



Notice & Agenda
Swift County Board of Commissioners
Tuesday, March 18, 2025
9:00 AM
LEC Meeting Room - 301 14th St N, Benson, MN

If you need any type of accommodation to participate in this meeting, please contact the County Administrator at 320-314-8399 at least 48 hours prior to the meeting.

Pledge of Allegiance

Call to Order

1. **Roll Call**
2. **Approval of Agenda**
3. **Approval of Consent Agenda**
 - (a.) Consider approving March 4, 2025, Commissioner Board Minutes
 - (b.) Consider approval of part-time CCO at step 3
 - (c.) Consider approving Emergency Management Grant Contract and Homeland Security
 - (d.) Appointment of Extension Committee youth member, Kaitlynn Lysen, to a 2-year youth term starting January 2025.
 - (e.) Consider approving MOU with AFSCME Courthouse & AFSCME Highway-Environmental Services union groups on the severance payout for 2025.
4. **Approval of Warrants**
 - (a.) Consider approving Commissioner Warrants
 - (b.) Review Auditor Warrants paid on 3/10/2025
5. **Board and Committee Reports**
6. **Citizens Comments**
7. **Regular Agenda**
 - (a.) Swift County Ditch No. 8 Public Hearing
8. **Other Business**
9. **Informational**
10. **Adjournment**



Request for Board Action

Commissioner's Report

BOARD MEETING DATE:
March 18, 2025

Department Information

ORIGINATING DEPARTMENT: Admin	REQUESTOR: Trista	REQUESTOR PHONE: 3203148368
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Consider approving March 4, 2025, Commissioner Board Minutes	
AGENDA YOU ARE REQUESTING TIME ON:	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? No	EXPLANATION OF MANDATE:
BACKGROUND/JUSTIFICATION:	

Budget Information

FUNDING:

[3-4-2025 Draft.pdf](#)

SWIFT COUNTY BOARD MINUTES March 4, 2025

Chairman Rudningen called the meeting to order at 9:00 AM. The Pledge of Allegiance was recited.

All members were present.

Also present: Administrator Tesa Tomaschett, County Attorney Danielle Olson, County Engineer Tyler Baumchen, Parks, Drainage, and Wetlands Supervisor Kody Fossum, Human Services Director Catie Lee, Environmental Services Director Scott Collins, Trista Nelson, and members of the public.

Commissioner E. Pederson moved, and Commissioner Hendrickx seconded to approve the agenda. The motion carried unanimously.

- Consider approving the February 18, 2025, Board of Commissioner Meeting Minutes
- Consider approving the 2024 County Feedlot Officer Annual Report
- Consider approving Resolution No. 25-03-20: Swift County Solid Waste Management Plan.

Commissioner P. Peterson moved, and Commissioner Mahoney seconded to approve the Consent Agenda. The motion carried unanimously.

135,286.29	County General Revenue
16,237.30	Solid Waste Fund
92,576.97	County Road & Bridge
2,250.00	Debt Service
590.00	County Ditches Fund
2,066.40	County health insurance

<u>Vendor Name</u>	<u>Amount</u>
Alpha Training & Tactics LLC	8,062.70
Ascheman Oil	2,560.40
Bouwman/Barry	2,000.00
CliftonLarsonAllen LLP	2,205.00
Duininck Inc	78,046.07
First Stop Health, LLC	2,066.40
Geyer Recycling	7,004.00
Hippe Trust/Stanley Hippe	3,000.00
Law Office of Richard Hodsdon	3,085.84
League Of Minnesota Cities	2,070.00
Motorola	19,818.42
Northern Lights Trail Snowmobile Club	10,203.60
Northland Trust Services	2,250.00
Pemberton Sorlie Rufer & Kershner PLLP	6,456.00
Pioneerland Library System	41,238.75
SeaChange Printing & Marketing Services	2,430.00
Soil Conservation Office	18,625.00
Waste Management Of WI-MN	8,764.59
West Central Industries, Inc.	3,389.88
Widseth Smith Nolting & Assoc Inc	3,223.11
Wright County Sheriff	2,410.55
73 Payments less than 2000	20,096.65
Final Total:	249,006.96

Commissioner Hendrickx moved, and Commissioner Mahoney seconded to approve the Commissioner Warrants and Auditor Warrants paid on 2/28/2025. The motion carried unanimously.

Commissioner P. Peterson reported on Prairie Five, and HRA&RDA meetings. Commissioner Hendrickx reported on the Prairie Waters meeting and the AMC Conference. Commissioner Mahoney reported on the Renewable Energy, and Chippewa Watershed meetings. Commissioner E. Pederson reported on the DAC, HRA/RDA, and Swift County Extension meetings. Chairman Rudningen reported on Prairie Lakes Youth Program, Renewable Energy, Pioneerland Library Board, Building Committee, Policy Committee, Swift County Extension, and the AMC Extension meetings.

Citizen Comments: Scott Hennen of Appleton expressed his concerns to the board about the potential expenses that may be put into the Swift County Highway Shop Project. Dru Tosel of Appleton addressed the Swift County Highway Shop Project bid cost to the board. Steve Claussen of Benson also spoke to the board about the Highway Shop Project.

Gwen Ascheman, a resident of Benson, presented to the board her concerns about how loud and how often the chimes play. The board agreed that the Chimes Operations Committee needs to be in contact with the Aschemans and discuss the concerns and make the proper adjustments to the chimes.

County Engineer Tyler Baumchen requested approval from the board on Resolution No. 25-03-19: Final Payment Culvert Replacements and Minor Grading SAP 076-606-049.

Commissioner Hendrickx moved, and Commissioner Mahoney seconded to approve Resolution No. 25-03-19: Final Payment Culvert Replacements and Minor Grading SAP 076-606-049. The motion carried unanimously.

Parks, Drainage, and Wetlands Supervisor Kody Fossum requested approval to start seeking bids for the Ditch Drainage Project for 2025.

Commissioner P. Peterson moved, and Commissioner Hendrickx seconded to approve to start seeking bids for the Ditch Drainage Project for 2025. The motion carried unanimously.

Parks, Drainage, and Wetlands Supervisor Kody Fossum requested approval for the purchase of a tractor, seeder, and tiller from the Swift County Highway Department.

Commissioner Hendrickx moved, and Commissioner P. Peterson seconded to approve the purchase of a tractor, seeder, and tiller from the Swift County Highway Department. The motion carried unanimously.

Human Service Director Catie Lee and Human Service Fiscal Supervisor Gary Jensen presented proposed budget increase concerns based on the proposed Governor's budget. The proposed budget implications to Swift County's human services budget are a minimal of 11% increase for 2026. Some of these changes could go into effect July 1, 2025.

The board recessed at 10:18 AM.

The board reconvened at 10:25 AM.

County Engineer Tyler Baumchen presented to the board the final bids for the Highway Shop Building Project and requested approval to accept the lowest bid of \$5,230,028 from Kue Contractors, Inc. out of Watkins, Minnesota.

Commissioner Hendrickx moved, and Commissioner P. Peterson seconded to approve the lowest bid of \$5,230,028 with Kue Contractors, Inc. The board had a long discussion on the highway shop and potentially other cheaper options. Commissioner P. Peterson requested a roll call vote be made and Clerk of the Board Tomaschett called the roll call vote, Commissioner Mahoney-No, Commissioner E. Pederson-No,

Chairman Rudningen-Yes, Commissioner Hendrickx-Yes, and Commissioner P. Peterson-Yes. The motion passed on a 3-2 vote.

Other Business, Administrator Tomaschett asked the board if they would like to set up a workshop.

Commissioner Hendrickx moved, and Commissioner Mahoney seconded to have a Commissioner Board Workshop on March 25, 2025 at 9 AM in the LEC Commissioner Board Room. The motion carried unanimously.

Chairman Rudningen shared that the next Board of Commissioners meeting is March 18, 2025, at 9 AM.

The board meeting adjourned at 11:06 PM.

WITNESSED:

Eric Rudningen, Chair of the Board

ATTEST:

Tesa Tomaschett, Clerk of the Board



Request for Board Action

Commissioner's Report

BOARD MEETING DATE:
March 18, 2025

Department Information

ORIGINATING DEPARTMENT: Human Resources	REQUESTOR: Marlene Molden	REQUESTOR PHONE: 320-314-8321
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Consider approval of part-time CCO at step 3	
AGENDA YOU ARE REQUESTING TIME ON: regular agenda	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? No	EXPLANATION OF MANDATE: n/a
BACKGROUND/JUSTIFICATION: The sheriff department would like to offer a part-time CCO at step 3. This applicant has prior experience in another County.	

Budget Information

FUNDING: 2025 budget



Request for Board Action

Commissioner's Report

BOARD MEETING DATE:
March 18, 2025

Department Information

ORIGINATING DEPARTMENT: Emergency Management	REQUESTOR: Derek Bendel	REQUESTOR PHONE:
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Consider approving Emergency Management Grant Contract and Homeland Security	
AGENDA YOU ARE REQUESTING TIME ON:	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? No	EXPLANATION OF MANDATE:
BACKGROUND/JUSTIFICATION:	

Budget Information

FUNDING:

[Emergency Management Grant Contract Agreement 250304.pdf](#)



Minnesota Department of Public Safety (“State”) Homeland Security and Emergency Management Division 445 Minnesota Street, Suite 223 St. Paul, MN 55101-2190	Grant Program: 2023 Emergency Management Performance Grant Grant Contract Agreement No.: A-EMPG-2023-SWIFTCO-090
Grantee: Swift County 301 14th Street North Benson, MN 56215	Grant Contract Agreement Term: Effective Date: 01/01/2023 Expiration Date: 06/30/2025
Grantee’s Authorized Representative: Swift County Emergency Management ATTN: Derek Bendel – Emergency Management Director 301 14th Street North Benson, MN 56215 Phone: 320-843-3133 E-mail: derek.bendel@swiftmn.us	Grant Contract Agreement Amount: Original Agreement \$ 17,194.00 Matching Requirement \$ 17,194.00
State’s Authorized Representative: Homeland Security and Emergency Management ATTN: Ms. Kyle Temme 445 Minnesota Street, Suite 223 St. Paul, MN 55101-2190 Phone: 651-201-7420 E-mail: kyle.temme@state.mn.us	Federal Funding: CFDA/ALN: 97.042 FAIN: EMC-2023-EP-00001 State Funding: None Special Conditions None

Under Minn. Stat. § 299A.01, Subd 2 (4) the State is empowered to enter into this grant contract agreement.

Term: Per Minn. Stat. §16B.98, Subd. 5, the Grantee must not begin work until this grant contract agreement is fully executed and the State's Authorized Representative has notified the Grantee that work may commence. Per Minn.Stat. §16B.98 Subd. 7, no payments will be made to the Grantee until this grant contract agreement is fully executed. Once this grant contract agreement is fully executed, the Grantee may claim reimbursement for expenditures incurred pursuant to the Payment clause of this grant contract agreement. Reimbursements will only be made for those expenditures made according to the terms of this grant contract agreement. Expiration date is the date shown above or until all obligations have been satisfactorily fulfilled, whichever occurs first.

The Grantee, who is not a state employee, will:

Perform and accomplish such purposes and activities as specified herein and in the Grantee’s approved 2023 Emergency Management Performance Grant Application (“Application”) which is incorporated by reference into this grant contract agreement and on file with the State at 445 Minnesota Street, Suite 223. St. Paul, MN 55101-2190. The Grantee shall also comply with all requirements referenced in the 2023 Emergency Management Performance Grant Guidelines and Application which includes the Terms and Conditions and Grant Program Guidelines (<https://app.dps.mn.gov/EGrants>), which are incorporated by reference into this grant contract agreement.

Budget Revisions: The breakdown of costs of the Grantee’s Budget is contained in Exhibit A, which is attached and incorporated into this grant contract agreement. As stated in the Grantee’s Application and Grant Program Guidelines, the Grantee will submit a written change request for any substitution of budget items or any deviation and in accordance with the Grant Program Guidelines. Requests must be approved prior to any expenditure by the Grantee.



Matching Requirements: (If applicable.) As stated in the Grantee’s Application, the Grantee certifies that the matching requirement will be met by the Grantee.

Payment: As stated in the Grantee’s Application and Grant Program Guidance, the State will promptly pay the Grantee after the Grantee presents an invoice for the services actually performed and the State’s Authorized Representative accepts the invoiced services and in accordance with the Grant Program Guidelines. Payment will not be made if the Grantee has not satisfied reporting requirements.

Certification Regarding Lobbying: (If applicable.) Grantees receiving federal funds over \$100,000.00 must complete and return the Certification Regarding Lobbying form provided by the State to the Grantee.

1. ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. § 16A.15.

Signed: _____

Date: _____

3. STATE AGENCY

Signed: _____
(with delegated authority)

Title: _____

Date: _____

Grant Contract Agreement No. A-EMPG-2023-SWIFTCO-090 / P.O. No. 3000098129

Project No: N/A

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant contract agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

Signed: _____

Print Name: _____

Title: _____

Date: _____

Signed: _____

Print Name: _____

Title: _____

Date: _____

Signed: _____

Print Name: _____

Title: _____

Date: _____

Distribution: DPS/FAS
Grantee
State’s Authorized Representative

2023 (EMPG) Emergency Management Performance Grant

Budget Summary (Review Report)

Organization:
Swift County

EXHIBIT A
A-EMPG-2023-SWIFTCO-090

Budget		
Budget Category	Award	Match
Organization		
EM Department Salary and Fringe Benefits	\$17,194.00	\$17,194.00
Total	\$17,194.00	\$17,194.00
Total	\$17,194.00	\$17,194.00
Allocation	\$17,194.00	\$17,194.00
Balance	\$0.00	\$0.00



Request for Board Action

Commissioner's Report

BOARD MEETING DATE:
March 18, 2025

Department Information

ORIGINATING DEPARTMENT: Extension	REQUESTOR: Stephanie Smith	REQUESTOR PHONE: 843-3796
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Appointment of Extension Committee youth member, Kaitlynn Lysen, to a 2 year youth term starting January 2025.	
AGENDA YOU ARE REQUESTING TIME ON: 3/18/25	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? No	EXPLANATION OF MANDATE:
BACKGROUND/JUSTIFICATION: A county must have an Extension Committee. The committee must have nine members, with the option to also appoint two youth members for a total committee of 11. Two members must be county commissioners appointed by the county board. The county auditor or the auditor's designee must be a member. Six adult members must be appointed at large by the county board.	

Budget Information

FUNDING: Per diems and mileage for Extension Committee meetings and trainings
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Request for Board Action

Commissioner's Report

BOARD MEETING DATE:
March 18, 2025

Department Information

ORIGINATING DEPARTMENT: Human Resources	REQUESTOR: Marlene Molden	REQUESTOR PHONE: 320-314-8321
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Consider approving MOU with AFSCME Courthouse, AFSCME Human Services and AFSCME Highway-Environmental Services union groups on the health risk assessment language in the 2023-2025 contracts.Â	
AGENDA YOU ARE REQUESTING TIME ON: Consent	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? No	EXPLANATION OF MANDATE:
BACKGROUND/JUSTIFICATION: In the union groups contracts, we are removing the language about the Health Risk Assessment. This is due to fact with Well-Being having a budget of \$10,000/year, the health risk assessment through Advantage Health has become too expensive. BCBS offers a health risk assessment as part of our group benefits. The change is that we will not be getting results on the health risk assessment, so we are removing the language from union contracts that its required.	

Budget Information

FUNDING:

[SWIFT COUNTY_COURTHOUSE_HEALTH RISK ASSESMENT REMOVAL_MOU_2025.pdf](#)
[SWIFT COUNTY_HIGHWAY ENVIRONMENTAL SERVICES_HEALTH RISK ASSESMENT REMOVAL_MOU 2025.pdf](#)
[SWIFT COUNTY_MOU_HEALTH WELLNESS REMOVAL_HUMAN SERVICES.pdf](#)

MEMORANDUM OF UNDERSTANDING

This memorandum of understanding agreed upon between Swift County, and Local 2538 Swift County Courthouse Unit, Minnesota, American Federation of State, County and Municipal employees, AFL-CIO, Council 65.

Post Employment Payout:

The parties have a collective bargaining agreement January 1, 2023 through December 31, 2025.

The parties agree to modify Article VII, HEALTH AND WELFARE, Section 3, Employer Contribution Toward Employee VEBA or HSA Account of the labor agreement through December 31, 2025.

The County will utilize a third-party administrator to complete and compile health questionnaires and diagnostic (biometric) testing. The county will only receive aggregate level results while individuals will receive individual results.

The parties agree to the removal of the agrees to the removal of "and compile health questionnaires and"

SWIFT COUNTY

AFSCME COUNCI 65
LOCAL 2538 COURTHOUSE

COUNTY ADMINISTRATOR

LOCAL 2538 COURTHOUSE
PRESIDENT

CHAIRPERSON

AFSCME LABOR REPRESENTATIVE

DATE: _____

DATE: _____

MEMORANDUM OF UNDERSTANDING

This memorandum of understanding agreed upon between Swift County, and Local 2538 Swift County Highway and Environmental Services Unit, Minnesota, American Federation of State, County and Municipal employees, AFL-CIO, Council 65.

The parties have a collective bargaining agreement January 1, 2023 through December 31, 2025.

The parties agree to modify Article VII, HEALTH AND WELLNESS, Section 3, Employer Contribution Toward Employee VEBA or HSA of the labor agreement through December 31, 2025.

The County will utilize a third-party administrator to complete and compile health questionnaires and diagnostic (biometric) testing. The county will only receive aggregate level results while individuals will receive individual results.

The parties agree to the removal of the agrees to the removal of "and compile health questionnaires and".

SWIFT COUNTY

AFSCME COUNCI 65
LOCAL 2538 HWY AND
ENVIRONMENTAL SERVICE

COUNTY ADMINISTRATOR

LOCAL 2538 HWY AND
ENVIORNMENTAL SERVICES
PRESIDENT

CHAIRPERSON

AFSCME LABOR REPRESENTATIVE

DATE: _____

DATE: _____

MEMORANDUM OF UNDERSTANDING

This memorandum of understanding agreed upon between Swift County, and Local 2538 Swift County Human Services, Minnesota, American Federation of State, County and Municipal employees, AFL-CIO, Council 65.

The parties have a collective bargaining agreement for January 1, 2023 through December 31, 2025.

The parties agree to modify Article VII, HEALTH AND WELFARE, Section 3, Employer Contributions Toward Employee VEBA or HSA Account of the labor agreement through December 31, 2025.

The County will utilize a third-party administrator to complete and compile health questionnaires and diagnostic (biometric) testing. The county will only receive aggregate level results while individuals will receive individual results.

The parties agree to the removal of the agrees to the removal of "*and compile health questionnaires and*"

SWIFT COUNTY

AFSCME COUNCI 65
LOCAL 2538 HUMAN SERVICES

COUNTY ADMINISTRATOR

LOCAL 2538 HUMAN SERVICES
PRESIDENT

CHAIRPERSON

AFSCME LABOR REPRESENTATIVE

DATE: _____

DATE: _____



Request for Board Action

Commissioner's Report

BOARD MEETING DATE:
March 18, 2025

Department Information

ORIGINATING DEPARTMENT: Admin	REQUESTOR: Trista	REQUESTOR PHONE: 3203148368
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Consider approving Commissioner Warrants	
AGENDA YOU ARE REQUESTING TIME ON:	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? No	EXPLANATION OF MANDATE:
BACKGROUND/JUSTIFICATION:	

Budget Information

FUNDING:

[250318 auditVoucher03_13_2025_15_53_39 \(1\).pdf](#)
[250306 auditVoucher03_13_2025_15_53_51.pdf](#)

**** **Swift County** ****

stacyw
3/13/25

3:53PM

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES



Print List in Order By: 1 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

stacyw
3/13/25 3:53PM
1 County General Revenue

**** **Swift County** ****



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	10247 Advanced Correctional Healthcare Inc 01-205-000-0000-6205		6,106.04	MONTHLY BILLING	RINV-004901	Medical	N
	10247 Advanced Correctional Healthcare Inc		6,106.04	1 Transactions			
4	10301 Ascheman Propane Inc 01-200-000-0000-6251		474.01	DANVERS PROPANE	102936	Utility Service	N
	10301 Ascheman Propane Inc		474.01	1 Transactions			
5	10010 Association Of Minnesota Counties 01-005-000-0000-6365		400.00	AMC LEGISLATIVE CONF	72413.00	Schooling And Training	N
	10010 Association Of Minnesota Counties		400.00	1 Transactions			
6	11589 AT&T Mobility 01-200-000-0000-6203		52.80	AT & T	287293634901	Telephone	N
	11589 AT&T Mobility		52.80	1 Transactions			
8	11208 Backstreet Printing 01-110-000-0000-6420		29.98	SUPPLIES	1-5705	General Operating Supplies	N
11	01-040-000-0000-6402		46.66	SUPPLIES	1-6526	Stationery,Forms And Etc	N
10	01-200-000-0000-6409		64.40	PLANER; STICKIES; & SHEET PROT	4917 & 5849	Other Office Supplies	N
	11208 Backstreet Printing		141.04	3 Transactions			
12	12370 Bailey/Jayden 01-205-000-0000-6408		56.15	266'S TWO MEALS @ CCO TRAINING	266	Food Costs	N
	12370 Bailey/Jayden		56.15	1 Transactions			
13	11175 Benson Laundry 01-110-000-0000-6425		20.09	CLEAN RUGS	419234	Custodial Supplies/Service	N
	11175 Benson Laundry		20.09	1 Transactions			
15	11003 Benson Postmaster 01-123-000-0000-6427		730.00	POSTAGE	0325	Nrbg Grant Exepnses	N
	11003 Benson Postmaster		730.00	1 Transactions			
18	11221 Bureau Of Criminal Apprehension 01-200-108-0000-6807		205.00	FIRST QUARTER PTC	76-000083	Permit To Carry Hand Gun Expense	N
	11221 Bureau Of Criminal Apprehension		205.00	1 Transactions			
19	11477 Campion, Barrow & Associates 01-205-000-0000-6282		465.00	EVAL ON CCO	040519	Miscellaneous Professional Services	N

**** **Swift County** ****



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
11477	Campion, Barrow & Associates		465.00		1 Transactions		
20	12253 CDW Government, Inc						
	01-149-000-0000-6409		37.59	LAPTOP CASE	AC9219E	Other Office Supplies	N
	12253 CDW Government, Inc		37.59		1 Transactions		
22	12394 Charter Communications						
	01-205-000-0000-6251		153.58	CHARTER	175518001030125	Utility Service	N
21	01-200-000-0000-6203		79.99	6W	175518101030125	Telephone	N
38	01-000-000-0000-1280		21.22	MONTHLY CHARGES	175518301030125	Due From Other Governments	N
39	01-000-000-0000-1280		45.38	MONTHLY CHARGES	175518301030125	Due From Other Governments	N
40	01-000-000-0000-1284		21.23	MONTHLY CHARGES	175518301030125	Due from HRA	N
35	01-031-000-0000-6203		15.94	MONTHLY CHARGES	175518301030125	Telephone	N
24	01-040-000-0000-6203		15.94	MONTHLY CHARGES	175518301030125	Telephone	N
33	01-041-000-0000-6203		15.94	MONTHLY CHARGES	175518301030125	Telephone	N
23	01-042-000-0000-6203		31.98	MONTHLY CHARGES	175518301030125	Telephone	N
25	01-090-000-0000-6203		55.94	MONTHLY CHARGES	175518301030125	Telephone	N
28	01-100-000-0000-6203		31.98	MONTHLY CHARGES	175518301030125	Telephone	N
30	01-110-000-0000-6203		15.94	MONTHLY CHARGES	175518301030125	Telephone	N
34	01-122-000-0000-6203		15.94	MONTHLY CHARGES	175518301030125	Telephone	N
32	01-149-000-0000-6203		23.96	MONTHLY CHARGES	175518301030125	Telephone	N
31	01-200-000-0000-6203		243.88	MONTHLY CHARGES	175518301030125	Telephone	N
29	01-261-000-0000-6203		8.12	MONTHLY CHARGES	175518301030125	Telephone	N
27	01-521-000-0000-6203		15.94	MONTHLY CHARGES	175518301030125	Telephone	N
26	01-600-000-0000-6203		40.00	MONTHLY CHARGES	175518301030125	Telephone	N
	12394 Charter Communications		852.90		18 Transactions		
41	10339 Cigna Health and Life Insurance Company						
	01-003-000-0000-6902		678.72	MARCH HOSPITAL INVOICE		Flex Pass Through	N
42	01-003-000-0000-6902		456.08	MARCH ACCIDENT INVOICE		Flex Pass Through	N
43	01-003-000-0000-6902		426.30	MARCH CI INVOICE		Flex Pass Through	N
	10339 Cigna Health and Life Insurance Company		1,561.10		3 Transactions		
44	12047 Comm of MMB, Treas Div						
	01-041-000-0000-6890		1,341.00	FEBRUARY 2025 VITALS	FEBRUARY 2025 VI	Non-Expenditure Disbursements	N
	12047 Comm of MMB, Treas Div		1,341.00		1 Transactions		
45	11299 Counties Providing Technology						
	01-060-000-0000-6268		6,974.00	MONTHLY BILLING	2737	Programing And Support	N

stacyw
3/13/25 3:53PM
1 County General Revenue

**** **Swift County** ****



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
11299	Counties Providing Technology		6,974.00		1 Transactions		
46	12002 Countryside Public Health 01-205-000-0000-6282		40.00	MANTOUX TEST ON EMPLOYEE	85	Miscellaneous Professional Services	N
12002	Countryside Public Health		40.00		1 Transactions		
49	12029 Craig's Inc 01-116-000-0000-6603		1,454.00	LEC- WASHER	42978	Furniture, Fixtures, Etc.	N
48	01-116-000-0000-6329		687.44	LEC-DISHWASHER	43118	Other Repair And Maintenance	N
50	01-110-000-0000-6610		1,275.00	BOILER-ANTIFREEZE	43123	Building Improvements	N
47	01-116-000-0000-6329		121.41	LEC	43155	Other Repair And Maintenance	N
12029	Craig's Inc		3,537.85		4 Transactions		
51	12486 Culligan Ultrapure Inc 01-090-000-0000-6226		25.60	WATER	17706075	Miscellaneous	N
12486	Culligan Ultrapure Inc		25.60		1 Transactions		
52	13001 Darold's Super Valu 01-205-000-0000-6408		1,501.63	JAN BILLING	0175	Food Costs	N
13001	Darold's Super Valu		1,501.63		1 Transactions		
54	13040 Domat's Family Foods 01-205-000-0000-6408		1,301.60	FEB BILLING	1962 & 1963	Food Costs	N
13040	Domat's Family Foods		1,301.60		1 Transactions		
55	15137 Fifth District Jail Admin Assoc 01-205-000-0000-6365		1,200.00	JAIL TRAINING ALEX X 4	2025X4	Training	N
15137	Fifth District Jail Admin Assoc		1,200.00		1 Transactions		
57	15073 Freetly Electric, Inc. 01-116-000-0000-6610		4,143.34	WIRING LIGHTS PROJECT	24759	Building Improvements	N
15073	Freetly Electric, Inc.		4,143.34		1 Transactions		
58	22558 GIS Midwest 01-123-000-0000-6427		250.00	WEBSITE MAINTENANCE FEE	25015GIS	Nrbg Grant Exepnses	N
22558	GIS Midwest		250.00		1 Transactions		
60	12473 Gustafson/Frank 01-090-000-0000-6365		159.00	LAWYER REGISTRATION		Schooling and Training	N

stacyw
3/13/25 3:53PM
1 County General Revenue

**** **Swift County** ****



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	12473 Gustafson/Frank		159.00		1 Transactions		
61	17313 H & H Veterinary Service 01-200-000-0000-6370		700.85	INV 284274: 284774; 284981;	SEVER	K-9 Training/Expense	N
	17313 H & H Veterinary Service		700.85	1 Transactions			
62	17073 Hair Hut 01-205-000-0000-6425		137.85	THREE STAINLESS GUARDS	372025	Supplies	N
	17073 Hair Hut		137.85	1 Transactions			
63	17005 HP Inc 01-123-000-0000-6427		1,056.52	LAPTOP	9019837382	Nrbg Grant Exepnses	N
	17005 HP Inc		1,056.52	1 Transactions			
64	18208 Independent Emergency Services 01-202-000-0000-6226		100.00	MONTHLY BILLING	200-0276	911 Miscellaneous Charges For Servic	N
65	01-202-000-0000-6226		21.54	BILLING MONTHLY	400-0048	911 Miscellaneous Charges For Servic	N
	18208 Independent Emergency Services		121.54	2 Transactions			
66	11737 Integrity Employment Benefits LLC 01-031-000-0000-6282		7,660.80	2025 PLANSOURCE	PS007	Miscellaneous Professional Services	Y
	11737 Integrity Employment Benefits LLC		7,660.80	1 Transactions			
68	20013 Kerkhoven Banner 01-005-000-0000-6232		1,084.37	12/17/24 MINUTES	1345	Printing And Publishing	N
	20013 Kerkhoven Banner		1,084.37	1 Transactions			
69	12209 Kurkosky/Alyssa 01-041-000-0000-6338		56.70	MILEAGE	MILEAGE	Travel And Expense	N
	12209 Kurkosky/Alyssa		56.70	1 Transactions			
70	21197 Lee/Rob 01-149-000-0000-6338		67.20	FEBRUARY MILEAGE		Travel And Expense	N
	21197 Lee/Rob		67.20	1 Transactions			
71	11572 Lincoln National Corporation 01-003-000-0000-6902		1,558.46	MARCH STD INVOICE		Flex Pass Through	N
72	01-003-000-0000-6902		1,635.28	MARCH LTD INVOICE		Flex Pass Through	N
	11572 Lincoln National Corporation		3,193.74	2 Transactions			

stacyw
3/13/25 3:53PM
1 County General Revenue

**** **Swift County** ****



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
73	11316 Lottman/Rachelle 01-261-000-0000-6338			168.00	FEBRUARY MILEAGE REIMBURSEMENT		Travel And Expense	N
	11316 Lottman/Rachelle			168.00	1 Transactions			
75	12735 Meeker County Attorney's Office 01-090-000-0000-6226			277.92	WITNESS EXPENSES- EBNET TRIAL		Miscellaneous	N
	12735 Meeker County Attorney's Office			277.92	1 Transactions			
76	22408 MEI Total Elevator Solutions 01-110-000-0000-6282			557.58	MARCH ELEVATOR	1116934	Miscellaneous Professional Services	N
	22408 MEI Total Elevator Solutions			557.58	1 Transactions			
77	11822 Mid-Continent Communications 01-202-000-0000-6226			660.00	BENSON TOWER SITE	23022580114582	911 Miscellaneous Charges For Servic	N
	11822 Mid-Continent Communications			660.00	1 Transactions			
78	22042 MN Dept Of Labor & Industry 01-116-000-0000-6226			30.00	BOILER- LEC	ABR0349249X	Miscellaneous Services And Charges	N
	22042 MN Dept Of Labor & Industry			30.00	1 Transactions			
79	22085 MN Sheriff's Association 01-202-000-0000-6226			175.00	911 PSAP TRAINING 260	2521	911 Miscellaneous Charges For Servic	N
80	22085 MN Sheriff's Association 01-202-000-0000-6226			175.00	911 PSAP TRAINING 273	2522	911 Miscellaneous Charges For Servic	N
	22085 MN Sheriff's Association			350.00	2 Transactions			
82	22149 Morris Electronics 01-031-000-0000-6282			500.00	MISC		Miscellaneous Professional Services	N
81	22149 Morris Electronics 01-148-000-0000-6226			62.50	VEEAM BACKUP WORK	12550	Miscellaneous Charges For Services	N
	22149 Morris Electronics			562.50	2 Transactions			
84	11203 Mueller Law Firm PA 01-703-915-0000-6920			110.00	LEGAL FEES	76JV24214	Appropriation: Public Defender	Y
83	11203 Mueller Law Firm PA 01-703-915-0000-6920			130.00	LEGAL FEES	76JV24437	Appropriation: Public Defender	Y
	11203 Mueller Law Firm PA			240.00	2 Transactions			
85	23331 NCPERS Group Life Insurance 01-003-000-0000-6902			288.00	MARCH INVOICE		Flex Pass Through	N
86	23331 NCPERS Group Life Insurance 01-003-000-0000-6902			128.00	JAN & FEB ADDITIONALS		Flex Pass Through	N
	23331 NCPERS Group Life Insurance			416.00	2 Transactions			

**** **Swift County** ****



stacyw
3/13/25 3:53PM
1 County General Revenue

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
87	23110 Nolan Baker Ford Sales 01-200-000-0000-6323		132.00	FILTER & CHECK TIRE	37811	Squad Repair	N
	23110 Nolan Baker Ford Sales		132.00	1 Transactions			
88	10598 Olson/Danielle H. 01-090-000-0000-6420		5.00	CERTIFIED COPY		Other General Operating Supplies	Y
	10598 Olson/Danielle H.		5.00	1 Transactions			
89	25052 Pemberton Sorlie Rufer & Kershner PLLP 01-031-000-0000-6282		9,130.90	LEGAL		Miscellaneous Professional Services	Y
90	01-031-000-0000-6282		2,060.55	LEGAL		Miscellaneous Professional Services	Y
91	01-031-000-0000-6282		8,022.00	FEBRUARY INVOICE	185	Miscellaneous Professional Services	Y
	25052 Pemberton Sorlie Rufer & Kershner PLLP		19,213.45	3 Transactions			
93	10246 Pioneer Public Television 01-202-000-0000-6226		1,292.85	TOWER LEASE FOR 911	1926	911 Miscellaneous Charges For Servic	N
	10246 Pioneer Public Television		1,292.85	1 Transactions			
94	12494 Propio LS, LLC 01-205-000-0000-6282		6.80	PROPIO	0196001224	Miscellaneous Professional Services	Y
	12494 Propio LS, LLC		6.80	1 Transactions			
95	12440 Public Group/The 01-003-000-0000-6267		4,592.80	ONLINE AUCTION EXPENSES	1761150	Tax Forfeiture Expense	N
	12440 Public Group/The		4,592.80	1 Transactions			
143	27284 Rudningen/Eric 01-005-000-0000-6338		95.20	MILEAGE	0225	Travel And Expense	N
	27284 Rudningen/Eric		95.20	1 Transactions			
144	27143 Runnings Supply, Inc. 01-520-000-0000-6231		63.46	SUPPLIES	3959901	Appleton Area Park Expense	N
147	01-200-000-0000-6370		69.99	DOG FOOD	3961094	K-9 Training/Expense	N
148	01-110-000-0000-6329		12.99	SUPPLIES	3961491	Other Repair And Maintenance	N
149	01-112-000-0000-6425		52.99	SUPPLIES	3961692	Custodial Supplies/Service	N
	27143 Runnings Supply, Inc.		199.43	4 Transactions			
150	12386 South O'Town Repair 01-200-000-0000-6323		2,854.40	213'S TIRES, OIL, TRAN CHANGE	292	Squad Repair	N
151	01-200-000-0000-6323		69.91	209'S OIL CHANGE	293	Squad Repair	N

