CITY OF TAMARAC
SISTER CITIES COMMITTEE

7525 NW 88th Avenue, Conf. Room 105
Thursday, July 17, 2025
4:00 PM

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1. CALL TO ORDER

1.a Roll Call

1.b Pledge of Allegiance

2. APPROVAL OF MINUTES

2.a Approval of May 15, 2025, Meeting Minutes

3. COMMITTEE MEMBER PRESENTATIONS AND DISCUSSION

3.a Selection of Chair and Vice Chair

4. OTHER BUSINESS

4.a Next meeting Date - August 21, 2025

4.b Next Meeting Agenda Discussion

5. ADJOURNMENT

All board members are urged to attend this meeting. All meetings are open to the public. Any board member who cannot attend this meeting should call the Committee Liaison at 954-597-3581. In the event there is no quorum for this meeting, the meeting may be held as a Workshop instead of a Regular meeting, although no formal action may be taken during a Workshop.

Pursuant to Chapter 286.0105, Florida Statutes, if a person decides to appeal any decision made by the Sister Cities Committee, with respect to any matter considered at such meeting or hearing, they may need to ensure that a verbatim transcript of the proceedings is made which records includes the testimony and evidence upon which the appeal is based.

The City of Tamarac complies with the provisions of the Americans With Disabilities Act. If you are a disabled person, requiring any accommodations or assistance, please notify the City of such need at least 48 hours (2 days) in advance. Additionally, if you are hearing or speech impaired and need assistance, you may contact the Florida Relay Service by dialing 7-1-1.

TAMARAC
The City For Your Life

SISTER CITIES COMMITTEE AGENDA ITEM REPORT

DATE:	July 17, 2025
SUBMITTED BY:	Damena Gallimore-Wilson
ITEM TYPE:	Discussion Item
AGENDA SECTION:	**CALL TO ORDER**
TITLE:	Roll Call

ATTACHMENTS:

TAMARAC
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SISTER CITIES COMMITTEE AGENDA ITEM REPORT

DATE:	July 17, 2025
SUBMITTED BY:	Damena Gallimore-Wilson
ITEM TYPE:	Discussion Item
AGENDA SECTION:	**CALL TO ORDER**
TITLE:	Pledge of Allegiance

ATTACHMENTS:

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SISTER CITIES COMMITTEE AGENDA ITEM REPORT

DATE:	July 17, 2025
SUBMITTED BY:	Damena Gallimore-Wilson
ITEM TYPE:	Discussion Item
AGENDA SECTION:	**APPROVAL OF MINUTES**
TITLE:	Approval of May 15, 2025, Meeting Minutes

ATTACHMENTS:
Sister Cities Committee Minutes 5.15.2025.docx

City of Tamarac
Sister Cities Committee Meeting Minutes
Thursday, May 15, 2025

CALL TO ORDER: At 4:02 p.m. on Thursday, May 15, 2025, Jay Koutcher convened the Sister Cities Committee Meeting.

ROLL CALL: Committee members Jay Koutcher, Peter Mason, Trisha Soman, Joan Armbrister, and Natasha Britton (arrived at 4:06) attended the meeting.
Damena Gallimore-Wilson, Management Analyst, was also present.

PLEDGE OF ALLEGIANCE: Trisha Soman led the Pledge of Allegiance.

APPROVAL OF MINUTES: Peter Mason motioned to approve the minutes for the April 17, 2025, meeting, and Trisha Soman seconded this motion. The vote concluded with unanimous approval.

Sister Cities Committee Work Status Presentation:

Damena Gallimore-Wilson, Management Analyst, shared the previous committee's research findings and provided an overview for the newly appointed members. Following the comprehensive presentation, a robust discussion took place, during which committee members expressed interest in conducting new research to gather current information. Over the next two to three months, meetings will feature research presentations by committee members to help define the path forward and guide our upcoming actions.

Other Business: The next meeting of the Sister Cities Committee is July 17, 2025, at 4:00 pm. Jay Koutcher departed at 5:00pm. Damena Gallimore-Wilson adjourned the meeting at 5:22 pm.

Minutes transcribed and submitted by Damena Gallimore-Wilson.

_____
Jay Koutcher

_____
Damena Gallimore-Wilson

Note to the reader: The above signature is the Management Analyst, of the City of Tamarac, Florida. If the minutes you have received are not signed, or completed as indicated above, they are not the official minutes of the Tamarac Sister Cities Committee Meeting held on May 15, 2025.

DRAFT

Pursuant to Chapter 286.0105, Florida Statutes, if a person decides to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing, he/she may need to ensure that a verbatim record of the proceedings is made which record includes the testimony and evidence upon which the appeal is based.

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DRAFT

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AGENDA ITEM NO. 3.a

SISTER CITIES COMMITTEE AGENDA ITEM REPORT

DATE:	July 17, 2025
SUBMITTED BY:	Damena Gallimore-Wilson
ITEM TYPE:	Discussion Item
AGENDA SECTION:	**COMMITTEE MEMBER PRESENTATIONS AND DISCUSSION**
TITLE:	Selection of Chair and Vice Chair

ATTACHMENTS:

TAMARAC
The City For Your Life

AGENDA ITEM NO. 4.a

SISTER CITIES COMMITTEE AGENDA ITEM REPORT

DATE:	July 17, 2025
SUBMITTED BY:	Damena Gallimore-Wilson
ITEM TYPE:	Discussion Item
AGENDA SECTION:	**OTHER BUSINESS**
TITLE:	Next meeting Date - August 21, 2025

ATTACHMENTS:

TAMARAC
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SISTER CITIES COMMITTEE AGENDA ITEM REPORT

DATE:	July 17, 2025
SUBMITTED BY:	Damena Gallimore-Wilson
ITEM TYPE:	Discussion Item
AGENDA SECTION:	**OTHER BUSINESS**
TITLE:	Next Meeting Agenda Discussion

ATTACHMENTS: