

NOTICE:

THE SWEETWATER COUNTY BOARD OF COUNTY COMMISSIONERS WILL MEET ON TUESDAY, AUGUST 1, 2023 AT 9:00 A.M. - TENTATIVE AND SUBJECT TO CHANGE

**The meeting will be held at the 80 West Flaming Gorge Way
Meeting Room #115
Green River, Wyoming 82935.**

For the convenience of the public, the Board of County Commissioners' meeting will be held in person and using video conferencing.

Those presenting may appear in person or via Zoom using the meeting invite received by email.

As always, the public is invited to watch the proceedings on the County YouTube channel <https://www.youtube.com/c/SweetwaterCountyGovernment> where the meeting will be broadcast.

The public will be able to comment immediately following the public hearing presentation and also during the public comment section of the agenda.

If you are in need of accommodations beyond the above identified process, please call in advance to discuss other options. If you have any questions about how to participate in a public Board of County Commissioners meeting, please contact Sally Shoemaker at 307-872-3897 or via email at shoemakers@sweetwatercountywy.gov

PRELIMINARY:

ROLL CALL / QUORUM PRESENT

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

A. PUBLIC HEARING - BUDGET AMENDMENTS

1. [9:00- Budget Amendment - Risk Management](#)
Cindy Lane, County Clerk

9:10- COUNTY RESIDENT COMMENTS/CONCERNS

All members of the public who wish to speak at the meeting will be given 3 minutes of time to address the Commission.

B. 9:20- CONSENT AGENDA

All matters listed on the consent agenda are taken in one motion and one vote. Items pulled from the consent agenda will be discussed and voted on separately.

1. Approval of 7-18-23 Minutes
2. [Approval of County Vouchers/Warrants \(EAL's\)](#)

3. Approval of Bonds
4. Request to Restaff Vacant Position in Sheriff's Office - Court Security Deputy

COMMISSIONER COMMENTS

9:25- Commissioner Richards

9:30- Chairman West

9:35- Commissioner Slaughter

9:40- Commissioner Thoman

C. ACTION/PRESENTATION ITEMS

1. 9:45- Mill levy approval
2. 9:50- Request permission to install a fire-pit at Pioneer Trails
Logan Wadsworth- Boy Scout Troup 312
3. 10:00- SWMP Progress Report
Rocky Mountain Power Regional Business Manager Ron Wild, WWCC President Dr. Kim Dale, Genesis Vice President of Operations Fred Vonahrens, SWCO School District # 2 Superintendent Craig Barringer
4. 10:30- Approval to Purchase Vehicles for County Government Offices and Departments with Coronavirus State and Local Recovery Funds
Krisena Marchal, County Grants Manager
5. 10:40- Approval of ConvergeOne as vendor for wireless project
Tim Knight, IT Director, Sweetwater County
6. 10:50- Approval of a Catering Permit for Wesley White, DBA Eden Saloon on August 5, 2013 for Steve Ham's 50th Anniversary at the Eden Valley Community Center
CYNTHIA LANE
7. 10:55- BREAK
8. 11:05- 2023-24 District Health Department Budget Agreement
Cindy Lane, Sweetwater County Clerk and John DeLeon, Sweetwater Deputy County Attorney
9. 11:20- Indigent Burial Policy
Cindy Lane, Sweetwater County Clerk and Garry McLean, Sweetwater County Human Resource Director
10. Sweetwater County Board of County Commissioner vacancy appointment: 11:35- 1. Jon "KC" Doak 11:45- 2. Taylor Jones 11:55- 3. Jeffrey Ramaj
11. 12:30- Oath of Office for the new duly appointed Sweetwater County Commissioner

EXECUTIVE SESSION

ADJOURN

Per Wyo. Stat. §18-3-516(f) County information can be accessed on the County's website at www.sweetwatercountywy.gov
The draft packet will be available on the county website on Friday afternoon (prior to the meeting).



MEETING REQUEST FORM

Meeting Date Requested: August 1, 2023	Contact Phone and E-mail: 307-872-3759
Presenters Name, Title and Name of Organization: Cindy Lane, County Clerk	Exact Wording for Agenda: 9:00- Budget Amendment - Risk Management
Preference of Placement on Agenda & Amount of Time Requested for Presentation: 5 Minutes	Will there be handouts? (If yes, include with meeting request form) Yes
Will handouts require SIGNATURES? Yes SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information:	
Attachments: budget amendment resolution - notification 7-24-23.pdf	

INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the “Meeting Request Form” by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: shoemakers@sweetwatercountywy.gov
*****If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and emailed to: shoemakers@sweetwatercountywy.gov
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.
- In order to determine placement on the agenda, please review the county website sweetwatercountywy.gov on Thursday afternoon by clicking “Commissioner's Agenda”.

- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.

The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way

Meeting Room #115

Green River, Wyoming

[budget amendment resolution - notification 7-24-23.pdf](#)



RESOLUTION NO. 23-08-CL-01
SWEETWATER COUNTY
BUDGET AMENDMENT

DUE to unanticipated operating expenditures within the Risk Management
- Insurance budget totaling \$250,000.

WHEREAS, it has been determined that the aforementioned funds need to be transferred
within the 2023-2024 County Budget,

WHEREAS, the Notice of Public Hearing has been published in accordance with the
regulations and rules governing the budget process and there being no protests filed or
expressed to the Board of County Commissioners regarding this amendment to the
Sweetwater County Budget at the hearing,

BE IT THEREFORE RESOLVED: that the 2023-2024 fiscal year budget for Sweetwater
County be amended to reflect the following budget changes:

Expenditure Increase General Fund:

Risk Management – Insurance (001-2410-425200) – Operating \$250,000

General County Reserves Decrease:

General Reserve: (\$250,000)

Dated at Green River, Wyoming this 1st day of August, 2023.

THE BOARD OF COUNTY COMMISSIONERS
OF SWEETWATER COUNTY, WYOMING

Keaton D. West, Chairman

Island Richards, Member

Vacant, Member

ATTEST:

Robert D. Slaughter, Member

Cynthia L. Lane, County Clerk

Mary E. Thoman, Member

July 18, 2023
Green River, WY

PRELIMINARY:

ROLL CALL / QUORUM PRESENT

The Board of County Commissioners met this day at 9:00 a.m. in Regular Session with all Commissioners present.

PLEDGE OF ALLEGIANCE

Chairman West opened the meeting with the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Island Richards moved to approve the agenda with the amendment of adding Real Estate to the Executive Session. Mary Thoman seconded the motion. The motion carried.

A) 9:00- PUBLIC HEARING - BUDGET AMENDMENTS

A.1) Resolution 23-07-CL-03- Sweetwater County Budget Amendment for the Child Development Center

Department: County Clerk

[Cover Page](#) 

County Clerk Cindy Lane presented Resolution 23-07-CL-03- a Sweetwater County Budget Amendment for the Child Development Center. Chairman West opened the public hearing. Hearing no comments, the public hearing was closed.

Robb Slaughter moved to approve Resolution 23-07-CL-03- Sweetwater County Budget Amendment for the Child Development Center. Island Richards seconded the motion. The motion carried.

[SIGNED - Budget Amendment.pdf](#) 

B) PUBLIC HEARING - PLANNING AND ZONING

B.1) Approval of Resolution 23-07-ZO-01 - Conditional Use Permit for an Impound and Storage Yard Operated By Clark Brothers Enterprises LLC (L&P Towing and Recovery)

Department: Planning and Zoning

[Cover Page](#) 

[July 12, 2023 BCC Staff Report.pdf](#) 

GIS/Planner Megann Toomer presented Resolution 23-07-ZO-01 - Conditional Use Permit for an Impound and Storage Yard Operated By Clark Brothers Enterprises LLC (L&P Towing and Recovery). Chairman West opened the public hearing. Hearing no comments, the public hearing was closed.

Island Richards moved to adopt Resolution 23-07-ZO-01 - Conditional Use Permit for an Impound and Storage Yard Operated By Clark Brothers Enterprises LLC (L&P Towing and Recovery). Robb Slaughter seconded the motion. The motion carried.

[SIGNED - planning and zoning resolution.pdf](#) 

9:20- COUNTY RESIDENT COMMENTS/CONCERNS

Chairman West opened county resident comments/concerns. Kim Schroll of Commerce Bank expressed appreciation to the commission for banking with them, and addressed the pledging process.

Hearing and seeing no other comments or concerns, County Resident comments/concerns was closed.

C) 9:30- CONSENT AGENDA

C.1) Approval of 7-5-23 Minutes

Department: Board of County Commissioners

[SIGNED - Minutes.pdf](#) 

C.2) Approval of Monthly Report and Warrants (EAL's)

JULY 18, 2023			
WARRANT NO.s	PAYEE	DESCRIPTION	AMOUNT
119470-119484 & 40840-41081	EMPLOYEES AND PAYROLL VENDORS	PAYROLL RUN	1,675,090.23
40834	HAMBY, BILLIE P.	MILEAGE	1,311.83
40835	OPTUM BANK 76411492	CONTRIBUTIONS	112.50
40836	OPTUM BANK 76411492	CONTRIBUTIONS	1,970.82
40837	OPTUM BANK 76411492	CONTRIBUTIONS	1,912.50
40838	OPTUM BANK 76411492	CONTRIBUTIONS	600.00
40839	SWEETWATER COUNTY HEALTH BOARD	BUDGET ALLOCATION	44,937.88
41082	OPTUM BANK 76411492	CONTRIBUTIONS	187.50
41083	OPTUM BANK 76411492	CONTRIBUTIONS	6,915.49
41084	STAFFORD, NANCY	MILEAGE	530.55
41085	THOMAN, MARY E	MILEAGE	590.81

41086	YWCA OF SWEETWATER COUNTY	GRANT EXPENSES/CARES ACT GRANT EXPENSES	3,199.44
119405	ACE HARDWARE - GR	PARTS	237.15
119406	AMAZON CAPITAL SERVICES INC	TOOL/SUPPLIES	255.62
119407	AMERICAN EQUIPMENT LLC	INSPECTIONS	2,803.57
119408	AMERIGAS PROPANE LP	PROPANE	1,906.77
119409	ARMSCOR CARTRIDGE INC	AMMO	3,238.00
119410	ARNELL JR. P.C., GARY B	FEES	3,580.00
119411	WALMART COMMUNITY-PURCHASING	SUPPLIES/JURY SUPPLIES	317.13
119412	CARASOFT TECHNOLOGY CORPORATION	SUBSCRIPTION	826.00
119413	CASTLE ROCK HOSPITAL DISTRICT	BUDGET ALLOCATION	149,263.90
119414	CENTURYLINK	PHONE BILL	107.75
119415	CHEYENNE CANDLEWOOD SUITES HOTEL	LODGING	784.00
119416	CINTAS	SERVICES	300.55
119417	CONTINENTAL BATTERY SYSTEMS	BATTERIES	623.70
119418	CRAWFORD SUPPLY COMPANY	COMMISSARY	133.20
119419	CUMMINS SALES AND SERVICES	REPAIRS	1,244.13
119420	DIVERSIFIED INSURANCE BEN SERV LLC	FEES	1,212.50
119421	DIVERSIFIED INSURANCE BEN SERV LLC	FEES	6,000.00
119422	DOMINION ENERGY	UTILITIES	3,388.13
119423	EXECUTIVE PULSE INC	SOFTWARE/LICENSING	3,000.00
119424	F B MCFADDEN WHOLESAL COMPANY	STOCK	348.00
119425	F B MCFADDEN WHOLESAL COMPANY	COMMISSARY	377.30
119426	FIRE ENGINEERING COMPANY INC	INSPECTIONS/REPAIR	35,568.11
119427	FLOYD'S TRUCK CENTER	PARTS	227.52
119428	HARRIS	MONITORING	500.00
119429	HOMAX OIL SALES INC	DEF/DRUM CREDIT/DRUM DEPOSIT	587.00
119430	HOME DEPOT CREDIT SERVICES	SUPPLIES/TOOLS	781.01
119431	JENNY SERVICE COMPANY	COMMISSARY	541.32
119432	JIRDON	FERTILIZER	7,419.60
119433	KEEFE SUPPLY COMPANY	COMMISSARY	810.82
119434	LEWIS & LEWIS	ROAD BASE	14,966.96
119435	MOUNTAINLAND SUPPLY COMPANY	PARTS	954.96
119436	NICHOLAS & COMPANY	INMATE FOOD	4,899.95
119437	PACIFIC STEEL & RECYCLING	PARTS	36.00
119438	PARETO HEALTH LLC	COST MANAGEMENT	892.00
119439	PLAN ONE/ARCHITECTS	SERVICES	45,990.00
119440	PM AUTOGLASS INC	LABOR/WINDSHIELD	438.00
119441	REDI SERVICES LLC	RESTROOMS	350.00
119442	RINGCENTRAL INC	FAXES	183.06
119443	RINGCENTRAL INC	FAXES	183.06
119444	ROCKY MTN POWER	UTILITIES	13,330.66
119445	SAGE ELECTRIC SOLUTIONS LLC	POLE	14,586.00
119446	SAGE HILSTAD LAW PC - ASSIGNOR	FEES	970.00
119447	VICTORIA SCHOFIELD ATTORNEY	FEES	1,415.00
119448	SKAGGS COMPANIES INC	ACCESSORIES/UNIFORMS	163.95
119449	SOUTHWEST COUNSELING SERVICE	GRANT EXPENSES	14,089.78
119450	SWEETWATER CO CHILD DEVELOPMENT CENTER	INTEREST	28,391.01
119451	SWEETWATER CO SOLID WASTE DISPOSAL	DISPOSAL	591.30
119452	SWEETWATER COUNTY FIRE DISTRICT #1	FIRE PROTECTION	28,858.53
119453	SWEETWATER FAMILY RESOURCE CENTER	BUDGET ALLOCATION	3,762.50
119454	SWEETWATER TROPHIES	SHIPPING	32.32
119455	TACTICALGEAR.COM	UNIFORMS	102.00
119456	TETON COUNTY CIRCUIT COURT	FEES	14.00
119457	THE MASTER'S TOUCH LLC	POSTCARDS/SERVICES	819.14
119458	THE PARTRIDGE PSYCHOLOGICAL GROUP	SESSION	140.00
119459	THE TIRE DEN INC	LABOR	42.95
119460	TURF EQUIPMENT & AGRONOMICS LLC	LIGHTS/KITS	2,590.00
119461	U S FOODS INC	INMATE FOOD	2,446.77
119462	UNION TELEPHONE COMPANY INC	PHONE BILL	725.49
119463	WAXIE SANITARY SUPPLY	STOCK	2,747.80
119464	WELLS FARGO - 4610	SWITCH/SUPPLIES/TRAVEL/MEAL/	6,904.22
		CONFERENCE/VIDEOS/ TAX REFUNDS/ PARTS/ DUES	
119465	WELLS FARGO - 4543	MEALS/TRAVEL	148.07
119466	WESTERN WYOMING COMMUNITY COLLEGE	TRAINING	3,455.00
119467	WYODATA SECURITY INC	SHREDDING	876.00
119468	WYOMING MACHINERY COMPANY	PARTS/LABOR/MILEAGE	1,766.08

119469	WYOMING WASTE SERVICES	UTILITIES	459.64
119485	ACCOLADE INC	FEES	28,236.25
119486	ADVANCE AUTO PARTS	SUPPLIES	12.00
119487	ALL WEST COMMUNICATIONS	INTERNET/INMATE TVS	419.37
119488	AT&T MOBILITY	PHONE BILL	3,358.45
119489	BONOMO, ALBERT G	FEES	1,193.62
119490	C&A TOOLS LLC	TOOL	484.95
119491	CAPITAL ONE	COMMISSARY/INMATE MEALS/TV/SUPPLIES	1,001.48
119492	CARBON COUNTY	AGREEMENT	12,000.00
119493	CENTURYLINK	PHONE BILL	1,450.35
119494	COSTELLO, JEFFREY LEE	FEES	584.04
119495	DEBERNARDI CONSTRUCTION CO INC	RECONSTRUCTION	475,224.17
119496	DIVIS, DAVID S	MILEAGE	480.77
119497	DJ'S GLASS PLUS INC.	GLASS/LABOR	498.00
119498	F B MCFADDEN WHOLESALE COMPANY	INMATE FOOD/COMMISSARY	6,382.10
119499	GREEN RIVER STAR	AD'S	5,289.00
119500	INBERG-MILLER ENGINEERS	SERVICES	24,372.10
119501	JENNY SERVICE COMPANY	COMMISSARY	54.00
119502	LEGERSKI LAWN CARE	MOWING	2,000.00
119503	LINCOLN COUNTY	FILING	36.00
119504	LOCAL GOVERNMENT LIABILITY POOL	MEMBERSHIP	117,211.00
119505	LSQ FUNDING GROUP L.C.	EXTRADITION	3,572.69
119506	MCKEE FOODS CORPORATION	INMATE FOOD	889.92
119507	MEADOW GOLD DAIRIES SLC	INMATE FOOD	589.49
119508	NAPA AUTO PARTS UNLIMITED	CHARGER	48.99
119509	NATIONAL FOOD GROUP INC	INMATE FOOD	801.00
119510	NET TRANSCRIPTS INC	TRANSCRIPTIONS	133.59
119511	OLSON, JOHN HEBER	WEBINAR	62.50
119512	PREMIER VEHICLE INSTALLATION INC	KITS/LABOR/UPFITS	32,729.14
119513	ROCKY MTN POWER	UTILITIES	1,601.92
119514	SHADOW MOUNTAIN WATER OF WYOMING INC	RENTAL	13.50
119515	SKAGGS COMPANIES INC	UNIFORMS/ACCESSORIES	628.88
119516	STRODE FORENSICS PLLC	AUTOPSIES	2,220.00
119517	SUNLITE SERVICE	TOWING	270.00
119518	SWEETWATER CO SCHOOL DISTRICT #1	GRANT EXPENSES	3,687.60
119519	SWEETWATER COUNTY TREASURER	REDEMPTIONS	200.08
119520	SWEETWATER COUNTY FIRE DISTRICT #1	FIRE PROTECTION	800.00
119521	SWEETWATER TROPHIES	GIFT	50.00
119522	TERMINIX OF WYOMING	SERVICE	341.00
119523	THE MASTER'S TOUCH LLC	POSTAGE	4,000.00
119524	THE TIRE DEN INC	TIRES/ALIGNMENT	460.95
119525	TOWN OF WAMSUTTER	UTILITIES	32.00
119526	TYLER TECHNOLOGIES INC	SUPPORT/MAINTENANCE	76,038.20
119527	TYLER TECHNOLOGIES INC	SUPPORT/MAINTENANCE	24,011.78
119528	UINTA COUNTY CIRCUIT COURT	FEE	5.00
119529	UNION TELEPHONE COMPANY INC	PHONE BILL	50.46
119530	VONAGE BUSINESS	PHONE BILL	1,509.72
119531	W A R M PROPERTY INSURANCE POOL	ASSESSMENTS/INSURANCE	396,581.16
119532	WEST SIDE SEWER DISTRICT	UTILITIES	6,624.00
119533	WORKFORCEQA LLC	PRE-EMPLOYMENT	140.00
119534	WYODATA SECURITY INC	SHREDDING	465.00
119535	WYOMING LAW ENFORCEMENT ACADEMY - WLEA	TRAINING	620.00
119536	WYOMING RETIREMENT SYSTEM	RETIREMENT	877.20
119537	WYOMING WASTE SERVICES	UTILITIES	133.45
		GRAND TOTAL:	3,402,541.40

[SIGNED - EAL.pdf](#) 

C.3) **Approval of Bonds**

Department: Board of County Commissioners

[SIGNED- Bonds.pdf](#) 

C.4) **Approval of Monthly Reports**

Department: Board of County Commissioners

[SIGNED - Monthly Reports.pdf](#) 

C.5) **Approval of July 18th, 2023 Abates**

Department: County Assessor

TAXPAYER	VALUATION
HRM RESOURCES II	-25116
LLC	

[SIGNED- Abate/Rebate Ad Valorem.pdf](#) 

C.6) **Ratify draft comments on BLM's Proposed Rule regarding Conservation Landscape Health**

Department: Board of County Commissioners

[Cover Page](#) 

[CLG Comments on Proposed Rule on Conservation 02685386-4xA6534 .pdf](#) 

C.7) **Request to Restaff Auto Title Clerk I in County Clerk's Office**

Department: Human Resources

[Cover Page](#) 

[SIGNED - Restaff Auto Title Clerk.pdf](#) 

C.8) **Request to Restaff Control Room Worker in County Sheriff's Office**

Department: Human Resources

[Cover Page](#) 

[SIGNED - Restaffing Control Room.pdf](#) 

C.9) **Request to Restaff Detention Officer in County Sheriff's Office**

Department: Human Resources

[Cover Page](#) 

[SIGNED - Restaff Detention Officer.pdf](#) 

C.10) **Request to Staff Part-time, Seasonal Field Assistant in County Assessor's Office**

Department: Human Resources

[Cover Page](#) 

[SIGNED - Restaff Field Assistant.pdf](#) 

C.11) **Request to Staff Position in Land Use Department**

Department: Human Resources

[Cover Page](#) 

[SIGNED - Re-staff Planner I.pdf](#) 

Mary Thoman moved to approve the consent agenda as presented. Island Richards seconded the motion. The motion carried.

COMMISSIONER COMMENTS

9:35- Commissioner Thoman

Department: Board of County Commissioners

Commissioner Thoman reported on the meetings she attended in person and via Zoom for the Dry Creek Trona Project Cooperative Agency sharing that the project remains in the pre-decisional stage, Sage Grouse Implementation team, a nuisance issue on disposal in the Red Desert area with the City of Rawlins, Airport Board budget hearing, the 5th BLM Sage Grouse Cooperative, and the WCCA.

Commissioner Thoman reported that she attended the Sweetwater County Events Complex Spicer Pavilion dedication, and thanked the Spicer family for donating the funds to build such a beautiful facility. Commissioner Thoman gave a special thanks to former Events Complex Executive Director Larry Lloyd for having the vision for this type of project to be completed at the fairgrounds.

Commissioner Thoman reported that there were no land owner meetings scheduled in Sweetwater County and reached out to the state association to ask them to speak with the Governor as to why Sweetwater County did not have a meeting. Commissioner Thoman inquired what the Commission thinks about moving forward with pursuing a meeting in

Sweetwater County. Chairman West expressed that he would follow Commissioner Thoman's lead in this area.

Commissioner Thoman shared that she attended the Eden Valley senior luncheon and appreciates meeting the citizens in the valley and listening to their concerns.

Commissioner Thoman explained that on July 22, 2023, the local Republican Party Central Committee will meet to select three names to present to the Commissioners to replace Commissioner Schoenfeld and congratulated Commissioner Schoenfeld on her new position. Commissioner Thoman encouraged precinct committeemen and committeewomen to attend the meeting as this is one of the most important duties of these positions.

Commissioner Thoman shared her upcoming meetings to include the Coalition of Local Governments, and explained that she will try to attend the Wyoming Landscape Conservation Initiative tour if it does not interfere with the Sweetwater County Board of Equalization meetings noting that she is an alternate on that executive committee.

9:40- Commissioner Richards

Department: Board of County Commissioners

Commissioner Richards reported he had a meeting with County Clerk Cindy Lane, Coroner Dale Majhanovich, Deputy County Attorney John DeLeon, and County Clerk Office Manager/Executive Assistant to the Board of County Commissioners Sally Shoemaker to work on a policy for indigent funeral care in Sweetwater County.

Commissioner Richards reported that he attended the grand opening and ribbon cutting at the Events Complex for the Spicer Pavilion sharing that the Spicer Pavilion was a generous gift to our community from the Spicer Foundation.

Commissioner Richards reported that he, along with Commissioner Thoman, Deputy County Attorney DeLeon, Land Use Director Bingham, and other key staff members, remotely met with the City of Rawlins about the possibility of using the Rawlins landfill to help with the clean-up of a problem property. Commissioner Richards expressed that the City of Rawlins made it clear that they can't or won't accept the waste noting that other solutions will continue to be looked into; however, the problem may have resolved itself.

Commissioner Richards reported that he attended both the Green River Sports Fest on Expedition Island in Green River and International Days in Rock Springs.

Commissioner Richards reported that he and Public Works Director Gene Legerski met with Logan Wadsworth, a Scout who is working on his Eagle Scout project sharing that he would like to improve the Pioneer Trails picnic grounds. Commissioner Richards and Mr. Legerski followed up and met with Logan at Pioneer Trails where they came up with a good plan. Commissioner Richards explained that Logan will attend an upcoming Commission meeting to present his plan to the board.

Commissioner Richards shared that he and Commissioner Slaughter met with members of Daggett County and Castle Rock Hospital District to try and facilitate ongoing discussions between them to cultivate an agreement or cooperative agreement that will be beneficial to the residents of McKinnon and Washam. Joint Communications Director Hawkins was present and with his help and expertise, progress was made in getting the issues of the ambulance response time taken care of. Commissioner Slaughter will continue working towards solutions to improve the process.

Commissioner Richards reported on the meetings he attended for the SCORC (Sweetwater County Outdoor Recreation Collaborative) State Park sub-committee sharing they are moving forward on trying to bring a state park to Sweetwater County, Planning and Zoning Commission, WCCA monthly call, SEDC Board, State Shooting Sports Complex Task Force, Joint Minerals Business and Economic Development Committee, and the Joint Powers Communication Board.

Commissioner Richards went over upcoming meetings he will attend.

9:45- Chairman West

Department: Board of County Commissioners

Chairman West reported that he attended the official ribbon cutting for the Spicer Pavilion at the Sweetwater County Events Complex. Chairman West thanked Bob Spicer and the Spicer family for their generosity.

Chairman West reported on the meetings he attended for the WCCA and the 2023 Specific Purpose Joint Powers Tax Board. Chairman West shared that all entities were in attendance with the exception of the City of Green River and explained that the City of Green River, Jamestown Rio-Vista Water and Sewer District, and North Sweetwater Water and Sewer District are not interested in bonding, but all other municipalities or sponsored entities showed interest in either full bonding or partial bonding. Chairman West explained that bonding now, later, partial or full bonding can be difficult for accounting purposes and it was decided to continue as planned with the exception of removing North Sweetwater from the list. Chairman West noted that a concern was brought to his attention prior to the meeting explaining that the Certificate of Organization was not approved by the Secretary of State's Office, therefore, the Board was not officially in place. After the Board Treasurer researched the situation, it was found that the letter had been sent, but not received by the Secretary of State's Office (SOS). The information was then resent to the SOS office and the certificate was approved and it is now in place. Chairman West discussed the upcoming bonding process, which agencies are involved, and shared that upcoming meetings will be scheduled to discuss the topic. Chairman West explained that Commissioner Schoenfeld was the Chair of that Board and has resigned and a Commissioner will need to represent the County. Following discussion, Commissioner Slaughter offered to replace Commissioner Schoenfeld. The Commission was in favor of Commissioner Slaughter being appointed to the board.

Mary Thoman moved to approve appointing Commissioner Slaughter to the 2023 Specific Purpose Tax Joint Powers Board. Island Richards seconded the motion. The motion carried.

Chairman West went over upcoming meetings that he will be attending.

Chairman West explained that Treasurer Mark Cowan approached him about Commerce Bank's willingness to host an employee appreciation BBQ for county employees and they decided to hold the BBQ on August 15, 2023.

9:50- Commissioner Slaughter

Department: Board of County Commissioners

Commissioner Slaughter reported on the meetings he attended for the Memorial Hospital Board, and the Legislature's Minerals, Business and Economic Development joint meeting.

Commissioner Slaughter shared that he attended the ribbon cutting for the Spicer Pavilion and gave a special thank you to the Spicer family for the beautiful addition to the Sweetwater County Events Complex.

Commissioner Slaughter shared that he met with Powder River Basin Resource Council Representative Michelle Erwin to discuss resources in Sweetwater County and the development that is planned for the near future. Commissioner Slaughter shared that he also met with Executive Director of Better Wyoming Nate Martin which is an advocacy group working to educate, organize, and mobilize Wyoming residents on state wide changes and discussion took place on changes in Sweetwater County.

Commissioner Slaughter reported that he and Commissioner Richards participated in a meeting to discuss ambulance service and the cooperation between Daggett County, Utah EMS and Castle Rock EMS to develop a plan that will help resolve issues that have not been taken care of.

Commissioner Slaughter shared that he met with Treasurer Mark Cowan to discuss the proposed Sweetwater County Investment Policy.

Commissioner Slaughter expressed disappointed that our legislators chose to ignore the requests and comments from the Board of County Commissioners with respect to how important the Impact Assistance funds are to counties.

Commissioner Slaughter shared that he had discussions with Public Works Director Gene Legerski, Land Use Director Eric Bingham, Representatives of Commerce Bank, State EMS Representative Scott Logan, and other county residents.

Commissioner Slaughter went over the upcoming meetings he will attend.

Commissioner Richards shared that Representative Larson and Senator Jones were very supportive of giving more Impact Tax Funds to the counties.

Commissioner Thoman inquired about the ambulance service monthly reports from Castle Rock. Commissioner Slaughter shared that Castle Rock will be getting those documents ready for the Commission.

D) ACTION/PRESENTATION ITEMS

D.1) 9:55- Discussion regarding Collaboration for the Ashley National Forest

Department: Other

[Cover Page](#) 

[SWEETWATER.pdf](#) 

CLG Consultant Richard Stem shared his background relating to the Forest Service and provided ideas on forming a collaborative. Mr. Stem explained to form a collaborative, you must have a defined purpose and the benefits include having a voice at the table, having resources, being a spokesperson for the agency to represent constituents, having accurate communication on engagement with the Forest Service, utilizing tools for planning rule and NEPA regulations, working with the state to represent the public and government agencies that the Forest Service is engaged in, grant opportunities, and removing barriers.

Commissioner Thoman commented how the Commission may want to proceed in forming a collaborative.

Commissioner Slaughter explained that he asked Mr. Stem to do a presentation because he saw a need for collaboration on these issues and it became apparent that there are benefits to pursuing a collaborative. Commissioner Slaughter explained that he is unsure how to identify who the collaborative partners should be, how to proceed with the costs once it is in place, and shared that he would be happy to be part of the process in setting up the collaborative.

Chairman West inquired what went wrong with the failed collaboratives that Mr. Stem mentioned during his presentation. Mr. Stem said they failed because they didn't establish a clear purpose, and in his opinion, they were not facilitated correctly, nor did they apply for funding offered by the government.

Commissioner Richards explained how collaboratives have been successful in bringing in money and specific projects the money could be used for. Mr. Stem stated in general terms, a collaborative expedites HFRA which allows them to move quickly with NEPA. Mr. Stem explained that once you have a collaborative, there is money available to the collaboratives that have been created by the Federal Government.

Discussion ensued relative to the consultant costs which Mr. Stem explained the estimated cost is \$4,000-\$5,000 to start the collaborative, and approximately \$10,000 a year thereafter. Mr. Stem explained that some of the funds acquired may be used to help with consultant fees.

The Commission expressed appreciation for the information.

D.2) [10:55- Break](#)

Department: Board of County Commissioners

D.3) [11:10- Memorial Hospital of Sweetwater County Annual Report](#)

Department: Other

[Cover Page](#) 

Memorial Hospital of Sweetwater County CEO Irene Richardson provided a continued annual update from their June 20, 2023 update. Also present were Chief Clinical Officer Kari Quickenden, Director of Physician Recruitment & Relations Marianne Sanders, and Board of Trustee Taylor Jones. During the presentation, Ms. Richardson presented the Board with a copy of the hospitals yearly report.

The Commission expressed appreciation for the update.

D.4) [11:30- Audit Extension Proposal](#)

Department: County Clerk

[Cover Page](#) 

County Clerk Cindy Lane presented the McGee, Hearne, & Paiz proposed fee arrangement to continue to provide financial audit services for Sweetwater County. McGee, Hearne, & Paiz Partner Stephanie Pickering attended via Zoom to address concerns relating to the audit process.

Island Richards moved to approve McGee, Hearne & Paiz proposed fee arrangement to continue to provide financial audit services for Sweetwater County, and allow the Chairman to sign. Mary Thoman seconded the motion. The motion carried.

[SIGNED -Audit Extension Letter.pdf](#) 

D.5) [11:35- Sweetwater County Investment Policy](#)

Department: County Treasurers' Office

[Cover Page](#) 

County Treasurer Mark Cowan presented Resolution 23-07-CC-02, Sweetwater County Statement of Investment Policy and handed the commission a breakdown of the county's current portfolio and hypothetical scenarios for future potential investments.

Commissioner Slaughter voiced his concerns in regards to paragraph 4 of the Investment Policy, and believes a more conservative approach would be beneficial. Commissioner Slaughter expressed his desire to see constraints put on page 4 sections (e) and (f) to read "at least" two institutions and take out the word attempt.

Commissioner Thoman inquired as to how the two institutions are chosen, and was informed that an application process is in place for selection. Treasurer Cowan stated that the county currently banks with multiple institutions, and this practice will continue.

Commissioner Richards added that rules were put into place by the legislature when they expanded the opportunity for investing county funds and believes Treasurer Cowan will make wise decisions when it comes to making investments for Sweetwater County.

Island Richards moved to approve the Sweetwater County Investment Policy with paragraph (i) to reflect that the policy is in place through March of 2024. Mary Thoman seconded the motion. The motion carried 3 - 1 - 0.

Yes: Island Richards, Mary Thoman, Keaton West

No: Robb Slaughter

Absent: None

[SIGNED - Investment Policy.pdf](#) 

D.6) [**11:40- Resolution 23-07-CC-01- Authorizing an hourly increase for court appointed attorneys**](#)

Department: Clerk of District Court

[Cover Page](#) 

Island Richards moved to approve Resolution 23-07-CC-01 authorizing an hourly increase for court appointed attorneys. Robb Slaughter seconded the motion. The motion carried.

[SIGNED - Resolution Court-Salary Increase for Court Appointed Attorneys.pdf](#) 

D.7) [**11:45- Events Complex Contract**](#)

Department: Attorney's Office

[Cover Page](#) 

Deputy County Attorney John DeLeon presented the updated FY 2023-2024 Agreement between The Sweetwater County Board of County Commissioners and The Sweetwater County Fair Board.

Island Richards moved to approve the contents of the FY2023-24 Events Complex Agreement and authorize the chairman to sign. Mary Thoman seconded the motion. The motion carried.

[SIGNED - County Fair Board FY2023-2024 Agreement.pdf](#) 

D.8) [11:50- Southwest Counseling Contract](#)

Department: Attorney's Office

[Cover Page](#) 

Deputy County Attorney John DeLeon presented the FY 2023-2024 Agreement between The Sweetwater County Board of County Commissioners and Southwest Counseling Services. Discussion ensued relative to what the County's insurance policy covers where it was explained that it covers both property and personal property. Deputy County Attorney John DeLeon reiterated that the agreement presented reflects approval of the content which will be submitted to the Southwest Counseling Board for their approval and signature and once that takes place, the agreements will be submitted to the commission for final execution.

Island Richards moved to approve the content of the FY 2023-2024 Agreement between The Sweetwater County Board of County Commissioners and Southwest Counseling Services with changes to section 6.5 as discussed. Robb Slaughter seconded the motion. The motion carried.

D.9) [11:55- Library Contract](#)

Department: Attorney's Office

[Cover Page](#) 

Deputy County Attorney John DeLeon presented the FY 2023-2024 Agreement between The Sweetwater County Board of County Commissioners and The Sweetwater County Library Board of Directors. Deputy County Attorney John DeLeon reiterated that the agreement presented reflects approval of the content which will be submitted to The Sweetwater County Library Board of Directors for their approval and signature and once that takes place, the agreements will be submitted to the commission for final execution.

Robb Slaughter moved to approve the content of the FY 2023-2024 Agreement between The Sweetwater County Board of County Commissioners and The Sweetwater County Library Board of Directors. Island Richards seconded the motion. The motion carried.

D.10) [12:00- Museum Contract](#)

Department: Attorney's Office

[Cover Page](#) 

Deputy County Attorney John DeLeon presented the FY 2023-2024 Agreement between The Sweetwater County Board of County Commissioners and The Sweetwater County Historical Museum. Deputy County Attorney John DeLeon reiterated that the agreement presented reflects approval of the content which will be submitted to The Sweetwater County Historical Museum for their approval and signature and once that takes place, the agreements will be submitted to the commission for final execution.

Island Richards moved to approve the content of the FY 2023-2024 Agreement between The Sweetwater County Board of County Commissioners and The Sweetwater County Historical Museum. Mary Thoman seconded the motion. The motion carried.

D.11) [12:05- Award of a Contract for Professional Services to William H. Smith & Associates, Inc. for the CR#1 McKinnon Road Rehabilitation Study Project.](#)

Department: Public Works

[Cover Page](#) 

[RFP Award Letter to BOCC for WHS.pdf](#) 

Public Works Director Gene Legerksi presented the bids for the CR#1 McKinnon Road Rehabilitation Study and explained that the selection committee's recommendation is to award the contract to William H. Smith and Associates for a price not to exceed \$132,580.00.

Robb Slaughter moved to approve and award the contract to William H. Smith and Associates for a price not to exceed \$132,580.00 and allow the Chairman to sign all necessary contract documents. Mary Thoman seconded the motion. The motion carried.

[SIGNED - Contract for Professional Services.pdf](#) 

D.12) [12:10- Approval of the FY 2024 Capital Projects List for Core County and Component Units](#)

Department: Grants

[Cover Page](#) 

[BOCC 7-18-23 FY24 CAPITAL LIST PACKET.pdf](#) 

Grants Manager Krisena Marchal presented the FY 2024 Capital Projects and Debt Service List for Core County and Component Units explaining that a capital committee was formed to fiscally improve, and make more transparent, the budgeting process for capital expenses over \$10,000 and debt service (excluding grants) and prioritizes projects with available resources; oversees ongoing activities; and strategically plans for long-term needs. Ms. Marchal shared that in FY 2023, the committee began using project accounting to manage the expenses.

Mary Thoman moved to approve the FY 2024 Capital Projects and Debt Service List for Core County and Component Units, and recommended procedures as presented. Robb Slaughter seconded the motion. The motion carried.

D.13) [12:20- Approval to Submit a FY 2024 CMAQ Grant Application](#)

Department: Grants

[Cover Page](#) 

Grants Manager Krisena Marchal presented Resolution 23-07-GR-01, a Resolution authorizing the submission of an application for federal funding through the Congestion Mitigation Air Quality Program administered by the Wyoming Department of Transportation for Sweetwater County for the purposes of the FY2024 CMAQ Dust Control Project.

Island Richards moved to approve and authorize the Chairman to sign, Resolution 23-07-GR-01 and related documents for the submission of a Fiscal Year 2024 CMAQ grant application. Mary Thoman seconded the motion. The motion carried.

[SIGNED - CMAQ.pdf](#) 

D.14) [12:25- Federal Aviation Administration Grant Agreement RKS-NMG-3-56-0025-049-2023](#)

Department: Other

[Cover Page](#) 

Southwest Wyoming Regional Airport Director Devon Brubaker presented the Federal Aviation Administration Grant Agreement RKS-NMG-3-56-0025-049-2023 sharing that the FAA Grant provides funding to cover 93.75% of the costs associated with design of the Runway 3/21 & Associated Taxiway Lighting Rehabilitation project. Mr. Brubaker explained that the remaining 6.25% will be split between WYDOT (3.75%) and the airport (2.5%) and the local match is included within their FY2024 budget. Mr. Brubaker shared that the construction phase for this project will occur in 2024 and will be funded by a combination of FAA and WYDOT grants with the total project cost, including design, anticipated to be \$1.7 million.

Island Richards moved to approve Federal Aviation Administration Grant Agreement RKS-NMG-3-56-0025-049-2023 and authorize the Chairman to execute. Mary Thoman seconded the motion. The motion carried.

[SIGNED - RKS-NMG-3-56-0025-049-2023-Grant Agreement \(part 1\) - signed](#) 

[SIGNED - RKS-NMG-3-56-0025-049-2023-Grant Agreement - audit](#) 

D.15) **Break**

Department: Board of County Commissioners

Chairman West called for a 15-minute break.

1:30- EXECUTIVE SESSION

Legal

Legal/Personnel

Real Estate

Chairman West entertained a motion to enter into an executive session for legal, legal/personnel, and real estate.

Robb Slaughter moved to approve. Island Richards seconded the motion. The motion carried.

After coming out of executive session, Chairman West explained that action was not required.

ADJOURN

There being no further business to come before the Board this day, the meeting adjourned subject to the call of the Chairman.

This meeting is available on the Sweetwater County YouTube channel and the County website. Links for specific meetings are available on the County website.

County Clerk Cindy Lane and County Clerk Office Manager/Executive Assistant to the Board of County Commissioners Sally Shoemaker respectfully submitted the minutes.

ATTEST:

Cynthia L. Lane, County Clerk

THE BOARD OF COUNTY COMMISSIONERS
OF SWEETWATER COUNTY, WYOMING

Keaton West, Chairman

Island Richards, Member

Robb Slaughter, Member

Mary E. Thoman, Member



MEETING REQUEST FORM

Meeting Date Requested: August 1, 2023	Contact Phone and E-mail:
Presenters Name, Title and Name of Organization:	Exact Wording for Agenda: Approval of County Vouchers/Warrant
Preference of Placement on Agenda & Amount of Time Requested for Presentation:	Will there be handouts? (If yes, include form) Yes
Will handouts require SIGNATURES? Yes SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or forward in Word format to: shoemakers@sweetwatercountywy.gov

Additional Information:		
AUGUST 1, 2023		
WARRANT NO.s	PAYEE	DESCRIPTION
119538 & 41087-41089	EMPLOYEES AND PAYROLL VENDORS	PAYROLL RUN
41090	RICHARDS, ISLAND D	MILEAGE
41091	SWEETWATER COUNTY HEALTH BOARD	BUDGET ALLOCATION
41092	WEX BANK	FUEL
41093	WEX BANK	FUEL
41094	SWCO CONSERVATION DISTRICT	BUDGET ALLOCATION
119539	ACE HARDWARE - GR	SUPPLIES
119540	ALPINE PURE WATER	RENTAL/WATER
119541	BLOEDORN LUMBER	DOOR

119542	BOB BARKER COMPANY INC	COMMISSARY
119543	BRIDGER VALLEY ELECTRIC ASSN	UTILITIES
119544	BRIGHTLY SOFTWARE INC	SOFTWARE
119545	CAMINO LAW LLC	FEES
119546	CASTLE ROCK HOSPITAL DISTRICT	BUDGET ALLOCATION
119547	CINTAS	SERVICES
119548	CITY OF GREEN RIVER	UTILITIES
119549	CLEARVIEW IMPROVEMENT & SERVICE DISTRICT	UTILITIES
119550	DELTA DENTAL	PREMIUMS/CLAIMS
119551	DOMINION ENERGY	UTILITIES
119552	ECOLAB INC	SUPPLIES
119553	F B MCFADDEN WHOLESALE COMPANY	INMATE FOOD
119554	FLOYD'S TRUCK CENTER	PARTS
119555	GREEN RIVER STAR	ADS
119556	HCC LIFE INSURANCE COMPANY	FEES
119557	ISI WATER CHEMISTRIES	SERVICE
119558	JENNY SERVICE COMPANY	COMMISSARY
119559	JUDICIAL DIALOG SYSTEMS	MAINTENANCE/SUPPORT
119560	K-PACK PHARMACY	INMATE MEDICAL
119561	LEWIS & LEWIS	ROAD BASE
119562	LOVELESS, JANET	TRANSCRIPT
119563	MARSHALL'S TRUCK REPAIR LLC	REPAIR
119564	MEADOW GOLD DAIRIES SLC	INMATE FOOD
119565	NACVSO	DUES/TRAINING
119566	NACVSO	TRAINING
119567	NATIONAL INSTITUTE FOR JAIL OPERATIONS	TRAINING
119568	OPSEC SECURITY INC	E-TAGS
119569	ORLIE'S REFRIGERATION & HEATING	COMPRESSOR
119570	R S REFRIGERATION SUPPLY	PARTS
119571	REAL KLEEN JANITORIAL	CLEANERS
119572	ROCK SPRINGS MUNICIPAL UTILITY	UTILITIES
119573	ROCKY MOUNTAIN WASH, LLC	WASH
119574	ROCKY MTN POWER	UTILITIES

119575	SEPIE PHYSICAL THERAPY LLC	INMATE MEDICAL
119576	SIDELINE COLLECTIONS INC	RANDOMS
119577	SKAGGS COMPANIES INC	UNIFORM/NAME BARS
119578	SOUTHWEST COUNSELING SERVICE	EXAMS
119579	SOUTHWEST COUNSELING SERVICE	GRANT EXPENSES
119580	SOUTHWEST COUNSELING SERVICE	GRANT EXPENSES
119581	SOUTHWEST WYOMING REGIONAL AIRPORT	BUDGET ALLOCATION
119582	SWEETWATER COUNTY INSURANCE	PREMIUMS
119583	TETON COUNTY CIRCUIT COURT	FEES
119584	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	PREMIUMS
119585	THE PARTRIDGE PSYCHOLOGICAL GROUP	SESSIONS
119586	THE TIRE DEN INC	LABOR
119587	U S FOODS INC	INMATE FOOD
119588	UMR INC	FEES
119589	UNION TELEPHONE COMPANY INC	PHONE BILL
119590	UNITED STATES TREASURY	FEES
119591	UNITED TRUCK & EQUIPMENT	PARTS
119592	VISION SERVICE PLAN	PREMIUMS
119593	WYOMING DEPT OF WORKFORCE SERVICES	WORKERS' COMPENSATION
119594	WYOMING LAW ENFORCEMENT ACADEMY - WLEA	TRAINING
119595	WYOMING SECRETARY OF STATE	FEE
119596	WYOMING SECRETARY OF STATE	FEE
119597	WYOMING WASTE SERVICES	UTILITIES
119598	AARMS	SERVICE
119599	ACE HARDWARE - GR	PARTS/SUPPLIES
119600	AIRGAS USA LLC	SUPPLIES
119601	AMAZON CAPITAL SERVICES INC	HANDCUFFS/SUPPLIES/EQUIPMENT/UNIFORM SUPPLIES
119602	CARDMEMBER SERVICE	LICENSES/SERVICES/TRAINING/SUBSCRIPTIC
		EQUIPMENT/ SUPPLIES/ FLOWERS/SHADOW

		REFRESHMENTS/INMATE SUPPLIES/ RX/VETERINARY/ COMMISSARY/TRAVEL
119603	CASTILLON D.D.S. LLC, A. BRYCE	INMATE DENTAL
119604	CINTAS	SERVICES
119605	CITY OF GREEN RIVER	RENT
119606	CITY OF GREEN RIVER	FIRE PROTECTION
119607	CITY OF ROCK SPRINGS	RENT
119608	COMMUNICATION TECHNOLOGIES INC	RENT
119609	CONTINENTAL BATTERY SYSTEMS	BATTERY
119610	CONVERGEONE INC	MAINTENANCE/SERVICE/SUBSCRIPTIONS
119611	COPIER & SUPPLY CO INC	CONTRACTS
119612	DEPARTMENT OF TRANSPORTATION	PLATES
119613	DLT SOLUTIONS LLC	SUBSCRIPTION
119614	TIMOTHY A EAGLER, ATTORNEY AT LAW LLC	FEES
119615	ELECTION SYSTEMS & SOFTWARE INC	LICENSES/WARRANTIES/MAINTENANCE
119616	ET KRIENT LLC	TRAINING
119617	F B MCFADDEN WHOLESALE COMPANY	INMATE FOOD
119618	FLOYD'S TRUCK CENTER	PARTS
119619	HOMAX OIL SALES INC	FUEL/OIL
119620	HOME DEPOT CREDIT SERVICES	SUPPLIES
119621	JENNY SERVICE COMPANY	COMMISSARY
119622	LABELS DIRECT INC	LABELS
119623	LEWIS & LEWIS	ROAD BASE
119624	MARSHALL'S TRUCK REPAIR LLC	PARTS/REPAIR
119625	MCKEE FOODS CORPORATION	INMATE FOOD
119626	MEADOW GOLD DAIRIES SLC	INMATE FOOD
119627	MEDICARE COMMERCIAL REPAYMENT CENTER - GHP	REPAYMENT
119628	MEMORIAL HOSPITAL CLINIC	PRE-EMPLOYMENT/RANDOMS
119629	MEMORIAL HOSPITAL CLINIC	PRE-EMPLOYMENT
119630	MEMORIAL HOSPITAL CLINIC	PRE-EMPLOYMENT/POST ACCIDENT
119631	MEMORIAL HOSPITAL CLINIC	PRE-EMPLOYMENT
119632	MEMORIAL HOSPITAL CLINIC	PRE-EMPLOYMENT
119633	MEMORIAL HOSPITAL CLINIC	PRE-EMPLOYMENT/EXAM
119634	MEMORIAL HOSPITAL CLINIC	PRE-EMPLOYMENT

119635	MEMORIAL HOSPITAL CLINIC	POST ACCIDENT/PRE-EMPLOYMENT/EXAMS
119636	MORCON SPECIALTY INC	PARTS
119637	MOUNTAINLAND SUPPLY COMPANY	PIPE
119638	NORTH SWEETWATER WATER AND SEWER DISTRICT	UTILITIES
119639	PETERBILT OF WYOMING	PARTS
119640	PREMIER VEHICLE INSTALLATION INC	ARPA-UPFITS
119641	QUILL CORPORATION	STOCK
119642	REAL KLEEN JANITORIAL	CLEANERS
119643	ROCK SPRINGS, GREEN RIVER,	BUDGET ALLOCATION
119644	ROCKET-MINER	AD'S
119645	ROCKY MTN POWER	UTILITIES
119646	SAGE HILSTAD LAW PC - ASSIGNOR	FEES
119647	SHADOW MOUNTAIN WATER OF WYOMING INC	WATER/RENTAL
119648	SKAGGS COMPANIES INC	UNIFORMS/ACCESSORIES/NAME BARS
119649	SOURCE OFFICE & TECHNOLOGY	STOCK
119650	STRODE FORENSICS PLLC	AUTOPSIES
119651	SWEETWATER CO CLERK DISTRICT COURT	FEES
119652	SWEETWATER COUNTY FIRE DISTRICT #1	FIRE PROTECTION
119653	SWEETWATER TRANSIT AUTHORITY	BUDGET ALLOCATION
119654	SWEETWATER TROPHIES	SHIPPING
119655	TACTICALGEAR.COM	UNIFORMS
119656	THE TIRE DEN INC	TIRE/LABOR
119657	TOWN OF WAMSUTTER	FIRE PROTECTION GATEWAY SOUTH IMPAC'
119658	U S FOODS INC	INMATE FOOD
119659	UNION TELEPHONE COMPANY INC	PHONE BILL
119660	WASHOE COUNTY HONORARY DEPUTY SHERIFF'S ASSOC	TRAINING
119661	WESTFAX INC	FAXES
119662	WHISLER CHEVROLET COMPANY	PARTS/REPAIRS
119663	WYODATA SECURITY INC	SHREDDING
119664	WYOMING BEHAVIORIAL INSTITUTE	TITLE 25

119665	WYOMING PEACE OFFICERS ASSN	MEMBERSHIPS
		GRAND TOTAL:

Attachments:

[EAL Approval Listing.xls](#)

[COMMISSIONER'S REPORT.pdf](#)

INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the “Meeting Request Form” by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: shoemakers@sweetwatercountywy.gov
If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.
- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and emailed to: shoemakers@sweetwatercountywy.gov
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.
- In order to determine placement on the agenda, please review the county website sweetwatercountywy.gov on Thursday afternoon by clicking “Commissioner's Agenda”.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.

The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way

Meeting Room #115

Green River, Wyoming

[EAL Approval Listing.xls](#)

[COMMISSIONER'S REPORT.pdf](#)

	DATE	AMOUNT	WARRANT #'S	ADVICE #'S
EAL	7/14/2023	1,196,112.16	119539-119597	41090-41093
EAL	7/21/2023	500,113.35	119598-119665	41094
EAL				
EAL				
EAL				
EAL				
			Check #	Advice #
	Payroll Run	4,576.73	Payroll: 119538	41087-41089
	Payroll Run			
	Payroll Run			
	Payroll Run			
TOTAL AMOUNT		\$1,700,802.24		

Vouchers in the above amount are hereby approved and ordered paid this date of 08/01/2023

Keaton D. West, Chairman

Island Richards, County Commissioner

Robert D. Slaughter, County Commissioner

Attest:

County Clerk

Mary E. Thoman, County Commissioner

AUGUST 1, 2023

WARRANT	PAYEE	DESCRIPTION	AMOUNT
119538 & 41087-41089	EMPLOYEES AND PAYROLL VENDORS	PAYROLL RUN	4,576.73
41090	RICHARDS, ISLAND D	MILEAGE	101.53
41091	SWEETWATER COUNTY HEALTH BOARD	BUDGET ALLOCATION	40,822.62
41092	WEX BANK	FUEL	5,870.04
41093	WEX BANK	FUEL	14,988.57
41094	SWCO CONSERVATION DISTRICT	BUDGET ALLOCATION	9,247.11
119539	ACE HARDWARE - GR	SUPPLIES	58.26
119540	ALPINE PURE WATER	RENTAL/WATER	88.00
119541	BLOEDORN LUMBER	DOOR	695.00
119542	BOB BARKER COMPANY INC	COMMISSARY	570.43
119543	BRIDGER VALLEY ELECTRIC ASSN	UTILITIES	323.70
119544	BRIGHTLY SOFTWARE INC	SOFTWARE	20,133.01
119545	CAMINO LAW LLC	FEES	650.60
119546	CASTLE ROCK HOSPITAL DISTRICT	BUDGET ALLOCATION	150,736.10
119547	CINTAS	SERVICES	601.10
119548	CITY OF GREEN RIVER	UTILITIES	1,300.30
119549	CLEARVIEW IMPROVEMENT & SERVICE DISTRICT	UTILITIES	210.10
119550	DELTA DENTAL	PREMIUMS/CLAIMS	37,192.55
119551	DOMINION ENERGY	UTILITIES	4,099.19
119552	ECOLAB INC	SUPPLIES	1,353.39
119553	F B MCFADDEN WHOLESALE COMPANY	INMATE FOOD	4,521.40
119554	FLOYD'S TRUCK CENTER	PARTS	2,550.90
119555	GREEN RIVER STAR	ADS	87.08
119556	HCC LIFE INSURANCE COMPANY	FEES	55,656.00
119557	ISI WATER CHEMISTRIES	SERVICE	881.11
119558	JENNY SERVICE COMPANY	COMMISSARY	940.80
119559	JUDICIAL DIALOG SYSTEMS	MAINTENANCE/SUPPORT	14,090.14
119560	K-PACK PHARMACY	INMATE MEDICAL	4,341.60
119561	LEWIS & LEWIS	ROAD BASE	1,112.88
119562	LOVELESS, JANET	TRANSCRIPT	74.75
119563	MARSHALL'S TRUCK REPAIR LLC	REPAIR	2,116.84

Ran for Dates: 7/13/2023 to 7/13/2023

119564	MEADOW GOLD DAIRIES SLC	INMATE FOOD	399.18
119565	NACVSO	DUES/TRAINING	500.00
119566	NACVSO	TRAINING	700.00
119567	NATIONAL INSTITUTE FOR JAIL OPERATIONS	TRAINING	1,695.00
119568	OPSEC SECURITY INC	E-TAGS	562.50
119569	ORLIE'S REFRIGERATION & HEATING	COMPRESSOR	2,369.04
119570	R S REFRIGERATION SUPPLY	PARTS	42.99
119571	REAL KLEEN JANITORIAL	CLEANERS	153.90
119572	ROCK SPRINGS MUNICIPAL UTILITY	UTILITIES	7,569.03
119573	ROCKY MOUNTAIN WASH, LLC	WASH	34.00
119574	ROCKY MTN POWER	UTILITIES	9,720.09
119575	SEPPIE PHYSICAL THERAPY LLC	INMATE MEDICAL	600.00
119576	SIDELINE COLLECTIONS INC	RANDOMS	375.00
119577	SKAGGS COMPANIES INC	UNIFORM/NAME BARS	170.90
119578	SOUTHWEST COUNSELING SERVICE	EXAMS	500.00
119579	SOUTHWEST COUNSELING SERVICE	GRANT EXPENSES	16,302.10
119580	SOUTHWEST COUNSELING SERVICE	GRANT EXPENSES	14,390.39
119581	SOUTHWEST WYOMING REGIONAL AIRPORT	BUDGET ALLOCATION	220,000.00
119582	SWEETWATER COUNTY INSURANCE	PREMIUMS	475,911.15
119583	TETON COUNTY CIRCUIT COURT	FEES	10.00
119584	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	PREMIUMS	20,776.75
119585	THE PARTRIDGE PSYCHOLOGICAL GROUP	SESSIONS	280.00
119586	THE TIRE DEN INC	LABOR	19.95
119587	U S FOODS INC	INMATE FOOD	1,028.70
119588	UMR INC	FEES	14,768.00
119589	UNION TELEPHONE COMPANY INC	PHONE BILL	652.03
119590	UNITED STATES TREASURY	FEES	2,189.73
119591	UNITED TRUCK & EQUIPMENT	PARTS	210.29
119592	VISION SERVICE PLAN	PREMIUMS	8,463.12
119593	WYOMING DEPT OF WORKFORCE SERVICES	WORKERS' COMPENSATION	25,040.83
119594	WYOMING LAW ENFORCEMENT ACADEMY - WLEA	TRAINING	2,402.00
119595	WYOMING SECRETARY OF STATE	FEE	60.00
119596	WYOMING SECRETARY OF STATE	FEE	60.00
119597	WYOMING WASTE SERVICES	UTILITIES	1,987.50
119598	AARMS	SERVICE	530.00
119599	ACE HARDWARE - GR	PARTS/SUPPLIES	141.91

Ran for Dates: 7/13/2023 to 7/13/2023

119600	AIRGAS USA LLC	SUPPLIES	159.76
119601	AMAZON CAPITAL SERVICES INC	HANDCUFFS/SUPPLIES/EQUIPMENT/UNIFORMS/OFFICE SUPPLIES	2,473.45
119602	CARDMEMBER SERVICE	LICENSES/SERVICES/TRAINING/SUBSCRIPTIONS/PARTS/ EQUIPMENT/ SUPPLIES/ FLOWERS/SHADOWBOX/ REFRESHMENTS/INMATE SUPPLIES/ RX/VETERINARY/ COMMISSARY/TRAVEL	10,104.87
119603	CASTILLON D.D.S. LLC, A. BRYCE	INMATE DENTAL	2,088.00
119604	CINTAS	SERVICES	300.55
119605	CITY OF GREEN RIVER	RENT	375.00
119606	CITY OF GREEN RIVER	FIRE PROTECTION	9,455.24
119607	CITY OF ROCK SPRINGS	RENT	1,993.16
119608	COMMUNICATION TECHNOLOGIES INC	RENT	175.00
119609	CONTINENTAL BATTERY SYSTEMS	BATTERY	31.95
119610	CONVERGEONE INC	MAINTENANCE/SERVICE/SUBSCRIPTIONS	24,747.70
119611	COPIER & SUPPLY CO INC	CONTRACTS	3,155.37
119612	DEPARTMENT OF TRANSPORTATION	PLATES	20.00
119613	DLT SOLUTIONS LLC	SUBSCRIPTION	2,367.34
119614	TIMOTHY A EAGLER, ATTORNEY AT LAW LLC	FEES	412.50
119615	ELECTION SYSTEMS & SOFTWARE INC	LICENSES/WARRANTIES/MAINTENANCE	38,495.00
119616	ET KRIENT LLC	TRAINING	9,483.00
119617	F B MCFADDEN WHOLESALE COMPANY	INMATE FOOD	6,837.37
119618	FLOYD'S TRUCK CENTER	PARTS	113.67
119619	HOMAX OIL SALES INC	FUEL/OIL	37,428.05
119620	HOME DEPOT CREDIT SERVICES	SUPPLIES	493.23
119621	JENNY SERVICE COMPANY	COMMISSARY	536.28
119622	LABELS DIRECT INC	LABELS	457.88
119623	LEWIS & LEWIS	ROAD BASE	97.68
119624	MARSHALL'S TRUCK REPAIR LLC	PARTS/REPAIR	2,138.69
119625	MCKEE FOODS CORPORATION	INMATE FOOD	539.52
119626	MEADOW GOLD DAIRIES SLC	INMATE FOOD	808.79
119627	MEDICARE COMMERCIAL REPAYMENT CENTER - GHP	REPAYMENT	5,708.43
119628	MEMORIAL HOSPITAL CLINIC	PRE-EMPLOYMENT/RANDOMS	743.00
119629	MEMORIAL HOSPITAL CLINIC	PRE-EMPLOYMENT	465.00
119630	MEMORIAL HOSPITAL CLINIC	PRE-EMPLOYMENT/POST ACCIDENT	634.00
119631	MEMORIAL HOSPITAL CLINIC	PRE-EMPLOYMENT	1,220.00
119632	MEMORIAL HOSPITAL CLINIC	PRE-EMPLOYMENT	195.00

