



AGENDA

Town Council

Monday, February 9, 2026

6:00 pm Town Council

Town Hall

127 N Collins Rd.

Sunnyvale, TX. 75182

A. Work Session - 6 p.m.

1. Presentation and discussion related to the current status of the Collins Road Phase II project, including a brief review of previous amendments and a briefing on amendments 4 and 5.

B. Regular Meeting - 7 p.m.

C. Invocation

D. Pledge of Allegiance

E. Call Meeting to Order

F. Announcements and Acknowledgements

Pursuant to Texas Government Code Section 551.0415 the Mayor, Council and Staff may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming Town Council events; (5) information about community events; (6) announcements involving imminent threat to public health and safety.

G. Public Comment

The Town Council invites citizens to address the Town Council on any matter, except items on the agenda and public hearings that are included on the agenda. Comments related to items on the agenda and public hearings will be heard when the specific item/hearing starts. Citizen comments are limited to three (3) minutes, unless otherwise required by law. To address the Council, please fill out a Public Comment Card and submit it to a staff member prior to the Public Comment section on the agenda. The Council is not permitted to take any action or discuss any item not listed on the agenda. Council may choose to place the item on a future agenda.

H. Introductions

1. Introduction of LeaAnn Clewis - Human Resources Manager

I. Consent Agenda Items

1. Consider and act upon the second reading of the Ordinance 2026-02 regarding a Special Use Permit (SUP) to allow for the construction of a 120-foot-tall cellular antenna on a stadium light pole at the Sunnyvale ISD high school stadium, on property located at 222 Collins Road, zoned Single Family 2 (SF-2) residential zoning district in accordance with the Town of Sunnyvale Unified Development Ordinance (UDO). **Case 1832-SUP/222 N Collins – Cellular Antenna**

[Map](#)

[Proposed Ordinance 2026-02 - SISD Cell Tower SUP](#)

[Plans](#)

[Letter of Opposition](#)

J. Presentations and Updates

1. Discuss and hear an update related to the Quarterly Financial and Investment Report.
[2025-12 Quarterly Finance Report FY 2026.pdf](#)
[December 2025 Investment report - Final.pdf](#)
2. Presentation and discussion from KSA Engineers, INC. (a Pape-Dawson company) related to the conceptual design of the new police department and the animal services building.

[New Animal Shelter - Design Concept](#)

[New Police Department - Design Concept](#)

K. Discussion and Action Items

1. Discuss, consider and act upon Resolution, 2026-03 adopting an Investment Policy for investing funds for the Town of Sunnyvale for fiscal year 2025-2026, designating the Town Manager, Assistant Town Manager, Finance Director and the Assistant Finance Director as the primary investment officers, and providing an effective date.
[Investment Policy FY 2025-26.docx](#)
[RES 2026-03 Investment_Policy-FY2026.docx](#)
2. Discuss, consider and act upon Ordinance 2026-03 ordering a general election to be held in the Town of Sunnyvale at the next uniform election date being Saturday, May 2, 2026, for the purpose of electing Town Council Place 3, and Town Council Place 4, and designating the date for a runoff election if so needed.
[ORD 2026-03 English Ordering the General Election.docx](#)
3. Discuss, consider and act upon Ordinance 2026-04 ordering a special election to consider proposed amendments to the Home Rule Charter of the Town of Sunnyvale at the next uniform election date being Saturday, May 2, 2026, and designating the place at which said election is to be held.

L. Mayor and Council Request

A Council Member with a second by two additional Council Members or the Mayor alone, may ask that an item be placed on a future agenda or the Town Council. No substantive discussion of that item will take place at this time.

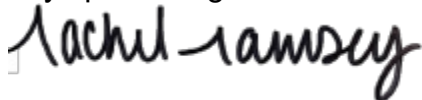
M. Adjourn

NOTE: The Town Council reserves the right to meet in Executive Session closed to the public at any time in the course of this meeting to discuss matters listed on the agenda, as authorized by the Texas Open Meetings Act, Texas Government Code, Chapter 551, including §551.071 (private consultation with the attorney for the Town); §551.072 (purchase, exchange, lease or value of real property); §551.074 (personnel or to hear complaints against personnel); §551.076 (deployment, or specific occasions for implementation of security personnel or devices); and §551.087 (economic development negotiations). Any decision held on such matters will be taken or conducted in Open Session following the conclusion of the Executive Session.

The Town of Sunnyvale is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the Town Secretary at 972-226-7177 at least 48 hours prior to the meeting.

Notice is hereby given that the Sunnyvale Town Council will conduct its Regular Meeting on Monday, Feb. 9, 2026 at the Sunnyvale Town Hall. The public is encouraged to attend the meeting. Email comments may also be submitted to rachel.ramsey@townofsunnyvale.org by 3 p.m. the day of the meeting. The link to the live stream of the meeting will be posted on Sunnyvale's Facebook page Town of Sunnyvale – Government.

I hereby certify that the foregoing notice was posted at Town Hall, 127 N. Collins Rd., Sunnyvale, Texas and remained so posted continuously for at least three (3) business days preceding the scheduled date of said meeting:



Rachel Ramsey, Director of Administration/Town Secretary

Date Posted:

- Online: Feb. 3, 2026
- Bulletin Board: Feb. 3, 2026

Time Posted:

- Online: 3:30 p.m.
- Bulletin Board: 3:30 p.m.

AGENDA ITEM REPORT

A.1



To:

Subject: Presentation and discussion related to the current status of the Collins Road Phase II project, including a brief review of previous amendments and a briefing on amendments 4 and 5.

Meeting: Town Council - February 9, 2026

Department: Engineering

Staff Contact:

SUGGESTED ACTION:

AGENDA ITEM REPORT

I.1



To: Town Council

Subject: Consider and act upon the second reading of the Ordinance 2026-02 regarding a Special Use Permit (SUP) to allow for the construction of a 120-foot-tall cellular antenna on a stadium light pole at the Sunnyvale ISD high school stadium, on property located at 222 Collins Road, zoned Single Family 2 (SF-2) residential zoning district in accordance with the Town of Sunnyvale Unified Development Ordinance (UDO). **Case 1832-SUP/222 N Collins – Cellular Antenna**

Meeting: Town Council - February 9, 2026

Department: Development Services

Staff Contact: Laura Evans

SUGGESTED ACTION:

Staff recommends approval.

BACKGROUND INFORMATION:

The applicant, Hayley Sorenson with KGI Wireless, is requesting approval of a Special Use Permit (SUP) to allow the installation of a cellular antenna on a 120-foot stadium light pole at the Sunnyvale ISD High School stadium, located at 222 Collins Road within the Single Family-2 (SF-2) zoning district.

Per the Town of Sunnyvale Unified Development Ordinance (UDO), cellular antennas and towers require approval of a Special Use Permit in all zoning districts.

The subject property is currently developed with the Sunnyvale High School campus and its associated athletic stadium. The proposal includes the removal of an existing 100-foot stadium light pole and the installation of a new 115-foot stadium light pole topped with a 5-foot lightning rod, resulting in a total structure height of 120 feet. The antenna will be placed below the lighting fixtures, helping integrate the equipment into the existing stadium structure and

reducing visual clutter. Because the antenna installation is occurring within an already developed athletic facility, the visual impact is expected to be lower than a standalone monopole or cellular tower.

Existing stadium lights will be relocated onto the new pole at approximately 115 feet in height. The lights will continue to face west toward the field, and light spill over toward adjacent residential areas will not increase. The lighting impacts are expected to be neutral as the orientation will remain unchanged and no increase in lighting hours is proposed. The nearest residential property with an existing home is approximately 250 feet away. This exceeds setback standards for cellular antenna installations, providing an adequate buffer and minimizing visual intrusion.

The request also includes the construction of a 20.5-foot by 40-foot fenced equipment area located behind the stadium seating to accommodate ground-mounted equipment, utilities, and a generator. This enclosure will be partially screened with an eight-foot-tall masonry wall. The portion located beneath the stadium, which is not accessible, will utilize a 6-foot chain-link fencing with PVC slats for privacy and three strands of barbed wire for security.

Additionally, underground fiber will be routed through a 10-foot-wide utility easement extending from the public right-of-way to the project site. Electrical service will be provided underground through a 20-foot-wide utility and fiber easement from the nearest power pole to the installation site.

The Planning and Zoning Commission unanimously recommended approval of the SUP at their regular meeting on December 17, 2025.

PUBLIC NOTICE:

38 letters of notification were mailed to neighboring property owners within 200 feet of the subject property on December 5, 2025. Two signs have been posted on the subject property on December 5, 2025. As of writing this report, the town has received one response in opposition to the proposed SUP request.

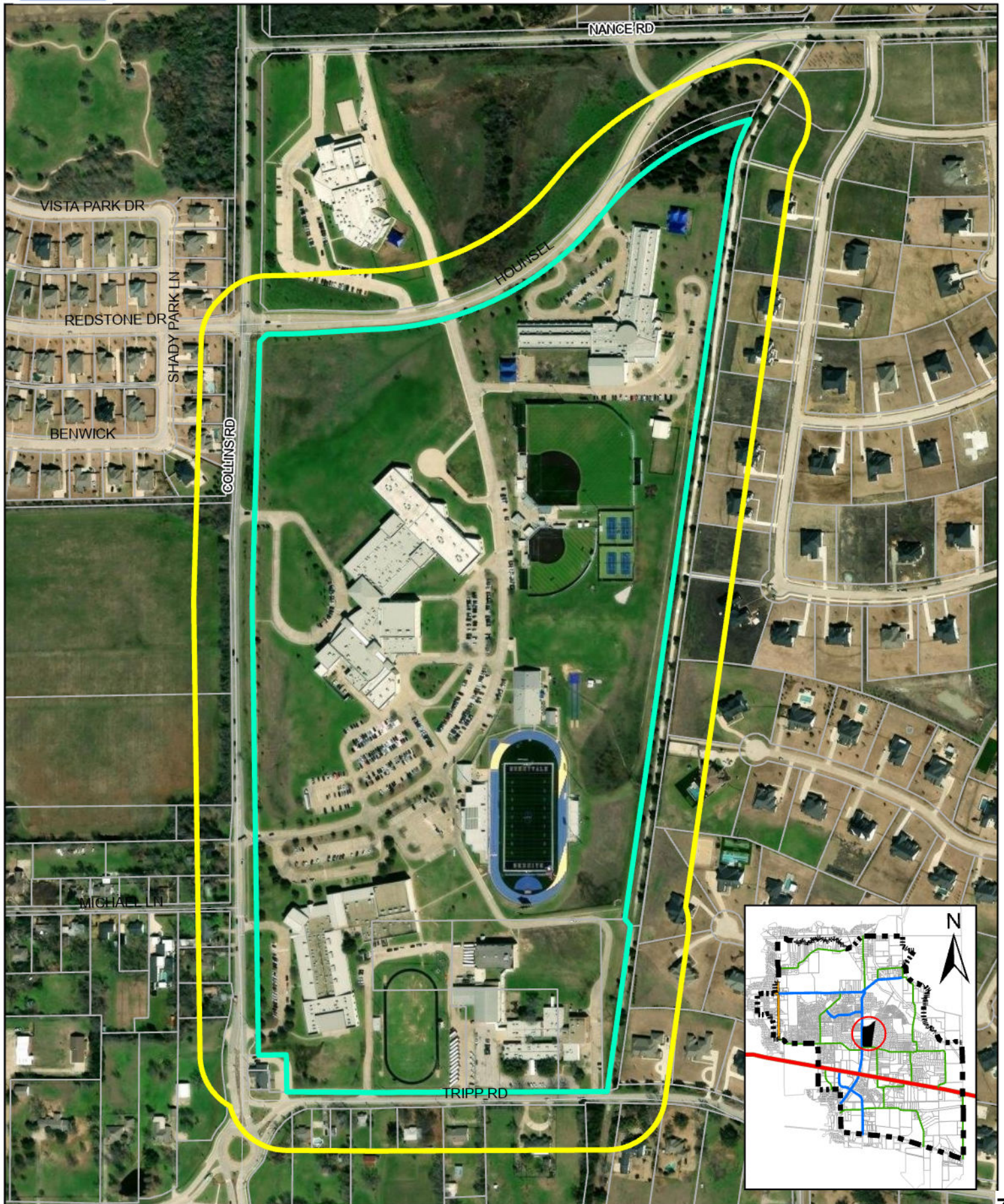
ATTACHMENTS:

[Map](#)
[Proposed Ordinance 2026-02 - SISD Cell Tower SUP](#)
[Plans](#)
[Letter of Opposition](#)



TOWN OF SUNNYVALE

Case 1832 - SUP - Cellular Tower
222 Collins Road



ORDINANCE NO. 2026-02

AN ORDINANCE OF THE TOWN OF SUNNYVALE, TEXAS, AMENDING THE COMPREHENSIVE ZONING ORDINANCE OF THE TOWN OF SUNNYVALE TO APPROVE A SPECIAL USE PERMIT FOR THE CONSTRUCTION OF A 120 FOOT-TALL CELLULAR ANTENNA ON PROPERTY LOCATED AT 222 N. COLLINS ROAD, DEPICTED ON EXHIBIT “A”, SUBJECT TO THE SITE PLAN, ATTACHED AS EXHIBIT “B”; AMENDING THE OFFICIAL ZONING DISTRICT MAP TO REFLECT THE SUP FOR THE CELLULAR TOWER; PROVIDING A PENALTY; PROVIDING SAVINGS AND SEVERABILITY CLAUSES; AND PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE.

WHEREAS, the Town of Sunnyvale, Texas (the “Town”) is a Home Rule Municipality acting under its Charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Texas Local Government Code; and

WHEREAS, the property located at 222 Collins Road (“Property”), is zoned Single Family 2 (SF-2) residential zoning district; and

WHEREAS, the Town has received a request for a Special Use Permit (“SUP”) to allow the installation of a cellular antenna on a 120-foot-tall stadium monopole with lights at the High School Stadium located at 222 Collins Road, Sunnyvale, Texas, depicted on Exhibit A; and

WHEREAS, as required by Section 3.07.08.E of the Town’s Unified Development Ordinance (“UDO”), the applicant submitted a Site Plan, attached as Exhibit B, as part of the SUP application; and

WHEREAS, Section 3.04.04.L of the UDO requires the approval of an SUP for cellular antennas and towers in all zoning districts; and

WHEREAS, at its regular meeting held on December 17, 2025, the Planning & Zoning Commission considered and made a recommendation to approve the request for a SUP for the installation of a cellular antenna on a 120-foot-tall stadium monopole with lights at the Sunnyvale ISD High School Stadium; and

WHEREAS, after due deliberations and consideration of the recommendation of the Planning and Zoning Commission, the information received at a public hearing, and other relevant information and materials, the Town Council finds that the SUP complies with the criteria for approval in Section 3.07.08.F of the UDO with the conditions set forth in this Ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF SUNNYVALE, TEXAS, THAT:

SECTION 1. The recitals and findings set forth above are hereby found to be true and correct and incorporated as if fully set forth herein.

SECTION 2. The Special Use Permit allowing for the installation of a cellular antenna on a 120-foot-tall stadium monopole with lights depicted on Exhibit B, attached hereto and incorporated herein, is hereby granted, subject to the following exhibit, which is incorporated as if fully set forth herein:

Exhibit B: Site Plan

SECTION 3. The property is developed with the Sunnyvale High School campus and its athletic stadium. The proposal includes the removal of an existing 100-foot-tall stadium light pole and the installation of a 115-foot-tall monopole topped with a 5-foot-tall lightning rod, resulting in a total structure height of 120 feet.

SECTION 4. The Official Zoning District Map is hereby amended to reflect the SUP for a 120-foot-tall cellular antenna on a stadium monopole with lights.

SECTION 5. Development and use of the Property shall comply with this Ordinance and the UDO, as amended.

SECTION 6. That the provisions of the Town of Sunnyvale Code of Ordinances, as amended, and UDO, as amended, shall remain in full force and effect save and except as amended by this Ordinance.

SECTION 7. Any person, firm, or corporation violating any of the provisions or terms of this Ordinance shall be subject to the same penalty as provided for in the UDO of the Town, as heretofore amended, and upon conviction shall be punished by a fine set in accordance with Chapter 1, General Provisions, Section 1.01.009, General penalty for violations of Code; continuing violations, of the Code of Ordinances for the Town of Sunnyvale.

SECTION 8. The provisions of this Ordinance are severable, and should any section, subsection, paragraph, sentence, phrase or word of this Ordinance, or application thereof to any person, firm, corporation or other business entity or any circumstance, be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of the remaining or other parts or portions of this Ordinance, and the Town Council hereby declares that it would have passed such remaining parts or portions of this Ordinance despite such unconstitutionality, illegality, or invalidity, which remaining portions shall remain in full force and effect.

SECTION 9. All ordinances of the Town in conflict with the provisions of this Ordinance be, and the same are hereby repealed and all other ordinances of the Town not in conflict with the provisions of this Ordinance shall remain in full force and effect.

SECTION 10. That this Ordinance shall become effective from and after its passage and approval and after publication as may be required by law or by the Town Charter or ordinance.

DULY PASSED AND APPROVED by the Town Council of the Town of Sunnyvale, Texas, on this the 26th day of January 2026.

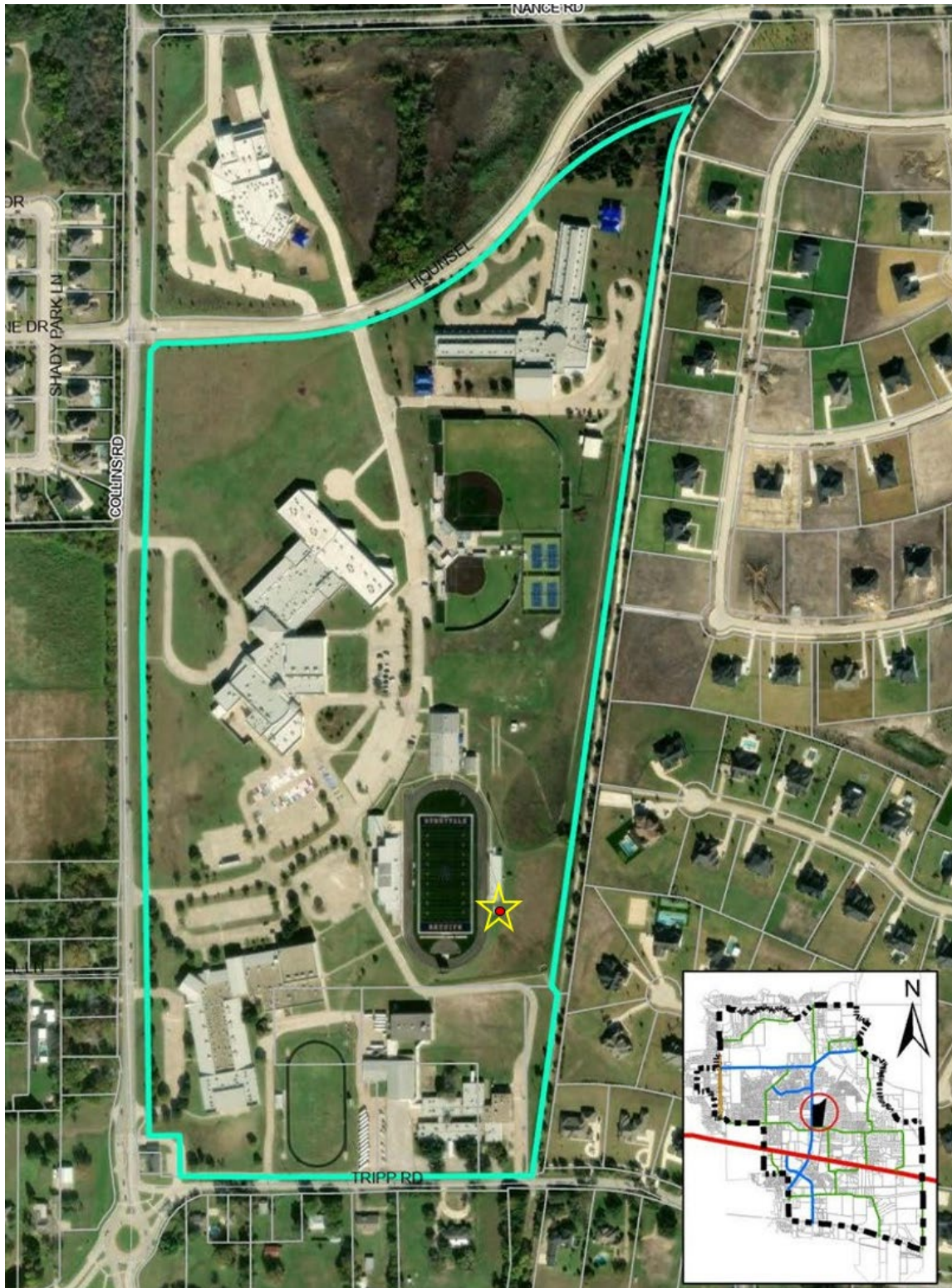
TOWN OF SUNNYVALE, TEXAS

Saji George, Mayor

ATTEST:

Rachel Ramsey, Town Secretary

EXHIBIT A MAP



[illegible]

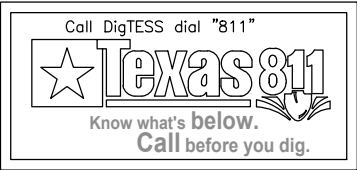
H:\VERIZON\TEXAS\Collins Rd - 304283\17261819-Sunnyvale HS\CAND_PROD DWGS\Collins RD-04-C1A0A1A11G1G11 BASE.dwg, 12/31/2025 9:33:16 AM, jcabello



(N) = NEW LESSEE
(E) = EXISTING
(F) = FUTURE

1 AERIAL SITE PLAN

SCALE: 1" = 100'-0"



COLLINS_RD ***

218 N COLLINS RD
SUNNYVALE, DALLAS COUNTY, TEXAS 75182
(5000213909)

THIS IS AN INCOMPLETE
SET NOT FOR
CONSTRUCTION OR
PERMITTING.
APPROPRIATE
PROFESSIONAL SEAL
WILL BE APPLIED TO
FINAL CONSTRUCTION
SET

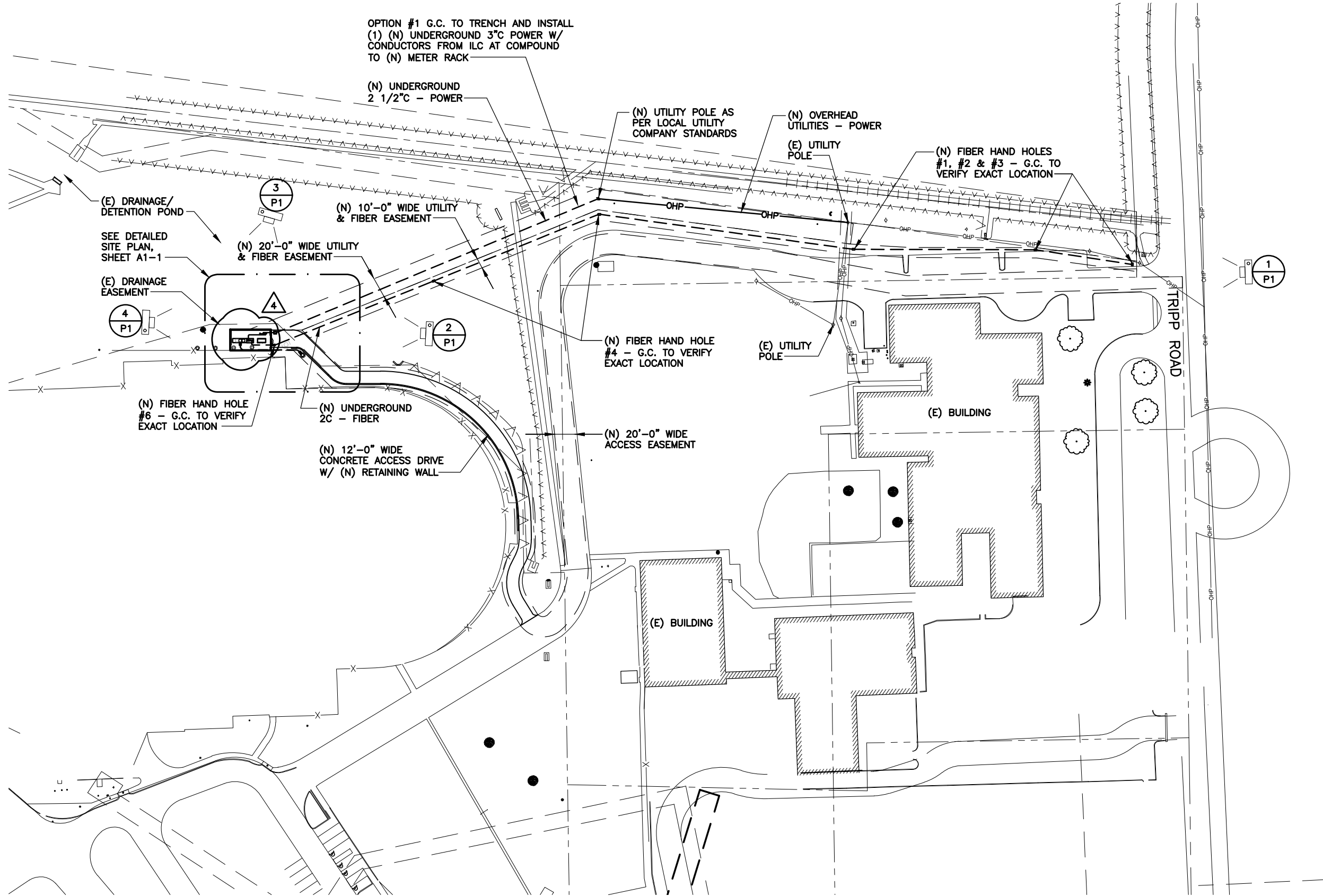

ARCHCOMM, LLC.
1006 Beckett
San Antonio, Texas 78213
(210) 308-9905
TBPE NO. F-15659

SHEET TITLE
AERIAL SITE PLAN

SHEET HISTORY	
06.14.24	PCD
07.22.25	PCD REV 1 - POWER ROUTE
08.22.25	PCD REV 2 - SITE MOD
10.21.25	PCD REV 3 - REVISED SURVEY
12.31.25	PCD REV 4 - REMOVE CANOPY



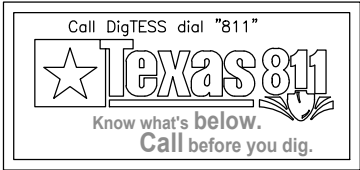
THESE DRAWINGS ARE THE PROPERTY OF VERIZON WIRELESS. THEY ARE INTENDED FOR THE EXCLUSIVE USE OF THIS PROJECT ONLY. ANY RE-USE OF THESE PLANS (DRAWINGS) WITHOUT THE EXPRESS WRITTEN CONSENT OF VERIZON WIRELESS IS PROHIBITED.



(N) = NEW LESSEE
(E) = EXISTING
(F) = FUTURE

NOTE: GENERAL CONTRACTOR TO
VERIFY MOST CURRENT RFDS -
TO BE PROVIDED BY LESSEE.

1 SITE PLAN
SCALE: 1" = 100'-0"
NORTH



COLLINS_RD

218 N COLLINS RD
SUNNYVALE, DALLAS COUNTY, TEXAS 75182
(5000213909)

THIS IS AN INCOMPLETE
SET NOT FOR
CONSTRUCTION OR
PERMITTING.
APPROPRIATE
PROFESSIONAL SEAL
WILL BE APPLIED TO
FINAL CONSTRUCTION
SET

ARCHCOMM, LLC.
1006 Beckett
San Antonio, Texas 78213
(210) 308-9905
TBPE NO. F-15659

SHEET TITLE

SITE PLAN

SHEET HISTORY

06.14.24	PCD
07.22.25	PCD REV 1 - POWER ROUTE
08.22.25	PCD REV 2 - SITE MOD
10.21.25	PCD REV 3 - REVISED SURVEY
12.31.25	PCD REV 4 - REMOVE CANOPY

4 **A1**

COLLINS_RD

218 N COLLINS RD
SUNNYVALE, DALLAS COUNTY, TEXAS 75182
(5000213909)

THIS IS AN INCOMPLETE
SET NOT FOR
CONSTRUCTION OR
PERMITTING.
APPROPRIATE
PROFESSIONAL SEAL
WILL BE APPLIED TO
FINAL CONSTRUCTION
SET


ARCHCOMM, LLC.
1006 Beckett
San Antonio, Texas 78213
(210) 308-9905
TBPE NO. F-15659

SHEET TITLE

**DETAIL
SITE PLAN**

SHEET HISTORY

06.14.24	PCD
07.22.25	PCD REV 1 - POWER ROUTE
08.22.25	PCD REV 2 - SITE MOD
10.21.25	PCD REV 3 - REVISED SURVEY
12.31.25	PCD REV 4 - REMOVE CANOPY

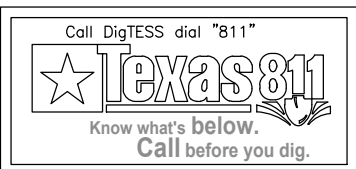
A1-1

(N) = NEW LESSEE
(E) = EXISTING
(F) = FUTURE

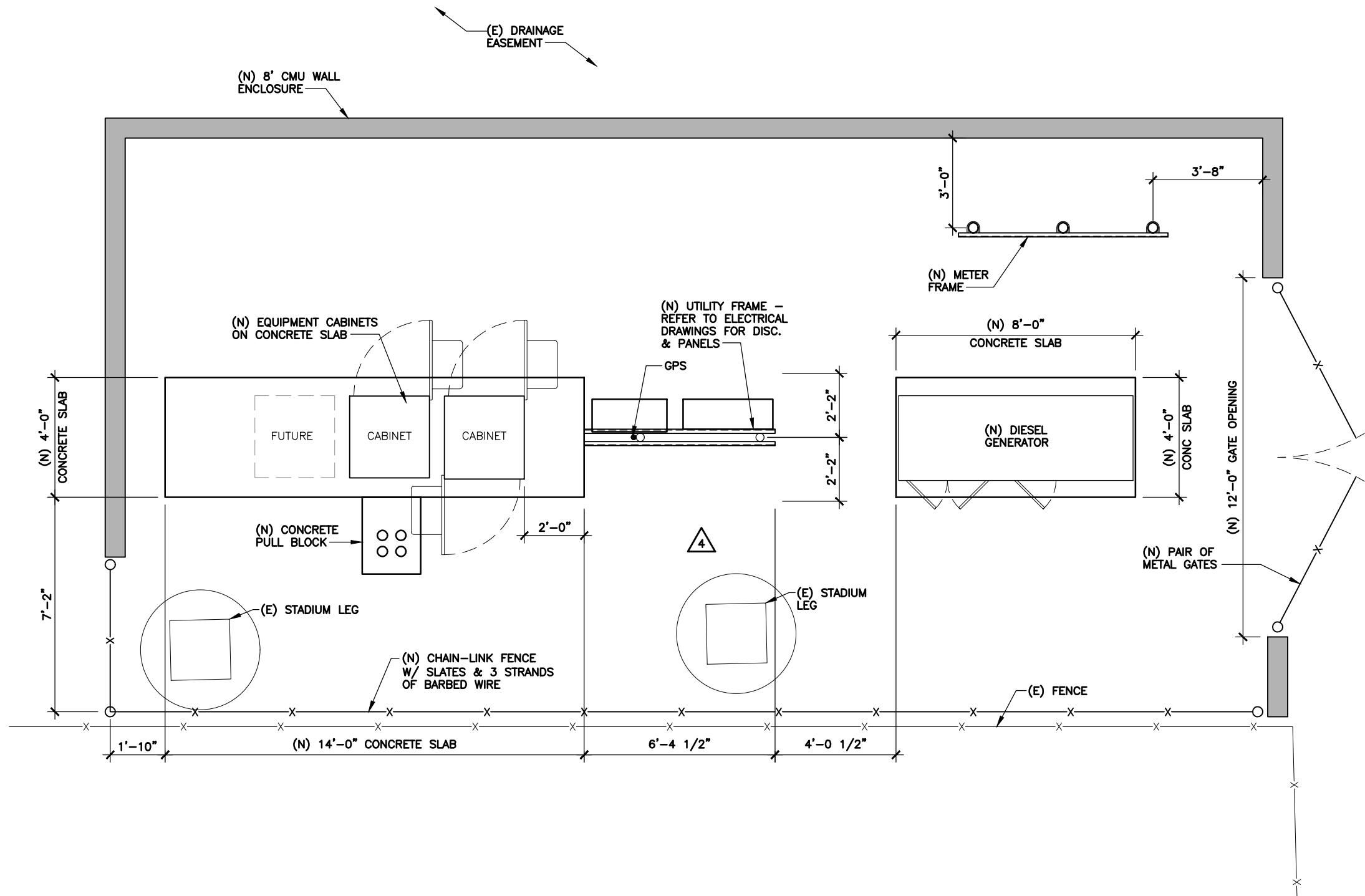
1 DETAIL SITE PLAN
SCALE: 1/8" = 1'-0"



NOTE: GENERAL CONTRACTOR TO
VERIFY MOST CURRENT RFDS -
TO BE PROVIDED BY LESSEE.



H:\VERIZON\TEXAS\Collins Rd - 304283\17261819-Sunnyvale HS\CAND_PROD DWGS\Collins RD-04-C1A0A1A11G1G11 BASE.dwg, 1/9/2026 10:50:20 AM, juan

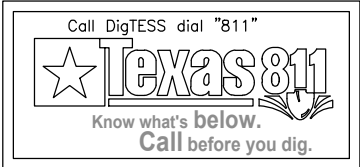


NOTE: GENERAL CONTRACTOR TO
VERIFY MOST CURRENT RFDS -
TO BE PROVIDED BY LESSEE.

(N) = NEW LESSEE
(E) = EXISTING
(F) = FUTURE

1 EQUIPMENT PLAN

SCALE: 1/4" = 1'-0"



COLLINS_RD

218 N COLLINS RD
SUNNYVALE, DALLAS COUNTY, TEXAS 75182
(5000213909)

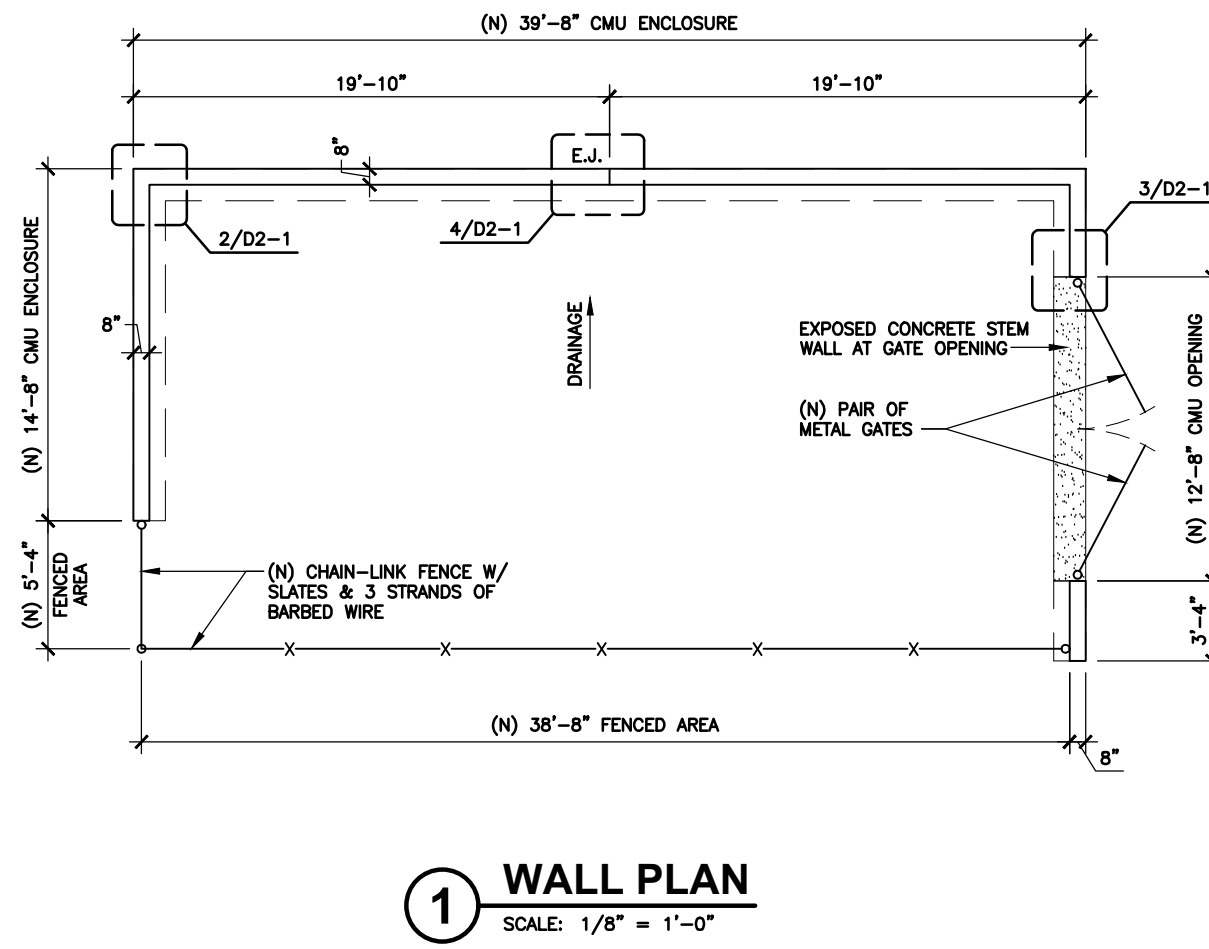
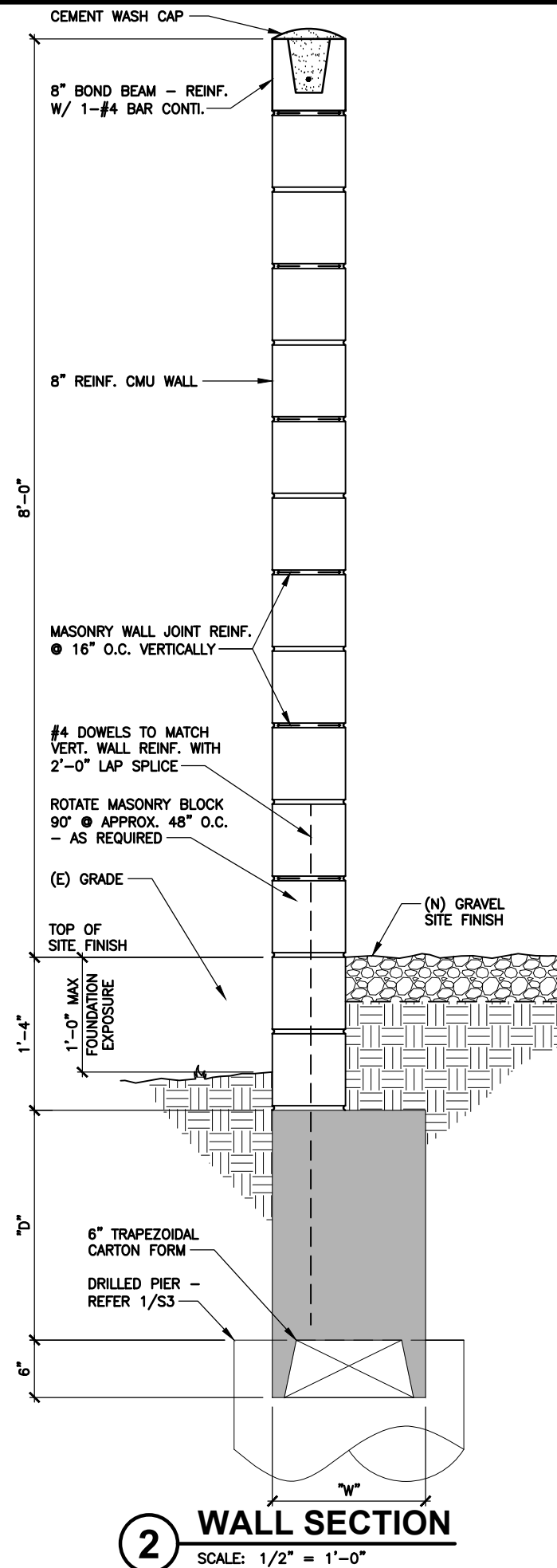
THIS IS AN INCOMPLETE
SET NOT FOR
CONSTRUCTION OR
PERMITTING.
APPROPRIATE
PROFESSIONAL SEAL
WILL BE APPLIED TO
FINAL CONSTRUCTION
SET


ARCHCOMM, LLC.
1006 Beckett
San Antonio, Texas 78213
(210) 308-9905
TBPE NO. F-15659

SHEET TITLE
EQUIPMENT PLAN

SHEET HISTORY	
06.14.24	PCD
08.22.25	PCD REV 2 - SITE MOD
10.21.25	PCD REV 3 - REVISED SURVEY
12.31.25	PCD REV 4 - REMOVE CANOPY

 **A1-2**



COLLINS_RD

218 N COLLINS RD
SUNNYVALE, DALLAS COUNTY, TEXAS 75182
(5000213909)

**THIS IS AN INCOMPLETE
SET NOT FOR
CONSTRUCTION OR
PERMITTING.
APPROPRIATE
PROFESSIONAL SEAL
WILL BE APPLIED TO
FINAL CONSTRUCTION
SET**



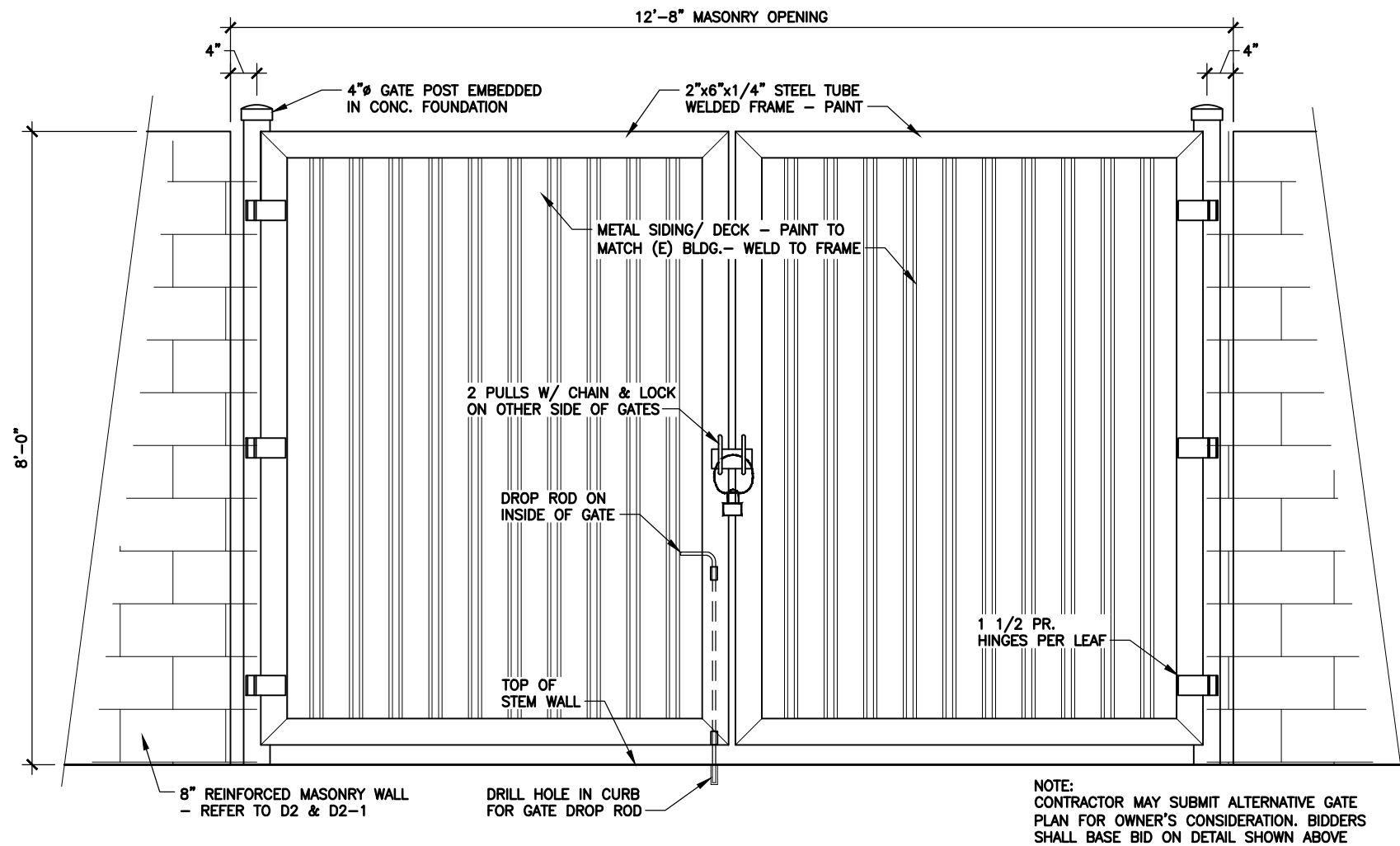
ARCHCOMM, LLC.
1006 Beckett
San Antonio, Texas 78213
(210) 308-9905
TBPE NO. F-15659

SHEET TITLE
**ENCLOSURE PLAN
& SECTION**

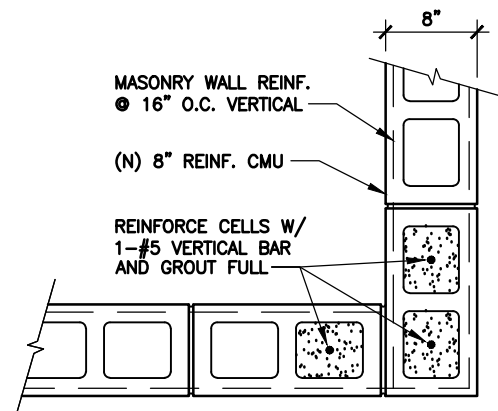
PROPERTY	SHEET HISTORY
	06.14.24 PCD
	10.21.25 PCD REV 3 - COMMENTS

D2

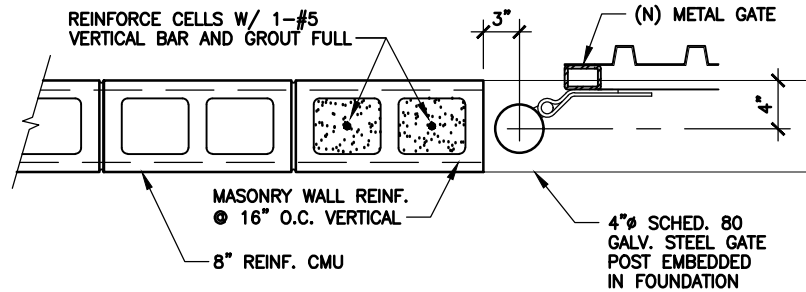
H:\VERIZON\TEXAS\Collins Rd - 304283\17261819-Sunnyvale HS\CAND_PROD DWGS\Collins RD-08-D2 ENCLOSURE.dwg, 10/16/2025 9:24:15 AM, mvicana



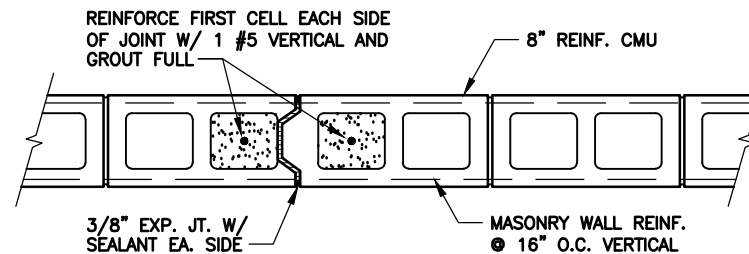
1 GATE DETAIL
SCALE: 1/2" = 1'-0"



2 CORNER DETAIL
SCALE: 3/4" = 1'-0"



3 GATE JAMB DETAIL
SCALE: 3/4" = 1'-0"



4 WALL EXPANSION JT.
SCALE: 3/4" = 1'-0"

REINFORCED CONCRETE MASONRY NOTES:

MN-1 ALL CONCRETE MASONRY SHALL CONFORM TO THE "BUILDING CODE REQUIREMENTS FOR MASONRY STRUCTURES," ACI 530.

MN-2 CONCRETE MASONRY UNITS (CMU) SHALL BE HOLLOW, LOAD BEARING LIGHTWEIGHT UNITS CONFORMING TO ASTM C90 GRADE N, TYPE 1. UNITS SHALL BE FEATHERLITE UNITS OR APPROVED EQUAL. REFER TO MASONRY WALL DETAIL SHEET FOR TYPE OF MASONRY UNIT.

MN-3 REINFORCING STEEL SHALL CONFORM TO ASTM A615, GRADE 60. HORIZONTAL JOINT REINFORCING SHALL BE TRUSS TYPE CONFORMING TO ASTM 82. HOT DIP GALVANIZE JOINT REINFORCING AFTER FABRICATION TO COMPLY WITH ASTM A153, CLASS B2.

MN-4 MORTAR SHALL CONFORM TO ASTM C270, TYPE "S".

MN-5 GROUT FOR FILLING CELLS SHALL CONFORM TO ASTM C476. GROUT SHALL HAVE A MINIMUM COMPRESSIVE STRENGTH OF 2500 PSI AT 28 DAYS.

MN-6 REINFORCED CMU SHALL HAVE A MINIMUM COMPRESSIVE STRENGTH OF $f'_m=1,500$ PSI. COMPRESSIVE WALL DESIGN STRENGTH (f'_m) SHALL BE VERIFIED BY INDEPENDENT TESTING LAB BY PRISM TESTS BEFORE MASONRY CONSTRUCTION BEGINS.

MN-7 PROVIDE GROUTED REINFORCED VERTICAL CELLS AND HORIZONTAL BOND BEAMS AT WALL TOP EDGES, CORNERS, FREE ENDS, AND OTHER LOCATIONS WHERE SHOWN ON DRAWINGS. REINFORCE EACH GROUTED CELL AND BOND BEAM WITH 1-#4 BAR CONTINUOUS (REINFORCE LINTELS AS SPECIFIED BELOW). PROVIDE MATCHING DOWELS IN FOUNDATION FOR VERTICAL REINFORCEMENT WITH 40 DIAMETER EMBEDMENT AND 40 DIAMETER LAP SPLICE.

MN-8 BASIC VERTICAL REINFORCEMENT FOR EXTERIOR WALLS SHALL BE #4 @ 24" O.C. (EVERY 3rd VERTICAL CELL). REINFORCE EVERY OTHER HORIZONTAL MASONRY JOINT (VERTICAL SPACING OF 16" O.C.) WITH JOINT REINFORCING (3/16 INCH SIDE RAILS AND 3/16 INCH CROSS TIES), OVERLAP 6" AT SPLICES.

verizon

COLLINS_RD

218 N COLLINS RD
SUNNYVALE, DALLAS COUNTY, TEXAS 75182
(5000213909)

THIS IS AN INCOMPLETE
SET NOT FOR
CONSTRUCTION OR
PERMITTING.
APPROPRIATE
PROFESSIONAL SEAL
WILL BE APPLIED TO
FINAL CONSTRUCTION
SET

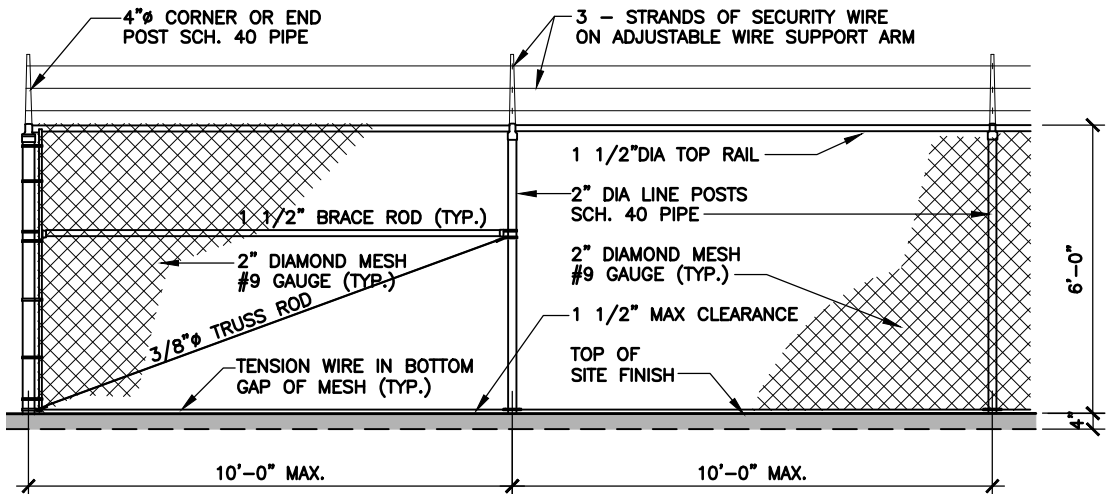
ARCHCOMM, LLC.
1006 Beckett
San Antonio, Texas 78213
(210) 308-9905
TBPE NO. F-15659

SHEET TITLE
ENCLOSURE DETAILS

SHEET HISTORY
06.14.24 PCD

D2-1

THESE DRAWINGS ARE THE PROPERTY OF VERIZON WIRELESS. THEY ARE INTENDED FOR THE EXCLUSIVE USE OF THIS PROJECT ONLY. ANY RE-USE OF THESE PLANS (DRAWINGS) WITHOUT THE EXPRESS WRITTEN CONSENT OF VERIZON WIRELESS IS PROHIBITED.



1 **TYPICAL FENCE ELEVATION**
SCALE: 1/4" = 1'-0"

COMPONENTS:

- 4" O.D. x SCH.40 CORNER, TERMINAL & GATE POSTS.
- 2" O.D. x SCH.40 LINE POSTS SPACED 10" O.C. MAX.
- 1-1/2" O.D. x SCH.40 CONTINUOUS TOP RAIL.
- 2" x #9 GAUGE x 6' HIGH CHAIN-LINK FABRIC - 1.02 OZ.
- #7 GAUGE COIL SPRING BOTTOM TENSION WIRE.
- TRUSS ROD TO BE 3/8" DIA. GALV. STEEL W/ GALV. STEEL TURNBUCKLE.
- POST TOPS TO BE PRESSED STEEL, MALLEABLE IRON WITH PRESSED STEEL EXTENSION ARM OR 1-PIECE ALUMINUM CASTING, WITH HOLE FOR TOP RAIL. FIT OVER TOP OF POST TO PREVENT WATER ENTRY.
- THREE (3) STRANDS OF CLASS III GALVANIZED BARBED WIRE.

VINYL INSERTS:

- CHAIN-LINK FENCE INSERTS SHALL BE ACADEMY FENCE INC. REGULAR TOP-LOCK PVC SLATS (OR EQUAL) TO PROVIDE A 'PRIVACY FACTOR' OF APPROX. 75%. COLOR AS SELECTED BY OWNER.

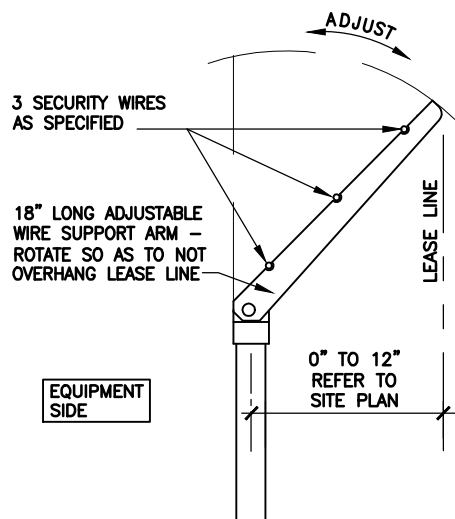
CONSTRUCTION:

- ALL POSTS SET IN A MINIMUM 2500 PSI CONCRETE AS FOLLOWS:
 - 4" POST - 18" x 36" CONCRETE FOOTING.
 - 2" POST - 12" x 36" CONCRETE FOOTING.
- BRACE AND TRUSS ASSEMBLY AT EACH CORNER, TERMINAL AND GATE POST.
- ALL GATES SHALL HAVE "DUCK BILL" HOLD OPENS AT FULL OPEN
- ALL GATES SHALL HAVE AN IN-GROUND DROP ROD RECEIVER THAT ACCOMPANIES THE LATCH. (1-1/2" GALVANIZED PIPE TYP.)
- LATCH SHALL ACCEPT A PAD LOCK.

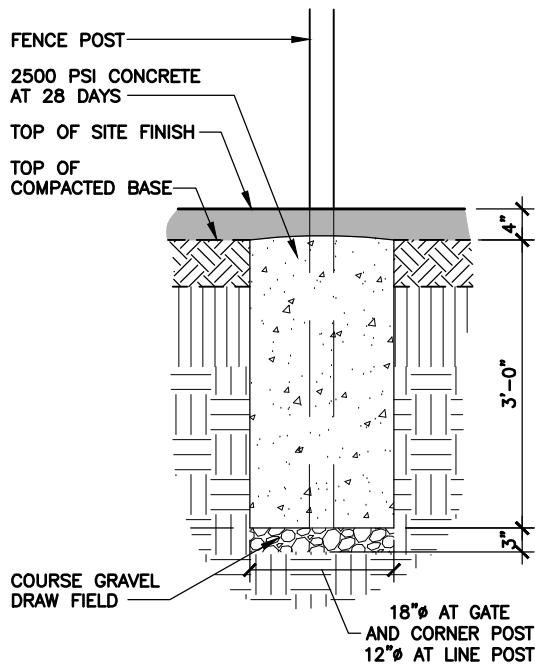
CODES:

- ALL GALVANIZED PIPE TO CONFORM TO ASTM - A120.
- ALL GALVANIZED CHAIN LINK TO CONFORM TO ASTM - A392.
- ALL GALVANIZED FITTINGS TO CONFORM TO ASTM - A153.

2 **FENCE SPECIFICATIONS**
SCALE: NONE



3 **WIRE ARM SUPPORT**
SCALE: 1" = 1'-0"



4 **FOUNDATION**
SCALE: 1/2" = 1'-0"

1. REFER TO SITE PLAN FOR FENCE OFFSET FROM LEASE LINE.
2. REFER TO FENCE SPECIFICATIONS FOR DETERMINATION AS TO THE USE OF BARBED WIRE OR SMOOTH WIRE .
3. REFER TO FENCE SPECIFICATIONS FOR DETERMINATION AS TO THE USE OF VINYL INSERTS.
4. REFER TO SITE PLAN FOR TYPE, SIZE AND QUANTITY OF GATES REQUIRED.
5. USE THESE DETAILS AS A GUIDE AND MINIMUM STANDARDS; OTHERWISE, MATCH EXISTING GATES AND FENCES.

5 **FENCE NOTES**



COLLINS_RD

218 N COLLINS RD
SUNNYVALE, DALLAS COUNTY, TEXAS 75182
(5000213909)

THIS IS AN INCOMPLETE
SET NOT FOR
CONSTRUCTION OR
PERMITTING.
APPROPRIATE
PROFESSIONAL SEAL
WILL BE APPLIED TO
FINAL CONSTRUCTION
SET



ARCHCOMM, LLC.
1006 Beckett
San Antonio, Texas 78213
(210) 308-9905
TBPE NO. F-15659

SHEET TITLE

ENCLOSURE DETAILS

SHEET HISTORY

06.14.24 PCD

D2-2

THESE DRAWINGS ARE THE PROPERTY OF VERIZON WIRELESS. THEY ARE INTENDED FOR THE EXCLUSIVE USE OF THIS PROJECT ONLY. ANY RE-USE OF THESE PLANS (DRAWINGS) WITHOUT THE EXPRESS WRITTEN CONSENT OF VERIZON WIRELESS IS PROHIBITED.

**PLANNING AND ZONING COMMISSION
NOTICE OF PUBLIC HEARING**

CASE NO: 1832 – Special Use Permit (SUP) for the construction of a 120-foot-tall cellular antenna on a stadium light pole at the SISD high school stadium

LOCATION: 222 Collins Road

APPLICANT: Hayley Sorenson, KGI Wireless

REQUESTING: Applicant is requesting approval of an SUP to allow for construction of a 120-foot-tall cellular antenna on a stadium light pole at the SISD high school stadium, on property located at 222 Collins Road, zoned Single Family 2 (SF-2) residential zoning district in accordance with the Town of Sunnyvale Unified Development Ordinance (UDO) (map attached).

**The Planning and Zoning Commission will hold a public hearing to consider this request on:
Wednesday, December 17, 2025, at 6:00 p.m.**

More information for this case can be viewed at
(<https://www.townofsunnyvale.org/CurrentDevelopments>)

The meeting will be located at Town Hall at 127 N. Collins Road, Sunnyvale, Texas 75182. The agenda packet will be posted on the Town website agenda link (https://townofsunnyvale.granicus.com/ViewPublisher.php?view_id=1) at least 72 hours prior to the meeting.

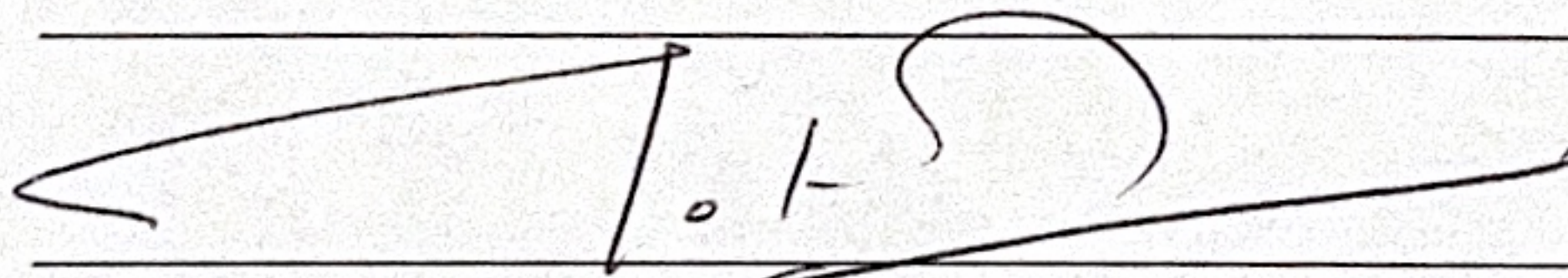
If you have comments regarding this application but do not wish to attend, you may also submit written comments at any time on or before the meeting by completing the following and returning it via mail or email to laura.evans@townofsunnyvale.org. The comments will be presented to the Planning and Zoning Commission for their review.

- ☐ I am in favor of the request
☒ I am opposed to the request

Explanation:

RADIATION

Signature:



Printed Name:

Jobi Abraham

Address:

292 Claire St. Sunnyvale, TX 75182

Town of Sunnyvale

December Financial Summary



TOWN OF
SUNNYVALE

For the Fiscal Year
2025-2026

Miykael Reeve, CGFO CGFM

Director of Finance

12/31/2025



TO: Mayor and Town Council

From: Miykael Reeve, Director of Finance

SUBJECT: FY2026 Financial Summary as of December 31, 2025

DATE: January 20, 2026

BACKGROUND

Quarterly financial reports are prepared for the General Fund, Debt Service Fund, Water and Wastewater Fund, and the Sunnyvale Economic Development Corporation. Summaries of revenues and expenditures for the current year as well as the previous year, and percentage collected/used are presented.

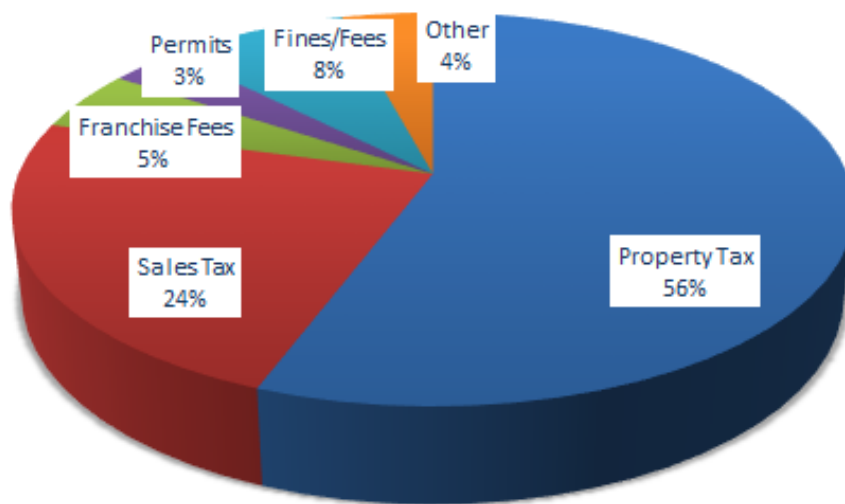
Fund summaries and variances for the first quarter of FY2025-26 are reported. After a year of normal activity, those programs that operate on a normal cycle should be approximately 25% complete.

GENERAL FUND

Revenues

Revenues are in line with expectations. See analysis of top revenues.

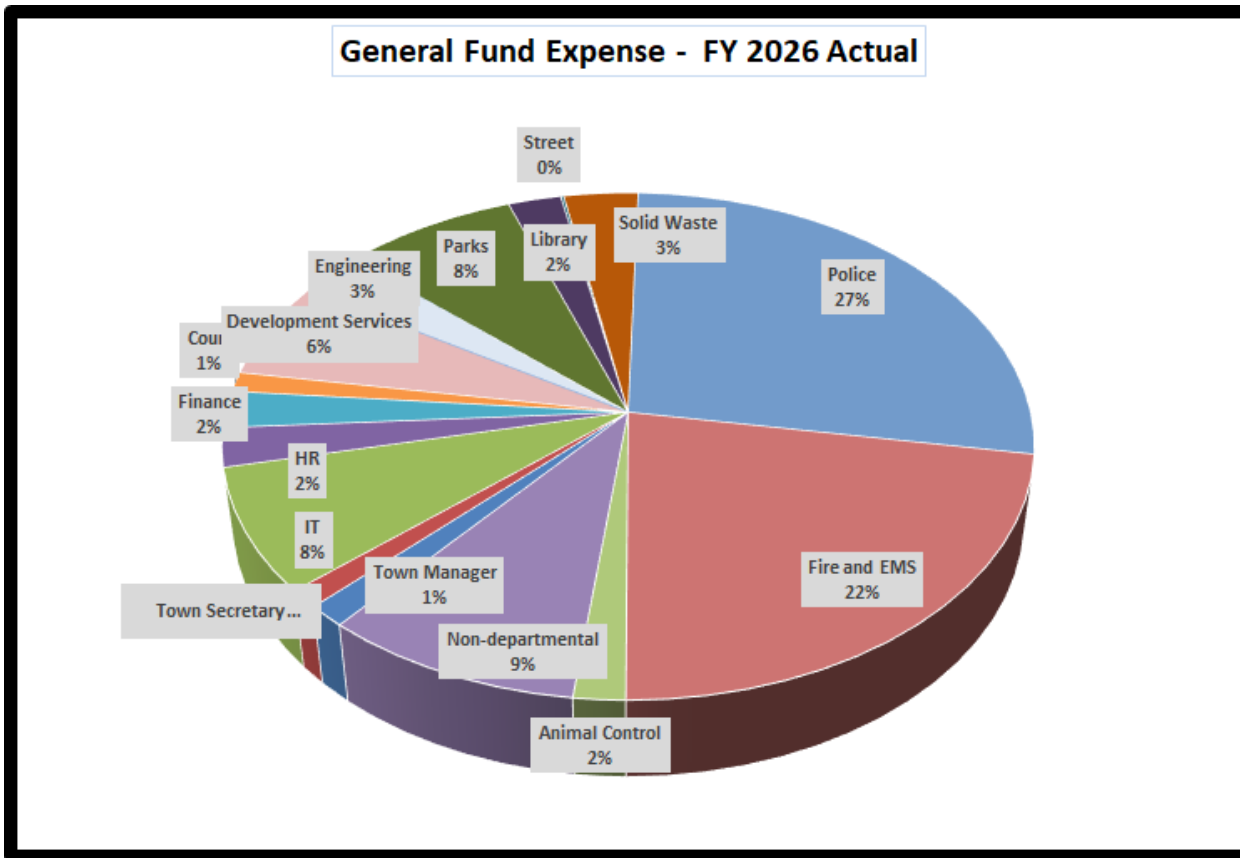
General Fund Revenues - FY 2026 Actual



GENERAL FUND

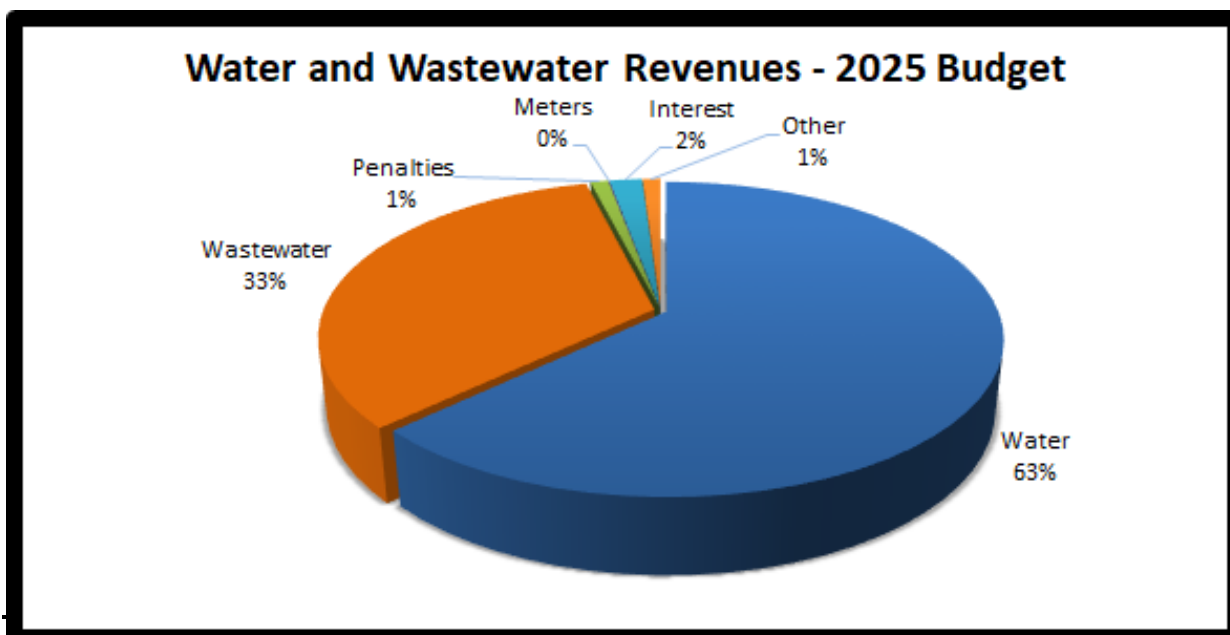
Expenses

General Fund Expenses are trending around 21% of the budget and are below budgeted levels.



Revenues

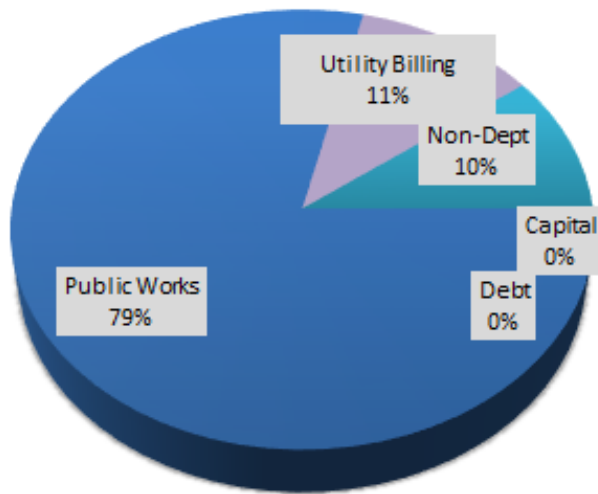
Utility Revenue is 23% of the budget due to slower collections for water and sewer. The rate increase effective on April 1st is expected to increase revenues.



Expenses

Expenses are at 18% of budget and are in line with expectations. However, debt service payments will be paid in February and March and are a significant expense.

