BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE AGENDA
Tuesday, February 14, 2017 - 5:30 PM
Conference Room A

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting to Peggy Hawker, City Recorder at 541.574.0613.

The agenda may be amended during the meeting to add or delete items, change the order of agenda items, or discuss any other business deemed necessary at the time of the meeting.

A. CALL TO ORDER

B. ROLL CALL/INTRODUCTIONS

C. PUBLIC COMMENT

D. APPROVAL OF MINUTES

D.1 Approval of Minutes of the Meeting of January 10, 2017
   January 10, 2017 Minutes.docx

E. OTHER BUSINESS
E.1. Volunteers for Radio Show on March 9 - 9:30-10 AM

E.2. Discuss DRAFT Committee Work Plan
       Bike and Ped AC Work Plan- DRAFT.pdf

E.3. Discuss DRAFT Project Tracking Sheet
       Bicycle-Pedestrian Advisory Committee Project Tracking Sheet.xlsx

E.4. Vision 2040 Kickoff Events Reminder and Summary

F.  BICYCLE/PEDESTRIAN ACCIDENTS

G.  COMMITTEE COMMENTS

H.  CONFIRM NEXT MEETING DATE

I.  ADJOURNMENT
Bicycle/Pedestrian Advisory Committee
Agenda Item Report

Agenda Item No. 2016-956
Submitted by: Rachel Cotton
Submitting Department: Community Development
Meeting Date: February 14, 2017

SUBJECT
Approval of Minutes of the Meeting of January 10, 2017

Recommendation:

ATTACHMENTS
- January 10, 2017 Minutes.docx
The City of Newport Bicycle/Pedestrian Committee met on the above date in Conference Room A of the Newport City Hall. In attendance were Maryann Bozza, Marsha Eckelman, Wendy Engler, Chuck Forinash, Susan Hogg, and Geri Kern. Also in attendance was Derrick Tokos, Community Development Director, and Rachel Cotton, Associate Planner. A guest in attendance was Eric Hanneman.

**INTRODUCTIONS**

Tokos introduces himself and Cotton as the new staff liaison for the Bicycle/Pedestrian Committee (AC). He reminds AC that they are part of the Community Development Department (CDD) and not Public Works. This will need to be kept in mind. He says it would be helpful if AC gives information needed for the upcoming Transportation System Plan. A discussion ensues regarding examples of what is needed. One of CDD’s goals is to build a stronger relationship between the Planning Commission and the Bicycle/Pedestrian Committee. A tracking sheet will be implemented and Tokos explains how information will be provided to the Committee. The concept of a work plan is also explained. Tokos explains how the Bike/Ped plan is an important part of the Transportation System Plan.

A question is asked concerning goals for the Bike/Ped plan. Tokos suggests reviewing them at a future meeting.

The committee agrees that the new structure will be more efficient. Public Work issues will be included on the tracking sheet and updates will be formulated with their input. There’s a question if motions would be included in the tracking sheet. The Committee agrees that old motions should be reviewed and included on the tracking sheet, if relevant. Cotton agrees to review last year’s minutes to include them.

A discussion ensued regarding how issues and motions are tracked then reported to the Committee. The Committee agrees to have issues added to the tracking sheet then have Cotton report on progress at the beginning of each Committee meeting. The Committee requests that Google Earth be set up to view for future meetings. Cotton will coordinate this.

**APPROVAL OF MINUTES OF THE MEETING OF DECEMBER 13, 2016**

MOTION was made by Kern, seconded by Forinash, to approve the minutes of December 13, 2016, as presented. The motion carried unanimously in a voice vote.

A discussion ensued regarding

**MEET BICYCLE/PEDESTRIAN ADVISORY COMMITTEE APPLICANT - ERIC HANNEMAN**
Bozza introduces Eric Hanneman. He tells the Committee about himself and how he became interested in being a Committee member.

A discussion ensued regarding Hanneman’s application. The Committee is happy to have an applicant with a bicycle background.

MOTION was made by Forinash, seconded by Bozza, to make a recommendation to the City Council to appoint Eric Hanneman as a Bicycle/Pedestrian Committee member. The motion carried unanimously in a voice vote.

**SELECTION OF COMMITTEE CHAIR**

Bozza opens discussions on the consideration of another Committee member becoming the Chair. She says it might be difficult at this time with the changes, but would invite anyone interested to voice their interest. Eckelman says she would be interested but not at this time. The change does not have to take place in any particular timeframe. Wendy, Susan and Eric might be interested. The Committee may have a better sense of roles in a couple of months and Bozza will bring the option to the Committee quarterly. The Committee expresses appreciation for all of Bozza’s hard work.

**REVIEW AND REFINE COMMITTEE GOALS ESTABLISHED FOR THE 2017/2018 FISCAL YEAR**

A discussion ensued regarding the Big Creek Path being gone. There is a question on if repairs should be included in the tracking sheet. If it is a repair, it is a staff level issue. If there are funds needed to repair, that would fall under the Committee. The Committee would like these repairs added to the tracking sheet listed as a question. Cotton to get updates on issues and advise.

It is noted that the Nye Street to Hwy 101 trail is missing from the list. It is different from No. 4 and should be included. Bozza to supply the information to Cotton to add it back to the list.

Cotton requests time to discuss project backgrounds at the next meeting. The Committee says Peggy Hawker had summaries and will need to be reviewed.

A discussion ensued regarding Committee goals for 2017/2018. Bozza asks Committee if it is important to keep goal No. 7 (meet with City Manager regarding specific projects) on the list. The Committee agrees to exclude goal No. 7 at this time and wait to see what the City Manager’s vision is for committees before moving forward with it.

There is a question if the Chestnut Street trail could be added to the goals. CLPUD will be vacating this area. The idea is to extend Chestnut Street across the CLPUD property to connect with 40th Street which would allow access for East side South Beach neighborhood for tsunami evacuation. PUD, City Manager and Tokos have had discussions about this and were receptive to idea. A discussion ensued regarding details of the project and requirements for right of way easements. The Committee agrees that it is good project to include. Bozza asks Cotton to include the project on the tracking sheet and share information with Tokos.
BICYCLE/PEDESTRIAN ACCIDENTS

There is no data available for the meeting and will be included in next month’s meeting.

COMMITTEE COMMENTS

The Committee is reminded that the next meeting will be held on February 14th.

Bozza invites the Committee to attend a presentation on transportation options near the Hatfield Science Center visitor center on January 11th.

ADJOURNMENT

Having no further business, the meeting adjourned at 7:33 P.M.
Bicycle/Pedestrian Advisory Committee
Agenda Item Report

Agenda Item No. 2016-957
Submitted by: Rachel Cotton
Submitting Department: Community Development
Meeting Date: February 14, 2017

SUBJECT
Volunteers for Radio Show on March 9 – 9:30-10 AM

Recommendation:

ATTACHMENTS

•
Bicycle/Pedestrian Advisory Committee
Agenda Item Report

Agenda Item No. 2016-966
Submitted by: Rachel Cotton
Submitting Department: Community Development
Meeting Date: February 14, 2017

SUBJECT
Discuss DRAFT Committee Work Plan

Recommendation:

ATTACHMENTS
• Bike and Ped AC Work Plan- DRAFT.pdf
<table>
<thead>
<tr>
<th>Project</th>
<th>Activities</th>
</tr>
</thead>
</table>
| 1. Work with City staff to develop GIS inventory of bike and pedestrian infrastructure: paths, trails, bike routes, sidewalks, sharrows, and existing conditions | • AC will share sharrow plan with city staff, inventory sharrows, and track updates via GIS  
   Existing sharrow priorities:  
   - Bay Boulevard sharrows - Naterlin to Moore Dr.  
   - Don Davis Park to Yaquina Bay State Park  
   • City staff will train AC on sidewalk conditions assessment and sidewalk gap analysis.  
   • AC will work with City Staff to develop data related to miles of bike paths and feet of sidewalk implemented in Newport since 2010. |
| 2. Give input at community engagement sessions for approved City projects | • Upcoming community engagement sessions related to City projects with bike/ped components will be announced to the AC. AC recommended to attend. |
| 3. Track and assess progress of other projects identified through past AC motions | • Wayfinding map sign elements as standard for all city maps  
   • Dog Waste bag containers on Big Creek Trail (Parks & Rec)  
   • Forest park paths and walkways (Parks & Rec)  
   • Possible linkage between the Forest Park trail system and Big Creek Road  
   • Signage from Agate Beach to Big Creek Park  
   • Review other past motions and identify those to be added to Project Tracking Sheet or Work Plan. |
| 4. Work session(s) on minimum bike lane and travel lane widths, speed limits on city streets | • Staff will review existing city plans and standards and prepare memo/lead work session(s) on standard lane widths, speed limits, and other technical topics at request of AC. |
| 5. Continue to work through informational updates of Newport Bike and Pedestrian Plan project chart | • Staff will continue reviewing and tracking completed Bike and Ped. Plan projects with AC through established spreadsheet. |
| 6. Update City bike map? | |
Bicycle/Pedestrian Advisory Committee
Agenda Item Report

Agenda Item No. 2016-967
Submitted by: Rachel Cotton
Submitting Department: Community Development
Meeting Date: February 14, 2017

SUBJECT
Discuss DRAFT Project Tracking Sheet

Recommendation:

ATTACHMENTS
• Bicycle-Pedestrian Advisory Committee Project Tracking Sheet.xlsx
**Newport Bicycle and Pedestrian Advisory Committee - Project and Issue Tracking Sheet - Vol. 1, Num. 1, February 2017**

**PWK** = Public Works Dept; **CD** = Community Development Dept; **AC** = Bicycle and Pedestrian Advisory Committee

### Active/Funded Projects

<table>
<thead>
<tr>
<th>Activity No.</th>
<th>Details</th>
<th>Funded</th>
<th>Responsible Party</th>
<th>Tentative Schedule</th>
<th>Status</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>15015</td>
<td>Agate Beach State Park to Hwy 101 Trail Connector</td>
<td>Yes</td>
<td>PWK</td>
<td>Designed</td>
<td>Complete T for AC via PWK design</td>
<td></td>
</tr>
<tr>
<td>15014</td>
<td>SW Harbor Way Sidewalk &amp; Improvements</td>
<td>Yes</td>
<td>PWK</td>
<td>Designed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>13002</td>
<td>NW 6th Street Storm Sewer</td>
<td>Yes</td>
<td>PWK</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>16004</td>
<td>RFB's on Highway 101 crossing</td>
<td>No</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>14007</td>
<td>Sidewalk &amp; Bicycle Improvements</td>
<td>Yes</td>
<td>PWK</td>
<td>Going to bid within the month (1/20/2017)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>15019</td>
<td>Sharrows Bay Blvd Fr Naterlin East to John Moore</td>
<td>No</td>
<td>PWK</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>12015</td>
<td>Bay Moore Storm Sewer Improvements</td>
<td>Yes</td>
<td>PWK</td>
<td>Designed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>13018</td>
<td>SE 35th &amp; Hwy 101 Signalization Improvements</td>
<td>Yes</td>
<td>PWK</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Potential Projects, Concerns

<table>
<thead>
<tr>
<th>Activity No.</th>
<th>Details</th>
<th>Funded</th>
<th>Responsible Party</th>
<th>Tentative Schedule</th>
<th>Status</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>11</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Active/Funded Projects**

- **Potential Projects, Concerns**

- **Active/Funded Projects**

- **Potential Projects, Concerns**
<table>
<thead>
<tr>
<th>Trail from Chestnut to 40th St</th>
<th>No</th>
<th>CD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Proposed alignment through PUD yard is unfeasible due to topography but City is exploring other options, securing rights of way and alternative alignment</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Bicycle/Pedestrian Advisory Committee
Agenda Item Report

Agenda Item No. 2016-968
Submitted by: Rachel Cotton
Submitting Department: Community Development
Meeting Date: February 14, 2017

SUBJECT
Vision 2040 Kickoff Events Reminder and Summary

Recommendation:

ATTACHMENTS
•