Ran for Dates: 7/13/2023 to 7/13/2023

119633	MEMORIAL HOSPITAL CLINIC	PRE-EMPLOYMENT/EXAM	490.00
119634	MEMORIAL HOSPITAL CLINIC	PRE-EMPLOYMENT	155.00
119635	MEMORIAL HOSPITAL CLINIC	POST ACCIDENT/PRE-EMPLOYMENT/EXAMS	538.00
119636	MORCON SPECIALTY INC	PARTS	132.80
119637	MOUNTAINLAND SUPPLY COMPANY	PIPE	162.16
119638	NORTH SWEETWATER WATER AND SEWER DISTRICT	UTILITIES	60.00
119639	PETERBILT OF WYOMING	PARTS	850.82
119640	PREMIER VEHICLE INSTALLATION INC	ARPA-UPFITS	17,621.92
119641	QUILL CORPORATION	STOCK	216.40
119642	REAL KLEEN JANITORIAL	CLEANERS	323.70
119643	ROCK SPRINGS, GREEN RIVER,	BUDGET ALLOCATION	227,569.22
119644	ROCKET-MINER	AD'S	1,770.53
119645	ROCKY MTN POWER	UTILITIES	758.38
119646	SAGE HILSTAD LAW PC - ASSIGNOR	FEES	790.00
119647	SHADOW MOUNTAIN WATER OF WYOMING INC	WATER/RENTAL	28.50
119648	SKAGGS COMPANIES INC	UNIFORMS/ACCESSORIES/NAME BARS	709.49
119649	SOURCE OFFICE & TECHNOLOGY	STOCK	53.40
119650	STRODE FORENSICS PLLC	AUTOPSIES	2,220.00
119651	SWEETWATER CO CLERK DISTRICT COURT	FEES	50.00
119652	SWEETWATER COUNTY FIRE DISTRICT #1	FIRE PROTECTION	25,937.56
119653	SWEETWATER TRANSIT AUTHORITY	BUDGET ALLOCATION	28,150.75
119654	SWEETWATER TROPHIES	SHIPPING	26.60
119655	TACTICALGEAR.COM	UNIFORMS	172.00
119656	THE TIRE DEN INC	TIRE/LABOR	247.95
119657	TOWN OF WAMSUTTER	FIRE PROTECTION GATEWAY SOUTH IMPACT	1,800.00
119658	U S FOODS INC	INMATE FOOD	1,386.47
119659	UNION TELEPHONE COMPANY INC	PHONE BILL	160.38
119660	WASHOE COUNTY HONORARY DEPUTY SHERIFF'S ASSOC	TRAINING	600.00
119661	WESTFAX INC	FAXES	272.45
119662	WHISLER CHEVROLET COMPANY	PARTS/REPAIRS	7,730.37
119663	WYODATA SECURITY INC	SHREDDING	465.00
119664	WYOMING BEHAVIORIAL INSTITUTE	TITLE 25	3,770.00
119665	WYOMING PEACE OFFICERS ASSN	MEMBERSHIPS	720.00
		GRAND TOTAL:	1,700,802.24

Ran for Dates: 7/13/2023 to 7/13/2023

Approval of Bonds
8-1-23

<u>NAME</u>	<u>OFFICE</u>	<u>BOND AMOUNT</u>
GAIL JOHNSON	EDEN-VALLEY CEMETARY DISTRICT	\$ 5,000.00
KRISTY KAUPPI	SOUTHWEST COUNSELING SERVICE	\$25,000.00
AMANDA SOUTHER	TOWN OF SUPERIOR	\$10,000.00
PAMELA A. THAYER	COOPERATIVE HIGHER EDUCATION SERVICES	\$50,000.00
ANITA G. VAUGHN	TOWN OF SUPERIOR	\$10,000.00

THE BOARD OF COUNTY COMMISSIONERS
FOR SWEETWATER COUNTY, WYOMING

Keaton D. West, Chairman

Island Richards, Commissioner

ATTEST:

Cynthia L. Lane, County Clerk

Robert D. Slaughter, Commissioner

Mary E. Thoman, Commissioner

Wyoming



Western Surety Company

OFFICIAL BOND AND OATH

KNOW ALL PERSONS BY THESE PRESENTS:

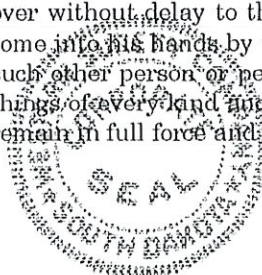
Bond No. 53919694

That we Gail Johnson,
of Farson, Wyoming, as Principal, and WESTERN SURETY COMPANY,
a corporation duly licensed to do business in the State of Wyoming, as Surety, are held and firmly bound
unto Eden Valley Cemetery District, the State of Wyoming, in the penal
sum of Five Thousand and 00/100 DOLLARS (\$ 5,000.00),
to which payment well and truly to be made, we bind ourselves and our legal representatives, jointly and
severally, firmly by these presents.

Dated this 29th day of June, 2023.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the above bounden
Principal was duly Appointed Elected to the office of Secretary
in the Eden Valley Cemetery District,
and State aforesaid for the term beginning August 11th, 2023, and ending
August 11th, 2024.

NOW THEREFORE, If the above bounden Principal and his deputies shall faithfully, honestly and
impartially perform all the duties of his said office of Secretary
as is or may be prescribed by law, and shall with all reasonable skill, diligence, good faith and honesty safely
keep and be responsible for all funds coming into the hands of such officer by virtue of his office; and pay
over without delay to the person or persons authorized by law to receive the same, all moneys which may
come into his hands by virtue of his said office; and shall well and truly deliver to his successor in office, or
such other person or persons as are authorized by law to receive the same, all moneys, books, papers and
things of every kind and nature held by him as such officer, the above obligation shall be void, otherwise to
remain in full force and effect.



Gail Johnson
Principal

WESTERN SURETY COMPANY

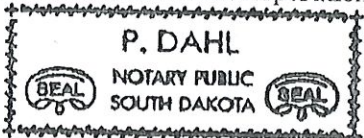
By Larry Kasten
Larry Kasten, Vice President

ACKNOWLEDGMENT OF SURETY
(Corporate Officer)

STATE OF SOUTH DAKOTA }
County of Minnehaha } ss

On this 29th day of June, 2023, before me, appeared

Larry Kasten to me personally known, being by me sworn, and did say that he is the aforesaid officer of WESTERN SURETY COMPANY, and that the seal affixed to said instrument is the corporate seal of said corporation, and that said instrument was signed and sealed on behalf of said corporation by authority of its Board of Directors, and said officer acknowledged said instrument to be the free act and deed of said corporation.



My Commission Expires June 18, 2025

P. Dahl

Notary Public

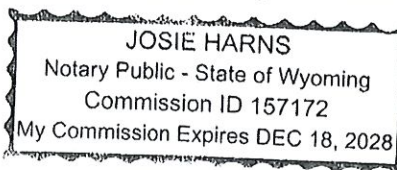
OATH OF OFFICE

I do solemnly swear (or affirm) that I will support, obey and defend the constitution of the United States, and the constitution of the state of Wyoming; that I have not knowingly violated any law related to my election or appointment, or caused it to be done by others; and that I will discharge the duties of my office with fidelity.

Gail Johnson

State of Wyoming

County of Sweetwater } ss



This Oath of Office was subscribed and sworn to before me by Gail Johnson on this 10th day of July, 2023. My commission expires:

Josie Harns

Notary Public, Wyoming

ACKNOWLEDGMENT OF PRINCIPAL

THE STATE OF WYOMING }
County of Sweetwater } ss

On this 10th day of July, 2023, before me, personally appeared

Gail Johnson, to me known to be the person described in and who executed the foregoing instrument as Principal, and acknowledged that the same was executed as

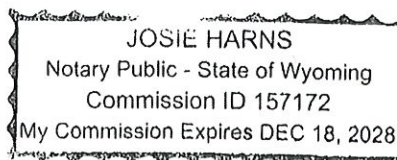
her free act and deed.

My commission expires

December 18, 2028

Josie Harns

Notary Public, Wyoming



Wyoming



Western Surety Company

OFFICIAL BOND AND OATH

KNOW ALL PERSONS BY THESE PRESENTS:

Bond No. 66316473

That we Kristy Kauppi,

of Rock Springs, Wyoming, as Principal, and WESTERN SURETY COMPANY, a corporation duly licensed to do business in the State of Wyoming, as Surety, are held and firmly bound

unto Southwest Counseling Service, the State of Wyoming, in the penal

sum of Twenty Five Thousand and 00/100 DOLLARS (\$ 25,000.00), to which payment well and truly to be made, we bind ourselves and our legal representatives, jointly and severally, firmly by these presents.

Dated this 10th day of July, 2023.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the above bounden

Principal was duly Appointed Elected to the office of Treasurer

in the Southwest Counseling Service

and State aforesaid for the term beginning July 1st, 2023, and ending

July 1st, 2024.

NOW THEREFORE, If the above bounden Principal and his deputies shall faithfully, honestly and impartially perform all the duties of his said office of Treasurer as is or may be prescribed by law, and shall with all reasonable skill, diligence, good faith and honesty safely keep and be responsible for all funds coming into the hands of such officer by virtue of his office; and pay over without delay to the person or persons authorized by law to receive the same, all moneys which may come into his hands by virtue of his said office; and shall well and truly deliver to his successor in office, or such other person or persons as are authorized by law to receive the same, all moneys, books, papers and things of every kind and nature held by him as such officer, the above obligation shall be void, otherwise to remain in full force and effect.



[Signature]
Principal

WESTERN SURETY COMPANY

By [Signature]
Larry Kasten, Vice President

Western Surety Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Larry Kasten of Sioux Falls, State of South Dakota, its regularly elected Vice President, as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One Treasurer Southwest Counseling Service

bond with bond number 66316473

for Kristy Kauppi as Principal in the penalty amount not to exceed: \$25,000.00.

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its Vice President with the corporate seal affixed this 10th day of July, 2023.

ATTEST
L. Bauder
L. Bauder, Assistant Secretary

WESTERN SURETY COMPANY
By Larry Kasten
Larry Kasten, Vice President



STATE OF SOUTH DAKOTA }
COUNTY OF MINNEHAHA } ss

On this 10th day of July, 2023, before me, a Notary Public, personally appeared Larry Kasten and L. Bauder who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the voluntary act and deed of said Corporation.

M. BENT
NOTARY PUBLIC
SOUTH DAKOTA

M. Bent
Notary Public

My Commission Expires March 2, 2026
To validate bond authenticity, go to www.enasurety.com > Owner/Obligee Services > Validate Bond Coverage.



ACKNOWLEDGMENT OF SURETY
(Corporate Officer)

STATE OF SOUTH DAKOTA }
County of Minnehaha } ss

On this 10th day of July, 2023, before me, appeared

Larry Kasten to me personally known, being by me sworn, and did say that he is the aforesaid officer of WESTERN SURETY COMPANY, and that the seal affixed to said instrument is the corporate seal of said corporation, and that said instrument was signed and sealed on behalf of said corporation by authority of its Board of Directors, and said officer acknowledged said instrument to be the free act and deed of said corporation.



My Commission Expires June 18, 2025

P. Dahl
Notary Public

OATH OF OFFICE

I do solemnly swear (or affirm) that I will support, obey and defend the constitution of the United States, and the constitution of the state of Wyoming; that I have not knowingly violated any law related to my election or appointment, or caused it to be done by others; and that I will discharge the duties of my office with fidelity.

State of Wyoming }
County of _____ } ss

This Oath of Office was subscribed and sworn to before me by _____
on this _____ day of _____,
My commission expires:

Notary Public, Wyoming

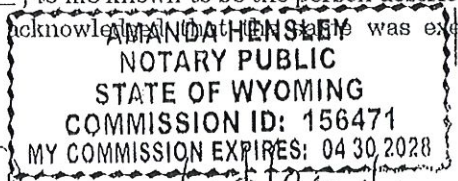
ACKNOWLEDGMENT OF PRINCIPAL

THE STATE OF WYOMING }
County of Sweetwater } ss

On this 12 day of July, 2023, before me, personally appeared

Kristy Kauppi, to me known to be the person described in and who executed the foregoing instrument as Principal, and acknowledged that the same was executed as Treasurer free act and deed.

My commission expires
April 30, 2028



Amanda Hensley
Notary Public, Wyoming

Wyoming



Western Surety Company

OFFICIAL BOND AND OATH

KNOW ALL PERSONS BY THESE PRESENTS:

Bond No. 64704222

That we Amanda Souther,

of Superior, Wyoming, as Principal, and WESTERN SURETY COMPANY, a corporation duly licensed to do business in the State of Wyoming, as Surety, are held and firmly bound

unto Town of Superior, the State of Wyoming, in the penal sum of Ten Thousand and 00/100 DOLLARS (\$ 10,000.00), to which payment well and truly to be made, we bind ourselves and our legal representatives, jointly and severally, firmly by these presents.

Dated this 24th day of June, 2023.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the above bounden
Appointed Principal was duly Elected to the office of Deputy Clerk

in the Town of Superior

and State aforesaid for the term beginning July 23rd, 2023, and ending

July 23rd, 2024.

NOW THEREFORE, If the above bounden Principal and his deputies shall faithfully, honestly and impartially perform all the duties of his said office of Deputy Clerk as is or may be prescribed by law, and shall with all reasonable skill, diligence, good faith and honesty safely keep and be responsible for all funds coming into the hands of such officer by virtue of his office; and pay over without delay to the person or persons authorized by law to receive the same, all moneys which may come into his hands by virtue of his said office; and shall well and truly deliver to his successor in office, or such other person or persons as are authorized by law to receive the same, all moneys, books, papers and things of every kind and nature held by him as such officer, the above obligation shall be void, otherwise to remain in full force and effect.



Principal

WESTERN SURETY COMPANY

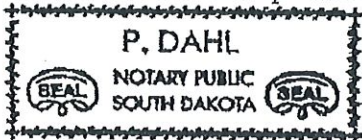
By Larry Kasten
Larry Kasten, Vice President

ACKNOWLEDGMENT OF SURETY
(Corporate Officer)

STATE OF SOUTH DAKOTA }
County of Minnehaha } ss

On this 24th day of June, 2023, before me, appeared

Larry Kasten to me personally known, being by me sworn, and did say that he is the aforesaid officer of WESTERN SURETY COMPANY, and that the seal affixed to said instrument is the corporate seal of said corporation, and that said instrument was signed and sealed on behalf of said corporation by authority of its Board of Directors, and said officer acknowledged said instrument to be the free act and deed of said corporation.



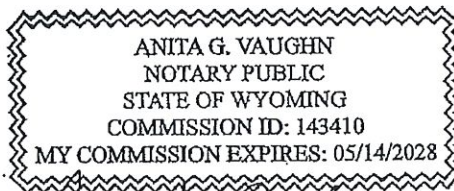
My Commission Expires June 18, 2025

P. Dahl
Notary Public

OATH OF OFFICE

I do solemnly swear (or affirm) that I will support, obey and defend the constitution of the United States, and the constitution of the state of Wyoming; that I have not knowingly violated any law related to my election or appointment, or caused it to be done by others; and that I will discharge the duties of my office with fidelity.

Amanda Souther
State of Wyoming }
County of Sweetwater } ss



This Oath of Office was subscribed and sworn to before me by Amanda Souther on this 11th day of July, 2023. My commission expires:

Anita G. Vaughn
Notary Public, Wyoming

ACKNOWLEDGMENT OF PRINCIPAL

THE STATE OF WYOMING }
County of Sweetwater } ss

On this 11th day of July, 2023, before me, personally appeared

Amanda Souther, to me known to be the person described in and who executed the foregoing instrument as Principal, and acknowledged that the same was executed as

free act and deed.

My commission expires
May 14, 2028

Anita G. Vaughn
Notary Public, Wyoming

Wyoming



Western Surety Company

OFFICIAL BOND AND OATH

KNOW ALL PERSONS BY THESE PRESENTS: Bond No. 64742252

That we Pamela A. Thayer,
of Rawlins, Wyoming, as Principal, and WESTERN SURETY COMPANY,
a corporation duly licensed to do business in the State of Wyoming, as Surety, are held and firmly bound
unto THE BOARD OF COOPERATIVE HIGHER EDUCATION SERVICES, the State of Wyoming, in the penal
sum of Fifty Thousand and 00/100 DOLLARS (\$ 50,000.00),
to which payment well and truly to be made, we bind ourselves and our legal representatives, jointly and
severally, firmly by these presents.

Dated this 31st day of May, 2023.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the above bounden
Principal was duly Appointed Elected to the office of Treasurer
in the The Board of Cooperative Higher Education Services,
and State aforesaid for the term beginning July 25th, 2023, and ending
July 25, 2024.

NOW THEREFORE, If the above bounden Principal and his deputies shall faithfully, honestly and
impartially perform all the duties of his said office of Treasurer
as is or may be prescribed by law, and shall with all reasonable skill, diligence, good faith and honesty safely
keep and be responsible for all funds coming into the hands of such officer by virtue of his office; and pay
over without delay to the person or persons authorized by law to receive the same, all moneys which may
come into his hands by virtue of his said office; and shall well and truly deliver to his successor in office, or
such other person or persons as are authorized by law to receive the same, all moneys, books, papers and
things of every kind and nature held by him as such officer, the above obligation shall be void, otherwise to
remain in full force and effect.



Pamela A. Thayer
Principal

WESTERN SURETY COMPANY

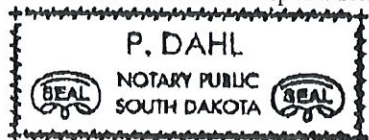
By Larry Kasten
Larry Kasten, Vice President

ACKNOWLEDGMENT OF SURETY
(Corporate Officer)

STATE OF SOUTH DAKOTA }
County of Minnehaha } ss

On this 31st day of May, 2023, before me, appeared

Larry Kasten to me personally known, being by me sworn, and did say that he is the aforesaid officer of WESTERN SURETY COMPANY, and that the seal affixed to said instrument is the corporate seal of said corporation, and that said instrument was signed and sealed on behalf of said corporation by authority of its Board of Directors, and said officer acknowledged said instrument to be the free act and deed of said corporation.



My Commission Expires June 18, 2025

P. Dahl
Notary Public

OATH OF OFFICE

I do solemnly swear (or affirm) that I will support, obey and defend the constitution of the United States, and the constitution of the state of Wyoming; that I have not knowingly violated any law related to my election or appointment, or caused it to be done by others; and that I will discharge the duties of my office with fidelity.

Pamela A. Thayer

State of Wyoming }
County of Carbon } ss

This Oath of Office was subscribed and sworn to before me by Pamela A Thayer on this 18 day of June, 2023

My commission expires DEBORA C LAZARKIEWICZ
NOTARY PUBLIC
STATE OF WYOMING
COMMISSION ID: 141617
COMMISSION EXPIRES: 07/01/2027

Deborah C Lazarkiewicz
Notary Public, Wyoming

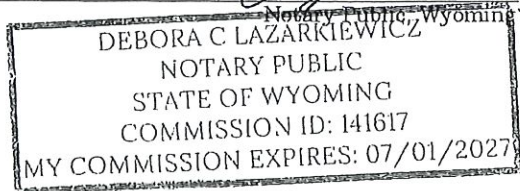
THE STATE OF WYOMING }
County of Carbon } ss

On this 18 day of June, 2023, before me, personally appeared

Pamela A Thayer, to me known to be the person described in and who executed the foregoing instrument as Principal, and acknowledged that the same was executed as her free act and deed.

My commission expires 7-1-2027

Deborah C Lazarkiewicz
Notary Public, Wyoming



Western Surety Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Larry Kasten of Sioux Falls,
State of South Dakota, its regularly elected Vice President,
as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One Treasurer The Board of Cooperative Higher Education Services

bond with bond number 64742252

for Pamela A. Thayer
as Principal in the penalty amount not to exceed: \$50,000.00

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its Vice President with the corporate seal affixed this 31st day of May, 2023.

ATTEST
L. Bauder
L. Bauder, Assistant Secretary

WESTERN SURETY COMPANY
By Larry Kasten
Larry Kasten, Vice President



STATE OF SOUTH DAKOTA }
COUNTY OF MINNEHAHA } ss

On this 31st day of May, 2023, before me, a Notary Public, personally appeared Larry Kasten and L. Bauder

who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the voluntary act and deed of said Corporation.



M. Bent
Notary Public

My Commission Expires March 2, 2026

To validate bond authenticity, go to www.cnasurety.com > Owner/Obligee Services > Validate Bond Coverage.



Wyoming



Western Surety Company

OFFICIAL BOND AND OATH

KNOW ALL PERSONS BY THESE PRESENTS:

Bond No. 63682037

That we Anita G. Vaughn

of Superior, Wyoming, as Principal, and WESTERN SURETY COMPANY, a corporation duly licensed to do business in the State of Wyoming, as Surety, are held and firmly bound

unto Town of Superior, the State of Wyoming, in the penal

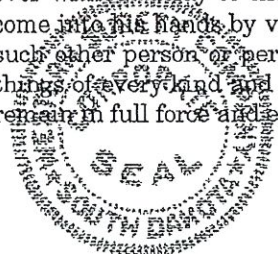
sum of Ten Thousand and 00/100 DOLLARS (\$ 10,000.00), to which payment well and truly to be made, we bind ourselves and our legal representatives, jointly and severally, firmly by these presents.

Dated this 2nd day of June, 2023.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the above bounden Principal was duly Appointed Elected to the office of Treasurer in the Town of Superior,

and State aforesaid for the term beginning June 8th, 2023, and ending June 8th, 2024.

NOW THEREFORE, If the above bounden Principal and his deputies shall faithfully, honestly and impartially perform all the duties of his said office of Treasurer as is or may be prescribed by law, and shall with all reasonable skill, diligence, good faith and honesty safely keep and be responsible for all funds coming into the hands of such officer by virtue of his office; and pay over without delay to the person or persons authorized by law to receive the same, all moneys which may come into his hands by virtue of his said office; and shall well and truly deliver to his successor in office, or such other person or persons as are authorized by law to receive the same, all moneys, books, papers and things of every kind and nature held by him as such officer, the above obligation shall be void, otherwise to remain in full force and effect.



Principal

WESTERN SURETY COMPANY

By Larry Kasten
Larry Kasten, Vice President

Wyoming



Western Surety Company

OFFICIAL BOND AND OATH

KNOW ALL PERSONS BY THESE PRESENTS:

Bond No. 63682037

That we Anita G. Vaughn,

of Superior, Wyoming, as Principal, and WESTERN SURETY COMPANY, a corporation duly licensed to do business in the State of Wyoming, as Surety, are held and firmly bound

unto Town of Superior, the State of Wyoming, in the penal

sum of Ten Thousand and 00/100 DOLLARS (\$ 10,000.00), to which payment well and truly to be made, we bind ourselves and our legal representatives, jointly and severally, firmly by these presents.

Dated this 2nd day of June, 2023.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the above bounden

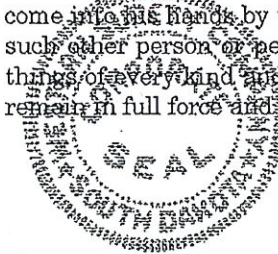
Principal was duly Appointed Elected to the office of Treasurer

in the Town of Superior,

and State aforesaid for the term beginning June 8th, 2023, and ending

June 8th, 2024.

NOW THEREFORE, If the above bounden Principal and his deputies shall faithfully, honestly and impartially perform all the duties of his said office of Treasurer as is or may be prescribed by law, and shall with all reasonable skill, diligence, good faith and honesty safely keep and be responsible for all funds coming into the hands of such officer by virtue of his office; and pay over without delay to the person or persons authorized by law to receive the same, all moneys which may come into his hands by virtue of his said office; and shall well and truly deliver to his successor in office, or such other person or persons as are authorized by law to receive the same, all moneys, books, papers and things of every kind and nature held by him as such officer, the above obligation shall be void, otherwise to remain in full force and effect.



Principal

WESTERN SURETY COMPANY

By Larry Kasten
Larry Kasten, Vice President



MEETING REQUEST FORM

Meeting Date Requested: August 1, 2023	Contact Phone and E-mail: swchr@sweetwatercountywy.gov/307-872-3910
Presenters Name, Title and Name of Organization:	Exact Wording for Agenda: Request to Restaff Vacant Position in Sheriff's Office - Court Security Deputy
Preference of Placement on Agenda & Amount of Time Requested for Presentation: consent agenda	Will there be handouts? (If yes, include with meeting request form) Yes
Will handouts require SIGNATURES? Yes SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information:	
Attachments: 2023.08.01 Request to restaff - Court Security Deputy.pdf	

INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the “Meeting Request Form” by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: shoemakers@sweetwatercountywy.gov
****If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.****
- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and emailed to: shoemakers@sweetwatercountywy.gov
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.
- In order to determine placement on the agenda, please review the county website sweetwatercountywy.gov on Thursday afternoon by clicking “Commissioner's Agenda”.

- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.

The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way

Meeting Room #115

Green River, Wyoming

[2023.08.01 Request to restaff - Court Security Deputy.pdf](#)

**Sweetwater County
Request to Restaff - Cost Summary Sheet**

Board Meeting Date: **8/1/2023**
 Department: **Sheriff's Office - Court Security**
 Position: **Court Security Deputy**
 Vacancy Date: **7/21/2023**
 Reason for Vacancy: **Employee resigned**

Department Request: **Request to restaff position full time with benefits**

Anticipated Restaff Date: **9/1/2023**

		Court Security Deputy		
		Previous Costs to Staff Position	Anticipated Costs to Staff Position	
Benefits	Job Title	Court Security Deputy	Court Security Deputy	
	Full-time/Part-time	Full-time	Full-time	
	Hire Date	9/19/2022	9/1/2023	
	Grade	17	17	
	Step	2	2	Net difference
	Monthly Salary	\$4,952.04	\$4,952.04	\$0.00
	Retirement	\$851.75	\$851.75	\$0.00
	Health Insurance	\$3,088.35	\$3,088.35	\$0.00
	LTD	\$15.75	\$15.75	\$0.00
	FICA	\$378.83	\$378.83	\$0.00
Workers Comp	\$127.27	\$127.27	\$0.00	
Total Benefits	\$4,461.95	\$4,461.95	\$0.00	
Total Monthly Cost of Employment	\$9,413.99	\$9,413.99	\$0.00	
Total Annual Cost of Employment	\$112,967.84	\$112,967.84	\$0.00	

Net Difference \$0.00

Notes:

*Insurance is anticipated at a family cost; former employee elected employee + family coverage.

Brenda Rael

7/21/2023

Reviewed by HR Representative (signature)

Date

John M. Lawrence J

07/21/2023

Reviewed by Department Head/Elected Official (signature)

Date

Commission Chair (signature)

Date



MEETING REQUEST FORM

Meeting Date Requested: August 1, 2023	Contact Phone and E-mail:
Presenters Name, Title and Name of Organization:	Exact Wording for Agenda: 9:45- Mill levy approval
Preference of Placement on Agenda & Amount of Time Requested for Presentation:	Will there be handouts? (If yes, include with meeting request form) Yes
Will handouts require SIGNATURES? Yes SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information: Budgets will be coming in right up to the date of the meeting. I will provide as soon as available.	
Attachments:	

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80 West Flaming Gorge Way
Meeting Room #115
Green River, Wyoming



MEETING REQUEST FORM

Meeting Date Requested: August 1, 2023	Contact Phone and E-mail: 307-871-0177- wadsworthdk02@gmail.com
Presenters Name, Title and Name of Organization: Logan Wadsworth- Boy Scout Troup 312	Exact Wording for Agenda: 9:50- Request permission to install a fire-pit at Pioneer Trails
Preference of Placement on Agenda & Amount of Time Requested for Presentation: 10-15 minutes	Will there be handouts? (If yes, include with meeting request form) Yes
Will handouts require SIGNATURES? No SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information:	
Attachments: FIRE PIT- BUDGET.pdf	

INSTRUCTIONS:

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Meeting Room #115

Green River, Wyoming

[FIRE PIT- BUDGET.pdf](#)







Materials	Cost	Amount	Total
16 in retaining wall brick Toscana	\$8.38	69	\$578.22
Metal pit-bottom 1/8x4ftx4ft	\$232.63	1	\$232.63
Metal pit sides 1/8x4inx4ft	\$14.66	4	\$58.64
Landscaping Glue	\$7.18	24	\$172.32
Gravel 1 in diameter	\$18/Ton	6	\$108
Gravel	\$230 delivery	1	\$230
Drain Pipe 4inx12ft	\$14.27	1	\$14.27
Location	Total	Total With Tax	
Home Depot	\$764.81	\$810.70	
Sunrock	\$338	\$358.28	
Pacific Steel	\$308.75	\$308.75	
		\$1,477.73	
All Unused Materials will be Returned for a Refund and the money Returned to the Country			



MEETING REQUEST FORM

Meeting Date Requested: August 1, 2023	Contact Phone and E-mail: 307-352-5236- ron.wild@rockymountainpower.net
Presenters Name, Title and Name of Organization: Rocky Mountain Power Regional Business Manager Ron Wild, WWCC President Dr. Kim Dale, Genesis Vice President of Operations Fred Vonahrens, SWCO School District # 2 Superintendent Craig Barringer	Exact Wording for Agenda: 10:00- SWMP Progress Report
Preference of Placement on Agenda & Amount of Time Requested for Presentation: anytime (other than between 2:00-3:00) 30 minutes	Will there be handouts? (If yes, include with meeting request form) Yes
Will handouts require SIGNATURES? No SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information:	
Attachments: County Commissioners 2023.pdf Green River High School - Career Exploration Business and Industry - SWMP Reduced.pdf	

INSTRUCTIONS:

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Green River, Wyoming

[County Commissioners 2023.pdf](#)

[Green River High School - Career Exploration Business and Industry - SWMP Reduced.pdf](#)

Partnerships!

Partnerships!

Partnerships!



WWDC



The Wyoming Workforce Development Council (WWDC) partners with the state workforce system to ensure it supports robust regional and state economies and produces a high-quality, self-sufficient workforce. It provides strategic direction and policy guidance for the workforce centers and uses federal funds to support industries and career pathways, as well as to provide grants to Wyoming entities and industry partners for workforce development.



WIOA

The Workforce Innovation and Opportunity Act is a federal law designed to help job seekers access employment, education, training, and support services and to match employers with the skilled workers they need.

Business Team Members

Ron Wild, Regional Business Manager -RMP

Fred von Ahrens, VP of Manufacturing- Genesis Alkali

Craig Rood, Director of Public Relations & Community Affairs –Sisecam

Matt McQueen, Wyoming Asset Manager - ExxonMobil

Carl Lembke, Territory Sales Rep.- Wyoming Machinery

Lauren Schoenfeld, Sweetwater County Commissioner

Jed Vigil, Systems Team Supervisor -Union Wireless

Marty Carollo, Govt. Relations & Strategic Partnerships-All West Communications

Elizabeth Acosta-McCune, VP, Sales & Marketing- Silver Star Communications

Kiley Ingersoll, Southwest Regional Director- Wyoming Business Council

Education Team Members

Kim Dale, President Western Wyoming Community College

Amy Murphy, Dean of Outreach & Workforce Development

Kelly McGovern, Sweetwater 1 Superintendent

Craig Barringer, Sweetwater 2 Superintendent

Government Team Members

Fred Represents Wyoming Department of Education

Ron Represents Workforce Development Lauren

Represents County Commissioners

SWMP Executive Team



Purpose of SWMP

Improve outcomes for our students and those seeking career changes

- Business, Educators, Government Services and the Community working together to improve
- Awareness
- Alignment to better prepare our students for careers in our community and beyond
- Planning

Developing & Maintain Strategic Partnerships

SWMP's goal was to establish a practice with sustainable and strategic partnerships between industry and education. The practices move the relationship beyond narrow advisory functions, aligning educational programs with the needs of industry and mobilizing business leaders to make deeper commitments to building effective career pathways. Such partnerships provide a vehicle for educational leaders to make strategic decisions that ensure programs respond to industry needs.

The result?

Developing & Maintain Strategic Partnerships

Businesses find the talent they need to grow and students get a career not just a job.



Developing & Maintain Strategic Partnerships

Businesses educate the future talent they need to grow and prepare students for their careers.



Genesis Alkali



Castillon Dental



Rocky Mountain
Power



Wyoming Machinery

Developing & Maintain Strategic Partnerships



Experience with Developing Collaborative Programs with Industry

- Computer Science
- Diesel Technology
- Bachelor's of Applied Science in Business

- **Plant Operations**

- Many more, but the most recent...

- **POWERLINE TECHNOLOGY**

Program Goals

Challenging Careers

Stable Careers

Careers with

Growth Opportunity

Well-Paying Careers

Local Careers

Powerline Technology Overview

Meeting with Key Personnel



Black Hills Energy

Laurie Farkas
Damien Parks
Alan Stoinski

IBEW

Scott Long
Mark Maumau
Kevin Owen
Carl Woodland

Intermountain Electric

JD Hall

Lower Valley Energy

Brian Tanabe

Rocky Mountain Power

Chris Nelson
Ray Summa
Ron Wild

Union Wireless

Lisa Jones
Matt Myers
Megan Neal

Utility Workers Union of America

Chauffe Schirmer

Western Wy. Community College

Lance Caldwell
Dr. Kim Dale
Carlton Dewick
Amy Murphy
Dr. Cliff Wittstruck

Wyoming Rural Electrical Association

Shawn Taylor

Program Mission

To ensure the demand for **skilled** linepersons are met, and at the same time, the required **essential skills** have been embedded.



Program Requirements

Students must earn a CDL prior to graduation.

Students are expected to conform to required drug and alcohol testing while enrolled in this program.

Students are recommended to obtain a physical examination for their safety and protection.

Students are expected to exhibit safe work habits at all times.



Key to the Program Corporate/Government Partners



Key to the Program Corporate/Government Partners

Dr. Kim Kuster Dale is in Cheyenne, Wyoming
September 30, 2021 · 🌐

Thank you [Governor Mark Gordon](#) for the wonderful reception for Wyoming community college Trustees and presidents to share details about the Wyoming Innovation Partnership. This is an exciting opportunity for higher education to significantly impact economic and workforce development.



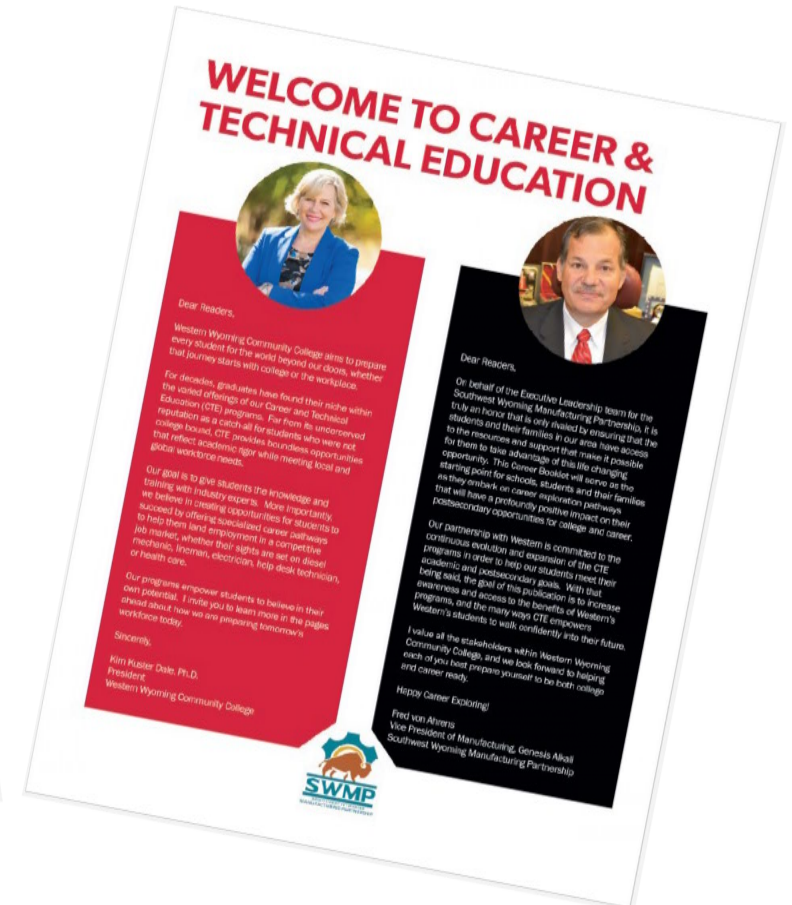
WYOMING
INNOVATION
partnership




WYOMING
COMMUNITY COLLEGE COMMISSION

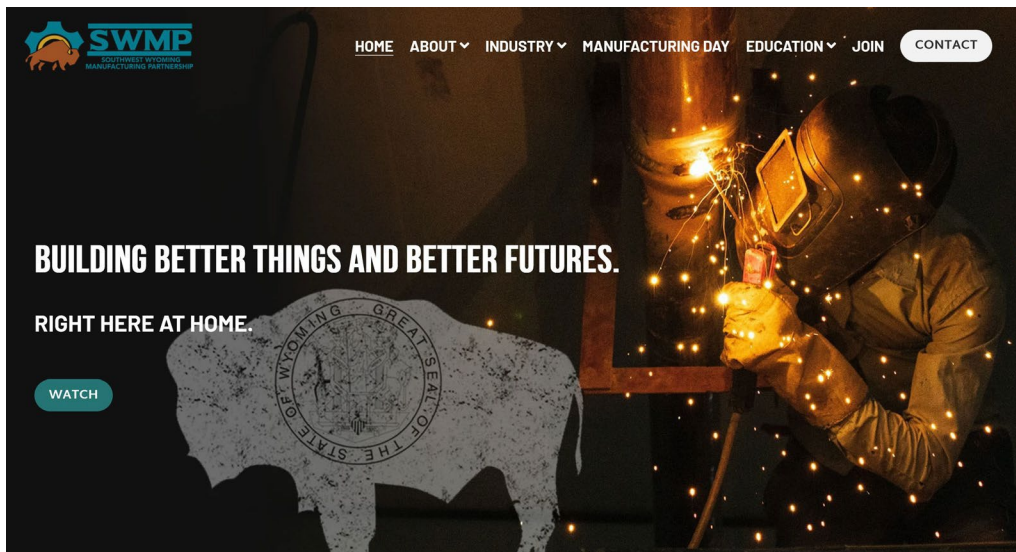
Marketing/Outreach

Joint
Promoting



Marketing/Outreach

Website: <https://www.swmpartnership.org/>



Newsletter



Welcome to the team of business and industry leaders who are dedicated to promoting Southwest Wyoming manufacturing, technology and workforce development.

Visit our website

This Issue Sponsored By:  **genesisalkali** ^{75 YEARS}
EST. 1948

SOUTHWEST WYOMING MANUFACTURING PARTNERSHIP

OUR MISSION AND GOALS INCLUDE:

- Awareness of career opportunities.
- Alignment of education and skill development for career paths.
- Planning for what is needed now for future opportunities.
- Results for how to measure success.



Thank You



SWMP

SOUTHWEST WYOMING
MANUFACTURING PARTNERSHIP



Knock Down Career Barriers and Explore the Possibilities

Melissa Atkinson, M.Ed
Business Education/
Career Exploration & Development
DECA Advisor
Green River High School



**Promoting Career Awareness - Early Career Engagement -
Educational Effectiveness**

Field Adventures - Business & Industry (6 Sites; 11 Student Groups)

- Impact 307 Entrepreneurship Start-up Challenge Pitch Night
- Rocky Mountain Power
- Wyoming Machinery Company - WyoCat (3 Adventures)
- Manufacturing Day Hosted by WWCC
- Genesis Alkali (4 Adventures)
- Castillon Dental



Winn Enrichment Sessions (13) - Colleges & State Employment Groups

- Campus Life WWCC
- Powerline WWCC
- Education WWCC
- Nursing WWCC
- Engineering WWCC
- Utah Tech University
- Natural Sciences WWCC
- Commercial Driver's License WWCC
- Exercise Science WWCC
- Computer Science WWCC
- School of Energy Resources UW
- Wyoming Workforce Services
- WWCC Advising Welcome Team

Winn Enrichment Sessions (10) - Business & Industry

- | | |
|---|--|
| <ul style="list-style-type: none"> • Simplot • Wyoming Game & Fish • Harley Davidson - Retailing • All West Communications • City of GR - Dangers of Drunk Driving • Royal Flush Advertising • Project Bison - Carbon Capture • Altitude Real Estate • Williams Energy • Union Wireless | <p>Building a
Significant Presence
+
Creating Significant
Relationships
=
Significant Success</p> |
|---|--|

Sign up for
WINN
Enrichment



ENTER WITH
PASSION.
LEAVE WITH
PURPOSE.



Western
Prizes &
SWAG

WINN
Atkinson
Auditorium
Sept. 14th

Future!
Your
To
Steps
Make



Inventions
Entrepreneurship
\$\$\$ Shark Tank
Competition

WINN
Atkinson
Auditorium
Sept. 21st

Created By: Melissa Atkinson

SWEETWATER COUNTY
INNOVATION LAUNCHPAD

IMPACT
SWEETWATER
A COLLABORATION OF:
SOUTHERN
WESTERN

START-UP CHALLENGE **PITCH NIGHT**

Tuesday, September 27th, 6:00pm
Broadway Theater, Rock Springs

Cheer on finalists as they compete in front of local judges for seed funding to start their businesses!



Many thanks to our sponsors!

Seed funding made possible by:



<https://impact307.org/events/>

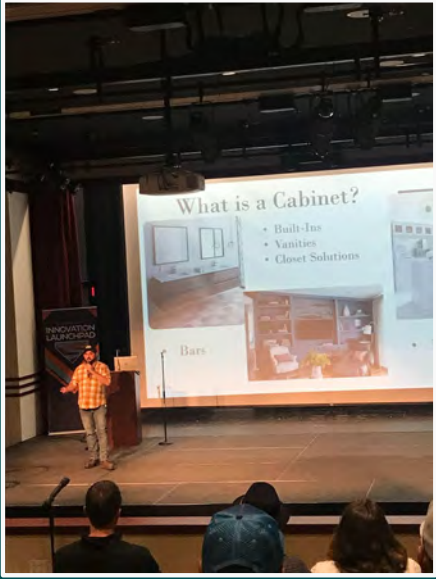
Sign up for
WINN
Enrichment

SUCCESS
What are you going to do with Success?

Entrepreneurship
Pitch Night
in Action



Thank you to our hosts
Monica Jo Patten, UN
& Laurie Carollo, WNCC



And...
the Winner is...



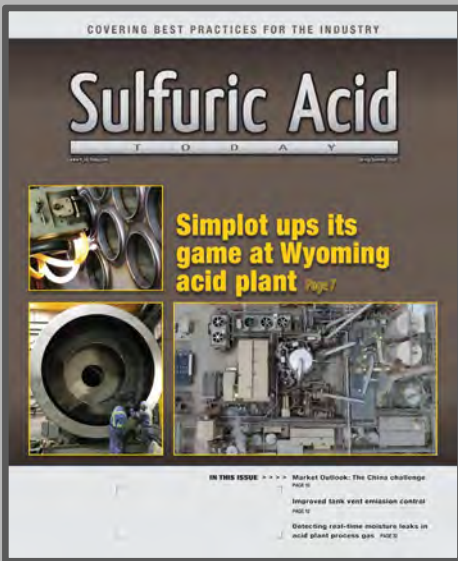
The
Pepperoni
Roses!
Yes,
ASK Me!





Brett Doak Simplot Plant Engineer

Interested in
being an
Engineer?



Simplot
Innovations:
P205
Recovery

<https://www.youtube.com/watch?v=BMgHIZRIXFk>



Simplot Management Training Program

<https://www.youtube.com/watch?v=Id2nNrjxCmc>



Created By: Melissa Atkinson

**SIGN UP FOR WINN
ENRICHMENT WITH
MS. ATKINSON!**



POWERLINE PRESENTATION

OCTOBER 5TH, 2022

@ 1:30PM

GRHS AUDITORIUM



**WESTERN PRIZES
& SWAG!**



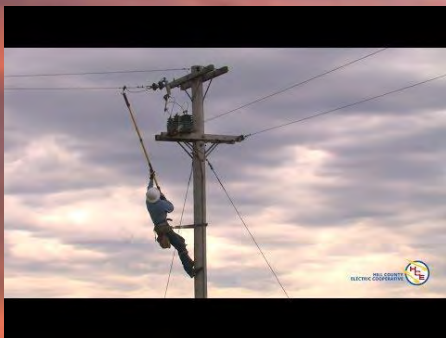


Powerline Technology Program

Average Salary
\$83,200

Life of a Lineman: The Unsung Hero

Hill County Electric Linemen share stories and give some insight on what it's like risking their lives each day to keep the power on.



⚡ What's it Going to Take to Harness Your Power? ⚡

Created By: Melissa Atkinson

Manitoba Hydro's First Female Powerline Technician explains how her commitment to finishing a challenge and love of the outdoors led her to this career.



westernwyoming.edu/powerline



**ROCKY MOUNTAIN
POWER**
POWERING YOUR GREATNESS



**Thank You
Ron Wild
Ken Cutler
Fred Gomez**

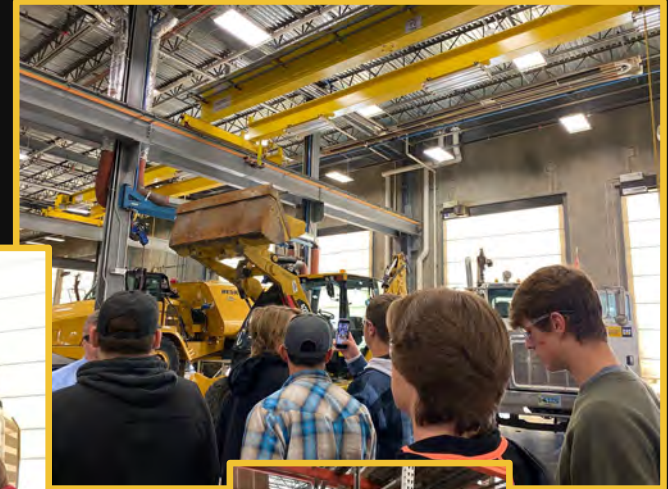


**ROCKY MOUNTAIN
POWER**
Let's turn the answers on

Wyoming MACHINERY COMPANY



**Thank You
Chad Mestas &
Mark Bower**



Three Tours to WyoCAT





MFG DAY

Mi MANUFACTURING Institute

WESTERN

WYOMING COMMUNITY COLLEGE

Oct. 7th 10 am - 1 pm

MFG DAY

Mi MANUFACTURING Institute



ROCKY MOUNTAIN POWER
<https://www.rockymountainpower.net>



Wyoming MACHINERY COMPANY **CAT**
<https://www.wyomingcat.com/>



genesisalkali
<https://alkali.genesisenergy.com/>



Williams
<https://www.williams.com/>



SWMP
 SOUTHWEST WYOMING MANUFACTURING PARTNERSHIP
<https://www.swmpartnership.org/>



Union
 WIRELESS
<https://www.unionwireless.com/>



SOLVAY
 asking more from chemistry®
<https://www.solvay.com/en/>



TATA CHEMICALS LIMITED
<https://www.tatachemicals.com/>



MFG DAY **Mi** MANUFACTURING Institute
4 MILLION
 MANUFACTURING JOBS TO FILL BETWEEN NOW AND 2030.
 Source: The Manufacturing Institute and Deloitte



FASTENAL
<https://www.fastenal.com/>



MFG DAY **Mi** MANUFACTURING Institute
\$88,406
 THE AVERAGE ANNUAL INCOME OF U.S. MANUFACTURING EMPLOYEES IN 2019.
 Source: Bureau of Economic Analysis and Bureau of Labor Statistics, includes pay and benefits

Created By: Melissa Atkinson

MFG DAY

Mi MANUFACTURING Institute

WESTERN

WYOMING COMMUNITY COLLEGE

Oct. 7th 10 am - 1 pm

MFG DAY

Mi MANUFACTURING Institute




<https://www.allwest.com/>




<https://sweetwateredc.org/>




<https://corporate.exxonmobil.com/>




<https://churchdwight.com/>




<https://www.swmpartnership.org/>




<https://www.silverstar.com/>




<https://www.carboncapture.com/>



WYOMING
COMMUNITY COLLEGES

<https://communitycolleges.wy.edu/wyoming-works-program/>



4 MILLION

MANUFACTURING JOBS TO FILL BETWEEN NOW AND 2030.

Source: The Manufacturing Institute

Created By: Melissa Atkinson



\$88,406

THE AVERAGE ANNUAL INCOME OF U.S. MANUFACTURING EMPLOYEES IN 2019.

Source: Bureau of Economic Analysis and Bureau of Labor Statistics, includes pay and benefits.



**MIEG
DAY**





**MFG
DAY**

CREATORS WANTED

PRESENTED BY **M.** Manufacturers **Mi** Institute

**MIEG
DAY**

**MIEG
DAY**



WESTERN PRIZES & SWAG!



**EDUCATION
PRESENTATION**

OCTOBER 19TH, 2022

@ 1:30PM

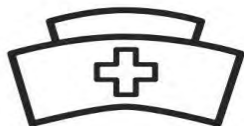
GRHS AUDITORIUM



**SIGN UP FOR WINN ENRICHMENT WITH
MS. ATKINSON!**



WESTERN PRIZES & SWAG!



**SIGN UP FOR WINN ENRICHMENT WITH
MS. ATKINSON!**



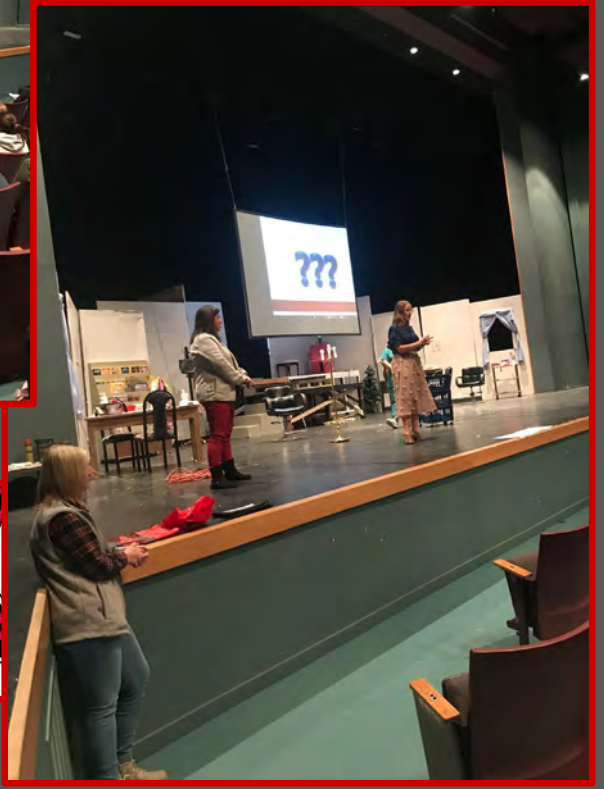
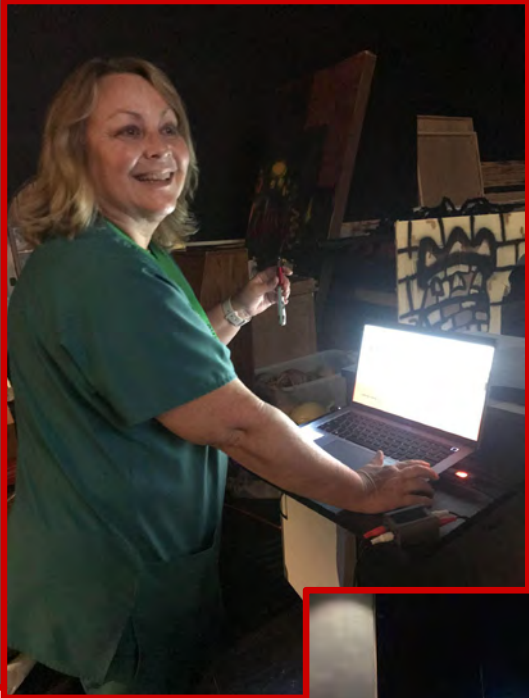
NURSING PRESENTATION

NOVEMBER 02, 2022

@ 1:30PM

GRHS AUDITORIUM





WYOMING GAME & FISH DEPARTMENT



**WINN Enrichment - Wednesday, November 2nd
GRHS Commons**

*Interested in a Career with the
Wyoming Game and Fish?*

*Join us for WINN
With Regina Dickson*



Wyoming Game and Fish Careers



Created By: Melissa Atkinson

Thank You
Regina Dickson -
Lifelong Enjoyment
of Our Natural
Habitat



Through Career
Opportunities
with Wyoming
Game & Fish





WINN Enrichment - Wednesday, November 9th GRHS Commons

What does it take
to run a
successful retail
establishment?



It's about so much more
than just the bike...



Join Business Owner-
Dennis Laughlin
in
Ms. Atkinson's WINN





Thank you
Mr. Laughlin
for sharing your
retailing expertise
and making us
aware of the need
to build job skills.





**WINN Enrichment - Wednesday, November 9th
GRHS - Mr. Hyde - Room 217**

College in the warmth of the basking sun! 🌞 😎

Join us for WINN



Explore Utah Tech University



WESTERN PRIZES & SWAG!



ENGINEERING PRESENTATION

NOVEMBER 16, 2022

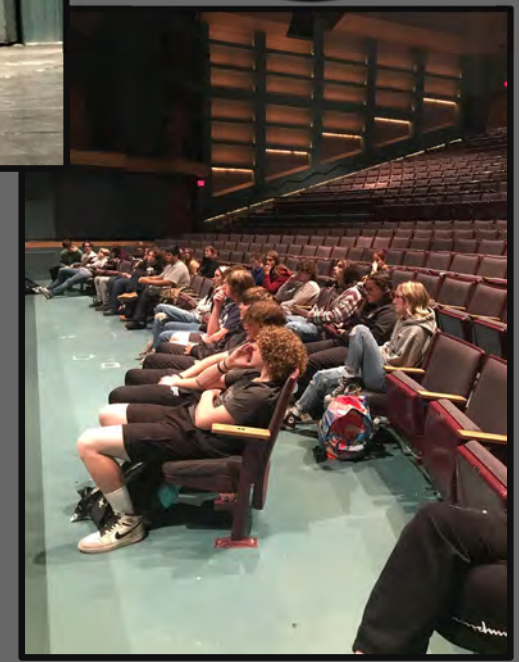
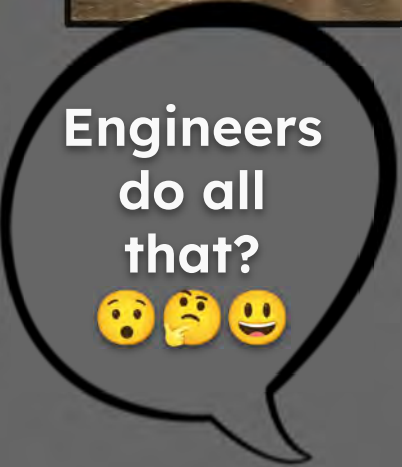
@ 1:30PM

GRHS AUDITORIUM

**SIGN UP FOR WINN ENRICHMENT
WITH
MS. ATKINSON!**

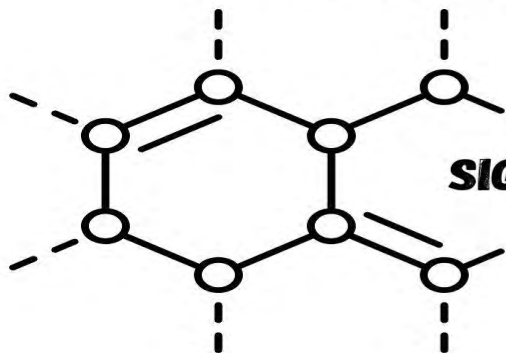


Thank You Steve Schutten Engineering WWCC





**WESTERN PRIZES &
SWAG!**



**SIGN UP FOR WINN ENRICHMENT
WITH
MS. ATKINSON!**

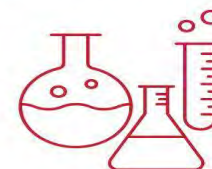


NATURAL SCIENCES PRESENTATION

DECEMBER 7, 2022

@ 1:30PM

GRHS COMMONS





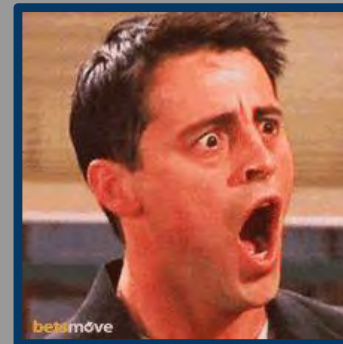
Students Explore Careers in Natural Sciences with WWCC's Josh Holmes





Formerly **TRONOX**

Genesis/Alkali Field Trip



**F
O
R
M**

Scan to Apply - Atkinson
Career Exploration Application
Open to Anyone Interested!

(Seating is Limited)

First Trip - December 14th
Additional Trips - January 18th -
February 15th

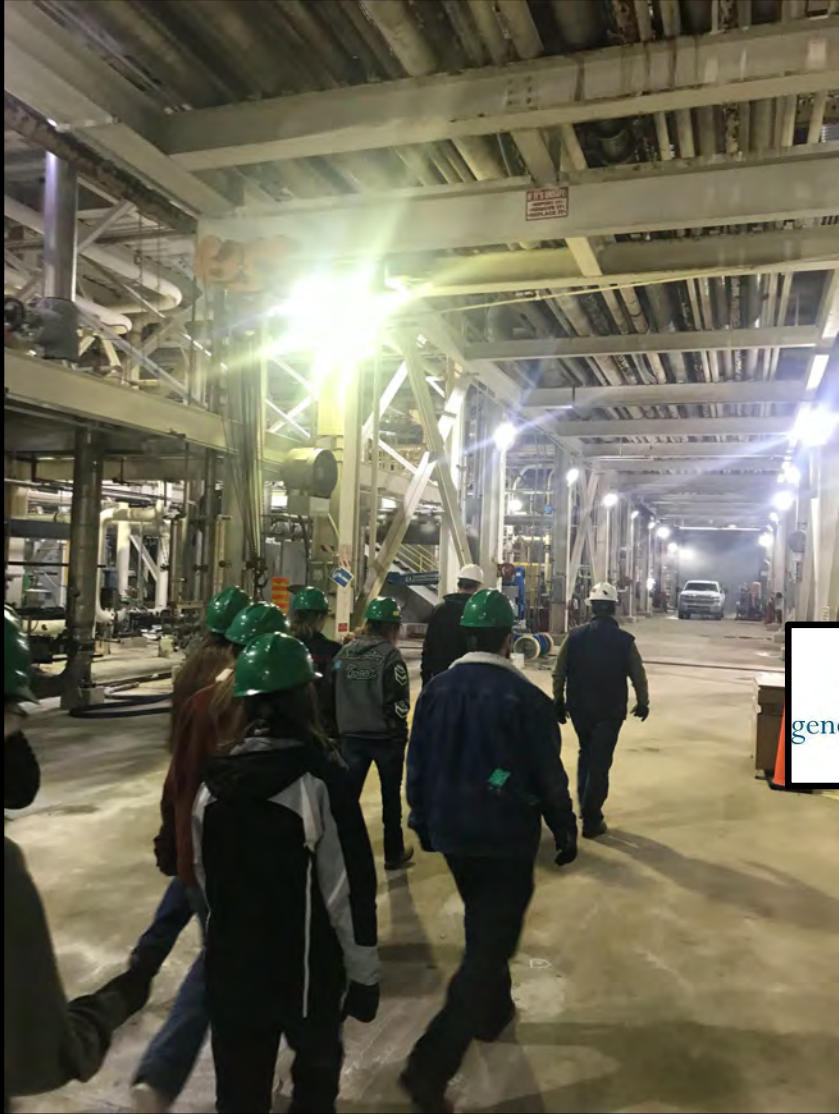


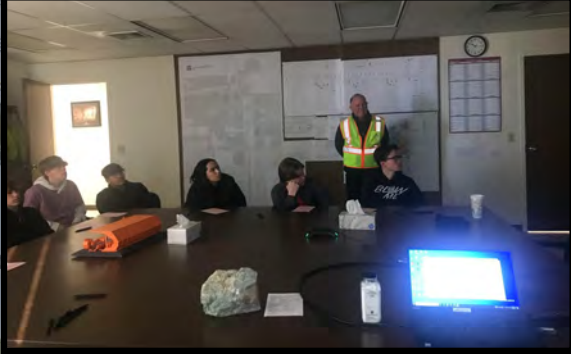
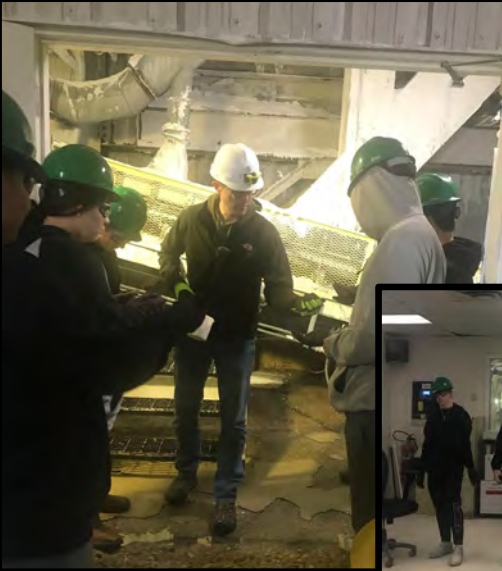
Mining is ever changing with new technology, innovation, and state of the art processes. Now we know more about it.

Favorite part of the tour: Visiting with staff during lunch and learning how we can work here.

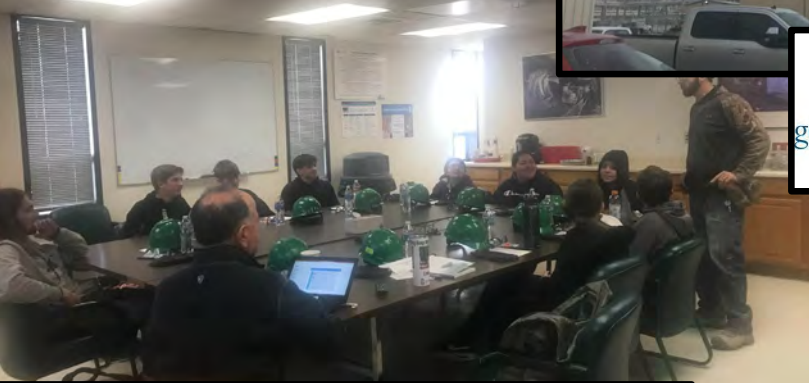
Thank you Fred von Ahrens, David Caplan, and many others!













Fiber Optics - Telecommunication - Internet - Broadband Join Marty Carollo

- Learn About the World of Telecommunications
- Explore Career Options
- Job Skills



December 14th
Winn - Atkinson - Commons
DO IT!!



**All West
COMMUNICATIONS**



**Feeling Techy?
Thanks to Business
Owner Marty Carollo,
You Were This Day!**

DANGERS OF DRUNK DRIVING

WINN - JANUARY 11TH



JASON MOWER - PUBLIC AFFAIRS SHERIFF'S OFFICE
BOBBY PINEDA - GREEN RIVER CITY PROSECUTOR
RICH FISCHER - FIELD SERVICES LIEUTENANT

WHO YOU GONNA CALL?



Stephanie Harsha
District 3 Public Relations Specialist
Wyoming Department of Transportation
100 S. Springs, Wyoming 82902
970.381.4065 cell 307.389.0790



MOWER - PINEDA - FISCHER

Car Insurance Rates

\$



**WESTERN PRIZES &
SWAG!**



**SIGN UP FOR WINN
ENRICHMENT
WITH
MS. ATKINSON!**



**CDL
PRESENTATION**

JANUARY 18TH

@ 1:30PM

GRHS AUDITORIUM





**Thank You
Matt Henley!
Who knew what
could go inside a
truck!?!
Everything but the
kitchen sink.**



Jessica Evans

Projects-

- Cowboy Coupons
- Rock Springs Downtown Guide
- 2022 Specific Purpose Tax
- Logo Design
- Genesis Alkali Recruitment



Services-

- Direct Mail
- Printing Services
- Website Design
- Logo Design
- Graphic Design
- Video Production
- Indoor Billboards
- Southwest WY Regional Airport

**Sign up for WINN with Ms. Atkinson
Wednesday, January 25th**



**Thank you
Jessica
Evans!**



Good Design IS Good Business



The world's largest direct air capture facility is coming to Wyoming.

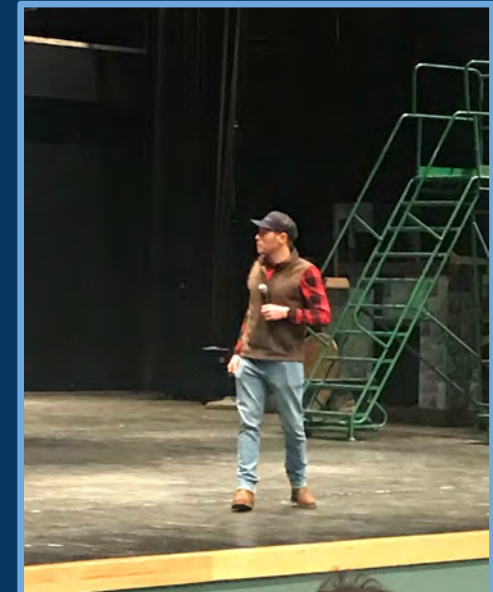
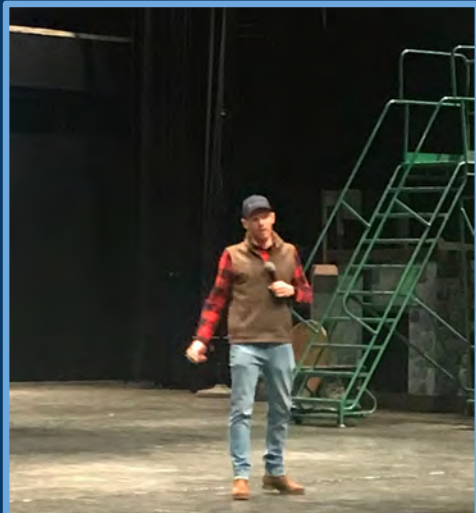
PROJECT

BISON™

Sign up for WINN with Ms. Atkinson
Wednesday, February 1st



carboncapture.com
© 2023 CarbonCapture Inc.



Hey Matt Bright, What is Project Bison?

Project Bison is an industrial development in Wyoming that will use direct air capture (DAC) machines to filter excess carbon dioxide from that air and permanently store it in geologic features underground. Since carbon dioxide is a greenhouse gas that mixes very quickly in the air, removing it in Wyoming helps the entire world address climate change.





**WESTERN PRIZES &
SWAG!**



SIGN UP FOR WINN ENRICHMENT

WITH:

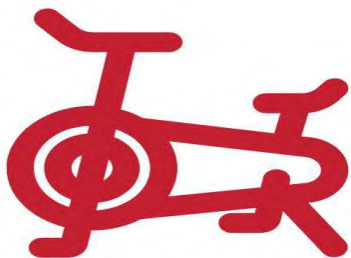
MS. ATKINSON

MR. LEWIS

MR. HAYNES

MR. HANSEN

MR. WRAGE



**EXERCISE
SCIENCE
PRESENTATION**

FEBRUARY 8TH

@ 1:30PM

GRHS AUDITORIUM



“Now let me see if I have this right,
I can literally have a career in the
science of exercise?”

“Let’s RUN  with that!”

Thanks Ms. Clark!





Is Real Estate in Your Future?
Get Finances in Order to
Buy a Home
Or
Become a Realtor



Altitude Real Estate LLC



ANNIE WEDGEWOOD
BROKER/OWNER REALTOR



Altitude Real Estate LLC



ASK ME ABOUT
OUR HOMES FOR
HEROES PROGRAM

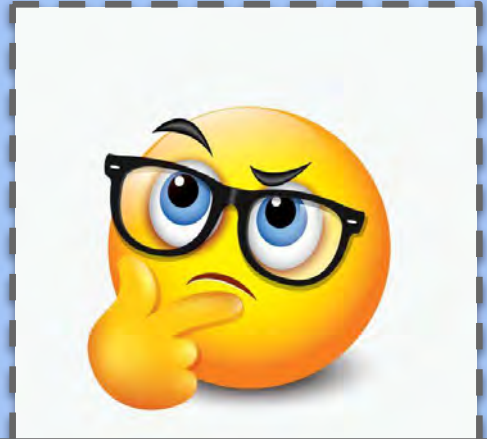
307-705-6783 | 415 CENTER STREET, SUITE 202, ROCK SPRINGS, WY



Wednesday, February 15th **Ms. Atkinson**
Sign up for WINN: and/or
Mr. Weidner



**Is Real Estate in Your Future?
Are Your Finances in Order to
Buy a Home
Or
Become a Realtor**



**Wait... What?
That's Genius! 🧐💡**

**Thanks Annie Wedgewood!
Great
Home Ownership Advice!**

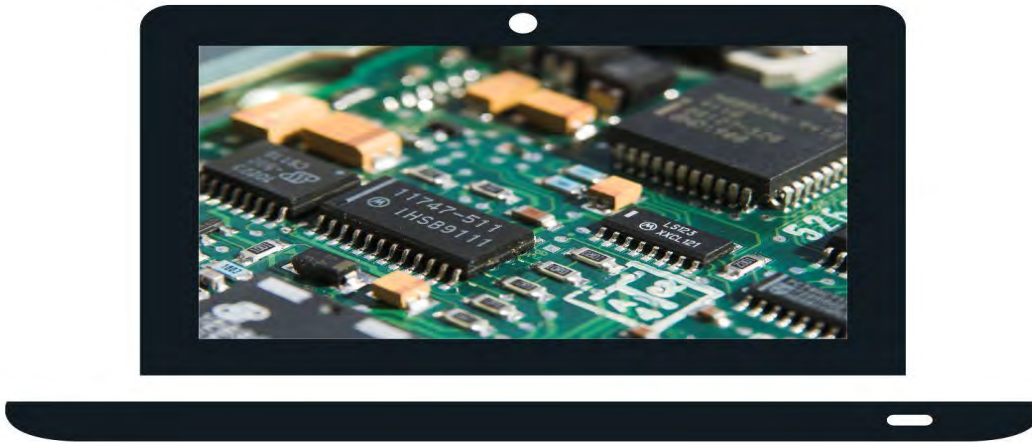




**WESTERN PRIZES &
SWAG!**



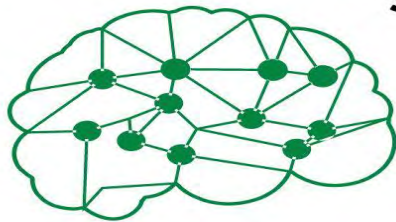
**COMPUTER
SCIENCE
PRESENTATION**



MARCH 8TH

@ 1:30PM

GRHS AUDITORIUM



SIGN UP FOR WINN ENRICHMENT

WITH:

MS. ATKINSON

MS. SEATON





Computer Information Science

DESIGN IT
Web Design & Multimedia

BUILD IT
Artificial Intelligence & Machine Learning

DEFEND IT
Cybersecurity & Computer Forensics




**And the Future is...
Computing Technology
Thank You Ms. Allen**

Help Desk/IT Support Specialist Certificate

- CMAP 1200 Computer Information Systems
- COSC 1100 Computer Science Principles and Practices
- CIS 2000 IT Fundamentals
- CIS 1860 PC Support Technician
- CSEC 1505 Principles of Cybersecurity
- CSEC 1600 Intro to Networks
- IMGT 2500 Introduction to Enterprise Resource Planning

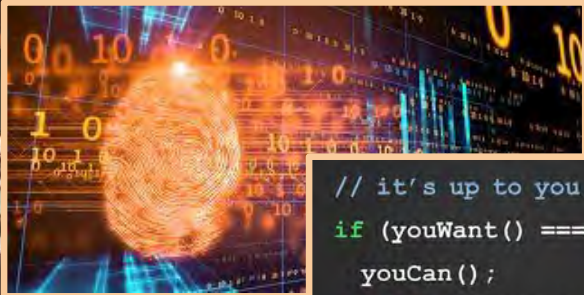
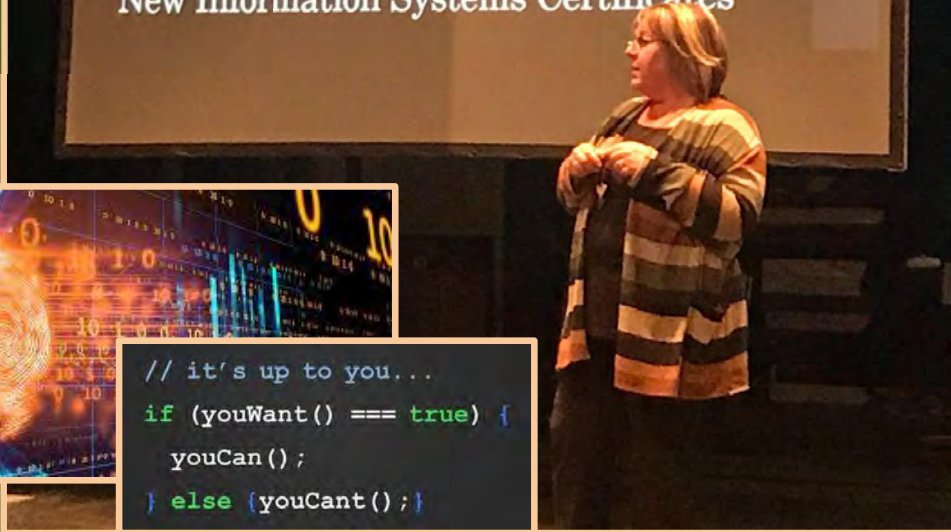
Digital Media and Web Design Certificate

- CMAP 1200 Computer Information Systems
- CMAP 2600 Adobe Photoshop
- CMAP 1850 Desktop Publishing
- COSC 1350 Web Programming I
- CMAP 1870 Adobe Illustrator
- CMAP 2700 Digital Video Production

Business Computing Certificate

- CMAP 1900 Computer Information Systems
- CMAP 1715 Word Processing Applications
- CMAP 1765 Spreadsheet Applications
- IMGT 2400 Introduction to Information Management
- ACCT 2110 Quickbooks
- IMGT 2450 Introduction to Business Analytics
- IMGT 2500 Introduction to Enterprise Resource Planning
- ACCT 1905 Practical Accounting

New Information Systems Certificates



```
// it's up to you...
if (youWant() === true) {
  youCan();
} else {youCant();}
```



ALL ABOUT WILLIAMS

How We Make Clean Energy Happen

Find out how Williams is providing infrastructure that safely delivers natural gas products to fuel a clean energy economy. A Fortune 500 company, its common stock is a component of the S&P 500 and the Dow Jones Utility Average.

Wednesday, March 22nd
Sign up for WINN
Ms. Atkinson

Natural gas exploration, production, processing, and transportation, with additional petroleum and electricity generation assets.

NYSE: WMB | williams.com

Williams Careers

As Williams builds and operates North America's natural gas infrastructure, a few of our employees take time to share why they chose a career at Williams.



Energy infrastructure really is the key, says Williams Companies CEO

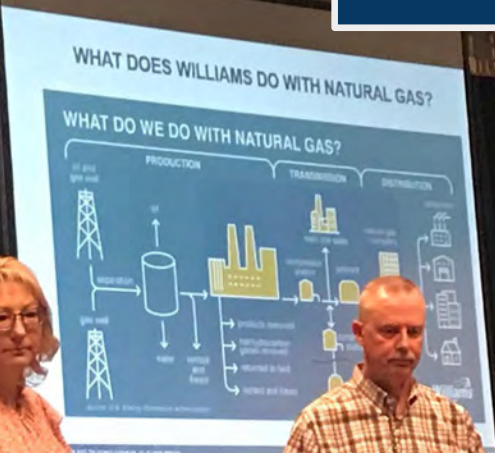
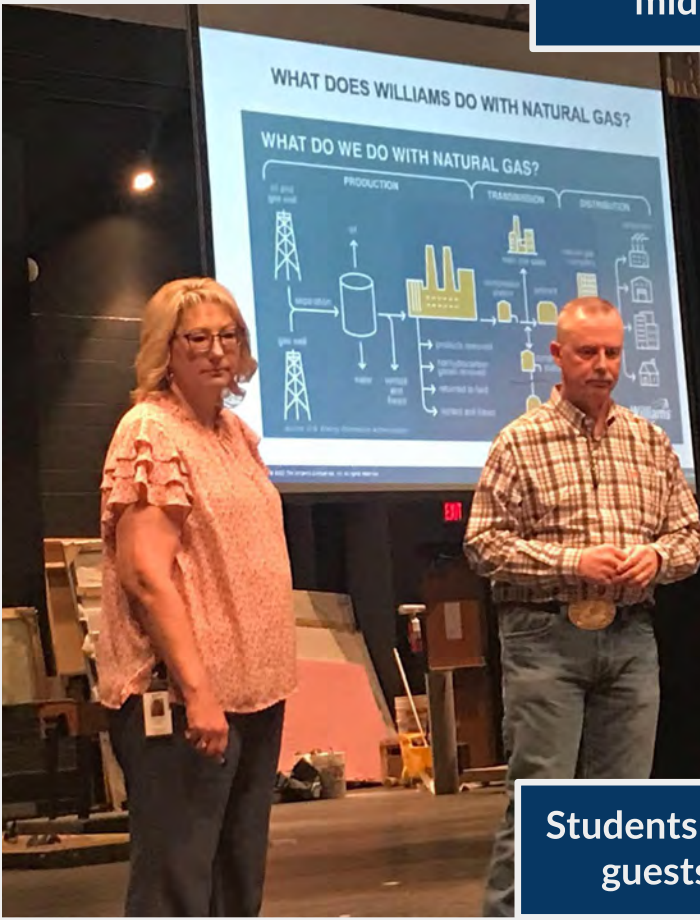


Bring on Electrification. Williams is Ready.





Thank you Joanna Robinson and Shawn Whitmore for explaining what processes take place with Natural Gas and the jobs that are available in a mid-stream energy company.



Students had great questions 🙋 and impressed our guests with educated thought processes. 🙌

Dental Career Field Trip



Dentist



F
O
R
M



Dental Hygienist



Scan to Apply - Atkinson
Career Exploration Application
Open to All Eligible GRHS



Dental Assistant



Students!

(Space is Limited)

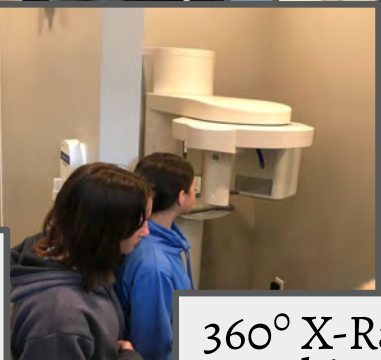


First Trip - March 30th - 6th thru 7th Hour
Additional Trips Based on Student Interest



Entrepreneurship and business skills at its best!

3D Printers for Teeth Molds



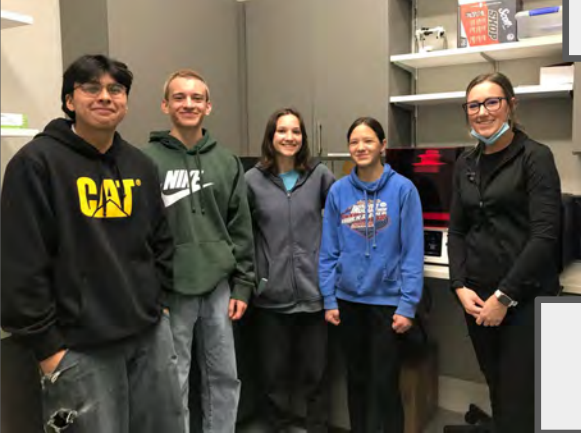
360° X-Ray Machines

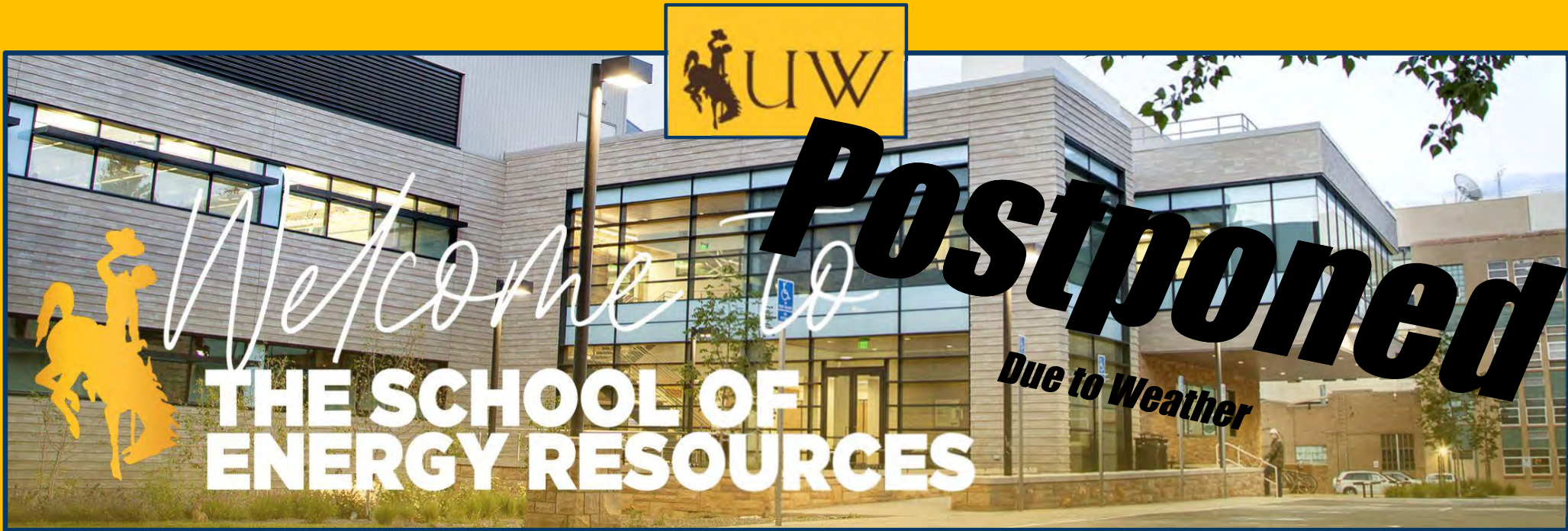


Thank you for exploring career options with us!



Touchscreen Digitally Enhanced Diagnosis





Our Mission

The School of Energy Resources (SER) at the University of Wyoming (UW) is dedicated to energy-driven economic development for the state of Wyoming. Created in 2006, SER enhances the university's energy-related education, research and outreach. SER directs and integrates cutting edge energy research and academic programs at UW and bridges academics and industry through targeted outreach programs.

Wednesday, April 5th
Sign up for WINN
Ms. Atkinson



UW School of Energy Resources | Center for Energy Regulation & Policy Analysis



University of Wyoming School of Energy Resources Builds Coal-Derived Demonstration House

Resources for Job Seekers, Workers, and Businesses



Wednesday, April 12th
Sign up for WINN - Ms. Atkinson





Union Wireless

Postponed



The Face of Union
<https://www.youtube.com/watch?v=YXmZJ-GbIj4>

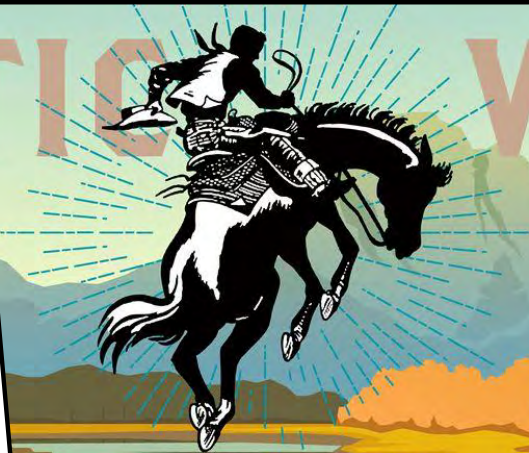
Made for the Movers and the Shakers

We Are Union Wireless
<https://www.youtube.com/watch?v=fjtlvWW8nJ8>



AUTHENTIC WYOMING

Wednesday, April 19th
Sign up for WINN
Ms. Atkinson



WESTERN PRIZES & SWAG!



SIGN UP FOR WINN ENRICHMENT

WITH:

MS. ATKINSON



**ADVISING
PRESENTATION**

**WEDNESDAY,
MAY 3RD @ 1:30PM**

GRHS





MEETING REQUEST FORM

Meeting Date Requested: August 1, 2023	Contact Phone and E-mail: (307) 872-3888 marchalk@sweetwatercountywy.gov
Presenters Name, Title and Name of Organization: Krisena Marchal, County Grants Manager	Exact Wording for Agenda: 10:30- Approval to Purchase Vehicles for County Government Offices and Departments with Coronavirus State and Local Recovery Funds
Preference of Placement on Agenda & Amount of Time Requested for Presentation: Any time- 10 min	Will there be handouts? (If yes, include with meeting request form) No
Will handouts require SIGNATURES? No SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information:	
Attachments: BOCC 8-1-23 ARPA LOCAL RECOVERY.pdf	

INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the “Meeting Request Form” by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: shoemakers@sweetwatercountywy.gov
If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.
- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and emailed to: shoemakers@sweetwatercountywy.gov
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.

- In order to determine placement on the agenda, please review the county website sweetwatercountywy.gov on Thursday afternoon by clicking “Commissioner's Agenda”.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.

The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way

Meeting Room #115

Green River, Wyoming

[BOCC 8-1-23 ARPA LOCAL RECOVERY.pdf](#)

To: Sweetwater County Board of County Commissioners
From: Krisena Marchal, Grants Manager
Date: County Commission Meeting 8/1/2023
Subject: Approval to Purchase Vehicles for County Government Offices and Departments with Coronavirus State and Local Recovery Funds

Executive Summary:

During the County’s budget workshop on May 16, 2023, the commissioners reviewed an itemized list of all FY 2024 grant projects, including new ARPA Local Recovery capital projects that were approved in full as a bundle.

The purpose of this request is to document the specifically authorized FY 2024 ARPA Local Recovery projects for compliance with federal uniform administrative requirements, cost principles and audit requirements (2 CFR 200).

ARPA – Coronavirus State and Local Fiscal Recovery Funds Allocation		
<i>Office/Department</i>	<i>Description</i>	<i>Amount</i>
1	Coroner	
	Suburban (with accessories) Replaces former Sheriff’s vehicle used for 10 years to remove bodies, transport to Crime Lab, etc. Originally approved \$64,780 on 3/15/22. Request is to increase the budget by \$20,000 due to supply chain constraints and inflation.	+20,000
2	Sheriff	
	9 vehicles (with upfits) Replacement of vehicles for rotation to increase trade-in value, save on maintenance and fuel costs, and reduce safety hazards. It is part of the “5 for the price of 3” plan.	603,444
3	Engineering/Public Works	
	2 vehicles Replace a 2011 Tahoe and 2009 Durango for the PW Director and Assistant.	133,125
4	Facilities/Maintenance	
	2 vehicles Replace 2008 F250 plow trucks with 125,000 and 142,963 miles.	159,750
5	Facilities/Parks	
	1 vehicle Replace a ¾ ton truck with 1 ton.	100,000
TOTAL ALLOCATION		\$1,016,319

Staff Notes:

As noted on the FY 2024 Local Recovery ARPA Summary, 100% of the funding has been obligated.

During FY 2023, the commission authorized awarding bid up to the approved allocation outside of a commissioners’ meeting due to the competition within the supply chain vendors. This request includes the continuation of this procurement procedure, and having the Purchasing Director email the Chairman for authorization, and then ratifying the bid award at the next commissioners’ meeting.

There is no form to sign because these expenses were included and approved in the FY 2024 Budget Resolution under Grant Projects. As a note, the federal ARPA Payroll and PILT Payroll are budgeted separately, and not included in the Grant Projects Budget. This is due to limitations in the Munis software.

Attachments:

1. FY 2024 Local Recovery ARPA Summary
2. FY 2024 Budget Resolution

Recommendation:

Move to approve the purchase of vehicles for the Sheriff’s Office, Engineering/Public Works, Facilities/Maintenance, and Facilities/Parks Departments; and increase the budget for the Coroner’s authorized suburban with Coronavirus State and Local Fiscal Recovery Funds due to the COVID-19 pandemic.

LOCAL RECOVERY ARPA SUMMARY		
	FY 2023 ACTUALS	1,434,378.55
#1	FY 2023 CARRYOVER (with increase)	1,133,420.60
#2	FY 2024 CAPITAL RECOMMENDATION	996,319.00
#3	FY 2024 PAYROLL Detention Center	4,660,512.85
	TOTAL ESTIMATED EXPENSES	8,224,631.00
	TOTAL LOCAL RECOVERY AWARD	8,224,631.00
	BALANCE \$	-

#1: FY 2023 APPROVED PROJECTS		Approved Budget	Expenses To Date	Final Cost (Closed)	Forfeit	Carryover to FY 2024
1	Coroner 1 Suburban	64,780.00				
	1 Truck	61,598.00	7,060.36	-	-	139,317.64
2	Sheriff 10 Vehicles with upfits and radios	629,326.27	401,655.08	-	-	227,671.19
3	Sheriff 1 Rescue/Recovery Boat	317,743.00	4,089.22	-	-	313,653.78
4	Attorney 1 Vehicle	40,800.00	37,961.88	37,961.88	2,838.12	-
5	Road & Bridge 2 Vehicles (Pickups)	105,850.00	-	-	-	105,850.00
6	Assessor 1 Vehicle	50,000.00	33,580.00	33,580.00	16,420.00	-
7	Purchasing 1 Vehicle	50,960.00	50,960.00	50,960.00	-	-
8	Gen Govt 3 Vehicles (fleet)	136,000.00	-	-	-	136,000.00
9	Gen Govt Detention Center Security Upgrade	990,000.00	899,072.01	-	-	90,927.99
10	Gen Govt Door Lock Consolidation	120,000.00	-	-	-	120,000.00
		2,567,057.27	1,434,378.55	122,501.88	19,258.12	1,133,420.60

*Includes a \$20,000 increase

#2: FY 2024 CAPITAL PROJECTS		Estimated Cost
11	Engineering/PW 2 Vehicles	133,125.00
12	Facilities/Maint. 2 Vehicles	159,750.00
13	Sheriff 9 Vehicles with upfits	603,444.00
14	Facilities/Parks 1 Vehicle	100,000.00
		996,319.00

#3: FY 2024 PAYROLL		Estimate Amount
15	Sheriff Detention Center Salary and Benefits	4,660,512.85

Payroll projection is \$5,300,812 - shortfall covered by general fund

Updated 7/24/23

RESOLUTION TO PROVIDE INCOME NECESSARY TO FINANCE BUDGET

WHEREAS, on the 22nd day of June, 2023, this Board adopted a County Budget for the 2023-2024 fiscal year ending June 30, 2024, calling for the following appropriations:

OFFICE/DEPARTMENT	SALARIES AND BENEFITS	OPERATING	CAPITAL	APPROPRIATION
COMMISSIONERS	\$ 342,607	\$ 170,500	\$ -	\$ 513,107
ENGINEERING	\$ 476,209	\$ 60,650	\$ 5,300	\$ 542,159
FACILITIES CUSTODIAL	\$ 1,118,252	\$ 58,620	\$ 5,000	\$ 1,181,872
FACILITIES MAINTENANCE	\$ 619,973	\$ 1,420,847	\$ 5,000	\$ 2,045,820
FACILITIES PARKS & REC	\$ 420,431	\$ 329,750	\$ 5,000	\$ 755,181
FIRE MARSHALL	\$ 33,250	\$ 254,610	\$ -	\$ 287,860
FLEET/VEHICLE MAINTENANCE	\$ 232,521	\$ 199,200	\$ 7,000	\$ 438,721
GENERAL COUNTY ADMINISTRATION	\$ -	\$ 209,690	\$ -	\$ 209,690
GRANTS ADMINISTRATION	\$ 178,889	\$ 7,870	\$ -	\$ 186,759
HUMAN RESOURCES	\$ 393,662	\$ 47,400	\$ -	\$ 441,062
RISK MANAGEMENT	\$ -	\$ 613,500	\$ 45,000	\$ 658,500
EMPLOYEE BENEFITS	\$ -	\$ 18,800	\$ -	\$ 18,800
IT DEPARTMENT	\$ 1,023,565	\$ 943,558	\$ 11,000	\$ 1,978,123
JUVENILE PROBATION	\$ 510,324	\$ 22,000	\$ -	\$ 532,324
LAND USE	\$ 800,641	\$ 225,890	\$ -	\$ 1,026,531
PURCHASING	\$ 445,086	\$ 24,650	\$ 1,500	\$ 471,236
ROAD AND BRIDGE	\$ 2,602,878	\$ 1,248,800	\$ 6,900	\$ 3,858,578
VETERANS SERVICES	\$ 301,597	\$ 29,400	\$ 2,500	\$ 333,497
COUNTY ASSESSOR	\$ 908,298	\$ 167,215	\$ -	\$ 1,075,513
COUNTY ATTORNEY	\$ 3,175,366	\$ 126,675	\$ -	\$ 3,302,041
COUNTY CLERK	\$ 1,562,103	\$ 88,628	\$ -	\$ 1,650,731
ELECTIONS	\$ 212,443	\$ 177,410	\$ 1,499	\$ 391,352
CLERK OF DISTRICT COURT	\$ 754,496	\$ 76,800	\$ -	\$ 831,296
COUNTY CORONER	\$ 280,854	\$ 77,125	\$ -	\$ 357,979
COUNTY SHERIFF	\$ 11,335,933	\$ 1,488,336	\$ 30,000	\$ 12,854,269
COUNTY TREASURER	\$ 1,057,640	\$ 78,570	\$ 11,075	\$ 1,147,285
CORE COUNTY	\$ 28,787,018	\$ 8,166,494	\$ 136,774	\$ 37,090,286
GRANT PROJECTS				\$ 3,964,030
CAPITAL PROJECTS AND EQUIPMENT OVER \$10,000				\$ 8,139,123

AGENCY	APPROPRIATION
BOYS&GIRLS CLUB	\$ 36,000
CASTLE ROCK HOSPITAL DISTRICT	\$ 1,800,000
CHILD DEVELOPMENTAL CENTER	\$ 50,000
CLIMB WYOMING	\$ 3,000
FAMILY RESOURCE CENTER	\$ 45,150
FOOD BANK	\$ 26,485
VIRS	\$ 104,500
YOUTH HOME	\$ 139,203
YWCA	\$ 238,452
TOTAL HUMAN SERVICES	\$ 2,442,790
GOLDEN HOUR SENIOR CENTER	\$ 211,800
YOUNG AT HEART	\$ 222,000
TOTAL SENIOR CENTERS	\$ 433,800
CONSERVATION DISTRICT	\$ 221,160
UW EXTENSION/4H	\$ 99,611
EDEN VALLEY IMPROVEMENT DIST	\$ 35,000
RED DESERT ROUNDUP RODEO	\$ 8,400
STAR	\$ 112,603
TREATMENT COURT	\$ 16,000
CARBON COUNTY FIRE DISTRICT	\$ 12,000
GAL	\$ 162,500
PUBLIC DEFENDER	\$ 186,375
RS GR SW CO-COMB COMM JPB	\$ 910,277
SOUTHWEST WYOMING REGIONAL AIRPORT	\$ 440,000
SKYWEST AIRLINES INC SUBSIDY	\$ 715,140
TITLE 25	\$ 486,488
TOTAL AGENCIES	\$ 6,282,144
COMPONENT UNIT	APPROPRIATION
SWEETWATER EVENTS COMPLEX	\$ 4,186,627
SWEETWATER COUNTY LIBRARY SYSTEM	\$ 4,825,289
SWEETWATER COUNTY HISTORICAL MUSEUM	\$ 367,346
SOUTHWEST COUNSELING SERVICE	\$ 987,738
MEMORIAL HOSPITAL OF SWEETWATER COUNTY	\$ 4,719,589
SWEETWATER COUNTY DISTRICT BOARD OF HEALTH	\$ 489,872
TOTAL COMPONENT UNITS	\$ 15,576,461

FUND	APPROPRIATION
GENERAL COUNTY	\$ 71,052,044
SWEETWATER EVENTS COMPLEX	\$ 6,018,475
SWEETWATER COUNTY LIBRARY SYSTEM	\$ 3,725,910
SWEETWATER COUNTY HISTORICAL MUSEUM	\$ 392,360
SOUTHWEST COUNSELING SERVICE	\$ 20,083,581
MEMORIAL HOSPITAL OF SWEETWATER COUNTY-MAINTENANCE	\$ 1,448,215
MEMORIAL HOSPITAL OF SWEETWATER COUNTY	\$ 119,842,910
SWEETWATER COUNTY DISTRICT BOARD OF HEALTH	\$ 2,283,340
CO ROAD FUND FUEL TAX	\$ 6,862,000
IMPACT TAX	\$ 484,879
INMATE ENTERPRISE	\$ 90,000
DRUG SEIZURE	\$ 14,681
PARKS & RECREATION	\$ 78,124
SWEETWATER COUNTY ROAD FUND	\$ 5,195,000
CDC TAX FUND – OPERATIONS AND MAINTENANCE	\$ 60,000
SWEETWATER COUNTY INSURANCE	\$ 10,943,175
TOTAL APPROPRIATIONS	\$ 248,574,694

RESERVES	
GENERAL RESERVE	\$ 33,209,874
CAPITAL RESERVE	\$ 2,000,000
STRATEGIC DEVELOPMENT RESERVE	\$ 5,000,000
TOTAL RESERVES GENERAL COUNTY	\$ 40,209,874

AND WHEREAS, this Board classified Coronavirus State and Local Fiscal Recovery Funds (Assistance Listing 21.027) for the payroll of employees in the Detention Center;

AND WHEREAS, this Board classified deferred 2023 Payments In Lieu of Taxes (Assistance Listing 15.226) for the payroll of employees in the Offices of the County Clerk (excluding Elections), Treasurer, Assessor, and Clerk of District Court;

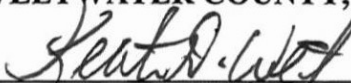
AND WHEREAS, after deducting all other cash and estimated revenue, it is necessary that the following amount be raised by general taxation, and in order to raise such sums of money, it is necessary that levy be made for the 2023-2024 fiscal year ending June 30, 2024 as shown below:

GENERAL COUNTY	TAX REQUIRMENT AMOUNT	TAX MILL LEVY
	\$35,470,531	12.000

NOW, BE IT RESOLVED by the Board of County Commissioners that the foregoing levies be made for the 2023-2024 fiscal year ending June 30, 2024.

Dated this 22nd day of June, 2023.

**BOARD OF COUNTY COMMISSIONERS
SWEETWATER COUNTY, WYOMING**



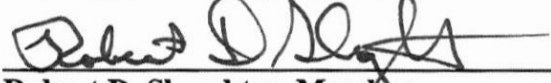
Keaton D. West, Chairman



Island Richards, Member

Lauren Schoenfeld *voted NO*

Lauren Schoenfeld, Member



Robert D. Slaughter, Member

Mary L Thoman

Mary Thoman, Member



ATTEST:

Cynthia L. Lane

Cynthia L. Lane, County Clerk



MEETING REQUEST FORM

Meeting Date Requested: August 1, 2023	Contact Phone and E-mail: 307-872-3957 knightt@sweetwatercountywy.gov
Presenters Name, Title and Name of Organization: Tim Knight, IT Director, Sweetwater County	Exact Wording for Agenda: 10:40- Approval of ConvergeOne as vendor for wireless project
Preference of Placement on Agenda & Amount of Time Requested for Presentation: No preference- 10 min	Will there be handouts? (If yes, include with meeting request form) No
Will handouts require SIGNATURES? No SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov

Additional Information:

We've been working on scoping out our wireless network project with ConvergeOne who is the Cisco approved vendor/reseller on the State Contract. By purchasing on the State contract we get a minimum of 30% off list pricing and ConvergeOne often goes beyond the 30% which is why we like working with them. ConvergeOne also has an office in Casper so we get the benefit of working with a Wyoming sales team and they help us with predesign work at no cost to the County. Once we start predesign, they register the project with Cisco which guarantees that they get the best pricing. This prevents another vendor from undercutting a vendor who does the predesign work. This means that no one would be able to get us as good a deal as ConvergeOne would on the equipment.

Our network is setup with Cisco switches and routers and we would like to keep everything on Cisco for simplicity of management and compatibility. Cisco is a very reliable platform and my team is trained in Cisco networking. Going with another brand sometimes creates issues with support as they will often blame the off brand equipment when things go wrong and staying with one vendor prevents that scenario. With that being said, July is the last month of Cisco's fiscal year and they are offering significant savings if we get them a purchase order by July 25th. We did budget this project in the capital projects so the money is already allocated.

We normally get a 35% discount and with the aggressive pricing we are getting 61% on the indoor Access Points and 55% on everything else for a savings of **\$78,824**. There will still be a few hours of professional services but that will be minimal

Attachments:**INSTRUCTIONS:**

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the "Meeting Request Form" by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: shoemakers@sweetwatercountywy.gov
*****If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and emailed to: shoemakers@sweetwatercountywy.gov
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.
- In order to determine placement on the agenda, please review the county website sweetwatercountywy.gov on Thursday afternoon by clicking "Commissioner's Agenda".
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.

The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way
Meeting Room #115
Green River, Wyoming



MEETING REQUEST FORM

Meeting Date Requested: August 1, 2023	Contact Phone and E-mail:
Presenters Name, Title and Name of Organization: CYNTHIA LANE	Exact Wording for Agenda: 10:50- Approval of a Catering Permit for Wesley White, DBA Eden Saloon on August 5, 2013 for Steve Ham's 50th Anniversary at the Eden Valley Community Center
Preference of Placement on Agenda & Amount of Time Requested for Presentation:	Will there be handouts? (If yes, include with meeting request form) Yes
Will handouts require SIGNATURES? Yes SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information:	
Attachments: EDEN SALOON.pdf	

INSTRUCTIONS:

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Meeting Room #115

Green River, Wyoming

[EDEN SALOON.pdf](#)

APPLICATION FOR CATERING PERMIT

Licensing Authority: SWEETWATER COUNTY

Name of Event: STEVE HAM'S 50TH ANNIVERSARY, 4039 US HWY 191, EDEN VALLEY COMMUNITY CENTER, FARSON EDEN, WY 82932

Permit from: 08/05/23 To: 08/06/23 Local Permit Number: _____

Number of Days Permitted: 1 Fee per day: 10.00 Total fee: 10.00

Applicant: WESLEY WHITE D/B/A: EDEN SALOON

Contact Person: WESLEY WHITE Phone: (____) _____

Company Location: 3633 N HWY 191 B-5 City: EDEN State: WY Zip: 82932

_____ 3633 N HWY 191 B-56 City: EDEN State: WY Zip: 82932

Mailing Address: _____ City: _____ State: _____ Zip: _____

Business Phone: 307-350-9377 Residence Phone: _____

Applicants that are receiving anything of value (i.e. money, goods and/or services) Location of Sales: from any industry representative must answer the following:

As an applicant for a catering permit, are you:

A nonprofit corporation organized under the laws of this state; YES NO

Qualified as a tax exempt organization under the Internal Revenue Code; YES NO

And have been in continuous operation for not less than two (2) years. YES NO

FILING AS (CHOOSE ONLY ONE)

INDIVIDUAL PARTNERSHIP CORPORATION LLC LLP

NOTE: Individual and Partnership filers must be domiciled residents of Wyoming for at least one year and not claimed residence in any other state in the last twelve months.

If a corporation, LLC or LLP list the full names and residence address of all the officers and directors and of all shareholders owning jointly or severally ten percent (10%) or more of the stock of the corporation, LLC or LLP. Use back of form if additional space is needed.

For Corp, LLC, LLP Applicants Legal Names	Date of Birth	DO NOT LIST PO BOXES Residence Address, Street, City, State & Zip	Residence Phone Number	No of years in Corp or LLC	% of Stock Held	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
WESLEY WHITE	9/11/57	3633 N HWY 191 B-5 EDEN, WY 82932	307-350-9377	5	100%	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>

(If more information is required, complete in identical form, on a separate piece of paper and attach to this application.)


By filing this application, I agree to operate in Wyoming under the requirements of **W.S. 12-4-502** and all other applicable Wyoming laws and rules, and to file required sales tax reporting documents and taxes.

By signing this application, I acknowledge for EDEN SALOON
(Business name) that all of the information provided is true and correct, and that I agree to meet the Wyoming operating conditions specified above. This application must be signed by the owner, partner, corporate officer or LLC/LLP member.

VERIFICATION OF APPLICATION

(Requires signatures by **ALL** Individuals, **ALL** Partners, **ONE (1)** LLC Member, **TWO (2)** Corporate Officers/Directors, or **TWO (2)** Club Officers.) W.S. 12-4-102(b)

Under penalty of perjury and the possible revocation or cancellation of the license, I swear the above stated facts, are true and accurate.

Dated this 17 day of July, 2023. 
Applicant

Applicant

Signature of Licensing Authority Official

CHAIRMAN
Title

AUGUST / 1 / 2023
Date



MEETING REQUEST FORM

Meeting Date Requested: August 1, 2023	Contact Phone and E-mail: 307-872-3759 lanec@sweetwatercountywy.gov and 307-872-3845 deleonj@sweetwatercountywy.gov
Presenters Name, Title and Name of Organization: Cindy Lane, Sweetwater County Clerk and John DeLeon, Sweetwater Deputy County Attorney	Exact Wording for Agenda: 11:05- 2023-24 District Health Department Budget Agreement
Preference of Placement on Agenda & Amount of Time Requested for Presentation: 15 minutes	Will there be handouts? (If yes, include with meeting request form) Yes
Will handouts require SIGNATURES? Yes SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information:	
Attachments: District Health Department Budget Agreement (1).pdf District Health Department Budget Agreement (Clean Copy).pdf	

INSTRUCTIONS:

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Meeting Room #115

Green River, Wyoming

[District Health Department Budget Agreement \(1\).pdf](#)

[District Health Department Budget Agreement \(Clean Copy\).pdf](#)

2023-24 DISTRICT HEALTH DEPARTMENT BUDGET AGREEMENT
AGREEMENT
BETWEEN
SWEETWATER COUNTY BOARD OF COUNTY COMMISSIONERS FOR-
SWEETWATER COUNTY AND
SWEETWATER COUNTY DISTRICT BOARD OF HEALTH

Section 1. PARTIES.

The parties to this Agreement are the Sweetwater County Board of County Commissioners ~~for Sweetwater County~~ (“COUNTY”), 80 West Flaming Gorge Way, Green River, Wyoming 82935 (“COUNTY”) and the District Health Department (DISTRICTepartment) governing body, the Sweetwater County District Board of Health (“RECIPIENT”), 333 Broadway, Suite 110, Rock Springs, WY 82901. The responsibilities, terms and conditions herein apply to the Board and DISTRICTDepartment employees.

Section 2. PURPOSE. The general purposes of the DISTRICTBoard— is and Department are the prevention of disease and the promotion of public health in Sweetwater County pursuant to W.S. § 35-1-303(a).—

2.1. PROPERTY. COUNTY is the sole owner of the real property, attachments, additions, alterations, improvements and grounds located at:

2.1.1. 333 Broadway, Rock Springs, WY 82901,

(hereinafter referred to as the “Property”).

This Agreement provides for the operation, maintenance and care of the Property (W.S. § 18-3-504(a)(v)); and in determination that services herein described are in the best interest of the citizens of Sweetwater County (W.S. §18-3-504(a)(v)), pursuant to the terms herein, COUNTY is willing to permit the use of the Property for the performance of the herein described services and DISTRICTRECIPIENT functions.

2.2. PROGRAMS. This Agreement provides for the prevention of disease and the promotion of public health through the COUNTYounty’s need for the following two (2) programs:

2.2.1. District Health Officer and

2.2.2. Environmental Health licensing, testing, inspecting and reportingInspections.

In addition to County’s need for a District Health Officer and Environmental Health Inspections, it is in the best interest of the DISTRICTDistrict for the prevention of disease and the promotion of public health to have the following program:

2.2.3. Public Health Nursing Program (Community Nursing).

Section 3. TERM.

This Agreement shall commence on July 1, 2023~~2~~, or the date last executed by the duly authorized representatives of the parties to this Agreement, whichever is later, and shall remain in full force and effect until June 30, 2024~~3~~. There is no right or expectation of extension and any extension will be determined at the discretion of the COUNTY.

Section 4. INFRASTRUCTURE AND CONSIDERATION PROVIDED.

4.1. During the term of this Agreement, COUNTY shall appropriate a total of budget \$607,595.00~~539,255.00~~. The COUNTY will take into account: 1. Prior realized DISTRICT mill dedications and revenues from taxes and 2. Reductions for cash on hand above one hundred twenty (120) days, as determined by COUNTY, such that the total budgeted dedication is \$607,595.00. The cash on hand above one hundred and twenty days is \$117,723.52. As such, the remaining amount to be distributed is \$489,871.48. Said total appropriation shall satisfy all statutory requirements and the total number of mills dedicated to the DISTRICT with no amounts owing. ~~and shall provide payment in accordance with actual collection of taxes.~~

The DISTRICT authorizes the COUNTY to receive prior DISTRICT dedications and revenues from taxes. Revenues from the district health department fund will be distributed pursuant to a voucher in twelve (12) equal monthly payments totaling \$489,871.48.

4.2. The COUNTY will permit the use of the above-identified Property for the performance of the herein described services and ~~DISTRICTRECIPIENT~~ functions in lieu of lease agreements.

4.4. The COUNTY will provide for utilities for the above-identified property.

4.5. The COUNTY will provide for internet/computer services.

4.6. The COUNTY will provide for maintenance, snow removal and cleaning services.

4.7. The COUNTY authorizes ~~DISTRICTRECIPIENT~~ staff to participate in the COUNTY insurance program.

4.8. ~~DISTRICTRECIPIENT~~ staff may participate in the Wyoming Retirements System (WRS) as permitted by WRS rules and regulations.

4.9. In consideration of the recitals, mutual promises, covenants, obligations, the receipt and sufficiency of which is hereby acknowledged, and the terms, covenants and conditions hereof, and intending to be bound by the same, the DISTRICTRECIPIENT may have access to the Property subject to the terms and conditions that follow.

Section 5. RESPONSIBILITIES OF RECIPIENT.

5.1. As identified in Section 2.2 PROGRAMS, the COUNTY has a ~~direct~~-need for services for two (2) programs: District Health Officer and Environmental Health Inspections. Public Health Nursing may include the programs herein identified.

5.1.1. **DISTRICT HEALTH OFFICER.** The DistrictCounty Health Officer will be available 24/7 to assist in public health emergency preparedness and carrying out the provisions of all health and sanitary laws and regulations of the state pursuant to W.S. § 35-1-305 and to consult with regarding public health issues such as Covid, rabies, STI treatment, etc.

5.1.1.1. Quality Management: Deliverables and Measurements.

5.1.1.1.1 Provide the DistrictCounty Health Officer contract to the COUNTY.

5.1.1.1.2 \$72,000.00 of the County appropriation shall be used District Health Officer purposes.

5.1.1.1.2 The DISTRICTRECIPIENT will itemize costs for the program.

5.1.2. **ENVIRONMENTAL HEALTH INSPECTIONS.** The DISTRICTRECIPIENT shall provide for inspecting restaurants (W.S. §§ 35-7-110(a)(xxvii) and 35-7-121), daycares, septic systems, tattoo establishments and artists, and swimming pool/spas (W.S. §§ 35-28-101(a)ix) and 35-28-107 in Sweetwater County. The DISTRICTRecipient will investigate complaints and perform water testing in EPA certified labs. The DISTRICT will issue permits and licenses including temporary food permits (W.S. § 35-7-124(a), temporary tattoo artist permits, and public pool or spa license (W.S. § 35-28-108(a).

5.1.2.1. Quality Management: Deliverables and Measurements.

5.1.2.1.1. The DISTRICTRECIPIENT will provide a report of the number and types of inspections completed.

5.1.2.1.2. \$185,000.00 of the County appropriation shall be used for Environmental Health Inspection purposes.

5.1.2.1.3. The DISTRICTRECIPIENT will annually itemize the costs for the program.

5.1.3. **PUBLIC HEALTHCOMMUNITY NURSING.** Purusant to W.S. § 35-1-240(a)(xx) District Health Departments have the power [t]o operate a public health nursing program which may include, but is not limited to" RECIPIENT shall provide public health services:—immunizations for insured, uninsured and underinsureds; investigation of communicable disease outbreaks; referral and treatment for insured, uninsured and underinsured individuals; STI testing; HIV/AIDS testing, follow-up and case management; turbuculosis testing, follow-up and case management; Medicaid long-term waiver case management; LT 101 assessments; maternal-child nurse home visiting programs (W.S. § 35-27-101);registered nurse home visits; breastfeeding assistance; LT 101 assessments, Ryan White (HIV) case management;

~~emergency preparedness; and ,~~ chronic disease education (diabetes self-management education) and tuberculosis case management.

5.1.3.1. Quality Management: Deliverables and Measurements.

5.1.3.1.1. \$282,255.00 of the County appropriation shall be used for Community Nursing purposes.

5.1.3.1.2. Compliance with state statute requirements for nursing.

5.4. The DISTRICTRECIPIENT is authorized to provide services and functions for the citizens of Sweetwater County consistent with their purposes.

5.4.1. Provide a list of all programs not herein identified.

5.5. Cooperate with COUNTY, COUNTY agencies and stakeholder to meet COUNTY needed programs.

5.8. **OTHER FUNDING:** The DISTRICTRECIPIENT will submit a draft budget before April 1st of 2023 pursuant to W.S. § 35-1-304(e).

5.8.1. The DISTRICTRECIPIENT will seek revenue streams for the programs herein identified.

5.8.2. The DISTRICTRECIPIENT will identify the city appropriation pursuant to W.S. § 35-1-304(e).

5.9. The DISTRICTRECIPIENT will provide and receive funds as identified by the county treasurer who shall serve as treasurer of the DISTRICT and shall be named on or have access to all bank accounts and accounting software.~~work with the Sweetwater County Treasurer to ensure funds are properly received and provided.~~

Section 6. COUNTY'S RESPONSIBILITIES

6.1 COUNTY shall make payments as described herein.

6.2 COUNTY shall allow the DISTRICTRECIPIENT to use the Property for purposes herein identified.

6.3 COUNTY may assist in grant funding.

6.4 COUNTY's only obligations to the DISTRICTRECIPIENT are contained in the express language of this Agreement and COUNTY has no obligation to provide the DISTRICTRECIPIENT with any additional services or equipment.

Section 7. SPECIAL PROVISIONS

7.1. The DISTRICTRECIPIENT shall not, without COUNTY's prior written approval and at the DISTRICTRECIPIENT's own expense, make alterations, additions, or improvements in and to the buildings or grounds. Any alterations shall be performed in a workmanlike manner and shall not weaken or impair the structural strength or lessen the value of the building. Any improvements to the Property made by RECIPIENT shall become part of the Property and the sole property of COUNTY.

7.2. The DISTRICTRECIPIENT shall not use or occupy the buildings, grounds or any part thereof for any unlawful or ultra-hazardous purpose. The DISTRICTRECIPIENT agrees to use the buildings and grounds in full compliance with all state, federal and local laws, rules and regulations and with all City ordinances.

Section 8. GENERAL PROVISIONS

8.1. Independent Contractor: The services to be performed by the DISTRICTRECIPIENT are those of an independent contractor and not as an employee of COUNTY. The DISTRICTRECIPIENT is not eligible for COUNTY benefits except as herein provided and will be treated as an independent contractor for federal tax filing purposes. The DISTRICTRECIPIENT assumes responsibility for its personnel who provide services pursuant to this contract and will make all deductions required of employers by state, federal and local laws and shall maintain liability insurance for each of them. The DISTRICTRECIPIENT is authorized to perform the same or similar services for others.

8.2. Acceptance Not Waiver: No waiver by COUNTY of any breach or default by RECIPIENT in the performance of any of the provisions, agreements or covenants hereunder shall be construed as a waiver of such provision, agreement or covenant or of any other or subsequent breach thereof.

8.3. Termination: This Agreement may be terminated (a) by either party at any time for failure of the other party to comply with the terms and conditions of this Agreement; (b) by either party, with thirty (30) days prior written notice to the other party; or (c) upon mutual written agreement by both parties.

8.4. Entire Agreement: This Agreement (9 pages) represents the entire and integrated agreement and understanding between the parties and supersedes all prior negotiations, statements, representations and agreements, whether written or oral and serves as written notice of termination of any prior Agreements.

8.5. Assignment: Neither this Agreement, nor any rights or obligations hereunder shall be assigned or delegated by a party without the prior written consent of the other party.

8.6. Amendments: Any changes, modifications, revisions, or amendments to this Agreement which are mutually agreed upon by the parties to this Agreement shall be only by written agreement, duly executed by all parties hereto.

8.7. Invalidity: If any provision of this Agreement is held invalid or unenforceable by any court of competent jurisdiction, or if the COUNTY is advised of any such actual or potential invalidity or unenforceability, such holding or advice shall not invalidate or render unenforceable any other provision hereof. It is the express intent of the parties that the provisions of this Agreement are fully severable.

8.8. Contingencies: The DISTRICTS certifies and warrants no gratuities, kick-backs or contingency fees were paid in connection with this Agreement, nor were any fees, commissions, gifts or other considerations made contingent upon the award of this Agreement.

8.9. Discrimination: All parties agree they will not discriminate against any person who performs work under the terms and conditions of this Agreement because of race, color, gender, creed, handicapping condition, or national origin.

8.10. ADA Compliance: All parties agree they will not discriminate against a qualified individual with disability, pursuant to a law as set forth in the Americans With Disabilities Act, P.L. 101-336, 42 U.S.C. § 12101, *et seq.*, and/or any properly promulgated rules and regulations relating thereto, and each party further agrees to indemnify, defend, release, save and hold harmless the other and their officers, agents and employees from any causes of action or claims or demands arising out of the failure of that party in performing this Agreement to comply with the requirements, responsibilities and/or duties as such are set forth in the Americans With Disabilities Act and/or properly promulgated rules and regulations related thereto.

8.11. Governmental/Sovereign Immunity: COUNTY does not waive its Governmental/Sovereign Immunity, as provided by any applicable law including W.S. § 1-39-101 *et seq.*, by entering into this Agreement. Further, COUNTY fully retains all immunities and defenses provided by law with regard to any action, whether in tort, contract or any other theory of law, based on this Agreement.

8.12. Indemnification: To the fullest extent permitted by law, the DISTRICTRECIPIENT agrees to indemnify, hold harmless and defend COUNTY, their elected and appointed officials, employees and volunteers from any and all liability for injuries, damages, claims, penalties, actions, demands or expenses arising from or in connection with this Agreement or arising from DISTRICTRECIPIENT use of the Property.

8.13. Third Parties: The parties do not intend to create in any other individual or entity the status of third party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties and obligations contained in this Agreement shall operate only between the parties to the Agreement, and shall inure solely to the benefit of the parties to this Agreement.

8.14. Conflict of Interest: COUNTY and the DISTRICTRECIPIENT affirm, to their knowledge, no RECIPIENT employee has any personal beneficial interest whatsoever in the Agreement described herein. No staff member of the DISTRICTRECIPIENT, compensated

either partially or wholly with funds from this Agreement, shall engage in any conduct or activity which would constitute a conflict of interest relative to this Agreement.

8.15. Force Majeure: Neither party shall be liable to perform under this Agreement if such failure arises out of causes beyond control, and without the fault or the negligence of said party. Such causes may include, but are not restricted to, Act of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. In every case, however, a failure to perform must be beyond the control and without the fault or the negligence of said party.

8.16. Notices: All notices required and permitted under this Agreement shall be deemed to have been given, if and when deposited in the U.S. Mail, properly stamped and addressed to the party for whom intended at such party's address listed herein, or when personally delivered to such party. A party may change its address for notice hereunder by giving written notice to the other party.

8.17. Counterparts: This Agreement may be executed in two or more counterparts, each of which will together be deemed an original, but all of which together shall constitute one and the same instrument. If any signature is delivered by facsimile transmission, electronic mail of a PDF format data file, or electronic signature, such signature shall create a valid and binding obligation of the party executing (or on whose behalf such signature is executed) with the same force and effect as if such signature were an original thereof.

8.18. Audit and Access to Records: COUNTY and its representatives shall have access to any books, documents, papers, electronic data, and records of the DISTRICTSWC which are pertinent to this Agreement. The DISTRICTRECIPIENT shall immediately, upon receiving request from the COUNTY, provide said documents to the COUNTY or its representative or independent auditor for review and cooperate fully with the same.

THE REMAINDER OF THIS PAGE IS LEFT BLANK INTENTIONALLY

2023-24 DISTRICT HEALTH DEPARTMENT BUDGET AGREEMENT
BETWEEN
SWEETWATER COUNTY BOARD OF COUNTY COMMISSIONERS AND
SWEETWATER COUNTY DISTRICT BOARD OF HEALTH

AGREEMENT
BETWEEN
BOARD OF COUNTY COMMISSIONERS FOR SWEETWATER COUNTY AND
SWEETWATER COUNTY DISTRICT BOARD OF HEALTH

Signature Page

SWEETWATER COUNTY, WYOMING

By: _____ Date _____
Keaton D. WestJeffrey W. Smith, Chairman, Sweetwater County Commissioners

ATTEST:

By: _____ Date _____
Cynthia L. Lane, Sweetwater County Clerk

DISTRICT BOARD OF HEALTH DIRECTOR

By: _____ Date _____
Director

DISTRICT BOARD OF HEALTH

By: _____ Date _____
Chair

This Agreement is effective the date of the last signature affixed to this page.

REVIEWED AND APPROVED AS TO FORM ONLY:

By: _____ Date _____
Sweetwater County Attorney

By: _____ Date _____
Attorney for the District Board of Health

**2023-24 DISTRICT HEALTH DEPARTMENT BUDGET AGREEMENT
BETWEEN
SWEETWATER COUNTY BOARD OF COUNTY COMMISSIONERS AND
SWEETWATER COUNTY DISTRICT BOARD OF HEALTH**

Section 1. PARTIES.

The parties to this Agreement are the Sweetwater County Board of County Commissioners (“COUNTY”), 80 West Flaming Gorge Way, Green River, Wyoming 82935 (“COUNTY”) and the District Health Department (DISTRICT) governing body, the Sweetwater County District Board of Health (“RECIPIENT”), 333 Broadway, Suite 110, Rock Springs, WY 82901. The responsibilities, terms and conditions herein apply to the Board and DISTRICT employees.

Section 2. PURPOSE. The general purposes of the DISTRICT is the prevention of disease and the promotion of public health in Sweetwater County pursuant to W.S. § 35-1-303(a).

2.1. PROPERTY. COUNTY is the sole owner of the real property, attachments, additions, alterations, improvements and grounds located at:

2.1.1. 333 Broadway, Rock Springs, WY 82901,

(hereinafter referred to as the “Property”).

This Agreement provides for the operation, maintenance and care of the Property (W.S. § 18-3-504(a)(v)); and in determination that services herein described are in the best interest of the citizens of Sweetwater County (W.S. §18-3-504(a)(v)), pursuant to the terms herein, COUNTY is willing to permit the use of the Property for the performance of the herein described services and DISTRICT functions.

2.2. PROGRAMS. This Agreement provides for the prevention of disease and the promotion of public health through the COUNTY’s need for the following two (2) programs:

2.2.1. District Health Officer and

2.2.2. Environmental Health licensing, testing, inspecting and reporting.

In addition to County’s need for a District Health Officer and Environmental Health Inspections, it is in the best interest of the DISTRICT for the prevention of disease and the promotion of public health to have the following program:

2.2.3. Public Health Nursing Program (Community Nursing).

Section 3. TERM.

This Agreement shall commence on July 1, 2023, or the date last executed by the duly authorized representatives of the parties to this Agreement, whichever is later, and shall remain in

full force and effect until June 30, 2024. There is no right or expectation of extension and any extension will be determined at the discretion of the COUNTY.

Section 4. INFRASTRUCTURE AND CONSIDERATION PROVIDED.

4.1. During the term of this Agreement, COUNTY shall appropriate a total of \$607,595.00. The COUNTY will take into account: 1. Prior realized DISTRICT mill dedications and revenues from taxes and 2. Reductions for cash on hand above one hundred twenty (120) days, as determined by COUNTY, such that the total budgeted dedication is \$607,595.00. The cash on hand above one hundred and twenty days is \$117,723.52. As such, the remaining amount to be distributed is \$489,871.48. Said total appropriation shall satisfy all statutory requirements and the total number of mills dedicated to the DISTRICT with no amounts owing.

The DISTRICT authorizes the COUNTY to receive prior DISTRICT dedications and revenues from taxes. Revenues from the district health department fund will be distributed pursuant to a voucher in twelve (12) equal monthly payments totaling \$489,871.48.

4.2. The COUNTY will permit the use of the above-identified Property for the performance of the herein described services and DISTRICT functions in lieu of lease agreements.

4.4. The COUNTY will provide for utilities for the above-identified property.

4.5. The COUNTY will provide for internet/computer services.

4.6. The COUNTY will provide for maintenance, snow removal and cleaning services.

4.7. The COUNTY authorizes DISTRICT staff to participate in the COUNTY insurance program.

4.8. DISTRICT staff may participate in the Wyoming Retirements System (WRS) as permitted by WRS rules and regulations.

4.9. In consideration of the recitals, mutual promises, covenants, obligations, the receipt and sufficiency of which is hereby acknowledged, and the terms, covenants and conditions hereof, and intending to be bound by the same, the DISTRICT may have access to the Property subject to the terms and conditions that follow.

Section 5. RESPONSIBILITIES OF RECIPIENT.

5.1. As identified in Section 2.2 PROGRAMS, the COUNTY has a need for services for two (2) programs: District Health Officer and Environmental Health Inspections. Public Health Nursing may include the programs herein identified.

5.1.1. **DISTRICT HEALTH OFFICER.** The District Health Officer will be available 24/7 to assist in public health emergency preparedness and carrying out the provisions of all health and sanitary laws and regulations of the state pursuant to W.S. § 35-1-305 and to consult with regarding public health issues such as Covid, rabies, STI treatment, etc.

5.1.1.1. Quality Management: Deliverables and Measurements.

5.1.1.1.1 Provide the District Health Officer contract to the COUNTY.

5.1.1.1.2 \$72,000.00 of the County appropriation shall be used District Health Officer purposes.

5.1.1.1.2 The DISTRICT will itemize costs for the program.

5.1.2. **ENVIRONMENTAL HEALTH INSPECTIONS.** The DISTRICT shall provide for inspecting restaurants (W.S. §§ 35-7-110(a)(xxvii) and 35-7-121), daycares, septic systems, tattoo establishments and artists, and swimming pool/spas (W.S. §§ 35-28-101(a)ix) and 35-28-107 in Sweetwater County. The DISTRICT will investigate complaints and perform water testing in EPA certified labs. The DISTRICT will issue permits and licenses including temporary food permits (W.S. § 35-7-124(a), temporary tattoo artist permits, and public pool or spa license (W.S. § 35-28-108(a).

5.1.2.1. Quality Management: Deliverables and Measurements.

5.1.2.1.1. The DISTRICT will provide a report of the number and types of inspections completed.

5.1.2.1.2. \$185,000.00 of the County appropriation shall be used for Environmental Health Inspection purposes.

5.1.2.1.3. The DISTRICT will annually itemize the costs for the program.

5.1.3. **PUBLIC HEALTH NURSING.** Pursuant to W.S. § 35-1-240(a)(xx) District Health Departments have the power [t]o operate a public health nursing program which may include, but is not limited to” immunizations for insured, uninsured and underinsured; investigation of communicable disease outbreaks; referral and treatment for insured, uninsured and underinsured individuals; STI testing; HIV/AIDS testing, follow-up and case management; tuberculosis testing, follow-up and case management; Medicaid long-term waiver case management; LT 101 assessments; maternal-child nurse home visiting programs (W.S. § 35-27-101); breastfeeding assistance; LT 101 assessments; and chronic disease education (diabetes self-management education).

5.1.3.1. Quality Management: Deliverables and Measurements.

5.1.3.1.1. \$282,255.00 of the County appropriation shall be used for Community Nursing purposes.

5.1.3.1.2. Compliance with state statute requirements for nursing.

5.4. The DISTRICT is authorized to provide services and functions for the citizens of Sweetwater County consistent with their purposes.

5.4.1. Provide a list of all programs not herein identified.

5.5. Cooperate with COUNTY, COUNTY agencies and stakeholder to meet COUNTY needed programs.

5.8. **OTHER FUNDING:** The DISTRICT will submit a draft budget before April 1st of 2023 pursuant to W.S. § 35-1-304(e).

5.8.1. The DISTRICT will seek revenue streams for the programs herein identified.

5.8.2. The DISTRICT will identify the city appropriation pursuant to W.S. § 35-1-304(e).

5.9. The DISTRICT will provide and receive funds as identified by the county treasurer who shall serve as treasurer of the DISTRICT and shall be named on or have access to all bank accounts and accounting software.

Section 6. COUNTY'S RESPONSIBILITIES

6.1 COUNTY shall make payments as described herein.

6.2 COUNTY shall allow the DISTRICT to use the Property for purposes herein identified.

6.3 COUNTY may assist in grant funding.

6.4 COUNTY's only obligations to the DISTRICT are contained in the express language of this Agreement and COUNTY has no obligation to provide the DISTRICT with any additional services or equipment.

Section 7. SPECIAL PROVISIONS

7.1. The DISTRICT shall not, without COUNTY's prior written approval and at the DISTRICT's own expense, make alterations, additions, or improvements in and to the buildings or grounds. Any alterations shall be performed in a workmanlike manner and shall not weaken or impair the structural strength or lessen the value of the building. Any improvements to the Property made by RECIPIENT shall become part of the Property and the sole property of COUNTY.

7.2. The DISTRICT shall not use or occupy the buildings, grounds or any part thereof for any unlawful or ultra-hazardous purpose. The DISTRICT agrees to use the buildings and grounds

in full compliance with all state, federal and local laws, rules and regulations and with all City ordinances.

Section 8. GENERAL PROVISIONS

8.1. Independent Contractor: The services to be performed by the DISTRICT are those of an independent contractor and not as an employee of COUNTY. The DISTRICT is not eligible for COUNTY benefits except as herein provided and will be treated as an independent contractor for federal tax filing purposes. The DISTRICT assumes responsibility for its personnel who provide services pursuant to this contract and will make all deductions required of employers by state, federal and local laws and shall maintain liability insurance for each of them. The DISTRICT is authorized to perform the same or similar services for others.

8.2. Acceptance Not Waiver: No waiver by COUNTY of any breach or default by RECIPIENT in the performance of any of the provisions, agreements or covenants hereunder shall be construed as a waiver of such provision, agreement or covenant or of any other or subsequent breach thereof.

8.3. Termination: This Agreement may be terminated (a) by either party at any time for failure of the other party to comply with the terms and conditions of this Agreement; (b) by either party, with thirty (30) days prior written notice to the other party; or (c) upon mutual written agreement by both parties.

8.4. Entire Agreement: This Agreement (9 pages) represents the entire and integrated agreement and understanding between the parties and supersedes all prior negotiations, statements, representations and agreements, whether written or oral and serves as written notice of termination of any prior Agreements.

8.5. Assignment: Neither this Agreement, nor any rights or obligations hereunder shall be assigned or delegated by a party without the prior written consent of the other party.

8.6. Amendments: Any changes, modifications, revisions, or amendments to this Agreement which are mutually agreed upon by the parties to this Agreement shall be only by written agreement, duly executed by all parties hereto.

8.7. Invalidity: If any provision of this Agreement is held invalid or unenforceable by any court of competent jurisdiction, or if the COUNTY is advised of any such actual or potential invalidity or unenforceability, such holding or advice shall not invalidate or render unenforceable any other provision hereof. It is the express intent of the parties that the provisions of this Agreement are fully severable.

8.8. Contingencies: The DISTRICT certifies and warrants no gratuities, kick-backs or contingency fees were paid in connection with this Agreement, nor were any fees, commissions, gifts or other considerations made contingent upon the award of this Agreement.

8.9. Discrimination: All parties agree they will not discriminate against any person who performs work under the terms and conditions of this Agreement because of race, color, gender, creed, handicapping condition, or national origin.

8.10. ADA Compliance: All parties agree they will not discriminate against a qualified individual with disability, pursuant to a law as set forth in the Americans With Disabilities Act, P.L. 101-336, 42 U.S.C. § 12101, *et seq.*, and/or any properly promulgated rules and regulations relating thereto, and each party further agrees to indemnify, defend, release, save and hold harmless the other and their officers, agents and employees from any causes of action or claims or demands arising out of the failure of that party in performing this Agreement to comply with the requirements, responsibilities and/or duties as such are set forth in the Americans With Disabilities Act and/or properly promulgated rules and regulations related thereto.

8.11. Governmental/Sovereign Immunity: COUNTY does not waive its Governmental/Sovereign Immunity, as provided by any applicable law including W.S. § 1-39-101 *et seq.*, by entering into this Agreement. Further, COUNTY fully retains all immunities and defenses provided by law with regard to any action, whether in tort, contract or any other theory of law, based on this Agreement.

8.12. Indemnification: To the fullest extent permitted by law, the DISTRICT agrees to indemnify, hold harmless and defend COUNTY, their elected and appointed officials, employees and volunteers from any and all liability for injuries, damages, claims, penalties, actions, demands or expenses arising from or in connection with this Agreement or arising from DISTRICT use of the Property.

8.13. Third Parties: The parties do not intend to create in any other individual or entity the status of third party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties and obligations contained in this Agreement shall operate only between the parties to the Agreement, and shall inure solely to the benefit of the parties to this Agreement.

8.14. Conflict of Interest: COUNTY and the DISTRICT affirm, to their knowledge, no RECIPIENT employee has any personal beneficial interest whatsoever in the Agreement described herein. No staff member of the DISTRICT, compensated either partially or wholly with funds from this Agreement, shall engage in any conduct or activity which would constitute a conflict of interest relative to this Agreement.

8.15. Force Majeure: Neither party shall be liable to perform under this Agreement if such failure arises out of causes beyond control, and without the fault or the negligence of said party. Such causes may include, but are not restricted to, Act of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. In every case, however, a failure to perform must be beyond the control and without the fault or the negligence of said party.

8.16. Notices: All notices required and permitted under this Agreement shall be deemed to have been given, if and when deposited in the U.S. Mail, properly stamped and addressed to the party for whom intended at such party's address listed herein, or when personally delivered to such party. A party may change its address for notice hereunder by giving written notice to the other party.

8.17. Counterparts: This Agreement may be executed in two or more counterparts, each of which will together be deemed an original, but all of which together shall constitute one and the same instrument. If any signature is delivered by facsimile transmission, electronic mail of a PDF format data file, or electronic signature, such signature shall create a valid and binding obligation of the party executing (or on whose behalf such signature is executed) with the same force and effect as if such signature were an original thereof.

8.18. Audit and Access to Records: COUNTY and its representatives shall have access to any books, documents, papers, electronic data, and records of the DISTRICT which are pertinent to this Agreement. The DISTRICT shall immediately, upon receiving request from the COUNTY, provide said documents to the COUNTY or its representative or independent auditor for review and cooperate fully with the same.

THE REMAINDER OF THIS PAGE IS LEFT BLANK INTENTIONALLY

**2023-24 DISTRICT HEALTH DEPARTMENT BUDGET AGREEMENT
BETWEEN
SWEETWATER COUNTY BOARD OF COUNTY COMMISSIONERS AND
SWEETWATER COUNTY DISTRICT BOARD OF HEALTH**

Signature Page

SWEETWATER COUNTY, WYOMING

By: _____ Date _____
Keaton D. West, Chairman, Sweetwater County Commissioners

ATTEST:

By: _____ Date _____
Cynthia L. Lane, Sweetwater County Clerk

DISTRICT BOARD OF HEALTH DIRECTOR

By: _____ Date _____
Director

DISTRICT BOARD OF HEALTH

By: _____ Date _____
Chair

This Agreement is effective the date of the last signature affixed to this page.

REVIEWED AND APPROVED AS TO FORM ONLY:

By: _____ Date _____
Sweetwater County Attorney

By: _____ Date _____
Attorney for the District Board of Health



MEETING REQUEST FORM

Meeting Date Requested: August 1, 2023	Contact Phone and E-mail: 307-872-3759 lanec@sweetwatercountywy.gov and 307-872-3913 mcleang@sweetwatercountywy.gov
Presenters Name, Title and Name of Organization: Cindy Lane, Sweetwater County Clerk and Garry McLean, Sweetwater County Human Resource Director	Exact Wording for Agenda: 11:20- Indigent Burial Policy
Preference of Placement on Agenda & Amount of Time Requested for Presentation: 15 minutes	Will there be handouts? (If yes, include with meeting request form) Yes
Will handouts require SIGNATURES? Yes SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information:	
Attachments: Indigent Burial Resolution.pdf Indigent-Policy-1 Revised 7-21-23.pdf Sworn Application for Indigent Burial Funds 7-21-23.pdf Sworn Application for Veteran Burial Funds 7-21-2023.pdf	

INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the “Meeting Request Form” by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: shoemakers@sweetwatercountywy.gov
****If your handout is not accompanied with the request, your request may be dismissed and you**

*may reschedule for the next meeting provided the handout(s) are received.***

- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and emailed to: shoemakers@sweetwatercountywy.gov
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.
- In order to determine placement on the agenda, please review the county website sweetwatercountywy.gov on Thursday afternoon by clicking “Commissioner's Agenda”.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.

The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way

Meeting Room #115

Green River, Wyoming

[Indigent Burial Resolution.pdf](#)

[Indigent-Policy-1 Revised 7-21-23.pdf](#)

[Sworn Application for Indigent Burial Funds 7-21-23.pdf](#)

[Sworn Application for Veteran Burial Funds 7-21-2023.pdf](#)

RESOLUTION NO. 23-08-CC-01
A RESOLUTION PROVIDING FOR SWEETWATER COUNTY INDIGENT BURIAL
PAYMENT POLICY AND PROCEDURES

WHEREAS, pursuant to W.S. § 18-3-504(c) “[e]ach board of county commissioners shall provide for the burial or cremation of . . . any deceased person not receiving personal opportunities with employment responsibilities (POWER assistance, supplemental security income or Medicaid under the Wyoming Public Assistance and Service Act at the time of death and without sufficient means in his own estate or other resources to provide burial or cremation;”

WHEREAS, pursuant to W.S. § 19-14-101(a), the board of county commissioners of each county shall provide for the preparation of a deceased and transmittal to and burial in the veteran’s cemetery of any qualifying veteran who passes leaving insufficient funds to defray the necessary funeral expenses;

WHEREAS, before assuming charge and expense for preparation and transmittal of a deceased and burial, each board of county commissioners shall establish procedures to determine qualifying service;

WHEREAS, the county commissioners of each county, shall keep a complete record of all the facts relating to any veteran of the armed forces of the United States who is buried in accordance with the statutes, policies and procedures herein provided;

WHEREAS, the county commissioners of each county shall draw a warrant on the treasurer of their county for the payment of the expenses out of the general funds of the county;

WHEREAS, each board shall account for the county expenses incurred under this subsection during a fiscal year and by August 1 of each year, the county may request reimbursement from the department of family services for said expenses incurred; and

WHEREAS, the department of family services shall reimburse the expenses in accordance with W.S. § 35-1-428(c).

NOW THEREFORE, BE IT RESOLVED that the Sweetwater County Board of County Commissioners approves the establishment and use of the Rock Springs Municipal Cemetery, located at 802 Thompson Street, Rock Springs, WY 82901, the Riverview Cemetery located at Riverview Road, Green River WY 82935, or the Oregon Trail State Veterans’ Cemetery in located at 89 Cemetery Road, Evansville, WY 82636 for the interment of veterans of the United States armed forces and for qualified family members of eleibel veterans. Interment may also be provided in other veteran’s cemetery. W.S. § 19-14-108.

IT IS FURTHER RESOLVED that the Sweetwater County Unclaimed & Indigent Burial and Cremation Policy is hereby adopted.

Dated this _____ day of July, 2023.

Keaton D. West, Chair

Island Richards, Member

Robert D. Slaughter, Member

Mary E. Thoman, Member

ATTEST:

Cindy Lane, Sweetwater County Clerk

Sweetwater County Unclaimed & Indigent Burial and Cremation Policy

This policy is established and amended to comply with W.S. § 42-2-103(c), W.S. § 18-3- 504(c), and W.S. § 19-14-101, and shall be effective as of the date of adoption by the Board.

1. Authority: Pursuant to W.S. § 19-14-101, the County Commissioners are responsible for the costs of burial or cremation of indigent veterans who have not been dishonorably discharged, and who served on behalf of the United States during any conflict or war. The County Commissioners are also responsible, as per W.S. § 18-3-504(c), for burial or cremation of other indigent persons who were not receiving certain public benefits. As per W.S. § 42-2-103(c) the State of Wyoming Department of Family Services is responsible for burial or cremation of those indigent persons receiving aid under POWER (Person Opportunities With Employment Responsibilities) program, SSI (Supplemental Security Income) or Medicaid. Pursuant to W.S. § 7-4-104(a)(i)(K), a case involving an unanticipated death where the identity of the victim is unknown or the body is unclaimed, is a coroner's case, and under W.S. § 7-4-207(a), when the coroner investigates the death of a person whose body is not claimed by a friend or relative within five days of the date of discovery and whose death does not require further investigation, he shall cause the body to be decently buried. The expense of the burial shall be paid from any property found with the body. If no property is found, the expense of the burial shall be paid by the county in which the investigation occurs.

2. Initial Determination of Eligibility: The family or friends, as claimant for the deceased, or the funeral home as their representative, shall be responsible for discovering whether the decedent was indigent at the time of death, or a recipient of the public benefits named above. Failure to diligently pursue information regarding indigency will result in refusal of payment by the County.

3. Veterans:

A. Any veteran who was not dishonorably discharged and who served during a war or conflict (as defined in Title 38, United States Code, section 101) on behalf of the United States, and who dies leaving insufficient funds to defray the necessary funeral expenses, is eligible for preparation of the body and transmittal to and interment in the Rock Springs Municipal Cemetery, located 802 Thompson Street, Rock Springs, WY 82901, the Riverview Cemetery in Green River, WY, located at Riverview Road, Green River WY 82935, or the Oregon Trail State Veterans' Cemetery in Evansville, Natrona County, Wyoming at 89 Cemetery Road, Evansville, WY 82636.

B. The amount expended for preparation and transportation of the body shall not exceed one thousand five hundred dollars (\$1,500.00).

C. Pursuant to W.S. § 19-14-101(c) (i), the claimant for the deceased, or funeral home as their representative, shall assemble and provide a complete record of all the facts relating to any veteran of the armed forces of the United States who is buried or cremated as per this policy, and shall submit the record to the County Coroner, who shall keep a complete record of all such facts. The County Coroner on behalf of the County Commission, will be responsible for verifying the veteran status by established procedure. The County Veteran Services Officer will assist the County Coroner in researching and validating this information.

D. If a veteran was also in receipt of the public benefits named in paragraph 1 above at the time of death, the County shall assume responsibility for costs for interment in a Veterans' Cemetery.

4. Non-Veteran Indigents:

A. After the responsible party named in Section 2 above determines that a decedent was not receiving POWER assistance, SSI income, or Medicaid under the Wyoming Public Assistance and Social Services Act at the time of death, and that the decedent was without sufficient means in his own estate or other resources to provide burial or cremation, arrangements may be made for burial or cremation at the County's expense.

B. The total cost to the County of such burial, cremation and/or transportation shall not exceed one thousand five hundred dollars (\$1,500.00).

C. If the body is claimed by a friend, relative, or other person, and the decedent is not determined indigent, that person shall be responsible for burial or cremation at the rates charged by the funeral home in non-indigent cases.

D. If no property is found with the body, and no other estate or resources as listed on the application exist against which the responsible party or funeral home may make a claim, the responsible party or funeral home may then file an application for payment by the County, by submitting an itemized invoice or accounting and a sworn affidavit stating that diligent inquiry was made regarding potential property, assets, or funding.

E. If the Board of County Commissioners finds that no other means of payment are available, they may authorize payment to the funeral home, not to exceed one thousand five hundred dollars (\$1,500.00). Any available funding resources as listed on the application will be deducted from the payment amount, and the funeral home may seek reimbursement in that amount from the estate.

F. Sweetwater County has arranged district or public locations for interment of both indigent or unclaimed remains, and is not responsible for interment or costs thereof, for non-veterans at any other location.

5. Non-veteran Unclaimed: If no one claims a body, or if the body remains unidentified, the expense of burial or cremation shall be paid from any property found with the body, as per W.S. § 7-4-207(a), and by the County in which the jurisdiction of the death occurs. The manner of disposition of the body and any funeral services are at the discretion of the Coroner and Sweetwater County, and may not be dictated by friends, family, or other interested persons, absent payment therefor.

6. Non-veteran Recipients of Certain Public Benefits: If the decedent was indigent and a recipient of POWER assistance, SSI income, or Medicaid under the Wyoming Public Assistance and Social Services Act at the time of death, the Wyoming Department of Family Services shall be responsible for payment for burial or cremation, as per W.S. § 42-2-103(c). Also per W.S. § 42-2-103(c), no Board of County Commissioners shall be responsible for any burial or cremation expenses in excess of the amount paid under this subsection.



7. **Claim of Remains After Burial or Cremation:** If a relative or friend of an unclaimed decedent wishes to claim the remains of the decedent after burial or cremation, that person must first reimburse the County up to and including all burial or cremation fees, and any transportation fee paid for a decedent who was a veteran under Section 3 above, and shall pay the funeral home the costs over and above the amount paid by the county, as per their normal and customary rates, as well as any or all fees charged by the mortuary or cemetery for the cost of disinterment.

Approved and adopted by the Sweetwater County Board of Commissioners this __1st

day of August, 2023.