**** **Swift County** ****



stacyw
3/13/25 3:53PM
1 County General Revenue

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
152	01-200-000-0000-6323		115.72	205'S OILD CHANGE & AIR FILTER	294	Squad Repair	N
153	01-200-000-0000-6323		1,073.89	206'S ROTORS, BRAKES	295	Squad Repair	N
154	01-200-000-0000-6323		78.25	212'S OIL CHANGE	296	Squad Repair	N
155	01-200-000-0000-6323		79.91	204'S OIL CHANGE	297	Squad Repair	N
12386	South O'Town Repair		4,272.08	6 Transactions			
28101	Southwest Minnesota Workforce Council						
156	01-703-907-0000-6920		2,815.00	2025 DUES/SUPPORT	0225	Appropriation: SW MN Workforce Cour	N
28101	Southwest Minnesota Workforce Council		2,815.00	1 Transactions			
12736	St. Cloud/City of						
157	01-200-000-0000-6805		7,647.81	CM ESB MEMBERSHIP DUES	AR033880	800 Mhz Radio	N
12736	St. Cloud/City of		7,647.81	1 Transactions			
12331	Stitt/Michelle						
158	01-205-000-0000-6338		61.44	MEAL & 70 MILES MILEAGE	262CCOMX1	Travel And Expense	N
12331	Stitt/Michelle		61.44	1 Transactions			
10277	Sun Life Financial-246468						
159	01-003-000-0000-6902		2,216.94	MARCH LIFE INSURANCE INVOICE		Flex Pass Through	N
10277	Sun Life Financial-246468		2,216.94	1 Transactions			
28015	Swift County Human Services						
161	01-703-911-0000-6934		2,923.67	DAYCARE GRANT PROGRAM	021025	Board Discretionary - Daycare Loan Pr	N
28015	Swift County Human Services		2,923.67	1 Transactions			
22008	Swift County Monitor News						
162	01-005-000-0000-6232		2,256.83	01/07 AND 01/21 MINUTES	30401	Printing And Publishing	Y
22008	Swift County Monitor News		2,256.83	1 Transactions			
11969	Swift County Sheriff's Office Petty Cash						
164	01-200-000-0000-6338		9.96	206'S MEAL AT TRAINING	206M2-23	Travel And Expense	N
11969	Swift County Sheriff's Office Petty Cash		9.96	1 Transactions			
29131	Tangen, Attorney/Neil						
167	01-703-915-0000-6920		275.00	LEGAL FEES	76FA1215	Appropriation: Public Defender	Y
166	01-703-915-0000-6920		75.00	LEGAL FEES	76FA16384	Appropriation: Public Defender	Y
165	01-703-915-0000-6920		150.00	LEGAL FEES	76FA19425	Appropriation: Public Defender	Y
29131	Tangen, Attorney/Neil		500.00	3 Transactions			

****** Swift County ******



stacyw
3/13/25 3:53PM
1 County General Revenue

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
168	32072 Thomson Reuters-West Payment Center 01-021-000-0000-6232		789.45	SUBSCRIPTION	851561427	Printing And Publishing	N
169	01-090-000-0000-6245		403.40	SUBSCRIPTIONS	851568791	Dues, Subscriptions And Books	N
	32072 Thomson Reuters-West Payment Center		1,192.85	2 Transactions			
170	29286 Thrifty White Pharmacy 01-205-000-0000-6205		81.42	THRIFTY WHITE	431420	Medical	N
	29286 Thrifty White Pharmacy		81.42	1 Transactions			
171	29070 Toms Service 01-110-000-0000-6329		512.27	TRUCK REPAIRS	105401	Other Repair And Maintenance	N
	29070 Toms Service		512.27	1 Transactions			
172	11813 Tracks Bar & Grill LLC 01-703-910-0000-6920		1,920.00	EMPLOYEE LUNCH	133	Appropriation: Employee Recognition	N
	11813 Tracks Bar & Grill LLC		1,920.00	1 Transactions			
174	29300 Tyler Technologies, Inc 01-100-000-0000-6849		270.71	HISTORICAL INDEX RENEWAL	025-498593	TECHNOLOGY FUND EXPENSES	N
	29300 Tyler Technologies, Inc		270.71	1 Transactions			
183	12504 VanHeuveln/Kirby 01-521-000-0000-6477		16,658.20	TREE REMOVAL PROJECT JD NO. 5	520	Riparian Aid Expenses	N
	12504 VanHeuveln/Kirby		16,658.20	1 Transactions			
186	11994 WCJAA 01-200-106-0000-6245		20.00	ANNUAL DUES TO WEST CENTRAL JA	2025D	Dues, Subscriptions And Books	N
	11994 WCJAA		20.00	1 Transactions			
190	10500 Weber/Dawn 01-703-915-0000-6920		950.00	LEGAL FEES	76JV18151	Appropriation: Public Defender	Y
187	01-703-915-0000-6920		75.00	LEGAL FEES	76JV22221	Appropriation: Public Defender	Y
189	01-703-915-0000-6920		375.00	LEGAL FEES	76PR2560	Appropriation: Public Defender	Y
188	01-703-915-0000-6920		225.00	LEGAL FEES	76PR2568	Appropriation: Public Defender	Y
	10500 Weber/Dawn		1,625.00	4 Transactions			
191	32046 West Central Sales 01-205-000-0000-6425		87.97	TP & TOOTHPASTE	4592	Supplies	N
	32046 West Central Sales		87.97	1 Transactions			

stacyw
3/13/25 3:53PM
1 County General Revenue

**** **Swift County** ****



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
12277	West Central Sanitation						
195	01-110-000-0000-6251		337.14	MONTHLY BILLING	13377960	Utility Service	N
196	01-110-000-0000-6251		11.70	MONTHLY BILLING	13377960	Utility Service	N
193	01-111-000-0000-6251		11.70	MONTHLY BILLING	13377960	Utility Service	N
192	01-112-000-0000-6251		52.65	MONTHLY BILLING	13377960	Utility Service	N
194	01-115-000-0000-6251		23.70	MONTHLY BILLING	13377960	Utility Service	N
12277	West Central Sanitation		436.89	5 Transactions			
32002	WOODLAND CENTERS						
197	01-205-000-0000-6205		415.00	MONTHLY PAYMENT FOR PSY	#1	Medical	Y
32002	WOODLAND CENTERS		415.00	1 Transactions			
33000	Zosels True Value Hardware						
198	01-110-000-0000-6425		82.94	SUPPLIES	383995/384297	Custodial Supplies/Service	N
33000	Zosels True Value Hardware		82.94	1 Transactions			
1 Fund Total:			120,461.82	County General Revenue	71 Vendors	121 Transactions	

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3/13/25 3:53PM

**** **Swift County** ****



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

2 Solid Waste Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
2	10641 Albany Recycling Center 02-390-000-0000-6426		2,883.50	ELECTRONIC RECYCLING	14013	Appliance Recycling	N
	10641 Albany Recycling Center		2,883.50	1 Transactions			
3	10171 Ascheman Oil 02-390-000-0000-6563		1,701.64	DIESEL	81648	Fuel And Lubrication	N
	10171 Ascheman Oil		1,701.64	1 Transactions			
7	10065 Auto Value Benson 02-390-000-0000-6599		62.79	SUPPLIES	24133079	Other Repair And Maintenance	N
	10065 Auto Value Benson		62.79	1 Transactions			
9	11208 Backstreet Printing 02-390-000-0000-6422		106.43	SUPPLIES	5875	Score	N
	11208 Backstreet Printing		106.43	1 Transactions			
14	11175 Benson Laundry 02-390-000-0000-6422		37.70	RUGS	419601	Score	N
	11175 Benson Laundry		37.70	1 Transactions			
16	11003 Benson Postmaster 02-390-000-0000-6422		730.00	POSTAGE	0325	Score	N
	11003 Benson Postmaster		730.00	1 Transactions			
17	11271 Braness Pest Control Service 02-390-000-0000-6422		65.00	PEST CONTROL	63401	Score	N
	11271 Braness Pest Control Service		65.00	1 Transactions			
53	12310 DM Electric, LLC 02-390-000-0000-6599		332.64	REWIRING FIRE DOOR	35825	Other Repair And Maintenance	N
	12310 DM Electric, LLC		332.64	1 Transactions			
67	12207 Jon Feldman 02-390-000-0000-6422		264.99	SAFETY CLOTHES	0325	Score	N
	12207 Jon Feldman		264.99	1 Transactions			
92	25293 Pflipsen Trucking LLC 02-390-000-0000-6375		12,896.80	HAULING	9432	Waste Mgmt Non Processibles	N
	25293 Pflipsen Trucking LLC		12,896.80	1 Transactions			

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3/13/25 3:53PM

**** **Swift County** ****



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

2 Solid Waste Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
145	27143 Runnings Supply, Inc. 02-390-000-0000-6422		44.76	SUPPLIES	3959991	Score	N
146	02-390-000-0000-6422		12.80	SUPPLIES	3960224	Score	N
	27143 Runnings Supply, Inc.		57.56	2 Transactions			
160	28011 Swift County DAC 02-390-000-0000-6422		2,008.78	RECYCLING ASSISTANTS	3037	Score	Y
	28011 Swift County DAC		2,008.78	1 Transactions			
185	32173 Waste Management Of WI-MN 02-390-000-0000-6375		8,884.48	NON-PROCESSIBLES	0005370-0010-1	Waste Mgmt Non Processibles	N
	32173 Waste Management Of WI-MN		8,884.48	1 Transactions			
2 Fund Total:			30,032.31	Solid Waste Fund	13 Vendors	14 Transactions	

stacyw
3/13/25 3:53PM

**** **Swift County** ****



11 Human Services

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 13

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
36	12394 Charter Communications 11-404-600-0010-6203		88.21	MONTHLY CHARGES	175518301030125	Telephone & Telegraph	N
37	11-405-700-0010-6203		211.81	MONTHLY CHARGES	175518301030125	Telephone & Telegraph	N
	12394 Charter Communications		300.02	2 Transactions			
11 Fund Total:			300.02	Human Services	1 Vendors	2 Transactions	

**** **Swift County** ****



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3/13/25 3:53PM
40 County Ditches Fund

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
59	16179 Golden/Alan 40-988-000-0000-6329		400.00	BEAVER TRAPPING	03072025	Other Repair And Maintenance	Y
	16179 Golden/Alan		400.00	1 Transactions			
	27218 Rinke Noonan						
142	40-908-000-0000-6282		838.00	REPAIR REPORT - ATTORNEY	387665	Miscellaenous Professional Services	Y
96	40-901-000-0000-6282		3.74	PROFESSIONAL SERVICES	388716	Miscellaenous Professional Services	Y
97	40-903-000-0000-6282		2.00	PROFESSIONAL SERVICES	388716	Miscellaenous Professional Services	Y
98	40-907-000-0000-6282		6.92	PROFESSIONAL SERVICES	388716	Miscellaenous Professional Services	Y
100	40-910-000-0000-6282		1.20	PROFESSIONAL SERVICES	388716	Miscellaenous Professional Services	Y
101	40-913-000-0000-6282		2.00	PROFESSIONAL SERVICES	388716	Miscellaenous Professional Services	Y
102	40-914-000-0000-6282		7.52	PROFESSIONAL SERVICES	388716	Miscellaenous Professional Services	Y
103	40-923-000-0000-6282		3.36	PROFESSIONAL SERVICES	388716	Miscellaenous Professional Services	Y
104	40-924-000-0000-6282		0.42	PROFESSIONAL SERVICES	388716	Miscellaenous Professional Services	Y
130	40-930-000-0000-6282		0.18	PROFESSIONAL SERVICES	388716	Miscellaenous Professional Services	Y
131	40-931-000-0000-6282		1.24	PROFESSIONAL SERVICES	388716	Miscellaenous Professional Services	Y
132	40-933-000-0000-6282		0.66	PROFESSIONAL SERVICES	388716	Miscellaenous Professional Services	Y
134	40-934-000-0000-6282		0.26	PROFESSIONAL SERVICES	388716	Miscellaenous Professional Services	Y
135	40-935-000-0000-6282		1.40	PROFESSIONAL SERVICES	388716	Miscellaenous Professional Services	Y
136	40-936-000-0000-6282		0.30	PROFESSIONAL SERVICES	388716	Miscellaenous Professional Services	Y
137	40-937-000-0000-6282		0.92	PROFESSIONAL SERVICES	388716	Miscellaenous Professional Services	Y
138	40-938-000-0000-6282		2.04	PROFESSIONAL SERVICES	388716	Miscellaenous Professional Services	Y
139	40-939-000-0000-6282		0.06	PROFESSIONAL SERVICES	388716	Miscellaenous Professional Services	Y
99	40-940-000-0000-6282		1.28	PROFESSIONAL SERVICES	388716	Miscellaenous Professional Services	Y
121	40-941-000-0000-6282		2.76	PROFESSIONAL SERVICES	388716	Miscellaenous Professional Services	Y
122	40-942-000-0000-6282		1.92	PROFESSIONAL SERVICES	388716	Miscellaenous Professional Services	Y
108	40-944-000-0000-6282		0.14	PROFESSIONAL SERVICES	388716	Miscellaenous Professional Services	Y
112	40-945-000-0000-6282		1.04	PROFESSIONAL SERVICES	388716	Miscellaenous Professional Services	Y
105	40-952-000-0000-6282		1.98	PROFESSIONAL SERVICES	388716	Miscellaenous Professional Services	Y
106	40-955-000-0000-6282		0.52	PROFESSIONAL SERVICES	388716	Miscellaenous Professional Services	Y
107	40-958-000-0000-6282		3.66	PROFESSIONAL SERVICES	388716	Miscellaenous Professional Services	Y
109	40-960-000-0000-6282		1.84	PROFESSIONAL SERVICES	388716	Miscellaenous Professional Services	Y
110	40-961-000-0000-6282		1.36	PROFESSIONAL SERVICES	388716	Miscellaenous Professional Services	Y
111	40-962-000-0000-6282		1.50	PROFESSIONAL SERVICES	388716	Miscellaenous Professional Services	Y
113	40-963-000-0000-6282		0.46	PROFESSIONAL SERVICES	388716	Miscellaenous Professional Services	Y
114	40-966-000-0000-6282		0.24	PROFESSIONAL SERVICES	388716	Miscellaenous Professional Services	Y
141	40-971-000-0000-6282		0.44	PROFESSIONAL SERVICES	388716	Miscellaenous Professional Services	Y
123	40-972-000-0000-6282		0.80	PROFESSIONAL SERVICES	388716	Miscellaenous Professional Services	Y
124	40-973-000-0000-6282		0.96	PROFESSIONAL SERVICES	388716	Miscellaenous Professional Services	Y

**** **Swift County** ****



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3/13/25 3:53PM
40 County Ditches Fund

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
125	40-974-000-0000-6282		22.06	PROFESSIONAL SERVICES	388716	Miscellaenous Professional Services	Y
126	40-976-000-0000-6282		0.26	PROFESSIONAL SERVICES	388716	Miscellaenous Professional Services	Y
127	40-978-000-0000-6282		1.08	PROFESSIONAL SERVICES	388716	Miscellaenous Professional Services	Y
128	40-979-000-0000-6282		2.06	PROFESSIONAL SERVICES	388716	Miscellaenous Professional Services	Y
115	40-981-000-0000-6282		0.60	PROFESSIONAL SERVICES	388716	Miscellaenous Professional Services	Y
116	40-983-000-0000-6282		5.72	PROFESSIONAL SERVICES	388716	Miscellaenous Professional Services	Y
129	40-988-000-0000-6282		35.56	PROFESSIONAL SERVICES	388716	Miscellaenous Professional Services	Y
133	40-989-000-0000-6282		32.96	PROFESSIONAL SERVICES	388716	Miscellaenous Professional Services	Y
140	40-991-000-0000-6282		0.42	PROFESSIONAL SERVICES	388716	Miscellaenous Professional Services	Y
117	40-992-000-0000-6282		0.32	PROFESSIONAL SERVICES	388716	Miscellaenous Professional Services	Y
118	40-995-000-0000-6282		21.78	PROFESSIONAL SERVICES	388716	Miscellaenous Professional Services	Y
119	40-997-000-0000-6282		1.74	PROFESSIONAL SERVICES	388716	Miscellaenous Professional Services	Y
120	40-998-000-0000-6282		20.32	PROFESSIONAL SERVICES	388716	Miscellaenous Professional Services	Y
27218	Rinke Noonan		1,038.00	47 Transactions			
22008	Swift County Monitor News						
163	40-908-000-0000-6232		727.37	REPAIR REPORT NEWS. AD	30421	Printing And Publishing	Y
22008	Swift County Monitor News		727.37	1 Transactions			
31064	Van Heuveln Inc/K						
180	40-914-000-0000-6329		685.00	BEAVER DAM REMOVAL	SWIFT	Other Repair And Maintenance	N
178	40-960-000-0000-6329		685.00	BEAVER DAM REMOVAL	SWIFT	Other Repair And Maintenance	N
182	40-971-000-0000-6329		685.00	BEAVER DAM REMOVAL	SWIFT	Other Repair And Maintenance	N
179	40-979-000-0000-6329		970.00	BEAVER DAM REMOVAL	SWIFT	Other Repair And Maintenance	N
181	40-988-000-0000-6329		960.00	BEAVER DAM REMOVAL	SWIFT	Other Repair And Maintenance	N
175	40-989-000-0000-6329		2,740.00	BEAVER DAM REMOVAL	SWIFT	Other Repair And Maintenance	N
176	40-995-000-0000-6329		1,370.00	BEAVER DAM REMOVAL	SWIFT	Other Repair And Maintenance	N
177	40-998-000-0000-6329		1,410.00	BEAVER DAM REMOVAL	SWIFT	Other Repair And Maintenance	N
31064	Van Heuveln Inc/K		9,505.00	8 Transactions			
12504	VanHeuveln/Kirby						
184	40-995-000-0000-6329		16,658.20	TREE REMOVAL PROJECT JD NO. 5	520	Other Repair And Maintenance	N
12504	VanHeuveln/Kirby		16,658.20	1 Transactions			
40 Fund Total:			28,328.57	County Ditches Fund	5 Vendors	58 Transactions	

stacyw
 3/13/25 3:53PM
 65 County health insurance

**** **Swift County** ****



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
56	11975 First Stop Health, LLC 65-000-000-0000-6891		1,016.40	VIRTUAL HEALTH	54795	Administrative fees	N
	11975 First Stop Health, LLC		1,016.40	1 Transactions			
74	10354 Marsh & McLennan Agency-RJF Division 65-000-000-0000-6231		436.00	WELL BEING	3016557	Well Being Expenses	N
	10354 Marsh & McLennan Agency-RJF Division		436.00	1 Transactions			
65 Fund Total:			1,452.40	County health insurance	2 Vendors	2 Transactions	

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 3/13/25 3:53PM
 77 Townships & Cities Fund

