CITY COUNCIL REGULAR SESSION AGENDA
Monday, November 16, 2026 - 6:00 PM
City Hall 169 SW Coast Hwy, Newport, OR 97365
Join Zoom Meeting: https://newportoregon.zoom.us/j/83632035088
Meeting ID: 836 3203 5088

All public meetings of the City of Newport will be held in the City Council Chambers of the Newport City Hall, 169 SW Coast Highway, Newport. The meeting location is accessible to persons with disabilities. A request for an interpreter, or for other accommodations, should be made at least 48 hours in advance of the meeting to the City Recorder at 541.574.0613, or cityrecorder@newportoregon.gov.

All meetings are live-streamed at https://newportoregon.gov, and broadcast on Charter Channel 190. Anyone wishing to provide written public comment should send the comment to publiccomment@newportoregon.gov. Public comment must be received four hours prior to a scheduled meeting. For example, if a meeting is to be held at 3:00 P.M., the deadline to submit written comment is 11:00 A.M. If a meeting is scheduled to occur before noon, the written comment must be submitted by 5:00 P.M. the previous day. To provide virtual public comment during a city meeting, a request must be made to the meeting staff at least 24 hours prior to the start of the meeting. This provision applies only to public comment and presenters outside the area and/or unable to physically attend an in person meeting.

The agenda may be amended during the meeting to add or delete items, change the order of agenda items, or discuss any other business deemed necessary at the time of the meeting.

1. Call to Order and Roll Call

2. Pledge of Allegiance

3. Public Comment
This is an opportunity for members of the audience to bring to the Council's attention any item not listed on the agenda. Comments will be limited to three (3) minutes per person with a maximum of 15 minutes for all items. Speakers may not yield their time to others

4. Proclamations, Presentations, and Special Recognitions
Any formal proclamations or recognitions by the Mayor and Council can be placed in this section. Brief presentations to the City Council of five minutes or less are also included in this part of the agenda.

4.A **Proclamation Commemorating the Removal of the Black Exclusion Clause Anniversary**
Proclamation 100th Anniversary of the Removal of Oregon's Black Exclusion Clause.pdf

4.B **Proclamation Native American Heritage Month**
Proclamation Native American Heritage Month.pdf

5. **Consent Calendar**
The consent calendar consists of items of a repeating or routine nature considered under a single action. Any Councilor may have an item on the consent agenda removed and considered separately on request.

5.A **Approval of November 2, 2026 City Council meeting minutes**
City Council Work Session Minutes 11.2.2026.pdf
City Council Regular Session Minutes 11.2.2026.pdf

5.B **Ratify the Mayor's Reappointment of Cheryl Brown to the Parks and Recreation Advisory Committee for a Term Expiring December 31, 2028**
01 - STAFF REPORT - Reappointment of Cheryl Brown to Parks and Recreation Committee.pdf
02 - Parks and Recreation Application - Cheryl Brown_Redacted.pdf

5.C **Ratify the Mayor's Reappointment of Bryn McCornack to the Parks and Recreation Advisory Committee for a Term Expiring December 31, 2028**
STAFF REPORT - Reappointment of Bryn McCornack to the Parking Advisory Committee.pdf
Parks and Recreation Bryn McCornack application_Redacted.pdf

5.D **Ratify the Mayor's Reappointment of Jeff Schrantz to the Parks and Recreation Advisory Committee for a Term Expiring December 31, 2028**
STAFF REPORT - Reappointment of Jeff Schrantz to the Parking Advisory Committee.pdf
Parks and Recreation Jeff Schrantz application_redacted.pdf

6. **City Manager's Report**
All matters requiring approval of the City Council originating from the City Manager and departments will be included in this section. This section will also include any status reports for the City Council's information.

6.A **Trash Receptacles Upgrade Project - Phase II**
Staff Report.pdf
ArtTrashEnclosuresPhase2.pdf
Map Key.pdf

6.B **Resolution 2026-11-16-027**
STAFF REPORT final Resolution No. 2026-11-16-027_Flag Policy.pdf

Resolution 2026-11-16-027_Newport Flag Policy_FINAL.pdf
Resolution 3964 Newport Flag Policy.pdf

6.C Monthly Department Reports
Airport Monthly Update Oct 2026.pdf
Comms and Engagement Monthly Update Oct 2026.pdf
Community Dev Monthly Update Oct 2026.pdf
Engineering Monthly Update Oct 2026.pdf
Finance Monthly Update Oct 2026.pdf
Parks and Rec Monthly Update Oct 2026.pdf
Public Works Monthly Update Oct 2026.pdf
NFD Monthly Update Oct 2026.pdf
Library Monthly Update Oct 2026.pdf
NPD Monthly Update Oct 2026.pdf

6.D Council Goals Update
City Council Goals Update - FY26-27 Q1.pdf

7. Report from Mayor and Council
This section of the agenda is where the Mayor and Council can report any activities or discuss issues of concern.

8. Public Comment
This is an additional opportunity for members of the audience to provide public comment. Comments will be limited to three (3) minutes per person with a maximum of 15 minutes for all items. Speakers may not yield their time to others.

9. Adjournment

6:50PM Executive Session ORS 192.660(2)(e)
ORS 192.660(2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions.

NEWPORT
OREGON

Proclamation
100th Anniversary of the Removal of Oregon's Black Exclusion Clause

WHEREAS, Oregon entered the Union in 1859 as the only state admitted with a Black exclusion clause in its Constitution, reflecting a history of discriminatory laws intended to prevent Black settlement; and

WHEREAS, these exclusionary laws contributed to systemic discrimination and denied Black Americans the opportunity to live, work, and participate freely in communities throughout Oregon; and

WHEREAS, on November 2, 1926, Oregon voters removed the Black exclusion clause from the state Constitution, marking an important milestone in Oregon's history and the ongoing pursuit of equality and justice; and

WHEREAS, despite these historical injustices, Black Oregonians have demonstrated resilience and made lasting contributions to the cultural, economic, and civic life of our state; and

WHEREAS, the City of Newport recognizes the importance of acknowledging this history, honoring those who endured discrimination, and fostering a community where all individuals are treated with dignity, respect, and fairness;

NOW, THEREFORE, I, Jan Kaplan, Mayor of the City of Newport, Oregon, do hereby proclaim November 2026 as a time to commemorate the

100TH ANNIVERSARY OF THE REMOVAL OF THE BLACK EXCLUSION CLAUSE FROM THE OREGON CONSTITUTION

and encourage all residents to reflect upon this history, recognize the contributions of Black Oregonians, and reaffirm our shared commitment to equality, inclusion, and justice for all.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of November 2026.

_____
Jan Kaplan, Mayor

NEWPORT
OREGON

Proclamation
Native American Heritage Month

WHEREAS, November is Native American Heritage Month, a time to honor the histories, cultures, traditions, and contributions of Native American peoples; and

WHEREAS, the City of Newport recognizes and honors the Confederated Tribes of Siletz Indians, a sovereign Tribal nation with deep ancestral ties to the central Oregon coast and surrounding region; and

WHEREAS, despite forced removal, loss of ancestral lands, and federal termination, the Siletz people have demonstrated resilience in preserving their cultural identity, traditions, and community; and

WHEREAS, November 18, 1977, marks the restoration of federal recognition to the Confederated Tribes of Siletz Indians, an important milestone in the Tribe's history; and

WHEREAS, the Confederated Tribes of Siletz Indians continue to enrich Newport, Lincoln County, and communities throughout Oregon through cultural preservation, education, economic development, environmental stewardship, and community partnerships; and

WHEREAS, the City of Newport values its relationship with the Confederated Tribes of Siletz Indians and recognizes the importance of honoring Tribal sovereignty, fostering mutual respect, and celebrating Indigenous heritage;

NOW, THEREFORE, I, Jan Kaplan, Mayor of the City of Newport, Oregon, do hereby proclaim November 2026 as

NATIVE AMERICAN HERITAGE MONTH

in the City of Newport, with special recognition of the Confederated Tribes of Siletz Indians, and encourage all residents to honor Native American heritage, celebrate living Indigenous cultures, and recognize the lasting contributions of Tribal communities.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of November 2026.

_____
Jan Kaplan, Mayor

City of Newport
City Council Work Session Minutes
November 2, 2026

LOCATION: CITY COUNCIL CHAMBERS, NEWPORT CITY HALL, 169 SW COAST HIGHWAY, NEWPORT
Time Start: 4:00 P.M. **Time End:** 6:00 P.M.

ATTENDANCE LOG/ROLLCALL

COUNCIL MEMBERS	STAFF
Mayor Jan Kaplan	Nina Vetter, City Manager
Councilor Emond	Tiffany Johnson, City Attorney
Councilor Roumagoux	Allie Anderson, City Recorder
Councilor Hickman	
Councilor Hall	
Councilor Aparicio-Reyes	
Councilor Jacobi	

AGENDA ITEM	ACTIONS
WORK SESSION MEETING	
CALL TO ORDER AND ROLL CALL a. Roll Call	
UPCOMING WORK SESSION ITEMS	
SHORT TERM RENTALS PROGRAM OVERVIEW & DISCUSSION	Presenter: Derrick Tokos, Community Development Director and Jason Malloy, Chief of Police Staff provided an overview of the City's short-term rental program, including licensing requirements, annual renewals, zoning restrictions, license transfers, enforcement procedures and the current status of short-term rental endorsements. Staff reported that the City currently has 205 active endorsements, including 193 vacation rentals, seven home shares, and five bed and breakfast establishments. Of the 176 vacation rentals permitted within the overlay zone, 161 are currently licensed. Staff also reported approximately 90 properties on the waiting list. Council discussed the following: • Existing licensing and inspection requirements, including the potential for periodic safety reinspection's. • Insurance requirements and verification during the initial licensing process.

	• Complaint reporting procedures and coordination between the City's complaint hotline, property contacts, and law enforcement. • Waiting list procedures, license transfers, and restrictions on vacation rental concentrations. • Enforcement challenges involving unlicensed rentals, including the effectiveness of existing fines and penalties. • Potential adjustments to the vacation rental cap in relation to housing availability, future development, and waiting list demand. • Opportunities to improve the City's short-term rental monitoring software and automate licensing, renewals, and transient lodging tax processes. Council discussed whether stronger penalties could discourage unlicensed vacation rental operations. The City Attorney indicated that legal guidance could be provided regarding increased fines and potential recovery of revenue from unlawful operations, including assistance with draft code language if amendments are pursued. Staff also discussed the possibility of issuing a new request for proposals for short-term rental monitoring and management services. No formal action was taken.
Adjournment	

Submitted by: _____
Allie M. Anderson, City Recorder

City of Newport
City Council Regular Session Minutes
November 2, 2026

LOCATION: CITY COUNCIL CHAMBERS, NEWPORT CITY HALL, 169 SW COAST HIGHWAY, NEWPORT
Time Start: 6:00 P.M. **Time End:** 8:00 P.M.

ATTENDANCE LOG/ROLLCALL

COUNCIL MEMBERS	STAFF
Mayor Jan Kaplan	Nina Vetter, City Manager
Councilor Emond	Tiffany Johnson, City Attorney
Councilor Roumagoux	Allie Anderson, City Recorder
Councilor Hickman	
Councilor Hall	
Councilor Aparicio-Reyes	
Councilor Jacobi	

AGENDA ITEM	ACTIONS
REGULAR SESSION MEETING	
CALL TO ORDER AND ROLL CALL a. Roll Call	Mayor Kaplan called the meeting to order at approximately 6:00PM Present: Mayor Kaplan, Councilor Emond, Councilor Roumagoux, Councilor Hickman, Councilor Hall, Councilor Aparicio-Reyes and Councilor Jacobi. Absent: None.
PLEDGE OF ALLEGIANCE	The Pledge of Allegiance was recited.
PUBLIC COMMENT	Jim Price expressed concerns regarding the NW Pacific Street Sanitary Sewer Local Improvement District (LID), specifically whether the three participating property owners could receive reimbursement if additional properties connect to the sewer extension in the future. Council acknowledged the concern and indicated that staff could follow up.
PROCLAMATIONS, PRESENTATIONS AND SPECIAL RECOGNITIONS	**Special Recognition – Response to the Pacific Seafood Building Fire Incident** Mayor Kaplan recognized the emergency responders, City staff, partner agencies, and Pacific Seafood personnel involved in responding to the recent Pacific Seafood building fire. Fire Chief Rob Murphy and Police Chief Jason Malloy highlighted the coordinated response involving fire, police, public works, emergency management and regional partner agencies. The response resulted in no reported injuries.

	Pacific Seafood representatives expressed appreciation for the community's response and announced a $12,500 donation to the Lincoln County Public Safety Association in recognition of emergency responders. **Veterans Day Proclamation** Mayor Kaplan proclaimed November 11, 2026 as Veterans Day, recognizing the service and sacrifices of military veterans. The proclamation encouraged participation in the Green Light Project as a visible demonstration of appreciation and support for veterans.
CONSENT CALENDAR	Motion: Councilor Emond moved to approve the Consent Calendar as presented. Second: Councilor Roumagoux Vote: Motion carried unanimously
PUBLIC HEARINGS	**Public Hearing and Possible Adoption of Ordinance No. 2026-07 – Land Use Review Procedures** Community Development Director Derek Tokos presented proposed amendments to Chapters 14.01 and 14.52 of the Newport Municipal Code to align lang use review procedures with state legislative changes and expedited review requirements. The amendments included modifications to the appeals process, appeal deadlines and expiration periods for land use decisions. Mayor Kaplan opened the public hearing. No public testimony was received, and the hearing was closed. Motion: Councilor Emond moved to place Ordinance No. 2026-07 for final passage and read by title only. Second: Councilor Aparicio-Reyes Vote: Motion carried unanimously Ordinance No. 2026-07 was read by title only. Roll call vote: All Council members voted in favor. Ordinance No. 2026-07 was adopted unanimously. **Public Hearing and Possible Adoption of Ordinance No. 2026-08 and Resolution No. 2026-11-02-024 – Neighborhood Traffic Management Program** Community Development Director Derek Tokos presented the proposed Neighborhood Traffic Management Program, establishing a framework for evaluating neighborhood traffic calming requests.

	The proposed program included a three-year pilot with an anticipated annual allocation of $100,000, subject to future budget approval, and a criteria-based process for prioritizing projects. Mayor Kaplan opened the public hearing. No public testimony was received, and the hearing was closed. Motion: Councilor Hickman moved to place Ordinance No. 2026-08 for final passage and ready by title only. Second: Councilor Emond Ordinance No. 2026-08 was ready by title only. Roll Call Vote: All Council members voted in favor. Ordinance No. 2026-08 was adopted unanimously. Motion: Councilor Emond moved to approve Resolution No. 2026-11-02-024, adopting program guidelines for the Neighborhood Traffic Management Pilot Program. Second: Councilor Aparicio-Reyes Vote: Motion carried unanimously **Public Hearing on Resolution No. 2026-11-02-025 – NW Pacific Street Sanitary Sewer Local Improvement District** City Engineer Chris Beatty presented the final engineer's report for the NW Pacific Street Sanitary Sewer Local Improvement District. The project involved approximately 200 feet of sanitary sewer extension serving three properties. The final construction cost was $69,855 with $69,608 eligible for assessment and the remaining $247 to be absorbed by the City. The proposed assessment was divided equally among the three participating properties. Mayor Kaplan opened the public hearing. No additional public testimony was received, and the hearing was closed. Council discussed concerns raised during public comment regarding potential future connections by neighboring properties. Staff explained that additional properties would be responsible for the costs of extending service to their properties and that the existing assessments would not be redistributed. Motion: Councilor Jacobi moved to adopt Resolution No. 2026-11-02-025, accepting the final engineer's report and establishing the method and amount of assessment for the NW Pacific Street Sanitary Sewer

	Local Improvement District, subject to review by the Finance Director and City Attorney. Second: Councilor Emond Vote: Motion carried unanimously.
CITY MANAGER'S REPORT	**Acceptance of Oregon Department of Human Services Resilience Hub Stockpile Grant Agreement No. 188573** Emergency Management representative Del Lockwood and Library and Community Engagement Director Laura Kimberly presented the Oregon Department of Human Services Resilience Hub Stockpile Grant. The grant will provide emergency preparedness supplies and resources to be housed at the Newport Public Library, supporting public education, training, and community resilience. Council expressed support for the project and recognized the staff involved in securing the funding. Motion: Councilor Hall moved to approve acceptance of Intergovernmental Grant Agreement No. 188573 with the Oregon Department of Human Services for one Type 5 typed package valued at $167,692, and authorize the City Manager to execute the agreement and required exhibits following review and approval as to form by the City Attorney. Second: Councilor Aparicio-Reyes Vote: Motion carried unanimously **City Council Rules** City Recorder Allie Anderson presented the revised City Council Rules, incorporating recommendations from the Council Rules Subcommittee and direction provided during the September 21, 2026, City Council work session. Council identified Section 2.18(D), which limited public comment to agenda items, as an outdated provision that should be removed. Motion: Councilor Emond moved to approve the revised City Council Rules with Section 2.18(D) stricken. Second: Councilor Jacobi
REPORT FROM MAYOR AND COUNCIL	**Councilor Emond** reported attending the Source Water Protection for Coastal Communities event, which focused on funding opportunities, regional

	collaboration, and protecting drinking water resources. **Councilor Roumagoux** also discussed attending the Source Water Protection event and highlighted the importance of regional cooperation among smaller water districts. **Councilor Hickman** reported attending the quarterly Retirement Board of Trustees meeting, where investment performance, actuarial reports, and retirement fund contributions were discussed. **Mayor Kaplan** reflected on the recent Sister City delegation visit to Mombetsu, Japan, emphasizing the longstanding friendship between the two communities and expressing appreciation for the Sister City Committee's efforts. He also discussed visiting Hiroshima and expressed interest in exploring Newport's potential participation in the Mayors for Peace organization. Kaplan indicated that additional information would be shared with Council. **Councilor Hall** discussed the importance of accessible emergency communications following the Pacific Seafood fire, particularly for residents with disabilities, hearing impairments, mobility limitations, or language barriers. **Councilor Jacobi** provided an update on the Hope Rising affordable housing project at First Presbyterian Church, which is anticipated to include six small homes in partnership with Habitat for Humanity. **City Manager Nina Vetter** explained that the City and its partner agencies conduct after-action reviews following emergency incidents to evaluate response efforts, identify challenges, and improve future emergency preparedness.
Adjournment	

Submitted by: 

Allie M. Anderson, City Recorder

City of Newport
Regular Session

Title: Ratify the Mayor's Reappointment of Cheryl Brown to the Parking Advisory Committee
Action: Adopt

Prepared by: Allie M. Anderson
City Recorder

Date: 11/16/2026

Background Information: Cheryl Brown currently serves on the Parks and Recreation Committee and has submitted an application for reappointment. Cheryl has served on the committee for several terms and brings extensive experience in community involvement, nonprofit board service, and project management. During her previous term, she assisted in tracking progress toward goals outlined in the Parks and Recreation Business Plan. Cheryl has expressed her continued commitment to enhancing recreational opportunities, promoting accessibility and affordability, and supporting parks and recreation amenities that serve all members of the Newport community.

Fiscal Notes: None.

Alternatives:

Attachments:
Committee application

Committee Application

Print Del

Submitted by: Cheryl Brown

Submitted On: 2026 11 07 08:19:58

Submission IP: 149.137.186.67 (172.31.18.87)
proxy-IP (raw-IP)

Status: Open

Priority: Normal

Assigned To: City Recorder

Due Date: Open

*** Please select the committee you are applying for from the drop-down menu**

Parks and Recreation Advisory Committee

*** First Name**

Cheryl

*** Last Name**

Brown

*** Mailing Address (Include Street #, City, State)**

[redacted]

*** Phone**

[redacted]

Alternate Phone

[redacted]

*** Email Address**

[redacted]

*** Current Occupation or Area of Expertise**

Supervisory Physical Scientist

*** 1. Have you participated in any boards, commissions, or volunteer efforts in the community?**

Yes, I have served on the City of Newport Parks and Recreation Committee. In the past I have been a board member on various non profits including on the board of Newport Swim Team and Newport High School Grad Night. (I'm not currently serving on any boards). I've also been a USA swimming official supporting youth and college swim competitive swimming.

