NOTICE:

THE SWEETWATER COUNTY BOARD OF COUNTY COMMISSIONERS WILL MEET ON TUESDAY, JULY 1, 2025 AT 9:00 A.M. - TENTATIVE AND SUBJECT TO CHANGE

The meeting will be held at the 80 West Flaming Gorge Way Meeting Room #115 Green River, Wyoming 82935.

For the convenience of the public, the Board of County Commissioners' meeting will be held in person and using video conferencing.

Those presenting may appear in person or via Zoom using the meeting invite received by email.

As always, the public is invited to watch the proceedings on the County YouTube channel https://www.youtube.com/c/SweetwaterCountyGovernment where the meeting will be broadcast.

The public will be able to comment immediately following the public hearing presentation and also during the public comment section of the agenda.

If you are in need of accommodations beyond the above identified process, please call in advance to discuss other options. If you have any questions about how to participate in a public Board of County Commissioners meeting, please contact Sally Shoemaker at 307-872-3897 or via email at shoemakers@sweetwatercountywy.gov

PRELIMINARY:

PLEDGE OF ALLEGIANCE

National Anthem- performed by Taylor Lynn Hernandez-Thoman Taylor Lynn Hernandez-Thoman

ROLL CALL / QUORUM PRESENT

APPROVAL OF THE AGENDA

9:15- COUNTY RESIDENT COMMENTS/CONCERNS

All members of the public who wish to speak at the meeting will be given 3 minutes of time to address the Commission.

A. 9:25- CONSENT AGENDA

All matters listed on the consent agenda are taken in one motion and one vote. Items pulled from the consent agenda will be discussed and voted on separately.

1. Approval of the June 17, 2025 Minutes BOCC.

2. Approval of County Vouchers/Warrants Expenditure Approval Listing (EAL) and Commissioner Accounting

3. Approval of Bonds BOCC

4. Approval of Monthly Reports BOCC

- 5. Approval of July 1st, 2025, Abates/Rebates
 Marianne Stacey Chief Appraiser Assessor's Office
- 6. Ratify the Coalition of Local Governments' Comments on the Draft Environmental Assessment for the Miller Mountain Land Exchange Commissioner Mary Thoman
- 7. Request to Restaff Vacant Position in Facilities Maintenance Department HR
- 8. Request to Restaff Vacant Position in Public Works: Road & Bridge Department HR
- 9. Request to Restaff Vacant Position in Sheriff's Office: Detention Center HR
- 10. Request to Restaff Vacant Position in the Sheriff's Office HR
- 11. Request to Restaff Vacant Position in County Coroner's Office HR

COMMISSIONER COMMENTS

9:30- Chairman West

Keaton West

9:35- Commissioner Slaughter

Robb Slaughter

9:40- Commissioner Thoman

Mary Thoman

9:45- Commissioner Richards

Island Richards

9:50- Commissioner Jones

Taylor Jones

B. ACTION/PRESENTATION ITEMS

- 1. 9:55- Health Board Appointment BOCC
- 2. 10:00- Predatory Animal Board Appointment BOCC
- 3. 10:05- Request Approval of an Engagement Letter for a Hearing Officer for the Sweetwater County Board of Equalization County Clerk Cindy Lane
- 4. 10:10- University of Wyoming Extension 2025-2026 MOU and Annual Compensation Agreements

Natasha Holtmeyer- 4H Educator, Matt Helie- Associate Director of UW Extension-University of Wyoming Extension

5. 10:25- Amendment Two to the FY2020 Wyoming Commercial Air Service Improvement Plan Cooperative Agreement

Devon Brubaker, Airport Director, Southwest Wyoming Regional Airport and John DeLeon, Chief Sweetwater Deputy County Attorney

- 6. 10:35- BREAK BOCC
- 7. 10:45- Update on the Green River Tunnel Repairs John Eddins, P.E.- WYDOT District 3 Engineer
- 8. 11:15- Presentation and Request Approval of Resolution # 2025-07-CC-02, a Resolution Authorizing FLSA Exempt Peace Officers and Detention Officers to Earn Non-FLSA Compensation in Certain Circumstances
 Garry Mclean, HR Director; John Grossnickle, Sheriff; Joe Tomich, Undersheriff
- 9. 11:25- Change Order #1 to the Sweetwater County Detention Center RTU-AHU Replacement & Upgrade Project Gene Legerski, Public Works Director

11:30- EXECUTIVE SESSION

1. Personnel

ADJOURN

Per Wyo. Stat. §18-3-516(f) County information can be accessed on the County's website at www.sweetwatercountywy.gov The draft packet will be available on the county website on Friday afternoon (prior to the meeting).



WYOMING

MEETING REQUEST FORM

Meeting Date Requested: July 1, 2025	Contact Phone and E-mail: 307-872-3897
Presenters Name, Title and Name of Organization: Taylor Lynn Hernandez-Thoman	Exact Wording for Agenda: National Anthem- performed by Taylor Lynn Hernandez-Thoman
Preference of Placement on Agenda & Amount of Time Requested for Presentation: 5 min	Will there be handouts? (If yes, include with meeting request form) No
Will handouts require SIGNATURES? No SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information:	
Attachments:	

INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the "Meeting Request Form" by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: shoemakers@sweetwatercountywy.gov
 - **If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.**
- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and emailed to: shoemakers@sweetwatercountywy.gov
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.
- In order to determine placement on the agenda, please review the county website sweetwatercountywy.gov on Thursday afternoon by clicking "Commissioner's Agenda".
- If a request to be placed on an agenda is received <u>AFTER</u> the deadline, you will be considered

for the next meeting date.

The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way Meeting Room #115 Green River, Wyoming



WIGHING

MEETING REQUEST FORM

Meeting Date Requested: July 1, 2025	Contact Phone and E-mail: 307-872-3897	
Presenters Name, Title and Name of Organization: BOCC	Exact Wording for Agenda: Approval of the June 17, 2025 Minutes	
Preference of Placement on Agenda & Amount of Time Requested for Presentation: 5 min	Will there be handouts? (If yes, include with meeting request form) Yes	
Will handouts require SIGNATURES? Yes SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov	
Additional Information:		
Attachments: 2025-06-17 MINUTES WITH ATTACHMENTS.pdf		

INSTRUCTIONS:

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The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way Meeting Room #115 Green River, Wyoming 2025-06-17 MINUTES WITH ATTACHMENTS.pdf June 17, 2025 Green River, WY

PRELIMINARY:

PLEDGE OF ALLEGIANCE

Chairman West opened the meeting with the Pledge of Allegiance.

ROLL CALL / QUORUM PRESENT

The Board of County Commissioners met this day at 9:00 a.m. in Regular Session with all Commissioners present.

APPROVAL OF THE AGENDA

Chairman West entertained a motion to approve the agenda.

Taylor C. Jones moved to approve. Mary Thoman seconded the motion. The motion carried.

A) PUBLIC HEARING - BUDGET AMENDMENTS

A.1) Resolution 25-06-CL-02 - Budget Amendment to increase the County Treasurer's Office operating budget due to unanticipated expenditures

Department: County Clerk

Cover Page

25-06-CL-02 (Treasurer).docx

Accounting Specialist Rebecca Romero presented Resolution 25-06-CL-02, a Budget Amendment to increase the County Treasurer's Office operating budget due to unanticipated expenditures. Chairman West opened the public hearing. Hearing no comments, the public hearing was closed.

Island Richards moved to approve Resolution 25-06-CL-02, a Budget Amendment in the amount of \$7,000.00. Taylor C. Jones seconded the motion. The motion carried.

SIGNED RESOLUTION 25-06-CL-02- BUDGET AMENDMENT FOR THE TREASURER'S OFFICE

B) PUBLIC HEARING - PLANNING AND ZONING

B.1) 25-06-ZO-01 Conditional Use Permit Renewal for operation of an impound, towing, salvage, storage and disposal facility for motor vehicles requested by Joseph Flaim DBA Sunlite Services

Department: Planning and Zoning

Cover Page

Flaim CUP Renewal-2025 Impound Salvage & Storage Yard Resolution.docx

June 17, 2025 BCC Staff Report PH. 1.pdf

Planning & Zoning Planner Kassidee Brown presented Resolution 25-06-ZO-01 for a Conditional Use Permit Renewal for operation of an impound, towing, salvage, storage and disposal facility for motor vehicles requested by Joseph Flaim DBA Sunlite Services. Applicant Joseph Flaim was present. Chairman West opened the public hearing. Hearing no comments, the public hearing was closed.

Robb Slaughter moved to approve Resolution 25-06-ZO-01, a Conditional Use Permit Renewal for operation of an impound, towing, salvage, storage and disposal facility for motor vehicles requested by Joseph Flaim and subject to the conditions outlined by staff. Island Richards seconded the motion. The motion carried.

SIGNED RESOLUTION 25-06-ZO-01- FOR APPROVAL OF A CONDITIONAL USE PERMIT FOR AN IMPOUND, SALVAGE, AND STORAGE YARD OPERATED BY JOSEPH FLAIM DBA SUNLITE SERVICES

B.2) Notice of Intent for Language Amendments to the 2015 Sweetwater County Zoning
Resolution Section 4 - Administration and Enforcement, Section 5 - District
Regulations, Section 17 Wind Energy Conversion Systems, Section 19 - Supplemental
Regulations, and Section 21 - Definitions

Department: Planning and Zoning

Cover Page

June 17, 2025 BCC Staff Report PH. 2.pdf

2015 SWC Zoning Resolution NOI.docx

Land Use Director Eric Bingham presented the Notice of Intent for Language Amendments to the 2015 Sweetwater County Zoning Resolution Section 4 - Administration and Enforcement, Section 5 - District Regulations, Section 17 Wind Energy Conversion Systems, Section 19 - Supplemental Regulations, and Section 21 - Definitions. Following discussion, Chairman West opened the public hearing. Hearing no comments, the public hearing was closed.

Robb Slaughter moved to adopt the Notice of Intent for Language Amendments to the 2015 Sweetwater County Zoning Resolution Section 4 - Administration and Enforcement, Section 5 -District Regulations, Section 17 Wind Energy Conversion Systems, Section 19 - Supplemental **Use Regulations, and Section 21 - Definitions. Island Richards seconded the motion.** The motion carried.

SIGNED NOTICE OF INTENT LANGUAGE AMENDMENTS TO THE 2015 SWCO ZONING RESOLUTION

9:40- COUNTY RESIDENT COMMENTS/CONCERNS

Chairman West opened county resident comments/concerns. County Treasurer Mark Cowan expressed appreciation to the Commission for their approval of the budget amendment due to postage/mailing increases and shared the purpose and ease of fulfilling the online registration requirements.

Hearing no further comments, county resident comments/concerns were closed.

C) 9:50- CONSENT AGENDA

C.1) Approval of the June 3, 2025 Minutes

Department: Board of County Commissioners

Cover Page >>

2025-06-03 Meeting Minutes with Attachments.pdf

SIGNED 6-3-25 MINUTES

C.2) Approval of County Vouchers/Warrants Expenditure Approval Listing (EAL) and Commissioner

Department: County Clerk

Cover Page >>

EAL Approval Listing 06-17-2025.pdf

Commissioner's Report 06-17-2025.pdf

WARRANT NO.s	PAYEE	DESCRIPTION	AMOUNT
46996 & 127073	EMPLOYEES AND PAYROLL VENDORS	PAYROLL RUN	7,448.42
47004-47237 & 127134-127145	EMPLOYEES AND PAYROLL VENDORS	PAYROLL RUN	1,693,798.51

47238 & 127146	EMPLOYEES AND PAYROLL VENDORS	PAYROLL RUN	3,403.74
47239 & 127147	EMPLOYEES AND PAYROLL VENDORS	PAYROLL RUN	3,942.85
46997	OPTUM BANK 76411492	CONTRIBUTIONS	1,732.50
46998	OPTUM BANK 76411492	CONTRIBUTIONS	1,410.00
46999	OPTUM BANK 76411492	CONTRIBUTIONS	7,661.80
47000	OPTUM BANK 76411492	CONTRIBUTIONS	3,249.49
47001	OPTUM BANK 76411492	CONTRIBUTIONS	122.50
47002	OPTUM BANK 76411492	CONTRIBUTIONS	375.00
47003	SWEETWATER FAMILY RESOURCE CENTER	BUDGET ALLOCATION	3,333.33
47240	OPTUM BANK 76411492	CONTRIBUTIONS	187.50
47241	STAFFORD, NANCY	MILEAGE	543.20
47242	YWCA OF SWEETWATER COUNTY	GRANT EXPENSES	4,079.73
17243	YWCA OF SWEETWATER COUNTY	BUDGET ALLOCATION	18,250.00
127074	ALSCO UNIFORMS	SERVICES	62.11
127075	AMAZON CAPITAL SERVICES INC	SECURITY SEALS/SCANNERS/CREDIT/CARTRIDGES/MASKS/KEYBOARD /MOUSE/PRESSBOARD GUIDES/TABS/BURN GEL	328.62
127076	AT&T MOBILITY	PHONE BILL	2,124.21
127077	AUTOSPA	WASH	13.21
127078	BEACON ATHLETICS LLC	FENCE	2,062.64
127079	BOB BARKER COMPANY INC	COMMISSARY	174.25
127080	WALMART COMMUNITY- PURCHASING	LATE FEE/COFFEE/ARMORALL	267.33
127081	CASTILLON D.D.S. LLC, A. BRYCE	INMATE DENTAL	1,259.00
127082	CENTURYLINK	PHONE BILL	77.61
127083	DELL MARKETING L P	BATTERIES	159.74
127084	DIVISION OF CRIMINAL INVESTIGATION	FINGERPRINTS	15.00
127085	DIVISION OF CRIMINAL INVESTIGATION	FINGERPRINTS	15.00
127086	ECOLAB INC	CLEANERS	718.34
127087	ELECTION SYSTEMS & SOFTWARE INC	BATTERY REPLACEMENTS	5,726.00
127088	ENBRIDGE GAS UT WY ID	UTILITIES	41.61

127089	F B MCFADDEN WHOLESALE COMPANY	STOCK	20.60
127090	FIRE ENGINEERING COMPANY INC	INSPECTIONS	10,977.30
127091	GEMPLER'S INC	TOOLS	603.60
127092	GREEN RIVER ACE HARDWARE	PARTS	20.47
127093	HOMAX OIL SALES INC	DEF/FLUID	2,976.15
127094	HY-KO SUPPLY	STOCK	6,053.40
127095	KENWORTH SALES COMPANY	PARTS	75.63
127096	KNIFE RIVER MATERIALS	GRADING BASE	975.79
127097	LEWIS & LEWIS	ROAD BASE	2,556.24
127098	LOPEZ, STEPHANIE J	TRANSCRIPTION	2,362.15
127099	MORCON SPECIALTY INC	PARTS	13.54
127100	MOUNTAINLAND SUPPLY COMPANY	SUPPLIES/PARTS	4,629.84
127101	NAPA AUTO PARTS UNLIMITED	SUPPLIES	27.98
127102	OFFICE SHOP INC	CONTRACT	471.58
127103	PREMIER VEHICLE INSTALLATION INC	UPFIT	78,890.43
127104	QUILL CORPORATION	COFFEE/INK/STOCK	177.15
127105	R AND D SWEEPING AND ASPHALT MAINTENANCE LC	ASPHALT PATCH/SEALING	59,592.00
127106	REAL KLEEN JANITORIAL	CLEANERS	838.00
127107	ROCKY MTN POWER	UTILITIES	11,194.29
127108	VICTORIA SCHOFIELD ATTORNEY	FEES	900.00
127109	STAPLES ADVANTAGE - DEPT LA	INK/CHAIR/CREDIT/FLOOR STRIPPER/STOCK	749.03
127110	STATE OF WYOMING	SUBSCRIPTION	97.14
127111	STOTZ EQUIPMENT	PARTS	1,387.57
127112	SWEETWATER COUNTY INSURANCE	PREMIUMS	499,782.31
127113	SWEETWATER PLUMBING & HEATING	REPAIRS	17.70
127114	THE INN AT LANDER	LODGING	324.00
127115	TITAN CONSTRUCTION AND RESTORATION LLC	SERVICES/GRANT EXPENSES	71,060.00
127116	UNITED TRUCK & EQUIPMENT	PARTS	1,626.82
127117	VRSKA, PHILLIP	MILEAGE	103.60

127118	W A R M PROPERTY INSURANCE POOL	CRIME COVERAGE/COVERAGE	8,271.06
127119	WELLS FARGO - 0743	LODGING/BUSINESS CARDS/ADAPTER/PADLOCK/STICKERS/SOFTWARE/CODECUFFS	2,465.18
127120	WELLS FARGO - 9183	MEMBERSHIP/GUIDE BOOK/SALARY SURVEY/BACKGROUND CHECK/MEALS	1,428.10
127121	WELLS FARGO - 8802	MEALS	101.77
127122	WELLS FARGO - 7619	MEALS	23.79
127123	WHITE MOUNTAIN SEWER DISTRICT	UTILITIES	52.78
127124	WORKFORCEQA LLC	PRE-EMPLOYMENT	97.03
127125	WYODATA SECURITY INC	SHREDDING	1,650.00
127126	WYOMING LAW ENFORCEMENT ACADEMY - WLEA	TRAINING	725.00
127127	WYOMING LOCAL GOVERNMENT LIABILITY POOL JPB	MEMBERSHIP	159,205.00
127128	WYOMING RETIREMENT SYSTEM	LATE FEE	0.26
127129	WYOMING SECRETARY OF STATE	NOTARY FEE	60.00
127130	YOUNG AT HEART CENTER	GRANT EXPENSES	2,294.13
127131	DIVISION OF CRIMINAL INVESTIGATION	FINGERPRINTS/BACKGROUND	39.00
127132	DIVISION OF CRIMINAL INVESTIGATION	FINGERPRINTS/BACKGROUND	39.00
127133	DIVISION OF CRIMINAL INVESTIGATION	FINGERPRINTS/BACKGROUND	24.00
127148	ALSCO UNIFORMS	SERVICES	62.11
127149	BIG HORN COUNTY UW EXTENSION	LODGING	553.86
127150	BOB BARKER COMPANY INC	CLEANING SUPPLIES	430.90
127151	CARDMEMBER SERVICE - 6379	POSTAGE	2,560.00
127152	CENTURYLINK	PHONE BILL	1,530.76
127153	COPIER & SUPPLY CO INC	CONTRACT	267.49
127154	DECKER AUTO GLASS/THE GLASS WAREHOU	GLASS	426.80
127155	GOLDEN HOUR SENIOR CENTER INC	BUDGET ALLOCATION	17,083.33
127156	GRANICUS LLC	SOFTWARE	24,704.33
127157	HOLTMEYER, NATASHA	MILEAGE	289.80
127158	IMA INC	FEES	789.58
127159	LEWIS & LEWIS	ROAD BASE	3,971.99

127160	MARCHAL, KRISENA	REIMBURSEMENT FOR GUIDE	
127161	MELTON, DIANA	MILEAGE	144.80
127162	MEMORIAL HOSPITAL OF SWEETWATER CO	TITLE 25	16,783.29
127163	MILE HIGH SHOOTING ACESSORIES LLC	AMMO	10,800.51
127164	NET TRANSCRIPTS INC	TRANSCRIPTION	153.30
127165	PT HOSE & BEARING	PARTS	150.86
127166	ROCKY MTN POWER	UTILITIES	597.59
127167	SCHUMACHER LAW P.C.	FEES	71.64
127168	SHADOW MOUNTAIN WATER OF WYOMING INC	WATER	7.50
127169	SIDELINE COLLECTIONS INC	RANDOMS	375.00
127170	SLAUGHTER, ROBERT D	MILEAGE	84.00
127171	SMITH POWER PRODUCTS INC	PARTS	221.74
127172	SWEETWATER COUNTY FIRE DISTRICT #1	FIRE PROTECTION	4,500.00
127173	TUBBS MD LLC, KENNON C	INMATE MEDICAL	6,150.00
127174	TYNSKY LAW OFFICE PC - ASSIGNOR	FEES	375.00
127175	UNION TELEPHONE COMPANY INC	PHONE BILL	51.09
127176	VONAGE BUSINESS	PHONE BILL	1,210.46
127177	WEST SIDE SEWER DISTRICT	UTILITIES	6,624.00
127178	WY BRAND INDUSTRIES	SIGNS	1,357.50
127179	WYOMING DEPT OF TRANSPORTATION	TITLES	2,030.82
127180	WYOMING PEACE OFFICERS ASSN	DUES	690.00
127181	WYOMING RENTS	PARTS	466.79
127182	WYOMING WASTE SERVICES	UTILITIES	141.69
127183	YOUNG AT HEART CENTER	BUDGET ALLOCATION	9,208.33
		GRAND TOTAL:	2,812,629.5

SIGNED EALS

C.3) Approval of Bonds

Department: Board of County Commissioners



BONDS.pdf

SIGNED BONDS

C.4) Approval of Monthly Reports

Department: Board of County Commissioners

Cover Page

MONTHLY REPORTS.pdf

SIGNED MONTHLY REPORTS

C.5) Approval of Abates/Rebates

Department: County Assessor

Cover Page

June 17th, 2025 Abates Rebates.pdf

SIGNED ABATES REBATES

TAXPAYER	VALUATION
URBAN OIL & GAS GROUP LLC	-38820
URBAN OIL & GAS GROUP LLC	-10369
URBAN OIL & GAS GROUP LLC	-14540
URBAN OIL & GAS GROUP LLC	-50865
URBAN OIL & GAS GROUP LLC	-6621
URBAN OIL & GAS GROUP LLC	-23900
URBAN OIL & GAS GROUP LLC	-6267
URBAN OIL & GAS GROUP LLC	-5051
URBAN OIL & GAS GROUP LLC	-71
URBAN OIL & GAS GROUP LLC	-869
URBAN OIL & GAS GROUP LLC	-43
CROWHEART ENERGY LLC	-27105
	-184521

C.6) Approval of Hospital Maintenance Expenditures

Department: Board of County Commissioners

Cover Page

25 Maintenance Fund for County 060925.xlsx

INVOICE detail 060925.pdf

SIGNED HOSPITAL MAINTENANCE EXPENDITURES AND VOUCHER

SWEETWATER CO MEMORIAL HOSPITAL EXPENDITURES 060925.pdf

Chairman West entertained a motion to approve the consent agenda as presented.

Mary Thoman moved to approve. Taylor C. Jones seconded the motion. The motion carried.

COMMISSIONER COMMENTS

9:55- Commissioner Jones

Department: Board of County Commissioners

Cover Page

Commissioner Jones reported on the meetings he attended, which included the Rock Springs Chamber Enterprise Committee, where Memorial Hospital CEO Irene Richardson provided an informative presentation about the hospital and all it does for the community, the Federal Partners Group, where he heard topics related to the Drop Structure, low employee numbers for the Federal Agencies, the horse gather by the BLM, and the upcoming cooperating meeting regarding the RMP, and attended the Memorial Hospital Budget, and the Court Security meeting, where they addressed the request to upgrade security at the front door in Rock Springs.

Commissioner Jones shared that he met with Board of Health Director Kim Lionberger, Board of Health Chairman, and Treasurer Mark Cowan to review their budget. Commissioner Jones expressed appreciation to the Health Board for their assistance, willingness, and efforts to reduce their budget.

Commissioner Jones thanked the organizations that the County helps to fund for their assistance with this year's budget and explained that it has been difficult, as many citizens have been heavily impacted due to declining revenues. Commissioner Jones addressed the property tax relief and property tax exemptions passed by the Wyoming State Legislature, the decline in revenues that led to their creation, and the impact they have had. Commissioner Jones thanked Assessor Divis for providing the revenue stream numbers.

Commissioner Jones expressed appreciation to Dr. Barbara Sowada for her dedication during her time serving on the Hospital Board of Trustees.

10:00- Chairman West

Department: Board of County Commissioners

Cover Page

Chairman West reported on the Mayor/Commissioner Luncheon, where they addressed budgets and the challenges they have faced.

Chairman West shared that he met with Sweetwater Combined Communications Executive Director Nick Erskine and IT Director David Halter and toured the facility after their discussion.