**** **Swift County** ****



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
29174	Treasurer, City Of Degraff						
173	77-003-000-0000-6910		1,500.00	PAYOFF SEWER J.L. 26-0103-000	PAYOFF SEWER S/	Intergovernmental Payments	N
29174	Treasurer, City Of Degraff		1,500.00	1 Transactions			
77 Fund Total:			1,500.00	Townships & Cities Fund	1 Vendors	1 Transactions	
Final Total:			182,075.12	93 Vendors	198 Transactions		

**** Swift County ****

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	120,461.82	County General Revenue
2	30,032.31	Solid Waste Fund
11	300.02	Human Services
40	28,328.57	County Ditches Fund
65	1,452.40	County health insurance
77	1,500.00	Townships & Cities Fund
All Funds	182,075.12	Total

Approved by,

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**** **Swift County** ****

stacyw
3/13/25 3:53PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**



Print List in Order By: 1 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

****** Swift County ******



stacyw
3/13/25 3:53PM
3 County Road & Bridge

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
16	12671 Ahrndt/Jordan 03-300-000-0000-6338		108.79	FOOD/LODGING		HOTEL TRAINING Travel	N
	12671 Ahrndt/Jordan		108.79	1 Transactions			
10	10167 American Welding & Gas, Inc 03-330-000-0000-6379		311.90	MISCELLANEOUS SHOP EXPENSES	0010701396	Other Charges	N
	10167 American Welding & Gas, Inc		311.90	1 Transactions			
15	10313 Appleton Power Equipment 03-310-000-0000-6379		16.99	CLEARING AND GRUBBING (MINOR)	524905	Other Charges	N
	10313 Appleton Power Equipment		16.99	1 Transactions			
7	10065 Auto Value Benson 03-330-000-0000-6564		4.49-	REPAIR PARTS	24132994	Parts	N
	10065 Auto Value Benson		4.49-	1 Transactions			
18	11175 Benson Laundry 03-300-000-0000-6379		91.30	BLDG. MAINT./REPAIR - ADMIN. B	419266	Other Charges	N
19	11175 Benson Laundry 03-300-000-0000-6379		91.30	MISCELLANEOUS SHOP EXPENSES	419266	Other Charges	N
	11175 Benson Laundry		182.60	2 Transactions			
1	11696 Berge/Levi 03-310-000-0000-6409		132.02	SAFETY SUPPLIES	RUNNINGS	Other Office Supplies & Small Equipment	N
	11696 Berge/Levi		132.02	1 Transactions			
20	11267 Boyer Trucks, Inc. 03-330-000-0000-6564		24.25	REPAIR PARTS	092P9557	Parts	N
	11267 Boyer Trucks, Inc.		24.25	1 Transactions			
25	12401 Center Point Energy 03-300-000-0000-6251		225.47	UTILITIES - ADMIN. BLDG.		Utility Service	N
26	12401 Center Point Energy 03-330-000-0000-6251		2,570.20	UTILITIES, ETC. - BENSON		Utility Service	N
	12401 Center Point Energy		2,795.67	2 Transactions			
22	11299 Counties Providing Technology 03-300-000-0000-6268		686.00	DATA PROCESSING	2773	Data Processing	N
	11299 Counties Providing Technology		686.00	1 Transactions			
31	13332 Dons Building Center 03-330-000-0000-6379		99.72	BUILDING MAINT./REP. - HOLLOWAY	2503-546229	Other Charges	N

**** **Swift County** ****



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3/13/25 3:53PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
42	03-330-000-0000-6379		BUILDING MAINT./REP. - BENSON	546411	Other Charges	N
41	03-330-000-0000-6379		BUILDING MAINT./REP. - BENSON	546444	Other Charges	N
40	03-330-000-0000-6379		BUILDING MAINT./REP. - BENSON	546511	Other Charges	N
13332	Dons Building Center		319.81		4 Transactions	
13334	Dooley Petroleum, Inc.					
38	03-330-000-0000-6563		GASOLINE	2282025	Fuel And Lubrication	N
36	03-330-000-0000-6563		GASOLINE	4769	Fuel And Lubrication	N
37	03-330-000-0000-6563		GASOLINE	9218	Fuel And Lubrication	N
13334	Dooley Petroleum, Inc.		124.98		3 Transactions	
16018	Fastenal Company					
8	03-330-000-0000-6409		SHOP SUPPLIES - BENSON	216978	Other Office Supplies & Small Equipment	N
9	03-330-000-0000-6409		SHOP SUPPLIES - BENSON	216999	Other Office Supplies & Small Equipment	N
16018	Fastenal Company		225.20		2 Transactions	
28009	Glacial Plains Cooperative					
34	03-330-000-0000-6563		DIESEL - MURDOCK	15082814	Fuel And Lubrication	N
28009	Glacial Plains Cooperative		2,416.46		1 Transactions	
16180	Gopher State One Call					
11	03-310-000-0000-6379		MAINTENANCE SERVICES	5021507	Other Charges	N
16180	Gopher State One Call		5.40		1 Transactions	
19283	John Deere Financial					
6	03-330-000-0000-6564		REPAIR PARTS	10364719	Parts	N
19283	John Deere Financial		360.74		1 Transactions	
21190	Lorenz Manufacturing Company					
4	03-330-000-0000-6564		REPAIR PARTS	55947	Parts	N
21190	Lorenz Manufacturing Company		19.50		1 Transactions	
23354	Northside Automotive Supply					
27	03-330-000-0000-6564		REPAIR PARTS	072355	Parts	N
28	03-330-000-0000-6566		SMALL SHOP TOOLS	072428	Small Tools	N
29	03-330-000-0000-6566		RETURNED	072472	Small Tools	N
23354	Northside Automotive Supply		58.70		3 Transactions	
23146	Nuss Truck Group Inc.					
14	03-330-000-0000-6564		REPAIR PARTS	183300-1	Parts	N

**** **Swift County** ****



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3/13/25 3:53PM

3 County Road & Bridge

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
12	03-330-000-0000-6564		358.38	REPAIR PARTS	183800-1	Parts	N
13	03-330-000-0000-6564		358.38	REPAIR PARTS	183800-1	Parts	N
23146	Nuss Truck Group Inc.		1,049.11	3 Transactions			
24106	Olsen Chain & Cable Inc						
35	03-330-000-0000-6379		707.94	BUILDING MAINT./REP. - BENSON	725541	Other Charges	N
24106	Olsen Chain & Cable Inc		707.94	1 Transactions			
12260	Pomp's Tire Service						
32	03-330-000-0000-6565		1,089.00	TIRES/TUBES/CHAINS	2440009044	Tires/Tubes	N
33	03-330-000-0000-6565		846.75	TIRES/TUBES/CHAINS	2440009044	Tires/Tubes	N
12260	Pomp's Tire Service		1,935.75	2 Transactions			
27143	Runnings Supply, Inc.						
5	03-330-000-0000-6566		132.35	SMALL SHOP TOOLS	3959998	Small Tools	N
27143	Runnings Supply, Inc.		132.35	1 Transactions			
22008	Swift County Monitor News						
17	03-320-000-0000-6232		640.81	ADVERTISING/PUBLICATION	30447	Printing And Binding	N
22008	Swift County Monitor News		640.81	1 Transactions			
11626	Wallace Auto & Collision						
39	03-330-000-0000-6565		60.00	TIRES/TUBES/CHAINS	15232	Tires/Tubes	N
11626	Wallace Auto & Collision		60.00	1 Transactions			
32196	Westmor Industries						
21	03-330-000-0000-6699		3,271.20	NEW FUEL STATION DEPOSIT	2120560	Capital Outlay Contra Expense	N
32196	Westmor Industries		3,271.20	1 Transactions			
10724	Wold Architects & Engineers						
24	03-330-000-0000-6699		13,530.00	BUILDING CONSTRUCTION	97175	Capital Outlay Contra Expense	N
3	03-330-000-0000-6699		4,547.33	BUILDING CONSTRUCTION	99038	Capital Outlay Contra Expense	N
10724	Wold Architects & Engineers		18,077.33	2 Transactions			
35004	Ziegler Inc.						
23	03-330-000-0000-6564		120.62	REPAIR PARTS	1825553	Parts	N
30	03-330-000-0000-6564		148.05	REPAIR PARTS	1830724	Parts	N
35004	Ziegler Inc.		268.67	2 Transactions			
33000	Zosels True Value Hardware						

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 3/13/25 3:53PM
 3 County Road & Bridge

**** **Swift County** ****



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
2	03-330-000-0000-6409		14.17	SHOP SUPPLIES - BENSON		Other Office Supplies & Small Equipment N	
	33000 Zosels True Value Hardware		14.17		1 Transactions		
3 Fund Total:			33,941.85	County Road & Bridge	27 Vendors	42 Transactions	
Final Total:			33,941.85	27 Vendors	42 Transactions		

**** Swift County ****



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
3	33,941.85	County Road & Bridge
All Funds	33,941.85	Total

Approved by,

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Request for Board Action

Commissioner's Report

BOARD MEETING DATE:
March 18, 2025

Department Information

ORIGINATING DEPARTMENT: Admin	REQUESTOR: Trista	REQUESTOR PHONE: 3203148368
----------------------------------	----------------------	--------------------------------

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Review Auditor Warrants paid on 3/10/2025	
AGENDA YOU ARE REQUESTING TIME ON:	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? No	EXPLANATION OF MANDATE:
BACKGROUND/JUSTIFICATION:	

Budget Information

FUNDING:

[250318 Auditor Warrants Paid on 250310 warrantRegister03_10_2025_11_04_06 \(1\).pdf](#)
[250318 Auditor Warrants Paid on 250310 warrantRegister03_10_2025_13_25_10 \(2\).pdf](#)

****** Swift County ******

WARRANT REGISTER
Auditor Warrants

Approved 03/10/2025
Pay Date 03/10/2025



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
							<u>From Date</u>	<u>To Date</u>
11232	Benson Municipal Utilities	1,674.25	MONTHLY CHARGES			01-110-000-0000-6251	20100790001	0 N
11232		1,702.76	MONTHLY CHARGES			01-111-000-0000-6251	30600150001	0 N
11232		249.03	MONTHLY CHARGES			01-112-000-0000-6251	60101600001	0 N
11232		478.29	MONTHLY CHARGES			01-113-000-0000-6251	50100380003	0 N
11232		261.33	MONTHLY CHARGES			01-115-000-0000-6251	10100650002	0 N
11232		1,674.21	MONTHLY CHARGES			01-116-000-0000-6251	20100810001	0 N
11232		637.50	UTILITIES - ADMIN. BLDG.			03-300-000-0000-6251		N
11232		434.12	UTILITIES, ETC. - BENSON			03-330-000-0000-6251		N
11232		424.00	MONTHLY CHARGES			11-404-600-0010-6251	30502970001	0 N
11232		925.04	MONTHLY CHARGES			11-405-700-0010-6251	30502970001	0 N
	Warrant # 225506	Total...	8,460.53					
12401	Center Point Energy	57.12	MONTHLY BILLING			01-113-000-0000-6251	10739174-0	0 N
12401		565.75	MONTHLY BILLING			01-113-000-0000-6251	10739327-4	0 N
	Warrant # 225507	Total...	622.87					
30000	CenturyLink	57.83	TELEPHONE			01-123-000-0000-6203	314259918	0 N
30000		131.70	CENTURYLINK			01-200-000-0000-6203	454085728	0 N
30000		68.50	CENTURYLINK			01-200-000-0000-6203	313516734	0 N
30000		81.99	CENTURYLINK			01-200-000-0000-6203	314102982	0 N
30000		309.74	CENTURYLINK			01-200-000-0000-6203	314161086	0 N
	Warrant # 225508	Total...	649.76					
12486	Culligan Ultrapure Inc	58.68	MONTHLY BILLING			01-110-000-0000-6226	55029491	0 N
12486		132.65	DRIESSEN			01-200-000-0000-6282	17233617	0 N
12486		64.55	MISCELLANEOUS			03-300-000-0000-6379		N
12486		64.55	MISCELLANEOUS SHOP EXPENSE			03-330-000-0000-6379		N
	Warrant # 225509	Total...	320.43					
15123	Federated Telephone	67.38	TELEPHONE - HOLLOWAY			03-330-000-0000-6203		N
	Warrant # 225510	Total...	67.38					
24003	Ottertail Power Company	685.85	UTILITIES, ETC. - HOLLOWAY			03-330-000-0000-6251		N
24003		24.42	UTILITIES, ETC. - HOLLOWAY			03-330-000-0000-6251		N

stacyw
03/10/2025

11:04AM
Warrant Form **WFXX**
Auditor's Warrants

****** Swift County ******

**WARRANT REGISTER
Auditor Warrants**

Approved 03/10/2025
Pay Date 03/10/2025



<u>Vendor #</u>	<u>Vendor Name</u>		<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
	<u>Warrant #</u>	<u>225511</u>	<u>Total...</u>	<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
			710.27				
25236	Powerplan		84.00	EQUIPMENT REPAIR LABOR	03-330-000-0000-6379	W26276	N
25236			746.46	EQUIPMENT REPAIR LABOR	03-330-000-0000-6379	W26255	N
25236			639.10	EQUIPMENT REPAIR LABOR	03-330-000-0000-6379	W26211	N
25236			865.56	REPAIR PARTS	03-330-000-0000-6564	P97736	N
25236			184.87	REPAIR PARTS	03-330-000-0000-6564	P4903703	N
	Warrant #	225512	Total...				
			2,519.99				
28015	Swift County Human Services		50,000.00	CASEWORKS-ARPA	01-003-120-0000-6920	0325	0 N
	Warrant #	225513	Total...				
			50,000.00				
	Warrant Form	WFXX	Total...				
			63,351.23	30 Transactions			

****** Swift County ******

WARRANT REGISTER
Auditor Warrants

Approved 03/10/2025
Pay Date 03/10/2025



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
		<u>OBO#</u>	<u>On-Behalf-of-Name</u>		<u>From Date</u>	<u>To Date</u>
29175	Treasurer, City Of Holloway	45.81	UTILITIES, ETC. - HOLLOWAY	03-330-000-0000-6251		N
Warrant #	69876	Total...	45.81			
10378	WEX Bank	66.42	REBATE/FINANCE CHARGE	01-003-000-0000-5989	103238146	0 N
10378		104.32	FUEL	01-110-000-0000-6329	103238146	0 N
10378		361.18	VET VAN FUEL	01-122-000-0000-6338	103238146	0 N
10378		337.48	FUEL	01-123-000-0000-6563	103238146	0 N
10378		4,620.32	FUEL	01-200-000-0000-6563	103238146	0 N
10378		105.38	FUEL	01-520-000-0000-6227	103238146	0 N
10378		35.13	FUEL	01-520-000-0000-6231	103238146	0 N
10378		83.46	FUEL	01-521-000-0000-6404	103238146	0 N
Warrant #	69877	Total...	5,580.85			
Warrant Form	WFXX-ACH	Total...	5,626.66	9 Transactions		
	Final Total...	68,977.89	39 Transactions			

stacyw
03/10/2025

11:04AM

Warrant Form **WFXX-ACH**
Auditor's Warrants

**** **Swift County** ****

WARRANT REGISTER
Auditor Warrants

Approved 03/10/2025
Pay Date 03/10/2025



<u>WARRANT RUN</u> <u>INFORMATION</u>		<u>WARRANT</u> <u>FORM</u>	<u>STARTING</u> <u>WARRANT NO.</u>	<u>ENDING</u> <u>WARRANT NO.</u>	<u>DATE OF</u> <u>PAYMENT</u>	<u>DATE OF</u> <u>APPROVAL</u>	<u>PPD</u> <u>COUNT</u>	<u>AMOUNT</u>	<u>CTX</u> <u>COUNT</u>	<u>AMOUNT</u>
8	63,351.23	WFXX	225506	225513	03/10/2025	03/10/2025				
2	5,626.66	WFXX-ACH	69876	69877	03/10/2025	03/10/2025	0		2	5,626.66
	68,977.89	TOTAL								

stacyw
03/10/2025

11:04AM
Warrant Form **WFXX-ACH**
Auditor's Warrants

**** **Swift County** ****

WARRANT REGISTER
Auditor Warrants

Approved 03/10/2025
Pay Date 03/10/2025



RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>	<u>ACH AMOUNT</u>	<u>NON-ACH AMOUNT</u>
1	63,084.68	County General Revenue	5,580.85	57,503.83
3	4,544.17	County Road & Bridge	45.81	4,498.36
11	1,349.04	Human Services	-	1,349.04
	68,977.89	TOTAL	5,626.66	63,351.23
			TOTAL ACH	TOTAL NON-ACH

stacyw
03/10/2025

1:25PM
Warrant Form **WFXX**
Auditor's Warrants

****** Swift County ******

WARRANT REGISTER
Auditor Warrants

Approved 03/10/2025
Pay Date 03/10/2025



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
							<u>From Date</u>	<u>To Date</u>
11232	Benson Municipal Utilities	33.06	MONTHLY CHARGES			01-110-000-0000-6251	20100760001	0 N
11232		787.11	MONTHLY CHARGES			02-390-000-0000-6251	20301600001	0 N
Warrant #	225515	Total...	820.17					
Warrant Form	WFXX	Total...	820.17	2 Transactions				
	Final Total...	820.17	2 Transactions					

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03/10/2025

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Warrant Form **WFXX**
Auditor's Warrants

**** **Swift County** ****

WARRANT REGISTER
Auditor Warrants

Approved 03/10/2025
Pay Date 03/10/2025



<u>WARRANT RUN</u> <u>INFORMATION</u>	<u>WARRANT</u> <u>FORM</u>	<u>STARTING</u> <u>WARRANT NO.</u>	<u>ENDING</u> <u>WARRANT NO.</u>	<u>DATE OF</u> <u>PAYMENT</u>	<u>DATE OF</u> <u>APPROVAL</u>	<u>PPD</u> <u>COUNT</u>	<u>AMOUNT</u>	<u>CTX</u> <u>COUNT</u>	<u>AMOUNT</u>
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Warrant Form **WFXX**
Auditor's Warrants

**** **Swift County** ****

WARRANT REGISTER
Auditor Warrants

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RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>	<u>ACH AMOUNT</u>	<u>NON-ACH AMOUNT</u>
1	33.06	County General Revenue	-	33.06
2	787.11	Solid Waste Fund	-	787.11
	820.17	TOTAL	- TOTAL ACH	820.17 TOTAL NON-ACH



Request for Board Action

Commissioner's Report

BOARD MEETING DATE:
March 18, 2025

Department Information

ORIGINATING DEPARTMENT: Parks Drainage and Wetlands	REQUESTOR: Kody Fossum	REQUESTOR PHONE: 320.269.1505
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Swift County Ditch No. 8 Public Hearing	
AGENDA YOU ARE REQUESTING TIME ON: Regular	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? Yes	EXPLANATION OF MANDATE: Drainage Law 103E
BACKGROUND/JUSTIFICATION:	

Budget Information

FUNDING: N/A

[Swift County Ditch No. 8 Repair Report Draft 20250113.pdf](#)

Technical Memorandum

To: Kody Fossum
County Drainage Ditch Inspector

From: Joe Lewis, PE
Houston Engineering, Inc.

Subject: Swift County Ditch 8 Repair Report

Date: January 13, 2025

Project: 1940-0007

INTRODUCTION AND EXECUTIVE SUMMARY

Swift County Ditch 8 (CD 8) is in disrepair and in need of repair. The channel is poorly defined in several areas, several culverts are perched and/or undersized, and there is significant sedimentation in some reaches of the drainage system. The Swift County Drainage Authority has contracted with Houston Engineering, Inc. (HEI) to prepare a repair report for the CD 8 public drainage system. The purpose of this report is to provide a description of current conditions and analysis of repair alternatives, including hydrologic and hydraulic analyses and a preliminary opinion of probable cost for the recommended repairs.

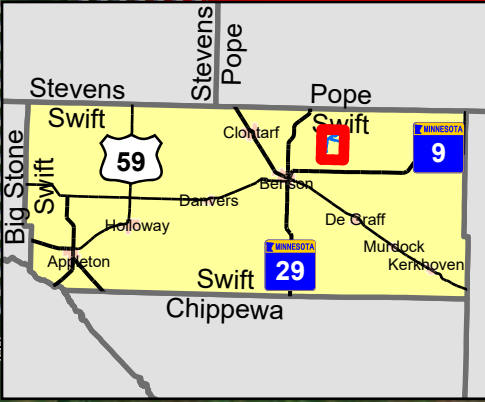
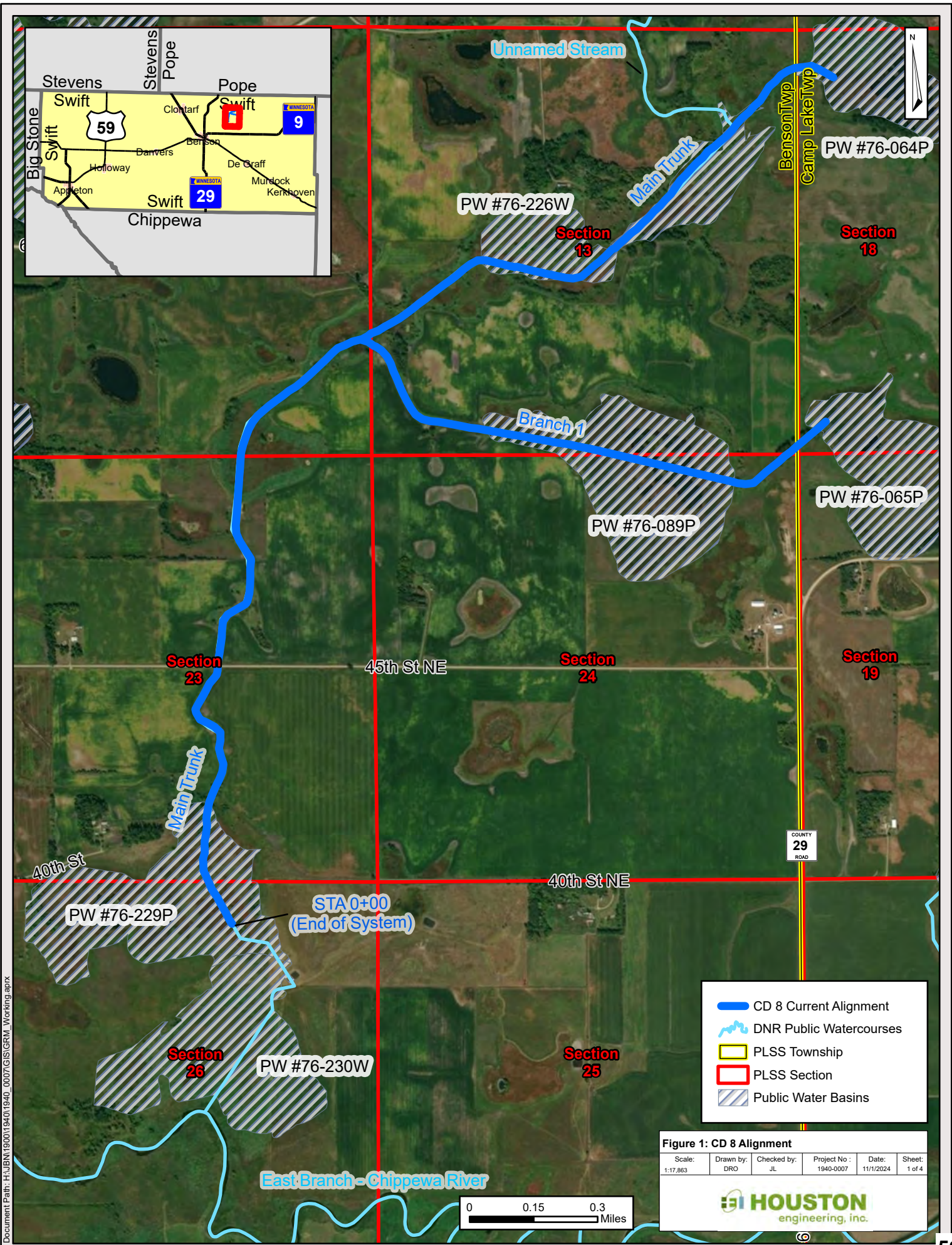
To restore the function of CD 8, we recommend the County complete a repair of the CD 8 open channel ditch. This involves excavating accumulated sediment from within the channel to restore depths to the As-Constructed and Subsequently Improved Condition (ACSIC) elevation, except for certain sections within wetlands where impacts may not be exempt from Wetland Conservation Act mitigation requirements or where agreement with the Minnesota Department of Natural Resources on work within Public Waters may be challenging due to concerns that repairs could significantly affect those waters.

To assist the County, preliminary design and cost information are provided in this report (see **Attachments A** and **B**). However, final construction plans, bid documents, and specifications will need to be prepared subsequent to the County establishing and ordering a repair be completed. Swift County retains the decision whether to accept, reject, or modify the Engineer's recommendation.

CURRENT SYSTEM

LOCATION OF THE PUBLIC DRAINAGE SYSTEM

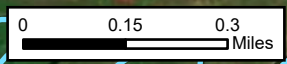
Swift County Ditch 8 (CD 8), shown in **Figure 1**, is a 4.24-mile public drainage system consisting of an open channel ditch with lengths of 3 and 1.25 miles on the Main Trunk and Branch 1 respectively.



- CD 8 Current Alignment
- DNR Public Watercourses
- PLSS Township
- PLSS Section
- Public Water Basins

Figure 1: CD 8 Alignment

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The system is located within Sections 13, 14, 23, 24 and 26 of Benson Township (T122N R39W) and Section 18 of Camp Lake Township (T122N R38W) in Swift County.

The Main Trunk flows northeast to southwest from the NW1/4 of Section 18 in Camp Lake Township about 1.7 miles southwest, where it then flows about 1.25 miles south where it outlets into a public water (#229) in the NE1/4 of Section 26 in Benson Township which eventually flows into the East Branch of the Chippewa River 1/2 mile to the south. Branch 1 flows east to west from the SW1/4 of Section 18 in Camp Lake Township about 1.25 miles west to its confluence with the Main Trunk.

The total drainage area tributary to CD 8 is approximately 7.5 square miles (4,800 acres) located in Benson, Camp Lake and Rolling Forks Township. Current land use in the tributary watershed is agricultural along with wetland, forest, and rural residential.

HEI completed an Engineer's Report dated March 7, 2024 documenting the ACSIC of CD 8, which was adopted by the Swift County Drainage Authority on April 16, 2024 through a Record Reestablishment proceeding. The Record Reestablishment serves to establish the ACSIC of the public drainage system for the purposes of this report.

FIELD SURVEY

Field survey data, including photographs and elevations, were collected in October 2023 and February 2024. The survey data established the existing conditions and elevations of the open channel ditch and located culverts and other crossings along the channel. Additionally, soil borings were completed to assist in determining the ACSIC profile. All survey data was referenced to the North American Vertical Datum 1988 (NAVD88). (Note: Unless otherwise noted, all elevations provided herein are based on the NAVD88 datum).

CURRENT CONDITION OF THE SYSTEM

The physical survey completed by HEI and ACSIC established during the Record Reestablishment show parts of the CD 8 system are in disrepair. **Table 1** summarizes the field observations and comparison of the current and ACSIC elevation profiles. Over the past several years, trees have been cleared from alongside the CD 8 channel to remove blockages in the channel and to improve access to the channel for future inspections and maintenance.

Table 1: Summary of Current Conditions

Location	Description
Main Trunk	
0+00 to 15+00	<ul style="list-style-type: none"> • 1.5 to 2 feet of accumulated sediment above the ACSIC • Poorly defined channel alignment in this area and within a Public Water • Heavy wetland vegetation in the channel obstructing flow
15+00 to 58+00	<ul style="list-style-type: none"> • Portions pass through wetland depressions • Occasional sloughing of the channel side slopes • Some large humps in the profile, up to 3.5 feet
58+00 to 76+00	<ul style="list-style-type: none"> • Consistent 2 feet of accumulated sediment above the ACSIC • Portions pass through wetland depressions • Occasional sloughing of the channel side slopes
76+00 to 157+42	<ul style="list-style-type: none"> • 1.5 to 2 feet of accumulated sediment above the ACSIC • Portions pass through wetland depressions and a public water • Occasional sloughing of the channel side slopes
Branch 1	
0+00 to 22+00	<ul style="list-style-type: none"> • 1 to 2 feet of accumulated sediment above the ACSIC • Minimal wetland in this area
22+00 to 52+00	<ul style="list-style-type: none"> • Minimal accumulated sediment above the ACSIC • Within a Public Water and a wetland, open water in the wetland based on aerial imagery.
52+00 to 65+00	<ul style="list-style-type: none"> • Minimal accumulated sediment above the ACSIC • Minimal wetland surrounding this area
65+00 to 66+55	<ul style="list-style-type: none"> • 1 foot of accumulated sediment above the ACSIC • Within a Public Water and wetland

EXISTING CULVERT ANALYSIS

Existing culverts were analyzed to determine if the provided capacity meets drainage design standards. Additionally, the current culvert inverts were compared to the ACSIC profile. If culverts are not properly sized or are significantly above the ACSIC profile, they can impair the efficiency of the drainage system. **Table 2** summarizes the condition of the current culverts on CD 8.

Culverts at township road crossings were evaluated based on the ability to pass the 10-year peak discharge without overtopping the roadway. Culverts at field crossings were evaluated based on the

ability to pass the 2-year discharge and without overtopping the banks. Peak discharges were calculated using USGS Regression Equations¹.

Table 2: Summary of Culvert Crossing Analysis

Location	Maintenance Responsibility	Crossing	Existing Culvert*	Design Criteria: Capacity	Current and ACSIC Elevation Comparison
Main Trunk					
16+31	Private	Field Crossing	60" RCP	Adequately sized	0.75-feet above the ACSIC grade.
35+00	Benson Township	45 th St NE	36" RCP & 48" RCP	Adequately sized	At the ACSIC grade.
57+18	Private	Field Crossing	36" CMP	Undersized	1.5-feet above the ACSIC grade.
63+54	Private	Field Crossing	36" Steel Pipe	Undersized	0.6-feet above the ACSIC grade.
106+65	Private	Field Crossing	24" RCP	Undersized	1.75-feet above the ACSIC grade.
121+00	Private	Field Crossing	None (Low-flow crossing)	Adequately sized	2.5-feet above the ACSIC grade
Branch 1					
2+00	Private	Field Crossing	18" RCP	Adequately sized	0.5-feet above the ACSIC grade.
62+15	Private	Field Crossing	30" CMP	Adequately sized	At the ACSIC grade.

*"CMP" denotes Corrugated Metal Culvert; "RCP" denotes Reinforced Concrete Culvert; "CPP" denotes Corrugated Plastic Pipe (dual wall high density polyethylene)

PROPOSED REPAIR

The purpose of a repair is to restore the drainage system function to a level of service consistent with the ACSIC which includes removing any blockages, restoring the bottom width of the channel and addressing bank erosion. The Drainage Authority, when considering a repair, may evaluate various alternatives to the scope and nature of repairs. This report evaluates two alternatives: 1) a repair of the entire system to the ACSIC for the entire length of CD 8, and 2) a partial repair of the system to a depth at, or in some locations above, the ACSIC grade. The purpose of a partial repair is to restore

¹ Sanocki, C.A., and Levin, S.B., 2023, Techniques for estimating the magnitude and frequency of peak flows on small streams in Minnesota, excluding the Rainy River Basin, based on data through water year 2019: U.S. Geological Survey Scientific Investigations Report 2023–5079, 15 p.

the drainage system capacity as nearly to the ACSIC as practicable while minimizing costly regulatory compliance.

REPAIR ALTERNATIVES

Alternative 1 (ACSIC Repair) – This alternative consists of a repair to the ACSIC grade throughout the entire length of the system. This includes excavation of the open channel to the ACSIC depth and width, and replacing crossings as necessary to restore the capacity of the system. Spoils from channel excavation would be placed and leveled adjacent to the channel on the existing spoil banks within the ROW of the drainage system. Channel bottom widths, as documented within the Record Reestablishment proceed completed in 2024, are 6-feet on Branch 1 and the Main Trunk upstream of Branch 1 and 8-feet on the Main Trunk downstream of Branch 1. **Figure 2** provides a summary of the repair work proposed in Alternative 1.

Four field crossings are recommended for replacement. These field crossings are either significantly (more than one foot) above the ACSIC channel grade, too small to adequately convey flows in the public drainage system, and/or in disrepair. The recommended modifications include:

- Main Trunk at Station 57+18 – Replace with a 48" CPP at the ACSIC grade
- Main Trunk at Station 63+54 – Replace with two 42" CPP at the ACSIC grade
- Main Trunk at Station 106+65 – Replace with a 42" CPP at the ACSIC grade
- Main Trunk at Station 121+00 – Lower the elevation of the low-flow crossing or install a 42" CPP at the ACSIC grade

Alternatively, if any of these crossings are no longer in use by the landowner, they may be removed completely rather than repaired.

Alternative 2 (Partial Repair) – This alternative is similar to Alternative 1, except the depth of repair is modified in areas where a full depth repair may result in wetland impacts requiring mitigation or challenges with public water basins. **Figure 3** provides a summary of the repair work proposed in Alternative 2. Further details on potential to affect wetlands or public waters are provided in the regulatory section further below.

The following is a list of locations where this alternative is modified from Alternative 1:

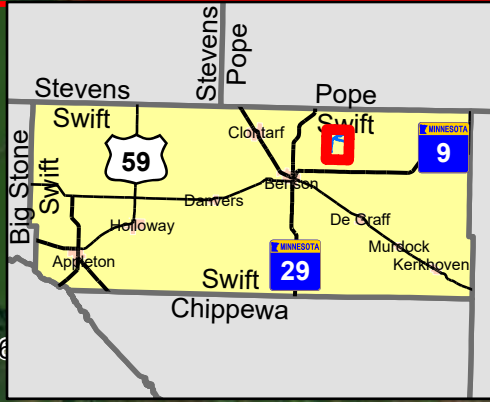
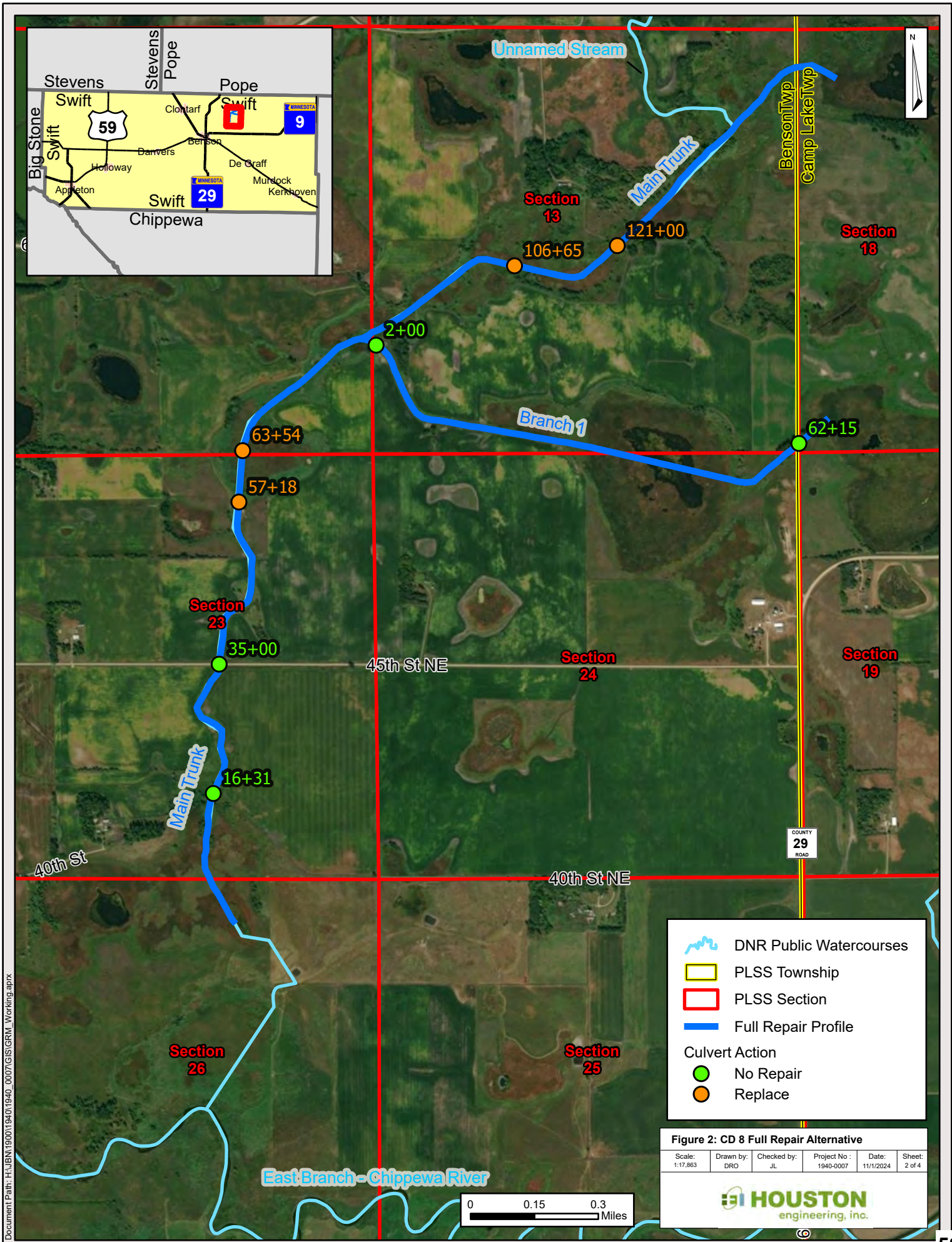
- No open channel excavation upstream of Station 152+50 on the Main Trunk - This portion of the Main Trunk is excluded under this alternative because the lands that would be potentially impacted by a repair (east of this location on the drainage system) are not considered benefitted in the current viewer's report. Repairs in this location may result in wetland impacts requiring mitigation, which would incur cost that is not necessary to restore function for lands that are benefitted by the system.
- Low-flow Crossing over the Main Trunk at Station 121+00 – This crossing is located within Public Water Basin #76-226W and is 2.5 feet above the ACSIC elevation. Lowering its elevation to the ACSIC or installing a culvert at this location has the potential to affect water

levels within the basin. Extensive regulatory coordination, and potentially mitigation, is anticipated if any work is completed on the crossing. Open channel excavation and/or vegetative maintenance upstream of the crossing through the public water is included in Alternative 2 and will partially restore drainage.

Additional Considerations for Alternative 1 and 2

An alteration of the Main Trunk alignment is also recommended between Stations 0+00 to 12+00. The objective of this realignment is to limit the impact of repairs within the basin and establish a more practical alignment for long-term inspection and maintenance activity. This will add cost to the repair but is expected to reduce costs for maintenance over the long run. See **Figure 3**. It is recommended that this be incorporated into a repair, whether Alternative 1 or 2 is selected by the drainage authority.

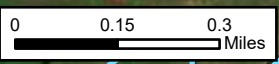
Additionally, in preliminary discussions with the Minnesota Department of Natural Resources (MnDNR) regarding potential repairs on CD 8, there is concern regarding the stability of the channel at the outlet of the public water basin (#089P) on the alignment of Branch 1 near station 30+00. The specific concern is that flow velocities will erode the channel bottom and side slopes effectively lowering the runout of the basin below the ACSIC elevation. To address these concerns, it is recommended that a feature be installed at the ACSIC elevation to ensure a stable outlet elevation for the public water basin. Options for this feature include rock rip rap, field crossing culvert, or sheet pile weir.



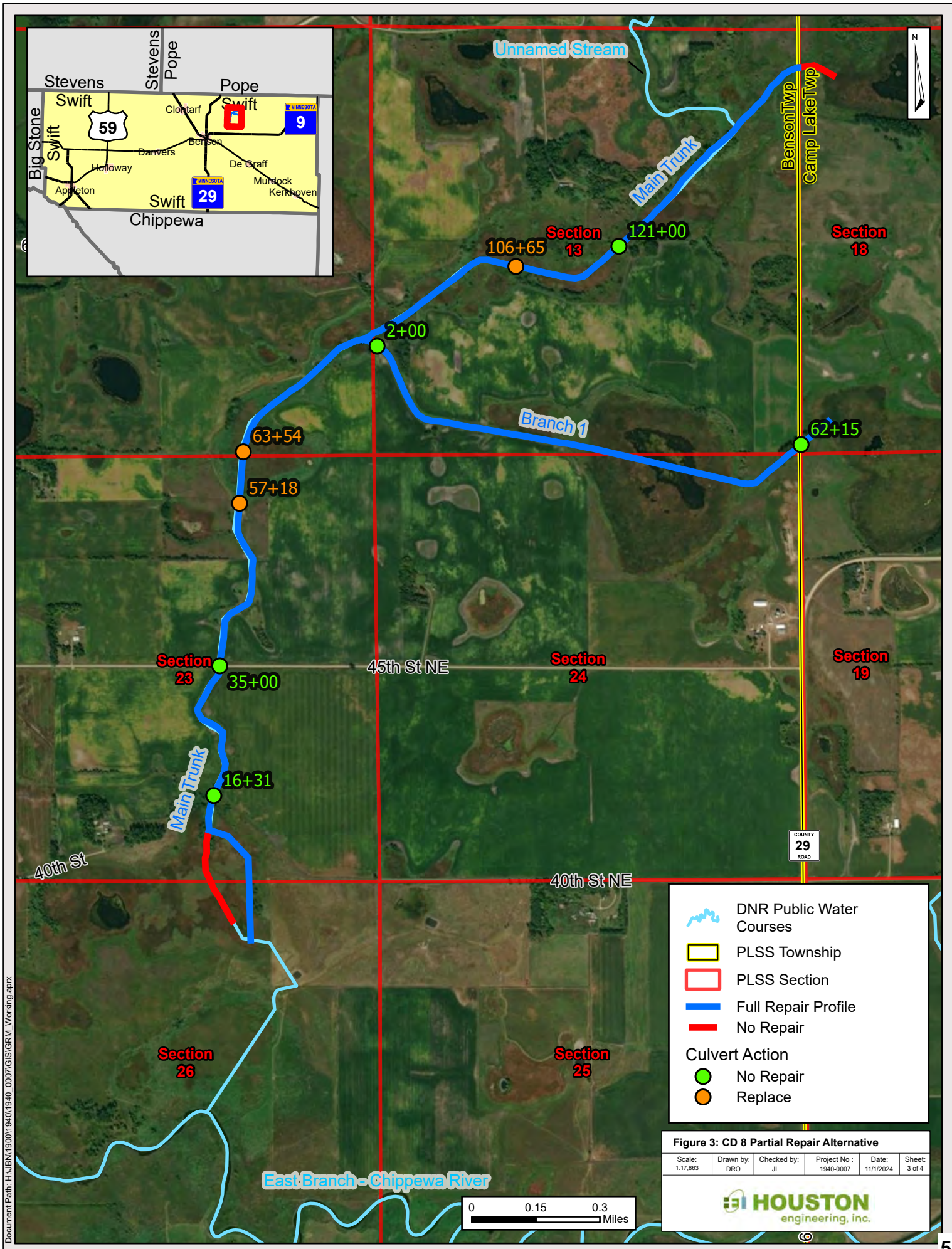
	DNR Public Watercourses
	PLSS Township
	PLSS Section
	Full Repair Profile
Culvert Action	
	No Repair
	Replace

Figure 2: CD 8 Full Repair Alternative

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It is important to note that completed repairs now to a depth less than the ACSIC does not prevent the drainage authority from repairing to the ACSIC in future repairs. However, the drainage authority would need to reevaluate those future repairs for compliance with the Wetland Conservation Act and other applicable Rules and Statutes.

EXTERNAL FUNDING FOR ALTERNATIVE MEASURES AND TECHNICAL ASSISTANCE

M.S. 103E.015 requires a Drainage Authority to investigate the potential of external funding sources and technical assistance during a petitioned repair, specifically for the purposes of wetland preservation or restoration, water quality improvements, reducing erosion and sedimentation, reducing downstream peak flows and flooding, and conserving, allocating and using drainage waters for agriculture, streamflow augmentation or other beneficial uses.

Construction of these measures requires voluntary landowner participation and is subject to the availability of funding. Implementation of these measures may coincide with the repair project but may also occur independently of the repairs. Coordination with the Swift County Soil and Water Conservation District will occur prior to the drainage system repairs. Through this coordination, the potential for external funding applications such as the Board of Water and Soil Resources Clean Water Fund's Multi-purpose Drainage Management grant program will be evaluated.

EVALUATION OF REPAIR

HYDRAULIC IMPACTS

CD 8 has significant sedimentation and several culverts located above the ACSIC grade or that are undersized. The proposed repairs would remove these obstructions to open channel flow and restore the hydraulic efficiency of the system. The proposed repairs will reduce peak water levels for smaller rain events (10-year recurrence and less), but they are not expected to significantly impact peak water levels for larger events such as the 100-year flood event.

The only major difference between the Alternative 1 ACSIC repair and Alternative 2 partial repair for analyzing the hydraulic efficiency of the system is the low-flow crossing that is left in place for in Alternative 2. This low flow crossing prevents the complete drawdown of the upstream channel and public water basin during dry weather periods. Following smaller rainfall events, water levels will be elevated compared to the ACSIC. Using HY-8 software it was determined that if a properly sized culvert (42" CPP) was installed, the upstream water elevation from the 2-year design flow would be 4.36 feet above the ACSIC profile. The current low flow crossing is ~2.5 feet above the ACSIC profile and water elevations are estimated to be approximately 3 feet above the ACSIC profile during the 2-year design flow. During higher flows, the impact will be negligible. Open channel excavation upstream of the crossing, even with the low flow crossing left in place, will allow water to more efficiently move through the basin compared to the current conditions.

Capacities of the recommended culvert replacements are not larger than the ACSIC channel. Increasing the size of the culverts will not result in an increase in channel capacity (i.e. an “improvement”), but they will reduce ponding behind structures during larger events.

REGULATORY CONSIDERATIONS

Wetlands

There are three regulatory programs that may be triggered by a drainage system repair project, including the Minnesota Department of Natural Resources (MnDNR) Public Waters Permitting Program, the federal Clean Water Act (CWA) implemented by the US Army Corps of Engineers (USACE), and the state Wetland Conservation Act (WCA) implemented by the Local Government Unit, in this case Swift County. The following is a review of the repair project relative to these three regulatory programs.

As seen in **Figure 4** CD 8 intersects five state-listed Public Waters or Public Water Wetlands: PW#76-229P, PW#76-226W, PW#76-064P, PW#76-089P and PW#76-065P. The CD 8 public drainage system also intersects wetlands identified in the National Wetland Inventory (NWI) as shown in **Figure 4**.

Under the two wetland regulatory programs, (Minnesota WCA and Federal CWA) activities related to repair of a public drainage system are generally exempt from permitting and mitigation requirements. These activities related to public drainage system maintenance and repair, and include:

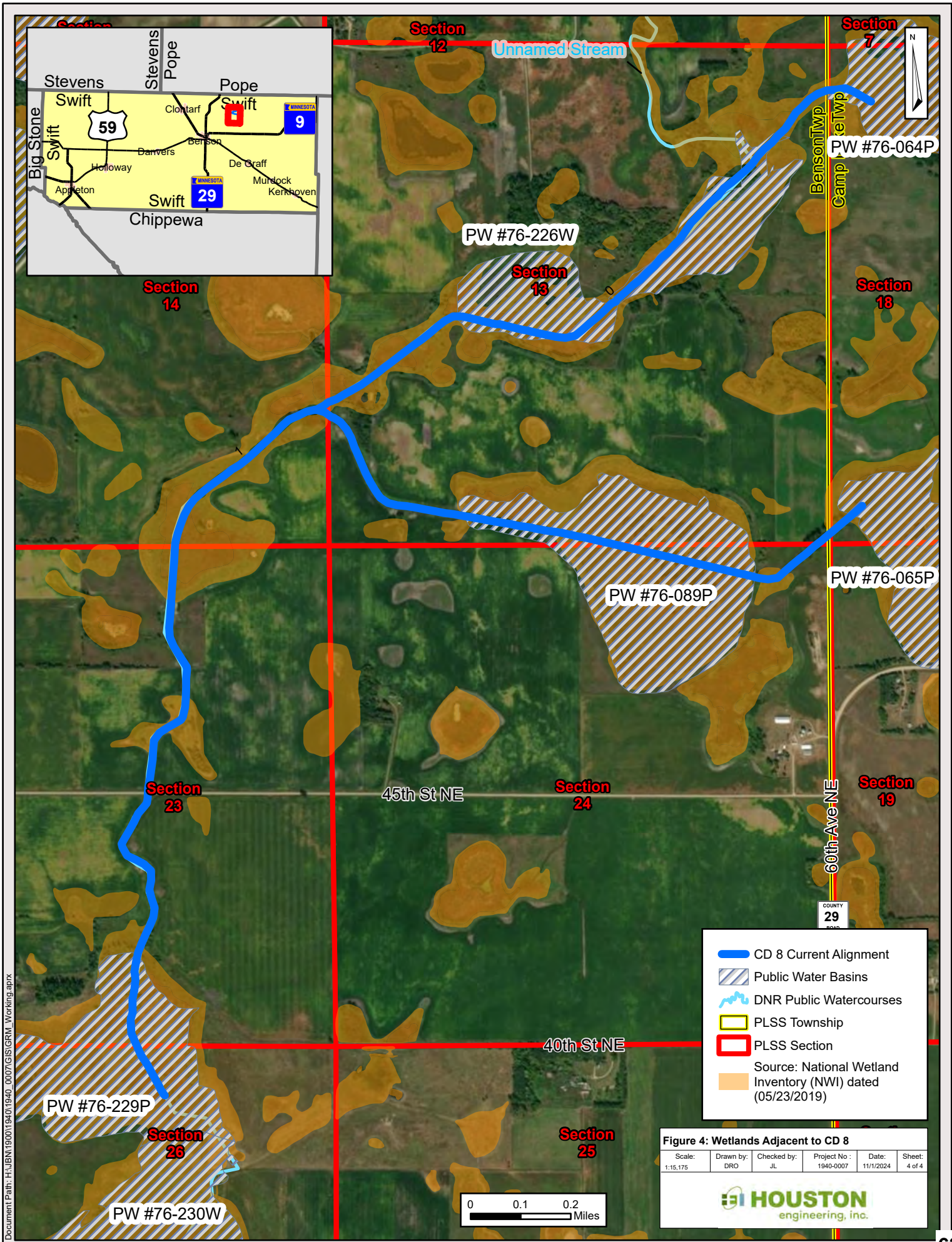
- Excavation in wetlands when limited to removal of accumulated sediment or debris such as trees, logs, stumps, beaver dams, blockage of culverts, and trash, provided the removal does not result in alteration of the original cross-section of the wetland or watercourse;
- Removing those materials placed by beaver;
- Removing or moving materials blocking installed roadway culverts and related drainage structures; and
- Temporary or seasonal water level management activities done for the purpose of performing maintenance.

Under the federal CWA, drainage system maintenance or repair is exempt from regulation. Under the state WCA, repair of a public drainage system which drains wetlands that have existed for 25 years or less is exempt from wetland replacement. Impacts to other wetlands may require replacement under the WCA. With regard to drainage systems repairs, wetlands may be impacted if the repairs reduce hydrology within a wetland to change its classification or character of a wetland. Generally, open channel repairs are incapable of reducing hydrology enough to turn wetland into upland, and thus have no significant impact to seasonally flooded wetlands (e.g. Circular 39 Type 1,2,6,7, & 8). However, a repair may produce a more significant change if it bisects a flooded marsh and results in the permanent pool of the marsh to be emptied. Further detail of the potential of repair components to affect wetland under the WCA is provided in **Table 3**.

Table 3: Wetland Evaluation Summary

Wetland Area	Evaluation
Main Channel	
0+00 to 16+00	The CD 8 alignment does not extend to the outlet of the Public Water Basin. Therefore the repair to the ACSIC will not impact the basin.
40+00 to 46+00	The CD 8 alignment intersects a wetland area at this location. Given the limited sediment depths in wetland and downstream culvert (generally >0.5-feet), there is no potential for repair to the ACSIC to impact the wetland.
58+00 to 68+00 and 86+00 to 102+00	The CD 8 alignment intersects a wetland area at this location and existing spoil banks separate the wetland from channel. Incremental lowering of water levels within channel from the repair to the ACSIC will not create increased drainage and therefore an impact to wetland.
102+00 to 146+42	The CD 8 alignment intersects a Public Water Basin and wetlands. Incremental lowering of water levels within channel from the repair to the ACSIC will not create increased drainage and therefore an impact to wetland. In Alternative 2, the field crossing at Station 121+00 will not be modified limiting the potential for impacts.
153+00 to 157+42	No work is proposed near this Public Water Basin in Alternative 2. All lands draining into the basin are publicly owned and not reliant on drainage.
Branch 1	
30+00 to 52+00	The CD 8 alignment intersects a Public Water Basin at this location. Repair to the ACSIC will remove 0.5 to 1 foot of sediment near the outlet. This amount is not anticipated to significantly impact the basin.
62+00 to 66+50	The terminus of the CD 8 alignment serves as the outlet for a Public Water Basin. Repair to the ACSIC depth will remove 0.5 to 1 foot of sediment from the channel but the field crossing at Station 62+00 will not be replaced. A significant impact to the basin is not anticipated.

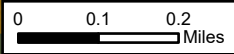
In 2024, the WCA was modified via statute to remove references to Circular 39 classifications and exemptions related to that classification. Wetland classification under the WCA is now via the hydrogeomorphic method (HGM). The Board of Soil and Water Resources (BWSR) is currently developing draft Rules to complement the statutory changes. When those rules take effect, the consideration of wetland loss, non-loss, and exemptions may change, which could potentially affect required wetland mitigation for a given repair alternative.



- CD 8 Current Alignment
- Public Water Basins
- ~ DNR Public Watercourses
- PLSS Township
- PLSS Section
- Source: National Wetland Inventory (NWI) dated (05/23/2019)

Figure 4: Wetlands Adjacent to CD 8

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engineering, inc.

Threatened and Endangered Species

Public drainage systems may encounter situations where Minnesota's Endangered Species Statute (MS 84.0895) and the associated Rules apply. The endangered species program regulates activities that take, import, transport, or sell any portion of an endangered or threatened species where these acts may be allowed by permit issued by the DNR. The statutes exempt the accidental, unknowing destruction of designated plants. However, it is the responsibility of the Engineer when preparing a final report to complete due diligence to avoid impacts to threatened and endangered species.

Based on the MnDNR's Natural Heritage Information System (NHIS) data (Houston Engineering License Agreement LA-1049), there are no species identified within a mile of the public drainage system that are identified as "threatened" or "endangered" species by the State of Minnesota. However, four species have been identified within proximity of the drainage system which are listed as a "Species of Special Concern": The Small White Lady's -slipper, *Cypripedium candidum*, Regal Fritillary, *Argynnis idalia*, Black Sandshell, *Ligumia recta*, and the Creek Heelsplitter, *Lasmigona compressa*. Species of special concern are not protected by Minnesota's Endangered Species Statute (Minnesota Statute 84.0894) or the associated Rules.

Based on the U.S. Fish & Wildlife Services IPaC website, there is one species federally listed as "Endangered" that may potentially be located within the repair footprint: The Northern Long-eared Bat, *Myotis septentrionalis*. No trees will be cleared as part of this repair, so there will be no concerns with habitat loss for the Northern Long-eared Bat.

PRELIMINARY OPINION OF PROBABLE CONSTRUCTION COST

A Preliminary Opinion of Probable Construction Cost (POPCC) was developed for Alternative 1 and Alternative 2 and a detailed breakdown is included as **Attachment B**. The estimated POPCC in both alternatives includes no wetland mitigation/regulatory costs. The total repair cost for Alternative 1 is \$408,000 and the total repair cost for Alternative 2 is \$396,000. The public drainage infrastructure cost includes open channel excavation, tree clearing, replacement of private culverts and seeding and stabilization in the ditch right-of-way. The difference in cost between the 2 alternatives are due to less excavation and spoil management in Alternative 2, and no culvert replacement for the low flow crossing at Main Trunk station 121+00. Neither Alternative 1 or 2 costs include the realignment of the most downstream segment on the Main Trunk. The realignment cost is anticipated to be approximately \$25,000 to excavate the channel and ensure disposal occurs in an upland area per DNR requirements.

CONCLUSION / RECOMMENDATION

To restore the function of the CD 8 public drainage system to the condition as it was originally constructed, we recommend the County complete a partial repair of the system as described above as Alternative 2 and depicted in **Attachment A**. We conclude that the proposed repairs are necessary to meet the current and future drainage needs, and that the repairs are in the best interest

of the property owners. The recommended repairs are believed to provide the best value alternative, balancing the need to provide serviceable drainage while minimizing unnecessary costs. Furthermore, the channel realignment at the downstream end of the Main Trunk is recommended as it will allow for more practical and efficient maintenance of the system in the future.

To assist the Drainage Authority, concept-level design and cost information are provided in this memorandum. However, detailed construction plans, bid documents, and specifications will need to be prepared subsequent to the Drainage Authority establishing and ordering a project. The Drainage Authority retains the decision whether to accept, reject or modify the Engineer's Recommendation.

Should the Drainage Authority choose to order a project, additional regulatory engagement with the WCA LGU will be required for either Alternative 1 or 2.

LIST OF ATTACHMENTS

Attachment A: Swift County Ditch 8 Repair Plans

Attachment B: Preliminary Opinion of Probable Construction Cost

ATTACHMENT A – SWIFT COUNTY DITCH 8 REPAIR PLANS

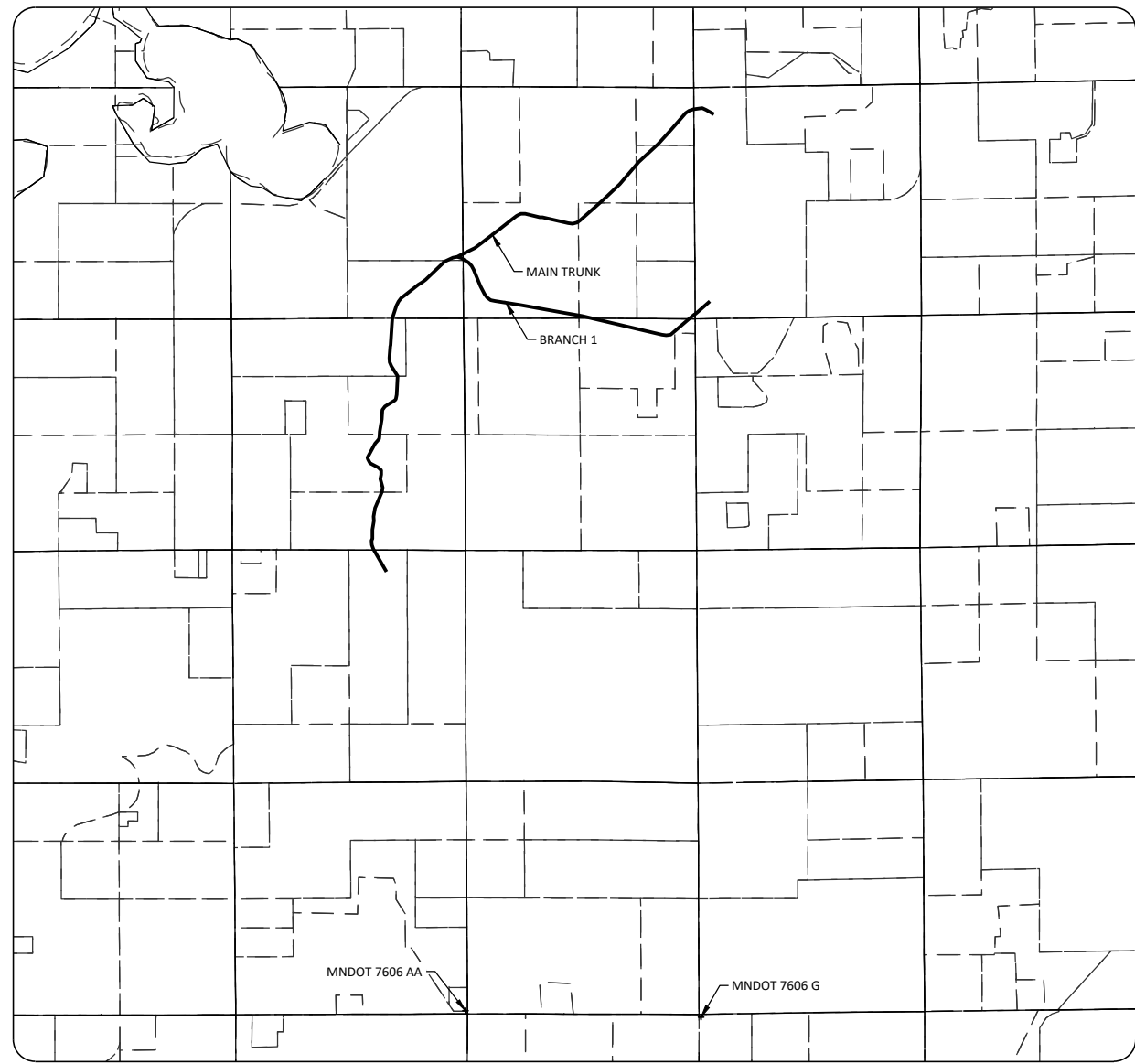
SWIFT COUNTY DITCH 8 REPAIR

SWIFT COUNTY, MN

BENSON AND CAMP LAKE TOWNSHIPS

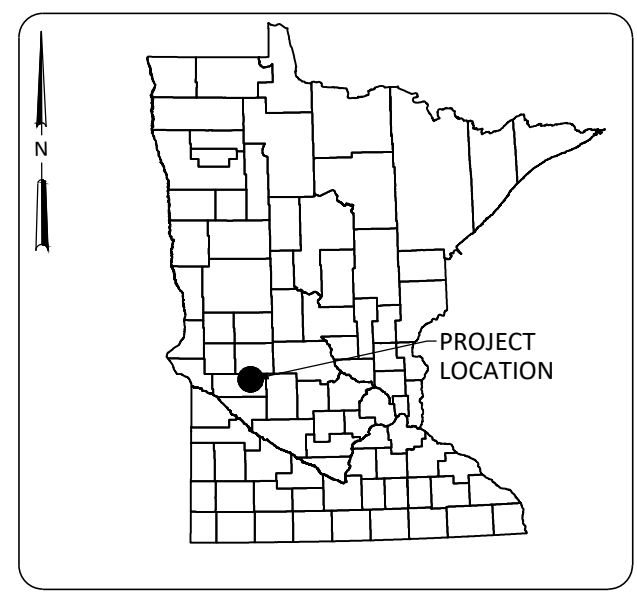
OCTOBER, 2024

TABLE OF CONTENTS	
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3	MT 58+00 - 116+00
4	MT 116+00 - END
5	BR 1 0+00 - END



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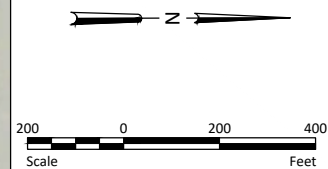
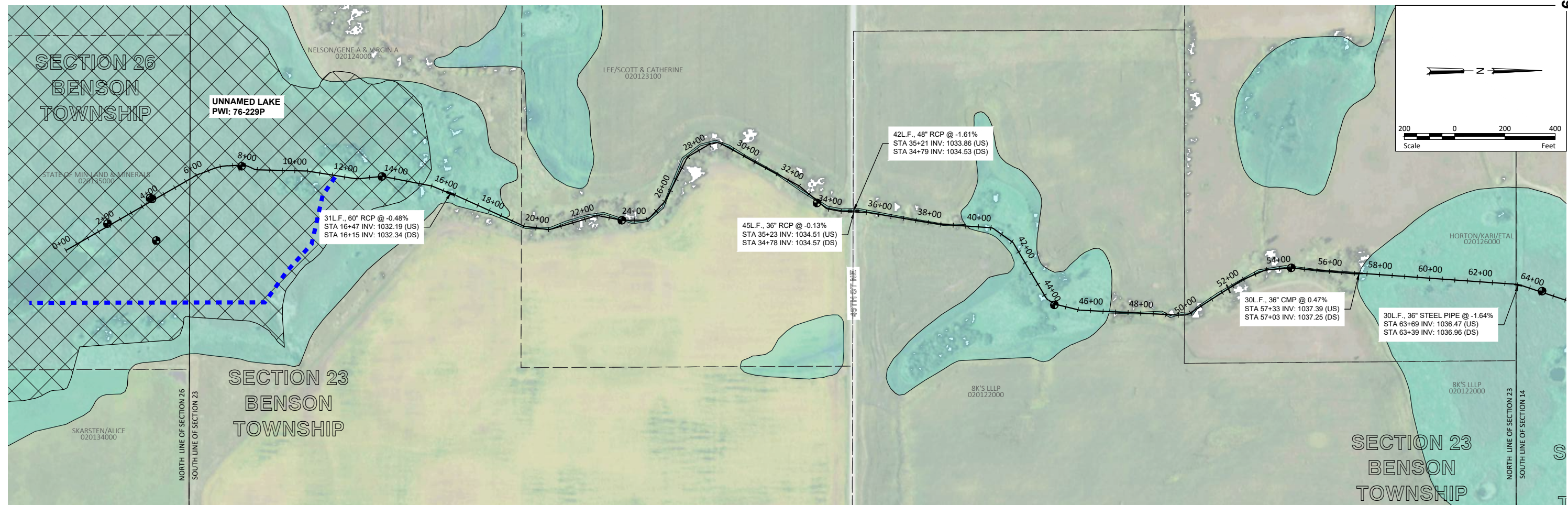
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 - VERTICAL:** NORTH AMERICAN VERTICAL DATUM OF 1988 (NAVD88)
 - HORIZONTAL:** COUNTY COORDINATES (MNDOT), SWIFT COUNTY, US FOOT
 - BENCHMARKS:** MNDOT 7606 AA, NE QUARTER, SECTION 35, TOWNSHIP 122N, RANGE 39W AND MNDOT 7606 G, NW QUARTER, SECTION 36, TOWNSHIP 122N, RANGE 39W
 - 4.4 MILES EAST-NORTHEAST OF BENSON, 2.1 MILES SOUTHEAST ALONG US HIGHWAY 12 FROM THE JUNCTION OF US HIGHWAY 12 AND STATE HIGHWAY 9 IN BENSON. THEN 0.34 MILES NORTH ON 30TH AVE SE TO COUNTY HIGHWAY 25. THEN 3.8 MILES NORTH OF COUNTY HIGHWAY 25. THEN 0.9 MILES EAST ON 45TH ST NE.
 - FIELD SURVEY COMPLETED BY HOUSTON ENGINEERING STAFF IN OCTOBER OF 2023 AND FEBRUARY 2024.



VICINITY MAP

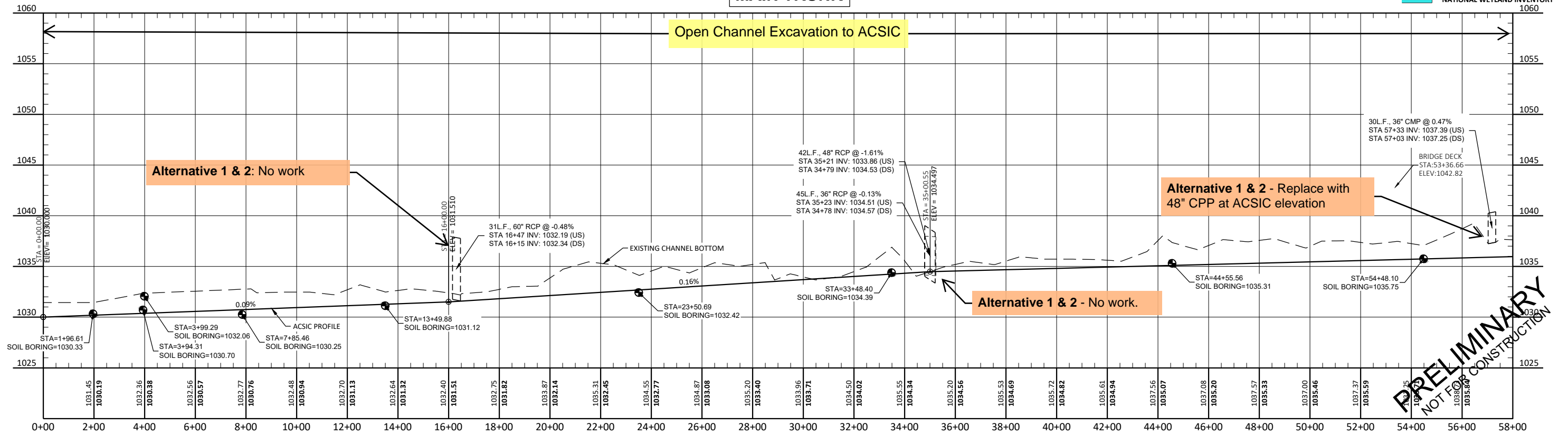
LOCATION MAP

PRELIMINARY
NOT FOR CONSTRUCTION



MAIN TRUNK

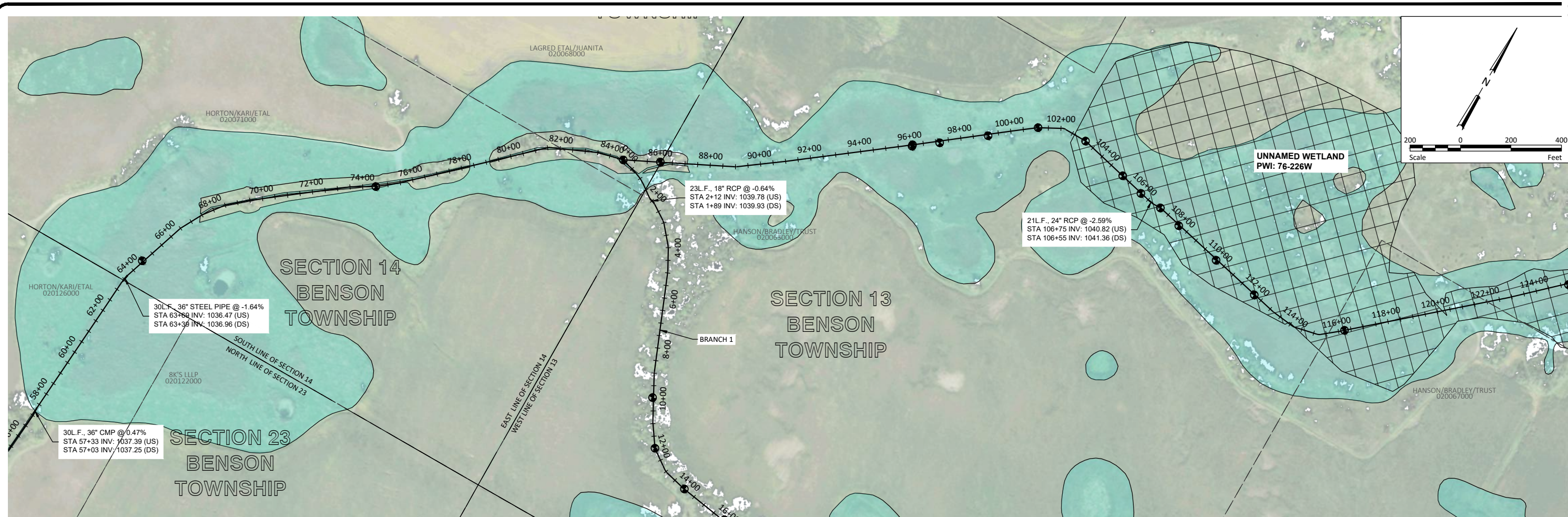
LEGEND:
 PUBLIC WATERS INVENTORY
 NATIONAL WETLAND INVENTORY



**PRELIMINARY
NOT FOR CONSTRUCTION**

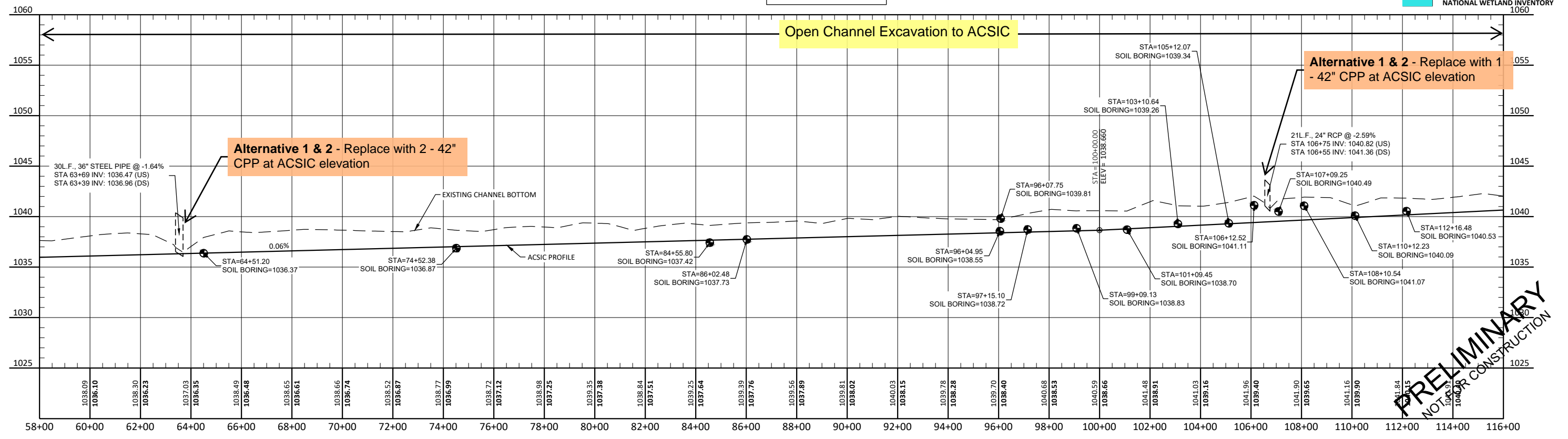
H:\JBM190011940\1940_0007\CAD\Plans\1940_Plan & Profile.dwg-2 MT 0+00 - 58+00-10/8/2024 3:52 PM (cwagner)

