

NOTICE:

THE SWEETWATER COUNTY BOARD OF COUNTY COMMISSIONERS WILL MEET ON TUESDAY, SEPTEMBER 2, 2025 AT 9:00 A.M. - TENTATIVE AND SUBJECT TO CHANGE

**The meeting will be held at the 80 West Flaming Gorge Way
Meeting Room #115
Green River, Wyoming 82935.**

For the convenience of the public, the Board of County Commissioners' meeting will be held in person and using video conferencing.

Those presenting may appear in person or via Zoom using the meeting invite received by email.

As always, the public is invited to watch the proceedings on the County YouTube channel <https://www.youtube.com/c/SweetwaterCountyGovernment> where the meeting will be broadcast.

The public will be able to comment immediately following the public hearing presentation and also during the public comment section of the agenda.

If you are in need of accommodations beyond the above identified process, please call in advance to discuss other options. If you have any questions about how to participate in a public Board of County Commissioners meeting, please contact Sally Shoemaker at 307-872-3897 or via email at shoemakers@sweetwatercountywy.gov

PRELIMINARY:

PLEDGE OF ALLEGIANCE

ROLL CALL / QUORUM PRESENT

APPROVAL OF THE AGENDA

9:05- COUNTY RESIDENT COMMENTS/CONCERNS

All members of the public who wish to speak at the meeting will be given 3 minutes of time to address the Commission.

A. 9:15- CONSENT AGENDA

All matters listed on the consent agenda are taken in one motion and one vote. Items pulled from the consent agenda will be discussed and voted on separately.

1. [Approval of the 8-13-25 Special Meeting Minutes \(Fire Restrictions\)](#)
BOCC
2. [Approval of the 8-19-25 Minutes](#)
BOCC

3. [Approval of County Vouchers/Warrants Expenditure Approval Listing \(EAL\) and Commissioner Report](#)
Accounting
4. [Approval of Bonds](#)
BOCC
5. [Approval of Abates/Rebates](#)
Marianne Stacey Chief Appraiser Assessor's Office
6. [Approval of the Human Services Agreements](#)
County Clerk Cindy Lane
7. [Request to Restaff Vacant Position in Road and Bridge Department](#)
HR
8. [Request to Restaff Vacant Position in Detention Center](#)
HR
9. [Ratify Amendment One to the FFY 2025 Community Services Block Grant Contract between Sweetwater County and Community Builders, Inc.](#)
Krisena Marchal, Grants Manager
10. [Ratify the CLG Comments on the Bridger-Teton National Forest Draft Assessment](#)
BOCC

COMMISSIONER COMMENTS

[9:20- Commissioner Jones](#)

Taylor Jones

[9:25- Chairman West](#)

Keaton West

[9:30- Commissioner Slaughter](#)

Robb Slaughter

[9:35- Commissioner Thoman](#)

Mary Thoman

[9:40- Commissioner Richards](#)

Island Richards

B. ACTION/PRESENTATION ITEMS

1. [9:45- Approval of Amendment One to the FFY 2025 TANF CPI Grant Contract and Subcontract](#)
Krisena Marchal, Grants Manager

2. [9:50- Approval of Amendment One to the Contract for the Regional Emergency Response Team #4](#)
Krisena Marchal, Grants Manager; Joe Tomich; Undersheriff
3. [9:55- Verizon Wireless First Amendment to Land Lease Agreement](#)
Gene Legerski, Sweetwater County Public Works Director & John DeLeon, Sweetwater County Chief Deputy County Attorney
4. [10:05- Samsara Fleet Tracking Software Renewal](#)
Gene Legerski, Public Works Director
5. [10:10- County Vehicle Bid Awards](#)
Gene Legerski Public Works Director on behalf of Marty Dernovich Purchasing Director, Sweetwater County
6. [10:20- Break](#)
BOCC
7. [10:30- Fire Restrictions](#)
Alan Adams, Fire Warden, Sweetwater County
8. [10:35- Request Approval of UMR Health Benefit Summary Plan Description Amendment](#)
Garry McLean, HR Director
9. [10:40- Request Approval of 2026 Health Insurance Plan Renewal and 2026 Health Insurance Premium Schedule](#)
Chris Merrill, Senior Executive of Strategy and Engagement, IMA Corp; Garry McLean, HR Director, Sweetwater County

ADJOURN

Per Wyo. Stat. §18-3-516(f) County information can be accessed on the County's website at www.sweetwatercountywy.gov
The draft packet will be available on the county website on Friday afternoon (prior to the meeting).



MEETING REQUEST FORM

Meeting Date Requested: September 2, 2025	Contact Phone and E-mail: 307-872-3897
Presenters Name, Title and Name of Organization: BOCC	Exact Wording for Agenda: Approval of the 8-13-25 Special Meeting Minutes (Fire Restrictions)
Preference of Placement on Agenda & Amount of Time Requested for Presentation: 5 min	Will there be handouts? (If yes, include with meeting request form) Yes
Will handouts require SIGNATURES? Yes SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information:	
Attachments: 2025-08-13- SPECIAL MEETING MINUTES- FIRE RESTRICTIONS- WITH ATTACHMENTS.pdf	

INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the “Meeting Request Form” by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: shoemakers@sweetwatercountywy.gov
If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.
- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and emailed to: shoemakers@sweetwatercountywy.gov
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.
- In order to determine placement on the agenda, please review the county website

sweetwatercountywy.gov on Thursday afternoon by clicking “Commissioner's Agenda”.

- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.

The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way

Meeting Room #115

Green River, Wyoming

[2025-08-13- SPECIAL MEETING MINUTES- FIRE RESTRICTIONS- WITH ATTACHMENTS.pdf](#)

August 13, 2025
Green River, WY

PRELIMINARY:

PLEDGE OF ALLEGIANCE

Chairman West opened the meeting with the Pledge of Allegiance.

ROLL CALL / QUORUM PRESENT

The Board of County Commissioners met this day at 4:00 p.m. for a Special Meeting to consider fire restrictions and corresponding permits. Chairman West, Commissioner Jones, Commissioner Richards, and Commissioner Thoman were present. Commissioner Slaughter was excused.

A) ACTION/PRESENTATION ITEMS

A.1) Consider County Fire Restrictions and Corresponding Permits

Department: Board of County Commissioners

[Cover Page](#) 

[2025-08-13- SPECIAL MEETING- FIRE RESTRICTION.pdf](#) 

[JUSTIFICATION FOR FIRE RESTRICTION.pdf](#) 

[Final 8-2025 Fire Restriction.doc](#) 

[Fire Restriction Exception Authorization Form.doc](#) 

County Fire Warden Alan Adams presented three variations of Resolution 2025-08-CC-04, an Order Establishing a Stage 1 Fire Restriction for the Commission to consider. Mr. Adams defined the Stage 1 Restriction and explained that fire control measures in Sweetwater County are necessary. Mr. Adams justified imposing the fire restriction, as outlined in the U.S. Drought Monitor Map released on August 7, 2025. A discussion ensued regarding the State fire restrictions, which took effect on August 8, 2025, and the BLM fire restrictions, which took effect on August 13, 2025.

Commissioner Richards explained that after reviewing the resolution, he requested Mr. Adams to add the third option with the following changes:

1. Add a fourth whereas to define "unimproved areas".
2. Change the language in the first "now therefore, be it further resolved" to-- in the unimproved areas instead of the unincorporated areas to match the language in the State rules.
3. Change the radius from 10 ft to 15 ft to match the language in the State rules.

Island Richards moved to adopt Resolution 2025-08-CC-04, using option three. Mary Thoman

seconded the motion. Following further discussion regarding the radius, the soft copy of the order establishing fire restrictions, which was released on August 12, 2025, and the request to provide media sources with a copy of the final version to avoid confusion, the motion carried.

Chief Deputy County Attorney John DeLeon addressed the adoption of the fire restriction exception authorization form, which would grant the Fire Warden the authority to impose fire restrictions. Following discussion, ***Island Richards moved to adopt the fire restriction exception authorization form, without the Commissioner's signature line, and authorize the Fire Warden to grant those exceptions at his discretion. Taylor C. Jones seconded the motion.*** The motion carried.

[SIGNED RESOLUTION 2025-08-CC-04- ORDER ESTABLISHING STATE 1 FIRE RESTRICTION](#) 

ADJOURN

There being no further business to come before the Board of County Commissioners this day, the meeting was adjourned subject to the call of the Chairman. This meeting is available on the Sweetwater County YouTube channel and the County website. Links for specific meetings are available on the County website. County Clerk Office Manager/Executive Assistant to the Board of County Commissioners, Sally Shoemaker, respectfully submitted the minutes.

ATTEST:

Cynthia L. Lane, County Clerk
THE BOARD OF COUNTY COMMISSIONERS
OF SWEETWATER COUNTY, WYOMING

Keaton West, Chairman

Island Richards, Member

Taylor C. Jones, Member

Robb Slaughter, Member

Mary E. Thoman, Member



MEETING REQUEST FORM

Meeting Date Requested: September 2, 2025	Contact Phone and E-mail: 307-872-3897
Presenters Name, Title and Name of Organization: BOCC	Exact Wording for Agenda: Approval of the 8-19-25 Minutes
Preference of Placement on Agenda & Amount of Time Requested for Presentation: 5 min	Will there be handouts? (If yes, include with meeting request form) Yes
Will handouts require SIGNATURES? Yes SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information:	
Attachments: 2025-08-19 MINUTES WITH ATTACHMENTS.pdf	

INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the “Meeting Request Form” by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: shoemakers@sweetwatercountywy.gov
*****If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and emailed to: shoemakers@sweetwatercountywy.gov
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.
- In order to determine placement on the agenda, please review the county website sweetwatercountywy.gov on Thursday afternoon by clicking “Commissioner's Agenda”.

- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.

The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way

Meeting Room #115

Green River, Wyoming

[2025-08-19 MINUTES WITH ATTACHMENTS.pdf](#)

August 19, 2025
Green River, WY

PRELIMINARY:

PLEDGE OF ALLEGIANCE

Chairman West opened the meeting with the Pledge of Allegiance.

ROLL CALL / QUORUM PRESENT

The Board of County Commissioners met this day at 9:00 a.m. in Regular Session with all Commissioners present.

APPROVAL OF THE AGENDA

Chairman West requested that the agenda be amended by removing item C.9, Sweetwater County Fire Restrictions, as this item was approved during the August 13, 2025, special meeting, and adding a catering permit for Santa Fe Trails to cater the Solvay BBQ to be held on August 21, 2025. Chairman West entertained a motion to approve the agenda as amended.

Mary Thoman moved to approve. Taylor C. Jones seconded the motion. The motion carried.

A) PUBLIC HEARING - PLANNING AND ZONING

- A.1) **[Resolution 25-08-ZO-01 - A Variance Permit Application from Section 5.G. of the Sweetwater County Zoning Regulations as requested by Hector Ortega Navarrete-ORPA for a 3 ft encroachment into the front setback of 20 ft and a 5 ft encroachment into the rear setback of 10 ft to bring a manufactured home on the property into compliance with the Sweetwater County Zoning Resolution](#)**

Department: Planning and Zoning

[Cover Page](#) 

[Permit 2025-016_Setback Variance-Resolution.docx](#) 

[August 19, 2025 BCC Staff Report PH. 1.pdf](#) 

Land Use Planner Kassidee Brown presented Resolution 25-08-ZO-01, a Variance Permit Application from Section 5.G. of the Sweetwater County Zoning Regulations as requested by Hector Ortega Navarrete-ORPA for a 3 ft encroachment into the front setback of 20 ft and a 5 ft encroachment into the rear setback of 10 ft to bring a manufactured home on the property into compliance with the Sweetwater County Zoning Resolution. Applicant Hector Ortega Navarrete-ORPA was present. Chairman West opened the public hearing. Hearing no comments, the public hearing was closed.

Robb Slaughter moved to approve Resolution 25-08-ZO-01, for approval of a Variance Permit Application from Section 5.G. of the Sweetwater County Zoning Regulations for a 3 ft encroachment into the front setback of 20 ft and a 5 ft encroachment into the rear setback of 10 ft to bring a manufactured home on the property into compliance as requested by Hector Ortega Navarrete-ORPA and subject to staff recommendations. Taylor C. Jones seconded the motion. The motion carried.

[SIGNED RESOLUTION 25-08-ZO-01 FOR APPROVAL OF A VARIANCE APPLICATION FOR A 3 FT ENCROACHMENT AS REQUESTED BY HECTOR ORTEGA NAVARRETTE-ORPA](#) 

- A.2) [Resolution 25-08-ZO-02 - A Zoning Map Amendment, in accordance with Section 20 of the Sweetwater County Zoning Regulations as requested by Clyde Companies- Joseph Amante for the zoning district of approximately 160 acres more or less to be amended from Agricultural \(A\) to Mineral Development \(MD-1\)](#)

Department: Planning and Zoning

[Cover Page](#) 

[August 19, 2025 BCC Staff Report PH. 2.pdf](#) 

[ZMA- Resolution.docx](#) 

Land Use Planner Kassidee Brown presented Resolution 25-08-ZO-02, a Zoning Map Amendment, in accordance with Section 20 of the Sweetwater County Zoning Regulations, as requested by Clyde Companies- Joseph Amante, for the zoning district of approximately 160 acres more or less to be amended from Agricultural (A) to Mineral Development (MD-1). Representative Joseph Amante from Clyde Companies was present. Following the discussion regarding the inclusion of electric fencing, Chairman West opened the public hearing. Hearing no comments, the public hearing was closed.

Taylor C. Jones moved to approve Resolution 25-08-ZO-02, for approval of a Zoning Map Amendment, in accordance with Section 20 of the Sweetwater County Zoning Regulations, as requested by Clyde Companies- Joseph Amante. Island Richards seconded the motion. The motion carried.

[SIGNED RESOLUTION 25-08-ZO-02- FOR APPROVAL OF A ZONING MAP AMENDMENT AS REQUESTED BY JOSEPH AMANTE- CLYDE COMPANIES](#) 

- A.3) [Resolution 25-08-ZO-03 - A Zoning Map Amendment, in accordance with Section 20 of the Sweetwater County Zoning Regulations as requested by Jon and Cara Aimone for the zoning district of approximately 61.98 acres more or less to be amended from Single Family Residential \(R-2/SF\) to Rural Residential \(RR\)](#)

Department: Planning and Zoning

[Cover Page](#) 

[ZMA- Resolution.docx](#) 

[August 19, 2025 BCC Staff Report PH. 3.pdf](#) 

Land Use Planner Kassidee Brown presented Resolution 25-08-ZO-03, a Zoning Map Amendment, in accordance with Section 20 of the Sweetwater County Zoning Regulations, as requested by Jon and Cara Aimone for the zoning district of approximately 61.98 acres more or less to be amended from Single Family Residential (R-2/SF) to Rural Residential (RR). Applicant Jon Aimone was present. Chairman West opened the public hearing. Hearing no comments, the public hearing was closed.

Island Richards moved to approve Resolution 25-08-ZO-03, for the approval of a Zoning Map Amendment, in accordance with Section 20 of the Sweetwater County Zoning Regulations, as requested by Jon and Cara Aimone. Mary Thoman seconded the motion. The motion carried.

[SIGNED RESOLUTION 25-08-ZO-03- FOR APPROVAL OF A ZONING MAP AMENDMENT AS REQUESTED BY JON AND CARA AIMONE](#) 

A.4) [Resolution 2025-08-CC-05 -Certified Resolution to 2015 Zoning Resolution 2025-08-CC-05 Sections 4, 5, 17, 19, and 21](#)

Department: Planning and Zoning

[Cover Page](#) 

[2015 ZLA Zoning Amendments Certified Resolution.docx](#) 

[2015 ZLA Zoning Amendments Certification Page.docx](#) 

[2015 Zoning Resolution Draft Proposed Definitions.pdf](#) 

Land Use Director Eric Bingham presented a Certified Resolution to the 2015 Zoning Resolution 2025-08-CC-05 for Sections 4, 5, 17, 19, and 21, along with the certification for the Amended Rules and Regulations of the Sweetwater County Zoning Resolution. Following the discussion regarding the procedure for certifying the resolution, Chairman West opened the public hearing. Hearing no comments, the public hearing was closed.

Taylor C. Jones moved to approve and certify Resolution 2025-08-CC-05, for the proposed language amendments to the 2015 Sweetwater County Zoning Regulations for Sections 4, 5, 17, 19, and 21. Island Richards seconded the motion. The motion carried.

[SIGNED RESOLUTION 25-08-CC-05- PROPOSED LANGUAGE AMENDMENTS TO THE 2015 SWCO ZONING RESOLUTION SECTIONS 4,5,17,19, AND 21](#) 

[SIGNED CERTIFICATION - AMENDED RULES AND REGULATIONS OF THE SWCO ZONING RESOLUTION](#)

9:45- COUNTY RESIDENT COMMENTS/CONCERNS

Chairman West opened county resident comments/concerns. Hearing no comments, the county resident comments/concerns were closed.

B) [9:55- CONSENT AGENDA](#)

B.1) [Approval of the 8-5-25 Minutes](#)

Department: Board of County Commissioners

[Cover Page](#) 

[2025-08-05 MINUTES WITH ATTACHMENTS.pdf](#) 

[SIGNED 8-5-25 MINUTES](#) 

B.2) [Approval of County Vouchers/Warrants Expenditure Approval Listing \(EAL\) and Commissioner Report](#)

Department: County Clerk

[Cover Page](#) 

[EAL Approval Listing 8-19-2025.pdf](#) 

[Commissioners Report 8-19-2025.pdf](#) 

AUGUST 19, 2025

WARRANT NO.s	PAYEE	DESCRIPTION	AMOUNT
127731-127743 & 47530-47771	EMPLOYEES AND PAYROLL VENDORS	PAYROLL RUN	1,879,852.69
127744 & 47772-47773	EMPLOYEES AND PAYROLL VENDORS	PAYROLL RUN	22,204.62
47522	HAMM-HILLS, LAURA J	TRANSCRIPTS	92.40
47523	OPTUM BANK 76411492	CONTRIBUTIONS	1,732.50
47524	OPTUM BANK 76411492	CONTRIBUTIONS	3,404.49
47525	OPTUM BANK 76411492	CONTRIBUTIONS	7,661.80
47526	OPTUM BANK 76411492	CONTRIBUTIONS	112.50

47527	SOUTHWEST COUNSELING SERVICE	GRANT EXPENSES	17,571.79
47528	SWEETWATER COUNTY LIBRARY	NONGRANT EXPENSES	8,723.18
47529	SWEETWATER FAMILY RESOURCE CENTER	GRANT EXPENSES	4,825.00
47774	OPTUM BANK 76411492	CONTRIBUTIONS	1,472.50
47775	OPTUM BANK 76411492	CONTRIBUTIONS	187.50
47776	SOUTHWEST COUNSELING/MEN TAL HEALTH	BUDGET ALLOCATIONS	100,000.00
47777	STAFFORD, NANCY	MILEAGE/TONER	767.55
47778	SWEETWATER COUNTY HEALTH BOARD	BUDGET ALLOCATION	54,943.34
47779	SWEETWATER COUNTY LIBRARY	BUDGET ALLOCATION	590,501.66
47780	SWEETWATER TROPHIES AND ENGRAVING	SHIPPING	42.27
127687	ALPHA PETROLEUM SERVICE INC	PARTS/TESTING	3,729.18
127688	ALSCO UNIFORMS	SERVICES	45.98
127689	AT&T MOBILITY	PHONE BILL	2,173.68
127690	BOB BARKER COMPANY INC	COMMISSARY	4,905.65
127691	CAPITAL ONE	BRAKE CLEANERS/TV/MOUNT/INMATE MEALS	277.93
127692	CARDMEMBER SERVICE - 6379	POSTAGE	1,160.65
127693	CENTURYLINK	PHONE BILL	77.66
127694	DAN'S TIRE SERVICE	TIRES	1,227.24
127695	DECKER AUTO GLASS/THE GLASS WAREHOU	DOOR GLASS/WINDSHIELDS	1,118.60
127696	DEPARTMENT OF TRANSPORTATION	PLATES	2.00
127697	ECOLAB INC	CLEANERS	1,409.18
127698	ENBRIDGE GAS UT WY ID	UTILITIES	3,749.63
127699	F B MCFADDEN WHOLESALE COMPANY	STOCK	828.40
127700	FLEETPRIDE	PARTS	30.18
127701	FLOYD'S TRUCK CENTER	PARTS	945.23
127702	GRAINGER	PARTS	843.27
127703	GREEN RIVER ACE HARDWARE	SUPPLIES/BATTERIES/FAN	201.87
127704	HY-KO SUPPLY	STOCK	528.00
127705	IMA INC	FEES	12,793.46

127706	JME FIRE & HOIST PROTECTION INC	INSPECTIONS	1,333.41
127707	KENWORTH SALES COMPANY	PARTS	322.40
127708	LEWIS & LEWIS	ROAD BASE/ASPHALT MIX	20,849.40
127709	MURDOCH'S RANCH & HOME SUPPLY	PART	39.99
127710	NAPA AUTO PARTS UNLIMITED	PARTS	297.18
127711	NET TRANSCRIPTS INC	TRANSCRIPTION	280.24
127712	OFFICE SHOP INC	CONTRACT	287.90
127713	PARETO HEALTH LLC	COST MANAGEMENT	784.00
127714	PILOT BUTTE BROADCASTING	ADS	300.00
127715	PT HOSE & BEARING	PARTS	506.96
127716	QUILL CORPORATION	TONER	476.06
127717	ROCK SPRINGS ACE HARDWARE	SUPPLIES	99.95
127718	ROCKY MTN POWER	UTILITIES	14,939.63
127719	RON'S ACE RENTALS	PARTS	80.40
127720	S & L INDUSTRIAL	CONTRACT	11,124.50
127721	SKAGGS COMPANIES INC	BOOTS/UNIFORMS/PATCHES/ALTERATIONS	1,123.85
127722	STAPLES ADVANTAGE - DEPT LA	STOCK	290.80
127723	SWEETWATER CO CHILD DEVELOPMENT CENTER	REIMBURSEMENT	16,104.88
127724	THE MASTER'S TOUCH LLC	POSTAGE/POSTCARDS	835.56
127725	THE TIRE DEN INC	REPAIRS/ALIGNMENT/TIRES	1,205.50
127726	WAXIE SANITARY SUPPLY	STOCK	632.40
127727	WILLIAM H SMITH & ASSOCIATES INC	CONTRACT	29,783.48
127728	WYLIE CONSTRUCTION INC	EXCAVATOR	5,165.00
127729	WYOLECTRIC INC	REPAIRS	900.00
127730	WYOMING MACHINERY COMPANY	PARTS	2,191.93
127745	ADVANCED NETWORK MANAGEMENT INC	SUBSCRIPTION	10,238.18
127746	ALSCO UNIFORMS	SERVICES	45.98

127747	AMAZON CAPITAL SERVICES INC	SCREEN PROTECTORS/FILE BOXES/STAPLE REMOVER/CLOCK/CABLES/LABELS/TOOLS/FOLDERS/PAPER/CL EANSER/FILE ORGANIZERS/FOLDERS/PHONE ACCESSORIES, WEBCAM	857.12
127748	AT&T MOBILITY	PHONE BILL	47.92
127749	BOYS 'N BERRYS LLC	TOOLS	21.95
127750	BRIDGER VALLEY ELECTRIC ASSN	UTILITIES	302.87
127751	CAPITAL BUSINESS SYSTEMS INC	CONTRACT	194.78
127752	WALMART COMMUNITY- PURCHASING	COFFEE	505.44
127753	CARDMEMBER SERVICE - 6379	POSTAGE	1,111.35
127754	CENTURYLINK	PHONE BILL	1,677.05
127755	CITY OF GREEN RIVER	UTILITIES	3,444.72
127756	COPIER & SUPPLY CO INC	CONTRACTS	4,081.35
127757	ENBRIDGE GAS UT WY ID	UTILITIES	12.67
127758	GREEN RIVER STAR	ADS	10,695.00
127759	HOMAX OIL SALES INC	DEF/NOAT/GUARDOL/GREASE/FUEL	23,511.70
127760	JAEL JOHNSON	MILEAGE	145.60
127761	JME FIRE & HOIST PROTECTION INC	PARTS	23.46
127762	KENWORTH SALES COMPANY	PARTS	819.51
127763	LEWIS & LEWIS	ASPHALT MIX	41,612.16
127764	LOPEZ, STEPHANIE J	TRANSCRIPTS	73.75
127765	MATTHEW BENDER & CO INC	RULE BOOKS	777.36
127766	MOUNTAINLAND SUPPLY COMPANY	WATER HEATER/VENTS/PIPES	2,207.46
127767	PINEDALE ROUNDUP ROUGHNECK	AD	156.00
127768	PLAINSMAN PRINTING & SUPPLY	CASEBINDERS	889.64
127769	PT HOSE & BEARING	PARTS	1,599.99
127770	QUILL CORPORATION	STOCK	133.43
127771	REAL KLEEN JANITORIAL	CLEANERS	884.85
127772	ROCK SPRINGS ACE HARDWARE	SUPPLIES	9.57

127773	ROCK SPRINGS MUNICIPAL UTILITY	UTILITIES	9,692.90
127774	ROCKY MTN POWER	UTILITIES	967.13
127775	ROTECH HEALTHCARE INC.	INMATE MEDICAL	62.42
127776	SHADOW MOUNTAIN WATER OF WYOMING INC	RENTAL	13.50
127777	SIDELINE COLLECTIONS INC	RANDOMS	375.00
127778	SMYTH PRINTING INC	ENVELOPES/NOTARY STAMPS	5,243.95
127779	SUMMIT FIRE & SECURITY LLC	REPAIR	555.00
127780	SWEETWATER COUNTY FAIR	BUDGET ALLOCATION	328,828.50
127781	SWEETWATER COUNTY FIRE DISTRICT #1	FIRE PROTECTION	3,950.00
127782	SWEETWATER COUNTY MUSEUM	BUDGET ALLOCATION	58,333.34
127783	TERMINIX OF WYOMING	SERVICE	341.00
127784	TOWN OF WAMSUTTER	UTILITIES	40.00
127785	TURF EQUIPMENT & AGRONOMICS LLC	PARTS	963.53
127786	TYNSKY LAW OFFICE PC - ASSIGNOR	FEES	737.50
127787	UNION TELEPHONE COMPANY INC	PHONE BILL	50.71
127788	VONAGE BUSINESS	PHONE BILL	1,199.03
127789	WEST SIDE SEWER DISTRICT	UTILITIES	7,176.00
127790	WYOMING DEPARTMENT OF	UNEMPLOYMENT INSURANCE	810.12
127791	WYOMING RETIREMENT SYSTEM	INTEREST	26.34
127792	WYOMING WASTE SERVICES	UTILITIES	2,912.69
		GRAND TOTAL:	3,368,458.52

[SIGNED EALS](#) 

B.3) **Approval of Bonds**

Department: Board of County Commissioners

[Cover Page](#) 

[BONDS.pdf](#) 

[SIGNED BONDS](#) 

B.4) **Approval of Monthly Reports**

Department: Board of County Commissioners

[Cover Page](#) 

[MONTHLY REPORTS.pdf](#) 

[SIGNED MONTHLY REPORTS](#) 

B.5) **Request Approval to Restaff Vacant Position in Clerk's Office**

Department: Human Resources

[Cover Page](#) 

[Accounting Clerk.pdf](#) 

[SIGNED REQUEST TO RESTAFF ACCOUNTING CLERK](#) 

B.6) **Request Approval to Restaff Vacant Position in Sheriff's Office**

Department: Human Resources

[Cover Page](#) 

[Patrol Deputy.pdf](#) 

[SIGNED REQUEST TO RESTAFF PATROL DEPUTY POSITION](#) 

B.7) **Ratify the Coalition of Local Governments? Comments on the USDA's Interim Final Rule for Removal of National Environmental Policy Act Implementing Regulations (USDA-2025-0008)**

Department: Board of County Commissioners

[Cover Page](#) 

[CLG Comments re USDA Interim Rule Modifying NEPA Implementing Regulations 1.doc](#) 

B.8) **Purdue Opioids Settlement**

Department: Attorney's Office

[Cover Page](#) 

[PURDUE OPIOIDS SETTLEMENT.pdf](#) 

[SIGNED PURDUE OPIOIDS SETTLEMENT](#) 

B.9) **Letter of Recommendation for the Community Fine Arts Center (CFAC) to receive the 2025 Governor's Arts Award**

Department: Board of County Commissioners

[Cover Page](#) 

[CFAC Governors Art Award 2025 Letter of Recommendation.pdf](#) 

[SIGNED BOCC RECOMMENDATION FOR THE GOVERNOR'S ARTS AWARD- COMMUNITY FINE ARTS CENTER](#) 

Chairman West entertained a motion to approve the consent agenda as presented.

Mary Thoman moved to approve. Island Richards seconded the motion. The motion carried.

COMMISSIONER COMMENTS

10:00- Commissioner Richards

Department: Board of County Commissioners

[Cover Page](#) 

Commissioner Richards reported on the Wyoming County Commissioners Association (WCCA) Staff Tour, where he shared that the delegation consisted of fourteen senior congressional staffers from both parties who serve on committees relevant to energy, land use, and environmental policy. Commissioner Richards noted that the primary purpose of the tour was to provide these key decision-makers with a firsthand look at the industries, landscape, and challenges that define Sweetwater County, and this engagement was made possible through the county's membership with the WCCA. Commissioner Richards outlined that the 24-hour tour of Sweetwater County included the following stops:

- South Pass City: The tour began with a visit to the historic town and the Carissa Mill, providing context for the region's rich history.
- Northern Red Desert: While crossing the desert, Commissioner Thoman and Jim Magagna led discussions on agriculture, wild horse management, and the impact of federal regulations on land use.
- Seedskaadee Wildlife Refuge: Following a stop at the Farson Merc, the group had lunch at the refuge, where staff presented on its history, mission, and operational challenges.
- Known Sodium Leasing Area (KSLA): Commissioner Richards provided a briefing on the national economic significance of the KSLA and its importance to our local economy.

- Sisecam Trona Mine: Sisecam's leadership provided a comprehensive overview of the soda ash industry and its regulatory challenges. The highlight was an underground tour of the active mine, where staffers observed operations and spoke directly with miners. This was a valuable experience, as most had never been in an active mine.
- Green River & Flaming Gorge: The evening included a tour of the Green River Greenbelt system. At Buckboard Marina, Kristy Stoll of Williams discussed pipeline regulations. Tony and Jen Valdez of Buckboard Marina hosted a boat tour of Flaming Gorge, followed by a dinner, during which representatives from the Ashley National Forest discussed gorge management and planned upgrades.
- On the morning of August 14, the tour concluded with briefings from the Rock Springs Chamber on coal, from Airport Director Brubaker on rural air service, and from Chairman West and Commissioner Jones on the Rock Springs Resource Management Plan (RMP).

Commissioner Richards explained that the success of the tour was a collaborative effort and extended appreciation to all and shared that the WCCA will maintain engagement with staff by sending a follow-up yearbook with photos and contacts from the tour and by hosting a dinner with them at the National Association of Counties (NACO) conference in Washington, D.C., next year. Commissioner Richards applauded Commissioner Slaughter for his efforts in organizing the Sweetwater County Tour and those who assisted.

Commissioner Richards addressed recent actions by certain state legislators questioning county appropriations for membership in organizations such as the Wyoming County Commissioners Association (WCCA) and stated that during a recent Corporations Committee meeting, a local legislator advocated against using taxpayer funds for this purpose and subsequently, nearly identical public records requests have been filed across the state demanding information on WCCA's expenditures. Commissioner Richards explained that Sweetwater County's appropriations to WCCA are, and have always been, a matter of public record, authorized in open meetings and published alongside all other county expenditures, and the WCCA is a statewide membership organization, not a government entity. As such, its internal finances are not subject to county-level public records law. Commissioner Richards stressed that the coordinated nature of these requests raises questions about their origin and intent, as well as the efficiency of using taxpayer resources to duplicate information that is already publicly available. Commissioner Richards reiterated that membership in the WCCA is not a political expenditure; it is a strategic necessity as it provides Sweetwater County with an essential platform to engage with federal and state regulators, congressional staff and delegates, state officials and legislature, and other Wyoming counties. Commissioner Richards explained that the recent congressional staff tour and the critical conversations that took place are a direct result of the membership with the WCCA and acknowledged that this access is indispensable for ensuring Sweetwater County's voice is heard on key issues affecting our economy and residents, and any effort to strip the county of this ability undermines the capacity to represent the interests of Sweetwater County effectively.

Commissioner Richards reported on the meetings and events he attended, which included the special meeting to adopt Stage 1 Fire Restrictions, a meeting with Senator Barrasso's staff to discuss economic development, and the Rock Springs Chamber Luncheon with Governor Gordon, followed by a roundtable discussion with local officials.

Commissioner Richards shared that he attended the Waldner House Ribbon Cutting and the Chamber Day at the races.

Commissioner Richards reported that he joined Land Use Director Eric Bingham and Chief Deputy County Attorney John DeLeon on the Industrial Siting Impact Funds application for the Dry Piney Helium project in Sublette County and shared that Sublette County was ineligible because they lack a fifth-cent sales tax; however, now the state says if they promise to pursue and adopt one, they can host the process and apply for funds. Commissioner Richards acknowledged that this is unprecedented, and it is unknown what will happen if their ballot fails. Commissioner Richards explained that Industrial Siting has informed them that they have now disallowed the “total cost of government” model it once encouraged, which vindicates Sweetwater County’s approach where they pioneered a project-based, statute-compliant funding method tied to the five nexuses in law, and stood by it even when others didn’t, or were even rewarded for ignoring it.

Commissioner Richards shared his upcoming schedule.

10:05- Commissioner Jones

Department: Board of County Commissioners

[Cover Page](#) 

Commissioner Jones reported on the Memorial Hospital of Sweetwater County Board of Trustees meeting, where they discussed strategic planning and announced the retirement of Ron Cheese. Commissioner Jones thanked Mr. Cheese for his 34+ years of service.

Commissioner Jones reported that he attended the Congressional Staffers dinner at Buckboard Marina and echoed and reiterated Commissioner Richards' comments concerning the tour, the valuable connections made, and the purpose of the WCCA membership. Commissioner Jones shared that on the morning of August 14, the tour concluded with briefings from the Rock Springs Chamber on coal, from Airport Director Brubaker on rural air service, and from Chairman West and himself on the Rock Springs Resource Management Plan (RMP). Commissioner Jones applauded Commissioner Slaughter for his efforts in organizing the Sweetwater County Tour and those who assisted.

Commissioner Jones reported on the meetings and events he attended, which included the Enterprise Committee, a special meeting to adopt Stage 1 Fire Restrictions, a meeting with Senator Barrasso's staff, and the Rock Springs Chamber Luncheon with Governor Gordon, followed by a roundtable discussion with local officials.

Commissioner Jones shared that he attended the Sweetwater Snowpokes Snowmobile and ATV Club's annual fun run in the Upper Green and noted that this event is a fundraiser that helps pay for maintenance and satellite phones at the safety shelters, among other things. Commissioner Jones shared the Snowpokes' mission.

10:10- Chairman West

Department: Board of County Commissioners

[Cover Page](#) 

Chairman West reported that he attended the Congressional Staffers dinner at Buckboard Marina and echoed and reiterated Commissioner Richards' comments concerning the tour, the valuable connections and partnerships made, and the purpose of the WCCA membership. Chairman West shared that on the morning of August 14, the tour concluded with briefings from the Rock Springs Chamber on coal, from Airport Director Brubaker on rural air service, and from Chairman West and Commissioner Jones on the Rock Springs Resource Management Plan (RMP). Chairman West applauded Commissioner Slaughter for his efforts in organizing the Sweetwater County Tour and those who assisted.

Chairman West shared that he attended the Mayor's/Commission luncheon, where they had an opportunity to catch up. Chairman West explained that the City of Green River expressed interest in the Road and Bridge facility in Green River.

Chairman West reported that he attended the Rock Springs Chamber Luncheon with Governor Gordon, followed by a roundtable discussion with local officials.

Chairman West shared his upcoming schedule.

10:15- Commissioner Slaughter

Department: Board of County Commissioners

[Cover Page](#) 

Commissioner Slaughter expressed that he had the opportunity to vacation in Africa and shared that it was a spectacular experience.

Commissioner Slaughter expressed his excitement about taking the lead in preparing the Congressional Tour, where he saw an opportunity to give Washington congressional senior-level staffers a view of what Wyoming, and particularly Sweetwater County, is really like. Commissioner Slaughter extended appreciation to all those involved in the collaboration to make the tour a success.

Commissioner Slaughter shared that he has been catching up on the Specific Purpose Tax and the monthly collections received.

Commissioner Slaughter reported that he joined Commissioner Richards, Land Use Director Eric Bingham, and Chief Deputy County Attorney John DeLeon on the Industrial Siting Impact Funds application for the Dry Piney Helium project in Sublette County, emphasizing that Sweetwater County has been the lead and has been very successful in obtaining Industrial Siting funding.

Commissioner Slaughter shared his upcoming schedule.

10:20- Commissioner Thoman

Department: Board of County Commissioners

Commissioner Thoman reported that Jim Magagna joined her in the Congressional Staffer Tour, where they met up with fourteen staffers at South Pass City. Commissioner Thoman highlighted key regional issues that included the following:

- The Red Desert and Golden Triangle
- Areas of Critical Environmental Concern (ACECs) in the Rock Springs BLM Resource Management Plan
- Wilderness Study Areas
- The Tri-territory site
- The Endangered Species Act
- Colorado River and salinity issues
- Farson Farms infrastructure
- Wild Horses and Sage Grouse
- The Mule Deer Migration Corridor
- The Rock Springs Grazing Association
- Checkerboard land patterns

Commissioner Thoman reported that she also attended the Congressional Staffers dinner at Buckboard Marina and echoed and reiterated Commissioner Richards' comments concerning the tour, the valuable connections and partnerships made, and the purpose of the WCCA membership. Commissioner Thoman applauded Commissioner Slaughter for his efforts in organizing the Sweetwater County Tour and those who assisted.

Commissioner Thoman shared that she joined friends at the Sheep Creek Canyon Forbes Family Farm dinner and attended the Green River River Festival.

Commissioner Thoman reported on the meetings and events she attended, which included a special meeting to adopt Stage 1 Fire Restrictions, a meeting with Senator Barrasso's staff to discuss economic development and the Rock Springs BLM RMP, the Rock Springs Chamber Luncheon with Governor Gordon, followed by a roundtable discussion with local officials.

Commissioner Thoman reported on the Library Board meeting she attended and shared that construction on the upgrades to the three libraries is progressing. Commissioner Thoman announced that the Foundation Board elected Sami Doak as Chairman and Phillip Pyzyna as Vice Chairman, and also announced that the Foundation Board donated \$65,000.00 to the Library to assist with program shortfalls. Commissioner Thoman explained that the Legislature's Joint Judiciary Committee met, where they discussed the library draft bill.

Commissioner Thoman shared her upcoming schedule.

C) ACTION/PRESENTATION ITEMS

C.1) 10:25- Break

Department: Board of County Commissioners

[Cover Page](#) 

Chairman West called for a ten-minute break.

- C.2) [10:35- A Resolution Granting Approval for Wyoming Horse Racing, Inc. to Conduct Pari Mutuel Wagering on Live Horse Racing, Historic Horse Racing, and Simulcast Events at Satellite Facilities](#)

Department: Attorney's Office

[Cover Page](#) 

[Resolution for Change of Address \(002\).docx](#) 

[proposed_Sweetwater_County_Resolution.pdf](#) 

After presenting to the Sweetwater County Board of County Commissioners outlining the transition from the current location to the new location during the August 5, 2025, meeting, Wyoming Horse Racing, LLC Executive Vice President John Sheldon presented Resolution 2025-08-CC-01, a Resolution approving Wyoming Horse Racing, LLC's change of address to 420 Uinta Drive, Green River, Wyoming. Also present were Executive Vice President Pete Liguori, President Nick Hughes, and the current property owner, Don Johnson.

For clarity, Chairman West explained that Wyoming Horse Racing, LLC is seeking to expand and, to do so, needs to relocate its operations. Chairman West addressed the existing resolutions in place at their Green River and Rock Springs locations and expressed that the Commission would like to align with the Gaming Commission to have an expiration date of 2029, and in doing so, clean up the language to make it congruent with the Rock Springs Resolution at the same time.

Following discussion relative to the two options, Chairman West entertained a motion to approve Resolution 25-08-CC-01, a Resolution approving both the Green River and Rock Springs Satellite Facilities, for Wyoming Horse Racing, LLC to Conduct Pari-Mutuel Wagering on Live Horse Racing, Historic Horse Racing, and Simulcast Events at the noted Satellite Facilities through December 31, 2029, with a revocation clause requiring gross negligence as presented.

Taylor C. Jones moved to approve. Island Richards seconded the motion. The motion carried.

[SIGNED SWCO RESOLUTION 25-08-CC-01- GRANTING APPROVAL FOR WY HORSE RACING TO CONDUCT PARI MUTUEL WAGERING](#) 

- C.3) [10:45- Resolution Authorizing the Appointment of a Special Prosecutor](#)

Department: Attorney's Office

[Cover Page](#) 

[Resolution - Sublette County 7.30.25\(2\).docx](#) 

Chief Deputy County Attorney John DeLeon presented Resolution 25-08-CC-03, a Resolution Authorizing the Appointment of a Special Prosecutor should there be a conflict of interest in a case. Chairman West entertained a motion to approve Resolution 25-08-CC-03, a Resolution Authorizing the Appointment of a Special Prosecutor.

Robb Slaughter moved to approve. Taylor C. Jones seconded the motion. The motion carried.

[SIGNED RESOLUTION 25-08-CC-03- AUTHORIZING THE APPOINTMENT OF A SPECIAL PROSECUTOR](#) 

C.4) [10:50- Eden Saloon and RV Park's Request for a Catering Permit for the Wardell Wedding](#)

Department: County Clerk

[Cover Page](#) 

[Permit.pdf](#) 

County Clerk Cindy Lane presented the application for a catering permit received from Eden Saloon and RV Park for the Wardell Wedding on September 5, 2025. Following discussion, Chairman West entertained a motion to approve the Eden Saloon and RV Park Catering Permit for the Wardell Wedding on September 5, 2025.

Island Richards moved to approve. Taylor C. Jones seconded the motion. The motion carried.

[SIGNED CATERING PERMIT- EDEN SALOON AND RV PARK FOR THE WARDELL WEDDING](#) 

C.5) [10:55- Capital Request to Purchase Firewalls](#)

Department: Information Technology

[Cover Page](#) 

[Capital Request to purchase Firewalls.docx](#) 

[Firewall Project Price Breakdown.xlsx](#) 

IT Director Tim Knight presented the bids received for the firewall replacement and explained that the county's firewalls are approaching the end of their life in October 2025. Mr. Knight explained that \$145,000.00 had been approved for FY26 and requested approval to move forward with the project. Following discussion and clarification, Chairman West entertained a motion to approve the purchase of firewalls and hardware from Advanced Networking Management in the amount of \$108,926.50 (plus shipping costs), as well as to approve the professional services from 954 Consulting in the amount of \$15,160.00, as presented.

Island Richards moved to approve. Taylor C. Jones seconded the motion. The motion carried.

C.6) **11:05- Change Order #1 to the Southwest Counseling Jonah Facility Home Project (ARPA Grant HHS-1127)**

Department: Board of County Commissioners

[Cover Page](#) 

[G701-2017_Form_2025-08-02_10-35-26.pdf](#) 

[SWC & Plan-One Award Recommendation Letters.pdf](#) 

Public Works Director Gene Legerski shared the history of the grant and presented the FY25 bid results associated with Grant ARPA-HHS-1127 for the Southwest Counseling Jonah Facility Home. Chairman West entertained a motion to approve Change Order #1, in the amount of \$330,000, to the Southwest Counseling Jonah Facility Home Project (ARPA Grant HHS-1127) and allow the Chairman to sign all necessary documents.

Island Richards moved to approve. Taylor C. Jones seconded the motion. The motion carried.

[SIGNED AIA DOCUMENT G701-2017- CHANGE ORDER TO THE SOUTHWEST COUNSELING JONAH FACILITY HOME PROJECT ARPA GRANT HHS-1127](#) 

C.7) **11:10- Sweetwater County Public Works Combined Facility Change Order #001 for Time Only**

Department: Public Works

[Cover Page](#) 

[G701-2017 - Change Order #001.pdf](#) 

Public Works Director Gene Legerski presented Change Order #001 for the Sweetwater County Public Works Combined Facility and explained that the request is to extend the substantial completion deadline from August 15, 2025, to September 24, 2025, for a total of 38 days. Chairman West entertained a motion to approve Change Order #001 for time, extending the substantial completion deadline from August 15, 2025, to September 24, 2025, at the Sweetwater County Public Works Combined Facility, and allow the Chairman to sign all necessary documents.

Robb Slaughter moved to approve. Mary Thoman seconded the motion. The motion carried.

[SIGNED AIA DOCUMENT G701-2017- CHANGE ORDER FOR THE SWCO PUBLIC WORKS COMBINED FACILITY FOR TIME ONLY](#) 

C.8) [11:15- Verizon Wireless First Amendment to Land Lease Agreement](#)

Department: Attorney's Office

[Cover Page](#) 

[First Amendment to Land Lease Agreement.docx](#) 

[Verizon Land Lease Agreement.pdf](#) 

Public Works Director Gene Legerski and Chief Deputy County Attorney John DeLeon presented the Verizon Wireless First Amendment to the Land Lease Agreement sharing that due to propriety requirements, they had to verify the dollars per square foot, the amount being paid, and that the final draft outlines the higher escalator; which will outpace inflation, and adds additional term. Discussion ensued relative to the non-compete clause, and the other two agents listed as agents for Verizon.

Island Richards moved to postpone to pursue some clarity on paragraph 6. Taylor C. Jones seconded the motion. The motion carried.

C.9) [11:25- Sweetwater County Fire Restrictions](#)

Department: Fire Warden

[Cover Page](#) 

[Final 8-2025 Fire Restriction.doc](#) 

[BLM Order.pdf](#) 

[ANF Order.pdf](#) 

Chairman West explained that a special meeting was held on August 13, 2025, to consider fire restrictions, and during the meeting, the Commission approved Resolution 2025-08-CC-04.

C.10) [11:25- Santa Fe Trails Request for a Catering Permit for the Solvay BBQ to be held at the County Park- Jamestown, WY](#)

Department: County Clerk Cindy Lane

[APPLICATION FOR CATERING PERMIT - SANTA FE TRAIL](#) 

County Clerk Cindy Lane presented the request from Santa Fe Trails to cater the Solvay BBQ to be held at the County Park in Jamestown, Wyoming, on August 21, 2025. Chairman West entertained a motion to approve the catering permit for Santa Fe Trails to cater the Solvay BBQ on August 21, 2025, as presented.

Island Richards moved to approve. Mary Thoman seconded the motion. The motion carried.

[SIGNED CATERING PERMIT- SANTA FE TRAIL FOR THE SOLVAY BBQ](#) 

11:30- EXECUTIVE SESSION

1. Legal

Chairman West entertained a motion to enter into an executive session for a legal matter. **Taylor C. Jones so moved. Mary Thoman seconded the motion.** The motion carried.

Chairman West entertained a motion to exit the executive session, reconvene the meeting, and explained that action was not required. **Taylor C. Jones so moved. Mary Thoman seconded the motion.** The motion carried.

ADJOURN

There being no further business to come before the Board of County Commissioners this day, the meeting was adjourned subject to the call of the Chairman. This meeting is available on the Sweetwater County YouTube channel and the County website. Links for specific meetings are available on the County website. County Clerk Office Manager/Executive Assistant to the Board of County Commissioners, Sally Shoemaker, respectfully submitted the minutes.

ATTEST:

Cynthia L. Lane, County Clerk

THE BOARD OF COUNTY COMMISSIONERS
OF SWEETWATER COUNTY, WYOMING

Keaton West, Chairman

Island Richards, Member

Taylor C. Jones, Member

Robb Slaughter, Member

Mary E. Thoman, Member



MEETING REQUEST FORM

Meeting Date Requested: September 2, 2025	Contact Phone and E-mail: 307-872-3754
Presenters Name, Title and Name of Organization: Accounting	Exact Wording for Agenda: Approval of County Vouchers/Warrants Expenditure Approval Listing (EAL) and Commissioner Report
Preference of Placement on Agenda & Amount of Time Requested for Presentation: 5 minutes	Will there be handouts? (If yes, include with meeting request form) Yes
Will handouts require SIGNATURES? Yes SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information:	
Attachments: EAL Approval Listing 9-2-2025.pdf Commissioners Report 9-2-2025.pdf	

INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the “Meeting Request Form” by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: shoemakers@sweetwatercountywy.gov
*****If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and emailed to: shoemakers@sweetwatercountywy.gov
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.
- In order to determine placement on the agenda, please review the county website

sweetwatercountywy.gov on Thursday afternoon by clicking “Commissioner's Agenda”.

- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.

The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way

Meeting Room #115

Green River, Wyoming

[EAL Approval Listing 9-2-2025.pdf](#)

[Commissioners Report 9-2-2025.pdf](#)

	DATE	AMOUNT	WARRANT #'S	ADVICE #'S
EAL	8/14/2025	2,438,994.96	127793-127870	47781-47786
EAL	8/21/2025	2,037,799.69	127872-127924	47789-47791
EAL				
EAL				
			Check #	Advice #
Payroll Run		6,433.06	127871	47787-47788
Payroll Run				
Payroll Run				
TOTAL AMOUNT		\$4,483,227.71		

Vouchers in the above amount are hereby approved and ordered paid this date of 09/2/2025

Keaton D. West, Chairman

Taylor C. Jones, County Commissioner

Island Richards, County Commissioner

Robert D. Slaughter, County Commissioner

Attest:

County Clerk

Mary E. Thoman, County Commissioner

SEPTEMBER 2, 2025

WARRANT NO.s	PAYEE	DESCRIPTION	AMOUNT
47787-47788 & 127871	EMPLOYEES AND PAYROLL VENDORS	PAYROLL RUN	6,433.06
47781	DARKTRACE HOLDINGS LIMITED	SUBSCRIPTION	84,793.00
47782	SWCO CONSERVATION DISTRICT	BUDGET ALLOCATION	7,058.81
47783	SWEETWATER COUNTY LIBRARY	NONGRANT EXPENSES	8,723.18
47784	WEX BANK	FUEL	12,360.44
47785	WEX BANK	FUEL	4,516.24
47786	YWCA OF SWEETWATER COUNTY	GRANT EXPENSES	1,922.99
47789	CASTLE ROCK HOSPITAL DISTRICT	BUDGET ALLOCATION	129,166.67
47790	RICHARDS, ISLAND D	MILEAGE	33.60
47791	YWCA OF SWEETWATER COUNTY	GRANT EXPENSES	6,125.74
127793	ADVANCED NETWORK MANAGEMENT INC	SUBSCRIPTION	499.86
127794	AFFORDABLE FUNERAL SUPPLY LLC	STOCK	699.22
127795	ALL WEST COMMUNICATIONS	INTERNET/INMATE TV'S	600.57
127796	ALSCO UNIFORMS	SERVICES	45.98
127797	APPLICANTPRO HOLDINGS, LLC	SUBSCRIPTION	19.00
127798	AUTOZONE LLC	BATTERIES/PARTS/CREDIT/FLUID/COVER/SUPPLIES/SWAY BAR	1,105.42
127799	AXON ENTERPRISE INC	EQUIPMENT	208,961.36
127800	BRIDGER VALLEY ELECTRIC ASSN	UTILITIES	73.72
127801	BRIDGERLAND CARQUEST	PARTS/SUPPLIES	745.12
127802	C&A TOOLS LLC	SUPPLIES	270.07
127803	CARDMEMBER SERVICE	K9 SUPPLIES/HANDBOOKS/ALARM/STARLINK/TRAINING/SUBSCRIPTIONS/CREDIT/HANDBOOKS/TRAVEL/INMATE KITS/INMATE RX/GLOVES/INMATE MEDICAL SUPPLY	11,856.66
127804	CARDMEMBER SERVICE	MEALS/INDEX TABS/BOOK	233.09
127805	CARDMEMBER SERVICE - 6379	POSTAGE	859.78
127806	CITY OF GREEN RIVER	FIRE PROTECTION	3,297.68
127807	CLEARVIEW IMPROVEMENT & SERVICE DISTRICT	UTILITIES	216.32
127808	COMMUNICATION TECHNOLOGIES INC	RENT	175.00
127809	CONTINENTAL BATTERY SYSTEMS	BATTERIES	467.44
127810	CONVERGEONE INC	SUBSCRIPTION	26,886.50
127811	DECKER AUTO GLASS/THE GLASS WAREHOU	WINDSHIELDS/REPAIR	1,983.73
127812	DELTA DENTAL	PREMIUMS/CLAIMS	36,398.80
127813	DUSTBUSTERS ENTERPRISES INC	CMAQ PROJECT	623,287.07
127814	EMPLOYERS COUNCIL SERVICES INC	BACKGROUND CHECK	218.00
127815	ENBRIDGE GAS UT WY ID	UTILITIES	2,148.98
127816	F B MCFADDEN WHOLESALE COMPANY	STOCK	330.20
127817	FLOYD'S TRUCK CENTER	SERVICE	460.13
127818	FREMONT MOTOR ROCK SPRINGS INC	PARTS/ANTIFREEZE/RAIL-FUEL/SERVICE	3,357.49
127819	GEOTEC INDUSTRIAL SUPPLY	EQUIPMENT	1,580.00
127820	GREEN RIVER STAR	AD	36.00
127821	GROATHOUSE CONSTRUCTION, INC	CONTRACT	633,568.00
127822	HCC LIFE INSURANCE COMPANY	FEES	62,381.55
127823	HI-TECH AUTO BODY	PARTS/REPAIR	3,650.21
127824	HOMAX OIL SALES INC	FUEL	20,591.37
127825	IBS INCORPORATED	SUPPLIES/PARTS	2,154.05
127826	IMA INC	FEES	785.70
127827	K-PACK PHARMACY	INMATE RX	4,938.47
127828	KENWORTH SALES COMPANY	CREDIT/PARTS	117.46

Ran for Dates: 8/14/2025 to 8/22/2025

127829	LANE, CYNTHIA L	WATER/ICE/FUEL	63.41
127830	LEGERSKI LAWN CARE	LAWN CARE	2,000.00
127831	LEWIS & LEWIS	ASPHALT MIX	6,588.48
127832	LR COMMUNICATIONS INC	INTERNET	64.95
127833	MCKESSON MEDICAL-SURGICAL GOVERNMENT SOLUTIONS LLC	MEDICAL SUPPLIES	664.91
127834	MEMORIAL HOSPITAL CLINIC	PRE-EMPLOYMENT/OCC MED	620.00
127835	MEMORIAL HOSPITAL OF SWEETWATER CO	BLOOD DRAW	104.00
127836	MID-AMERICAN RESEARCH CHEMICAL CORP	INSECT REPELLENT	150.31
127837	MOUNTAINLAND SUPPLY COMPANY	PARTS	98.93
127838	MYERS, CHARLENE	MILEAGE	20.10
127839	NORTH SWEETWATER WATER AND SEWER DISTRICT	UTILITIES	60.00
127840	OPSEC SECURITY INC	ETAGS	356.25
127841	PT HOSE & BEARING	PARTS/HOSES	584.87
127842	QUILL CORPORATION	ENVELOPES	10.79
127843	RESOLUT	CONTRACT	17,766.00
127844	ROCK SPRINGS, INC.	PARTS	17.07
127845	ROCKY MTN POWER	UTILITIES	16,166.14
127846	SHADOW MOUNTAIN WATER OF WYOMING INC	WATER/RENTAL	80.25
127847	SKAGGS COMPANIES INC	SHIRTS/HAT/NAMETAPES/BOOTS/NAME BARS/FLASHLIGHTS/UNIFORMS/JACKET	1,651.59
127848	STAPLES ADVANTAGE - DEPT LA	CHAIRS/STOCK/STORAGE BOXES	1,976.43
127849	SWEETWATER CO CHILD DEVELOPMENT CENTER	REIMBURSEMENT	8,635.54
127850	SWEETWATER COUNTY INSURANCE	PREMIUMS	507,943.92
127851	SWEETWATER COUNTY WEED & PEST DISTRICT	HERBICIDE	36.99
127852	TACTICALGEAR.COM	BOOTS	140.00
127853	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	PREMIUMS	22,467.75
127854	THE PARTRIDGE PSYCHOLOGICAL GROUP	SESSIONS	320.00
127855	THE TIRE DEN INC	REPAIR/LABOR/TIRES	440.65
127856	TUBBS MD LLC, KENNON C	INMATE MEDICAL	6,333.00
127857	TYLER TECHNOLOGIES INC	MAINTENANCE	4,496.02
127858	TYNSKY LAW OFFICE PC - ASSIGNOR	FEES	75.00
127859	UMR INC	FEES	15,684.40
127860	UNION TELEPHONE COMPANY INC	PHONE BILL	893.97
127861	VISION SERVICE PLAN	PREMIUMS	9,887.97
127862	WACO	WACO REGISTRATION	550.00
127863	WESTFAX INC	FAXES	154.30
127864	WHISLER CHEVROLET COMPANY	PARTS/REPAIR	653.47
127865	WYODATA SECURITY INC	SHREDDING	1,720.00
127866	WYOMING DEPT OF WORKFORCE SERVICES	WORKERS' COMPENSATION	30,733.70
127867	WYOMING LAW ENFORCEMENT ACADEMY - WLEA	TRAINING	325.00
127868	WYOMING MACHINERY COMPANY	PARTS	2,115.69
127869	WYOMING WASTE SERVICES	UTILITIES	1,831.51
127870	WYOMING FIRST AID & SAFETY SUPPLY LLC	SUPPLIES	136.94
127872	ADVANCED NETWORK MANAGEMENT INC	RENEWAL	36,232.12
127873	ALSCO UNIFORMS	SERVICES	45.98
127874	AMAZON CAPITAL SERVICES INC	MARKERS/POWER CABLES/MOP BUCKET/DOLLY/PATCH PANEL/HARD HATS/SUSPENSIONS	1,470.93
127875	AT&T MOBILITY	CRADLE POINTS	1,060.35
127876	BOB BARKER COMPANY INC	COMMISSARY	1,952.16
127877	CASTILLON D.D.S. LLC, A. BRYCE	INMATE DENTAL	2,008.00
127878	CITY OF ROCK SPRINGS	RENT	1,189.52

127879	COMMUNITY BUILDERS INC	GRANT EXPENSES/ASSESSMENT	2,675.00
127880	F B MCFADDEN WHOLESALE COMPANY	CLEANING SUPPLIES	330.00
127881	HOME DEPOT CREDIT SERVICES	CLEANING SUPPLIES/SUPPLIES/MICROWAVE/BATTERIES/PARTS/EXTENSION CORDS	785.36
127882	HYDRAFAB	REPAIR	229.95
127883	ISI WATER CHEMISTRIES	SERVICE	881.11
127884	KARPEL SOLUTIONS	SOFTWARE	35,200.00
127885	KENWORTH SALES COMPANY	PARTS	1,303.07
127886	LEGEND SERVICES INC	CRANE SERVICE	935.00
127887	LEWIS & LEWIS	CONTRACT	1,688,093.00
127888	LOPEZ, STEPHANIE J	TRANSCRIPTIONS	134.75
127889	MOUNTAINLAND SUPPLY COMPANY	PARTS/CREDIT	266.44
127890	NET TRANSCRIPTS INC	TRANSCRIPTS	10.95
127891	OFFICE SHOP INC	CONTRACTS	234.42
127892	ONE TIME VENDOR	JUROR/MILEAGE FEE	49.65
127893	ONE TIME VENDOR	JUROR/MILEAGE FEE	49.65
127894	ONE TIME VENDOR	JUROR/MILEAGE FEE	49.65
127895	ONE TIME VENDOR	JUROR/MILEAGE FEE	49.65
127896	ONE-CALL OF WYOMING	TICKETS	2.10
127897	PACIFIC STEEL & RECYCLING	SUPPLIES	120.32
127898	PLAINS MAN PRINTING & SUPPLY	OFFICE SUPPLIES	585.21
127899	PT HOSE & BEARING	PARTS	230.56
127900	QUILL CORPORATION	TONER/OFFICE SUPPLIES	340.72
127901	R AND D SWEEPING AND ASPHALT MAINTENANCE LC	PATCHING	7,723.00
127902	REDI SERVICES LLC	RESTROOMS	5,740.00
127903	ROCK SPRINGS MUNICIPAL UTILITY	UTILITIES	887.77
127904	ROCK SPRINGS, INC.	PARTS	65.12
127905	ROCKY MOUNTAIN WASH, LLC	WASH	12.00
127906	ROCKY MTN POWER	UTILITIES	33.29
127907	RON'S ACE RENTALS	RENTAL/SUPPLIES	385.17
127908	ROTECH HEALTHCARE INC.	INMATE MEDICAL	62.42
127909	SAMSARA INC	REPLACEMENT MODULE	45.99
127910	SKAGGS COMPANIES INC	BOOTS/JACKET/UNIFORMS	886.95
127911	SLAUGHTER, ROBERT D	MILEAGE	48.20
127912	STAPLES ADVANTAGE - DEPT LA	APC BATTERY	144.89
127913	SUMMIT FOOD SERVICE LLC	INMATE MEALS	38,033.38
127914	SWEETWATER COUNTY FIRE DISTRICT #1	FIRE PROTECTION - SEASONALS	52,731.98
127915	THE PARTRIDGE PSYCHOLOGICAL GROUP	PRE-EMPLOYMENT	1,712.00
127916	THE UPS STORE - #3042	SHIPPING	167.03
127917	VERIZON WIRELESS	PHONE BILL	2,448.11
127918	VISIX, INC	SUBSCRIPTION	4,095.00
127919	WELLS FARGO - 0743	FIRE EQUIPMENT/PARTS/SPARK MODULE/SUBSCRIPTION/PUNCH BOWL/LODGING/ COFFEE MAKER/MEALS/PENS	6,033.36
127920	WELLS FARGO - 9183	PARTS	498.13
127921	WESTERN WYOMING BEVERAGES	STOCK	243.00
127922	WORKFORCEQA LLC	PRE-EMPLOYMENT	140.00
127923	WYOWIFEY SHOPPE	LUNCH	31.00
127924	YOUNG AT HEART CENTER	GRANT EXPENSES	3,790.27
		GRAND TOTAL:	4,483,227.71



MEETING REQUEST FORM

Meeting Date Requested: September 2, 2025	Contact Phone and E-mail: 307-872-3897
Presenters Name, Title and Name of Organization: BOCC	Exact Wording for Agenda: Approval of Bonds
Preference of Placement on Agenda & Amount of Time Requested for Presentation: 5 min	Will there be handouts? (If yes, include with meeting request form) Yes
Will handouts require SIGNATURES? Yes SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information:	
Attachments: BONDS.pdf	

INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the “Meeting Request Form” by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: shoemakers@sweetwatercountywy.gov
*****If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and emailed to: shoemakers@sweetwatercountywy.gov
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.
- In order to determine placement on the agenda, please review the county website sweetwatercountywy.gov on Thursday afternoon by clicking “Commissioner's Agenda”.

- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.

The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way

Meeting Room #115

Green River, Wyoming

[BONDS.pdf](#)

Approval of Bonds
OFFICIAL BOND AND OATH
9-2-25

<u>NAME</u>	<u>OFFICE</u>	<u>BOND AMOUNT</u>
CRAIG ROOD	MEMORIAL HOSPITAL OF SWCO	\$50,000.00

THE BOARD OF COUNTY COMMISSIONERS
FOR SWEETWATER COUNTY, WYOMING

Keaton D. West, Chairman

Taylor C. Jones

ATTEST:

Island Richards, Commissioner

Cynthia L. Lane, County Clerk

Robert D. Slaughter, Commissioner

Mary E. Thoman, Commissioner

Wyoming



Western Surety Company

OFFICIAL BOND AND OATH

KNOW ALL PERSONS BY THESE PRESENTS:

Bond No. 67563866That we Craig Rood

of Rock Springs, Wyoming, as Principal, and WESTERN SURETY COMPANY, a corporation duly licensed to do business in the State of Wyoming, as Surety, are held and firmly bound

unto Memorial Hospital of Sweetwater County, the State of Wyoming, in the penal

sum of Fifty Thousand and 00/100 DOLLARS (\$ 50,000.00), to which payment well and truly to be made, we bind ourselves and our legal representatives, jointly and severally, firmly by these presents.

Dated this 21st day of July, 2025.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the above bounden

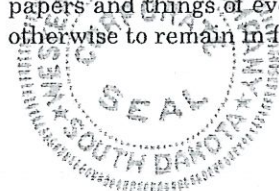
Principal was duly Elected, to the office of Treasurer

in the _____ of Memorial Hospital of Sweetwater County,

and State aforesaid for the term beginning July 9th, 2025, and ending

July 9th, 2026.

NOW THEREFORE, If the above bounden Principal and their deputies shall faithfully, honestly and impartially perform all the duties of their said office of Treasurer as is or may be prescribed by law, and shall with all reasonable skill, diligence, good faith and honesty safely keep and be responsible for all funds coming into the hands of such officer by virtue of their office; and pay over without delay to the person or persons authorized by law to receive the same, all moneys which may come into their hands by virtue of their said office; and shall well and truly deliver to their successor in office, or such other person or persons as are authorized by law to receive the same, all moneys, books, papers and things of every kind and nature held by them as such officer, the above obligation shall be void, otherwise to remain in full force and effect.



Craig Rood

Principal

WESTERN SURETY COMPANY

By Larry Kasten
Larry Kasten, Vice President

ACKNOWLEDGMENT OF SURETY
(Corporate Officer)

STATE OF SOUTH DAKOTA }
County of Minnehaha } ss

On this 21st day of July, 2025, before me, appeared

Larry Kasten to me personally known, being by me sworn, and did say that he is the aforesaid officer of WESTERN SURETY COMPANY, and that the seal affixed to said instrument is the corporate seal of said corporation, and that said instrument was signed and sealed on behalf of said corporation by authority of its Board of Directors, and said officer acknowledged said instrument to be the free act and deed of said corporation.



S. Petrik

Notary Public

My Commission Expires August 11, 2028

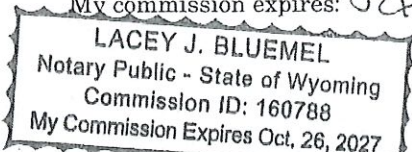
OATH OF OFFICE

I do solemnly swear (or affirm) that I will support, obey and defend the constitution of the United States, and the constitution of the state of Wyoming; that I have not knowingly violated any law related to my election or appointment, or caused it to be done by others; and that I will discharge the duties of my office with fidelity.

Craig Road

State of Wyoming }
County of Winta } ss

This Oath of Office was subscribed and sworn to before me by Craig Road
on this 5th day of August, 2025
My commission expires: Oct 26, 2027



Lacey J. Bluemel
Notary Public, Wyoming

ACKNOWLEDGMENT OF PRINCIPAL

THE STATE OF WYOMING }
County of Winta } ss

On this 5th day of August, 2025, before me, personally appeared
Craig Road - Treasurer, to me known to be the person described in and who executed the foregoing instrument as Principal, and acknowledged that the same was executed as

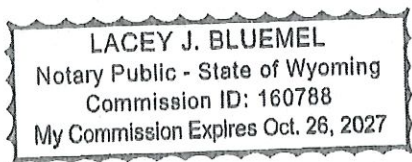
_____ free act and deed.

My commission expires

Oct 26, 2027

Lacey J. Bluemel

Notary Public, Wyoming



Western Surety Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Larry Kasten of Sioux Falls,
State of South Dakota, its regularly elected Vice President,
as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One Treasurer Memorial Hospital of Sweetwater County

bond with bond number 67563866

for Craig Rood

as Principal in the penalty amount not to exceed: \$ 50,000.00.

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 27th day of April, 2022:

"RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company."

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its Vice President with the corporate seal affixed this 21st day of July, 2025.

ATTEST

L. Bauder

L. Bauder, Assistant Secretary

WESTERN SURETY COMPANY

By

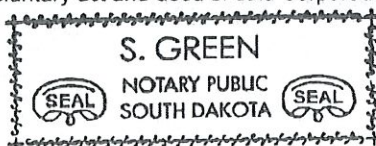
Larry Kasten

Larry Kasten, Vice President

STATE OF SOUTH DAKOTA }
COUNTY OF MINNEHAHA } ss

On this 21st day of July, 2025, before me, a Notary Public, personally appeared Larry Kasten and L. Bauder

who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the voluntary act and deed of said Corporation.



My Commission Expires February 12, 2027

S. Green

Notary Public

To validate bond authenticity, go to www.cnasurety.com > Owner/Obligee Services > Validate Bond Coverage.





MEETING REQUEST FORM

Meeting Date Requested: September 2, 2025	Contact Phone and E-mail: 307-872-3705 staceym@sweetwatercountywy.gov
Presenters Name, Title and Name of Organization: Marianne Stacey Chief Appraiser Assessor's Office	Exact Wording for Agenda: Approval of Abates/Rebates
Preference of Placement on Agenda & Amount of Time Requested for Presentation: No preference	Will there be handouts? (If yes, include with meeting request form) No
Will handouts require SIGNATURES? No SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information:	
Attachments: September 2nd, 2025 Abates Rebates.pdf	

INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the “Meeting Request Form” by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: shoemakers@sweetwatercountywy.gov
*****If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and emailed to: shoemakers@sweetwatercountywy.gov
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.

- In order to determine placement on the agenda, please review the county website sweetwatercountywy.gov on Thursday afternoon by clicking “Commissioner's Agenda”.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.

The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way

Meeting Room #115

Green River, Wyoming

[September 2nd, 2025 Abates Rebates.pdf](#)

Authorization for Abate/Rebate of Ad Valorem Taxes

SEPTEMBER 2ND, 2025 MEETING

NOVC	TAXPAYER	ACCOUNT	TAX DIST	VALUATION	TAX YEAR	ADJUSTMENTS	REASON	A/R NUMBER
2025-0431	CROWHEART ENERGY LLC	156684	112	-45159	2024	-3106.85	DOR	9125

THE BOARD OF COUNTY COMMISSIONERS
OF SWEETWATER COUNTY, WYOMING

Keaton D. West, Chariman

Taylor C Jones, Memeber

Island Richards, Member

Robert D. Slaughter, Member

ATTEST:

Cynthia L. Lane, County Clerk

Mary E. Thoman, Member



MEETING REQUEST FORM

Meeting Date Requested: September 2, 2025	Contact Phone and E-mail: Cindy Lane, 872-3759, lanec@sweetwatercountywy.gov
Presenters Name, Title and Name of Organization: County Clerk Cindy Lane	Exact Wording for Agenda: Approval of the Human Services Agreements
Preference of Placement on Agenda & Amount of Time Requested for Presentation: Consent Agenda	Will there be handouts? (If yes, include with meeting request form) Yes
Will handouts require SIGNATURES? Yes SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information:	
Attachments: Human Services Agreement - Sweetwater Area Climb Wyoming.pdf Human Services Agreement - The Boys and Girls Club.pdf	

INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the “Meeting Request Form” by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: shoemakers@sweetwatercountywy.gov
*****If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and emailed to: shoemakers@sweetwatercountywy.gov
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.

- In order to determine placement on the agenda, please review the county website sweetwatercountywy.gov on Thursday afternoon by clicking “Commissioner's Agenda”.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.

The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way

Meeting Room #115

Green River, Wyoming

[Human Services Agreement - Sweetwater Area Climb Wyoming.pdf](#)

[Human Services Agreement - The Boys and Girls Club.pdf](#)



Daniel E. Erramouspe

80 West Flaming Gorge Way, Suite 21
Green River, WY 82935
(307) 872-3830 (Phone)
(307) 872-3990 (Fax)

50140 C US Hwy 191 South STE 400
Rock Springs, WY 82901
(307) 922-5260 (Phone)
(307) 922-5491 (Fax)

August 15, 2025

Mikayla Smart
Sweetwater Area Climb Wyoming
404 N Street, Suite 301
Rock Springs, WY 82901
mikayla@climbwyoming.org

RE: Human Services Contract

Dear Ms. Smart:

I have enclosed a proposed human services contract for your review. If this contract is acceptable to your board, please execute and return the same to my office or to Sweetwater County Clerk. You may email the signed agreement to the following email addresses: lanc@sweetwatercountywy.gov, deleonj@sweetwatercountywy.gov, and morrisonj@sweetwatercountywy.gov or you may also send it to Clerk Cynthia L. Lane at 80 West Flaming Gorge Way, Suite 150. If you have any questions regarding the proposed contract, please contact me or my assistant, Jackie Morrison, at 872-3830.

Please be sure to check the services listed in Paragraph 2 to be sure those are the services you agree to provide.

Sincerely,

John DeLeon
Deputy County and Prosecuting Attorney

JD/jlm
cc: file

Lauren Radakovich
John DeLeon
John H. Olson

Chief Deputy
Teresa Thybo

Micaela Lira
Hillary McKinney
TahNee L. Altan
Alex Breckenridge
Augustus Wagner

**AGREEMENT BETWEEN THE BOARD OF COUNTY COMMISSIONERS FOR
SWEETWATER COUNTY, AND CLIMB WYOMING**

THIS AGREEMENT made and entered into by and between the Sweetwater County Board of County Commissioners, a body corporate and politic, 80 West Flaming Gorge Way, Green River, Wyoming, 82935-4250, and Sweetwater Area Climb Wyoming, 404 N Street, Suite 301, Rock Springs, Wyoming 82901.

WITNESSETH:

WHEREAS, the Board of County Commissioners for Sweetwater County, Wyoming, hereinafter the "COUNTY," has budgeted funds to provide for certain services to the residents of Sweetwater County, Wyoming; pursuant to W.S § 39-13-104(b)(i)(E) and W.S. § 18-2-112;

WHEREAS, Climb Wyoming, hereinafter referred to as "Climb", is willing, able and capable of providing the services herein specified to the citizens of Sweetwater County, Wyoming; and

WHEREAS, THE COUNTY has determined that it is in the best interests of the citizens of Sweetwater County that it enter into an agreement with Climb to furnish services to the citizens of Sweetwater County, Wyoming.

NOW, THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:

1. Term. The term of this Agreement shall be from July 1, 2025 through June 30, 2026.
2. Services. Climb agrees to provide the following services to residents of Sweetwater County:
 - a. Maintain an office in Sweetwater County and provide the following services to low-income single mothers: 1. Pre-program stabilization work to connect mothers to

critical resources, such as food, shelter and healthcare; 2. Intensive industry training and job placement in high-quality positions; and 3. Graduate services post-program for long-term success with family and career.

3. Funding. The COUNTY has budgeted, appropriated, or otherwise made available up to a maximum amount of \$1,500.00 for Climb's expenses in providing the services identified in this Agreement. The COUNTY'S total liability shall not exceed said amount. The payment of all amounts hereunder is subject to the availability of County funds and to Climb's compliance with the terms and conditions of this Agreement.

4. Payments. The parties hereto mutually agree that Climb shall submit vouchers for expenses that are incurred for the Sweetwater County location to the COUNTY on or before the 25th day of each month during the contract term for review, approval and payment by the COUNTY.

5. Responsibilities of Climb: Climb shall:

- a. Use the budgeted, allocated and appropriated funds only to provide the services specified herein.
- b. Insure that the staff hired by Climb is qualified.
- c. Insure that a good and sufficient fidelity bond covers all personnel handling money.
- d. Comply with all requirements for identifying eligible recipients for receiving benefits, and render services in accordance with all established guidelines, rules or regulations, to the extent funds are made available.
- e. Insure that no person shall be discriminated against in employment, or be excluded from participation in or be denied the benefits of any activity funded in

whole or in part with the funds made available under this Agreement on the grounds of race, color, national origin, age, sex, handicap or disability.

f. Maintain detailed minutes of all Climb board meetings. The minutes shall be made available for public inspection during regular business hours. The minutes shall comply with all applicable laws, rules and regulations concerning confidentiality of client records. Climb may use executive sessions for the discussion of personnel or client matters where permitted by applicable law.

g. Allow the COUNTY to examine Climb's financial records at any time.

h. Insure that a certified public accountant will conduct an annual independent financial and compliance audit and provide the COUNTY with a copy of the audit.

i. Comply with all federal, state and local laws, rules and regulations applicable to Climb with respect to the services provided pursuant to this Agreement.

j. Provide regular reports to the COUNTY concerning the services provided and the funds expended pursuant to this Agreement.

6. County Responsibilities: the COUNTY shall:

a. Consult with and advise Climb as necessary with respect to the completion of Climb responsibilities under this Agreement.

b. Make regular payments to Climb based on vouchers received from Climb, up to the total maximum amounts allocated pursuant to this Agreement, subject to the budgeting, allocation and availability of funds and to Climb's compliance with the terms and conditions of this Agreement.

7. Indemnification. Climb shall indemnify and hold harmless the COUNTY, its

officials, officers, agents and employees from and against any and all liabilities, claims and demands and causes of action of any kind or character, including death, or damages of any nature whatsoever to any person or property, arising out of the acts or omissions of Climb, its officers, agents, employees or other persons, in the performance or non-performance of this Agreement. This provision shall not be interpreted, construed or regarded either expressly or impliedly as creating a right of action for the benefit of or creating any obligation toward any third person by the COUNTY.

8. County Immunity. the COUNTY does not waive its sovereign or governmental immunity by entering into this Agreement and fully retains all immunities and defenses provided by law with regard to any claim or action based on this Agreement.

9. Climb Status. Climb represents that it is managed by its own independent board of trustees.

10. Assignment. Climb may not assign this Agreement, or its rights, duties or obligations therein, without the prior written consent of the COUNTY, which consent will not be withheld unreasonable.

11. Termination. This Agreement may be terminated by either party, with or without cause, upon thirty (30) days written notification to the other party and subject to the settlement of all outstanding accounts within thirty (30) days of the date of termination.

12. General Provisions.

a. This Agreement constitutes the entire agreement between the parties and supersedes all prior negotiations. The parties acknowledge that there are no other agreements that have not been fully set forth herein.

b. This Agreement may be amended or modified only by the prior written

consent of both parties.

c. If any provision or portion of this Agreement is held unconstitutional, invalid or otherwise unenforceable, THE COUNTY shall have the right at its sole option to declare the Agreement void and enter into negotiations with CLIMB for a new Agreement.

d. Headings used in this Agreement are provided for the convenience of the parties and shall not be deemed or construed to affect the substance of the Agreement.

e. Failure by either party to enforce the terms of this Agreement shall not operate as a waiver of any future enforcement.

f. This Agreement may be executed in counterparts, each of which will together be deemed an original, but all of which together shall constitute one and the same instrument. If any signature is delivered by facsimile transmission, electronic mail of a PDF format data file or otherwise, or electronic signature, such signature shall create a valid and binding obligation of the party executing (or on whose behalf such signature is executed with the same force and effect as if such signature were an original thereof).

g. Notices required or permitted under this Agreement shall be delivered personally or deposited in the United States mail, postage prepaid, to the following addresses:

(1) In the case of the COUNTY:

Board of County Commissioners for Sweetwater County, Wyoming
80 West Flaming Gorge Way
Green River, Wyoming 82935-4250

(2) In the case of Climb:

Sweetwater Area Climb Wyoming
404 N Street, Suite 301
Rock Springs, Wyoming 82901

Any notice delivered by United States mail shall be deemed received three (3) days after the date of mailing.

Dated this 18 day of August 2025.

BOARD OF COUNTY COMMISSIONERS FOR
SWEETWATER COUNTY, WYOMING

By: _____
Keaton D. West, Chairman
Board of County Commissioners
for Sweetwater County, Wyoming

ATTEST:

Cynthia L. Lane
Sweetwater County Clerk

Dated this 18 day of August 2025.

CLIMB WYOMING

By: [Signature]
Title: Program Director

ATTEST:

Title: _____

EST. 1867
SWEETWATER
— COUNTY —
COUNTY ATTORNEY

Daniel E. Erramouspe

80 West Flaming Gorge Way, Suite 21
Green River, WY 82935
(307) 872-3830 (Phone)
(307) 872-3990 (Fax)

50140 C US Hwy 191 South STE 400
Rock Springs, WY 82901
(307) 922-5260 (Phone)
(307) 922-5491 (Fax)

August 7, 2025

Lisa Stewart
The Boys and Girls Club of Sweetwater County
736 Massachusetts Avenue
Rock Springs, Wyoming 82901

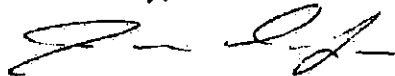
RE: Human Services Contract

Dear Ms. Stewart:

I have enclosed a proposed human services contract for your review. If this contract is acceptable to your board, please execute and return the same to my office or to Sweetwater County Clerk. You may email the signed agreement to the following email addresses: lanc@sweetwatercountywy.gov, deleonj@sweetwatercountywy.gov, and morrisonj@sweetwatercountywy.gov or you may also send it to Clerk Cynthia L. Lane at 80 West Flaming Gorge Way, Suite 150. If you have any questions regarding the proposed contract, please contact me or my assistant, Jackie Morrison, at 872-3830.

Please be sure to check the services listed in Paragraph 2 to be sure those are the services you agree to provide.

Sincerely,



John DeLeon
Deputy County and Prosecuting Attorney

JD/jlm
cc: file

Lauren Radakovich
John DeLeon
John H. Olson

Chief Deputy
Teresa Thybo

Micaela Lira
Hillary McKinney
TahNee L. Alton
Alex Breckenridge
Augustus Wagner

**AGREEMENT BETWEEN THE BOARD OF COUNTY COMMISSIONERS FOR
SWEETWATER COUNTY, AND THE BOYS AND GIRLS CLUB OF SWEETWATER
COUNTY**

THIS AGREEMENT made and entered into by and between the Sweetwater County Board of County Commissioners, a body corporate and politic, 80 West Flaming Gorge Way, Green River, Wyoming, 82935-4250, and the Boys and Girls Club of Sweetwater County, 736 Massachusetts Avenue, Rock Springs, Wyoming 82901.

WITNESSETH:

WHEREAS, the Board of County Commissioners for Sweetwater County, Wyoming, hereinafter the "COUNTY," has budgeted funds to provide for certain services to the residents of Sweetwater County, Wyoming; pursuant to W.S § 39-13-104(b)(i)(E) and W.S. § 18-2-112;

WHEREAS, the Boys and Girls Club of Sweetwater County, hereinafter referred to as "Boys and Girls Club", is willing, able and capable of providing the services herein specified to the youth of Sweetwater County, Wyoming; and

WHEREAS, the COUNTY has determined that it is in the best interests of the citizens of Sweetwater County that it enter into an agreement with the Boys and Girls Club to furnish services to the youth of Sweetwater County, Wyoming.

NOW, THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:

1. **Term.** The term of this Agreement shall be from July 1, 2025 through June 30, 2026.
2. **Services.** The Boys and Girls Club agrees to make available facilities and staff for the purpose of providing various educational and enrichment programs for the boys and girls of Sweetwater County.
3. **Funding.** The COUNTY has budgeted, appropriated, or otherwise made available up to a maximum amount of \$13,500.00 for The Boys and Girls Club expenses in providing the

Agreement between the Board of County Commissioners for Sweetwater County, Wyoming, and The Boys and Girls Club of Wyoming 2025-26

services identified in this Agreement. THE COUNTY'S total liability shall not exceed said amount. The payment of all amounts hereunder is subject to the availability of County funds and to The Boys and Girls Club's compliance with the terms and conditions of this Agreement.

4. **Payments.** The parties hereto mutually agree that The Boys and Girls Club shall submit vouchers to the COUNTY on or before the 25th day of each month during the contract term for review, approval and payment by the COUNTY.
5. **Responsibilities of The Boys and Girls Club:** The Boys and Girls Club shall:
 - a. Use the budgeted, allocated and appropriated funds to provide services for the youth of Sweetwater County. The Boys and Girls Club offers affordable after-school and summer programs for school-aged youth. The Boys and Girls Club provides programs in education, character & leadership, sports & recreation, career readiness, and the arts. The Boys and Girls Club will insure that the staff hired for said programs is qualified.
 - b. Insure that a good and sufficient fidelity bond covers all personnel handling money.
 - c. Comply with all requirements for identifying eligible recipients for receiving benefits, and render services in accordance with all established guidelines, rules or regulations, to the extent funds are made available.
 - d. Insure that no person shall be discriminated against in employment, or be excluded from participation in or be denied the benefits of any activity funded in whole or in part with the funds made available under this Agreement on the grounds of race, color, national origin, age, sex, handicap or disability.
 - e. Maintain detailed minutes of all Boys and Girls Club board meetings. The minutes

shall include a list of all checks issued and their correct amounts, except for checks identifying individual clients which may be consolidated so that individual clients cannot be identified. The minutes shall be made available for public inspection during regular business hours. The minutes shall comply with all applicable laws, rules and regulations concerning confidentiality of client records. The Boys and Girls Club may use executive sessions for the discussion of personnel or client matters where permitted by applicable law.

- f. Allow the COUNTY to examine the Boys and Girls Club's financial records at any time.
 - g. Insure that a certified public accountant will conduct an annual independent financial and compliance audit and provide the COUNTY with a copy of the audit.
 - h. Comply with all federal, state and local laws, rules and regulations applicable to The Boys and Girls Club with respect to the services provided pursuant to this Agreement.
 - i. Provide regular reports to the COUNTY concerning the services provided and the funds expended pursuant to this Agreement.
6. County Responsibilities: The COUNTY shall:
- a. Consult with and advise The Boys and Girls Club as necessary with respect to the completion of The Boys and Girls Club's responsibilities under this Agreement.
 - b. Make regular payments to The Boys and Girls Club based on vouchers received from The Boys and Girls Club, up to the total maximum amounts allocated pursuant to this Agreement, subject to the budgeting, allocation and availability of funds and to The Boys and Girls Club compliance with the terms and conditions of this Agreement.
7. Indemnification. The Boys and Girls Club shall indemnify and hold harmless the The

COUNTY, its officials, officers, agents and employees from and against any and all liabilities, claims and demands and causes of action of any kind or character, including death, or damages of any nature whatsoever to any person or property, arising out of the acts or omissions of The Boys and Girls Club, its officers, agents, employees or other persons, in the performance or non-performance of this Agreement. This provision shall not be interpreted, construed or regarded either expressly or impliedly as creating a right of action for the benefit of or creating any obligation toward any third person by the COUNTY.

8. **County Immunity.** The COUNTY does not waive its sovereign or governmental immunity by entering into this Agreement and fully retains all immunities and defenses provided by law with regard to any claim or action based on this Agreement.
9. **The Boys and Girls Club Status.** The Boys and Girls Club represents that it is managed by its own independent board of trustees.
10. **Assignment.** The Boys and Girls Club may not assign this Agreement, or its rights, duties or obligations therein, without the prior written consent of the COUNTY, which consent will not be withheld unreasonable.
11. **Termination.** This Agreement may be terminated by either party, with or without cause, upon thirty (30) days written notification to the other party and subject to the settlement of all outstanding accounts within thirty (30) days of the date of termination.
12. **Disclosure of Position and Salaries.** The Boys and Girls Club shall provide to COUNTY a list of all its full time positions and wages or salaries paid each position, to the COUNTY on or before the first Monday of March. Boys and Girls Club acknowledges that COUNTY will publish this information in the County's official newspaper and the County's website.

General Provisions.

- a. This Agreement constitutes the entire agreement between the parties and supersedes all prior negotiations. The parties acknowledge that there are no other agreements that have not been fully set forth herein.
- b. This Agreement may be amended or modified only by the prior written consent of both parties.
- c. If any provision or portion of this Agreement is held unconstitutional, invalid or otherwise unenforceable, The COUNTY shall have the right at its sole option to declare the Agreement void and enter into negotiations with The Boys and Girls Club for a new Agreement.
- d. Headings used in this Agreement are provided for the convenience of the parties and shall not be deemed or construed to affect the substance of the Agreement.
- e. Failure by either party to enforce the terms of this Agreement shall not operate as a waiver of any future enforcement.
- f. This Agreement may be executed in counterparts, each of which will together be deemed an original, but all of which together shall constitute one and the same instrument. If any signature is delivered by facsimile transmission, electronic mail of a PDF format data file or otherwise, or electronic signature, such signature shall create a valid and binding obligation of the party on whose behalf such signature is executed with the same force and effect as if such signature were an original thereof.
- g. Notices required or permitted under this Agreement shall be delivered personally or deposited in the United States mail, postage prepaid, to the following addresses:

(1) In the case of THE COUNTY:

Board of County Commissioners for Sweetwater County, Wyoming
80 West Flaming Gorge Way

Green River, Wyoming 82935-4250

(2) In the case of The Boys and Girls Club:

The Boys and Girls Club
736 Massachusetts Avenue
Rock Springs, Wyoming 82935

Any notice delivered by United States mail shall be deemed received three (3) days after the date of mailing.

Dated this _____ day of _____ 2025.

BOARD OF COUNTY COMMISSIONERS FOR
SWEETWATER COUNTY, WYOMING

By: _____
Keaton D. West, Chairman
Board of County Commissioners
for Sweetwater County, Wyoming

ATTEST:

Cindy Lane
Sweetwater County Clerk

Dated this 11 day of August 2025.

THE BOYS AND GIRLS CLUB OF
SWEETWATER COUNTY

By: Lisa Stewart
Title: CEO

ATTEST:

Josh Barnum
Title: Unit Leader



MEETING REQUEST FORM

Meeting Date Requested: September 2, 2025	Contact Phone and E-mail: 307-872-3910/swchr@sweetwatercountywy.gov
Presenters Name, Title and Name of Organization: HR	Exact Wording for Agenda: Request to Restaff Vacant Position in Road and Bridge Department
Preference of Placement on Agenda & Amount of Time Requested for Presentation: Consent Agenda	Will there be handouts? (If yes, include with meeting request form) Yes
Will handouts require SIGNATURES? Yes SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information:	
Attachments: Equipment Operator.pdf	

INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the “Meeting Request Form” by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: shoemakers@sweetwatercountywy.gov
*****If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and emailed to: shoemakers@sweetwatercountywy.gov
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.
- In order to determine placement on the agenda, please review the county website sweetwatercountywy.gov on Thursday afternoon by clicking “Commissioner's Agenda”.

- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.

The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way

Meeting Room #115

Green River, Wyoming

[Equipment Operator.pdf](#)

Sweetwater County
Request to Restaff - Cost Summary Sheet

Board Meeting Date: 8/22/2025
 Department: Road & Bridge
 Position: Equipment Operator
 Vacancy Date: 8/12/2025
 Reason for Vacancy: Employee resignation
 Department Request: To restaff position full time with benefits
 Anticipated Restaff Date: 9/8/2025

	Previous Costs to Staff Position	Anticipated Costs to Staff Position	Net difference
Job Title	Equipment Operator	Equipment Operator	
Full-time/Part-time	Full-time	Full-time	
Hire Date	5/19/2025	9/8/2025	
Grade	15	15	
Step	1	5	
Monthly Salary	\$4,626.18	\$5,210.30	\$584.12
Retirement	\$861.39	\$970.16	\$108.76
Health Insurance	\$3,441.94	\$3,441.94	\$0.00
LTD	\$17.58	\$19.80	\$2.22
FICA	\$353.90	\$398.59	\$44.69
Workers Comp	\$143.41	\$161.52	\$18.11
Total Benefits	\$4,818.23	\$4,992.00	\$173.78
Total Monthly Cost of Employment	\$9,444.41	\$10,202.30	\$757.90
Total Annual Cost of Employment	\$113,332.90	\$122,427.65	\$9,094.75

Net Difference

\$9,094.75

Notes:

Potential increase due to Lateral Entry

*Anticipated Costs for Monthly Salary is based on Lateral Entry rate of pay, \$62,523.60 annually/

*Insurance is anticipated at a family cost; former employee elected Employee + Family coverage.



Reviewed by HR Representative (signature)

8/22/2025

Date



Reviewed by Department Head/Elected Official (signature)

8/22/2025

Date

Commission Chair (signature)

Date



MEETING REQUEST FORM

Meeting Date Requested: September 2, 2025	Contact Phone and E-mail: 307-872-3910/swchr@sweetwatercountywy.gov
Presenters Name, Title and Name of Organization: HR	Exact Wording for Agenda: Request to Restaff Vacant Position in Detention Center
Preference of Placement on Agenda & Amount of Time Requested for Presentation: Consent Agenda	Will there be handouts? (If yes, include with meeting request form) Yes
Will handouts require SIGNATURES? Yes SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information:	
Attachments: Detention RN.pdf	

INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the “Meeting Request Form” by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: shoemakers@sweetwatercountywy.gov
*****If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and emailed to: shoemakers@sweetwatercountywy.gov
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.
- In order to determine placement on the agenda, please review the county website sweetwatercountywy.gov on Thursday afternoon by clicking “Commissioner's Agenda”.

- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.

The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way

Meeting Room #115

Green River, Wyoming

[Detention RN.pdf](#)

Sweetwater County Request to Restaff - Cost Summary Sheet

Board Meeting Date: 9/2/2025

Department: Sheriff's Office - Detention Center

Position: Registered Nurse

Vacancy Date: 9/11/2025

Reason for Vacancy: Employee resignation

Department Request: Request to restaff position, full time with benefits.

Anticipated Restaff Date: 10/1/2025

		Registered Nurse - Detention Center			
		Previous Costs to Staff Position	Anticipated Costs to Staff Position		
		Job Title	Registered Nurse		Registered Nurse
		Full-time/Part-time	Full-time		Full-time
		Hire Date	4/14/2022		10/1/2025
		Grade	22		22
Step	3	5	Net difference		
Benefits	* Monthly Salary	\$6,907.20	\$7,328.39	\$421.19	
	Retirement	\$1,286.12	\$1,364.55	\$78.43	
	* Health Insurance	\$1,121.81	\$3,441.94	\$2,320.13	
	LTD	\$21.96	\$23.30	\$1.34	
	FICA	\$528.40	\$560.62	\$32.22	
	Workers Comp	\$214.12	\$227.18	\$13.06	
	Total Benefits	\$3,172.42	\$5,617.59	\$2,445.17	
	Total Monthly Cost of Employment	\$10,079.62	\$12,945.98	\$2,866.36	
Total Annual Cost of Employment		\$120,955.43	\$155,351.79	\$34,396.35	Potential increase is due to health insurance coverage level and Lateral Entry
Net Difference		\$34,396.35			

Potential increase is due to health insurance coverage level and Lateral Entry

Notes:

*Anticipated Costs for Monthly Salary for replacement is based on entry level, after 6 months (step 5)

*Insurance is anticipated at a family cost based on rates effective 1/1/2025. former employee elected single coverage

Brenda Rael

8/25/2025

Reviewed by HR Representative (signature)

Date

John M. Grossnickle, Jr.

8/25/2025

Reviewed by Department Head/Elected Official (signature)

Date

Commission Chair (signature)

Date



MEETING REQUEST FORM

Meeting Date Requested: September 2, 2025	Contact Phone and E-mail: (307) 872-3888 marchalk@sweetwatercountywy.gov
Presenters Name, Title and Name of Organization: Krisena Marchal, Grants Manager	Exact Wording for Agenda: Ratify Amendment One to the FFY 2025 Community Services Block Grant Contract between Sweetwater County and Community Builders, Inc.
Preference of Placement on Agenda & Amount of Time Requested for Presentation: Consent Agenda	Will there be handouts? (If yes, include with meeting request form) No
Will handouts require SIGNATURES? No SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information: Amendment One extends the term of the contract with Community Builders, Inc. (CBI) from August 31, 2025 to November 30, 2025. CBI is conducting a community needs assessment that is 100% funded by the Community Services Block Grant. Besides the term extension, Amendment One also incorporates actions recommended and approved by the Tripartite Board on August 11, 2025 which oversees the funding. This item needed to be signed prior to the end of the contract which is why the Chairman was asked to sign it before the next commissioners' meeting on September 2, 2025	
Attachments: CSBG 24.25 Amendment One CBI.pdf Contract CBI.Sweetwater.CNA Contractor FY25.pdf	

INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the “Meeting Request Form” by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: shoemakers@sweetwatercountywy.gov
- *****If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and emailed to: shoemakers@sweetwatercountywy.gov
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.
- In order to determine placement on the agenda, please review the county website sweetwatercountywy.gov on Thursday afternoon by clicking “Commissioner's Agenda”.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.

The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way

Meeting Room #115

Green River, Wyoming

[CSBG 24.25 Amendment One CBI.pdf](#)

[Contract CBI.Sweetwater.CNA Contractor FY25.pdf](#)

**AMENDMENT ONE TO THE
FFY 2025 COMMUNITY SERVICES BLOCK GRANT CONTRACT
BETWEEN
SWEETWATER COUNTY AND
COMMUNITY BUILDERS, INC.**

1. **Parties.** This Amendment is made and entered between Sweetwater County, referred to as "County," whose address is 80 West Flaming Gorge Way, Suite 19, Green River, Wyoming, 82901 and Community Builders, Inc., hereafter referred to as "Contractor", whose address is 873 Esterbrook Road, Douglas, WY 82633.

This Amendment pertains to the Community Services Program and the Sweetwater County Tripartite Board.

2. **Purpose of Amendment.** This Amendment shall constitute the first amendment to the Contract between County and Contractor. The purpose of this Amendment is to: (a) amend the second sentence in Section 3, "Term of Contract," to November 30, 2025, (b) add Subsection 5D, "Responsibilities of Contractor" to read, "Contractor will submit a final invoice by December 31, 2025, in the amount of \$2,000.00 (Two Thousand Dollars) covering the period October 1, 2025, through November 30, 2025, for 100 percent completion of the community needs assessment as stipulated by the Tripartite Board," and (c) amend the Attachment A, Statement of Work, with Attachment A1, Amended Statement of Work.

The original Grant Contract, dated April 15, 2025, required the Contractor to conduct a community needs assessment that identifies the key causes and conditions of poverty in Sweetwater County, Wyoming.

3. **Term of Amendment.** This Amendment shall commence upon the date the last required signature is affixed hereto (Effective Date), and shall remain in full force and effect through the new term, as amended, unless terminated at an earlier date pursuant to the provisions of the Contract, or pursuant to federal or state statute, rule, or regulation.

4. **Amendments.**

- A. The second sentence in Section 3 of the original Grant Contract is hereby amended to read as follows:

"The term of this Contract is from Effective Date through November 30, 2025."

- B. Subsection D is added to Section 5 of the original Contract as follows:

"Contractor will submit a final invoice by December 31, 2025, in the amount of \$2,000.00 (Two Thousand Dollars) covering the period October 1, 2025, through November 30, 2025, for 100 percent completion of the community needs assessment as stipulated by the Tripartite Board."

- C. Attachment A, Statement of Work, is replaced by Attachment A1, Amended Statement of Work, which is attached to this Amendment and incorporated into the original Contract by this reference. All references to "Attachment A" in the original Contract, and in any amendments thereto, are amended to read: "Attachment A1."

5. **Amended Responsibilities of Contractor.** Responsibilities of the Contractor are amended to include Subsection D:

“Contractor will submit a final invoice by December 31, 2025, in the amount of \$2,000.00 (Two Thousand Dollars) covering the period October 1, 2025, through November 30, 2025, for 100 percent completion of the community needs assessment as stipulated by the Tripartite Board.”

6. **Amended Responsibilities of County.** Responsibilities of the County have not changed.

7. **Special Provisions.**

- A. **Same Terms and Conditions.** With the exception of items explicitly delineated in this Amendment, all terms and conditions of the original Contract, including but not limited to sovereign immunity, shall remain unchanged and in full-force and effect.

8. **General Provisions.**

- A. **Entirety of Contract.** The documents listed below represent the entire and integrated Contract between the parties and supersede all prior negotiations, representations, and agreements, whether written or oral:

- (i) The original Contract consisting of ten (10) pages;
- (ii) Attachment A, Statement of Work, consisting of one (1) page;
- (iii) Attachment B, the proposal submitted by Community Builders, Inc., dated March 25, 2025, consisting of sixteen (16) pages;
- (iv) This Amendment One, consisting of three (3) pages;
- (v) Attachment A1, Amended Statement of Work, consisting of one (1) page.

THE REMAINDER OF THIS PAGE WAS INTENTIONALLY LEFT BLANK

9. Signatures. The parties to this Amendment, either personally or through their duly authorized representatives, have executed this Amendment on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this Amendment.

The Effective Date of this Amendment is when all signatures to this Amendment have been obtained.

COUNTY: SWEETWATER COUNTY



Keaton D. West, Chairman
Sweetwater County Board of County Commissioners

8/19/2025
Date

ATTEST:



Cynthia L. Lane
Sweetwater County Clerk



8/19/2025
Date

SWEETWATER COUNTY ATTORNEY'S OFFICE APPROVAL AS TO FORM



John DeLeon
Chief Civil Deputy County Attorney

8/19/25
Date

CONTRACTOR: COMMUNITY BUILDERS, INC.



Joe Coyne, Principal Consultant

8-19-2025
Date

**Attachment A1 – Amended Statement of Work
FFY 2025 Community Services Block Grant**

General Description

This document is a Statement of Work (SOW) to identify and describe the important milestones and deliverables for the Contract between Sweetwater County (County) and Community Builders, Inc. (Contractor).

Funds have been allocated to the Contractor to provide approved services in Sweetwater County, based on recommendations made by the Sweetwater County Tripartite Board.

Contractor Responsibilities

- A. State Management Plan and Application.** The parties recognize this Contract is subject to the FFY 2025 Wyoming CSBG State Management Plan and the County's FFY 2025 CSBG Application, both of which can be located for review at the Agency.
- B. Grant Recovery.** The County shall be entitled to recover from the Contractor any full or partial payment made under this Contract for: 1) any payments used for purposes not authorized, or performed outside the Contract; 2) any payments for services the Contractor is unable to provide; and 3) any payments for services the Contractor did not provide but was required to provide under the terms of this Contract.
- C. Retention of Records.** Contractor shall maintain records, documents, and other evidence which sufficiently reflects all expenditures under this Contract for a period of three (3) years after the termination of the Contract. Such records shall be made available to the County or its designee, or the appropriate federal Agency for review and audit.
- D. Meals.** Meals and travel charged to CSBG are not to exceed the U.S. General Services Administration (GSA) meals and incidental expenses (M&IE) rates.

Timeline and Deliverables

The table below shows the approved budget, specific tasks, and completion date for the Contract.

	Services	CSBG Domain	Budget	Completion Date
1.	Sweetwater County Community Needs Assessment <i>Conduct a community needs assessment that identifies the key causes and conditions of poverty in Sweetwater County, Wyoming. Deliverables include a Community Needs Assessment Report that complies with the Request for Proposals (RFP) Specifications.</i>	Agency Capacity	\$20,000.00	November 30, 2025

THE REMAINDER OF THIS PAGE WAS INTENTIONALLY LEFT BLANK

**FFY 2025 COMMUNITY SERVICES BLOCK GRANT CONTRACT
BETWEEN
SWEETWATER COUNTY AND
COMMUNITY BUILDERS, INC.**

1. **Parties.** The parties to this Contract are Sweetwater County, referred to as "County," whose address is 80 West Flaming Gorge Way, Suite 19, Green River, Wyoming, 82901 and Community Builders, Inc., hereafter referred to as "Contractor", whose address is 873 Esterbrook Road, Douglas, WY 82633.

The parties to this Contract acknowledge that County has a Contract with the Wyoming Department of Health, Public Health Division (Agency), whereby the Agency provides funding which County uses to reimburse for services provided by Contractor.

This Contract pertains to the Community Services Program and the Sweetwater County Tripartite Board.

2. **Purpose of Contract.** The purpose of this Contract is to set forth the terms and conditions by which the Contractor shall conduct a community needs assessment that identifies the key causes and condition of poverty in Sweetwater County, Wyoming, as detailed in the proposal submitted by Community Builders, Inc., dated March 25, 2025, which is attached to and incorporated into this Contract by this reference as Attachment B.

3. **Term of Contract.** This Contract is effective when the Contract between the County and the Agency has been executed, and all required approvals have been granted (Effective Date). The term of this Contract is from the Effective Date through August 31, 2025. All services shall be completed during this term.

This contract may be extended by agreement of both parties in writing and subject to the required approvals. There is no right of extension, and any extension will be determined at the discretion of the County.

4. **Payment.**

A. The County agrees to pay the Contractor for the services described in Attachment A, Statement of Work (SOW), which is attached to and incorporated into this Contract by this reference. The total payment under this Contract shall not exceed Twenty Thousand Dollars (\$20,000.00) in CSBG funding. Payments shall be made through the Sweetwater County Grants Department on Sweetwater County vouchers with an invoice for services dated no more than two months prior to the date of receipt by the Sweetwater County Grants Department unless otherwise permitted. Payments may be withheld and/or denied until all required invoice and supporting documentation are received and performance is satisfactory.

B. The maximum amount of federal funds provided under Assistance Listing 93.569 shall not exceed Twenty Thousand Dollars (\$20,000.00) for the Sweetwater County Community Needs Assessment.

C. No payment shall be made for work performed before the Effective Date of this Contract. Should the Contractor fail to perform in a manner consistent with the terms and conditions set forth in this Contract, payment under this Contract may be withheld until such time as the Contractor

performs its duties and responsibilities to the satisfaction of County.

- D. Except as otherwise provided in this Contract, the Contractor shall pay all costs and expenses, including travel, incurred by the Contractor or on its behalf in connection with Contractor's performance and compliance with all of Contractor's obligations under this Contract.

5. Responsibilities of Contractor. The Contractor agrees to:

- A. Complete the services described in Attachment A, Statement of Work, and Attachment B, proposal submitted by Community Builders, Inc. dated March 25, 2025.
- B. Submission of monthly invoices using a template provided by County, and corresponding required documents including receipts and monthly detailed financial reports.
- C. Combat poverty and increase self-sufficiency as outlined in Attachment B, the approved FFY 2025 Community Action Plan Mapping Worksheet which is incorporated by this reference.

6. Responsibilities of County. The County agrees to:

- A. Pay Contractor in accordance with Section 4 above.
- B. Recognize this Contract is subject to the Wyoming CSBG State Management Plan and the County's FFY 2025 CSBG Application based on recommendations from the Sweetwater County Tripartite Board, both of which can be located for review at the Agency and are incorporated into this Contract by reference.
- C. Consult with the Contractor, as necessary, regarding the requirements of this Contract.
- D. Monitor and evaluate the Contractor's compliance with the conditions set forth in this Contract.
- E. Provide training and technical assistance as necessary.

7. Special Provisions.

- A. **Assumption of Risk.** The Contractor shall assume the risk of any loss of state or federal funding, either administrative or program dollars, due to the Contractor's failure to comply with state or federal requirements. The County shall notify the Contractor of any state or federal determination of noncompliance.
- B. **Environmental Policy Acts.** Contractor agrees all activities under this agreement will comply with the Clean Air Act, the Clean Water Act, the National Environmental Policy Act, and other related provisions of federal environmental protection laws, rules or regulations.
- C. **Human Trafficking.** As required by 22 U.S.C. § 7104(g) and 2 C.F.R. Part 175, this Contract may be terminated without penalty if a private entity that receives funds under this Contract:
 - (i) Engages in severe forms of trafficking in persons during the period of time that the Contract is in effect;

- (ii) Procures a commercial sex act during the period of time that the Contract is in effect; or
 - (iii) Uses forced labor in the performance of the Contract or sub awards under the award.
- D. Kickbacks.** Contractor certifies and warrants that no gratuities, kickbacks, or contingency fees were paid in connection with this Contract, nor were any fees, commissions, gifts, or other considerations made contingent upon the award of this Contract. If Contractor breaches or violates this warranty, County may, at its discretion, terminate this Contract without liability to County, or deduct from the agreed upon price or consideration, or otherwise recover, the full amount of any commission, percentage, brokerage, or contingency fee.
- E. Limitations on Lobbying Activities.** By signing this Contract, Contractor certifies and agrees that, in accordance with P.L. 101-121, payments made from a federal grant shall not be utilized by Contractor in connection with lobbying member(s) of Congress, or any other federal County in connection with the award of a federal grant, contract, cooperative agreement, or loan.
- F. Monitoring Activities.** Agency, County and members of the Sweetwater County Tripartite Board shall have the right to monitor all activities related to this Contract that are performed by Contractor. This shall include, but not be limited to, the right to make site inspections at any time and with reasonable notice; to bring experts and consultants on site to examine or evaluate completed work or work in progress; to examine the books, ledgers, documents, papers, and records pertinent to this Contract; and, to observe personnel in every phase of performance of the related work.
- G. Nondiscrimination.** The Contractor shall comply with the Civil Rights Act of 1964, the Wyoming Fair Employment Practices Act (Wyo. Stat. § 27-9-105 *et seq.*), the Americans With Disabilities Act (ADA), 42 U.S.C. § 12101, *et seq.*, and the Age Discrimination Act of 1975 and/or any properly promulgated rules and regulations thereto and shall not discriminate against any individual on the grounds of age, sex, color, race, religion, national origin, or disability in connection with the performance under this Contract. Federal law requires the Contractor to include all relevant special provisions of this Contract in every Contract awarded over Ten Thousand Dollars (\$10,000.00) so that such provisions are binding on each Contractor.
- H. No Finder's Fees.** No finder's fee, employment agency fee, or other such fee related to the procurement of this Contract, shall be paid by either party.
- I. Publicity.** Any publicity given to the program or services provided herein, including, but not limited to, notices, information, pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for Contractor and related to the services and work to be performed under this Contract, shall identify Wyoming Department of Health, Public Health Division and Sweetwater County as the sponsoring agencies and shall not be released without prior written approval of County.
- J. Suspension and Debarment.** By signing this Contract, Contractor certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction nor from federal financial or non-financial assistance, nor are any of the participants involved in the execution of this Contract

suspended, debarred, or voluntarily excluded by any federal department or County in accordance with Executive Order 12549 (Debarment and Suspension) and CFR 44 Part 17, or 2 C.F.R. Part 180, or are on the disbarred, or otherwise ineligible vendors lists maintained by the federal government. Further, Contractor agrees to notify County by certified mail should it or any of its principals/agents become ineligible for payment, debarred, suspended, or voluntarily excluded from receiving federal funds during the term of this Contract.

- K. Administration of Federal Funds.** Contractor agrees its use of the funds awarded herein is subject to the Uniform Administrative Requirements of 2 C.F.R. Part 200 *et seq.*; Subtitle B of Public Law 105-285, the "Community Services Block Grant Act"; C.F.R. Title 45, Part 96, Subpart I; the most current U.S. Department of Health and Human Services Poverty Guidelines, which are incorporated into this Contract by this reference; any additional requirements set forth by the federal agency; all applicable regulations published in the Code of Federal Regulations; and other program guidance as provided to it by the County.
- L. Copyright License and Patent Rights.** Contractor acknowledges that federal grantor, the State of Wyoming, Agency and County reserve a royalty-free, nonexclusive, unlimited, and irrevocable license to reproduce, publish, or otherwise use, and to authorize others to use, for federal and state government purposes: (1) the copyright in any work developed under this Contract; and (2) any rights of copyright to which Contractor purchases ownership using funds awarded under this Contract. Contractor must consult with County regarding any patent rights that arise from, or are purchased with, funds awarded under this Contract.
- M. Federal Audit Requirements.** Contractor agrees that if it expends an aggregate amount of seven hundred fifty thousand dollars (\$750,000.00) or more in federal funds during its fiscal year, it must undergo an organization-wide financial and compliance single audit. Contractor agrees to comply with the audit requirements of the Uniform Grants Guidance 2 C.F.R. 200, Subpart F, Audit Requirements. If findings are made which cover any part of this Contract, Contractor shall provide one (1) copy of the audit report to County and require that the auditor shall not otherwise release its audit report until adjusting entries are disclosed and made to the Contractor's records.
- N. Non-Supplanting Certification.** Contractor hereby affirms that federal grant funds shall be used to supplement existing funds and shall not replace (supplant) funds that have been appropriated for the same purpose. Contractor should be able to document that any reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds under this Contract.
- O. Health Equity.** The Contractor shall ensure that services are equitable to under-resourced, socially disadvantaged, ethnically diverse groups; provide services that are culturally and linguistically appropriate; collect demographic information, to the extent practicable; and engage in partnerships with other public or private providers to eliminate health disparities and improve the health of all people.
- P. Construction Prohibitions.** Contractor agrees this Contract, unless superseded by program-specific regulations, may not be used for construction or the purchase of land.

Q. Drug-Free Workplace Requirement. Contractor agrees to maintain a drug-free workplace and must publish a statement informing employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and establishing the actions that will be taken against employees violating these prohibitions. The Contractor agrees to notify the County if an employee is convicted of violating a criminal drug statute so the County can notify its federal funding source in a timely manner. Failure to comply with these requirements may be cause for debarment.

R. Pro-Kids Act of 1994. Contractor agrees to not permit smoking in any portion of any indoor facility owned or regularly used for the provision of health, day care, education, or library services to children under the age of eighteen (18), if the services are funded by CSBG or any other Federal programs whether directly or through State or local governments. Federal programs include grants, cooperative agreements, loans and loan guarantees, and contracts. The law does not apply to children's services provided in private residences, facilities funded solely by Medicare or Medicaid funds, and portions of facilities used for inpatient drug and alcohol treatment.

The above language must be included in any subcontracts that contain provisions for children's services and that all Contractors shall certify compliance accordingly. Failure to comply with the provisions of this law may result in the imposition of a civil monetary penalty of up to one thousand dollars (\$1,000.00) per day.

S. Purchase of American-Made Equipment. Contractor agrees that, to the greatest extent practicable, all equipment and products purchased with CSBG funding should be American made.

T. Religious Activities. The Contractor and any entity hired by the Contractor shall not use the CSBG funding to support inherently religious activities such as religious instruction, worship, or proselytization. Therefore, organizations must take steps to separate, in time or location, their inherently religious activities from the services funded under this program.

U. Whistleblower Protection Act. Pursuant to 41 U.S.C. § 4712, an employee of any non-Federal employer receiving covered funds may not be discharged, demoted, or otherwise discriminated against as a reprisal for disclosing, including a disclosure made in the ordinary course of an employee's duties, to the Board, an inspector general, the Comptroller General, a member of Congress, a State or Federal regulatory or law enforcement agency, a person with supervisory authority over the employee (or such person working for the employer who has the authority to investigate, discover, or terminate for misconduct), a court or grand jury, the head of a federal agency, or their representatives, information that the employee reasonably believes is evidence of:

- (i) Gross mismanagement of an Agency Contract, Contract or grant relating to covered funds;
- (ii) A gross waste of covered funds;
- (iii) A substantial and specific danger to public health or safety related to the implementation or use of covered funds;
- (iv) An abuse of authority related to the implementation or use of covered funds;

- (v) A violation of law, rule, or regulation related to an Agency Contract (including the competition for or negotiation of a Contract or Contract) or grant, awarded or issued relating to covered funds.

8. General Provisions.

- A. Amendments.** Any changes, modifications, revisions, or amendments to this Contract which are mutually agreed upon by the parties to this Contract shall be incorporated by written instrument, executed, and signed by all parties to this Contract.
- B. Applicable Law, Rules of Construction, and Venue.** The construction, interpretation, and enforcement of this Contract shall be governed by the laws of the State of Wyoming, without regard to conflicts of law principles. The terms "hereof," "hereunder," herein," and words of similar import, are intended to refer to this Contract as a whole and not to any particular provision or part. The Courts of the State of Wyoming shall have jurisdiction over this Contract and the parties, and the venue shall be the Third Judicial District, Sweetwater County, Wyoming.
- C. Assignment Prohibited and Contract Shall Not be Used As Collateral.** Neither party shall assign or otherwise transfer any of the rights or delegate any of the duties set forth in this Contract without the prior written consent of the other party. The Contractor shall not use this Contract, or any portion thereof, for collateral for any financial obligation without the prior written permission of the County.
- D. Audit and Access to Records.** The Agency, County, Sweetwater County Tripartite Board and its representatives shall have access to any books, documents, papers, electronic data and records of the Contractor which are pertinent to this Contract. The Contractor shall immediately, upon receiving written instruction from the County or Agency, provide to any independent auditor or accountant all books, documents, papers, electronic data and records of the Contractor which are pertinent to this Contract. The Contractor shall cooperate fully with any such independent auditor or accountant during the entire course of any audit authorized by the County or Agency.
- E. Availability of Funds.** Each payment obligation of the County is conditioned upon the availability of government funds which are appropriated or allocated for the payment of this obligation. If funds are not allocated and available for continued performance of the Contract, the Contract may be terminated by the County at the end of the period for which the funds are available. The County shall notify the Contractor at the earliest possible time of the services which will or may be affected by a shortage of funds. No penalty shall accrue to the County in the event this provision is exercised, and the County shall not be obligated or liable for any future payments due or for any damages as a result of termination under this section.
- F. Award of Related Contracts.** The County may award supplemental or successor contracts for work related to this Contract. The Contractor shall cooperate fully with other Contractors and the County in all such cases.
- G. Compliance with Laws.** The Contractor shall keep informed of and comply with all applicable federal, state, and local laws and regulations in the performance of this Contract.

- H. Confidentiality of Information.** All documents, data compilations, reports, computer programs, photographs, data, and other work provided to or produced by the Contractor in the performance of this Contract shall be kept confidential by the Contractor unless written permission is granted by the Agency through the County for its release. If and when Contractor receives a request for information subject to this Contract, Contractor shall notify County within ten (10) days of such request and not release information to a third party unless directed to do so by County.
- I. Entirety of Contract.** This Contract, consisting of ten (10) pages, Attachment A, Statement of Work, consisting of one (1) page, and Attachment B, the proposal submitted by Community Builders, Inc., dated March 25, 2025, consisting of sixteen (16) pages, represents the entire and integrated agreement between the parties and supersedes all prior negotiations, representations, and agreements, whether written or oral. In the event of a conflict or inconsistency between the language of this Contract and the language of any attachment or document incorporated by reference, the language of this Contract shall control.
- K. Ethics.** Contractor shall keep informed of and comply with the Wyoming Ethics and Disclosure Act (Wyo. Stat. § 9-13-101, et seq.) and any and all ethical standards governing County's profession.
- L. Extensions.** Nothing in this Contract shall be interpreted or deemed to create an expectation that this Contract will be extended beyond the term described herein. Any extension of this Contract shall be initiated by the County and shall be accomplished through a written amendment between the parties entered into before the expiration of the original Contract or any valid amendment thereto and shall be effective only after it is reduced to writing and executed by all parties to the Contract.
- M. Force Majeure.** Neither party shall be liable for failure to perform under this Contract if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event and takes all reasonable steps to minimize delays.
- N. Indemnification.** Each party to this Contract shall assume the risk of any liability arising from its own conduct. Neither party agrees to insure, defend or indemnify the other.
- O. Independent Contractor.** The Contractor shall function as an independent contractor for the purposes of this Contract and shall not be considered an employee of Sweetwater County or State of Wyoming for any purpose. Consistent with the express terms of this Contract, the Contractor shall be free from control or direction over the details of the performance of services under this Contract. The Contractor shall assume sole responsibility for any debts or liabilities that may be incurred by the Contractor in fulfilling the terms of this Contract and shall be solely responsible for the payment of all federal, state, and local taxes which may accrue because of this Contract. Nothing in this Contract shall be interpreted as authorizing the Contractor or its agents and/or employees to act as an agent or representative for or on behalf of the State of Wyoming, the Agency or the County or to incur any obligation of any kind on the behalf of the

State of Wyoming, the Agency or the County. The Contractor agrees that no health/hospitalization benefits, workers' compensation, and/or similar benefits available to the State of Wyoming, Agency and County employees will inure to the benefit of the Contractor or the Contractor's agents and/or employees as a result of this Contract.

- P. Notices.** All notices arising out of, or from, the provisions of this Contract shall be in writing by email, regular mail or delivery in person at the address provided under this Contract.
- Q. Ownership and Destruction of Documents and Information.** The Agency owns all documents, data compilations, reports, computer programs, photographs, data and other work provided to or produced by the Contractor in the performance of this Contract. County is responsible to Agency for these items. Upon termination of services, for any reason, Contractor agrees to return all such original and derivative information/documents to the County in a useable format. In the case of electronic transmission, such transmission shall be secured. The return of information by any other means shall be by a parcel service that utilizes tracking numbers.
- R. Patent or Copyright Protection.** The Contractor recognizes that certain proprietary matters or techniques may be subject to patent, trademark, copyright, license, or other similar restrictions, and warrants that no work performed by Contractor will violate any such restriction. The Contractor shall defend and indemnify the County and the Agency for any infringement or alleged infringement of such patent, trademark, license, or other restrictions.
- S. Prior Approval.** This Contract shall not be binding upon either party, no services shall be performed, and County shall not draw warrants for payment, until this Contract has been fully executed, and approved as to form by the Sweetwater County Attorney's Office.
- T. Severability.** Should any portion of this Contract be judicially determined to be illegal or unenforceable, the remainder of the Contract shall continue in full force and effect, and either party may renegotiate the terms affected by the severance.
- U. Sovereign Immunity and Limitations.** Pursuant to Wyoming Statute § 1-39-104(a), the County, Agency, and State of Wyoming do not waive sovereign or governmental immunity by entering into this Contract, and expressly reserves governmental immunity. Each of them specifically retains all immunities and defenses available to them as sovereigns or governmental entities pursuant to Wyoming Statute § 1-39-101, *et seq.*, and all other applicable law. Designations of venue, choice of law, enforcement actions, and similar provisions should not be construed as a waiver of sovereign immunity. The parties agree that any ambiguity in this Contract shall not be strictly construed, either against or for either party, except that any ambiguity as to immunity shall be construed in favor of immunity.
- V. Taxes.** The Contractor shall pay all taxes and other such amounts required by federal, state, and local law, including, but not limited to, federal and social security taxes, workers' compensation, unemployment insurance, and sales taxes.
- W. Termination of Contract.** This Contract may be terminated, without cause, by either party upon thirty (30) days written notice. This Contract may be terminated by the County immediately for cause if the Contractor fails to perform in accordance with the terms and conditions of this Contract. If at any time during the performance of this Contract, in the opinion of the County

and/or the Sweetwater County Tripartite Board, the work is not progressing satisfactorily or within the terms of this Contract, then at the discretion of the County and after written notice to the Contractor, the County may terminate this Contract or any part of it.

- X. Third-Party Beneficiary Rights.** The parties do not intend to create in any other individual or entity the status of third-party beneficiary, and this Contract shall not be construed so as to create such status. The rights, duties, and obligations contained in this Contract shall operate only between the parties to the Contract and shall inure solely to the benefit of the parties to this Contract. The provisions of this Contract are intended only to assist the parties determining and performing their obligations under this Contract.
- Y. Time is of the Essence.** Time is of the essence in all provisions of this Contract.
- Z. Titles Not Controlling.** Titles of sections and subsections are for reference only and shall not be used to construe the language of this Contract.
- AA. Waiver.** The waiver of any breach of any term or condition in this Contract shall not be deemed a waiver of any prior or subsequent breach. Failure to object to a breach shall not constitute a waiver.

THE REMAINDER OF THIS PAGE WAS INTENTIONALLY LEFT BLANK

9. Signatures. The parties to this Contract, either personally or through their duly authorized representatives, have executed this Contract on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this Contract.

The Effective Date of this Contract is when the Contract between the County and the Agency has been executed, and all signatures to this Contract have been obtained.

COUNTY: SWEETWATER COUNTY



Keaton D. West, Chairman
Sweetwater County Board of County Commissioners

4/15/25
Date

ATTEST:



Cynthia L. Lane
Sweetwater County Clerk

4-15-2025
Date

SWEETWATER COUNTY ATTORNEY'S OFFICE APPROVAL AS TO FORM



John DeLeon
Chief Civil Deputy County Attorney

4/15/25
Date

CONTRACTOR: COMMUNITY BUILDERS, INC.



Joe Coyne, Principal Consultant

4-15-2025
Date

Attachment A – Statement of Work
FFY 2025 Community Services Block Grant

General Description

This document is a Statement of Work (SOW) to identify and describe the important milestones and deliverables for the Contract between Sweetwater County (County) and Community Builders, Inc. (Contractor).

Funds have been allocated to the Contractor to provide approved services in Sweetwater County, based on recommendations made by the Sweetwater County Tripartite Board.

Contractor Responsibilities

- A. State Management Plan and Application.** The parties recognize this Contract is subject to the FFY 2025 Wyoming CSBG State Management Plan and the County's FFY 2025 CSBG Application, both of which can be located for review at the Agency.
- B. Grant Recovery.** The County shall be entitled to recover from the Contractor any full or partial payment made under this Contract for: 1) any payments used for purposes not authorized, or performed outside the Contract; 2) any payments for services the Contractor is unable to provide; and 3) any payments for services the Contractor did not provide but was required to provide under the terms of this Contract.
- C. Retention of Records.** Contractor shall maintain records, documents, and other evidence which sufficiently reflects all expenditures under this Contract for a period of three (3) years after the termination of the Contract. Such records shall be made available to the County or its designee, or the appropriate federal Agency for review and audit.
- D. Meals.** Meals and travel charged to CSBG are not to exceed the U.S. General Services Administration (GSA) meals and incidental expenses (M&IE) rates.

Timeline and Deliverables

The table below shows the approved budget, specific tasks, and completion date for the Contract.

Services		CSBG Domain	Budget	Completion Date
1.	Sweetwater County Community Needs Assessment <i>Conduct a community needs assessment that identifies the key causes and conditions of poverty in Sweetwater County, Wyoming. Deliverables include a Community Needs Assessment Report that complies with the Request for Proposals (RFP) Specifications.</i>	Agency Capacity	\$20,000.00	August 31, 2025

THE REMAINDER OF THIS PAGE WAS INTENTIONALLY LEFT BLANK



MEETING REQUEST FORM

Meeting Date Requested: September 2, 2025	Contact Phone and E-mail: 307-872-3897
Presenters Name, Title and Name of Organization: BOCC	Exact Wording for Agenda: Ratify the CLG Comments on the Bridger-Teton National Forest Draft Assessment
Preference of Placement on Agenda & Amount of Time Requested for Presentation: 5 min	Will there be handouts? (If yes, include with meeting request form) Yes
Will handouts require SIGNATURES? No SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information:	
Attachments: CLG Additional Comments on BT National Forest Plan Revision - August 2025 - DRAFT 2.docx	

INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the “Meeting Request Form” by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: shoemakers@sweetwatercountywy.gov
*****If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and emailed to: shoemakers@sweetwatercountywy.gov
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.
- In order to determine placement on the agenda, please review the county website sweetwatercountywy.gov on Thursday afternoon by clicking “Commissioner's Agenda”.

- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.

The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way

Meeting Room #115

Green River, Wyoming

[CLG Additional Comments on BT National Forest Plan Revision - August 2025 - DRAFT 2.docx](#)



COALITION OF LOCAL GOVERNMENTS

1689 COUNTY ROAD 263
FORT BRIDGER, WY 82933

COUNTY COMMISSIONS FOR LINCOLN, SWEETWATER, AND UINTA - WYOMING, AND DAGGETT- UTAH;
AND CONSERVATION DISTRICTS FOR LINCOLN, LITTLE SNAKE, STAR VALLEY, SUBLETTE, SWEETWATER,
AND UINTA - WYOMING

August 24, 2025

VIA Email: mary.cernicek@usda.gov

Mary Cernicek
Bridger-Teton National Forest
P.O. Box 1888
Jackson, WY 83001

Re: Comments on the Bridger-Teton National Forest Draft Assessment

Dear Ms. Cernicek,

The Coalition of Local Governments (Coalition) submits the following comments on the Bridger-Teton Draft Assessment, Supplemental Assessment Information, and Species of Conservation Concern List. There are some Coalition members that are cooperators in this planning process, and the Coalition incorporates by reference and directs the Forest Service to their previously submitted cooperating agency comments on the Draft Assessment. To the extent those comments have been addressed and the Assessment revised, the Coalition appreciates the Forest Service working with cooperators to address concerns and update the Assessment accordingly. The following includes additional discussion and comments on specific issues remaining in the Draft Assessment and the Supplemental Assessment Information.

National Forests should be administered for “outdoor recreation, range, timber, watershed, and wildlife and fish purposes,” and the Secretary is “directed to develop and administer the renewable surface resources of the national forests for multiple use and sustained yield of the several products and services obtained therefrom.” 16 U.S.C. §§ 528-529. The Coalition continues to support management of the National Forest consistent with its multiple use and sustained yield requirements, as well as to protect, restore, and enhance the forest ecosystem and to protect watershed, forest, and rangeland health. 16 U.S.C. § 1601(e)(1); 16 U.S.C. § 6501(3), (6).

I. STATEMENT OF INTEREST

The Coalition is a voluntary association of local governments organized under the laws of the State of Wyoming to educate, guide, and develop public land policy in the affected counties. Wyo. Stat. §§11-16-103, 11-16-122, 18-5-201. Coalition members include Sweetwater County, Uinta County, Lincoln County, Lincoln Conservation District, Sweetwater County Conservation District, Uinta County Conservation District, Sublette County Conservation District, Little Snake

River Conservation District, and Star Valley Conservation District, Wyoming, in addition to Daggett County, Utah. The Coalition serves many purposes for its members, including the protection of vested rights of individuals and industries dependent on utilizing and conserving existing resources and public lands, the promotion and support of habitat improvement, the support and funding of scientific studies addressing federal land use plans and projects, and providing comments on behalf of members for the educational benefit of those proposing federal land use plans and land use projects.

Both the Counties and the Districts have authority to protect the public health and welfare of Wyoming and Utah citizens while promoting and protecting public lands and water resources. Wyo. Stat. §§ 11-16-122, 18-5-208; Utah Code § 17-27a-102(1)(a). The Districts have statutory authority to develop and implement comprehensive resource use and management plans for range improvement and stabilization, conservation of soil, water and vegetative resources, control and prevention of soil erosion, and for flood prevention. Wyo. Stat. § 11-16-122(xvi). The Districts' jurisdiction includes matters pertaining to the acquisition, construction, operation or administration of any land utilization, soil conservation, erosion control, erosion prevention, flood prevention projects, conservation of water, water utilization, disposal of water in watershed areas, and other water projects. Wyo. Stat. § 11-16-122(xix). In carrying out this statutory authority, the Districts are working "to stabilize ranching and farming operations, to preserve natural resources, protect the tax base, control floods, prevent impairment of dams and reservoirs, preserve wildlife, protect public lands, and protect and promote the health, safety and general welfare of the people of this state." Wyo. Stat. § 11-16-103(b). The Districts also work cooperatively with federal agencies in the development and implementation of federal land use plans to ensure consistency with local land and resource plans. Wyo. Stat. § 11-16-122(viii).

By statute, the Wyoming Counties are "deemed to have special expertise on all subject matters for which it has statutory responsibility, including but not limited to, all subject matters directly or indirectly related to the health, safety, welfare, custom, culture and socio-economic viability of a county." Wyo. Stat. Ann. §18-5-208. As such, the Counties "may regulate and restrict . . . the use, condition of use or occupancy of lands for residence, recreation, agriculture, industry, commerce, public use and other purposes in the unincorporated area of the county." Wyo. Stat. Ann. §18-5-201. Daggett County also possesses the general land use authority to protect the tax base, foster the state's agricultural and other industries, facilitate growth, and provide for the health, safety, and welfare of its citizens. Utah Code § 17-27a-102(1)(a)(i)-(ii), (iv), (vi).

II. TIMBER PRODUCTION AND HARVESTING

Under the current Forest Plan, only 279,400 acres are designated as suited for timber harvesting and the remaining Forest lands are either withdrawn from timber production or not suited for harvesting. *See* Draft Assessment at 54. There can be no further reduction in the number of acres identified as suitable for timber production and the Coalition encourages the Forest Service to increase this number in areas it can. It further encourages the Forest Service to make

available at least 5 million board feet of timber annually, which is what is the current objective for the Forest Service. In addition, the Draft Assessment should recognize that the U.S Secretary of Agriculture announced that the U.S. Department of Agriculture is rescinding the 2001 Roadless Rule. *See id.* at 54, 65. The procedure required for rescinding the Rule has not occurred, but an official announcement has been made. The rescinding of the 2001 Roadless Rule would open additional opportunities for timber harvesting and allow more flexibility in managing the National Forest to reduce wildfire risk.

The Forst Service should look at establishing designated firewood gathering areas for local firewood access. As the Draft Assessment explains, an average of 10,239 cords of fuelwood are sold per year and continues to increase. *Id.* Firewood gathering areas should primarily be located along existing roads to avoid conflict with commercial timber sales.

III. RECREATION AND THE NATIONAL FOREST ROAD SYSTEM

The Bridger-Teton National Forest provides various recreational opportunities that also support the local economies and provide a substantial amount of employment opportunities for the local communities. This includes both motorized and non-motorized recreation, and access to the National Forest for hunting. For these types of activities to continue and grow with the expanding demand, the Forest Service must ensure proper access to public lands. The Draft Assessment recognizes the importance of roads for the protection, administration, and use of forest land and resources, and acknowledges the backlog of maintenance for forest roads. Draft Assessment at 46. The Draft Assessment also states that “the current road system may need to be altered to serve future management needs.” *Id.* The Forest Service needs to increase maintenance of heavily used forest roads and look to increases in funding to ensure this occurs. There should not be additional closures of roads and/or trails due to the failure of the Forest Service to maintain the roads, unless such closures are coordinated with and supported by the local governments.

Recreational Trails in the Bridger-Teton National Forest are also a major concern as outlined in the Draft Assessment. *See id.* at 47-48. Some access trails are poorly maintained, with limited signage in parts of the Forest. Trails need to be maintained, but making trails too accessible with over-grooming can cause high volumes of users resulting in increases in illegal off-route users. There needs to be a balance between maintaining trails and limiting the amount of fully groomed trails that exist to avoid overuse and improper use of the existing trail systems.

The Draft Assessment discusses the amount of outfitter-guide permits that have been issued on the Bridger Teton National Forest. *Id.* at 38. However, the Forest Service should look at conducting a Needs Assessment and Capacity Analysis for commercial hunting outfitter camps, including spike and drop camps, to ensure consistent permitting and eliminate administrative confusion. In the meantime, spike and drop camps should be allowed with approval only by the Bridger-Teton National Forest supervisor’s office.

Finally, the Draft Assessment discusses social conflict as one of the challenges that must be addressed in the plan revision process. It states: “To avoid conflict, there will be increasing pressure for managers to separate conflicting uses, either spatially or temporally, or modify visitor expectations to accept more shared use.” *Id.* at 43. The Coalition encourages the Forest Service to first look at modifying visitor expectations and allowing for continued shared use of the National Forest consistent with statutory direction to administer for “outdoor recreation, range, timber, watershed, and wildlife and fish purposes,” and overall multiple use. 16 U.S.C. §§ 528-529. In the past, National Forests have attempted to resolve conflicts between various users by excluding one of the users. For example, calling for the removal of livestock grazing where it conflicts with recreational users. The Coalition objects to this type of management because shared multiple use of the National Forests were anticipated and have occurred for decades. It is better to inform and educate the public on the shared uses versus separating or excluding a specific use.

IV. LIVESTOCK GRAZING

As recognized by the current Plan, livestock grazing is one of the oldest land uses on the Bridger-Teton National Forest with the majority of the local ranches depending on the National Forest for summer forage. Livestock grazing is also a good vegetative management tool that can help improve the overall forage and range condition. The Coalition supports adaptive management for livestock grazing that is based on reaching desired conditions without set utilization and stubble height standards. Adaptive management must define the management objectives and invest in monitoring to ensure they are achieved.

The Draft Assessment identifies 18 vacant unavailable allotments and 29 closed allotments within the Bridger Teton National Forest. Draft Assessment at 55. The Forest Service should consider re-evaluating these allotments, specifically the vacant unavailable allotments, to see if resource conditions have improved and would support grazing. Proper grazing use on these allotments would help eliminate the fine fuels that cause extreme wild land fires.

The Coalition also continues to request that the Forest Service expand its sampling pool of monitoring sites in active livestock allotments, especially in the West Zone of the National Forest. The majority of the monitoring information is from only 13 allotments and includes monitoring sites in subalpine forb areas only. *Id.* at 57. Subalpine forb areas make up only 2% of the Bridger Teton National Forest land mass. *See id.* at 13. In addition, the Forest Service continues to focus on the impact livestock grazing alone has had on the subalpine forb ecosystem on the Bridger Teton National Forest. *See Supplemental Assessment Information* at 96-101. However, data from Sublette County Conservation District shows that a significant number of monitoring sites (45%) in certain subalpine forb areas “show a downward trend since grazing was removed from the area, indicating variables other than livestock grazing” are affecting these areas. *Id.* at 99. Despite acknowledging this data, the Forest Service continues to focus solely on adverse impacts of livestock grazing. Recreation has had an impact on this ecosystem and must be discussed as a threat.

Mary Cernicek
August 24, 2025
Page 5

The Coalition appreciates the BLM's consideration of these comments, and its members look forward to continued coordination and cooperation on the development of a Forest Plan that recognizes the multiple uses that occur on the Forest and works towards maintaining and restoring Forest health and protecting important watersheds.

Sincerely.

A handwritten signature in cursive script that reads "Eric South".

Eric South, Chairman
Coalition of Local Governments



MEETING REQUEST FORM

Meeting Date Requested: September 2, 2025	Contact Phone and E-mail: 307-872-3897
Presenters Name, Title and Name of Organization: Taylor Jones	Exact Wording for Agenda: 9:20- Commissioner Jones
Preference of Placement on Agenda & Amount of Time Requested for Presentation: 5 min	Will there be handouts? (If yes, include with meeting request form) No
Will handouts require SIGNATURES? No SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information:	
Attachments:	

INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the “Meeting Request Form” by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: shoemakers@sweetwatercountywy.gov
*****If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and emailed to: shoemakers@sweetwatercountywy.gov
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.
- In order to determine placement on the agenda, please review the county website sweetwatercountywy.gov on Thursday afternoon by clicking “Commissioner's Agenda”.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered

for the next meeting date.

The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way
Meeting Room #115
Green River, Wyoming



MEETING REQUEST FORM

Meeting Date Requested: September 2, 2025	Contact Phone and E-mail: 307-872-3897
Presenters Name, Title and Name of Organization: Keaton West	Exact Wording for Agenda: 9:25- Chairman West
Preference of Placement on Agenda & Amount of Time Requested for Presentation: 5 min	Will there be handouts? (If yes, include with meeting request form) No
Will handouts require SIGNATURES? No SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information:	
Attachments:	

INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the “Meeting Request Form” by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: shoemakers@sweetwatercountywy.gov
*****If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and emailed to: shoemakers@sweetwatercountywy.gov
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.
- In order to determine placement on the agenda, please review the county website sweetwatercountywy.gov on Thursday afternoon by clicking “Commissioner's Agenda”.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered

for the next meeting date.

The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way
Meeting Room #115
Green River, Wyoming



MEETING REQUEST FORM

Meeting Date Requested: September 2, 2025	Contact Phone and E-mail: 307-872-3897
Presenters Name, Title and Name of Organization: Robb Slaughter	Exact Wording for Agenda: 9:30- Commissioner Slaughter
Preference of Placement on Agenda & Amount of Time Requested for Presentation: 5 min	Will there be handouts? (If yes, include with meeting request form) No
Will handouts require SIGNATURES? No SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information:	
Attachments:	

INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the “Meeting Request Form” by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: shoemakers@sweetwatercountywy.gov
*****If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and emailed to: shoemakers@sweetwatercountywy.gov
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.
- In order to determine placement on the agenda, please review the county website sweetwatercountywy.gov on Thursday afternoon by clicking “Commissioner's Agenda”.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered

for the next meeting date.

The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way
Meeting Room #115
Green River, Wyoming



MEETING REQUEST FORM

Meeting Date Requested: September 2, 2025	Contact Phone and E-mail: 307-872-3897
Presenters Name, Title and Name of Organization: Mary Thoman	Exact Wording for Agenda: 9:35- Commissioner Thoman
Preference of Placement on Agenda & Amount of Time Requested for Presentation: 5 min	Will there be handouts? (If yes, include with meeting request form) No
Will handouts require SIGNATURES? No SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information:	
Attachments:	

INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the “Meeting Request Form” by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: shoemakers@sweetwatercountywy.gov
*****If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and emailed to: shoemakers@sweetwatercountywy.gov
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.
- In order to determine placement on the agenda, please review the county website sweetwatercountywy.gov on Thursday afternoon by clicking “Commissioner's Agenda”.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered

for the next meeting date.

The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way
Meeting Room #115
Green River, Wyoming



MEETING REQUEST FORM

Meeting Date Requested: September 2, 2025	Contact Phone and E-mail: 307-872-3897
Presenters Name, Title and Name of Organization: Island Richards	Exact Wording for Agenda: 9:40- Commissioner Richards
Preference of Placement on Agenda & Amount of Time Requested for Presentation: 5 min	Will there be handouts? (If yes, include with meeting request form) No
Will handouts require SIGNATURES? No SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information:	
Attachments:	

INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the “Meeting Request Form” by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: shoemakers@sweetwatercountywy.gov
*****If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and emailed to: shoemakers@sweetwatercountywy.gov
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.
- In order to determine placement on the agenda, please review the county website sweetwatercountywy.gov on Thursday afternoon by clicking “Commissioner's Agenda”.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered

for the next meeting date.

The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way
Meeting Room #115
Green River, Wyoming



MEETING REQUEST FORM

Meeting Date Requested: September 2, 2025	Contact Phone and E-mail: (307) 872.3888 marchalk@sweetwatercountywy.gov
Presenters Name, Title and Name of Organization: Krisena Marchal, Grants Manager	Exact Wording for Agenda: 9:45- Approval of Amendment One to the FFY 2025 TANF CPI Grant Contract and Subcontract
Preference of Placement on Agenda & Amount of Time Requested for Presentation: Morning, 5 minutes	Will there be handouts? (If yes, include with meeting request form) Yes
Will handouts require SIGNATURES? Yes SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information: N/A	
Attachments: BOCC 9-2-25 TANF CPI AMENDMENT ONE.pdf	

INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the “Meeting Request Form” by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: shoemakers@sweetwatercountywy.gov
If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.
- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and emailed to: shoemakers@sweetwatercountywy.gov
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send

a representative in your place or your item may be rescheduled.

- In order to determine placement on the agenda, please review the county website sweetwatercountywy.gov on Thursday afternoon by clicking “Commissioner's Agenda”.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.

The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way

Meeting Room #115

Green River, Wyoming

[BOCC 9-2-25 TANF CPI AMENDMENT ONE.pdf](#)

To: Sweetwater County Board of County Commissioners
From: Krisena Marchal, Grants Manager
Date: September 2, 2025
Subject: Approval of Amendment One to the FFY 2025 TANF CPI Grant Contract and Subcontract

Executive Summary:

Sweetwater County was awarded an additional \$50,000 to its FFY 2025 TANF CPI (Temporary Assistance for Needy Families Community Partnership Initiative) grant award from the Wyoming Department of Family Services. There is no required cash match, and the additional funding must be expended by September 30, 2026. The original contract was approved by the county commission on August 6, 2024.

The grant funding is designed to help needy families with children who are at 185% of the Federal Poverty Level. Projects must address at least one of the following purposes:

- Provide assistance so that children can be cared for in their own homes
- Reduce the dependency of needy parents by promoting job preparation, work and marriage
- Prevent and reduce the incidence of out-of-wedlock pregnancies
- Encourage the formation and maintenance of two parent families

The funding will be passed through to Climb Wyoming to assist low-income mother families. Climb participants enter the program making an average wage of \$18,156, have two children and approximately 60 percent have children under 5. Post program, graduates are employed and making an average annual wage of \$35,004. Climb also embeds mental health services within its job training program.

FFY 2025 TANF CPI PROJECT			
AGENCY/PROGRAM	GRANT AWARD	AMENDMENT ONE	TOTAL AWARD
Climb Wyoming • Train and place single mothers in careers that successfully support their families and move them toward self-sufficiency. Provide ongoing case management. • Estimated participants: 30 new recruits / 30 enrollments / 35 graduates	50,000	50,000	\$100,000

Staff Notes:

Services provided under this grant award are limited to Wyoming residents, US citizens or legal permanent residents, households with at least one dependent child.

This Amendment was included in the County's FY 2026 Grant Projects budget.

Attachments:

1. Amendment One to the FFY 2025 TANF CPI Contract
2. Amendment One to the FFY 2025 TANF CPI Subcontract
3. FFY 2025 TANF CPI Contract
4. FFY 2025 TANF CPI Subcontract

Recommendation:

Move to approve, and authorize the Chairman to sign, Amendment One to the Federal Fiscal Year 2025 TANF CPI Grant Contract and Subcontract with Climb Wyoming.

[MUST SIGN IN BLUE INK]

**AMENDMENT ONE TO THE CONTRACT BETWEEN
WYOMING DEPARTMENT OF FAMILY SERVICES
AND
SWEETWATER COUNTY COMMISSIONERS**

1. **Parties.** This Amendment is made and entered into by and between Wyoming Department of Family Services (Agency), whose address is: 2300 Capitol Avenue, Third Floor, Hathaway Building, Cheyenne, Wyoming 82002, and Sweetwater County Commissioners (Contractor), whose address is: 80 West Flaming Gorge Way, Suite 19, Green River, Wyoming 82935.
2. **Purpose of Amendment.** This Amendment shall constitute the first amendment to the Contract between the Agency and the Contractor. The purpose of this Amendment is to: a) increase the total Contract dollar by fifty thousand dollars (\$50,000.00) to one hundred thousand dollars (\$100,000.00); b) extend the term of the Contract through September 30, 2026; and c) amend the responsibilities of the Contractor.

The original Contract, dated August 16, 2024, required the Contractor to operate the Temporary Assistance for Needy Families Community Partnership Initiative (TANF CPI), a community plan which will provide a continuum of services to Sweetwater County families as outlined in the Program Statement of Work, Attachment A, for a total Contract amount of fifty thousand dollars (\$50,000.00) with an expiration date of September 30, 2025.

3. **Term of the Amendment.** This Amendment shall commence upon the date the last required signature is affixed hereto (the "Effective Date"), and shall remain in full force and effect through the term of the Contract, as amended, unless terminated at an earlier date pursuant to the provisions of the Contract, or pursuant to applicable federal or state statute, rule, or regulation.
4. **Amendments.**
 - A. The second and third sentence of Section 3 of the original Contract is hereby amended to read as follows:

"The term of the Contract is from October 1, 2024 through September 30, 2026. All services shall be completed during this term."
 - B. The second sentence of section 4(A) of the original Contract is hereby amended to read as follows:

"Total payment under this Contract shall not exceed one hundred thousand dollars (\$100,00.00)."

5. **Amended Responsibilities of the Contractor.**

Responsibilities of the Contractor are hereby amended as follows:

- A. Section 5 of the original Contract is hereby amended to add Subsection K, which reads as follows:

“K. For Federal Fiscal Year (FFY) 2026, the Contractor shall provide the same services and serve the same number of participants as outlined in Attachment A, Statement of Work, for FFY 2025. Additionally, Attachment B, FFY 2025 Quarterly Report and Invoice, will serve as the reporting and invoicing template for FFY 2026.”

6. **Amended Responsibilities of the Agency.**

Responsibilities of the Agency have not changed.

7. **Special Provisions.**

- A. **Same Terms and Conditions.** With the exception of items explicitly delineated in this Amendment, all terms and conditions of the original Contract, and any previous Amendments, between the Agency and the Contractor, including but not limited to sovereign immunity, shall remain unchanged and in full force and effect.
- B. **Counterparts.** This Amendment may be executed in counterparts. Each counterpart, when executed and delivered, shall be deemed an original and all counterparts together shall constitute one and the same Amendment. Delivery by the Contractor of an originally signed counterpart of this Amendment by facsimile or PDF shall be followed up immediately by delivery of the originally signed counterpart to the Agency.

8. **General Provisions.**

- A. **Entirety of Contract.** The original Contract, consisting of ten (10) pages; Attachment A, Program Statement of Work, consisting of sixteen (16) pages; Attachment B, FFY 2025 Quarterly Report and Invoice, consisting of five (5) pages; Attachment C, TANF Participant Application and Eligibility Form, consisting of two (2) pages; and this Amendment One, consisting of three (3) pages, represent the entire and integrated agreement between the parties and supersede all prior negotiations, representations, and agreements, whether written or oral.

THE REMAINDER OF THIS PAGE WAS INTENTIONALLY LEFT BLANK.

9. **Signatures.** The parties to this Amendment, through their duly authorized representatives, have executed this Amendment on the dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this Amendment.

This Amendment is not binding on either party until approved by A&I Procurement and the Governor of the State of Wyoming or his designee, if required by Wyo. Stat. § 9-2-3204(b)(iv).

AGENCY:

Wyoming Department of Family Services

Korin A. Schmidt, Director

Date

Corrine Livers, Economic Security Senior Administrator

Date

CONTRACTOR:

Sweetwater County Commissioners

Keaton D. West, Chairman, County Commissioner

Date

Cynthia L. Lane, County Clerk

Date

ATTORNEY GENERAL'S OFFICE: APPROVAL AS TO FORM

my # 250535

Megan Pope, Senior Assistant Attorney General

8/11/25

Date

**AMENDMENT ONE TO THE
FFY 2025 TANF/CPI SUBCONTRACT BETWEEN
SWEETWATER COUNTY AND CLIMB WYOMING**

1. **Parties.** This Amendment is made and entered into by and between Sweetwater County (County), whose address is: 80 West Flaming Forge Way, Suite 19, Green River, WY 82935, and Climb Wyoming (Subcontractor) whose address is: 401 N Street, Suite 301, Rock Springs, WY 82901.
2. **Purpose of Amendment.** This Amendment shall constitute the first amendment to the Subcontract between the County and the Subcontractor. The purpose of this Amendment is to: a) increase the total Subcontract dollar by fifty thousand dollars (\$50,000.00) to one hundred thousand dollars (\$100,000.00); b) extend the term of the Subcontract through September 30, 2026; and c) amend the responsibilities of the Subcontractor.

The original Subcontract, dated August 6, 2024, required the Subcontractor to operate the Temporary Assistance for Needy Families Community Partnership Initiative (TANF CPI), a community plan which will provide a continuum of services to Sweetwater County families as outlined in the Program Statement of Work, Attachment A, for a total Subcontract amount of fifty thousand dollars (\$50,000.00) with an expiration date of September 30, 2025.

3. **Term of the Amendment.** This Amendment shall commence upon the date the last required signature is affixed hereto (the "Effective Date"), and shall remain in full force and effect through the term of the Subcontract, as amended, unless terminated at an earlier date pursuant to the provisions of the Subcontract, or pursuant to applicable federal or state statute, rule, or regulation. The period of performance of this Amendment is October 1, 2025 through September 30, 2026.
4. **Amendments.**
 - A. The second and third sentence of Section 3 of the original Subcontract is hereby amended to read as follows:

"The term of the Subcontract is from October 1, 2024, or Effective Date, whichever is later, through September 30, 2026. All services shall be completed during this term."
 - B. The second sentence of section 4A of the original Subcontract is hereby amended to read as follows:

"Total payment under this Subcontract shall not exceed one hundred thousand dollars (\$100,000.00)."

5. **Amended Responsibilities of the Subcontractor.**

Responsibilities of the Subcontractor are hereby amended as follows:

- A. Section 5 of the original Subcontract is hereby amended to add Subsection K, which reads as follows:

“K. For Federal Fiscal Year (FFY) 2026, the Subcontractor shall provide the same services and serve the same number of participants as outlined in Attachment A, Statement of Work, for FFY 2025. Additionally, Attachment B, FFY 2025 Quarterly Report and Invoice, will serve as the reporting and invoicing template for FFY 2026.”

6. **Amended Responsibilities of the County.**

Responsibilities of the County have not changed.

7. **Special Provisions.**

- A. **Same Terms and Conditions.** With the exception of items explicitly delineated in this Amendment, all terms and conditions of the original Subcontract, and any previous amendments, between the County and the Subcontractor, including but not limited to sovereign immunity, shall remain unchanged and in full force and effect.

8. **General Provisions.**

- A. **Entirety of Subcontract.** The original Subcontract, consisting of ten (10) pages; Attachment A, Program Statement of Work, consisting of fifteen (15) pages; Attachment B, FFY2025 Quarterly Report and Invoice consisting of five (5) pages; Attachment C, TANF Participant Application and Eligibility Form, consisting of two (2) pages; and this Amendment One, consisting of three (3) pages; represent the entire and integrated agreement between the parties and supersede all prior negotiations, representations, and agreements, whether written or oral.

THE REMAINDER OF THIS PAGE WAS INTENTIONALLY LEFT BLANK.

9. **Signatures.** The parties to this Amendment, through their duly authorized representatives, have executed this Amendment on the dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this Amendment.

COUNTY: SWEETWATER COUNTY

Keaton D. West, Chairman
Sweetwater County Commission

Date

ATTEST:

Cynthia L. Lane
Sweetwater County Clerk

Date

SWEETWATER COUNTY ATTORNEY'S OFFICE APPROVAL AS TO FORM



John DeLeon
Chief Deputy County Attorney

8/25/25

Date

SUBCONTRACTOR: CLIMB WYOMING

Katie Hogarty
Chief Executive Officer

Date

**CONTRACT BETWEEN
WYOMING DEPARTMENT OF FAMILY SERVICES
SWEETWATER COUNTY COMMISSIONERS**

1. **Parties.** The parties to this Contract are Wyoming Department of Family Services (Agency), whose address is: 2300 Capitol Avenue, Third Floor, Hathaway Building, Cheyenne, Wyoming 82002, and Sweetwater County Commissioners (Contractor), whose address is: 80 West Flaming Gorge Way, Suite 19, Green River, WY 82935.
2. **Purpose of Contract.** The purpose of this Contract is to set forth the terms and conditions by which the Contractor shall operate the Temporary Assistance for Needy Families Community Partnership Initiative (TANF CPI), a community plan which will provide a continuum of services to Sweetwater County families as outlined in the Program Statement of Work, Attachment A, which is attached to and incorporated into this Contract by this reference.
3. **Term of Contract.** This Contract is effective when all parties have executed it (Effective Date). The term of the Contract is from October 1, 2024, or Effective Date, whichever is later, through September 30, 2025. All services shall be completed during this term.
4. **Payment.**
 - A. The Agency agrees to pay the Contractor for the services described in Section 5 below and in Attachment A. Total payment under this Contract shall not exceed fifty thousand dollars (\$50,000.00). Payment shall be made quarterly in accordance with the pay schedule in Attachment B, TANF CPI FFY2025 Quarterly Report and Invoice, which is attached to and incorporated into this Contract by this reference. Payment shall be made within forty-five (45) days after submission of invoice pursuant to Wyo. Stat. § 16-6-602. Contractor shall submit invoices in sufficient detail to ensure that payments may be made in conformance with this Contract. The federal source of funding is TANF, CFDA #93.558.
 - B. No payment shall be made for work performed before the Effective Date of this Contract. Should the Contractor fail to perform in a manner consistent with the terms and conditions set forth in this Contract, payment under this Contract may be withheld until such time as the Contractor performs its duties and responsibilities to the satisfaction of Agency.
 - C. Except as otherwise provided in this Contract, the Contractor shall pay all costs and expenses, including travel, incurred by Contractor or on its behalf in connection with Contractor's performance and compliance with all of Contractor's obligations under this Contract.
5. **Responsibilities of Contractor.** The Contractor agrees to:
 - A. Provide the services described in Attachment A;

- B. Enhance sustainability beyond the funding period;
- C. Determine TANF eligibility for families participating in the program. Contractor shall ensure that the TANF Participant Application and Eligibility Form, Attachment C, which is attached to and incorporated into this Contract by this reference, shall be completed, including social security number, for each family being billed under this Contract or, upon Agency approval, an acceptable substitute, when determining eligibility for families participating in the program;
- D. Bill the Agency for funding no less than quarterly. The Contractor shall only bill for services provided to TANF eligible families. Contractor shall use the TANF CPI FFY2025 Quarterly Report and Invoice, Attachment B, when submitting quarterly invoices. The quarterly invoice shall be submitted within thirty (30) days following the end of the quarter;
- E. Limit the administrative costs at ten percent (10%) of the program costs per invoice submission;
- F. Provide quarterly program performance reports to the Agency. Contractor shall validate all outcomes utilizing quantitative and qualitative data. The report in Attachment B shall be used for each quarterly report;
- G. Provide reporting that is sufficient to provide an audit trail for state or federal auditors to determine accuracy of direct and indirect costs. Reports shall be submitted within thirty (30) days following the end of each quarter;
- H. Not use funds to purchase non-tangible assets or to purchase or lease equipment. Leased equipment includes the rental of equipment for any period of time, computers or computing devices for agency use or for participants;
- I. Not use funds to provide cash, checks, cash equivalents or cash redeemable cards to individuals served by the program; and
- J. Obtain prior approval from the Agency for all budget changes which deviate from the submitted budget in Attachment A.

6. **Responsibilities of Agency.** The Agency agrees to:

- A. Pay Contractor in accordance with Section 4 above;
- B. Instruct Contractor on eligibility for TANF funding;
- C. Monitor quarterly invoices and performance reports for accuracy and to ensure they meet the requirements of TANF and this Contract; and
- D. Provide technical assistance, when needed.

7. **Special Provisions.**

- A. **Assumption of Risk.** The Contractor shall assume the risk of any loss of state or federal funding, either administrative or program dollars, due to the Contractor's failure to comply with state or federal requirements. The Agency shall notify the Contractor of any state or federal determination of noncompliance.
- B. **Environmental Policy Acts.** Contractor agrees all activities under this Contract will comply with the Clean Air Act, the Clean Water Act, the National Environmental Policy Act, and other related provisions of federal environmental protection laws, rules or regulations.
- C. **Human Trafficking.** As required by 22 U.S.C. § 7104(g) and 2 CFR Part 175, this Contract may be terminated without penalty if a private entity that receives funds under this Contract:
- (i) Engages in severe forms of trafficking in persons during the period of time that the award is in effect;
 - (ii) Procures a commercial sex act during the period of time that the award is in effect; or
 - (iii) Uses forced labor in the performance of the award or subawards under the award.
- D. **Kickbacks.** Contractor certifies and warrants that no gratuities, kickbacks, or contingency fees were paid in connection with this Contract, nor were any fees, commissions, gifts, or other considerations made contingent upon the award of this Contract. If Contractor breaches or violates this warranty, Agency may, at its discretion, terminate this Contract without liability to Agency, or deduct from the agreed upon price or consideration, or otherwise recover, the full amount of any commission, percentage, brokerage, or contingency fee.
- E. **Limitations on Lobbying Activities.** By signing this Contract, Contractor certifies and agrees that, in accordance with P.L. 101-121, payments made from a federal grant shall not be utilized by Contractor or its subcontractors in connection with lobbying member(s) of Congress, or any federal agency in connection with the award of a federal grant, contract, cooperative agreement, or loan.
- F. **Monitoring Activities.** Agency shall have the right to monitor all activities related to this Contract that are performed by Contractor or its subcontractors. This shall include, but not be limited to, the right to make site inspections at any time and with reasonable notice; to bring experts and consultants on site to examine or evaluate completed work or work in progress; to examine the books, ledgers, documents, papers, and records pertinent to this Contract; and to observe personnel in every phase of performance of Contract related work.
- G. **Nondiscrimination.** The Contractor shall comply with the Civil Rights Act of

1964, the Wyoming Fair Employment Practices Act (Wyo. Stat. § 27-9-105, *et seq.*), the Americans with Disabilities Act (ADA), 42 U.S.C. § 12101, *et seq.*, and the Age Discrimination Act of 1975 and any properly promulgated rules and regulations thereto and shall not discriminate against any individual on the grounds of age, sex, color, race, religion, national origin, or disability in connection with the performance under this Contract.

Federal law requires the Contractor to include all relevant special provisions of this Contract in every subcontract awarded over ten thousand dollars (\$10,000.00) so that such provisions are binding on each subcontractor.

- H. **No Finder's Fees:** No finder's fee, employment agency fee, or other such fee related to the procurement of this Contract, shall be paid by either party.
- I. **Publicity.** Any publicity given to the projects, programs, or services provided herein, including, but not limited to, notices, information, pamphlets, press releases, research, reports, signs, and similar public notices in whatever form, prepared by or for the Contractor and related to the services and work to be performed under this Contract, shall identify the Agency as the sponsoring agency and shall not be released without prior written approval of Agency.
- J. **Suspension and Debarment.** By signing this Contract, Contractor certifies that neither it nor its principals/agents are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction or from receiving federal financial or nonfinancial assistance, nor are any of the participants involved in the execution of this Contract suspended, debarred, or voluntarily excluded by any federal department or agency in accordance with Executive Order 12549 (Debarment and Suspension), 44 CFR Part 17, or 2 CFR Part 180, or are on the debarred, or otherwise ineligible, vendors lists maintained by the federal government. Further, Contractor agrees to notify Agency by certified mail should it or any of its principals/agents become ineligible for payment, debarred, suspended, or voluntarily excluded from receiving federal funds during the term of this Contract.
- K. **Administration of Federal Funds.** Contractor agrees its use of the funds awarded herein is subject to the Uniform Administrative Requirements of 2 C.F.R. Part 200, *et seq.*; any additional requirements set forth by the federal funding agency; all applicable regulations published in the Code of Federal Regulations; and other program guidance as provided to it by Agency.
- L. **Copyright License and Patent Rights.** Contractor acknowledges that federal grantor, the State of Wyoming, and Agency reserve a royalty-free, nonexclusive, unlimited, and irrevocable license to reproduce, publish, or otherwise use, and to authorize others to use, for federal and state government purposes: (1) the copyright in any work developed under this Contract; and (2) any rights of copyright to which Contractor purchases ownership using funds awarded under this Contract. Contractor must consult with Agency regarding any patent rights that arise from, or are purchased with, funds awarded under this Contract.

- M. **Federal Audit Requirements.** Contractor agrees that if it expends an aggregate amount of seven hundred fifty thousand dollars (\$750,000.00) or more in federal funds during its fiscal year, it must undergo an organization-wide financial and compliance single audit. Contractor agrees to comply with the audit requirements of the U.S. General Accounting Office Government Auditing Standards and Audit Requirements of 2 C.F.R. Part 200, Subpart F. If findings are made which cover any part of this Contract, Contractor shall provide one (1) copy of the audit report to Agency and require the release of the audit report by its auditor be held until adjusting entries are disclosed and made to Agency's records.
- N. **Non-Supplanting Certification.** Contractor hereby affirms that federal grant funds shall be used to supplement existing funds, and shall not replace (supplant) funds that have been appropriated for the same purpose. Contractor should be able to document that any reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds under this Contract.
- O. **Program Income.** Contractor shall not deposit grant funds in an interest bearing account without prior approval of Agency. Any income attributable to the grant funds distributed under this Contract must be used to increase the scope of the program or returned to Agency.

8. **General Provisions.**

- A. **Amendments.** Any changes, modifications, revisions, or amendments to this Contract which are mutually agreed upon by the parties to this Contract shall be incorporated by written instrument, executed by all parties to this Contract.
- B. **Applicable Law, Rules of Construction, and Venue.** The construction, interpretation, and enforcement of this Contract shall be governed by the laws of the State of Wyoming, without regard to conflicts of law principles. The terms "hereof," "hereunder," "herein," and words of similar import, are intended to refer to this Contract as a whole and not to any particular provision or part. The Courts of the State of Wyoming shall have jurisdiction over this Contract and the parties. The venue shall be the First Judicial District, Laramie County, Wyoming.
- C. **Assignment Prohibited and Contract Shall Not be Used as Collateral.** Neither party shall assign or otherwise transfer any of the rights or delegate any of the duties set out in this Contract without the prior written consent of the other party. The Contractor shall not use this Contract, or any portion thereof, for collateral for any financial obligation without the prior written permission of the Agency.
- D. **Audit and Access to Records.** The Agency and its representatives shall have access to any books, documents, papers, electronic data, and records of the Contractor which are pertinent to this Contract. The Contractor shall immediately, upon receiving written instruction from the Agency, provide to any independent auditor or accountant all books, documents, papers, electronic data, and records of the Contractor which are pertinent to this Contract. The Contractor shall cooperate

fully with any such independent auditor or accountant during the entire course of any audit authorized by the Agency.

- E. Availability of Funds.** Each payment obligation of the Agency is conditioned upon the availability of government funds which are appropriated or allocated for the payment of this obligation and which may be limited for any reason including, but not limited to, congressional, legislative, gubernatorial, or administrative action. If funds are not allocated and available for continued performance of the Contract, the Contract may be terminated by the Agency at the end of the period for which the funds are available. The Agency shall notify the Contractor at the earliest possible time of the services which will or may be affected by a shortage of funds. No penalty shall accrue to the Agency in the event this provision is exercised, and the Agency shall not be obligated or liable for any future payments due or for any damages as a result of termination under this section.
- F. Award of Related Contracts.** The Agency may award supplemental or successor contracts for work related to this Contract or may award contracts to other contractors for work related to this Contract. The Contractor shall cooperate fully with other contractors and the Agency in all such cases.
- G. Compliance with Laws.** The Contractor shall keep informed of and comply with all applicable federal, state, and local laws and regulations, and all federal grant requirements and executive orders in the performance of this Contract.
- H. Confidentiality of Information.** All documents, data compilations, reports, computer programs, photographs, data, and other work provided to or produced by the Contractor in the performance of this Contract shall be kept confidential by the Contractor unless written permission is granted by the Agency for its release. If and when Contractor receives a request for information subject to this Contract, Contractor shall notify Agency within ten (10) days of such request and shall not release such information to a third party unless directed to do so by Agency.
- I. Entirety of Contract.** This Contract, consisting of ten (10) pages; Attachment A, Program Statement of Work, consisting of sixteen (16) pages; Attachment B, FFY2025 Quarterly Report and Invoice, consisting of five (5) pages; and Attachment C, TANF Participant Application and Eligibility Form, consisting of two (2) pages, represent the entire and integrated Contract between the parties and supersede all prior negotiations, representations, and agreements, whether written or oral.
- J. Ethics.** Contractor shall keep informed of and comply with the Wyoming Ethics and Disclosure Act (Wyo. Stat. § 9-13-101, *et seq.*) and any and all ethical standards governing Contractor's profession.
- K. Extensions.** Nothing in this Contract shall be interpreted or deemed to create an expectation that this Contract will be extended beyond the term described herein.

- L. Force Majeure.** Neither party shall be liable for failure to perform under this Contract if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.
- M. Indemnification.** Each party to this Contract shall assume the risk of any liability arising from its own conduct. Neither party agrees to insure, defend, or indemnify the other.
- N. Independent Contractor.** The Contractor shall function as an independent contractor for the purposes of this Contract and shall not be considered an employee of the State of Wyoming for any purpose. Consistent with the express terms of this Contract, the Contractor shall be free from control or direction over the details of the performance of services under this Contract. The Contractor shall assume sole responsibility for any debts or liabilities that may be incurred by the Contractor in fulfilling the terms of this Contract and shall be solely responsible for the payment of all federal, state, and local taxes which may accrue because of this Contract. Nothing in this Contract shall be interpreted as authorizing the Contractor or its agents or employees to act as an agent or representative for or on behalf of the State of Wyoming or the Agency or to incur any obligation of any kind on behalf of the State of Wyoming or the Agency. The Contractor agrees that no health or hospitalization benefits, workers' compensation, unemployment insurance, or similar benefits available to State of Wyoming employees will inure to the benefit of the Contractor or the Contractor's agents or employees as a result of this Contract.
- O. Notices.** All notices arising out of, or from, the provisions of this Contract shall be in writing either by regular mail or delivery in person at the addresses provided under this Contract.
- P. Ownership and Return of Documents and Information.** Agency is the official custodian and owns all documents, data compilations, reports, computer programs, photographs, data, and other work provided to or produced by the Contractor in the performance of this Contract. Upon termination of services, for any reason, Contractor agrees to return all such original and derivative information and documents to the Agency in a useable format. In the case of electronic transmission, such transmission shall be secured. The return of information by any other means shall be by a parcel service that utilizes tracking numbers. Upon Agency's verified receipt of such information, Contractor agrees to physically and electronically destroy any residual Agency-owned data, regardless of format, and any other storage media or areas containing such information. Contractor agrees to provide written notice to Agency confirming the destruction of any such residual Agency-owned data.

- Q. Prior Approval.** This Contract shall not be binding upon either party, no services shall be performed, and the Wyoming State Auditor shall not draw warrants for payment, until this Contract has been fully executed, approved as to form by the Office of the Attorney General, filed with and approved by A&I Procurement, and approved by the Governor of the State of Wyoming, or his designee, if required by Wyo. Stat. § 9-2-3204(b)(iv).
- R. Insurance Requirements.** Contractor is protected by the Wyoming Governmental Claims Act, Wyo. Stat. § 1-39-101, *et seq.*, and certifies that it is a member of the Wyoming Association of Risk Management (WARM) pool or the Local Government Liability Pool (LGLP), Wyo. Stat. § 1-42-201, *et seq.*, and shall provide a letter verifying its participation in the WARM or LGLP to the Agency.
- S. Severability.** Should any portion of this Contract be judicially determined to be illegal or unenforceable, the remainder of the Contract shall continue in full force and effect, and the parties may renegotiate the terms affected by the severance.
- T. Sovereign Immunity and Limitations.** Pursuant to Wyo. Stat. § 1-39-104(a), the State of Wyoming and Agency expressly reserve sovereign immunity by entering into this Contract and the Contractor expressly reserves governmental immunity. Each of them specifically retains all immunities and defenses available to them as sovereigns or governmental entities pursuant to Wyo. Stat. § 1-39-101, *et seq.*, and all other applicable law. The parties acknowledge that the State of Wyoming has sovereign immunity and only the Wyoming Legislature has the power to waive sovereign immunity. Designations of venue, choice of law, enforcement actions, and similar provisions shall not be construed as a waiver of sovereign immunity. The parties agree that any ambiguity in this Contract shall not be strictly construed, either against or for either party, except that any ambiguity as to immunity shall be construed in favor of immunity.
- U. Taxes.** The Contractor shall pay all taxes and other such amounts required by federal, state, and local law, including, but not limited to, federal and social security taxes, workers' compensation, unemployment insurance, and sales taxes.
- V. Termination of Contract.** This Contract may be terminated, without cause, by the Agency upon thirty (30) days written notice. This Contract may be terminated by the Agency immediately for cause if the Contractor fails to perform in accordance with the terms of this Contract.
- W. Third-Party Beneficiary Rights.** The parties do not intend to create in any other individual or entity the status of third-party beneficiary, and this Contract shall not be construed so as to create such status. The rights, duties, and obligations contained in this Contract shall operate only between the parties to this Contract and shall inure solely to the benefit of the parties to this Contract. The provisions of this Contract are intended only to assist the parties in determining and performing their obligations under this Contract.

- X. Time is of the Essence.** Time is of the essence in all provisions of this Contract.
- Y. Titles Not Controlling.** Titles of sections and subsections are for reference only and shall not be used to construe the language in this Contract.
- Z. Counterparts.** This Contract may be executed in counterparts. Each counterpart, when executed and delivered, shall be deemed an original and all counterparts together shall constitute one and the same Contract. Delivery by the Contractor of an originally signed counterpart of this Contract by facsimile or PDF shall be followed up immediately by delivery of the originally signed counterpart to the Agency.

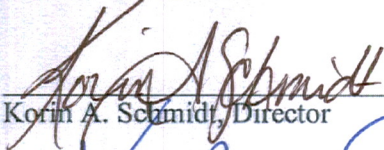
THE REMAINDER OF THIS PAGE WAS INTENTIONALLY LEFT BLANK.

9. **Signatures.** The parties to this Contract, either personally or through their duly authorized representatives, have executed this Contract on the dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this Contract.

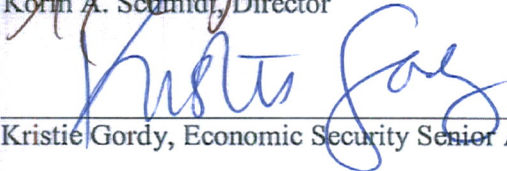
The Effective Date of this Contract is the date of the signature last affixed to this page.

AGENCY:

Wyoming Department of Family Services


Korin A. Schmidt, Director

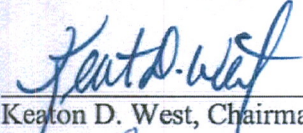
8/16/24
Date


Kristie Gordy, Economic Security Senior Administrator

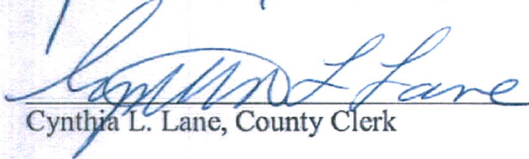
8/16/24
Date

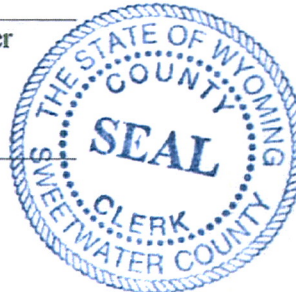
CONTRACTOR:

Sweetwater County Commissioners


Keaton D. West, Chairman, County Commissioner

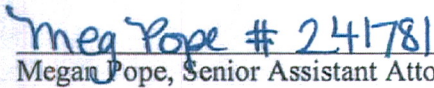
8/6/24
Date


Cynthia L. Lane, County Clerk



8/6/24
Date

ATTORNEY GENERAL'S OFFICE: APPROVAL AS TO FORM

 # 241781
Megan Pope, Senior Assistant Attorney General

7/11/24
Date

**FFY 2025 TANF/CPI SUBCONTRACT
BETWEEN
SWEETWATER COUNTY AND
CLIMB WYOMING**

1. **Parties.** The parties to this Subcontract are Sweetwater County (County), whose address is: 80 West Flaming Gorge Way, Suite 19, Green River, WY 82935, and Climb Wyoming (Subcontractor), whose address is: 404 N Street, Suite 301, Rock Springs, WY 82901.

The Parties to this Subcontract acknowledge that the County has a Contract with the Wyoming Department of Family Services (Agency) whereby the Agency provides funding which the County uses to reimburse for services provided by the Subcontractor.

2. **Purpose of Subcontract.** The purpose of this Subcontract is to set forth the terms and conditions by which the Subcontractor shall operate the Temporary Assistance For Needy Families Community Partnership Initiative (TANF/CPI), a community plan which will provide a continuum of services to Sweetwater County families as outlined in Attachment A, which is attached and incorporated herein by reference.

3. **Term of Subcontract.** This Subcontract is effective when the Contract between the County and Agency has been executed, and all required approvals have been granted (Effective Date). The term of the Subcontract is from October 1, 2024, or the Effective Date, whichever is later, through September 30, 2025. All services shall be completed during this term.

4. **Payment.**

A. The County agrees to pay the Subcontractor for the services described in Section 5 below, and in Attachment A. Total payment under this Subcontract shall not exceed Fifty Thousand Dollars (\$50,000.00). Payment shall be made quarterly through the Sweetwater County Grants Department on Sweetwater County vouchers after receipt of the required invoice, supporting documentation and performance report. Subcontractor shall submit invoices in sufficient detail to ensure that payments may be made in conformance with this Subcontract. The federal source of funding is TANF, CFDA #93.558.

B. No payment shall be made for work performed before the Effective Date of this Subcontract. Should the Subcontractor fail to perform in a manner consistent with the terms and conditions set forth in this Subcontract, payment under this Subcontract may be withheld until such time as the Subcontractor performs its duties and responsibilities to the satisfaction of County.

C. Except as otherwise provided in this Subcontract, the Subcontractor shall pay all costs and expenses, including travel, incurred by Subcontractor or on its behalf in connection with Contractor's performance and compliance with all of Contractor's obligations under this Contract.

5. **Responsibilities of Subcontractor.** The Subcontractor agrees to:

- A. Provide the services described in the Subcontractor's final project application, which is attached to and incorporated into this Subcontract by this reference as Attachment A;
- B. Enhance sustainability beyond the funding period;
- C. Determine TANF eligibility for families participating in the program. Contractor shall ensure that the TANF Participant Application and Eligibility Form, which is attached to and incorporated into this Subcontract by this reference as Attachment C, shall be completed for each family being billed under this Subcontract. Subcontractor shall use TANF Participant Application and Eligibility Form, Attachment C, or, upon County approval, an acceptable substitute, when determining eligibility for families participating in the program;
- D. Bill the County for funding quarterly. The Subcontractor shall only bill for services provided to TANF eligible families. The quarterly invoice in Attachment B, which is attached and incorporated into this Subcontract by reference, shall be used when submitting quarterly invoices and shall be submitted within fifteen (15) days following the end of the quarter, both electronically and in paper format;
- E. Limit the administrative costs at 10% of the program costs per invoice submission;
- F. Provide quarterly program performance reports to the County. Subcontractor shall validate all outcomes utilizing quantitative and qualitative data. The report in Attachment B shall be used for each quarterly report or one provided by County;
- G. Provide reporting that is sufficient to provide an audit trail for state or federal auditors to determine accuracy of direct and indirect costs. Reports shall be submitted within fifteen (15) days following the end of the quarter;
- H. Not use funds to purchase non-tangible assets or to purchase or lease equipment. Leased equipment includes the rental of equipment for any period of time;
- I. Not use funds to provide cash, checks, cash equivalents or cash redeemable cards to individuals served by the program; and
- J. Obtain prior approval from the County for all budget changes which deviate from the submitted budget in Attachment A.

6. **Responsibilities of County.** The County agrees to:

- A. Pay Subcontractor in accordance with Section 4, above;
- B. Instruct Subcontractor on eligibility for TANF funding;
- C. Monitor quarterly invoices and performance reports for accuracy and to ensure they meet the requirements of TANF and this Subcontract; and

D. Provide technical assistance, when needed..

7. **Special Provisions.**

A. **Assumption of Risk.** The Subcontractor shall assume the risk of any loss of state or federal funding either administrative or program dollars, due to the Subcontractor's failure to comply with state or federal requirements. The County shall notify the Subcontractor of any state or federal determination of noncompliance.

B. **Environmental Policy Acts.** Subcontractor agrees all activities under this Subcontract will comply with the Clean Air Act, the Clean Water Act, the National Environmental Policy Act, and other related provisions of federal environmental protection laws, rules or regulations.

C. **Human Trafficking:** As required by 22 U.S.C. § 7104(g) and 2 CFR Part 175, this Subcontract may be terminated without penalty if a private entity that receives funds under this Subcontract:

- (i) Engages in severe forms of trafficking in persons during the period of time that the award is in effect;
- (ii) Procures a commercial sex act during the period of time that the award is in effect; or
- (iii) Uses forced labor in the performance of the award or sub-awards under the award.

D. **Kickbacks.** Subcontractor certifies and warrants that no gratuities, kickbacks, or contingency fees were paid in connection with this Subcontract, nor were any fees, commissions, gifts, or other considerations made contingent upon the award of this Subcontract. If Subcontractor breaches or violates this warranty, County may, at its discretion, terminate this Subcontract without liability to the County, or deduct from the agreed upon price or consideration, or otherwise recover, the full amount of any commission, percentage, brokerage, or contingency fee.

E. **Limitations on Lobbying Activities.** By signing this Subcontract, Subcontractor certifies and agrees that, in accordance with P.L. 101-121, payments made from a federal grant shall not be utilized by Subcontractor or its contractors in connection with lobbying member(s) of Congress, or any federal Agency in connection with the award of a federal grant, Subcontract, cooperative agreement, or loan.

F. **Monitoring Activities.** County shall have the right to monitor all activities related to this Subcontract that are performed by Subcontractor or its subcontractors. This shall include, but not be limited to, the right to make site inspections at any time and with reasonable notice; to bring experts and consultants on site to examine or evaluate completed work or work in progress; to examine the books, ledgers,

documents, papers, and records pertinent to this Subcontract; and, to observe personnel in every phase of performance of the Subcontract related work.

- G. Nondiscrimination.** The Subcontractor shall comply with the Civil Rights Act of 1964, the Wyoming Fair Employment Practices Act (Wyo. Stat. § 27-9-105, *et seq.*), the Americans With Disabilities Act (ADA), 42 U.S.C. § 12101, *et seq.*, and the Age Discrimination Act of 1975 and/or any properly promulgated rules and regulations thereto and shall not discriminate against any individual on the grounds of age, sex, color, race, religion, national origin, or disability in connection with the performance under this Subcontract.
- H. No Finder's Fees:** No finder's fee, employment agency fee, or other such fee related to the procurement of this Subcontract, shall be paid by either party.
- I. Publicity.** Any publicity given to the program or services provided herein, including, but not limited to, notices, information, pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for Subcontractor and related to the services and work to be performed under this Subcontract, shall identify the Agency and County as the sponsoring agencies and shall not be released without prior written approval of the County.
- J. Suspension and Debarment.** By signing this Subcontract, Subcontractor certifies that neither it nor its principals/agents are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction or from receiving federal financial or nonfinancial assistance, nor are any of the participants involved in the execution of this Subcontract suspended, debarred, or voluntarily excluded by any federal department or agency in accordance with Executive Order 12549 (Debarment and Suspension), 44 CFR Part 17, or 2 CFR Part 180, or are on the debarred, or otherwise ineligible, vendors lists maintained by the federal government. Further, Subcontractor agrees to notify County by certified mail should it or any of its principals/agents become ineligible for payment, debarred, suspended, or voluntarily excluded from receiving federal funds during the term of this Subcontract.
- K. Administration of Federal Funds.** Subcontractor agrees its use of the funds awarded herein is subject to the Uniform Administrative Requirements of 2 C.F.R. Part 200 *et seq.*, and/or additional requirements set forth by the federal funding agency; all applicable regulations published in the Code of Federal Regulations; and other program guidance as provided to it by County.
- L. Copyright License and Patent Rights.** Subcontractor acknowledges that federal grantor, the State of Wyoming, Agency, and County reserve a royalty-free, nonexclusive, unlimited, and irrevocable license to reproduce, publish, or otherwise use, and to authorize others to use, for federal and state government purposes: (1) the copyright in any work developed under this Subcontract; and (2) any rights of copyright to which Subcontractor purchases ownership using funds awarded under this Subcontract. Subcontractor must consult with County regarding any patent rights that arise from, or are purchased with, funds awarded under this Subcontract.

- M. Federal Audit Requirements.** Subcontractor agrees that if it expends an aggregate amount of seven hundred fifty thousand dollars (\$750,000.00) or more in federal funds during its fiscal year, it must undergo an organization-wide financial and compliance single audit. Subcontractor agrees to comply with the audit requirements of the U.S. General Accounting Office Government Auditing Standards and Audit Requirements of 2 C.F.R. Part 200, Subpart F. If findings are made which cover any part of this Subcontract, Subcontractor shall provide one (1) copy of the audit report to Subcontractor and require the release of the audit report by its auditor be held until adjusting entries are disclosed and made to County's records.
- N. Non-Supplanting Certification.** Subcontractor hereby affirms that federal grant funds shall be used to supplement existing funds, and shall not replace (supplant) funds that have been appropriated for the same purpose. Subcontractor should be able to document that any reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds under this Subcontract.
- O. Program Income.** Subcontractor shall not deposit grant funds in an interest bearing account without prior approval of Subcontractor. Any income attributable to the grant funds distributed under this Subcontract must be used to increase the scope of the program or returned to County.

8. General Provisions.

- A. Amendments.** Any changes, modifications, revisions, or amendments to this Subcontract which are mutually agreed upon by the parties to this Subcontract shall be incorporated by written instrument, executed and signed by all parties to this Subcontract.
- B. Applicable Law, Rules of Construction, and Venue.** The construction, interpretation, and enforcement of this Subcontract shall be governed by the laws of the State of Wyoming, without regard to conflicts of law principles. The terms "hereof," "hereunder," "herein," and words of similar import, are intended to refer to this Subcontract as a whole and not to any particular provision or part. The Courts of the State of Wyoming shall have jurisdiction over this Subcontract and the parties. The venue shall be the Third Judicial District, Sweetwater County, Wyoming.
- C. Assignment Prohibited and Subcontract Shall Not Be Used as Collateral.** Neither party shall assign or otherwise transfer any of the rights or delegate any of the duties set out in this Subcontract without the prior written consent of the other party. The Subcontractor shall not use this Subcontract, or any portion thereof for collateral for any financial obligation without the prior written permission of the County.
- D. Audit and Access to Records.** The County and its representatives shall have access to any books, documents, papers, electronic data and records of the

Subcontractor which are pertinent to this Subcontract. The Subcontractor shall immediately, upon receiving written instruction from the County, provide to any independent auditor or accountant all books, documents, papers, electronic data, and records of the Subcontractor which are pertinent to this Subcontract. The Subcontractor shall cooperate fully with any such independent auditor or accountant during the entire course of any audit authorized by the County.

- E. Availability of Funds.** Each payment obligation of the Subcontractor is conditioned upon the availability of government funds which are appropriated or allocated for the payment of this obligation and which may be limited for any reason including, but not limited to, congressional, legislative, gubernatorial, or administrative action. If funds are not allocated and available for continued performance of the Subcontract, the Subcontract may be terminated by the County at the end of the period for which the funds are available. The County shall notify the Subcontractor at the earliest possible time of the services which will or may be affected by a shortage of funds. No penalty shall accrue to the County in the event this provision is exercised, and the County shall not be obligated or liable for any future payments due or for any damages as a result of termination under this section.
- F. Award of Related Subcontracts.** The County may award supplemental or successor Subcontracts for work related to this Subcontract. The Subcontractor shall cooperate fully with other Subcontractors and the County in all such cases.
- G. Compliance with Laws.** The Subcontractor shall keep informed of and comply with all applicable federal, state, and local laws and regulations, and all federal grant requirements and executive orders in the performance of this Subcontract.
- H. Confidentiality of Information.** Except where disclosure is required by the Wyoming Public Records Act or court order, all documents, data compilations, reports, computer programs, photographs, data, and other work provided to or produced by the Subcontractor in the performance of this Subcontract shall be kept confidential by the Subcontractor unless written permission is granted by the County for its release. If and when Subcontractor receives a request for information subject to this Subcontract, Subcontractor shall notify County within ten (10) days of such request and shall not release such information to a third party unless directed to do so by County or Agency.
- I. Entirety of Subcontract.** This Subcontract, consisting of ten (10) pages; Attachment A, Program Description, consisting of fifteen (15) pages; Attachment B, TANF CPI Quarterly Report and Invoice, consisting of five (5) pages; and Attachment C, TANF Participant Application and Eligibility Form, consisting of two (2) pages represent the entire and integrated Subcontract between the parties and supersede(s) all prior negotiations, representations, and agreements, whether written or oral.
- J. Ethics.** Subcontractor shall keep informed of and comply with the Wyoming Ethics and Disclosure Act (Wyo. Stat. § 9-13-101, *et seq.*) and any and all ethical standards governing Subcontract's profession.

- K. Extensions.** Nothing in this Subcontract shall be interpreted or deemed to create an expectation that this Subcontract will be extended beyond the term described herein.
- L. Force Majeure.** Neither party shall be liable for failure to perform under this Subcontract if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.
- M. Indemnification.** The Subcontractor shall release, indemnify and hold harmless the State of Wyoming, the Agency, the County and their officers, agents, employees, successors, and assignees from any and all claims, lawsuits, losses, and liability arising out of Subcontractor's failure to perform any of Subcontractor's duties and obligations hereunder or in connection with the negligent performance of Subcontractor's duties or obligations, including but not limited to any claims, lawsuits, losses, or liability arising out of Subcontractor's malpractice or malfeasance.
- N. Independent Subcontractor.** The Subcontractor shall function as an independent Subcontractor for the purposes of this Subcontract and shall not be considered an employee of the State of Wyoming or the County for any purpose. Consistent with the express terms of this Subcontract, the Subcontractor shall be free from control or direction over the details of the performance of services under this Subcontract. The Subcontractor shall assume sole responsibility for any debts or liabilities that may be incurred by the Subcontractor in fulfilling the terms of this Subcontract and shall be solely responsible for the payment of all federal, state, and local taxes which may accrue because of this Subcontract. Nothing in this Subcontract shall be interpreted as authorizing the Subcontractor or its agents and/or employees to act as an agent or representative for or on behalf of the State of Wyoming, Agency or the County or to incur any obligation of any kind on the behalf of the State of Wyoming, the Agency or the County. The Subcontractor agrees that no health/hospitalization benefits, workers' compensation, unemployment insurance and/or similar benefits available to State of Wyoming or County employees will inure to the benefit of the Subcontractor or the Subcontractor's agents and/or employees as a result of this Subcontract.
- O. Notices.** All notices arising out of, or from, the provisions of this Subcontract shall be in writing either by regular mail or delivery in person at the address(es) provided under this Subcontract.

- P. Ownership and Return of Documents and Information.** Agency is the official custodian and owns all documents, data compilations, reports, computer programs, photographs, data and other work provided to or produced by the Subcontractor in the performance of this Subcontract. Upon termination of services, for any reason, Subcontractor agrees to return all such original and derivative information/documents to the County in a useable format. In the case of electronic transmission, such transmission shall be secured. The return of information by any other means shall be by a parcel service that utilizes tracking numbers. Upon Agency's verified receipt of such information, the Subcontractor agrees to physically and electronically destroy any residual Agency-owned data, regardless of format, and any other storage media or areas containing such information. Subcontractor agrees to provide written notice to Agency confirming the destruction of any such residual Agency-owned data.
- Q. Prior Approval.** This Subcontract shall not be binding upon either party and no services shall be performed until this Subcontract has been reduced to writing, and approved as to form by the Sweetwater County Attorney's Office.
- R. Insurance Requirements.** Subcontractor shall provide County a Certificate of Good Standing verifying compliance with the unemployment insurance and worker's compensation programs prior and during performing work under this Subcontract.
- S. Severability.** Should any portion of this Subcontract be judicially determined to be illegal or unenforceable, the remainder of the Subcontract shall continue in full force and effect, and the parties may renegotiate the terms affected by the severance.
- T. Sovereign Immunity and Limitations.** The County, Agency and the State of Wyoming do not waive sovereign or governmental immunity by entering into this Subcontract and specifically retain all immunities and defenses available to them as sovereigns pursuant to Wyo. Stat. § 1-39-104(a) and all other applicable law. Designations of venue, choice of law, enforcement actions, and similar provisions should not be construed as a waiver of sovereign immunity. The parties agree that any ambiguity in this Subcontract shall not be strictly construed, either against or for either party, except that any ambiguity as to immunity shall be construed in favor of immunity.
- U. Taxes.** The Subcontractor shall pay all taxes and other such amounts required by federal, state, and local law, including but not limited to, federal and social security taxes, workers' compensation, unemployment insurance, and sales taxes.
- V. Termination of Subcontract.** This Subcontract may be terminated, without cause, by the County upon thirty (30) days written notice. This Subcontract may be terminated by the County immediately for cause if the Subcontractor fails to perform in accordance with the terms of this Subcontract.

- W. Third Party Beneficiary Rights.** The parties do not intend to create in any other individual or entity the status of third party beneficiary, and this Subcontract shall not be construed so as to create such status. The rights, duties, and obligations contained in this Subcontract shall operate only between the parties to this Subcontract and shall inure solely to the benefit of the parties to this Subcontract. The provisions of this Subcontract are intended only to assist the parties in determining and performing their obligations under this Subcontract.
- X. Time is of the Essence.** Time is of the essence in all provisions of this Subcontract.
- Y. Titles Not Controlling.** Titles of sections and subsections are for reference only and shall not be used to construe the language in this Subcontract.
- AA. Counterparts.** This Subcontract may be executed in counterparts. Each counterpart, when executed and delivered, shall be deemed an original and all counterparts together shall constitute one and the same Subcontract. Delivery by the Subcontractor of an originally signed counterpart of this Subcontract by facsimile or PDF shall be followed up immediately by delivery of the originally signed counterpart to the County.

THE REMAINDER OF THIS PAGE WAS INTENTIONALLY LEFT BLANK.

9. **Signatures.** The parties to this Subcontract, either personally or through their duly authorized representatives, have executed this Subcontract on the dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this Subcontract.

The effective date of this Subcontract is the date of the signature last affixed to this page.

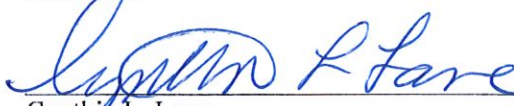
COUNTY: SWEETWATER COUNTY


 Keaton D. West, Chairman
 Sweetwater County Commission

Date

8/6/24

ATTEST:


 Cynthia L. Lane
 Sweetwater County Clerk



Date

8/6/24

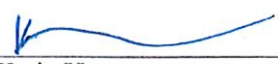
SWEETWATER COUNTY ATTORNEY'S OFFICE APPROVAL AS TO FORM


 John DeLeon
 Deputy County & Prosecuting Attorney

Date

7/22/24

SUBCONTRACTOR: CLIMB WYOMING


 Katie Hogarty
 Chief Executive Officer

Date

7/22/24



MEETING REQUEST FORM

Meeting Date Requested: September 2, 2025	Contact Phone and E-mail: (307) 872-3888 marchalk@sweetwatercountywy.gov ; tomichj@sweetwatercountywy.gov
Presenters Name, Title and Name of Organization: Krisena Marchal, Grants Manager; Joe Tomich; Undersheriff	Exact Wording for Agenda: 9:50- Approval of Amendment One to the Contract for the Regional Emergency Response Team #4
Preference of Placement on Agenda & Amount of Time Requested for Presentation: Morning, 5 minutes	Will there be handouts? (If yes, include with meeting request form) Yes
Will handouts require SIGNATURES? Yes SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information: N/A	
Attachments: BOCC 9-2-25 RERT #4 AMENDMENT ONE.pdf	

INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the “Meeting Request Form” by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: shoemakers@sweetwatercountywy.gov
*****If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and emailed to: shoemakers@sweetwatercountywy.gov

- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.
- In order to determine placement on the agenda, please review the county website sweetwatercountywy.gov on Thursday afternoon by clicking “Commissioner's Agenda”.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.

The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way

Meeting Room #115

Green River, Wyoming

[BOCC 9-2-25 RERT #4 AMENDMENT ONE.pdf](#)

To: Sweetwater County Commissioners
From: Krisena Marchal, Grants Manager
Date: September 2, 2025
Subject: Approval of Amendment One to the Contract for the Regional Emergency Response Team #4

Executive Summary:

Sweetwater County was awarded an additional \$1,200.00 to its state grant award being overseen by the Wyoming Office of Homeland Security. It requires no cash match and expires on June 30, 2026. The original contract was approved by the county commission on March 4, 2025.

The award is being used to purchase critical equipment for the Sweetwater County Bomb Squad under the Regional Emergency Response Team (RERT) #4 which is overseen by the County Sheriff's Office.

Amendment One funding will cover a shortfall for the purchase of ballistic vests and helmets that was identified in the procurement process.

REGIONAL EMERGENCY RESPONSE TEAM #4 BOMB SQUAD PROJECT			
EXPENSES	ORIGINAL AWARD	AMENDMENT ONE	TOTAL AWARD
Equipment - Bomb Robot (largest cost item) - EOD Bomb Suits - Plates and Vests - EOD Wire Attack Kits and Supplies	244,113.41	1,200.00	\$245,313.41

Staff Notes:

While this specific Amendment was not included in the County's FY 2026 Grant Projects budget, staff anticipates the amount will be covered by delayed projects that will not expend their total funding this year so a budget amendment is not needed.

Attachment:

1. Amendment One
2. Wyoming Office of Homeland Security Contract

Recommendation:

Move to approve, and authorize the Chairman to sign, Amendment One to the Contract for the Regional Emergency Response Team #4.

**AMENDMENT ONE TO THE CONTRACT BETWEEN
WYOMING OFFICE OF HOMELAND SECURITY
AND
SWEETWATER COUNTY WY**

1. **Parties.** This Amendment is made and entered into by and between the Wyoming Office of Homeland Security (Agency), whose address is: 5500 Bishop Blvd, Cheyenne, WY 82002 and Sweetwater County (Contractor), whose address is: 80 W. Flaming Gorge Way, Green River, WY 82935
2. **Purpose of Amendment.** This Amendment shall constitute the first amendment to the Contract between the Agency and the Contractor. The purpose of this Amendment is to: increase the total Contract dollar amount by one thousand two hundred dollars and zero cents (\$1200.00) for a total of two hundred forty-five thousand, three hundred thirteen dollars and forty-one cents (\$245,313.41).

The original Contract, March 12, 2025, required the Contractor to purchase equipment for the Sweetwater County Bomb Team for a total Contract amount Two hundred forty-four thousand, one hundred thirteen dollars and forty-one cents (\$244,113.41) with an expiration date of June 30, 2026.

3. **Term of the Amendment.** This Amendment shall commence on September 1, 2025 or upon the date the last required signature is affixed hereto, whichever is later (Effective Date), and shall remain in full force and effect through the term of the Contract, as amended, unless terminated at an earlier date pursuant to the provisions of the Contract, or pursuant to federal or state statute, rule, or regulation.

4. **Amendments.**

- A. The second sentence of Section 4(A) of the original Contract is hereby amended to read as follows:

The total payment under this Contract shall not exceed two hundred forty-five thousand, three hundred thirteen dollars and forty-one cents (\$245,313.41).

5. **Amended Responsibilities of the Contractor.**

Responsibilities of the Contractor have not changed.

- A. As of the Effective Date of this Amendment, Attachment A, Project Description which was attached to the original Contract, is superseded and replaced by Attachment B, Revised Project Description, which is attached to this Amendment and incorporated into the original Contract by this reference. All references to "Attachment A" in the original Contract, and in any amendments thereto, are amended to read: "Attachment B."

6. Amended Responsibilities of the Agency.

Responsibilities of the Agency have not changed.

7. Special Provisions.

- A. Same Terms and Conditions.** With the exception of items explicitly delineated in this Amendment, all terms and conditions of the original Contract, and any previous amendments, between the Agency and the Contractor, including but not limited to sovereign immunity, shall remain unchanged and in full force and effect.
- B. Counterparts.** This Amendment may be executed in counterparts. Each counterpart, when executed and delivered, shall be deemed an original and all counterparts together shall constitute one and the same Amendment. Delivery by the Contractor of an originally signed counterpart of this Amendment by facsimile or PDF shall be followed up immediately by delivery of the originally signed counterpart to the Agency.

8. General Provisions.

- A. Entirety of Contract.** The original Contract, consisting of eight (8) pages; Attachment A, Project Description, consisting of one (1) page; this Amendment One, consisting of three (3) pages, and Attachment B: Project Description, consisting of one (1) page; represent the entire and integrated agreement between the parties and supersede all prior negotiations, representations, and agreements, whether written or oral.

THE REMAINDER OF THIS PAGE WAS INTENTIONALLY LEFT BLANK.

9. **Signatures.** The parties to this Amendment, through their duly authorized representatives, have executed this Amendment on the dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this Amendment.

This Amendment is not binding on either party until approved by A&I Procurement and the Governor of the State of Wyoming or his designee, if required by Wyo. Stat. § 9-2-3204(b)(iv).

AGENCY:

Wyoming Office of Homeland Security

Lynn Budd, Director

Date

CONTRACTOR:

Sweetwater County, Wyoming

Keaton D. West, Chairman

Date

ATTORNEY GENERAL'S OFFICE: APPROVAL AS TO FORM

Jodi A. Darrough #250595

Jodi A. Darrough, Senior Assistant Attorney General

8-22-25

Date

**CONTRACT BETWEEN
WYOMING OFFICE OF HOMELAND SECURITY
AND
SWEETWATER COUNTY WYOMING**

1. **Parties.** The parties to this Contract are Wyoming Office of Homeland Security (Agency), whose address is 5500 Bishop Blvd, Cheyenne, WY 82009, and Sweetwater County, Wyoming (Contractor), whose address is: 80 W. Flaming Gorge Way, Green River, WY 82935
2. **Purpose of Contract.** The purpose of this Contract is to set forth the terms and conditions by which the Contractor shall purchase equipment for the Regional Emergency Response Team (RERT) #4 Bomb Team.
3. **Term of Contract.** This Contract is effective when all parties have executed it (Effective Date). The term of the Contract is from Effective Date to June 30, 2026. The Contractor's Period of Performance is March 1, 2025 through June 30, 2026. All services shall be completed during this term.
4. **Payment.**
 - A. The Agency agrees to pay the Contractor for the services in Attachment A, Project Description, which is attached to and incorporated into this Contract by this reference. Total payment under this Contract shall not exceed Two hundred forty-four thousand, one hundred thirteen dollars and forty-one cents (\$244,113.41) Payment shall be made to Contractor on proof of purchase of items listed in Attachment A. Payment shall be made within forty-five (45) days after submission of invoice pursuant to Wyo. Stat. § 16-6-602. Contractor shall submit invoices in sufficient detail to ensure that payments may be made in conformance with this Contract.
 - B. No payment shall be made for work performed outside the Effective Date of this Contract. Should the Contractor fail to perform in a manner consistent with the terms and conditions set forth in this Contract, payment under this Contract may be withheld until such time as the Contractor performs its duties and responsibilities to the satisfaction of Agency.
 - C. Except as otherwise provided in this Contract, the Contractor shall pay all costs and expenses, including travel, incurred by Contractor or on its behalf in connection with Contractor's performance and compliance with all of Contractor's obligations under this Contract.
5. **Responsibilities of Contractor.** The Contractor agrees to:
 - A. Purchase items listed in Attachment A

- B. Provide upkeep and maintenance of purchased equipment at their expense.
6. **Responsibilities of Agency.** The Agency agrees to:
- A. Pay Contractor in accordance with Section 4 above.
7. **General Provisions.**
- A. **Amendments.** Any changes, modifications, revisions, or amendments to this Contract which are mutually agreed upon by the parties to this Contract shall be incorporated by written instrument, executed by all parties to this Contract.
- B. **Applicable Law, Rules of Construction, and Venue.** The construction, interpretation, and enforcement of this Contract shall be governed by the laws of the State of Wyoming, without regard to conflicts of law principles. The terms "hereof," "hereunder," "herein," and words of similar import, are intended to refer to this Contract as a whole and not to any particular provision or part. The Courts of the State of Wyoming shall have jurisdiction over this Contract and the parties. The venue shall be the First Judicial District, Laramie County, Wyoming.
- C. **Assignment Prohibited and Contract Shall Not be Used as Collateral.** Neither party shall assign or otherwise transfer any of the rights or delegate any of the duties set out in this Contract without the prior written consent of the other party. The Contractor shall not use this Contract, or any portion thereof, for collateral for any financial obligation without the prior written permission of the Agency.
- D. **Audit and Access to Records.** The Agency and its representatives shall have access to any books, documents, papers, electronic data, and records of the Contractor which are pertinent to this Contract
- E. **Availability of Funds.** Each payment obligation of the Agency is conditioned upon the availability of government funds which are appropriated or allocated for the payment of this obligation and which may be limited for any reason including, but not limited to, congressional, legislative, gubernatorial, or administrative action. If funds are not allocated and available for continued performance of the Contract, the Contract may be terminated by the Agency at the end of the period for which the funds are available. The Agency shall notify the Contractor at the earliest possible time of the services which will or may be affected by a shortage of funds. No penalty shall accrue to the Agency in the event this provision is exercised, and the Agency shall not be obligated or liable for any future payments due or for any damages as a result of termination under this section.
- F. **Award of Related Contracts.** The Agency may award supplemental or successor contracts for work related to this Contract or may award contracts to other contractors for work related to this Contract. The Contractor shall cooperate fully with other contractors and the Agency in all such cases.

- G. Compliance with Laws.** The Contractor shall keep informed of and comply with all applicable federal, state, and local laws and regulations in the performance of this Contract.
- H. Confidentiality of Information.** All documents, data compilations, reports, computer programs, photographs, data, and other work provided to or produced by the Contractor in the performance of this Contract shall be kept confidential by the Contractor unless written permission is granted by the Agency for its release. If and when Contractor receives a request for information subject to this Contract, Contractor shall notify Agency within ten (10) days of such request and shall not release such information to a third party unless directed to do so by Agency.
- I. Confidentiality of Information.** Except when disclosure is required by the Wyoming Public Records Act or court order, all documents, data compilations, reports, computer programs, photographs, data, and other work provided to or produced by the Contractor in the performance of this Contract shall be kept confidential by the Contractor unless written permission is granted by the Agency for its release. If and when Contractor receives a request for information subject to this Contract, Contractor shall notify Agency within ten (10) days of such request and shall not release such information to a third party unless directed to do so by Agency.
- J. Entirety of Contract.** This Contract, consisting of eight (8) pages; and Attachment A: Project Description, consisting of 1 page, represent the entire and integrated Contract between the parties and supersedes all prior negotiations, representations, and agreements, whether written or oral. In the event of a conflict or inconsistency between the language of this Contract and the language of any attachment or document incorporated by reference, the language of this Contract shall control.
- K. Ethics.** Contractor shall keep informed of and comply with the Wyoming Ethics and Disclosure Act (Wyo. Stat. § 9-13-101, *et seq.*) and any and all ethical standards governing Contractor's profession.
- L. Extensions.** Nothing in this Contract shall be interpreted or deemed to create an expectation that this Contract will be extended beyond the term described herein.
- M. Force Majeure.** Neither party shall be liable for failure to perform under this Contract if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.

- N. **Indemnification.** Each party to this Contract shall assume the risk of any liability arising from its own conduct. Neither party agrees to insure, defend, or indemnify the other.
- O. **Independent Contractor.** The Contractor shall function as an independent contractor for the purposes of this Contract and shall not be considered an employee of the State of Wyoming for any purpose. Consistent with the express terms of this Contract, the Contractor shall be free from control or direction over the details of the performance of services under this Contract. The Contractor shall assume sole responsibility for any debts or liabilities that may be incurred by the Contractor in fulfilling the terms of this Contract and shall be solely responsible for the payment of all federal, state, and local taxes which may accrue because of this Contract. Nothing in this Contract shall be interpreted as authorizing the Contractor or its agents or employees to act as an agent or representative for or on behalf of the State of Wyoming or the Agency or to incur any obligation of any kind on behalf of the State of Wyoming or the Agency. The Contractor agrees that no health or hospitalization benefits, workers' compensation, unemployment insurance or similar benefits available to State of Wyoming employees will inure to the benefit of the Contractor or the Contractor's agents or employees as a result of this Contract.
- P. **Nondiscrimination.** The Contractor shall comply with the Civil Rights Act of 1964, the Wyoming Fair Employment Practices Act (Wyo. Stat. § 27-9-105, *et seq.*), the Americans with Disabilities Act (ADA), 42 U.S.C. § 12101, *et seq.*, and the Age Discrimination Act of 1975 and any properly promulgated rules and regulations thereto and shall not discriminate against any individual on the grounds of age, sex, color, race, religion, national origin, or disability in connection with the performance under this Contract.
- Q. **Notices.** All notices arising out of, or from, the provisions of this Contract shall be in writing either by regular mail or delivery in person at the addresses provided under this Contract.
- R. **Ownership and Return of Documents and Information.** Agency is the official custodian and owns all documents, data compilations, reports, computer programs, photographs, data, and other work provided to or produced by the Contractor in the performance of this Contract. Upon termination of services, for any reason, Contractor agrees to return all such original and derivative information and documents to the Agency in a useable format. In the case of electronic transmission, such transmission shall be secured. The return of information by any other means shall be by a parcel service that utilizes tracking numbers.
- S. **Patent or Copyright Protection.** The Contractor recognizes that certain proprietary matters or techniques may be subject to patent, trademark, copyright, license, or other similar restrictions, and warrants that no work performed by the Contractor or its subcontractors will violate any such restriction. The Contractor

shall defend and indemnify the Agency for any infringement or alleged infringement of such patent, trademark, copyright, license, or other restrictions.

T. Prior Approval. This Contract shall not be binding upon either party and the Wyoming State Auditor shall not draw warrants for payment, until this Contract has been fully executed, approved as to form by the Office of the Attorney General, filed with and approved by A&I Procurement, and approved by the Governor of the State of Wyoming, or his designee, if required by Wyo. Stat. § 9-2-3204(b)(iv).

U. Insurance Requirements. Contractor is protected by the Wyoming Governmental Claims Act, Wyo. Stat. § 1-39-101, et seq., and certifies that it is a member of the Wyoming Association of Risk Management (WARM) pool or the Local Government Liability Pool (LGLP), Wyo. Stat. § 1-42-201, et seq., and shall provide a letter verifying its participation in the WARM or LGLP to the Agency.

V. Insurance Coverage. The Contractor shall obtain and maintain the following insurance in accordance with the Insurance Requirements set forth above:

(i) Commercial General Liability Insurance. Commercial general liability insurance (CGL) coverage, occurrence form, covering liability claims for bodily injury and property damage arising out of premises, operations, products and completed operations, and personal and advertising injury, with minimum limits as follows:

- (a) \$1,000,000.00 each occurrence;
- (b) \$1,000,000.00 personal injury and advertising injury;
- (c) \$2,000,000.00 general aggregate; and
- (d) \$2,000,000.00 products and completed operations.

The CGL policy shall include coverage for Explosion, Collapse and Underground property damage. This coverage may not be excluded by endorsement.

(ii) Workers' Compensation and Employer's Liability Insurance. Employees hired in Wyoming to perform work under this Contract shall be covered by workers' compensation coverage obtained through the Wyoming Department of Workforce Services' workers' compensation program, if statutorily required. Employees brought into Wyoming from Contractor's home state to perform work under this Contract shall be covered by workers' compensation coverage obtained through the Wyoming Department of Workforce Services' workers' compensation program or other state or private workers' compensation insurance approved by the Wyoming Department of Workforce Services, if statutorily required.

The Contractor shall provide the Agency with a Certificate of Good Standing or other proof of workers' compensation coverage for all of its employees who are to perform work under this Contract, if such coverage

is required by law. If workers' compensation coverage is obtained by Contractor through the Wyoming Department of Workforce Services' workers' compensation program, Contractor shall also obtain Employer's Liability "Stop Gap" coverage through an endorsement to the CGL policy required by this Contract, with minimum limits as follows:

- (a) Bodily Injury by Accident: \$1,000,000.00 each accident;
- (b) Bodily Injury by Disease: \$1,000,000.00 each employee; and
- (c) Bodily Injury by Disease: \$1,000,000.00 policy limit.

(iii) Unemployment Insurance. The Contractor shall be duly registered with the Department of Workforce Services and obtain such unemployment insurance coverage as required. The Contractor shall supply Agency with a Certificate of Good Standing or other proof of unemployment insurance coverage.

(iv) Automobile Liability Insurance. Automobile liability insurance covering any auto (including owned, hired, and non-owned) with minimum limits of \$1,000,000.00 each accident combined single limit.

W. **Publicity.** Any publicity given to the projects, programs, or services provided herein, including, but not limited to, notices, information, pamphlets, press releases, research, reports, signs, and similar public notices in whatever form, prepared by or for the Contractor, shall identify the Agency as the sponsoring agency and shall not be released without prior written approval from the Agency.

X. **Severability.** Should any portion of this Contract be judicially determined to be illegal or unenforceable, the remainder of the Contract shall continue in full force and effect, and the parties may renegotiate the terms affected by the severance.

Y. **Sovereign Immunity and Limitations.** Pursuant to Wyo. Stat. § 1-39-104(a), the State of Wyoming and Agency expressly reserve sovereign immunity by entering into this Contract and the Contractor expressly reserves governmental immunity. Each of them specifically retains all immunities and defenses available to them as sovereign or governmental entities pursuant to Wyo. Stat. § 1-39-101, *et seq.*, and all other applicable law. The parties acknowledge that the State of Wyoming has sovereign immunity and only the Wyoming Legislature has the power to waive sovereign immunity. Designations of venue, choice of law, enforcement actions, and similar provisions shall not be construed as a waiver of sovereign immunity. The parties agree that any ambiguity in this Contract shall not be strictly construed, either against or for either party, except that any ambiguity as to immunity shall be construed in favor of immunity.

AA. **Taxes.** The Contractor shall pay all taxes and other such amounts required by federal, state, and local law, including, but not limited to, federal and social security taxes, workers' compensation, unemployment insurance, and sales taxes.

- BB. Third-Party Beneficiary Rights.** The parties do not intend to create in any other individual or entity the status of third-party beneficiary, and this Contract shall not be construed so as to create such status. The rights, duties, and obligations contained in this Contract shall operate only between the parties to this Contract and shall inure solely to the benefit of the parties to this Contract. The provisions of this Contract are intended only to assist the parties in determining and performing their obligations under this Contract.
- CC. Time is of the Essence.** Time is of the essence in all provisions of this Contract.
- DD. Titles Not Controlling.** Titles of sections and subsections are for reference only and shall not be used to construe the language in this Contract.
- EE. Waiver.** The waiver of any breach of any term or condition in this Contract shall not be deemed a waiver of any prior or subsequent breach. Failure to object to a breach shall not constitute a waiver.
- FF. Counterparts.** This Contract may be executed in counterparts. Each counterpart, when executed and delivered, shall be deemed an original and all counterparts together shall constitute one and the same Contract. Delivery by the Contractor of an originally signed counterpart of this Contract by facsimile or PDF shall be followed up immediately by delivery of the originally signed counterpart to the Agency

THE REMAINDER OF THIS PAGE WAS INTENTIONALLY LEFT BLANK.

9. **Signatures.** The parties to this Contract, either personally or through their duly authorized representatives, have executed this Contract on the dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this Contract.

The Effective Date of this Contract is the date of the signature last affixed to this page.

AGENCY:

Wyoming Office of Homeland Security

Lynn Budd
Lynn Budd, Director

3/12/25
Date

CONTRACTOR:

Sweetwater County, Wyoming

Keaton D. West
Contractor
Keaton D. West, Chairman

3/4/2025
Date

ATTEST:

Lynette L. Lane
Sweetwater County Clerk



3/4/2025
Date

ATTORNEY GENERAL'S OFFICE: APPROVAL AS TO FORM

Jodi A. Darrough # *246525*
Jodi A. Darrough, Senior Assistant Attorney General

2-19-25
Date

ATTACHMENT A: Project Description

Subrecipient: Sweetwater County

The following equipment has been approved for purchase by Sweetwater County, Wyoming. Only expenditures within the scope of the below project will be reimbursed by the Wyoming Office of Homeland Security.

Description	Amount
Eligible Expenses as follows:	\$244,113.41
Buckley Powder	9295.40
Hand Entry Tools	1101.95
Ideal Blasting Supply	3745.08
EOD Wire Attack and Supplies	8418.78
Ideal Products	3290.00
EOD10 Bomb Suits (large and XL)	81,083.00
Bomb Robot	125,798.00
Plates and Vests	11,381.20

For questions regarding this project, please contact:

Cindi Shank, Logistics Section Chief
Wyoming Office of Homeland Security
307-777-4916

Ashley Paulsrud, Grants/Finance Section Chief
Wyoming Office of Homeland Security
307-777-4907



MEETING REQUEST FORM

Meeting Date Requested: September 2, 2025	Contact Phone and E-mail: 307-872-3921 legerskig@sweetwatercountywy.gov & 307-872-3845 deleonj@sweetwatercountywy.gov
Presenters Name, Title and Name of Organization: Gene Legerski, Sweetwater County Public Works Director & John DeLeon, Sweetwater County Chief Deputy County Attorney	Exact Wording for Agenda: 9:55- Verizon Wireless First Amendment to Land Lease Agreement
Preference of Placement on Agenda & Amount of Time Requested for Presentation: N placement preference, 10 minutes	Will there be handouts? (If yes, include with meeting request form) Yes
Will handouts require SIGNATURES? Yes SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information: This item was postponed during the 8-19-25 BOCC meeting.	
Attachments: 420059_OLLAMD01_08202025 Post Partial Execution.pdf	

INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the “Meeting Request Form” by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: shoemakers@sweetwatercountywy.gov
*****If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and

emailed to: shoemakers@sweetwatercountywy.gov

- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.
- In order to determine placement on the agenda, please review the county website sweetwatercountywy.gov on Thursday afternoon by clicking “Commissioner's Agenda”.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.

The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way

Meeting Room #115

Green River, Wyoming

[420059_OLLAMD01_08202025 Post Partial Execution.pdf](#)

FIRST AMENDMENT TO LAND LEASE AGREEMENT

This First Amendment to Land Lease Agreement (this "**Amendment**") is made effective as of the latter signature date hereof (the "**Effective Date**") by and between **Sweetwater County, Wyoming**, ("**Lessor**") and **CommNet Cellular Inc. d/b/a Verizon Wireless**, a Delaware corporation ("**Lessee**") (Lessor and Lessee being collectively referred to herein as the "**Parties**").

RECITALS

WHEREAS, Lessor owns the real property described on Exhibit A attached hereto and by this reference made a part hereof (the "**Parent Parcel**"); and

WHEREAS, Lessor (or its predecessor-in-interest) and Lessee (or its predecessor-in-interest) entered into that certain Land Lease Agreement dated June 18, 2012 (as the same may have been amended from time to time, collectively, the "**Lease**"), pursuant to which the Lessee leases a portion of the Parent Parcel and is the beneficiary of certain easements for access and utilities, all as more particularly described in the Lease (such portion of the Parent Parcel so leased along with such portion of the Parent Parcel so affected, collectively, the "**Leased Premises**"), which Leased Premises are also described on Exhibit A; and

WHEREAS, Lessee, Verizon Communications Inc., a Delaware corporation, and other parties identified therein, entered into a Management Agreement and a Master Prepaid Lease, both with an effective date of March 27, 2015 and both with ATC Sequoia LLC, a Delaware limited liability company ("**American Tower**"), pursuant to which American Tower subleases, manages, operates and/or maintains, as applicable, the Leased Premises, all as more particularly described therein; and

WHEREAS, Lessee has granted American Tower a limited power of attorney (the "**POA**") to, among other things, prepare, negotiate, execute, deliver, record and/or file certain documents on behalf of Lessee, all as more particularly set forth in the POA; and

WHEREAS, Lessor and Lessee desire to amend the terms of the Lease thereof and to otherwise modify the Lease as expressly provided herein.

NOW THEREFORE, in consideration of the foregoing recitals and the mutual covenants set forth herein and other good and valuable consideration, the receipt, adequacy, and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

1. **One-Time Payment.** Lessee shall pay to Lessor a one-time payment in the amount of One Hundred and No/100 Dollars (\$100.00), payable within thirty (30) days of the Effective Date and subject to the following conditions precedent: (a) Lessee's receipt of this Amendment executed by Lessor, on or before September 1, 2025; (b) Lessee's confirmation that Lessor's statements as further set forth in this Amendment are true, accurate, and complete, including verification of Lessor's ownership; (c) Lessee's receipt of any documents and other items reasonably requested by Lessee in order to effectuate the transaction and payment contemplated herein; and (d) receipt by Lessee of an original Memorandum (as defined herein) executed by Lessor.

Site No: 420059
VZW Site No: 250715
Site Name: WY3 GARRETT WY

2. **Lease Term Extended.** Notwithstanding anything to the contrary contained in the Lease or this Amendment, the Parties agree the Lease originally commenced on July 1, 2012 and, without giving effect to the terms of this Amendment but assuming the exercise by Lessee of all remaining renewal options contained in the Lease (each an ***“Existing Renewal Term”*** and, collectively, the ***“Existing Renewal Terms”***), the Lease is otherwise scheduled to expire on June 30, 2037. In addition to any Existing Renewal Term(s), the Lease is hereby amended to provide Lessee with the option to extend the Lease for one (1) additional five (5) year renewal term (a ***“New Renewal Term”*** and, collectively, the ***“New Renewal Terms”***). Notwithstanding anything to the contrary contained in the Lease, (a) all Existing Renewal Terms and New Renewal Terms shall automatically renew unless Lessee notifies Lessor that Lessee elects not to renew the Lease, as amended herein, at least sixty (60) days prior to the commencement of the next Renewal Term (as defined below) and (b) Lessor shall be able to terminate the Lease, as amended herein, only in the event of a material default by Lessee, which default is not cured within sixty (60) days of Lessee’s receipt of written notice thereof, provided, however, in the event that Lessee has diligently commenced to cure a material default within sixty (60) days of Lessee’s actual receipt of notice thereof and reasonably requires additional time beyond the sixty (60) day cure period described herein to effect such cure, Lessee shall have such additional time as is necessary (beyond the sixty (60) day cure period) to effect the cure. References in this Amendment to ***“Renewal Term”*** shall refer, collectively, to the Existing Renewal Term(s) and the New Renewal Term(s). The Lessor hereby agrees to execute and return to Lessee an original Memorandum of Lease in the form and of the substance attached hereto and by this reference made a part hereof (the ***“Memorandum”***) executed by Lessor, together with any applicable forms needed to record the Memorandum, which forms shall be supplied by Lessee to Lessor.
3. **Additional Ground Space.**
- a. For good and valuable consideration, the receipt adequacy and sufficiency of which are hereby acknowledged, effective as of the Commencement Date (as defined below) Lessor hereby leases to Lessee approximately an additional **two hundred fifty-five (255) square feet** of land (the ***“Expanded Lease Area”***). The Expanded Lease Area is described, depicted and/or designated on **Exhibit B** attached hereto and by this reference made a part hereof. Lessee may use the Expanded Lease Area in the same manner that Lessee is permitted to use the Leased Premises. On and after the occurrence of the Commencement Date, Expanded Lease Area shall be (and shall be deemed to be for all purposes), without further action of the Parties hereto, part of the Leased Premises and any references to the Leased Premises in the Lease, as amended hereby, shall include (and shall be deemed to include for all purposes) the Expanded Lease Area.
- b. Lessor hereby grants to Lessee, American Tower, its officers, agents, employees, customers, and/or independent contractors the right and privilege to enter upon the Parent Parcel, Leased Premises, and/or the Expanded Lease Area at any time on or after the Effective Date, to perform or cause to be performed test borings of the soil, environmental audits, sampling, and/or tests, engineering studies and to conduct a survey of the Parent Parcel, Leased Premises and/or the Expanded Lease Area. Further, at any time on and after the Effective Date, Lessor hereby grants to Lessee, American Tower, its officers, agents, employees, customers, and/or independent contractors the right and privilege to enter upon and reasonably use the portions of the Parent Parcel immediately adjacent to the Leased Premises and Expanded Lease Area for the purposes of accessing, constructing, installing, repairing, maintaining, and/or removing improvements within the Leased Premises and/or Expanded Lease Area. Lessor will not unreasonably interfere with Lessee’s use of the Parent Parcel, Leased Premises and/or the Expanded Lease Area in conducting these activities.

- c. **"Commencement Date"** shall be the earlier of: (i) the date that one of Lessee's (or American Tower's) customers commences payment to Lessee (or American Tower) under a sublease, license or other form of collocation agreement that grants said customer use of the Expanded Lease Area; (ii) the date that Lessee (and/or American Tower) issues a written 'Notice To Proceed' to one of Lessee's (or American Tower's) customers for the purpose of commencing said customer's installation of equipment on all or a portion the Expanded Lease Area; (iii) if no written 'Notice to Proceed' is issued, then the date that Lessee, American Tower, or a customer, licensee, or sublessee thereof commences to install its equipment or other personal property at, on, or within the Expanded Leased Area; (iv) the date that Lessee (and/or American Tower) issues a written notice to Lessor evidencing its intent to commence leasing the Expanded Lease Area, or (v) in the event Lessee (and/or American Tower) commences payment of the additional rent described in Subsection 5 below (notwithstanding the fact that such payment was not obligated to be made at the time of such payment), the date such payment commences.
 - d. Notwithstanding the foregoing, Lessee, American Tower, (or its customers, licensees, and sublessees) shall have sixty (60) months following the Effective Date to commence under the immediately preceding clauses (i), (ii), (iii), (iv) or (v) of Subsection 2(c) above (such period, the **"Commencement Period"**).
 - e. Effective as of the Commencement Date, the total rent payable under the Lease, as amended hereby, shall be increased by a sum of **Four Hundred Dollars (\$400.00)** per month (**"Expanded Lease Area Rent"**).
4. **Rent and Escalation.** Commencing on the date of the next scheduled rent increase, and on each successive annual anniversary thereafter, Rent due under the Lease, as amended herein, shall increase by an amount equal to **Five Percent (5%)** of the then-current Rent. In the event of any overpayment of Rent prior to or after the Effective Date, Lessee shall have the right to deduct from any future Rent payments an amount equal to the overpayment amount. The escalations in this Section shall be the only escalations to the Rent and any/all rental escalations otherwise contained in the Lease are hereby null and void and are of no further force and effect.
5. **Lessor and Lessee Acknowledgments.** Except as modified herein, the Lease and all provisions contained therein remain in full force and effect and are hereby ratified and affirmed. In the event there is a conflict between the Lease and this Amendment, this Amendment shall control. The Parties hereby agree that no defaults exist under the Lease. To the extent Lessee needed consent and/or approval from Lessor for any of Lessee's activities at and uses of the site prior to the Effective Date, Lessor's execution of this Amendment is and shall be considered consent to and approval of all such activities and uses. By entering into this Amendment, Lessor is hereby notified of the proposed sublease, license or other form of collocation agreement between Lessee (or American Tower) and T-Mobile Central, LLC for the use of the Lessee's (or American Tower's) facilities within the Leased Premises. Lessor hereby agrees that Lessee has satisfied the notice requirement under the Lease. Upon request by Lessee and at Lessee's sole cost and expense but without additional consideration owed to Lessor, Lessor hereby agrees to promptly execute and return to Lessee building permits, zoning applications and other forms and documents, including a memorandum of lease, as required for the use of the Leased Premises and/or Expanded Lease Area by Lessee and/or Lessee's customers, licensees, and sublessees. Lessor hereby appoints Lessee as Lessor's attorney-in-fact coupled with an interest to prepare, execute and deliver land use and zoning and building permit applications that concern the Leased Premises and/or Expanded Lease

Area, on behalf of Lessor with federal, state and local governmental authorities, provided that such applications shall be limited strictly to the use of the Leased Premises and/or Expanded Lease Area as a wireless telecommunications facility and that such attorney-in-fact shall not allow Lessee to re-zone or otherwise reclassify the Leased Premises, Expanded Lease Area or the Parent Parcel. The terms, provisions, and conditions of this Section shall survive the execution and delivery of this Amendment.

6. **Lessor Statements.** Lessor hereby represents and warrants to Lessee that: (i) to the extent applicable, Lessor is duly organized, validly existing, and in good standing in the jurisdiction in which Lessor was organized, formed, or incorporated, as applicable, and is otherwise in good standing and authorized to transact business in each other jurisdiction in which such qualifications are required; (ii) Lessor has the full power and authority to enter into and perform its obligations under this Amendment, and, to the extent applicable, the person(s) executing this Amendment on behalf of Lessor, have the authority to enter into and deliver this Amendment on behalf of Lessor; (iii) no consent, authorization, order, or approval of, or filing or registration with, any governmental authority or other person or entity is required for the execution and delivery by Lessor of this Amendment; (iv) Lessor is the sole owner of the Leased Premises and all other portions of the Parent Parcel; (v) to the best of Lessor's knowledge, there are no agreements, liens, encumbrances, claims, claims of lien, proceedings, or other matters (whether filed or recorded in the applicable public records or not) related to, encumbering, asserted against, threatened against, and/or pending with respect to the Leased Premises or any other portion of the Parent Parcel which do or could (now or any time in the future) adversely impact, limit, and/or impair Lessee's rights under the Lease, as amended and modified by this Amendment; (vi) so long as Lessee performs its obligations under the Lease, Lessee shall peaceably and quietly have, hold and enjoy the Leased Premises, and Lessor shall not act or permit any third person to act in any manner which would interfere with or disrupt Lessee's business or frustrate Lessee or Lessee's customers' use of the Leased Premises and (vii) the square footage of the Leased Premises is the greater of Lessee's existing improvements on the Parent Parcel or the land area conveyed to Lessee under the Lease. The representations and warranties of Lessor made in this Section shall survive the execution and delivery of this Amendment. Lessor hereby does and agrees to indemnify Lessee for any damages, losses, costs, fees, expenses, or charges of any kind sustained or incurred by Lessee as a result of the breach of the representations and warranties made herein or if any of the representations and warranties made herein prove to be untrue. The aforementioned indemnification shall survive the execution and delivery of this Amendment.
7. **Confidentiality.** Notwithstanding anything to the contrary contained in an Order of court, the Wyoming Public Meetings Act, the Wyoming Public Records Act, the Lease or in this Amendment, Lessor agrees and acknowledges that all the terms of this Amendment and the Lease and any information furnished to Lessor by Lessee or American Tower in connection therewith shall be and remain confidential. Except with Lessor's family, attorney, accountant, broker, lender, a prospective fee simple purchaser of the Parent Parcel, or if otherwise required by law, Lessor shall not disclose any such terms or information without the prior written consent of Lessee. The terms and provisions of this Section shall survive the execution and delivery of this Amendment.
8. **Notices.** The Parties acknowledge and agree that Section 23 of the Lease is hereby deleted in its entirety and is of no further force and effect. From and after the Effective Date the notice address and requirements of the Lease, as modified by this Amendment, shall be controlled by this Section

of this Amendment. All notices must be in writing and shall be valid upon receipt when delivered by hand, by nationally recognized courier service, or by First Class United States Mail, certified, return receipt requested to the addresses set forth herein: to Lessor at: 80 W Flaming Gorge Way, Suite 21, Green River, WY 82935; to Lessee at: Attn: Network Real Estate, 180 Washington Valley Road, Bedminster, NJ 07921 and prior to December 1, 2025 at: Attn.: Property Management 10 Presidential Way, Woburn, MA 01801, with copy to: Attn.: Legal Dept., 116 Huntington Avenue, Boston, MA 02116 and on and after December 1, 2025 at: Attn.: Property Management 10 Presidential Way, Woburn, MA 01801, with copy to: Attn.: Legal Dept., 222 Berkeley Street, Suite 700, Boston, MA 02116. Any of the Parties, by thirty (30) days prior written notice to the others in the manner provided herein, may designate one or more different notice addresses from those set forth above. Refusal to accept delivery of any notice or the inability to deliver any notice because of a changed address for which no notice was given as required herein, shall be deemed to be receipt of any such notice.

9. **Counterparts.** This Amendment may be executed in several counterparts, each of which when so executed and delivered, shall be deemed an original and all of which, when taken together, shall constitute one and the same instrument, even though all Parties are not signatories to the original or the same counterpart. Furthermore, the Parties may execute and deliver this Amendment by electronic means such as .pdf or similar format. Each of the Parties agrees that the delivery of the Amendment by electronic means will have the same force and effect as delivery of original signatures and that each of the Parties may use such electronic signatures as evidence of the execution and delivery of the Amendment by all Parties to the same extent as an original signature.
10. **Governing Law.** The Parties acknowledge and agree that Section 21 of the Lease is hereby deleted in its entirety and is of no further force and effect. From and after the Effective Date and notwithstanding anything to the contrary contained in the Lease and in this Amendment, the Lease and this Amendment shall be governed by and construed in all respects in accordance with the laws of the State or Commonwealth in which the Leased Premises is situated, without regard to the conflicts of laws provisions of such State or Commonwealth.
11. **Waiver.** Notwithstanding anything to the contrary contained herein or in the Lease, in no event shall Lessor or Lessee be liable to the other for, and Lessor and Lessee hereby waive, to the fullest extent permitted under applicable law, the right to recover incidental, consequential (including, without limitation, lost profits, loss of use or loss of business opportunity), punitive, exemplary and similar damages.
12. **Lessee's Securitization Rights; Estoppel.** Lessor hereby consents to the granting by Lessee of one or more leasehold mortgages, collateral assignments, liens, and/or other security interests (collectively, a "***Security Interest***") in Lessee's (or American Tower's) interest in the Lease, as amended, and all of Lessee's (or American Tower's) property and fixtures attached to and lying within the Leased Premises and further consents to the exercise by Lessee's (or American Tower's) mortgagee ("***Lessee's Mortgagee***") of its rights to exercise its remedies, including without limitation foreclosure, with respect to any such Security Interest. Lessor shall recognize the holder of any such Security Interest of which Lessor is given prior written notice (any such holder, a "***Holder***") as "Lessee" hereunder in the event a Holder succeeds to the interest of Lessee and/or American Tower hereunder by the exercise of such remedies. Lessor further agrees to execute a written estoppel certificate within thirty (30) days of written request of the same by Lessee, American Tower, or Holder.

13. **Taxes.** During the term of the Lease, as modified by this Amendment, Lessee shall pay when due all real property, personal property, and other taxes, fees, and assessments that are directly attributable to Lessee's improvements on the Leased Premises (the "**Applicable Taxes**") directly to the local taxing authority to the extent that the Applicable Taxes are billed directly to Lessee. Lessee hereby agrees to reimburse Lessor for any Applicable Taxes billed directly to Lessor (which shall not include any taxes or other assessments attributable to periods prior to the Effective Date). Lessor must furnish written documentation (the substance and form of which shall be reasonably satisfactory to Lessee) of any Applicable Taxes along with proof of payment of the same by Lessor. Lessor shall submit requests for reimbursement in writing to: *American Tower Corporation, Attn: Lessor Relations, 10 Presidential Way, Woburn, MA 01801* unless otherwise directed by Lessee from time to time. Subject to the requirements set forth in this Section, Lessee shall make such reimbursement payment within forty-five (45) days of receipt of a written reimbursement request from Lessor. Anything to the contrary notwithstanding, Lessor is only eligible for reimbursement if Lessor requests reimbursement within one (1) year after the date such taxes became due. Additionally, Lessor shall not be entitled to reimbursement for any costs associated with an increase in the value of Lessor's real property calculated based on any monetary consideration paid from Lessee to Lessor. If Lessor fails to pay when due any real property, personal property, and other taxes, fees, and assessments affecting the Parent Parcel, Lessee shall have the right, but not the obligation, to pay such taxes on Lessor's behalf and: (i) deduct the full amount of any such taxes paid by Lessee on Lessor's behalf from any future payments required to be made by Lessee to Lessor hereunder; (ii) demand reimbursement from Lessor, which reimbursement payment Lessor shall make within thirty (30) days of such demand by Lessee; and/or (iii) collect from Lessor any such tax payments made by Lessee on Lessor's behalf by any lawful means.
14. **Conflict/Capitalized Terms.** The Parties hereby acknowledge and agree that in the event of a conflict between the terms and provisions of this Amendment and those contained in the Lease, the terms and provisions of this Amendment shall control. Except as otherwise defined or expressly provided in this Amendment, all capitalized terms used in this Amendment shall have the meanings or definitions ascribed to them in the Lease. To the extent of any inconsistency in or conflict between the meaning, definition, or usage of any capitalized terms in this Amendment and the meaning, definition, or usage of any such capitalized terms or similar or analogous terms in the Lease, the meaning, definition, or usage of any such capitalized terms in this Amendment shall control.

[SIGNATURES COMMENCE ON FOLLOWING PAGE]

LESSOR:

Sweetwater County, Wyoming

Signature: _____

Print Name: _____

Title: _____

Date: _____

Signature: _____

Print Name: _____

Title: _____

Date: _____

[SIGNATURES CONTINUE ON FOLLOWING PAGE]

LESSEE:

CommNet Cellular Inc. d/b/a Verizon Wireless
a Delaware corporation

By: ATC Sequoia LLC, a Delaware limited liability company
Title: Attorney-in-Fact

Signature: _____
Print Name: _____
Title: _____
Date: _____

EXHIBIT A

This Exhibit A may be replaced at Lessee's option as described below.

PARENT PARCEL

Lessee shall have the right to replace this description with a description obtained from Lessor's deed (or deeds) that include the land area encompassed by the Lease and Lessee's improvements thereon.

The Parent Parcel consists of the entire legal taxable lot owned by Lessor as described in a deed (or deeds) to Lessor of which the Leased Premises is a part thereof with such Parent Parcel being described below:

PARENT PARCEL:

THE SOUTH HALF OF SECTION 10, T 19 N, R 105 W, OF THE SIXTH PRINCIPAL MERIDIAN, SWEETWATER COUNTY WYOMING, AND THE WEST 200 FEET MORE OR LESS OF THE NW ¼ OF THE SW ¼ OF SECTION 11, T 19 N. R 105 W. OF THE SIXTH PRINCIPAL MERIDIAN, SWEETWATER COUNTY WYOMING.

LESS AND EXCEPT ANY ROADWAYS.

PARCEL NO. 1905-10-3-00-005-00 (ACCOUNT # R0117287)

THIS BEING A THE SAME PROPERTY CONVEYED TO SWEETWATER COUNTY, WYOMING FROM THE UNITED STATES OF AMERICA IN PATENT NUMBER 49-75-0043.

LEASED PREMISES

Lessee shall have the right to replace this description with a description obtained from the Lease or from a description obtained from an as-built survey conducted by Lessee.

The Leased Premises consists of that portion of the Parent Parcel as defined in the Lease which shall include access and utilities easements. The square footage of the Leased Premises shall be the greater of: (i) the land area conveyed to Lessee in the Lease; (ii) Lessee's (and Lessee's customers) existing improvements on the Parent Parcel; or (iii) the legal description or depiction below (if any):

LEASE AREA:

A PARCEL OF LAND WITHIN THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER (NW1/4 SW1/4) OF SECTION 10, TOWNSHIP 19 NORTH, RANGE 105 WEST, CITY OF ROCK SPRINGS, SWEETWATER COUNTY, WYOMING, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE WEST QUARTER CORNER OF SAID SECTION 10; THENCE S89°18'41"E ALONG THE EAST-WEST CENTER SECTION LINE, 797.71 FEET; THENCE S00°41'19"W ALONG A LINE PERPENDICULAR TO SAID EAST-WEST LINE, 366.82 FEET TO THE POINT OF BEGINNING; THENCE S22°39'40"W, 25.00 FEET; THENCE N67°30'36"W, 55.00 FEET; THENCE N21°58'15"E, 24.85 FEET; THENCE S67°39'59"E, 55.30 FEET TO THE POINT OF BEGINNING.

CONTAINING A TOTAL CALCULATED AREA OF 1,374.6 SQUARE FEET OR 0.032 ACRE, MORE OR LESS.

EXHIBIT A (cont.)

ACCESS AND UTILITIES

The access and utility easements include all easements of record as well that portion of the Parent Parcel currently utilized by Lessee (and Lessee's customers) for ingress, egress and utility purposes from the Leased Premises to and from a public right of way, including but not limited to the following:

ACCESS EASEMENT:

A 20 FOOT WIDE STRIP OF LAND WITHIN THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER (NW1/4 SW1/4) OF SECTION 10, TOWNSHIP 19 NORTH, RANGE 105 WEST, CITY OF ROCK SPRINGS, SWEETWATER COUNTY, WYOMING, LYING 10 FEET ON EACH SIDE OF THE FOLLOWING DESCRIBED CENTERLINE:

COMMENCING AT THE WEST QUARTER CORNER OF SAID SECTION 10; THENCE S89°18'41"E ALONG THE EAST-WEST CENTER SECTION LINE, 746.31 FEET; THENCE S00°41'19"W, 346.42 FEET; THENCE S21°58'15"W, 15.00 FEET; THENCE N67°39'59"W, 10.00 FEET TO THE POINT OF BEGINNING; THENCE S21°58'15"W, 19.82 FEET; THENCE S67°30'36"E, 83.74 FEET; THENCE N22°39'25"E, 59.04 FEET; THENCE N67°20'35"W, 147.95 FEET; THENCE 233.93 FEET ALONG A 300.00 FOOT RADIUS CURVE TO THE LEFT, OF WHICH THE CHORD BEARS N89°40'54"W, 228.05 FEET; THENCE S67°58'49"W, 134.63 FEET, MORE OR LESS, TO THE NORTHEASTERLY RIGHT-OF-WAY LINE FOR YELLOWSTONE ROAD (COUNTY ROAD 58) AND THE POINT OF TERMINUS.

CONTAINING A TOTAL CALCULATED AREA OF 13,582.1 SQUARE FEET OR 0.312 ACRE, MORE OR LESS.

UTILITY EASEMENT:

BEING A STRIP OF LAND 5.00 FEET IN WIDTH LYING WITHIN A PORTION OF THE SOUTHWEST QUARTER OF SECTION 10, TOWNSHIP 19 NORTH, RANGE 105 WEST, COUNTY OF SWEETWATER, STATE OF WYOMING, LYING 2.50 FEET ON EACH SIDE OF THE FOLLOWING DESCRIBED CENTERLINE:

BEGINNING AT POINT "B" AS DESCRIBED ABOVE; THENCE N67°20'37"W, 4.00 FEET; THENCE S61°50'48"W, 272.28 FEET TO THE END OF SAID STRIP OF LAND.

EXCEPT ANY PORTION LYING WITHIN THE RIGHT-OF-WAY OF YELLOWSTONE DRIVE.

SIDELINES OF SAID STRIPS OF LAND ARE TO BE LENGTHENED AND/OR SHORTENED TO PREVENT GAPS AND/OR OVERLAPS.

EXHIBIT B

Lessee shall have the right to replace this description with a description obtained from the Lease or from a description obtained from an as-built survey conducted by Lessee.

EXPANDED LEASE AREA

The square footage of the Expanded Lease Area shall be the greater of 255 square feet or the legal description or depiction below (if any):

EXPANSION AREA:

A PARCEL OF LAND WITHIN THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER (NW1/4 SW1/4) OF SECTION 10, TOWNSHIP 19 NORTH, RANGE 105 WEST, CITY OF ROCK SPRINGS, SWEETWATER COUNTY, WYOMING, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE WEST QUARTER CORNER OF SAID SECTION 10; THENCE S89°18'41"E ALONG THE EAST-WEST CENTER SECTION LINE, 746.31 FEET; THENCE S00°41'19"W ALONG A LINE PERPENDICULAR TO SAID EAST-WEST LINE, 346.42 FEET TO THE POINT OF BEGINNING; THENCE S21°58'15"W, 15.00 FEET; THENCE N67°39'59"W, 17.00 FEET; THENCE N21°58'15"E, 15.00 FEET; THENCE S67°39'59"E, 17.00 FEET TO THE POINT OF BEGINNING.

CONTAINING A TOTAL CALCULATED AREA OF 255.0 SQUARE FEET OR 0.006 ACRE, MORE OR LESS.

Prepared by and Return to:

American Tower
10 Presidential Way
Woburn, MA 01801

Attn: Land Management/Ann F. DeBaggis, Esq.
ATC Site No: 420059
ATC Site Name: WY3 GARRETT WY
Assessor's Parcel No(s): 1905-10-3-00-005-00

Prior Recorded Lease Reference:

BK 1196, PG 1536
State of Wyoming
County of Sweetwater

MEMORANDUM OF LEASE

This Memorandum of Lease (the "**Memorandum**") is entered into as of the latter signature date hereof, by and between **Sweetwater County, Wyoming**, ("**Lessor**") and **CommNet Cellular Inc. d/b/a Verizon Wireless**, a Delaware corporation ("**Lessee**").

NOTICE is hereby given of the Lease (as defined and described below) for the purpose of recording and giving notice of the existence of said Lease. To the extent that notice of such Lease has previously been recorded, then this Memorandum shall constitute an amendment of any such prior recorded notice(s).

1. **Parent Parcel and Lease.** Lessor is the owner of certain real property being described in **Exhibit A** attached hereto and by this reference made a part hereof (the "**Parent Parcel**"). Lessor (or its predecessor-in-interest) and Lessee (or its predecessor-in-interest) entered into that certain Land Lease Agreement dated June 18, 2012 (as the same may have been amended from time to time, collectively, the "**Lease**"), pursuant to which the Lessee leases a portion of the Parent Parcel and is the beneficiary of certain easements for access and utilities, all as more particularly described in the Lease (such portion of the Parent Parcel so leased along with such portion of the Parent Parcel so affected, collectively, the "**Leased Premises**"), which Leased Premises is also described on **Exhibit A**.
2. **American Tower.** Lessee, Verizon Communications Inc., a Delaware corporation, and other parties identified therein, entered into a Management Agreement and a Master Prepaid Lease, both with an effective date of March 27, 2015 and both with ATC Sequoia LLC, a Delaware limited liability company ("**American Tower**"), pursuant to which American Tower subleases, manages, operates and maintains, as applicable, the Leased Premises, all as more particularly described therein. In connection with these responsibilities, Lessee has also granted American Tower a limited power of attorney (the "**POA**") to, among other things, prepare, negotiate, execute, deliver, record and/or file certain documents on behalf of Lessee, all as more particularly set forth in the POA.

Site No: 420059
VZW Site No: 250715
Site Name: WY3 GARRETT WY

3. **Expiration Date.** Subject to the terms, provisions, and conditions of the Lease, and assuming the exercise by Lessee of all renewal options contained in the Lease, the final expiration date of the Lease would be June 30, 2042. Notwithstanding the foregoing, in no event shall Lessee be required to exercise any option to renew the term of the Lease.
4. **Leased Premises Description.** Lessee shall have the right, exercisable by Lessee at any time during the original or renewal terms of the Lease, to cause an as-built survey of the Leased Premises to be prepared and, thereafter, to replace, in whole or in part, the description(s) of the Leased Premises set forth on **Exhibit A** with a legal description or legal descriptions based upon such as-built survey. Upon Lessee's request, Lessor shall execute and deliver any documents reasonably necessary to effectuate such replacement, including, without limitation, amendments to this Memorandum and to the Lease.
5. **Expanded Lease Area.** The Lessor has granted to Lessee an Expanded Lease Area increasing the Leased Premises by approximately two hundred fifty-five (255) square feet, as depicted and/or described on **Exhibit B** attached hereto and by this reference made a part hereof.
6. **Effect/Miscellaneous.** This Memorandum is not a complete summary of the terms, provisions and conditions contained in the Lease. In the event of a conflict between this Memorandum and the Lease, the Lease shall control. Lessor hereby grants the right to Lessee to complete and execute on behalf of Lessor any government or transfer tax forms necessary for the recording of this Memorandum. This right shall terminate upon recording of this Memorandum.
7. **Notices.** All notices must be in writing and shall be valid upon receipt when delivered by hand, by nationally recognized courier service, or by First Class United States Mail, certified, return receipt requested to the addresses set forth herein: to Lessor at: 80 W Flaming Gorge Way, Suite 21, Green River, WY 82935; to Lessee at: Attn: Network Real Estate, 180 Washington Valley Road, Bedminster, NJ 07921 and prior to December 1, 2025 at: Attn.: Property Management 10 Presidential Way, Woburn, MA 01801, with copy to: Attn.: Legal Dept., 116 Huntington Avenue, Boston, MA 02116 and on and after December 1, 2025 at: Attn.: Property Management 10 Presidential Way, Woburn, MA 01801, with copy to: Attn.: Legal Dept., 222 Berkeley Street, Suite 700, Boston, MA 02116. Any of the parties hereto, by thirty (30) days prior written notice to the other in the manner provided herein, may designate one or more different notice addresses from those set forth above. Refusal to accept delivery of any notice or the inability to deliver any notice because of a changed address for which no notice was given as required herein, shall be deemed to be receipt of any such notice.
8. **Counterparts.** This Memorandum may be executed in multiple counterparts, each of which when so executed and delivered, shall be deemed an original and all of which, when taken together, shall constitute one and the same instrument.
9. **Governing Law.** This Memorandum shall be governed by and construed in all respects in accordance with the laws of the State or Commonwealth in which the Leased Premises is situated, without regard to the conflicts of laws provisions of such State or Commonwealth.

[SIGNATURES COMMENCE ON FOLLOWING PAGE]

Site No: 420059
VZW Site No: 250715
Site Name: WY3 GARRETT WY

IN WITNESS WHEREOF, Lessor and Lessee have each executed this Memorandum as of the day and year set forth below.

LESSOR

WITNESSES

Sweetwater County, Wyoming

Signature: _____
Print Name: _____
Title: _____
Date: _____

Signature: _____
Print Name: _____

Signature: _____
Print Name: _____

WITNESS AND ACKNOWLEDGEMENT

State/Commonwealth of _____

County of _____

On this ____ day of _____, 202____, before me, the undersigned Notary Public, personally appeared _____, who proved to me on the basis of satisfactory evidence, to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument, the person(s) or the entity upon which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

Notary Public
Print Name: _____
My commission expires: _____

[SEAL]

[SIGNATURES CONTINUE ON FOLLOWING PAGE]

LESSEE

CommNet Cellular Inc. d/b/a Verizon Wireless
a Delaware corporation

By: ATC Sequoia LLC, a Delaware limited liability company
Title: Attorney-in-Fact

Signature: _____
Print Name: _____
Title: _____
Date: _____

WITNESSES

Signature: _____
Print Name: _____

Signature: _____
Print Name: _____

WITNESS AND ACKNOWLEDGEMENT

State/Commonwealth of _____

County of _____

On this ____ day of _____, 202____, before me, the undersigned Notary Public, personally appeared _____, who proved to me on the basis of satisfactory evidence, to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument, the person(s) or the entity upon which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

Notary Public
Print Name: _____
My commission expires: _____

[SEAL]

EXHIBIT A

This Exhibit A may be replaced at Lessee's option as described below.

PARENT PARCEL

Lessee shall have the right to replace this description with a description obtained from Lessor's deed (or deeds) that include the land area encompassed by the Lease and Lessee's improvements thereon.

The Parent Parcel consists of the entire legal taxable lot owned by Lessor as described in a deed (or deeds) to Lessor of which the Leased Premises is a part thereof with such Parent Parcel being described below:

PARENT PARCEL:

THE SOUTH HALF OF SECTION 10, T 19 N, R 105 W, OF THE SIXTH PRINCIPAL MERIDIAN, SWEETWATER COUNTY WYOMING, AND THE WEST 200 FEET MORE OR LESS OF THE NW ¼ OF THE SW ¼ OF SECTION 11, T 19 N. R 105 W. OF THE SIXTH PRINCIPAL MERIDIAN, SWEETWATER COUNTY WYOMING.

LESS AND EXCEPT ANY ROADWAYS.

PARCEL NO. 1905-10-3-00-005-00 (ACCOUNT # R0117287)

THIS BEING A THE SAME PROPERTY CONVEYED TO SWEETWATER COUNTY, WYOMING FROM THE UNITED STATES OF AMERICA IN PATENT NUMBER 49-75-0043.

LEASED PREMISES

Lessee shall have the right to replace this description with a description obtained from the Lease or from a description obtained from an as-built survey conducted by Lessee.

The Leased Premises consists of that portion of the Parent Parcel as defined in the Lease which shall include access and utilities easements. The square footage of the Leased Premises shall be the greater of: (i) the land area conveyed to Lessee in the Lease; (ii) Lessee's (and Lessee's customers) existing improvements on the Parent Parcel; or (iii) the legal description or depiction below (if any):

LEASE AREA:

A PARCEL OF LAND WITHIN THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER (NW1/4 SW1/4) OF SECTION 10, TOWNSHIP 19 NORTH, RANGE 105 WEST, CITY OF ROCK SPRINGS, SWEETWATER COUNTY, WYOMING, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE WEST QUARTER CORNER OF SAID SECTION 10; THENCE S89°18'41"E ALONG THE EAST-WEST CENTER SECTION LINE, 797.71 FEET; THENCE S00°41'19"W ALONG A LINE PERPENDICULAR TO SAID EAST-WEST LINE, 366.82 FEET TO THE POINT OF BEGINNING; THENCE S22°39'40"W, 25.00 FEET; THENCE N67°30'36"W, 55.00 FEET; THENCE N21°58'15"E, 24.85 FEET; THENCE S67°39'59"E, 55.30 FEET TO THE POINT OF BEGINNING.

CONTAINING A TOTAL CALCULATED AREA OF 1,374.6 SQUARE FEET OR 0.032 ACRE, MORE OR LESS.

EXHIBIT A (cont.)

ACCESS AND UTILITIES

The access and utility easements include all easements of record as well that portion of the Parent Parcel currently utilized by Lessee (and Lessee's customers) for ingress, egress and utility purposes from the Leased Premises to and from a public right of way, including but not limited to the following:

ACCESS EASEMENT:

A 20 FOOT WIDE STRIP OF LAND WITHIN THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER (NW1/4 SW1/4) OF SECTION 10, TOWNSHIP 19 NORTH, RANGE 105 WEST, CITY OF ROCK SPRINGS, SWEETWATER COUNTY, WYOMING, LYING 10 FEET ON EACH SIDE OF THE FOLLOWING DESCRIBED CENTERLINE:

COMMENCING AT THE WEST QUARTER CORNER OF SAID SECTION 10; THENCE S89°18'41"E ALONG THE EAST-WEST CENTER SECTION LINE, 746.31 FEET; THENCE S00°41'19"W, 346.42 FEET; THENCE S21°58'15"W, 15.00 FEET; THENCE N67°39'59"W, 10.00 FEET TO THE POINT OF BEGINNING; THENCE S21°58'15"W, 19.82 FEET; THENCE S67°30'36"E, 83.74 FEET; THENCE N22°39'25"E, 59.04 FEET; THENCE N67°20'35"W, 147.95 FEET; THENCE 233.93 FEET ALONG A 300.00 FOOT RADIUS CURVE TO THE LEFT, OF WHICH THE CHORD BEARS N89°40'54"W, 228.05 FEET; THENCE S67°58'49"W, 134.63 FEET, MORE OR LESS, TO THE NORTHEASTERLY RIGHT-OF-WAY LINE FOR YELLOWSTONE ROAD (COUNTY ROAD 58) AND THE POINT OF TERMINUS.

CONTAINING A TOTAL CALCULATED AREA OF 13,582.1 SQUARE FEET OR 0.312 ACRE, MORE OR LESS.

UTILITY EASEMENT:

BEING A STRIP OF LAND 5.00 FEET IN WIDTH LYING WITHIN A PORTION OF THE SOUTHWEST QUARTER OF SECTION 10, TOWNSHIP 19 NORTH, RANGE 105 WEST, COUNTY OF SWEETWATER, STATE OF WYOMING, LYING 2.50 FEET ON EACH SIDE OF THE FOLLOWING DESCRIBED CENTERLINE:

BEGINNING AT POINT "B" AS DESCRIBED ABOVE; THENCE N67°20'37"W, 4.00 FEET; THENCE S61°50'48"W, 272.28 FEET TO THE END OF SAID STRIP OF LAND.

EXCEPT ANY PORTION LYING WITHIN THE RIGHT-OF-WAY OF YELLOWSTONE DRIVE.

SIDELINES OF SAID STRIPS OF LAND ARE TO BE LENGTHENED AND/OR SHORTENED TO PREVENT GAPS AND/OR OVERLAPS.

EXHIBIT B

Lessee shall have the right to replace this description with a description obtained from the Lease or from a description obtained from an as-built survey conducted by Lessee.

EXPANDED LEASE AREA

The square footage of the Expanded Lease Area shall be the greater of 255 square feet or the legal description or depiction below (if any):

EXPANSION AREA:

A PARCEL OF LAND WITHIN THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER (NW1/4 SW1/4) OF SECTION 10, TOWNSHIP 19 NORTH, RANGE 105 WEST, CITY OF ROCK SPRINGS, SWEETWATER COUNTY, WYOMING, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE WEST QUARTER CORNER OF SAID SECTION 10; THENCE S89°18'41"E ALONG THE EAST-WEST CENTER SECTION LINE, 746.31 FEET; THENCE S00°41'19"W ALONG A LINE PERPENDICULAR TO SAID EAST-WEST LINE, 346.42 FEET TO THE POINT OF BEGINNING; THENCE S21°58'15"W, 15.00 FEET; THENCE N67°39'59"W, 17.00 FEET; THENCE N21°58'15"E, 15.00 FEET; THENCE S67°39'59"E, 17.00 FEET TO THE POINT OF BEGINNING.

CONTAINING A TOTAL CALCULATED AREA OF 255.0 SQUARE FEET OR 0.006 ACRE, MORE OR LESS.



MEETING REQUEST FORM

Meeting Date Requested: September 2, 2025	Contact Phone and E-mail: 307-872-3921, legerskig@sweetwatercountywy.gov
Presenters Name, Title and Name of Organization: Gene Legerski, Public Works Director	Exact Wording for Agenda: 10:05- Samsara Fleet Tracking Software Renewal
Preference of Placement on Agenda & Amount of Time Requested for Presentation: 5 min	Will there be handouts? (If yes, include with meeting request form) Yes
Will handouts require SIGNATURES? Yes SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information: This is a three-year renewal for our vehicle tracking software. We will only pay one year at a time, and per the non-appropriation clause, if the board decides not to fund this next year, we can get out of the contract with the proper notices. This year's amount is budgeted in the 26CAP-FLEET/VEH-SOFTWARE line item. We are still working on some minor language that isn't reflected in this document, however, the final document will be prepared later this week and will have the final language required. This language pertains to the "Confidentiality Clause" and is minor in nature.	
Attachments: Final Copy Sweetwater County - New - PubSec Samsara - 2025.08.22 (IOT).pdf	

INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the “Meeting Request Form” by Tuesday at 10:00 a.m. prior to

the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: shoemakers@sweetwatercountywy.gov

*****If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****

- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and emailed to: shoemakers@sweetwatercountywy.gov
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.
- In order to determine placement on the agenda, please review the county website sweetwatercountywy.gov on Thursday afternoon by clicking “Commissioner's Agenda”.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.

The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way

Meeting Room #115

Green River, Wyoming

[Final Copy Sweetwater County - New - PubSec Samsara - 2025.08.22 \(IOT\).pdf](#)

Quote #: Q-1876020

Issued Date: 08-18-2025

Expires 08-31-2025

Prepared For:

Sweetwater County
50140 U S Highway 191 S
Rock Springs,
Wyoming
82901

Prepared By:

Derek Newsome
derek.newsome@samsara.com

Cost Overview

License Term: 36 Months

License Cost	USD \$60,253.20
Hardware and Accessories	USD \$0.00
Estimated Shipping and Handling	USD \$0.00
Estimated Total Sales Tax	USD \$0.00
Estimated First Year Payment	USD \$20,084.40
Estimated Payments Beginning Year Two	USD \$20,084.40
Third Year PaymentThird Year Payment	USD \$20,084.40
Fourth Year PaymentFourth Year Payment	USD
Fifth Year PaymentFifth Year Payment	USD

If shipping is 'Pending' - Amount is pending due to size of order; Shipping and Handling subject to change.
If Sales tax is 'Pending' - Final amount will be provided prior to payment
*3% fee
charged on non-ACH charges (Canada Exempt)
*Sales tax subject to change

Product Overview

SHIP TO

Hardware & Accessories

Total Price

Total Price:**0**

Licenses	Annual Unit Price	Total Annual Price
Telematics Premier Public Sector LIC-VG-PREMIER-PS• QTY: 62	\$289.80	\$17,967.60
License for Basic Powered Asset Tracker LIC-AG-PWR-BASIC• QTY: 12	\$176.40	\$2,116.80
Total Price:		\$20,084.40

Thank you for considering Samsara

Samsara provides real-time visibility, business-relevant tools, and powerful analytics that enable customers to increase the productivity of their fleets and reduce operating costs. A solution for your fleet is proposed below.

What is included?

Samsara's fleet tracking solution includes hardware accessories and a per-gateway license. Gateway licenses provide all ongoing elements of the service, including:

- Real-time location and vehicle telematics
- Dashboard access with unlimited administrator accounts
- Driver App for iOS and Android devices with unlimited driver accounts
- Over-the-air software feature upgrades
- API access as it relates to features for integration with 3rd party systems
- Maintenance and phone support

Samsara does not include hidden costs in its licenses. If you want access to Samsara's full set of fleet features--including but not limited to WiFi hotspot and ELD capabilities--you will need to upgrade your license. Samsara reserves the right to audit usage of features unrelated to the solution as well as remove them from the Samsara Dashboard.

Payment Terms

This order form includes a license fee for the Samsara Software associated with the Hardware to be paid annually beginning on the License Start Date and, if applicable, a one-time Hardware cost to be paid upfront as of the license start date. The annual fees are payable by recurring wire transfer. All transfers made by credit card are subject to a processing fee up to 3%, subject to applicable law. Late payments are subject to a 1.5% per month late fee. If license payments are delinquent by 30 days, Samsara may suspend the Service until late payments are remitted.

License Term

The license term for the Samsara Software licenses purchased under this Order Form begins on the day Samsara activates the applicable Samsara Software license by providing you a claim number and access to the Hosted Software ("License Start Date"). If Hardware associated with a then-unactivated Samsara Software license will be shipped to you under this Order Form, such Samsara Software license will be activated on the day the Samsara Hardware ships.

Notwithstanding the foregoing, if you are renewing the license term for a previously-activated Samsara Software license under this Order Form, the License Start Date for the renewal license term shall be the day that Samsara extends your access to the Hosted Software for the renewal license term. Samsara Hardware requires a valid license to function.

Samsara may ship Hardware under this Order Form subject to a schedule as mutually agreed between the Parties or as determined by Samsara. By signing this Order Form, you confirm that each "Ship To" delivery address set forth herein is accurate and that any individual accepting delivery at that address is authorized to do so on your behalf. To the extent such Hardware is

associated with then-unactivated Samsara Software licenses, the Samsara Software license term for each such Hardware device will start on the day that device ships regardless of the shipment schedule for the other such Hardware devices. If all such Hardware is shipped in one shipment, the license term for all such Hardware will be the full license term under this Order Form. If such Hardware is shipped in multiple shipments, only the license term of such Hardware in the initial shipment will be such full license term. The license term of the remaining such Hardware shipped after the initial shipment will be set to match the then-remaining license term of the initial shipment, so that the license term for all such Hardware under this Order Form expires on the same date. The total cost of the licenses for such Hardware shipped after the initial shipment will be pro-rated based on their actual license term, rounded up to the nearest month, as compared to the full license term under this Order Form. Certain payment amounts under this Order Form assume that the entire order is fulfilled at the same time and are subject to potential reduction based on the actual schedule of order fulfillment.

You agree that you will only use the features included with the Samsara Software licenses purchased under this Order Form ("Licensed Scope"). Samsara reserves the right to audit usage of Samsara Software and to remove your access to such features beyond the Licensed Scope (for example, the licensed feature scope or licensed user count, as applicable) at any time. If you would like to use features beyond the Licensed Scope, you are required to purchase the applicable Samsara Software licenses and if applicable install the applicable Hardware that include such scope. If Samsara becomes aware that you are using features beyond the Licensed Scope, Samsara reserves the right to charge you for the applicable Samsara Software licenses that include such Licensed Scope at list price, and you agree to immediately pay such amounts. Samsara further reserves the right to change, discontinue, or remove features included in a Samsara Software license at any time.

You acknowledge and agree that, during your license term, you may not downgrade your Samsara Software license plan to a lower Samsara Software license plan (e.g., downgrading your "Enterprise" license to a "Premier" license).

Support And Warranty

Samsara stands behind its Products. During the applicable warranty period, defective Hardware will be remedied pursuant to our Hardware Warranty Policy at www.samsara.com/support/hardware-warranty. Additional support information can be found at www.samsara.com/support.

Terms

Unless otherwise set forth herein, your use and access of the Hardware, Products, and Services specified herein are governed by Samsara's standard terms of service found at <https://www.samsara.com/legal/public-sector-customers-platform-terms-of-service/>, unless the Parties have entered into a separate terms of service agreement and/or a separate terms of service agreement is attached to the Order Form, in which case such separate terms of service agreement shall govern (the 'Terms of Service') provided that notwithstanding anything stated in the Terms of Service to the contrary, Customer agrees the following sections from Samsara's standard terms of service found at <https://www.samsara.com/legal/public-sector-customers-platform-terms-of-service/> shall apply: License (Section 4), Product Updates (Section 7), Data Protection Addendum (Section 10.3), Non-Samsara Products (Section 14), and Hardware Warranty (Section 17). You agree to be bound by the Terms of Service, and any capitalized terms not defined herein shall have the meaning set forth in the Terms of Service. The terms and conditions of the Terms of Service and this Order Form are the exclusive agreement of the parties with respect to the subject matter hereof and no other terms or conditions, including those associated with any Customer payment portal or onboarding of Samsara as a Customer vendor,

shall be binding upon Samsara or otherwise have any force or effect.

To the extent Samsara allows you to make subsequent purchases of Products via Purchase Order without a corresponding Quote, you agree that (i) such Purchase Order shall be subject to the terms and conditions of this Order Form, including with respect to payment and license terms, as well as the applicable Terms of Service; and (ii) to the extent there is a conflict between such Purchase Order and this Order Form, including with respect to payment and license terms, as well as the applicable Terms of Service, the terms of this Order Form shall prevail, and no additional terms included in such Purchase Order that are not included in this Order Form shall apply. You acknowledge and agree that any reference to a Purchase Order in this Order Form is solely for your convenience in record keeping, and the existence of a Purchase Order or any delivery of Products to you following receipt of any Purchase Order shall not be deemed an acknowledgment of or agreement to any terms or conditions associated with any such Purchase Order or in any way be deemed to modify, alter, supersede or supplement the Terms of Service or this Order Form.

Subject to Court order, the Wyoming Public Records Act, and the Wyoming Open Meetings Act, you agree, as a public sector entity, Customer undergoes a fiscal budgeting appropriations process. The continuation of this Order Form one (1) year after the license start date and annually thereafter is contingent upon the appropriation of sufficient funds by Customer. If sufficient funds fail to be appropriated by Customer to provide for the continuation of this Order Form for Customer's then-subsequent fiscal year, Customer agrees to use good faith efforts to (i) secure additional funds and/or reappropriate funds sufficient to satisfy the amounts set forth in this Order Form, or (ii) if subsection (i) is not possible, and subject to Samsara's prior written approval, modify and/or reduce Customer's purchase under this Order Form such as to maximize the use of available funds. If none of the foregoing remedies are available, Customer may terminate this Order Form with prior written notice, provided that Customer furnishes to Samsara official documentation sufficient in Samsara's reasonable discretion to document such non-appropriation of funds and Customer's good faith efforts to pursue the alternative remedies set forth in the previous sentence, executed by Customer's duly authorized representative. Such applicable termination will be effective as of the later of the date of the beginning of such subsequent fiscal year and the end of the then-current annual license period. If Customer so terminates this Order Form, Samsara shall be entitled to payment of and for: a termination fee equal to the license fees associated with a sixty (60)-day period for all Products under this Order Form at the date of such termination; all amounts due as of the date of termination; deliverables in progress; liabilities, fees, or costs caused by such termination including for obligations that extend beyond the date of termination; and reasonable Order Form close-out costs.

Notification of Confidentiality

You agree that the pricing and payment terms specified in this Order Form shall (i) be held in strict confidence; (ii) not be disclosed to any Samsara competitor or other entity, except as pre-approved in writing by Samsara; and (iii) not be used except to evaluate the suitability of the Samsara Products for your business. You will immediately notify Samsara in the event of any unauthorized use or disclosure under these terms. Violation of these obligations will cause irreparable harm to Samsara for which Samsara may obtain compensatory and timely injunctive relief from a court, as well as any other remedies that may be available, including recovery of all reasonable attorney's fees and costs incurred in seeking such remedies. Your obligations specified herein shall last until the pricing and payment terms herein are, through no fault or action by you, public. This Order Form is a legally binding agreement between you ("Customer") and Samsara Inc. ("Samsara"). IN WITNESS WHEREOF, Customer has caused this Order Form to be executed by its duly authorized representative.

Billing Details:**Bill To:**

Sweetwater County
50140 U S Highway 191 S
Rock Springs, Wyoming,
82901

Billing Contact::

Name: Gene Legerski
Title: Public Works Director
Billing Email:
legerskig@sweetwatercountyywy.gov
Phone Number: 3078723921

Payment Information:

Payment Method: Credit Card/ACH Debit
Payment Terms: Due in advance
Payment Frequency: Direct Annual

Does your organization require a purchase order (PO) in order to process payment to vendors?

If yes, please provide the PO Number:

If your organization requires invoice submission via an electronic invoice portal, please email any e-invoicing requirements to billingsupport@samsara.com.

Please email any tax documentation to billingsupport@samsara.com.

I confirm acceptance of this Order Form on behalf of the Customer identified herein and represent and warrant that I have full and complete authority to bind the Customer to this Order Form, including all terms and conditions herein." "Please confirm acceptance of this Order Form by signing below:

Signature

Print Name:

Date:



MEETING REQUEST FORM

Meeting Date Requested: September 2, 2025	Contact Phone and E-mail: 307-922-5435 dernovichm@sweetwatercountywy.gov
Presenters Name, Title and Name of Organization: Gene Legerski Public Works Director on behalf of Marty Dernovich Purchasing Director, Sweetwater County	Exact Wording for Agenda: 10:10- County Vehicle Bid Awards
Preference of Placement on Agenda & Amount of Time Requested for Presentation: 10 minutes	Will there be handouts? (If yes, include with meeting request form) Yes
Will handouts require SIGNATURES? No SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information: Mr. Legerski is presenting on my behalf as I have to be out that day	
Attachments: BID OPENING SUMMARY001.pdf	

INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the “Meeting Request Form” by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: shoemakers@sweetwatercountywy.gov
If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.
- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and emailed to: shoemakers@sweetwatercountywy.gov

- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.
- In order to determine placement on the agenda, please review the county website sweetwatercountywy.gov on Thursday afternoon by clicking “Commissioner's Agenda”.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.

The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way

Meeting Room #115

Green River, Wyoming

[BID OPENING SUMMARY001.pdf](#)

SWEETWATER COUNTY VEHICLE BID OPENING SUMMARY FY2025-2026

VENDOR	BID #	DESCRIPTION	QTY	UNIT COST	TOTAL COST	DELIVERY
FREMONT CHEVROLET GMC- RIVERTON	BID 26-01SD	2026 CHEVY TAHOE	1	\$ 55,691.00	\$ 55,691.00	120-150 DAYS
FREMONT MOTORS - LANDER	BID 26-02SD	2026 DODGE DURANGO PURSUIT	3	\$ 39,852.00	\$ 119,556.00	16-52 WEEKS
FREMONT MOTORS - LANDER	BID 26-03SD	2026 FORD ESCAPE	1	\$ 29,832.50	\$ 29,832.50	16-52 WEEKS
FREMONT MOTORS - LANDER	BID 26-04FM	2026 PROMASTER CARGO VAN	1	\$ 59,724.40	\$ 59,724.00	24-52 WEEKS
FREMONT MOTORS - LANDER	BID 26-05RB	2026 2500 TRADESMAN CREW CABS PICKUPS	4	\$ 47,923.00	\$ 191,692.00	12-52 WEEKS
TOTAL AWARD FOR FREMONT CHEVROLET GMC OF RIVERTON				\$ 55,691.00		
TOTAL AWRD FOR FREMONT MOTORS OF LANDER				\$ 400,804.50		
			\$	205,079.50	SHERIFF	
			\$	59,724.40	FACILITIES	
			\$	191,692.00	ROAD & BRIDGE	



MEETING REQUEST FORM

Meeting Date Requested: September 2, 2025	Contact Phone and E-mail: 307+872-3897
Presenters Name, Title and Name of Organization: BOCC	Exact Wording for Agenda: 10:20- Break
Preference of Placement on Agenda & Amount of Time Requested for Presentation: 10 MIN	Will there be handouts? (If yes, include with meeting request form) No
Will handouts require SIGNATURES? No SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information:	
Attachments:	

INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the “Meeting Request Form” by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: shoemakers@sweetwatercountywy.gov
*****If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and emailed to: shoemakers@sweetwatercountywy.gov
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.
- In order to determine placement on the agenda, please review the county website sweetwatercountywy.gov on Thursday afternoon by clicking “Commissioner's Agenda”.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered

for the next meeting date.

The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way
Meeting Room #115
Green River, Wyoming



MEETING REQUEST FORM

Meeting Date Requested: September 2, 2025	Contact Phone and E-mail: 307-872-3923 adamsa@sweetwatercountywy.gov
Presenters Name, Title and Name of Organization: Alan Adams, Fire Warden, Sweetwater County	Exact Wording for Agenda: 10:30- Fire Restrictions
Preference of Placement on Agenda & Amount of Time Requested for Presentation: Any time - 5 minutes	Will there be handouts? (If yes, include with meeting request form) Yes
Will handouts require SIGNATURES? No SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information:	
Attachments: Fuel Moistures.pdf	

INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the “Meeting Request Form” by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: shoemakers@sweetwatercountywy.gov
*****If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and emailed to: shoemakers@sweetwatercountywy.gov
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.
- In order to determine placement on the agenda, please review the county website sweetwatercountywy.gov on Thursday afternoon by clicking “Commissioner's Agenda”.

- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.

The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way

Meeting Room #115

Green River, Wyoming

[Fuel Moistures.pdf](#)

Live fuel moisture values across the Rock Springs Field Office, representing fire weather zone 279, were sampled 8/20/2025. Sage live fuel moistures across the fire weather zone are currently averaging **78.4%**. Most sites met critical fuel moisture levels (HDD threshold for critical is 100%) in June, and all sites are now at critical levels.

All fuels in the zone have the potential for rapid rates of spread. Cheatgrass and perennial grasses across the zone and field office are cured. All conifer in the fire weather zone is receptive to fire. There is a surge of monsoonal moisture making its way across the weather zone and may remain throughout the next week. This moisture has both the potential for thunderstorms and precipitation.

Location		% Fuel Moisture	% Fuel Moisture	%	% Fuel Moisture	%	% Fuel Moisture		% Fuel Moisture	
		24-Jun	30-Jun	VAR	7-Jul	VAR	23-Jul	% VAR	20-Aug	% VAR
North										
Anderson Elev. 7,598'	Sage	163.3%	161.0%	2.3	111.8%	49.2	87.5%	24.3	85.6%	1.9
Sweet Water Elev. 8,382'	Pine	Raining	95.0%	-	90.9%	4.1	78.9%	12.0	124.0%	45.1
	Sage	Raining	176.8%	-	151.5%	25.3	103.6%	47.9	80.0%	23.6
South										
Minnies Gap Elev. 6,551'	Juniper	80.9%	78.5%	2.4	79.5%	1.0	69.0%	10.5	79.8%	10.8
	Sage	100.0%	79.4%	20.6	93.3%	14.8	79.4%	13.9	64.6%	14.8
Fire Hole Elev. 6,847'	Juniper	73.0%	71.1%	1.9	77.8%	6.7	69.2%	8.6	85.8%	16.6
	Sage	87.1%	77.2%	9.9	73.0%	4.2	74.2%	1.2	69.0%	5.2
Snow Elev. 7,290'	Juniper	86.0%	79.5%	6.5	80.5%	1.0	75.0%	4.5	81.1%	6.1
	Sage	106.2%	103.1%	3.1	92.9%	10.2	88.9%	4.0	93.9%	5.0
Lower Sage Elev. 7,297'	Juniper	85.7%	87.1%	1.4	91.9%	4.8	80.5%	11.4	81.1%	0.6
	Sage	125.2%	103.3%	21.9	103.1%	0.2	94.1%	9.0	74.6%	19.5
Little Mountain Elev. 9,085'	Fir	83.3%	88.4%	5.1	88.5%	0.1	90.9%	2.4	110.0%	19.1
	Sage	187.5%	177.1%	10.4	167.9%	9.2	122.3%	45.6	90.0%	32.3
RSFO Sage Fuel Moisture Average %		128.2%	125.4%	2.8	107.0%	18.4	92.9%	14.1	79.7%	14.1
Fire Weather Zone 279 Sage Fuel Moisture Average %		121.2%	108.0%	13.2	106.0%	2.0	91.8%	14.2	78.4%	14.2

Rachele Oman

Fire and Fuels Specialist
Bureau of Land Management
High Desert District

Gov Cell: 307-922-6440
Desk: 307-352-0287
roman@blm.gov

280 US-191
Rock Springs, WY 82901
<http://www.blm.gov>



MEETING REQUEST FORM

Meeting Date Requested: September 2, 2025	Contact Phone and E-mail: 307-872- 3910/mcleang@sweetwatercountywy.gov
Presenters Name, Title and Name of Organization: Garry McLean, HR Director	Exact Wording for Agenda: 10:35- Request Approval of UMR Health Benefit Summary Plan Description Amendment
Preference of Placement on Agenda & Amount of Time Requested for Presentation: 5 minutes	Will there be handouts? (If yes, include with meeting request form) Yes
Will handouts require SIGNATURES? Yes SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information:	
Attachments: 01 Amd 09-01-2025 00.pdf	

INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the “Meeting Request Form” by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: shoemakers@sweetwatercountywy.gov
*****If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and emailed to: shoemakers@sweetwatercountywy.gov
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.
- In order to determine placement on the agenda, please review the county website

sweetwatercountywy.gov on Thursday afternoon by clicking “Commissioner's Agenda”.

- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.

The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way

Meeting Room #115

Green River, Wyoming

[01 Amd 09-01-2025 00.pdf](#)

Amendment 01

Effective September 1, 2025

SWEETWATER COUNTY

The Health Benefit Summary Plan Description is amended as follows:

1. The MEDICAL SCHEDULE OF BENEFITS, Benefit Plan(s) 011, is amended to revise the following:

Mental Health, Substance Use Disorder And Chemical Dependency Benefits:		
Office Visit:		
• Co-pay Per Visit	\$20	\$20
• Maximum Benefit Per Visit	\$200	\$200
• Paid By Plan After Deductible	100%	100%
	(Deductible Waived)	(Deductible Waived)
After Maximum Is Satisfied		
• Paid By Plan After Deductible	80%	80%

2. The MEDICAL SCHEDULE OF BENEFITS, Benefit Plan(s) 012, is amended to revise the following:

Mental Health, Substance Use Disorder And Chemical Dependency Benefits:		
Office Visit:		
• Co-pay Per Visit	\$25	\$25
• Maximum Benefit Per Visit	\$200	\$200
• Paid By Plan After Deductible	100%	100%
	(Deductible Waived)	(Deductible Waived)
After Maximum Is Satisfied		
• Paid By Plan After Deductible	80%	80%

3. The MEDICAL SCHEDULE OF BENEFITS, Benefit Plan(s) 013, is amended to revise the following:

Mental Health, Substance Use Disorder And Chemical Dependency Benefits:		
Office Visit:		
• Co-pay Per Visit	\$30	\$30
• Maximum Benefit Per Visit	\$200	\$200
• Paid By Plan After Deductible	100%	100%
	(Deductible Waived)	(Deductible Waived)
After Maximum Is Satisfied		
• Paid By Plan After Deductible	80%	80%

4. The MEDICAL SCHEDULE OF BENEFITS, Benefit Plan(s) 014, is amended to revise the following:

Mental Health, Substance Use Disorder And Chemical Dependency Benefits:		
Office Visit:		
• Co-pay Per Visit	\$40	\$40
• Maximum Benefit Per Visit	\$200	\$200
• Paid By Plan After Deductible	100%	100%
	(Deductible Waived)	(Deductible Waived)
After Maximum Is Satisfied		
• Paid By Plan After Deductible	80%	80%

5. The MEDICAL SCHEDULE OF BENEFITS, Benefit Plan(s) 015, 016, is amended to add the following:

Mental Health, Substance Use Disorder And Chemical Dependency Benefits:		
Office Visit Only:		
• Paid By Plan After Deductible	80%	80%

6. The COVERED MEDICAL BENEFITS provision is amended to revise the following:

Autism Spectrum Disorders (ASD) Treatment. (Applies to Benefit Plan(s) 011, 012, 013, 014, 015, 016)

ASD treatment may include any of the following services: diagnosis and assessment; psychological, psychiatric, and pharmaceutical (medication management) care; speech therapy, occupational therapy, and physical therapy; or Applied Behavioral Analysis (ABA) therapy.

Treatment is subject to all other Plan provisions as applicable (such as Prescription benefit coverage, behavioral/mental health coverage, and/or coverage of therapy services).

Coverage does not include services or treatment identified elsewhere in the Plan as non-covered or excluded (such as Experimental, Investigational, or Unproven treatment, custodial care, nutritional or dietary supplements, or educational services that should be provided through a school district).

BY THIS AGREEMENT,

The SWEETWATER COUNTY Health Benefit Summary Plan Description

is amended September 1, 2025.

Authorized Signature _____

Print Name Keaton D. West

Title Board Chair

Date 9/2/2025

IMPORTANT NOTICE:

The employer agrees to all provisions of this amendment as the basis for Plan administration. Except as specifically stated above, nothing in this amendment will alter or amend the summary plan description.

Any applicable stop loss policies typically rely on formally approved amendments or updated summary plan descriptions when determining whether reimbursement is appropriate. Failure to notify the stop loss carrier of plan changes may result in a stop loss gap or lapse in coverage. Notice to the stop loss carrier of all plan changes is required.

Please sign and return this amendment to your strategic account executive as soon as possible. Note, however, that since the corresponding system changes have been implemented, these changes are considered final, regardless of whether or not a signature is received. If you have any questions, please contact your strategic account executive.

Contingent upon your signed approval of the initial plan document, this amendment will be posted to the member portal upon receipt of your signature, or within 14 days of your receipt of the amendment if a signature is not received. Please note that amendments or booklets will not be printed until a signature is received.

Remember to keep a copy for your records.

FOR INTERNAL USE ONLY

CHIP #: 387602



MEETING REQUEST FORM

Meeting Date Requested: September 2, 2025	Contact Phone and E-mail: 801-884-8096/Chris.Merrill@imacorp.com; 307-872- 3910/mcleang@sweetwatercountywy.gov
Presenters Name, Title and Name of Organization: Chris Merrill, Senior Executive of Strategy and Engagement, IMA Corp; Garry McLean, HR Director, Sweetwater County	Exact Wording for Agenda: 10:40- Request Approval of 2026 Health Insurance Plan Renewal and 2026 Health Insurance Premium Schedule
Preference of Placement on Agenda & Amount of Time Requested for Presentation: 20 minutes	Will there be handouts? (If yes, include with meeting request form) Yes
Will handouts require SIGNATURES? Yes SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information:	
Attachments: Sweetwater - 2026 Benefits - Commissioner Meeting - 09-02-2025.pdf 2026 Prenium Schedules.pdf	

INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the “Meeting Request Form” by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: shoemakers@sweetwatercountywy.gov
*****If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and

emailed to: shoemakers@sweetwatercountywy.gov

- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.
- In order to determine placement on the agenda, please review the county website sweetwatercountywy.gov on Thursday afternoon by clicking “Commissioner's Agenda”.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.

The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way

Meeting Room #115

Green River, Wyoming

[Sweetwater - 2026 Benefits - Commissioner Meeting - 09-02-2025.pdf](#)
[2026 Premium Schedules.pdf](#)



2026 INSURANCE RENEWAL REVIEW FOR COMMISSIONERS

Sweetwater County

September 2, 2025



Medical Budgeted Cost Summary

	Current Annual Premium	Renewal Annual Premium	Annual \$ Difference	Annual % Difference
UMR				
Options PPO, \$500 Deductible	\$1,246,675	\$1,309,009	\$62,334	5.0%
Options PPO, \$1,000 Deductible	\$2,554,061	\$2,681,764	\$127,703	5.0%
Options PPO, \$1,500 Deductible	\$4,108,770	\$4,314,208	\$205,438	5.0%
Options PPO, \$4,000 Deductible	\$221,452	\$232,525	\$11,073	5.0%
Options PPO, \$1,650 QHDHP	\$1,228,500	\$1,289,925	\$61,425	5.0%
Total	\$9,359,457	\$9,827,430	\$467,973	5.0%

Medical Summary

		UMR - Current																			
Plan Name Network Name		\$500 Deductible Plan Options PPO				\$1,000 Deductible Plan Options PPO				\$1,500 Deductible Plan Options PPO				\$4,000 Deductible Plan Options PPO				\$1,650 QHDHP Options PPO			
						Out-of-Network				In-Network		Out-of-Network		In-Network		Out-of-Network		In-Network		Out-of-Network	
Cost Sharing	Funding Arrangement	Self-Funded				Self-Funded				Self-Funded		Self-Funded		Self-Funded		Self-Funded		Self-Funded			
	Deductible (Single / Family)	\$500 \$1,000				\$1,000 \$2,000				\$1,500 \$3,000		\$4,000 \$8,000		\$1,650 \$3,300							
	Embedded / Non-Embedded Deductible	Non-Embedded				Non-Embedded				Non-Embedded		Non-Embedded		Non-Embedded							
	Out-of-Pocket Max (OOPM) (Single / Family)	\$2,500 \$5,000				\$3,000 \$6,000				\$4,000 \$8,000		\$7,500 \$15,000		\$6,000 \$12,000							
	Embedded / Non-Embedded OOPM Coinsurance	Non-Embedded				Non-Embedded				Non-Embedded		Non-Embedded		Non-Embedded							
		80% 20% 60% 40%				80% 20% 60% 40%				80% 20% 60% 40%		80% 20% 60% 40%		80% 20% 60% 40%							
Benefits	Office Visit (PCP SCP)	\$20 \$30		40% AD		\$25 \$40		40% AD		\$30 \$45		40% AD		\$40 \$55		40% AD		20% AD		40% AD	
	Preventive Care	Covered 100%		40% AD		Covered 100%		40% AD		Covered 100%		40% AD		Covered 100%		40% AD		Covered 100%		40% AD	
	Mental Health Office Visit	\$20		40% AD		\$25		40% AD		\$30		40% AD		\$40		40% AD		20% AD		40% AD	
	Urgent Care Facility	\$30		40% AD		\$40		40% AD		\$45		40% AD		\$55		40% AD		20% AD		40% AD	
	Emergency Room	20% AD + \$250 (if not true emergency)		See In-Network		20% AD + \$250 (if not true emergency)		See In-Network		20% AD + \$250 (if not true emergency)		See In-Network		20% AD + \$250 (if not true emergency)		See In-Network		20% AD + \$250 (if not true emergency)		See In-Network	
Inpatient / Outpatient		20% AD		40% AD		20% AD		40% AD		20% AD		40% AD		20% AD		40% AD		20% AD		40% AD	
Prescription	Rx Deductible (Single / Family)	None				None				None				None				Included with Medical			
	Tier 1	\$70 + 20%				\$70 + 20%				\$70 + 20%				\$70 + 20%				20% AD			
	Tier 2	\$20 + 20%				\$20 + 20%				\$20 + 20%				\$20 + 20%				20% AD			
	Tier 3	\$40 + 20%				\$40 + 20%				\$40 + 20%				\$40 + 20%				20% AD			
	Tier 4	20% to \$250 Maximum				20% to \$250 Maximum				20% to \$250 Maximum				20% to \$250 Maximum				20% AD			
Mail Order		\$14 + 20% / \$40 + 20% / \$80 + 20%				\$14 + 20% / \$40 + 20% / \$80 + 20%				\$14 + 20% / \$40 + 20% / \$80 + 20%				\$14 + 20% / \$40 + 20% / \$80 + 20%				20% AD			
Enrollment & Costs		UMR - Current																			
Enrollment	Employee	23				41				47				3				27			
	Employee + Spouse	12				23				18				1				8			
	Employee + Child	6				7				11				1				10			
	Employee + Children	2				13				23				0				10			
	Family	8				19				53				4				7			
	Totals	51				103				152				9				62			
Rates	Employee	\$1,214.58				\$1,147.78				\$1,091.27				\$981.26				\$998.76			
	Employee + Spouse	\$2,452.78				\$2,317.88				\$2,203.78				\$1,981.61				\$2,016.97			
	Employee + Child	\$1,903.97				\$1,799.25				\$1,710.66				\$1,538.23				\$1,565.67			
	Employee + Children	\$2,706.77				\$2,557.89				\$2,431.97				\$2,186.77				\$2,225.81			
	Family	\$3,710.44				\$3,506.36				\$3,333.72				\$2,997.68				\$3,051.13			
	Totals	\$103,890				\$212,838				\$342,397				\$18,454				\$102,375			
Financial	Total Monthly Premium	\$779,955																			
	Total Annual Premium	\$9,359,457																			
	Annual Difference from Current - \$	N/A																			
	Annual Difference from Current - %	N/A																			
Broker Compensation		Consulting Fee - \$75,600 per year																			

Medical Summary

			UMR - Renewal											
Plan Name Network Name			\$500 Deductible Plan Options PPO		\$1,000 Deductible Plan Options PPO		\$1,500 Deductible Plan Options PPO		\$4,000 Deductible Plan Options PPO		\$1,650 QHDHP Options PPO			
			In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network		
Cost Sharing	Funding Arrangement		Self-Funded		Self-Funded		Self-Funded		Self-Funded		Self-Funded			
	Deductible (Single / Family)		\$500 \$1,000		\$1,000 \$2,000		\$1,500 \$3,000		\$4,000 \$8,000		\$1,650 \$3,300			
	Embedded / Non-Embedded Deductible		Non-Embedded		Non-Embedded		Non-Embedded		Non-Embedded		Non-Embedded			
	Out-of-Pocket Max (OOPM) (Single / Family)		\$2,500 \$5,000		\$6,000 \$6,000		\$8,000 \$7,500		\$12,000 \$9,000		\$6,000 \$12,000			
	Embedded / Non-Embedded OOPM		Non-Embedded		Non-Embedded		Non-Embedded		Non-Embedded		Non-Embedded			
Coinsurance			80% 20%		60% 40%		80% 20%		60% 40%		80% 20%		60% 40%	
Benefits	Office Visit (PCP SCP)		\$20 \$30		40% AD		\$25 \$40		40% AD		\$30 \$45		40% AD	
	Preventive Care		Covered 100%		40% AD		Covered 100%		40% AD		Covered 100%		40% AD	
	Mental Health Office Visit		\$20		40% AD		\$25		40% AD		\$30		40% AD	
	Urgent Care Facility		\$30		40% AD		\$40		40% AD		\$45		40% AD	
	Emergency Room		20% AD + \$250 (if not true emergency)		See In-Network		20% AD + \$250 (if not true emergency)		See In-Network		20% AD + \$250 (if not true emergency)		See In-Network	
Inpatient / Outpatient			20% AD		40% AD		20% AD		40% AD		20% AD		40% AD	
Prescription	Rx Deductible (Single / Family)		None		None		None		None		Included with Medical			
	Tier 1		\$70 + 20%		\$70 + 20%		\$70 + 20%		\$70 + 20%		20% AD			
	Tier 2		\$20 + 20%		\$20 + 20%		\$20 + 20%		\$20 + 20%		20% AD			
	Tier 3		\$40 + 20%		\$40 + 20%		\$40 + 20%		\$40 + 20%		20% AD			
	Tier 4		20% to \$250 Maximum		20% to \$250 Maximum		20% to \$250 Maximum		20% to \$250 Maximum		20% AD			
	Mail Order		\$14 + 20% / \$40 + 20% / \$80 + 20%		\$14 + 20% / \$40 + 20% / \$80 + 20%		\$14 + 20% / \$40 + 20% / \$80 + 20%		\$14 + 20% / \$40 + 20% / \$80 + 20%		20% AD			
Enrollment & Costs			UMR - Renewal											
Enrollment	Employee		23		41		47		3		27			
	Employee + Spouse		12		23		18		1		8			
	Employee + Child		6		7		11		1		10			
	Employee + Children		2		13		23		0		10			
	Family		8		19		53		4		7			
	Totals		51		103		152		9		62			
Rates	Employee		\$1,275.31		\$1,205.17		\$1,145.83		\$1,030.32		\$1,048.70			
	Employee + Spouse		\$2,575.42		\$2,433.77		\$2,313.97		\$2,080.69		\$2,117.82			
	Employee + Child		\$1,999.17		\$1,889.21		\$1,796.19		\$1,615.14		\$1,643.95			
	Employee + Children		\$2,842.11		\$2,685.78		\$2,553.57		\$2,296.11		\$2,337.10			
	Family		\$3,895.96		\$3,681.68		\$3,500.41		\$3,147.56		\$3,203.69			
	Totals		\$109,084		\$223,480		\$359,517		\$19,377		\$107,494			
Financial	Total Monthly Premium		\$818,952											
	Total Annual Premium		\$9,827,430											
	Annual Difference from Current - \$		\$467,973											
	Annual Difference from Current - %		5.0%											
Broker Compensation			Consulting Fee - \$75,600 per year											

Dental Cost Summary

	Current Annual Premium	Renewal Annual Premium	Annual \$ Difference	Annual % Difference
Delta Dental				
Administration Costs	\$26,190	\$27,645	\$1,455	5.6%
Delta Dental PPO	\$583,237	\$612,399	\$29,162	5.0%

Dental Summary

		Delta Dental - Current	Delta Dental - Renewal
Plan Name Network Name		Dental PPO Delta Dental PPO	Dental PPO Delta Dental PPO
Cost Sharing	- Deductible applies to Annual Maximum - Preventive applies to Maximum Ortho Annual Maximum Out-of-Network Cost-Sharing	Type II and III \$2,500 Yes \$2,500 80% of UCR	Type II and III \$2,500 Yes \$2,500 80% of UCR
Plan Benefits	Funding I - Diagnostic & Preventive (Plan Pays) - Frequency of Exams/Cleanings II - Basic (Plan Pays) - Posterior Composites III - Major (Plan Pays) IV - Ortho (Plan Pays) Periodontics Endodontics Dental Implants	Self-Funded 100% Once every 6 months 80% AD Included 80% AD 80% 80% AD 80% AD 80% AD	Self-Funded 100% Once every 6 months 80% AD Included 80% AD 80% 80% AD 80% AD 80% AD
Misc.	Waiting Periods Dependent Child Age Limit Ortho Age Limit Rollover Benefit Non-Contrib / Contrib / Voluntary	None Up to age 26 Children through age 19 Not Included Contributory	None Up to age 26 Children through age 19 Not Included Contributory
Enrollment & Costs		Delta Dental - Current	Delta Dental - Renewal
	Rate Guarantee	1 Year - Renews 01/01/2026	1 Year - Renews 01/01/2027
ASO	ASO Rate Total Monthly ASO Premium Total Annual ASO Premium	\$4.50 \$2,183 \$26,190	\$4.75 \$2,304 \$27,645
Enrollment	Employee Employee + Spouse Employee + Child(ren) Family Total	195 97 85 108 485	195 97 85 108 485
Rates	Employee Employee + Spouse Employee + Child(ren) Family Total	\$46.29 \$124.68 \$107.35 \$169.98 \$48,603	\$48.60 \$130.91 \$112.72 \$178.48 \$51,033
Financial	Total Monthly Premiums Total Annual Premiums Annual Difference from Current - \$ Annual Difference from Current - % Broker Compensation	\$50,786 \$609,427 N/A N/A Net (Consulting Fee)	\$53,337 \$640,044 \$30,617 5% Net (Consulting Fee)

Vision Cost Summary

	Current Annual Premium	Renewal Annual Premium	Annual \$ Difference	Annual % Difference
VSP				
VSP Choice, Vision Anti-Glare Plan	\$118,399	\$118,399	\$0	0.0%

Vision Summary

		VSP - Current	VSP - Renewal
Plan Name Network Name		Vision - Anti-Glare Plan VSP Choice	Vision - Anti-Glare Plan VSP Choice
Cost Sharing	Exam Frame Contacts Frequencies	12 Months 24 Months 12 Months	12 Months 24 Months 12 Months
	Medically Necessary Contact Lenses	Covered in Full	Covered in Full
	Elective Contact Lenses Allowance	\$150	\$150
	Contact Lens Fitting	\$60	\$60
	Standard Frames Allowance	\$200 + 20% off	\$200 + 20% off
Out Of Network	Single / Bifocal / Trifocal	\$35	\$35
	Exam Reimbursement	Up to \$45	Up to \$45
	Lenses Reimbursement (Single/Bi/Tri)	Up to \$30 \$50 \$65	Up to \$30 \$50 \$65
	Frames Reimbursement	Up to \$70	Up to \$70
	Contacts Reimbursement	Up to \$105	Up to \$105
Lens Enhancements	Anti-Glare Coatings	Covered in Full	Covered in Full
	Tints / Light-Reactive Lenses	Covered in Full	Covered in Full
	Scratch-Resistant Coating	Covered in Full	Covered in Full
	Feature Frame Brands Allowance	\$200 + 20% off	\$200 + 20% off
	Standard Progressive Lenses	Covered in Full	Covered in Full
Misc.	Premium Progressive Lenses	\$95 - \$105	\$95 - \$105
	Custom Progressive Lenses	\$150 - \$175	\$150 - \$175
	GEO Access points - Private Practice	12 within 100 miles	12 within 100 miles
	GEO Access points - Retail Locations	9 within 100 miles	9 within 100 miles
	Min Participation Required	Not Applicable	Not Applicable
Enrollment & Costs	Non-Contrib/Contrib/Voluntary	Contributory	Contributory
		VSP - Current	VSP - Renewal
	Rate Guarantee	3 Years - Renews 01/01/2028	2 Years - Renews 01/01/2028
	Employee	201	201
	Two Party	137	137
Enrollment	Family	157	157
	Total	495	495
Rates	Employee	\$12.33	\$12.33
	Two Party	\$17.67	\$17.67
	Family	\$31.64	\$31.64
	Total	\$9,867	\$9,867
Financial	Total Monthly Premiums	\$9,867	\$9,867
	Total Annual Premiums	\$118,399	\$118,399
	Est. Annual Change from Current \$	N/A	\$0
	Est. Annual Change from Current %	N/A	0.0%
	Broker Compensation	Net (Consulting Fee)	Net (Consulting Fee)

Ancillary Summary

	Current Annual Premium	Renewal Annual Premium	Annual \$ Difference	Annual % Difference
Lincoln Financial				
Basic Life and AD&D	\$18,535	\$18,535	\$0	0.0%
Voluntary Life	\$159,579	\$159,579	\$0	0.0%
Voluntary AD&D	\$34,739	\$34,739	\$0	0.0%
Long-Term Disability	\$53,315	\$55,998	\$2,683	5.0%
Total	\$266,168	\$268,851	\$2,683	1.0%

Voluntary Life & AD&D Summary

		Lincoln - Current	Lincoln - Renewal
Benefits	Employee Voluntary Life and AD&D Maximum	7x Annual Salary, up to \$500,000	7x Annual Salary, up to \$500,000
	Spouse Voluntary Life and AD&D Maximum	50% of EE election, up to \$250,000	50% of EE election, up to \$250,000
			\$10,000 (Live Birth to 6 months: \$1,000)
	Employee Guarantee Issue (GI)	\$200,000	\$200,000
	Spouse Guarantee Issue (GI)	\$50,000	\$50,000
	Child(ren) Guarantee Issue (GI)	\$10,000 (Live Birth to 6 months: \$1,000)	\$10,000 (Live Birth to 6 months: \$1,000)
	Employee Voluntary Life Increment	\$10,000	\$10,000
Financial	Spouse Voluntary Life Increment	\$5,000	\$5,000
	Child(ren) Voluntary Life Increment	\$10,000	\$10,000
	Annual Incremental Increase	2 Increments up to GI	2 Increments up to GI
	Reduction of Benefit Schedule	50% at age 70	50% at age 70
	Conversion / Portability	Included	Included
	Participation Requirement	25% Participation	25% Participation
Voluntary Life Rates & Volume		Lincoln - Current	Lincoln - Renewal
Financial	Rate Guarantee	1 Year - Renewals 1/1/2026	2 Years - Renewals 1/1/2028
	Age	Rates	Rates
	Under 25	\$0.068	\$0.068
	25 - 29	\$0.068	\$0.068
	30 - 34	\$0.068	\$0.068
	35 - 39	\$0.084	\$0.084
	40 - 44	\$0.120	\$0.120
	45 - 49	\$0.181	\$0.181
	50 - 54	\$0.287	\$0.287
	55 - 59	\$0.462	\$0.462
	60 - 64	\$0.708	\$0.708
	65 - 69	\$1.200	\$1.200
	70 - 74	\$2.270	\$2.270
	75 +	\$2.270	\$2.270
	Child(ren)	\$0.200	\$0.200
	Total Monthly Premium	\$13,298	\$13,298
	Total Annual Premium	\$159,579	\$159,579
	Voluntary AD&D Rates & Volume		
	Employee AD&D Rate	\$0.030	\$0.030
	Spouse AD&D Rate	\$0.030	\$0.030
	Child(ren) AD&D Rate	\$0.030	\$0.030
	Employee & Spouse Volume	\$94,047,500	\$94,047,500
	Child(ren) Volume	\$2,450,000	\$2,450,000
	Total Monthly Premium	\$2,895	\$2,895
	Total Annual Premium	\$34,739	\$34,739
	Total Monthly Premium	\$16,193	\$16,193
	Total Annual Premium	\$194,318	\$194,318
	Annual Difference from Current - \$	N/A	\$0
	Annual Difference from Current - %	N/A	0.0%
	Broker Compensation	Net	Net

Long Term Disability Summary

		Lincoln - Current	Lincoln - Renewal
Benefits	Replacement Percentage & Maximum Minimum Salary Cap	66.67% up to \$10,000 \$179,991	66.67% up to \$10,000 \$179,991
	Elimination Period - Sickness / Injury	90 Days	90 Days
	Benefit Duration	Later of age 65 or SSRNA	Later of age 65 or SSRNA
	Definition of Earnings	Basic Annual including commissions, excluding overtime and bonuses	Basic Annual including commissions, excluding overtime and bonuses
	Mental / Nervous / Substance	Limited to 24 Months	Limited to 24 Months
	Pre-Existing Conditions	3 Months Prior / 12 Months Insured	3 Months Prior / 12 Months Insured
Value Adds	Benefit Taxation (Grossed-Up?)	Pre-Tax	Pre-Tax
	Minimum Participation	100%	100%
	Employee Assistance Program (Visits)	5 face-to-face or unlimited telephonic visits	5 face-to-face or unlimited telephonic visits
	Will Prep / Beneficiary Services	Included / Included	Included / Included
	Travel Assistance	Included	Included
Costs per \$100 of Monthly Benefit		Lincoln - Current	Lincoln - Renewal
Financial	Rate Guarantee	1 Year - Renews 1/1/2026	2 Years - Renews 1/1/2028
	Rate	\$0.318	\$0.334
	Volume	\$1,397,147	\$1,397,147
	Total Monthly Premium	\$4,443	\$4,666
	Total Annual Premium	\$53,315	\$55,998
	Annual Difference from Current - \$	N/A	\$2,683
	Annual Difference from Current - %	N/A	5.0%
	Broker Compensation	Net	Net

Worksite Benefit Summary

	Current Annual Premium	Renewal Annual Premium	Annual \$ Difference	Annual % Difference
Aflac				
Accident	\$64,107	\$64,107	\$0	0.0%
Critical Illness	\$21,106	\$21,106	\$0	0.0%
Hospital Indemnity	\$37,016	\$37,016	\$0	0.0%
Voluntary Short-Term Disability	\$156,083	\$156,083	\$0	0.0%
Total	\$122,229	\$122,229	\$0	0.0%

Accident Summary

		Aflac - Current		Aflac - Renewal	
		Benefit	Frequency	Benefit	Frequency
Reimbursable Benefits	Hospital Admission	\$900	1x per covered accident	\$900	1x per covered accident Up to 365 days
	ICU Admission Benefit	\$900	1x per covered accident	\$900	1x per covered accident
	ICU Confinement	\$300 per day	Up to 30 days	\$300 per day	Up to 30 days
	Emergency Room	\$150 - \$200	1x per covered accident	\$150 - \$200	1x per covered accident
	Urgent Care Treatment	\$150 - \$200	1x per covered accident	\$150 - \$200	1x per covered accident
	Ambulance (Ground Air)	\$300 \$900	1x per covered accident	\$300 \$900	1x per covered accident
	Child(ren) Organized Sport Coverage	Not Covered	Not Applicable	Not Covered	Not Applicable
	Initial Provider Visit	\$75	1x per covered accident	\$75	1x per covered accident
	Provider Follow Up Visits	Not Covered	Not Applicable	Not Covered	Not Applicable
	Occupational or Physical Therapy	Not Covered	Not Applicable	Not Covered	Not Applicable
Misc.	Coma (Excludes Medically Induced Coma)	\$7,500	1x per covered accident	\$7,500	1x per covered accident
	Catastrophic Loss	Varies, see schedule	1x per covered accident	Varies, see schedule	1x per covered accident
	Employee AD&D Benefit	\$50,000		\$50,000	
	Spouse AD&D Benefit	\$25,000		\$25,000	
Enrollment & Costs	Child AD&D Benefit	\$10,000		\$10,000	
	Annual Wellness Benefit & Frequency	\$50 per covered person, per calendar year		\$50 per covered person, per calendar year	
	Portability	Included		Included	
Enrollments	Participation Requirement	None		None	
	Rate Guarantee	1 Year - Renews 01/01/2026		1 Year - Renews 1/1/2027	
	Employee	36		36	
Rates	Employee + Spouse	28		28	
	Employee + Child(ren)	24		24	
	Family	74		74	
	Total	162		162	
Financial	Employee	\$16.10		\$16.10	
	Employee + Spouse	\$26.11		\$26.11	
	Employee + Child(ren)	\$33.58		\$33.58	
	Family	\$43.59		\$43.59	
Financial	Total	\$5,342		\$5,342	
	Total Monthly Premium	\$5,342		\$5,342	
	Total Annual Premium	\$64,107		\$64,107	
	Annual Difference from Current - \$	N/A		\$0	
	Annual Difference from Current - %	N/A		0.0%	
Financial	Broker Compensation	15%		15%	

Critical Illness Summary

			Aflac - Current		Aflac - Renewal	
Reimbursable Benefits	Employee Benefit Election Amount		\$5,000 up to \$30,000		\$5,000 up to \$30,000	
	Spouse Election Amount & Maximum		Up to 100% of the face amount elected by employee		Up to 100% of the face amount elected by employee Up to 50% of the face amount elected by employee	
	Initial Critical Illness Benefits		First Occurrence	Reoccurrence	First Occurrence	Reoccurrence
	Heart Attack		100%	N/A	100%	N/A
	Stroke		100%	N/A	100%	N/A
	Major Organ Transplant/Failure		100%	N/A	100%	N/A
	End Stage Renal Kidney Failure		100%	N/A	100%	N/A
	Invasive Cancer		100%	N/A	100%	N/A
	Carcinoma in Situ (Skin Cancer)		\$1,000 per calendar year	N/A	\$1,000 per calendar year	N/A
	Benign Brain Tumor		100%	N/A	100%	N/A
	Coma		100%	N/A	100%	N/A
	Complete Blindness		100%	N/A	100%	N/A
	Complete Loss of Hearing		100%	N/A	100%	N/A
	Complete Loss of Speech		100%	N/A	100%	N/A
	Paralysis		100%	N/A	100%	N/A
	Severe Burns		Not Covered	N/A	Not Covered	N/A
	Alzheimer's Disease (AD)		100%	N/A	100%	N/A
	Parkinson's Disease (PD)		100%	N/A	100%	N/A
	Lou Gehrig's Disease (ALS)		100%	N/A	100%	N/A
	Huntington's Disease (HD)		25%	N/A	25%	N/A
Misc.	Pre-Existing Conditions		None		None	
	Annual Guaranteed Issue		Included		Included	
Enrollment & Costs	Annual Wellness Benefit & Frequency		\$50 per person, per calendar year		\$50 per person, per calendar year	
	Portability		Included		Included	
	Participation Requirement		Not Applicable		Not Applicable	
Financial	Rate Guarantee		1 Years - Renewals 1/1/2026		1 Year - Renewals 1/1/2027	
	Age	Volume	Rates per \$1,000		Rates per \$1,000	
	Under 25	\$10,000	\$0.754		\$0.754	
	25 - 29	\$40,000	\$0.754		\$0.754	
	30 - 34	\$145,000	\$1.330		\$1.330	
	35 - 39	\$180,000	\$1.330		\$1.330	
	40 - 44	\$135,000	\$2.344		\$2.344	
	45 - 49	\$90,000	\$2.334		\$2.334	
	50 - 54	\$85,000	\$3.866		\$3.866	
	55 - 59	\$95,000	\$3.866		\$3.866	
	60 - 64	\$10,000	\$6.648		\$6.648	
	65 - 69	\$0	\$6.648		\$6.648	
	70+	\$0	\$6.648		\$6.648	
	Child(ren)	\$0	Included in Employee Cost		Included in Employee Cost	
	Total Monthly Premium		\$1,758.81		\$1,759	
	Total Annual Premium		\$21,106		\$21,106	
	Annual Difference from Current - \$		N/A		\$0	
	Annual Difference from Current - %		N/A		0.0%	
	Broker Compensation		15%		15%	

Hospital Indemnity Summary

		Aflac - Current		Aflac - Renewal	
Benefits		Benefit	Frequency	Benefit	Frequency
	Hospital Admission	\$2,000	1x per year	\$2,000	1x per year
	ICU Admission	\$2,000	1x per year	\$2,000	31 days per year
	ICU Confinement	\$200 per day	10 days per year	\$200 per day	1x per year
	Rehabilitation Confinement	N/A	N/A	N/A	10 days per year
Misc.	Pre-Existing Condition	None		None	
	Guarantee Issue	Included		Included	
	Annual Wellness Benefit	Not Included		Not Included	
	Portability	Option to port within 31 days		Option to port within 31 days	
	Participation Requirement	Not Applicable		Not Applicable	
Enrollment & Cost		Aflac - Current		Aflac - Renewal	
	Rate Guarantee	1 Year - Renews 1/1/2026		1 Year - Renews 1/1/2027	
Enrollments	Employee	10		10	
	Employee + Spouse	4		4	
	Employee + Child(ren)	3		3	
	Family	28		28	
	Total	45		45	
Rates	Employee	\$33.10		\$33.10	
	Employee + Spouse	\$64.60		\$64.60	
	Employee + Child(ren)	\$52.04		\$52.04	
	Family	\$83.54		\$83.54	
	Total	\$3,085		\$3,085	
Financial	Total Monthly Premium	\$3,085		\$3,085	
	Total Annual Premium	\$37,016		\$37,016	
	Annual Difference from Current - \$	N/A		\$0	
	Annual Difference from Current - %	N/A		0.0%	
	Broker Compensation	15%		15%	

Short Term Disability Summary

		Aflac - Current	Aflac - Renewal
Benefits	Replacement Percentage & Maximum Maximum Salary Cap	\$300 to \$6,000 \$520,000	\$300 to \$6,000 \$520,000
	Elimination Period - Sickness / Injury Benefit Duration	0 Days / 14 Days 3 Months	0 Days / 14 Days 3 Months
	Definition of Earnings	Base Annual Pay, excludes overtime pay and bonuses	Base Annual Pay, excludes overtime pay and bonuses
	Pre-Existing Conditions Minimum Participation	12 Month Lookback / 12 Insured Not Applicable	12 Month Lookback / 12 Insured Not Applicable
Costs per \$10 of Weekly Benefit		Aflac - Current	Aflac - Renewal
Financial	Rate Guarantee	1 Year - Renews 1/1/2026	1 Year - Renews 1/1/2027
	Age Band	Rates	Rates
	Under 25	\$0.178	\$0.178
	25 - 29	\$0.178	\$0.178
	30 - 34	\$0.178	\$0.178
	35 - 39	\$0.178	\$0.178
	40 - 44	\$0.178	\$0.178
	45 - 49	\$0.178	\$0.178
	50 - 54	\$1.940	\$1.940
	55 - 59	\$1.940	\$1.940
	60 - 64	\$1.940	\$1.940
	65 - 69	\$2.310	\$2.310
	70 - 74	\$2.310	\$2.310
	75+	Not Covered	Not Covered
	Total Monthly Premium	\$13,007	\$13,007
	Total Annual Premium	\$156,083	\$156,083
	Annual Difference from Current - \$	N/A	\$0
	Annual Difference from Current - %	N/A	0.0%
	Broker Compensation	Net	Net

Sweetwater County
PROPOSED
Health Insurance Rates
Calendar Year 2026



Contribution Schedule

Effective **1/1/2026**

\$500 Deductible Plan			
Coverage Level	TOTAL Health Premium	Cost to County	Employee's Contribution
Employee	\$ 1,275.31	\$ 1,109.53	\$ 165.78
Employee & Spouse	\$ 2,575.42	\$ 2,240.62	\$ 334.80
Employee & 1 Dependent	\$ 1,999.17	\$ 1,739.26	\$ 259.91
Employee & more than 1 Dependent	\$ 2,842.11	\$ 2,472.64	\$ 369.47
Family	\$ 3,895.96	\$ 3,389.49	\$ 506.47
\$1,000 Deductible Plan			
Coverage Level	TOTAL Health Premium	Cost to County	Employee's Contribution
Employee	\$ 1,205.17	\$ 1,108.76	\$ 96.41
Employee & Spouse	\$ 2,433.77	\$ 2,239.07	\$ 194.70
Employee & 1 Dependent	\$ 1,889.21	\$ 1,738.08	\$ 151.13
Employee & more than 1 Dependent	\$ 2,685.78	\$ 2,470.94	\$ 214.84
Family	\$ 3,681.68	\$ 3,387.15	\$ 294.53
\$1,500 Deductible Plan			
Coverage Level	TOTAL Health Premium	Cost to County	Employee's Contribution
Employee	\$ 1,145.83	\$ 1,120.09	\$ 25.74
Employee & Spouse	\$ 2,313.97	\$ 2,265.73	\$ 48.24
Employee & 1 Dependent	\$ 1,796.19	\$ 1,760.87	\$ 35.32
Employee & more than 1 Dependent	\$ 2,553.57	\$ 2,497.75	\$ 55.82
Family	\$ 3,500.41	\$ 3,425.61	\$ 74.80
\$4,000 Deductible Plan			
Coverage Level	TOTAL Health Premium	Cost to County	Employee's Contribution
Employee	\$ 1,030.32	\$ 1,030.32	\$ -
Employee & Spouse	\$ 2,080.69	\$ 2,080.69	\$ -
Employee & 1 Dependent	\$ 1,615.14	\$ 1,615.14	\$ -
Employee & more than 1 Dependent	\$ 2,296.11	\$ 2,296.11	\$ -
Family	\$ 3,147.56	\$ 3,147.56	\$ -
\$1,600 HDHP			
Coverage Level	TOTAL Health Premium	Cost to County	Employee's Contribution
Employee	\$ 1,048.70	\$ 964.82	\$ 83.88
Employee & Spouse	\$ 2,117.82	\$ 1,948.41	\$ 169.41
Employee & 1 Dependent	\$ 1,643.95	\$ 1,512.44	\$ 131.51
Employee & more than 1 Dependent	\$ 2,337.10	\$ 2,150.14	\$ 186.96
Family	\$ 3,203.69	\$ 2,947.41	\$ 256.28

DENTAL			
Coverage Level	TOTAL Dental Premium	Cost to County	Employee's Contribution
Employee	\$ 48.60	\$ 40.29	\$ 6.00
Employee & Spouse	\$ 130.91	\$ 108.47	\$ 16.21
Employee & 1 Dependent	\$ 112.72	\$ 93.40	\$ 13.95
Employee & more than 1 Dependent	\$ 112.72	\$ 93.40	\$ 13.95
Family	\$ 178.48	\$ 147.90	\$ 22.08
SPOUSAL HRA PLAN			
Coverage Level	TOTAL Health Premium	Cost to County	Differential
Employee & Spouse	\$ 1,802.79	\$ 1,467.99	\$ 334.80
Family	\$ 2,727.17	\$ 2,220.70	\$ 506.47

Spousal HRA—For employees who are covered under a spouse's group plan, a Spousal HRA plan will reimburse employee for the cost of health insurance premium, co-pays, co-insurance, and prescription costs. Employees who enroll in the SPOUSAL HRA Plan will not be covered through UMR - their only coverage will be through their spouse's plan.

See Enrollment Guide for More Information

Notes:

Health Insurance:

- 5% increase to the following deductible plans: \$500, \$1,000, \$1,500, \$4,000 and High Deductible Health Plan (HDHP)

Dental Insurance:

- 5% increase to premiums

Vision Insurance:

- 3 Year Rate Guarantee

Spousal HRA Premium Rates are based on 70% of the \$500 deductible premium rates

HSA Contribution	
Monthly	Annually
\$ 62.50	\$ 750.00
\$ 125.00	\$ 1,500.00
\$ 125.00	\$ 1,500.00
\$ 125.00	\$ 1,500.00
\$ 125.00	\$ 1,500.00

Keaton D. West, Chairman

Notes:

Health Insurance:

- 5% increase to the following deductible plans: \$500, \$1,000, \$1,500, \$4,000 and High Deductible Health Plan (HDHP)

Dental Insurance:

- 5% increase to premiums

Vision Insurance:

- 3 Year Rate Guarantee

Spousal HRA Premium Rates are based on 70% of the \$500 deductible premium rates

Keaton D. West, Chairman

Sweetwater County - Lincoln Financial - Life Insurance Rates

Effective 1/1/2026 - 2 Year Rate Guarantee

	Basic Employee Life	Basic Emp AD & D	Basic Dep Life	Long Term Disability
Rate	\$2.43	\$0.75	\$0.85per family unit	\$0.334 per \$100 of salary
Benefit	\$ 30,000	\$ 30,000	\$2,000 spouse; \$1,000 dependent	66 2/3% of salary up to a maximum of \$10,000/month
Comment	no change	no change	no change	Premium for LTD plan is increasing from \$.318 per \$100 of salary to \$.334 per \$100 of salary

no change	
Voluntary Life Age Band	Voluntary Life Rates per \$1,000
Under 25	\$0.068
25 - 29	\$0.068
30 - 34	\$0.068
35 - 39	\$0.084
40 - 44	\$0.120
45 - 49	\$0.181
50 - 54	\$0.287
55 - 59	\$0.462
60 - 64	\$0.708
65 - 69	\$1.200
70 - 74	\$2.270
75+	\$2.270

no change
Voluntary AD&D Rates (EE/SP/CH)
\$0.03 per \$1,000

no change
Voluntary Child Life
\$10,000 for \$2.00 per month

Rate Guarantee through 12/31/2025

Rates Effective: 1/1/2025