stealth facility may have antennas or ancillary equipment that is readily identifiable from the public domain as wireless communications equipment. Stealth facilities must be designed so they are reasonably consistent with the surrounding built or natural environment. In order to determine compliance with these requirements, Sweetwater County will consider the following criteria:
  - 1. Overall height.
  - 2. The compatibility of the proposed facility with surrounding built and natural features.
  - 3. Scale.
  - 4. Color.
  - 5. The extent to which the proposed facility has been designed to reasonably replicate a non-wireless facility.
  - 6. The extent to which the proposed facility is not readily identifiable

as a wireless communications facility.

## 11. Discontinuance

- a. Notice of discontinuance: In the event that all legally approved uses of an antenna supporting structure or antenna have been discontinued for a period of 180 days, the Department may make a preliminary determination of discontinuance. In making such a determination, the Department may request documentation and/or affidavits from the property owner regarding the structure's usage, including evidence that use of the structure is imminent. Failure on the part of a property owner to provide updated contact information for the owner of the antenna supporting structure for four consecutive years will be presumptive evidence of discontinuance. At such time as the Department reasonably determines that an antenna supporting structure or antenna has been discontinued, the Department will provide the property owner with a written notice of discontinuance by certified mail.
- b. Declaration of discontinuance: Failure on the part of the property owner to respond to the notice of discontinuance within 90 days, or to adequately demonstrate that the structure is not discontinued, will be evidence of discontinuance. Based on the foregoing or on any other relevant evidence, the Department may make a final determination of discontinuance, whereupon a declaration of discontinuance will be issued to the property owner by certified mail.
- c. Removal of facility: Within 120 days of a declaration of discontinuance, the property owner must either:
  1. Reactivate the use of the structure as a wireless communications facility or transfer ownership of the structure to another owner who will make such use of the facility
  2. Dismantle and remove the facility
- d. Appeal: Any order or notice of discontinuance may appeal to the Board of County Commissioners pursuant to Section 4.G of the Sweetwater County Zoning Resolution.

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regularly shown for any form of consideration.

6. **Adult Novelty Store:** Any retail store specializing in the sale of paraphernalia, devices, or equipment distinguished or characterized by an emphasis on depicting or describing specified sexual conduct or used in connection with specified sexual conduct.
7. **Adult Theater:** A theater, concert hall, auditorium, or similar commercial establishment which, for any form of consideration, regularly feature person who appear in a state of nudity or live performances which are characterized by exposure of specified anatomical areas or by specified sexual activities.
8. **Agriculture:** Cultivation of the soils, the production of forage or crops, production of timber products or the rearing, feeding or management of livestock in domestic or captive environments consistent with the land's capability to produce.
9. **Agriculture, Commercial:** Contiguous or non-contiguous parcels of land presently being and employed for the primary purpose of providing gross revenue from agricultural or horticultural use or any combination thereof.
10. **Agriculture, Non-Commercial:** The accessory use of a portion of a lot or parcel for agricultural or horticultural use, including 4-H and vocation agricultural projects, for the primary use of the residents of the lot or parcel.
11. **Aircraft Landing Strip:** A private facility for accommodation and servicing of aircraft the use of which shall be limited to the owners of the lot on which the facility is located.
12. **Airport:** A public facility for accommodation and servicing of aircraft the use of which shall be for general public use.
13. **Alley:** A public right-of-way providing a secondary means of access to abutting lands.
14. **Alteration:** Any external rearrangement of the structural parts, enlargement, addition, increase in height, or relocating of a facility to which a Zoning Permit is required.
15. **Ambulance Station:** A facility for receiving requests for ambulance services and for the stationing of one or more ambulances until dispatched in response to calls for service.
16. Antenna supporting structure: A vertical projection, including a foundation, designed and primarily used to support one or more antennas or that constitutes an antenna itself. This does not include stealth wireless communications facilities, but does include roof-mounted antenna support structures that extend above the roof line by more than 20 feet, or that have an overall height of greater than 50 feet.
17. Antenna supporting structure, broadcast: An antenna supporting structure mounted on the roof of a building that extends above the roof line by 20 feet or less and that has an overall height of 50 feet or less.
- ~~15.~~ 18. Antenna supporting structure, roof mounted: An antenna supporting structure mounted on the roof of a building that extends above the roof line by 20 feet or less and that has an overall height of 50 feet or less.

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State of Wyoming definitions of child care facility.

- **Family Child Care Home (FCCH).** A licensed child care facility in which care is provided for no more than ten (10) persons in the primary residence of the provider. The maximum of 10 children allowed includes the care providers' own infant(s), toddler(s), and preschooler(s). This definition and relevant regulations shall remain compliant with current and future State of Wyoming definitions of family child care home.

~~48.~~51. **Church, Synagogue, Mosque, Temple or any building where congregations gather for prayer:** A building, together with its accessory buildings and use, where persons regularly assemble for religious purposes and related social events and which building, together with its accessory buildings and uses, is maintained and controlled by a religious body to sustain religious ceremonies and purposes.

~~49.~~52. **Clinic:** A facility providing medical, dental, psychiatric or surgical service exclusively on an out-patient basis, including emergency treatment, diagnostic services, training, administration and services to outpatients, employees or visitors.

53. **CNG:** Compressed Natural Gas

~~50.~~54. **Collocation:** The act of siting Wireless Telecommunication Facilities in the same location on the same Support Structure as other Telecommunications Facilities. Collocation also means locating Telecommunication Facilities on an existing support structure, to that extent that any exist in the County (for example: buildings, water tanks, towers, utility poles, etc.) without the need to construct a new support structure.

~~51.~~ **Co-location:** ~~The use of a wireless telecommunication support facilities by more than one wireless telecommunication provider.~~

~~52.~~55. **Combustible Liquid:** A liquid having a closed cup flash point at or above 100°F (38°C).

Combustible shall be subdivided as follows:

- a. Class II – Liquids having a closed cup flash point at or above 100°F (38°C) and below 140°F (60°C).
- b. Class IIIA – Liquids having a closed cup flash point at or above 140°F (60°C) and below 200°F (93°C).
- c. Class IIIB – Liquids having closed cup flash points at or above 200°F (93°C).

The category of combustible liquids does not include compressed gases or cryogenic fluids.

56. **Commencement of Construction of a WECS Facility:** Storage of construction equipment and vehicles on the project site, grading, road construction and initiation of construction of a WECS Facility.

~~53.~~57. **Commercial Campground Facility:** A parcel of land designed for nightly or short-term rental that includes both: 1) Dependent recreational campsites; and 2) Independent recreational campsites.

~~54.~~58. **Commercial WECS Facility:** A WECS Facility that produces more than 7.5 kilowatts.

~~55.~~59. **Commission:** Planning and Zoning Commission of Sweetwater County.

~~56.~~ **Communication Booster, Repeater Facility:** ~~An unmanned facility, site, or location that contains one or more antennas, telecommunication towers, alternative support structures, satellite dish antennas, dishes, or similar communication devices, and support equipment and buildings, which is used for transmitting, receiving, boosting, repeating or relaying telecommunication~~

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signals.

~~57. **Communication Booster, Repeater Tower:** A monopole, guy, or lattice structure used to support antennas for transmitting, receiving, repeating, or relaying telecommunication signals.~~

~~58-60.~~ **Community Center, Public or Private – Not for Profit or Gain:** A building or group of buildings for a community's educational and recreational activities.

~~80-82.~~ **Department:** The Sweetwater County Land Use Department.

~~83.~~ **Department Store:** A business conducted under a single owner's name wherein a variety of unrelated merchandise and services are housed, enclosed, and are exhibited and sold directly to the customer for whom the goods and services are furnished.

~~84-84.~~ **Dependent Recreational Site:** a designated area within a campground that is intended for temporary occupancy by tents, recreational vehicles (RV's) or other shelter types that do not have direct access to individual utility hookups, such as water, sewer or electricity. Occupants of dependent recreational sites rely on centralized service buildings or shared facilities for sanitation, water, and sewer.

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~~82-85.~~ **Developer:** A landowner, or his or her agent, who constructs or supervises the construction of any WECS or other project whereby a permit is required pursuant to this Code.

~~83-86.~~ **Director:** The Sweetwater County Land Use Director.

~~87.~~ **Discretionary Permit Application:** An application which requires a decision in a Public Hearing to approve, approve with specific conditions and/or limitations or disapprove a particular activity as distinguished from situations where the Department merely has to determine whether there has been conformity with applicable statutes or regulations. Discretionary Permit Applications are generally those that are more intensive in nature and may have neighborhood impacts and include, but are not limited to, amendments, conditional uses, variances and appeals.

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~~84.~~  
~~88.~~ **Distribution Antenna System (DAS) –** A small network of antennas that are connected to a common source that provides coverage in a building or small geographic area. Similar to small cells in terms of the antennas being installed on poles or other structure, instead of having the transmission equipment installed separately with every set of antennas, there is a "hub" where the equipment is installed collectively. The antenna locations are called nodes and are connected typically by fiber optic cable to the hub where they connect with the transmission equipment.

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~~85-89.~~ **Districts:** Any section or sections of Sweetwater County for which the regulations governing the use of lands and the use, density, bulk, height, and coverage of buildings and other structures are uniform.

~~86-90.~~ **Double Frontage Lot:** A lot or parcel which abuts a street or highway along both its Front and Rear Lines.

~~87-91.~~ **Drive-In Restaurant:** A retail establishment engaged in the sale of prepared food and drink, which is served to and/or consumed on the premises by the occupants of vehicles in their vehicles.

~~88-92.~~ **Drive-In Theater:** A type of movie theater that is located outdoors and typically contains a large screen, designated parking area, projection booth, and a concession stand.

~~89-93.~~ **Drug Store:** An establishment engaged in the retail sale of prescription drugs, nonprescription medicines, cosmetics, and related supplies.

structure or as an accessory to the principal structure. More commonly known as a Guest House.

~~94,98.~~ **Dwelling, multi-family:** a building containing three or more dwelling units, including units that are located over the other, on one lot or parcel.

~~95,99.~~ **Dwelling, single family attached:** Two dwelling units with a common wall between the units on separate lots or parcels. More commonly known as Townhomes.

~~96,100.~~ **Dwelling, single family detached:** a single detached structure having but one dwelling unit designed for or used exclusively for residence purposes by one family on one lot or parcel.

~~97,101.~~ **Dwelling, Temporary:** The use of a manufactured home or recreational vehicle as a temporary dwelling on the same lot as and during the construction of a permanent, site-built home or the remodeling of an existing home.

~~98,102.~~ **Dwelling, two-family attached:** two dwelling units with a common wall between the units on one lot or parcel. More commonly known as a Duplex.

~~99,103.~~ **Election Sign:** A sign advertising a candidate for political office, or a measure scheduled for an election.

~~100,104.~~ **Emission:** The sound energy that is emitted by a source (Wind Generation Device). It is transmitted to a receiver (dwelling or property line) where it is immitted (see Immission).

~~101,105.~~ **Endangered Species:** The classification provided by the U.S. Endangered Species Act to an animal or plant in danger of extinction within the foreseeable future throughout all of a significant portion of its range.

~~102,106.~~ **Establishment:** Any business regulated by the Sweetwater County Sexually Oriented Business Regulations.

~~103,107.~~ **Explosives Storage:** The storage of any chemical compound, mixture, or device, the primary or common purpose of which is to function by explosion. The term includes, but is not limited to, dynamite, black powder, pellet powder, initiating explosives, detonators, safety fuses, squibs, detonating cord, igniter cord and igniters (The term "explosive" includes any material determined to be within the scope of USC Title 18: Chapter 40 and also includes any material classified as an explosive by the hazardous materials regulations of DOTn 49 CFR Parts 100- 185.).

~~108.~~ **Exterminator Service:** A service in which a trained professional removes/exterminates pests from a location by chemical or other means.

~~104,109.~~ [FAA: The Federal Aviation Administration, or its duly designated and authorized successor agency.](#)

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111. **Farm Implement Sales, Service, and Repair:** Establishments selling, renting, or repairing agricultural machinery, equipment, and supplies for use in soil preparation and maintenance, the planting and harvesting of crops, and other operations and processes pertaining to farming and ranching.

106,112. **FCC: The Federal Communications Commission, or its duly designated and authorized successor agency.**

107,113. **Feed Lots and Sales:** The feeding of livestock, poultry, or small animals for commercial purposes usually in lots, pens, ponds, sheds, or buildings where food is supplied primarily by means other than grazing, foraging, or other natural means.

108,114. **Feed Store:** An establishment engaged in retail sale of supplies directly related to the day-to-day activities of agricultural production.

109,115. **Filling Station- Gasoline, Diesel, LP and CNG:** That portion of property where flammable or combustible liquids or gases used as fuel are stored and dispersed from fixed equipment into the fuel tanks of motor vehicles. Such an establishment may offer for sale at retail other convenience items as a clearly secondary activity.

110,116. **Filtered:** Any outdoor light fixture that has a glass, acrylic or translucent enclosure of the light source.

111,117. **Financial Assurance:** A security serving as collateral in the form of a surety bond, certificate of deposit, corporate guarantee, letter of credit, deposit account, insurance policy or other form acceptable to Sweetwater County to insure proper decommissioning, reclamation activities, and compliance with the Road Use and Maintenance Agreement for a WECS Facility.

112,118. **Fire Apparatus Access Road:** A road that meets International Fire Code standards and provides fire apparatus access from a fire station to a facility, building, or portion thereof. This is a general term inclusive of all other terms such as fire lane, public street, private street, parking lot and access roadway.

113,119. **Fire Protection Training Facility:** An establishment for training local fire safety personnel and accessory facilities including but not limited to: (1) dining and overnight accommodations; (2) classrooms, (3) Fire suppression simulations.

114,120. **Fire Station:** A building used for fire fighting equipment and firefighters.

115,121. **Fireworks:** Any composition or device for the purpose of producing a visible or an audible effect for entertainment purposes by combustion, deflagration or detonation that meets the definition of 1.4G fireworks or 1.3G fireworks of the International Fire Code.

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~~164.171.~~ Independent Recreational Site: A designated area within a campground or recreational facility that is intended for temporary occupancy by recreational vehicles (RVs), trailers, or similar self-contained units, and which provides individual utility hookups for water, sewer, and electricity. These sites are designed to allow occupants to be fully self-sufficient without reliance on shared service buildings for basic utilities.

~~165.172.~~ **Indoor Riding Arena:** An establishment contained within an enclosed structure where horses are boarded and cared for and where instruction in riding, jumping, cutting, training and showing is

229. **Original Grade:** Pre-development grade of the surface.

~~222,230.~~ **Overall Height:** The total vertical measurement of a wireless communications facility, starting from the base (ground level or structure on which it is mounted) to the highest point.

~~223~~231. **Owner:** The surface owner of land.

~~224~~232. **Owner of Record:** The person or entity shown in the records of the Sweetwater County Clerk to be the owner of a particular property. Owner of Record includes multiple owners of property. When there are multiple owners of record, a co-owner may sign as the owner of record.

~~225~~233. **Parcel:** A contiguous piece of property under common ownership.

~~226~~234. **Parking Area:** An all-weather surfaced area not in a street or alley devoted to the off-street parking of vehicles, including parking spaces, aisles, access drives and landscaped areas and providing vehicular access to a public street.

~~227~~235. **Parking Space:** An off-street space available for the parking of one motor vehicle.

~~228~~236. **Permitted Use:** A use enumerated for a Zoning District which is only allowed through an approved permit application.

~~237~~. **Person:** Includes an individual, group, firm, partnership, corporation, cooperative, association, or other legally established entity excluding the state, federal government and local government. Person also includes the parent company, partnership or holding entity for a person.

~~229~~238. **Personal Wireless Services (PWS) or Personal Communications Service (PCS):** Commercial mobile services (including cellular, personal communication services, specialized mobile radio, enhanced specialized mobile radio, and paging), unlicensed wireless services, and common carrier wireless exchange access services, as defined in the Telecommunications Act of 1996.

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~~230~~239. **Pet Store:** A retail sales establishment primarily involved in the sale of domestic animals, such as dogs, cats, fish, birds, and reptiles, excluding exotic animals and farm animals such as horses, goats, sheep, and poultry.

~~231~~240. **Pharmacy:** A place where prescription drugs are dispensed or compounded.

~~232~~241. **Photography- Studio and/or Processing:** A workspace specifically designed and built for the purpose of taking and processing photographs.

~~233~~242. **Photovoltaic Power System:** Electrical power generation through the utilization of photovoltaic cells that convert sunlight into electricity.

~~234~~243. **Pipe Yard:** The use of a parcel, or portion thereof, for the storage of various types of pipe for industrial use.

~~235~~244. **Plat:** A map or drawing on which the subdivider's plan of the subdivision is presented and which he submits for approval and eventual recording in final form.

~~236~~245. **Police Station:** Protection centers operated by a governmental agency, including

~~260-269.~~ **Roller Skating or Ice-Skating Rink:** An establishment that provides facilities for participant skating.

~~261.~~ **Rooming or Boarding House:** A dwelling containing not more than one living unit, where lodging with or without meals is provided for compensation to one or more persons, but not more than 30 persons at one time.

~~270.~~ **Sanitary Landfill:** A site for final disposal of solid waste on the land by a method employing compaction of the refuse and cover with earth or other inert material. Such site shall comply with the health laws, standards, rules, and regulations of the Wyoming Department of Environmental Quality.

~~262-271.~~ **Sanitary Station:** A Sanitary Waste Station is a facility within a travel-trailer or RV park, designed for the safe transfer and disposal of sewage and graywater from recreational vehicles not directly connected to sewer lines.

~~263-272.~~ **Sawmill:** A facility for the processing of timber from the property on which it is located, from adjoining property, or from other properties removed from the sawmill or its environs without regard to point of origination.

~~264-273.~~ **Schools, Heavy Equipment Training:** A training or vocational school that offers a structured education with heavy equipment as the focus.

~~265-274.~~ **Schools, Public or Private – Elementary or Secondary:** A public, private, or parochial school offering instruction at the elementary, junior, and/or senior high school levels in the branches of learning and study required to be taught in the public schools of the state.

~~266-275.~~ **Schools, Trade and Vocational:** A school established to provide for the teaching of industrial, clerical, managerial, or artistic skills. This definition applies to schools that are owned and operated privately for profit and that do not offer complete educational curriculum (e.g., beauty school, modeling school).

~~267-276.~~ **Screening:** A method of visually shielding or obscuring an abutting or nearby use or structure from another by fencing, walls, berms, or densely planted vegetation.

~~268-277.~~ **Seasonal Sales i.e. Christmas Trees, Firewood, Farmer's Markets, etc.:** A temporary facility used to conduct retail trade for a period of not exceeding 90 days in a calendar year.

~~278.~~ **Semi-Nude:** A state of dress in which clothing covers no more than the genitals, pubic region, or areola of the female breast, as well as any portion of the body covered by supporting straps or devices.

~~269-279.~~ **Service Buildings:** Shall include one or more permanent structures equipped with sanitation and utility facilities for campground guests, including but not limited to restrooms, showers, lavatories, laundry areas, potable water stations, and utility rooms. Service buildings shall comply with WDEQ requirements.

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272-282. **Sexually Oriented Business:** An inclusive term used to describe collectively: an adult arcade, adult bookstore, adult novelty store, video store, adult cabaret, adult motel, adult motion picture theater, adult theater, or nude modeling, and other similar businesses or places open to some or all members of the public at or in which there is an emphasis on the presentation, display, depiction or description of specified anatomical areas or specified sexual activities.

273-283. **Shadow Flicker:** The visible flicker effect when rotating blades of the WECS cast shadows on adjacent property causing a repeating pattern of light and shadow.

274-284. **Shelter, Animal:** A building or premises, the purpose of which is the temporary quartering, impoundment, housing, confinement and/or care of animals, usually abandoned or unclaimed.

275-285. **Shielded:** When the light emitted from the fixture is projected below a horizontal plane running through the lowest point of the fixture where light is emitted. The bulb is not visible with a shielded light fixture and no light is emitted from the sides of the fixture. Also considered a full cut-off fixture.

276-286. **Shipping Container:** A standardized, reusable, fully enclosed, box-like container used in the transportation of freight and capable of being mounted and moved on a rail car, truck trailer or loaded on a ship or airplane. The trailer portion of a tractor-trailer is not considered a shipping container.

287. **Shelter, Transit and/or School Bus:** A small, roofed structure, usually having three walls, located near a street and designed primarily for the protection and convenience of bus passengers.

277-288. **Short-Term Rental of an RV Campground Site:** The rental or occupancy of a designated recreational vehicle (RV) campsite within a licensed campground for a period not exceeding 30 consecutive days.

278-289. **Side Setback:** The distance between the side property line and the outermost wall of a structure.

279-290. **Sign:** Any object or device or part thereof situated outdoors or indoors which is used to advertise, identify, display, direct, or attract attention to any object, person, institution, organization, business product, service, event or location by any means including words, letters, figures, designs, symbols, fixtures, color, motion, illumination or projected images. Signs do not include the following:

- Flags of nations, states, cities, fraternal, religious and civic organizations, corporations.
- Merchandise, pictures or models of products or services incorporated with a window display.
- Time and temperature devices, not related to a product.
- National, state, religious, fraternal, professional and civic symbols or crests, or works of art which in no way identify a product or a device. If, for any reason, it cannot be readily determined whether or not the object is a sign, the Board shall make such determination.
- Nameplate sign – a sign which states the name and/or address of the occupant and does not exceed three square feet.

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~~292.303.~~ **Solar Energy System Facility:** Means a commercial facility with a rated power capacity of more

Accessory Uses include, but are not limited to, garages or shops for personal use, accessory dwelling units, swimming pools, sheds, carports, children's playhouse, playground equipment, doghouses, kennels for the housing of commonly accepted privately owned pets, personal indoor riding arena, gazebos, and garden and landscaping structures.

302.314. **Structure, Attached:** A structure having one or more party walls in common with another

~~312.326.~~ **Transmission Lines:** Utility owned electrical transmission lines.

~~313.327.~~ **Travel Agency:** An agency that makes the necessary arrangements for travelers, especially the booking of airline tickets and hotel rooms.

~~314.328.~~ **Travel Center - Truck Stop:** A site providing specialized facilities for retail fueling services primarily for trucks. With diesel sales exceeding fifty percent of total fuel sales, the site may include related facilities including, but not limited to, restaurants, overnight parking, convenience

maintenance buildings, primary structures, ancillary facilities, components and equipment, and Wind Generation Devices as specified in the application. The WECS Facility includes all WECS Facility Phases planned by the Developer.

~~325.339.~~ **WECS Facility Area:** That region of land whose boundary is legally defined and established by

**CERTIFIED RECOMMENDATION 25-06-PZ-02 FOR APPROVAL OF  
A LANGUAGE AMENDMENT TO THE 2015 SWEETWATER COUNTY  
ZONING RESOLUTION SECTIONS 4. ADMINISTRATION AND ENFORCEMENT, 5.  
DISTRICT REGULATIONS, 17. WIND ENERGY CONVERSION SYSTEMS, 19.  
SUPPLEMENTAL USE REGULATIONS, AND 21. DEFINITIONS**

**WHEREAS**, the Sweetwater County Land Use Department advertised that a public hearing before the Planning and Zoning Commission would be held on June 11, 2025 at 10:00 a.m. proposing a Language Amendment to Sections 4. Administration and Enforcement, 5. District Regulations, 17. Wind Energy Conversion Systems, 19. Supplemental Use Regulations, and 21. Definitions of the 2015 Sweetwater County Zoning Resolution, and;

**WHEREAS**, the Sweetwater County Planning and Zoning Commission held a public hearing on June 11, 2025 at which time public comments were requested and received and;

**WHEREAS**, the Sweetwater County Planning and Zoning Commission held voted 4-0 to recommend the attached language amendments entitled Certified Language Amendments to the 2015 Sweetwater County Zoning Resolution, Planning and Zoning Commission Certified Recommendation 25-06-PZ-03.

**NOW THEREFORE**, the Sweetwater County Planning and Zoning Commission certifies that the Language Amendments referenced above as attached be recommended for APPROVAL.

Dated this 11<sup>th</sup> Day of June 2025.

Attest:

Sweetwater County  
Planning and Zoning Commission

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Cynthia L. Lane, County Clerk

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C. Rob Gerrard, Chairman

**NOTICE OF INTENT  
LANGUAGE AMENDMENTS TO THE  
2015 SWEETWATER COUNTY  
ZONING RESOLUTION SECTION 4- ADMINISTRATION AND  
ENFORCEMENT, SECTION 5- DISTRICT REGULATIONS, SECTION 17-  
WIND ENERGY CONVERSION SYSTEMS, SECTION 19- SUPPLEMENTAL  
USE REGULATIONS, AND SECTION 21- DEFINITIONS**

1. The Sweetwater County Board of County Commissioners intends to amend the 2015 Sweetwater County Zoning Resolution.
2. This action will adopt new rules as authorized by Wyoming Statue 18-5-201
3. This action complies with the requirements of Wyoming Statute 9-5-304.
4. These regulations will ensure orderly growth, development and redevelopment while streamlining the regulatory process.
5. These regulations were recommended for approval on June 11, 2025 by the Planning and Zoning Commission through Certified Recommendation #25-06-PZ-02.
6. These regulations will amend zoning resolution on “Administration and Enforcement,” “District Regulations,” “Wind Energy Conversion Systems,” “Supplemental Use Regulations,” and “Definitions”.
7. These regulations will adopt regulations on “Administration and Enforcement,” “District Regulations,” “Wind Energy Conversion Systems,” “Supplemental Use Regulations,” and “Definitions”.
8. Any interested person may obtain a copy of the proposed zoning resolution by visiting the Sweetwater County website at [sweetwatercountywy.gov](http://sweetwatercountywy.gov), Planning and Zoning Department webpage or by requesting a copy from the Sweetwater County Land Use Department, 80 West Flaming Gorge Way, Suite 23, Green River, WY, 82935; by phone at 307-922-5430 or 307-872-3914; by fax at 307-872-3991 or by e-mail at [landuse@sweetwatercountywy.gov](mailto:landuse@sweetwatercountywy.gov).
9. Any interested persons may comment on the amendments by writing to the Sweetwater County Land Use Department, 80 West Flaming Gorge Way, Suite 23, Green River, WY, 82935; by fax at 307-872-3991 or by e-mail at [landuse@sweetwatercounty.gov](mailto:landuse@sweetwatercounty.gov).
10. All comments must be received before **August 1, 2025**.
11. The Board of County Commissioners may consider the adoption of these new rules after a public hearing to be held on **Tuesday, August 19** in the County Commissioner’s Room in the Sweetwater County Courthouse, 80 West Flaming Gorge Way, Suite 115, Green River, Wyoming, 82935.
12. Action on any application relating to this amendment which is submitted after the date of this notice shall be delayed until the Board of County Commissioners acts on the adoption of these rules.

Signed this 17<sup>th</sup> day of June, 2025.

Sweetwater County  
Board of County Commissioners

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Keaton D. West, Chairman

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Taylor C. Jones, Member

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Island Richards, Member

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Robert D. Slaughter, Member

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Mary E. Thoman, Member

ATTEST:

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Cynthia L. Lane, County Clerk





## MEETING REQUEST FORM

<b>Meeting Date Requested:</b> June 17, 2025	<b>Contact Phone and E-mail:</b> williamsk@sweetwatercountywy.gov
<b>Presenters Name, Title and Name of Organization:</b> BOCC	<b>Exact Wording for Agenda:</b> Approval of the June 3, 2025 Minutes
<b>Preference of Placement on Agenda &amp; Amount of Time Requested for Presentation:</b> Consent Agenda	<b>Will there be handouts? (If yes, include with meeting request form)</b> Yes
<b>Will handouts require SIGNATURES?</b> Yes <b>SHOULD THE ITEM BE MARKED CONFIDENTIAL?</b> No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
<b>Additional Information:</b>	
<b>Attachments:</b> <a href="#">2025-06-03 Meeting Minutes with Attachments.pdf</a>	

### INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the “Meeting Request Form” by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: [shoemakers@sweetwatercountywy.gov](mailto:shoemakers@sweetwatercountywy.gov)  
***\*\*If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.\*\****
- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and emailed to: [shoemakers@sweetwatercountywy.gov](mailto:shoemakers@sweetwatercountywy.gov)
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.
- In order to determine placement on the agenda, please review the county website [sweetwatercountywy.gov](http://sweetwatercountywy.gov) on Thursday afternoon by clicking “Commissioner's Agenda”.

- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.

The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way

Meeting Room #115

Green River, Wyoming

[2025-06-03 Meeting Minutes with Attachments.pdf](#)

June 3, 2025

Green River, WY

**PRELIMINARY:**

**PLEDGE OF ALLEGIANCE**

Chairman West opened the meeting with the Pledge of Allegiance.

**ROLL CALL / QUORUM PRESENT**

The Board of County Commissioners met this day at 9:00 a.m. in Regular Session with all Commissioners present.

**APPROVAL OF THE AGENDA**

Chairman West entertained a motion to approve the agenda.


***Island Richards moved to approve. Mary Thoman seconded the motion.*** The motion carried.

**A) PUBLIC HEARING - BUDGET AMENDMENTS**

- A.1) **[Resolution 25-06-CL-01 - To transfer unspent election's operating funds into the County Clerk's operating funds for unforeseen expenditures.](#)**

**Department:** County Clerk

**[Cover Page](#)** 

**[Resolution 25-06-CL-01.pdf](#)** 

Accounting Specialist Rebecca Romero presented Resolution 25-06-CL-01, a budget amendment to transfer unspent election's operating funds into the County Clerk's operating funds for unforeseen expenditures. Ms. Romero explained there were changes to the Mill Levy which caused a remapping and tax receivable reconciliation. Chairman West opened the public hearing. Hearing no comments, the public hearing was closed.

***Taylor C. Jones moved to approve Resolution 25-06-CL-01, a Budget Amendment in the amount of \$47,000. Robb Slaughter seconded the motion.*** The motion carried.

**[Signed Resolution 25-06-CL-01](#)** 

Chairman West recognized Representative Brady and thanked her for attending the meeting.

## **9:15 - COUNTY RESIDENT COMMENTS/CONCERNS**

Chairman West opened county resident comments/concerns.

Nick Erskine, the new Executive Director of Sweetwater Combined Communications Joint Powers Board introduced himself. The Commission expressed their eagerness to work together in the future and thanked him for attending.

Kim Bramwell, an employee of Southwest Counseling and community member, requested that the Commission take consideration when appointing board members to the Southwest Counseling Board. Ms. Bramwell expressed concerns regarding the lack of transparency during board meetings, the absence of essential details, the hostile atmosphere present in these meetings, and the individual agendas. Furthermore, she urged the Commission to refrain from reappointing Kayleen Logan and Kristy Kauppi to the board and informed them of a petition currently in circulation regarding this matter.

Lee Splett, a resident of Clearview Acre Subdivision is asked the Commission to review the billing process of Clearview Improvement Service District. Chairman West informed Mr. Splett the Commission had looked into his concern, clarifying that the county attorney and sheriff's office had in years past, and explained they were recently notified that the district had rescinded two of their resolutions relative to billing. Mr. Splett then objected to the three-minute limit for residents to address the Commission. Chairman West asked that if presenters anticipate speaking more than the three-minutes allotted, a request should be made to be put on the agenda to allow the Commission to remain on time out of respect for the other presenters and scheduled agenda items.

Representative Brady inquired as to where the budget was posted and when the next budget meeting was to be held. Chairman West informed Representative Brady that there hadn't been an updated budget posted due to it not being finalized. Chairman West stated the budget is a work in progress that there would be a budget workshop immediately after their regular meeting that morning and explained that the budget would be advertised as required by state statute before officially being adopted.

Hearing no other comments, county resident comments/concerns were closed.


## **B) 9:25 - CONSENT AGENDA**

B.1) **Approval of the May 20, 2025 Minutes**

**Department:** Board of County Commissioners

[Cover Page](#) 

[2025-05-20 MINUTES WITH ATTACHMENTS.pdf](#) 

[Signed 2025-05-20 Signed Minutes](#) 

B.2) **Approval of Bonds**

**Department:** Board of County Commissioners

[Cover Page](#) 

[BONDS.pdf](#) 

[Signed Oaths and Bonds](#) 

B.3) **Approval of June 3, 2025, Abates/Rebates**

**Department:** County Assessor

[Cover Page](#) 

[JUNE 3RD, 2025 ABATES REBATES.pdf](#) 

[Signed Abates and Rebates](#) 

HALF MOON INVESTMENTS	-55.65
HALF MOON INVESTMENTS	-52.67
HALF MOON INVESTMENTS	54.87
HALF MOON INVESTMENTS	-57.91
HALF MOON INVESTMENTS	-57.79
HALF MOON INVESTMENTS	-61.10
HALF MOON INVESTMENTS	-37.41
HALF MOON INVESTMENTS	-37.41
HALF MOON INVESTMENTS	-42.61

HALF MOON INVESTMENTS	-51.05
HALF MOON INVESTMENTS	-53.53
CROWHEART ENERGY LLC	-281.25
BREITBURN OPERATING LP	-0.07
WEXPRO COMPANY	-688.07
CINER WYOMING	-13385.54

**B.4) Approval of County Vouchers/Warrants Expenditure Approval Listing (EAL) and Commissioner Report**

**Department:** County Clerk

[Cover Page](#) 

[EAL Approval Listing 6-3-2025.pdf](#) 

[Commissioner's Report 6-3-2025.pdf](#) 

JUNE 3, 2025			
WARRANT NO.s	PAYEE	DESCRIPTION	AMOUNT
46986- 46987 & 126939- 126940	EMPLOYEES AND PAYROLL VENDORS	PAYROLL RUN	13,480.01
46993 & 127011	EMPLOYEES AND PAYROLL VENDORS	PAYROLL RUN	4,581.04
46994 & 127012	EMPLOYEES AND PAYROLL VENDORS	PAYROLL RUN	14,916.53
46988	CASTLE ROCK HOSPITAL DISTRICT	BUDGET ALLOCATION	120,680.36

46989	SOUTHWEST COUNSELING SERVICE	GRANT EXPENSES	14,534.93
46990	SWCO CONSERVATION DISTRICT	BUDGET ALLOCATION	21,588.56
46991	THOMAN, MARY E	MILEAGE	322.00
46992	WEX BANK	FUEL	3,381.44
46995	SOUTHWEST COUNSELING SERVICE	MEDICAL EXAMS	200.00
126941	ADVANCED NETWORK MANAGEMENT INC	SUBSCRIPTIONS/EQUIPMENT	11,119.50
126942	ALSCO UNIFORMS	SERVICES	62.11
126943	AMAZON CAPITAL SERVICES INC	OFFICE CHAIR/TOOL/BATTERIES/HOLE PUNCH/PHONE CASE/BUSINESS CARDS/KEYBOARD/MOUSE/FILE FOLDERS/NOTARY JOURNALS/TONER/CHAIR/HEADSET/PHONE HEADSETS/CREDIT	1,993.66
126944	BRIDGER VALLEY ELECTRIC ASSN	UTILITIES	440.41
126945	BRIDGERLAND CARQUEST	SUPPLIES/PARTS	798.72
126946	C&A TOOLS LLC	TOOLS	132.40
126947	WALMART COMMUNITY-PURCHASING	COFFEE CREAMER/SUPPLIES	62.21
126948	CARDMEMBER SERVICE - 6379	POSTAGE	611.14
126949	CJ SIGNS	GRAPHICS	153.00
126950	CLEARVIEW IMPROVEMENT & SERVICE DISTRICT	UTILITIES	217.54
126951	COMMUNITY BUILDERS INC	GRANT EXPENSES	5,000.00
126952	CONTINENTAL BATTERY SYSTEMS	BATTERY	165.63
126953	COPIER & SUPPLY CO INC	CONTRACT	2,355.19
126954	DECKER AUTO GLASS/THE GLASS WAREHOU	WINDSHIELD	815.65



126955	DJ'S GLASS PLUS INC.	WINDOW	5,011.64
126956	EDEN VALLEY IRRIGATION & DRAINAGE DISTRICT	UTILITIES	165.60
126957	ENBRIDGE GAS UT WY ID	UTILITIES	3,986.76
126958	FIRST CHOICE FORD	PART	143.28
126959	GRANICUS LLC	HARDWARE	3,842.50
126960	GREEN RIVER ACE HARDWARE	SUPPLIES/PART	90.93
126961	HI-TECH AUTO BODY	REPAIRS	2,592.15
126962	HIGH SECURITY LOCK & ALARM	MONITORING	1,221.00
126963	HILTON GARDEN INN - LARAMIE	LODGING	318.00
126964	HOMAX OIL SALES INC	FUEL	12,968.69
126965	HOME DEPOT CREDIT SERVICES	SUPPLIES/PAINT	969.12
126966	IDEAL BLASTING SUPPLY	SUPPLIES	3,745.08
126967	ISI WATER CHEMISTRIES	SERVICE	881.11
126968	KENWORTH SALES COMPANY	PARTS	173.34
126969	LAWSON PRODUCTS INC	SUPPLIES	112.30
126970	LEWIS & LEWIS	ROAD BASE	5,098.41
126971	LOPEZ, STEPHANIE J	TRANSCRIPTION	288.75
126972	MEMORIAL HOSPITAL OF SWEETWATER CO	ANALYSIS	564.00
126973	NAPA AUTO PARTS UNLIMITED	PARTS/SUPPLIES	85.86
126974	NMS LABS	ANALYSIS	768.00
126975	NORTH SWEETWATER WATER AND SEWER DISTRICT	UTILITIES	60.00
126976	ON DECK SPORTS	BARRIER NETTING	26,629.40
126977	ONE-CALL OF WYOMING	TICKETS	4.20
126978	OPSEC SECURITY INC	ETAGS	225.00

126979	PREMIER VEHICLE INSTALLATION INC	DOG TRUCK UPFIT	52,217.64
126980	QUILL CORPORATION	OFFICE SUPPLIES	112.84
126981	ROCK SPRINGS ACE HARDWARE	PARTS/SUPPLIES	48.42
126982	ROCK SPRINGS MUNICIPAL UTILITY	UTILITIES	653.53
126983	ROCK SPRINGS, INC.	PARTS	114.11
126984	ROCKY MOUNTAIN WASH, LLC	WASH	15.25
126985	ROCKY MTN POWER	UTILITIES	10,424.70
126986	VICTORIA SCHOFIELD ATTORNEY	FEES	1,573.75
126987	SHADOW MOUNTAIN WATER OF WYOMING INC	RENTAL	13.50
126988	SMITH POWER PRODUCTS INC	PART	1,702.40
126989	STAPLES ADVANTAGE - DEPT LA	STOCK	59.88
126990	STREAMLINE SUPPLY, NUTECH SPECIALTI	SUPPLIES/STOCK	308.20
126991	STRODE FORENSICS PLLC	AUTOPSY	1,110.00
126992	SUMMIT FIRE & SECURITY LLC	CLOUDLINK	1,285.00
126993	SUNROC CORPORATION	CONCRETE	2,033.50
126994	SWEETWATER CO MEMORIAL HOSPITAL	EXPENDITURES	157,545.10
126995	THE TIRE DEN INC	TIRES/LABOR/REPAIR	5,166.37
126996	TOWN OF WAMSUTTER	UTILITIES	40.00
126997	TURF EQUIPMENT & AGRONOMICS LLC	PARTS	2,151.38
126998	UNION TELEPHONE COMPANY INC	PHONE BILL	156.17
126999	UNION TELEPHONE COMPANY INC	PHONE BILL	872.59

127000	VIRS	BUDGET ALLOCATION	10,711.73
127001	WAXIE SANITARY SUPPLY	STOCK	4,552.82
127002	WESTERN-EGI	CONTRACT	5,890.25
127003	WESTFAX INC	FAXES	154.30
127004	WYODATA SECURITY INC	SHREDDING	360.00
127005	WYOMING MACHINERY COMPANY	PARTS/SUPPLIES/REPAIR	6,879.67
127006	WYOMING MINE SUBSIDENCE INSURANCE PROGRAM	INSURANCE	825.00
127007	WYOMING SECRETARY OF STATE	NOTARY RENEWAL	60.00
127008	WYOMING WASTE SERVICES	UTILITIES	4,505.43
127009	YOUNG AT HEART CENTER	GRANT EXPENSES	1,590.50
127010	YOUTH HOME INC	BUDGET ALLOCATION	10,416.66
127013	ALL WEST COMMUNICATIONS	INMATE TV'S	254.47
127014	ALSCO UNIFORMS	SERVICES	62.11
127015	AMAZON CAPITAL SERVICES INC	CHARGERS/MOUSE PAD/FOLDERS/FIRST AID KIT/BINS/SPONGE PADS/DIGITAL TIMERS/FACE MASKS/PLASTICWARE/WAGONS/TABLE/WHITE BOARD/NAME PLATES/OFFICE CHAIR/PRESENTATION REMOTES/AIR SOCKS	2,679.95
127016	AMERIGAS PROPANE LP	PROPANE	1,524.92
127017	APPLICANTPRO HOLDINGS, LLC	SUBSCRIPTION	38.00
127018	AT&T MOBILITY	CRADLE POINTS	1,123.80
127019	BAMBOO HR LLC	SUBSCRIPTION	16,510.39
127020	BLOEDORN LUMBER	PLYWOOD	138.00
127021	BOB BARKER COMPANY INC	COMMISSARY	431.79
127022	CARDMEMBER SERVICE - 6379	POSTAGE	770.13
127023	CHEMICAL TESTING PROGRAM	KITS	909.00
127024	CITY OF GREEN RIVER	RESTITUTION	36.66

127025	CITY OF ROCK SPRINGS	RESTITUTION	55.68
127026	CITY OF ROCK SPRINGS	RENT	655.71
127027	COMMUNICATION TECHNOLOGIES INC	REPAIR	950.00
127028	CUMMINS SALES AND SERVICES	SERVICE	1,151.00
127029	DECKER AUTO GLASS/THE GLASS WAREHOU	WINDSHIELD	402.50
127030	DELTA DENTAL	PREMIUMS/CLAIMS	49,612.79
127031	TIMOTHY A EAGLER, ATTORNEY AT LAW LLC	FEES	475.00
127032	ENBRIDGE GAS UT WY ID	UTILITIES	10,300.57
127033	FAST PARTITIONS, LLC	PARTITIONS	12,699.88
127034	GROATHOUSE CONSTRUCTION, INC	CONTRACT	358,668.00
127035	HCC LIFE INSURANCE COMPANY	FEES	61,571.40
127036	HOLIDAY INN CASPER - MCMURRY PARK	LODGING	195.30
127037	HOLIDAY INN EXPRESS - CASPER	LODGING	338.00
127038	HOMAX OIL SALES INC	DIESEL	16,471.65
127039	IMA INC	FEES	6,000.00
127040	INTELLIPAY	CARD READER	244.00
127041	JONES, TAYLOR C	MILEAGE	263.20
127042	K-PACK PHARMACY	INMATE RX	2,013.15
127043	KENWORTH SALES COMPANY	PARTS	678.51
127044	LAWSON PRODUCTS INC	SUPPLIES	210.33
127045	MCKESSON MEDICAL- SURGICAL GOVERNMENT SOLUTIONS LLC	MEDICAL SUPPLIES	204.68
127046	MEMORIAL HOSPITAL CLINIC	PRE-EMPLOYMENT	720.00

127047	MEMORIAL HOSPITAL OF SWEETWATER CO	BLOOD DRAW	98.00
127048	MOUNTAINLAND SUPPLY COMPANY	SUPPLIES	2,670.75
127049	NET TRANSCRIPTS INC	TRANSCRIPTIONS	381.87
127050	PACIFIC STEEL & RECYCLING	PARTS	10.70
127051	PLAN ONE/ARCHITECTS	GRANT EXPENSES/SERVICES	9,783.90
127052	POTTER, SAMANTHA L.	MEALS	20.41
127053	REDI SERVICES LLC	RESTROOMS	4,280.00
127054	ROCK SPRINGS ACE HARDWARE	SUPPLIES/BUCKET/PAIN	240.80
127055	ROCKY MTN POWER	UTILITIES	8,946.91
127056	SHADOW MOUNTAIN WATER OF WYOMING INC	WATER	19.50
127057	SKAGGS COMPANIES INC	JACKET/UNIFORMS	311.95
127058	SMITH POWER PRODUCTS INC	FILTER FUEL	103.81
127059	SUMMIT FOOD SERVICE LLC	INMATE MEALS	31,815.86
127060	SUNROC CORPORATION	CONCRETE	2,614.50
127061	SWEETWATER COUNTY WEED & PEST DISTRICT	WEED CONTROL	1,401.65
127062	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	PREMIUMS	22,362.15
127063	THE TIRE DEN INC	TIRES/PARTS/REPAIRS	5,184.04
127064	THE UPS STORE - #3042	SHIPPING	205.22
127065	THOMSON REUTERS-WEST PAYMENT CENTER	SUBSCRIPTION	2,549.10
127066	TOWN OF WAMSUTTER	FIRE PROTECTION	2,124.00
127067	UMR INC	FEES	15,487.20
127068	VERIZON WIRELESS	PHONE BILL	2,712.28
127069	VISION SERVICE PLAN	PREMIUMS	9,778.65

127070	WESTERN DIVERS LTD	TRAINING	2,467.50
127071	WORKFORCEQA LLC	PRE-EMPLOYMENT	200.00
127072	WYOMING MACHINERY COMPANY	EQUIPMENT/ACCESSORIES/PARTS	15,227.26
		GRAND TOTAL:	1,260,466.42

B.5) **Request to Restaff Vacant Position in the County Clerk's Office**

**Department:** Human Resources

[Cover Page](#) 

[Request to Restaff County Clerk Office.pdf](#) 

[Signed Request to Restaff County Clerk's Office](#) 

B.6) **Request to Restaff Two Vacant Positions in the Detention Center**

**Department:** Human Resources

[Cover Page](#) 

[Request to Restaff Detention Center.pdf](#) 

[Signed Request to Restaff Detention Center](#) 

B.7) **Request to Restaff Vacant Position in the Sheriff's Office - Court Security**

**Department:** Human Resources

[Cover Page](#) 

[Request to Restaff Court Security.pdf](#) 

[Signed Request to Restaff Sheriff's Office - Court Security](#) 

B.8) **Ratify Approval of VFA Grant Expenses for the City of Green River**

**Department:** Grants

[Cover Page](#) 

[BOCC 6-3-2025 VFA Grant - City of GR.pdf](#) 

Chairman West entertained a motion to approve the consent agenda as presented.

***Island Richards moved to approve. Taylor C. Jones seconded the motion.*** The motion carried.

### **COMMISSIONER COMMENTS**

#### **9:30 - Commissioner Richards**

**Department:** Board of County Commissioners

[Cover Page](#) 

Commissioner Richard reported he attended the airport board meeting followed by lunch with the Wyoming Aeronautics Commission along with Chairman Wamsley where they received a presentation from Airport Director Devon Brubaker on the airport's master plan, received a tour, and viewed the airport's new firetruck.

Commissioner Richards received a tour of the new Skyline Trail with staff from the State Outdoor Recreation and members of the Greenbelt Task Force. Afterward, Commissioner Richards had lunch with the Outdoor Recreation staff, where they discussed ideas for outdoor recreation projects, funding, and goals.

Commissioner Richards then attended the Wyoming State Liquor Association in Cheyenne, where he received a presentation from Brenda Henson, the outgoing Department of Revenue Director, on revenue streams, congratulating her on her recent retirement and thanking her for her service.

Commissioner Richards reported joining in on a call with the Wyoming Chamber of Commerce and staff from Representative Hageman's office, followed by a meeting of the SEDC at the Rock Springs Mayor's office.

Commissioner Richards attended the monthly Southwest Counseling board meeting, a congressional planning meeting, and met with Grants Manager Krisena Marchal and representatives from Southwest Counseling to discuss the Opioid Settlement funds.

Commissioner Richards reported on his future meetings.

Lastly, Commissioner Richards corrected a statement he had made in a previous budget workshop regarding the funding Green River provides to the Golden Hour Senior Center and

apologized for his misinformation. Then, Commissioner Richards congratulated Linda Acker on her pending retirement and thanked her for her years of service.

### **9:35 - Commissioner Jones**

**Department:** Board of County Commissioners

[Cover Page](#) 

Commissioner Jones reported he attended the Joint Powers Telecommunications Board meeting, a Board of Health meeting, and the Memorial Hospital of Sweetwater County Finance Committee meeting.

Commissioner Jones participated in the Sweetwater County Outdoor Recreation collaborative meeting along with Commissioner Slaughter, thanking the Searle Brothers for “burning the bill”, and received a presentation on bike packing.

Commissioner Jones spoke with Land Use Director Eric Bingham and Senator Barrasso on the Rock Springs BLM RMP, thanking them for being accessible and willing to have these conversations.

Commissioner Jones met with John Hay to discuss off road trails.

Lastly, Commissioner Jones wished his father a happy 86<sup>th</sup> birthday.

### **9:40 - Chairman West**

**Department:** Board of County Commissioners

[Cover Page](#) 

Chairman West read aloud the Public Works report, providing updates on building improvements and remodels, road and bridge, engineering, and informed there was vandalism reported at a few parks, from restroom stalls broken, port-a-potties tipped, and fences damaged. Chairman West expressed his frustration with the damages and lack of regard to public spaces and encouraged the public to report to law enforcement if they witness any such acts.

Chairman West reported that he attended the Rock Springs High School Graduation and met with Grants Manager Krisena Marchal and Commissioner Slaughter in regard to the Opioid Settlement funds. Chairman West expressed his appreciation to Ms. Marchal and those who have helped with the discussions as they prepare to spend down those available funds.



Chairman West reported that he and Commissioner Richards received an invitation from Rock Springs Mayor Mickelson to attend a Wyoming Community Days conference in Idaho Falls through the Idaho Nuclear Laboratory in July.

Chairman West reported on his time working on the budget and stated he was hopeful to finalize the FY26 budget at the workshop that afternoon.

#### **9:45 - Commissioner Slaughter**

**Department:** Board of County Commissioners

[Cover Page](#) 

Commissioner Slaughter reported he met with Museum Director Dave Mead to discuss the last board meeting and budget.

Commissioner Slaughter later attended the Coalition of Local Government (CLG) meeting in Lyman and reported on the information he received, and decisions made, stating the CLG has asked Danielle Bettencourt to prepare a letter to move back to pre-Biden Air quality agreements and a proposed BLM land swap for three miles on Miller Mountain.

Commissioner Slaughter spoke with the Bank of Oklahoma on the Specific Purpose Tax and the wire instruction for the entities receiving money from the tax.

Commissioner Slaughter met with Chairman West and Grants Manager Krisena Marchal to discuss the Opioid Settlement funds. Later, he participated in the monthly Congressional Tour planning meeting with updates on speakers and other items.

Commissioner Slaughter attended the Green River High School Graduation, congratulating his granddaughter.

Commissioner Slaughter then reported on his future meetings.

#### **9:50 - Commissioner Thoman**

**Department:** Board of County Commissioners

[Cover Page](#) 

Commissioner Thoman reported on meetings she attended, including the Golden Hour Senior Center board meeting, UW Extension Consumer Vitality Health interviews, and the Golden Hour Murder Mystery dinner put on by the Green River High School Theater

students. Commissioner Thoman attended the Farson High School Graduation with a congratulations to Rebecca Smith.

Commissioner Thoman attended the Wyoming Colorado River Advisory Committee meeting via zoom, explaining that as the expiration date nears, Wyoming and the Upper Basin states are looking for ways to come to an agreement to avoid courts or congressional action on how the waters from the Green River will be affected.

Commissioner Thoman reported on her future meetings.

Lastly, Commissioner Thoman offered congratulations to Robbie de Leur for breaking the World Record by rocking for 76 hours and Terry Wolf of the Washakie County Commissioner was named the Outstanding Public Lands Committee Member of the National Association of County Elected Officials (NACo).

### **C) ACTION/PRESENTATION ITEMS**

#### **C.1) 9:55 - Award of the FY2025 CMAQ Dust Control Project**

**Department:** Public Works

[Cover Page](#) 

[Letter to Commissioners to award 25 CMAQ Project 05\\_30\\_25.pdf](#) 

[2025 CMAQ - Notice of Award.pdf](#) 

[CM25304 - Concurrence in Bid Award](#) 

Public Works Director Gene Legerski presented the results of the FY2025 CMAQ Dust Control Project and recommended awarding the bid to Dustbusters Enterprises in the amount of \$838,940.00. Mr. Legerski stated that they have received the Wyoming Department of Transportation Concurrence in Bid Award. Discussion ensued regarding how many miles are covered. Chairman West entertained a motion to approve and award the bid for the FY2025 CMAQ Dust Control Project to Dustbusters Enterprises, LLC in the sum of \$838,940.00 and authorize the Chairman to sign all necessary project documents.

***Robb Slaughter moved to approve. Island Richards seconded the motion.*** The motion carried.

[Signed Notice of Award - Dustbusters](#) 

C.2) [10:00 - Castle Rock Hospital District Quarterly Ambulance Update](#)

**Department:** Board of County Commissioners

[Cover Page](#) 

[CASTLE ROCK HOSPITAL DISTRICT PACKET.pdf](#) 

Castle Rock Hospital District EMS Director Kim White presented the call report. This report showed the call areas and types. Discussion ensued about categories on the graph and challenges the EMS team has faced.

Castle Rock Hospital District CFO Todd Toolson presented the Castle Rock Hospital District Quarterly Report, stating the numbers are similar to last year, and are projected to be asking for less in vouchers. Mr. Toolson stated that biggest challenge is wages due to overtime for various reasons. Also, the trend for long-distance transport has slowed down while airport transfers have increased.

Castle Rock Hospital District CEO Bailey Dockter gave an update on pending projects, stating they are breaking ground for an ambulance barn in Rock Springs soon. Ms. Dockter disclosed that the final cost would be ready later that day and voiced some challenges with cost due to the number of subcontractors, lack of competition, and tariffs. Ms. Dockter reiterated some of the challenges they faced with staffing and gave praise to the ambulance crew for continually working hard for the community. Discussion followed on the cost of the ambulance barn. The Commission expressed their appreciation for the information and wished them luck in their busy season.

C.3) [10:20 - Federal Aviation Administration Airport Improvement Program \(AIP\) Agreement For Transfer of Entitlements](#)

[Cover Page](#) 

[FY25 RKS to SHR Transfer Agreement Package - unsigned.pdf](#) 

Airport Director Devon Brubaker presented the Federal Aviation Administration Airport Improvement Program (AIP) Agreement for Transfer of Entitlements, explaining this is a transfer of \$1,300,000 in Airport Improvement Program Entitlements from the Southwest Wyoming Regional Airport to the Sheridan County Airport. Mr. Brubaker gave a background on the Federal Aviation Administration Airport Improvement Program and explained that taxpayer money is not used in this transaction. Chairman West entertained a motion to approve the transfer of \$1,300,000 in Airport Improvement Program Entitlements from the

Southwest Wyoming Regional Airport to the Sheridan County Airport and authorize the Chairman to execute the required documents.

***Island Richards moved to approve. Taylor C. Jones seconded the motion.*** The motion carried.

[Signed Airport Improvement Program Transfer Agreement](#) 

C.4) [10:25 - Southwest Wyoming Regional Airport Update](#)

[Cover Page](#) 

Airport Director Devon Brubaker provided an update on the Southwest Regional Airport, highlighting the board members and the employees. Mr. Brubaker stated that the triannual emergency exercise held at the beginning of April was one of the most successful exercises they have had and thanked those who were involved.

Mr. Brubaker gave an update on events that have taken place at the airport including Infrastructure Investment and Jobs Act (IIJA) funds, the FAA Inspection, FY24 Audit, new rental car and fuel supplier agreements, new cell phone tower, all litigation closed and fuel sales increases and provided pictures of the terminal update with project costs and schedule.

Mr. Brubaker provided information on the air service and how they have impacted Sweetwater County and other rural airports, the 2025 current status, the Wyoming Air Service Development Programs including the Air Service Enhancement Program (ASEP) and the Capacity Purchase Agreement Program (CPA), the new Aircraft Rescue and Fire Fighting (ARFF) truck from Jackson Hole, and other projects the airport is working on.

Mr. Brubaker informed the Commission of the 48<sup>th</sup> Annual Air Race Classic that will be taking place June 18<sup>th</sup>-20<sup>th</sup>, 2025.

Mr. Brubaker expressed his gratitude to the Commission for the risk they took on the funding of the new terminal and the support they have given to him and to the airport.

The Commission thanked Mr. Brubaker for the work he put in to find grants, presenting at the WCCA meeting, and his professionalism.

**[ADJOURN](#)**

There being no further business to come before the Board of County Commissioners this day, the meeting was adjourned subject to the call of the Chairman. This meeting is available on the Sweetwater County YouTube channel and the County website. Links for specific meetings are available on the County website. Election's Clerk Kelly Williams respectfully submitted the minutes.

### **11:00 - BUDGET WORKSHOP**

#### **FY26 Budget Workshop**

**Department:** County Clerk

[Cover Page](#) 

Chairman West called the FY26 Budget Workshop to order.

Accounting Specialist Rebecca Romero updated the Commission with year-to-date numbers and recapped the previous workshop. Chairman West referenced the spreadsheet he sent to the other Commissioners offering recommendations and attempting to prioritize the county capital projects. Discussion ensued regarding the opioid settlement funds, available impact assistance funds, and the classification of, and reserves and how they can be best utilized. The Commission discussed further cuts to Library, the Board of Health, and Southwest Counseling.

A special meeting was scheduled for June 26<sup>th</sup>, 2025 to adopt the FY26 budget, subject to being advertised as state statute requires.

With no further business to come before the Board of County Commissioners this day, Chairman West adjourned the FY26 Budget Workshop.

ATTEST:

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Cynthia L. Lane, County Clerk

THE BOARD OF COUNTY COMMISSIONERS  
OF SWEETWATER COUNTY, WYOMING

---

Keaton West, Chairman

---

Island Richards, Member

---

Taylor C. Jones, Member

---

Robb Slaughter, Member

---

Mary E. Thoman, Member

\*\*\*\*\*



## MEETING REQUEST FORM

<b>Meeting Date Requested:</b> June 17, 2025	<b>Contact Phone and E-mail:</b> 307-872-3754
<b>Presenters Name, Title and Name of Organization:</b> Accounting	<b>Exact Wording for Agenda:</b> Approval of County Vouchers/Warrants Expenditure Approval Listing (EAL) and Commissioner
<b>Preference of Placement on Agenda &amp; Amount of Time Requested for Presentation:</b> 5 minutes	<b>Will there be handouts? (If yes, include with meeting request form)</b> Yes
<b>Will handouts require SIGNATURES?</b> Yes <b>SHOULD THE ITEM BE MARKED CONFIDENTIAL?</b> No	If you are submitting a Resolution or Proclamation, please forward in Word format to: <a href="mailto:shoemakers@sweetwatercountywy.gov">shoemakers@sweetwatercountywy.gov</a>
<b>Additional Information:</b>	
<b>Attachments:</b> <a href="#">EAL Approval Listing 06-17-2025.pdf</a> <a href="#">Commissioner's Report 06-17-2025.pdf</a>	

### INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the “Meeting Request Form” by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: [shoemakers@sweetwatercountywy.gov](mailto:shoemakers@sweetwatercountywy.gov)  
***\*\*If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.\*\****
- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and emailed to: [shoemakers@sweetwatercountywy.gov](mailto:shoemakers@sweetwatercountywy.gov)
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.
- In order to determine placement on the agenda, please review the county website

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The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way

Meeting Room #115

Green River, Wyoming

[EAL Approval Listing 06-17-2025.pdf](#)

[Commissioner's Report 06-17-2025.pdf](#)

	DATE	AMOUNT	WARRANT #'S	ADVICE #'S
EAL	5/29/2025	965,807.70	127074-127130	46997-47003
EAL	5/30/2025	102.00	127131-127133	
EAL	6/5/2025	138,126.29	127148-127183	47240-47243
EAL				
			Check #	Advice #
Payroll Run		7,448.42	127073	46996
Payroll Run		1,693,798.51	127134-127145	47004-47237
Payroll Run		3,403.74	127146	47238
Payroll Run		3,942.85	127147	47239
Payroll Run				
Payroll Run				
TOTAL AMOUNT		\$2,812,629.51		

Vouchers in the above amount are hereby approved and ordered paid this date of 6/24/2025

\_\_\_\_\_  
Keaton D. West, Chairman

\_\_\_\_\_  
Taylor C. Jones, County Commissioner

\_\_\_\_\_  
Island Richards, County Commissioner

\_\_\_\_\_  
Robert D. Slaughter, County Commissioner

Attest:

---

County Clerk

---

Mary E. Thoman, County Commissioner

June 17, 2025

WARRANT NO.s	PAYEE	DESCRIPTION	AMOUNT
46996 & 127073	EMPLOYEES AND PAYROLL VENDORS	PAYROLL RUN	7,448.42
47004-47237 & 127134-127145	EMPLOYEES AND PAYROLL VENDORS	PAYROLL RUN	1,693,798.51
47238 & 127146	EMPLOYEES AND PAYROLL VENDORS	PAYROLL RUN	3,403.74
47239 & 127147	EMPLOYEES AND PAYROLL VENDORS	PAYROLL RUN	3,942.85
46997	OPTUM BANK 76411492	CONTRIBUTIONS	1,732.50
46998	OPTUM BANK 76411492	CONTRIBUTIONS	1,410.00
46999	OPTUM BANK 76411492	CONTRIBUTIONS	7,661.80
47000	OPTUM BANK 76411492	CONTRIBUTIONS	3,249.49
47001	OPTUM BANK 76411492	CONTRIBUTIONS	122.50
47002	OPTUM BANK 76411492	CONTRIBUTIONS	375.00
47003	SWEETWATER FAMILY RESOURCE CENTER	BUDGET ALLOCATION	3,333.33
47240	OPTUM BANK 76411492	CONTRIBUTIONS	187.50
47241	STAFFORD, NANCY	MILEAGE	543.20
47242	YWCA OF SWEETWATER COUNTY	GRANT EXPENSES	4,079.73
47243	YWCA OF SWEETWATER COUNTY	BUDGET ALLOCATION	18,250.00
127074	ALSCO UNIFORMS	SERVICES	62.11
127075	AMAZON CAPITAL SERVICES INC	SECURITY SEALS/SCANNERS/CREDIT/CARTRIDGES/MASKS/KEYBOARD/MOUSE/PRESSBOARD GUIDES/TABS/BURN GEL	328.62
127076	AT&T MOBILITY	PHONE BILL	2,124.21
127077	AUTOSPA	WASH	13.21
127078	BEACON ATHLETICS LLC	FENCE	2,062.64
127079	BOB BARKER COMPANY INC	COMMISSARY	174.25
127080	WALMART COMMUNITY-PURCHASING	LATE FEE/COFFEE/ARMORALL	267.33
127081	CASTILLON D.D.S. LLC, A. BRYCE	INMATE DENTAL	1,259.00
127082	CENTURYLINK	PHONE BILL	77.61
127083	DELL MARKETING L P	BATTERIES	159.74
127084	DIVISION OF CRIMINAL INVESTIGATION	FINGERPRINTS	15.00
127085	DIVISION OF CRIMINAL INVESTIGATION	FINGERPRINTS	15.00
127086	ECOLAB INC	CLEANERS	718.34
127087	ELECTION SYSTEMS & SOFTWARE INC	BATTERY REPLACEMENTS	5,726.00
127088	ENBRIDGE GAS UT WY ID	UTILITIES	41.61
127089	F B MCFADDEN WHOLESALE COMPANY	STOCK	20.60
127090	FIRE ENGINEERING COMPANY INC	INSPECTIONS	10,977.30
127091	GEMPLER'S INC	TOOLS	603.60
127092	GREEN RIVER ACE HARDWARE	PARTS	20.47
127093	HOMAX OIL SALES INC	DEF/FLUID	2,976.15
127094	HY-KO SUPPLY	STOCK	6,053.40
127095	KENWORTH SALES COMPANY	PARTS	75.63
127096	KNIFE RIVER MATERIALS	GRADING BASE	975.79
127097	LEWIS & LEWIS	ROAD BASE	2,556.24
127098	LOPEZ, STEPHANIE J	TRANSCRIPTION	2,362.15
127099	MORCON SPECIALTY INC	PARTS	13.54
127100	MOUNTAINLAND SUPPLY COMPANY	SUPPLIES/PARTS	4,629.84
127101	NAPA AUTO PARTS UNLIMITED	SUPPLIES	27.98
127102	OFFICE SHOP INC	CONTRACT	471.58

Ran for Dates: 5/29/2025 to 5/29/2025

127103	PREMIER VEHICLE INSTALLATION INC	UPFIT	78,890.43
127104	QUILL CORPORATION	COFFEE/INK/STOCK	177.15
127105	R AND D SWEEPING AND ASPHALT MAINTENANCE LC	ASPHALT PATCH/SEALING	59,592.00
127106	REAL KLEEN JANITORIAL	CLEANERS	838.00
127107	ROCKY MTN POWER	UTILITIES	11,194.29
127108	VICTORIA SCHOFIELD ATTORNEY	FEES	900.00
127109	STAPLES ADVANTAGE - DEPT LA	INK/CHAIR/CREDIT/FLOOR STRIPPER/STOCK	749.03
127110	STATE OF WYOMING	SUBSCRIPTION	97.14
127111	STOTZ EQUIPMENT	PARTS	1,387.57
127112	SWEETWATER COUNTY INSURANCE	PREMIUMS	499,782.31
127113	SWEETWATER PLUMBING & HEATING	REPAIRS	17.70
127114	THE INN AT LANDER	LODGING	324.00
127115	TITAN CONSTRUCTION AND RESTORATION LLC	SERVICES/GRANT EXPENSES	71,060.00
127116	UNITED TRUCK & EQUIPMENT	PARTS	1,626.82
127117	VRSKA, PHILLIP	MILEAGE	103.60
127118	W A R M PROPERTY INSURANCE POOL	CRIME COVERAGE/COVERAGE	8,271.06
127119	WELLS FARGO - 0743	LODGING/BUSINESS CARDS/ADAPTER/PADLOCK/STICKERS/SOFTWARE/CODECUFFS	2,465.18
127120	WELLS FARGO - 9183	MEMBERSHIP/GUIDE BOOK/SALARY SURVEY/BACKGROUND CHECK/MEALS	1,428.10
127121	WELLS FARGO - 8802	MEALS	101.77
127122	WELLS FARGO - 7619	MEALS	23.79
127123	WHITE MOUNTAIN SEWER DISTRICT	UTILITIES	52.78
127124	WORKFORCEQA LLC	PRE-EMPLOYMENT	97.03
127125	WYODATA SECURITY INC	SHREDDING	1,650.00
127126	WYOMING LAW ENFORCEMENT ACADEMY - WLEA	TRAINING	725.00
127127	WYOMING LOCAL GOVERNMENT LIABILITY POOL JPB	MEMBERSHIP	159,205.00
127128	WYOMING RETIREMENT SYSTEM	LATE FEE	0.26
127129	WYOMING SECRETARY OF STATE	NOTARY FEE	60.00
127130	YOUNG AT HEART CENTER	GRANT EXPENSES	2,294.13
127131	DIVISION OF CRIMINAL INVESTIGATION	FINGERPRINTS/BACKGROUND	39.00
127132	DIVISION OF CRIMINAL INVESTIGATION	FINGERPRINTS/BACKGROUND	39.00
127133	DIVISION OF CRIMINAL INVESTIGATION	FINGERPRINTS/BACKGROUND	24.00
127148	ALSCO UNIFORMS	SERVICES	62.11
127149	BIG HORN COUNTY UW EXTENSION	LODGING	553.86
127150	BOB BARKER COMPANY INC	CLEANING SUPPLIES	430.90
127151	CARDMEMBER SERVICE - 6379	POSTAGE	2,560.00
127152	CENTURYLINK	PHONE BILL	1,530.76
127153	COPIER & SUPPLY CO INC	CONTRACT	267.49
127154	DECKER AUTO GLASS/THE GLASS WAREHOU	GLASS	426.80
127155	GOLDEN HOUR SENIOR CENTER INC	BUDGET ALLOCATION	17,083.33
127156	GRANICUS LLC	SOFTWARE	24,704.33
127157	HOLTMEYER, NATASHA	MILEAGE	289.80
127158	IMA INC	FEES	789.58
127159	LEWIS & LEWIS	ROAD BASE	3,971.99
127160	MARCHAL, KRISENA	REIMBURSEMENT FOR GUIDE	199.00
127161	MELTON, DIANA	MILEAGE	144.80
127162	MEMORIAL HOSPITAL OF SWEETWATER CO	TITLE 25	16,783.29
127163	MILE HIGH SHOOTING ACESSORIES LLC	AMMO	10,800.51
127164	NET TRANSCRIPTS INC	TRANSCRIPTION	153.30

127165	PT HOSE & BEARING	PARTS	150.86
127166	ROCKY MTN POWER	UTILITIES	597.59
127167	SCHUMACHER LAW P.C.	FEES	71.64
127168	SHADOW MOUNTAIN WATER OF WYOMING INC	WATER	7.50
127169	SIDELINE COLLECTIONS INC	RANDOMS	375.00
127170	SLAUGHTER, ROBERT D	MILEAGE	84.00
127171	SMITH POWER PRODUCTS INC	PARTS	221.74
127172	SWEETWATER COUNTY FIRE DISTRICT #1	FIRE PROTECTION	4,500.00
127173	TUBBS MD LLC, KENNON C	INMATE MEDICAL	6,150.00
127174	TYNSKY LAW OFFICE PC - ASSIGNOR	FEES	375.00
127175	UNION TELEPHONE COMPANY INC	PHONE BILL	51.09
127176	VONAGE BUSINESS	PHONE BILL	1,210.46
127177	WEST SIDE SEWER DISTRICT	UTILITIES	6,624.00
127178	WY BRAND INDUSTRIES	SIGNS	1,357.50
127179	WYOMING DEPT OF TRANSPORTATION	TITLES	2,030.82
127180	WYOMING PEACE OFFICERS ASSN	DUES	690.00
127181	WYOMING RENTS	PARTS	466.79
127182	WYOMING WASTE SERVICES	UTILITIES	141.69
127183	YOUNG AT HEART CENTER	BUDGET ALLOCATION	9,208.33
		<b>GRAND TOTAL:</b>	2,812,629.51



## MEETING REQUEST FORM

<b>Meeting Date Requested:</b> June 17, 2025	<b>Contact Phone and E-mail:</b> 307-872-3897
<b>Presenters Name, Title and Name of Organization:</b> BOCC	<b>Exact Wording for Agenda:</b> Approval of Bonds
<b>Preference of Placement on Agenda &amp; Amount of Time Requested for Presentation:</b> 5 min	<b>Will there be handouts? (If yes, include with meeting request form)</b> Yes
<b>Will handouts require SIGNATURES?</b> Yes <b>SHOULD THE ITEM BE MARKED CONFIDENTIAL?</b> No	If you are submitting a Resolution or Proclamation, please forward in Word format to: <a href="mailto:shoemakers@sweetwatercountywy.gov">shoemakers@sweetwatercountywy.gov</a>
<b>Additional Information:</b>	
<b>Attachments:</b> <a href="#">BONDS.pdf</a>	

### INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the “Meeting Request Form” by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: [shoemakers@sweetwatercountywy.gov](mailto:shoemakers@sweetwatercountywy.gov)  
***\*\*If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.\*\****
- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and emailed to: [shoemakers@sweetwatercountywy.gov](mailto:shoemakers@sweetwatercountywy.gov)
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.
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Meeting Room #115

Green River, Wyoming

[BONDS.pdf](#)

**Approval of Bonds**  
**OFFICIAL BOND AND OATH**  
**6-17-25**

<b><u>NAME</u></b>	<b><u>OFFICE</u></b>	<b><u>BOND AMOUNT</u></b>
LARISSA APEL	SWCO SOLID WASTE DISPOSAL DISTRICT #1	\$ 10,000.00
KIM BROWN	EDEN VALLEY IMPROVEMENT DISTRICT	\$ 5,000.00
DUSTIN EATON	EDEN VALLEY IMPROVEMENT DISTRICT	\$ 5,000.00
MATTHEW L. MCBURNETT	CITY OF ROCK SPRINGS	\$100,000.00

THE BOARD OF COUNTY COMMISSIONERS  
FOR SWEETWATER COUNTY, WYOMING

\_\_\_\_\_  
Keaton D. West, Chairman

\_\_\_\_\_  
Taylor C. Jones

ATTEST:

\_\_\_\_\_  
Island Richards, Commissioner

\_\_\_\_\_  
Cynthia L. Lane, County Clerk

\_\_\_\_\_  
Robert D. Slaughter, Commissioner

\_\_\_\_\_  
Mary E. Thoman, Commissioner

Wyoming



# Western Surety Company

## OFFICIAL BOND AND OATH

KNOW ALL PERSONS BY THESE PRESENTS:

Bond No. 65109773That we Larissa Apel,

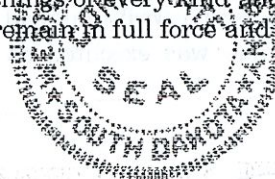
of Rock Springs, Wyoming, as Principal, and WESTERN SURETY COMPANY, a corporation duly licensed to do business in the State of Wyoming, as Surety, are held and firmly bound unto Sweetwater County Solid Waste Disposal District #1, the State of Wyoming, in the penal sum of Ten Thousand and 00/100 DOLLARS (\$ 10,000.00), to which payment well and truly to be made, we bind ourselves and our legal representatives, jointly and severally, firmly by these presents.

Dated this 7th day of March, 2025.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the above bounden

Appointed ☐Principal was duly Elected ☒ to the office of Treasurerin the \_\_\_\_\_ of Sweetwater County Solid Waste Disposal District #1,and State aforesaid for the term beginning June 8th, 2025, and endingJune 8th, 2026.

NOW THEREFORE, If the above bounden Principal and his deputies shall faithfully, honestly and impartially perform all the duties of his said office of Treasurer as is or may be prescribed by law, and shall with all reasonable skill, diligence, good faith and honesty safely keep and be responsible for all funds coming into the hands of such officer by virtue of his office; and pay over without delay to the person or persons authorized by law to receive the same, all moneys which may come into his hands by virtue of his said office; and shall well and truly deliver to his successor in office, or such other person or persons as are authorized by law to receive the same, all moneys, books, papers and things of every kind and nature held by him as such officer, the above obligation shall be void, otherwise to remain in full force and effect.



Larissa Apel  
Principal

WESTERN SURETY COMPANY

By Larry Kasten  
Larry Kasten, Vice President



ACKNOWLEDGMENT OF SURETY  
(Corporate Officer)

STATE OF SOUTH DAKOTA }  
County of Minnehaha } ss

On this 7th day of March, 2025, before me, appeared

Larry Kasten to me personally known, being by me sworn, and did say that he is the aforesaid officer of WESTERN SURETY COMPANY, and that the seal affixed to said instrument is the corporate seal of said corporation, and that said instrument was signed and sealed on behalf of said corporation by authority of its Board of Directors, and said officer acknowledged said instrument to be the free act and deed of said corporation.



My Commission Expires August 11, 2028

*S. Petrik*

Notary Public

OATH OF OFFICE

I do solemnly swear (or affirm) that I will support, obey and defend the constitution of the United States, and the constitution of the state of Wyoming; that I have not knowingly violated any law related to my election or appointment, or caused it to be done by others; and that I will discharge the duties of my office with fidelity.

*Larissa Apel*

State of Wyoming }  
County of Sweetwater } ss

This Oath of Office was subscribed and sworn to before me by *Larissa Apel* on this 19th day of May, 2025. My commission expires:

*[Signature]*  
Notary Public, Wyoming

ACKNOWLEDGMENT OF PRINCIPAL

THE STATE OF WYOMING }  
County of Sweetwater } ss

On this 19th day of May, 2025, before me, personally appeared

*Larissa Apel*

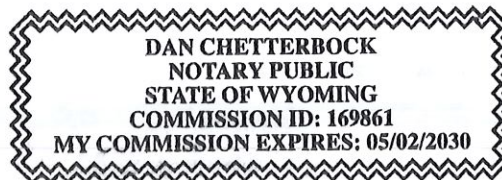
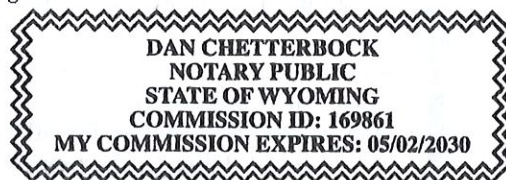
, to me known to be the person described in and who executed the foregoing instrument as Principal, and acknowledged that the same was executed as

*Larissa Apel* free act and deed.

My commission expires

*May 02*, 2030

*[Signature]*  
Notary Public, Wyoming



# Western Surety Company

## POWER OF ATTORNEY

### KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Larry Kasten of Sioux Falls,  
State of South Dakota, its regularly elected Vice President,  
as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One Treasurer-Sweetwater County Solid Waste Disposal District #1

bond with bond number 65109773

for Larissa Apel

as Principal in the penalty amount not to exceed: \$ 10,000.00.

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 27th day of April, 2022:

"RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company."

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its  
Vice President \_\_\_\_\_ with the corporate seal affixed this 7th day of March,  
2025.

ATTEST

L. Bauder  
L. Bauder, Assistant Secretary

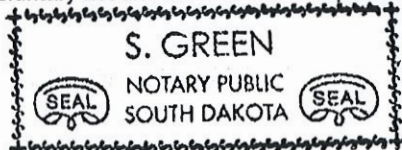
WESTERN SURETY COMPANY

Larry Kasten  
Larry Kasten, Vice President

STATE OF SOUTH DAKOTA }  
COUNTY OF MINNEHAHA } ss

On this 7th day of March, 2025, before me, a Notary Public, personally appeared  
Larry Kasten and L. Bauder

who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President  
and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the  
voluntary act and deed of said Corporation.



My Commission Expires February 12, 2027

S. Green  
Notary Public

Notary Public

To validate bond authenticity, go to [www.cnasurety.com](http://www.cnasurety.com) > Owner/Obligee Services > Validate Bond Coverage.





Wyoming



# Western Surety Company

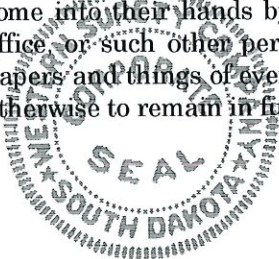
## OFFICIAL BOND AND OATH

KNOW ALL PERSONS BY THESE PRESENTS:

Bond No. 66331103

That we Kim Brown,of Farson, Wyoming, as Principal, and WESTERN SURETY COMPANY, a corporation duly licensed to do business in the State of Wyoming, as Surety, are held and firmly boundunto Eden Valley Improvement District, the State of Wyoming, in the penalsum of Five Thousand and 00/100 DOLLARS (\$ 5,000.00), to which payment well and truly to be made, we bind ourselves and our legal representatives, jointly and severally, firmly by these presents.Dated this 28th day of May, 2025.THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the above bounden Principal was duly Appointed, to the office of Board Memberin the Eden Valley Improvement District,and State aforesaid for the term beginning July 1st, 2025, and endingJuly 1st, 2026.

NOW THEREFORE, If the above bounden Principal and their deputies shall faithfully, honestly and impartially perform all the duties of their said office of Board Member as is or may be prescribed by law, and shall with all reasonable skill, diligence, good faith and honesty safely keep and be responsible for all funds coming into the hands of such officer by virtue of their office; and pay over without delay to the person or persons authorized by law to receive the same, all moneys which may come into their hands by virtue of their said office; and shall well and truly deliver to their successor in office or such other person or persons as are authorized by law to receive the same, all moneys, books, papers and things of every kind and nature held by them as such officer, the above obligation shall be void, otherwise to remain in full force and effect.



Principal

WESTERN SURETY COMPANY

By

Larry Kasten, Vice President

ACKNOWLEDGMENT OF SURETY  
(Corporate Officer)

STATE OF SOUTH DAKOTA }  
County of Minnehaha } ss

On this 28th day of May, 2025, before me, appeared

Larry Kasten to me personally known, being by me sworn, and did say that he is the aforesaid officer of WESTERN SURETY COMPANY, and that the seal affixed to said instrument is the corporate seal of said corporation, and that said instrument was signed and sealed on behalf of said corporation by authority of its Board of Directors, and said officer acknowledged said instrument to be the free act and deed of said corporation.



My Commission Expires August 11, 2028

*S. Petrik*

Notary Public

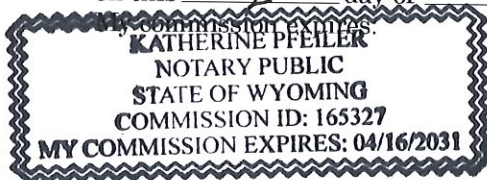
OATH OF OFFICE

I do solemnly swear (or affirm) that I will support, obey and defend the constitution of the United States, and the constitution of the state of Wyoming; that I have not knowingly violated any law related to my election or appointment, or caused it to be done by others; and that I will discharge the duties of my office with fidelity.

*Kim Brown*

State of Wyoming }  
County of Sweetwater } ss

This Oath of Office was subscribed and sworn to before me by Kim Brown  
on this 2 day of June, 2025



*Kim Brown*

*Kath Pfeiler*

Notary Public, Wyoming

ACKNOWLEDGMENT OF PRINCIPAL

THE STATE OF WYOMING }  
County of Sweetwater } ss

On this 2 day of June, 2025, before me, personally appeared

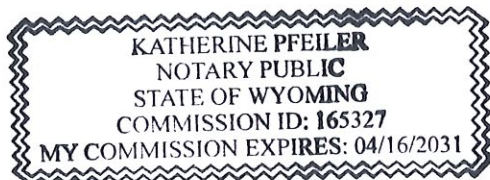
Kim Brown, to me known to be the person described in and who executed the foregoing instrument as Principal, and acknowledged that the same was executed as his (board member) free act and deed.

My commission expires

April 16, 2031

*Kath Pfeiler*

Notary Public, Wyoming





# Western Surety Company

## POWER OF ATTORNEY

### KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Larry Kasten of Sioux Falls,  
State of South Dakota, its regularly elected Vice President,  
as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One Board Member Eden Valley Improvement District

bond with bond number 66331103

for Kim Brown

as Principal in the penalty amount not to exceed: \$ 5,000.00

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 27th day of April, 2022:

"RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company."

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its Vice President with the corporate seal affixed this 28th day of May, 2025.

ATTEST

L. Bauder

L. Bauder, Assistant Secretary

WESTERN SURETY COMPANY

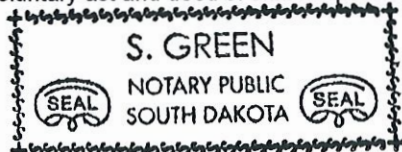
Larry Kasten

Larry Kasten, Vice President

STATE OF SOUTH DAKOTA }  
COUNTY OF MINNEHAHA } ss

On this 28th day of May, 2025, before me, a Notary Public, personally appeared Larry Kasten and L. Bauder

who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the voluntary act and deed of said Corporation.



My Commission Expires February 12, 2027

S. Green

Notary Public

To validate bond authenticity, go to [www.enasurety.com](http://www.enasurety.com) > Owner/Obligee Services > Validate Bond Coverage.





Wyoming



# Western Surety Company

## OFFICIAL BOND AND OATH

KNOW ALL PERSONS BY THESE PRESENTS:

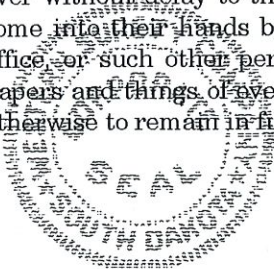
Bond No. 66331109That we Dustin Eaton,of Farson, Wyoming, as Principal, and WESTERN SURETY COMPANY, a corporation duly licensed to do business in the State of Wyoming, as Surety, are held and firmly boundunto Eden Valley Improvement District, the State of Wyoming, in the penalsum of Five Thousand and 00/100 DOLLARS (\$ 5,000.00), to which payment well and truly to be made, we bind ourselves and our legal representatives, jointly and severally, firmly by these presents.Dated this 28th day of May, 2025.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the above bounden

Principal was duly appointed, to the office of Board Memberin the Eden Valley Improvement District,and State aforesaid for the term beginning July 1st, 2025, and endingJuly 1st, 2026.

NOW THEREFORE, If the above bounden Principal and their deputies shall faithfully, honestly and

impartially perform all the duties of their said office of Board Member as is or may be prescribed by law, and shall with all reasonable skill, diligence, good faith and honesty safely keep and be responsible for all funds coming into the hands of such officer by virtue of their office; and pay over without delay to the person or persons authorized by law to receive the same, all moneys which may come into their hands by virtue of their said office; and shall well and truly deliver to their successor in office, or such other person or persons as are authorized by law to receive the same, all moneys, books, papers and things of every kind and nature held by them as such officer, the above obligation shall be void, otherwise to remain in full force and effect.



Principal

WESTERN SURETY COMPANY

By

Larry Kasten, Vice President

ACKNOWLEDGMENT OF SURETY  
(Corporate Officer)

STATE OF SOUTH DAKOTA }  
County of Minnehaha } ss

On this 28th day of May, 2025, before me, appeared

Larry Kasten to me personally known, being by me sworn, and did say that he is the aforesaid officer of WESTERN SURETY COMPANY, and that the seal affixed to said instrument is the corporate seal of said corporation, and that said instrument was signed and sealed on behalf of said corporation by authority of its Board of Directors, and said officer acknowledged said instrument to be the free act and deed of said corporation.



My Commission Expires August 11, 2028

*S. Petrik*

Notary Public

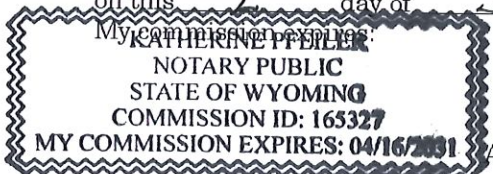
OATH OF OFFICE

I do solemnly swear (or affirm) that I will support, obey and defend the constitution of the United States, and the constitution of the state of Wyoming; that I have not knowingly violated any law related to my election or appointment, or caused it to be done by others; and that I will discharge the duties of my office with fidelity.

*[Signature]*

State of Wyoming }  
County of Sweetwater } ss

This Oath of Office was subscribed and sworn to before me by Dustin Eaton  
on this 2 day of June, 2025



*Kath Pfeiler*  
Notary Public, Wyoming

ACKNOWLEDGMENT OF PRINCIPAL

THE STATE OF WYOMING }  
County of Sweetwater } ss

On this 2 day of June, 2025, before me, personally appeared

Dustin Eaton, to me known to be the person described in and who executed the foregoing instrument as Principal, and acknowledged that the same was executed as

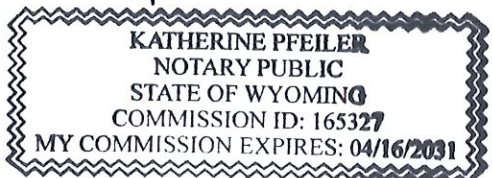
his (Board member) free act and deed.

My commission expires

April 16, 2031

*Kath Pfeiler*

Notary Public, Wyoming





# Western Surety Company

## POWER OF ATTORNEY

### KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Larry Kasten of Sioux Falls,  
State of South Dakota, its regularly elected Vice President,  
as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One Board Member Eden Valley Improvement District

bond with bond number 66331109

for Dustin Eaton

as Principal in the penalty amount not to exceed: \$ 5,000.00

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 27th day of April, 2022:

"RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company."

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its  
Vice President with the corporate seal affixed this 28th day of May,  
2025.

ATTEST

L. Bauder

L. Bauder, Assistant Secretary

WESTERN SURETY COMPANY

By

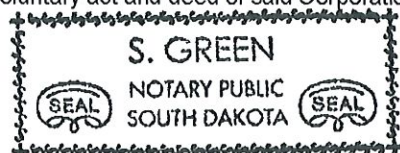
Larry Kasten

Larry Kasten, Vice President

STATE OF SOUTH DAKOTA }  
COUNTY OF MINNEHAHA } ss

On this 28th day of May, 2025, before me, a Notary Public, personally appeared  
Larry Kasten and L. Bauder

who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the voluntary act and deed of said Corporation.



My Commission Expires February 12, 2027

Notary Public

To validate bond authenticity, go to [www.cnasurety.com](http://www.cnasurety.com) > Owner/Obligee Services > Validate Bond Coverage.





Wyoming



# Western Surety Company

## OFFICIAL BOND AND OATH

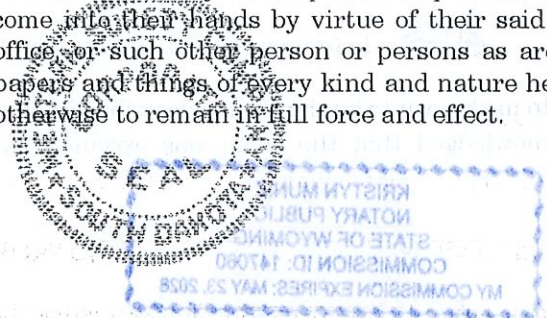
KNOW ALL PERSONS BY THESE PRESENTS:

Bond No. 63266147That we Matthew L. Mcburnett,of Rock Springs, Wyoming, as Principal, and WESTERN SURETY COMPANY, a corporation duly licensed to do business in the State of Wyoming, as Surety, are held and firmly boundunto City of Rock Springs, the State of Wyoming, in the penalsum of One Hundred Thousand and 00/100 DOLLARS (\$ 100,000.00), to which payment well and truly to be made, we bind ourselves and our legal representatives, jointly and severally, firmly by these presents.Dated this 17th day of April, 2025.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the above bounden

Principal was duly appointed, to the office of Clerk/Treasurerin the City of Rock Springs,and State aforesaid for the term beginning July 7th, 2025, and endingJuly 7th, 2026.

NOW THEREFORE, If the above bounden Principal and their deputies shall faithfully, honestly and impartially perform all the duties of their said office of Clerk/Treasurer as is or may be prescribed by law, and shall with all reasonable skill, diligence, good faith and honesty safely keep and be responsible for all funds coming into the hands of such officer by virtue of their office; and pay over without delay to the person or persons authorized by law to receive the same, all moneys which may come into their hands by virtue of their said office; and shall well and truly deliver to their successor in office or such other person or persons as are authorized by law to receive the same, all moneys, books, papers and things of every kind and nature held by them as such officer, the above obligation shall be void, otherwise to remain in full force and effect.



Principal

WESTERN SURETY COMPANY

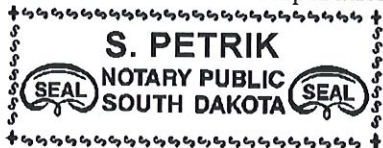
By Larry Kasten, Vice President

ACKNOWLEDGMENT OF SURETY  
(Corporate Officer)

STATE OF SOUTH DAKOTA }  
County of Minnehaha } ss

On this 17th day of April, 2025, before me, appeared

Larry Kasten to me personally known, being by me sworn, and did say that he is the aforesaid officer of WESTERN SURETY COMPANY, and that the seal affixed to said instrument is the corporate seal of said corporation, and that said instrument was signed and sealed on behalf of said corporation by authority of its Board of Directors, and said officer acknowledged said instrument to be the free act and deed of said corporation.



My Commission Expires August 11, 2028

S. Petrik

Notary Public

OATH OF OFFICE

I do solemnly swear (or affirm) that I will support, obey and defend the constitution of the United States, and the constitution of the state of Wyoming; that I have not knowingly violated any law related to my election or appointment, or caused it to be done by others; and that I will discharge the duties of my office with fidelity.

Matthew L. McBurnett

State of Wyoming }  
County of \_\_\_\_\_ } ss

This Oath of Office was subscribed and sworn to before me by Matthew L. McBurnett on this 3rd day of June, 2025.  
My commission expires:

[Signature]  
Notary Public, Wyoming

ACKNOWLEDGMENT OF PRINCIPAL

THE STATE OF WYOMING }  
County of Sweetwater } ss

On this 3rd day of June, 2025, before me, personally appeared

Matthew L. McBurnett, to me known to be the person described in and who executed the foregoing instrument as Principal, and acknowledged that the same was executed as his free act and deed.

My commission expires

May 23, 2028



[Signature]

Notary Public, Wyoming



# Western Surety Company

## POWER OF ATTORNEY

### KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Larry Kasten of Sioux Falls,  
State of South Dakota, its regularly elected Vice President,  
as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One Clerk/Treasurer City of Rock Springs

bond with bond number 63266147

for Matthew L. Mcburnett

as Principal in the penalty amount not to exceed: \$ 100,000.00.

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 27th day of April, 2022:

"RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company."

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its Vice President with the corporate seal affixed this 17th day of April, 2025.

ATTEST

L. Bauder

L. Bauder, Assistant Secretary

WESTERN SURETY COMPANY

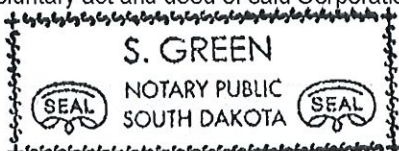
Larry Kasten

Larry Kasten, Vice President

STATE OF SOUTH DAKOTA }  
COUNTY OF MINNEHAHA } ss

On this 17th day of April, 2025, before me, a Notary Public, personally appeared Larry Kasten and L. Bauder

who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the voluntary act and deed of said Corporation.



My Commission Expires February 12, 2027

S. Green

Notary Public

To validate bond authenticity, go to [www.cnasurety.com](http://www.cnasurety.com) > Owner/Obligee Services > Validate Bond Coverage.





## MEETING REQUEST FORM

<b>Meeting Date Requested:</b> June 17, 2025	<b>Contact Phone and E-mail:</b> 307-872-3897
<b>Presenters Name, Title and Name of Organization:</b> BOCC	<b>Exact Wording for Agenda:</b> Approval of Monthly Reports
<b>Preference of Placement on Agenda &amp; Amount of Time Requested for Presentation:</b> 5 Min	<b>Will there be handouts? (If yes, include with meeting request form)</b> Yes
<b>Will handouts require SIGNATURES?</b> Yes <b>SHOULD THE ITEM BE MARKED CONFIDENTIAL?</b> No	If you are submitting a Resolution or Proclamation, please forward in Word format to: <a href="mailto:shoemakers@sweetwatercountywy.gov">shoemakers@sweetwatercountywy.gov</a>
<b>Additional Information:</b>	
<b>Attachments:</b> <a href="#">MONTHLY REPORTS.pdf</a>	

### INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the “Meeting Request Form” by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: [shoemakers@sweetwatercountywy.gov](mailto:shoemakers@sweetwatercountywy.gov)  
***\*\*If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.\*\****
- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and emailed to: [shoemakers@sweetwatercountywy.gov](mailto:shoemakers@sweetwatercountywy.gov)
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.
- In order to determine placement on the agenda, please review the county website [sweetwatercountywy.gov](http://sweetwatercountywy.gov) on Thursday afternoon by clicking “Commissioner's Agenda”.

- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.



The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way

Meeting Room #115

Green River, Wyoming

[MONTHLY REPORTS.pdf](#)

Approval of Monthly Reports  
6-17-25

1. COUNTY CLERK
2. CLERK OF DISTRICT COURT

THE BOARD OF COUNTY COMMISSIONERS  
FOR SWEETWATER COUNTY, WYOMING

\_\_\_\_\_  
Keaton D. West, Chairman

\_\_\_\_\_  
Taylor C. Jones

ATTEST:

\_\_\_\_\_  
Island Richards, Commissioner

\_\_\_\_\_  
Cynthia L. Lane, County Clerk

\_\_\_\_\_  
Robert D. Slaughter, Commissioner

\_\_\_\_\_  
Mary E. Thoman, Commissioner

# MONTHLY STATEMENT

Statement of the Earnings of Collections of CYNTHIA L LANE COUNTY CLERK within and for the County of Sweetwater, State of Wyoming, for the month ending May 2025 and reported to the Board of County Commissioners of said County.

<b>COUNTY CLERK</b>			
Recording Fees		10,196.00	
Marriage Licenses		780.00	
Chattel Mortgages		10,221.00	
Motor Certificates of Title	( 1553 /TITLES)	23,295.00	21,742.00
iDoc Market Subscriptions		813.00	
Miscellaneous Receipts		551.00	
<b>Total Receipts</b>			45,856.00
	Abandoned Vehicle		(1,553.00)
			44,303.00

STATE OF WYOMING )  
 ) ss.  
 COUNTY OF SWEETWATER )

I hereby certify that the above is a true and correct statement of the earnings of my office, or of moneys collected by me as such officer during the month above mentioned, and that the same has been by me paid into the County Treasury.

Witness my hand and seal this 02 day of June 2025

/s/ Cynthia L. Lane

COUNTY CLERK

*Donna Wardell*

DEPUTY

Examined and approved by the Board of County Commissioners, this \_\_\_\_\_ day of \_\_\_\_\_

Chairman

Commissioner

Commissioner



## Monthly Statement

Statement of the earnings or collections of **Donna Lee Bobak** as **Clerk of District Court** within and for the county of Sweetwater, state of Wyoming, for the month ending:

**MAY 2025**

Reported to the Board of County Commissioners of said County.

<u>CIVIL FEES</u> .....	\$ 10,361.06
Code: DC	

<u>BOND FORFIETED</u> .....	\$ .00
Code: FO	

<u>CRIMINAL FINES/COSTS</u> .....	\$ 3,576.78
Code: CF	

TOTAL EARNINGS .....	\$ 13,937.84
----------------------	--------------

TOTAL REMITTED.....	\$ 13,937.84
---------------------	--------------

Clerk of District Court Check # **25131**

STATE OF WYOMING  
COUNTY OF SWEETWATER

I hereby certify that the above is a true and correct statement of the earnings of my office, or of moneys collected by me as such officer, during the month above mentioned, and that the same has been by me paid into the county treasury

**Witness**, my hand and seal this 2nd day of June, 2025.

By: Brenda Bridewell, Chief Deputy Clerk  
Donna Lee Bobak, Clerk of District Court





## MEETING REQUEST FORM

<b>Meeting Date Requested:</b> June 17, 2025	<b>Contact Phone and E-mail:</b> 307-872-3705 <a href="mailto:staceym@sweetwatercountywy.gov">staceym@sweetwatercountywy.gov</a>
<b>Presenters Name, Title and Name of Organization:</b> Marianne Stacey County Assessor	<b>Exact Wording for Agenda:</b> Approval of Abates/Rebates
<b>Preference of Placement on Agenda &amp; Amount of Time Requested for Presentation:</b> none	<b>Will there be handouts? (If yes, include with meeting request form)</b> No
<b>Will handouts require SIGNATURES?</b> No <b>SHOULD THE ITEM BE MARKED CONFIDENTIAL?</b> No	If you are submitting a Resolution or Proclamation, please forward in Word format to: <a href="mailto:shoemakers@sweetwatercountywy.gov">shoemakers@sweetwatercountywy.gov</a>
<b>Additional Information:</b>	
<b>Attachments:</b> <a href="#">June 17th, 2025 Abates Rebates.pdf</a>	

### INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the “Meeting Request Form” by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: [shoemakers@sweetwatercountywy.gov](mailto:shoemakers@sweetwatercountywy.gov)  
***\*\*If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.\*\****
- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and emailed to: [shoemakers@sweetwatercountywy.gov](mailto:shoemakers@sweetwatercountywy.gov)
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.
- In order to determine placement on the agenda, please review the county website

[sweetwatercountywy.gov](http://sweetwatercountywy.gov) on Thursday afternoon by clicking “Commissioner's Agenda”.

- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.

The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way

Meeting Room #115

Green River, Wyoming

[June 17th, 2025 Abates Rebates.pdf](#)

## Authorization for Abate/Rebate of Ad Valorem Taxes

**JUNE17TH, 2025 MEETING**

<b>NOVC</b>	<b>TAXPAYER</b>	<b>ACCOUNT</b>	<b>TAX DIST</b>	<b>VALUATION</b>	<b>TAX YEAR</b>	<b>ADJUSTMENTS</b>	<b>REASON</b>	<b>A/R NUMBER</b>
2025-0249	URBAN OIL & GAS GROUP LLC	151739	102	-38820	2022	-3123.77	DOR	6125
2025-0249	URBAN OIL & GAS GROUP LLC	151740	200	-10369	2022	-680.18	DOR	6225
2025-0251	URBAN OIL & GAS GROUP LLC	151739	102	-14540	2023	-1133.63	DOR	6325
2025-0260	URBAN OIL & GAS GROUP LLC	151739	102	-50865	2022	-4093	DOR	6425
2025-0260	URBAN OIL & GAS GROUP LLC	151740	200	-6621	2022	-434.32	DOR	6525
2025-0262	URBAN OIL & GAS GROUP LLC	151739	102	-23900	2023	-1863.39	DOR	6625
2025-0262	URBAN OIL & GAS GROUP LLC	151740	200	-6267	2023	-410.23	DOR	6725
2025-0263	URBAN OIL & GAS GROUP LLC	151740	200	-5051	2023	-330.63	DOR	6825
2025-0275	URBAN OIL & GAS GROUP LLC	151739	102	-71	2023	-5.54	DOR	6925
2025-0275	URBAN OIL & GAS GROUP LLC	151740	200	-869	2023	-56.88	DOR	61025



2025-0278	URBAN OIL & GAS GROUP LLC	151740	200	-43	2023	-2.81	DOR	61125
2025-0284	CROWHEART ENERGY LLC	154921	100	-27105	2022	-1821.56	DOR	61225
				TOTAL		-13955.94		

THE BOARD OF COUNTY COMMISSIONERS  
OF SWEETWATER COUNTY, WYOMING

\_\_\_\_\_  
Keaton D. West, Chariman

\_\_\_\_\_  
Taylor C Jones, Memeber

\_\_\_\_\_  
Island Richards, Member

\_\_\_\_\_  
Robert D. Slaughter, Member

\_\_\_\_\_  
Mary E. Thoman, Member  
\*\*\*\*\*

ATTEST:

\_\_\_\_\_  
Cynthia L. Lane, County Clerk



## MEETING REQUEST FORM

<b>Meeting Date Requested:</b> June 17, 2025	<b>Contact Phone and E-mail:</b> 307-352-8413- tlove@sweetwatermemorial.com
<b>Presenters Name, Title and Name of Organization:</b> Tami Love- CFO	<b>Exact Wording for Agenda:</b> Approval of Hospital Maintenance Expenditures
<b>Preference of Placement on Agenda &amp; Amount of Time Requested for Presentation:</b> 5 min	<b>Will there be handouts? (If yes, include with meeting request form)</b> Yes
<b>Will handouts require SIGNATURES?</b> Yes <b>SHOULD THE ITEM BE MARKED CONFIDENTIAL?</b> No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
<b>Additional Information:</b> <b>Attachments:</b> <a href="#">25 Maintenance Fund for County 060925.xlsx</a> <a href="#">SWEETWATER CO MEMORIAL HOSPITAL EXPENDITURES 060925.pdf</a> <a href="#">INVOICE detail 060925.pdf</a>	

### INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the “Meeting Request Form” by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: [shoemakers@sweetwatercountywy.gov](mailto:shoemakers@sweetwatercountywy.gov)  
***\*\*If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.\*\****
- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and emailed to: [shoemakers@sweetwatercountywy.gov](mailto:shoemakers@sweetwatercountywy.gov)
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.

- In order to determine placement on the agenda, please review the county website [sweetwatercountywy.gov](http://sweetwatercountywy.gov) on Thursday afternoon by clicking “Commissioner's Agenda”.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.

The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way

Meeting Room #115

Green River, Wyoming

[25 Maintenance Fund for County 060925.xlsx](#)

[SWEETWATER CO MEMORIAL HOSPITAL EXPENDITURES 060925.pdf](#)

[INVOICE detail 060925.pdf](#)

Approval of Hospital Maintenance Expenditures  
Memorial Hospital of Sweetwate County  
Date: May 31, 2025

Name	Description	Invoice #	Amount
STATE FIRE SPECIALTIES	Fire system maintenance	12613497	210.00
SOUTHWEST DOOR	Dock door opener	17560	485.00
ALLEGION	Service/troubleshoot door issues	907343729	492.00
DJ'S GLASS	College Hill check-in glass	119434	550.00
WASATCH ACCESS SOLUTIONS	Door issues service	2337	890.00
BADGER	Grease trap cleaning	2845703	3,957.73
R&D SWEEPING	CRACK SEALING & LOT STRIPING	18219	29,374.75
INSULATION	Asbestos testing MOB entrance	A60073	833.71
STATE FIRE SPECIALTIES	Fire system Quarterly inspection	12607890	245.00
STATE FIRE SPECIALTIES	Fire system Quarterly inspection wet system	12607887	1,372.50
STATE FIRE SPECIALTIES	Fire system quarterly sprinklers	12607888	807.50
HARRIS	Troubleshoot BAS Hospital	S8006984944	1,392.00
USI	Property insurance premium	5507167	159,281.00
OTIS	Annual service contract Hospital elevators	678484	13,299.12
RS ACE HARDWARE	Water line repair and valve replacement	664004	148.87
RS ACE HARDWARE	Outside sprinkler fix	663328	204.89
CAMPFIL USA	Air handler pre-filters	30539831	435.63
AMAZON	Pond maintenance	113-0861155-1542633	203.29
AMAZON	Lock/Exit signs/Call light/battery for exit sign	113-1719843-5978664	313.92
AMAZON	Electronic strike for doors	113-8178782-4111407	361.34
AMAZON	Electronic strike for doors	113-6584276-8689023	361.76
AMAZON	Door closer arm	1113-6635100-1077828	493.05
CODALE	Crimp connectors/GFCI's/LED lights	S00903224.003	566.71
CODALE	WAGO wire connectors	S009023224.001	23.50
CODALE	UV lights for air-handlers	S009008307.001	3,302.76
CODALE	UV lights for air-handlers	S009008311.001	1,828.64
CODALE	LED lights and wire connectors	S009023224.002	792.68
CODALE	UV lights for air-handlers	S008920205.003	1,201.56
CODALE	UV lights for air-handlers	S00892005.002	2,432.00
CODALE	Data cable for overhead speaker system	S009046727.001	1,840.00
COLORADO DOORWAYS	Locks and door handles	1013257	4,716.18
GRAINGER	Access cover/air filters/measuring wheel	815226519	355.13
HOME DEPOT	LED lights	2153957	149.80
HOME DEPOT	LED lights	2353576	376.88
INPRO	Wall guard and base board	2326009	2,796.61
MOUNTAINLAND SUPPLY CO.	Sink faucets	S106740739.001	1,813.18
MOUNTAINLAND SUPPLY CO.	Toilets	S106770759.001	615.98
RS WINNELSON	Toilet/wax ring and bolts	267713 01	145.84
SOUTHWESTERN WY WOOL WAREHOUSE	Weed & Feed/crab grass killer	AA59A71519	395.93
SOUTHWESTERN WY WOOL WAREHOUSE	Weed killer	0E748C9C19	407.70
CODALE	Wire spools/gloves and wire connectors	S009115457.001	424.29
SOUTHWESTERN WY WOOL WAREHOUSE	Weed killer/crab grass killer	5908C72C6F	442.77
INPRO	Corner guards/glue/wall protection	2327415	432.13
GRAINGER	Thermostatic mixing valves	815226519	490.92
JC JACOBS CARPET ONE	Vinyl flooring	Jan-99	620.15
MOUNTAINLAND SUPPLY CO.	Pipe/boller blow down repair	S106951530.001	888.18
ULINE	Posts for "No smoking" signs	191975686	1,781.50
CODALE	Data cable	S009203817.001	1,948.52
CODALE	UV lights for air-handlers	S009048095.001	3,879.00
INPRO	Corner guards and wall protection	2332632	1,252.90
CUMMINS	Generator service/oil and filters "Unit 1"	60-250559238	2,202.34
WASATCH ACCESS SOLUTIONS	Door repairs/crash bar	2372	1,140.00
WASATCH ACCESS SOLUTIONS	Door repairs ED	2373	240.00
CUMMINS	Generator service/oil and filters "Unit 2"	60-250558925	2,202.34
TOTAL			\$ 257,209.18

The Board of County Commissioners  
For Sweetwater County, Wyoming

Keaton West, Chairman

Taylor Jones, Commissioner

Mary Thoman, Commissioner

Robb Slaughter, Commissioner

Attest:

Cynthia Lane, County Clerk

Island Richards, Commissioner





State Fire DC Specialties  
PO BOX 85248  
SALT LAKE CITY, UT 84165  
1-801-288-2100



**Bill To**  
MEMORIAL HOSPITAL OF SWEETWATER COUNTY  
1200 COLLEGE DR  
ROCK SPRINGS, WY 82901

<b>Invoice No.</b>	<b>12613497</b>	<b>Service Location</b>	MEMORIAL HOSPITAL - MAIN HOSPITAL
<b>Invoice For</b>	MEMORIAL HOSPITAL - MAIN HOSPITAL		1200 COLLEGE DR
<b>Transaction Date</b>	4/17/2025		ROCK SPRINGS, WY 82901
<b>Due Date</b>	5/16/2025 (Net 30)		

Code	Item	Svc	Qty	Unit Price	Amt
MONITORING	ACCOUNT # B11096 & IP1683 (MED. OFFICE BLDG.) MO. MONITORING OF FIRE ALARM SYSTEM (Apr 2025 - Jun 2025)	ALMON	3	\$45.00	\$135.00
MONITORING	ACCOUNT # B10125 MO. MONITORING OF FIRE ALARM SYSTEM (Apr 2025 - Jun 2025)	ALMON	3	\$25.00	\$75.00
GRAND TOTAL					\$210.00

1.54



ATTN TO:

## SOUTHWEST DOORS, INC.

P.O. Box 298

Green River, WY 82935

307-875-6615 office

307-875-2226 fax

swdoors@live.com

# INVOICE

DATE	INVOICE #
4/1/2025	17560

Done By:	M - T
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BILL TO
Memorial Hospital of Sweetwater Co. 1200 College Drive Rock Springs, WY 82901

JOB
Dock Door  Steven 307-371-8407

P.O. NO.	
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TERMS	DUE DATE
<b>DUE UPON RECEIPT</b>	4/1/2025

DESCRIPTION	QTY	RATE	AMOUNT
1" Bushing	1	25.00	25.00
Service Call / Labor to remove opener from one door and reinstall on another door, reset limits	1	460.00	460.00
<b>* THANK YOU FOR YOUR BUSINESS *</b>		sales tax (0.00)	\$0.00
		<b>Total</b>	<b>\$485.00</b>
		Payments	\$0.00
		<b>Balance Due</b>	<b>\$485.00</b>
If payment is not received within 30 days, a 1.5% Finance Charge will be applied.			
A 5% CHARGE WILL BE ADDED TO CREDIT CARD PAYMENTS			



**STANLEY**  
Access Technologies  
Part of the Stanley Group

# ALLEGION™

ALLEGION ACCESS TECHNOLOGIES  
65 SCOTT SWAMP ROAD  
FARMINGTON CT 06032  
AAT.AR.CASH@Allegion.com  
Fed ID# 56-2550553

Note: POs, contracts, payments, and other legal documents must be issued to Allegion Access Technologies LLC.

Page 1 of 4

## INVOICE

INVOICE NO.:	0907343729
INVOICE DATE:	03/06/2025
INVOICE DUE DATE:	04/05/2025
TOTAL INVOICE AMOUNT:	USD \$492.00
PLEASE REMIT TO:	
Allegion Access Technologies LLC P.O. BOX 0371595 PITTSBURG, PA 15251-7595	

BILL TO #: 0010194390

SHIP TO #: 0010194390

MEMORIAL HOSPITAL OF SWEETWATER COUNTY  
1200 COLLEGE DR  
ROCK SPRINGS WY 82901

MEMORIAL HOSPITAL OF SWEETWATER COUNTY  
1200 COLLEGE DR  
ROCK SPRINGS WY 82901

TO VIEW AND PAY ONLINE GO TO:		http://stanleyaccess.billtrust.com		USE THIS ENROLLMENT TOKEN:		GMP XGB FDG		ENROLL WITH THIS ACCOUNT #:		0010194390	
CUSTOMER ACCOUNT # AND NAME								CUSTOMER PO/ORDER #			
0010194390 MEMORIAL HOSPITAL OF SWEETWATER COU								Steve			
SERVICES ORDER #		ORDER DATE		SERVICE FACILITY		TERMS		INCOTERMS			
0301169596		03/06/2025		BLUFFDALE,UT		Net 30		PREPAY& ADD-FOB ORIGIN			
LN	MATERIAL NUMBER			MATERIAL DESCRIPTION			QTY SHIP	UOM	UNIT PRICE	EXTENDED PRICE	
10	TRVLABOR			Travel Labor			3.00	HR	123.00	369.00	
20	STDLABOR			Standard Service Labor			1.00	HR	123.00	123.00	



Choose from three easy ways to receive your invoices: email, fax or Invoice Gateway. With Invoice Gateway, you are notified by email when new invoices are posted. You can search, sort, view, print, download and pay your bills on this site. With email and fax delivery, your invoices are sent once per day.

Contact us at 1-800-7ACCESS if you have any questions.

TO VIEW AND PAY INVOICE(S) ON LINE, GO TO: <http://stanleyaccess.billtrust.com>

Caller Name :STEVE SKORCZ,Caller Phone :307-371-8407,Call Date :02/12/2025  
Call text :CONTACT STEVE WHEN ON SITE 307-371-8407

accounts\_payable@sweetwatermemorial.com MAR0316

SUB TOTAL	492.00
T & H	0.00
SALES TAX	0.00
TOTAL	\$492.00

This is to certify that merchandise listed in this invoice has been produced in compliance with all requirements of sect. 6, 7 & 12 of the Fair Labor Standards Act of 1938, as amended, and of regulations and order of the United States Dept. of Labor issued under sect. 14 thereof. All risk of loss with respect to the goods sold hereunder shall pass to the buyer upon delivery to carrier.



3700 HWY 374  
GREEN RIVER, WY 82935

# Invoice

Date	Invoice #
2/12/2025	119434

Bill To
MEMORIAL HOSPITAL OF SWEETWATER COUNTY 1200 COLLEGE DR. ROCK SPRINGS, WY.82901 307-448-0445

P.O. No.	Terms

Item	Quantity	Description	Rate	Amount
GLASS	2	27 1/2" x 40 1/4" - 1/4" Clear Tempered glass	150.00	300.00T
LABOR	2	INSTALLATION	125.00	250.00T
Thank You for your Business !				

Phone #	307-875-9132	Fax #	307-875-9135	Sales Tax (0.0%)	\$0.00
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All invoices over 30 days are subject to a 18% per annum finance charge.

Total- This Invoice \$550.00

Customer's Total Payments/Credits	\$0.00
Customer Total Balance All Invoices	\$550.00

Net 30 days

**Wasatch Access Solutions LLC**

7980 Oakledge Rd  
Cottonwood Heights, UT 84121  
(801) 885-1745  
greg@wasatchaccess.com  
www.wasatchaccess.com

**INVOICE**

**BILL TO**  
Memorial Hospital of Sweetwater County  
1200 College Drive  
Rock Springs, WY 82901

**SHIP TO**  
Memorial Hospital of Sweetwater County  
1200 College Drive  
Rock Springs, WY 82901

**INVOICE** 2337  
**DATE** 04/01/2025  
**TERMS** Net 30  
**DUE DATE** 05/01/2025

DATE		DESCRIPTION	QTY	RATE	AMOUNT
03/21/2025	TZ5	Travel Zone 5	1	400.00	400.00
03/21/2025	BAT-9V	Battery, 9V	2	5.00	10.00
03/21/2025	Service Labor	Service Labor	4	120.00	480.00

Thank you for your business!

**SUBTOTAL** 890.00

Please let us know if we can be further assistance.

**TOTAL** 890.00

Please be advised, subject to finance charge of 1.5% per month (18% per annum) on any past due amount after the due date listed on this invoice or statement. All collection costs, including attorney's fees, shall be borne by the purchaser.

**BALANCE DUE** **\$890.00**

Pay invoice



Invoice Number	2845703
Invoice Date	04-21-2025
Payment Terms	30 Net
Amount Due	\$ 3,957.73

**BILL TO**  
**MEMORIAL HOSPITAL OF SWEETWATER CO**  
1200 COLLEGE DR  
ROCKSPRINGS, WY 82901

**REMIT TO**  
**Badger Daylighting Corp**  
PO Box 95000  
LB# 1627  
Philadelphia, PA 19195-0001  
**Bank Routing #:** 026013673  
**Account #:** 03248177952

Customer Number		PO/Work Order		AFE/Job		Badger Sales Area	
27965						40021	
Service Date	Ticket #	Unit #	Item Description	Qty	Unit of Measure	Unit Price	Amount
04-16-2025	TKT-041525-1483187	1055	Consumable Materials	2	Each	50.00	100.00
04-16-2025	TKT-041525-1483187	1055	Supply Water	1	Each	75.00	75.00
04-16-2025	TKT-041525-1483187	1055	Fluctuating Fuel Recovery	1	Each	287.73	287.73
04-16-2025	TKT-041525-1483187	1055	Disposition	3	Each	250.00	750.00
04-16-2025	TKT-041525-1483187	1055	Badger Hydrovac With 2 Man Crew	9	Hour	305.00	2,745.00
						<b>Total Due(USD)</b>	3,957.73

For your convenience, Badger accepts payment in multiple forms including check, ACH, EFT, and certain credit cards. To the extent permitted by applicable law, payments made by credit card are subject to a surcharge equal to 3% of the transaction amount (or the highest percentage permitted by applicable law, if less than 3%). Please see attached tickets for additional detail. Please direct all invoicing inquiries to [accountsreceivable@badgerinc.com](mailto:accountsreceivable@badgerinc.com) or (877) 322-3437 and remittances to [remittance@badgerinc.com](mailto:remittance@badgerinc.com)



R280437  
Invoice

R AND D SWEEPING AND ASPHALT MAINTENANCE  
LC  
1931 Yellowstone Rd  
Rock Springs, WY 82901-3245  
US  
rfranich@rdsweeping.net

BILL TO
Jim
3000 College Dr.
Wy
Rock Springs, WY 82901

CAPO25014

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
18219	05/01/2025	\$29,374.75	05/31/2025	Net 30	

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	8	Crack sealing 10911 LBS @ \$2.25	1	24,549.75	24,549.75
	9	Lot Striping	1	4,825.00	4,825.00

Contact R & D Sweeping & Asphalt Maintenance, LC to pay.

BALANCE DUE

**\$29,374.75**

Pay invoice

P. O. BOX 2205  
ROCK SPRINGS, WY 82902-2205  
Phone 307-382-3882 Fax 307-362-8115

DATE: 04-10-2025  
INVOICE # A60073  
FOR:

Make all checks payable to Insulation Inc.  
Unpaid invoices after 90 days will be subject to a 1.5% monthly interest charge.

State Fire DC Specialties  
PO BOX 65248  
SALT LAKE CITY, UT 84165  
1-801-288-2100



**Bill To**  
MEMORIAL HOSPITAL OF SWEETWATER COUNTY  
1200 COLLEGE DR  
ROCK SPRINGS, WY 82901

<b>Invoice No.</b>	<b>12607890</b>	<b>Service Location</b>	MEMORIAL HOSPITAL OF SWEETWATER-FOMC
<b>Invoice For</b>	<b>Inspection Job #39627107 (03/11/2025)</b>		3000 COLLEGE HILL DR
<b>Transaction Date</b>	3/31/2025		ROCK SPRINGS, WY 82901

Code	Item	Svc	Qty	Unit Price	Amt
SPR-WET-QTR	QUARTERLY WET SYSTEM SPRINKLER TEST & INSPECTION	SP	1	\$150.00	\$150.00
EXTENDED AREA	TRIP/FUEL CHARGE-EXTENDED AREA	SP	1	\$95.00	\$95.00
GRAND TOTAL					\$245.00

**Notes**

QUARTERLY FIRE SPRINKLER INSPECTION



State Fire DC Specialties  
PO BOX 65248  
SALT LAKE CITY, UT 84165  
1-801-288-2100



**Bill To**  
MEMORIAL HOSPITAL OF SWEETWATER COUNTY  
1200 COLLEGE DR  
ROCK SPRINGS, WY 82901

<b>Invoice No.</b>	<b>12607887</b>	<b>Service Location</b>	MEMORIAL HOSPITAL - MAIN HOSPITAL
<b>Invoice For</b>	<b>Inspection Job #39627090 (03/10/2025)</b>		1200 COLLEGE DR
<b>Transaction Date</b>	<b>3/31/2025</b>		ROCK SPRINGS, WY 82901

Code	Item	Svc	Qty	Unit Price	Amt
SPR-WET-QTR	QUARTERLY WET SYSTEM SPRINKLER TEST & INSPECTION	SP	6	\$96.25	\$577.50
SPR-DRY-QTR	QUARTERLY DRY SYSTEM SPRINKLER TEST & INSPECTION	SP	2	\$96.25	\$192.50
SPR-DELUGE	DELUGE SYSTEM TEST & INSPECTION	SP	1	\$96.25	\$96.25
SPR-PREACTION	PRE-ACTION TEST	SP	1	\$96.25	\$96.25
SPR-SECTIONAL	SECTIONAL VALVE/FLOW INSPECTION	SP	7	\$45.00	\$315.00
EXTENDED AREA	TRIP/FUEL CHARGE-EXTENDED AREA	SP	1	\$95.00	\$95.00
GRAND TOTAL					\$1,372.50

**Notes**

QUARTERLY FIRE SPRINKLER INSPECTION

State Fire DC Specialties  
PO BOX 65248  
SALT LAKE CITY, UT 84165  
1-801-288-2100



**Bill To**  
MEMORIAL HOSPITAL OF SWEETWATER COUNTY  
1200 COLLEGE DR  
ROCK SPRINGS, WY 82901

<b>Invoice No.</b>	<b>12607888</b>	<b>Service Location</b>	SWEETWATER MEMORIAL M.O.B.
<b>Invoice For</b>	<b>Inspection Job #39627124 (03/10/2025)</b>		1180 College Drive
<b>Transaction Date</b>	<b>3/31/2025</b>		Rock Springs, WY 82901

Code	Item	Svc	Qty	Unit Price	Amt
SPR-WET-QTR	QUARTERLY WET SYSTEM SPRINKLER TEST & INSPECTION	SP	2	\$96.25	\$192.50
SPR-DRY-QTR	QUARTERLY DRY SYSTEM SPRINKLER TEST & INSPECTION	SP	1	\$96.25	\$96.25
SPR-PREACTION-QTR	QUARTERLY PRE-ACTION SYS. SPR. TEST & INSP.	SP	1	\$96.25	\$96.25
SPR-WETSTAND	WET STANDPIPE INSPECTION	SP	2	\$96.25	\$192.50
SPR-SECTIONAL	SECTIONAL VALVE/FLOW INSPECTION	SP	3	\$45.00	\$135.00
SPR-HOSEVALVE	HOSE VALVE INSPECTIONS 1.5" - 2.5"	SP	7	\$0.00	\$0.00
EXTENDED AREA	TRIP/FUEL CHARGE-EXTENDED AREA	SP	1	\$95.00	\$95.00
<b>GRAND TOTAL</b>					<b>\$807.50</b>

**Notes**

QUARTERLY FIRE SPRINKLER INSPECTION



# INVOICE

## PLEASE REMIT TO

Harris Mountain West, LLC  
PO BOX 31001-4139  
PASADENA, CA 91110-4139

Office: 1193 West 2200 South, Ste A  
Salt Lake City, UT 84119  
Phone (801) 433-2640

INVOICE NUMBER **SR000284944**  
INVOICE DATE **4/15/2025**  
PO NUMBER  
CUST. NUMBER **10004370**  
PAYMENT TERMS **N30**  
TOTAL DUE **\$1,392.00**

## BILL TO

GERRY JOHNSTON  
SWEETWATER MEDICAL HOSPITAL  
1200 College Dr  
Rock Springs, WY 82901-5868

## LOCATION

SWEETWATER MEDICAL HOSPITAL  
1200 College Dr  
Rock Springs, WY 82901-5868

Service Call 250402-0098: 25 BA BMS Address Updates

Services Performed [4/2/2025 9:31:15 PM Gil, Cody - 0001]  
Updated BMS addresses. Work Completed

## Detail of Charges

Item Number / Date	Description	Equipment ID	Unit	Quantity	Unit Price	Line Total
3-MAINTENANCE						
4/2/2025	Gil, Cody - REG		HRS	8.00	\$174.00	\$1,392.00
Subtotal						\$1,392.00
Total Tax						\$0.00
Amount Paid						\$0.00
Total						\$1,392.00

make copy for  
County



USI Insurance Services LLC (MTN)  
P.O. Box 62817  
Virginia Beach, VA 23466

## INVOICE

Invoice Date 05/01/2025

Invoice Number 5507167

Memorial Hospital of Sweetwater County  
1200 College Drive  
Attn: Tami Love  
Rock Springs, WY 82901

**Named Insured** Memorial Hospital of Sweetwater  
County  
**Client Code** MEMORHOS6  
**Bill-To Code** MEMORHOS6  
**Invoice Order Number** 185\*8242833

**Amount Remitted** \$ \_\_\_\_\_

**INVOICE NUMBER(S) MUST BE LISTED ON CHECK**

Effective Date	Policy Term	Coverage Description	Transaction Amount
05/01/2025	05/01/2025 to 05/01/2026	Affiliated FM Insurance Company Policy Number 1150139 *Renewal - Commercial Property <i>Thank you for your continued business!</i>	\$159,281.00
		Amount Due	\$159,281.00
Premiums Due on Effective Date			



**Signature  
Service**

# Service Contract INVOICE

Page 1 of 2

**CUSTOMER NO.:** 678484  
**DATE:** 1/13/2025  
**INVOICE NO.:** 100401815318

MEMORIAL HOSPITAL OF SWEE  
**DUE DATE: 2/1/2025**

## ACCOUNT SUMMARY

### BUILDING ADDRESS

MEMORIAL HOSPITAL OF SWEE 1200 COLLEGE DR ROCK SPRINGS WY 82901-5868  
**CONTRACT:** 57975 | SH 05364

Maintenance Service from 2/1/2025 to 1/31/2026 \$13,299.12

**NET SERVICE CONTRACT AMOUNT** \$13,299.12  
Sales Tax \$0.00

**TOTAL SERVICE CONTRACT AMOUNT DUE** \$13,299.12

## IMPORTANT MESSAGES

To automate your payment, opt in to paperless billing, or to change your billing address, please visit <https://otis.payinvoicedirect.com> or scan the QR code below.



### ACH Payment Information:

Bank Name: JP Morgan Chase  
Acct Name: Otis Elevator Company  
Acct #: 55-20622  
Routing #: 071000013

## QUESTIONS?

**AR Rep's Email:**  
[muralidhar.giridharamurthy@otis.com](mailto:muralidhar.giridharamurthy@otis.com)

**AR Rep's Phone#:** 1-860-674-3397  
**OTISLINE®:** 1-800-233-6847

100

WE CERTIFY THAT GOODS WERE PRODUCED IN COMPLIANCE WITH ALL APPLICABLE REQUIREMENTS OF SECTIONS 6, 7 AND 12 OF THE FAIR LABOR STANDARDS ACT, AS AMENDED, AND OF REGULATIONS AND ORDERS OF THE UNITED STATES DEPARTMENT OF LABOR ISSUED UNDER SECTION 14 HEREOF.

PAYMENTS NOT RECEIVED BY THE DUE DATE OF THE INVOICE SHALL INCUR AN INTEREST CHARGE OF THE OVERDUE AMOUNT CALCULATED FROM THE PAYMENT DUE DATE OF THE INVOICE AT THE RATE OF ONE AND ONE HALF PERCENT (1.5%) PER MONTH (18% PER ANNUM) OR THE MAXIMUM RATE ALLOWED BY APPLICABLE LAW, WHICHEVER IS LESS. A PROCESSING FEE WILL BE APPLIED TO CREDIT CARD PAYMENTS.

DETACH DOCUMENT ALONG PERFORATION. ENCLOSE AND RETURN THIS COUPON WITH YOUR PAYMENT.

# OTIS

11760 US Hwy 1 Suite W600 Palm Beach Gardens FL 33408

**CUSTOMER NO.:** 678484  
**DUE DATE:** 2/1/2025  
**INVOICE NO.:** 100401815318  
**TOTAL SERVICE CONTRACT AMOUNT:** \$ 13,299.12

**MAKE CHECK PAYABLE TO:**

MEMORIAL HOSPITAL  
1200 COLLEGE DRIVE  
ROCK SPRINGS WY 82901

Otis Elevator Company  
PO Box 73579  
Chicago IL 60673-7579

100401815318 0001329912 7

8278498

Rock Springs Ace Hardware elevationace.com  
400 N Center St.  
Rock Springs, WY 82901  
Ace # 18997  
PHONE: (307) 362-7362

PAGE NO 1

MEMORIAL HOSPITAL  
1200 COLLEGE DR  
ROCK SPRINGS WY 82901  
(307) 352-8407

CUST # 108177  
TERMS: NET EOM  
P.O. # M0255465  
REF. # PO # M0255465  
DUE DATE: 4/30/25


INV # 664004  
DATE : 3/26/25  
CLERK: VSB  
TERM # 400

TIME : 2:23  
\*\*\*\*\*  
\* INVOICE \*  
\*\*\*\*\*

QUANTITY	UM	ITEM	DESCRIPTION	SUG. PRICE	PRICE/PER	EXTENSION
1	EA	4606141	TRU BLU PIPESEALNT 16OZ		29.99 /EA	29.99 N
1	EA	4560058	BALL VALVE SCH40 3/4"SXS		4.99 /EA	4.99 N
2	EA	4000283	THREAD TAPE 1429X1/2"BLU		6.99 /EA	13.98 N
1	EA	48765	ADPTR BARBMPT 1/2X1/2		2.99 /EA	2.99 N
1	EA	4092649	MALE ADAPTER 1/2X1/2"BR		3.99 /EA	3.99 N
1	EA	48765	ADPTR BARBMPT 1/2X1/2		2.99 /EA	2.99 N
40	FT	4039079	TUBE VINYL 1/2ID X 3/4OD		1.79 /FT	71.60 N
	FT		THIS ITEM IS NON-RETURNABLE FOR			
	FT		EXCHANGE OR REFUND DUE TO THE			
	FT		NATURE OF THIS PRODUCT.			
3	EA	43965	NIPPLE SCH80PVC1/2"XCLOS		1.79 /EA	5.37 N
2	EA	4086229	TEE 1/2 FPTXFPTXFT		3.99 /EA	7.98 N
1	EA	4559753	BAL VALVE PVC THRED 1/2"		4.99 /EA	4.99 N
** AMOUNT CHARGED TO ACCOUNT **				148.87	TAXABLE	0.00
					NON-TAXABLE	148.87
					SUB-TOTAL	148.87
					TAX AMOUNT	0.00
					TOTAL INVOICE	148.87

ACE REWARDS ID # 1942693506

(ALVERO HERNADEZ )

X 

Received By

3/5/25 B/L

THANK YOU FOR SHOPPING AT  
Rock Springs Ace Hardware  
(307) 362-7362

4277352

03/05/25 11:58AM JGR

400 SALE

4385993	1	EA	22.99	EA	N
PRIMER PVC PURPLE 320Z					22.99
4038832	1	EA	17.99	EA	N
CMNT PVC RDHOT LOVOC160Z					17.99
7099039	1	EA	17.99	EA	N
ROTOR SPRINKL POPUP ADJS					17.99
7014750	1	EA	19.99	EA	N
SPRINKLER POPUP FC 4"					19.99
7114267	1	EA	16.99	EA	N
ROTOR SPRINKLRPOPUP ADJUST					16.99
7099039	1	EA	17.99	EA	N
ROTOR SPRINKL POPUP ADJS					17.99
7114267	1	EA	16.99	EA	N
ROTOR SPRINKLRPOPUP ADJUST					16.99
7014750	1	EA	19.99	EA	N
SPRINKLER POPUP FC 4"					19.99
7114267	2	EA	16.99	EA	N
ROTOR SPRINKLRPOPUP ADJUST					33.98
7014750	1	EA	19.99	EA	N
SPRINKLER POPUP FC 4"					19.99

SUB-TOTAL:\$ 204.89 TAX: \$ .00  
TOTAL: \$ 204.89

CHARGE AMT: 204.89



==>> JRNL# I55779 INV#663328  
CUST NO: 108177  
ACE REWARDS ID # 19426935061

Customer RECEIVED  
MAR 05 2025

BY: *[Signature]*

Name : X  
\*\*MUST HAVE PO#  
Acct: MEMORIAL HOSPITAL  
PO#: M0255031

R278054

CAMFIL USA, INC.  
DBA AIR FILTER SOLUTIONS, INC.  
2500 WEST 6TH AVENUE - SUITE B  
DENVER, CO 80204  
See Warehouse Contact Phone# below.

**INVOICE**  
**SEND PAYMENT TO:**  
3302 SOLUTIONS CENTER  
CHICAGO IL 606773003

Page No. 1  
Invoice No.  
30539831

Customer No. 90907 -000	Purchase Order No. M0254642	Rep. Order No.	Date Shipped 3/17/25	Invoice Date 3/17/25
Order No. V05770-00	Bill of Lading No. 00031674	Terms NET 30 DAYS	Warehouse 748 Denver, CO (303)893-3030	

SOLD TO  
MEMORIAL HOSPITAL-SWEETWATER  
COUNTY  
P.O. BOX 1359, ATTN:ACCT PAY  
ROCK SPRINGS WY 829011359

SHIP TO  
MEMORIAL HOSPITAL-SWEETWATER  
COUNTY  
1200 COLLEGE DRIVE  
ROCK SPRINGS WY 829015868

SPECIAL INSTRUCTIONS		FOR FREIGHT TERMS	SHIPPING POINT PREPAID/BRANCH ADD TO INV
		SHIP VIA ROUTE PRO. NO.	UPS GROUND COMMON CARRIER 1Z265WE10364269968

PLEASE NOTE OUR NEW COMPANY NAME IS CAMFIL USA, INC.

Item No.	CAMFIL Part No.	Product Description	Quantity Shipped	Unit Price	Amount
				CURRENCY US Dollars	
001	049880002	30/30 20X20X2	12	11.23	134.76
002	406331002	30/30 DUAL 9 20X20X2	12	15.27	183.24
003	SHIPPING	SHIPPING	0	.00	117.63
		TOTAL SALES AMOUNT			435.63
		SALES TAX AMOUNT			.00
		TOTAL AMOUNT			435.63

SEE TERMS AND CONDITIONS ON REVERSE SIDE WHICH ARE AN INTEGRAL PART OF THIS AGREEMENT.

- RETURNED GOODS MUST HAVE RGA ISSUED BY CAMFIL. CREDIT WILL ONLY BE ISSUED UPON ACCEPTANCE BY WAREHOUSE.  
- ALL CLAIMS FOR SHORTAGES OR DAMAGE MUST BE MADE WITHIN 14 DAYS AFTER RECEIPT OF MERCHANDISE.

ORIGINAL INVOICE

Received?

Camfil USA, Inc.  
One North Corporate Drive  
Riverdale, New Jersey 07457

MEMORIAL HOSPITAL-SWEETWATER  
COUNTY  
P.O. BOX 1359, ATTN:ACCT PAY  
ROCK SPRINGS WY 829011359

INVOICE ENCLOSED



## Details for Order #113-0861155-1542633

Print this page for your records.

Order Placed: March 25, 2025

PO number: M0255412

Amazon.com order number: 113-0861155-1542633

Order Total: \$203.29

## Business order information

GL code: 5525

Cost center: MHSC

Location: MHSC

Department: MAINT

## Not Yet Shipped

## Items Ordered

3 of: HTH 67289 Swimming Pool Care Algae Guard Ultra, Swimming Pool Chemical, Long Lasting Formula, 32 fl oz

Price

\$23.99

Sold by: Amazon.com Services, Inc.

Supplied by: Other

Condition: New

2 of: D-WEIXIN 3" ID x 50 ft PVC Lay Flat Discharge Hose with Aluminum Camlock C and E Fittings, Heavy Duty Reinforced Blue Backwash Pump Hoses for Swimming Drain Pools and Clean Filters

\$65.66

Sold by: WEIXIN (seller profile)

Supplied by: Other

Condition: New

## Shipping Address:

Memorial Hospital  
1200 COLLEGE DR  
ROCK SPRINGS, WY 82901-5868  
United States

## Shipping Speed:

Delivery in fewer trips to your address

## Payment information

## Payment Method:

Mastercard ending in 5306

Item(s) Subtotal: \$203.29

Shipping &amp; Handling: \$0.00

-----

## Billing address

Memorial Hospital  
1200 COLLEGE DR  
ROCK SPRINGS, WY 82901-5868  
United States

Total before tax: \$203.29

Estimated tax to be collected: \$0.00

-----

**Grand Total: \$203.29**

To view the status of your order, return to Order Summary.

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Details for Order #113-2986616-2597036

Order Placed: March 14, 2025

PO number : M0255214

Amazon.com order number: 113-2986616-2597036

Order Total: \$266.36

Business order information
<b>GL code:</b> 5525 <b>Cost center:</b> MHSC <b>Location:</b> MHSC <b>Department:</b> MAINT

Not Yet Shipped	
<b>Items Ordered</b>	<b>Price</b>
2 of: Strongthlum Throttle Return Governor Spring Rod 16562-ZM0-000 16561-Z0L-000 16555-ZM0-000 for Honda GCV160 GCV160A GCV16 0LA GCV160LA0 GSV160LA GCV160LE GCV190 GCV190A GSV190A Sold by: YIYUQI ( <a href="#">seller profile</a> ) Condition: New	\$7.19
4 of: Sloan Regal A-38-A Water Closet Diaphragm Assembly Kit 3.5 GPF - Natural Rubber Diaphragm with Brass Bypass   For use with Sloan Flushometers   OEM Sloan Parts, 3301038 Sold by: Sloan Marketplace ( <a href="#">seller profile</a> ) Condition: New	\$19.50
2 of: 6-Pack FlushLine Replacement Drop-In Kit for Sloan Flushometer 3301041 A-41-A 1.6 GPF Sold by: HowPlumb ( <a href="#">seller profile</a> ) Condition: New	\$86.99
<b>Shipping Address:</b> Memorial Hospital 1200 COLLEGE DR ROCK SPRINGS, WY 82901-5868 United States	
<b>Shipping Speed:</b> FREE Prime Delivery	

Payment information	
<b>Payment Method:</b> MasterCard   Last digits: 5306	Item(s) Subtotal: \$266.36
	Shipping & Handling: \$0.00
<b>Billing address</b> Memorial Hospital 1200 COLLEGE DR ROCK SPRINGS, WY 82901-5868 United States	Total before tax: \$266.36
	Estimated Tax: \$0.00
	<b>Grand Total: \$266.36</b>

## Details for Order #113-1719843-5978664

Print this page for your records.

Order Placed: March 25, 2025

PO number: M0255394

Amazon.com order number: 113-1719843-5978664

Order Total: \$313.92

## Business order information

GL code: 5525

Cost center: MHSC

Location: MHSC

Department: MAINT

## Not Yet Shipped

## Items Ordered

	Price
1 of: <i>Leisure Coachworks 10 Pack 7/8" Keyed Camlock with Straight and Offset Cam Lock Latch Keyed Alike (10, 7/8")</i>	\$29.64
Sold by: Alfateers Service Center INC. (seller profile)	
Supplied by: Other	
Business Price	
Condition: New	
2 of: <i>Lithonia Lighting BE W R UM M2 BE Basics Edge-Lit Exit Sign, White w/lt Red Letters, Universal Mount</i>	\$90.20
Sold by: Amazon.com Services, Inc (seller profile)	
Supplied by: Other	
Business Price	
Condition: New	
1 of: <i>AIRIC 200 Pcs UL Listed Nylon Spade Quick Disconnect Connectors Kit, 22-10 Gauge Male and Female Electrical Connector Wire Spade Crimp Terminals, Wiring Crimps Insulated Terminal Assortment Kits</i>	\$9.97
Sold by: AIRIC ELECTRICAL ACCESSORIES (seller profile)	
Supplied by: Other	
Business Price	
Condition: New	
1 of: <i>Lithonia Lighting STAKS 2X2 ALO3 SWW7 2 ft. x 2 ft. Stack Switch LED Lay-in Ceiling Light Fixture for Commercial Use, 3500K-5000K Switchable Color Temperature, 3000-5000 Adjustable Lumens, White</i>	\$64.92
Sold by: Amazon.com Services, Inc (seller profile)	
Supplied by: Other	
Business Price	
Condition: New	
1 of: <i>GLESOURCE 3.6V 900mAh Emergency/Exit Light Battery Compatible for Lithonia ELB B001 ELBB001 ELB-B001 Lithonia EU2C M6 LED Emergency Light Interstate ANIC1566 Unitech 0253799(4 Pack)</i>	\$28.99
Sold by: GreenSourceDirector (seller profile)	
Supplied by: Other	
Condition: New	

## Shipping Address:

Memorial Hospital  
1200 COLLEGE DR  
ROCK SPRINGS, WY 82901-5868  
United States

## Shipping Speed:

Delivery in fewer trips to your address

## Payment information

Payment Method:  
Mastercard ending in 5306

Item(s) Subtotal:	\$313.92
Shipping & Handling:	\$0.00

## Details for Order #113-8178782-4111407

Print this page for your records.

Order Placed: March 4, 2025

PO number: M0255002

Amazon.com order number: 113-8178782-4111407

Order Total: \$361.34

## Business order information

GL code: 5525

Cost center: MHSC

Location: MHSC

Department: MAINT

## Not Yet Shipped

## Items Ordered

2 of: SECURITY DOOR CONTROLS SDC 45-4SU Electric strike w/latch monitoring

Price

\$180.67

Sold by: JMAC Supply (seller profile)

Supplied by: Other

Business Price

Condition: New

## Shipping Address:

Memorial Hospital  
1200 COLLEGE DR  
ROCK SPRINGS, WY 82901-5868  
United States

## Shipping Speed:

Standard Shipping

## Payment information

## Payment Method:

Mastercard ending in 5306

Item(s) Subtotal: \$361.34

Shipping &amp; Handling: \$0.00

Total before tax: \$361.34

Estimated tax to be collected: \$0.00

Grand Total: \$361.34

## Billing address

Memorial Hospital  
1200 COLLEGE DR  
ROCK SPRINGS, WY 82901-5868  
United States

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## Details for Order #113-6584276-8689023

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**Order Placed:** March 5, 2025  
**PO number:** M0255025  
**Amazon.com order number:** 113-6584276-8689023  
**Order Total:** \$361.76

## Business order information

**GL code:** 5525  
**Cost center:** MHSC  
**Location:** MHSC  
**Department:** MAINT

## Not Yet Shipped

## Items Ordered

2 of: SECURITY DOOR CONTROLS SDC 45-4SU Electric strike w/latch monitoring

Sold by: JMAC Supply (seller profile)

Supplied by: Other

Business Price

Condition: New

**Price**  
**\$180.88**

## Shipping Address:

Memorial Hospital  
 1200 COLLEGE DR  
 ROCK SPRINGS, WY 82901-5868  
 United States

## Shipping Speed:

Standard Shipping

## Payment information

## Payment Method:

Mastercard ending in 5306

## Billing address

Memorial Hospital  
 1200 COLLEGE DR  
 ROCK SPRINGS, WY 82901-5868  
 United States

Item(s) Subtotal:	\$361.76
Shipping & Handling:	\$0.00
	-----
Total before tax:	\$361.76
Estimated tax to be collected:	\$0.00
	-----
<b>Grand Total:</b>	<b>\$361.76</b>

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## Details for Order #113-6635100-1077828

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Order Placed: March 6, 2025

PO number: M0255068

Amazon.com order number: 113-6635100-1077828

Order Total: \$493.05

## Business order information

GL code: 5525

Cost center: MHSC

Location: MHSC

Department: MAINT

## Not Yet Shipped

## Items Ordered

3 of: LCN 4040XP-3049 Replacement Hold Open Arm

Sold by: ZenSupplyInc (seller profile)

Supplied by: Other

Business Price

Condition: New

Price

\$164.35

## Shipping Address:

Memorial Hospital  
1200 COLLEGE DR  
ROCK SPRINGS, WY 82901-5868  
United States

## Shipping Speed:

Standard Shipping

## Payment information

## Payment Method:

Mastercard ending in 5306

## Billing address

Memorial Hospital  
1200 COLLEGE DR  
ROCK SPRINGS, WY 82901-5868  
United States

Item(s) Subtotal: \$493.05

Shipping &amp; Handling: \$0.00

-----

Total before tax: \$493.05

Estimated tax to be collected: \$0.00

-----

Grand Total: \$493.05

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R277943

# CODALE

A Sonepar Company

Codale Electric Supply - RKS  
1718 DECORA DRIVE  
ROCK SPRINGS WY 82901-4773  
307-922-5000 Fax 307-922-5018  
Email: credit@codale.com

INVOICE #: S009023224.003  
INVOICE DATE : 03/13/25  
P/O #: M0254927  
REL #:

**REMIT TO:**  
Codale Electric Supply  
P.O. Box 740525  
Los Angeles, CA 90074-0525

**BILL TO:**

3271 1 AB 0.593 E0184X I0325 D14078278081 S2 P10728643 0001:0002



MEMORIAL HOSPITAL OF SWEETWATER CO  
1200 COLLEGE DR  
ROCK SPRINGS WY 82901-5868

Tel: 801 - 975 - 7300

**SHIP TO:**  
MEMORIAL HOSPITAL OF SWEETWATER CO  
1200 COLLEGE DR  
ROCK SPRINGS WY 82901

ORDER DATE	SHIP DATE	WRITER	TERMS	SHIP VIA	TAX BR	ORDERED BY
02/27/25	03/13/25	JENNY MELGOZA	NET 25TH OF MONTH	PD PRIORITY DEL	14	CAYDEN FRYE
ORDER QTY	SHIP QTY	DESCRIPTION			NET PRC	EXT PRC
5ea	5ea	ARLINGTON 850 3/8 90D FLEX DIECAST SQUEEZE CONNECTOR --- *20 STK RS, 5 STK SLC* --- PROCURED			130.240/c	6.51
20ea	20ea	PHILIPS 467142 24T5/LED/HO/48-4000 IF 10/1 T5 LED --- *FACTORY STOCK* ---			18.270/E	365.40
10ea	10ea	HUBBELL GFRTW83R 20A 125VAC COMM HG TRWR GFR RED N/S Item: Mfg Return Policy Applies			19.480/E	194.80

03-13-2025 11:05:15 AM

All sales subject to Codale Terms and Conditions(T&C's)  
Available at [www.codale.com/terms](http://www.codale.com/terms)  
Sales Tax is Not included in any Bid

**Net Amt** 566.71

**Sales Tax** 0.00  
**Total** 566.71

Bradley

NET 25TH OF MONTH

TO VIEW ONLINE GO TO:

<https://codaleqed.billtrust.com>

USE THIS ENROLLMENT CODE:

REG FLT QGK

**A Sonepar Company**

Codale Electric Supply - RKS  
1718 DECORA DRIVE  
ROCK SPRINGS WY 82901-4773  
307-922-5000 Fax 307-922-5018  
Email: [credit@codale.com](mailto:credit@codale.com)

INVOICE #: S009023224.001  
INVOICE DATE : 03/05/25  
P/O # : M0254927  
REL #:

Codale Electric Supply  
P.O. Box 740525  
Los Angeles, CA 90074-0525

R277901

Tel: 801 - 975 - 7300

MEMORIAL HOSPITAL OF SWEETWATER CO  
1200 COLLEGE DR  
ROCK SPRINGS WY 82901

**BILL TO:**

4774 1 MB 0.622 E0382X I0747 D14046715523 S2 P10722857 0001:0001



MEMORIAL HOSPITAL OF SWEETWATER CO  
1200 COLLEGE DR  
ROCK SPRINGS WY 82901-5868

05-2025 10:36:54 AM  
09023224.001

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Available at [www.codale.com/terms](http://www.codale.com/terms)  
Sales Tax is Not included in any Bid

Net Amt	23.50
---------	-------

Sales Tax	0.00
Total	23.50

NET 25TH OF MONTH

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<https://codaleqed.billtrust.com>

**USE THIS ENROLLMENT CODE:**

RKG FLT QGK





# CODALE

A Sonepar Company

Codale Electric Supply - RKS  
1718 DECORA DRIVE  
ROCK SPRINGS WY 82901-4773  
307-922-5000 Fax 307-922-5018  
Email: credit@codale.com

R278269

INVOICE Page 1 of 1

INVOICE #: S009008307.001  
INVOICE DATE: 03/19/25  
P/O #: M0255251  
REL #: QUOTE#3

**REMIT TO:**

Codale Electric Supply  
P.O. Box 740525  
Los Angeles, CA 90074-0525

Tel: 801 - 975 - 7300

**SHIP TO:**

MEMORIAL HOSPITAL OF SWEETWATER CO  
1200 COLLEGE DR  
ROCK SPRINGS WY 82901

**BILL TO:**

3788 1 AB 0.593 E0169X I0319 D14098357609 S2 P10735199 0001:0002



MEMORIAL HOSPITAL OF SWEETWATER CO  
1200 COLLEGE DR  
ROCK SPRINGS WY 82901-5868

ORDER DATE	SHIP DATE	WRITER	TERMS	SHIP VIA	TAX BR	ORDERED BY
03/05/25	03/19/25	HANA WARE	NET 25TH OF MONTH	PD PRIORITY DEL	14	STEVEN S
ORDER QTY	SHIP QTY	DESCRIPTION	NET PRC	EXT PRC		
18ea	18ea	UVDI 195438 07-6025 REPLACEMENT UVC LIGHT BULB N/S Item: Mfg Return Policy Applies --- FACTORY STOCK --- PROCURED	152.000/E	2736.00		
2ea	1ea	UVDI 195512 07-3026 REPLACEMENT GERMICIAL UV BULB N/S Item: Mfg Return Policy Applies --- FACTORY STOCK --- PROCURED	166.240/E	166.24		
4ea	4ea	STERILAIRE 2100510 EGTS 36 VO - ENHANCED 36" SINGLE ENDED LAMP 4K N/S Item: Mfg Return Policy Applies --- FACTORY STOCK --- PROCURED	100.130/E	400.52		

03-19-2025 02:24:04 PM

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Available at [www.codale.com/terms](http://www.codale.com/terms)  
Sales Tax is Not included in any Bid

Net Amt 3302.76

Sales Tax 0.00

Total 3302.76

Kelly

NET 25TH OF MONTH

TO VIEW ONLINE GO TO:

<https://codaleqed.billtrust.com>

USE THIS ENROLLMENT CODE:

RKG FLT QGK

149

0001:0002



Codale Electric Supply - RKS  
1718 DECORA DRIVE  
ROCK SPRINGS WY 82901-4773  
307-922-5000 Fax 307-922-5018

**Invoice**  
S009008311.001  
03/19/25

Page 1 of 1

R-278614

SOLD TO:

MEMORIAL HOSPITAL OF SWEETWATER CO  
1200 COLLEGE DR  
ROCK SPRINGS, WY 82901

SHIPPED TO: 46966

MEMORIAL HOSPITAL OF SWEETWATER CO  
1200 COLLEGE DR  
ROCK SPRINGS, WY 82901

ACCOUNT NUMBER 46966		CUSTOMER PO NUMBER M0255250		RELEASE # QUOTE#4		ORDERED BY STEVEN S			
SALESMAN HANA WARE		INVOICE NUMBER S009008311.001		SHIPPING BRANCH 14		SHIP DATE 03/19/25		SHIP VIA PD PRIORITY D	
SKU	DESCRIPTION			ORDER QTY	SHIP QTY	UNIT PRICE		UOM	EXT PRICE
	UVDI 195512 07-3026 REPLACEMENT GERMICIAL UV BULB N/S Item: Mfg Return Policy Applies ---- FACTORY STOCK ---- PROCURED			11	11	166.240		e	1828.64

All payments are due by 04/25/2025  
All transactions are subject to and exclusively governed by our  
Terms and Conditions of Sale, which are incorporated herein and  
available at: <https://www.codale.com/terms>. Additional or  
conflicting terms are rejected, void, and of no force or effect.

Sub Total	1828.64
S&H CHGS	0.00
Sales Tax	0.00
<b>Total Due</b>	<b>1828.64</b>

Macro not found

03/19/2025 02:24:04 PM

\*\* Reprint \*\* Reprint \*\* Reprint \*\*

hwy

Kelly

Payment Mailing Address:  
Codale Electric Supply  
P.O. Box 740525  
LOS ANGELES, CA 90074-0525



# CODALE

**A Sonepar Company**

Codale Electric Supply - RKS  
1718 DECORA DRIVE  
ROCK SPRINGS WY 82901-4773  
307-922-5000 Fax 307-922-5018  
Email: credit@codale.com

INVOICE #: S009023224.002  
INVOICE DATE: 03/03/25  
P/O #: M0254927  
REL #:

R-277517

**BILL TO:**

15056 1 AB 0.593 E0034 10051 D14036436685 S2 P10713609 0004:0004



MEMORIAL HOSPITAL OF SWEETWATER CO  
1200 COLLEGE DR  
ROCK SPRINGS WY 82901-5868

**REMIT TO:**

Codale Electric Supply  
P.O. Box 740525  
Los Angeles, CA 90074-0525

Tel: 801 - 975 - 7300

**SHIP TO:**

MEMORIAL HOSPITAL OF SWEETWATER CO  
1200 COLLEGE DR  
ROCK SPRINGS WY 82901

ORDER DATE	SHIP DATE	WRITER	TERMS	SHIP VIA	TAX BR	ORDERED BY
02/27/25	03/03/25	JENNY MELGOZA	NET 25TH OF MONTH	WC WILL CALL	14	CAYDEN FRYE
ORDER QTY	SHIP QTY	DESCRIPTION	NET PRC	EXT PRC		
25ea	20ea	ARLINGTON 850 3/8 90D FLEX DIECAST SQUEEZE CONNECTOR --- *20 STK RS, 5 STK SLC* --- PROCURED	130.240/c ✓	26.05		
40ea	40ea	PHILIPS 476515 14T5HE/46-840/ IF/21/G/DIM/10/1 T5LED 14W --- *STK RS*	15.090/E ✓	603.60		
10ea	10ea	CROUSE-H TP292 4-IN OCTAGON 2-1/8 DEEP BOX 1/2 & 3/4 ko's --- *STK RS*	397.980/c ✓	39.80		
1ea	1ea	WAGO 221-612/K194-4045 COMPACT SPlicing CONNECTOR 2-CONDUCTOR 600V UL 20AWG-10AWG 50PC BOX QTY 1 GETS BOX OF 50 60361832 --- *STK RS*	37.440/E ✓	37.44		
100ft	100ft	CONDUIT 3/4-IN EMT --- *STK RS*	85.790/C ✓	85.79		

2025/03/03 01:06:11 PM S009023224.002

All sales subject to Codale Terms and Conditions(T&C's)  
Available at [www.codale.com/terms](http://www.codale.com/terms)  
Sales Tax is Not included in any Bid

Net Amt 792.68

CAYDEN

Sales Tax 0.00  
Total 792.68

NET 25TH OF MONTH

TO VIEW ONLINE GO TO:

<https://codaleqed.billtrust.com>

USE THIS ENROLLMENT CODE:

RKG FLT QGK

151

**CODALE****A Sonepar Company**

Codale Electric Supply - RKS  
 1718 DECORA DRIVE  
 ROCK SPRINGS WY 82901-4773  
 307-922-5000 Fax 307-922-5018  
 Email: credit@codale.com

INVOICE #: S008920205.003  
 INVOICE DATE : 03/03/25  
 P/O #: M0253922  
 REL #: QUOTE#1

R277515

**BILL TO:**

15056 1 AB 0.593 E0034 I0049 D14036436681 S2 P10713609 0002:0004



MEMORIAL HOSPITAL OF SWEETWATER CO  
 1200 COLLEGE DR  
 ROCK SPRINGS WY 82901-5868

**REMIT TO:**

Codale Electric Supply  
 P.O. Box 740525  
 Los Angeles, CA 90074-0525

Tel: 801 - 975 - 7300

**SHIP TO:**

MEMORIAL HOSPITAL OF SWEETWATER CO  
 1200 COLLEGE DRIVE  
 ROCK SPRINGS WY 82901

ORDER DATE	SHIP DATE	WRITER	TERMS	SHIP VIA	TAX BR	ORDERED BY
02/13/25	03/03/25	HANA WARE	NET 25TH OF MONTH	1405 RKS CENTRAL	14	STEVEN SKORCZ
ORDER QTY	SHIP QTY	DESCRIPTION	NET PRC	EXT PRC		
12ea	12ea	STERILAIRE 2100510 EGTS 36 VO - ENHANCED 36" SINGLE ENDED LAMP 4K N/S Item: Mfg Return Policy Applies PROCURED	100.130/E	1201.56		

2025/03/03 01:05:00 PM S008920205.003

All sales subject to Codale Terms and Conditions(T&C's)  
 Available at [www.codale.com/terms](http://www.codale.com/terms)  
 Sales Tax is Not included in any Bid

Net Amt 1201.56

CAYDEN

Sales Tax 0.00

Total 1201.56

NET 25TH OF MONTH

TO VIEW ONLINE GO TO:

<https://codaleqed.billtrust.com>

USE THIS ENROLLMENT CODE:

RKG FLT QGK

152

# CODALE

**A Sonepar Company**

INVOICE #: S008920205.002  
INVOICE DATE : 03/03/25  
P/O # : M0253922  
REL #: QUOTE#1

Codale Electric Supply  
P.O. Box 740525  
Los Angeles, CA 90074-0525

MEMORIAL HOSPITAL OF SWEETWATER CO  
1200 COLLEGE DRIVE  
ROCK SPRINGS WY 82901

1. **General Information:**  
 a. **Project Name:** [Project Name]  
 b. **Client:** [Client Name]  
 c. **Project Manager:** [Project Manager Name]  
 d. **Start Date:** [Start Date]  
 e. **End Date:** [End Date]

2. **Project Objectives:**  
 a. [Objective 1]  
 b. [Objective 2]  
 c. [Objective 3]

3. **Scope:**  
 a. [Scope Item 1]  
 b. [Scope Item 2]  
 c. [Scope Item 3]

4. **Resources:**  
 a. [Resource 1]  
 b. [Resource 2]  
 c. [Resource 3]

5. **Risks:**  
 a. [Risk 1]  
 b. [Risk 2]  
 c. [Risk 3]

6. **Conclusion:**  
 a. [Conclusion Item 1]  
 b. [Conclusion Item 2]

MEMORIAL HOSPITAL OF SWEETWATER CO  
1200 COLLEGE DR  
ROCK SPRINGS WY 82901-5868

2025/03/03 01:04:42 PM S008920205-002

Sales Tax	0.00
Total	2432.00

**TO VIEW ONLINE GO TO:**

<https://codaleged.billtrust.com>

**USE THIS ENROLLMENT CODE:**

RKG FLT QGK.

153

0001:0004



# CODALE

A Sonepar Company

Codale Electric Supply - RKS  
1718 DECORA DRIVE  
ROCK SPRINGS WY 82901-4773  
307-922-5000 Fax 307-922-5018  
Email: credit@codale.com

INVOICE Page 1 of 1

INVOICE #: S009046727.001  
INVOICE DATE : 03/13/25  
P/O #: M0255059  
REL #:

**REMIT TO:**

Codale Electric Supply  
P.O. Box 740525  
Los Angeles, CA 90074-0525

Tel: 801 - 975 - 7300

**SHIP TO:**

MEMORIAL HOSPITAL OF SWEETWATER CO  
1200 COLLEGE DR  
ROCK SPRINGS WY 82901

**BILL TO:**

3271 1 AB 0.593 E0184 I0326 D14078278085 S2 P10728643 0002:0002



MEMORIAL HOSPITAL OF SWEETWATER CO  
1200 COLLEGE DR  
ROCK SPRINGS WY 82901-5868

ORDER DATE	SHIP DATE	WRITER	TERMS	SHIP VIA	TAX BR	ORDERED BY
03/06/25	03/13/25	Melissa Gold	NET 25TH OF MONTH	PD PRIORITY DEL	14	CAYDEN FRYE
ORDER QTY	SHIP QTY	DESCRIPTION			NET PRC	EXT PRC
4000ft	4000ft	COMMSCOPE UN874049914/10 CS34P BLU C6 4/23 U/UTP CPK 1KFT --- *STK SLC* ---			460.000/m	1840.00

03-13-2025 11:05:15 AM

Bradley

All sales subject to Codale Terms and Conditions(T&C's)  
Available at [www.codale.com/terms](http://www.codale.com/terms)  
Sales Tax is Not included in any Bid

**Net Amt** 1840.00

**Sales Tax** 0.00  
**Total** 1840.00

NET 25TH OF MONTH

TO VIEW ONLINE GO TO:

<https://codaleqed.billtrust.com>

USE THIS ENROLLMENT CODE:

RKG FLT QGK

0002:0002



5151 Bannock St. #17  
Denver, CO 80216  
Tel: 303-291-0900 Fax: 303-291-0113

R217684  
Invoice

Invoice # : 1013257  
Order # : 619965  
Date : Mar 11, 2025

Customer:

Memorial Hospital of Sweetwater County~  
1200 College Drive  
P.O. Box 1359  
Rock Springs, Wyoming 82902

Ship To:

Memorial Hospital of Sweetwater County~  
1200 College Drive

Rock Springs, Wyoming 82902  
Tel: 307-362-3711 Fax: 307-362-8391

Account Code : MEMHO3  
Terms : Net 30 Days  
Customer Job # :  
Salesperson : Kyle Kounnas  
Order Name : BEST Locks

Quote # : 503778  
Purchase Order # : M0254644  
Shipped Via : UPS  
Contact : Alex Loya

Joe Mansfield // 307-871-4940 // jmansfield@sweetwatermemorial.com  
Bill Mullen 307-371-6840 wullen@sweetwatermemorial.com  
Tim Wood // C: (307) 212-0365 // twood@sweetwatermemorial.com

Ordered	Shipped	Product Description
2	2	Lockset 9K3-7AB15D L/C 626
3	3	Lockset 9K3-7D15D L/C 626
1	1	Privacy Set 9K3-0L15D L/C 626
3	3	Passage Set 9K3-0N15D L/C 626

Shipment Number Shipment Date Note

367373 Mar 4, 2025 1z8039290368263533  
WYOMING CERTIFICATE OF EXEMPTION ON FILE

Pre-Tax Total	:	4,716.18
EXEMPT @0.00%	:	0.00
<b>Amount Due</b>	:	<b>4,716.18</b>



2775 S. 900 W.  
SOUTH SALT LAKE, UT 84119-2447  
www.grainger.com

R278803

GRAINGER ACCOUNT NUMBER 815226519  
INVOICE NUMBER 9454451841  
INVOICE DATE 03/27/2025  
DUE DATE 04/26/2025  
AMOUNT DUE 355.13

BILL TO  
MDG2025 00005043 1 MB 0622

MEMORIAL HOSPITAL-SVM  
PO BOX 1359  
ROCK SPRINGS, WY 82902-1359

PO NUMBER: M0255494  
PO RELEASE: M0255494  
CALLER: ANGEL BENNETT  
CUSTOMER PHONE: (307) 352-8487  
ORDER NUMBER: 1544820180  
INCO TERMS: FOB DESTINATION



Pay invoices online at:  
[www.grainger.com/invoicing](http://www.grainger.com/invoicing)  
Sign up for paperless invoicing at:  
[www.grainger.com/paperlessinvoicing](http://www.grainger.com/paperlessinvoicing)

THANK YOU!

FEI NUMBER 36-1150280

FOR ANY QUESTIONS ABOUT THIS INVOICE OR ACCOUNT CALL 1-800-472-4643

PO LINE #	ITEM #	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
		The following items were for: MEMORIAL HOSPITAL 1200 COLLEGE DR ROCK SPRINGS WY 82901-5868			
000001	4WDN8	ACCESS COVER, PIPE DIA 4 TO 6-1/2" MANUFACTURER # CO2530-SS7	6	15.75	94.50
000002	6B956	PLEATED AIR FILTER, 16X20X2, MERV 8 MANUFACTURER # 6B956	12	5.02	60.24
000003	44M541	MEASURING WHEEL, 15-1/2", FEET MANUFACTURER # 32-400 Delivery# 6665885557 Date: 03/27/2025 Carrier: FDX GROUND No. of pkgs: 3 Wt: 20.13 Trk#: 450895619399 450895621171 450895622991 SHIPPED FROM: DC MIRA LOMA, CA - 934 4700 HAMNER AVENUE MIRA LOMA CA 91752-1018	1	200.39	200.39
INVOICE SUB TOTAL					355.13

THIS PURCHASE IS GOVERNED EXCLUSIVELY BY GRAINGER'S TERMS OF SALE, INCLUDING: (i) DISPUTE RESOLUTION REMEDIES, AND (ii) CERTAIN WARRANTY AND DAMAGES LIMITATIONS AND DISCLAIMERS IN EFFECT AT THE TIME OF THE ORDER, WHICH ARE INCORPORATED BY REFERENCE HEREIN. GRAINGER'S TERMS OF SALE ARE AVAILABLE AT WWW.GRAINGER.COM. PRODUCT RETURN INSTRUCTIONS ARE AVAILABLE AT WWW.GRAINGER.COM/RETURNS.

These items are sold for domestic consumption. If exported, purchaser assumes full responsibility for compliance with US export controls. Diversion contrary to US law prohibited.

PAY THIS INVOICE; PAYMENT TERMS NET 30 DAYS AFTER INVOICE DATE IN U.S. DOLLARS.

AMOUNT DUE 355.13

PLEASE DETACH THIS PORTION AND RETURN WITH YOUR PAYMENT.

BILL TO:  
MEMORIAL HOSPITAL-SVM  
PO BOX 1359  
ROCK SPRINGS, WY 82902-1359

REMIT TO:  
GRAINGER  
DEPT. 815226519  
P.O. BOX 419267  
KANSAS CITY, MO 64141-6267

815226519945445184110000355131000000010000000100000025042680

ACCOUNT NUMBER  
815226519

DATE  
03/27/2025

INVOICE NUMBER  
9454451841

AMOUNT DUE  
355.13

FOR COMMENTS OR CHANGE OF ADDRESS, ENTER INFORMATION ON REVERSE SIDE.





Pro Xtra Credit Card



Remit payment and make checks payable to:  
HOME DEPOT CREDIT SERVICES  
DEPT. 92 - 2221501574  
PO BOX 9001030  
LOUISVILLE, KY 40290-1030

## INVOICE DETAIL

BILL TO:  
Acct: 6035 3222 2150 1574  
Card: 6035 3222 2150 1574

SHIP TO:  
MEMORIAL HOSPITAL OF  
1200 COLLEGE DR  
ROCK SPRINGS, WY 82901-5868

Amount Due:	Trans Date:	Invoice #:
\$143.50	03/18/25	4621692
PO: M0255255		Store: 6003, ROCK SPRINGS, WY

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
MILWAUKEE 24TPI BANDSAW BLADE-2PK	00003254500000700005	1.0000 EA	\$23.97	\$23.97
1 BLK PLUG	00004689080000100009	1.0000 EA	\$3.59	\$3.59
3/4 PLUG BLA	00001037640000100009	1.0000 EA	\$3.11	\$3.11
MILWAUKEE 10/14TPI BANDSAW BLADE-2PK	00003256720600700005	1.0000 EA	\$23.97	\$23.97
DIABLO 4-1/2X1/16X7/8 MTL CUTOFF10PK	10010823160000700004	1.0000 EA	\$25.97	\$25.97
KEEPER TREE SAVER STRAP 2"X6'	10010273800003100036	1.0000 EA	\$11.98	\$11.98
MKE CLEAR FOG FREE GLASSES	10059678410000500008	1.0000 EA	\$14.97	\$14.97
KEEPER TREE SAVER STRAP 2"X6'	10010273800003100036	1.0000 EA	\$11.98	\$11.98
KEEPER TREE SAVER STRAP 2"X6'	10010273800003100036	1.0000 EA	\$11.98	\$11.98
KEEPER TREE SAVER STRAP 2"X6'	10010273800003100036	1.0000 EA	\$11.98	\$11.98

SUBTOTAL \$143.50  
TAX \$0.00  
TOTAL \$143.50

BILL TO:  
Acct: 6035 3222 2150 1574  
Card: 6035 3222 2150 1574

SHIP TO:  
MEMORIAL HOSPITAL OF  
1200 COLLEGE DR  
ROCK SPRINGS, WY 82901-5868

Amount Due:	Trans Date:	Invoice #:
\$149.80	03/20/25	2153957
PO: M0255334		Store: 8119, HOMEDEPOT.COM, 1-800-430-3376

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
PLC(32W) 48" T8 A LED TUBE BW 2PK	10124367650000100036	10.0000 EA	\$14.98	\$149.80

Customer Agreement #: WG84360085

SUBTOTAL \$149.80  
TAX \$0.00  
TOTAL \$149.80

BILL TO:  
Acct: 6035 3222 2150 1574  
Card: 6035 3222 2150 1574

SHIP TO:  
MEMORIAL HOSPITAL OF  
1200 COLLEGE DR  
ROCK SPRINGS, WY 82901-5868

Amount Due:	Trans Date:	Invoice #:
\$376.88	03/20/25	2353576
PO: M0255334		Store: 8119, HOMEDEPOT.COM, 1-800-430-3376

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
28-WATT EQUIVALENT 46 IN. LINEAR T5	10043978580000100036	1.0000 EA	\$299.00	\$299.00
PLC(14W) 21" T5 A LED TUBE CW 1PK HE	10120963820000100036	6.0000 EA	\$12.98	\$77.88

Customer Agreement #: WG84360085

SUBTOTAL \$376.88  
TAX \$0.00  
TOTAL \$376.88

BILL TO:  
Acct: 6035 3222 2150 1574  
Card: 6035 3222 2150 1574

SHIP TO:  
MEMORIAL HOSPITAL OF  
1200 COLLEGE DR  
ROCK SPRINGS, WY 82901-5868

Amount Due:	Trans Date:	Invoice #:
\$182.78	03/20/25	2044213
PO: M0255336		Store: 6003, ROCK SPRINGS, WY

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
16QT STACKER BOX - INK	10099126760001600002	1.0000 EA	\$9.98	\$9.98

continued



Inpro Corporation  
580 W18766 Apollo Drive  
Muskego WI 53150  
United States

R277306

Page: 1 of 1  
Invoice No. 2326009  
Invoice Date: 03/03/2025  
Customer No. 028129  
F.O.B. EXW  
Credit: 262-682-5167  
Fax: 262-679-5534

**Bill To**

Memorial Hospital  
Sweetwater  
PO Box 1359  
Rock Springs WY 82901  
United States

**Ship To**

MEMORIAL HOSPITAL OF SWEETWATER  
COUNTY  
1200 COLLEGE DR  
% Joe Mansfield  
ROCK SPRINGS WY 82901  
United States

Federal ID No: 39-1455053

Ship Date	PO #	Ship Via	Order Date	Order No.	Due Date	Terms
02/28/2025	M0254645	Drop Ship	02/14/2025	1867760	04/02/2025	2% 10 Net 30 Days

Quantity			Item
Ordered	Shipped	Back Ordered	
10	10	0	NT-140-11 Black 8" x 1/2" x 12' NuTree WG NuTree Wall Guard Black 1/2" x 8" x 12'
20	20	0	NT-518-11 Black 5 1/2" x 12', 1" NuTree WG NuTree Wall Guard Black 1" x 5 1/2" x 12'

Notes



OR



Subject to Inpro's terms and conditions which can be found at [inprocorp.com](http://inprocorp.com)

Special Instructions: QP-717971 IPC - Wall Protection 2025

Subtotal \$2,073.40  
Shipping Cost \$723.21  
Tax Total \$0.00  
Total \$2,796.61  
Amount Due \$2,796.61

\*A 3% Convenience Fee will be charged for credit card orders over \$5,000\*



MSRS MOUNTAINLAND SUPPLY COMPANY  
565 Mohawk Dr  
Rock Springs WY 82901

R277642

## INVOICE

INVOICE DATE	INVOICE NUMBER
03/04/2025	S106740739.001
REMIT TO:	
MOUNTAINLAND SUPPLY COMPANY PO Box 127 OREM, UT 84059-0127	

**BILL TO:**

MEMORIAL HOSPITAL OF SWEETWATER CO  
PO BOX 1359  
ROCK SPRINGS WY 82902

**SHIP TO:**

MISC MEMORIAL HOSPITAL OF SWEETWA  
1200 COLLEGE DR.  
ROCK SPRINGS WY 82902

CUSTOMER NUMBER		CUSTOMER PO NUMBER		ORDERED BY		SALESPERSON	
46987		M0254212		TRENTON		JASON FAIGL	
WRITER		SHIP VIA		TERMS		SHIP DATE	
DAVID ANDERSON		LOCAL TRUCK		NET 30TH		03/04/2025	
ORDER QTY		SHIP QTY		DESCRIPTION		UNIT PRICE	
6ea		6ea		SLOAN SF2250-4 BAT PWRD FCT 3362104 Pn: 246325		294.595/ea	
						1767.57	
<div>For billing or payment questions call or text AR direct @ 385-236-5641, or email <a href="mailto:ar@mountainland.com">ar@mountainland.com</a> For concerns regarding your credit account, please call credit direct @ 385-236-5645, or email <a href="mailto:credit@mountainland.com">credit@mountainland.com</a> For efficient check payment processing, please mail all check payments to <u>PO BOX 127 OREM, UT 84059-0127</u>. Please do not mail check payments to individual branches*</div>							

Invoice is due by 04/30/25.

Past Due invoices may be subject to 2.00% late charge.

Please visit our website, [www.mountainland.com](http://www.mountainland.com), to  
login and pay your bill online.

03-04-2025 09:39:08 AM  
S106740739.001

Bradley Case

SUBTOTAL	1,767.57
S&H CHARGES	45.61
TAX	0.00
PAYMENTS	0.00
AMOUNT DUE	1,813.18



MSRS MOUNTAINLAND SUPPLY COMPANY  
565 Mohawk Dr  
Rock Springs WY 82901

R277459

# INVOICE

INVOICE DATE	INVOICE NUMBER
03/06/2025	S106770759.001
REMIT TO:	
MOUNTAINLAND SUPPLY COMPANY PO Box 127 OREM, UT 84059-0127	

BILL TO:

SHIP TO:

MEMORIAL HOSPITAL OF SWEETWATER CO  
PO BOX 1359  
ROCK SPRINGS WY 82902

MISC MEMORIAL HOSPITAL OF SWEETWA  
1200 COLLEGE DR.  
ROCK SPRINGS WY 82902

CUSTOMER NUMBER		CUSTOMER PO NUMBER		ORDERED BY		SALESPERSON	
46987		M0254632		TRENTON		JASON FAIGL	
WRITER		SHIP VIA		TERMS		SHIP DATE	
DAVID ANDERSON		LOCAL TRUCK		NET 30TH		03/06/2025	
ORDER QTY		SHIP QTY		DESCRIPTION		UNIT PRICE	
4ea		4ea		AS 3352.101.020 1.6GPF TLT AFWALL WALL HUNG TOILET MILLENNIUM FLOW EL WEC W/BPL TS SPECIAL ORDER RETURN POLICY APPLIES Pn: 637169		122.746/ea	
						490.98	

For billing or payment questions call or text AR direct @ 385-236-5641, or email [ar@mountainland.com](mailto:ar@mountainland.com)  
For concerns regarding your credit account, please call credit direct @ 385-236-5645, or email [credit@mountainland.com](mailto:credit@mountainland.com)  
For efficient check payment processing, please mail all check payments to **PO BOX 127 OREM, UT 84059-0127**.  
Please do not mail check payments to individual branches\*

Invoice is due by 04/30/25.

Past Due invoices may be subject to 2.00% late charge.

Please visit our website, [www.mountainland.com](http://www.mountainland.com), to  
login and pay your bill online.

03-06-2025 10:49:18 AM  
S106770759.001

Bradley Case

SUBTOTAL	490.98
S&H CHARGES	125.00
TAX	0.00
PAYMENTS	0.00
AMOUNT DUE	615.98

R278266

Remit To: ROCK SPRINGS



ROCK SPRINGS WINNELSON CO.  
PO BOX 2127  
ROCK SPRINGS, WY 82902-2127

Page	Date Printed	Invoice No.
1	3/24/25	267713 01

To Reorder Contact Us At  
Phone No. : (307) 382-5730  
Fax No .. : (307) 362-3914 DB# 16

Sold To:

Ship To:

SWEETWATER MEMORIAL HOSPITAL  
1200 COLLEGE DR  
ROCK SPRINGS, WY 82901-5868

SWEETWATER MEMORIAL HOSPITAL  
1000 Elk St  
Rock Springs, WY 82901-4524

Customer Number 00370-000120	Customer Purchase Order M0255380	Job Name
Placed By TRENTON	Salesman 010-LEANNA GAMBLE	Type Shipment Stock
	Ship VIA	Date Shipped 3/24/25

RECEIVE INVOICES, STATEMENTS AND MAKE PAYMENTS ONLINE: SIGN UP TODAY!!

Units Ordered	U/M	Item Description	Units Shipped	B/C	Price	Per	Discount	Extended	Tax
4	EA	90-104 1/4 JOHNI-BOLT (PR)	4		3.3700		.00	13.48	N
4	EA	31194 WAX BOWL RING W/SLEEVE	4		2.3500		.00	9.40	N
1		130/160PB WHITE KIT	1		122.9600		.00	122.96	N
		***** BEGIN COMPONENTS *****							
1	EA	130 WHITE VC COMP BOWL	1						
1	EA	160 WHT COMP TANK	1						
		***** END COMPONENTS *****							

Terms: Monthly Finance Charge May Be Applied To Past Due Accounts.

2% 10TH NET 30

If Paid By 4/10/25 You May Deduct

2.92

Pay full balance by 4/23/25

Tax Area ID: WY - S10370150	Net Sales 145.84
State Tax \$ .000	Freight .00
Local Tax \$ .000	State Tax .00
	Local Tax .00
	Invoice Amount 145.84



When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. For inquiries please call (307) 382-5730.

T&C: You agree that the sale of these products/services is subject to all of our standard terms and conditions of sale located at [www.winsupplyinc.com/tcsale](http://www.winsupplyinc.com/tcsale).

INVOICE# : Laser Invoic

161

5/14/25 B/K 3'

Southwestern Wyoming Wool  
Warehouse

05/14/25

12:55  
Sale  
aa59a71519  
11

Referenceld  
Orderld  
Consumer

Memorial Hospital

IFA crabgrass & Spurge 50lb 4✓	\$227.96
IFA weed & feed 40lb 1✓	\$55.99
IFA weed & feed 40lb 1✓	\$55.99
IFA weed & feed 40lb 1✓	\$55.99
SUBTOTAL	\$395.93

State Tax	\$23.76
TOTAL AMT	\$419.69
Personal Account	\$419.69
Balance	-\$419.69

Received!  
5/14  
CUSTOMER COPY  
You saved  
\$14.67

Ref # M0255899  
4/16/25 Southwestern Wyoming Wool Warehouse

ReferenceId Sale 15:21  
OrderId 0e748c9c19  
Consumer

Ranger Pro 2500 6x  
TX EXMP  
SUBTOTAL \$407.70  
TAX \$0.00  
TOTAL AMT \$407.70  
Personal Account \$407.70  
Balance \$0.00

RECEIVED  
APR 17 2025

Customer Club  
You saved  
\$14.28



# CODALE

A Sonepar Company

Codale Electric Supply - RKS  
1718 DECORA DRIVE  
ROCK SPRINGS WY 82901-4773  
307-922-5000 Fax 307-922-5018  
Email: credit@codale.com

INVOICE Page 1 of 1

INVOICE #: S009115457.001  
INVOICE DATE: 04/03/25  
P/O #: M0255627  
REL #:

**REMIT TO:**

Codale Electric Supply  
P.O. Box 740525  
Los Angeles, CA 90074-0525

Tel: 801 - 975 - 7300

**SHIP TO:**

MEMORIAL HOSPITAL OF SWEETWATER CO  
1200 COLLEGE DR  
ROCK SPRINGS WY 82901

**BILL TO:**

19241 1 AB 0.593 E0013 10021 D14180631913 S2 P10780369 0003:0003



MEMORIAL HOSPITAL OF SWEETWATER CO  
1200 COLLEGE DR  
ROCK SPRINGS WY 82901-5868

ORDER DATE	SHIP DATE	WRITER	TERMS	SHIP VIA	TAX BR	ORDERED BY
04/03/25	04/03/25	HANA WARE	NET 25TH OF MONTH	CWC CUSTOMER WC	14	JAKE
ORDER QTY	SHIP QTY	DESCRIPTION	NET PRC	EXT PRC		
100ft	100ft	WIC. THHN 2 STR BLK MR 2 THHN CU BUILDING WIRE BLACK Cuts: 1 @ 100 ft	2849.070/m	284.91		
1ea	1ea	FLUKE FLK2AC/90-1000V N-CNT ACV DET	42.990/E	42.99		
1ea	1ea	KNIPLEX 87-00-100-SBA COBRA XS	39.790/E	39.79		
1ea	1ea	WAGO 221-612/K194-4045 COMPACT SPLICING CONNECTOR 2-CONDUCTOR 600V UL 20AWG-10AWG 50PC BOX QTY 1 GETS BOX OF 50 60361832	37.440/E	37.44		
4ea	4ea	PIP 34-874/XL MAXIFLEX WORK GLOVE SIZE-XL	4.790/E	19.16		

2025/04/03 10:10:38 AM S009115457.001

All sales subject to Codale Terms and Conditions(T&C's)  
Available at [www.codale.com/terms](http://www.codale.com/terms)  
Sales Tax is Not included in any Bid

Net Amt 424.29

JAKE

Sales Tax 0.00  
Total 424.29

NET 25TH OF MONTH

TO VIEW ONLINE GO TO:

<https://codaleqed.billtrust.com>

USE THIS ENROLLMENT CODE:

RKG FLT QGK

164

0003:0003



Mo255736

Southwestern Wyoming Wool  
Warehouse

04/09/25

Sale

12:09

Referenceld  
Orderld  
Consumer

5908c72c6f

7

Memorial Hospital

Ranger Pro 2.5 gal. 1x ✓	\$67.95
EXMP	
Pro 2.5 gal. 1x ✓	\$67.95
4P	
Pro 2.5 gal. 1x ✓	\$67.95
MP	
Pro 2.5 gal. 1x ✓	\$67.95
TX EXMP	
IFA crabgrass & Spurge 50lb 1x ✓	\$56.99
TX EXMP	
IFA crabgrass & Spurge 50lb 1x ✓	\$56.99
TX EXMP	
IFA crabgrass & Spurge 50lb 1x ✓	\$56.99
TX EXMP	
SUBTOTAL	\$442.77

TAX

APR 09 2025

\$0.00

TOTAL AMT

\$442.77

Personal Account

\$442.77

Balance

\$442.77

CUSTOMER COPY

You saved  
\$15.49



Inpro Corporation  
580 W18766 Apollo Drive  
Muskego WI 53150  
United States

Page: 1 of 2  
Invoice No. 2327415  
Invoice Date: 03/06/2025  
Customer No. 028129  
F.O.B. EXW  
Finance: 262-682-5062  
Customer Service: 262-679-9010

**Bill To**

Memorial Hospital  
Sweetwater  
PO Box 1359  
Rock Springs WY 82901  
United States

**Ship To**

MEMORIAL HOSPITAL OF SWEETWATER  
COUNTY  
1200 COLLEGE DR  
ROCK SPRINGS WY 82901  
United States

Federal ID No: 39-1455053

Ship Date	PO #	Ship Via	Order Date	Order No.	Due Date	Terms
03/06/2025	M0254646	Customer Choice	02/14/2025	1867800	04/05/2025	2% 10 Net 30 Days

Quantity			Item	Price	
Ordered	Shipped	Back Ordered		Unit Price	Total
10	10	0	168BN 160 BluNose Corner Guard 8' x 2", 90° 160BN BluNose Corner Guard 8' x 2", 90° Cashew	\$37.03	\$370.30
5	5	0	600 Adhesive 1 Gallon Freeze-Thaw Stable Trowel-On Trowel-On Adhesive 1 Gallon Yields appx (4) 4' x 8' shts	\$89.76	\$448.80
4	4	0	585 Fast Fill Caulk 10.3oz Tube (Pick Resistant) Fast Fill Caulk 10.3oz Tube (Pick Resistant) Cashew	\$37.57	\$150.28
4	4	0	585 Fast Fill Caulk 10.3oz Tube (Pick Resistant) Fast Fill Caulk 10.3oz Tube (Pick Resistant) Light Beige	\$37.57	\$150.28
10	10	0	11296 Tape-On Corner Guard 8' x 1 1/2", 90° 8' x 1 1/2", 90° Tape-On Corner Guard Light Beige	\$26.26	\$262.60
10	10	0	11296 Tape-On Corner Guard 8' x 1 1/2", 90° 8' x 1 1/2", 90° Tape-On Corner Guard Cashew	\$26.26	\$262.60

CLICK HERE  
TO PAY NOW

OR

REMIT TO  
Inpro  
P.O. Box 720  
Muskego, WI 53150

Subject to Inpro's terms and conditions which can be found at [inprocorp.com](http://inprocorp.com)

Special Instructions: QP-717971 IPC - Wall Protection 2025

Subtotal	\$4,056.66
Shipping Cost	\$0.00
Tax Total	\$0.00
Total	\$4,056.66
Amount Due	\$432.13

\*A 3% Convenience Fee will be charged for credit card orders over \$5,000\*



Inpro Corporation  
 580 W18766 Apollo Drive  
 Muskego WI 53150  
 United States

Page: 2 of 2  
 Invoice No. 2327415  
 Invoice Date: 03/06/2025  
 Customer No. 028129  
 F.O.B. EXW  
 Finance: 262-682-5062  
 Customer Service: 262-679-9010

**Bill To**

Memorial Hospital  
 Sweetwater  
 PO Box 1359  
 Rock Springs WY 82901  
 United States

**Ship To**

MEMORIAL HOSPITAL OF SWEETWATER  
 COUNTY  
 1200 COLLEGE DR  
 ROCK SPRINGS WY 82901  
 United States

Federal ID No: 39-1455053

Ship Date		PO #	Ship Via	Order Date	Order No.	Due Date	Terms
Quantity			Item	Price			
Ordered	Shipped	Back Ordered		Unit Price		Total	
20	20	0	405 .040, 4' x 8' Sheet Standard .040 4' x 8' Sheet Light Beige		\$71.93	\$1438.60	
20	20	0	161TC 160, 90° Top Cap 2" 90 Deg Top Cap Cashew		\$4.74	\$94.80	
20	20	0	164W 160 High-Impact Corner Guard 4' x 2", 90° Woodland 160W Surf. Mount Corner Guard 4' x 2", 90°, Woodland Natural Maple		\$30.79	\$615.80	
10	10	0	3496 Tape-On Corner Guard 8' x 3/4", 90° 8' x 3/4", 90° Tape-On Corner Guard Light Beige		\$13.13	\$131.30	
10	10	0	3496 Tape-On Corner Guard 8' x 3/4", 90° 8' x 3/4", 90° Tape-On Corner Guard Cashew		\$13.13	\$131.30	
Notes						\$0.00	

2775 S. 900 W.  
SOUTH SALT LAKE, UT 84119-2447  
www.grainger.com

R279536

GRAINGER ACCOUNT NUMBER 815226519  
INVOICE NUMBER 9468180006  
INVOICE DATE 04/09/2025  
DUE DATE 05/09/2025  
AMOUNT DUE 490.92

BILL TO  
MDG2025 00005014 1 MB 0622

PO NUMBER: M0255738  
CALLER: ANGEL BENNETT  
CUSTOMER PHONE: (307) 352-8487  
ORDER NUMBER: 1546027645  
INCO TERMS: FOB DESTINATION

MEMORIAL HOSPITAL-SVM  
PO BOX 1359  
ROCK SPRINGS, WY 82902-1359



Pay invoices online at:  
[www.grainger.com/invoicing](http://www.grainger.com/invoicing)  
Sign up for paperless invoicing at:  
[www.grainger.com/paperlessinvoicing](http://www.grainger.com/paperlessinvoicing)

**THANK YOU!**

FEI NUMBER 36-1150280

FOR ANY QUESTIONS ABOUT THIS INVOICE OR ACCOUNT CALL 1-800-472-4643

PO LINE #	ITEM #	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
000001	29HZ39	The following items were for: MEMORIAL HOSPITAL 1200 COLLEGE DR ROCK SPRINGS WY 82901-5868  THERMOSTATIC MIXING VALVE, 1/2 IN. MANUFACTURER # LFMMV-M1-UT Delivery# 6667301414 Date: 04/09/2025 Carrier: FDX GROUND No. of pkgs: 1 Wt: 3.80 Trk#: 446589750737  SHIPPED FROM: SALT LAKE CITY, UT HAZMAT - 696 2775 S. 900 W. SOUTH SALT LAKE UT 84119-2447	2	245.46	490.92

INVOICE SUB TOTAL 490.92

THIS PURCHASE IS GOVERNED EXCLUSIVELY BY GRAINGER'S TERMS OF SALE, INCLUDING: (i) DISPUTE RESOLUTION REMEDIES, AND (ii) CERTAIN WARRANTY AND DAMAGES LIMITATIONS AND DISCLAIMERS IN EFFECT AT THE TIME OF THE ORDER, WHICH ARE INCORPORATED BY REFERENCE HEREIN. GRAINGER'S TERMS OF SALE ARE AVAILABLE AT WWW.GRAINGER.COM. PRODUCT RETURN INSTRUCTIONS ARE AVAILABLE AT WWW.GRAINGER.COM/RETURNS.

These items are sold for domestic consumption. If exported, purchaser assumes full responsibility for compliance with US export controls. Diversion contrary to US law prohibited.

PAY THIS INVOICE; PAYMENT TERMS NET 30 DAYS AFTER INVOICE DATE IN U.S. DOLLARS.

**AMOUNT DUE 490.92**

**PLEASE DETACH THIS PORTION AND RETURN WITH YOUR PAYMENT.**

BILL TO:  
MEMORIAL HOSPITAL-SVM  
PO BOX 1359  
ROCK SPRINGS, WY 82902-1359

REMIT TO:  
GRAINGER  
DEPT. 815226519  
P.O. BOX 419267  
KANSAS CITY, MO 64141-6267

8152265199468180006100004909210000000100000001000000250509H4

X

ACCOUNT NUMBER  
815226519

DATE  
04/09/2025

INVOICE NUMBER  
9468180006

AMOUNT DUE  
490.92 **168**

FOR COMMENTS OR CHANGE OF ADDRESS, ENTER INFORMATION ON REVERSE SIDE.

# R286425 Invoice

**JC Jacobs Carpet One**  
1447 Dewar Dr.  
Plaza Mall

Plaza Mall  
Rock Springs WY 82901  
307-362-5335 307-362-5300

Memorial Hospital of SW County  
PO Box 1359  
1200 College Dr.  
Rock Springs, WY 82901

Memorial Hospital of SW County  
Patcraft LVP  
1200 College Dr.  
Rock Springs, WY 82901

I-8299
8306
Job #
8306
Contract #
Customer PO
M0255917
Date
5/5/2025
Sales Person1
Robert Hautala
Sales Person2

Vinyl Tile					
<b>Materials</b>	167 SqFt	Timber Grove II 6 x 48 (20 mil) - 1421V	SHADY GROVE-V3 05012	\$3.14	\$524.38
Adhesives					
<b>Materials</b>	1 Bag	LokWorx+ Premium Resilient Tile Adhesive 163CA 4200	1 gallon	\$95.77	\$95.77

## Information

## Total

	Labor	
	Materials	\$620.15
	Contract Total	\$620.15
	Sales Tax	
	<b>Grand Total</b>	<b>\$620.15</b>
	Payments	
Terms	Due Date	
Due Upon Receipt	5/5/2025	
	Balance	\$620.15

## DUE UPON RECEIPT.

Finance charges will accrue at 2% on invoices over 30 days past due.

THANK YOU SO MUCH FOR YOUR CONTINUED BUSINESS!  
WE ALWAYS APPRECIATE YOU ALLOWING US TO SERVE YOU!

OK to pay  
5-5-25

APPROVED  
MAY 06 2025  
B/Care!!



MSRS MOUNTAINLAND SUPPLY COMPANY  
565 Mohawk Dr  
Rock Springs WY 82901

R281015

# INVOICE

INVOICE DATE	INVOICE NUMBER
05/13/2025	S106951530.001
REMIT TO:	
MOUNTAINLAND SUPPLY COMPANY PO Box 127 OREM, UT 84059-0127	

**BILL TO:**

**SHIP TO:**

MEMORIAL HOSPITAL OF SWEETWATER CO  
PO BOX 1359  
ROCK SPRINGS WY 82902

MISC MEMORIAL HOSPITAL OF SWEETWA  
1200 COLLEGE DR.  
ROCK SPRINGS WY 82902

CUSTOMER NUMBER		CUSTOMER PO NUMBER		ORDERED BY		SALESPERSON	
46987		M0256192		TRENTON		JASON FAIGL	
WRITER		SHIP VIA		TERMS		SHIP DATE	
DAVID ANDERSON		LOCAL TRUCK		NET 30TH		05/13/2025	
ORDER QTY		SHIP QTY		DESCRIPTION		UNIT PRICE	
21ft		21ft		1-1/2 IMP BLK XH A106B SMLS PE PIPE .200W EXTRA HEAVY S80 IMPORT BLACK PLAIN END SEAMLESS Pn: 445225		15.134/ft	
6ea		6ea		1-1/2 3M THRD UNION Pn: 13592		53.368/ea	
1ea		1ea		1-1/2 FS 3M THRD 45 ELL SPECIAL ORDER RETURN POLICY APPLIES Pn: 5136		36.550/ea	
1ea		1ea		1-1/2 FS 3M THRD TEE Pn: 5277		41.198/ea	
2ea		2ea		ANVIL 0332632603 1-1/2x3 S80 BLK NIPPLE SEAMLESS SPECIAL ORDER RETURN POLICY APPLIES Pn: 1180850		26.935/ea	
1ea		1ea		ANVIL 0332632801 1-1/2x3-1/2 S80 BLK NIPPLE SEAMLESS SPECIAL ORDER RETURN POLICY APPLIES Pn: 1180851		28.290/ea	
1ea		1ea		ANVIL 0332633007 1-1/2x4 S80 BLK NIPPLE SEAMLESS SPECIAL ORDER RETURN POLICY APPLIES Pn: 1180853		31.661/ea	
1ea		1ea		ANVIL 0332632405 1-1/2x2-1/2 S80		22.516/ea	

\*\*\* Continued on Next Page \*\*\*



MSRS MOUNTAINLAND SUPPLY COMPANY  
565 Mohawk Dr  
Rock Springs WY 82901

# INVOICE

INVOICE DATE	INVOICE NUMBER
05/13/2025	S106951530.001
REMIT TO:	
MOUNTAINLAND SUPPLY COMPANY PO Box 127 OREM, UT 84059-0127	

**BILL TO:**

MEMORIAL HOSPITAL OF SWEETWATER CO  
PO BOX 1359  
ROCK SPRINGS WY 82902

**SHIP TO:**

MISC MEMORIAL HOSPITAL OF SWEETWA  
1200 COLLEGE DR.  
ROCK SPRINGS WY 82902

CUSTOMER NUMBER		CUSTOMER PO NUMBER		ORDERED BY		SALESPERSON	
46987		M0256192		TRENTON		JASON FAIGL	
WRITER		SHIP VIA		TERMS		SHIP DATE	
DAVID ANDERSON		LOCAL TRUCK		NET 30TH		05/13/2025	
ORDER QTY		SHIP QTY		DESCRIPTION		UNIT PRICE	
				BLK NIPPLE SEAMLESS SPECIAL ORDER RETURN POLICY APPLIES Pn: 1180854			

# ULINE

SHIPPING SUPPLY SPECIALISTS

1-800-295-5510

uline.com

PO Box 88741 • Chicago IL 60680-1741

INVOICE NO.

191975686

INVOICE

ULINE FED ID#: 36-3684738

THANK YOU FOR YOUR ORDER. ULINE CUSTOMER SINCE 2014

SOLD TO:

YOUR ORDER #

34976233

SHIP TO:

MDG2017 00007469 1 AB 059 3 10179226

MEMORIAL HOSPITAL OF SWT CNTY  
PO BOX 1359  
ROCK SPRINGS WY 82902-1359

MEMORIAL HOSPITAL OF SWT CNTY  
1200 COLLEGE DR  
ROCK SPRINGS WY 82901-5868



Received? U.S. on Camp 5/8

U100-9-2013

CUSTOMER NO	PURCHASE ORDER NO	SHIP VIA	ORDER DATE	DATE SHIPPED	TERMS	INVOICE DATE
10179226	M0255993	FRT COLLECT	4/22/25	4/22/25	NET 30 DAYS	4/22/25
QUANTITY		ITEM NUMBER	DESCRIPTION	UNIT PRICE	EXTENDED PRICE	
ORDERED	U/M					BACK ORDERED
20	EA		H-5517	3' SQUARE SIGN POST ANCHOR BASE	41.00	820.00
12	EA		H-5516	10' SQUARE SIGN POST	80.00	960.00
AH						

ORDER PLACED BY: REBEKAH MYERS

BERGAN /P

SUB-TOTAL

1780.00

SALES TAX

00

FRT/HNDLING

1.50

AMOUNT DUE

1781.50

PLEASE PAY FROM  
THIS INVOICE  
REFER TO THIS  
INVOICE NUMBER  
WHEN CONTACTING  
US REGARDING  
THIS TRANSACTION.

CUSTOMER NAME	CUSTOMER NUMBER	INVOICE NUMBER	INVOICE DATE	AMOUNT DUE
MEMORIAL HOSPITAL OF SWT CNTY	10179226	191975686	4/22/25	1781.50

AMOUNT ENCLOSED

IF DIFFERENT THAN AMOUNT DUE \$

EXPLAIN DIFFERENCES ON REVERSE SIDE



MAKE CHECK  
PAYABLE AND  
MAIL TO:

ULINE  
ATTN: ACCOUNTS RECEIVABLE  
PO BOX 88741  
CHICAGO IL 60680-1741

IMPORTANT - PLEASE DETACH AND RETURN THIS  
PORTION TO ENSURE PROPER CREDIT

1017922601919756862504220001781508

NNNNNN 01 01 007469 008362P





# CODALE

A Sonepar Company

Codale Electric Supply - RKS  
1718 DECORA DRIVE  
ROCK SPRINGS WY 82901-4773  
307-922-5000 Fax 307-922-5018  
Email: credit@codale.com

INVOICE Page 1 of 1

INVOICE #: S009203817.001  
INVOICE DATE: 05/15/25  
P/O #: M0256455  
REL #: CAT6 COMMSCOPE

**REMIT TO:**

Codale Electric Supply  
P.O. Box 740525  
Los Angeles, CA 90074-0525

Tel: 801 - 975 - 7300

**SHIP TO:**

MEMORIAL HOSPITAL OF SWEETWATER CO  
1200 COLLEGE DR  
ROCK SPRINGS WY 82901

**BILL TO:**

398 1 AB 0.593 E0002X I004 D14351828077 S2 P10818374 0001:0001



MEMORIAL HOSPITAL OF SWEETWATER CO  
1200 COLLEGE DR  
ROCK SPRINGS WY 82901-5868

ORDER DATE	SHIP DATE	WRITER	TERMS	SHIP VIA	TAX BR	ORDERED BY
05/14/25	05/15/25	JENNY MELGOZA	NET 25TH OF MONTH	PD PRIORITY DEL	14	CAYDEN FRYE
ORDER QTY	SHIP QTY	DESCRIPTION			NET PRC	EXT PRC
4000ft	4000ft	COMMSCOPE UN874049914/10 CS34P BLU C6 4/23 U/UTP CPK 1KFT --- *STK SLC* ----			487.130/m	1948.52

05-15-2025 10:33:36 AM  
S009203817.001

All sales subject to Codale Terms and Conditions(T&C's)  
Available at [www.codale.com/terms](http://www.codale.com/terms)  
Sales Tax is Not included in any Bid

Net Amt 1948.52

Customer

Sales Tax 0.00  
Total 1948.52

NET 25TH OF MONTH

TO VIEW ONLINE GO TO:

<https://codaleqed.billtrust.com>

USE THIS ENROLLMENT CODE:

RKG FLT QGK

173



8281027  
 Codale Electric Supply - RKS  
 1718 DECORA DRIVE  
 ROCK SPRINGS WY 82901-4773  
 307-922-5000 Fax 307-922-5018

**Invoice**  
 S009048095.001  
 05/05/25

Page 1 of 1

**SOLD TO:**

MEMORIAL HOSPITAL OF SWEETWATER CO  
 1200 COLLEGE DR  
 ROCK SPRINGS, WY 82901

**SHIPPED TO: 46966**

MEMORIAL HOSPITAL OF SWEETWATER CO  
 1200 COLLEGE DR  
 ROCK SPRINGS, WY 82901

ACCOUNT NUMBER 46966		CUSTOMER PO NUMBER M0255250		RELEASE #		ORDERED BY STEVEN S	
SALESMAN HANA WARE		INVOICE NUMBER S009048095.001		SHIPPING BRANCH 14		SHIP DATE 05/05/25	SHIP VIA PD PRIORITY D
SKU	DESCRIPTION	ORDER QTY	SHIP QTY	UNIT PRICE	UOM	EXT PRICE	
	UVDI 195459 07-6024 REPLACEMENT UVC LIGHT BULB N/S Item: Mfg Return Policy Applies PROCURED	45	45	86.200	e	3879.00	

All payments are due by 06/25/2025  
 All transactions are subject to and exclusively governed by our  
 Terms and Conditions of Sale, which are incorporated herein and  
 available at: <https://www.codale.com/terms>. Additional or  
 conflicting terms are rejected, void, and of no force or effect.

Sub Total	3879.00
S&H CHGS	0.00
Sales Tax	0.00
<b>Total Due</b>	<b>3879.00</b>

Macro not found

05-05-2025 11:04:42 AM  
 \*\* Reprint \*\* Reprint \*\* Reprint \*\*

*Brady Butler*

Brady Butler

Payment Mailing Address:  
 Codale Electric Supply  
 P.O. Box 740525  
 LOS ANGELES, CA 90074-0525



Inpro Corporation  
580 W18766 Apollo Drive  
Muskego WI 53150  
United States

R280961

R280961

Page: 1 of 1  
Invoice No. 2332632  
Invoice Date: 03/27/2025  
Customer No. 028129  
F.O.B. EXW  
Credit: 262-682-5016  
Fax: 262-679-5534

**Bill To**

Memorial Hospital  
Sweetwater  
PO Box 1359  
Rock Springs WY 82901  
United States

**Ship To**

MEMORIAL HOSPITAL SWEETWATER  
1200 COLLEGE DR  
RECEIVING DOCK - BRADLY CASE/PO#  
M0255410  
ROCK SPRINGS WY 82901  
United States

Federal ID No: 39-1455053

Ship Date	PO #	Ship Via	Order Date	Order No.	Due Date	Terms
03/27/2025	M0255410	Customer Choice	03/26/2025	1877549	04/26/2025	2% 10 Net 30 Days

Quantity			Item
Ordered	Shipped	Back Ordered	
10	10	0	11296 Tape-On Corner Guard 8' x 1 1/2", 90° 8' x 1 1/2", 90° Tape-On Corner Guard Light Beige
10	10	0	11296 Tape-On Corner Guard 8' x 1 1/2", 90° 8' x 1 1/2", 90° Tape-On Corner Guard Cashew
10	10	0	3496 Tape-On Corner Guard 8' x 3/4", 90° 8' x 3/4", 90° Tape-On Corner Guard Light Beige
10	10	0	3496 Tape-On Corner Guard 8' x 3/4", 90° 8' x 3/4", 90° Tape-On Corner Guard Cashew
10	10	0	168BN 160 BluNose Corner Guard 8' x 2", 90° 160BN BluNose Corner Guard 8' x 2", 90° Cashew
20	20	0	161TC 160, 90° Top Cap 2" 90 Deg Top Cap Cashew

Notes



OR



Subject to Inpro's terms and conditions which can be found at [inprocorp.com](http://inprocorp.com)

Special Instructions: QP-731272 IPC - Corner Guards

Subtotal \$1,252.90  
Shipping Cost \$0.00  
Tax Total \$0.00  
Total \$1,252.90  
Amount Due \$1,252.90

\*A 3% Convenience Fee will be charged for credit card orders over \$5,000\*



**Sales and Service**

R281511

Payment terms are 30 days from invoice date unless otherwise agreed upon in writing. Remit to:  
Cummins Sales and Service  
PO Box 772639  
Detroit, MI 48277-2639



SALT LAKE CITY UT BRANCH  
2167 SOUTH 5370 WEST  
WEST VALLEY, UT 84120-  
(801)355-6500

**INVOICE NO**

60-250559238

TO PAY ONLINE LOGON TO  
customerpayment.cummins.com

**BILL TO**

SWEETWATER CO. MEMORIAL  
HOSPIT  
1200 COLLEGE DR  
ROCK SPRINGS, WY 82901-5868

**OWNER**

SWEETWATER COUNTY MEMOR  
1200 COLLEGE RD  
ROCK SPRINGS, WY 82901-  
GERALD (GERRY) JOHNSTON - 307  
3623711

PAGE 1 OF 1

\*\*\* CHARGE \*\*\*

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
15-MAY-2025	M0254643	28-JUL-2008	750DQFAA 5788328		ONAN
CUSTOMER NO.	SHIP VIA	FAIL DATE	ENGINE SERIAL NO.	CPL NO.	EQUIPMENT MODEL
467976			A070016075		GEN SET
REF. NO.	SALES PERSON	PARTS DISP.	MILEAGE/HOURS	PUMP CODE	UNIT NO.
25977	TP565		/ 397		UNIT #1

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN		A070016075					
COMPLAINT		FULL SERVICE					
CAUSE		PM: PLANNED MAINTENANCE					
CORRECTION		REQUEST FOR QUOTE - REPAIRS NEED TO BE DONE WITH NEXT SERVICE 05/08/25 PLANNED MAINTENANCE COMPLETED ON YOUR EQUIPMENT THANK YOU FOR CHOOSING CUMMINS SALES AND SERVICE PLEASE REFER TO STANDARD CHECKLIST PDF FOR MORE DETAILS					
COVERAGE		CUSTOMER BILLABLE					
1		PM PAY AS YOU GO	PM PAY AS YOU GO				2,202.34

TAX EXEMPT NUMBERS:

LOCAL 0.00

Billing Inquiries? Call (877)480-6970

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SUB TOTAL: 2,202.34

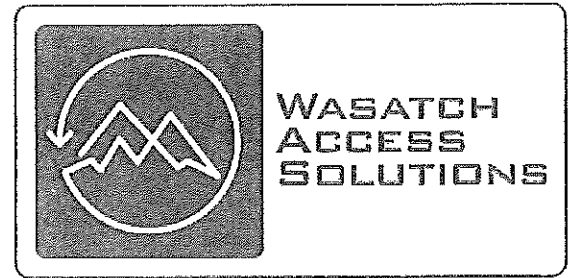
TOTAL TAX: 0.00

TOTAL AMOUNT: US \$ 2,202.34

AUTHORIZED BY (print name) \_\_\_\_\_ SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

# Wasatch Access Solutions LLC

7980 Oakledge Rd  
Cottonwood Heights, UT 84121  
(801) 885-1745  
greg@wasatchaccess.com  
www.wasatchaccess.com



## INVOICE

BILL TO  
Memorial Hospital of Sweetwater County  
1200 College Drive  
Rock Springs, WY 82901

SHIP TO  
Memorial Hospital of Sweetwater County  
1200 College Drive  
Rock Springs, WY 82901

INVOICE 2372  
DATE 05/05/2025  
TERMS Net 30  
DUE DATE 06/04/2025

PO#  
M0256195

DATE		DESCRIPTION	QTY	RATE	AMOUNT
05/02/2025	TZ5	Travel Zone 5	1	400.00	400.00
05/02/2025	CMAMLRK1-VD	Command Access Motorized Latch Retraction Kit w/ Built In REX for Von Duprin 98/99 and 33/35 Panic Devices	1	500.00	500.00
05/02/2025	Labor	Replace failing solenoid kit with new Command Access motorized latch retraction kit. Reuse existing power supply and wiring	2	120.00	240.00

Thank you for your business!

Please let us know if we can be further assistance.

Please be advised, subject to finance charge of 1.5% per month (18% per annum) on any past due amount after the due date listed on this invoice or statement. All collection costs, including attorney's fees, shall be borne by the purchaser.

SUBTOTAL 1,140.00

TOTAL 1,140.00

BALANCE DUE

**\$1,140.00**

Pay Invoice

PAID  
MAY 6 2025  
BY *Blase*

*My Att 7  
OK to pay  
work complete  
5-6-25*

**Wasatch Access Solutions LLC**

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(801) 885-1745  
greg@wasatchaccess.com  
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Rock Springs, WY 82901

**SHIP TO**  
Memorial Hospital of Sweetwater County  
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Rock Springs, WY 82901

**INVOICE** 2373  
**DATE** 05/05/2025  
**TERMS** Net 30  
**DUE DATE** 06/04/2025

DATE		DESCRIPTION	QTY	RATE	AMOUNT
05/02/2025	TZ4	Travel Zone 4 - Billed under Invoice 2372	0	400.00	0.00
05/02/2025	Labor	Tried replacing belt on pull side operator of ED Doorway #1D21. Gears still slipping and door not opening or closing properly. Will need to look at replacing operator.	2	120.00	240.00

Thank you for your business!

**SUBTOTAL** 240.00

Please let us know if we can be further assistance.

**TOTAL** 240.00

Please be advised, subject to finance charge of 1.5% per month (18% per annum) on any past due amount after the due date listed on this invoice or statement. All collection costs, including attorney's fees, shall be borne by the purchaser.

**BALANCE DUE** **\$240.00**

Pay Invoice



**Sales and Service**

R281510

Payment terms are 30 days from invoice date unless otherwise agreed upon in writing. Remit to:  
Cummins Sales and Service  
PO Box 772639  
Detroit, MI 48277-2639

SALT LAKE CITY UT BRANCH  
2167 SOUTH 5370 WEST  
WEST VALLEY, UT 84120-  
(801)355-6500

**INVOICE NO**

60-250558925

TO PAY ONLINE LOGON TO  
customerpayment.cummins.com

**BILL TO**

SWEETWATER CO. MEMORIAL  
HOSPIT  
1200 COLLEGE DR  
ROCK SPRINGS, WY 82901-5868

**OWNER**

SWEETWATER COUNTY MEMOR  
1200 COLLEGE RD  
ROCK SPRINGS, WY 82901-

PAGE 1 OF 2

\*\*\* CHARGE \*\*\*

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
12-MAY-2025	M0254643		750DQFAA 5788328		ONAN
CUSTOMER NO.	SHIP VIA	FAIL DATE	ENGINE SERIAL NO.	CPL NO.	EQUIPMENT MODEL
467976			A070016074		GEN SET
REF. NO.	SALES PERSON	PARTS DISP.	MILEAGE/HOURS	PUMP CODE	UNIT NO.
25978	TP565				UNIT #2

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
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OSN/MSN/VIN A070016074

COMPLAINT FULL SERVICE

CAUSE PM: PLANNED MAINTENANCE

CORRECTION 05/09/25

PLANNED MAINTENANCE COMPLETED ON YOUR EQUIPMENT  
THANK YOU FOR CHOOSING CUMMINS SALES AND SERVICE  
PLEASE REFER TO STANDARD CHECKLIST PDF FOR MORE DETAILS  
CUSTOMER BILLABLE

COVERAGE

1	PM PAY AS YOU GO	PM PAY AS YOU GO
	DFBP	DIESEL FUEL BASIC
	FF2203	PAC, FF
	FS1006	PAC, FS
	LF14000-NN	PAC,LF
	WF2072	WF PKG
	300953	QUICKFIT, QST30
	V891001	P BL 1 S GN2 15W-40 BULK
		CHEM
		FLG
		FLG
		FLG
		FLG
		RPM
		VALVOLINE

PARTS:	1,159.29
PARTS COVERAGE CREDIT:	0.00 CR
TOTAL PARTS:	1,159.29
SURCHARGE TOTAL:	0.00
LABOR:	1,028.05
LABOR COVERAGE CREDIT:	0.00 CR
TOTAL LABOR:	1,028.05
MISC.:	15.00
MISC. COVERAGE CREDIT:	0.00 CR
TOTAL MISC.:	15.00

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AUTHORIZED BY (print name) \_\_\_\_\_ SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_



SALT LAKE CITY UT BRANCH  
2167 SOUTH 5370 WEST  
WEST VALLEY, UT 84120-  
(801)355-6500

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Detroit, MI 48277-2639

**INVOICE NO**

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**OWNER**

SWEETWATER COUNTY MEMOR  
1200 COLLEGE RD  
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PAGE 2 OF 2

\*\*\* CHARGE \*\*\*

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
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CUSTOMER NO.	SHIP VIA	FAIL DATE	ENGINE SERIAL NO.	CPL NO.	EQUIPMENT MODEL
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25978	TP565				UNIT #2

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
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OSN/MSN/VIN A070016074

PREVENTIVE MAINT MILEAGE

TAX EXEMPT NUMBERS:

LOCAL 0.00

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HAVE BEEN READ AND FULLY UNDERSTOOD.

SUB TOTAL: 2,202.34

TOTAL TAX: 0.00

TOTAL AMOUNT: US \$ 2,202.34

AUTHORIZED BY (print name) \_\_\_\_\_ SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_





## MEETING REQUEST FORM

<b>Meeting Date Requested:</b> June 17, 2025	<b>Contact Phone and E-mail:</b> 307-872-3897
<b>Presenters Name, Title and Name of Organization:</b> Taylor Jones	<b>Exact Wording for Agenda:</b> 9:55- Commissioner Jones
<b>Preference of Placement on Agenda &amp; Amount of Time Requested for Presentation:</b> 5 min	<b>Will there be handouts? (If yes, include with meeting request form)</b> No
<b>Will handouts require SIGNATURES?</b> No <b>SHOULD THE ITEM BE MARKED CONFIDENTIAL?</b> No	If you are submitting a Resolution or Proclamation, please forward in Word format to: <a href="mailto:shoemakers@sweetwatercountywy.gov">shoemakers@sweetwatercountywy.gov</a>
<b>Additional Information:</b>	
<b>Attachments:</b>	

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80 West Flaming Gorge Way  
Meeting Room #115  
Green River, Wyoming



## MEETING REQUEST FORM

<b>Meeting Date Requested:</b> June 17, 2025	<b>Contact Phone and E-mail:</b> 307-872-3897
<b>Presenters Name, Title and Name of Organization:</b> Keaton West	<b>Exact Wording for Agenda:</b> 10:00- Chairman West
<b>Preference of Placement on Agenda &amp; Amount of Time Requested for Presentation:</b> 5 min	<b>Will there be handouts? (If yes, include with meeting request form)</b> No
<b>Will handouts require SIGNATURES?</b> No <b>SHOULD THE ITEM BE MARKED CONFIDENTIAL?</b> No	If you are submitting a Resolution or Proclamation, please forward in Word format to: <a href="mailto:shoemakers@sweetwatercountywy.gov">shoemakers@sweetwatercountywy.gov</a>
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## MEETING REQUEST FORM

<b>Meeting Date Requested:</b> June 17, 2025	<b>Contact Phone and E-mail:</b> 307-872-3897
<b>Presenters Name, Title and Name of Organization:</b> Robb Slaughter	<b>Exact Wording for Agenda:</b> 10:05- Commissioner Slaughter
<b>Preference of Placement on Agenda &amp; Amount of Time Requested for Presentation:</b> 5 min	<b>Will there be handouts? (If yes, include with meeting request form)</b> No
<b>Will handouts require SIGNATURES?</b> No <b>SHOULD THE ITEM BE MARKED CONFIDENTIAL?</b> No	If you are submitting a Resolution or Proclamation, please forward in Word format to: <a href="mailto:shoemakers@sweetwatercountywy.gov">shoemakers@sweetwatercountywy.gov</a>
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Green River, Wyoming



## MEETING REQUEST FORM

<b>Meeting Date Requested:</b> June 17, 2025	<b>Contact Phone and E-mail:</b> 307-872-3897
<b>Presenters Name, Title and Name of Organization:</b> Mary Thoman	<b>Exact Wording for Agenda:</b> 10:10- Commissioner Thoman
<b>Preference of Placement on Agenda &amp; Amount of Time Requested for Presentation:</b> 5 min	<b>Will there be handouts? (If yes, include with meeting request form)</b> No
<b>Will handouts require SIGNATURES?</b> No <b>SHOULD THE ITEM BE MARKED CONFIDENTIAL?</b> No	If you are submitting a Resolution or Proclamation, please forward in Word format to: <a href="mailto:shoemakers@sweetwatercountywy.gov">shoemakers@sweetwatercountywy.gov</a>
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<b>Attachments:</b>	

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## MEETING REQUEST FORM

<b>Meeting Date Requested:</b> June 17, 2025	<b>Contact Phone and E-mail:</b> 307-872-3897
<b>Presenters Name, Title and Name of Organization:</b> Island Richards	<b>Exact Wording for Agenda:</b> 10:15- Commissioner Richards
<b>Preference of Placement on Agenda &amp; Amount of Time Requested for Presentation:</b> 5 min	<b>Will there be handouts? (If yes, include with meeting request form)</b> No
<b>Will handouts require SIGNATURES?</b> No <b>SHOULD THE ITEM BE MARKED CONFIDENTIAL?</b> No	If you are submitting a Resolution or Proclamation, please forward in Word format to: <a href="mailto:shoemakers@sweetwatercountywy.gov">shoemakers@sweetwatercountywy.gov</a>
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<b>Attachments:</b>	

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## MEETING REQUEST FORM

<b>Meeting Date Requested:</b> June 17, 2025	<b>Contact Phone and E-mail:</b> 307-872-3897
<b>Presenters Name, Title and Name of Organization:</b> BOCC	<b>Exact Wording for Agenda:</b> 10:20- Break
<b>Preference of Placement on Agenda &amp; Amount of Time Requested for Presentation:</b> 10 min	<b>Will there be handouts? (If yes, include with meeting request form)</b> No
<b>Will handouts require SIGNATURES?</b> No <b>SHOULD THE ITEM BE MARKED CONFIDENTIAL?</b> No	If you are submitting a Resolution or Proclamation, please forward in Word format to: <a href="mailto:shoemakers@sweetwatercountywy.gov">shoemakers@sweetwatercountywy.gov</a>
<b>Additional Information:</b>	
<b>Attachments:</b>	

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## MEETING REQUEST FORM

<b>Meeting Date Requested:</b> June 17, 2025	<b>Contact Phone and E-mail:</b> (307) 872-3888 <a href="mailto:marchalk@sweetwatercountywy.gov">marchalk@sweetwatercountywy.gov</a>
<b>Presenters Name, Title and Name of Organization:</b> Krisena Marchal, Grants Manager	<b>Exact Wording for Agenda:</b> 10:30- Approval of the Community Services Block Grant Agreement
<b>Preference of Placement on Agenda &amp; Amount of Time Requested for Presentation:</b> Morning, 5 minutes	<b>Will there be handouts? (If yes, include with meeting request form)</b> Yes
<b>Will handouts require SIGNATURES?</b> Yes <b>SHOULD THE ITEM BE MARKED CONFIDENTIAL?</b> No	If you are submitting a Resolution or Proclamation, please forward in Word format to: <a href="mailto:shoemakers@sweetwatercountywy.gov">shoemakers@sweetwatercountywy.gov</a>
<b>Additional Information:</b> None	
<b>Attachments:</b> <a href="#">BOCC 6-17-25 CSBG.pdf</a>	

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Meeting Room #115

Green River, Wyoming

[BOCC 6-17-25 CSBG.pdf](#)

**To:** Sweetwater County Board of County Commissioners  
**From:** Krisena Marchal, Grants Manager  
**Date:** June 17, 2025  
**Subject:** Approval of the Community Services Block Grant Agreement

**Executive Summary:**

The Wyoming Department of Health awarded Sweetwater County \$1,008,099.00 in Community Services Block Grant (CSBG) funding for a four-year period. It will be passed through to outside agencies for projects that are analyzed, prioritized and overseen by the Tripartite Board.

The term to expend the funding is from July 1, 2025 through September 30, 2029 although Sweetwater County agency expenditures will begin their cycle on October 1, 2025. This grant award requires no cash match.

The purpose of CSBG funding is to alleviate the causes and conditions of poverty. It will provide stability for families as well as support progress towards greater self-sufficiency. Eligible clients must be at or below 200% of the Federal Poverty Level.

This year the Wyoming Department of Health through the Community Services Program has opted to award a four-year agreement instead of an annual agreement to reduce administrative burden. However, planning documents that include specific projects and uses, itemized budgets, a community action plan, etc. are due annually by August 25<sup>th</sup>.

For FY 2025 – 2026, the Tripartite Board will solicit and review projects at their August 11<sup>th</sup> meeting after which sub-contracts will be presented to the county commission for final approval in September.

Community Services Block Grant Summary				
Total Award	Term	Annual Award Amount Finalized	Tripartite Board Meeting for Projects	BOCC Meeting for Subcontracts
\$1,008,009.00	7/1/25 – 9/30/29	August 1 <sup>st</sup>	2 <sup>nd</sup> Monday of August	September 2, 2025

**Staff Notes:**

The optional term start date of July 1, 2025 is to accommodate CSBG Tripartite Boards who provide direct services and have significant cash flow issues which is not the case in Sweetwater County. It does not impact the award.

The Tripartite Board is currently conducting a community needs assessment that is required every three years.

Commissioner Slaughter is the current appointee from the commission to the Sweetwater County Tripartite Board.

**Attachments:**

1. Federal Poverty Income Guidelines
2. Community Services Block Grant Agreement

**Recommendation:**

**Move to approve the Community Services Block Grant Agreement, and authorize the Chairman to sign all related documents.**

## 2025 Poverty Guidelines: 48 Contiguous States (all states except Alaska and Hawaii)

### Dollars Per Year

Household/ Family Size	50%	75%	100%	125%	130%	133%	135%	138%	150%	175%	180%	185%
1	7,825.00	11,737.50	15,650.00	19,562.50	20,345.00	20,814.50	21,127.50	21,597.00	23,475.00	27,387.50	28,170.00	28,952.50
2	10,575.00	15,862.50	21,150.00	26,437.50	27,495.00	28,129.50	28,552.50	29,187.00	31,725.00	37,012.50	38,070.00	39,127.50
3	13,325.00	19,987.50	26,650.00	33,312.50	34,645.00	35,444.50	35,977.50	36,777.00	39,975.00	46,637.50	47,970.00	49,302.50
4	16,075.00	24,112.50	32,150.00	40,187.50	41,795.00	42,759.50	43,402.50	44,367.00	48,225.00	56,262.50	57,870.00	59,477.50
5	18,825.00	28,237.50	37,650.00	47,062.50	48,945.00	50,074.50	50,827.50	51,957.00	56,475.00	65,887.50	67,770.00	69,652.50
6	21,575.00	32,362.50	43,150.00	53,937.50	56,095.00	57,389.50	58,252.50	59,547.00	64,725.00	75,512.50	77,670.00	79,827.50
7	24,325.00	36,487.50	48,650.00	60,812.50	63,245.00	64,704.50	65,677.50	67,137.00	72,975.00	85,137.50	87,570.00	90,002.50
8	27,075.00	40,612.50	54,150.00	67,687.50	70,395.00	72,019.50	73,102.50	74,727.00	81,225.00	94,762.50	97,470.00	100,177.50
9	29,825.00	44,737.50	59,650.00	74,562.50	77,545.00	79,334.50	80,527.50	82,317.00	89,475.00	104,387.50	107,370.00	110,352.50
10	32,575.00	48,862.50	65,150.00	81,437.50	84,695.00	86,649.50	87,952.50	89,907.00	97,725.00	114,012.50	117,270.00	120,527.50
11	35,325.00	52,987.50	70,650.00	88,312.50	91,845.00	93,964.50	95,377.50	97,497.00	105,975.00	123,637.50	127,170.00	130,702.50
12	38,075.00	57,112.50	76,150.00	95,187.50	98,995.00	101,279.50	102,802.50	105,087.00	114,225.00	133,262.50	137,070.00	140,877.50
13	40,825.00	61,237.50	81,650.00	102,062.50	106,145.00	108,594.50	110,227.50	112,677.00	122,475.00	142,887.50	146,970.00	151,052.50
14	43,575.00	65,362.50	87,150.00	108,937.50	113,295.00	115,909.50	117,652.50	120,267.00	130,725.00	152,512.50	156,870.00	161,227.50

Household/ Family Size	200%	225%	250%	275%	300%	325%	350%	375%	400%	500%	600%	700%
1	31,300.00	35,212.50	39,125.00	43,037.50	46,950.00	50,862.50	54,775.00	58,687.50	62,600.00	78,250.00	93,900.00	109,550.00
2	42,300.00	47,587.50	52,875.00	58,162.50	63,450.00	68,737.50	74,025.00	79,312.50	84,600.00	105,750.00	126,900.00	148,050.00
3	53,300.00	59,962.50	66,625.00	73,287.50	79,950.00	86,612.50	93,275.00	99,937.50	106,600.00	133,250.00	159,900.00	186,550.00
4	64,300.00	72,337.50	80,375.00	88,412.50	96,450.00	104,487.50	112,525.00	120,562.50	128,600.00	160,750.00	192,900.00	225,050.00
5	75,300.00	84,712.50	94,125.00	103,537.50	112,950.00	122,362.50	131,775.00	141,187.50	150,600.00	188,250.00	225,900.00	263,550.00
6	86,300.00	97,087.50	107,875.00	118,662.50	129,450.00	140,237.50	151,025.00	161,812.50	172,600.00	215,750.00	258,900.00	302,050.00
7	97,300.00	109,462.50	121,625.00	133,787.50	145,950.00	158,112.50	170,275.00	182,437.50	194,600.00	243,250.00	291,900.00	340,550.00
8	108,300.00	121,837.50	135,375.00	148,912.50	162,450.00	175,987.50	189,525.00	203,062.50	216,600.00	270,750.00	324,900.00	379,050.00
9	119,300.00	134,212.50	149,125.00	164,037.50	178,950.00	193,862.50	208,775.00	223,687.50	238,600.00	298,250.00	357,900.00	417,550.00
10	130,300.00	146,587.50	162,875.00	179,162.50	195,450.00	211,737.50	228,025.00	244,312.50	260,600.00	325,750.00	390,900.00	456,050.00
11	141,300.00	158,962.50	176,625.00	194,287.50	211,950.00	229,612.50	247,275.00	264,937.50	282,600.00	353,250.00	423,900.00	494,550.00
12	152,300.00	171,337.50	190,375.00	209,412.50	228,450.00	247,487.50	266,525.00	285,562.50	304,600.00	380,750.00	456,900.00	533,050.00
13	163,300.00	183,712.50	204,125.00	224,537.50	244,950.00	265,362.50	285,775.00	306,187.50	326,600.00	408,250.00	489,900.00	571,550.00
14	174,300.00	196,087.50	217,875.00	239,662.50	261,450.00	283,237.50	305,025.00	326,812.50	348,600.00	435,750.00	522,900.00	610,050.00

Note: Each individual program--e.g., SNAP, Medicaid--determines how to round various multiples of the poverty guidelines, what income is to be included, and how the eligibility unit is defined. For more information about the poverty guidelines visit: <http://aspe.hhs.gov/poverty>.



Source: U.S. Department of Health and Human Services, Office of the Assistant Secretary for Planning and Evaluation.

## 2025 Poverty Guidelines: 48 Contiguous States (all states except Alaska and Hawaii)

### Dollars Per Month

Household/ Family Size	50%	75%	100%	125%	130%	133%	135%	138%	150%	175%	180%	185%
1	652.08	978.13	1,304.17	1,630.21	1,695.42	1,734.54	1,760.63	1,799.75	1,956.25	2,282.29	2,347.50	2,412.71
2	881.25	1,321.88	1,762.50	2,203.13	2,291.25	2,344.13	2,379.38	2,432.25	2,643.75	3,084.38	3,172.50	3,260.63
3	1,110.42	1,665.63	2,220.83	2,776.04	2,887.08	2,953.71	2,998.13	3,064.75	3,331.25	3,886.46	3,997.50	4,108.54
4	1,339.58	2,009.38	2,679.17	3,348.96	3,482.92	3,563.29	3,616.88	3,697.25	4,018.75	4,688.54	4,822.50	4,956.46
5	1,568.75	2,353.13	3,137.50	3,921.88	4,078.75	4,172.88	4,235.63	4,329.75	4,706.25	5,490.63	5,647.50	5,804.38
6	1,797.92	2,696.88	3,595.83	4,494.79	4,674.58	4,782.46	4,854.38	4,962.25	5,393.75	6,292.71	6,472.50	6,652.29
7	2,027.08	3,040.63	4,054.17	5,067.71	5,270.42	5,392.04	5,473.13	5,594.75	6,081.25	7,094.79	7,297.50	7,500.21
8	2,256.25	3,384.38	4,512.50	5,640.63	5,866.25	6,001.63	6,091.88	6,227.25	6,768.75	7,896.88	8,122.50	8,348.13
9	2,485.42	3,728.13	4,970.83	6,213.54	6,462.08	6,611.21	6,710.63	6,859.75	7,456.25	8,698.96	8,947.50	9,196.04
10	2,714.58	4,071.88	5,429.17	6,786.46	7,057.92	7,220.79	7,329.38	7,492.25	8,143.75	9,501.04	9,772.50	10,043.96
11	2,943.75	4,415.63	5,887.50	7,359.38	7,653.75	7,830.38	7,948.13	8,124.75	8,831.25	10,303.13	10,597.50	10,891.88
12	3,172.92	4,759.38	6,345.83	7,932.29	8,249.58	8,439.96	8,566.88	8,757.25	9,518.75	11,105.21	11,422.50	11,739.79
13	3,402.08	5,103.13	6,804.17	8,505.21	8,845.42	9,049.54	9,185.63	9,389.75	10,206.25	11,907.29	12,247.50	12,587.71
14	3,631.25	5,446.88	7,262.50	9,078.13	9,441.25	9,659.13	9,804.38	10,022.25	10,893.75	12,709.38	13,072.50	13,435.63

Household/ Family Size	200%	225%	250%	275%	300%	325%	350%	375%	400%	500%	600%	700%
1	2,608.33	2,934.38	3,260.42	3,586.46	3,912.50	4,238.54	4,564.58	4,890.63	5,216.67	6,520.83	7,825.00	9,129.17
2	3,525.00	3,965.63	4,406.25	4,846.88	5,287.50	5,728.13	6,168.75	6,609.38	7,050.00	8,812.50	10,575.00	12,337.50
3	4,441.67	4,996.88	5,552.08	6,107.29	6,662.50	7,217.71	7,772.92	8,328.13	8,883.33	11,104.17	13,325.00	15,545.83
4	5,358.33	6,028.13	6,697.92	7,367.71	8,037.50	8,707.29	9,377.08	10,046.88	10,716.67	13,395.83	16,075.00	18,754.17
5	6,275.00	7,059.38	7,843.75	8,628.13	9,412.50	10,196.88	10,981.25	11,765.63	12,550.00	15,687.50	18,825.00	21,962.50
6	7,191.67	8,090.63	8,989.58	9,888.54	10,787.50	11,686.46	12,585.42	13,484.38	14,383.33	17,979.17	21,575.00	25,170.83
7	8,108.33	9,121.88	10,135.42	11,148.96	12,162.50	13,176.04	14,189.58	15,203.13	16,216.67	20,270.83	24,325.00	28,379.17
8	9,025.00	10,153.13	11,281.25	12,409.38	13,537.50	14,665.63	15,793.75	16,921.88	18,050.00	22,562.50	27,075.00	31,587.50
9	9,941.67	11,184.38	12,427.08	13,669.79	14,912.50	16,155.21	17,397.92	18,640.63	19,883.33	24,854.17	29,825.00	34,795.83
10	10,858.33	12,215.63	13,572.92	14,930.21	16,287.50	17,644.79	19,002.08	20,359.38	21,716.67	27,145.83	32,575.00	38,004.17
11	11,775.00	13,246.88	14,718.75	16,190.63	17,662.50	19,134.38	20,606.25	22,078.13	23,550.00	29,437.50	35,325.00	41,212.50
12	12,691.67	14,278.13	15,864.58	17,451.04	19,037.50	20,623.96	22,210.42	23,796.88	25,383.33	31,729.17	38,075.00	44,420.83
13	13,608.33	15,309.38	17,010.42	18,711.46	20,412.50	22,113.54	23,814.58	25,515.63	27,216.67	34,020.83	40,825.00	47,629.17
14	14,525.00	16,340.63	18,156.25	19,971.88	21,787.50	23,603.13	25,418.75	27,234.38	29,050.00	36,312.50	43,575.00	50,837.50

Note: Each individual program--e.g., SNAP, Medicaid--determines how to round various multiples of the poverty guidelines, what income is to be included, and how the eligibility unit is defined. For more information about the poverty guidelines visit: <http://aspe.hhs.gov/poverty>.





**GRANT AGREEMENT BETWEEN  
WYOMING DEPARTMENT OF HEALTH, PUBLIC HEALTH DIVISION  
AND  
SWEETWATER COUNTY**

1. **Parties.** The parties to this Grant Agreement (Agreement) are Wyoming Department of Health, Public Health Division (Agency), whose address is: 122 West 25<sup>th</sup> Street, Third Floor West, Cheyenne, Wyoming 82002, and Sweetwater County (Subrecipient), whose address is: 80 West Flaming Gorge Way Suite 19, Green River Wyoming 83935. This Agreement pertains to the Rural and Frontier Health Unit.
2. **Purpose of Grant Agreement.** The purpose of this Agreement is to set forth the terms and conditions by which the Subrecipient shall provide funding and oversight of the Community Services Block Grant (CSBG) program. The CSBG program assists and supports low-income individuals and families with activities and services that empower them to overcome the effects of poverty and to support their progress toward greater self-sufficiency.
3. **Term of Grant Agreement.** This Agreement is effective when all parties have executed it (Effective Date). The Performance Period of this Agreement is from July 1, 2025, through November 15, 2029. All services shall be completed during this Performance Period. Grant funds must be spent annually by September 30.
4. **Payment.**
  - A. The Agency agrees to pay the Subrecipient for the services described in Attachment A, Statement of Work, which is attached to and incorporated into this Agreement by this reference. Total payment under this Agreement shall not exceed one million, eight thousand, ninety-nine dollars (\$1,008,099.00). Subrecipient will send a monthly invoice to the Agency for the prior month of services. Payment shall be made within forty-five (45) days after submission of invoice pursuant to Wyo. Stat. § 16-6-602. Subrecipient shall submit invoices in sufficient detail to ensure that payments may be made in conformance with this Agreement.
  - B. The maximum amount of federal funds provided under ALN 93.569 shall not exceed one million, eight thousand, ninety-nine dollars (\$1,008,099.00).
  - C. No payment shall be made for work performed outside the Performance Period of this Agreement. Should the Subrecipient fail to perform in a manner consistent with the terms and conditions set forth in this Agreement, payment under this Agreement may be withheld until such time as the Subrecipient performs its duties and responsibilities to the satisfaction of Agency.
  - D. Except as otherwise provided in this Agreement, the Subrecipient shall pay all costs and expenses, including travel, incurred by Subrecipient or on its behalf in

connection with Subrecipient's performance and compliance with all of Subrecipient's obligations under this Agreement.

- E. **Reporting.** By July 31st of each year that this Agreement is in effect, Grantee shall provide Agency with summary information on all expenses and anticipated expenses incurred between July 1st of the prior year through June 30th of the current year. Failure to provide Agency with this expense information by July 31st may result in the Agency failing to reimburse Grantee for any expenses that were incurred prior to June 30th, but not reported.

5. **Responsibilities of Subrecipient.** The Subrecipient agrees to:

- A. Complete the stipulations, timelines, and approved budget requirements described in Attachment A, Statement of Work.
- B. Abide by the terms in Attachment B, Business Associates Agreement, which is attached to and incorporated into this Agreement by reference.

6. **Responsibilities of Agency.** The Agency agrees to:

- A. Pay Subrecipient in accordance with Section 4 above.
- B. Recognize that this Agreement is subject to the Wyoming CSBG State Plan and the Subrecipient's Agency approved CSBG Community Action Plan, both of which shall be available for review at the Agency and are incorporated into this Agreement by this reference.
- C. Consult with the Subrecipient, as necessary, regarding the requirements of this Agreement.
- D. Monitor and evaluate the Subrecipient's compliance with the conditions set forth in this Agreement.
- E. Provide training and technical assistance as necessary.

7. **Special Provisions.**

- A. **Assumption of Risk.** The Subrecipient shall assume the risk of any loss of state or federal funding, either administrative or program dollars, due to the Subrecipient's failure to comply with state or federal requirements. The Agency shall notify the Subrecipient of any state or federal determination of noncompliance.
- B. **Environmental Policy Acts.** Subrecipient agrees all activities under this Agreement will comply with the Clean Air Act, the Clean Water Act, the National Environmental Policy Act, and other related provisions of federal environmental protection laws, rules or regulations.

- C. Human Trafficking.** As required by 22 U.S.C. § 7104(g) and 2 CFR Part 175, this Agreement may be terminated without penalty if a private entity that receives funds under this Agreement:
- (i) Engages in severe forms of trafficking in persons during the period of time that the award is in effect;
  - (ii) Procures a commercial sex act during the period of time that the award is in effect; or
  - (iii) Uses forced labor in the performance of the award or subawards under the award.
- D. Kickbacks.** Subrecipient certifies and warrants that no gratuities, kickbacks, or contingency fees were paid in connection with this Agreement, nor were any fees, commissions, gifts, or other considerations made contingent upon the award of this Agreement. If Subrecipient breaches or violates this warranty, Agency may, at its discretion, terminate this Agreement without liability to Agency, or deduct from the agreed upon price or consideration, or otherwise recover, the full amount of any commission, percentage, brokerage, or contingency fee.
- E. Limitations on Lobbying Activities.** By signing this Agreement, Subrecipient certifies and agrees that, in accordance with P.L. 101-121, payments made from a federal grant shall not be utilized by Subrecipient or its subcontractors in connection with lobbying member(s) of Congress, or any federal agency in connection with the award of a federal grant, contract, cooperative agreement, or loan.
- F. Monitoring Activities.** Agency shall have the right to monitor all activities related to this Agreement that are performed by Subrecipient or its sub-recipients. This shall include, but not be limited to, the right to make site inspections at any time and with reasonable notice; to bring experts and consultants on site to examine or evaluate completed work or work in progress; to examine the books, ledgers, documents, papers, and records pertinent to this Agreement; and to observe personnel in every phase of performance of Agreement related work.
- G. Nondiscrimination.** The Subrecipient shall comply with the Civil Rights Act of 1964, the Wyoming Fair Employment Practices Act (Wyo. Stat. § 27-9-105, *et seq.*), the Americans with Disabilities Act (ADA), 42 U.S.C. § 12101, *et seq.*, and the Age Discrimination Act of 1975 and any properly promulgated rules and regulations thereto and shall not discriminate against any individual on the grounds of age, sex, color, race, religion, national origin, or disability in connection with the performance under this Agreement.
- H. No Finder's Fees:** No finder's fee, employment agency fee, or other such fee related to the procurement of this Agreement, shall be paid by either party.

- I. Publicity.** Any publicity given to the projects, programs, or services provided herein, including, but not limited to, notices, information, pamphlets, press releases, research, reports, signs, and similar public notices in whatever form, prepared by or for the Subrecipient and related to the services and work to be performed under this Agreement, shall identify the Agency as the sponsoring agency and shall not be released without prior written approval of Agency.
- J. Suspension and Debarment.** By signing this Agreement, Subrecipient certifies that neither it nor its principals/agents are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction or from receiving federal financial or nonfinancial assistance, nor are any of the participants involved in the execution of this Agreement suspended, debarred, or voluntarily excluded by any federal department or agency in accordance with Executive Order 12549 (Debarment and Suspension), or 2 CFR Part 180, or are on the debarred, or otherwise ineligible, vendors lists maintained by the federal government. Further, Subrecipient agrees to notify Agency by certified mail should it or any of its principals/agents become ineligible for payment, debarred, suspended, or voluntarily excluded from receiving federal funds during the term of this Agreement.
- K. Administration of Federal Funds.** Subrecipient agrees its use of the funds awarded herein is subject to the Uniform Administrative Requirements of 2 CFR Part 200, *et seq.*; Subtitle B of Public Law 105-285, the "Community Services Block Grant Act"; C.F.R. Title 45, Part 96, Subpart I; the most current U.S. Department of Health and Human Services Poverty Guidelines, which are incorporated into this Agreement by this reference; any additional requirements set forth by the federal funding agency; all applicable regulations published in the Code of Federal Regulations; and other program guidance as provided to it by Agency.
- L. Copyright License and Patent Rights.** Subrecipient acknowledges that federal grantor, the State of Wyoming, and Agency reserve a royalty-free, nonexclusive, unlimited, and irrevocable license to reproduce, publish, or otherwise use, and to authorize others to use, for federal and state government purposes: (1) the copyright in any work developed under this Agreement; and (2) any rights of copyright to which Subrecipient purchases ownership using funds awarded under this Agreement. Subrecipient must consult with Agency regarding any patent rights that arise from, or are purchased with, funds awarded under this Agreement.
- M. Federal Audit Requirements.** Subrecipient agrees that if it expends an aggregate amount in excess of the amount set forth in 2 CFR Part 200, Subpart F in federal awards during its fiscal year, it must undergo an organization-wide financial and compliance single audit. Subrecipient agrees to comply with the audit requirements of the U.S. General Accounting Office Government Auditing Standards and Audit Requirements of 2 CFR Part 200, Subpart F. If findings are made which cover any part of this Agreement, Subrecipient shall provide one (1) copy of the audit report to Agency and require the release of the audit report by its auditor be held until

adjusting entries are disclosed and made to Agency's records.

- N. **Non-Supplanting Certification.** Subrecipient hereby affirms that federal grant funds shall be used to supplement existing funds, and shall not replace (supplant) funds that have been appropriated for the same purpose. Subrecipient should be able to document that any reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds under this Agreement.
- O. **Program Income.** Subrecipient shall not deposit grant funds in an interest-bearing account without prior approval of Agency. Any income attributable to the grant funds distributed under this Agreement must be used to increase the scope of the program or returned to Agency.
- P. **Applicability of Appendix II to 2 CFR Part 200.** This Agreement has been funded, in whole or in part, with an Award of Federal funds and is bound by the federal contract provisions required by the Uniform Guidance Appendix II of 2 CFR Part 200 (the Federal Contract Provisions), incorporated herein by this reference. In the event of a conflict between the Special Provisions section of this Agreement, or any attachments or exhibits incorporated herein, and the Federal Contract Provisions, the Federal Contract Provisions shall control. Failure to comply with the Federal Contract Provisions shall constitute an event of default under this Agreement. If such a default remains uncured five (5) calendar days following the termination of a thirty (30) day prior written notice period, the Agency may terminate this Agreement. This remedy will be in addition to any other remedy available to the State of Wyoming and the Agency under this Agreement, at law, or in equity.
- Q. **Health Equity.** The Subrecipient shall ensure that services are equitable to under-resourced, socially disadvantaged, and ethnically diverse groups; provide services that are culturally and linguistically appropriate; collect demographic information, to the extent practicable; and engage in partnerships with other public or private providers to eliminate health disparities and improve the health of all people.
- R. **Construction Prohibitions.** Subrecipient agrees this Agreement, unless superseded by program-specific regulations, may not be used for construction or the purchase of land.
- S. **Drug-Free Workplace Requirement.** Subrecipient agrees to maintain a drug-free workplace and must publish a statement informing employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and establishing the actions that will be taken against employees violating these prohibitions. The Subrecipient agrees to notify the Agency if an employee is convicted of violating a criminal drug statute so the Agency can notify its federal funding source in a timely manner. Failure to comply with these requirements may be cause for debarment.
- T. **Pro-Children Act of 1994.** Subrecipient agrees to not permit smoking in any

portion of any indoor facility owned or regularly used for the provision of health, day care, education, or library services to children under the age of eighteen (18), if the services are funded by CSBG or any other Federal programs whether directly or through State or local governments. Federal programs include grants, cooperative agreements, loans and loan guarantees, and contracts. The law does not apply to children's services provided in private residences, facilities funded solely by Medicare or Medicaid funds, and portions of facilities used for inpatient drug and alcohol treatment.

The above language must be included in any subcontracts that contain provisions for children's services and all sub-subrecipients shall certify compliance accordingly. Failure to comply with the provisions of this law may result in the imposition of a civil monetary penalty of up to one thousand dollars (\$1,000.00) per day.

- U. **Purchase of American-Made Equipment.** Subrecipient agrees that, to the greatest extent practicable, all equipment and products purchased with CSBG funding should be American-made.
- V. **Religious Activities.** The Subrecipient and any sub-subrecipients shall not use the CSBG funding to support inherently religious activities such as religious instruction, worship, or proselytization. Therefore, organizations must take steps to separate, in time or location, their inherently religious activities from the services funded under this program.
- W. **Whistleblower Protection Act.** Pursuant to 41 U.S.C. § 4712, an employee of any non-Federal employer receiving covered funds may not be discharged, demoted, or otherwise discriminated against as a reprisal for disclosing, including a disclosure made in the ordinary course of an employee's duties, to the Board, an inspector general, the Comptroller General, a member of Congress, a State or Federal regulatory or law enforcement agency, a person with supervisory authority over the employee (or such other person working for the employer who has the authority to investigate, discover, or terminate for misconduct), a court or grand jury, the head of a federal agency, or their representatives, information that the employee reasonably believes is evidence of:
  - (i) Gross mismanagement of a federal contract or grant relating to covered funds;
  - (ii) A gross waste of covered funds;
  - (iii) A substantial and specific danger to public health or safety related to the implementation or use of covered funds;
  - (iv) An abuse of authority related to the implementation or use of covered funds;or

- (v) A violation of law, rule, or regulation related to a federal contract (including the competition for or negotiation of a contract) or grant, awarded or issued relating to covered funds.

**8. General Provisions.**

- A. Amendments.** Any changes, modifications, revisions, or amendments to this Agreement which are mutually agreed upon by the parties to this Agreement shall be incorporated by written instrument, executed by all parties to this Agreement.
- B. Applicable Law, Rules of Construction, and Venue.** The construction, interpretation, and enforcement of this Agreement shall be governed by the laws of the State of Wyoming, without regard to conflicts of law principles. The terms "hereof," "hereunder," "herein," and words of similar import, are intended to refer to this Agreement as a whole and not to any particular provision or part. The Courts of the State of Wyoming shall have jurisdiction over this Agreement and the parties. The venue shall be the First Judicial District, Laramie County, Wyoming.
- C. Assignment Prohibited and Agreement Shall Not be Used as Collateral.** Neither party shall assign or otherwise transfer any of the rights or delegate any of the duties set out in this Agreement without the prior written consent of the other party. The Subrecipient shall not use this Agreement, or any portion thereof, for collateral for any financial obligation without the prior written permission of the Agency.
- D. Audit and Access to Records.** The Agency and its representatives shall have access to any books, documents, papers, electronic data, and records of the Subrecipient which are pertinent to this Agreement. The Subrecipient shall immediately, upon receiving written instruction from the Agency, provide to any independent auditor or accountant all books, documents, papers, electronic data, and records of the Subrecipient which are pertinent to this Agreement. The Subrecipient shall cooperate fully with any such independent auditor or accountant during the entire course of any audit authorized by the Agency.
- E. Availability of Funds.** Each payment obligation of the Agency is conditioned upon the availability of government funds which are appropriated or allocated for the payment of this obligation and which may be limited for any reason including, but not limited to, congressional, legislative, gubernatorial, or administrative action. If funds are not allocated and available for continued performance of the Agreement, the Agreement may be terminated by the Agency at the end of the period for which the funds are available. The Agency shall notify the Subrecipient at the earliest possible time of the services which will or may be affected by a shortage of funds. No penalty shall accrue to the Agency in the event this provision is exercised, and the Agency shall not be obligated or liable for any future payments due or for any damages as a result of termination under this section.

- F. Award of Related Agreements.** The Agency may award supplemental or successor agreements for work related to this Agreement or may award agreements to other subrecipients for work related to this Agreement. The Subrecipient shall cooperate fully with other subrecipients and the Agency in all such cases.
- G. Compliance with Laws.** The Subrecipient shall keep informed of and comply with all applicable federal, state, and local laws and regulations, and all federal grant requirements and executive orders in the performance of this Agreement.
- H. Confidentiality of Information.** Except when disclosure is required by the Wyoming Public Records Act or court order, all documents, data compilations, reports, computer programs, photographs, data, and other work provided to or produced by the Subrecipient in the performance of this Agreement shall be kept confidential by the Subrecipient unless written permission is granted by the Agency for its release. If and when Subrecipient receives a request for information subject to this Agreement, Subrecipient shall notify Agency within ten (10) days of such request and shall not release such information to a third party unless directed to do so by Agency.
- I. Entirety of Agreement.** This Grant Agreement, consisting of twelve (12) pages; Attachment A, Statement of Work, consisting of four (4) pages; Attachment B, Business Associate Agreement, consisting of five (5) pages and the Federal Contract Provisions, represent the entire and integrated Agreement between the parties and supersede all prior negotiations, representations, and agreements, whether written or oral. In the event of a conflict or inconsistency between the language of this Agreement and the language of any attachment or document incorporated by reference, the language of this Agreement shall control.
- J. Ethics.** Subrecipient shall keep informed of and comply with the Wyoming Ethics and Disclosure Act (Wyo. Stat. § 9-13-101, *et seq.*) and any and all ethical standards governing Subrecipient's profession.
- K. Extensions.** Nothing in this Agreement shall be interpreted or deemed to create an expectation that this Agreement will be extended beyond the term described herein. Any extension of this Agreement shall be initiated by the Agency and shall be accomplished through a written amendment between the parties entered into before the expiration of the original Agreement or any valid amendment thereto, and shall be effective only after it is reduced to writing and executed by all parties to the Agreement.
- L. Force Majeure.** Neither party shall be liable for failure to perform under this Agreement if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits



delay in performance to that required by the event, and takes all reasonable steps to minimize delays.

- M. Indemnification.** Each party to this Agreement shall assume the risk of any liability arising from its own conduct. Neither party agrees to insure, defend, or indemnify the other.
- N. Independent Contractor.** The Subrecipient shall function as an independent contractor for the purposes of this Agreement and shall not be considered an employee of the State of Wyoming for any purpose. Consistent with the express terms of this Agreement, the Subrecipient shall be free from control or direction over the details of the performance of services under this Agreement. The Subrecipient shall assume sole responsibility for any debts or liabilities that may be incurred by the Subrecipient in fulfilling the terms of this Agreement and shall be solely responsible for the payment of all federal, state, and local taxes which may accrue because of this Agreement. Nothing in this Agreement shall be interpreted as authorizing the Subrecipient or its agents or employees to act as an agent or representative for or on behalf of the State of Wyoming or the Agency or to incur any obligation of any kind on behalf of the State of Wyoming or the Agency. The Subrecipient agrees that no health or hospitalization benefits, workers' compensation, unemployment insurance, or similar benefits available to State of Wyoming employees will inure to the benefit of the Subrecipient or the Subrecipient's agents or employees as a result of this Agreement.
- O. Notices.** All notices arising out of, or from, the provisions of this Agreement shall be in writing either by regular mail or delivery in person at the addresses provided under this Agreement.
- P. Ownership and Return of Documents and Information.** Agency is the official custodian and owns all documents, data compilations, reports, computer programs, photographs, data, and other work provided to or produced by the Subrecipient in the performance of this Agreement. Upon termination of services, for any reason, Subrecipient agrees to return all such original and derivative information and documents to the Agency in a usable format. In the case of electronic transmission, such transmission shall be secured. The return of information by any other means shall be by a parcel service that utilizes tracking numbers.
- Q. Patent or Copyright Protection.** The Subrecipient recognizes that certain proprietary matters or techniques may be subject to patent, trademark, copyright, license, or other similar restrictions, and warrants that no work performed by the Subrecipient or its sub-subrecipients will violate any such restriction. The Subrecipient shall defend and indemnify the Agency for any infringement or alleged infringement of such patent, trademark, copyright, license, or other restrictions.
- R. Prior Approval.** This Agreement shall not be binding upon either party and the Wyoming State Auditor shall not draw warrants for payment, until this Agreement

has been fully executed, approved as to form by the Office of the Attorney General, filed with and approved by A&I Procurement, and approved by the Governor of the State of Wyoming, or his designee, if required by Wyo. Stat. § 9-2-3204(b)(iv).

- S. **Insurance Requirements.** Subrecipient is protected by the Wyoming Governmental Claims Act, Wyo. Stat. § 1-39-101, et seq., and certifies that it is a member of the Wyoming Association of Risk Management (WARM) pool or the Local Government Liability Pool (LGLP), Wyo. Stat. § 1-42-201, et seq., and shall provide a letter verifying its participation in the WARM or LGLP to the Agency.
- T. **Severability.** Should any portion of this Agreement be judicially determined to be illegal or unenforceable, the remainder of the Agreement shall continue in full force and effect, and the parties may renegotiate the terms affected by the severance.
- U. **Sovereign Immunity and Limitations.** Pursuant to Wyo. Stat. § 1-39-104(a), the State of Wyoming and Agency expressly reserve sovereign immunity by entering into this Agreement and the Subrecipient expressly reserves governmental immunity. Each of them specifically retains all immunities and defenses available to them as sovereigns or governmental entities pursuant to Wyo. Stat. § 1-39-101, et seq., and all other applicable law. The parties acknowledge that the State of Wyoming has sovereign immunity and only the Wyoming Legislature has the power to waive sovereign immunity. Designations of venue, choice of law, enforcement actions, and similar provisions shall not be construed as a waiver of sovereign immunity. The parties agree that any ambiguity in this Agreement shall not be strictly construed, either against or for either party, except that any ambiguity as to immunity shall be construed in favor of immunity.
- V. **Taxes.** The Subrecipient shall pay all taxes and other such amounts required by federal, state, and local law, including, but not limited to, federal and social security taxes, workers' compensation, unemployment insurance, and sales taxes.
- W. **Termination of Agreement.** This Agreement may be terminated, without cause, by the Agency upon thirty (30) days written notice. This Agreement may be terminated by the Agency immediately for cause if the Subrecipient fails to perform in accordance with the terms of this Agreement.
- X. **Third-Party Beneficiary Rights.** The parties do not intend to create in any other individual or entity the status of third-party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties, and obligations contained in this Agreement shall operate only between the parties to this Agreement and shall inure solely to the benefit of the parties to this Agreement. The provisions of this Agreement are intended only to assist the parties in determining and performing their obligations under this Agreement.
- Y. **Time is of the Essence.** Time is of the essence in all provisions of this Agreement.

- Z. Titles Not Controlling.** Titles of sections and subsections are for reference only and shall not be used to construe the language in this Agreement.
- AA. Waiver.** The waiver of any breach of any term or condition in this Agreement shall not be deemed a waiver of any prior or subsequent breach. Failure to object to a breach shall not constitute a waiver.
- BB. Counterparts.** This Agreement may be executed in counterparts. Each counterpart, when executed and delivered, shall be deemed an original and all counterparts together shall constitute one and the same Agreement. Delivery by the Subrecipient of an originally signed counterpart of this Agreement by facsimile or PDF shall be followed up immediately by delivery of the originally signed counterpart to the Agency.

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9. **Signatures.** The parties to this Agreement, either personally or through their duly authorized representatives, have executed this Agreement on the dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this Agreement.

The Effective Date of this Agreement is the date of the signature last affixed to this page.

**AGENCY:**

Wyoming Department of Health, Public Health Division

\_\_\_\_\_  
Stefan Johansson, Director  
Wyoming Department of Health

\_\_\_\_\_  
Date

\_\_\_\_\_  
Stephanie Sandoval, MHSA, MBA  
Senior Administrator, Public Health Division

\_\_\_\_\_  
Date

**SUBRECIPIENT:**

Sweetwater County

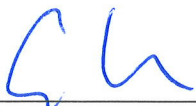
\_\_\_\_\_  
Signature, County Commissioners Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Keaton D. West  
Printed Name, County Commissioners Chairperson

\_\_\_\_\_  
June 17, 2025  
Date

**ATTORNEY GENERAL'S OFFICE: APPROVAL AS TO FORM**

 #249448  
\_\_\_\_\_  
Chandler Pauling, Assistant Attorney General

  
\_\_\_\_\_  
Date

## Statement of Work (SOW)

This SOW identifies and describes the milestones and deliverables for the Grant Agreement between the Wyoming Department of Health, Public Health Division (Agency) and Sweetwater County (Subrecipient).

### **I. Background/Introduction.**

The Community Services Block Grant (CSBG) funds support services and activities that help low-income individuals and families overcome the effects of poverty and support their progress toward greater self-sufficiency.

This Statement of Work (SOW) is subject to the CSBG Act, Continuing Resolutions (CR), CSBG Informational Memorandums (IMs), Community Services Program's (CSPs) State Plan, CSP Policy and Procedures Manual, CSP Eligible Entity Assurances, and the CSP approved Community Action Plan.

### **II. Definitions.**

- A. Agency-approved:** Refers to documents, forms, systems, tools and templates that have prior approval for use by the CSP.
- B. Agency-provided:** Refers to tools and templates generated by the Agency and provided to the Subrecipient to complete.
- C. Established timeline:** Refers to the CSP Annual Timeline generated by the Agency and provided to Subrecipients by October 1 of each year covered under this Grant Agreement.

### **III. Scope of Work.** The Subrecipient is responsible for the following:

- A.** Based on the CSBG Allocation Formula, Subrecipient must provide CSBG-funded services in the following county:
  - (i)** Sweetwater
- B.** Subrecipient will attend Agency meetings:
  - (i)** One-on-One Data Quality Analysis Meetings
  - (ii)** Quarterly Meetings
  - (iii)** Annual In-Person Meeting
- C.** Subrecipient must meet the established timeline and submit a Community Action Plan (CAP) for approval using the Agency-provided template.
- D.** Subrecipient must meet the established timeline and submit a budget for approval using the Agency's provided template.

- (i) Budget line items may exceed the Agency-approved budget by 29% or less without asking for Agency approval.
  - (ii) Budget line items exceeding the Agency-approved budget by 30% or more must receive written approval from the Agency. Requests will be submitted using the Agency-approved Budget Modification Request.
- E. Subrecipient must meet the established timeline, submit monthly invoices using the Agency-provided template and provide Agency-approved supporting financial documents.
- F. Subrecipient must meet the established timeline and submit Quarterly Reports using the Agency-provided template.
  - (i) Prior to submission, Quarterly Reports will be reviewed and signed by the Tripartite Board.
- G. Subrecipient must meet the established timeline and use the Agency's approved Data Reporting System for data collection, tracking, compiling, and reporting on client demographics, services provided, and outcomes achieved.
  - (i) Subrecipient will submit Data Reporting System new user requests. The Agency will grant access to the Data Reporting System upon approval of the new user.
  - (ii) Subrecipient will notify the Agency when user role modifications and terminations are required within three days of user status change. The Agency will make the requested change within three days.
  - (iii) Subrecipient will be required to have all users sign the End User License Agreement (EULA) and submit signed forms to the Agency.
  - (iv) Subrecipient will be required to sign an Access Agreement.
- H. Subrecipient must meet the established timeline, use the Agency-approved Desk Review/Organizational Standards Tool and meet the minimum requirement set by the Agency.
- I. Subrecipient will meet the established timeline, use the Agency-approved Monitoring Tool and cooperate with on-site monitoring when required by the Agency.
- J. Subrecipient will meet the established timeline and use the Agency-approved Technical Assistance Plans (TAPs) and Quality Improvement Plans (QIPs) when required by the Agency.
- K. Subrecipient must return unexpended CSBG Funds to the Agency.
  - (i) The Agency is entitled to recover from the Subrecipient any full or partial payment made under this Grant Agreement for any payments used for purposes not authorized or performed outside the terms of this Grant Agreement, any payments for services the Subrecipient is unable to provide, and any payments for services

the Subrecipient did not provide but was required to provide under the terms of this Grant Agreement.

(ii) Upon notification by the Agency, Subrecipient must repay unexpended CSBG funds to the Agency within sixty (60) days.

L. Subrecipient will access, complete and submit Agency-approved documents, forms, tools and templates through the Agency Grantee Portal. If there is a change in access to the Grantee Portal, Subrecipient must notify the Agency within ten (10) days.

M. Subrecipient will meet the established timelines and use Agency-approved templates, tools, documents, forms, and systems that are not specifically referenced in this SOW when requested by the Agency.

**IV. Agency Responsibilities.** The Agency is responsible for the following:

A. The Agency will allocate Community Services Block Grant (CSBG) funds to the Subrecipient based on the federal Notice of Awards (NoA) using an established poverty rating formula.

B. The Agency will provide Subrecipient with the CSP Annual Timeline no later than August 1 of each year covered under this Grant Agreement.

C. The Agency will notify the Subrecipient in writing of the actual award amount no later than August 1 of each year covered under this Grant Agreement.

D. The Agency will monitor the Subrecipient on-site to review compliance with the CSBG Act, federal, and state requirements at least once every three (3) years. On-site monitoring may be conducted more frequently based on the risk.

E. The Agency will notify the Subrecipient in writing of any monitoring findings no later than (60) days following the on-site monitoring.

**V. Unallowable Activities.**

A. CSBG funds must not be used for the purchase or improvement of land, or the purchase, construction, or permanent improvement (other than low-cost residential weatherization or other energy-related home repairs) of any building or other facility, as described in section 678F(a) of the CSBG Act.

B. CSBG funds must not be used for the provision of services or the employment or assignment of personnel in a manner supporting or resulting in the identification of such programs with any partisan or nonpartisan political activity or any political activity associated with a candidate, or contending faction or group, in an election for public or party office; any activity to provide voters or prospective voters with transportation to the polls or similar assistance with any such election, or any voter registration activity.

**VI. Budget Breakdown.**

<b>Deliverable</b>	<b>Completion Date</b>	<b>Cost Not to Exceed</b>
A. The Subrecipient must use the Agency-approved CAP to provide assistance and support to low-income individuals and families through activities and services that support increased self-sufficiency.	September 30, 2026	Actual Award Amount to Be Announced No Later Than 8/1/2025
B. The Subrecipient must use the Agency-approved CAP to provide assistance and support to low-income individuals and families through activities and services that support increased self-sufficiency.	September 30, 2027	Actual Award Amount to Be Announced No Later Than 8/1/2026
C. The Subrecipient must use the Agency-approved CAP to provide assistance and support to low-income individuals and families through activities and services that support increased self-sufficiency.	September 30, 2028	Actual Award Amount to Be Announced No Later Than 8/1/2027
D. The Subrecipient must use the Agency-approved CAP to provide assistance and support to low-income individuals and families through activities and services that support increased self-sufficiency.	September 30, 2029	Actual Award Amount to Be Announced No Later Than 8/1/2028
<b>TOTAL NOT TO EXCEED</b>		<b>\$1,008,099.00</b>
Funding amounts may be transferred between deliverables upon written permission from the Agency.		

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**ATTACHMENT B**  
**BUSINESS ASSOCIATE AGREEMENT BETWEEN**  
**WYOMING DEPARTMENT OF HEALTH, PUBLIC HEALTH DIVISION AND**  
**SWEETWATER COUNTY**

1. **Parties.** The parties to this Business Associate Agreement (Agreement) are Wyoming Department of Health, Public Health Division, whose address is: 122 West 25<sup>th</sup> Street, Third Floor West, Cheyenne, Wyoming 82002 (Covered Entity), and Sweetwater County, whose address is: 80 West Flaming Gorge Way Suite 19, Green River Wyoming 83935 (Business Associate). In this Agreement, Covered Entity and Business Associate are each a “party” and, collectively, are the “parties.”
2. **Purpose of Agreement.** This Agreement seeks to ensure the privacy and security of protected health information as required by 45 C.F.R. Parts 160 and 164, as well as more stringent applicable Wyoming state law.
3. **Definitions.**
  - A. **Catch-all definitions.** The following terms used in this Agreement shall have the same meaning as those terms in the Health Insurance Portability and Accountability Act (HIPAA) Rules: Breach, Data Aggregation, Designated Record Set, Disclosure, Health Care Operations, Individual, Minimum Necessary, Notice of Privacy Practices, Protected Health Information, Required By Law, Secretary, Security Incident, Subcontractor, Unsecured Protected Health Information, and Use.
  - B. **Specific definitions.**
    - (i) **Business Associate.** “Business Associate” shall generally have the same meaning as the term “business associate” at 45 C.F.R. § 160.103, and in reference to the party to this Agreement, shall mean Sweetwater County.
    - (ii) **Covered Entity.** “Covered Entity” shall generally have the same meaning as the term “covered entity” at 45 C.F.R. § 160.103, and in reference to the party to this Agreement, shall mean Wyoming Department of Health, Public Health Division.
    - (iii) **HIPAA Rules.** “HIPAA Rules” shall mean the Privacy, Security, Breach Notification, and Enforcement Rules at 45 C.F.R. Parts 160 and 164. For purposes of this Agreement, the term also includes applicable Wyoming state law that is more stringent pursuant to 45 C.F.R. § 160.203, as relevant, including, but not limited to, Wyo. Stats. §§ 9-2-125, 9-2-126, 35-4-132, 42-4-112, and other state statutes and rules respecting the privacy of individuals.

Attachment B  
Business Associate Agreement between  
Wyoming Department of Health, Public Health Division (Covered Entity)  
and Sweetwater County (Business Associate)  
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4. **Term of Agreement.** This Agreement is effective when all parties have executed it (Effective Date). Once this Agreement becomes effective, it shall remain effective until it is terminated under the terms of this Agreement or on the date the Covered Entity terminates as authorized in Subsection D of Section 8, whichever is sooner.
5. **Obligations and Activities of Business Associate.** Business Associate agrees to:
- A. Not use or disclose protected health information other than as permitted or required by this Agreement or as required by law.
  - B. Use appropriate safeguards, and comply with Subpart C of 45 C.F.R. Part 164 with respect to electronic protected health information, to prevent use or disclosure of protected health information other than as provided for by this Agreement.
  - C. Report to Covered Entity any use or disclosure of protected health information not provided for by this Agreement of which it becomes aware, including breaches of unsecured protected health information as required at 45 C.F.R. § 164.410, and any security incident of which it becomes aware. The report of such use, disclosure, potential breach, or security incident to Covered Entity must be made within forty-eight (48) hours of discovery in writing by emailing the incident details to [wyo.ruralhealth@wyo.gov](mailto:wyo.ruralhealth@wyo.gov) and [wdh-hipaa@wyo.gov](mailto:wdh-hipaa@wyo.gov). Upon report, Business Associate shall comply with Covered Entity's requests for additional information, including completion of forms provided by Covered Entity. At Covered Entity's discretion, Business Associate shall handle the required breach notifications to individuals, the HHS Office for Civil Rights (OCR), and potentially the media, on behalf of Covered Entity, including covering the costs of such notifications.
  - D. In accordance with 45 C.F.R. §§ 164.502(e)(1)(ii) and 164.308(b)(2), if applicable, ensure that any subcontractors that create, receive, maintain, or transmit protected health information on behalf of Business Associate agree to the same restrictions, conditions, and requirements that apply to Business Associate with respect to such information.
  - E. Make available protected health information in a designated record set to the individual or the individual's designee as necessary to satisfy Covered Entity's obligations under 45 C.F.R. § 164.524. Business Associate shall require the individual or the individual's designee to submit access requests in writing. Business Associate shall respond to a written access request as soon as reasonably practicable, and in no circumstance later than thirty (30) calendar days.
  - F. Make any amendment(s) to protected health information in a designated record set as directed or agreed to by Covered Entity pursuant to 45 C.F.R. § 164.526, or take other measures as necessary to satisfy Covered Entity's obligations under 45 C.F.R. § 164.526. If Business Associate receives a request to amend protected health information directly, Business Associate shall notify Covered Entity within three (3) business days.

Attachment B

Business Associate Agreement between  
Wyoming Department of Health, Public Health Division (Covered Entity)  
and Sweetwater County (Business Associate)

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- G.** Maintain and make available the information required to provide an accounting of disclosures to Covered Entity as necessary to satisfy Covered Entity's obligations under 45 C.F.R. § 164.528. Business Associate shall comply with Covered Entity's request for such information within seven (7) business days following Covered Entity's request. If Business Associate receives a request for an accounting of disclosures directly, Business Associate will notify Covered Entity within three (3) business days.
- H.** Comply with the requirements of Subpart E of 45 C.F.R. Part 164 that apply to Covered Entity to the extent Business Associate is to carry out one or more of Covered Entity's obligations under Subpart E in the performance of such obligations.
- I.** Make its internal practices, books, and records available to the Secretary and Covered Entity for purposes of determining Business Associate and Covered Entity's compliance with the HIPAA Rules. Business Associate shall inform Covered Entity if Business Associate provides such information to the Secretary.
- J.** Provide notice within seven (7) business days of any event that triggers Business Associate's obligation to notify Covered Entity unless otherwise provided.

**6. Permitted Uses and Disclosures by Business Associate.**

- A.** Business Associate may only use or disclose protected health information as necessary to perform the services set forth in the Contract between the parties into which this Agreement is incorporated.
- B.** Business Associate may use or disclose protected health information as required by law.
- C.** Business Associate agrees to make uses and disclosures and requests for protected health information consistent with Covered Entity's minimum necessary policies and procedures.
- D.** Business Associate may not use or disclose protected health information in a manner that would violate Subpart E of 45 C.F.R. Part 164 if done by Covered Entity, except for the specific uses and disclosures set forth in Subsections E, F, or G of Section 6.
- E.** Business Associate may use protected health information for the proper management and administration of Business Associate or to carry out the legal responsibilities of Business Associate.
- F.** Business Associate may disclose protected health information for the proper management and administration of Business Associate or to carry out the legal responsibilities of Business Associate, provided the disclosures are required by law,

or Business Associate obtains reasonable assurances from the person to whom the information is disclosed that the information will remain confidential and used or further disclosed only as required by law or for the purposes for which it was disclosed to the person, and the person notifies Business Associate of any instances of which it is aware in which the confidentiality of the information has been breached.

- G. Business Associate may provide data aggregation services relating to the health care operations of Covered Entity.

7. **Responsibilities of Covered Entity.** Covered Entity agrees to:

- A. Notify Business Associate of any limitation in the notice of privacy practices of Covered Entity under 45 C.F.R. § 164.520, to the extent that such limitation may affect Business Associate's use or disclosure of protected health information.
- B. Notify Business Associate of any changes in, or revocation of, permission by an individual to use or disclose protected health information, to the extent that such changes affect Business Associate's use or disclosure of protected health information.
- C. Notify Business Associate of any restriction on the use or disclosure of protected health information that Covered Entity has agreed to or is required to abide by under 45 C.F.R. § 164.522, to the extent that such restriction may affect Business Associate's use or disclosure of protected health information.
- D. Not request Business Associate to use or disclose protected health information in any manner that would not be permissible under the HIPAA Rules if done by Covered Entity, except for data aggregation or management and administrative activities of Business Associate.

8. **General Provisions.**

- A. **Amendments.** The parties agree to take such action as is necessary to amend this Agreement from time to time as is necessary for compliance with the requirements of the HIPAA Rules and any other applicable law.
- B. **Interpretation.** Any ambiguity in this Agreement shall be interpreted to permit compliance with the HIPAA Rules.
- C. **Regulatory References.** A reference in this Agreement to a section in the HIPAA Rules means the section as in effect or as amended.
- D. **Termination.** This Agreement may be terminated by Covered Entity without cause in accordance with the terms and procedures outlined in the Contract or by Covered

Entity immediately for cause if Covered Entity determines Business Associate has violated a material term of this Agreement.

- (i) Obligations of Business Associate Upon Termination. Upon termination of this Agreement for any reason, Business Associate, with respect to protected health information received from Covered Entity, or created, maintained, or received by Business Associate on behalf of Covered Entity, shall:
  - (a) Retain only that protected health information which is necessary for Business Associate to continue its proper management and administration or to carry out its legal responsibilities;
  - (b) Return to Covered Entity or, if agreed to by Covered Entity, destroy the remaining protected health information that Business Associate still maintains in any form;
  - (c) Continue to use appropriate safeguards and comply with Subpart C of 45 C.F.R. Part 164 with respect to electronic protected health information to prevent use or disclosure of the protected health information, other than as provided for in Paragraph (i), for as long as Business Associate retains the protected health information;
  - (d) Not use or disclose the protected health information retained by Business Associate other than for the purposes for which such protected health information was retained and subject to the same conditions set out at Subsections E, F, G in Section 6 which applied prior to termination; and
  - (e) Return to Covered Entity or, if agreed to by Covered Entity, destroy the protected health information retained by Business Associate when it is no longer needed by Business Associate for its proper management and administration or to carry out its legal responsibilities.
- (ii) Survival. The obligations of Business Associate under Paragraph (i) shall survive the termination of this Agreement.

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## MEETING REQUEST FORM

<b>Meeting Date Requested:</b> June 17, 2025	<b>Contact Phone and E-mail:</b> (307) 872-3888 <a href="mailto:marchalk@sweetwatercountywy.gov">marchalk@sweetwatercountywy.gov</a>
<b>Presenters Name, Title and Name of Organization:</b> Krisena Marchal, Grants Manager	<b>Exact Wording for Agenda:</b> 10:35- County Opioid Settlement Funds Discussion
<b>Preference of Placement on Agenda &amp; Amount of Time Requested for Presentation:</b> Morning, 15 minutes	<b>Will there be handouts? (If yes, include with meeting request form)</b> Yes
<b>Will handouts require SIGNATURES?</b> No <b>SHOULD THE ITEM BE MARKED CONFIDENTIAL?</b> Yes	If you are submitting a Resolution or Proclamation, please forward in Word format to: <a href="mailto:shoemakers@sweetwatercountywy.gov">shoemakers@sweetwatercountywy.gov</a>
<b>Additional Information:</b> None	
<b>Attachments:</b>	

### INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the “Meeting Request Form” by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: [shoemakers@sweetwatercountywy.gov](mailto:shoemakers@sweetwatercountywy.gov)  
***\*\*If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.\*\****
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80 West Flaming Gorge Way  
Meeting Room #115  
Green River, Wyoming





## MEETING REQUEST FORM

<b>Meeting Date Requested:</b> June 17, 2025	<b>Contact Phone and E-mail:</b> (307) 872-3888 <a href="mailto:marchalk@sweetwatercountywy.gov">marchalk@sweetwatercountywy.gov</a>
<b>Presenters Name, Title and Name of Organization:</b> Krisena Marchal, Grants Manager	<b>Exact Wording for Agenda:</b> 10:50- Approval of the Contracting Agreement with Corona Insights
<b>Preference of Placement on Agenda &amp; Amount of Time Requested for Presentation:</b> Right after agenda item, "County Opioid Settlement Funds Discussion." 5 minutes.	<b>Will there be handouts? (If yes, include with meeting request form)</b> Yes
<b>Will handouts require SIGNATURES?</b> Yes <b>SHOULD THE ITEM BE MARKED CONFIDENTIAL?</b> Yes	If you are submitting a Resolution or Proclamation, please forward in Word format to: <a href="mailto:shoemakers@sweetwatercountywy.gov">shoemakers@sweetwatercountywy.gov</a>
<b>Additional Information:</b> None	
<b>Attachments:</b>	

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Green River, Wyoming



## MEETING REQUEST FORM

<b>Meeting Date Requested:</b> June 17, 2025	<b>Contact Phone and E-mail:</b> (307) 872-3888 marchalk@sweetwatercountywy.gov
<b>Presenters Name, Title and Name of Organization:</b> Krisena Marchal, Grants Manager	<b>Exact Wording for Agenda:</b> 10:55- Approval of Invoice #SWPG 25-1 to the Wyoming Department of Health for Responsible Gambling Behavior Funding from the Wyoming Gaming Commission
<b>Preference of Placement on Agenda &amp; Amount of Time Requested for Presentation:</b> Any time but last of all my agenda items; 5 minutes	<b>Will there be handouts? (If yes, include with meeting request form)</b> Yes
<b>Will handouts require SIGNATURES?</b> Yes <b>SHOULD THE ITEM BE MARKED CONFIDENTIAL?</b> No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
<b>Additional Information:</b> None	
<b>Attachments:</b> <a href="#">BOCC 6-17-25 PROBLEMATIC GAMBLING.pdf</a>	

### INSTRUCTIONS:

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Green River, Wyoming

[BOCC 6-17-25 PROBLEMATIC GAMBLING.pdf](#)

**To:** Sweetwater County Board of County Commissioners  
**From:** Krisena Marchal, Grants Manager  
**Date:** June 17, 2025  
**Subject:** Approval of Invoice #SWPG 25-1 to the Wyoming Department of Health for Responsible Gambling Behavior Funding from the Wyoming Gaming Commission.

**Executive Summary:**

The purpose of this agenda item is to accept funding for “Responsible Gambling Behavior” by submitting an invoice to the Wyoming Department of Health.

In 2021, Governor Gordon signed into law House Enrolled Act No. 50 (HB-0133) authorizing and regulating online sports wagering (“Online Sports Wagering Act”). In accordance with W.S. 9-24-104, each month sports wagering operators remit 10 percent of online sports wagering revenue from the prior month and \$300,000 of this revenue is appropriated to the Wyoming Department of Health. They distribute the funding to counties based on population estimates of individuals 18 years and older. It must be used to prevent and treat problematic gambling behavior.

For FY 2025, Sweetwater County is eligible to receive \$27,523.02 that will be added to the County’s Fund 270, “Problematic Gambling” with prior year payments:

Sweetwater County Problematic Gambling Behavior Funding Payments	
SFY 2022 and 2023 (Combined payment)	41,864.87
SFY 2024 Payment	28,656.63
SFY 2025 Payment	27,523.02
<b>TOTAL</b>	<b>\$98,044.52</b>

**Staff Notes:**

The 2025 payment includes unclaimed funding from other counties in SFY 2024.

At present, no expenses have been incurred in the Problematic Gambling Fund. During prior budget workshops, the county commission decided to accumulate this funding so that it could develop a substantial and impactful project.

Corona Insights has agreed to try to incorporate gambling behavior information during their work on Opioid Abatement Strategies (contingent upon contract approval).

**Attachments:**

1. Invoice #SWPG 25-1
2. Correspondence dated May 29, 2025 from the Wyoming Department of Health, Public Health Division
3. Wyoming Gaming Commission Responsible Gaming Behavior Funding Table for SFY 2025

**Recommended Motion:**

**Move to approve and authorize the Chairman to sign Invoice #SWPG 25-1 to the Wyoming Department of Health for Responsible Gambling Behavior Funding from the Wyoming Gaming Commission.**

## BOARD OF COUNTY COMMISSIONERS

- KEATON D. WEST, CHAIRMAN
- TAYLOR C. JONES, COMMISSIONER
- ISLAND RICHARDS, COMMISSIONER
- ROBERT D. SLAUGHTER, COMMISSIONER
- MARY E. THOMAN, COMMISSIONER



Ref: Invoice# SWPG 25-1

June 17, 2025

**Sweetwater County** is requesting funding as allocated in the amount of \$27,523.02. This funding is allocated for the prevention and treatment of problematic gambling behavior as noted in Wyoming Statute (W.S.) § 9-24-104:

*Not later than the fifteenth day of each month, in accordance with commission rules, a sports wagering operator shall remit ten percent (10%) of online sports wagering revenue from the prior month to commission. Each fiscal year, the first three hundred thousand dollars (\$300,000.00) of revenue generated under this section is continuously appropriated to the department of health to be distributed to the counties for the purpose of funding county health programs to prevent and treat problematic gambling behavior and the remainder of monies remitted to the Commission shall be deposited by the state treasurer into the general fund.*

Mark one option below with an X:

  X   Sweetwater County is requesting funding allocated pursuant to W.S. § 9-24-104 in the amount of \$27,523.02.

       Sweetwater County declines funding allocated pursuant to W.S. § 9-24-104 in the amount of \$27,523.02.

Signature:

\_\_\_\_\_  
Keaton D. West, County Commission Chair

\_\_\_\_\_  
Date





Public Health Division  
122 West 25<sup>th</sup> Street, 3<sup>rd</sup> Floor West  
Cheyenne, WY 82002  
307-777-6004 • 866-571-0944  
Fax 307-777-8687 Health.wyo.gov



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Stefan Johansson  
Director

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Mark Gordon  
Governor

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May 29, 2025

Ref: CHS-2025-106

Dear County Commissioner:

During the 2021 General Session, the Legislature passed the Online Sports Wagering Act, Wyo. Stat. Ann. §§ 9-24-101-106. Pursuant to Wyo. Stat. Ann. § 9-24-104, the Wyoming Department of Health (WDH) receives \$300,000 from the Wyoming Gaming Commission each fiscal year. Pursuant to statute, this funding is to be distributed to counties for the purpose of funding county health programs to prevent and treat problematic gambling behavior. There is \$101,432.34 in unclaimed funds from State Fiscal Year 2024 that is added to the \$300,000 for State Fiscal Year 2025. The WDH has determined the amount available to each county based on 2023 population estimates of individuals 18 years and older.

To request or decline this funding for your county, please print the attached Invoice on county letterhead. Complete the information as appropriate to either accept or decline the funding. Email the completed invoice to [angie.vanhouten@wyo.gov](mailto:angie.vanhouten@wyo.gov). The county can use another form of invoice if preferred. If the county declines this funding, WDH will maintain the funding and add it to the annual \$300,000.00 made available to counties in State Fiscal Year 2026. Please respond by June 30, 2025.

Sara Beth Lyon, Public Information Officer and Responsible Gaming Liaison, with the Wyoming Gaming Commission, compiled the attached Prevention and Treatment of Problematic Gambling Behavior Resources. Sara Beth can be reached at [sarabeth.lyon@wyo.gov](mailto:sarabeth.lyon@wyo.gov) or (307)-233-4642

If you have questions, please contact me at [angie.vanhouten@wyo.gov](mailto:angie.vanhouten@wyo.gov) or (307)777-2067.

Sincerely,

A handwritten signature in blue ink that reads "Angela Van Houten".

Angela Van Houten, MS  
Community Health Section Chief



AVH/avh

Attachment: Invoice Template  
Funding Table, SFY2025  
Prevention and Treatment of Problematic Gambling Behavior Resources

c: Sara Beth Lyon, Public Information Officer and Responsible Gaming Liaison,  
Wyoming Gaming Commission  
Nicholas Larramendy , Executive Director, Wyoming Gaming Commission  
Stephanie Sandoval, MHSA, MBA, Senior Administrator, Public Health Division,  
Wyoming Department of Health  
Wyoming County Clerks

Wyoming Gaming Commission Responsible Gambling Behavior Funding Table  
State Fiscal Year 2025\*

County	Funding
Albany	\$28,701.24
Big Horn	\$8,108.00
Campbell	\$30,931.39
Carbon	\$9,885.04
Converse	\$9,276.50
Crook	\$5,029.08
Fremont	\$26,629.20
Goshen	\$8,983.27
Hot Springs	\$3,270.58
Johnson	\$6,202.00
Laramie	\$69,515.02
Lincoln	\$13,874.56

County	Funding
Natrona	\$54,211.40
Niobrara	\$1,701.97
Park	\$21,633.69
Platte	\$6,031.54
Sheridan	\$22,795.13
Sublette	\$6,235.56
Sweetwater	\$27,523.02
Teton	\$17,081.55
Uinta	\$13,493.90
Washakie	\$5,422.99
Weston	\$4,895.71

\*Please note, this funding also includes unclaimed funding from State Fiscal Year 2024.





## MEETING REQUEST FORM

<b>Meeting Date Requested:</b> June 17, 2025	<b>Contact Phone and E-mail:</b> Cindy Lane, <a href="mailto:lanec@sweetwatercountywy.gov">lanec@sweetwatercountywy.gov</a>
<b>Presenters Name, Title and Name of Organization:</b> Cindy Lane, Sweetwater County Clerk	<b>Exact Wording for Agenda:</b> 11:00- Resolution 2025-06-CC-01 - Resolution Authorizing a Three Percent (3%) Cost of Living Adjustment (COLA) to Eligible County Employees
<b>Preference of Placement on Agenda &amp; Amount of Time Requested for Presentation:</b> 5 Minutes. No preference	<b>Will there be handouts? (If yes, include with meeting request form)</b> Yes
<b>Will handouts require SIGNATURES?</b> Yes <b>SHOULD THE ITEM BE MARKED CONFIDENTIAL?</b> No	If you are submitting a Resolution or Proclamation, please forward in Word format to: <a href="mailto:shoemakers@sweetwatercountywy.gov">shoemakers@sweetwatercountywy.gov</a>
<b>Additional Information:</b>	
<b>Attachments:</b> <a href="#">2025-26 Resolution authorizing 3_ Salary COLA.docx</a>	

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[2025-26 Resolution authorizing 3\\_ Salary COLA.docx](#)



## SWEETWATER COUNTY BOARD OF COUNTY COMMISSIONERS RESOLUTION

### RESOLUTION NO. 2025-06-CC-01

#### A RESOLUTION AUTHORIZING A THREE PERCENT (3%) COST OF LIVING ADJUSTMENT (COLA) TO ELIGIBLE EMPLOYEES

**WHEREAS** the Sweetwater County Board of County Commissioners appreciates the work of all County employees and desires to maintain fair and competitive wages.

**NOW, THEREFORE, BE IT RESOLVED BY THE SWEETWATER COUNTY BOARD OF COUNTY COMMISSIONERS** that the Sweetwater County Board of County Commissioners approves a three percent (3%) cost of living adjustment (COLA) to eligible County employees and to the County pay scale, effective for salaries and wages disbursed on or after July 1, 2025, in accordance with the following guidelines.

Guidelines for receiving the three percent (3%) COLA:

- A. Full-Time Employees:** All full-time county employees shall receive the three percent (3%) COLA increase to their base rate of pay, provided such employee's current rate of pay is not in excess of the county pay scale or the rate otherwise authorized for that position.
- B. Part-Time Employees:** All part-time employees shall receive the three percent (3%) COLA increase to their base rate of pay, provided such employee's current rate of pay is not in excess of the county pay scale or the rate otherwise authorized for that position.
- C. Grant Employees:** Any full & part-time grant employees shall receive the three percent (3%) COLA, provided that the grant which is funding the position permits such a salary increase.
- D. Temporary Employees:** Temporary/seasonal employees are eligible for the three percent (3%) COLA, provided the position is in the county pay scale.

- E. Resigning Employees:** Any employee who has resigned prior to July 1, 2025, is not eligible to receive the COLA increase.
- F. Elected Officials:** Elected public officials are not eligible for the three percent (3%) COLA increase, as such an increase in the compensation of elected officials can only occur in accordance with Wyoming Statute.
- G. Chief Deputies:** Chief Deputies of elected officials are eligible for the three percent (3%) COLA, unless prohibited in a resolution.
- H. Component Units:** This resolution does not apply to any of the employees of the various Sweetwater County component units, including the Events Complex, Southwest Counseling, Museum, Library, Memorial Hospital of Sweetwater County, District Board of Health or any other external entity which may receive funding from Sweetwater County.
- I. Income Taxes:** Eligible employees will be responsible for any applicable income tax based upon receipt of a salary increase.

***BE IT FURTHER RESOLVED*** that the three percent (3%) COLA shall be disbursed to eligible employees through their normal payroll process, such that all appropriate taxes and workers' compensation are paid.

Adopted and approved this 17th day of June, 2025.

THE BOARD OF COUNTY COMMISSIONERS  
OF SWEETWATER COUNTY, WYOMING

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Keaton D. West, Chairman

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Island Richards, Member

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Taylor C. Jones, Member

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Robert D. Slaughter, Member



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Mary E. Thoman, Member

**ATTEST:**

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Cynthia L. Lane, County Clerk



## MEETING REQUEST FORM

<b>Meeting Date Requested:</b> June 17, 2025	<b>Contact Phone and E-mail:</b> 307-872-3910/swchr@sweetwatercountywy.gov
<b>Presenters Name, Title and Name of Organization:</b> Garry McLean	<b>Exact Wording for Agenda:</b> 11:05- Request Approval of Resolution 2025-06-CC-02- A Resolution Setting the Salary for Part-Time Deputy County Coroners and Request Approval of Employment Contract for Deputy County Coroner
<b>Preference of Placement on Agenda &amp; Amount of Time Requested for Presentation:</b> 5 minutes	<b>Will there be handouts? (If yes, include with meeting request form)</b> Yes
<b>Will handouts require SIGNATURES?</b> Yes <b>SHOULD THE ITEM BE MARKED CONFIDENTIAL?</b> No	If you are submitting a Resolution or Proclamation, please forward in Word format to: <a href="mailto:shoemakers@sweetwatercountywy.gov">shoemakers@sweetwatercountywy.gov</a>
<b>Additional Information:</b>	
<b>Attachments:</b> <a href="#">2025 Resolution to Authorize Salary of Deputy Coroner I and II.pdf</a> <a href="#">At will contract with Hannah Attebury.pdf</a>	

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[2025 Resolution to Authorize Salary of Deputy Coroner I and II.pdf](#)

[At will contract with Hannah Attebury.pdf](#)



## **SWEETWATER COUNTY BOARD OF COUNTY COMMISSIONERS RESOLUTION**

### **RESOLUTION NO. 2025-06-CC-02 A RESOLUTION SETTING THE SALARY FOR PART-TIME DEPUTY CORONERS**

**WHEREAS** W.S § 7-4-102. Deputy Coroners – requires the Board of County Commissioners to set the salary of Deputy County Coroners by resolution, as follows; “The county coroner may appoint deputy coroners, who shall serve in the absence or inability of the coroner and who shall receive compensation as the board of county commissioners determines by resolution.”

**WHEREAS** the Sweetwater County Coroner has determined that in order to most efficiently meet the needs of the County Coroner’s office, two (2) part-time Deputy Coroners are needed to be certified under the requirements of W.S § 7-4-103. These two positions will fulfill individual shift assignments, and as such, the two positions will hereinafter be referred respectfully as indicated below to distinguish the two positions and their commensurately different salary,

**Deputy Coroner I**

**and**

**Deputy Coroner II.**

**NOW, THEREFORE, BE IT RESOLVED BY THE SWEETWATER COUNTY BOARD OF COUNTY COMMISSIONERS** that, Deputy Coroner I shall be paid at the rate of one thousand dollars (\$ 1,000) per month, while providing services under the statutory authority of the Elected Sweetwater County Coroner.

**BE IT FURTHER RESOLVED** that Deputy Coroner II shall be paid at the rate of five hundred dollars (\$500) per month, while providing services under the statutory authority of the Elected Sweetwater County Coroner.

Adopted and approved this 17<sup>th</sup> day of June 2025.

THE BOARD OF COUNTY COMMISSIONERS  
OF SWEETWATER COUNTY, WYOMING

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Keaton D. West, Chairman

---

Island Richards, Member

---

Taylor C. Jones, Member

---

Robert D. Slaughter, Member

---

Mary E. Thoman, Member

**ATTEST:**

---

Cynthia L. Lane, County Clerk

**AT-WILL Employment Contract  
Between  
Sweetwater County, Wyoming  
And  
HANNAH ATTEBURY**

**1. Parties.**

A. This Contract is made and entered into by and between Sweetwater County, Wyoming, whose address is 80 West Flaming Gorge Way, Green River, WY 82935 (hereinafter COUNTY), and Hannah Attebury, whose address is 1045 Oak Way, Rock Springs, WY 82901 (hereinafter EMPLOYEE). For and in consideration of the mutual promises and covenants set forth below, The COUNTY and The EMPLOYEE agree to the following:

**2. Purpose of Contract**

A. In consideration of the above recitals, it is the purpose of this Contract to create an **AT-WILL** employment contract with the EMPLOYEE. The parties understand and agree that nothing in this Contract, nor any actions or understandings of the parties shall be interpreted or deemed to create an expectation of continued employment. The parties also understand and agree that the EMPLOYEE shall be deemed an "**AT-WILL** contingent employee".

B. The COUNTY will obtain the services of EMPLOYEE to perform the duties described in paragraph 5.

**3. Term of Contract.**

A. This contract is effective when all parties have executed the contract, and all required approvals have been granted.

B. Performance under the terms and conditions of this Contract shall commence on July 1, 2025, and shall cease when the project is completed, but no later than June 30, 2026, unless this Contract is otherwise terminated pursuant to Paragraph 6.L. of this Contract.

**4. Compensation.**

A. In consideration of the services provided by EMPLOYEE as set forth in Paragraph 5 of this Contract, the COUNTY shall pay EMPLOYEE one thousand dollars (\$1,000) per month for each month

*AT-WILL EMPLOYMENT CONTRACT BETWEEN SWEETWATER COUNTY, WYOMING AND Hannah Attebury*

worked under the terms of this contract. If the contract is terminated mid-month, EMPLOYEE shall be paid the prorated amount for the partial month of work performed. Payment shall be made in accordance with County payroll procedures, on or before the seventh of each month.

B. The EMPLOYEE's compensation amount described in paragraph 4A. of this contract may only be increased by resolution approved by the Board of County Commissioners in accordance with W.S. § 7-4-102.

C. EMPLOYEE shall not be eligible for any County benefits and the monthly compensation rate identified in paragraph 4(A) shall constitute the only compensation to which the employee is entitled.

D. Any required travel for EMPLOYEE, which is made in a privately-owned automobile in the performance of this Contract may be reimbursed at the mileage rate which is authorized by the Board of Sweetwater County Commissioners.

E. The COUNTY shall reimburse EMPLOYEE'S travel expenses at the prescribed COUNTY rate when such travel is approved by the COUNTY in advance and otherwise in accordance with County policy. Travel expenses may include but are not limited to transportation, lodging, telephone and meals.

F. The EMPLOYEE'S travel expenses shall be billed as they are incurred. EMPLOYEE shall submit monthly invoices to the COUNTY.

G. Workers' Compensation Insurance, subject to the provision of the Wyoming State Workers' Compensation Act, shall be maintained in full force and effect during the entire term of employment under this agreement. It is understood and agreed that the remedies under such statutes shall be exclusive, and the COUNTY shall not be under any other liability for any illnesses or accidents, including death, sustained by EMPLOYEE during the term of her employment.

## **5. Responsibilities of Employee.**

A. Duties assigned to the EMPLOYEE are as a Deputy Coroner performing the duties of a Deputy Coroner as authorized under Wyoming Law and as directed by the County Coroner or his Chief Deputy Coroner. EMPLOYEE shall perform such other duties as are customarily performed by one holding a similar position.



B. EMPLOYEE agrees that she will at all times faithfully, industriously, and to the best of her ability, experience and talents, perform all of the duties that may be required from her in pursuit of the express and implicit terms of this agreement, to the reasonable satisfaction of the COUNTY and the County Coroner, which will act as the supervisor for this position. While performing assigned duties, EMPLOYEE shall devote all her time, attention, knowledge and skills solely to the business and interests of the COUNTY and any outside employment interests of EMPLOYEE shall not interfere, either directly or indirectly, with the EMPLOYEE's ability to perform her duties under this contract.

C. EMPLOYEE may be subject to physical examinations, including drug and alcohol screenings and other tests/evaluations, etc. in determining fitness for duty, including, but not limited to, criminal history background check and motor vehicle driving record checks and otherwise meet the certification requirements for a Deputy Coroner pursuant to W.S. § 7-4-103.

D. EMPLOYEE will maintain the confidentiality of all information learned during the course of the performance of her duties, and shall strictly abide by all applicable Federal, State, Local and COUNTY policies governing the disclosure of any information to the public, press, or other individuals. When disclosure of information is permitted or required by law, (i.e. disclosure to a court, prosecuting attorney, law enforcement agent, or pursuant to the order of a court of competent jurisdiction), EMPLOYEE shall make such disclosure only at the direction of the County Coroner. EMPLOYEE must execute the attached confidentiality agreement, attached hereto, and incorporated by reference.

E. EMPLOYEE shall, while performing the duties specified in this contract, conduct herself in a professional manner and in compliance with stated COUNTY policy.

## **6. General Provisions.**

A. **Amendments.** Any changes, modifications, revisions or amendments to this Contract which are mutually agreed upon by and between the parties to this Contract shall be incorporated by written instrument, executed and signed by all parties to this Contract.

B. **Applicable Law/Venue.** The construction, interpretation and enforcement of this Contract shall be governed by the laws of the State of Wyoming. The Courts of the State of Wyoming shall have jurisdiction over this Contract and the parties, and venue shall be the Third Judicial District, in and for Sweetwater County, at Green River, Wyoming.

C. **Assignment/Contract Not Used as Collateral.** Neither party shall assign or otherwise transfer any of the rights or delegate any of the duties set forth in this Contract without the prior written consent of the other party. The EMPLOYEE shall not use this Contract, or any portion thereof, for collateral for any financial obligation, without the prior written permission of the COUNTY.

D. **Compliance with Laws.** The EMPLOYEE shall keep informed of and comply with all applicable federal, state and local laws and regulations and County Policy in the performance of this Contract.

E. **Entirety of Contract.** This Contract, consisting of thirteen (13) pages, including one (1) attachment consisting of six (6) pages, represents the entire and integrated Contract between the parties and supersedes all prior negotiations, representations, and agreements, whether written or oral.

F. **Employee Status. Employee Status.** EMPLOYEE shall be considered an **AT-WILL** employee of THE COUNTY for purposes of this contract. Nothing in this Contract shall be interpreted as authorizing the EMPLOYEE or its agents and/or employees to act as an agent or representative for or on behalf of the COUNTY, or to incur any obligation of any kind on the behalf of the COUNTY. The EMPLOYEE shall be entitled to workers' compensation as a result of this Contract. The amounts set forth in Paragraph 4.A.-G., of this contract shall not give rise to any entitlement to compensation pursuant to the Sweetwater COUNTY Pay Plan or otherwise, which is in excess of the amount stated in the contract.

G. **Kickbacks.** The EMPLOYEE certifies and warrants that no gratuities, kickbacks or contingency fees were paid in connection with this Contract, nor were any fees, commissions, gifts, or other considerations made contingent upon the award of this Contract. If the EMPLOYEE breaches or violates this warranty, the COUNTY may, at its discretion, terminate this Contract without liability to the COUNTY, or deduct from the contract price or

consideration, or otherwise recover the full amount of any commission, percentage, brokerage, or contingent fee.

H. **Notices.** All notices arising out of, or from the provisions of this Contract shall be in writing and given to the parties at the address provided under this Contract, either by regular mail, facsimile, e-mail, or delivery in person.

I. **Prior Approval.** The Contract shall not be binding upon either party, no services shall be performed under the terms of this Contract, and the Clerk of Sweetwater County shall not draw warrants for payment on this Contract, until this Contract has been reduced to writing, and approved by the Office of the Sweetwater County and Prosecuting Attorney and the signatures of all parties are affixed hereto.

J. **Sovereign Immunity.** The COUNTY does not waive sovereign immunity by entering into this Contract and specifically retains immunity and all defenses available to it as a sovereign pursuant to any applicable federal or state law.

K. **Taxes.** The EMPLOYEE is subject to all applicable federal taxes, and deductions will be made for social security, income tax and other taxes when required by federal, state, or local laws. The COUNTY shall pay all employer taxes required by federal, state and local laws, including but not limited to federal and social security taxes, workers' compensation, and unemployment insurance, provided employee completes all the paperwork required by the County.

L. **Termination of Contract.** This Contract may be terminated, by either party, with or without cause and with or without notice.

M. **Waiver.** The waiver of any breach of any term or condition in this Contract shall not be deemed a waiver of any prior or subsequent breach.

INTENTIONALLY LEFT BLANK
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6. **Signatures.** By signing this Contract, the parties certify that they have read and understood it, that they agree to be bound by the terms of the Contract, that they have the authority to sign it, and that they have received a signed and dated copy of the Contract.

**Employee**

\_\_\_\_\_  
Hannah Attebury

\_\_\_\_\_  
Date

**Sweetwater County Commissioners**

\_\_\_\_\_  
Keaton D. West, Board Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Island Richards, Commissioner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary E. Thoman, Commissioner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Robert D. Slaughter, Commissioner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Taylor C. Jones, Commissioner

\_\_\_\_\_  
Date

**Sweetwater County Coroner**

*AT-WILL EMPLOYMENT CONTRACT BETWEEN SWEETWATER COUNTY, WYOMING AND Hannah Attebury*

\_\_\_\_\_  
Dale Majhanovich, Sweetwater County  
Coroner

\_\_\_\_\_  
Date

**Sweetwater County Attorney as to Form**

\_\_\_\_\_  
John DeLeon, Deputy Sweetwater County  
and Prosecuting Attorney

\_\_\_\_\_  
Date

**CONFIDENTIALITY AGREEMENT  
SWEETWATER COUNTY HANNAH ATTEBURY**

**THIS AGREEMENT** is made between Hannah Attebury, hereinafter referred to as "Employee," and Sweetwater County, hereinafter referred to as "County".

1.     **Recitals:** During employment, Employee will be exposed to Confidential Information concerning the business of the County Coroner's Office, County Attorney's, law enforcement, and the courts. The purpose of this Agreement is to ensure that all Confidential Information remains confidential and protected both during and after Employment.

2.     **Confidential Information:** Confidential Information means any information disclosed through employment in the Coroner's Office, either directly or indirectly, in writing, orally or by inspection of tangible objects, including, without limitation, information and data contained or conveyed in manuals, booklets, publications, emails, work product, phone calls, electronic or physical files, and databases. Confidential Information includes techniques, processes or strategies employed by the County Coroner's Office or Sheriff's Office or agencies and personnel working in collaboration with the County Attorney's Office or Sheriff's Office in the performance of their respective duties as described herein.

Confidential Information does not include information or materials that were known or received by the Employee prior to Employment that becomes rightfully known to the Employee from a third-party source not known by the Employee to be under an obligation to or relationship with the County Coroner, that becomes publicly available through no fault of or failure to act by the Employee, that is required to be disclosed in a judicial or administrative proceeding or is otherwise requested or required to be disclosed by law or regulation.

3.     **Protection of Confidential Information:** In exchange for Employment and other valuable consideration, Employee agrees that during said employment or at any time thereafter, not to disclose to

anyone, including, without limitation, any person, firm, corporation, or other entity, or publish, or use for any purpose, any Confidential Information, except as properly required in the ordinary course performing Employee's duties. Employee shall also take all reasonable measures to protect the secrecy of and avoid disclosure and unauthorized use of the Confidential Information and agree to immediately notify the County Coroner of any unauthorized use or disclosure of Confidential Information.

Employee further agrees not to directly or indirectly duplicate, remove, transfer, disclose or utilize, nor knowingly allow any other person to duplicate, remove, transfer, disclose or utilize any Confidential Information, property, assets or other things of value or material which was obtained in the course of Employment.

4. **Agreement Not to Remove Confidential Information:** Employee agrees that in the course of Employment, he/she will not record or remove any information, conversations, documents, electronically stored information, or related items that contain Confidential Information, including, without limitation, computer flash-drives, discs, recordings, or other storage or archival systems or devices, including copies, except as may be required in the performance of his/her duties as an employee.

5. **Agreement to Return Confidential Information and Property:** Employee agrees that when Employment terminates, regardless of the reasons for the termination: a. Employee will not take, destroy, or delete any files, documents or other materials embodying or recording any Confidential Information, including copies, without obtaining in advance the consent of the County Coroner; and b. Employee will promptly return to the County all Confidential Information, documents, files, records and tapes (written or electronically stored) that have been in Employee's possession, and Employee will not use or disclose such materials in any way or in any format, including written information in any form, information stored by electronic means, and any copies of these materials. Employee further agrees that upon termination of employment with the County, regardless of the reason for the termination, or upon the

County's request, Employee will immediately return all County property, including, without limitation, keys, badges, equipment, computers, flash-drives, discs, phones, other devices or property belonging to the County, documents, copies, manuals, handbooks, data, lists, information, correspondence, notes, memos, reports, or other writings prepared by the County or Employee on the County County's behalf or during employment. Said return shall include removal of all access to County networks and internet systems.

6. **Right to Inspect:** To ensure compliance with the terms of this Agreement, the County shall have the right to retain, access, and inspect Employee's property of any kind in the office, work area, or on the premises at the termination of employment for any reason and at any time during Employee's Employment.

7. **Third Party Information:** Employee understands that the County receives Confidential or proprietary Information from third parties subject to the County's duty to maintain the confidentiality of this information and to use it only for certain limited purposes. Employee agrees to hold all third party Confidential or proprietary Information in the strictest confidence and not to disclose it to any person, firm, corporation, or to use it except as necessary in carrying out the Employee's duties.

8. **County Remedies:** Employee acknowledges that the restrictions contained in this Agreement, in view of the nature of the County's rules of professional conduct and business are reasonable and necessary to protect the Count's legitimate interests and that any violation of this Agreement would result in irreparable injury to the County for which there is no complete remedy at law. In the event of a breach or a threatened breach by Employee of any provision in this Agreement, the County shall be entitled to a restraining order and injunctive relief restraining Employee from the commission of any breach, and to recover the legal fees, costs and expenses including the employment of independent counsel related to the breach or threatened breach. Nothing contained in this Agreement shall be construed as prohibiting the County from pursuing any other remedies available to it for any breach or threatened breach, including,



without limitation, the recovery of money damages, equitable relief, attorney's fees, and costs. The existence of any claim of cause of action by Employee against the County, whether predicated on this Agreement or otherwise shall not constitute a defense to the County's enforcement of this Agreement.

In addition to the legal remedies described above, breach or threatened breach of the Agreement may result in Employment discipline up to and including termination of employment.

9. **At-Will Employment:** Employee understands that this Agreement is not a contract for employment for a specific duration. Employee understands that this Employment with the County is at-will and can be terminated by Employee or the County Coroner at any time with or without cause or notice. Employee understands that any representation to the contrary is unauthorized and not valid unless obtained in writing and signed by an authorized representative of the County Coroner's Office. Employee understands and agrees that the restrictive covenants set forth above are intended to survive the termination of Employment, regardless of the reason for separation from Employment. Moreover, any subsequent change(s) in the terms or conditions of Employment will not affect the validity or scope of this Agreement.

10. **Prohibition Against Disparagement:** The Parties shall not make, participate in the making of, or encourage any other person to make, any public statements, written or oral, in whatever format, including, without limitation, electronic communications such as internet message boards, which are intended to criticize, disparage, or defame the goodwill or reputation of the County Coroner's Office, County Attorney's Office or Sheriff's Office, or which are intended to embarrass any party to this Agreement. This Agreement includes any of the affiliates of the County, or any of their respective employees, attorneys, or staff.

11. **Severability and Reformation:** Should a court determine that any paragraph or sentence, or any portion of a paragraph or sentence, of this Agreement is invalid, unenforceable, or void, this determination shall not have the effect of invalidating the remainder of the paragraph, sentence or any other

provision of this Agreement. Further, the court should construe this Agreement by limiting and reducing it only to the extent necessary to be enforceable under then applicable law.

12. **No Waiver:** Any failure to enforce any provision(s) of this Agreement shall not constitute a waiver of any provision in the Agreement.

13. **Entire Agreement / Modification must be in writing:** This Agreement constitutes the entire Agreement and understanding between the Parties with respect to the subject matter hereof and supersedes and replaces all prior discussions between the Parties with respect to the subject matter of this Agreement. This Agreement may not be amended, or any obligation waived, except by a writing signed by all parties hereto.

14. **Governing Law and Consent to Personal Jurisdiction:** The laws of the State of Wyoming shall apply to construe and enforce the Parties' rights and obligations under this Agreement. Sweetwater County shall be the proper jurisdiction for any action taken or required herein.

15. **Sovereign Immunity:** County does not waive its sovereign immunity by entering into this Agreement, and specifically retains immunity and all defenses available to it as sovereign pursuant to Wyo. Stat. § 1-39-104(a) and all other state law.

16. **Enforcement:** This Agreement may be enforced in State District Court, Sweetwater County, Wyoming. Either party may maintain an action for specific performance, to obtain injunctive relief requiring the enforcement of the terms of this Agreement, an action to recover damages or recover the consideration paid under this Agreement, or any combination of remedies in equity or law. In the event that an action is filed for enforcement of the Agreement, or for breach of the Agreement, the Agreement may be provided to the Court for purposes of the action, provided however, that either party may request that the Agreement be subject to a confidentiality order, limiting disclosure strictly to the purposes of the case, and otherwise being maintained as confidential.

17. **Counterparts May be Executed:** The Parties to this Agreement hereby agree that this Agreement may be executed in counterparts and that such executions shall be as binding as if all Parties had executed one copy thereof.

**SWEETWATER COUNTY CORONER**

\_\_\_\_\_  
Dale Majhanovich  
Sweetwater County Coroner

Date: \_\_\_\_\_

**EMPLOYEE**

\_\_\_\_\_  
Employee, Hannah Attebury

Date: \_\_\_\_\_



## MEETING REQUEST FORM

<b>Meeting Date Requested:</b> June 17, 2025	<b>Contact Phone and E-mail:</b> 307-389-4480 mark@radiantmfg.com
<b>Presenters Name, Title and Name of Organization:</b> Mark Cowan, Sweetwater Mountain Biking Association Representative	<b>Exact Wording for Agenda:</b> 11:10- Request Approval of Resolution 2025-06-CC-03- a Joint Resolution to update Interstate Signage for Wilkins Peak Mountain Bike Trails
<b>Preference of Placement on Agenda &amp; Amount of Time Requested for Presentation:</b> 10 min	<b>Will there be handouts? (If yes, include with meeting request form)</b> Yes
<b>Will handouts require SIGNATURES?</b> Yes <b>SHOULD THE ITEM BE MARKED CONFIDENTIAL?</b> No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
<b>Additional Information:</b>	
<b>Attachments:</b> <a href="#">RESOLUTION 2025-06-CC-03- WILKINS PEAK SIGN CHANGE.pdf</a> <a href="#">Agenda_Item_Wilkins_Peak_Signage.pdf</a> <a href="#">Supplemental Information Sign Policy Manual 10_10_2018.pdf</a> <a href="#">Road sign.jpg</a> <a href="#">proposed road sign.png</a>	

### INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the “Meeting Request Form” by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: [shoemakers@sweetwatercountywy.gov](mailto:shoemakers@sweetwatercountywy.gov)  
***\*\*If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.\*\****

- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and emailed to: [shoemakers@sweetwatercountywy.gov](mailto:shoemakers@sweetwatercountywy.gov)
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.
- In order to determine placement on the agenda, please review the county website [sweetwatercountywy.gov](http://sweetwatercountywy.gov) on Thursday afternoon by clicking “Commissioner's Agenda”.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.

The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way

Meeting Room #115

Green River, Wyoming

[RESOLUTION 2025-06-CC-03- WILKINS PEAK SIGN CHANGE.pdf](#)

[Agenda\\_Item\\_Wilkins\\_Peak\\_Signage.pdf](#)

[Supplemental Information Sign Policy Manual 10\\_10\\_2018.pdf](#)

[Road sign.jpg](#)

[proposed road sign.png](#)

JOINT RESOLUTION NO. 2025- 06-CC-03

A RESOLUTION OF THE SWEETWATER COUNTY BOARD OF COUNTY COMMISSIONERS AND THE CITY OF GREEN RIVER, WYOMING, REQUESTING A CHANGE IN SIGNAGE LANGUAGE ON INTERSTATE 80 TO PROMOTE WILKINS PEAK MOUNTAIN BIKE TRAILS

WHEREAS, the current supplemental information sign located on Interstate 80 at Exit 91 references the "Sweetwater Co Museum" and "White Water Kayak Park"; and

WHEREAS, the "White Water Kayak Park" no longer reflects the most prominent recreational draw in the area, as the Wilkins Peak Mountain Bike Trails have emerged as a major outdoor tourism and recreational destination, drawing significant local and regional visitors; and

WHEREAS, the Wyoming Department of Transportation (WYDOT) Supplemental Information Sign Policy allows for up to two approved community tourist attractions to be signed on interstate highways, provided the attractions are within five miles of the interchange and are approved by both the city and the county; and

WHEREAS, the Wilkins Peak Mountain Bike Trails are located within five miles of Interstate 80 Exit 91, are fully accessible to the public, and provide significant value to the community through recreation, tourism, and economic impact; and

WHEREAS, both the Sweetwater County Museum and the Wilkins Peak Mountain Bike Trails qualify as community tourist attractions under the WYDOT policy, and the County and City agree they are

**JOINT RESOLUTION NO. 2025-\_\_**

the most appropriate attractions to be displayed on the current sign.

NOW, THEREFORE, BE IT RESOLVED BY THE SWEETWATER COUNTY BOARD OF COUNTY COMMISSIONERS AND THE CITY COUNCIL OF GREEN RIVER, WYOMING:

1. That the reference to "White Water Kayak Park" on the Interstate 80 Exit 91 sign be removed;
2. That "Wilkins Peak Mountain Bike Trails" be added in its place, resulting in the sign reading:

SWEETWATER CO MUSEUM

WILKINS PEAK MOUNTAIN BIKE TRAILS

EXIT 91

3. That this resolution be forwarded to the Wyoming Department of Transportation, along with a formal request to update the signage accordingly;

4. That the fabrication and installation costs associated with the sign message change shall be paid for by the Sweetwater Mountain Biking Association using a grant from Sweetwater County Travel and Tourism, if approved. If the grant is not approved and funds are not secured through other means by the Sweetwater Mountain Biking Association, this resolution shall be considered null and void.

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2025.

CITY OF GREEN RIVER, WYOMING



**JOINT RESOLUTION NO. 2025-\_\_**

By: \_\_\_\_\_

Mayor

Attest: \_\_\_\_\_

City Clerk

**SWEETWATER COUNTY BOARD OF COUNTY COMMISSIONERS**

By: \_\_\_\_\_

Chairman, Keaton D. West

Attest: \_\_\_\_\_

County Clerk, Cynthia Lane

Sweetwater County Board of County Commissioners Agenda Item: Resolution Request - I-80 Signage Update for Wilkins Peak Mountain Bike Trails

Presenter: Mark Cowan, on behalf of the Sweetwater Mountain Biking Association

Summary:

This agenda item involves a joint resolution between the Sweetwater County Board of County Commissioners and the City of Green River, Wyoming. The resolution requests the Wyoming Department of Transportation (WYDOT) to update the supplemental information signage on Interstate 80 at Exit 91.

The current signage references the "White Water Kayak Park," which no longer reflects the area's most prominent recreational asset. Over the past several years, the Wilkins Peak Mountain Bike Trails have become a significant draw for outdoor recreation, both locally and regionally. These trails provide broad public access, support tourism, and generate economic activity through increased visitation.

In accordance with WYDOT's policy, up to two local attractions may be displayed on signage within five miles of an interstate exit. The Wilkins Peak Mountain Bike Trails qualify for this designation. This resolution proposes to replace "White Water Kayak Park" with "Wilkins Peak Mountain Bike Trails," while retaining "Sweetwater Co Museum" on the signage.

Funding:

There is no financial obligation to the County. The Sweetwater Mountain Biking Association will apply for a grant from Sweetwater County Travel and Tourism to cover fabrication and installation costs. If the grant is not approved and alternative funding cannot be secured, the resolution will be void.

Recommendation:

Approval of this resolution will help better represent current recreational offerings in Sweetwater County and support continued promotion of outdoor tourism.

Action Requested:

Approval of the attached joint resolution.

## COMMUNITY TOURIST ATTRACTIONS



Community tourist attractions are city or county attractions which do not have national or regional significance and do not warrant signing by WYDOT. Examples of this type of attraction are city parks, stadiums, golf courses, county fairgrounds, historical districts, and local museums. All facilities at the site must be available to the public. WYDOT will sign for up to two approved attractions. The attractions must be approved by the city and the county. If more than two attractions request signing, the city and the county shall determine which two attractions will be shown on the sign.

### INTERSTATE HIGHWAY

Up to two local attractions may be shown on the sign in each direction. The attractions must be within five miles of the route interchange. If the attractions require different exit interchanges, the respective interchange number will be shown on the sign. WYDOT will be responsible for providing the sign, installation, and maintenance. The city or county is responsible for the fabrication and installation costs for any future changes in the sign message.

### NON-INTERSTATE HIGHWAYS

Local community attractions may be signed for as outlined in the "COMMUNITY FACILITIES" section of the WYDOT Supplemental Information Sign policy.



SWEETWATER CO MUSEUM  
WHITE WATER KAYAK PARK  
EXIT 91







## MEETING REQUEST FORM

<b>Meeting Date Requested:</b> June 17, 2025	<b>Contact Phone and E-mail:</b> 307-872-3910/swchr@sweetwatercountywy.gov
<b>Presenters Name, Title and Name of Organization:</b> Garry McLean, HR Director	<b>Exact Wording for Agenda:</b> 11:20- Request Approval of Contract with the Wyoming Supreme Court for Treatment Court Support, and Request Approval of Employment Contract for Treatment Court Coordinator
<b>Preference of Placement on Agenda &amp; Amount of Time Requested for Presentation:</b> 10 minutes	<b>Will there be handouts? (If yes, include with meeting request form)</b> Yes
<b>Will handouts require SIGNATURES?</b> Yes <b>SHOULD THE ITEM BE MARKED CONFIDENTIAL?</b> No	If you are submitting a Resolution or Proclamation, please forward in Word format to: <a href="mailto:shoemakers@sweetwatercountywy.gov">shoemakers@sweetwatercountywy.gov</a>
<b>Additional Information:</b>	
<b>Attachments:</b> <a href="#">Contract_Sweetwater-Amendment-One-2.pdf</a> <a href="#">Kappers - At Will Employment Contract.pdf</a>	

### INSTRUCTIONS:

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*\*\*If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.\*\**
- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and emailed to: [shoemakers@sweetwatercountywy.gov](mailto:shoemakers@sweetwatercountywy.gov)

- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.
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The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way

Meeting Room #115

Green River, Wyoming

[Contract\\_Sweetwater-Amendment-One-2.pdf](#)

[Kappers - At Will Employment Contract.pdf](#)



**AMENDMENT ONE AND ASSIGNMENT AND ASSUMPTION AGREEMENT TO THE  
TREATMENT COURT FUNDING CONTRACT BY AND AMONG  
THE WYOMING JUDICIAL BRANCH,  
TREATMENT COURT FOUNDATION OF SWEETWATER COUNTY  
AND  
SWEETWATER COUNTY BOARD OF COMMISSIONERS**

This Amendment One and Assignment and Assumption Agreement (“Amendment”) is made and entered into by and among the Wyoming Judicial Branch (“Branch”), whose address is: 2301 Capitol Ave, Cheyenne, Wyoming 82002; the Treatment Court Foundation of Sweetwater County (“Foundation”), whose address is 50140C South Highway 191, Suite 216, Rock Springs, Wyoming 82901; and the Sweetwater County Board of Commissioners (“Contractor”), whose address is: 80 West Flamming Gorge Way, Green River, WY 82935 (collectively, the “Parties”), effective as of July 1, 2025 (the “Effective Date”).

**WHEREAS**, the Branch and the Foundation entered into a Treatment Court Funding Contract effective July 1, 2024 (the “Contract”);

**WHEREAS**, the Foundation desires to assign all of its rights and obligations under the Contract to the Contractor, and the Contractor wishes to assume such rights and obligations;

**WHEREAS**, the Branch consents to the assignment and substitution of the Contractor as the party responsible for performing under the Contract;

**NOW, THEREFORE**, in consideration of the mutual covenants and promises set forth below, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. **Assignment.** The Foundation hereby assigns, transfers, and conveys to the Contractor all of its rights, title, and interest in, to, and under the Contract, including all privileges and benefits thereunder, except for obligations fully performed by the Foundation prior to the Effective Date of this Amendment.
2. **Assumption.** The Contractor accepts the assignment of the Contract and assumes all duties, responsibilities, and obligations of the Foundation under the Contract arising on or after the Effective Date. The Contractor agrees to perform and discharge such obligations in accordance with the terms of the Contract and all applicable law, including the Court Supervised Treatment Programs Act, Wyo. Stat. §§ 5-12-101 through -118, the Wyoming Treatment Court Standards, and applicable state and federal regulations, including 42 C.F.R. for the residents of Sweetwater County.
3. **Amendment to Contract.** The Branch and the Contractor agree that Section 3, Paragraph J (National Accreditation) of Attachment A, Statement of Work, is hereby deleted in its entirety.

Except as specifically amended by this Amendment, all terms and conditions of the Contract remain unchanged and in full force and effect, including, without limitation, provisions related to sovereign immunity.

4. **Benefit of the Agreement.** This Amendment shall be binding upon and inure to the benefit of the Parties hereto and their respective successors and permitted assigns. Nothing in this Agreement, express or implied, shall confer on any person or entity other than the Parties hereto, and their respective successors and permitted assigns, any rights, remedies, obligations or liabilities under or by reason of this Agreement, including any third party beneficiary rights.
5. **Headings.** The headings used in this Amendment are for reference purposes only and shall not affect in any way the meaning or interpretation of this Amendment.
6. **Governing Law.** The construction, interpretation, and enforcement of this Amendment shall be governed by the laws of the State of Wyoming, without regard to conflicts of law principles. The terms “hereof,” “hereunder,” “herein,” and words of similar import, are intended to refer to this Contract as a whole and not to any particular provision or part. The Courts of the State of Wyoming shall have jurisdiction over this Agreement and the parties. The venue shall be the First Judicial District, Laramie County, Wyoming.
7. **Counterparts.** This Amendment may be executed in counterparts, each of which shall be deemed an original, but both of which taken together shall constitute one and the same Amendment, it being understood that all of the parties hereto need not sign the same counterpart. Delivery of an executed counterpart of a signature page to this Amendment by facsimile or electronic mail shall be as effective as delivery of a manually executed counterpart of this Amendment.
8. **Entirety of Contract.** This Amendment consisting of three (3) pages, together with the Contract, consisting of nine (9) pages; Attachment A, Statement of Work, consisting of four (4) pages; Attachment B, Confidentiality Agreement consisting of two (2) pages; represent the entire and integrated agreement between the parties and supersede all prior negotiations, representations, and agreements, whether written or oral.

**THE REMAINDER OF THIS PAGE WAS INTENTIONALLY LEFT BLANK.**

**WYOMING JUDICIAL BRANCH, ADMINISTRATIVE OFFICE OF THE COURTS**

\_\_\_\_\_  
Elisa Butler, State Court Administrator

\_\_\_\_\_  
Date

**SWEETWATER COUNTY BOARD OF COMMISSIONERS**

\_\_\_\_\_  
Keaton D. West, Chairman

\_\_\_\_\_  
Date

**TREATMENT COURT FOUNDATION OF SWEETWATER COUNTY**

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Sweetwater County Clerk

\_\_\_\_\_  
Date

APPROVED AS TO FORM:

\_\_\_\_\_  
Sweetwater County Attorney's Office

\_\_\_\_\_  
Date

**TREATMENT COURT FUNDING CONTRACT BETWEEN  
THE WYOMING JUDICIAL BRANCH  
AND  
TREATMENT COURT FOUNDATION OF SWEETWATER COUNTY**

1. **Parties.** The parties to this Contract are the Wyoming Judicial Branch (Branch), whose address is: 2301 Capitol Ave, Cheyenne, Wyoming 82002, and the Treatment Court Foundation of Sweetwater County (Contractor), whose address is: 50140C South Highway 191, Suite 216, Rock Springs, Wyoming 82901.
2. **Purpose of Contract.** The purpose of this Contract is to set forth the terms and conditions by which the Contractor shall provide an alternate sentencing option for the judicial system in cases stemming from substance abuse, by combining judicial supervision, probation, substance abuse assessment, substance abuse testing, monitoring, treatment, and aftercare for substance offenders in accordance with the Court Supervised Treatment Programs Act, Wyo. Stat. §§ 5-12-101 through -118, the Rules Governing Court Supervised Treatment Programs, the Wyoming Treatment Court Standards, and applicable statutes and regulations, including Code of Federal Regulations Title 42.
3. **Term of Contract.** This Contract is effective July 1, 2024 (Effective Date). The term of this Contract is from Effective Date through June 30, 2026. All services shall be completed during this term.
4. **Payment.**
  - A. The Branch agrees to pay the Contractor for the services described in Section 5 below and in Attachment A, Statement of Work, which is attached to and incorporated into this Contract by this reference.
  - B. Payment shall be made within forty-five (45) days after submission of invoice pursuant to Wyo. Stat. § 16-6-602. Contractor shall submit invoices in sufficient detail to ensure that payments may be made in conformance with this Contract.
  - C. No payment shall be made for services performed prior to the Effective Date.
  - D. In no event shall the total amount paid to Contractor by the Branch under this Contract exceed four hundred seventy-nine thousand, three hundred fourteen dollars and thirty-six cents (\$479,314.36).
    - (i) The total Contract amount stated in Section 4.C includes four hundred thirty dollars, three hundred fourteen dollars and thirty-six cents (\$430,314.36) to provide services listed in Attachment A.

- (ii) The total Contract amount stated in Section 4.C includes twelve thousand dollars (\$12,000.00) to be used for drug testing supplies and testing services.
- (iii) The total Contract amount stated in Section 4.A. includes thirty-seven thousand dollars (\$37,000.00) to be used for special projects as stated in Attachment A.

5. **Responsibilities of Contractor.** The contractor agrees to:

- A. Perform the services described in Attachment A.
- B. Comply with Attachment B, Confidentiality Agreement, which is attached to and incorporated into this Contract by this reference.
- C. Collect and maintain the data required by Wyo. Stat. § 5-12-115 and promptly enter the data specified by Appendix D of the Wyoming Treatment Court Standards into the electronic system designated by the Branch, and share the data with the Branch as requested.
- D. Adhere to the Rules Governing Court Supervised Treatment Programs and the Wyoming Treatment Court Standards maintained by the Wyoming Supreme Court and published on the Wyoming Judicial Branch website.
- E. Submit the Branch-approved invoice template for payment, with supporting documentation verifying monthly expenditures, on the twenty-fifth (25th) day of each month, or the next business day if the twenty-fifth is not a business day. Utilities, vehicle expenses, computer hardware, advertising, equipment maintenance, equipment rental, office space, construction costs, grant writing, case management system, and program evaluation are not allowable expenses under this Contract. Local funds must be utilized for these expenses.

6. **Responsibilities of Branch.**

- A. The Branch agrees to pay Contractor in accordance with Section 4 above.

7. **General Provisions.**

- A. **Amendments.** Any changes, modifications, revisions or amendments to this Contract which are mutually agreed upon by the parties to this Contract shall be incorporated by written instrument, executed by all parties to this Contract.
- B. **Applicable Law, Rules of Construction, and Venue.** The construction, interpretation and enforcement of this Contract shall be governed by the laws of the State of Wyoming, without regard to conflicts of law principles. The terms "hereof," "hereunder," "herein," and words of similar import, are intended to refer to this Contract as a whole and not to any particular provision or part. The Courts of the

State of Wyoming shall have jurisdiction over this Contract and the parties. The venue shall be the First Judicial District, Laramie County, Wyoming.

- C. Assignment Prohibited and Contract Shall Not be Used as Collateral.** Neither party may assign or otherwise transfer any of the rights or delegate any of the duties set out in this Contract without the prior written consent of the other party. The Contractor may not use this Contract, or any portion thereof, for collateral for any financial obligation without the prior written permission of the Branch.
- D. Audit and Access to Records.** The Branch and its representatives shall have access to any books, documents, papers, electronic data, and records of the Contractor which are pertinent to this Contract. The Contractor shall immediately, upon receiving written instruction from the Branch, provide to any independent auditors or accountant all books, documents, papers, electronic data, and records of the Contractor which are pertinent to this Contract. The Contractor shall cooperate fully with any such independent auditor or accountant during the entire course of any audit authorized by the Branch.
- E. Availability of Funds.** Each payment obligation under this Contract is conditioned upon the availability of government funds which are appropriated or allocated for the payment of this obligation and which may be limited for any reason including, but not limited to, congressional, legislative, gubernatorial, or administrative action. If funds are not allocated and available for payment, this Contract may be terminated by the Branch at the end of the period for which funds are available. The Branch shall notify the Contractor at the earliest possible time if this Contract will or may be affected by a shortage of funds. No liability shall accrue to the Branch in the event this provision is exercised, and the Branch shall not be obligated or liable for any future payments because of termination under this section.
- F. Award of Related Contracts.** The Branch may award supplemental or successor contracts for work related to this Contract and may award contracts to other contractors for work related to this Contract. Contractor shall cooperate fully with other contractors and the Branch in all such cases.
- G. Certificate of Good Standing.** The Contractor shall provide to the Branch a Certificate of Good Standing from the Wyoming Secretary of State, or other proof that Contractor is authorized to conduct business in the State of Wyoming, if required, before performing work under this Contract. Contractor shall ensure that all annual filings and corporate taxes due and owing to the Secretary of State's office are up-to-date before signing this Contract.
- H. Compliance with Laws.** In connection with the performance of this Contract, Contractor must keep informed of and comply with all applicable federal, state, and local laws and regulations in the performance of this Contract.
- I. Confidentiality of Information.** All documents, data compilations, reports, computer programs, photographs, data, and other work provided to or produced

by Contractor in the performance of this Contract must be kept confidential by Contractor unless the Branch approves of its release in writing. If Contractor receives a request for information subject to this Contract, Contractor will notify the Branch within ten (10) days of such request and agrees to not release such information to a third party unless directed to do so by the Branch. In all cases, Contractor shall ensure the confidentiality of information

- J. Entirety of Contract.** This Contract, consisting of nine (9) pages; Attachment A, Statement of Work, consisting of four (4) pages; Attachment B, Confidentiality Agreement, consisting of two (2) pages represent the entire and integrated Contract between the parties and supersede(s) all prior negotiations, representations, and agreements, whether written or oral.
- K. Ethics.** Contractor must keep informed of and comply with the Wyoming Ethics and Disclosure Act (Wyo. Stat. § 9-13-101, et seq.) and all ethical standards governing Contractor's profession.
- L. Extension.** Nothing in this Contract shall be interpreted or deemed to create an expectation that this Contract will be extended beyond the term described herein.
- M. Force Majeure.** Neither party shall be liable for failure to perform under this Contract if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.
- N. Indemnification.** The Contractor shall release, indemnify, and hold harmless the State, the Branch, and their officers, agents, and employees from any and all claims, suits, liabilities, court awards, damages, costs, attorneys' fees, and expenses arising out of Contractor's failure to perform any of Contractor's duties and obligations hereunder or in connection with the negligent performance of Contractor's duties or obligations, including, but not limited to, any claims, suits, liabilities, court awards, damages, costs, attorneys' fees, and expenses arising out of Contractor's negligence or other tortious conduct.
- O. Independent Contractor.** Contractor shall function as an independent contractor for the purposes of this Contract and is not an employee of the State of Wyoming or the Branch for any purpose. Consistent with the express terms of this Contract, the Contractor shall be free from control or direction over the details of the performance of services under this Contract. The Contractor shall assume sole responsibility for any debts or liabilities that may be incurred by the Contractor in fulfilling the terms of this Contract and shall be solely responsible for the payment of all federal, state, and local taxes which may accrue because of this Contract. Nothing in this Contract

shall be interpreted as authorizing the Contractor or its agents or employees to act as an agent or representative for or on behalf of the State of Wyoming or the Branch or to incur any obligation of any kind on behalf of the State of Wyoming or the Branch. Contractor agrees that no benefits available to employees of the State of Wyoming—whether for health or hospitalization, workers' compensation, unemployment, or otherwise—inure to Contractor's benefit, or to the benefit of Contractor's agents or employees, as a result of this Contract.

- P. Nondiscrimination.** The Contractor shall comply with the Civil Rights Act of 1964, the Wyoming Fair Employment Practices Act (Wyo. Stat. § 27-9-105, et seq.), the Americans with Disabilities Act (ADA), 42 U.S.C. § 12101, et seq., the Age Discrimination Act of 1975, Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and as supplemented by regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor," and any properly promulgated rules and regulations thereto and shall not discriminate against any individual on the grounds of age, sex, color, race, religion, national origin, or disability in connection with the performance under this Contract.
- Q. Notices.** All notices arising out of, or from the provisions of this Contract shall be in writing and given to the parties at the addresses provided under this Contract, either by regular mail or delivery in person.
- R. Notice of Sale or Transfer.** The Contractor shall provide the Branch with notice of any sale, transfer, merger, or consolidation of the assets of the Contractor. Such notice shall be provided in accordance with the notices provision of this Contract and, when possible and lawful, in advance of the transaction. If the Branch determines that the sale, transfer, merger, or consolidation is not consistent with the continued satisfactory performance of the Contractor's obligations under this Contract, then the Branch may, at its discretion, terminate or renegotiate the Contract.
- S. Ownership and Return of Documents and Information.** The Branch owns the data system it designates for data collection, maintenance, analysis, and reporting, and is entitled to view, access, analyze, aggregate, report, disclose as allowed by law, and otherwise use all documents, data compilations, and reports submitted to the system. The Contractor agrees to submit records and information collected and maintained for providing services pursuant to Wyo. Stat. §§ 5-12-101 through 5-12-118 as requested by the Branch. Upon termination of this Contract for any reason, the Contractor agrees to submit a final report of all data not yet entered into the designated electronic data system. The Contractor owns all information not explicitly stated in this Contract and its Attachments that is collected and maintained for providing services pursuant to Wyo. Stat. §§ 5-12-101 through 5-12-118. The parties agree that the Contractor remains solely responsible for the confidentiality, integrity, availability, maintenance, storage, and destruction of records it owns and



will comply with state and federal confidentiality laws, privacy requirements, and rules.

**T. Severability.** Should any portion of this Contract be judicially determined to be illegal or unenforceable, the remainder of the Contract shall continue in full force and effect, and the parties may renegotiate the terms affected by the severance.

**U. Insurance Requirements.**

- (i) During the term of this Contract, the Contractor shall obtain and maintain, and ensure that each subcontractor obtains and maintains, each type of insurance coverage specified in Insurance Coverage, below.
- (ii) All policies shall be primary over any insurance or self-insurance program carried by the Contractor or the State of Wyoming. All policies shall include clauses stating that each insurance carrier shall waive all rights of recovery under subrogation or otherwise against Contractor or the State, its agencies, institutions, organizations, officers, agents, employees, and volunteers.
- (iii) The Contractor shall provide Certificates of Insurance to the Branch verifying each type of coverage required herein. If the policy is a "claims made" policy instead of an "occurrence" policy, the information provided shall include, but is not limited to, retroactive dates and extended reporting periods or tails.
- (iv) All policies shall be endorsed to provide at least thirty (30) days advance written notice of cancellation to the Branch. A copy of the policy endorsement shall be provided with the Certificate of Insurance.
- (v) In case of a breach of any provision relating to Insurance Requirements or Insurance Coverage, the Branch may, at the Branch's option, obtain and maintain, at the expense of the Contractor, such insurance in the name of the Contractor, or subcontractor, as the Branch may deem proper and may deduct the cost of obtaining and maintaining such insurance from any sums which may be due or become due to the Contractor under this Contract.
- (vi) All policies required by this Contract shall be issued by an insurance company with an A.M. Best rating of A- VIII or better.
- (vii) The Branch reserves the right to reject any policy issued by an insurance company that does not meet these requirements.

**V. Insurance Coverage.** The Contractor shall obtain and maintain the following insurance in accordance with the Insurance Requirements set forth above:

- (i) Commercial General Liability Insurance. Commercial general liability insurance (CGL) coverage, occurrence form, covering liability claims for bodily injury and property damage arising out of premises, operations, products and completed operations, and personal and advertising injury, with minimum limits as follows:

- (a) \$1,000,000.00 each occurrence;
- (b) \$1,000,000.00 personal injury and advertising injury;
- (c) \$2,000,000.00 general aggregate; and
- (d) \$2,000,000.00 products and completed operations.

The CGL policy shall include coverage for Explosion, Collapse and Underground property damage. This coverage may not be excluded by endorsement.

- (ii) Workers' Compensation and Employer's Liability Insurance. Employees hired in Wyoming to perform work under this Contract shall be covered by workers' compensation coverage obtained through the Wyoming Department of Workforce Services' workers' compensation program, if statutorily required. Employees brought into Wyoming from Contractor's home state to perform work under this Contract shall be covered by workers' compensation coverage obtained through the Wyoming Department of Workforce Services' workers' compensation program or other state or private workers' compensation insurance approved by the Wyoming Department of Workforce Services, if statutorily required.

The Contractor shall provide the Branch with a Certificate of Good Standing or other proof of workers' compensation coverage for all of its employees who are to perform work under this Contract, if such coverage is required by law. If workers' compensation coverage is obtained by Contractor through the Wyoming Department of Workforce Services' workers' compensation program, Contractor shall also obtain Employer's Liability "Stop Gap" coverage through an endorsement to the CGL policy required by this Contract, with minimum limits as follows:

- (a) Bodily Injury by Accident: \$1,000,000.00 each accident;
- (b) Bodily Injury by Disease: \$1,000,000.00 each employee; and
- (c) Bodily Injury by Disease: \$1,000,000.00 policy limit.

- (iii) Unemployment Insurance. The Contractor shall be duly registered with the Department of Workforce Services and obtain such unemployment insurance coverage as required. The Contractor shall supply Branch with a Certificate of Good Standing or other proof of unemployment insurance coverage.

- (iv) Automobile Liability Insurance. Automobile liability insurance covering any auto (including owned, hired, and non-owned) with minimum limits of \$1,000,000.00 each accident combined single limit.

- W. Publicity.** Any publicity given to the projects, programs, or services provided herein, including, but not limited to, notices, information, pamphlets, press releases, research, reports, signs, and similar public notices in whatever form, prepared by or for the Contractor, shall identify the Branch as the sponsoring entity and shall not be released without prior written approval from the Branch.
- X. Sovereign Immunity.** Contractor agrees that the constitution and statutes of the State of Wyoming limit the authority of the State and its departments and instrumentalities to assent to certain terms and conditions related to the following: liability for damages; choice of law; conflicts of law; venue and forum-selection; defense or control of litigation or settlement; liability for acts or omissions of third parties; payment of attorneys' fees or costs; additional insured provisions; dispute resolution; indemnification of another party; and confidentiality. Any such provision in this Contract, or in any attachments or documents incorporated therein by reference, is not binding on the Branch except to the extent permitted by the constitution and statutes of the State of Wyoming. In accordance with Wyo. Stat. § 1-39-104(a), the Branch, for itself and on behalf of the State of Wyoming, expressly reserves sovereign immunity in entering into this Contract and specifically retains all immunities and defenses available to them as sovereigns. Designations of venue, choice of law, enforcement actions, and similar provisions are not a waiver of sovereign immunity. The parties agree that any ambiguity in the Agreement regarding waiver of sovereign immunity will be strictly construed against waiver of sovereign immunity.
- Y. Taxes.** The Contractor shall pay all taxes and other such amounts required by federal, state, and local law, including, but not limited to, federal and social security taxes, workers' compensation, unemployment insurance, and sales taxes.
- Z. Termination of Contract.** This Contract may be terminated, without cause, by either party upon thirty (30) days written notice. This Contract may be terminated immediately for cause if either party fails to perform in accordance with the terms of this Contract.
- AA. Third-Party Beneficiary Rights.** The parties do not intend to create in any other individual or entity the status of third-party beneficiary, and this Contract shall not be construed so as to create such status. The rights, duties and obligations contained in this Contract shall operate only between the parties to this Contract, and shall inure solely to the benefit of the parties to this Contract. The provisions of this Contract are intended only to assist the parties in determining and performing their obligations under this Contract.
- BB. Time is of the Essence.** Time is of the essence in all provisions of the Contract.
- CC. Titles Not Controlling.** Titles of paragraphs are for reference only, and shall not be used to construe the language in this Contract.

**DD. Waiver.** The waiver of any breach of any term or condition in this Contract shall not be deemed a waiver of any prior or subsequent breach. Failure to object to a breach shall not constitute a waiver.

**EE. Counterparts.** This Contract may be executed in counterparts. Each counterpart, when executed and delivered, shall be deemed an original and all counterparts together shall constitute one and the same Contract.

**8. Signatures.** The parties to this Contract, either personally or through their duly authorized representatives, have executed this Contract on the dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this Contract.

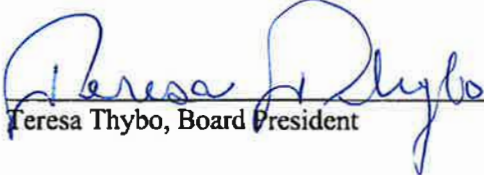
**WYOMING JUDICIAL BRANCH, ADMINISTRATIVE OFFICE OF THE COURTS**

\_\_\_\_\_  
Elisa Butler, State Court Administrator

07.17.2024

\_\_\_\_\_  
Date

**TREATMENT COURT FOUNDATION OF SWEETWATER COUNTY**

  
\_\_\_\_\_  
Teresa Thybo, Board President

7-9-24  
\_\_\_\_\_  
Date

**ATTACHMENT A: STATEMENT OF WORK  
TO THE TREATMENT COURT FUNDING CONTRACT BETWEEN  
THE WYOMING JUDICIAL BRANCH  
AND THE TREATMENT COURT FOUNDATION OF SWEETWATER COUNTY**

**1. General Description**

- A. This document is the Statement of Work (SOW) to identify and describe the services and deliverables as part of the Treatment Court Funding Contract (Contract) between the Wyoming Judicial Branch (Branch) and the Treatment Court Foundation of Sweetwater County (Contractor).
- B. Contractor will provide an alternate sentencing option for the judicial system in cases stemming from substance abuse, by combining judicial supervision, probation, substance abuse assessment, substance abuse testing, monitoring, treatment, and aftercare for substance offenders in accordance with the Court Supervised Treatment Programs Act, Wyo. Stat. §§ 5-12-101 through -118, the Rules Governing Court Supervised Treatment Programs, the Wyoming Treatment Court Standards, and applicable statutes and regulations, including Code of Federal Regulations Title 42.
- C. Contractor will provide the services in the manner and on the conditions specified below, within the timelines specified below, and in accordance with law.

**2. Timely Communication, Corrective Action Plans, and Withholding of Funds**

- A. To ensure coordination between the Branch and the Contractor, the Contractor shall timely notify the Contractor of developments that have a significant impact on the deliverables. Contractor shall notify the Branch within seven (7) business days of knowledge of problems, delays, or adverse conditions which materially impact Contractor's ability to meet the deliverables of the Contract. This notification shall include a statement of the action taken, or contemplated, and any assistance needed to resolve the situation.
- B. When specific information or action is requested from the Contractor under the scope of the Contract, the Contractor shall respond to the Branch in good faith within the timeframe defined in the request or the Branch reserves the right to withhold payment from Contractor until the Contractor provides any requested forms, reports, information, or proof of deliverables.
- C. Failure to comply with Contract requirements may result in Contractor being placed on a Corrective Action Plan (CAP). In consultation with the Contractor, the Branch will set the terms and requirements of the CAP. Failure to implement the CAP may result in the withholding of funds or termination of this contract.

**3. Deliverables Table**

- A. Contractor will provide the deliverables described below by the deadlines identified below

<b>DELIVERABLE</b>	<b>TIMELINE</b>
<b>A. Maintain an average of twenty-three (23) adult participants each quarter.</b>	Ongoing throughout the Contract Term unless stated otherwise.

<b>DELIVERABLE</b>	<b>TIMELINE</b>
<b>B. Collect and maintain the data required by Wyo. Stat. § 5-12-115 and enter the data specified by Appendix D of the Wyoming Treatment Court Standards into the electronic system designated by the Branch.</b>	Ongoing throughout Contract Term. All data should be entered as timely as possible, within 72 hours of the respective events unless there is good cause for a delay

<b>DELIVERABLE</b>	<b>TIMELINE</b>
<b>C. Submit Unemployment Certificate of Good Standing</b>	Submit for FY 2025 by October 3, 2024, and for FY 2026 by October 3, 2025

<b>DELIVERABLE</b>	<b>TIMELINE</b>
<b>D. Submit Worker's Compensation Certificate of Good Standing</b>	Submit for FY 2025 by October 3, 2024, and for FY 2026 by October 3, 2025

<b>DELIVERABLE</b>	<b>TIMELINE</b>
<b>E. Submit independent financial audit report from previous fiscal year</b>	Submit for FY 2025 by March 31, 2025, and for FY 2026 by March 31, 2026

<b>DELIVERABLE</b>	<b>TIMELINE</b>
<b>F. Report to Branch's Behavioral Health Coordinator any Sentinel Event that has occurred regarding the Contractor's</b>	Ongoing throughout Contract Term unless

clients or staff. Sentinel Events are those involving death or serious physical or psychological injury or risk thereof	otherwise stated
<b>DELIVERABLE</b>	<b>TIMELINE</b>
<b>G. Operate the treatment court program in accordance with statute, rule, and regulation, including but not limited to the following:</b>	Ongoing throughout Contract Term unless otherwise stated
1. Court Supervised Treatment Programs Act	
2. Rules Governing Court Supervised Treatment Programs	
3. Wyoming Treatment Court Standards	
4. Treatment Court Funding Contract Requirements	
5. Confidentiality laws and privacy requirements and rules	
<b>DELIVERABLE</b>	<b>TIMELINE</b>
<b>H. Maintain or exceed the following goals:</b>	Ongoing throughout Contract Term unless otherwise stated
1. Fifty-nine percent (59%) or higher retention rate for participants	
2. Less than twelve percent (12%) in-Program recidivism	
3. Track post-Program recidivism for at least three (3) years for participants that have graduated or terminated from the Program	
4. One hundred percent (100%) compliance with a requirement for participants to have at least one hundred twenty (120) days of sobriety prior to graduation	
<b>DELIVERABLE</b>	<b>TIMELINE</b>
<b>I. All treatment court team members, including treatment providers, must meet the training requirements outlined in Key Component #9 of the Wyoming Treatment Court Standards.</b>	Ongoing throughout Contract Term unless otherwise stated
1. Contractor will submit verification of training hours for each team member. Final payment under this Contract is contingent upon receipt of verification of training hours for each team member by the Branch.	
<b>DELIVERABLE</b>	<b>TIMELINE</b>
<b>J. National Accreditation</b>	Ongoing throughout Contract Term unless otherwise stated
1. Ensure Substance Use Disorder Treatment Provider maintains any required national accreditation for substance use disorder services provided under this Contract	
<b>DELIVERABLE</b>	<b>TIMELINE</b>
<b>K. State Certification</b>	Ongoing throughout Contract Term unless otherwise stated
1. Ensure Substance Use Disorder Treatment Provider maintains any required state certification for substance use disorder services provided under this Contract	
<b>DELIVERABLE</b>	<b>TIMELINE</b>
<b>L. Budget</b>	Submit for FY 2025 by July 31, 2024, and
1. Submit revised budget based on this Contract amount	

	for FY 2026 by July 31, 2025
2. Submit any necessary budget revision requests via email to treatment@courts.state.wy.us. Requests shall include the amount of funding to be moved, the budget lines affected, and a reason for the move.	Ongoing throughout Contract Term unless otherwise stated
<b>DELIVERABLE</b>	<b>TIMELINE</b>
<b>M. Coordinator's Meeting</b>	
1. Contractor's Program coordinator shall attend annual Coordinator's meeting if offered by the Branch	Date to be determined by Branch, notice will be provided thirty (30) days in advance
<b>DELIVERABLE</b>	<b>TIMELINE</b>
<b>N. Submit Invoice on Branch-approved template</b>	The 25 <sup>th</sup> day of each month or next business day through Contract Term
1. Submit the Branch-approved invoice template for payment, with supporting documentation verifying monthly expenditures.	
<b>DELIVERABLE</b>	<b>TIMELINE</b>
<b>O. Expenditures</b>	Ongoing throughout Contract Term unless otherwise stated
1. Attach supporting documentation when submitting an invoice. Provide additional proof upon Branch request	
<b>DELIVERABLE</b>	<b>TIMELINE</b>
<b>P. Submit letter verifying participation in the Wyoming Association of Risk Management Insurance Pool or Local Government Liability Pool</b>	Submit for FY 2025 by July 31, 2024, and for FY 2026 by July 31, 2025
<b>DELIVERABLE</b>	<b>TIMELINE</b>
<b>Q. Submit finalized policies and procedures manual on template provided by the Branch</b>	October 31, 2024
<b>DELIVERABLE</b>	<b>TIMELINE</b>
<b>R. Special Projects</b>	Ongoing throughout Contract Term unless otherwise stated
1. Use surcharge funding, if awarded and available, to improve outcomes and address the social determinants of health, including purchasing adult transitional housing, gas cards, bicycles, ride share services, mental health medications, phones, phone cards, job training, dental work, rent, and groceries.	

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**ATTACHMENT B: CONFIDENTIALITY AGREEMENT  
TO THE TREATMENT COURT FUNDING CONTRACT BETWEEN  
THE WYOMING JUDICIAL BRANCH  
AND TREATMENT COURT FOUNDATION OF SWEETWATER COUNTY**

1. **Parties.** The parties to this Confidentiality Agreement (Agreement) are the Wyoming Judicial Branch (Branch), whose address is: 2301 Capitol Ave, Cheyenne, Wyoming 82002, and Treatment Court Foundation of Sweetwater County (Contractor), whose address is: 50140C South Highway 191, Suite 216, Rock Springs, Wyoming 82901.
2. **Purpose of Agreement.** This Agreement seeks to ensure the privacy and security of sensitive and protected health information of participants as required by law.
3. **Term of Contract.** This Agreement is effective July 1, 2024 (Effective Date). The term of this Agreement is from Effective Date through June 30, 2026.
4. **Responsibilities of Contractor.** The Contractor agrees to:
  - A. Obtain from each participant a written agreement consenting to the release of medical and other records relevant to treatment history and assessment that meets the requirements of law, including 42 U.S.C. 290dd-2(b) or 42 C.F.R. Part 2, as applicable.
  - B. Obtain from each participant the consent described in Paragraph 4(A) before entering any information about that participant into the electronic system provided by the Branch.
  - C. Adhere to Wyo. Stat. § 5-12-112 by maintaining all treatment records and reports in a confidential file not available to the public, preventing disclosure of their contents to any person outside the program without a court order, and ensuring staff comply with the confidentiality rules contained in 42 U.S.C. 290dd-2 or 42 C.F.R. part 2, as applicable.
  - D. Use appropriate safeguards and comply with state and federal confidentiality laws and privacy requirements and rules, including, as applicable, Wyo. Stat. § 5-12-112, 42 U.S.C. 290dd-2, 42 CFR Part 2, HIPAA, and 45 C.F.R. Part 164.
  - E. Not use or disclose protected health information except as permitted or required by this Agreement, or as required or permitted by law.
5. **Permitted Uses of Protected Health Information.**
  - A. Contractor may only use or disclose protected health information as necessary to perform the services set forth in the Agreement between the parties into which this Agreement is incorporated.
  - B. Contractor may use or disclose protected health information as required by law.

- C. As permitted by law, Contractor may use protected health information for the proper management and administration of the court supervised treatment program or to carry out its legal responsibilities.
  - D. Contractor may disclose protected health information for the proper management and administration of the court supervised treatment program or to carry out its legal responsibilities, provided the disclosures are required by law, or Contractor obtains reasonable assurances from the person to whom the information is disclosed that the information will remain confidential and used or further disclosed only as required by law or for the purposes for which it was disclosed to the person, and the person notifies Contractor of any instances of which it is aware in which the confidentiality of the information has been breached.
8. **Special Provision.** The Branch in no way by entering into this Agreement, or otherwise, should be considered a covered entity subject to HIPAA or any similar law. The parties agree that Contractor will honor all obligations contained herein despite the Branch not being subject to HIPAA, and that no HIPAA duties or similar obligations are required of the Branch under this Agreement.
7. **General Provisions.**
- A. **Amendments.** The parties agree to take such action as is necessary to amend this Agreement from time to time as is necessary for compliance with the requirements of state and federal confidentiality laws and privacy requirements and rules.
  - B. **Interpretation.** Any ambiguity in this Agreement shall be interpreted to permit compliance with state and federal confidentiality laws and privacy requirements and rules.
  - C. **Regulatory References.** Any reference in this Agreement to a section in federal rules means the section as in effect or as amended.