Keaton West, Chairman

Attest:

Cindy Lane,
County Clerk, Clerk of the Board

SWORN APPLICATION FOR INDIGENT BURIAL FUNDS

_____ of _____
Name of Applicant Address

Or as representative of the above person:

_____ of _____
Licensed Funeral Director Funeral Home

Being first duly cautioned and sworn says:

That he/she, as family, friend, or claimant for the deceased, or representative thereof, has charge of the body of _____, aged _____, whose date of birth was _____ and whose

Address was _____, whose date of death was _____ at _____ (place of death), and application is

made for payment from unclaimed burial funds of Sweetwater County, Wyoming, for disposition of the body and all interment expenses; and that the deceased person was without financial means, property, or accounts to pay for interment or cremation, and was not at the time of death receiving aid under POWER (Personal Opportunities with Employment Responsibilities) program, SSI(Supplemental Security Income) or Medicaid pursuant to W.S. § 42-2-103 (c); and

Affiant has made or caused to have made a diligent inquiry and found that the following with respect to the deceased (indicate with yes or no)

- life insurance benefits..... _____
- private retirement or pension plan death benefits..... _____
- Social Security death benefit..... _____
- Veteran’s Administration death benefits..... _____
- pre-paid or other funded funeral plan..... _____
- public employee retirement or pension benefits..... _____
- benefits from fraternal or Tribal memberships, or benevolences, subscriptions or other means... _____

and, that no person or persons have come forth with funds to meet interment or cremation expenses of the unclaimed person described, nor will any attempt or demand be made for such purpose, nor has there been any money or other thing of value received toward burial expenses of the unclaimed person; and

That the undersigned agrees to reimburse Sweetwater County, Wyoming for funds expended on disposition expenses to the extent that they receive any of the above on behalf of the deceased in the future.

[VERIFICATION PAGE TO FOLLOW]

STATE OF WYOMING)
) ss.
COUNTY OF SWEETWATER)

I, _____, **under the penalty of perjury**,
verify that I have read and reviewed the *Sworn Application for Indigent Burial Funds*, knows the contents thereof,
and certify this document to be a true and correct copy.

DATED this _____ day of _____, 20_____.

Signature

Subscribed and sworn to before me this _____ day of _____, 20_____.

Witness my hand and official seal.

Notarial Officer

My Commission Expires:

SWORN APPLICATION FOR INDIGENT VETERAN BURIAL FUNDS

This application is to provide preparation of the body and transmittal to and burial in a veteran's cemetery as defined in Section 101, Title 38 U S Code,

Name of Person Applying for Funds: _____

Address: _____

or Representative of the above named person: _____

Being first duly cautioned and sworn says that he/she as Family, Friend or Claimant for the deceased or

Representative of , has charge of the body of _____ Aged _____

Date of Birth _____ whose address was _____

whose date of death was _____ and whose place of death was

_____.

And is a veteran of the U.S. of an war or conflict receiving a discharge other than dishonorably.

Application is made for payment from Indigent Veteran Burial Funds of Sweetwater County. This amount expended for the transportation and for preparation shall not exceed \$1,500.00.

The deceased veteran was without financial means, property or accounts to pay for interment or cremation and affiant has made or caused made a diligent inquire and found the following with respect to the deceased Veteran.

Please answer the following with (Yes)or(No)

Life Insurance: _____

Veteran Administration Benefits: _____

Social Security Death Benefits: _____

Prepaid or Funded Burial Plan: _____

Public Retirement Benefits: _____

Any other Benefit, Benevolences or Subscriptions: _____

And that no person has come forth with funds to meet the interment or cremation expenses of this Veteran, nor will any attempt or demand be made for such purpose, nor has there been any money or any other thing of value received toward burial expenses.

The undersigned agrees to reimburse Sweetwater County for funds expended on disposition expenses to the extent that they receive any of the above on behalf of the decedent in the future.

[VERIFICATION PAGE FOLLOWS]

STATE OF WYOMING)
) ss.
COUNTY OF SWEETWATER)

I, _____, **under the penalty of perjury**,
verify that I have read and reviewed the *Sworn Application for Indigent Veteran Burial Funds*, knows the contents thereof,
and certify this document to be a true and correct copy.

DATED this ____ day of _____, 20____.

Signature

Subscribed and sworn to before me this ____ day of _____, 20____.

Witness my hand and official seal.

Notarial Officer

My Commission Expires:



MEETING REQUEST FORM

Meeting Date Requested: August 1, 2023	Contact Phone and E-mail:
Presenters Name, Title and Name of Organization:	Exact Wording for Agenda: Sweetwater County Board of County Commissioner vacancy appointment: 11:35- 1. Jon "KC" Doak 11:45- 2. Taylor Jones 11:55- 3. Jeffrey Ramaj
Preference of Placement on Agenda & Amount of Time Requested for Presentation:	Will there be handouts? (If yes, include with meeting request form) Yes
Will handouts require SIGNATURES? No SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information:	
Attachments: 2023 Official Signed Letter To BOCC.pdf Jon "KC" Doak Application Documents.pdf Taylor Jones Application Documents.pdf Jeff Ramaj Application Documents.pdf	

INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the "Meeting Request Form" by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: shoemakers@sweetwatercountywy.gov
*****If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****

- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and emailed to: shoemakers@sweetwatercountywy.gov
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.
- In order to determine placement on the agenda, please review the county website sweetwatercountywy.gov on Thursday afternoon by clicking “Commissioner's Agenda”.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.

The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way

Meeting Room #115

Green River, Wyoming

[2023 Official Signed Letter To BOCC.pdf](#)

[Jon Doak Application Documents.pdf](#)

[Taylor Jones Application Documents.pdf](#)

[Jeff Ramaj Application Documents.pdf](#)



Sweetwater County Republican Party – PO BOX 553, Green River, WY, 82901

Elizabeth Bingham, Chairman – Tamera Kendrick, Vice Chairman
Teresa Richards, State Committeewoman – Eric Bingham, State Committeeman
Patty Grossnickle, Secretary – Cindy Lane, Treasurer

July 23, 2023

Sweetwater County Board of County Commissioners
Attn: Chairman Keaton D. West
80 West Flaming Gorge Way, Suite 109
Green River, WY 82935

Chairman West,

Pursuant to W.S. § 18-3-524(a) and your official written notice of declared vacancy on the Sweetwater County Board of County Commissioners (BOCC), I called a Central Committee Meeting on July 22, 2023, for the purpose of selecting three nominees to transmit to the BOCC by 5:00 pm on July 24, 2023.

I am pleased to announce we had eight qualified applicants for the selection process. Our party prides ourselves on hours of preparation for a rigorous process. We held two question and answer sessions, and 59 ballots were cast in the primary and final vote. I am proud to announce that I feel we succeeded in our process and are transmitting three qualified nominees for you to choose from for an appointment to the BOCC.

The nominees selected by the Sweetwater County Republican Central Committee are:

- Jon "KC" Doak
- Taylor Jones
- Jeffrey Ramaj

I have attached their application documents. The first three pages of each are specific to our process, but the additional documents include their resumes and other documents. I am attaching them in case you find them to be helpful. Their contact information is included in these documents.

Sincerely,

Elizabeth Bingham, Chairman
Sweetwater County Republican Party

lizsweetwatergop@gmail.com

(307) 371-3099



Candidate Application for Sweetwater County Commissioner

Please type or print legibly

Applicant Information

Full Name:	<u>Doak</u>	<u>Jon</u>	<u>B.</u>
	Last	First	M
Address Residential:	<u>1324 Cottonwood Dr.</u>	<u>Rock Springs, WY</u>	<u>82901</u>
	Street	City/State	Zip Code
Address Mailing:	<u>1324 Cottonwood Dr.</u>	<u>Rock Springs, WY</u>	<u>82901</u>
	Street	City/State	Zip Code
Phone:	<u>(307) 389-3497</u>	Email:	<u>doakden@msn.com</u>

1. Are you a registered Republican who resides in Sweetwater County? YES NO
 - a. If "YES," how long have you been continuously registered as a Republican? 33 years
 - b. If "NO," what party are you registered with? _____
2. How long have you been a resident of Sweetwater County? 60 years
3. Are you eligible, by law, to hold the office of Sweetwater County Commissioner? YES NO
4. Do you "substantially" support the Platform of the Wyoming Republican Party? YES NO

Questions continue on the following page...



5. In what ways have you contributed to the success of the Sweetwater County Republican Party?

Each election year I try to provide a visible location for local and state candidates that I support to display their signage. I have offered monetary support throughout the years and have attended campaign fundraisers and openly discussed my political views with fellow community members.

6. Why would you like to serve as a Sweetwater County Commissioner?

As a lifelong resident of Sweetwater County and a local business owner in the area for the last 22 years I have witnessed firsthand the impact of the boom and bust cycles we experience. The County Commissioners play an active role in the wellbeing of the citizens of Sweetwater County during these cycles. As a Commissioner, I feel I could offer my knowledge of and experience in the area to help manage the issues that may arise in a way that benefits the citizens of Sweetwater County.

7. What would your priorities be as a Sweetwater County Commissioner?

To help safeguard our county against the harshness of the boom and bust cycle I feel that diversity and growth are of the utmost importance. As a County Commissioner, I will actively promote and advocate for stable growth that aligns with our local culture and values. This growth is not possible in the absence of fiscal responsibility. I will always look at the budget through the eyes of a business owner, if it is not something I would feel comfortable doing with my own business I would not support it for the county.

8. If you receive the appointment, do you intend to run for County Commissioner in the next election?

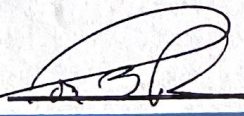
YES NO

Please explain:

There are many variables that go into answering this question. As of right now I would lean more towards no, because it is hard to know what the next year and a half will hold. If I can offer a positive influence to the community and I feel it would be beneficial for the citizens and myself to continue in service I would most certainly run again. However, at this point in time it is impossible to give a definitive answer on this question.

I affirm that the above information is true and complete to the best of my knowledge:

YES NO

Signature: 

July 12, 2023

Date: _____

JON "KC" DOAK

1324 Cottonwood Dr. | (307) 389-3497 | doakden@msn.com

July 12, 2023

Elizabeth Bingham
Chairman
Sweetwater County Republican Party
lizsweetwatergop@gmail.com
(307) 371-3099

Dear Elizabeth Bingham:

This letter is to advise you that I have reviewed the qualifications pertaining to the nomination for the office of Sweetwater County Commissioner, and have completed the necessary forms.

The current County Commissioners are facing some complex challenges that could benefit from my experience. The growth and development projections for the county in the coming years has the potential to present new issues for the public and private sectors. Along with this growth and development come budgetary concerns that must be addressed in a responsible manner. As a local business owner and a lifelong resident of Sweetwater County I am uniquely positioned to provide support and guidance in meeting the needs of our county.

With the projected influx of over 4,000 temporary employees and 2,000 permanent employees moving into Sweetwater County within the next few years comes a host of problems that will need to be addressed by the county. A few of the challenges that may come with this growth are:

- Housing
- Building and Maintenance of Roads and Infrastructure
- Possible Policy Amendments and Updates

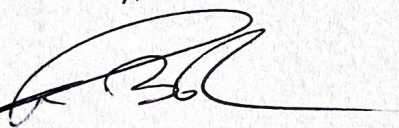
These challenges need to be met in a way that upholds our local culture and values while promoting stable growth. As a Commissioner, I would remain objective in all my decision

making until I had all of the information. When addressing current issues, I would perform meaningful and in-depth research, I would speak to my constituents and my fellow Commissioners, I would work in cooperation with all local political entities and I would facilitate communication between all pertinent county departments.

The budget has always been a concern for the Sweetwater County Commissioners and with all of the aforementioned challenges on the horizon will continue to be a major focus. As a local business owner, I understand the emphasis that needs to be placed on the budget. There needs to be a balance between meeting current and future needs. This comes from being willing and able to reevaluate and adjust current spending, being open to researching and implanting alternative funding and programs and understanding that hard decisions will have to be made along the way. Keeping transparency in the budget is paramount to avoid calling into question the integrity of the Sweetwater County Commissioners.

If I were selected to be a Sweetwater County Commissioner I would promote stable growth and development to diversify the local economy and improve the quality of life for our citizens. I would be mindful of all budgetary concerns and approach all spending with the fiscal responsibility of a small business owner. I would advocate for all of Sweetwater County, including its smaller communities, by working with all local political entities. Serving as a Sweetwater County Commissioner would be a wonderful opportunity for me to give back and help a community that means so much to my family and I.

Sincerely,



Jon "KC" Doak

WORK EXPERIENCE

Owner/Operator– High Desert Construction (2001 > Present)

Since starting High Desert Construction over 20 years ago it has gone from a small startup company with only one or two employees to a company that employs numerous people year-round. As the owner, I am not only familiar with, but skilled in most facets of the business. I am responsible for putting together all the bids for the company which requires the knowledge of reading and interpreting plans, contacting and coordinating with subcontractors and diligently going through spec books. I handle all the preparatory work involved with starting a job including ordering materials, obtaining permits, attending preconstruction meetings, informing my employees and project supervisor(s) of the scope of work, as well as, ensuring the proper paperwork is completed and filed. Once a job is up and running I host daily and weekly safety meetings and keep in touch with the project supervisor(s) and owners/managers to confirm that deadlines are being met, problems are being solved and most importantly the work is being completed in a safe manner. I have been the General Contractor or Subcontractor on jobs that required building roads, installing underground utilities, site preparation for buildings and schools, landscaping, mine reclamation, demolition, river diversion, building entire subdivisions and laying the ground work for gas plants. I am well versed in dealing with project engineers, owners, subcontractors, local and state government officials, the EPA and DEQ, as well as, the general public. I am highly skilled, trained and experienced in the construction industry and have built a large network of contacts which have helped me build and maintain a successful business.

Member – Planning and Zoning Commission (2020 > Present)

As a member of the Planning and Zoning Commission I have actively helped resolve many issues that arise in the county. I have worked with fellow Commission members, the support staff and Sweetwater County citizens all while remaining open minded and focusing on the needs of community.

EDUCATION

Rock Springs High School (1982)

Jon “KC” Doak

doakden@msn.com
(307) 389-3497

SUMMARY

Lifelong Sweetwater County resident focused on promoting and advocating for local growth and development. Community minded with a history of supporting the success and betterment of local organizations. Knowledgeable and skilled professional with over 40 years of experience in the construction industry, with the last 20+ years being as owner/operator of High Desert Construction. Enjoy bringing a project to fruition and excel at calmly finding solutions to problems.

ACCOMPLISHMENTS & ACHIEVEMENTS

Piceance Creek Williams Gas Plant, our largest job coming in at \$18.5 million over the course of 10 months.

Gunsight Estates, first subdivision done for ourselves, 3 phases featuring 120 lots done over the course of 4 years.

Asphalt Plant startup in 2017.

SKILLS

Leadership

Networking

Equanimity

Conflict Resolution

Visionary



Candidate Application for Sweetwater County Commissioner

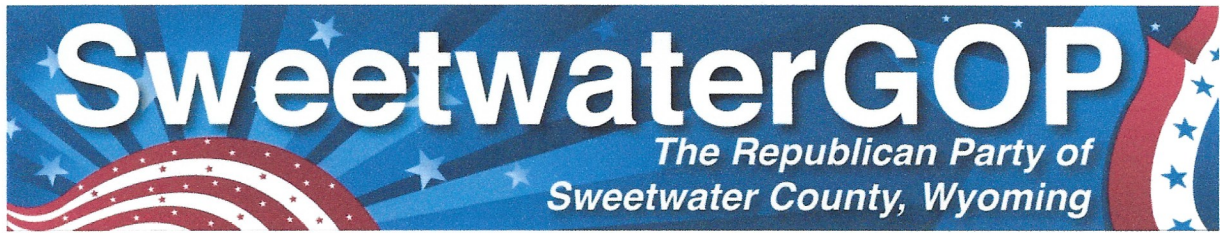
Please type or print legibly

Applicant Information

Full Name:	Jones	Taylor	C
	Last	First	M
Address Residential:	927 Whitewater Dr	Rock Springs, Wy	82901
	Street	City/State	Zip Code
Address Mailing:	Same		
	Street	City/State	Zip Code
Phone:	307-389-2288	Email:	taylorelmwire@yahoo.com

1. Are you a registered Republican who resides in Sweetwater County? YES NO
 - a. If "YES," how long have you been continuously registered as a Republican? 26 _____
 - b. If "NO," what party are you registered with? _____
2. How long have you been a resident of Sweetwater County? 28 _____
3. Are you eligible, by law, to hold the office of Sweetwater County Commissioner? YES NO
4. Do you "substantially" support the Platform of the Wyoming Republican Party? YES NO

Questions continue on the following page...



5. In what ways have you contributed to the success of the Sweetwater County Republican Party?

I have supported Republicans in their campaigns at city, county, state, and national levels. Volunteered at Lincoln Day Dinners. Volunteered at political booths. Bought raffle tickets. Donated money. Attended monthly Sweetwater GOP meetings. Precinct 5-8 Committeeman.

6. Why would you like to serve as a Sweetwater County Commissioner?

With my experience on the Rock Springs P&Z, 7 years on the Memorial Hospital of Sweetwater County Board of Trustees, various state commissions, a local recreation collaborative, I feel I would be a good fit in order to add another conservative approach and voice to the Board of County Commissioners. I have a long history of giving back to Sweetwater County, I would like to continue in this capacity. My wife and I raised our kids and own small businesses in Sweetwater County, we want what is best for all who live here.

7. What would your priorities be as a Sweetwater County Commissioner?

A fiscally conservative approach towards county finances. Work in a professional manner with other commissioners. Attend meetings on a regular basis. Support current industries. Continue working to increase tourism in Sweetwater County in order to expand revenues for the county.


8. If you receive the appointment, do you intend to run for County Commissioner in the next election?

YES NO

Please explain:

I affirm that the above information is true and complete to the best of my knowledge:

YES NO

Signature:  Date: 7-7-23



TAYLOR JONES

927 Whitewater Dr, Rock Springs, Wy 82901 | 307-389-2288 | taylorelmwire@yahoo.com

7-10-2023

Dear Chairman Elizabeth Bingham:

This will serve as my official letter of intent, requesting to be selected by the Sweetwater County Republican Central Committee to be one of the three candidates placed in front of the Sweetwater County Board of County Commissioners as a replacement for the vacancy created by Lauren Schoenfeld.

I believe with my past and present experience on the various boards listed on my resume, I am very qualified to fill this vacancy. In addition to my experience, I have been a registered Republican in Sweetwater County for 26 years and have been a registered Republican since I first registered to vote at 18 years of age.

You will find the requested paperwork including an application, a resume, and a letter of recommendation to be considered as the last page of my resume.

Sincerely,



Taylor Jones

TAYLOR JONES

Rock Springs, WY 82901 | 307-389-2288 | taylor@elmwire@yahoo.com

Professional Summary

Results-driven officer/manager with forward-thinking approach centered on company success and competitive growth. Demonstrated record of success in building successful teams and managing profitable operations.

Skills

- Employee Motivation and Performance
- Portfolio Management
- Microsoft Office
- Negotiation and Persuasion
- Business Development
- Leadership and People Development
- Annual Planning
- Strategic Planning
- Partnerships and Affiliations
- Customer Service
- Public Speaking
- Critical Thinking

Work History

Vice President 11/2010 to Current

Elmore And Elmore Wireline Inc. – Rock Springs, Wyoming

- Identified opportunities to improve business process flows and overall departmental productivity.
- Hired and managed employees to maximize productivity while training staff on best practices and protocols.
- Established performance goals for department and provided methods for reaching milestones.
- Spearheaded cross-functional initiatives across departments to achieve business goals for bottom-line profits.
- Led operational team in creation, roll out and management of new product lines.
- Mitigated financial discrepancies by managing budget and payroll operations.
- Employed optimal safety practices to reduce work site complaints, hazards, incidents or lost-time accidents to improve overall OSHA scores and expand bid opportunities.
- Diminished regulatory risks by overseeing adherence to insurance and safety regulations across projects.
- Spearheaded multiple third-party contract negotiations to obtain favorable pricing and scheduling parameters.
- Maintained P&L and shouldered corporate fiscal responsibility.

Owner

07/2008 to 10/2011

Ice Age Inc. – Rock Springs, WY

- Managed day-to-day business operations.
- Consulted with customers to assess needs and propose optimal solutions.
- Trained and motivated employees to perform daily business functions.
- Enhanced operational efficiency and productivity by managing budgets, accounts and costs.
- Created and monitored promotional approaches to increase sales and profit levels.
- Reconciled daily sales, returns and financial reports in QuickBooks.
- Remained up-to-date on current trends and attended industry trade shows and markets to view and order inventory.
- Optimized team hiring, training and performance.
- Monitored market conditions to set accurate product pricing and take advantage of emerging trends.
- Assessed supplier quality to maintain tight cost controls and maximize business operational performance.
- Applied performance data to evaluate and improve operations, target current business conditions and forecast needs.
- Established, optimized and enforced business policies to maintain consistency and high-quality standards across industry operations.
- Trained and developed team members to build human capital.

Operations Manager

10/1991 to 06/2008

United Parcel Services, UPS – Rock Springs, WY

- Established positive and effective communication among unit staff and organization leadership, reducing miscommunications and missed deadlines.
- Identified and resolved unauthorized, unsafe or ineffective practices.
- Devised processes to boost long-term business success and increase profit levels.
- Planned and resourced personnel and logistics for operations component exercises resulting in highly trained personnel ready to act quickly in critical roles.
- Reviewed shift reports to understand current numbers and trends.
- Worked in matrix management environment with oversight of division level managers, operations, sales, finance, human resources, safety and compliance.
- Investigated and resolved departmental non-conformances.
- Established and administered annual budget with controls to prevent overages, minimize burn rate and support sustainability objectives.
- Trained new employees on proper protocols and customer service standards.
- Assisted in recruiting, hiring and training of team members.
- Tracked employee attendance and punctuality, addressing repeat problems quickly to prevent long-term habits.
- Trained and guided team members to maintain high productivity and performance metrics.

- Handled problematic customers and clients to assist lower-level employees and maintain excellent customer service.
- Observed each employee's individual strengths and initiated mentoring program to improve areas of weakness.
- Promoted positive customer experience through day-to-day supervision and management of delivery facility.
- Supervised 85-100 employees on all shifts, overseeing efficiency of package handling and delivery/pickup.
- Delivered business strategy and developed systems and procedures to improve operational quality and team efficiency
- Delegated operational daily tasks to employees, streamlining daily progress and efficiency.
- Eased team transitions and new employee orientation through effective training and development.
- Demonstrated exceptional knowledge of process optimization in relation to profit and loss.

Education

Business Administration And Management

DeVry Institute of Technology - Phoenix, AZ

High School Diploma

06/1984

Jackson Hole High School - Jackson, Wy

Affiliations

- Lions Club President.
- Vice President and President of Sweetwater Snowpokes and ATV Club.
- District Representative, Vice President, President of Wyoming State Snowmobile Association.
- Snowmobile Representative, Co-Chair, Chair of Wyoming State Trails Advisory Council, appointed by Governor Gordon.
- Wyoming State Snowmobile Association Representative to Western Chapter Snowmobile Association, Mountain Riding Association, American Council of Snowmobile Association, International Snowmobile Council.
- Public Representative for Wyoming State Emergency Response Commission, appointed by Governor Mead.
- Sweetwater Events Complex Foundation Board member.
- Secretary, Treasurer, Vice President twice, President, Memorial Hospital of Sweetwater County Board of Trustees.
- Memorial Hospital of Sweetwater County Foundation Liaison

PHILLIPS **LAW**

GEOFFREY J. PHILLIPS*
gphillipslaw@gmail.com
*Admitted in Wyoming and Utah

822 Main Street – PO Box 770
Evanston, Wyoming 82930
Telephone: (307) 789-9370
Fax: (307) 789-0603

July 12, 2023

To Whom it May Concern,

I consider it an honor and privilege to recommend Taylor Jones as the next Sweetwater County Commissioner. As the attorney for Memorial Hospital of Sweetwater County (“MHSC”), I have worked closely with Taylor during his time as the President of the Board of Trustees. Working with Taylor, it quickly became apparent he was a seasoned leader who had gained wisdom, intelligence and leadership skills from his experiences as a manager for UPS and the Vice President of Elmore and Elmore Wireline. Taylor is a leader of the Sweetwater County community in every sense of the word. Taylor’s intelligent, caring and level-headed approach to leadership have made him invaluable to MHSC and the community.

Taylor has approached every challenge facing MHSC and the community with honesty and integrity. I have personally observed Taylor quickly, efficiently and effectively resolve disputes and issues involving contractors, employees, and members of the community. When faced with difficult decisions, Taylor always found the appropriate resolution respectfully and appropriately without ever compromising his conservative values or beliefs.

While Taylor was Board President, MHSC was faced with a potential financial challenge. Taylor worked tirelessly for hours with industry representatives and experts to advocate on behalf of MHSC and successfully avoid any financial loss. Taylor’s calm leadership, dedication and experience during this potential crisis ensured MHSC would continue to provide quality healthcare to the Sweetwater County community.

Taylor understands the unique needs and circumstances of the members of the Sweetwater County community. Sweetwater County needs a conservative, steady, passionate and effective leader like Taylor who is loyal and committed to Sweetwater County and the community.

Sincerely yours,

PHILLIPS LAW, LLC



GEOFFREY J. PHILLIPS

GJP/tme



Candidate Application for Sweetwater County Commissioner

Please type or print legibly

Applicant Information

Full Name:	Ramaj	Jeffrey	H.
	Last	First	M
Address Residential:	494 Gannett DR.	Rock Springs WY.	82901
	Street	City/State	Zip Code
Address Mailing:	494 Gannett DR.	Rock Springs WY.	82901
	Street	City/State	Zip Code
Phone:	(307)-389-9792	Email:	Foraccurateirrigation@yahoo.com

1. Are you a registered Republican who resides in Sweetwater County? YES NO
 - a. If "YES," how long have you been continuously registered as a Republican? 8 plus years
 - b. If "NO," what party are you registered with? _____
2. How long have you been a resident of Sweetwater County? Since 1978- 1985, 1989 - present
3. Are you eligible, by law, to hold the office of Sweetwater County Commissioner? YES NO
4. Do you "substantially" support the Platform of the Wyoming Republican Party? YES NO

Questions continue on the following page...



5. In what ways have you contributed to the success of the Sweetwater County Republican Party?

Fundraisers, I have always supported conservative Republican candidates and am one myself.

I have attended sweetwater Republican meetings faithfully for 2 years and help out where needed. I fully support the Republican platform. (I read it twice) I was also A delegate at the 2022 republican state convention

6. Why would you like to serve as a Sweetwater County Commissioner?

My back ground in the trades and business will give the commission yet another member who has the ability to comprehend and solve complex problems with workable solutions. I am very interested in bringing new industries to sweetwater county finding workable solutions to advancing our infrastructure to accomodate manufacturing and industrial development. While developing A diverse business economy.

At the same time we must protect citizens access to public lands and protect our water rights. As a commissioner I know I can help grow and protect our community.

7. What would your priorities be as a Sweetwater County Commissioner?

Economic development, infrastructure, water rights, access to public lands, working with the commission and other government and non governmental agencies to achieve the best possible out come in any given situation, maintaining a balanced budget. And working with my constituents, being their voice in government.

8. If you receive the appointment, do you intend to run for County Commissioner in the next election?

YES NO

Please explain:

Appointed or not I will run in 2024

I affirm that the above information is true and complete to the best of my knowledge:

YES NO

Signature: Jeff H. Bj

Date: 7-7-23

JEFFREY H. RAMAJ

7-7-2023

494 Gannett DR. Rock Springs WY.
82901

Elizabeth Bingham
Chairman Sweetwater county Republican party
Company Name
lizsweetwatergop@gmail.com

307-389-9792
Fax

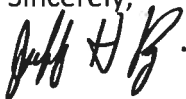
foraccurateirrigation@yahoo.com

Enclosure: Letter of intent requesting to be selected for the
vacancy on the board of Sweetwater county commission

Greetings Madam Chair:

I am formerly requesting to be selected to fill the vacancy on
the Sweetwater county board of county commissioners

Sincerely,



JEFFREY H. RAMAJ

Jeffrey H. Ramaj

Owner Accurate Irrigation

494 GANNETT dr.
Rock Springs WY.
82901

307-389-9792

foraccurateirrigation@yahoo.com

OBJECTIVE

My goal is to improve the quality, efficiency, affordability and security in my life and those around me.

EDUCATION

Rock Springs High School
Rock Springs Wyoming
1983 Graduate
Received the Jeff Ramaj and Joe Doak award for excellence in technical theatre

EXPERIENCE

Owner manager Accurate Enterprises

1989-present
owner • ceo • Accurate Irrigation

budgeting, bidding, purchasing. installation of buildings, septic systems, landscaping, sprinkler systems, and maintenance.

KEY SKILLS

Sales and Marketing
Logistics
Budgeting
Business MGMT

COMMUNICATION

On A daily basis I work with the public on many different levels. Meeting the expectations of every individual is not always possible and requires finding solutions that everyone involved can support, over the last 40 years I have managed to accomplish this task (in most cases.)

I have served on several different church boards, been a youth pastor, pastor, planned and organized church building projects, various fundraising events. Planned and implemented various construction projects.

LEADERSHIP

chairman of the Pentecostals of Rock Springs church board.
vice chair of white mountain water and sewer board.
star transit board.
Sweetwater County Search and Rescue
C.E.R.T.



MEETING REQUEST FORM

Meeting Date Requested: August 1, 2023	Contact Phone and E-mail:
Presenters Name, Title and Name of Organization:	Exact Wording for Agenda: 12:30- Oath of Office for the new duly appointed Sweetwater County Commissioner
Preference of Placement on Agenda & Amount of Time Requested for Presentation:	Will there be handouts? (If yes, include with meeting request form) Yes
Will handouts require SIGNATURES? No SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information: Judge Lavery will attend the BOCC meeting at 12:30 p.m. to conduct the Oath of Office for the duly appointed Sweetwater County Commissioner	
Attachments:	

INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the “Meeting Request Form” by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: shoemakers@sweetwatercountywy.gov
****If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.****
- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and emailed to: shoemakers@sweetwatercountywy.gov
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.
- In order to determine placement on the agenda, please review the county website

sweetwatercountywy.gov on Thursday afternoon by clicking “Commissioner's Agenda”.

- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.

The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way
Meeting Room #115
Green River, Wyoming