Water and Wastewater Expenses - YTD Actual

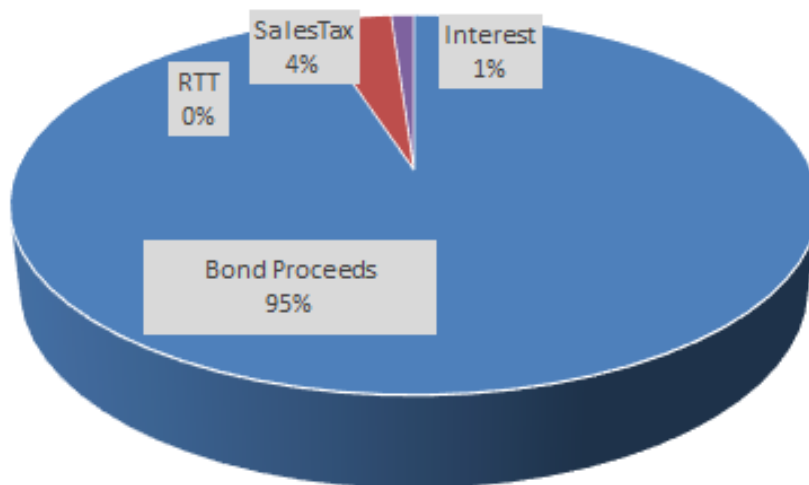


TYPE B SUNNYVALE ECONOMIC DEVELOPMENT CORPORATION

Revenues

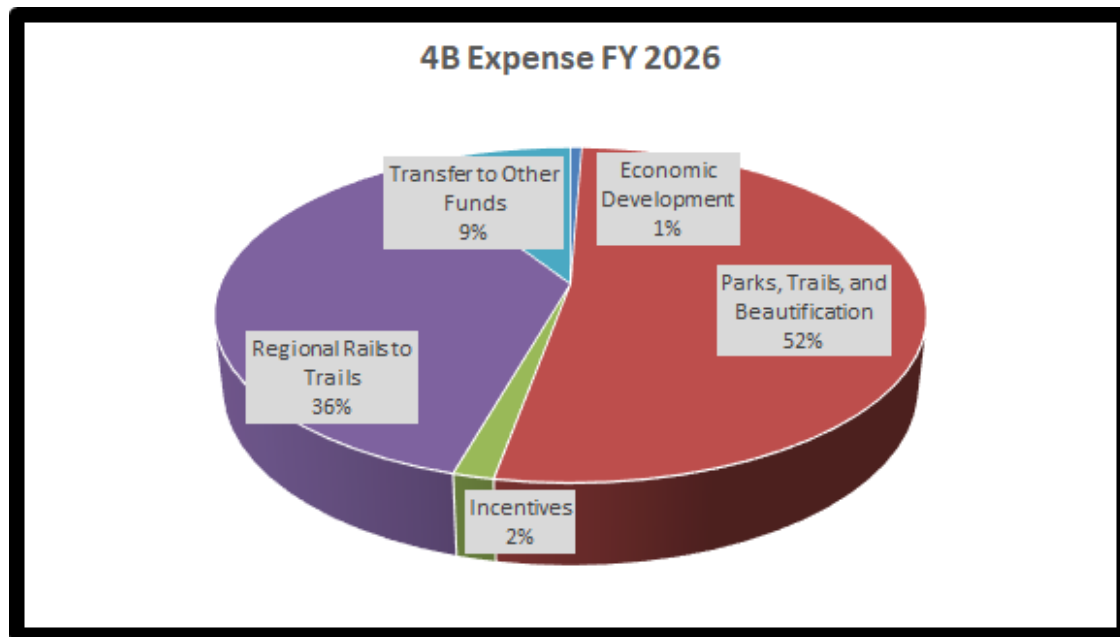
Sales tax revenue is meeting budgeted expectations. We have also received the bond proceeds for the parks projects.

4B Revenue - FY 2026



EXPENSE

The majority of the expenses are due to the parks projects and the Rails to Trails grant. Expenses are in line with budget for this point in the fiscal year.

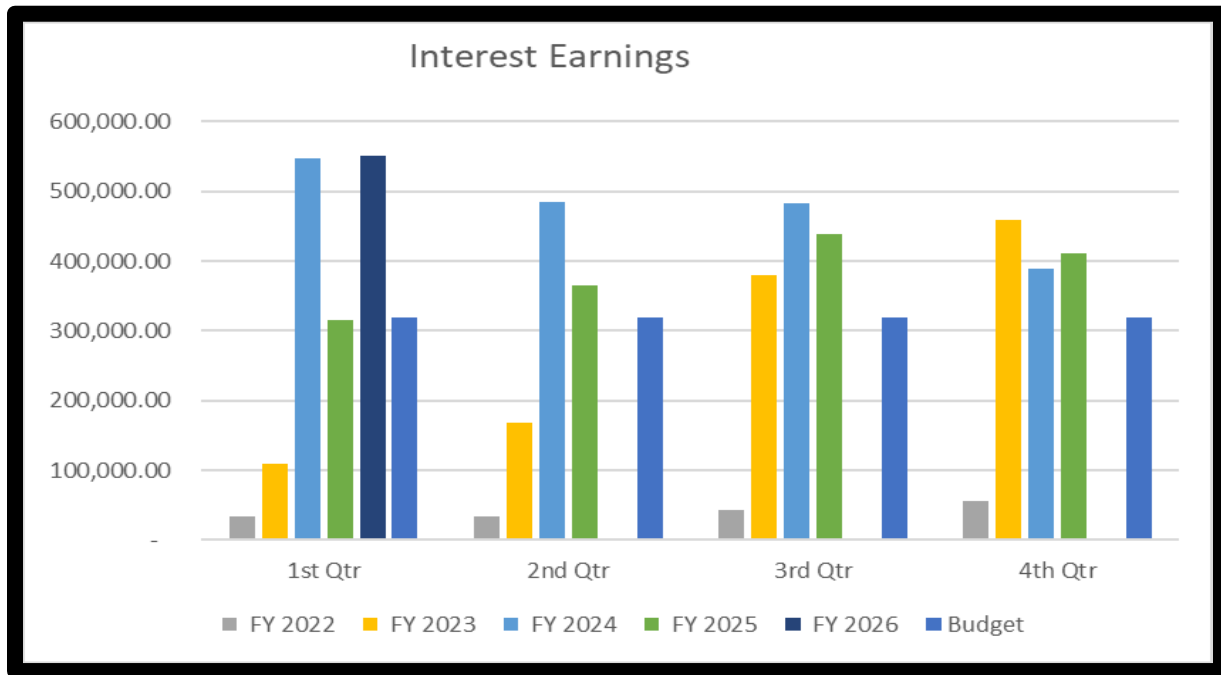


DEBT SERVICE FUND

Revenue collections in the Debt Service Fund are in line with expectations. Debt service payments are paid semi-annually in February and August.

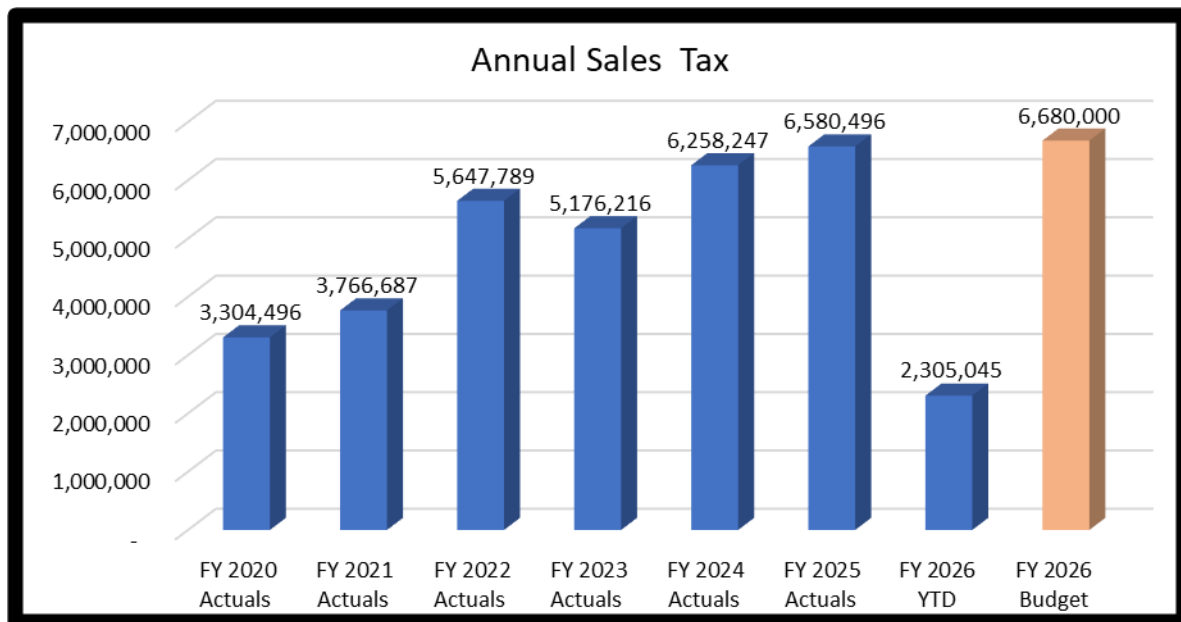


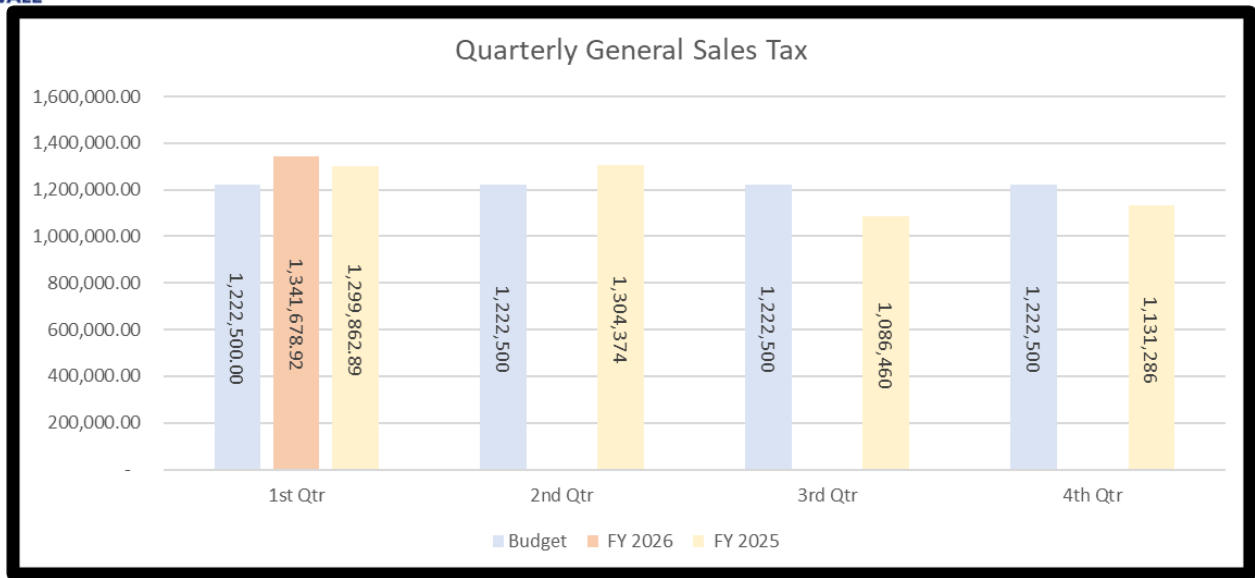
INTEREST EARNINGS



Interest earnings are \$550,000 year to date as compared to \$315,000 from the previous year for the same time period. This is due to investment maturities.

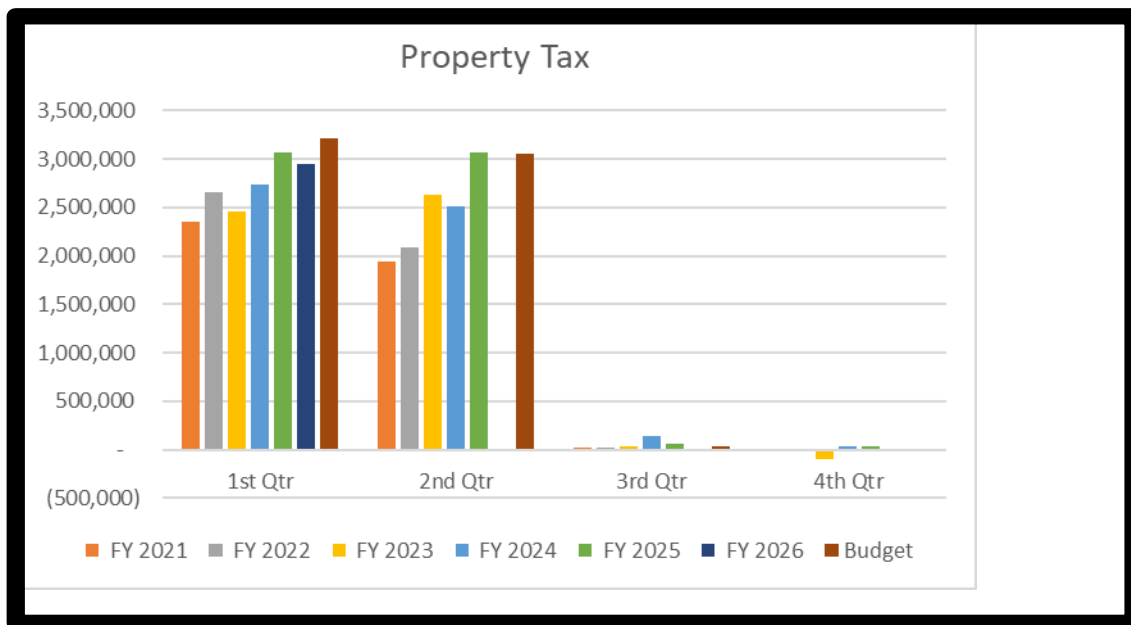
SALES TAX



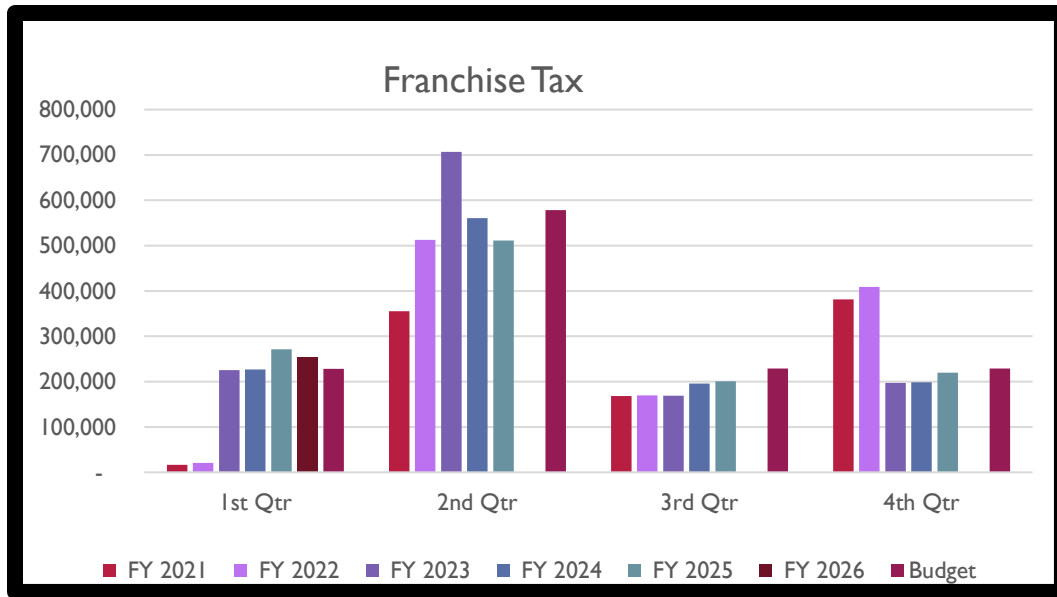


Total sales tax collections increased \$41,819 (3.12%) compared to prior year for the same period and \$119,179 (8%) above budget.

PROPERTY TAX

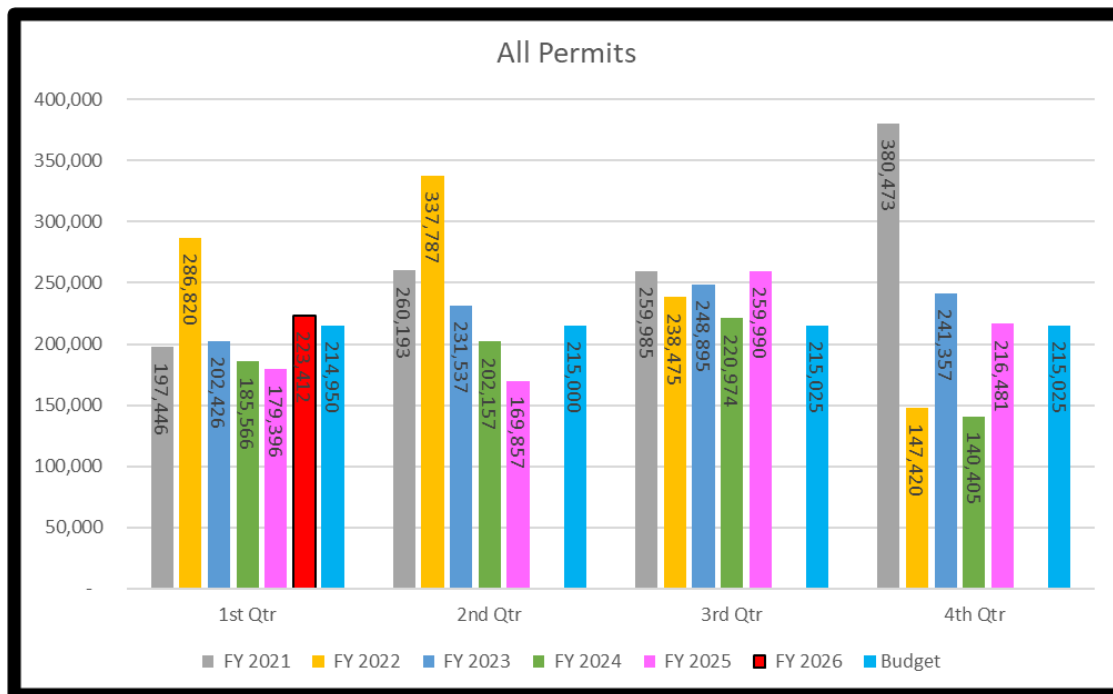


The majority of our taxes are collected in the 1st and 2nd quarters. We have collected 46.6% of the budgeted revenue in the first Quarter.



Most franchise fees are collected in the 2nd quarter including an annual payment from Oncor.

BUILDING PERMITS

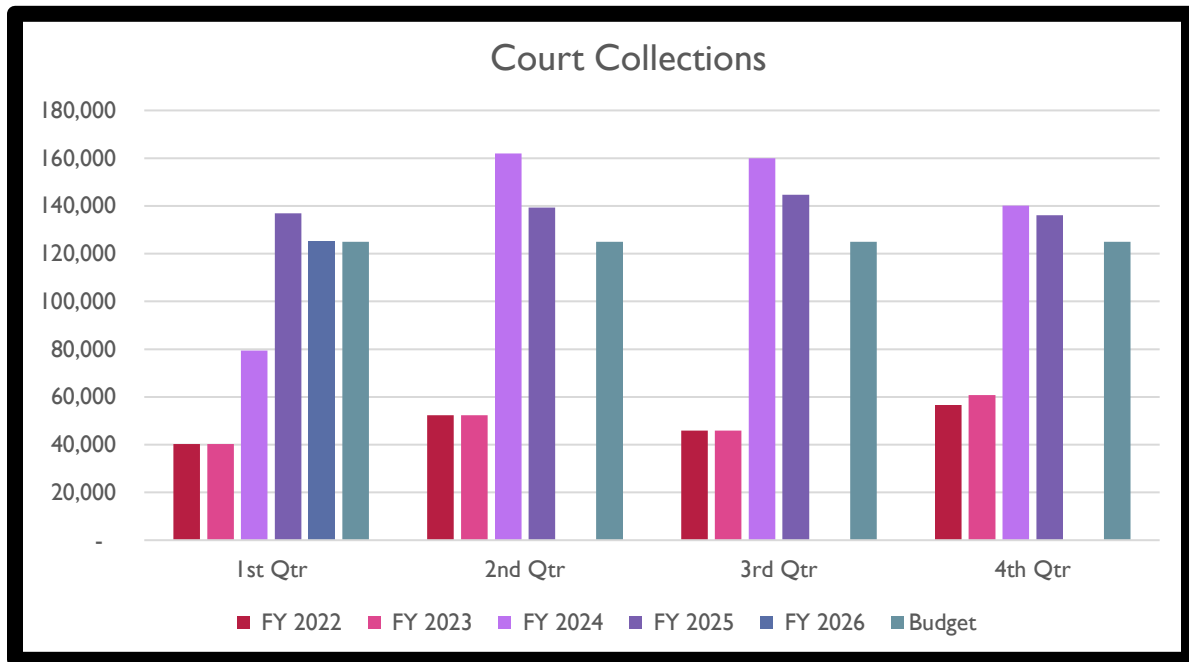


Building permits have increased 3% overall compared to the budget. Collections are 19% higher as compared with the previous year.

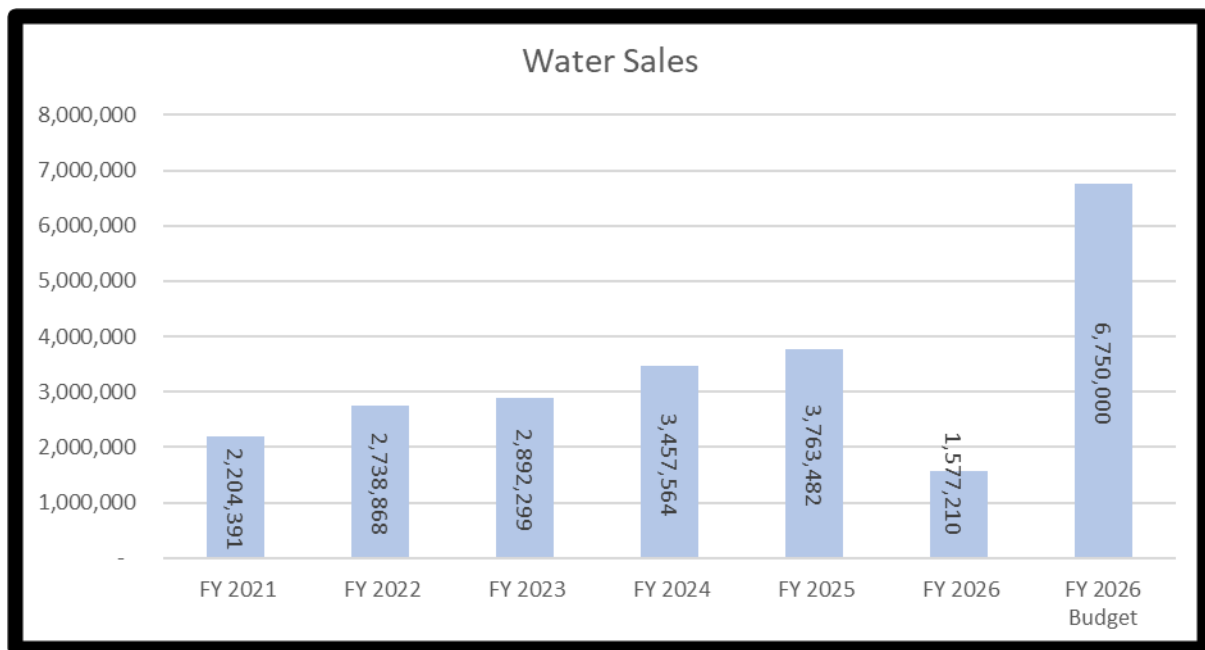


COURT FINES

Court fines revenues are .24% above budget, and we anticipate meeting the budgeted amount for FY 2026.



WATER SALES

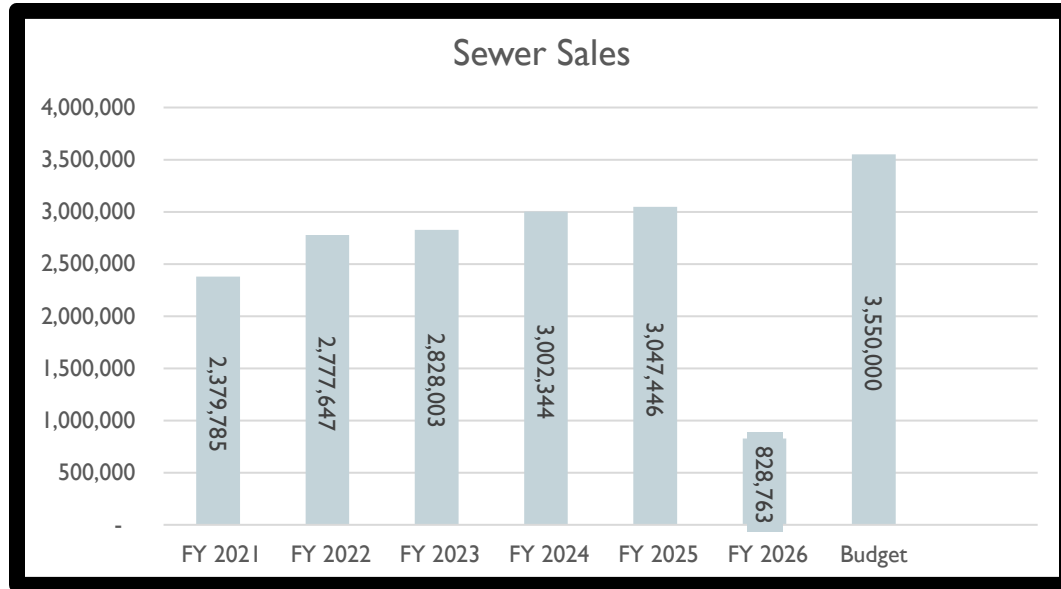


Water Sales are approximately 1.28% higher than the prior year. We are on target to reach budget.



SEWER SALES

Sewer Sales are 1.22% higher compared to prior year's actual. New rates will go into effect on 4/1/2026.



Estimated Fund Balances.

