# Town of Lake Hamilton

***Emergency Special Meeting Agenda – March 6, 2026***

***Time: 3:00 P.M.***
***Location: Chambers 100 Smith Avenue***

***Phyllis Hall, Mayor***
***Robert Mathis, Vice Mayor***
***Cora Perry Roberson, Council Member Seat 1***
***Carmen Demanche, Council Member Seat 4***

1. **CALL TO ORDER**

2. **INVOCATION**

3. **PLEDGE OF ALLEGIANCE**

4. **ROLL CALL**

5. **SPECIAL MEETING BUSINESS**

   **A.** RESOLUTION 2025-XX FEDERAL COMMUNITY PROJECT FUNDING REQUEST

**ADJOURNMENT**

6. **Any opening invocation that is offered before the official start of the Town Council meeting shall be the voluntary offering of a private person, to and for the benefit ofthe Town Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Town Council or the town staff, and the Town is not allowed by law to endorse the religious or non-religious beliefs or views of such speaker. Persons in attendance at the Town Council meeting are invited to stand during the opening ceremony. However, such invitation shall not be construed as a demand, order, or any other type of command. No person in attendance at the meeting shall be required to participate in any opening invocation that is offered or to participate in the Pledge of Allegiance. You may remain seated within the Town Council Chambers or exit the Town Council Chambers and return upon completion of the opening invocation and/or Pledge of Allegiance if you do not wish to participate in or witness the opening invocation and/or the recitation of the Pledge of Allegiance.**

**Any person desiring to appeal any decision made by the Town Council, with respect to any matter considered at such meeting or hearing, will need a record of the proceedings, and for such purposes, must ensure that a verbatim record and transcript of the proceeding is made in a form acceptable for official court proceedings, which record includes the testimony and evidence upon which the appeal is to be based. It shall be the responsibility of the person desiring to appeal any decision to prepare a verbatim record and transcript at his/her own expense, as the Town does not provide one. (F.S. 286.26.105)**

**ATTN: PERSONS WITH DISABILITIES. In accordance with the American with Disabilities Act and Section 286.26, Florida Statutes, persons needing special accommodations to participate in this proceeding, please contact the Town Clerks Office at**

**863-439-1910, at least forty-eight (48) hours prior to the meeting, provide a written request to the Office of the Town Clerk. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1 or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice).**

# Town of Lake Hamilton
## Town Council
## Agenda Summary Report

**TO:** Town Council

**THROUGH:** Brittney Sandoval, Town Administrator

**FROM:** Patrick Henry, Public Services Director

**AGENDA ITEM:** RESOLUTION 2025-XX FEDERAL COMMUNITY PROJECT FUNDING REQUEST

**DATE:** March 6, 2026

**SUMMARY & RECOMMENDATION:** STAFF REQUEST; AUTHORIZING THE FILING OF A FY27 COMMUNITY FUNDING REQUEST APPLICATION; DESIGNATING AUTHORIZED REPRESENTATIVES TO PROVIDE ASSURANCES AND COMMITMENTS FOR THE FUNDING APPLICATION;

**CONSENT AGENDA** ☐ **OLD BUSINESS** ☐ **NEW BUSINESS** ☒

**ATTORNEY REVIEW:** YES: ☐ NO: ☐ N/A: ☒

**FINANCIAL IMPACT:** YES: ☐ NO: ☒

If Yes, Please Explain: COMMUNITY FUNDING REQUEST APPLICATION;

**RECOMMENDATION:**

**ATTACHMENT(S):**
Resolution_in_Support_-_Phase_3_WWTF_Improvements_-_DRAFT.pdf
Lake Hamilton Funding Support Letter.pdf
Phase 3 WWTF Letter Of Support - Pennoni 3-4-26.pdf

**RESOLUTION R-2026-XX**

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LAKE HAMILTON, FLORIDA RELATING TO THE FY27 FEDERAL COMMUNITY FUNDING REQUEST; MAKING FACTUAL FINDINGS; AUTHORIZING THE FILING OF A FY27 COMMUNITY FUNDING REQUEST APPLICATION; DESIGNATING AUTHORIZED REPRESENTATIVES TO PROVIDE ASSURANCES AND COMMITMENTS FOR THE FUNDING APPLICATION; PROVIDING ASSURANCES; PROVIDING FOR CONFLICTS, SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE

**WHEREAS**, the Town of Lake Hamilton is presently in need of a making improvements to its Water Tank Road Wastewater Treatment Plant (WWTP) to provide back-up reliability, enhanced treatment and nutrient removal to comply with Basin Management Action Plan (BMAP) Regulatory requirements, produce public access reuse quality effluent to help offset future potable water demands as required by the Town's Southwest Florida Water Management District (SWFWMD) Water Use Permit (WUP), and position the Town to develop future economic development opportunities; and

**WHEREAS**, a FY27 Federal Community Funding Request is available that would provide needed funds for the Town of Lake Hamilton to undertake needed Phase 3 WWTF improvements; and

**WHEREAS,** the Town of Lake Hamilton desires to make application for a FY27 Federal Community Project Funding Request in order to help finance the implementation of the above-stated improvements.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF LAKE HAMILTON, FLORIDA,** in a public meeting assembled this 6$^{h}$ day of March, 2026:

**SECTION 1. FINDINGS.**

The foregoing findings are incorporated herein by reference and made a part hereof.

**SECTION 2. AUTHORIZATION TO MAKE APPLICATION FOR A FY27 FEDERAL COMMUNITY PROJECT FUNDING REQUEST**

The Town of Lake Hamilton, Florida, is hereby authorized to apply for a FY27 Federal Community Project Funding Request for WWTF (Wastewater Treatment Facility) improvements.

**SECTION 3. TOWN ADMINISTRATOR DESIGNATED AS AUTHORIZED REPRESENTATIVE**

The Town Administrator is authorized to represent the Town in making application for the Community Project Funding. The Town Administrator is authorized to delegate responsibility to appropriate Town staff to carry out technical, financial, and administrative activities associated with the Community Project Funding.

**SECTION 4. MAYOR DESIGNATED AS AUTHORIZED REPRESENTATIVE FOR EXECUTION OF DOCUMENTS AUTHORIZED BY COMMISSION.**

The Mayor is hereby designated as the authorized representative to execute the funding agreement which will become a binding obligation in accordance with its terms when signed by both parties and approved by the Town Council of the Town of Lake Hamilton, Florida.

**SECTION 5. CONFLICTS**

All Resolutions or parts of Resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

**SECTION 6. SEVERABILITY**

If any section or portion of a section of this Resolution proves to be invalid, unlawful or unconstitutional, it shall not be held to invalidate or impair the validity, force or effect of any other section or part of this Resolution.

**SECTION 7. EFFECTIVE DATE**

This Resolution shall become effective immediately upon its passage.

Resolution R-2026-XX

**INTRODUCED AND PASSED**, the Town of Lake Hamilton, Florida, has duly adopted this Resolution and caused it to be executed by the officers below. The vote was:

==========

This Resolution was read at the Special Meeting of the Town Council held on the 6th day of March, 2026.

| | Yes | No | Abstain | Absent |
|---|---|---|---|---|
| Council Member/Mayor Hall | ☐ | ☐ | ☐ | ☐ |
| Council Member Roberson | ☐ | ☐ | ☐ | ☐ |
| Council Member Demanche | ☐ | ☐ | ☐ | ☐ |
| Council Member/Vice Mayor Mathis | ☐ | ☐ | ☐ | ☐ |

**TOWN OF LAKE HAMILTON, FLORIDA**

**ATTEST WITH SEAL:** **APPROVED:**

_____ _____

Jacqueline Borja, Town Clerk Phyllis Hall, Mayor

March 5, 2026

Congressman Scott Franklin, FL District 18
124 South Florida Ave, Suite 304
Lakeland, Florida 33801

RE: LETTER OF SUPPORT – **LAKE HAMILTON** Phase 3 Wastewater Treatment Plant

Dear Congressman Franklin:

We understand the Town of Lake Hamilton is seeking funding assistance for the referenced Project through your office via a FY 2027 Community Project Funding application request. Constructing the proposed Phase 3 Wastewater Treatment Facility (WWTF) improvements will add back-up reliability facilities, provide enhanced treatment and nutrient removal to comply with the regional Basin Management Action Plan (BMAP) regulatory requirements, and produce public access reuse quality effluent to help offset future potable water demands as required by the Town's Southwest Florida Water Management District (SWFWMD) Water Use Permit (WUP).

Completion of this important infrastructure Project will strengthen the community and is consistent with regional planning objectives. This project will help the Town comply with regulatory requirements and also position the Town to help develop future economic development opportunities.

The Central Florida Regional Planning Council wishes to convey our wholehearted support for this important community Project.

We sincerely appreciate your help in advocating for this important project.

Thank you for your leadership and commitment to our communities and please do not hesitate to contact me with any questions.

Sincerely

Sincerely,



Stefanie von Paleske-Bush, AICP
Senior Planner

cc via email: Jeffrey Ball, AICP, Town of Lake Hamilton
Jennifer Codo-Salisbury, AICP CFRPC
Jeff Schmucker, AICP CFRPC

401 Third Street SW
Winter Haven, FL 33880
T: 863-324-1112
F: 863-294-6185

www.pennoni.com

March 4, 2026

Congressman Franklin, FL District 18
124 South Florida Ave, Suite 304
Lakeland, Florida 33801

**RE: LETTER OF SUPPORT – LAKE HAMILTON PHASE 3 WASTEWATER TREATMENT PLANT**

Dear Congressman Franklin:

We understand the Town of Lake Hamilton is seeking funding assistance for the referenced Project thru your office via a FY 2027 Community Project Funding application request. Constructing the proposed Phase 3 Wastewater Treatment Facility (WWTF) improvements will add back-up reliability facilities in accordance with industry standards, provide enhanced treatment and nutrient removal to comply with the regional Basin Management Action Plan (BMAP) regulatory requirements, produce public access reuse quality effluent to help offset future potable water demands as required by the Town's Southwest Florida Water Management District (SWFWMD) Water Use Permit (WUP), and position the Town to develop future economic development opportunities.

On behalf of Pennoni, we wish to convey our wholehearted support for this important community Project. Completion of this important infrastructure Project will bolster the community's WWTF and position the Town to develop future economic development opportunities.

Please contact my office if you have any questions. We sincerely appreciate your help in advocating for this important community Project.

Sincerely
**Pennoni**

Steven L. Elias, P.E.
Vice President