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision, and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota. <i>Joseph A. Lewis</i> Joseph A. Lewis License No. 46215			Drawn by CKW	Date 2024-10-08	SWIFT COUNTY DITCH 8 REPAIR SWIFT COUNTY, MN BENSON AND CAMP LAKE TOWNSHIPS	MT 0+00 - 58+00 PROJECT NO. 1940-0007	SHEET 2
No.	Revision		Checked by JAL	Scale AS SHOWN			



LEGEND:
 PUBLIC WATERS INVENTORY
 NATIONAL WETLAND INVENTORY

MAIN TRUNK



PRELIMINARY
 NOT FOR CONSTRUCTION

H:\JBM190011940\1940_0007\CAD\Plans\1940_Plan & Profile.dwg-3 MT 98+00 - 116+00-10/08/2024 3:53 PM-(ovagner)

No.	Revision	Date	By

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 Joseph A. Lewis
 License No. 46215

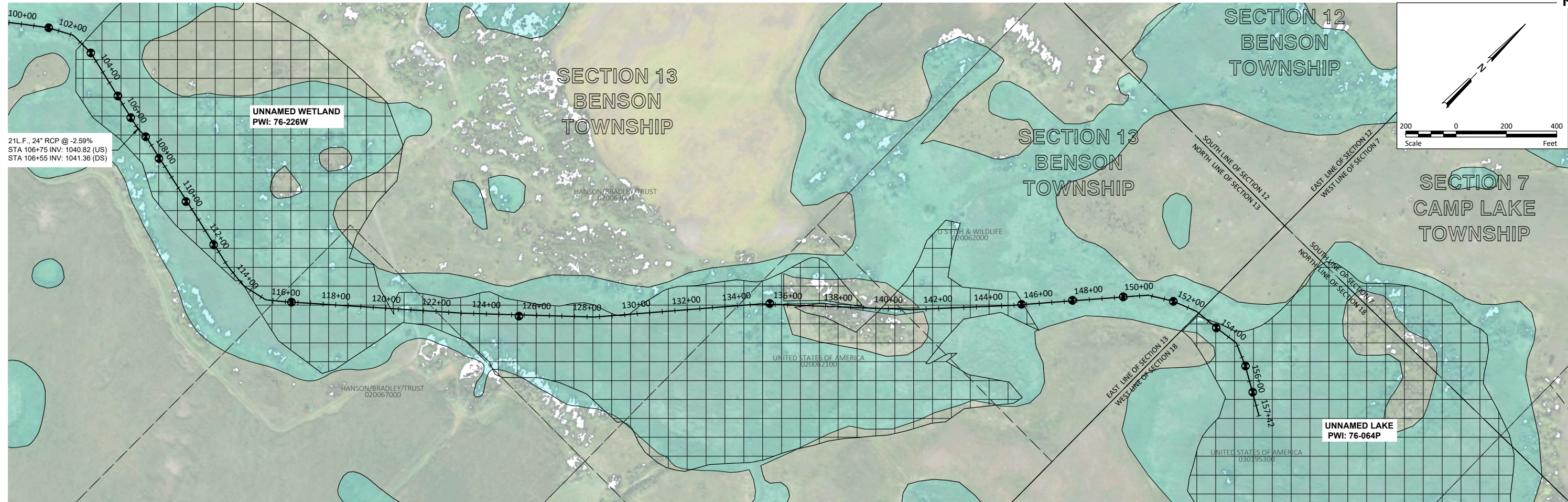


Drawn by: CKW
 Date: 2024-10-08
 Checked by: JAL
 Scale: AS SHOWN

SWIFT COUNTY DITCH 8 REPAIR
 SWIFT COUNTY, MN
 BENSON AND CAMP LAKE TOWNSHIPS

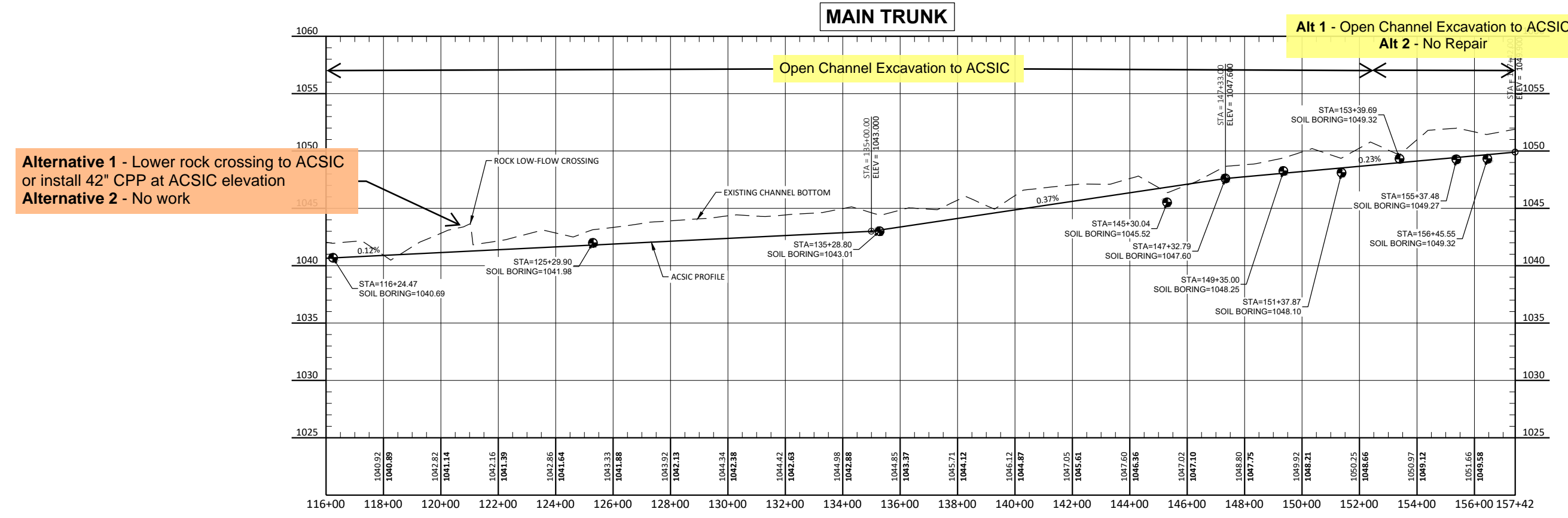
MT 58+00 - 116+00
 PROJECT NO. 1940-0007

SHEET
 3



21 L.F., 24" RCP @ -2.59%
 STA 106+75 INV. 1040.82 (US)
 STA 106+55 INV. 1041.36 (DS)

LEGEND:
 PUBLIC WATERS INVENTORY
 NATIONAL WETLAND INVENTORY



Alternative 1 - Lower rock crossing to ACSIC or install 42" CPP at ACSIC elevation
Alternative 2 - No work

PRELIMINARY
 NOT FOR CONSTRUCTION

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No.	Revision	Date	By

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Joseph A. Lewis
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 License No. 46215

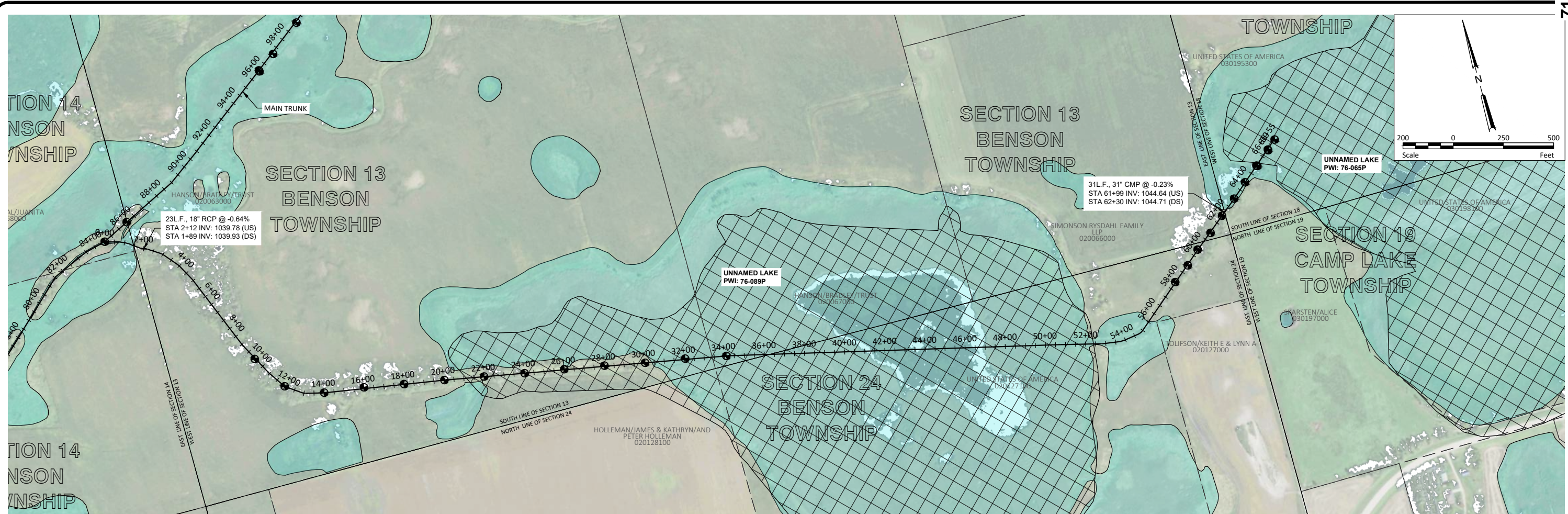


Drawn by: CKW
 Date: 2024-10-08
 Checked by: JAL
 Scale: AS SHOWN

SWIFT COUNTY DITCH 8 REPAIR
 SWIFT COUNTY, MN
 BENSON AND CAMP LAKE TOWNSHIPS

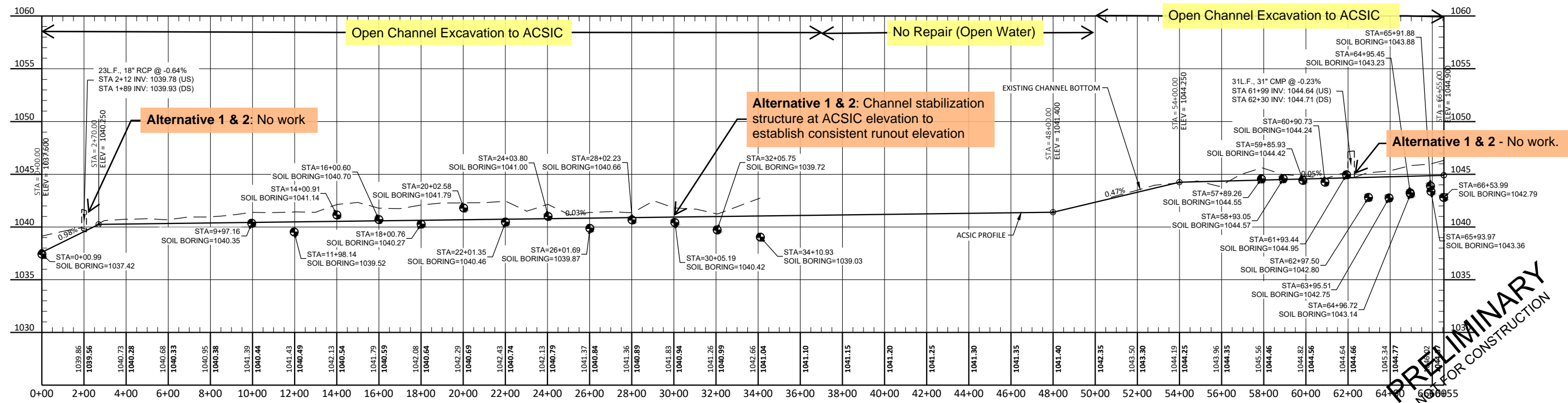
MT 116+00 - END
 PROJECT NO. 1940-0007

SHEET
 4



BRANCH 1

LEGEND:
 PUBLIC WATERS INVENTORY
 NATIONAL WETLAND INVENTORY



PRELIMINARY
 NOT FOR CONSTRUCTION

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No.	Revision	Date	By

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Joseph A. Lewis
 Joseph A. Lewis
 License No. 46215



Drawn by
CKW
Date
2024-10-08
Checked by
JAL
Scale
AS SHOWN

SWIFT COUNTY DITCH 8 REPAIR
 SWIFT COUNTY, MN
 BENSON AND CAMP LAKE TOWNSHIPS

BR 1 0+00 - END
 PROJECT NO. 1940-0007

SHEET
 5

**ATTACHMENT B – PRELIMINARY OPINION OF PROBABLE
CONSTRUCTION COST**

Alternative 1 Preliminary Opinion of Probable Construction Cost					
Public Drainage System Infrastructure					
Item Number	Description	Units	Est'd Quantity	Unit Price	Extension
1	Mobilization	Lump Sum	1	\$30,000	\$30,000
2	Traffic Control	Lump Sum	1	\$5,000	\$5,000
3	Temporary and Permanent Removals	Lump Sum	1	\$2,000	\$2,000
4	Clearing	Acre	0.75	\$25,000	\$18,750
5	Excavation of Open Channel (P)	Linear Foot	21097	\$5	\$105,485
6	Spoil Management (P)	Linear Foot	21097	\$2	\$42,194
7	Removal and Disposal of Existing Culvert	Linear Foot	81	\$15	\$1,215
8	48" CP Pipe Culvert	Linear Foot	35	\$220	\$7,700
9	42" CP Pipe Culvert	Linear Foot	120	\$180	\$21,600
10	Channel Stabilization Structure	Lump Sum	1	\$5,000	\$5,000
11	SWPPP Documentation & Reporting	Lump Sum	1	\$2,500	\$2,500
12	Seeding and Mulch (P)	Acre	10.00	\$3,500	\$35,000
13	Silt Fence; Type PA	Linear Foot	100	\$5	\$500
14	Sediment Control Log	Linear Foot	100	\$4	\$400
				Public Drainage Subtotal	\$277,344
				20% Contingency	\$55,469
				Engineering	\$55,469
				Legal/Admin	\$20,000
				Wetland Mitigation	\$0
				Public Drainage Total	\$408,282

Alternative 2 Preliminary Opinion of Probable Construction Cost					
Public Drainage System Infrastructure					
Item Number	Description	Units	Est'd Quantity	Unit Price	Extension
1	Mobilization	Lump Sum	1	\$30,000	\$30,000
2	Traffic Control	Lump Sum	1	\$5,000	\$5,000
3	Temporary and Permanent Removals	Lump Sum	1	\$2,000	\$2,000
4	Clearing	Acre	0.75	\$25,000	\$18,750
5	Excavation of Open Channel (P)	Linear Foot	20605	\$5	\$103,025
6	Spoil Management (P)	Linear Foot	20605	\$2	\$41,210
7	Removal and Disposal of Existing Culvert	Linear Foot	81	\$15	\$1,215
8	48" CP Pipe Culvert	Linear Foot	35	\$220	\$7,700
9	42" CP Pipe Culvert	Linear Foot	90	\$180	\$16,200
10	Channel Stabilization Structure	Lump Sum	1	\$5,000	\$5,000
11	SWPPP Documentation & Reporting	Lump Sum	1	\$2,500	\$2,500
12	Seeding and Mulch (P)	Acre	10.00	\$3,500	\$35,000
13	Silt Fence; Type PA	Linear Foot	100	\$5	\$500
14	Sediment Control Log	Linear Foot	100	\$4	\$400
				Public Drainage Subtotal	\$268,500
				20% Contingency	\$53,700
				Engineering	\$53,700
				Legal/Admin	\$20,000
				Wetland Mitigation	\$0
				Public Drainage Total	\$395,900