Please see Estimated Fund Balances for Review.

	Fund balance 9/30/2024	Estimated 9/30/2025	Fund balance Reserved	Fund balance Unrestricted	Fund balance Total
110 GENERAL FUND	3,397,810	4,193,569	3,723,955	469,614	4,193,569
120 GF - 4A SPECIAL REVENUE FUND	1,585,585	1,634,590	-	1,634,590	1,634,590
210 WATER/SEWER OPERATING	9,209,751	4,691,247	2,716,226	1,975,021	4,691,247
230 Water Sewer Capital Fund	294,406	2,957,525	2,957,525	-	2,957,525
280 WATER/SEWER IMPACT FUNDS	2,823,070	585,482	585,482	-	585,482
310 SPECIAL REVENUE	250,065	301,063	301,063	-	301,063
320 PEG CAPITAL ACCESS FUND	14,840	14,839	-	14,839	14,839
330 HOMESTEAD AMENITIES FUND	553,901	560,057	364,077	195,980	560,057
340 REINVESTMENT ZONE 2	171,104	402,485	155,806	246,678.68	402,485
342 REINVESTMENT ZONE 3	149,833	497,036	151,640	345,396	497,036
350 ARPA FUNDS	742,406	742,406	742,406	-	742,406
410 DEBT SERVICE-I&S FUND	261,889	112,618	112,618	-	112,618
510 4A SALES TAX CORPORATION	162,937	126,095	-	126,095	126,095
520 4B SALES TAX CORPORATION	5,058,872	4,723,154	2,007,000	2,716,154	4,723,154
610 VEHICLE REPLACEMENT FUND	1,957,026	2,295,499	2,295,499	-	2,295,499
710 ROADWAY IMPACT FUND	1,821,815	-	-	-	-
720 BOND CIP PROJECTS	6,612,556	6,280,968	106,556	6,174,412	6,280,968
740 DMAIC	-	-	-	-	-
750 SPECIAL CAPITAL PROJECT	1,752,393	516,449	-	516,449	516,449
	36,820,258	30,635,081	16,219,852	14,415,228	30,635,081

**TOWN OF SUNNYVALE
COMBINED STATEMENT OF REVENUE & EXPENSE
FOR THE QUARTER ENDING December 31, 2025**

	Budget FY 2026	FYTD Actual 12/31/2025	% Used/ Collected 100%	Prior Budget FY 2025	Prior FYTD Actual 12/31/2024	% Used/ Collected 100%	Changes from Last Year
GENERAL FUND							
Revenues:							
Property Taxes	\$ 6,393,585	\$ 2,999,123	46.9%	\$ 6,106,906	\$ 3,070,790	50.3%	71,667
Sales and Use Taxes	5,103,128	1,341,679	26.3%	4,890,000	1,299,863	26.6%	(41,816)
Franchise Fees	1,215,000	252,831	20.8%	1,265,000	271,491	21.5%	18,660
Mixed Beverage Tax	10,800	3,784	35.0%	13,500	2,431	18.0%	(1,353)
Licenses and permits	705,500	223,412	31.7%	860,000	179,396	20.9%	(44,016)
Charges for services	825,000	229,152	27.8%	836,000	194,122	23.2%	(35,030)
Fines and fees	975,600	213,980	21.9%	620,300	261,809	42.2%	47,830
Investment income	300,000	38,012	12.7%	450,000	72,823	16.2%	34,812
Miscellaneous	115,000	9,644	8.4%	61,000	28,866	47.3%	19,222
Grant Funds	1,300	450	0.0%	-	890	0.0%	440
Transfer from other funds	685,000	171,250	25.0%	508,200	127,050	25.0%	(44,200)
Total Revenues	\$ 16,329,913	\$ 5,483,317	33.6%	\$ 15,610,906	5,509,532	35.3%	26,215
Expenditures:							
Town Manager	\$ 411,546	\$ 48,795	11.9%	\$ 317,378	\$ 93,371	29.4%	44,576
Town Secretary	182,551	40,409	22.1%	223,908	37,212	16.6%	(3,196)
Town Council	36,500	116	-	-	-	0.0%	-
Information Services	581,351	278,607	47.9%	662,359	126,430	19.1%	(152,177)
Human Resources	319,781	87,477	27.4%	291,678	21,096	7.2%	(66,381)
Finance	345,591	82,459	23.9%	467,528	99,288	21.2%	16,829
Municipal Court	301,723	44,061	14.6%	251,578	39,062	15.5%	(4,999)
Development Services	1,024,001	218,890	21.4%	925,247	183,686	19.9%	(35,204)
Engineering	406,861	99,846	24.5%	413,093	78,571	19.0%	(21,275)
Parks	1,407,647	279,857	19.9%	1,240,561	272,680	22.0%	(7,177)
Library	365,751	84,544	23.1%	330,425	73,424	22.2%	(11,120)
Street and Road Maintenance	277,000	4,774	1.7%	250,000	21,882	8.8%	17,108
Solid Waste	625,000	118,433	18.9%	612,000	110,450	18.0%	(7,983)
Police	4,677,991	959,707	20.5%	4,203,945	823,085	19.6%	(136,622)
Fire and EMS	3,780,308	791,826	20.9%	3,042,353	567,437	18.7%	(224,389)
Animal Control	403,661	64,363	15.9%	367,486	71,484	19.5%	7,122
Non-departmental	1,182,650	324,913	27.5%	2,011,367	458,415	22.8%	133,501
Total Expenditures	\$ 16,329,913	3,529,077	21.6%	\$ 15,610,906	3,077,573	19.7%	(451,388)
DEBT SERVICE FUND							
Revenues:							
Property taxes	\$ 3,351,725	1,425,952	42.5%	\$ 3,098,825	1,461,859	47.2%	35,907
Investment income	25,000	3,907	15.6%	45,000	4,679	10.4%	772
Other Revenue	-	-	0.0%	-	-	0.0%	-
Transfer from Other Funds	1,970,573	161,214	8.2%	40,100	3,342	8.3%	(157,872)
Total Revenues	\$ 5,347,298	\$ 1,591,074	29.8%	\$ 3,183,925	1,469,881	46.2%	121,193
Expenses:							
Principal	\$ 2,490,000	\$ -	0.0%	\$ 1,881,686	\$ -	0.0%	-
Interest	2,391,795	-	0.0%	1,281,945	-	0.0%	-
Transfer Out	332,180	-	0.0%	190,000	-	0.0%	-
Arbitrage	131,573	-	0.0%	-	-	0.0%	-
Paying Agent Fees	1,750	-	0.0%	1,750	-	0.0%	-
Total Expenses	\$ 5,347,298	\$ -	0.0%	\$ 3,355,381	\$ -	0.0%	-

1/27/2026

**TOWN OF SUNNYVALE
COMBINED STATEMENT OF REVENUE & EXPENSE
FOR THE QUARTER ENDING December 31, 2025**

	Budget FY 2026	FYTD Actual 12/31/2025	% Used/ Collected 100%	Prior Budget FY 2025	Prior FYTD Actual 12/31/2024	% Used/ Collected 100%	Changes from Last Year
WATER & WASTEWATER FUND							
Revenues:							
WATER CHARGES	\$ 6,750,000	\$ 1,580,099	23.4%	\$ 6,300,000	\$ 1,533,082	24.3%	(47,016)
SEWER CHARGES	3,550,000	818,109	23.0%	3,200,000	775,408	24.2%	(42,701)
DISCONNECT FEES	6,000	1,900	31.7%	90,000	1,600	1.8%	(300)
PENALTIES	100,000	19,842	19.8%	4,500	8,072	179.4%	(11,770)
SERVICE FEE	7,500	1,475	19.7%	100,000	1,600	1.6%	125
WATER METERS/CANS	100,000	5,101	5.1%	8,500	8,927	105.0%	3,825
OTHER FEES	3,000	204	0.0%	1,000	245	24.5%	41
INTEREST INCOME	200,000	47,393	23.7%	450,000	47,237	10.5%	(156)
DONATED CAPITAL	-	-	0.0%	-	-	0.0%	-
TESTING FEES	6,000	950	15.8%	6,000	1,746	29.1%	796
Total Revenues	\$ 10,722,500	\$ 2,475,074	23.1%	\$ 10,160,000	\$ 2,377,916	23.4%	(97,158)
Expenses:							
Public Works	\$ 7,346,861	1,518,165	20.7%	\$ 6,683,702	\$ 1,429,780	21.4%	(88,385)
Utility Billing	1,135,639	214,443	18.9%	988,004	231,729	23.5%	17,286
Debt	1,585,000	-	0.0%	421,450	-	0.0%	-
Capital	150,000	31,010	20.7%	7,110,000	1,500,000	21.1%	1,468,990
Non Departmental	505,000	196,608	38.9%	320,000	40,000	12.5%	(156,608)
Total Expenses	\$ 10,722,500	\$ 1,960,226	18.3%	\$ 15,523,156	\$ 3,201,509	20.6%	1,241,284
TYPE B SUNNYVALE EDC CORPORATION							
Revenues:							
Bond Proceeds	\$ 10,800,000	\$ 10,805,057	100.0%	\$ -	\$ -	0.0%	-
Sales and Use Taxes	1,680,000	447,226	26.6%	1,600,000	458,288	28.6%	11,061
Dallas County - RTT	430,000.00	-	0.0%	430,000	-	0.0%	-
Interest Income/Other	143,854.00	123,482	85.8%	150,000	35,306	23.5%	88,177
Total Revenues	\$ 13,053,854	\$ 11,375,766	87.1%	\$ 2,180,000	\$ 493,593	22.6%	99,238
Expenses:							
Economic Development	\$ 30,500	\$ 15,500	50.8%	\$ 297,549	\$ 1,375	0.5%	14,125
Parks, Trails, and Beautification	11,246,500	1,326,546	11.8%	429,500	53,894	12.5%	(1,272,653)
Incentives	1,700,000	39,871	2.3%	22,702	9,169	40.4%	(30,702)
Glazer Park Improvements	176,000	-	0.0%	500,000	-	0.0%	-
Regional Rails to Trails	1,795,973	926,173	51.6%	65,000	1,953	3.0%	(924,220)
Transfer to Other Funds	1,085,000	230,365	21.2%	508,200	127,050	25.0%	(103,315)
Total Expenses	\$ 16,033,973	\$ 2,538,455	15.8%	\$ 1,822,951	\$ 193,440	10.6%	(2,316,765)



TOWN OF SUNNYVALE

Quarterly Investment Report
December 31, 2025



COMPLIANCE | This report was prepared by the Town of Sunnyvale in accordance with Chapter 2256 of the Texas Public Funds Investment Act ("PFIA"). Section 2256.023(a) of the PFIA states that: "Not less than quarterly, the investment officer shall prepare and submit to the governing body of the entity a written report of the investment transactions for all funds covered by this chapter for the preceding reporting period." This report is signed by the investment officers and includes the disclosures required in the PFIA.

The investment portfolio complies with the PFIA and the District's approved Investment Policy and Strategy throughout the period. All investment transactions made in the portfolio during this period were made in full compliance with the PFIA and the approved Investment Policy.

Performance Benchmark

US Treasury | 3 Month 3.67%

Custodian	Face Amount/Shares	Market Value	Book Value	% of Portfolio	YTM @ Cost	Days To Maturity
Ennis State Bank Money Market	8,579,601.00	8,579,601.00	8,579,601.00	13.68	3.43	1
LOGIC Pool Balances	37,573,382.75	37,573,382.75	37,573,382.75	59.91	3.90	1
Texas Class Pool Balances	2,464,947.34	2,464,947.34	2,464,947.34	3.93	3.90	1
Texas Independent Bank Securities	11,534,000.00	11,583,205.96	11,556,015.08	18.42	3.85	528
Texas Range Pool Balances	1,545,445.50	1,545,445.50	1,545,445.50	2.46	3.98	1
Texas Range Term Investments	1,000,000.00	1,000,000.00	1,000,000.00	1.59	3.82	1
Total / Average	62,697,376.59	62,746,582.55	62,719,391.67	100.00	3.83	98

Miykael Reeve, Director of Finance

Date

Rachel Kulhavy, Assistant Director of Finance

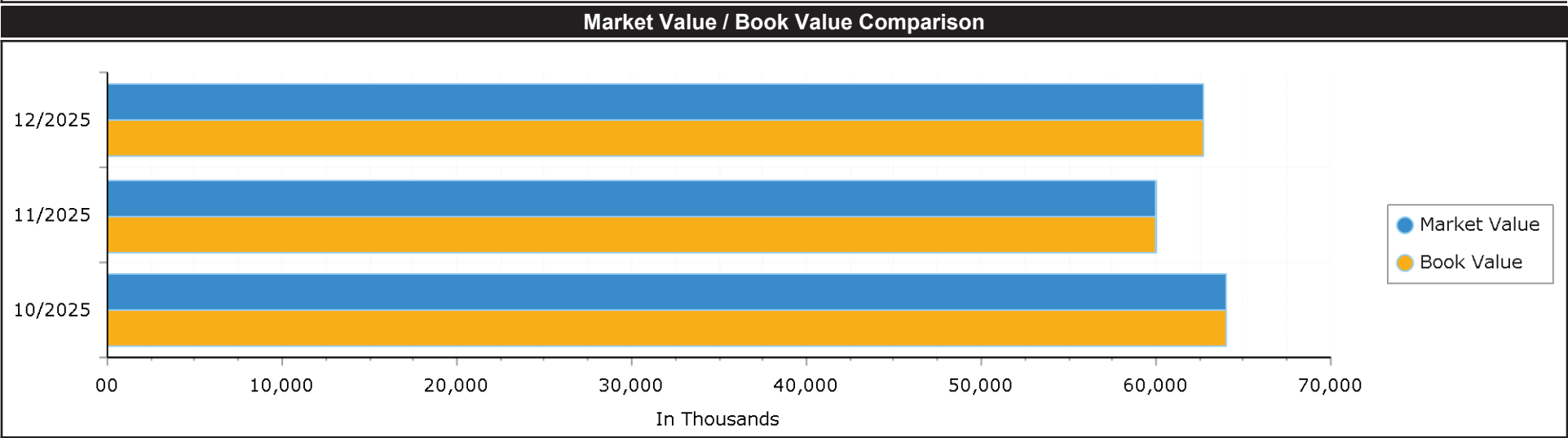
Date



Town of Sunnyvale | TX
Portfolio Summary by Month
All Portfolios

Begin Date: 10/31/2025, End Date: 12/31/2025

Month	Market Value	Book Value	Unrealized Gain/Loss	YTM @ Cost	YTM @ Market	Duration	Days To Maturity
10/31/2025	64,036,530.57	64,019,369.23	17,161.34	4.16	4.14	0.20	76
11/30/2025	60,016,368.96	59,993,234.64	23,134.32	3.96	3.94	0.20	76
12/31/2025	62,746,582.55	62,719,391.67	27,190.88	3.83	3.80	0.26	98
Total / Average	62,266,494.03	62,243,998.51	22,495.51	3.98	3.96	0.22	83





Town of Sunnyvale | TX

Distribution by Asset Category - Market Value

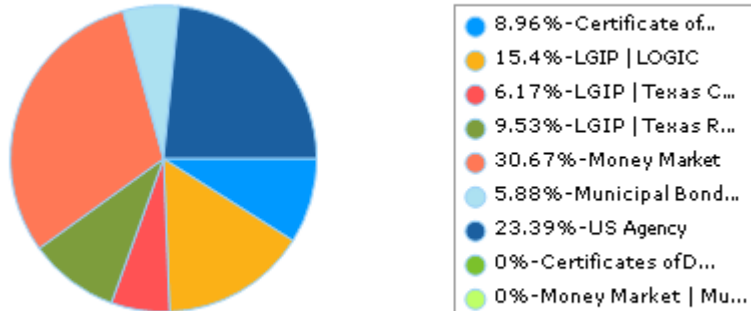
All Portfolios

Begin Date: 9/30/2025, End Date: 12/31/2025

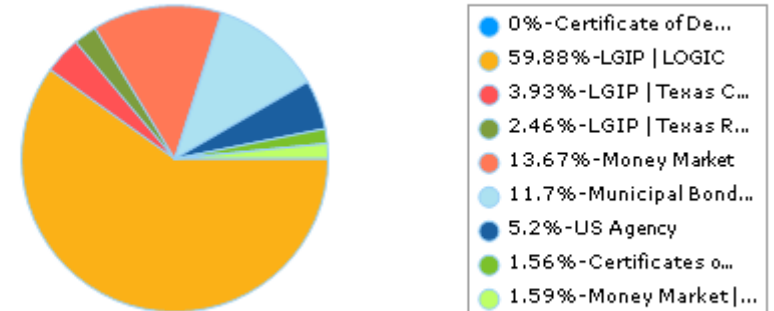
Asset Category Allocation

Asset Category	Market Value 9/30/2025	% of Portfolio 9/30/2025	Market Value 12/31/2025	% of Portfolio 12/31/2025
Certificate of Deposit Texas	2,822,429.34	8.96	0.00	0.00
LGIP LOGIC	4,849,427.81	15.40	37,573,382.75	59.88
LGIP Texas CLASS	1,943,106.03	6.17	2,464,947.34	3.93
LGIP Texas Range	2,999,394.09	9.53	1,545,445.50	2.46
Money Market	9,656,116.14	30.67	8,579,601.00	13.67
Municipal Bonds Texas	1,850,355.10	5.88	7,340,456.40	11.70
US Agency	7,364,134.00	23.39	3,264,042.00	5.20
Certificates of Deposit	0.00	0.00	978,707.56	1.56
Money Market Mutual Funds	0.00	0.00	1,000,000.00	1.59
Total / Average	31,484,962.51	100.00	62,746,582.55	100.00

Portfolio Holdings as of 9/30/2025



Portfolio Holdings as of 12/31/2025





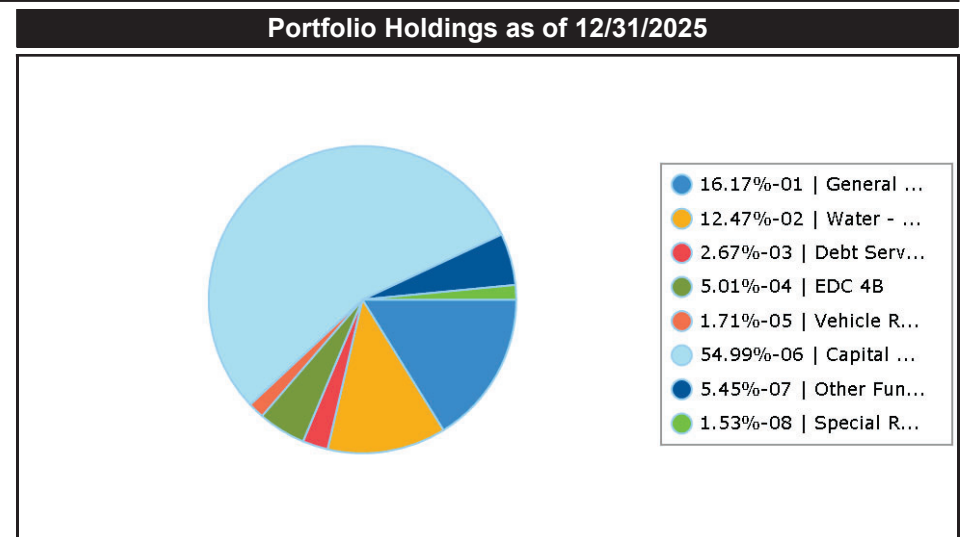
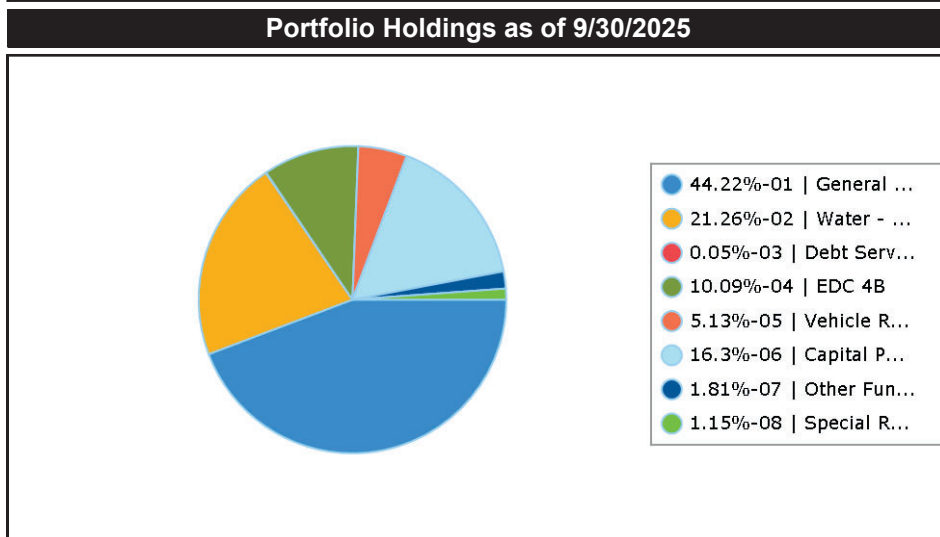
Town of Sunnyvale | TX

Distribution by Main Fund - Market Value

All Portfolios

Begin Date: 9/30/2025, End Date: 12/31/2025

Main Fund Allocation				
Main Fund	Market Value 9/30/2025	% of Portfolio 9/30/2025	Market Value 12/31/2025	% of Portfolio 12/31/2025
01 General Fund	13,923,295.95	44.22	10,143,149.69	16.17
02 Water - Sewer	6,692,315.51	21.26	7,826,866.49	12.47
03 Debt Service	14,745.40	0.05	1,676,376.51	2.67
04 EDC 4B	3,176,506.74	10.09	3,141,177.93	5.01
05 Vehicle Replacement	1,616,299.24	5.13	1,073,768.37	1.71
06 Capital Projects	5,130,703.06	16.30	34,505,386.64	54.99
07 Other Funds	568,779.24	1.81	3,422,285.64	5.45
08 Special Revenue Funds	362,317.37	1.15	957,571.28	1.53
Total / Average	31,484,962.51	100.00	62,746,582.55	100.00



Town of Sunnyvale | TX
Portfolio Holdings
Quarterly Investment Report - Detail per PFIA
Report Format: By CUSIP / Ticker
Group By: Asset Category
Average By: Face Amount / Shares
Portfolio / Report Group: All Portfolios
As of 12/31/2025

Description	CUSIP/Ticker	Face Amount/Shares	Cost Value	Market Value	YTM @ Cost	Accrued Interest	Credit Rating 1	Days To Maturity	Maturity Date
Certificates of Deposit									
Goldman Sachs Bank 3.6 12/16/2027	38151PEA5	245,000.00	245,000.00	244,510.00	3.600	362.47	None	715	12/16/2027
Morgan Stanley Bank 3.75 12/11/2028	61778EKN0	245,000.00	245,000.00	244,838.30	3.750	528.60	None	1,076	12/11/2028
Parkway Bank & Trust Co. 4 8/28/2028	70153RNT1	245,000.00	245,000.00	245,142.10	4.000	3,409.86	None	971	8/28/2028
Thomaston Savings Bank 4.3 5/24/2027-25	88457PAZ0	244,000.00	244,000.00	244,217.16	4.300	1,092.32	None	509	5/24/2027
Sub Total / Average Certificates of Deposit		979,000.00	979,000.00	978,707.56	3.912	5,393.25		818	
LGIP LOGIC									
LOGICLGIP	LOGIC9008	119,540.12	119,540.12	119,540.12	3.900		S&P-AAA	1	N/A
LOGICLGIP	LOGIC9009	5,235,337.43	5,235,337.43	5,235,337.43	3.900		S&P-AAA	1	N/A
LOGICLGIP	LOGIC9002	3,515,522.06	3,515,522.06	3,515,522.06	3.900		S&P-AAA	1	N/A
LOGICLGIP	LOGIC9005	2,653,142.31	2,653,142.31	2,653,142.31	3.900		S&P-AAA	1	N/A
LOGICLGIP	LOGIC9001	5,211.39	5,211.39	5,211.39	3.900		S&P-AAA	1	N/A
LOGICLGIP	LOGIC9011	14,554,714.94	14,554,714.94	14,554,714.94	3.900		S&P-AAA	1	N/A
LOGICLGIP	LOGIC9010	9,275,417.64	9,275,417.64	9,275,417.64	3.900		S&P-AAA	1	N/A
LOGIC LGIP	LOGIC9006	1,281,712.05	1,281,712.05	1,281,712.05	3.900		S&P-AAA	1	N/A
LOGIC LGIP	LOGIC9007	932,784.81	932,784.81	932,784.81	3.900		S&P-AAA	1	N/A
Sub Total / Average LGIP LOGIC		37,573,382.75	37,573,382.75	37,573,382.75	3.900	0.00		1	
LGIP Texas CLASS									
Texas CLASS LGIP	TXCLASS0006	1,073,768.37	1,073,768.37	1,073,768.37	3.900		S&P-AAAm	1	N/A
Texas CLASS LGIP	TXCLASS0002	72,421.52	72,421.52	72,421.52	3.900		S&P-AAAm	1	N/A
Texas CLASS LGIP	TXCLASS0001	359,101.55	359,101.55	359,101.55	3.900		S&P-AAAm	1	N/A
Texas CLASS LGIP	TXCLASS0005	551,484.02	551,484.02	551,484.02	3.900		S&P-AAAm	1	N/A
Texas CLASS LGIP	TXCLASS0003	408,171.88	408,171.88	408,171.88	3.900		S&P-AAAm	1	N/A
Sub Total / Average LGIP Texas CLASS		2,464,947.34	2,464,947.34	2,464,947.34	3.900	0.00		1	
LGIP Texas Range									
Texas Range LGIP	TXDAILYSELECT	1,545,445.50	1,545,445.50	1,545,445.50	3.980		None	1	N/A
Sub Total / Average LGIP Texas Range		1,545,445.50	1,545,445.50	1,545,445.50	3.980	0.00		1	

Money Market

Description	CUSIP/Ticker	Face Amount/Shares	Cost Value	Market Value	YTM @ Cost	Accrued Interest	Credit Rating 1	Days To Maturity	Maturity Date
Ennis State Bank MM	MM0754	6,831,910.55	6,831,910.55	6,831,910.55	3.430		None	1	N/A
Ennis State Bank MM	MM0580	29,533.56	29,533.56	29,533.56	3.430		None	1	N/A
Ennis State Bank MM	MM9274	22,905.10	22,905.10	22,905.10	3.430		None	1	N/A
Ennis State Bank MM	MM9092	1,676,376.51	1,676,376.51	1,676,376.51	3.430		None	1	N/A
Ennis State Bank MM	MM0751	18,875.28	18,875.28	18,875.28	3.430		None	1	N/A
Sub Total / Average Money Market		8,579,601.00	8,579,601.00	8,579,601.00	3.430	0.00		1	
Money Market Mutual Funds									
Texas Range MM	TXTERMAY2026	1,000,000.00	1,000,000.00	1,000,000.00	3.820		None	1	N/A
Sub Total / Average Money Market Mutual Funds		1,000,000.00	1,000,000.00	1,000,000.00	3.820	0.00		1	
Municipal Bonds Texas									
Abilene TX ISD5 2/15/2027	003464MJ0	450,000.00	457,159.50	456,624.00	3.601	8,500.00	Moody's-Aaa	411	2/15/2027
Austin Community College 1.181 2/1/2026	052404QG8	440,000.00	426,368.80	439,089.20	4.261	2,165.17	Moody's-Aa3	32	2/1/2026
City of Amarillo, TX Eco Dvlp.Corp. 3.183 8/15/202	023026CQ8	600,000.00	594,990.00	594,546.00	3.650	7,214.80	S&P-AA-	592	8/15/2027
City of Arlington, TX Eco Dvlp. Corp. 5.5 8/15/202	041801AB7	1,090,000.00	1,123,920.80	1,121,991.50	3.712	17,651.94	Moody's-Aa1	592	8/15/2027
City of Dallas, TX2.589 10/1/2027-26	23542JBN4	500,000.00	490,630.00	490,725.00	3.552	3,236.25	S&P-AAA	639	10/1/2027
City of Ft. Worth TX SPL TX Revenue 3.525 3/1/2028	349507AL7	720,000.00	715,680.00	718,315.20	3.788	8,460.00	Moody's-Aa3	791	3/1/2028
City of Laredo, TX 1.604 3/15/2027	517015DS9	250,000.00	238,580.00	243,627.50	4.250	1,180.72	Moody's-Aa2	439	3/15/2027
Katy TX Indep Sch Dist 4 2/15/2026	486063ZU7	430,000.00	430,030.10	430,129.00	3.981	6,975.56	Moody's-Aaa	46	2/15/2026
Katy TX Indep Sch Dist 4 2/15/2027	486063ZV5	1,000,000.00	1,004,520.00	1,004,400.00	3.600	15,111.11	Moody's-Aaa	411	2/15/2027
Silsbee TX Indep Sch Dist 5 8/15/2028	827249RX3	575,000.00	595,838.00	593,814.00	3.650	10,861.11	S&P-AAA	958	8/15/2028
State of Texas 5 10/1/2026	882724RB5	250,000.00	252,642.50	252,525.00	4.350	3,125.00	Moody's-Aaa	274	10/1/2026
Texas A&M University 2.208 5/15/2026	88213AGB5	1,000,000.00	993,930.00	994,670.00	3.652	2,821.33	Moody's-Aaa	135	5/15/2026
Sub Total / Average Municipal Bonds Texas		7,305,000.00	7,324,289.70	7,340,456.40	3.757	87,302.99		463	
US Agency									
FAMC 4.28 1/7/2028	31424WTB8	500,000.00	500,000.00	506,265.00	4.280	10,343.33	S&P-AA+	737	1/7/2028
FFCB 3.5 11/10/2027	3133ETS81	900,000.00	899,475.38	900,081.00	3.531	4,462.50	Moody's-Aa1	679	11/10/2027
FFCB 4.25 1/13/2027	3133ERS93	350,000.00	350,000.00	352,366.00	4.250	6,941.67	Moody's-Aaa	378	1/13/2027
FFCB 4.34 12/23/2027-26	3133ERN31	500,000.00	500,000.00	502,465.00	4.340	482.22	Moody's-Aaa	722	12/23/2027
FHLB 4.2 10/22/2027-26	3130B3FG3	500,000.00	500,000.00	500,440.00	4.200	4,025.00	S&P-AA+	660	10/22/2027
FHLB 4.75 6/12/2026	3130AWLZ1	500,000.00	503,250.00	502,425.00	4.085	1,253.47	Moody's-Aa1	163	6/12/2026
Sub Total / Average US Agency		3,250,000.00	3,252,725.38	3,264,042.00	4.036	27,508.19		580	
Total / Average		62,697,376.59	62,719,391.67	62,746,582.55	3.827	120,204.43		98	



TOWN OF SUNNYVALE

Quarterly Investment Report
December 31, 2025



COMPLIANCE | This report was prepared by the Town of Sunnyvale in accordance with Chapter 2256 of the Texas Public Funds Investment Act ("PFIA"). Section 2256.023(a) of the PFIA states that: "Not less than quarterly, the investment officer shall prepare and submit to the governing body of the entity a written report of the investment transactions for all funds covered by this chapter for the preceding reporting period." This report is signed by the investment officers and includes the disclosures required in the PFIA.

The investment portfolio complies with the PFIA and the District's approved Investment Policy and Strategy throughout the period. All investment transactions made in the portfolio during this period were made in full compliance with the PFIA and the approved Investment Policy.

Performance Benchmark

US Treasury | 3 Month 3.67%

Custodian	Face Amount/Shares	Market Value	Book Value	% of Portfolio	YTM @ Cost	Days To Maturity
Ennis State Bank Money Market	8,579,601.00	8,579,601.00	8,579,601.00	13.68	3.43	1
LOGIC Pool Balances	37,573,382.75	37,573,382.75	37,573,382.75	59.91	3.90	1
Texas Class Pool Balances	2,464,947.34	2,464,947.34	2,464,947.34	3.93	3.90	1
Texas Independent Bank Securities	11,534,000.00	11,583,205.96	11,556,015.08	18.42	3.85	528
Texas Range Pool Balances	1,545,445.50	1,545,445.50	1,545,445.50	2.46	3.98	1
Texas Range Term Investments	1,000,000.00	1,000,000.00	1,000,000.00	1.59	3.82	1
Total / Average	62,697,376.59	62,746,582.55	62,719,391.67	100.00	3.83	98

Miykael Reeve, Director of Finance

Date

Rachel Kulhavy, Assistant Director of Finance

Date

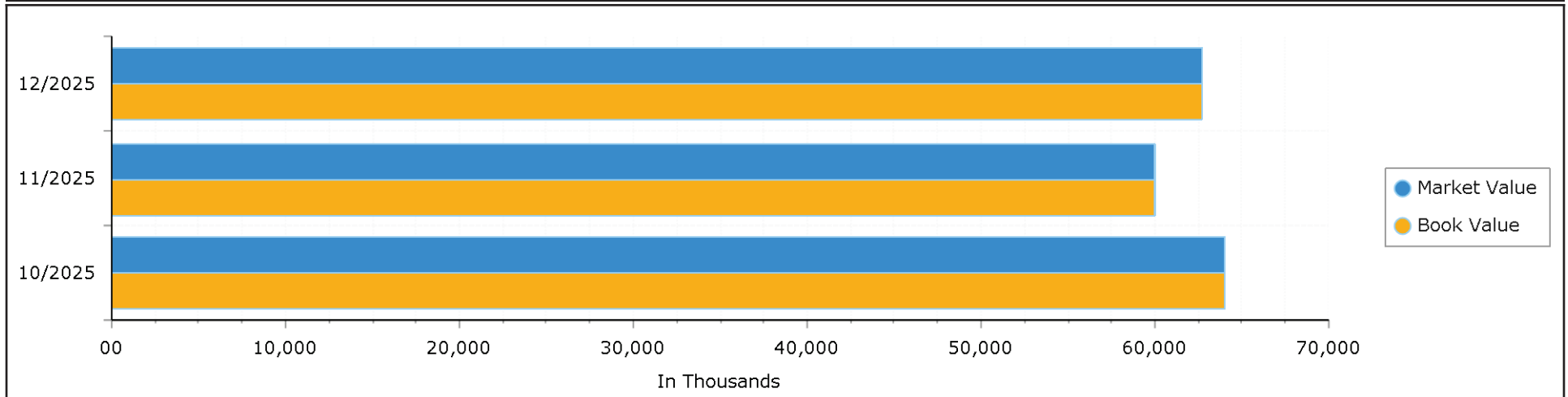


Town of Sunnyvale | TX Portfolio Summary by Month All Portfolios

Begin Date: 10/31/2025, End Date: 12/31/2025

Month	Market Value	Book Value	Unrealized Gain/Loss	YTM @ Cost	YTM @ Market	Duration	Days To Maturity
10/31/2025	64,036,530.57	64,019,369.23	17,161.34	4.16	4.14	0.20	76
11/30/2025	60,016,368.96	59,993,234.64	23,134.32	3.96	3.94	0.20	76
12/31/2025	62,746,582.55	62,719,391.67	27,190.88	3.83	3.80	0.26	98
Total / Average	62,266,494.03	62,243,998.51	22,495.51	3.98	3.96	0.22	83

Market Value / Book Value Comparison





Town of Sunnyvale | TX

Distribution by Asset Category - Market Value

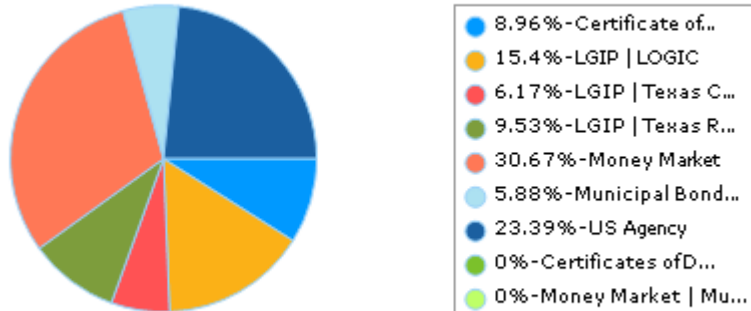
All Portfolios

Begin Date: 9/30/2025, End Date: 12/31/2025

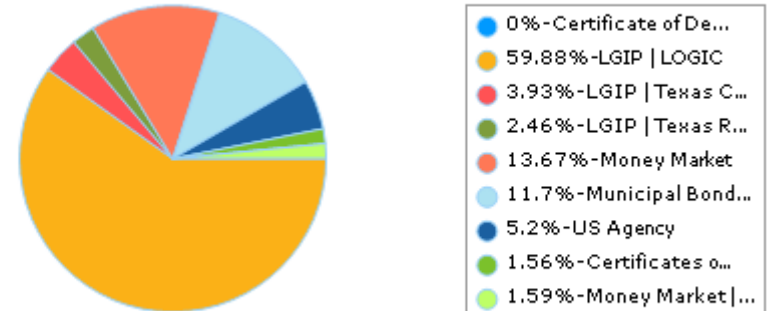
Asset Category Allocation

Asset Category	Market Value 9/30/2025	% of Portfolio 9/30/2025	Market Value 12/31/2025	% of Portfolio 12/31/2025
Certificate of Deposit Texas	2,822,429.34	8.96	0.00	0.00
LGIP LOGIC	4,849,427.81	15.40	37,573,382.75	59.88
LGIP Texas CLASS	1,943,106.03	6.17	2,464,947.34	3.93
LGIP Texas Range	2,999,394.09	9.53	1,545,445.50	2.46
Money Market	9,656,116.14	30.67	8,579,601.00	13.67
Municipal Bonds Texas	1,850,355.10	5.88	7,340,456.40	11.70
US Agency	7,364,134.00	23.39	3,264,042.00	5.20
Certificates of Deposit	0.00	0.00	978,707.56	1.56
Money Market Mutual Funds	0.00	0.00	1,000,000.00	1.59
Total / Average	31,484,962.51	100.00	62,746,582.55	100.00

Portfolio Holdings as of 9/30/2025



Portfolio Holdings as of 12/31/2025





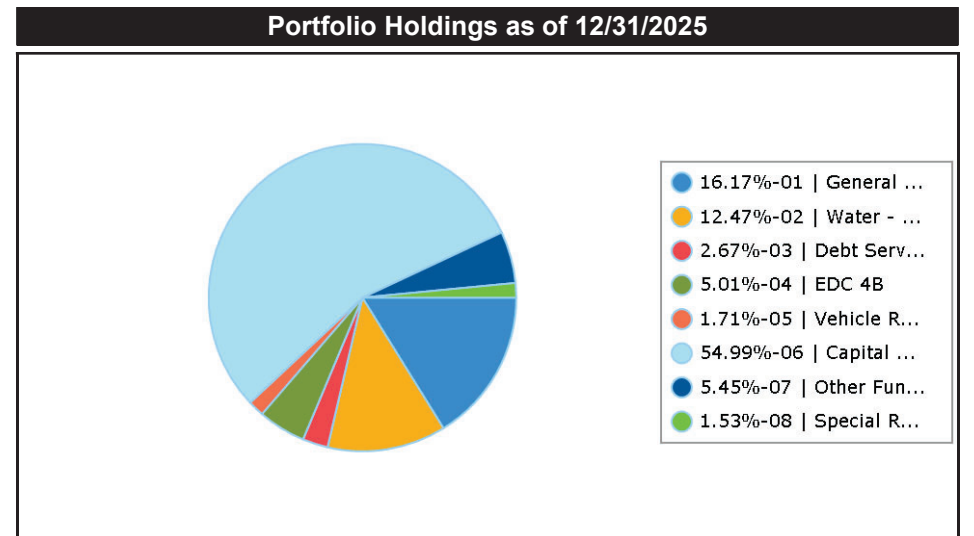
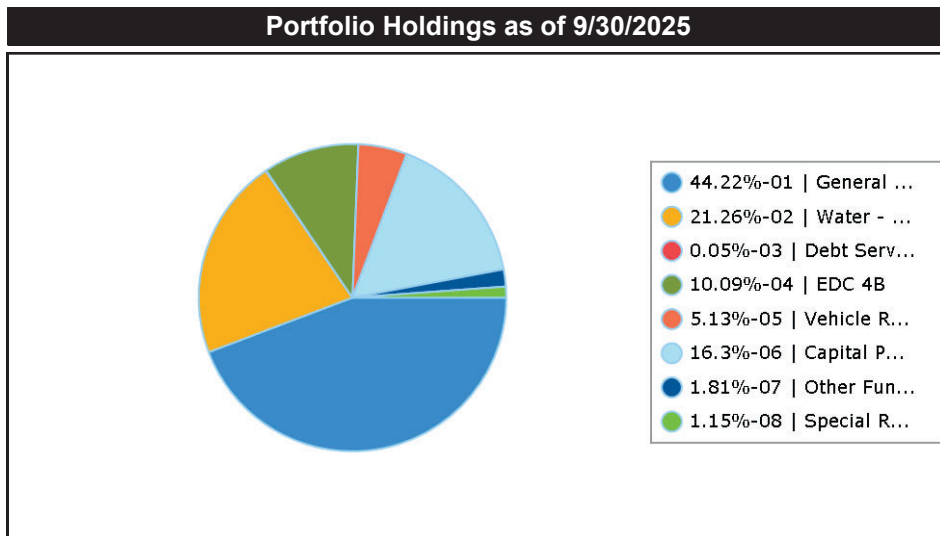
Town of Sunnyvale | TX

Distribution by Main Fund - Market Value

All Portfolios

Begin Date: 9/30/2025, End Date: 12/31/2025

Main Fund Allocation				
Main Fund	Market Value 9/30/2025	% of Portfolio 9/30/2025	Market Value 12/31/2025	% of Portfolio 12/31/2025
01 General Fund	13,923,295.95	44.22	10,143,149.69	16.17
02 Water - Sewer	6,692,315.51	21.26	7,826,866.49	12.47
03 Debt Service	14,745.40	0.05	1,676,376.51	2.67
04 EDC 4B	3,176,506.74	10.09	3,141,177.93	5.01
05 Vehicle Replacement	1,616,299.24	5.13	1,073,768.37	1.71
06 Capital Projects	5,130,703.06	16.30	34,505,386.64	54.99
07 Other Funds	568,779.24	1.81	3,422,285.64	5.45
08 Special Revenue Funds	362,317.37	1.15	957,571.28	1.53
Total / Average	31,484,962.51	100.00	62,746,582.55	100.00



Town of Sunnyvale | TX
Portfolio Holdings
Quarterly Investment Report - Detail per PFIA
Report Format: By CUSIP / Ticker
Group By: Asset Category
Average By: Face Amount / Shares
Portfolio / Report Group: All Portfolios
As of 12/31/2025

Description	CUSIP/Ticker	Face Amount/Shares	Cost Value	Market Value	YTM @ Cost	Accrued Interest	Credit Rating 1	Days To Maturity	Maturity Date
Certificates of Deposit									
Goldman Sachs Bank 3.6 12/16/2027	38151PEA5	245,000.00	245,000.00	244,510.00	3.600	362.47	None	715	12/16/2027
Morgan Stanley Bank 3.75 12/11/2028	61778EKN0	245,000.00	245,000.00	244,838.30	3.750	528.60	None	1,076	12/11/2028
Parkway Bank & Trust Co. 4 8/28/2028	70153RNT1	245,000.00	245,000.00	245,142.10	4.000	3,409.86	None	971	8/28/2028
Thomaston Savings Bank 4.3 5/24/2027-25	88457PAZ0	244,000.00	244,000.00	244,217.16	4.300	1,092.32	None	509	5/24/2027
Sub Total / Average Certificates of Deposit		979,000.00	979,000.00	978,707.56	3.912	5,393.25		818	
LGIP LOGIC									
LOGICLGIP	LOGIC9008	119,540.12	119,540.12	119,540.12	3.900		S&P-AAA	1	N/A
LOGICLGIP	LOGIC9009	5,235,337.43	5,235,337.43	5,235,337.43	3.900		S&P-AAA	1	N/A
LOGICLGIP	LOGIC9002	3,515,522.06	3,515,522.06	3,515,522.06	3.900		S&P-AAA	1	N/A
LOGICLGIP	LOGIC9005	2,653,142.31	2,653,142.31	2,653,142.31	3.900		S&P-AAA	1	N/A
LOGICLGIP	LOGIC9001	5,211.39	5,211.39	5,211.39	3.900		S&P-AAA	1	N/A
LOGICLGIP	LOGIC9011	14,554,714.94	14,554,714.94	14,554,714.94	3.900		S&P-AAA	1	N/A
LOGICLGIP	LOGIC9010	9,275,417.64	9,275,417.64	9,275,417.64	3.900		S&P-AAA	1	N/A
LOGIC LGIP	LOGIC9006	1,281,712.05	1,281,712.05	1,281,712.05	3.900		S&P-AAA	1	N/A
LOGIC LGIP	LOGIC9007	932,784.81	932,784.81	932,784.81	3.900		S&P-AAA	1	N/A
Sub Total / Average LGIP LOGIC		37,573,382.75	37,573,382.75	37,573,382.75	3.900	0.00		1	
LGIP Texas CLASS									
Texas CLASS LGIP	TXCLASS0006	1,073,768.37	1,073,768.37	1,073,768.37	3.900		S&P-AAAm	1	N/A
Texas CLASS LGIP	TXCLASS0002	72,421.52	72,421.52	72,421.52	3.900		S&P-AAAm	1	N/A
Texas CLASS LGIP	TXCLASS0001	359,101.55	359,101.55	359,101.55	3.900		S&P-AAAm	1	N/A
Texas CLASS LGIP	TXCLASS0005	551,484.02	551,484.02	551,484.02	3.900		S&P-AAAm	1	N/A
Texas CLASS LGIP	TXCLASS0003	408,171.88	408,171.88	408,171.88	3.900		S&P-AAAm	1	N/A
Sub Total / Average LGIP Texas CLASS		2,464,947.34	2,464,947.34	2,464,947.34	3.900	0.00		1	
LGIP Texas Range									
Texas Range LGIP	TXDAILYSELECT	1,545,445.50	1,545,445.50	1,545,445.50	3.980		None	1	N/A
Sub Total / Average LGIP Texas Range		1,545,445.50	1,545,445.50	1,545,445.50	3.980	0.00		1	

Money Market

Description	CUSIP/Ticker	Face Amount/Shares	Cost Value	Market Value	YTM @ Cost	Accrued Interest	Credit Rating 1	Days To Maturity	Maturity Date
Ennis State Bank MM	MM0754	6,831,910.55	6,831,910.55	6,831,910.55	3.430		None	1	N/A
Ennis State Bank MM	MM0580	29,533.56	29,533.56	29,533.56	3.430		None	1	N/A
Ennis State Bank MM	MM9274	22,905.10	22,905.10	22,905.10	3.430		None	1	N/A
Ennis State Bank MM	MM9092	1,676,376.51	1,676,376.51	1,676,376.51	3.430		None	1	N/A
Ennis State Bank MM	MM0751	18,875.28	18,875.28	18,875.28	3.430		None	1	N/A
Sub Total / Average Money Market		8,579,601.00	8,579,601.00	8,579,601.00	3.430	0.00		1	
Money Market Mutual Funds									
Texas Range MM	TXTERMMAY2026	1,000,000.00	1,000,000.00	1,000,000.00	3.820		None	1	N/A
Sub Total / Average Money Market Mutual Funds		1,000,000.00	1,000,000.00	1,000,000.00	3.820	0.00		1	
Municipal Bonds Texas									
Abilene TX ISD5 2/15/2027	003464MJ0	450,000.00	457,159.50	456,624.00	3.601	8,500.00	Moody's-Aaa	411	2/15/2027
Austin Community College 1.181 2/1/2026	052404QG8	440,000.00	426,368.80	439,089.20	4.261	2,165.17	Moody's-Aa3	32	2/1/2026
City of Amarillo, TX Eco Dvlp.Corp. 3.183 8/15/202	023026CQ8	600,000.00	594,990.00	594,546.00	3.650	7,214.80	S&P-AA-	592	8/15/2027
City of Arlington, TX Eco Dvlp. Corp. 5.5 8/15/202	041801AB7	1,090,000.00	1,123,920.80	1,121,991.50	3.712	17,651.94	Moody's-Aa1	592	8/15/2027
City of Dallas, TX2.589 10/1/2027-26	23542JBN4	500,000.00	490,630.00	490,725.00	3.552	3,236.25	S&P-AAA	639	10/1/2027
City of Ft. Worth TX SPL TX Revenue 3.525 3/1/2028	349507AL7	720,000.00	715,680.00	718,315.20	3.788	8,460.00	Moody's-Aa3	791	3/1/2028
City of Laredo, TX 1.604 3/15/2027	517015DS9	250,000.00	238,580.00	243,627.50	4.250	1,180.72	Moody's-Aa2	439	3/15/2027
Katy TX Indep Sch Dist 4 2/15/2026	486063ZU7	430,000.00	430,030.10	430,129.00	3.981	6,975.56	Moody's-Aaa	46	2/15/2026
Katy TX Indep Sch Dist 4 2/15/2027	486063ZV5	1,000,000.00	1,004,520.00	1,004,400.00	3.600	15,111.11	Moody's-Aaa	411	2/15/2027
Silsbee TX Indep Sch Dist 5 8/15/2028	827249RX3	575,000.00	595,838.00	593,814.00	3.650	10,861.11	S&P-AAA	958	8/15/2028
State of Texas 5 10/1/2026	882724RB5	250,000.00	252,642.50	252,525.00	4.350	3,125.00	Moody's-Aaa	274	10/1/2026
Texas A&M University 2.208 5/15/2026	88213AGB5	1,000,000.00	993,930.00	994,670.00	3.652	2,821.33	Moody's-Aaa	135	5/15/2026
Sub Total / Average Municipal Bonds Texas		7,305,000.00	7,324,289.70	7,340,456.40	3.757	87,302.99		463	
US Agency									
FAMC 4.28 1/7/2028	31424WTB8	500,000.00	500,000.00	506,265.00	4.280	10,343.33	S&P-AA+	737	1/7/2028
FFCB 3.5 11/10/2027	3133ETS81	900,000.00	899,475.38	900,081.00	3.531	4,462.50	Moody's-Aa1	679	11/10/2027
FFCB 4.25 1/13/2027	3133ERS93	350,000.00	350,000.00	352,366.00	4.250	6,941.67	Moody's-Aaa	378	1/13/2027
FFCB 4.34 12/23/2027-26	3133ERN31	500,000.00	500,000.00	502,465.00	4.340	482.22	Moody's-Aaa	722	12/23/2027
FHLB 4.2 10/22/2027-26	3130B3FG3	500,000.00	500,000.00	500,440.00	4.200	4,025.00	S&P-AA+	660	10/22/2027
FHLB 4.75 6/12/2026	3130AWLZ1	500,000.00	503,250.00	502,425.00	4.085	1,253.47	Moody's-Aa1	163	6/12/2026
Sub Total / Average US Agency		3,250,000.00	3,252,725.38	3,264,042.00	4.036	27,508.19		580	
Total / Average		62,697,376.59	62,719,391.67	62,746,582.55	3.827	120,204.43		98	

AGENDA ITEM REPORT

J.2



To: Town Council

Subject: Presentation and discussion from KSA Engineers, INC. (a Pape-Dawson company) related to the conceptual design of the new police department and the animal services building.

Meeting: Town Council - February 9, 2026

Department: Development Services

Staff Contact: Surupa Sen

SUGGESTED ACTION:

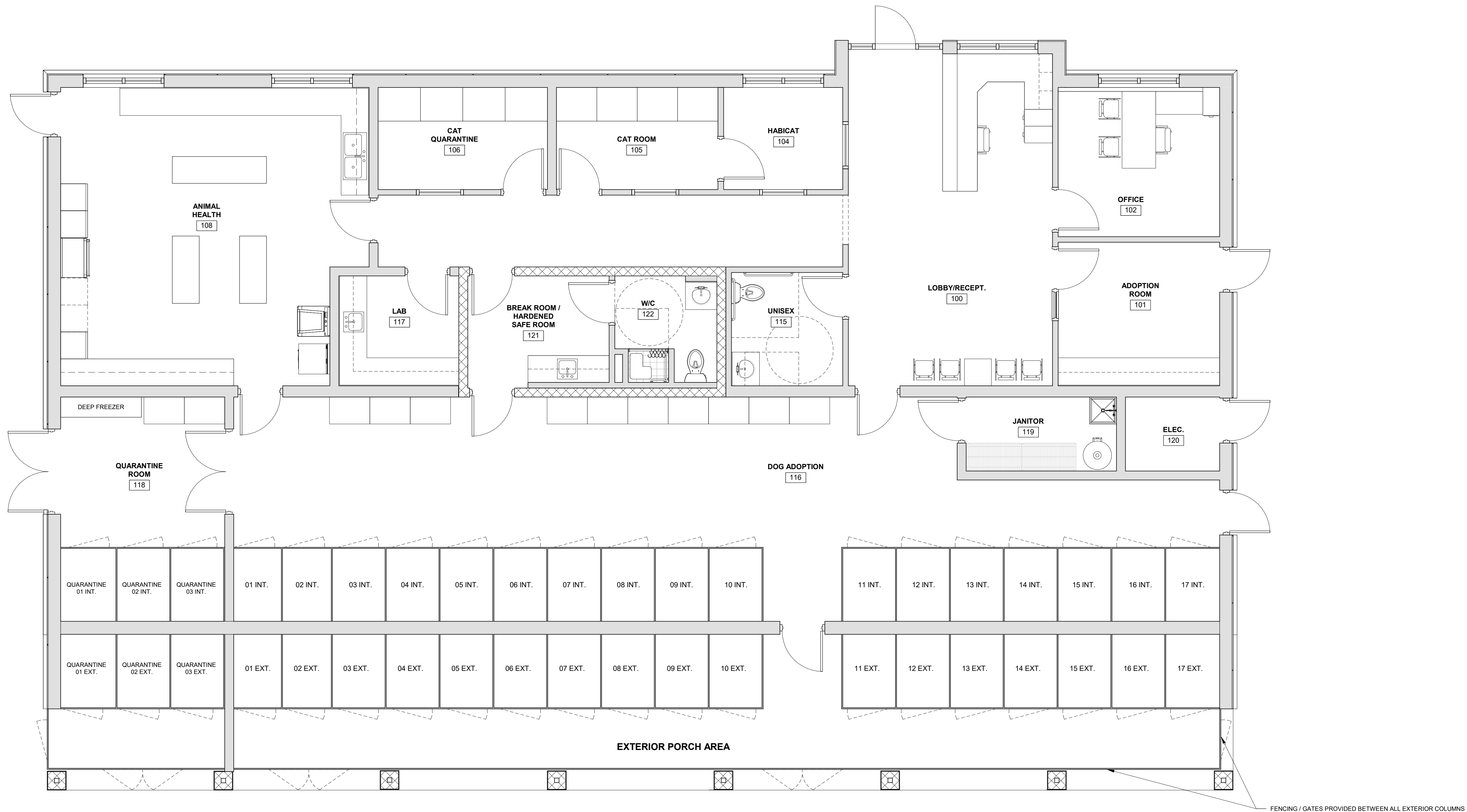
BACKGROUND INFORMATION:

Town Council approved a design-build contract for KSA Engineers at their December 8, 2025, meeting regarding construction of a new Sunnyvale Animal Shelter and a new Police Department building on Long Creek Road. KSA would like to present their latest conceptual plans for both buildings to Town Council and request their feedback.

ATTACHMENTS:

[New Animal Shelter - Design Concept](#)

[New Police Department - Design Concept](#)



BUILDING AREAS:
 GROSS ENCLOSED BUILDING AREA- 3,695 SF
 PORCH AREA- 1,000 SF

01 CONCEPT FLOOR PLAN (ANIMAL SHELTER)
 1/4" = 1'-0"





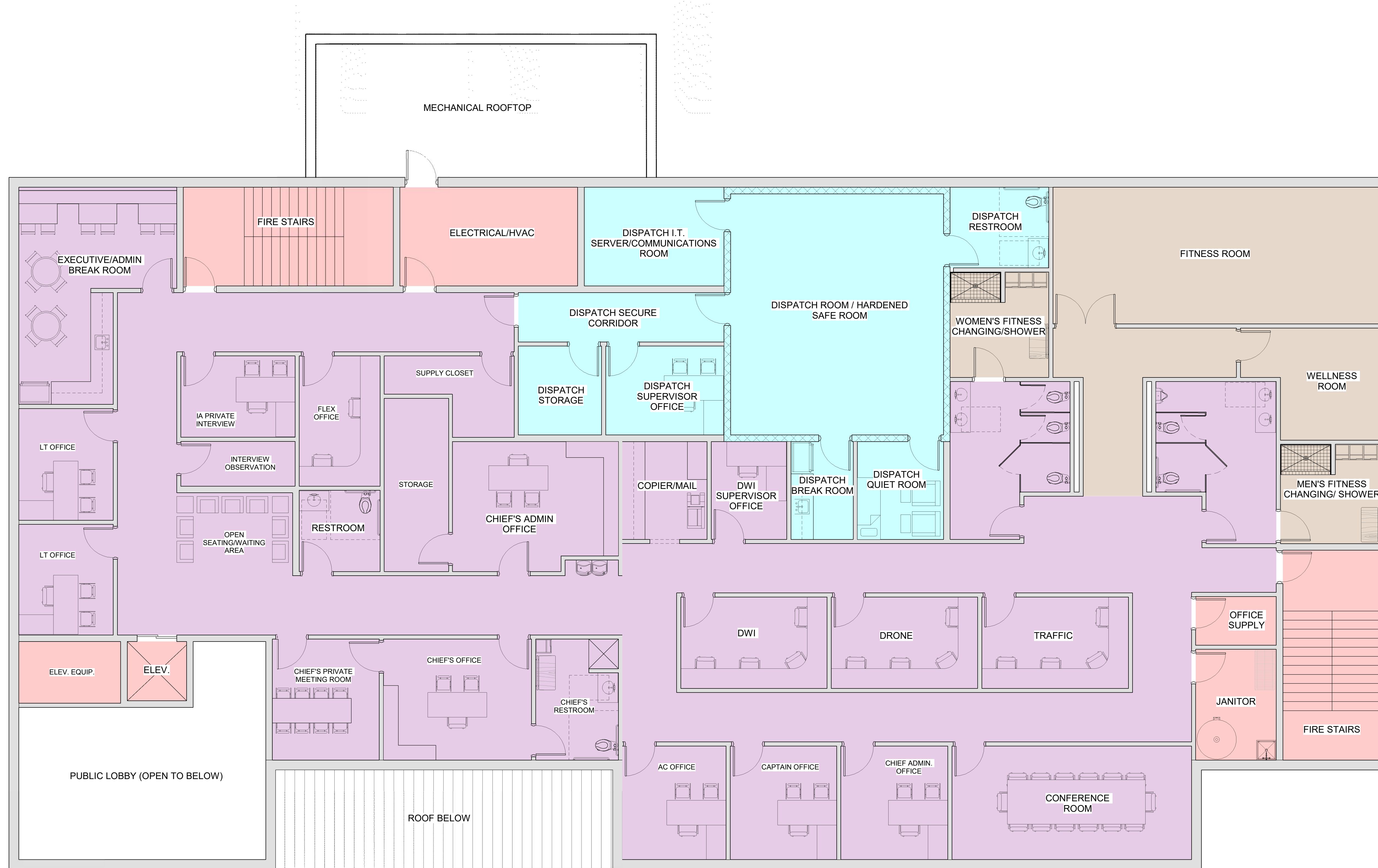
CONCEPTUAL RENDERING- FRONT EXTERIOR



CONCEPTUAL RENDERING- FRONT EXTERIOR



01 CONCEPTUAL FIRST FLOOR PLAN (TWO STORY OPTION)
 3/16" = 1'-0"



LEGEND

	HEALTH AND WELLNESS
	ADMIN AND DEPARTMENTS
	DISPATCH
	BUILDING SERVICE SPACE

GROSS BUILDING AREA:

FIRST FLOOR: 9,780 SF
SECOND FLOOR: 8,660 SF

TOTAL GROSS AREA: 18,440 SF

01

CONCEPTUAL SECOND FLOOR PLAN (TWO STORY OPTION)

3/16" = 1'-0"

KSA

CONCEPTUAL SECOND FLOOR PLAN (TWO STORY OPTION)

104542



NEW SUNNYVALE POLICE STATION- CONCEPTUAL RENDERING



NEW SUNNYVALE POLICE STATION- CONCEPTUAL RENDERING

AGENDA ITEM REPORT

K.1



To: Town Council

Subject: Discuss, consider and act upon Resolution, 2026-03 adopting an Investment Policy for investing funds for the Town of Sunnyvale for fiscal year 2025-2026, designating the Town Manager, Assistant Town Manager, Finance Director and the Assistant Finance Director as the primary investment officers, and providing an effective date.

Meeting: Town Council - February 9, 2026

Department: Finance

Staff Contact: Miykael Reeve

SUGGESTED ACTION:

Staff recommends approval.

BACKGROUND INFORMATION:

Chapter 2256 of the Texas Government code commonly known as the Public Funds Investment Act (PFIA) requires the annual review of the investment policy to ensure compliance with state statutes that govern local government investments. PFIA has not released any new regulations that were required to be updated. However, under the current policy, our investments in fixed income securities are limited to issuers located within the State of Texas. The proposed revision would permit investments in fixed income securities issued by entities in other states, in addition to Texas, which is permissible under the Public Funds Investment Act. Please see Page 6, Section C of the policy for further detail.

In 2024, the Government Treasurers' Organization of Texas awarded the Town its first Certificate of Distinction for its investment policy which is good through a two-year period ending June 30, 2026.

FINANCIAL IMPACT:

There is no financial impact.

ATTACHMENTS:

[Investment Policy FY 2025-26.docx](#)
[RES 2026-03 Investment_Policy-FY2026.docx](#)



TOWN OF SUNNYVALE INVESTMENT POLICY FY 2025-26



Rachel Kulhavy

EXHIBIT A
TOWN OF SUNNYVALE INVESTMENT POLICY FOR FY 2025/2026

I. POLICY

It is the policy of the Town of Sunnyvale, Texas ("Town") that after allowing for the anticipated cash flow requirements of the Town and giving due consideration to the safety and risk of the investments, all available funds shall be invested in conformance with these legal and administrative guidelines, seeking to optimize interest earnings to the maximum extent possible.

Effective cash management is recognized as essential to good fiscal management. Investment interest is a source of revenue for the Town's funds. The Town's investment portfolio shall be designed and managed in a manner to maximize this revenue source, to be responsive to public trust, and to comply with legal requirements and limitations.

Investments shall be made with the primary objectives of:

- (1) **Safety** and preservation of principal,
- (2) Maintenance of sufficient **liquidity** to meet operating needs,
- (3) **Public trust** from prudent investment activities, and
- (4) Optimization of **interest earnings** (yield) on the portfolio.

II. PURPOSE

The purpose of this investment policy is to comply with Chapter 2256 of the Government Code ("Public Funds Investment Act", or "Act", or "PFIA") which requires each town to adopt a written investment policy regarding the investment of its funds and funds under its control. The Investment Policy addresses the methods, procedures and practices that must be exercised to ensure effective and judicious fiscal management of the Town's funds.

III. SCOPE

The Investment Policy shall govern the investment of all financial assets of the Town. These funds are accounted for in the Town's Annual Comprehensive Financial Report (ACFR) and include:

- General Fund,
- Special Revenue Funds,
- Capital Project Funds,
- Debt Service Funds, including reserves and sinking funds, to the extent not required by law or contract to be kept segregated and managed separately,
- Enterprise Funds,
- 4B Sales Tax Corporation Funds, and

- Any new fund created by the Town, unless specifically exempted from this Policy by the Town Council or by law.

When advantageous, the Town will consolidate cash balances to optimize investment strategy implementation. Investment income will be allocated to the consolidated funds based on their respective participation in the consolidated balances and in accordance with generally accepted accounting principles.

This Investment Policy shall apply to all transactions involving the financial assets and related activity for all the foregoing funds. However, this Policy does not apply to the assets administered for the benefit of the Town by outside agencies under pension plans or deferred compensation programs.

IV. INVESTMENT OBJECTIVES

The Town shall manage and invest its cash with four primary objectives, listed in order of priority: safety, liquidity, public trust, and yield. The safety of the principal always remains the primary objective. All investments shall be designed and managed in a manner responsive to the public's trust and consistent with state and local law.

The Town shall maintain a comprehensive cash management program, which includes collection of accounts receivable, vendor payments in accordance with invoice terms, and prudent investment of available cash. Cash management is defined as the process of managing monies to ensure maximum cash availability and maximum earnings on short-term investment of idle cash.

1. **Liquidity** The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that investments mature concurrent with cash needs to meet anticipated demands. Because all possible cash demands cannot be anticipated, a portion of the portfolio will be invested in cash-equivalent options that offer same-day liquidity. In addition, any security positions will consist of securities with active secondary or resale markets.
2. **Public Trust** All participants in the Town's investment process shall seek to act responsibly as custodians of the public trust. Investment Officers shall avoid any transaction which might involve a conflict of interest or otherwise impair public confidence in the Town's ability to govern effectively.
3. **Yield** The Town's investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, considering the Town's investment risk constraints, transparency, and liquidity requirements. Yield is of secondary importance compared to the safety and liquidity objectives described above.

V. RESPONSIBILITY AND CONTROL

1. Delegation of Authority

Authority to manage and operate the investment program is granted to the Finance Director. The Finance Director shall establish written procedures and internal controls for the operation of the investment program consistent with this Investment Policy.

No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Finance Director. The Finance Director shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of the authorized Investment Officers.

The Authorized Investment Officers include:

- A. The Town Manager
- B. Assistant Town Manager
- C. Finance Director
- D. Assistant Finance Director

The Investment Officers for the Town shall regulate investment activities in a manner that provides reasonable assurance that assets of the Town are protected from loss, theft, or misuse. In addition, the Investment Officers are responsible for all investment decisions and activities, which include ensuring liquid funds for operating activity and all demand deposits, money markets, pooled investment accounts, and CD transactions are proper, accurately recorded, and properly collateralized by the respective bank. The Investment Officers are authorized to transfer, invest, manage, or disburse funds for the Town. Disbursements (accounts payable and payroll checks) require two signatures, one of which must be authorized under this section.

2. Capability of Investment Management

The Town shall provide periodic training in investments for the designated Investment Officers through courses and seminars offered by professional organizations, associations, and other independent sources to ensure the quality and capability of investment management in compliance with the Public Funds Investment Act.

3. Training Requirement

Each Investment Officer shall attend and accumulate at least ten (10) hours of training relating to the Officer's responsibility under the PFIA within twelve (12) months after assuming duties, and attend investment training sessions no less often than once every two year period that begins on the first day of the Town's fiscal year and consists of the two consecutive fiscal years after that date, and shall not receive less than eight (8) hours of training. To ensure the quality and capability of investment management in compliance with the PFIA, training must include education in investment controls, security risks,

strategy risks, market risks, diversification of investment portfolio, and compliance with the PFIA. Authorized training providers include Government Finance Officers Association of Texas, Government Treasurers' Organization of Texas, Texas Municipal League, University of North Texas Center for Public Management, or North Central Texas Council of Governments or any other organization that is approved by Texas Municipal League or Federal and State Government.

4. Internal Controls

The Finance Director is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the Town are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

The internal controls shall address the following points:

- Avoidance of collusion,
- Separation of transactions authority from accounting and record keeping,
- Third-party safekeeping and custody,
- Clear delegation of authority of subordinate staff members,
- Written confirmation for transactions for investments and wire transfers,
- Development of a wire transfer agreement with the depository bank or third-party custodian, and
- Documentation of transactions.

5. Standard of Care

The standard of care to be applied by the Investment Officers shall be the "prudent person" rule, which states, "Investments shall be made with judgment and care, under prevailing circumstances, that a person of prudence, discretion and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived." In determining whether the Investment Officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration the following:

- (1) The investment of all funds over which the Investment Officer has responsibility rather than consideration as to the prudence of a single investment; and
- (2) Whether the investment decision was consistent with the written Investment Policy and procedures of the Town.

An Investment Officer, acting in accordance with written policies and procedures and exercising due diligence, shall not be held personally responsible for a specific security's

credit risk or market price changes, provided that these deviations are reported in a timely manner and that appropriate action is taken to control adverse developments.

6. Ethical Standards and Conflicts of Interest

Town officials having a direct or indirect role in the investment of Town funds shall act as custodians of the public trust avoiding any transaction which might involve a conflict of interest, the appearance of a conflict of interest, or any activity which might otherwise discourage public confidence. Investment Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair the ability to make impartial investment decisions. An Investment Officer who has a personal business relationship with the depository bank or with any entity seeking to sell an investment to the Town shall file a statement disclosing that personal business interest. An Investment Officer who is related within the second degree of affinity to an individual seeking to sell an investment to the Town shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the Town Council.

VI. SUITABLE AND AUTHORIZED INVESTMENTS

1. Portfolio Management

The Town utilizes a “buy and hold” portfolio strategy. Maturity dates are matched with cash flow requirements and investments are purchased with the intent to be held until maturity. However, investments may be liquidated or redeemed prior to maturity for the following reasons:

- An investment with declining credit may be liquidated early to minimize loss of principal,
- Cash flow needs of the Town require that the investment be liquidated or,
- A security swap would improve the quality, yield, or target duration in the portfolio.

2. Investments

Town funds governed by this Investment Policy may be invested in the instruments described below, all of which are authorized by the PFIA. Investment of Town funds in any instrument or security not authorized is prohibited. The Town will not be required to liquidate an investment that becomes unauthorized after its purchase.

- **Authorized**

- A. Obligations, including letters of credit, of the United States or its agencies and instrumentalities, including the Federal Home Loan Banks.

- B. Direct obligations of the State of Texas or its agencies and instrumentalities.

C. Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as investment quality by a national recognized investment rating firm not less than A or its equivalent.

D. Other obligations, the principal of and interest on which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, the State of Texas or the United States or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation (FDIC) or by the explicit full faith and credit of the United States.

E. Obligations of agencies, counties, cities, and other political subdivisions of the State of Texas rated as investment quality by a nationally recognized investment rating firm not less than A or its equivalent.

F. Certificates of deposit that, are issued by a depository institution that has its main office or a branch office in Texas and is guaranteed or insured by the FDIC or its successor, b) is secured by obligations in a manner and amount provided by law and this Investment Policy for deposits of the Town, c) the funds are invested by a broker selected from a list adopted by the Town, that has its main office or a branch office in Texas, d) the broker or the depository institution invests the funds in certificates of deposit in one or more federally insured depository institutions, wherever located, on behalf of the Town, and e) is placed in a manner that meets the requirements of the PFIA.

G. Fully collateralized direct repurchase agreements with a defined termination date secured by obligations of the United States or its agencies and instrumentalities. These shall be pledged to the Town, held in the Town's account, and deposited at the time the investment is made with the Town or with a third party selected and approved by the Town. Repurchase agreements must be purchased through a primary government securities dealer, as defined by the Federal Reserve, or a financial institution doing business in Texas. A Master Repurchase Agreement must be signed by the counterparty prior to investment in a repurchase agreement. All repurchase agreement transactions must have a market value of purchased securities greater than or equal to 102 percent of the total balance of the agreement and be on a delivery vs. payment basis.

H. Money Market Mutual funds that: (1) are registered and regulated by the Securities and Exchange Commission, (2) seek to maintain a net asset value of \$1.0000 per share, and (3) are rated AAA by at least one nationally recognized rating service.

I. Local government investment pools, which (1) meet the requirements of the PFIA, (2) are rated no lower than AAA or AAA-m or an equivalent rating by at least one nationally recognized rating service, and (3) are authorized by resolution or ordinance by the Town Council.

- **Not Authorized**

- A. Collateralized mortgage obligations

- B. Commercial paper, except in a pool approved by Council.

- C. Bankers' acceptances

- D. Reverse repurchase agreements
- E. No-load mutual funds other than no-load money market mutual funds
- F. Guaranteed investment contracts not structured as flexible repurchase agreements and,
- G. Securities lending programs

The Town will monitor rate changes in investments acquired by public funds. Ratings will be monitored through websites such as Moody's, Standard & Poor's (S&P), and Electronic Municipal Market Access (EMMA). Ratings for active investments will be listed in the investment reports that are presented and approved by the Town Council on a quarterly basis. All prudent measures will be taken to liquidate an investment that is downgraded to less than the required minimum rating by PFIA.

VII. INVESTMENT PARAMETERS

1. Maximum Maturities and Investment Strategies

The Town may utilize fund-type investment groups. These groups will reflect similar needs as to maturity limits, diversity, and liquidity.

Town funds shall seek to achieve a competitive yield appropriate for each strategy. Yield objectives shall always be subordinate to the objectives of safety and liquidity. Tax-exempt debt proceeds shall be invested to optimize the interest earnings retained by the Town, while at the same time fully complying with all applicable State laws and federal regulations, including the arbitrage rebate regulations.

All investment-specific restrictions shall be measured at the time of purchase and based on portfolio book value.

The Town maintains the following fund-type portfolios which will utilize the following specific investment considerations designed to address the unique characteristics of the pooled fund groups or separately held investment assets represented in the portfolios:

- **General Funds.** This pooled investment group includes the total of cash and investments available for current operations plus all general reserves of the following fund types.
 - **Suitability** - Any investment eligible in the Investment Policy is suitable for General Funds.
 - **Safety of Principal** - All investments shall be of high quality with no perceived default risk. Market price fluctuations may occur. However, by managing the weighted average days to maturity for the General Fund to less than 365 days and restricting the maximum allowable maturity to three (3) years, the price volatility of the overall portfolio will be minimized.
 - **Liquidity** - The short-term General Funds require the greatest short-term liquidity of any of the Fund types. Cash equivalent investments will provide

daily liquidity and may be utilized as a competitive yield alternative to fixed maturity investments.

- Marketability - Securities with active and efficient secondary markets are necessary in the event of an unanticipated cash flow requirement.
 - Diversification - Investment maturities should be staggered throughout the budget cycle to provide cash flow based on the anticipated needs of the Town. Market cycle risk will be reduced by diversifying the appropriate maturity structure out through three (3) years.
 - Yield - Attaining a competitive market yield for comparable investment-types and portfolio restrictions is the desired objective. The yield of an equally weighted, rolling three-month Treasury bill portfolio will be the minimum yield objective.
- Bond Proceeds and Capital Improvement Funds.
 - Suitability - Any investment eligible in the Investment Policy is suitable for the Bond Proceeds and Capital Improvement Funds.
 - Safety of Principal - All investments will be of high quality with no perceived default risk. Market fluctuations may occur. However, by restricting the maximum maturity to three (3) years and by managing the Bond Proceeds and Capital Improvement Funds to balance the short term and long term anticipated cash flow requirements, the market risk of the portfolio will be minimized.
 - Liquidity - Selecting investment maturities that provide greater cash flow than the anticipated needs and maintaining appropriate cash-equivalent balances will reduce the liquidity risk of unanticipated expenditures.
 - Marketability - The balancing of short-term and long-term cash flow needs requires the short-term portion of the Bond Proceeds and Capital Improvement Funds to have securities with active and efficient secondary markets.
 - Diversification - Investment maturities should blend the short-term and long-term cash flow needs to provide adequate liquidity, yield enhancement, and stability.
 - Yield - Attaining a competitive market yield for comparable investment-types and portfolio structures is the desired objective, however this portfolio maintains an investment strategy to comply with any applicable arbitrage or yield restriction regulations.
 - Debt Service Funds.
 - Suitability - Any investment eligible in the Investment Policy is suitable for the Debt Service Funds.
 - Safety of Principal - All investments shall be of high quality with no perceived default risk. Market price fluctuations may occur. However, by managing Debt Service Funds to not exceed the debt service payment schedule the market risk of the overall portfolio will be minimized.
 - Liquidity - Debt Service Funds have predictable payment schedules. Therefore, investment maturities should not exceed the anticipated cash

flow requirements. Cash equivalent investments may provide a competitive yield alternative for short-term fixed maturity investments.

- Marketability - Securities with active and efficient secondary markets are not necessary as the event of an unanticipated cash flow requirement is not probable.
 - Diversification - Market conditions influence the attractiveness of fully extending maturity to the next “unfunded” payment date. Generally, if investment rates are anticipated to decrease over time, the Town is best served by locking in most investments. If the interest rates are potentially rising, then investing in shorter and larger amounts may provide an advantage. At no time shall the debt service schedule be exceeded to bolster yield.
 - Yield - Attaining a competitive market yield for comparable investment-types and portfolio restrictions is the desired objective. The yield of an equally weighted, rolling three-month Treasury bill portfolio shall be the minimum yield objective.
- Debt Service Reserve Funds.
 - Suitability - Any investment eligible in the Investment Policy is suitable for Debt Service Reserve Funds. Bond resolution and loan documentation constraints and insurance company restrictions may create specific considerations in addition to the Investment Policy.
 - Safety of Principal - All investments shall be of high quality with no perceived default risk. Market price fluctuations may occur. However, managing Debt Service Reserve Fund maturities to not exceed the call provisions of the borrowing reduces the investment’s market risk if the Town’s debt is redeemed and the Reserve Fund liquidated. No stated final investment maturity shall exceed the shorter of the final maturity of the borrowing or three (3) years. Annual mark-to-market requirements or specific maturity and average life limitations within the borrowing’s documentation will influence the attractiveness of market risk and reduce the opportunity for maturity extension.
 - Liquidity - Debt Service Reserve Funds have no anticipated expenditures. The Funds are deposited to provide annual debt service payment protection to the Town’s debt holders. The funds are “returned” to the Town at the final debt service payment. Market conditions and arbitrage regulation compliance determine the advantage of investment diversification and liquidity. Generally, if investment rates exceed the cost of borrowing, the Town is best served by locking in investment maturities and reducing liquidity. If the borrowing cost cannot be exceeded, then concurrent market conditions will determine the attractiveness of locking in maturities or investing shorter and anticipating future increased yields.
 - Marketability - Securities with less active and efficient secondary markets are acceptable for Debt Service Reserve Funds.
 - Diversification - Market conditions and the arbitrage regulations influence the attractiveness of staggering the maturity of fixed rate investments for

Debt Service Reserve Funds. At no time shall the final debt service payment date of the bond issue be exceeded to bolster yield.

- Yield - Achieving a positive spread to the applicable borrowing cost is the desired objective. Debt Service Reserve Fund portfolio management shall always operate within the limits of the Investment Policy's risk constraints.

2. Diversification

The Town recognizes that investment risks can result from issuer defaults, market price changes or various technical complications leading to temporary illiquidity. Risk is managed through portfolio diversification that shall be achieved by the following general guidelines:

- (1) Limiting investments to avoid overconcentration in investments from a specific issuer or business sector, (excluding U.S. Treasury securities and certificates of deposit that are fully insured and collateralized in accordance with state and federal law),
- (2) Limiting investment in securities that have higher credit risks,
- (3) Investing in investments with varying maturities, and
- (4) Continuously investing a portion of the portfolio in readily available funds such as financial institution deposits, local government investment pools (LGIPs), money market funds, or overnight repurchase agreements to ensure that appropriate liquidity is maintained to meet ongoing obligations.

3. Competitive Bids

The Town will seek at least three competitive offerings before it invests surplus funds. The Town also recognizes that a competitive offering process is not always necessary or is not always in the best interest of the Town. On these occasions, the Investment Officers are authorized to purchase a security without seeking competitive bids. Examples of these are:

- A. Market conditions are changing rapidly.
- B. The security is a "new issue" that is still in the primary market.
- C. A specific type of security, maturity date, or rate of return is sought that may not be immediately available.

4. Delivery versus Payment

Securities shall be purchased using the delivery vs. payment method except for public funds investment pools and mutual funds. Funds will be released after notification that the purchased security has been received.

VIII. PRIMARY DEPOSITORY AND BROKER/DEALERS

1. Primary Depository

At least every five (5) years a Primary Depository shall be selected through the Town's banking services procurement process, which shall include a formal request for application (RFA). The selection of a primary depository will be determined by evaluation of the "most advantageous" criteria during the RFA process, and may include the following selection criteria:

- The ability to qualify as a depository for public funds in accordance with state law,
- The ability to provide requested information or financial statements for the periods specified,
- The ability to meet the minimum required items in the banking RFA,
- Complete response to all required items on the RFA form, and
- Competitive net banking service cost, consistent with the ability to provide an appropriate level of service.

2. Authorized Brokers/Dealers

The Town will transact its government securities business with local banks, primary dealers that report to the New York Federal Reserve Bank, and other broker/dealers that maintain liquid capital more than their market and credit risk by 20% (1.2:1 capital to risk standard).

The Town Council shall, at least annually, review, revise and adopt a list of qualified broker/dealers authorized to engage in securities transactions with the Town. Those firms that become qualified may be required to provide a completed broker/dealer questionnaire that provides information regarding creditworthiness, experience, and reputation. Authorized firms may include primary dealers or regional dealers that qualify under Securities & Exchange Commission Rule 15C3-1 (Uniform Net Capital Rule), and qualified depositories. The approved list can be seen in Exhibit A attached to this policy.

3. Investment Policy Certification

All local government investment pools and discretionary investment management firms must sign a certification acknowledging that the organization has received and reviewed the Town's Investment Policy and that reasonable procedures and controls have been implemented to preclude investment transactions that are not authorized by the Town's Policy, except to the extent that this authorization is dependent on an analysis of the makeup of the City's entire portfolio or requires an interpretation of subjective investment standards in accordance with the Act.

IX. SAFEKEEPING AND CUSTODY

1. Safekeeping and Custodial Agreements

The Town shall contract with a bank or banks for the safekeeping of securities either owned by the Town as part of its investment portfolio or held as collateral to secure demand or time deposits. Securities owned by the Town shall be held in the Town account as evidenced by safekeeping receipts of the institution holding the securities.

2. Collateral Policy

The Town shall contract with a bank or banks for the safekeeping of securities either owned by the Town as part of its investment portfolio or held as collateral to secure demand or time deposits. Securities owned by the Town shall be held in the Town's name as evidenced by safekeeping receipts of the institution holding the securities. Consistent with the requirements of the Public Funds Collateral Act, it is the policy of the Town to require full collateralization of all uninsured Town funds on deposit with a depository bank. The market value of the investments securing the deposit of funds shall be at least equal to or not less than 102% of the amount of the deposits of funds plus accrued interest reduced to the extent that the deposits are insured by the Federal Deposit Insurance Corporation (FDIC). Determination of the market value of the collateral will be calculated monthly or more frequently upon request by the Town.

All financial institution deposits shall be insured or collateralized in compliance with applicable State law. The Town reserves the right, in its sole discretion, to accept or reject any form of insurance or collateralization pledged towards depository deposits. Financial institutions serving as Town Depositories will be required to sign a depository agreement with the Town. The collateralized deposit portion of the agreement shall define the Town's rights to the collateral in case of default, bankruptcy, or closing, and shall establish a perfected security interest in compliance with Federal and State regulations, including:

- (1) The agreement is in writing,
- (2) The agreement was executed by the Depository and Town contemporaneously with the acquisition of the asset;
- (3) The agreement was approved by the Board of Directors or designated committee of the Depository and a copy of the meeting minutes must be delivered to the Town; and
- (4) The agreement has been part of the Depository's "official record" continuously since its execution.

Securities pledged as collateral shall be held by an independent third party with which the Town has a current custodial agreement. The agreement should specify the acceptable investment securities for collateral, including provisions relating to possession of the collateral, the substitution or release of investment securities, ownership of securities, and the method of valuation of securities. A safekeeping receipt must be supplied to the Town

and retained. Collateral shall be reviewed at least monthly to ensure that the market value of the pledged securities is adequate. Acceptable forms of collateral are limited to those authorized in the Public Funds Collateral Act. All collateral shall be subject to inspection and audit by the Town or the Town's independent auditors.

X. REPORTING

1. Methods

The Town's Investment Officers shall prepare an Investment Report at least quarterly for submittal to the Town Council to include the following:

- (1) A listing of individual investments held at the end of the reporting period,
- (2) Unrealized gains or losses resulting from appreciation or depreciation, by listing the beginning and ending book and market value of investments for the period,
- (3) Additions and changes to the market value during the period,
- (4) Average weighted yield to maturity of the portfolio,
- (5) Listing of investment by maturity date,
- (6) Fully accrued interest for the reporting period,
- (7) The percentage of the total portfolio that each type of investment represents,
- (8) The book value and market value of each separately invested asset at the end of the reporting period by the type of asset and fund type invested, and
- (9) Statement of compliance of the Town's investment portfolio with state law and the investment strategy and policy approved by the Town Council.

This report must be prepared jointly and signed by all Investment Officers of the Town. In conjunction with the investment report preparation, the Investment Officers will obtain, from a reliable source, the current credit rating for each held investment that has a PFIA-required minimum rating. Weighted average yield to maturity shall be the portfolio's performance measurement standard.

2. Monitoring Market Value

The market value of the portfolio shall be calculated at least quarterly, and a statement of the market value of the portfolio shall be issued at least quarterly. The source of pricing used to calculate the market value will be values published in the financial section of the Wall Street Journal and, as necessary, a third-party agency with access to pricing for securities that are not listed in the Wall Street Journal.

3. Compliance Audits

The Town, in conjunction with its annual financial audit, will require the audit firm to conduct a compliance audit of the management controls on investments and adherence to investment policies.

Also, in conjunction with the annual audit, the quarterly reports shall be formally reviewed by the Town's independent auditor, and the result of the review shall be reported to the Town Council by that auditor. Said results may be included in the annual audit report.

XI. Investment Policy Adoption and Amendment

The Town's Investment Policy shall be adopted and amended by resolution of the Town Council only. The Town's written policies and procedures for investments are subject to review not less than annually to stay current with changing laws, regulations and needs of the Town. Any changes or modifications to this Investment Policy, if any, shall be approved by the Town Council, and shall be adopted by a formal resolution of the Town Council.

Attachment A
AUTHORIZED BROKER/DEALER LIST

FHN Financial Capital Markets

Hilltop Securities

Wells Fargo Securities, LLC

Stifel Fixed Income Capital Markets

RESOLUTION 2026-03

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SUNNYVALE, TEXAS ADOPTING AN INVESTMENT POLICY FOR FUNDS FOR THE TOWN OF SUNNYVALE FOR FISCAL YEAR 2025-2026; DESIGNATING THE INVESTMENT OFFICER; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Chapter 2256 of the Texas Government Code, commonly known as the "Public Funds Investment Act," governs local government investment; and

WHEREAS the Public Funds Investment Act requires annual review of the investment policy for the Town of Sunnyvale, Texas ("Town"); and

WHEREAS the annual adoption of the Town's investment policy is intended to replace and supersede all previously adopted financial policies; and

WHEREAS, the Town Council had previously adopted an investment policy with substantive changes in Fiscal Years 2018, 2019, 2020, 2022, and 2024; and

WHEREAS, the Town Council previously approved Resolution 2025-03 which each adopted the written Town Investment Policy, in accordance with Chapter 2256 of the Texas Government Code; and

WHEREAS, the Town Council has reviewed the Investment Policy for Fiscal Year 2025/2026 attached hereto as **Exhibit "A"** and incorporated herein, for compliance with the Public Funds Investment Act and has determined it appropriate to adopt the investment policy as set forth; and

WHEREAS, upon consideration, the Town Council finds and determines it to be in the best interests of the Town to adopt **Exhibit "A"** as the Town's Investment Policy.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF SUNNYVALE, TEXAS:

Section 1. Incorporation of Recitals. That the foregoing recitals are hereby adopted and incorporated into this Resolution.

Section 2. Council Review. That the Town Council has reviewed the attached Investment Policy, which contains investment strategies and policies that the Council has determined to be beneficial to the Town and hereby adopts the attached Investment Policy set forth in **Exhibit "A."**

Section 3. Officer Designation. That the Finance Director is hereby designated as the Town's primary investment officer to perform the functions required by the attached policy, and the investment officer is hereby authorized to perform the functions required

under the Investment Policy and Chapter 2256 of the Texas Government Code, as amended from time to time.

SECTION 4. Savings/Repealing Clause. All provisions of any ordinance in conflict with this Ordinance are hereby repealed to the extent they are in conflict; but such repeal shall not abate any pending prosecution for violation of the repealed ordinance, nor shall the repeal prevent a prosecution from being commenced for any violation if occurring prior to the repeal of the ordinance. Any remaining portion of conflicting ordinances shall remain in full force and effect.

SECTION 5. Severability. If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason, held to be unconstitutional or invalid by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. Sunnyvale hereby declares that it would have passed this Ordinance, and each section, subsection, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, and phrases be declared unconstitutional.

Section 6. Effective Date. That this Resolution shall take effect immediately upon its passage and approval.

PASSED AND APPROVED this 26th day of January 2026.

SAJI GEORGE, MAYOR

ATTEST:

Rachel Ramsey, Town Secretary

EXHIBIT A
TOWN OF SUNNYVALE INVESTMENT POLICY FOR FY 2025/2026

AGENDA ITEM REPORT

K.2



To: Town Council

Subject: Discuss, consider and act upon Ordinance 2026-03 ordering a general election to be held in the Town of Sunnyvale at the next uniform election date being Saturday, May 2, 2026, for the purpose of electing Town Council Place 3, and Town Council Place 4, and designating the date for a runoff election if so needed.

Meeting: Town Council - February 9, 2026

Department: Town Secretary

Staff Contact: Rachel Ramsey

SUGGESTED ACTION:

Staff recommends approval.

BACKGROUND INFORMATION:

Each year the Town Council is required to order the general election. This year's election is scheduled for Saturday, May 2, 2026, with early voting to be held April 21 through April 28. The Charter provides that to be elected, a candidate must receive more than 50 percent of the votes cast. If a candidate fails to receive more than 50 percent of the votes cast, the Town must hold a runoff election. If necessary, this would occur on June 13, 2026.

FINANCIAL IMPACT:

The cost of the election is budgeted in the 25-26 fiscal year budget, however the total cost to the Town has not been determined yet.

ATTACHMENTS:

[ORD 2026-03 English Ordering the General Election.docx](#)

ORDINANCE 2026-03

AN ORDINANCE OF THE TOWN OF SUNNYVALE, TEXAS, ORDERING A GENERAL ELECTION TO BE HELD IN THE TOWN OF SUNNYVALE AT THE NEXT UNIFORM ELECTION DATE ON THE SECOND DAY OF MAY, 2026, FOR THE PURPOSE OF ELECTING TWO COUNCIL MEMBERS, TOWN COUNCIL PLACES 3 AND 4 EACH FOR A THREE YEAR TERM; DESIGNATING THE DATE FOR A RUNOFF ELECTION, IF NEEDED; DESIGNATING THE PLACE AT WHICH SAID ELECTION IS TO BE HELD, MAKING PROVISIONS FOR THE CONDUCT OF THAT ELECTION AND OTHER PROVISIONS INCIDENT AND RELATING TO THE PURPOSE OF THIS ORDINANCE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Sunnyvale, Texas (the “City”) is a home rule municipality acting under its Charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitutional and Chapter 9 of the Texas Local Government Code; and

WHEREAS, Section 3.004 of the Texas Election Code provides that the Town Council shall be the authority to order an election; and

WHEREAS, the Town Council hereby orders an election to be held on May 2, 2026, for the purpose of electing two Council Members, Town Council Places 3 and 4; and

WHEREAS, Chapter 31 of the Texas Election Code authorizes the Town Council to contract for election services with the county election officer; and

WHEREAS, the Town Council is entering into an Election Services Contract with Dallas County on behalf of the Dallas County Elections Administrator.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF SUNNYVALE, TEXAS:

SECTION 1. That an election is hereby ordered to be held on the next uniform election date to be participated in by the qualified voters of the Town of Sunnyvale, Texas, to be held on the 1st Saturday of May, the same being the 2nd day of May, 2026, which is not less than seventy-eight days from the date of this Ordinance, between the hours of 7 a.m. and 7 p.m. at the polling place hereafter named for the purpose of electing two Council Members Places 3 and 4 to each serve a term of three years.

SECTION 2. That the Town of Sunnyvale election precincts for this election shall consist of the territory located within the corporate limits of the Town, and the polling place at said election shall be as follows, to-wit:

POLLING PLACE
Sunnyvale Town Hall
127 N. Collins Road

SECTION 3. Early voting shall be conducted by the Dallas County Elections Administrator, Heider Garcia, who is hereby appointed as the Early Voting Clerk, said voting to be conducted by the Office of the Elections Department. The main voting polling place is George L. Allen Sr. Courts Building, Main Lobby, 600 Commerce St., Dallas, Texas 75202. Early voting in the Town of Sunnyvale will be conducted at the Sunnyvale Town Hall, 127 N. Collins Road, Sunnyvale, Texas 75182, and all other locations as designated by the Dallas County Elections Administrator. The required early voting period of said election as well as additional times established by the Town Council are as follows:

April 21 – April 24, 2026 (Tuesday – Friday) 8 a.m. to 5 p.m.
April 25, 2026 (Saturday) 7 a.m. to 7 p.m.
April 26, 2026 (Sunday) 12 p.m. to 6 p.m.
April 27 – April 28, 2026 (Monday & Tuesday) 7 a.m. to 7 p.m.

SECTION 4. Should a Runoff Election be required, the date of the Runoff Election is designated to be June 13, 2026. The required early voting period of said election will be determined by Dallas County Elections and established by the Town Council at a later date. All terms, conditions, and provisions established for the May 2, 2026, General Town Officers Election shall apply to the Runoff Election.

SECTION 5. All requests for early voting ballots by mail shall be mailed to Heider Garcia, Joint Election Early Voting Clerk, 1520 Round Table, Dallas, Texas 75247, faxed to (214) 819-6303, or emailed to evapplications@dallascounty.org. Application for ballot by mail must be received not later than the close of business (4:30 p.m.) on April 20, 2026. If applications are faxed or emailed, the original application must be received by the Early Voting Clerk no later than the fourth business day after the Clerk received the faxed or emailed application.

SECTION 6. Persons voting by mail will send their voted ballots to Heider Garcia, Joint Election Early Voting Clerk, Dallas County Elections Administration, 1520 Round Table Drive, Dallas, Texas 75247.

SECTION 7. That all resident qualified voters of the Town shall be permitted to vote in said election. In addition, the election material enumerated in the Texas Election Code shall be printed in both English, Spanish and Vietnamese for the use at the polling place and for early voting in said election.

SECTION 8. The Office of the Elections Department, Dallas County Elections Administration, 1520 Round Table Drive, Dallas, Texas 75247, is hereby established as the Central Count Station to receive and tabulate votes for said election.

SECTION 9. The election shall be conducted in accordance with the Texas Election Code under the jurisdiction of the Dallas County Elections Administration, pursuant to the Election Services Contract between the Town and Dallas County. In the event that no election is necessary, the Town Secretary shall notify Dallas County and shall present the Town Council an ordinance or resolution cancelling the election.

SECTION 10. Notice of this election shall be given by publication, as required by law.

SECTION 11. The Mayor and Town Secretary, in consultation with the Town Attorney, are hereby authorized and directed to take any and all actions necessary to comply with the provisions of the Texas Election Code or other applicable law in carrying out and conducting the election, whether or not expressly authorized herein.

SECTION 12. That the terms and provisions of this Ordinance shall be deemed to be severable and that if the validity of any section, subsection, sentence, clause or phrase of this Ordinance shall be declared to be invalid, the same shall not affect the validity of any other section, subsection, sentence, clause or phrase of this Ordinance.

SECTION 13. That this Ordinance shall become effective from and after its passage.

PASSED AND APPROVED BY THE TOWN COUNCIL ON THIS THE 9th DAY OF FEBRUARY, 2026.

Saji George, Mayor

ATTEST:

Rachel Ramsey, Town Secretary

AGENDA ITEM REPORT

K.3



To: Town Council

Subject: Discuss, consider and act upon Ordinance 2026-04 ordering a special election to consider proposed amendments to the Home Rule Charter of the Town of Sunnyvale at the next uniform election date being Saturday, May 2, 2026, and designating the place at which said election is to be held.

Meeting: Town Council - February 9, 2026

Department: Town Secretary

Staff Contact: Rachel Ramsey

SUGGESTED ACTION:

Staff recommends approval.

BACKGROUND INFORMATION:

According to the Town Charter:

ARTICLE XI

Review and Amendment of Charter

SECTION 11.01 Amending the Charter

Amendments to this Charter may be framed, proposed and adopted in the manner provided herein and by the laws of the State of Texas.

SECTION 11.02 Charter Review Committee

(A) The Town Council shall appoint a Charter Review Committee at least once every five (5) years.

(B) The Charter Review Committee shall consist of nine (9) citizens of the Town. Each member of the Charter Review Committee shall be appointed by a vote of a majority of the members of the Town Council then qualified and serving. To the extent possible and practicable, citizens who served on the Charter Commission that prepared the original of this Charter and citizens serving on past Charter Review Committees should be given consideration for serving on subsequent Charter Review Committees. No more than one (1) elected official from the Town Council may serve on the Charter Review Committee.

(C) The Charter Review Committee shall:

(1) Propose any recommendations it deems desirable to (a) insure compliance with the Charter of the Town government, (b) resolve any conflicts between the Charter and State law, (c) address any legal or administrative issues, and (d) improve the effective application of the Charter to current conditions;

(2) Report its findings and present its recommendations to the Town Council in the form of a report;

(3) File a copy of its report with the office of the person performing the duties of Town Secretary where it shall be a public record; and

(4) Discharge such other duties as instructed by the Town Council.

(D) Upon finalization of the Charter Review Committee's report, the Town Council shall receive the report and have published in the official newspaper of the Town a public notice that a copy of the report is available in the office of the Town Secretary and on the Town's website.

(E) The Town Council shall submit to the voters of the Town in the manner provided by State law any amendments to the Charter recommended by the Charter Review Committee.

(F) Nothing in this section prohibits the Town Council from forming a Charter Review Committee at any time or from submitting any amendments to the Charter to election on its own initiative as provided by State law.

The Committee completed and submitted the Final Report to the Town Council on Monday, January 12, 2026. The Council is now required to submit the proposed changes to the voters.

FINANCIAL IMPACT:

The cost of the election is budgeted in the 25-26 fiscal year budget, however the total cost to the Town has not been determined yet.