*** 2. Will you be able to attend regularly scheduled meetings and actively participate?**

Yes

*** 3. What skills, experiences, or perspectives do you bring that would benefit this committee?**

I have been a member of the Newport Parks and Recreation committee for several terms. I have interest in enhancing activities and amenities within the city to promote recreation; while at the same time finding ways to reduce the draw on Newport's general fund. During my last term, I was point person for reviewing the status of progress for goals outlined in the Parks and Recreation business plan. I have also sought out opinions of the public on parks and recreation and brought them to the committee and would continue to do so. I have been an advocate of providing recreational amenities for diverse members of our community, including children, seniors, and underserved communities.

*** 4. Briefly describe your educational and/or relevant training background**

I have PhD in Oceanography and B.S. and M.S. degrees in Ocean Engineering. Through my current position as well as previous, I have experience in management including managing budgets, writing proposals, managing teams, project management.

*** 5. How do you approach decision-making in group settings, especially when opinions differ?**

I have participated in consensus decision making in my previous role on the Parks and Recreation committee, on non profit boards (Newport Swim Team, Newport High Grad Night, etc) as well is in my job. In this role, I ensure all voices are heard and considered, and evaluate the information received based upon goals, constraints, responsibilities, and legal requirements.

*** 6. Are you willing to uphold committee decisions based on facts and community standards, even if you personally disagree?**

Yes, that is our role. We need to gather information that is based on facts and standards (rules/laws) and make decisions using this information.

*** 7. Are there any personal or professional relationships that may present a conflict of interest?**

None that I’m aware of.

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8. Please share anything else about yourself that you believe would support your service on this committee

I've enjoyed my time serving on the Newport Parks and Recreation committee and would love to be able to continue serving in this role. I'm excited about the recent improvement in park facilities and the new programming and events. I look forward to the opportunity to continue to grow these types of programs. I feel strongly that our parks and recreational amenities need to be a safe and welcoming place for all, and we need to continue to strive to make these amenities affordable for all (City of Newport tax payers as well as other users).

Thank you in advance for your community spirit in offering to serve!

City of Newport
Regular Session

Title: Ratify the Mayor's Reappointment of Bryn McCornack to the Parking Advisory Committee

Prepared by: Allie M. Anderson
City Recorder

Action: Adopt

Date: 11/16/2026

Background Information: Bryn McCornack has submitted an application for reappointment to the Parks and Recreation Advisory Committee. Bryan has served on the committee for the past two years and brings extensive experience in community involvement and volunteer service. Bryn has volunteered with the 60+ Activity Center for approximately 10 years, including eight years of service on its Advisory Committee. Bryn has expressed appreciation for the opportunity to serve on the Parks and Recreation Advisory Committee and a continued interest in supporting the Committee's work and serving the Newport community.

Fiscal Notes: None.

Alternatives:

Attachments:
Committee application

Committee Application

Print Del

Submitted by: Bryn McCornack

Submitted On: 2026 08 19 22:53:19

Submission IP: 64.38.153.247 (172.31.24.130)
proxy-IP (raw-IP)

Status: Open

Priority: Normal

Assigned To: City Recorder

Due Date: Open

*** Please select the committee you are applying for from the drop-down menu**

Parks and Recreation Advisory Committee

*** First Name**

Bryn

*** Last Name**

McCornack

*** Mailing Address (Include Street #, City, State)**

[redacted]

*** Phone**

[redacted]

Alternate Phone

[redacted]

*** Email Address**

[redacted]

*** Current Occupation or Area of Expertise**

Retired

*** 1. Have you participated in any boards, commissions, or volunteer efforts in the community?**

10 years' volunteer 60+, 2 years on Parks & Rec Advisory

*** 2. Will you be able to attend regularly scheduled meetings and actively participate?**

Yes

*** 3. What skills, experiences, or perspectives do you bring that would benefit this committee?**

8 years with 60+ Activity Center Advisory Committee

*** 4. Briefly describe your educational and/or relevant training background**

Volunteer work with 60+ for 10 years

*** 5. How do you approach decision-making in group settings, especially when opinions differ?**

Consensus

*** 6. Are you willing to uphold committee decisions based on facts and community standards, even if you personally disagree?**

Yes

*** 7. Are there any personal or professional relationships that may present a conflict of interest?**

No

8. Please share anything else about yourself that you believe would support your service on this committee

Appreciated the opportunity to serve on this committee for the past 2 years and I look forward to continuing

Thank you in advance for your community spirit in offering to serve!

City of Newport
Regular Session

Title: Ratify the Mayor's Reappointment of Jeff Schrantz to the Parking Advisory Committee
Action: Adopt

Prepared by: Allie M. Anderson
City Recorder

Date: 11/16/2026

Background Information: Jeff Schrantz has submitted an application for reappointment to the Parks and Recreation Advisory Committee. Jeff has served on the committee for several years and brings professional experience in insurance and finance. Through his continued service, Jeff has demonstrated an interest in supporting the City's parks and recreation programs and contributing to the department's success. Jeff values considering diverse perspectives when making decisions and has expressed his continued commitment to serving on the committee and supporting the Newport community.

Fiscal Notes: None.

Alternatives:

Attachments:
Committee application

Committee Application

Print Del

Submitted by: Jeff Schrantz

Submitted On: 2026 08 20 11:31:08

Submission IP: 47.42.188.251 (172.31.71.230)
proxy-IP (raw-IP)

Status: Open

Priority: Normal

Assigned To: City Recorder

Due Date: Open

*** Please select the committee you are applying for from the drop-down menu**

Parks and Recreation Advisory Committee

*** First Name**

Jeff

*** Last Name**

Schrantz

*** Mailing Address (Include Street #, City, State)**

[redacted]

*** Phone**

[redacted]

Alternate Phone

[redacted]

*** Email Address**

[redacted]

*** Current Occupation or Area of Expertise**

Retired

*** 1. Have you participated in any boards, commissions, or volunteer efforts in the community?**

Yes. Currently on Parks and Rec Advisory Committee

*** 2. Will you be able to attend regularly scheduled meetings and actively participate?**

Yes

*** 3. What skills, experiences, or perspectives do you bring that would benefit this committee?**

Having served on this board for many years I wish to see our Parks and Recs dept thrive

*** 4. Briefly describe your educational and/or relevant training background**

My background is insurance and finance

*** 5. How do you approach decision-making in group settings, especially when opinions differ?**

I am open to hearing all opinions. Decisions are based on what's best for our parks

*** 6. Are you willing to uphold committee decisions based on facts and community standards, even if you personally disagree?**

Yes

*** 7. Are there any personal or professional relationships that may present a conflict of interest?**

No

8. Please share anything else about yourself that you believe would support your service on this committee

I look forward to continuing on this committee

Thank you in advance for your community spirit in offering to serve!

City of Newport
Regular Session

Title: Trash Receptacles Upgrade Project - Phase II

Prepared by: Willow Ryon, Beautification & Tourism Program Coordinator

Action: Adopt

Date: 11/16/2026

Recommended Motion: Move to proceed with Phase II of the Trash Receptacles Upgrade Project.

Background Information:
In 2025, the City of Newport partnered with Thompson's Sanitary Service and local middle school students to install fifteen new trash receptacles featuring student-created artwork throughout Newport. The project was designed to improve the appearance of public waste receptacles, discourage improper disposal of household garbage, and provide local students with an opportunity to showcase their creativity and connection to the community.

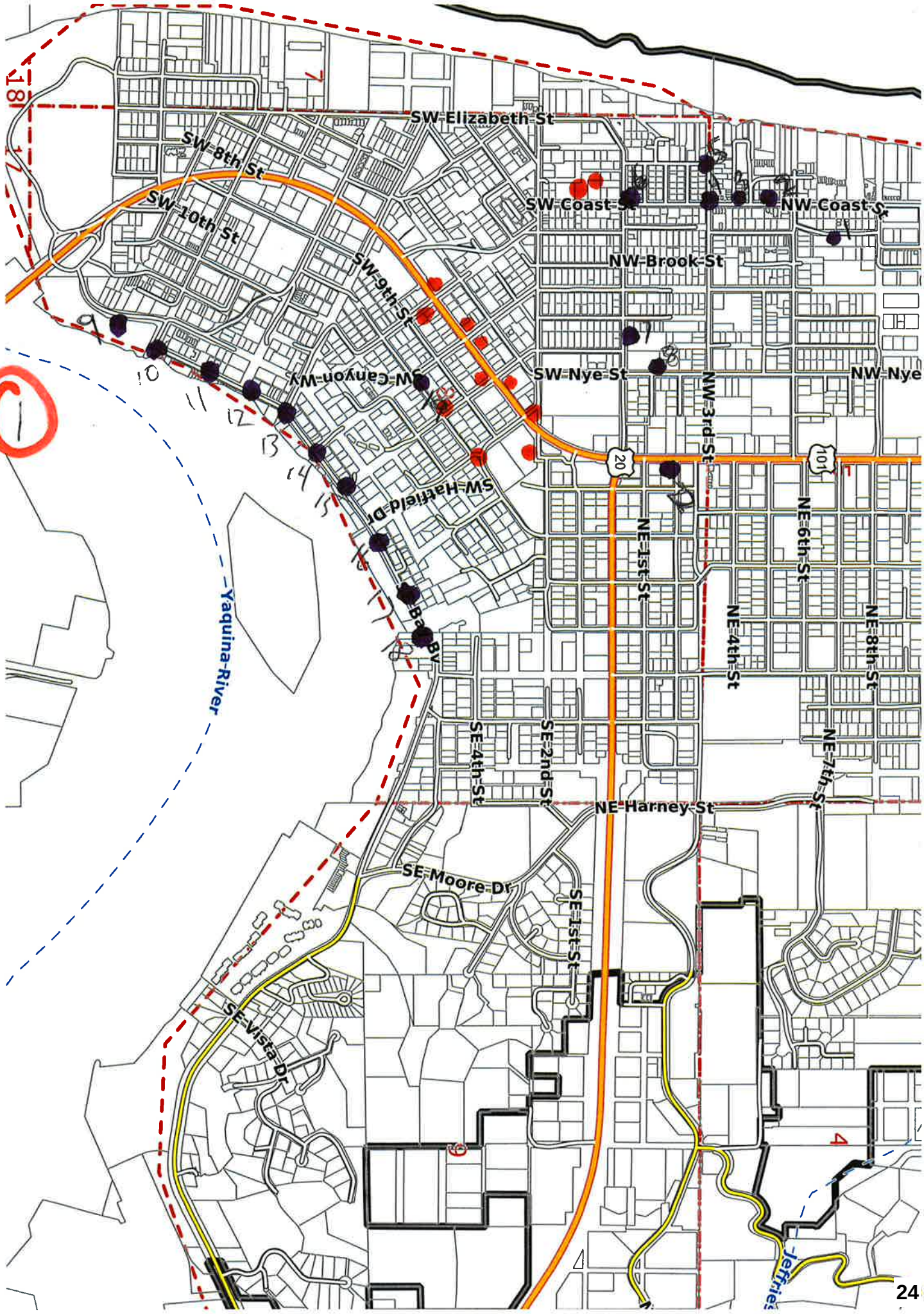
The initial project was well received by residents, businesses, and visitors, demonstrating how functional public infrastructure can also serve as an opportunity for community beautification and public art.

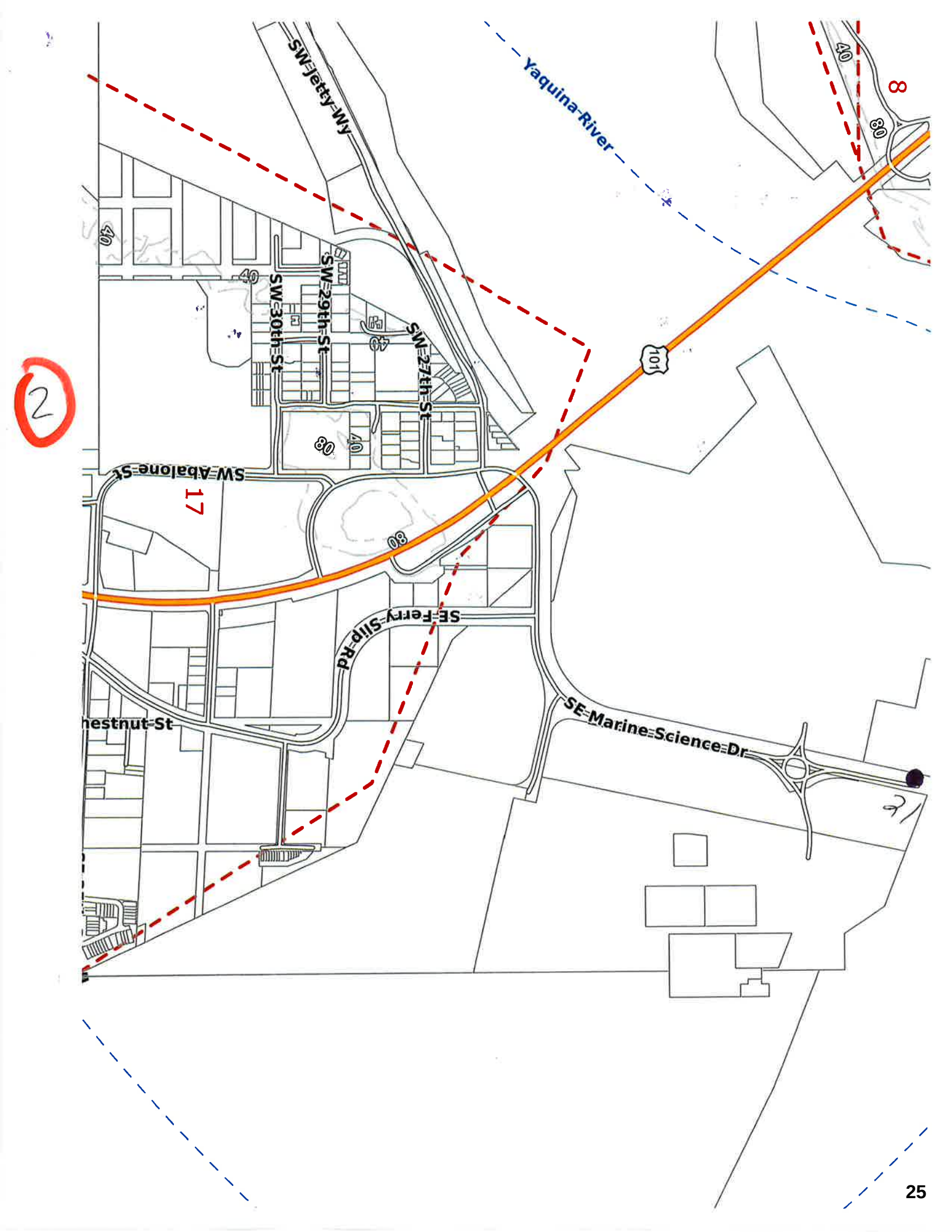
Building upon the success of Phase I, Thompson's Sanitary Service approached the City about expanding the initiative to additional locations throughout Newport. Phase II will expand the project by installing twenty-five additional trash receptacles featuring artwork created by local students. Thompson's Sanitary Service has identified the proposed locations for the additional receptacles intended to increase the presence of the project in areas such as Nye Beach and the Historic Bayfront.

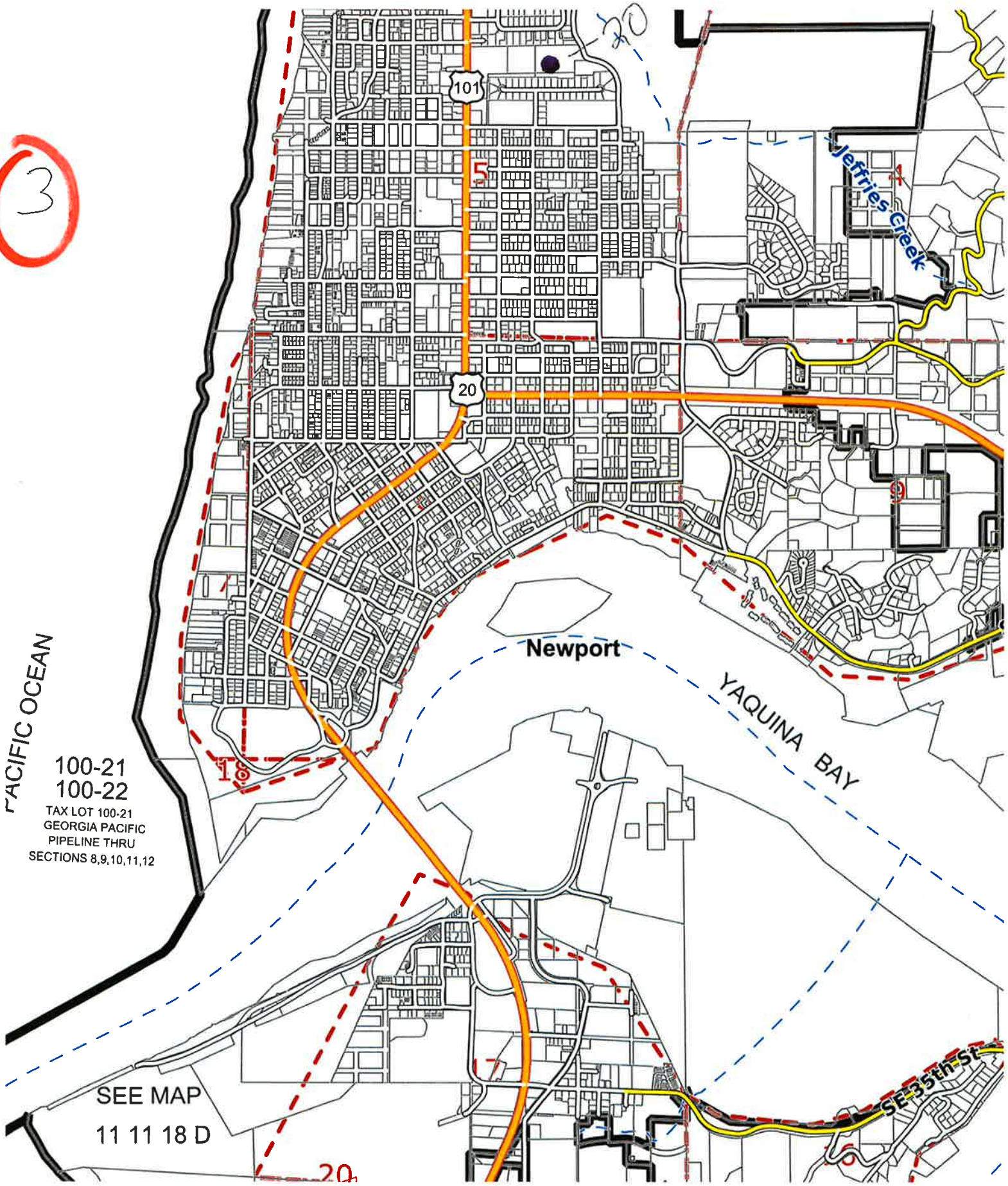
Fiscal Notes:
Thompson's will be responsible for funding the additional twenty-five trash receptacles, which have an estimated cost of $75,413. No direct City funding is anticipated for the purchase and artwork wrapping of the new housings. To support this expansion, Thompson's applied for and was awarded a $20,000 Public Art Grant through the Oregon Coast Visitors Association (OCVA). Thompson’s is not proposing to adjust rates to accommodate this additional project at this time, however, the cost of the receptacles will be embedded into the costs that are used during rate-setting in the future.

Alternatives: None.

Attachments: Locations and map.


SW Elizabeth St
SW 8th St
SW 10th St
SW 9th St
SW Coast St
NW Coast St
NW Brook St
SW Nye St
NW Nye
SW Canyon Wy
SW Hatfield Dr
Ba Bv
Yaquina River
NW 3rd St
NE 1st St
NE 6th St
NE 4th St
NE 8th St
NE 7th St
SE 4th St
SE 2nd St
NE Harney St
SE Moore Dr
SE 1st St
SE Vista Dr
20
101


SW Jetty Wy
Yaquina River
SW 29th St
SW 30th St
SW 27th St
SW Abalone St
SE Ferry Slip Rd
SE Marine Science Dr
101
17
21
40
80


101
20
Jeffries Creek
Newport
YAQUINA BAY
PACIFIC OCEAN
100-21
100-22
TAX LOT 100-21
GEORGIA PACIFIC
PIPELINE THRU
SECTIONS 8,9,10,11,12
SEE MAP
11 11 18 D
SE 35th St

Please see attached for Thompson's proposed locations and below for additional information:

1. Red Dots are locations where enclosures are already installed
2. Black Dots are recommended locations
3. Page 2 (South Beach) there is only 1 marked location as we have 2 enclosures here at Thompsons waiting to be installed when given their location.
4. Page 3 there is only 1 location so we could zoom in on page 1 better.

Locations are only recommendations of where we think the enclosures would be best utilized. We only identified 22 locations so that Willow could add a spot or 2 or possibly hold on to a couple to see if an area becomes obvious that we need to address.

1. Skate Park (small concrete pad in grass area).
2. Nye Beach (By BJ's)
3. Nye Beach (By the Arch).
4. Nye Beach (NW 3rd and NW Coast).
5. Nye Beach (NW 3rd and Cliff).
6. Nye Beach (Olive and Coast).
7. Literacy Park
8. Library
9. Bayfront (Naterlin by Coast Guard).
10. Bay Front (Bay Street Pier area).
11. Bay Front (Claim 52 area).
12. Bay Front (Abbey Street Pier area).
13. Bay Front (Fall ST. and Bay front ST. area).
14. Bay Front (Barge Inn/Surf Town area).
15. Bay Front (Restroom/Ripley's area).
16. Bay Front (Boardwalk/Chelsea Rose area).
17. Bay Front (Boardwalk/Local Ocean area).
18. Bay Front (End of Boardwalk/Viewing area).
19. Hurbert and 9th (By the Restrooms).
20. Frank Wade (By the Pickle Ball Courts).
21. South Beach (By the Bus Stop NOAA).
22. HWY 101 (Starbucks area).
23. TBD
24. TBD
25. TBD

City of Newport
Regular Session

Title: Resolution No. 2026-11-16-027, a Resolution Repealing and Replacing Resolution No. 3964 and Establishing the City of Newport's Flag Policy

Prepared by: Tiffany Johnson, City Attorney

Action: Adopt

Date: 11/16/2026

Recommended Motion: I move to adopt Resolution No. 2026-11-16-027, a Resolution Repealing and Replacing Resolution No. 3964 and Establishing the City of Newport's Flag Policy.

Background Information: On January 17, 2023, the City adopted Resolution No. 3964, a Resolution Establishing a City of Newport Flag Policy. The resolution designated permanent display locations for mandatory flags (the United States flag, Oregon state flag, and National League of Families' POW/MIA flag) and established the procedure for flying optional flags at City Hall. Resolution No. 3964 explicitly stated that the City adopted its flag policy as an expression of the City's official government speech.

The City has recently received public comments regarding its flag policy. The proposed resolution repeals and replaces Resolution No. 3964 to clarify the process for flying optional flags and reaffirm that displaying optional flags is an expression of the City's official government speech, not the creation of a public forum for the public to display flags. The City has implemented its flag policy consistent with the government speech doctrine, which allows government entities to choose their own message without providing equal time to opposing viewpoints. In *Pleasant Grove City v. Summum*, 555 U.S. 460 (2009), the U.S. Supreme Court explained that the First Amendment's Free Speech Clause "restricts government regulation of private speech; it does not regulate government speech." *Id*. at 467.

In *Shurtleff v. City of Boston*, 596 U.S. 243 (2022), the U.S. Supreme Court considered whether the City of Boston's flag-raising program constituted government speech. *Id*. at 247-248. The Court applied a three-factor inquiry for determining whether a city's flag-raising program constitutes government speech: (1) the history of the expression at issue; (2) the public's likely perception as to who (the government or a private person) is speaking; and (3) the extent to which the government has actively shaped or controlled the expression. *Id*. at 252. Applying this framework, the Court in *Shurtleff* held that the City of Boston's flag-raising program did not constitute government speech because the city had not meaningfully controlled the content of the flags raised. *Id*. at 256-258. Specifically, the City of Boston had approved the raising of about 50 unique flags for 284 such ceremonies over twelve years without denying a request (until the one at issue), had no written policies or clear internal guidance about which

flags could be flown and what those flags would communicate, and the city employee handling applications had never reviewed or requested changes to any flag before the events. Id. at 256-257.

Unlike the City of Boston's program reviewed in *Shurtleff*, the City's current and proposed flag policies expressly state that optional flags flown at City Hall constitute the City's own government speech and may only be flown in accordance with a City Council proclamation or resolution. The proposed resolution further clarifies that the City does not accept, consider, approve, or deny public requests or applications to fly flags, and that a request, application, donation, or loan of a flag does not obligate the City to fly it. The proposed resolution also provides that, regardless of whether the City receives a flag through donation or loan, only a City Council proclamation or resolution determines whether the City will fly a flag at City Hall as official government speech.

Fiscal Notes: None.

Alternatives:

A. Adopt Resolution No. 2026-11-16-027 as presented.
B. Adopt Resolution No. 2026-11-16-027 with modifications as directed by Council.
C. No action, Resolution No. 3964 remains in effect.

Attachments:

1. Resolution No. 2026-11-16-027, a Resolution Repealing and Replacing Resolution No. 3964 and Establishing the City of Newport's Flag Policy
2. Resolution No. 3964, a Resolution Establishing a City of Newport Flag Policy

CITY OF NEWPORT

RESOLUTION NO. 2026-11-16-027

A RESOLUTION REPEALING AND REPLACING RESOLUTION NO. 3964 AND ESTABLISHING THE CITY OF NEWPORT'S FLAG POLICY

WHEREAS, the City of Newport (the "City") issued an administrative policy on June 24, 2019, to regulate the locations, purposes, and lengths of time for flags to be flown at City Hall; and

WHEREAS, the City adopted Resolution No. 3964, a Resolution Establishing a City of Newport Flag Policy, on January 17, 2023. The resolution designated the permanent display locations of mandatory flags (the United States flag, Oregon state flag, and National League of Families' POW/MIA flag) and established the procedure for flying optional flags at City Hall; and

WHEREAS, the City desires to repeal and replace Resolution No. 3964 with this resolution to clarify the City's process for flying additional optional flags and reaffirm that the City's display of optional flags is an expression of the City's official government speech and does not open a public forum for the public to display flags; and

WHEREAS, in accordance with ORS 186.110 and ORS 187.220, the City will continue to fly the United States flag, Oregon state flag, and National League of Families' POW/MIA flag; and

WHEREAS, the City wishes to continue to fly the City flag, Sister City flag, or U.S. Coast Guard flag as space is available, at City staff discretion; and

WHEREAS, the City Council may, as an expression of its own government speech, choose to honor or commemorate events, observances, causes, nations, communities, and individuals that reflect the City's civic values; and

WHEREAS, the flagpoles at City Hall are not a public forum, and the City does not accept or consider requests or applications from the public to fly flags at City Hall; and

WHEREAS, in adopting this resolution, the City Council resolves that flagpoles at City Hall are not intended to serve as a forum for free expression by the public and that the flagpoles are reserved for flags required by law and flags the City Council selects as an expression of its own government speech.

THE CITY OF NEWPORT RESOLVES AS FOLLOWS:

Section 1. Repeal and Replace. Resolution No. 3964, a Resolution Establishing a City of Newport Flag Policy, adopted on January 17, 2023, is hereby repealed in its entirety and replaced with this resolution.

Section 2. Required Flags. In accordance with ORS 186.110 and ORS 187.220, the United States flag, Oregon state flag, and National League of Families' POW/MIA flag will be flown during the hours the United States flag is customarily displayed, except in unsuitable weather, and at such other times as seems proper.

Section 3. Optional Flags.

A. The City flag, Sister City flag, or U.S. Coast Guard flag may be flown as space is available, at City staff discretion.
B. As an expression of the City's own government speech, the City Council may authorize the display of additional optional flags to be flown at City Hall. Additional optional flags may be flown when the City Council, by vote, adopts a proclamation or resolution that authorizes flying an optional flag to honor or commemorate events, observances, causes, nations, communities, and individuals that reflect the City's civic values. A proclamation or resolution to fly an optional flag may be placed on the City Council agenda only at the request of a City Council member. The proclamation or resolution must provide a statement of the message the City intends to express, a description and size of the flag, and the dates the flag will be flown. Additional optional flags must be purchased by the City, donated to the City, or loaned to the City for its temporary use. Donated or loaned flags must be clean, without holes, tears, or significant fraying, and be made of an all-weather fabric. An optional flag may be flown for no more than 14 calendar days, which will be coordinated by the City Manager's Office.
C. No optional flag may be larger than the United States flag, Oregon state flag, or POW/MIA flag.
D. The flagpoles at City Hall are reserved for the City's own government speech. They are not a public forum for free expression by the public, and no person has a right to display a flag on them. The City does not accept, consider, approve, or deny requests or applications from the public to fly flags, and a request, application, donation, or loan of a flag does not obligate the City to fly it. Regardless of whether the City receives a flag as a donation or loan, the City Council's proclamation or resolution determines whether the City will fly a flag at City Hall as the City's government speech.

E. City staff will raise and lower flags on flagpoles at City Hall. Any ceremony connected with the display of an optional flag on flagpoles at City Hall will be conducted by the City.

Section 4. Flag Locations. There are three flagpoles located at City Hall. The United States flag will be flown on the center pole at City Hall. The Oregon state flag will be flown on the pole to the right of the center pole (when facing City Hall) unless an optional flag is flown, at which time the Oregon state flag will be flown immediately below the United States flag. The POW/MIA flag will be flown on the pole to the left of the center pole (when facing City Hall). Optional flags will be flown on the pole to the right of the center pole (when facing City Hall).

Section 5. Responsible Party. The City Manager and Safety Officer will be responsible for the flags flown at City Hall.

Section 6. Half-Staff Display.

A. The United States flag will be flown at half-staff in accordance with a proclamation issued by the President of the United States or an order by the Governor of Oregon.
B. When the United States flag is flown at half-staff, all other flags at City Hall will be flown at half-staff, and no flag will be flown higher than the United States flag.
C. Additionally, flags will be flown at half-staff for three (3) business days when a current City mayor, councilor, or employee has died. The City Manager will determine the dates, and the City will issue a press release.

Section 7. Savings Clause. The repeal and replacement of Resolution No. 3964 will not affect or invalidate any proclamation or resolution adopted or approved by the City Council that remains in effect on the effective date of this resolution.

Section 8. Effective Date. This resolution shall become effective immediately upon adoption.

ADOPTED by the City Council on November 16, 2026.

_____

Jan Kaplan, Mayor

ATTEST:

_____

Allie Anderson, City Recorder

CITY OF NEWPORT

RESOLUTION NO. 3964

RESOLUTION ESTABLISHING A CITY OF NEWPORT FLAG POLICY

WHEREAS, City of Newport issued an administrative policy on June 24, 2019 to regulate the locations, purposes, and lengths of time for flags to be flown at City Hall; and

WHEREAS, City of Newport wishes to continue with flag protocols governing the display of required flags to be flown at City Hall, including the United States flag, Oregon state flag, and POW/MIA flag; and

WHEREAS, City of Newport wishes to establish a procedure governing the display of optional flags to be flown at City Hall, including the City flag, Sister City flag, and U.S. Coast Guard flag; and

WHEREAS, City of Newport wishes to adopt this flag policy as an expression of the City's official government speech.

THE CITY OF NEWPORT RESOLVES AS FOLLOWS:

Section 1. Required Flags. In accordance with ORS 186.110, the United States flag, Oregon state flag, and POW/MIA flag will be flown during the hours the United States flag is customarily displayed.

Section 2. Optional Flags.

A. The City flag, Sister City flag, or U.S. Coast Guard flag may be flown as space is available, at City staff discretion.

B. Other optional flags may be flown to recognize a specific historical event, cause, nation, or group of people the City Council chooses to honor or commemorate by council proclamation or resolution. The proclamation or resolution will provide a description and size of the flag, and the dates the flag will be flown, including for any multiple requests for one time period. The flag must be provided by the organization, and may be flown for no more than 14 calendar days, which will be coordinated by the City Manager's office.

C. All optional flags must not be larger than the United States flag, Oregon state flag, or POW/MIA flag.

Section 3. Flag Locations. There are three flag poles located at City Hall. The United States flag will be flown on the center pole at City Hall. The Oregon state flag will be flown on the pole to the right of the center pole (when facing City Hall) unless an optional flag is flown, at which time the Oregon state flag will be flown immediately below the United States flag. The POW/MIA flag will be flown on the pole to the left of the center pole (when facing City Hall). Optional flags will be flown on the pole to the right of the center pole (when facing City Hall).

Section 4. Responsible Party. The City Manager and Safety Officer will be responsible for the flags flown at City Hall.

Section 5. Half-Staff Display.

A. The United States flag, when ordered by the President or Governor, will be flown at half-staff for the length of time requested.

B. All optional flags will be flown at or below the required flags when in a half-staff display.

C. Other than for state or federal declaration, flags will only be flown at half-staff in any instance where a current City of Newport mayor, councilor, or employee has died. Flags will be flown at half-staff for three business days. A press release will be provided to the public and the dates will be determined by the City Manager.

Section 6. Effective Date. This resolution shall become effective immediately upon adoption.

Adopted by the Newport City Council on January 17, 2023.

Dean H. Sawyer, Mayor

ATTEST:

Erik Glover, Assistant City Manager/City Recorder

Monthly Department Update

Department Airport:

Reporting Period: October 26

Prepared By: Lance Vanderbeck, C.M., Airport Director.

Departures and Arrivals	461 combined (5,463 total FY 2025-2026) – compared to 413 year-over-year (YOY).
Aviation Fuel Sold	4,988 gallons sold (80,188 total for FY 2025-2026) – Compared to 7,743 YOY 21.3 average gallons sold per landing. (37.2 YOY).
Rental Cars and Crew Cars Signed Out	Rental Cars: 74 (517 total for calendar year 2025) – Compared to 29 YOY Crew Cars: 32 (349 total for calendar year 2025) – Compared to 31 YOY

Department Success

Provided camping area for families participating in the National Interscholastic Cycling Association (NICA) series races that is coordinated by the Oregon Interscholastic Cycling League Newport Composite Mountain Biking Team.

Worked with a consultant from Solidsdude Solutions LLC, to update the Stormwater Pollution Control Plan to meet new DEQ 1200-Z water sampling requirements.

Key Project Update

JB Steele is installing electrical wiring and electrical boxes in new T-hangars.

Kunert Electrical is working with DBT Transportation Services to install Automated Weather Observation System (AWOS) equipment in the FBO.

Focus Area Next Month

Submitting requests to the FAA for Airport Improvement Projects (AIP) reimbursements for the T-hangar construction project and the AWOS project.

Department Goal Update

FY 26-27 Goal: Initiate the aviation business feasibility study for fiscal year 2026-2027 to support business growth and development.

Update: The airport consultant of record, Precision Approach Engineering (PEA), has been notified that funding was approved for the aviation business feasibility study. PAE has provided a draft scope of work for finalization and approval.

Related City Council Goal: Focus Area 2 - Invest in the City's infrastructure and transportation.

Monthly Department Update

Department: Communications & Engagement

Reporting Period: October 26

Prepared By: John Fuller, Giovanna Jensen, Willow Ryon, Allyson West

Social Media Stats	**Facebook** 3,284 net follows (9,258 total) | 1,641,786 views | 104,060 Engagement **High Post:** Oct. 25 – Pacific Seafood Fire 302,970 Views; 21,691 Engagements **Instagram** 93 net follows (1,080 total) | 66,786 Views | 952 Interactions **High Post:** Oct. 14 – Trick or Treat Map; 1,805 Views; 121 Interactions
Outreach	**Trick or Treat Ghost Walk:** 950 attendees **Bond Outreach:** OCCC, 2 Trivia Nights **Tacita de Café:** 3 events (111 adults, 67 youth) **Gravel Roads Paving Canvassing:** 45 residences
Electronic Outreach	**E-Newsletter**: 37.7% open rate, 6.2% clicks **2,973 subscribers** **Top Links:** Track Your Ballot (59); Bond Projects (47 clicks)

Department Success

Tacita de Café relaunched in September, and its attendance continues to grow. This program offers welcome environments for Hispanic populations in Newport, offering arts and education.

Communications worked alongside multiple City and County departments and resources on the Pacific Seafood fire on Oct. 25.

Key Project Update

The Destination Stewardship Collaborative held its first meeting in October to discuss the Sustainable Destination Management Plan, goals, and responsibilities.

Focus Area Next Month

Communications and Community Engagement will continue with outreach and awareness of the proposed bond measure. Beautification is planning the City's holiday tree lighting ceremony and collaborating with Thompson's Sanitary and Newport Middle School on more art-covered trash cans.

Department Goal Update

Update: The Destination Stewardship Collaborative held its first meeting in October

Related City Council Goal: Focus Area 3 - Implement the Destination Management & Marketing Strategic Plan, and begin implementation in coordination with stakeholders

Monthly Department Update

Department: Community Development

Reporting Period: October 26

Prepared By: Derrick Tokos

Building and Trade Permits	
• Issued this Month; (YTD); (YoY)	36; (535); (-3 YoY)
• Revenue this Month; (YTD); (YoY)	$98,579.85; ($576,205.75); (+$287,069.04 YoY)
• Construction Value; Month; (YTD); (YoY)	$9,066,803; ($61,167,334); (+$41,273,278 YoY)
Inspections Performed	
• This Month; (YTD); (YoY)	191; (1,489); (-78 YoY)
Land Use Actions	
• Issued YTD; (YoY)	43; (+9 YoY)
• Revenue YTD; (YoY)	$12,040 (+$544 YoY)

Department Success

The City Council approved Ordinance No. 2026-07, which updates the City's land use review procedures to align with recent changes to state housing laws. The ordinance streamlines the appeals process for staff level decisions, updates notice requirements, extends the period during which land use decisions remain valid, and sets a standard 14-day appeal period for all land use decisions. It takes effect December 2, 2026.

Key Project Update

Staff interviewed the three consulting teams that submitted proposals for 30% design of the US 101/9th Street Couplet and US 101/US 20 Intersection Improvement Project. A preferred team has been selected and is preparing a cost proposal. Staff expects to bring a contract award to the Council on December 7, 2026.

Focus Area Next Month

Work with the Planning Commission and City Council to complete the first minor amendment to the Newport Northside Urban Renewal Plan. The amendment will document the Agency's funding decisions since FY 2017-18, which total just over $10 million, or about 25% of the District's funding capacity.

Department Goal Update

FY 26-27 Goal: Put in place policy and codes for a Neighborhood Traffic Management Program to provide direction and guidance on when traffic calming measures should be deployed.

Update: The City Council approved Ordinance No. 2026-08 and Resolution No. 2026-11-02-024, which create a framework for a Neighborhood Traffic Management Program (traffic calming) and establish a 3-year, City-funded pilot program. The pilot begins December 2, 2026.

Related City Council Goal: Focus Area 2 - Identify, prioritize, and fund improvements to City streets, sidewalks, and rights-of-way that are rated below standard to enhance accessibility and usability of City infrastructure for motorists, cyclists, and pedestrians.

Monthly Department Update

Department: Engineering

Reporting Period: October 26

Prepared By: Chris Beatty, PE – City Engineer

Right-of-Way Permits & Private Development Projects	16 Right of Way permits approved Open permits: Samaritan Hospital Housing, Samaritan Hospital Pharmacy Drive Thru, Central Lincoln PUD Expansion, Toyota Renovation, and Lincoln County School Auditorium.
C.I.P. Project Update	• Moore/Harney/US20 Intersection & Street Improvements (Project Closeout) • Gravel Road Paving Project – Phase 2 (Construction to be completed in early November) • Northside WWTP Improvements (Construction solicitation issued with bid opening in November) • Aquatic Center Renovation (Design services have started)
C.I.P. Projects Under Design	• W. Olive Pedestrian and Street Improvements • Main Tanks Replacement • NE 54th Street Pump Station Replacement • Big Creek Dam Seismic Remediation

Department Success

Working collaboratively with Community Development and Finance Department, the Sanitary Sewer Local Improvement District on NW Pacific Street was finalized with a Resolution approved November 2 by City Council.

Key Project Update

The design of the Big Creek Dam Remediation Project is scheduled to begin in November.

Focus Area Next Month

Close out Phase 2 Gravel Roads Paving Plan projects and the Moore/Harney/US20 Intersection & Street Improvement Project. Begin preparing construction documents for year two of the gravel roads paving projects.

Department Goal Update

FY 26-27 Goal: Re-establish the City's Street Management Program to rehabilitate streets with failing pavement surfaces or to increase the useful life of existing paved roadways throughout the City. Look for opportunities to incorporate other improvements into the paving projects such as constructing new, or upgrading existing sidewalks and pedestrian ramps along with the creation of bike lanes.

Update: Begin in-house design of SW Elizabeth Street – Hallmark Resort to Government Street and NE Coos Street – NE 2nd to Hwy. 20 sidewalk infill projects.

Related City Council Goal: Focus Area 2 - Using the Transportation System Plan as a guiding document, implement improvements to pedestrian and bicycling infrastructure and connections.

Monthly Department Update

Department: Finance

Reporting Period: October 26

Prepared By: Steve Baugher, Finance Director

Water/Sewer/Stormwater Revenues

July 2026 through October 2026

	Current Year YTD	Prior Year YTD	Percentage Inc (Dec)	2026-27 Rate Increase
Water	2,295,801.24	2,150,798.03	6.74%	5.00%
Wastewater	2,904,942.89	2,662,831.62	9.09%	5.00%
Stormwater	573,998.42	533,310.96	7.63%	5.00%

Room Tax Revenues

July 2026 through September 2026

	Current Year YTD	Prior Year YTD	Percentage Inc (Dec)
Room Tax	3,141,138.00	2,798,909.00	12.23%

Gas Tax Revenues

July 2026 through October 2026

	Current Year YTD	Prior Year YTD	Percentage Inc (Dec)
State Gas Tax	204,469.99	217,193.38	-5.86%
Newport Gas Tax	107,735.15	123,045.80	-12.44%

Key Project Update

Auditors performed fieldwork October 12-15 for the fiscal year 2025-26. They are continuing to work on the audit remotely.

Focus Area Next Month

The primary focus is to continue the audit process for fiscal year 2025-26 and start to prepare a budget supplemental for 2026-27. Finance is moving forward with utilization of software automation for various processes such as converting to electronic processing of payroll.

Department Goal Update

FY 26-27 Goal: Work closely with other departments to help improve revenue collection and review old billing data to determine collectability.

Update: An incentive program has been completed to encourage customers to switch to paperless statements and sign up for autopayment with a total of 269 customers signing up.

Related City Council Goal: Focus Area 1 – Improve revenue collection

Monthly Department Update

Department: Parks & Recreation

Reporting Period: October 26

Prepared By: Mike Cavanaugh, Parks & Recreation Director

Parks Projects	Coast Park & Big Creek Park Playgrounds replacement parks ordered, removed damaged playground equipment. Mombetsu- Repairs to vandalized bridge. Sam Moore Park- Planting prep, irrigation repairs, trimming, spread Bio-Solids in planting areas.
60+ Center	Passes Sold - Annual: 463, 3-month: 2, 1-month: 6, Social: 5, Total Membership: 1651. Programs Offered - Fitness: 14, Social: 20; Educational: 17, Trips/Hikes-3. Class Participants: 718, Birthday Party Attendance: 38, Listen and Learn: 5, Reading Buddies: 8
Park Maintenance	Regular mowing and trimming at E Bloch, FW Park, Safe Haven Hill, Sam Moore, City Hall, Big Creek Park, Coast Park, and Literacy Park. Trail maintenance at OB Trail, Wilder, Big Creek Park, FW Park, Lucky Gap Trail
60+ Center	People checking in = 1553
Unhoused Camp/Litter Clean up	Tsunami Hill, Spring St, Deco. Hauled Garbage for Jump Off Joe large encampments
60+ Center	Patrons checking in this month = 1553

Department Success

Parks: Sam Moore Park Volunteer Planting - 9 volunteers, including Newport High School Environmental Club, assisted city staff to spread 4 yds of biosolid soil, plant landscape beds, and pick up litter. Staff removed all graffiti within 24 hours after extensive tagging at Don & Ann Davis Park & Veterans Memorial Trail

Key Project Update

Parks: Sam Moore Park- Landscape beds around playground have been planted. Mulching will occur in November to complete the landscape improvements.

60+ Center: The building experienced no leaks or flooding after the first big rain. Painting is almost finished.

Focus Area Next Month

Parks: Frank Wade Park playground removal and restroom door replacements.

60+ Center: Planning of the annual Community Thanksgiving Dinner on Nov. 22.

Department Goal Update

FY 26-27 Goal: Enhance Newport's parks and recreation spaces to draw visitors, celebrate community pride, and foster a sense of place through beautification, public art, and inclusive programming.

Update: The 60+ Center's outdoor signage update is complete. The stand-alone sign has been replaced to fix posts and update logo. New building signs are installed on 2nd St and facing the parking lot.

Related City Council Goal: Focus Area 3 - Enhance livability and beautification.

Monthly Department Update

Department: Public Works

Reporting Period: October 26

Prepared By: PWKAdmin

Operations	**Streets/Stormwater:** 124 work orders. **Water Distribution:** 85 service orders, 97 locates, and 9 work orders. **Wastewater Collections:** 128 work orders.
Water Treatment Plant	**October Production:** 69.1 MG (Bayfront fire 1.5 MG, Seal Rock 5.3 MG). 3.4" of rain at the WTP. Reservoir #2: Down 85" from overflow.
Wastewater Treatment Plant	Facility BOD 99 % removal, TSS 99 % removal. 34.57 million gallons of wastewater processed. 150.13 WET Tons of biosolids processed. 16,675 gallons of Septic Waste received. **FOG:** 102 Inspections w/ 15 violations and 5 closed violations.

Department Success

Interagency Cooperation: Public Works supported the Fire Department's response to the Pacific Seafood fire by placing signs, setting up road closures, refueling fire engines, and using an excavator to help firefighters locate hot spots. Crews also monitored water storage tank levels and the distribution system during the response.

Key Project Update

WTP: The air compressor at Siletz the pump station was installed and is online.
Ops: Installed new storm drainage for Agate Beach Paving Project.

Focus Area Next Month

Updating Signage, including Traffic Orders. Crews will begin storm prep for the winter months, including clearing fallen debris, and servicing snow/ice equipment.

Department Goal Update

FY 26-27 Goal: Identify opportunities to improve efficiency, reduce operating costs, and prioritize resources while maintaining service levels.

Update: Reusing biosolids internally saves municipal funds (e.g., ~$400.00 in commercial soil amendment costs for Parks Dept and an estimated $188.00 in hauling fees), trimming operational expenses across departments.

Related City Council Goal: Focus Area 1 – Ensure the City's long-term financial sustainability

Monthly Department Update

Department: Newport Fire Department

Reporting Period: October 26

Prepared By: Rob Murphy

Incidents	191 Incident calls (180 City/11 Rural)
Inspections/Plan Reviews	7 Inspections/1 Plan Review

Department Success

The coordinated response to the Pacific Seafoods fire on October 25. Both the Fire Department and the City of Newport showed resiliency, cooperation, and perseverance in this multi-hour, complex response. There was one minor injury, and the fire was contained to one building, minimizing potential community impacts.

Key Project Update

NFD's brush engine is undergoing maintenance and repairs, including work on the foam system and air conditioning system. The engine is expected to return to service by mid-November. This unit is key to NFD's ability to respond to statewide conflagrations.

Focus Area Next Month

Assisting the Newport Fisherman's wives with their annual holiday fundraiser and preparing for winter storms, which involves checking apparatus and supplies.

Department Goal Update

FY 26-27 Goal: Complete a 5-year strategic plan by the end of 2026.

Update: The final draft is expected to be ready in November.

Emergency Management

Prepared By: Del Lockwood MPA

Department Success: Hosted a "Be Prepared…Not Scared" booth at Farmers Market, meeting with community members and some visitors on the importance of emergency preparation.

Key Project Update: Installed 500 gallon propane tank at Library for Community Hub Resilience Program - CHRP.

Focus Area Next Month: Kitchen Fire Prevention for Thanksgiving – Thanksgiving is the busiest day of the year for home cooking fires, making kitchen fire prevention crucial during the winter months.

Department Goal Update: Designing updated signs for South Beach and Safe Haven Hill.

Monthly Department Update

Department: Library

Reporting Period: October 26

Prepared By: Laura Kimberly, Library and City Community Engagement Director

Food Pantry Services & Community Impact	In October 2026, Newport Public Library's Curiosity Cabinet helped serve 390 individuals across 121 households; 187.12 lbs. of donated food was distributed and 158 utensils were provided, supported by 7.15 volunteer hours.
Cultural Programs & Community Engagement: Hispanic Heritage Month	On October 28, 2026, Newport Public Library welcomed 45 participants for a hands-on ceramic painting activity highlighting Hispanic cultural traditions and artistic expression.
Adult Programs & Community Education: Master Gardeners – Saving Seeds	On October 10, 2026, Newport Public Library welcomed 30 attendees for a presentation by Certified Master Gardener Laura Strom on seed-saving techniques, pollination, and sustainable gardening practices.

Department Success

Newport Public Library welcomed more than 500 attendees through Halloween programming, including bilingual storytime, trick-or-treating, and a puppet show. The Library also distributed books to children and families at the Aquatic Center's Halloween celebration, promoting early literacy and community engagement.

Key Project Update

The McEntee Meeting Room technology upgrade is underway, with equipment arriving ahead of installation. This project Is funded through the Newport Public Library Foundation. The Conference Room is temporarily closed to accommodate equipment storage, and the McEntee Meeting Room will close during installation, followed by staff training.

Focus Area Next Month

Through its partnership with Portland-based Linda Letra Bilingual Books, the Library will acquire Spanish-language titles at the Guadalajara International Book Fair (FIL), prioritizing gaps in the existing collection. The Library will also pursue grant funding to support continued collection development in alignment with its 2025–2030 Strategic Plan.

Department Goal Update

FY 26–27 Goal 1A: The Library will provide opportunities for community members to connect, participate, and engage through programs, services, outreach, and partnerships.

Update: The Library expanded its Spanish-language and World Language collections in October. Through Linda Letra Bilingual Books, the Library is sourcing Spanish-language titles at the Guadalajara International Book Fair (FIL), prioritizing gaps in the existing collection. This initiative advances the Library's 2025–2030 Strategic Plan, Focus Area 1: Celebrate Diversity: Cultural Awareness.

Related City Council Goal: Focus Area 4 – Implement proactive community engagement

Monthly Department Update

Department: Newport Police Department

Reporting Period: October 26

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Operations	• NPD responded to 1426 calls for service, a 4.6% increase from September • Officers made 71 arrests, an 11% decrease from September • Officers conducted 242 traffic stops and issued 127 traffic citations
Ordinances	• CSO's responded to 72 ordinance violations • 22 abandoned vehicle complaints were received • 1 abandoned vehicle was towed from City streets
Training	• NPD members attended 300 hours of police-related training • *Training included:* Cold Case Homicide Investigation, Crisis Intervention Training, Executive Leadership Training, Tactical Response Training, Domestic Violence Training, Firearms qualifications, Police Supervision, ELSI Oregon Legal Update training, Crisis Negotiations Training, Patrol K9 and Drug Detection K9 Deployment and Operations, and Policy Review.

Department Success

The annual Coffee with a Cop was hosted at Starbucks, giving community members an opportunity to meet with NPD officers, ask questions, and learn about the department's programs. The department participated in the annual Career and College Fair at Newport High School. Chief Malloy was a guest on the Firstgevity podcast, discussing leadership and NPD's wellness program. Chief Malloy and Lt. Haynes attended the International Association of Chiefs of Police (IACP) Conference in Orlando.

Key Project Update

Newport Firearms rifle range updates were completed. NPD held its first Stuffed Animal Sleepover Adventure with over 20 Newport youth participating and multiple successful social media posts.

Focus Area Next Month

Interviews for two vacant Police Officer position. The department's new Records Clerk is scheduled to begin employment. Chief Malloy is scheduled as a presenter at the annual Oregon Association Chiefs of Police (OACP) Small Agency Conference to discuss leadership and succession planning.

Department Goal Update

FY 26-27 Goal: Increase enforcement of the adopted updates to the City's Nuisance Code to improve livability and property maintenance standards

Update: NPD is focusing on abandoned and illegal camping sites

Related City Council Goal: Focus Area 3 – Enhance livability and beautification

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City Council Goals Update – FY2026-27 Quarter 1

FY26-27 Council Goals

1. Ensure the City's long-term financial sustainability
2. Invest in the City's infrastructure and transportation
3. Enhance livability and beautification
4. Implement proactive community engagement
5. Improve internal operations
6. Ensure the City's long-term water supply sustainability through infrastructure investments, and identify and implement solutions to the Big Creek Dams
7. Continue to support and advocate for the permanent placement of the U.S. Coast Guard rescue helicopter at the Newport Municipal Airport
8. Proactively pursue all legal actions to oppose the creation of an immigration detention facility in Newport, including the authorization of litigation

Goal #1 Update

- Implement the 7-Year Financial Strategy
  - November 2026 Bond Initiative passed!
  - Updating 7-year forecast; next steps to presented to City Council in December 2026
- Improve revenue collection
  - Transitioned to online business license renewals and implemented thorough business license review

Goal #2 Update

- Implement the Gravel Roads Paving Plan
  - Construction for Phase 2 of the Gravel Road Paving Project was completed in October; Gravel road paving on NE 1st, 2nd, Fogarty, and Grant Streets was completed in the first quarter of 2026/2027. Gravel road paving on SW 10th Street is scheduled for late summer 2026. Gravel roads have been identified for paving in the 2027 construction season. A map is being prepare for posting on the City's website.
- Complete the trolley study
  - Trolley study completed and presented to City Council
  - Staff is researching potential grants for purchasing a trolley

Goal #2 Update

➢Using the Transportation System Plan as a guiding document, implement improvements to pedestrian and bicycling infrastructure and connections.

- Safe Routes project added sidewalk and bike lanes on Harney from US 20 to NE 3rd, buffered bike lanes on Harney from NE 3rd to NE 7th, and improved ADA ramps for pedestrian mobility along the entire alignment; ODOT to initiate intersection improvements, including enhanced ped crossing and sidewalk along north side of US 20 over drainage in March of 2027
- Gap in multi-use path system on SE 40th filled and sidewalk constructed on north side of SE 35th from Ferry Slip to the city limits
- The Elizabeth Street Sidewalk Infill Project in currently being designed in-house. The project includes constructing sidewalk on the west side of Elizabeth between the Hallmark Resort and Government Street

➢Identify, prioritize, and fund improvements to City streets, sidewalks, and rights-of-way that are rated below standard to enhance accessibility and usability of City infrastructure for motorists, cyclists, and pedestrians

- The Artificial Intelligence pavement evaluation has been completed. This will provide staff an updated Pavement Condition Index (PCI) for each street so that maintenance can be prioritized and the Street Repair and Improvement budget can be utilized efficiently. We will look for opportunities for pedestrian, bicyclist, and traffic control opportunities for each project.

Goal #3 Update

- Implement a beautification plan in partnership with other organizations and partners
  - Internal Beautification Team has been launched
  - Planning a "Love Your Block"/ "Adopt-A-spot" program next spring in tadem with department routine maintenance and contracted support
  - Park Standards are nearly complete
- Support the Public Arts Advisory Committee in partnership and engagement with the OCCA
- Partner with the OCCA on opportunities to embed arts in the City's infrastructure
- Implement the City Center Activation Plan
  - Branding study completed and targeted beautification efforts are being rolled out in collaboration with community partners
  - 3D visualizations have been developed to catalyze community interest in property redevelopment and facade improvements, and provide context for the facade grant program that is being developed.
  - Work is underway to relocate and replace the RV dump station with a self-contained fee based facility, and an RFP has been issued for 30% design of the couplet and adjacent US 20/101 intersection improvements

Goal #3 Update

➢Partner with the County and other agencies to address homelessness and provide support for needed services, including shelters, restrooms and other needs

- Funding emergency shelter
- LCHAB has disbanded for the time being

➢Work regionally to help increase supplies of affordable and workforce housing, including rentals for the community

- There are 120 market rate rentals currently under construction, which is well above the typical rate of construction
- NW Coastal Housing is moving forward with a 32-unit affordable, senior housing project, a development that is supported by a $120,000 in City funds to cover the SDC fees
- A Rental Housing Maintenance Code Toolkit planning project, sponsored by the City and State, is on target to be completed in Spring of 2027

Goal #3 Update

➢Implement the Destination Management & Marketing Strategic Plan, and begin implementation in coordination with stakeholders

- The Sustainable Destination Management Plan was approved by Council in September. The Destination Stewardship Collaborative (DSC) kicked off; next steps are to identify priority projects and strategies. Internally, we are working to create an implementation strategy for the projects that will live with the City.

➢Launch the grant-funded Economic Mobility program in partnership with EDALC to improve community outcomes and support a thriving community

- Completed a co-design process for youth internship development program in partnership w/ EDALC and Community Engagement.
- Developed bilingual survey and interviewed 20+ Hispanic-owned businesses w/ Community Engagement to create a Spanish Business Academy (SBA) pilot programming w/ EDALC, OSU, and Latino Founders.
- Researched and began development of pilot program guidelines and scope of work for Lease to Locals workforce housing program.

Goal #4 Update

- Partner with Newport school leadership programs to engage youth in local government, programs, and processes
  - Parks and recreation partnered with a community organization on a youth program that launched in October, engaging roughly 20 middle-school students to support youth development, civic engagement and opportunities
  - Fire department working with teens on a CERT program at high school
- Implement changes to the City's volunteer program across all departments to increase community participation
  - Updated Volunteer Handbook collecting acknowledgments
  - 25 new volunteers onboarded in Q1
- Conduct proactive and direct community engagement, including "city academies" and meeting the community where they are

Goal #4 Update

- Hold an annual “State of the City”
  - An inaugural State of the City was held on Sept. 22 at the Performing Arts Center. Approximately 150 community members attended in person, and hundreds more watched online.
- Address City Council compensation
  - City Council approved compensation package that takes affect January 2027
- Increase community interest in City Council, committee, and workgroup roles through community engagement and communications

Goal #5 Update

➢Integrate coordinated technology to improve accessibility to information and ease-of-use for City services for staff and community

- Continued efforts to modernize Office Document access utilizing cloud services. Website modernizations are assisting the public with access to data in a timely manner, and new kiosk at city hall will allow community to self serve on many requests.

➢Develop performance metrics/standards for agreements with outside agencies and conduct a review of franchise agreements

➢ Enhance professional development opportunities for all City employees through training

- Previewing additional LEARN modules to include mandatory Harassment training and assigning Civility in the Workplace.
- Voluntary Summer Book Club meeting "Thanks for the Feedback" held October.
- Researching Coach The Coach external vendor for future Department Head leadership development.
- Planning stages of "Stay Interviews" to be deployed across City departments.

Goal #6 Update

➢Ensure the City's long-term water supply sustainability through infrastructure investments, and identify and implement solutions to the Big Creek Dams

- Finalizing a professional services contract with Jacobs Engineering Group to complete design of the Big Creek Dam Remediation Project. 100% design to be completed by May 2028.
- Coordinating with state and federal lobbyists on a funding plan

Goal #7 & #8 Update

➢The City of Newport has reached a settlement with the U.S. Department of Justice (DOJ) following nearly 10 months of litigation over the potential siting of an Immigration and Customs Enforcement (ICE) detention facility in Newport. Under the settlement, ICE has stipulated that it currently has no plans to expand existing detention facilities or open new long- or short-term detention facilities anywhere in Oregon. The Department of Homeland Security (DHS) has also agreed to provide the City of Newport with at least 30 days notice before issuing an environmental assessment or environmental impact statement for a plan to construct or operate a detention facility in Newport.