



Town of Lake Hamilton

Parks and Recreation Advisory Board Meeting Agenda – November 20, 2025

Time: 10:00 A.M.

Location: Town Chambers

Deane Kyle, Member

Yolanda Lane, Chair

Marisol Ortega, Vice Chair

Billy Young, Member

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLLCALL

4. BUSINESS

A. October 16, 2025, Parks & Recreation meeting minutes

B. Consider Names for Designated Park on Sample Ave.

5. ADJOURNMENT

6. ATTN: PERSONS WITH DISABILITIES. In accordance with the American with Disabilities Act and Section 286.26, Florida Statutes, persons needing special accommodations to participate in this proceeding, please contact the Town Clerks Office at 863-439-1910, at least forty-eight (48) hours prior to the meeting, provide a written request to the Office of the Town Clerk. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1 or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice)



Town of Lake Hamilton
Parks and Recreation
Agenda Summary Report

TO:

THROUGH:

FROM:

AGENDA ITEM: October 16, 2025, Parks & Recreation meeting minutes

DATE: November 20, 2025

SUMMARY & RECOMMENDATION:

CONSENT AGENDA ☐ **OLD BUSINESS** ☐ **NEW BUSINESS** ☐

ATTORNEY REVIEW: YES: ☐ NO: ☐ N/A: ☐

FINANCIAL IMPACT: YES: ☐ NO: ☐

If Yes, Please Explain:

RECOMMENDATION:

ATTACHMENT(S):

[October 16, 2025 Parks & Recreation meeting minutes.pdf](#)



**TOWN OF LAKE HAMILTON MINUTES
PARKS AND RECREATION ADVISORY BOARD
MEETING
THURSDAY, OCTOBER 16, 2025
10:00 AM**

The Parks and Recreation of Lake Hamilton held a Parks and Recreation Advisory Board Meeting on Thursday, October 16, 2025, at 100 Smith Ave., Lake Hamilton, FL 33851.

CALL TO ORDER

Chair Yolanda Lane called the meeting to order at 10:02 am.

PLEDGE OF ALLEGIANCE

Led by all.

ROLLCALL

Yolanda Lane, Marisol Ortega and Billy Young were present. Kyle Deane was absent. Town Administrator Sandoval, Parks & Recreation Supervisor Jones, Public Works Director Henry and Town Clerk Borja were present.

BUSINESS

June 12, 2025, Parks & Recreation meeting minutes

Motion made by Ortega and a second by Young to approve June 12, 2025, Parks & Recreation meeting minutes.

A roll call vote was taken. Lane aye, Ortega aye, and Young aye. **Motion passed 3-0.**

Trunk or Treat event.

Town Administrator Sandoval updated the board on the event details. She also asked the board for volunteers.

Announcement of the 39 Mile Yard Sale.

Town Administrator Sandoval announced to the board of the 39 yard sale event.

Update on Veterans Park.

Parks & Recreation Supervisor Jones updated the board with the upgrades of the veteran wall. He mentioned staff applied for a grant for the veteran's park.

Discussion regarding Veterans' Day Event on November 8th.

Town Administrator Sandoval updated the board on the Veteran's day event on November 8th.

Discussion regarding a Christmas Golf Cart Parade.

Town Administrator Sandoval updated the board on the Christmas golf cart parade and proposed dates for the event to the board. The board discussed.

Motion made by Young and a second by Ortega to recommend for approval golf parade with vendors at the end to include hot coco, face painting and golf cart decoration contest. A roll call vote was taken. Lane aye, Ortega aye, and Young aye. **Motion passed 3-0.**

Discussion regarding the Christmas Tree Lighting.

Town Administrator Sandoval updated the board of the Christmas Tree Lightening event. The board asked if the Christmas Golf Cart parade and the Christmas Tree Lightening can be one event. The board discussed with staff.

Sample Park

Town Administrator presented to the board the updates of a property owned by the Town on Sample Ave.

She discussed with the board on about the land being used for a butterfly garden.

Motion made by Lane and a second by Ortega to recommend for approval for the land on Sample Ave to be used for a butterfly garden official natural park.

A roll call vote was taken. Lane aye, Ortega aye, and Young aye. **Motion passed 3-0.**

ADJOURNMENT

Chair Lane adjourned the meeting at 10:59 pm.

ATTN: PERSONS WITH DISABILITIES. In accordance with the American with Disabilities Act and Section 286.26, Florida Statutes, persons needing special accommodations to participate in this proceeding, please contact the Town Clerks Office at 863-439- 1910, at least forty- eight (48) hours prior to the meeting, provide a written request to the Office of the Town Clerk. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1 or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice)

ATTEST:

Yolanda Lane, Chair

Jacqueline Borja, Town Clerk

Brittney Sandoval, Town Administrator



Town of Lake Hamilton Parks and Recreation Agenda Summary Report

TO: Parks & Recreation Advisory Board

THROUGH:

FROM: Brittney Sandoval, Town Administrator

AGENDA ITEM: Consider Names for Designated Park on Sample Ave.

DATE: November 20, 2025

SUMMARY & RECOMMENDATION: Consider Names for Designated Park on Sample Ave.

CONSENT AGENDA ☐ **OLD BUSINESS** ☐ **NEW BUSINESS** ☒

ATTORNEY REVIEW: YES: ☐ NO: ☐ N/A: ☒

FINANCIAL IMPACT: YES: ☐ NO: ☒

If Yes, Please Explain: N/A

RECOMMENDATION: