BOARD OF COMMISSIONERS REGULAR MEETING
MONDAY, SEPTEMBER 18, 2023 – 6:00 PM
120 108TH AVENUE
TREASURE ISLAND, FL 33706

MEETING NOTICE AND AGENDA

A. PLEDGE OF ALLEGIANCE

B. ROLL CALL

C. APPROVAL OF REGULAR AND WORKSHOP AGENDAS

D. PROCLAMATIONS, RECOGNITIONS, CERTIFICATES OF APPRECIATION

E. PUBLIC COMMENTS FOR NON-AGENDA ITEMS

F. COMMISSIONER REPORTS

Commissioner Toth
Commissioner Doctor
Commissioner Partridge
Commissioner Wetzel
Mayor Payne

G. APPROVAL OF MINUTES

G.1 Approval of the Commission Regular and Workshop Minutes of August 23, 2023 and Emergency Meeting Minutes of August 28, 2023
08 23 2023 board-of-commissioners_regular minutes_summary.docx
08 23 2023 board-of-commissioners_workshop minutes_summary.docx
08 28 2023 Proclamation_Declaring_State_of_Emergency_-_Tropical_Storm_Idalia_summary minutes.docx

H. CONSENT AGENDA

I. ITEMS OF BUSINESS

I.1 Ordinance 2023-15, Adopting a Property Tax Rate for Fiscal Year 2024 - Second Reading and Public Reading

Ord_2023-15_Property_Tax_Rate_FY_2024.docx
Ad 10481521 TRIM and Budget.pdf

I.2 Ordinance 2023-16, Budget for Fiscal Year 2024 - Second Reading and Public Hearing

Ord._2023-16_Budget_FY_24.docx
Reconciliation_Budget_FY_24.pdf
Carryforward_List.pdf
Ad 10481521 TRIM and Budget.pdf

I.3 Ordinance 2023-17 - Establishing a New Stormwater Rate Structure - Second and Final Reading
Ordinance 2023-17 Stormwater Utility (02571960-3).docx
Stormwater Rate Structure Assessment And Alternatives Evaluation Project Final Report_08292023.pdf
Ad 305849 Ordinance No. 2023-17.pdf

I.4 Ordinance No. 2023-18, Second and Final Reading, Adopting the FY24 City-wide Fee Schedule as Appendix A to the Code of Ordinances
Ord._2023-18_-_FY23_Fee_Schedule.docx
FY24_Proposed_Fee_Schedule.pdf
Ad 305839 Ordinance No. 2023-18.pdf

I.5 Second and Final Reading of Ordinance No. 2023-11, Allowing for the ability of the City to create and impose special assessments for capital improvements or essential services
COTI Assessment Ordinance 2023-11(02375985-5).docx
Treasure Island - Assessments (02566352).pptx
Ad 305838 Ordinance No. 2023-11.pdf

I.6 Ordinance No. 2023-14, Second and Final Reading, Amending the City Code regulating prohibition of alcohol at public facilities and parks
Ordinance_2022-14_amending_section_18-80_of_the_City_Code__02423649-3___1_.docx
Ad 305837 Ordinance No. 2023-14.pdf

I.7 Approval of the Pinellas County Sheriff's Office FY 2024 Contract
Treasure Island.FY24.Contract.docx

I.8 2022 Sanding Ovations Net Proceeds from the Sale of Alcoholic Beverages Donation
2022 SO !Expense Worksheet.xlsx
2022 SO REVENUE.xlsx

I.9 Approve a Work Authorization and Spending Authority for Halff Associates, Inc. in the Amount of $76,668.38 for Landscape Architecture Services for Paradise Blvd and the West Causeway; Authorize Spending Authority up to $65,000 for the Re-landscaping of the 7th Street East median
Att A - Work Authorization_Paradise Blvd and WCauseway.pdf

Att B - Scopes of Work.pdf

I.10 Easements for Emergency Dune Restoration Project

25-31-15-00000-330-0500.pdf
26-31-15-09630-000-0070.pdf
26-31-15-78804-008-0010.pdf
36-31-15-87408-001-0081.pdf
8000 W Gulf -City Properties.pdf
8150 W Gulf -City Properties.pdf
8750 W Gulf -City Properties.pdf
9700 Gulf -City Properties.pdf
10010 Gulf -City Properties.pdf

J. ADJOURNMENT

For any person desiring to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based [F.S. 286.0105]. NOTE: Any transcript shall be requested and made by the individual requesting same at his or her own expense. Therefore, a court reporter may be desired or required accordingly.

Any person with a disability who needs any accommodation in order to participate in this proceeding is entitled to assistance at no cost. Please contact the Office of the City Clerk in writing at 120 108th Avenue, Treasure Island, FL, 33706 or by phone at (727) 547-4575 at least two working days prior to the meeting to advise what assistance is needed.

AGENDA ITEM NO. G.1

Item Cover Page

BOARD OF COMMISSIONERS AGENDA ITEM REPORT

DATE:	September 18, 2023
SUBMITTED BY:	Celine Kidwell, Administration
ITEM TYPE:	Minutes
AGENDA SECTION:	APPROVAL OF MINUTES
SUBJECT:	Approval of the Commission Regular and Workshop Minutes of August 23, 2023 and Emergency Meeting Minutes of August 28, 2023
BACKGROUND:	.
POLICY/PURPOSE:	.
STRATEGIC PLAN RELEVANCE:	.
ANALYSIS/DISCUSSION:	.
FUNDING:	.
MOTION:	I move to approve the Commission Regular and Workshop Minutes of August 23, 2023 and Emergency Meeting Minutes of August 28, 2023

ATTACHMENTS:
08 23 2023 board-of-commissioners_regular minutes_summary.docx
08 23 2023 board-of-commissioners_workshop minutes_summary.docx
08 28 2023 Proclamation_Declaring_State_of_Emergency_-_Tropical_Storm_Idalia_summary minutes.docx

City of Treasure Island
Meeting Minutes
City Commission Regular Meeting

Tuesday, August 23, 2023 – 6:00 p.m.
City Hall Auditorium
120 108th Avenue
Treasure Island, FL 33707

CALL TO ORDER

Mayor J. Tyler Payne called the meeting to order at 6:02 p.m.

A. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Payne.

B. ROLL CALL

Present: 5 - Mayor J. Tyler Payne, Commissioner Deb Toth, Commissioner John Doctor, Vice Mayor/Commissioner Saleene Partridge and Commissioner Beth Wetzel

C. APPROVAL OF REGULAR AND WORKSHOP AGENDAS

There was consensus to approve the regular and workshop agenda as presented.

D. PROCLAMATIONS, RECOGNITIONS, CERTIFICATES OF APPRECIATION

There was no proclamation, recognitions certificates of appreciation.

E. PUBLIC COMMENTS FOR NON-AGENDA ITEMS

Carrie Auerbach invited everyone to join the Treasure Island Adopt-A-Beach Labor Day Sunset Clean Up on Monday, September 4, 2023, 6:30 p.m. to 8:30 p.m., meet at St Petersburg Municipal Beach Lot at 11260 Gulf Blvd. Also, join the Monthly Cleanup every 2nd Saturday, meet at the St Petersburg Municipal Beach Lot. Ms. Auerbach donated approximately 20 cigarette receptacles to the city.

F. COMMISSIONER REPORTS

- Commissioner Toth commended Treasure Island Fire Rescue for responding to a three-alarm fire on Sunset Beach and reported on upcoming Isle of Capri Civic Association events.
- Commissioner Doctor spoke to the Triangle Park improvements.
- Vice Mayor Partridge thanked residents for providing feedback regarding the proposed budget and reported on upcoming Paradise Island Civic Association (PICA).
- Commissioner Wetzel thanked Treasure Island Fire Rescue (TIFR) for responding quickly to the three-alarm fire on Sunset Beach. TIFR was able to keep the fire from entering both neighboring homes. Fortunately, there were no injuries.
- Mayor Payne recognized and thanked the commission for attending the 2023 Florida League of Cities (FLC) Annual Conference. Mayor Payne spoke to that this will be his final year on the FLC Board of Directors.

G. APPROVAL OF MINUTES

G.1 Approval of the Commission Regular and Workshop Minutes of August 8, 2023

Mayor Payne introduced the item and there was no public comment.

Motion: A motion was made by Vice Mayor Partridge, seconded by Commissioner Toth to approve the Commission Regular and Workshop Minutes of August 8, 2023, as written. **The motion carried on the following roll call vote:**

Moved by Saleene Partridge, seconded by Deb Toth to Approve
Motion Passed: 5-0
Voting For: Vice Mayor Partridge, Commissioner Wetzel, Commissioner Toth, Commissioner Doctor, and Mayor Payne
Voting Against: None

H. CONSENT AGENDA

H.1 Letter of Support for Resilient Florida Implementation Grant Application - Public Works Facility Construction

Mayor Payne introduced the item. There was no public comment.

This item was approved on the Consent Agenda.

Motion: A motion was made by Vice Mayor Partridge, seconded by Commissioner Toth to approve the Consent Agenda. **The motion carried on the following roll call vote:**

Moved by Saleene Partridge, seconded by Deb Toth to Approve
Motion Passed: 5-0
Voting For: Vice Mayor Partridge, Commissioner Wetzel, Commissioner Toth, Commissioner Doctor, and Mayor Payne
Voting Against: None

I. ITEMS OF BUSINESS

I.1 A Quasi-Judicial Proceeding - 10801 Gulf Blvd - Variance request to reduce the minimum building height requirement in the PR-MU Gulf Blvd. zoning

Mayor Payne announced the item, stated this is a quasi-judicial hearing, and called on City Attorney to explain the process.

City Attorney Jennifer Cowan explained the process to be followed when conducting a quasi-judicial hearing.

City Clerk Celine Kidwell swore in 5 wishing to provide testimony.

Mayor Payne called for disclosure of ex-parte communications. There was disclosed no ex-parte communications.

Mayor Payne opened the public hearing.

Mark Bentley, Esq., AICP, Johnson Pope Bokor Ruppel & Burns, LLP, representing the applicant, Caracara LLC., being duly sworn, provided an overview, proposed variance request, variance criteria, special conditions, neighbor character, and requested approval.

Mr. Bentley spoke to that the variance was warranted and meets the intent and all requirements of the city's land development regulations (LDRS) with a few minor exceptions because of limited size, configuration, and proposed retail petroleum use.

City Planner Jesse Miller, begin duly sworn, provided a staff report including overview, the variance request to reduce the minimum building height requirement in the PR-MU Gulf Blvd zoning district from two stories to one story and reduce the minimum building height by 11 ft from 34 ft to 23 ft, staff analysis of LDRs.

Staff found that no hardship exists, however, the granting of this variance would safeguard the public health, safety, and general welfare by minimizing the number of occupants of the proposed building that could potentially be exposed to any future soil and groundwater contamination. Staff recommended approval to reduce the minimum building height requirement in the PR-MU Gulf Blvd. zoning district from two stories to one story, and reduce the minimum building height by 11 ft, from 34 ft to 23 ft.

There was no public comment.

There were no rebuttals by the Applicant or Staff. Mayor Payne closed the public hearing.

Commission questions and discussion took place regarding staff analysis of land development regulations and hardship does or does not exist.

City Attorney explained that to approve the variance the applicant must meet all the criteria that are outlined. Unnecessary hardship is not defined in our city code of ordinance but has been defined in the courts. Based on the evidence does this request rise of the level of unnecessary hardship with certain findings.

Mayor Payne reopened the Public Hearing.

City Planner Miller explained that the applicant must meet all criteria and some criteria the applicant did meet. Staff is recommending granting of this variance would safeguard the public health and safety and general welfare.

There was no public comment.

Mayor Payne closed the public hearing and requested a motion.

Motion: A motion was made by Vice Mayor Saleene Partridge, seconded by Commissioner Toth in regards to Case No. VAR-000382-2023 that the City Commission has determined that an unnecessary hardship **does** exist pursuant to Sec. 70-221 of the Treasure Island Code of Ordinances, and has moved to **approve** Variance to Sec. 68-410.27 to reduce the minimum building height requirement in the PR-MU Gulf Blvd. zoning district from two stories to one story, and reduce the minimum building height by 11 ft, from 34 ft to 23 ft.

Commission reviewed each criteria and determined for approval or denial contained in Article III Appeals, to Administrative Decisions, Special Exceptions and Variances, Division 3, Sec. 70-221 – Procedures of the city code of ordinances, staff report and applicants application.

The motion carried on the following roll call vote:

Moved by Saleene Partridge; seconded by Deb Toth to Approve.
Motion Passed: 5 - 0
Voting For: Tyler Payne, Deb Toth, Saleene Partridge, Maribeth Wetzel, John Doctor
Voting Against: None

I.2 Second and Final Reading of Ordinance No. 2023-10, Smoking Ban on Public Beach and Parks

Mayor Payne announced the item and called on City Attorney to read by title only.

City Attorney Jennifer Cowan read Ordinance 2023-10 by title only.

Assistant City Manager/Fire Chief Barrs introduced the item to ban smoking from city beaches and parks. The proposed ordinance includes the following attributes for the City Commission's consideration which aligns with the recently adopted No Smoking ordinances are listed below: -

- Prohibit smoking and vaping on beach trail, exception is unfiltered cigars as preempted by the State of Florida.
- Prohibit smoking and vaping on beaches and in parks.
- Allow for resolution of Commission for exemption of this ordinance a city sponsored or co-sponsored event.
- Beach areas under a license agreement would be controlled by licensee. This is unique to Treasure Island.
- Allow for code/law enforcement to issue a citation ($88.00)
- Smoking allowed in beach and park parking lots with increased litter receptacles and education signage.

There were no Commission questions or discussion.

There was no public comment.

Mayor Payne requested a motion.

Motion: A motion was made by Vice Mayor Saleene Partridge, seconded by Commissioner Toth to adopt, Ordinance 2023-10, No Smoking on Beaches and Parks at this second and final reading. **The motion carried on the following roll call vote:**

Moved by Saleene Partridge, seconded by Deb Toth to Approve
Motion Passed: 5-0
Voting For: Vice Mayor Partridge, Commissioner Wetzel, Commissioner Toth, Commissioner Doctor, and Mayor Payne
Voting Against: None

I.3 Second and Final Reading of Ordinance 2023-12, Amending the FY 2023 Budget to add two authorized positions for the Grounds Maintenance I/II/III Classification

Mayor Payne announced the item and called on City Attorney to read by title only.

City Attorney Jennifer Cowan read Ordinance 2023-12 by title only.

Public Works Director Stacy Boyles introduced the item to amend the FY 2023 budget to increase the number of authorized full-time positions from 7 to 9 in the Grounds Maintenance I/II/III classifications instead of awarding a contract to supplement the City's grounds maintenance staff.

There was no Commission questions or discussion.

There was no public comment.

Mayor Payne requested a motion.

Motion: A motion was made by Vice Mayor Saleene Partridge, seconded by Commissioner Toth to adopt, Ordinance No. 2023-12, amending the FY 2023 Budget to add two additional authorized full-time positions for the Public Works Grounds Maintenance I/II/III Classification at this Second and Final reading. **The motion carried on the following roll call vote:**

Moved by Saleene Partridge, seconded by Deb Toth to Approve
Motion Passed: 5-0
Voting For: Vice Mayor Partridge, Commissioner Wetzel, Commissioner Toth, Commissioner Doctor, and Mayor Payne
Voting Against: None

I.4 Annual Appointments to the Boards and Committees

Mayor Payne announced the item.

City Clerk Celine Kidwell introduced the item.

The purpose of this agenda Item is for City Commission to make appointments and/or reappointments for the Code Enforcement Board, Planning & Zoning / Local Planning Agency and Life Intervention Focus Team (LIFT).

Commission questions and discussion took place regarding eligibility, district representation and term limits. Commission reviewed each application for consideration.

Public Comment:

The following applicants spoke to their interest in serving on the Planning & Zoning board, professional experience and past roles serving on a city board.

- Marvin Shavlan
- Gary Potenziano

Mayor Payne requested a motion.

Motion: A motion was made by Vice Mayor Saleene Partridge, seconded by Commissioner Toth to adopt, Resolution 2023-09, Annual to the Boards and Committees. **The motion carried on the following roll call vote:**

Moved by Saleene Partridge, seconded by Deb Toth to Approve
Motion Passed: 5-0
Voting For: Vice Mayor Partridge, Commissioner Wetzel, Commissioner Toth, Commissioner Doctor, and Mayor Payne
Voting Against: None

I.5 Treasure Bay Golf Course Design Update with Safety Enhancements for Consideration and Direction

Mayor Payne announced the item.

Public Works Director Stacy Boyles introduced the David Ferris, Partner at Sanford Ferris Golf Design.

David Ferris presented a new design concept (Attachment B) to enhance safety for Commission's consideration and direction. Mr. Ferris provided a summary of the proposed design updates.

The purpose of this item is to request final direction on which conceptual design, Attachment A – Prior Approved Concept or Attachment B – Revised Concept to pursue.

Commission questions and discussion took place regarding addressing safety concerns from the residents, cost estimates, and conceptual design progress.

There was no public comment.

Mayor Payne requested a motion.

Motion: A motion was made by Vice Mayor Saleene Partridge, seconded by Commissioner Toth approve the revised (Attachment B) conceptual golf course design for the reconstruction of the Treasure Bay Golf Course.

Commissioner Doctor spoke to the walkway safety, signage and liability. Commission discussion continued regarding safety and risks.

The motion carried on the following roll call vote:

Moved by Saleene Partridge, seconded by Deb Toth to Approve
Motion Passed: 4-1
Voting For: Vice Mayor Partridge, Commissioner Wetzel, Commissioner Toth, and Mayor Payne
Voting Against: Commissioner Doctor

I.6 Execute a Second Amendment with Waste Pro of Florida, Inc. and Authorize Spending Authority for FY24 in the Amount of $45,000.

Mayor Payne announced the item.

Public Works Director Stacy Boyles introduced the item.

The purpose of this item is to request execution of an amendment to the City's contract with Waste Pro for downtown compactor services and to authorize spending authority for FY24 (the next fiscal year) not to exceed $45,000.

In response to a question, Public Works Director Boyles confirmed that the downtown compactor collection service would be jointly used by Ricky T's and VIP restaurants.

There were no further Commission questions or discussion. There was no public comment.

Mayor Payne requested a motion.

Motion: A motion was made by Vice Mayor Saleene Partridge, seconded by Commissioner Toth to approve, and authorize the City Manager to execute the second amendment to contract 18-19-15 with Waste Pro of Florida for FY24 compactor services, and authorize spending in the not to exceed amount of $45,000 for FY24. **The motion carried on the following roll call vote:**

Moved by Saleene Partridge, seconded by Deb Toth to Approve
Motion Passed: 5-0
Voting For: Vice Mayor Partridge, Commissioner Wetzel, Commissioner Toth, Commissioner Doctor, and Mayor Payne
Voting Against: None

I.7 Authorize the City Manager for Execution of a Contract to Mali Contracting Corporation for the 120th and 126th Ave End Street Beautification and Improvements in the amount of $278,488.28 plus $20,000 in contingency.

Mayor Payne announced the item.

Public Works Director Mike Helfrich introduced the item.

During the Gulf Boulevard Beautification project that included undergrounding the power lines on Gulf Boulevard, two end streets, 122nd Ave and 124th Ave, were used to place switch gear and other equipment in these end streets. A decision at that time to have a 10-year plan to provide drainage improvements and end street beautification on the other end streets that intersect Lagoon Lane.

Public Works Director Helfrich explained that drainage on most of these end streets have historically been an issue and have standing water.

The following end streets have been completed:

- 123rd Ave Boat Ramp (2015)
- 122nd Ave End Street (2016)
- 124th Ave End Street (2016)
- 121 st Ave End Street (2018)
- 125th Ave End Street (2020)
- 127th Ave End Street (2020)
- 119th Ave End Street (2021)

There were no Commission questions or discussion. There was no public comment.

Mayor Payne requested a motion.

Motion: A motion was made by Vice Mayor Saleene Partridge, seconded by Commissioner Toth to approve, and authorize the City Manager to execute a contract with Mali Contracting Corporation for the 120th and 126th Ave End Street Beautification and Improvements in the amount of $278,488.28 plus $20,000 in contingency. **The motion carried on the following roll call vote:**

Moved by Saleene Partridge, seconded by Deb Toth to Approve
Motion Passed: 5-0
Voting For: Vice Mayor Partridge, Commissioner Wetzel, Commissioner Toth, Commissioner Doctor, and Mayor Payne
Voting Against: None

I.8 Execute Piggyback Contract and Authorize Spending Authority with Ad-VANCE Personnel Services, Inc. for Temporary Staffing Services of up to $35,000.

Mayor Payne announced the item.

Public Works Director Mike Helfrich introduced the item.

St. Pete Pressure Washing, Inc. has provided pressure washing services for the bascule bridge since 2020.In addition, they bid on and were awarded pressure washing services for two projects, downtown sidewalks, and Central Beach Trail. With two additional pressure washing projects, they are near the $25,000 purchase limit established in the City's Purchasing Policy.

There were no Commission questions or discussion. There was no public comment.

Mayor Payne requested a motion.

Motion: A motion was made by Vice Mayor Saleene Partridge, seconded by Commissioner Toth to approve, and authorize the City Manager for the purchase authority in the amount of $30,000 for St. Pete Pressure Washing, Inc. conducting pressure washing services. **The motion carried on the following roll call vote:**

Moved by Saleene Partridge, seconded by Deb Toth to Approve
Motion Passed: 5-0
Voting For: Vice Mayor Partridge, Commissioner Wetzel, Commissioner Toth, Commissioner Doctor, and Mayor Payne
Voting Against: None

J. ADJOURNMENT

Mayor Payne adjourned the meeting at 7:55 p.m.

City of Treasure Island, Florida

By: _____
J. Tyler Payne, Mayor

Attest: _____
Celine Kidwell, CMC, City Clerk

Minutes approved at the City Commission Regular Meeting this ____ day of _____, 2023.

City of Treasure Island
Meeting Minutes
City Commission Regular Workshop

Tuesday, August 23, 2023 – 6:00 p.m.
City Hall Auditorium
120 108th Avenue
Treasure Island, FL 33707

- THIS MEETING WILL IMMEDIATELY FOLLOW THE 6 PM CITY COMMISSION MEETING -

Reconvening 8:06 p.m.

A. CITY MANAGER AND CITY ATTORNEY REPORT

City Attorney Jennifer Cowan had no report.

City Manager Amy Davis spoke to beach renourishment update, upcoming city events and meetings:

- U.S. Army Corps of Engineers and Beach Renourishment Update: Barry Burton, County Administrator and Jill Silverboard, Deputy County Administrator will be attending the October 17t, 2023 Commission Regular Meeting to give city commission an update on the city's response to the Beach Renourishment issue.
- Barktoberfest, October 29, 2023, from 11 a.m. to 2 p.m. at the John Morroni Memorial Dog Park at Rosselli Park
- Commission Regular Meeting, Proposed Budget for Fiscal Year 2024 – First Reading and Public Hearing, September 5, 2023, 6:00 p.m. at the City hall Auditorium.

B. DISCUSSION

B.1 Ordinance No. 2023-14 Amending the City Code regulating prohibition of alcohol at public facilities and parks

Mayor Payne announced the item.

Police Chief John Barkley introduced the item and explained that the proposed changes to the city code would amend Chapter 18, Article V, Section 18-80, Alcohol prohibited in public facilities and parks, updating references to city-owned properties, clarification and make distance references consistent from 25 feet to 50 feet.

The amended ordinance allows for an exception for city approved events and activities with advanced permission of the city manager and through a permit.

There was no Commission questions or discussion. There was no public comment.

There was consensus to direct staff to bring this item forward to a future regular meeting.

C. PUBLIC COMMENT

There was no public comment.

D. ADJOURNMENT

Mayor Payne adjourned the meeting at 8:11 p.m.

City of Treasure Island, Florida
By: _____
J. Tyler Payne, Mayor

Attest: _____
Celine Kidwell, CMC, City Clerk

Minutes approved at the City Commission Regular Workshop this ____ day of _____, 2023.

City of Treasure Island
Emergency Meeting Minutes
City Commission Emergency Meeting

Monday, August 28, 2023 – 5:00 p.m.
City Hall Auditorium
120 108th Avenue
Treasure Island, FL 33707

CALL TO ORDER

Mayor J. Tyler Payne called the meeting to order at 5:00 p.m.

A. ROLL CALL

Present: 5 - Mayor J. Tyler Payne, Commissioner Deb Toth, Commissioner John Doctor, Vice Mayor/Commissioner Saleene Partridge and Commissioner Beth Wetzel

B. EMERGENCY BOC MEETING

B1. PROCLAMATION DECLARING A STATE OF LOCAL EMERGENCY DUE TO TROPICAL STORM IDALIA

Mayor Payne announced the item.

City Manager Amy Davis spoke to Pinellas County/s Tropical Storm Idalia evacuation order for Zone A, residential healthcare facilities and mobile home residents effective August 28, 2023, at 7:00 p.m. Anticipating possible life-threatening storm surge as Tropical Storm Idalia is forecast to become a hurricane. As a result, City staff have been preparing for the storm today and tomorrow and prepare the Emergency Operation Center (EOC) for activation beginning at 7:00 a.m. Tuesday and fully staffed by 6:00 p.m. Additional pre-storm, during storm and after storm activities:

- City will be closing their offices to the public Tuesday and Wednesday, phones will be answered through Noon Tuesday

- The barrier island will remain open – the Sheriff's Office Barrier Island Program is not going to be implemented (this decision will be reassessed if sustained winds reach greater than 50 mph)
- Schools are closed Tuesday and Wednesday
- Airport will be closing Tuesday at 3:00 p.m.
- Public Information Officer (PIO) Jason Beisel will be pushing out messaging about the Zone A evacuation, explaining to residents that Police and Fire/EMS will be moving off the island as well.

City Commission urged residents to watch the weather forecast, take the necessary precautions to protect themselves before, during and after the storm and heed warnings from officials.

There was no public comment.

Mayor Payne requested a motion.

Motion: A motion was made by Vice Mayor Saleene Partridge, seconded by Commissioner Toth to approve and authorize the Mayor to execute the Proclamation Declaring a State of Local Emergency for the City of Treasure Island, Florida due to Tropical Storm Idalia. **The motion carried on the following roll call vote.**

Moved by Saleene Partridge; seconded by Deb Toth to Approve.
Motion Passed: 5 -0
Voting For: Tyler Payne, Saleene Partridge, Deb Toth, Maribeth Wetzel, John Doctor
Voting Against: None

C. ADJOURNMENT

Mayor Payne adjourned the meeting at 5:15 p.m.

City of Treasure Island, Florida

By: _____
J. Tyler Payne, Mayor

Attest: _____
Celine Kidwell, CMC, City Clerk

Minutes approved at the City Commission Emergency Meeting this ____ day of _____, 2023.

AGENDA ITEM NO. I.1

Item Cover Page

BOARD OF COMMISSIONERS AGENDA ITEM REPORT

DATE: September 18, 2023

SUBMITTED BY: Mike Munger, Finance

ITEM TYPE: Ordinances

AGENDA SECTION: ITEMS OF BUSINESS

SUBJECT: Ordinance 2023-15, Adopting a Property Tax Rate for Fiscal Year 2024 - Second Reading and Public Reading

BACKGROUND:

The City Commission approved the proposed property tax rate of 3.8129 in July that was used in the tax calculations on the TRIM notices mailed out to every property owner. The TRIM Notice provides a property owner with a comparison of the proposed property tax rate, the rolled-back rate (no budget changes column) and the previous year's tax rate.

The first reading and public hearing for the Ordinance to adopt the FY 2024 Tentative Property Tax Rate was held on Tuesday, September 5th, 2023, at 6:00 p.m. The second reading and public hearing is set for Monday, September 18, 2023, at 6:00 p.m.

Ordinance 2023-15 was approved at the 1st reading and public hearing on September 5, 2023, setting the Tentative Property Tax Rate at 3.8129.

POLICY/PURPOSE: The adoption of the ordinance at this second and final public hearing will set the property tax rate for the FY 2024 budget.

STRATEGIC PLAN RELEVANCE: None, this is a regulatory step in the annual budget process.

ANALYSIS/DISCUSSION: There are no changes from the first public hearing.

The Truth in Millage (TRIM) advertisements appeared in the Tampa Bay Times on Wednesday, September 13th. This ad is required by the Department of Revenue to comply with state statutes that provide for regulation over the budget adoption process. This ad is comprised of a Notice of Public Hearing for this 2nd Reading of the Property Tax Rate and a Budget Summary.

The preliminary certification of taxable property value (as of January 1, 2023) was received from the Pinellas County Property Appraiser's office by July 1, 2023. The City of Treasure Island's total taxable property value for the FY 2024 budget is $2,832,409,953 representing an increase of 10.88% from the prior year as shown below along with a 5-year history.

Fiscal Year	Taxable Property Value	% Difference
FY 2020	$1,993,655,565	7.65%
FY 2021	$2,111,978,036	5.93%
FY 2022	$2,231,861,049	5.68%
FY 2023	$2,554,391,138	14.45%
Preliminary FY 2024	$2,832,409,953	10.88%

There has been a decade of taxable property value growth, following a 38% cumulative decline over a five-year period after the Great Recession of 2008. The decline in property values from FY2009 to FY2013 had a significant impact on the City's revenues since ad valorem taxes is one of the City's major revenue streams. As a result, while there is an increase of 10.88% from the prior year, it is only the 5th year that taxable values exceed the City's pre-recession (FY 2008) taxable value. It took 12 years to fully recover the lost property tax values due to the economy, the passage of Amendment One and the second homestead exemption. The economic growth, relocations during and after the pandemic, and (previously) low interest rates, drove the demand in the housing market and caused property values to rise throughout the state and the county.

Components of the Taxable Value Change:

	2022	2023	$ Diff.	% Diff.
Taxable Value, Real Property	2,533,397,218	2,810,746,147	277,348,929	10.95%
Tangible Personal Property	20,993,920	21,663,806	669,886	3.19%
Total Taxable Property	2,554,391,138	2,832,409,953	278,018,815	10.88%

Rolled-Back Millage Rate:

The rolled-back millage rate is defined as the millage rate that would produce the same amount of ad valorem revenue as the prior year, exclusive of new taxable value. The FY 2024 rolled-back rate is 3.4541 mills.

Breakdown of ad valorem revenue:

General Operations	3.2129	$8,827,240
Committed funds for Treasure Island Causeway & Bridge	0.5000	$1,373,720
City Facilities renewal and replacement assignment	0.1000	$274,740
Total	**3.8129**	**$10,475,700**

Establishing the millage rate at 3.8129 will require a 4 out of 5 majority votes of Commission because it exceeds the majority vote maximum property tax rate. The majority vote maximum rate is a calculation required by the state of Florida to determine the number of votes required of the elected body to levy a property tax rate. The maximum majority-vote property tax rate is 3.5522, thereby requiring any property tax rate exceeding and up to 110% of this rate to have a two-thirds vote of the elected body. A property rate exceeding 110% of the maximum millage rate requires a unanimous vote of the

elected body.

FUNDING:

The City's FY24 property tax revenue is estimated at $10,475,700 based on the rate of 3.8129 mills and is reflected in the proposed budget. This represents an increase of $1,030,910 in property tax revenue from the previous year due to the increase in property value.

MOTION:

I move to approve Ordinance No. 2023-15, establishing the Fiscal Year 2024 Property Tax Rate for the City of Treasure Island, Florida at 3.8129 mills, which is greater than the rolled-back rate of 3.4541 mills by 10.38% at this second and final reading and public hearing.

1. *Mayor shall open the Public Hearing and ask for comments on the establishment of the millage rate.*
2. *Mayor shall close the Public Hearing.*
3. *Mayor shall ask for a Motion as follows: "Move to approve Ordinance 2023-15 adopting the final property tax rate for FY 2024."*
4. *Mayor shall ask for a second to the Motion.*
5. *Mayor shall ask for any Commission discussion.*
6. *Mayor shall ask for a roll call vote of the Commission on the Motion as follows: "Move to approve Ordinance 2023-15 adopting the final property tax rate for FY 2024."*
7. *Upon approval of the motion, the Mayor shall announce: "The final property rate for FY2024 for the City of Treasure Island is established at 3.8129 mills, which is 10.38% higher than the rolled back rate of 3.4541 mills."*

ATTACHMENTS:

Ord_2023-15_Property_Tax_Rate_FY_2024.docx
Ad 10481521 TRIM and Budget.pdf

ORDINANCE NO. 2023-15

AN ORDINANCE OF THE CITY OF TREASURE ISLAND, FLORIDA ESTABLISHING THE PROPERTY TAX RATE FOR THE CITY OF TREASURE ISLAND FOR THE FISCAL YEAR 2024 COMMENCING OCTOBER 1, 2023, AND ENDING SEPTEMBER 30, 2024; PROVIDING AN EFFECTIVE DATE.

WHEREAS, an annual budget for the City of Treasure Island, Florida, including estimates of anticipated revenues and expenditures for the fiscal year 2024 commencing October 1, 2023 and ending September 30, 2024, has been submitted to the City Commission by the City Manager in accordance with Article IV of the City Charter; and

WHEREAS, the City Commission of the City of Treasure Island, Florida, is required by the City Charter and state statutes to adopt an annual budget and property tax rate for each fiscal year; and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within Pinellas County has been provided by the County Property Appraiser to the City of Treasure Island as $ 2,832,409,953; and

WHEREAS, the City of Treasure Island, Florida, on September 5, 2023, adopted a tentative property tax rate for FY 2024 following a public hearing as required by Section 200.065, Florida Statutes; and

WHEREAS, having observed all procedures required by the City Charter and Florida Statutes, including notice and holding public hearings, the City Commission now deems it in the best interest of the public to adopt a property tax rate at a level that adequately provides for the financial soundness of City operations.

NOW, THEREFORE, THE CITY COMMISSION OF THE CITY OF TREASURE ISLAND ORDAINS:

Section 1. That the property tax rate for FY 2024 is established at 3.8129 mills, which is 10.38% higher than the rolled back rate of 3.4541 mills.

Section 2. That the provisions of this ordinance shall take effect immediately upon its final passage.

The foregoing ordinance was offered during the meeting of the City Commission of the City of Treasure Island, Florida, sitting on the 5th day of September, 2023 by Commissioner _____ who moved its adoption; was seconded by Commissioner _____ and upon roll call, the vote was:

YEAS:

NAYS:

ABSENT OR ABSTAINING:

FIRST READING and PUBLIC HEARING on the 5th day of September, 2023.

SECOND READING and PUBLIC HEARING on the 18th day of September, 2023.

PUBLISHED in the Tampa Bay Times on the ___ day of September, 2023.

SIGNED:_____
J. Tyler Payne, Mayor

ATTEST:_____
Celine Kidwell, City Clerk

NOTICE OF PROPOSED TAX INCREASE

The City of Treasure Island has tentatively adopted a measure to increase its property tax levy.

Last year's property tax levy:

A. Initially proposed tax levy..... $9,736,891

B. Less tax reductions due to Value Adjustment Board and other assessment changes.....($2,747)

C. Actual property tax levy $9,739,638

This year's proposed tax levy..... **$10,799,696**

All concerned citizens are invited to attend a public hearing on the tax increase to be held on:

Monday, September 18, 2023
6:00 p.m.
at
Treasure Island City Hall Auditorium
120 108th Avenue
Treasure Island, Florida 33706

A FINAL DECISION on the proposed tax increase and the budget will be made at this hearing.

9/13/2023 0000306070-01

LEGAL NOTICE LEGAL NOTICE

BUDGET SUMMARY
City of Treasure Island, Florida - Fiscal Year 2024

ESTIMATED REVENUES		GENERAL FUND	SPECIAL REVENUE FUNDS	DEBT SERVICE FUND	CAPITAL PROJ. FUNDS	ENTERPRISE FUNDS	TOTAL
TAXES:	Millage per $1000						
Ad Valorem Taxes	3.8129	10,475,700	-	-	-	-	10,475,700
Delinquent Taxes		8,000	-	-	-	-	8,000
Sales and Use Taxes		1,684,000	1,202,500	-	-	-	2,886,500
Franchise Taxes		841,100	-	-	-	1,000	842,100
Charges for Services		5,194,180	-	-	-	9,632,180	14,826,360
Intergovernmental Revenue		975,000	227,100	-	7,305,500	5,205,100	13,712,700
Fines and Forfeitures		221,000	-	-	-	-	221,000
Miscellaneous Revenue		220,000	65,000	-	-	54,0000	339,000
Licenses and Permits		-	727,000	-	-	-	727,000
Other Sources/Transfers		500,000	0	-	-	600,000	1,100,000
TOTAL SOURCES		**$20,118,980**	**$2,221,600**	**$0**	**$7,305,500**	**$15,492,280**	**$45,138,360**
Transfers In		$0	$0	968,400	$0	$0	968,400
Fund Balances/Reserves/Net Assets		(754,430)	707,400	-	-	713,520	666,490
TOTAL REVENUES, TRANSFERS & BALANCES		**$19,364,550**	**$2,929,000**	**$968,400**	**$7,305,500**	**$16,205,800**	**$46,773,250**
EXPENDITURES							
General Governmental Services		5,705,915	944,000	-	-	-	6,649,915
Public Safety		6,520,680	425,000	-	-	-	6,945,680
Physical Environment		635,560	-	-	1,205,500	15,609,100	17,450,160
Transportation		2,051,455	-	-	-	-	2,051,455
Debt Service		-	-	968,400	-	96,700	1,065,100
Culture and Recreation		2,882,540	1,560,000	-	-	-	4,442,540
Other Uses		-	-	-	6,100,000	-	6,100,000
TOTAL EXPENDITURES		**$17,796,150**	**$2,929,000**	**$968,400**	**$7,305,500**	**$15,705,800**	**$44,704,850**
Transfers Out		$1,568,400	$0	$0	$0	$500,000	$2,068,400
TOTAL APPROPRIATED EXPENDITURES,TRANSFERS, RESERVES & BALANCES		**$19,364,550**	**$2,929,000**	**$968,400**	**$7,305,500**	**$16,205,800**	**$46,773,250**

The tentative, adopted, and / or final budgets are on file in the office of the above referenced taxing authority as a public **25** rd.

9/13/2023 0000306070-01

AGENDA ITEM NO. I.2

Item Cover Page

BOARD OF COMMISSIONERS AGENDA ITEM REPORT

DATE: September 18, 2023

SUBMITTED BY: Mike Munger, Finance

ITEM TYPE: Ordinances

AGENDA SECTION: ITEMS OF BUSINESS

SUBJECT:

Ordinance 2023-16, Budget for Fiscal Year 2024 - Second Reading and Public Hearing

BACKGROUND:

This item is to present the proposed budget totaling $46,773,250 for all funds, including $19,364,550 for the General Fund. The attached ordinance reflects the budget for each Fund.

The first reading and public hearing for the FY 2024 Budget was heard Tuesday, September 5, 2023, at 6:00 p.m. The second reading and public hearing is scheduled for Monday, September 18, 2023, at 6:00 p.m.

The Truth in Millage (TRIM) advertisements will appear in the Neighborhood Times section of the Tampa Bay Times on Wednesday, September 13th. This ad is required by the Department of Revenue to comply with state statutes that provide for regulation over the budget adoption process. This ad is comprised of a Notice of Public Hearing for the 2nd Reading of the budget and a Budget Summary.

The budget workshop was held on August 9th, 2023 to review

the City Manager's FY 2024 Proposed Budget. The City Commission made some changes to the proposed budget as a result of the review and staff made some changes as a result of updated information or to correct errors made in the initial proposed budget. These changes are listed in the attachment referred to as the "reconciliation" where the difference from the City Manager to the City Commission's Proposed Budget is shown. Subsequently, the Budget document was changed to reflect these changes.

Lastly, the proposed carryforward items are projects that were not completed this fiscal year (e.g. multi-year projects, scheduling difficulties, workload issues, etc.). Carryforward items are appropriated in this year's budget, but are not encumbered, therefore, are being recommended to be carried forward into the next fiscal year and will be appended to the budget once adopted (attached).

The projects that are not completed, but are encumbered (via purchase order) will automatically roll forward into the next fiscal year. Work or services performed through the remainder of this fiscal year will be charged to this fiscal year. Work or services performed on or after October 1, 2023 will be charged against these purchase orders in the next fiscal year.

POLICY/PURPOSE:

To adopt the FY 2024 City Budget through the adoption of Ordinance 2023-16.

STRATEGIC PLAN RELEVANCE:

This is a regulatory step in the annual budget process.

ANALYSIS/DISCUSSION:

The goal of this budget was to recognize the transition of the past few years, while acknowledging our solid position at the end of the pandemic and the related economic ripples. Much like last year with many conflicting and contradictory economic outlooks, the City is compelled to continue to provide high service levels while also prepare for any potential economic disruptions. As has been the established tradition with the City of Treasure Island, every decision made in the FY24 Budget process was constrained by a fiscally conservative outlook.

While holding the same ad valorem tax rate, significant investments in infrastructure, city facilities and amenities are slated for the city over the next 5 years:

Operating

- All full-time *and part-time* positions are budgeted at $15/Hr. or greater, before required by the recent state constitutional amendment.
- A 3% COLA (10/1/2023) and up to another 2% merit-based raise based on each employee's annual review
- Fire/EMS and Police positions covered by their respective Collective Bargaining Agreements - entering the final year of those contracts
- Records Coordinator/Deputy City Clerk position (1 FTE)
- Customer Service Representative position (1 FTE)
- Budget & Management Analyst position (1 FTE)
- $60k for the rewriting of the city's Land Development Regulations, concluding the multi-year process
- $50k for short-term rental tracking software to become more proactive in enforcement of related regulations
- $212k for the implementation of a transit pilot program with either/or FreeBee or PSTA/SunRunner
- $20k for an upgrade and remote-hosting of the city's Financial and Payroll software
- $100,000 for a Post-Disaster Recovery Plan, indented to be fully- or partially-grant-supported

Capital

- $5.2M reconstruction of the Master Lift Station, fully funded by Federal appropriations and State Grants
- Public Works facility ($6.1m - FY24) and Public Safety building ($7M - FY27) programmed in the 5-year CIP with planned debt issuances
- $1.3m for the reconstruction of the golf course at Treasure Bay
- Increase in the annual Dune Walkover allocation to $250k to be more responsive to repair needs
- $500k for emergency repairs to the Kingfish Park bulkhead/Seawall
- Implementation of a take-home program for the Police Department ($375k)
- Creation of a General Fund transfer to the Stormwater Utility Fund to both leverage funding for grants and to fund Resiliency projects ($1.6m over FY24-FY28)

The proposed budget includes a millage rate of 3.8129, which reflects flat rate from FY23. The projected ad valorem tax to be collected in FY24 is projected to increase 10.88% more than

FY23 revenues, reflecting the regional and national housing and property valuation increases. However, as the FY24 increase is approximately 4 percentage points less than the prior year's, staff believes the valuations are equalizing. Future fiscal year's ad valorem estimates are projected to increase at a more modest 6-4%.

Utility fee changes included in the proposed budget for the Enterprise Funds will also be presented with the fee schedule ordinance.

- 10% average Sewer Fee increase to support the capital needs, pass along treatment cost increases from the City of St. Petersburg, and in keeping with the 5-year rate study
- 10% residential, multi-family, and commercial garbage rate increase for the future replacement of the garbage trucks; with a 3% flat residential and multi-family recycling rate to cover increases in the contracted rates
- Implementation of a brand-new rate calculation for Stormwater, moving from an Equivalent Dwelling Unit (EDU) to an Equivalent Residential Unit (ERU). This will result in a more equitable rate structure where the ratepayers' rate is based on their impact to the stormwater system. These changes will be phased in over a 4-year period and is revenue-neutral in FY24.

The changes from the publication of the proposed budget in July to now, are listed on the attached reconciliation list of changes.

FUNDING:

Proposed FY 24 budget total is $46,773,250 for all funds, including $19,364,550 for the General Fund.

MOTION:

I move to adopt Ordinance 2023-16 adopting the FY 2024 budget, with the budget document and prior year encumbrances as of September 30, 2023 at this second reading and final public hearing on September 18, 2023.

ATTACHMENTS:
Ord._2023-16_Budget_FY_24.docx
Reconciliation_Budget_FY_24.pdf
Carryforward_List.pdf

Ad 10481521 TRIM and Budget.pdf

ORDINANCE NO. 2023-16

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF TREASURE ISLAND, FLORIDA, ADOPTING A BUDGET AND MAKING APPROPRIATIONS FOR THE PAYMENT OF THE OPERATING EXPENSES OF THE CITY OF TREASURE ISLAND, FLORIDA, FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2024; AND PROVIDING FOR AN EFFECTIVE DATE.

THE CITY COMMISSION OF THE CITY OF TREASURE ISLAND DOES ORDAIN:

Section 1. That the budget for the fiscal year ending September 30, 2024 incorporated as a part of this ordinance is hereby adopted and approved as and for the budget of said City of Treasure Island for the Fiscal Year 2024.

Section 2. The budget is being presented as a balanced budget whereby there are sufficient revenues to offset all estimated expenditures and expenses.

Section 3. All budget appropriations are based upon the total expenditure and/or expenses even though the budget has been prepared based on line items and summarized to a categorical level.

Section 4. Appropriations may be transferred for the purpose of equalization when needed by a budget transfer within the same Fund with the approval of the Finance Director and the City Manager as necessary. This action will not change the total dollar amount of the budget.

Section 5. The City Commission during Fiscal Year 2024 may, by Ordinance, make any amendments to the Budget adopted by this Ordinance, as it may deem necessary and proper.

Section 6. All Budget Amendments requesting additional expenditures or expenses must identify the corresponding funding source.

Section 7. Projects that were not completed during the prior fiscal year are carried forward as special projects and are funded with the corresponding Carry-Forward appropriations of the prior year. Carry-forwards to the General Fund equals $3,975,620; Penny for Pinellas Fund equals $2,932,310; County Gas Tax Fund equals $53,500; Transportation Trust Fund equals $7,070; Building Fund equals $14,500; Debt Service Fund equals $60,000; Gulf Blvd. Undergrounding equals $327,100; Capital Projects Fund equals $133,000; Wastewater Fund equals $87,860; and the Stormwater Fund equals $924,500 are commitments, which are incomplete as of

September 30, 2023 and will be continued and made part of the FY 2024 appropriations.

Section 8. Cash Balance Reserves shall be carried forward for prior year encumbrances and re-appropriated for purchase orders, which will be paid in FY 2024.

Section 9. For the payment of expenses and obligations, excluding carry-forward projects of the City of Treasure Island for the fiscal year ending September 30, 2024, there is hereby appropriated from the money in the treasury of the City and any accruing revenue of the City available for said purposes, for the funds hereinafter set forth, the sums of money shown in the following schedule:

GENERAL FUND	$	19,364,550
PENNY FOR PINELLAS FUND	$	1,985,000
COUNTY GAS TAX FUND	$	0
TRANSP. TRUST FUND	$	0
BUILDING FUND	$	944,000
DEBT SERVICE FUND	$	968,400
GULF BLVD UNDERG. FUND	$	1,205,500
CITY FACILITIES FUND	$	6,100,000
WASTEWATER FUND	$	11,400,490
SOLID WASTE FUND	$	2,711,570
STORMWATER FUND	$	2,093,740
TOTAL BUDGET	$	46,773,250

Section 10. This ordinance shall become effective October 1, 2023

FIRST READING and PUBLIC HEARING on the _____ day of September, 2023.

SECOND READING and PUBLIC HEARING on the ____ day of September, 2023.

PUBLISHED in the Tampa Bay Times on the ___ day of September, 2023.

_____
J. Tyler Payne, Mayor

ATTEST:

_____
Celine Kidwell, City Clerk

City of Treasure Island's Proposed FY24 Budget
Changes from the City Manager's Recommended Budget to the City Commission Proposed Budget

REVENUES	Dept/Prgm	Type	Account	General	Penny	Wastewater	Stormwater	Total
Sanding Ovations - VSPC Grant	General	Update	001-332206	75,000				75,000
Kayak Launch grant for Treasure Bay	Penny	Update	123-334700		25,000			25,000
Adjusting assumed grant revenue based on the revised MLS project estimate	Wastewater	Update	420-334351			-570,000		-570,000
								0
Total Revenue Changes				**75,000**	**25,000**	**-570,000**	**0**	**-470,000**

EXPENDITURES	Dept/Fund	Type	Account	General	Penny	Wastewater	Stormwater	Total
2 FTE for Grounds Maint. - Ord #2023-10	Muni. Svcs.	Commission	001-5410	-180,650				-180,650
Aid to Other Organizations - Commission Donations	Commission	Commission	001-5110-82000	11,700				11,700
CPR Trainer Stipend	Fire	Update	001-5220-15000	11,000				11,000
CPR Trainer Stipend	EMS	Update	001-5221-15000	6,100				6,100
Elevator Pads - erroneously budgeted twice	Muni. Svcs.	Error	001-5410-64900	-5,700				-5,700
Median landscaping Isle of Palms, moved up from FY25	Muni. Svcs.	Commission	001-5410-63000	172,500				172,500
Kingfish Park Emergency Bulkhead Repairs	Muni. Svcs.	Update	001-5410-63000	500,000				500,000
ADA Swing for Treasure Bay, moved up from FY25	Treasure Bay	Commission	001-5722-62000	19,610				19,610
Removed standalone Treasure Bay Landscaping project	Treasure Bay	Update	001-5722-63000	-100,000				-100,000
Remove part time salary line to reflect position upgrade to full-time	IT	Error	001-5190	-16,680				-16,680
Increase first year Gen. Fund Transfer to Stormwater for Resiliency Projects	Non-Dept.	Update	001-5191-91450	350,000				350,000
Kayak launch for Treasure Bay, grant supported	Penny	Update	123-5300-63000		50,000			50,000
Adjustment of Police Vehicle replacement budget based on recent replacements	Penny	Update	123-5300-64920		-9,300			-9,300
Deferring installation of lateral cleanouts and air release valvles	Wastewater	Update	420-5350-63463			-380,000		-380,000
Reduction in the Roadside Curbing allocation	Stormwater	Update	450-5380-63000				-250,000	-250,000
Increase in the Resiliency Project allocation	Stormwater	Update	450-5381-63000				885,000	885,000
Delete additional ponding for Treasure Bay	Stormwater	Update	450-5380-63000				-100,000	-100,000
								0
Total Expenditure Changes				**767,880**	**40,700**	**-380,000**	**535,000**	**963,580**
Budget Impact				**-692,880**	**-15,700**	**-190,000**	**-535,000**	**-1,433,580**

Error - to correct an error made in proposed budget
Update - have update/more current data/information
Commission - Commission Direction

Carryforward Items from FY 23 to FY 24

			FUNDS										
Dept./Program	**Description**	**Account Number**	**General**	**Penny**	**County Gas Tax**	**Transp. Trust**	**Building**	**Debt Service**	**Gulf. Blvd. Underground**	**Capital Project**	**Wastewater**	**Stormwater**	**TOTAL**
City Commission	One-Time Historical Society Display	001-5110-82000	$ 13,000										$ 13,000
Fire	Bunker Gear, 1 FTE in fire academy	001-5220-64100	$ 3,070										$ 3,070
CDD - Planning	Land Development Regulations	001-5240-31200	$ 170,600										$ 170,600
CDD - Planning	Education Budget for staff turnover	001-5240-49500	$ 10,300										$ 10,300
PW - Beach	Invasive Plant Removal	001-5391-34000	$ 62,000										$ 62,000
PW - Beach	Beach Plantings	001-5391-52900	$ 13,000										$ 13,000
PW - Beach	Dune Walkovers	001-5391-63402	$ 138,200										$ 138,200
PW - Muni. Svcs.	Facilities Master Plan	001-5410-31200	$ 65,000										$ 65,000
PW - Muni. Svcs.	West Causeway Landscaping	001-5410-34000	$ 100,000										$ 100,000
PW - Muni. Svcs.	Waterway Markers	001-5410-53200	$ 36,000										$ 36,000
PW - Muni. Svcs.	City Center Operational Needs	001-5410-62000	$ 28,250										$ 28,250
PW - Muni. Svcs.	City Center Generator Installation	001-5410-62000	$ 14,900										$ 14,900
PW - Muni. Svcs.	New City Center Sign Design	001-5410-62000	$ 1,850										$ 1,850
PW - Muni. Svcs.	PW Facility Design & City Hall Demo	001-5410-62100	$ 1,110,400										$ 1,110,400
PW - Muni. Svcs.	Repair Municipal Seawall	001-5410-63000	$ 550,000										$ 550,000
PW - Muni. Svcs.	Paradise Blvd. Landscaping	001-5410-63000	$ 445,000										$ 445,000
PW - Muni. Svcs.	Downtown Improvements	001-5410-63000	$ 48,220										$ 48,220
PW - Muni. Svcs.	Connectivity Infrastructure	001-5410-63403	$ 411,200										$ 411,200
PW - Causeway	Monument Entry Sign	001-5411-63000	$ 65,000										$ 65,000
PW - Causeway	Bascule Bridge	001-5411-63418	$ 470,000										$ 470,000
PW - Muni. Svcs.	RePave East Approach to Bridge	001-5411-63419	$ 109,630										$ 109,630
Parks & Rec	Bus Replacement	001-5490-64200	$ 110,000										$ 110,000
P&R - Treasure Bay	Clubhouse Windows	123-5300-62744		$ 65,000									$ 65,000
P&R - Treasure Bay	Clubhouse Storefronts & Doors	123-5300-62744		$ 55,000									$ 55,000
P&R - Treasure Bay	Facility Maintenance Building	123-5300-62744		$ 30,000									$ 30,000
Parks & Rec	Sunset Vista Trailhead Signs	123-5300-63000		$ 30,000									$ 30,000
Parks & Rec	Misc. Park Improvements	123-5300-63000		$ 19,000									$ 19,000
P&R - Treasure Bay	Treasure Bay Berm & Living Seawall	123-5300-63100		$ 2,175,000									$ 2,175,000
Public Works	City Seawalls	123-5300-63741		$ 503,310									$ 503,310
Police	Marine One Replacement Engines	123-5300-64920		$ 55,000									$ 55,000
Public Works	CGT - Pavement Mgmt.	126-5412-63403			$ 53,500								$ 53,500
Public Works	Transportation Trust Fund	127-5400-63401				$ 7,070							$ 7,070
CDD - Building Fund	Permitting & Plans Software Update	140-5241-64290					$ 14,500						$ 14,500
Finance	Debt Issuance Costs	201-5191-31200						$ 60,000					$ 60,000
Public Works	Gulf Blvd. Undergrounding	301-5300-63121							$ 327,100				$ 327,100
Public Works	City Center Construction	302-5300-62001								$ 133,000			$ 133,000
PW - Wastewater	West Causeway Air Release Valvles	420-5350-63000									$ 45,000		$ 45,000
PW - Wastewater	LS Vault Door	420-5350-63455									$ 27,000		$ 27,000
PW - Wastewater	Force Main Rehab	420-5350-63463									$ 15,860		$ 15,860
PW - Stormwater	Stormwater Outfalls	450-5380-63000										$ 289,500	$ 289,500
PW - Stormwater	Stormwater Improvements	450-5380-63453										$ 485,000	$ 485,000
PW - Stormwater	Treasure Bay Ponds	450-5380-63742										$ 150,000	$ 150,000
		Totals >	**$ 3,975,620**	**$ 2,932,310**	**$ 53,500**	**$ 7,070**	**$ 14,500**	**$ 60,000**	**$ 327,100**	**$ 133,000**	**$ 87,860**	**$ 924,500**	**$ 8,515,460.00**

NOTICE OF PROPOSED TAX INCREASE

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Last year's property tax levy:

A. Initially proposed tax levy..... $9,736,891

B. Less tax reductions due to Value Adjustment Board and other assessment changes.....($2,747)

C. Actual property tax levy $9,739,638

This year's proposed tax levy..... **$10,799,696**

All concerned citizens are invited to attend a public hearing on the tax increase to be held on:

Monday, September 18, 2023
6:00 p.m.
at
Treasure Island City Hall Auditorium
120 108th Avenue
Treasure Island, Florida 33706

A FINAL DECISION on the proposed tax increase and the budget will be made at this hearing.

9/13/2023 0000306070-01

LEGAL NOTICE LEGAL NOTICE

BUDGET SUMMARY
City of Treasure Island, Florida - Fiscal Year 2024

ESTIMATED REVENUES		GENERAL FUND	SPECIAL REVENUE FUNDS	DEBT SERVICE FUND	CAPITAL PROJ. FUNDS	ENTERPRISE FUNDS	TOTAL
TAXES:	Millage per $1000						
Ad Valorem Taxes	3.8129	10,475,700	-	-	-	-	10,475,700
Delinquent Taxes		8,000	-	-	-	-	8,000
Sales and Use Taxes		1,684,000	1,202,500	-	-	-	2,886,500
Franchise Taxes		841,100	-	-	-	1,000	842,100
Charges for Services		5,194,180	-	-	-	9,632,180	14,826,360
Intergovernmental Revenue		975,000	227,100	-	7,305,500	5,205,100	13,712,700
Fines and Forfeitures		221,000	-	-	-	-	221,000
Miscellaneous Revenue		220,000	65,000	-	-	54,0000	339,000
Licenses and Permits		-	727,000	-	-	-	727,000
Other Sources/Transfers		500,000	0	-	-	600,000	1,100,000
TOTAL SOURCES		**$20,118,980**	**$2,221,600**	**$0**	**$7,305,500**	**$15,492,280**	**$45,138,360**
Transfers In		$0	$0	968,400	$0	$0	968,400
Fund Balances/Reserves/Net Assets		(754,430)	707,400	-	-	713,520	666,490
TOTAL REVENUES, TRANSFERS & BALANCES		**$19,364,550**	**$2,929,000**	**$968,400**	**$7,305,500**	**$16,205,800**	**$46,773,250**
EXPENDITURES							
General Governmental Services		5,705,915	944,000	-	-	-	6,649,915
Public Safety		6,520,680	425,000	-	-	-	6,945,680
Physical Environment		635,560	-	-	1,205,500	15,609,100	17,450,160
Transportation		2,051,455	-	-	-	-	2,051,455
Debt Service		-	-	968,400	-	96,700	1,065,100
Culture and Recreation		2,882,540	1,560,000	-	-	-	4,442,540
Other Uses		-	-	-	6,100,000	-	6,100,000
TOTAL EXPENDITURES		**$17,796,150**	**$2,929,000**	**$968,400**	**$7,305,500**	**$15,705,800**	**$44,704,850**
Transfers Out		$1,568,400	$0	$0	$0	$500,000	$2,068,400
TOTAL APPROPRIATED EXPENDITURES,TRANSFERS, RESERVES & BALANCES		**$19,364,550**	**$2,929,000**	**$968,400**	**$7,305,500**	**$16,205,800**	**$46,773,250**

The tentative, adopted, and / or final budgets are on file in the office of the above referenced taxing authority as a public **35** rd.

9/13/2023 0000306070-01

AGENDA ITEM NO. I.3

Item Cover Page

BOARD OF COMMISSIONERS AGENDA ITEM REPORT

DATE:	September 18, 2023
SUBMITTED BY:	Mike Munger, Finance
ITEM TYPE:	Ordinances
AGENDA SECTION:	ITEMS OF BUSINESS
SUBJECT:	Ordinance 2023-17 - Establishing a New Stormwater Rate Structure - Second and Final Reading
BACKGROUND:	The City's current Stormwater Rate calculation and methodology was established in 1994 and has not had any fundamental modifications in the 30 years since. In that time, the best practice and common industry standard has evolved from an "Equivalent Dwelling Unit" (EDU) calculation to an "Equivalent Residency Unit" (ERU). In addition, even if the industry standard had not changed in the interim, the land use within the city limits has certainly changed with an overall increase in impermeable surface area. The basic change in permeable land within the city and the 30-year-old underlying calculation have made the existing rate structure outdated and should be updated for increase equitability between the rate classes.
POLICY/PURPOSE:	The City's Stormwater Utility Rate Schedule is set annually with the adoption of the annual fee schedule and budget adoption ordinances. However, those rates are based on a calculation referenced in the City's code of ordinances. To facilitate the fundamental rate changes proposed in the FY 2024 Fee Schedule and Proposed Budget, the Commission should take specific action in the form of an ordinance specifically altering the calculation language in the code of ordinances.
STRATEGIC PLAN RELEVANCE:	This proposed update to the Stormwater Utility Rate Calculation serves Goal 1 under the Infrastructure Road Map (Protect City Assets to Sustain the Future of Treasure Island) by ensuring future Stormwater Utility projects are adequately

funded.

ANALYSIS/DISCUSSION:

The City's current EDU is outdated are largely no longer used as a methodology as it spreads the assumed stormwater burden based on all dwellings within the city. This includes single-family homes, duplexes, multi-family units, but also factors in hotels as similar equivalent units. This results in properties not necessarily paying for their assumed impact on the stormwater system. In an EDU system, rate payers pay based on their property's "equivalent residency" calculation.

In an Equivalent Residency Unit calculation, it separates the rate classes between single-family homes and everything else. A scientific, statistically sound sample of single-family properties are evaluated based on their permeable (landscaping, grass, dirt, etc.) and non-permeable (driveways, pools, sheds, etc.) areas. The average of the calculation becomes the new ERU base figure. All other properties--which have been individually evaluated--will have their impervious area divided by the ERU figure to produce a more-equitable rate.

To highlight the fundamental change in this calculation, the city's current EDU is 1,513 square feet while the calculated new ERU is 4,445 sq. feet. This means that the implementation of this new ERU rate would create a significant burden-shift among ratepayers if elected to put into effect in one fiscal year. Given that the stormwater revenue is projected to be revenue sufficient over the next few years, the city is proposing to implement this fundamental change over a 3-year period to smooth out the rate changes. The proposed new ERU calculation is both modernizing our stormwater rate structure and is based on current data which will result in a more equitable stormwater rate structure.

FUNDING:

The rate study performed in the creation of this proposed ERU calculation is slated to be revenue-neutral in the first year, and phase in the ERU calculation change over a 3-year period.

MOTION:

I move to adopt Ordinance No. 2023-17 adopting the updated ERU Stormwater calculation modifying chapter 54 of the Code of Ordinances at this 2nd and final Public Hearing.

ATTACHMENTS:

Ordinance 2023-17 Stormwater Utility (02571960-3).docx
Stormwater Rate Structure Assessment And Alternatives Evaluation Project Final Report_08292023.pdf
Ad 305849 Ordinance No. 2023-17.pdf

ORDINANCE 2023-17

AN ORDINANCE OF THE CITY OF TREASURE ISLAND, FLORIDA, AMENDING CHAPTER 54 "UTILITIES" OF THE CITY OF TREASURE ISLAND CODE OF ORDINANCES, TO REVISE THE SYSTEM USED TO CALCULATE STORMWATER UTILITY RATES AND BY REVISING SECTION 54-71 "DEFINITIONS"; REVISING SECTION 54-74 "FEE" TO PROVIDE FOR STORMWATER UTILITY FEES TO BE CALCULATED BASED ON EQUIVALENT RESIDENTIAL UNITS INSTEAD OF EQUIVALENT DWELLING UNITS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT, PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Chapter 54 of the City Code of Ordinances ("Code"), entitled "Utilities," regulates the City's provision of various utilities services, including stormwater management; and

WHEREAS, to determine the rates for the stormwater management utilities services that the City provides, the City calculates the average of the impervious area of properties by using equivalent dwelling units (EDU) as a unit of measurement; and

WHEREAS, the City conducted a study to update its current system calculations for stormwater utility rates to reflect current industry standards and provide greater equity amongst its customer classes; and

WHEREAS, in accordance with that study, the City has determined that it is appropriate to update this system by replacing the EDU as a unit of measurement with equivalent residential units (ERU) and to amend the Code accordingly to account for this change; and

WHEREAS, the City Commission has reviewed the relevant current Code provisions of the City of Treasure Island and finds that certain modifications are necessary and desirable to adopt the ERU calculation method in the Code; and

WHEREAS, the City Commission determines that the adoption of this Ordinance is in the interests of the public health, safety, and welfare of the City and its residents.

NOW, THEREFORE, THE CITY OF TREASURE ISLAND, FLORIDA DOES ORDAIN:

SECTION 1. The recitals set forth in the "Whereas" clauses above are ratified and confirmed as true and correct and are hereby adopted as legislative findings by the City Commission of the City of Treasure Island, Florida, for the adoption of this Ordinance.

SECTION 2. That section 54-71 of the Code of Ordinances of the City of Treasure Island, Florida, is hereby amended to read as follows:

Sec. 54-71. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Developed ~~parcel~~ property means any parcel that has any building, structure, appurtenance or improvement.

Director means the city manager or his designee.

~~*Dwelling unit* means any residential space identified for habitation by persons or as classified by the land development code, including but not limited to residential rooms; combination of rooms designed to be occupied, including a hotel or motel; apartment units; condominium units; and multifamily units. Multi-unit residential structures or complexes shall be deemed to consist of multiple single-family residential units, regardless of whether or not such are served by a single water or sewer connection.~~

~~*Equivalent dwelling unit (EDU)* means a unit of measure that provides a basis for comparing the stormwater runoff generated by one property to that generated by another. An EDU is defined as the average of the impervious area for an equivalent dwelling unit to house a single family. EDU is based on single-family units, duplexes, multifamily units, hotels and motels. This average has been calculated by using a statistical sample to be 1,513 square feet in the city.~~

Equivalent residential unit (ERU) means the median impervious area in square feet of a single-family residential property within the city. For the purposes of this definition, one ERU shall equal 4,445 square feet.

ERU Adjustment Factor – a factor multiplied by the ERU to phase in the current ERU value over a period of three years. In Fiscal year 2024 the ERU Adjustment Factor is 0.56 and in Fiscal year 2025 the ERU Adjustment Factor is 0.78 and in Fiscal year 2026 and beyond the ERU Adjustment Factor is 1.

Impervious area means area of the impervious surface in a parcel of real property that prevents or severely restricts infiltration of stormwater into the earth.

Impervious surface means a surface that has been compacted or covered with a layer of material so that it is highly resistant to or prevents infiltration by stormwater. It includes surfaces such as compacted limerock, or clay, as well as most conventionally surfaced streets, roofs, sidewalks, parking lots and other similar surfaces.

Non-single family residential property means a property that is not used as a single-family residence; this includes but is not limited to properties with 5 or more dwelling units, commercial, industrial, institutional properties, and apartment complexes.

Parcel means a piece of real property having the same ownership. However, when property has been platted, each platted lot shall be considered a separate parcel.

~~*Single-family residential parcel (SFRP)* means a single-family detached housing unit on an individually platted lot.~~

Single-family residential property means a property with one detached single-family home or duplex/triplex/quadplex, as defined by Pinellas County Property Appraiser's land use codes, on an individual lot or parcel.

Stormwater means rainwater as it falls to the earth and surface water drainage paths taken by such water.

Stormwater management or *stormwater system* has the same meaning within this article and means all facilities, manmade structures, all natural watercourses used for collecting, treating, storing and conducting stormwater to, through and from drainage areas to, and including points of final outlet. A stormwater management system may include but is not limited to any or all of the following: inlets, conduits, valves, creeks, lakes, channels, catch basins, ditches, streams, drainage wells, gulches, gullies, flumes, culverts, siphons, retention or detention basins, dams, flood walls, levies, spillways, pumping stations, and appurtenant features to all of the foregoing.

SECTION 3. That section 54-74 of the Code of Ordinances of the City of Treasure Island, Florida, is hereby amended to read as follows:

Sec. 54-74. Fee.

(a) *Created.* A stormwater management utility fee, also referred to as "fee," is hereby created and imposed on all developed property within the city for services and facilities provided by the stormwater management program. For the purposes of imposing the fee, all developed property within the city shall be classified into the following ~~three~~ two classes.

(1) Single-family Residential property.

(2) Non-single family residential property.

~~(3) Mixed use property.~~

(b) *Schedule of rates.*

~~(1) The monthly EDU rate for each EDU shall be as follows:~~

~~Single-family$2.80~~

~~Duplex1.83~~

~~Multifamily2.51~~

~~Hotel/motel2.17~~

~~Commercial3.27~~

~~Public property3.27~~

~~Impervious single-family lots2.80~~

~~The monthly rate may be amended by resolution of the city commission as deemed necessary and included in appendix A.~~

~~(2) The fee shall be calculated for each developed property as follows:~~

~~a. The fee for property consisting solely of dwelling units is the rate of one EDU multiplied by the number of dwelling units existing on the property; that is, Fee = EDU rate × number of dwelling units.~~

~~b. The fee for property with no dwelling units is the rate of one EDU multiplied by the numerical factor. The numerical factor is obtained by dividing the total impervious area in square feet of the nonresidential property by 1,513 square feet. The resulting calculation is, Fee = EDU rate × (impervious area expressed in square feet/1,513 square feet, but not less than the rate for one EDU). Fractional remainders shall be rounded to the nearest 0.1 EDU.~~

~~c. The fee for mixed use property (dwelling units and commercial) is the rate of one EDU multiplied by the number of dwelling units existing on the property. The total on-site impervious area is then compared to the impervious areas allocated to dwelling units by multiplying the number of dwelling units by 1,513 square feet per dwelling unit and subtracting the resulting square footage of impervious area from the total impervious area. If the remaining impervious area is zero or negative, the fee is the EDU rate times the number of dwelling units. If the remaining impervious area is greater than zero, then the additional fee for the remaining impervious area is calculated under subsection (b)(2)b. of this subsection.~~

(1) The fee shall be calculated for each developed property as follows:

a. Single-family residential properties are billed the fee for one ERU, assigned to the one utility account associated with the property, or split among the accounts associated with the property.

b. The fee for a non-single family residential property shall be calculated as the property's impervious area square footage divided by the product of the ERU and prevailing ERU adjustment factor, rounded up to the nearest integer ERU, which will then be multiplied by the rate for 1 ERU.

(~~3~~2) The minimum fee for developed property, whether ~~residential~~ single-family residential properties or ~~nonresidential~~ non-single family residential property, within the city is equal to the rate for one ~~EDU~~ERU.

SECTION 4. SEVERABILITY.
It is the intention of the City Commission that each provision hereof be considered severable, and, if any section, subsection, sentence, or provision of this ordinance is held invalid, the remainder of the ordinance shall not be affected.

SECTION 5. CONFLICT.
All ordinance or portions of ordinances in conflict with or inconsistent with this ordinance are hereby repealed to the extent of such inconsistency or conflict.

SECTION 6. CODIFICATION.
Sections 2 through 3 of this ordinance shall be codified in the Code of Ordinances for the City of Treasure Island, Florida. The codifier is authorized to renumber or reclassify such other provision of the Code of Ordinance to accomplish such intention. The codifier is also authorized to make editorial changes not affecting the substance of this Ordinance in the substitution of article, ordinance, section, paragraph, or such other appropriate word or phrase in order to accomplish such intention.

SECTION 7. EFFECTIVE DATE.
This Ordinance shall take effect immediately upon its final passage.

FIRST READING and PUBLIC HEARING on the __ day of ___, 2023.

SECOND READING and PUBLIC HEARING on the __ day of ___, 2023.

PUBLISHED in the Tampa Bay Times on the __ day of ___, 2023.

The foregoing ordinance was offered during the meeting of the City Commission of the City of Treasure Island, Florida, sitting on the __ day of ____, 2023 by Commissioner _____ who moved its adoption; was seconded by Commissioner _____ and upon roll call, the vote was:
YEAS:

NAYS:

ABSENT OR ABSTAINING:

_____
J. Tyler Payne, Mayor

ATTEST:

_____
Celine Kidwell, City Clerk



CITY OF TREASURE ISLAND, FL

Stormwater Rate Structure Assessment & Alternatives Evaluation Project

FINAL REPORT / August 29, 2023

RAFTELIS

RAFTELIS

August 29, 2023

Stacy Boyles, PE, LEED AP, ENV SP
Public Works Director & Sustainability Coordinator
City of Treasure Island
120 108th Avenue
Treasure Island, FL 32706

Subject: Stormwater Rate Structure Assessment & Alternatives Evaluation Report

Dear Ms. Boyles:

Raftelis is pleased to provide this Stormwater Rate Structure Assessment & Alternatives Evaluation Report containing our analysis, findings, and recommendations for consideration by the City of Treasure Island ("City").

The City's objective for this project was to develop an equitable rate structure alternative that fits the City's specific cost drivers, development patterns, and needs for revenue sufficiency and predictability and create a strong link between the fee charged and property characteristics. To support these changes, the City desired to calculate an updated impervious area level of service, review its customer class relationships, and enhance its overall stormwater data. To meet these objectives, Raftelis engaged in a comprehensive process to update the City's stormwater billing data, identify the City's revenue requirements needed to operate, maintain, rehabilitate, upgrade, and expand the stormwater system and to develop an appropriate rate structure and associated 10-year financial plan to meet those revenue requirements. Our rate structure and rate recommendations are described in the report below.

We appreciate the opportunity to be of service to the City and would like to thank the City staff for the valuable assistance and cooperation that we received during the preparation of this project.

Respectfully submitted,



Jennifer Tavantzis
Senior Manager
Raftelis Financial Consultants, Inc.

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Appendix C: Projected Capital Improvement Program Budget 8/4/23
Appendix D: Revenue and Expenditure Projections

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1. Introduction

Raftelis has prepared this Stormwater Utility Rate Structure Assessment & Alternatives Evaluation Report for the City of Treasure Island, Florida ("City"). For this project, Raftelis provided the following Scope of Services:

1) Data Gathering, including items such as:
    a. Current tax parcels.
    b. Land use data.
    c. Aerial imagery.
    d. Zoning data.
    e. Existing documentation of prior analyses to support execution of other tasks.
2) Rate Structure Assessment and Alternatives Evaluation
3) Develop a statistically valid sample for residential properties and measure impervious area of the sampled properties to evaluate the City's current definition of one Equivalent Dwelling Unit (EDU) equal to 1,513 square feet of impervious area and measure the impervious area for all existing commercial properties to ensure that the City's non-residential billing data is up-to-date and accurate.
4) Develop a fair and equitable rate method to collect revenues based on industry standards and practices to best meet the City's objectives while considering data maintenance efforts and administrative burdens.
5) Construct a Stormwater Utility Rate Model that the City will be able to use to update revenue requirements and cash flow projections as the program evolves.
6) Credit Program analysis and development.
7) Rate Setting.
8) Reports and Presentations.
9) Optional implementation assistance.

To prepare the Stormwater Rate Structure Assessment & Alternatives Evaluation Report, we have relied upon certain information and data provided by the City including their annual operations and capital budgets, stormwater fee schedule, Pinellas County GIS data and stormwater billing data.

This report summarizes the results of our analysis and outlines the project's recommendations and conclusions for the City's consideration.

2. Review of the City's Stormwater Management Program

2.1. Background

The City of Treasure Island ("City") is a western Florida island community located near Tampa Bay in southwestern Pinellas County. This City's boundaries currently embrace 1.55 square miles of land area according to the U.S. Census Bureau in 2020. The estimated population for Treasure Island as of July 2022 was 6,558 according to the Census Bureau's Population Estimates Program.

The City's stormwater management program is responsible for 1) maintaining the integrity of the City's stormwater infrastructure; 2) minimizing flooding; 3) planning for and implement future stormwater system improvements; and 4) ensuring compliance with Federal, State and Local stormwater management rules and regulations. These regulatory requirements include federally mandated National Pollution Discharge Elimination System ("NPDES") permit requirements. The City is a co-permittee – along with 21 other municipalities and Pinellas County – of the Pinellas County NPDES Municipal Separate Storm Sewer System ("MS4") Permit (Permit Number FLS000005-004). This NPDES permit regulates what can be discharged into waters of the State and delegates compliance enforcement to the City and requires that the City control and reduce pollutants entering the MS4 system from residential and commercial properties. The permit also includes requirements associated with the ongoing inspection of MS4 facilities and related maintenance requirements. The work performed by the City directly benefits residents through flood mitigation and contributes to improved water quality in freshwater wetlands. Maintenance activities and ongoing improvements to the MS4 provide a direct benefit to residents.

The City established a Stormwater Management Utility Fund in 1994 (Ord. No. 94-1, § 3, 4-19-94) to provide a dedicated revenue source to fund the costs of the Program. According to the City's Fiscal Year 2023 Adopted Budget documentation, the City's current stormwater fees are "in the fourth year of a 5-year plan to increase the rate 10% annually to build the revenues to sustain the capital investments needed for the stormwater system."

The City's current rate structure for stormwater service is based on impervious area using an equivalent dwelling unit ("EDU") approach. This rate structure is discussed further in section 4.1, *Current Rate Structure.*

2.2. Capital Improvement Plan

The City's projected Capital Improvement Plan budget (Appendix B, August 4, 2023) for Fiscal Year 2024 through Fiscal Year 2028 includes causeway improvements, a city-wide roadway curb replacement effort, restoration of stormwater ponds at Treasure Bay and implementation of city-wide resiliency projects. The resiliency projects are being designed to create positive drainage of stormwater from City property.

3. Projected Revenue Requirements

Critical to rate structure and rate development is the development of a financial forecast to identify the stormwater management program's funding requirements. The financial forecast task includes development of a ten-year financial forecast based on the projected operations and maintenance costs and the capital improvements plan as provided by City staff. The funding needs associated with operations and maintenance and capital costs stormwater represent the rate revenue requirements.

3.1. Ten-Year Financial Forecast

The City's stormwater management program is currently funded from stormwater fees and other non-recurring minor sources such as grants, when available, that have been used to fund certain stormwater projects. In preparing the ten-year financial forecast, a major objective is to identify the total system revenue requirements and estimate the stormwater fee levels that would be required to fund stormwater costs including the operation, maintenance, repair, facilities construction, renewal and replacement of assets, facilities planning, and program administration.

The sum of these cost components as well as additional funding requirements such as financial policy targets, requirements, etc., represents the rate revenue requirements to be collected from stormwater fees. The revenue requirements for this financial forecast are predicated on an analysis of stormwater costs for the ten fiscal year period. The projected revenue requirements included the general cost components described below:

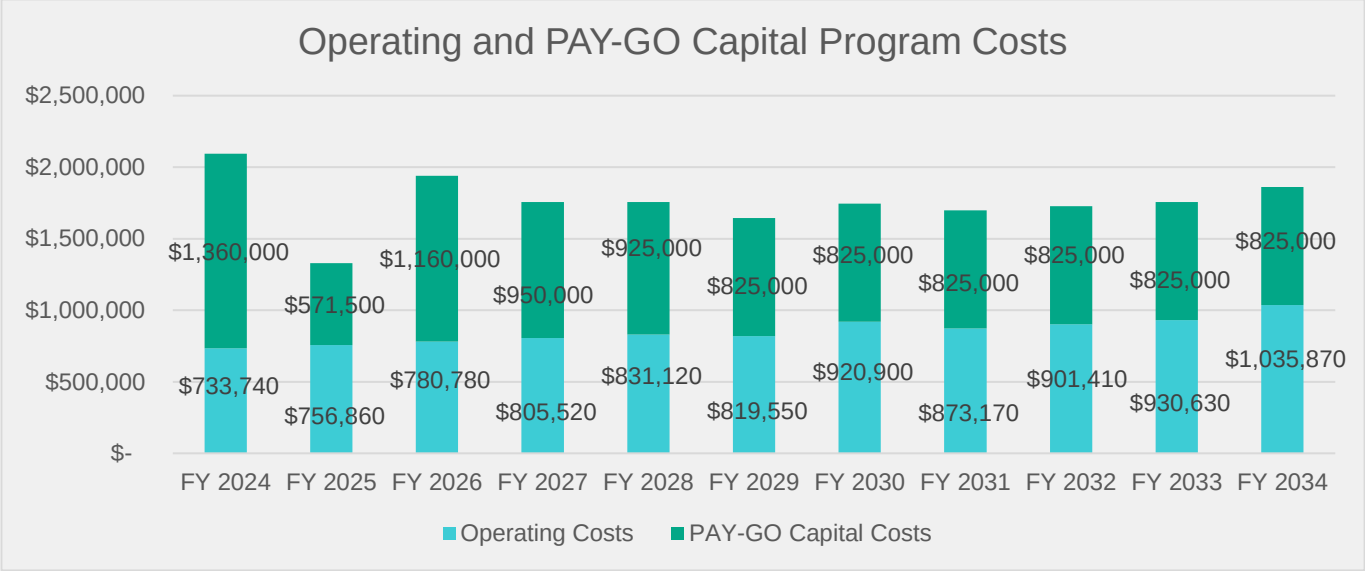
● Operating Expenses: These expenses include the cost of labor, materials, supplies, utilities, contract services and other items necessary for the operation and maintenance and administration of the stormwater system. The basis for these expenses is the City's FY2024 Stormwater Operating Budget that are projected for the FY2024 through FY2034 study period are based on cost escalation assumptions, detailed below.

● Capital Expenses & Other Revenue Requirements: This component of cost includes, in general, any ongoing capital improvements such as asset renewal and replacement to be funded directly by "pay as you go" (Pay-Go) funds generated by the stormwater fee and transfers from the General Fund. These expenditures total approximately $9,916,500 over the study period and General Fund transfers total approximately $3.1 million over the study period.

3.2. Assumptions & Considerations

The projected revenue requirements are shown below in Figure 1 for the stormwater system. The projected revenue requirements are based on projected stormwater operating costs and the Stormwater Capital Improvement Program ("CIP") funding plan.

Figure 1: Total Stormwater Expenditures



The projected revenue requirements reflect certain assumptions, considerations and analyses as follows:

1. The proposed Fiscal Year 2024 operating budget associated with stormwater system activities serves as the basis for the operating expenditure projections for the forecast period shown in Appendix A at the end of this report. Unless otherwise noted, the underlying assumptions and expenditure amounts included in the budget are assumed to be reasonable.
2. The operations and maintenance expenses associated with operations of the stormwater system for Fiscal Year 2024 are projected for the remaining ten (10) years of the forecast period (i.e., Fiscal Year 2024 through Fiscal Year 2034) as illustrated in Appendix B. The following summarizes the general cost escalation factors used to project future expenses:
    a. Salary and Wage Related Increases = 4.5% for the first year / 4.0% Annually thereafter
    b. Collection Rate = 98.0%
    c. Customer Growth = 0.2% Annually
    d. Credit Program Allowance = 2.0%
3. The capital expenditures for stormwater system are based on estimated project costs included in the CIP, which included Fiscal Years 2024 through Fiscal Year 2028. Based upon direction from City Staff, Raftelis assumed CIP spending to remain steady from Fiscal Year 2029 to Fiscal Year 2034. Appendix C at the end of this report provides a summary of the planned stormwater capital projects and funding plan for the ten-year forecast period that total $9,916,500. In general, the major expenditures in the CIP include the following type of projects:
    a. West Causeway Improvements
    b. Treasure Bay Pond Restoration
    c. Resiliency Projects
    d. Roadside Curbing Replacement City-Wide

The revenue and expenditures projections are subject to assumptions regarding system growth and operating cost inflation. These projections are shown for the ten- (10) year period from FY2024 through FY2034 in Appendix D at the end of this report.

4. Stormwater Rate Structure Alternatives Analysis

4.1. Current Rate Structure

The current stormwater fee rate structure is based on impervious area. Customers are billed relative to the Equivalent Dwelling Unit (EDU). The EDU is described by the Treasure Island Code of Ordinances (Article III, Section 54-71 of the Treasure Island Code of Ordinances) as "the average of the impervious area for an equivalent dwelling unit to house a single family. EDU is based on single-family units, duplexes, multifamily units, hotels and motels. This average has previously been calculated by using a statistical sample to be 1,513 square feet in the city."

Table 1: Current Fee Schedule

Category	Monthly Rate	Bi-Monthly Rate	% Increase
Single Family	$17.78	$35.56	10%
Duplex (for both units)	$23.37	$46.75	10%
Multiple Family (per unit)	$16.05	$32.10	10%
Hotel/Motel (per unit)	$13.85	$27.70	10%
Commercial (per EDU*)	$21.35	$42.70	10%
Public Property (per EDU*)	$21.35	$42.70	10%
Impervious Single-Family Lots	$17.78	$35.56	10%
***EDU = Equivalent Dwelling Unit**			

Based upon the current rate schedule (Table 1) all single-family dwelling units are billed for 1 EDU per month. Duplexes are billed for 0.66 EDUs per dwelling unit, condominiums are billed for 0.9 EDUs per condominium unit, and hotels/motels are billed for 0.78 EDUs per unit.

To determine if the City's current rate structure was fair and equitable among the various customer classes in the City, Raftelis compared median impervious area values for the property types included in the City's current EDU definition. Raftelis developed a random sample of condominium complexes (sample of 26 complexes, including common areas, Pinellas County Property Assessor land use codes 430, 435, 904, 974), and hotel/motels (sample of 12, Pinellas County Property Assessor land use codes 3912 and 3913) in counts proportional to that of the SFR sample.

4.2. Proposed Rate Structure

The proposed rate structure is a simplified rate structure where all properties will be charged based upon the equivalent residential unit (ERU) which will be described in more detail below. The following sections explain the process of determining the new ERU value as well as the new rate structure that coincides with it.

4.2.1. Equivalent Residential Unit (ERU) Analysis

The following analysis and results were presented by Raftelis to the City of Treasure Island, Florida (City) in support of Task 3 of the Stormwater Rate Structure Assessment and Alternatives Evaluation project in a Technical Memorandum dated February 20, 2023. This task included the development of an Equivalent Residential Unit (ERU) for the City, which is a billing unit often used by stormwater utilities with impervious area-based rate structures. Note, the ERU discussed herein is distinct from the Equivalent Dwelling Unit, or EDU, currently used in the rate structure. An ERU reflects the typical amount of impervious area on a single family residential (SFR) parcel and allows for simplified billing of the largest customer class- single family properties. Impervious surface area is the most common rate structure among those communities with stormwater fees because it is a good surrogate for directly measuring a ratepayer's demand on the stormwater system. The more impervious area on a property, the more stormwater the property generates and the greater the demand for the utility's stormwater management services. Raftelis' development of the City's ERU is based upon the impervious area digitization analysis described below. The information provided in this section describes Raftelis' methodology for completing this Task, and our results and recommendations.

4.2.2. ERU Analysis Data

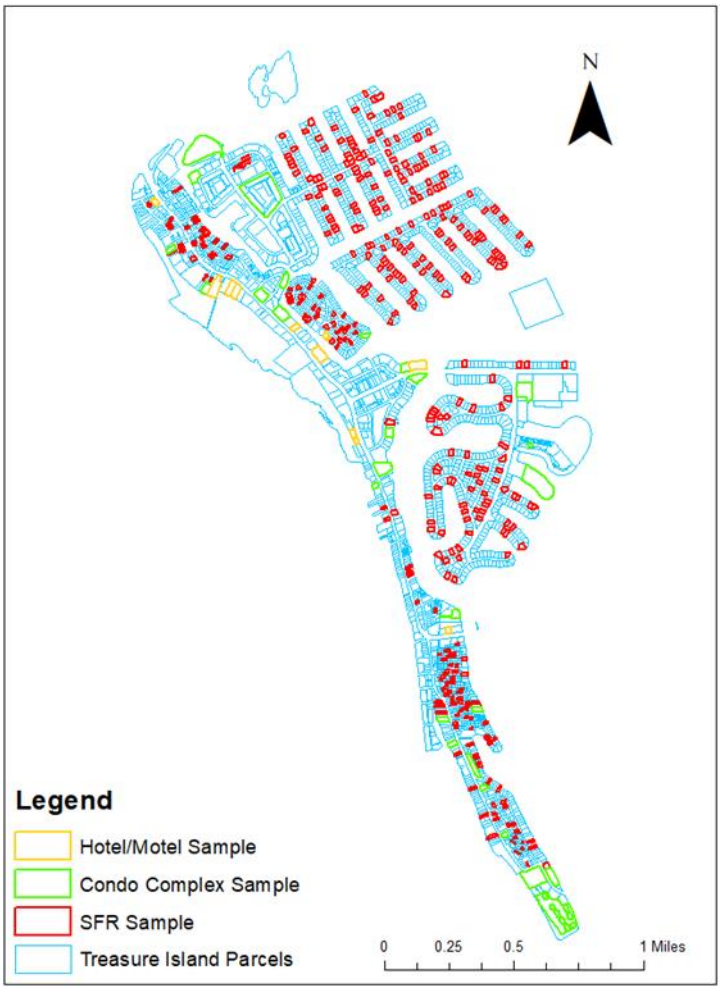
Raftelis' analysis was based on 2020 aerial imagery from Pinellas County and geographic tax parcels and information from the Pinellas County Property Appraiser's office provided by the City in December 2022.

4.2.3. ERU Analysis Methodology

A Raftelis GIS analyst began by generating a random sample of 400 parcels falling into one of two SFR categories, defined by the Pinellas County Property Use codes 'Single Family' (code 110) and 'Duplex/Triplex/Fourplex' (code 820). Often, duplex, triplex, and fourplex properties have impervious area measurements and overall development patterns substantially similar to single family properties and are therefore good candidates for including in that customer class. Therefore, Raftelis included them in the analysis in order to evaluate that possibility. The parcel data does not distinguish between duplex/triplex/fourplex types, so all were included in this sample. This sample size was selected to ensure a reasonable level of confidence that the median value in the resulting data was representative of the population of SFR type properties.

We ensured, by visual review of the sample properties, that they encompassed a representative range of geography, structure age, and housing type. In some cases, an original randomly selected sample property was not suitable to be included because it was obscured by vegetation and could not be accurately measured. In these cases, Raftelis removed the obscured parcel from the review and replaced it with an additional randomly selected parcel. The final, measured sample of SFR property types (including duplex/triplex/fourplex parcels) are highlighted in red, while sampled condominium complexes are in green and sampled hotels/motels are in bright yellow. Other parcels are in blue.

Figure 2: City of Treasure Island Sample Distribution



Using ArcGIS, overlaying parcels on top of 2020 Pinellas County imagery, Raftelis created new spatial features to represent the impervious area on each property based on visual assessment of the property and met the City's definition of "impervious". The City's impervious surface definition includes "a surface that has been compacted or covered with a layer of material so that it is highly resistant to or prevents infiltration by stormwater. It includes surfaces such as compacted lime rock, or clay, as well as most conventionally surfaced streets, roofs, sidewalks, parking lots and other similar surfaces. (Article III, Section 54-71 of the Treasure Island Code of Ordinances)" The polygons were created to match the footprint on the ground of these surfaces, rather than rooflines which may be obscured by the angle of the aerial photography.

Figure 3 provides a selection of digitized SFR property types. Figure 4 provides a selection of digitized condominium and hotel/motel properties. The sample property is outlined in bright green, the impervious area features created by Raftelis are translucent yellow. Per the impervious surface definition, swimming pools and landscaped areas are excluded, and outbuildings, if any, are included.

Figure 3: Example of SFR Properties' Impervious Area Digitization



Figure 4: Example of Condominium Complex and Hotel / Motel Impervious Area Digitization

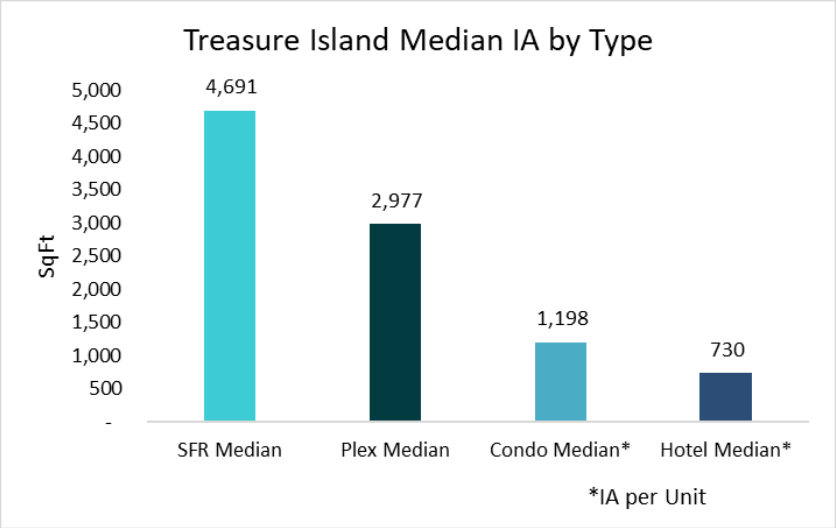


4.2.4. ERU Analysis Results and Recommendations

Raftelis measured impervious area on 400 SFR properties and 38 condominiums and hotels. For SFR property types (including duplex/triplex/fourplex parcels), the square footage of impervious area was calculated on a per parcel basis. For condominiums and hotels, the impervious area was calculated for the entire complex and then divided by the number of units in the complex to determine a per unit impervious area value. Units for condominiums were based upon the number of units identified per condominium complex in the Pinellas County parcel data, and units for hotels were found on the Pinellas County Property Appraiser webpage (https://www.pcpao.org/PaoTpv/). Raftelis then calculated the median value of the entire sample, and the median of each property type separately. While the City's definition uses the word "average" in its EDU definition, Raftelis recommends using the median value of impervious area to calculate the ERU. The median is more statistically robust, and less sensitive to outliers, the very small or very large impervious surface amounts in the sample, and therefore a more accurate representation of impervious area within the City.

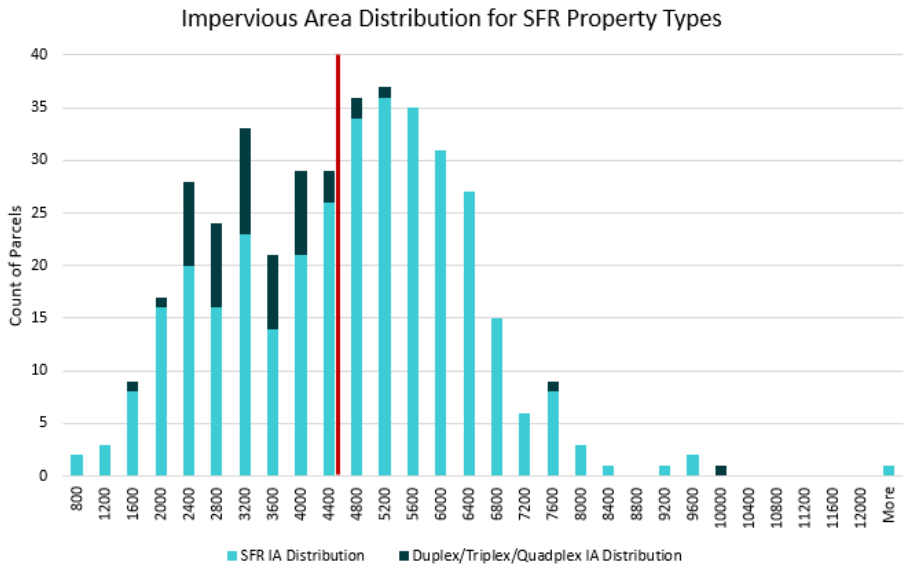
Figure 5 below depicts the median values for each of the property types. As this graph demonstrates, duplex/triplex/fourplex properties (Pinellas County Code 820 properties) have a median impervious area that is 63% of the median of single-family properties (Pinellas County Code 110 properties). The median impervious area for condominium units is 26% of the single-family median and the median impervious area for hotel/motel units is 16% of the single-family median.