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**AT-WILL Employment Contract**  
**Between**  
**Sweetwater County, Wyoming**  
**And**  
**Kayla Kappers**

**1. Parties.**

A. This Contract is made and entered into by and between Sweetwater County, Wyoming, whose address is 80 West Flaming Gorge Way, Green River, WY 82935 (hereinafter COUNTY), and Kayla Kappers, whose address is 425 Evans, Green River, WY 82935 (hereinafter EMPLOYEE). For and in consideration of the mutual promises and covenants set forth below, the COUNTY and The EMPLOYEE agree to the following:

**2. Purpose of Contract**

A. In consideration of the above recitals, it is the purpose of this Contract to create an **AT-WILL** employment contract with the EMPLOYEE. The parties understand and agree that nothing in this Contract, nor any actions or understandings of the parties shall be interpreted or deemed to create an expectation of continued employment. The parties also understand and agree that the EMPLOYEE shall be deemed an "**AT-WILL** contingent employee". The parties also understand and agree that the EMPLOYEE shall be deemed an Exempt employee under the rules of the Fair Labor Standards Act.

B. The COUNTY will obtain the services of EMPLOYEE to perform the duties described in paragraph 5.

**3. Term of Contract.**

A. This contract is effective when all parties have executed the contract, and all required approvals have been granted.

B. Performance under the terms and conditions of this Contract shall commence on July 1, 2025, and shall cease when the project is completed, but no later than June 30, 2026, unless this Contract is otherwise terminated pursuant to Paragraph 6.L. of this Contract.

#### 4. Compensation.

A. In consideration of the services provided by EMPLOYEE as set forth in Paragraph 5 of this Contract, the COUNTY shall pay EMPLOYEE five thousand dollars (\$5,000) per month for each month worked under the terms of this contract. Payment shall be made in accordance with County payroll procedures, on or before the seventh of each month. Should the employee work a partial month, compensation will be prorated based upon the number of days worked.

B. The EMPLOYEE's compensation amount described in paragraph 4A. of this contract may be increased in accordance with any cost-of-living increase adjustment that may be approved by the Board of County Commissioners, during the term of this contract.

C. EMPLOYEE shall be eligible for health insurance coverage, participation in the Wyoming retirement system and accrual of sick leave and vacation time, in accordance with County policy or as otherwise consented to by the parties.

D. EMPLOYEE shall be entitled to County leave, in accordance with County Policy including sick leave and vacation. County will start the EMPLOYEE with 80 hours of vacation leave and 96 hours of sick leave. After July 1, 2026, the employee shall accrue vacation and sick leave in accordance with County policy per month, as a new employee.

E. Any required travel for EMPLOYEE, which is made in a privately-owned automobile in the performance of this Contract may be reimbursed at the mileage rate which is authorized by the Board of Sweetwater County Commissioners and otherwise in accordance with County travel policies, when such travel is approved in advance.

F. The COUNTY shall reimburse EMPLOYEE'S travel when using the EMPLOYEE'S VEHICLE at the prescribed COUNTY rate when such travel is approved by the COUNTY in advance. Travel expenses may include but are not limited to transportation, lodging, telephone and meals, as otherwise in accordance with County policies.

G. The EMPLOYEE'S travel expenses shall be billed as they are incurred. EMPLOYEE shall submit monthly invoices to the HR Director.

H. Workers' Compensation Insurance, subject to the provision of the Wyoming State Workers' Compensation Act, shall be maintained in full force and effect during the entire term of

employment under this agreement. It is understood and agreed that the remedies under such statutes shall be exclusive, and the COUNTY shall not be under any other liability for any illnesses or accidents, including death, sustained by EMPLOYEE during the term of her employment.

#### **5. Responsibilities of Employee.**

A. Duties assigned to the EMPLOYEE are as described in the Sweetwater County Position Description for the **SWEETWATER County Treatment Court Coordinator** (See attachment A), attached hereto and incorporated herein by reference. EMPLOYEE shall perform such other duties as are customarily performed by one holding a similar position and as may be directed by the Human Resource Director or his designees.

B. **Hours of Work:** EMPLOYEE shall report to work from 8:00 a.m. to 5:00 p.m. on normal County business days and shall work any additional hours needed to meet the objectives of the program. EMPLOYEE shall clock in and out each day using the County's EXECUTIME time and attendance program and shall also use said program for vacation and sick leave time off requests.

C. EMPLOYEE agrees that she will at all times faithfully, industriously, and to the best of her ability, experience and talents, perform all of the duties that may be required from her pursuant to the express and implicit terms of this agreement, to the reasonable satisfaction of the COUNTY and the County Human Resources Director, which will act as the supervisor for this position. While performing assigned duties, EMPLOYEE shall devote all her time, attention, knowledge and skills solely to the business and interests of the COUNTY and any outside employment interests of EMPLOYEE shall not interfere, either directly or indirectly, with the employee's ability to perform her duties under this contract.

D. EMPLOYEE may be subject to physical examinations, including drug and alcohol screenings and other tests/evaluations, etc. in determining fitness for duty, including, but not limited to, criminal history background check and motor vehicle driving record checks.

E. EMPLOYEE will maintain the confidentiality of all information learned during the course of the performance of her duties, and shall strictly abide by all applicable Federal, State, Local and COUNTY policies governing the disclosure of any

information to the public, press, or other individuals. When disclosure of information is permitted or required by law, (i.e. disclosure to a court, prosecuting attorney, law enforcement agent, or pursuant to the order of a court of competent jurisdiction), EMPLOYEE shall make such disclosure only at the direction of the Human Resources Director. EMPLOYEE must execute the attached confidentiality agreement, attached hereto, and incorporated by reference.

F. EMPLOYEE shall, while performing the duties specified in this contract, conduct herself in a professional manner and in compliance with stated COUNTY and Treatment Court policies.

## **6. General Provisions.**

A. **Amendments.** Any changes, modifications, revisions or amendments to this Contract which are mutually agreed upon by and between the parties to this Contract shall be incorporated by written instrument, executed and signed by all parties to this Contract.

B. **Applicable Law/Venue.** The construction, interpretation and enforcement of this Contract shall be governed by the laws of the State of Wyoming. The Courts of the State of Wyoming shall have jurisdiction over this Contract and the parties, and venue shall be the Third Judicial District, in and for Sweetwater County, at Green River, Wyoming.

C. **Assignment/Contract Not Used as Collateral.** Neither party shall assign or otherwise transfer any of the rights or delegate any of the duties set forth in this Contract without the prior written consent of the other party. The EMPLOYEE shall not use this Contract, or any portion thereof, for collateral for any financial obligation, without the prior written permission of the COUNTY.

D. **Compliance with Laws.** The EMPLOYEE shall keep informed of and comply with all applicable federal, state and local laws and regulations and County Policy in the performance of this Contract.

E. **Entirety of Contract.** This Contract, consisting of sixteen (16) pages, including two (2) attachments consisting of nine (9) pages, represents the entire and integrated Contract between the parties and supersedes all prior negotiations, representations, and agreements, whether written or oral.

F. **Employee Status.** EMPLOYEE shall be considered an **AT-WILL** employee of the COUNTY for purposes of this contract. Nothing in this Contract shall be interpreted as authorizing the EMPLOYEE or its agents and/or employees to act as an agent or representative for or on behalf of the COUNTY, or to incur any obligation of any kind on the behalf of the COUNTY. The EMPLOYEE shall be entitled to workers' compensation as a result of this Contract. The amounts set forth in Paragraph 4.A - H., of this contract shall not give rise to any entitlement to compensation pursuant to the Sweetwater COUNTY Pay Plan or otherwise, which is in excess of the amount stated in the contract.

G. **Kickbacks.** The EMPLOYEE certifies and warrants that no gratuities, kickbacks or contingency fees were paid in connection with this Contract, nor were any fees, commissions, gifts, or other considerations made contingent upon the award of this Contract. If the EMPLOYEE breaches or violates this warranty, the COUNTY may, at its discretion, terminate this Contract without liability to the COUNTY, or deduct from the contract price or consideration, or otherwise recover the full amount of any commission, percentage, brokerage, or contingent fee.

H. **Notices.** All notices arising out of, or from the provisions of this Contract shall be in writing and given to the parties at the address provided under this Contract, either by regular mail, facsimile, e-mail, or delivery in person.

I. **Prior Approval.** The Contract shall not be binding upon either party, no services shall be performed under the terms of this Contract, and the Clerk of Sweetwater County shall not draw warrants for payment on this Contract, until this Contract has been reduced to writing, and approved by the Office of the Sweetwater County and Prosecuting Attorney and the signatures of all parties are affixed hereto.

J. **Sovereign Immunity.** The COUNTY does not waive sovereign immunity by entering into this Contract and specifically retains immunity and all defenses available to it as a sovereign pursuant to any applicable federal or state law.

K. **Taxes.** The EMPLOYEE is subject to all applicable federal taxes, and deductions will be made for social security, income tax and other taxes when required by federal, state, or local laws. The COUNTY shall pay all employer taxes required by federal, state and local laws, including but not limited to federal and social security taxes, workers' compensation, and unemployment

insurance, provided employee completes all the paperwork required by the COUNTY.

L. **Termination of Contract.** This Contract may be terminated, by either party, with or without cause and with or without notice.

M. **Waiver.** The waiver of any breach of any term or condition in this Contract shall not be deemed a waiver of any prior or subsequent breach.

INTENTIONALLY LEFT BLANK
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6. **Signatures.** By signing this Contract, the parties certify that they have read and understood it, that they agree to be bound by the terms of the Contract, that they have the authority to sign it, and that they have received a signed and dated copy of the Contract.

**Employee**

\_\_\_\_\_  
Kayla Kappers

\_\_\_\_\_  
Date

**Sweetwater County Commissioners**

\_\_\_\_\_  
Keaton D. West, Board Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Island Richards, Commissioner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary E. Thoman, Commissioner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Robert D. Slaughter, Commissioner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Taylor C. Jones, Commissioner

\_\_\_\_\_  
Date

**Sweetwater County Attorney as to Form**

\_\_\_\_\_  
John DeLeon, Deputy Sweetwater County  
and Prosecuting Attorney

\_\_\_\_\_  
Date

**CONFIDENTIALITY AGREEMENT  
SWEETWATER COUNTY KAYLA KAPPERS**

**THIS AGREEMENT** is made between Kayla Kappers, hereinafter referred to as "Employee," and Sweetwater County, hereinafter referred to as "County".

1.     **Recitals:** The Sweetwater County Treatment Court program interfaces with high-risk substance abusers who interface with the criminal justice system. During employment, Employee will be exposed to Confidential Information concerning the business of the County Attorney's, law enforcement, clients of the program and the courts. The purpose of this Agreement is to ensure that all Confidential Information remains confidential and protected both during and after Employment.

2.     **Confidential Information:** Confidential Information means any information disclosed through employment in the Treatment Court, either directly or indirectly, in writing, orally or by inspection of tangible objects, including, without limitation, information and data contained or conveyed in manuals, booklets, publications, emails, work product, phone calls, electronic or physical files, and databases. Confidential Information includes techniques, processes or strategies employed by the County Attorney's Office or Sheriff's Office or agencies and personnel working in collaboration with the County Attorney's Office or Sheriff's Office in the performance of their respective duties as described herein.

Confidential Information does not include information or materials that were known or received by the Employee prior to Employment that becomes rightfully known to the Employee from a third-party source not known by the Employee to be under an obligation to or relationship with the Treatment Court, that becomes publicly available through no fault of or failure to act by the Employee, that is required to be disclosed in a judicial or administrative proceeding or is otherwise requested or required to be disclosed by law or regulation.

3.     **Protection of Confidential Information:** In exchange for Employment and other valuable

consideration, Employee agrees that during said employment or at any time thereafter, not to disclose to anyone, including, without limitation, any person, firm, corporation, or other entity, or publish, or use for any purpose, any Confidential Information, except as properly required in the ordinary course performing Employee's duties in the Treatment Court. Employee shall also take all reasonable measures to protect the secrecy of and avoid disclosure and unauthorized use of the Confidential Information and agree to immediately notify the Human Resources Director of any unauthorized use or disclosure of Confidential Information.

Employee further agrees not to directly or indirectly duplicate, remove, transfer, disclose or utilize, nor knowingly allow any other person to duplicate, remove, transfer, disclose or utilize any Confidential Information, property, assets or other things of value or material which was obtained in the course of Employment.

4. **Agreement Not to Remove Confidential Information:** Employee agrees that in the course of Employment, he/she will not record or remove any information, conversations, documents, electronically stored information, or related items that contain Confidential Information, including, without limitation, computer flash-drives, discs, recordings, or other storage or archival systems or devices, including copies, except as may be required in the performance of his/her duties as an employee.

5. **Agreement to Return Confidential Information and Property:** Employee agrees that when Employment terminates, regardless of the reasons for the termination: a. Employee will not take, destroy, or delete any files, documents or other materials embodying or recording any Confidential Information, including copies, without obtaining in advance the consent of the Human Resources Director; and b. Employee will promptly return to the County all Confidential Information, documents, files, records and tapes (written or electronically stored) that have been in Employee's possession, and Employee will not use or disclose such materials in any way or in any format, including written information in any form,

information stored by electronic means, and any copies of these materials. Employee further agrees that upon termination of employment with the County, regardless of the reason for the termination, or upon the County's request, Employee will immediately return all County property, including, without limitation, keys, badges, equipment, computers, flash-drives, discs, phones, other devices or property belonging to the County, documents, copies, manuals, handbooks, data, lists, information, correspondence, notes, memos, reports, or other writings prepared by the County or Employee on the County's behalf or during employment. Said return shall include removal of all access to County networks and internet systems.

6. **Right to Inspect:** To ensure compliance with the terms of this Agreement, the County shall have the right to retain, access, and inspect Employee's property of any kind in the office, work area, or on the premises at the termination of employment for any reason and at any time during Employee's Employment.

7. **Third Party Information:** Employee understands that the County receives Confidential or proprietary Information from third parties subject to the County's duty to maintain the confidentiality of this information and to use it only for certain limited purposes. Employee agrees to hold all third party Confidential or proprietary Information in the strictest confidence and not to disclose it to any person, firm, corporation, or to use it except as necessary in carrying out the Employee's duties.

8. **County Remedies:** Employee acknowledges that the restrictions contained in this Agreement, in view of the nature of the County's rules of professional conduct and business are reasonable and necessary to protect the County's legitimate interests and that any violation of this Agreement would result in irreparable injury to the County for which there is no complete remedy at law. In the event of a breach or a threatened breach by Employee of any provision in this Agreement, the County shall be entitled to a restraining order and injunctive relief restraining Employee from the commission of any breach, and to recover the legal fees, costs and expenses including the employment of independent counsel related to the

breach or threatened breach. Nothing contained in this Agreement shall be construed as prohibiting the County from pursuing any other remedies available to it for any breach or threatened breach, including, without limitation, the recovery of money damages, equitable relief, attorney's fees, and costs. The existence of any claim of cause of action by Employee against the County, whether predicated on this Agreement or otherwise shall not constitute a defense to the County's enforcement of this Agreement.

In addition to the legal remedies described above, breach or threatened breach of the Agreement may result in Employment discipline up to and including termination of employment.

9. **At-Will Employment:** Employee understands that this Agreement is not a contract for employment for a specific duration. Employee understands that this Employment with the County is at-will and can be terminated by Employee or the County at any time with or without cause or notice. Employee understands that any representation to the contrary is unauthorized and not valid unless obtained in writing and signed by an authorized representative of the County. Employee understands and agrees that the restrictive covenants set forth above are intended to survive the termination of Employment, regardless of the reason for separation from Employment. Moreover, any subsequent change(s) in the terms or conditions of Employment will not affect the validity or scope of this Agreement.

10. **Prohibition Against Disparagement:** The Parties shall not make, participate in the making of, or encourage any other person to make, any public statements, written or oral, in whatever format, including, without limitation, electronic communications such as internet message boards, which are intended to criticize, disparage, or defame the goodwill or reputation of the County or which are intended to embarrass any party to this Agreement. This Agreement includes any of the affiliates of the County, or any of their respective employees, attorneys, or staff.

11. **Severability and Reformation:** Should a court determine that any paragraph or sentence, or any portion of a paragraph or sentence, of this Agreement is invalid, unenforceable, or void, this

determination shall not have the effect of invalidating the remainder of the paragraph, sentence or any other provision of this Agreement. Further, the court should construe this Agreement by limiting and reducing it only to the extent necessary to be enforceable under then applicable law.

12. **No Waiver**: Any failure to enforce any provision(s) of this Agreement shall not constitute a waiver of any provision in the Agreement.

13. **Entire Agreement / Modification must be in writing**: This Agreement constitutes the entire Agreement and understanding between the Parties with respect to the subject matter hereof and supersedes and replaces all prior discussions between the Parties with respect to the subject matter of this Agreement. This Agreement may not be amended, or any obligation waived, except by a writing signed by all parties hereto.

14. **Governing Law and Consent to Personal Jurisdiction**: The laws of the State of Wyoming shall apply to construe and enforce the Parties' rights and obligations under this Agreement. Sweetwater County shall be the proper jurisdiction for any action taken or required herein.

15. **Sovereign Immunity**: The County does not waive its sovereign immunity by entering into this Agreement, and specifically retains immunity and all defenses available to it as sovereign pursuant to Wyo. Stat. § 1-39-104(a) and all other state law.

16. **Enforcement**: This Agreement may be enforced in State District Court, Sweetwater County, Wyoming. Either party may maintain an action for specific performance, to obtain injunctive relief requiring the enforcement of the terms of this Agreement, an action to recover damages or recover the consideration paid under this Agreement, or any combination of remedies in equity or law. In the event that an action is filed for enforcement of the Agreement, or for breach of the Agreement, the Agreement may be provided to the Court for purposes of the action, provided however, that either party may request that the Agreement be subject to a confidentiality order, limiting disclosure strictly to the purposes of the case,

and otherwise being maintained as confidential.

17. **Counterparts May be Executed:** The Parties to this Agreement hereby agree that this Agreement may be executed in counterparts and that such executions shall be as binding as if all Parties had executed one copy thereof.

## **SWEETWATER COUNTY HUMAN RESOURCES**

\_\_\_\_\_  
Garry A. McLean  
Sweetwater County Human Resources Director

Date: \_\_\_\_\_

## **EMPLOYEE**

\_\_\_\_\_  
Kayla Kappers

Date: \_\_\_\_\_

**JOB TITLE:** Treatment Court Coordinator  
**DEPARTMENT:** Treatment Court  
**FLSA STATUS:** Exempt  
**ACCOUNTABLE TO:** Human Resources Director  
**PAY GRADE:**



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**PRIMARY OBJECTIVE OF POSITION:** Under administrative direction, directs the planning, implementation, administration, and monitoring of the day-to-day operations of the Sweetwater County Treatment Court Programs.

**MAJOR AREAS OF ACCOUNTABILITY AND PERFORMANCE:**  
Essential Duties:

- Responsible for working directly with the Sweetwater County Treatment Court Programs to implement established programs initiatives.
- Responsible for writing grant proposals for programs with coordination with County Grants Manager.
- Plan, prepare and monitor budgets for both programs.
- Responsible for maintaining cooperative relationships with the Courts, treatment agencies, community organizations, the Probation and Parole Department, County Attorney's Office, and other related agencies.
- Responsible for delegating program functions to staff and ensuring compliance; including arraigning training permitted by judicial branch rules and contracts/agreements, treatment services, drug testing and other functions required by judges.
- Acquires funding through grants, lobbying, community activities, and through other community outreach activities and acts as the Grant Manager for the Sweetwater County Treatment Court Programs.
- Makes public appearances on behalf of the Sweetwater County Treatment Court Programs and shall be responsible for all public relations, to include press releases, media presentations, or community outreach.
- Prepares requests for payments, obtain approval of payments, maintain balances on all accounts, provide discounting, manage and report all fiscal reporting data to funders, and ensure all expenditures meet grant and/or other funder requirements.



- Monitor all treatment programs contracted with the County Treatment Court Programs; including monitoring of service contracts, verifying vouchers, program participants' progress and services, and ensuring providers used are in compliance with the Wyoming Department of Health.
- Provide supervision and leadership for County Treatment Court Programs: including employee performance management, staff development and managing staffing direction and schedules.
- Appear in Court and testify on behalf of the Sweetwater County Treatment Court Programs, and will follow through with all orders of the Court monitor offender compliance.
- Write, file, and follow up on all Court orders related to the Sweetwater County Treatment Court Programs.
- Ensures all program participant files are properly maintained and include information on their treatment, drug screens, sober days, restitution paid, fees paid, and/ or other necessary data.
- Responsible for the collection and reporting of all program participant data to federal, state, local, of private foundations for funding purposes, including the Wyoming Drug Court Case Management System.
- Maintains records related to all professional services rendered under related MOUs or agreements.
- Prepare all reports, claims, and correspondence necessary or appropriate for the Sweetwater County Treatment Court Programs.

Other Duties: Performs related duties as assigned or required.

### **SPECIFIC CHARACTERISTICS:**

The employee performs work of some complexity; work varies, requiring interpretive judgment within prescribed standards and procedures; has significant opportunity for discretion and independent action; prepares financial and operating statements, researches and prepares reports, reconciles from new or raw data; has access or possesses information restricted to specific persons and is aware of meaning and consequences of release; untimely release of which could cause embarrassment or consequent legal action; uses clerical equipment; contact with employees or public is frequent and involves communication of complex information and/or in which considerable tact, patient, pleasant, courteous, and tolerant manner in stress situations is required; work requires occasional contact with dust, noise, or erratic humans; hazards are moderate requiring care and use of proper safety equipment and procedures to prevent injury.

### **PHYSICAL AND RELATED REQUIREMENTS:**

- Ability to perform sedentary physical work and to lift and carry up to 10 pounds.
- Ability to stand, walk, sit, ride, climb, bend, kneel, twist, reach, grasp, pull and perform similar body movements.
- Possesses hand/eye combination adequate to operate a computer, cash register and general office equipment.
- Ability to talk and hear in person, by telephone, and two-way radio.
- Ability to see and read instructions, manuals, computer printouts and similar documents.

**SUPERVISION - RESPONSIBILITY FOR WORK OF OTHERS:** May supervise office staff.

**EDUCATION, TRAINING AND EXPERIENCE REQUIREMENTS:**

Bachelor's Degree in Public Administration, Court Administration, Criminal Justice, Psychology or related field; and 4 years supervisory experience within the criminal justice system, treatment program or courts OR equivalent combination of education, training and experience. Successful completion of background and drug screen. Valid driver license with an acceptable driving record.

**EXAMPLES OF PERFORMANCE CRITERIA AND QUALIFICATIONS:**

THE EMPLOYEE has:

- Knowledge of County organization, goals, objectives, policies and procedures.
- Knowledge of principles and practices of Treatment Court programs
- Knowledge of grant research, writing, and management
- Skill in effective speaking, writing, and listening.
- Skill in effective problem solving
- Skill in working in a high stress environment while be able to work independently.
- Skill in setting goals and measuring work processes.
- Skill in communicating goals and guiding the professional development of staff.
- Skill in working as a team.
- Skills in negotiation, problem solving and consensus building.
- Skill in exercising judgment and discretion in applying and interpreting the Court's policies and procedures as well as state law.
- Ability to establish and maintain effective working relationships with other employees, officials, property owners, tax representatives and the public.
- Ability to communicate effectively with the public.

**WORKING CONDITIONS:**

Work requires occasional contact with dust, noise, poor lighting, hot and cold temperature extremes, fire, odors over which no control can be exercised, or erratic humans; hazards are moderate requiring care and use of proper safety equipment and procedures to prevent injury including, but not limited to, dealing with various wildlife around properties.



## MEETING REQUEST FORM

<b>Meeting Date Requested:</b> June 17, 2025	<b>Contact Phone and E-mail:</b> 307.872.3920 <a href="mailto:legerskig@sweetwatercountywy.gov">legerskig@sweetwatercountywy.gov</a>
<b>Presenters Name, Title and Name of Organization:</b> Gene Legerski, PE Director of Public Works	<b>Exact Wording for Agenda:</b> 11:30- Award of the CR101 Big Sandy Culvert Lining Project
<b>Preference of Placement on Agenda &amp; Amount of Time Requested for Presentation:</b> 10 minutes	<b>Will there be handouts? (If yes, include with meeting request form)</b> Yes
<b>Will handouts require SIGNATURES?</b> Yes <b>SHOULD THE ITEM BE MARKED CONFIDENTIAL?</b> No	If you are submitting a Resolution or Proclamation, please forward in Word format to: <a href="mailto:shoemakers@sweetwatercountywy.gov">shoemakers@sweetwatercountywy.gov</a>
<b>Additional Information:</b>	
<b>Attachments:</b> <a href="#">Letter to Commissioners to award CR101 Big Sandy Culvert Lining Project.pdf</a> <a href="#">Notice of Award_CR101 Big Sandy Culvert.pdf</a>	

### INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the “Meeting Request Form” by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: [shoemakers@sweetwatercountywy.gov](mailto:shoemakers@sweetwatercountywy.gov)  
***\*\*If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.\*\****
- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and emailed to: [shoemakers@sweetwatercountywy.gov](mailto:shoemakers@sweetwatercountywy.gov)
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.

- In order to determine placement on the agenda, please review the county website [sweetwatercountywy.gov](http://sweetwatercountywy.gov) on Thursday afternoon by clicking “Commissioner's Agenda”.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.

The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way

Meeting Room #115

Green River, Wyoming

[Letter to Commissioners to award CR101 Big Sandy Culvert Lining Project.pdf](#)

[Notice of Award\\_CR101 Big Sandy Culvert.pdf](#)



Sweetwater Public Works Department  
80 West Flaming Gorge Way, Suite 23  
Green River, WY 82935  
(307) 872-3920 or 922-5428 / Fax 872-3991

June 9<sup>th</sup>, 2025

Sweetwater County Board of County Commissioners:

Below are the results of the CR101 Big Sandy Culvert Lining Project that was held on June 5<sup>th</sup>, 2025 at 2:00 PM. The Bid Schedule Base was used as the basis of comparison for all bids. Bid Schedule Alternative A was to install lining in the corrugations of the culverts.

<u>Contractor</u>	<u>Schedule Base</u>	<u>Schedule Alt A.</u>
Critical Pipeline Repair LLP	\$100,777.90	\$16,968.00
US Infra Rehab Services LLC	\$198,599.76	\$55,107.62
Cardinal Infrastructure Services LLC	\$333,410.55	\$300,429.55
Shotcrete Montana LLC	\$610,685.33	\$538,875.40
Engineer's Estimate	\$143,576.00	\$30,350.50

**Recommendation:**

Award Schedule Base & Schedule Alternative A for the CR101 Big Sandy Culvert Lining Project to Critical Pipeline Repair, LLP in the sum of \$117,745.90 and authorize the Chairman to sign all necessary project documents.

Sincerely,

Andy Hooten, P.E.  
Sweetwater County Assistant Public Works Director

# CR101 BIG SANDY CULVERT LINING PROJECT

## NOTICE OF AWARD

TO: Critical Pipeline Repair, LLP  
6457 N Rector, Road,  
Madison, IN 47250

### PROJECT DESCRIPTION:

#### CR101 Big Sandy Culvert Lining Project

The Board of County Commissioners of Sweetwater County, Wyoming (Sweetwater County) has considered the Bid submitted by you for the above-described work in response to its Advertisement for Bids and Invitation to Bid.

You are hereby notified that your Bid has been accepted for items in the amount of \$ 117,745.90 (One hundred seventeen thousand seven forty-five dollars and ninety cents). This award amount is based on awarding both the Base and Alternative A Bid Schedules.

You are required by the Invitation to Bid to execute the Contract and furnish the required Contractor's Performance Bond, Payment Bond, and Certificate of Insurance within seven (7) calendar days from the date of this Notice to you.

If you fail to execute said Contract and to furnish said Bonds within seven (7) days from the date of this Notice, said Sweetwater County will be entitled to consider all your rights arising out of the Sweetwater County's acceptance of your Bid as abandoned and as a forfeiture of your Bid Bond. Sweetwater County will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this Notice of Award to Sweetwater County.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

### ACCEPTANCE OF NOTICE

Receipt of the above Notice of Award is hereby acknowledged

by \_\_\_\_\_

this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

By: \_\_\_\_\_, Title: \_\_\_\_\_



## MEETING REQUEST FORM

<b>Meeting Date Requested:</b> June 17, 2025	<b>Contact Phone and E-mail:</b> 307-352-8412- Cindy Nelson- cnelson@sweetwatermemorial.com- irichardson@sweetwatermemorial.com
<b>Presenters Name, Title and Name of Organization:</b> Irene Richardson- Chief Executive Officer	<b>Exact Wording for Agenda:</b> 11:40- Memorial Hospital of Sweetwater County Annual Report to the Board of County Commissioners
<b>Preference of Placement on Agenda &amp; Amount of Time Requested for Presentation:</b> any- 30 min	<b>Will there be handouts? (If yes, include with meeting request form)</b> No
<b>Will handouts require SIGNATURES?</b> No <b>SHOULD THE ITEM BE MARKED CONFIDENTIAL?</b> No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
<b>Additional Information:</b> copies of PPT provided following presentation	
<b>Attachments:</b>	

### INSTRUCTIONS:

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*\*\*If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.\*\**
- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and emailed to: [shoemakers@sweetwatercountywy.gov](mailto:shoemakers@sweetwatercountywy.gov)
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send



a representative in your place or your item may be rescheduled.

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The meetings are held in the commission meeting room:

80 West Flaming Gorge Way  
Meeting Room #115  
Green River, Wyoming



## MEETING REQUEST FORM

<b>Meeting Date Requested:</b> June 17, 2025	<b>Contact Phone and E-mail:</b> 307-872-3897
<b>Presenters Name, Title and Name of Organization:</b> BOCC	<b>Exact Wording for Agenda:</b> 12:10- Lunch
<b>Preference of Placement on Agenda &amp; Amount of Time Requested for Presentation:</b> 1 hour	<b>Will there be handouts? (If yes, include with meeting request form)</b> No
<b>Will handouts require SIGNATURES?</b> No <b>SHOULD THE ITEM BE MARKED CONFIDENTIAL?</b> No	If you are submitting a Resolution or Proclamation, please forward in Word format to: <a href="mailto:shoemakers@sweetwatercountywy.gov">shoemakers@sweetwatercountywy.gov</a>
<b>Additional Information:</b>	
<b>Attachments:</b>	

### INSTRUCTIONS:

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## MEETING REQUEST FORM

<b>Meeting Date Requested:</b> June 17, 2025	<b>Contact Phone and E-mail:</b> 307-872-3897
<b>Presenters Name, Title and Name of Organization:</b> BOCC	<b>Exact Wording for Agenda:</b> 1:15- Airport Board Appointment
<b>Preference of Placement on Agenda &amp; Amount of Time Requested for Presentation:</b> 5 min	<b>Will there be handouts? (If yes, include with meeting request form)</b> Yes
<b>Will handouts require SIGNATURES?</b> Yes <b>SHOULD THE ITEM BE MARKED CONFIDENTIAL?</b> Yes	If you are submitting a Resolution or Proclamation, please forward in Word format to: <a href="mailto:shoemakers@sweetwatercountywy.gov">shoemakers@sweetwatercountywy.gov</a>
<b>Additional Information:</b> Due to the expiring term of Pete Rust, effective July 1, 2025, a 5-year term is vacant on the Airport Board.	
<b>Attachments:</b>	

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## MEETING REQUEST FORM

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<b>Presenters Name, Title and Name of Organization:</b> BOCC	<b>Exact Wording for Agenda:</b> 1:20- Community Fine Arts Center Board Appointment
<b>Preference of Placement on Agenda &amp; Amount of Time Requested for Presentation:</b> 5 min	<b>Will there be handouts? (If yes, include with meeting request form)</b> Yes
<b>Will handouts require SIGNATURES?</b> Yes <b>SHOULD THE ITEM BE MARKED CONFIDENTIAL?</b> No	If you are submitting a Resolution or Proclamation, please forward in Word format to: <a href="mailto:shoemakers@sweetwatercountywy.gov">shoemakers@sweetwatercountywy.gov</a>
<b>Additional Information:</b> Due to the expiring term of Joseph Hampton, effective July 1, 2025, a 3-year term is vacant on the Community Fine Arts Center Board.	
<b>Attachments:</b>	

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<b>Presenters Name, Title and Name of Organization:</b> BOCC	<b>Exact Wording for Agenda:</b> 1:25- Fiber Optics Telecommunication Cooperative Joint Powers Board Appointment
<b>Preference of Placement on Agenda &amp; Amount of Time Requested for Presentation:</b> 5 min	<b>Will there be handouts? (If yes, include with meeting request form)</b> Yes
<b>Will handouts require SIGNATURES?</b> Yes <b>SHOULD THE ITEM BE MARKED CONFIDENTIAL?</b> Yes	If you are submitting a Resolution or Proclamation, please forward in Word format to: <a href="mailto:shoemakers@sweetwatercountywy.gov">shoemakers@sweetwatercountywy.gov</a>
<b>Additional Information:</b> Due to the expiring term of Taylor Jones, effective July 1, 2025, a 3-year term is vacant on the Fiber Optics Telecommunication Cooperative Joint Powers Board. This appointment is typically filled by a Commissioner.	
<b>Attachments:</b>	

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<b>Presenters Name, Title and Name of Organization:</b> BOCC	<b>Exact Wording for Agenda:</b> 1:30- Health Board Appointment
<b>Preference of Placement on Agenda &amp; Amount of Time Requested for Presentation:</b> 5 min	<b>Will there be handouts? (If yes, include with meeting request form)</b> Yes
<b>Will handouts require SIGNATURES?</b> Yes <b>SHOULD THE ITEM BE MARKED CONFIDENTIAL?</b> Yes	If you are submitting a Resolution or Proclamation, please forward in Word format to: <a href="mailto:shoemakers@sweetwatercountywy.gov">shoemakers@sweetwatercountywy.gov</a>
<b>Additional Information:</b> Due to the expiring terms of Dr. Shaziya Haque and Tamara Walker, effective July 1, 2025, two 4-year terms are vacant on the Health Board.	
<b><u>**DUE TO THE HEALTH BOARD BY-LAWS, ONE MUST BE A DOCTOR OF DENTAL SURGERY**</u></b>	
<b>Attachments:</b>	

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<b>Presenters Name, Title and Name of Organization:</b> BOCC	<b>Exact Wording for Agenda:</b> 1:35- Library Board Appointment
<b>Preference of Placement on Agenda &amp; Amount of Time Requested for Presentation:</b> 5 min	<b>Will there be handouts? (If yes, include with meeting request form)</b> Yes
<b>Will handouts require SIGNATURES?</b> Yes <b>SHOULD THE ITEM BE MARKED CONFIDENTIAL?</b> Yes	If you are submitting a Resolution or Proclamation, please forward in Word format to: <a href="mailto:shoemakers@sweetwatercountywy.gov">shoemakers@sweetwatercountywy.gov</a>
<b>Additional Information:</b> Due to expiring terms of Chris Propst and Phillip Pyzyna, effective July 1, 2025, two 3-year terms are vacant on the Library Board.	
<b>Attachments:</b>	

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<b>Presenters Name, Title and Name of Organization:</b> BOCC	<b>Exact Wording for Agenda:</b> 1:40- Memorial Hospital Board of Trustees Appointment
<b>Preference of Placement on Agenda &amp; Amount of Time Requested for Presentation:</b> 5 min	<b>Will there be handouts? (If yes, include with meeting request form)</b> Yes
<b>Will handouts require SIGNATURES?</b> No <b>SHOULD THE ITEM BE MARKED CONFIDENTIAL?</b> Yes	If you are submitting a Resolution or Proclamation, please forward in Word format to: <a href="mailto:shoemakers@sweetwatercountywy.gov">shoemakers@sweetwatercountywy.gov</a>
<b>Additional Information:</b>  Due to Barbara Sowada's resignation, effective June 30, 2025, an unexpired term through July 1, 2029, is available on the Memorial Hospital Board of Trustees.  Due to the expiring term of Nena James, effective July 1, 2025 a 5-year term is available on the Memorial Hospital Board of Trustees.	
<b>Attachments:</b>	

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<b>Presenters Name, Title and Name of Organization:</b> BOCC	<b>Exact Wording for Agenda:</b> 1:45- Museum Board Appointment
<b>Preference of Placement on Agenda &amp; Amount of Time Requested for Presentation:</b> 5 min	<b>Will there be handouts? (If yes, include with meeting request form)</b> Yes
<b>Will handouts require SIGNATURES?</b> Yes <b>SHOULD THE ITEM BE MARKED CONFIDENTIAL?</b> Yes	If you are submitting a Resolution or Proclamation, please forward in Word format to: <a href="mailto:shoemakers@sweetwatercountywy.gov">shoemakers@sweetwatercountywy.gov</a>
<b>Additional Information:</b> Due to the expiring terms of Christopher Costigan and Steven Boyd, effective July 1, 2025, two 3-year terms are vacant on the Museum Board.	
<b>Attachments:</b>	

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<b>Presenters Name, Title and Name of Organization:</b> BOCC	<b>Exact Wording for Agenda:</b> 1:50- Planning & Zoning Commission Appointment
<b>Preference of Placement on Agenda &amp; Amount of Time Requested for Presentation:</b> 5 min	<b>Will there be handouts? (If yes, include with meeting request form)</b> Yes
<b>Will handouts require SIGNATURES?</b> Yes <b>SHOULD THE ITEM BE MARKED CONFIDENTIAL?</b> Yes	If you are submitting a Resolution or Proclamation, please forward in Word format to: <a href="mailto:shoemakers@sweetwatercountywy.gov">shoemakers@sweetwatercountywy.gov</a>
<b>Additional Information:</b> Due to the expiring terms of Rob Gerrard and Albert Kelly Richards, effective July 1, 2025, two 3-year terms are vacant on the Planning & Zoning Commission.	
<b>Attachments:</b>	

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<b>Presenters Name, Title and Name of Organization:</b> BOCC	<b>Exact Wording for Agenda:</b> 1:55- Predatory Animal Board Appointment
<b>Preference of Placement on Agenda &amp; Amount of Time Requested for Presentation:</b> 5 min	<b>Will there be handouts? (If yes, include with meeting request form)</b> Yes
<b>Will handouts require SIGNATURES?</b> Yes <b>SHOULD THE ITEM BE MARKED CONFIDENTIAL?</b> Yes	If you are submitting a Resolution or Proclamation, please forward in Word format to: <a href="mailto:shoemakers@sweetwatercountywy.gov">shoemakers@sweetwatercountywy.gov</a>
<b>Additional Information:</b> Due to the expiring terms of Wesley Zufelt and Michael Davidson, effective July 1, 2025, two 3-year terms are vacant on the Predatory Animal Board.  Due to the resignation of Leo Rodriguez, effective January 12, 2025, an unexpired term through July 1, 2027 is vacant on the Predatory Animal Board.	
<b>Attachments:</b>	

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<b>Presenters Name, Title and Name of Organization:</b> BOCC	<b>Exact Wording for Agenda:</b> 2:00- Solid Waste Disposal District-Eden Valley Board Appointment
<b>Preference of Placement on Agenda &amp; Amount of Time Requested for Presentation:</b> 5 min	<b>Will there be handouts? (If yes, include with meeting request form)</b> Yes
<b>Will handouts require SIGNATURES?</b> Yes <b>SHOULD THE ITEM BE MARKED CONFIDENTIAL?</b> Yes	If you are submitting a Resolution or Proclamation, please forward in Word format to: <a href="mailto:shoemakers@sweetwatercountywy.gov">shoemakers@sweetwatercountywy.gov</a>
<b>Additional Information:</b> Due to the expiring terms of Scott Johnson and Ron Kobbe, effective July 1, 2025, two 3-year terms are vacant on the Solid Waste Disposal District-Eden Valley Board .  Due to the expiring term of Jeremiah Smith, effective July 1, 2024, one 3 year term is vacant on the Solid Waste Disposal District-Eden Valley Board.	
<b>Attachments:</b>	

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<b>Presenters Name, Title and Name of Organization:</b> BOCC	<b>Exact Wording for Agenda:</b> 2:05- Solid Waste Disposal District #2- Wamsutter Board Appointment
<b>Preference of Placement on Agenda &amp; Amount of Time Requested for Presentation:</b> 5 min	<b>Will there be handouts? (If yes, include with meeting request form)</b> Yes
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<b>Additional Information:</b> Due to the expiring terms of Lowell Clawson, Gary Waldner, and Seth Rouch, effective July 1, 2025, three 3-year terms are vacant on the Solid Waste Disposal District #2 Board.	
<b>Attachments:</b>	

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The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way  
Meeting Room #115  
Green River, Wyoming



## MEETING REQUEST FORM

<b>Meeting Date Requested:</b> June 17, 2025	<b>Contact Phone and E-mail:</b> 307-872-3897
<b>Presenters Name, Title and Name of Organization:</b> BOCC	<b>Exact Wording for Agenda:</b> 2:10- Southwest Counseling Board Appointment
<b>Preference of Placement on Agenda &amp; Amount of Time Requested for Presentation:</b> 5 min	<b>Will there be handouts? (If yes, include with meeting request form)</b> Yes
<b>Will handouts require SIGNATURES?</b> Yes <b>SHOULD THE ITEM BE MARKED CONFIDENTIAL?</b> Yes	If you are submitting a Resolution or Proclamation, please forward in Word format to: <a href="mailto:shoemakers@sweetwatercountywy.gov">shoemakers@sweetwatercountywy.gov</a>
<b>Additional Information:</b> Due to the expiring terms of Kayleen Logan, Kristy Kauppi, and April Thompson, effective July 1, 2025, three 4-year terms are vacant on the Southwest Counseling Board.	
<b>Attachments:</b>	

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## MEETING REQUEST FORM

<b>Meeting Date Requested:</b> June 17, 2025	<b>Contact Phone and E-mail:</b> 307-872-3897
<b>Presenters Name, Title and Name of Organization:</b> BOCC	<b>Exact Wording for Agenda:</b> 2:15- Star Transit Board Appointment
<b>Preference of Placement on Agenda &amp; Amount of Time Requested for Presentation:</b> 5 min	<b>Will there be handouts? (If yes, include with meeting request form)</b> Yes
<b>Will handouts require SIGNATURES?</b> Yes <b>SHOULD THE ITEM BE MARKED CONFIDENTIAL?</b> Yes	If you are submitting a Resolution or Proclamation, please forward in Word format to: <a href="mailto:shoemakers@sweetwatercountywy.gov">shoemakers@sweetwatercountywy.gov</a>
<b>Additional Information:</b> Due to the expiring terms of Stephen Shea and Lester Mauch, effective July 1, 2025, two 3-year terms are vacant.	
<b>Attachments:</b>	

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Green River, Wyoming



## MEETING REQUEST FORM

<b>Meeting Date Requested:</b> June 17, 2025	<b>Contact Phone and E-mail:</b> 307-872-3762, <a href="mailto:romeror@sweetwatercountywy.gov">romeror@sweetwatercountywy.gov</a>
<b>Presenters Name, Title and Name of Organization:</b> Rebecca Romero, Accounting Specialist	<b>Exact Wording for Agenda:</b> FY26 Budget Workshop
<b>Preference of Placement on Agenda &amp; Amount of Time Requested for Presentation:</b> Budget Workshop / Ten Minutes	<b>Will there be handouts? (If yes, include with meeting request form)</b> No
<b>Will handouts require SIGNATURES?</b> No <b>SHOULD THE ITEM BE MARKED CONFIDENTIAL?</b> No	If you are submitting a Resolution or Proclamation, please forward in Word format to: <a href="mailto:shoemakers@sweetwatercountywy.gov">shoemakers@sweetwatercountywy.gov</a>
<b>Additional Information:</b> I am attaching the draft for the resolution to provide and will send an updated summary on Friday the 13th once the weekly voucher process has been completed for the week. Thank you.	
<b>Attachments:</b> <a href="#">Resolution - Draft.pdf</a>	

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Green River, Wyoming

[Resolution - Draft.pdf](#)

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FY26 - Draft





# RESOLUTION TO PROVIDE

## FISCAL YEAR 2025-2026

# RESOLUTION TO PROVIDE INCOME NECESSARY TO FINANCE BUDGET

## Core County

### Expenditures by Department - Summary

Category	FY 2026 Budgeted
UNASSIGNED	\$2,713,601
COUNTY COMMISSIONERS	\$545,314
ENGINEERING	\$543,451
FACILITIES CUSTODIAL	\$1,134,700
FACILITIES MAINTENANCE	\$6,580,917
FACILITIES PARKS AND REC	\$907,992
FIRE MARSHALL	\$492,950
FLEET/VEHICLE MAINTENANCE	\$475,843
GENERAL COUNTY ADMIN	\$281,231
GRANTS ADMIN	\$189,966
HUMAN RESOURCES	\$1,534,988
IT	\$2,631,524
JUVENILE PROBATION	\$566,040
LAND USE	\$823,641
PURCHASING	\$526,576
ROAD AND BRIDGE	\$5,663,904
VETERANS SERVICES	\$332,186
SPT23 JOINT POWERS BOARD	\$48,881
COUNTY ASSESSOR	\$1,144,115
COUNTY ATTORNEY	\$3,666,055
COUNTY CLERK	\$2,000,536
CLERK OF DISTRICT COURT	\$922,472
COUNTY CORONER	\$408,713
COUNTY SHERIFF	\$14,336,074
COUNTY TREASURER	\$1,215,161
<b>Total Expenditures</b>	<b>\$49,686,831</b>

### Expense Type

### Expense Type - Summary

Category	FY 2025 Original Budget
PAYROLL	\$29,530,221
OPERATING	\$9,912,984
CAPITAL	\$15,180,038
<b>Total Expenditures</b>	<b>\$54,623,242</b>

# Component Units

## Component Units - Summary

Category	FY 2026 Budgeted
GEN EVENTS COMPLEX	\$1,972,971
GEN LIBRARY	\$3,543,010
GEN MUSEUM	\$350,000
GEN SW COUNS	\$600,000
GEN HOSPITAL	\$1,447,109
GEN BD OF HLTH	\$515,355
<b>Total Expenditures</b>	<b>\$8,428,445</b>

# Agencies & Outside Organizations

## Agency & Other - Summary

Category	FY 2026 Budgeted
BOYS & GIRLS CLUB OF SW CO	\$13,500
CASTLE ROCK HOSPITAL DISTRICT	\$1,550,000
CLIMB WYOMING	\$1,500
FAMILY RESOURCE CENTER	\$20,000
FOOD BANK	\$14,600
VIRS	\$49,500
YOUTH HOME	\$147,500
YWCA	\$158,000
GOLDEN HOUR SENIOR CENTER	\$165,000
YOUNG AT HEART SENIOR CENTER	\$185,000
CONSERVATION DISTRICT	\$120,000
COOPERATIVE EXT/4H	\$119,660
SW CO TRANSIT AUTHORITY	\$92,600
CARBON COUNTY FIRE DISTRICT	\$12,000
GUARDIAN AD LITEM	\$162,500
PUBLIC DEFENDER LEGAL/STATE	\$222,000
RS GR SW CO-COMB COMM JPB	\$1,013,062
RS SWC AIRPORT	\$408,900
SKYWEST AIRLINES INC	\$839,244
TITLE 25 MEDICAL/LEGAL	\$290,003
<b>Total Expenditures</b>	<b>\$5,584,569</b>

## General Fund Revenue by Source

### Revenues by Revenue Source

Category	FY 2026 Budgeted
Taxes	\$38,126,775
Licenses & Permits	\$2,069,300
Intergovernmental	\$3,969,514
Charges For Services	\$1,941,771
Investment	\$1,401,600
Misc	\$79,881
Comp For Loss Of Cap Assets	\$57,800
Grants	\$3,460,763
<b>Total Revenues</b>	<b>\$51,107,403</b>

# Other Funds

## Expenditures by Fund - Summary

Category	FY 2026 Budgeted
COUNTY ROAD FUND	\$5,570,000
IMPACT TAX FUND	\$949,788
INMATE ENTERPRISE FUND	\$90,000
PARKS AND RECREATION	\$70,000
STATE & COUNTY ROADS FUND	\$3,681,500
CDC BUILDING FUND	\$150,000
HEALTH INSURANCE FUND	\$11,314,175
TREATMENT COURT	\$293,657
OPIOID SETTLEMENT	\$511,000
<b>Total Expenditures</b>	<b>\$22,630,120</b>

## Summary by Expense Type

Category	FY 2026 Budgeted
PAYROLL	\$574,011
OPERATING	\$18,508,109
CAPITAL	\$3,548,000
<b>Total Expenditures</b>	<b>\$22,630,120</b>

## Revenues by Fund

### Revenues by Fund

Category	FY 2026 Budgeted
COUNTY ROAD FUND	\$2,133,112
INMATE ENTERPRISE FUND	\$90,000
PARKS AND RECREATION	\$800
STATE & COUNTY ROADS FUND	\$1,119,305
HEALTH INSURANCE FUND	\$11,280,000
TREATMENT COURT	\$278,657
<b>Total Revenues</b>	<b>\$14,901,874</b>

# Total Appropriations

## Total Appropriations by Fund - Summary

### Expenditures by Fund

Category	FY 2026 Budgeted
GENERAL FUND	\$63,699,845
COUNTY ROAD FUND	\$5,570,000
IMPACT TAX FUND	\$949,788
INMATE ENTERPRISE FUND	\$90,000
PARKS AND RECREATION	\$70,000
STATE & COUNTY ROADS FUND	\$3,681,500
CDC BUILDING FUND	\$150,000
HEALTH INSURANCE FUND	\$11,314,175
TREATMENT COURT	\$293,657
OPIOID SETTLEMENT	\$511,000
<b>Total Expenditures</b>	<b>\$86,329,965</b>

## Revenues by Fund

### Revenues by Fund - Summary

Category	FY 2026 Budgeted
GENERAL FUND	\$51,107,403
COUNTY ROAD FUND	\$2,133,112
INMATE ENTERPRISE FUND	\$90,000
PARKS AND RECREATION	\$800
STATE & COUNTY ROADS FUND	\$1,119,305
HEALTH INSURANCE FUND	\$11,280,000
TREATMENT COURT	\$278,657
<b>Total Revenues</b>	<b>\$66,009,277</b>

RESERVES	
GENERAL RESERVE	36,417,408
CAPITAL RESERVE	1,835,445
HOSPITAL - LAB PROJECT	2,744,951
STRATEGIC DEVELOPMENT RESERVE	5,000,000
<b>TOTAL RESERVES GENERAL COUNTY</b>	<b>45,997,804</b>

**Attest: Cynthia L. Lane, County Clerk**

Signature

**Keaton D. West Chairman**

Signature

**Island Richards, Member**

Signature

**Taylor Jones, Member**

Signature

**Robert D. Slaughter, Member**

Signature

**Mary Thoman, Member**

Signature