



Board of Directors
Harry Cohen
Lisset Hanewicz
Chopper Davis
Dave Eggers
Jack Mariano
Charlie Miranda
Ron Oakley
Brian Scott
Joshua Wostal

General Manager
Charles H. Carden

General Counsel
Kelly M. Fernandez
*Persson, Cohen, Mooney,
Fernandez & Jackson, P.A.*

2575 Enterprise Road, Clearwater, FL 33763
Phone: 727.796.2355 / Fax: 727.791.2388
tampabaywater.org

BOARD AGENDA

March 18, 2024 – 9:30 AM

REGULAR MEETING

OPEN TO THE PUBLIC

PUBLIC COMMENT

The Tampa Bay Water Board of Directors welcomes comments from the public about any issue of concern. Opinions provide valuable input to the board members. However, we request that public comments be directed to issues and not directed personally against any board member or staff member. This provides a mutual respect between the board members and the public.

Public comment may be provided in person, via teleconference during the public comment portion of the meeting, or by submitting written comments to be read into the record. Anyone wishing to speak in person must submit a completed speaker card to a Board Clerk prior to the beginning of the meeting. To submit written comment or to participate via teleconference, please contact Krista Simon at 727-791-2347 or ksimon@tampabaywater.org by 4:00 p.m. on March 15, 2024. Each speaker shall have a maximum of three (3) minutes to address the Board on any matter on the agenda.

The next Budget Workshop and Regular Board Meeting is scheduled to be held on Monday, April 15, 2024 at 9:30 a.m.

ACCOMMODATIONS

Anyone requiring reasonable accommodations for this meeting as provided for in the Americans With Disabilities Act should contact the Records Department at 727-249-0146 at least three working days prior to the public meeting. If a person decides to appeal any decision made by the Board, with respect to any matter considered at this meeting, he/she will need a record of the proceedings, and for such purposes, he/she may need to ensure that a verbatim record of the proceedings is made, such record includes the testimony and evidence upon which the appeal is to be based.



Regular Meeting Agenda

MONDAY, MARCH 18, 2024 – 9:30 AM

9:30 AM - CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT - (3 Minutes per speaker)

AGENDA

A. CONSENT ITEMS

- A.1 [February 26, 2024 - Regular Meeting - Draft Agenda Minutes - Approve](#)
- A.2 [Tampa Bay Water Performance Dashboard Update - Receive Report](#)
- A.3 [2020 Management and Performance Audit Task Update - Receive Report](#)
- A.4 [Regional Water Supplies, Member Demands and Environmental Conditions - Receive Report](#)
- A.5 [South-Central Hillsborough County Program Update - Receive Report](#)
- A.6 [Tampa Bay Water Wise Program Update - Receive Report](#)
- A.7 [Water Quality Update - Receive Report](#)
- A.8 [Capital Improvements Program - Task Order Authorization - Approve](#)
- A.9 [Capital Improvement Program - Projects Closeout - Approve](#)
- A.10 [Surface Water Treatment Plant Expansion, Project No. 01014, Project Status Report - Receive Report](#)
- A.11 [Contract No. 2024-015 with Thermo Electron North America, LLC for Maintenance & Support Services for Thermo Scientific Equipment - Approve](#)
- A.12 [Award Solicitation 2022-900 Florida Department of Management Services \(DMS\), Financial Auditing Services - Approve](#)
- A.13 [First Amendment to As-Needed Professional Services Agreement 2023-509 with Polmann Consulting, LLC - Approve](#)
- A.14 [Fiscal Year 2024 Budget Category Level Transfer - Approve](#)
- A.15 [Procurement Exceptions Vendor Limits - Approve](#)
- A.16 [Contract Option Year Renewals - Approve](#)

REGULAR AGENDA

B. GENERAL MANAGER & GENERAL COUNSEL

- B.1 [Legislative and Grant Funding Program Update - Receive Report](#)
- B.2 [General Manager's Report - Receive Report](#)

C. ACTION ITEMS

- C.1 Water Conservation Month Proclamation and Tampa Bay Water Wise Program Update - *Approve*

D. PRESENTATIONS & REPORTS

- D.1 Member Government Report - City of New Port Richey - *Presentation*
- D.2 Capital Improvements Program - Construction Update - *Presentation*

E. OTHER ADMINISTRATIVE MATTERS AND OLD BUSINESS

No items to report.

F. RECEIVE & FILE

- F.1 Agency Division Activity Reports for February 2024 - *Receive Report*
- F.2 Legal Services Activity Report for February 2024 - *Receive Report*
- F.3 Legal Services Budget Report for February 2024 - *Receive Report*
- F.4 Comprehensive Check List with Delegated Check Approval Items for January 2024 - *Receive Report*
- F.5 Disposition of Fixed Assets through January 2024 - *Receive Report*
- F.6 Vendor's Status Report for January 2024 - *Receive Report*
- F.7 Financial Statement - January 2024 - *Receive Report*
- F.8 Management Statistics Report with Aged Accounts Receivable as of January 31, 2024 - *Receive Report*
- F.9 True Up of Fixed Costs between Member Governments for January 2024 - *Receive Report*
- F.10 Investment Schedules for January 2024 - *Receive Report*

ADJOURNMENT

DATE: March 4, 2024
TO: Board of Directors
FROM: Charles H. Carden, General Manager
SUBJECT: February 26, 2024 - Regular Meeting - Draft Agenda Minutes - *Approve*

SUMMARY

On February 26, 2024, Tampa Bay Water's Board of Directors held its Regular Board Meeting. A quorum of the Board of Directors of Tampa Bay Water met in person at the Clearwater Administrative Offices.

SUGGESTED ACTION

Approve Minutes.

COST/FUNDING SOURCE

N/A

DISCUSSION

Draft minutes are attached for the Board's review and approval.

Attachment (1)

[February Board Meeting Minutes DRAFT](#)

Tampa Bay Water

Regular Meeting

February 26, 2024 Minutes

9:30 AM - CALL TO ORDER

Present: Chairman - Commissioner Ron Oakley, Pasco County
Vice Chairman - Harry Cohen, Hillsborough County
Mayor Chopper Davis, City of New Port Richey
Commissioner Dave Eggers, Pinellas County
Council Member Lisset Hanewicz, City of St. Petersburg
Commissioner Jack Mariano, Pasco County
Councilman Charlie Miranda, City of Tampa
Commissioner Brian Scott, Pinellas County
Commissioner Joshua Wostal, Hillsborough County

Staff: Chuck Carden, General Manager

Presenters: Chuck Carden, General Manager
Warren Hogg, Chief Science Officer
Tommy Brown, Continuous Improvement Director
Peter M. Dunbar, Jones Walker, LLP
Matthew Blair, Corcoran Partners
Wade Sansbury, Mauldin & Jenkins

General

Counsel: Barrie Buenaventura, General Counsel

A list of others who were present and who signed the attendance roster was filed in the permanent files of Tampa Bay Water. Staff and consultants presenting to the Board are listed above.

Chairman Oakley called the meeting to order at 9:31 a.m. The meeting was properly noticed in the Florida Administrative Register and a quorum present.

PLEDGE OF ALLEGIANCE

Vice Chairman Cohen led the Pledge of Allegiance.

ROLL CALL

Roll call was taken. All board members were present.

PUBLIC COMMENT - (3 Minutes per speaker)

Chairman Oakley opened the regular meeting to public comment. The following speaker(s) made public comment to the Board of Directors:

David Ballard Geddis, Jr.

Public comment was duly recorded and is filed in the permanent records of Tampa Bay Water.

AGENDA

A) CONSENT ITEMS

- A.1 January 22, 2024 - Regular Meeting - Draft Agenda Minutes
Approve Minutes.
- A.2 Tampa Bay Water Performance Dashboard Update
Receive Report.
- A.3 Regional Water Supplies, Member Demands and Environmental Conditions
Receive Status Report.
- A.4 South-Central Hillsborough County Program Update
Receive Report.
- A.5 Water Quality Update
Receive Report.
- A.6 Energy Management Program
Receive Status Report.
- A.7 Capital Improvements Program Executive Quarterly Report
Receive Fiscal Year 2024 First Quarter Capital Improvements Program Executive Report.

- A.8 Capital Improvement Program - Task Order Authorization
Approve Task Orders.
- A.9 Surface Water Treatment Plant Expansion, Project No. 01014, Project Status Report
Receive Status Report.
- A.10 Professional Services Contract - As-Needed Systems Utility Management Services Contract
No: 2022-019, Approve Task Order
Approve task order under As-Needed Utility Management Services Contract No. 2022-019
for a total amount of \$311,760.00.
- A.11 Agreement No. 2021-008 with the University of Central Florida for Integrated Hydrologic
Model Improvements - Second Amendment to Authorize Additional Work and Extend
Agreement
Approve the Second Amendment to Agreement No. 2021-008 with the University of
Central Florida to develop, validate, and document automation processes which facilitate
multi-scale applications for the Integrated Hydrologic Model in the amount of \$26,016.
- A.12 Sole-Source Procurement for Analytical Equipment, Replacement Parts and Consumable
Supplies, SSP 2024-508 with Hach Company
Approve Sole-Source Procurement for Hach Company Analytical Equipment, Replacement
Parts and Consumable Supplies.
- A.13 Clearwater Administration Building Parking Lot Expansion, Project 01620 - Environmental
Resource Permit Program Permit Application
Approve submittal of the Environmental Resource Permit Modification Application for the
Clearwater Administration Building Parking Lot Expansion, Project 01620.
- A.14 2045 System Hydraulic and Emergency Scenario Analysis Report, Project 11023, Contract
No. 2022-001 Task Authorization
Approve negotiated work assignment with Black and Veatch under Contract No. 2022-001.
- A.15 As-Needed Analytical Laboratory Services Contract No. 2022-037 with Pace Analytical
Services, LLC - Price Escalation and Year Two Renewal Option
Approve Second Amendment to Contract No. 2022-037 with Pace Analytical Services, LLC
to include a price escalation for as-needed services and to exercise the year two renewal
option.

- A.16 As-Needed Professional Services Agreement - First Amendment to Contract No. 2022-034 for Assignment to Environmental Science Associates Corporation
Approve the First Amendment to Contract No 2022-034 assigning the contract to Environmental Science Associates Corporation.
- A.17 Fiscal Year 2023 Year-end Reporting of Encumbered and Unencumbered Funds Transfers Receive Report.
- A.18 General Manager's Quarterly Travel Report
Approve Report.
- A.19 Contract Option Year Renewal(s)
Approve contract renewal.

Motion: Commissioner Eggers moved to approve Consent Items. Council Member Hanewicz seconded the motion.

Vote: The motion CARRIED by a vote of 9 - 0.

REGULAR AGENDA

B) GENERAL MANAGER & GENERAL COUNSEL

B.1 Legislative and Grant Funding Program Update Receive Status Report.

Peter Dunbar, Jones Walker, provided a brief overview of the 2024 Legislative Session as it moves closer to an end. He continues to monitor legislation pertinent to Tampa Bay Water including saltwater intrusion, reclaimed water, and requiring government construction projects to use iron and steel manufactured in the United States, among others. Mr. Dunbar turned the presentation over to Matthew Blair, Corcoran Partners, to provide an update on appropriations. Mr. Blair stated budget negotiations should begin this evening or tomorrow morning and announcements are expected on the budget by late Friday. The agency's funding request is currently in the Senate budget (it's not fully funded), but it is in a good position and should begin the conference process this week. Mr. Blair stated he will report to staff on the status of the funding request hopefully next week. Mr. Blair added it is anticipated that the Legislative Session will end on time.

A copy of the full report can be found in the agency's Records Department.

No Board action was required on this item.

B.2 General Manager's Report Receive Status Report.

Chuck Carden, General Manager, provided an update on current agency activities and events including:

- Upcoming screening of “Lightning in a Bottle” documentary by *Florida Humanities*.
- Agency Public Opinion Survey.
- Tampa Bay Seawater Desalination repairs update.
- Provided pictures on agency outreach activities over the past month including:
 - Leadership Tampa Bay Pasco County Economic Development program day presentation.
 - Presentation for University of Florida Water Institute Symposium.
 - Presentation to the Tampa Bay Regional Planning Counsel on the Long-term Master Water Plan feasibility projects.
 - Tampa Bay Water sponsoring exhibit at the Pinellas County Schools STEM Explorer Fest and the St. Petersburg Science Festival.
 - Awarding the Tampa Bay Water Environmental Stewardship Award at the Pasco Science and Engineering Showcase Awards Gala.

Mr. Carden turned the presentation over to Warren Hogg, Chief Science Officer, to provide an update on permit status, water demand and current conditions.

Mr. Hogg stated the Tampa Bay area has received 3.2 inches of rain for the month of February (through February 19). The annual spring dry season is expected to begin in late March or the beginning of April. The average rainfall received over the last few months has not eliminated the drought conditions and the region remains in a Stage 1 Water Shortage Condition. The 12-month rainfall deficit was 8.3 inches and the 12-month Hillsborough River flow was at a 9.1 million gallons per day (mgd) deficit at the end of January. During the first four months of Fiscal Year 2024, the agency delivered an average of 200.12 mgd, 8.3% more than the first four months of the previous year. The Regional Reservoir is currently at 7.04 billion gallons (45% full) and the Tampa Bay Seawater Desalination facility is offline until at least early fall. Mr. Hogg stated the 12-month average pumping rate from the Consolidated Permit Wellfields was 88.7 mgd at the end of January. Water from the regional reservoir has sustained production at the Surface Water Treatment Plant and maintained compliance with the Consolidated Permit limit. Pumping rates are being managed to keep the agency below the 90 mgd permit limit. On February 27, 2024, SWFWMD (District) staff will request the Governing Board extend the one-day per week outdoor watering restrictions through July 1

due to the persistent dry conditions in our area. The District's recent Emergency Order allows the agency to harvest up to 19% of flow from the Alafia River above the established minimum flow and is helping Tampa Bay Water meet regional demands. Mr. Hogg reviewed what the Consolidated Permit Wellfields could look like without consistent rainfall and warmer temperatures in the spring and early summer, and without consistent water conservation messaging and enforcement of restrictions. Next, Mr. Hogg provided an update on the South Hillsborough supply and demand conditions. He stated demand in the South Hillsborough service area has been steadily increasing for the past several years but has sharply increased in the past year. The 12-month average demand in that area was 58.6 mgd through January 2024 (an increase of 5.4 mgd during the past 12 months). The 12-month average pumping rate from the South-Central Hillsborough Regional Wellfield was 27.58 mgd at the end of January (above the 24.95 mgd permit limit). Mr. Hogg stated if we can realize a 5% reduction in monthly demand from additional conservation and enforcement between March and June and deliver an average of 21.5 mgd to this service area through the Brandon Booster Station beginning in July, it will steadily lower the running average pumping rate toward our permit limit. The agency continues to work with Hillsborough County to discuss possible infrastructure and water supply options to reduce this pumping rate.

Commissioner Mariano asked how much is spent on conservation advertising. Mr. Hogg responded \$180,000 in the current year. Council Member Hanewicz asked what is the worst-case scenario pumping rate for the Consolidated Permit Wellfields. Mr. Hogg responded the maximum would be in the month of June and is approximately 93 mgd. This worst-case scenario prediction is about 4 mgd lower than presented last month because of the rain received since November; the agency has been able to harvest and store water in the reservoir and reduce the Consolidated Permit Wellfield pumping rate since mid-November 2023.

A copy of the full report can be found in the agency's Records Department.

No Board action was required on this item.

C) ACTION ITEMS

- C.1 South Hillsborough County Water Supply - Agreement for Payment and Water Right Transfer Between Suburban Land Reserve, Inc. and Tampa Bay Water
Approve the Agreement for Payment and Water Right Transfer Between Suburban Land Reserve, Inc. and Tampa Bay Water in the amount of \$1,693,587 plus up to \$50,000 in related transaction costs.

Warren Hogg, Chief Science Officer, provided a presentation on the South Hillsborough County Water Supply - Agreement for Payment and Water Right Transfer. Mr. Hogg stated the Agreement provides Tampa Bay Water the opportunity to acquire permitted water supply capacity in South Hillsborough County to meet the growing demand in the area. Suburban Land Reserve, Inc. owns the Sumner-Ellsberry parcels which currently have an average annual permitted quantity of 939,800 gallons per day (gpd). The portion of this property that was sold is currently changing from agriculture to residential land use. Due to the transition, the permitted quantity will be reduced by 590,100 mgd and the remaining permit quantity will be used for a sod farm on the property. Tampa Bay Water and Suburban Land Reserve negotiated a term sheet of key provisions identifying the quantity to be acquired, the process for joint modification of our Water use Permits, and price for acquisition. The parties then met with Southwest Florida Water Management District Regulation staff to confirm the transfer meets the District's net benefit requirements. The acquisition of 590,100 gpd and transfer to Tampa Bay Water's Balm Farm Permit will yield approximately 550,000 gpd. Mr. Hogg reviewed the potential future use noting the water acquired could be added to either the full South Hillsborough Wellfield on the Ag-Mart property or the single production well permit at a later date.

Council Member Hanewicz asked Mr. Hogg to explain the quantity of water being received and what confidence the agency has in obtaining the stated quantity. Mr. Hogg stated the transfer quantity was derived using the District's groundwater model and confirmed with aquifer data from south Hillsborough County. The agency has held several meetings with the district on the results of the modeling and has a high confidence in these permitted quantities. The final transfer quantity will be determined during permitting with the District. Councilman Miranda asked if there will be any additional costs to move the water. Mr. Hogg stated there will be a permit application fee and the costs associated with permitting. Commissioner Scott asked how comfortable the agency is with the methodology used to arrive at the purchase price. Mr. Hogg stated the price was based on past acquisitions of permitted water supply capacity and adjusted for inflation using the Consumer Price Index. This adjustment was compared to other consumer price indices and was the best fit for this transaction. Commissioner Scott asked if there were any other comparisons to this sort of transaction in other parts of the country. Mr. Hogg stated possibly out west or in the Midwest would be the only other region in the United States where they actively buy and sell water rights but those acquisitions would not be useful for comparison due to the different style of water law.

Motion: Council Member Hanewicz moved to approve the Agreement for Payment and Water Right Transfer Between Suburban Land Reserve, Inc. and Tampa Bay Water. Commissioner Eggers seconded the motion.

Vote: The motion CARRIED by a vote of 9 - 0.

A copy of the full report can be found in the agency's Records Department.

C.2 South Hillsborough County Water Supply - Balm Farm Water Use Permit Modification - Increase Annual Average Permit Quantity

Approve the submittal of an application to the Southwest Florida Water Management District to increase the annual average permit quantity of Water Use Permit No. 20021046.000.

Warren Hogg, Chief Science Officer, provided a presentation on the South Hillsborough County Water Supply - Balm Farm Water Use Permit Modification - Increase Annual Average Permit Quantity (companion item to Item C.1). Mr. Hogg stated Tampa Bay Water staff coordinated with Suburban Land Reserve and Hillsborough County agencies in the development of this permit application. The application modifies the Balm Farm Water Use Permit and will convert the quantity permitted for agriculture to public supply use (225,000 mgd) and transfer water acquired from the (Item C.1) Suburban Land Reserve permit (estimated at least 500,000 mgd) as public supply use. The total quantity requested for the Balm Farm permit is an annual average of 775,000 mgd.

Commissioner Wostal asked if we are behind in meeting future demands. Mr. Hogg stated the expansion of the Surface Water Treatment Plant will meet future needs for the region in 2028. Staff are looking at the next increment of supply that may be needed as early as the year 2033. Development of this wellfield earlier than scheduled and adding this quantity to it would boost the regional supply by another 6 or 7 mgd before 2033. Vice Chairman Cohen asked if his serving on the Environmental Protection Commission (EPC) of Hillsborough County causes a conflict of interest. Barrie Buenaventura, General Counsel, responded there is no conflict.

Motion: Commissioner Scott moved to approve the submittal of an application to the Southwest Florida Water Management District to increase the annual average permit quantity of Water Use Permit No. 20021046.000. Commissioner Eggers seconded the motion.

Vote: The motion CARRIED by a vote of 9 - 0.

A copy of the full report can be found in the agency's Records Department.

D) PRESENTATIONS & REPORTS

D.1 Reports of Certified Public Accountants Regarding Financial Statements for the Year Ended September 30, 2023

Receive Report.

Chuck Carden, General Manager, stated an independent audit of the agency's financial statements for fiscal year 2023 was completed by Mauldin & Jenkins. Mr. Carden introduced Wade Sansbury, auditor with Mauldin & Jenkins, to provide the audit results. Mr. Sansbury provided a brief history of Mauldin & Jenkins stating the company is nationally recognized in the top 100 public accounting firms and serves approximately 700 governmental entities. Mr. Sansbury then stated that Mauldin & Jenkins have issued an unmodified opinion, which is the highest form of assurance they can render with regards to the fairness of the financial statements. Mr. Sansbury stated no significant difficulties were encountered or issues discussed with management and there was no auditor proposed adjustments, no uncorrected misstatements and no disagreements with management. He continued by noting that GASB 96 was adopted and included recording approximately \$1.1 million in right to use assets and lease liability. Next, Mr. Sansbury reviewed statistical schedules for 2023 including water sales compared to total revenues and operating expenses over the last five fiscal years, revenues by member government for 2022 and 2023, and the total debt and capital assets from 2019 through 2023.

Commissioner Eggers if there is something the auditors do differently every year to check for fraud/risk issues. Mr. Sansbury responded yes - every year we ask certain fraud questions and pull random samples to test for fraud/risk issues. Commissioner Wostal asked what was the percentage increase on our investments. Mr. Sansbury stated he did not have the percentage increase, but it did go from about a \$6.5 million loss last year to a \$11.2 million gain this year. Commissioner Wostal asked if investments in entities like Target, JP Morgan, is an aspect of the financial report. Mr. Sansbury stated the agency invests in a lot of governmental securities that are very interest rate sensitive. Last year with the rising interest rate environment, the value of those investments decreased significantly. Commissioner Wostal asked Christina Sackett, Chief Financial Officer, if she was the one that makes the investment decisions. Ms. Sackett stated the Board approved an Investment Policy that provides certain parameters that the agency must stay within and staff work with an Investment Advisor that stays within those parameters and makes those investments for the agency. Commissioner Wostal asked if Mauldin & Jenkins analyze risk that might be on the horizon. Mr. Sansbury stated that is the responsibility of the agency's investment managers. The overall policy of the agency's investments is to have a conservative investment portfolio. Last year when the agency had a loss, the agency didn't truly lose anything, it was just the recording of an unrealized loss situation in the financial statements.

A copy of the full report can be found in the agency's Records Department.

No Board action was required on this item.

D.2 Annual Demand Forecast Update and Evaluation Receive Presentation.

Warren Hogg, Chief Science Officer, provided a presentation on the Annual Demand Forecast Update. Mr. Hogg stated the updated demand forecast is for the Tampa Bay area for Fiscal Years 2025 through 2043. The forecast projections are used to prepare the agency's annual budget and to plan how to balance supply sources for the coming year. Mr. Hogg stated for Fiscal Year 2025, the projected water delivery to the members is an average of 209.7 mgd. Staff met with members to review both Tampa Bay Water and member government demand projections and member government staff concurred with the agency's projections. Mr. Hogg reviewed the next steps adding that the agency will continue to evaluate when to bring the next water supply source online and the quantity that will be needed.

Vice Chairman Cohen asked how many gallons per day does the City of Tampa supply themselves. Mr. Hogg stated the city is permitted to withdraw up to an average of 82 mgd from the Hillsborough River. Tampa Bay Water budgets water delivery for the City of Tampa each year in case of drought conditions. Vice Chairman Cohen asked if the city will need more than 82 mgd. Mr. Hogg stated due to projected growth, the City of Tampa will need to purchase water above their 82 mgd permit limit. Vice Chairman Cohen asked what other member governments have a similar supply source. Mr. Hogg responded Pasco County has some smaller permitted water supply systems and New Port Richey has a well at the Joseph A. Maytum Water Treatment Plant. Commissioner Wostal asked if further growth is projected beyond the urban service area in Hillsborough County. Mr. Hogg stated the demand forecast is calculated for the existing service area boundaries. Vice Chairman Cohen stated 80% of urban growth should be in the existing service area and 20% should be outside the service area. Commissioner Wostal asked if the 20% outside the urban service area was factored in the agency's or Hillsborough County's demand projections. Mr. Hogg responded that it is not explicitly factored into the forecasts. Discussions continue to investigate the forecast model to see what areas are covered and what modifications are needed for the future. Mr. Carden stated the agency has met with Hillsborough County to try to understand what could happen within the urban service area boundary and future changes to that boundary.

A copy of the full report can be found in the agency's Records Department.

No Board action was required on this item.

D.3 2020 Performance and Management Audit Update Receive Presentation.

Tommy Brown, Continuous Improvement Director, provided an update presentation on the 2020 Performance and Management Audit. Mr. Brown stated the audit is a requirement under the Amended and Restated Interlocal Agreement and requires the agency to conduct a performance audit and management study every five years. The update provides a view of the agency's status on actions completed, in-progress or planned from the recommendations from the 2020 audit. Mr. Brown reviewed the summary of the auditor's results provided to the Board in June 2020. Staff presented the agency's action plan to the board in 2021 proposing to incorporate 21 strategy-related recommendations into the agency's new strategic plan and to provide monthly reporting on the progress of 32 task-related recommendations. A progress report on the Agency's Strategic Plan progress was provided to the Board in August 2023. Mr. Brown stated over half of the items from the audit were incorporated into the agency plan under its Continuous Improvement goal with others being distributed across other goals. Of the 21 strategy-related action items, 33% have been completed, 53% are in-progress, and 14% have not been started. For the task-related action items, 78% have been completed, 13% are in-progress, 6% have not been started, with 3% not being implemented. Currently, 89% of the agency's planned actions are complete or currently in-progress with five actions that have yet to start. Mr. Brown stated significant progress has been made in evaluating and implementing the recommendations from the 2020 Management and Performance Audit.

Commissioner Mariano asked who made the decision not to start 6% of the task-related actions. Mr. Brown stated it was a decision made by staff. The item related to utility bill review and was addressed by staff, just not in the manner recommended by the auditor. Commissioner Mariano recommended that the item be marked as addressed by different means.

A copy of the full report can be found in the agency's Records Department.

No Board action was required on this item.

The Board of Directors recognized Barrie Buenaventura, General Counsel, for her many years of service to the Board Members and Tampa Bay Water.

E) OTHER ADMINISTRATIVE MATTERS AND OLD BUSINESS

E.1 Election of Officers - Board Organizational Action

Elect a Chairman and Vice-Chairman to serve for a one-year term of office.

Chairman Oakley passed the gavel to Chuck Carden, General Manager. Mr. Carden opened the nominations for the position of Chairman of the Tampa Bay Water Board of Directors. Councilman Miranda nominated Commissioner Cohen as Chairman. With no other

nominations, Mr. Carden closed nominations and requested a vote on Commissioner Cohen as Chairman to serve for a one-year term of office.

Vote: Commissioner Cohen was elected Chairman by vote of 9-0 of the Board.

Chairman Cohen opened the nominations for Vice Chairman of Tampa Bay Water Board of Directors. Commissioner Oakley nominated Council Member Hanewicz as Vice Chairman. With no other nominations, Chairman Cohen closed nominations and requested a vote on Council Member Hanewicz as Vice Chairman to serve for a one-year term of office.

Vote: Council Member Hanewicz was elected Vice Chairman by a vote of 9-0.

F) RECEIVE & FILE

- F.1 Agency Division Activity Reports for January 2024
Receive and File.
- F.2 Legal Services Activity Report for January 2024
Receive and File.
- F.3 Legal Services Budget Report for January 2024
Receive and File.
- F.4 Investment Schedules for December 2023
Receive and File.
- F.5 Comprehensive Check List with Delegated Check Approval Items for December 2023
Receive and File.
- F.6 Disposition of Fixed Assets through December 2023
Receive and File.
- F.7 Vendor's Status Report for December 2023
Receive and File.
- F.8 Management Statistics Report with Aged Accounts Receivable as of December 31, 2023
Receive and File.
- F.9 True Up of Fixed Costs between Member Governments for December 2023
Receive and File.
- F.10 Financial Statement - December 2023
Receive and File.

Board of Directors

March 4, 2024

Page 13

Motion: Councilman Miranda moved to approve Receive & File. Council Member Hanewicz seconded the motion.

Vote: The motion CARRIED by a vote of 9 - 0.

ADJOURNMENT

The meeting adjourned at 11:13 a.m.

Attest: _____
Charles H. Carden, General Manager/Secretary

Date: _____

DATE: March 4, 2024
TO: Board of Directors
THRU: Charles H. Carden, General Manager
FROM: Tommy Brown, Continuous Improvement Director
SUBJECT: Tampa Bay Water Performance Dashboard Update - *Receive Report*

SUMMARY

Tampa Bay Water Staff updated the Agency's performance dashboard that measures key performance indicators identified in the Strategic Plan against Tampa Bay Water's internal benchmarks and policies and American Water Works Association's water utility industry benchmarks. The performance dashboard provides regular reports on overall agency performance to the Board of Directors.

SUGGESTED ACTION

Receive Report.

COST/FUNDING SOURCE

N/A

DISCUSSION

Tampa Bay Water staff updated the Board Performance Dashboard to measure key performance indicators identified in the Strategic Plan. Regular reports on performance are provided to the Board of Directors with the agenda package. The Board Performance Dashboard has been updated to include metrics aligned with the updated Strategic Plan, and the most recent benchmarks from the 2022 American Water Works Association Utility Benchmarking Study. These metrics are intended to provide

the Board of Directors with a snapshot of the Agency's current performance.

BACKGROUND

Tampa Bay Water strives to continually improve and become more efficient in operating and maintaining the water supply system and planning for the region's future drinking water needs. In 2023, the Agency's Board of Directors approved the current Strategic Plan. The Agency assigned key performance indicators to the Strategic Plan goals for measuring against Tampa Bay Water's internal benchmarks and policies, and the American Water Works Association's water utility industry benchmarks using a performance dashboard. The dashboard uses key performance indicators created as part of the update to the strategic plan.

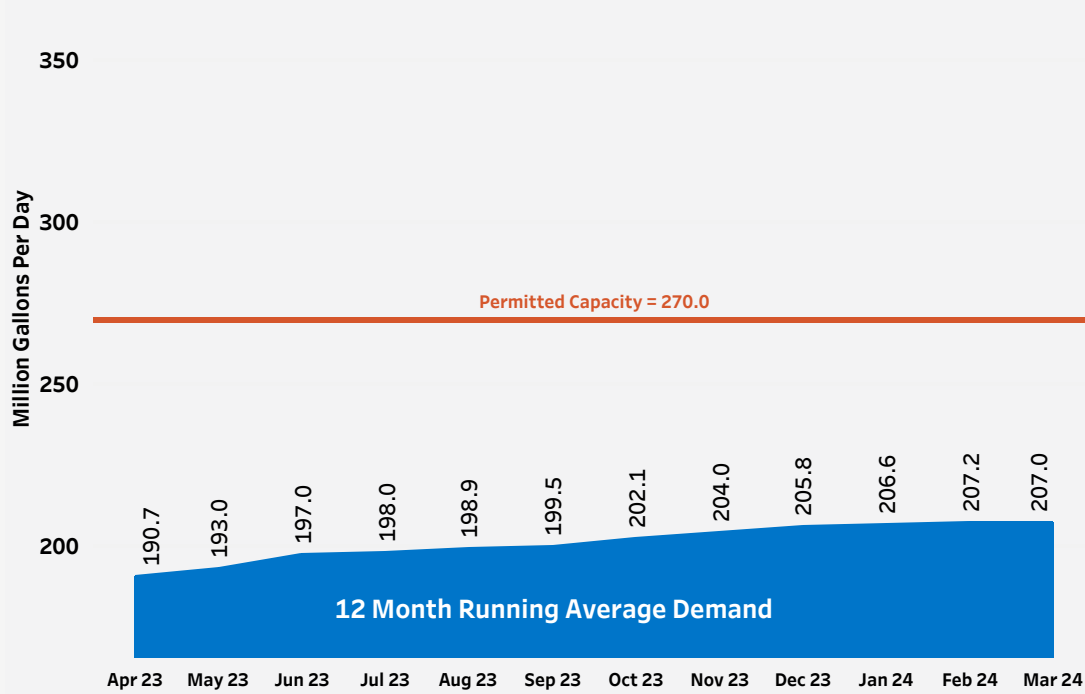
Attachments (1)

[Tampa Bay Water Overall Performance Dashboard March 2024](#)

Tampa Bay Water Overall Performance Dashboard

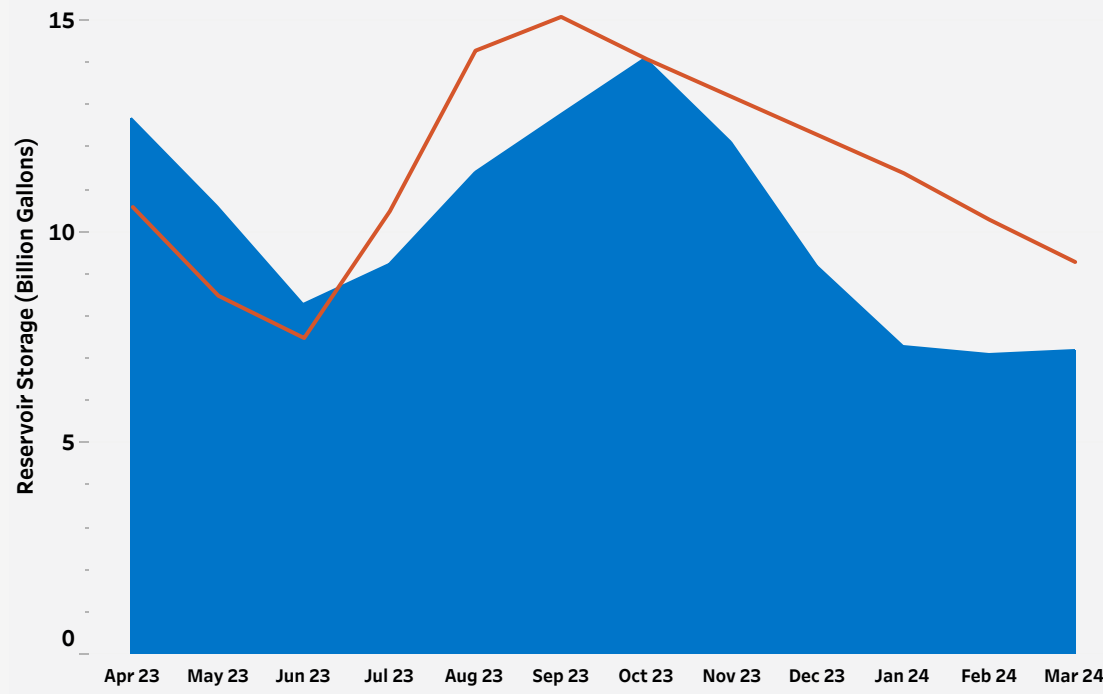
Available Capacity

This indicator shows how much water the utility is permitted to use and the 12 month running average demand. Average demand should not exceed permitted capacity.



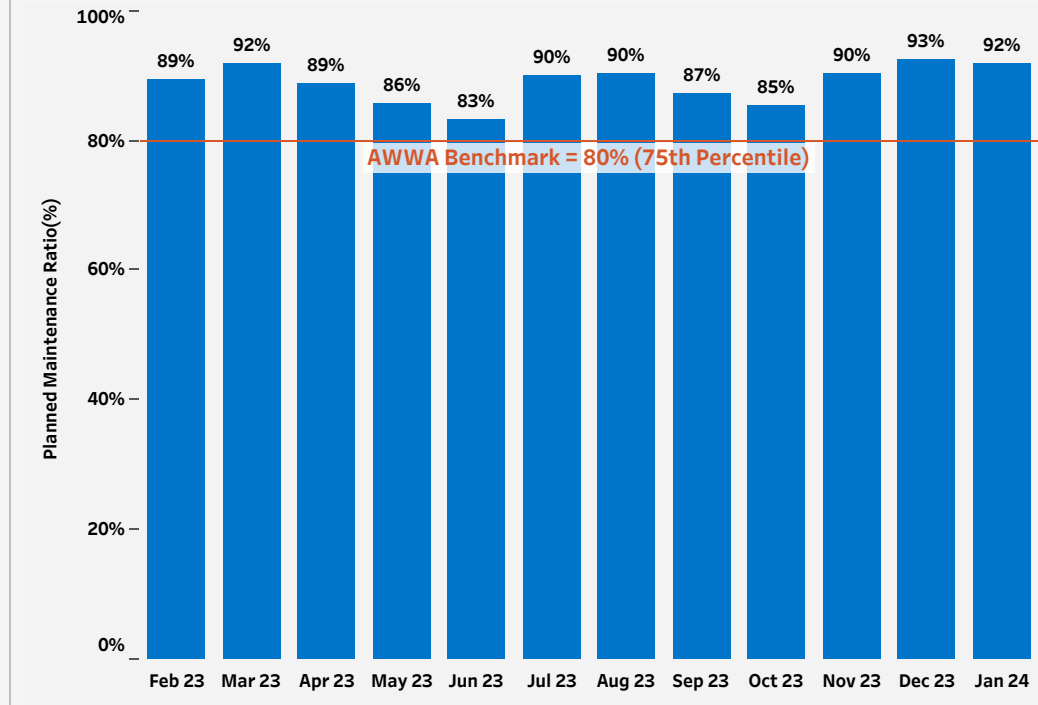
Meeting Projected Reservoir Storage Volume

This indicator provides a measure of the reliability of the utility's forecasted reservoir use by comparing forecasted storage against actual levels.



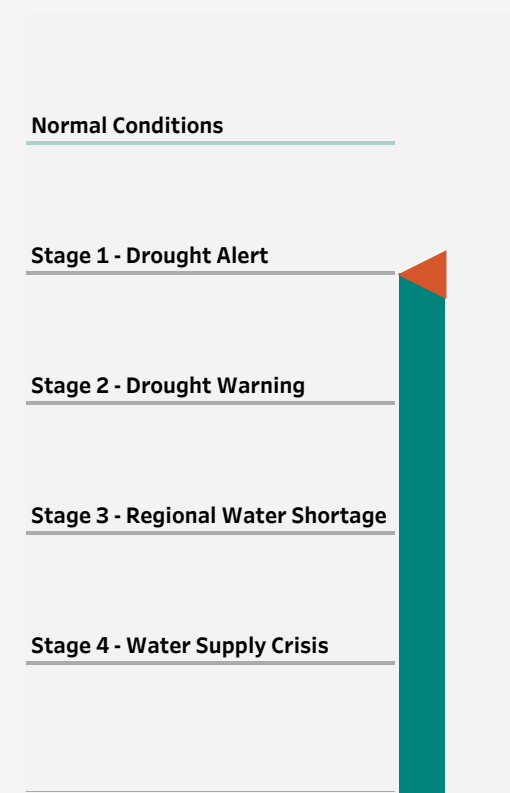
Planned Maintenance Time

This indicator provides a measure of the time spent on planned maintenance shown as a percent of total maintenance time. Utilities should strive to be above the AWWA 2022 benchmark.



Water Shortage Mitigation

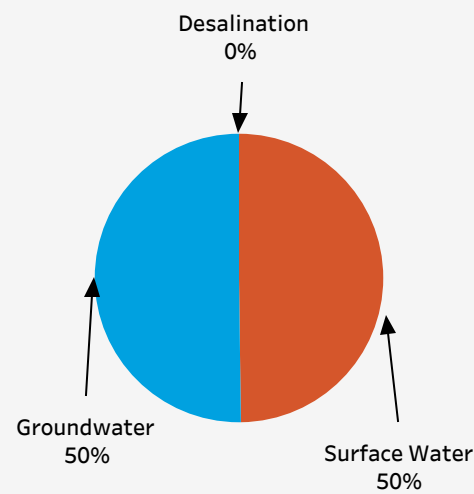
This chart highlights the current stage of Water Shortage Mitigation Plan of Tampa Bay Water.



Water Sources / Water Use Permits / Water Quality

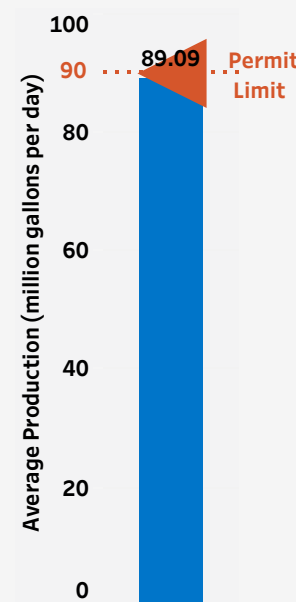
Total Production by Sources Fiscal Year To Date

This chart provides the percentage distribution of sources used to supply water.



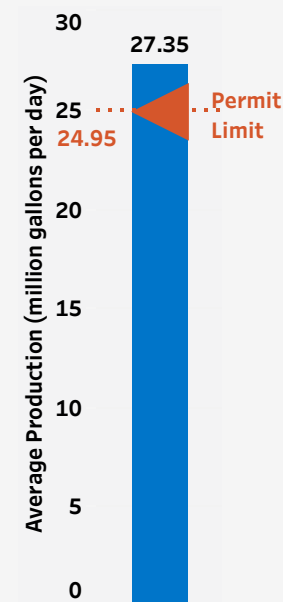
Consolidated Water Use Permit

This indicator provides the 12-month running average for groundwater pumping rate from 10 wellfields and corresponding permit limit.



South-Central Hillsborough Wellfield Permit

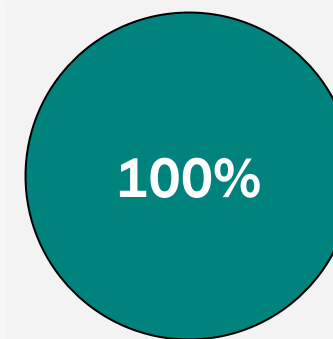
This indicator provides the 12-month running average for groundwater pumping rate from the South-Central Hillsborough Wellfield against its approved pumping limit.



Safe Drinking Water Act Compliance

This indicator quantifies the percentage of time each year that the utility meets all Safe Drinking Water Act standards. Utilities should strive to be at the benchmark.

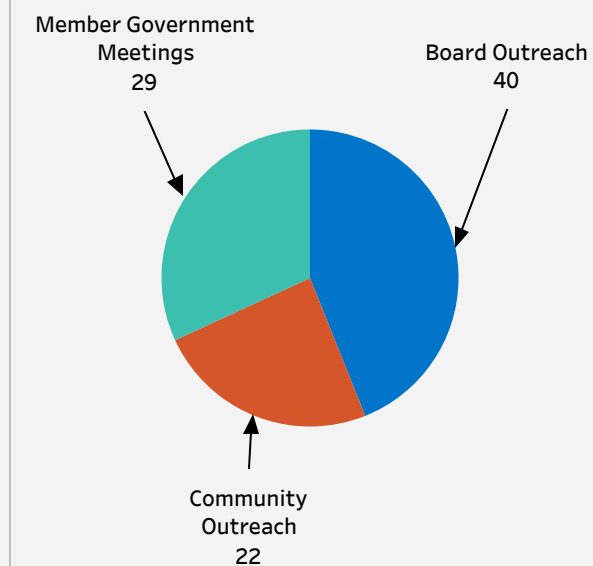
AWWA Benchmark: 100%



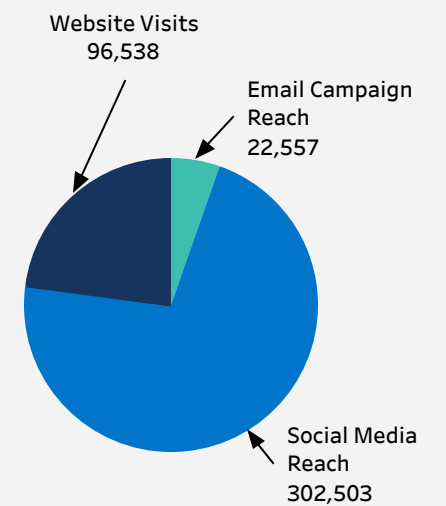
Stakeholder Outreach Fiscal Year To Date

These charts show stakeholder outreach activities of the agency by digital means and through other engagements.

Engagement and Outreach



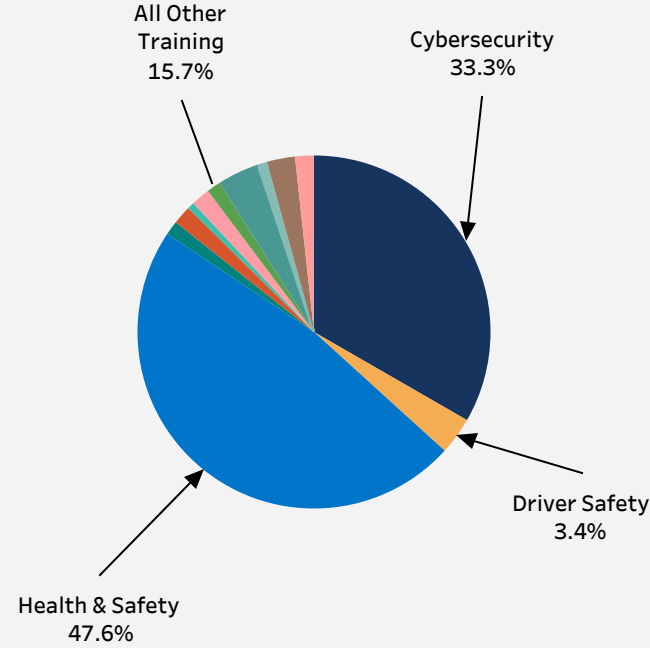
Digital Reach



Tampa Bay Water Overall Performance Dashboard

Employee Training Fiscal Year To Date

This chart shows the distribution of the type of training undertaken by Tampa Bay Water employees and average module duration for each of the course categories (Source: NeoGov).



Optimized Staffing Levels

Current Filled Positions

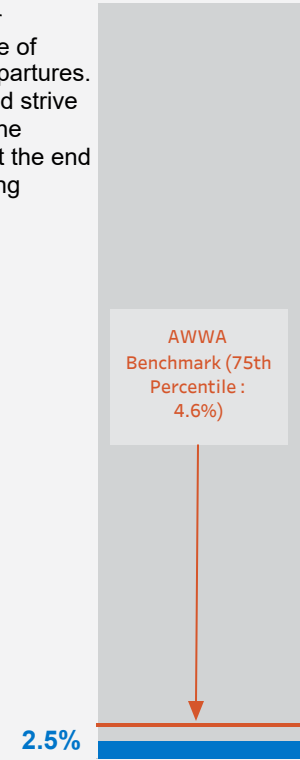
This indicator provides a measure of filled, full-time positions shown as a percentage of total positions for the fiscal year to date.

Current Filled Positions (FTE)	Current Staff Level (FTE)
153	160



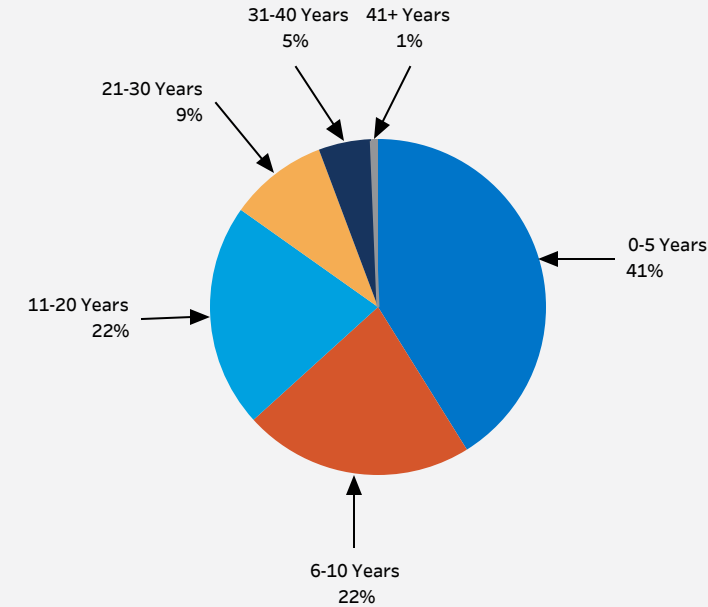
Employee Turnover Fiscal Year To Date

This indicator quantifies rate of employee departures. Utilities should strive to be below the benchmark at the end of the reporting period.



Employee Experience Distribution

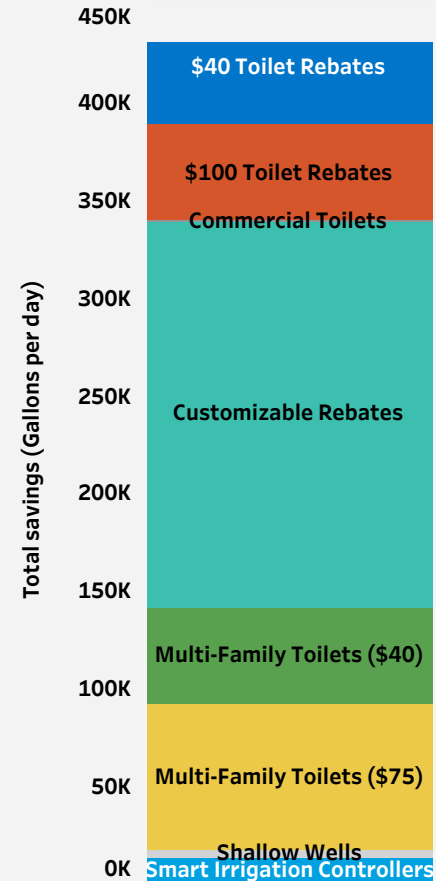
This chart shows relative distribution (percentage) of number of employees based on their total years of experience across all departments for fiscal year to date (Source: Munis).



Tampa Bay Water Wise Program Savings

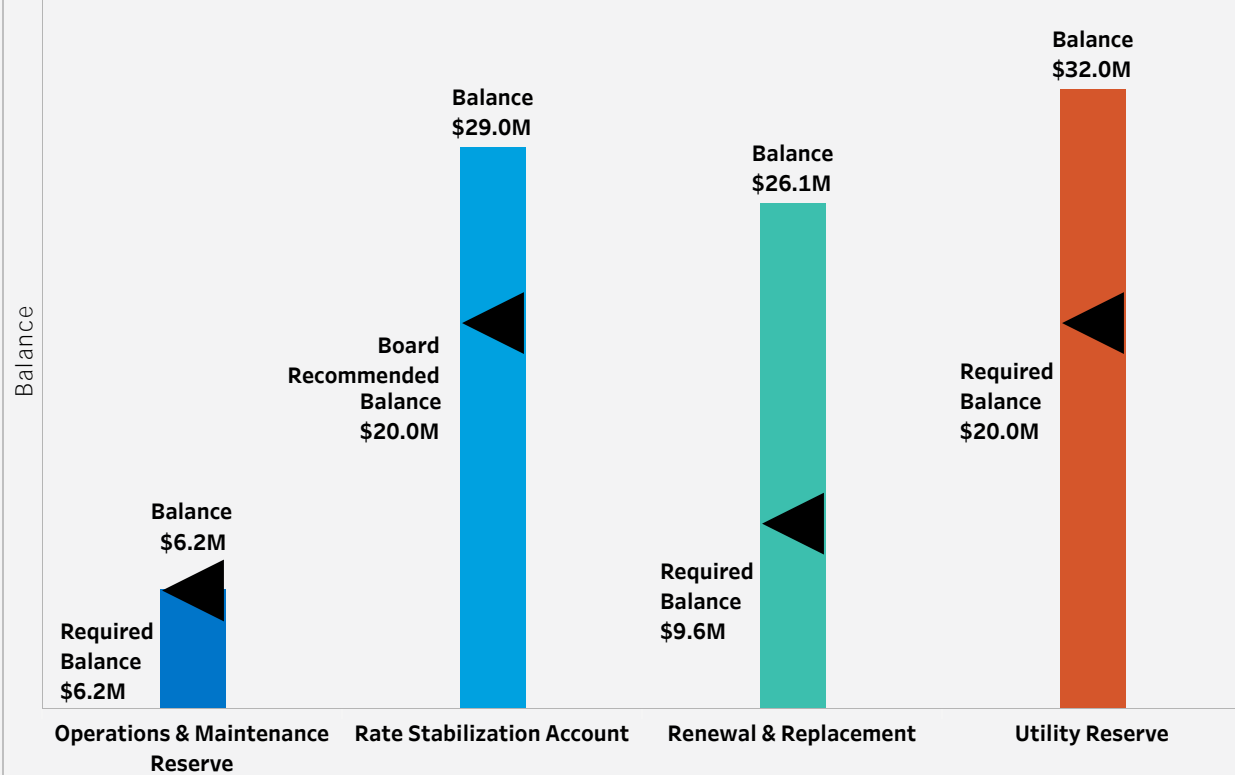
This chart shows the rebate program savings (gallons per day) for all programs since its inception on March 30, 2020.

(Source: Tampa Bay Water Wise Dashboard)



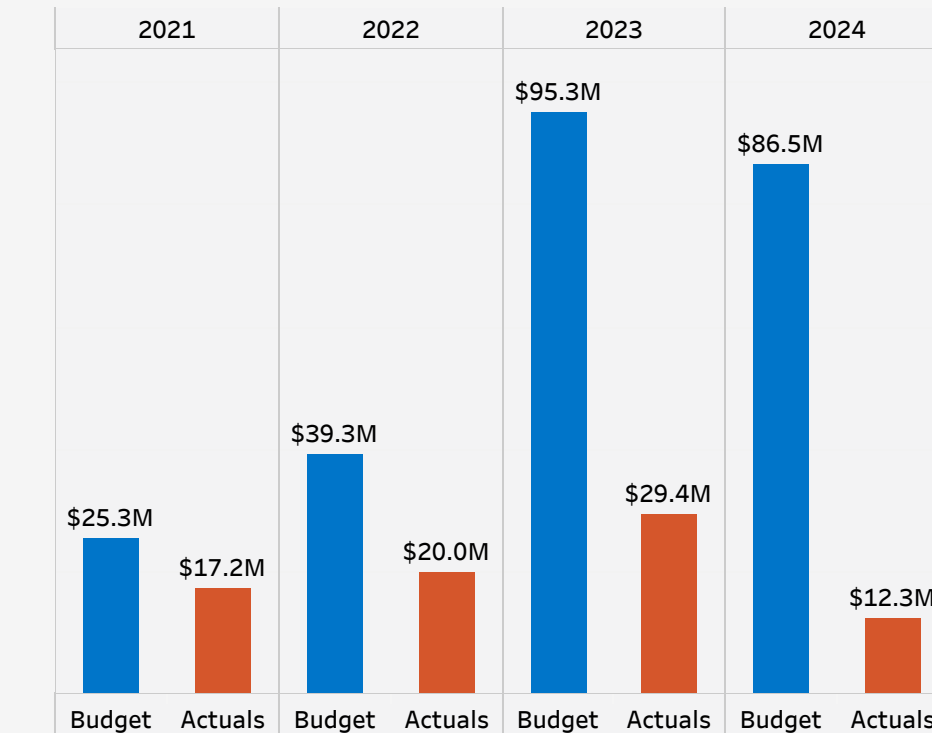
Reserve Funds Balance

This chart tracks the utility's total reserve fund balance across all types against its total contractual or policy based minimums (data is current as of January 2024).



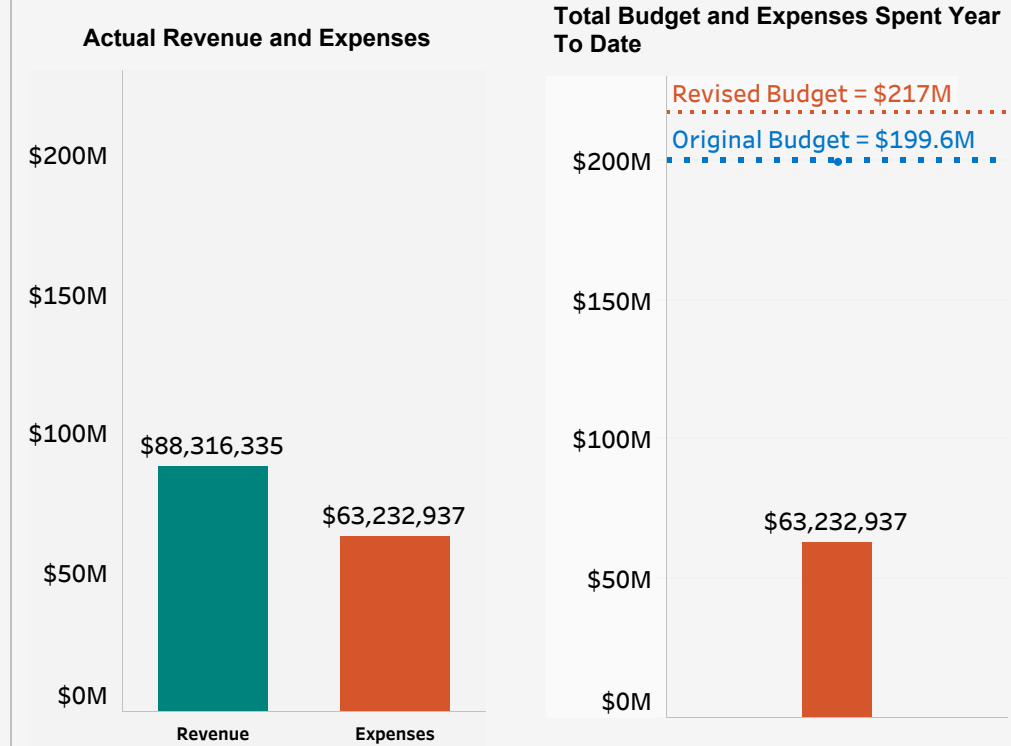
Capital Improvement Program

This chart shows the approved budget of the Capital Improvement Program against actual expenditures over fiscal years including fiscal year to date (Source: Masterworks/Munis).



Operating Within Budgets As Forecasted

This indicator provides a measure of the utility's ability to operate within budget forecasts (data current as of January 2024).



DATE: March 4, 2024
TO: Board of Directors
THRU: Charles H. Carden, General Manager
FROM: Tommy Brown, Continuous Improvement Director
SUBJECT: 2020 Management and Performance Audit Task Update - *Receive Report*

SUMMARY

The attached report details the status of the task-related recommendations from the 2020 Management and Performance Audit.

SUGGESTED ACTION

Receive Report.

COST/FUNDING SOURCE

N/A

DISCUSSION

A tracking process for the task-related recommendations of the 2020 Management and Performance Audit that facilitates verification and promotes accountability is a priority for the Agency. The attached report includes the task description, status, timing and status notes or final outcome for the completed tasks.

BACKGROUND

At the August 2020 Board meeting, the Board was presented the results of the 2020 Management and

Performance Audit, performed by CliftonLarsonAllen, LLP and management's initial response to the 38 main and sub-part recommendations. The Board received a presentation on follow-up activities from the Board's three workshops and a plan for tracking and reporting on the 2020 Management and Performance Audit recommendations to the Board monthly.

Attachments (1)

[2020 Management and Performance Audit Tasks - March 2024 Board](#)

2020 Management & Performance Audit Tasks - Recommendation #	Status	Target Date	Task Leader(s)	Completed Date	Status Notes/Final Outcome	
Consider engaging an independent consultant that specializes in electric utility bill reviews	- 22	Completed via other means than recommended	Apr-21	Jack Thornburgh	4/1/21	The agency runs monthly audits on each bill to identify any issues upon receipt of the invoice. If issues are identified, staff follows up with energy provider to resolve issues. Annually, staff coordinates with three energy providers to determine if better tariffs can be applied to existing accounts/facilities. If energy provider proposes an alternative rate, staff analyzes the facility's planned operations for the next twelve months to evaluate if rate change will be beneficial.
Implement mechanisms to ensure compensation increases, performance ratings do not lead to gender or racial inequities	- 11	Completed	Sep-20	Robbie Kety Christina Sackett	9/25/20	Analysis of ratings by gender and race performed with FY20 Performance Evaluations & Merit Program
Institutionalize the periodic execution of Board retreats and workshops	- 1	Completed	Dec-20	Michelle Stom	12/14/20	Held three Board workshops, conducted SWOT analysis and identified key areas for consideration in strategic planning, presented report to Board December 2020 (G2); annual board workshops will be scheduled to review agency strategic and tactical plans once the current strategic plan update is completed.
Create a formal and documented succession plan	- 10	Completed	Dec-20	Robbie Kety	12/14/20	2020 Agency Succession Plan presented to Board December 2020 (G3)
Take specific actions and implement tracking process for 2020 Management and Performance audit task-related recommendations	- 38	Completed	Mar-21	Christina Sackett	3/5/21	The first status report on task-related recommendations provided to the Board in March 2021. This report will continue monthly until all task-related recommendations have either been determined to not implement or have been completed.
Allow electronic approvals during the workflow routing of bids/contracts to reduce cycle time by implementing the Munis Bid Management and Vendor Self Service modules within the Agency's financial system.	- 24	Completed	Apr-21	Christina Sackett Teresa Collins	4/28/21	Staff started using Adobe Sign for electronic approvals during the workflow routing of bids and contracts when staff started teleworking due to COVID-19. Implementation of the Munis Bid Management and Vendor Self-Service modules had begun but ran into issues regarding functionality. Implementation of these two modules has been halted as they are being replaced with different modules in the next Munis version. Staff will continue to use Adobe Sign for electronic signatures to reduce cycle time.
Take actions to ensure fulfillment of the Planner/Scheduler responsibilities	- 20	Completed	Jun-21	Jack Thornburgh Robbie Kety	6/7/21	Maintenance Planner/Scheduler job description updated, posted position and candidate hired, started work 6/7/21.
Develop a Job Description for General Manager position	- 15	Completed	Jun-21	Robbie Kety Board	6/21/21	As part of the 2021 General Manager recruitment process, the GM's job description was developed and Board approved June 2021 (E1).
Consider the creation of a "Government Affairs" position	- 2	Completed	Oct-21	Michelle Stom	10/11/21	Government Affairs Program Manager started 10/11/21.
Use more appropriate methodology to analyze and interpret employee surveys - such as 7-point Likert scale	- 16	Completed	Dec-21	Michelle Stom Robbie Kety	12/10/21	Employee survey developed using Likert scale. Sent and completed by employees in November/December 2021. Results currently under review by the Human Resources Director and the Executive Team.
Improve communications with Utility Directors	- 5	Completed	Jan-22	Chuck Carden Jack Thornburgh	1/18/22	Quarterly Utility Director meetings are held that include both draft agendas and draft meeting summaries for review and input from the Member Governments before finalizing. At the August 4, 2020 Utility Director meeting, staff sought feedback on specific opportunities to improve communications with the group. The Utility Directors requested Board agenda items be provided and discussed with each member government in advance of board member briefings and for a central portal to access agendas, minutes and other materials from other Agency meetings where Member Government staff attend. Agency Board Agenda Page Turn meetings are now held with Utility Directors ten days prior to the Board meetings, to brief and discuss each agenda item. A Sharefile folder, for a central portal, has been created, with folders set up for each committee/working group the agency has with our members and other external staff. Final meeting agendas, meeting notes/minutes, documents, etc. for 2021 have been entered into the folders. ShareFile access was provided to the member government participants on January 18, 2022.
Take specific actions and implement tracking process for 2020 Management and Performance audit strategy related recommendations	- 38	Completed	Jan-22	Michelle Stom	1/24/22	Strategy related recommendations were evaluated and incorporated into the Tampa Bay Water Strategic Plan - 2022-2027. The plan was approved by the Board at its January 24, 2022, meeting.
Evaluate governance of information systems and technology; hire executive leader	- 28	Completed	Jan-22	Chuck Carden Robbie Kety	1/31/22	IT Director started 1/31/22.
Establish a clear purpose for the manager meetings	- 2	Completed	Jul-22	Executive Team	4/19/22	The agency's leadership/management team meets quarterly to: 1) discuss and understand the general manager's and agency's overall strategic direction, priorities and key initiatives, 2) receive presentations and discuss agency key initiatives and programs, 3) receive management and leadership trainings, and 4) discuss departmental efforts that affect the agency as a whole. A smaller strategic leadership group will meet bi-monthly starting summer 2022 to discuss progress toward achieving the agency's strategic plan goals.
Measure total costs of operations, scalability, reliability, redundancy and security of locating primary and secondary servers into 3rd party Tier 4 hosted data centers	- 32	Completed	Jun-22	Casey LaLomia Bruce Pacheco	4/25/22	We have completed moving key backup infrastructure to a 3rd party high availability data center located outside our region. This implementation provides geographical diversity and increased reliability for key parts of our enterprise IT environment.
Public Affairs Division should prioritize the initiatives in the Employee Communication Plan	- 4	Completed	May-22	Michelle Stom Brandon Moore	6/16/22	Current Employee Communications Plan prioritization completed; Current Employee Communications Plan drafted to reflect the new strategic plan priorities; Executive Team endorsed.
Develop standard operating procedures to document federal, state and local grant cycles from pre-award to post-award	- 37	Completed	Jun-22	Michelle Stom Christina Sackett Maribel Medina	7/15/22	Finance, Public Affairs and Project Management developed a funding plan and standard operating procedures for agency pursuit of grant funding. The Funding Team and legislative consultants are meeting to review capital improvement projects to determine what projects and/or programs the agency will seek funds for in the upcoming sessions or funding year. The Funding Team and legislative consultants will meet at least annually for review, but will also meet when new opportunities arise.

2020 Management & Performance Audit Tasks - Recommendation #	Status	Target Date	Task Leader(s)	Completed Date	Status Notes/Final Outcome		
Explore automating employee data transfer functions/evaluate potential solutions to track performance, compensation and training information	-	12	Completed	Sep-23	Michelle Stom	10/1/22	In 2018, the Agency commenced using NEOGOV as a recruitment platform. In 2020, the Agency contracted with NEOGOV for Perform and Onboard. In October 2022, Agency launched NEOGOV Learn to provide online training to agency employees; program has function to track licenses, trainings and credits to maintain licenses. This part of the program is currently being developed for use by the agency.
Use data analytics software to ensure that all employee purchases on a P-Card are for a valid business purpose	-	23	Completed	Sep-22	Christina Sackett Teresa Collins	11/28/22	Each p-card transaction is reviewed for business purpose and budget by purchasing and finance staff that are not the card holders. If additional review is needed on a p-card holder or transaction the J.P. Morgan PaymentNet program offers over 100 different data analytics reports. Reviewed other data analytics software options, found other options geared more for a higher number of transactions per week/month. Not cost effective to procure additional software.
Limit the number of P-Cards to essential staff	-	23	Completed	Sep-22	Christina Sackett Teresa Collins	11/28/22	Agency p-cards are for purchases under \$5k and is more cost effective than entering purchase orders for these smaller purchases. All agency p-cards have established limits and allowable merchant category codes (mcc) to reduce the risk of misuse/fraud, which are reviewed at least annually and adjusted as needed. The agency has a total of 84 active p-cards, 56% of these cards are for staff out in the field or supporting field staff, 36% are for department purchases, 7% are for travel or appreciation events and must be checked out for use and 1% is for accounts payable payments. Any requests for p-cards must be approved by the department manager and chief financial officer and employees must be trained and agree to terms of use and not in their probationary period before being issued a p-card.
Evaluate agency's telecom services	-	36	Completed	Sep-22	Casey LaLomia Bruce Pacheco	11/28/22	The evaluation of phone system options and a decision to replace the agency's existing phone system with a cloud based telephone service provider was made in November 2022. The project to replace the existing phone system is underway and will be completed in September 2023.
Conduct mid-level manager survey regarding advancing Agency mission and potential areas of concern	-	2	Completed	Jul-22	Michelle Stom Wanda Dunnigan	4/1/23	Mid-level managers and all staff are being included in the strategic planning process and are being asked to provide feedback and endorsement at every step. The agency's annual Employee Survey asks questions regarding the mission and vision and staff agreement and understanding and allows for open-ended comments regarding the agency and areas of concerns. The survey differentiates between management-level and non-management level employees.
Periodically revisit the purpose, relevance, participants, frequency, and alignment with the strategic plan of the Agency's cross-functional teams	-	3	Completed	Annually beginning FY 2023	Executive Team	7/11/23	Review and update of Safety Team completed; review and update of Employee Appreciation Team completed; review of Leadership Team completed; Training Team on-hold. This effort is completed for 2023-2024.
Create a mechanism to capture action items to incorporate into the strategic plan	-	3	Completed	Aug-23	Michelle Stom Tommy Brown	8/1/23	The Continuous Improvement Director position was filled effective March 2023. The agency will begin a process of reviewing and updating the agency's strategic plan if needed in Summer 2023.
Evaluate inventory of custom applications versus off the shelf applications	-	29	Completed	Dec-22	Casey LaLomia	1/4/24	Custom applications have been reduced by 61% over the past five years. A Standard Operating Procedure (SOP) has been developed and includes an annual evaluation of the agency's custom applications to determine the future of the application (taken offline, changed to an off-the-shelf program, or continue in-house).
Continue developing rigorous Standard Operating Procedures (SOPs) around IT infrastructure and assets. Consider hiring 3rd party to help with documentation	-	30	Completed	Dec-22	Casey LaLomia	1/4/24	We have developed key Standard Operating Procedures (SOPs) that will be incorporated into the agency's document management system.
Evaluate and document agency's Disaster Recovery Plan	-	31	In-Progress	Jun-22	Casey LaLomia		Standard Operating Procedure (SOP) for enabling the new Enterprise Disaster Recovery environment has been completed and the Disaster Recovery Plan has been updated with this information. An review and update to the Data Backup and Retention standard is in progress and is needed to complete this task. Updates are still in progress and will be completed prior to the annual disaster recovery exercise to validate the plan now targeted to be executed in March to complete this task.
Complete Employee Handbook	-	14	In-Progress	12/1/2022 & 6/1/2023	Michelle Stom		Updates to the Personnel Rules Manual were approved at the November 14, 2022, Board Meeting - Agenda Item A.5. The Employee Handbook is currently in process and accompanying policies are in review by the agency's employment attorney.
Establish a formal approach to track and monitor CPE and licensing within MUNIS or NEOGOV	-	13	In-Progress	Sep-23	Michelle Stom		In October 2022, Agency launched NEOGOV Learn to provide online training to agency employees; program has function to track licenses, trainings and credits to maintain licenses. The Organizational Development and Training Program Manager is actively working on this project.
Add early payment discounts as part of the standard payment terms in procuring vendor contracts	-	25	In-Progress	Sep-23	Christina Sackett Sandro Svrclin		A cost/benefit analysis will be done on this recommendation in FY24 to determine if/how this recommendation should be implemented. The process in Munis for early payment discounts has been successfully tested.
Develop a Formal Mechanism to Track Contractor's Performance	-	26	Not Yet Started	Sep-23	Christina Sackett Stacy Gundry		The agency has implemented the e-procurement piece of Bonfire and plans to implement Bonfire's contracts module in FY24. Within the contract module there is a mechanism to track contractor's performance, once the contracts module is implemented the agency will begin tracking contractor's performance.
Obtain Service Organization Controls (SOC) report for IT service providers and review reports for internal controls	-	34	Not Yet Started	Sep-23	Casey LaLomia Nathan Sprunger		A Service Organization Controls (SOC) report is a way to verify that an organization is following some specific best practices related to finances, security, processing integrity, privacy and availability. The reports are created and validated by third-party auditors and are built to provide independent assurance and to help customers understand any potential risks involved in working with the organization evaluated. A standard operating process for obtaining SOC reports will be developed and different products will be evaluated to assist the agency achieve a comprehensive secure supply chain program.



AGENDA ITEM A.4

DATE: March 4, 2024

TO: Board of Directors

THRU: Charles H. Carden, General Manager

FROM: Warren Hogg, Chief Science Officer

SUBJECT: Regional Water Supplies, Member Demands and Environmental Conditions - *Receive Report*

SUMMARY

This item provides the status of Tampa Bay Water's water demand and water supply conditions including hydrologic conditions, climate, surface water and reservoir management, and source rotation. Water Shortage Mitigation Plan status and an outlook for the spring season are also included. The Agency continues to closely monitor production from the South-Central Hillsborough Regional Wellfield and work with Hillsborough County to implement measures that manage demand and maximize regional water delivery to the Central and Lithia Points of Connection.

SUGGESTED ACTION

Receive Status Report.

COST/FUNDING SOURCE

N/A

DISCUSSION

Summary Highlights

Since the beginning of this fiscal year through February 29, 2024, the Agency has delivered an average

of 197.81 million gallons per day (mgd) to meet the member governments' demands. This is 11.59 mgd (6.2%) more water delivered than for the same period last year. The Tampa Bay Water service area is currently under a Stage I Water Shortage due to the deficit in regional cumulative rainfall and stream flow for the past 12 months. Given the hydrologic and climatic conditions, the Southwest Florida Water Management District (District) extended the one-day-per-week outdoor watering restrictions for the Tampa Bay area until July 1, 2024. A summary of demands and hydrologic conditions is highlighted below.

- The region received 3.4 inches of rainfall in February 2024 which was 0.55 of an inch above average.
- The Regional Reservoir storage volume was 7.15 billion gallons as of February 29, 2024 (46% full).
- The 12-month running average pumping rate for the Consolidated Permit Wellfields was 89.09 mgd at the end of February 2024.
- The 12-month running average pumping rate for the South-Central Hillsborough Regional Wellfield was 27.35 mgd at the end of February 2024. The 12-month running average pumping rate decreased by 0.23 mgd compared to the 12-month running average pumping rate at the end of January 2024.

Climate Outlook

An El Niño climate event became established in the Pacific Ocean in the summer months of 2023 and it is expected to transition to neutral conditions during April-June 2024. The El Niño event brought cooler temperatures and slightly increased rainfall in our region over the winter months. The climate outlook issued by the National Oceanic and Atmospheric Administration (NOAA) on February 26, 2024, declared a La Niña Watch, suggesting increasing odds of a La Niña climate event starting in June-August 2024. A La Niña climate event often reduces rainfall in our region and staff is closely monitoring the La Niña forecasts. The 90-day climate outlook issued by NOAA on February 15, 2024, predicts above-normal precipitation and normal temperatures in Florida for the period of March to May 2024.

Hydrologic Conditions

The Tampa Bay region received 0.55 inch above average rainfall in February 2024, based on average rainfall from all gauges throughout the service area (Figure 1). Rainfall received in the past two months has maintained normal streamflow in the Hillsborough River and Alafia River. For February 2024:

- Average monthly flow in the Alafia River was 130 mgd (54th percentile)
- Average monthly flow in the Hillsborough River was 112 mgd (60th percentile)

A normal river flow condition is defined when the flow falls within the range of the 34th and 67th percentiles of flow for the same calendar month (Figure 2).

Water Demand and Supply Summary

Tampa Bay Water's budgeted delivery for Water Year 2024 is 197.7 mgd. This includes a projected average annual delivery to the City of Tampa of 6.0 mgd. Total average delivery to the member governments in February 2024 was 188.56 mgd, which is 3.18 mgd (1.6%) less water delivered than in the same month in the past year. However, year-to-date water delivery was up 6.2% in WY 2024 as compared to WY 2023, as indicated in Figure 3. This increase in delivery to the member governments was primarily due to dry conditions in the first several weeks of Fiscal Year 2024 and regional population growth in the service areas. Without the mandatory one-day per week outdoor watering restrictions in place as of December 1, 2023, the increase in demand would have been higher.

Treated surface water totaled 86.7 mgd in February 2024. Repair of the Seawater Desalination Facility continued in February 2024, as approved by the Board. Surface water withdrawals and conditions in February 2024 were as follows:

- An average withdrawal of 56.0 mgd from the Tampa Bypass Canal in February 2024.
- An average withdrawal of 30.97 mgd from the Alafia River in February 2024.
- The District approved an Emergency Order on January 30, 2024, allowing Tampa Bay Water to increase withdrawal from the Alafia River from 10% to 19% of flow above the established Minimum Flow for the river. This additional withdrawal authorization continues to help meet regional demand and is effective through September 30, 2024.
- In early February 2024, 393.81 million gallons were withdrawn from the Regional Reservoir to support water production at the Regional Surface Water Treatment Plant. With normal streamflow conditions and an increased withdrawal authorization from the Alafia River, a total of 439.32 million gallons stored in the Reservoir during the second half of February 2024.
- The City of Tampa's Hillsborough River Reservoir was at an elevation of 22.89 ft. at the end of February 2024. No water diversion through Harney augmentation occurred in February 2024.
- Water purchased by the City of Tampa through the Morris Bridge Point of Connection averaged 5.11 mgd in February 2024.
- The Regional Reservoir stored volume was 7.15 billion gallons at the end of February (46% full), which was nearly the same as the end of January 2024.
- Aggregate groundwater production from the 13 Tampa Bay Water wellfields averaged 103.61 mgd in February 2024.
- Production from the Consolidated Permit Wellfields averaged 73.86 mgd in February 2024; the 12-month running average withdrawal rate was 89.09 mgd through February 29, 2024 (Figure 4).
- The 12-month running average water production rate from the South-Central Hillsborough Regional Wellfield was 27.35 mgd through February 29, 2024, which is 2.4 mgd higher than the annual average permit limit of 24.95 mgd (Figure 6). The 12-month running average pumping rate decreased by 0.23 mgd compared to the 12-month running average pumping rate at the end of January 2024.

Comparison of total water production from different supply sources through February 29 between Water Year 2023 and Water Year 2024 is shown in Figure 6.

Tampa Bay Water continues to work with Hillsborough County to implement supply and demand management measures in the South Hillsborough County service area. Hillsborough County continues to take more than 3 mgd of additional regional water at their Central Point of Connection following changes made in their distribution system in late June 2023. This allows Tampa Bay Water to reduce the pumping rate at the South-Central Hillsborough Regional Wellfield by an equal amount. Additional regional water supply delivery to the Lithia Point of Connection started through the temporary Brandon Booster Station in August 2022. This lowered the production rate from the South-Central Hillsborough Regional Wellfield by approximately 5 to 5.5 mgd. Up to 2 mgd of additional regional system water will be delivered to Lithia now that the permanent booster station is in operation, based on regional water availability. The 12-month running average pumping rate from the wellfield is expected to gradually decrease now that the permanent Brandon Booster Station is on-line and demand decreases with the mandatory one-day per week outdoor watering restrictions.

Environmental Conditions

Tampa Bay Water closely monitors the environmental conditions around Agency wellfields and this data is used to guide production and wellfield management decisions. Water levels in area lakes and wetlands have a strong relation to rainfall conditions and are currently lower than expected for this time of year due to the below-average rainfall and record-high temperatures in the spring and summer months of 2023. General water level changes are summarized as follows:

- Groundwater levels generally decreased about 0.6 foot during February 2024.
- Groundwater levels in February 2024 were generally 1.2 feet lower than in February 2023.
- Average water levels in the 10 indicator lakes and wetlands located on and near Consolidated Permit Wellfields increased 1.4 inches during February 2024 (based on data collected throughout the month, not necessarily end-of-month).
- Average water levels in the 10 indicator lakes and wetlands in February 2024 were about 16.3 inches lower than water levels in February 2023.

Water Shortage Mitigation Plan

The Board approved the updated Water Shortage Mitigation Plan (WSMP) in April 2017. The WSMP uses rainfall, stream flow, and reservoir storage as indicators of the health of the region's water supplies. Figure 7 shows the surplus/deficit for regional rainfall and Hillsborough River flow for the past year.

- The Tampa Bay Water area is currently under a Stage I Water Shortage.
- Cumulative rainfall in the region was at a 5.4-inch deficit through February 2024.
- Stream flow was at a 4.4 mgd deficit through February 2024.
- The storage volume in the Regional Reservoir was 7.15 billion gallons (46% of full storage) on February 31, 2024.

Staff continues to work with the members in collecting watering restriction and conservation information, discussing and exploring various short-term and long-term demand management

alternatives, implementing a consistent public awareness campaign throughout the region, and identifying additional opportunities to optimize existing water resources.

BACKGROUND

Data collection, analysis, and interpretation as well as decision-making are ongoing for a multitude of factors that influence and constrain Agency operations. These include hydrologic and environmental conditions, supply and demand conditions, treatment plant parameters, water quality constituents, along with equipment/machinery and infrastructure variables. A summary of monthly information is compiled and provided to the Board in each Agenda Packet and is supplemented as necessary. A summary of highlights is presented annually.

Attachments (1)

[Demand, Supply and Environmental Conditions through February 2024](#)

Figure 1: Water Year 2024
Monthly Rainfall vs. Average Monthly Rainfall

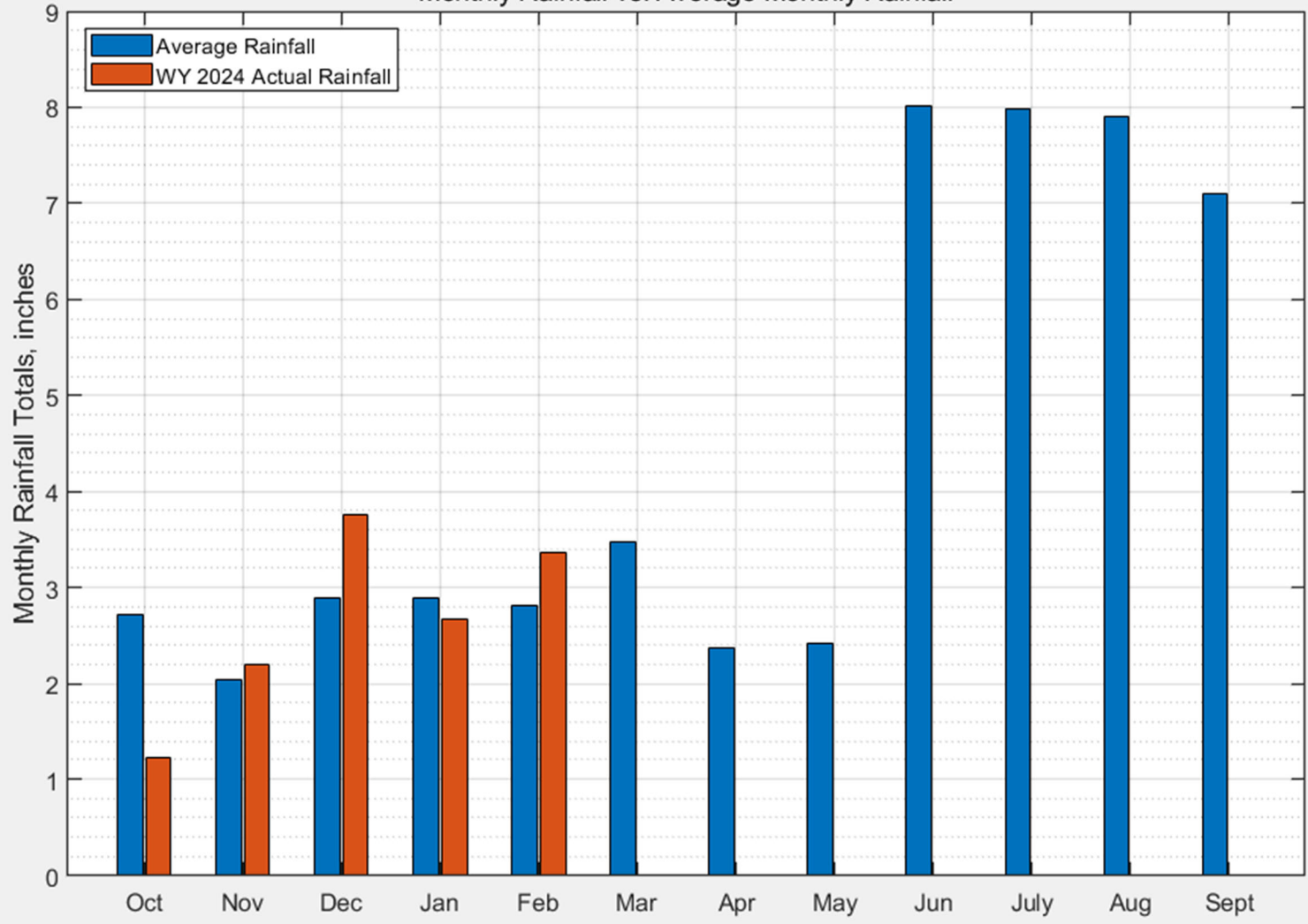
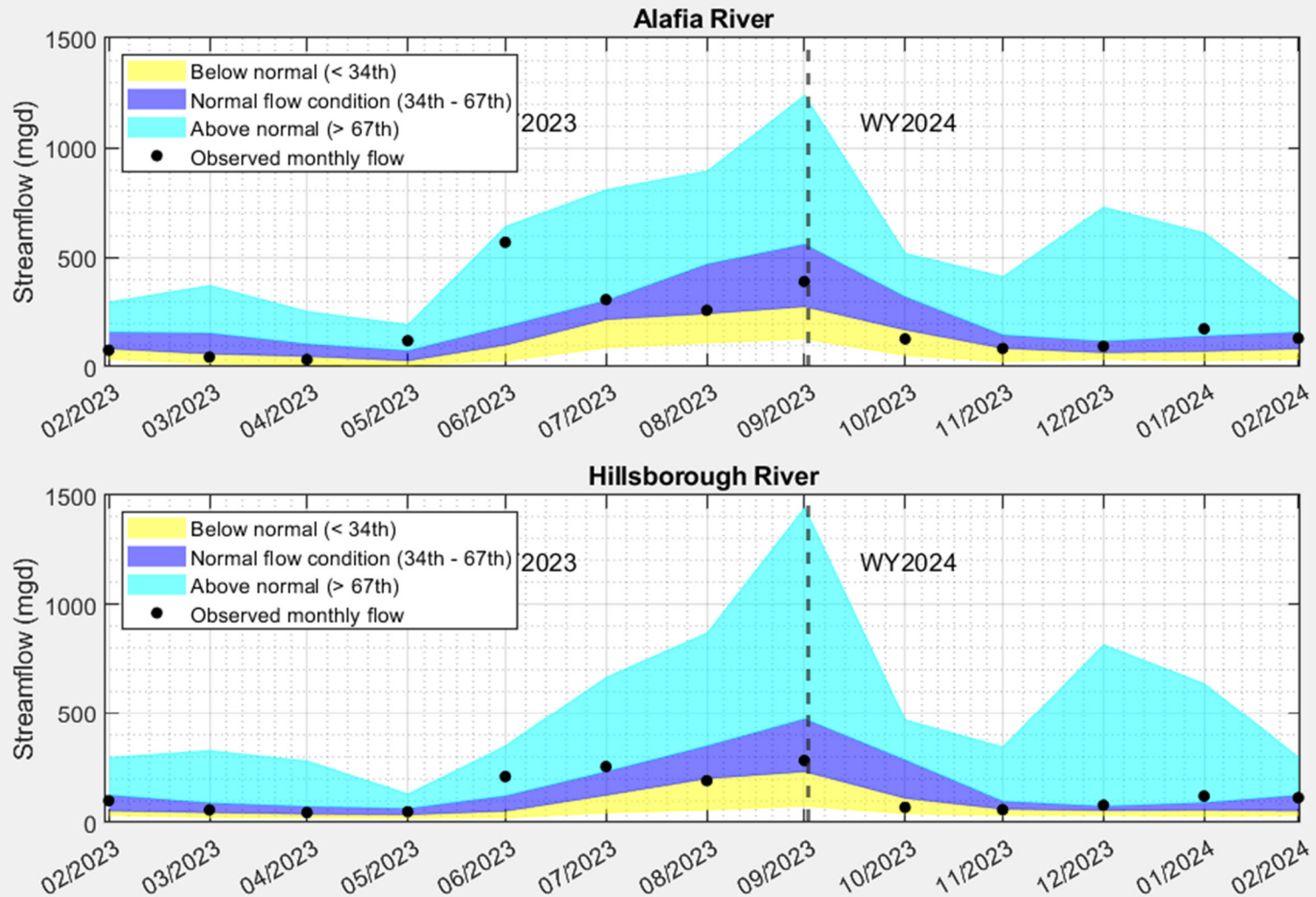


Figure 2: Streamflow Conditions at Alafia and Hillsborough Rivers Through Feb 29 2024



**Figure 3: Tampa Bay Water Delivery Through Feb 29
Water Year 2024 Compared To Water Year 2023**

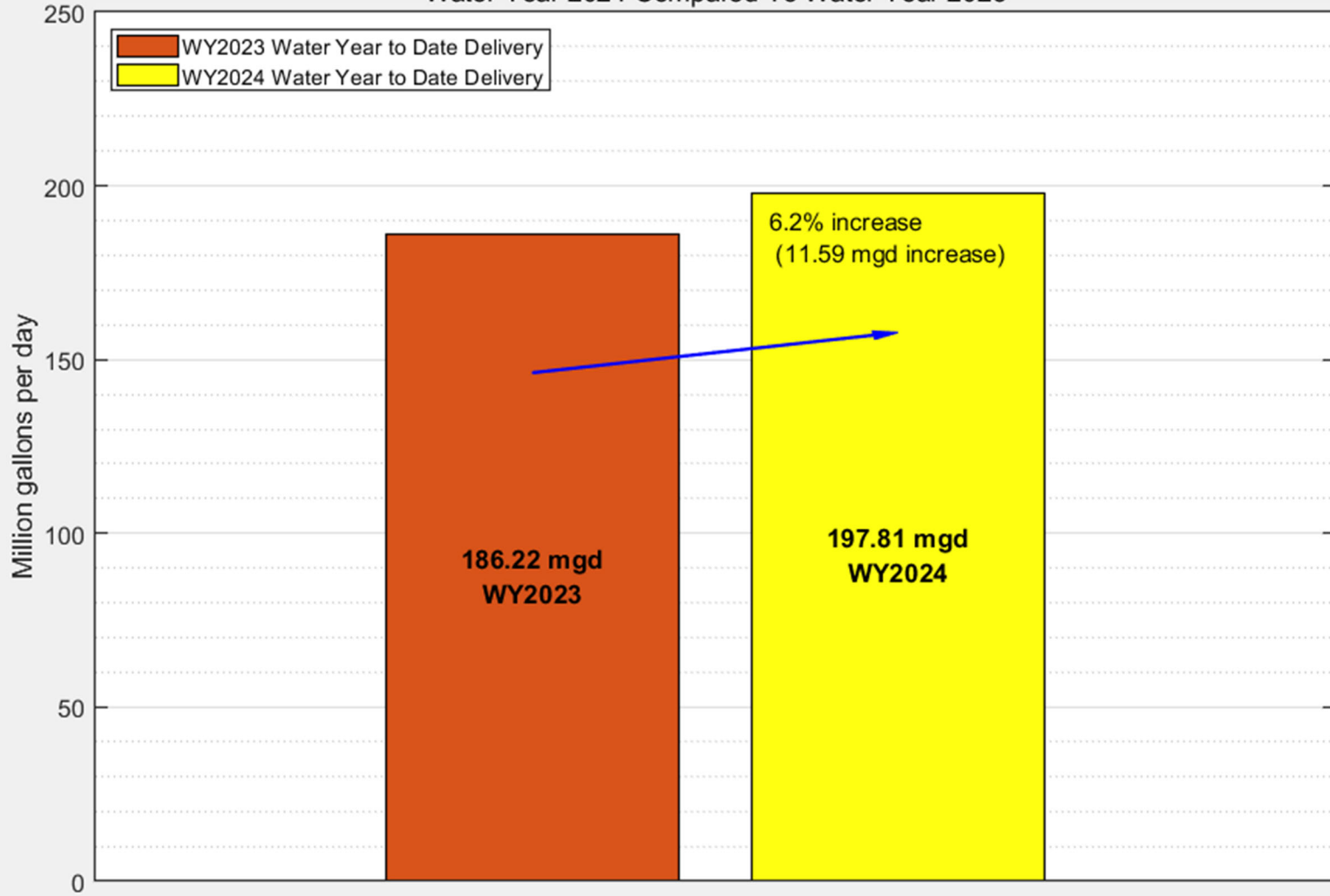


Figure 4: Consolidated Wellfield Production

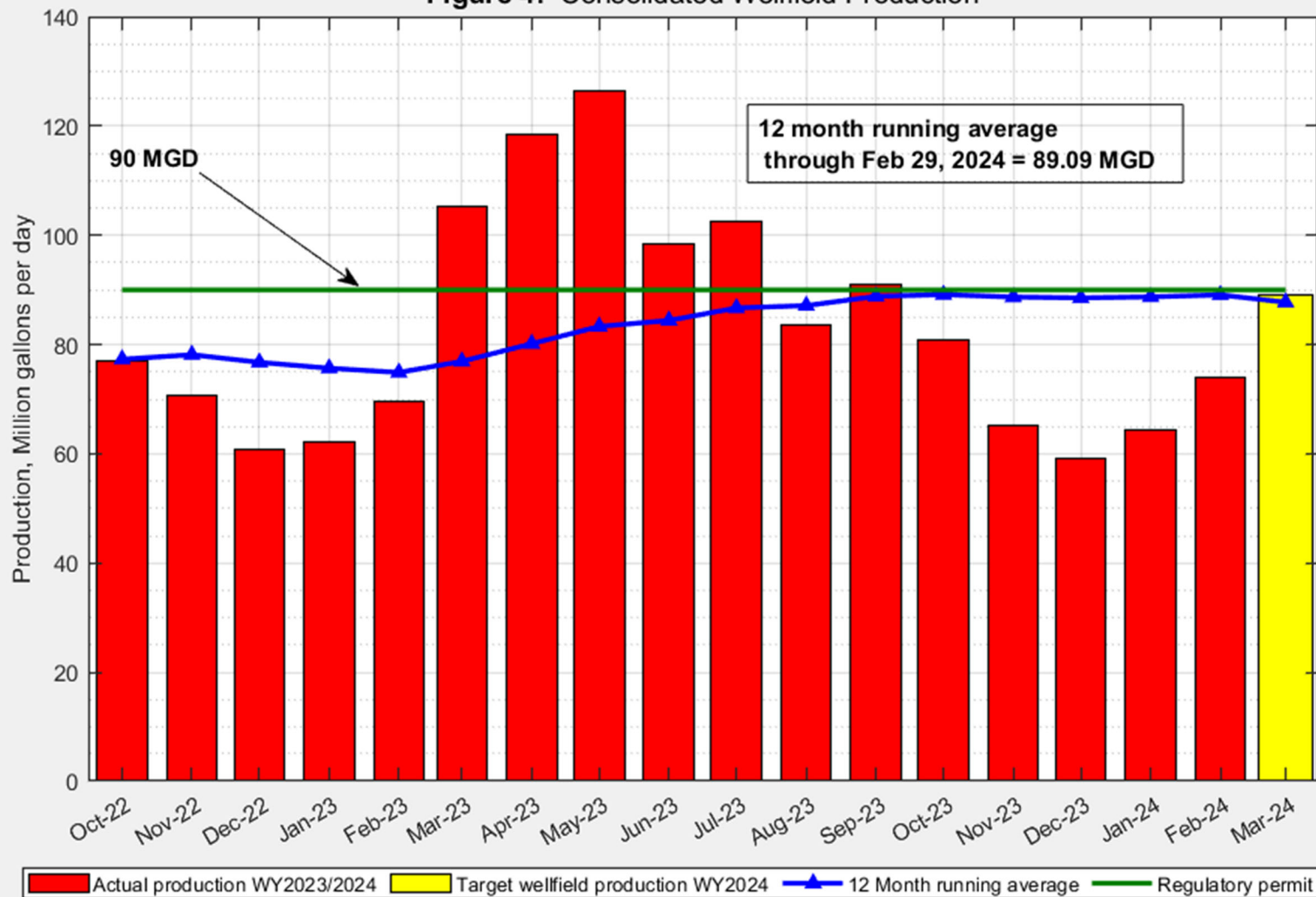
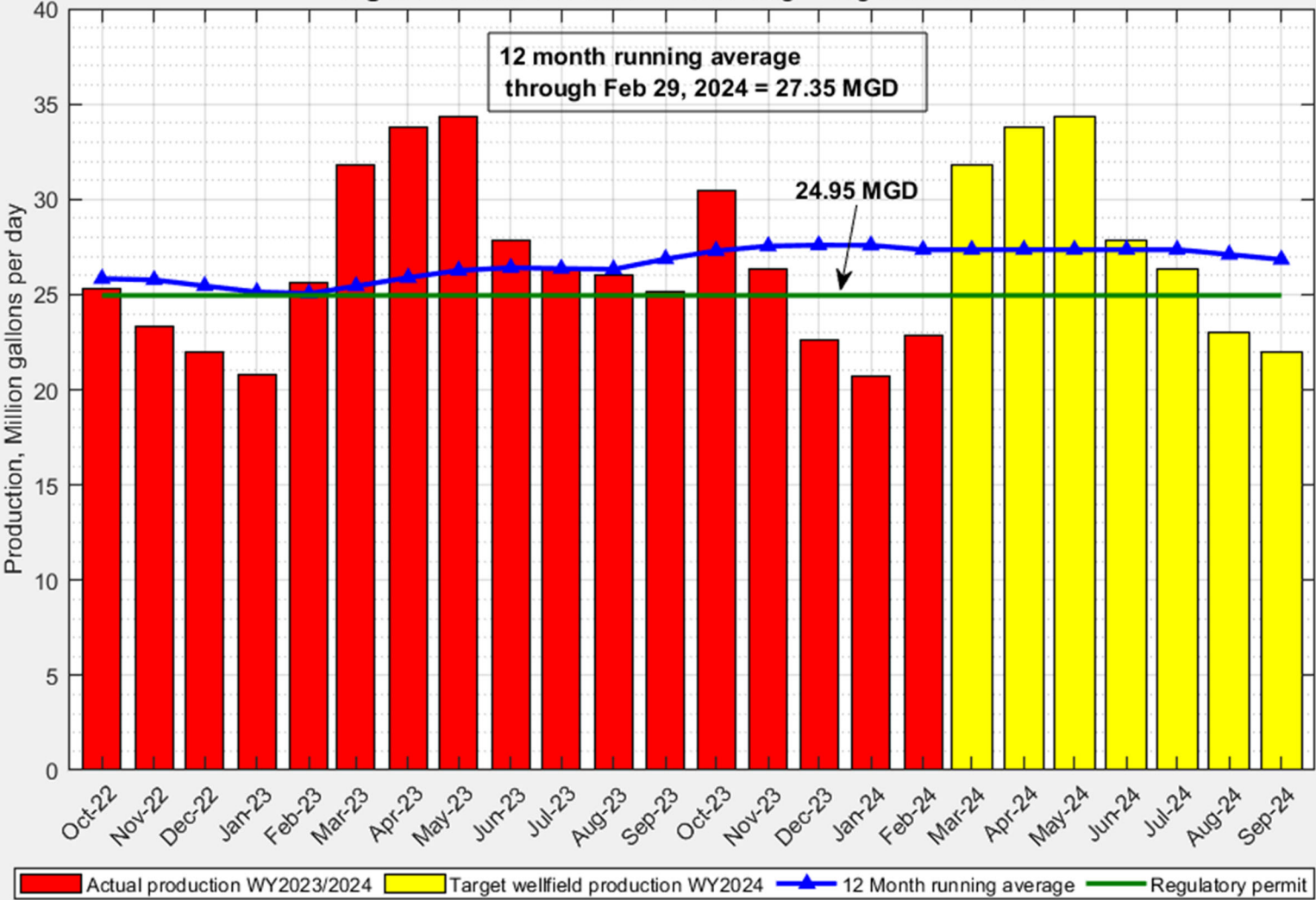
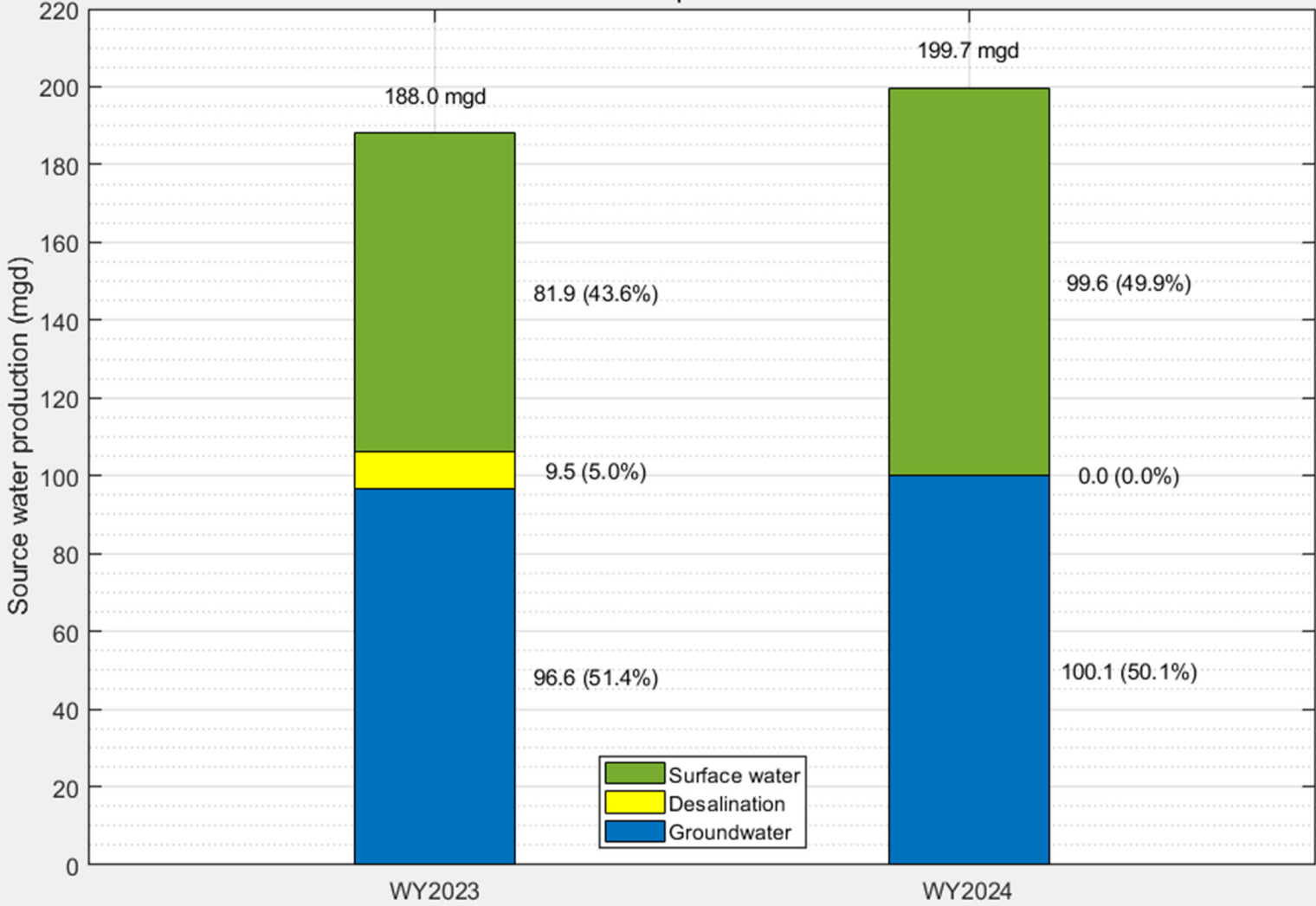


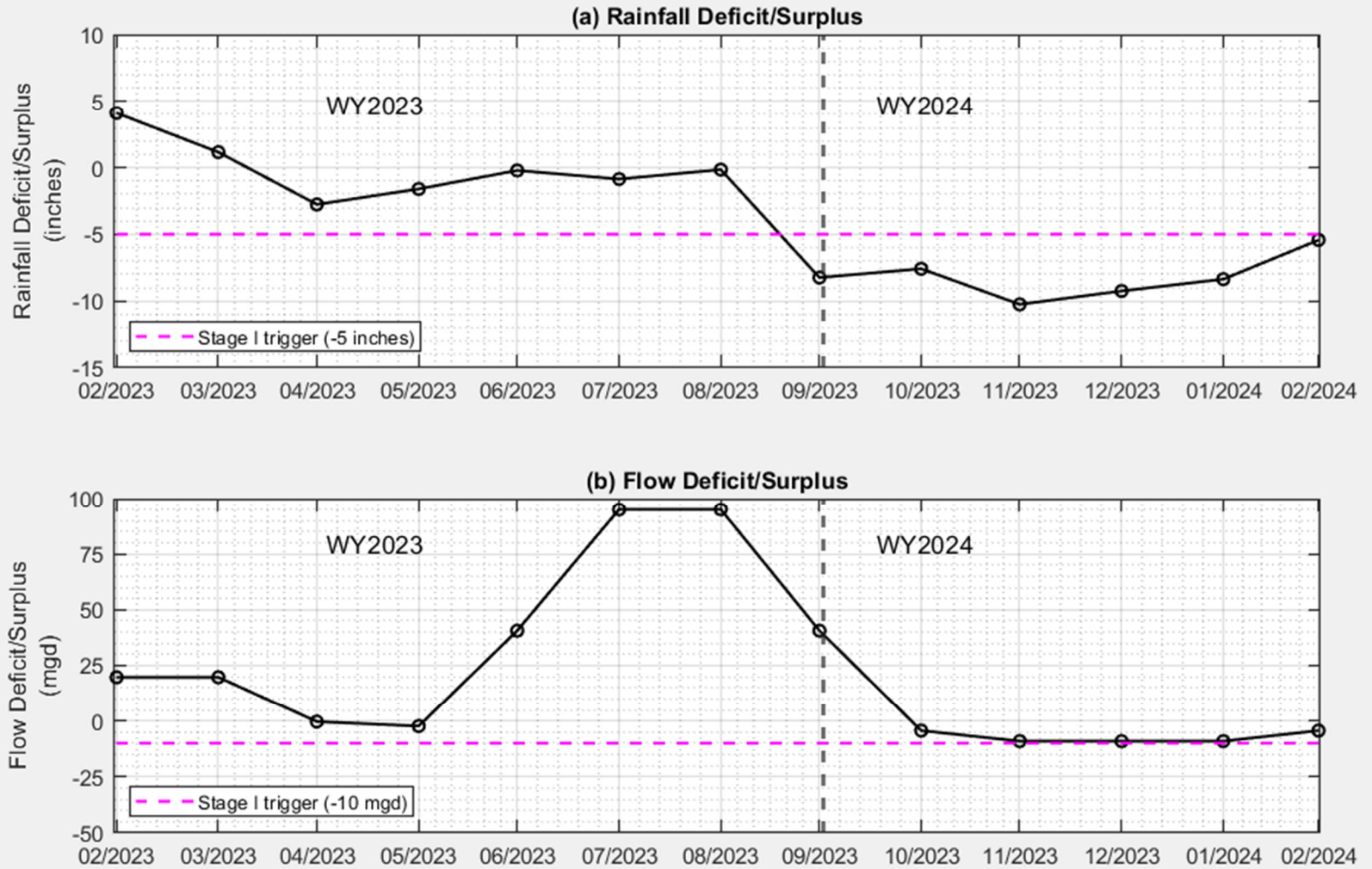
Figure 5: South-Central Hillsborough Regional Wellfield



**Figure 6: Tampa Bay Water Supply Sources Through Feb 29
Water Year 2023 Compared To Water Year 2024**



**Figure 7: Regional Water Shortage Indicators
Through Feb 29 2024**



DATE: March 4, 2024
TO: Board of Directors
THRU: Charles H. Carden, General Manager
FROM: Warren Hogg, Chief Science Officer
SUBJECT: South-Central Hillsborough County Program Update - *Receive Report*

SUMMARY

Tampa Bay Water and Hillsborough County staff continue to develop additional pumping and transmission (pipeline) capacity to increase supply to rapidly growing South Hillsborough County through the August 2020 Memorandum of Understanding. A status report is provided at each regular meeting of the Tampa Bay Water Board of Directors until the projects are operational.

SUGGESTED ACTION

Receive Report.

COST/FUNDING SOURCE

N/A

DISCUSSION

Tampa Bay Water continues to meet with Hillsborough County staff to coordinate activities to increase wholesale system capacity to serve South-Central Hillsborough County. Wholesale facilities under

development include: a new booster pump station on the existing Brandon Transmission Main to increase its capacity by at least 5 million gallons per day (mgd), a new pipeline system to deliver up to an additional 65 mgd of water supply, and a new well to deliver an average of 2.3 mgd of additional water supply to south Hillsborough County. At the March 18 meeting, staff will present an update on the infrastructure projects, water supply projects and the current status of the South-Central Hillsborough Regional Wellfield pumping rate.

Brandon Booster Station (Project 01609)

The project includes acquiring fee property and the design, permitting, and construction of a new in-line booster station in Brandon. The Brandon Booster Station has been designed to have flow-boosting capacity of 20 mgd with a net gain in transmission line flow of approximately 5 to 7 mgd. This project will receive up to \$5,325,000 through the Southwest Florida Water Management District's (District) Cooperative Funding Initiative. Below is a list of completed and ongoing activities:

- Lithia Point of Connection control valve replacement completed at the end of March 2022.
- Temporary Booster Station became operational in August 2022.
- Permanent Pump Station commission testing is complete and began operating in February 2024. Site landscaping and permit closure activities are ongoing.

Pipeline System (Projects 01610/01616)

This project includes the construction of a new regional transmission main to the South Hillsborough County Area. When completed, the pipeline will be able to provide an additional 65 mgd of new supply to South Hillsborough County. This project will be co-funded by the District's Cooperative Funding Initiative up to \$145,054,000 for eligible project costs. The County and Tampa Bay Water entered into a Joint Project Agreement in October 2021 for funding of the portion of the pipeline that is not funded by the District. Below is a list of completed and ongoing activities:

- Basis of Design Reports received for pipeline Segments A and B in July 2023.
- Construction Manager at Risk (CMAR) contract with Garney, Inc., was executed and work initiated in December 2023.
- Southwest Florida Water Management District cooperative funding has increased from \$145,054,000 to \$147,954,000.
- Garney, Inc. has completed the construction cost estimate based on 30% design, identification of required permanent and temporary easements for Segment A and Segment B, the anticipated construction schedule, and the initial risk register.
- Continued analysis of requested temporary construction easements with CMAR for segment A route; cost-benefit analysis will be developed as a decision tree to determine budget and schedule impacts to the project.
- Finalization of the Right of Way agreement with Hillsborough County is proceeding.
- Amendment of the Joint Project Agreement with Hillsborough County is being reviewed by legal counsel.
- Presentation and acceptance of route through ELAPP parcels to be requested at the committee's

March 18, 2024, meeting.

- Next step: begin pre-application process for US Army Corps of Engineers water quality permitting which currently lies on the project's critical path.

South Hillsborough Production Well (Project 07540)

This project includes the conversion of a test well into a production well and the construction and operation of water treatment facilities by Hillsborough County. The new production well will deliver an average of 2.3 mgd of water supply under a short-term agreement with Hillsborough County for aquifer injection credits from their existing South Hillsborough Aquifer Recharge Program (SHARP) wells. Staff is implementing the test well conversion into a production well through the South Hillsborough Wellfield-Phase 1 Project.

- Short-term agreement for reclaimed water injection credits with Hillsborough County was executed on April 5, 2023.
- The Water Use Permit for the new production well was issued by the District on October 24, 2023.
- Design for the production well infrastructure is ongoing.
- Hillsborough County is procuring an engineer/contractor to complete the design, permitting, and construction of the necessary water treatment infrastructure.

Demand Management

Tampa Bay Water and Hillsborough County staff continue to coordinate activities for demand management in the South Hillsborough County area. Agency and County staff resumed monthly meetings in October 2023 to address high demands and drought conditions in this service area. The main objective of these meetings is to coordinate work for the variety of activities undertaken by the County, Agency and Florida Friendly Landscaping™ agents, and to explore opportunities for collaboration. Agency staff continue to promote the Tampa Bay Water Wise Program and work with multi-family residential communities on rebate programs. The County continues to promote outdoor water wise practices and the Tampa Bay Water Wise rebate program directly to Hillsborough County customers. Staff of both agencies are exploring additional public information strategies to promote water conservation in this service area.

Short-Term Plan for Additional Water Supply

Tampa Bay Water continues to work with Hillsborough County to sustain the increase in the quantity of water the County is taking through the existing Central Point of Connection within this service area. Since late June 2023, the County has been taking an average of 13 mgd through the Central Point of Connection, an increase of 3 mgd. This increased flow has allowed an equal reduction in the pumping rate of the South-Central Hillsborough Regional Wellfield.

The South-Central Hillsborough Regional Wellfield Water Use Permit was modified to increase the annual average permit limit from 24.1 to 24.95 mgd on July 26, 2022. The increase in the annual

average quantity will revert back to 24.1 mgd when the new regional transmission main is placed in service as specified in the current Water Use Permit. Additional environmental monitoring will occur while the increased annual average permit rate is in effect if access to representative wetland monitoring sites can be obtained from local property owners.

Hillsborough County owns property with an active Water Use Permit south of the South-Central Hillsborough Regional Wellfield. This parcel is a former citrus grove and an existing lease for a sod farm on the property will expire in October 2024. Hillsborough County and Tampa Bay Water intend to transfer most of the average quantity (344,819 gallons per day) used under this permit to the South-Central Hillsborough Regional Wellfield permit. The County will retain a small quantity for their new facility site and County staff are working to quantify the water they need to retain on their permit. The quantity transfer will allow the existing wellfield annual average permit quantity to be increased to approximately 25.8 mgd with the exact quantity to be determined during permitting. A pre-application meeting with the District, Hillsborough County, and the Environmental Protection Commission of Hillsborough County was held on January 8, 2024. Staff plan to bring a Water Use Permit modification application to the Board for consideration and approval later this spring to begin the permitting process.

Agency and County staffs are again discussing the potential of additional production wells on the AgMart property to deliver additional water to South Hillsborough County using a long-term agreement for aquifer recharge credits generated from the County's SHARP reclaimed water injection wells. Negotiations for a long-term agreement will continue through the spring and summer of 2024.

The Board approved an agreement with Suburban Land Reserve, Inc. at the February 2024 meeting for the acquisition of 590,100 gallons per day of permitted groundwater quantities in southern Hillsborough County. The acquired permitted capacity will be transferred to Tampa Bay Water's Balm Farm Water Use Permit on the AgMart property and groundwater modeling indicates that an average quantity of approximately 550,000 gallons per day can be added to our existing permit. These quantities can be used to supplement the permit quantities that can be obtained under the long-term aquifer recharge credits from Hillsborough County. The Board also approved filing a Water Use Permit application at the February 2024 meeting to modify the Balm Farm permit to accept these quantities. The Balm Farm Water Use Permit will be submitted to the District in March 2024 if arbitration is not requested by Hillsborough County or the Environmental Protection Commission of Hillsborough County.

BACKGROUND

Tampa Bay Water and Hillsborough County staff continue to develop additional pumping and transmission capacity to increase supply to rapidly growing South Hillsborough County. The August 2020 Memorandum of Understanding provides for a status report at each regular meeting of the Tampa Bay Water Board of Directors until the projects are operational.

In the 1980's, the West Coast Regional Water Supply Authority (the predecessor agency to Tampa Bay Water) constructed temporary supply, treatment and pumping facilities to maintain pressure on behalf

of the County and constructed the South-Central Hillsborough Regional Wellfield, the Lithia Treatment Plant, the 42, 36 and 24-inch diameter south county transmission mains and Brandon Transmission mains. The agency retained the wellfield but turned over the treatment, pumping, and transmission facilities to the County.

Again, in the early 2000's, some of the facilities built in the 1980's were nearing capacity, and Tampa Bay Water constructed temporary pumping and treatment facilities under a joint project agreement for the County's use while the County completed construction of its Central Water Treatment and Pumping Facility.

DATE: March 4, 2024
TO: Board of Directors
THRU: Charles H. Carden, General Manager
FROM: Warren Hogg, Chief Science Officer
SUBJECT: Tampa Bay Water Wise Program Update - *Receive Report*

SUMMARY

The Tampa Bay Water Wise program consists of 20 rebate programs and is supported by water conservation grant funding from the Southwest Florida Water Management District. The program goal is to save up to 3.8 million gallons of water per day by 2030 and to cost-effectively defer the need for equivalent new water supplies through improved water use efficiency. An update on the program is provided in this agenda item and will be presented at the board meeting.

SUGGESTED ACTION

Receive Status Report.

COST/FUNDING SOURCE

N/A

DISCUSSION

The following is a status report on the various components of the Tampa Bay Water Wise program and other demand management activities in the region. **Staff will give an update presentation on the status of this conservation program and our marketing and outreach efforts at the March board**

meeting following Agenda Item C.1.

Rebates and Water Savings

In total, the program has issued 6,329 rebates as of February 29, 2024 since the program launched in March 2020, saving an estimated 430,758 gallons per day. Single-family homeowner toilet rebates total 3,748, 2,427 multi-family toilet rebates, 34 toilet rebates in business locations, 89 irrigation controllers, 14 shallow well rebates, and 17 customizable rebates. For the fiscal year to-date, the water savings are the highest for this time of year as compared to prior years, currently totaling 117,054 gallons per day for Fiscal Year 2024. This savings number includes assumed savings for the eight multi-family projects completed, and the billing data analysis is likely to increase the savings quantity as it has in years' past.

The regional dashboard is updated monthly and provides a snapshot of the program's progress. It is attached to this item and available at the following link:

https://tbw.conservarebates.com/dashboard/public/regional_dashboard/regional_dashboard.pdf

Program Marketing & Management

EGIA is the 3rd party rebate administrator and they also manage the program marketing. Members actively assist marketing efforts through provision of data and contacts when deemed appropriate and help to guide the development of the program through monthly Working Group meetings.

Homeowner Rebates - In January, EGIA executed a letter campaign in partnership with Hillsborough County and St. Petersburg to homeowners eligible for the smart irrigation controller. So far, there has been a good response from customers with 17 devices installed and more expected to come in over the next couple months.

Multi-Family Rebates – This fiscal year, eight multi-family retrofit projects have been completed, which typically include replacement of toilets, showerheads and aerators. Two more projects will soon be completed, and several more that are in the beginning stages of exploring the rebate opportunities.

Commercial Rebates - EGIA hired a second outreach manager in February to expand our presence in the institutional, commercial and industrial sectors. This outreach manager will initially focus on educational and government facilities.

In addition, EGIA staff have been tabling at Lowe's and Home Depot stores to increase our visibility to contractors through tabling events at the stores and have begun to set up sessions to train the staff who work there on our program.

Program Management - The Working Group has been exploring a few new areas for potential additions to the rebate program. These include additional residential irrigation rebates, leak detection devices, and expanding rebate opportunities to members' wholesale customers.

Additional Regional Demand Management Activities

The collective and coordinated efforts of the Member Governments, the Florida Friendly Landscape programs, and the University of Florida have an impact on regional water demand. Member conservation activities are summarized in the monthly reports, included as an attachment to this agenda item. These activities have been coordinated by the Agency for years and play a key role in educating residents about the best ways to save water. These efforts are complementary to the Tampa Bay Water Wise rebate program.

- Florida Friendly Landscaping agents educate residents and businesses about program practices. The agents are also helping with the Tampa Bay Water Wise program by performing irrigation evaluations to rebate-eligible customers who wish to participate in the smart controller rebate program. Hillsborough County agents have been partnering with Agency staff on outreach to HOAs.
- Conservation Coordination Consortium – Once per month, staff from Member Governments, Florida Friendly Landscaping agents, Tampa Bay Water, District, and other organizations meet to provide information about upcoming activities, current efforts, and important project updates. The group coordinates and implements the Community Water Wise awards program. We will begin promotion of this program in March, and applications will be due June 30, 2023.
- The University of Florida directly assists with the Tampa Bay Water Wise program through data analyses and targeted marketing efforts, as well as water conservation field research. Staff also provide education and assistance to members as well as Florida Friendly Landscaping agents.

BACKGROUND

Tampa Bay Water Wise is a regional water conservation rebate program which aims to save up to 3.8 million gallons of water per day (mgd) by 2030 through 20 rebate components. This program is intended to cost-effectively defer the need for new water supplies through improved water-use efficiency which will save the Member Governments and their customers money. The program is managed by Tampa Bay Water and guided by the Member Governments through a Working Group made up of Member Government and District staff which meet monthly. The program is administered by a third-party contractor, Electric and Gas Industries Association (EGIA).

In August 2018, Agency staff developed a list of potential demand management best practices that could save up to 11 mgd by 2030 at about one-fifth of the cost of developing new water supplies. This approach optimizes the use of existing water resources and could defer the need to develop new supplies to a later date, all within a cost-effective strategy. The plan was approved by the Board in December 2018 as part of the Long-term Master Water Plan update.

On August 20, 2018, the Board approved funding of demand management actions through the annual

budget process and applying for matching cooperative funding from the District. The Board also directed staff to work with Member Governments to develop implementation strategies that will help to secure identified savings consistent with the Amended and Restated Interlocal Agreement.

The Tampa Bay Water Wise program was officially launched and open to the public via tampabaywaterwise.org on March 30, 2020. The Working Group that was established at the outset of this program currently meets on a monthly basis and is comprised of representatives from each Member Government, Tampa Bay Water, and the District. The water saving goal was revised in 2023, aiming to save 3.8 million gallons per day by 2030.

Attachments (2)

[Member Govt Conservation Report_DEC 23 & JAN 24](#)
[Tampa Bay Water Wise Regional Dashboard March 1 2024](#)

**Tampa Bay Water
Member Government Water Conservation Activities
December 2023**

Conservation Activities	Pinellas County	City of St. Petersburg	Hillsborough County	City of Tampa	Pasco County	City of New Port Richey
Programs & Devices						
Retrofit Kits Distributed		0		39		5
Hose Nozzles		0	22	41		
Irrigation Evaluations		0	11	5	7	
Rain/Soil Moisture Sensor Rebates		2		25		
Indoor Audit						
Education & Engagement						
Speaking Engagements - # events, #attendees		0	5/127		1@26	
Expos/Fairs/Events		4	2			
Tours		0				
Paper/E-bill conservation message - #recipients		1/93,000				
Hotline Calls/Email Inquiries		65	85/582	13/	3388	
Media						
Conservation Website Users - # visits			25,414	3,550		
E- Newsletter Opens		2,857				
Twitter Engagements						
Facebook Engagements			1272			
LinkedIn Engagements			362			
NextDoor Engagements			53			
Television Shows/Radio Interviews			0/2			
News Releases		1	8			
Infrastructure Related						
Meter Tests/Changeouts - proactive measure	120	324				771
Reclaimed Water (net new connections)				4	117	
Enforcement						
Water Restriction Warnings	59	0	367		31	0
Water Restriction Citations	8	0	1	40		0

Water Restriction Enforcement Hours		4		802.5		
Water Restriction Enforcement Mileage	1637	20		4983		
Tampa Bay Water Wise Activities						
Facebook Posts (#)					5	
Facebook Engagements					29	
NextDoor Posts (#)						
NextDoor Engagements						
Twitter posts (#)					18	
Twitter Engagement Rate					41	
Newsletter/Email - # of recipients		3/6,276				
- open rate		56% avg.				
- click rate						
Utility Bill Insert - Name rebate type						
Utility Bill Insert - # of recipients						
Other TBWW Activities (Brief description)		Conservation webpage				

**Tampa Bay Water
Member Government Water Conservation Activities
January 2024**

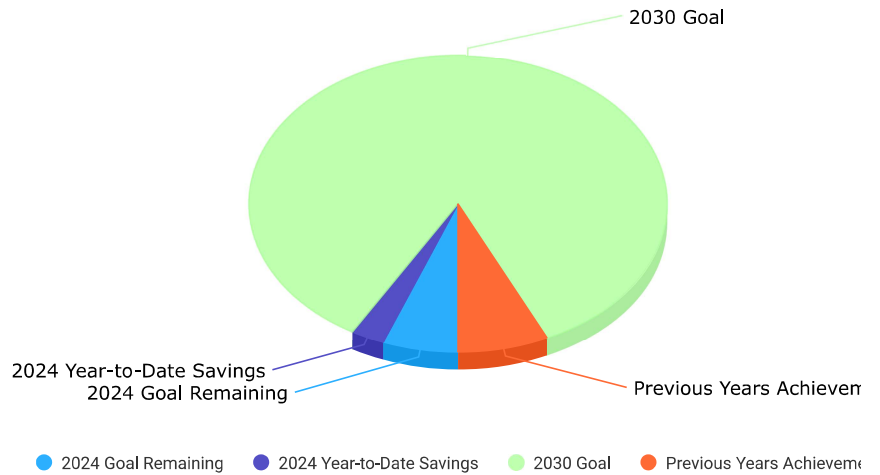
Conservation Activities	Pinellas County	City of St. Petersburg	Hillsborough County	City of Tampa	Pasco County	City of New Port Richey
Programs & Devices						
Retrofit Kits Distributed		1		14		7
Hose Nozzles	1	1	17	18		
Irrigation Evaluations	0		18	9	5	
Rain/Soil Moisture Sensor Rebates	0			16		
Indoor Audit	0					
Education & Engagement						
Speaking Engagements - # events, #attendees	2/25	2/55	7/135	8/644	1@28	
Expos/Fairs/Events	2		4/256			
Tours	1					
Paper/E-bill conservation message - #recipients	0	1/93,000				
Hotline Calls/Email Inquiries	0	94	158/1,144	14/35	3879	
Media						
Conservation Website Users - # visits	0		847	2,565		
E- Newsletter Opens	0	2,024				
Twitter Engagements	0					
Facebook Engagements	0		6,957			
LinkedIn Engagements	0		163			
NextDoor Engagements	0		684			
Television Shows/Radio Interviews	0		2/0			
News Releases	2		9/805,350			
Infrastructure Related						
Meter Tests/Changeouts - proactive measure		579				1,000
Reclaimed Water (net new connections)					225	
Enforcement						
Water Restriction Warnings	46	0	257		32	0
Water Restriction Citations	6	0	6	22		0

Water Restriction Enforcement Hours	109.5	2				
Water Restriction Enforcement Mileage		6		7019		
Tampa Bay Water Wise Activities						
Facebook Posts (#)					0	
Facebook Engagements					0	
NextDoor Posts (#)						
NextDoor Engagements						
Twitter posts (#)					22	
Twitter Engagement Rate					49	
Newsletter/Email - # of recipients		4,477				
- open rate		47%				
- click rate						
Utility Bill Insert - Name rebate type						
Utility Bill Insert - # of recipients						
Other TBWW Activities (Brief description)		Conservation webpage, and presentations.				

Dashboard Reports

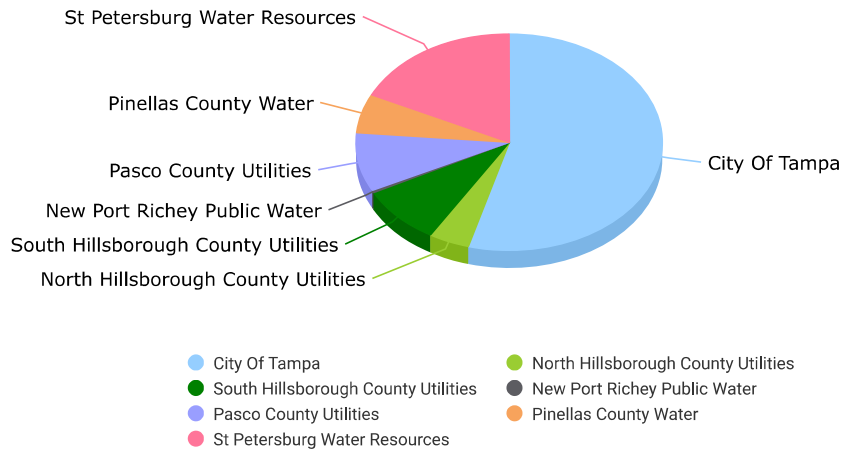
Regional Total Water Savings (GPD) and 2030 Goal

REGIONAL WATER SAVED	
Gallons per Day	
2024 Goal	378,840
2024 Year-to-Date Savings	117,054
2030 Goal	3,800,000
Previous Years Achievement	313,704



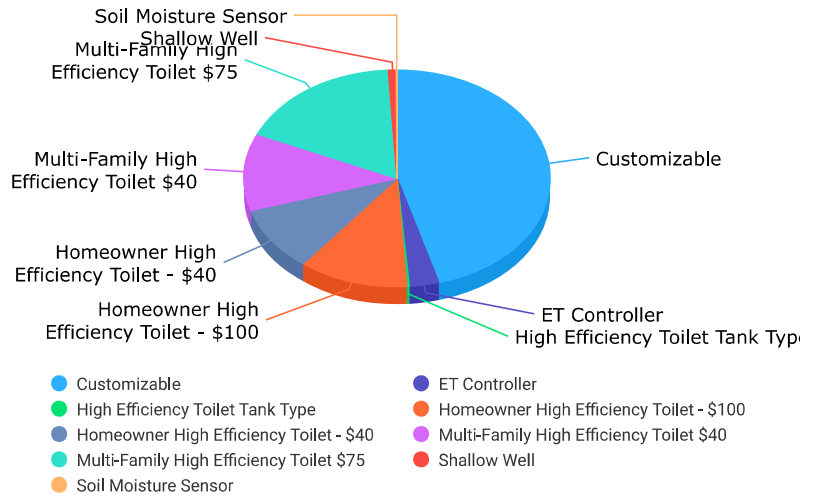
Regional Total Water Savings (GPD) by Water Demand Planning Area (WDPA)

REGIONAL WATER SAVED BY WDPA	
Gallons per Day	
Regional Savings	430,759
City Of Tampa	233,895
North Hillsborough County Utilities	18,555
South Hillsborough County Utilities	37,383
New Port Richey Public Water	1,509
Pasco County Utilities	37,808
Pinellas County Water	25,033
St Petersburg Water Resources	76,573



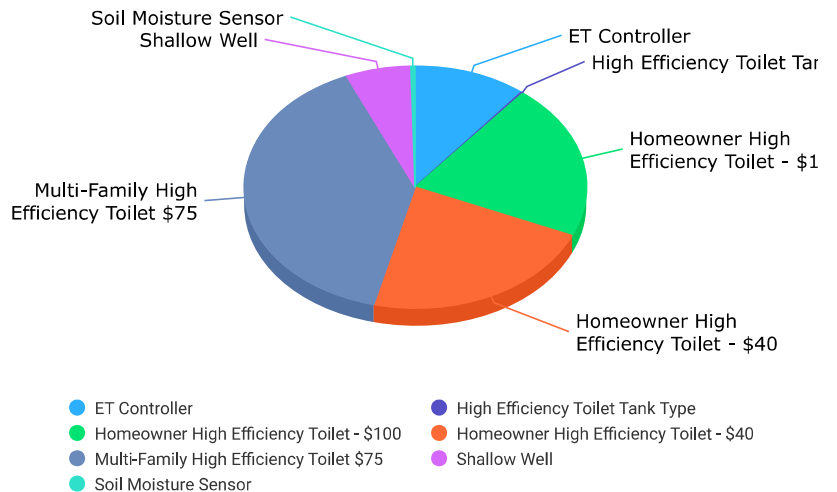
Regional Total Water Savings (GPD) by Rebate Type

REBATE TYPE	
Gallons per Day	
Regional Savings	430,759
Customizable	196,463
ET Controller	13,485
High Efficiency Toilet Tank Type	1,224
Homeowner High Efficiency Toilet - \$100	49,669
Homeowner High Efficiency Toilet - \$40	41,533
Multi-Family High Efficiency Toilet \$40	49,572
Multi-Family High Efficiency Toilet \$75	74,890
Shallow Well	3,612
Soil Moisture Sensor	310



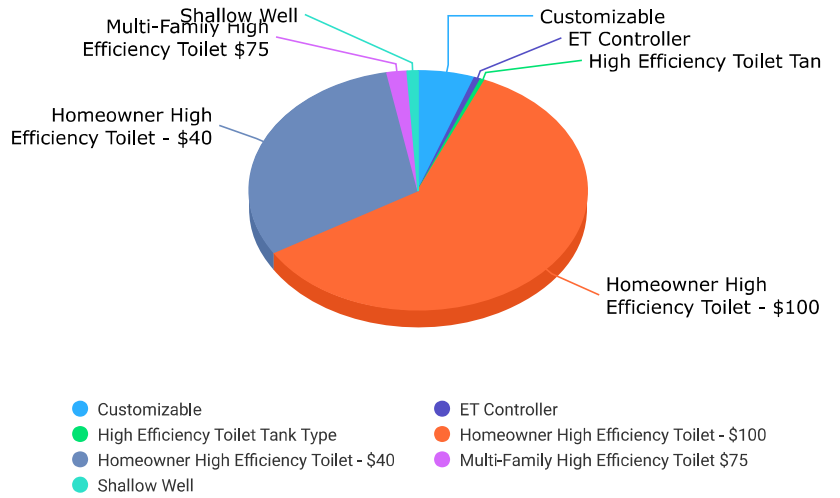
Pasco County Total Water Savings (GPD) by Rebate Type

REBATE TYPE	
Gallons per Day	
WDPA Savings	37,808
ET Controller	4,030
High Efficiency Toilet Tank Type	72
Homeowner High Efficiency Toilet - \$100	7,825
Homeowner High Efficiency Toilet - \$40	8,444
Multi-Family High Efficiency Toilet \$75	14,959
Shallow Well	2,322
Soil Moisture Sensor	155



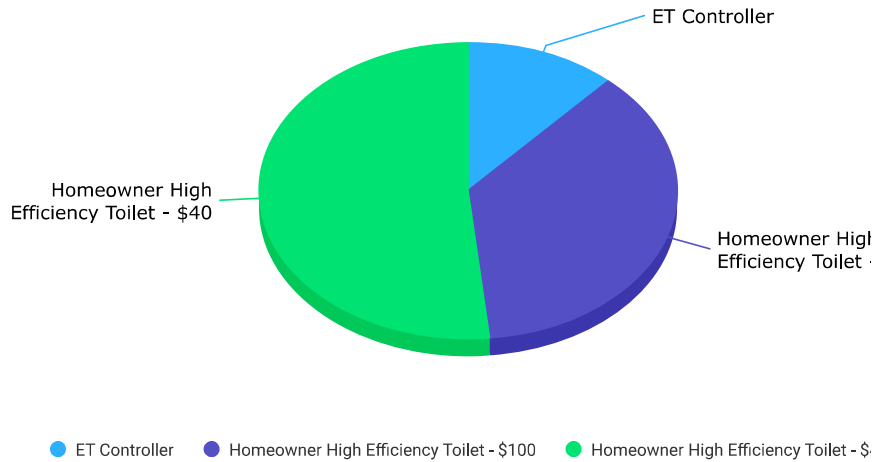
Pinellas County Total Water Savings (GPD) by Rebate Type

REBATE TYPE	
Gallons per Day	
WDPA Savings	25,033
Customizable	1,353
ET Controller	155
High Efficiency Toilet Tank Type	108
Homeowner High Efficiency Toilet - \$100	14,979
Homeowner High Efficiency Toilet - \$40	7,693
Multi-Family High Efficiency Toilet \$75	486
Shallow Well	258



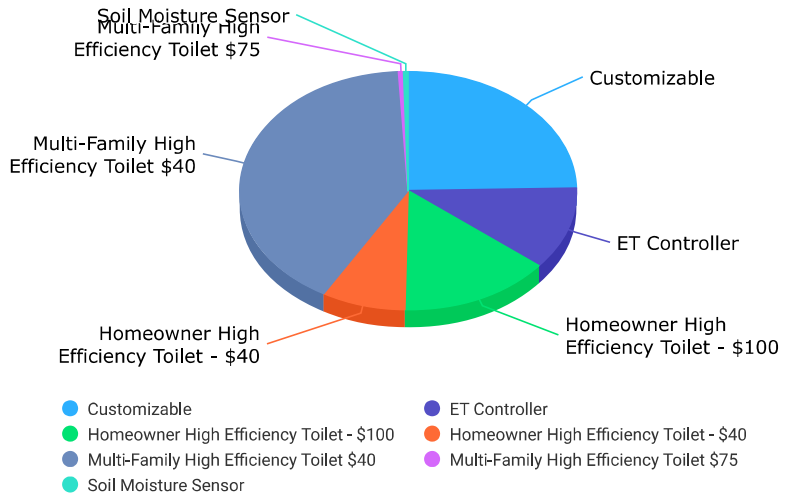
Northwest Hillsborough County Total Water Savings (GPD) by Rebate Type

REBATE TYPE	
Gallons per Day	
WDPA Savings	18,555
ET Controller	2,170
Homeowner High Efficiency Toilet - \$100	6,803
Homeowner High Efficiency Toilet - \$40	9,581



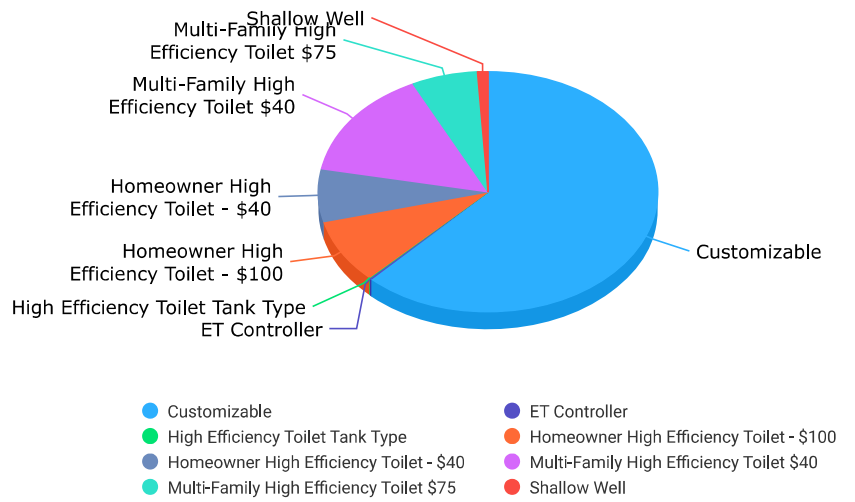
South Central Hillsborough County Total Water Savings (GPD) by Rebate Type

REBATE TYPE	
Gallons per Day	
WDPA Savings	37,383
Customizable	9,220
ET Controller	4,185
Homeowner High Efficiency Toilet - \$100	5,402
Homeowner High Efficiency Toilet - \$40	3,004
Multi-Family High Efficiency Toilet \$40	15,228
Multi-Family High Efficiency Toilet \$75	189
Soil Moisture Sensor	155



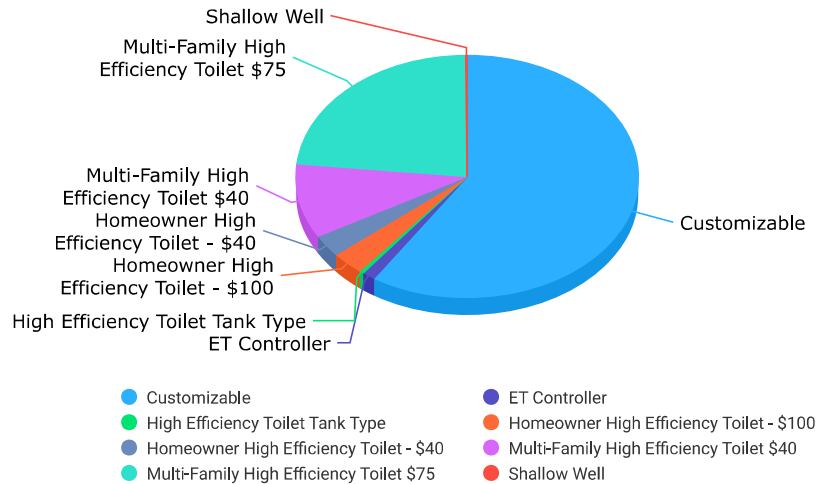
ST Pete County Total Water Savings (GPD) by Rebate Type

REBATE TYPE	
Gallons per Day	
WDPA Savings	76,573
Customizable	47,522
ET Controller	155
High Efficiency Toilet Tank Type	72
Homeowner High Efficiency Toilet - \$100	6,599
Homeowner High Efficiency Toilet - \$40	5,440
Multi-Family High Efficiency Toilet \$40	11,205
Multi-Family High Efficiency Toilet \$75	4,806
Shallow Well	774



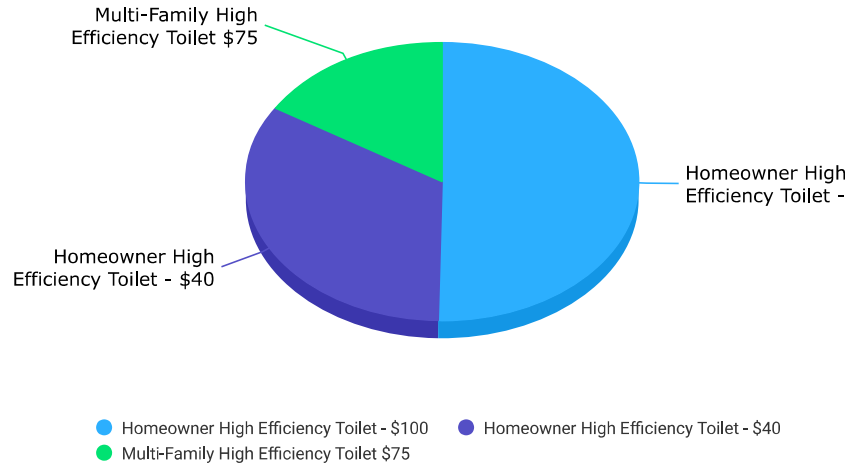
Tampa Total Water Savings (GPD) by Rebate Type

REBATE TYPE	
Gallons per Day	
WDPA Savings	233,895
Customizable	138,368
ET Controller	2,790
High Efficiency Toilet Tank Type	972
Homeowner High Efficiency Toilet - \$100	7,300
Homeowner High Efficiency Toilet - \$40	6,861
Multi-Family High Efficiency Toilet \$40	23,139
Multi-Family High Efficiency Toilet \$75	54,207
Shallow Well	258



New Port Richey Total Water Savings (GPD) by Rebate Type

REBATE TYPE	
Gallons per Day	
WDPA Savings	1,509
Homeowner High Efficiency Toilet - \$100	759
Homeowner High Efficiency Toilet - \$40	507
Multi-Family High Efficiency Toilet \$75	243



DATE: March 4, 2024
TO: Board of Directors
THRU: Charles H. Carden, General Manager
FROM: Warren Hogg, Chief Science Officer
SUBJECT: Water Quality Update - *Receive Report*

SUMMARY

The Water Quality Update summarizes agency water quality compliance and studies through February 2024 and member government distribution systems performance through January 2024.

SUGGESTED ACTION

Receive Report.

COST/FUNDING SOURCE

N/A

DISCUSSION

The agency monitors regional system water quality at member government points of connection and sampling locations identified in the Comprehensive Regional Water Quality Monitoring Plan approved by the Florida Department of Environmental Protection (FDEP). Data are reported in accordance with the Master Water Supply Contract (Exhibit D) water quality compliance samples and state and federal compliance requirements. **The agency complied with state/federal drinking water standards for reported parameters during this period.**

Exhibit D Water Quality Compliance

Exhibit D requirements were met for reported parameters and locations during this period. Staff is nearing completion of the Consumer Confidence Report (CCR), which is an annual water quality report for the 2023 calendar year. Member utilities received the agency's CCR water quality data tables in February to prepare their CCRs in accordance with Safe Drinking Water Act requirements. The agency's final CCR will be issued in March 2024.

Proposed PFAS National Primary Drinking Water Regulation

The Environmental Protection Agency (EPA) proposed Maximum Contaminant Limits (MCLs) for six polyfluoroalkyl substances (PFAS) in March 2023. The EPA reviewed public comments and submitted proposed final MCLs to the Office of Management and Budget (OMB) in December 2023. The EPA plans to publish final MCLs in early 2024. These MCLs may affect the Regional Water Quality Study recommendations, as discussed further below.

Fifth Unregulated Contaminant Monitoring Rule (UCMR5)

Finished water monitoring of 29 PFAS substances and lithium is required by the EPA under the Unregulated Contaminant Monitoring Rule number 5 (UCMR5), is underway. Member utilities are required to sample their finished water for four consecutive quarters. Results for the first two UCMR5 sampling events have been presented to the Board and posted on the agency web site. The third event samples have been collected, analyzed, and are undergoing laboratory quality control review. Results will be reported and posted on the agency web site in April 2024. The fourth sampling event will be performed in April 2024.

Findings from the first two sampling events identified one PFAS, perfluorooctane sulfonate (PFOS), at an average concentration slightly above the EPA's proposed MCL at the agency's delivery location to the Hillsborough County Lithia Water Treatment Plant (WTP) The average PFOS concentration was slightly below the proposed limit at the agency's delivery location to the Hillsborough County Central WTP. PFOS variability observed in the samples collected to date, and future quarterly samples, will be considered at all regional delivery locations for PFAS treatment decision-making later this year.

In addition to PFOS, EPA proposed MCLs for five other PFAS. None of them were detected at concentrations greater than the EPA proposed MCLs at any of the sampled regional delivery locations. As noted above, all agency PFAS data have been posted to the Tampa Bay Water web site. EPA expects to finalize their proposed PFAS MCLs in early 2024. It is important to emphasize the EPA proposed MCLs are based on running annual averages like most drinking water compliance requirements. This is why it is important to know how PFAS levels vary from wet to dry weather seasons over a 12-month period, and to calculate annual averages for compliance purposes.

With the four quarters of data and EPA's final MCLs known, the agency will know if treatment is needed, where it is needed, how much treatment is needed and what type of treatment is needed before a

recommendation is made to invest in treatment. The agency will use the treatment framework from the completed Regional Water Quality Study to prioritize and implement PFAS treatment if it is needed. These data could potentially affect the Regional Water Quality Study recommendations, as discussed below.

Regional Water Quality Study

Carollo Engineers performed a Regional Water Quality Study (Study) to assess the technical feasibility and conceptual costs of treatment to reduce total organic carbon (TOC) and other water quality parameters per Board direction. In February 2023, Utility Directors requested information on how EPA's anticipated PFAS MCLs and data from UCMR5 sampling events could potentially affect TOC treatment technology selection, estimated costs, scheduling of priority treatment locations, and uniform rate projections. Some Utility Directors also requested consideration of a compressed implementation schedule for treatment.

It is unknown if or how PFAS MCLs and monitoring data may affect the Study treatment recommendations until after the MCLs are finalized and data are reviewed from all UCMR5 quarterly sampling events. Tampa Bay Water staff directed Carollo Engineers to finalize the Study documents including their recommendations in April 2023. The agency plans to separately update the Study recommendations using EPA's PFAS MCLs and PFAS data collected from the region's ongoing UCMR5 quarterly sampling events.

Granular activated carbon and ion exchange, which are the treatment technologies recommended for TOC reduction in the Study, are also two of the most widely used and proven treatment technologies for PFAS removal. These same technologies could be recommended if PFAS removal is needed at one or more of the recommended TOC treatment locations. Any necessary design changes to the recommended TOC treatment systems to accommodate PFAS removal could increase the size or number of treatment units, system complexity, and estimated treatment capital and operations and maintenance costs identified in the Study. The incremental cost of these expanded treatment systems will have Uniform Rate impacts that cannot be estimated at this time. Final PFAS MCLs are recommended for use in determining the need for PFAS treatment and the design criteria for any necessary PFAS treatment systems; the MCLs will not be finalized until early 2024.

The implementation schedule presented in the Study, which is based on TOC treatment location priorities, could shift to PFAS treatment location priorities, if PFAS removal becomes necessary. This would change the prioritization and timing of new treatment systems, which could also affect Uniform Rate projections. If PFAS data from UCMR5 and supplemental sampling show EPA's proposed MCLs will be exceeded after optimizing source water selection and blending approaches, the Study's recommendations will be modified to address PFAS treatment locations as an accelerated first phase priority. A decision to expand or modify the Study's recommended first phase implementation plan at priority treatment locations will depend on PFAS levels detected during UCMR5 and supplemental sampling and the EPA's final PFAS regulations.

Each re-prioritized PFAS treatment location will require granular activated carbon or ion exchange

treatment system conceptual design modifications, updated capital and operations and maintenance estimated costs, and revised Uniform Rate projections that account for other Capital Improvements Program projects. Additional sampling and analysis will be performed to confirm that PFAS treatment is required before proceeding with the design and implementation of additional treatment systems.

If PFAS treatment is not required, the agency will evaluate the potential implementation planning and financial effects of accelerating the schedule for TOC and other water quality treatment at 14 regional locations identified in the Study (i.e., reducing three phases to two phases and completing the work in less than the recommended 15-year period). Until the PFAS data are available from UCMR5 sampling, and it is determined whether the implementation schedule needs to be modified for PFAS removal, evaluation of a compressed implementation schedule based solely on TOC reduction is on hold.

Regional Free Chlorine Maintenance Evaluation

Bench-top tests were conducted to further characterize free chlorine use and disinfection byproduct formation potential in members' distribution systems, as requested by some members. These tests were performed last year and the data were discussed with members at WQWG/OCC meetings. The bench-top data showed that in the absence of TOC reduction, disinfection byproducts (DBPs) would exceed MCLs during prolonged free chlorine contact periods that represented water ages in some members' distribution systems. During WQWG/OCC meetings, members commented on the disinfection doses used in the bench-top studies and they identified alternative mechanisms to consider for additional investigation, which could be responsible for accelerated chloramine decay observed during summer months. Agency staff subsequently performed an extensive literature review involving a number of water utility case studies in similar warm climates.

Using this research information, staff designed a supplemental characterization program involving alternative water quality parameters. These include TOC species (humic acids, fulvic acids, and proteinaceous materials), dissolved organic carbon (DOC), assimilable organic carbon (AOC), and adenosine triphosphate (ATP) that indicates potential changes in biological stability, and more frequent chloramines decay testing. This monitoring is designed for potential early detection of water chemistry and biology changes in transmission mains that may be the cause for accelerated chloramines decay observed during summer months. Using these data, the program goal is to develop interim operational strategies that could lessen the effects of seasonal chloramines decay until TOC reduction treatment can be implemented, if approved by the Board, per the Regional Water Quality Study recommendations.

Interim operational strategies could include optimum timing of a regional free chlorine maintenance event (i.e., short-term temporary switch from chloramines to free chlorine), changes in chlorine and ammonia doses to form chloramines, and/or other approaches as suggested by the collected data from this supplemental characterization program. Initial monitoring began in December 2023 and will continue through the summer 2024 in order to potentially identify previously unknown water quality changes as temperatures rise during the late-spring and summer months.

The data from these studies will be presented at WQWG/OCC meetings as well as separate focus group

meetings requested by some members during the coming months. Following these sessions, findings will be further discussed with Utility Directors to develop a recommended approach to chloramines optimization and regional free chlorine maintenance.

Northwest Hillsborough Wellfield and Regional Blends

Work continues with Hillsborough County operations and water quality staffs to optimize wellfield and regional water blends. The goal is to achieve increased chloramine stability in the member's distribution system downstream of their Fawn Ridge Water Treatment Plant. Progress meetings are held monthly.

Mosaic Lake Wales Facility

Staff continues to monitor Mosaic's ongoing investigation and FDEP's reviews and directives pertaining to an October 2023 report by Mosaic that suggested a cavity may have developed under a gypsum stack section at their Lake Wales facility. Relevant information will be reported to the Board as available. Based on information provided by Mosaic to date and staff's knowledge of the regional conditions following the gypsum stack water release at this location in August 2016, no water quality impacts are anticipated on Tampa Bay Water supplies.

Red Tide

Staff continues to review monitoring performed by others to remain current on red tide conditions in Tampa Bay. Red tide conditions have not been reported in the vicinity of the desalination plant intake structure. The desalination plant is currently offline.

Water Quality Working Group/Operations Coordination Committee

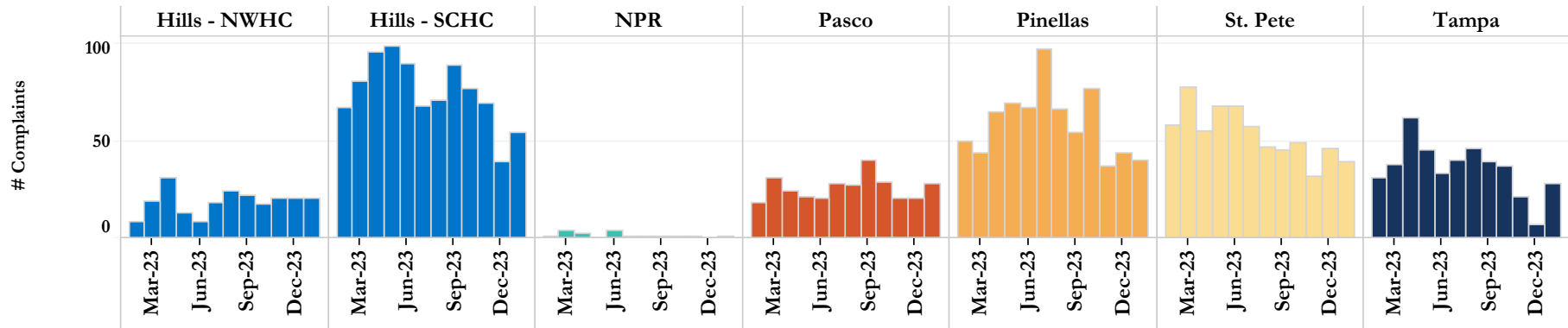
A Water Quality Working Group/Operations Coordination Committee (WQWG/OCC) meeting was held on February 8, 2024. Discussion topics included Tampa Bay Water regional system performance and project status reviews (described above). Member governments submitted their distribution system performance data that are provided in the attached graphs and Tables 1-4. The graphs show, by member government for February 2023 through January 2024, the total number of received complaints, the total distribution system water flushed (by volume), and the water distribution system water flushed (percent of total water delivered).

Attachments (2)

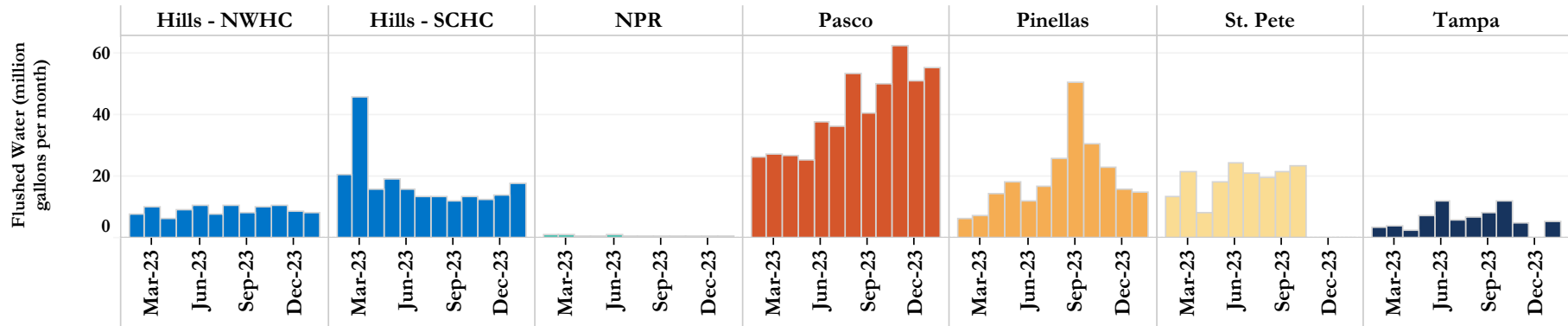
[Water Quality Exhibits](#)

[Water Quality Working Group - Operations Coordination Committee - Meeting Minutes](#)

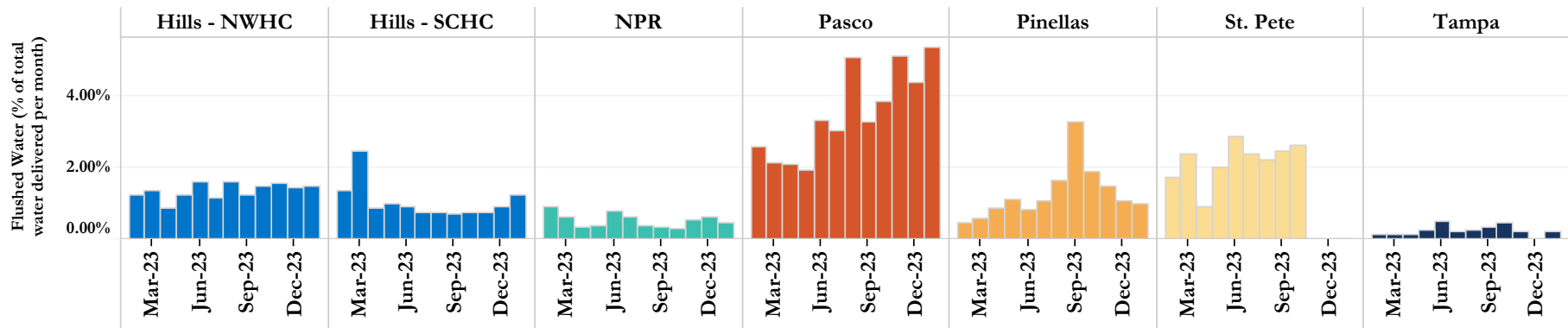
Customer Water Quality Complaints by Member Government (data not normalized for population served)



Distribution System Flushed Water (million gallons per month, data not normalized for production)



Distribution System Flushed Water (% of total water delivered per month)



* Water loss of greater than 10% on an annual basis requires a Water Audit be submitted to the Southwest Florida Water Management District.

Table 1. Customer Water Quality Complaints by Member Government
[Data not normalized for population served]

Year	Member	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2024	Hills - NWHC	20											
	Hills - SCHC	54											
	NPR	1											
	Pasco	28											
	Pinellas	40											
	St. Pete	39											
	Tampa	28											
2023	Hills - NWHC	22	8	19	31	13	8	18	24	22	17	20	20
	Hills - SCHC	57	67	81	96	99	90	68	71	89	77	69	39
	NPR	2	1	4	2	0	4	1	1	1	1	1	0
	Pasco	15	18	31	24	21	20	28	27	40	29	20	20
	Pinellas	40	50	44	65	69	67	97	66	54	77	37	44
	St. Pete	63	58	78	55	68	68	57	47	45	49	32	46
	Tampa	48	31	38	62	45	33	40	46	39	37	21	7
2022	Hills - NWHC	22	8	16	17	24	15	14	17	15	14	16	9
	Hills - SCHC	52	42	62	62	87	82	68	72	57	59	37	39
	NPR	3	4	3	3	3	0	2	1	1	3	0	0
	Pasco	8	25	30	28	13	20	12	18	14	20	15	12
	Pinellas	48	35	52	48	57	49	41	63	47	52	37	43
	St. Pete	37	38	53	48	42	51	55	71	67	63	59	68
	Tampa	31	38	38	43	43	0	0	0	0	0	0	0
2021	Hills - NWHC	20	17	28	31	20	27	28	23	22	28	33	27
	Hills - SCHC	48	80	90	54	196	84	51	49	98	62	63	40
	NPR	1	4	4	1	0	1	2	3	0	1	1	0
	Pasco	19	13	16	12	21	16	17	24	20	18	10	19
	Pinellas	29	54	36	65	59	51	69	74	52	68	74	77
	St. Pete	54	43	47	36	49	52	48	38	43	40	42	55
	Tampa	34	39	45	54	63	44	26	36	32	32	29	28

**Table 2. Distribution System Flushed Water (million gallons per month)
[Data not normalized for production]**

Year	Member	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2024	Hills - NWHC	8.24											
	Hills - SCHC	17.85											
	NPR	0.47											
	Pasco	55.41											
	Pinellas	14.73											
	St. Pete	NR											
	Tampa	5.27											
2023	Hills - NWHC	7.28	7.40	9.88	6.20	9.12	10.42	7.77	10.69	8.21	10.23	10.38	8.53
	Hills - SCHC	18.15	20.35	45.91	15.82	18.90	15.78	13.13	13.53	11.87	13.41	12.55	13.80
	NPR	1.05	0.91	0.72	0.39	0.39	0.79	0.67	0.39	0.39	0.39	0.67	0.71
	Pasco	26.12	26.06	27.25	26.51	25.26	37.55	36.30	53.67	40.62	49.95	62.71	50.84
	Pinellas	7.24	6.32	7.36	14.13	18.17	12.09	16.76	25.70	50.71	30.54	23.07	15.76
	St. Pete	14.16	13.18	21.34	8.14	17.91	24.18	20.86	19.45	21.65	23.61	NR	NR
	Tampa	5.75	3.43	3.69	2.57	6.94	12.09	5.56	6.66	8.30	11.80	5.00	0.08
2022	Hills - NWHC	9.03	3.30	9.04	9.60	21.61	12.16	44.41	32.55	10.01	15.53	7.13	7.40
	Hills - SCHC	25.66	14.48	14.64	26.83	26.62	31.72	17.65	26.55	27.23	21.62	25.10	20.71
	NPR	0.91	1.11	1.06	1.03	1.07	1.06	1.06	1.05	1.11	1.12	1.03	1.13
	Pasco	18.90	15.80	14.89	17.83	18.07	23.89	31.83	39.17	39.50	40.02	39.15	37.82
	Pinellas	5.78	4.85	6.61	6.96	11.57	10.30	15.76	18.09	13.07	12.01	8.25	12.82
	St. Pete	15.19	17.23	16.48	17.58	14.80	15.01	21.10	32.62	36.28	52.00	31.71	35.15
	Tampa	3.11	4.22	4.91	4.82	6.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2021	Hills - NWHC	10.67	13.14	12.83	11.23	10.61	10.25	8.10	7.58	6.13	11.84	9.26	4.93
	Hills - SCHC	15.94	22.26	16.93	14.54	7.49	14.15	22.74	17.27	14.92	12.26	29.20	14.24
	NPR	0.84	0.84	0.79	0.79	0.84	0.79	1.12	1.13	1.15	0.83	0.96	1.12
	Pasco	42.81	32.76	33.03	26.86	28.69	31.31	32.23	37.73	33.00	31.50	21.50	19.60
	Pinellas	10.50	9.30	11.90	11.90	11.90	10.40	11.10	13.01	10.62	8.20	6.37	6.56
	St. Pete	5.86	3.87	5.26	7.42	7.71	9.31	6.76	7.30	10.62	13.29	7.99	13.85
	Tampa	3.07	3.15	3.40	3.15	3.50	3.20	4.68	16.15	11.11	4.55	3.36	3.33

NR - Not Reported

Table 3. Distribution System Flushed Water (% of total water delivered per month)

Year	Member	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2024	Hills - NWHC	1.45%											
	Hills - SCHC	1.21%											
	NPR	0.45%											
	Pasco	5.35%											
	Pinellas	0.99%											
	St. Pete	NR											
	Tampa	0.20%											
2023	Hills - NWHC	1.17%	1.20%	1.34%	0.84%	1.22%	1.57%	1.15%	1.59%	1.24%	1.45%	1.56%	1.42%
	Hills - SCHC	1.18%	1.35%	2.44%	0.84%	0.97%	0.91%	0.73%	0.74%	0.69%	0.74%	0.73%	0.89%
	NPR	1.00%	0.91%	0.63%	0.34%	0.35%	0.76%	0.60%	0.35%	0.35%	0.29%	0.53%	0.62%
	Pasco	2.42%	2.57%	2.14%	2.06%	1.91%	3.29%	3.03%	5.05%	3.26%	3.85%	5.08%	4.36%
	Pinellas	0.49%	0.45%	0.56%	0.84%	1.10%	0.80%	1.05%	1.63%	3.27%	1.86%	1.48%	1.04%
	St. Pete	1.69%	1.70%	2.37%	0.91%	1.98%	2.84%	2.35%	2.20%	2.46%	2.61%	NR	NR
	Tampa	0.22%	0.14%	0.14%	0.10%	0.25%	0.47%	0.21%	0.26%	0.33%	0.43%	0.20%	0.00%
2022	Hills - NWHC	1.38%	0.53%	1.34%	1.41%	3.10%	1.83%	6.86%	4.92%	1.73%	2.27%	1.19%	1.16%
	Hills - SCHC	1.70%	1.02%	0.92%	1.67%	1.56%	2.58%	1.14%	1.63%	1.94%	1.29%	1.60%	1.32%
	NPR	0.86%	1.13%	0.98%	0.96%	0.92%	0.90%	0.96%	0.97%	1.09%	1.01%	0.99%	1.09%
	Pasco	1.89%	1.58%	1.31%	1.56%	1.42%	2.11%	2.86%	4.00%	4.21%	3.31%	3.68%	4.34%
	Pinellas	0.39%	0.35%	0.42%	0.46%	0.76%	0.67%	1.05%	1.20%	0.95%	0.78%	0.58%	0.88%
	St. Pete	1.87%	2.30%	1.95%	2.13%	1.68%	1.82%	2.43%	3.68%	4.44%	5.76%	3.73%	4.13%
	Tampa	0.11%	0.17%	0.16%	0.16%	0.20%							
2021	Hills - NWHC	1.66%	2.25%	1.86%	1.68%	1.26%	1.56%	1.31%	1.19%	1.03%	1.66%	1.44%	0.72%
	Hills - SCHC	1.11%	1.76%	1.06%	0.94%	0.39%	0.95%	1.59%	1.16%	1.10%	0.75%	1.98%	0.91%
	NPR	0.81%	0.88%	0.72%	0.73%	0.67%	0.73%	1.04%	1.04%	1.12%	0.76%	0.93%	1.05%
	Pasco	4.07%	3.46%	2.84%	2.40%	1.98%	2.84%	3.16%	3.70%	3.44%	2.74%	2.12%	1.78%
	Pinellas	0.71%	0.70%	0.74%	0.77%	0.67%	0.66%	0.75%	0.90%	0.78%	0.52%	0.45%	0.44%
	St. Pete	0.74%	0.54%	0.64%	0.93%	0.85%	1.13%	0.82%	0.87%	1.40%	1.64%	1.05%	1.70%
	Tampa	0.10%	0.12%	0.11%	0.10%	0.10%	0.10%	0.10%	0.15%	0.53%	0.40%	0.14%	0.11%

NR - Not Reported

Table 4. Regional Total Coliform Rule Compliance (Percent Positive Samples)

Year	Member	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2024	Hills - NWHC	0.00%											
	Hills - SCHC	0.00%											
	NPR	0.00%											
	Pasco	0.00%											
	Pinellas	0.00%											
	St. Pete	0.55%											
	Tampa	0.00%											
2023	Hills - NWHC	0.00%	0.00%	0.00%	0.00%	0.75%	0.00%	1.47%	0.75%	2.16%	0.00%	0.00%	0.75%
	Hills - SCHC	0.00%	0.00%	0.89%	0.00%	1.32%	0.00%	0.45%	0.45%	0.45%	1.32%	0.45%	0.89%
	NPR	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	2.27%	0.00%	0.00%	0.00%	0.00%
	Pasco	0.64%	0.64%	0.64%	0.00%	0.64%	0.64%	0.63%	1.26%	0.64%	1.23%	0.64%	0.00%
	Pinellas	0.00%	0.00%	0.47%	0.47%	0.93%	1.80%	0.00%	0.47%	0.00%	0.48%	0.00%	0.47%
	St. Pete	0.00%	1.08%	0.55%	0.00%	0.00%	1.08%	2.56%	0.55%	0.00%	0.00%	0.55%	0.00%
	Tampa	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	1.20%	0.41%	0.00%	0.00%	0.00%
2022	Hills - NWHC	0.00%	0.00%	0.00%	0.00%	0.75%	0.00%	0.00%	1.47%	1.47%	1.47%	0.00%	0.00%
	Hills - SCHC	0.89%	1.32%	2.95%	0.00%	0.00%	1.75%	0.00%	1.73%	0.89%	0.00%	0.45%	0.00%
	NPR	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
	Pasco	0.00%	0.00%	0.00%	0.00%	0.64%	0.00%	0.00%	1.85%	0.00%	2.99%	0.00%	0.00%
	Pinellas	0.00%	0.47%	0.93%	0.47%	0.00%	0.47%	0.93%	0.93%	0.47%	0.00%	0.93%	0.47%
	St. Pete	0.00%	0.55%	0.00%	0.00%	0.00%	0.00%	1.08%	1.08%	0.55%	0.00%	0.55%	0.00%
	Tampa	0.00%	0.00%	0.00%	0.00%	0.00%							
2021	Hills - NWHC	0.00%	0.00%	0.00%	1.50%	1.47%	0.75%	2.16%	0.00%	1.47%	0.00%	0.00%	0.00%
	Hills - SCHC	0.00%	0.00%	0.00%	1.73%	1.75%	0.45%	0.89%	0.00%	0.45%	1.32%	0.89%	0.89%
	NPR	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
	Pasco	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	1.26%	2.42%	1.85%	0.00%	0.64%	0.00%
	Pinellas	0.47%	0.47%	0.00%	0.47%	0.00%	0.00%	1.80%	0.00%	2.22%	0.93%	0.47%	0.00%
	St. Pete	0.00%	0.55%	0.00%	0.00%	0.00%	0.00%	0.55%	0.00%	0.55%	0.00%	0.00%	1.06%
	Tampa	0.00%	0.00%	0.41%	0.00%	0.00%	0.00%	0.00%	0.81%	0.00%	0.00%	0.41%	0.00%

Meeting Minutes



Water Quality Working Group/ Operations Coordination Committee

February 8, 2024 – Microsoft Teams Meeting

HANDOUTS - sent by email prior to meeting

- a. Member government monthly data
- b. February 2024 WQWG-OCC Agenda Packet

A. WATER DELIVERY

1. SYSTEM UPDATES

- a. Surface Waters – RSWTP, Alafia, TBC, and Reservoir blend has been an equal split from all sources.
- b. Desal – offline
- c. RSWTP – operating at 90 MGD to meet regional water demands
- d. Groundwater – all wellfields are operational and available with the exception of Morris Bridge WF.
- e. Transmission Mains – water quality has improved with cooler temperatures. Member governments stated their systems are responding well to the cooler temperatures.
- f. A SCADA update is scheduled for March 18 through March 22. Member government’s SCADA views will be impacted during this time period, however, it won’t affect the member’s facilities.

2. REVIEW OF TAMPA BAY WATER DAILY OPERATIONS REPORT

Laila Martin gave an in-depth overview of the Tampa Bay Water Daily Operations Report that is sent each day to the member governments, showing delivered and source water daily updates.

3. FDEP SERVICE LINE INVENTORY GUIDANCE – Presentation by Nestor Murray, CDM

- a. A presentation was provided to the group on guidance for service line inventory and compliance requirements, in accordance with Subpart I of Title 40 CFR Part 141, Control of Lead and Copper for Community and Non-Transient, Non-Community Public Water Systems in Florida.
- b. Guidance related documents for the Lead and Copper Revision Rule are posted to the FDEP webpage at <https://floridadep.gov/water/source-drinking-water/content/lead-service-line-inventory>

4. UPDATES FROM MEMBER GOVERNMENTS

a. Hillsborough County

- i. January 2023 TCR Reporting North Service Area – 0 TCP out of 130 samples – 0%
- ii. January 2023 TCR Reporting South Service Area – 0 TCP out of 219 samples – 0%
- iii. January 2023 Complaint Report North Service Area – 20 complaints: mostly odor, pressure, and color
- iv. January 2023 Complaint Report South Service Area – 54 complaints: mostly odor and pressure
- v. January 2023 Flushing Report North Service Area – 8.24 MG (3.00 MG from auto flushers)
- vi. January 2023 Flushing Report South Service Area – 17.85 MG (6.80 MG from auto flushers)
- vii. January 2023 Total Delivered Water Report North Service Area – 568.85 MG, 1.4 % flushed
- viii. January 2023 Total Delivered Water Report South Service Area – 1,471.41 MG, 1.2% flushed
- ix. Hillsborough stated that nitrites are lower at Fawn Ridge and residuals have improved.

b. City of New Port Richey

- i. January 2023 TCR Reporting – 0 TCP out of 42 samples – 0%
- ii. January 2023 Complaint Report – 1 complaint for sediment
- iii. January 2023 Flushing Report – 0.472 MG (0.390 MG from auto flushers)
- iv. January 2023 Total Delivered Water Report – 104.32 MG, 0.45% flushed

c. Pinellas County

- i. January 2023 TCR Reporting – 0 TCP out of 210 samples – 0%
- ii. January 2023 Complaint Report – 40 complaints; mostly premise issues and rusty water
- iii. January 2023 Flushing Report – 14.75 MG (6.42 MG from auto flushers)
- iv. January 2023 Total Delivered Water Report – 1,491.64 MG, 0.99% flushed

d. Pasco County

- i. January 2023 TCR Reporting – 0 TCP out of 153 samples – 0%
- ii. January 2023 Complaint Report – 28 complaints; mostly odor and color

- iii. January 2023 Flushing Report – 55.41 MG (51.17 MG from auto flushers)
- iv. January 2023 Total Delivered Water Report – 1,034.83 MG, 5.35% flushed
- v. Pasco noted that they have many new meters (service connections) being added each month to the existing water supply, emphasizing their need for consistent residuals.

e. City of St. Petersburg

- i. January 2023 TCR Reporting – 1 TCP out of 183 samples – 0.55%
- ii. January 2023 Complaint Report – 39 complaints; mostly premise issues
- iii. January 2023 Flushing Report – no report, still working out “kinks” in new report system.
- iv. January 2023 Total Delivered Water Report – 820.80 MG
- v. The City of St. Pete has a new reporting system for flushing numbers and they are working through issues to get accurate information.

f. City of Tampa

- i. January 2023 TCR Reporting – 0 TCP out of 240 samples – 0%
- ii. January 2023 Complaint Report – 28 complaints; mostly odor and pressure
- iii. January 2023 Flushing Report – 5.27 MG (3.35 MG from auto flushers)
- iv. January 2023 Total Delivered Water Report – 2,576.22 MG, 0.20% flushed
- v. City of Tampa is expected to stop purchasing water from Tampa Bay Water February 14.
- vi. City of Tampa is seeing good chlorine residuals throughout their system over the past month.

B. WATER QUALITY MONITORING/TREATMENT

1. EXHIBIT D PERFORMANCE

Exhibit D performance met requirements at all locations, including COSMEINF with a reported turbidity level slightly below 1 NTU for the Running Annual Average (RAA) requirement.

2. REGIONAL WATER QUALITY STUDY (RWQS)

As reported in previous months, at the request of the Utility Directors, the Carollo Engineers final report implementation recommendations were placed on temporary hold, pending review of all UCMR5/PFAS quarterly sampling events and EPA finalizing PFAS MCLs in 2024.

3. UCMR5/PFAS

- a. Quarter 2 PFAS data from regional delivery locations were posted to the Tampa Bay Water website.
- b. A compilation table of all our data as well as member government data to date will be sent to PFAS Coordinators.
- c. UCMR5 sampling for Quarter 3 occurred in January.
- d. Quarter 4 samples will be collected in April. Once the data for all four quarters are analyzed, PFAS findings will guide the Regional Water Quality Study recommendations.
- e. The EPA Regulatory Agenda (calendar) has not yet shown an update for final MCLs being issued, which were on the calendar for January 2024.

C. OTHER TOPICS

FSAWWA Updates

Future events can be found on their web site.

Consumer Confidence Report (CCR)

- a. The draft CCR has been submitted to the DEP for review.
- b. Tampa Bay Water's Public Communications Department is working on the agency's report formatting, which will include two quarters of PFAS and lithium sampling that was performed to supplement member governments' UCMR5 sampling in July and October 2023.

D. FUTURE MEETINGS

Next WQWG-OCC Meeting is online February 8th, at 1:30 p.m.

WQWG-OCC February 2024 Meeting Attendees

Ray Harmon, Hillsborough County

Chris Wetz, Hillsborough County

Mark Lehigh, Hillsborough County

Luke Mulford, Hillsborough County

Greg Wikholm, City of New Port Richey

Paula Lashuay, City of Tampa

Mike Avila, Pasco County

Jim Kaplan, Pasco County

Kevin Jenkins, Pasco County

Candia Mulhern, Pasco County

Micah Minaberry, Pasco County

Stephanie Summerbell, Pasco County

Mike Ward, Pasco County

Carissa Dennison, Pasco County

Bina Nayak, Pinellas County

Matt Wotowiec, Pinellas County

Michele Duggan, Pinellas County

Connor Keaton, Pinellas County

Trevor Bridge, Pinellas County

Patti Holowecky, Pinellas County

Royce Rarick, Pinellas County

Jim Kramer, City of St. Petersburg

Waunda Henry, City of St. Petersburg

Eric Lynch, City of St. Petersburg

John Stanley, City of St. Petersburg

Lauren Tersen, City of St. Petersburg

John Clausen, City of St. Petersburg

Scott Lewis, City of St. Petersburg

John Palenchar, City of St. Petersburg

Michael Renshaw, City of St Petersburg

Evelyn Dooley, Tampa Bay Water

Steve Fleischacker, Tampa Bay Water

Shawn Jones, Tampa Bay Water

Hulya Comert, Tampa Bay Water

Mike Gilliam, Tampa Bay Water

Laila Martin Tampa Bay Water

Jack Thornburgh, Tampa Bay Water

Chuck Carden, Tampa Bay Water

Paul Stanek, Tampa Bay Water

Michelle Viale-Bick, Tampa Bay Water

Phil Matthews, Tampa Bay Water

Chris Owen, Hazen and Sawyer

Timothy Smith, Sundt

Maryn Tidwell, FDEP

Murray Nestor, CDM

DATE: March 4, 2024
TO: Board of Directors
THRU: Charles H. Carden, General Manager
FROM: Maribel Medina, Planning and Projects Director
SUBJECT: Capital Improvements Program - Task Order Authorization - *Approve*

SUMMARY

The Tampa Bay Water Board of Directors (Board) accepted the Fiscal Years 2024-2033 Capital Improvements Program (CIP) in May 2023. Subsequent Board approval of individual project activity is required during the project's life cycle. There are no tasks scheduled for approval during this period.

SUGGESTED ACTION

Approve Task Orders.

COST/FUNDING SOURCE

N/A

DISCUSSION

As identified to the Board on May 4, 2017, Board acceptance of the annual Capital Improvements Program document is an acceptance of the capital projects roadmap. Subsequent Board approvals of individual capital project activity is sought for planning, design and/or construction contracts and/or task authorizations under existing contracts for project fees and assigned funding source. There are no task authorizations scheduled for the period of March 2024 through April 2024.

BACKGROUND

Tampa Bay Water's CIP Plan is a comprehensive ten-year plan of approved and proposed capital projects. The CIP is updated annually and is subject to changes as the needs for specific projects become more defined and as final approval of individual projects is provided by the Board.

DATE: March 4, 2024
TO: Board of Directors
THRU: Charles H. Carden, General Manager
FROM: Maribel Medina, Planning and Projects Director
SUBJECT: Capital Improvement Program - Projects Closeout - *Approve*

SUMMARY

The Board accepted the Fiscal Years 2024-2033 Capital Improvements Program (CIP) in May 2023. In accordance with the Agency's Project Management Methodology, a final Board item is required to closeout capital projects. This item provides details for one recently completed capital project.

SUGGESTED ACTION

Approve Project Closeout.

COST/FUNDING SOURCE

N/A

DISCUSSION

This item provides individual reports for completed capital projects. Each report includes the final project schedule, projects description, funding sources and spent amounts, unspent budget, list of purchase orders/contracts and actual expenditures, and a final closeout summary. Staff recommends the Board approve closeout of the following capital project:

- 07606 - SCADA Hardware Replacement and Enhancements

BACKGROUND

Tampa Bay Water's Capital Improvements Program Plan is a comprehensive ten-year plan of approved and proposed capital projects. The CIP is updated annually and is subject to changes as the needs for specific projects become more defined and as the Board approves individual projects.

Attachment (1)

[07606-SCADA Hardware Replacement and Enhancements-Closeout Report](#)



Project Closeout Report - March 2024

Project Number	07606	Final Schedule		
Project Name	SCADA Hardware Replacement and Enhancements	Phase	Start Date	End Date
JPA Participant	None	Planning	12/1/2022	12/15/2022
Project Manager	Abdel Hussein	Professional Services Selection	12/16/2022	12/17/2022
Construction Manager	Abdel Hussein	Design	12/18/2022	12/30/2022
		Bidding	1/1/2023	5/15/2023
		Construction	5/16/2023	2/13/2024
		Close-Out	2/14/2024	3/18/2024

Project Description	
<p>This project is for SCADA hardware replacement and enhancements at Cypress Creek and High Service. The hardware includes the servers, network, and related systems. This will bring the SCADA hardware to a hyperconverged infrastructure (HCI), the same as what is being used on the corporate side. The design will be done internally with the help of the system's vendors. The current hardware support will end in June 2024 after five years in service.</p>	

Final Funding Summary*		Financial Summary	
Funding Source	Total	Highest Approved Budget	\$992,753.00
Capital Improvement Fund	\$992,027.94	Total Expenses	\$992,027.94
Totals	\$992,027.94	Total Unspent Funds*	\$725.06

Purchase Orders/Other Encumbrances and Expenses				
Purchase Order	Contract Number	Service Type	Vendor	Actual Expenses
20230522			CDW LLC	\$528,485.00
20230523			SHI INTERNATIONAL CORP	\$175,739.82
20230524			PRESIDIO NETWORKED SOLUTIONS INC.	\$167,037.08
20230638			PRESIDIO NETWORKED SOLUTIONS INC.	\$120,766.04
Totals				\$992,027.94

*Funding Sources have been adjusted to match expenses. Unspent funds have been returned to applicable funding source. All Purchase Orders have been closed.



Project Closeout Report - January 2024

Closeout Summary

This project is for SCADA hardware replacement and enhancements at Cypress Creek and High Service. The hardware includes the servers, network, and related systems, a collection of which is referred to as a cluster. This project brings the SCADA data centers' hardware to a hyperconverged infrastructure (HCI) - the same as what is in service on the corporate side.

All the three new clusters, one at Cypress Creek, one at High Service, and one for Quality Assurance (QA) at Cypress Creek, have been deployed including the backup appliances. Tampa Bay Water's SCADA team and the vendors' technicians performed the deployments. The servers, which are virtual machines, have been migrated to the new clusters and the production SCADA system has been running with no issues for a several months. All construction activities have been completed and the project is ready to be closed. The project has been completed ahead of schedule and within budget.

DATE: March 5, 2024

TO: Board of Directors

THRU: Charles H. Carden, General Manager

FROM: Maribel Medina, Planning and Projects Director

SUBJECT: Surface Water Treatment Plant Expansion, Project No. 01014, Project Status Report - *Receive Report*

SUMMARY

The Surface Water Treatment Plant Expansion, Project No. 01014 was approved as the next water supply project to meet the region's needs by 2028. This item provides an update on the status of project activities.

SUGGESTED ACTION

Receive Status Report.

COST/FUNDING SOURCE

N/A

DISCUSSION

In August 2022, Tampa Bay Water's Board of Directors selected the Surface Water Treatment Plant Expansion, Project No. 01014 as the next water supply configuration for implementation by year 2028.

Black and Veatch, retained under the Integrated Program Management Consultant Contract No. 2022-001, is providing professional services and serving as the Owner's Advisor. The project is being implemented via amendment of Veolia Water North America Operating Services, LLC, (Veolia) Design, Construction and Operation Agreement No. 2000-028. This report provides a status of completed, on-going, and future activities for this project.

Work Completed to Date:

- Received 10% design Opinion of Probable Construction Costs Estimate
- Initiated planning for early equipment procurement packages

Work In Progress and Upcoming Work:

- Preparing 30% Design Documentation

Overall Schedule (remaining activities):

- Complete 30% Design – May 2024
- Complete 60% Design – August 2024
- Update construction cost estimates – June 2024 and September 2024
- Receive Board approval to submit Environmental Resource Program (ERP) permit application – August 2024
- Final Guaranteed Maximum Price and Veolia's Agreement Amendment – November 2024

BACKGROUND

At the August 2022 Board Meeting, the Board of Directors selected the Surface Water Treatment Plant Expansion, Project 01014, as the next water supply project to meet the region's future water supply needs. This project will increase Tampa Bay Water's annual average yield of existing surface water supplies by 10 to 12.5 million gallons per day (mgd) and is included in the Capital Improvements Program.

DATE: March 4, 2024

TO: Board of Directors

THRU: Charles H. Carden, General Manager

FROM: Warren Hogg, Chief Science Officer

SUBJECT: Contract No. 2024-015 with Thermo Electron North America, LLC for Maintenance & Support Services for Thermo Scientific Equipment - *Approve*

SUMMARY

Tampa Bay Water posted an Invitation to Bid for Maintenance and Support Services for Thermo Scientific Equipment used in our laboratory. Two timely bids were received but only one, submitted by Thermo Electron North America, LLC, met the posted bid requirements.

SUGGESTED ACTION

Approve Contract No. 2024-015 with the lowest responsive, responsible bidder, Thermo Electron North America, LLC, for a three-year term and a total amount of \$232,780.65.

COST/FUNDING SOURCE

\$232,780.65/Uniform Rate. Fiscal Years 2024, 2025 and 2026 budgeted funds to be approved by the Board.

DISCUSSION

Tampa Bay Water posted an Invitation for Sealed Bids for Maintenance & Support Services for Thermo Scientific Equipment on December 5, 2023. Contractors were notified through advertisement on Bonfire and Tampa Bay Water's website. Four contractors downloaded the bid plans. A non-mandatory pre-bid meeting was held on January 9, 2024, and one contractor participated.

Sealed bids were received on February 7, 2024. None of the received Bids were from woman or minority-owned businesses and no Bidders were new to Tampa Bay Water. The bids were publicly opened with results as follows:

Supplier	Total Score (100 pts max)	Total Bid Price Form
Thermo Electron North America, LLC	100 pts	\$232,780.65
Electronic Risks Consultants, Inc.	73.50 pts	\$316,710.00

Staff recommends that Contract No. 2024-015 be approved in the total amount of \$232,780.65 for a three-year term to the lowest, responsive, responsible bidder, Thermo Electron North America, LLC. Funds for this work will be included in each fiscal year budget to be approved by the Board. The proposed contract is attached to this agenda item and has been reviewed and approved as to form by Tampa Bay Water’s General Counsel.

BACKGROUND

The Tampa Bay Water laboratory owns multiple analytical instruments/equipment manufactured by Thermo Scientific to process water quality samples. This equipment is complex and requires annual service agreements for periodic service and repair. Some of the existing service agreements for laboratory equipment expired in December 2023 and need to be replaced. The Tampa Bay Water laboratory is consolidating multiple Thermo Scientific equipment service contracts into one annual contract for a period of up to three years. One annual contract will maximize contract management efficiency (i.e., more easily monitor performance and future renewal bids).

Attachments (2)

[TENA 2023 12 13 Tampa Bay Water Bid
BID PRICE FORM_1708976382.5377584](#)



**INVITATION TO BID
COVER SHEET**

FINANCE & ADMINISTRATION DIVISION
CHRISTINA SACKETT, CFO

PURCHASING DEPARTMENT
REGINA KAVANAGH, PURCHASING SPECIALIST II

WEBSITE: <http://www.tampabaywater.org>
E-MAIL: purchasing@tampabaywater.org
2575 ENTERPRISE ROAD
CLEARWATER, FLORIDA 33763-1102

BID/CONTRACT NO: 2024-015

TITLE: MAINTENANCE & SUPPORT SERVICES FOR THERMO SCIENTIFIC EQUIPMENT

BID SUBMITTAL DEADLINE: 2:00 p.m. Eastern Standard Time (EST), on February 7, 2024

PUBLIC BID OPENING: 2:30 p.m. Eastern Standard Time (EST), on February 7, 2024

IMPORTANT NOTICE: Tampa Bay Water issues its solicitations electronically through its contracted vendor, Bonfire. All Addenda to such solicitations will be issued exclusively through Bonfire. If you have obtained this solicitation from a source other than Bonfire, you will not be listed on the planholders list and may not receive notification of any Addenda(s) issued. Failure to receive any issued addenda shall not relieve the Bidder from any obligation(s) contained in the addenda.

To access Tampa Bay Water solicitations, any resulting Addenda and Bid results, go to: <https://tampabaywater.bonfirehub.com>. If you need assistance in registering with Bonfire send an email to: Support@GoBonfire.com or visit Bonfire's help forum at <https://vendorsupport.gobonfire.com/hc/en-us>.

TABLE OF CONTENTS
(Bid and Contract Documents)

BID DATA PAGE	3
STATEMENT OF “NO BID”	4
PART I - GENERAL INFORMATION AND INSTRUCTIONS	5
PART II - GENERAL CONDITIONS:	10
PART III - ADDITIONAL CONDITIONS	15
PART IV - BID FORMS	17
ADDENDA ACKNOWLEDGMENT FORM	18
BID PRICE FORM	19
AUTHORIZED SIGNATURES	20
NON-COLLUSION AFFIDAVIT	22
CONTRACTOR E-VERIFY AFFIDAVIT	23
BIDDER’S REFERENCE LIST	25
CERTIFICATES & TRAINING	26
STATEMENT OF EXPERIENCE	27
PART V - SPECIFICATIONS	28
TABLE A	30
TABLE B	31
TABLE C	32
PART VII – SAMPLE CONTRACT FORM	35
GENERAL CONTRACT CONDITIONS	50

**BID DATA PAGE
KEY DATES AND IMPORTANT INFORMATION**

BID TITLE: Maintenance & Support Services for Thermo Scientific Equipment

BID NUMBER: 2024-015

BID SUBMITTAL DEADLINE: February 7, 2024, at 2:00 p.m. (EST)

BID SUBMITTAL INSTRUCTIONS:

Tampa Bay Water prefers and strongly encourages electronic submission of Bids through our e-procurement portal at <https://tampabaywater.bonfirehub.com>. Refer to Part I – General Information and Instructions, Section 10, for more detailed instructions. Bidders unable to submit electronically are directed to deliver sealed Bids to the following address *no later than* the above-referenced Bid Submittal Deadline:

Tampa Bay Water
Records Department – Attention: Purchasing
2575 Enterprise Road
Clearwater, FL 33763

All hard copy Bids should be labeled with the Bidder’s name and marked “SEALED BID FOR MAINTENANCE & SUPPORT SERVICES FOR THERMO SCIENTIFIC EQUIPMENT”.

MANATORY VIRTUAL PRE-BID CONFERENCE: January 9, 2024 at 10:00 a.m. (EST)

OPENING OF BIDS: Bids will be publicly opened on the date of the Bid Submittal Deadline on February 7, 2024 at 2:30 p.m. (EST).

BID BOND/SECURITY REQUIRED: No: Yes:
Not Applicable

STATEMENT OF "NO BID"

IMPORTANT NOTICE TO CONTRACTORS/SUPPLIERS: Your feedback is important to us. If you do not intend to submit a Bid, please return this Statement of "No Bid" noting your reason below and email it to records@tampabaywater.org. You may also mail it to this address:

**TAMPA BAY WATER
2575 ENTERPRISE ROAD
CLEARWATER, FL 33763**

Bid Number: _____

Title: _____

If you elect not to submit a bid/proposal, please indicate the reason below:

- We do not offer this product/service or an equivalent
- Our schedule would not permit us to perform
- Insufficient time or resources to respond to solicitation
- Unable to meet specifications
- Specifications not clear
- Unable to meet bond and/or insurance requirements
- Specifications "too tight"/restrictive (i.e. geared to specific brand or manufacturer)
- Subcontractor (submitted bid to General Contractor)
- Other (please explain): _____

Signature: _____ Date: _____

Name: _____ Title: _____

Company: _____

Address: _____

Telephone: _____ E-Mail: _____

PART I - GENERAL INFORMATION AND INSTRUCTIONS

1. BACKGROUND

Tampa Bay Water, A Regional Water Supply Authority, is requesting sealed Bids for Maintenance & Support Services for Thermo Scientific Equipment.

Tampa Bay Water is Florida's largest provider of wholesale drinking water. Our mission is to reliably provide clean, safe water to the Tampa Bay region now and for future generations. We are a regional agency created by an inter-local agreement among our member governments through state enabling legislation. We have a nine-member Board of Directors made up of representatives from the three counties and three cities we serve: Hillsborough County, Pasco County, Pinellas County, New Port Richey, St. Petersburg and Tampa.

Respondents can familiarize themselves with our agency at www.tampabaywater.org. Tampa Bay Water was recreated in 1998 as the out-growth of a two-year negotiation process that changed the name, structure and operations of the West Coast Regional Water Supply Authority. Our predecessor, the West Coast Regional Water Supply Authority, was created in 1974. Tampa Bay Water is now a multi-source provider of drinking water including groundwater, surface water, and desalinated seawater. Tampa Bay Water is a non-profit governmental agency funded through wholesale water rates by its member governments. Our member governments serve more than 2.5 million residents in the Tampa Bay area.

2. BID OVERVIEW

Tampa Bay Water is seeking Maintenance & Support Services for its Thermo Scientific Equipment.

3. BID PRICE FORM

Bidders submitting through Bonfire (Preferred) will be prompted and must provide the Lump Sum Bid amount in the Requested Information section when submitting. Do not use a "\$" sign – input only numbers. Bids submitted through Bonfire remain electronically sealed and are not visible to Tampa Bay Water or other Bidders until after the Bid is closed.

Bidders providing hard copy submittals must complete the Bid Price Form included herein. The Bid Price Form shall be completed in ink or typewritten. **BIDDER MUST FILL IN ALL BLANK SPACES ON THE BID PRICE FORM.** No changes shall be made in the wording or format of the forms. In case of a discrepancy between unit prices and extended totals, unit prices shall prevail.

No addition or deletion of the terms or conditions included with the Bid response shall be evaluated or considered and any and all such revisions shall have no force or effect and are inapplicable to this Bid. No submission by the Bidder, whether purposely or inadvertently in any transmittal letters, specifications, literature, price lists or warranties may constitute a revision to these instructions. It is understood and agreed that the instructions and the general and special conditions in this Bid solicitation are the only conditions applicable to this Bid and Bidder's authorized signature affixed to the Bid response constitutes acknowledgment of this fact.

Any Bid may be deemed non-responsive which contains omissions, erasures, alterations, or additions of any kind, or prices uncalled for, or which may be obviously unbalanced, or which in any manner shall fail to conform to the requirements provided for herein.

4. ADDITIONAL INFORMATION REQUIREMENTS

Prior to a recommendation for award, Tampa Bay Water will require the apparent low Bidder to demonstrate qualifications to furnish the specified goods and/or services under the Contract. Bidders must be prepared to submit written information requested by Tampa Bay Water within five (5) business days of a request. Tampa Bay Water may review Bidder's prior experience, references and previous contracts for similar goods and/or services. In addition, Tampa Bay Water may request the Bidder's: three (3) most recent audited financial statements; unaudited financial statements if audited statements are not available; Balance Sheets; Income Statements; Statements of Cash Flows; or other documents approved by Tampa Bay Water which establish the financial health of the Bidder. As an alternative method of providing financial assurance of the Bidder's ability to perform, Tampa Bay Water may consider a letter of credit issued by an acceptable surety in an amount sufficient to secure the Bidder's completion of the work.

5. BID DOCUMENTS NECESSARY FOR SUBMITTAL

The Bid Price Form, all documents listed in the "Requested Document" section in the Bonfire portal and an electronic copy of bid security (if applicable) shall be included with electronic submittal of the Bid. The original bid security (if applicable) must be delivered via mail, courier (UPS, FedEx, etc.) or in-person. The following documents, together, comprise a responsive Bid. Make sure to prepare the documents in the file formats (Excel, PDF, etc.) listed under the Requested Information section for this opportunity in the Bonfire Portal.

- a. Bid Price Form (Hard Copy Submittals Only)
- b. Authorized Signature Form
- c. Non-Collusion Affidavit Form
- d. E-Verify Affidavit Form
- e. Bidder's Reference List
- f. Certificates of Training, Technicians Professional Licensing and Technicians Resumes
- g. Business License and Statement of minimum five (5) years of experience

Failure to disclose references, terminations, or safety incidents may result in Bidder being disqualified from bidding. Omission of, or failure to complete, any portion of the required documents at the time of the Bid opening may be cause for rejection of the entire bid.

6. SALES AND USE TAXES

Tampa Bay Water is exempt from State sales tax on equipment or materials purchased directly from the Bidder. Such taxes should not be included in the Bid prices.

7. COMPLETE PRICING

All Bid prices submitted must reflect delivered cost which includes all packing, handling, shipping charges, taxes, discounts and delivery to Tampa Bay Water. It is understood and agreed that all items offered or shipped as a result of this Bid shall be new, current, standard model available at the time of the Bid. All containers shall be suitable for storage or shipment and all prices shall include standard commercial packing.

8. MULTIPLE BIDS PROHIBITED

Only one Bid from any individual, firm, partnership, or corporation, under the same or different names, shall be considered. Should it appear to Tampa Bay Water that any Bidder has an interest in more than one Bid for the goods and/or services under the Contract, all Bids in which such Bidder has an interest shall be rejected.

9. AUTHORIZED SIGNATURE

Tampa Bay Water accepts electronic signatures. The Bidder shall sign its Bid in the appropriate blank space provided therefor. If Bidder is a corporation, the legal name of the corporation shall be set forth above the signature, together with the signature of an officer(s) or agent(s) authorized to sign contracts accompanied by evidence of authority to sign on behalf of the corporation. If Bidder is a partnership, the true name of the firm shall be set forth above, together with the signature of the partner or partners authorized to sign contracts accompanied by evidence of authority to sign on behalf of the partnership. If signature is by an agent, other than an officer of the corporation or a member of a partnership, a notarized power-of-attorney must accompany the Bid.

Failure to provide evidence of authority may cause the Bid to be regarded as not properly authorized and may subject it to rejection (disqualification).

10. SUBMITTAL REQUIREMENTS

10.1 Electronic Submittals: Electronic submittals are preferred and highly encouraged. Bids may be submitted electronically via Tampa Bay Water's e-procurement portal at <https://tampabaywater.bonfirehub>. To submit responses electronically Bidders must register with Bonfire and follow the instructions in the portal. Minimum system requirements: Microsoft Edge, Google Chrome, Safari, or Mozilla Firefox. Javascript and browser cookies must be enabled. Maximum upload file size is 1000 MB. Documents should not be embedded within uploaded files as the embedded files will not be accessible. Bidders will have the ability to modify their submissions up to the Submission Deadline in Bonfire. **Submissions must be uploaded, submitted, and finalized prior to the Bid Due Date of 2:00 p.m. (EST), on February 7, 2024. We strongly recommend that Bidders give themselves sufficient time and at least ONE (1) day before the Bid Due Date/Time to begin the uploading process and finalize submissions.** Tampa Bay Water is not responsible for any technical problems in the electronic transmission and/or delay in receipt due to technical problems. Such electronic transmittal errors will not alter or effect the deadline date and time for receipt of Responses. If you require assistance please contact Bonfire at Support@GoBonfire.com.

10.2 Non-Electronic Submittals: For Bidders not able to submit electronically, original bids must be received in Tampa Bay Water's office located at 2575 Enterprise Road, Clearwater, Florida 33763-1102 no later than **2:00 p.m. (EST), on February 7, 2024**. A signed original, and one digital copy on a CD or flash drive. Responses will be retained as property of Tampa Bay Water. As such, all responses are public record, subject to public review.

Sealed Bids must be submitted in accordance with the deadline and clearly marked "Sealed Bid" and addressed as follows:

TAMPA BAY WATER
2575 Enterprise Road
Clearwater, Florida 33763-1102
Attention: Records Department

TAMPA BAY WATER CONTRACT # 2024-015

11. PRE-BID CONFERENCE AND INQUIRIES

A Pre-Bid Conference "Microsoft Teams Meeting" will be held on January 9, 2024 at 10:00 a.m. (EST). Attendance at the Pre-Bid Conference is not mandatory..

Participants can join via this Microsoft Teams Link:

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 229 699 696 799

Passcode: TXJseP

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 312-667-5662,,911344205#](tel:+13126675662911344205) United States, Chicago

Phone Conference ID: 911 344 205#

Written inquiries for additional information or clarifications concerning this Bid solicitation process, required submittals, evaluation criteria, Bid Price Form, selection process or any other matter regarding this procurement bidders are strongly encouraged to register with Tampa Bay Water's public purchasing portal at <https://tampabaywater.bonfirehub.com> and initiate the questions electronically through the Vendor Discussions feature. If you are unable to register in Bonfire send an email to purchasing@tampabaywater.org. Tampa Bay Water will accept all written inquiries via the Vendor Discussion feature in Bonfire (preferred method) or at the email address above **until 5:00 p.m. on January 18, 2024 (EST)**. If additional information is provided, it will be provided to all Bidders via a written addendum through <https://tampabaywater.bonfirehub.com> and via link on Tampa Bay Water's website.

12. COMMUNICATIONS/DESIGNATED CONTACT

Tampa Bay Water is committed to a fair, open process for interested parties to receive information about the Bid and/or award of the Contract. All questions concerning this Bid and/or the procurement process must be directed electronically through Bonfire on the Vendor Discussion page or if unable to submit to Bonfire portal communications should be submitted via email to purchasing@tampabaywater.org.

All inquiries are subject to distribution to all Bidders. Any contact with Tampa Bay Water staff, Board members, Tampa Bay Water Advisors (other than listed above), and other key Project stakeholders by a Bidder concerning any matter relating to this procurement is prohibited and is grounds for disqualification of the Bidder.

13. ADDENDA

Tampa Bay Water reserves the right to revise or amend this Invitation To Bid ("ITB"). Such revisions and amendments, if any, shall be announced by Addenda to this ITB and posted via Tampa Bay Water's online provider, Bonfire at <https://tampabaywater.bonfirehub.com> and available via link on Tampa Bay Water's website. The Bid opening shall be at least five (5) working days after the last Addenda.

14. ACCEPTANCE AND RIGHT OF REJECTION

Bidder understands that Bids are to remain open for an acceptance period of ninety (90) days after the bid opening date for evaluation purposes. Tampa Bay Water reserves the right to reject all bids.

15. WAIVER OF MINOR IRREGULARITIES OR ERRORS

Tampa Bay Water reserves the right to either (1) waive any minor irregularities or clerical errors which are not material to the ITB or which do not prejudice other Bidders; or (2) to reject any and all Bids submitted as non-responsive. Conditional Bids or those which take exception to any provision of the ITB may be considered non-responsive and may be rejected.

16. AWARD

Tampa Bay Water will award the Contract included herein to the lowest responsive, responsible Bidder deemed most qualified to provide the specified goods and/or services under the Contract included herein. The successful bidder must be registered to do business in the State of Florida. Information regarding registration can be found at the Florida Department of State, Division of Corporations website at <http://dos.myflorida.com/sunbiz>.

Notification of Tampa Bay Water's award resulting from this solicitation will be posted through Tampa Bay Water's on-line provider, Bonfire at <https://tampabaywater.gobonfire.com> and accessible via link on Tampa Bay Water's website.

Respondents are hereby notified that Section 287.05701, Florida Statutes, requires that the Agency may not request documentation of or consider a vendor's social, political, or ideological interests when determining if the vendor is a responsible vendor.

PART II - GENERAL CONDITIONS:

BIDDER'S ACKNOWLEDGEMENTS

1. EXPENSES

Tampa Bay Water accepts no responsibility for any expenses incurred in the Bidders' preparation of the Bids; such expenses are to be borne exclusively by the Bidders. All costs and expenses incurred by a Bidder, or any person working on behalf of a Bidder, in connection with the ITB, including the preparation and submission of a Bid, providing additional information, attendance at meetings, and any other actions taken by a Bidder in response to the ITB shall be the sole responsibility of the Bidder. Tampa Bay Water and its agents, officers and directors shall have no responsibility or liability for any costs, damages or expenses incurred by Bidder, team members or any other person as a result of this ITB.

2. INTERPRETATION

By submitting a Bid, Bidders acknowledge that Tampa Bay Water is the interpreter of these Goods and/or Services Contract Documents.

3. PUBLIC RECORDS

3.1. Each Bidder, by submitting a Bid, acknowledges the agency's legal obligation in accordance with Chapter 119 of the Florida Statutes, to respond to all public records requests in a timely manner and expressly waives any right to contest, impede, prevent or delay such disclosure, or to initiate any proceeding that may have the effect of impeding, preventing or delaying such disclosure, unless the Bidder establishes its right to a public records exception. It is the responsibility of the Bidder alone to establish its right to any such exception. Under no circumstances will Tampa Bay Water be responsible or liable to a Bidder or any other party as a result of disclosing any such information or materials.

3.2. Each Bidder may clearly mark each page of the Bid that contains trade secrets or other confidential commercial or financial information which the Bidder believes should not be disclosed outside of the agency. Disclosure of requested information will be determined in accordance with Florida laws, rules and regulations. Bidders are informed that Tampa Bay Water is subject to the Florida Public Records and Sunshine Laws.

3.3. Each Bidder, by submitting a bid acknowledges and agrees that if awarded a contract as a result of this Bid the following conditions will be made a part of the contract.

- a. Contractor must keep and maintain all public records required by the Agency in order to perform services under this Contract.
- b. Upon request from the Agency's custodian of public records, Contractor shall provide the Agency with a copy of the requested public records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provide in Chapter 119, Florida Statutes, or as otherwise provided by law.
- c. Contractor shall ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to the Agency.
- d. Upon completion of the contract, Contractor shall transfer, at no cost, to the Agency all public records in the possession of the Contractor or keep and maintain public records required by the Agency to perform the service under this contract. If the Contractor transfers all public records to the Agency upon completion of the contract, the Contractor shall destroy any duplicate public records that are exempt or

confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the contract, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the Agency, upon request from the Agency's custodian of public records, in a format that is compatible with the information technology systems of the Agency.

- 3.4. Each BIDDER, by submitting a Bbid further understands that if awarded a contract, the following instructions will apply throughout the life of the contract.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE AGENCY'S CUSTODIAN OF PUBLIC RECORDS VIA PHONE (727) 796-2355 x 2401; EMAIL RECORDS@TAMPABAYWATER.ORG; OR MAIL AT 2575 ENTERPRISE ROAD, CLEARWATER, FLORIDA 33763.

4. PURCHASE ORDER FORM AND ACCEPTANCE

The Bidder has familiarized itself with the nature and extent of the Purchase Order Forms included herein, the sites, the localities and all local conditions and laws and regulations that may in any manner affect cost, schedule, progress, performance or furnishing of the goods and/or services under the Contract included herein. Bidder accepts the terms and conditions of the Purchase Order. The Bidder proposes and agrees that if this Bid is accepted it shall enter into a contract with Tampa Bay Water in the form included herein as the Contract and perform and furnish all goods and/or services under the Contract for the Contract price, within the Contract time, and in accordance with the other terms and conditions of the Contract included herein.

5. INSURANCE FORMS

The Successful Bidder agrees that, upon receipt of the Notice Of Award, it shall deliver to Tampa Bay Water the required Certificates Of Insurance, within 15 business days of receipt of the Notice Of Award. No work can begin or goods delivered prior to Tampa Bay Water's receipt and approval of the insurance forms.

6. PROVISION FOR OTHER AGENCIES

Unless otherwise stipulated by the Bidder, the Bidder agrees to make available to all Government agencies, departments, and municipalities the Bid prices submitted in accordance with said Bid terms and conditions therein, should any said governmental entity desire to buy under this proposal. Eligible Users shall mean all state of Florida agencies, the legislative and judicial branches, political subdivisions (counties, local district school boards, community colleges, municipalities, or other public agencies or authorities), which may desire to purchase under the terms and conditions of the contract. Tampa Bay Water shall not be liable for the obligations of any other agency which uses this contract under this provision.

7. CONVICTED VENDOR, DISCRIMINATORY VENDOR LISTS, AND SCRUTINIZED COMPANIES LIST

- 7.1. Pursuant to Subsections 287.133(2) and (3), Florida Statutes, Bidder acknowledges that a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a Bid, proposal or reply on a contract to provide

any goods or services to a public entity; may not submit a Bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit Bids, proposals, or replies on leases or real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for CATEGORY TWO, for a period of 36 months following the date of being placed on the convicted vendor list.

- 7.2. Pursuant to Subsection 287.134(2)(a), Florida Statutes, Bidder acknowledges that an entity or affiliate who has been placed on the discriminatory vendor list may not submit a Bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a Bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit Bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity.
- 7.3. Pursuant to Section 287.135, Florida Statutes, Bidder acknowledges that a company that has been placed on the Scrutinized Companies with Activities in Sudan List; the Scrutinized Companies with Activities in the Iran Petroleum Energy Section List; or the Scrutinized Companies that Boycott Israel List or a company that engages in a boycott of Israel, is ineligible and may not submit a bid, proposal, or enter into or renew a contract with an agency for goods or services of \$1 million or more. At the time of submission of a Bid or proposal for a contract or contract renewal for goods or services of \$1 million or more, the company must certify that it is not on either such List and further that it does not have business operations in Cuba or Syria as required by Section 287.135(5), Florida Statutes.
- 7.4. Pursuant to Section 287.135, Florida Statutes, Bidder acknowledges that Tampa Bay Water has the option to terminate any contract for goods or services of \$1 million or more if the awarded company is found to have submitted a false certification as provided under Section 287.235 (5), been placed on the Scrutinized Companies with Activities in the Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or been engaged in business operations in Cuba or Syria
- 7.5. Pursuant to Section 287.135, Florida Statutes, Bidder acknowledges that Tampa Bay Water has the option to terminate any contract for goods or services of any amount if the awarded company is found to have or been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel.

8. **FOREIGN COUNTRIES OF CONCERN**

Pursuant to Section 287.138, Florida Statutes, Tampa Bay Water may not enter into a contract with an entity that gives access to an individual's personal identifying information if the entity is owned, controlled or organized under the laws of a Foreign Country of Concern which includes the: People's Republic of China, the Russian Federation, the Islamic Republic of Iran, the Democratic People's Republic of Korea, the Republic of Cuba, the Venezuelan regime of Nicolas Maduro, the Syrian Arab Republic, or any other entity or agency under the significant control of such Foreign Country of Concern.

9. NOTIFICATION OF RIGHT TO PROTEST

Notification of Tampa Bay Water's decision regarding this solicitation will be posted on Bonfire at <https://tampabaywater.gobonfire.com> and accessible via the link on Tampa Bay Water's website.

10. FAILURE TO FILE A PROTEST

Failure to file a protest within the time prescribed in section 120.57(3), Florida statutes, or failure to post a bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes. This includes, but is not limited to, any objection to or protest of this Invitation to Bid, Notice of Award, the form and content of the Bids, and/or the actions of Tampa Bay Water.

11. STATEMENT OF NON-COLLUSION

The undersigned, hereinafter called the Bidder, declares that the only person(s) or party(s) interested in this Bid are those named herein, that this Bid is, in all respects, fair and without fraud, that it is made without collusion with any official of Tampa Bay Water and that the Bid is made without any connection or collusion with any person submitting another Bid on the Contract included herein.

12. EMPLOYEE VERIFICATION

In accordance with Section 448.095 Florida Statutes, the Awardee/Contractor/Consultant agrees to register with and utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired during the term of the award/contract for the services specified in the award/contract. The Awardee/Contractor/Consultant must also include a requirement in subcontracts that the subcontractor must register with and utilize the E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the award/contract term. If the Awardee/Contractor/Consultant enters into a contract with a subcontractor, the subcontractor must provide the Awardee/Contractor/Consultant with an affidavit stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien. The Awardee/Contractor/Consultant shall maintain a copy of such affidavit for the duration of the award/contract. If Tampa Bay Water has a good faith belief that the Awardee/Contractor/Consultant has knowingly violated Section 448.09(1), Florida Statutes, Tampa Bay Water shall terminate the Contract with the Awardee/Contractor/Consultant, and the Contractor may not be awarded a contract with Tampa Bay Water for at least 1 year after the date on which the award/contract was terminated. The Awardee/Contractor/Consultant is liable for any additional costs incurred by Tampa Bay Water as a result of the termination of the award/contract. If Tampa Bay Water has a good faith belief that a subcontractor knowingly violated the law, but the Awardee/Contractor/Consultant has otherwise complied with the law, Tampa Bay Water shall promptly notify the Awardee/Contractor/Consultant and order the Awardee/Contractor/Consultant to immediately terminate the award/contract with the subcontractor.

13. CONSUMPTION ESTIMATES

The quantities appearing in the Bid Price Form are based on historical usage and Tampa Bay Water's anticipated needs at the time of the solicitation. However, since changes can occur, they should be considered approximate and are intended for the solicitation of bids. Payment to the Successful Bidder will be made only for the actual quantities of items furnished in accordance with the bid and it is understood that the scheduled quantities of items to be furnished may be increased, decreased, or omitted without in any way invalidating bid prices.

14. RESPONSE TIME

Response times are defined in the Specifications section of this ITB.

15. F.O.B. DESTINATION – FREIGHT PRE-PAID

Successful bidder shall pay all shipping and/or freight charges. The Successful Bidder shall file all claims and bear responsibility for the products from the point of origin all the way to Tampa Bay Water's specified delivery location(s). Bid prices shall be **inclusive of all shipping and freight charges, prepaid, and unloaded to location(s) specified in the bid documents.** Actual delivery addresses are in the Specifications section or shall be identified at time of order.

16. SIMILAR SERVICES

The Bidder acknowledges and agrees that the separate prices on the Bid Price Form, where they are applicable and deemed acceptable by Tampa Bay Water, will be used by Tampa Bay Water and the Bidder, if awarded the Contract included herein, whenever similar service is added to the Contract.

17. FORCE MAJEURE

The Successful Bidder shall be excused from performance hereunder during the time and to the extent that it is prevented from obtaining, delivering or performing in the customary manner, by acts of God, declared disaster, fire, loss or shortage of transportation facilities, lockout or commandeering of raw materials, products, plants or facilities by the government. The Successful Bidder shall provide Owner satisfactory evidence that non-performance is due to cause other than fault or negligence on its part.

18. NEW PRODUCT(S)

The Successful Bidder shall guarantee that the product(s) provided under this contract shall be new and shall be of first quality as to the raw materials and methods of manufacture used for said product(s). If circumstance arise causing the Successful Bidder to offer reconditioned, used or refurbished product, the Successful Bidder must first obtain permission in writing from Tampa Bay Water and shall resume providing new products at the earliest possible time.

19. VENDOR'S STOCK

The Successful Bidder shall agree to hold or maintain access to adequate stock of any item awarded in this Bid. The lead time(s) for such stock shall not exceed the lead time or response delivery time period(s) as specified in this bid. Should product not be available, Tampa Bay Water reserves the right to procure product from another source and charge any additional costs for such procurement including expedited shipping to the Successful Bidder.

PART III - ADDITIONAL CONDITIONS

1. OWNER'S RIGHTS

Tampa Bay Water reserves the right to reject any and all Bids, to waive any and all minor irregularities and technicalities, to negotiate terms with the successful Bidder, and reserves the right to disregard all nonconforming, non-responsive or conditional Bids and to re-solicit Bids, as maybe deemed to be in the best interests of Tampa Bay Water. Tampa Bay Water further reserves the right to delete line items from consideration. The decision made by Tampa Bay Water in selection of the successful Bidder and award of the Contract included herein will be final. Tampa Bay Water reserves the right, in its sole and absolute discretion, to:

- a. Amend, suspend, or terminate this ITB;
- b. Revise and modify, at any time prior to the Bid due date, factors it will consider in evaluating Bids and to otherwise revise its evaluation methodology;
- c. Extend dates, time periods or deadlines in this ITB;
- d. Reject any and all Bids in whole or in part which are non-conforming, non-responsive, or conditional Bids;
- e. Waive minor deficiencies, informalities, irregularities or defects in a Bid;
- f. Suspend and/or terminate this procurement process at any time;
- g. Reissue the same ITB or a different ITB for this project;
- h. Hold meetings and conduct discussions and issue correspondence with one or more of the Bidders to seek an improved understanding and evaluation of the Bids;
- i. Use assistance of outside advisors (e.g., technical, financial, procurement and legal advisors) in the evaluation process;
- j. Accept Bids that in its judgment will be in the best interest of Tampa Bay Water;
- k. Suspend, discontinue and/or terminate Contract negotiations with any Bidder at any time prior to the actual authorized execution of such Contract by all parties; and/or
- l. Exercise all rights available to it under this ITB and other provisions of applicable Florida law pertaining to this ITB without incurring any liability for costs, expenses or damages of any nature whatsoever suffered or incurred by any Bidder, team member or any other person.

2. DISQUALIFICATION

Without limiting the foregoing, Tampa Bay Water may disqualify and reject any Bidder (including its sub-consultants, affiliates, partners and parent organizations) that:

- a. Fails to include information in its Bid required by this ITB;
- b. Engages in conduct prohibited by this ITB;
- c. Fails to obtain the agency's consent for any action when required by this ITB;
- d. Is involved in pending litigation concerning Tampa Bay Water or its Member Governments;
- e. Submits false or misleading information in its Bid;
- f. Has a conflict of interest;
- g. Fails to disclose any information which, if disclosed, would materially adversely affect Tampa Bay Water's evaluation of the Bid; or
- h. Otherwise fails to comply with or breaches any material requirement of this ITB.

3. NON-BINDING

The issuance of this ITB does not bind or obligate Tampa Bay Water to enter into a Contract with any person or legal entity, nor does the ITB constitute an offer to enter into a Contract with any person or entity. Tampa Bay Water and its agents and representatives are not liable for any delays, interruptions, failure or irregularities in sending or receipt of any communications or

submissions, or for the loss, misdirection or corruption of any such communication by Bidder with the agency. Bidder is solely responsible for meeting all deadlines and submission requirements of this ITB.

4. **INITIAL TERM**

The initial term of this contract shall be from date of award through December 31, 2026.

5. **PRICE ESCALATION/DE-ESCALATION**

Tampa Bay Water will allow a price escalation/de-escalation provision within this award. The original bid prices shall be firm for a one (1) year minimum period from the date of the contract execution. A price escalation/de-escalation will be allowed only once per calendar year. The Successful Bidder must notify Tampa Bay Water, in writing, of the pending price escalation/de-escalation a minimum of 30 days prior to the effective date of the price escalation/de-escalation. In the case of a price escalation/de-escalation, said notification shall include, the amount of the price escalation, and suitable proof such as documentation of the manufacturer's price increase (or insert the appropriate index reference CPI, PPI, etc.). Increases will apply only to products and/or services affected by an increase in a raw material, ingredient, labor, or another significant like cost factor. The proof must substantiate the increase and be approved by the Purchasing Manager. The price increase shall not change the Awardee's profit margin. **Failure to comply with these instructions shall be grounds for disallowance of a price escalation as allowed herein.**

The Successful Bidder agrees to monitor market indicators and ensure that if market prices have decreased for like factors above, affecting supply and demand; that a price decrease is offered to Tampa Bay Water for the same period. Successful Bidder further agrees to provide a market evaluation to Tampa Bay Water once per calendar year as market conditions may dictate, but no later than 60 calendar days prior to each period expiration) to provide justification for a request for either an Escalation or a De-Escalation.

6. **NON-APPROPRIATION OF FUNDS**

In the event no funds or insufficient funds are appropriated for expenditures under this award, Tampa Bay Water will notify the Awardee in writing of such occurrence and the award shall terminate without penalty or expense to Tampa Bay Water on the last day of the fiscal year in which sufficient funds have been appropriated.

PART IV - BID FORMS

**ADDENDA ACKNOWLEDGMENT FORM
(USE FOR HARD COPY SUBMITTALS ONLY)**

The Bidder acknowledges that he has received Addenda Number(s):

Number	Addendum Title	Bidder Initials
--------	----------------	-----------------

Number	Addendum Title	Bidder Initials
--------	----------------	-----------------

Number	Addendum Title	Bidder Initials
--------	----------------	-----------------

Bidder shall insert number and name of each addendum received and agrees that all addenda issued are hereby made a part of the proposed Contract Forms, and the Bidder further agrees that its Bid is submitted after consideration of said addenda.

**BID PRICE FORM
(USE FOR HARD COPY SUMITTALS ONLY)**

Line Item	Description	Unit of Measure (A)	Est. Qty. (B)		Base Unit Price (C)		Total Annual Price (D) (B)x(C)=(D)
1	Preventative Maintenance Visit (Specifications – Per Table A through December 31, 2024)	Annual Visit/Event	1	x	\$	=	\$
2	Preventative Maintenance Visit (Specifications – Per Table B through December 31, 2025)	Annual Visit/Event	1	x	\$	=	\$
3	Preventative Maintenance Visit (Specifications – Per Table C through December 31, 2026 Services)	Annual Visit/Event	1	x	\$	=	\$
4	As-Needed Normal Service (Specifications Sections 2 and 4)	Hour	4	x	\$	=	\$
5	As-Needed Emergency Service (Specifications Sections 2 and 4)	Hour	1	x	\$	=	\$
TOTAL BASIS OF AWARD BID PRICE (Sum of items 1 thru 5)							\$ 232,780.65

PROPOSED TOTAL BASIS OF AWARD BID PRICE

Two hundred thirty two thousand, seven hundred eighty dollars and sixty five cents

(Amount Written in Words)

Thermo Electron North America LLC

Firm Name

1400 Northpoint Pkwy Suite 10

Firm Address

Tonya Powell

Authorized Signature

Tonya Powell

Printed Name

800-532-4752

Phone Number

USBRO.Contractadmini@thermofisher.com

Email Address

AUTHORIZED SIGNATURES

Bidder: Complete the applicable Acknowledgement for An Individual Acting in His Own Right, A Partnership, A Corporation, or a Limited Liability Corporation, (LLC) according to your firm type.

FOR AN INDIVIDUAL ACTING IN HIS OWN RIGHT

STATE OF _____
 COUNTY OF _____

SWORN TO and subscribed before me by means of physical presence or online notarization,
 this _____ day of _____, 20____, by _____
 _____, acting in an individual capacity. He/she is personally known to me **OR** has
 produced _____ as identification and did (did not) take an oath.

 Notary Public Signature

 Print Name

My Commission Expires: _____ (AFFIX NOTARY SEAL)

FOR PARTNERSHIP

STATE OF _____
 COUNTY OF _____

SWORN TO and subscribed before me by means of physical presence or online notarization,
 this _____ day of _____, 20____, by _____
 _____, who is a partner on behalf of _____, a
 partnership. He/she is personally known to me **OR** has produced _____ as identification and did
 (did not) take an oath.

 Notary Public Signature

 Print Name

My Commission Expires: _____ (AFFIX NOTARY SEAL)

FOR A CORPORATION OR A LIMITED LIABILITY CORPORATION

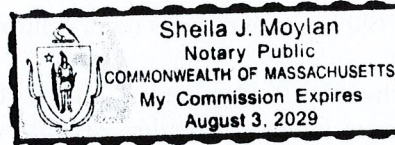
STATE OF Massachusetts
COUNTY OF Middlesex

SWORN TO and subscribed before me by means of physical presence or online notarization, this
13th day of December, 2023, by Anthony H. Smith

, who is Treasurer (Title) of
Thermo Electron North America LLC

(Corporation Name) a corporation under the laws of the State of Delaware
, on behalf of the said corporation.. He/she is personally known to me **OR** has produced as
identification and did (did not) take an oath.

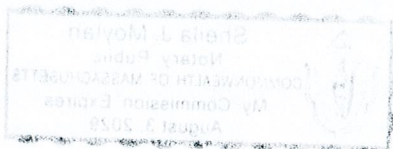
Sheila Moylan
Notary Public Signature



Print Name Sheila J. Moylan

My Commission Expires: August 3, 2029

(AFFIX NOTARY SEAL)



NON-COLLUSION AFFIDAVIT

STATE OF Massachusetts
COUNTY OF Middlesex

Anthony H. Smith ("Affiant"), being first duly sworn, deposes and says that:

- 1. Affiant is Treasurer of Thermo Electron North America LLC, (the "Bidder") and has submitted the attached Bid;
- 2. Affiant has personal knowledge of the matters set forth herein and is competent to testify;
- 3. Affiant is fully informed respecting the preparation and contents of the attached Bid and all pertinent circumstances respecting the Bid;
- 4. The Bid is genuine and is not a collusive or sham Bid;
- 5. Neither the Bidder nor any of its officers, partners, owners, agents, representatives, employees, or parties in interest, including Affiant, has in any way colluded, conspired, connived, or agreed, directly or indirectly with any other Bidder, firm, or person to submit a collusive or sham Bid, or has in any manner, directly or indirectly, sought by contract or collusion or communication or conference with any other Bidder, firm, or person to fix the price or prices in the attached Bid or of any other Bidder, or to fix any overhead, profit, or cost element of the Bid price or the Bid price of any other Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against Tampa Bay Water or any person interested in the Contract.

By: Anthony H. Smith 

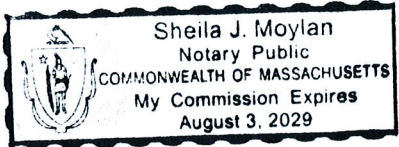
(Corporate Seal)

Title: Treasurer

Subscribed and sworn before me by means of physical presence or online notarization, this 13th day of December 2023, by Anthony H. Smith, as Treasurer of Thermo Electron North America LLC, a Delaware corporation, on behalf of the corporation. He/she is personally known to me **OR** has produced _____ as identification and did (did not) take an oath.


Notary Public

Print Name Sheila J. Moylan
My commission expires: August 3, 2029



**TAMPA BAY WATER
CONTRACTOR E-VERIFY AFFIDAVIT**

STATE OF Massachusetts
COUNTY OF Middlesex

BEFORE ME, the undersigned authority, appeared Anthony H. Smith, who first being duly sworn hereby swears or affirms as follows:

- 1. I make this affidavit on personal knowledge.
- 2. I am over the age of 18 years and otherwise confident to make this Affidavit.

3. I am the Treasurer of Thermo Electron North America LLC (the "Contractor/Consultant/Vendor").

4. I am authorized by Thermo Electron North America LLC to make this Affidavit on behalf of Contractor.

5. Contractor acknowledges that Section 448.09, Florida Statutes, makes it unlawful for any person to knowingly employ, hire, recruit, or refer, for private or public employment, an alien who is not duly authorized to work in the United States.

6. Contractor acknowledges that Section 448.095, Florida Statutes, prohibits public employers, contractors, and subcontractors from entering into a contract unless each party to the contract registers and uses E-Verify.

7. Contractor is in compliance with the requirements of Sections 448.09 and 448.095, Florida Statutes.

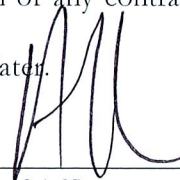
8. Contractor understands it shall remain in compliance with the requirements of Sections 448.09 and 448.095, Florida Statutes, during the term of any contract with Tampa Bay Water.

9. Contractor's subcontractors are in compliance with the requirements of Sections 448.09 and 448.095, Florida Statutes.

10. Contractor shall ensure compliance with the requirements of Sections 448.09 and 449.095, Florida Statutes, by any and all of its subcontractors.

11. Neither the Contractor, nor any subcontractor of Contractor, has had a contract terminated by a public employer for violating Section 448.095, Florida Statutes, within the year preceding the date of this Affidavit.

12. If the Contractor or any subcontractor of Contractor, has a contract terminated by a public employer for any such violation during the term of any contract with Tampa Bay Water, it shall provide immediate notice thereof to Tampa Bay Water.



Signature of Affiant
on behalf of Contractor

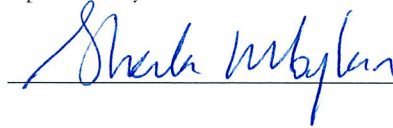
By: Anthony H. Smith

As its: Treasurer

Dated: December 13, 2023

STATE OF Massachusetts
COUNTY OF Middlesex

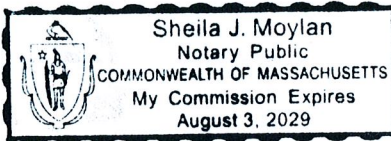
Sworn to (or affirmed) and subscribed before me by means of physical presence or online notarization, this 13th day of December, 2023, by Anthony H. Smith, on behalf of Thermo Electron North America LLC, who is personally known to me or who has produced personally know to me as identification.



Print Name: Sheila J. Moylan

Notary Public of the State of Massachusetts

My Commission Expires: August 3, 2029



BIDDER'S REFERENCE LIST

To enable Tampa Bay Water to evaluate the Bidder's qualification, Bidders will provide references and submit them with the bid package. Provide a minimum of three (3) and maximum of five (5) references where your company has provided similar goods or services within the last five (5) years and include the information requested below. Tampa Bay Water employees may not be used as references. Separate sheets or your own form may be utilized however, all the information should be provided. Inadequate information provided to verify Bidder's experience and qualifications may result in disqualification.

Provide the following information for **each** of the references. (Minimum 3/Maximum 5)

- Company Name:
- Company Address:
- Contact Person:
- Contact Email Address:
- Contact Phone Number:
- Nature of Contract:
- Dollar Value of Contract:
- Start and End Dates of Contract:

CERTIFICATES & TRAINING

Bidder shall provide all certificates of training, Technicians Professional Licensing and Technicians' resumes per Specifications, Section 3b.

STATEMENT OF EXPERIENCE

Bidder shall provide a copy of Business License and Statement of minimum five (5) years of experience per Specifications, Section 3c.

PART V - SPECIFICATIONS

SPECIFICATIONS

1. This Invitation to Bid (ITB) is for Thermo Scientific Equipment Maintenance and Support Services. If awarded, the parties shall enter into a contract and these specifications will become an exhibit to the contract. The vendor is expected to comply with all requirements of the Specifications.
2. Suppliers/Bidders must be able to deliver the Maintenance and Support Services in accordance with the Specifications and the contract entered into by the parties.
3. Documents Necessary for Submittal: The Bid Price Form and all requested attachments shall be included in the submittal. The following documents, together, comprise a Bid.
 - a. Bid Price Form.
 - b. Certificates of Training, Technicians Professional Licensing and Technicians resumes.
 - c. Business License and Statement of minimum five (5) years of experience.
4. Invoices must be submitted to Tampa Bay Water within fourteen calendar days from the date of service.
5. If products or parts are delivered to Tampa Bay Water freight will be Pre-Paid and F.O.B. Destination. No shipping charges or fuel surcharges will be accepted. All prices must reflect delivered cost which includes all packing, handling, shipping charges, taxes, discounts and delivery to Tampa Bay Water locations.
6. All other costs should be captured on the Bid Price Form. This may include extended warranty, maintenance/service pages, additional training services, online support, etc.
7. The unit of measure for bidding purposes is listed on the Bid Price Form.
8. Bid Price Form shall be completed on the Bid Price Form provided in this document. **When using the Bid Price Form the Bidder must fill in all blank spaces.**
9. Bid Prices are to remain open for an acceptance period of ninety (90) days from the Bid submittal date for evaluation purposes.
10. Equipment Maintenance and Support Services shall be in accordance with the Specifications provided in this ITB. Unless otherwise provided by warranty conditions, Tampa Bay Water has the right to review and require correction, if necessary, to the equipment Maintenance and Support Services provided.
11. Tampa Bay Water's standard payment terms of Net 30 shall apply. Tampa Bay Water shall make payment of approved invoices within thirty (30) days. Invoices shall meet all requirements in accordance with the Purchase Order terms and conditions of Tampa Bay Water and shall be subject to cost substantiation.

12. Equipment

Tampa Bay Water is seeking a firm to provide maintenance and support services for the following equipment listed in Tables A, B and C.

TABLE A - EQUIPMENT TO BE COVERED THROUGH 12/31/2024

SKU/ITEM #	SPECIFICATIONS	Current Expiration Date
Thermo-Scientific s/n 17110330	Dionex Integrion Ion Chromatograph	12/31/2023
Thermo-Scientific s/n DX10010016	Dionex ICS-2100 Ion Chromatograph	12/31/2023
Thermo-Scientific s/n 19050440	Dionex Integrion Ion Chromatograph	12/31/2023
Thermo-Scientific s/n 15070766	Dionex AS-DV autosampler	12/31/2023
Thermo-Scientific s/n DX11030189	Dionex AS-DV autosampler	12/31/2023
Thermo-Scientific s/n DX11030190	Dionex AS-DV autosampler	12/31/2023
Thermo-Scientific s/n 13107354	Dionex AS-DV autosampler	12/31/2023
Chromeleon Software	Version 7.2	12/31/2023
Thermo-Scientific/Peak s/n 771062530	GEN N2 Genius XE35	1/12/2024
Thermo-Electron s/n ISQ1603542	ISQ QD	2/17/2024
Thermo-Electron s/n 715002230	Trace 1310	2/17/2024
Thermo-Electron s/n 715310043/71530047	Trace 1300	2/17/2024
Thermo-Electron Software	Version 4.8	2/17/2024
Dionex s/n 20083073	Integrion	2/28/2024
Thermo-Scientific s/n IC74DU0297	iCAP7400 DUO	3/12/2024
Thermo-Scientific s/n iCAPRQ01528	iCAP RQ	5/31/2024

* Continuance of equipment services to be provided each year from initial award

TABLE B - EQUIPMENT TO BE COVERED THROUGH 12/31/2025

SKU/ITEM #	SPECIFICATIONS	Current Expiration Date
Thermo-Scientific s/n 17110330	Dionex Integrion Ion Chromatograph	*Continuance of Coverage from Table A
Thermo-Scientific s/n DX10010016	Dionex ICS-2100 Ion Chromatograph	*Continuance of Coverage from Table A
Thermo-Scientific s/n 19050440	Dionex Integrion Ion Chromatograph	*Continuance of Coverage from Table A
Thermo-Scientific s/n 15070766	Dionex AS-DV autosampler	*Continuance of Coverage from Table A
Thermo-Scientific s/n DX11030189	Dionex AS-DV autosampler	*Continuance of Coverage from Table A
Thermo-Scientific s/n DX11030190	Dionex AS-DV autosampler	*Continuance of Coverage from Table A
Thermo-Scientific s/n 13107354	Dionex AS-DV autosampler	*Continuance of Coverage from Table A
Chromeleon Software	Version 7.2	*Continuance of Coverage from Table A
Thermo-Scientific/Peak s/n 771062530	GEN N2 Genius XE35	*Continuance of Coverage from Table A
Thermo-Electron s/n ISQ1603542	ISQ QD	*Continuance of Coverage from Table A
Thermo-Electron s/n 715002230	Trace 1310	*Continuance of Coverage from Table A
Thermo-Electron s/n 715310043/71530047	Trace 1300	*Continuance of Coverage from Table A
Thermo-Electron Software	Version 4.8	*Continuance of Coverage from Table A
Dionex s/n 20083073	Integrion	*Continuance of Coverage from Table A
Thermo-Scientific s/n IC74DU0297	iCAP7400 DUO	*Continuance of Coverage from Table A
Thermo-Scientific s/n iCAPRQ01528	iCAP RQ	*Continuance of Coverage from Table A

* Continuance of equipment services to be provided each year from initial award

TABLE C - EQUIPMENT TO BE COVERED THROUGH 12/31/2026

SKU/ITEM #	SPECIFICATIONS	Current Expiration Date
Thermo-Scientific s/n 17110330	Dionex Integriion Ion Chromatograph	*Continuance of Coverage from Table B
Thermo-Scientific s/n DX10010016	Dionex ICS-2100 Ion Chromatograph	*Continuance of Coverage from Table B
Thermo-Scientific s/n 19050440	Dionex Integriion Ion Chromatograph	*Continuance of Coverage from Table B
Thermo-Scientific s/n 15070766	Dionex AS-DV autosampler	*Continuance of Coverage from Table B
Thermo-Scientific s/n DX11030189	Dionex AS-DV autosampler	*Continuance of Coverage from Table B
Thermo-Scientific s/n DX11030190	Dionex AS-DV autosampler	*Continuance of Coverage from Table B
Thermo-Scientific s/n 13107354	Dionex AS-DV autosampler	*Continuance of Coverage from Table B
Chromeleon Software	Version 7.2	*Continuance of Coverage from Table B
Thermo-Scientific/Peak s/n 771062530	GEN N2 Genius XE35	*Continuance of Coverage from Table B
Thermo-Electron s/n ISQ1603542	ISQ QD	*Continuance of Coverage from Table B
Thermo-Electron s/n 715002230	Trace 1310	*Continuance of Coverage from Table B
Thermo-Electron s/n 715310043/71530047	Trace 1300	*Continuance of Coverage from Table B
Thermo-Electron Software	Version 4.8	*Continuance of Coverage from Table B
Dionex s/n 20083073	Integriion	*Continuance of Coverage from Table B
Thermo-Scientific s/n IC74DU0297	iCAP7400 DUO	*Continuance of Coverage from Table B
Thermo-Scientific s/n iCAPRQ01528	iCAP RQ	*Continuance of Coverage from Table B
Thermo-Scientific s/n TSQ-A-10658	TSQ ALTIS	1/29/2026
Thermo-Scientific s/n 8318562	Vanquish Flex Binary w/o det	1/29/2026
Thermo-Scientific s/n 8319437	Vanquish Split Sampler FT	1/29/2026
Thermo-Scientific s/n 6505503	Vanquish Column Compartment H	1/29/2026
Thermo-Scientific s/n none	System Base Vanquish Flex	1/29/2026

* Continuance of equipment services to be provided each year from initial award

13. Services to be Performed

- a. Preventative Maintenance shall be included and directly performed once annually. Pricing for Preventative Maintenance services shall include all labor, transportation, travel/lodging, parts/consumables, and software support required.
- b. As-needed maintenance and support shall include unlimited telephone and email support provided by Thermo-Fisher Scientific or authorized representatives and response shall be in accordance with Section 15 Response Times below.
- c. All pricing for services shall include all labor, transportation, shipping, genuine Thermo-Fisher Scientific software support to perform service and software support performed by Thermo-Fisher Scientific-authorized service representatives who have Thermo-Fisher Scientific factory support.

14. Service Providers

- a. Maintenance and support services shall be directly performed by Thermo-Fisher Scientific authorized/certified personnel only. Bidder shall supply, with their submittal, documentation to support this qualification.
- b. Authorized/certified personnel providing the services required in this ITB shall have a minimum of five (5) years' experience in the maintenance and support of laboratory instrumentation. Bidder shall provide, with their submittal, documentation to support this qualification.
- c. Authorized/certified personnel providing the services required in this ITB shall be employees of the Bidder named in the Bid.

15. Response Times

- a. Bidder must have service location within 200 miles of Tampa Bay Water's service area (Hillsborough, Pasco or Pinellas County) that can meet the response times, defined below, upon request and for all equipment listed in Tables A, B and C.
- b. Phone and Email response time shall be within one (1) business day of the initial request.
- c. Normal response time is defined by Tampa Bay Water as on-site work performance within five (5) business days of the initial request for service.
- d. Emergency response time is defined by Tampa Bay Water as on-site work performance within two (2) business days of the initial request for service.
- e. Bidder shall identify necessary replacement parts and repair service, and order parts prior to the service performance to avoid repair delays and unnecessary instrument downtime.

16. Parts & Supplies Stock

- a. Bidder shall guarantee that the product(s) provided under this agreement shall be new and shall be of first quality as to the raw materials and methods of manufacture used.

- b. Only original, new and genuine Thermo-Fisher Scientific parts shall be used for maintenance, replacements, and repairs.
- c. Bidder shall maintain access to sufficient stock of any item required for maintenance and services specified in this IIB.

PART VII – SAMPLE CONTRACT FORM

Bidders please note that this contract is a sample and is intended to provide you an opportunity to review the contents and specifically the terms and conditions, associated bonds and anticipated insurance requirements based on current cost estimates. Also, there may be references to specific Attachments and/or Exhibits that are intended to be or may be incorporated into the final Contract depending on negotiated final scope of work for the goods and services that are NOT present in the sample.

CONTRACT

This CONTRACT is made this ____ day of _____, 20____, by and between **TAMPA BAY WATER, A Regional Water Supply Authority**, an interlocal governmental agency of the State of Florida, created and existing pursuant to Sections 163.01, 373.713 and 373.715, Florida Statutes, (“TAMPA BAY WATER”), and _____ (“CONTRACTOR”), a corporation in the State of _____ and authorized to do business in the State of Florida.

WITNESSETH:

WHEREAS, TAMPA BAY WATER desires to retain CONTRACTOR to provide Thermo Scientific Equipment Maintenance and Services, as further described herein, and as more particularly described in the SPECIFICATIONS attached hereto and made a part hereof (the “GOODS AND/OR SERVICES”); and

WHEREAS, TAMPA BAY WATER has selected CONTRACTOR in accordance with TAMPA BAY WATER’S procurement policy and applicable law; and

WHEREAS, CONTRACTOR agrees to serve as TAMPA BAY WATER’S contractor for GOODS AND/OR SERVICES based upon the terms and conditions set forth in this CONTRACT, which includes the GENERAL CONTRACT CONDITIONS, the SUPPLEMENTAL GENERAL CONDITIONS, the SPECIFICATIONS, and the EXHIBITS, all of which are attached hereto and made a part hereof, and all formal changes thereto by addendum, change order, or written modification executed by both parties hereto (collectively, the “CONTRACT”).

NOW, THEREFORE, in consideration of the premises set forth hereinabove, and of the mutual promises hereinafter set forth, and other good and valuable consideration, the sufficiency and adequacy of which are hereby acknowledged, the parties hereto, intending to be legally bound hereby, agree as follows:

- 1.0 **RETENTION:** TAMPA BAY WATER does hereby retain and engage the CONTRACTOR and the CONTRACTOR does hereby accept said engagement and agrees to provide the GOODS AND/OR SERVICES.
- 2.0 **TERM:** This CONTRACT shall commence on the date of execution, and terminate December 31, 2026. To the extent CONTRACTOR is required to continue to provide GOODS AND/OR SERVICES under any Assignment given hereunder, this CONTRACT shall remain in full force and until the completion of full performance of that Assignment. This CONTRACT may be terminated as provided in article 5.0. No Assignment shall be given after termination of this CONTRACT.
- 3.0 **GOODS AND/OR SERVICES:** The CONTRACTOR shall provide the GOODS AND/OR SERVICES in a manner satisfactory to TAMPA BAY WATER. Said GOODS AND/OR SERVICES shall commence upon written notice to proceed from TAMPA BAY WATER, which is subject to the CONTRACTOR providing the FLORIDA PERFORMANCE BOND and the FLORIDA PAYMENT BOND in the forms attached hereto and made a part hereof, as required.

4.0 COMPENSATION: TAMPA BAY WATER shall pay the CONTRACTOR for those GOODS AND/OR SERVICES provided for in article 3.0 above, the amount budgeted for these GOODS AND/OR SERVICES on a monthly basis as provided for in the BID PRICE FORM attached hereto and made a part hereof. The CONTRACTOR will invoice TAMPA BAY WATER monthly, or at such other period as agreed to by the parties, and TAMPA BAY WATER shall make payment of approved invoices within thirty (30) days. Invoices shall meet all requirements of TAMPA BAY WATER and shall be subject to cost substantiation.

5.0 TERMINATION OF CONTRACT:

5.1. TAMPA BAY WATER may terminate or cancel this CONTRACT at its discretion and said termination shall be effective, with or without cause, after written notice has been provided to the CONTRACTOR.

5.2. Following termination, TAMPA BAY WATER shall make a settlement with the CONTRACTOR upon a pro rata basis as determined by TAMPA BAY WATER, which shall fix the value of the GOODS AND/OR SERVICES performed by the CONTRACTOR prior to the termination or cancellation of this CONTRACT.

6.0 SUBCONTRACTORS: The CONTRACTOR shall not sublet, assign, or transfer any GOODS AND/OR SERVICES specifically set forth under this CONTRACT without the prior written consent of TAMPA BAY WATER. All persons used by the CONTRACTOR for fulfilling the requirements of this CONTRACT must be employees of the CONTRACTOR, unless otherwise approved by TAMPA BAY WATER.

7.0 INDEMNIFICATION: In consideration of the first \$100.00 paid by TAMPA BAY WATER to the CONTRACTOR, the receipt and sufficiency of which is hereby acknowledged, the CONTRACTOR shall indemnify, defend, or at the option of TAMPA BAY WATER pay the cost of defense, and hold harmless TAMPA BAY WATER from any and all claims, expenses and damages, including, but not limited to reasonable attorneys' fees on account of a demand or claim, or assertion of liability, or any claim or action arising or alleged to have arisen out of or to the extent caused by use of CONTRACTOR's products, or CONTRACTOR's performance of this CONTRACT in a negligent, reckless, or intentionally wrongful manner, including performance by any subcontractor, agent or representative of CONTRACTOR, or as a result of any defaults by the CONTRACTOR under this CONTRACT for breach of any representation or warranty by CONTRACTOR either expressed or implied. However, neither the CONTRACTOR nor any of its subcontractors will be liable under this paragraph for damages arising out of injury or damage to persons or property directly caused or resulting from the sole negligence of TAMPA BAY WATER or any of its officers, agents or employees.

8.0 CONTRACTOR'S INSURANCE-GENERAL REQUIREMENT

8.1. The CONTRACTOR shall purchase and maintain the following described insurance on policies and with insurers acceptable to TAMPA BAY WATER. The insurance policy shall be written for not less than the limits of coverage specified in articles 9.0 through 10.0 below.

The CONTRACTOR shall submit certificates itemizing the policies issued, limits of coverage, expirations dates and endorsements provided to TAMPA BAY WATER, using the TAMPA BAY WATER CERTIFICATE OF INSURANCE form, attached hereto and made a part hereof.

- 8.2. These insurance requirements shall not limit the liability of the other party. TAMPA BAY WATER does not represent these types or amounts of insurance to be sufficient or adequate to protect the other party's interests or liabilities but are merely minimums.
- 8.3. CONTRACTOR shall not commence or continue to provide any GOODS AND/OR SERVICES unless CONTRACTOR has in full force and effect all required insurance, and until all correct and complete insurance certificates have been provided to TAMPA BAY WATER evidencing the specific insurance coverage required and indicating TAMPA BAY WATER as additional insured, unless TAMPA BAY WATER approves commencement or continuation of GOODS AND/OR SERVICES, nor shall any payment for GOODS AND/OR SERVICES performed become due and payable until such certificates have been provided to TAMPA BAY WATER. If the use of subcontractors is authorized by TAMPA BAY WATER pursuant to article 6.0 above, CONTRACTOR shall not permit any subcontractor, supplier or other person or organization to provide the GOODS AND/OR SERVICES unless the insurance requirements set forth in this CONTRACT have been complied with by such subcontractor, supplier or other person or organization.
- 8.4. All above-referenced policies of insurance, except worker's compensation insurance, shall be endorsed to include as additional insured: TAMPA BAY WATER, its contractors, subsidiaries or affiliates, and each of TAMPA BAY WATER's directors, officers, employees, representatives, agents or volunteers. Such insurance policies shall include or be enforced to include a cross liability clause so the additional insured will be treated as if a separate policy were in existence and issued to them. If the additional insureds have other insurance which might be applicable to any loss, the insurance required of the CONTRACTOR shall be considered primary, and all other insurance shall be considered excess.
- 8.5. All above-referenced policies of insurance (and the certificates or other evidence thereof) shall contain a provision or endorsement that the coverage afforded will not be canceled, adversely changed or renewal refused until at least thirty (30) days prior written notice has been given to TAMPA BAY WATER and the CONTRACTOR by certified mail.
- 8.6. The CONTRACTOR shall be responsible for all deductibles under such policies of insurance.

9.0 LIABILITY INSURANCE

- 9.1. CONTRACTOR shall purchase and maintain such commercial (occurrence form) or comprehensive general liability, automobile and other appropriate insurance for the GOODS AND/OR SERVICES being performed and furnished which shall provide protection from claims set forth below which may arise out of, or result from CONTRACTOR'S performance and furnishing of the GOODS AND/OR SERVICES and CONTRACTOR'S other obligations under this CONTRACT.
 - 9.1.1. Minimum limits of \$500,000 per occurrence for all liability must be provided, with excess or umbrella insurance making up the difference, if any, between the policy limits of underlying policies (including employers liability required in the Worker's Compensation coverage section) and the total amount of coverage required. Limits of coverage shall not be less than the following for Bodily Injury, Property Damage and Personal Injury, Combined Single Limits:

General Aggregate	\$1,000,000
Each Occurrence	\$500,000
Personal Injury/Advertising Injury	\$500,000
Products Comp/Operations Aggregate	\$500,000

9.1.2. The CONTRACTOR'S liability insurance shall include contractual liability coverage sufficient to cover the CONTRACTOR'S indemnification obligations under this CONTRACT. The CONTRACTOR agrees to pay on behalf of TAMPA BAY WATER, and to provide and pay for a defense for all claims covered by the CONTRACTOR'S obligations under the indemnification provisions.

9.2. Excess or Umbrella Liability

9.2.1. Umbrella liability insurance is preferred, but an Excess Liability equivalent may be allowed. Whichever type of coverage is provided, it shall not be more restrictive than the underlying insurance policy coverages.

9.3. Automobile Liability

9.3.1. Coverage shall be maintained as to the business use of all its owned, non-owned, leased or hired vehicles with limits of not less than: Bodily Injury & Property Damage Liability \$500,000, Combined Single Limit Each Accident.

9.3.2. If CONTRACTOR has no owned autos, a letter from the CONTRACTOR so stating must be included with the certificates of insurance.

10.0 WORKERS COMPENSATION COVERAGE

10.1. CONTRACTOR shall purchase and maintain workers compensation insurance for all workers compensation obligations imposed by Florida statutes. As of the date of this CONTRACT, these statutes require employers' liability limits of at least \$100,000 each accident and \$100,000 each employee, \$500,000 policy limit for disease.

10.2. TAMPA BAY WATER requires CONTRACTOR employers to purchase workers' compensation insurance for all their employees and sub-contractors regardless of the number of employees they have and regardless of any other exemptions. Florida law permits employers who may be exempt from purchase of coverage to waive their exemptions and purchase the coverage. TAMPA BAY WATER will expect CONTRACTOR to purchase said coverage.

10.3. CONTRACTOR shall also purchase any other coverages required by law for the benefit of employees.

11.0 CERTIFICATES OF INSURANCE

11.1. Required insurance shall be documented in the certificates of insurance which provide that TAMPA BAY WATER shall be notified by certified mail at least 30 days in advance of cancellation, non-renewal or adverse change.

11.2. New certificates of insurance are to be provided to TAMPA BAY WATER on the TAMPA BAY WATER CERTIFICATE OF INSURANCE form at least 15 days prior to coverage renewals.

11.3. If requested by TAMPA BAY WATER, the CONTRACTOR shall furnish complete copies of the CONTRACTOR'S insurance policies, forms and endorsements.

- 11.4. For Commercial General Liability coverage, the CONTRACTOR shall, at the option of TAMPA BAY WATER, provide an indication of the amount of claims payments or reserves chargeable to the aggregate amount of liability coverage.
- 11.5. Receipt of certificates or other documentation of insurance or policies or copies of policies by TAMPA BAY WATER, or by any of its representatives, which indicate less coverage than required does not constitute a waiver of the CONTRACTOR's obligation to fulfill the insurance requirements herein.
- 11.6. Before providing services, CONTRACTOR shall provide TAMPA BAY WATER with an acceptable certificate of insurance on the TAMPA BAY WATER CERTIFICATE OF INSURANCE form included herein. Only certificates of insurance provided on TAMPA BAY WATER CERTIFICATE OF INSURANCE form will be accepted.

12.0 INSURANCE OF THE CONTRACTOR PRIMARY

- 12.1. Insurance required of the CONTRACTOR, or any other insurance of the CONTRACTOR shall be considered primary, and the insurance of TAMPA BAY WATER shall be considered excess, as may be applicable to claims which arise out of the hold harmless, payment on behalf of TAMPA BAY WATER, insurance, additional insurance and certificates of insurance provisions of this CONTRACT.

13.0 LOSS CONTROL/SAFETY

- 13.1. Precaution shall be exercised at all times by the CONTRACTOR for the protection of all persons, including employees, and property. The CONTRACTOR shall be expected to comply with all laws, regulations or ordinances related to safety and health, shall make special effort to detect hazardous conditions and shall take prompt action where loss control/safety measures should reasonably be expected.
- 13.2. TAMPA BAY WATER may order GOODS AND/OR SERVICES to be stopped if conditions exist that present immediate danger to persons or property. The CONTRACTOR acknowledges that such stoppage will not shift responsibility for any damages from the CONTRACTOR to TAMPA BAY WATER.

14.0 MISCELLANEOUS PROVISIONS

- 14.1. CONTRACTOR shall provide GOODS AND/OR SERVICES under this CONTRACT as an independent contractor. CONTRACTOR shall not be considered an agent of TAMPA BAY WATER nor shall CONTRACTOR'S subcontractors, suppliers, experts, or other persons, or organizations retained or utilized by the CONTRACTOR be considered agents of TAMPA BAY WATER.
- 14.2. This CONTRACT shall constitute the entire agreement between the parties hereto and this CONTRACT shall not be amended or modified except in writing executed by both parties hereto.
- 14.3. This CONTRACT shall be governed by and construed under the laws of the State of Florida.
- 14.4. Venue for any action arising under this CONTRACT shall lie in Pinellas County, Florida.
- 14.5. Any notices or other writings permitted or required to be delivered as described and required under the provisions of this CONTRACT shall be delivered by sending the notice by certified mail, return receipt requested, and addressed as follows:

If to TAMPA BAY WATER:

TAMPA BAY WATER
2575 Enterprise Road
Clearwater, Florida 33763-1102
727-796-2355
Attention: _____

If to the CONTRACTOR:

Attention: _____

15.0 SCRUTINIZED COMPANIES AND PUBLIC ENTITY CRIMES STATEMENT

- 15.1. Pursuant to Subsections 287.133(2) and (3), Florida Statutes, a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases or real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for CATEGORY TWO, for a period of 36 months following the date of being placed on the convicted vendor list.
- 15.2. Pursuant to Subsection 287.134(2)(a), Florida Statutes, an entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity.
- 15.3. Pursuant to Section 287.135, Florida Statutes, a company that has been placed on the Scrutinized Companies with Activities in Sudan List; the Scrutinized Companies with Activities in the Iran Petroleum Energy Section List; the Scrutinized Companies that Boycott Israel List or is engaged in a Boycott of Israel is ineligible and may not submit a bid, proposal, or enter into or renew a contract with an agency for goods or services of \$1 million or more. At the time of submission of a bid or proposal for a contract or contract renewal for goods or services of \$1 million or more, the company must certify that it is not on either such List and further that it does not have business operations in Cuba or Syria as required by Section 287.135(5), Florida Statutes.

15.3.1 Pursuant to Section 287.135, Florida Statutes, Tampa Bay Water reserves the right to terminate any contract for goods or services of \$1 million or more if the awarded CONTRACTOR:

- a. Has been found to have submitted a false Scrutinized Vendor List certification as provided under Section 287.135 subsection (5); or
- b. Has been placed on the Scrutinized Companies Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Section List or
- c. Has been engaged in business operations in Cuba or Syria.

15.3.2 Pursuant to Section 287.135, Florida Statutes, Tampa Bay Water reserves the right to terminate any contract for goods or services of any amount if the awarded CONTRACTOR has been placed on the Scrutinized Companies that Boycott Israel List or are engaged in a boycott of Israel.

16.0 FOREIGN COUNTRIES OF CONCERN

Pursuant to Section 287.138, Florida Statutes, Tampa Bay Water may not enter into a contract with an entity that gives access to an individual’s personal identifying information if the entity is owned, controlled or organized under the laws of a Foreign Country of Concern which includes the: People’s Republic of China, the Russian Federation, the Islamic Republic of Iran, the Democratic People’s Republic of Korea, the Republic of Cuba, the Venezuelan regime of Nicolas Maduro, the Syrian Arab Republic, or any other entity or agency under the significant control of such Foreign Country of Concern.

17.0 PUBLIC RECORDS AND AUDIT RIGHTS

CONTRACTOR shall keep all books, records, files, drawings, plans and other documentation, including all electronically stored items, which concern or relate to the services required hereunder (collectively referred to as “Records”), for a minimum of three (3) years from the date of expiration or termination of this Agreement, or as otherwise required by any applicable law, whichever date is later. TAMPA BAY WATER, or any duly authorized agents or representatives of TAMPA BAY WATER, shall have the right to order, inspect and copy all such Records as often as they deem necessary during any such period of time. This right to audit, inspect and copy the Records shall include all of the Records of the Subcontractors.

17.1 IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR’S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE AGENCY’S CUSTODIAN OF PUBLIC RECORDS VIA PHONE (727) 796-2355 Option 6; EMAIL RECORDS@TAMPABAYWATER.ORG; OR MAIL AT 2575 ENTERPRISE ROAD, CLEARWATER, FLORIDA 33763.

17.2 Contractor must keep and maintain all public records required by the Agency in order to perform services under this Contract.

17.3 Upon request from the Agency’s custodian of public records, Contractor shall provide the Agency with a copy of the requested public records or allow the records

to be inspected or copied within a reasonable time at a cost that does not exceed the cost provide in Chapter 119, Florida Statutes, or as otherwise provided by law.

17.4 Contractor shall ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to the Agency.

17.5 Upon completion of the contract, Contractor shall transfer, at no cost, to the Agency all public records in the possession of the Contractor or keep and maintain public records required by the Agency to perform the service under this contract. If the Contractor transfers all public records to the Agency upon completion of the contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the contract, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the Agency, upon request from the Agency's custodian of public records, in a format that is compatible with the information technology systems of the Agency.

18.0 EMPLOYEE VERIFICATION (E-VERIFY)

In accordance with Section 448.095 Florida Statutes, the Awardee/Contractor/Consultant agrees to register with and utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired during the term of the award/contract for the services specified in the award/contract. The Awardee/Contractor/Consultant must also include a requirement in subcontracts that the subcontractor must register with and utilize the E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the award/contract term. If the Awardee/Contractor/Consultant enters into a contract with a subcontractor, the subcontractor must provide the Awardee/Contractor/Consultant with an affidavit stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien. The Awardee/Contractor/Consultant shall maintain a copy of such affidavit for the duration of the award/contract. If Tampa Bay Water has a good faith belief that the Awardee/Contractor/Consultant has knowingly violated Section 448.09(1), Florida Statutes, Tampa Bay Water shall terminate the Contract with the Awardee/Contractor/Consultant, and the Contractor may not be awarded a contract with Tampa Bay Water for at least 1 year after the date on which the award/contract was terminated. The Awardee/Contractor/Consultant is liable for any additional costs incurred by Tampa Bay Water as a result of the termination of the award/contract. If Tampa Bay Water has a good faith belief that a subcontractor knowingly violated the law, but the Awardee/Contractor/Consultant has otherwise complied with the law, Tampa Bay Water shall promptly notify the Awardee/Contractor/Consultant and order the Awardee/Contractor/Consultant to immediately terminate the award/contract with the subcontractor.

IN WITNESS WHEREOF, the parties hereto, have caused these presents to be executed by their duly qualified representatives on the day and year first written above.

WITNESS:

(FIRM NAME)

By: _____

Date: _____

Name

(CORPORATE SEAL)

ATTEST:

TAMPA BAY WATER, A Regional
Water Supply Authority

Secretary

By: _____

Its: _____

Date: _____

APPROVED AS TO FORM:

(SEAL)

General Counsel

**Tampa Bay Water
General Insurance Requirements Matrix**

Contract Type	Up to \$100,000	\$100,001 to \$1,000,000	\$1,000,001 & Over
Agreement for Professional Services	Tier 1	Tier 2	Tier 3
As-Needed Professional Services	Tier 1	Tier 2	Tier 3
Goods & Services Contract	Tier 1	Tier 2	Tier 3
Construction Contract	N/A	N/A	Tier 3

Insurance Type	Tier 1	Tier 2	Tier 3
General Liability	\$1,000,000	\$2,000,000	\$5,000,000
Automobile	\$300,000	\$500,000	\$1,000,000
Workers Compensation	Statutory	Statutory	Statutory
Umbrella/Excess	Up to GL	Up to GL	Up to GL
Professional Liability	\$1,000,000	\$1,000,000	\$1,000,000

TAMPA BAY WATER CERTIFICATE OF INSURANCE or APPROVED ACORD FORM



2575 Enterprise Road
 Clearwater, Florida 33763-1102
 Phone: 727.796.2355
 Fax: 727.791.2388
 Suncom: 513.7010
 www.tampabaywater.org

Issue Date: _____ Contract Number: _____

CANCELLATION: Should any of the below described policies be cancelled, non-renewed or adversely changed before the expiration date thereof, the issuing company will provide 30 days written notice to TAMPA BAY WATER by certified mail.

Producer: _____ Insured: _____

Companies Affording Coverage: _____ Best Rating/Class: _____

A. _____

B. _____

C. _____

D. _____

COVERAGES: This is to certify that the policies of insurance listed below have been issued to the insured named above for the policy period indicated.

Co. Letter	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFF. DATE	POLICY EXPIR. DATE	LIMITS ALL LIMITS IN THOUSANDS		
						EACH OCCURRENCE	AGGREGATE
	General Liability <input type="checkbox"/> Commercial Form <input type="checkbox"/> Occurrence <input type="checkbox"/> Claims Made <input type="checkbox"/> Comprehensive Form <input type="checkbox"/> Premises Operations <input type="checkbox"/> Explosion, Collapse, Underground Hazard <input type="checkbox"/> Products/Completed Operations Hazard <input type="checkbox"/> Contractual Insurance <input type="checkbox"/> Broad Form Property Damage <input type="checkbox"/> Independent Contractor <input type="checkbox"/> Personal Injury						
	Automobile Liability <input type="checkbox"/> Any Auto <input type="checkbox"/> All Owned Autos <input type="checkbox"/> Scheduled Autos <input type="checkbox"/> Hired Autos <input type="checkbox"/> Non-Owned Autos						
	Umbrella/Excess Liability <input type="checkbox"/> Umbrella Form <input type="checkbox"/> Excess Form <input type="checkbox"/> Following Form Coverage						
	Workers' Compensation and Employers' Liability						
	Professional Liability <input type="checkbox"/> Claims Made <input type="checkbox"/> Occurrence Retro Date: _____						
	Builder's Risk <input type="checkbox"/> All Risk <input type="checkbox"/> Permission to Occupy <input type="checkbox"/> All Owner's Contractors, Subcontractors' Interests Covered <input type="checkbox"/> Installation Floater Other _____						

Description of Operations/Locations/Vehicle/Special Items:
 * Specific Project or Location:

CERTIFICATE HOLDER and ADDITIONAL INSURED

TAMPA BAY WATER, its Contractors, Subsidiaries or Affiliates and each of TAMPA BAY WATER's Directors, Officers, Employees, Representatives, Agents or Volunteers.

Authorized Representative: _____
 (Signature required)

Address: _____

Telephone: _____ Fax: _____

THIS IS TO FURTHER CERTIFY THAT:

1. The company issuing the General Liability Coverage hereby agrees to waive any right of subrogation it may acquire against TAMPA BAY WATER, its engineers, its contractors, and all other parties named as insured by reason of any payment made on account of personal injury, bodily injury, including death resulting therefrom, sustained by any employee of the insured or property damage arising out of the performance or furnishing of work under the above referenced contract.
2. Each of the above described policies contains a provision or endorsement that the coverage afforded will not be canceled, adversely changed or non-renewed until at least thirty (30) days prior written notice has been given to TAMPA BAY WATER by certified mail.
3. Each of the above listed companies hereby agrees to deliver to TAMPA BAY WATER new Certificate(s) of Insurance at least fifteen (15) days prior to coverage renewals or binder within such period and a certificate within fifteen (15) days thereafter.
4. If requested, each of the above listed companies hereby agrees to deliver two (2) copies of the policies purchased by the Agent to TAMPA BAY WATER.
5. Each of the above listed companies is authorized to do business and has an agent for service of process in Florida and has an "A" policy holders rating and a financial rating of at least Class VIII in accordance with the most current Best's rating. For self-insurance funds, financial statements are to be provided if requested by TAMPA BAY WATER. (at TAMPA BAY WATER's option, a Best's rating or financial information regarding any self-insurance funds may be waived.)

ACORD™ CERTIFICATE OF LIABILITY INSURANCE <input type="button" value="Clear"/> <input type="button" value="Save"/>		DATE (MM/DD/YYYY)
PRODUCER Your Insurance Agent	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.	
INSURED Company Name Street City, State, Zip Code	INSURERS AFFORDING COVERAGE	
	INSURER A	Company Name
	INSURER B	
	INSURER C	
	INSURER D	
	INSURER E	

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ADD'L LTR	INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
	X	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	Policy Number	effective	expires	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	X	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS	Policy Number	effective	expires	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
		GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY AGG \$
	X	EXCESS UMBRELLA LIABILITY <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE DEDUCTIBLE \$ RETENTION \$	Policy Number	effective	expires	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000
		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? NO If yes, describe under SPECIAL PROVISIONS below	Policy Number	effective	expires	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 DISEASE - POLICY LIMIT \$ 500,000
		OTHER				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS
Re: Job Name/Number
Tampa Bay Water, Its Engineers, Architects, Consultants, Subsidiaries or Affiliates and each of the Tampa Bay Water Directors, Officers, Employees, Representatives, Agents or Volunteers shall be named as additional insured under the GL Policy per CG 20 10 (07/04) AND CG 20 37 (07/04) or equivalent, and the Automobile Liability policy. Waiver of Subrogation is provided in favor of Tampa Bay Water on all policies. The insurance evidenced by this Certificate is primary and non-contributory to any insurance maintained by Tampa Bay Water.

CERTIFICATE HOLDER Tampa Bay Water 2575 Enterprise Road Clearwater, FL 33763-1102	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL <u>30</u> DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE
---	--

IMPORTANT

If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

DISCLAIMER

The Certificate of Insurance on the reverse side of this form does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.

GENERAL CONTRACT CONDITIONS

Non-Construction

1. Definitions

The following definitions are applicable to this CONTRACT:

- (a) "Day" means calendar days, unless otherwise stated.
- (b) "Assignment" means and includes Orders placed for the supply and delivery of Goods, and Tasks for the performance of Services.

2. Priority

In resolving inconsistencies among two or more sections of the CONTRACT, the CONTRACTOR shall be obliged to comply with the more costly or stringent requirement as determined by TAMPA BAY WATER in its sole discretion.

Inconsistencies shall otherwise be determined by order with the first listed controlling the following in the event of a conflict:

- (a) CONTRACT
- (b) SPECIFICATIONS
- (c) SUPPLEMENTARY CONDITIONS
- (d) GENERAL CONTRACT CONDITIONS
- (e) EXHIBITS
- (f) SOLICITATION
- (g) SUBMISSION

3. Change Orders

- (a) TAMPA BAY WATER may at anytime, by written order, and without notice to the sureties, if any, make changes within the general scope of the CONTRACT in the services to be performed or supplies to be delivered.
- (b) If any such change causes an increase or decrease in the hourly rate, the not-to-exceed amount of the CONTRACT, or the time required for performance of any part of the good and/or services under the CONTRACT, whether or not changed by the order, or otherwise affects the conditions of the CONTRACT, TAMPA BAY WATER shall make an equitable adjustment in the not-to-exceed amount, the hourly rate, the delivery schedule, or other affected terms, and shall modify the CONTRACT accordingly.
- (c) The CONTRACTOR must assert its right to an equitable adjustment under this clause within 30 days from the date of receipt of the written order. However, if TAMPA BAY WATER decides that the facts justify it, TAMPA BAY WATER may receive and act upon a proposal submitted before final payment of the CONTRACT.
- (d) Failure to agree to any adjustment shall be a dispute under clause Disputes, herein. However, nothing in this clause shall excuse the CONTRACTOR from proceeding with the CONTRACT as changed.
- (e) No services for which an additional cost or fee will be charged by the CONTRACTOR shall be furnished without the prior written consent of TAMPA BAY WATER.

4. Disputes

- (a) All disputes arising under or relating to the CONTRACT, including any claims for damages for the alleged breach thereof which are not disposed of by agreement, shall be resolved under this clause.
- (b) All claims by the CONTRACTOR shall be made in writing and submitted to TAMPA BAY WATER. A claim by TAMPA BAY WATER against the CONTRACTOR shall be subject to a written decision by TAMPA BAY WATER.
- (c) TAMPA BAY WATER shall, with reasonable promptness, but in no event in no more than 60 days, render a decision concerning any claim hereunder. Unless the CONTRACTOR, within 30 days after receipt of TAMPA BAY WATER's decision, shall notify TAMPA BAY WATER in writing that it takes exception to such decision, the decision shall be final and conclusive.
- (d) Provided the CONTRACTOR has (i) given the notice within the time stated in paragraph (c) above, and (ii) excepted its claim relating to such decision from the final release, and (iii) brought suit against TAMPA BAY WATER not later than one year after receipt of final payment, or if final payment has not been made, not later than one year after the CONTRACTOR has had a reasonable time to respond to a written request by TAMPA BAY WATER that it submit a final voucher and release, whichever is earlier, then TAMPA BAY WATER's decision shall not be final or conclusive, but the dispute shall be determined on the merits by a court of competent jurisdiction.
- (e) The CONTRACTOR shall proceed diligently with performance of the CONTRACT, pending final resolution of any request for relief, claim, appeal, or action arising under the CONTRACT, and comply with any decision of TAMPA BAY WATER.

5. Termination for Convenience and Default

- (a) TAMPA BAY WATER may terminate the CONTRACT in whole, or from time to time in part, for TAMPA BAY WATER's convenience (without cause) or the failure of the CONTRACTOR to fulfill the CONTRACT obligations (default). TAMPA BAY WATER shall terminate by delivering to the CONTRACTOR a written notice of termination specifying the nature, extent, and effective date of the termination. Upon receipt of the notice, the CONTRACTOR shall: (i) immediately discontinue all services affected (unless the notice directs otherwise), and (ii) deliver to TAMPA BAY WATER all information, reports, papers, and other materials accumulated or generated in performing the CONTRACT, whether completed or in process.
- (b) If the termination is for the convenience (without cause) of TAMPA BAY WATER, TAMPA BAY WATER shall be liable only for payment for services rendered before the effective date of the termination.
- (c) If the termination is due to the failure of the CONTRACTOR to fulfill its obligations under the CONTRACT (default), TAMPA BAY WATER may (i) require the CONTRACTOR to deliver to it, in the manner and to the extent directed by TAMPA BAY WATER, any work as described in subparagraph (a)(ii) above, and compensation be determined in accordance with the Changes clause; (ii) take over the good and/or services under the CONTRACT and prosecute the same to completion by contract or otherwise, and the CONTRACTOR shall be liable for any additional cost incurred

by TAMPA BAY WATER; and (iii) withhold any payments to the CONTRACTOR, for the purpose of set-off or partial payment, as the case may be, of amounts owed TAMPA BAY WATER by the CONTRACTOR.

- (d) If, after termination for failure to fulfill the CONTRACT obligations (default), it is determined that the CONTRACTOR had not failed, the termination shall be deemed to have been effected for the convenience of TAMPA BAY WATER, and the CONTRACTOR shall be entitled to payment as described in paragraph (b) above.
- (e) Any disputes with regard to this clause are expressly made subject to the terms of clause titled Disputes herein.

6. Assignment of Contract

The CONTRACTOR shall not assign or transfer any interest in the CONTRACT; except that claims for monies due or to become due from TAMPA BAY WATER under the CONTRACT may be assigned to a bank, trust company, or other financial institution. If the CONTRACTOR is a partnership, the CONTRACT shall inure to the benefit of the surviving or remaining member(s) of such partnership approved by TAMPA BAY WATER.

7. Certificate and Release

Prior to final payment under the CONTRACT, or prior to settlement upon termination of the CONTRACT, and as a condition precedent thereto, the CONTRACTOR shall execute and deliver to TAMPA BAY WATER a certificate and release, in a form acceptable to TAMPA BAY WATER, of all claims against TAMPA BAY WATER by the CONTRACTOR under and by virtue of the CONTRACT, other than such claims, if any, as may be specifically excepted by the CONTRACTOR in stated amounts set forth therein.

8. Organizational Conflicts of Interest

- (a) The CONTRACTOR warrants that to the best of its knowledge and belief and except as otherwise disclosed, it does not have any organizational conflict of interest which is defined as a situation in which the nature of good and/or services under the CONTRACT and the CONTRACTOR's organizational, financial, contractual or other interests are such that:
 - (i) Award of the CONTRACT may result in an unfair competitive advantage; or
 - (ii) The CONTRACTOR's objectivity in performing the good and/or services under the CONTRACT may be impaired.
- (b) The CONTRACTOR agrees that if after award it discovers an organizational conflict of interest with respect to the CONTRACT or any task/delivery order under the CONTRACT, the CONTRACTOR shall make an immediate and full disclosure in writing to TAMPA BAY WATER which shall include a description of the action which the CONTRACTOR has taken or intends to take to eliminate or neutralize the conflict. TAMPA BAY WATER may, however, terminate the CONTRACT or task/delivery order for the convenience of TAMPA BAY WATER if it would be in the best interest of TAMPA BAY WATER.
- (c) In the event the CONTRACTOR was aware of an organizational conflict of interest before the award of the CONTRACT and intentionally did not disclose the conflict

to TAMPA BAY WATER, TAMPA BAY WATER may terminate the CONTRACT for default.

- (d) The terms of this clause shall be included in all subcontracts and consulting agreements wherein the work to be performed is similar to the GOODS AND/OR SERVICES provided by the CONTRACTOR. The CONTRACTOR shall include in such subcontracts and consulting agreements any necessary provisions to eliminate or neutralize conflicts of interest.

9. Inspection and Acceptance

- (a) Unless otherwise provided by warranty conditions, TAMPA BAY WATER has the right to review, require correction, if necessary, and accept the GOODS AND/OR SERVICES produced by the CONTRACTOR. Such review(s) shall be carried out within 30 days so as to not impede the GOODS AND/OR SERVICES of the CONTRACTOR. Any product of GOODS AND/OR SERVICES shall be deemed accepted as submitted if TAMPA BAY WATER does not issue written comments and/or require corrections within 30 days from the date of receipt of such product from the CONTRACTOR.
- (b) The CONTRACTOR shall make any required corrections promptly at no additional charge and return a revised copy of the product to TAMPA BAY WATER within 7 days of notification or a later date if extended by TAMPA BAY WATER.
- (c) Failure by the CONTRACTOR to proceed with reasonable promptness to make necessary corrections shall be a default. If the CONTRACTOR's submission of corrected GOODS AND/OR SERVICES remains unacceptable, TAMPA BAY WATER may terminate the CONTRACT (or the task order involved) or reduce the CONTRACT price or cost to reflect the reduced value of services received.

10. Rights In Data (Ownership and Proprietary Interest).

TAMPA BAY WATER shall have exclusive ownership of, all proprietary interest in, and the right to full and exclusive possession of all information, materials and documents discovered or produced by CONTRACTOR pursuant to the terms of the CONTRACT, including but not limited to reports, memoranda or letters concerning the research and reporting tasks of the CONTRACT.

11. Dissemination or Disclosure of Information

No information or material shall be disseminated or disclosed to the general public, the news media, or any person or organization without prior express written approval by TAMPA BAY WATER.

12. Contractor's Status

It is understood that the CONTRACTOR is an independent contractor and is not to be considered an employee of TAMPA BAY WATER, or assume any right, privilege or duties of an employee, and shall save harmless TAMPA BAY WATER and its employees from claims suits, actions and costs of every description resulting from the CONTRACTOR's activities on behalf of TAMPA BAY WATER in connection with the CONTRACT.

13. Other Contractors

TAMPA BAY WATER may undertake or award other contracts for additional work at or near the site(s) of the GOODS AND/OR SERVICES under the CONTRACT. The CONTRACTOR shall fully cooperate with the other contractors and with TAMPA BAY WATER and TAMPA BAY WATER's employees and shall carefully adapt scheduling and performing the GOODS AND/OR SERVICES under the CONTRACT to accommodate the additional work, heeding any direction that may be provided by TAMPA BAY WATER. The CONTRACTOR shall not commit or permit any act that will interfere with the performance of work by any other contractor or TAMPA BAY WATER's employee.

14. Liens

The CONTRACTOR is prohibited from placing a lien on TAMPA BAY WATER's property. This prohibition shall apply to all subcontractors.

15. Equal Opportunity

- (a) At all times during the performance of the GOODS AND/OR SERVICES under the CONTRACT, the CONTRACTOR shall comply with Title VII of the Civil Rights Act of 1964, and the Florida Civil Rights Act of 1992. The CONTRACTOR shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, age, handicap, or marital status. The CONTRACTOR shall take affirmative action to ensure that employment applications are used and that employees are treated without regard to their race, color, religion, sex, national origin, age, handicap or marital status for employment, upgrading, demotion, or transfer; recruitment advertising; layoff or termination; rates of pay, or other forms of compensation; and selection for training, including apprenticeship. The CONTRACTOR agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth, the provisions of this non-discrimination clause.
- (b) The CONTRACTOR shall state in all solicitations or advertisements for employment placed by or on behalf of the CONTRACTOR that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, age, handicap, or marital status.

16. Taxes and Charges

The CONTRACTOR, shall pay any and all sales and use taxes and all withholding taxes, whether State or Federal, and pay all Social Security charges and also all State Unemployment Compensation charges, and pay or cause to be withheld, as the case may be, any and all taxes, charges, fees, or sums whatsoever, which are now required to be paid or withheld under any laws, unless otherwise modified in the SUPPLEMENTAL GENERAL CONDITIONS.

17. Responsibility of Contractor to Act in Emergency

In case of an emergency which threatens loss or injury to persons or property, the CONTRACTOR shall take appropriate remedial action, without previous instructions from TAMPA BAY WATER, as the situation may warrant, and immediately provide notice to TAMPA BAY WATER of its action. Any claim for compensation by the CONTRACTOR, together with substantiating documentation in regard to expense caused by emergency acts, shall be submitted to TAMPA BAY WATER and the amount of compensation if any, shall be determined by mutual agreement.

18. Cost Substantiation

Any cost reasonably incurred by the CONTRACTOR which is directly chargeable in whole or in part to TAMPA BAY WATER under the CONTRACT shall be subject to the cost substantiation. Accordingly, the CONTRACTOR shall deliver to TAMPA BAY WATER a certificate signed by the CONTRACTOR's financial officer for the CONTRACT, setting forth the amount of such cost and the provisions of the CONTRACT under which such cost is properly chargeable to TAMPA BAY WATER, stating that such cost is a fair market price for the service or materials to be supplied and that such services and materials are reasonably required pursuant to the CONTRACT, and accompanied by copies of such documentation as shall be necessary to reasonably demonstrate that the cost, as to which cost substantiation is required, has been paid or incurred. Such documentation shall include reasonably detailed information concerning: (i) all subcontracts; (ii) the amount and character of materials furnished, the persons from whom purchased, the amounts payable therefore and related delivery and transportation costs and any sales or personal property taxes, if any; (iii) a statement of the equipment used and any rental payable therefor; (iv) the CONTRACTOR employee and contractor hours, duties, wages, salaries, fees, benefits, assessments, taxes and premiums; and (v) any of the CONTRACTOR expenses that are chargeable to TAMPA BAY WATER pursuant to the CONTRACT. The CONTRACTOR's entitlement to reimbursement of costs shall be calculated in accordance with and subject to the limitations set forth in the CONTRACT.

Item Number	Description	Units of Measur	Estimated Quan	Base Unit Price
No Basket (5)				
#0-1	Preventative Mainte Annual Visit/Event		1	77593.55
#0-2	Preventative Mainte Annual Visit/Event		1	77593.55
#0-3	Preventative Mainte Annual Visit/Event		1	77593.55
#0-4	As-Needed Normal S Hour		4	0
#0-5	As-Needed Emergen Hour		1	0

DATE: March 1, 2024

TO: Board of Directors

THRU: Charles H. Carden, General Manager

FROM: Christina Sackett, Chief Financial Officer

SUBJECT: Award Solicitation 2022-900 Florida Department of Management Services (DMS),
Financial Auditing Services - *Approve*

SUMMARY

Our independent financial auditors perform the annual audit of the financial statements of Tampa Bay Water, fulfill the federal and state auditor reporting requirements, and prepare other special reports as needed. The estimated financial auditing services, for fiscal year 2024, total \$181,000, this includes \$135,300 for the base audit fee, \$20,000 for as-needed single audit fees that may be required to meet the requirements of grant agreements and \$25,700 for any other as-needed accounting and tax services.

SUGGESTED ACTION

Approve Award.

COST/FUNDING SOURCE

\$181,000 - Approved FY2024 Uniform Rate

DISCUSSION

The Board of Directors adopted Tampa Bay Water's Purchasing Procedures Manual on April 21, 2014

which allows the purchase of commodities and contractual services from the purchasing agreements of the Florida Department of Management Services (DMS). Tampa Bay water desires to utilize the Contract 84111600-20-1 between Florida Department of Management Services and Mauldin & Jenkins, LLC for Financial Auditing Services. The contract expires on February 28, 2025.

Agency staff has evaluated the contract and found that it accurately meets the requirements of Tampa Bay Water and pricing is fair and reasonable. Per the DMS instructions, the Purchasing Department sent a Request for Quotations and a Scope of Work to eight (8) of the awarded DMS Contractors. Four (4) Contractors responded. Submittals were evaluated by the Chief Financial Officer and Finance Manager in categories of Relevant Experience, Fees, Audit Approach and Firm Organization and Structure.

The respondents were ranked as follows:

1. Mauldin & Jenkins, LLC
2. Cherry Bekaert LLP
3. James Moore & Co., P.L.
4. Carr, Riggs & Ingram, LLC

Our independent financial auditors perform the annual audit of the financial statements of Tampa Bay Water, fulfill the federal and state auditor reporting requirements, and prepare other special reports as needed. For fiscal year 2024, the estimated financial auditing services total \$181,000, this includes the base audit fee of \$135,300. In addition, \$20,000 is budgeted for as-needed single audit fees that may be needed to meet the requirements of grant agreements with the Southwest Florida Water Management District, Environmental Protection Agency and/or other state/federal agencies. \$25,700 is budgeted for any other as-needed accounting and tax services. As-needed accounting and tax services normally consist of advice and guidance relative to maintaining appropriate internal accounting controls, taxation and reporting in the areas of sales tax, employee benefits, payroll taxes, retirement plans, and various other related areas.

Staff received approval to utilize the State Term Contract and it has been reviewed by Tampa Bay Water General Counsel's Office.

BACKGROUND

The Agency has an annual audit of its financial statements performed by an independent certified public accounting firm to meet the requirements of the Amended and Restated Interlocal Agreement, the Master Water Supply Contract, bond resolutions, federal grant agreements and various state statutes.

Attachment (2)

[Mauldin Jenkins LLS Contract](#)
[Contract Attachment H](#)



CONTRACT AMENDMENT NO.: 2
Contract No.: 84111600-20-1
Contract Name: Financial and Performance Audits

This Contract Amendment to Contract No. 84111600-20-1 (“Contract”) is made by the State of Florida, Department of Management Services (“Department”) and Mauldin & Jenkins, LLC (“Contractor”), with its principal place of business located at 1401 Manatee Avenue West, Suite 1200, Bradenton, FL 34205 collectively referred to herein as the “Parties.”

WHEREAS the Parties entered into the Contract which became effective on March 1, 2021, for the provision of Financial and Performance Audits;

WHEREAS the Parties agree to renew the Contract as provided for in Contract Attachment B, Special Contract Conditions, subsection 2.2, Renewal; and

WHEREAS the Parties agreed that the Contract may be amended by mutual agreement as provided in Contract Attachment B, Special Contract Conditions, subsection 6.9, Modification and Severability.

ACCORDINGLY, and in consideration of the mutual promises contained in the Contract documents, the Parties agree as follows:

I. Contract Amendment. Contract Attachment H, Additional Special Contract Conditions, is hereby deleted, and replaced in its entirety with the attached Contract Attachment H, Additional Special Contract Conditions.

II. Cost Proposal. Contract Attachment A, Cost Proposal, is hereby deleted and replaced in its entirety with the attached Contract Attachment A, Cost Proposal (Revised).

III. Contract Renewal. The Contract is renewed for a period of one year pursuant to the same terms and conditions of the contract and any executed written amendments, with a new Contract expiration date of February 28, 2025.

IV. Warranty of Authority. Each person signing this Amendment warrants that he or she is duly authorized to do so and to bind the respective party.

V. Conflict. To the extent any of the terms of this Amendment conflict with the terms of the Contract, the terms of this Amendment shall control.

VI. Effect. Unless otherwise modified by this Amendment, all terms and conditions contained in the Contract shall continue in full force and effect. This Amendment is effective when signed by both Parties.

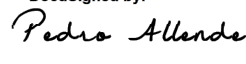


CONTRACT AMENDMENT NO.: 2
 Contract No.: 84111600-20-1
 Contract Name: Financial and Performance Audits

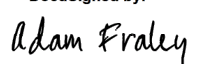
IN WITNESS WHEREOF, the Parties have executed this Amendment by their duly authorized representatives.

State of Florida:
Department of Management Services

Contractor:
 Mauldin & Jenkins, LLC

By: DocuSigned by:


664713020400485...

By: DocuSigned by:


EEEDAC4606AD403...

Name: Pedro Allende
Title: Secretary
Date: 2/23/2024 | 11:11 AM EST

Name: Adam Fraley
Title: Partner
Date: 2/19/2024 | 3:17 PM EST



CONTRACT ATTACHMENT H

ADDITIONAL SPECIAL CONTRACT CONDITIONS

- A. Special Contract Conditions revisions: the corresponding subsections of the Special Contract Conditions referenced below are replaced in their entirety with the following:

2.2 Renewal.

Upon written agreement, the Department and the Contractor may renew the Contract in whole or in part only as set forth in the Contract documents, and in accordance with section 287.057(14), F.S.

3.4 Purchase Order.

A Customer may use purchase orders to buy commodities or contractual services pursuant to the Contract and, if applicable, the Contractor must provide commodities or contractual services pursuant to purchase orders. Purchase orders issued pursuant to the Contract must be received by the Contractor no later than the close of business on the last day of the Contract's term. The Contractor is required to accept timely purchase orders specifying delivery schedules that extend beyond the Contract term even when such extended delivery will occur after expiration of the Contract. Purchase orders shall be valid through their specified term and performance by the Contractor, and all terms and conditions of the Contract shall survive the termination or expiration of the Contract and apply to the Contractor's performance. The duration of purchase orders for recurring deliverables shall not exceed the expiration of the Contract by more than twelve months. However, if an extended pricing plan offered in the state term or agency contract is selected by the ordering entity, the contract terms on pricing plans and renewals shall govern the maximum duration of purchase orders reflecting such pricing plans and renewals. Any purchase order terms and conditions conflicting with these Special Contract Conditions shall not become a part of the Contract.

3.7 Transaction Fees.

The State of Florida, through the Department of Management Services, has instituted MyFloridaMarketPlace, a statewide eProcurement system. Pursuant to Section 287.057(24), F.S., all payments shall be assessed a Transaction Fee of one percent (1.0%), or as may otherwise be established by law, which the vendor shall pay to the State.

For payments within the State accounting system (FLAIR or its successor), the Transaction Fee shall, when possible, be automatically deducted from payments to the vendor. If automatic deduction is not possible, the vendor shall pay the Transaction Fee pursuant to subsection 60A-1.031(2), F.A.C. By submission of these reports and corresponding

payments, vendor certifies their correctness. All such reports and payments shall be subject to audit by the State or its designee.

The vendor shall receive a credit for any Transaction Fee paid by the vendor for the purchase of any item(s) if such item(s) are returned to the vendor through no fault, act, or omission of the vendor. Notwithstanding the foregoing, a Transaction Fee is non-refundable when an item is rejected or returned, or declined, due to the vendor's failure to perform or comply with specifications or requirements of the agreement.

Vendors will submit any monthly reports required pursuant to the rule. All such reports and payments will be subject to audit. Failure to comply with the payment of the Transaction Fees or submission of required reporting of transactions shall constitute grounds for declaring the Vendor in default.

5.1 Conduct of Business.

The Contractor must comply with all laws, rules, codes, ordinances, and licensing requirements that are applicable to the conduct of its business, including those of federal, state, and local agencies having jurisdiction and authority. For example, the Contractor must comply with section 274A of the Immigration and Nationality Act, the Americans with Disabilities Act, Health Insurance Portability and Accountability Act, if applicable, and all prohibitions against discrimination on the basis of race, religion, sex, creed, national origin, handicap, marital status, or veteran's status. The provisions of subparagraphs 287.058(1)(a)-(c) and (g), F.S., are hereby incorporated by reference.

Nothing contained within this Contract shall be construed to prohibit the Contractor from disclosing information relevant to performance of the Contract or purchase order to members or staff of the Florida Senate or Florida House of Representatives.

Pursuant to section 287.057(26), F.S., the Contractor shall answer all questions of, and ensure a representative will be available to, a continuing oversight team.

The Contractor will comply with all applicable disclosure requirements set forth in section 286.101, F.S. In the event the Department of Financial Services issues the Contractor a final order determining a third or subsequent violation pursuant to section 286.101(7)(c), F.S., the Contractor shall immediately notify the Department and applicable Customers and shall be disqualified from Contract eligibility.

5.4 Convicted, Discriminatory, Antitrust Violator, and Suspended Vendor Lists.

In accordance with sections 287.133, 287.134, and 287.137, F.S., the Contractor is hereby informed of the provisions of sections 287.133(2)(a), 287.134(2)(a), and 287.137(2)(a), F.S. For purposes of this Contract, a person or affiliate who is on the Convicted Vendor List, the Discriminatory Vendor List, or the Antitrust Violator Vendor List may not perform work as a contractor, supplier, subcontractor, or consultant under the Contract. The Contractor must notify the Department if it or any of its suppliers, subcontractors, or consultants have been placed on the Convicted Vendor List, the Discriminatory Vendor List, or the Antitrust Violator Vendor List during the term of the Contract.

In accordance with section 287.1351, F.S., a vendor placed on the Suspended Vendor List may not enter into or renew a contract to provide any goods or services to an agency after its placement on the Suspended Vendor List.

A firm or individual placed on the Suspended Vendor List pursuant to section 287.1351, F.S., the Convicted Vendor List pursuant to section 287.133, F.S., the Antitrust Violator Vendor List pursuant to section 287.137, F.S., or the Discriminatory Vendor List pursuant to section 287.134, F.S., is immediately disqualified from Contract eligibility.

5.5 Scrutinized Companies - Termination by the Department.

The Department may, at its option, terminate the Contract if the Contractor is found to have submitted a false certification as provided under section 287.135(5), F.S., or been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Terrorism Sectors List, or been engaged in business operations in Cuba or Syria, or to have been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel.

5.6 Cooperation with Inspector General and Records Retention.

Pursuant to section 20.055(5), F.S., the Contractor understands and will comply with its duty to cooperate with the Inspector General in any investigation, audit, inspection, review, or hearing. Upon request of the Inspector General or any other authorized State official, the Contractor must provide any information the Inspector General deems relevant. Such information may include, but will not be limited to, the Contractor's business or financial records, documents, or files of any type or form that refer to or relate to the Contract. The Contractor will retain such records for the longer of five years after the expiration or termination of the Contract, or the period required by the General Records Schedules maintained by the Florida Department of State, at the Department of State's Records Management website. The Contractor agrees to reimburse the State of Florida for the reasonable costs of investigation incurred by the Inspector General or other authorized State of Florida official for investigations of the Contractor's compliance with the terms of this or any other agreement between the Contractor and the State of Florida which results in the suspension or debarment of the Contractor. Such costs will include but will not be limited to: salaries of investigators, including overtime; travel and lodging expenses; and expert witness and documentary fees. The Contractor agrees to impose the same obligations to cooperate with the Inspector General and retain records on any subcontractors used to provide goods or services under the Contract.

6.10 Cooperative Purchasing. Pursuant to their own governing laws, and subject to the agreement of the Contractor, governmental entities that are not Customers may make purchases under the terms and conditions contained herein, if agreed to by Contractor. Such purchases are independent of the Contract between the Department and the Contractor, and the Department is not a party to these transactions. Agencies seeking to make purchases under this Contract are required to follow the requirements of Rule 60A-1.045(6), F.A.C.

8.1.1 Termination of Contract.

The Department may terminate the Contract for refusal by the Contractor to comply with this section by not allowing access to all public records, as defined in Chapter 119, F.S., made or received by the Contractor in conjunction with the Contract unless the records are exempt from s. 24(a) of Art. I of the State Constitution and section 119.071(1), F.S.

8.1.2 Statutory Notice.

Pursuant to section 119.0701(2)(a), F.S., for contracts for services with a contractor acting on behalf of a public agency, as defined in section 119.011(2), F.S., the following applies:

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE DEPARTMENT'S CUSTODIAN OF PUBLIC RECORDS AT PUBLICRECORDS@DMS.FL.GOV, (850) 487-1082 OR 4050 ESPLANADE WAY, SUITE 160, TALLAHASSEE, FLORIDA 32399-0950.

Pursuant to section 119.0701(2)(b), F.S., for contracts for services with a contractor acting on behalf of a public agency as defined in section 119.011(2), F.S., the Contractor shall:

(a) Keep and maintain public records required by the public agency to perform the service.

(b) Upon request from the public agency's custodian of public records, provide the public agency with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, F.S., or as otherwise provided by law.

(c) Ensure that public records that are exempt or confidential and exempt from public records disclosure are not disclosed except as authorized by law for the duration of the Contract term and following the completion of the Contract if the Contractor does not transfer the records to the public agency.

(d) Upon completion of the Contract, transfer, at no cost, to the public agency all public records in possession of the Contractor or keep and maintain public records required by the public agency to perform the service. If the Contractor transfers all public records to the public agency upon completion of the Contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the Contract, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the public agency, upon request from the public agency's custodian of public records, in a format that is compatible with the information technology systems of the public agency.

12.1 Performance or Compliance Audits.

The Department may conduct or have conducted performance and/or compliance audits of the Contractor and subcontractors as determined by the Department. The Department may conduct an audit and review all the Contractor's and subcontractors' data and records that directly relate to the Contract. To the extent necessary to verify the Contractor's fees and claims for payment under the Contract, the Contractor's agreements or contracts with subcontractors, partners, or agents of the Contractor, pertaining to the Contract, may be inspected by the Department upon fifteen (15) calendar days' notice, during normal working hours and in accordance with the Contractor's facility access procedures where facility access is required. Release statements from its subcontractors, partners, or agents are not required for the Department or its designee to conduct compliance and performance audits on any of the Contractor's contracts relating to this Contract. The Inspector General, in accordance with section 5.6, the State of Florida's Chief Financial Officer, and the Office of the Auditor General shall also have authority to perform audits and inspections.

13.2 E-Verify.

The Contractor and its subcontractors shall register with and use the U.S. Department of Homeland Security's (DHS) E-Verify system to verify the work authorization status of all new employees of the contractor or subcontractor in accordance with section 448.095, F.S. The Contractor shall obtain an affidavit from its subcontractors in accordance with paragraph (5)(b) of section 448.095, F.S., and maintain a copy of such affidavit for the duration of the Contract.

B. Special Contract Conditions additions: the following subsections are added to the Special Contract Conditions:

5.7 Foreign Country of Concern Attestation.

If the Contract or Customer's purchase order issued pursuant to this Contract grants the Contractor access to an individual's personal identifying information as defined in section 501.171, Florida Statutes, the Contractor must, prior to execution, extension, or renewal of this Contract or Customer purchase order, complete and submit to the applicable Governmental Entity the Form PUR 1355, "Foreign Country of Concern Attestation Form," available at: <http://www.flrules.org/Gateway/reference.asp?No=Ref-15958>.

5.8 Common Carrier Attestation.

The Contractor as a Common Carrier, as defined in section 908.111, Florida Statutes, or contracted carrier must, prior to execution, amendment, or renewal of this Contract or Customer purchase order issued pursuant to this Contract, complete and submit to the applicable Governmental Entity the Form PUR 1808, "Common Carrier or Contracted Carrier Attestation Form," available at: <http://www.flrules.org/Gateway/reference.asp?No=Ref-14614>.

This Contract or a Customer purchase order may be terminated if the Contractor is found to be in violation of the submitted attestation.

12.3 Document Inspection.

In accordance with section 216.1366, F.S., the Department or a state agency is authorized to inspect the: (a) financial records, papers, and documents of the Contractor that are directly related to the performance of the Contract or the expenditure of state funds; and (b) programmatic records, papers, and documents of the Contractor which the Department or state agency determines are necessary to monitor the performance of the Contract or to ensure that the terms of the Contract are being met. The Contractor shall provide such records, papers, and documents requested by the Department or a state agency within 10 Business Days after the request is made.

DATE: March 4, 2024

TO: Board of Directors

THRU: Charles H Carden, General Manager

FROM: Michelle Stom, Chief of Staff/Chief Strategy Officer

SUBJECT: First Amendment to As-Needed Professional Services Agreement 2023-509 with Polmann Consulting, LLC - *Approve*

SUMMARY

Amendment One to Contract #2023-509 with Polmann Consulting, LLC, removes some of the insurance requirements from the contract due to the limited nature of the work performed by the consultant.

SUGGESTED ACTION

Approve First Amendment.

COST/FUNDING SOURCE

Budgeted funds. Up \$50,000 per year for a three-year term.

DISCUSSION

Professional Services Agreement #2023-509 was procured through a sole source method and approved by the Board of Directors at its May 11, 2023, meeting in the amount up to \$50,000.00 per year for a three-year term. Amendment One to Contract #2023-509 removes some of the insurance requirements from the contract due to the limited nature of the work performed by Polmann Consulting, LLC. The insurance requirements are waived through the remaining term of the contract.

The proposed amendment has been approved as to form by the Tampa Bay Water General Counsel's Office.

DATE: March 4, 2024
TO: Board of Directors
THRU: Charles H. Carden, General Manager
FROM: Christina Sackett, Chief Financial Officer
SUBJECT: Fiscal Year 2024 Budget Category Level Transfer - *Approve*

SUMMARY

The Building, Grounds, and Fleet Department is requesting a budget category level transfer totaling \$250,000 for additional tree trimming and fencing needs.

SUGGESTED ACTION

Approve \$250,000 budget category level transfer from the Surveying Department to the Buildings, Grounds, and Fleet Department.

COST/FUNDING SOURCE

Fiscal Year 2024 Uniform Rate

DISCUSSION

The Building, Grounds, and Fleet Department is requesting a total of \$250,000 be transferred from the Surveying department's Other Professional Services category budget to the Building, Grounds, and Fleet Department's Repairs & Maintenance category budget. The budget category transfer will cover costs associated with additional tree clearing and fencing efforts that are anticipated to be in excess of the department's approved Fiscal Year 2024 operating budget categories. This transfer will not impact the Fiscal Year 2024 uniform rate.

DATE: March 5, 2024
TO: Board of Directors
THRU: Charles H. Carden, General Manager
FROM: Christina Sackett, Chief Financial Officer
SUBJECT: Procurement Exceptions Vendor Limits - *Approve*

SUMMARY

Tampa Bay Water’s Purchasing Policy, Resolution 2014-002, provides procurement exceptions to the utilization of the sealed competitive bid procedure or request for competitive sealed proposals and delegates authority to the General Manager for acquiring equipment, supplies and services less than or equal to \$100,000. The Agency has procured equipment, supplies and services from the attached list of vendors through these procurement exceptions and the cumulative amount per vendor will reach the \$100,000 maximum approval amount of the General Manager and requires Board approval.

SUGGESTED ACTION

Approve, continuing procurement through the various procurement exceptions, with each listed vendor, and exceeding the \$100,000 total spend, limited to the Board-approved budget amounts.

COST/FUNDING SOURCE

Uniform Rate

DISCUSSION

Tampa Bay Water’s Purchasing Policy, Resolution 2014-002, provides procurement exceptions to the utilization of the sealed competitive bid procedure or request for competitive sealed proposals and delegates authority to the General Manager for acquiring equipment, supplies and services less than or

equal to \$100,000. General Counsel's interpretation of this delegated amount, is the total amount spent with a vendor, from the beginning of Tampa Bay Water to date, and not per procurement or fiscal year. The Agency has used the attached list of vendors to provide equipment, supplies and services procured through the various procurement exceptions approved in the purchasing policy. The cumulative amount per vendor spent over the lifetime of the Agency has reached or will reach the \$100,000 maximum approval amount of the General Manager and requires Board approval. Staff recommends continuing procurement through the various procurement exceptions, with each listed vendor on the attachment, and Board approval to exceed the \$100,000 in total spend, limited to the Board approved budget amounts.

BACKGROUND

Tampa Bay Water's preferred method for acquiring equipment, supplies and services costing more than the existing bid limit, \$35,000, is by sealed competitive bidding or by request for competitive sealed proposals. Exceptions to the utilization of the sealed competitive bid procedure or request for competitive sealed proposals for those purchases above the existing bid limit are:

1. Emergency Purchases
2. Sole Source Purchases
3. Cooperative Purchases
4. Direct Purchase of Construction Material
5. Interlocal/Intergovernmental Agreements
6. Grants
7. Labor and Employment Agreements
8. Insurance Agreements and Policies
9. Public Art
10. Judgements, settlements and opposing party's legal fees and reimbursed costs
11. Software support agreements
12. Mitigation reimbursement to complainants
13. Florida Retirement System
14. Payroll Taxes
15. Real Estate
16. Real Estate Appraisers
17. Outside Legal Services
18. Expert Witness Services
19. Securities, Financing and Bond Agreements
20. Principal and Interest Payments on debt instruments and all associated issuance costs (all issuance of debt are approved by the Board of Directors)
21. Banking Services
22. Postage
23. Telephone Services
24. Advertising

25. Dues and Memberships
26. Books and Subscriptions
27. Transportation and Travel
28. Employee Attendance at Education and Training Seminars
29. Disbursements from Petty Cash
30. Mandatory fees to government agencies (vehicle registrations, permit fees, professional and occupational licenses, trash and sewer assessments, etc.)
31. Utility Services
32. Negotiated Procurements after Rejection of All Bids/Proposals
33. Contracts for professional services pursuant to Section 287.055 FS (CCNA)
34. Other instances where exceptions are provided State or local law Purchases more than \$100,000 require the approval of the Board.

Attachment (1)

[Additional Vendor List over \\$100K](#)

Vendor Name	Vndr #
Arcadis Usa Inc.	5203
Archivesocial Inc.	2043
Bentley Systems Inc	942
Big Sea, Inc.	6819
Bright House Networks Llc	795
Caseware International Inc.	6233
Clinisys, Inc	7103
Digi International Inc.	6478
Elert & Associates Networking Division, Inc.	6088
Emc Corporation	5009
Energy Cap, Llc	6383
Hazen Sawyer, P.C.	2923
In-Situ Inc.	4087
Interpro Solutions, Llc	7102
Keymark, Inc.	5854
Lastpass	6472
Netwrix Corporation	6424
Ontracks Enterprises Inc	6363
Pantheon Systems Inc.	6758
Red Gate Software	4439
Safe Software	6646
Schneider Electric Usa, Inc	5760
Skm Systems Analysis Inc	6027
Verizon Wireless Communications Llc	3778
Water Information Sharing And Analysis Center	3531
Zoho Corporation	6816
Zoom Video Communications, Inc.	6588

DATE: March 1, 2024
TO: Board of Directors
THRU: Charles H. Carden, General Manager
FROM: Christina Sackett, Chief Financial Officer
SUBJECT: Contract Option Year Renewals - *Approve*

SUMMARY

Renew agency contracts in accordance with renewal option years listed in the terms and conditions of the original contracts.

SUGGESTED ACTION

Approve contract renewals.

COST/FUNDING SOURCE

Uniform Rate

DISCUSSION

Tampa Bay Water has a number of contracts each year that are available to renew for additional option years. Purchasing and agency staff have reviewed the contracts summarized in the attached document and have determined that they continue to be of value and are necessary to the operation of Tampa Bay Water. The vendors/consultants have agreed, in writing, that they are agreeable to renew the available option year(s) as prescribed in the original contract's terms and conditions.

The original terms and conditions of the contracts remain unchanged. All original contracts were approved by the Board and therefore renewals must be provided to the Board for review and approval of each renewal option year.

The contract renewals have been reviewed and approved by Tampa Bay Water General Counsel's Office.

Attachment (1)

[Contract Amendment Consent-March 2024](#)

CONTRACT AMENDMENTS EXECUTED FOR CONSENT APPROVAL - MARCH 2024

CONTRACT NAME/DESCRIPTION OF SERVICES	CONTRACT NUMBER	CONTRACTOR	ANNUAL AMOUNT	APPROVAL DATE	RENEWAL/ AMENDMENT #	ORIGINAL EXPIRATION	EXTENDED THROUGH	FUNDING SOURCE
TREE TRIMMING & FENCE LINE MAINTENANCE SERVICES	2022-047	RICK RICHARDS, INC.	\$600,000.00	3/29/2022	2 OF 3	3/31/2023	3/31/2025	UNIFORM RATE
TREE TRIMMING & FENCE LINE MAINTENANCE SERVICES	2022-046	PAFF SERVICES, LLC	\$600,000.00	3/29/2022	2 OF 3	3/31/2023	3/31/2025	UNIFORM RATE
TREE TRIMMING & FENCE LINE MAINTENANCE SERVICES	2022-048	TUCKER ENTERPRISE SERVICES INC.	\$600,000.00	3/29/2022	2 OF 3	3/31/2023	3/31/2025	UNIFORM RATE
AS NEEDED FENCE & GATE INSTALLATION & REPAIR SERVICES	2022-049	SMITH INDUSTRIEES, INC. dba SMITH FENCE COMPANY	\$800,000.00	3/29/2022	2 OF 3	3/31/2023	3/31/2025	UNIFORM RATE

DATE: March 4, 2024
TO: Board of Directors
THRU: Charles H. Carden, General Manager
FROM: Michelle Stom, Chief of Staff/Chief Strategy Officer
SUBJECT: Legislative and Grant Funding Program Update - *Receive Report*

SUMMARY

The Board approves legislative goals and priorities each year to guide the work of the agency's Grant Funding and Legislative Team. The team is currently operating under the 2024 Legislative Program Goals and Priorities approved by the Board at its October 2023 meeting. This item provides an update on the state legislative session that began on January 9, 2024. The agency's legislative consultant and legislative counsel will present on the agency's funding request and bills of interest.

SUGGESTED ACTION

Receive Status Report.

COST/FUNDING SOURCE

N/A

DISCUSSION

Federal and state legislation can significantly impact the cost of producing water and meeting regulatory requirements. Providing input on potential legislation and regulations that could pose additional costs has become increasingly important as Tampa Bay Water continues to focus on operating its system efficiently and cost-effectively. The agency's Grant Funding and Legislative Team is actively monitoring proposed legislation for the 2024 session. At the federal level, the agency's consultant and

staff continue to monitor and track federal legislation and regulations that could provide funding or impact to Tampa Bay Water. The legislative tracking reports (attached) ensure that bills filed that could impact Tampa Bay Water have been identified and analyzed.

BACKGROUND

The Tampa Bay Water Board created a unique water system that includes three diverse water sources. Tampa Bay Water's story is a model for other regional water systems. The agency continues to reach out to stakeholders such as the Florida Legislature and the Federal Congressional Delegation to provide knowledge and assistance on water policy. Staff also provides input and assistance to state and regional officials and regulatory agencies by providing expertise on water supply policies, water management history and needs, and technical topics.

Attachments (3)

[Tampa Bay Water Narrative Bill Tracker - March 2024](#)

[Corcoran Partners Bill Tracking Report](#)

[Jones Walker Bill Tracking Report](#)

*Indicates changes since the last report

Operations/Administration

SB 674/ HB 779 – United States-Produced Iron and Steel in Public Works Projects

Sponsors: Senate- Boyd; House- Griffiths

Summary: These bills require governmental entities to include a requirement in certain contracts that certain iron or steel products be produced in the United States; authorize the use of foreign steel and iron materials in certain circumstances; require the Department of Management Services and the Department of Transportation to adopt rules for specified purposes.

Impact to Tampa Bay Water: This bill would affect Tampa Bay Water's procurement of iron and steel requiring it must be produced in the United States, unless the one of the three parameters listed in the Bill to waive the requirement are applicable.

Senate Status: SB 674 has passed the Senate and is pending in Messages in the House.

House Status: HB 779 has been amended and passed its committees of reference and is pending on the House Calendar.

HB 0713/ SB 1058 – Special Districts

Sponsors: House- Persons-Mulika; Senate- Hutson

Summary: These bills are similar measures that revise the criteria for creation, reauthorization, dissolution and performance reviews for special districts.

Impact to Tampa Bay Water: The implementation of this bill will have a marginal impact to Tampa Bay Water, because we have previously taken the initiative to implement the applicable requirements prior to this bill. Tampa Bay Water will need to make sure to comply within the specified time periods required for reporting of the Financial Audit and for reporting of the adoption of goals and objectives.

House Status: CS/CS/HB 7013 has passed the House and is pending in Messages in the Senate.

Senate Status: CS/SB 1058 has been amended and approved by its committees of reference and is pending on the Senate Calendar.

HB 433 – Heat Illness Prevention

Sponsors: House- Esposito; Senate- Trumbull

Summary: This bill will preempt the local regulation of heat exposure requirements in the workplace and direct the Department of Commerce to adopt rules relating to workplace heat exposure requirements by employers, contractors, and subcontractors.

Impact to Tampa Bay Water: If passed the Agency would need to comply with updated heat illness prevention methods as specified in the bill.

House Status: CS/CS/HB 433 has been amended and approved by its committees of reference and is pending passage on the House Special Order Calendar.

Senate Status: CS/SB 1492 has been amended and approved by its committees of reference and is pending on the Senate Calendar.

HB 569/ SB 472 – Sovereign Immunity

Sponsors: House- McFarland; Senate- Brodeur

Summary: These bills are companion measures that will raise the level of the waiver of sovereign immunity for governmental entities from \$200,000 to \$400,000 and will further provide that insurance policies maintained by a governmental entity may not be conditioned by the enactment of a claims bill.

Impact to Tampa Bay Water: If passed, this bill could open the agency to further liabilities.

House Status: CS/CS/HB 569 has been amended and approved by its committees of reference and is pending on the House Calendar

Senate Status: CS/SB 472 has been amended and approved its committees of reference and is pending on the Senate Calendar.

HB 1079/ SB 298 – Saltwater Intrusion

Sponsors: House- McFarland; Senate- Polsky

Summary: These bills are companion measures dealing with coastal counties and municipalities and among the provisions in the legislation is a vulnerability assessment of a coastal community's primary water utilities and projections of potential saltwater intrusion that may impact freshwater wellfields.

Impact to Tampa Bay Water: This bill would require resilient Florida Grant Program grants to fund saltwater intrusion vulnerability assessments and would have more of an impact on our member governments. This could potentially cause Tampa Bay Water to have to do an assessment of the vulnerability of saltwater intrusion to wellfields at risk. **This Measure is not likely to pass.**

House Status: HB 1079 received 3 committee referrals and has passed the first committee of reference.

Senate Status: CS/SB 298 has passed its committees of reference and is pending on the Senate Calendar.

HB 0157/ SB 0894 – Governing Body Meetings

Sponsors: Senate- Bradley; House- Caruso

Summary: These bills authorize governing bodies of municipalities to convene meetings & conduct official business via teleconferencing or other technological means if certain conditions are met; provides limitations on such meetings; provides limitations placed on such meetings may be suspended upon state of emergency.

Impact to Tampa Bay Water: This would allow for Tampa Bay Water Board members to appear virtually for board meetings if certain criteria is met.

Senate Status: SB 0894 has received 3 committee referrals and has been amended and approved by the first 2 committees of reference.

House Status: First reading 1/9/24

Possible Funding Sources

Appropriations Request: The appropriations requests for the surface water treatment facilities project have been timely filed by Senator Collins and Representative McClure. The requests are now pending at 1 million USD in both the House and the Senate Budget.

Miscellaneous

HB 275/ SB 340 – Damage to Critical Infrastructure

Sponsors: House- Canady; Senate-Yarborough

Summary: These bills are a companion measure that provides criminal penalties and civil compensation for the intentional damage to critical infrastructure that includes water intake structures, treatment facilities, pump stations, and lift stations.

Impact to Tampa Bay Water: This bill is included for awareness.

House Status: CS/CS/CS/HB 275 has passed the House and is pending in Messages in the Senate.

Senate Status: CS/CS/SB 340 is pending passage on the Senate Special Order Calendar.

HB 0777 - Municipal Water or Sewer Utility Rates, Fees, and Charges

Sponsors: House- Brackett, Senate- Martin

Summary: Municipal Water or Sewer Utility Rates, Fees, and Charges; Removes provision authorizing municipalities serving consumers outside their boundaries to add specific surcharges to rates, fees, & charges; removes provision which do not require public hearing for adding specific surcharges; requires municipalities to conduct rate studies by specified dates.

Impact to Tampa Bay Water: This bill does not directly impact Tampa Bay Water but could impact member governments. It is included for situational awareness.

House Status: Temporarily Postponed (final action).

Senate: Referred to Regulated Industries; Community Affairs; Rules. Introduced.

HB 1163/ SB 1136- Water Well Contractors

Sponsors: House- McClain; Senate- Trumbull

Summary: These bills revise the qualification requirements a person must meet in order to take the water well contractor license examination; authorizing certain authorities who have been delegated enforcement powers by water management districts to apply disciplinary guidelines adopted by the districts; prohibiting a person or business entity from advertising water well drilling or construction services in specified circumstances.

Impact to Tampa Bay Water: These bills are included for awareness and could have an impact on Tampa Bay Water should they be modified.

House Status: CS/CS/HB 1163 has been amended and passed its committees of reference and is pending on the House Calendar

Senate: CS/CS/SB 1136 has passed the Senate and is pending in Messages in the House.

HB 151/ SB 242 – Employee Retirement Benefits

Sponsors: House- Busatta-Cabrera; Senate- Hooper

Summary: These bills will provide an annual cost of living adjustment for retirees in the Florida Retirement System. Revises how COLA of retirement benefits for certain retirees and beneficiaries is calculated.

Impact to Tampa Bay Water: These bills are included for awareness.

House Status: CS/HB 151 passed the House and is now part of the budget conference committee negotiations.

Senate Status: Introduced.

HB 735/SB 734 – Government Accountability

Sponsors: House- Andrade; Senate- Ingolia

Summary: These bills are companion measures that prohibit government officers and employees from soliciting or accepting gifts from foreign countries of concern; it will require the registration of person who lobbies a county, municipality, or special district; and it will place hiring restrictions on a county attorney and the chief executive of a municipality immediately prior to a general election. CS/CS/SB 734 received 3 committee referrals and has been amended and passed by the first 2 committees of reference. CS/HB 735 has been amended and passed its committees of reference and is pending on the House Calendar.

Impact to Tampa Bay Water: If passed, the agency would need to comply with the new rules that are applicable.

Senate Status: CS/CS/SB 734 received 3 committee referrals and has been amended and passed by the first 2 committees of reference.

House Status: CS/CS/HB 735 has been amended and passed its committees of reference and is pending passage on the House Special Order Calendar.

HB 781/ SB 0870 – Public-Private Partnerships- Unsolicited Proposals

Sponsors: Senate- Boyd; House- Clemons

Summary: These are companion bills that will authorize a governmental entity to publish notice of an unsolicited public-private partnership proposal and proceed with the proposal without engaging in a public bidding process based upon the statutory factors defined in the legislation.

Impact to Tampa Bay Water: These bills are included for awareness.

Senate Status: CS/SB 870 has been amended and passed by its committees of reference and is pending passage on the Senate Special Order Calendar.

House Status: CS/HB 781 has been amended and passed by its committees of reference and is pending passage on the House Special Order Calendar.

HB 901/SB 1120 – Display of Flags by Government Entities

Sponsors: House- Borrero; Senate- Martin

Summary: These bills are similar measures that will prohibit a governmental entity from displaying a flag that represents a political viewpoint, including, but not limited to, a political partisan, racial, sexual orientation and gender, or political ideology viewpoint.

Impact to Tampa Bay Water: If passed, the agency would need to comply with the new rules that are applicable.

Senate Status: SB 1120 received 3 committees of reference but did not receive a hearing. These bills are now dead for the 2024 session.

House Status: HB 901 received 2 committee referrals and has passed the first committee of reference.

SB 1386/ HB 1557 – Department of Environmental Protection

Sponsors: Senate- Calatayud; House- Chaney

Summary: These bills require the Department of Environmental Protection to revise, create, & repeal various provisions under jurisdiction of DEP relating to aquatic preserves;

preservation & regeneration of seagrass; Southeast Florida Coral Reef Ecosystem Conservation Area; use of reclaimed water; Resilient Florida Grant Program; comprehensive statewide flood vulnerability & sea level rise data set & assessment; Statewide Flooding & Sea Level Rise Resilience Plan; regional planning councils & estuary partnerships; transfer of regulation of Onsite Sewage Program from DOH to DEP; domestic wastewater treatment facilities; & basin management action plans. Effective Date: July 1, 2024

Impact to Tampa Bay Water: These bills are included for awareness.

Senate Status: CS/CS/HB 1557 has passed the House and is pending in Messages in the Senate.

House Status: CS/CS/SB 1386 has been amended and passed by its committees of reference and is pending on the Senate Calendar.



Tampa Bay Water Bill Tracking Report

Ordered by Bill Number

HB 0019 County Commissioner Term Limits by Salzman

County Commissioner Term Limits: Proposes amendment to State Constitution to limit terms of office for county commissioners by prohibiting incumbent members who have held office for preceding 8 years from appearing on ballot for reelection; such term limits only apply to terms of office beginning on or after November 5, 2024.

Actions

08/24/2023 HOUSE Filed
09/19/2023 HOUSE Withdrawn prior to introduction

Compare

HB 0057 County Commissioner Term Limits (Salzman)
SB 0438 Term Limits (Ingoglia)

SB 0036 Comprehensive Waste Reduction and Recycling Plan by Stewart

Comprehensive Waste Reduction and Recycling Plan; Requiring the Department of Environmental Protection to develop a comprehensive waste reduction and recycling plan for this state by a specified date, based on certain department recommendations; specifying minimum requirements for the comprehensive plan; requiring the department to submit a report to the Legislature upon completion of the comprehensive plan, etc. Effective Date: 7/1/2024

Actions

11/27/2023 SENATE On Committee agenda - Environment and Natural Resources, 12/06/23, 11:00 am, 301 S
12/06/2023 SENATE Favorable by Environment and Natural Resources; 7 Yeas, 0 Nays
12/06/2023 SENATE Now in Appropriations Committee on Agriculture, Environment, and General Government

Identical

HB 0455 Comprehensive Waste Reduction and Recycling Plan (Casello)

HB 0047 Municipal Water and Sewer Utility Rates by Robinson (F)

Municipal Water and Sewer Utility Rates: Requires municipality to charge consumers receiving its utility services in another municipality same rates, fees, & charges as it charges consumers within its own municipal boundaries under certain circumstances. Effective Date: July 1, 2024

Actions

02/13/2024 HOUSE On Committee agenda - Commerce Committee, 02/15/24, 9:00 am, 212 K
02/15/2024 HOUSE Favorable by Commerce Committee; 17 Yeas, 0 Nays
02/15/2024 HOUSE Placed on Calendar, on 2nd reading

Compare

SB 1088 Municipal Water or Sewer Utility Rates, Fees, and Charges (Martin)
HB 1277 Municipal Utilities (Busatta Cabrera)

SB 1510 Municipal Utilities (Brodeur)

Similar

SB 0104 Municipal Water and Sewer Utility Rates (Jones)

HB 0057 County Commissioner Term Limits by Salzman

County Commissioner Term Limits: Establishes term limits for county commissioners; prohibits specified persons from seeking certain offices until after specified timeframe; requires certain counties to hold referendum election on specified date; provides for referendum election; provides form for ballot title & referendum question. Effective Date: July 1, 2024

Actions

02/14/2024 HOUSE Favorable with CS by State Affairs Committee; 13 Yeas, 7 Nays

02/15/2024 HOUSE Committee Substitute Text (C2) Filed

02/16/2024 HOUSE Placed on Calendar, on 2nd reading

Compare

HB 0019 County Commissioner Term Limits (Salzman)

Similar

SB 0438 Term Limits (Ingoglia)

HB 0075 Impeding, Threatening, or Harassing First Responders by Rizo

Impeding, Threatening, or Harassing First Responders: Specifies that peaceful recording, photographing, or observation is not harassment; prohibits approaching first responder or remaining within specified distance of such person with intent to impede, threaten, or harass person from performing lawful duties after receiving warning not to approach. Effective Date: October 1, 2024

Actions

01/19/2024 HOUSE On Committee agenda - Judiciary Committee, 01/23/24, 10:00 am, 404 H

01/23/2024 HOUSE Favorable by Judiciary Committee; 17 Yeas, 4 Nays

01/23/2024 HOUSE Placed on Calendar, on 2nd reading

Similar

SB 0184 Impeding, Threatening, or Harassing First Responders (Avila)

SB 0104 Municipal Water and Sewer Utility Rates by Jones

Municipal Water and Sewer Utility Rates; Requiring a municipality to charge customers receiving its utility services in another municipality the same rates, fees, and charges as it charges consumers within its municipal boundaries under certain circumstances, etc. Effective Date: 7/1/2024

Actions

02/06/2024 SENATE Favorable with CS by Community Affairs; 8 Yeas, 0 Nays

02/08/2024 SENATE Committee Substitute Text (C1) Filed

02/08/2024 SENATE Now in Rules

Compare

HB 0777 Municipal Water or Sewer Utility Rates, Fees, and Charges (Brackett)

SB 1088 Municipal Water or Sewer Utility Rates, Fees, and Charges (Martin)

HB 1277 Municipal Utilities (Busatta Cabrera)

SB 1510 Municipal Utilities (Brodeur)

Similar

HB 0047 Municipal Water and Sewer Utility Rates (Robinson (F))

SB 0144 State Renewable Energy Goals by Berman

State Renewable Energy Goals; Revising the definitions of the terms “biomass” and “renewable energy”; prohibiting the drilling or exploration for, or production of, oil, gas, or other petroleum products in certain locations; providing legislative intent that all electricity used in this state be generated by renewable energy by a specified date; creating the Renewable Energy Workforce Development Advisory Committee in the Office of Energy, etc. Effective Date: 7/1/2024

Actions

- 10/09/2023 SENATE Filed
- 10/17/2023 SENATE Referred to Environment and Natural Resources; Appropriations Committee on Agriculture, Environment, and General Government; Fiscal Policy

Similar

HB 0193 State Renewable Energy Goals (Eskamani)

HB 0149 Continuing Contracts by Alvarez

Continuing Contracts: Revises maximum estimated construction cost of construction projects for which governmental entity may enter into continuing contract; requires DMS to annually adjust maximum amount allowed under specified contracts using specified index & publish adjusted amount on DMS's website. Effective Date: July 1, 2024

Actions

- 02/28/2024 SENATE Received; Referred Fiscal Policy
- 03/01/2024 SENATE Withdrawn from Fiscal Policy; Placed on Calendar, on 2nd Reading; Substituted for SB 0656; Read Second Time; Read Third Time; Passed (Vote: 31 Yeas / 0 Nays)
- 03/01/2024 HOUSE Ordered enrolled

Identical

SB 0656 Continuing Contracts (DiCeglie)

HB 0151 Florida Retirement System by Busatta Cabrera

Florida Retirement System: Revising provisions related to FRS, including elected officials in DROP, reemployment after retirement, Florida Retirement System Preservation of Benefits Plan membership, cost-of-living adjustments, employee contributions, and allocations to investment plan accounts. Effective Date: July 1, 2024

Actions

- 02/08/2024 HOUSE In returning messages
- 02/26/2024 HOUSE Bill placed in Conference (Appropriations Conference Committee /Appropriations); Conference Committee appointed
- 02/26/2024 SENATE Bill placed in Conference (Appropriations Conference Committee /Appropriations); Conference Committee appointed

Compare

- HB 0243 Title Fraud Prevention (Woodson)
- SB 0400 Reemployment of Retirees in the Florida Retirement System (Burgess)
- HB 0853 Reemployment of Retired Law Enforcement Officers (McClure)
- SB 2500 Appropriations (Appropriations)
- HB 5001 General Appropriations Act (Appropriations Committee)
- SB 7024 Employer Contributions to Fund Retiree Benefits (Governmental Oversight and Accountability)

HB 0157 Governing Body Meetings by Caruso

Governing Body Meetings: Authorizes governing bodies of municipalities to convene meetings & conduct official business via teleconferencing or other technological means if certain conditions are met; provides limitations on such meetings; provides limitations placed on such meetings may be suspended upon state of emergency. Effective Date: July 1, 2024

Actions

10/12/2023 HOUSE Filed

11/02/2023 HOUSE Referred to Local Administration, Federal Affairs & Special Districts Subcommittee; Ethics, Elections & Open Government Subcommittee; State Affairs Committee

11/02/2023 HOUSE Now in Local Administration, Federal Affairs & Special Districts Subcommittee

Similar

[SB 0894](#) Governing Body Meetings (Bradley)

SB 0184 Impeding, Threatening, or Harassing First Responders by Avila

Impeding, Threatening, or Harassing First Responders; Defining the terms “first responder” and “harass”; prohibiting a person, after receiving a warning not to approach from a first responder who is engaged in the lawful performance of a legal duty, from violating such warning and approaching or remaining within a specified distance of the first responder with specified intent, etc. Effective Date: 10/1/2024

Actions

02/14/2024 SENATE Read Second Time; Placed on Third Reading, 02/15/24

02/15/2024 SENATE Read Third Time; Passed (Vote: 39 Yeas / 0 Nays); Immediately certified

02/15/2024 HOUSE In Messages

Similar

[HB 0075](#) Impeding, Threatening, or Harassing First Responders (Rizo)

HB 0193 State Renewable Energy Goals by Eskamani

State Renewable Energy Goals: Prohibits drilling or exploration for, or production of, oil, gas, or other petroleum products & permitting & construction of certain related structures; requires statewide renewable energy electricity & carbon emission reductions by specified dates; directs Office of Energy within DACS to develop unified statewide plan & submit plan to Governor & Legislature; creates Renewable Energy Advisory Committee; directs Commissioner of Agriculture to submit annual report to Legislature. Effective Date: July 1, 2024

Actions

10/17/2023 HOUSE Filed

11/02/2023 HOUSE Referred to Energy, Communications & Cybersecurity Subcommittee; Agriculture & Natural Resources Appropriations Subcommittee; Commerce Committee

11/02/2023 HOUSE Now in Energy, Communications & Cybersecurity Subcommittee

Similar

[SB 0144](#) State Renewable Energy Goals (Berman)

SB 0198 Construction Materials Mining Activities by Avila

Construction Materials Mining Activities; Specifying a ground vibration limit for construction materials mining activities within 1 mile of certain areas; authorizing the State Fire Marshal to modify the standards, limits, and regulations for the use of explosives in connection with such construction materials mining activities, etc. Effective Date: 7/1/2024

Actions

10/13/2023 SENATE Filed

11/07/2023 SENATE Referred to Banking and Insurance; Community Affairs; Rules

Identical

HB 0245 Construction Materials Mining Activities (Fabricio)

SB 0242 Cost-of-living Adjustment of Retirement Benefits by Hooper

Cost-of-living Adjustment of Retirement Benefits; Revising how the cost-of-living adjustment of benefits for certain retirees and beneficiaries is calculated; providing a declaration of important state interest, etc. Effective Date: 7/1/2024

Actions

10/20/2023 SENATE Filed

11/07/2023 SENATE Referred to Governmental Oversight and Accountability; Community Affairs; Appropriations

HB 0245 Construction Materials Mining Activities by Fabricio

Construction Materials Mining Activities: Specifies ground vibration limit for construction materials mining activities within 1 mile of certain areas; authorizes State Fire Marshal to modify standards, limits, & regulations for use of explosives in connection with such construction materials mining activities. Effective Date: July 1, 2024

Actions

10/20/2023 HOUSE Filed

11/02/2023 HOUSE Referred to Regulatory Reform & Economic Development Subcommittee; Commerce Committee

11/02/2023 HOUSE Now in Regulatory Reform & Economic Development Subcommittee

Identical

SB 0198 Construction Materials Mining Activities (Avila)

HB 0275 Offenses Involving Critical Infrastructure by Canady

Offenses Involving Critical Infrastructure: Provides criminal penalties for improperly tampering with critical infrastructure resulting in specified monetary damage or cost to restore; provides for civil liability upon conviction for such violations; provides criminal penalties for trespass upon critical infrastructure; provides notice requirements; provides criminal penalties for unauthorized access to or tampering with specified electronic devices or networks of critical infrastructure. Effective Date: July 1, 2024

Actions

02/28/2024 SENATE Withdrawn from Fiscal Policy; Placed on Calendar, on 2nd Reading; Substituted for SB 0340; Read Second Time; Read Third Time; Passed (Vote: 39 Yeas / 0 Nays)

02/28/2024 HOUSE Ordered enrolled

02/28/2024 HOUSE Enrolled Text (ER) Filed

Identical

SB 0340 Offenses Involving Critical Infrastructure (Yarborough)

SB 0286 Public Records and Meetings/Agency's Competitive Solicitation by Wright

Public Records and Meetings/Agency's Competitive Solicitation; Expanding the public records exemption related to bids, proposals, or replies to an agency's competitive solicitation by extending the duration of the exemption in specified circumstances; providing for future legislative review and repeal of the exemption; expanding the public meetings exemption related to negotiations with a vendor that submitted a bid, proposal, or reply to an agency's competitive solicitation by extending the duration of the exemption in specified circumstances; providing for future legislative review and repeal of the exemption; providing statements of public necessity, etc. Effective Date: 7/1/2024

Actions

10/31/2023 SENATE Filed

11/15/2023 SENATE Referred to Governmental Oversight and Accountability; Community Affairs; Rules

Compare

HB 0375 Pub. Rec./Competitive Solicitation Sealed Bids, Proposals, and Replies (Alvarez)

SB 0290 Public Records/Service Providers by Wright

Public Records/Service Providers; Defining the term “service provider”; requiring that certain public agency contracts include a requirement that service providers comply with public records laws; requiring the service provider to provide or make available the public records; providing criminal and civil penalties for failure of a service provider to provide public records, etc. Effective Date: 7/1/2024

Actions

11/01/2023 SENATE Filed

11/15/2023 SENATE Referred to Governmental Oversight and Accountability; Judiciary; Rules

Linked

SB 0292 Public Records/Service Provider Contracts (Wright)

SB 0292 Public Records/Service Provider Contracts by Wright

Public Records/Service Provider Contracts; Providing an exemption from public records requirements for contractors’ and service providers’ records related to audit or claims resolution which are provided to a public agency pursuant to contract requirements; providing for future legislative review and repeal of the exemption; providing a statement of public necessity, etc. Effective Date: On the same date that SB 290 or similar legislation takes effect, if such legislation is adopted in the same legislative session or an extension thereof and becomes a law

Actions

11/01/2023 SENATE Filed

11/15/2023 SENATE Referred to Governmental Oversight and Accountability; Judiciary; Rules

Linked

SB 0290 Public Records/Service Providers (Wright)

SB 0320 Public Records/Prospective Bidders for a Road or Other Public Works by Wright

Public Records/Prospective Bidders/Department of Transportation; Providing an exemption from public records requirements for certain financial information provided by a prospective bidder to the Department of Transportation for prequalification purposes; providing for future legislative review and repeal of the exemption; providing a statement of public necessity, etc. Effective Date: 7/1/2024

Actions

02/14/2024 SENATE Favorable by Rules; 17 Yeas, 0 Nays

02/14/2024 SENATE Placed on Calendar, on 2nd reading

02/29/2024 SENATE Placed on Special Order Calendar, 03/04/24

Compare

HB 0379 Pub. Rec./Financial Information Regarding Competitive Bidding (Truenow)

SB 0340 Offenses Involving Critical Infrastructure by Yarborough

Offenses Involving Critical Infrastructure; Providing criminal penalties for improperly tampering with critical infrastructure resulting in specified monetary damage or cost to restore; providing criminal penalties for trespass upon critical infrastructure; providing notice requirements; providing criminal penalties for the unauthorized access to or tampering with specified electronic devices or networks of critical infrastructure, etc. Effective Date: 7/1/2024

Actions

02/16/2024 SENATE Placed on Calendar, on 2nd reading
02/26/2024 SENATE Placed on Special Order Calendar, 02/28/24
02/28/2024 SENATE Read Second Time; Substituted for HB 0275; Laid on Table, Refer to HB 0275

Identical

HB 0275 Offenses Involving Critical Infrastructure (Canady)

HB 0375 Pub. Rec./Competitive Solicitation Sealed Bids, Proposals, and Replies by Alvarez

Pub. Rec./Competitive Solicitation Sealed Bids, Proposals, and Replies: Revises exemption from public records requirements for sealed bids, proposals, or replies received by agency pursuant to competitive solicitation; provides for future legislative review & repeal of exemption; provides statement of public necessity. Effective Date: July 1, 2024

Actions

11/22/2023 HOUSE Referred to Constitutional Rights, Rule of Law & Government Operations Subcommittee; Ethics, Elections & Open Government Subcommittee; State Affairs Committee
11/22/2023 HOUSE Now in Constitutional Rights, Rule of Law & Government Operations Subcommittee
12/13/2023 HOUSE Withdrawn prior to introduction

Compare

SB 0286 Public Records and Meetings/Agency's Competitive Solicitation (Wright)

HB 0379 Pub. Rec./Financial Information Regarding Competitive Bidding by Truenow

Pub. Rec./Financial Information Regarding Competitive Bidding: Provides exemption from public records requirements for certain financial information prospective bidder submits to an agency in order to prequalify for bidding or for responding to solicitation for road or other public works projects; provides for future legislative review & repeal of exemption; provides statement of public necessity. Effective Date: July 1, 2024

Actions

02/15/2024 HOUSE Read Second Time; Read Third Time; Passed (Vote: 118 Yeas / 0 Nays)
02/15/2024 SENATE In Messages
02/16/2024 SENATE Received; Referred to Rules

Compare

SB 0320 Public Records/Prospective Bidders for a Road or Other Public Works (Wright)

SB 0406 Statewide Environmental Resource Permitting Rules by Rodriguez

Statewide Environmental Resource Permitting Rules; Requiring that stormwater management systems be designed with side slopes that meet a certain minimum design requirement; superseding certain side slope rules and authorizing their repeal by a specified publication of notice and a specified filing, etc. Effective Date: 7/1/2024

Actions

01/05/2024 SENATE On Committee agenda - Environment and Natural Resources, 01/10/24, 10:30 am, 301 S
01/10/2024 SENATE Favorable by Environment and Natural Resources; 7 Yeas, 0 Nays
01/10/2024 SENATE Now in Fiscal Policy

Compare

SB 0738 Environmental Management (Burgess)
HB 0789 Environmental Management (Overdorf)

HB 0413 Public Meetings and Workshops for Regional Advisory Committees by Altman

Public Meetings and Workshops for Regional Advisory Committees: Authorizes certain regional advisory committees to conduct public meetings & workshops by means of communications media technology; provides that advisory committee member who participates in public meeting or workshop using such technology is deemed present; provides requirements for use of communications media technology; provides notice requirements for such meetings & workshops. Effective Date: upon becoming a law

Actions

02/12/2024 HOUSE On Committee agenda - State Affairs Committee, 02/14/24, 9:00 am, 212 K
02/14/2024 HOUSE Favorable by State Affairs Committee; 17 Yeas, 0 Nays
02/14/2024 HOUSE Placed on Calendar, on 2nd reading

Similar

SB 0224 Citizen Volunteer Advisory Committees (Wright)

HB 0433 Employment Regulations by Esposito

Employment Regulations: Prohibits political subdivisions from maintaining minimum wage other than state or federal minimum wage & from controlling, affecting, or awarding preferences based on wages or employment benefits of entities doing business with political subdivision; preempts regulation of terms & conditions of employment & regulation of heat exposure requirements in workplace to state; requires Department of Commerce to adopt rules relating to heat exposure requirements if OSHA has not done so by date certain; provides requirements for such rules; prohibits local governments from mandating or imposing certain requirements or seeking information from certain persons relating to certain requirements. Effective Date: July 1, 2024

Actions

02/26/2024 HOUSE Placed on Special Order Calendar, 02/29/24
02/29/2024 HOUSE Read Second Time; Amendments Failed (615961, 884917, 702461, 957329, 354735, 252721, 590295); Amendment Withdrawn (503973); Placed on Third Reading, 03/01/24
03/01/2024 HOUSE Read Third Time; Passed (Vote: 79 Yeas / 33 Nays)

Compare

SB 1492 Employment Regulations (Trumbull)

SB 0438 Term Limits by Ingoglia

Term Limits; Requiring specified counties to hold a certain referendum election on a specified date; authorizing certain counties to hold additional referendum elections that coincide with any future general election under specified circumstances; establishing term limits for county commissioners; prohibiting initiatives or referendum processes regarding term limits which are not specifically provided for by the act, etc. Effective Date: 7/1/2024

Actions

02/21/2024 SENATE On Committee agenda - Rules, 02/26/24, 2:00 pm, 412 K
02/26/2024 SENATE Favorable with CS by Rules; 18 Yeas, 2 Nays
02/28/2024 SENATE Committee Substitute Text (C2) Filed

Compare

HB 0019 County Commissioner Term Limits (Salzman)

Similar

HB 0057 County Commissioner Term Limits (Salzman)

HB 0455 Comprehensive Waste Reduction and Recycling Plan by Casello

Comprehensive Waste Reduction and Recycling Plan: Requires DEP to develop comprehensive waste reduction & recycling plan by specified date, convene technical assistance group, & submit report to Legislature. Effective Date: July 1, 2024

Actions

02/15/2024 HOUSE Read Second Time; Read Third Time; Passed (Vote: 119 Yeas / 0 Nays)

02/15/2024 SENATE In Messages

02/16/2024 SENATE Received; Referred to Fiscal Policy

Identical

SB 0036 Comprehensive Waste Reduction and Recycling Plan (Stewart)

SB 0472 Suits Against the Government by Brodeur

Suits Against the Government; Increasing the statutory limits on liability for tort claims against the state and its agencies and subdivisions; prohibiting a party from lobbying against any agreed upon settlement brought to the Legislature as a claim bill; requiring the Department of Financial Services, beginning on a specified date and every 5 years thereafter, to adjust the limitations of liability for claims, not to exceed a certain percentage for each such adjustment, etc. Effective Date: 10/1/2024

Actions

02/28/2024 SENATE Placed on Calendar, on 2nd reading

02/28/2024 SENATE Placed on Special Order Calendar, 03/01/24

03/01/2024 SENATE Temporarily Postponed on Second Reading

Similar

HB 0569 Suits Against the Government (McFarland)

HB 0473 Cybersecurity Incident Liability by Giallombardo

Cybersecurity Incident Liability: Provides county, municipality, other political subdivision of state, covered entity, or third-party agent that complies with certain requirements is not liable in connection with cybersecurity incident; requires covered entities & third-party agents to adopt revised frameworks, standards, laws, or regulations within specified time period; provides private cause of action is not established; provides certain failures are not evidence of negligence & do not constitute negligence per se; specifies defendant in certain actions has certain burden of proof. Effective Date: upon becoming a law

Actions

02/26/2024 HOUSE Placed on Special Order Calendar, 02/29/24

02/29/2024 HOUSE Read Second Time; Placed on Third Reading, 03/01/24

03/01/2024 HOUSE Read Third Time; Passed (Vote: 81 Yeas / 28 Nays)

Identical

SB 0658 Cybersecurity Incident Liability (DiCeglie)

SB 0496 Low-voltage Alarm System Projects by Perry

Low-voltage Alarm System Projects; Specifying that a nonelectric fence or wall must enclose the outside perimeter of a low-voltage electric fence; permitting low-voltage electric fences to be installed in areas within more than one zoning category; prohibiting a municipality, county, district, or other entity of local government from adopting or maintaining certain ordinances or rules that provide additional requirements for low-voltage alarm system projects, etc. Effective Date: 7/1/2024

Actions

02/14/2024 SENATE Favorable by Rules; 17 Yeas, 0 Nays

02/14/2024 SENATE Placed on Calendar, on 2nd reading

02/29/2024 SENATE Placed on Special Order Calendar, 03/04/24

Identical

HB 0535 Low-voltage Alarm System Projects (Snyder)

SB 0510 Excise Tax on Water Extracted for Commercial or Industrial Use by Stewart

Excise Tax on Water Extracted for Commercial or Industrial Use; Imposing an excise tax upon persons extracting water from waters of the state for commercial or industrial use; requiring that tax proceeds be separately accounted for and used for specified purposes by the Department of Environmental Protection; specifying requirements for extractors in filing monthly returns with the Department of Revenue; authorizing the department to inspect or examine an extractor's books and records, issue subpoenas, require testimony under oath or affirmation of certain persons, and apply for certain judicial orders, etc. Effective Date: 7/1/2024

Actions

11/16/2023 SENATE Filed

12/05/2023 SENATE Referred to Environment and Natural Resources; Finance and Tax; Appropriations

HB 0527 Land and Water Management by Maggard

Land and Water Management: Requires certain buffer zones for land or water delineations established by county or municipality to be acquired by county or municipality through eminent domain; preempts regulation of specified dredge & fill activities to state; repeals land management review teams. Effective Date: July 1, 2024

Actions

11/17/2023 HOUSE Filed

11/30/2023 HOUSE Referred to Water Quality, Supply & Treatment Subcommittee; Local Administration, Federal Affairs & Special Districts Subcommittee; Infrastructure Strategies Committee

11/30/2023 HOUSE Now in Water Quality, Supply & Treatment Subcommittee

Similar

SB 0664 Land and Water Management (Burgess)

HB 0535 Low-voltage Alarm System Projects by Snyder

Low-voltage Alarm System Projects: Specifies nonelectric fence or wall must enclose outside perimeter of low-voltage electric fence; requires low-voltage electric fence to be specified number of feet above such nonelectric fence or wall; permitting low-voltage electric fences to be installed in areas within more than one zoning category; prohibits municipality, county, district, or other entity of local government from adopting or maintaining ordinances or rules that provide additional requirements for low-voltage alarm system projects. Effective Date: July 1, 2024

Actions

02/15/2024 HOUSE Read Second Time; Read Third Time; Passed (Vote: 119 Yeas / 0 Nays)

02/15/2024 SENATE In Messages

02/16/2024 SENATE Received; Referred to Rules

Identical

SB 0496 Low-voltage Alarm System Projects (Perry)

SB 0560 Special Risk Class by Bradley

Special Risk Class; Revising criteria for designation as a member of the Special Risk Class of the Florida Retirement System, as of a specified date, etc. Effective Date: 7/1/2024

Actions

11/21/2023 SENATE Filed

12/05/2023 SENATE Referred to Governmental Oversight and Accountability; Community Affairs; Appropriations

Similar

HB 1089 Special Risk Class (Shoaf)

HB 0569 Suits Against the Government by McFarland

Suits Against the Government: Abolishes common-law doctrine of home venue privilege with respect to action against state; increases statutory limits on liability for tort claims against state & its agencies & subdivisions; authorizes subdivision of state to settle claim in excess of statutory limit without further action by Legislature regardless of insurance coverage limits; prohibits insurance policy from conditioning payment of benefits on enactment of claim bill; specifies limitations in effect on date claim accrues apply to that claim; revises period within which certain claims must be present to certain entities; revises exceptions relating to instituting actions on tort claims against state or one of its agencies or subdivisions; revises period after which failure of certain entities to make final disposition of claim shall be deemed final denial of claim; revises statute of limitations for tort claims against state or one of its agencies or subdivisions & exceptions thereto. Effective Date: October 1, 2024

Actions

02/02/2024 HOUSE Now in Judiciary Committee

02/12/2024 HOUSE On Committee agenda - Judiciary Committee, 02/14/24, 9:00 am, 404 H - PCS

02/14/2024 HOUSE Not Considered by Judiciary Committee

Similar

SB 0472 Suits Against the Government (Brodeur)

SB 0594 Public Works Projects by Grall

Public Works Projects; Revising the definition of the term "public works project"; deleting a prohibited activity of the state or a political subdivision that contracts for a public works project; authorizing political subdivisions that are the sole source of funding for a public works project to prevent certain contractors and subcontractors and material suppliers or carriers from participating in the bidding process for that project based on the geographic location of the company headquarters or offices or the residences of their employees, etc. Effective Date: 7/1/2024

Actions

12/05/2023 SENATE Referred to Governmental Oversight and Accountability; Fiscal Policy; Rules

12/06/2023 SENATE Withdrawn from Governmental Oversight and Accountability; Fiscal Policy; Rules

12/06/2023 SENATE Withdrawn prior to introduction

Compare

HB 0705 Public Works Projects (Shoaf)

Similar

SB 0742 Public Works Projects (Grall)

HB 0599 Gender Identity Employment Practices by Chamberlin

Gender Identity Employment Practices: Specifies employment policy of state relating to person's sex; prohibits employees & contractors of certain employers from being required to use, from providing, & from being asked to provide certain titles & pronouns; prohibits employees & contractors from being penalized or subjected to certain actions for not providing certain titles & pronouns; prohibits adverse personnel action on basis of deeply held religious or biology-based beliefs; provides administrative & civil remedies; provides that it is unlawful employment practice for nonprofit organization to require certain training, instruction, or activity. Effective Date: July 1, 2024

Actions

11/21/2023 HOUSE Filed

11/30/2023 HOUSE Referred to Constitutional Rights, Rule of Law & Government Operations Subcommittee; Regulatory Reform & Economic Development Subcommittee; State Affairs Committee

11/30/2023 HOUSE Now in Constitutional Rights, Rule of Law & Government Operations Subcommittee

Identical

SB 1382 Gender Identity Employment Practices (Martin)

HB 0611 Public Deposits by Botana

Public Deposits: Adds credit unions to list of financial institutions eligible to be qualified public depositories; provides applicability of qualified public depository provisions to credit unions; requires CFO to withdraw from collateral agreement with credit union; specifies requirement for & restriction on credit union that is party to withdrawn collateral agreement; provides limits on public deposits held by credit unions; specifies losses against which certain solvent banks, savings banks, savings associations, & credit unions must guarantee public depositors; requires CFO to segregate & separately account for proceeds, assessments, & administrative penalties attributable to credit union from those attributable to other specified financial institutions; revises condition for payment of losses to public depositors; provides that specified limit on securities eligible to be pledged as collateral apply to qualified public depositories, rather than to banks & savings associations. Effective Date: July 1, 2024

Actions

02/29/2024 HOUSE Read Second Time; Read Third Time; Passed (Vote: 76 Yeas / 36 Nays)

02/29/2024 SENATE In Messages

03/01/2024 SENATE Received; Referred to Fiscal Policy

Similar

SB 1018 Public Deposits (Ingoglia)

HB 0619 Sovereign Immunity for Professional Firms by Tuck

Sovereign Immunity for Professional Firms: Provides applicability; requires that contracts with certain professional firms must, to extent permitted by law, provide indemnity to DOT. Effective Date: July 1, 2024

Actions

02/22/2024 HOUSE Read Third Time; Passed (Vote: 113 Yeas / 1 Nay)

02/22/2024 SENATE In Messages

02/23/2024 SENATE Received; Referred to Rules

Identical

SB 1534 Sovereign Immunity (Bradley)

SB 0628 Prohibited Use of Human Trafficked Labor in Government Contracts by Simon

Prohibited Use of Human Trafficked Labor in Government Contracts; Requiring certain contractors with governmental entities to provide an affidavit attesting the contractor does not use coercion for labor or services, etc. Effective Date: 7/1/2024

Actions

11/29/2023 SENATE Filed

12/13/2023 SENATE Referred to Governmental Oversight and Accountability; Community Affairs; Rules

Compare

SB 0796 Anti-human Trafficking (Avila)

HB 7063 Anti-human Trafficking (Judiciary Committee)

SB 0636 Exemptions from Immunization Requirements by Garcia (I)

Exemptions from Immunization Requirements; Authorizing persons to claim an exemption from any immunization requirement if a vaccine meeting specified criteria is not available to fulfill the requirement; authorizing a person to claim the exemption on one's own behalf or on behalf of one's child or dependent; prohibiting employers, school districts, the Department of Health, and certain public entities from requiring a person to meet any other conditions to claim the exemption, etc. Effective Date: Upon becoming a law

Actions

11/29/2023 SENATE Filed
 12/13/2023 SENATE Referred to Health Policy; Judiciary; Rules

Compare

SB 1094 Immunization Requirements (Martin)

SB 0656 Continuing Contracts by DiCeglie

Continuing Contracts; Revising the maximum estimated construction cost of construction projects for which a governmental entity may enter into a continuing contract; revising the definition of the term "continuing contract" to increase the maximum dollar value of such contract, to require the department, beginning on a specified date and annually thereafter, to adjust the maximum dollar value allowed under such contracts using a specified index, and to publish the new dollar value on its website, etc. Effective Date: 7/1/2024

Actions

02/23/2024 SENATE Placed on Calendar, on 2nd reading
 02/28/2024 SENATE Placed on Special Order Calendar, 03/01/24
 03/01/2024 SENATE Read Second Time; Substituted for HB 0149; Laid on Table, Refer to HB 0149

Identical

HB 0149 Continuing Contracts (Alvarez)

SB 0658 Cybersecurity Incident Liability by DiCeglie

Cybersecurity Incident Liability; Providing that a county, municipality, other political subdivision of the state, commercial entity, or third-party agent that complies with certain requirements is not liable in connection with a cybersecurity incident; requiring certain entities to adopt certain revised frameworks or standards within a specified time period; specifying that the defendant in certain actions has a certain burden of proof, etc. Effective Date: Upon becoming a law

Actions

02/09/2024 SENATE On Committee agenda - Rules, 02/14/24, 9:00 am, 412 K
 02/14/2024 SENATE Favorable by Rules; 11 Yeas, 5 Nays
 02/15/2024 SENATE Placed on Calendar, on 2nd reading

Identical

HB 0473 Cybersecurity Incident Liability (Giallombardo)

SB 0664 Land and Water Management by Burgess

Land and Water Management; Requiring certain buffer zones for land or water delineations established by a county or municipality to be purchased by the county or municipality; preempting regulation of specified dredge and fill activities to the Department of Environmental Protection; repealing provisions relating to land management review teams, etc. Effective Date: 7/1/2024

Actions

12/01/2023 SENATE Filed
 SENATE Referred to Environment and Natural Resources; Appropriations Committee on

Similar

HB 0527 Land and Water Management (Maggard)

SB 0674 United States-produced Iron and Steel in Public Works Projects by Boyd

United States-produced Iron and Steel in Public Works Projects; Requiring governmental entities to include a requirement in certain contracts that certain iron or steel products be produced in the United States; authorizing the minimal use of foreign steel and iron materials in certain circumstances; exempting specified products from the requirement, etc. Effective Date: 7/1/2024

Actions

02/08/2024 SENATE Placed on Special Order Calendar, 02/14/24

02/14/2024 SENATE Read Second Time; Read Third Time; Passed (Vote: 38 Yeas / 1 Nay); Immediately certified

02/14/2024 HOUSE In Messages

Similar

HB 0779 United States-produced Iron and Steel in Public Works Projects (Griffitts Jr.)

HB 0683 Energy Infrastructure Investment by Yeager

Energy Infrastructure Investment: Authorizes PSC to establish experimental mechanism to facilitate certain energy infrastructure investment & to make determinations regarding such mechanism. Effective Date: July 1, 2024

Actions

01/30/2024 HOUSE Committee Substitute Text (C1) Filed

01/31/2024 HOUSE Reference to Water Quality, Supply & Treatment Subcommittee removed; Remaining reference: Commerce Committee

01/31/2024 HOUSE Now in Commerce Committee

Similar

SB 0480 Energy Infrastructure Investment (DiCeglie)

HB 0705 Public Works Projects by Shoaf

Public Works Projects: Revising the definition of the term "public works project"; revising applicability of a provision that prohibits the state or a political subdivision that contracts for a public works project from taking certain actions under specified circumstances, etc. Effective Date: July 1, 2024

Actions

02/28/2024 HOUSE Read Third Time; Passed (Vote: 80 Yeas / 32 Nays)

02/28/2024 SENATE In Messages

02/28/2024 SENATE Received; Referred to Rules

Compare

SB 0594 Public Works Projects (Grall)

Identical

SB 0742 Public Works Projects (Grall)

SB 0734 Government Accountability by Ingoglia

Government Accountability; Prohibiting specified individuals from soliciting or accepting anything of value from a foreign country of concern; prohibiting a person from lobbying a county, municipality, or special district unless he or she is registered as a lobbyist with the Commission on Ethics; requiring the commission to investigate a lobbyist or principal upon receipt of a sworn complaint containing certain

allegations; requiring the commission to provide the chief executive officer of the county or municipality or the governing body of the special district with a report on the findings and recommendations arising out of the investigation, etc. Effective Date: 7/1/2024

Actions

02/05/2024 SENATE Favorable with CS by Ethics and Elections; 8 Yeas, 0 Nays
02/07/2024 SENATE Committee Substitute Text (C2) Filed
02/07/2024 SENATE Now in Appropriations

Similar

HB 0735 Government Accountability (Andrade)

HB 0735 Government Accountability by Andrade

Government Accountability: Prohibits individuals from soliciting or accepting anything of value from foreign country of concern; requires only certain mayors to file full & public disclosures of financial interests; prohibits person from lobbying county, municipality, or special district unless registered as lobbyist; establishes requirements for registration, compliance, investigations, & reports; prohibits entities from renewing or extending employment contracts during specified timeframe; requires governing body of municipality to place certain proposed amendments to vote of electors at next general election, municipal election, or special election. Effective Date: January 1, 2025

Actions

02/21/2024 HOUSE Committee Substitute Text (C2) Filed
02/22/2024 HOUSE Placed on Calendar, on 2nd reading
02/27/2024 HOUSE Placed on Special Order Calendar, 03/01/24

Similar

SB 0734 Government Accountability (Ingoglia)

SB 0738 Environmental Management by Burgess

Environmental Management; Requiring that nonindustrial stormwater management systems be designed with side slopes that meet certain minimum design requirements; revising construction relating to causes of action for damages to real or personal property directly resulting from certain discharges or other conditions of pollution, etc. Effective Date: 7/1/2024

Actions

02/29/2024 SENATE Read Second Time; Amendment Adopted (396758); Read Third Time; Passed (Vote: 26 Yeas / 7 Nays)
02/29/2024 SENATE Engrossed Text (E1) Filed
02/29/2024 HOUSE In Messages

Compare

SB 0406 Statewide Environmental Resource Permitting Rules (Rodriguez)

Identical

HB 0789 Environmental Management (Overdorf)

SB 0742 Public Works Projects by Grall

Public Works Projects; Revising the definition of the term "public works project"; revising applicability of a provision that prohibits the state or a political subdivision that contracts for a public works project from taking certain actions under specified circumstances, etc. Effective Date: 7/1/2024

Actions

02/21/2024 SENATE Placed on Calendar, on 2nd reading
02/28/2024 SENATE Placed on Special Order Calendar, 03/01/24

03/01/2024 SENATE Temporarily Postponed on Second Reading

Similar

SB 0594 Public Works Projects (Grall)

Identical

HB 0705 Public Works Projects (Shoaf)

SB 0762 Heat Illness Prevention by Rouson

Heat Illness Prevention; Requiring certain employers to implement an outdoor heat exposure safety program that has been approved by specified agencies; specifying requirements for the safety program; providing responsibilities for certain employers and employees; providing an exception; requiring specified annual training on heat illness and providing requirements for such training, etc. Effective Date: 7/1/2024

Actions

12/06/2023 SENATE Filed

12/15/2023 SENATE Referred to Commerce and Tourism; Appropriations Committee on Agriculture, Environment, and General Government; Fiscal Policy

Similar

HB 0945 Heat Illness Prevention (Gottlieb)

HB 0765 Leave of Absence to Officials and Employees by Daley

Leave of Absence to Officials and Employees: Provides that certain public officials & employees may receive full pay for leave of absence relating to active federal military service that lasts certain length of time. Effective Date: July 1, 2024

Actions

02/12/2024 HOUSE On Committee agenda - State Affairs Committee, 02/14/24, 9:00 am, 212 K

02/14/2024 HOUSE Favorable by State Affairs Committee; 20 Yeas, 0 Nays

02/14/2024 HOUSE Placed on Calendar, on 2nd reading

Similar

SB 0818 Military Leave (Avila)

HB 0769 Assessment of Renewable Energy Source Devices by Bankson

Assessment of Renewable Energy Source Devices: Revises definition of term "renewable energy source device." Effective Date: upon becoming a law

Actions

02/08/2024 HOUSE Favorable with CS by Ways & Means Committee; 22 Yeas, 1 Nay

02/09/2024 HOUSE Committee Substitute Text (C2) Filed

02/12/2024 HOUSE Now in Commerce Committee

Compare

HB 7073 Taxation (Ways & Means Committee)

SB 7074 Taxation (Finance and Tax)

HB 0777 Municipal Water or Sewer Utility Rates, Fees, and Charges by Brackett

Municipal Water or Sewer Utility Rates, Fees, and Charges: Removes provision authorizing certain municipalities serving consumers outside their boundaries to add specific surcharges to rates, fees, & charges; removes provision which does not require public hearing for adding specific surcharges;

requires certain municipalities to conduct rate studies by specified dates which evaluate future capital needs, whether rates are expected to generate sufficient revenues to cover costs & support investments, & whether costs are equitably distributed. Effective Date: July 1, 2024

Actions

01/11/2024 HOUSE Now in Local Administration, Federal Affairs & Special Districts Subcommittee
01/29/2024 HOUSE On Committee agenda - Local Administration, Federal Affairs & Special Districts Subcommittee, 01/31/24, 2:00 pm, 17 H
01/31/2024 HOUSE Temporarily Postponed by Local Administration, Federal Affairs & Special Districts Subcommittee

Compare

SB 0104 Municipal Water and Sewer Utility Rates (Jones)
HB 1277 Municipal Utilities (Busatta Cabrera)
SB 1510 Municipal Utilities (Brodeur)

Similar

SB 1088 Municipal Water or Sewer Utility Rates, Fees, and Charges (Martin)

HB 0779 United States-produced Iron and Steel in Public Works Projects by Griffitts Jr.

United States-produced Iron and Steel in Public Works Projects: Requires governmental entities to include requirement in certain contracts that certain iron or steel products must be produced in United States; provides exceptions; authorizes use of foreign steel & iron materials in certain circumstances; requires DMS & DOT to adopt rules. Effective Date: July 1, 2024

Actions

02/12/2024 HOUSE On Committee agenda - State Affairs Committee, 02/14/24, 9:00 am, 212 K
02/14/2024 HOUSE Favorable by State Affairs Committee; 20 Yeas, 0 Nays
02/14/2024 HOUSE Placed on Calendar, on 2nd reading

Similar

SB 0674 United States-produced Iron and Steel in Public Works Projects (Boyd)

HB 0781 Unsolicited Proposals for Public-private Partnerships by Clemons, Sr.

Unsolicited Proposals for Public-private Partnerships: Authorizes, rather than requires, responsible public entity to publish notice of unsolicited proposal for qualifying project in specified manner & that other proposals for same project will be accepted; authorizes responsible public entity to proceed with unsolicited proposal for qualifying project without public bidding process if responsible public entity holds public meeting that meets certain requirements & holds a subsequent public meeting at which responsible public entity makes certain determination; requires responsible public entity to consider certain factors; requires responsible public entity to publish certain report in Florida Administrative Register for certain period in certain circumstances; revises certain determinations that responsible public entity must make before approving comprehensive agreement. Effective Date: July 1, 2024

Actions

02/21/2024 HOUSE Favorable by State Affairs Committee; 17 Yeas, 0 Nays
02/21/2024 HOUSE Placed on Calendar, on 2nd reading
02/27/2024 HOUSE Placed on Special Order Calendar, 03/01/24

Identical

SB 0870 Unsolicited Proposals for Public-private Partnerships (Boyd)

HB 0789 Environmental Management by Overdorf

Environmental Management: Requires that nonindustrial stormwater management systems be designed with side slopes that meet certain minimum design requirements; provides exception; superseding

certain side slope rules; revises construction relating to causes of action for damages to real or personal property directly resulting from certain discharges or other conditions of pollution. Effective Date: July 1, 2024

Actions

02/15/2024 HOUSE Favorable with CS by Infrastructure Strategies Committee; 16 Yeas, 7 Nays
02/15/2024 HOUSE Committee Substitute Text (C2) Filed
02/16/2024 HOUSE Placed on Calendar, on 2nd reading

Compare

SB 0406 Statewide Environmental Resource Permitting Rules (Rodriguez)

Identical

SB 0738 Environmental Management (Burgess)

SB 0796 Anti-human Trafficking by Avila

Anti-human Trafficking; Extending the future repeal date of the direct-support organization for the Statewide Council on Human Trafficking; revising the hotline telephone number to be included in human trafficking awareness signs; revising applicability of provisions governing the employment of minors by vendors licensed under the Beverage Law; requiring that contractors with governmental entities attest that they do not use coercion for labor or services; prohibiting the employment of persons younger than 21 years of age in adult entertainment establishments, etc. Effective Date: 7/1/2024

Actions

02/22/2024 SENATE Favorable with CS by Fiscal Policy; 16 Yeas, 1 Nay
02/23/2024 SENATE Committee Substitute Text (C3) Filed
02/23/2024 SENATE Placed on Calendar, on 2nd reading

Compare

SB 0628 Prohibited Use of Human Trafficked Labor in Government Contracts (Simon)

HB 1379 Human Trafficking (Amesty)

SB 1690 Human Trafficking (Yarborough)

HB 7063 Anti-human Trafficking (Judiciary Committee)

SB 0818 Military Leave by Avila

Military Leave; Providing that public officials and employees of the state, a county, a municipality, or a political subdivision, respectively, are entitled to their full pay for the first 30 days of military service, if such service is equal to or greater than a specified timeframe, etc. Effective Date: 7/1/2024

Actions

02/26/2024 SENATE Placed on Special Order Calendar, 02/28/24
02/28/2024 SENATE Read Second Time; Read Third Time; Passed (Vote: 40 Yeas / 0 Nays)
02/28/2024 HOUSE In Messages

Similar

HB 0765 Leave of Absence to Officials and Employees (Daley)

HB 0839 Employment Leave for Crime Victims and Witnesses by Benjamin

Employment Leave for Crime Victims and Witnesses: Provides that crime victim & their family members & witnesses to crimes may take leave from their employers for certain purposes; provides duties of employees; prohibits certain actions by employers. Effective Date: January 1, 2025

Actions

12/12/2023 HOUSE Filed

12/27/2023 HOUSE Referred to Constitutional Rights, Rule of Law & Government Operations Subcommittee; State Administration & Technology Appropriations Subcommittee; Commerce Committee

12/27/2023 HOUSE Now in Constitutional Rights, Rule of Law & Government Operations Subcommittee

HB 0863 Management and Storage of Surface Waters by Killebrew

Management and Storage of Surface Waters: Provides exemption from surface water management & storage regulations for implementation of measures & practices for environmental activities & water quality improvements on specified agricultural lands & government-owned lands; provides condition & requirements for measures & practices; removes requirements for adverse impacts on water resources, certain notification by DEP & water management districts, & activity commencement; prohibits use of exemption for certain mitigation purposes. Effective Date: July 1, 2024

Actions

12/27/2023 HOUSE Referred to Water Quality, Supply & Treatment Subcommittee; Agriculture & Natural Resources Appropriations Subcommittee; Infrastructure Strategies Committee

12/27/2023 HOUSE Now in Water Quality, Supply & Treatment Subcommittee

01/03/2024 HOUSE Withdrawn prior to introduction

Similar

SB 0986 Management and Storage of Surface Waters (Burton)

SB 0870 Unsolicited Proposals for Public-private Partnerships by Boyd

Unsolicited Proposals for Public-private Partnerships; Authorizing, rather than requiring, a responsible public entity to publish notice of an unsolicited proposal for a qualifying project in a specified manner and that other proposals for the same project will be accepted; authorizing a responsible public entity to proceed with an unsolicited proposal for a qualifying project without a public bidding process if the responsible public entity holds a public meeting that meets certain requirements and holds a subsequent public meeting at which it makes a certain determination; requiring the responsible public entity to consider certain factors; requiring the responsible public entity to publish a certain report in the Florida Administrative Register for a certain period of time in certain circumstances, etc. Effective Date: 7/1/2024

Actions

02/27/2024 SENATE Placed on Special Order Calendar, 02/29/24

02/29/2024 SENATE Temporarily Postponed on Second Reading

02/29/2024 SENATE Retained on Special Order Calendar

Identical

HB 0781 Unsolicited Proposals for Public-private Partnerships (Clemons, Sr.)

SB 0894 Governing Body Meetings by Bradley

Governing Body Meetings; Authorizing governing bodies of municipalities to convene meetings and conduct official business via teleconferencing or other technological means if certain conditions are met; providing limitations on such meetings; providing that certain limitations placed on such meetings may be suspended by the Governor, for a specified timeframe, upon a declared state of emergency impacting the municipality in which the meeting would occur, etc. Effective Date: 7/1/2024

Actions

02/06/2024 SENATE Favorable with CS by Governmental Oversight and Accountability; 6 Yeas, 0 Nays

02/07/2024 SENATE Committee Substitute Text (C1) Filed

02/08/2024 SENATE Now in Rules

Similar

HB 0901 Display of Flags by Governmental Entities by Borrero

Display of Flags by Governmental Entities: Prohibits certain governmental entities from erecting or displaying certain flags; requires governmental entity to remain neutral in certain circumstances; provides applicability; requires certain governmental entities to display United States flag in certain position. Effective Date: July 1, 2024

Actions

- 01/12/2024 HOUSE On Committee agenda - Constitutional Rights, Rule of Law & Government Operations Subcommittee, 01/17/24, 8:00 am, 404 H
- 01/17/2024 HOUSE Favorable by Constitutional Rights, Rule of Law & Government Operations Subcommittee; 9 Yeas, 5 Nays
- 01/17/2024 HOUSE Now in State Affairs Committee

Similar

SB 1120 Display of Flags by Governmental Entities (Martin)

HB 0945 Heat Illness Prevention by Gottlieb

Heat Illness Prevention: Requires employers to implement outdoor heat exposure safety program that has been approved by specified departments; specifies requirements for safety program; provides responsibilities for employers & employees; requires specified annual training on heat illness & providing requirements for such training; requires DACS, in conjunction with DOH, to adopt specified rules. Effective Date: October 1, 2024

Actions

- 12/19/2023 HOUSE Filed
- 01/05/2024 HOUSE Referred to Regulatory Reform & Economic Development Subcommittee; Agriculture & Natural Resources Appropriations Subcommittee; Commerce Committee
- 01/05/2024 HOUSE Now in Regulatory Reform & Economic Development Subcommittee

Similar

SB 0762 Heat Illness Prevention (Rouson)

HB 0973 Pension Plan Election under Florida Retirement System by Temple

Pension Plan Election under Florida Retirement System: Authorizes certain eligible employees participating in FRS to make second election to move back to pension plan; requires DOR in DMS to notify employees eligible to make such election within specified timeframe; provides requirements for such election; provides that cost of such election is deferred until member's retirement; authorizes such cost to be amortized over certain period of time; prohibits such cost from exceeding specified percentage of member's retirement benefits. Effective Date: July 1, 2024

Actions

- 12/20/2023 HOUSE Filed
- 01/05/2024 HOUSE Referred to Constitutional Rights, Rule of Law & Government Operations Subcommittee; Appropriations Committee; State Affairs Committee
- 01/05/2024 HOUSE Now in Constitutional Rights, Rule of Law & Government Operations Subcommittee

Compare

- SB 1416 Special Risk Class of the Florida Retirement System (Rodriguez)
- HB 1637 Special Risk Class of Florida Retirement System (Mooney, Jr.)

Identical

SB 1022 Pension Plan Election Under the Florida Retirement System (Rodriguez)

SB 0986 Management and Storage of Surface Waters by Burton

Management and Storage of Surface Waters; Providing an exemption from surface water management and storage regulations for the implementation of certain measures and practices for environmental restoration, enhancement, and creation activities and water quality improvements on specified agricultural and government-owned lands; deleting requirements relating to adverse impacts on water resources, certain notification by the department and water management districts, and commencement of activities, etc. Effective Date: 7/1/2024

Actions

12/18/2023 SENATE Filed

01/04/2024 SENATE Referred to Environment and Natural Resources; Community Affairs; Rules

Similar

HB 0863 Management and Storage of Surface Waters (Killebrew)

SB 1018 Public Deposits by Ingoglia

Public Deposits; Adding credit unions to a list of financial institutions that are eligible to be qualified public depositories; specifying the losses against which certain solvent banks, savings banks, savings associations, and credit unions must guarantee public depositors; providing that a specified limit on securities eligible to be pledged as collateral applies to qualified public depositories, rather than to banks and savings associations, etc. Effective Date: 7/1/2024

Actions

12/19/2023 SENATE Filed

01/04/2024 SENATE Referred to Banking and Insurance; Appropriations Committee on Agriculture, Environment, and General Government; Fiscal Policy

Similar

HB 0611 Public Deposits (Botana)

SB 1022 Pension Plan Election Under the Florida Retirement System by Rodriguez

Pension Plan Election Under the Florida Retirement System; Authorizing certain eligible employees participating in the Florida Retirement System to make a second election to move back to the pension plan; providing that the cost of such election is deferred until the member's retirement; prohibiting such cost from exceeding a specified percentage of the member's retirement benefits, etc. Effective Date: 7/1/2024

Actions

12/20/2023 SENATE Filed

01/04/2024 SENATE Referred to Governmental Oversight and Accountability; Appropriations Committee on Agriculture, Environment, and General Government; Appropriations

Compare

SB 1416 Special Risk Class of the Florida Retirement System (Rodriguez)

HB 1637 Special Risk Class of Florida Retirement System (Mooney, Jr.)

Identical

HB 0973 Pension Plan Election under Florida Retirement System (Temple)

SB 1052 Inactive Special Districts by Hutson

Inactive Special Districts; Dissolving special districts that have been declared inactive and repealing their enabling laws; dissolving the Sunny Isles Reclamation and Water Control Board and repealing the judicial order establishing the district, etc. Effective Date: 7/1/2024

Actions

02/14/2024 SENATE Favorable by Rules; 17 Yeas, 0 Nays

02/15/2024 SENATE Placed on Calendar, on 2nd reading
02/29/2024 SENATE Placed on Special Order Calendar, 03/04/24

Similar

HB 7011 Inactive Special Districts (Local Administration, Federal Affairs & Special Districts Subcommittee)

SB 1058 Special Districts by Hutson

Special Districts; Prohibiting the creation of new safe neighborhood improvement districts after a date certain; providing term limits for elected members of governing bodies of independent special districts; providing the method for changing boundaries of an independent special district; providing additional criteria for declaring a special district inactive, etc. Effective Date: 7/1/2024

Actions

02/14/2024 SENATE Favorable by Rules; 17 Yeas, 0 Nays
02/15/2024 SENATE Placed on Calendar, on 2nd reading
02/29/2024 SENATE Placed on Special Order Calendar, 03/04/24

Similar

HB 7013 Special Districts (Local Administration, Federal Affairs & Special Districts Subcommittee)

HB 1075 Soil and Water Conservation Districts by Truenow

Soil and Water Conservation Districts: Dissolving specified soil & water conservation districts & transferring district assets & liabilities to DACS & specified counties; revises, creates, & repeals various provisions for soil & water conservation districts relating to Soil & Water Conservation Council, regional soil & water conservation districts, district board supervisors, district governing boards, & reassignment of assets of certain dissolved districts. Effective Date: July 1, 2024

Actions

01/26/2024 HOUSE Committee Substitute Text (C1) Filed
01/29/2024 HOUSE References to Agriculture, Conservation & Resiliency Subcommittee; Agriculture & Natural Resources Appropriations Subcommittee removed; Reference to Infrastructure Strategies Committee added; Remaining references: Infrastructure Strategies Committee; State Affairs Committee
01/29/2024 HOUSE Now in Infrastructure Strategies Committee

Similar

SB 1772 Soil and Water Conservation Districts (Collins)

SB 1088 Municipal Water or Sewer Utility Rates, Fees, and Charges by Martin

Municipal Water or Sewer Utility Rates, Fees, and Charges; Removing a provision that authorizes certain municipalities serving consumers outside their boundaries to add specific surcharges to the rates, fees, and charges; removing a provision that does not require a public hearing for adding specific surcharges; requiring certain municipalities to conduct rate studies at certain times, etc. Effective Date: 7/1/2024

Actions

12/27/2023 SENATE Filed
01/04/2024 SENATE Referred to Regulated Industries; Community Affairs; Rules

Compare

HB 0047 Municipal Water and Sewer Utility Rates (Robinson (F))
SB 0104 Municipal Water and Sewer Utility Rates (Jones)
HB 1277 Municipal Utilities (Busatta Cabrera)
SB 1510 Municipal Utilities (Brodeur)

Similar

HB 0777 Municipal Water or Sewer Utility Rates, Fees, and Charges (Brackett)

HB 1089 Special Risk Class by Shoaf

Special Risk Class: Redefining criteria for membership in FRS Special Risk Class. Effective Date: July 1, 2024

Actions

01/02/2024 HOUSE Filed

01/09/2024 HOUSE Referred to Constitutional Rights, Rule of Law & Government Operations Subcommittee; Appropriations Committee; State Affairs Committee

01/09/2024 HOUSE Now in Constitutional Rights, Rule of Law & Government Operations Subcommittee

Similar

SB 0560 Special Risk Class (Bradley)

SB 1094 Immunization Requirements by Martin

Immunization Requirements; Beginning on a specified date, requiring the Department of Health to obtain approval of the Legislature to add any new immunizations to those required for school attendance; authorizing persons to claim an exemption from any immunization requirement if a vaccine fully approved by the Food and Drug Administration is not available to fulfill the requirement; authorizing a person to claim the exemption on one's own behalf or on behalf of one's child or dependent; prohibiting employers, school districts, the department, and certain public entities from requiring a person to meet any other conditions to claim the exemption, etc. Effective Date: Upon becoming a law

Actions

12/27/2023 SENATE Filed

01/04/2024 SENATE Referred to Health Policy; Judiciary; Rules

Compare

SB 0636 Exemptions from Immunization Requirements (Garcia (I))

SB 1120 Display of Flags by Governmental Entities by Martin

Display of Flags by Governmental Entities; Prohibiting certain governmental entities from erecting or displaying certain flags; requiring the governmental entity to remain neutral in certain circumstances; providing applicability; authorizing a current or retired member of the United States Armed Forces or the National Guard to use reasonable force to prevent the desecration, destruction, or removal of the United States flag or to replace such flag to a position of prominence, etc. Effective Date: 7/1/2024

Actions

01/29/2024 SENATE Temporarily Postponed by Governmental Oversight and Accountability

02/01/2024 SENATE On Committee agenda - Governmental Oversight and Accountability, 02/06/24, 3:00 pm, 37 S

02/06/2024 SENATE Temporarily Postponed by Governmental Oversight and Accountability

Similar

HB 0901 Display of Flags by Governmental Entities (Borrero)

SB 1136 Regulation of Water Resources by Trumbull

Regulation of Water Resources; Revising the qualification requirements a person must meet in order to take the water well contractor license examination; authorizing certain authorities who have been delegated enforcement powers by water management districts to apply disciplinary guidelines adopted by the districts; prohibiting a person or business entity from advertising water well drilling or construction services in specified circumstances; providing that the Department of Environmental Protection's

variance review and advisory committee is not responsible for reviewing water well permitting, etc.
Effective Date: 7/1/2024

Actions

02/15/2024 SENATE Placed on Special Order Calendar, 02/21/24
02/21/2024 SENATE Read Second Time; Read Third Time; Passed (Vote: 38 Yeas / 0 Nays);
Immediately certified
02/21/2024 HOUSE In Messages

Similar

HB 1163 Regulation of Water Resources (McClain)

HB 1153 **Advanced Wastewater Treatment** by Cross

Advanced Wastewater Treatment: Requires DEP, in consultation with water management districts & sewage disposal facilities, to submit to Governor & Legislature reports on permitted sewage disposal facilities in state, priority ranking process for implementing advanced wastewater treatment upgrades at such facilities & implementation status of such upgrades. Effective Date: July 1, 2024

Actions

01/03/2024 HOUSE Filed
01/09/2024 HOUSE Referred to Water Quality, Supply & Treatment Subcommittee; Agriculture &
Natural Resources Appropriations Subcommittee; Infrastructure Strategies Committee
01/09/2024 HOUSE Now in Water Quality, Supply & Treatment Subcommittee

Similar

SB 1304 Advanced Wastewater Treatment (Berman)

HB 1163 **Regulation of Water Resources** by McClain

Regulation of Water Resources: Revises qualification requirements person must meet in order to take water well contractor license examination; prohibits person or business entity from advertising water well drilling or construction services in specified circumstances; requires rules adopted by DEP relating to location of onsite sewage treatment & disposal systems allow licensed water well contractor to apply for & receive variance for installation of private or public potable water well; provides DEP's variance review & advisory committee is not responsible for reviewing water well permitting; requires committee to consider certain requirements when making recommendations on variance requests. Effective Date: July 1, 2024

Actions

02/12/2024 HOUSE Placed on Special Order Calendar, 02/15/24
02/15/2024 HOUSE Temporarily Postponed on Second Reading
02/15/2024 HOUSE Placed on Calendar, on 2nd reading

Similar

SB 1136 Regulation of Water Resources (Trumbull)

HB 1277 **Municipal Utilities** by Busatta Cabrera

Municipal Utilities: Requires certain public meetings as condition precedent to effectiveness of new or extended agreement under which municipality will provide specified utility services in other municipalities or unincorporated areas; specifies matters to be addressed in such public meetings; requires such agreements to be written; requires annual public customer meetings; limits portion of certain utility revenues that municipality may use to fund or finance general government functions; requires excess revenues to be reinvested into municipal utility or returned to customers; requires municipalities that provide specified utility services to report certain information by specified date to PSC on annual basis; requires PSC to compile certain information & submit report containing such

information to Governor & Legislature by specified date; revises provisions relating to permissible rates, fees, & charges imposed by municipal water & sewer utilities on customers located outside municipal boundaries. Effective Date: July 1, 2025

Actions

02/13/2024 HOUSE On Committee agenda - Commerce Committee, 02/15/24, 9:00 am, 212 K
02/15/2024 HOUSE Favorable by Commerce Committee; 15 Yeas, 2 Nays
02/15/2024 HOUSE Placed on Calendar, on 2nd reading

Compare

HB 0047 Municipal Water and Sewer Utility Rates (Robinson (F))
SB 0104 Municipal Water and Sewer Utility Rates (Jones)
HB 0777 Municipal Water or Sewer Utility Rates, Fees, and Charges (Brackett)
SB 1088 Municipal Water or Sewer Utility Rates, Fees, and Charges (Martin)
SB 1510 Municipal Utilities (Brodeur)

SB 1304 **Advanced Wastewater Treatment** by Berman

Advanced Wastewater Treatment; Requiring the Department of Environmental Protection, in consultation with the water management districts and sewage disposal facilities, to submit to the Governor and Legislature, by specified dates, reports on certain permitted sewage disposal facilities in this state, a priority ranking process for implementing advanced wastewater treatment upgrades at such facilities, and the implementation status of such upgrades, etc. Effective Date: 7/1/2024

Actions

01/04/2024 SENATE Filed
01/10/2024 SENATE Referred to Environment and Natural Resources; Appropriations Committee on Agriculture, Environment, and General Government; Fiscal Policy

Similar

HB 1153 Advanced Wastewater Treatment (Cross)

SB 1382 **Gender Identity Employment Practices** by Martin

Gender Identity Employment Practices; Specifying an employment policy of the state relating to a person's sex; prohibiting employees and contractors of certain employers from being required to use, from providing, and from being asked to provide preferred personal titles or pronouns; providing that it is an unlawful employment practice for certain employers to take adverse personnel action against employees and contractors on the basis of deeply held religious or biology-based beliefs; providing that it is an unlawful employment practice for nonprofit organizations and certain employers to require certain training, instruction, or activity as a condition of employment, etc. Effective Date: 7/1/2024

Actions

01/04/2024 SENATE Filed
01/10/2024 SENATE Referred to Governmental Oversight and Accountability; Appropriations; Fiscal Policy; Rules

Identical

HB 0599 Gender Identity Employment Practices (Chamberlin)

SB 1386 **Department of Environmental Protection** by Calatayud

Department of Environmental Protection; Revising the aquatic preserves within which a person may not operate a vessel outside a lawfully marked channel under certain circumstances; defining the term "Florida Flood Hub"; requiring the Department of Environmental Protection to conduct enforcement activities for violations of certain onsite sewage treatment and disposal system regulations in

accordance with specified provisions; requiring certain facilities and systems to include a domestic wastewater treatment plan as part of a basin management action plan for nutrient total maximum daily loads, etc. Effective Date: 7/1/2024

Actions

02/22/2024 SENATE Favorable with CS by Fiscal Policy; 16 Yeas, 0 Nays
02/23/2024 SENATE Committee Substitute Text (C2) Filed
02/23/2024 SENATE Placed on Calendar, on 2nd reading

Identical

HB 1557 Department of Environmental Protection (Chaney)

HB 1417 Funding for Environmental Resource Management by Buchanan

Funding for Environmental Resource Management: Requires specified Seminole gaming compact revenues be used for land management activities; creates Local Trail Management Grant Program within DEP; authorizes FWCC to enter into wildlife corridor agreements with private landowners; requires Land Management Uniform Accounting Council to submit specified recommendations to Governor & Legislature; revises project prioritization for water quality improvement grant program; requires DEP & SWFMD to coordinate studies with Water School at FGCU & submit reports to Governor & Legislature; provides appropriations. Effective Date: upon becoming a law if HB 7083 or similar legislation is adopted in the same legislative session or an extension thereof and becomes a law

Actions

02/20/2024 HOUSE Favorable with CS by Appropriations Committee; 28 Yeas, 0 Nays
02/21/2024 HOUSE Committee Substitute Text (C2) Filed
02/22/2024 HOUSE Placed on Calendar, on 2nd reading

Compare

SB 7080 Trust Funds/Indian Gaming Revenue Clearing Trust Fund/Department of Financial Services (Appropriations)

Similar

SB 1638 Funding for Environmental Resource Management (Hutson)

Linked

HB 7083 Indian Gaming Revenue Trust Fund (Appropriations Committee)

SB 1492 Employment Regulations by Trumbull

Employment Regulations; Prohibiting a political subdivision from requiring employers to meet or provide heat exposure requirements beyond those required by law; prohibiting a political subdivision from giving preference to or considering or seeking information from an employer in a competitive solicitation based on or relating to an employer's heat exposure requirements, etc. Effective Date: 7/1/2024

Actions

02/21/2024 SENATE On Committee agenda - Rules, 02/26/24, 2:00 pm, 412 K
02/26/2024 SENATE Favorable by Rules; 14 Yeas, 5 Nays
02/27/2024 SENATE Placed on Calendar, on 2nd reading

Compare

HB 0433 Employment Regulations (Esposito)

SB 1510 Municipal Utilities by Brodeur

Municipal Utilities; Authorizing a municipality to fund or finance general government functions with a portion of revenues from utility operations; establishing limits on utility revenue transfers for municipal

utilities; modifying provisions relating to permissible rates, fees, and charges imposed by municipal water and sewer utilities on consumers located outside the municipal boundaries, etc. Effective Date: 7/1/2025

Actions

01/05/2024 SENATE Filed

01/10/2024 SENATE Referred to Regulated Industries; Community Affairs; Appropriations

Compare

HB 0047 Municipal Water and Sewer Utility Rates (Robinson (F))

SB 0104 Municipal Water and Sewer Utility Rates (Jones)

HB 0777 Municipal Water or Sewer Utility Rates, Fees, and Charges (Brackett)

SB 1088 Municipal Water or Sewer Utility Rates, Fees, and Charges (Martin)

HB 1277 Municipal Utilities (Busatta Cabrera)

HB 1531 Climate Resilience and Drinking Water Standards by Joseph

Climate Resilience and Drinking Water Standards: Requires DEP to establish Blue Communities Program & Blue Communities Fund; establishes advisory board within DEP; provides for membership; establishes Ocean State Climate Adaptation & Resilience Grant Fund within DEP; specifies sources & uses of funding & project eligibility requirements; provides duties of DEP & Florida Oceans & Coastal Council; provides reporting requirements; requires DEP & council to jointly adopt rules; establishes Marine Resources Conservation Account within Marine Resources Conservation Trust Fund to be administered by FWCC; requires DEP, or local county health department designated by DEP, to monitor level of forever chemicals in certain water systems; provides monitoring standards. Effective Date: July 1, 2024

Actions

01/08/2024 HOUSE Filed

01/13/2024 HOUSE Referred to Water Quality, Supply & Treatment Subcommittee; Agriculture & Natural Resources Appropriations Subcommittee; Infrastructure Strategies Committee

01/13/2024 HOUSE Now in Water Quality, Supply & Treatment Subcommittee

Compare

SB 1630 Climate Resilience (Torres, Jr.)

HB 1533 Statewide Drinking Water Standards by Plakon

Statewide Drinking Water Standards: Revises policy of state regarding safe drinking water; requires DEP to adopt & implement rules for statewide maximum contaminant level for 1,4-dioxane; requires department to provide public water systems financial assistance necessary to update system infrastructure to meet certain standards; requires department to establish by rule criteria for public water system to receive such financial assistance. Effective Date: July 1, 2024

Actions

01/08/2024 HOUSE Filed

01/13/2024 HOUSE Referred to Water Quality, Supply & Treatment Subcommittee; Agriculture & Natural Resources Appropriations Subcommittee; Infrastructure Strategies Committee

01/13/2024 HOUSE Now in Water Quality, Supply & Treatment Subcommittee

Identical

SB 1546 Statewide Drinking Water Standards (Stewart)

SB 1534 Sovereign Immunity by Bradley

Sovereign Immunity; Revising applicability; requiring that contracts with such firms must, to the extent permitted by law, provide indemnity to the department, etc. Effective Date: 7/1/2024

Actions

02/14/2024 SENATE Favorable by Rules; 18 Yeas, 0 Nays
02/15/2024 SENATE Placed on Calendar, on 2nd reading
02/29/2024 SENATE Placed on Special Order Calendar, 03/04/24

Identical

HB 0619 Sovereign Immunity for Professional Firms (Tuck)

SB 1546 Statewide Drinking Water Standards by Stewart

Statewide Drinking Water Standards; Revising the policy of the state regarding safe drinking water; requiring the Department of Environmental Protection to adopt and implement rules for a statewide maximum contaminant level for 1,4-dioxane; requiring the department to provide public water systems financial assistance necessary to update system infrastructure to meet certain standards, etc. Effective Date: 7/1/2024

Actions

01/18/2024 SENATE On Committee agenda - Environment and Natural Resources, 01/23/24, 3:30 pm, 301 S
01/23/2024 SENATE Favorable by Environment and Natural Resources; 7 Yeas, 0 Nays
01/23/2024 SENATE Now in Appropriations Committee on Agriculture, Environment, and General Government

Identical

HB 1533 Statewide Drinking Water Standards (Plakon)

HB 1557 Department of Environmental Protection by Chaney

Department of Environmental Protection: Revises, creates, & repeals various provisions under jurisdiction of DEP relating to aquatic preserves; preservation & regeneration of seagrass; Southeast Florida Coral Reef Ecosystem Conservation Area; use of reclaimed water; Resilient Florida Grant Program; comprehensive statewide flood vulnerability & sea level rise data set & assessment; Statewide Flooding & Sea Level Rise Resilience Plan; regional planning councils & estuary partnerships; transfer of regulation of Onsite Sewage Program from DOH to DEP; domestic wastewater treatment facilities; & basin management action plans. Effective Date: July 1, 2024

Actions

02/15/2024 HOUSE Engrossed Text (E1) Filed
02/15/2024 SENATE In Messages
02/16/2024 SENATE Received; Referred to Fiscal Policy

Identical

SB 1386 Department of Environmental Protection (Calatayud)

SB 1620 Surplus Lands by Collins

Surplus Lands; Requiring the Acquisition and Restoration Council to make certain determinations for lands surplus by a local governmental entity; prohibiting future development rights from being attached to certain local governmental entity surplus lands; prohibiting the attachment of future development rights for certain surplus lands; authorizing the Department of Environmental Protection to surplus certain state-owned conservation lands, etc. Effective Date: 7/1/2024

Actions

01/05/2024 SENATE Filed
01/11/2024 SENATE Referred to Environment and Natural Resources; Appropriations Committee on Agriculture, Environment, and General Government; Fiscal Policy

SB 1624 Energy Resources by Collins

Energy Resources; Providing that resilience facilities are a permitted use in certain land use categories in local government comprehensive plans and specified districts if certain criteria are met; prohibiting amendments after a specified date to a local government's comprehensive plan, land use map, zoning districts, or land development regulations if such amendments would conflict with resiliency facility classification; requiring the Department of Management Services to develop a Florida Humane Preferred Energy Products List in consultation with the Department of Commerce and the Department of Agriculture and Consumer Services; including development districts as a type of political subdivision for purposes of preemption over utility service restrictions, etc. Effective Date: 7/1/2024

Actions

02/22/2024 SENATE On Committee agenda - Fiscal Policy, 02/27/24, 9:00 am, 412 K
02/27/2024 SENATE Favorable by Fiscal Policy; 13 Yeas, 6 Nays
02/28/2024 SENATE Placed on Calendar, on 2nd reading

Compare

HB 1493 Wind Energy Facility Siting (Altman)
SB 1548 Energy (Gruters)
SB 1718 Wind Energy Facility Siting (Collins)

Similar

HB 1645 Energy Resources (Payne)

SB 1630 Climate Resilience by Torres, Jr.

Climate Resilience; Requiring the Department of Environmental Protection to establish the Blue Communities Program for a specified purpose; establishing an advisory board within the department; providing for membership; establishing the Ocean State Climate Adaptation and Resilience Grant Fund within the department; creating the Carbon Sequestration Advisory Council within the Department of Agriculture and Consumer Services, etc. Effective Date: 7/1/2024

Actions

01/05/2024 SENATE Filed
01/11/2024 SENATE Referred to Environment and Natural Resources; Appropriations Committee on Agriculture, Environment, and General Government; Appropriations

Compare

HB 1187 Carbon Sequestration (Cross)
SB 1258 Carbon Sequestration (Rodriguez)
HB 1531 Climate Resilience and Drinking Water Standards (Joseph)

SB 1638 Funding for Environmental Resource Management by Hutson

Funding for Environmental Resource Management; Requiring the Department of Revenue to deposit into the Indian Gaming Revenue Trust Fund within the Department of Financial Services a specified percentage of the revenue share payments received under the gaming compact between the Seminole Tribe of Florida and the State of Florida; creating the Local Trail Management Grant Program within the Department of Environmental Protection for a specified purpose; authorizing the Fish and Wildlife Conservation Commission to enter into voluntary agreements with private landowners for environmental services within the Florida wildlife corridor, etc. APPROPRIATION: \$536,000,000 Effective Date: Upon becoming a law if SB 7080 or similar legislation is adopted in the same legislative session or an extension thereof and becomes a law

Actions

02/22/2024 SENATE Read Second Time; Amendments Adopted (604354, 693966); Read Third Time; Passed (Vote: 37 Yeas / 0 Nays); Immediately certified
02/22/2024 SENATE Engrossed Text (E1) Filed
02/22/2024 HOUSE In Messages

Compare

HB 7083 Indian Gaming Revenue Trust Fund (Appropriations Committee)

Similar

HB 1417 Funding for Environmental Resource Management (Buchanan)

Linked

SB 7080 Trust Funds/Indian Gaming Revenue Clearing Trust Fund/Department of Financial Services (Appropriations)

HB 1645 Energy Resources by Payne

Energy Resources: Allows resiliency facilities in local government comprehensive plans & specified districts; requires electric coops & municipal electric utilities to enter into mutual aid agreement for restoring power after natural disaster; requires public utilities to provide notice to PSC of power plant retirements; authorizes PSC to approve voluntary electric vehicle charging programs; prohibits construction, operation, or expansion of certain wind energy facilities & wind turbines; requires PSC to conduct assessment of state's electric grid & natural gas facilities against physical & cyber threats; requires PSC to evaluate feasibility of using advanced nuclear power technologies; requires DOT to study hydrogen fueling infrastructure to support hydrogen-powered vehicles. Effective Date: July 1, 2024

Actions

02/26/2024 HOUSE Placed on Special Order Calendar, 02/29/24

02/29/2024 HOUSE Read Second Time; Amendments Adopted (794403, 353313, 522597); Placed on Third Reading, 03/01/24

02/29/2024 HOUSE Engrossed Text (E1) Filed

Compare

HB 1493 Wind Energy Facility Siting (Altman)

SB 1548 Energy (Gruters)

SB 1718 Wind Energy Facility Siting (Collins)

Similar

SB 1624 Energy Resources (Collins)

SB 1646 Mitigation Credits by DiCeglie

Mitigation Credits; Defining the term "proximity factor"; revising the list of projects eligible to use mitigation banks; requiring the Department of Environmental Protection and water management districts to authorize the use of mitigation credits within surrounding basins; specifying the circumstances under which credits may be deemed unavailable in a basin, etc. Effective Date: Upon becoming a law

Actions

01/05/2024 SENATE Filed

01/11/2024 SENATE Referred to Environment and Natural Resources; Appropriations Committee on Agriculture, Environment, and General Government; Fiscal Policy

HB 1665 Preventing Contaminants from Discharging into Wastewater Facilities and Waters of the State by Gossett-Seidman

Preventing Contaminants from Discharging into Wastewater Facilities and Waters of the State: Establishes PFAS & 1,4-dioxane pretreatment initiative within DEP for specified purpose; provides requirements for wastewater facilities with industrial pretreatment programs; provides discharge limits & surface water quality standards for industrial users; provides that such limits & standards are effective when DEP adopts rules & such rules are ratified by Legislature; requires permitting limits & ongoing sampling, reporting, & compliance standards. Effective Date: July 1, 2024

Actions

01/09/2024 HOUSE Filed
01/13/2024 HOUSE Referred to Water Quality, Supply & Treatment Subcommittee; Agriculture & Natural Resources Appropriations Subcommittee; Infrastructure Strategies Committee
01/13/2024 HOUSE Now in Water Quality, Supply & Treatment Subcommittee

Similar

SB 1692 Preventing Contaminants of Emerging Concern from Discharging Into Wastewater Facilities and Waters of the State (Brodeur)

SB 1692 Preventing Contaminants of Emerging Concern from Discharging Into Wastewater Facilities and Waters of the State by Brodeur

Preventing Contaminants of Emerging Concern from Discharging Into Wastewater Facilities and Waters of the State; Establishing the PFAS and 1,4-dioxane pretreatment initiative within the Department of Environmental Protection for a specified purpose; requiring the department to coordinate with wastewater facilities in implementing the pretreatment of contaminants of emerging concern; requiring that industrial users identified as probable sources of the specified contaminants be issued permits, orders, or similar measures to enforce specified pretreatment standards by a specified date; providing interim discharge limits for industrial users beginning on a specified date, etc. Effective Date: 7/1/2024

Actions

02/05/2024 SENATE On Committee agenda - Appropriations Committee on Agriculture, Environment, and General Government, 02/08/24, 2:00 pm, 110 S
02/08/2024 SENATE Favorable by Appropriations Committee on Agriculture, Environment, and General Government; 9 Yeas, 0 Nays
02/08/2024 SENATE Now in Fiscal Policy

Similar

HB 1665 Preventing Contaminants from Discharging into Wastewater Facilities and Waters of the State (Gossett-Seidman)

SB 1772 Soil and Water Conservation Districts by Collins

Soil and Water Conservation Districts; Dissolving specified soil and water conservation districts and transferring district assets and liabilities to the Department of Agriculture and Consumer Services; requiring the department to provide for reimbursement of travel expenses for soil and water conservation district board members; providing for the transfer of certain contractual obligations for real property interests, equipment, vehicles, other personal property, and records, etc. Effective Date: 7/1/2024

Actions

01/05/2024 SENATE Filed
01/11/2024 SENATE Referred to Community Affairs; Appropriations Committee on Agriculture, Environment, and General Government; Fiscal Policy

Similar

HB 1075 Soil and Water Conservation Districts (Truenow)

SB 7006 OGSR/Utility Owned or Operated by a Unit of Local Government by Regulated Industries

OGSR/Utility Owned or Operated by a Unit of Local Government; Amending a provision which provides exemptions from public record requirements for information related to the security of certain technology, processes, practices, information technology systems, industrial control technology systems, and customer meter-derived data and billing information held by a utility owned or operated by a unit of local government; extending the date of scheduled repeal of public record exemptions relating to the security of certain technology, processes, practices, information technology systems, and industrial control technology systems; amending a provision which provides an exemption from public meeting requirements for meetings held by a utility owned or operated by a unit of local government which would reveal certain information; extending the date of scheduled repeal of the exemption, etc. Effective Date: 10/1/2024

Actions

02/08/2024 SENATE Placed on Special Order Calendar, 02/14/24
02/14/2024 SENATE Read Second Time; Read Third Time; Passed (Vote: 39 Yeas / 0 Nays); Immediately certified
02/14/2024 HOUSE In Messages

Identical

HB 7047 OGSR/Utility Owned or Operated by a Unit of Local Government (Ethics, Elections & Open Government Subcommittee)

HB 7011 Inactive Special Districts by Local Administration, Federal Affairs & Special Districts Subcommittee

Inactive Special Districts: Dissolves special districts that have been declared inactive & repeals their enabling laws; provides exception to general law; dissolves Sunny Isles Reclamation & Water Control Board & repeals judicial order establishing district. Effective Date: July 1, 2024

Actions

02/01/2024 HOUSE Read Second Time; Read Third Time; Passed (Vote: 113 Yeas / 0 Nays)
02/01/2024 SENATE In Messages
02/02/2024 SENATE Received; Referred to Rules

Similar

SB 1052 Inactive Special Districts (Hutson)

HB 7013 Special Districts by Local Administration, Federal Affairs & Special Districts Subcommittee

Special Districts: Prohibits creation of new neighborhood improvement districts after date certain; provides term limits for elected members of governing bodies of independent special districts; provides method for changing boundaries of independent special district; provides additional criteria for declaring special district inactive; provides that district declared inactive may only expend funds as necessary to service outstanding debt & to comply with existing bond covenants & contractual obligations; requires independent special fire control districts to annually report training information to Division of State Fire Marshal; provides boundaries of mosquito control district may only be changed by special act; reducing maximum millage rate for mosquito control districts. Effective Date: July 1, 2024

Actions

02/01/2024 HOUSE Read Second Time; Read Third Time; Passed (Vote: 114 Yeas / 0 Nays)
02/01/2024 SENATE In Messages
02/02/2024 SENATE Received; Referred to Rules

Similar

SB 1058 Special Districts (Hutson)

SB 7014 Ethics by Ethics and Elections

Ethics; Increasing the maximum fine for violations of specified lobbying provisions; authorizing attorneys who file full and public disclosures of their financial interests to indicate that a client meets disclosure criteria without providing further information relating to such client; prohibiting a member of the Commission on Ethics from serving more than two full terms, instead of two full terms in succession; providing that a complainant is liable for costs plus reasonable attorney fees for filing a complaint with malicious intent against a candidate for public office; requiring that allegations in written complaints submitted to the commission be based upon personal knowledge or information other than hearsay, etc. Effective Date: 10/1/2024

Actions

02/01/2024 SENATE Read Second Time; Amendments Adopted (170806, 932020, 562898, 317468); Read Third Time; Passed (Vote: 39 Yeas / 0 Nays); Immediately certified
02/01/2024 SENATE Engrossed Text (E1) Filed

02/01/2024 HOUSE In Messages

Similar

HB 1597 Ethics (Brackett)

SB 7024

Employer Contributions to Fund Retiree Benefits by Governmental Oversight and Accountability

Employer Contributions to Fund Retiree Benefits; Revising required employer retirement contribution rates for each membership class and subclass of the Florida Retirement System; providing a declaration of important state interest, etc. Effective Date: 7/1/2024

Actions

02/01/2024 SENATE Placed on Special Order Calendar, 02/07/24

02/07/2024 SENATE Read Second Time; Placed on Third Reading, 02/08/24

02/08/2024 SENATE Read Third Time; Substituted for HB 0151; Laid on Table, Refer to HB 0151

Compare

HB 0151 Florida Retirement System (Busatta Cabrera)

SB 2500 Appropriations (Appropriations)

HB 5001 General Appropriations Act (Appropriations Committee)

HB 7047

OGSR/Utility Owned or Operated by a Unit of Local Government by Ethics, Elections & Open Government Subcommittee

OGSR/Utility Owned or Operated by a Unit of Local Government: Extends date of scheduled repeal of public records exemptions for certain information related to security of certain technology, processes, practices, information technology systems, & industrial control technology systems; removes scheduled repeal of public records exemption for certain customer meter-derived data & billing information; extends date of scheduled repeal of exemption from public meetings requirements for portions of meetings held by utility owned or operated by unit of local government that would reveal certain information. Effective Date: October 1, 2024

Actions

01/26/2024 HOUSE On Committee agenda - State Affairs Committee, 01/30/24, 12:30 pm, 212 K

01/30/2024 HOUSE Favorable by State Affairs Committee; 19 Yeas, 0 Nays

01/30/2024 HOUSE Placed on Calendar, on 2nd reading

Identical

SB 7006 OGSR/Utility Owned or Operated by a Unit of Local Government (Regulated Industries)

HB 7063

Anti-human Trafficking by Judiciary Committee

Anti-human Trafficking: Extends future repeal date of direct-support organization for Statewide Council on Human Trafficking; revises hotline number to be included in human trafficking awareness signs; requires that contractors with governmental entities attest that they do not use human trafficked labor. Effective Date: July 1, 2024

Actions

02/22/2024 HOUSE Read Third Time; Passed (Vote: 112 Yeas / 0 Nays)

02/22/2024 SENATE In Messages

02/23/2024 SENATE Received; Referred to Fiscal Policy

Compare

SB 0628 Prohibited Use of Human Trafficked Labor in Government Contracts (Simon)

SB 0796 Anti-human Trafficking (Avila)

LFS1

Inactive Special Districts by Local Administration, Federal Affairs & Special Districts Subcommittee

PCB LFS 24-01 – Inactive Special Districts

Actions

- 12/06/2023 HOUSE On Committee agenda - Local Administration, Federal Affairs & Special Districts Subcommittee, 12/13/23, 8:00 am, 17 H
- 12/13/2023 HOUSE Submitted as Committee Bill and Reported Favorably by Local Administration, Federal Affairs & Special Districts Subcommittee; 15 Yeas, 0 Nays
- 12/13/2023 HOUSE Committee Bill Filed as HB 7011

LFS2 **Special Districts** by Local Administration, Federal Affairs & Special Districts Subcommittee

PCB LFS 24-02 – Special Districts

Actions

- 12/06/2023 HOUSE On Committee agenda - Local Administration, Federal Affairs & Special Districts Subcommittee, 12/13/23, 8:00 am, 17 H
- 12/13/2023 HOUSE Submitted as Committee Bill and Reported Favorably by Local Administration, Federal Affairs & Special Districts Subcommittee; 11 Yeas, 4 Nays
- 12/13/2023 HOUSE Committee Bill Filed as HB 7013



Peter M. Dunbar
Special Counsel
peterdunbar@joneswalker.com

Martha J. Edenfield
Special Counsel
medenfield@joneswalker.com

H. French Brown, IV
Partner
fbrown@joneswalker.com

Marc W. Dunbar
Partner
mdunbar@joneswalker.com

Memorandum

TO: Chuck Carden, Michelle Stom, Brant Bartlett and Barrie Buenaventura
Tampa Bay Water

FROM: Pete Dunbar, Martha Edenfield, French Brown and Marc Dunbar

DATE: February 29, 2024

RE: **Final** 2024 Legislative Session Updated Tracking Report

The items of interest we are monitoring follow below. Senate bills included in this report are numbered through **SB 1822**; Senate committee bills numbered through **SB 7066**; House bills numbered through **HB 1679**; and House committee bills numbered through **SB 7069**. The summary and tracking items include activities through the **close of business on February 28, 2024**. The water-related initiatives appear first and are followed by other legislative initiatives of interest.

Future reports will update the progress of the identified bills and include new filings as they appear. Changes from the prior report will appear in **bold type**. The full text of each bill, as well as applicable legislative staff reports, are available on the legislative web sites (www.flsenate.gov; www.myfloridahouse.com; and www.leg.state.fl.us).

cc: Matthew Blair
Don Conn

TAMPA BAY WATER LEGISLATIVE STATUS REPORT

Pete Dunbar, Martha Edenfield, French Brown and Marc Dunbar
Legislative Counsel

The bill tracking report is attached, and the water-related legislation appears first in the summary. Other bills of interest in the system are shown by chronological bill number, and the full text of each bill can be found on the legislative web sites. (www.flsenate.gov; www.myfloridahouse.com; and www.leg.state.fl.us.)

Water Related Legislation

Saltwater Intrusion: CS/SB 298 by Senator Polsky and HB 1079 by Representative McFarland are companion measures dealing with coastal counties and municipalities and among the provisions in the legislation is a vulnerability assessment of a coastal community's primary water utilities and projections of potential saltwater intrusion that may impact freshwater wellfields. CS/SB 298 has passed its committees of reference and is pending on the Senate Calendar. HB 1079 received 3 committee referrals and passed only the first committee of reference. **This measure is not likely to pass in 2024.**

Water Extraction Excise Tax: SB 510 by Senator Stewart will impose an excise tax on the commercial or industrial extraction of waters of the state at a rate of 1/1000th of a dollar per gallon of water extracted from waters of the state. SB 510 received 3 committee but has not received a hearing. Passage of this legislation is now unlikely during this Session.

Management and Storage of Surface Waters: HB 863 by Representative Killebrew and SB 986 by Senator Burton are companion measures that will provide an exemption from surface water management and storage regulations for enhancement measures on agricultural lands and government-owned lands. HB 863 has now been withdrawn prior to formal introduction. SB 986 received 3 committee but has not received a hearing. This legislation is now dead for this Session.

Enhancement and Mitigation Credits: CS/CS/HB 1073 by Representative Truenow and CS/CS/SB 1532 by Senator Brodeur are similar measures that will amend Chapter 373 relating to mitigation banks and associated credits. Among the provisions in the legislation, it requires a governmental entity to consider unsolicited proposals for private mitigation projects on public lands. **CS/CS/HB 1073 has been amended and approved by its 2 committees of reference and is pending on the House Calendar. CS/CS/SB 1532 has been amended and passed its committees of reference and is pending passage on the Senate Special Order Calendar.**

Advanced Wastewater Treatment: HB 1153 by Representative Cross and SB 1304 by Senator Berman are similar proposals that will require the Department of Environmental Protection to inventory and evaluate sewage disposal facilities with a permitted capacity of greater than 1 million gallons per day. The evaluation will include a facility's impact on receiving water bodies, total pollutant loading, and discharge volumes to any receiving water body. HB 1153 received 3 committee references. SB 1304 received 3 committee referrals but has not received a hearing. This legislation is now dead for this Session.

Department of Environmental Protection: CS/CS/SB 1386 by Senator Calatayud and CS/CS/HB 1557 by Representative Chaney are companion measure that revise the Department's jurisdiction relating to aquatic preserves; provides for the promotion of the use of reclaimed water; expands the authority of water management districts over the issuance of consumptive use permits; and transfers the regulation of the Onsite Sewage Program to the Department of Health. **CS/CS/SB 1386 has been amended and passed by its committees of reference and is pending on the Senate Calendar. CS/CS/HB 1557 has passed the House and is pending in Messages in the Senate.**

Drinking Water Standards: HB 1533 by Representative Plakon and SB 1546 by Senator Stewart are companion bills that will require the Department of Environmental Protection to adopt and implement rules for a statewide maximum contaminant level for 1, 4-dioxane and adopt rules to require system testing of the contaminant level. SB 1546 received 3 committee referrals and has been approved by the first committee of reference. **HB 1533 received 3 committee referrals but did not receive a hearing, and this issue is now dead for this Session.**

Wastewater Contaminants: HB 1665 by Representative Gossett-Seidman and CS/SB 1692 by Senator Brodeur are companion bills that will establish a pretreatment initiative within the Department of Environmental Protection for wastewater systems and establish levels of permissible discharge limits and quality standard from PFOS, PFOA and 1, 4-dioxane. The legislation will require department guidance for facilities and provide for enforcement of department standards. CS/SB 1692 received 3 committee referrals and has been amended and approved by the first 2 committees of reference. **HB 1665 received 3 committee referrals but did not receive a hearing, and this issue is now dead for this Session.**

Appropriations Requests: The appropriations requests for the surface water treatment facilities project have been timely filed by Senator Collins and Representative McClure. The requests are now pending in conference negotiation between the House and the Senate.

Other Legislation of Interest

Continuing Contracts: CS/CS/CS/HB 149 by Representative Alvarez and CS/CS/SB 656 by Senator DiCeglie are companion measures that raise the estimated cost of construction projects and related professional services for which a governmental entity may enter into a continuing contract. **CS/CS/CS/HB 149 has passed the House and is pending in Messages in the Senate. CS/CS/SB 656 has been amended and approved by its committees of reference and is pending on the Senate Calendar.**

Employee Retirement Benefits: [CS/HB 151](#) by Representative Busatta will provide an annual cost-of-living adjustment for retirees in the Florida retirement system. CS/HB 151 passed the House and is now part of the budget conference committee negotiations.

Damage to Critical Infrastructure: [CS/CS/CS/HB 275](#) by Representative Canady and [CS/CS/SB 340](#) by Senator Yarborough are companion measures that provide criminal penalties and civil compensation for the intentional damage to critical infrastructure that includes water intake structures, treatment facilities, pump stations and lift stations. **CS/CS/CS/HB 275 has passed the House and is pending in Messages in the Senate. CS/CS/SB 340 is pending passage on the Senate Special Order Calendar.**

Competitive Bidding—Public Records Exemption: [CS/SB 320](#) by Senator Wright and [CS/HB 379](#) by Representative Truenow are companion measures that will provide a public records exemption for financial information provided by a bidder to verify the financial adequacy of the bidder. CS/320 has been amended and passed by its committees of reference and is pending on the Senate Calendar. **CS/HB 379 has passed the House and is pending in Messages in the Senate.**

Heat Illness Prevention: [CS/CS/HB 433](#) by Representative Esposito and [CS/SB 1492](#) by Senator Trumbull are similar measures that will preempt the local regulation of minimum wages and preference-based wages for employees and preempt the terms of workplace conditions and heat exposure requirements in the workplace. The legislation will also direct the Department of Commerce to adopt rules relating to workplace heat exposure requirements by employers, contractors, and subcontractors. **CS/CS/HB 433 has been amended and approved by its committees of reference and is pending passage on the House Special Order Calendar. CS/SB 1492 has been amended and approved by its committees of reference and is pending on the Senate Calendar.**

Sovereign Immunity: [CS/CS/CS/SB 472](#) by Senator Brodeur and [CS/CS/CS/HB 569](#) by Representative McFarland are companion measures that will raise the level of the waiver of sovereign immunity for governmental entities from \$200,000 to \$400,00 and will further provide that insurance policies maintained by a governmental entity may not be conditioned by the enactment of a claims bill. **CS/SB 472 has been amended and approved its committees of reference and is pending on the Senate Calendar.** CS/CS/HB 569 has been amended and approved by its committees of reference and is pending on the House Calendar.

Public Deposits: [CS/HB 611](#) by Representative Redondo and [SB 1018](#) by Senator Ingoglia are companion measures that will authorize the deposit of public funds in accounts at a credit union. **CS/HB 611 has been approved by its committees of reference and is pending passage on the House Special Order Calendar.** SB 1018 received 3 committee references.

Sovereign Immunity: [CS/CS/HB 619](#) by Representative Tuck and [CS/SB 1534](#) are companion bills that will provide indemnity to the Department of Transportation from professional firms providing inspection services of work required for roadways, bridges and other transportation facilities projects. **CS/CS/HB 619 has passed the House and is pending in Messages in the**

Senate. CS/SB 1534 has been amended and passed its committees of reference and is pending on the Senate Calendar.

Public Works Projects—US Iron and Steel: SB 674 by Senator Boyd and HB 779 by Representative Griffiths are companion bills that will provide that all government contracts will include a provision that requires that the use of iron or steel will be products produced in the United States. SB 674 has passed the Senate and is pending in Messages in the House. HB 779 has been amended and passed its committees of reference and is pending on the House Calendar.

Government Accountability: CS/CS/SB 734 by Senator Ingoglia and CS/CS/HB 735 by Representative Andrade are companion measures that prohibit government officers and employes from soliciting or accepting gifts from foreign countries of concern; it will require the registration of person who lobbies a county, municipality, or special district; and it will place hiring restrictions on a county attorney and the chief executive of a municipality immediately prior to a general election. CS/CS/SB 734 received 3 committee referrals and has been amended and passed by the first 2 committees of reference. **CS/CS/HB 735 has been amended and passed its committees of reference and is pending passage on the House Special Order Calendar.**

Public-Private Partnerships—Unsolicited Proposals: CS/HB 781 by Representative Clemons and CS/SB 870 by Senator Boyd are companion bills that will authorize a governmental entity to publish notice of an unsolicited public-private partnership proposal and proceed with the proposal without engaging in a public bidding process based upon the statutory factors defined in the legislation. **CS/HB 781 has been amended and passed by its committees of reference and is pending passage on the House Special Order Calendar. CS/SB 870 has been amended and passed by its committees of reference and is pending passage on the Senate Special Order Calendar.**

Display of Flags by Governmental Entities: HB 901 by Representative Borrero and SB 1120 by Senator Martin are similar measures that will prohibit a governmental entity from displaying a flag that represents a political viewpoint, including, but not limited to, a political partisan, racial, sexual orientation and gender, or political ideology viewpoint. HB 901 received 2 committee referrals and has passed the first committee of reference. **SB 1120 received 3 committees of reference but did not receive a hearing. This measure is now done for the 2024 Session.**

Water Well Contractors: CS/CS/SB 1136 by Senator Trumbull and CS/CS/HB 1163 by Representative McClain are similar bills that will revise the eligibility requirements for well water contractors and provides for disciplinary guidelines and prohibits advertising well water drilling or construction services under specified conditions. **CS/CS/SB 1136 has passed the Senate and is pending in Messages in the House. CS/CS/HB 1163 has been amended and passed its committees of reference and is pending on the House Calendar.**

Special Districts: CS/SB 1058 by Senator Hutson and CS/CS/HB 7013 by the House Committee on Local Administration, Federal Affairs & Special Districts are similar measures that revise the criteria for creation, reauthorization, dissolution and performance reviews for special districts.

CS/SB 1058 has been amended and approved by its committees of reference and is pending on the Senate Calendar. CS/CS/HB 7013 has passed the House and is pending in Messages in the Senate.

DEP Stormwater Rules: SB 7040 by the Senate Environmental and Natural Resources Committee and CS/HB 7053 by the House Infrastructure Committee are companion bills that will ratify the DEP stormwater Rule 62-330.010 that governs the policies for the reduction of pollutant loads in stormwater treatment systems. **SB 7040 has passed the Senate and is pending in Messages in the House. CS/HB 7053 is pending on the House Calendar.**

DATE: March 4, 2024
TO: Board of Directors
FROM: Charles H. Carden, General Manager
SUBJECT: General Manager's Report - *Receive Report*

SUMMARY

The General Manager will provide an update on agency programs and activities.

SUGGESTED ACTION

Receive Status Report.

COST/FUNDING SOURCE

N/A

DISCUSSION

Florida Humanities Council Event Featuring “Lightning in a Bottle”

As a reminder, the Florida Humanities Council is sponsoring an event at the St. Pete History Museum on Friday, March 22, from 6:00 p.m. – 8:00 p.m. that will feature the agency’s documentary, “Lightning in a Bottle.” The event falls on World Water Day and will feature a panel discussion from past and present Board members. Registration for the event can be found on the Florida Humanities Council website at <https://floridahumanities.org/>.

Agency Financial Statements and Investments

Every month the Board is provided with a financial statement and a report on the agency's investments under the Receive and File section of the agenda. Investment strategies and decisions are guided by Board policy. As we approach the mid-point of our fiscal year, an update on our financial condition and a review of the agency Investment Policy will be scheduled for the April Board meeting.

Developmental Alternatives Program Update

In November 2023, the Board approved the 2023 Update to the agency's Long-term Master Water Plan which included seven potential water supply projects for feasibility study and a developmental alternatives study to look at potential future projects using reclaimed water as a source. Developmental Alternatives are water supply options that may require sophisticated technologies, that do not have a current regulatory framework for permitting, or that require more long-term analysis and study. As technology advances and processes develop, these alternatives may become more cost-effective or permitting uncertainties may be resolved. Over the next month, Hazen & Sawyer, one of the agency's utility management consultants, is working with agency staff and the member governments to kick-off the first phase of the Developmental Alternatives Program. This first phase includes defining the goals and objectives of the program, identifying potential water supply concepts, engaging member governments to confirm availability of reclaimed water, and workshops with the members. Agency staff will continue to keep the Board informed as this phase of the program progresses.

Regional Reservoir Annual Mailing

This month, the agency is mailing out letters to all home and property owners who reside around the C.W. Bill Young Regional Reservoir informing them of the facility's emergency action plan and encouraging them to sign up for Hillsborough County's emergency alert system in the unlikely case of an emergency event at the facility. Every month, the agency tests the emergency siren testing at the site and the letters also include information on the testing dates.

Tampa Bay Water Seawater Desalination Project Update

Progress continues at the Tampa Bay Water Seawater Desalination Facility as the US Water-Acciona team moves towards completing demolition of the first three Reverse Osmosis (RO) racks that will be completed to meet the target operational date. Rack no. 4 was the first to be fully demolished, allowing US Water-Acciona and their subconsultant to gain access to the underlying trench area that stretches across the length of the racks. A structural analysis is being produced that will detail any updates needed to maintain the piping and floor grating supports. The subcontractors are also completing minor rack frame design changes that will allow for easier removal of the RO pressure vessels in the future.

Ongoing Activities:

- Trench structural analysis is expected to be completed by the week of March 5, 2024.
- Rack design is expected to complete the week of March 5, 2024.
- Rack no. 1 estimated completion of demolition for the week of March 11, 2024.

- Rack no. 2 estimated completion of demolition for the week of April 1, 2024.
- Fabrication of rack no. 4 will begin the week of March 18, 2024.
- Installation of racks no. 1, 2, and 4 is expected to be complete and ready for startup October 7st to meet 12 million gallon per day goal for Fall 2024.

Current System Status Update

The water supply system has been performing well under the current water shortage conditions due to rainfall and streamflow deficits for the past 12 months. Given the hydrologic and climatic conditions, the Southwest Florida Water Management District (District) extended the one-day-per-week outdoor watering restrictions for the Tampa Bay area until July 1, 2024. Without the mandatory one-day per week outdoor watering restrictions in place as of December 1, 2023, along with timely rainfall, current demands would be much higher.

The total average delivery to the member governments in February 2024 was 188.56 mgd, which is 3.18 mgd (1.6%) less water delivered in February 2023. The region received 3.4 inches of rainfall in February 2024 which was 0.55 of an inch above average however the region continues to have a cumulative rainfall deficit of 5.4 inches for the year. The rainfall allowed us to put some water back into the Reservoir . The Regional Reservoir storage volume was 7.15 billion gallons as of February 29, 2024 (46% full). The 12-month running average pumping rate for the Consolidated Permit Wellfields was 89.09 mgd at the end of February 2024 and the the 12-month running average pumping rate for the South-Central Hillsborough Regional Wellfield was 27.35 mgd at the end of February 2024.

Warren Hogg, Chief Science Officer, will present further details on current conditions and future operational considerations.

Upcoming Items of Note

April (Board Meeting April 15, 2024)

- 2024 Proposed Budget Workshop
- Master Water Plan Feasibility Study Update
- Agency Investment Policy & Financial Statement Overview
- Tampa Bay Seawater Desalination Rack Replacement Update

May (Board Meeting May 20, 2024)

- 2024 Budget Public Hearing and Adoption
- City of Tampa Update Presentation
- 2024 Public Opinion Survey Results
- Water Quality Update

June (No Board Meeting)

[B.2 General Manager's Report Presentation](#)

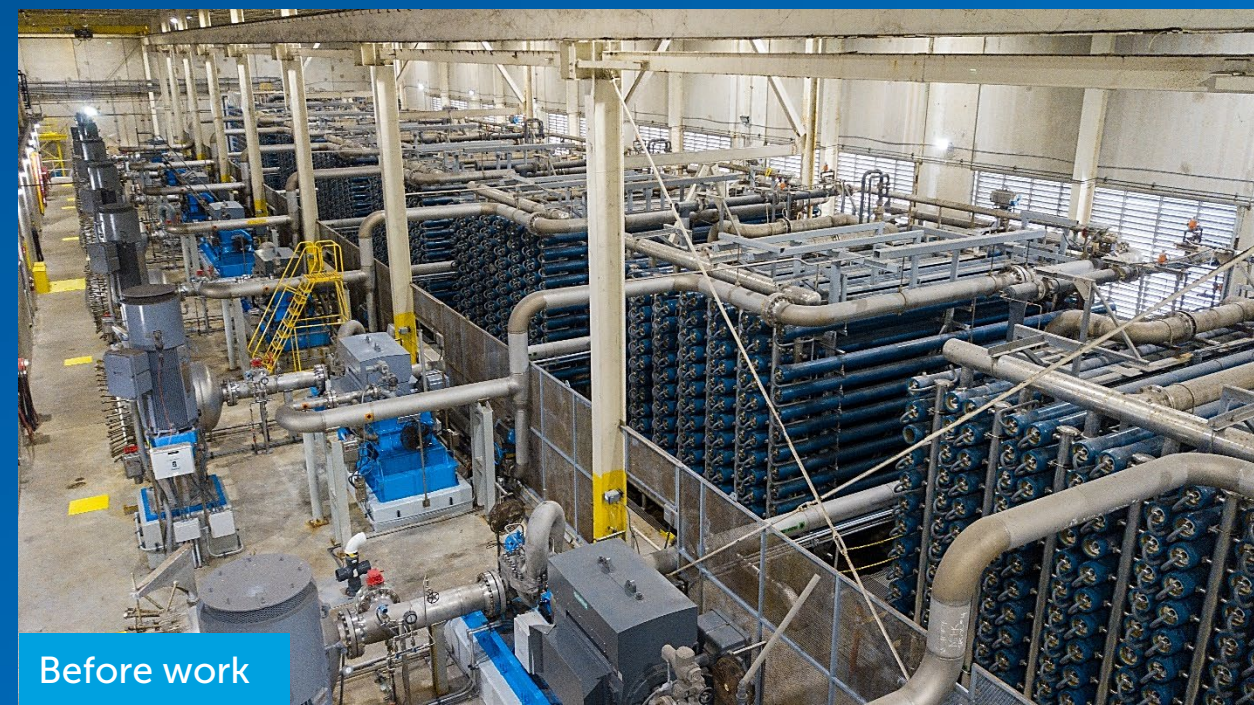
General Manager's Report

Agenda Item B.2

March 18, 2024

Chuck Carden
General Manager
Tampa Bay Water

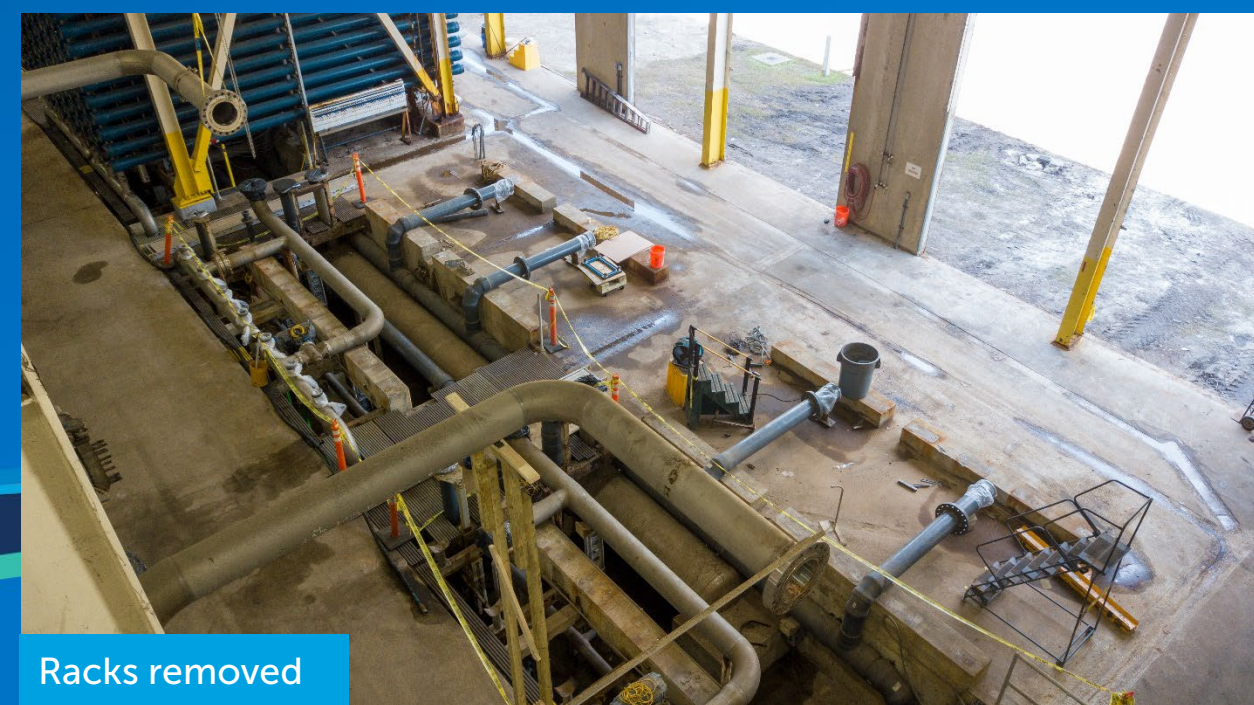




Before work



Racks removed

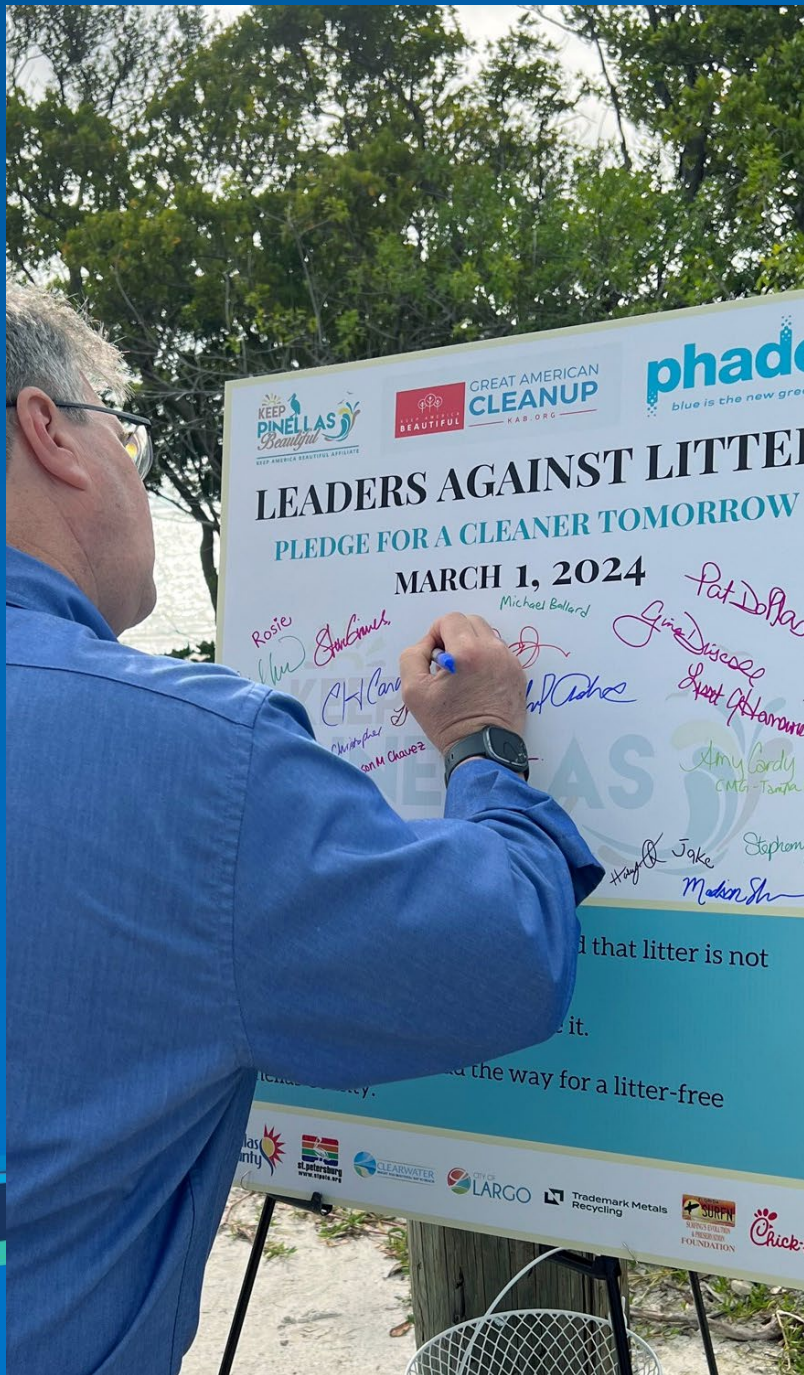


Racks removed



Racks removed

Keep Pinellas Beautiful Leaders Against Litter Event



American Water Works Association Florida Section Region IV Past and Future Panel Discussion



City of Corpus Christi Tampa Bay Seawater Desalination Plant Tour





Eliana Lara



✂ Meghan Christopher - Tampa Bay Water



✂ Melissa Ramos



Carmen Rodriguez



✂ Maribel Medina



Marynes.Mateos

✂ Marynes.Mateos



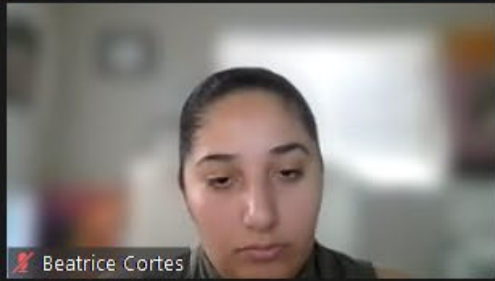
✂ Michelle Viale-Bick



✂ Ana Farias



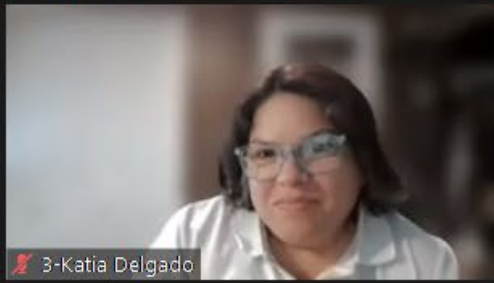
✂ Angela Trochez Alvarez



✂ Beatrice Cortes



✂ Ashley A

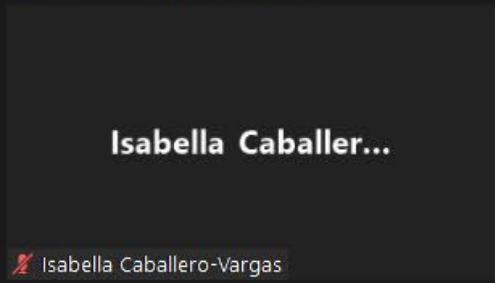


✂ 3-Katia Delgado



Maria Lerma Ra...

✂ Maria Lerma Ramirez



Isabella Caballer...

✂ Isabella Caballero-Vargas



✂ Paola Ceron



druthman

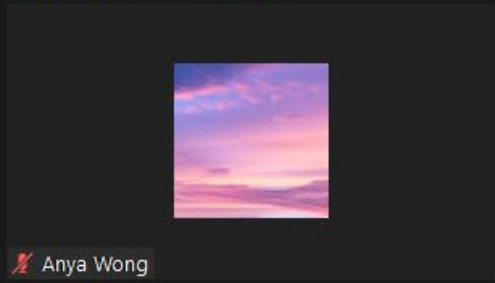
✂ druthman



✂ Lizzette Cordero



✂ Julia Lopes de Paulo

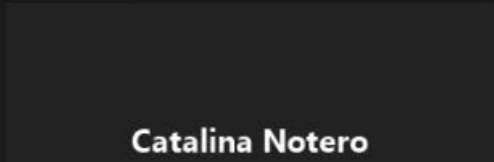


✂ Anya Wong

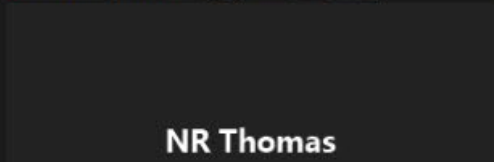


Lucy Garcia

✂ Lucy Garcia



Catalina Notero



NR Thomas



Priscilla Ubau

✂ Priscilla Ubau

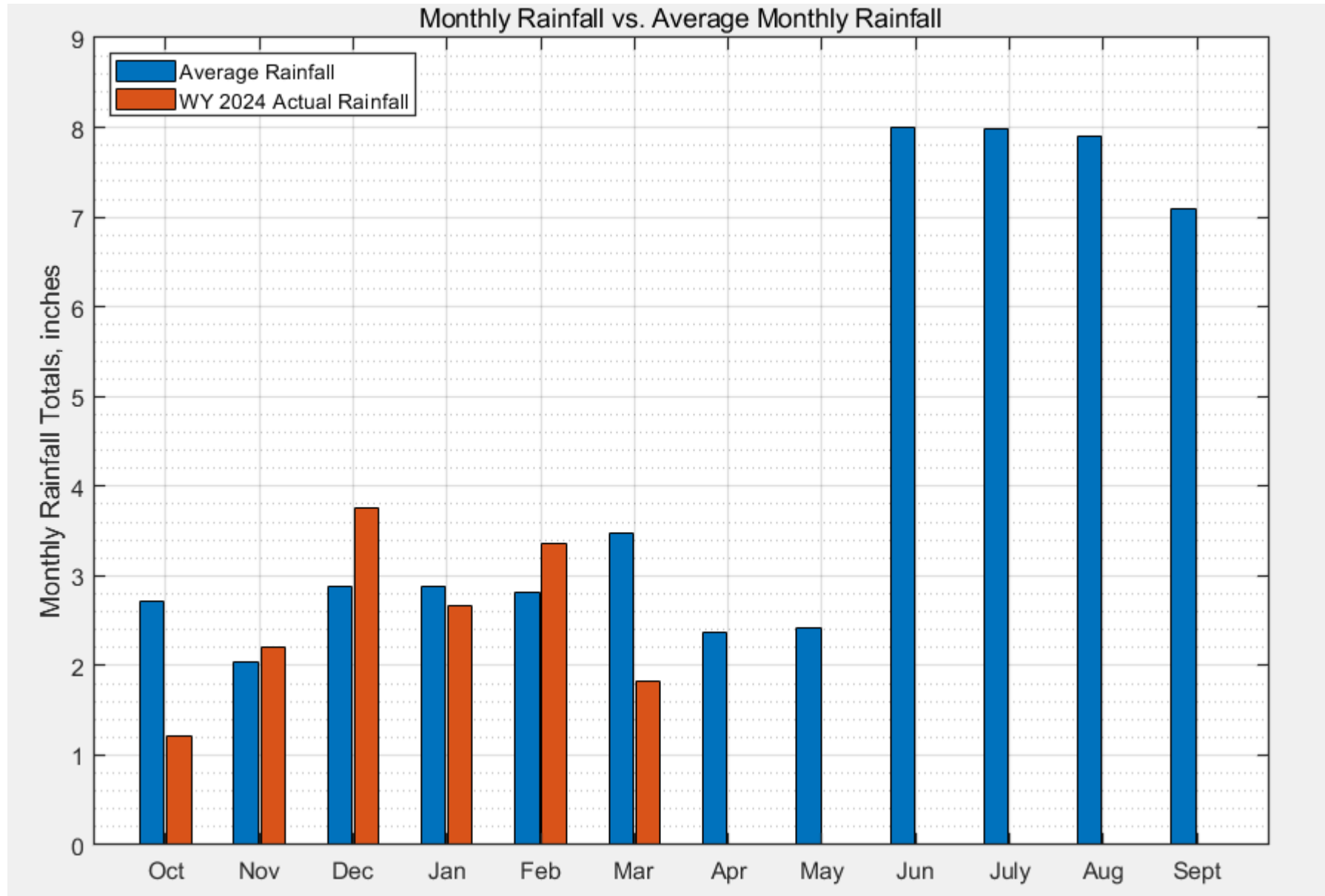


✂ Nelcy Baltz

Hispanic Professional Women's Association's Mentorship Panel

Permit Status, Water Demand and Current Condition

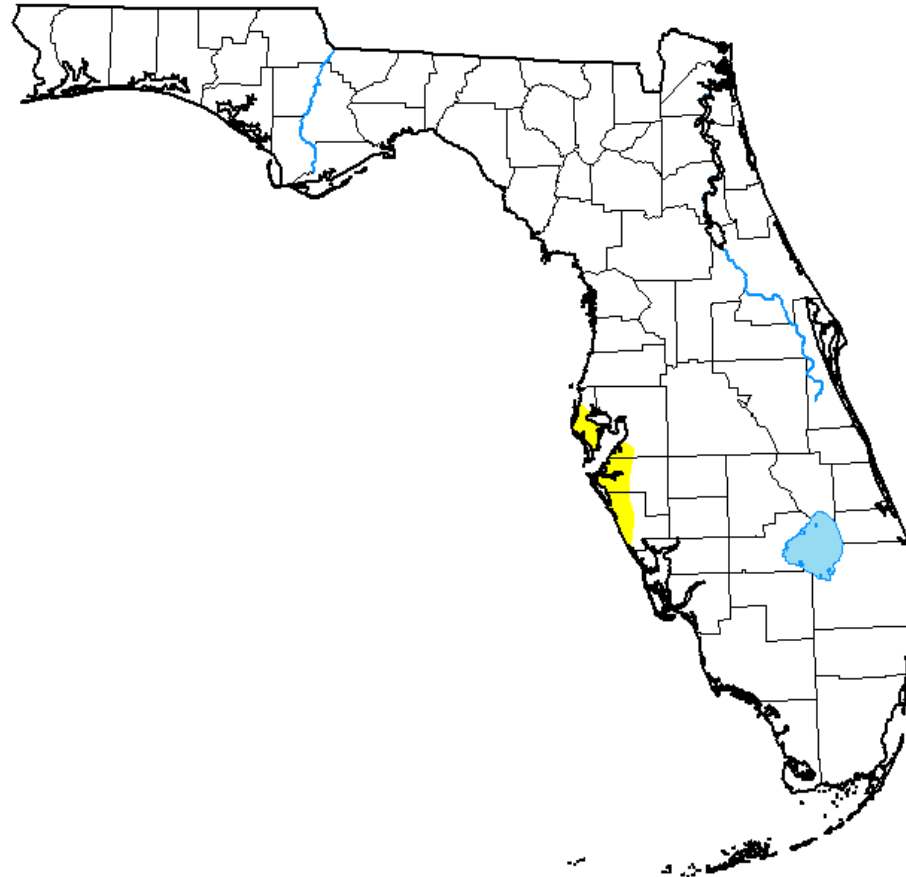
Regional Rainfall Through March 13, 2024









U.S. Drought Monitor Map

U.S. Drought Monitor Florida

March 12, 2024
(Released Thursday, Mar. 14, 2024)
Valid 8 a.m. EDT



Intensity:

-  None
-  D0 Abnormally Dry
-  D1 Moderate Drought
-  D2 Severe Drought
-  D3 Extreme Drought
-  D4 Exceptional Drought

The Drought Monitor focuses on broad-scale conditions. Local conditions may vary. For more information on the Drought Monitor, go to <https://droughtmonitor.unl.edu/About.aspx>

Author:

Curtis Riganti
National Drought Mitigation Center

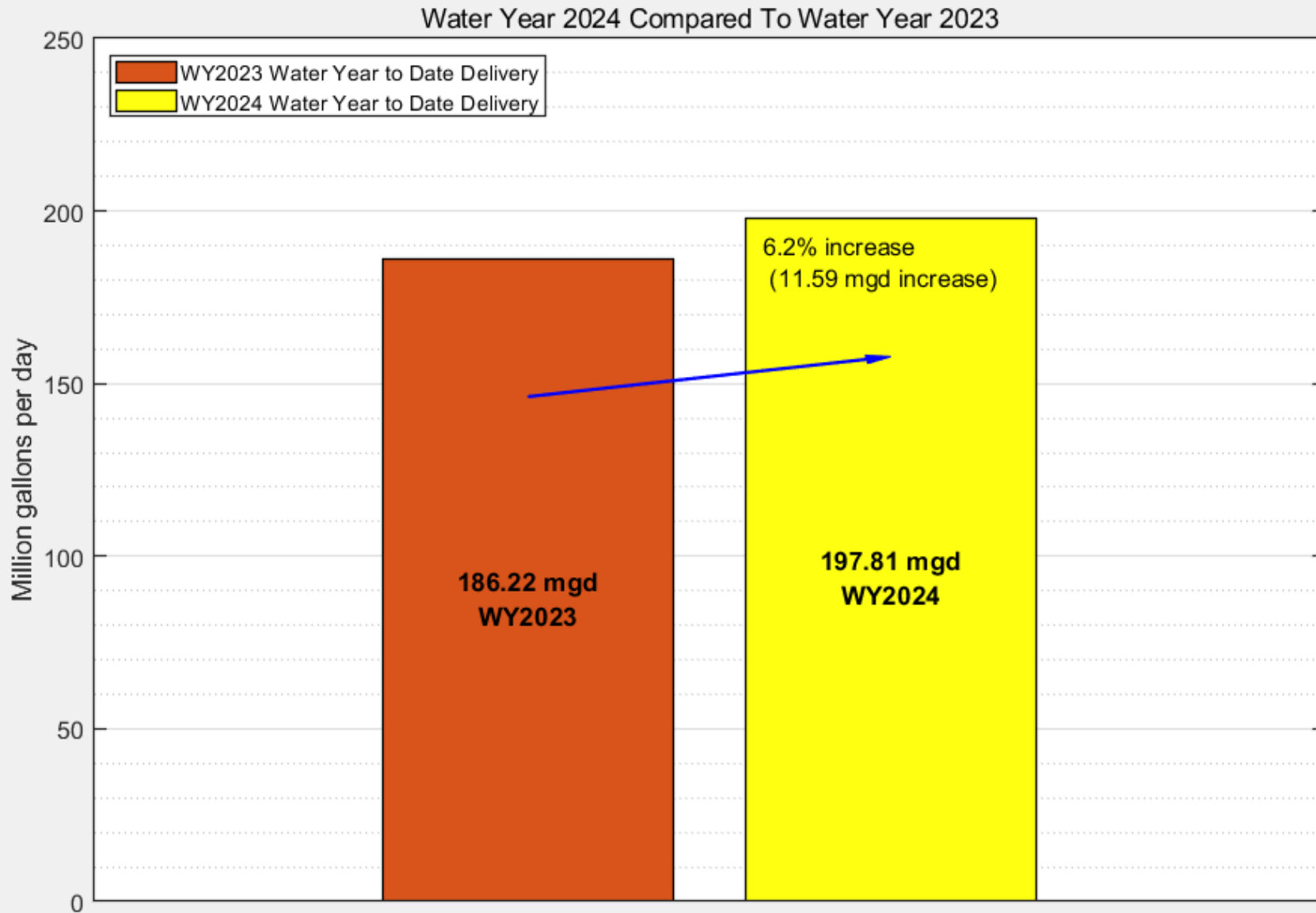


droughtmonitor.unl.edu

Water Shortage Indicators Through Feb. 29



Water Delivery Through Feb. 29

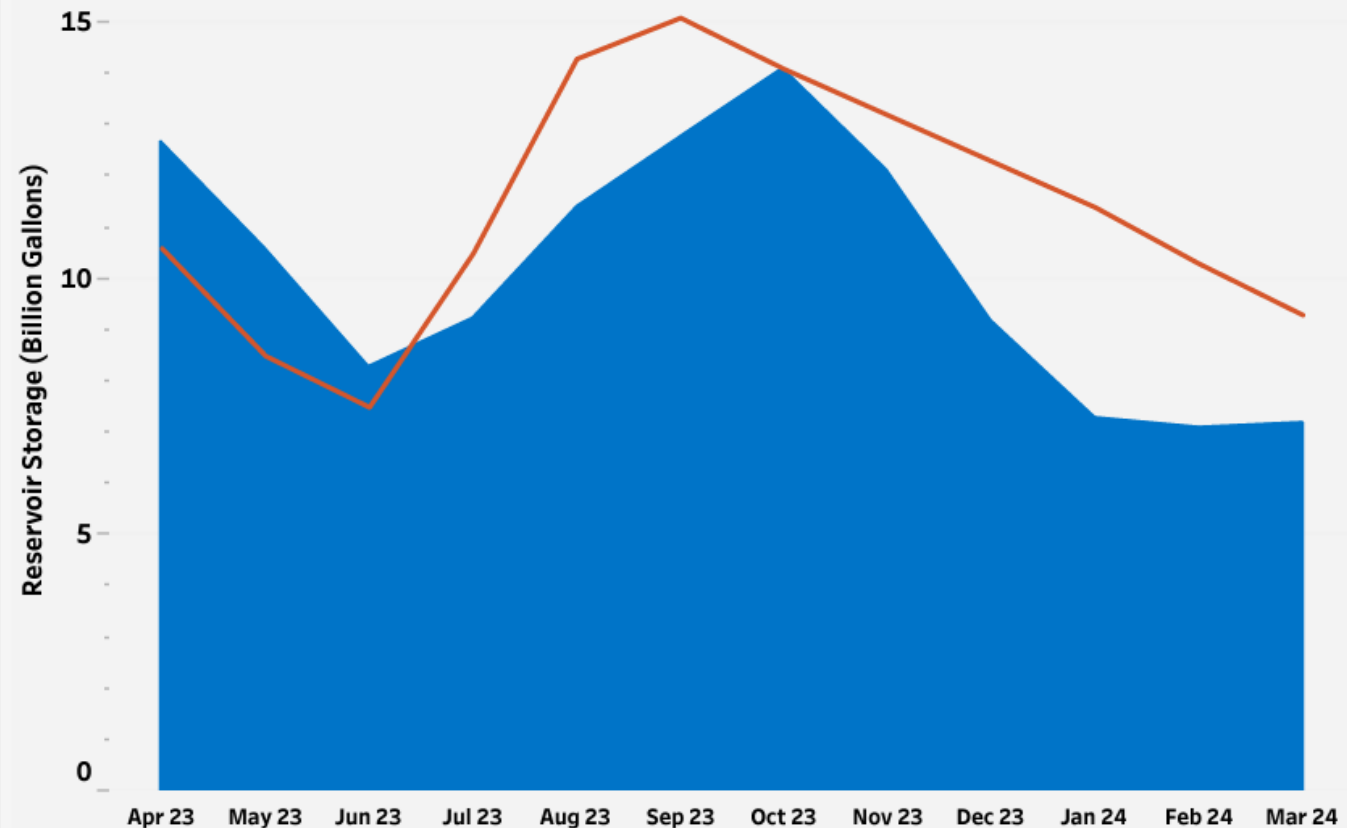


C.W. Bill Young Regional Reservoir

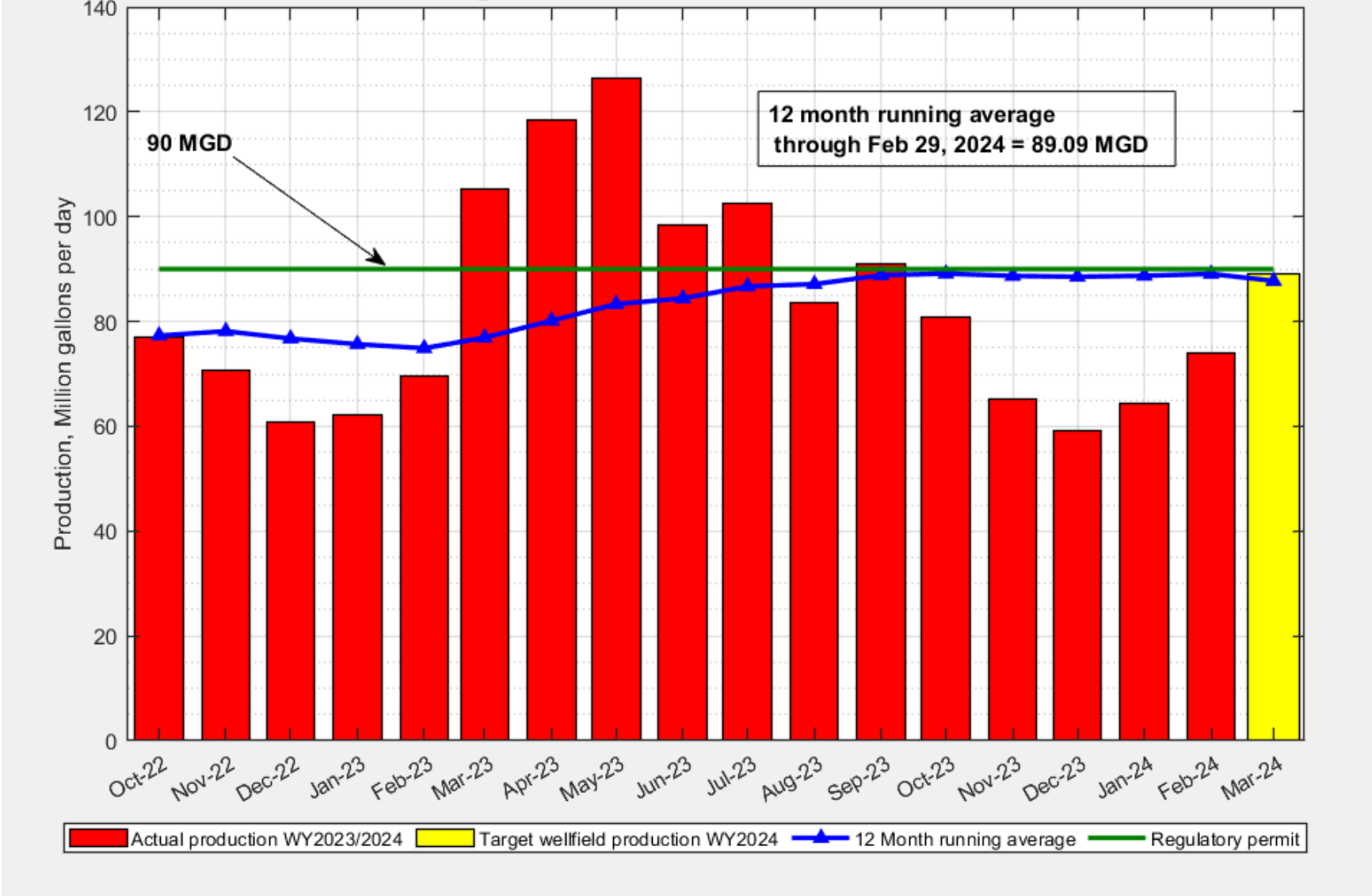
Meeting Projected Reservoir Storage Volume

This indicator provides a measure of the reliability of the utility's forecasted reservoir use by comparing forecasted storage against actual levels.

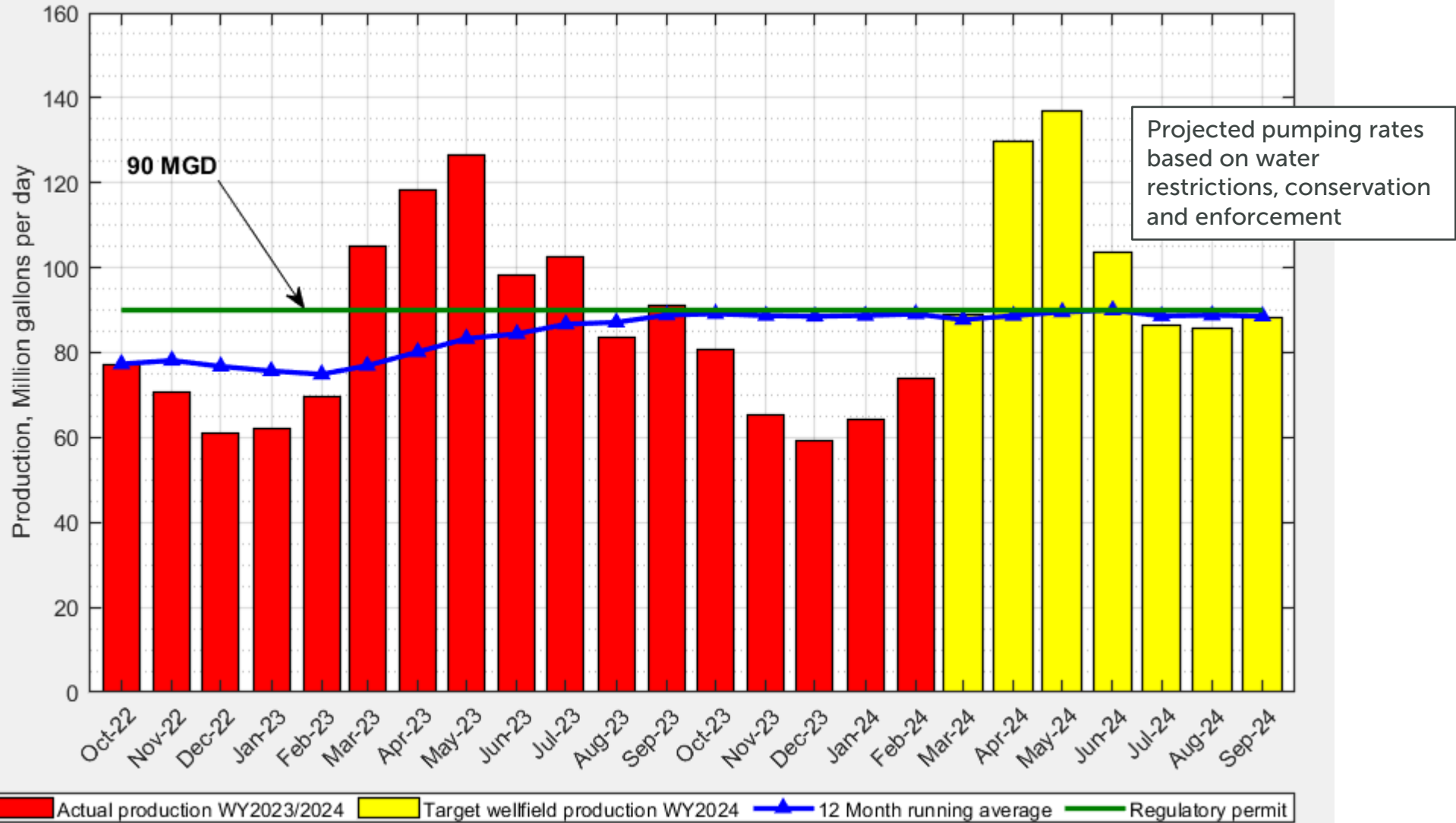
■ Current Storage
■ Projected Reservoir Storage



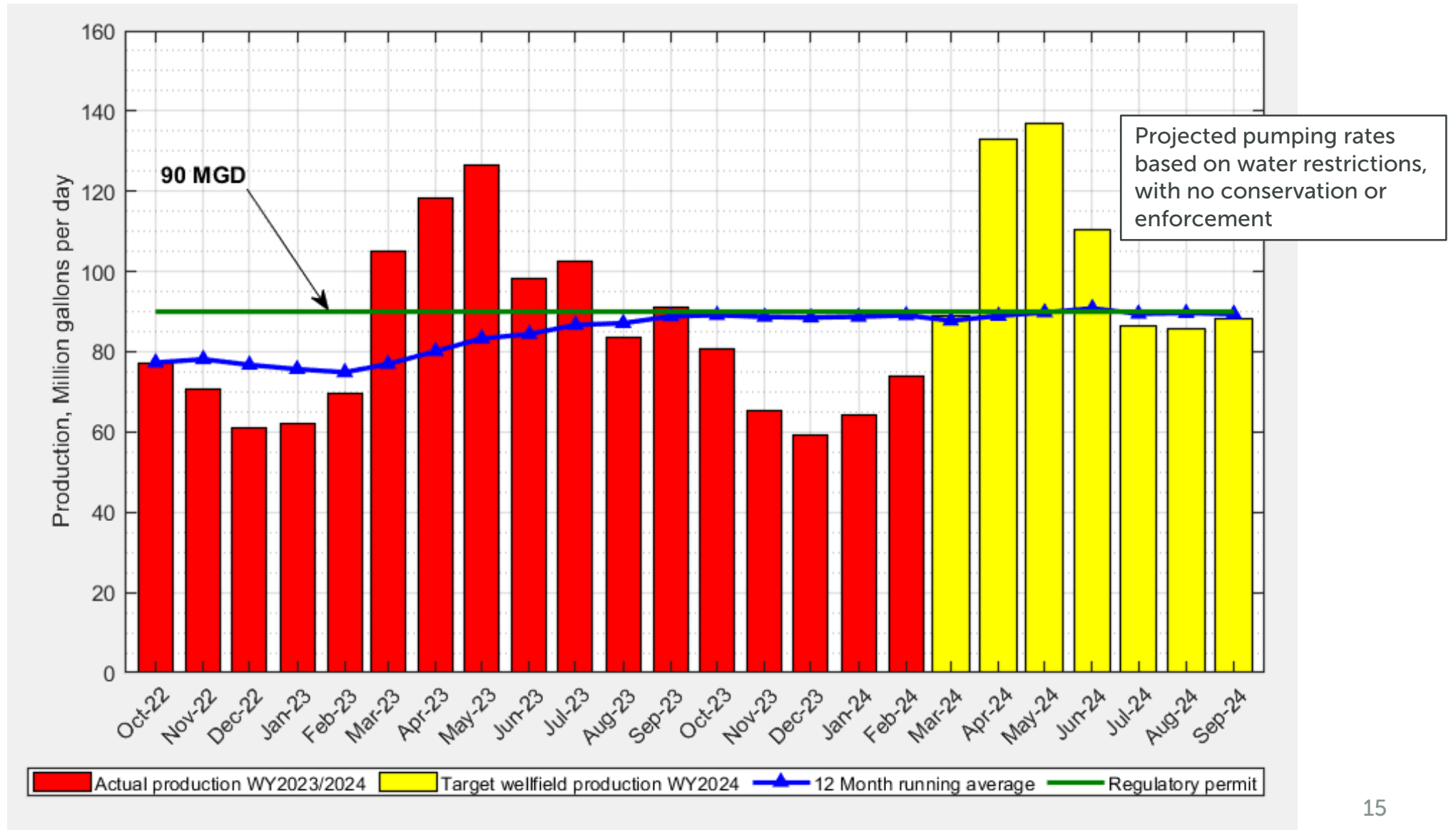
Consolidated Water Use Permit Wellfields Through March 2024



Consolidated Water Use Permit Wellfields: Regular Rainfall and Conservation

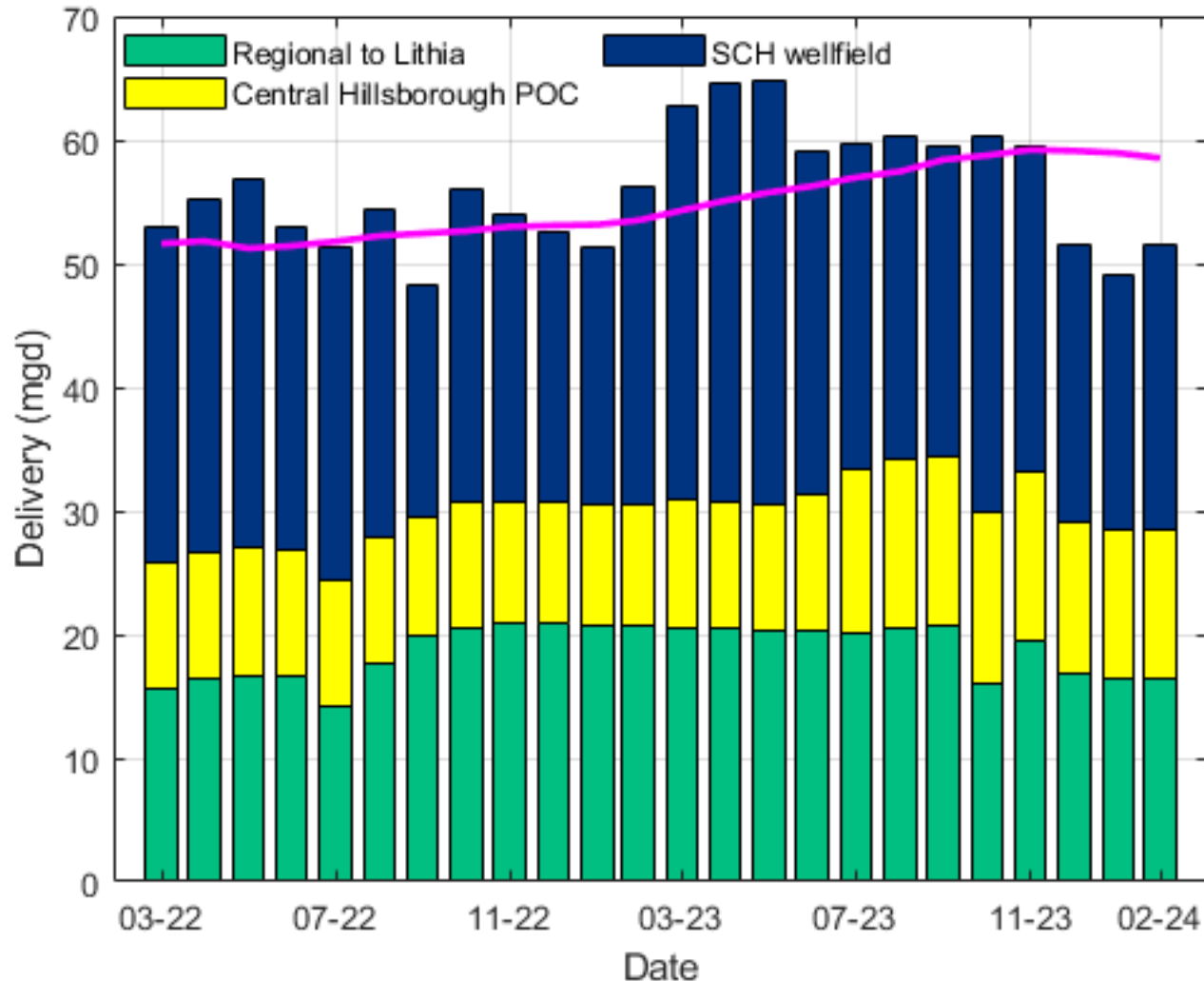


Consolidated Water Use Permit Wellfields: Low Rainfall and No Conservation



South-Central Hillsborough Program Update

South Hillsborough Demand Increase



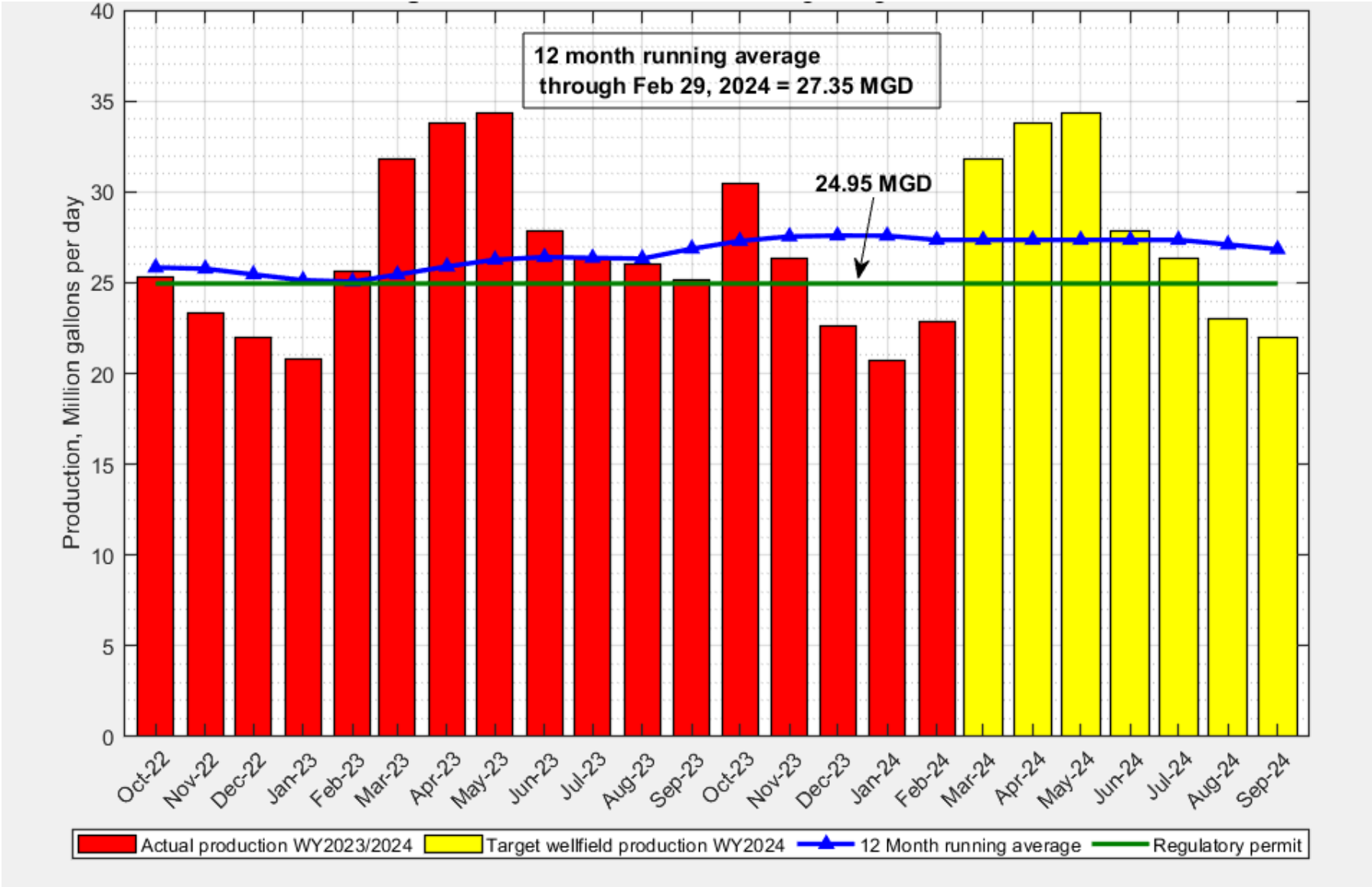
Annual average delivery

- 58.2 million gallons per day
- 5 million gallon per day increase in 12 months

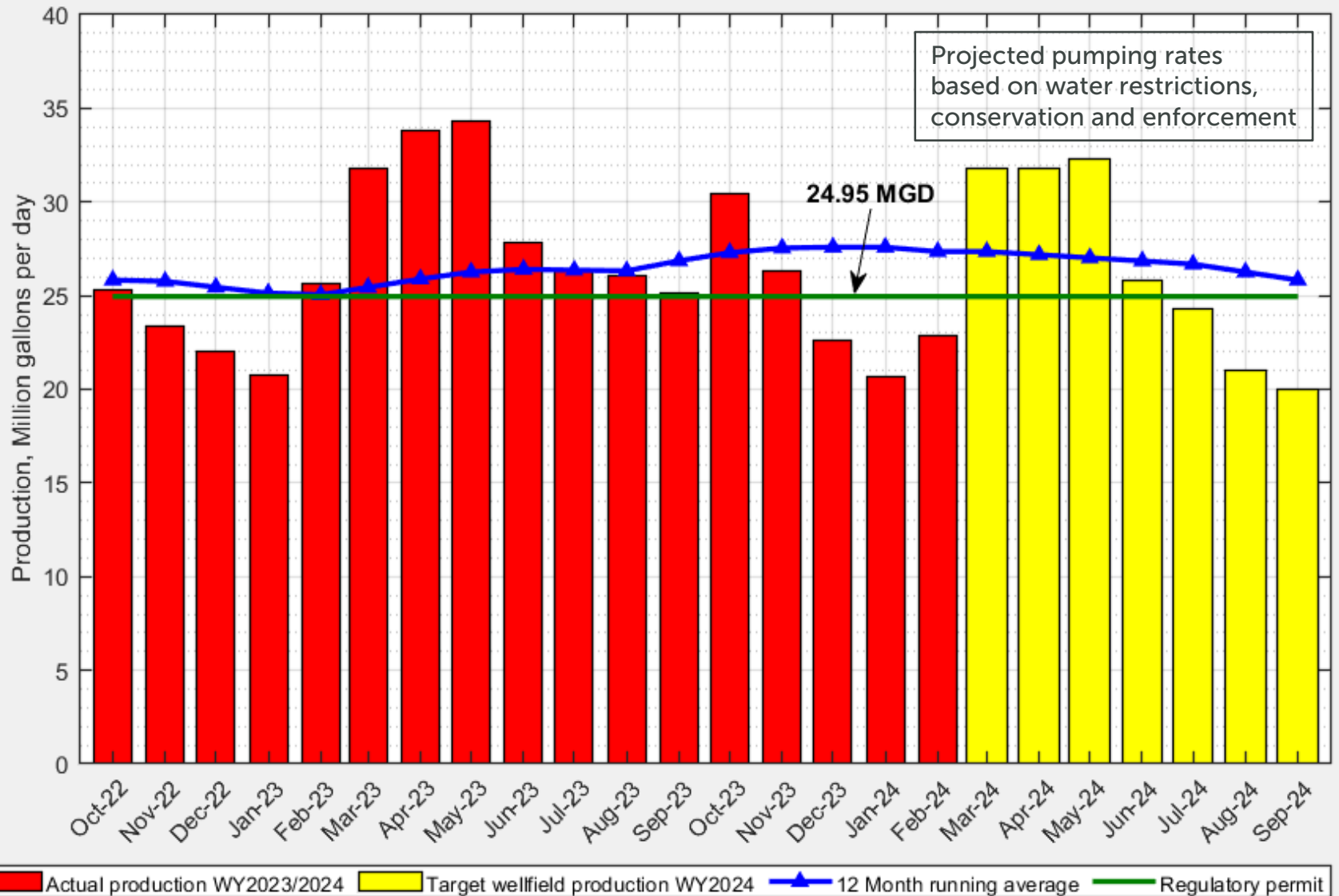
Three points of connection

1. Lithia Water Treatment Plant (Regional)
2. Central Hillsborough
3. South-Central Hillsborough Wellfield

South-Central Hillsborough Regional Wellfield



South-Central Hillsborough Regional Wellfield: Additional Conservation and Regional Delivery



Know Your Day, Tampa Bay Campaign

Know Your Day, Tampa Bay Campaign

- Began Oct. 1 with Stage 1 Drought Alert
- Proactive measures to raise awareness
- Campaign mix:
 - Publicity
 - Advertising
 - Social media



Publicity



LIVE



TAMPA

FOX 13 TAMPA BAY WATER WARNS OF WATER SHORTAGE

10:05 79°



FOX 13 6:07 76°

Tightening water restrictions



IN-DEPTH WATER SHORTAGE IN TAMPA BAY



FOX 13 6:06 76°

Tightening water restrictions



MANATEE 4:48 56° SPECTRUM NEWS



SOUTHWEST FLORIDA WATER MANAGEMENT TO CONSIDER WATER SHORTAGE ORDER

Tampa Bay Water

3 VIDEOS LEFT UNTIL SIGN-IN REQUIRED

... water onto a lawn in Hillsborough County. (Spectrum News/Anthony Sande)

WATER SHORTAGE

... lack of rain pushes officials in SW Florida Management District to ... mit lawn watering

NEWS / ENVIRONMENT

NEWS / ENVIRONMENT

Lawn-watering restrictions could be next amid Tampa Bay drought

The Tampa Bay area saw its driest rainy season in at least 26 years.

LOCAL WEATHER

Tampa Bay area, Southwest Florida saw driest rainy season in 26 years

Southwest Florida's four-month rainy season ended Sept. 30. Water ...

Tampa Bay watering once a week looks like it's helping, officials say

Under restrictions due to dry conditions, Hillsborough County in particular was praised for education and enforcement.

Water shortage prompts restrictions in these Tampa Bay-area counties

People living in Hillsborough, Pasco and Pinellas counties will only be allowed to water their lawns once a week starting next month.



Hillsborough County code enforcement issues over \$24K in fines for breaking water restrictions

In 2023, Hillsborough County code enforcement issued 181 code citations for those breaking the water restriction rules.



New water restrictions now in place in Tampa Bay area amid drought issues

With rainfall levels far below what's typical this time of year, steps are being made to conserve water across the bay.



Pasco County is reminding homeowners and business owners of ways they can save money on water. Residents may be eligible for a rebate worth anywhere between \$40 and \$100. (Spectrum News)

TOILET REBATE
Pasco County Utilities helping residents avoid flushing money away with special toilet rebate

Advertising



Outdoor and Broadcast Advertising



WUSF



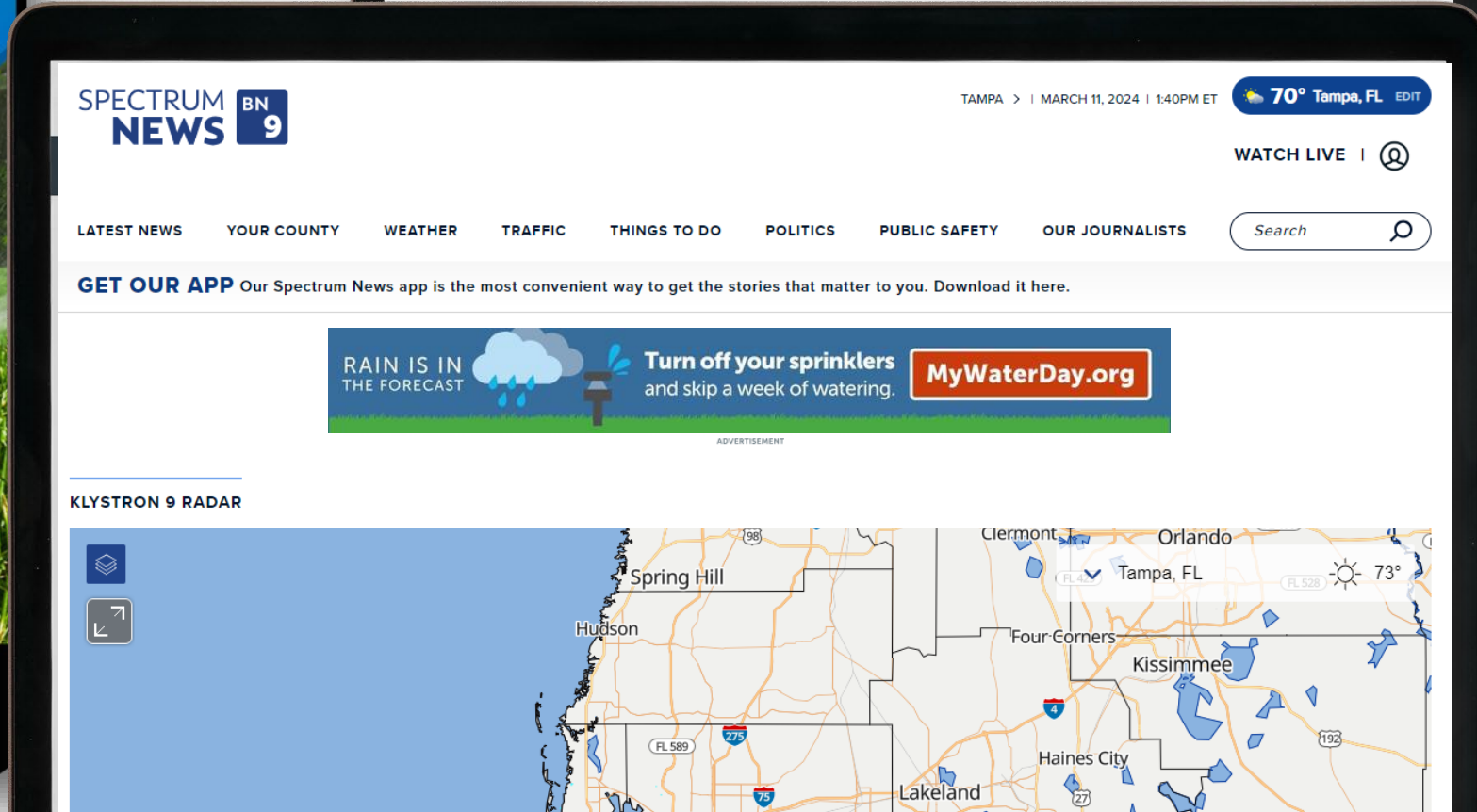
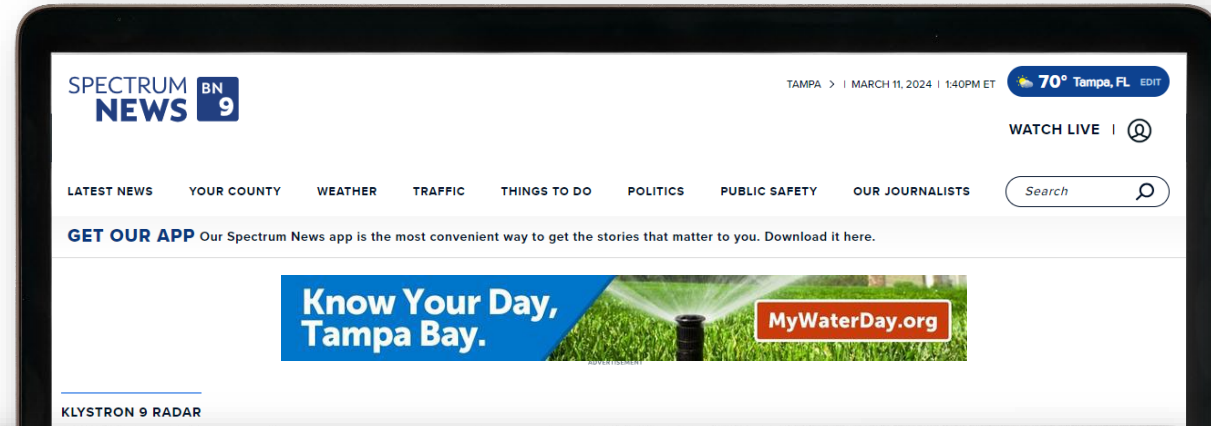
**Know Your Day,
Tampa Bay.**



FIND OUT WHEN YOU CAN WATER MyWaterDay.org

01042

Digital Advertising



Tampa Bay Water
2d · 🌐

Spring months are typically the driest of the year. Help save water by reducing water use by 5%. It's attainable considering up to 50% of water used at home during the dry season is for watering lawns. Only water on your allowed day, don't overwater and skip a week if it rains. Read more at <https://brnw.ch/21wHlml>

Hillsborough County, Florida Government
February 29 at 4:54 PM · 🌐

🌧️💧 This week, Southwest Florida Water Management District extended the one-day-a-week lawn watering restrictions to July 1st. Do you know your watering day in Hillsborough County? Get all the info on water restrictions, here: <https://bit.ly/3Tfnjb2>

Pinellas County Government ✓
January 27 · 🌐

Tampa Bay is in a #drought with watering restrictions in effect based on your county. Click here to find your designated watering day: <https://www.tampabaywater.org/tampa-bay-watering...> Click here to see if you're eligible for a free smart irrigation controller to help you optimize your water day: <https://tampabaywaterwise.org/en/controller-rebate/> #PCUT

Tampa Bay Water
Published by Brandwatch · October 13 at 4:41 PM · 🌐

The #TampaBay area received some much-needed rain yesterday. You can #SaveWater and skip a week of watering your landscape since Mother Nature has already done it for you, free of charge! For more water-saving tips, visit [#SkipAWEEK](https://www.tampabaywater.org/water-saving-tips)



NEWS

WATERING DAY

for Hillsborough, Pasco and Pinellas Counties

Lawn watering days and times are as follows unless your city or county has a different schedule or stricter hours in effect:

If your address (house number) ends in...	Sun	Mon	Tue	Wed	Thu	Fri	Sat
0-1		▲					

City of Tampa ✓
December 27, 2023 · 🌐

Embrace the rain and make every drop count! 💧 A winter rain means you can skip your watering day. Save water and money by letting Mother Nature do the work. Don't forget that Tampa Water Department customers can get a rain gauge for FREE! Learn more: Tampa.gov/SaveWater

KNOW YOUR DAY TAMPA BAY!

A Smart Irrigation Controller Can Help You Optimize Your Watering

Learn More at [TampaBayWater.org](https://www.tampabaywater.org)

Skip a Week of Watering

Skip a week of watering when it rains or rains is in the forecast. Let Mother Nature water your lawn for

TAMPA BAY WATER

Regional Utility Asks Residents to Curb Water Use by 5 Percent During Dry Spring Months

tampabaywater.org/news

MAKE EVERY DROP COUNT

Turn off your irrigation after it rains to save water and money.

Tampa Bay Water
February 15 at 10:00 AM · 🌐

Reminder, Hillsborough County, Florida Government, Pasco County, Florida, Government and Pinellas County Government residents are limited to once-per-week lawn watering. Find out when you can water at MyWaterDay.org.

ST. PETE EXTRA!

Vol. 59
Jan. 2024
stpete.org

Follow Us: @StPeteFL

Tampa Bay Water
January 30 · 🌐

Brown winter grass isn't dead, it's dormant! Tampa Bay is in a drought with watering restrictions in effect. Overwatering dormant grass - do your part to combat the #TampaBayDrought. Click here to find your designated watering days: <https://brnw.ch/21wGvTo>

Pasco County Utilities Water Conservation

Skip a Week of Irrigation. Water your lawn only once a month in fall and winter, your lawn doesn't need water. This is the best time to train your yard to need less water. Follow @SWFWMD by watching [@SWFWMD](https://youtu.be/nEmmnOtzUpM) by watching youtu.be/nEmmnOtzUpM

Watering Restrictions in Effect

Hillsborough, Pasco and Pinellas counties are limited to once-per-week lawn watering. Find out when you can water at MyWaterDay.org

YOUR ST. PETE 2023 WRAPPED

SAVE THE DATE GRAND PRIX
Get your checkered flags ready for the 20th Anniversary of the Firestone Grand Prix of St. Petersburg happening March 8-10, 2024! Find updates and more info at gspstpete.com

RENTING JUST GOT A WHOLE LOT EASIER
St. Pete has developed a brand new Guide for Renters! This is an extensive resource that offers advice and tips for renters in all stages - from finding the right place to finding legal help if needed. Check out the Guide for Renters at stpete.org/Renters

#TampaBayDrought

This is your grass.

This is your grass, in winter.

youtube.com
Skip a Week of Irrigation
As temperatures cool down, their lawns are encouraged to go dormant. This is the best time to train your yard to need less water. Follow @SWFWMD by watching [@SWFWMD](https://youtu.be/nEmmnOtzUpM) by watching youtu.be/nEmmnOtzUpM

THIS IS NOT A DRILL

There has been an increase in cases of sanitation truck fires in St. Pete (bad!). These fires are a severe safety issue as each case puts first responders, city employees, and residents at risk. To avoid this dangerous situation, residents are asked to follow the safety guidelines for proper trash disposal. Please do your part in keeping our City safe for all.

- Do NOT throw out hot coals
- Do NOT throw out hazardous materials
- Do NOT throw out lithium batteries

For more information on trash collection safety, visit stpete.org/TrashCollection

WE WANT YOU

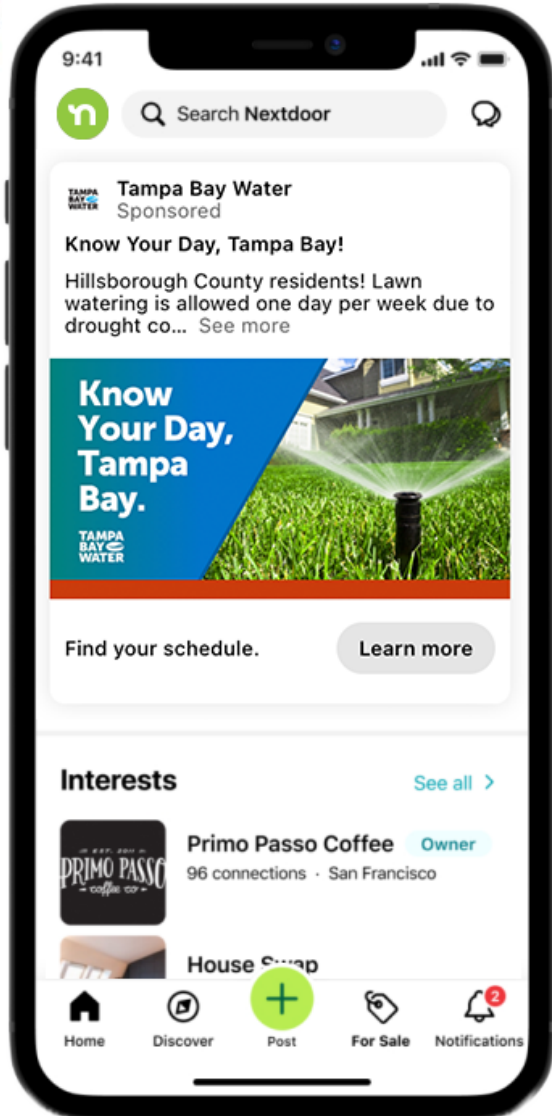
The City of St. Petersburg is seeking to fill vacancies in several boards and committees related to various important topics in St. Pete. Now is your chance to get involved in your local government and community! Find more info and apply at stpete.org/GetInvolved

PROMOTING BUSINESS DIVERSITY

Calling all minority-owned and women-owned businesses! Now's your time to shine. The new Minority and Women Business Enterprise (MWBE) Program goes live this month and will make it easier to do business with the City. Find program details, eligibility, and the certification application to come at stpete.org/MWBE

Campaign Expansion for Spring Dry Season

Campaign Expansion





Questions





AGENDA ITEM C.1

DATE: March 4, 2024
TO: Board of Directors
THRU: Charles H. Carden, General Manager
FROM: Warren Hogg, Chief Science Officer
SUBJECT: Water Conservation Month Proclamation and Tampa Bay Water Wise Program Update
- *Approve*

SUMMARY

The State of Florida annually proclaims April as Water Conservation Month. The Florida Section/American Water Works Association, Water Use Efficiency Division coordinates this effort. To highlight conservation efforts statewide, the Water Use Efficiency Division requests its members proclaim April as Water Conservation Month. Tampa Bay Water is coordinating with members on the adoption of this proclamation. **Staff will present an update on the Tampa Bay Water Wise program status and our marketing and outreach efforts to regionally conserve water as part of this presentation.**

SUGGESTED ACTION

Approve Proclamation and receive update on Tampa Bay Water Wise program.

COST/FUNDING SOURCE

N/A

DISCUSSION

Tampa Bay Water staff works with our Member Governments to actively coordinate, plan, develop, promote, and implement water conservation programming. These activities are achieved through

monthly meetings with members, the agency, the Southwest Florida Water Management District and the Florida Friendly Landscaping agents, and implemented through individual member activities, our regional rebate program Tampa Bay Water Wise, and through the Florida Friendly Landscaping Programs.

To highlight conservation program awareness statewide, the Florida Section/American Water Works Association's Water Use Efficiency Division annually requests that state and local governments proclaim April as Water Conservation Month. The Water Use Efficiency Division works to have the Governor and Cabinet officially proclaim April as Water Conservation Month in late March or early April.

Historically, a majority of Tampa Bay Water's Member Governments declare April as Water Conservation Month. A variety of programs, promotions, and public awareness campaigns are implemented, including the regional demand management program during this month to take advantage of increased awareness developed through this coordinated effort.

Staff recommends approval of the attached Proclamation proclaiming April as Water Conservation Month. The Proclamation has been reviewed and approved as to form by Tampa Bay Water's General Counsel.

Following the presentation of this proclamation, staff will present an update of the Tampa Bay Water Wise program status and our marketing and outreach efforts.

BACKGROUND

Beginning in 1998, the Florida Water Wise Council worked with local governments and the State Department of Agriculture to adopt April as Water Conservation Month. In 2003, the Council became a part of the Florida Section/American Water Works Association and was changed to the Florida Water Wise Committee. In 2004, thirty-eight municipalities, in addition to the Governor's Cabinet, adopted a resolution proclaiming April as Water Conservation Month. In 2005, the newly formed Water Use Efficiency Division was able to coordinate Water Conservation Month adoption by 75 entities, including both public and private entities (double the 2004 effort). Currently, well over 200 entities adopt the proclamation including Tampa Bay Water and its Member Governments.

The Water Use Efficiency Division is responsible for coordinating the Water Conservation Month proclamation effort statewide. Since Tampa Bay Water coordinates and promotes conservation efforts with its Member Governments, adoption of this resolution and promotion through its annual conservation awareness program will highlight the region's efforts to effectively conserve water.

Attachment (1)

[Water Conservation Proclamation_2024](#)

[C.2 Water Conservation Month Proclamation & Tampa Bay Water Wise Update Presentation](#)

PROCLAMATION

Tampa Bay Water Clearwater, Florida

WHEREAS, water is a basic and essential need of every living creature; and

WHEREAS, the State of Florida, Water Management Districts, Tampa Bay Water and its Member Governments and other parties are working together to increase awareness about the importance of water conservation; and

WHEREAS, Tampa Bay Water, its Member Governments, and the State of Florida have designated April, typically a dry month when potable water demands increase, as Florida's Water Conservation Month, to educate citizens about how they can help save Florida's precious water resources; and

WHEREAS, Tampa Bay Water has always encouraged and supported water conservation, through various planning and coordination of educational programs and special events; and

WHEREAS, every business, industry, school, and citizen can make a difference when it comes to conserving water; and

WHEREAS, each business, industry, school, and citizen can help save water by following Member Government Water Restriction ordinances and participate in conservation programs.

NOW, THEREFORE, be it resolved by the Tampa Bay Water Board of Directors that:

1. The month of April 2024 is hereby proclaimed "WATER CONSERVATION MONTH".

2. Tampa Bay Water and its Member Governments shall continue to highlight the need to help protect this precious resource by promoting the use of water efficient technologies and practices and increasing awareness of the need to save water.

ATTEST:

**TAMPA BAY WATER, A Regional
Water Supply Authority**

Secretary

By: _____

Its: Chairman _____

Date: _____

(Seal)

APPROVED AS TO FORM:

Office of the General Counsel

Water Conservation Month Proclamation and Tampa Bay Water Wise Update

Agenda Item C.1

March 18, 2024

Amelia Brown
Demand Management Program Manager
Tampa Bay Water



Recommendation for Adoption

- 26th year since April was established as Water Conservation Month in Florida
- Coordinated by the Florida Section of AWWA, Water Management Districts, and FL Dept. of Environmental Protection
- Generates public awareness during the dry season
- Adopt proclamation alongside Member Governments
- Staff recommends adoption of the proclamation that April is Water Conservation Month

PROCLAMATION WATER CONSERVATION MONTH

Tampa Bay Water
Clearwater, Florida

WHEREAS, water is a basic and essential need of every living creature; and

WHEREAS, the State of Florida, Water Management Districts, Tampa Bay Water and its Member Governments and other parties are working together to increase awareness about the importance of water conservation; and

WHEREAS, Tampa Bay Water, its Member Governments, and the State of Florida have designated April, typically a dry month when potable water demands increase, as Florida's Water Conservation Month, to educate citizens about how they can help save Florida's precious water resources; and

WHEREAS, Tampa Bay Water has always encouraged and supported water conservation, through various planning and coordination of educational programs and special events; and

WHEREAS, every business, industry, school, and citizen can make a difference when it comes to conserving water; and

WHEREAS, each business, industry, school, and citizen can help save water by following Member Government Water Restriction ordinances and participate in conservation programs.

NOW, THEREFORE, be it resolved by the Tampa Bay Water Board of Directors that:

1. The month of April 2024 is hereby proclaimed "**WATER CONSERVATION MONTH**".
2. Tampa Bay Water and its Member Governments shall continue to highlight the need to help protect this precious resource by promoting the use of water efficient technologies and practices and increasing awareness of the need to save water.

ATTEST:

Secretary

TAMPA BAY WATER, A Regional
Water Supply Authority

By: _____

Its: Chairman _____

Date: _____



APPROVED AS TO FORM:

Office of the General Counsel

Tampa Bay Water Wise Update

**TAMPA
BAY
WATER**

Tampa Bay Water Wise

TAMPA BAY waterwise



**Hillsborough
County Florida**

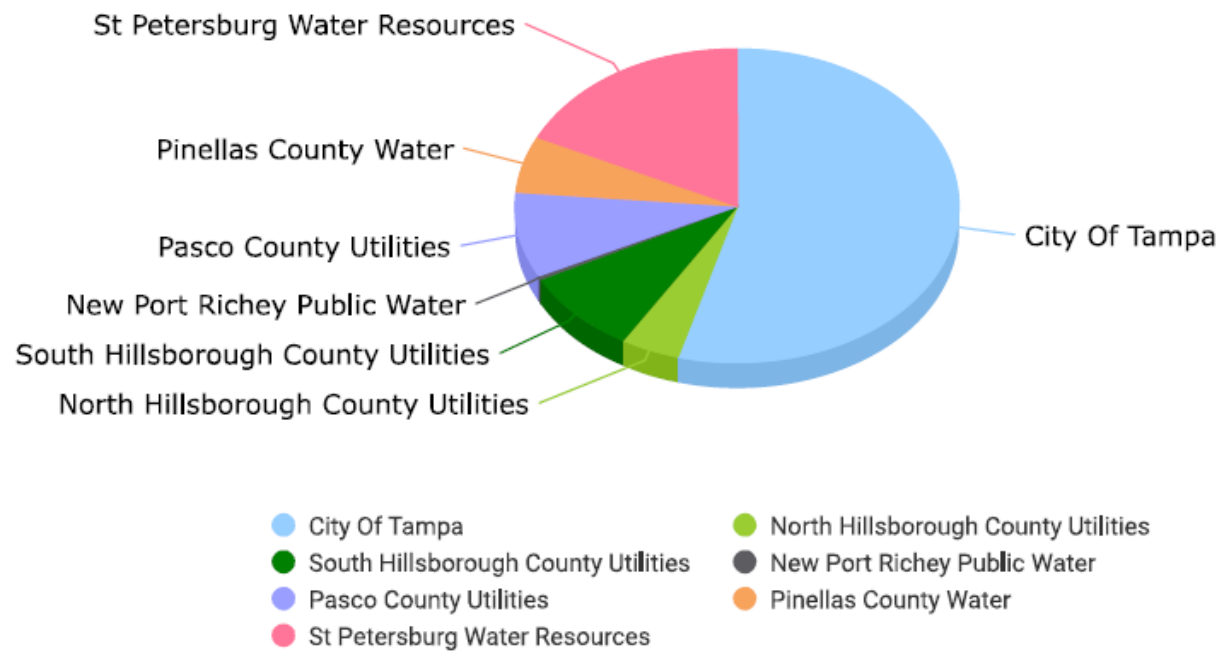
PASC
COUNTY FLORIDA



**Southwest Florida
Water Management District**

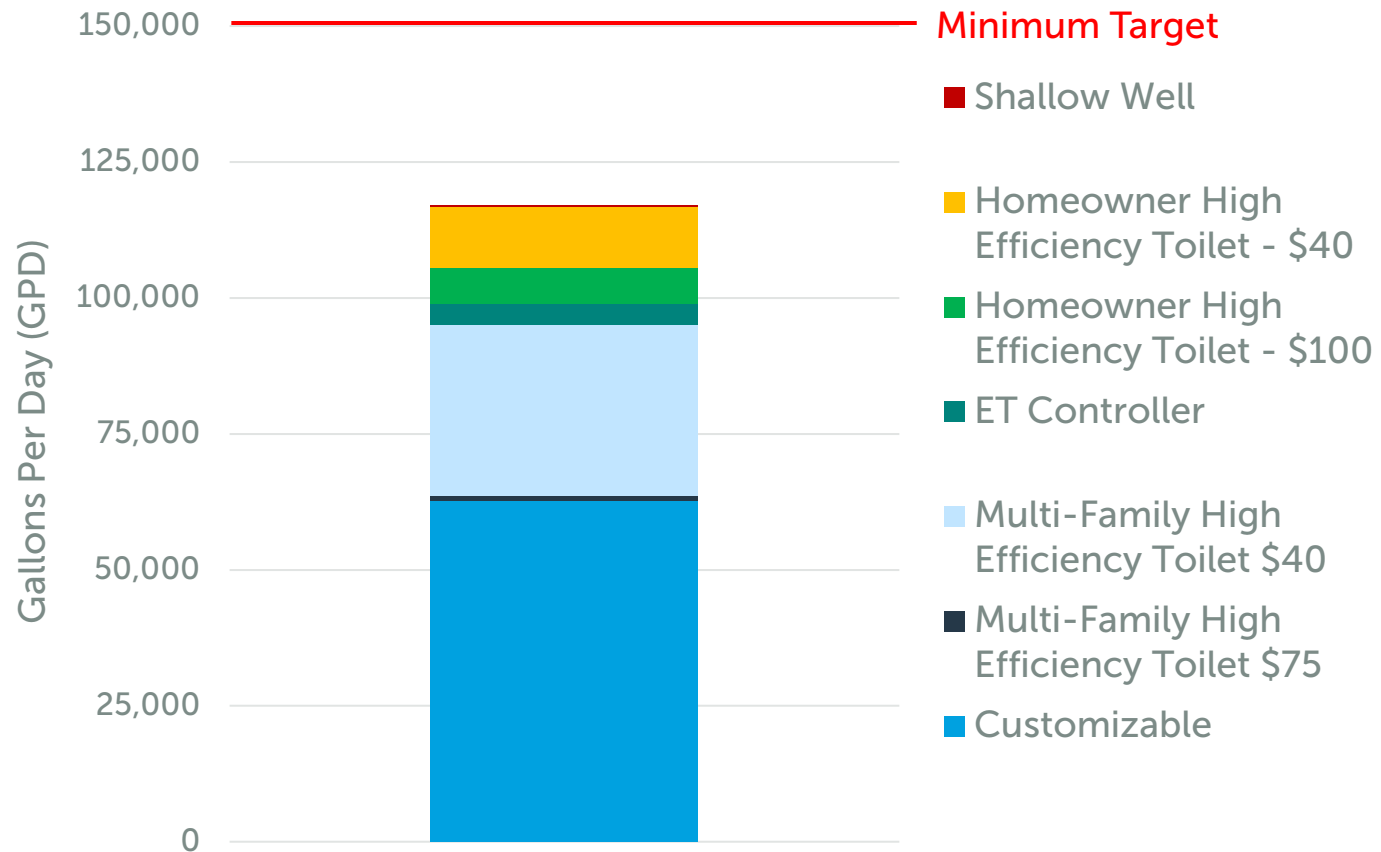
Water Savings by Member 2020 – 2024 to date

REGIONAL WATER SAVED BY WDPA	
Gallons per Day	
Regional Savings	430,759
City Of Tampa	233,895
North Hillsborough County Utilities	18,555
South Hillsborough County Utilities	37,383
New Port Richey Public Water	1,509
Pasco County Utilities	37,808
Pinellas County Water	25,033
St Petersburg Water Resources	76,573



**Fiscal Year 2024 Goal:
150,000 – 380,000
gallons per day**

Water Savings to Date in Fiscal Year 2024



8 Completed Projects

- Hillsborough County: 1 apartment complex
- Tampa: 2 student housing and 4 apartment complexes
- St. Petersburg: 1 condominium

2 Projects Nearly Completed

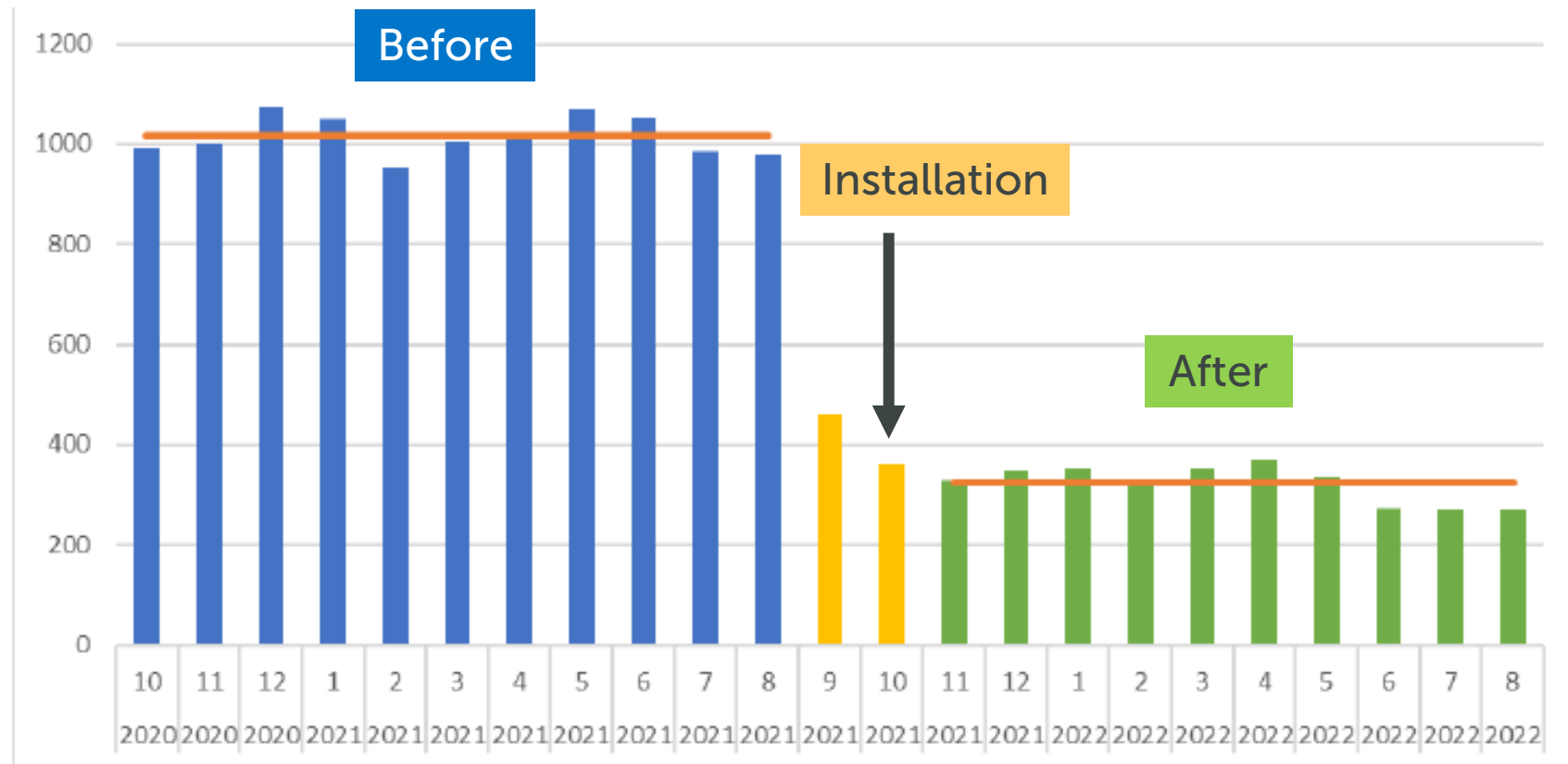
- Hillsborough County: 2 senior living facilities



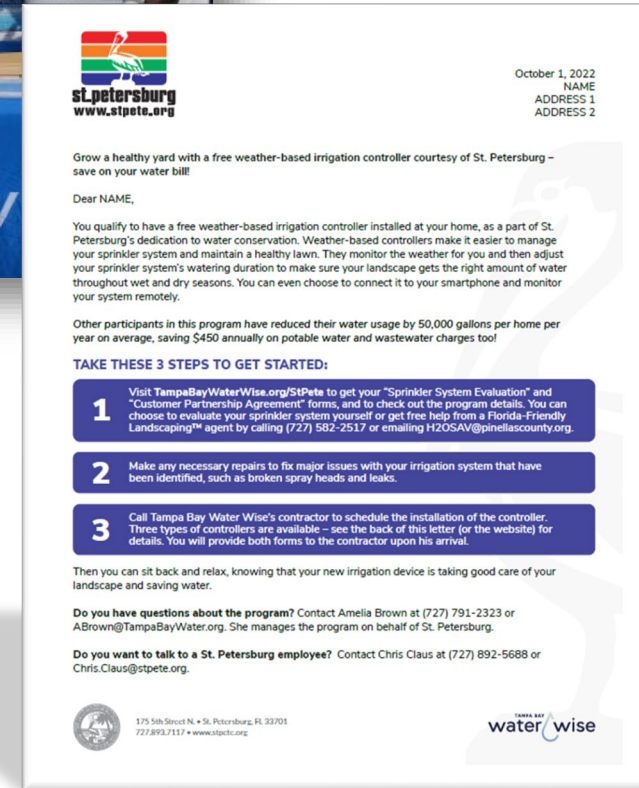
Multi-family Rebate Example

Customizable rebate for 0.8 gallons per flush toilets, showerheads and aerators

68% water use reduction
112 units
120 each
toilets,
showerheads
and aerators



- Outreach manager activities
- Letter mailing campaign to homeowners in Hillsborough and St. Petersburg
- Presentations to Tampa's Community Redevelopment Agency meetings



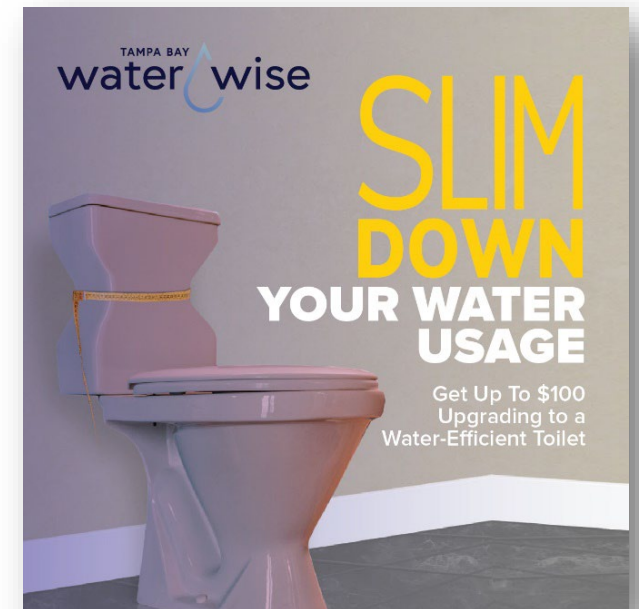
- Industry organizations
- Video ad for streaming TV
- Expanded presence in Home Depot & Lowes
 - Pro Desk tabling
 - Staff training
- Digital ads, social media
- Opportunities for members: social media, bill stuffers, emails to customers, letter campaign participation



FLORIDA
RESTAURANT &
LODGING
ASSOCIATION



BAAA
BAY AREA APARTMENT ASSOCIATION





Questions



DATE: March 4, 2024
TO: Board of Directors
FROM: Charles H. Carden, General Manager
SUBJECT: Member Government Report - City of New Port Richey - *Presentation*

SUMMARY

City of New Port Richey staff will provide a presentation on its water supply system and current topics of interest.

SUGGESTED ACTION

Receive Presentation.

COST/FUNDING SOURCE

N/A

DISCUSSION

As requested by the Board of Directors, each member government utility will be given the opportunity to present its current water operations and any other topics that may be of interest to the member governments. Colin Eichenmuller, Assistant Public Works Director, City of New Port Richey, will give the presentation.

[D.1 Member Government Report - City of New Port Richey Presentation](#)



NEW PORT RICHEY **PUBLIC WORKS**

March 18, 2024 Tampa Bay Water Board Meeting

Utility System Overview

Robert M. Rivera, Public Works Director

Colin Eichenmuller, Assistant Public Works Director

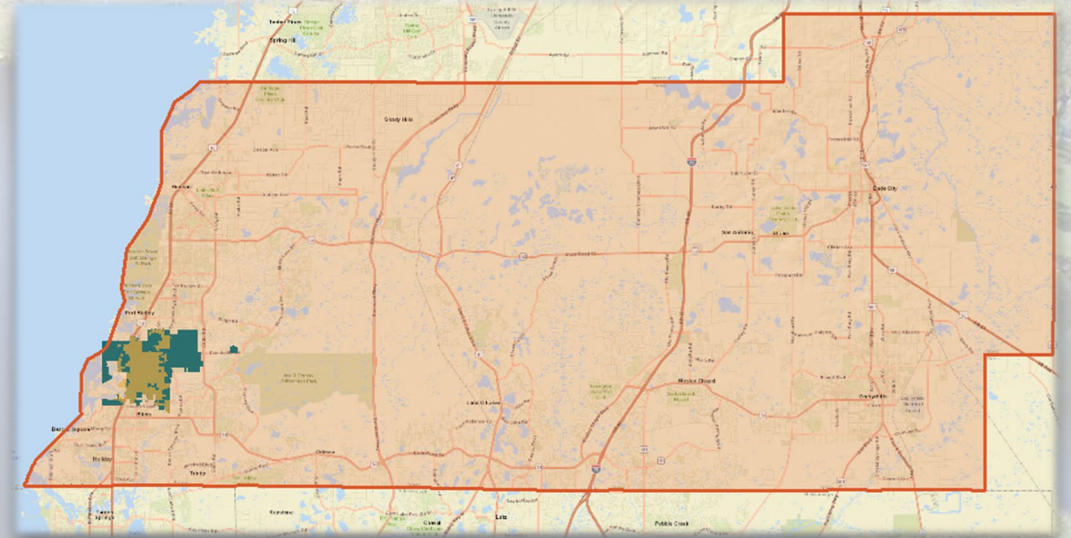
Samantha Hamilton, GIS Technician



www.citynpr.org

PRESENTATION OUTLINE

- Potable Water System Overview
- Sanitary Sewer System Overview
- Reclaimed Water System Overview
- Current & Future Utility Projects



Public Works



www.citynpr.org

POTABLE WATER SYSTEM OVERVIEW

- **Main Source - Starkey Wellfield**
- **(1) Water Treatment Plant**
(Maytum Water Treatment Plant)
- **Average of 5.56 MGD**
- **3.57 MGD to City Customers**
- **1.99 MGD to Regional System**
- **154.87 Miles of Potable Water Mains**
- **17,975 Active Service Connections**
- **Projected Increase in Service Area**
 - **New Port Corners TBC 2028, 331 additional connections**



Public Works



www.citynpr.org

SANITARY SEWER SYSTEM OVERVIEW

- (1) Wastewater Treatment Plant
- Average of 5.5mgd total flow into WWTP
- 76 Lift Stations
- 29.82 Miles of Sanitary Sewer Force Mains
- 87.46 Miles of Gravity Sewer Lines
- 14,888 Service Connections
- Projected Increase in Service Area
 - New Port Corners TBC 2028, 331 additional connections



Public Works



www.citynpr.org

RECLAIMED WATER SYSTEM OVERVIEW

- (1) 1 Reclamation Facility (WWTP)
- Capable of 5.0 - 5.5mgd of Reclaimed a Day
- 21.7 Miles of Reclaimed Transmission Lines
- 17.27 Miles of Reclaimed Distribution Lines
- 496 Service Connections



Public Works



www.citynpr.org

CURRENT UTILITY PROJECTS

Capital Improvement Program Water, Sewer & Reclaimed Utility Projects Fiscal Year 23/24

- **Potable & Reclaimed Extensions – Misc. Projects**
 - Engineering & Construction
- **Smart Meter Replacement Project – 5000/7500**
 - Engineering & Construction
- **NPR and Pasco County Interconnect Upgrades**
 - Engineering & Construction
- **Sewer Utility System Improvements**
 - Engineering & Construction
- **Sewer System Extensions – Misc. Projects**
 - Engineering & Construction
- **Sewer Main & Manhole Lining Projects (Annual Program)**
 - Construction



Public Works



www.citynpr.org

FUTURE UTILITY PROJECTS

Capital Improvement Program Water, Sewer & Reclaimed Utility Projects Fiscal Year 23/24 – Fiscal Year 27/28

- ***Town and Country Leisure Lane Sewer Extension***
 - *Engineering – FY23/24 Construction – FY24/25*
- ***Potable Water & Reclaimed Water System Improvements***
 - *Engineering & Construction – FY23/24 – FY 27/28*
- ***Water Utility System Improvements***
 - *Engineering & Construction – FY23/24 – FY 27/28*
- ***Sewer Utility System Improvements***
 - *Engineering & Construction – FY23/24 – FY 27/28*
- ***Sewer Main & Manhole Lining Projects (Annual Program)***
 - *Construction - FY23/24 – FY 27/28*



Public Works



www.citynpr.org

CITY OF NEW PORT RICHEY

Thank you!
Questions?



Public Works



www.citynpr.org

DATE: March 5, 2024
TO: Board of Directors
THRU: Charles H. Carden, General Manager
FROM: Maribel Medina, Planning and Projects Director
SUBJECT: Capital Improvements Program - Construction Update - *Presentation*

SUMMARY

The Board accepted the Fiscal Years 2024-2033 Capital Improvements Program in May 2023. Tampa Bay Water staff will provide a presentation of ongoing capital projects construction activity.

SUGGESTED ACTION

Receive Presentation.

COST/FUNDING SOURCE

N/A

DISCUSSION

Tampa Bay Water's Capital Improvement Program (CIP) Plan includes active and planned capital projects and their planned expenditures and funding sources.

CIP projects are managed throughout their project's life cycle following best management practices and projects are monitored to track scope, schedule, and cost changes. Several Board-approved projects are

in the construction, commissioning, and close-out phases in Hillsborough, Pasco, and Pinellas Counties. Staff will present an update on construction progress and activities.

BACKGROUND

Tampa Bay Water's CIP Plan is a comprehensive ten-year plan of approved and proposed capital projects. The CIP is updated annually and is subject to change as the needs for specific projects become better defined and final approval of individual projects is provided by the Board of Directors.

[D.2 Capital Improvements Program - Construction Update Presentation](#)

Construction Update

Agenda Item D.2

March 18, 2024

Rick Menzies, P.E.
Construction Manager
Tampa Bay Water

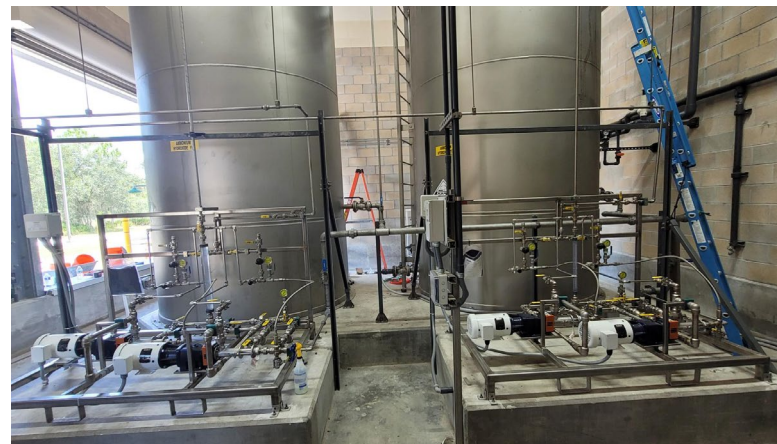


Recently Completed Construction

Project	Contract Amount	Construction Completion
South Pasco Water Treatment Plant Caustic Feed System	\$1,495,671	November 2023
Lake Bridge Chemical Piping Replacement	\$2,168,480	February 2024
Brandon Booster Station	\$14,563,852	January 2024



South Pasco Caustic Feed System



Lake Bridge Chemical Piping Replacement



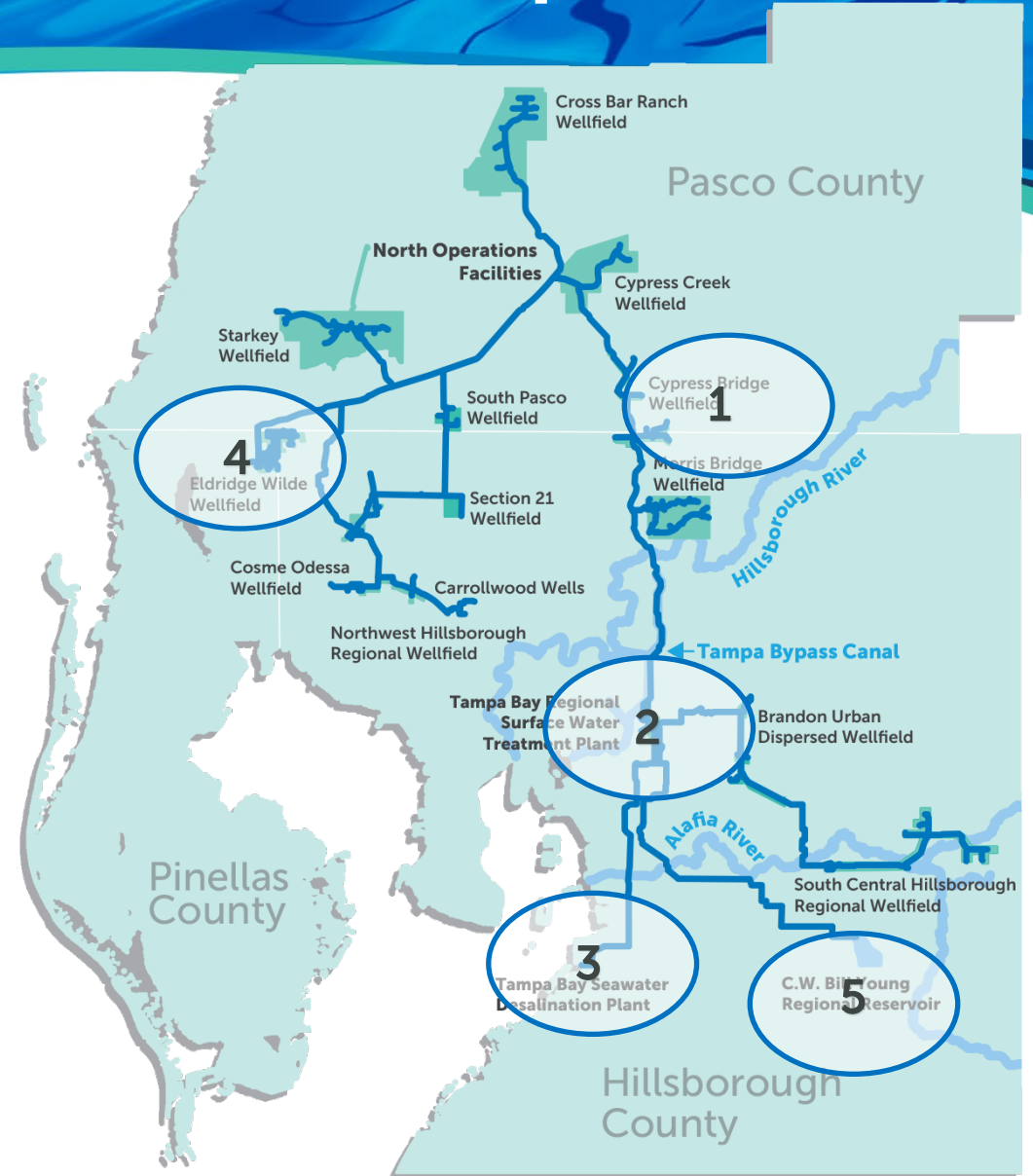
Brandon Booster Station

Current Construction Overview Map

Current Projects:

1. Cypress Bridge Wellfield improvements
2. High Service Pump Station Chemical Piping Replacement
3. Tampa Bay Desalination Facility Intake Connection Improvements-Phase 2
4. Eldridge-Wilde Wellfield improvements
5. C.W. Bill Young Regional Reservoir Compressors Replacement

Total Construction Cost: \$44.5 million



Cypress Bridge Wellfield Improvements

- Replaces the pumps and motors at ten well sites
- Replaces standby generators at three well sites



New electrical equipment installation



Connecting electric cables to pump motor



New generator at well 5

Cost: \$5,878,100 (Renewal and replacement funds)

Completion: August 2024

Contractor: Archer Western Construction, LLC

High Service Pump Station Chemical Piping Replacement

- Replaces the sodium hypochlorite (bleach) and ammonium hydroxide (ammonia) chemical systems



Chemical containment pipe



Trench excavation for a new chemical pipe run



New chemical pipe being installed

Cost: \$1,504,600 (Renewal and replacement funds, capital improvement funds)

Completion: November 2024

Contractor: PCL Construction, Inc.

Tampa Bay Desalination Facility Intake Connection Improvements - Phase 2

- Installation of new pipeline and pump station adding a new seawater intake source



Steel sheeting being installed for deep pump can excavation



Concrete pipe supports for above ground 54" pipeline



Cost: \$22,450,100.00 (Bonds-360, capital improvement funds)

Completion: September 2024

Contractor: Archer Western Construction, LLC

Eldridge-Wilde Wellfield Improvements

- Replaces wellhouses, pumps and motors at 24 well sites



New masonry wellhouse



New pump and electrical equipment

Cost: \$13,321,865 (Capital improvement funds, 2013 bonds, renewal and replacement funds, up to \$750,000 in state funding)

Completion: to be determined

Contractor: WPC Industrial & Randall Environmental, a joint venture

- Replaces three compressors and adds a new fourth compressor



The three existing compressors to be replaced

Cost: \$1,335,340 (Capital improvement funds, renewal and replacement funds)

Completion: December 2024

Contractor: KAT Construction & Materials, Inc.



Questions



DATE: March 4, 2024
TO: Board of Directors
THRU: Charles H. Carden, General Manager
FROM: Division Officers and Directors
SUBJECT: Agency Division Activity Reports for February 2024 - *Receive Report*

SUMMARY

The following is an update on current activities for each Tampa Bay Water Division for the months of February 2024.

SUGGESTED ACTION

Receive and File.

COST/FUNDING SOURCE

N/A

DISCUSSION

The following is an update on current activities for each Tampa Bay Water Division for the months of February 2024.

Business Strategies Division

The Business Strategies Division manages relationships that are critical to the agency's success including with staff, elected officials, member governments, stakeholders and the public. The division oversees the agency's board services, continuous improvement, human resources, legislative affairs, public engagement, safety services and strategic planning functions. The following are major division activities for February 2024.

Continuous Improvement Department

The Continuous Improvement Department is responsible for establishing and implementing continuous improvement programs and projects for the agency and ensuring the safety and security of the agency's employees and assets.

- Delivered Change Management training to the Executive Team.
- Continued the NeoGov Policy/PowerDMS program implementation to manage and distribute Agency controlled documents (policies, process maps, procedures, work instructions, etc).
- Continued developing the training curriculum for Agency staff for the Continuous Improvement program.
- Facilitated the Executive Team through a review and revision of the agency's Value statements and Division and Department Purpose statements.
- Facilitated a process mapping session with the Finance team.

Safety Services

Safety Services is responsible for the agency Safety, Security and Emergency Management program.

- Held first meeting of Cyber and Physical Security Working Group.
- Emergency Responder Two Way Radio Enhancement, also known as the DAS Project, (Florida Fire Code 11.10) continued work at Regional Facility High Service Pump Station, the South-Central Hillsborough Interconnection, and the Lake Bridge Facility; awaiting permit approval from Hillsborough County.
- Continued 2024 hurricane season preparation including document review for all agency emergency plans.
- Started agency wide sling, lift and rooftop fall arrest inspections.
- Assisted human resources with updating agency training matrix to include safety, security and emergency management training.

Human Resources Department

The Human Resources Department is responsible for establishing and administering human resources policies and procedures in accordance with federal, state and local laws and requirements, under the oversight and approval by the agency's general manager and board of directors. In addition, Human

Resources is responsible for employee recruitment and retention, benefits administration, employee relations, training and development, employee compensation, workers compensation and oversight of the Employee Appreciation Team. The following are major department activities for February 2024.

HR Administration

- Provided follow up information to Hanna Resources Group for completion of HR Assessment.
- Hired contract HR and Special Projects Coordinator to assist in policy development and other HR initiatives.

Benefits Administration

Distribute Wellness Wednesday emails to staff to promote employee resources for mental, financial and physical health.

- Worked with with Bentek, the agency's benefits administrator, to implement RetireSweet to track, report and produce invoices for the retiree benefit accounts at no cost, after the implementation fee.

Employee Appreciation Team

Continued the 2024 Transformation Challenge: Stepping into Sunshine.

- Participated in National Wear Red Day to raise and spread awareness of heart health.
- Planned events to celebrate Employee Appreciation Day on Friday, March 1.
- Launched employee recognition peer-to-peer program in coordination with Random Acts of Kindness Day.

Employee Relations and Engagement

Completed annual Employee Engagement Survey.

Employee Recruitment:

- Recruited the following staff positions:
 - Business Process Improvement Manager
 - I & C Technician I or II
 - Project Management Manager
 - Purchasing Specialist II
 - Surveyor & Mapper
 - Water Plant Operator Trainee
- The following positions have been filled:
 - Water Plant Operator Trainee
 - Purchasing Specialist II

HR Management Systems

- Drafted updates to agency Flexible Workplace Policy and associated procedures; began drafting progressive coaching and discipline procedures.

Training and Development

- Completed analysis of progress and reviewed 2020 Succession Plan items with the Executive Team.
- Continued working on agency training matrix.
- Presented Employee Engagement Survey results to Executive Team.
- Supported agency continuous improvement by providing Change Management training to Executive Team.

Grant Funding and Government Affairs Department

Grant Funding and Government Affairs develops strategic initiatives to advocate for the agency and its members and is responsible for developing and implementing strategic positions and priorities for the Agency's legislative, grant funding and regulatory policy initiatives.

- Worked with legislative counsel and grant funding and legislative consultants to monitor and report on the 2024 Florida legislative session including monitoring and evaluating bills filed, monitoring committee meetings, and legislative floor sessions.
- Attended the St. Petersburg College Chris Sprowls Workforce Innovation Hub at the Tarpon Springs Campus ribbon-cutting ceremony for new workforce initiative center with general manager.
- Traveled to Tallahassee to meet with Legislative Counsel and State Legislators of the House and the Senate to Discuss Tampa Bay Water and the Surface Water Treatment Plant Expansion Project.
- Strategized with Executive Team and Legislative Consultants among others to come up with a best course of action to secure request for Legislative Funding.
- Led weekly Legislative Team Meetings to provide updates on both legislation and funding requests with General Manager, General Counsel and Chief of Staff.
- Conducted meetings with Tampa Bay Water's federal consultants to discuss major pieces of federal legislation that may pertain to Tampa Bay Water, discussed funding request currently earmarked for the Surface Water Treatment Plant Expansion Project and The Morris Bridge Wellfield Improvement project for Tampa Bay Water

Public Communications Department

The Public Communication Department builds and maintains the agency reputation through various communications tools and methods; provides education, information and outreach on agency projects,

programs and policies to stakeholders; and develops and implements critical water supply plans.

Project Public Engagement

Tampa Bay Water includes public outreach and public engagement in each agency project – from conception to completion. The agency has several on-going projects through the renewal & replacement program, capital improvement program and Long-term Master Water Plan.

- **South Hillsborough Pipeline** – With Dialogue Public Relations, worked with the CMAR to set up a new project email and hotline number, revise a project-specific website, begin designing project-specific business card and signage; supported CMAR with resident inquires.
- **Brandon Booster Station** – Communicated with neighboring resident on construction activities.
- **Long-term Master Water Plan** – With Dialogue Public Relations, worked on design for feasibility project fact sheets; revised public opinion survey questionnaire and began data collection. Coordinated and attended a Long-term Master Water Plan presentation to the Tampa Bay Regional Planning Council.

Public Communications, Outreach and Education

Public Communications, Outreach and Education develop and execute strategic communications programs that support and promote agency projects, policies and initiatives, and build and maintain relationships with agency stakeholders.

- Hosted 4 facility tours for 76 guests of the Tampa Bay Regional Surface Water Treatment Plant, C.W. Bill Young Regional Reservoir and Lithia Ozone Facility.
- Expanded the “Know Your Day, Tampa Bay” water conservation outreach campaign that includes news media outreach, outdoor advertising, digital advertising and social media promotions. Invested more in high performing channels and added channels to reach additional audiences.
- Coordinated screening of the Tampa Bay Water documentary “Lightning in a Bottle” followed by a panel discussion through the Florida Humanities Council. The event will take place on March 22, 2024, for World Water Day.
- Coordinated the Tampa Bay Water Environmental Stewardship Award presentation to a middle school student as part of Pasco County Schools Pasco Science and Engineering Showcase Awards Gala.
- Sponsored and exhibited at the St. Petersburg Science Festival. Coordinated the chief operating officer’s participation in a main stage show and science experiment.
- Coordinated participation in the American Water Works Association Florida Section Region IV Past and Future panel discussion on “Lightning in a Bottle” with Tampa Bay Water’s general manager, chief science officer and Michelle Robinson from Dialogue Public Relations.
- Coordinated participation in the roundtable discussion with Tampa Bay Water’s planning and projects director, senior professional engineer IV and laboratory scientist II to the Hispanic Professional Women’s Association’s mentorship program.
- Created and executed social media content for the Stage 1 water shortage, water conservation,

Tampa Bay Water Wise rebates, reservoir siren test, St. Petersburg Science Festival, FSAWWA Future Panel Discussion, 2023, Year in Review, Pasco Science and Engineering Showcase Awards Gala, World Wetlands Day, Valentine's Day, careers and more.

- Informed and responded to news media requests regarding stories on Tampa Bay Water Wise water savings, environmental recovery, PFAS drinking water regulations, the Stage 1 water shortage and the wholesale water rate.

Employee Communications

- Coordinated, created and distributed monthly employee newsletter.
- Planned and participated in employee engagement activities through the Employee Appreciation Team.

Web, graphics, video and audio visual

- Continued project to audit and remediate tampabaywater.org for website accessibility improvements.
- Completed AV system upgrade for the board of directors' conference room.
- Supported Decision Support staff with materials for participating in the University of Florida Water Institute Symposium.

Planning and Projects Division

The Planning and Projects Division is responsible for the delivery of the Agency's Capital Improvements Program including, design, permitting, and construction of capital projects. Additionally, the Division is responsible for engineering evaluations, surveying, utility conflict management, and real estate management and acquisition. The following are major division activities for February 2024.

- Surface Water Treatment Plant Expansion (Project 01014): Thirty percent design is underway and will be submitted at the end of March. Procurement planning workshops and permitting discussions underway. Draft agreement for Fiscal Year 2023/2024 House and Senate Funding is being prepared by the Florida Department of Environmental Protection. The agreement is anticipated to be presented at the April board meeting for approval.
- South Hillsborough Pipeline (Projects 01610/01616): Construction Manager at Risk (CMAR) has been brought on board to assist with design and constructability; initial schedule, Risk Register, and Rough Order of Magnitude of the construction costs have been received. Design and property acquisition activities continue.
- Feasibility Study for Groundwater Sources (Project 11022): Received two engineering services proposals.
- Developmental Alternatives-Phase 1 (Project 11021): Issued notice to proceed to Hazen and Sawyer and scheduled internal kick off meeting.

Construction

Construction administers capital projects construction contracts to be following the design, permitting, regulatory requirements, property rights, budget, schedule, and all related agreements.

- Cypress Bridge Wellfield Improvements (Project 50031): Five of the 10 well sites are now complete with replacing pumps, motors and starters. The three new generators have been set in place and are being connected to the wells.
- Tampa Bay Desalination Facility Intake Connection Improvements-Phase 2 (Project 07033): Existing TECO utilities within the easement have been relocated. Excavation for the new pump cans has started.
- Tampa Bay Desalination Plant Reverse Osmosis Trench Supports-Phase 2 (Project 01607): Two of the 8 reverse osmosis racks have been removed. The concrete trench supports are being evaluated by the engineer to determine if any work is needed to replace or protect the concrete.

Engineering

Engineering conducts limited in-house design; provides capital projects project management services in as-needed basis; conducts engineering studies and assessments; manage Agency design standards and specifications; ensure that all capital projects meet Agency's engineering standards and specifications; and provides quality review of capital projects design completed by outsourced services.

- South-Central Hillsborough Program: Continued coordination meetings with Hillsborough County.
- Cathodic Protection Program: Testing complete for this fiscal year, report expected in March.
- Pasco County Points of Connection Evaluation (Project 09020) – Final report presented to Pasco County. Report recommendation for a new pump (No. 4) at Lake Bridge added to the Capital Improvements Program.

Planning and Projects

Planning & Projects manages and implements the update of the Agency's Capital Improvements Program, the Long-term Master Water Plan, and the Energy Management Program and other Agency critical plans and reports and provides capital projects project management services. They also are responsible for the development of all processes and procedures for effective project management following project management best practices.

- Capital Improvements Program Update: Completed forecasting planned expenditures of projects and started evaluation of funding needs with Finance team.
- Cypress Creek Water Treatment Plant 72-inch Valve (Project 50073): Design activities continue to evaluate the most efficient design of the by-pass; Draft Technical Memo received.
- Clearwater Administration Building Parking Lot Expansion (Project 01620): Received 90 % design drawings and specifications and draft ERP permit application.
- Cross Bar Ranch Wellfield Water Transmission Main-Utility Conflict (Project 07153): 60%

Design documents have been submitted for review. Ongoing coordination with FDOT with review of ROW subordination and construction cost reimbursements.

- Cypress Creek Water Treatment Plant Chemical Piping Replacement (Project 50051): Pre-Bid Meeting held in February, with only one major contractor in attendance. The Purchasing Department has reached out to all companies that downloaded the Invitation to Bid documents from Bonfire to determine if any other companies still plan to submit a bid. Bids due in March.
- IT Technology Infrastructure Renewal & Replacement Program (07541): Task authorization for phase I was approved at the February board meeting and purchase order was issued to vendor to proceed with parts delivery. Onsite tours at the Cypress Creek data center occurred with potential vendors for phase II.

Real Estate

Real Estate is responsible for the negotiation and acquisition of property rights for capital projects and supports other departments by verifying that property rights under existing agreements allow proposed projects and other activities. Additionally, it manages existing lease and license agreements, property address changes, verifies taxes due or exemption status annually, and disposes of surplus property.

- South Hillsborough Pipeline- (Projects 01610/01616): Continued coordination with legal counsel on Right-of-Way Use Agreement; finalized and sent initial letters to private property owners for required permanent easements; met with land agent teams to provide direction and coordinate responses and negotiation efforts. Submitted presentation to Conservation and Land Management Department for ELAPP's General Committee to request support for required easements within environmentally sensitive lands. Coordinated and participated on-going acquisition discussions and activities of needed easements.
- Columbus Parcel Exchange: closing expected May 2024 or later. Responded to County staff with information needed to clear title.

Surveying

Surveying manages the utility conflicts and cathodic protection programs; manages and conducts surveys; manages and maintain record drawings; and maintain and develop computer-aided design (CAD) and geospatial data for the Agency. They also assist with engineering, construction, real estate, and geographic information systems (GIS) activities.

- Agency's Utility Conflicts Program: Ongoing creation of new processes meeting Sunshine 811 documentation, guidelines, and software, Florida laws, and coordination with internal and external stakeholders.
- Cosme Collection Main Review: Ongoing review of Cosme Collection Main along North Mobley Road and impacts to Tampa Bay Water's infrastructure near Cosme Well No.10.
- Northwest Hillsborough Collection Main Review and Impacts: Ongoing communication with Hillsborough County and the preparation to offsetting Northwest Hillsborough Collection Main at the intersection of Gunn Hwy and Lynn Rd. for future roadway improvements.

- Consolidated Water Use Permit Monitoring Site Surveys: Completed the survey of 9 monitoring sites and installed 2 new published benchmarks for multiple wellfields.
- South Hillsborough Wellfield: Reviewed and staked out proposed locations of the ELAPP portion of Ag-Mart Parcel for Wells 1 – 4 and monitoring well.

Finance and Administration Division Activity Report

The Finance and Administration Division is responsible for finances, procurement, inventory, risk and vital records. Departments include Finance, Purchasing and Warehouse and Records. The following are major division activities for February 2024.

Finance

Finance manages the budget, payroll, account payables and receivables, capital assets, cash and investments, debt management and financial compliance for the Agency. They also assist with the training and maintenance of the accounting software, Munis.

- Continued working on the Fiscal Year 2025 Budget.
- Started preparing the Fiscal Year 2023 Popular Annual Financial Report.

Purchasing and Warehouse

Purchasing issues, processes and administers the appropriate solicitations and ensures that all procurement activities are conducted in compliance with statutes, policies and provides best value solutions for the Agency. They also are responsible for the management and accountability of the agency's warehouse and inventory items.

- Purchasing Manager attended NIGP Leadership Summit in Houston, TX
- Warehouse Staff and Purchasing Manager and Facilities staff met with contractor regarding solutions to the drainage issue at the Warehouse. Quote for work is pending from the contractor.
- Staff and Purchasing Manager are working with IT to re-open the barcode scanning capabilities for the Warehouse.
- Warehouse is undergoing a deep cleaning during the week of February 26, 2024.
- Hired a new Purchasing Specialist II, who started on February 26, 2024.

Records

Records manages the central repository for the Agency's records efficiently and effectively through their life cycle and assists staff in complying with applicable public records laws regarding retention, management and disposition of records. The department is also responsible for responding to public records requests and assist with agenda preparation and for managing the Agency's insurance programs.

- Completed budget requests for FY25.

- Completed new insurance application for storage tank coverage to add 3 more.
- Drafting department policies and procedures.

Information Technology Department

The Information Technology (IT) department supports Tampa Bay Water's computer, communications, and data systems. IT staff design, build, support, manage, procure, and maintain various technology systems to ensure the ability for staff to accomplish their key objectives and optimize productivity. The group is responsible for the management and security of the Agency's data, electronic information, and network systems. The department is composed of three core cross-functional teams: Applications, Systems, and SCADA (Supervisory and Control and Data Acquisition). The following are major department activities for February 2024.

Applications

The Applications team supports data and software systems built within various technologies. This includes development, maintenance, and procurement for custom applications, databases and flows, and third-party software including GIS systems.

- GIS / Maximo Integration project: Contract development with selected provider from RFP.
- SWFWMD Application Programming Interface (API) – Continued development to enable utilization of a programmatic interface for reporting to SWFWMD.
- Completed updates to Wellfield Annual Reports (WAR)
- Completed implementation of the single sign-on capability for a hosted application.
- Continued identification and correction of the geometric network data for facilities in the agency's GIS system.
- Completion of tasks for enhancements to the Integrated Hydrological Model.
- Finalized inventory of production databases in preparation for the Data Management project.

Systems

The Systems team manages Agency's enterprise technology infrastructure encompassing: PCs, computer peripherals, servers, networks, data centers, cloud environments, and telecommunication systems. The team also oversees cybersecurity systems, policies, risk assessments, and vulnerability scanning, including ongoing system patching and backups.

- Completed annual network penetration test and review of the results, developed actions items for addressing any findings.
- Completed annual review and update of the Cybersecurity Incident Response Plan.
- Removed end of life network equipment from the desalination plant offices.
- Completed network architecture changes on Enterprise network at the desalination plant.
- Completed network architecture changes on Enterprise network at the CW Bill Young Reservoir.
- Completed network architecture changes on the Enterprise network at the Regional Surface Water

facility and High Service Pump Station.

SCADA

The SCADA (Supervisory and Control and Data Acquisition) system is a mission critical component of Tampa Bay Water managing and monitoring water production facilities both physically and wirelessly connected. The team is responsible for the ongoing development, maintenance, and security of the SCADA system, including managing dedicated hardware, software, networks, and telecommunications.

- Capital Improvement Project CIP-07606 – SCADA Hardware Refresh - Completed project close out activities and created board approval request to close this completed project.
- CIP-07605 OT Monitoring: The team completed vendor training on the system, design documentation, and installation of major hardware components.
- Completed development and deployment of additional network security components.
- Continued support for functional testing of SCADA software upgrade in the test environment.
- Completed an upgrade of all field firewall unit's operating system software.
- Completed multiple modifications and enhancements to SCADA database and graphics at the request of Operations.
- Completed development of 25 Production Data Analysis displays for SCADA historical data.
- Provided New Operator SCADA Training for water operator trainees.

Science Division

The Science Division provides water resource technical support for planning, operations, demand management, water quality and regulatory functions of the Agency. This Activity Report summarizes the key activities of the Systems Decision Support, Water Use Permitting and Water Quality Services Departments and the Tampa Bay Water Wise program. The following are major department activities for February 2024.

Systems Decision Support

Addresses the Agency's system-wide decision support needs on a multi-scale time horizon; designs, implements, and maintains water resources optimization tools, integrated hydrological models, risk and reliability analysis tools, water demand management and forecasting programs and models all in support of operational, annual budgeting and long-range planning needs; leads the Agency's effort in climate variability and climate change assessment and adaptation.

- Worked with Water Production staff to analyze scenarios of facility outage and resource utilization forecasts. Conducted situational analysis on current water shortage condition, climate and hydrologic conditions.
- Staff participated in the 2024 Biennial Water Symposium organized by the University of Florida to present results of current research work and speak at career night for University of Florida graduate students.

- Finalized scope for early work needed for one of the seven Long-term Master Water Plan feasibility projects approved by the Board (Consolidated Permit Wellfield Increase). These tasks include extensive modeling scenarios and their automation on the Agency vGrid computational platform that will be primarily conducted by agency staff with support from specialized consultants.

Tampa Bay Water Wise

Tampa Bay Water Wise is the agency's water conservation rebate program. The goal is to save up to 3.8 million gallons per day by 2030 and cost-effectively defer the need for equivalent new water supplies.

- Eight multi-family projects have been completed this fiscal year and two more are in the process of completion. This suggests the program may yield higher water savings than last fiscal year. The letter campaign to homeowners eligible for our smart irrigation controller program is also showing signs of success. It will take a few months until the full results of this campaign are determined.
- The program administrator is expanding our presence in the institutional sector, with an initial focus on education and government facilities, through a second outreach manager who was recently hired. The program administrator is also expanding our presence in retail stores and working to develop a promotional video to build general awareness of the program.

Permitting

The Water Use Permitting Department is responsible for the acquisition and renewal of, and compliance with, Agency Water Use Permits including implementation of the Domestic Well Mitigation Program and environmental/hydrologic monitoring. Work also includes monitoring and management of wetland impacts associated with construction and/or past operation of Agency facilities and infrastructure and management of lands owned by the Agency to maintain an appropriate natural habitat.

- Completed a Water Use Permit (WUP) modification application package for the Balm Farm WUP to convert the existing quantity from Agricultural use to Public Supply use and to transfer additional quantities from groundwater offset credits for an annual average quantity of 775,000 gpd. The permit application was approved by the Board and staff is preparing to submit the final application to the District.
- Continued coordination with Hillsborough County staff for acquisition and transfer of groundwater offset credits to the South-Central Hillsborough Regional Wellfield from a permit held by the County. Began preparing permit modification package for presentation to the Board later this spring.
- Preparing annual regulatory compliance reports for all water supply facilities. These reports are due by July 1, 2024.

Environmental/Hydrologic Monitoring

- Completed monthly hydrologic monitoring of groundwater/surface water elevations and spring

flow for permit compliance.

- Installed an additional center staff gage at Lake Loyce for compliance with WUP augmentation levels.

Water Quality Services

Water Quality Services is responsible for laboratory testing, water quality compliance reporting, hydrobiological monitoring, source water assessment and protection, and water quality treatment support to operations and others.

Laboratory

- Completed monthly drinking water quality sampling and analysis per Exhibit D requirements.
- Collected and analyzed the third quarter UCMR5/PFAS comparison samples: laboratory data quality control review currently underway for these third quarter preliminary results.
- Prepared, analyzed, and reported on semi-annual Drinking Water Proficiency Tests that are required to maintain Laboratory certification.
- Collected and analyzed water quality parameters for groundwater samples from Cypress Creek, Cross Bar, Cypress Bridge, Morris Bridge Well Fields for a valve replacement project.
- Updated analytical method Standard Operating Procedures (SOPs) used in the laboratory's General Wet Chemistry Section and other general laboratory SOPs.

Source Water Assessment and Protection/Hydrobiological Monitoring

- Continued work to deploy enhanced source water quality continuous monitoring equipment in the Tampa Bypass Canal.
- Reviewed the Alafia Watershed Source Water Protection Plan final draft prepared by ESA (consultant).
- Completed a request from Hazen for water quality and source water blend ratio data for a constructed wetland treatment model for improved Alafia River source water quality.
- Held an introductory meeting with Resource Environmental Solutions, LLC (RES) how their Public Private Partnership (P3) capabilities could be used to pilot/full-scale operate a constructed wetlands system to reduce fluoride and nutrients in Alafia River source waters.

Water Quality Treatment Support

- Facilitated the Water Quality Working Group meeting with members on February 8, 2024.
- Began review of third quarter UCMR5/PFAS preliminary analytical data.
- Prepared the 2023 Consumer Confidence Report (CCR), the agency's annual water quality report. CCR draft data tables were approved by DEP and distributed to member utilities to prepare their individual CCRs.
- Began evaluation of alternate water quality sampling approaches for regional and groundwater delivery to the City of St. Petersburg's Cosme Water Treatment Plant.
- Reviewed TOC species data from samples collected in Regional Surface Water Treatment Plant unit processes, along the North Central Hillsborough Interconnect (NCHI) transmission main, and

at the Cypress Creek Water Treatment Plant. Further sampling and analysis will be performed to continue evaluation of regional system water quality.

Water Production Division

The Water Production Division is responsible for the operation and maintenance of the agency's water production assets that provide drinking water to the members. Departments within the division include: Buildings & Grounds and Fleet Services, Maintenance Planning & Reliability, and Operations & Maintenance. The following are major division activities for February 2024.

- Provided drinking water to meet member government demands in compliance with Exhibit D and Safe Drinking Water Act water quality standards.
- Provided support for the Basis of Design Report phase and 10% Opinion of Probable Construction Costs of the Surface Water Treatment Plant Expansion project and several other active CIP projects.
- Supplied the City of Tampa with approximately 8 mgd of drinking water daily through February 19, 2024, when the point of connection was deactivated at Tampa's request.
- Due to some heavy rain, began filling reservoir on February 18, 2024, and continued filling through the end of February.

Buildings & Grounds and Fleet Services

The Buildings & Grounds and Fleet Services team is responsible for maintaining the primary physical plants of each facility, including HVAC systems, roadways, fire safety systems, and roofing and coating systems. The team also takes care of the acquisition and maintenance of fleet vehicles for the entire agency. Highlights from the Buildings, Grounds, and Fleet Services team for the month include:

- Completed the installation of an IOT (Internet of Things) based system to monitor several systems located in the Clearwater Office Building with real time alerts and control capabilities: including Power, HVAC, and Generator systems. All wiring and tie-ins between field devices and the computer system are complete. Some programming and communication changes will be made to optimize and expand the system capabilities going forward.
- The Office Master Plan is continuing. The consultant will provide recommendations on the best use of existing spaces and has recommended three software tools for consideration. One of the tools will be selected to be used for tracking and organization of office space assignments.
- A Contract to replace six large HVAC condensing units was awarded to B&I Construction at the September 2022 Board meeting, then subsequently amended to seven units at the May 2023 Board meeting. Equipment arrived and B&I staff have installed and started up all seven HVAC units at three locations. Pending punch list creation/resolution and project closeout.
- Completed investigation of the corrosion-damaged exterior columns at the Clearwater Office Building and received the structural engineer's recommendations for repair of the columns. Repairs to all columns on the front and rear of the building have been completed, and Architectural grout and block repairs are complete. Downspout modifications and final painting

are complete.

- Continued exterior painting for the Keller H2S Facility, Regional Pump Station Site, Tampa Bypass Canal Site, and Morris Bridge Pump Station. This painting project is 90 percent complete at this time.
- Cleared all small trees, brush, and debris from the 2-acre Northwest Hillsborough Wellfield Well #6 site. Perimeter fencing replacement is complete and the property has been secured.
- Cleared out materials and trees at Cypress Bridge Well #7 and prepared for fencing installation to better secure the entire property there. Fence work is pending.
- Began conduit and cable work to relocate two existing UPS units located in the Cypress Creek Lab into another room that will allow more efficient use of space in the building.

Maintenance Planning & Reliability

The Maintenance Planning & Reliability team is responsible for overseeing the Agency's Asset Management System, including the MAXIMO software and the Renewal and Replacement Program. Highlights from the Maintenance Planning & Reliability team for the month include:

- Asset Labeling – Continued installing new asset tags at South Pasco and began labeling at Cross Bar.
- Revised two PM's, created fifteen new PM's; revised two existing jobplans, created 5 new jobplans.
- Asset Management Plan (AMP) for Lithia Ozone WTP – Only PSU jobplan still under review.
- MAXIMO / GIS Integration – In contract negotiations with Starboard (the top ranked firm).

Operations & Maintenance

The Operations & Maintenance team is responsible for ensuring that the Agency's production assets are maintained and operated in a sustainable and resilient manner to fulfill the drinking water needs of the member governments. They provide continuous attention to the system, adjusting to changing conditions and in compliance with permit and environmental recovery constraints. Highlights from the Operations & Maintenance team for the month include:

- The Surface Water Treatment Plant daily production averaged just over 86 mgd for the month of February.
- Repair of the reverse osmosis structural racks continued and is on schedule.
- Reservoir use was reduced in early February due to the arrival of El Nino rains, and then reservoir filling began on February 18, 2024 and continued through the end of the month.
- Tampa Bay Water supplied the City of Tampa with approximately 8 mgd of drinking water through February 19, 2024.
- Hillsborough River flows and levels were sustained, so augmentation of the City of Tampa reservoir from the Tampa Bypass Canal was not allowable.
- The level in the regional reservoir at the end of the month was 109.21 feet, corresponding to 7.15 billion gallons of storage. The volume in the reservoir increased by 0.04 billion gallons during the month of January (1.4 million gallons per day average filling).

- Completed the 30-day run-in test of the Brandon Booster Station, and removed the temporary booster station.

DATE: March 4, 2024
TO: Board of Directors
THRU: Kelly M. Fernandez, General Counsel
FROM: Barrie Buenaventura, Former General Counsel
SUBJECT: Legal Services Activity Report for February 2024 - *Receive Report*

SUMMARY

The General Counsel Activity Report summarizes the major activities and work effort of the General Counsel and provides an update on the status of ongoing litigation and any other matters being handled by Special Counsel. Due to the transition of General Counsel that was effective March 1, 2024, the content of this report has been supplied by former General Counsel, Barrie Buenaventura.

SUGGESTED ACTION

Receive and File.

COST/FUNDING SOURCE

Uniform Rate

DISCUSSION

The General Counsel provides legal services to the Board and agency staff and manages Special Counsel in their representation of Tampa Bay Water. During February 2024, the major activities and work effort for legal services included:

Board of Directors

- Attended the February regular Board meeting and advance briefings with Board members.

Facilities and Property

- Reviewed documents for, and advised agency staff regarding, real estate matters including utility conflicts, easements and other access rights for agency facilities, and requests from other parties.
- Working with staff and counsel on property acquisition matters for South Hillsborough County Pipeline, including updating agency property forms and negotiating a potential right-of-way use agreement with Hillsborough County.
- Working with staff and counsel on claims by and potential default of contractor for the Eldridge-Wilde Wellfield Pumps & Motors Replacement and Underground Powerline Project.
- Preparing draft amendment to the Joint Project Agreement for the South Hillsborough Pipeline.
- Worked with staff to negotiate an agreement with Suburban Land Reserve to permanently retire a portion of its permitted quantity to allow for potential transfer to Tampa Bay Water.
- Working with staff to address unavailability of parking garage and monetary demand from parking garage owner for share of repair costs.

Contracts and Procurement

- Reviewed contracts and contract amendments for commodities, construction, grants and professional services.

Legislative and Grand Funding

- Reviewing legislative bills.
- Attended weekly legislative team meetings.

Coordination with Agency Management

- Participated in weekly meetings with the General Manager and Executive Team.

Litigation

Tampa Bay Water v. E.I. Dupont de Nemours and Company, et al. Case No. 2:20-cv-1867 RMG, United States District Court for the District of South Carolina, Charleston Division

Counsel: Frazer PLC, Napoli Shkolnik, PLLC, Ventura Law, and Frank Charles Miranda, P.A.

Issue: Complaint for damages pertaining to PFAS and related compounds including counts for strict liability, failure to warn, design defect, negligence, private nuisance, public nuisance, and fraudulent conveyance.

Status: Complaint filed May 14, 2020. Litigation sampling performed and results posted to agency website in April 2023. Submitted agency's supplemental response to fact sheet in August 2023. Judge Gergel issued his order approving the class settlement and final certification of the settlement class on February 8, 2024, for the settlement with DuPont entities. The due date for submitting claims will be determined when appeal options have expired. The parties are awaiting results of the February 2, 2024 final fairness hearing on a potential settlement with 3M.

DATE: March 4, 2024
TO: Board of Directors
THRU: Kelly M. Fernandez, General Counsel
FROM: Barrie Buenaventura, Former General Counsel
SUBJECT: Legal Services Budget Report for February 2024 - *Receive Report*

SUMMARY

This item presents the status of the budget for the General Counsel and legal services for February 2024.

SUGGESTED ACTION

Receive and File.

COST/FUNDING SOURCE

Uniform Rate/Bond Funds

DISCUSSION

As of February 29, 2024, with invoices received through five months of Fiscal Year 2024, legal expenditures approved for payment totaled \$126,997.17. These expenditures were associated with general operations activities and appropriately paid for from the uniform rate. During February 2024, no expenditures were made from bond funds legal services for property acquisition activities for the South Hillsborough Pipeline. Attached is a spreadsheet showing payments made to each law firm in February 2024.

Attachments (1)

GC Budget Chart - 2024-2-29 FY24

STATUS OF LEGAL BUDGET – FY 2024
AS OF FEBRUARY 29, 2024

Law Firm	Tasks	PO Amount & PO Number	Monthly Expenditures	Expenditures to Date	Remaining PO Amount
UNIFORM RATE FUNDS					
Busack Law Firm	Real Property and Eminent Domain	\$10,000 PO# 24-117	\$0	\$0	\$10,000.00
Bush, Graziano, Rice & Platter, P.A.	Employment Law	\$30,000 PO# 24-168	\$385.00	\$3,630.00	\$26,370.00
Conn & Buenaventura, P.A.	Special Counsel Services (under contract 2024-025)	\$25,000 PO#24-254	\$0	\$0	\$25,000.00
Conn & Buenaventura, P.A.	General Counsel Services (under contract 2024-025)	\$42,000 PO#24-255	\$20,180.44	\$20,180.84	\$21,819.16
Conn & Buenaventura, P.A.	General Counsel Services (under contract 2021-049 in effect 5/1/2021-12/31/2023)	\$57,000 PO# 24-112 <i>No longer active</i>	\$0	\$54,527.37	\$2,472.63
Conn & Buenaventura, P.A.	Special Assignments Outside Scope of General Counsel Contract	\$20,000 PO# 24-198 <i>No longer active</i>	\$0	\$0	\$20,000.00
Dean Mead, P.A.	Legislative, Administrative Law, Environmental Law	\$30,000 PO# 24-110	\$0	\$20,000.01	\$9,999.99
Gray Robinson, P.A.	Admin, Construction, Contracts, Civil Claims, Employment, Property, etc.	\$50,000 PO# 24-107	\$4,345.00	\$8,267.07	\$41,732.93
Jones Walker	Legislative	\$80,000 PO#24-346	\$13,333.34	\$13,333.34	\$66,666.66
Nabors, Giblin & Nickerson, P.A.	Admin, Construction, Contracts, Civil Claims, Property, etc.	\$20,000 PO# 24-105	\$1,184.74	\$7,058.54	\$12,941.46
Stearns Weaver	Admin, Construction, Contracts, Civil Claims, Property, etc.	\$20,000 PO# 24-116	\$0	\$0	\$20,000.00

Uniform Rate Funds: Total Budget \$750,000 Allocated Funds \$384,000 Unallocated Funds \$366,000

Bond Funds: Total Budget \$350,000 Allocated Funds \$350,000 Unallocated Funds \$0 *\$26,900.50 spent in Fiscal Year 2023

STATUS OF LEGAL BUDGET – FY 2024
AS OF FEBRUARY 29, 2024

UNIFORM RATE TOTALS		\$384,000.00	\$39,428.52	\$126,997.17	\$257,002.83
BOND FUNDS					
Gray Robinson, P.A.	Property Acquisition and Eminent Domain	\$350,000 PO #23-399	\$0	\$26,900.50	*\$323,099.50

Uniform Rate Funds: Total Budget \$750,000 Allocated Funds \$384,000 Unallocated Funds \$366,000

Bond Funds: Total Budget \$350,000 Allocated Funds \$350,000 Unallocated Funds \$0 *\$26,900.50 spent in Fiscal Year 2023

DATE: February 29, 2024

TO: Board of Directors

THRU: Charles H. Carden, General Manager

FROM: Christina Sackett, Chief Financial Officer

SUBJECT: Comprehensive Check List with Delegated Check Approval Items for January 2024 -
Receive Report

SUMMARY

Attached is a list of all checks and wire transfers written for the month of January 2024. Additional information is provided for checks over \$50,000 and for delegated approval items.

SUGGESTED ACTION

Receive and File.

COST/FUNDING SOURCE

N/A

DISCUSSION

The attached report lists all checks and wire transfers which have been written during the month of January 2024. To provide the Board additional information, a description is included for all delegated approval item payments. Delegated approval items were authorized by the General Manager under his delegated approval authority and are marked “Delegated Approval”.

Items with delegated approval are generally items such as payroll taxes, Florida Retirement System, utilities, and so forth, which are approved by the board in the budget process but for which there is not a

specific approved contract or agenda item.

By policy, the General Manager is authorized to approve all expenditures of \$100,000 or less. All contractual obligations or purchase orders issued in excess of \$100,000 are approved by the Board through the contract approval, agenda approval, or budget approval processes. The comprehensive check list includes a description for all payments over \$50,000 and identifies those items previously approved by the board with "Receive".

Attachments (1)

[2024 JAN CHECK REGISTER](#)

TAMPA BAY WATER

CHECK REGISTER - JAN 2024

<u>CHECK#</u>	<u>CHECK DATE</u>	<u>VENDOR NAME</u>	<u>CHECK AMOUNT</u>	<u>DESCRIPTION</u>	<u>APPROVE/RECEIVE</u>
631522	01/04/2024	ADVANCED ENVIRONMENTAL LABORATORIES, INC	490.00		
631523	01/04/2024	AIRGAS USA, LLC	61,877.60	CHEMICAL - CARBON DIOXIDE	RECEIVE
631524	01/04/2024	ALLIED UNIVERSAL CORPORATION	50,707.87	CHEMICAL - SODIUM HYDROXIDE	RECEIVE
631525	01/04/2024	FINGER LAKES BUSINESS SERVICES, INC.	76.68		
631526	01/04/2024	AREA PRINTING, INC.	90.00		
631527	01/04/2024	AURIGO SOFTWARE TECHNOLOGIES INC	275,000.00	I.T. ANNUAL SOFTWARE RENEWAL	RECEIVE
631528	01/04/2024	BLACK & VEATCH CORPORATION	7,486.00		
631529	01/04/2024	BLACK & VEATCH CORPORATION	33,122.25		
631530	01/04/2024	BLACK & VEATCH CORPORATION	9,512.75		
631531	01/04/2024	BLACK & VEATCH CORPORATION	21,875.75		
631532	01/04/2024	BLACK & VEATCH CORPORATION	18,128.11		
631533	01/04/2024	BLACK & VEATCH CORPORATION	19,491.25		
631534	01/04/2024	BLACK & VEATCH CORPORATION	36,729.85		
631535	01/04/2024	BLACK & VEATCH CORPORATION	27,648.00		
631536	01/04/2024	BLACK & VEATCH CORPORATION	60,898.75	SWTP EXPANSION PROJ	RECEIVE
631537	01/04/2024	BLACK & VEATCH CORPORATION	18,955.00		
631538	01/04/2024	MCTEMPO INVESTMENT	69.00		
631539	01/04/2024	CARMEUSE LIME & STONE, INC.	45,485.37		
631540	01/04/2024	CINTAS CORPORATION	302.53		
631541	01/04/2024	CITY OF CLEARWATER UTILITIES	2,573.39	UTILITY PAYMENT	DELEGATED APPROVAL
631542	01/04/2024	DUKE ENERGY CORPORATION	48,975.37	ELECTRIC BILL - WELL FIELDS AND PUMPING STATIONS	DELEGATED APPROVAL
631543	01/04/2024	ENTERPRISE FM TRUST	111,566.78	VEHICLE PURCHASES AND MONTHLY MAINT	RECEIVE
631544	01/04/2024	ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE INC	59,180.00	I.T. ANNUAL MAINT	RECEIVE
631545	01/04/2024	FEDERAL EXPRESS CORPORATION	56.09		
631546	01/04/2024	BLUE CROSS BLUE SHIELD OF FLORIDA	292,965.92	PPO, HMO, VATTER & NOTHSTEIN MONTH PREM - JAN 2024	RECEIVE
631547	01/04/2024	FRONTIER COMMUNICATIONS	680.00	UTILITY PAYMENT -COMMUNICATION	DELEGATED APPROVAL
631548	01/04/2024	FRONTIER COMMUNICATIONS	247.09	UTILITY PAYMENT -COMMUNICATION	DELEGATED APPROVAL
631549	01/04/2024	FS/AWWA	2,280.00		
631550	01/04/2024	GHD SERVICES, INC.	3,155.00		
631551	01/04/2024	HAWKINS, INC.	3,712.50		
631552	01/04/2024	INTERNATIONAL BUSINESS MACHINES CORPORATION	83,336.59	ANNUAL MAXIMO SOFTWARE SUPPORT RENEWAL	RECEIVE
631553	01/04/2024	INTERA, INC.	5,775.00		
631554	01/04/2024	JAM 520 CONSTRUCTION LLC	29,333.54		
631555	01/04/2024	MATHESON TRI-GAS INC.	8,250.47		
631556	01/04/2024	BRANDON MOORE	270.12		
631557	01/04/2024	MUTUAL OF OMAHA COMPANY	8,985.54		
631558	01/04/2024	ODYSSEY MANUFACTURING COMPANY	95,517.90	CHEMICAL - SODIUM HYPOCHLORITE	RECEIVE
631559	01/04/2024	ODYSSEY MANUFACTURING COMPANY	32,449.95		

TAMPA BAY WATER

CHECK REGISTER - JAN 2024

<u>CHECK#</u>	<u>CHECK DATE</u>	<u>VENDOR NAME</u>	<u>CHECK AMOUNT</u>	<u>DESCRIPTION</u>	<u>APPROVE/RECEIVE</u>
631560	01/04/2024	PIPER FIRE PROTECTION, INC.	3,893.92		
631561	01/04/2024	REPUBLIC SERVICES OF FLORIDA	501.21		
631562	01/04/2024	RING POWER CORPORATION	17,185.30		
631563	01/04/2024	KIM ROBINSON	157.20		
631564	01/04/2024	SULPHURIC ACID TRADING CO. INC	53,067.70	CHEMICAL - SULFURIC ACID	RECEIVE
631565	01/04/2024	SARAH SWANN	47.16		
631566	01/04/2024	THATCHER CHEMICAL OF FLORIDA INC.	23,119.95		
631567	01/04/2024	UNIFIRST CORPORATION	262.15		
631568	01/04/2024	V&A CONSULTING ENGINEERING, INC.	16,276.40		
631569	01/04/2024	VEOLIA WATER NORTH AMERICA	22,823.60		
631570	01/04/2024	W W GRAINGER INC	2,228.00		
631571	01/04/2024	WASTE MANAGEMENT INC. OF FLORIDA	1,035.72		
631572	01/04/2024	WILDLANDS CONSERVATION, INC.	2,515.34		
WIRE	01/05/2024	FLORIDA DIV OF RETIREMENT CASHIER	213,578.97	FEDERAL PAYROLL TAX DEPOSIT	DELEGATED APPROVAL
631573	01/11/2024	AIR CENTERS OF FLORIDA, INC.	6,748.57		
631574	01/11/2024	AIR MECHANICAL & SERVICE CORP.	3,095.73		
631575	01/11/2024	AIRGAS USA, LLC	37,412.98		
631576	01/11/2024	ALLIANCE FOR WATER EFFICIENCY	4,725.00		
631577	01/11/2024	UNIVERSAL PROTECTION SERVICE LP	118,759.84	SECURITY SRV- DEC	RECEIVE
631578	01/11/2024	ALLIED UNIVERSAL CORPORATION	74,961.47	CHEMICAL - SODIUM HYDROXIDE	RECEIVE
631579	01/11/2024	ALLIED UNIVERSAL CORPORATION	12,716.25		
631580	01/11/2024	AMERICAN EXPRESS TRAVEL RELATED SERVICES CO INC	1,632.75		
631581	01/11/2024	APPLIED ECOLOGY, INC	2,010.90		
631582	01/11/2024	ARDURRA GROUP, INC	19,799.61		
631583	01/11/2024	BAYVIEW PUBLIC RELATIONS INC.	712.00		
631584	01/11/2024	BLACK & VEATCH CORPORATION	25,576.00		
631585	01/11/2024	BRIGHT HOUSE NETWORKS LLC	4,468.04	UTILITIES - INTERNET	DELEGATED APPROVAL
631586	01/11/2024	CARMEUSE LIME & STONE, INC.	78,725.03	CHEMICAL - QUICKLIME	RECEIVE
631587	01/11/2024	CATALYST COMMUNICATIONS GROUP LLC	7,106.25		
631588	01/11/2024	CHANDLER ASSET MANAGEMENT, INC.	5,889.39		
631589	01/11/2024	CLEAR CHANNEL OUTDOOR	13,050.00		
631590	01/11/2024	DG INVESTMENT INTERMEDIATE HOLDINGS 2, INC.	11,444.53		
631591	01/11/2024	DEAN, MEAD, EGERTON, BLOODWORTH, CAPOUANO, &	6,666.67		
631592	01/11/2024	DIALOGUE PUBLIC RELATIONS, LLC	3,192.50		
631593	01/11/2024	DUKE ENERGY CORPORATION	32,053.54	ELECTRIC BILL - WELL FIELDS AND PUMPING STATIONS	DELEGATED APPROVAL
631594	01/11/2024	EARTH RESOURCES, INC.	11,452.39		
631595	01/11/2024	ECHOSAT, INC.	45.00		
631596	01/11/2024	ECOHYDROLOGIX LLC	24,663.80		

TAMPA BAY WATER

CHECK REGISTER - JAN 2024

<u>CHECK#</u>	<u>CHECK DATE</u>	<u>VENDOR NAME</u>	<u>CHECK AMOUNT</u>	<u>DESCRIPTION</u>	<u>APPROVE/RECEIVE</u>
631597	01/11/2024	ELECTRICAL ENGINEERING ENTERPRISES INC	35,100.23		
631598	01/11/2024	ENVIRONMENTAL SCIENCE ASSOCIATES CORPORATION	191,022.77	RESERVOIR SONDE REPAIR & RSWTP ERP REHAB ENV COMPLIANCE	RECEIVE
631599	01/11/2024	FISHER SCIENTIFIC COMPANY LLC	122.42		
631600	01/11/2024	THE FLORIDA AQUARIUM	6,909.44		
631601	01/11/2024	FLORIDA DEPT OF STATE	55.58		
631602	01/11/2024	FRONTIER COMMUNICATIONS	269.15	UTILITY PAYMENT -COMMUNICATION	DELEGATED APPROVAL
631603	01/11/2024	FRONTIER COMMUNICATIONS	120.98	UTILITY PAYMENT -COMMUNICATION	DELEGATED APPROVAL
631604	01/11/2024	FRONTIER COMMUNICATIONS	172.20	UTILITY PAYMENT -COMMUNICATION	DELEGATED APPROVAL
631605	01/11/2024	KATHLEEN GOELZ	94.32		
631606	01/11/2024	HACH COMPANY	17,130.78		
631607	01/11/2024	HAYS HOLDING CORPORATION	11,346.68		
631608	01/11/2024	JAM 520 CONSTRUCTION LLC	16,176.66		
631609	01/11/2024	MATHESON TRI-GAS INC.	20,232.39		
631610	01/11/2024	MAULDIN & JENKINS, LLC	80,000.00	ANNUAL FINANCIAL AUDIT FEES	RECEIVE
631611	01/11/2024	MICHIGAN STATE DISBURSEMENT UNIT	368.51	CHILD SUPPORT	DELEGATED APPROVAL
631612	01/11/2024	ODYSSEY MANUFACTURING COMPANY	27,151.20		
631613	01/11/2024	PAFF TREE SERVICE, LLC	36,212.00		
631614	01/11/2024	RICOH USA, INC.	971.18		
631615	01/11/2024	RING POWER CORPORATION	6,462.80		
631616	01/11/2024	SHI INTERNATIONAL CORP	743.60		
631617	01/11/2024	SOUTHLAND ELECTRICAL SUPPLY	1,895.83		
631618	01/11/2024	NATHAN SPRUNGER	231.22		
631619	01/11/2024	STANDARD INSURANCE CO	10,920.04		
631620	01/11/2024	STANTEC CONSULTING SERVICES, INC.	17,110.00		
631621	01/11/2024	STANTEC CONSULTING SERVICES, INC.	4,559.67		
631622	01/11/2024	STATE OF FLORIDA DISBURSEMENT UNIT	466.79	CHILD SUPPORT	DELEGATED APPROVAL
631623	01/11/2024	SULPHURIC ACID TRADING CO. INC	78,776.29	CHEMICAL - SULFURIC ACID	RECEIVE
631624	01/11/2024	SUNBELT RENTALS, INC.	3,053.04		
631625	01/11/2024	SUNSHINE STATE ONE CALL OF FLORIDA INC	468.19		
631626	01/11/2024	TAMPA ELECTRIC CO	340,068.29	ELECTRIC BILL - WELL FIELDS AND PUMPING STATIONS	DELEGATED APPROVAL
631627	01/11/2024	THATCHER CHEMICAL OF FLORIDA INC.	23,052.75		
631628	01/11/2024	TYLER TECHNOLOGIES, INC.	116,079.61	MUNIS ANNUAL MAINTENANCE	RECEIVE
631629	01/11/2024	US WATER-ACCIONA SEAWATER DESLINATION PARTNERS	12,537.75		
631630	01/11/2024	VERIZON WIRELESS COMMUNICATIONS LLC	3,090.44	UTILITY PAYMENT -COMMUNICATION	DELEGATED APPROVAL
631631	01/11/2024	VERIZON WIRELESS COMMUNICATIONS LLC	8,555.71	UTILITY PAYMENT -COMMUNICATION	DELEGATED APPROVAL
631632	01/11/2024	VERIZON WIRELESS COMMUNICATIONS LLC	2,734.59	UTILITY PAYMENT -COMMUNICATION	DELEGATED APPROVAL
631633	01/11/2024	VERIZON WIRELESS COMMUNICATIONS LLC	10,363.00	UTILITY PAYMENT -COMMUNICATION	DELEGATED APPROVAL
631634	01/11/2024	VERIZON WIRELESS COMMUNICATIONS LLC	10.80	UTILITY PAYMENT -COMMUNICATION	DELEGATED APPROVAL

TAMPA BAY WATER

CHECK REGISTER - JAN 2024

<u>CHECK#</u>	<u>CHECK DATE</u>	<u>VENDOR NAME</u>	<u>CHECK AMOUNT</u>	<u>DESCRIPTION</u>	<u>APPROVE/RECEIVE</u>
631635	01/11/2024	VITAL RECORDS HOLDINGS, LLC	733.44		
631636	01/11/2024	W W GRAINGER INC	201.35		
631637	01/11/2024	WADE-TRIM INC	18,478.54		
631638	01/11/2024	WISE CONSULTING GROUP	4,820.00		
631639	01/11/2024	WITHLACOOCHEE RIVER ELECTRIC	62,796.37	ELECTRIC BILL - WELL FIELDS AND PUMPING STATIONS	DELEGATED APPROVAL
631640	01/11/2024	XTREMELY CLEAN JANITORIAL SERVICES, LLC.	17,598.51		
WIRE	01/12/2024	INTERNAL REVENUE SERVICE	135,940.14	FEDERAL PAYROLL TAX DEPOSIT	RECEIVE
631641	01/18/2024	ACLARIAN LLC	1,050.00		
631642	01/18/2024	AIRGAS USA, LLC	15,365.41		
631643	01/18/2024	AIRGAS SPECIALTY PRODUCTS, INC.	10,373.96		
631644	01/18/2024	ALLIED UNIVERSAL CORPORATION	89,975.01	CHEMICAL - SODIUM HYDROXIDE	RECEIVE
631645	01/18/2024	ALLIED UNIVERSAL CORPORATION	22,633.47		
631646	01/18/2024	J.C. EHRLICH CO.	233.39		
631647	01/18/2024	ARCHER WESTERN CONSTRUCTION LLC	104,500.00	CYPRESS BRIDGE WF IMPROVEMENTS PROJ	RECEIVE
631648	01/18/2024	BLACK & VEATCH CORPORATION	21,985.86		
631649	01/18/2024	MCTEMPO INVESTMENT	36.00		
631650	01/18/2024	CARMEUSE LIME & STONE, INC.	56,446.30	CHEMICAL - QUICKLIME	RECEIVE
631651	01/18/2024	CDW LLC	26,799.01		
631652	01/18/2024	CHEMICAL SYSTEMS OF ORLANDO, INC.	500.00		
631653	01/18/2024	DG INVESTMENT INTERMEDIATE HOLDINGS 2, INC.	806.75		
631654	01/18/2024	DMT INSTRUMENTS, LLC	14,122.00		
631655	01/18/2024	DUKE ENERGY CORPORATION	14,915.71	ELECTRIC BILL - WELL FIELDS AND PUMPING STATIONS	DELEGATED APPROVAL
631656	01/18/2024	ELECTRICAL ENGINEERING ENTERPRISES INC	61,046.00	MEDIUM VOLT ELECTRICAL WORK	RECEIVE
631657	01/18/2024	ENTERPRISE FM TRUST	5,197.82		
631658	01/18/2024	ENVIRONMENTAL SCIENCE ASSOCIATES CORPORATION	470.35		
631659	01/18/2024	SOLOMON ERKYIHUN	82.62		
631660	01/18/2024	F.H. BLACK AND COMPANY INC.	6,150.00		
631661	01/18/2024	FISHER SCIENTIFIC COMPANY LLC	262.00		
631662	01/18/2024	WESLEY S. LIVERNOIS	35,976.50		
631663	01/18/2024	GARNEY COMPANIES, INC.	82,990.46	SOUTH HILLSB PRECONSTRUCTION SRV PROJ	RECEIVE
631664	01/18/2024	GEOSYNTEC CONSULTANTS, INC.	357.75		
631665	01/18/2024	GINGER MILLS	1,625.00		
631666	01/18/2024	GEOGRAPHIC INFORMATION SERVICES, INC.	8,042.60		
631667	01/18/2024	HAYS HOLDING CORPORATION	7,097.34		
631668	01/18/2024	HAZEN & SAWYER, P.C.	10,836.12		
631669	01/18/2024	HILLSBOROUGH COUNTY	143.46	UTILITY PAYMENT	DELEGATED APPROVAL
631670	01/18/2024	HILLSBOROUGH COUNTY	71.99	UTILITY PAYMENT	DELEGATED APPROVAL
631671	01/18/2024	ARROW EXTERMINATORS	46.00		

TAMPA BAY WATER

CHECK REGISTER - JAN 2024

<u>CHECK#</u>	<u>CHECK DATE</u>	<u>VENDOR NAME</u>	<u>CHECK AMOUNT</u>	<u>DESCRIPTION</u>	<u>APPROVE/RECEIVE</u>
631672	01/18/2024	ARROW EXTERMINATORS	195.00		
631673	01/18/2024	IDEXX LABORATORIES INC	6,683.79		
631674	01/18/2024	JAM 520 CONSTRUCTION LLC	16,176.66		
631675	01/18/2024	KAT CONSTRUCTION & MATERIALS, INC.	27,312.50		
631676	01/18/2024	MATHESON TRI-GAS INC.	24,182.82		
631677	01/18/2024	LISA MCCONNELL	12,487.38		
631678	01/18/2024	MILLER BUILDING & REPAIR SERVICES, INC.	975.00		
631679	01/18/2024	ODYSSEY MANUFACTURING COMPANY	54,260.55	CHEMICAL - SODIUM HYPOCHLORITE	RECEIVE
631680	01/18/2024	OFFICE DEPOT	1,502.02		
631681	01/18/2024	PALMA CEIA LOCK & KEY, INC.	334.00		
631682	01/18/2024	PFM FINANCIAL ADVISORS LLC	2,500.00		
631683	01/18/2024	PIPER FIRE PROTECTION, INC.	3,655.01		
631684	01/18/2024	POLYDYNE INC	25,245.00		
631685	01/18/2024	PVS TECHNOLOGIES, INC.	10,986.54		
631686	01/18/2024	RING POWER CORPORATION	3,338.40		
631687	01/18/2024	RING POWER CORPORATION	2,022.30		
631688	01/18/2024	SHI INTERNATIONAL CORP	104,191.25	CIP SCADA MONITORING SYSTEM	RECEIVE
631689	01/18/2024	SULPHURIC ACID TRADING CO. INC	79,096.48	CHEMICAL - SULFURIC ACID	RECEIVE
631690	01/18/2024	CITY OF TAMPA OFFICES	18.75		
631691	01/18/2024	TAMPA ELECTRIC CO	107,308.99	ELECTRIC BILL - WELL FIELDS AND PUMPING STATIONS	DELEGATED APPROVAL
631692	01/18/2024	TRINOVA INC.	1,551.36		
631693	01/18/2024	UNIVERSITY OF FLORIDA	13,489.17		
631694	01/18/2024	VEOLIA WATER NORTH AMERICA	80,035.92	HVAC REPLACEMENT PROJ	RECEIVE
631695	01/18/2024	VEOLIA WATER NORTH AMERICA	650,204.17	OZONE GENERATOR PROJ & SWTP EXPAN PROJ	RECEIVE
631696	01/18/2024	VERIZON FLORIDA INC	42,956.86	UTILITY PAYMENT -COMMUNICATION	DELEGATED APPROVAL
631697	01/18/2024	WASTE MANAGEMENT INC. OF FLORIDA	2,119.04		
631698	01/18/2024	WITHLACOCHEE RIVER ELECTRIC	35,265.04	ELECTRIC BILL - WELL FIELDS AND PUMPING STATIONS	DELEGATED APPROVAL
631699	01/18/2024	WRIGHT EXPRESS CORPORATION	10,263.25		
99993240	01/24/2024	BOOKY OREN GLOBAL WATER TECHNOLOGIES LTD.	12,464.00		
631700	01/25/2024	ADVANCED ENVIRONMENTAL LABORATORIES, INC	490.00		
631701	01/25/2024	AECOM TECHNICAL SERVICES, INC.	13,300.50		
631702	01/25/2024	AIR CENTERS OF FLORIDA, INC.	985.53		
631703	01/25/2024	AIR MECHANICAL & SERVICE CORP.	8,387.85		
631704	01/25/2024	AIRGAS SOUTH, INC.	448.45		
631705	01/25/2024	AIRGAS SPECIALTY PRODUCTS, INC.	32,566.64		
631706	01/25/2024	ALLIED UNIVERSAL CORPORATION	90,331.89	CHEMICAL - SODIUM HYDROXIDE	RECEIVE
631707	01/25/2024	ALLIED UNIVERSAL CORPORATION	28,292.09		
631708	01/25/2024	AMERICAN GOVERNMENT SERVICES CORP	8,500.00		

TAMPA BAY WATER

CHECK REGISTER - JAN 2024

<u>CHECK#</u>	<u>CHECK DATE</u>	<u>VENDOR NAME</u>	<u>CHECK AMOUNT</u>	<u>DESCRIPTION</u>	<u>APPROVE/RECEIVE</u>
631709	01/25/2024	AMICI ENGINEERING CONTRACTORS, LLC	22,131.92		
631710	01/25/2024	APPLIED ECOLOGY, INC	1,606.78		
631711	01/25/2024	ARCHER WESTERN CONSTRUCTION LLC	151,930.65	CYPRESS BRIDGE WF IMPROVEMENTS PROJ	RECEIVE
631712	01/25/2024	AT&T MOBILITY II, LLC	72.48	UTILITY PAYMENT -COMMUNICATION	DELEGATED APPROVAL
631713	01/25/2024	BLACK & VEATCH CORPORATION	12,922.25		
631714	01/25/2024	BLACK & VEATCH CORPORATION	5,024.25		
631715	01/25/2024	BLACK & VEATCH CORPORATION	9,961.00		
631716	01/25/2024	BLACK & VEATCH CORPORATION	9,038.25		
631717	01/25/2024	BLACK & VEATCH CORPORATION	10,368.44		
631718	01/25/2024	BLACK & VEATCH CORPORATION	22,663.00		
631719	01/25/2024	BLACK & VEATCH CORPORATION	26,931.25		
631720	01/25/2024	CARMEUSE LIME & STONE, INC.	67,853.33	CHEMICAL - QUICKLIME	RECEIVE
631721	01/25/2024	CHA CONSULTING INC	17,115.23		
631722	01/25/2024	CHAPPELL ROBERTS INC	3,600.00		
631723	01/25/2024	CONN & BUENAVENTURA, P.A.	18,113.99		
631724	01/25/2024	CORCORAN & ASSOCIATES, INC.	11,500.00		
631725	01/25/2024	DEWBERRY ENGINEERS, INC	4,558.61		
631726	01/25/2024	ELECTRIC GAS INDUSTRIES ASSOCIATION	97,893.49	DEMAND MGMT 3RD PARTY SYSTEM SUPPORT	RECEIVE
631727	01/25/2024	ELECTRICAL ENGINEERING ENTERPRISES INC	19,033.74		
631728	01/25/2024	EMPLOYEE BENEFITS CORPORATION	243.60		
631729	01/25/2024	EYEMED VISION CARE	1,271.83		
631730	01/25/2024	FEDERAL EXPRESS CORPORATION	79.91		
631731	01/25/2024	FISHER SCIENTIFIC COMPANY LLC	273.07		
631732	01/25/2024	FLORIDA DEPT OF MANAGEMENT SERVICES	22,035.46		
631733	01/25/2024	FLORIDA DEPT OF STATE	27.02		
631734	01/25/2024	FRONTIER COMMUNICATIONS	140.98	UTILITY PAYMENT -COMMUNICATION	DELEGATED APPROVAL
631735	01/25/2024	FRONTIER COMMUNICATIONS	125.98	UTILITY PAYMENT -COMMUNICATION	DELEGATED APPROVAL
631736	01/25/2024	GANNETT FLEMING, INC	73,411.30	3RD PARTY RESERVOIR DAM SAFETY COMPLIANCE	RECEIVE
631737	01/25/2024	GHD SERVICES, INC.	27,431.96		
631738	01/25/2024	JOHN H GRANGER MAINTENANCE & CONSTRUCTION, INC.	9,338.18		
631739	01/25/2024	GRAY ROBINSON, P.A.	192.50		
631740	01/25/2024	GSI ENVIRONMENTAL, INC.	23,112.25		
631741	01/25/2024	HACH COMPANY	6,330.27		
631742	01/25/2024	HAWKINS, INC.	3,414.35		
631743	01/25/2024	HAYS HOLDING CORPORATION	8,335.47		
631744	01/25/2024	HAZEN & SAWYER, P.C.	1,750.00		
631745	01/25/2024	HERC RENTALS, INC.	1,720.00		
631746	01/25/2024	HILLSBOROUGH COUNTY	18.22		

TAMPA BAY WATER

CHECK REGISTER - JAN 2024

<u>CHECK#</u>	<u>CHECK DATE</u>	<u>VENDOR NAME</u>	<u>CHECK AMOUNT</u>	<u>DESCRIPTION</u>	<u>APPROVE/RECEIVE</u>
631747	01/25/2024	ARROW EXTERMINATORS	77.00		
631748	01/25/2024	INFOARMOR, INC.	304.95		
631749	01/25/2024	JAM 520 CONSTRUCTION LLC	16,176.66		
631750	01/25/2024	MATHESON TRI-GAS INC.	7,957.69		
631751	01/25/2024	MICHIGAN STATE DISBURSEMENT UNIT	368.51	CHILD SUPPORT	DELEGATED APPROVAL
631752	01/25/2024	ODYSSEY MANUFACTURING COMPANY	95,949.90	CHEMICAL - SODIUM HYPOCHLORITE	RECEIVE
631753	01/25/2024	ODYSSEY MANUFACTURING COMPANY	38,834.10		
631754	01/25/2024	PASCO COUNTY OFFICES	47,426.91		
631755	01/25/2024	PCL CONSTRUCTION, INC.	12,382.50		
631756	01/25/2024	PERSONNEL SOLUTIONS PLUS LLC	1,466.40		
631757	01/25/2024	PIPER FIRE PROTECTION, INC.	10,646.83		
631758	01/25/2024	PRITCHETT STEINBECK GROUP, INC.	14,987.93		
631759	01/25/2024	QUEST ECOLOGY INC	2,462.50		
631760	01/25/2024	RICOH USA, INC.	2,890.80		
631761	01/25/2024	RING POWER CORPORATION	29,177.15		
631762	01/25/2024	RYAN HERCO PRODUCTS CORPORATION	637.50		
631763	01/25/2024	STANTEC CONSULTING SERVICES, INC.	535.00		
631764	01/25/2024	STANTEC CONSULTING SERVICES, INC.	15,540.00		
631765	01/25/2024	STANTEC CONSULTING SERVICES, INC.	4,850.00		
631766	01/25/2024	STATE OF FLORIDA DISBURSEMENT UNIT	466.79	CHILD SUPPORT	DELEGATED APPROVAL
631767	01/25/2024	SULPHURIC ACID TRADING CO. INC	119,657.47	CHEMICAL - SULFURIC ACID	RECEIVE
631768	01/25/2024	TAMPA BAY ESTUARY PROGRAM	10,000.00		
631769	01/25/2024	TAMPA ELECTRIC CO	333,546.47	ELECTRIC BILL - WELL FIELDS AND PUMPING STATIONS	DELEGATED APPROVAL
631770	01/25/2024	TAMPA ELECTRIC CO	3,425.37	ELECTRIC BILL - WELL FIELDS AND PUMPING STATIONS	DELEGATED APPROVAL
631771	01/25/2024	THATCHER CHEMICAL OF FLORIDA INC.	88,886.70	CHEMICAL - FERRIC SULFATE	RECEIVE
631772	01/25/2024	SYLINT GROUP INC	7,296.00		
631773	01/25/2024	TYLER TECHNOLOGIES, INC.	253.55		
631774	01/25/2024	UNIFIRST CORPORATION	43.76		
631775	01/25/2024	US WATER-ACCIONA SEAWATER DESLINATION PARTNERS	655,790.01	DESAL DEC O&M & SHORING RENTAL	RECEIVE
631776	01/25/2024	VEOLIA WATER NORTH AMERICA	1,178,584.20	SWTP NOV O&M & SWTP EXPANSION RPOJ	RECEIVE
631777	01/25/2024	NATIONAL EC SERVICES, INC.	18,710.84		
631778	01/25/2024	VITAL RECORDS HOLDINGS, LLC	370.66		
631779	01/25/2024	W W GRAINGER INC	3,352.98		
631780	01/25/2024	WADE-TRIM INC	31,409.00		
631781	01/25/2024	WADE-TRIM INC	98,694.76	SOUTH HILLSB PIPELINE A ENG PROJ	RECEIVE
631782	01/25/2024	WADE-TRIM INC	60,000.00	SHC SUPPLY EXPANSION ENG PROJ	RECEIVE
631783	01/25/2024	WADE-TRIM INC	211,340.40	SOUTH HILLSB PIPELINE A ENG PROJ	RECEIVE
631784	01/25/2024	WITHLACOOCHEE RIVER ELECTRIC	1,600.73	ELECTRIC BILL - WELL FIELDS AND PUMPING STATIONS	DELEGATED APPROVAL

TAMPA BAY WATER

CHECK REGISTER - JAN 2024

<u>CHECK#</u>	<u>CHECK DATE</u>	<u>VENDOR NAME</u>	<u>CHECK AMOUNT</u>	<u>DESCRIPTION</u>	<u>APPROVE/RECEIVE</u>
631785	01/25/2024	WORKSCAPES, INC.	6,996.19		
631786	01/25/2024	YSI INCORPORATED	34,545.82		
WIRE	01/26/2024	INTERNAL REVENUE SERVICE	135,170.40	FEDERAL PAYROLL TAX DEPOSIT	RECEIVE
269 CHECKS			9,774,712.64		

DATE: March 1, 2024
TO: Board of Directors
THRU: Charles H. Carden, General Manager
FROM: Christina Sackett, Chief Financial Officer
SUBJECT: Disposition of Fixed Assets through January 2024 - *Receive Report*

SUMMARY

Attached is a list of fixed assets and minor equipment removed from service and approved by the General Manager for disposal in accordance with agency policy.

SUGGESTED ACTION

Receive and File.

COST/FUNDING SOURCE

N/A

DISCUSSION

Reasons for disposal of the equipment:

- The vehicles disposed no longer met agency needs and were replaced with a newer units in accordance with agency policy.
- The pumps, motors, flow meters were all surplus as they no longer met the needs of the agency.
- The LED bulbs and foam insulation were surplus warehouse items that were no longer being used by the agency.

- The tailgate removed from the agency vehicle was no longer needed and was replaced with a utility topper for that truck.

Attachments (1)

[Agenda Page_Asset Disposal List_MAR_24](#)

TAMPA BAY WATER
 SURPLUS ITEMS APPROVED FOR DISPOSITION BY THE GENERAL MANAGER
 UNDER DELEGATION OF AUTHORITY FROM THE BOARD PER POLICY 650-08
 MONTH OF JANUARY 2024

ASSET#	ASSET DESCRIPTION	SERIAL NUMBER	ACQ DATE	ACQ COST	ACCUM DEPR	BOOK VALUE	CLASS	ASSET TYPE
4430	1991 INTL 20' FLATBED(#035)	1HTSBZRMONH407793	09/11/91	25,184.54	25,184.54	-	07	VEHICLES
11724	2016 FORD F-250 4WD (#646)	1FT7X2B64GEC45162	07/14/16	33,919.00	33,919.00	-	07	VEHICLES
na	TAILGATE, 2016 FORD F-250	-	-	-	-	-		#N/A
na	MISC PUMPS, MOTORS, FLOW METERS	-	-	-	-	-		#N/A
na	MISC SURPLUS WAREHOUSE ITEMS	-	-	-	-	-		#N/A
Total				-	-	-		

DATE: March 1, 2024
TO: Board of Directors
THRU: Charles H. Carden, General Manager
FROM: Christina Sackett, Chief Financial Officer
SUBJECT: Vendor's Status Report for January 2024 - *Receive Report*

SUMMARY

The attached is a status report of As-Needed Professional Service Contractors and Vendors utilized by Tampa Bay Water through January 2024.

SUGGESTED ACTION

Receive and File.

COST/FUNDING SOURCE

N/A

DISCUSSION

Attached is a summary of the as-needed contracted services being utilized by the agency through January 2024. This report shows total contract values, cumulative purchase orders issued against the contracts, and actual expenditures made under the contracts.

Attachment (1)

[Vendor Status Report - January 2024](#)

Contract Summary

Monthly Status Report of Vendors

January 1, 2024 thru January 31, 2024

Vendor Name and Contract Dates	Contract Amount Authorized	Current Period PO Amount Issued	Previous PO Amount Issued	Total PO Issued To Date	Total Expended To Date	Outstanding PO Balance
A. J. LANDSCAPING LLC 04/20/20 thru 05/01/22 2020041	\$365,652.95		\$450,974.63	\$450,974.63	\$242,493.17	\$208,481.46
A.C. SCHULTES OF FLORIDA, INC. 08/19/19 thru 09/30/22 2019053	\$800,000.00		\$700,000.00	\$700,000.00	\$462,710.00	\$237,290.00
A.C. SCHULTES OF FLORIDA, INC. 08/19/19 thru 09/30/22 2019055	\$1,306,290.00		\$1,185,710.00	\$1,185,710.00	\$945,259.00	\$240,451.00
ACLARIAN LLC 10/20/22 thru 05/25/25 2023702	\$80,000.00		\$80,000.00	\$80,000.00	\$50,085.60	\$29,914.40
ADVANCED ENVIRONMENTAL LABORATORIES, 03/21/22 thru 02/28/23 2022036	\$100,000.00		\$115,000.00	\$115,000.00	\$80,820.10	\$34,179.90
ADVANCED ROOFING, INC. 11/22/23 thru 11/30/24 2024012	\$600,000.00		\$0.00	\$0.00	\$0.00	\$0.00
AECOM TECHNICAL SERVICES, INC. 09/20/21 thru 09/01/26 2021038	\$2,000,000.99		\$525,297.00	\$525,297.00	\$43,866.50	\$481,430.50
AIR MECHANICAL & SERVICE CORP. 10/01/22 thru 02/02/23 2023701	\$1,067,000.00		\$945,048.65	\$945,048.65	\$519,295.55	\$425,753.10
AIRGAS SPECIALTY PRODUCTS, INC. 01/01/23 thru 12/31/23 2023016V	\$1,353,259.00		\$1,008,362.00	\$1,008,362.00	\$745,003.40	\$263,358.60
AIRGAS USA, LLC 12/13/21 thru 09/30/22 2022012	\$7,810,416.00		\$3,855,028.00	\$3,855,028.00	\$3,330,852.07	\$524,175.93
AJAX PAVING INDUSTRIES OF FLORIDA LLC 10/18/21 thru 09/02/23 2022701	\$800,000.00		\$136,263.00	\$136,263.00	\$136,263.00	\$0.00
ALAN PLUMMER AND ASSOCIATES, INC. 05/09/22 thru 09/01/26 2021036V	\$2,001,205.65		\$189,376.00	\$189,376.00	\$127,256.67	\$62,119.33
ALLIED UNIVERSAL CORPORATION 01/01/20 thru 09/30/20 2020024	\$30,890,669.84		\$13,843,329.00	\$13,843,329.00	\$10,524,187.39	\$3,319,141.61
ALLIED UNIVERSAL CORPORATION 10/01/23 thru 09/30/24 2024006	\$7,403,646.00		\$7,403,646.00	\$7,403,646.00	\$1,854,307.47	\$5,549,338.53

Contract Summary

Monthly Status Report of Vendors

January 1, 2024 thru January 31, 2024

Vendor Name and Contract Dates	Contract Amount Authorized	Current Period PO Amount Issued	Previous PO Amount Issued	Total PO Issued To Date	Total Expended To Date	Outstanding PO Balance
AMERICAN WATER ACCIONA AGUA LLC 11/15/04 thru 2005062	\$52,976,932.15		\$30,283,041.89	\$30,283,041.89	\$28,300,029.48	\$1,983,012.41
AMICI ENGINEERING CONTRACTORS, LLC 08/16/21 thru 09/30/25 2021046	\$2,000,000.00		\$750,000.00	\$750,000.00	\$526,157.41	\$223,842.59
APPLIED ECOLOGY, INC 03/15/22 thru 03/31/25 2022035	\$500,000.00		\$69,438.28	\$69,438.28	\$15,566.27	\$53,872.01
APPLIED ECOLOGY, INC 10/01/22 thru 09/30/26 2022054	\$364,150.83		\$188,641.75	\$188,641.75	\$52,916.03	\$135,725.72
AQUATIC INFORMATICS, INC. 08/19/22 thru 09/30/23 2022067	\$42,930.00		\$42,930.00	\$42,930.00	\$42,930.00	\$0.00
ARCADIS US INC. 05/11/17 thru 12/24/24 2017020	\$1,084,764.79		\$1,129,899.63	\$1,129,899.63	\$1,044,182.16	\$85,717.47
ARCADIS US INC. 03/21/22 thru 05/01/27 2022019	\$750,000.00		\$0.00	\$0.00	\$0.00	\$0.00
ARCHER WESTERN CONSTRUCTION LLC 12/16/21 thru 06/30/23 2022010	\$6,449,468.15		\$5,878,100.00	\$5,878,100.00	\$4,319,651.90	\$1,558,448.10
ARCHER WESTERN CONSTRUCTION LLC 11/14/22 thru 11/14/24 2023001	\$22,450,100.00		\$22,450,100.00	\$22,450,100.00	\$3,352,630.75	\$19,097,469.25
ARDURRA GROUP, INC 10/01/19 thru 09/30/24 2020003	\$400,000.00		\$19,150.00	\$19,150.00	\$19,050.00	\$100.00
ARDURRA GROUP, INC 09/20/21 thru 09/01/26 2021030	\$2,000,001.00		\$341,505.00	\$341,505.00	\$132,815.87	\$208,689.13
B & I CONTRACTORS, INC. 09/19/22 thru 09/30/23 2022059V	\$368,984.50		\$354,871.26	\$354,871.26	\$0.00	\$354,871.26
BAL ENGINEERING, INC. 02/14/19 thru 2019700	\$90,000.00		\$87,400.00	\$87,400.00	\$74,295.00	\$13,105.00
BAL ENGINEERING, INC. 09/18/23 thru 12/10/25 2024701	\$200,000.00		\$45,000.00	\$45,000.00	\$0.00	\$45,000.00

Contract Summary

Monthly Status Report of Vendors

January 1, 2024 thru January 31, 2024

Vendor Name and Contract Dates	Contract Amount Authorized	Current Period PO Amount Issued	Previous PO Amount Issued	Total PO Issued To Date	Total Expended To Date	Outstanding PO Balance
BAYVIEW PUBLIC RELATIONS INC. 10/01/22 thru 09/30/25 2023024	\$525,000.00		\$36,950.00	\$36,950.00	\$34,272.00	\$2,678.00
BIG SEA, INC. 10/01/22 thru 09/30/24 2023011	\$320,000.00	\$35,600.00	\$47,325.00	\$82,925.00	\$47,325.00	\$35,600.00
BLACK & VEATCH CORPORATION 09/01/16 thru 10/26/25 2016031	\$3,023,313.05		\$2,997,744.00	\$2,997,744.00	\$2,709,177.91	\$288,566.09
BLACK & VEATCH CORPORATION 09/20/21 thru 09/30/29 2022001	\$24,024,246.92	\$400,000.00	\$9,007,271.80	\$9,407,271.80	\$6,146,999.76	\$3,260,272.04
BUSACK LAW FIRM, P.A. 12/17/18 thru 09/30/19 2019037	\$120,000.00		\$70,000.00	\$70,000.00	\$0.00	\$70,000.00
BUSH GRAZIANO RICE & HEARING, P.A. 10/16/23 thru 10/16/24 2024014	\$100,000.00		\$30,000.00	\$30,000.00	\$3,630.00	\$26,370.00
CARMEUSE LIME & STONE, INC. 08/15/22 thru 09/30/23 2023018	\$4,000,000.00		\$3,684,087.00	\$3,684,087.00	\$2,932,760.63	\$751,326.37
CAROLLO ENGINEERS INC 09/20/21 thru 09/01/26 2021029	\$2,000,000.00		\$91,656.00	\$91,656.00	\$89,101.19	\$2,554.81
CATALYST COMMUNICATIONS GROUP LLC 10/01/22 thru 09/30/25 2023010	\$945,000.00		\$160,000.00	\$160,000.00	\$133,440.55	\$26,559.45
CDM SMITH INC 09/20/21 thru 09/01/26 2021033	\$2,000,001.00		\$529,678.98	\$529,678.98	\$471,753.57	\$57,925.41
CEC MOTOR & UTILITY SERVICES LLC 04/17/23 thru 04/30/27 2023032	\$1,000,000.00		\$100,000.00	\$100,000.00	\$0.00	\$100,000.00
CENTURION PROJECT MANAGEMENT LLC 02/15/21 thru 02/28/23 2021020	\$600,000.00		\$56,055.00	\$56,055.00	\$56,055.00	\$0.00
CHA CONSULTING INC 07/19/21 thru 08/19/24 2020032V	\$1,535,511.11		\$1,410,511.11	\$1,410,511.11	\$1,137,093.07	\$273,418.04
CHANDLER ASSET MANAGEMENT, INC. 08/17/20 thru 12/13/22 2021700	\$354,000.00		\$269,451.30	\$269,451.30	\$224,245.70	\$45,205.60

Contract Summary

Monthly Status Report of Vendors

January 1, 2024 thru January 31, 2024

Vendor Name and Contract Dates	Contract Amount Authorized	Current Period PO Amount Issued	Previous PO Amount Issued	Total PO Issued To Date	Total Expended To Date	Outstanding PO Balance
CHEMICAL SYSTEMS OF ORLANDO, INC. 10/01/20 thru 09/30/21 2021007	\$1,335,552.40		\$1,080,933.00	\$1,080,933.00	\$852,522.89	\$228,410.11
CLEAN SPRAY CORPORATION 05/16/22 thru 08/03/25 2022708	\$300,000.00		\$0.00	\$0.00	\$0.00	\$0.00
CONN & BUENAVENTURA, P.A. 03/15/21 thru 12/31/23 2021049	\$736,585.25		\$651,996.97	\$651,996.97	\$571,589.09	\$80,407.88
CONN & BUENAVENTURA, P.A. 11/13/23 thru 12/31/24 2024025	\$75,000.00		\$67,000.00	\$67,000.00	\$20,180.84	\$46,819.16
CORCORAN & ASSOCIATES, INC. 08/18/20 thru 08/18/23 2021004	\$876,430.00		\$563,930.00	\$563,930.00	\$472,470.00	\$91,460.00
CORRPRO COMPANIES, INC. 01/01/22 thru 12/31/26 2022011	\$750,000.00		\$616,153.00	\$616,153.00	\$317,327.98	\$298,825.02
CUMBEY & FAIR, INC. 10/01/19 thru 09/30/24 2020007	\$1,021,090.00	7766.8	\$620,425.00	\$628,191.80	\$609,918.20	\$18,273.60
DEAN, MEAD, EGERTON, BLOODWORTH, 12/17/18 thru 09/30/19 2019038	\$485,000.00		\$320,787.07	\$320,787.07	\$242,823.36	\$77,963.71
DESIGNER AT LARGE 10/01/22 thru 09/30/24 2023012	\$160,000.00		\$37,589.00	\$37,589.00	\$37,589.00	\$0.00
DEWBERRY ENGINEERS, INC 05/17/21 thru 12/31/22 2017026V	\$2,014,132.80		\$197,920.00	\$197,920.00	\$139,605.55	\$58,314.45
DEWBERRY ENGINEERS, INC 05/17/21 thru 12/31/25 2017026V	\$2,014,132.80		\$197,920.00	\$197,920.00	\$139,605.55	\$58,314.45
DEWBERRY ENGINEERS, INC 10/01/19 thru 09/30/24 2020009	\$400,000.00		\$128,175.00	\$128,175.00	\$110,790.50	\$17,384.50
DEWBERRY ENGINEERS, INC 09/20/21 thru 09/01/26 2021034	\$2,000,001.00		\$25,000.00	\$25,000.00	\$20,570.13	\$4,429.87
DIALOGUE PUBLIC RELATIONS, LLC 10/01/22 thru 09/30/25 2023009	\$945,000.00		\$340,337.50	\$340,337.50	\$226,702.54	\$113,634.96

Contract Summary

Monthly Status Report of Vendors

January 1, 2024 thru January 31, 2024

Vendor Name and Contract Dates	Contract Amount Authorized	Current Period PO Amount Issued	Previous PO Amount Issued	Total PO Issued To Date	Total Expended To Date	Outstanding PO Balance
DIGITAL AERIAL SOLUTIONS, LLC 08/16/21 thru 09/30/24 2022002	\$2,029,517.12		\$504,780.52	\$504,780.52	\$363,166.23	\$141,614.29
DONALD J POLMANN 04/17/23 thru 04/30/26 2023509	\$150,000.00		\$625.00	\$625.00	\$625.00	\$0.00
EARTH RESOURCES, INC. 03/15/22 thru 03/31/25 2022027	\$500,000.00		\$7,389.24	\$7,389.24	\$7,389.24	\$0.00
EARTH RESOURCES, INC. 10/03/22 thru 09/30/26 2022053	\$417,406.07		\$246,083.87	\$246,083.87	\$148,125.49	\$97,958.38
EARTHBALANCE 03/29/22 thru 03/31/25 2022041	\$500,000.00		\$0.00	\$0.00	\$0.00	\$0.00
ECO-LAND DESIGN, LLC 10/21/21 thru 09/30/24 2022018	\$93,775.00		\$2,000.00	\$2,000.00	\$0.00	\$2,000.00
ECOHYDROLOGIX LLC 03/15/22 thru 03/31/25 2022032	\$500,000.00		\$29,750.00	\$29,750.00	\$12,837.50	\$16,912.50
ECOHYDROLOGIX LLC 10/03/22 thru 09/30/26 2022055	\$655,976.00		\$343,861.00	\$343,861.00	\$163,555.53	\$180,305.47
ELECTRIC GAS INDUSTRIES ASSOCIATION 10/21/19 thru 10/31/24 2020010	\$17,455,354.00		\$5,164,089.00	\$5,164,089.00	\$2,086,585.51	\$3,077,503.49
ELECTRICAL ENGINEERING ENTERPRISES INC 12/14/20 thru 12/14/22 2021014	\$1,200,000.00	\$20,000.00	\$826,850.00	\$846,850.00	\$658,060.23	\$188,789.77
ENERGY CAP, LLC 02/18/19 thru 2019030	\$148,662.25		\$148,662.25	\$148,662.25	\$142,187.15	\$6,475.10
ENTERPRISE FM TRUST 02/19/18 thru 2018704	\$2,382,257.82	\$67,000.00	\$2,265,904.49	\$2,332,904.49	\$2,150,867.80	\$182,036.69
ENVIRONMENTAL SCIENCE ASSOCIATES 06/15/20 thru 02/11/24 2020709	\$1,520,000.00		\$1,614,104.96	\$1,614,104.96	\$1,351,427.54	\$262,677.42
ENVIRONMENTAL SCIENCE ASSOCIATES 08/17/20 thru 09/30/25 2021001	\$2,739,331.00		\$2,222,731.00	\$2,222,731.00	\$1,648,654.40	\$574,076.60

Contract Summary

Monthly Status Report of Vendors

January 1, 2024 thru January 31, 2024

Vendor Name and Contract Dates	Contract Amount Authorized	Current Period PO Amount Issued	Previous PO Amount Issued	Total PO Issued To Date	Total Expended To Date	Outstanding PO Balance
ENVIRONMENTAL SCIENCE ASSOCIATES 04/14/22 thru 03/31/25 2022030	\$500,000.00		\$249,594.00	\$249,594.00	\$138,981.66	\$110,612.34
F.H. BLACK AND COMPANY INC. 08/17/20 thru 12/21/25 2021701	\$100,000.00	\$6,150.00	\$68,150.00	\$74,300.00	\$54,456.25	\$19,843.75
FIVE12 PAINTING & REMODELING LLC 10/01/22 thru 09/30/23 2023014	\$300,000.00		\$104,280.00	\$104,280.00	\$109,963.00	(\$5,683.00)
FLATWOODS CONSULTING GROUP, INC. 03/15/22 thru 03/31/25 2022029	\$500,000.00		\$11,300.00	\$11,300.00	\$2,825.00	\$8,475.00
FLORIDA JETCLEAN 10/01/20 thru 09/30/21 2021006	\$587,620.00		\$188,310.00	\$188,310.00	\$170,720.00	\$17,590.00
FLOW PARTNERS SERVICES, LLC 05/31/23 thru 05/30/24 2023033	\$99,968.00		\$99,968.00	\$99,968.00	\$0.00	\$99,968.00
GANNETT FLEMING, INC 08/17/20 thru 2020020	\$2,499,999.10		\$1,282,982.60	\$1,282,982.60	\$955,334.40	\$327,648.20
GARNEY COMPANIES, INC. 11/13/23 thru 12/31/27 2023027	\$5,209,793.00		\$5,209,793.00	\$5,209,793.00	\$82,990.46	\$5,126,802.54
GEOPOINT SURVEYING, INC. 09/20/21 thru 09/30/25 2021043	\$598,281.60		\$340,272.24	\$340,272.24	\$238,857.60	\$101,414.64
GEORGE F YOUNG INC 10/01/19 thru 09/30/24 2020002	\$400,000.00		\$12,350.00	\$12,350.00	\$12,350.00	\$0.00
GEOSYNTEC CONSULTANTS, INC. 10/17/22 thru 09/30/25 2023007	\$600,000.00		\$146,735.00	\$146,735.00	\$85,527.00	\$61,208.00
GHD SERVICES, INC. 09/20/21 thru 09/30/24 2022007	\$450,000.00		\$199,275.77	\$199,275.77	\$143,675.14	\$55,600.63
GRAY ROBINSON, P.A. 12/17/18 thru 09/30/19 2019039	\$655,000.00		\$566,975.11	\$566,975.11	\$158,738.23	\$408,236.88
GREENMAN-PEDERSEN, INC. 02/18/19 thru 02/19/22 2019017	\$300,000.00		\$274,835.75	\$274,835.75	\$267,367.09	\$7,468.66

Contract Summary

Monthly Status Report of Vendors

January 1, 2024 thru January 31, 2024

Vendor Name and Contract Dates	Contract Amount Authorized	Current Period PO Amount Issued	Previous PO Amount Issued	Total PO Issued To Date	Total Expended To Date	Outstanding PO Balance
GSI ENVIRONMENTAL, INC. 10/21/19 thru 10/31/24 2020017	\$1,500,000.00		\$1,181,653.96	\$1,181,653.96	\$932,837.88	\$248,816.08
HANNA RESOURCE GROUP, LLC 12/27/23 thru 12/31/24 2024904	\$27,900.00	\$27,900.00	\$0.00	\$27,900.00	\$0.00	\$27,900.00
HAWKINS, INC. 08/15/22 thru 09/30/23 2023019	\$1,251,100.00		\$527,503.00	\$527,503.00	\$294,493.60	\$233,009.40
HAZEN & SAWYER, P.C. 10/21/19 thru 10/30/25 2020013	\$400,000.00		\$359,650.83	\$359,650.83	\$332,950.83	\$26,700.00
HAZEN & SAWYER, P.C. 10/21/19 thru 10/31/24 2020018	\$800,000.00		\$210,000.00	\$210,000.00	\$164,361.65	\$45,638.35
HAZEN & SAWYER, P.C. 09/20/21 thru 09/01/26 2021032	\$2,000,001.00	\$446,340.00	\$0.00	\$446,340.00	\$0.00	\$446,340.00
HAZEN & SAWYER, P.C. 03/21/22 thru 05/01/27 2022020	\$750,000.00		\$277,033.00	\$277,033.00	\$214,699.54	\$62,333.46
HAZEN & SAWYER, P.C. 11/08/22 thru 12/31/25 2022060	\$1,089,370.10		\$819,965.00	\$819,965.00	\$426,173.80	\$393,791.20
HAZEN & SAWYER, P.C. 10/17/22 thru 09/30/25 2023006	\$600,000.00		\$66,200.00	\$66,200.00	\$0.00	\$66,200.00
HILLSBOROUGH COUNTY 10/01/22 thru 09/30/23 AGR2023001	\$194,412.48		\$194,412.00	\$194,412.00	\$184,081.61	\$10,330.39
HILLSBOROUGH COUNTY 10/01/23 thru 09/30/24 AGR2024001	\$194,412.00		\$194,412.00	\$194,412.00	\$32,410.90	\$162,001.10
HSW CONSULTING LLC 09/20/21 thru 09/30/24 2022006	\$450,000.00		\$34,500.00	\$34,500.00	\$32,394.25	\$2,105.75
IN DEPTH INC. 10/16/23 thru 03/30/25 2024008	\$200,000.00		\$0.00	\$0.00	\$0.00	\$0.00
INTERA, INC. 11/05/13 thru 12/31/24 2014020	\$500,000.00		\$513,977.96	\$513,977.96	\$454,230.46	\$59,747.50

Contract Summary

Monthly Status Report of Vendors

January 1, 2024 thru January 31, 2024

Vendor Name and Contract Dates	Contract Amount Authorized	Current Period PO Amount Issued	Previous PO Amount Issued	Total PO Issued To Date	Total Expended To Date	Outstanding PO Balance
INTERA, INC. 10/21/19 thru 10/31/24 2020019	\$749,999.90	43000	\$303,400.58	\$346,400.58	\$207,042.59	\$139,357.99
JACOBS ENGINEERING GROUP INC 09/20/21 thru 09/01/26 2021037	\$1,999,001.00		\$548,793.24	\$548,793.24	\$440,819.42	\$107,973.82
JACOBS ENGINEERING GROUP INC 08/21/23 thru 05/30/27 2023026	\$836,348.00		\$836,348.00	\$836,348.00	\$0.00	\$836,348.00
JAM 520 CONSTRUCTION LLC 10/01/22 thru 09/30/23 2023015	\$400,000.00		\$400,000.00	\$400,000.00	\$356,835.66	\$43,164.34
JANICKI ENVIRONMENTAL, INC. 03/21/22 thru 03/31/25 2022034	\$500,000.00		\$0.00	\$0.00	\$0.00	\$0.00
JOHN H GRANGER MAINTENANCE & 08/16/21 thru 09/30/25 2021044	\$2,000,000.00	\$1,500.00	\$1,176,004.00	\$1,177,504.00	\$727,245.20	\$450,258.80
JONES WALKER, LLP 01/01/24 thru 01/01/25 2024040	\$80,000.00		\$0.00	\$0.00	\$0.00	\$0.00
KAT CONSTRUCTION & MATERIALS, INC. 06/20/22 thru 12/31/24 2022026	\$1,151,100.00		\$1,151,100.00	\$1,151,100.00	\$1,021,882.99	\$129,217.01
KAT CONSTRUCTION & MATERIALS, INC. 12/01/23 thru 03/31/25 2024011	\$1,335,340.00		\$1,335,340.00	\$1,335,340.00	\$0.00	\$1,335,340.00
KELLER AMERICA, INC 11/15/21 thru 11/14/23 2022022	\$511,556.78		\$125,186.49	\$125,186.49	\$125,341.61	(\$155.12)
LHOIST NORTH AMERICA OF ALABAMA, LLC 10/01/20 thru 09/30/21 2021011	\$1,342,180.80		\$641,179.75	\$641,179.75	\$444,170.52	\$197,009.23
LOCHER ENVIRONMENTAL TECHNOLOGY LLC 01/05/22 thru 12/01/27 2022704	\$143,673.00		\$80,000.00	\$80,000.00	\$16,328.00	\$63,672.00
MAINZER MANAGEMENT INC 04/20/20 thru 09/30/22 2020045	\$621,570.00		\$319,460.00	\$319,460.00	\$34,575.00	\$284,885.00
MAINZER MANAGEMENT INC 10/01/23 thru 09/30/25 2024004	\$185,800.00		\$185,800.00	\$185,800.00	\$16,896.00	\$168,904.00

Contract Summary

Monthly Status Report of Vendors

January 1, 2024 thru January 31, 2024

Vendor Name and Contract Dates	Contract Amount Authorized	Current Period PO Amount Issued	Previous PO Amount Issued	Total PO Issued To Date	Total Expended To Date	Outstanding PO Balance
MATHESON TRI-GAS INC. 10/01/20 thru 09/30/21 2021008	\$4,115,334.79		\$3,378,336.00	\$3,378,336.00	\$2,665,607.60	\$712,728.40
MATHESON TRI-GAS INC. 10/01/22 thru 09/30/23 2023900	\$30,000.00		\$0.00	\$0.00	\$0.00	\$0.00
MAULDIN & JENKINS, LLC 04/18/22 thru 02/29/24 2022900	\$352,000.00		\$288,000.00	\$288,000.00	\$217,000.00	\$71,000.00
MCKIM & CREED PA 05/11/17 thru 12/31/22 2017028	\$2,687,786.60		\$731,875.33	\$731,875.33	\$456,106.70	\$275,768.63
MCKIM & CREED PA 05/11/17 thru 12/31/24 2017028	\$2,687,786.60		\$731,875.33	\$731,875.33	\$456,106.70	\$275,768.63
MCKIM & CREED PA 09/20/21 thru 09/01/26 2021035	\$2,000,001.01		\$171,995.00	\$171,995.00	\$66,451.90	\$105,543.10
MONTROSE ENVIRONMENTAL SOLUTIONS, INC. 09/20/21 thru 09/30/24 2022008	\$450,000.00		\$72,105.00	\$72,105.00	\$58,471.50	\$13,633.50
NABORS, GIBLIN, & NICKERSON P.A. 12/17/18 thru 09/17/19 2019040	\$100,000.00		\$106,292.14	\$106,292.14	\$35,873.67	\$70,418.47
NATIONAL EC SERVICES, INC. 10/17/22 thru 09/30/25 2023005	\$600,000.00		\$322,610.00	\$322,610.00	\$234,701.52	\$87,908.48
ODYSSEY MANUFACTURING COMPANY 10/01/21 thru 09/30/22 2022016	\$9,848,361.60		\$8,005,350.00	\$8,005,350.00	\$6,804,901.59	\$1,200,448.41
PACE ANALYTICAL SERVICES, LLC. 03/21/22 thru 02/28/23 2022037	\$50,000.00		\$25,000.00	\$25,000.00	\$0.00	\$25,000.00
PAFF TREE SERVICE, LLC 03/29/22 thru 03/31/23 2022046	\$783,690.00		\$243,609.00	\$243,609.00	\$185,216.00	\$58,393.00
PASCO COUNTY OFFICES 10/01/23 thru 09/30/24 AGR2024002	\$182,628.00		\$182,628.00	\$182,628.00	\$47,426.91	\$135,201.09
PCL CONSTRUCTION, INC. 12/14/20 thru 08/31/24 2021012	\$334,556.00		\$334,556.00	\$334,556.00	\$237,409.82	\$97,146.18

Contract Summary

Monthly Status Report of Vendors

January 1, 2024 thru January 31, 2024

Vendor Name and Contract Dates	Contract Amount Authorized	Current Period PO Amount Issued	Previous PO Amount Issued	Total PO Issued To Date	Total Expended To Date	Outstanding PO Balance
PCL CONSTRUCTION, INC. 09/02/21 thru 02/28/23 2021012GP1	\$263,049.60		\$315,382.60	\$315,382.60	\$247,650.20	\$67,732.40
PCL CONSTRUCTION, INC. 09/02/21 thru 02/28/23 2021012GP2	\$3,865,758.57		\$5,588,671.01	\$5,588,671.01	\$3,192,445.53	\$2,396,225.48
PCL CONSTRUCTION, INC. 11/15/21 thru 04/30/23 2021012GP3	\$1,719,635.64		\$1,719,635.64	\$1,719,635.64	\$1,445,184.22	\$274,451.42
PCL CONSTRUCTION, INC. 11/15/21 thru 04/30/23 2021012GP4	\$1,506,874.37		\$1,411,101.70	\$1,411,101.70	\$1,205,687.53	\$205,414.17
PCL CONSTRUCTION, INC. 04/01/22 thru 06/30/23 2021012GP5	\$919,009.85		\$719,009.85	\$719,009.85	\$182,269.24	\$536,740.61
PCL CONSTRUCTION, INC. 02/21/22 thru 12/31/24 2021012GP6	\$8,304,305.00		\$7,304,305.00	\$7,304,305.00	\$6,224,469.42	\$1,079,835.58
PCL CONSTRUCTION, INC. 07/29/21 thru 12/31/23 2021703	\$1,502,335.71		\$1,302,335.71	\$1,302,335.71	\$1,272,532.30	\$29,803.41
PCL CONSTRUCTION, INC. 08/21/23 thru 07/01/24 2023028	\$1,504,600.00		\$1,504,600.00	\$1,504,600.00	\$0.00	\$1,504,600.00
PCL CONSTRUCTION, INC. 08/21/23 thru 05/30/27 2023029	\$147,958.00		\$147,958.00	\$147,958.00	\$0.00	\$147,958.00
PERSONNEL SOLUTIONS PLUS LLC 05/15/23 thru 04/02/28 2023705	\$200,000.00	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$25,000.00
PERSSON, COHEN, MOONEY, FERNANDEZ & 03/01/24 thru 02/28/25 2024002	\$297,000.00		\$0.00	\$0.00	\$0.00	\$0.00
PFM ASSET MANAGEMENT LLC 06/09/06 thru 09/30/17 2006067	\$500,000.00		\$235,915.00	\$235,915.00	\$185,032.50	\$50,882.50
PFM FINANCIAL ADVISORS LLC 05/15/23 thru 03/21/26 2023703	\$144,000.00		\$16,000.00	\$16,000.00	\$2,500.00	\$13,500.00
PINELLAS COUNTY BOARD OF COUNTY 10/01/22 thru 09/30/23 AGR2023003	\$177,309.00		\$177,309.00	\$177,309.00	\$168,000.97	\$9,308.03

Contract Summary

Monthly Status Report of Vendors

January 1, 2024 thru January 31, 2024

Vendor Name and Contract Dates	Contract Amount Authorized	Current Period PO Amount Issued	Previous PO Amount Issued	Total PO Issued To Date	Total Expended To Date	Outstanding PO Balance
PINELLAS COUNTY BOARD OF COUNTY 10/01/23 thru 09/30/24 AGR2024003	\$182,628.00		\$182,628.00	\$182,628.00	\$0.00	\$182,628.00
PIPER FIRE PROTECTION, INC. 10/01/22 thru 09/30/23 2023020	\$400,000.00		\$211,101.92	\$211,101.92	\$149,507.03	\$61,594.89
POLYDYNE INC 10/01/23 thru 09/30/24 2024005	\$677,448.00		\$541,699.00	\$541,699.00	\$212,289.00	\$329,410.00
POND & COMPANY 12/14/20 thru 12/14/25 2021017	\$682,000.00		\$551,349.98	\$551,349.98	\$393,131.39	\$158,218.59
PRITCHETT STEINBECK GROUP, INC. 02/18/19 thru 02/28/22 2019018	\$300,000.00		\$204,552.25	\$204,552.25	\$143,052.25	\$61,500.00
PRITCHETT STEINBECK GROUP, INC. 08/16/21 thru 09/30/26 2022003	\$788,415.00		\$524,349.00	\$524,349.00	\$321,296.83	\$203,052.17
PRITCHETT STEINBECK GROUP, INC. 03/15/22 thru 03/31/25 2022028	\$570,000.00		\$319,511.98	\$319,511.98	\$148,269.56	\$171,242.42
PRITCHETT STEINBECK GROUP, INC. 10/03/22 thru 09/30/26 2022052	\$616,926.00		\$299,049.00	\$299,049.00	\$153,116.10	\$145,932.90
PROJECT MANAGEMENT SOLUTIONS, INC. 02/15/21 thru 02/28/23 2021019	\$600,000.00		\$382,225.00	\$382,225.00	\$357,225.00	\$25,000.00
PVS TECHNOLOGIES, INC. 10/01/21 thru 09/30/22 2022013	\$8,716,063.68		\$564,196.00	\$564,196.00	\$125,109.17	\$439,086.83
QUEST ECOLOGY INC 03/29/22 thru 03/31/25 2022043	\$500,000.00		\$257,736.55	\$257,736.55	\$57,730.14	\$200,006.41
RADIO ONE, INC. 09/29/21 thru 02/28/24 2021710	\$684,300.00	\$69,872.21	\$394,175.57	\$464,047.78	\$284,271.91	\$179,775.87
RAFTELIS FINANCIAL CONSULTANTS, INC. 03/21/22 thru 05/01/27 2022021	\$750,000.00		\$105,850.00	\$105,850.00	\$81,500.00	\$24,350.00
RANDALL ENVIRONMENTAL, INC. 11/17/20 thru 10/31/22 2020044	\$19,246,783.19		\$13,321,866.00	\$13,321,866.00	\$7,618,372.36	\$5,703,493.64

Contract Summary

Monthly Status Report of Vendors

January 1, 2024 thru January 31, 2024

Vendor Name and Contract Dates	Contract Amount Authorized	Current Period PO Amount Issued	Previous PO Amount Issued	Total PO Issued To Date	Total Expended To Date	Outstanding PO Balance
RAZORBACK LLC 10/16/23 thru 03/30/25 2024009	\$400,000.00		\$0.00	\$0.00	\$0.00	\$0.00
RICK RICHARDS, INC. 04/05/22 thru 03/31/25 2022045	\$954,700.00	\$20,000.00	\$45,300.00	\$65,300.00	\$45,300.00	\$20,000.00
RICK RICHARDS, INC. 03/21/22 thru 03/31/23 2022047	\$239,349.00		\$200,000.00	\$200,000.00	\$196,824.00	\$3,176.00
ROWLAND (DE), LLC 08/16/21 thru 09/30/25 2021045	\$2,000,000.00		\$358,610.00	\$358,610.00	\$116,482.70	\$242,127.30
ROWLAND (DE), LLC 08/16/21 thru 09/30/25 2021047	\$2,000,000.00		\$1,400,000.00	\$1,400,000.00	\$1,044,987.97	\$355,012.03
RYMAN CONSTRUCTION INC. 10/03/22 thru 11/19/23 2023700	\$150,000.00		\$73,571.57	\$73,571.57	\$73,571.57	\$0.00
SEAN J PALMER 10/01/22 thru 09/30/24 2023023	\$160,000.00		\$9,862.80	\$9,862.80	\$5,681.40	\$4,181.40
SMITH INDUSTRIES INC 03/21/22 thru 03/31/23 2022049	\$800,000.00	\$60,000.00	\$213,976.90	\$273,976.90	\$216,895.77	\$57,081.13
SOUTHEAST DRILLING SERVICES INC 08/19/19 thru 09/30/22 2019054	\$960,734.00		\$925,000.00	\$925,000.00	\$761,256.00	\$163,744.00
SOUTHEAST DRILLING SERVICES INC 08/19/19 thru 09/30/22 2019056	\$800,000.00		\$155,150.00	\$155,150.00	\$141,150.00	\$14,000.00
SOUTHEASTERN SURVEYING AND MAPPING 10/01/19 thru 09/30/24 2020006	\$1,226,746.70		\$191,157.65	\$191,157.65	\$186,626.65	\$4,531.00
SOUTHWEST FLORIDA WATER MANAGEMENT 10/01/20 thru 08/01/24 AGR2021005	\$2,864,476.00		\$0.00	\$0.00	\$0.00	\$0.00
SOUTHWEST FLORIDA WATER MANAGEMENT 10/01/21 thru AGR2021013	\$8,918,414.00		\$0.00	\$0.00	\$0.00	\$0.00
STANTEC CONSULTING SERVICES, INC. 02/17/20 thru 12/31/24 2020026	\$1,479,296.62		\$1,319,903.50	\$1,319,903.50	\$1,016,445.06	\$303,458.44

Contract Summary

Monthly Status Report of Vendors

January 1, 2024 thru January 31, 2024

Vendor Name and Contract Dates	Contract Amount Authorized	Current Period PO Amount Issued	Previous PO Amount Issued	Total PO Issued To Date	Total Expended To Date	Outstanding PO Balance
STANTEC CONSULTING SERVICES, INC. 10/27/20 thru 09/30/26 2021002	\$2,497,571.00		\$2,297,571.00	\$2,297,571.00	\$1,329,133.01	\$968,437.99
STANTEC CONSULTING SERVICES, INC. 08/16/21 thru 02/28/29 2021025	\$15,070,883.14		\$14,069,090.00	\$14,069,090.00	\$2,965,968.92	\$11,103,121.08
STANTEC CONSULTING SERVICES, INC. 09/20/21 thru 09/01/26 2021028	\$2,000,001.00		\$84,601.00	\$84,601.00	\$26,052.75	\$58,548.25
STANTEC CONSULTING SERVICES, INC. 09/20/21 thru 09/30/24 2022009V	\$450,000.00		\$0.00	\$0.00	\$0.00	\$0.00
STANTEC CONSULTING SERVICES, INC. 03/21/22 thru 03/31/25 2022040V	\$399,435.00		\$269,740.00	\$269,740.00	\$142,809.67	\$126,930.33
STEARNS WEAVER MILLER WEISSLER ALHADEFF 12/17/18 thru 09/30/19 2019041	\$80,000.00		\$82,080.50	\$82,080.50	\$5,129.50	\$76,951.00
SULPHURIC ACID TRADING CO. INC 10/01/21 thru 09/30/22 2022014	\$7,616,452.12		\$6,747,566.00	\$6,747,566.00	\$5,345,543.29	\$1,402,022.71
SURVTECH SOLUTIONS, INC. 10/01/19 thru 09/30/24 2020008	\$400,000.00		\$14,756.00	\$14,756.00	\$9,756.00	\$5,000.00
TAMCO ELECTRIC INC 12/14/20 thru 12/14/22 2021013	\$1,200,000.00		\$651,000.00	\$651,000.00	\$474,968.69	\$176,031.31
TAMPA ARMATURE WORKS INC 05/11/23 thru 04/30/27 2023031	\$1,500,000.00		\$135,000.00	\$135,000.00	\$16,506.84	\$118,493.16
TAMPA BAY ESTUARY PROGRAM 07/19/21 thru 12/31/26 AGR2021010	\$60,000.00		\$0.00	\$0.00	\$0.00	\$0.00
TAMPA BAY ESTUARY PROGRAM 02/21/22 thru 09/30/24 AGR2022006	\$282,776.00		\$0.00	\$0.00	\$0.00	\$0.00
THATCHER CHEMICAL OF FLORIDA INC. 10/01/20 thru 09/30/21 2021009	\$943,378.12		\$533,182.00	\$533,182.00	\$382,395.02	\$150,786.98
THATCHER CHEMICAL OF FLORIDA INC. 08/15/22 thru 09/30/23 2023017	\$13,402,901.96		\$9,612,220.00	\$9,612,220.00	\$6,461,359.38	\$3,150,860.62

Contract Summary

Monthly Status Report of Vendors

January 1, 2024 thru January 31, 2024

Vendor Name and Contract Dates	Contract Amount Authorized	Current Period PO Amount Issued	Previous PO Amount Issued	Total PO Issued To Date	Total Expended To Date	Outstanding PO Balance
THE GORDIAN GROUP 07/29/21 thru 12/31/23 2021707	\$250,000.00		\$65,117.29	\$65,117.29	\$65,116.79	\$0.50
THE VALERIN GROUP, INC. 10/01/22 thru 09/30/24 2023013	\$160,000.00		\$1,500.00	\$1,500.00	\$1,500.00	\$0.00
TUCKER ENTERPRISE SERVICES, INC. 03/21/22 thru 03/31/23 2022048	\$164,550.00		\$80,000.00	\$80,000.00	\$37,650.00	\$42,350.00
UNIVERSAL PROTECTION SERVICE LP 06/15/20 thru 03/09/25 2020707	\$5,588,611.65		\$4,840,393.84	\$4,840,393.84	\$4,308,060.18	\$532,333.66
UNIVERSITY OF CENTRAL FLORIDA 08/30/22 thru 08/31/24 2022024	\$73,823.00		\$73,823.00	\$73,823.00	\$46,139.40	\$27,683.60
UNIVERSITY OF CENTRAL FLORIDA 02/18/21 thru 06/30/24 AGR2021008	\$89,470.00		\$89,470.00	\$89,470.00	\$71,576.00	\$17,894.00
UNIVERSITY OF FLORIDA 10/01/23 thru 09/30/24 2024010	\$80,780.00		\$0.00	\$0.00	\$0.00	\$0.00
UNIVERSITY OF FLORIDA 10/01/20 thru 08/30/23 AGR2021007	\$90,000.00		\$90,000.00	\$90,000.00	\$75,000.00	\$15,000.00
UNIVERSITY OF FLORIDA RESEARCH 09/19/22 thru 12/31/23 2022056	\$30,000.00		\$30,000.00	\$30,000.00	\$24,000.00	\$6,000.00
UNIVERSITY OF FLORIDA RESEARCH 08/26/21 thru 03/31/24 AGR2021011	\$98,112.00		\$0.00	\$0.00	\$0.00	\$0.00
UNIVERSITY OF SOUTH FLORIDA 04/03/20 thru 06/30/24 2020048	\$190,220.19		\$143,499.00	\$143,499.00	\$99,903.00	\$43,596.00
UNIVERSITY OF SOUTH FLORIDA 06/01/21 thru 06/30/24 2021051	\$126,162.00		\$126,162.00	\$126,162.00	\$99,693.00	\$26,469.00
UNIVERSITY OF SOUTH FLORIDA 09/19/22 thru 09/30/24 2022066	\$80,000.00		\$80,000.00	\$80,000.00	\$0.00	\$80,000.00
UNIVERSITY OF SOUTH FLORIDA 11/01/22 thru 09/30/24 2023008	\$89,996.00		\$89,996.00	\$89,996.00	\$59,996.00	\$30,000.00

Contract Summary

Monthly Status Report of Vendors

January 1, 2024 thru January 31, 2024

Vendor Name and Contract Dates	Contract Amount Authorized	Current Period PO Amount Issued	Previous PO Amount Issued	Total PO Issued To Date	Total Expended To Date	Outstanding PO Balance
US WATER-ACCIONA SEAWATER DESLINATION 07/17/23 thru 11/15/29 2005062V	\$24,600,422.42	13676766.87	\$8,818,779.00	\$22,495,545.87	\$2,703,271.64	\$19,792,274.23
USGS 10/01/23 thru 09/30/24 2024003	\$134,900.00		\$134,900.00	\$134,900.00	\$33,725.00	\$101,175.00
V&A CONSULTING ENGINEERING, INC. 08/17/22 thru 09/01/26 2021027V	\$2,000,000.00		\$253,992.13	\$253,992.13	\$92,454.17	\$161,537.96
VANASSE HANGEN BRUSTLIN INC 04/05/22 thru 03/31/25 2022033	\$500,000.00		\$67,600.00	\$67,600.00	\$62,600.00	\$5,000.00
VEOLIA WATER NORTH AMERICA 04/10/00 thru 01/15/28 2000028	\$26,036,298.04		\$23,606,727.13	\$23,606,727.13	\$13,974,928.81	\$9,631,798.32
VERIZON FLORIDA INC 08/25/20 thru 12/29/23 2020054	\$1,350,000.00		\$1,225,000.00	\$1,225,000.00	\$810,847.38	\$414,152.62
WADE-TRIM INC 08/16/21 thru 02/28/29 2021024	\$30,883,703.00		\$27,006,082.00	\$27,006,082.00	\$4,216,118.54	\$22,789,963.46
WADE-TRIM INC 09/20/21 thru 09/01/26 2021031	\$2,000,001.00		\$289,766.00	\$289,766.00	\$20,030.80	\$269,735.20
WANTMAN GROUP, INC 10/01/19 thru 09/30/24 2020005	\$400,000.00		\$94,480.00	\$94,480.00	\$84,480.00	\$10,000.00
WATER & AIR RESEARCH, INC. 04/19/19 thru 04/30/22 2019025	\$300,000.00		\$348,691.75	\$348,691.75	\$292,744.75	\$55,947.00
WATER & AIR RESEARCH, INC. 03/21/22 thru 03/31/25 2022042	\$500,000.00	19970	\$121,075.50	\$141,045.50	\$97,694.25	\$43,351.25
WESLEY S. LIVERNOIS 01/01/23 thru 12/31/23 2023025	\$824,420.75	\$120,000.00	\$420,000.00	\$540,000.00	\$336,137.50	\$203,862.50
WILDLANDS CONSERVATION, INC. 03/21/22 thru 03/31/25 2022044	\$500,000.00		\$178,043.83	\$178,043.83	\$128,122.23	\$49,921.60
WISE CONSULTING GROUP 08/16/21 thru 09/30/26 2022004	\$450,960.00		\$304,407.00	\$304,407.00	\$172,382.00	\$132,025.00

Contract Summary

Monthly Status Report of Vendors

January 1, 2024 thru January 31, 2024

Vendor Name and Contract Dates	Contract Amount Authorized	Current Period PO Amount Issued	Previous PO Amount Issued	Total PO Issued To Date	Total Expended To Date	Outstanding PO Balance
WSP USA ENVIRONMENT & INFRASTRUCTURE 10/01/19 thru 09/30/24 2020004	\$400,000.00		\$23,193.63	\$23,193.63	\$23,193.63	\$0.00
WSP USA ENVIRONMENT & INFRASTRUCTURE 03/21/22 thru 03/31/25 2022031	\$500,000.00		\$39,339.50	\$39,339.50	\$39,339.50	\$0.00
WSP USA INC 12/14/20 thru 12/31/24 2017043V	\$653,999.00		\$282,453.00	\$282,453.00	\$254,400.08	\$28,052.92
WSP USA INC 09/20/21 thru 09/30/24 2022005	\$481,520.00		\$87,245.00	\$87,245.00	\$45,235.00	\$42,010.00
WSP USA INC 03/21/22 thru 05/01/27 2022051	\$750,000.00		\$77,560.37	\$77,560.37	\$10,374.50	\$67,185.87
XTREMELY CLEAN JANITORIAL SERVICES, LLC. 07/01/23 thru 10/31/23 2023704	\$250,000.00		\$212,059.14	\$212,059.14	\$123,691.57	\$88,367.57

DATE: March 1, 2024
TO: Board of Directors
THRU: Charles H. Carden, General Manager
FROM: Christina Sackett, Chief Financial Officer
SUBJECT: Financial Statement - January 2024 - *Receive Report*

SUMMARY

The attached Statement of Revenues and Expenditures summarizes the Agency's uniform rate basis financial activity for January 2024.

SUGGESTED ACTION

Receive and File.

COST/FUNDING SOURCE

N/A

DISCUSSION

Financial Statement - Summary of Major Points:

Revenues – Operating revenue consists of water sales (fixed and variable components), sales from the Tampa Bypass Canal to the City of Tampa, operating grants, other additional surcharges revenue and the board-approved balance carried forward from the previous year through the Rate Stabilization Fund. Fixed rate revenue is earned in level monthly increments and only catches up to the expenditures at year end. Non-Operating Income consists of investment income, miscellaneous income, litigation recoveries and capital contributions.

Expenditures - Throughout the year, actual expenditures normally lag behind by at least one to two months. This is due to the fact that vendor bills and the subsequent payment of those bills generally lag behind the actual performance of the services by 30 to 45 days. When the fiscal year end approaches, the books are held open to allow for all fiscal year activity to be accounted for and shown in the appropriate fiscal year. Variable rate expenditures will have seasonal peaks as the agency enters the dry season and adjusts the supply sources.

The “Encumbrance” balance shown on the bottom of the financial statements represents the amount of open purchase orders (committed funds and blanket purchase orders) as of the end of the month, including purchase orders carried forward from the previous year. Although the encumbrance is presented for informational purposes, it gives a projected contractual commitment against current year funds. There are many purchase orders established at the beginning of the year that will be spent through the year and monthly revenue will be collected through the year to offset that expense, some of the categories with larger encumbrances at the beginning of the year include Water Treatment Chemicals, Power, and Professional Services. Professional service tasks frequently carry over beyond the end of a fiscal year, in which case the applicable open purchase orders and the associated budget dollars are carried into the next fiscal year to allow for completion of those tasks as mentioned above.

Attachments (1)

[Financial Statements January 2024](#)

TAMPA BAY WATER - UNIFORM RATE BASIS
Statement of Revenues and Expenditures
January 31, 2024

	Current Month Actual	Original Budget	Revised Budget	Year to Date (YTD) Actual	YTD Actual % of Revised Budget
OPERATING REVENUE:					
Operating Grant - SWFWMD	34,838	398,000	398,000	140,977	35.42%
Water Sales - Fixed	12,589,203	151,070,434	151,070,434	50,356,811	33.33%
Water Sales - Variable	2,959,264	36,983,172	36,983,172	12,578,232	34.01%
Water Sales - Other	110,014	42,000	42,000	120,514	286.94%
Water Sales - Tampa By-Pass Canal	0	392,000	392,000	255,107	65.08%
Rate Stabilization (Note 1)	464,619	5,575,433	23,483,989	19,632,034	83.60%
TOTAL OPERATING REVENUE	16,157,938	194,461,039	212,369,595	83,083,675	39.12%
OPERATING EXPENSES:					
FIXED OPERATING EXPENSE:					
Personnel Services	1,624,311	25,377,300	25,377,300	6,628,273	26.12%
Materials & Supplies	225,419	3,279,648	3,569,620	975,154	27.32%
Members Water Quality costs	4,000	48,000	48,000	16,000	33.33%
Legal Services	18,306	750,000	750,000	88,717	11.83%
Professional Services	2,744,671	34,387,652	46,061,147	8,053,514	17.48%
Repairs & Other Services	586,616	8,204,458	9,961,190	2,362,256	23.71%
Rent, Lease & Insurance	26,338	3,311,226	3,363,107	2,867,039	85.25%
TOTAL FIXED OPERATING EXPENSE	5,229,660	75,358,284	89,130,364	20,990,953	23.55%
VARIABLE OPERATING EXPENSE:					
Water Treatment Chemicals	1,695,996	23,431,064	24,070,700	7,890,848	32.78%
Electricity	1,033,757	12,911,320	15,037,242	4,974,095	33.08%
Water for Resale	45,551	640,788	640,788	189,395	29.56%
TOTAL VARIABLE OPERATING EXPENSE	2,775,305	36,983,172	39,748,730	13,054,337	32.84%
NON-OPERATING INCOME:					
Investment Income (Note 2)	-136,408	5,135,727	5,135,727	1,598,355	31.12%
Investment Income-Unrealized Gain/(Loss)	473,139	0	0	3,423,129	0.00%
Miscellaneous	17,313	0	0	205,017	0.00%
Litigation Recoveries	0	0	0	6,158	0.00%
Capital Contributions (Grants)	0	0	0	0	0.00%
TOTAL NON-OPERATING INCOME	354,043	5,135,727	5,135,727	5,232,660	101.89%
NON-OPERATING EXPENSES:					
Bond Issue Cost	0	0	0	0	0.00%
Interest - Acquisition Credits	185,526	2,226,307	2,226,307	742,102	33.33%
Interest - Bonds	2,614,383	31,381,443	31,381,443	10,457,530	0.00%
TOTAL NON-OPERATING EXPENSES	2,799,908	33,607,750	33,607,750	11,199,632	33.32%
Excess of Revenues over Expenditures before Capital Transactions and Reserve Funding	5,707,108	53,647,560	55,018,478	43,071,412	78.29%
OTHER EXPENDITURES:					
Principal - Acquisition Credits	667,104	8,005,250	8,005,250	2,668,417	33.33%
Principal - Bonds	3,709,083	44,509,000	44,509,000	14,836,333	33.33%
Capital Expenditures	39,696	1,133,310	2,504,228	483,265	19.30%
TOTAL OTHER EXPENDITURES	4,415,883	53,647,560	55,018,478	17,988,015	32.69%
RESERVE FUNDING:					
Renewal & Replacement Reserve Funding (Note 3)	0	0	0	0	0.00%
Rate Stabilization Funding (Note 3)	0	0	0	0	0.00%
Capital Improvement Funding (Note 3)	0	0	0	0	0.00%
Energy Fund Funding (Note 4)	0	0	0	0	0.00%
TOTAL RESERVE FUNDING	0	0	0	0	0.00%
Excess Revenue over Expenditures/(Expenditures over Revenue)	1,291,225			25,083,397	

Encumbrances as of 01/31/2024

63,088,312

Note 1 - Rate stabilization year to date actual reflects 4/12th of the approved budget transfer of \$5,575,4335, plus the carried forward purchase orders of \$14,705,256 and \$3,068,300 of FY23 unencumbered funds carried forward into FY24, as approved by the Board.

Note 2 - Investment income actuals includes revenue earned and realized gains/losses on investments. Unrealized gains/losses are reflected separately.

Note 3 - Represents Board approved funding reflected in FY24 Budget.

Note 4 - Energy rebates received and transferred to Energy Fund.

DATE: March 4, 2024

TO: Board of Directors

THRU: Charles H. Carden, General Manager

FROM: Christina Sackett, Chief Financial Officer

SUBJECT: Management Statistics Report with Aged Accounts Receivable as of January 31, 2024 -
Receive Report

SUMMARY

The Management Statistics Reports with Aged Accounts Receivable for January 2024 are attached for the Board's information.

SUGGESTED ACTION

Receive and File.

COST/FUNDING SOURCE

N/A

DISCUSSION

The Management Statistics report provides a summary of Aged Receivables, Operations and Maintenance (O&M) labor as a percentage of controllable O&M costs and Inventory Turnover fiscal year to date through January 31, 2024.

Attachments (1)

[Management Statistics - January 2024](#)

**Management Statistics with Aged Accounts Receivable
Based on Information Available Month Ending 1/31/2024**

1. Aged Accounts Receivable as of January 31, 2024

Acct. Receivable Balance 1/31/24	Current	Past Due Over 30 Days
\$12,466,273.68	\$12,466,273.68	\$ 0.00

2. O&M Labor as a percentage of Controllable O&M costs through January 31, 2024 = 61.67%

3. Inventory Turnover Fiscal Year to Date = 5.0%

Inventory at 10/1/2023	\$1,099,076.19
Inventory at 1/31/2024	1,122,543.23
Average	1,110,809.71
Cost of Inventory Used	55,620.50
Inventory Turnover Year to Date	5.0%

4. Uniform Rate / 1,000 gallons FY 2024 = \$ 2.5989



AGENDA ITEM F.9

DATE: March 4, 2024

TO: Board of Directors

THRU: Charles H. Carden, General Manager

FROM: Christina Sackett, Chief Financial Officer

SUBJECT: True Up of Fixed Costs between Member Governments for January 2024 - *Receive Report*

SUMMARY

The attached reports are the true up of fixed costs between Member Governments as of January 31, 2024.

SUGGESTED ACTION

Receive and File.

COST/FUNDING SOURCE

N/A

DISCUSSION

To assist our Members in their planning and budgeting, we present a monthly schedule that shows the projected true-up adjustment due each September based on the water production to date for the current fiscal year. This is done to ensure that each member is aware of the up-coming true-up billing and that the member government will have time to take appropriate planning measures for the September 2024 year-end closeout. At the end of the fiscal year, we provide our members with the actual true-up of fixed charges.

Each member is billed for fixed charges through the year based upon their respective pro-rata share of the prior year's production.

BACKGROUND

As required by the Master Water Supply Contract, each member's actual contributions are adjusted at year-end to the current year's budgeted fixed costs, based upon their pro-rata portion of current year production. This adjustment is called the true-up. This true-up adjustment results in potential amounts due to/from each member with no net revenue impact to the agency. It is calculated at the conclusion of each fiscal year, resulting in a potential invoice or credit to each member in October of each year.

Attachments (1)

[Potential True Up JAN-31-2024](#)

POTENTIAL TRUE UP FOR FY 2024 AS OF 1/31/2024

	MONTHLY DEMAND								
	ST PETE	PINELLAS	TAMPA (Morris Br)	HILLSBOROUGH	PASCO	NEW PORT RICHEY	TOTALS		
Oct-23	903.50	1,645.72	340.14	2,548.62	1,179.48	116.84	6,734.30		
Nov-23	856.94	1,557.90	72.53	2,431.56	1,132.65	108.51	6,160.09		
Dec-23	836.42	1,510.57	213.44	2,196.76	1,069.81	98.74	5,925.74		
Jan-24	820.80	1,491.64	255.51	2,085.45	1,046.01	90.58	5,789.99		
Feb-24							-		
Mar-24							-		
Apr-24							-		
May-24							-		
Jun-24							-		
Jul-24							-		
Aug-24							-		
Sep-24							-		
FY 23 FYE	10,420.34	18,517.30	1,699.18	29,139.71	12,908.00	1,119.76	73,804.29	202.20	MGD
FY 24 YTD	3,417.66	6,205.83	881.62	9,262.39	4,427.95	414.67	24,610.12	200.08	MGD
+ / -	(7,002.68)	(12,311.47)	(817.56)	(19,877.32)	(8,480.05)	(705.09)	(49,194.17)	(2.12)	MGD
FY24 YTD MGD	27.79	50.45	7.17	75.30	36.00	3.37	200.08		
% of YTD	13.89%	25.22%	3.58%	37.64%	17.99%	1.68%	100.00%		
FY 23 MGD	28.55	50.73	4.66	79.83	35.36	3.07	202.20		
% of FY 23	14.12%	25.09%	2.30%	39.48%	17.49%	1.52%	100.00%		
Fixed billed FY24	21,330,667.17	37,902,092.67	3,481,643.05	59,643,683.38	26,418,647.68	2,293,700.46	151,070,434.41		
Actual fixed based on % of ytd	\$ 20,979,474.33	\$ 38,094,793.28	\$ 5,411,867.82	\$ 56,857,637.47	\$ 27,181,189.28	\$ 2,545,472.23	\$ 151,070,434.41		
Potential True-up	\$ (351,192.84)	\$ 192,700.61	\$ 1,930,224.77	\$ (2,786,045.91)	\$ 762,541.60	\$ 251,771.77	\$ (0.00)		



AGENDA ITEM F.10

DATE: March 4, 2024
TO: Board of Directors
THRU: Charles H. Carden, General Manager
FROM: Christina Sackett, Chief Financial Officer
SUBJECT: Investment Schedules for January 2024 - *Receive Report*

SUMMARY

The attached investment statements and reports provides details of Tampa Bay Water's investments for January 2024.

SUGGESTED ACTION

Receive and File.

COST/FUNDING SOURCE

N/A

DISCUSSION

The attached Chandler Asset Management Consolidated Statement and Bond Market Review provide a monthly summary of the agency's asset allocations and the drivers of the economy that may affect investment performance.

Chandler Asset Management, the Board's contracted investment advisor, manages a portion of the agency's funds to earn a higher return, without sacrificing or risking principal.

As of January 31, 2024, the funds currently managed by Chandler Asset Management had a Market Value of \$169,351,294 and are detailed in the attached statement. All the investments are held in a third-party trust account with Regions Bank as custodian.

As of January 31, 2024, the Agency had \$203,984,231 held in deposit accounts or certificates of deposits with multiple banking institutions, with interest rates ranging from .40% to 4.20%. In addition, these banking institutions participate in the State of Florida Public Funds pool and are designated Public Funds. Under this program, each participating bank is required to post collateral with the State at a percentage of the amount of Public Funds held by that bank. The percentage of collateral required is determined by the State and may vary by institution. Of the funds held by Tampa Bay Water, 86% are restricted as to purpose. An additional \$31.6 million in the Utility Reserve Fund is not restricted as to purpose but must be maintained at levels sufficient to ensure compliance with debt coverage requirements.

BACKGROUND

Resolution 2017-002 approves the Agency's Investment Policy.

US Government Securities - Treasuries (100%) - Collective term used to describe debt instruments backed by the US Government and issued through the US Department of Treasury.

US Government Agency (50%) – A debt instrument issued by one of the Federal Agencies.

Federal Instrumentalities (80%) - A government sponsored/owned entity created by US Congress.

Mortgage-Backed Securities (20%) – An ownership interest in a pool of mortgage loans made by financial institutions to finance the borrower's purchase of a home or other real estate.

Repurchase Agreements (50%) - A short-term investment vehicle where an investor agrees to buy securities from a counterparty and simultaneously agrees to resell the securities back to the counterparty at an agreed upon time for an agreed upon price.

Commercial Paper (25%) – Short term unsecured promissory note issued by a company or financial institution. Issued at a discount and matures for par or face value.

Corporate Note (25%) – A debt instrument issued by a corporation with a maturity of greater than one year and less than ten years.

Bankers' Acceptances (25%) – A draft or bill of exchange drawn upon and accepted by a bank.

Municipal Note/Bond (20%) – A debt instrument issued by a state, local government or public agency.

Supranationals (15%) – A debt instrument issued by the International Bank for Reconstruction and Development, International Finance Corporation or Inter-American Development Bank.

Money Market Mutual Funds (50%) – Market in which short-term debt instruments are issued/traded.

Intergovernmental Investment Pool (25%) – An investment by local governments in which their money is pooled as a method for managing local funds.

Attachments (2)

[Investment Schedule for January 2024 \(1 of 2\)](#)

[Investment Schedule for January 2024 \(2 of 2\)](#)



Tampa Bay Water Consolidated - Account #10504

MONTHLY ACCOUNT STATEMENT

JANUARY 1, 2024 THROUGH JANUARY 31, 2024

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact operations@chandlerasset.com

CHANDLER ASSET MANAGEMENT
chandlerasset.com

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Please see Important Disclosures.



PORTFOLIO CHARACTERISTICS

Average Modified Duration	1.51
Average Coupon	2.72%
Average Purchase YTM	2.74%
Average Market YTM	4.66%
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	1.66 yrs
Average Life	1.62 yrs

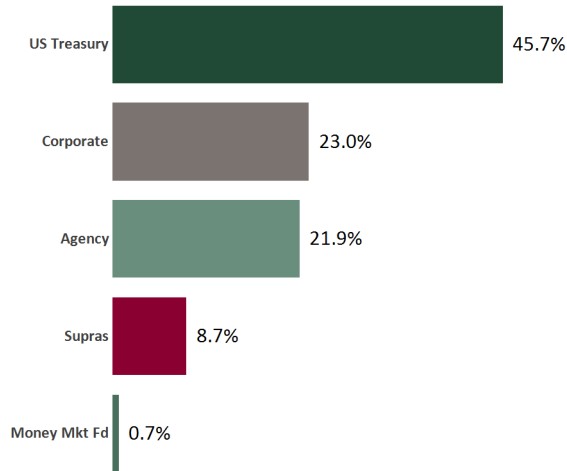
ACCOUNT SUMMARY

	Beg. Values as of 12/31/23	End Values as of 1/31/24
Market Value	167,671,114	168,317,682
Accrued Interest	973,234	1,033,612
Total Market Value	168,644,348	169,351,294
Income Earned	357,535	370,930
Cont/WD		
Par	170,503,968	170,869,944
Book Value	170,272,700	170,583,252
Cost Value	170,820,212	170,991,418

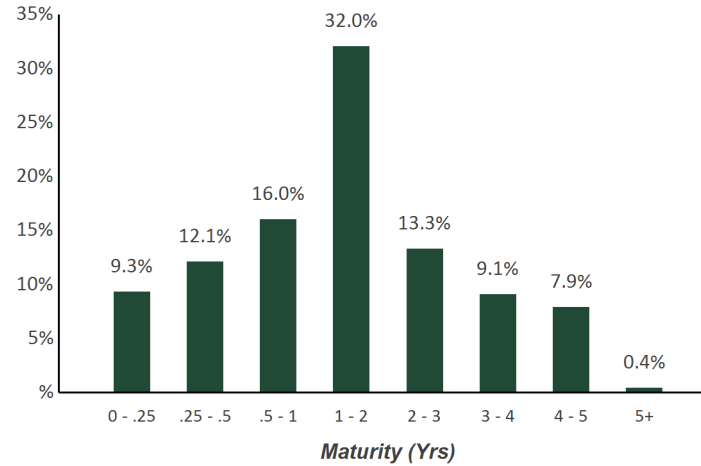
TOP ISSUERS

Government of United States	45.7%
Federal Home Loan Bank	10.1%
Federal Farm Credit Bank	6.6%
Federal National Mortgage Assoc	4.2%
Intl Bank Recon and Development	3.7%
Inter-American Dev Bank	2.6%
International Finance Corp	2.4%
Bank of America Corp	2.1%
Total	77.4%

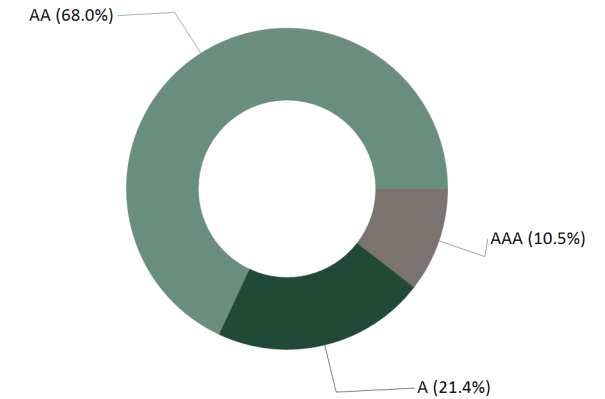
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



Holdings Report

As of January 31, 2024



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
AGENCY									
3130ATUQ8	FHLB Note 4.75% Due 3/8/2024	1,000,000.00	12/14/2022 4.70%	1,000,587.00 1,000,047.17	99.94 5.26%	999,372.00 18,868.06	0.60% (675.17)	Aaa / AA+ NR	0.10 0.10
3133ENWP1	FFCB Note 2.625% Due 5/16/2024	415,000.00	05/10/2022 2.69%	414,439.75 414,919.53	99.19 5.41%	411,641.41 2,269.53	0.24% (3,278.12)	Aaa / AA+ AA+	0.29 0.29
3133ENWP1	FFCB Note 2.625% Due 5/16/2024	245,000.00	05/10/2022 2.69%	244,669.25 244,952.49	99.19 5.41%	243,017.22 1,339.84	0.14% (1,935.27)	Aaa / AA+ AA+	0.29 0.29
3130A1XJ2	FHLB Note 2.875% Due 6/14/2024	750,000.00	06/14/2019 1.97%	782,257.50 752,369.79	99.17 5.16%	743,743.50 2,815.10	0.44% (8,626.29)	Aaa / AA+ NR	0.37 0.36
3130A1XJ2	FHLB Note 2.875% Due 6/14/2024	1,200,000.00	06/14/2019 1.97%	1,251,612.00 1,203,791.67	99.17 5.16%	1,189,989.60 4,504.17	0.71% (13,802.07)	Aaa / AA+ NR	0.37 0.36
3130ASHK8	FHLB Note 3.125% Due 6/14/2024	1,300,000.00	Various 3.45%	1,292,725.50 1,298,517.47	99.24 5.20%	1,290,113.50 5,303.82	0.76% (8,403.97)	Aaa / AA+ NR	0.37 0.36
3130A1XJ2	FHLB Note 2.875% Due 6/14/2024	475,000.00	11/23/2022 4.78%	461,628.75 471,839.95	99.17 5.16%	471,037.55 1,782.90	0.28% (802.40)	Aaa / AA+ NR	0.37 0.36
3133ENP79	FFCB Note 4.25% Due 9/26/2024	1,500,000.00	09/22/2022 4.25%	1,499,880.00 1,499,960.93	99.53 4.99%	1,492,893.00 22,135.42	0.89% (7,067.93)	Aaa / AA+ AA+	0.65 0.63
3133ENP79	FFCB Note 4.25% Due 9/26/2024	1,250,000.00	09/22/2022 4.25%	1,249,900.00 1,249,967.44	99.53 4.99%	1,244,077.50 18,446.18	0.75% (5,889.94)	Aaa / AA+ AA+	0.65 0.63
3133ENP79	FFCB Note 4.25% Due 9/26/2024	400,000.00	09/22/2022 4.25%	399,968.00 399,989.58	99.53 4.99%	398,104.80 5,902.78	0.24% (1,884.78)	Aaa / AA+ AA+	0.65 0.63
3135G0W66	FNMA Note 1.625% Due 10/15/2024	390,000.00	10/17/2019 1.66%	389,333.10 389,906.03	97.68 5.01%	380,948.88 1,866.04	0.23% (8,957.15)	Aaa / AA+ AA+	0.71 0.68
3135G0W66	FNMA Note 1.625% Due 10/15/2024	1,220,000.00	10/17/2019 1.66%	1,217,913.80 1,219,706.06	97.68 5.01%	1,191,686.24 5,837.36	0.71% (28,019.82)	Aaa / AA+ AA+	0.71 0.68
3133ENEJ5	FFCB Note 0.875% Due 11/18/2024	850,000.00	11/16/2021 0.92%	848,920.50 849,713.38	96.86 4.94%	823,285.35 1,508.16	0.49% (26,428.03)	Aaa / AA+ AA+	0.80 0.78
3130A3GE8	FHLB Note 2.75% Due 12/13/2024	750,000.00	12/21/2021 0.95%	789,427.50 761,461.90	98.27 4.81%	737,029.50 2,750.00	0.44% (24,432.40)	Aaa / AA+ NR	0.87 0.84
3130AV7L0	FHLB Note 5% Due 2/28/2025	1,345,000.00	03/02/2023 5.07%	1,343,224.60 1,344,041.58	100.31 4.70%	1,349,211.20 28,581.25	0.81% 5,169.62	Aaa / AA+ NR	1.08 1.02
3130AWER7	FHLB Note 4.625% Due 6/6/2025	650,000.00	06/14/2023 4.69%	649,168.00 649,434.19	100.28 4.41%	651,800.50 4,592.88	0.39% 2,366.31	Aaa / AA+ NR	1.35 1.29

Holdings Report

As of January 31, 2024



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
AGENCY									
3135G04Z3	FNMA Note 0.5% Due 6/17/2025	1,750,000.00	06/17/2020 0.54%	1,746,377.50 1,749,003.02	94.75 4.47%	1,658,160.00 1,069.44	0.98% (90,843.02)	Aaa / AA+ AA+	1.38 1.34
3135G04Z3	FNMA Note 0.5% Due 6/17/2025	655,000.00	06/17/2020 0.54%	653,644.15 654,626.84	94.75 4.47%	620,625.60 400.28	0.37% (34,001.24)	Aaa / AA+ AA+	1.38 1.34
3135G05X7	FNMA Note 0.375% Due 8/25/2025	395,000.00	08/25/2020 0.47%	393,151.40 394,421.30	93.98 4.39%	371,230.88 641.88	0.22% (23,190.42)	Aaa / AA+ AA+	1.57 1.53
3135G05X7	FNMA Note 0.375% Due 8/25/2025	1,050,000.00	08/25/2020 0.47%	1,045,086.00 1,048,461.68	93.98 4.39%	986,816.25 1,706.25	0.58% (61,645.43)	Aaa / AA+ AA+	1.57 1.53
3137EAEX3	FHLMC Note 0.375% Due 9/23/2025	1,350,000.00	09/23/2020 0.44%	1,345,936.50 1,348,663.32	93.69 4.40%	1,264,793.40 1,800.00	0.75% (83,869.92)	Aaa / AA+ AA+	1.65 1.60
3137EAEX3	FHLMC Note 0.375% Due 9/23/2025	505,000.00	09/23/2020 0.44%	503,479.95 504,499.98	93.69 4.40%	473,126.42 673.33	0.28% (31,373.56)	Aaa / AA+ AA+	1.65 1.60
3135G06G3	FNMA Note 0.5% Due 11/7/2025	545,000.00	11/09/2020 0.57%	543,048.90 544,308.92	93.52 4.35%	509,682.37 635.83	0.30% (34,626.55)	Aaa / AA+ AA+	1.77 1.72
3135G06G3	FNMA Note 0.5% Due 11/7/2025	1,455,000.00	11/09/2020 0.57%	1,449,791.10 1,453,155.00	93.52 4.35%	1,360,711.64 1,697.50	0.80% (92,443.36)	Aaa / AA+ AA+	1.77 1.72
3130ATUC9	FHLB Note 4.5% Due 12/12/2025	900,000.00	05/25/2023 4.37%	902,754.00 902,011.51	100.35 4.30%	903,148.20 5,512.50	0.54% 1,136.69	Aaa / AA+ NR	1.87 1.76
3133EPCR4	FFCB Note 4.75% Due 3/9/2026	1,400,000.00	03/27/2023 3.96%	1,430,534.00 1,421,745.20	101.16 4.17%	1,416,233.00 26,230.56	0.85% (5,512.20)	Aaa / AA+ AA+	2.10 1.95
3130AV6J6	FHLB Note 4.5% Due 3/13/2026	1,000,000.00	05/01/2023 4.02%	1,012,870.00 1,009,486.40	100.56 4.22%	1,005,578.00 17,250.00	0.60% (3,908.40)	Aaa / AA+ NR	2.12 1.97
3130AV6J6	FHLB Note 4.5% Due 3/13/2026	600,000.00	05/05/2023 3.78%	611,520.00 608,540.31	100.56 4.22%	603,346.80 10,350.00	0.36% (5,193.51)	Aaa / AA+ NR	2.12 1.97
3130AWLZ1	FHLB Note 4.75% Due 6/12/2026	650,000.00	08/28/2023 4.86%	648,147.50 648,428.29	101.35 4.14%	658,757.45 4,202.43	0.39% 10,329.16	Aaa / AA+ NR	2.36 2.21
3130AWLZ1	FHLB Note 4.75% Due 6/12/2026	1,000,000.00	08/28/2023 4.86%	997,150.00 997,581.99	101.35 4.14%	1,013,473.00 6,465.28	0.60% 15,891.01	Aaa / AA+ NR	2.36 2.21
3133EPNG6	FFCB Note 4.375% Due 6/23/2026	1,000,000.00	06/20/2023 4.39%	999,470.00 999,577.84	100.50 4.15%	1,005,023.00 4,618.06	0.60% 5,445.16	Aaa / AA+ AA+	2.39 2.24
3130AWTQ3	FHLB Note 4.625% Due 9/11/2026	500,000.00	09/27/2023 5.00%	494,865.00 495,447.76	101.18 4.14%	505,883.00 11,369.79	0.31% 10,435.24	Aaa / AA+ NR	2.61 2.39



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
AGENCY									
3130AXU63	Federal Home Loan Banks Note 4.625% Due 11/17/2026	1,100,000.00	11/29/2023 4.48%	1,104,400.00 1,104,159.41	101.44 4.07%	1,115,822.40 10,457.64	0.67% 11,662.99	Aaa / AA+ NR	2.80 2.58
3130AYPN0	FHLB Note 4.125% Due 1/15/2027	1,000,000.00	01/29/2024 4.17%	998,860.00 998,861.06	100.19 4.05%	1,001,900.00 229.17	0.59% 3,038.94	Aaa / AA+ NR	2.96 2.76
3133EPH81	FFCB Note 4.5% Due 10/4/2027	1,200,000.00	12/07/2023 4.30%	1,208,604.00 1,208,265.02	101.88 3.95%	1,222,558.80 8,550.00	0.73% 14,293.78	Aaa / AA+ NR	3.68 3.34
3133EPH81	FFCB Note 4.5% Due 10/4/2027	600,000.00	12/07/2023 4.30%	604,302.00 604,132.51	101.88 3.95%	611,279.40 4,275.00	0.36% 7,146.89	Aaa / AA+ NR	3.68 3.34
3133EPC60	FFCB Note 4.625% Due 11/15/2027	500,000.00	11/09/2023 4.73%	498,145.00 498,244.03	102.30 3.96%	511,504.00 4,881.94	0.30% 13,259.97	Aaa / AA+ AA+	3.79 3.42
3133EPC60	FFCB Note 4.625% Due 11/15/2027	1,650,000.00	11/09/2023 4.73%	1,643,878.50 1,644,205.32	102.30 3.96%	1,687,963.20 16,110.42	1.01% 43,757.88	Aaa / AA+ AA+	3.79 3.42
3130ATUS4	FHLB Note 4.25% Due 12/10/2027	450,000.00	05/18/2023 3.82%	457,983.00 456,758.91	101.28 3.89%	455,770.35 2,709.38	0.27% (988.56)	Aaa / AA+ NR	3.86 3.51
3130ATS57	FHLB Note 4.5% Due 3/10/2028	600,000.00	04/20/2023 3.79%	618,726.00 615,725.64	101.76 4.03%	610,587.60 10,575.00	0.37% (5,138.04)	Aaa / AA+ NR	4.11 3.66
3130AWN63	FHLB Note 4% Due 6/30/2028	1,600,000.00	07/18/2023 4.09%	1,593,696.00 1,594,382.88	100.45 3.89%	1,607,224.00 5,511.11	0.95% 12,841.12	Aaa / AA+ NR	4.42 4.00
Total Agency		37,195,000.00	3.14%	37,342,075.75 37,255,313.30	4.48%	36,799,150.51 286,426.28	21.90% (456,162.79)	Aaa / AA+ AA+	1.85 1.73
CORPORATE									
46625HJT8	JP Morgan Chase Note 3.875% Due 2/1/2024	500,000.00	03/28/2019 2.89%	521,940.00 500,000.00	100.00 3.88%	500,000.00 9,687.50	0.30% 0.00	A1 / A- AA-	0.00 0.00
808513AY1	Charles Schwab Corp Callable Note Cont 1/1/2024 3.55% Due 2/1/2024	1,000,000.00	05/19/2021 0.52%	1,080,950.00 1,000,000.00	100.00 3.55%	1,000,000.00 17,750.00	0.60% 0.00	A2 / A- A	0.00 0.00
89114QCQ9	Toronto Dominion Bank Note 0.55% Due 3/4/2024	1,600,000.00	06/09/2021 0.42%	1,605,504.00 1,600,176.66	99.57 5.28%	1,593,073.60 3,593.33	0.94% (7,103.06)	A1 / A AA-	0.09 0.09
89114QCQ9	Toronto Dominion Bank Note 0.55% Due 3/4/2024	550,000.00	Various 0.49%	550,845.00 550,026.42	99.57 5.28%	547,619.05 1,235.21	0.32% (2,407.37)	A1 / A AA-	0.09 0.09



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
CORPORATE									
808513BN4	Charles Schwab Corp Callable Note Cont 2/18/2024 0.75% Due 3/18/2024	110,000.00	03/16/2021 0.77%	109,945.00 109,997.69	99.40 5.37%	109,338.79 304.79	0.06% (658.90)	A2 / A- A	0.13 0.13
808513BN4	Charles Schwab Corp Callable Note Cont 2/18/2024 0.75% Due 3/18/2024	295,000.00	03/16/2021 0.77%	294,852.50 294,993.81	99.40 5.37%	293,226.76 817.40	0.17% (1,767.05)	A2 / A- A	0.13 0.13
023135BW5	Amazon.com Inc Note 0.45% Due 5/12/2024	655,000.00	05/10/2021 0.50%	654,043.70 654,911.87	98.63 5.41%	646,009.47 646.81	0.38% (8,902.40)	A1 / AA AA-	0.28 0.28
023135BW5	Amazon.com Inc Note 0.45% Due 5/12/2024	245,000.00	05/10/2021 0.50%	244,642.30 244,967.04	98.63 5.41%	241,637.13 241.94	0.14% (3,329.91)	A1 / AA AA-	0.28 0.28
14913R2L0	Caterpillar Financial Service Note 0.45% Due 5/17/2024	390,000.00	05/10/2021 0.50%	389,477.40 389,949.46	98.59 5.30%	384,509.97 360.75	0.23% (5,439.49)	A2 / A A+	0.29 0.29
14913R2L0	Caterpillar Financial Service Note 0.45% Due 5/17/2024	1,040,000.00	05/10/2021 0.50%	1,038,606.40 1,039,865.22	98.59 5.30%	1,025,359.92 962.00	0.61% (14,505.30)	A2 / A A+	0.29 0.29
06051GJY6	Bank of America Corp Callable Note Cont 6/14/2023 5.72% Due 6/14/2024	525,000.00	06/07/2021 2.22%	525,035.20 525,004.30	99.96 5.87%	524,770.05 4,087.41	0.31% (234.25)	A1 / A- AA-	0.37 0.12
06051GJY6	Bank of America Corp Callable Note Cont 6/14/2023 5.72% Due 6/14/2024	195,000.00	06/07/2021 2.22%	195,012.80 195,001.56	99.96 5.87%	194,914.59 1,518.18	0.12% (86.97)	A1 / A- AA-	0.37 0.12
06367TQW3	Bank of Montreal Note 0.625% Due 7/9/2024	1,000,000.00	02/09/2022 1.89%	970,360.00 994,638.50	97.93 5.46%	979,280.00 381.94	0.58% (15,358.50)	A2 / A- AA-	0.44 0.43
79466LAG9	Salesforce.com Inc Callable Note Cont 7/15/2022 0.625% Due 7/15/2024	105,000.00	06/29/2021 0.64%	104,946.45 104,991.96	97.87 5.41%	102,766.23 29.17	0.06% (2,225.73)	A2 / A+ NR	0.45 0.44
79466LAG9	Salesforce.com Inc Callable Note Cont 7/15/2022 0.625% Due 7/15/2024	60,000.00	06/29/2021 0.64%	59,969.40 59,995.41	97.87 5.41%	58,723.56 16.67	0.03% (1,271.85)	A2 / A+ NR	0.45 0.44
79466LAG9	Salesforce.com Inc Callable Note Cont 7/15/2022 0.625% Due 7/15/2024	615,000.00	Various 0.84%	611,540.85 614,404.86	97.87 5.41%	601,916.49 170.83	0.36% (12,488.37)	A2 / A+ NR	0.45 0.44
78016EZU4	Royal Bank of Canada Note 0.65% Due 7/29/2024	400,000.00	10/06/2021 0.77%	398,680.00 399,769.48	97.67 5.48%	390,692.00 14.44	0.23% (9,077.48)	A1 / A AA-	0.49 0.48
78016EZU4	Royal Bank of Canada Note 0.65% Due 7/29/2024	100,000.00	10/06/2021 0.77%	99,670.00 99,942.37	97.67 5.48%	97,673.00 3.61	0.06% (2,269.37)	A1 / A AA-	0.49 0.48



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
CORPORATE									
69371RR40	Paccar Financial Corp Note 0.5% Due 8/9/2024	400,000.00	08/03/2021 0.52%	399,784.00 399,962.55	97.49 5.44%	389,965.20 955.56	0.23% (9,997.35)	A1 / A+ NR	0.52 0.51
69371RR40	Paccar Financial Corp Note 0.5% Due 8/9/2024	450,000.00	Various 0.53%	449,556.00 449,920.83	97.49 5.44%	438,710.85 1,075.00	0.26% (11,209.98)	A1 / A+ NR	0.52 0.51
023135AZ9	Amazon.com Inc Callable Note Cont 6/22/2024 2.8% Due 8/22/2024	950,000.00	06/10/2021 0.57%	1,016,937.00 961,663.70	98.63 5.31%	937,008.75 11,748.33	0.56% (24,654.95)	A1 / AA AA-	0.56 0.54
023135AZ9	Amazon.com Inc Callable Note Cont 6/22/2024 2.8% Due 8/22/2024	225,000.00	06/10/2021 0.57%	240,853.50 227,762.46	98.63 5.31%	221,923.13 2,782.50	0.13% (5,839.33)	A1 / AA AA-	0.56 0.54
023135AZ9	Amazon.com Inc Callable Note Cont 6/22/2024 2.8% Due 8/22/2024	575,000.00	06/10/2021 0.57%	615,514.50 582,059.61	98.63 5.31%	567,136.87 7,110.83	0.34% (14,922.74)	A1 / AA AA-	0.56 0.54
89236TJT3	Toyota Motor Credit Corp Note 1.45% Due 1/13/2025	715,000.00	01/10/2022 1.50%	714,041.90 714,696.66	96.71 5.04%	691,454.34 518.38	0.41% (23,242.32)	A1 / A+ A+	0.95 0.92
89236TJT3	Toyota Motor Credit Corp Note 1.45% Due 1/13/2025	270,000.00	01/10/2022 1.50%	269,638.20 269,885.45	96.71 5.04%	261,108.63 195.75	0.15% (8,776.82)	A1 / A+ A+	0.95 0.92
89236TJT3	Toyota Motor Credit Corp Note 1.45% Due 1/13/2025	455,000.00	01/10/2022 1.50%	454,390.30 454,806.97	96.71 5.04%	440,016.40 329.88	0.26% (14,790.57)	A1 / A+ A+	0.95 0.92
78016EYM3	Royal Bank of Canada Note 1.6% Due 1/21/2025	1,000,000.00	01/12/2022 1.60%	1,000,000.00 1,000,000.00	96.67 5.16%	966,650.00 444.44	0.57% (33,350.00)	A1 / A AA-	0.98 0.94
46625HKC3	JP Morgan Chase Callable Note Cont 10/23/2024 3.125% Due 1/23/2025	375,000.00	02/22/2021 0.92%	406,747.50 382,931.32	98.09 5.15%	367,832.63 260.42	0.22% (15,098.69)	A1 / A- AA-	0.98 0.95
46625HKC3	JP Morgan Chase Callable Note Cont 10/23/2024 3.125% Due 1/23/2025	500,000.00	02/22/2021 0.92%	542,330.00 510,575.09	98.09 5.15%	490,443.50 347.22	0.29% (20,131.59)	A1 / A- AA-	0.98 0.95
00440EAS6	Chubb INA Holdings Inc Note 3.15% Due 3/15/2025	1,000,000.00	03/25/2021 1.06%	1,080,660.00 1,022,743.11	98.05 4.95%	980,514.00 11,900.00	0.59% (42,229.11)	A3 / A A	1.12 1.07
00440EAS6	Chubb INA Holdings Inc Note 3.15% Due 3/15/2025	360,000.00	03/25/2021 1.06%	389,037.60 368,187.52	98.05 4.95%	352,985.04 4,284.00	0.21% (15,202.48)	A3 / A A	1.12 1.07
06051GHR3	Bank of America Corp Callable Note 1X 3/15/2024 3.458% Due 3/15/2025	1,500,000.00	Various 2.13%	1,620,105.00 1,533,776.09	99.73 5.56%	1,495,917.00 19,595.34	0.89% (37,859.09)	A1 / A- AA-	1.12 0.12



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
CORPORATE									
06051GHR3	Bank of America Corp Callable Note 1X 3/15/2024 3.458% Due 3/15/2025	550,000.00	Various 2.14%	593,740.50 562,345.86	99.73 5.56%	548,502.90 7,184.95	0.33% (13,842.96)	A1 / A- AA-	1.12 0.12
87612EBL9	Target Corp Callable Note Cont 4/15/25 2.25% Due 4/15/2025	300,000.00	01/31/2022 1.76%	304,542.00 301,707.14	97.10 4.75%	291,291.90 1,987.50	0.17% (10,415.24)	A2 / A A	1.21 1.16
87612EBL9	Target Corp Callable Note Cont 4/15/25 2.25% Due 4/15/2025	800,000.00	01/31/2022 1.76%	812,112.00 804,552.37	97.10 4.75%	776,778.40 5,300.00	0.46% (27,773.97)	A2 / A A	1.21 1.16
87612EBL9	Target Corp Callable Note Cont 4/15/25 2.25% Due 4/15/2025	550,000.00	01/31/2022 1.76%	558,327.00 553,129.75	97.10 4.75%	534,035.15 3,643.75	0.32% (19,094.60)	A2 / A A	1.21 1.16
61747YEQ4	Morgan Stanley Callable Note S/A 4/17/2024 3.62% Due 4/17/2025	250,000.00	05/18/2022 4.79%	248,737.50 249,476.23	99.57 5.59%	248,924.25 2,614.44	0.15% (551.98)	A1 / A- A+	1.21 0.21
61747YEQ4	Morgan Stanley Callable Note S/A 4/17/2024 3.62% Due 4/17/2025	425,000.00	05/18/2022 4.79%	422,853.75 424,109.60	99.57 5.59%	423,171.23 4,444.56	0.25% (938.37)	A1 / A- A+	1.21 0.21
61747YEQ4	Morgan Stanley Callable Note S/A 4/17/2024 3.62% Due 4/17/2025	150,000.00	05/18/2022 4.79%	149,242.50 149,685.74	99.57 5.59%	149,354.55 1,568.67	0.09% (331.19)	A1 / A- A+	1.21 0.21
06051GJR1	Bank of America Corp Callable Note Cont 4/22/2024 0.976% Due 4/22/2025	500,000.00	01/20/2022 2.99%	492,645.00 497,229.45	98.82 6.21%	494,078.00 1,342.00	0.29% (3,151.45)	A1 / A- AA-	1.22 1.08
06367WB85	Bank of Montreal Note 1.85% Due 5/1/2025	450,000.00	Various 0.87%	466,155.00 455,414.99	96.26 4.97%	433,170.90 2,081.25	0.26% (22,244.09)	A2 / A- AA-	1.25 1.21
06367WB85	Bank of Montreal Note 1.85% Due 5/1/2025	1,200,000.00	Various 1.43%	1,220,400.00 1,206,150.78	96.26 4.97%	1,155,122.40 5,550.00	0.69% (51,028.38)	A2 / A- AA-	1.25 1.21
747525AF0	Qualcomm Inc Callable Note Cont 2/20/2025 3.45% Due 5/20/2025	800,000.00	03/09/2022 2.48%	823,608.00 809,597.08	98.32 4.79%	786,598.40 5,443.33	0.47% (22,998.68)	A2 / A NR	1.30 1.25
747525AF0	Qualcomm Inc Callable Note Cont 2/20/2025 3.45% Due 5/20/2025	300,000.00	03/09/2022 2.48%	308,853.00 303,598.90	98.32 4.79%	294,974.40 2,041.25	0.18% (8,624.50)	A2 / A NR	1.30 1.25
747525AF0	Qualcomm Inc Callable Note Cont 2/20/2025 3.45% Due 5/20/2025	500,000.00	03/09/2022 2.48%	514,755.00 505,998.17	98.32 4.79%	491,624.00 3,402.08	0.29% (14,374.17)	A2 / A NR	1.30 1.25



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
CORPORATE									
438516CB0	Honeywell Intl Callable Note Cont 5/1/2025 1.35% Due 6/1/2025	500,000.00	03/09/2022 2.32%	485,020.00 493,819.80	95.81 4.62%	479,056.00 1,125.00	0.28% (14,763.80)	A2 / A A	1.33 1.29
438516CB0	Honeywell Intl Callable Note Cont 5/1/2025 1.35% Due 6/1/2025	300,000.00	03/09/2022 2.32%	291,012.00 296,291.88	95.81 4.62%	287,433.60 675.00	0.17% (8,858.28)	A2 / A A	1.33 1.29
438516CB0	Honeywell Intl Callable Note Cont 5/1/2025 1.35% Due 6/1/2025	800,000.00	03/09/2022 2.32%	776,032.00 790,111.67	95.81 4.62%	766,489.60 1,800.00	0.45% (23,622.07)	A2 / A A	1.33 1.29
06406RBF3	Bank of NY Mellon Corp Callable Note Cont 6/13/2024 3.43% Due 6/13/2025	470,000.00	06/08/2022 4.25%	470,000.00 470,000.00	99.15 5.74%	466,024.27 2,149.47	0.28% (3,975.73)	A1 / A AA-	1.37 0.36
46647PCK0	JP Morgan Chase & Co Callable Note Cont 6/23/2024 0.969% Due 6/23/2025	400,000.00	07/16/2021 2.17%	400,576.00 400,204.05	98.10 5.87%	392,402.80 409.13	0.23% (7,801.25)	A1 / A- AA-	1.39 0.39
46647PCK0	JP Morgan Chase & Co Callable Note Cont 6/23/2024 0.969% Due 6/23/2025	150,000.00	07/16/2021 2.17%	150,216.00 150,076.52	98.10 5.87%	147,151.05 153.43	0.09% (2,925.47)	A1 / A- AA-	1.39 0.39
46647PCK0	JP Morgan Chase & Co Callable Note Cont 6/23/2024 0.969% Due 6/23/2025	1,000,000.00	01/24/2022 2.95%	982,210.00 992,735.27	98.10 5.87%	981,007.00 1,022.83	0.58% (11,728.27)	A1 / A- AA-	1.39 0.39
89236TKC8	Toyota Motor Credit Corp Note 3.95% Due 6/30/2025	325,000.00	07/15/2022 3.75%	326,820.00 325,870.29	98.93 4.74%	321,531.28 1,105.45	0.19% (4,339.01)	A1 / A+ A+	1.41 1.36
69371RR99	Paccar Financial Corp Note 3.55% Due 8/11/2025	800,000.00	08/03/2022 3.51%	801,016.00 800,516.34	98.49 4.58%	787,916.00 13,411.11	0.47% (12,600.34)	A1 / A+ NR	1.53 1.44
69371RR99	Paccar Financial Corp Note 3.55% Due 8/11/2025	800,000.00	08/03/2022 3.51%	801,016.00 800,516.34	98.49 4.58%	787,916.00 13,411.11	0.47% (12,600.34)	A1 / A+ NR	1.53 1.44
24422EWJ4	John Deere Capital Corp Note 4.05% Due 9/8/2025	350,000.00	09/08/2022 3.99%	350,574.00 350,307.50	99.12 4.62%	346,915.45 5,630.63	0.21% (3,392.05)	A2 / A A+	1.61 1.51
6174468R3	Morgan Stanley Callable Note Cont 10/21/24 0.864% Due 10/21/2025	500,000.00	08/11/2022 4.82%	465,355.00 481,292.30	96.61 5.71%	483,025.50 1,200.00	0.29% 1,733.20	A1 / A- A+	1.72 0.70
63743HFF4	National Rural Utilities Note 5.45% Due 10/30/2025	350,000.00	10/21/2022 5.44%	350,080.50 350,046.83	101.07 4.80%	353,729.95 4,821.74	0.21% 3,683.12	A2 / A- A	1.75 1.63



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
CORPORATE									
89115A2K7	Toronto-Dominion Bank Note 5.103% Due 1/9/2026	280,000.00	07/07/2023 5.26%	278,958.40 279,192.28	100.85 4.64%	282,380.00 873.18	0.17% 3,187.72	A1 / A AA-	1.94 1.82
06051GHY8	Bank of America Corp Callable Note Cont 2/13/2025 2.015% Due 2/13/2026	300,000.00	08/11/2022 4.94%	283,263.00 290,269.49	96.44 5.59%	289,323.90 2,821.00	0.17% (945.59)	A1 / A- AA-	2.04 0.99
341081GR2	Florida Power and Light Callable Note Cont 4/15/2026 4.45% Due 5/15/2026	500,000.00	06/14/2023 4.83%	494,880.00 495,986.77	99.99 4.45%	499,971.50 4,697.22	0.30% 3,984.73	A1 / A A+	2.29 2.06
61747YET8	Morgan Stanley Callable Note Cont 7/17/2025 4.679% Due 7/17/2026	300,000.00	Various 5.09%	301,673.10 301,048.02	99.33 5.15%	297,975.60 545.89	0.18% (3,072.42)	A1 / A- A+	2.46 1.39
61747YET8	Morgan Stanley Callable Note Cont 7/17/2025 4.679% Due 7/17/2026	800,000.00	Various 5.10%	804,410.90 802,762.97	99.33 5.15%	794,601.60 1,455.69	0.47% (8,161.37)	A1 / A- A+	2.46 1.39
89115A2S0	Toronto-Dominion Bank Note 5.532% Due 7/17/2026	500,000.00	09/27/2023 5.81%	496,480.00 496,901.43	101.80 4.75%	508,979.00 1,075.67	0.30% 12,077.57	A1 / A AA-	2.46 2.28
69371RS56	Paccar Financial Corp Note 5.05% Due 8/10/2026	165,000.00	08/24/2023 5.09%	164,825.10 164,850.57	101.40 4.46%	167,303.57 3,957.94	0.10% 2,453.00	A1 / A+ NR	2.53 2.30
14913UAE0	Caterpillar Financial Services Note 4.5% Due 1/8/2027	550,000.00	01/11/2024 4.44%	550,858.00 550,846.16	100.45 4.34%	552,461.25 1,581.25	0.33% 1,615.09	A2 / A A+	2.94 2.72
24422EXF1	John Deere Capital Corp 4.5% Due 1/8/2027	550,000.00	01/11/2024 4.51%	549,840.50 549,842.70	100.16 4.44%	550,860.20 1,581.25	0.33% 1,017.50	A2 / A A+	2.94 2.72
24422EXF1	John Deere Capital Corp 4.5% Due 1/8/2027	950,000.00	Various 4.52%	949,470.50 949,478.91	100.16 4.44%	951,485.80 2,731.25	0.56% 2,006.89	A2 / A A+	2.94 2.72
91324PCW0	United Health Group Inc Note 3.45% Due 1/15/2027	1,000,000.00	01/17/2024 4.51%	970,560.00 970,910.48	97.44 4.38%	974,414.00 1,533.33	0.58% 3,503.52	A2 / A+ A	2.96 2.77
78016HZT0	ROYAL BANK OF CANADA Note 4.875% Due 1/19/2027	750,000.00	01/17/2024 4.91%	749,257.50 749,266.31	100.52 4.68%	753,897.00 1,218.75	0.45% 4,630.69	A1 / A AA-	2.97 2.73
78016HZT0	ROYAL BANK OF CANADA Note 4.875% Due 1/19/2027	500,000.00	01/17/2024 4.91%	499,505.00 499,510.87	100.52 4.68%	502,598.00 812.50	0.30% 3,087.13	A1 / A AA-	2.97 2.73
89236TJZ9	Toyota Motor Credit Corp Note 3.05% Due 3/22/2027	500,000.00	01/08/2024 4.61%	477,045.00 477,477.74	95.92 4.46%	479,577.50 5,464.58	0.29% 2,099.76	A1 / A+ A+	3.14 2.92
Total Corporate		39,325,000.00	2.39%	39,792,542.25 39,360,737.52	5.04%	38,727,230.85 227,237.81	23.00% (633,506.67)	A1 / A A+	1.25 1.02



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
MONEY MARKET FUND									
192826303	Fidelity Institutional Govt Portfolio	613,583.64	01/31/2024 5.18%	613,583.64 613,583.64	1.00 5.18%	613,583.64 0.00	0.36% 0.00	Aaa / AAA NR	0.00 0.00
192826303	Fidelity Institutional Govt Portfolio	18,736.30	01/31/2024 5.18%	18,736.30 18,736.30	1.00 5.18%	18,736.30 0.00	0.01% 0.00	Aaa / AAA NR	0.00 0.00
192826303	Fidelity Institutional Govt Portfolio	607,623.74	Various 5.18%	607,623.74 607,623.74	1.00 5.18%	607,623.74 0.00	0.36% 0.00	Aaa / AAA NR	0.00 0.00
Total Money Market Fund		1,239,943.68	5.18%	1,239,943.68	5.18%	1,239,943.68 0.00	0.73% 0.00	Aaa / AAA NR	0.00 0.00
SUPRANATIONAL									
459058GQ0	Intl. Bank Recon & Development Note 2.5% Due 3/19/2024	1,000,000.00	06/07/2021 0.32%	1,060,202.00 1,002,790.43	99.61 5.41%	996,076.00 9,166.67	0.59% (6,714.43)	Aaa / AAA AAA	0.13 0.13
4581X0DZ8	Inter-American Dev Bank Note 0.5% Due 9/23/2024	350,000.00	10/06/2021 0.58%	349,230.00 349,832.61	97.06 5.19%	339,723.65 622.22	0.20% (10,108.96)	Aaa / AAA NR	0.65 0.63
4581X0DZ8	Inter-American Dev Bank Note 0.5% Due 9/23/2024	1,100,000.00	Various 0.67%	1,094,861.00 1,098,827.22	97.06 5.19%	1,067,702.90 1,955.56	0.63% (31,124.32)	Aaa / AAA NR	0.65 0.63
4581X0DZ8	Inter-American Dev Bank Note 0.5% Due 9/23/2024	3,000,000.00	Various 0.77%	2,977,709.00 2,994,834.69	97.06 5.19%	2,911,917.00 5,333.33	1.72% (82,917.69)	Aaa / AAA NR	0.65 0.63
45950KCR9	International Finance Corp Note 1.375% Due 10/16/2024	2,000,000.00	Various 0.47%	2,060,490.00 2,012,668.66	97.43 5.11%	1,948,666.00 8,020.84	1.16% (64,002.66)	Aaa / AAA NR	0.71 0.69
45950KCR9	International Finance Corp Note 1.375% Due 10/16/2024	800,000.00	08/10/2021 0.53%	821,331.84 804,740.41	97.43 5.11%	779,466.40 3,208.33	0.46% (25,274.01)	Aaa / AAA NR	0.71 0.69
45950KCR9	International Finance Corp Note 1.375% Due 10/16/2024	300,000.00	08/10/2021 0.53%	307,999.16 301,777.59	97.43 5.11%	292,299.90 1,203.13	0.17% (9,477.69)	Aaa / AAA NR	0.71 0.69
459058JL8	Intl. Bank Recon & Development Note 0.5% Due 10/28/2025	1,255,000.00	Various 0.92%	1,234,726.85 1,245,947.74	93.49 4.42%	1,173,314.56 1,621.04	0.69% (72,633.18)	Aaa / AAA AAA	1.74 1.70
459058JL8	Intl. Bank Recon & Development Note 0.5% Due 10/28/2025	3,000,000.00	Various 0.89%	2,955,901.00 2,980,269.56	93.49 4.42%	2,804,736.00 3,874.99	1.66% (175,533.56)	Aaa / AAA AAA	1.74 1.70
459058KT9	Intl. Bank Recon & Development Note 3.5% Due 7/12/2028	950,000.00	07/07/2023 4.49%	908,333.00 912,985.47	97.93 4.01%	930,302.70 1,754.86	0.55% 17,317.23	Aaa / AAA NR	4.45 4.06
459058KT9	Intl. Bank Recon & Development Note 3.5% Due 7/12/2028	350,000.00	07/07/2023 4.49%	334,649.00 336,363.07	97.93 4.01%	342,743.10 646.53	0.20% 6,380.03	Aaa / AAA NR	4.45 4.06



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
SUPRANATIONAL									
45950KDD9	International Finance Corp Note 4.5% Due 7/13/2028	280,000.00	07/06/2023 4.53%	279,689.20 279,723.73	101.97 4.01%	285,505.92 630.00	0.17% 5,782.19	Aaa / AAA NR	4.45 4.00
45950KDD9	International Finance Corp Note 4.5% Due 7/13/2028	740,000.00	07/06/2023 4.53%	739,178.60 739,269.87	101.97 4.01%	754,551.36 1,665.00	0.45% 15,281.49	Aaa / AAA NR	4.45 4.00
Total Supranational		15,125,000.00	1.27%	15,124,300.65 15,060,031.05	4.79%	14,627,005.49 39,702.50	8.66% (433,025.56)	Aaa / AAA AAA	1.52 1.43
US TREASURY									
912796Z28	US Treasury Bill 4.79% Due 2/22/2024	800,000.00	03/03/2023 5.03%	762,425.11 797,689.37	99.71 5.03%	797,689.37 0.00	0.47% 0.00	P-1 / A-1+ F-1+	0.06 0.06
912828W48	US Treasury Note 2.125% Due 2/29/2024	1,250,000.00	04/15/2019 2.37%	1,236,035.16 1,249,780.33	99.75 5.24%	1,246,862.50 11,237.98	0.74% (2,917.83)	Aaa / AA+ AA+	0.08 0.08
912828W48	US Treasury Note 2.125% Due 2/29/2024	600,000.00	Various 2.45%	594,003.91 599,858.57	99.75 5.24%	598,494.00 5,394.23	0.36% (1,364.57)	Aaa / AA+ AA+	0.08 0.08
91282CBR1	US Treasury Note 0.25% Due 3/15/2024	1,000,000.00	05/27/2021 0.26%	999,804.69 999,991.78	99.40 5.24%	994,003.00 954.67	0.59% (5,988.78)	Aaa / AA+ AA+	0.12 0.12
91282CEG2	US Treasury Note 2.25% Due 3/31/2024	800,000.00	04/28/2022 2.63%	794,406.25 799,529.87	99.49 5.36%	795,906.40 6,098.36	0.47% (3,623.47)	Aaa / AA+ AA+	0.16 0.16
912796CX5	US Treasury Bill 4.614% Due 4/18/2024	1,100,000.00	05/01/2023 4.84%	1,050,371.72 1,088,875.57	98.99 4.84%	1,088,875.57 0.00	0.64% 0.00	P-1 / A-1+ F-1+	0.21 0.21
912828X70	US Treasury Note 2% Due 4/30/2024	600,000.00	05/30/2019 2.09%	597,609.38 599,881.53	99.18 5.32%	595,101.60 3,065.93	0.35% (4,779.93)	Aaa / AA+ AA+	0.25 0.24
912828X70	US Treasury Note 2% Due 4/30/2024	1,250,000.00	11/14/2019 1.64%	1,269,384.77 1,251,059.73	99.18 5.32%	1,239,795.00 6,387.36	0.74% (11,264.73)	Aaa / AA+ AA+	0.25 0.24
91282CEK3	US Treasury Note 2.5% Due 4/30/2024	1,000,000.00	06/10/2022 2.94%	991,953.13 998,957.54	99.31 5.30%	993,086.00 6,387.36	0.59% (5,871.54)	Aaa / AA+ AA+	0.25 0.24
91282CCC3	US Treasury Note 0.25% Due 5/15/2024	1,000,000.00	05/27/2021 0.31%	998,359.38 999,842.45	98.58 5.25%	985,781.00 535.71	0.58% (14,061.45)	Aaa / AA+ AA+	0.29 0.28
91282CCC3	US Treasury Note 0.25% Due 5/15/2024	1,600,000.00	01/18/2022 1.16%	1,566,750.00 1,595,917.36	98.58 5.25%	1,577,249.60 857.14	0.93% (18,667.76)	Aaa / AA+ AA+	0.29 0.28
91282CER8	US Treasury Note 2.5% Due 5/31/2024	1,000,000.00	06/01/2022 2.67%	996,796.88 999,472.74	99.10 5.25%	990,977.00 4,303.28	0.59% (8,495.74)	Aaa / AA+ AA+	0.33 0.32

Holdings Report

As of January 31, 2024



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
US TREASURY									
91282CER8	US Treasury Note 2.5% Due 5/31/2024	500,000.00	06/01/2022 2.67%	498,398.43 499,736.37	99.10 5.25%	495,488.50 2,151.64	0.29% (4,247.87)	Aaa / AA+ AA+	0.33 0.32
91282CER8	US Treasury Note 2.5% Due 5/31/2024	600,000.00	Various 2.84%	596,070.31 599,345.84	99.10 5.25%	594,586.20 2,581.97	0.35% (4,759.64)	Aaa / AA+ AA+	0.33 0.32
91282CCG4	US Treasury Note 0.25% Due 6/15/2024	1,000,000.00	06/09/2021 0.31%	998,125.00 999,769.05	98.20 5.18%	982,031.00 327.87	0.58% (17,738.05)	Aaa / AA+ AA+	0.37 0.36
912828XX3	US Treasury Note 2% Due 6/30/2024	1,300,000.00	03/30/2021 0.42%	1,366,371.09 1,308,387.25	98.70 5.18%	1,283,140.30 2,285.71	0.76% (25,246.95)	Aaa / AA+ AA+	0.41 0.41
912828XX3	US Treasury Note 2% Due 6/30/2024	600,000.00	Various 1.10%	619,482.42 602,202.04	98.70 5.18%	592,218.60 1,054.95	0.35% (9,983.44)	Aaa / AA+ AA+	0.41 0.41
91282CEX5	US Treasury Note 3% Due 6/30/2024	300,000.00	06/28/2022 3.11%	299,343.75 299,865.34	99.12 5.16%	297,351.60 791.21	0.18% (2,513.74)	Aaa / AA+ AA+	0.41 0.41
91282CEX5	US Treasury Note 3% Due 6/30/2024	900,000.00	06/28/2022 3.11%	898,031.25 899,596.02	99.12 5.16%	892,054.80 2,373.63	0.53% (7,541.22)	Aaa / AA+ AA+	0.41 0.41
91282CEX5	US Treasury Note 3% Due 6/30/2024	900,000.00	Various 3.11%	898,031.25 899,596.01	99.12 5.16%	892,054.80 2,373.63	0.53% (7,541.21)	Aaa / AA+ AA+	0.41 0.41
91282CCL3	US Treasury Note 0.375% Due 7/15/2024	750,000.00	Various 0.39%	749,574.22 749,936.84	97.88 5.13%	734,091.75 131.35	0.43% (15,845.09)	Aaa / AA+ AA+	0.45 0.45
91282CFA4	US Treasury Note 3% Due 7/31/2024	500,000.00	08/04/2022 3.01%	499,882.81 499,970.78	98.96 5.13%	494,804.50 41.21	0.29% (5,166.28)	Aaa / AA+ AA+	0.50 0.49
91282CCX7	US Treasury Note 0.375% Due 9/15/2024	500,000.00	10/07/2021 0.56%	497,304.69 499,429.79	97.18 5.04%	485,918.00 716.00	0.29% (13,511.79)	Aaa / AA+ AA+	0.62 0.60
91282CCX7	US Treasury Note 0.375% Due 9/15/2024	300,000.00	10/07/2021 0.56%	298,382.81 299,657.87	97.18 5.04%	291,550.80 429.60	0.17% (8,107.07)	Aaa / AA+ AA+	0.62 0.60
912828YH7	US Treasury Note 1.5% Due 9/30/2024	250,000.00	10/13/2021 0.61%	256,484.38 251,450.30	97.75 4.98%	244,384.75 1,270.49	0.15% (7,065.55)	Aaa / AA+ AA+	0.67 0.64
912828YH7	US Treasury Note 1.5% Due 9/30/2024	1,100,000.00	10/13/2021 0.61%	1,128,531.25 1,106,381.30	97.75 4.98%	1,075,292.90 5,590.16	0.64% (31,088.40)	Aaa / AA+ AA+	0.67 0.64
9128283D0	US Treasury Note 2.25% Due 10/31/2024	1,500,000.00	06/13/2022 3.29%	1,464,726.56 1,488,931.44	98.07 4.91%	1,471,054.50 8,622.94	0.87% (17,876.94)	Aaa / AA+ AA+	0.75 0.72
912828YY0	US Treasury Note 1.75% Due 12/31/2024	1,600,000.00	Various 1.11%	1,638,609.38 1,609,186.89	97.29 4.81%	1,556,688.00 2,461.54	0.92% (52,498.89)	Aaa / AA+ AA+	0.92 0.89

Holdings Report

As of January 31, 2024



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
US TREASURY									
912828YY0	US Treasury Note 1.75% Due 12/31/2024	550,000.00	Various 1.11%	563,173.83 553,118.84	97.29 4.81%	535,111.50 846.15	0.32% (18,007.34)	Aaa / AA+ AA+	0.92 0.89
91282CGD7	US Treasury Note 4.25% Due 12/31/2024	1,000,000.00	01/12/2023 4.15%	1,001,796.88 1,000,840.56	99.51 4.80%	995,078.00 3,736.26	0.59% (5,762.56)	Aaa / AA+ AA+	0.92 0.88
91282CDS7	US Treasury Note 1.125% Due 1/15/2025	700,000.00	01/20/2022 1.33%	695,843.75 698,669.24	96.63 4.77%	676,402.30 367.79	0.40% (22,266.94)	Aaa / AA+ AA+	0.96 0.93
91282CDS7	US Treasury Note 1.125% Due 1/15/2025	250,000.00	04/12/2022 2.60%	240,263.67 246,628.99	96.63 4.77%	241,572.25 131.35	0.14% (5,056.74)	Aaa / AA+ AA+	0.96 0.93
912828Z52	US Treasury Note 1.375% Due 1/31/2025	550,000.00	01/27/2021 0.28%	574,019.53 555,988.48	96.75 4.74%	532,125.00 20.78	0.31% (23,863.48)	Aaa / AA+ AA+	1.00 0.97
912828Z52	US Treasury Note 1.375% Due 1/31/2025	790,000.00	01/27/2021 0.28%	824,500.78 798,601.63	96.75 4.74%	764,325.00 29.84	0.45% (34,276.63)	Aaa / AA+ AA+	1.00 0.97
912828Z52	US Treasury Note 1.375% Due 1/31/2025	750,000.00	Various 2.61%	724,894.53 741,108.78	96.75 4.74%	725,625.00 28.33	0.43% (15,483.78)	Aaa / AA+ AA+	1.00 0.97
91282CDZ1	US Treasury Note 1.5% Due 2/15/2025	1,000,000.00	Various 1.92%	988,222.66 995,749.40	96.73 4.76%	967,305.00 6,929.35	0.58% (28,444.40)	Aaa / AA+ AA+	1.04 1.01
91282CDZ1	US Treasury Note 1.5% Due 2/15/2025	1,600,000.00	Various 2.50%	1,555,968.75 1,584,039.28	96.73 4.76%	1,547,688.00 11,086.96	0.92% (36,351.28)	Aaa / AA+ AA+	1.04 1.01
91282CDZ1	US Treasury Note 1.5% Due 2/15/2025	600,000.00	Various 2.48%	583,771.49 594,127.25	96.73 4.76%	580,383.00 4,157.61	0.35% (13,744.25)	Aaa / AA+ AA+	1.04 1.01
91282CED9	US Treasury Note 1.75% Due 3/15/2025	600,000.00	Various 2.64%	584,953.13 594,291.65	96.87 4.65%	581,226.60 4,009.61	0.35% (13,065.05)	Aaa / AA+ AA+	1.12 1.08
91282CED9	US Treasury Note 1.75% Due 3/15/2025	2,000,000.00	Various 2.39%	1,963,703.13 1,986,270.60	96.87 4.65%	1,937,422.00 13,365.38	1.15% (48,848.60)	Aaa / AA+ AA+	1.12 1.08
91282CED9	US Treasury Note 1.75% Due 3/15/2025	1,000,000.00	Various 2.46%	979,785.16 992,386.64	96.87 4.65%	968,711.00 6,682.69	0.58% (23,675.64)	Aaa / AA+ AA+	1.12 1.08
912828ZL7	US Treasury Note 0.375% Due 4/30/2025	1,700,000.00	Various 0.67%	1,681,007.82 1,693,843.77	94.97 4.57%	1,614,535.90 1,628.78	0.95% (79,307.87)	Aaa / AA+ AA+	1.25 1.22
912828ZL7	US Treasury Note 0.375% Due 4/30/2025	550,000.00	Various 0.67%	543,837.90 548,000.32	94.97 4.57%	522,349.85 526.96	0.31% (25,650.47)	Aaa / AA+ AA+	1.25 1.22
91282CEQ0	US Treasury Note 2.75% Due 5/15/2025	275,000.00	05/23/2022 2.80%	274,645.51 274,847.05	97.81 4.51%	268,984.38 1,620.54	0.16% (5,862.67)	Aaa / AA+ AA+	1.29 1.24

Holdings Report

As of January 31, 2024



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
US TREASURY									
91282CEQ0	US Treasury Note 2.75% Due 5/15/2025	850,000.00	05/23/2022 2.80%	848,904.30 849,527.25	97.81 4.51%	831,406.25 5,008.93	0.49% (18,121.00)	Aaa / AA+ AA+	1.29 1.24
91282CEY3	US Treasury Note 3% Due 7/15/2025	400,000.00	07/13/2022 3.15%	398,343.75 399,199.08	98.00 4.43%	392,015.60 560.44	0.23% (7,183.48)	Aaa / AA+ AA+	1.45 1.40
91282CEY3	US Treasury Note 3% Due 7/15/2025	1,000,000.00	07/13/2022 3.15%	995,859.38 997,997.69	98.00 4.43%	980,039.00 1,401.10	0.58% (17,958.69)	Aaa / AA+ AA+	1.45 1.40
91282CEY3	US Treasury Note 3% Due 7/15/2025	475,000.00	07/19/2022 3.18%	472,569.34 473,819.20	98.00 4.43%	465,518.53 665.52	0.28% (8,300.67)	Aaa / AA+ AA+	1.45 1.40
91282CFE6	US Treasury Note 3.125% Due 8/15/2025	1,700,000.00	09/08/2022 3.54%	1,680,476.56 1,689,773.44	98.11 4.40%	1,667,926.10 24,541.44	1.00% (21,847.34)	Aaa / AA+ AA+	1.54 1.46
91282CFE6	US Treasury Note 3.125% Due 8/15/2025	375,000.00	09/08/2022 3.54%	370,693.36 372,744.14	98.11 4.40%	367,924.88 5,413.55	0.22% (4,819.26)	Aaa / AA+ AA+	1.54 1.46
91282CFK2	US Treasury Note 3.5% Due 9/15/2025	450,000.00	09/19/2022 3.90%	444,937.50 447,252.98	98.66 4.37%	443,953.35 6,014.42	0.27% (3,299.63)	Aaa / AA+ AA+	1.62 1.54
91282CFP1	US Treasury Note 4.25% Due 10/15/2025	500,000.00	10/19/2022 4.55%	495,859.38 497,639.35	99.88 4.32%	499,375.00 6,328.55	0.30% 1,735.65	Aaa / AA+ AA+	1.71 1.61
91282CFP1	US Treasury Note 4.25% Due 10/15/2025	1,500,000.00	10/19/2022 4.55%	1,487,578.13 1,492,918.05	99.88 4.32%	1,498,125.00 18,985.66	0.90% 5,206.95	Aaa / AA+ AA+	1.71 1.61
91282CFP1	US Treasury Note 4.25% Due 10/15/2025	1,050,000.00	Various 4.34%	1,047,398.44 1,048,568.04	99.88 4.32%	1,048,687.50 13,289.96	0.63% 119.46	Aaa / AA+ AA+	1.71 1.61
91282CFW6	US Treasury Note 4.5% Due 11/15/2025	1,400,000.00	11/10/2022 4.27%	1,409,132.81 1,405,441.35	100.33 4.30%	1,404,648.00 13,500.00	0.84% (793.35)	Aaa / AA+ AA+	1.79 1.69
91282CGA3	US Treasury Note 4% Due 12/15/2025	500,000.00	12/29/2022 4.18%	497,578.13 498,464.13	99.52 4.27%	497,597.50 2,622.95	0.30% (866.63)	Aaa / AA+ AA+	1.87 1.78
91282CGE5	US Treasury Note 3.875% Due 1/15/2026	1,600,000.00	01/20/2023 3.83%	1,601,812.50 1,601,189.45	99.33 4.24%	1,589,249.60 2,895.60	0.94% (11,939.85)	Aaa / AA+ AA+	1.96 1.86
91282CGE5	US Treasury Note 3.875% Due 1/15/2026	700,000.00	01/20/2023 3.83%	700,792.97 700,520.39	99.33 4.24%	695,296.70 1,266.83	0.41% (5,223.69)	Aaa / AA+ AA+	1.96 1.86
91282CGL9	US Treasury Note 4% Due 2/15/2026	1,000,000.00	02/08/2023 4.09%	997,460.94 998,274.09	99.59 4.21%	995,859.00 18,478.26	0.60% (2,415.09)	Aaa / AA+ AA+	2.04 1.90
91282CGL9	US Treasury Note 4% Due 2/15/2026	1,500,000.00	02/15/2023 4.34%	1,485,644.53 1,490,233.04	99.59 4.21%	1,493,788.50 27,717.39	0.90% 3,555.46	Aaa / AA+ AA+	2.04 1.90

Holdings Report

As of January 31, 2024



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
US TREASURY									
91282CHB0	US Treasury Note 3.625% Due 5/15/2026	1,150,000.00	05/16/2023 3.71%	1,147,259.77 1,147,911.01	98.91 4.13%	1,137,422.45 8,933.04	0.68% (10,488.56)	Aaa / AA+ AA+	2.29 2.16
91282CJC6	US Treasury Note 4.625% Due 10/15/2026	1,700,000.00	10/30/2023 4.90%	1,687,382.81 1,688,469.29	101.45 4.05%	1,724,636.40 23,415.64	1.03% 36,167.11	Aaa / AA+ AA+	2.71 2.49
91282CJK8	US Treasury Note 4.625% Due 11/15/2026	275,000.00	11/29/2023 4.41%	276,589.84 276,497.19	101.53 4.04%	279,211.08 2,725.45	0.17% 2,713.89	Aaa / AA+ AA+	2.79 2.57
91282CJT9	US Treasury Note 4% Due 1/15/2027	1,500,000.00	01/11/2024 4.08%	1,496,542.97 1,496,593.48	99.98 4.01%	1,499,649.00 2,802.20	0.89% 3,055.52	Aaa / AA+ AA+	2.96 2.76
91282CEF4	US Treasury Note 2.5% Due 3/31/2027	1,400,000.00	02/15/2023 4.16%	1,312,718.75 1,333,030.21	95.66 3.97%	1,339,188.20 11,857.92	0.80% 6,157.99	Aaa / AA+ AA+	3.16 2.97
91282CEF4	US Treasury Note 2.5% Due 3/31/2027	900,000.00	02/15/2023 4.16%	843,890.63 856,948.00	95.66 3.97%	860,906.70 7,622.95	0.51% 3,958.70	Aaa / AA+ AA+	3.16 2.97
91282CEF4	US Treasury Note 2.5% Due 3/31/2027	1,000,000.00	10/04/2023 4.88%	924,531.25 931,586.07	95.66 3.97%	956,563.00 8,469.95	0.57% 24,976.93	Aaa / AA+ AA+	3.16 2.97
91282CET4	US Treasury Note 2.625% Due 5/31/2027	1,100,000.00	12/14/2023 4.00%	1,051,746.09 1,053,579.97	95.83 3.97%	1,054,152.00 4,970.29	0.63% 572.03	Aaa / AA+ AA+	3.33 3.13
91282CFU0	US Treasury Note 4.125% Due 10/31/2027	400,000.00	09/07/2023 4.52%	394,031.25 394,606.84	100.63 3.94%	402,500.00 4,215.66	0.24% 7,893.16	Aaa / AA+ AA+	3.75 3.41
91282CFU0	US Treasury Note 4.125% Due 10/31/2027	1,250,000.00	09/07/2023 4.52%	1,231,347.66 1,233,146.37	100.63 3.94%	1,257,812.50 13,173.94	0.75% 24,666.13	Aaa / AA+ AA+	3.75 3.41
91282CFZ9	US Treasury Note 3.875% Due 11/30/2027	1,650,000.00	12/05/2022 3.81%	1,655,156.25 1,653,960.68	99.76 3.94%	1,646,068.05 11,005.64	0.98% (7,892.63)	Aaa / AA+ AA+	3.83 3.51
91282CFZ9	US Treasury Note 3.875% Due 11/30/2027	670,000.00	12/06/2022 3.77%	673,245.31 672,496.94	99.76 3.94%	668,403.39 4,468.95	0.40% (4,093.55)	Aaa / AA+ AA+	3.83 3.51
91282CGC9	US Treasury Note 3.875% Due 12/31/2027	600,000.00	01/20/2023 3.56%	608,460.94 606,705.87	99.80 3.93%	598,828.20 2,043.96	0.35% (7,877.67)	Aaa / AA+ AA+	3.92 3.59
91282CGC9	US Treasury Note 3.875% Due 12/31/2027	1,500,000.00	01/20/2023 3.56%	1,521,152.34 1,516,764.67	99.80 3.93%	1,497,070.50 5,109.89	0.89% (19,694.17)	Aaa / AA+ AA+	3.92 3.59
91282CGH8	US Treasury Note 3.5% Due 1/31/2028	1,700,000.00	05/18/2023 3.68%	1,686,785.16 1,688,750.05	98.45 3.92%	1,673,636.40 163.46	0.99% (15,113.65)	Aaa / AA+ AA+	4.00 3.69
91282CGP0	US Treasury Note 4% Due 2/29/2028	1,400,000.00	11/29/2023 4.26%	1,385,890.63 1,386,428.39	100.29 3.92%	1,403,992.80 23,692.31	0.84% 17,564.41	Aaa / AA+ AA+	4.08 3.67

Holdings Report

As of January 31, 2024



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
US TREASURY									
91282CHA2	US Treasury Note 3.5% Due 4/30/2028	1,800,000.00	05/12/2023 3.44%	1,805,062.50 1,804,330.50	98.39 3.91%	1,771,101.00 16,096.15	1.06% (33,229.50)	Aaa / AA+ AA+	4.25 3.87
91282CHA2	US Treasury Note 3.5% Due 4/30/2028	600,000.00	05/12/2023 3.44%	601,687.50 601,443.50	98.39 3.91%	590,367.00 5,365.38	0.35% (11,076.50)	Aaa / AA+ AA+	4.25 3.87
91282CHX2	US Treasury Note 4.375% Due 8/31/2028	375,000.00	09/11/2023 4.40%	374,545.90 374,581.43	102.02 3.89%	382,573.13 6,941.11	0.23% 7,991.70	Aaa / AA+ AA+	4.59 4.05
91282CHX2	US Treasury Note 4.375% Due 8/31/2028	1,250,000.00	09/11/2023 4.40%	1,248,486.33 1,248,604.75	102.02 3.89%	1,275,243.75 23,137.02	0.77% 26,639.00	Aaa / AA+ AA+	4.59 4.05
91282CJN2	US Treasury Note 4.375% Due 11/30/2028	1,550,000.00	12/14/2023 3.86%	1,585,662.11 1,584,717.42	102.20 3.87%	1,584,027.15 11,672.64	0.94% (690.27)	Aaa / AA+ AA+	4.84 4.30
91282CJW2	US Treasury Note 4% Due 1/31/2029	700,000.00	01/29/2024 4.01%	699,699.22 699,699.38	100.60 3.87%	704,211.20 76.92	0.42% 4,511.82	Aaa / AA+ AA+	5.01 4.47
Total US Treasury		77,985,000.00	2.98%	77,492,555.73 77,667,226.13	4.53%	76,924,351.23 480,245.37	45.71% (742,874.90)	Aaa / AA+ AA+	1.82 1.70
TOTAL PORTFOLIO		170,869,943.68	2.74%	170,991,418.06 170,583,251.68	4.66%	168,317,681.76 1,033,611.96	100.00% (2,265,569.92)	Aa1 / AA AA	1.66 1.51
TOTAL MARKET VALUE PLUS ACCRUED						169,351,293.72			

JANUARY 2024



Market Data

 World Stock Market Indices
 data as of 12/29/2023

Change	(11/30/2023)	%CHG
S&P 500	4,769.83	202.03 4.42%
NASDAQ	15,011.35	785.13 5.52%
DOW JONES	37,689.54	1,738.65 4.84%
FTSE(UK)	7,733.24	279.49 3.75%
DAX (Germany)	16,751.64	536.21 3.31%
Hang Seng (Hong Kong)	17,047.39	4.51 0.03%
Nikkei (Japan)	33,484.17	(22.72) (0.07%)

Source: Bloomberg. Please see descriptions of indices on Page 2.

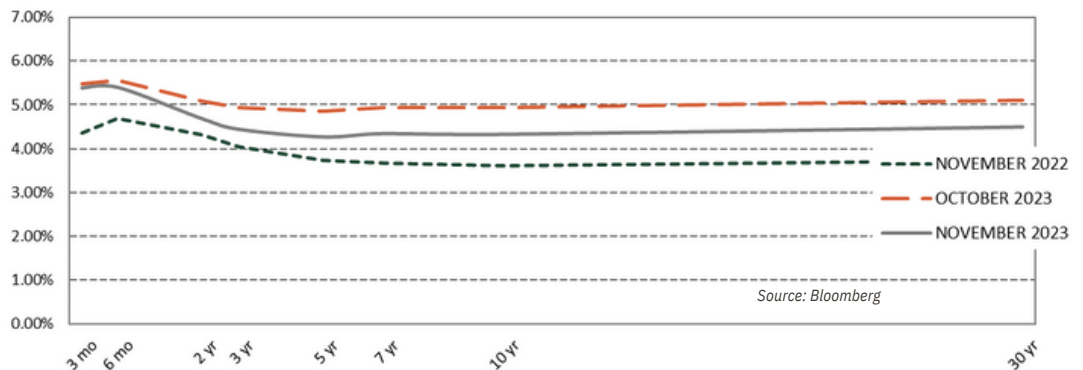
Market Summary

Recent economic data has shown above trend growth fueled by a rise in consumer spending and a continuing healthy US job market. Inflationary trends are subsiding, but core levels remain above the Fed's target. Given the cumulative effects of restrictive monetary policy and tighter financial conditions, we believe the economy will gradually soften and the Fed will loosen monetary policy in 2024.

As expected at the December meeting, the Federal Open Market Committee voted unanimously to leave the Federal Funds rate unchanged at a target range of 5.25 - 5.50%. Fed Chair Powell signaled that the federal funds rate is likely at or near its peak. The new Summary of Economic Projections reflected Core PCE inflation reaching the target 2% level in 2026 without a significant increase in unemployment. We believe the FOMC will loosen monetary policy in mid-2024 as inflation and economic growth continue to moderate.

Treasury yields declined across the yield curve in December as market participants priced in higher probabilities of Federal Reserve rate cuts in 2024. After reaching their peak in 2023, interest rates followed a more accommodative stance by the Federal Reserve later in the year, resulting in yield declines across the board and signaling a less restrictive monetary policy for 2024. By the end of December, the 2-year Treasury yield dropped 43 basis points to 4.25%, the 5-year Treasury yield fell 42 basis points to 3.85%, and the 10-year Treasury yield decreased by 45 basis points to 3.88%. Recent market activity emphasizes the significant influence of the Federal Reserve on interest rates. While many anticipate multiple rate cuts in 2024, some investors may have grown overly optimistic about the timing and extent of these cuts. Market participants will closely scrutinize Federal Reserve Chair Jerome Powell and the Federal Open Market Committee's policy announcement on January 31st, 2024, to ascertain the future path of monetary policy.

Treasury Yields Fell Across the Curve in December



At the end of December, the 2-year Treasury yield had declined by 18 basis points to 4.25%, while the 10-Year Treasury yield remained stable at 3.88% compared to the previous year, and the spread between the 2-year and 10-year Treasury yields widened to -37 basis points, up from -35 basis points at the close of November. For reference, the average historical spread since 2003 has been approximately +130 basis points. Furthermore, the inversion between 3-month and 10-year Treasuries deepened to -146 basis points in December, compared to -107 basis points in November. It's worth noting that the inversion of the yield curve is likely to persist until the Federal Reserve begins to cut rates, a probability that has increased in recent months.

TREASURY YIELDS	Trend (▲/▼)	12/29/2023	11/30/2023	Change
3-Month	▼	5.34	5.39	-0.05
2-Year	▼	4.25	4.68	-0.43
3-Year	▼	4.01	4.44	-0.43
5-Year	▼	3.85	4.27	-0.42
7-Year	▼	3.88	4.34	-0.46
10-Year	▼	3.88	4.33	-0.45
30-Year	▼	4.03	4.50	-0.47

Source: Bloomberg

BOND MARKET REVIEW

Credit Spreads Tightened in December

CREDIT SPREADS	Spread to Treasuries (%)	One Month Ago (%)	Change
3-month top rated commercial paper	5.44	5.53	(0.09)
2-year A corporate note	4.71	5.15	(0.44)
5-year A corporate note	4.44	4.98	(0.54)
5-year Agency note	3.96	4.43	(0.47)

Source: Bloomberg

Data as of 11/30/2023

Crude Oil Prices Eased

ECONOMIC INDICATOR	Current Release	Prior Release	One Year Ago
Trade Balance	(63.21) \$B In NOV 23	(64.26) \$B In OCT 23	(63.82) \$B In NOV 22
Gross Domestic Product	4.90% SEP 23	2.10% JUN 23	2.70% SEP 22
Unemployment Rate	3.70% DEC 23	3.80% NOV 23	3.50% DEC 22
Prime Rate	8.50% DEC 23	8.50% NOV 23	7.50% DEC 23
Refinitiv/CoreCommodity CRB Index	263.83 DEC 23	273.64 NOV 23	276.01 DEC 22
Oil (West Texas Int.)	\$71.65 DEC 23	\$75.96 NOV 23	\$78.40 DEC 22
Consumer Price Index (y/o/y)	3.40% DEC 23	3.70% NOV 23	6.50% DEC 22
Producer Price Index (y/o/y)	(0.20%) DEC 23	2.10% NOV 23	8.90% DEC 22
Euro/Dollar	1.10 DEC 23	1.09 NOV 23	1.07 DEC 22

Source: Bloomberg

Since 1988, Chandler Asset Management has specialized in providing fixed income investment solutions to risk-averse public agencies and institutions. Chandler's mission is to provide fully customizable client-centered portfolio management that preserves principal, mitigates risk, and generates income in our clients' portfolios.

Economic Roundup

Consumer Prices

The Consumer Price Index (CPI) increased by 0.2% month-over-month and by 3.4% year-over-year in December, marking a slight uptick from the 3.1% year-over-year rate observed in November. The Core CPI, which excludes volatile food and energy components, rose by 0.3% month-over-month and by 3.9% year-over-year, showing a slight decrease compared to the November figure of 4.0%. In November, the Personal Consumption Expenditures (PCE) Index declined more than expected, with headline inflation dropping by 0.1% month-over-month and increasing by 2.6% year-over-year, down from the 2.9% increase seen in October. Core PCE, the Federal Reserve's preferred inflation gauge, saw a 0.1% month-over-month increase and a deceleration in year-over-year growth to 3.2% in November, down from the 3.4% year-over-year increase reported in October. While the inflation trend is moderating, it's important to note that inflation continues to exceed the Fed's 2% target.

Retail Sales

Retail Sales rose 0.3% in November after a downwards revision to -0.2% in October, exceeding the -0.1% consensus forecast. On a year-over-year basis, Retail Sales growth accelerated to 4.1% in November from 2.2% in October buoyed by non-store retailers up 10.6%, as well as food services and drinking places up 11.3%. The Conference Board's Consumer Confidence Index surged to 110.7 in December from 101.0 in November, far surpassing consensus expectations. Positive ratings of job availability and increased confidence in personal income prospects contributed to the substantial increase. While the consumer has been resilient, dwindling excess savings, rising credit card balances, and the resumption of student loan payments pose potential headwinds to future economic growth.

Labor Market

The U.S. economy added 216,000 jobs in December, exceeding consensus expectations of 175,000, and the last two months were revised down by 71,000 jobs. Leading sectors included government, leisure and hospitality, and healthcare. The trajectory of job creation is gradually moderating, with the three-month moving average payrolls at 165,000 and the six-month moving average at 193,000. The unemployment rate remained unchanged at 3.7%, and the labor participation rate decreased to 62.5% from 62.8%, falling well below the pre-pandemic level of 63.3%. The U-6 underemployment rate, which includes those who are marginally attached to the labor force and employed part time for economic reasons rose to 7.1% from 7.0% last month. Average hourly earnings rose 4.1% year-over-year in December, increasing from a 4.0% gain last month. Employment remains strong by historical standards, but data are trending toward a less robust labor market outlook.

Housing Starts

Housing Starts increased sharply month-over-month in November by 14.8% to an annual rate of 1.560 million units. Starts were up 18% for single-family units and up 6.9% for multi-family. Total starts of new homes are up 9.3% year-over-year. The pick-up in growth can be partially attributed to lower costs of construction materials and homebuilders adjusting projects to accommodate the higher interest rate environment. According to Freddie Mac, average 30-year fixed rate mortgage rates declined to 6.49% as of December 21st, paralleling the drop in the 10-year US Treasury yield. According to the Case-Shiller 20-City Home Price Index, housing prices rose 4.9% year-over-year in October, accelerating from a 3.9% year-over-year gain in September. Tight inventories and higher mortgage rates continue to impact affordability.

World Stock Market Index Descriptions

S&P 500—The S&P 500 is a market value-weighted index of 500 large-capitalization stocks. The 500 companies included in the index capture approximately 80% of available US market capitalization. NASDAQ—The NASDAQ Composite Index is the market capitalization-weighted index of over 3,300 common stocks listed on the NASDAQ stock exchange. Dow Jones—The Dow Jones Industrial Average is an index that tracks 30 large, publicly-owned companies trading on the New York Stock Exchange and the NASDAQ. The Financial Times Stock Exchange Group (FTSE)—The FTSE is a share index of the 100 companies listed on the London Stock Exchange with the highest market capitalization. DAX—The Deutscher Aktienindex (DAX) is a blue chip stock market index consisting of the 30 major German companies trading on the Frankfurt Stock Exchange. Hang Seng—The Hang Seng Index is a freefloat-adjusted market-capitalization-weighted stock market index in Hong Kong. It is used to record and monitor daily changes of the largest companies of the Hong Kong stock market and is the main indicator of overall market performance in Hong Kong. Nikkei—Japan's Nikkei 225 Stock Average is a price-weighted index composed of Japan's top 225 blue-chip companies traded on the Tokyo Stock Exchange.

©2024 Chandler Asset Management, Inc, An Independent Registered Investment Adviser.

Data source: Bloomberg and the U.S. Department of Labor. This report is provided for informational purposes only and should not be construed as specific investment or legal advice. The information contained herein was obtained from sources believed to be reliable as of the date of publication, but may become outdated or superseded at any time without notice. Any opinions or views expressed are based on current market conditions and are subject to change. This report may contain forecasts and forward-looking statements which are inherently limited and should not be relied upon as an indicator of future results. Past performance is not indicative of future results. This report is not intended to constitute an offer, solicitation, recommendation or advice regarding any securities or investment strategy and should not be regarded by recipients as a substitute for the exercise of their own judgment. Fixed income investments are subject to interest, credit, and market risk. Interest rate risk: the value of fixed income investments will decline as interest rates rise. Credit risk: the possibility that the borrower may not be able to repay interest and principal. Low rated bonds generally have to pay higher interest rates to attract investors willing to take on greater risk. Market risk: the bond market in general could decline due to economic conditions, especially during periods of rising interest rates.