Figure 5: Median Impervious Area by Property Type in Treasure Island



Raftelis recommended that as part of their rate structure update, the City change from their current EDU to the industry standard ERU definition, which for the City reasonably includes SFR and duplex/triplex/fourplex property types. The distribution of sampled impervious area for this ERU definition and median of those two property types is shown in Figure 6 below. We recommended that the City establish an ERU value of 4,445 square feet (the median of the two SFR property types). As Raftelis has demonstrated, condo complexes and hotels/motels per unit impervious area values are much lower than that of the other SFR property types. To increase equity in the City's rate structure, condominium units and hotel/motel properties should be treated as non-single family residential (NSFR) properties.

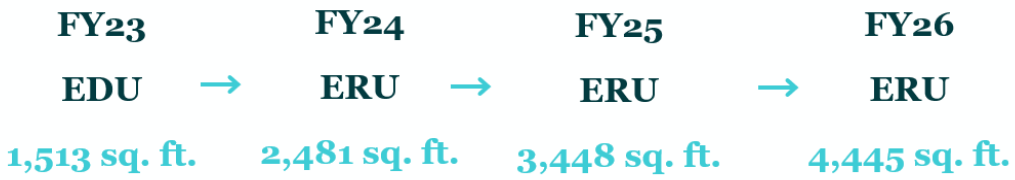
Figure 6: Impervious Area Distribution for SFR and Duplex/Triplex/Fourplex Properties in the Treasure Island ERU Sample



4.2.5. ERU Phase-In

Updating the rate structure from an EDU of 1,513 square feet to an ERU value of 4,445 square feet would have resulted in a 50% increase in the monthly rate for SFR properties (from $17.78 per month in FY23 to $35 per month in FY24). Therefore, to more slowly increase this rate, a phased in ERU approach over a 3-year period is recommended. The phased in approach rises by a third of the proposed ERU rate of 4,445 square feet each year beginning in FY24 and ending in FY26. For FY24, an ERU value that is a third of the proposed ERU value is 2,481 square feet. For FY25, an ERU value that is two-thirds of the proposed ERU value is 3,448 square feet. And finally, the proposed ERU value of 4,445 square feet will be implemented in FY26.

Figure 7: Recommended Phased-In ERU Update



4.3. Units of Services Analysis

Using the phased-in ERU values that were calculated in section 4.2.4 above, Raftelis calculated the total units of service for the City. All SFR properties were assigned 1 ERU. Impervious area for each NSFR parcel was calculated by a Raftelis GIS analyst. The measured impervious area for each NSFR parcel was then divided by the ERU value for the given year and rounded up to the nearest whole number to determine each parcel's units of service. A breakdown of units of service by customer class is provided below in Table 4, Table 3, and Table 4 for each phased-in year. Figure 8 displays the change of total ERUs by class over the phased-in time period.

Table 2: FY24 Phased-In Units of Service for the City of Treasure Island's Stormwater Utility

Bill Class	Count of Parcels with Impervious Area	Count Proportion	Impervious Area Units (ERU)	Impervious Area Units Proportion
NSFR	431	19%	3,495	65%
SFR	1,897	81%	1,897	35%
Total	**2,328**	**100%**	**5,392**	**100%**

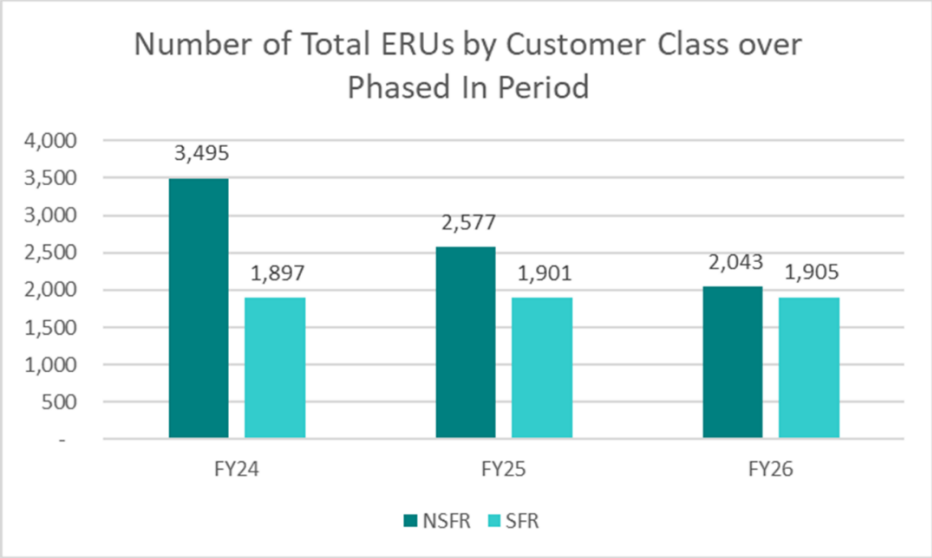
Table 3: FY25 Phased-In Units of Service for the City of Treasure Island's Stormwater Utility

Bill Class	Count of Parcels with Impervious Area	Count Proportion	Impervious Area Units (ERU)	Impervious Area Units Proportion
NSFR	431	19%	2,577	58%
SFR	1,901	81%	1,901	42%
Total	**2,332**	**100%**	**4,478**	**100%**

Table 4: FY26 Phased-In Units of Service for the City of Treasure Island's Stormwater Utility

Bill Class	Count of Parcels with Impervious Area	Count Proportion	Impervious Area Units (ERU)	Impervious Area Units Proportion
NSFR	431	19%	2,043	52%
SFR	1,905	81%	1,905	48%
Total	**2,336**	**100%**	**3,940**	**100%**

Figure 8: Number of Total ERUs by Customer Class Over the Phased-In Period



4.4. Rate Recommendations

Raftelis recommends the City update their rates to reflect the recommended changes to the rate structure. Under the updated rate structure, there will be one set rate, regardless of bill class. Customers will be charged a rate per ERU per month. SFR property types, including duplex/triplex/fourplex properties, will be billed 1 ERU. Multifamily residential properties such as condominiums and hotels will be treated as NSFR properties and billed similarly to other NSFR properties, whereby total measured impervious area will be divided by the ERU value for that year and multiplied by the rate per ERU. This is a change from the "per unit" charge in the previous rate structure. All other non-residential will also be billed upon their amount of total impervious area proportional to the ERU value. Using the revenue requirements described in Section 3, and the rate structure described above, Raftelis is recommending that the City update their rates to those shown in Table 5. To maintain revenue sufficiency throughout the 10-year financial plan, an 8% increase in FY25, a 15% increase in FY26, a 12% increase in FY27, a 10% increase in FY28, and a 5% increase in FY29 is needed. Rates are projected to remain flat from FY30 to FY34.

Table 5: Stormwater Management Rate Schedule

City of Treasure Island
Stormwater Management Rate Schedule
Effective Billing Cycles as of December 2023
New ERU calculation for FY24

Category	Monthly Rate	Bi-Monthly Rate
Single Family and Duplex/Triplex/Quadplex	$24.00	$48.00
Multiple Family (per ERU*)	$24.00	$48.00
Commercial (per ERU*)	$24.00	$48.00
Public Property (per ERU*)	$24.00	$48.00

5. Draft Credit Program Options

Raftelis made the following draft recommendations regarding the City's implementation of a credit program via technical memorandum dated April 26, 2023 (provided to the City under separate cover) in support of Task 6 of the Stormwater Rate Structure Assessment and Alternatives Evaluation project. The City wanted to evaluate the possibility of offering customers a credit program. This credit program would offer a reduction in the stormwater utility fee for customers who undertake specific actions to reduce the impact of stormwater runoff on the public storm drainage system and provide an ongoing benefit related to stormwater management. Raftelis reviewed decision points around what type of credits to offer, who is eligible for the credits, how much credit to offer, and how the application process will work. All these decisions have financial implications as well as staffing and public outreach implications for the long-term operation of the stormwater utility. Raftelis incorporated the financial impact from implementing this credit program into the model as a 2% reduction in revenue annually.

After evaluating several credit types and the decision points mentioned above, Raftelis recommended that the City offer NSFR customers credit for construction of SCMs, including pervious pavements, that are designed in accordance with the November 2021 Pinellas County Stormwater Manual. This credit should be capped at 50% of the customer's stormwater fee. This credit type will meet the City's objectives of offering an opportunity for customers to reduce their stormwater fee, while reducing the demand on the stormwater system and meeting NDPES permit requirements and is not overly burdensome on City staff. This credit should be renewed every two years and require inspection prior to renewal, with maintenance performed if needed.

The City is currently amending its Land Development Regulations (LDR) and Raftelis may provide updated credit recommendations upon completion of the LDR. Any updates to the credit recommendations will be provided under separate cover.

6. Findings and Conclusions

6.1. Recommendations

Based on our analysis in developing the Stormwater Rate Structure Assessment & Alternatives Evaluation Project, we offer the following recommendations:

1. The City should update its stormwater fee rate structure to simplify customer classes as discussed in Section 4 above.
2. The City should consider establishing a stormwater fee based on full cost recovery of the City's projected revenue requirements including enhanced levels of maintenance activities and capital improvements.

6.2. Financial Plan

Total revenue requirements are composed of operating costs and capital program costs. Revenue offsets in the form of general fund transfers are planned to reduce the overall revenue requirement of the stormwater program. To calculate the monthly stormwater rate, revenue requirements are divided by units of service. For FY24, the stormwater rate will be revenue neutral, as shown in Figure 9 below, which also shows projected rates, revenue generated by the fee, and yearly revenue requirements for the 10-year period. Projected units of service growth (0.2%) that contribute to growth in revenue are below in Table 6.

Figure 9: 10-Year Financial Plan

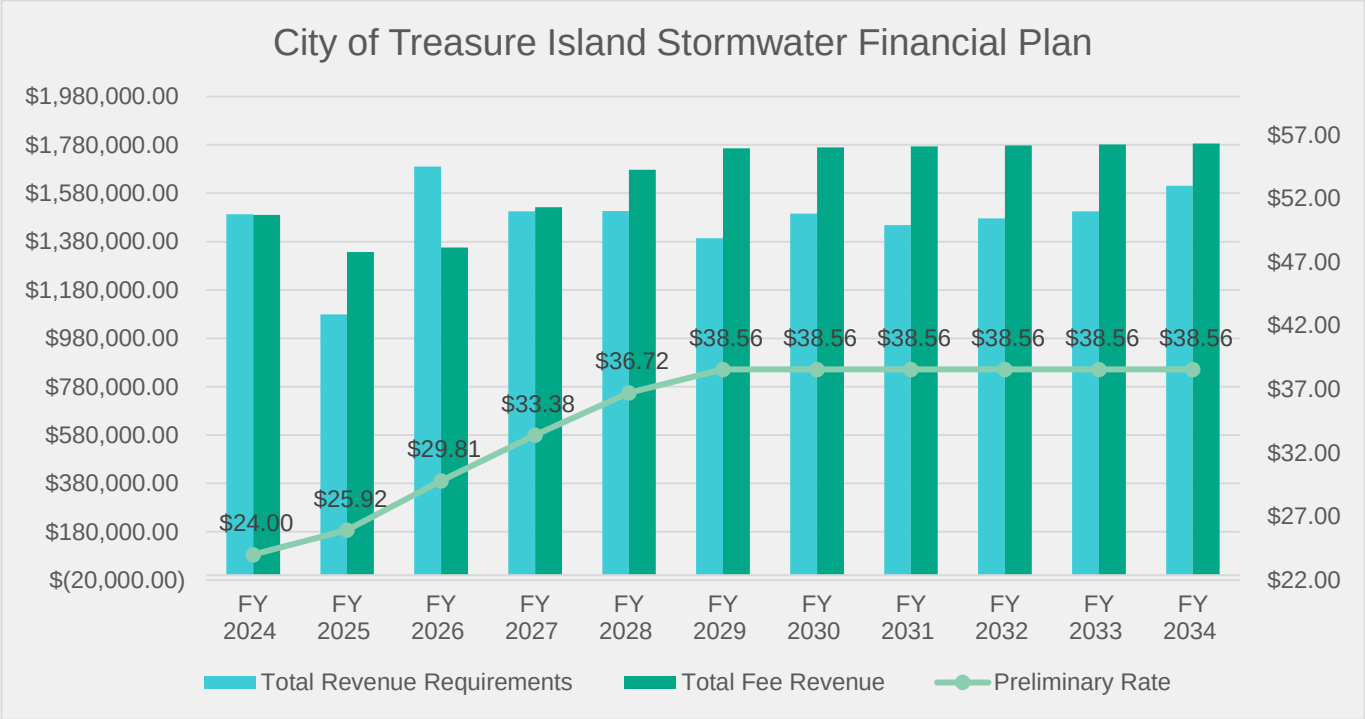


Table 6: Units of Service

Bill Class	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033	FY 2034
NSFR	3,495	2,577	2,043	2,048	2,053	2,058	2,063	2,068	2,073	2,078	2,083
SFR	1,897	1,901	1,905	1,909	1,913	1,917	1,921	1,925	1,929	1,933	1,937
TOTAL	**5,392**	**4,478**	**3,948**	**3,957**	**3,966**	**3,975**	**3,984**	**3,993**	**4,002**	**4,011**	**4,020**

6.3. Impacts

The change to a more equitable rate structure will change customers' monthly bill. Table 8 below provides examples of changes to monthly bills for various customer types. Figure 8 in section 4.3 above demonstrates the burden shift from non-single family residential customers (commercial properties, hotels, motels, and condominiums) to single-family residential customers as many single-family residential properties are not fully bearing their respective impervious area burden under the current EDU. The shift from varying rates and billing methods by customer class in the current structure, to one based solely on the newly calculated ERU value, non-single family residential properties display a lower monthly stormwater bill while single family residential properties have an increase in their rate.

Table 7: FY24 Monthly Rate Change Examples

	Measured IA	Units	Current Structure EDUs 1,513 sq. ft. (FY23)	Updated Structure ERUs 2,481 sq. ft. (FY24)	Current Monthly Charge (FY23)	Updated Monthly Charge (FY24)	Current Structure (FY23) Monthly Bill	Updated Structure (FY24) Monthly Bill	% Change in Monthly Bill
Example SFR	NA	1	1	1	$17.78	$24 per ERU	$ 17.78	$ 24.00	26%
Example Condo	165,287	177	177	67	$16.05 Per Unit	$24 per ERU	$ 2,840.85	$ 1,608.00	-77%
Example Hotel	58,919	105	105	24	$13.85 Per Unit	$24 per ERU	$ 1,454.25	$ 576.00	-152%
Example Commercial	6,935	NA	4.09	3	$21.35 Per EDU	$24 per ERU	$ 87.32	$ 72.00	-21%

6.4. Conclusion

The City's objective for this project was to develop an equitable rate structure alternative that fits the City's specific cost drivers, development patterns, and needs for revenue sufficiency and predictability and create a strong link between the fee charged and property characteristics. To support these changes, the City desired to calculate an updated impervious area level of service, review its customer class relationships, and enhance its overall stormwater data. Raftelis conducted all these tasks to meet the project's objectives. Through the newly created stormwater rate model, Raftelis generated a recommended stormwater rate structure and rate, along with a phased-in ERU approach. This report and model can be used by the City to maintain a desired stormwater rate that supports its ongoing revenue requirements.

APPENDICES:

Budgetary Documents

APPENDIX A:

FY2023 Operating Budget

		FY 2021 Total Budget	FY 2021 Total Activity	FY 2022 Original Budget	FY 2022 Total Budget	FY 2022 YTD Activity	FY 2022 Proj. Actual	FY 2023 CM Proposed	Percent Change FY 2023 / FY 2022
Fund: 450 - STORMWATER FUND									
Department: 5380 - STORMWATER									
Category: 51 - PERSONNEL									
450-5380-12000	SALARIES	155,640.00	136,502.13	160,570.00	160,570.00	89,849.85	135,360.00	178,760.00	11.33 %
450-5380-14000	OVERTIME	10,000.00	11,265.20	8,000.00	8,000.00	13,603.36	19,580.00	8,000.00	0.00 %
450-5380-15000	SPECIAL PAY	1,180.00	1,562.82	1,510.00	1,510.00	2,272.42	2,000.00	1,240.00	-17.88 %
450-5380-21000	FICA EXPENSE	12,750.00	11,519.88	13,010.00	13,010.00	7,793.69	12,010.00	14,380.00	10.53 %
450-5380-22000	RETIREMENT EXPENSE	13,340.00	10,752.65	13,610.00	13,610.00	7,005.53	12,560.00	15,040.00	10.51 %
450-5380-23000	LIFE & MED INSURANCE	37,900.00	30,392.74	34,180.00	34,180.00	18,451.13	24,750.00	35,520.00	3.92 %
450-5380-24000	WORKERS' COMPENSATION	4,340.00	4,111.19	3,540.00	3,540.00	3,394.78	3,540.00	3,830.00	8.19 %
450-5380-25000	UNEMPLOYMENT COMP	0.00	295.05	0.00	0.00	59.75	60.00	0.00	
450-5380-26000	OPEB EXPENSE	0.00	532.00	0.00	0.00	0.00	0.00	0.00	
	Category: 51 - PERSONNEL Total:	**235,150.00**	**206,933.66**	**234,420.00**	**234,420.00**	**142,430.51**	**209,860.00**	**256,770.00**	**9.53 %**
Category: 53 - OPERATING EXPENSES									
450-5380-31200	PROFESSIONAL SVCS	53,357.52	2,277.14	182,500.00	233,580.38	136,215.38	224,880.00	32,750.00	-85.98 %
Budget Detail									
Budget Code	**Description**	**Units**	**Price**	**Amount**					
CM Proposed	Grant Writing Services	0.15	50,000.00	7,500.00					
CM Proposed	NEW-LDR Rewrite-House Bill	1.00	25,250.00	25,250.00					
450-5380-31300	ENGINEERING	12,666.67	41,615.73	11,000.00	31,800.87	28,300.87	28,800.00	81,000.00	154.71 %
Budget Detail									
Budget Code	**Description**	**Units**	**Price**	**Amount**					
CM Proposed	ENGINEERING FEES/NPDES PERMIT	1.00	8,000.00	8,000.00					
CM Proposed	NEW-Expand WMP to City Properties	1.00	70,000.00	70,000.00					
CM Proposed	SCOPE WRITING	1.00	3,000.00	3,000.00					
450-5380-32000	AUDIT SERVICES	2,136.00	2,100.00	2,750.00	2,750.00	2,660.00	2,750.00	1,940.00	-29.45 %
450-5380-34000	CONTRACTUAL SERVICES	16,542.53	10,176.81	37,420.00	37,420.00	11,194.85	35,420.00	64,600.00	72.63 %
Budget Detail									
Budget Code	**Description**	**Units**	**Price**	**Amount**					
CM Proposed	1 INTERN PER QUARTER	0.15	12,800.00	1,920.00					
CM Proposed	ILLICIT DISCHARGE LAB TESTING FOR SPILLS	1.00	1,000.00	1,000.00					

			FY 2021 Total Budget	FY 2021 Total Activity	FY 2022 Original Budget	FY 2022 Total Budget	FY 2022 YTD Activity	FY 2022 Proj. Actual	FY 2023 CM Proposed	Percent Change FY 2023 / FY 2022
CM Proposed	NEW-CMMS Cityworks Support		0.25	50,000.00	12,500.00					
CM Proposed	NEW-VAC TRUCK WASTE DISPOSAL		0.50	18,360.00	9,180.00					
CM Proposed	NPDES PERMIT FEE		1.00	300.00	300.00					
CM Proposed	OUTSOURCING UTILITY BILLING		1.00	10,000.00	10,000.00					
CM Proposed	PINELLAS COUNTY NPDES MONITORING CITY S		1.00	4,200.00	4,200.00					
CM Proposed	STREET SWEEPING		0.00	0.00	25,500.00					
450-5380-34900	ADMINISTRATIVE CHARGE		128,830.00	128,829.96	115,950.00	115,950.00	86,962.50	115,950.00	111,440.00	-3.89 %
450-5380-41000	COMMUNICATIONS		2,494.44	2,659.45	3,084.12	3,084.12	1,748.87	3,084.12	2,950.00	-4.35 %
Budget Detail										
Budget Code	**Description**	**Units**		**Price**	**Amount**					
CM Proposed	Annual Mobile Data Mgmt Licensing	0.00		0.00	580.00					
CM Proposed	Flip Phones, Smart Phones, Data Devices	1.00		1,950.00	1,950.00					
CM Proposed	SUN COMM - 1 LINE - SCADA SYSTEM	12.00		35.00	420.00					
450-5380-42000	POSTAGE		150.00	0.00	150.00	150.00	0.00	0.00	150.00	0.00 %
450-5380-43100	WATER		400.00	840.00	400.00	400.00	2,103.87	2,700.00	970.00	142.50 %
450-5380-44000	RENTAL & LEASES		2,670.00	277.03	2,670.00	2,670.00	351.20	200.00	1,500.00	-43.82 %
Budget Detail										
Budget Code	**Description**	**Units**		**Price**	**Amount**					
CM Proposed	EQUIPMENT AS NEEDED	1.00		1,500.00	1,500.00					
450-5380-45000	INSURANCE		22,995.00	23,676.15	26,107.50	26,107.50	25,894.00	26,110.00	31,510.00	20.69 %
Budget Detail										
Budget Code	**Description**	**Units**		**Price**	**Amount**					
CM Proposed	FLOOD INSURANCE - PUBLIC WORKS BLDG	0.00		0.00	850.00					
CM Proposed	GEN LIAB/VEHICLE/PUB OFF/AD&D	0.00		0.00	20,330.00					
CM Proposed	PROPERTY INSURANCE	0.00		0.00	10,330.00					
450-5380-46100	MAINT CONTRACT-SOFTWARE		11,410.60	8,639.07	11,646.60	11,646.60	6,881.96	11,646.60	9,650.00	-17.14 %
Budget Detail										
Budget Code	**Description**	**Units**		**Price**	**Amount**					
CM Proposed	CMMS Recurring Costs (25%)	0.00		0.00	6,160.00					
CM Proposed	ESRI-Annual License & Maint	0.25		4,000.00	1,000.00					
CM Proposed	License for Camera Truck (10%)	0.00		0.00	540.00					
CM Proposed	SOFTWARE SAP WITH PCU	0.33		3,000.00	990.00					
CM Proposed	TYLER TECHNOLOGIES ANNUAL SUPPORT	0.00		0.00	960.00					
450-5380-46150	MAINT CONTRACT-COPIER		70.00	38.38	50.00	50.00	17.46	50.00	50.00	0.00 %
450-5380-46200	REPAIRS TO VEHICLES		2,000.00	3,569.03	2,000.00	2,000.00	3,902.32	7,000.00	4,000.00	100.00 %

		FY 2021 Total Budget	FY 2021 Total Activity	FY 2022 Original Budget	FY 2022 Total Budget	FY 2022 YTD Activity	FY 2022 Proj. Actual	FY 2023 CM Proposed	Percent Change FY 2023 / FY 2022
450-5380-49500	EDUCATION	4,012.00	287.52	4,238.00	4,238.00	2,482.08	3,000.00	4,230.00	-0.19 %
Budget Detail									
Budget Code	**Description**	**Units**	**Price**	**Amount**					
CM Proposed	ASST DIR CONF. & LIC (20%)	0.00	0.00	950.00					
CM Proposed	GIS Analyst	0.10	2,500.00	250.00					
CM Proposed	PW DIR CONF. & PE CEUs (20%)	0.00	0.00	630.00					
CM Proposed	STORMWATER CERTIFICATIONS	2.00	1,200.00	2,400.00					
450-5380-49970	MISC OTHER CHARGES	2,500.00	0.00	2,500.00	2,500.00	0.00	2,500.00	2,500.00	0.00 %
Budget Detail									
Budget Code	**Description**	**Units**	**Price**	**Amount**					
CM Proposed	ADD'L CERT & LIC INCENTIVE	0.20	10,000.00	2,000.00					
CM Proposed	FUND TUITION REIM PROGRAM	0.05	10,000.00	500.00					
450-5380-51000	OFFICE SUPPLIES	100.00	22.12	100.00	100.00	11.64	50.00	100.00	0.00 %
450-5380-52100	GAS & OIL	3,322.50	4,894.70	4,485.00	4,485.00	4,663.68	7,000.00	7,050.00	57.19 %
Budget Detail									
Budget Code	**Description**	**Units**	**Price**	**Amount**					
CM Proposed	DIESEL	1,000.00	4.30	4,300.00					
CM Proposed	GAS	700.00	3.80	2,660.00					
CM Proposed	OIL	30.00	3.00	90.00					
450-5380-52150	COMPUTER SOFTWARE	250.00	0.00	250.00	250.00	0.00	0.00	250.00	0.00 %
Budget Detail									
Budget Code	**Description**	**Units**	**Price**	**Amount**					
CM Proposed	GIS Analyst	0.10	2,500.00	250.00					
450-5380-52400	UNIFORMS	1,360.00	1,227.81	1,755.00	1,755.00	1,057.19	1,755.00	1,760.00	0.28 %
Budget Detail									
Budget Code	**Description**	**Units**	**Price**	**Amount**					
CM Proposed	Proj. Mgr Boots (50% Bridge; WPC/Storm 80/2	0.20	100.00	20.00					
CM Proposed	SAFETY BOOTS (11 @ $200 ea) 9 staff & 2 turn	0.20	2,200.00	440.00					
CM Proposed	SAFETY GLOVES	0.20	2,800.00	560.00					
CM Proposed	UNIFORMS, RAIN SUITS, SAFETY GEAR	0.00	0.00	740.00					
450-5380-52700	LINE MAINTENANCE	5,000.00	8,824.13	5,000.00	5,000.00	12,627.93	8,000.00	5,000.00	0.00 %
450-5380-52900	SUPPLIES & MATERIALS	12,000.00	9,607.68	12,000.00	12,000.00	4,116.72	10,000.00	7,500.00	-37.50 %
Budget Detail									
Budget Code	**Description**	**Units**	**Price**	**Amount**					
CM Proposed	SEAWALL/CATCHBASIN/SHELL/POTHOLE REPA	1.00	7,500.00	7,500.00					

		FY 2021 Total Budget	FY 2021 Total Activity	FY 2022 Original Budget	FY 2022 Total Budget	FY 2022 YTD Activity	FY 2022 Proj. Actual	FY 2023 CM Proposed	Percent Change FY 2023 / FY 2022
450-5380-54000	DUES & PUBLICATIONS	137.00	125.00	137.00	137.00	78.00	137.00	140.00	2.19 %
Budget Detail									
Budget Code	**Description**	**Units**	**Price**	**Amount**					
CM Proposed	Asst PW Director (20%)	0.00	0.00	80.00					
CM Proposed	GIS Analyst (10%)	0.00	0.00	30.00					
CM Proposed	PW Director (20%)	0.00	0.00	30.00					
450-5380-59000	DEPRECIATION EXPENSE	0.00	238,338.41	0.00	0.00	0.00	0.00	0.00	
	Category: 53 - OPERATING EXPENSES Total:	**284,404.26**	**488,026.12**	**426,193.22**	**498,074.47**	**331,270.52**	**491,032.72**	**371,040.00**	**-25.51 %**
Category: 56 - CAPITAL OUTLAY									
450-5380-63000	IMPROV O/T BLDG	868,931.86	0.00	613,000.00	1,238,516.37	1,187,366.17	1,238,516.37	400,000.00	-67.70 %
Budget Detail									
Budget Code	**Description**	**Units**	**Price**	**Amount**					
CM Proposed	Outfalls	0.00	0.00	400,000.00					
450-5380-63403	PAVEMENT MANAGEMENT	0.00	0.00	0.00	0.00	285.66	300.00	190,000.00	
Budget Detail									
Budget Code	**Description**	**Units**	**Price**	**Amount**					
CM Proposed	126th Ave. Drainage Improvement	0.00	0.00	190,000.00					
450-5380-63419	EAST CAUSEWAY	1,102,164.67	0.00	0.00	1,086,907.61	1,086,949.37	1,086,907.61	0.00	-100.00 %
450-5380-63452	BMP STORMWATER	50,891.00	0.00	22,000.00	22,000.00	22,000.00	22,000.00	285,200.00	1,196.36 %
450-5380-63453	STRMWTR DRAINAGE IMPRVMT	0.00	0.00	60,000.00	60,000.00	0.00	60,000.00	425,000.00	608.33 %
Budget Detail									
Budget Code	**Description**	**Units**	**Price**	**Amount**					
CM Proposed	Curbing (4 of 13)	0.00	0.00	425,000.00					
450-5380-63741	SEAWALL REHAB/REPLACEMENT	150,000.00	0.00	0.00	150,000.00	0.00	150,000.00	0.00	-100.00 %
450-5380-64200	VEHICLES	0.00	0.00	14,700.00	14,700.00	14,700.00	14,700.00	0.00	-100.00 %
450-5380-64900	MISC EQUIPMENT >$5000	0.00	0.00	5,000.00	5,000.00	5,439.98	7,000.00	0.00	-100.00 %
	Category: 56 - CAPITAL OUTLAY Total:	**2,171,987.53**	**0.00**	**714,700.00**	**2,577,123.98**	**2,316,741.18**	**2,579,423.98**	**1,300,200.00**	**-49.55 %**
Category: 60 - CONTINGENCY									
450-5380-99900	CONTINGENCY	50,000.00	0.00	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00 %
	Category: 60 - CONTINGENCY Total:	**50,000.00**	**0.00**	**50,000.00**	**50,000.00**	**0.00**	**0.00**	**50,000.00**	**0.00 %**
	Department: 5380 - STORMWATER Total:	**2,741,541.79**	**694,959.78**	**1,425,313.22**	**3,359,618.45**	**2,790,442.21**	**3,280,316.70**	**1,978,010.00**	**-41.12 %**
	Fund: 450 - STORMWATER FUND Total:	**2,741,541.79**	**694,959.78**	**1,425,313.22**	**3,359,618.45**	**2,790,442.21**	**3,280,316.70**	**1,978,010.00**	**-41.12 %**
	Report Total:	**2,741,541.79**	**694,959.78**	**1,425,313.22**	**3,359,618.45**	**2,790,442.21**	**3,280,316.70**	**1,978,010.00**	**-41.12 %**

APPENDIX B:

Projected Operating Expenses

City of Treasure Island
Operating Costs

Account	Description	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033	FY 2034
Department 5380 - Stormwater		*Projected*	*Projected*	*Projected*	*Projected*	*Projected*	*Projected*	*Projected*	*Projected*	*Projected*	*Projected*	*Projected*
Category 51 - Personnel												
12000	Salaries	$ 186,805	$ 194,278	$ 202,050	$ 210,132	$ 218,538	$ 227,280	$ 236,372	$ 245,827	$ 255,661	$ 265,888	$ 276,524
14000	Overtime	$ 8,360	$ 8,695	$ 9,043	$ 9,405	$ 9,782	$ 10,174	$ 10,581	$ 11,005	$ 11,446	$ 11,904	$ 12,381
15000	Special Pay	$ 1,296	$ 1,348	$ 1,402	$ 1,459	$ 1,518	$ 1,579	$ 1,643	$ 1,709	$ 1,778	$ 1,850	$ 1,924
21000	FICA Expense	$ 15,028	$ 15,630	$ 16,256	$ 16,907	$ 17,584	$ 18,288	$ 19,020	$ 19,781	$ 20,573	$ 21,396	$ 22,252
22000	Retirement Expense	$ 15,717	$ 16,346	$ 17,000	$ 17,680	$ 18,388	$ 19,124	$ 19,889	$ 20,685	$ 21,513	$ 22,374	$ 23,269
23000	Life & Medical Insurance	$ 37,119	$ 38,604	$ 40,149	$ 41,755	$ 43,426	$ 45,164	$ 46,971	$ 48,850	$ 50,804	$ 52,837	$ 54,951
24000	Workers' Compensation	$ 4,003	$ 4,164	$ 4,331	$ 4,505	$ 4,686	$ 4,874	$ 5,069	$ 5,272	$ 5,483	$ 5,703	$ 5,932
25000	Unemployment Compensation	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
26000	OPEB Expense	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	Category 51 - Personnel Total:	**$ 260,210**	**$ 270,620**	**$ 281,450**	**$ 292,710**	**$ 304,420**	**$ 326,490**	**$ 339,550**	**$ 353,130**	**$ 367,260**	**$ 381,960**	**$ 397,240**
Category 53 - Operating Expenses												
31200, 31300	Planning projects (operating, non-recurring)	$ 125,000	$ 75,000	$ -	$ -	$ -	$ -	$ 75,000				$ 75,000
31200	Professional Svcs	$ 33,733	$ 34,745	$ 35,787	$ 36,861	$ 37,967	$ 39,106	$ 40,279	$ 41,488	$ 42,732	$ 44,014	$ 45,335
31300	Engineering	$ 83,430	$ 85,933	$ 88,511	$ 91,166	$ 93,901	$ 96,718	$ 99,620	$ 102,609	$ 105,687	$ 108,858	$ 112,123
32000	Audit Services	$ 1,999	$ 2,059	$ 2,121	$ 2,185	$ 2,250	$ 2,318	$ 2,387	$ 2,459	$ 2,533	$ 2,609	$ 2,687
34000	Contractual Services	$ 66,538	$ 68,534	$ 70,590	$ 72,708	$ 74,889	$ 77,136	$ 79,450	$ 81,834	$ 84,289	$ 86,818	$ 89,422
34900	Administrative Charge	$ 114,784	$ 118,228	$ 121,775	$ 125,428	$ 129,191	$ 133,067	$ 137,059	$ 141,170	$ 145,406	$ 149,768	$ 154,261
41000	Communications	$ 3,039	$ 3,130	$ 3,224	$ 3,321	$ 3,421	$ 3,523	$ 3,629	$ 3,738	$ 3,850	$ 3,966	$ 4,085
42000	Postage	$ 155	$ 160	$ 165	$ 170	$ 175	$ 180	$ 185	$ 191	$ 197	$ 203	$ 209
43100	Water	$ 1,000	$ 1,030	$ 1,061	$ 1,093	$ 1,126	$ 1,159	$ 1,194	$ 1,230	$ 1,267	$ 1,305	$ 1,344
44000	Rental & Leases	$ 1,545	$ 1,591	$ 1,639	$ 1,688	$ 1,739	$ 1,791	$ 1,845	$ 1,901	$ 1,958	$ 2,016	$ 2,077
45000	Insurance	$ 32,456	$ 33,430	$ 34,433	$ 35,466	$ 36,530	$ 37,626	$ 38,754	$ 39,917	$ 41,115	$ 42,348	$ 43,619
46100	Maint Contract-Software	$ 9,940	$ 10,238	$ 10,545	$ 10,862	$ 11,188	$ 11,523	$ 11,869	$ 12,225	$ 12,592	$ 12,970	$ 13,359
46150	Maint Contract-Copier	$ 52	$ 54	$ 55	$ 57	$ 59	$ 61	$ 63	$ 64	$ 66	$ 68	$ 71
46200	Repairs to Vehicles	$ 4,120	$ 4,244	$ 4,371	$ 4,502	$ 4,637	$ 4,777	$ 4,920	$ 5,067	$ 5,220	$ 5,376	$ 5,537
49500	Education	$ 4,357	$ 4,488	$ 4,623	$ 4,761	$ 4,904	$ 5,051	$ 5,203	$ 5,359	$ 5,520	$ 5,685	$ 5,856
49970	Misc Other Charges	$ 2,575	$ 2,652	$ 2,732	$ 2,814	$ 2,898	$ 2,985	$ 3,075	$ 3,167	$ 3,262	$ 3,360	$ 3,461
51000	Office Supplies	$ 103	$ 106	$ 109	$ 113	$ 116	$ 120	$ 123	$ 127	$ 131	$ 135	$ 139
52100	Gas & Oil	$ 7,262	$ 7,480	$ 7,704	$ 7,936	$ 8,174	$ 8,419	$ 8,672	$ 8,932	$ 9,200	$ 9,476	$ 9,760
52150	Computer Software	$ 258	$ 266	$ 274	$ 282	$ 291	$ 299	$ 308	$ 318	$ 327	$ 337	$ 347
52400	Uniforms	$ 1,813	$ 1,867	$ 1,924	$ 1,981	$ 2,041	$ 2,102	$ 2,165	$ 2,230	$ 2,297	$ 2,366	$ 2,437
52700	Line Maintenance	$ 5,150	$ 5,305	$ 5,464	$ 5,628	$ 5,797	$ 5,971	$ 6,150	$ 6,334	$ 6,524	$ 6,720	$ 6,922
52900	Supplies & Materials	$ 7,725	$ 7,957	$ 8,196	$ 8,442	$ 8,695	$ 8,956	$ 9,224	$ 9,501	$ 9,786	$ 10,080	$ 10,382
54000	Dues & Publications	$ 145	$ 149	$ 154	$ 159	$ 163	$ 168	$ 174	$ 179	$ 184	$ 190	$ 196
59000	Depreciation Expense	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	Category 53 - Operating Expenses Total:	**$ 423,530**	**$ 436,240**	**$ 449,330**	**$ 462,810**	**$ 476,700**	**$ 443,060**	**$ 531,350**	**$ 470,040**	**$ 484,150**	**$ 498,670**	**$ 588,630**
Category 60 - Contingency												
99900	Contingency	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000
	Category 60 - Contingency Total:	**$ 50,000.00**	**$ 50,000.00**	**$ 50,000.00**	**$ 50,000.00**	**$ 50,000.00**	**$ 50,000.00**	**$ 50,000.00**	**$ 50,000.00**	**$ 50,000.00**	**$ 50,000.00**	**$ 50,000.00**

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033	FY 2034
Fund 450 - Stormwater Fund	*Projected*	*Projected*	*Projected*	*Projected*	*Projected*	*Projected*	*Projected*	*Projected*	*Projected*	*Projected*	*Projected*
Fund Total	**$ 733,740.00**	**$ 756,860.00**	**$ 780,780.00**	**$ 805,520.00**	**$ 831,120.00**	**$ 819,550.00**	**$ 920,900.00**	**$ 873,170.00**	**$ 901,410.00**	**$ 930,630.00**	**$ 1,035,870.00**

APPENDIX C:

Projected Capital Improvement Program Budget 8/4/23

CITY OF TREASURE ISLAND
STORMWATER FUND CIP PROJECTS

CAPITAL IMPROVEMENT PROJECTS	ACCT	PROGRAM	BUDGET FY 23	REVISED BUDGET FY 23	PROJECTED ACTUAL FY 23	BUDGET FY 24	BUDGET FY 25	BUDGET FY 26	BUDGET FY 27	BUDGET FY 28
East Causeway SWFWMD Drainage Component	63419	Causeway	-	63,000	63,000	-	-	-	-	-
West Causeway, North Swale Addition	63419	Causeway	-	-	-	50,000	-	-	-	-
City Seawall Replacement/Rehabilitation	63741	Infrastructure	-	150,000	150,000	-	-	-	-	-
Street end improvements	63000	Stormwater								
Engineering			30,000	30,000	30,000	-	-	-	-	-
Construction			160,000	160,000	160,000	-	-	-	-	-
NEW - Resiliency Projects	5381-63000	Stormwater	-	-	-	1,210,000	500,000	500,000	825,000	825,000
Replace Roadside Curbing City-Wide	63000	Stormwater	425,000	485,000	485,000	100,000	-	-	100,000	100,000
Stormwater Outfalls	63403	Stormwater	400,000	1,416,252	1,416,252	-	-	-	-	-
SW Pump Station	63403	Stormwater	-	-	-		71,500	660,000		
Additional Ponds - Treasure Bay	63000	Stormwater	-	-	-	100,000	-	-	-	-
Watershed Management Plan Projects	63452	Stormwater								
Engineering			285,200	307,200	22,200	-	-	-	-	-
Construction			-	-	-	-	-	-	-	
Stormwater Service Vehicle & Equipment Replacements	64200	Stormwater								
ToolCat Utility Vehicle	64200	Stormwater	-	14,695	14,860	-	-	-	-	-
2011 Ford E-350 Camera Truck (#876) WPC/Storm	64200	Stormwater	-	-	-	-	-	-	25,000	-
TOTAL FUNDED CIP PROJECTS			**1,300,200**	**2,626,147**	**2,341,312**	**1,460,000**	**571,500**	**1,160,000**	**950,000**	**925,000**
5-YEAR TOTAL FUNDED CIP PROJECTS										**5,066,500**

APPENDIX D:

Revenue & Expenditure Projections

City of Treasure Island
Fund Proof

Billing & Collections	**FY 2024**	**FY 2025**	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**	**FY 2032**	**FY 2033**	**FY 2034**
Total Billings	$1,552,896	$ 1,392,837	$ 1,412,184	$1,585,251	$ 1,747,743	$ 1,839,294	$ 1,843,459	$ 1,847,623	$ 1,851,788	$ 1,855,952	$ 1,860,116
Less Uncollectible	$ 31,058	$ 27,857	$ 28,244	$ 31,705	$ 34,955	$ 36,786	$ 36,869	$ 36,952	$ 37,036	$ 37,119	$ 37,202
Less Credit Reductions	$ 31,058	$ 27,857	$ 28,244	$ 31,705	$ 34,955	$ 36,786	$ 36,869	$ 36,952	$ 37,036	$ 37,119	$ 37,202
Total Stormwater Fee Revenue	**$1,490,780**	**$ 1,337,124**	**$ 1,355,696**	**$1,521,841**	**$ 1,677,833**	**$ 1,765,723**	**$ 1,769,720**	**$ 1,773,718**	**$ 1,777,716**	**$ 1,781,714**	**$ 1,785,712**

Stormwater Fund	**FY 2024**	**FY 2025**	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**	**FY 2032**	**FY 2033**	**FY 2034**
Projected Stormwater Fee Revenue	$1,490,780	$ 1,337,124	$ 1,355,696	$1,521,841	$ 1,677,833	$ 1,765,723	$ 1,769,720	$ 1,773,718	$ 1,777,716	$ 1,781,714	$ 1,785,712
Grants	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Miscellaneous	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Interest	$ 15,000	$ 20,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000
General Fund Transfers	$ 600,000	$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ 250,000
Total Revenue	**$2,105,780**	**$ 1,607,124**	**$ 1,630,696**	**$1,796,841**	**$ 1,952,833**	**$ 2,040,723**	**$ 2,044,720**	**$ 2,048,718**	**$ 2,052,716**	**$ 2,056,714**	**$ 2,060,712**
Operating Costs	$ 733,740	$ 756,860	$ 780,780	$ 805,520	$ 831,120	$ 819,550	$ 920,900	$ 873,170	$ 901,410	$ 930,630	$ 1,035,870
Capital Costs	$1,360,000	$ 571,500	$ 1,160,000	$ 950,000	$ 925,000	$ 825,000	$ 825,000	$ 825,000	$ 825,000	$ 825,000	$ 825,000
Debt Service	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	**$2,093,740**	**$ 1,328,360**	**$ 1,940,780**	**$1,755,520**	**$ 1,756,120**	**$ 1,644,550**	**$ 1,745,900**	**$ 1,698,170**	**$ 1,726,410**	**$ 1,755,630**	**$ 1,860,870**
Surplus / (Deficit)	$12,041.00	$278,764.00	($310,084.00)	$41,322.00	$196,714.00	$396,173.00	$298,821.00	$350,549.00	$326,307.00	$301,084.00	$199,842.00
FY Beginning Fund Balance	$0.00	$12,041.00	$290,805.00	($19,279.00)	$22,043.00	$218,757.00	$614,930.00	$913,751.00	$1,264,300.00	$1,590,607.00	$1,891,691.00
Operating Reserve Target	*$50,000.00*	*$50,000.00*	*$50,000.00*	*$50,000.00*	*$50,000.00*	*$50,000.00*	*$50,000.00*	*$50,000.00*	*$50,000.00*	*$50,000.00*	*$50,000.00*
FY Ending Fund Balance	**$12,041.00**	**$290,805.00**	**($19,279.00)**	**$22,043.00**	**$218,757.00**	**$614,930.00**	**$913,751.00**	**$1,264,300.00**	**$1,590,607.00**	**$1,891,691.00**	**$2,091,533.00**

0000305849-01

Tampa Bay Times
Published Daily

STATE OF FLORIDA
COUNTY OF Pinellas, Hillsborough, Pasco, Hernando Citrus } ss

Before the undersigned authority personally appeared **Deirdre Bonett** who on oath says that he/she is **Legal Advertising Representative** of the **Tampa Bay Times** a daily newspaper printed in St. Petersburg, in Pinellas County, Florida; that the attached copy of advertisement, being a Legal Notice in the matter **RE: ORDINANCE NO. 2023-17** was published in said newspaper by print in the issues of: **9/13/23** or by publication on the newspaper's website, if authorized, on

Affiant further says the said **Tampa Bay Times** is a newspaper published in **Pinellas, Hillsborough, Pasco, Hernando Citrus** County, Florida and that the said newspaper has heretofore been continuously published in said **Pinellas, Hillsborough, Pasco, Hernando Citrus** County, Florida each day and has been entered as a second class mail matter at the post office in said **Pinellas, Hillsborough, Pasco, Hernando Citrus** County, Florida for a period of one year next preceding the first publication of the attached copy of advertisement, and affiant further says that he/she neither paid not promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Signature Affiant

Sworn to and subscribed before me this .**09/13/2023**

Signature of Notary Public

Personally known X or produced identification

Type of identification produced

JEAN M. MITOTES
MY COMMISSION # GG 980397
EXPIRES: July 6, 2024
Bonded Thru Notary Public Underwriters

LEGAL NOTICE

THE CITY OF TREASURE ISLAND, FLORIDA NOTICE OF PUBLIC HEARING

Notice is hereby given that the City Commission of the City of Treasure Island, Florida shall hold second reading and public hearing on the following ordinance:

ORDINANCE NO. 2023-17

AN ORDINANCE OF THE CITY OF TREASURE ISLAND, FLORIDA, AMENDING CHAPTER 54 "UTILITIES" OF THE CITY OF TREASURE ISLAND CODE OF ORDINANCES, TO REVISE THE SYSTEM USED TO CALCULATE STORMWATER UTILITY RATES AND BY REVISING SECTION 54-71 "DEFINITIONS"; REVISING SECTION 54-74 "FEE" TO PROVIDE FOR STORMWATER UTILITY FEES TO BE CALCULATED BASED ON EQUIVALENT RESIDENTIAL UNITS INSTEAD OF EQUIVALENT DWELLING UNITS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT, PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

This ordinance will be considered on second reading and public hearing on Monday, September 18, 2023, at 6:00 PM in the Treasure Island City Hall Auditorium, 120 108th Avenue, Treasure Island, Florida, 33706. Interested parties may appear at this hearing and be heard with respect to the proposed ordinance. Copies of the ordinance are available for inspection in the Office of the City Clerk located at Treasure Island City Hall, 120 108th Avenue, Treasure Island, Florida, 33706, between the hours of 8:00 AM and 4:30 PM Monday through Friday.

Any person desiring to file an appeal to the action taken will need a record of the proceedings and for such purpose may be required to ensure a verbatim transcript is made. Said transcript shall include the testimony and evidence upon which the appeal is based and shall be made by the appellant at his or her expense.

The City maintains a video recording of all public hearings. In the event that you wish to appeal a decision, the video may or may not adequately ensure a verbatim record of the proceedings. Therefore, you may wish to provide a court reporter at your expense.

If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the City Clerk, City of Treasure Island, 120 108th Avenue, Treasure Island, Florida 33706, (727) 547-4575, at least 7 days before your scheduled appearance, or immediately upon receiving this notification if the time before the scheduled appearance is less than 7 days; if you are hearing or voice impaired, call 711.

Celine Kidwell, City Clerk

09/13/23 0000305849-01

AGENDA ITEM NO. I.4

Item Cover Page

BOARD OF COMMISSIONERS AGENDA ITEM REPORT

DATE: September 18, 2023

SUBMITTED BY: Mike Munger, Finance

ITEM TYPE: Resolutions

AGENDA SECTION: ITEMS OF BUSINESS

SUBJECT: Ordinance No. 2023-18, Second and Final Reading, Adopting the FY24 City-wide Fee Schedule as Appendix A to the Code of Ordinances

BACKGROUND:

The City-Wide Fee Schedule is a list of fees as approved by the City Commission to disclose all fee and charges for City Services in one cohesive document. It is typically approved annually during the budget process, but may also be amended from time to time. The last amendment was made by Ordinance 2022-13 on September 19, 2022 with the adoption of the FY23 Fee Schedule. The first review of these fee changes were included in the proposed FY 2024 City-wide Fee Schedule and were presented at the August 9th Budget Workshop.

POLICY/PURPOSE:

To establish the City-Wide Fee Schedule for FY24 and Adopt it as Appendix A to the Code of Ordinances.

STRATEGIC PLAN RELEVANCE: This is a required agenda item related to the adoption of the FY24 annual budget.

ANALYSIS/DISCUSSION:

The amendments incorporated in the attached fee schedule are a result of the collaborative effort among City staff and the City Commission. Staff reviewed all fees and charges in their respective areas and the proposed rates are reflective of the

discussions at the August 3rd Budget Workshops.

The attached Fee Schedule highlights the changes that are proposed by showing strikethrough and additions. Some of the more significant changes are:

- Modifications to certain planning and zoning fees to accurately recover the contracted rate for these services (pg. 10)
- Modified terms of Parks & Recreation camp and event fees to establish cancellation periods (pg. 15 & 17)
- Updated class instructor fees to establish them at 30% of gross class revenue, OR $50 per month whichever is greater (pg. 17)
- Parking rate increase to $3.75/hour in all lots on all days, except the Community Center/Downtown lot which will increase to $2.75/hour all times (pg. 19)
- Reflects all utility rate changes as discussed in the FY24 budget development process
    - Sewer Rate - 10% to include pass-through increase for treatment costs charged by the City of St. Petersburg and also follows the 5-year rate study plan
    - Sanitation Rate - Garbage 10% to increase fund balance to gear up for truck replacements
        - Recycling 3% per contractual increase with vendor
    - Stormwater Rate - Proposing a 3-year phase in plan to implement a new rate structure as a result of a Stormwater Rate update that works towards a more equitable rate structure and is revenue neutral.

FUNDING:

The estimated revenue that will be generated from the fees are incorporated in the FY24 budget document.

MOTION:

I move to adopt Ordinance No. 2023-18 adopting the City-wide Fee Schedule as Appendix A to the Code of Ordinances to be effective October 1, 2023 at this 2nd Reading and Final Public Hearing.

ATTACHMENTS:
Ord._2023-18_-_FY23_Fee_Schedule.docx
FY24_Proposed_Fee_Schedule.pdf
Ad 305839 Ordinance No. 2023-18.pdf

ORDINANCE 2023-18

AN ORDINANCE OF THE CITY OF TREASURE ISLAND, FLORIDA, ESTABLISHING A FEE SCHEDULE AND ADOPTING "APPENDIX A" AS THE CITY OF TREASURE ISLAND FEE SCHEDULE; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, it is deemed appropriate and in the best interest of the public to provide for and revise from time to time certain fees for services and/or facility rentals charged by the various City departments; and

WHEREAS, the City Commission has determined that it is in the best interest of the City of Treasure Island and its citizens that user fees be identified, referenced, and clearly stated; and

WHEREAS, the City Commission wishes to amend the Code of Ordinances of the City of Treasure Island, Florida.

NOW, THEREFORE, THE CITY OF TREASURE ISLAND DOES ORDAIN:

SECTION 1. The recitals set forth in the "Whereas" clauses above are ratified and confirmed as true and correct and are hereby adopted as legislative findings by the City Commission of the City of Treasure Island, Florida for the adoption of this Ordinance.

SECTION 2. That the "Appendix A" a fee schedule as set forth herein be adopted for implementation by the various City of Treasure Island departments. The fees to be charged in order to recover direct costs associated therewith are set forth in the attached Appendix A, and the proceeds from such fees shall be credited to the fund providing such services. The fee schedule set forth in the Appendix A is hereby established, authorized, and adopted by the City Commission.

Any charge established in the Appendix A may be waived or reduced by the City Commission upon a finding that extraordinary conditions warrant such a waiver or reduction, so long as said waiver or reduction is not prohibited or restricted by applicable federal, state, or local law.

SECTION 3. SEVERABILITY. It is the intention of the City Commission that each provision hereof be considered severable, and, if any section, subsection, sentence, or provision of this ordinance is held invalid, the remainder of the ordinance shall not be affected.

SECTION 4. CONFLICT. All ordinance or portions of ordinances in conflict with or inconsistent with this ordinance are hereby repealed to the extent of such inconsistency or conflict.

SECTION 5. CODIFICATION. Section 2 of this ordinance shall be codified in the Code of Ordinances for the City of Treasure Island, Florida. The codifier is authorized to renumber or reclassify such other provision of the Code of Ordinance to accomplish such intention. The codifier is also authorized to make editorial changes not affecting the substance of this Ordinance in the substitution of article, ordinance, section, paragraph, or such other appropriate word or phrase in order to accomplish such intention.

SECTION 6. EFFECTIVE DATE. This Ordinance shall take on October 1, 2023.

FIRST READING and PUBLIC HEARING on the ___ day of _____, 2023.

SECOND READING and PUBLIC HEARING on the ___ day of _____, 2023.

PUBLISHED in the Tampa Bay Times on the ___ day of _____, 2023.

The foregoing ordinance was offered during the meeting of the City Commission of the City of Treasure Island, FL, sitting on the ____ day of _____, 2023 by Commissioner _____ who moved its adoption; was seconded by Commissioner _____ and upon roll call, the vote was:

YEAS:

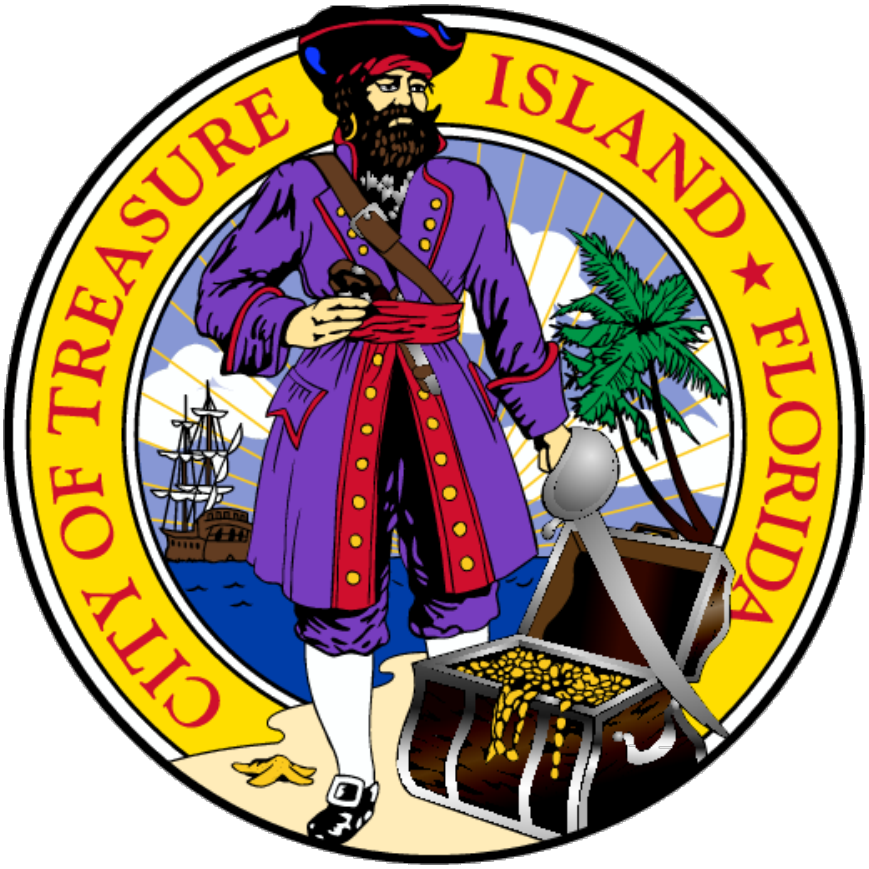
NAYS:

ABSENT OR ABSTAINING:

_____
J. Tyler Payne, Mayor

ATTEST:

_____
Celine Kidwell, City Clerk



FY24 FEE SCHEDULE

Effective October 1, 2023 or as otherwise noted

LAST AMENDED:

Ord. 2023-18, September 18, 2023
Ord. 2022-13, September 19, 2022
Ord. 2022-02, February 1, 2022
Ord. 2021-19, September 20, 2021
Res 20-15, September 15, 2020
Res 20-05, May 19, 2020
Res 19-06, September 17, 2019
Res 18-65, September 18, 2018
Res 17-59, September 19, 2017
Res 16-90, September 20, 2016
Res 15-67, August 18, 2015

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Any charge established in this fee schedule (Appendix A) may be waived or reduced by the City Commission upon a finding that extraordinary conditions warrant such a waiver or reduction, so long as said waiver or reduction is not prohibited or restricted by applicable federal, state, or local law.

ARTICLE I. COMMUNITY Development

1. Building Permits (Chapter 8, Treasure Island Code of Ordinances [Code], 8-31 TI-Code)
    a. Base Fee – For issuing each permit: $50 [Florida Building Code (FBC) – Section 109 Fees]
    b. Total Valuation Fee – $1,000 or less – base fee only $50 (where only a final inspection is required – each additional inspection required shall be charged $50. If, in the opinion of the building official, the valuation for the scope of work: construction, addition, alteration, repair, remodel, and/or replacement appears to be understated or underestimated on the application, the permit shall be denied, unless the applicant can show detailed estimates or a copy of the contract to meet the approval of the building official. (FBC)– Section 109, Schedule of Permit]
    c. Total Valuation Fee – over $1,000 and less than $1,000,000 – Base fee of $50 plus $10 for each thousand or fraction thereof; $1,000,000 or over – Base fee of $50 plus $7 for each thousand or fraction thereof. If, in the opinion of the building official, the valuation for the scope of work: construction, addition, alteration, repair, remodel, and/or replacement appears to be understated or underestimated on the application, the permit shall be denied, unless the applicant can show detailed estimates or a copy of the contract to meet the approval of the building official. [FBC– Section 109 Fees]
    d. State Surcharge pursuant to section 553.721, Florida Statutes – A surcharge assessed at the rate of 1 percent of the permit fees associated with the enforcement of the Florida Building Code. The minimum amount collected on any permit issued shall be $2. (Required by section 553.721, Florida Statutes)
    e. State Surcharge pursuant to section 468.631, Florida Statutes – A surcharge assessed at the rate of 1.5 percent of all permit fees associated with enforcement of the Florida Building Code. The minimum amount collected on any permit shall be $2. (Required by section 468.631, Florida Statutes).
    f. Fee for Re-inspection – The contractor shall pay a re-inspection fee of $50 for each inspection failure.
    g. Fee for revision to an Existing Permit or Partial Inspection Request:
        i. A revision to an existing permit shall be charged a $50 revision fee, plus any valuation fees (as provided in subsections b or c above) and State Surcharges.
        ii. A request for a partial inspection shall be charged $50 per partial inspection requested.

b. Fee for Extension of Time on a Permit

    i. Extension of a building permit which has not yet expired and fulfills the "permit intent" of FBC – Section 105.4.1 - $100

    ii. Extension of a building permit which has been expired – applicant must reapply for a new permit (FBC - Section 105.4.1.1)

c. Fee for a Same Day Inspection - $40 and this service is subject to the availability of an inspector to provide this service

d. Fee per Tent for Special Events, Permit Contractor Change, Contractor Trailer, Contractor Storage Trailer, Temporary Power Pole, Temporary Structures, and per Tree permitted to be removed – Fees for permits where no work valuation is pertinent shall be based upon an initial fee of $50 covering one inspection and a fee of $50 for each additional inspection required. The number of inspections required shall be at the discretion of the City Commission, City Manager, Community Development Director, Fire Department, or Building Official as the situation warrants.

    i. After a tree removal has been permitted, a donation may be made to the Green Utility account in lieu of re-planting tree(s) – Section 72-111(b) of the City of Treasure Island Land Development Regulations (TI-LDR). The fee in lieu shall be based on the cost of purchasing the requisite size and number of replacement trees.
    ii. Tree removal which is exempt under section 163.045, Florida Statutes - $0 (Sec. 72-111, TI-LDR)
    iii. Tree removal which is not exempt under section 163.045, Florida Statutes - $50 (Sec. 72-111, TI-LDR)
    iv. After the fact tree removal which is not exempt under section 163.045, Florida Statutes - $100 (Sec. 72-111, TI-LDR)

e. Moving Fee and Demolition Fee – for the demolition or the moving of any building or structure, the fee shall be $150

    i. Valuation of Moving or Demolition Work of $0 to $15,000 = $150

    ii. Valuation of Moving or Demolition Work greater than $15,000 = 1% of moving or demolition cost

f. Plan Review Fees – When a permit is required to be submitted, the respective plan review fees shall be paid to the City at the time of submitting the permit application, plans, and/or specifications for checking—this is a nonrefundable fee. The remaining balance(s) shall be paid upon permit issuance. Fees to be set as follows:

    i. Building plan review fee - equal to one-half of the total building permit fee
        1. Each subsequent review – projects below $10,000 in value – 10% of building permit fee
        2. Each subsequent review – projects $10,000 and above in value – 5% of building permit fee

ii. Floodplain plan review fee – equal to one-half of the total floodplain permit fee. (LDR Division 3 & Sec. 66-103.3).
iii. Zoning plan review fee – equal to one-half of the zoning permit fee. [Sec. 68-32, TI-LDR& Sec. 70-51, TI-LDR].
iv. Fire plan review fee – the respective costs at time of submittal as listed in Exhibit A for Fire and Rescue fee schedule. (National Fire Protection Association)
v. Civil or structural engineering review fee – equal to one-half of the total civil or structural permit fee
vi. Public works review fee – Equal to one half the public works permit fee

g. Refunds of permit fee only (not plan review or other Community Development Department fees)
    1. Work has not commenced, and the permit is less than six months old – Permit fee and state surcharges paid minus $75
    2. Work has commenced or the permit is over six months old – no refund.

h. After the Fact Permit - Where a permit is required by the Code of Ordinances and/or Land Development Regulations the work is started prior to obtaining the permit, the (permit fees) herein specified shall be:
    i. Two (2) times the permit fee, on the 1st occurrence by the property owner and/or contractor;
    ii. Three (3) times the permit fee, on the 2nd occurrence by the property owner and/or contractor;
    iii. Five (5) times the permit fee, each time thereafter by the property owner and/or contractor.
    iv. The payment of the five (5) times fee shall not relieve any persons from fully complying with the requirement of the Code of Ordinances and Land Development Regulations. [FBC – Section 109.4, Work commencing before permit issuance]

i. After Hours Building Inspections
    i. Building Inspections after 5:00 p.m. Monday through Friday and Saturdays - $140 per hour with a 2-hour minimum.
    ii. Building Inspections on US Federal Recognized and City Recognized Holidays and Sundays - $200 per hour with a 2-hour minimum.

j. New/Change of Address $30 plus $20 per additional address same property

2. Zoning Permit Fee (Sec. 68-32, TI-LDR)
    a. New, or Addition - Single family and duplex: $30
    b. New or addition - Each subsequent resubmittal- Single family and duplex: $25
    c. New or addition - 3 or more units or nonresidential: $60

d. New or addition - Each subsequent resubmittal - 3 or more units or nonresidential: $50
e. Dock (Sec. 69-54, TI-LDR)
    i. Single Family and Duplex $20
    ii. 3 or more units or nonresidential $30
f. Driveway (Sec. 72-34, TI-LDR)
    i. Single Family and Duplex $20
    ii. 3 or more units or nonresidential $30
g. Garden Walls, Fences, and hedges (Sec. 68-458, TI-LDR)
    i. Single Family and Duplex $20
    ii. 3 or more units or nonresidential $30
h. Signs $45 (Sec. 73-35, TI-LDR)
i. General zoning review not covered above $25

3. Floodplain Permit Fee (Sec. 66-103.3; Chapter 66, TI-LDR)
    a. New, remodel or addition - Single family and duplex: $30
    b. New remodel or addition - Each subsequent resubmittal - Single family and duplex: $25
    c. New, remodel or addition - 3 or more units or nonresidential: $60
    d. New, remodel or addition - Each subsequent resubmittal - 3 or more units or nonresidential: $50
    e. After the fact all types (no permit) $100
    f. After the fact all types (no permit), each subsequent review $80

4. Civil or Structural Engineering Permit Fee (Sec. 70-51, TI-LDR)
    a. New or addition - 3 or more units or nonresidential: $140/hour
    b. New or addition, 3 or more units or nonresidential each subsequent resubmittal: $120/hour
    c. Raised seawall $140/hour
    d. Raised seawall, each subsequent review $120/hour
    e. Drainage plan $140/hour
    f. Drainage plan, each subsequent resubmittal $120/hour
    g. Site visit, if requested by applicant $140/hour
5. Public Works Plan Review for Permit (Sec. 70-51, TI-LDR)
    a. New or addition - 3 or more units or nonresidential: $60
6. Adult Use Permits – [Chapter 62 TI-LDR)]
    a. Adult use permit from the City Manager or designee - $250 [Section 62-4, TI-LDR]
    b. Appeal of certification of noncompliance to City Commission- -$350 [Section 62-4(c)(1), TI-LDR]
    c. Extension of preliminary adult use permit - $50 [Section 62-4(d)(1), TI-LDR]
    d. Appealing the denial of extension of adult use permit to City Commission - $350 [Section 62-4(d)(1), TI-LDR]

e. Permanent adult use permit - $100 [Section 62 - 4(d)(1), TI-LDR]

f. Renewal of adult use permit - $100 annually [Section 62-4(d)(2), TI-LDR]

g. Appeal of City Manager's decision to revoke permanent adult use permit to City Commission - $350 [Section 62-4(d)(3), TI-LDR]

h. Variance - $350 for the 1st variance request and $100 for each additional request [Section 62-6, TI-LDR]

7. Planning and Zoning Board / Local Planning Agency Application Fees

   a. Appeal to an administrative decision $350 (Sec. 70-181, 70-241, TI-LDR)

   b. Variance request (Sec. 70-221, 70-241,72-6, TI-LDR)

      i. Variance request – base fee (one variance) - $350. Each additional variance requested - $100 residential (Sec. 70-221, TI-LDR)

      ii. Multifamily, Commercial, and Institutional - Base fee (one variance) $500 with each additional variance requested $100.

   c. Special exception request – $600 (Sec. 70-201, 70-241, TI-LDR)

   d. Site plan/application review (Sec. 70-71, 70-51, TI-LDR)

      i. Single family and duplex - $500

      ii. Single family and duplex, civil engineering review - ~~$140~~ 160/hour

      iii. Multifamily, Commercial, and Institutional - $1,000

      iv. Multifamily, Commercial, and Institutional; civil engineering review - ~~$140~~ 160/hour

      v. Minor Modification to Previously Approved Site Plan – One-half regular site plan review fee.

      vi. Minor modification to Previously Approved Site Plan, Civil Engineering review (if required) - ~~$140~~ 160/hour

   e. Subdivision (plat) review (Sec. 74-31, TI-LDR)

      i. Preliminary Plat - $500.

      ii. Preliminary Plat, civil / survey engineering review - ~~$140~~ 160/hour

      iii. Final Plat - $500

      iv. Final Plat, civil / survey engineering review - ~~$140~~ 160/hour

      v. The cost of recording the plat shall be paid by the applicant.

   f. Comprehensive plan text amendment / future land use map amendment – $2,250 (Sec. 68-121, TI-LDR)

   g. Rezoning fee - $2,000. (Section 68-122 TI-LDR)

h. Request for a text amendment to the land development regulations - $2,000 (Sec. 68-123, TI-LDR)

i. Development Agreement (Section 68-496 – TI-LDR)
    i. Development Agreement $2,250.
    ii. Development Agreement Modification $2,250
    iii. Development Agreement Extension $1,125

j. Copies for mailings
    i. 1 sided up to 8 1/2" x 14" $0.15
    ii. 2 sided up to 8 1/2" x 14" $0.20

8. City Commission Fees

    a. Fees not listed below shall be the same as Planning and Zoning Board / Local Planning Agency fees.

    b. Vacation of an easement shall be $500. The cost of recording shall be paid by the applicant.

    c. Vacation of a right-of-way shall be$1,000. The cost of recording shall be paid by the applicant.

    d. License agreements with property owners along the Central Beach Trail $500

        i. Those who agree to make public improvements between the rear property line of their lot and the Central Beach Trail, the $500 fee may be waived, depending on the scope of the improvements, at the City's sole and absolute discretion.

        ii. All subsequent requests for amendments to existing license agreements shall be $200.

    e. Release of Unity of Title shall be $150 (Section 68-490, TI-LDR)

    f. All special events on private property which are open to the public for a fee or not, or for profit or not, requiring staff approval, shall pay a special event permit application fee of $100. (Section 68-571, TI-LDR)

        i. All special events on private property which are open to the public for a fee or not, or for profit or not, for City Commission approval, a special event permit application fee shall be $200 (Section 68-571, TI-LDR)

    g. Other City Commission hearing fees shall be $150, unless otherwise stipulated.

    h. Appeals to site plan review by Planning and Zoning Board [Section 70-111, TI-LDR] – Amount shall be one half of the Planning and Zoning / Local Planning Agency site plan review fee

    i. Special Event Parking - $350 [Section 68-468, Off-Street Parking, TI-LDR]

9. Fee to Connect to Public Sanitary Sewer System – For structures not previously connected $325 (Section 75-62, TI-LDR)
10. Returning Signs That Were Placed in the Right-Of-Way or On Public Property - $10 per sign for each occurrence. (Section 73-35, TI-LDR)
11. Multimodal Impact Fees
    a. Pinellas County Land Development Code, Part III, Chapter 150-Impact Fees / Article II
12. Land Use / Zoning Verification Letter **–** (Section 68-32, TI-LDR)
    a. Single lot $75
    b. Multiple lots or Existing Commercial /Hotel Use $125.00
    c. Research Grandfathered Status (determination of legal units, density, intensity, etc.) $100.00 first hour plus $50 per hour of additional time
13. Land Development Regulation - Administrative Waiver by Staff - $150 (Section 68-35, TI-LDR)
14. Lien Search Requests and Registration of Foreclosing Properties (Section 2-173, TI-Code)
    a. Lien Search requests will be processed at $50 per parcel. A Rush Lien Search will be processed within 3 business days at a fee of $75 per parcel.
    b. Registration of foreclosing residential or commercial properties will be processed at a fee of $100 per property – (Section 2-173, TI-Code)
15. Staff Assistance Preparing a Florida Department of Environmental Protection Permit for Use of the Public Beach - $150 per application plus any applicable permit application fees. (Section 68-571, TI-LDR)
16. Doggie Dining Permit (Section 6-52, TI-LDR)
    a. Application fee $100
    b. Annual renewal fee $50
17. Sidewalk Café Use Permit (Section 68-571, TI-LDR)
    a. Application fee $100
    b. Annual renewal fee $50
18. National Pollutant Discharge Elimination System (NPDES) Inspection Fees - $25 each (Section 75-206, 54-36, TI-LDR)
19. Advanced Wireless Infrastructure Deployment Act; section 337.401(7), Florida Statutes

    (Chapter 42, TI-LDR – Article III, Communications Rights-of-Way Usage.)

    a. Registration
        1. Annual Registration – No fee
        2. Transfer of Registration – No fee
        3. Registration Amendments – No fee

4. Registration Renewal – No fee

b. Annual Local Business Tax – (Section 46-103, TI-LDR)

c. Annual Pass-Through Providers $500 per linear mile (Section 42-72, TI-Code; sec. 337.401(6)(b), Florida Statutes)

d. Rate to collocate small wireless facilities on a city utility pole shall be $150 per pole annually, or the maximum amount allowed by applicable law. (Section 337.401(7), Florida Statutes)

e. Rate to collocate small wireless facilities on a non-city owned utility pole – No fee. (Section 337.401(7), Florida Statutes)

f. Permit fee for installation of a new utility pole used for collocation of small wireless facilities – No fee. (Section 337.401(3), Florida Statutes)

g. Appeal of a decision of the City Manager or designee - $350 (Section 42-84, TI-Code)

h. Required mailings: $0.20 per page up to two-sided and current USPS first class postage

20. Flood zone Letters/Amendments/Revisions: (Section 66, TI-LDR)

a. Flood zone Verification Letter $75.00

b. Letter of Map Amendment (LOMA)
   i. Floodplain Review $75.00
   ii. Civil Engineering Review – initial review $500.00
   iii. Civil Engineering Review – additional reviews $250.00 per additional review

c. Letter of Map Revision (LOMR)
   i. Floodplain Review $75.00
   ii. Civil Engineering Review – initial review $500.00
   iii. Civil Engineering Review – additional reviews $250.00 per additional review

d. Letter of Map Revision Based on Fill (LOMR-F)
   i. Floodplain Review $75.00
   ii. Civil Engineering Review – initial review $500.00
   iii. Civil Engineering Review – additional reviews $250.00 per additional review

e. Conditional Letter of Map Revision (CLOMR)
   i. Floodplain Review $75.00
   ii. Civil Engineering Review – initial review $500.00
   iii. Civil Engineering Review – additional reviews $250.00 per additional review

21. Alcoholic Beverage Permit Zoning Review (Ch. 561, Florida Statutes)

a. Off-Site Consumption $100.00

b. On-Site Consumption $200.00

ARTICLE II. FIRE AND RESCUE

22. Fire Code Inspections and New Construction Plan Reviews: (Sections 8-79, 8-80, TI-Code)

    The occupant of any commercial premises or the owner of such commercial premises when there is no occupant and the owner of any residential premises on which the City conducts any fire safety inspections in accordance with any federal, State or local law shall remit to the City a fee for the inspection as set forth in the attached fee schedule as adjusted as herein provided. Such fees shall be reviewed and adjusted administratively if necessary, once per fiscal year.

    c. Fire Inspections are conducted by the Treasure Island Fire Inspector; see Attachment A for Fee Schedule (Resolution 18-65)
    d. Fire Plan Reviews are conducted by the Treasure Island Fire Inspector; see Attachment A for Fee Schedule (Resolution 18-65)

23. Special Detail Fees

    e. Fire Personnel – Extra Duty Rates
        i. Firefighter/EMT - $34 per hour
        ii. Paramedic - $43 per hour
        iii. Fire Apparatus - $44 per hour
        iv. Fire Inspector - $34 per hour
        v. Holiday Rates for all fees shall be applied at 1.5 times the standard rates
    f. Apparatus - Extra Duty Rates
        vi. ALS Cart - $150 per event, per day
        vii. ALS Unit - $200 per event, per day
        viii. Fire Suppression Unit - $200 per event, per day

ARTICLE III. PARKS AND RECREATION

24. Children's Camps

Summer and Winter Camp Fees (Sec. 24-33, TI-Code)
All weekly camp rates are paid in full upon reservation. For a full refund, the cancellation request needs to be made within 14 days of the Monday of the first week enrolled.

Summer Camp 10 Week Program Fee *(adjustments are made for camps more or less than 10 weeks)*

	Resident/Taxpayer*	***Non-Resident***
10 Week Camp Rate	$600	$800
Weekly Rate	$100	$130
Extended Care	***Residents and Non-Residents***	
Before or After Care	$30 per week per family	
Both Before and After Care	$50 per week per family	

Winter Camp Fees *(adjustments are made for weekly rates based on camp dates)*

Daily Rates	$30 per day	$35 per day

** Taxpayer is defined for Children's Camps as Treasure Island Business Owners and St. Pete Beach Residents per reciprocal agreement.*

25. Treasure Bay Golf and Tennis (Sec. 24-33, 24-34, TI-Code)

Tennis Daily Rates (plus tax)		
Tennis Daily Fee - Adults	$	$12
Asphalt Courts		$3
Juniors (under age 15 years old)		50% off above rates
Resident/Taxpayer Discount		$1.00 off above rates

Pickleball (plus tax)	
Unlimited League & Daily Play	
Daily	$3
Annual Pickle Pass	$60

Foot Golf (plus tax)	***Resident/Taxpayer****
9 hole	$10
9 holes, twice	$12
Juniors, 15 & under	$8
Family Rate (up to 2 adults and 3 juniors)	$25
Pre-Paid 10 Play Card (individual play)	$80

Memberships (plus tax)	
Tennis Pre-paid 10 play card	$90
Tennis 4-monthly card	$250
Tennis 12-monthly card	$560
Golf League 10 Play Card, winter	$120
Golf League 10 Play Card, summer	$70
Golf Pre-Paid 10 play card, winter	$130
Golf Pre-Paid 10 play card, summer	$80
Golf (plus tax)	
Daily Fee, winter (Dec. – Apr.)	$15
Daily Fee, summer (May. – Nov.)	$11
Replay 9 holes	50% off above rates
Juniors (under age 15 years old)	50% off daily fees
Resident/Taxpayer	$1.00 off rates above
League rate, winter	$13
League rate, summer	$9
18 Holes	Seasonal rate + $2
Pull Cart	$3
Rental Clubs	$4

** Taxpayer is defined for Treasure Bay fees as residents of St. Pete Beach per reciprocal agreement.*

26. Reservation/Private Rental of Treasure Bay Clubhouse/Picnic Areas (Sec. 24-34, TI-Code)
    a. $25 per hour plus tax for up to 40 people
    b. $50 per hour plus tax for more than 40 people

27. Reservation/Private Rental of Rosselli Park with Restrooms (Sec. 24-33, TI-Code)
    a. Reservation/Private Rental of ballfield or gazebo $25 per hour plus tax; additional $25 per hour for use of the lights

28. Bus Rental with a Commercial Licensed Driver - $75 per hour (Sec. 24-33, TI-Code)

29. Repealed – Reserved for Future Use

30. City Facilities Rental Fees (Sec. 24-33, TI-Code)

    All facility rentals are paid in full upon reservation. For a full refund, the cancellation request needs to be made within 30 days of the event date.

    a. Community Center (up to 250 people, includes parking) *plus tax

	Residents and Non-Residents
Facility Rental Fee*	$800 for up to six (6) hours
Overtime Fee per hour*	$150/hour after initial six (6) hours, 4-hour max
Premium Dates/Holidays*	Regular rate + $250
Non-Profit Rental Fee *[501(c)(3) organizations only]*	$530 for up to six (6) hours; overtime at above rate

    b. City Center Banquet Hall, up to 70 people (includes parking) *plus tax

Facility Rental Fee*	$600 for up to six (6) hours
Overtime Fee per hour*	$150/hour after initial six (6) hours, 4-hour max
Premium Dates/Holidays*	Regular rate + $250
Non-Profit Rental Fee *[501(c)(3) organizations only]*	$400 for up to six (6) hours; overtime at above rate

    c. Community Center Garden Room & City Center multi-purpose rooms (includes parking) *plus tax

Facility Rental Fee*	
Monday - Thursday	$50/hour; minimum 2 hours
Friday - Sunday	$75/hour; min. 4 hours, max. 10 hours
Premium Dates/Holidays*	rental fee + $250
Use of Kitchen* (upon availability)	$250

    d. Beach Pavilion / Treasure Bay Clubhouse, (up to 50 people, includes parking) *plus tax

Facility Rental Fee*	
Monday – Thursday	$75/hour; min. 2 hours, max. 10 hours
Friday - Sunday	$150/hour; min. 4 hours, max. 10 hours
Premium Dates/Holidays*	Total rental fee + $250

31. Class Instructor Fees - Thirty percent (30%) of gross class revenue, or $50 per month whichever is greater (Sec. 24-33, TI-Code)

32. Use of Public Beach or Public Property Review - City Staff Review Only (Sec. 24-34, TI-Code)

    a. $100 Treasure Island Resident/Business or $125 Non-Resident for a small, organized gathering or beach event—such as a wedding, memorial service, picnic, or other similar gathering—of up to 50 people. Includes the use of up to a 10′ x 10′ tent/canopy, wedding arch, and chairs.

b. $125 Treasure Island Resident/Business or $150 Non-Resident for a gathering or beach event—such as a wedding, memorial service, picnic, or other similar gathering— of 51 -100 people. Includes the use of up to a 10' x 10' tent/canopy, wedding arch, and chairs.

c. $250 Treasure Island Resident/Business or $300 Non-Resident for a gathering or beach event—such as a wedding, memorial service, picnic, or other similar gathering— of more than 100 people. Includes the use of up to a 10' x 10' tent/canopy, wedding arch, and chairs.

33. Use of Public Beach or Public Property Review - City Commission Review (Sec. 24-33, 24-34, 58-48, TI-Code)

    a. All events on public property or the public beach which are open to the public for fee or not, or for profit or not, requiring City Commission approval, except City sponsored or Commission exempted public events: $500 non-refundable

        i. All subsequent requests for renewals or amendments to existing contracts or agreements – $250 each

        ii. If approved, an additional special event fee will be assessed based on impact as determined by staff and approved by City Commission. Such impacts could include pre-event permitting and planning, attendance, number of total event days, traffic and parking impacts, parking, road closures, use of commercial equipment, event coordination and administration, etc.
            1. Low Impact - $500
            2. Medium Impact - $1,000
            3. High Impact - $2,000

        iii. Other fees for use of public beach or public property: costs for City services (trash pickup and disposal, police special detail, etc.) to be reimbursed to the City upon approval of the event by the City Manager or City Commission.

        iv. The determination of whether a use requires City Commission approval under this subsection shall be at the sole discretion of the City Manager or designee.

    b. Non-exclusive License agreement request for City-owned beach area generally from 104th Avenue to 119th Avenue shall be $500 (non-refundable).

        i. All subsequent requests for amendments to existing license agreements shall be $200 per request

    c. Park Improvement Fund – three percent (3%) of net profits from fund-raising or revenue-generating activities or events held in city-owned parks by Non-Profits and For-Profit organizations, and as approved by the City. Such funds will be accounted for based on GASB and/or GFOA standards.

ARTICLE IV. FINANCE

34. Parking

    a. Parking Meter Rates –

        i. ~~$2.50~~ 2.75 per hour in the Community Center (Downtown) Lot
        ii. ~~$3.25~~ 3.75 per hour for all other city lots
        ~~iii. $3.75 per hour all other times~~

    b. Sunset Beach Street Parking – $5.00 per hour on Saturdays, Sundays, and City Holidays

    c. Resident Parking Permits - $45 annually

    d. City Event Parking - No less than $15 but up to $20 per vehicle, per day

35. Returned Checks Service Charge

    a. Set according to the allowable service charge per Section 832.07, Florida Statutes

    b. In no event should the fee be more than $100

36. Notary Services

    a. Each instrument $10 (for non-City Business)

    b. No charge for City Related Business

ARTICLE V. PUBLIC RECORDS

Recognizing that all public records and documents subject under State law to inspection by members of the public at reasonable times and under reasonable circumstances, should be produced and made available to the public promptly, when the nature or volume of public records requested to be inspected, examined, or copied is such as to require extensive use of technology resources or extensive clerical or supervisory assistance ("extensive use of information technology resources or extensive clerical or supervisory assistance" is defined as more than thirty (30) minutes of staff time per request), a special service charge shall be imposed, in addition to the charge for copies. The party requesting such assistance or service shall be charged a fee that shall be equivalent to the hourly wage of the employee who renders such assistance, including in the hourly wage the cost to the City of all benefits paid to the employee. The special service charge will be computed to the nearest quarter of an hour exceeding the first thirty (30) minutes. If the records requested are stored on computer and must be retrieved and reproduced from such storage, the charges for such reproduced copies shall be based on the time necessary to generate and reproduce such records. The City may require a deposit equal to the estimated amount for copies, any applicable service charges for extensive requests and, when applicable, the cost of mailing prior to gathering the records requested. If the City's cost to provide the records is less than that amount provided in the deposit, the remaining amount of the deposit shall be returned to the requesting party. In the event the City incurs charges in an amount greater than the deposit, the City shall issue an invoice to the requesting party for the additional charges which shall be payable prior to or upon receipt of the documents requested.

37. Retrieval, Duplication, and Certification of Records [Section 119.07, Florida Statutes]
    a. Duplication of a one-sided document up to a size of 8 ½" x 14" is $.15 per copy
    b. Duplication of a two-sided document up to a size of 8 ½" x 14" is $.20 per copy
    c. Duplication of documents exceeding 8 ½" x 14" or documents the City is incapable of reproducing on existing City equipment shall be charged at the actual cost to duplicate the record(s).
    d. Paperless records provided on a CD or DVD is $1.25 per disc.
    e. The requestor may provide a USB drive to receive paperless copies of records; however, the drives must be scanned by IT Department staff first to ensure the health of the City's network. The charge shall be a minimum of actual cost of scanning and the duplication of the record(s).
    f. Certified copies are $1 per document/instrument, plus applicable duplication charges.
    g. Labor charges for extensive public records requests are applicable to any request requiring thirty (30) minutes or more of staff time in a single day to research and respond to a request. The actual cost is calculated using the hourly wage plus benefits of the lowest paid employee capable of performing the service.

ARTICLE VI. POLICE DEPARTMENT

38. Fingerprinting Service - $15
39. Special Detail (officer and vehicle) - $60 per hour
40. Pet Registration – No charge
41. $25 Bicycle Decals (Sec. 50-58, 50-63, 50-64, TI-Code):
    a) $1.00 for registration
    b) $0.50 for replacement if stolen, lost, or destroyed
    c) $0.50 for replacement if obliterated or illegible
42. Equipment Inspection - $5

ARTICLE VII. PUBLIC WORKS

43. City Signboard in Treasure Island Causeway Fee (Sec. 73-35, TI-LDR)

a. $20 for one sign (East or West)

b. $25 for two signs (East and West) up to 14 days.

ARTICLE VIII. UTILITY FEES

SEE ATTACHMENTS B, C, & D

44. Sewer (Sec. 75-122, TI-LDR)

See Attachment B.

45. Solid Waste Services (Sec. 38-32, TI-Code)

See Attachment C.

46. Stormwater (Sec. 54-74 and 54-75, TI-Code)

See Attachment D.

ARTICLE IX. ELECTIONS

49. Qualification Fee [Section 99.093, Florida Statues, Sec. 14-10, TI-Code]

a. Application fee for district commissioner - $50.00
b. Application fee for mayor-commissioner - $100.00

These fees may be waived if the candidate is determined to be exempt from the election assessment pursuant to section 99.093(2), Florida Statutes. Any charge by the supervisor of elections to verify signatures pursuant to Chapter 99, Florida Statutes, shall be paid by the candidate.

ARTICLE X. BUSINESS TAX

Sec. 46-103, TI-Code

A

Abstracts of Title	177.40
Adult entertainment establishment, bookstore, etc.	fee set by City Commission
Advertising:	
Agencies	88.52
Card directory	88.52
Directories, guidebooks	177.40
Handbills	88.52
Outdoor advertising, persons engaged in business of painted walls or electric displays or other devices leased or rented, not otherwise specifically receipted (See "signs")	88.52
Parade, including automobiles and wagons carrying advertising signs and musical instruments or other devices to attract attention, for each parade	486.20
Schemes and devices not provided for	486.20
Agent, agencies, including but not limited to book or magazine, claims and collections, credit agencies or bureaus, detective, employment, investment or security, loan, manufacturer's agent, and travel or transportation agents	88.52
Alarm systems, fire, burglary, medical monitoring, etc.	88.52
Amusement parks, children's playground and mechanical equipment	88.52
Amusement parlors, owner or manager	352.43
Animal grooming service, not permitted as kennel	88.52
Answering services	88.52
Antiques, dealers in	88.52
Appraisers	88.52
Architects	88.52
Armored car service	88.52
Art gallery	88.52
Artist	52.08
Auctions and auctioneers:	
Personal property, per diem	354.74
Real estate	354.74
Shops or stores, owners or managers	1,215.48

A

Automobiles, trucks and RV's:	
Agencies, sale or rental (in addition to all other receipts)	55.81
Automobile, bus for hire, each	88.52
Cruising taxicabs	36.44
Driver of automobile for hire, taxicabs or bus, each	18.17
Filling station:	
1 pump/dispenser	36.44
1 pump/dispenser and repair service	88.52
Additional pump/dispenser	3.62
Parking lot, temporary, per day	18.17
Storage or parking lots, capacity:	
1—50	88.52
51 or more	177.40
Used car lot	267.38
Wash and polish only	88.52

B

Bait, dealers in	52.08
Bakeries	88.52
Banks	88.52
Barbershops and beauty shops:	
1 station	88.52
Each additional station	18.17
Technician (nail, cosmetology, etc.)	52.08
Billiards, pool, for public use or profit	52.08
Boats:	
Charter, cruise or party:	
1—6 passengers	52.08
7—21 passengers	88.52
22+ passengers	125
Storage/dry:	
1—25 boats	106.73
26+ boats	160.28
Boat and yacht brokers	106.73

B

Sales	106.73
Rentals	177.40
Marinas:	
1—25 boats	106.73
26+ boats	160.28
Bondsmen	354.74
Bookkeeping and income tax service	88.52
Boot and shoe repair shop	88.52
Bottled drinks, wholesale	
1 truck	177.40
Each additional truck	36.44
Bottled water, delivery of:	
1 truck	88.52
Each additional truck	36.44
Bottled gas, dealers in	88.52
Bowling alleys:	
First alley	88.52
Each additional alley	36.44
Brokers:	
Wholesale dealers in merchandise	354.74
Business and computer machine, rental	88.52

C

Camera and photographic supply shops	106.73
Carnivals, including side shows incident thereto, per week or fraction thereof	3,561.39
Carpet and rug cleaning establishment	88.52
Caterers	88.52
Circus:	
Circus shows and tent shows, per day	1,069.64
Parade	486.20
Clinic, medical, dental, etc.	88.52
Computer programming, 1 employee	88.52
Congregate care, adult congregate living facility and group care facility:	
1—10 residents	121.54

C

Each additional resident	12.13
Consignment shops	88.52
Contractors:	
General	177.40
All others	88.52
Copy service, duplicating, engraving, lithography, mimeographing and multigraphing	88.52

D

Data processing and related services	88.52
Dentists	88.52
Detective agencies	88.52
Distributor	88.52
Diver	88.52
Doctors/physicians	88.52
Drafting	88.52
Dressmaking establishment and hemstitch sewing, including tailors and needlework	36.44
Drugstores	88.52
Dry cleaning, laundries, linen service	88.52

E

Entertainments, musicals, concerts or shows, where not held in receipted theater or hall.	Apply to City Commission for permission and tax
Equipment rental	88.83
Exhibits	Apply to City Commission for permission and tax
Exterminators, termites or vermin, in addition to all other receipts	88.52

F

Family day care centers:	
1—5 residents or day care	88.52
Each additional resident	0
Finance companies, any person who engages in a financing service or effecting the purchase or collection of deferred merchandise purchase agreements or notes	88.52

F

Florists	88.52
Fuel oil dealer	88.52
Furniture, refurnish, reupholster	88.52

G

Game machines, each machine to be paid by the owner or person in whose place of business the machine is operated, each machine, in addition to all other receipts	3.62
Golf, miniature	88.52
Guns, dealer in revolvers and pistols	474.02

H

Halls for rent, where admission is charged	177.40
Health clubs, salons, spas	88.52
Hearing aids, agent or dealer	88.52
Home health care, nursing, aides	88.52
Home occupations	88.52

I

Ice retail stations, each	36.44
Insurance:	
Agency	88.52
Branch offices	88.52
Claims	88.52
Company	88.52
Title	177.40
Interior decorators	88.52
Investment counselors	88.52

J

Janitorial service	88.52

L

Laboratories, analytical or dental	88.52
Landscape gardener, lawn service	88.52
Launderettes or self-service laundries:	
First 10 machines	88.52

L

Each additional machine	4.83
Lawn service only	88.52
Lawn and tree spraying	88.52
Lawyers, each	88.52
Lecturers and instructors	354.74
Locksmiths, each	88.52

M

Mail order establishment	88.52
Management consultant	88.52
Massage parlors	88.52
Mental healers, not including members of Christian Science profession	354.74
Merchant and merchandising:	
Wholesalers	88.52
Merchants, demonstrators, exhibitors selling merchandise at exhibits or shows, 1 week only	42.47
Retail store	88.52
Messenger or package delivery service	88.52
Motorcycles, motorbikes and motor scooters:	
Motordrome sales	177.40
Rental only	177.40
Repair only	88.52
Moving pictures, or other theaters or permanent places of amusement	88.52
Music studios	88.52

N

Newspapers and publications:	
Daily	890.77
Other than daily, excepting religious educational, charitable, fraternal or veterans sponsored	106.73
Nursery and service plants, etc.	88.52

O

Occult—Clairvoyant, fortunetelling, palm reading, crystal ball, and any of the mystic arts	474.02
Opticians/optometrists	88.52
Osteopaths	88.52

P

Patrols, night patrolmen or private watchmen, each, on recommendation of the city commission	88.52
Pawnbrokers	1,245.88
Pet shops and supplies	106.73
Photostat and blueprint shop	88.52
Photographers:	
Each	52.08
Studio	88.52
Piano tuners, each.	52.08
Professions:	
Accountant, acupuncturist, appraisers, architect, attorney, auditor, chemist, chiropodist, chiropractor, counselors, consultants, dentists, designer (industrial and residential), draftsmen, electrologist, engineer (individual or firm), naprapath, naturopathy, homeopathic physician, oculist, optician, optometrist, osteopath, pharmacist, physical culturist or therapist, physician, physiotherapist, podiatrist, psychologist, stocks and bonds broker, surveyor (individual or firm), veterinary surgeon, and any other professions not listed	88.52
Promoter	354.74
Property management	88.52
Psychologists	88.52
Public relations, each individual or firm	88.52

R

Real estate agency/office:	
Broker	88.52
Sales representative if covered under broker	0
Sales representative if not covered under broker	88.52
Registration of business tax receipts	12.13
Rental units:	
1 unit	24.31
2—5 units, each	6.04
Each additional unit over 5	4.83
Condo/hotel (each unit)	24.31
Repair shops, other than garage and machine, proprietor only	88.52
Restaurants, bars, cafeterias, lounges or lunch rooms:	
1—25 persons, occupancy	88.52

R

Over 25 persons, occupancy (in addition to all other receipts)	133.09

S

Schools, private operated for profit:	
1—10 students	88.52
11—25 students	125
26—50 students	177.40
Over 50 students	267.38
Second (multiple) businesses	50 percent of regular receipt tax
Secondhand store:	
Dealer in clothing	88.52
Dealer in all other commodities	88.52
Signs, painters, firms, companies, association of persons or corporations engaged in business of sign painting	88.52
Solicitation, telephone, etc.	88.52
Supermarkets	177.40
Surveyors	88.52
Swimming pools:	
Construction of (see "contractor").	
Sales and service	88.52
Maintenance only	88.52

T

Tanning salon	88.52
Telephone and telegraph companies, branch offices	88.52

U

Unclassified:	
Every business, occupation, profession or exhibition, substantial, fixed or temporary, engaged in by any person within the city for which no receipt fee has been set forth and not specifically designated in this schedule	106.73
Undertakers or ambulance service	354.74

V

Vending machines, each (this receipt shall be in addition to all other receipts)	4.83

V

Veterinarians	88.52

W

Warehouses, bonded or storage	88.52
Weighing machines, each, to be paid by the owner, or by the person in whose place of business the machine is located, in addition to all other receipts	4.83

Attachment A

Fire Inspection & Fire Plan Review Fees

FIRE INSPECTION SERVICE:	FEE
Common Areas - Townhouse Complex	$ 75.00
Family Service Home-Child Care, ALF/ACLF less than 7 persons	$ 40.00
Family Service Home-Child Care, ALF/ACLF 7 persons or greater	$ 75.00
Fire Hydrant Services	$ 25.00
Fire Protection System	$ 50.00
Automotive Fueling Facility	$100.00
Marine Fueling Facility	$110.00
Industrial Facility	$ 75.00
Tourist Lodging Complex- 3 to 10 units	$ 75.00
Tourist Lodging Complex - 11 to 20 units	$110.00
Tourist Lodging Complex - 21 to 49 units	$125.00
Tourist Lodging Complex - 50 units or greater	$175.00
Occupied Multiple Business Unit @ $30.00 per unit	
Unoccupied Multiple Business Unit @ $15.00 per unit	
Permanent Residential Complex - 3 to 10 units	$ 50.00
Permanent Residential Complex - 11 to 20 units	$ 90.00
Permanent Residential Complex - 21 to 49 units	$110.00
Permanent Residential Complex 50 units or greater	$145.00
Places of Assembly 1 to 49 persons	$ 50.00
Places of Assembly 50 to 149 Persons	$ 75.00
Places of Assembly 150 persons or greater	$100.00
Marine Service	$250.00
Fire Sprinkler System Check	$ 25.00
Stand Alone Business < or = 3000 Sq. Ft.	$ 50.00
Stand Alone Business > 3000 Sq. Ft.	$100.00

Storage Facility < or = 5000 Sq. Ft.	$ 75.00
Storage Facility > 5000 Sq. Ft.	$100.00
Fuel Tank Installations	$ 50.00
LP Tank Installations	$ 50.00
FIRE PLAN REVIEWS AND INSPECTIONS:	
Building Services Equipment Plan Review and Inspection (Installation or Replacement of kitchen hood ansul system, trash chute, etc.)	$ 60.00
Fire Protection Systems Plan Review and Inspection (Installation or Replacement of fire alarm, fire sprinkler, standpipe system, etc.)	$ 60.00
New Construction Projects Plan Review and Inspection: - Up to 1,500 square feet - In excess of 1,500 square feet ($60 + $30 = $90)	 $ 60.00 $ 90.00
Remodel / Addition Project Plan Review and Inspection: - Up to 1,500 square feet - In excess of 1,500 square feet ($30 + $30 =$60) - Remodel Commercial Common Areas	 $ 30.00 $ 60.00 $ 60.00
Site Plan Review	$ 60.00
LP Gas Retail Bottle Displays	$ 60.00
LP Gas Tank Installations	$ 60.00
First Re-inspection (for failure)	$ 30.00
Second Re-inspection (for failure)	$ 30.00

RE-INSPECTION FEES:	
Code Compliance 1st visit	$ 30.00
Code Compliance 2nd visit	$ 30.00
Code Compliance 3rd visit	$ 30.00
Code Compliance 4th visit & each subsequent visit	$ 30.00

COMMUNITY HEALTH & SAFETY FEES:	
"Safe Sitter" Course	$ 45.00
CPR Course	$ 25.00

City of Treasure Island
Sewer Rate Bi-Monthly Rate Schedule
Effective Billing Cycles as of December 2023
Base Rate, Volumetric Rate Adjustments and Purchase Sewer Adjustment (PSA)

Description	Existing Fiscal Year 23	Adopted Fiscal Year 24
Base Charge - Bi-Monthly		
Single Family	$ 38.20	$ 42.00
Duplex	$ 66.70	$ 73.40
Multifamily per unit	$ 35.80	$ 39.40
Hotel per unit	$ 27.20	$ 29.90
3/4" or 1"	$ 38.20	$ 42.00
1.5"	$ 93.90	$ 103.30
2"	$ 143.20	$ 157.50
Greater than 2"	$ 224.20	$ 246.60
Non-Metered	$ 38.20	$ 42.00
Volumetric Charge		
Block 1 (0-3,000)		
Rate per Thousand Gallons	$ 11.70	$ 11.70
Purchased Sewer Adjustment (PSA)*	$ 1.81	$ 1.51
Total Block 1 Rate per Thousand Gallons	$ 13.51	$ 13.21
Block 2 (Above 3,000)		
Rate per Thousand Gallons	$ 13.80	$ 13.80
Purchased Sewer Adjustment (PSA)*	$ 1.81	$ 1.51
Total Block 2 Rate per Thousand Gallons	$ 15.61	$ 15.31

* The Volumetric Charge shall be automatically adjusted annual effective the billing as of December 1, after the City's wholesale sewer provider adopts an adjustment to the City's wholesale sewer rates.

Purchase Sewer Adjustment (PSA) = [Annual Purchased Wastewater Cost Under the Adjusted Wholesale Sewer Rates/Annual Revenue Gallons] - Base Year Cost
(Annual Revenue Gallons are in thousands of gallons)

Base Year Cost = $8.92 per thousand gallons as derived from the projected cost for Fiscal Year 2021

Annual Purchased Sewer Costs in PSA Formula

1. The Annual Purchased Sewer Costs include the total costs of wholesale sewer service including strong waste charges and outside-City surcharges.

2. The Annual Purchased Sewer Costs shall be calculated using the most recently available historical 12 months of actual sewer flow billed by the City's wholesale sewer provider - for which the City also has revenue gallons billed to the City's sewer customers - on the date that the adjusted sewer rates are adopted.

3. The historical time period for the sewer flow billed by the City's wholesale sewer provider and the revenue gallons billed to the City's sewer customers must be the same for purposes of the PSA calculations.

Annual Revenue Gallons in PSA Formula

The Annual Revenue Gallons shall be the most recently available historical 12 months of sewer flow billed to the City's sewer customers based on metered water sales in thousands of gallons for which the City also has actual sewer flow billed by the City's wholesale sewer provider.

Exhibit C

City of Treasure Island, Florida
Solid Waste Monthly Rate Schedule
Effective Billing Cycle as of December 2023

RESIDENTIAL REFUSE AND RECYCLING SERVICE INCLUDES: One City supplied 60 or 90 gallon container picked up twice weekly. One City supplied recycling container picked up once weekly, yard waste picked up once weekly.

Unit	Solid Waste	Recycling	Monthly Total	Bi-Monthly Total
Single Family	$19.20	$7.20	$26.40	$52.80
Duplex	$38.40	$14.40	$52.80	$105.60
Triplex	$57.50	$21.60	$79.10	$158.20
4 Units	$76.70	$28.80	$105.50	$211.00
5 Units	$95.90	$36.00	$131.90	$263.80
6+ Units	See Multi-Family 6+ Rate Category			
Extra Trash Can Service		$12.80	(66% of the single family Solid Waste Rate)	

COMMERCIAL ROLL OUT CONTAINER REFUSE ONLY: (NO RECYCLING)

Commercial	$19.20

MULTI-FAMILY 6+ UNITS REFUSE AND RECYCLING:

REFUSE BULK CONTAINER:

Fees below are calculated as follows:($12.8954) X (container size, in cubic yards) X (# of weekly pickups) X (52 weeks) / (12 months).

Container Size (Cubic Yards)	Pickups per Week 2	3	4	5
1	$125.30	$187.96	$250.61	$313.27
2	$250.61	$375.90	$501.22	$626.52
3	$375.90	$563.87	$751.83	$939.79

Recycling Service Charge $4.72 per Unit per month, pick up is once a week.

COMPACTED MULTI-FAMILY REFUSE CONTAINER WITH TREASURE ISLAND COLLECTION:

Service charges shall be prorated on the basis of the charges applicable to the respective establishments as determined by the City.

Recycling Service Charge $4.72 per Unit per month, pick up is once a week.

Exhibit C

City of Treasure Island, Florida
Solid Waste Monthly Rate Schedule
Effective Billing Cycle as of December 2023

COMMERCIAL REFUSE ONLY BULK CONTAINER:

Fees below are calculated as follows:($12.8954) X (container size, in cubic yards) X (# of weekly pickups) X (52 weeks) / (12 months).

Container Size (Cubic Yards)	Pickups per Week 2	3	4	5
1	$125.30	$187.96	$250.61	$313.27
2	$250.61	$375.90	$501.22	$626.52
3	$375.90	$563.87	$751.83	$939.79

COMPACTED COMMERCIAL REFUSE CONTAINER WITH TREASURE ISLAND COLLECTION:

Service charges shall be prorated on the basis of the charges applicable to the respsetive establishments as determined by the City.

CONTRACTUAL COMMERCIAL COMPACTOR RATE

Service charges shall be prorated on the basis of the charges applicable to the respective establishments as determined by the City.

Extra Bulk Container Pickup*	
1 - yard	$31.33
2 - yard	$62.65
3 - yard	$93.98

** Fee for the delivery of a container shall be $10.00; Fee for pickup of a container shall be $10.00.*

Special Pick Up Rate:

Furniture and electronics are collected for a fee of $18.00 for the first item and $5.00 for each additional furniture or electronic item.
Appliances are collected for a fee of $23 for the first item and $10.00 for each additional appliance.

Yard Waste Pick Up Rate:

Each hopper in excess of the two hoppers included in residential service is $5.00 each.

Exhibit D

City of Treasure Island
Stormwater Management Rate Schedule
Effective Billing Cycles as of December 2023
New ERU calculation for FY24

Category	Monthly Rate	Bi-Monthly Rate
Single Family	~~$17.78~~ $24.00	~~$35.56~~ $48.00
~~Duplex (for both units)~~	~~$23.37~~	~~$46.75~~
~~Multiple Family (per unit)~~	~~$16.05~~	~~$32.10~~
~~Hotel/Motel (per unit)~~	~~$13.85~~	~~$27.70~~
~~Commercial (per ERU*)~~	~~$21.35~~	~~$42.70~~
~~Public Property (per ERU*)~~	~~$21.35~~	~~$42.70~~
~~Impervious Single Family Lots~~	~~$17.78~~	~~$35.56~~
Other Property types	Per calculated ERU * $24	Per calculated ERU * $48

*ERU = Equivalent ~~Dwelling~~ Residency Unit, calculated per City of Treasure Island Ordinance ~~94-1~~ 2023-17 (~~1,513~~ 4,445 sq feet).

The city conducted a stormwater rate study and equivalent residency unit calulation update for the FY24 budget development process. The new rate calculation represents a fundamental shift in the equitable burden borne by the various ratepayer types, and will be phased in over a few fiscal years as a result.

0000305839-01

Tampa Bay Times
Published Daily

STATE OF FLORIDA
COUNTY OF Pinellas, Hillsborough, Pasco, Hernando Citrus } ss

Before the undersigned authority personally appeared **Deirdre Bonett** who on oath says that he/she is **Legal Advertising Representative** of the **Tampa Bay Times** a daily newspaper printed in St. Petersburg, in Pinellas County, Florida; that the attached copy of advertisement, being a Legal Notice in the matter **RE: ORDINANCE NO. 2023-18** was published in said newspaper by print in the issues of: **9/13/23** or by publication on the newspaper's website, if authorized, on

Affiant further says the said **Tampa Bay Times** is a newspaper published in **Pinellas, Hillsborough, Pasco, Hernando Citrus** County, Florida and that the said newspaper has heretofore been continuously published in said **Pinellas, Hillsborough, Pasco, Hernando Citrus** County, Florida each day and has been entered as a second class mail matter at the post office in said **Pinellas, Hillsborough, Pasco, Hernando Citrus** County, Florida for a period of one year next preceding the first publication of the attached copy of advertisement, and affiant further says that he/she neither paid not promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Signature Affiant

Sworn to and subscribed before me this **09/13/2023**

Signature of Notary Public

Personally known X or produced identification

Type of identification produced _____

JEAN M. MITOTES
MY COMMISSION # GG 980397
EXPIRES: July 6, 2024
Bonded Thru Notary Public Underwriters

LEGAL NOTICE

THE CITY OF TREASURE ISLAND, FLORIDA NOTICE OF PUBLIC HEARING

Notice is hereby given that the City Commission of the City of Treasure Island, Florida shall hold second reading and public hearing on the following ordinance:

ORDINANCE NO. 2023-18

AN ORDINANCE OF THE CITY OF TREASURE ISLAND, FLORIDA, ESTABLISHING A FEE SCHEDULE AND ADOPTING "APPENDIX A" AS THE CITY OF TREASURE ISLAND FEE SCHEDULE; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

This ordinance will be considered on second reading and public hearing on Monday, September 18, 2023, at 6:00 PM in the Treasure Island City Hall Auditorium, 120 108th Avenue, Treasure Island, Florida, 33706. Interested parties may appear at this hearing and be heard with respect to the proposed ordinance. Copies of the ordinance are available for inspection in the Office of the City Clerk located at Treasure Island City Hall, 120 108th Avenue, Treasure Island, Florida, 33706, between the hours of 8:00 AM and 4:30 PM Monday through Friday.

Any person desiring to file an appeal to the action taken will need a record of the proceedings and for such purpose may be required to ensure a verbatim transcript is made. Said transcript shall include the testimony and evidence upon which the appeal is based and shall be made by the appellant at his or her expense.

The City maintains a video recording of all public hearings. In the event that you wish to appeal a decision, the video may or may not adequately ensure a verbatim record of the proceedings. Therefore, you may wish to provide a court reporter at your expense.

If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the City Clerk, City of Treasure Island, 120 108th Avenue, Treasure Island, Florida 33706, (727) 547-4575, at least 7 days before your scheduled appearance, or immediately upon receiving this notification if the time before the scheduled appearance is less than 7 days; if you are hearing or voice impaired, call 711.

Celine Kidwell, City Clerk

9/13/23 0000305839-01

AGENDA ITEM NO. I.5

Item Cover Page

BOARD OF COMMISSIONERS AGENDA ITEM REPORT

DATE:	September 18, 2023
SUBMITTED BY:	Amy Davis, Administration
ITEM TYPE:	Public Hearings
AGENDA SECTION:	ITEMS OF BUSINESS
SUBJECT:	Second and Final Reading of Ordinance No. 2023-11, Allowing for the ability of the City to create and impose special assessments for capital improvements or essential services
BACKGROUND:	The Isle of Capri civic association and residents have approached the City on how they could bury utilities in their neighborhood. In order to fund a project such as this, it would require the City to impose a special assessment to the project area for the purposes of paying for the burying of utilities. Currently, the City's code does not have a mechanism to create and impose a special assessment for the purpose of a capital improvement or essential service. As a result, adopting the proposed ordinance would be the first step in this process, which would give the city the ability to create a special assessment. The proposed ordinance is drafted to allow assessments for any capital improvement, not just undergrounding utilities, and will address scenarios that are both resident and City initiated. This item was presented at the August 8th workshop and heard at first reading, September 5th, where the Commission discussed various aspects of an assessment process.
POLICY/PURPOSE:	To consider adopting an ordinance to enable the City the ability to create a special assessment to fund a capital improvement project or essential services.
STRATEGIC PLAN RELEVANCE:	Financial and Economic Development; Goal #2 Maximize the utilization of the City's Resources.

ANALYSIS/DISCUSSION: The proposed ordinance would provide a process for the City to create and impose a special assessment in the City's code. The ordinance also provides for the procedure for the imposition of an assessment, definitions, authorizing the creation of assessment areas, optional and mandatory prepayment of assessments, establishing procedures for notice and adoption of assessment rolls and correction of error and omissions, authorizing the issuance of obligations secured by assessments and that such obligations will not create a general debt obligation for the City.

The procedure in the proposed ordinance for a petition initiated request requires a 2-step ballot process where the initial petition requires 70% of the property owners to sign onto the proposed improvement or essential service as well as a second ballot with better cost estimates with 80% of the property owners in favor. The City Commission would consider the adoption of an initial resolution, with notices required, then followed by a final resolution with notices required. The City Commission has the full authority whether to approve the resolution to enact the special assessment and all associated actions.

If there is a City-initiated improvement that is necessary, the ballot process is optional, but an initial and final resolution with notices would still be required. The notice requirement requires actual notice to be sent to any affected property owner. A City-initiated improvement would be a significant improvement that is deemed necessary and only benefits a specific area of properties. This could be drainage or future resiliency projects as an example, these types of assessments are used by cities around the state as a tool for raising funds for specific projects that benefit a group of properties.

The Commission asked for other similar cities that have assessment ordinances; Belleiar Beach (population 1,600) and Long Boat Key (population 6,900). These two cities have similar assessment ordinance to what is being proposed, however, neither city has any ballot provision in their ordinances. Additionally, the Florida League of Cities also surveys cities each year on multiple topics, including assessments. Of the cities that responded to the 2020 survey through the Florida League of Cities the following summary statements can be concluded:

- More than 150 cities in Florida use assessments
-In Pinellas County - Clearwater, Oldsmar, Safety Harbor and St. Pete Beach use assessments. We also know that Belleair Beach also has an assessment ordinance, similar to the

proposed ordinance except without the ballot provisions.
-Of similarly sized communities (5k to 8k in population) - there are 25 similar sized cities that use assessments
-Other beach communities - there are approximately 27 beach cities that use assessments

FUNDING:

With all projects, the fiscal impact is soft costs as staff may need to research scope and cost. As time goes on, there may be hard costs involved, such as hiring a consultant to oversee a project and to provide cost estimates. If an assessment program is ultimately implemented, these hard costs can be included into total assessment paid by the property owners in the special assessment area.

A special assessment is a tool for the City to provide a mechanism for a resident initiated project as well as a City initiated project should the latter ever be required.

MOTION:

I move to adopt / deny Ordinance No. 2023-11, providing for the City to create and impose a special assessment for the funding of capital improvements or essential services at this second and final reading.

ATTACHMENTS:
COTI Assessment Ordinance 2023-11(02375985-5).docx
Treasure Island - Assessments (02566352).pptx
Ad 305838 Ordinance No. 2023-11.pdf

ORDINANCE 23-11

AN ORDINANCE OF THE CITY OF TREASURE ISLAND, FLORIDA RELATING TO THE FUNDING OF CAPITAL IMPROVEMENTS AND ESSENTIAL SERVICES THROUGH THE IMPOSITION OF SPECIAL ASSESSMENTS; RENAMING CHAPTER 46 FROM "TAXATION" TO "TAXATION AND SPECIAL ASSESSMENTS"; CREATING ARTICLE V – SPECIAL ASSESSMENTS TO PROVIDE THE PROCEDURE FOR THE IMPOSITION OF SUCH SPECIAL ASSESSMENTS; PROVIDING DEFINITIONS; AUTHORIZING THE IMPOSITION AND COLLECTION OF SPECIAL ASSESSMENTS TO FUND THE COST OF CAPITAL IMPROVEMENTS AND ESSENTIAL SERVICES PROVIDING A SPECIAL BENEFIT TO REAL PROPERTY WITHIN THE CITY; AUTHORIZING THE CREATION OF ASSESSMENT AREAS; ESTABLISHING PROCEDURES FOR NOTICE AND ADOPTION OF ASSESSMENT ROLLS AND FOR CORRECTION OF ERRORS AND OMISSIONS; PROVIDING FOR THE OPTIONAL AND MANDATORY PREPAYMENT OF ASSESSMENTS; PROVIDING THAT ASSESSMENTS CONSTITUTE A LIEN ON ASSESSED PROPERTY UPON ADOPTION OF THE ASSESSMENT ROLLS; ESTABLISHING PROCEDURES AND METHODS FOR COLLECTION OF ASSESSMENTS, INCLUDING ASSESSMENTS IMPOSED ON GOVERNMENT PROPERTY; AUTHORIZING THE ISSUANCE OF OBLIGATIONS SECURED BY ASSESSMENTS; PROVIDING FOR VARIOUS RIGHTS AND REMEDIES OF THE HOLDERS OF SUCH OBLIGATIONS; PROVIDING THAT SUCH OBLIGATIONS WILL NOT CREATE A GENERAL DEBT OR OBLIGATION OF THE CITY; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; PROVIDING FOR CODIFICATION AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Article VIII, section 2 of the Florida Constitution and Section 166.021, Florida Statutes, grant the City all governmental, corporate, and proprietary powers to enable the City Commission to conduct municipal government, perform municipal functions, and render municipal services, and exercise any power for municipal purposes, except when expressly prohibited by law, and such powers may be exercised by the enactment of City ordinances;

WHEREAS, the City Commission wishes to establish a procedure for establishing special assessments to fund capital improvements and essential services; and

WHEREAS, the special assessments authorized pursuant to this Ordinance shall constitute non-ad valorem assessments within the meaning and intent of the Uniform Assessment Collection Act;

WHEREAS, the special assessments imposed pursuant to this Ordinance will be imposed by the City Commission, not the Property Appraiser or Tax Collector and any

activity of the Property Appraiser or Tax Collector under the provisions of this Ordinance shall be construed solely as ministerial;

WHEREAS, the City Commission wishes to rename Chapter 46 from “Taxation” to “Taxation and Special Assessments;” and

WHEREAS, the City Commission determines that the adoption of this Ordinance is in the interests of the public health, safety and welfare of the City and its residents.

NOW, THEREFORE, THE CITY OF TREASURE ISLAND DOES ORDAIN:

SECTION 1. The recitals set forth in the “Whereas” clauses above are ratified and confirmed as true and correct and are hereby adopted as legislative findings by the City Commission of the City of Treasure Island, Florida, for the adoption of this Ordinance.

SECTION 2. That Chapter 46 “Taxation” of the Code of Ordinances of the City of Treasure Island, Florida, is hereby renamed to “Taxation and Special Assessments.”

SECTION 3. That Chapter 46 of the Code of Ordinances of the City of Treasure Island, Florida, is hereby amended to read as follows:

Article V. – Special Assessments

Sec. 46-150. - Definitions. The following terms shall have the following meanings, unless the context clearly requires otherwise:

"Annual Assessment Resolution" means the resolution described in Section 46-158, approving an Assessment Roll for a specific Fiscal Year.

"Assessment" means a special assessment imposed by the City Commission pursuant to this Ordinance to fund the Capital Cost of Capital Improvements or the Service Cost of Essential Services. The term "Assessment" and the reference to non-ad valorem assessments herein means those assessments which are not based upon millage and which can become a lien against a homestead as permitted by Article X, Section 4 of the Florida Constitution.

"Assessment Area" means any of specific areas created by resolution of the City Commission pursuant to Sec. 46-152 that specially benefit from Capital Improvements or Essential Services.

"Assessment Coordinator" means the City Manager or such person's designee.

"Assessment Roll" means the special assessment roll relating to Capital Improvements or Essential Services containing the information specified in Section 46-154, approved by a Final Assessment Resolution or an Annual Assessment Resolution pursuant to Sec. 46-157 and 46-158.

"Assessment Unit" means the apportionment unit utilized to determine the Assessment for each parcel of property, as set forth in the Initial Assessment Resolution. "Assessment Units" may include, by way of example and not limitation, one or a combination of the following: front footage, land area, improvement area, equivalent residential connections or units, equivalent benefit units, permitted land use, trip generation rates, rights to future trip generation capacity under applicable concurrency management regulations, property value or any other physical characteristic or reasonably expected use of the property that is related to the Capital Improvements or Essential Services to be funded from proceeds of the Assessment.

"Capital Cost" means all or any portion of the expenses that are properly attributable to the acquisition, design, construction, installation, reconstruction, renewal or replacement (including demolition, environmental mitigation and relocation) of Capital Improvements under generally accepted accounting principles; and including reimbursement to the City for any funds advanced for Capital Cost and interest on any interfund or intrafund loan for such purposes.

"Capital Improvements" means capital improvements constructed or installed by the City which provide a special benefit to lands within an Assessment Area.

"City" means City of Treasure Island, Florida.

"City Code" means the Code of Ordinances of the City of Treasure Island, Florida.

"City Commission" means the City Commission of the City of Treasure Island, Florida.

"City Manager" means the chief executive officer of the City, or such person's designee.

"Essential Services" means the services, facilities, or programs which provide a special benefit to, or relieve a burden attributable to, lands within an Assessment Area.

"Final Assessment Resolution" means the resolution described in Sec. 46-157 which shall confirm, modify or repeal the Initial Assessment Resolution and which shall be the final proceeding for the imposition of an Assessment.

"Fiscal Year" means the period commencing on October 1 of each year and continuing through the following September 30, or such other period as may be prescribed by law as the Fiscal Year for the City.

"Government Property" means property owned by the United States of America, the State of Florida, a county, a special district, a municipal corporation, or any of their respective agencies or political subdivisions.

"Initial Assessment Resolution" means the resolution described in Section 46-153, which shall be the initial proceeding for the imposition of an Assessment.

"Maximum Assessment Rate" means the highest rate of an Assessment established by the City Commission in an Initial Assessment Resolution and included in the notices required by Sec. 46-155 and 46-156.

"Obligations" means bonds or other evidence of indebtedness including but not limited to, notes, commercial paper, capital leases or any other obligation issued or incurred to finance Capital Improvements and secured, in whole or in part, by proceeds of the Assessments.

"Ordinance" means this Capital Improvement and Essential Services Procedural Assessment Ordinance.

"Pledged Revenue" means, as to any series of Obligations, (A) the proceeds of such Obligations, including investment earnings, (B) proceeds of the Assessments pledged to secure the payment of such Obligations, and (C) any other legally available non-ad valorem revenue pledged, at the City Commission's sole option, to secure the payment of such Obligations, as specified by the Ordinance and any resolution authorizing such Obligations.

"Property Appraiser" means the Pinellas County Property Appraiser.

"Resolution of Intent" means the resolution expressing the City Commission's intent to collect Assessments on the ad valorem tax bill required by the Uniform Assessment Collection Act.

"Service Cost" means all or any portion of the expenses that are properly attributable to the provision of Essential Services under generally accepted accounting principles; and including reimbursement to the City for any funds advanced for such expenses and interest on any interfund or intrafund loan for such purposes.

"Tax Collector" means the Pinellas County Tax Collector.

"Tax Roll" means the real property ad valorem tax assessment roll maintained by the Property Appraiser for the purpose of the levy and collection of ad valorem taxes.

"Uniform Assessment Collection Act" means sections 197.3632 and 197.3635, Florida Statutes, or any successor statutes authorizing the collection of non-ad valorem assessments on the same bill as ad valorem taxes, and any applicable regulations promulgated thereunder.

Sec. 46-151. – Authority and Purpose. The City Commission is authorized to impose Assessments against property located within an Assessment Area to fund Capital Improvements or Essential Services. The Assessment shall be computed in a manner that fairly and reasonably apportions the Capital Costs or Service Costs among the parcels of property within an Assessment Area, based upon objectively determinable Assessment Units related to the value, use or physical characteristics of the property.

Sec. 46-152. – Creation of Assessment Areas.

(A) The City Commission is authorized to create Assessment Areas by resolution. Each Assessment Area shall encompass only that property specially benefited by the Capital Improvements or Essential Services proposed for funding from the proceeds of Assessments to be imposed therein. Either the Initial Assessment Resolution proposing an Assessment Area or the Final Assessment Resolution creating an Assessment Area shall include brief descriptions of the Capital Improvements or Essential Services proposed for such area, a description of the property to be included within the Assessment Area, and legislative findings that recognize the special benefit to be provided by each proposed

Capital Improvement or Essential Service to property within the Assessment Area. Properties in any Assessment Area need not be adjacent or contiguous to any other property in an Assessment Area. An Assessment Area may encompass the entire area of the City.

(B) Petition Process.

(1) The City Commission may establish an Assessment Area either upon its own motion or upon written petition by a majority of affected property owners.

(2) Property owners shall include any persons, firm, partnership, corporation, trust, or other legal entity holding title to any property which would be liable for Assessments if the Assessments were imposed. The requirements for a majority of such property owners shall mean no less than (a) seventy (70) percent of the owners in number where the Assessment against each parcel is substantially equal, or (b) the owners of parcels liable for seventy (70) percent of the Assessment where the proposed Assessment against each parcel is not substantially equal. For purposes of this section, substantially equal means a variance between the highest and lowest Assessment of not more than twenty (20) percent.

(3) The property owner petition shall contain:

(i) The name, address and phone number of the property owner(s) submitting the petition and designating the property owner(s), if any, with whom the City should primarily communicate regarding the petition (the "Petitioners Representative");

(ii) a description of the proposed Capital Improvements or Essential services to be provided within the Assessment Area;

(iii) a description of the boundaries of the proposed Assessment Area and/or the real property to be included therein, which may be based upon reference to bordering streets, waterways or other defining boundaries, lots or units, and/or tax parcel identification numbers;

(iv) a cost estimate for the proposed Capital Improvements or Essential Services, including the supporting information or documentation upon which such cost estimate is based; and

(v) a statement that the petitioners (a) request that the improvements be constructed or that the services be provided, (b) recognize that the determination regarding the imposition of Assessments shall be made solely by the City Commission after public hearing, (c) agree to be assessed for the actual cost for construction of the improvements or provisions of services (regardless of whether such actual cost exceeds the cost estimate included in the petition) and imposing the Assessments, including allowable administrative and other incidental costs connected therewith, and (d) agree to pay the costs of preparing the plans, specifications, and cost estimates required for the project whether or not the project is ultimately constructed.

(4) The property owner petition shall be submitted to the office of the City Manager which shall make an initial determination (after consultation with the City Attorney, as or if necessary) as to whether the petition satisfies the requirements of this section. If the petition is determined to be insufficient, the Petitioners Representative shall be so notified, and the property owners may at their option resubmit an amended petition correcting the insufficiency. If the petition is determined to be sufficient, the City Manager shall present the petition to the City Commission which shall take such actions as may be necessary to determine, in its sole discretion, whether to proceed with creation of the Assessment Area, which actions may include but are not limited to investigating the financial and practical feasibility of providing the improvements or services and any associated legal considerations, conducting its own cost estimate, requesting additional information from the petitioners, etc.

(5) Notwithstanding the petition process established pursuant to this section, the City Commission shall retain the authority to create Assessment Areas on its own motion without property owner petition and/or the concurrence of seventy (70) percent of the property owners.

(C) Ballot Process.

(1) Upon receipt of petitions sufficient to satisfy the requirements of paragraph (B) of this section, the City Commission shall proceed to authorize the expenditure of City funds in an identified amount to enable staff to develop or obtain a good faith estimate of the actual cost of providing the Capital Improvements or Essential Services contemplated by the petitions. The estimate of actual cost may take the form of a proposal, bid or binding cost estimate provided by a contractor, service provider, engineer or other party and may include reasonable contingencies for future cost increases or inflation. Once the estimate of actual cost is prepared, a ballot for signature by owners of property within the proposed Assessment Area shall be prepared by the City Manager. The ballot shall include the following:

i. Notice that an Assessment Area is being considered for the area where the owner's property is located;

ii. Identification of the preliminary estimates of the total estimated Maximum Assessment Rate based on binding estimate;

iii. That the preliminary estimates are subject to change;

iv. Identification of any costs, which costs will be the responsibility of each property owner separate and apart from any resulting Maximum Assessment Rate;

v. Notice that only signed ballots returned to the City shall be counted toward meeting the approval threshold adopted herein; and

vi. The due date for returning signed ballots.

(2) The ballot shall include a statement that by signing this ballot, the property owner requests and agrees to:

i. The construction of the Capital Improvements or activation of the Essential Services in the proposed Assessment Area;

ii. The Capital Improvements or Essential Services shall be paid for by the property owners within the Assessment Area through the imposition of an Assessment and by the property owner signing the ballot that the property owner will pay an Assessment in the estimated amount identified in the ballot, and acknowledge that their property will be subject to a special assessment lien to secure payments due

in an amount as approved by Final Assessment Resolution of the City Commission, plus interest and payable over a period of time as provided in the Final Assessment Resolution after a public hearing. All property owners will be notified of the date and time of the public hearing at least twenty (20) days prior to the public hearing.

iii. The City Manager shall provide a form of the ballot to the Petitioners Representative who shall distribute copies thereof to each property owner in the proposed Assessment Area. Ballots must be returned to the City Manager within ninety (90) days of the Petitioners Representative's receipt of the form of the ballots from the City Manager.

(3) The ballot described in (1) and (2) above may be modified by the City Manager to include any facts or representations that may be applicable to the proposed Assessment, including, but not limited to, whether private easements may be required from property owners in order for the City to proceed with construction of Capital Improvements and whether there are additional cost considerations which may not be included within the proposed Assessment.

(4) The ballots shall be mailed to the owners of property comprising the proposed Assessment Area at the address of record included the property database maintained by the Property Appraiser, or any updated or forwarding address available through reasonable diligence in the event a mailed ballot is returned as undeliverable.

(5) Completed, signed ballots shall be returned to the City Manager who shall verify authenticity of owner name and parcel information by reference to the most recent tax roll. The City Manager may consider any other evidence provided that may contradict the information provided on the tax roll in order to identify and verify the owner of a property within a proposed Assessment Area, but reliance on the information contained in the tax roll is presumptively valid.

(6) In order for the City to proceed with consideration of an Assessment, ballots must be timely returned to the City evidence that at least eighty (80) percent those property owners within the proposed Assessment Area, returned signed ballots in

accordance with the procedures set forth in this section and are in favor of the proposed Assessment. For the purposes of calculating the percentage, each parcel shall be counted as one (1) owner.

(7) Following timely receipt of the ballots of at least eighty (80) percent of the property owners in the proposed Assessment Area in favor of the Assessment, the initial proceeding for the imposition of the Assessment, as provided for in section 46-153 will be scheduled for consideration of the City Commission.

(8) Notwithstanding the ballot process established pursuant to this section, the City Commission shall retain the authority to create Assessment Areas on its own motion but may present a question by mail, ballot or other process, concerning the creation of a proposed Assessment Area to obtain an expression from property owners residing within the proposed Assessment Area as to whether the Assessment Area should be created. The cost of the ballot shall be added to the cost of the Capital Improvements or Essential Services in the event the City Commission determines to create the proposed Assessment Area.

(9) Notwithstanding anything herein to the contrary, the results of any ballot held pursuant to this section are not binding on the City Commission and the City Commission may decline to establish an Assessment Area regardless of the results of any such ballot.

Sec. 46-153.- Initial Assessment Resolution. The initial proceeding for imposition of an Assessment shall be the City Commission's adoption of an Initial Assessment Resolution. The Initial Assessment Resolution shall:

(A) describe the proposed Assessment Area;

(B) describe the Capital Improvements or Essential Services proposed for funding from proceeds of the Assessments;

(C) estimate the Service Cost or Capital Cost;

(D) establish a Maximum Assessment Rate if desired by the City Commission;

(E) describe with particularity the proposed method of apportioning the Service Cost or Capital Cost among the parcels of property located within the Assessment Area,

such that the owner of any parcel of property can objectively determine the amount of the Assessment, based upon its value, use or physical characteristics;

(F) include specific legislative findings that recognize the equity provided by the apportionment methodology;

(G) schedule a public hearing at a meeting of the City Commission, which meeting shall be a regular, adjourned or special meeting, at which to hear objections of all interested persons and to consider adoption of the Final Assessment Resolution and approval of the Assessment Roll; and

(H) direct the Assessment Coordinator to (1) prepare the Assessment Roll pursuant to Section 46-154, (2) publish the notice required by Section 46-155, and (3) mail the notice required by Section 46-156 using information then available from the Property Appraiser.

Sec. 46-154.- Assessment Roll

(A) The Assessment Coordinator shall prepare a preliminary Assessment Roll that contains the following information:

(1) a summary description of each parcel of property (conforming to the description contained on the Tax Roll) subject to the Assessment;

(2) the name of the owner of record of each parcel, as shown on the Tax Roll;

(3) the number of Assessment Units attributable to each parcel;

(4) if applicable, the estimated maximum annual Assessment to become due in any Fiscal Year for each Assessment Unit; and

(5) if applicable, the estimated maximum annual Assessment to become due in any Fiscal Year for each parcel.

(B) Copies of the Initial Assessment Resolution and the preliminary Assessment Roll shall be on file in the office of the Assessment Coordinator and open to public inspection. The foregoing shall not be construed to require that the Assessment Roll be in printed form if the amount of the Assessment for each parcel of property can be determined by use of a computer terminal or otherwise accessible through the internet or similar data base.

Sec. 46-155. Notice by Publication. After filing the Assessment Roll in the office of the Assessment Coordinator, as required by Section 46-154 (B), the Assessment Coordinator shall publish once in a newspaper of general circulation within Pinellas County a notice stating that at a meeting of the City Commission on a certain day and hour, not earlier than 20 calendar days from such publication, which meeting shall be a regular, adjourned or special meeting, the City Commission will hear objections of all interested persons to the Final Assessment Resolution and approval of the Assessment Roll. The published notice shall conform to the requirements set forth in the Uniform Assessment Collection Act. Such notice shall include (A) a geographic depiction of the property subject to the Assessment; (B) the proposed schedule of the Assessment; (C) the method by which the Assessment shall be collected; (D) the Maximum Assessment Rate in the event one was adopted in the Initial Assessment Resolution; and (E) a statement that all affected property owners have the right to appear at the public hearing and to file written objections within 20 days of the publication of the notice. Notwithstanding anything herein to the contrary, notice of a proposed Assessment may be given in any manner authorized by law.

Sec. 46-156. – Notice by Mail. In addition to the published notice required by Section 46-155, the Assessment Coordinator shall provide notice of the proposed Assessment by first class mail to the owner of each parcel of property subject to the Assessment. The mailed notice shall conform to the requirements set forth in the Uniform Assessment Collection Act. Such notice shall include (A) the purpose of the Assessment; (B) the rate of Assessment to be levied against each parcel of property including a Maximum Assessment Rate in the event one was adopted by the Initial Assessment Resolution; (C) the Assessment Unit to be applied to determine the Assessment; (D) the number of such Assessment Units contained in each parcel; (E) the total revenue to be collected by the Assessment; and (F) a statement that failure to pay the Assessment will cause a tax certificate to be issued against the property or foreclosure proceedings may be instituted, either of which may result in a loss of title to the property; (G) a statement that all affected property owners have a right to appear at the hearing and to file written objections with the

City Commission within 20 days of the notice; and (H) the date, time and place of the hearing. Notice shall be mailed at least 20 calendar days prior to the hearing to each property owner at such address as is shown on the Tax Roll on the twentieth calendar day prior to the date of mailing. Notice shall be deemed mailed upon delivery thereof to the possession of the U.S. Postal Service. The Assessment Coordinator may provide proof of such notice by affidavit. Notwithstanding anything herein to the contrary, notice of a proposed Assessment may be given in any manner authorized by law.

Sec. 46-157. – Adoption of Final Resolution. At the time named in such notices, or to which an adjournment or continuance may be taken, the City Commission shall conduct the public hearing established pursuant to section 46-153 to receive written objections and hear testimony of interested persons and may then, or at any subsequent meeting of the City Commission, adopt the Final Assessment Resolution which shall:

(A) confirm, modify or repeal the Initial Assessment Resolution with such amendments, if any, as may be deemed appropriate by the City Commission;

(B) create the Assessment Area;

(C) establish the maximum amount of the Assessment for each Assessment Unit;

(D) approve the Assessment Roll, with such amendments as it deems just and right; and

(E) determine the method of collecting the Assessments.

Sec. 46-158. – Annual Assessment Resolution. The City Commission shall adopt an Annual Assessment Resolution during its budget adoption process for each Fiscal Year in which Assessments will be imposed to approve the Assessment Roll for such Fiscal Year. The Final Assessment Resolution shall constitute the Annual Assessment Resolution for the initial Fiscal Year. The Assessment Roll, as prepared in accordance with the Initial Assessment Resolution and confirmed or amended by the Final Assessment Resolution, shall be confirmed or amended by the Annual Assessment Resolution to reflect the then applicable portion of the cost of the Capital Improvements or Essential Services, or both, to be paid by Assessments. If the proposed Assessment

for any parcel of property exceeds the Maximum Assessment Rate established in the Initial Assessment Resolution for the area and described in the notices provided pursuant to Sections 46-155 and 46-156 or if an Assessment is imposed against property not previously subject thereto, the City Commission shall provide notice to the owner of such property in accordance with Section 46-156 and conduct a public hearing prior to adoption of the Annual Assessment Resolution. Failure to adopt an Annual Assessment Resolution during the budget adoption process may be cured at any time.

Sec. 46-159. – Effect of Assessment Resolutions. The adoption of the Final Assessment Resolution or of an Annual Assessment Resolution requiring notice as provided in Section 46-158, shall be the final adjudication of the issues presented (including, but not limited to, the apportionment methodology, the rate of assessment, the maximum annual Assessment of each parcel, the adoption of the Assessment Roll and the levy and lien of the Assessments), unless proper steps are initiated in a court of competent jurisdiction to secure relief within 20 days from the date of the City Commission's adoption of the Final Assessment Resolution. The Assessments for each Fiscal Year shall be established upon adoption of the Annual Assessment Resolution. If the Assessments are to be collected pursuant to the Uniform Assessment Collection Act, the Assessment Roll, as approved by the Annual Assessment Resolution, shall be certified to the Tax Collector.

Sec. 46-160. – Prepayment of Assessment.

(A) The Assessment imposed against any parcel of property to fund Capital Improvements shall be subject to prepayment at the option of the property owner, as follows:

(1)Prior to the issuance of Obligations, the Assessment Coordinator shall provide first class mailed notice to the owner of each parcel of property subject to the Assessment of the City Commission's intent to issue such Obligations. On or prior to the date specified in such notice (which shall not be earlier than the thirtieth day following the date on which the notice is delivered to the possession of the U.S. Postal Service), or such later date

as the City Commission may allow in its sole discretion, the owner of each parcel of property subject to the Assessment shall be entitled to prepay the total Assessment obligation.

(2) Following the date specified in the notice provided pursuant to Section 46-160(A), or such later date as the City Commission may allow in its sole discretion, the owner of each parcel of property subject to the Assessment shall be entitled to prepay the total remaining Assessment upon payment of an amount equal to the sum of (a) such parcel's share of the principal amount of Obligations then outstanding, (b) the premium associated with redemption of such parcel's share of the principal amount of Obligations then outstanding, and (c) interest on such parcel's share of the principal amount of Obligations then outstanding, from the most recent date to which interest has been paid to the next date following such prepayment on which the City can redeem Obligations after providing all notices required by the ordinance or resolution authorizing issuance of such Obligations; provided however, that during any period commencing on the date the annual Assessment Roll is certified for collection pursuant to the Uniform Assessment Collection Act and ending on the next date on which unpaid ad valorem taxes become delinquent, the City may reduce the amount required to prepay the Assessments imposed against any parcel of property by the amount of the Assessment certified for collection with respect to such parcel.

(B) At the City's election, the Assessment imposed against any parcel of property may be subject to acceleration and mandatory prepayment if at any time a tax certificate has been issued and remains outstanding in respect of such property. In such event, the amount required for mandatory prepayment shall be the same as that required for an optional prepayment authorized by Section 46-160 (B).

(C) The amount of all prepayments computed in accordance with this Section 46-160 shall be final. The City shall not be required to refund any portion of a prepayment if (1) the Capital Cost is less than the amount upon which such prepayment was computed, or (2) annual Assessments will not be imposed for the full number of years anticipated at the time of such prepayment.

Sec. 46-161 – Lien of Assessments.

(A) Upon adoption of the Annual Assessment Resolution for each Fiscal Year, Assessments to be collected under the Uniform Assessment Collection Act shall constitute a lien against assessed property equal in rank and dignity with the liens of all state, county, district or municipal taxes and other non-ad valorem assessments. Except as otherwise provided by law, such lien shall be superior in dignity to all other liens, titles and claims, until paid. The lien shall be deemed perfected upon adoption by the City Commission of the Annual Assessment Resolution and shall attach to the property included on the Assessment Roll as of the prior January 1, the lien date for ad valorem taxes.

(B) Upon adoption of the Final Assessment Resolution, Assessments to be collected under the alternative method of collection provided in Section 46-166 shall constitute a lien against assessed property equal in rank and dignity with the liens of all state, county, district or municipal taxes and other non-ad valorem assessments. Except as otherwise provided by law, such lien shall be superior in dignity to all other liens, titles and claims, until paid. The lien shall be deemed perfected on the date notice thereof is recorded in the Official Records of Pinellas County, Florida.

Sec. 46-162. – Revisions to Assessments. If any Assessment made under the provisions of this Ordinance is either in whole or in part annulled, vacated or set aside by the judgment of any court, or if the City Commission is satisfied that any such Assessment is so irregular or defective that the same cannot be enforced or collected, or if the City Commission has omitted the inclusion of any property on the Assessment Roll which property should have been so included, the City Commission may take all necessary steps to impose a new Assessment against any property benefited by the Capital Improvement or Essential Service, following as nearly as may be practicable the provisions of this Ordinance, and in case such second Assessment is annulled, the City Commission may levy and impose other Assessments until a valid Assessment is imposed.

Sec. 46-163. – Procedural Irregularities. Any informality or irregularity in the proceedings in connection with the levy of any Assessment under the provisions of this Ordinance shall not affect the validity of the same after the approval thereof, and any Assessment as finally approved shall be competent and sufficient evidence that such Assessment was duly levied, that the Assessment was duly made and adopted, and that all proceedings related to such Assessment were duly had, taken and performed as required by this Ordinance; and no variance from the directions hereunder shall be held material unless it be clearly shown that the party objecting was materially injured thereby. Notwithstanding the provisions of this Section 46-163, any party objecting to an Assessment imposed pursuant to this Ordinance must file an objection with a court of competent jurisdiction within the time periods prescribed herein.

Sec. 46-164. – Correction of Errors and Omissions.

(A) No act of error or omission on the part of the City Commission, Assessment Coordinator, Property Appraiser, Tax Collector, or their deputies or employees, shall operate to release or discharge any obligation for payment of any Assessment imposed by the City Commission under the provisions of this Ordinance.

(B) In the event that the number of Assessment Units attributed to a parcel of property is incorrect under the terms of the apportionment methodology adopted by the City Commission for a given Assessment program, the number of Assessment Units attributed to such parcel may be corrected at any time by the Assessment Coordinator, including upon presentation of competent substantial evidence by the owner of such parcel. Any such correction which reduces an Assessment shall be considered valid from the date on which the Assessment was imposed and shall in no way affect the enforcement of the Assessment imposed under the provisions of this Ordinance. Any such correction which increases an Assessment or imposes an assessment on omitted property shall first require notice to the affected owner at the address shown on the Tax Roll notifying the owner of the date, time and place that the City Commission will consider confirming the correction and offering the owner an opportunity to be heard.

(C) After the Assessment Roll has been delivered to the Tax Collector in

accordance with the Uniform Assessment Collection Act, any changes, modifications or corrections thereto shall be made in accordance with the procedures applicable to errors and insolvencies for ad valorem taxes.

Sec. 46-165. – Method of Collection. Unless directed otherwise by the City Commission, Assessments (other than Assessments imposed against Government Property) shall be collected pursuant to the Uniform Assessment Collection Act, and the City shall comply with all applicable provisions thereof, including but not limited to (1) entering into a written agreement with the Property Appraiser and the Tax Collector for reimbursement of necessary expenses, (2) certifying the Assessment Roll to the Tax Collector, and (3) adopting a Resolution of Intent after publishing weekly notice of such intent for four consecutive weeks preceding the hearing. The Resolution of Intent may be adopted either prior to or following the Initial Assessment Resolution; provided however, that the Resolution of Intent must be adopted prior to January 1 (March 1 with consent of the Property Appraiser and Tax Collector) of the year in which the Assessments are first collected on the ad valorem tax bill. This section shall not be construed to require adoption of an additional Resolution of Intent, and notice thereof, if a Resolution of Intent was previously adopted and is currently in effect for the area in question. Any hearing or notice required by this Ordinance may be combined with any other hearing or notice required by the Uniform Assessment Collection Act. Upon adoption of a Resolution of Intent, the Mayor and/or City Manager shall be authorized to execute reimbursement agreement(s) on behalf of the City as contemplated by section 197.3632(2) of the Uniform Assessment Collection Act, and to take such other actions as may be necessary or desirable in order to effectuate collection of the Assessments in accordance with the Uniform Assessment Collection Act.

Sec. 46-166 – Alternative Method of Collection. In lieu of using the Uniform Assessment Collection Act, the City may elect to collect the Assessment by any other method which is authorized by law or provided by this Section 46-166 as follows:

(A) The City shall provide Assessment bills by first class mail to the owner of

each affected parcel of property, other than Government Property. The bill or accompanying explanatory material shall include (1) a brief explanation of the Assessment, (2) a description of the Assessment Units used to determine the amount of the Assessment, (3) the number of Assessment Units attributable to the parcel, (4) the total amount of the parcel's Assessment for the appropriate period, (5) the location at which payment will be accepted, (6) the date on which the Assessment is due, and (7) a statement that the Assessment constitutes a lien against assessed property equal in rank and dignity with the liens of all state, county, district or municipal taxes and other non-ad valorem assessments.

(B) A general notice of the lien resulting from imposition of the Assessments shall be recorded in the Official Records of Pinellas County, Florida. Nothing herein shall be construed to require that individual liens or releases be filed in the Official Records.

(C) The City shall have the right to appoint or retain an agent to foreclose and collect all delinquent Assessments in the manner provided by law. An Assessment shall become delinquent if it is not paid within thirty (30) days from the due date. The City or its agent shall notify any property owner who is delinquent in payment of an Assessment within sixty (60) days from the date such Assessment was due. Such notice shall state in effect that the City or its agent will initiate a foreclosure action and cause the foreclosure of such property subject to a delinquent Assessment in a method now or hereafter provided by law for foreclosure of mortgages on real estate, or otherwise as provided by law.

(D) All costs, fees and expenses, including reasonable attorney fees and title search expenses, related to any foreclosure action as described herein shall be included in any judgment or decree rendered therein. At the sale pursuant to decree in any such action, the City may be the purchaser to the same extent as an individual person or corporation. The City may join in one foreclosure action the collection of Assessments against any or all property assessed in accordance with these provisions. All delinquent property owners whose property is foreclosed shall be liable for an apportioned amount of reasonable costs and expenses incurred by the City and its agents, including reasonable attorney fees, in collection of such delinquent Assessments and any other costs incurred by the City as a result of such delinquent Assessments including, but not limited to, costs

paid for draws on a credit facility and the same shall be collectible as a part of or in addition to, the costs of the action.

(E) In lieu of foreclosure, any delinquent Assessment and the costs, fees and expenses attributable thereto, may be collected pursuant to the Uniform Assessment Collection Act; provided however, that (1) notice is provided to the owner in the manner required by law and this Ordinance, and (2) any existing lien of record on the affected parcel for the delinquent Assessment is supplanted by the lien resulting from certification of the Assessment Roll to the Tax Collector.

Sec. 46-167. – Responsibility for Enforcement. The City and its agents, if any, shall maintain the duty to enforce the prompt collection of Assessments by the means provided herein. The duties related to collection of Assessments may be enforced at the suit of any holder of Obligations in a court of competent jurisdiction by mandamus or other appropriate proceedings or actions.

Sec. 46-168. – Government Property.

(A) If Assessments are imposed against Government Property, the City shall provide Assessment bills by first class mail to the owner of each affected parcel of Government Property. The bill or accompanying explanatory material shall include (1) a brief explanation of the Assessment, (2) a description of the Assessment Units used to determine the amount of the Assessment, (3) the number of Assessment Units attributable to the parcel, (4) the total amount of the parcel's Assessment for the appropriate period, (5) the location at which payment will be accepted, and (6) the date on which the Assessment is due.

(B) Assessments imposed against Government Property shall be due on the same date as Assessments against other property within the Assessment Area and, if applicable, shall be subject to the same discounts for early payment.

(C) An Assessment shall become delinquent if it is not paid within thirty (30) days from the due date. The City shall notify the owner of any Government Property that is delinquent in payment of its Assessment within sixty (60) days from the date such

Assessment was due. Such notice shall state in effect that the City will initiate a mandamus or other appropriate judicial action to compel payment.

(D) All costs, fees and expenses, including reasonable attorney fees and title search expenses, related to any mandamus or other action as described herein shall be included in any judgment or decree rendered therein. All delinquent owners of Government Property against which a mandamus or other appropriate action is filed shall be liable for an apportioned amount of reasonable costs and expenses incurred by the City or its agents, including reasonable attorney fees, in collection of such delinquent Assessments and any other costs incurred by the City as a result of such delinquent Assessments including, but not limited to, costs paid for draws on a credit facility and the same shall be collectible as a part of, or in addition to, the costs of the action.

(E) As an alternative to the foregoing, an Assessment imposed against Government Property may be collected on the bill for any utility service provided to such Government Property. The City Commission may also contract for such billing services with any utility not owned by the City.

(F) Notwithstanding anything herein to the contrary, Assessments shall not be imposed against Government Property which is exempted from the payment of special assessments and/or non-ad valorem assessments under state or federal law. The foregoing class of properties not to be assessed do not include Government Property that is leased for private use. Nothing herein shall be construed to require the imposition of Assessments against Government Property.

Sec. 46-169. – General Authority.

(A) The City Commission shall have the power and is hereby authorized to provide by ordinance or resolution, at one time or from time to time in series, for the issuance of Obligations to fund Capital Improvements and any amounts to be paid or accrued in connection with issuance of such Obligations including but not limited to capitalized interest, transaction costs and reserve account deposits.

(B) The principal of and interest on each series of Obligations shall be payable from Pledged Revenue. At the option of the City Commission, the City may agree, by ordinance or resolution, to budget and appropriate funds to make up any deficiency in the

reserve account established for the Obligations or in the payment of the Obligations, from other non-ad valorem revenue sources. The City Commission may also provide, by ordinance or resolution, for a pledge of or lien upon proceeds of such non-ad valorem revenue sources for the benefit of the holders of the Obligations. Any such ordinance or resolution shall determine the nature and extent of any pledge of or lien upon proceeds of such non-ad valorem revenue sources.

Sec. 46-170. – Terms of the Obligations. The Obligations shall be dated, shall bear interest at such rate or rates, shall mature at such times as may be determined by ordinance or resolution of the City Commission, and may be made redeemable before maturity, at the option of the City, at such price or prices and under such terms and conditions, all as may be fixed by the City Commission. Said Obligations shall mature not later than forty (40) years after their issuance. The City Commission shall determine by ordinance or resolution the form of the Obligations, the manner of executing such Obligations, and shall fix the denominations of such Obligations, the place or places of payment of the principal and interest, which may be at any bank or trust company within or outside of the State of Florida, and such other terms and provisions of the Obligations as it deems appropriate. The Obligations may be sold at public or private sale for such price or prices as the City Commission shall determine by ordinance or resolution. The Obligations may be delivered to any contractor to pay for the provision of Capital Improvements or may be sold in such manner and for such price as the City Commission may determine by ordinance or resolution to be for the best interests of the City.

Sec. 46-171. - Variable Rate Obligation. At the option of the City Commission, Obligations may bear interest at a variable rate.

Sec. 46-172. – Temporary Obligations. Prior to the preparation of definitive Obligations of any series, the City Commission may, under like restrictions, issue interim receipts, interim certificates, or temporary Obligations, exchangeable for definitive Obligations when such Obligations have been executed and are available for delivery. The City Commission may also provide for the replacement of any Obligations which shall become mutilated,

destroyed or lost. Obligations may be issued without any other proceedings or the happening of any other conditions or things other than those proceedings, conditions or things which are specifically required by this Ordinance.

Sec. 46-173. – Anticipated Notes. In anticipation of the sale of Obligations, the City Commission may, by ordinance or resolution, issue notes and may renew the same from time to time. Such notes may be paid from the proceeds of the Obligations, the proceeds of the Assessments, the proceeds of the notes and such other legally available moneys as the City Commission deems appropriate by ordinance or resolution. Said notes shall mature within five (5) years of their issuance and shall bear interest at a rate not exceeding the maximum rate provided by law. The City Commission may issue Obligations or renewal notes to repay the notes. The notes shall be issued in the same manner as the Obligations.

Sec. 46-174. – Taxing Power Not Pledged. Obligations issued under the provisions of this Ordinance shall not be deemed to constitute a general obligation or pledge of the full faith and credit of the City within the meaning of the Constitution of the State of Florida, but such Obligations shall be payable only from Pledged Revenue and, if applicable, proceeds of the Assessments, in the manner provided herein and by the ordinance or resolution authorizing the Obligations. The issuance of Obligations under the provisions of this Ordinance shall not directly or indirectly obligate the City to levy or to pledge any form of ad valorem taxation whatsoever. No holder of any such Obligations shall ever have the right to compel any exercise of the ad valorem taxing power on the part of the City to pay any such Obligations or the interest thereon or to enforce payment of such Obligations or the interest thereon against any property of the City, nor shall such Obligations constitute a charge, lien or encumbrance, legal or equitable, upon any property of the City, except the Pledged Revenue.

Sec. 46-175. – Trust Funds. The Pledged Revenue received pursuant to the authority of this Ordinance shall be deemed to be trust funds, to be held and applied solely as provided in this Ordinance and in the ordinance or resolution authorizing issuance of the

Obligations. Such Pledged Revenue may be invested by the City, or its designee, in the manner provided by the ordinance or resolution authorizing issuance of the Obligations. The Pledged Revenue upon receipt thereof by the City shall be subject to the lien and pledge of the holders of any Obligations or any entity other than the City providing credit enhancement on the Obligations.

Sec. 46-176. – Remedies of Holders. Any holder of Obligations, except to the extent the rights herein given may be restricted by the ordinance or resolution authorizing issuance of the Obligations, may, whether at law or in equity, by suit, action, mandamus or other proceedings, protect and enforce any and all rights under the laws of the state or granted hereunder or under such ordinance or resolution, and may enforce and compel the performance of all duties required by this part, or by such ordinance or resolution, to be performed by the City.

Sec. 46-177. – Refunding Obligations. The City may, by ordinance or resolution of the City Commission, issue Obligations to refund any Obligations issued pursuant to this Ordinance, or any other obligations of the City issued to finance Capital Improvements and provide for the rights of the holders hereof. Such refunding Obligations may be issued in an amount sufficient to provide for the payment of the principal of, redemption premium, if any, and interest on the outstanding Obligations to be refunded. If the issuance of such refunding Obligations results in an annual Assessment that exceeds the estimated maximum annual Assessments set forth in the notice provided pursuant to Section 46-156, the City Commission shall provide notice to the affected property owners and conduct a public hearing in the manner required by this Article.

SECTION 4. SEVERABILITY.

It is the intention of the City Commission that each provision hereof be considered severable, and, if any section, subsection, sentence, or provision of this ordinance is held invalid, the remainder of the ordinance shall not be affected.

SECTION 5. CONFLICT.

All ordinances or portions of ordinances in conflict with or inconsistent with this ordinance are hereby repealed to the extent of such inconsistency or conflict.

SECTION 6. CODIFICATION.

Sections 2 and 3 of this ordinance shall be codified in the Code of Ordinances for the City of Treasure Island, Florida. The codifier is authorized to renumber or reclassify such other provision of the Code of Ordinance to accomplish such intention. The codifier is also authorized to make editorial changes not affecting the substance of this Ordinance in the substitution of article, ordinance, section, paragraph, or such other appropriate word or phrase in order to accomplish such intention.

SECTION 7. EFFECTIVE DATE.

This Ordinance shall take effect immediately upon its final passage.

FIRST READING and PUBLIC HEARING on the __ day of ___, 202_.

SECOND READING and PUBLIC HEARING on the __ day of ___, 202_.

PUBLISHED in the Tampa Bay Times on the day of , 202_.

The foregoing ordinance was offered during the meeting of the City Commission of the City of Treasure Island, Florida, sitting on the __ day of ____, 202_ by Commissioner _____ who moved its adoption; was seconded by Commissioner _____ and upon roll call, the vote was:

YEAS:

NAYS:

ABSENT OR ABSTAINING:

_____
Tyler Payne, Mayor

ATTEST:

_____
Celine Kidwell, City Clerk

Introduction to Special Assessments

Chris Roe

Bryant Miller Olive

OUR NAME IS EASY TO REMEMBER OUR WORK IS HARD TO FORGET.

Tallahassee Orlando Miami Jacksonville Tampa Atlanta Washington D.C.

Introduction

- Used in Florida since late 1800's
- Governmental charge for services or improvements
- Available to cities, counties, special districts
- Similar to ad valorem property taxes, different in key respects
  - Assessments can be collected on tax bill (sometimes called "non-ad valorem assessments")
  - Payment is mandatory
  - Different formula for calculating
  - Generally benefit-based, not necessarily tied to property value

Introduction, continued

- Lien priority in event of nonpayment
  - Co-equal with property taxes
  - Senior to mortgages or other non-tax liens
- Nonpayment can result in loss of property
- Home rule authority, state statutes and case law
- Key requirements for all assessment programs:
  - Special benefit to property
  - Fair and reasonable apportionment
    - Assessment is apportioned according to relative benefit received by each property
  - Due Process for property owners

Types

- Capital Improvements
  - Types:
    - Utility undergrounding
    - Roads
    - Sidewalks
    - Water/wastewater
    - Beach renourishment, etc.
  - Assessment can be pledged to repayment of loan/bonds
  - Total amount determined at outset, collected in annual instalments over defined term
  - Annual installment payments end when project is paid for

Types, continued

- Services
  - Fire protection
  - Solid waste
  - Stormwater
  - street lighting, etc.
- May be perpetual, renewed each year
- Assessments cannot fund general administration of government
  - No law enforcement, no city hall or administration buildings

General Provisions

- Imposition vs. Collection
  - Each has separate process/procedure
  - Due process:
    - Notice to affected property owners
    - Opportunity to be heard/public hearing
  - Collection methods
    - Direct Billing
    - Tax bill

Detail Considerations

- Apportionment method
  - Not fixed by statute
  - Local discretion – fair and reasonable standard
- Timing
  - Process typically commences calendar year before levy for tax bill collection
  - Development and implementation between 90 and 120 days
- Full or partial funding
- Accounting
- Exclusions and Exemptions

Process for Levying/Collecting Assessment

1. Enact ordinance establishing assessment procedure
   - Does not impose any assessment or obligate city tom impose any assessment
   - Only establishes process for initial levy and annual administration
   - Generic, applies to any type of assessment
   - May include a landowner petition process
     - Sets approval threshold
     - Threshold at city option (can be 51%, 75%, 80% etc.)
     - Petition process not binding on city; request to assess

Process for Levying/Collecting Assessment

1. Initial resolution to begin process for assessment levy
   - Describes improvement/service to be funded
   - Estimates cost to be recovered through assessment
   - Special benefit
   - Apportionment methodology
   - Schedules public hearing
   - Directs notice of public hearing

Process, continued

3. Mailed & published notice of public hearing
4. Public hearing
   - Public comment
   - Adoption of final resolution
     - Imposes assessment
     - Approves assessment roll
       - Database/list of all properties subject to assessment & amount
5. Forward assessment roll to tax collector for tax bill collection
6. Referendum approval not required by state law

Process, continued

- If using tax bill/uniform method for collection:
  - Adopt resolution expressing intent to use uniform method during calendar year before collection begins
    - Non-binding, does not require future imposition
    - Only preserves ability to collect on the tax bill in the following November
  - Only required once, prior to first year tax bill collection
  - Not required for direct billing

Notice

- For initial levy:
  - Published notice 20 days prior to public hearing
  - Mailed notice 20 days prior to public hearing
    - Time/date/place of hearing
    - Amount to be imposed against each property and number of units assigned
  - Notice generally only required for initial levy (not annually), unless
    - New property added
    - Assessment amount increases

Challenges

- No benefit to property
- Arbitrary apportionment
- Process defects
  - Did not follow notice requirements
- Refund risk

Validation

- Expedited court process for confirming validity of assessment program
- Premised on borrowing money via loan or bonds and pledging assessment to repayment
- Accomplished prior to first collection of new assessment
- Reduces threat of challenge
- Proactive alternative to defending future legal challenges
- Typically takes 90-120 days where uncontested/not appealed

Bryant Miller Olive

0000305838-01

Tampa Bay Times
Published Daily

STATE OF FLORIDA
COUNTY OF Pinellas, Hillsborough, Pasco, Hernando Citrus } ss

Before the undersigned authority personally appeared **Deirdre Bonett** who on oath says that he/she is **Legal Advertising Representative** of the **Tampa Bay Times** a daily newspaper printed in St. Petersburg, in Pinellas County, Florida; that the attached copy of advertisement, being a Legal Notice in the matter **RE: ORDINANCE NO. 2023-11** was published in said newspaper by print in the issues of: **9/13/23** or by publication on the newspaper's website, if authorized, on

Affiant further says the said **Tampa Bay Times** is a newspaper published in **Pinellas, Hillsborough, Pasco, Hernando Citrus** County, Florida and that the said newspaper has heretofore been continuously published in said **Pinellas, Hillsborough, Pasco, Hernando Citrus** County, Florida each day and has been entered as a second class mail matter at the post office in said **Pinellas, Hillsborough, Pasco, Hernando Citrus** County, Florida for a period of one year next preceding the first publication of the attached copy of advertisement, and affiant further says that he/she neither paid not promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Signature Affiant

Sworn to and subscribed before me this **09/13/2023**

Signature of Notary Public

Personally known X or produced identification

Type of identification produced _____

JEAN M. MITOTES
MY COMMISSION # GG 980397
EXPIRES: July 6, 2024
Bonded Thru Notary Public Underwriters

LEGAL NOTICE

THE CITY OF TREASURE ISLAND, FLORIDA NOTICE OF PUBLIC HEARING

Notice is hereby given that the City Commission of the City of Treasure Island, Florida shall hold second reading and public hearing on the following ordinance:

ORDINANCE NO. 2023-11

AN ORDINANCE OF THE CITY OF TREASURE ISLAND, FLORIDA RELATING TO THE FUNDING OF CAPITAL IMPROVEMENTS AND ESSENTIAL SERVICES THROUGH THE IMPOSITION OF SPECIAL ASSESSMENTS; RENAMING CHAPTER 46 FROM "TAXATION" TO "TAXATION AND SPECIAL ASSESSMENTS"; CREATING ARTICLE V – SPECIAL ASSESSMENTS TO PROVIDE THE PROCEDURE FOR THE IMPOSITION OF SUCH SPECIAL ASSESSMENTS; PROVIDING DEFINITIONS; AUTHORIZING THE IMPOSITION AND COLLECTION OF SPECIAL ASSESSMENTS TO FUND THE COST OF CAPITAL IMPROVEMENTS AND ESSENTIAL SERVICES PROVIDING A SPECIAL BENEFIT TO REAL PROPERTY WITHIN THE CITY; AUTHORIZING THE CREATION OF ASSESSMENT AREAS; ESTABLISHING PROCEDURES FOR NOTICE AND ADOPTION OF ASSESSMENT ROLLS AND FOR CORRECTION OF ERRORS AND OMISSIONS; PROVIDING FOR THE OPTIONAL AND MANDATORY PREPAYMENT OF ASSESSMENTS; PROVIDING THAT ASSESSMENTS CONSTITUTE A LIEN ON ASSESSED PROPERTY UPON ADOPTION OF THE ASSESSMENT ROLLS; ESTABLISHING PROCEDURES AND METHODS FOR COLLECTION OF ASSESSMENTS, INCLUDING ASSESSMENTS IMPOSED ON GOVERNMENT PROPERTY; AUTHORIZING THE ISSUANCE OF OBLIGATIONS SECURED BY ASSESSMENTS; PROVIDING FOR VARIOUS RIGHTS AND REMEDIES OF THE HOLDERS OF SUCH OBLIGATIONS; PROVIDING THAT SUCH OBLIGATIONS WILL NOT CREATE A GENERAL DEBT OR OBLIGATION OF THE CITY; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; PROVIDING FOR CODIFICATION AND PROVIDING AN EFFECTIVE DATE.

This ordinance will be considered on second reading and public hearing on Monday September 18, 2023, at 6:00 PM in the Treasure Island City Hall Auditorium, 120 108th Avenue, Treasure Island, Florida, 33706. Interested parties may appear at this hearing and be heard with respect to the proposed ordinance. Copies of the ordinance are available for inspection in the Office of the City Clerk located at Treasure Island City Hall, 120 108th Avenue, Treasure Island, Florida, 33706, between the hours of 8:00 AM and 4:30 PM Monday through Friday.

Any person desiring to file an appeal to the action taken will need a record of the proceedings and for such purpose may be required to ensure a verbatim transcript is made. Said transcript shall include the testimony and evidence upon which the appeal is based and shall be made by the appellant at his or her expense.

The City maintains a video recording of all public hearings. In the event that you wish to appeal a decision, the video may or may not adequately ensure a verbatim record of the proceedings. Therefore, you may wish to provide a court reporter at your expense.

If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the City Clerk, City of Treasure Island, 120 108th Avenue, Treasure Island, Florida 33706, (727) 547-4575, at least 7 days before your scheduled appearance, or immediately upon receiving this notification if the time before the scheduled appearance is less than 7 days; if you are hearing or voice impaired, call 711.

Celine Kidwell, City Clerk

9/13/23 0000305838-01

AGENDA ITEM NO. I.6

Item Cover Page

BOARD OF COMMISSIONERS AGENDA ITEM REPORT

DATE:	September 18, 2023
SUBMITTED BY:	Amy Davis, Police
ITEM TYPE:	Ordinances
AGENDA SECTION:	ITEMS OF BUSINESS
SUBJECT:	Ordinance No. 2023-14, Second and Final Reading, Amending the City Code regulating prohibition of alcohol at public facilities and parks
BACKGROUND:	The City's code does not prohibit alcohol except in public facilities and parks. With the relocation of City Hall and future reconstruction of public facilities prompted a review of the existing ordinance that prohibits alcohol in public facilities and parks. Proposing that distances regulating the areas for prohibition for alcohol on public property be consistent will streamline the ordinance for enforcement purposes.
POLICY/PURPOSE:	To amending the City Code regulating prohibition of alcohol at public facilities and parks to reflect new City facility locations and to make the references to distances consistent to streamline communications and enforcement. This item was discussed at the August 23rd Commission workshop.
STRATEGIC PLAN RELEVANCE:	Goal 2: Maintain a safe community
ANALYSIS/DISCUSSION:	The proposed changes to the City Code, Chapter 18, Article V, Section 18-80 are to update references to publicly owned facilities and parks, clarifying explanations and make distance references consistent. For approved events and activities, the ordinance allows for an exception to the prohibition.

FUNDING: N/A

MOTION: I move to adopt / deny Ordinance No. 2023-14 at Second and Final Reading, Amending the City Code regulating prohibition of alcohol at public facilities and parks.

ATTACHMENTS:
Ordinance_2022-14_amending_section_18-80_of_the_City_Code__02423649-3___1_.docx
Ad 305837 Ordinance No. 2023-14.pdf

ORDINANCE 2023-14

AN ORDINANCE OF THE CITY OF TREASURE ISLAND, FLORIDA, AMENDING CHAPTER 18 "ENVIRONMENT", ARTICLE V "ALCOHOL PROHIBITED AT CERTAIN PUBLIC FACILITIES", SECTION 18-80 "ALCOHOL PROHIBITED IN PUBLIC FACILITIES AND PARKS", OF THE CITY OF TREASURE ISLAND CODE OF ORDINANCES TO UPDATE THE LOCATIONS WHERE ALCOHOL IS PROHIBITED IN CERTAIN PUBLIC FACILITIES AND PARKS; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Legislature of the State of Florida has, in Chapter 166 – Municipalities, Florida Statutes, conferred upon local governments the authority to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry; and

WHEREAS, the City of Treasure Island established Chapter 18 of the Code of Ordinances, providing for regulations protecting the public environment of the City, including regulations limiting alcohol consumption at certain public facilities; and

WHEREAS, in 2020, the City purchased the City Center with the goal of it becoming the City's future city hall; and

WHEREAS, the City is currently considering the future buildings of new public safety building, and city works facility and yard; and

WHEREAS, the City desires to update its Code to have similar restrictions for the City Center, public safety building, city works facility and yard that it has on the current city hall and the City wishes to clarify the current restrictions will remain in place for the remaining public facilities located on the current city hall property; and

WHEREAS, the City desires to be consistent in its distances regulating the areas for prohibition for alcohol on public property; and

WHEREAS, the City Commission reviewed the relevant current Code provision of the City of Treasure Island and finds that certain modifications are necessary and desirable to update various provisions restricting the locations where alcohol is prohibited in the public facilities and parks of the City; and

WHEREAS, the City Commission determines that the adoption of this Ordinance will help protect the public health, safety, and general welfare of the City and its residents and is consistent with the City's police powers.

NOW, THEREFORE, THE CITY OF TREASURE ISLAND DOES ORDAIN:

SECTION 1. The recitals set forth in the "Whereas" clauses above are ratified and confirmed as true and correct and are hereby adopted as legislative findings by the City Commission of the City of Treasure Island, Florida for the adoption of this Ordinance.

SECTION 2. That Section 18-80 of the Code of Ordinances of the City of Treasure Island, Florida, is hereby amended to read as follows:

Sec. 18-80. - Alcohol prohibited in public facilities and parks.

It shall be unlawful for any person to be in possession of an opened container of an alcoholic beverage or to consume alcohol on the following city-owned properties:

(a) Within 50 feet of the of the exterior wall, deck or stairways of the Treasure Island Beach Pavilion and the Treasure Island Sunset Vista Park Pavilion;

(b) Within ~~25~~ 50 feet of the exterior wall of the Treasure Island Community Center;

(c) Within 50 feet of the structures at the Treasure Island Park Pavilion and Historic Bridge Display~~,~~; ~~and city hall and auditorium~~

(d) Within 50 feet of any exterior wall or stairwells of the City Hall building, city works facility or yard, and city police and/or fire building;

(e) Under ~~or within 25 feet of~~ any bridge structure within the city; and

(f) Within 50 feet of the restroom facility, ~~beach sidewalk~~ and adjacent boardwalks, and parking lot of the city-owned beach access property located at 10400 Gulf Boulevard.

unless such use/or activity is with the advanced permission of the city manager and through a permit. The distances specified above shall not apply to private property.

SECTION 3. It is the intention of the City Commission that each provision of this Ordinance shall be deemed separate and severable and if any section, subsection, sentence, or provision of this ordinance is held invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected.

SECTION 4. All ordinances or portions of ordinances in conflict with or inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency or conflict.

SECTION 5. Section 2 of this Ordinance shall be codified in the Code of Ordinances for the City of Treasure Island, Florida. The codifier is authorized to renumber or reclassify such other provision of the Code of Ordinances to accomplish such intention. The codifier is also authorized to make editorial changes not affecting the substance of this Ordinance in the substitution of article, ordinance, section, paragraph, or such other appropriate word or phrase to accomplish such intention.

SECTION 6. This Ordinance shall become effective immediately upon its final passage.

FIRST READING and PUBLIC HEARING: _____, 2023.

SECOND READING and PUBLIC HEARING: _____, 2023.

PUBLISHED in the Tampa Bay Times on the ____ day of _____, 2023.

The foregoing ordinance was offered during the meeting of the City Commission of the City of Treasure Island, Florida, sitting on the ____ day of _____ 2023 by Commissioner _____ who moved its adoption; was seconded by Commissioner _____ and upon roll call, the vote was:

YEAS:

NAYS:

ABSENT OR ABSTAINING:

_____
J. Tyler Payne, Mayor

ATTEST:

_____
Celine Kidwell, City Clerk

0000305837-01

Tampa Bay Times
Published Daily

STATE OF FLORIDA
COUNTY OF Pinellas, Hillsborough, Pasco, Hernando Citrus } ss

Before the undersigned authority personally appeared **Deirdre Bonett** who on oath says that he/she is **Legal Advertising Representative** of the **Tampa Bay Times** a daily newspaper printed in St. Petersburg, in Pinellas County, Florida; that the attached copy of advertisement, being a Legal Notice in the matter **RE: ORDINANCE NO. 2023-14** was published in said newspaper by print in the issues of: **9/13/23** or by publication on the newspaper's website, if authorized, on

Affiant further says the said **Tampa Bay Times** is a newspaper published in **Pinellas, Hillsborough, Pasco, Hernando Citrus** County, Florida and that the said newspaper has heretofore been continuously published in said **Pinellas, Hillsborough, Pasco, Hernando Citrus** County, Florida each day and has been entered as a second class mail matter at the post office in said **Pinellas, Hillsborough, Pasco, Hernando Citrus** County, Florida for a period of one year next preceding the first publication of the attached copy of advertisement, and affiant further says that he/she neither paid not promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Signature Affiant

Sworn to and subscribed before me this **.09/13/2023**

Signature of Notary Public

Personally known X or produced identification

Type of identification produced

JEAN M. MITOTES
MY COMMISSION # GG 980397
EXPIRES: July 6, 2024
Bonded Thru Notary Public Underwriters

LEGAL NOTICE

THE CITY OF TREASURE ISLAND, FLORIDA NOTICE OF PUBLIC HEARING

Notice is hereby given that the City Commission of the City of Treasure Island, Florida shall hold second reading and public hearing on the following ordinance:

ORDINANCE NO. 2023-14

AN ORDINANCE OF THE CITY OF TREASURE ISLAND, FLORIDA, AMENDING CHAPTER 18 "ENVIRONMENT", ARTICLE V "ALCOHOL PROHIBITED AT CERTAIN PUBLIC FACILITIES", SECTION 18-80 "ALCOHOL PROHIBITED IN PUBLIC FACILITIES AND PARKS", OF THE CITY OF TREASURE ISLAND CODE OF ORDINANCES TO UPDATE THE LOCATIONS WHERE ALCOHOL IS PROHIBITED IN CERTAIN PUBLIC FACILITIES AND PARKS; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

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Celine Kidwell, City Clerk

9/13/23 0000305837-01

AGENDA ITEM NO. I.7

Item Cover Page

BOARD OF COMMISSIONERS AGENDA ITEM REPORT

DATE:	September 18, 2023
SUBMITTED BY:	John Barkley, Police
ITEM TYPE:	Contracts
AGENDA SECTION:	ITEMS OF BUSINESS
SUBJECT:	Approval of the Pinellas County Sheriff's Office FY 2024 Contract
BACKGROUND:	The City Commission approved outsourcing the Treasure Island Police Department Communications Division to the Pinellas County Sheriff's Office in June of 2013. At that time, the Pinellas County Sheriff's Office contract was executed with a provision for annual renewals. The City has renewed the communications contract for the past eight (10) years. For FY23-24, the City received a contract renewal notice from the Pinellas County Sheriff's Office along with an invoice in the amount of $69,109.40 which reflects a 6.5% increase from the previous year.
POLICY/PURPOSE:	To review the annual contract with the Pinellas County Sherriffs Office to provide critical communications services for the Treasure Island Police Department.
STRATEGIC PLAN RELEVANCE:	GOAL 7: Preserve the City's unique and high-quality neighborhoods.
ANALYSIS/DISCUSSION:	The Treasure Island Police Department has utilized the communications services (911 services) with the Pinellas County Sheriff's Office since 2013. Staff has been very satisfied with the quality of service and available resources. By utilizing the contracted services, Treasure Island Police Officers have access to data and information from surrounding communities which ultimately enhances the quality of service to our residents.

FUNDING:

The proposed FY 2024 City budget includes funding for this service withint the Police Department Budget in the Contractual Services account, 001-5210-34000.

MOTION:

The move to approve / deny the execution of the agreement for communication services providing for computer-aided dispatch from the Pinellas County Sheriff's Office effective October 1, 2023 through September 30, 2024.

ATTACHMENTS:

Treasure Island.FY24.Contract.docx

AGREEMENT

THIS AGREEMENT is made and entered into by and between the CITY OF TREASURE ISLAND, FLORIDA, a municipal corporation (hereinafter "CITY"), and BOB GUALTIERI, as Sheriff, Pinellas County, Florida (hereinafter "SHERIFF").

WHEREAS, the SHERIFF currently maintains a computer-aided dispatch (CAD) system; and

WHEREAS, the CITY desires to contract with the SHERIFF to permit the CITY to have full access to all the features available in the SHERIFF'S CAD system; and

WHEREAS, the CAD system is capable of handling the volume of calls that are anticipated to be generated by the CITY without reducing the speed or efficiency of the system; and

WHEREAS, the SHERIFF currently has available and utilizes a computer-based system for taking, recording, and collating police reports known as the Augmented Criminal Investigative Support System (ACISS); and

WHEREAS, this computer-based system allows for the preparation of police reports using the system, making retrieval of and statistical information related to such reports readily available to law enforcement personnel; and

WHEREAS, the CITY desires to contract with the SHERIFF to permit CITY officers to utilize the computer based ACISS program; and

WHEREAS, the ACISS system is capable of handling the volume of reports that are anticipated to be generated by the CITY without reducing the speed or efficiency of the system; and

WHEREAS, the CITY desires to contract with the SHERIFF for certain crime scene service; and

WHEREAS, the SHERIFF has available personnel to perform such services for the CITY; and

WHEREAS, both the CITY and the SHERIFF believe the provision of such services as hereinafter described is in the best interest of the safety and welfare of the citizens of the CITY and of Pinellas County;

NOW THEREFORE, in consideration of the mutual covenants and promises set forth below, the parties hereto agree as follows:

A. COMPUTER AIDED DISPATCH (CAD)

1. The SHERIFF maintains a computer aided dispatch (CAD) system whose main purpose is to receive, and dispatch calls for service relating to law enforcement matters, as well as additional voice and data communication with police laptop computers, portable and in-car radios and is staffed twenty-four (24) hours per day, seven (7) days per week. This system is solo operated and maintained by the SHERIFF and is housed at a location designated by the SHERIFF. The SHERIFF agrees to receive calls for the CITY police department and dispatch police services to the CITY via this CAD system.

2. The SHERIFF shall be responsible for the maintenance, upgrades and repairs to the SHERIFF'S CAD system.

3. The SHERIFF shall notify the CITY of any changes or upgrades necessary in the communication equipment owned by the CITY, to ensure that the CITY continues to have full access to the CAD system. The cost of such changes or upgrades shall be the responsibility of the CITY.

4. The SHERIFF agrees that such notice to the CITY shall be made as soon as possible after the SHERIFF becomes aware of the need for the change or upgrade.

5. The CITY agrees to make the necessary changes or upgrades in a timely manner. Failure to do so may result in termination of the Agreement.

6. All communication equipment needed, such as but not limited to, radio and laptop computers, to provide communication between the SHERIFF and the on-duty officers of the CITY shall be purchased by the CITY. However, the equipment shall meet the technical requirements for the SHERIFF'S CAD system.

7. All equipment purchased by the CITY shall remain the property of and be maintained by the CITY. The parties agree that licenses which provide for the use of software which enables access and use of the SHERIFF'S CAD system by the CITY, and for which licenses the CITY pays the SHERIFF, are not "equipment" and as such remain the SHERIFF'S property.

8. The SHERIFF agrees to provide the technical support necessary to establish the communication link between the CITY and the SHERIFF'S CAD system. This will include installation and/or configuration of hardware and software necessary for the functioning of the system as relates to radios, desk and laptop computers. Once established, if the CITY should experience any connection difficulties or related problems, the SHERIFF agrees to provide technical and troubleshooting support to ensure that all equipment, hardware, and software for which the SHERIFF is responsible is properly configured and in working order. Any problems relating to the CITY'S hardware and software will be the responsibility of the CITY to address.

9. In return for the services specified above to be provided by the SHERIFF, the CITY shall pay to the SHERIFF the sum of SIXTY-EIGHT THOUSAND TWENTY-SEVEN DOLLARS AND FORTY-SIX CENTS ($68,027.46) which is based upon 14 licenses as noted in Attachment 1. This cost is not inclusive of the ongoing monthly amount charged by Verizon to forward the CITY'S non-emergency phone lines, which charges shall also be paid by the CITY to Verizon once determined by Verizon.

10. Should the CITY determine a need to add additional units to its fleet which are CAD accessible, the CITY shall be responsible for all associated costs incurred by the SHERIFF on its behalf and charged accordingly. Such costs shall be billed by the SHERIFF and payable to the SHERIFF upon receipt by the CITY.

B. AUGMENTED CRIMINAL INVESTIGATIVE SUPPORT SYSTEM (ACISS)

1. The SHERIFF shall provide a law enforcement records management system, Augmented Criminal Investigative Support System (ACISS) to the CITY for sharing automated records in order to maximize data resource sharing, increase efficiency, eliminate redundant records systems and the associated fiscal impact. In addition, the CITY'S police department will have access to and utilize the SHERIFF's Automated Report Management System (ARMS) Data Assistants for completion of police reports. In making the Automated Records Management System available to the CITY'S police department, the SHERIFF will enable and permit police department officers to call in to the SHERIFF all police reports as the police department may deem necessary and appropriate. ARMS Data Assistants who generate these reports shall be continuously available to the CITY'S police department except at such times as the SHERIFF'S computer system is unavailable due to routine maintenance, upgrading, data back-up operations, or malfunction.

2. The CITY police department may elect for its officers to enter and generate all or a portion of their own police reports. The CITY agrees to establish and maintain a quality control system in order to maintain the integrity of the data being entered into ACISS. Failure to do so may result in payment by the CITY to ACISS to restore the integrity of the data and/or the requirement that all future reports be done utilizing ARMS Data Assistants.

3. The SHERIFF shall operate ACISS on a computer hardware system and provide a point of network connectivity for the CITY Police Department. The SHERIFF is responsible for maintaining the records management computer system, including all required software licenses, upgrades, updates, and system administration. The SHERIFF is also responsible for maintaining the records management software (ACISS), including all necessary software licenses, upgrades, updates and system administration. The CITY agrees it shall be responsible for providing and running the necessary anti-virus software on all computers connected to ACISS and shall be responsible for performing Windows updates on a regular and ongoing basis.

4. The City's police department local area network is able to link to the Sheriff's Office network through a point-to-point VPN connection between the police department and the Pinellas County Sheriff's Office via the City's internet provider. This provides a communication link to the Sheriff's Office public safety campus at 10750 Ulmerton Road, Largo, Florida. As network technology continues to evolve, typically with improved "throughput" and reduced cost, the system for network connectivity may be changed upon agreement by both parties. The network described herein shall provide connectivity for the records management system; any cost in connection with this communication link shall be the responsibility of the CITY. In order to provide the CITY'S police department mobile units, the most efficient access to ACISS, the CITY agrees to utilize the NetMotion VPN product on the police department's mobile (laptop) units when said units are connected outside of the police department network.

5. The SHERIFF initially provided CITY police officers and other police personnel with training in the use of the ACISS system, including utilization of the ARMS Data Assistants for the creation of police reports and self-entry by the officers. The parties agree that the goal in training CITY officers in the use of ACISS was to develop expertise on the part of one or more officers to the extent they would become responsible for training new officers who are employed by the CITY in the future; thus, said training is now the responsibility of the CITY.

6. The SHERIFF will provide to the Florida Crime Information Center (FCIC) and National Crime Information Center (NCIC) information pertaining to articles with serial numbers from all police reports it completes, in order that these articles may be documented in these database systems. Said documentation, once accomplished, will be so noted by the SHERIFF in the applicable police reports. At such time as the CITY police department elects to prepare and enter its own police reports, it shall be responsible for notifying the SHERIFF of articles and serial numbers for entry into these database systems.

7. The SHERIFF, through appropriate staff, will review each report it prepares for completeness in compliance with UCR requirements. However, it shall be the responsibility of the CITY'S police department to review and approve all reports for the accuracy and completeness of information contained therein. The CITY police department will also be responsible for ensuring that all police report supporting documents are entered into ACISS. Further, the CITY'S police department shall determine which reports require follow-up by the State Attorney and shall provide copies of those reports to the Office of the State Attorney and to such other parties as it deems appropriate or may be required by law.

8. The SHERIFF will provide to the Florida Department of Law Enforcement (FDLE), reports reflecting crime statistics for all UCR reportable crimes occurring in the CITY which are reported to the SHERIFF through the ACISS system pursuant to this Agreement. The SHERIFF will provide the data to the CITY on a monthly basis to review and make recommended updates to reports based on FIBRS reporting requirements. The FIBRS-related updates need to be made by the CITY no later than the

12th of each month. If the updates are not made by the 12th of the month, the data will be submitted to FDLE by the 15th of the month "as is." The CITY has elected to be designated as an RMS Contract CITY in FDLE's FIBRS records, which will require the CITY to verify the CITY'S UCR data after it is submitted to FDLE.

9. The SHERIFF also agrees that the CITY'S police department may utilize the property and evidence tracking component of ACISS in order to document items it collects and receives, as well as document chain of custody of said items. While the SHERIFF will provide assistance in configuring ACISS in order that the police department's items can be tracked separate and apart from that of the Sheriff's Office, the parties agree that the SHERIFF is in no way responsible or liable for the CITY police department's usage of ACISS for this purpose, and the CITY alone is solely responsible for the accuracy of all entries and any errors that may occur. The CITY will likewise be solely responsible for all items of property and evidence it receives and processes, stores and as appropriate, disposes of in accordance with state law and any applicable court orders.

10. In return for the services specified above to be provided by the SHERIFF, the CITY shall pay to the SHERIFF the sum of ONE THOUSAND EIGHTY-ONE DOLLARS AND NINETY-FOUR CENTS ($1,081.94). This cost reflects the ongoing costs for the term of the agreement as detailed in Attachment 1, herein incorporated, and is based upon two licenses for sufficient access to ACISS. Additionally, the cost for police reports is $5.50 per report generated by ARMS Data Assistants. Said reports shall be tracked and invoiced by the SHERIFF to the CITY on a monthly basis, payable upon receipt. A charge will not be incurred for any report created solely for the purpose of adding supporting documents to an existing report file. For billing purposes, the "PCSO- Supporting Documents" template must be used in order to result in no charge.

C. TRAFFIC CRASH REPORTING SYSTEM

1. In addition to ACISS, the SHERIFF will also make a vehicle crash reporting system available to the CITY police department. The system currently in use is the Traffic and Criminal Reporting System (TraCS) although the parties agree the SHERIFF reserves the right to discontinue use of TraCS should the State of Florida no longer offer its use free of charge or for other reasons as determined by the SHERIFF. Should the SHERIFF discontinue use of TraCS, it agrees to make available at cost, if any, whatever replacement system it elects to use.

2. It will be the responsibility of the CITY police department to ensure that crash reports are entered and approved/closed in a timely manner in compliance with the standards set by Florida Statute and the Florida Department of Highway Safety and Motor Vehicles (DHSMV) guidelines. The SHERIFF will be responsible for the uploading of crash reports on its website for citizen access.

3. The SHERIFF has provided the CITY police department training in the utilization of TraCS in conjunction with the initial ACISS training. The parties agree that the goal

in training CITY officers in the use of TraCS was to develop expertise on the part of one or more officers to the extent they would become responsible for training new officers who are employed by the CITY in the future; thus, said training is now the responsibility of the CITY.

D. FORENSIC SCIENCE SERVICES

1. The SHERIFF will provide to the CITY crime scene services for high priority calls to be determined by the CITY and SHERIFF. Said services shall include the documenting, photographing and processing said crime scene as such may be appropriate, within the scope and capabilities of the SHERIFF. Any processing or testing outside the SHERIFF'S capabilities shall be at the expense of the CITY but facilitated by the SHERIFF.

2. The parties agree that the term "high priority call" as used herein shall be defined as an incident, event or offense that requires a report or offense number be made, recorded or taken by a member of the CITY'S police department for documentation purposes and which requires some action by the SHERIFF'S Forensic Science Specialists.

3. The SHERIFF shall document the time spent by Sheriff's Office personnel performing duties associated with each crime scene processed for the CITY and calculate the costs of crime scene processing based upon these personnel costs as detailed in Attachment 1, and any other additional costs incurred for support personnel and related operating costs. The CITY shall be billed on a monthly basis with payment due upon receipt.

E. TOTAL COMPENSATION

The CITY agrees to pay to the SHERIFF within thirty (30) days of the effective date of this Agreement the sum of SIXTY-NINE THOUSAND ONE HUNDRED NINE DOLLARS AND FORTY CENTS ($69,109.40), which reflects the minimum sum due for all services to be rendered during the term of this Agreement, excluding the charges for Verizon, the police reports, as indicated above, and crime scenes processed, if any (See Attachment 1).

F. CONTACT PERSONS

The SHERIFF agrees to use best efforts and necessary resources available to the SHERIFF to carry out the terms and conditions of this Agreement. Both parties agree that they will cooperate and work together to carry out the terms and conditions of the Agreement. To that end, the parties agree that the following individuals shall be the contact persons of the CITY and SHERIFF respectively:

FOR THE CITY	FOR THE SHERIFF
John Barkley, Chief	Jennifer Love, Major
180 108th Avenue	P. O. Drawer 2500
Treasure Island, FL 33706	Largo, FL 33779-2500

G. PUBLIC RECORDS REQUESTS

Effective July 1, 2013, the Florida State legislature enacted §119.070. This statute requires that all contractors comply with Florida's public records laws with respect to services performed on behalf of a governmental agency. Specifically, the statute requires that contractors:

1. Keep and maintain public records that ordinarily and necessarily would be required by the public agency in order to perform the service;

2. Provide the public with access to public records on the same terms and conditions that a public agency would provide the records and at a cost that does not exceed the cost provided by Chapter 119 of the Florida Statutes or as otherwise provided by law;

3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law;

4. Meet all requirements for retaining public records and transfer, at no cost, to the public agency all public records in possession of the contractor upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. Failure to comply with these provisions is considered an immediate breach of the Agreement.

H. TERMINATION

Either party may terminate this Agreement without penalty upon providing notice of such termination in writing thirty (30) days in advance of the date of termination. Upon such termination, the SHERIFF shall retain such sum from the payment set forth above as reflects the service provided through the date of termination and shall refund the remainder to the CITY.

I. COMPLETE AGREEMENT

This Agreement constitutes the full and complete understanding of the parties.

J. MODIFICATION

This Agreement may be modified or amended only by a document in writing signed by the parties hereto.

K. ASSIGNMENT

Neither party shall assign any obligations or responsibilities under this Agreement to any third party.

L. INDEMNIFICATION

Each party shall be liable for the negligent acts or omissions of its own employees in the performance of this Agreement. Nothing contained herein shall be construed to limit or modify the provisions of Florida Statute 768.28. Nothing herein shall abrogate or expand the sovereign immunity enjoyed by the CITY and the SHERIFF pursuant to the provisions of Chapter 768, Florida Statutes, nor shall any third party receive any benefit whatsoever from the indemnification provided herein.

M. TERM OF AGREEMENT

This Agreement shall be effective October 1, 2023, through September 30, 2024.

The remainder of the page left intentionally blank.

IN WITNESS WHEREOF the parties to this Agreement have caused the same to be signed by their duly authorized representatives this __day of _____ 2023.

ATTEST: CITY OF TREASURE ISLAND, FLORIDA

City Clerk Mayor

Approved as to form and correctness:

City Attorney John Barkley, Chief of Police

SHERIFF OF PINELLAS COUNTY, FLORIDA

Bob Gualtieri, Sheriff

AGENDA ITEM NO. I.8

Item Cover Page

BOARD OF COMMISSIONERS AGENDA ITEM REPORT

DATE:	September 18, 2023
SUBMITTED BY:	Cathy Hayduke, Parks & Recreation
ITEM TYPE:	Donations
AGENDA SECTION:	ITEMS OF BUSINESS
SUBJECT:	2022 Sanding Ovations Net Proceeds from the Sale of Alcoholic Beverages Donation
BACKGROUND:	The 2022 Sanding Ovations was held November 17 - 20, with an Encore Weekend November 26 - 27.
POLICY/PURPOSE:	Section 561.422, Fla. Stat. all net proceeds from sales of alcoholic beverages collected during the permit period of a municipality or county must be donated to a non-profit civic or charitable organization. Commission approval is required to donate net profits from the sale of alcoholic beverages to non-profit organizations.
STRATEGIC PLAN RELEVANCE:	Community Road Map: Goal 1, Objective 3, Expand programming opportunities and unique community events Financial and Economic Development Road Map: Goal 1, Foster a vibrant business community
ANALYSIS/DISCUSSION:	The City obtains three 3-day Special Event Permits for the sale of alcoholic beverages during the annual Sanding Ovations event. Section 561.422, Fla. Stat. requires that all net proceeds from sales of alcoholic beverages collected during the permit period of a municipality or county must be donated to a non-profit civic or charitable organization. Staff is recommending that the net profit of $7,455.36 from the sale of alcoholic beverages. be split equally between the Life Intervention Focus Group (L.I.F.T.), Treasure Island Fire Association (TIFA) and Treasure Island Police Association (TIPA) in the amount of $2,485.12 each.

The Memorandum of Understanding between the Division of State Lands and the City of Treasure Island requires that to the extent that any proceeds that are non-alcohol derived are in excess of the expenses associated with the Civic Events, such proceeds can be kept in a restricted account to be used towards Civic Events. The remaining revenue will be held in a restricted account for future Civic Events.

FUNDING:

The expenses from the 2022 Sanding Ovations event was $238,005.60. The total revenue for the event was $253,220.62, which included the sale of alcohol, merchandise, parking, vendors and sponsorships.

The net profit from the event was $15,215.02 of which forty-nine percent (49%) or $7,455.36 of the revenue was contributed to alcohol sales.

MOTION:

I move to approve / deny that the $7,455.36 net proceeds from sales of alcoholic beverages collected during the 2022 Sanding Ovations event be split equally between the Life Intervention Focus Group (L.I.F.T.), Treasure Island Fire Association (TIFA) and Treasure Island Police Association (TIPA) in the amount of $2,485.12 each.

ATTACHMENTS:
2022 SO !Expense Worksheet.xlsx
2022 SO REVENUE.xlsx

SANDING OVATIONS EXPENSES FY 2023	AMOUNT	
GREAT BAY DISTRIBUTORS	$14,422.41	
WHICH TREASURE ISLAND (BILMAR)	$32,360.22	
BROKEN GLASS SAND SCULPTURES	$5,317.35	SCULPTOR
BEST BUY	$2,870.00	SQUARES - 11
CEEJAY INC (DOUBLEDAYS)	$1,059.70	EXPENSES
CEEJAY INC (DOUBLEDAYS)	$1,800.00	CADDY'S SAND SCULPTURE
CEEJAY INC (DOUBLEDAYS)	$11,000.00	OPERATIONS/ADMINISTRATION
VITO JOSEPH MUSANTE	$6,497.50	VENDOR COORDINATOR
BRUCE LESLIE PHILLIPS	$4,200.00	SCULPTOR
ABRAM WATERMAN	$4,415.60	SCULPTOR
ALEX WHALEN MUSIC	$300.00	PERFORMER
ALEX MERIDA	$900.00	PERFORMER
ANGIE REY	$2,500.00	PERFORMER
BAYSIDE EVENT RENTALS	$2,302.50	EQUIPMENT
CENTRAL AVENUE SIGNS	$720.00	SIGNS
CENTRAL AVENUE SIGNS	$653.20	SIGNS
CHRISTOPHER MANINGS	$150.00	PERFORMER
CHRISTOPHER SAPIENZA	$5,000.00	PERFORMER
CORNFUSED	$800.00	PERFORMER
CORNFUSED	$600.00	PERFORMER
DAMON MERI	$4,200.00	SCULPTOR
DAN ROBERT DOUBLEDAY	$4,200.00	SCULPTOR
DEBORAH BARRETT-CUTULLE	$3,360.00	SCULPTOR
DEPT ENVIRONMENTAL PROTECTION	$500.00	PERMIT
DUTHERAGE BENOIT	$4,935.75	SCULPTOR
ELITE EVENTS & RENTALS	$5,535.83	STAGE RENTAL
ERIC YODER	$1,000.00	PERFORMER
EVA S MCGREW	$356.95	TRAVEL
EVA S MCGREW	$4,200.00	SCULPTOR
FERGUS MULVANY	$5,179.75	SCULPTOR
FULL SPIN ENTERTAINMENT	$1,100.00	PERFORMER
GENE HARDAGE	$5,000.00	PERFORMER/SOUND LIGHTS
GENE HARDAGE	$10,000.00	SOUND LIGHTING
GRATEFUL WALKER, LLC	$1,300.00	PERFORMER
HOT ACTION SPORTSWEAR	$13,128.70	T-SHIRTS
iHEARTMEDIA	$5,973.00	ADVERTISING
iHEARTMEDIA	$3,000.02	ADVERTISING
JANE RICHARDS (MOTEL FUNK)	$1,200.00	PERFORMER
JOSH FIELDING MUSIC GROUP	$200.00	PERFORMER
KID ROYAL BAND	$1,500.00	PERFORMER
MARK SCOTT PRICE	$3,900.00	TECH CREW
MELINEIGE BEAUREGARD	$5,317.35	PERFORMER
MEREDITH CORSON DOUBLEDAY	$4,200.00	SCULPTOR
MEREDITH CORSON DOUBLEDAY	$2,500.00	SCULPTOR PRIZES

NATHAN ALLEN	$250.00	PERFORMER
PETER MERRIGAN	$2,500.00	PERFORMER
PROFESSIONAL SPORTS PUBLICATIONS	$2,750.00	ADVERTISING
SENTRY EVENT SERVICES, INC	$27,508.00	SECURITY
SUNSTATE EQUIPMENT CO, LLC	$1,192.46	GOLF CART RENTAL
TAMPA BAY NEWSPAPERS	$495.00	ADVERTISING
TAMPA BAY TIMES	$500.00	ADVERTISING
TAMPA BAY TIMES	$2,515.00	ADVERTISING
TODD BURGESS	$1,500.00	MEDIA
UNITED RENTALS	$853.77	GOLF CART RENTAL
U S TENT RENTAL, INC	$3,285.54	TENT RENTAL
ZAMBELLI FIREWORKS	$5,000.00	FIREWORKS
	$238,005.60	



Treasure Island, FL

Detail Report
Account Detail
Date Range: 10/01/2022 - 09/30/2023

Account	Name	Beginning Balance	Total Activity	Ending Balance
Fund: 001 - GENERAL FUND				
001-349100	COMMUNITY EVENTS- (NON-TAX)			

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
10/01/2022	GLPKT15887	JE13426		MOVE DEFERRED SANDING OVATIONS		725-34910	2025	2025
10/01/2022	GLPKT15908	JE13473		MOVE DEFERRED REVENUE SANDING OV		725-34910	-65250	-63225
10/04/2022	CLPKT02500	00075915		STEVEN BRITTEN COTTON CANDY SANDI		725-34910	-525	-63750
10/04/2022	CLPKT02500	00075916		SEA DOGS FOOD & MERCH SANDING OV		725-34910	-1125	-64875
10/04/2022	CLPKT02500	00075917		LIVE FREE LLC SANDING OVATIONS COM		725-34910	-525	-65400
10/04/2022	CLPKT02500	00075918		FL ECOBAGS LLC SANDING OVATIONS CO		725-34910	-300	-65700
10/04/2022	CLPKT02500	00075919		SADIE GRACE LEBLANC SANDING OVATIO		725-34910	-300	-66000
10/04/2022	CLPKT02500	00075920		REELSKINZ SANDING OVATIONS COMM I		725-34910	-300	-66300
10/04/2022	CLPKT02500	00075921		STUFF4U PT, INC SANDING OVATIONS CO		725-34910	-525	-66825
10/04/2022	CLPKT02500	00075922		STUFF4U PT, INC SANDING OVATIONS CO		725-34910	-300	-67125
10/04/2022	CLPKT02500	00075923		DANIEL VARGA SANDING OVATIONS COI		725-34910	-50	-67175
10/04/2022	CLPKT02500	00075925		SADIE GRACE LEBLANC SANDING OVATIO		725-34910	-525	-67700
10/04/2022	CLPKT02500	00075926		HORIZON PEST SANDING OVATIONS COM		725-34910	-525	-68225
10/04/2022	CLPKT02500	00075931		SEA DOGS SANDING OVATIONS COMM E		725-34910	-300	-68525
10/04/2022	CLPKT02500	00075950		KEVIN MACH PATIO UMBRELLAS SANDIN		725-34910	-525	-69050
10/04/2022	CLPKT02500	00075951		TONI PROCISSI CH#136 SANDING OVATIO		725-34910	-300	-69350
10/04/2022	CLPKT02500	00075951		TONI PROCISSI CH#135 SANDING OVATIO		725-34910	-450	-69800
10/04/2022	CLPKT02500	00075951		TONI PROCISSI CH#132 SANDING OVATIO		725-34910	-525	-70325
10/04/2022	CLPKT02500	00075951		TONI PROCISSI CH#134 SANDING OVATIO		725-34910	-750	-71075
10/05/2022	CLPKT02501	00075973		LINDA CAUHEL TIE DYE SANDING OVATIO		725-34910	-525	-71600
10/05/2022	CLPKT02501	00075974		LINDA CAUHEL TIE DYE SANDING OVATIO		725-34910	-300	-71900
10/05/2022	CLPKT02501	00075975		THOMAS LEVINE SANDING OVATIONS CO		725-34910	-525	-72425
10/05/2022	CLPKT02501	00075978		JEANNE HAYDUKE SANDING OVATIONS (		725-34910	-825	-73250
10/05/2022	CLPKT02501	00075989		MR BILLS FINE FOODS SANDING OVATIO		725-34910	-600	-73850
10/06/2022	ARPKT00489	INV00706		SO SPONSOR GOLD THUNDERBIRD		725-54990	-1500	-75350
10/06/2022	CLPKT02502	00076007		TACO BUS SANDING OVATIONS COMM E		725-34910	-750	-76100
10/07/2022	CLPKT02503	00076024		LINDA CARDEN SANDING OVATIONS COI		725-34910	-300	-76400
10/11/2022	CLPKT02506	00076053		RECREATION TUE 10/11/2022 RECREATI		725-54990	-1050	-77450
10/12/2022	CLPKT02507	00076081		RECREATION WED 10/12/2022 RECREAT		725-54990	-4100	-81550
10/13/2022	CLPKT02508	00076087		RECREATION THUR 10/13/2022 RECREA		725-34910	-150	-81700
10/14/2022	CLPKT02509	00076073		SO VENDOR HALF BACKED AND A LITTLE		725-34910	-350	-82050
10/17/2022	CLPKT02511	00076099		RECREATION MON 10/17/2022 RECREAT		725-34910	-3275	-85325
10/18/2022	APPKT07772	082322	8459	REFUND SO VENDOR FEE	03845 - HAHN'S GOURMET KETTLE CORN	725-54990	525	-84800
10/20/2022	CLPKT02514	00076118		SO VENDOR ENCORE WARM WEATHER V		725-34910	-300	-85100
10/20/2022	CLPKT02514	00076125		RECREATION THUR 10/20/2022 RECREA		725-54990	-1050	-86150
10/24/2022	CLPKT02517	00076146		RECREATION MON 10/24/22 RECREATIC		725-54990	-525	-86675
10/25/2022	ARPKT00508	INV00730		SANDING OVATIONS SILVER SPONSOR B.		725-54990	-2500	-89175
10/25/2022	ARPKT00510	INV00731		SANDING OVATIONS BRONZE SPONSOR		725-54990	-1500	-90675

10/27/2022	CLPKT02519	00076170		RECREATION WED 10/26/22 RECREATIO		725-34910	-875	-91550
10/27/2022	CLPKT02520	00076191		RECREATION THURS 10/27/22 RECREATI		725-34910	-525	-92075
11/01/2022	CLPKT02524	00076214		RECREATION TUES 11/1/22 RECREATION		725-34910	-250	-92325
11/09/2022	APPKT07819	110922	8550	CANCELLATION REFUND	03862 - HOPPERS MINI DONUTS	725-54990	525	-91800
11/15/2022	ARPKT00524	INV00749		SANDING OVATIONS SPONSOR RICKY T'S		725-54990	-1000	-92840
11/15/2022	CLPKT02540	00076296		SO VENDOR REELSKINZ SANDING OVATI		725-34910	-525	-93365
11/15/2022	CLPKT02540	00076297		TACO BUS LIQUID DEATH SANDING OVA		725-34910	-120	-93485
11/17/2022	GLPKT15939	JE13516		SANDING OVATIONS 11/17/2022 CASH D		725-54990	-927	-94412
11/17/2022	CLPKT02542	00076327		Miscellaneous Receipt RECREATION REC		725-34910	-20	-94432
11/18/2022	GLPKT15940	JE13517		SANDING OVATIONS 11/18/2022 CASH D		725-54990	-1915	-96347
11/19/2022	GLPKT15941	JE13518		SANDING OVATIONS 11/19/2022 CASH D		725-54990	-2308	-98655
11/19/2022	GLPKT15941	JE13518		SANDING OVATIONS 11/19/2022 CASH F		725-54990	-836	-99491
11/19/2022	GLPKT15943	JE13528		SANDING OVATIONS 11/19/2022 CLOVE		725-34910	-36	-99527
11/20/2022	CLPKT02544	00076334		RECREATION BATCH SUN 11/20/22 RECF		725-34910	-40	-99567
11/20/2022	CLPKT02544	00076360		RECREATION BATCH SAT 11/19/22 RECR		725-34910	-20	-99587
11/21/2022	APPKT07852	112122	8582	REFUND PARKING	03870 - ANNA HALL	725-54990	20	-99567
11/21/2022	CLPKT02545	00076352		SANDING OVATIONS DONATIONS 11/21		725-54990	-904.8	-100471.8
11/21/2022	CLPKT02545	00076354		RECREATION BATCH MON 11/21/22 REC		725-34910	-20	-100491.8
11/22/2022	CLPKT02546	00076359		SANDING OVATIONS DONATIONS 11/22		725-34910	-370	-100861.8
11/22/2022	CLPKT02546	00076361		2 LONG SLEEVE SANDING OVATIONS CO		725-34910	-50	-100911.8
11/22/2022	CLPKT02546	00076362		1 LONG 1 SHORT SLEEVE SANDING OVAT		725-34910	-45	-100956.8
11/23/2022	CLPKT02547	00076364		DONATION BOX SANDING OVATIONS CO		725-34910	-20	-100976.8
11/26/2022	GLPKT15975	JE13633		SANDING OVATIONS 11/26/2022 CASH D		725-54990	-4541.55	-105518.35
11/27/2022	GLPKT15974	JE13632		SANDING OVATIONS 11/27/2022 CASH D		725-54990	-1004	-106522.35
11/27/2022	CLPKT02549	00076381		RECREATION BATCH SUN 11/27/22 RECF		725-34910	-20	-106542.35
11/28/2022	CLPKT02550	00076378		DRY FIT LS-RENEE SANDING OVATIONS C		725-34910	-16.5	-106558.85
11/28/2022	CLPKT02550	00076387		TACO BUS ENCORE SANDING OVATIONS		725-34910	-350	-106908.85
11/28/2022	CLPKT02550	00076391		MOONSHINE JERKY-ENCORE SANDING C		725-34910	-300	-107208.85
11/28/2022	CLPKT02550	00076393		RECREATION BATCH MON 11/28/22 REC		725-34910	-20	-107228.85
11/29/2022	CLPKT02551	00076404		SANDING OVATIONS DONATIONS 11/29		725-54990	-424	-107652.85
11/29/2022	CLPKT02551	00076407		RECREATION BATCH TUES 11/29/22 REC		725-34910	-20	-107672.85
12/01/2022	CLPKT02553	00076419		RECREATION BATCH THURS 12/01/22 RE		725-34910	-20	-107692.85
12/02/2022	CLPKT02554	00076421		SO SHIRT AND SHIPPING SANDING OVAT		725-34910	-25	-107717.85
12/05/2022	CLPKT02556	00076435		SANDING OVATIONS DONATIONS 12/05		725-54990	-1239	-108956.85
12/05/2022	CLPKT02556	00076441		RECREATION BATCH MON 12/5/22 RECR		725-34910	-20	-108976.85
12/07/2022	CLPKT02558	00076457		DONATION CONNIE KOONS SANDING OV		725-34910	-1000	-109976.85
12/07/2022	CLPKT02558	00076463		RECREATION BATCH WED 12/7/22 RECR		725-34910	-40	-110016.85
12/08/2022	CLPKT02559	00076464		SO DONATIONS 12/8/22 SANDING OVAT		725-34910	-372	-110388.85
12/13/2022	CLPKT02563	00076496		SO DONATIONS 12/13/2022 SANDING O		725-34910	-693	-111141.85
12/13/2022	CLPKT02563	00076506		RECREATION BATCH TUES 12/14/22 REC		725-34910	-40	-111181.85
12/16/2022	CLPKT02567	00076549		SO DONATIONS 12/16/2022 SANDING O		725-34910	-311	-111552.85
12/23/2022	CLPKT02573	00076688		SO DONATIONS 12/23/2022 SANDING O		725-34910	-683	-112255.85
12/28/2022	CLPKT02577	00076728		SO DONATIONS 12/28/2022 SANDING O		725-34910	-419	-112674.85
01/04/2023	CLPKT02584	00076909		DONATIONS - 1/4/2023 SANDING OVATI		725-34910	-979.41	-113654.26
01/06/2023	CLPKT02585	00077025		SANDING OVATIONS 1/6/23 SANDING O		725-34910	-230	-113884.26
01/10/2023	CLPKT02588	00077139		SO DONATIONS COIN/CASH 1/10/23 SAN		725-34910	-98.11	-114107.37
08/21/2023	CLPKT02783	00079694		RECREATION BATCH MON 08/21/2023 R		725-34910	-1500	-116582.37
08/24/2023	GLPKT17480	JE18377		RECLASS SANDING OVATIONS REFUND		725-34910	-525	-117107.37
08/24/2023	GLPKT17495	JE18401		CORRECT JE POSTED BACKWARD - SAND		725-34910	525	-116582.37
08/24/2023	GLPKT17495	JE18402		CORRECT JE POSTED BACKWARD - SAND		725-34910	525	-116057.37

001-349110 COMMUNITY EVENTS - (TAX)

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
10/13/2022	CLPKT02508	00076087		RECREATION THUR 10/13/2022 RECREA		725-34910	-600	-600
10/18/2022	CLPKT02512	00076110		RECREATION TUE 10/18/2022 RECREATI		725-54990	-1550	-2150
10/21/2022	CLPKT02515	00076141		RECREATION FRI 10/21/22 RECREATION		725-54990	-350	-2500
10/27/2022	CLPKT02519	00076170		RECREATION WED 10/26/22 RECREATIO		725-34911	-700	-3200
11/17/2022	GLPKT15937	JE13514		SO 11/17/22 Bars		725-54990	-1089.68	-4294.35
11/17/2022	GLPKT15937	JE13514		SO 11/17/22 T-Shirts		725-54990	-2812.05	-7106.4
11/17/2022	GLPKT15939	JE13516		SANDING OVATIONS 11/17/2022 CASH E		725-54990	-1771.03	-8877.43
11/17/2022	GLPKT15939	JE13516		SANDING OVATIONS 11/17/2022 CASH T		725-54990	-1448.6	-10326.03
11/18/2022	GLPKT15938	JE13515		SO 11/18/2022 Parking		725-54990	-1663.55	-11989.58
11/18/2022	GLPKT15938	JE13515		SO 11/18/2022 T-Shirts		725-54990	-3649.77	-15639.35
11/18/2022	GLPKT15940	JE13517		SANDING OVATIONS 11/18/2022 CASH T		725-54990	-2317.76	-17957.11
11/18/2022	GLPKT15940	JE13517		SANDING OVATIONS 11/18/2022 CASH E		725-54990	-6168.22	-24125.33
11/18/2022	GLPKT15940	JE13517		SANDING OVATIONS 11/18/2022 CASH F		725-54990	-1289.72	-25415.05
11/18/2022	GLPKT15945	JE13530		SANDING OVATIONS 11/18/2022 SQUAF		725-54990	-10200.98	-35616.03
11/19/2022	GLPKT15941	JE13518		SANDING OVATIONS 11/19/2022 CASH E		725-54990	-22897.2	-58513.23
11/19/2022	GLPKT15941	JE13518		SANDING OVATIONS 11/19/2022 CASH F		725-54990	-7007.48	-65520.71
11/19/2022	GLPKT15941	JE13518		SANDING OVATIONS 11/19/2022 CASH T		725-34910	-3137.38	-68658.09
11/19/2022	GLPKT15943	JE13528		SANDING OVATIONS 11/19/2022 CLOVE		725-54990	-4694.39	-73352.48
11/19/2022	GLPKT15943	JE13528		SANDING OVATIONS 11/19/2022 CLOVE		725-54990	-4073.83	-77426.31
11/19/2022	GLPKT15946	JE13531		SANDING OVATIONS 11/19/2022 SQUAF		725-54990	-46706.15	-124132.46
11/20/2022	GLPKT15944	JE13529		SANDING OVATIONS 11/20/2022 CLOVE		725-54990	-172.9	-124305.36
11/20/2022	GLPKT15947	JE13532		SANDING OVATIONS 11/20/2022 SQUAF		725-54990	-18.7	-124324.06
11/20/2022	GLPKT15948	JE13533		SANDING OVATIONS 11/20/2022 CASH T		725-54990	-313.08	-124637.14
11/20/2022	GLPKT15948	JE13533		SANDING OVATIONS 11/20/2022 CASH F		725-54990	-168.22	-124805.36
11/20/2022	CLPKT02544	00076360		RECREATION BATCH SAT 11/19/22 RECR		725-34910	-4864.89	-129670.25
11/26/2022	GLPKT15975	JE13633		SANDING OVATIONS 11/26/2022 CASH E		725-54990	-4809.35	-134479.6
11/26/2022	GLPKT15975	JE13633		SANDING OVATIONS 11/26/2022 CASH F		725-54990	-4880.37	-139359.97
11/26/2022	GLPKT15975	JE13633		SANDING OVATIONS 11/26/2022 CASH T		725-54990	-1130.84	-140490.81
11/26/2022	GLPKT15981	JE13639		SANDING OVATION 11/26/22 SQUARES I		725-54990	-13371.07	-153861.88
11/26/2022	GLPKT15988	JE13643		SANDING OVATIONS 11/26/2022 CLOVE		725-54990	-1140.19	-155002.07
11/26/2022	GLPKT15988	JE13643		SANDING OVATIONS 11/26/2022 CLOVE		725-54990	-2971.97	-157974.04
11/27/2022	GLPKT15974	JE13632		SANDING OVATIONS 11/27/2022 CASH F		725-54990	-1887.85	-159861.89
11/27/2022	GLPKT15974	JE13632		SANDING OVATIONS 11/27/2022 CASH E		725-54990	-2573.83	-162435.72
11/27/2022	GLPKT15974	JE13632		SANDING OVATIONS 11/27/2022 CASH T		725-54990	-836.45	-163272.17
11/27/2022	GLPKT15982	JE13640		SANDING OVATION 11/27/22 SQUARES I		725-54990	-4504.66	-167776.83
11/27/2022	GLPKT15985	JE13642		SANDING OVATIONS 11/27/22 CLOVER F		725-54990	-1177.57	-168954.4
11/27/2022	GLPKT15985	JE13642		SANDING OVATIONS 11/27/22 CLOVER T		725-54990	-308.42	-169262.82
11/27/2022	CLPKT02549	00076380		RECREATION BATCH SAT 11/26/22 RECR		725-34910	-1065.55	-170328.37
11/27/2022	CLPKT02549	00076381		RECREATION BATCH SUN 11/27/22 RECF		725-34910	-373.84	-170702.21
11/29/2022	CLPKT02551	00076396		SO SHIRTS COMMUNITY EVENTS (TAXAB		725-34910	-23.36	-170725.57
12/01/2022	CLPKT02553	00076419		RECREATION BATCH THURS 12/01/22 RE		725-34911	-60.84	-170786.41
12/04/2022	CLPKT02555	00076428		RECREATION BATCH SAT 12/03/22 RECR		725-34910	-21.73	-170808.14
02/22/2023	APPKT07964	022123	4196	SANDING OVATIONS	12019 - WHICH TREASURE ISLAND OWNER	725-54990	32360.22	-138645.3

AGENDA ITEM NO. I.9

Item Cover Page

BOARD OF COMMISSIONERS AGENDA ITEM REPORT

DATE: September 18, 2023

SUBMITTED BY: Stacy Boyles, Public Works

ITEM TYPE: Request to Commission

AGENDA SECTION: ITEMS OF BUSINESS

SUBJECT: Approve a Work Authorization and Spending Authority for Halff Associates, Inc. in the Amount of $76,668.38 for Landscape Architecture Services for Paradise Blvd and the West Causeway; Authorize Spending Authority up to $65,000 for the Re-landscaping of the 7th Street East median

BACKGROUND:

Paradise Boulevard Medians

According to our grounds maintenance supervisor, foxtail palms around 12 feet in total height were planted along the medians on Paradise Blvd. approximately twelve years ago. Today they are growing into the overhead communication and utility lines. The lower lines are about 17 feet high. There are also a few cabbage palms which are also problematic and could cause power disruptions in the near future. Duke Energy has been known to cut off the tops of the palm trees during maintenance or to resolve issues. The other primary species existing in the medians is St. Augustine grass. The irrigation system in the medians is over 30 years old and needs to be replaced with PVC as it is experiencing frequent breaks.

7th Street East, Isle of Palms

Similar issues with trees growing into power lines is occurring along the 7th Street East medians. The irrigation system in this area is performing well and does not require relocation.

Paradise Lane & Treasure Lane along the West Causeway

A swale is needed on the north side of the roadway along

Paradise Lane to match the south side for drainage. This will require that the exisitng bottlebrush trees be removed and the irrigation be replaced.

POLICY/PURPOSE: The purpose of this item is to request approval of a work authorization and spending authority for Halff Associates, Inc. for landscape architecture services and approval of the City Manager's spending authority for the re-landscaping of 7th Street East median.

STRATEGIC PLAN RELEVANCE: This project supports Goal 1, Objective 3, Action 6 of the Environmental Sustainability Road Map to *"Transition to native, drought-resistant, low maintenance vegetation and ground cover"*.

ANALYSIS/DISCUSSION:

Paradise Blvd. Median Design

For the Paradise Blvd median landscaping project Halff is proposing to facilitate a meeting for interested community members with a list of potential plant species that are well-suited for various areas along the Paradise Blvd. medians. Using color-coded maps to match the species lists and advice from City staff and the landscape architect team, plants and their layout will be selected during community meetings. The landscape architect will provide a rendering of the design(s) for final community input, prior to bringing the conceptual design forward for Commission approval. The conceptual design will be revised, if needed, to stay within the FY23 budgeted amount for construction. Halff Associates will provide additional services as outlined in Attachment A - Work Authorization to see the project through construction.

7th Street East, Isle of Palms

Staff have received requests from 7th Street residents for new landscaping for several years. As a cost savings measure, staff are proposing to perform this project in-house, which redistributes landscaping funds to the unbudgeted West Causeway landscaping project.

West Causeway Design

Since the East Causeway landscaping project was completed, the City has been getting requests to re-landscape the West Causeway as well. The planned incorporation of a drainage swale the western end of Paradise Lane (from Paradise Blvd. to the western Causeway bridge) will require that the existing landscaping and irrigation be replaced. Therefore, staff is requesting to re-landscape both the western side of Paradise Lane and Treasure Lane at this time. The medians on the West Causeway may be re-landscaped in the future if this section of roadway is elevated for resiliency. Staff have developed a preliminary landscape concept to incorporate a

slow-growing native, salt-tolerant tree and native shrubs to provide some screening for the homes. Halff Associates, Inc. will provide design and specification documents and construction phase services. Their scope and Work Authorization are provided as Attachment A.

FUNDING:

Paradise Blvd. Medians
The Paradise Blvd. median landscaping project was budgeted in FY 2023 in the General Fund Acct. No. 001-5410-63000 for a total amount of $445,000 for design and construction. The design fee is $42,171.98. Staff proposes to add a 6.7% contingency for a total amount of $45,000.

7th Street East, Isle of Palms
The project is included in the proposed FY 2024 budget in the General Fund Acct. No. 001-5410-63000 for a total amount of $172,500 for design and construction. Staff are proposing to complete this project in house and are requesting a construction budget of $65,000, leaving a remaining amount of $107,500.

West Causeway: Paradise Lane and Treasure Lane
This project will include the addition of a drainage swale along the western portion of Paradise Lane, and will be included in the General Fund Acct. No. 001-5410-63000 as a carry-forward in the amount of $100,000 from this current fiscal year saved from not contracting out a portion of the City's grounds maintaince work and $50,000 budgeted in the FY 2024 Stormwater Fund for the swale restoration work. The design fee for the swale and landscaping is $28,807.62 with a 10% contingency for a total of $31,668.38 and the estimated construction cost is $220,000, for a project total of $251,668.38. While the landscaping is an unbudgeted project, there are funds to cover this project shown below:

$50,000 Swale budget proposed FY 2024 (450-5380-63453)
$100,000 Landscaping carry-forward into FY 2024 (001-5410-34000)
$107,500 7th Street East savings FY 2024 (001-5410-63000)
$257,500

MOTION:

I move to approve/reject the execution of the work authorization and authorize the associated spending authority for Halff Associates, Inc. up to the amount of $76,668.38 to

include a contingency for landscape architecture services for the Paradise Blvd. medians and a portion of the West Causeway.

I move to approve/reject the authorization of the City Manager's spending authority up to $65,000 for the re-landscaping of 7th Street East to be performed with in-house ground maintenance staff for plants, trees and supplies.

ATTACHMENTS:
Att A - Work Authorization_Paradise Blvd and WCauseway.pdf
Att B - Scopes of Work.pdf

CITY OF TREASURE ISLAND, FLORIDA
DEPARTMENT OF PUBLIC WORKS
WORK ORDER INITIATION AND AUTHORIZATION FORM

Date: 9/12/2023 CTI Contract Number: 18-19-07.3
Consultant: Halff Associates, Inc.

PROJECT TITLE

Landscape Design Services for a Portion of the West Causeway and the Paradise Boulevard Medians

SCOPE OF WORK

Halff will provide the following services:

- Site analysis
- Community meeting facilitation (Paradise Blvd)
- Conceptual graphics (Paradise Blvd)
- Landscaping and irrigation plans and specifications development
- Cost estimations
- Bid services
- Construction services

A detailed scope of work is attached hereto as Exhibit A.

PROJECT GOALS

To provide a design, project management, and construction phase services for the relandscaping of a portion of the West Treasure Island Causeway and the Paradise Blvd medians.

BUDGET

West Treasure Island Causeway (portion)
$28,807.62 plus 10% in contingency for a total of $31,668.38

Paradise Blvd Medians
$42,171.98 plus 6.7% contingency for a total of $45,000

SCHEDULE

Halff will complete the design and specifications within 32 weeks of the Work Authorization execution date.

STAFF ASSIGNMENTS

Martin Steffen and Laura Duplain, Director of Landscape Architecture
Bill Richmond and Isabel Gallego, Professional Landscape Architect
Jennifer Xie, Cody Artzner, Samantha Garcia, Landscape Designer

SPECIAL CONSIDERATIONS

A City Commission presentation will be provided to approve the conceptual design for the Paradise Blvd medians prior to finalization.

ENGINEER'S STATUS DURING CONSTRUCTION

By executing this Work Authorization, Halff Associates, Inc. agrees that any conflict between the terms of this Work Authorization and Exhibit A - Scope of Work, will be resolved in favor of this Work Authorization. By executing this Work Authorization, the Consultant acknowledges it has reviewed the City's standard Construction Documents and consents to fulfill the Consultant's roles and responsibilities as identified in the City's standard Construction Documents.

PREPARED BY:		APPROVED BY:	
Laura Duplain, PLA	_____	_____	_____
	Date		Date
Halff Associates, Inc.		City of Treasure Island	
_____		City Contract Manager	
_____		Stacy Boyles, PE	

Halff Associates, Inc.
Scope of Work under Continuing Service Contract for Professional Landscape Services

September 12, 2023

Ms. Stacy Boyles
Public Works Director
City of Treasure Island
120 108th Avenue
Treasure Island, Fl 33706
(727) 547-4575
stacy.boyles@mytreasureisland.org

PROJECT SITE: Treasure Island Paradise Lane and Treasure Lane

Site Location
County: Pinellas County State: Florida
Latitude: 27°46'14.64"N Longitude: 82°45'31.74"W

BACKGROUND AND SCOPE OF SERVICES:

Halff Associates, Inc. (Halff) presents this Scope of Services to the City of Treasure Island (CLIENT) to comply with terms and conditions of Contract 18-19-07.3 executed October 15, 2019.

ABREVIATED PROJECT DESCRIPTION

It is our understanding that the CLIENT's goal is to have landscape and irrigation plans developed in sufficient detail for construction. The project limits are within the constructed medians along Treasure Lane and Paradise Lane from Paradise Boulevard and to the West Causeway Bridge. The plans will be developed to create a signature look for residents and visitors. A Florida-Friendly landscaping design with a tropical appearance will be provided, possibly incorporating small trees or palms that can be maintained below the existing overhead utilities, and irrigation using reclaimed water. The overall landscape design will incorporate one (1) tree with a landscape bed every fifty (50) linear feet. The existing irrigation system will be maintained along Treasure Lane with a new irrigation system to be installed along Paradise Lane. Additionally, a drainage swale will be constructed along Paradise Lane and all existing vegetation will be removed along both project areas.

SCOPE OF SERVICES

1. Site Analysis

It is our understanding that the CLIENT doesn't currently have As-built information within the project limits. Halff will perform the following tasks to gather site information for this project:

A. Prior to commencing design, Halff will conduct a thorough site visit and will meet with Public Works field staff to evaluate and record the conditions of the existing improvements. Halff will contact utility providers via Sunshine 811 and include readily available information and site observations into the plans. Evaluation of the site will be limited to visual field measurements and observations; no subsurface or interior investigations will be conducted. Conditions will be analyzed for incorporation into project objectives, budgets, etc. The landscape plans in Task 5 will include demolition/preservation plans.

B. Halff is able to provide survey services for this project but is not included in this scope and will require an additional services agreement.

2. Landscape and Irrigation

A. In consideration of the comments and feedback from the previous meetings and base information will be provided through site analysis, recent aerials, GIS data, and Utility coordination, Halff will provide 60% landscape plans (11x17, PDF) at an appropriate scale. An itemized OPC will also be prepared for CLIENT review and feedback. The landscape design will utilize a Florida-friendly, low maintenance, drought tolerant plant palette. The overall design will adhere to FDOT's limits of clear sight and the City's Land Development Code. Halff will refine the design per CLIENT feedback, once, and incorporate any changes in the 90% plans.

B. Irrigation plans (11x17, PDF) for Paradise Lane will be developed after CLIENT coordination and review of the 60% landscape design plans and will include resulting design updates. Irrigation plans will be developed to provide 100% irrigation coverage to all proposed landscape areas and sod areas where irrigation is desired. The overall design will utilize efficient irrigation practices and low volume equipment (i.e. drip) where appropriate. Irrigation plans will include but not be limited to irrigation calculations, appropriate turf/bed/tree zones, lateral and mainline piping layout, head layout and equipment specifications, notes, and details to satisfy bidding and installation of irrigation systems.

C. The irrigation system to be supplied by existing reclaimed water available for serving the project limits provided above. Any changes to irrigation source may result in additional design fees.

D. After the completion of the irrigation design, plans shall be considered 90% complete. At this time Halff will update the OPC with all construction costs. Based

on the updated OPC, Halff may refine the design to resolve budgetary constraints while preserving the intent of design. OPC will include costs of the plant material, delivery, irrigation parts, etc. to ensure that the design is priced for the full length of project. This OPC will be based on the understanding that CLIENT may decide to install some or all of the design which will result in providing an alternative bid schedule. Any significant changes in the design after 90% plans will require an additional fee.

E. Note, this scope is based on the understanding that design variance(s) are not required. Should a regulatory agency determine variance(s) are required, Halff can perform those efforts as additional services.

F. Deliverables to the CLIENT within this task will include one (1) PDF electronic copy provided at 60% and 90% submittal. The final submittal documents will be signed and sealed digitally. An OPC and a final itemized bid schedule will be provided along with the Final Plan Submittal. The CADD file(s) of the plans will also be provided with the Final Plan Submittal.

3. Bid Services

A. Halff will assist the CLIENT with official responses to interested bidders/parties during the time period between bid advertisement and bid submission.
B. Halff will assist the CLIENT in preparing the required advertisement for bids, attending the bid opening, reviewing bids, preparing a bid tabulation, and making recommendations regarding the award of the construction contract.
C. Halff is available to attend one (1) pre-bid meeting and provide responses to requests for additional information (RFIs) as needed.

4. Construction Services

Halff acknowledges it has reviewed the City's standard Construction Documents and consents to fulfill the Engineer's/Architect's roles and responsibilities as identified in the City's Standard Construction Documents. These tasks include but are not limited to:

A. Attending pre-construction meetings
B. Reviewing shop drawings
C. Responding to RFIs
D. Performing monthly on-site observations to coincide with pay applications or more often if needed to resolve conflicts.
E. Reviewing and providing recommendation regarding requests for change orders
F. Reviewing and certifying pay applications
G. Approving substantial and final completion

SCHEDULE:

	TASK	WEEKS AFTER NOTICE TO PROCEED
1	Site Analysis	2 weeks
2a	60% Landscape Plans w/ OPC	25 weeks
2b	100% Landscape and Irrigation plans w/ OPC	32 weeks
3a	Bid Services	
3b	Pre-bid Meeting (1)	
4	Construction Services	

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FEE:

The professional fees schedule for providing the services and tasks as outlined above are:

Hourly Breakdown by Task

	TASK	Direct Labor Rates Classifications			Total Hours	Labor Cost
		Director of Landscape Architecture	Professional Landscape Architect	Landscape Designer		
		$ 167.61	$ 116.84	$ 71.82		
1	Site Analysis	12	8		20	$ 2,946.04
2a	60% Landscape Plans w/ OPC	10	25	65	100	$ 9,265.40
2b	100% Landscape and Irrigation plans w/ OPC	12	25	45	82	$ 8,164.22
3a	Bid Services	4	8		12	$ 1,605.16
3b	Pre-bid Meeting (1)	4	4		8	$ 1,137.80
4	Construction Services	20	20		40	$ 5,689.00
	Totals	**62**	**90**	**110**	**262**	**$ 28,807.62**

EXCLUDED SERVICES:

A. Arborist Evaluation
B. Subsurface Utility Engineering (SUE)
C. Survey
D. Regulatory Planning efforts and quasi-judicial hearings
E. Geotechnical, Architectural, Civil, Structural, Mechanical, or Electrical Services
F. Environmental/Biological Services
G. Services related to buildings or vertical construction elements
H. Any redesign due to changes required in the event additional laws, regulations, or policies are promulgated by governmental agencies subsequent to the date of this Agreement.
I. Permitting

HALFF ASSOCIATES, INC.

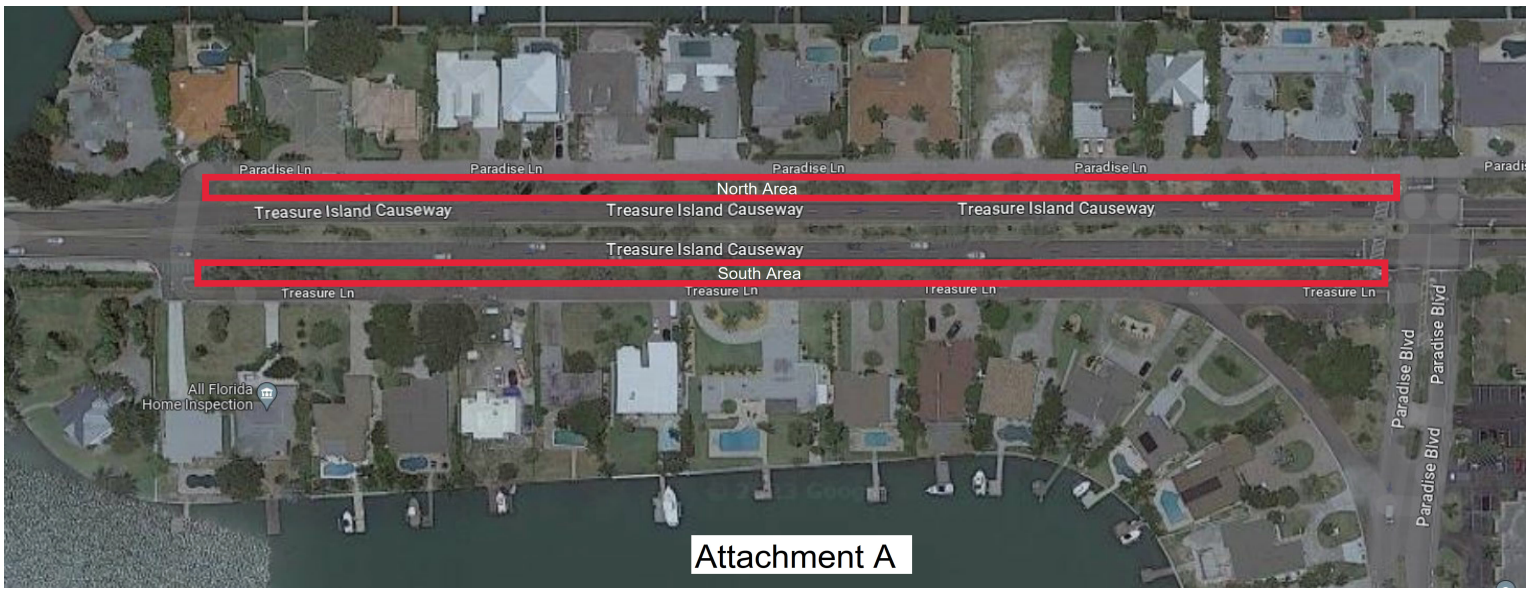
Laura Duplain, PLA Date
Sr. Project Manager
Halff Associates, Inc.

Martin A. Steffen, PLA Date
P|LA Team Leader
Halff Associates, Inc.

ACCEPTED BY:

p CLIENT Signature Date

Typed/Printed Name and Title



Attachment A

Halff Associates, Inc.
Scope of Work under Continuing Service Contract for Professional Landscape Services

Ms. Stacy Boyles
Assistant Public Works Director
City of Treasure Island
120 108th Avenue
Treasure Island, Fl 33706
(727) 547-4575pp
stacy.boyles@mytreasureisland.org

RE: Treasure Island Paradise Blvd.

Site Location
County: Pinellas County State: Florida
Latitude: 27.76635 Longitude: -82.75914

Dear Ms. Boyles:

BACKGROUND AND SCOPE OF SERVICES:

Halff Associates, Inc. (Halff) presents this Scope of Services to the City of Treasure Island (CLIENT) to comply with terms and conditions of Contract 18-19-07.3 executed October 15, 2019.

ABREVIATED PROJECT DESCRIPTION

It is our understanding that the CLIENT's goal is to have landscape and irrigation plans developed in sufficient detail for construction. The project limits are within the constructed medians along Paradise Boulevard., located between Treasure Island Causeway and Bellevue Drive. The plans will be developed to create a signature look for the local residents and visitors. It is our understanding that the construction budget is $300,000.00 and the CLIENT desires Florida Friendly landscaping with a tropical appearance within the medians possibly incorporating small trees or palms that can be maintained below the existing overhead utilities, and irrigation using reclaimed water. Project locations are shown on Attachment A.

The existing adjacent parks and site furnishings are not part of the scope of services described in this document.

SCOPE OF SERVICES

1. **Site Analysis**
   It is our understanding that the CLIENT doesn't currently have As-built information within the project limits. Halff will perform the following tasks to gather site information for this project:

   A. Prior to commencing design, Halff will conduct a thorough site visit to evaluate and record the conditions of the existing improvements. Halff will contact utility providers via Sunshine 811 and include readily available information in the plans. Evaluation of the site will be limited to visual field measurements and observations; no subsurface or interior investigations will be conducted. Conditions will be analyzed for incorporation into project objectives, budgets, etc. The landscape plans in Task 5 will include demolition/preservation plans.

   B. Halff is able to provide survey services for this project, but is not included in this scope and will require an additional services agreement.

2. **Preliminary Graphics Coordination**

   A. It is our understanding that the CLIENT will be responsible for creating and providing the maps and plant palette for the initial community meeting highlighting areas within the medians limited to 30" plant height. Graphics produced under this task will be used to garner feedback and determine two (2) plant palettes selected by the community.

   B. Halff is available to provide input and coordinate with the CLIENT in regards to preliminary graphics and plant palette. This task will be considered an optional service if requested by the CLIENT.

3. **Conceptual Graphics**

   A. Based on the two (2) plant palettes selected by the community, Halff will prepare two (2) conceptual design alternatives showing different planting layouts in which the CLIENT can apply either palette to the selected design. For planting concepts, Halff will provide a plan view and up to two (2) perspectives. Concept plans will include GIS data to initially show approximate utility locations, ROW lines, etc. An electronic (24x36, color PDF) and printed (24x36, color) rendering of each concept mounted on foam core using adhesive glue will be provided for public input at the community meetings.

   B. Halff will provide an Opinion of Probable Costs (OPC) for each concept to the CLIENT prior to sharing with the public for feedback once and revise if needed.

   C. Halff will coordinate with utility providers to solicit feedback. Approximate utility locations will be incorporated into the plans as feedback is provided.

   D. Conceptual graphics produced under this task may be used to garner feedback during community meetings outlined in Task 4.

E. Once the CLIENT has completed community meetings (task 4), Halff will refine one (1) concept once based on community feedback and provide to the CLIENT. The refined concept will be used as a basis for final construction plans. Additional refinement for feedback gathered outside of Task 4 will require an additional fee.

4. Community Meetings

A. Engage in up to four (4) community meetings in order to solicit feedback, build a rapport, disseminate information, and garner support for the project. Methods, goals, and location of this engagement shall be coordinated with the design team and the CLIENT. Focus groups shall be determined by the CLIENT, these groups are anticipated to include local residents along Paradise Boulevard. Public outreach will be limited to four (4) meetings, with each lasting up to two (2) hours, additional meetings, if needed, will require an additional fee. Meetings shall include up to two (2) members of the design team.

a. HALFF shall be responsible for:

i. Graphics/exhibits prepared at a reasonable scale. Graphics/exhibits are anticipated to be prepared at 24”x36” and displayed on easels. Additional graphics/exhibits may be prepared at a reduced size (11”x17” or 8.5”x11”) and scale for distribution at meetings. Anticipated display graphics/exhibits are to be those prepared in the conceptual design phase (Task 3), supplementary material may be used as deemed necessary by the designer.

ii. Recording meeting minutes as it relates to these efforts.

iii. Halff is prepared to host and provide virtual meeting space, but it is not included in this scope and will require an additional services agreement.

B. The CLIENT shall be responsible for:

a. Securing, coordinating, and access to physical hosting locations.

b. Publishing and distributing meeting minutes and agenda.

c. Publishing, furnishing, distributing, and posting notifications regarding meeting time, location, purpose, and agenda. This may include but not limited to mailers, newspaper ads, social media posts, and website announcements.

C. Graphics developed in Task 2 by the CLIENT shall be the basis for the initial community meeting while graphics developed in Task 3 by Halff shall be used for the following community meeting(s)

D. Halff will provide the CLIENT with a final concept graphic based on Community Meetings, see Task 3.

5. Landscape and Irrigation

A. In consideration with the comments and feedback from the previous meetings, and based information will be provided through site analysis, recent aerials, GIS data, and Utility coordination, Halff will provide 60% landscape plans (11x17, PDF) at an appropriate scale. A OPC will also be prepared for CLIENT review and feedback. The landscape design will utilize a Florida-friendly, low maintenance, drought tolerant plant palette. The overall design will adhere to FDOT's limits of clear sight and the City's Land Development Code. Halff will refine the design per CLIENT feedback, once, and incorporate any changes in the 90% plans.

B. Irrigation plans (11x17, PDF) will be developed after CLIENT coordination and review of the 60% landscape design plans and will include resulting design updates. Irrigation plans will be developed to provide 100% irrigation coverage to all proposed landscape areas and sod areas where irrigation is desired. The overall design will utilize efficient irrigation practices and low volume equipment (i.e. drip) where appropriate. Irrigation plans will include but not be limited to irrigation calculations, appropriate turf/bed/tree zones, lateral and mainline piping layout, head layout and equipment specifications, notes, and details to satisfy bidding and installation of irrigation systems.

C. The irrigation system to be supplied by existing reclaimed water available for serving the project limits provided above. Any changes to irrigation source may result in additional design fees.

D. After the completion of the irrigation design, plans shall be considered 90% complete. At this time Halff will update the OPC with appropriate irrigation costs. Based on the updated OPC Halff may refine the design to resolve budgetary constraints while preserving the intent of design. OPC will include costs of the plant material, delivery, irrigation parts, etc. to ensure that the design is priced for the full length of project. This OPC will be based on the understanding that CLIENT staff may decide to install the design which will result in providing an alternative bid schedule. Any significant changes in the design after 90% plans will require an additional fee.

E. Note, this scope is based on the understanding that design variance(s) are not required. Should a regulatory agency determine variance(s) are required, Halff can perform those efforts as additional services.

F. Deliverables to the CLIENT within this task will include one (1) PDF electronic copy provided at 60% and 90% submittal. The final submittal documents will be signed and sealed digitally. An OPC and a final itemized bid schedule will be provided along with the Final Plan Submittal. The CADD file(s) of the plans will also be provided with the Final Plan Submittal.

6. Bid Services

A. Halff will provide limited bid phase services related to the Final Construction Documents as prepared in this scope.

B. Halff will assist the CLIENT with official responses to interested bidders/parties during the time period between bid advertisement and bid submission.

C. Halff will assist the CLIENT in preparing the required advertisement for bids, attending the bid opening, reviewing bids, preparing a bid tabulation, and making recommendations regarding the award of the construction contract.

D. Halff is available to attend one (1) pre-bid meeting and provide responses to requests for additional information (RFIs) as needed.

7. Construction Services

Halff acknowledges it has reviewed the City's standard Construction Documents and consents to fulfill the Engineer's/Architect's roles and responsibilities as identified in the City's Standard Construction Documents. These tasks include but are not limited to:

A. Attending pre-construction meetings

B. Reviewing shop drawings

C. Responding to RFIs

D. Performing monthly on-site observations to coincide with pay applications or more often if needed to resolve conflicts.

E. Reviewing and providing recommendation regarding requests for change orders

F. Reviewing and certifying pay applications

G. Approving substantial and final completion

SCHEDULE:

Upon receipt of an executed Work Authorization, Halff shall perform its services and discharge the obligations imposed upon us in a prompt and timely manner and as expeditiously as is consistent with professional skill and care and the orderly progress of the work. We also acknowledge that the CLIENT is to be regularly and routinely consulted in connection with the performance hereunder.

FEE:

The professional fees schedule for providing the services and tasks as outlined above are:

Hourly Breakdown by Task

TASK		Direct Labor Rates Classifications			Total Hours	Labor Cost
		Director of Landscape Architecture	Professional Landscape Architect	Landscape Designer		
		$ 167.61	$ 116.84	$ 71.82		
1	Site Analysis	8	8		16	$2,275.60
2	Preliminary Graphics Coordination, as needed (Cost Plus Max)	9			9	$1,508.49
3	Conceptual Graphics	7	30	75	112	$10,064.97
4a	Community Meeting #1	4	4		8	$1,137.80
4b	Community Meeting #2	4	4		8	$1,137.80
4c	Community Meeting #3	4	4		8	$1,137.80
4d	Community Meeting #4	4	4		8	$1,137.80
5a	60% Landscape Plans w/ OPC	8	25	60	93	$ 8,571.08
5b	100% Landscape and Irrigation plans w/ OPC	6	25	50	81	$7,517.66
6a	Bid Services	4	4	4	12	$1,425.08
6b	Pre-bid Meeting (1)	4	4		8	1,137.80
7	Construction Services	18	18		36	$5,120.10
	Total	**80**	**130**	**189**	**399**	**$ 42,171.98**

Excluded Services:

A. Arborist Evaluation
B. Subsurface Utility Engineering (SUE)
C. Survey
D. Regulatory Planning efforts and quasi-judicial hearings
E. Geotechnical, Architectural, Civil, Structural, Mechanical, or Electrical Services
F. Environmental/Biological Services
G. Services related to buildings or vertical construction elements
H. Any redesign due to changes required in the event additional laws, regulations, or policies are promulgated by governmental agencies subsequent to the date of this Agreement.
I. Permitting

HALFF ASSOCIATES, INC.

Laura Duplain, PLA Date
Sr. Project Manager
Halff Associates, Inc.

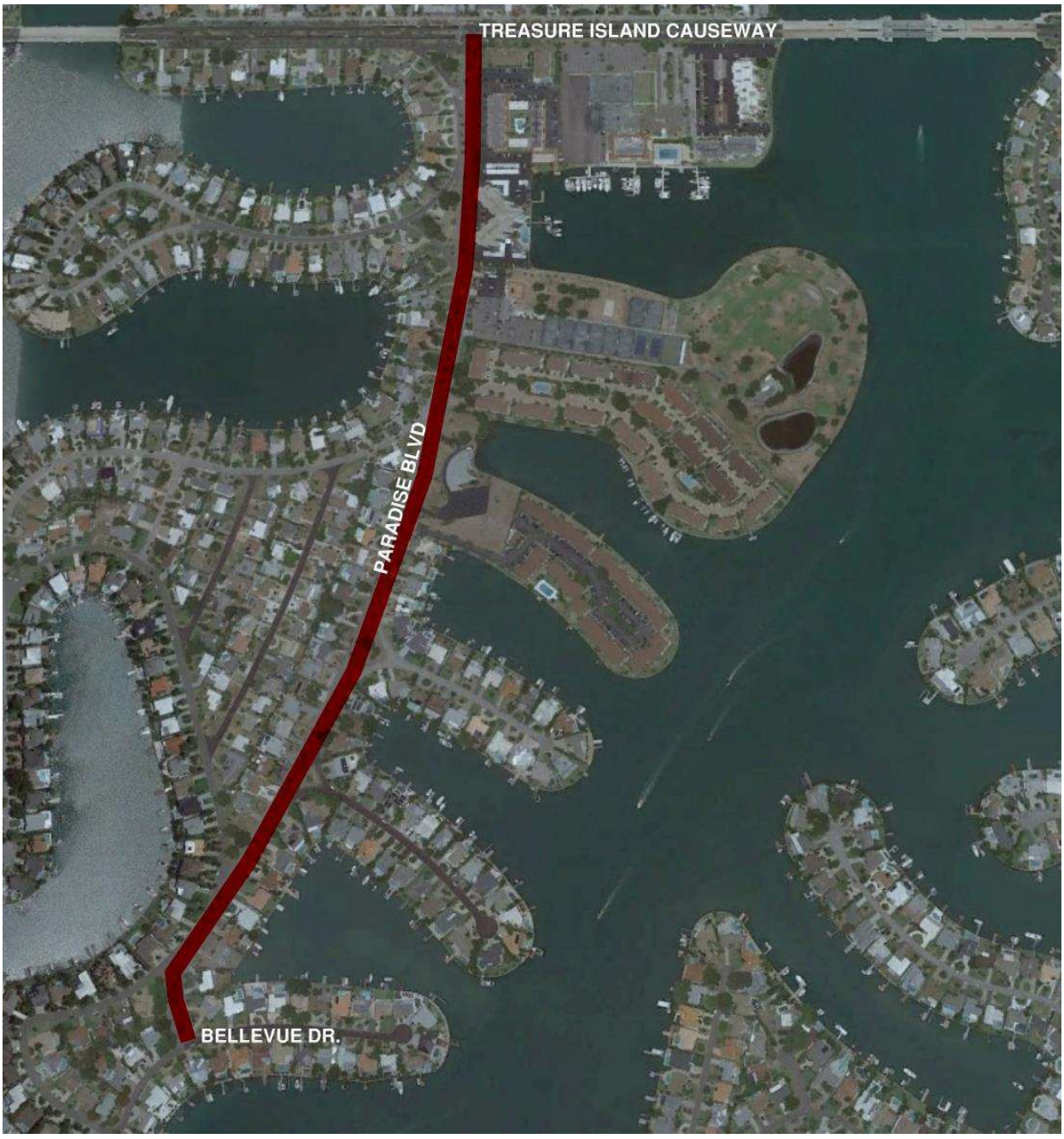
Martin A. Steffen, PLA Date
P|LA Team Leader
Halff Associates, Inc.

ACCEPTED BY:

CLIENT Signature Date

Typed/Printed Name and Title

ATTACHMENT



AGENDA ITEM NO. I.10

Item Cover Page

BOARD OF COMMISSIONERS AGENDA ITEM REPORT

DATE: September 18, 2023

SUBMITTED BY: Kathryn Younkin, Community Development

ITEM TYPE: Request to Commission

AGENDA SECTION: ITEMS OF BUSINESS

SUBJECT: Easements for Emergency Dune Restoration Project

BACKGROUND: Hurricane Idalia affected Pinellas County on August 29, 2023 and August 30, 2023, and caused significant damage to the dune system in the southern end of Treasure Island and particularly in the Sunset Beach area of Treasure Island.
To restore the dunes and reduce the vulnerability of the properties post hurricane, Pinellas County has agreed to conduct an emergency dune restoration. As a part of that emergency dune restoration the county requires temporary construction easements from each property owner for land that is located 20-feet landward of the Coastal Construction Control Line (CCCL).
The area proposed for dune restoration runs approximately from 76th Avenue on the south end of Sunset Beach and potentially as far north as 100th Avenue on Gulf Boulevard. The city owns several properties within this dune restoration area and will need to provide the nine attached temporary construction easements. These temporary construction easements for the city allow:
“an easement for a period of up just under (3) years to the benefit of County, their employees, agents, successors, and assigns, over, under, upon, and across that portion of the owners property lying seaward of a line 20ft landward of the Coastal Construction Control Line (CCCL) as recorded in Official Record Book 19805 Pages 338 thru 344, Public Records of Pinellas County, Florida, to access, remove and/or plant vegetation and debris, design, permit, install, monitor, as necessary, sand dunes and/or other sand containment erosion control devices (hereafter, the “Temporary Armoring”),

reserving the right to remove Temporary Armoring if damaged or required by permit."
These are parcels that are either on the beach or provide access to the beach.

POLICY/PURPOSE: .

STRATEGIC PLAN RELEVANCE: .

ANALYSIS/DISCUSSION: .

FUNDING: N/A

MOTION:

Motion to approve and authorize the mayor to execute the nine temporary construction easements for these properties:

- Parcel 25-31-15-00000-330-0500
- Parcel 26-31-15-09630-000-0070
- Parcel 26-31-15-78804-008-0010
- Parcel 36-31-15-87408-001-0081
- 8000 W Gulf Blvd
- 8150 W Gulf Blvd
- 8750 W Gulf Blvd
- 9700 Gulf Blvd
- 10010 Gulf Blvd

ATTACHMENTS:
25-31-15-00000-330-0500.pdf
26-31-15-09630-000-0070.pdf
26-31-15-78804-008-0010.pdf
36-31-15-87408-001-0081.pdf
8000 W Gulf -City Properties.pdf
8150 W Gulf -City Properties.pdf
8750 W Gulf -City Properties.pdf
9700 Gulf -City Properties.pdf
10010 Gulf -City Properties.pdf

Project: Sunset Beach Emergency Placement
Property Address:
Parcel ID: 25-31-15-00000-330-0500,
TREASURE ISLAND FL 33706

Prepared by and return to:
Real Property Division
Attn: Amanda Gillespie
***509* East Avenue South**
Clearwater, FL 33756

TEMPORARY CONSTRUCTION EASEMENT

THIS TEMPORARY CONSTRUCTION EASEMENT is granted this _____ day of _____, 20__, by _____, whose address is: Parcel ID: 25-31-15-00000-330-0500, TREASURE ISLAND FL 33706 ("Owner"), to PINELLAS COUNTY, a political subdivision of the State of Florida whose mailing address is 315 Court Street, Clearwater, Florida 33756 ("County"),.

WITNESSETH

Owner, for and in consideration of One Dollar ($1.00), and other good and valuable consideration, the receipt and sufficiency of which acknowledged, does hereby grant County, its employees, agents, successors, and assigns a nonexclusive Temporary Construction Easement ("Easement") over, across, and upon the property identified as:

Parcel ID: 25-31-15-00000-330-0500

more particularly described in legal description attached as EXHIBIT "A" hereto and made a part hereof, hereinafter referred to as the "Easement Area."

1. Owner hereby warrants and covenants that (a) Owner is the owner of the fee simple title to the property in which the Easement is located, and that (b) Owner has full rights and lawful authority to grant and convey this Easement to the County.

2. Owner hereby grants this Easement for a period of just under three (3) years to the benefit of County, their employees, agents, successors, and assigns, over, under, upon, and across that portion of the owners property lying seaward of a line 20ft landward of the Coastal Construction Control Line (CCCL) as recorded in Official Record Book 19805 Pages 338 thru 344, Public Records of Pinellas County, Florida, to access, remove and/or plant vegetation and debris, design, permit, install, monitor, as necessary, sand dunes and/or other sand

containment erosion control devices (hereafter, the “Temporary Armoring”), reserving the right to remove Temporary Armoring if damaged or required by permit.

3. This Temporary Construction Easement will expire September 16, 2026.

4. Except for those acts reasonably necessary to accomplish the proposes of this Easement, County also covenants not to do any acts or things, which it could reasonably expect to cause damage to Property.

5. Each party is responsible for all personal injury and property damage attributable to the negligent acts or omissions of that party and its officers, employees, agents, and invitees. Nothing herein shall be construed as a waiver of any defense or further limitation of County's sovereign immunity beyond Section 768.28, Florida Statutes, as now in effector as may be amended from time to time, nor construed as consent to be sued by third parties in any manner arising out of this Easement.

[Signature Page to Follow]

IN WITNESS WHEREOF, the Owner has fully executed this Easement the day and year first written above.

SIGNED AND DELIVERED
IN THE PRESENCE OF:

WITNESSES: **OWNER:**

_____ _____
Signature of First Witness Owner Signature

_____ _____
Print Name of 1st Witness Print Name

_____ _____
Signature of Second Witness Title

_____
Print Name of 2nd Witness

Attest:

_____
City Clerk

STATE OF FLORIDA
COUNTY OF PINELLAS

The foregoing instrument was acknowledged before me this _____ day of _____, _____,
(numeric date) (month) (year)

by_____ as _____ for _____.
(name of person) (type of authority) (name of party)

(SEAL)

_____
Signature of Notary Public – State of Florida

_____
Print, Type, or Stamp Commissioned Name of Notary Public

Personally Known _____ OR Produced Identification _____
Type of Identification Produced: _____

EXHIBIT A

(BEACH ACCESS) PT GOVT LOT 3 DESC AS FROM NE COR LOT 1, BLK 1 SUNSET BCH NO 2 TH N 20DW 328.93FT FOR POB TH N89DW 240FT (S) TO MHW TH NW'LY 10FT TH S89DE 240 FT (S) TO W RD R/W TH SE'LY 10FT TO POB

Project: Sunset Beach Emergency Placement
Property Address:
Parcel ID: 26-31-15-09630-000-0070,
TREASURE ISLAND FL 33706

Prepared by and return to:
Real Property Division
Attn: Amanda Gillespie
***509* East Avenue South**
Clearwater, FL 33756

TEMPORARY CONSTRUCTION EASEMENT

THIS TEMPORARY CONSTRUCTION EASEMENT is granted this _____ day of _____, 20__, by _____, whose address is: Parcel ID: 26-31-15-09630-000-0070, TREASURE ISLAND FL 33706 ("Owner"), to PINELLAS COUNTY, a political subdivision of the State of Florida whose mailing address is 315 Court Street, Clearwater, Florida 33756 ("County"),.

WITNESSETH

Owner, for and in consideration of One Dollar ($1.00), and other good and valuable consideration, the receipt and sufficiency of which acknowledged, does hereby grant County, its employees, agents, successors, and assigns a nonexclusive Temporary Construction Easement ("Easement") over, across, and upon the property identified as:

Parcel ID: 26-31-15-09630-000-0070

more particularly described in legal description attached as EXHIBIT "A" hereto and made a part hereof, hereinafter referred to as the "Easement Area."

1. Owner hereby warrants and covenants that (a) Owner is the owner of the fee simple title to the property in which the Easement is located, and that (b) Owner has full rights and lawful authority to grant and convey this Easement to the County.

2. Owner hereby grants this Easement for a period of just under three (3) years to the benefit of County, their employees, agents, successors, and assigns, over, under, upon, and across that portion of the owners property lying seaward of a line 20ft landward of the Coastal Construction Control Line (CCCL) as recorded in Official Record Book 19805 Pages 338 thru 344, Public Records of Pinellas County, Florida, to access, remove and/or plant vegetation and debris, design, permit, install, monitor, as necessary, sand dunes and/or other sand

containment erosion control devices (hereafter, the “Temporary Armoring”), reserving the right to remove Temporary Armoring if damaged or required by permit.

3. This Temporary Construction Easement will expire September 16, 2026.

4. Except for those acts reasonably necessary to accomplish the proposes of this Easement, County also covenants not to do any acts or things, which it could reasonably expect to cause damage to Property.

5. Each party is responsible for all personal injury and property damage attributable to the negligent acts or omissions of that party and its officers, employees, agents, and invitees. Nothing herein shall be construed as a waiver of any defense or further limitation of County's sovereign immunity beyond Section 768.28, Florida Statutes, as now in effector as may be amended from time to time, nor construed as consent to be sued by third parties in any manner arising out of this Easement.

[Signature Page to Follow]

IN WITNESS WHEREOF, the Owner has fully executed this Easement the day and year first written above.

SIGNED AND DELIVERED
IN THE PRESENCE OF:

WITNESSES: **OWNER:**

_____ _____
Signature of First Witness Owner Signature

_____ _____
Print Name of 1st Witness Print Name

_____ _____
Signature of Second Witness Title

_____
Print Name of 2nd Witness

Attest:

_____
City Clerk

STATE OF FLORIDA
COUNTY OF PINELLAS

The foregoing instrument was acknowledged before me this _____ day of _____, _____,
(numeric date) (month) (year)

by_____ as _____ for _____.
(name of person) (type of authority) (name of party)

(SEAL)

_____
Signature of Notary Public – State of Florida

_____
Print, Type, or Stamp Commissioned Name of Notary Public

Personally Known _____ OR Produced Identification _____
Type of Identification Produced: _____

EXHIBIT A

BOCA CIEGA PASS SUB S 7FT OF LOT 7 & 30FT VAC ST ADJ ON W LESS RD ON E

Project: Sunset Beach Emergency Placement
Property Address:
Parcel ID: 26-31-15-78804-008-0010,
TREASURE ISLAND FL 33706

Prepared by and return to:
Real Property Division
Attn: Amanda Gillespie
***509* East Avenue South**
Clearwater, FL 33756

TEMPORARY CONSTRUCTION EASEMENT

THIS TEMPORARY CONSTRUCTION EASEMENT is granted this _____ day of _____, 20__, by _____, whose address is: Parcel ID: 26-31-15-78804-008-0010, TREASURE ISLAND FL 33706 ("Owner"), to PINELLAS COUNTY, a political subdivision of the State of Florida whose mailing address is 315 Court Street, Clearwater, Florida 33756 ("County"),.

WITNESSETH

Owner, for and in consideration of One Dollar ($1.00), and other good and valuable consideration, the receipt and sufficiency of which acknowledged, does hereby grant County, its employees, agents, successors, and assigns a nonexclusive Temporary Construction Easement ("Easement") over, across, and upon the property identified as:

Parcel ID: 26-31-15-78804-008-0010

more particularly described in legal description attached as EXHIBIT "A" hereto and made a part hereof, hereinafter referred to as the "Easement Area."

1. Owner hereby warrants and covenants that (a) Owner is the owner of the fee simple title to the property in which the Easement is located, and that (b) Owner has full rights and lawful authority to grant and convey this Easement to the County.

2. Owner hereby grants this Easement for a period of just under three (3) years to the benefit of County, their employees, agents, successors, and assigns, over, under, upon, and across that portion of the owners property lying seaward of a line 20ft landward of the Coastal Construction Control Line (CCCL) as recorded in Official Record Book 19805 Pages 338 thru 344, Public Records of Pinellas County, Florida, to access, remove and/or plant vegetation and debris, design, permit, install, monitor, as necessary, sand dunes and/or other sand

containment erosion control devices (hereafter, the “Temporary Armoring”), reserving the right to remove Temporary Armoring if damaged or required by permit.

3. This Temporary Construction Easement will expire September 16, 2026.

4. Except for those acts reasonably necessary to accomplish the proposes of this Easement, County also covenants not to do any acts or things, which it could reasonably expect to cause damage to Property.

5. Each party is responsible for all personal injury and property damage attributable to the negligent acts or omissions of that party and its officers, employees, agents, and invitees. Nothing herein shall be construed as a waiver of any defense or further limitation of County's sovereign immunity beyond Section 768.28, Florida Statutes, as now in effector as may be amended from time to time, nor construed as consent to be sued by third parties in any manner arising out of this Easement.

[Signature Page to Follow]

IN WITNESS WHEREOF, the Owner has fully executed this Easement the day and year first written above.

SIGNED AND DELIVERED
IN THE PRESENCE OF:

WITNESSES: **OWNER:**

_____ _____
Signature of First Witness Owner Signature

_____ _____
Print Name of 1st Witness Print Name

_____ _____
Signature of Second Witness Title

_____
Print Name of 2nd Witness

Attest:

_____
City Clerk

STATE OF FLORIDA
COUNTY OF PINELLAS

The foregoing instrument was acknowledged before me this _____ day of _____, _____,
(numeric date) (month) (year)

by_____ as _____ for _____.
(name of person) (type of authority) (name of party)

(SEAL)

_____
Signature of Notary Public – State of Florida

_____
Print, Type, or Stamp Commissioned Name of Notary Public

Personally Known _____ OR Produced Identification _____
Type of Identification Produced: _____

EXHIBIT A

SAWYER & HARRELL'S 2ND ADD BLK 8, LOTS 1 THRU 6 AND W'LY 8FT OF VAC ALLEY ON E (SEE SEC 25 SW)

Project: Sunset Beach Emergency Placement
Property Address:
Parcel ID: 36-31-15-87408-001-0081
TREASURE ISLAND FL 33706

Prepared by and return to:
Real Property Division
Attn: Amanda Gillespie
***509* East Avenue South**
Clearwater, FL 33756

TEMPORARY CONSTRUCTION EASEMENT

THIS TEMPORARY CONSTRUCTION EASEMENT is granted this _____ day of _____, 20__, by _____, whose address is: Parcel ID: 36-31-15-87408-001-0081, TREASURE ISLAND FL 33706 ("Owner"), to PINELLAS COUNTY, a political subdivision of the State of Florida whose mailing address is 315 Court Street, Clearwater, Florida 33756 ("County"),.

WITNESSETH

Owner, for and in consideration of One Dollar ($1.00), and other good and valuable consideration, the receipt and sufficiency of which acknowledged, does hereby grant County, its employees, agents, successors, and assigns a nonexclusive Temporary Construction Easement ("Easement") over, across, and upon the property identified as:

Parcel ID: 36-31-15-87408-001-0081

more particularly described in legal description attached as EXHIBIT "A" hereto and made a part hereof, hereinafter referred to as the "Easement Area."

1. Owner hereby warrants and covenants that (a) Owner is the owner of the fee simple title to the property in which the Easement is located, and that (b) Owner has full rights and lawful authority to grant and convey this Easement to the County.

2. Owner hereby grants this Easement for a period of just under three (3) years to the benefit of County, their employees, agents, successors, and assigns, over, under, upon, and across that portion of the owners property lying seaward of a line 20ft landward of the Coastal Construction Control Line (CCCL) as recorded in Official Record Book 19805 Pages 338 thru 344, Public Records of Pinellas County, Florida, to access, remove and/or plant vegetation and debris, design, permit, install, monitor, as necessary, sand dunes and/or other sand

containment erosion control devices (hereafter, the “Temporary Armoring”), reserving the right to remove Temporary Armoring if damaged or required by permit.

3. This Temporary Construction Easement will expire September 16, 2026.

4. Except for those acts reasonably necessary to accomplish the proposes of this Easement, County also covenants not to do any acts or things, which it could reasonably expect to cause damage to Property.

5. Each party is responsible for all personal injury and property damage attributable to the negligent acts or omissions of that party and its officers, employees, agents, and invitees. Nothing herein shall be construed as a waiver of any defense or further limitation of County's sovereign immunity beyond Section 768.28, Florida Statutes, as now in effector as may be amended from time to time, nor construed as consent to be sued by third parties in any manner arising out of this Easement.

[Signature Page to Follow]

IN WITNESS WHEREOF, the Owner has fully executed this Easement the day and year first written above.

SIGNED AND DELIVERED
IN THE PRESENCE OF:

WITNESSES: **OWNER:**

_____ _____
Signature of First Witness Owner Signature

_____ _____
Print Name of 1st Witness Print Name

_____ _____
Signature of Second Witness Title

_____
Print Name of 2nd Witness

Attest:

_____
City Clerk

STATE OF FLORIDA
COUNTY OF PINELLAS

The foregoing instrument was acknowledged before me this _____ day of _____, _____,
(numeric date) (month) (year)

by_____ as _____ for _____.
(name of person) (type of authority) (name of party)

(SEAL)

_____
Signature of Notary Public – State of Florida

_____
Print, Type, or Stamp Commissioned Name of Notary Public

Personally Known _____ OR Produced Identification _____
Type of Identification Produced: _____

EXHIBIT A

SUNSET BEACH UNIT 2 BLK 1, N 10FT OF LOT 8

Project: Sunset Beach Emergency Placement
Property Address:
Parcel ID: 8000 W Gulf Blvd., TREASURE ISLAND FL 33706

Prepared by and return to:
Real Property Division
Attn: Amanda Gillespie
***509* East Avenue South**
Clearwater, FL 33756

TEMPORARY CONSTRUCTION EASEMENT

THIS TEMPORARY CONSTRUCTION EASEMENT is granted this _____ day of _____, 20__, by _____, whose address is: Parcel ID: 8000 W Gulf Blvd., TREASURE ISLAND FL 33706 ("Owner"), to PINELLAS COUNTY, a political subdivision of the State of Florida whose mailing address is 315 Court Street, Clearwater, Florida 33756 ("County"),.

WITNESSETH

Owner, for and in consideration of One Dollar ($1.00), and other good and valuable consideration, the receipt and sufficiency of which acknowledged, does hereby grant County, its employees, agents, successors, and assigns a nonexclusive Temporary Construction Easement ("Easement") over, across, and upon the property identified as:

Parcel ID: 36-31-15-20011-000-0010

more particularly described in legal description attached as EXHIBIT "A" hereto and made a part hereof, hereinafter referred to as the "Easement Area."

1. Owner hereby warrants and covenants that (a) Owner is the owner of the fee simple title to the property in which the Easement is located, and that (b) Owner has full rights and lawful authority to grant and convey this Easement to the County.

2. Owner hereby grants this Easement for a period of just under three (3) years to the benefit of County, their employees, agents, successors, and assigns, over, under, upon, and across that portion of the owners property lying seaward of a line 20ft landward of the Coastal Construction Control Line (CCCL) as recorded in Official Record Book 19805 Pages 338 thru 344, Public Records of Pinellas County, Florida, to access, remove and/or plant vegetation and debris, design, permit, install, monitor, as necessary, sand dunes and/or other sand containment erosion control devices (hereafter, the "Temporary Armoring"), reserving the right to remove Temporary Armoring if damaged or required by permit.

3. This Temporary Construction Easement will expire September 16, 2026.

4. Except for those acts reasonably necessary to accomplish the proposes of this Easement, County also covenants not to do any acts or things, which it could reasonably expect to cause damage to Property.

5. Each party is responsible for all personal injury and property damage attributable to the negligent acts or omissions of that party and its officers, employees, agents, and invitees. Nothing herein shall be construed as a waiver of any defense or further limitation of County's sovereign immunity beyond Section 768.28, Florida Statutes, as now in effector as may be amended from time to time, nor construed as consent to be sued by third parties in any manner arising out of this Easement.

[Signature Page to Follow]

IN WITNESS WHEREOF, the Owner has fully executed this Easement the day and year first written above.

SIGNED AND DELIVERED
IN THE PRESENCE OF:

WITNESSES: **OWNER:**

_____ _____
Signature of First Witness Owner Signature

_____ _____
Print Name of 1st Witness Print Name

_____ _____
Signature of Second Witness Title

_____
Print Name of 2nd Witness

Attest:

_____
City Clerk

STATE OF FLORIDA
COUNTY OF PINELLAS

The foregoing instrument was acknowledged before me this _____ day of _____, _____,
(numeric date) (month) (year)

by_____ as _____ for _____.
(name of person) (type of authority) (name of party)

(SEAL)

_____
Signature of Notary Public – State of Florida

_____
Print, Type, or Stamp Commissioned Name of Notary Public

Personally Known _____ OR Produced Identification _____
Type of Identification Produced: _____

EXHIBIT A

CTI SUNSET BEACH SUB LOTS 1, 2, 3 & 4 & THAT PART OF GOVT LOT 4 OF NW 1/4 OF SEC 36-31-15 DESC COM SE COR OF LOT 6, BLK 1, SUNSET BEACH SUB UNIT NO. 3 TH S23D49'20"E 121.29FT TH CUR LT RAD 1910.08FT ARC 316.70FT CB S28D34'20"E 316.34FT TH S33D19'20"E 23.79FT TH S33D19'20"E 203.25FT FOR POB TH S66D10'40"W 172FT(S) TO MHW TH SE'LY ALG MHW 500FT(S) TH N66D 10'40"E 132FT(S) TH NW'LY ALG W RD R/W LINE OF GULF BLVD 483FT(S) TO POB

Project: Sunset Beach Emergency Placement
Property Address:
Parcel ID: 8150 W Gulf Blvd., TREASURE ISLAND FL 33706

Prepared by and return to:
Real Property Division
Attn: Amanda Gillespie
***509* East Avenue South**
Clearwater, FL 33756

TEMPORARY CONSTRUCTION EASEMENT

THIS TEMPORARY CONSTRUCTION EASEMENT is granted this _____ day of _____, 20__, by _____, whose address is: Parcel ID: 8150 W Gulf Blvd., TREASURE ISLAND FL 33706 ("Owner"), to PINELLAS COUNTY, a political subdivision of the State of Florida whose mailing address is 315 Court Street, Clearwater, Florida 33756 ("County"),.

WITNESSETH

Owner, for and in consideration of One Dollar ($1.00), and other good and valuable consideration, the receipt and sufficiency of which acknowledged, does hereby grant County, its employees, agents, successors, and assigns a nonexclusive Temporary Construction Easement ("Easement") over, across, and upon the property identified as:

Parcel ID: 36-31-15-87444-001-0010

more particularly described in legal description attached as EXHIBIT "A" hereto and made a part hereof, hereinafter referred to as the "Easement Area."

1. Owner hereby warrants and covenants that (a) Owner is the owner of the fee simple title to the property in which the Easement is located, and that (b) Owner has full rights and lawful authority to grant and convey this Easement to the County.

2. Owner hereby grants this Easement for a period of just under three (3) years to the benefit of County, their employees, agents, successors, and assigns, over, under, upon, and across that portion of the owners property lying seaward of a line 20ft landward of the Coastal Construction Control Line (CCCL) as recorded in Official Record Book 19805 Pages 338 thru 344, Public Records of Pinellas County, Florida, to access, remove and/or plant vegetation and debris, design, permit, install, monitor, as necessary, sand dunes and/or other sand containment erosion control devices (hereafter, the "Temporary Armoring"), reserving the right to remove Temporary Armoring if damaged or required by permit.

3. This Temporary Construction Easement will expire September 16, 2026.

4. Except for those acts reasonably necessary to accomplish the proposes of this Easement, County also covenants not to do any acts or things, which it could reasonably expect to cause damage to Property.

5. Each party is responsible for all personal injury and property damage attributable to the negligent acts or omissions of that party and its officers, employees, agents, and invitees. Nothing herein shall be construed as a waiver of any defense or further limitation of County's sovereign immunity beyond Section 768.28, Florida Statutes, as now in effector as may be amended from time to time, nor construed as consent to be sued by third parties in any manner arising out of this Easement.

[Signature Page to Follow]

IN WITNESS WHEREOF, the Owner has fully executed this Easement the day and year first written above.

SIGNED AND DELIVERED
IN THE PRESENCE OF:

WITNESSES: **OWNER:**

_____ _____
Signature of First Witness Owner Signature

_____ _____
Print Name of 1st Witness Print Name

_____ _____
Signature of Second Witness Title

_____
Print Name of 2nd Witness

Attest:

_____
City Clerk

STATE OF FLORIDA
COUNTY OF PINELLAS

The foregoing instrument was acknowledged before me this _____ day of _____, _____,
(numeric date) (month) (year)

by_____ as _____ for _____.
(name of person) (type of authority) (name of party)

(SEAL)

_____
Signature of Notary Public – State of Florida

_____
Print, Type, or Stamp Commissioned Name of Notary Public

Personally Known _____ OR Produced Identification _____
Type of Identification Produced: _____

EXHIBIT A

SUNSET BEACH UNIT 4 BLK 1, LOTS 1, 2 & 3

Project: Sunset Beach Emergency Placement
Property Address:
Parcel ID: 8750 W Gulf Blvd., TREASURE ISLAND FL 33706

Prepared by and return to:
Real Property Division
Attn: Amanda Gillespie
***509* East Avenue South**
Clearwater, FL 33756

TEMPORARY CONSTRUCTION EASEMENT

THIS TEMPORARY CONSTRUCTION EASEMENT is granted this _____ day of _____, 20__, by _____, whose address is: Parcel ID: 8750 W Gulf Blvd., TREASURE ISLAND FL 33706 ("Owner"), to PINELLAS COUNTY, a political subdivision of the State of Florida whose mailing address is 315 Court Street, Clearwater, Florida 33756 ("County"),.

WITNESSETH

Owner, for and in consideration of One Dollar ($1.00), and other good and valuable consideration, the receipt and sufficiency of which acknowledged, does hereby grant County, its employees, agents, successors, and assigns a nonexclusive Temporary Construction Easement ("Easement") over, across, and upon the property identified as:

Parcel ID: 26-31-15-78804-012-0090

more particularly described in legal description attached as EXHIBIT "A" hereto and made a part hereof, hereinafter referred to as the "Easement Area."

1. Owner hereby warrants and covenants that (a) Owner is the owner of the fee simple title to the property in which the Easement is located, and that (b) Owner has full rights and lawful authority to grant and convey this Easement to the County.

2. Owner hereby grants this Easement for a period of just under three (3) years to the benefit of County, their employees, agents, successors, and assigns, over, under, upon, and across that portion of the owners property lying seaward of a line 20ft landward of the Coastal Construction Control Line (CCCL) as recorded in Official Record Book 19805 Pages 338 thru 344, Public Records of Pinellas County, Florida, to access, remove and/or plant vegetation and debris, design, permit, install, monitor, as necessary, sand dunes and/or other sand containment erosion control devices (hereafter, the "Temporary Armoring"), reserving the right to remove Temporary Armoring if damaged or required by permit.

3. This Temporary Construction Easement will expire September 16, 2026.

4. Except for those acts reasonably necessary to accomplish the proposes of this Easement, County also covenants not to do any acts or things, which it could reasonably expect to cause damage to Property.

5. Each party is responsible for all personal injury and property damage attributable to the negligent acts or omissions of that party and its officers, employees, agents, and invitees. Nothing herein shall be construed as a waiver of any defense or further limitation of County's sovereign immunity beyond Section 768.28, Florida Statutes, as now in effector as may be amended from time to time, nor construed as consent to be sued by third parties in any manner arising out of this Easement.

[Signature Page to Follow]

IN WITNESS WHEREOF, the Owner has fully executed this Easement the day and year first written above.

SIGNED AND DELIVERED
IN THE PRESENCE OF:

WITNESSES: **OWNER:**

_____ _____
Signature of First Witness Owner Signature

_____ _____
Print Name of 1st Witness Print Name

_____ _____
Signature of Second Witness Title

_____
Print Name of 2nd Witness

Attest:

_____
City Clerk

STATE OF FLORIDA
COUNTY OF PINELLAS

The foregoing instrument was acknowledged before me this _____ day of _____, _____,
(numeric date) (month) (year)

by_____ as _____ for _____.
(name of person) (type of authority) (name of party)

(SEAL)

_____
Signature of Notary Public – State of Florida

_____
Print, Type, or Stamp Commissioned Name of Notary Public

Personally Known _____ OR Produced Identification _____
Type of Identification Produced: _____

EXHIBIT A

SAWYER & HARRELL'S 2ND ADD BLK 12, N 60FT OF LOT 9 & PT OF VAC BAY SHORE DR

(SEE MAP 25 SW)

Project: Sunset Beach Emergency Placement
Property Address:
Parcel ID: 9700 Gulf Blvd., TREASURE ISLAND FL 33706

Prepared by and return to:
Real Property Division
Attn: Amanda Gillespie
***509* East Avenue South**
Clearwater, FL 33756

TEMPORARY CONSTRUCTION EASEMENT

THIS TEMPORARY CONSTRUCTION EASEMENT is granted this _____ day of _____, 20__, by _____, whose address is: Parcel ID: 9700 Gulf Blvd., TREASURE ISLAND FL 33706 ("Owner"), to PINELLAS COUNTY, a political subdivision of the State of Florida whose mailing address is 315 Court Street, Clearwater, Florida 33756 ("County"),.

WITNESSETH

Owner, for and in consideration of One Dollar ($1.00), and other good and valuable consideration, the receipt and sufficiency of which acknowledged, does hereby grant County, its employees, agents, successors, and assigns a nonexclusive Temporary Construction Easement ("Easement") over, across, and upon the property identified as:

Parcel ID: 26-31-15-78804-006-0050

more particularly described in legal description attached as EXHIBIT "A" hereto and made a part hereof, hereinafter referred to as the "Easement Area."

1. Owner hereby warrants and covenants that (a) Owner is the owner of the fee simple title to the property in which the Easement is located, and that (b) Owner has full rights and lawful authority to grant and convey this Easement to the County.

2. Owner hereby grants this Easement for a period of just under three (3) years to the benefit of County, their employees, agents, successors, and assigns, over, under, upon, and across that portion of the owners property lying seaward of a line 20ft landward of the Coastal Construction Control Line (CCCL) as recorded in Official Record Book 19805 Pages 338 thru 344, Public Records of Pinellas County, Florida, to access, remove and/or plant vegetation and debris, design, permit, install, monitor, as necessary, sand dunes and/or other sand containment erosion control devices (hereafter, the "Temporary Armoring"), reserving the right to remove Temporary Armoring if damaged or required by permit.

3. This Temporary Construction Easement will expire September 16, 2026.

4. Except for those acts reasonably necessary to accomplish the proposes of this Easement, County also covenants not to do any acts or things, which it could reasonably expect to cause damage to Property.

5. Each party is responsible for all personal injury and property damage attributable to the negligent acts or omissions of that party and its officers, employees, agents, and invitees. Nothing herein shall be construed as a waiver of any defense or further limitation of County's sovereign immunity beyond Section 768.28, Florida Statutes, as now in effector as may be amended from time to time, nor construed as consent to be sued by third parties in any manner arising out of this Easement.

[Signature Page to Follow]

IN WITNESS WHEREOF, the Owner has fully executed this Easement the day and year first written above.

SIGNED AND DELIVERED
IN THE PRESENCE OF:

WITNESSES: **OWNER:**

_____ _____
Signature of First Witness Owner Signature

_____ _____
Print Name of 1st Witness Print Name

_____ _____
Signature of Second Witness Title

_____
Print Name of 2nd Witness

Attest:

_____
City Clerk

STATE OF FLORIDA
COUNTY OF PINELLAS

The foregoing instrument was acknowledged before me this _____ day of _____, _____,
(numeric date) (month) (year)

by_____ as _____ for _____.
(name of person) (type of authority) (name of party)

(SEAL)

_____
Signature of Notary Public – State of Florida

_____
Print, Type, or Stamp Commissioned Name of Notary Public

Personally Known _____ OR Produced Identification _____
Type of Identification Produced: _____

EXHIBIT A

SAWYER & HARRELL'S 2ND ADD BLK 6, LOTS 5 THRU 10 W'LY OF GULF BLVD & VAC 16FT ALLEY ADJ LESS R/W PER 10629/740 & 11209 PG'S 458 & 1277 (MAP SW-25-31-15)

Project: Sunset Beach Emergency Placement
Property Address:
Parcel ID: 10010 Gulf Blvd., TREASURE ISLAND FL 33706

Prepared by and return to:
Real Property Division
Attn: Amanda Gillespie
***509* East Avenue South**
Clearwater, FL 33756

TEMPORARY CONSTRUCTION EASEMENT

THIS TEMPORARY CONSTRUCTION EASEMENT is granted this _____ day of _____, 20__, by _____, whose address is: Parcel ID:10010 Gulf Blvd., TREASURE ISLAND FL 33706 ("Owner"), to PINELLAS COUNTY, a political subdivision of the State of Florida whose mailing address is 315 Court Street, Clearwater, Florida 33756 ("County"),.

WITNESSETH

Owner, for and in consideration of One Dollar ($1.00), and other good and valuable consideration, the receipt and sufficiency of which acknowledged, does hereby grant County, its employees, agents, successors, and assigns a nonexclusive Temporary Construction Easement ("Easement") over, across, and upon the property identified as:

Parcel ID: 26-31-15-09630-000-0280

more particularly described in legal description attached as EXHIBIT "A" hereto and made a part hereof, hereinafter referred to as the "Easement Area."

1. Owner hereby warrants and covenants that (a) Owner is the owner of the fee simple title to the property in which the Easement is located, and that (b) Owner has full rights and lawful authority to grant and convey this Easement to the County.

2. Owner hereby grants this Easement for a period of just under three (3) years to the benefit of County, their employees, agents, successors, and assigns, over, under, upon, and across that portion of the owners property lying seaward of a line 20ft landward of the Coastal Construction Control Line (CCCL) as recorded in Official Record Book 19805 Pages 338 thru 344, Public Records of Pinellas County, Florida, to access, remove and/or plant vegetation and debris, design, permit, install, monitor, as necessary, sand dunes and/or other sand containment erosion control devices (hereafter, the "Temporary Armoring"), reserving the right to remove Temporary Armoring if damaged or required by permit.

3. This Temporary Construction Easement will expire September 16, 2026.

4. Except for those acts reasonably necessary to accomplish the proposes of this Easement, County also covenants not to do any acts or things, which it could reasonably expect to cause damage to Property.

5. Each party is responsible for all personal injury and property damage attributable to the negligent acts or omissions of that party and its officers, employees, agents, and invitees. Nothing herein shall be construed as a waiver of any defense or further limitation of County's sovereign immunity beyond Section 768.28, Florida Statutes, as now in effector as may be amended from time to time, nor construed as consent to be sued by third parties in any manner arising out of this Easement.

[Signature Page to Follow]

IN WITNESS WHEREOF, the Owner has fully executed this Easement the day and year first written above.

SIGNED AND DELIVERED
IN THE PRESENCE OF:

WITNESSES: **OWNER:**

_____ _____
Signature of First Witness Owner Signature

_____ _____
Print Name of 1st Witness Print Name

_____ _____
Signature of Second Witness Title

_____
Print Name of 2nd Witness

Attest:

_____
City Clerk

STATE OF FLORIDA
COUNTY OF PINELLAS

The foregoing instrument was acknowledged before me this _____ day of _____, _____,
(numeric date) (month) (year)

by_____ as _____ for _____.
(name of person) (type of authority) (name of party)

(SEAL)

_____
Signature of Notary Public – State of Florida

_____
Print, Type, or Stamp Commissioned Name of Notary Public

Personally Known _____ OR Produced Identification _____
Type of Identification Produced: _____

EXHIBIT A

BOCA CIEGA PASS SUB LOT 28 & NW'LY 15 FT OF LOT 27 AND 30FT VAC ST ADJ ON W LESS RD ON E