Chairman West explained that Assessor Divis provided real tax dollar exemption numbers and outlined the effects on the county as a whole and expressed appreciation to Assessor Divis. Chairman West addressed that the county's property tax revenue losses amount to approximately \$1.3 million, and its lost mineral revenue is approximately \$4 million. Chairman West explained the difficulties the overall reduction in revenue has caused and stressed that budget reductions were necessary to balance the budget while also drawing on carry-over and reserves. Chairman West further reiterated that the projected tax dollars lost across all the county's taxing authorities due to the homeowner's exemption, long-term homeowner's exemption, and the residential 4% cap are estimated to be over \$8.3 million. Chairman West commended his co-commissioners, core county, component units, and outside agencies for their diligence during budget season and expressed his hope that funding will rebound.

Chairman West shared that he met with Human Resource Director Garry McLean where they addressed the number of full-time employees being down from last year, and with prioritizing budget needs, employment cost has only gone up 1.35%, inclusive of the proposed cost-of-living adjustment and the increase in health insurance costs.

Chairman West shared his upcoming schedule.

Chairman West explained that Events Complex Director Kandi Pendleton has extended an invitation to the Commission and the community to check out the Tiffin Rally.

10:05- Commissioner Slaughter

Department: Board of County Commissioners

Cover Page

Commissioner Slaughter shared that he met with Buckboard Marina Owners Tony and Jen Valdez to review the details for the Congressional Tour dinner, scheduled for August 6, 2025. Commissioner Slaughter noted that he also took a boat tour of the lake to determine a route suitable for the boat cruise for the Congressional Staffers.

Commissioner Slaughter reported that he reviewed and sent requisitions to the Trustee Bank for the Specific Purpose Tax entities, prepared and conducted the Specific Purpose Tax Joint Powers Board meeting, and noted that \$1,301,634.88 specific purpose tax dollars have come in for the month of May.

Commissioner Slaughter reported on the meetings and events he attended, which included the Star Transit Board, where they discussed FY26 budget funding, the Planning & Zoning Commission, and the Rock Springs Chamber of Commerce Connection Luncheon, where the guest speaker was

Western Wyoming Community College President Dr. Kirk Young.

Commissioner Slaughter shared that he met with James Harlen and various staff members to discuss the potential sale of Rock Springs Energy which consists of 37.53 acres near Reliance and noted that there are two prospective buyers who would like to re-open the business originally conducted to distill crude oil and convert it to paraffin wax to be shipped out on rail cars.

Commissioner Slaughter shared that he spoke with Sisecam Representative Neil Malicoat relative to the Trona Mine Tour for the Congressional Staffers, and also met Greenbelt Task Force/Skyline Trail Representatives Tom Wilson and John Freeman who have agreed to speak to the Staffers on the many items they dealt with on public and private property to accomplish the Skyline Trail.

Commissioner Slaughter shared that he spoke to potential county board members and prepared for the Board of County Commissioners meeting.

Chairman West inquired about the status of Jamestown and Reliance's specific purpose projects that the county sponsored. Commissioner Slaughter explained that requisitions have been submitted from the engineers on those projects, and they are moving forward. Commissioner Slaughter further explained that Jamestown is having issues with the City of Green River's lift-station requirements. Commissioner Slaughter noted that the bonding agencies have a loose requirement that 80-85% of the money be spent within the first three years, and he does not foresee any issues. He explained that non-bonding entities do not have the exact time frame requirements.

10:10- Commissioner Thoman

Department: Board of County Commissioners

Cover Page

Commissioner Thoman wished Purchasing Director Marty Dernovich a happy birthday.

Commissioner Thoman reported on the meetings she attended, which included the Federal Partners Group, where they discussed the BLM RMP, and the Library Board, where they discussed budget, board appointments, and code of conduct. Commissioner Thoman announced that Author Craig Johnson will be at the Golden Hour Senior Citizen Center at 1:00 p.m. and the Holiday Inn at 6:00 p.m. on Saturday, June 28, 2025, and is sponsored by the Sweetwater County Library. Commissioner Thoman shared that the Reliance Library is county-owned, and HVAC and septic system repairs were completed last year, and it receives the most visits of any of their rural libraries.

Commissioner Thoman shared that she welcomed the State Convention of the Fraternal Order of Eagles.

Commissioner Thoman announced that the Southwest Wyoming Regional Airport is serving as a stopping point on the Annual Women's Air Race Classic, which will be passing through this week, and they are seeking volunteers.

Commissioner Thoman addressed that she has not received invitations to attend the Bridger Teton

Cooperating meetings to which Chairman West explained that the County was not approved to be a cooperator; however, they have sent a TEAM'S meeting invitation to Commissioner Thoman to attend the revision process update to allow her to share her historical knowledge. Commissioner Jones explained that he continues to request that Sweetwater County be a Cooperating Entity.

Commissioner Thoman shared that she visited Joint Travel and Tourism Director Jenissa Meredith, who provided maps to be given to the Congressional Staffers.

Commissioner Thoman shared her upcoming schedule.

10:15- Commissioner Richards

Department: Board of County Commissioners

Cover Page

Commissioner Richards reported on the meetings he attended, which included the Housing Task Force, Chamber Enterprise, where Memorial Hospital CEO Irene Richardson provided an update, and the Federal Partners Group, where representatives from multiple BLM Field Offices were in attendance. Commissioner Richards shared that during the Federal Partners meeting, the theme was that hiring freezes and staff reductions have left them short-handed, Ashley National Forest will move forward with water upgrades to the Buckboard area, and the Rock Springs RMP is in full force and effect despite presidential and secretarial orders, and as such, Director Kimberlee Foster announced an amendment process.

Commissioner Richards shared that he met with the Southwest Counseling Board Chair and later attended their special meeting. Commissioner Richards explained that after the board's executive session, they adopted a series of motions related to personnel, accepted Linda Acker's retirement announcement and announced the appointment of Melissa Wray-Marchetti as Interim Director, effective immediately.

Commissioner Richards announced that the City of Rock Springs passed their budget without the continuance of funding SEDC and explained that puts an end to the MOU shared between Sweetwater County, Rock Springs, and Green River, and as a result, SEDC Specialist Kayla McDonald's employment with the county will end with the current MOU as of June 30, 2025. Commissioner Richards thanked Kayla McDonald for her work and dedication. Commissioner Richards explained that the Sweetwater Economic Development Coalition will continue to exist and will move forward with restructuring.

Commissioner Richards shared that he spent the week camping with his family and celebrated his wife, Teresa, on the 5th anniversary of receiving a bone-marrow transplant that saved her life from an aggressive form of leukemia, giving her a brand new birthday.

Commissioner Richards shared his upcoming schedule.

D) <u>ACTION/PRESENTATION ITEMS</u>

D.1) 10:10- Break

Department: Board of County Commissioners

Cover Page

Chairman West called for a ten-minute break.

D.2) 10:20- Approval of the Community Services Block Grant Agreement

Department: Grants

Cover Page >>>

BOCC 6-17-25 CSBG.pdf

Chairman West recognized Representative Brady, who was in attendance.

Grants Manager Krisena Marchal presented the Community Services Block Grant Agreement and explained that the Wyoming Department of Health awarded Sweetwater County \$1,008,099.00 in Community Services Block Grant (CSBG) funding for a four-year period and it will be passed through to outside agencies for projects that are analyzed, prioritized and overseen by the Tripartite Board. Ms. Marchal announced that there is a vacancy on the Tripartite Board and encouraged anyone interested in serving on the board to contact her. Following discussion relative to the availability of federal funding, Chairman West entertained a motion to approve the Community Services Block Grant Agreement, and authorize the Chairman to sign all related documents.

Robb Slaughter moved to approve. Island Richards seconded the motion. The motion carried.

SIGNED CSBG GRANT

D.3) 10:30- County Opioid Settlement Funds Discussion

Department: Grants

Cover Page

Grants Manager Krisena Marchal explained that the opioid epidemic, also known as the "opioid crisis," is a serious public health issue in the United States and globally, characterized by escalating rates of opioid misuse and overdose deaths. Ms. Marchal explained that the opioid settlements are a response to the devastating impact of the opioid crisis, seeking to hold responsible parties accountable and provide resources for communities to combat addiction and support affected individuals and families.

Ms. Marchal shared that the total amount of funds anticipated to be expended from the National Opioid Settlements is over \$50 billion, and the primary purpose of the funds is to support strategies to combat the opioid crisis, including opioid treatment and prevention.

Ms. Marchal noted that Wyoming, along with 33 political subdivisions with populations greater than 10,000, participated in the national settlements, and the State and local governments, including Sweetwater County, signed Memoranda of Agreement (Wyoming MOAs) in 2021 and 2023, which established shares of settlement funds with the State.

Ms. Marchal explained that since 2023, Sweetwater County has been receiving payments that will continue beyond 2035, and the funding has compliance requirements that include performance and expenditure reporting, as well as restricted uses (Exhibit A from MOAs).

Following discussion relative to options to develop strategies to abate and alleviate the impacts of the opioid crisis in Sweetwater County, Chairman West entertained a motion to accept the recommended County Opioid Settlement Funds process as presented.

Robb Slaughter moved to approve. Island Richards seconded the motion. The motion carried.

D.4) <u>10:45- Approval of the Contracting Agreement with Corona Insights</u>

Department: Grants

Cover Page

Grants Manager Krisena Marchal presented the Contracting Agreement with Corona Insights and explained that the County Opioid Committee identified the need to collect community information to develop priorities and strategies to abate and alleviate the impacts of the opioid crisis in Sweetwater County. Ms. Marchal shared that the proposal to conduct a planning effort will identify goals for opioid reduction and support, and address the greatest needs for treatment or intervention.

Ms. Marchal reviewed Corona Insights Opioid Abatement Strategies to include:

- 1. Analysis of community data
- 2. Interview up to 20 key people from the community
- 3. Community survey of households
- 4. Facilitated prioritization process (two sessions)

Ms. Marchal shared that the County Opioid Committee recommended proceeding with options 1, 2, and 4, and to add option 3 if supplementary information was needed upon completion of option 2.

Ms. Marchal explained that the Wyoming Department of Health confirmed the Opioid Settlement Funds could be used for the needs assessment in accordance with the Opioid Abatement Strategies listed in Exhibit A from the OneWyo and OneWyo II MOAs, and "Part Three: Other Strategies".

Following discussion relative to option 3, and the total cost, Chairman West entertained a motion to approve, and authorize the Chairman to sign, the Contracting Agreement with Corona Insights with the amount not to exceed \$62,200.00, with the understanding that the original intent is to

proceed with items 1, 2, and 4 on the proposal which amounts to \$34,500.00 leaving it up to the Opioid Committee to decide if item 3 should be added back in.

Robb Slaughter moved to approve. Island Richards seconded the motion. The motion carried.

SIGNED OPIOID CONTRACT AGREEMENT BETWEEN SWCO AND CORONA INSIGHTS

D.5) <u>10:55- Approval of Invoice #SWPG 25-1 to the Wyoming Department of Health for Responsible Gambling Behavior Funding from the Wyoming Gaming Commission</u>

Department: Grants

Cover Page

BOCC 6-17-25 PROBLEMATIC GAMBLING.pdf

Grants Manager Krisena Marchal presented Invoice #SWPG25-1 to the Wyoming Department of Health for Responsible Gambling Behavior Funding from the Wyoming Gaming Commission and explained that the purpose is to accept funding for "Responsible Gambling Behavior" by submitting an invoice to the Wyoming Department of Health.

Ms. Marchal explained that in 2021, Governor Gordon signed into law House Enrolled Act No. 50 (HB-0133) authorizing and regulating online sports wagering ("Online Sports Wagering Act"). Ms. Marchal noted, in accordance with W.S. 9-24-104, each month sports wagering operators remit ten percent of online sports wagering revenue from the prior month, and \$300,000 of this revenue is appropriated to the Wyoming Department of Health, and they distribute the funding to counties based on population estimates of individuals 18 years and older. Ms. Marchal emphasized that it must be used to prevent and treat problematic gambling behavior.

Following discussion relative to the payment and Corona Insight's agreement to incorporate gambling behavior information during their work on opioid abatement strategies, Chairman West entertained a motion to approve, and authorize the Chairman to sign, Invoice #SWPG 25-1 to the Wyoming Department of Health for Responsible Gambling Behavior Funding from the Wyoming Gaming Commission as presented.

Island Richards moved to approve. Mary Thoman seconded the motion. The motion carried.

SIGNED PROBLEMATIC GAMBLING FUNDING

D.6) <u>10:55- Resolution 2025-06-CC-01 - Resolution Authorizing a Three Percent (3%) Cost of Living Adjustment (COLA) to Eligible County Employees</u>

Department: Board of County Commissioners

Cover Page

2025-26 Resolution authorizing 3_Salary COLA.docx

County Clerk Cindy Lane presented Resolution 2025-06-CC-01, a Resolution Authorizing a Three Percent (3%) Cost of Living Adjustment (COLA) to Eligible County Employees. Discussion ensued to table the resolution until after the budget was finalized.

Island Richards moved to table the resolution to the first meeting in July. Robb Slaughter seconded the motion. The motion carried.

D.7) 11:00- Request Approval of Resolution 2025-06-CC-02- A Resolution Setting the Salary for Part-Time Deputy County Coroners and Request Approval of Employment Contract for Deputy County Coroner

Department: Human Resources

Cover Page

2025 Resolution to Authorize Salary of Deputy Coroner I and II.pdf

At will contract with Hannah Attebury.pdf

Human Resource Director Garry McLean presented Resolution 2025-06-CC-02, a Resolution Setting the Salary for Part-Time Deputy County Coroners. Following discussion, Chairman West entertained a motion to approve Resolution 2025-06-CC-02, a Resolution Setting the Salary for Part-Time Deputy County Coroners. *Taylor C. Jones so moved. Island Richards seconded the motion*. The motion carried.

Human Resource Director Garry McLean requested approval of an Employment Contract for a Deputy County Coroner. Chairman West entertained a motion to approve the At-Will Employment Contract between Sweetwater County, Wyoming, and Hannah Attebury. *Island Richards so move. Mary Thoman seconded the motion.* The motion carried.

SIGNED RESOLUTION 2025-06-CC-02- A RESOLUTION SETTING THE SALARY FOR PART TIME DEPUTY CORONERS

SIGNED AT WILL CONTRACT BETWEEN SWWCO WY AND HANNAH ATTERBURY

D.8) <u>11:05- Request Approval of Resolution 2025-06-CC-03- a Joint Resolution to update</u> Interstate Signage for Wilkins Peak Mountain Bike Trails

Department: Board of County Commissioners

Cover Page

RESOLUTION 2025-06-CC-03- WILKINS PEAK SIGN CHANGE.pdf

Agenda Item Wilkins Peak Signage.pdf

Supplemental Information Sign Policy Manual 10 10 2018.pdf

Road sign.jpg

proposed road sign.png

Sweetwater Mountain Biking Association Representative Mark Cowan and President Charles Whittaker presented Resolution 2025-06-CC-03, a Joint Resolution to update Interstate Signage for Wilkins Peak Mountain Bike Trails. Following discussion relative to signage at both exits, Chairman West entertained a motion to approve Resolution 2025-06-CC-03 and authorize the Chairman to sign.

Island Richards moved to approve. Taylor C. Jones seconded the motion. The motion carried.

SIGNED RESOLUTION 2025-06-CC-03- CHANGE IN SIGNAGE LANGUAGE ON INTERSTATE 80 TO PROMOTE WILKINS PEAK MOUNTAIN BIKE TRAILS

D.9) 11:10- Request Approval of Contract with the Wyoming Supreme Court for Treatment Court Support, and Request Approval of Employment Contract for Treatment Court Coordinator

Department: Human Resources

Cover Page

Contract_Sweetwater-Amendment-One-2.pdf

Kappers - At Will Employment Contract.pdf

Human Resource Director Garry McLean presented the Contract with the Wyoming Supreme Court for Treatment Court Support. Following discussion, Chairman West entertained a motion to approve Amendment One and the Assignment and Assumption Agreement to the Treatment Court Funding Contract by and among the Wyoming Judicial Branch Treatment Court Foundation of Sweetwater County and the Sweetwater County Board of Commissioners, and allow the Chairman to sign as presented. *Taylor C. Jones so moved. Island Richards seconded the motion.* The motion carried.

Human Resource Director Garry McLean presented the Employment Contract for the Treatment Court Coordinator. Chairman West entertained a motion to approve the At-Will Employment Contract between Sweetwater County, Wyoming, and Kayla Kappers to serve as the Sweetwater County Treatment Court Coordinator. *Island Richards so moved. Taylor C. Jones seconded the motion*. The motion carried.

SIGNED AMENDMENT ONE AND ASSIGNMENT AND ASSUPMPTION AGREEMENT TO THE TREATMENT COURT FUNDING CONTRACT BY AND AMONG THE WY JUDICIAL BRANCH TREATMENT COURT FOUNDATION OF SWCO AND SWCO BOCC

SIGNED AT WILL EMPLOYMENT CONTRACT BETWEEN SWCO AND KAYLA KAPPERS 🦠

D.10) 11:20- Award of the CR101 Big Sandy Culvert Lining Project

Department: Public Works

Cover Page

Letter to Commissioners to award CR101 Big Sandy Culvert Lining Project.pdf

Notice of Award_CR101 Big Sandy Culvert.pdf

Public Works Director Gene Legerski presented the bid results for the CR 101 Big Sandy Culvert Lining Project. Following discussion, Chairman West entertained a motion to award the CR101 Big Sandy Culvert Lining Project to Critical Pipeline Repair, LLP for the Schedule Base & Schedule Alternative A in the amount of \$117,745.90, and authorize the Chairman to sign all necessary project documents.

Island Richards moved to approve. Robb Slaughter seconded the motion. The motion carried.

SIGNED CR101 BIG SANDY CULVERT LINING PROJECT- NOTICE OF AWARD

D.11) 11:25- Memorial Hospital of Sweetwater County Annual Report to the Board of County **Commissioners**

Department: Board of County Commissioners

Cover Page

Memorial Hospital of Sweetwater County CEO Irene Richardson provided, as required by State Statute 18-8-107, an annual update on the hospital. Also present were the Board of Trustees Chair Barbara Sowada, CFO Tami Love, Executive Assistant Cindy Nelson, and Board of Trustees Treasurer Marty Kelsey.

CEO Richardson outlined their mission, vision, values, and strategies.

CEO Richardson provided a PowerPoint Presentation outlining the services provided which included:

- licensed critical access
- inpatient units
- family practice and specialty clinics
- surgical services
- emergency services
- Dialysis
- regional cancer center

- laboratory
- medical imaging and radiology
- physical, speech, and occupational therapy
- respiratory and cardiopulmonary
- cardiac rehabilitation
- dieticians
- care transition
- patient navigation
- education services
- Sweetwater Sleep Center
- Family Practice and Specialty Clinics
- occupational medicine
- internal medicine
- general surgery
- orthopedics
- ENT/allergy services
- Provider Clinics
- obstetrics and gynecology
- urology
- pulmonology
- nephrology
- radiation and hematology/oncology
- hospitalists
- anesthesiology
- pediatrics
- pediatric hospitalist
- walk-in clinic

CEO Richardson explained that Sweetwater Regional Cancer Center is the only affiliate of the University of Utah Huntsman Cancer Center in Wyoming, and with the University of Utah affiliation. CEO Richardson explained that they have full-time physicians and fellows who rotate annually, providing services in telehealth, cardiology, maternal-fetal medicine, endocrinology, and dermatology.

CEO Richardson explained the continuity of care for case management, patient financial navigation, registered dietitians, chronic care management, and education.

CEO Richardson shared their community services, which include annual sports physicals, health and wellness screenings, flu clinics, and health fairs, as well as Wamsutter and Farson clinics, occupational medicine services for industry, lunch and learns, CPR training, Stop the Bleed training, a Mommy Meetup, and prenatal education.

CEO Richardson explained that the Memorial Hospital Foundation's goal is to raise money through various avenues and shared the number of grants awarded to the foundation.

CEO Richardson provided the hospital patient visit statistics and expressed appreciation to the Commission for their support.

CEO Richardson applauded and thanked outgoing Board President Dr. Barbara Sowada for her years of service on the Board of Trustees.

Following discussion, the Commission expressed appreciation for the presentation, dedication, and the relationship between the hospital and the county.

D.12) 12:10- Lunch

Department: Board of County Commissioners

Cover Page

Chairman West called for a one-hour lunch break.

D.13) 1:15- Airport Board Appointment

Department: Board of County Commissioners

Cover Page

Due to the expiring term of Pete Rust, effective July 1, 2025, a 5-year term is vacant on the Airport Board.

Island Richards moved to approve and re-appoint Pete Rust to serve on the Airport Board. Taylor C. Jones seconded the motion. The motion carried.

D.14) 1:20- Community Fine Arts Center Board Appointment

Department: Board of County Commissioners

Cover Page

Due to the expiring term of Joseph Hampton, effective July 1, 2025, a 3-year term is vacant on the Community Fine Arts Center Board. Chairman West explained that there are no applications on file to fill the vacancy. Commissioner Richards explained that it may not be necessary to have a Community Fine Arts Center Board as it does not manage any money, does not have a budget, and requested Chief Deputy DeLeon to review options to dissolve the board. Commissioner Richards explained that Community Fine Arts has already been brought under the county, they do not have their own staff, and conversations should be held with the City of Rock Springs and School District #1.

D.15) 1:25- Fiber Optics Telecommunication Cooperative Joint Powers Board Appointment

Department: Board of County Commissioners

Cover Page

Due to the expiring term of Taylor Jones, effective July 1, 2025, a 3-year term is vacant on the Fiber Optics Telecommunication Cooperative Joint Powers Board. Chairman West entertained a motion to re-appoint Commissioner Taylor Jones to serve on the Fiber Optics Telecommunication Cooperative Joint Powers Board. *Mary Thoman moved to approve. Island Richards seconded the motion*. The motion carried with Commissioner Jones abstaining.

D.16) 1:30- Health Board Appointment

Department: Board of County Commissioners

Cover Page

Due to the expiring terms of Dr. Shaziya Haque and Tamara Walker, effective July 1, 2025, two 4-year terms are vacant on the Health Board. Chairman West explained that due to the Health Board bylaws, one appointee must be a Doctor of Dental Surgery.

Commissioner Jones requested that this item be postponed.

D.17) 1:35- Library Board Appointment

Department: Board of County Commissioners

Cover Page

Due to expiring terms of Chris Propst and Phillip Pyzyna, effective July 1, 2025, two 3-year terms are vacant on the Library Board.

Mary Thoman moved to appoint Karen Lackey and Kari Quickenden to serve on the Library **Board . Island Richards seconded the motion.** The motion carried.

D.18) 1:40- Memorial Hospital Board of Trustees Appointment

Department: Board of County Commissioners

Cover Page 🦠

Due to Dr. Barbara Sowada's resignation, effective June 30, 2025, an unexpired term through July 1, 2029, is available on the Memorial Hospital Board of Trustees. *Taylor C. Jones moved to appoint Neil Malicoat to fill the unexpired term through July 1, 2029, on the Memorial Hospital Board of Trustees. Island Richards seconded the motion.* The motion carried. The Commission extended appreciation to Dr. Sowada for her years of service.

Due to the expiring term of Nena James, effective July 1, 2025, a 5-year term is available on the Memorial Hospital Board of Trustees. *Taylor C. Jones moved to re-appoint Nena James to the*

Memorial Hospital Board of Trustees. Robb Slaughter seconded the motion. The motion carried.

D.19) 1:45- Museum Board Appointment

Department: Board of County Commissioners

Cover Page >>>

Due to the expiring terms of Christopher Costigan and Steven Boyd, effective July 1, 2025, two 3-year terms are vacant on the Museum Board.

Robb Slaughter moved to re-appoint Steven Boyd. Mary Thoman seconded the motion. The motion carried.

Robb Slaughter moved to appoint Bonnie Tippy. Island Richards seconded the motion. The motion carried.

D.20) 1:50- Planning & Zoning Commission Appointment

Department: Board of County Commissioners

Cover Page

Due to the expiring terms of Rob Gerrard and Albert Kelly Richards, effective July 1, 2025, two 3-year terms are vacant on the Planning & Zoning Commission.

Robb Slaughter moved to appoint Tiffany Cordova to the Planning & Zoning Commission for the unincorporated area. Taylor C. Jones seconded the motion. The motion carried.

Robb Slaughter moved to appoint Tim Sheehan to the Planning & Zoning Commission. Island Richards seconded the motion. The motion carried.

D.21) <u>1:55- Predatory Animal Board Appointment</u>

Department: Board of County Commissioners

Cover Page

Due to the expiring terms of Wesley Zufelt and Michael Davidson, effective July 1, 2025, two 3-year terms are vacant on the Predatory Animal Board. *Mary Thoman moved to re-appoint Wesley Zufelt. Island Richards seconded the motion*. The motion carried. Commissioner Thoman explained that Michael Davidson would submit an updated application for consideration of reappointment.

Due to the resignation of Leo Rodriguez, effective January 12, 2025, an unexpired term through July

1, 2027, is vacant on the Predatory Animal Board. *Mary Thoman moved to appoint Ryan Brandt to fill the unexpired term. Island Richards seconded the motion.* The motion carried.

D.22) 2:00- Solid Waste Disposal District-Eden Valley Board Appointment

Department: Board of County Commissioners

Cover Page

Due to the expiring terms of Scott Johnson and Ron Kobbe, effective July 1, 2025, two 3-year terms are vacant on the Solid Waste Disposal District-Eden Valley Board. Chairman West entertained a motion to re-appoint Ron Kobbe and Scott Johnson to the Solid Waste Disposal District- Eden Valley Board for a 3-year term. *Island Richards so moved. Mary Thoman seconded the motion*. The motion carried.

Due to the expiring term of Jeremiah Smith, effective July 1, 2024, one 3-year term is vacant on the Solid Waste Disposal District-Eden Valley Board. Chairman West explained that there are no additional applications on file to fill the vacancy.

D.23) 2:05- Solid Waste Disposal District #2- Wamsutter Board Appointment

Department: Board of County Commissioners

Cover Page

Due to the expiring terms of Lowell Clawson, Gary Waldner, and Seth Rauch, effective July 1, 2025, three 3-year terms are vacant on the Solid Waste Disposal District #2 Board. Chairman West entertained a motion to re-appoint Lowell Clawson and Seth Rauch for a three-year term to the Solid Waste Disposal District- Wamsutter. *Taylor C. Jones so moved. Island Richards seconded the motion*. The motion carried.

Chairman West explained that there are no additional applications on file to fill one of the vacancies because the third applicant does not reside in the district. Discussion ensued to stagger the term limit for the third vacancy.

D.24) 2:10- Southwest Counseling Board Appointment

Department: Board of County Commissioners

Cover Page

Due to the expiring terms of Kayleen Logan, Kristy Kauppi, and April Thompson, effective July 1, 2025, three 4-year terms are vacant on the Southwest Counseling Board. *Island Richards moved to re-appoint Kayleen Logan to a 4-year term on the Southwest Counseling Board. Mary Thoman seconded the motion.* The motion carried.

Island Richards moved to re-appoint Kristy Kauppi to a 4-year term on the Southwest Counseling Board. Taylor C. Jones seconded the motion. The motion carried.

Island Richards moved to appoint Barbara Sowada to a 4-year term on the Southwest Counseling Board. Mary Thoman seconded the motion. The motion carried.

D.25) 2:15- Star Transit Board Appointment

Department: Board of County Commissioners

Cover Page

Due to the expiring terms of Stephen Shea and Lester Mauch, effective July 1, 2025, two 3-year terms are vacant.

Robb Slaughter moved to appoint John Bettolo. Island Richards seconded the motion. The motion carried.

Robb Slaughter moved to re-appoint Stephen Shea subject to him re-applying to the Board. Island Richards seconded the motion. Following discussion relative to the Board of County Commissioners making the STAR Transit Board appointment due to their organizational structure, the motion carried.

2:00- EXECUTIVE SESSION

- 1. Real Estate
- 2. Legal
- 3. Personnel

Chairman West entertained a motion to enter into an executive session for real estate, legal, and personnel. *Island Richards so moved. Taylor C. Jones seconded the motion.* The motion carried.

Chairman West entertained a motion to come out of the executive session, reconvene the meeting, and explained that action was required. *Taylor C. Jones so moved. Mary Thoman seconded the motion*. The motion carried.

Chairman West entertained a motion to approve the counteroffer discussed and authorize the Chairman to sign any necessary documentation. *Island Richards so moved. Taylor C. Jones seconded the motion*. The motion carried.

The Commission addressed the STAR Transit Board appointment made earlier today and reverted back to item D.25. *Robb Slaughter moved to reconsider the STAR Transit Board appointment for Stephen Shea. Island Richards seconded the motion.* The motion carried.

Robb Slaughter moved to extend Stephen Shea's current term until the next appointment, or for three years. Island Richards seconded the motion. The motion carried.

ADJOURN

There being no further business to come before the Board of County Commissioners this day, the meeting was adjourned subject to the call of the Chairman. This meeting is available on the Sweetwater County YouTube channel and the County website. Links for specific meetings are available on the County website. County Clerk Office Manager/Executive Assistant to the Board of County Commissioners, Sally Shoemaker, respectfully submitted the minutes.

3:00- BUDGET WORKSHOP

FY26 Budget Workshop

Department: County Clerk

Cover Page

Resolution - Draft.pdf

Chairman West called the FY26 Budget Workshop to order. Accounting Specialist Rebecca Romero provided the draft resolution to provide the income necessary to finance the budget for Fiscal Year 2026 and explained that Human Resources submitted a change, which she had forwarded to the Commission for their review this morning.

Chairman West explained that each of the Commissioners had met with their liaisons to address the shortfall and opened the floor for discussion. The Commission expressed appreciation to the agencies for their willingness to reduce their requests.

Chairman West explained that the FY26 budget adoption will be held on June 26, 2025, at 5:30 p.m. at the County Courthouse in the Commission Chambers.

With no further business to come before the Board of County Commissioners this day, Chairman West adjourned the FY26 Budget Workshop.

ATTEST:
Cynthia L. Lane, County Clerk THE BOARD OF COUNTY COMMISSIONERS OF SWEETWATER COUNTY, WYOMING
Keaton West, Chairman
Island Richards, Member
Taylor C. Jones, Member
Robb Slaughter, Member
Mary E. Thoman, Member



WYOMING

MEETING REQUEST FORM

Meeting Date Requested: July 1, 2025	Contact Phone and E-mail: 307-872-3754
Presenters Name, Title and Name of Organization: Accounting	Exact Wording for Agenda: Approval of County Vouchers/Warrants Expenditure Approval Listing (EAL) and Commissioner
Preference of Placement on Agenda & Amount of Time Requested for Presentation: 5 minutes	Will there be handouts? (If yes, include with meeting request form) Yes
Will handouts require SIGNATURES? Yes SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information:	1

Attachments:

Commissioner Report 7-1-2025.pdf

EAL Approval Listing Vaughn's Plumbing & Heating.pdf

EAL Approval Listing 7-1-25.pdf

INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the "Meeting Request Form" by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: shoemakers@sweetwatercountywy.gov
 - **If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.**
- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and emailed to: shoemakers@sweetwatercountywy.gov
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.

- In order to determine placement on the agenda, please review the county website sweetwatercountywy.gov on Thursday afternoon by clicking "Commissioner's Agenda".
- If a request to be placed on an agenda is received <u>AFTER</u> the deadline, you will be considered for the next meeting date.

The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way Meeting Room #115 Green River, Wyoming Commissioner Report 7-1-2025.pdf

EAL Approval Listing Vaughn's Plumbing & Heating.pdf EAL Approval Listing 7-1-25.pdf

JULY 1, 2025

WARRANT NO.s	PAYEE	DESCRIPTION	AMOUNT
	EMPLOYEES AND PAYROLL VENDORS	PAYROLL RUN	None
47244	307 TIRE LLC	TIRES	11,172.00
47245	CASTLE ROCK HOSPITAL DISTRICT	BUDGET ALLOCATION	120,680.36
47246	GRUBER POWER SERVICES	MAINTENANCE	4.455.90
47247	HAMM-HILLS, LAURA J	TRANSCRIPTS	1,027.50
47248	SOUTHWEST COUNSELING/MENTAL HEALTH	BUDGET ALLOCATION	56,917.63
47249	SOUTHWEST COUNSELING SERVICE	GRANT EXPENSES	14,798.5
47250	SWCO CONSERVATION DISTRICT	BUDGET ALLOCATION	44,800.24
47251	SWEETWATER COUNTY HEALTH BOARD	BUDGET ALLOCATION	42,034.25
47252	SWEETWATER COUNTY LIBRARY	BUDGET ALLOCATION	285,376.37
47253	SWEETWATER FAMILY RESOURCE CENTER	BUDGET ALLOCATION	3,333.3
47254	SWEETWATER TROPHIES AND ENGRAVING	SHIPPING	21.45
47255	WEX BANK	FUEL	12,242.17
47256	WEX BANK	FUEL	3,151.44
47257	YWCA OF SWEETWATER COUNTY	SPONSORSHIP	242.00
47258	307 TIRE LLC	REPAIRS/PARTS	107.00
47259	OPTUM BANK 76411492	CONTRIBUTIONS	3,404.4
47260	OPTUM BANK 76411492	CONTRIBUTIONS	112.5
47261	OPTUM BANK 76411492	CONTRIBUTIONS	7,661.8
47262	RICHARDS, ISLAND D	MILEAGE	344.4
47263	SWEETWATER CO EVENTS COMPLEX	INSURANCE REIMBURSEMENT/CAPITAL FUNDING	78,238.7
47264	SWEETWATER FAMILY RESOURCE CENTER	GRANT EXPENSES	16.639.3
47265	YWCA OF SWEETWATER COUNTY	BUDGET ALLOCATION	18,250.00
127184	AFFORDABLE FUNERAL SUPPLY LLC	DISASTER BAGS	181.9
127185	ALL WEST COMMUNICATIONS	INTERNET/INMATE TVS	435.3
127186	ALSCO UNIFORMS	SERVICES	45.9
127187	AMAZON CAPITAL SERVICES INC	TONER/PENS/LABELS/LEDGERS/BATTERIES/CLIP BOARDS/CORK BOARDS/HANGING FILES/WINDOW SIGN/FILTER/TRIMMER HEADS	741.5
127188	AT&T MOBILITY	PHONE BILL	43.2
127189	BOOKCLIFF SALES INC	STOCK	80.00
127190	BRIDGER VALLEY ELECTRIC ASSN	UTILITIES	374.94
127191	CARDMEMBER SERVICE	SUBSCRIPTIONS/TOWING/BACKGROUND CHECKS/K-9 CARE/TRAVEL/GLOVES/INMATE RX/TRAINING	12,656.0
127192	CARDMEMBER SERVICE	TRAVEL/REGISTRATION/CREDIT	1.783.2
127193	CARDMEMBER SERVICE - 6379	POSTAGE	826.1
127194	CITY OF GREEN RIVER	UTILITIES	1,664.6
127195	CITY OF GREEN RIVER	FIRE PROTECTION	5,106.4
127196	CITY OF GREEN RIVER	FIRE PROTECTION	5.782.50
127197	CITY OF GREEN RIVER	FIRE PROTECTION	12,317.5
127198	CLEARVIEW IMPROVEMENT & SERVICE DISTRICT	UTILITIES	217.5
127199	COMMUNITY BUILDERS INC	GRANT EXPENSES	5,000.0
127200	COPIER & SUPPLY CO INC	REPAIR /CONTRACTS	5,212.4
127201	ENBRIDGE GAS UT WY ID	UTILITIES	2.908.3
127202	FIREPENNY	EQUIPMENT	10.618.4
127203	FLEETPRIDE	PARTS	123.9
127204	FLOYD'S TRUCK CENTER	PARTS	428.2
127205	FORESTRY SUPPLIERS INC	EQUIPMENT	4,511.8

127206	GAMETIME	SEATS	2,125.3
127207	GRAINGER	TOOLS	1,415.0
127208	GREAT WESTERN RECREATION LLC	MATS	1,970.0
127209	GREEN RIVER ACE HARDWARE	SUPPLIES	138.9
127210	GREEN RIVER STAR	ADS	5,898.
127211	HAMPTON INN - BUFFALO	LODGING	298.0
127212	HOLTMEYER, NATASHA	MILEAGE/MEALS	297.2
127213	HOMAX OIL SALES INC	FUEL	12,866.3
127214	HUNTSMAN TRANSPORT	EXTRADITION	6,500.0
127215	HY-KO SUPPLY	STOCK	1,831.6
127216	ISI WATER CHEMISTRIES	SERVICE	881.
127217	K-PACK PHARMACY	INMATE RX	7,244.5
127218	KENWORTH SALES COMPANY	PARTS	390.2
127219	KONE PASADENA	REPAIR/MAINTENANCE	14,028.3
127220	LEGERSKI LAWN CARE	MOWING	2,500.0
127221	LEWIS & LEWIS	ROAD BASE	2,258.2
27222	LONGHORN CONSTRUCTION INC	SERVICES	1,960.0
27223	LR COMMUNICATIONS INC	INTERNET	64.9
27224	MCKESSON MEDICAL-SURGICAL GOVERNMENT	MEDICAL SUPPLIES	273.2
	SOLUTIONS LLC		
127225	MENDENHALL COMMERCIAL LAUNDRY EQUIP	PARTS/FREIGHT	1,674.8
27226	MORCON SPECIALTY INC	PARTS	329.
27227	MOUNTAINLAND POWER EQUIPMENT	PARTS	20.
27228	MOUNTAINLAND SUPPLY COMPANY	PARTS	2,235.9
27229	NAPA AUTO PARTS UNLIMITED	PARTS	45.
27230	NORTH SWEETWATER WATER AND SEWER DISTRICT	UTILITIES	60.0
127231	PACIFIC STEEL & RECYCLING	REBAR	177.5
27232	PERFORMANCE OVERHEAD DOOR INC	REPAIR	2,626.1
127233	PREMIER VEHICLE INSTALLATION INC	UPFIT	26,296.8
27234	QUADIENT LEASING USA INC	LEASE	4,138.
27235	QUILL CORPORATION	OFFICE SUPPLIES	857.
27236	REAL KLEEN JANITORIAL	CLEANERS/FILTERS	691.
27237	RESOLUT	SERVICES	1,780.
127238	ROCK SPRINGS ACE HARDWARE	PADLOCK/TOOL/SUPPLIES	47.
127239	ROCK SPRINGS MUNICIPAL UTILITY	UTILITIES	3,868.
127240	ROCKY MTN POWER	UTILITIES	14,003.
127241	ROWSER CONSTRUCTION LLC	REPAIR	3.380.
27242	SHADOW MOUNTAIN WATER OF WYOMING INC	RENTAL/WATER	32.
127243	SIMPLE DISTRIBUTORS LLC	STOCK	3.150.
127244	SKAGGS COMPANIES INC	VEST REPAIR/UNIFORMS/NAME BARS/ACCESSORIES	946.
127245	SMITH POWER PRODUCTS INC	PARTS	119.
127246	SOURCE OFFICE & TECHNOLOGY	STOCK	80.
127247	SOUTH RIVER TECHNOLOGIES INC	MAINTENANCE	1.250.
27248	STAPLES ADVANTAGE - DEPT LA	TONER/OFFICE SUPPLIES	297.
27249	STREAMLINE SUPPLY, NUTECH SPECIALTI	SUPPLIES	361.
127250	SUNROC CORPORATION	CONCRETE	871.
127251	SWEETWATER CO CHILD DEVELOPMENT CENTER	REIMBURSEMENT	8.747.
127252	SWEETWATER COUNTY FAIR	BUDGET ALLOCATION	163,814.2
127253	SWEETWATER COUNTY MUSEUM	BUDGET ALLOCATION	23,066.2

127254	SWEETWATER COUNTY WEED & PEST DISTRICT	GAS CARTIRDGES	168.00
127255	TACTICALGEAR.COM	JACKET/BOOTS/UNIFORM	564.99
127256	TERMINIX OF WYOMING	SERVICE	341.00
127257	THE MASTER'S TOUCH LLC	POSTCARDS/POSTAGE	5,399.36
127258	THE TIRE DEN INC	REPAIRS	171.09
127259	TOWN OF WAMSUTTER	UTILITIES	40.60
127260	TYLER TECHNOLOGIES INC	MICROFILM	197.04
127261	U S POSTAL SERVICE (NEOPOST POSTAGE-ON CALL)	POSTAGE	6,000.00
127262	UNION TELEPHONE COMPANY INC	PHONE BILL	872.59
127263	VAUGHN'S PLUMBING & HEATING	CONTRACT	295,108.00
127264	VLCM	SUBSCRIPTION	9,782.50
127265	W A R M PROPERTY INSURANCE POOL	CYBER COVERAGE	2,897.81
127266	WAXIE SANITARY SUPPLY	STOCK	2,514.40
127267	WEIMER, JACK	INSPECTIONS/FILLS	834.00
127268	WESTERN WYOMING BEVERAGES	WATER	243.00
27269	WESTERN-EGI	SERVICES	5,393.25
27270	WESTFAX INC	FAXES	154.30
27271	WY BRAND INDUSTRIES	SIGNS	139.00
27272	WYODATA SECURITY INC	SHREDDING	555.00
127273	WYOLECTRIC INC	MAINTENANCE	2,751.37
27274	WYOMING DEPT OF WORKFORCE SERVICES	WORKERS' COMPENSATION	35,740.84
27275	WYOMING MACHINERY COMPANY	PARTS /REPAIR	13.721.31
127276	WYOMING WASTE SERVICES	UTILITIES	4.373.20
127277	YOUNG AT HEART CENTER	BUDGET ALLOCATION	5.059.68
127278	YOUTH HOME INC	BUDGET ALLOCATION	10,416.74
127279	ADVANCED NETWORK MANAGEMENT INC	EQUIPMENT	15,904.43
127280	AIRGAS USA LLC	PROPANE	45.35
27281	ALSCO UNIFORMS	SERVICES	45.98
127282	AMAZON CAPITAL SERVICES INC	CELL PHONE ACCESSORIES/BATTERIES/GLOVES/DISPOSABLE	2,317.36
21202	AWAZON CALITAL SERVICES INC	SUITS/FLASHLIGHTS/GREASE/PENS/STORAGE BINS/TONER/WATER JUGS/CHARGERS/CLEANING WIPES/MARKERS/GATORADE/TONER/ HIGHLIGHTERS/HOT CHOCOLATE	2,317.30
127283	APPLICANTPRO HOLDINGS, LLC	SUBSCRIPTION	19.00
127284	AT&T MOBILITY	CRADLE POINTS	1,215.70
127285	AUTOZONE LLC	BATTERY/CREDITS/PARTS/CHARGER/SUPPLIES	215.20
127286	BRIDGERLAND CARQUEST	PARTS	2,215.40
127287	CAPITAL BUSINESS SYSTEMS INC	CONTRACT	198.71
127288	CARDMEMBER SERVICE - 6379	POSTAGE	704.71
127289	CJ SIGNS	DECALS	56.50
127290	CLEAR GOV INC	SOFTWARE	41,015.00
127291	COMMUNICATION TECHNOLOGIES INC	RENT	175.00
127292	CONTINENTAL BATTERY SYSTEMS	BATTERY	177.09
127293	DECKER AUTO GLASS/THE GLASS WAREHOU	WINDSHIELDS	1.285.22
127294	DELL MARKETING L P	REPLACEMENT BATTERY	319.48
127295	DELTA DENTAL	PREMIUMS/CLAIMS	39.745.27
127296	DIAMOND VOGEL	FLOOR POXY	792.09
127297	DIVISION OF CRIMINAL INVESTIGATION	FINGERPRINTS/BACKGROUND	15.00
127298	DIVISION OF CRIMINAL INVESTIGATION DIVISION OF CRIMINAL INVESTIGATION	FINGERPRINTS/BACKGROUND	15.00
127299	DIVISION OF CRIMINAL INVESTIGATION DIVISION OF CRIMINAL INVESTIGATION	FINGERPRINTS/BACKGROUND	15.00

127300	DUSTBUSTERS ENTERPRISES INC	DUSTGUARD	10,509.6
127301	FLEETPRIDE	PARTS	179.8
127302	FLOYD'S TRUCK CENTER	PARTS	158.2
127303	FREMONT MOTOR ROCK SPRINGS INC	PARTS	1,210.6
127304	G & S SOLUTIONS	INFIELD MIX	7,341.2
127305	GREEN RIVER ACE HARDWARE	SUPPLIES	99.9
127306	GROATHOUSE CONSTRUCTION, INC	CONTRACT	998,151.0
127307	HARRIS GOVERN FT COLLINS USER GROUP INC	DUES	150.0
127308	HARRIS MOUNTAIN WEST LLC	MONITORING	500.0
127309	HCC LIFE INSURANCE COMPANY	FEES	61,571.4
127310	HOLTMEYER, NATASHA	MILEAGE	347.0
127311	HOMAX OIL SALES INC	DEF/FLUIDS/DRUM DEPOSIT/FUEL	17,330.9
127312	HOME DEPOT CREDIT SERVICES	SUPPLIES/CLEANER/TOOLS/TOTE/SPRAY/PAINT/PARTS	860.8
127313	IMA INC	FEES	6,000.0
127314	KENWORTH SALES COMPANY	PARTS	566.2
127315	KILMERS BG DISTRIBUTING	SUPPLIES	281.0
127316	LAWSON PRODUCTS INC	SUPPLIES	35.8
127317	LEGEND SERVICES PRESSURE CONTROL INC	SERVICES	2.284.2
127318	LITTLE AMERICA - CHEYENNE	LODGING	575.0
127319	MCKESSON MEDICAL-SURGICAL GOVERNMENT	MEDICAL SUPPLIES	174.0
.2.0.0	SOLUTIONS LLC	M25/6/12 55/1 2/25	
127320	MEMORIAL HOSPITAL CLINIC	RANDOMS/PRE-EMPLOYMENT	460.0
127321	MENDENHALL COMMERCIAL LAUNDRY EQUIP	WASHER	22.890.0
127322	MOUNTAINLAND POWER EQUIPMENT	OIL/GAS	29.5
127323	MOUNTAINLAND SUPPLY COMPANY	SUPPLIES	398.6
127324	NAPA AUTO PARTS UNLIMITED	PARTS	69.3
27325	NATIONAL RECREATION & PARK ASSOCIATION	DUES	700.0
27326	NMS LABS	ANALYSIS	1,735.0
127327	OFFICE SHOP INC	CONTRACTS	187.4
27328	ONE-CALL OF WYOMING	TICKETS	2.1
27329	PORTER LEE CORPORATION	SUBSCRIPTION	965.0
127339	QUADIENT LEASING USA INC	OFFICE SUPPLIES	852.1
127330	QUILL CORPORATION	BATTERY BACK UP/CHAIRMAT	235.7
127331	REAL KLEEN JANITORIAL	VACUUM/CLEANERS	1,843.5
127332	REDI SERVICES LLC	RESTROOMS	
127333		FEES	5,910.0 2.822.9
	REILLY, CARLA SULLIVAN		
127335	ROCK SPRINGS ACE HARDWARE	SUPPLIES	117.9
127336	ROCK SPRINGS AUTO BODY & GLASS INC	REPAIRS	8,262.3
127337	ROCK SPRINGS MUNICIPAL UTILITY	UTILITIES	711.7
127338	ROCKET MINER	SUBSCRIPTION	189.9
127339	ROCKY MOUNTAIN POWERSPORTS	MAINTENANCE	335.9
127340	ROCKY MTN POWER	UTILITIES	2,973.6
127341	SAFETY-KLEEN SYSTEMS INC	SOLVENT	264.0
127342	SCHUMACHER LAW P.C.	FEES	1,272.5
127343	SHADOW MOUNTAIN WATER OF WYOMING INC	WATER/RENTAL	20.0
127344	SHOEMAKER, SALLY K	WACO DOOR PRIZE/MILEAGE	86.4
127345	SMYTH PRINTING INC	ENVELOPES/STAMPS	1,204.7
127346	SOURCE OFFICE & TECHNOLOGY	OFFICE FURNITURE	4,566.6
127347	STAPLES ADVANTAGE - DEPT LA	STOCK	6,078.4
127348	STAXI CORPORATION	WHEELCHAIRS	4,891.4

		GRAND TOTAL.	4,400,002.20
127383	YOUNG AT HEART CENTER	GRANT EXPENSES GRAND TOTAL:	3,814.75 4,465,062.28
127382	WYOMING RENTS	PARTS	159.94
127381	WYOMING MACHINERY COMPANY	SUBSCRIPTION/PARTS/CREDIT/LBAOR/MAINTENANCE	8,498.23
127380	WYOMING DEPT OF TRANSPORTATION	SUBSIDY	543,454.97
127379	WYOMING BEHAVORIAL INSTITUTE	TITLE 25	2,262.00
127378	WORKFORCEQA LLC	PRE-EMPLOYMENT	60.00
127377	WILLIAM H SMITH & ASSOCIATES INC	SERVICES	41,453.47
127376	WHISLER CHEVROLET COMPANY	PARTS	662.54
127375	WELLS FARGO - 7619	MEALS	67.35
127374	WELLS FARGO - 8778	TRAVEL/MEALS	408.82
127373	WELLS FARGO - 8802	TRAVEL/MEALS	424.29
127372	WELLS FARGO - 1640	LUGGAGE/MEALS	194.69
127371	WELLS FARGO - 8752	MEALS/EASY SAVING	231.03
127370	WELLS FARGO - 9183	TONNEAU COVER	1,099.99
127369	WELLS FARGO - 0743	LODGING/SUPPLIES/HALF MASKS/FIRE EQUIPMENT/FILTERS	7,725.19
127368	WCAA	DUES/BANQUET	330.00
127367	VISION SERVICE PLAN	PREMIUMS	9,792.63
127366	VERIZON WIRELESS	PHONE BILL	4,422.63
127365	UNIVERSITY OF WYOMING EXTENSION	SALARIES/FRINGE	18,657.00
127364	UNITED TRUCK & EQUIPMENT	PARTS	2,161.62
127363	UNITED STATES TREASURY	PCORI FEES	2,475.32
127362	UMR INC	FEES	15,487.20
127361	TYLER TECHNOLOGIES INC	MAINTENANCE	1,506.00
127360	TURF EQUIPMENT & AGRONOMICS LLC	PARTS	7,597.93
127359	TOWN OF WAMSUTTER	FIRE PROTECTION	11,874.00
127358	TITAN CONSTRUCTION AND RESTORATION LLC	CONTRACT/SERVICES/GRANT EXPENSES	159,609.50
127357	THOMSON REUTERS-WEST PAYMENT CENTER	SUBSCRIPTION	2,549.10
127356	THE TIRE DEN INC	REPAIRS/TIRES/ALIGNMENT	4,172.28
127354	THE PARTRIDGE PSYCHOLOGICAL GROUP	SESSIONS	1,200.00
127353	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	PREMIUMS	495,402.32 22.197.19
127352	SWEETWATER COUNTY FIRE DISTRICT #1 SWEETWATER COUNTY INSURANCE	PREMIUMS	24,008.40 495,402.32
127351 127352	SWEETWATER CO MEMORIAL HOSPITAL SWEETWATER COUNTY FIRE DISTRICT #1	EXPENDITURES FIRE PROTECTION	257,209.18
127350	SUNLITE SERVICE	TOWING	462.00
127349	STRODE FORENSICS PLLC	AUTOPSY	1,110.00

	DATE	AMOUNT	WARRAN	Т#'S	ADVICE #'S
EAL EAL EAL EAL EAL EAL	6/12/2025	1,402,665.74	127184	-127278	47244-47257
	Payroll Run Payroll Run Payroll Run		Payroll:	Check #	Advice #
TOTAL	AMOUNT				
					's Plumbing & Heating for \$295,108.00 this date of 06/12/2025
				ABSTAIN	
				Keaton D.	. West, Chairman
				Taylor C.	Jones, County Commissioner
				Island Ric	hards, County Commissioner
Attest:				Robert D.	Slaughter, County Commissioner
County	Clerk	· · · · · · · · · · · · · · · · · · ·		Mary E.Th	noman, County Commissioner

	DATE	AMOUNT	WARRANT #'S	ADVICE #'S
EAL EAL EAL EAL	6/12/2025 6/19/2025	1,402,665.74 3,062,396.54		47244-47257 47258-47265
			Check #	Advice #
Р	Payroll Run Payroll Run Payroll Run			
TOTAL AN	MOUNT	\$4,465,062.28		
			- Keaton D	D. West, Chairman
			Taylor C	. Jones, County Commissioner
			Island Ri	chards, County Commissioner
Attest:			Robert D	9. Slaughter, County Commissioner
County Cle	erk	<u>-</u>	Mary E.	Thoman, County Commissioner



MEETING REQUEST FORM

Meeting Date Requested: July 1, 2025	Contact Phone and E-mail: 307-872-3897
Presenters Name, Title and Name of Organization: BOCC	Exact Wording for Agenda: Approval of Bonds
Preference of Placement on Agenda & Amount of Time Requested for Presentation: 5 min	Will there be handouts? (If yes, include with meeting request form) Yes
Will handouts require SIGNATURES? Yes SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information:	
Attachments: BONDS.pdf	

INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the "Meeting Request Form" by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: shoemakers@sweetwatercountywy.gov
 - **If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.**
- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and emailed to: shoemakers@sweetwatercountywy.gov
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.
- In order to determine placement on the agenda, please review the county website sweetwatercountywy.gov on Thursday afternoon by clicking "Commissioner's Agenda".

The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way Meeting Room #115 Green River, Wyoming BONDS.pdf

Approval of Bonds OFFICIAL BOND AND OATH 7-1-25

NAME	OFFICE	BOND AMOUNT
ANITA G. VAUGHN	TOWN OF SUPERIOR	\$10,000.00

Approval of Bonds PUBLIC OFFICIAL POSITION SCHEDULE BOND

NAME	OFFICE	BOND AMOUNT
ROCK SPRINGS- SWEETWATER COUNTY AIRPORT	AIRPORT BOARD	\$1,500.00-10,000.00 (SEE ATTACHED SCHEDULE)

	THE BOARD OF COUNTY COMMISSIONERS FOR SWEETWATER COUNTY, WYOMING
	Keaton D. West, Chairman
	Taylor C. Jones
ATTEST:	Island Richards, Commissioner
Cynthia L. Lane, County Clerk	Robert D. Slaughter, Commissioner
	Mary E. Thoman, Commissioner

Wyoming

Form F4715-3-2025



DWESTERN SURETY COMPANY . ONE OF AMERICA'S OLDEST DONDING COMPANIES 🗪

OFFICIAL BOND AND OATH

	*
KNOW ALL PERSONS BY THESE PRESENTS:	Bond No. <u>63682037</u>
That we Anita G. Vaughn)
a corporation duly licensed to do business in the State of	
unto Town of Superior	, the State of Wyoming, in the penal
sum of Ten Thousand and 00/100 to which payment well and truly to be made, we bind our severally, firmly by these presents.	selves and our legal representatives, jointly and
Dated this 6th day of June	_, _2025
THE CONDITION OF THE ABOVE OBLIGATION Principal was duly Elected , to the office of Treasure.	IS SUCH, That whereas, the above bounden
in the Town of Superior	}
and State aforesaid for the term beginning	June 8th , 2025 , and ending
June 8th , 2026 .	
NOW THEREFORE, If the above bounden Principal	and their deputies shall faithfully, honestly and
impartially perform all the duties of their said office of Treas is or may be prescribed by law, and shall with all reasons keep and be responsible for all funds coming into the hand over without delay to the person or persons authorized by come into their hands by virtue of their said office; and soffice or such other person or persons as are authorized papers and things of every kind and nature held by them a otherwise to remain in full force and effect.	able skill, diligence, good faith and honesty safely is of such officer by virtue of their office; and pay law to receive the same, all moneys which may shall well and truly deliver to their successor in by law to receive the same, all moneys, books,
	Principal
	WESTERN SURETY COMPANY
	By Larry Kasten, Vice President

Page 1 of 2

DOODOODOODOODOO WESTERN SURETY COMPANY . ONE OF AMERICA'S CLOEST BONDING COMPANILES

ACKNOWLEDGMENT OF SURETY (Corporate Officer)

STATE OF SOUTH DAKOTA) (Corpor	ate Omcer)	
County of Minnehaha	ss		
On this <u>6th</u> day of _	June	, 20	25, before me, appeared
Larry Kasten	to mo nova		
the aforesaid officer of WESTERI corporate seal of said corporation by authority of its Bofree act and deed of said corporation by S. PETRIK S. PETRIK NOTARY PUBLIC SEAL SOUTH DAKOTA ***********************************	on, and that said pard of Directors, and ion.	NY, and that the seal affix instrument was signed an	d spaled on hoholf of acid
	OATH O	FOFFICE	
I do solemnly swear (or affirm and the constitution of the state election or appointment, or cause with fidelity. State of Wyoming County of Swedwalty This Oath of Office was subscroin this 10 day of My commission expires:	e of Wyoming; that ed it to be done by o	I have not knowingly viole thers; and that I will place NO STATE COMMISSI	ated any low wolated to mar
	ACKNOWLEDGMI	ENT OF PRINCIPAL	
THE STATE OF WYOMING.	} ss		
On this 10 day of Anita S. Vaughr	June	, 2025, bef	ore me, personally appeared
Anita S. Vaughr	,	, to me known to be	the person described in and
who executed the foregoing Instru	ıment as Principal	, and acknowledged that t	the same was executed as
her	free act and de	eed.	
My commission expires		1 1	,
March 03	2031	Taula L. Kn	Notary Public, Wyoming

Western Surety Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

	Larry	Kasten	of Sioux Falls
State of		Dakota	, its regularly elected Vice President
as Attorn	ey-in-Fac	t, with full power	and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on ad deed, the following bond:
One	Treasur	er Town of S	uperior
bond with	bond nur	mber <u>6368203</u>	7
as Princip	pal in the p	penalty amount n	ot to exceed: \$ 10,000.00
duly adopt Section name of the Board of Attorneys- not necess	ted and now on 7. All the Compar Directors of in-Fact or a sary for the	y in force, to-wit: conds, policies, un- by by the President nay authorize. The agents who shall ha validity of any bon	ertifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company dertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the e President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint ave authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is ds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any be printed by facsimile.
by the auti April, 2022 "RES signa	hority of the 2: SOLVED: T	e following Resoluti hat it is in the bes to ratify and confirm	ned by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and on adopted by the Board of Directors of the Company by unanimous written consent dated the 27th day of at interest of the Company to periodically ratify and confirm any corporate documents signed by digital in the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and
	Preside		WESTERN SURETY COMPANY has caused these presents to be executed by its with the corporate seal affixed this day of June,
ATTEST	 	Sandi L. Ba	western surety company uder, Assistant Segregary Western surety company Larry Kasten, Vice President
STATE C	F SOUTH	H DAKOTA	
COUNTY	OF MINI	NEHAHA) 33	
On the		oth day of Kasten	June 2025 , before me, a Notary Public, personally appeared and L. Bauder
uda bain			owledged that they signed the above Power of Attorney as <u>Vice President</u>
			ly, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the
		eed of said Corp	
+ columnary	ses solution	-carringly by the	of autorn.
ŧ.	S. C	SREEN	}
SE SE		ARY PUBLIC SEA	Di S. truen
مي دي دي دي	اداداداداداداداد	الماديد	My Commission Expires February 12, 2027 Notary Public

To validate bond authenticity, go to www.cnasurety.com > Owner/Obligee Services > Validate Bond Coverage.



PUBLIC OFFICIAL POSITION SCHEDULE BOND

Bond No. <u>67532316</u>
Name of Insured Rock Springs-Sweetwater County Airport Board
WESTERN SURETY COMPANY, as Surety, in consideration of an agreed premium is held and firmly bound unto the Obligee, for the faithful discharge of the duties of any Officer or Employee while occupying any position named in the schedule attached, or added thereto by written acceptance of the Surety, while in the service of the Insured, not exceeding the sum specified in said schedule or written acceptance of the Surety as to said position after the
This bond is subject to the following expressed conditions: 1. Automatic coverage is granted for the first thirty days' service of any Officer or Employee occupying a newly created position identical with one listed in the schedule of positions, in an equal amount. Provided, however, that the automatic coverage herein granted shall be void and of no effect from the beginning, unless during the said thirty day period the Insured has requested in writing that the position be added to the schedule, and the Surety by written acceptance has consented thereto. 2. Coverage on any position may be increased or decreased upon written request of the Insured, and agreed to in writing by the Surety sliability under this bond shall not be cumulative, and in no event shall the Surety be called upon to pay as a loss hereinder an amount greater than the largest single amount for which the position occupied by any Officer of Employee causing said loss is or has been covered in the schedule, whether said loss occurred during any one or more years. The liability of the Surety for any Officer or Employee occupying more than one position at one time, or at different times, shall not exceed the largest amount of coverage specified for any single position occupied by said Officer or Employee. The hability of the Surety shall never exceed the amount in effect for the position when the act of the Officer or Employee causing the loss shall have occurred. In the event there are more Officers or Employees occupying the position when the loss occurred. 4. Cancellation hereunder is effective, and all liability under this bond shall cease as to the future acts or omissions as to any Officer or Employees on the date specified in written notice given by the Insured to the Surety as to any or all positions or Officers or Employees, or after thirty days' written notice given by the Surety to the Insured of its intent to cancel this bond in its entirety, or as to any Officer or Employee or position. 5. None of the specifications of this bond
Chairman of the Board, its President, Vice President, Secretary, Assistant Secretary or Treasurer. 6. The liability of the Surety hereunder is subject to the terms and conditions of the following or to the following Riders attached thereto:
Riders attached thereto.
Dated this 20th day of June 2025
batter one and or,
WESTERN SURETY COMPANY
By Larry Kasten, Vice President Surety

Form 1110-10-2016

SCHEDULE OF POSITIONS EFFECTIVE ______ June 5th , 2025 (If there is more than one position of like classification, list by number, thus: Cashier No. 1, Cashier No. 2)

Number	Position	Location	Amount	Premium
1	Board Chairman		\$5,000.00	\$17.50*
2	Board Vice-Chair		\$5,000.00	\$17.50*
3	Secretary/Treasurer		\$5,000.00	\$25.00*
4	Airport Director		\$10,000.00	\$35.00*
5	Airport Ops & Busine		\$10,000.00	\$35.00*
6	Airport Ops Speciali		\$1,500.00	\$5.25*
7	Airport Ops Speciali		\$1,500.00	\$5.25*
8	Airport Ops Speciali		\$1,500.00	\$5.25*
9	Airport Ops Speciali		\$1,500.00	\$5.25*
10	Airport Ops Speciali		\$1,500.00	\$5.25*
11	Airport Ops Speciali	,	\$1,500.00	\$5.25*
12	Airport Ops Speciali		\$1,500.00	\$5.25*
****	*************************** En	d of Schedule ******	******	*****
			6	
	5			
			I	I

 $[\]ensuremath{^{\star}}\xspace \ensuremath{\text{Subject}}$ to annual earned minimum premium for the bond.



MEETING REQUEST FORM

Meeting Date Requested: July 1, 2025	Contact Phone and E-mail: 307-872-3897
Presenters Name, Title and Name of Organization: BOCC	Exact Wording for Agenda: Approval of Monthly Reports
Preference of Placement on Agenda & Amount of Time Requested for Presentation: 5 min	Will there be handouts? (If yes, include with meeting request form) Yes
Will handouts require SIGNATURES? Yes SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information:	
Attachments: MONTHLY REPORT.pdf	

INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the "Meeting Request Form" by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: shoemakers@sweetwatercountywy.gov
 - **If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.**
- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and emailed to: shoemakers@sweetwatercountywy.gov
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.
- In order to determine placement on the agenda, please review the county website sweetwatercountywy.gov on Thursday afternoon by clicking "Commissioner's Agenda".

• If a request to be placed on an agenda is received AFTER the deadline, you will be considered for the next meeting date.			

The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way Meeting Room #115 Green River, Wyoming MONTHLY REPORT.pdf

Approval of Monthly Reports 7-1-25

1. SHERIFF'S OFFICE

	THE BOARD OF COUNTY COMMISSIONERS FOR SWEETWATER COUNTY, WYOMING
	Keaton D. West, Chairman
	Taylor C. Jones
ATTEST:	Island Richards, Commissioner
Cynthia L. Lane, County Clerk	Robert D. Slaughter, Commissioner
	Mary E. Thoman, Commissioner

MONTHLY STATEMENT

Statement of the Earnings or Col	lections of John M GVOSSNI	ickleur		
as Sheriff	within and for the County of _	Sweetwa	ter ·	
•	ending April 30th			
Board of County Commissioners	`			
COUNTY CLERK,	Recording Fees, Marriage Licenses, Chattel Mortages, Motor Certificates of Title, Sale of County Property, Miscellaneous Receipts, Total Receipts,			
CLERK, DISTRICT COURT,	Civil Fees, Probate Fees, Criminal fines and Costs, Miscellaneous Fees, Total Earnings,			
SHERIFF,			7555 91	
STATE OF WYOMING))ss.)			
I hereby certify that the abo	ve is a true and correct statement of the ficer during the month above mentions.	the earnings of n ned, and that the	ny office, or of same has been	
VITNESS my hand and seal this	30th day of April	Jossned C Grossnickie	, 20 <u>25</u> .	
		1 Drossnickie 1		

MONTHLY STATEMENT

Statement of the Earnings or Col	llections of John M Grossnickle	JR
as Sheriff	within and for the County of	veetwater.
State of Wyoming, for the month	n ending MAN 3/st , 20	$\frac{25}{2}$, and reported to the
Board of County Commissioners	1 1	•
COUNTY CLERK,	Recording Fees, Marriage Licenses, Chattel Mortages, Motor Certificates of Title, Sale of County Property, Miscellaneous Receipts, Total Receipts,	
CLERK, DISTRICT COURT,	Civil Fees, Probate Fees, Criminal fines and Costs, Miscellaneous Fees, Total Earnings,	
SHERIFF,		9359 34
ASSESSOR,		
))ss. ove is a true and correct statement of the ficer during the month above mentioned ry.	
VITNESS my hand and seal this		Justice Le JR



MEETING REQUEST FORM

Meeting Date Requested: July 1, 2025	Contact Phone and E-mail: 307-872-3705 staceym@sweetwatercountywy.gov
Presenters Name, Title and Name of Organization: Marianne Stacey Chief Appraiser Assessor's Office	Exact Wording for Agenda: Approval of July 1st, 2025, Abates/Rebates
Preference of Placement on Agenda & Amount of Time Requested for Presentation: No preference	Will there be handouts? (If yes, include with meeting request form) No
Will handouts require SIGNATURES? No SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information:	
Attachments: July 1st, 2025 Abates and Rebates.pdf	

INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the "Meeting Request Form" by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: shoemakers@sweetwatercountywy.gov
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The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

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The meetings are held in the commission meeting room:

80 West Flaming Gorge Way Meeting Room #115 Green River, Wyoming July 1st, 2025 Abates and Rebates.pdf

	Authorization for Abate/Rebate of Ad Valorem Taxes							
	JULY 1ST, 2025 MEETING							
NOVC	TAXPAYER	ACCOUNT	TAX DIST	VALUATION	TAX YEAR	ADJUSTMENTS	REASON	A/R NUMBER
	YOUG AT HEART EARLY LEARNING CENTER	156887	151	-437	2024	-32.31	EXEMPT	7125
	ROBLES SAMUEL P & REBBECA J	105877	102	-1327	2024	-111.33	MH TORN DOWN	7225
2025-0268	CROWHEART ENERGY LLC	154921	100	-39256	2022	-2638.16	DOR	7325
	HALF MOON INVESTMENTS	104587	250	-730	2016	-54.87	AMENDED FROM JUNE 3RD ABATES	7425
	TOTAL -41750 -2836.67							

OF SWEETWATER COUNTY, WYOMING
Keaton D. West, Chariman
Taylor C Jones, Memeber
Island Richards, Member

ATTEST:	Robert D. Slaughter, Member
Cynthia L. Lane, County Clerk	Mary E. Thoman, Member



WYOMING

MEETING REQUEST FORM

Meeting Date Requested: July 1, 2025	Contact Phone and E-mail: 307-872-3897			
Presenters Name, Title and Name of Organization: Commissioner Mary Thoman	Exact Wording for Agenda: Ratify the Coalition of Local Governments' Comments on the Draft Environmental Assessment for the Miller Mountain Land Exchange			
Preference of Placement on Agenda & Amount of Time Requested for Presentation: Consent Agenda	Will there be handouts? (If yes, include with meeting request form) Yes			
Will handouts require SIGNATURES? No SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov			
Additional Information:				
Attachments: CLG Comments re Draft EA for Miller Mountain Land Exchange 3.doc				

INSTRUCTIONS:

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80 West Flaming Gorge Way
Meeting Room #115
Green River, Wyoming
CLG Comments re Draft EA for Miller Mountain Land Exchange 3.doc



COALITION OF LOCAL GOVERNMENTS

1689 COUNTY ROAD 263 FORT BRIDGER, WY 82933

COUNTY COMMISSIONS FOR LINCOLN, SWEETWATER, AND UINTA - WYOMING, AND DAGGETT-UTAH; AND CONSERVATION DISTRICTS FOR LINCOLN, LITTLE SNAKE, STAR VALLEY, SUBLETTE, SWEETWATER, AND UINTA - WYOMING

June 11, 2025

VIA EPlanning Website

Stewart Cogswell Pinedale Field Manager BLM Pinedale Field Office PO Box 768 Pinedale, Wyoming 82941

Re: Coalition of Local Governments' Comments on the Draft Environmental Assessment for the Miller Mountain Land Exchange

Mr. Cogswell,

The Coalition of Local Governments (Coalition) submits these comments on the Bureau of Land Management's proposed Miller Mountain Land Exchange Draft Environmental Assessment. The Coalition generally supports land exchanges that are mutually beneficial to private landowners, federal agencies, and the public. In addition, such land exchanges should result in no net loss of private value or acreage. *See* Lincoln County Comprehensive Plan, Appendix 3 at Sections 2.6.3, 2.6.4 (Jan. 19, 2021); Sublette County Conservation District Public Land Use Policies, at p. 21 (Aug. 28, 2008).

The Coalition is a voluntary association of local governments organized under the laws of the State of Wyoming and Utah to educate, guide, and develop public land policy in the affected counties. Wyo. Stat. §§ 11-16-103, 11-16-122, 18-5-201; Utah Code § 17-27a-102(1)(a). Coalition members include Lincoln County, Sweetwater County, Uinta County, Daggett County, Lincoln Conservation District, Sweetwater County Conservation District, Uinta County Conservation District, Sublette County Conservation District, Little Snake River Conservation District, and Star Valley Conservation District. The Coalition serves many purposes for its members, including the protection of vested rights of individuals and industries dependent on utilizing and conserving existing resources and public lands, the promotion and support of habitat improvement, the funding of scientific studies addressing federal land use plans and projects, and providing comments on behalf of members for the educational benefit of those proposing federal land use plans and land use projects. The Coalition members have a long history of working alongside both state and federal agencies on proposed projects and plan revisions impacting state and federal resources and lands.

Juen 11, 2025 Page 2

While the land exchange on the surface appears to strive to meet the no net loss of acreage and value, it is ultimately inconsistent with Coalition members' policies because the majority of the non-Federal surface estate going to the BLM is in Lincoln County and all the Federal lands being transferred to Fort Hill are in Sublette County. Draft EA at 27, 29-31. Lincoln County would have a net loss of private lands within its borders and lose about \$921 per year on property taxes. *Id.* at 30. The Draft EA states that the "county would be compensated for the net loss of property taxes by higher PILT payments." *Id.* However, Table 6 shows no change in the PILT payments after transfer of the lands. *Id.* The statement and Table 6 are inconsistent and require correction. Sublette County, on the other hand, will receive a net gain in private property – both in acreage and property tax increases. *Id.* at 27, 30.

The Coalition points this out to emphasize that while land exchanges may be in the public interest and beneficial to parties involved, there is still the potential for adverse economic impact to occur when the lands exchanged are sprawled out across various counties and BLM Field Offices. The same could be true for impacts on multiple grazing allotments and the permitted animal unit months (AUMs). See Draft EA at 28-29. The land exchange will result in the loss of two grazing allotments and a reduction in acreage and AUMs to three other allotments in the Pinedale Field Office. Id. at 28. While Fort Hill holds the permits for the two allotments being eliminated, it does not appear that they hold the permits on the other allotments impacted by the exchange. This should be clarified in the Draft EA in the Environmental Effects Analysis because other grazing permittees are being adversely impacted by the exchange. See Draft EA at 13.

The Coalition appreciates the BLM's consideration of these comments.

Sincerely,

Eric South, Chairman

Euc South

Coalition of Local Governments



MEETING REQUEST FORM

Meeting Date Requested: July 1, 2025	Contact Phone and E-mail: 307-872-3910/swchr@sweetwatercountywy.gov			
Presenters Name, Title and Name of Organization: HR	Exact Wording for Agenda: Request to Restaff Vacant Position in Facilities Maintenance Department			
Preference of Placement on Agenda & Amount of Time Requested for Presentation: Consent Agenda	Will there be handouts? (If yes, include with meeting request form) Yes			
Will handouts require SIGNATURES? Yes SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov			
Additional Information:				
Attachments: Building Maintenance Worker.pdf				

INSTRUCTIONS:

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The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way Meeting Room #115 Green River, Wyoming Building Maintenance Worker.pdf

Sweetwater County Request to Restaff - Cost Summary Sheet

Board Meeting Date: 7/1/2025

Department: Facilities Maintenance - Maintenance Dept.

Position: Building Maintenance Worker

Vacancy Date: 7/1/2025

Current Employee was promoted to Maintenance

Reason for Vacancy: Supervisor position

Request to restaff Building Maintenance Worker

Department Request: position, full time with benefits.

Anticipated Restaff Date: 8/1/2025

		Previous	Anticipated	
		Costs to Staff	Costs to Staff	
		Position	Position	
	Ì	Building	Building	
		Maintenance	Maintenance	
	Job Title	Worker	Worker II	
	Full-time/Part-time	Full-time	Full-time	
	Hire Date	9/13/2022	8/1/2025	
	Grade	16	16	
	Step	5	5	Net difference
	* Monthly Salary	\$5,468.56	\$5,468.56	\$0.00
	Retirement	\$1,018.25	\$1,018.25	\$0.00
Benefits	* Health Insurance	\$2,013.50	\$3,441.94	\$1,428.44
je	LTD	\$17.39	\$17.39	\$0.00
3e1	FICA	\$418.34	\$418.34	\$0.00
f	Workers Comp	\$154.21	\$154.21	\$0.00
	Total Benefits	\$3,621.69	\$5,050.13	\$1,428.44
Total Monthly	Cost of Employmen	\$9,090.25	\$10,518.69	\$1,428.44
Total Annua	Cost of Employmen	\$109,083.05	\$126,224.33	\$17,141.28

Net Difference \$17,141.28

Potential increase due to health insurance coverage level

Notes:

*Anticipated Costs for Monthly Salary for replacement is based on Lateral Entry rate of pay for Grade 16, step 5 (10 years prior experience)

* *Insurance is anticipated at a family coverage. Former employee elected Employee + Spouse coverage

Reviewed by HR Representative (signature)

Date

6/23/2025

Reviewed by Department Head/Elected Official (signature)

Date

Commission Chair (signature)

Date



Meeting Date Requested: July 1, 2025	Contact Phone and E-mail: 307-872-3910/swchr@sweetwatercountywy.gov			
Presenters Name, Title and Name of Organization: HR	Exact Wording for Agenda: Request to Restaff Vacant Position in Public Works: Road & Bridge Department			
Preference of Placement on Agenda & Amount of Time Requested for Presentation: Consent Agenda	Will there be handouts? (If yes, include with meeting request form) Yes			
Will handouts require SIGNATURES? Yes SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov			
Additional Information:				
Attachments: Equipment Operator.pdf				

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the "Meeting Request Form" by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: shoemakers@sweetwatercountywy.gov
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The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way Meeting Room #115 Green River, Wyoming Equipment Operator.pdf

Sweetwater County Request to Restaff - Cost Summary Sheet

Board Meeting Date:

7/1/2025

Department:

Road & Bridge

Position:

Equipment Operator

Vacancy Date:

6/26/2025

Reason for Vacancy:

Employee resignation

Department Request:

To restaff position full time with benefits

Anticipated Restaff Date:

8/1/2025

	Job Title	Previous Costs to Staff Position	Anticipated Costs to Staff Position	
	Full-time/Part-time	Equipment Operator Full-time	Equipment Operator	Net difference
			Full-time	
	Hire Date	5/5/2025	8/1/2025	
	Grade	15	15	
	Step	1	5	
	Monthly Salary	\$4,626.18	\$5,208.57	\$582.39
	Retirement	\$861.39	\$969.84	\$108.44
	Health Insurance	\$3,441.94	\$3,441.94	\$0.00
Benefits	LTD	\$17.58	\$19.79	\$2.21
	FICA	\$353.90	\$398.46	\$44.55
	Workers Comp	\$143.41	\$161.47	\$18.05
	Total Benefits	\$4,818.23	\$4,991.49	\$173.26
Total Monthly	Cost of Employment	\$9,444.41	\$10,200.06	\$755.65
Total Annual	Cost of Employment	\$113,332.90	\$122,400.71	\$9,067.81

Net Difference

\$9,067.81

Potential increase due to Family Health insurance and Lateral Entry

Notes:

Reviewed by HR Representative (signature)

Date

Reviewed by Department Head/Elected Official (signature)

Date

^{*}Anticipated Costs for Monthly Salary is based on Lateral Entry rate of pay, \$62,502.84 annually/

^{*}Insurance is anticipated at a family cost; former employee elected Employee + Family coverage.



Meeting Date Requested: July 1, 2025	Contact Phone and E-mail: 307-872-3910/swchr@sweetwatercountywy.gov			
Presenters Name, Title and Name of Organization: HR	Exact Wording for Agenda: Request to Restaff Vacant Position in Sheriff's Office: Detention Center			
Preference of Placement on Agenda & Amount of Time Requested for Presentation: Consent Agenda	Will there be handouts? (If yes, include with meeting request form) Yes			
Will handouts require SIGNATURES? Yes SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov			
Additional Information:				
Attachments: Detention Officer.pdf				

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the "Meeting Request Form" by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: shoemakers@sweetwatercountywy.gov
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The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way Meeting Room #115 Green River, Wyoming Detention Officer.pdf

Sweetwater County Request to Restaff - Cost Summary Sheet

Board Meeting Date: 7/1/2025

Department: Sheriff's Office - Detention Center

Position: Detention Officer

Vacancy Date: 5/30/2025

Reason for Vacancy: Employee termination

Request to restaff Detention Officer position, full

Department Request: time with benefits.

Anticipated Restaff Date: 8/1/2025

Antic	ipated Restaff Date:	8/	1/2025				
		Detention Officer					
			Previous		Anticipated		
		C	osts to Staff	c	Costs to Staff		
			Position	Position			
	Job Title	De	tention Officer	Detention Officer			
	Full-time/Part-time		Full-time	Full-time			
	Hire Date		7/16/2024		8/1/2025		
	Grade		15	15			
	Step	2		2		Net difference	
	* Monthly Salary	\$	4,766.58	\$	4,766.58	\$	
	Retirement	\$	915.18	\$	915.18	\$	
its	* Health Insurance	\$	3,441.94	\$	3,441.94	\$	
Benefits	LTD	\$	15.16	\$	15.16	\$	
<i>E</i>	FICA	\$	364.64	\$	364.64	\$	
Ð	Workers Comp	\$	147.76	\$	147.76	\$	
	Total Benefits	\$	4,884.69	\$	4,884.69	\$	
Total Monthly Cost of Employmen		\$	9,651.27	\$	9,651.27	\$	
	Cost of Employment		115,815.22	\$	115,815.22	\$	•

1100	
Net Difference	\$0.00

Notes:

*Entry level rate of pay is referenced above at Grade 15, step 2, \$57,198.96, annually. Potentially staffing at the lateral entry rate of pay which would be Grade 18, step 5, \$72,341.04, annually.

*Insurance is anticipated at a family coverage . Former employee was enrolled in Employee + Family coverage

Reviewed by HR Representative (signature)

Date

| John M. Grossnickle, Jr. | 6/23/2025

| Reviewed by Department Head/Elected Official (signature) | Date |



Meeting Date Requested: July 1, 2025	Contact Phone and E-mail: 307-872-3910/swchr@sweetwatercountywy.gov			
Presenters Name, Title and Name of Organization: HR	Exact Wording for Agenda: Request to Restaff Vacant Position in the Sheriff's Office			
Preference of Placement on Agenda & Amount of Time Requested for Presentation: Consent Agenda	Will there be handouts? (If yes, include with meeting request form) Yes			
Will handouts require SIGNATURES? Yes SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov			
Additional Information:				
Attachments: Patrol Deputy.pdf				

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The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way Meeting Room #115 Green River, Wyoming Patrol Deputy.pdf

Sweetwater County Request to Restaff - Cost Summary Sheet

Board Meeting Date:

7/1/2025

Department:

Sheriff's Office

Position:

Patrol Deputy

Vacancy Date:

5/30/2025

Reason for Vacancy:

Employee termination

Request to restaff Patrol Deputy position full time, with

Department Request:

benefits

Anticipated Restaff Date: 8/1/2025

Anticipated restail Date.	0/1/2025		
		Patrol Deputy	SULEY IN
Ī	Previous	Anticipated	
	Costs to Staff	Costs to Staff	
	Position	Position	
Job Title	Patrol Deputy	Patrol Deputy	September 1
Full-time/Part-time	Full-time	Full-time	
Hire Date	9/4/2024	8/1/2025	
Grade	17	17	
Step	2	2	Net difference
Monthly Salary	\$5,255.37	\$5,255.37	\$0.00
Retirement	\$1,003.78	\$1,003.78	\$0.00
.Ş Health Insurance	\$4.03	\$3,441.94	\$3,437.91
LTD G	\$16.71	\$16.71	\$0.00
Health Insurance LTD FICA	\$402.04	\$402.04	\$0.00
Workers Comp	\$148.20	\$148.20	\$0.00
Total Benefits	\$1,574.75	\$5,012.66	\$3,437.91
Total Monthly Cost of Employmen	\$6,830.12	\$10,268.03	\$3,437.91
Total Annual Cost of Employment	\$81,961.50	\$123,216.42	\$41,254.92

Net Difference

\$41,254.92

Potential increase due to Family Health insurance

Notes:

*Entry level rate of pay is referenced above at Grade 17, step 2, \$63,064.44, annually. However, we may potentially be staffing the vacant position at the lateral entry rate of pay which would be Grade 19, step 5, \$75,939.36, annually.

*Insurance is anticipated at a family level coverage; former employee waived coverage as they were covered under spouse's plan. Health insurance rates are effective 1/1/2025.

Reviewed by HR Representative (signature)

6/23/2025

John M. Grossnickle, Jr.

Date

Reviewed by Department Head/Elected Official (signature)



Meeting Date Requested: July 1, 2025	Contact Phone and E-mail: 307-872-3910/swchr@sweetwatercountywy.gov		
Presenters Name, Title and Name of Organization: HR	Exact Wording for Agenda: Request to Restaff Vacant Position in County Coroner's Office		
Preference of Placement on Agenda & Amount of Time Requested for Presentation: Consent Agenda	Will there be handouts? (If yes, include with meeting request form) Yes		
Will handouts require SIGNATURES? Yes SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov		
Additional Information:			
Attachments: Deputy County Coroner.pdf			

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for the next mee	ting date.		

• If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered

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The meetings are held in the commission meeting room:

80 West Flaming Gorge Way Meeting Room #115 Green River, Wyoming Deputy County Coroner.pdf

Sweetwater County Request to Restaff - Cost Summary Sheet

Board Meeting Date: 7/1/2025

Department: County Coroner's Office

Position: Deputy Coroner

Vacancy Date: 5/6/2024

Reason for Vacancy: Employee Retired

We are requesting to restaff position part time with

Department Request: no benefits

Anticipated Restaff Date: 5/15/2025

	Ī	Election Clerk		
	7	Previous Anticipated		
		Costs to Staff	Costs to Staff	
		Position	Position	
	Job Title	Deputy Coroner	Deputy Coroner	
	Full-time/Part-time	Casual Part Time	Casual Part Time	
	Hire Date	7/1/2022	5/15/2025	
	Grade	n/a	n/a	
	Step	n/a	n/a	Net difference
	Monthly Salary	\$500.00	\$500.00	\$0.00
	Retirement	\$0.00	\$0.00	\$0.00
ïts	Health Insurance	n/a	n/a	\$0.00
Benefits	LTD	n/a	n/a	\$0.00
3e1	FICA	\$38.25	\$38.25	\$0.00
4	Workers Comp	\$14.10	\$14.10	\$0.00
	Total Benefits	\$52.35	\$52.35	\$0.00
Total Monthly	Cost of Employmen	\$552.35	\$552.35	\$0.00
Total Annual	Cost of Employment	\$6,628.20	\$6,628.20	\$0.00

Net Difference	\$0.00	

Notes:

* Part time employees are not eligible for health insurance.

Reviewed by HR Representative (signature)

Reviewed by Department Head/Elected Official (signature)

Commission Chair (signature)

Date



WYOMING

MEETING REQUEST FORM

Meeting Date Requested: July 1, 2025	Contact Phone and E-mail: 307-872-3897
Presenters Name, Title and Name of Organization: Keaton West	Exact Wording for Agenda: 9:30- Chairman West
Preference of Placement on Agenda & Amount of Time Requested for Presentation: 5 min	Will there be handouts? (If yes, include with meeting request form) No
Will handouts require SIGNATURES? No SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information:	
Attachments:	

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The meetings are held in the commission meeting room:

80 West Flaming Gorge Way Meeting Room #115 Green River, Wyoming



WYOMING

MEETING REQUEST FORM

Meeting Date Requested: July 1, 2025	Contact Phone and E-mail: 307-872-3897
Presenters Name, Title and Name of Organization: Robb Slaughter	Exact Wording for Agenda: 9:35- Commissioner Slaughter
Preference of Placement on Agenda & Amount of Time Requested for Presentation: 5 min	Will there be handouts? (If yes, include with meeting request form) No
Will handouts require SIGNATURES? No SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information:	
Attachments:	

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80 West Flaming Gorge Way Meeting Room #115 Green River, Wyoming



Meeting Date Requested: July 1, 2025	Contact Phone and E-mail: 307-872-3897
Presenters Name, Title and Name of Organization: Mary Thoman	Exact Wording for Agenda: 9:40- Commissioner Thoman
Preference of Placement on Agenda & Amount of Time Requested for Presentation: 5 min	Will there be handouts? (If yes, include with meeting request form) No
Will handouts require SIGNATURES? No SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information:	
Attachments:	

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80 West Flaming Gorge Way Meeting Room #115 Green River, Wyoming



Meeting Date Requested: July 1, 2025	Contact Phone and E-mail: 307-872-3897
Presenters Name, Title and Name of Organization: Island Richards	Exact Wording for Agenda: 9:45- Commissioner Richards
Preference of Placement on Agenda & Amount of Time Requested for Presentation: 5 min	Will there be handouts? (If yes, include with meeting request form) No
Will handouts require SIGNATURES? No SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information:	
Attachments:	

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The meetings are held in the commission meeting room:

80 West Flaming Gorge Way Meeting Room #115 Green River, Wyoming



Meeting Date Requested: July 1, 2025	Contact Phone and E-mail: 307-872-3897
Presenters Name, Title and Name of Organization: Taylor Jones	Exact Wording for Agenda: 9:50- Commissioner Jones
Preference of Placement on Agenda & Amount of Time Requested for Presentation: 5 min	Will there be handouts? (If yes, include with meeting request form) No
Will handouts require SIGNATURES? No SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information:	
Attachments:	

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for the next meeting date.

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The meetings are held in the commission meeting room:

80 West Flaming Gorge Way Meeting Room #115 Green River, Wyoming



Meeting Date Requested: July 1, 2025	Contact Phone and E-mail: 307-872-3897
Presenters Name, Title and Name of Organization: BOCC	Exact Wording for Agenda: 9:55- Health Board Appointment
Preference of Placement on Agenda & Amount of Time Requested for Presentation: 5 min	Will there be handouts? (If yes, include with meeting request form) Yes
Will handouts require SIGNATURES? No SHOULD THE ITEM BE MARKED CONFIDENTIAL? Yes	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov

Additional Information:

Due to the expiring terms of Dr. Shaziya Haque (Doctor of Dental Surgery- as required by the Health Board by-laws) and Tamara Walker, effective July 1, 2025, two 4-year terms are vacant on the Health Board.

Attachments:

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The meetings are held in the commission meeting room:

80 West Flaming Gorge Way Meeting Room #115 Green River, Wyoming



MEETING REQUEST FORM

Meeting Date Requested: July 1, 2025	Contact Phone and E-mail: 307-872-3897
Presenters Name, Title and Name of Organization: BOCC	Exact Wording for Agenda: 10:00- Predatory Animal Board Appointment
Preference of Placement on Agenda & Amount of Time Requested for Presentation: 5 min	Will there be handouts? (If yes, include with meeting request form) Yes
Will handouts require SIGNATURES? No SHOULD THE ITEM BE MARKED CONFIDENTIAL? Yes	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov

Additional Information:

Due to the expired term of Michael Davidson, 3- year term is vacant on the Predatory Animal Board.

FYI: The Board Roster will show the 7-1-25 appointees- even though you appointed new members during the 6-17-25 BOCC meeting as this will fulfill their term through 7-1-25 on the website-otherwise it will show as vacant.

Attachments:

INSTRUCTIONS:

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The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way Meeting Room #115 Green River, Wyoming



MEETING REQUEST FORM

Meeting Date Requested: July 1, 2025	Contact Phone and E-mail: 307-872-3759-lanec@sweetwatercountywy.gov
Presenters Name, Title and Name of Organization: County Clerk Cindy Lane	Exact Wording for Agenda: 10:05- Request Approval of an Engagement Letter for a Hearing Officer for the Sweetwater County Board of Equalization
Preference of Placement on Agenda & Amount of Time Requested for Presentation: 5 min	Will there be handouts? (If yes, include with meeting request form) Yes
Will handouts require SIGNATURES? Yes SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information:	
Attachments: County Clerk Engagement Letter 2025 BOE.docx	

INSTRUCTIONS:

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80 West Flaming Gorge Way Meeting Room #115 Green River, Wyoming County Clerk Engagement Letter 2025 BOE.docx



July 1, 2025

Mark W. Harris Harris Law Firm PC 1044 Main St A Evanston, WY 82930

Letter of Engagement

Re: Hearing Officer for Sweetwater County, Wyoming

Dear Mr. Harris:

Thank you for speaking with me in regards to your interest in being the hearing officer for Sweetwater County. After review, you have been selected to be the Hearing Officer for Sweetwater County, Wyoming. It is our understanding that your rate shall be \$190 per hour, plus expenses, and that you will submit invoices with vouchers to the County Clerk for payment.

Your direct communications with the County will be through the County Clerk, to avoid ex parte communications. You will be a non-exclusive hearing officer; however, after discussion with you, the dates of September 17, 2025 through September 18, 2025 have been reserved for your services in Sweetwater County.

If you are in agreement with this letter, please sign below and return it to me at your earliest convenience.

Keaton D. West, Chair	
Sweetwater Board of County Comm	issioners
Attest:	Agreed:
	MozW Ho
Cynthia L. Lane, County Clerk	Mark W. Harris, Attorney
Thank you,	
···-····· , · · · ,	
Cynthia L. Lane	
Sweetwater County Clerk	



MEETING REQUEST FORM

Meeting Date Requested: July 1, 2025	Contact Phone and E-mail: Jael Johnson dsmit122@uwyo.edu 307-352-6775- Natasha Holtmeyer-nholtmeyer@uwyo.edu
Presenters Name, Title and Name of Organization: Natasha Holtmeyer- 4H Educator, Matt Helie- Associate Director of UW Extension- University of Wyoming Extension	Exact Wording for Agenda: 10:10- University of Wyoming Extension 2025-2026 MOU and Annual Compensation Agreements
Preference of Placement on Agenda & Amount of Time Requested for Presentation: 15 min	Will there be handouts? (If yes, include with meeting request form) Yes
Will handouts require SIGNATURES? Yes SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information:	
Attachments: Sweetwater MOU 2025-26 (1).pdf Sweetwater_Johnson_Annual_Compensation_Agreement_FY26 (1).pdf Sweetwater_Holtmeyer_Annual_Compensation_Agreement_FY26 (1).pdf	

INSTRUCTIONS:

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80 West Flaming Gorge Way
Meeting Room #115
Green River, Wyoming
Sweetwater MOU 2025-26 (1).pdf
Sweetwater_Johnson_Annual_Compensation_Agreement_FY26 (1).pdf
Sweetwater Holtmeyer Annual Compensation Agreement FY26 (1).pdf

MEMORANDUM OF UNDERSTANDING

between

THE UNIVERSITY OF WYOMING

and

SWEETWATER COUNTY BOARD OF COUNTY COMMISSIONERS

A. PARTIES:

This memorandum of Understanding ("MOU") is made and entered into by and between The University of Wyoming ("University"), an institution of learning pursuant to W.S. § 21-17-101 and body corporate pursuant to W.S. § 21-17-203, and the Sweetwater County Board of County Commissioners ("County"), a body corporate and political subdivision of the State of Wyoming pursuant to W.S. § 18-2-101(a).

B. PURPOSE:

The mission of the University of Wyoming Extension ("Extension") in the College of Agriculture and Natural Resources at the University of Wyoming is to provide lifelong learning opportunities for the people of Wyoming and empower them to make choices that enhance their quality of life.

The purpose of this MOU is to memorialize the nature of the relationships between the University and County for the term herein described.

The Smith-Lever Act of 1914, codified into federal law, provides federal funding for outreach endeavors based on a formula that takes into account rural populations and farm populations. W.S. § 21-17-304 recognizes the Act and provides for the acceptance of federal grants pursuant to the same. Pursuant, in part to said funding, extension programs are made available to the State of Wyoming through cooperative arrangements between the University and the United States Department of Agriculture (USDA) as provided for in the Smith-Lever Act of 1914 as amended, the Agriculture Marketing Act; the Memorandum of Understanding between the University and the United States Department of Agriculture, and laws of the State of Wyoming.

W.S. § 16-1-101, W.S. § 21-17-305, W.S. § 39-13-104(b)(i)(E) gives the County and public institutions the authority to cooperate and assist each other in exercising, performing or carrying out any power, privilege, authority, duty or function legally vested in them and to extension work in agriculture, home economics, and social services. Cooperation may be informal or subject to official action and may be embodied in a written agreement.

Pursuant to the foregoing, the County and the University, acting through Extension, may conduct Extension educational programs based on county needs in Agriculture and

Horticulture, Rangelands, Nutrition and food Safety, 4-H Youth Development, and Community Development Education in accordance with this MOU.

C. RESPONSIBILITIES OF THE COUNTY:

Within the exercise of lawful authority and available fund, the County shall:

- 1. Provide office space, as determined by the County, utilities, high speed internet, connectivity and maintenance thereon in the event the parties have agreed that there is extension staff located in or providing services in Sweetwater County.
- 2. Accept the County Coordinator as a duly authorized representative of Extension. The County Coordinator is an educator and liaison for the county and responsible for the expenditure of budgeted funds under the guidelines of the county to be used for the support and maintenance of Extension.
- 3. The University and County may, in their discretion, assign and pay the salaries of extension staff.
 - a. When the County provides salaries for extension staff, such will be pursuant to an Annual Compensation Agreement which requires mutual agreement.

D. RESPONSIBILITIES OF THE UNIVERSITY:

Within the exercise of lawful authority and available funds, the University shall:

- 1. Employ and assign the County a minimum of one University Extension Educator under the direction of the Director of Extension. In Sweetwater County this is one educator with a focus on 4-H Youth Development, funding between the County and Extension is identified in an Annual Compensation Agreement. Other initiatives may be provided in the county in consultation with the County.
- 2. Provide supervisory services for University Extension personnel, some funding for University Extension Educator travel between counties but within the Extension areas, and postage budget for mailing privileges authorized for Extension work.
- 3. Designate one member of the county Extension staff as County Coordinator, who will act as liaison between the County and Extension (budgetary and commissioner interaction), have supervisory responsibilities over county-paid staff, and link clientele and University faculty.
- 4. Be responsible for the supervision and conduct of Extension to ensure dedication of all efforts toward achievement of the educational purposes of Extension in accordance with the provisions of the Smith-Lever Act and applicable laws of the State of Wyoming.
- 5. Facilitate a jointly developed annual agreement between University of Wyoming Extension and the Fair Board which addresses these parties respective duties, responsibilities, and expectations associated with county fair. The county fair is a tradition which the University values highly.
- 6. Consult with the Board of County Commissioners on a periodic basis.
 - a. Complete and submit a Sweetwater County, Wyoming Funding Request Form.

- b. Identify the federal, State and County funds received for extension services and how funds are apportioned to all counties.
- c. In the event a second Educator works in Sweetwater County, the Extension will inform the County as to the available education program options available to the County before the designation is made.

E. ADDITIONAL TERMS.

The University of Wyoming and the County jointly agree that:

- 1. All reports, records, programs of work, correspondence, etc., resulting from this cooperative program, shall be the property of the University but shall remain in the county as long as proper safeguards and filing space is provided for their custody in the county during the continuation of this work. If at any time the work is discontinued, the University shall be at liberty to collect the records, reports, programs, correspondence, etc., and take them to the University for safe-keeping.
- 2. All equipment, books, supplies, etc. purchased with county funds, will be considered as county property, such items purchased with University funds will revert to the University.
- 3. In the event the county desires to employ additional professional Extension personnel, and/or other services, a supplemental agreement with the University will be made.
- 4. At such time as the Director of Extension finds it necessary to replace University Extension Educator, consultation will be initiated with the Board of County Commissioners.
- 5. This MOU will be reviewed annually or revised whenever all or any part of the provisions become inoperative, or requires additional provisions or changes in existing program.

F. GENERAL PROVISIONS.

- 1. Amendments. Either party may request changes in this MOU. Any changes, modifications, revisions or amendments to this MOU which are mutually agreed upon shall be incorporated by written instrument, executed and signed by all parties to this MOU.
- 2. Applicable Laws/Equal Employment Opportunity. Both parties shall fully adhere to all applicable local, state and federal law, including equal employment opportunity and including but not limited to compliance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and the Americans with Disabilities Act of 1990. The University is committed to equal opportunity for all persons in all facets of the University's operations and is an Equal Opportunity/Affirmative Action employer. The University will provide all applicants for admissions, employment and all University employees with equal opportunity without regard to race, gender, religion, color, national origin, disability, age, protected veteran status, sexual

orientation, genetic information, gender identity, creed, ancestry, political belief, any other applicable protected category, or participation in any protected activity. The University will ensure non-discriminatory practices in all matters relating to its education programs and activities and extends the same non-discriminatory practices to recruiting, hiring, training, compensation, benefits, promotions, demotions, transfers, and all other terms and conditions of employment.

- 3. Entirety of MOU. This MOU represents the entire and integrated MOU between the parties and supersedes all prior negotiations, representations and MOUs, whether written or oral.
- 4. Governmental Claims. Any actions or claims against the University or the County under this MOU must be in accordance with and are controlled by the Wyoming Governmental Claims Act, W.S. §1-39-101 et seq. (19770 as amended.
- 5. Indemnification. Neither party shall indemnify, defend, or hold harmless the other for any cause of action, or claim or demand arising out of this MOU. Each party shall be responsible for their own negligent actions or omissions.
- 6. Interpretation. The construction, interpretation and enforcement of this MOU shall be governed by the laws of the State of Wyoming. The courts of the State of Wyoming shall have jurisdiction over any action arising out of this MOU and over the parties, and the venue shall be the Second Judicial District, Albany County, Wyoming.
- 7. Severability. Should any portion of this MOU be judicially determined to be illegal or unenforceable, the remainder of the MOU shall continue in full force and effect.
- 8. Sovereign Immunity. Neither party waives its sovereign or governmental immunity by entering into this MOU, and fully retains all immunities and defenses provided by law with respect to any action based on or occurring as a result of this MOU.
- 9. Independent Contractor. In the performance of the work hereunder, University and Extension staff shall be independent contractors and not employees of the County. University and Extension staff are not agents of, or authorized to transact business, enter into agreements, or otherwise make commitments on behalf of the County unless expressly authorized in writing. The County will not pay or withhold federal, state, or local income tax or other payroll tax of any kind on behalf of the University or Extension or its employees. The County is not eligible for, nor entitled to, shall not participate in any of County's pension, health, or other benefit plans. The University and Extension are responsible for the payment of all required payroll taxes, whether federal, state, or local in nature, including, but not limited to income taxes, Social Security taxes, Federal Unemployment Compensation taxes and any other fees, charges, licenses, or payments required by law.
- 10. Counterparts. This Agreement may be executed in two or more counterparts, each of which will together be deemed an original, but all of which together shall constitute one and the same instrument. If any signature is delivered by facsimile transmission, electronic mail of a PDF format data file, or electronic

signature, such signature shall create a valid and binding obligation of the party executing (or on whose behalf such signature is executed) with the same force and effect as if such signature were an original thereof.

In witness whereof, the parties to this Agreement through their duly authorized representatives have executed this Agreement on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this Agreement as set forth herein.

Effective Date: July 1, 2025 through June 30, 2026

(This MOU will be reviewed annually or revised whenever all or any part of the provisions become inoperative, or requires additional provisions or changes in existing program.)

Chairman,

Board of Sweetwater County Commissioners

Amanda Marney, Director, University of Wyoming Extension

Kelly K. Crane, Dean

University of Wyoming, College of Agriculture, Life Sciences, and Natural Resources

ANNUAL COMPENSATION AGREEMENT

This Annual Compensation Agreement ("Agreement") is made and entered into by and between the University of Wyoming ("University") and the Commissioners of Sweetwater County ("County").

WHEREAS, under the Federal Smith-Lever Act of 1914, the State Acceptance Act of 1915, and amendments thereto covering Extension programs, the County desires an Extension professional to assist to assist in clerical and secretarial support (position currently held by Jael Johnson) and

WHEREAS, the University employs such Extension professionals; and

WHEREAS, the University contributes salary and employer paid benefits in the amount of \$0.00 and

WHEREAS, the University and the County have entered into a Memorandum of Understanding dated July 1, 2025.

NOW THEREFORE, the parties agree as follows:

- 1. Payment. In return for the above services, which shall be done and directed under the supervision of the Director of the University of Wyoming Extension, the County will contribute \$50,946.00 annually to the University of Wyoming Extension. The County agrees to make payments to the University as follows: Four payments of \$12,736.50 due in October 2025, and January, March and June 2026.
- 2. **Term and termination.** The term of this Agreements shall commence on July 1, 2025, and shall remain in full force and effect until June 30, 2026, unless terminated by written mutual consent of both parties. In the event this Agreement is terminated, the University will return unused funds contributed by the County.

In witness whereof, the parties to this Agreement through their duly authorized representatives have executed this Agreement on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this Agreement as set forth herein.

Board of County Commissioners, Sweetwater County	
Chairman	Date
A. Marney	June 11, 2025
Amanda Marney Director University of Wyoming Extension	Date
Kelly K. Crane Dean College of Agriculture, Life Sciences, and Natural Reso University of Wyoming	Date

ANNUAL COMPENSATION AGREEMENT

This Annual Compensation Agreement ("Agreement") is made and entered into by and between the University of Wyoming ("University") and the Commissioners of Sweetwater County ("County").

WHEREAS, under the Federal Smith-Lever Act of 1914, the State Acceptance Act of 1915, and amendments thereto covering Extension programs, the County desires an Extension professional to assist and encourage the development of 4-H Youth Development Programming (position currently held by Natasha Holtmeyer) and

WHEREAS, the University employs such Extension professionals; and

WHEREAS, the University contributes salary and employer paid benefits in the amount of \$47,316.43 and

WHEREAS, the University and the County have entered into a Memorandum of Understanding dated 7/1/2025

NOW THEREFORE, the parties agree as follows:

- 1. Payment. In return for the above services, which shall be done and directed under the supervision of the Director of the University of Wyoming Extension, the County will contribute \$26,004.00 annually to the University of Wyoming Extension. The County agrees to make payments to the University as follows: Four payments of \$6,501.00 due in October 2025 and January, March, and June 2026.
- 2. Term and termination. The term of this Agreements shall commence on July 1, 2025, and shall remain in full force and effect until June 30, 2026, unless terminated by written mutual consent of both parties. In the event this Agreement is terminated, the University will return unused funds contributed by the County.

In witness whereof, the parties to this Agreement through their duly authorized representatives have executed this Agreement on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this Agreement as set forth herein.

Board of County Commissioners, Sweetwater County

Chairman

Date

June 11, 2025

Amanda Marney

Director

University of Wyoming Extension

Kelly K. Crane, Dean

College of Agriculture, Life Sciences, and Natural Resources
University of Wyoming



MEETING REQUEST FORM

Meeting Date Requested: July 1, 2025	Contact Phone and E-mail: 307-352-6880 dbrubaker@FlyRKS.com, 307-872-3845 deleonj@sweetwatercountywy.gov
Presenters Name, Title and Name of Organization: Devon Brubaker, Airport Director, Southwest Wyoming Regional Airport and John DeLeon, Chief Sweetwater Deputy County Attorney	Exact Wording for Agenda: 10:25- Amendment Two to the FY2020 Wyoming Commercial Air Service Improvement Plan Cooperative Agreement
Preference of Placement on Agenda & Amount of Time Requested for Presentation: No Preference on placement, Time 10 minutes	Will there be handouts? (If yes, include with meeting request form) Yes
Will handouts require SIGNATURES? Yes SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov

Additional Information:

Attachments:

Amendment Two - Tracked Changes.pdf

AMENDMENT Two FY20 Air Service COOPERATIVE AGREEMENT.docx

FY20 ASEP COOPERATIVE AGREEMENT.docx

RKS Amendment Four Draft - 6-9-25 (with watermark).docx

MOU Between WDOT & Sweetwater County.pdf

Amendment Three to the Contract Between WYDOT and Skywest Airlines.pdf

INSTRUCTIONS:

• All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the "Meeting Request Form" by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: shoemakers@sweetwatercountywy.gov

^{**}If your handout is not accompanied with the request, your request may be dismissed and you

may reschedule for the next meeting provided the handout(s) are received.**

- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and emailed to: shoemakers@sweetwatercountywy.gov
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.
- In order to determine placement on the agenda, please review the county website sweetwatercountywy.gov on Thursday afternoon by clicking "Commissioner's Agenda".
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.

The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way Meeting Room #115 Green River, Wyoming

Amendment Two - Tracked Changes.pdf

AMENDMENT Two FY20 Air Service COOPERATIVE AGREEMENT.docx
FY20 ASEP COOPERATIVE AGREEMENT.docx
RKS Amendment Four Draft - 6-9-25 (with watermark).docx
MOU Between WDOT & Sweetwater County.pdf

Amendment Three to the Contract Between WYDOT and Skywest Airlines.pdf

AMENDMENT TWOONE TO THE FY 2020 WYOMING COMMERCIAL AIR SERVICE IMPROVEMENT PLAN COOPERATIVE AGREEMENT

- 1. Parties. This Amendment is made and entered into by and between SWEETWATER COUNTY, hereinafter referred to as "County," whose address is 80 West Flaming Gorge Way, Suite 109, Green River, WY 82935; the CITY OF GREEN RIVER, a Wyoming Municipal Corporation whose address is 50 East 2nd Street, Green River, WY 82935; and the CITY OF ROCK SPRINGS, a Wyoming Municipal Corporation whose address is 212 D Street, Rock Springs, WY 82901, collectively referred to as "Sponsors."
- 2. Purpose of Amendment. This Amendment shall constitute the secondfirst amendment to the FY 2020 Wyoming Commercial Air Service Improvement Plan Cooperative Agreement between the County and the Co-Sponsors. The purpose of this Amendment is to: A) extend the term of the Agreement, hereinafter referred to as "Service Period," through June 30, 20292025.

The original Cooperative Agreement required the County and the Co-Sponsors to bear partial responsibility for providing the funding necessary to participate in the Wyoming Commercial Air Service Improvement Plan as defined by Wyo. Stat. Ann. § 10-7-101 et seq. with the Wyoming Department of Transportation (WYDOT) and SkyWest Airlines, hereinafter referred to as "Airline," to provide air service from Rock Springs, Wyoming (RKS) to Denver, Colorado (DEN), with an expiration date of June 30, 2022.

Amendment One To The FY 2020 Wyoming Commercial Air Service Improvement Plan Cooperative*
Agreement extended the Cooperative Agreement between the County, the CITY OF GREEN RIVER
and the CITY OF ROCK SPRINGS for three (3) additional years with an expiration date of June 30,
2025.

The Memorandum of Understanding Between WYDOT and the County as amended along with the Contract Between the Wyoming Department of Transportation and Skywest Airlines, Inc., as amended identify the scope of services and responsibilities of the respective parties. Amendment Two to the Memorandum of Understanding Between the Wyoming Department of Transportation and The Sweetwater County Commissioners is attached hereto as Attachment 1.

By MOU between the County and the Wyoming Department of Transportation, WYDOT agreed topay sixty percent (60%) of the Airline invoices.

By Cooperative Agreement between the County and the Co-Sponsors, the County and the Co-Sponsors agreed to pay the remaining forty percent (40%) of the invoices as follows:

- A. County shall be responsible for forty-five percent (45%) of the total invoices.
- B. The City of Green River shall pay twenty-two percent (22%) of the total invoices.

Page 1 of 3

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Amendment <u>TwoOne</u> to the FY 2020 Commercial Air Service Improvement Plan Cooperative Agreement between Sweetwater County and the Cities of Green River and Rock Springs

- C. The City of Rock Springs shall pay thirty-three percent (33%) of the total quarterly invoices.
- 3. Term of the Amendment. This Amendment shall commence upon the date the last required signature is affixed hereto ("Effective Date"), and shall remain in full force and effect through the Service Period of the Cooperative Agreement, as amended, unless terminated at an earlier date pursuant to the provisions of the Cooperative Agreement, or pursuant to federal or state statute, rule, or regulation.

4. Amendments.

A. The first sentence of Section 4 of the original Cooperative Agreement is hereby amended to read as follows:

"The Service between RKS to DEN shall take place from July 1, 20252022 through June 30, 20292025, hereinafter referred to as the "Service Period."

5. Amended Responsibilities of the County.

Responsibilities of the County have not changed.

6. Amended Responsibilities of the Co-Sponsors.

Responsibilities of the Co-Sponsors have not changed.

7. Special Provisions.

- A. Same Terms and Conditions. With the exception of items explicitly delineated in this Amendment, all terms and conditions of the original Cooperative Agreement, between the County and the Co-Sponsors, including but not limited to sovereign immunity, shall remain unchanged and in full force and effect.
- **B.** Counterparts. This Amendment may be executed in counterparts, each of which will together be deemed an original, but all of which together shall constitute one and the same instrument. If any signature is delivered by facsimile transmission, electronic mail of a PDF format data file, or electronic signature, such signature shall create a valid and binding obligation of the party executing (or on whose behalf such signature is executed) with the same force and effect as if such signature were an original thereof.

8. General Provisions.

Entirety of Agreement. The original Cooperative Agreement, consisting of four (4) pages; Exhibit A,* the Sweetwater County-SkyWest Revenue Agreement consisting of nine (9) pages; Exhibit B, the Grant Agreement Between the Wyoming Department of Transportation and the Sweetwater County Commission consisting of eight (8) pages; and this Amendment One consisting of four (4) pages represents the entire and integrated Cooperative Agreement between the parties and supersedes all prior negotiations, representations and agreements, whether written or oral.

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Page 2 of 3

IN WITNESS HEREOF, the Parties to this Amendment, either personally, or by and through their duly authorized representatives have executed this Amendment on the date set forth below and certify that they have read, understood, and agreed to the terms and conditions of this Amendment.

The effective date of this Agreement is the date last signed and executed by the duly authorized representatives of the parties to this Agreement, below.

ATTEST:	SWEETWATER COUNTY BOARD OF COUNTY COMMISSIONERS
County Clerk	By:
	Date
ATTEST:	CITY OF GREEN RIVER
City Clerk	By: Pete Rust, Mayor
	Date
ATTEST:	CITY OF ROCK SPRINGS
City Clerk	By: Max Mickelson Tim Kauma, Mayor
	Date

Page 3 of 3

AMENDMENT TWO TO THE

FY 2020 WYOMING COMMERCIAL AIR SERVICE IMPROVEMENT PLAN COOPERATIVE AGREEMENT

- 1. Parties. This Amendment is made and entered into by and between SWEETWATER COUNTY, hereinafter referred to as "County," whose address is 80 West Flaming Gorge Way, Suite 109, Green River, WY 82935; the CITY OF GREEN RIVER, a Wyoming Municipal Corporation whose address is 50 East 2nd Street, Green River, WY 82935; and the CITY OF ROCK SPRINGS, a Wyoming Municipal Corporation whose address is 212 D Street, Rock Springs, WY 82901, collectively referred to as "Sponsors."
- **2. Purpose of Amendment.** This Amendment shall constitute the second amendment to the FY 2020 Wyoming Commercial Air Service Improvement Plan Cooperative Agreement between the County and the Co-Sponsors. The purpose of this Amendment is to: A) extend the term of the Agreement, hereinafter referred to as "Service Period," through June 30, 2029.

The original Cooperative Agreement required the County and the Co-Sponsors to bear partial responsibility for providing the funding necessary to participate in the Wyoming Commercial Air Service Improvement Plan as defined by Wyo. Stat. Ann. § 10-7-101 et seq. with the Wyoming Department of Transportation (WYDOT) and SkyWest Airlines, hereinafter referred to as "Airline," to provide air service from Rock Springs, Wyoming (RKS) to Denver, Colorado (DEN), with an expiration date of June 30, 2022.

Amendment One To The FY 2020 Wyoming Commercial Air Service Improvement Plan Cooperative Agreement extended the Cooperative Agreement between the County, the CITY OF GREEN RIVER and the CITY OF ROCK SPRINGS for three (3) additional years with an expiration date of June 30, 2025.

The Memorandum of Understanding Between WYDOT and the County as amended along with the Contract Between the Wyoming Department of Transportation and Skywest Airlines, Inc., as amended identify the scope of services and responsibilities of the respective parties.

By MOU between the County and the Wyoming Department of Transportation, WYDOT agreed to pay sixty percent (60%) of the Airline invoices.

By Cooperative Agreement between the County and the Co-Sponsors, the County and the Co-Sponsors agreed to pay the remaining forty percent (40%) of the invoices as follows:

- **A.** County shall be responsible for forty-five percent (45%) of the total invoices.
- B. The City of Green River shall pay twenty-two percent (22%) of the total invoices.
- **C.** The City of Rock Springs shall pay thirty-three percent (33%) of the total quarterly invoices.

3. Term of the Amendment. This Amendment shall commence upon the date the last required signature is affixed hereto ("Effective Date"), and shall remain in full force and effect through the Service Period of the Cooperative Agreement, as amended, unless terminated at an earlier date pursuant to the provisions of the Cooperative Agreement, or pursuant to federal or state statute, rule, or regulation.

4. Amendments.

A. The first sentence of Section 4 of the original Cooperative Agreement is hereby amended to read as follows:

"The Service between RKS to DEN shall take place from July 1, 2025 through June 30, 2029, hereinafter referred to as the "Service Period."

5. Amended Responsibilities of the County.

Responsibilities of the County have not changed.

6. Amended Responsibilities of the Co-Sponsors.

Responsibilities of the Co-Sponsors have not changed.

7. Special Provisions.

- **A.** Same Terms and Conditions. With the exception of items explicitly delineated in this Amendment, all terms and conditions of the original Cooperative Agreement, between the County and the Co-Sponsors, including but not limited to sovereign immunity, shall remain unchanged and in full force and effect.
- **B.** Counterparts. This Amendment may be executed in counterparts, each of which will together be deemed an original, but all of which together shall constitute one and the same instrument. If any signature is delivered by facsimile transmission, electronic mail of a PDF format data file, or electronic signature, such signature shall create a valid and binding obligation of the party executing (or on whose behalf such signature is executed) with the same force and effect as if such signature were an original thereof.

8. General Provisions.

Entirety of Agreement. The original Cooperative Agreement, consisting of four (4) pages; Exhibit A, the Sweetwater County-SkyWest Revenue Agreement consisting of nine (9) pages; Exhibit B, the Grant Agreement Between the Wyoming Department of Transportation and the Sweetwater County Commission consisting of eight (8) pages; and this Amendment One consisting of four (4) pages represents the entire and integrated Cooperative Agreement between the parties and supersedes all prior negotiations, representations and agreements, whether written or oral.

IN WITNESS HEREOF, the Parties to this Amendment, either personally, or by and through their duly authorized representatives have executed this Amendment on the date set forth below and certify that

they have read, understood, and agreed to the terms and conditions of this Amendment.

The effective date of this Agreement is the date last signed and executed by the duly authorized representatives of the parties to this Agreement, below.

ATTEST:	SWEETWATER COUNTY BOARD OF COUNTY COMMISSIONERS
	By: Keaton D. West, Chairman
County Clerk	Keaton D. West, Chairman
	Date
ATTEST:	CITY OF GREEN RIVER
City Clerk	By: Pete Rust, Mayor
	 Date
ATTEST:	CITY OF ROCK SPRINGS
City Clerk	By: Max Mickelson, Mayor
	 Date

FY 2020 WYOMING COMMERCIAL AIR SERVICE IMPROVEMENT PLAN COOPERATIVE AGREEMENT

- 1. Parties. The parties to this Agreement are SWEETWATER COUNTY, hereinafter referred to as "County," whose address is 80 West Flaming Gorge Way, Suite 109, Green River, WY 82935; the CITY OF GREEN RIVER, a Wyoming Municipal Corporation whose address is 80 West Flaming Gorge Way, Suite 10, Green River, WY 82935; and the CITY OF ROCK SPRINGS, a Wyoming Municipal Corporation whose address is 212 D Street, Rock Springs, WY 82901, collectively referred to as "Sponsors."
- 2. Purpose. The County and Co-Sponsors desire to participate in the Wyoming Commercial Air Service Improvement Plan pursuant to W.S. § 10-7-101 et seq. with the Wyoming Department of Transportation (WYDOT) and SkyWest Airlines, hereinafter referred to as "Airline," from Rock Springs, Wyoming (RKS) to Denver, Colorado (DEN).

The Parties hereto understand and agree that each of them bears responsibility for providing the funding necessary to perpetuate the plan.

The Airline shall provide Scheduled Commercial Air Service. Scheduled Commercial Air Service shall be defined as flights scheduled and performed for remuneration in accordance with a published timetable or so regular or frequent as to constitute a recognizably systematic series which are open to booking members of the public. Frequencies, destinations, schedules and aircraft type may be added by amendment upon agreement in writing and subject to required approvals.

The scheduled Commercial Air Service shall be provided in accordance with an initially contracted level and include yearly coordination to determine the most desirable schedule. Desirable schedule is defined as a reasonable schedule designed to facilitate the maximum amount of revenue, ridership and convenience. The initial flight schedule shall include two daily flights from Rock Springs to Denver and three daily flights from June to August. WYDOT agrees to participate in regular meetings as needed with Sponsors to determine where additional flights may or may not be needed to the community. The flight schedule beyond the initial agreed schedule will be evaluated on a cost/benefit basis and subject to annual approval from the Wyoming Aeronautics Commission.

- 3. Term of Agreement. This MOU shall commence upon the day last signed and executed by the duly authorized representatives of the parties to this MOU and shall remain in full force and effect until June 30, 2022. This MOU may be extended up to two (2) times with a first term extension of three (3) years and a second extension of four (4) years with the final term ending June 30, 2029. There is no right or expectation of extension and any extension will be determined at the discretion of the Sponsors.
- **4.** The Service between RKS to DEN shall take place from October 1, 2019 through June 30, 2020, hereinafter referred to as the "Service Period." The County will assure, by Contract between

WYDOT and Airline, a monthly revenue profit margin requirement of ten percent (10%), hereinafter referred to as "Subsidy," for Service between RKS and DEN during the Service Period. Said Contract between WYDOT and Airline is attached hereto as "EXHIBIT A," and is specifically incorporated herein by reference.

The Subsidy shall be calculated as the sum of fuel costs and non-fuel costs subtracted from the total revenue for the calendar month. It will be invoiced quarterly at an annualized maximum amount of \$829,067.00 for the Service Period.

5. Responsibilities of County and Co-Sponsors. WYDOT and Airline have contracted such that WYDOT Airline is guaranteed a ten percent (10%) profit margin for each billable block hour. WYDOT agrees to pay sixty percent (60%) of the costs subject to contractual caps. Said Agreement between County and WYDOT is attached hereto as "EXHIBIT B," and is specifically incorporated herein by reference.

The County and Co-Sponsors agree to pay the remaining forty percent (40%) of the Subsidy as follows:

- A. County shall be responsible for forty-five percent (45%) of the total quarterly invoice. The maximum exposure for the County for Service Period shall be no more than one hundred forty nine thousand two hundred thirty two and six cents (\$149,232.06).
- B. The City of Green River shall pay twenty-two percent (22%) of the total quarterly invoice. The maximum exposure for the City of Green River for Service Period shall be no more than seventy two thousand nine hundred fifty seven and ninety cents (\$72,957.90).
- C. The City of Rock Springs shall pay thirty-three percent (33%) of the total quarterly invoice. The maximum exposure for the City of Rock Springs for the Service Period shall be no more than one hundred nine thousand, four hundred thirty six and eighty-four cents (\$109,436.84).
- D. Sponsors agree to designate a single point of contact to WYDOT for any and all coordination efforts needed.

Quarterly invoices will be sent to WYDOT by Airline and WYDOT will invoice the County and include a monthly summary of Passenger Revenue, Block Time, Cost Rates, Cost Calculation, and Subsidy. WYDOT will pay the County its portion of the Subsidy. The County will then invoice the Co-Sponsors. Co-Sponsors shall pay full amount due to the County within 30 days of the submission of the invoice.

6. General Provisions.

- A. To the extent required by any state or federal law, the Co-Sponsors shall be bound as though they were a "Party" by the terms of the Agreement between County and SkyWest Airlines, attached hereto as "EXHIBIT A;" and as a "Sponsor" by the terms of the Agreement between County and WYDOT, attached hereto as "EXHIBIT B" as if those provisions were fully set forth herein.
- B. Any Party may request changes to this Agreement. Any changes, modifications, revisions or amendments to this Agreement which are mutually agreed upon by and between the Parties to

- this Agreement shall be incorporated by written instrument, executed and signed by all parties to this Agreement.
- C. The County and Co-Sponsors shall provide free access to any pertinent books, documents and papers to each other, the State of Wyoming, or any of their duly authorized representatives for the purpose of inspection, audit and copying. The parties hereto shall keep copies of these records for at least three years after final payment and settlement.
- D. The Parties hereto shall keep informed of and comply with all applicable Federal, State, and Local laws and regulations in the performance of this Agreement.
- E. This Agreement, consisting of four pages and "EXHIBIT A" and "EXHIBIT B," represents the entire and integrated Agreement between the parties and supersedes all prior negotiations, representations and agreements, whether written or oral.
- F. Each Party is responsible for its own acts and omissions and the result thereof to the extent provided by law.
- G. All notices arising out of, or from, the provisions of this Agreement shall be in writing and given to the parties at the address provided under this Agreement, either by regular mail or delivery in person.
- H. Should any portion of this Agreement be judicially determined to be illegal or unenforceable, the remainder of this Agreement shall continue in full force and effect, and either Party may renegotiate the terms affected by the severance.
- I. The Parties hereto do not intend to create in any other individual or entity the status of third Party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties and obligations contained in this Agreement shall operate only between the parties to this Agreement and shall inure solely to the benefit of the parties to this Agreement. The provisions of this Agreement are intended only to assist the parties in determining and performing their obligations under this Agreement.
- J. The terms of this Agreement, and any amendments thereto, shall be binding upon and inure to the Parties hereto, their administrators and successors.
- K. The Parties do not waive governmental immunity. Each Party specifically retains all immunities and defenses available to them as governmental entities pursuant to Wyoming Statute § 1-39-101, et seq., and all other applicable law. The Parties agree that any ambiguity in this Agreement shall not be strictly construed, either against or for either Party, except that any ambiguity as to immunity shall be construed in favor of immunity.

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IN WITNESS HEREOF, the Parties to this Agreement, either personally by and through their duly authorized representatives have executed this Agreement on the date set forth below and certify that they have read, understood, and agreed to the terms and conditions of this Agreement.

The effective date of this Agreement is the date last signed and executed by the duly authorized representatives of the parties to this Agreement, below.

ATTEST:	SWEETWATER COUNTY BOARD OF COUNTY COMMISSIONERS
	By: Wally J. Johnson, Chairman
County Clerk	Wally J. Johnson, Chairman
	Date
ATTEST:	CITY OF GREEN RIVER
City Clark	
City Clerk	Pete Rust, Mayor
	Date
ATTEST:	CITY OF ROCK SPRINGS
City Clerk	Tim Kaumo, Mayor

AMENDMENT FOUR TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE WYOMING DEPARTMENT OF TRANSPORTATION AND

THE SWEETWATER COUNTY COMMISSIONERS

- **Parties.** This Amendment is made and entered into by and between the WYOMING DEPARTMENT OF TRANSPORTATION (WYDOT), whose address is: 5300 Bishop Blvd., Cheyenne, WY 82009, and the Sweetwater County Commissioners (Sponsor), whose address is: 80 West Flaming Gorge Way, Suite 109, Green River, WY 82935.
- **Purpose.** This Amendment shall constitute the fourth amendment to the Memorandum of Understanding (MOU) between WYDOT and the Sponsor. The purpose of this Amendment is to: a) extend the term of the MOU through June 30, 2029; and b) replace Attachment C-1 with Attachment C-2.

The original MOU, dated September 5, 2019, defined the responsibilities of the Sponsor and WYDOT for participation in the Wyoming Commercial Air Service Improvement Plan (The Plan) for a total MOU dollar amount not to exceed three million, three hundred ninety-two thousand, eight hundred fifty-five dollars (\$3,392,855.00) of which, eight hundred twenty-nine thousand, sixty-seven dollars (\$829,067.00) is for year one, one million, two hundred seventy-six thousand, six hundred thirty-three dollars (\$1,276,633.00) for year two, and one million, two hundred eighty-seven thousand, one hundred fifty-five dollars (\$1,287,155) for year three, with an expiration date of June 30, 2022.

Amendment One, dated February 16, 2021, amended the original MOU to: a) revise the Scope of Services; b) amend Section 4 to include distribution of Coronavirus Aid, Relief, and Economic Security Act (CARES Act) funding; and c) amend the responsibilities of WYDOT.

Amendment Two, dated June 29, 2022, amended the original MOU to: a) extend the term of the MOU through June 30, 2025; and b) amend the scope of services.

Amendment Three, dated July 17, 2024, amended the original MOU to replace Attachment C with Attachment C-1.

Term of the Amendment. This Amendment shall commence on June 30, 2025, or upon the date the last required signature is affixed hereto, whichever is later (Effective Date), and shall remain in full force and effect through the term of the MOU, as amended, unless terminated at an earlier date pursuant to the provisions of the MOU, or pursuant to federal or state statute, rule, or regulation.

4. Amendments.

A. Section 3 of the original MOU is hereby amended in its entirety to read as follows:

- "3. <u>Term of MOU</u>. The term of this MOU is from September 5, 2019 (Effective Date), through June 30, 2029."
- **B.** The second sentence of Section 4 of the original MOU is hereby amended to read as follows:
 - "The total payment by WYDOT under this MOU shall not exceed the dollar amounts in Attachment C-2."
- C. As of the Effective Date of this Amendment, Attachment C-1, Southwest Wyoming Regional Airport (RKS), which was attached to Amendment Three, is superseded and replaced by Attachment C-2, 2025 Southwest Wyoming Regional Airport (RKS), which is attached to this Amendment and incorporated into the original MOU by this reference. All references to "Attachment C-1" in the original MOU, and in any amendments thereto, are amended to read "Attachment C-2".
- **5. Amended Responsibilities of WYDOT.** Responsibilities of WYDOT have not changed.
- **6. Amended Responsibilities of Sponsor.** Responsibilities of the Sponsor have not changed.

7. Special Provisions.

- **A. Same Terms and Conditions.** With the exception of items explicitly delineated in this Amendment, all terms and conditions of the original MOU, and any previous amendments, between WYDOT and the Sponsor, including but not limited to sovereign immunity, shall remain unchanged and in full force and effect.
- **B.** Counterparts. This Amendment may be executed in counterparts. Each counterpart, when executed and delivered, shall be deemed an original and all counterparts together shall constitute one and the same Amendment. Delivery by the Sponsor of an originally signed counterpart of this Amendment by facsimile or PDF shall be followed up immediately by delivery of the originally signed counterpart to WYDOT.

8. General Provisions.

A. Entirety of Agreement. The original MOU, consisting of eight (8) pages; Attachment A, Scope of Services under the Wyoming Commercial Air Service Improvement Plan, consisting of one (1) page; Amendment One, consisting of four (4) pages; Attachment B, Revised Scope of Services, consisting of one (1) page; Amendment Two, consisting of three (3) pages; Attachment C, First Contract Extension Scope of Services, consisting of one (1) page; Amendment Three, consisting of three (3) pages; Attachment C-1, Southwest Wyoming Regional Airport (RKS), consisting of one (1) page; this Amendment Four, consisting of four (4) pages; and Attachment C-2, 2025 Southwest Wyoming Regional Airport

(RKS), consisting of one (1) page, represent the entire and integrated MOU between the parties and shall supersede all prior negotiations, representations and agreements, whether written or oral.

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Signatures. The parties to this Amendment, through their duly authorized representatives, have executed this Amendment on the dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this Amendment.

This Amendment is not binding on either party until approved by A&I Procurement and the Governor of the State of Wyoming or his designee, if required by Wyo. Stat. § 9-2-3204(b)(iv).

WYDOT: WYOMING DEPARTMENT OF TRANSPORTATION	
Shawn Burke, Aeronautics Administrator	Date
SPONSOR: SWEETWATER COUNTY COMMISSIONERS	
Keaton West, Commission Chairman	Date
ATTORNEY GENERAL'S OFFICE: APPROVAL AS T	TO FORM
Madison Barber, Assistant Attorney General	 Date

Attachment C-2 2025 Southwest Wyoming Regional Airport (RKS)

Service to: Denver International Airport (DEN):

Table 1: Canadian Regional Jet (CRJ) 1/200 Block Hour Rate RKS-DEN

1. Block rate table: CRJ 1/200 aircraft

DIZC	July 1, 2025-June 30, 2026	July 1, 2026-June 30, 2027	July 1, 2027-June 30, 2028	July 1, 2028-June 30, 2029
RKS	\$4,696.00	\$4,837.00	\$4,982.00	\$5,131.00

2. Frequency of operations/pattern of service

- 3. Term: July 1, 2025-June 30, 2029
 - a. Year One: July 1, 2025-June 30, 2026; Cost not to exceed: \$4,662,465.00
 - b. Year Two: July 1, 2026-June 30, 2027; Cost not to exceed: \$4,799,169.00¹
 - c. Year Three: July 1, 2027-June 30, 2028; Cost not to exceed: \$4,944,729.00¹
 - d. Year Four: July 1, 2028-June 30, 2029; Cost not to exceed: \$5,099,411.00¹

MEMORANDUM OF UNDERSTANDING BETWEEN THE WYOMING DEPARTMENT OF TRANSPORTATION AND THE SWEETWATER COUNTY COMMISSIONERS

- 1. Parties. The parties to this Memorandum of Understanding (MOU) are the WYOMING DEPARTMENT OF TRANSPORTATION (WYDOT), whose address is: 5300 Bishop Blvd Cheyenne, WY 82009, and Sweetwater County Commissioners (Sponsor), whose address is: 80 West Flaming Gorge Way, Suite 109, Green River, WY 82935.
- **Purpose.** The purpose of this MOU is to define the responsibilities of the respective parties with regards to participation in the Commercial Air Service Improvement Plan (the Plan). Pursuant to this MOU, the parties shall act in a cooperative and collaborative effort to:
 - A. Sustain reliable air service at Wyoming communities participating in the Plan;
 - B. Minimize any potential due amount from commercial airline services for the contract term;
 - C. Achieve the maximum amount of revenue for each respective flight operating in Plan while maximizing passenger ridership;
 - D. Achieve the best use of available aircraft resources so as accomplish the best schedule possible and to minimize unnecessary financial exposure.
- 3. <u>Term of MOU</u>. This MOU shall commence upon the day last signed and executed by the duly authorized representatives of the parties to this MOU and shall remain in full force and effect until June 30, 2022. This MOU may be extended up to two (2) times with a first term extension of three (3) years and a second extension of four (4) years with the final term ending June 30, 2029. There is no right or expectation of extension and any extension will be determined at the discretion of WYDOT.
- 4. Payment. WYDOT agrees to pay SkyWest Airlines (The Airline) the invoiced due amount of commercial air service provided under the Plan for the services listed in Attachment A, which is attached to and incorporated into this MOU by this reference. The total payment by WYDOT under this MOU shall not exceed the dollar amounts in line d in Attachment A. The Sponsor agrees to pay WYDOT its agreed upon match of forty percent (40%) of each due invoice within forty five (45) days of invoice due date. Payment shall be made quarterly to WYDOT. Should the revenues exceed the associated cost for the billed due amount, payment shall be made in accordance with Section 5(D) of this MOU.
- 5. Responsibilities of WYDOT.

- A. WYDOT will pay the Airline in accordance with Section 4.
- B. WYDOT agrees to participate in regular meetings as needed with Sponsor to discuss matters relating to the agreed upon service.
- C. WYDOT agrees to review all invoices received from the airline for accuracy, notify the Sponsor or airline of any issue, and make all invoices and related information from the airline available to the Sponsor.
- D. Should there be no invoiced due amount for the billing period, WYDOT and the Sponsor will have no obligation to pay for airline services for the billing period. Any amount above the quarterly due amount (Total Net Profit) shall be retained by the Airline for future service credit during the Contract period. Should there be a net profit remaining upon the expiration or termination of this MOU, the parties acknowledge that the Airline will retain one hundred percent (100%) of the Total Net Profits, with sixty percent (60%) retained on behalf of WYDOT to be used for future service to any Wyoming community by the Airline under the Plan, and the remaining forty percent (40%) of the Total Net Profit after a completed contract period shall be retained by the Airline for service under the Plan to the Sponsor's local airport.
- E. WYDOT will coordinate with Sponsor to determine pricing, schedule and revenue management practices and strategies that are a best fit for the community while prioritizing potential revenue. WYDOT agrees that it is in the best interest of the community, the state, and the Plan to manage pricing and revenue to reduce potential financial guarantees as much as possible and instructions conveyed to the airline are made in the interest of maximizing potential revenue and minimizing financial guarantees.
- F. WYDOT will collaborate with Sponsor in any decisions which may have Significant Impact to the respective communities air service covered under the Plan. Significant Impact shall be defined as any long-term schedule changes beyond thirty (30) minutes or service level adjustments that will have an effect of the quality of service.
- G. WYDOT will notify the Sponsor of any decisions that will have Significant Impact to the community with an appropriate amount of time.
- H. WYDOT will work with Sponsor to achieve the most desirable and profitable flight schedule within the parameters of the airline provider including: crew, and aircraft availability, business necessity, operational efficiencies, and demand.
- I. WYDOT will provide assistance with resolving disputes between the Sponsor and the airline provider.
- J. WYDOT will provide information regarding performance benchmarks for the service.

- K. WYDOT will contract for and provide third-party expertise in monitoring flight performance under the Plan and will make available that expertise to the community.
- L. When and if possible, WYDOT will work with the Sponsor to determine where additional flights may or may not be needed to the community. Additional flights beyond the initially agreed schedule will be evaluated on a cost/benefit basis and subject to annual approval from the Wyoming Aeronautics Commission.
- M. WYDOT shall ensure that Sponsor has communicative access to the airline partner.
- N. WYDOT, with assistance from industry consultants, will provide insight and review of pricing and schedules for the community on a monthly basis and pricing and market studies to the Sponsor on an annual basis.
- O. WYDOT will work with the Sponsor and appropriate local organizations to reduce the annual cost per passenger (excluding fuel) to the State by ten percent (10%) per year and provide a plan outlining initiatives to do so. Baseline annual cost per passenger will be a two (2)-year moving average.
 - a. The cost per passenger reduction will take effect after a two (2) year grace period from the first fiscal year of flights under the Plan.
 - b. Calculation of the cost per passenger will be calculated at the end of a fiscal year and include the actual number of revenue paying passengers and total financial contribution by WYDOT excluding fuel costs in accordance with Section D.
 - c. Should the ten percent (10%) annual cost per passenger to the State not be met, WYDOT and the Sponsor will review including but not limited to: service levels and frequencies to the community, WYDOT match amount, and overall revenue performance. WYDOT will then provide recommendations to the Wyoming Aeronautics Commission of options to reduce the State cost per passenger which may include: A reduction of service levels, schedule changes, an increase in local match dollars or directives to the airline to address fares and revenue management.
- P. WYDOT and the Sponsor will annually review service levels, schedules and anything else pertinent to the service before each fiscal year. The Wyoming Aeronautics Commission will review and approve the service levels, schedules, and anything else pertinent to the service before the start of each fiscal year.

6. Responsibilities of Sponsor.

- A. Sponsor will designate a single point of contact to WYDOT for any and all coordination efforts needed.
- B. Sponsor agrees to pay WYDOT in accordance with Section 4 above.

- C. Sponsor agrees to participate in regular meetings with WYDOT to discuss matters relating to the agreed upon service.
- D. Sponsor shall work to maintain a local organization dedicated to air service retention and development for the community.
- E. Sponsor, in conjunction with local organizations, where appropriate, shall create and maintain a marketing and promotional plan dedicated to service under the Plan. A copy of the marketing and promotional plan shall be made available to WYDOT within one (1) month of the service start date and annually with quarterly updates. Inclusive of that plan should be:
 - a. Key performance indicators for tracking effectiveness of plan;
 - b. Forecast budget;
 - c. Plans to coordinate with partner airline provider to leverage airline marketing brand and services and;
 - d. A plan for community engagement and awareness efforts.
- F. Sponsor agrees that it is in the best interest of the Plan to manage capacity, and flight frequency to maintain air service in a manner to continually reduce financial guarantees from WYDOT under the Plan.
- G. Sponsor will work with WYDOT and appropriate local organizations to reduce the annual cost per passenger (excluding fuel) to the State by ten percent (10%) per year and provide a plan outlining initiatives to do so. Baseline annual cost per passenger will be a two (2)-year moving average.
 - a. The cost per passenger reduction will take effect after a two (2) year grace period from the first fiscal year of flights under the Plan.
 - b. Calculation of the cost per passenger will be calculated at the end of a fiscal year and include the actual number of revenue paying passengers and total financial contribution by WYDOT excluding fuel costs in accordance with Section D.
 - c. Should the ten percent (10%) annual cost per passenger to the State not be met, WYDOT and Sponsor will review including but not limited to: service levels and frequencies to the community, WYDOT match amount, and overall revenue performance. WYDOT will then provide recommendations to the Wyoming Aeronautics Commission of options to reduce the State cost per passenger which may include: A reduction of service levels, schedule changes, an increase in local match dollars or directives to the airline to address fares and revenue management.
- H. Sponsor, with its appropriate local organizations, will work to provide an operationally reliable airport for flights covered under the Plan.
- I. Sponsor will collaborate with the airline partner and WYDOT in any decisions or work significantly affecting flights covered under the Plan that may include: changes to the

- schedule, pricing or revenue management instructions, runway closures or construction, and airport facility construction or changes affecting flights.
- J. Sponsor will notify WYDOT of any potential detrimental factors to flights covered under the Plan including but not limited to:
 - a. Local efforts to recruit new or additional scheduled airline services not covered under the Plan.
 - b. Interest from other airline providers in providing service to a community which will have a detrimental impact to the ridership of flights covered by the Plan.
- K. The Sponsor and WYDOT will annually review service levels, schedules and anything else pertinent to the service before each fiscal year. The Wyoming Aeronautics Commission will review and award funds before the start of each fiscal year.

8. Additional Clarifications:

- A. The Wyoming Aeronautics Commission is the contracting authority for the airline agreement for flights under the Plan.
- B. Pricing and Revenue Management strategies and instructions conveyed to the airline by either party are made in the interest of maximizing potential revenue for covered flights under the Plan.
- C. Flight schedules for flights covered under the Plan will be made to best maximize potential ridership and connections to and from the hub airport(s), but are subject to crew, gating, and aircraft constraints of the airline.
 - a. Decisions made by WYDOT concerning airline schedules are made in the best interest of the Plan in order to minimize the due amount by WYDOT.
- D. Should the Sponsor be unable to pay for service at the agreed upon match provided under the Plan, WYDOT will work to achieve the most affordable alternatives to the Sponsor but reserves the right to discontinue any and all flights under the Plan.
- E. Should any dispute between WYDOT and the Sponsor arise that is not covered in this MOU or through WYDOT or the Wyoming Aeronautics Commission's Policies, the parties agree that the Wyoming Aeronautics Commission will, at the next most convenient time, resolve the dispute.

7. General Provisions.

- **A. Amendments.** Either party may request changes in this MOU. Any changes, modifications, revisions, or amendments to this MOU which are mutually agreed upon by the parties to this MOU shall be incorporated by written instrument, executed and signed by all parties to this MOU.
- **B.** Applicable Law. The construction, interpretation, and enforcement of this MOU shall be governed by the laws of the State of Wyoming. The courts of the State of Wyoming shall have jurisdiction over any action arising out of this MOU and over the parties, and the venue shall be the First Judicial District, Laramie County, Wyoming.
- C. Availability of Funds. Each payment obligation of either party is conditioned upon the availability of government funds which are appropriated or allocated for the payment of this obligation. If funds are not allocated and available for the continuance of the services performed by either party, the MOU may be terminated by either party at the end of the period for which the funds are available. Each party shall notify the other party at the earliest possible time of the services which will or may be affected by a shortage of funds. No penalty shall accrue to either party in the event this provision is exercised, and neither party shall be obligated or liable for any future payments due or for any damages as a result of termination under this section. This provision shall not be construed to permit either party to terminate this MOU to acquire similar services from another party.
- D. Entirety of Agreement. This MOU, consisting of eight (8) pages; and Attachment A, Scope of Services, consisting of one (1) page, represent(s) the entire and integrated agreement between the parties and supersede(s) all prior negotiations, representations and agreements, whether written or oral. In the event of a conflict or inconsistency between the language of this MOU and the language of any attachment or document incorporated by reference, the language of this MOU shall control.
- **E. Prior Approval.** This MOU shall not be binding upon either party unless this MOU has been reduced to writing before performance begins as described under the terms of this MOU, and unless this MOU is approved as to form by the Attorney General or his representative.
- **F. Severability.** Should any portion of this MOU be judicially determined to be illegal or unenforceable, the remainder of the MOU shall continue in full force and effect, and the parties may renegotiate the terms affected by the severance.
- **G. Sovereign Immunity and Limitations.** Pursuant to Wyo. Stat. § 1-39-104(a), the State of Wyoming and WYDOT expressly reserve sovereign immunity by entering

into this Contract and the Sponsor expressly reserves governmental immunity. Each of them specifically retains all immunities and defenses available to them as sovereign or governmental entities pursuant to Wyo. Stat. § 1-39-101, et seq., and all other applicable law. The parties acknowledge that the State of Wyoming has sovereign immunity and only the Wyoming Legislature has the power to waive sovereign immunity. Designations of venue, choice of law, enforcement actions, and similar provisions shall not be construed as a waiver of sovereign immunity. The parties agree that any ambiguity in this MOU shall not be strictly construed, either against or for either party, except that any ambiguity as to immunity shall be construed in favor of immunity.

- H. Third Party Beneficiary Rights. The parties do not intend to create in any other individual or entity the status of third party beneficiary, and this MOU shall not be construed so as to create such status. The rights, duties, and obligations contained in this MOU shall operate only between the parties to this MOU and shall inure solely to the benefit of the parties to this MOU. The provisions of this MOU are intended only to assist the parties in determining and performing their obligations under this MOU.
- I. Termination. This MOU may be terminated, without cause, by either party upon ninety (90) days written notice days written notice, which notice shall be delivered by hand or by certified mail.
- J. Indemnification. Each party to this MOU shall assume the risk of any liability arising from its own conduct. Neither party agrees to insure, defend, or indemnify the other

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8. <u>Signatures</u>. The parties to this MOU, through their duly authorized representatives, have executed this MOU on the dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MOU as set forth herein.

The effective date of this MOU is the date of the signature last affixed to this page.

WYDOT: WYOMING DEPARTMENT OF TRANSPORTATION	
W TORMNO DEL ARTIMENT OF TRANSFORTATION	
Brian Olsen, Administrator	Date
SPONSOR: THE SWEETWATER COUNTY COMMISSIONERS	
Wally J. Johnson, Commission Chairman	Date
ATTORNEY GENERAL'S OFFICE: APPROVAL AS TO FO)RM
My Holder # 195506	8/2/19
Alysia Goldman, Assistant Attorney General	Ďate
Representing the Wyoming Department of Transportation	

Attachment A: Rock Springs / Southwest Wyoming Regional Airport (RKS) Scope of services under the Wyoming Commercial Air Service Improvement Plan

- 1. Service to: Denver International Airport (DEN):
 - a. Block rate table:
 - i. CRJ 1/200 aircraft:

Table 1 CRJ 1/200 Block Hour Rate RKS-DEN

DKC	July 1, 2019 - June 30, 2020	July 1, 2020 - June 30, 2021	July 1, 2021 - June 30, 2022
IXX3	\$2,627	\$2,706	\$2,787

b. Frequency of operations/pattern of Service

Table 2 Monthly Frequency of Operations

	Month	Frequency	
	January	2D (Daily)	Two daily roundtrips
	February	2D	Two daily roundtrips
	March	2D	Two daily roundtrips
	April	2D	Two daily roundtrips
	May	2D	Two daily roundtrips
RKS	June	3Dx6	Three daily roundtrips except for Saturday
	July	3Dx6	Three daily roundtrips except for Saturday
	August	3Dx6	Three daily roundtrips except for Saturday
	September	2D	Two daily roundtrips
	October	2D	Two daily roundtrips
	November	2D	Two daily roundtrips
	December	2D	Two daily roundtrips

c. Schedule¹

FREQ	DEPT	ARRV	DEPT TIME	ARRV TIME	ТҮРЕ	MONTHS
D	RKS	DEN	6:05	7:14	CRJ	YEAR-ROUND
D	DEN	RKS	20:15	21:17	CRJ	YEAR-ROUND
D	RKS	DEN	16:48	18:10	CRJ	YEAR-ROUND
D	DEN	RKS	15:07	16:18	CRJ	YEAR-ROUND
Dx6	RKS	DEN	13:15	14:20	CRJ	JUNE-AUGUST
Dx6	DEN	RKS	11:30	12:35	CRJ	JUNE-AUGUST

- d. Term: July 1, 2019 June 30, 2022
 - i. Year one: October 1, 2019 June 30, 2020 Cost not to exceed: \$829,067
 - ii. Year two: July 1, 2020 June 30,2021 Cost not to exceed: \$1,276,633²
 - iii. Year Three: July 1, 2021 June 30,2022 Cost not to exceed: \$1,287,155²

¹ Schedule times are approximate and subject to Section 5. A, E. of the WYDOT-SkyWest Contract

² Subject to annual review per Section 2 and 4.A. of the WYDOT-SkyWest Contract

Contract #: 195506

Entry Date: 8/1/2019 5:59:33 PM

Department:

Wyoming Department of Transportation,

Aeronautics

WYOMING ATTORNEY GENERAL'S OFFICE

Agency Contact: Burke, Shawn

Phone: 307-777-3975

Other Agency Contact:

AUG 0 2 2019

'Alysia Goldman

APPROVED AS TO FORM

Client Comments:

Contractor/Vendor Name: Sweetwater County Commissioners

Contract Title: RKS CPA MOU

Contract Type: MOU

Contract Amount:

0

Contract Effective Date:

Contract Expiration Date:

Status: Revised Version Under

Review by AG

RETURN VIA:

Ink Signature - Pick-up

Assigned Attorney:

Alysia Goldman

AMENDMENT THREE TO THE CONTRACT BETWEEN THE WYOMING DEPARTMENT OF TRANSPORTATION AND SKYWEST AIRLINES, INC.

- 1. Parties. This Amendment is made and entered into by and between the Wyoming Department of Transportation (WYDOT), whose address is: 5300 Bishop Blvd Cheyenne, WY, 82009 and SkyWest Airlines, Inc. (Airline), whose address is: 444 South River Road, St. George, UT 84790.
- Purpose of Amendment. This Amendment shall constitute the third amendment to the Contract between WYDOT and the Airline. The purpose of this Amendment is to: a) extend the Contract's term through June 30, 2029; b) amend the responsibilities of the Airline by adding Cheyenne Regional Airport (CYS) to the airports that will be served; c) amend the responsibilities of WYDOT by removing Attachments E-1 through H-1 and replacing them with Attachments E-2 through H-2 and adding Attachment I.

The original Contract, dated June 26, 2019, required the Airline to provide scheduled air service to the four Wyoming communities, with an expiration date of June 30, 2022.

Amendment One, dated May 24, 2022, amended the original contract to: a) extend the Contract's term through June 30, 2025; b) update the terms and conditions by which the Airline agrees to provide Scheduled Commercial Air Service to Wyoming communities; c) replace Attachments A, B, C, and D with Attachments E, F, G, and H.

Amendment Two, dated June 28, 2024, amended the Contract between WYDOT and the Airline to update the responsibilities of WYDOT by substituting Attachments E, F, G, and H with Attachments E-1, F-1, G-1, and H-1.

3. Term of the Amendment. This Amendment shall commence on June 30, 2025, or upon the date the last required signature is affixed hereto, whichever is later (Effective Date), and shall remain in full force and effect through the term of the Contract, as amended, unless terminated at an earlier date pursuant to the provisions of the Contract, or pursuant to federal or state statute, rule, or regulation.

4. Amendments.

A. The second sentence of Section 3 of the original Contract, as amended, is hereby amended to read as follows:

"The term of the Contract is from July 1, 2019, through June 30, 2029, or until subsidy funds have been exhausted, whichever comes first."

B. The last sentence of Section 8 Subsection AA is hereby amended to read as follows:

"This contract, or any part of it, may also be terminated by either party for any reason provided the terminating party provides ninety (90) days advance notice of intent to

5. Amended Responsibilities of the Airline.

- A. As of July 1, 2025, the Airline shall also provide Scheduled Commercial Air Service to Cheyenne Regional Airport (CYS) with the schedule frequencies outlined in Attachment I, Cheyenne Regional Airport (CYS), which is incorporated into this Contract by this reference. Any significant deviations from the schedule shall be coordinated with WYDOT and the appropriate local sponsor. Both parties must mutually agree to any reduction in service frequencies in Attachment I. Such scheduling decisions will be subject to aircraft, staff, crew availability, demand, business necessity, and weather or seasonal changes.
- **B.** Attachment I, Cheyenne Regional Airport (CYS), is attached to this Amendment Three and incorporated into the original Contract by this reference.

Amended Responsibilities of the WYDOT.

A. As of July 1, 2025, Attachment E-1: Northeast Wyoming Regional Airport (GCC); Attachment F-1: Central Wyoming Regional Airport (RIW); Attachment G-1: Southwest Wyoming Regional Airport (RKS); and Attachment H-1: Sheridan County Airport (SHR), which were attached to Amendment Two, are superseded and replaced by Attachment E-2: Northeast Wyoming Regional Airport (GCC); Attachment F-2: Central Wyoming Regional Airport (RIW); Attachment G-2: Southwest Wyoming Regional Airport (RKS); and Attachment H-2: Sheridan County Airport (SHR); which are attached to this Amendment and incorporated into the original Contract by this reference. All references to "Attachment E-1, Attachment F-1, Attachment G-1, and Attachment H-1" in Amendment Two, are amended to read "Attachment E-2, Attachment F-2, Attachment G-2, and Attachment H-2", respectively.

7. Special Provisions.

- A. Same Terms and Conditions. With the exception of items explicitly delineated in this Amendment, all terms and conditions of the original Contract and any previous amendments between the WYDOT and the Airline, including but not limited to sovereign immunity, shall remain unchanged and in full force and effect.
- B. Counterparts. This Amendment may be executed in counterparts. Each counterpart, when executed and delivered, shall be deemed an original and all counterparts together shall constitute one and the same Amendment. Delivery by the Airline of an originally signed counterpart of this Amendment by facsimile or PDF shall be followed up immediately by delivery of the originally signed counterpart to the WYDOT. The Airline's failure to deliver, either personally or via US Mail, postage prepaid, the originally signed counterpart to the WYDOT within five (5) business days shall be considered a material breach and may result in immediate termination of the original Contract by the WYDOT.

8. General Provisions.

Entirety of Contract. The original Contract, consisting of sixteen (16) pages; A. Attachment A, Gillette-Campbell County Airport, consisting of one (1) page; Attachment B, Riverton Regional Airport, consisting of one (1) page; Attachment C, Rock Springs-Southwest Wyoming Regional Airport, consisting of one (1) page; Attachment D, Sheridan County Airport, consisting of one (1) page; Amendment One, consisting of four (4) pages; Attachment E: Northeast Wyoming Regional Airport (GCC), consisting of one (1) page; Attachment F: Central Wyoming Regional Airport (RIW), consisting of one (1) page; Attachment G: Southwest Wyoming Regional Airport (RKS), consisting of one (1) page; and Attachment H. Sheridan County Airport (SHR), consisting of one (1) page; Amendment Two consisting of three (3) pages; Attachment E-1: Northeast Wyoming Regional Airport (GCC), consisting of one (1) page; Attachment F-1: Central Wyoming Regional Airport (RIW), consisting of one(1) page; Attachment G-1: Southwest Wyoming Regional Airport (RKS), consisting of one (1) page; and Attachment H-1: Sheridan County Airport (SHR), consisting of one (1) page; this Amendment Three consisting of four (4) pages; Attachment E-2: Northeast Wyoming Regional Airport (GCC), consisting of one (1) page; Attachment F-2: Central Wyoming Regional Airport (RIW), consisting of one (1) page; Attachment G-2: Southwest Wyoming Regional Airport (RKS), consisting of one (1) page; Attachment H-2: Sheridan County Airport (SHR), consisting of one (1) page; and Attachment I: Cheyenne Regional Airport (CYS), consisting of one (1) page represent the entire and integrated Contract between the parties and supersede all prior negotiations, representations, and agreements, whether written or oral.

THE REMAINDER OF THIS PAGE WAS INTENTIONALLY LEFT BLANK.

9. <u>Signatures.</u> The parties to this Amendment, through their duly authorized representatives, have executed this Amendment on the dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this Amendment.

This Amendment is not binding on either party until approved by A&I Procurement and the Governor of the State of Wyoming or his designee, if required by Wyo. Stat. § 9-2-3204(b)(iv).

THE WYOMING DEPARTMENT OF TRANSPORTATION:

The fine	6/12/25	_
Brian Olsen - Administrator, Division of Aeronautics	Date	
Shawn Bucke Darin J. Westby, P.E. – Director, Wyoming Department of Transportation	6/13/25 Date	_
AIRLINE: SkyWest Airlines, Inc.		_

ATTORNEY GENERAL'S OFFICE: APPROVAL AS TO FORM

Madison Barber, Assistant Attorney General

05 · 30 · 25

Amendment Three to the Contract between WYDOT and SkyWest Airlines, Inc.
Page 4 of 4

Attachment E-2 Northeast Wyoming Regional Airport (GCC)

Service to: Denver International Airport (DEN):

Table 1: CRJ 1/200 Block Hour Rate GCC-DEN

1. Block rate table: CRJ 1/200 aircraft

	July 1, 2025-June 30, 2026		July 1, 2027-June 30, 2028	July 1, 2028-June 30, 2029
GCC	\$3,984	\$4,104	\$4,227	\$4,353

2. Frequency of operations/pattern of Service

- 3. Term: July 1, 2025-June 30, 2029
 - a. Year one: July 1, 2025-June 30, 2026; Cost not to exceed \$1,731,549
 - b. Year two: July 1, 2026-June 30,2027; Cost not to exceed: \$1,836,258¹
 - c. Year Three: July 1, 2027-June 30,2028; Cost not to exceed: \$1,949,761¹
 - d. Year Four: July 1, 2028-June 30,2029; Cost not to exceed: \$2,072,323¹

¹ Subject to annual review

Attachment F-2 Central Wyoming Regional Airport (RIW)

Service to: Denver International Airport (DEN):

Table 1: CRJ 1/200 Block Hour Rate RIW-DEN

1. Block rate table: CRJ 1/200 aircraft

	July 1, 2025-June 30, 2026	July 1, 2026-June 30, 2027	July 1, 2027-June 30, 2028	July 1, 2028-June 30, 2029
RIW	\$4,343	\$4,473	\$4,607	\$4,746

2. Frequency of operations/pattern of Service

- 3. Term: July 1, 2025-June 30, 2029
 - a. Year one: July 1, 2025-June 30,2026; Cost not to exceed: \$4,468,322
 - b. Year two: July 1, 2026-June 30,2027; Cost not to exceed: \$4,606,967²
 - c. Year Three: July 1, 2027-June 30,2028; Cost not to exceed: \$4,754,367²
 - d. Year Four: July 1, 2028-June 30,2029; Cost not to exceed: \$4,910,785²

² Subject to annual review

Attachment G-2 Southwest Wyoming Regional Airport (RKS)

Service to: Denver International Airport (DEN):

Table 1: CRJ 1/200 Block Hour Rate RKS-DEN

1 Block rate table: CRJ 1/200 aircraft

	July 1, 2025-June 30, 2026	July 1, 2026-June 30, 2027	July 1, 2027-June 30, 2028	July 1, 2028-June 30, 2029
RKS	\$4,696	\$4,837	\$4,982	\$5,131

2. Frequency of operations/pattern of Service

- 3. Term: July 1, 2025-June 30, 2029
 - a. Year one: July 1, 2025-June 30, 2026; Cost not to exceed: \$4,662,465
 - b. Year two: July 1, 2026 June 30,2027; Cost not to exceed: \$4,799,169³
 - c. Year Three: July 1, 2027-June 30,2028; Cost not to exceed: \$4,944,729³
 - d. Year Four: July 1, 2028-June 30,2029; Cost not to exceed: \$5,099,411³

³ Subject to annual review

Attachment H-2 Sheridan County Airport (SHR)

Service to: Denver International Airport (DEN):

Table 1: CRJ 1/200 Block Hour Rate SHR-DEN

1. Block rate table: CRJ 1/200 aircraft

	July 1, 2025-June 30, 2026	July 1, 2026-June 30, 2027	July 1, 2027-June 30, 2028	July 1, 2028-June 30, 2029
SHR	\$3,925	\$4,043	\$4,164	\$4,289

2. Frequency of operations/pattern of Service

- 3. Term: July 1, 2025-June 30, 2029
 - a. Year one: July 1, 2025-June 30,2026; Cost not to exceed: \$2,667,974
 - b. Year two: July 1, 2026-June 30,2027; Cost not to exceed: \$2,814,431⁴
 - c. Year Three: July 1, 2027-June 30,2028; Cost not to exceed: \$2,970,526⁴
 - d. Year Four: July 1, 2028-June 30,2029; Cost not to exceed: \$3,136,547⁴

⁴ Subject to annual review

Attachment I Cheyenne Regional Airport (CYS)

Service to: Denver International Airport (DEN):

Table 1: CRJ 1/200 Block Hour Rate CYS-DEN

4. Block rate table: CRJ 1/200 aircraft

	July 1, 2025-June 30, 2026	July 1, 2026-June 30, 2027	July 1, 2027-June 30, 2028	July 1, 2028-June 30, 2029
CYS	\$4,857	\$5,003	\$5,153	\$5,307

5. Frequency of operations/pattern of Service

- 6. Term: July 1, 2025-June 30, 2029
 - a. Year one: July 1, 2025-June 30,2026; Cost not to exceed: \$1,267,857
 - b. Year two: July 1, 2026-June 30,2027; Cost not to exceed: \$1,284,292⁵
 - c. Year Three: July 1, 2027-June 30,2028; Cost not to exceed: \$1,306,620⁵
 - d. Year Four: July 1, 2028-June 30,2029; Cost not to exceed: \$1,335,019⁵

⁵ Subject to annual review



MEETING REQUEST FORM

Meeting Date Requested: July 1, 2025	Contact Phone and E-mail: 307-872-3897
Presenters Name, Title and Name of Organization: BOCC	Exact Wording for Agenda: 10:35- BREAK
Preference of Placement on Agenda & Amount of Time Requested for Presentation: 10 min	Will there be handouts? (If yes, include with meeting request form) No
Will handouts require SIGNATURES? No SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information:	
Attachments:	

INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the "Meeting Request Form" by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: shoemakers@sweetwatercountywy.gov
 - **If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.**
- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and emailed to: shoemakers@sweetwatercountywy.gov
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.
- In order to determine placement on the agenda, please review the county website sweetwatercountywy.gov on Thursday afternoon by clicking "Commissioner's Agenda".
- If a request to be placed on an agenda is received <u>AFTER</u> the deadline, you will be considered

for the next meeting date.

The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way Meeting Room #115 Green River, Wyoming



MEETING REQUEST FORM

Meeting Date Requested: July 1, 2025	Contact Phone and E-mail: 307-352-3000- stephanie.harsha@wyo.gov
Presenters Name, Title and Name of Organization: John Eddins, P.E WYDOT District 3 Engineer	Exact Wording for Agenda: 10:45- Update on the Green River Tunnel Repairs
Preference of Placement on Agenda & Amount of Time Requested for Presentation: Any- 30 min	Will there be handouts? (If yes, include with meeting request form) No
Will handouts require SIGNATURES? No SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information: WYDOT will bring a PowerPoint Presentation Attachments:	

INSTRUCTIONS:

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80 West Flaming Gorge Way Meeting Room #115 Green River, Wyoming



WYOMING

MEETING REQUEST FORM

Meeting Date Requested: July 1, 2025	Contact Phone and E-mail: 307-872-3910/mcleang@sweetwatercountywy.gov; 307-922-5298/grossnicklej@sweetwatercountywy.gov; 307-922-5295/tomichj@sweetwatercountywy.gov
Presenters Name, Title and Name of Organization: Garry Mclean, HR Director; John Grossnickle, Sheriff; Joe Tomich, Undersheriff	Exact Wording for Agenda: 11:15- Presentation and Request Approval of Resolution # 2025-07- CC-02, a Resolution Authorizing FLSA Exempt Peace Officers and Detention Officers to Earn Non-FLSA Compensation in Certain Circumstances
Preference of Placement on Agenda & Amount of Time Requested for Presentation: 10 minutes	Will there be handouts? (If yes, include with meeting request form) Yes
Will handouts require SIGNATURES? Yes SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information:	1
Attachments: Resolution # 2025-07-CC-0	22 Resolution Authorizing FLSA Exempt Peace Officers and Detention

INSTRUCTIONS:

Officers to Earn OT in Certain Circumstances.pdf

• All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the "Meeting Request Form" by Tuesday at 10:00 a.m. prior to

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Resolution # 2025-07-CC-02 Resolution Authorizing FLSA Exempt Peace Officers and Detention Officers to Earn OT in Certain Circumstances.pdf



SWEETWATER COUNTY BOARD OF COUNTY COMMISSIONERS RESOLUTION

RESOLUTION NO. <u>2025-07-CC-02</u>

A RESOLUTION AUTHORIZING FLSA EXEMPT PEACE OFFICERS AND DETENTION OFFICERS TO EARN NON-FLSA COMPENSATION IN CERTAIN CIRCUMSTANCES

WHEREAS, Economic, political, and labor force pressures are making it increasingly difficult to promote qualified staff to key law enforcement command positions, such as Lieutenant and Undersheriff; and

WHEREAS, the Sweetwater County Sheriff's Office makes significant amounts of overtime opportunities available to Fair Labor Standards Act (FLSA) non-exempt personnel funded by external sources outside of county general funds based on tax revenue including, but not limited to, industrial siting impact funds and contracts with federal law enforcement partners; and

WHEREAS, in Fiscal Year 2024, Sweetwater County Sheriff's Office Lieutenants earned, on average, 12.8% less than Operations Division Sergeants and 7.9% less than the three highest-paid non-ranking Deputy Sheriffs, while the Undersheriff earned, on average, 2.7% less than an Operations Division Sergeant in spite of the 10%, 25%, and 20% pay differential, respectively; and

WHEREAS, Sweetwater County desires to provide opportunity for wage equity amongst employees to encourage professional development of staff; and

WHEREAS, 29 CFR Part 541.604(a) permits an employer to compensate an exempt employee based on hours worked for work beyond the normal workweek on any basis without compromising the employee's exempt status.

NOW, THEREFORE, BE IT RESOLVED BY THE SWEETWATER COUNTY BOARD OF COUNTY COMMISSIONERS that, effective July 1, 2025, any FLSA Exempt sworn Peace Officer or Detention Officer of the Sweetwater County Sheriff's Office may work special projects, as defined below, and be compensated at an overtime rate, computed as the employee's hourly rate of pay multiplied by one and one-half times, otherwise in accordance with existing county policy.

BE IT FURTHER RESOLVED, the following guidelines shall apply.

- I. Special Projects: for purposes of this resolution "special projects are defined as projects to which FLSA Exempt Peace Officer and Detention Officers are assigned by the Sheriff to perform work outside of officers normal County duties, such as work performed under industrial siting projects, work for the U.S. Marshalls Service, other law enforcement agencies and for which the County is reimbursed dollar-for-dollar overtime rates.
- 2. Overtime compensation will only be permitted for work details externally funded through non-tax revenue streams and/or fully reimbursed to the county upon completion.
- **3.** Compensation will only be monetary in nature, and no compensatory time will be provided for any detail worked pursuant to this resolution.
- 4. Accounting for these projects will be monitored and managed such that no general fund monies are used to compensate for overtime paid pursuant to this resolution.

Adopted and approved this the 1st day of July, 2025.

SWEETWATER COUNTY BOARD OF COUN	NTY COMMISSIONERS
Keaton D. West, Commission Chairman	ATTEST:
Island Richards, Commissioner	_
Robert D. Slaughter, Commissioner	Cynthia L. Lane, County Clerk
Mary E. Thoman, Commissioner	_
Taylor C. Jones Commissioner	_



MEETING REQUEST FORM

Meeting Date Requested: July 1, 2025	Contact Phone and E-mail: 307-872-3921, legerskig@sweetwatercountywy.gov	
Presenters Name, Title and Name of Organization: Gene Legerski, Public Works Director	Exact Wording for Agenda: 11:25- Change Order #1 to the Sweetwater County Detention Center RTU-AHU Replacement & Upgrad Project	
Preference of Placement on Agenda & Amount of Time Requested for Presentation: 5 min	Will there be handouts? (If yes, include with meeting request form) Yes	
Will handouts require SIGNATURES? Yes SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov	

Additional Information:

We received a shipment of RTUs on June 23rd; however, the curbs that the units sit on do not have a delivery date at this time.

Attachments:

Change Order Number 1-Time.pdf

INSTRUCTIONS:

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Change Order:

CONTRACT INFORMATION:

Sweetwater County Detention Center RTU-AHU Replacement & Upgrade Project

Date: July 1st, 2025

Date

Attest: Patricia L. Grossnickle

CHANGE ORDER INFORMATION Change Order Number: One (1)

OWNER: Sweetwater County, WY **CONTRACTOR**: Vaughn's Plumbing and Heating Co.

The contract is changed as follows:

Delays in the manufacturing of the RTU and AHU Units have caused the contractors' schedule to move beyond the completion dates. These manufacturing and shipping delays were not caused by the contractor. This **change order is only for time** based on delays in manufacturing and shipping.

The original contract sum		\$4,610,915.00	
The net change by previously authorized Change Orders		NA	
The contract sum prior to this Change Order		\$4,610,915.00	
The contract sum will be (increased) (decreased) (unchanged) By this Change Order in the amount of		\$0.00	
The new contract sum, including this Change Order, will be		\$4,610,915.00	
The Contract Time will be changed from a November 14th, 2025 , and a final completi			
Contractor:	Owner:		
Signature	Signature		
Kreston Cross-President	Keaton D. West-Cha	nirman	

Date

Attest: Cynthia L. Lane-County Clerk