Town of Orange Park
Selection Advisory Committee Meeting
Monday, November 9, 2026
1:55 PM
Agenda

1. Call to Order the Audit Selection Committee

2. New Business
    a. Approval of the November 2, 2026 Committee Meeting Minutes
    b. Presentations
        a. 2:00 P.M.-Mauldin & Jenkins, LLC
        b. 2:25 P.M.-Purvis, Gray and Company, LLP
        c. 2:50 P.M.-Grau & Associates (Virtual)

3. Audience Comments

4. Committee Recommendations

5. Adjournment

Town of Orange Park
Audit Selection Committee
Monday, November 2, 2026
5:00 P.M.
Minutes

1. CALL TO ORDER

The meeting was called to order at 5:00 p.m. Committee Members in attendance were Ms. Melissa Harris, Mr. Chuck Smithers, and Vice-Mayor Doug Benefield. Others in attendance included: Finance Director John Villanueva and Recording Secretary Ginny York.

.

2. MINUTES

The committee reviewed the minutes from the previous meeting held on October 19, 2026. A motion was made and seconded to approve the minutes as presented, which passed unanimously with a 3-0 vote.

3. DISCLOSURES OF CONFLICT OF INTEREST

The Committee Chair inquired whether any committee members or staff possessed existing personal or professional relationships with any of the bidding firms that required official disclosure. All attendees responded in the negative, and no conflicts of interest were reported.

4. REVIEW AND TABULATION OF AUDITOR PROPOSALS

The committee evaluated the five timely proposals received from Powell and Jones, Mauldin and Jenkins, Grau and Associates, Purvis Gray, and Moss, Krusick and Associates. Members commended the Finance Department for its strong internal controls and clean numbers, which attracted a high caliber of municipal bids. In their review, members noted that two smaller, non-local firms—specifically Powell and Jones and Grau and Associates—lacked the deep structural resources of larger competitors. Members also identified a clerical template error in the proposal letter from Powell and Jones regarding an existing town relationship. Additionally, it was noted that one firm lacked adequate governmental audit experience, showing an atypical reliance on non-profit pricing discounts. Conversely, firms like Purvis Gray and Moss, Krusick and Associates demonstrated robust public-sector experience.

Mr. Villanueva collected individual evaluation sheets and tabulated the final cumulative scores. Mauldin and Jenkins ranked first with a total score of 275.9. Purvis Gray ranked second with a score of 260.1. Grau and Associates ranked third with a score of 248.2. Powell and Jones ranked fourth with a score of 242.1, and Moss, Krusick and Associates ranked fifth with a score of 240.5.

5. SELECTION AND PLANNING FOR ORAL PRESENTATIONS

A motion was made and seconded to accept the tabulated rankings and advance the top three firms—Mauldin and Jenkins, Purvis Gray, and Grau and Associates—to personal interviews and oral presentations. The motion passed unanimously with a 3-0 vote.

The committee tentatively scheduled the presentations for Monday, November 9, 2026, beginning at 2:00 p.m., subject to firm availability. Mr. Villanueva and Ms. York were directed to randomize the order of the top three firms via a blind draw and issue email invitations the following morning. The committee agreed that virtual participation via Zoom would be acceptable. Should any of the top three firms prove unavailable, the fourth-ranked firm, Powell and Jones, will be invited to fill the slot. Each firm will be allocated approximately 20 minutes for a presentation and question-and-answer period, targeting a total meeting length of 90 minutes to two hours. Following the presentations, the committee will deliberate, rank the finalists, and make a recommendation to the Town Council ahead of their December 1, 2026, meeting, where Council authorization to negotiate a contract will be decided.

6. AUDIENCE COMMENTS

There were no comments at this time.

7. ADJOURNMENT

The meeting adjourned at 5:27 p.m.