

REGULAR BOARD MEETING

Administrative Center - Board Room
3000 Xenium Lane North, Plymouth, MN 55441

**Thursday, October 24, 2024
5:00 PM**

AGENDA

1. **OPENING BUSINESS**

- 1A. Call to Order
- 1B. Pledge of Allegiance
- 1C. Roll Call

2. **APPROVAL OF AGENDA**

Board members who wish to delete or add any item(s) to the agenda shall do so at this time.

Superintendent's Recommendation:

MOTION TO APPROVE THE AGENDA OF THE OCTOBER 24, 2024, REGULAR BOARD MEETING.

3. **COMMUNICATIONS**

3A. **People Wishing to Address the Board**

Superintendent's Recommendation:
NO ACTION REQUIRED.

3B. **Special Matters: Resolution of Appreciation to Heather Kuikka**

- ROLL CALL VOTE REQUIRED -

Superintendent's Recommendation:

MOTION TO ADOPT RESOLUTION NO. 24-11; A RESOLUTION OF APPRECIATION TO HEATHER KUIKKA UPON HER RETIREMENT FROM THREE RIVERS PARK DISTRICT.

3C. **Special Matters: Acknowledgement of Donations**

Superintendent's Recommendation:
NO ACTION REQUIRED; THIS ITEM IS FOR INFORMATION AND DISCUSSION.

3D. **Superintendent's Report**

Superintendent's Recommendation:
NO ACTION REQUIRED; THIS ITEM IS FOR INFORMATION AND DISCUSSION.

4. **ROUTINE BUSINESS**

4A. [Receive Mississippi Gateway Regional Park Construction Progress Update](#)

Superintendent's Recommendation:
NO ACTION REQUIRED.

4B. [Mississippi Gateway Regional Park Grant Agreement SG-24P6-09-01](#)

Superintendent's Recommendation:
MOTION TO APPROVE THE MISSISSIPPI GATEWAY REGIONAL PARK GRANT AGREEMENT SG-24P6-09-01 TOTALING \$3,000,000 OF FUNDING THROUGH THE STATE OF MINNESOTA.

4C. [Regional Trail System Winter Use Permits](#)

Superintendent's Recommendation:
MOTION TO APPROVE WINTER USE PERMITS FOR 2024-2025 FOR THE CITY OF MAPLE GROVE, 2024-2026 FOR THE CITY OF ST. LOUIS PARK, 2024-2027 PERMITS FOR THE CITIES OF MOUND AND ROBBINSDALE ALLOWING EACH PERMIT HOLDER TO CONDUCT WINTER MAINTENANCE ON SEGMENTS OF REGIONAL TRAIL CORRIDORS WITHIN THEIR RESPECTIVE JURISDICTION AND IN ACCORDANCE WITH THE PARK DISTRICT'S WINTER USE PERMIT.

4D. [Medicine Lake Regional Trail: Territorial Road Cooperative Agreement](#)

Superintendent's Recommendation:
MOTION TO ENTER INTO AN AGREEMENT WITH THE CITY OF MAPLE GROVE FOR THE CONVEYANCE, REMOVAL, RECONSTRUCTION, AND COST PARTICIPATION OF THE FORMER TERRITORIAL ROAD BRIDGE WHICH SUPPORTS THE MEDICINE LAKE REGIONAL TRAIL AT ELM CREEK PARK RESERVE.

4E. [Receive the Third Quarter Public Safety Incident Report](#)

Superintendent's Recommendation:
NO ACTION REQUIRED.

4F. [Coon Rapids Dam Trust Fund Request for Funding](#)

Superintendent's Recommendation:
MOTION TO APPROVE FUNDING IN THE AMOUNT OF \$96,000 FROM THE COON RAPIDS DAM TRUST FUND FOR MAINTENANCE AND REPAIR OF THE DAM INCLUDING THE PURCHASE OF A SPARE HYDRAULIC CYLINDER AND CONTROL AND MONITORING SYSTEM.

4G. [Board Minutes of September 19, 2024](#)

Superintendent's Recommendation:
MOTION TO APPROVE THE MINUTES OF THE SEPTEMBER 19, 2024, REGULAR BOARD MEETING.

4H. [Minutes of the September 23, 2024, Joint Board Meeting with Scott County](#)

Superintendent's Recommendation:
MOTION TO APPROVE THE MINUTES OF THE SEPTEMBER 23, 2024, JOINT BOARD MEETING BETWEEN THREE RIVERS PARK DISTRICT AND SCOTT COUNTY.

4I. [Approval of Claims for the Period Ended October 17, 2024](#)

Superintendent's Recommendation:

MOTION TO APPROVE PAYMENT OF CLAIMS AS RECOMMENDED BY THE SUPERINTENDENT FOR THE PERIOD ENDED OCTOBER 17, 2024, IN THE AMOUNT OF \$8,648,698.48.

5. CURRENT BUSINESS

5A. [2025 General Fund Budget](#)

Superintendent's Recommendation:

NO ACTION REQUIRED; THIS ITEM IS FOR INFORMATION AND DISCUSSION.

5B. [Schedule Public Hearing for the 2025 General Fund Budget](#)

Superintendent's Recommendation:

MOTION TO SCHEDULE A PUBLIC HEARING ON NOVEMBER 7, 2024, AT 5:30 PM, OR AS SOON THEREAFTER AS POSSIBLE, TO RECEIVE PUBLIC COMMENT ON THE PROPOSED 2025 GENERAL FUND OPERATING BUDGET.

5C. [Authorization to Prepare for Issuance of 2024 General Obligation Bonds](#)

Superintendent's Recommendation:

MOTION TO AUTHORIZE THE CHIEF FINANCIAL OFFICER TO PROCEED WITH THE PREPARATION OF AN OFFICIAL STATEMENT, SET SALE CONDITIONS AND SOLICIT BIDS FOR THE 2024 GENERAL OBLIGATION BONDS IN AN AMOUNT OF \$5,435,000.

5D. [Easement Acquisition Update for Bassett Creek Regional Trail Project](#)

Superintendent's Recommendation:

NO ACTION REQUIRED; THIS ITEM IS FOR INFORMATION AND DISCUSSION.

6. STUDY TOPIC

6A. [Water Use Overview](#)

Superintendent's Recommendation:

NO ACTION REQUIRED; THIS ITEM IS FOR INFORMATION AND DISCUSSION.

7. ANNOUNCEMENTS

7A. [Commissioner Announcements/Proposed Future Discussion Topics](#)

Superintendent's Recommendation:

NO ACTION REQUIRED; THIS ITEM IS FOR INFORMATION AND DISCUSSION.

8. ADJOURNMENT

REGULAR BOARD MEETING

Meeting Date:

Business Item: COMMUNICATIONS

Item Number: **3A**

Division: Superintendent's Office

Originating Source: Boe Carlson, Superintendent

Agenda Item: People Wishing to Address the Board

Superintendent's Recommendation:

NO ACTION REQUIRED.

Background:

Any individual wishing to address the Board on subjects which are not part of the meeting agenda may do so at this time. Such items will typically be referred to staff for review, action and/or recommendation for future board action. The public will also be provided an opportunity to address the Board on items which are on the agenda at the appropriate time.

REGULAR BOARD MEETING

Meeting Date: 10/24/24

Business Item: COMMUNICATIONS

Item Number: **3B**

Division: Planning, Design & Technology

Originating Source: Jonathan Vlaming, Associate Superintendent

Agenda Item: Special Matters: Resolution of Appreciation to Heather Kuikka

Superintendent's Recommendation:

MOTION TO ADOPT RESOLUTION NO. 24-11; A RESOLUTION OF APPRECIATION TO HEATHER KUIKKA UPON HER RETIREMENT FROM THREE RIVERS PARK DISTRICT.

Prepared By: Kelly Grissman, Director of Planning

Background:

Heather Kuikka served the Park District for 18 years, starting out as a Secretary to the Department of Planning and Development on September 21, 2006. In this role she supported a multi-disciplinary team helping with the construction bid process, open houses, long-range plan preparation, and overall department organization and efficiency. As part of an internal reorganization in 2012 which split the Department of Planning and Development into the Department of Design and Department of Planning, Heather elected to pursue her interest in supporting the long-range planning and acquisition efforts of the Park District. Heather's good work led to a promotion to Administrative Specialist, and then to the Planning and Research Coordinator in 2021.

Heather is a life-long learner. Throughout her career at Three Rivers, Heather gladly stepped up to assume more responsibility, to increase efficiencies, and to diligently ensure that everyone's voices and perspectives were considered in our long-range planning and research work.

Heather takes and deserves great pride in her work to acquire land for the Park District, building relationships with skeptical residents at open houses, and supervising the Research Section's seasonal staff - which includes developing and managing the Park District's most challenging and complex schedule to ensure statistically accurate survey and count findings.

Heather has played a role in nearly every long-range plan over the course of her tenure. Her community engagement work for Mississippi Gateway Regional Park helped foster an inclusive engagement process and set the framework for a whole new chapter for how community engagement occurs at Three Rivers.

Heather's work on acquisition has helped create a timeless legacy to be enjoyed by future generations.

Heather's last day of work was October 4, 2024. The attached Resolution of Appreciation is presented for Board consideration, recognizing Heather's service to the Park District.

Relationship to the System Plan:

The Request for Action supports the following goal(s) of the System Plan:

Goal 1: You Belong Here

Attachments:

[Heather Kuikka Resolution of Appreciation.pdf](#)

THREE RIVERS PARK DISTRICT

RESOLUTION NO. 24-11

A RESOLUTION OF APPRECIATION TO HEATHER KUIKKA

UPON HER RETIREMENT FROM THREE RIVERS PARK DISTRICT

WHEREAS, Heather Kuikka has served Three Rivers Park District for more than 18 years, starting on September 21, 2006; and

WHEREAS, in roles as Secretary, Administrative Specialist, and Planning and Research Coordinator, Heather consistently displayed a high level of dedicated professional service to the Park District; and

WHEREAS, over the course of her career supported the development and community engagement efforts of over 25 long-range plans, helped acquire over 575 acres, and supervised the collection of nearly 15,000 surveys; and

WHEREAS, she is known for working tirelessly at open houses and community engagement events to seek out and build relationships with those that are the most apprehensive about a proposed plan or initiative by meeting them where they are at and helping to ensure that their questions and concerns were adequately addressed; and

WHEREAS, her seasonal staff adore her, several citing their reason for coming back year after year is to work for and with her; and

WHEREAS, Heather's outstanding work has significantly and positively contributed to helping achieve our 2040 System Plan vision and goals through her extensive efforts to engage all community members through our long-range planning and survey efforts and to protect land for future generations; and

WHEREAS, Heather's planning and research expertise, knowledge, work ethic, friendship, and holiday decor will be dearly missed at Three Rivers Park District;

NOW, THEREFORE, BE IT RESOLVED, THAT THE BOARD OF COMMISSIONERS OF THREE RIVERS PARK DISTRICT HEREBY CONVEYS TO HEATHER KUIKKA ITS SINCERE THANKS AND APPRECIATION FOR HER YEARS OF SERVICE AND CONTRIBUTIONS TO THE PARK DISTRICT AND WISHES HER MANY YEARS OF GOOD HEALTH AND HAPPINESS UPON HER RETIREMENT THE 4TH DAY OF OCTOBER 2024.

Adopted this **24th** day of **October, 2024**.

REGULAR BOARD MEETING

Meeting Date: 10/24/24

Business Item: COMMUNICATIONS

Item Number: **3C**

Division: Superintendent's Office

Originating Source: Boe Carlson, Superintendent

Agenda Item: Special Matters: Acknowledgement of Donations

Superintendent's Recommendation:

NO ACTION REQUIRED; THIS ITEM IS FOR INFORMATION AND DISCUSSION.

Prepared By: Sierra Spicer-Zimmerman, Donor Relations and Volunteer Supervisor

Background:

Commissioners and/or staff are encouraged to report any special matters, awards, recognitions or other acknowledgements at this time.

Acknowledgement of Donations

The Board wishes to acknowledge the following donations to the Park District of \$500 or more made in the past month.

- **JC Younger Company, Inc.** - \$7,000 for a tribute bench at French Regional Park in memory of Eleanor M. Younger.
- **Minneapolis Foundation** - \$6,570.03 to the Jack Lynch Internship Fund at Richardson Nature Center.
- **Shirley Hogan, Wayzata** - \$3,500 for the renewal of a tribute bench on Lake Minnetonka Regional Trail in memory of Dick Hogan.
- **Glen Fuerstneau Edmunds** - \$1,000 as an undesignated donation to Three Rivers Park District.
- **Karl Hensel, White Bear Lake** - \$1,000 for recognition on the donor wall at Silverwood Park in honor of John and Melba Hensel's 50th wedding anniversary.
- **Mary Pelzel, Dayton** - \$800 for a Forests Forever tribute tree to be planted at Elm Creek Park Reserve.

Relationship to the System Plan:

The Request for Action supports the following goal(s) of the System Plan:

Goal 1: You Belong Here
Goal 2: Parks Matter

Goal 3: Lead by Example

REGULAR BOARD MEETING

Meeting Date: 10/24/24

Business Item: COMMUNICATIONS

Item Number: **3D**

Division: Superintendent's Office

Originating Source: Boe Carlson, Superintendent

Agenda Item: Superintendent's Report

Superintendent's Recommendation:

NO ACTION REQUIRED; THIS ITEM IS FOR INFORMATION AND DISCUSSION.

Background:

- 2024 Proposed Board Meeting and Study Session Calendar attached.
- Calendar of 2024 Meetings and Events attached.

Update(s):

- 2025 Proposed Board Meeting & Study Session Calendar - Draft 2 (attached)

Attachments:

[2024 Proposed Board Meeting and Study Session Calendar.pdf](#)

[Calendar of 2024 Meetings and Events.pdf](#)

[2025 PROPOSED Board Meeting and Study Session Calendar.pdf](#)

THREE RIVERS PARK DISTRICT

2024 PROPOSED BOARD MEETING AND STUDY SESSION CALENDAR

Unless otherwise noted, Board Meetings and Study Sessions

are held at the Administrative Center – Board Room

(* Designates meetings not held on 1st or 3rd Thursday)

Date	Time	Type of Meeting	Notes
January 4*	5:00 p.m.	Board Meeting	<i>MRPA Annual Mtg. & Awards Luncheon (Jan. 12)</i>
February15	5:00 p.m.	Board Meeting	
March21	5:00 p.m.	Board Meeting	
April18	5:00 p.m.	Board Meeting	<i>Volunteer Service Awards</i>
May16	5:00 p.m.	Board Meeting	
June20	5:00 p.m.	Board Meeting	<i>Special Park Districts Forum at Three Rivers (June 10-13)</i>
July18	5:00 p.m.	Board Meeting	
August15	5:00 p.m.	Board Meeting	
September ...1923*	5:00 p.m. 11:30 a.m.	Board Meeting Joint Board Meeting	<i>MRPA Conference (Sept. 24-27) with Scott County (Doyle-Kennefick Regional Park)</i>
October.....24*	5:00 p.m.	Board Meeting	<i>NRPA Conference (Oct. 8-10) MEA Conference (Oct. 17)</i>
November ... 7*	5:00 p.m. 5:30 p.m.	Board Meeting <i>Public Hearing</i>	<i>2025 General Fund Budget</i>
December19	5:00 p.m.	Board Meeting	<i>Adopt 2025 Budget & Tax Levy</i>

Date	Annual Events	Location
June 10-13, 2024	Special Park Districts Forum (SPDF)	Three Rivers Parks
Sept. 24-27, 2024	MRPA Annual Conference	Mankato, MN
Oct. 8-10, 2024	NRPA Annual Conference	Atlanta, GA

CALENDAR OF EVENTS, PUBLIC MEETINGS, ETC., WITH PARK DISTRICT PARTICIPATION OR INVOLVEMENT		
Thurs., Oct. 24*, 2024	5:00 p.m.	Board Meeting at Three Rivers Park District, Administrative Center - Board Room, 3000 Xenium Lane N, Plymouth, MN
Thurs., Nov. 7*, 2024	4:00 p.m. 5:00 p.m. 5:30 p.m.	Metropolitan Parks and Open Space Commission, 390 Robert Street North, St. Paul, MN Regular Board Meeting and <u>Public Hearing: 2025 General Fund Operating Budget</u> Three Rivers Park District Administrative Center - Board Room, 3000 Xenium Lane N, Plymouth, MN
Thurs., Nov. 21, 2024	Online Nov. 1-21	Give to the Max Day - A fundraising event of the Three Rivers Park District Foundation - Website: https://www.givemn.org/organization/Three-Rivers-Park-District-Foundation
Thurs., Dec. 5, 2024	4:00 p.m.	Metropolitan Parks and Open Space Commission, 390 Robert Street North, St. Paul, MN
Sat., Dec. 7, 2024	9:00 a.m. to 3:00 p.m.	<u>Minnesota Nordic Ski Opener</u> - Elm Creek Park Reserve, 12400 James Deane Parkway, Maple Grove, MN
Thurs., Dec. 19, 2024	5:00 p.m.	Board Meeting at Three Rivers Park District, Administrative Center - Board Room, 3000 Xenium Lane N, Plymouth, MN

YEAR 2025		
Thurs., Jan. 2, 2025 (tentative)	5:00 p.m.	Metropolitan Parks and Open Space Commission, 390 Robert Street North, St. Paul, MN
Fri., Jan. 10, 2025	10:30 a.m. to 2:30 p.m.	<u>Minnesota Recreation and Park Association (MRPA) Annual General Meeting & Awards Luncheon</u> - New Brighton Community Center, 400 10th St NW, New Brighton, MN
Thurs., Jan. 16, 2025 (proposed)	5:00 p.m.	<u>Re-elected Board Members Oath of Office Ceremony</u> followed by Board Meeting at Three Rivers Park District, Administrative Center - Board Room, 3000 Xenium Lane N, Plymouth, MN
Thurs., Feb. 6, 2025	5:00 p.m.	Metropolitan Parks and Open Space Commission, 390 Robert Street North, St. Paul, MN
Thurs., Feb. 20, 2025 (proposed)	5:00 p.m.	Board Meeting at Three Rivers Park District, Administrative Center - Board Room, 3000 Xenium Lane N, Plymouth, MN
Sat., Feb. 22, 2025	All Day	<u>Winter Play Day</u> - Throughout Three Rivers Park District, with a winter festival event at Hyland Lake Park Reserve in Bloomington, MN

THREE RIVERS PARK DISTRICT

2025 PROPOSED BOARD MEETING AND STUDY SESSION CALENDAR

**Unless otherwise noted, Board Meetings and Study Sessions
are held at the Administrative Center – Board Room
(* Designates meetings not held on 3rd Thursday)**

Date	Time	Type of Meeting	Notes
January..... 16	5:00 p.m.	Board Meeting	<i>Re-elected/Elected Board Members Oath of Office Ceremony</i>
February 20	5:00 p.m.	Board Meeting	
March 20	5:00 p.m.	Board Meeting	
April 17	5:00 p.m.	Board Meeting	<i>Volunteer Service Awards</i>
May 15	5:00 p.m.	Board Meeting	
June 12*	5:00 p.m.	Board Meeting	<i>Special Park Dist. Forum (Jun. 9-12)</i>
July 17	5:00 p.m.	Board Meeting	
August..... 21	5:00 p.m.	Board Meeting	
September 18 22*	5:00 p.m. <i>Time TBD</i>	Board Meeting <i>Joint Board Meeting with Scott County</i>	<i>NRPA Conference (Sept. 16-18) (Location-TBD)</i>
October..... 16	5:00 p.m.	Board Meeting	<i>MRPA Conference (Oct. 27-30)</i>
November 13*	5:00 p.m. 5:30 p.m.	Board Meeting <i>Public Hearing</i>	<i>2026 General Fund Budget</i>
December 18	5:00 p.m.	Board Meeting	<i>Adopt 2026 Budget & Tax Levy</i>

Date	Annual Events	Location
June 9-12, 2025	Special Park Districts Forum (SPDF)	Detroit, MI
Sept. 16-18, 2025	NRPA Annual Conference	Orlando, FL
Oct. 27-30, 2025	MRPA Annual Conference	Brooklyn Center, MN

REGULAR BOARD MEETING

Meeting Date: 10/24/24 Business Item: ROUTINE BUSINESS Item Number: **4A**

Division: Planning, Design & Technology

Originating Source: Jonathan Vlaming, Associate Superintendent

Agenda Item: Receive Mississippi Gateway Regional Park Construction Progress Update

Superintendent's Recommendation:

NO ACTION REQUIRED.

Prepared By: Jason Zemke, Senior Manager of Architecture and Matt Swenson, Project Manager.

Background:

Construction on the Rush Creek Regional Trail Underpass at Mississippi Gateway Regional Park is proceeding rapidly. All pre-cast concrete tunnel sections are installed as well as a significant portion of the underground storm sewer. West River Road will continue to be closed north of the park entry through November as crews will finish the tunnel abutments, backfill, and re-pave as quickly as possible. Road and trail detours are posted, and the park will remain open to vehicles from the south.

Contractors reached a significant milestone by completing the final section of the Treetop Trail's concrete deck. Elsewhere, site preparation and concrete foundations were completed for the South Pond and River Flats shelters.

Work continues on all aspects of the Gateway Center. Installation of exterior siding is about half complete and work has begun on concrete sidewalks immediately adjacent to the Gateway Center. Interior gypsum board is complete through most of the building, allowing painting, trim, and other interior wall finishes to be installed soon. Finally, the installation of the elevator has begun.

At the West Unit, the first lift of parking lot pavement and most sections of concrete sidewalk were installed. Crews have cleared the undergrowth in the dog off-leash area and are now working on turf establishment. Lastly, the Rush Creek Regional Trail's gravel base is now complete and the trail will be paved soon. The West Unit will remain closed to the general public, despite some portions of the work nearing completion, until turf is established and it is safe to open free from conflict with construction traffic in the area.

Budget Summary through 10/04/2024 (Park District Only):

	Current	Change From Last Summary
Total Funding/Approved Budget	\$29,414,379	N/A

Expenses (Committed and Budgeted)	\$28,042,356	+\$184,509¹
Remaining Contingency	\$1,292,966	-\$184,509¹
Remaining Funds - unassigned ²	\$79,058 ²	

¹When Expenses increase, there should be an equivalent reduction in Remaining Contingency, since contingency is generally used to fund cost increases that arise during construction.

²Currently unassigned funds from base budget.

Contingency Reserve Summary:

	Original	Spent	Remaining
FFE + Soft Costs	\$234,529	\$(37,912)	\$196,617
H+U (CM Firm) Contingency	\$105,715	0	\$105,715
Construction Contracts	\$1,324,227	\$(333,593)	\$990,634
Total	\$1,664,471	\$(371,505)	\$1,292,966

The overall construction project, including the West Unit, is about 65% complete, with over \$18 Million of work put in place.

For this budget update period, five construction contract Change Orders have been finalized. The value of these recent Change Orders is an additional cost of \$177,772. Additional Change Orders are in process and will be included in future budget updates to the Board as they are approved. At this time, both completed and proposed Change Orders have been in-line with a project of this size and complexity, and the Contingency Reserve is sufficient to address all Change Orders in process.

A major contributor to the approved Change Orders this period includes soil correction through a majority of the rerouted Rush Creek Regional trail to remove organic material and provide a suitable subgrade for the paved trail, a necessary task that was not obvious until excavation for the trail began.

Relationship to the System Plan:

The Request for Action supports the following goal(s) of the System Plan:

Goal 1: You Belong Here

Goal 2: Parks Matter

Goal 3: Lead by Example

Attachments:

[Mississippi Gateway Progress Photos.pdf](#)



Underpass – Placement of culvert boxes in process.



Treetop Trail – Preparing for final concrete pour at connection to Gateway Center.



Treetop Trail – Completed segments continue.



Rush Creek Regional Trail – Construction of reroute underway and ready for pavement.



West Unit Dog-Off-Leash-Area – Seeding complete.

Meeting Date: 10/24/24

Business Item: ROUTINE BUSINESS

Item Number: **4B**

Division: Planning, Design & Technology

Originating Source: Jonathan Vlaming, Associate Superintendent

Agenda Item: Mississippi Gateway Regional Park Grant Agreement SG-24P6-09-01

Superintendent's Recommendation:

MOTION TO APPROVE THE MISSISSIPPI GATEWAY REGIONAL PARK GRANT AGREEMENT SG-24P6-09-01 TOTALING \$3,000,000 OF FUNDING THROUGH THE STATE OF MINNESOTA.

Background:

State bond funding of \$3,000,000 for the Mississippi Gateway Regional Park project was identified in the approved 2024 Asset Management Program. The agreement for this grant is now ready for consideration of approval by the Board. The grant allows for reimbursement of prior expenses incurred.

All grant agreements over \$100,000 require Board approval and signature by the Board Chair and Superintendent.

Relationship to the System Plan:

The Request for Action supports the following goal(s) of the System Plan:

Goal 1: You Belong Here

Goal 2: Parks Matter

Goal 3: Lead by Example

Attachments:

[Three Rivers Park District Grant Agreement SG-24P6-09-01.pdf](#)

SG-24P6-09-01
Metropolitan Council
Grant Program for Recreation Open Space
Development – Pass-Through

State of Minnesota
General Fund
Grant Agreement
for the

Three Rivers Park District

Mississippi Gateway

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**State of Minnesota General Fund Grant Agreement
Grant for Recreation Open Space Development**

GRANTEE: Three Rivers Park District		GRANT NO. SG-24P6-09-01
GRANT PROJECT: Mississippi Gateway - See Grant Project Summary & Completion Schedule attached hereto as Attachment IV		
COUNCIL GRANT		
TOTAL GRANT AMOUNT: \$3,000,000.00	STATE FISCAL YEAR: 2024	
STATE GENERAL FUND: \$3,000,000.00		
APPROPRIATION: ML 2023, Regular Session, Chapter 71, Article 1, Section 11, Subd. 16		
EFFECTIVE DATE: Date agreement has been fully executed by both parties.		
PROJECT ACTIVITY PERIOD: June 1, 2023 to December 31, 2027		
COUNCIL AUTHORIZED REPRESENTATIVE: Erin Acton, Parks Grants Administrator (erin.acton@metc.state.mn.us)		
COUNCIL ACTION: September 13, 2023	BUSINESS ITEM: 2023-174 JT SW	
EXPIRATION DATE: December 31, 2027		

THIS GRANT AGREEMENT (“Agreement”) is made and entered into on the Effective Date by and between the Metropolitan Council (“Council”) and the municipality or political subdivision of the State of Minnesota identified above as the (“Grantee.”)

RECITALS

1. The Council is authorized by Minnesota Statutes section 473.301 *et seq.* to make grants to eligible governmental units situated wholly or partly within the metropolitan area (“Recreation Open Space Development Grants”) for the purpose of development of regional recreation open space in accord with Minnesota Statutes section 473.147, the Regional Parks Policy Plan (the “Council Grant Program”).
2. Under the provisions contained in Minnesota Session [Laws of 2023, Regular Session, Chapter 71, Article 1, Section 11](#) _ (the “State of Minnesota Capital Improvement Legislation”) the State of Minnesota has general funds (the “State of Minnesota Capital Improvement Legislation”) in the amount(s) shown above, (the “Council Grant”) to be given to the Grantee as a grant to assist it in the costs of the legislatively defined grant project.

3. The Metropolitan Council has authorized a Recreation Open Space Development Grant to the Grantee to assist in completion of the legislatively defined project.
4. The monies allocated to fund the Council Grant to the Grantee are appropriated money from the State of Minnesota's general fund.
5. The Metropolitan Council has included the state general fund appropriation in the Council's Authorized Capital Program.
6. The Grantee and the Council desire to set forth herein the provisions relating to the granting of such monies and the disbursement thereof to the Grantee.

IN CONSIDERATION of the grant described and other provisions in this Agreement, the parties to this Agreement agree as follows.

Article I - Definitions

Section 1.01 Defined Terms. As used in this Agreement, the following terms shall have the meanings set out respectively after each such term (the meanings to be equally applicable to both the singular and plural forms of the terms defined), unless the context specifically indicates otherwise:

“Agreement” means this General Funds Grant Agreement for the Grant Project/Facility completion, as such exists on its original date and any amendments, modifications or restatements thereof.

“Architect” means the Grantee that will administer the Construction Contract Documents.

“Commissioner of Management and Budget” - means the State of Minnesota acting through its Commissioner of Management and Budget, and any designated representatives thereof.

“Completion Date” means the project completion date indicated in Attachment **IV**.

“Contractor” - means any person engaged to work on or to furnish materials and supplies for the Project including, if applicable, a general contractor.

“Construction Contract Documents” - means the document or documents, in form and substance acceptable to the Council, including but not limited to any construction plans and specifications and any exhibits, amendments, change orders or supplements thereto, which collectively form the contract between the Grantee and the Contractor or Contractors concerning the Project and which provide for the completion of the Project on or before the Completion Date for either a fixed price or a guaranteed maximum price.

“Council” means the entity identified as the “Council” in the lead-in paragraph of this Agreement.

“Council Grant Program” means the grant program created by the Council pursuant to Minn. State section 473.301 *et. seq.* for the acquisition and development of regional recreation open space in accord with the Council’s Regional Parks Policy Plan.

“Council Grant” means the grant of monies from the Council to the Grantee in the amount identified on Page 1 of this Agreement, as the amount thereof may be modified under the provisions contained herein.

“Counterparty” means any entity with which the Grantee contracts under a Use Contract. *This definition only applies if the Grantee enters into an agreement with another party under which such party will operate the Real Property or Facility.*

“Declaration” - means a declaration, or declarations, in the form as **Attachment I** and all amendments thereto, indicating that the Grantee’s ownership interest in the Real Property and, if applicable, the Facility is subject to the provisions of this Agreement.

“Event of Default” - means those events delineated in Section 2.05.

“Facility”, if applicable, means the grant project described on page 1 which will be constructed and located on the Real Property and all equipment that is a part thereof that was purchased with the proceeds of the Council Grant.

“Fair Market Value” – means either (i) the price that would be paid by a willing and qualified buyer to a willing and qualified seller as determined by an appraisal which assumes that all mortgage liens or encumbrances on the property being sold, which negatively affect the value of such property, will be released, or (ii) the price bid by a purchaser under a public bid procedure after reasonable public notice, with the proviso that all mortgage liens or encumbrances on the property being sold, which negatively affect the value of such property, will be released at the time of acquisition by the purchaser.

“Inspecting Engineer”, if any - means the Council’s construction inspector, or its designated consulting engineer.

“Policy Plan” means the regional recreation open space system policy plan, including the capital improvement program for recreation open space, required by Minnesota Statutes section 473.147.

“Project” - means the acquisition of an interest in the Real Property and, if applicable, the Facility, along with the performance of those activities indicated in Section 2.03.

“Real Property” means the real property located in the State of Minnesota, legally described in Attachment II to this Agreement.

“Reimbursement Request” means a reimbursement request that the Grantee, or its designee, submits to the Council to request the Reimbursement of grant eligible expenses, as referred to in Section 4.02.

“Use Contract” means a lease, management contract or other similar contract between the Grantee and any other entity that involves or relates to any part of the Real Property and/or, if applicable, Facility. *This definition is only needed and only applies if the Grantee enters into an agreement with another party under which such other party will operate the Real Property and/or, if applicable, Facility.*

“Useful Life of the Real Property and, if applicable, the Facility” – means the term set forth in Section 2.04.T. of this Agreement.

Article II - GRANT

Section 2.01 Grant of Monies. The Council shall make and issue the Council Grant to the Grantee and disburse the proceeds in accordance with the provisions of this Agreement. The Council Grant is not intended to be a loan even though the portion thereof that is disbursed may need to be returned to the Council or the Commissioner of MMB under certain circumstances.

Section 2.02 Use of Grant Proceeds. The Grantee shall use the Council Grant solely to reimburse itself for expenditures it has already made, or will make, in the performance of the following activities, and may not use the Council Grant for any other purpose. (Check all appropriate boxes.)

- ☐ Acquisition of fee simple title to the Real Property.
- ☐ Acquisition of a leasehold interest in the Real Property.
- ☐ Acquisition of an easement on the Real Property.
- ☒ Improvement of the Real Property.
- ☐ Acquisition of the Facility.
- ☐ Improvement of the Facility.
- ☒ Renovation or rehabilitation of the Facility.
- ☒ Construction of the Facility.

Section 2.03 Operation of the Real Property and Facility. The Grantee shall operate the Real Property and, if applicable, the Facility, or cause it to be operated, in accordance with the Council Grant Program or for such other use as the Minnesota legislature may from time to time designate, and for no other purposes or uses. The Grantee may enter into Use Contracts with Counterparties to so operate the Real Property and, if applicable, the Facility; provided that such Use Contracts must fully comply with all of the provisions contained in Section 3.01. The Grantee shall also annually determine that the Real Property and, if applicable, the Facility are being so used, and shall annually supply a statement, sworn to before a notary public, to such effect to the Council and Commissioner of MMB.

Section 2.04 Grantee Representations and Warranties. The Grantee further covenants with, and represents and warrants to the Council as follows:

A. It has legal authority to enter into, execute, and deliver this Agreement, the Declaration, and all documents referred to herein, and it has taken all actions necessary to its execution and delivery of such documents.

B. This Agreement, the Declaration, and all other documents referred to herein are the legal, valid and binding obligations of the Grantee enforceable against the Grantee in accordance with their respective terms.

C. It will comply with all of the terms, conditions, provisions, covenants, requirements, and warranties in this Agreement, the Declaration, and all other documents referred to herein.

D. It has made no material false statement or misstatement of fact in connection with its receipt of the Council Grant, and all of the information it previously submitted or will submit to the Council or Commissioner of MMB relating to the Council Grant or the disbursement of any of the Council Grant is and will be true and correct.

E. It is not in violation of any provisions of its charter or of the laws of the State of Minnesota, and there are no actions, suits, or proceedings pending, or to its knowledge threatened, before any judicial body or governmental authority against or affecting it relating to the Real Property and, if applicable, the Facility, and it is not in default with respect to any order, writ, injunction, decree, or demand of any court or any governmental authority which would impair its ability to enter into this Agreement, the Declaration, or any document referred to herein, or to perform any of the acts required of it in such documents.

F. Neither the execution and delivery of this Agreement, the Declaration, or any document referred to herein, nor compliance with any of the terms, conditions, requirements, or provisions contained in any of such documents is prevented by, is a breach of, or will result in a breach of, any term, condition, or provision of any agreement or document to which it is now a party or by which it is bound.

G. The contemplated use of the Real Property and, if applicable, the Facility will not violate any applicable zoning or use statute, ordinance, building code, rule or regulation, or any covenant or agreement of record relating thereto.

H. The Project was, or will be, completed in full compliance with all applicable laws, statutes, rules, ordinances, and regulations issued by any federal, state, or local political subdivisions having jurisdiction over the Project.

I. All applicable licenses, permits and bonds required for the performance and completion of the Project have been, or will be, obtained.

J. All applicable licenses, permits and bonds required for the operation of the Real Property and, if applicable, the Facility in the manner specified in Section 2.03 have been, or will be, obtained.

K. It will operate, maintain, and manage the Real Property and, if applicable, the Facility in compliance with all applicable laws, statutes, rules, ordinances, and regulations issued by any federal, state, or local political subdivisions having jurisdiction over the Real Property and, if applicable, the Facility.

L. It has, or will acquire, the following interest in the Real Property and, if applicable, the Facility, and, in addition, will possess all easements necessary for the operation, maintenance and management of the Real Property and, if applicable, the Facility in the manner specified in Section 2.03:

(Check the appropriate box for the Real Property and, if applicable, for the Facility.)

Ownership Interest in the Real Property:

☒ Fee simple ownership of the Real Property.

☐ A Real Property/Facility Lease for the Real Property, in form and substance acceptable to the Council, for a term of at least 125% of the Useful Life of the Real Property and, if applicable, Facility, which cannot be prematurely cancelled or terminated without the prior written consent of the Council.

(If the term of the Real Property/Facility Lease is for a term authorized by a Minnesota statute, rule or session law, then insert the citation:
_____.)

☐ An easement for the Real Property, in form and substance acceptable to the Council, for a term of at least 125% of the Useful Life of the Real Property and, if applicable, Facility, which cannot be prematurely cancelled or terminated without the prior written consent of the Council.

(If the term of the easement is for a term authorized by a Minnesota statute, rule or session law, then insert the citation: _____.)

Ownership Interest in, if applicable, the Facility:

☒ Fee simple ownership of the Real Property.

☐ A Real Property/Facility Lease for the Real Property, in form and substance acceptable to the Council, for a term of at least 125% of the Useful Life of the Real Property and, if applicable, Facility, which cannot be prematurely cancelled or terminated without the prior written consent of the Council.

(If the term of the Real Property/Facility Lease is for a term authorized by a Minnesota statute, rule or session law, then insert the citation:
_____.)

☐ Not applicable because there is no Facility.

and such interests are or will be subject only to those easements, covenants, conditions and restrictions that will not materially interfere with the completion of the Project and the intended operation and use of the Real Property and, if applicable, the Facility, or those easements, covenants, conditions and restrictions which are specifically consented to, in writing, by the Council.

M. It will fully enforce the terms and conditions contained in any Use Contract.

N. It has complied with the matching funds requirement, if any, contained in Section 5.23.

O. It will supply, or cause to be supplied, whatever funds are needed above and beyond the amount of the Council Grant to complete and fully pay for the Project.

P. The Project will be completed substantially in accordance with the Construction Contract Documents by the Completion Date, and will be situated entirely on the Real Property.

Q. It will require the Contractor or Contractors to comply with all rules, regulations, ordinances, and laws bearing on its conduct of work on the Project.

R. It will not allow any lien or encumbrance that is prior and superior to the Declaration to be created on or imposed upon the Real Property, whether such lien or encumbrance is voluntary or involuntary and including but not limited to a mechanic's lien or a mortgage lien, without the prior written consent of the Council and the Commissioner of MMB.

S. It will furnish to the Council and the Commissioner of MMB as soon as possible and in any event within 7 calendar days after the Grantee has obtained knowledge of the occurrence of each Event of Default, or each event which with the giving of notice or lapse of time or both would constitute an Event of Default, a statement setting forth details of each Event of Default, or event which with the giving of notice or upon the lapse of time or both would constitute an Event of Default, and the action which the Grantee proposes to take with respect thereto.

T. The Useful Life of the Real Property and, if applicable, Facility is 25 years.

U. It shall furnish such satisfactory evidence regarding the representations and warranties described herein as may be required and requested in writing by either the Council or the Commissioner of MMB.

Section 2.05 Event(s) of Default. The following events shall, unless waived in writing by the Council and the Commissioner of MMB, constitute an Event of Default under this Agreement upon either the Council or Commissioner of MMB giving the Grantee 30 days written notice of such event, and the Grantee's failure to cure such event during such 30 day time period for those Events of Default that can be cured within 30 days or within whatever time period is needed to cure those Events of Default that cannot be cured within 30 days as long as the Grantee is using its best efforts to cure and is making reasonable progress in curing such Events of Default,

however, in no event shall the time period to cure any Event of Default exceed 6 months. Notwithstanding the foregoing, any of the following events that cannot be cured shall, unless waived in writing by the Council and the Commissioner of MMB, constitute an Event of Default under this Agreement immediately upon the Council giving the Grantee written notice of such event.

A. If any representation, covenant, or warranty made by the Grantee herein, in any Reimbursement Request, or in any other document furnished pursuant to this Agreement, or in order to induce the Council to disburse any of the Council Grant, shall prove to have been untrue or incorrect in any material respect or materially misleading as of the time such representation, covenant, or warranty was made.

B. If the Grantee fails to fully comply with any provision, term, condition, covenant, or warranty contained in this Agreement, the Declaration, or any other document referred to herein.

Section 2.06 Remedies. Upon the occurrence of an Event of Default and at any time thereafter until such Event of Default is cured to the satisfaction of the Council, the Council or the Commissioner of MMB may enforce any or all of the following remedies.

A. The Council may refrain from disbursing the Council Grant; provided, however, the Council may make such disbursements after the occurrence of an Event of Default without thereby waiving its rights and remedies hereunder.

B. The Commissioner of MMB, as a third party beneficiary of this Agreement, may demand that the portion of the Council Grant already disbursed to the Grantee be returned to it, and upon such demand the Grantee shall return such portion to the Commissioner of MMB.

C. Either the Council or the Commissioner of MMB, as a third-party beneficiary of this Agreement, may enforce any additional remedies they may have in law or equity.

The rights and remedies herein specified are cumulative and not exclusive of any rights or remedies that the Council or the Commissioner of MMB would otherwise possess.

If the Grantee does not repay any portion of the amount specified in Section 2.06.B within 30 days of demand by either the Council or the Commissioner of MMB, then such amount may, unless precluded by law, be taken from or off-set against any aids or other monies that the Grantee is entitled to receive from the State of Minnesota.

Section 2.07 Notification of Event of Default. The Grantee shall furnish to both the Council and the Commissioner of MMB, as soon as possible and in any event within 7 calendar days after it has obtained knowledge of the occurrence of each Event of Default or each event which with the giving of notice or lapse of time or both would constitute an Event of Default, a statement setting forth details of each Event of Default or event which with the giving of notice or upon the lapse of time or both would constitute an Event of Default and the action which the Grantee proposes to take with respect thereto.

Section 2.08 Term of Grant Agreement. This Agreement shall, unless earlier terminated in accordance with any of the provisions contained herein, remain in full force and effect for the time period starting on the effective date hereof and ending on the date that corresponds to the date established by adding a time period equal to 125% of Useful Life of the Real Property and, if applicable, Facility to the date on which the Real Property and, if applicable, Facility is first used for the operation of the Council Grant Program after such effective date. If there are no uncured Events of Default as of such date this Agreement shall terminate and no longer be of any force or effect, and the Commissioner of MMB shall execute whatever documents are needed to release the Real Property and, if applicable, Facility from the effect of this Agreement and the Declaration.

Section 2.09 Modification and/or Early Termination of Grant. If the Project is not started on or before the date that is 5 years from the effective date of this Agreement or all of the Council Grant has not been disbursed as of the date that is 4 years from the date on which the Project is started, or such later date to which the Grantee and the Council may agree in writing, then, the Council's obligation to fund the Grant shall terminate, and, in such event, (i) if none of the Council Grant has been disbursed by such date then the Council's obligation to fund any portion of the Grant shall terminate and this Agreement shall also terminate and no longer be of any force or effect, and (ii) if some but not all of the Council Grant has been disbursed by such date then the Council shall have no further obligation to provide any additional funding for the Council Grant and this Agreement shall remain in full force and effect but shall be modified and amended to reflect the amount of the Council Grant that was actually disbursed as of such date.

This Agreement shall also terminate and no longer be of any force or effect upon (a) the termination of the Grantee's leasehold or easement interest in the Real Property in accordance with the terms of such lease or easement, or (b) the sale of the Grantee's interest in the Real Property and, if applicable, the Facility in accordance with the provisions contained in Section 3.02 and transmittal of all or a portion of the proceeds of such sale to the Commissioner of MMB in compliance with the provisions contained in Section 3.03. Upon such termination the Council shall execute and deliver to the Grantee such documents as are required to release the Real Property and, if applicable, the Facility, from the effect of the Declaration.

In the event that the legislation that authorized the Council Grant is amended to increase or reduce the amount of the Council Grant or in any other way, then this Agreement shall be deemed to have been automatically modified in accordance with such amendment and the amount of the Council Grant shall also be automatically modified in accordance with such amendment.

Section 2.10 Effect of Event of Default. If an Event of Default occurs and the Grantee is required to and does return the amount specified in Section 2.06.B to the Commissioner of MMB, then the following shall occur.

A. This Agreement shall survive and remain in full force and effect.

B. The amount returned by the Grantee shall be credited against any amount that shall be due to the Commissioner of MMB under Section 3.03 and against any amount that becomes due and payable because of any other Event of Default.

Section 2.11 Excess Funds. If the full amount of the Council Grant and any matching funds referred to in Section 5.23 are not needed to complete the Project, then, unless language in the legislation that authorized the Council Grant indicates otherwise, the Council Grant shall be reduced by the amount not needed.

Article III - USE AND SALE

Section 3.01 Use Contracts. Each and every Use Contract that the Grantee enters into must comply with the following requirements:

- A. The purpose for which the Use Contract was entered into must be a governmental purpose.
- B. It must contain a provision setting forth the statutory authority under which the Grantee is entering into the Use Contract, and must comply with the substantive and procedural provisions of such statute.
- C. It must contain a provision stating that the Use Contract is being entered into in order to carry out the purpose for which the Council Grant was allocated, and must recite the purpose.
- D. It must be for a term, including any renewals that are solely at the option of the Counterparty, that is, if applicable, substantially less than the useful life of the structures and improvements that make up the Facility, but may allow for renewals beyond the original term upon a determination by the Grantee that the use continues to carry out the specific purpose for which the Council Grant was allocated. A term that is equal to or shorter than 50% of the useful life of the structures and improvements that make up the Facility will meet the requirement that it be for a time period that is substantially shorter than the useful life of such structures and improvements.
- E. It must allow for termination by the Grantee in the event of a default thereunder by the Counterparty, or in the event that the specific purpose for which the Council Grant was allocated is terminated or changed.
- F. It must require the Counterparty to pay all costs of operation and maintenance of the Real Property and, if applicable, the Facility, unless the Grantee is authorized by law to pay such costs and agrees to pay such costs.
- G. If the amount of the Council Grant exceeds \$200,000.00, then it must contain a provision requiring the Counterparty to list any vacant or new positions it may have with state workforce centers as required by Minn. Stat. § 116L.66, Subd. 1, as it may be amended, modified or replaced from time to time, for the term of the Use Contract.

Section 3.02 Sale. The Grantee shall not sell any part of its ownership interest in the Real Property or, if applicable, the Facility unless all of the following provisions have been complied with fully.

A. The Grantee determines, by official action, that such ownership interest is no longer usable or needed for the operation of the Council Grant Program, which such determination may be based on a determination that the portion of the Real Property or, if applicable, Facility to which such ownership interest applies is no longer suitable or financially feasible for such purpose.

B. The sale is made as authorized by law.

C. The sale is for Fair Market Value.

D. Written notice of such proposed sale has been supplied to both the Council and the Commissioner of MMB at least 30 days prior thereto.

The acquisition of the Grantee's interest in the Real Property and, if applicable, the Facility at a foreclosure sale, by acceptance of a deed-in-lieu of foreclosure, or enforcement of a security interest in personal property used in the operation of thereof, by a lender that has provided monies for the acquisition of the Grantee's interest in or betterment of the Real Property and, if applicable, the Facility shall not be considered a sale for the purposes of this Agreement if after such acquisition the lender operates such portion of the Real Property and, if applicable, the Facility in a manner which is not inconsistent with the program specified in Section 2.03 and the lender uses its best efforts to sell such acquired interest to a third party for Fair Market Value. The lender's ultimate sale or disposition of the acquired interest in the Real Property and, if applicable, the Facility shall be deemed to be a sale for the purposes of this Agreement, and the proceeds thereof shall be disbursed in accordance with the provisions contained in Section 3.03.

Section 3.03 Proceeds of a Sale. Upon the sale of the Grantee's interest in the Real Property and, if applicable, the Facility the net proceeds thereof shall be disbursed in the following manner and order.

A. The first distribution shall be to the Commissioner of MMB in an amount equal to the amount of the Council Grant actually disbursed, and if the amount of such net proceeds shall be less than the amount of the Council Grant actually disbursed then all of such net proceeds shall be distributed to the Commissioner of MMB.

B. The remaining portion, after the distribution specified in Section 3.03.A, shall be distributed to pay in full any outstanding public or private debt incurred to acquire the Grantee's interest in or for the betterment of the Real Property and, if applicable, the Facility in the order of priority of such debt.

C. Any remaining portion, after the distributions specified in Sections 3.03A and B, shall be divided and distributed in proportion to the shares contributed to the acquisition of the Grantee's interest in or for the betterment of the Real Property and, if applicable, the Facilities by public and private entities, including the Council but not including any private entity that has been paid in full, that supplied funds in either real monies or like-kind contributions for such acquisition and betterment, and the Council's distribution shall be made to the Commissioner of MMB. Such public and private entities may agree amongst themselves as to any redistribution of such distributed funds.

The Grantee shall not be required to pay or reimburse the Council for any funds above and beyond the full net proceeds of such sale, even if such net proceeds are less than the amount of the Council Grant actually disbursed.

Article IV - DISBURSEMENT OF GRANT PROCEEDS

Section 4.01 Reimbursements. The Council will reimburse the Grantee for grant eligible expenses as submitted.

Section 4.02 Reimbursement Requests and Payment. The Council will reimburse the Grantee for grant eligible expenses as submitted. Payment requests shall be made using reimbursement request forms provided by the Council. The Council will disburse grant funds on a reimbursement or a “cost incurred” basis. Payment requests must include the specific Council Grant Project activities conducted or completed during the authorized time-period. Payment requests must include documentation supporting expenses including consultant/contractor invoices showing the time-period covered by the invoice; proof or verification of the invoice, and other supporting documents as the Council deems appropriate.

Notwithstanding anything herein to the contrary, no Reimbursements for materials stored on or off the Real Property will be made by the Council unless the Grantee shall advise the Council, in writing, of its intentions to so store materials prior to their delivery and the Council has not objected thereto.

At the time of submission of each Reimbursement Request, other than the final Reimbursement, the Grantee shall submit to the Council such supporting evidence as may be requested by the Council to substantiate all payments which are to be made out of the relevant Reimbursement Request or to substantiate all payments then made with respect to the Project.

At the time of submission of the final Reimbursement Request, which shall not be submitted before completion of the Project, the Grantee must comply with all requirements contained in Section 5.30 of this Agreement.

Section 4.03 Additional Funds. If the Council shall at any time in good faith determine that the sum of the undisbursed amount of the Council Grant plus the amount of all other funds committed to the completion of the Project is less than the amount required to pay all costs and expenses of any kind which reasonably may be anticipated in connection with the completion of the Project, then the Council may send written notice thereof to the Grantee specifying the amount which must be supplied in order to provide sufficient funds to complete the Project. The Grantee agrees that it will, within 10 calendar days of receipt of any such notice, supply or have some other entity supply the amount of funds specified in the Council’s notice.

Section 4.04 Conditions Precedent to Any Reimbursement. The obligation of the Council to make any Reimbursement hereunder shall be subject to the following conditions precedent:

- A. The Council shall have received a Reimbursement Request for such Reimbursement specifying the amount of funds being requested, which such amount when

added to all prior requests for a Reimbursement shall not exceed the amount of the Council Grant delineated in Section 1.01.

B. The Council shall have either received (i) a duly executed Declaration (Attachment I) that has been duly recorded in the appropriate governmental office, with all of the recording information displayed thereon, or (ii) a certification required by Section 7.02(b) of the Commissioner's Order if a waiver to the Declaration requirement has been granted by the Commissioner of MMB.

C. The Council shall have received evidence, in form and substance acceptable to the Council, that (i) the Grantee has legal authority to and has taken all actions necessary to enter into this Agreement and the Declaration, and (ii) this Agreement and the Declaration are binding on and enforceable against the Grantee.

D. The Council shall have received evidence, in form and substance acceptable to the Council, that that the Grantee has sufficient funds to fully and completely pay for the entire Project and all other expenses that may occur in conjunction therewith.

E. The Council shall have received evidence, in form and substance acceptable to the Council, that the Grantee is in compliance with the matching funds requirements, if any, contained in Section 5.23.

F. The Council shall have received evidence, in form and substance acceptable to the Council, showing that the Grantee currently possesses or will use the Council Grant to acquire the ownership interest delineated in Section 2.04.L.

G. The Council shall have received evidence, in form and substance acceptable to the Council, that the Real Property and, if applicable, the Facility and the contemplated use thereof are permitted by and will comply with all applicable use or other restrictions and requirements imposed by applicable zoning ordinances or regulations, and have been duly approved by the applicable municipal or governmental authorities having jurisdiction.

H. The Council shall have received evidence, in form and substance acceptable to the Council, that that all applicable and required building permits, other permits, bonds and licenses necessary for the completion of the Project have been paid for, issued, and obtained, other than those permits, bonds and licenses which may not lawfully be obtained until a future date or those permits, bonds and licenses which in the ordinary course of business would normally not be obtained until a later date.

I. The Council shall have received evidence, in form and substance acceptable to the Council, that that all applicable and required permits, bonds and licenses necessary for the operation of the Real Property and, if applicable, the Facility in the manner specified in Section 2.03 have been paid for, issued, and obtained, other than those permits, bonds and licenses which may not lawfully be obtained until a future date or those permits, bonds and licenses which in the ordinary course of business would normally not be obtained until a later date.

J. The Council shall have received evidence, in form and substance acceptable to the Council, that the Project will be completed in a manner that will allow the Real Property and, if applicable, the Facility to be operated in the manner specified in Section 2.03.

K. The Council shall have received evidence, in form and substance acceptable to the Council, that the Grantee has the ability and a plan to fund the program which will be operated on the Real Property and, if applicable, in the Facility.

L. The Council shall have received evidence, in form and substance acceptable to the Council, that the Construction Contract Documents are in place and are fully and completely enforceable.

M. The Council shall have received evidence, in form and substance acceptable to the Council, that the Contractor will complete the Project substantially in conformance with the Construction Contract Documents and pay all amounts lawfully owing to all laborers and materialmen who worked on the Project or supplied materials therefor, other than amounts being contested in good faith. Such evidence may be in the form of payment and performance bonds in amounts equal to or greater than the amount of the fixed price or guaranteed maximum price contained in the Construction Contract Documents which name the Council and the Grantee dual obligees thereunder, or such other evidence as may be acceptable to the Grantee and the Council.

N. The Council shall have received evidence, in form and substance acceptable to the Council, that the policies of insurance required under Section 5.01 are in full force and effect.

O. The Council shall have received evidence, in form and substance acceptable to the Council, that the Contractor will complete the Construction Items substantially in conformance with the Construction Contract Documents and pay all amounts lawfully owing to all laborers and materialmen who worked on the Construction Items or supplied materials therefor, other than amounts being contested in good faith. Such evidence may be in the form of payment and performance bonds in amounts equal to or greater than the amount of the fixed price or guaranteed maximum price contained in the Construction Contract Documents that name the Council and the Grantee as parties.

P. No determination shall have been made by the Council that the amount of funds committed to the completion of the Project is less than the amount required to pay all costs and expenses of any kind which reasonably may be anticipated in connection with the completion of the Project, or if such a determination has been made and notice thereof sent to the Grantee then the Grantee has supplied or has caused some other entity to supply the necessary funds in accordance with Section 4.03, or to provide evidence acceptable to the Council that sufficient funds are available.

Q. No Event of Default under this Agreement or event which would constitute an Event of Default but for the requirement that notice be given or that a period of grace or time elapse shall have occurred and be continuing.

R. The Grantee has supplied to the Council all other items that the Council may reasonably require.

Section 4.05 Construction Inspections. The Grantee and the Architect, if any, shall be responsible for making their own inspections and observations of the Project, and shall determine to their own satisfaction that the work done or materials supplied by the Contractors to whom payment is to be made out of each Reimbursement has been properly done or supplied in accordance with the applicable contracts with such Contractors. If any work done or materials supplied by a Contractor are not satisfactory to the Grantee and the Architect, if any, or if a Contractor is not in material compliance with the Construction Contract Documents in any respect, then the Grantee shall immediately notify the Council, in writing. The Council and the Inspecting Engineer, if any, may conduct such inspections of the Project as either may deem necessary for the protection of the Council's interest, and that any inspections which may be made of the Project by the Council or the Inspecting Engineer, if any, are made and all certificates issued by the Inspecting Engineer, if any, will be issued solely for the benefit and protection of the Council, and the Grantee will not rely thereon.

Article V - MISCELLANEOUS

Section 5.01 Insurance. The Grantee shall maintain or cause to be maintained builders risk insurance and fire and extended coverage insurance on the Facility, if such exists, in an amount equal to the full insurable value thereof, and shall name the Council as loss payee thereunder. If damages which are covered by such required insurance occurs to the Facility, if such exists, then the Grantee shall, at its sole option and discretion, either: (i) use or cause the insurance proceeds to be used to fully or partially repair such damage and to provide or cause to be provided whatever additional funds that may be needed to fully or partially repair such damage, or (ii) sell its interest in the Real Property and the damaged Facility, if such exists, in accordance with the provisions contained in Section 3.02. If the Grantee elects to only partially repair such damage, then the portion of the insurance proceeds which are not used for such repair shall be applied in accordance with the provisions contained in Section 3.03 as if the Grantee's interest in the Real Property and Facility, if such exists, had been sold, and such amounts shall be credited against the amounts due and owing under Section 3.03 upon the ultimate sale of the Grantee's interest in the Real Property and Facility, if such exists. If the Grantee elects to sell its interest in the Real Property and the damaged Facility, if such exists, then such sale must occur within a reasonable time period from the date the damage occurred and the cumulative sum of the insurance proceeds plus the proceeds of such sale must be applied in accordance with the provisions contained in Section 3.03, with the insurance proceeds being so applied within a reasonable time period from the date they are received by the Grantee.

As loss payee under the insurance required herein the Council agrees to and will assign or pay over to the Grantee all insurance proceeds it receives so that the Grantee can comply with the requirements that this Section 5.01 imposes upon the Grantee as to the use of such insurance proceeds.

If the Grantee elects to maintain general comprehensive liability insurance regarding the Real Property and Facility, if such exists, then the Grantee shall have the Council named as an additional named insured therein.

At the written request of either the Council or the Commissioner of MMB, the Grantee shall promptly furnish thereto all written notices and all paid premium receipts received by the Grantee regarding the required insurance, or certificates of insurance evidencing the existence of such required insurance.

Section 5.02 Condemnation. If all or any portion of the Real Property and, if applicable, the Facility is condemned to an extent that the Grantee can no longer comply with the provisions contained in Section 2.03, then the Grantee shall, at its sole option and discretion, either: (i) use or cause the condemnation proceeds to be used to acquire an interest in additional real property needed for the Grantee to continue to comply with the provisions contained in Section 2.03 and, if applicable, to fully or partially restore the Facility and to provide or cause to be provided whatever additional funds that may be needed for such purposes, or (ii) sell the remaining portion of its interest in the Real Property and, if applicable, the Facility in accordance with the provisions contained in Section 3.02. Any condemnation proceeds which are not used to acquire an interest in additional real property or to restore, if applicable, the Facility shall be applied in accordance with the provisions contained in Section 3.03 as if the Grantee's interest in the Real Property and, if applicable, the Facility had been sold, and such amounts shall be credited against the amounts due and owing under Section 3.03 upon the ultimate sale of the Grantee's interest in the Real Property and, if applicable, the Facility. If the Grantee elects to sell its interest in the portion of the Real Property and, if applicable, the Facility that remains after the condemnation, then such sale must occur within a reasonable time period from the date the condemnation occurred and the cumulative sum of the condemnation proceeds plus the proceeds of such sale must be applied in accordance with the provisions contained in Section 3.03, with the condemnation proceeds being so applied within a reasonable time period from the date they are received by the Grantee.

As recipient of any of condemnation awards or proceeds referred to herein, the Council agrees to and will disclaim, assign or pay over to the Grantee all of such condemnation awards or proceeds it receives so that the Grantee can comply with the requirements which this Section 5.02 imposes upon the Grantee as to the use of such condemnation awards or proceeds.

Section 5.03. Use, Maintenance, Repair and Alterations. The Grantee shall not, without the written consent of the Council, permit or suffer the use of any of the Real Property and, if applicable, the Facility, for any purpose other than the use for which the same is intended as of the effective date of this Agreement. In addition, the Grantee: (i) shall keep the Real Property and, if applicable, the Facility, in good condition and repair, subject to reasonable and ordinary wear and tear, (ii) shall not, without written consent of the Council, remove, demolish or substantially alter (except such alterations as may be required by laws, ordinances or regulations) any of the Facility, if applicable, (iii) shall not do any act or thing which would unduly impair or depreciate the value of the Real Property and, if applicable, the Facility, (iv) shall not abandon the Real Property and, if applicable, the Facility, (v) shall complete promptly and in good and workmanlike manner any building or other improvement which may be constructed on the Real Property and promptly restore in like manner any portion of the Facility, if applicable, which may be damaged or destroyed thereon and pay when due all claims for labor performed and materials furnished therefor, (vi) shall comply with all laws, ordinances, regulations, requirements, covenants, conditions and restrictions now or hereafter affecting the Real Property and, if applicable, the Facility, or any part thereof, or requiring any alterations or improvements thereto, (vii) shall not commit or permit any waste or deterioration of the Real Property and, if applicable, the Facility,

(viii) shall keep and maintain abutting grounds, sidewalks, roads, parking and landscape areas in good and neat order and repair, (ix) shall comply with the provisions of any lease if the Grantee's interest in the Real Property and, if applicable, the Facility, is a leasehold interest, (x) shall comply with the provisions of any condominium documents if the Real Property and, if applicable, the Facility, is part of a condominium regime, (xi) shall not remove any fixtures or personal property from the Real Property and, if applicable, the Facility, that was paid for with the proceeds of the Council Grant unless the same are immediately replaced with like property of at least equal value and utility, and (xii) shall not commit, suffer or permit any act to be done in or upon the Real Property and, if applicable, the Facility, in violation of any law, ordinance or regulation.

Section 5.04 Records Keeping and Reporting. The Grantee shall maintain or cause to be maintained books, records, documents and other evidence pertaining to the costs or expenses associated with the completion of the Project and operation of the Real Property and, if applicable, the Facility, and compliance with the requirements contained in this Agreement, and upon request shall allow or cause the entity which is maintaining such items to allow the Council, auditors for the Council, the Legislative Auditor for the State of Minnesota, or the State Auditor for the State of Minnesota, to inspect, audit, copy, or abstract, all of its books, records, papers, or other documents relevant to the Council Grant. The Grantee shall use or cause the entity which is maintaining such books and records to use generally accepted accounting principles in the maintenance of such books and records, and shall retain or cause to be retained all of such books, records, documents and other evidence for a period of 6 years from the date that the Project is fully completed and placed into operation.

Section 5.05 Inspections by Council. Upon reasonable request by the Council the Grantee shall allow, and will require any entity to whom it leases, subleases, or enters into a Use Contract for any portion of the Real Property and, if applicable, the Facility to allow, the Council to inspect the Real Property and, if applicable, the Facility.

Section 5.06 Data Practices. The Grantee agrees with respect to any data that it possesses regarding the Council Grant, the Project, or the Real Property and, if applicable, the Facility, to comply with all of the provisions and restrictions contained in the Minnesota Government Data Practices Act contained in Chapter 13 of the Minnesota Statutes that exists as of the date of this Agreement and as such may subsequently be amended, modified or replaced from time to time.

Section 5.07 Non-Discrimination. The Grantee agrees to not engage in discriminatory employment practices in the completion of the Project, or operation or management of the Real Property and, if applicable, the Facility, and it shall, with respect to such activities, fully comply with all of the provisions contained in Minn. Stat. Chapters 363A and 181 that exists as of the date of this Agreement and as such may subsequently be amended, modified or replaced from time to time.

Section 5.08 Worker's Compensation. The Grantee agrees to comply with all of the provisions relating to worker's compensation contained in Minn. Stat. §§ 176.181, Subd. 2 and 176.182 that exists as of the date of this Agreement and as such may subsequently be amended, modified or replaced from time to time, with respect to the completion of the Project, and the operation or management of the Real Property and, if applicable, the Facility.

Section 5.09 Antitrust Claims. The Grantee hereby assigns to the Council and the Commissioner of MMB all claims it may have for over charges as to goods or services provided in its completion of the Project, and operation or management of the Real Property and, if applicable, the Facility that arise under the antitrust laws of the State of Minnesota or of the United States of America.

Section 5.10 Review of Plans and Cost Estimates. The Grantee agrees to comply with all applicable provisions and requirements contained in Minn. Stat. § 16B.335 that exists as of the date of this Agreement and as such may subsequently be amended, modified or replaced from time to time, for the Project, and in accordance therewith the Grantee and the Council agree to comply with the following provisions and requirements if such provisions and requirements are applicable.

A. The Grantee shall provide all information that the Council may request in order for the Council to determine that the Project will comply with the provisions and requirements contained in Minn. Stat. § 16B.335, as it may be amended, modified or replaced from time to time.

B. Prior to its proceeding with design activities for the Project the Grantee shall prepare a predesign package and submit it to the Commissioner of Administration for the State of Minnesota for review and comment. The predesign package must be sufficient to define the purpose, scope, cost, and projected schedule for the Project, and must demonstrate that the Project has been analyzed according to appropriate space and needs standards. Any substantial changes to such predesign package must be submitted to the Commissioner of Administration for the State of Minnesota for review and comment.

C. If the Project includes the construction of a new building, substantial addition to an existing building, a substantial change to the interior configuration of an existing building, or the acquisition of an interest in land, then the Grantee shall not prepare final plans and specifications until it has prepared a program plan and cost estimates for all elements necessary to complete the Project and presented them to the Chairs of the Minnesota State Senate Finance Committee and Minnesota House of Representatives Ways and Means Committee and the chairs have made their recommendations, and it has notified the Chair and Ranking Minority Member of the Minnesota House of Representatives Capital Investment Committee and the Chair and Ranking Minority Member of the Minnesota State Senate Capital Investment Committee. The program plan and cost estimates must note any significant changes in the work to be performed on the Project, or in its costs, which have arisen since the appropriation from the legislature for the Project was enacted or which differ from any previous predesign submittal.

D. The Grantee must notify the Chairs and Ranking Minority Members of the Minnesota State Senate Finance and Capital Investment Committees, and the Minnesota House of Representatives Capital Investment and Ways and Means Committees of any significant changes to the program plan and cost estimates referred to in Section 5.10.C.

E. The program plan and cost estimates referred to in Section 5.10.C must ensure that the Project will comply with all applicable energy conservation standards contained in

law, including Minn. Stat. §§ 216C.19 to 216C.20, as they may be amended, modified or replaced from time to time, and all rules adopted thereunder.

F. If any of the Council Grant is to be used for the construction or remodeling of the Facility, then both the predesign package referred to in Section 5.10.B and the program plan and cost estimates referred to in Section 5.10.C must include provisions for cost-effective information technology investments that will enable the occupant of the Facility to reduce its need for office space, provide more of its services electronically, and decentralize its operations.

G. If the Project does not involve the construction of a new building, substantial addition to an existing building, substantial change to the interior configuration of an existing building, or the acquisition of an interest in land, then prior to beginning work on the Project the Grantee shall just notify the Chairs and Ranking Minority Members of the Minnesota State Senate Finance and Capital Investment Committees, and the Minnesota House of Representatives Capital Investment and Ways and Means Committees that the work to be performed is ready to begin.

H. The Project must be: (i) completed in accordance with the program plan and cost estimates referred to in Section 5.10.C, (ii) completed in accordance with the time schedule contained in the program plan referred to in Section 5.10.C, and (iii) completed within the budgets contained in the cost estimates referred to in Section 5.10.C.

Provided, however, the provisions and requirements contained in this Section 5.10 only apply to public lands or buildings or other public improvements of a capital nature, and shall not apply to the demolition or decommissioning of state assets, hazardous material projects, utility infrastructure projects, environmental testing, parking lots, parking structures, park and ride facilities, bus rapid transit stations, light rail lines, passenger rail projects, exterior lighting, fencing, highway rest areas, truck stations, storage facilities not consisting primarily of offices or heated work areas, roads, bridges, trails, pathways, campgrounds, athletic fields, dams, floodwater retention systems, water access sites, harbors, sewer separation projects, water and wastewater facilities, port development projects for which the Commissioner of Transportation for the State of Minnesota has entered into an assistance agreement under Minn. Stat. § 457A.04, as it may be amended, modified or replaced from time to time, ice centers, local government projects with a construction cost of less than \$1,500,000.00, or any other capital project with a construction cost of less than \$750,000.00.

Section 5.11 Prevailing Wages. The Grantee agrees to comply with all of the applicable provisions contained in Chapter 177 of the Minnesota Statutes, and specifically those provisions contained in Minn. Stat. §§ 177.41 through 177.435, as they may be amended, modified or replaced from time to time with respect to the Project and the operation of the Real Property and, if applicable, Facility as intended by the Minnesota Legislature. By agreeing to this provision, the Grantee is not acknowledging or agreeing that the cited provisions apply to the Project or to the operation of the Real Property and, if applicable, Facility.

Section 5.12 Liability. The Grantee and the Council agree that they will, subject to any indemnifications provided herein, be responsible for their own acts and the results thereof to the

extent authorized by law, and they shall not be responsible for the acts of the other party and the results thereof. The liability of both the Council and the Commissioner of Management and Budget is governed by the provisions contained in Minn. Stat. § 3.736, as it may be amended, modified or replaced from time to time. If the Grantee is a “municipality” as such term is used in Chapter 466 of the Minnesota Statutes that exists as of the date of this Agreement and as such may subsequently be amended, modified or replaced from time to time, then the liability of the Grantee, including but not limited to the indemnification provided under Section 5.13, is governed by the provisions contained in such Chapter 466.

Section 5.13 Indemnification by the Grantee. The Grantee shall bear all loss, expense (including attorneys’ fees), and damage in connection with the completion of the Project or operation of the Real Property and, if applicable, the Facility, and agrees to indemnify and hold harmless the Council, the Commissioner of MMB, and the State of Minnesota, their agents, servants and employees from all claims, demands and judgments made or recovered against the Council, the Commissioner of MMB, and the State of Minnesota, their agents, servants and employees, because of bodily injuries, including death at any time resulting therefrom, or because of damages to property of the Council, the State of Minnesota, or others (including loss of use) from any cause whatsoever, arising out of, incidental to, or in connection with the completion of the Project or operation of the Real Property and, if applicable, the Facility, whether or not due to any act of omission or commission, including negligence of the Grantee or any Contractor or his or their employees, servants or agents, and whether or not due to any act of omission or commission (excluding, however, negligence or breach of statutory duty) of the Council, the Commissioner of MMB, and the State of Minnesota, their employees, servants or agents.

The Grantee further agrees to indemnify, save, and hold the Council, the Commissioner of MMB, and the State of Minnesota, their agents and employees, harmless from all claims arising out of, resulting from, or in any manner attributable to any violation by the Grantee, its officers, employees, or agents, or by any Counterparty, its officers, employees, or agents, of any provision of the Minnesota Government Data Practices Act, including legal fees and disbursements paid or incurred to enforce the provisions contained in Section 5.06.

The Grantee’s liability hereunder shall not be limited to the extent of insurance carried by or provided by the Grantee, or subject to any exclusions from coverage in any insurance policy.

Section 5.14 Relationship of the Parties. Nothing contained in this Agreement is intended or should be construed in any manner as creating or establishing the relationship of co-partners or a joint venture between the Grantee, the Council, or the Commissioner of MMB, nor shall the Grantee be considered or deemed to be an agent, representative, or employee of either the Council, the Commissioner of MMB, or the State of Minnesota in the performance of this Agreement, the completion of the Project, or operation of the Real Property and, if applicable, the Facility.

The Grantee represents that it has already or will secure or cause to be secured all personnel required for the performance of this Agreement and the completion of the Project and the operation and maintenance of the Real Property and, if applicable, the Facility. All personnel of the Grantee or other persons while engaging in the performance of this Agreement, the completion of the Project, or the operation and maintenance of the Real Property and, if applicable, the Facility shall

not have any contractual relationship with either the Council, the Commissioner of MMB, or the State of Minnesota and shall not be considered employees of any of such entities. In addition, all claims that may arise on behalf of said personnel or other persons out of employment or alleged employment including, but not limited to, claims under the Workers' Compensation Act of the State of Minnesota, claims of discrimination against the Grantee, its officers, agents, contractors, or employees shall in no way be the responsibility of either the Council, the Commissioner of MMB, or the State of Minnesota. Such personnel or other persons shall not require nor be entitled to any compensation, rights or benefits of any kind whatsoever from either the Council, the Commissioner of MMB, or the State of Minnesota including, but not limited to, tenure rights, medical and hospital care, sick and vacation leave, disability benefits, severance pay and retirement benefits.

Section 5.15 Notices. In addition to any notice required under applicable law to be given in another manner, any notices required hereunder must be in writing, and shall be sufficient if personally served or sent by prepaid, registered, or certified mail (return receipt requested), to the business address of the party to whom it is directed. Such business address shall be that address specified below or such different address as may hereafter be specified, by either party by written notice to the other:

The Council:

Erin Acton, Parks Grants Administrator

CD/MTS Finance & Administration (or successor)

Mailing Address: 390 North Robert Street, St. Paul, MN 55101

Phone: 651-602-1938

E-mail: erin.acton@metc.state.mn.us

The Grantee: Three Rivers Park District

Name: Jonathan Vlaming

Mailing Address: 3000 Xenium Ln N, Plymouth MN 55441

Phone: 612-490-5220

E-mail: jonathan.vlaming@threeriversparks.org

To the Commissioner of MMB at:

Minnesota Department of Management and Budget

400 Centennial Office Bldg.

658 Cedar St.

St. Paul, MN 55155

Attention: Commissioner

Section 5.16 Binding Effect and Assignment or Modification. This Agreement and the Declaration shall be binding upon and inure to the benefit of the Grantee and the Council, and their respective successors and assigns. Provided, however, that neither the Grantee nor the Council may assign any of its rights or obligations under this Agreement or the Declaration without the prior written consent of the other party. No change or modification of the terms or provisions of this Agreement or the Declaration shall be binding on either the Grantee or the Council unless such change or modification is in writing and signed by an authorized official of the party against which such change or modification is to be imposed.

Section 5.17 Waiver. Neither the failure by the Grantee, the Council, or the Commissioner of MMB, as a third party beneficiary of this Agreement, in any one or more instances, to insist upon the complete and total observance or performance of any term or provision hereof, nor the failure of the Grantee, the Council, or the Commissioner of MMB, as a third party beneficiary of this Agreement, to exercise any right, privilege, or remedy conferred hereunder or afforded by law shall be construed as waiving any breach of such term, provision, or the right to exercise such right, privilege, or remedy thereafter. In addition, no delay on the part of either the Grantee, the Council, or the Commissioner of MMB, as a third party beneficiary of this Agreement, in exercising any right or remedy hereunder shall operate as a waiver thereof, nor shall any single or partial exercise of any right or remedy preclude other or further exercise thereof or the exercise of any other right or remedy.

Section 5.18 Entire Agreement. This Agreement, the Declaration, and the documents, if any, referred to and incorporated herein by reference embody the entire agreement between the Grantee and the Council, and there are no other agreements, either oral or written, between the Grantee and the Council on the subject matter hereof.

Section 5.19 Choice of Law and Venue. All matters relating to the validity, construction, performance, or enforcement of this Agreement or the Declaration shall be determined in accordance with the laws of the State of Minnesota. All legal actions initiated with respect to or arising from any provision contained in this Agreement shall be initiated, filed and venued in the State of Minnesota District Court located in the City of St. Paul, County of Ramsey, State of Minnesota.

Section 5.20 Severability. If any provision of this Agreement is finally judged by any court to be invalid, then the remaining provisions shall remain in full force and effect and they shall be interpreted, performed, and enforced as if the invalid provision did not appear herein.

Section 5.21 Time of Essence. Time is of the essence with respect to all of the matters contained in this Agreement.

Section 5.22 Counterparts. This Agreement may be executed in any number of counterparts, each of which when so executed and delivered shall be an original, but such counterparts shall together constitute one and the same instrument.

Section 5.23 Matching Funds. The Grantee must obtain and supply the following matching funds, if any, for the completion of the Project: NONE

Section 5.24 Source and Use of Funds. The Grantee represents to the Council and the Commissioner of MMB that **Attachment III** is intended to be and is a source and use of funds statement showing the total cost of the Project and all of the funds that are available for the completion of the Project, and that the information contained in such **Attachment III** correctly and accurately delineates the following information.

A. The total cost of the Project detailing all of the major elements that make up such total cost and how much of such total cost is attributed to each such major element.

B. The source of all funds needed to complete the Project broken down among the following categories:

- (i) State funds including the Council Grant, identifying the source and amount of such funds.
- (ii) Matching funds, identifying the source and amount of such funds.
- (iii) Other funds supplied by the Grantee, identifying the source and amount of such funds.
- (iv) Loans, identifying each such loan, the entity providing the loan, the amount of each such loan, the terms and conditions of each such loan, and all collateral pledged for repayment of each such loan.
- (v) Other funds, identifying the source and amount of such funds.

C. Such other financial information that is needed to correctly reflect the total funds available for the completion of the Project, the source of such funds and the expected use of such funds.

If any of the funds included under the source of funds have conditions precedent to the release of such funds, then the Grantee must provide to the Council and the Commissioner of MMB a detailed description of such conditions and what is being done to satisfy such conditions.

The Grantee shall also supply whatever other information and documentation that the Council or the Commissioner of MMB may request to support or explain any of the information contained in **Attachment III**.

The value of the Grantee's ownership interest in the Real Property and, if applicable, Facility should only be shown in **Attachment III** if such ownership interest is being acquired and paid for with funds shown in such **Attachment III**, and for all other circumstances such value should be shown in the definition for Ownership Value in Section 1.01 and not included in such **Attachment III**.

The funds shown in **Attachment III** and to be supplied for the Project may, subject to any limitations contained in the legislation that authorized the Council Grant, be provided by either the Grantee or a Counterparty under a Use Contract.

Section 5.25 Project Summary and Completion Schedule. The Grantee represents to the Council and the Commissioner of MMB that **Attachment IV** correctly and accurately delineates the projected schedule for the completion of the Project.

Section 5.26 Third-Party Beneficiary. The Council Grant Program to be operated in conjunction with the Real Property and, if applicable, the Facility will benefit the State of Minnesota and the provisions and requirements contained herein are for the benefit of both the Council and the State of Minnesota. Therefore, the State of Minnesota, by and through its Commissioner of MMB, is and shall be a third-party beneficiary of this Agreement.

Section 5.27 Grantee Tasks. Any tasks that this Agreement imposes upon the Grantee may be performed by such other entity as the Grantee may select or designate, provided that the

failure of such other entity to perform said tasks shall be deemed to be a failure to perform by the Grantee.

Section 5.28 Council and Commissioner Required Acts and Approvals. The Council and the Commissioner of MMB shall not (i) perform any act herein required or authorized by it in an unreasonable manner, (ii) unreasonably refuse to perform any act required to perform hereunder, or (iii) unreasonably refuse to provide or withhold any approval required of it herein.

Section 5.29 Applicability to Real Property and Facility. This Agreement applies to the Grantee's interest in the Real Property and if a Facility exists to the Facility. The term "if applicable" appearing before the term "Facility" is meant to indicate that this Agreement will apply to a Facility if one exists, and if no Facility exists then this Agreement will only apply to the Grantee's interest in the Real Property.

Section 5.29 E-Verification. The Grantee agrees and acknowledges that it is aware of Minn. Stat. § 16C.075 regarding e-verification of employment of all newly hired employees to confirm that such employees are legally entitled to work in the United States, and that it will, if and when applicable, fully comply with such statute and impose a similar requirement in any Use Contract to which it is a party.

Section 5.30 Additional Requirements. The Grantee and the Council agree to comply with the following additional requirements. In the event of any conflict or inconsistency between the following additional requirements and any other provisions or requirement contained in this Agreement, the following additional requirements contained in this Section shall control.

A. Semi-Annual Reporting during the Grant Project Activity Period. Grantee must submit cash flow and semi-annual progress reports to the Council by July 31 and January 31 of each year while the grant agreement is active. In the cash flow report, the Grantee shall describe the current project spending and projected spending for the periods defined in the report template. The progress report shall include the construction, programing and/or consulting activities taken during the reporting period. The Grantee shall provide sufficient documentation for information the Council reasonably requests.

B. Final Report and Grant Closeout. Prior to the Council's approval and release of the Final Reimbursement, the Grantee must submit a final closeout report that provides the completed project results, acknowledges that the grant funds have been spent in accordance with the grant agreement, and certifies that the reported expenditures fairly and accurately represent the true project costs. The Final Reimbursement must include all final costs and expenditures.

American-Made Steel. Minnesota Laws 2014, Chapter 295, Section 21 (the "Act"), requires public entities receiving an appropriation of public money for a project in that Act to ensure those facilities are built with American-made steel, to the extent practicable. The Grantee shall comply with this requirement, and shall furnish any documentation pursuant thereto reasonably requested by the Council.

(THE REMAINING PORTION OF THIS PAGE WAS INTENTIONALLY LEFT BLANK)

IN WITNESS WHEREOF, the parties have caused this agreement to be executed by their duly authorized representatives on or as of the date last written below.

THREE RIVERS PARK DISTRICT

METROPOLITAN COUNCIL

By: _____

Boe Carlson
Its: Superintendent

Date: _____

By: _____

LisaBeth Barajas, Executive Director
Its: Community Development Division

Date: _____

By: _____

John Gibbs
Its: Chair, Board of Commissioners

Date: _____

Approved as to form

By: _____

General Counsel

Date: _____

Attachment I

(Above space is reserved for recording information)

State of Minnesota General Fund Financed DECLARATION

The undersigned has the following interest in the real property located in the County of Hennepin, State of Minnesota that is legally described in **Exhibit A** attached and all facilities situated thereon (collectively referred to as the “Restricted Property”):

(Check the appropriate box.)

☐ a fee simple title,

☐ a lease, or

☐ an easement,

and as owner of such fee title, lease or easement, does hereby declare that such interest in the Restricted Property is hereby made subject to the following restrictions and encumbrances contained in the Metropolitan Council Grant Agreement No. **SG-24P6-09-01** between **Three Rivers Park District** and the Metropolitan Council. The Restricted Property shall remain subject to such provisions, requirements, restrictions, and encumbrances until it is released therefrom by a written release in recordable form signed by the Commissioner of Minnesota Management and Budget, and such written release is recorded in the real estate records relating to the Restricted Property

This Declaration may not be terminated, amended, or in any way modified without the specific written consent of the Commissioner of Minnesota Management and Budget.

Three Rivers Park District, a political subdivision
of the State of Minnesota

By: _____

Its: _____

Date: _____

STATE OF MINNESOTA)
) ss
COUNTY OF _____)

On the _____ day of _____, 202__, before me a notary public within and for the
County of _____, personally appeared _____, the
_____ of the _____, a political subdivision of the State of
Minnesota, on its behalf.

Notary Public

THIS INSTRUMENT WAS DRAFTED BY:

Peter A. Hanf
Associate General Counsel
License No. 0268124
Metropolitan Council
390 Robert Street North
St. Paul, MN 55101

Exhibit A to Declaration and Attachment II

LEGAL DESCRIPTION OF REAL PROPERTY

**Attachment III -
SOURCE AND USE OF FUNDS FOR THE PROJECT**

Source of Funds		Use of Funds	
<u>Identify Source of Funds</u>	<u>Amount</u>	<u>Identify Items</u>	<u>Amount</u>
State General Funds		Ownership Acquisition and Other Items Paid for with General Fund Grant Funds	
SG-24P6-09-01	\$3,000,000.00	Purchase of Ownership Interest	\$0
Other State Funds		Other Items of a Capital Nature:	
SG-11398	\$9,970,039.73	design, engineer, construct, furnish, and equip the Mississippi Gateway Regional Park development, including playground development, pedestrian trail connections, landscape restoration and enhancements, habitat restoration, visitor center, classroom space, and site amenities	\$3,000,000.00
SG-21508	\$5,000,000.00	Subtotal	\$3,000,000.00
SG-22P4-09-04	\$11,561,039.00	Items Paid for with Non-General Fund Grant Funds	
Subtotal	\$26,531,078.73	Tree canopy walkway, playgrounds, trails, landscape, habitat restoration and enhancements, design, engineering, construction	\$5,000,000.00
Other Public Entity Funds		Remainder of complete park rebuild project	\$26,228,963.73
City of Brooklyn Park	\$4,397,885.00	Subtotal	\$31,228,963.73
Hennepin County Youth Sports Grant	\$300,000.00	TOTAL PROJECT COSTS	\$34,228,963.73
Subtotal	\$4,697,885.00		
TOTAL FUNDS	\$34,228,963.73		

Attachment IV

PROJECT SUMMARY AND COMPLETION SCHEDULE

(Activities and Schedule to Complete Project)

Activity & Project Description (in chronological order)	Design, engineer, construct, furnish, and equip the Mississippi Gateway Regional Park development, including playground development, pedestrian trail connections, landscape restoration and enhancements, habitat restoration, visitor center, classroom space, and site amenities. • Design completion: ongoing as needed • Construction starts: already started • Construction completion: Dec. 2025 • Grand Opening: June 2026
Projected Completion Date	June 1, 2026
Grant reporting and closeout.	December 31, 2027
Project Budget (Total Grant Award)	\$3,000,000.00
External Professional Services	\$600,000.00
Internal Professional Services	\$0.00
Construction	\$2,400,000.00

Meeting Date: 10/24/24

Business Item: ROUTINE BUSINESS

Item Number: **4C**

Division: Planning, Design & Technology

Originating Source: Jonathan Vlaming, Associate Superintendent

Agenda Item: Regional Trail System Winter Use Permits

Superintendent's Recommendation:

MOTION TO APPROVE WINTER USE PERMITS FOR 2024-2025 FOR THE CITY OF MAPLE GROVE, 2024-2026 FOR THE CITY OF ST. LOUIS PARK, 2024-2027 PERMITS FOR THE CITIES OF MOUND AND ROBBINSDALE ALLOWING EACH PERMIT HOLDER TO CONDUCT WINTER MAINTENANCE ON SEGMENTS OF REGIONAL TRAIL CORRIDORS WITHIN THEIR RESPECTIVE JURISDICTION AND IN ACCORDANCE WITH THE PARK DISTRICT'S WINTER USE PERMIT.

Prepared By: Danny McCullough, Regional Trails System Manager

Background:

Approximately 120 miles of regional trail have been maintained throughout the past few winter seasons by municipal partners and private vendor. Staff anticipates approximately the same for the 2024/2025 winter season. As with previous years, the regional trail winter maintenance will occur in accordance with the regional trail winter use permit (**Attachments: 2024 Winter Use Permit Template and Map of Maintained Regional Trails**). To increase efficiencies, permit applicants may apply for one, two or three winter seasons.

The permits specify that signage and maintenance required for approved winter trail uses are the responsibility of the local city/permit holder. It also states that enforcement as well as any repair of trail surface damaged as a result of winter activities and/or maintenance will be the responsibility of local city/permit holder. Cities/permit holders are required to assume liability risks for winter uses, indemnify the Park District and provide a certificate of insurance, naming the Park District as an additional insured.

There are a few exceptions to this arrangement. Some regional trails are plowed through contract with a private vendor (Tree Trust) due to the location and sensitivity of trail infrastructure (boardwalks and bridges), due to demand in the bicycle transportation network and/or special request of a city. This arrangement currently applies to Golden Valley, Edina, and Plymouth.

Trail segments not maintained by cities or private vendor under contract by Three Rivers are signed to indicate that there is no maintenance provided during the winter season from November 1 through April 15 and state "use at your own risk". Both maintenance and public safety oversight will be minimal; however, Three Rivers will respond to identified issues.

Staff will be further reviewing the current winter use permit/process, reimbursement arrangement, and use of private vendors over the 2024-25 season and anticipate bringing additional background and recommendations to the Board in Spring 2025 for its use in discussing

the most efficient, effective, and regional trail user-friendly program moving forward.

Relationship to the System Plan:

The Request for Action supports the following goal(s) of the System Plan:

Goal 1: You Belong Here

Goal 2: Parks Matter

Goal 3: Lead by Example

Attachments:

[2024 Winter Use Permit Template](#)

[Map of Maintained Regional Trails](#)

THREE RIVERS PARK DISTRICT
REGIONAL TRAIL SYSTEM
2024-2025 WINTER USE
PERMIT

Name of City_____	Phone_____
Contact Person_____	Phone_____
Contact Person Email Address_____	
Additional Contact if needed _____	
*Indicate whether plowing, grooming, or no maintenance _____	
Regional Trail From _____ to _____	
Authorized 2024/2025 Winter Activities_____	
Regional Trail From _____ to _____	
Authorized 2024/2025 Winter Activities_____	
Regional Trail From _____ to _____	
Authorized 2024/2025 Winter Activities_____	
Regional Trail From _____ to _____	
Authorized 2024/2025 Winter Activities_____	
Please indicate if you would like the permit for 1, 2, or 3 years.	
☐ 2024-2025 Winter Season	Reimbursement miles per season _____
☐ 2024-2026 Winter Seasons	
☐ 2024-2027 Winter Seasons	

Authorization is hereby requested from the Park District Board of Commissioners to use portions of the Regional Trail Corridor for winter use activities from **November 1, 2024 through April 15, 2025 (or 2026/2027)**, as determined by each municipality within guidelines set forth herein on District Regional Trails located within individual City boundaries.

It is understood and agreed that approval from the Park District Board of Commissioners is contingent upon the following conditions:

1. The City agrees to defend, indemnify, and hold harmless the Park District, its officials, officers, agents, volunteers, and employees from any liability, claims, causes of action, judgments, damages, losses, costs or expenses, including reasonable attorney's fees, resulting directly or indirectly from any act or omission of the City, its respective contractors, anyone directly or indirectly employed by the City, and/or anyone for whose acts and/or omissions they may be liable for related to the winter use of the Regional Trail Corridor. Nothing in this Agreement constitutes a waiver by the City of any statutory or common law defenses, immunities, or limits on liability. The City cannot be required to pay on behalf of itself and Three Rivers Park District, any

amounts in excess of the limits on liability established in Minnesota Statutes Chapter 466. If City maintains general liability insurance at the time this permit is issued, City shall provide the Park District with a Certificate of Insurance, naming Three Rivers Park District as an additional named insured.

2. The City agrees empty all trash receptacles and to schedule regular trash pick-up that is appropriate to the level of use expected on the permitted section(s) of trail so as not to create conditions where trash receptacles are overflowing or offensively odorous.
3. The City also agrees to maintain the trail, including, but not limited to, any plowing, sweeping, ice control, packing, and sign replacement, from November 1, 2024 through April 15, 2025 (or 2026/2027). For ice control on aggregate trails, Cities agree to use **gray colored**, 3/8" clear limestone chips from Kraemer North America, Burnsville, MN. Kraemer North America, formally Edward Kraemer & Sons, Inc., is the only aggregate pit that supplies the gray colored limestone that has been specified for use on these trails. Paved trails can be treated with a Corrosion Inhibited/Treated Rock Salt;

(Specifications: A mixture of Regular Road Salt, Type I, Grade I, ASTM-D-632 - Modified per MnDOT Specification, blended with a MnDOT approved magnesium chloride-based product for anti-icing or deicing use or an approved blend of Regular Road Salt and a magnesium chloride-based product. The magnesium chloride-based product will also contain an agricultural processing residue or an alternative MnDOT approved agent that will depress the effective working temperature and decrease corrosiveness of the overall compound as well as prevent leaching of the treating solution)

or other chemical treatments approved by the Park District. The City further agrees to immediately address all safety issues on or adjacent to trails.

4. The City will provide signage at locations approved by the Park District, notifying the public of authorized winter activities within its city limits; activities may include, but are not limited to, hiking, biking, cross-country skiing, snowshoeing, or walking. Winter use signs must be installed by the City at designated locations prior to November 1, 2024 and removed by the City no later than April 15, 2025. These signs are completely the responsibility of each municipality.
5. Snowmobiling is not allowed on Park District regional trails. Permitted use for snowmobiles will be limited to direct crossings only. The Hennepin County Regional Railroad Authority (HCRRA) does not allow snowmobiling or other motorized use within its corridors. The Lake Minnetonka LRT Regional Trail, Minnesota River Bluffs LRT Regional Trail, Cedar Lake LRT Regional Trail, and the Dakota Rail Regional Trail are located on HCRRA corridor property and permission for a snowmobile crossing of an HCRRA corridor must be obtained from the HCRRA prior to requesting permission from the Park District for a snowmobile crossing of the regional trail within the corridor. If a snowmobile crossing is permitted, cities must take steps to keep snowmobiles from damaging paved trails, bridges and other property.
6. The City agrees to enforce rules and regulations established by the municipality as part of its request for a Winter Use Permit.
7. The City agrees to repair all trail surface damage that occurs as a result of winter trail activities and/or maintenance, including, but not limited to, bituminous/concrete repair,

bridge deck repair, grading or adding aggregate pursuant to guidelines established by the Park District. The City shall contact the Park District prior to the start of any surface repairs, for review of proposed repair plans and authorization to proceed.

8. The City agrees that winter trail use will be available to all persons, regardless of residence.
9. The Park District agrees to reimburse the City for winter maintenance at a rate of \$500 per mile of regional trail within City borders per winter season. At the end of the season, the City shall submit an invoice for reimbursement stating, "Winter Maintenance of Regional Trails" and send to:

Three Rivers Park District
Attention: Doug Berens
Director of Maintenance
3000 Xenium Lane North
Plymouth, MN 55441

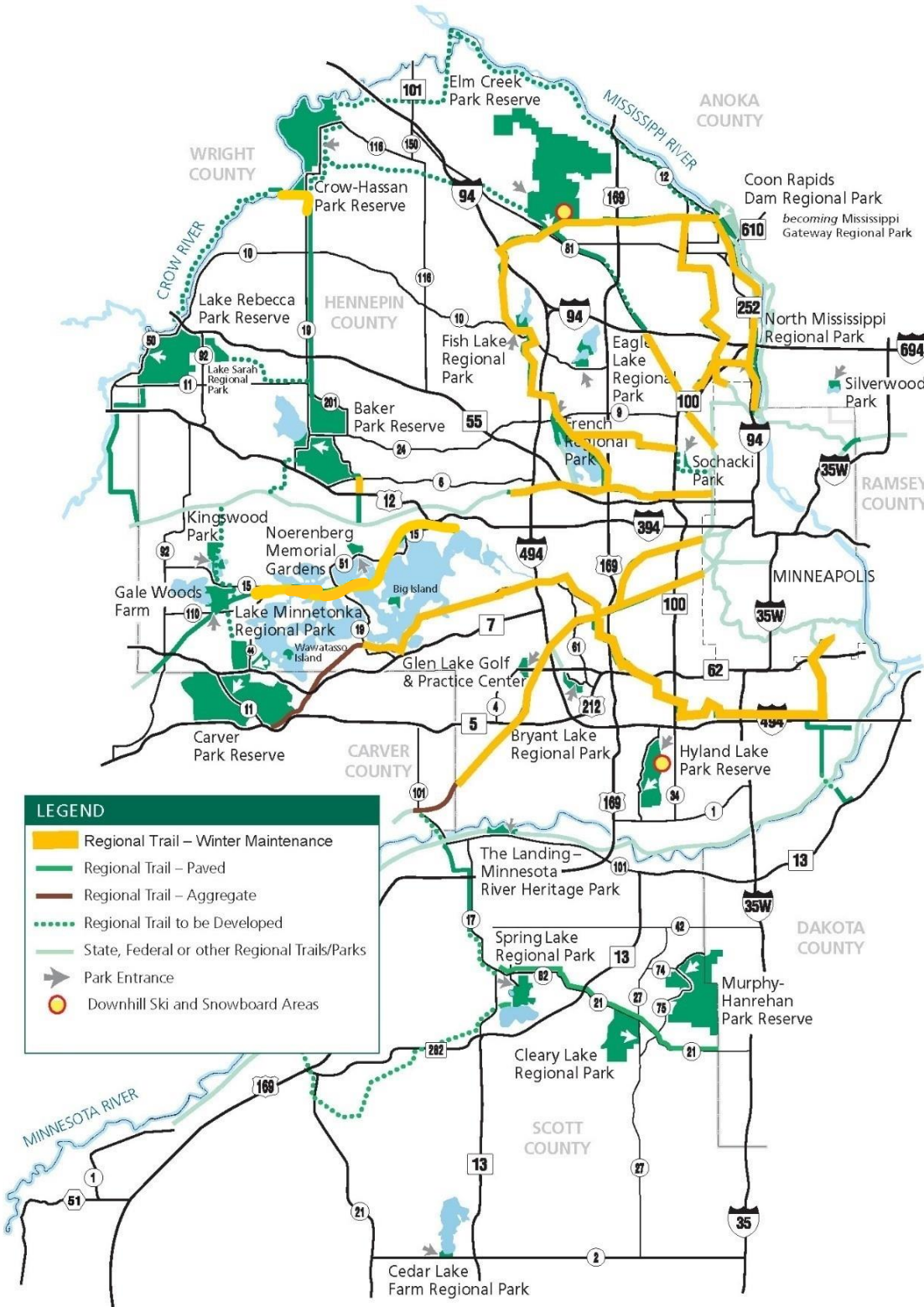
Each City is required to submit its annual permit requests, including proposed rules and regulations, by **October 3, 2024**, after which the Park District may take up to 30 business days to process.

The Park District reserves the right to terminate a permit at any time if the conditions set forth herein are not followed.

Signed: _____ Date: _____

Title: _____

Winter Maintenance Summary



REGIONAL TRAIL WINTER MAINTENANCE

CITY	ACTIVITIES	PLOWING	Year(s)
Winter Use Permit Requests			
Brooklyn Center	Walking	Yes	2024-2027
Brooklyn Park	Walking, hiking, biking	Yes	2022-2025
Crystal	Walking and biking	Yes	2022-2025
Deephaven	Walking, jogging, biking, cross-country skiing	Yes	2022-2025
Eden Prairie	Walking, cross-country skiing, biking, snowshoeing	Yes	2022-2025
Excelsior	Walking, jogging, snowshoeing, biking, etc.	Yes	2022-2025
Greenwood	Walking, jogging, biking, cross-country skiing	Yes	2022-2025
Hanover	Walking	Yes	2023-2025
Hennepin County Regional Rail Authority	Dakota Rail Regional Trail from Wayzata	Yes	2023-2026
Hopkins	Hiking and biking	Yes	2022-2025
Maple Grove	Walking/running	Yes	2024-2024
Minnetonka	Walking, biking, similar non-motorized activities	Yes	2022-2025
Mound	Walking, biking, etc. and snowmobile crossing	Yes	2024-2027
New Hope	Walk, jog, dog walk	Yes	2022-2025
Orono	Walking, running, biking	Yes	2023-2026
Robbinsdale	Walking/Jogging	Yes	2024-2027
Richfield	Walking, jogging, biking	Yes	2022-2025
Shorewood	Walking, biking, running	Yes	2022-2025
Spring Park	Walking, biking running	Yes	2022-2025
St. Louis Park	Walking, running, biking	Yes	2024-2026
Victoria	All activities	Yes	2022-2025
Wayzata	All activities	Yes	2023-2026
Regional Trails Maintained Through Contract or Previous Agreements			
Golden Valley	All activities	Tree Trust Contract	
Edina	Walking, running, biking	Tree Trust Contract	
Loretto	Plow downtown sidewalk/regional trail	Through Agreement	
Minneapolis Park Board	Nordic skiing	Through Agreement	
Plymouth	All activities	Tree Trust Contract	

***Cities that are in bold are new requests that the Board is authorizing.**

REGULAR BOARD MEETING

Meeting Date: 10/24/24 Business Item: ROUTINE BUSINESS Item Number: **4D**

Division: Planning, Design & Technology

Originating Source: Jonathan Vlaming, Associate Superintendent

Agenda Item: Medicine Lake Regional Trail: Territorial Road Cooperative Agreement

Superintendent's Recommendation:

MOTION TO ENTER INTO AN AGREEMENT WITH THE CITY OF MAPLE GROVE FOR THE CONVEYANCE, REMOVAL, RECONSTRUCTION, AND COST PARTICIPATION OF THE FORMER TERRITORIAL ROAD BRIDGE WHICH SUPPORTS THE MEDICINE LAKE REGIONAL TRAIL AT ELM CREEK PARK RESERVE.

Prepared By: Kelly Grissman, Director of Planning

Background:

The Medicine Lake Regional Trail utilizes the former Territorial Road bridge (Bridge No 1934) to cross Elm Creek north of Hwy 610 along the former alignment of Territorial Road and along the southern edge of Elm Creek Park Reserve. The bridge, which is owned by the City of Maple Grove, has shown increased deterioration, is now signed with weight limitations, and will need more significant maintenance or complete reconstruction in the near term. Since the bridge primarily supports Three Rivers facilities and is surrounded by Three Rivers property, the City requested that the two parties collaborate to convey the bridge to Three Rivers and expressed its support for providing financial assistance to remove and replace the existing bridge to support the regional trail over the next 100 years **(See Attached: Location Map)**.

Staff from both parties worked to develop a mutually agreeable agreement **(See Attached: Conveyance Agreement)** for Board consideration with the major responsibilities of each party outlined below:

- City to convey Bridge No. 1934 to Three Rivers which includes but not limited to all future maintenance, inspections, and replacement.
- City to proceed with vacating the portions of Territorial Road which no longer support vehicular traffic and are surrounded by Three Rivers parkland while retaining a utility easement for the existing utilities.
- City to convey the local trail connection located within the right-of-way area to be vacated between the existing Medicine Lake Regional Trail and Territorial Road to Three Rivers, including all long-term responsibilities (this is consistent with other local trail connections located on Three Rivers property).
- City to reimburse Three Rivers for half of the costs to remove and replace the existing bridge, up-to and not exceeding \$225,000.
- Three Rivers to assume all responsibilities associated with removing and replacing the bridge (design planned for 2025 and construction planned for 2026 to align with other bridge work at Elm Creek Park Reserve).

The City approved the agreement on October 7, 2024.

Relationship to the System Plan:

The Request for Action supports the following goal(s) of the System Plan:

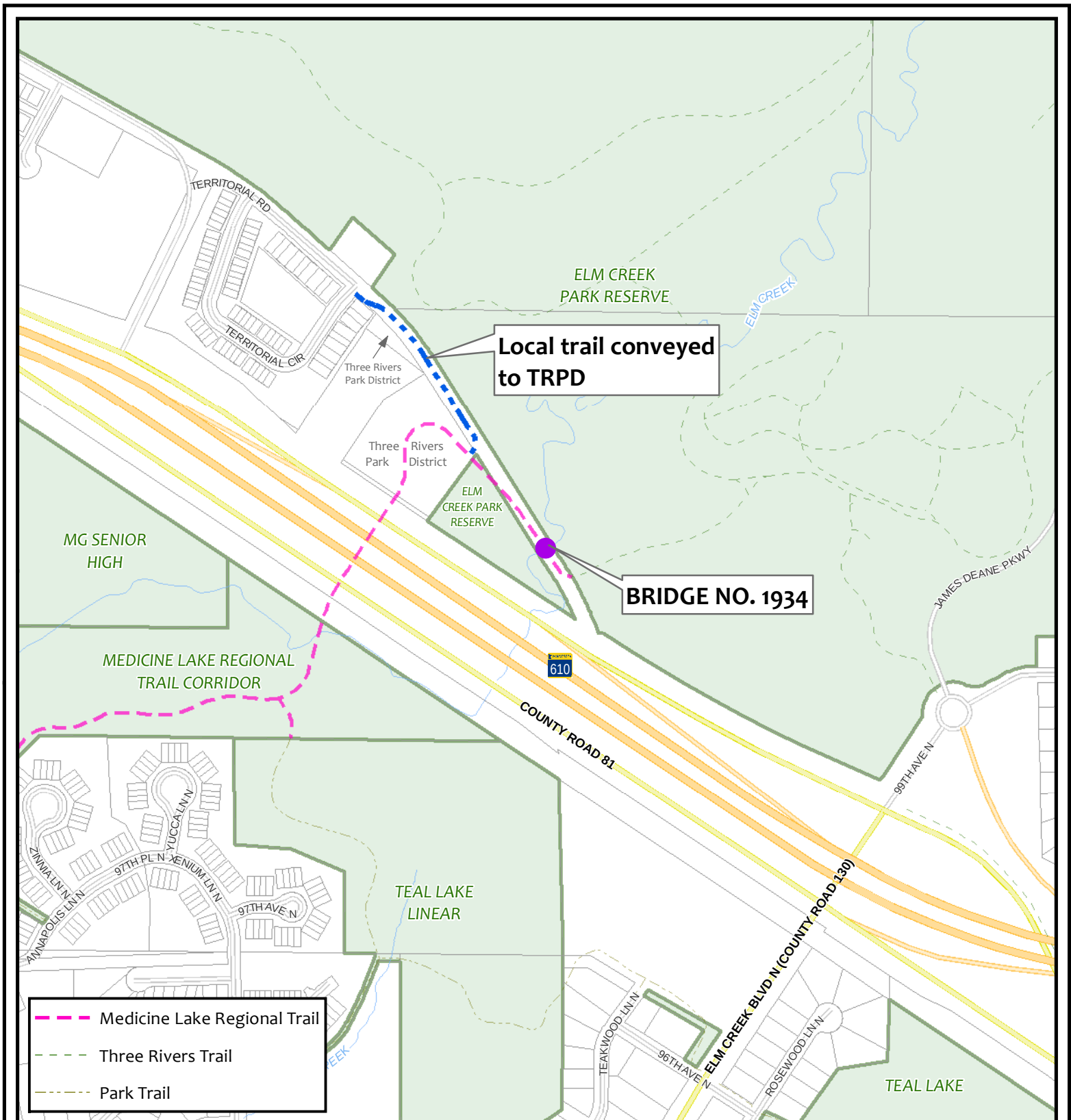
Goal 2: Parks Matter

Goal 3: Lead by Example

Attachments:

[Location Map.pdf](#)

[Conveyance Agreement.pdf](#)



City of
Maple Grove

Location Map

BRIDGE NO. 1934



**CITY OF MAPLE GROVE
AND
THREE RIVERS PARK DISTRICT**

**MEDICINE LAKE REGIONAL TRAIL:
TERRITORIAL ROAD COOPERATIVE AGREEMENT**

This agreement (the "Agreement") is made and entered into this ____ day of _____ 2024, by and between the Three Rivers Park District, a body corporate and politic and a political subdivision of the State of Minnesota ("Three Rivers"), and the City of Maple Grove, a Minnesota municipal corporation ("City").

WHEREAS, Three Rivers is a political subdivision of the State of Minnesota authorized by statute to acquire, establish, operate, and maintain park facilities and regional trail systems; and

WHEREAS, City and Three Rivers worked collaboratively to acquire and develop the Medicine Lake Regional Trail ("Regional Trail") within the City; and

WHEREAS, a portion of the Regional Trail is located within the Territorial Road ("Road") right-of-way and utilizes the former Territorial Road Bridge ("Road Bridge") over Elm Creek within the southeast corner of Elm Creek Park Reserve; and

WHEREAS, the Road was removed several years ago and the associated right-of-way is no longer needed for transportation purposes; and

WHEREAS, a local trail connection and utilities are located within the Road right-of-way; and

WHEREAS, the Road Bridge is at the end of its useful life and used solely for Regional Trail purposes; and

WHEREAS, Three Rivers and City desire to cooperate to vacate the Road right-of-way, subject to requirements for a public hearing and City Council approval and while preserving utility easements, transfer the portion of the local trail connection located within the vacated Road right-of-way to Three Rivers, remove the Road Bridge, and construct a new Regional Trail bridge (**See Exhibit A: Partnership Graphic**), each employing their own powers.

NOW THEREFORE, in consideration of the mutual covenants herein, and other good and valuable consideration, the sufficiency of which is hereby acknowledged, City and Three Rivers agree as follows:

A. Responsibilities of City.

1. City shall commence the required process of vacating the Road right-of-way, including a public hearing, from the current eastern terminus of the Road to CSAH 81 right-of-way.
2. As part of that process, City shall reserve a utility easement within the right-of-way for existing easements.
3. Upon completion of that process, if the City Council vacates the right-of-way, City shall convey ownership of the local trail connection located within the vacated Road right-of-way to Three Rivers.

4. If the right-of-way vacation and subsequent conveyance to Three Rivers occurs, City shall reimburse Three Rivers for half of the actual design and construction costs of the Road Bridge removal and new Regional Trail bridge replacement up to \$225,000 upon project completion. Reimbursement shall occur no sooner than July 1, 2025.

B. Responsibilities of Three Rivers.

1. Three Rivers shall coordinate design, bidding, and construction of Road Bridge removal and Regional Trail bridge replacement.
2. Three Rivers shall submit all Road Bridge and Regional Trail bridge plans to City for review and approval, provided however, that such approval shall not be unreasonably withheld.
3. Three Rivers shall be responsible for all associated project costs above and beyond the City's required contribution.
4. Three Rivers shall assume ownership and maintenance of the local trail connection within the vacated Road right-of-way upon Road vacation.
5. Three Rivers shall assume ownership and maintenance of the new Regional Trail bridge upon completion.
6. Should Three Rivers at any point in the future elect to close, remove and/or no longer operate and maintain the existing local trail connection located within the existing Territorial Road right-of-way which provides local access from the west to the pedestrian and bicycle bridge over Highway 610, Three Rivers must first provide an opportunity for the City to assume operation and maintenance, including pavement management and reconstruction responsibilities, of said local trail connection via a local trail connection agreement before closing and/or removing the local trail connection. Further, should the City elect to assume operation and maintenance responsibilities, Three Rivers would consider reimbursement to the City for up to 50% for any pavement management or reconstruction costs due at the time of operation and maintenance conveyance.

C. Indemnification. Each party is responsible for its own acts and omissions and the results thereof to the extent authorized by law. Minnesota Statutes Chapter 466 and other applicable law govern the parties' liability. To the fullest extent permitted by law, this Agreement is intended to be and shall be construed as a "cooperative activity" and it is the intent of the parties that they shall be deemed a "single governmental unit" for the purposes of liability, all as set forth in Minnesota Statutes, Section 471.59, Subd. 1a (a); provided further that for purposes of that statute, each party to this Agreement expressly declines responsibility for the acts or omissions of the other party. In addition to the foregoing, nothing herein shall be construed to waive or limit any immunity from, or limitation on, liability available to either party, whether set forth in Minnesota Statutes, Chapter 466 or otherwise.

D. Successor and Assigns. The Agreement shall be binding upon the parties hereto and their respective successors and assigns, provided, however, that neither City nor Three Rivers shall have the right to assign its rights, obligations, and interests in or under this Agreement to any other party without the prior written consent of the other party.

E. Amendment, Modification or Waiver. No amendment, modification, or waiver of any condition, provision, or term of this Agreement shall be valid or of any effect unless made in writing and signed by the party or parties to be bound or its duly authorized representative. Any waiver by either party shall be effective only with

respect to the subject matter thereof and the particular occurrence described therein and shall not affect the rights of either party with respect to any similar or dissimilar occurrences in the future.

- F. Rights and Remedies Cumulative.** The rights and remedies provided by this Agreement are cumulative and no right or remedy at law or in equity which either party hereto might otherwise have by virtue of a default under this Agreement nor the exercise of any such right or remedy by either party will impair such party's standing to exercise any other right or remedy.
- G. No Agency.** Nothing contained herein and no action by either party hereto will be deemed or construed by such parties or by any third person to create the relationship of principal and agent or a partnership or a joint venture or any other association between or among the parties hereto.
- H. Saving Provision.** If any provision of the Agreement shall be found invalid or unenforceable with respect to any entity or in any jurisdiction, remaining provisions of the Agreement shall not be affected thereby, and such provisions found to be unlawful or unenforceable shall not be affected as to their enforcement or lawfulness as to any other entity or in any other jurisdiction, and to such extent the terms and provisions of this Agreement are intended to be severable.
- I. Termination.** This Agreement may be terminated by Three Rivers or City by mutual agreement or as otherwise provided in this Agreement. This Agreement shall be terminable by either party upon a material breach by the other party.
- The provisions of Section C survive termination with respect to claims that arise from actions or occurrences that occurred prior to termination.
- J. Governing Laws.** This Agreement will be construed in accordance with the laws of the State of Minnesota.
- K. Enforcement.** In the event either party should bring an action to enforce the terms of this Agreement, the prevailing party shall be entitled to recover from the other all of the legal or other expenses of the prevailing party, including reasonable attorneys' fees, and to have the same awarded as part of the judgment in the proceeding in which legal expenses and attorneys' fees were awarded.
- L. Notices.** Any notice given under this Agreement shall be deemed given on the first business day following the date the same is deposited in the United States Mail (registered or certified) postage prepaid, addressed as follows:

If to the Three Rivers:

Superintendent
Three Rivers Park District
c/c Legal Counsel
3000 Xenium Lane North
Plymouth, MN 55441

If to City:

City Administrator
City of Maple Grove
c/c Legal Counsel
12800 Arbor Lakes Parkway North
Maple Grove, MN 55369

IN WITNESS WHEREOF, Three Rivers and City have entered into this Agreement as of the date and year first above written.

Three Rivers Park District, a public corporation
and political subdivision of the State of Minnesota

Dated: _____ By: _____
Its Chair – Board of Commissioners

Dated: _____ By: _____
Its Superintendent
And Secretary to the Board

City of Maple Grove, a Minnesota municipal
corporation

Dated: _____ By: _____
Its Mayor

Dated: _____ By: _____
Its City Administrator

**Exhibit A
Partnership Graphic**



REGULAR BOARD MEETING

Meeting Date: 10/24/24

Business Item: ROUTINE BUSINESS

Item Number: **4E**

Division: Superintendent's Office

Originating Source: Boe Carlson, Superintendent

Agenda Item: Receive the Third Quarter Public Safety Incident Report

Superintendent's Recommendation:

NO ACTION REQUIRED.

Prepared By: Amy Nelson, Public Safety Coordinator

Background:

Our goal of the District is to be welcoming and safe and this is reflected in our law enforcement. The look of our uniforms, vehicles and officers is intended to better reflect Conservation Officers vs. traditional law enforcement. The Department of Public Safety is a full-service Peace Officer Standards and Training Board (POST) recognized law enforcement agency. The Department trains and operates consistently with the POST Board Certified Public Safety Procedures Manual. The attached report is meant to provide a good overview of what public safety was busy with during this quarter.

Relationship to the System Plan:

The Request for Action supports the following goal(s) of the System Plan:

Goal 1: You Belong Here

Goal 2: Parks Matter

Goal 3: Lead by Example

Attachments:

[3rd Quarter Public Safety Report 2024.pdf](#)

Quarterly Report Third Quarter - 2024



Chief Josh Foust
Sergeant Corey Jurgenson
Sergeant Michael Doughty
Coordinator Amy Nelson

Full-Time Officers (10):

Brian Lien
Charlie Hise
Chad Dickie
Melissa Jenson
Jason Groskreutz
Brent Wiebusch
Mike Heath
Matt Chiles
Peter Larson
Gideon Gonzalez

Part-Time Officers (10):

Darrell Huggett
Kevin Wells
Brandy Gelle
Dan Dixon
Tony Spector
John Seery
Adam Krambeer
Dave Kliszc
Hugo McPhee
Daniel Deitering



Park Police Officers strive to provide a customer-service-focused park experience for our visitors by protecting the facilities, trails, and natural resources of the Park District. The main goal of Public Safety is to ensure a safe and enjoyable experience within the parks, to educate park guests on the use of the parks and to uphold the Three Rivers Park District Ordinances and state statutes.

The Department of Public Safety is a full-service POST-recognized law enforcement agency. We use a variety of specialized patrol methods including bicycle, ATV, snowmobile, and boat, in addition to traditional squad patrol. Public Safety staff are trained in emergency management response, missing person protocols, search and rescue, criminal investigations as well as conservation law enforcement.

Three Rivers Park District Department of Public Safety offers a unique, non-traditional environment for law enforcement professionals. Our area of patrol includes 26 different parks spanning 27,000 acres. We also patrol 150 miles of regional and in-park trails as well as over 200 miles of turf trails in various parks.

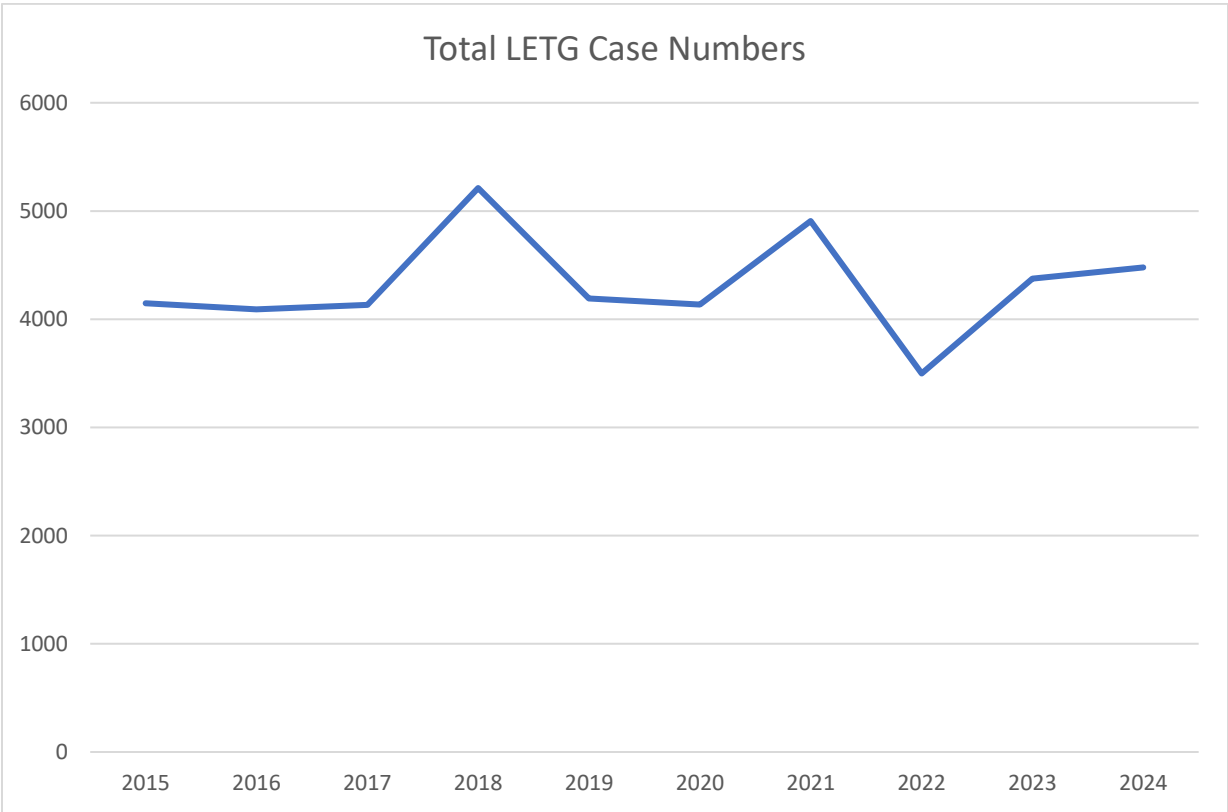
Park Police Officers are sworn, licensed police officers trained to respond to medical emergencies and accidents which may occur in or near our parks and trails. All Park Police Officers are certified First Responders or Emergency Medical Technicians (EMTs).

The following report is meant to provide a good overview of what public safety was busy with during this quarter. A good thing to keep in mind is this information was pulled from both Hennepin County Computer Aided Dispatch and internally with our record management system, LETG. Some numbers may be slightly different due to reporting methods. For example, "patrols" collected under call type in LETG are not reported in CAD. There are also duplicates, or voids, in contacts by location that have been filtered out of contacts by call type.

There was a slight increase in third quarter numbers, from 1338 in 2023, to 1706 in 2024. This increase was seen at several park locations and mostly in the "Other" and "Parking/Traffic" call types. The weather has seen mild temperatures and less rain than second quarter. The parks have been active, and officers were busy checking pass compliance at all Three Rivers Park District dog off-leash areas and disc golf courses. Despite the well-signed areas, people are being educated that passes are required, and they must purchase or renew their annual pass, or buy a daily pass. Pass compliance, fishing license checks, e-bike rider contacts, and weather are the main reasons for seeing 59 incidents in 2023, compared to 306 incidents in 2024, in the "Other" category. "Parking/Traffic" also showed a jump in numbers from 492 in 2023, to 644 in 2024. This increase is mostly attained from boat trailer parking, as well as other parking violations.

Total Case Numbers 2015 – 2024

Year	Total LETG Case Numbers
2015	4147
2016	4090
2017	4131
2018	5212
2019	4190
2020	4135
2021	4906
2022	3498
2023	4376
2024	4479+



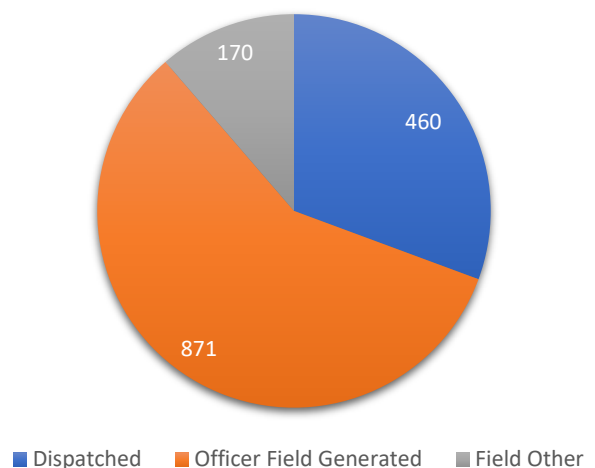
Hennepin County Call **Initiation**

The following information reflects all calls that Public Safety was dispatched to by Hennepin County Dispatch, or field generated during the given time-period. Dispatch received the call information via 911, non-emergency line, or from another agency. "Officer Field Generated" is self-initiated when the officer finds a crime, problem, or information, and generates the call either on their squad computer or via radio. "Field Other" represents calls where we assisted another agency, or calls we were dispatched to and then cancelled before arrival. This report reflects all Public Safety activity occurring during the given time frame. Although we receive many calls through dispatch, historically we tend to find and self-generate more calls. There is a notable uptick in calls seen below. This variation can be explained by a busier park system, more officer patrol time, and more issues with parking and permit/pass related offenses.

	Call Initiations (July – September 2023)	Call Initiations (July – September 2024)
Dispatched	452	460
Officer Field Generated	595	871
Field Other	76	170
Total	1123	1501

CALL INITIATION (JULY - SEPTEMBER 2024)

	Call Initiation (July-Sept 2024)	Percentage
Dispatched	460	31%
Officer Field Generated	871	58%
Field Other	170	11%
Total	1501	100%



Contacts by **Location**

The following information reflects park locations for all calls that Public Safety was dispatched to, or self-initiated, during the given time-period.

*Other: Out of park addresses, follow up investigations, phone calls, information calls, voids, or duplicates.

Park/Trail Location	2023 Frequency (July-Sept)	2024 Frequency (July-Sept)
Administrative Center	4	0
Anderson Lakes	1	3
Baker Park Reserve	199	225
Bryant Lake Park Reserve	86	122
Carver Park Reserve	89	167
French Park	155	268
Crow Hassan Park Reserve	26	21
Eagle Lake Park	28	24
Elm Creek Park Reserve	176	230
Fish Lake Regional Park	81	94
Gale Woods Farm	7	7
Glen Lake Golf	5	4
HHSA	15	15
Hyland Greens Golf	0	1
Hyland Lake Park Reserve	94	69
Islands	0	9
Kingswood Park	3	2
Lake Minnetonka Park	34	61
Lake Rebecca Park	28	44
Lake Sarah Park	3	11
Mississippi Gateway Park	34	60
New Property	0	2
Noerenberg Gardens	84	93
North Mississippi Park	21	15
Mutual Aid Assist	43	38
Parker's Lake Golf	0	0
Silverwood Park	25	19
Sochacki Park	1	0
The Landing	0	1
Trails	72	45
Twin Lakes Park	5	3
*Other	28	53
TOTAL	1347	1706

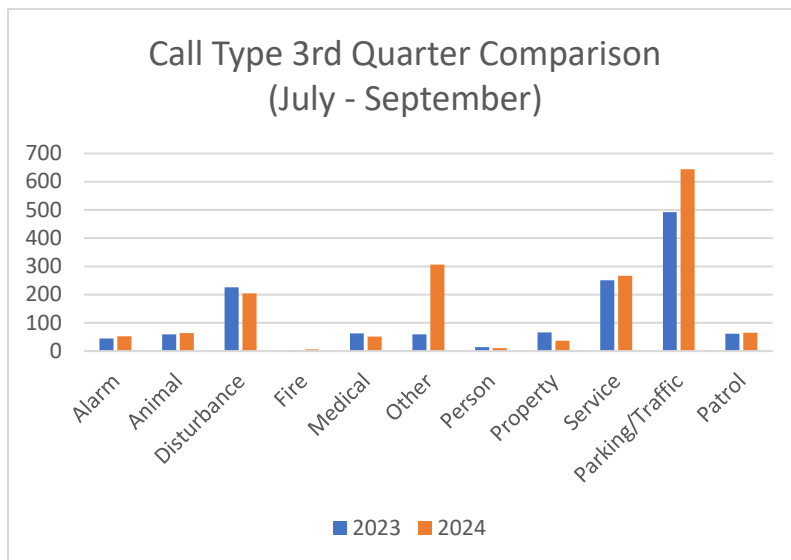
Calls by Location (July – September 2024)

	Alarm	Animal	Disturbance	Fire	Medical	Other	Person	Property	Service	Parking/Traffic	Patrol	TOTAL
Administrative Center	-	-	-	-	-	-	-	-	-	-	-	0
Anderson Lakes	-	1	-	-	1	-	-	1	-	-	-	3
Baker Park Reserve	3	6	33	1	10	14	1	6	37	111	3	225
Bryant Lake Park Reserve	3	4	7	1	2	16	-	3	12	71	3	122
Carver Park Reserve	4	8	22	-	8	66	-	5	9	42	3	167
Clifton French Park	6	2	19	1	3	7	3	3	17	203	4	268
Crow Hassan Park Reserve	-	1	2	-	-	14	-	2	-	-	2	21
Eagle Lake Park	5	1	6	-	2	1	-	-	3	6	-	24
Elm Creek Park Reserve	3	17	33	-	7	63	2	5	24	53	23	230
Fish Lake Regional Park	2	6	12	-	-	18	-	2	6	44	4	94
Gale Woods Farm	2	1	-	-	-	1	-	-	3	-	-	7
Glen Lake Golf	1	-	-	-	-	-	-	1	2	-	-	4
HHSA	5	1	5	-	-	3	-	1	-	-	-	15
Hyland Greens Golf	-	-	-	-	-	-	-	-	1	-	-	1
Hyland Lake Park Reserve	9	3	29	-	5	7	-	2	7	7	-	69
Islands	-	1	-	-	-	-	-	-	3	-	5	9
Kingswood Park	-	-	-	-	-	-	-	-	-	1	1	2
Lake Minnetonka Park	3	-	1	-	-	4	-	1	3	49	-	61
Lake Rebecca Park	1	3	5	2	1	2	1	1	10	14	4	44
Lake Sarah Park	-	1	2	-	-	8	-	-	-	-	-	11
Mississippi Gateway Park	3	2	15	1	2	12	-	1	7	13	4	60
Noerenberg Gardens	-	-	2	-	-	-	-	-	91	-	-	93
North Mississippi Park	-	-	1	-	-	3	-	-	-	11	-	15
Parker's Lake Golf	-	-	-	-	-	-	-	-	-	-	-	0
Silverwood Park	2	3	1	-	2	2	-	-	3	4	2	19
Sochacki Park	-	-	-	-	-	-	-	-	-	-	-	0
The Landing	-	-	-	-	-	-	-	-	1	-	-	1
Trails	-	1	7	-	5	9	3	3	11	-	6	45
Twin Lakes Park	-	-	-	-	-	-	-	-	-	3	-	3
Other/Mutual Aid/New Property	-	2	2	-	3	56	-	-	17	12	1	93
TOTAL	52	64	204	6	51	306	10	37	267	644	65	1706

Contacts by Call Type

The following is a chart illustrating a breakdown by call type, comparing the third quarter of 2023 and 2024.

Call Type	2023 (July-Sept)	2024 (July-Sept)
Alarm	44	52
Animal	59	64
Disturbance	226	204
Fire	3	6
Medical	63	51
Other	59	306
Person	14	10
Property	66	37
Service	251	267
Parking/Traffic	492	644
Patrol	61	65
Total	1338	1706



Alarm – Those calls responded to involving fire or building alarms.

Animal – Those calls responded to involving animal calls, attacks, poaching, conservation violations, reported dangerous animal sightings, dispatching of wounded animals.

Disturbance – Those calls responded to involving disturbances of the peace, suspicious persons, shots fired, loud parties, juvenile issues, trespassing, park hours, fights in progress, etc.

Fire – Those calls pertaining to fires to include arson or accidental/negligent fires, downed power lines, illegal fires, etc.

Medical – Those calls responded to involving medical assistance such as falls, heart issues, overdoses, seizures, rescues, mental health, drowning, suicide, amputations, etc.

Other – Those calls responded to involving drugs, missing persons/runaways, mutual aid, ordinances, weather related evacuations or emergencies, weapons, etc.

Person – Those calls responded to involving crimes against persons, assaults, domestics, sex crimes, exposing incidents, stabbings, child abuse, threats, harassments, shootings.

Property – Those calls pertaining to property crimes such as thefts, burglary, criminal damage to property, check crimes/forgeries, fraud, credit card crimes, etc.

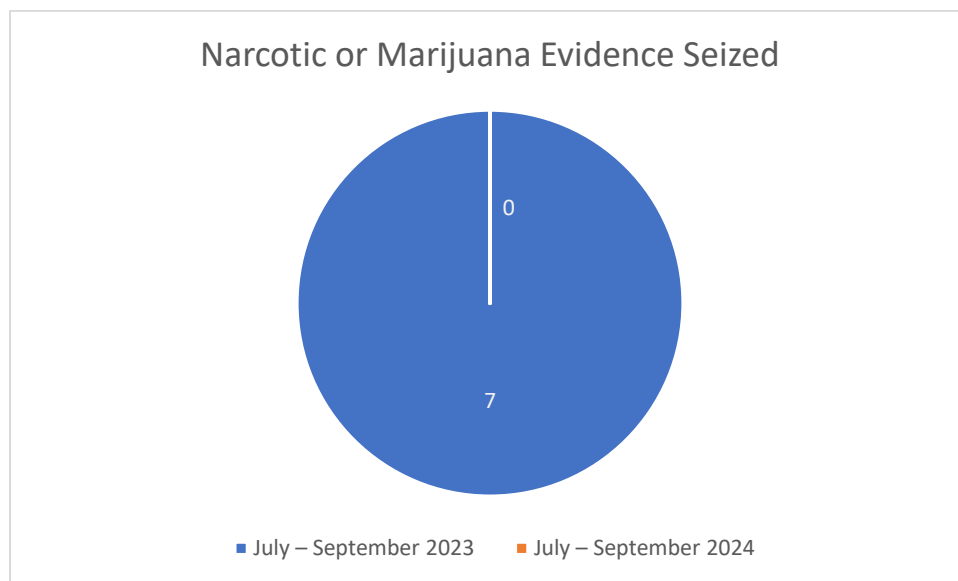
Service – Those calls responded to for 911 calls, warrant pick-ups, public and staff requests for a police officer, lost persons, welfare checks, emergency calls for unknown reasons.

Parking/Traffic – Those calls pertaining to parking or traffic offenses. Parking includes boat trailer parking, park in undesignated area and parked after hours (no person), etc.

Patrol - Call noting specific directed patrol.

Cases with **Narcotics or Marijuana** Evidence Seized

July – September 2023	7 Cases
July – September 2024	0 Cases



In **Summary**

Parks and trails continue to be busy. Nice days brought out a large number of dog off-leash area visitors and Public Safety spent time checking pass compliance at all our off-leash areas. The “Other” category saw a large increase from last year from 59 in 2023 to 306 in 2024. This increase was primarily the checking compliance of dog off-leash area passes, and guests being educated and encouraged to purchase a pass.

Crimes against persons (“Person”) during the third quarter saw a decrease from 14 in 2023, to 10 in 2024. Property crime showed a substantial decrease during the third quarter from 66 in 2023 to 37 in 2024. You also see a decrease in third quarter drug evidence seized, down from 7 cases in 2023, to 0 cases in 2024. To date, Three Rivers Park District has not experienced any significant issues with the legalization of marijuana in Minnesota.

REGULAR BOARD MEETING

Meeting Date: 10/24/24 Business Item: ROUTINE BUSINESS

Item Number: **4F**

Division: Superintendent's Office

Originating Source: Boe Carlson, Superintendent

Agenda Item: Coon Rapids Dam Trust Fund Request for Funding

Superintendent's Recommendation:

MOTION TO APPROVE FUNDING IN THE AMOUNT OF \$96,000 FROM THE COON RAPIDS DAM TRUST FUND FOR MAINTENANCE AND REPAIR OF THE DAM INCLUDING THE PURCHASE OF A SPARE HYDRAULIC CYLINDER AND CONTROL AND MONITORING SYSTEM.

Prepared By: Doug Berens, Director of Maintenance and Howard Koolick, Chief Financial Officer.

Background:

Three Rivers Park District owns and operates the Coon Rapids Dam on the Mississippi River, between the Park District's Mississippi Gateway Regional Park and Anoka County's Coon Rapids Dam Regional Park. The Coon Rapids Dam Trust Fund was created for the repair and maintenance of the dam and dam control system. It was originally funded by contributions from the Park District General Fund and Anoka County, who purchased the land on the Anoka County side of the dam from the Park District. Accumulated funds from the 1990s and early 2000s have funded all expenditures to date. Board approval is required for use of funds from the Trust Fund. The current Trust Fund balance is \$269,941. Staff is requesting an \$96,000 allocation from the Coon Rapids Dam Trust Fund to purchase a spare hydraulic cylinder, and to replace the current dam control and monitoring system.

The dam consists of nine hydraulically operated steel crest gates. Each of the nine gates have two hydraulic cylinders that raise and lower the gates. In February 2024, the end snapped off one of the cylinder rods on gate 3. Suspecting the other cylinder may also have been damaged, a contractor was hired to remove both cylinders. While the second cylinder didn't break, upon inspection it was discovered the cylinder rod was bent. Both cylinders were sent to a local hydraulic shop for repair and refurbishing. Due to parts availability the cylinders were not reinstalled and the gate put back into operation until September. Should a similar problem occur, having two spare cylinders would allow for both cylinders to be removed and replaced with one mobilization, and not having to wait for the damaged cylinders to be repaired. When the dam was reconstructed in 2012 and 2013, one spare cylinder was purchased. Staff recommends the purchase of a second spare cylinder at an estimated cost of \$59,000.

The second part of the request for funding is to replace the existing outdated and non-supported control and monitoring system which predates the dam reconstruction in 2012 and 2013. In addition to controlling the dam, the system allows for things like river flow, pool elevation, and gate settings to be monitored remotely. Based on set parameters, the system also sends notifications when it senses a problem. The new system will have more, and more detailed monitoring capability to allow staff to troubleshoot and determine the magnitude of the issue when staff are not onsite. The estimated cost of the new control system is \$29,000.

The \$96,000 requested includes a contingency of \$8,000. If the entire amount is not needed to purchase the cylinder and control system, staff requests funds remain available for use on an as needed basis for continued maintenance and repair of the dam, per the intent of the Coon Rapids Dam Trust Fund.

Relationship to the System Plan:

The Request for Action supports the following goal(s) of the System Plan:

Goal 2: Parks Matter

Goal 3: Lead by Example

REGULAR BOARD MEETING

Meeting Date: 10/24/24

Business Item: ROUTINE BUSINESS

Item Number: **4G**

Division: Superintendent's Office

Originating Source: Boe Carlson, Superintendent

Agenda Item: Board Minutes of September 19, 2024

Superintendent's Recommendation:

MOTION TO APPROVE THE MINUTES OF THE SEPTEMBER 19, 2024, REGULAR BOARD MEETING.

Background:

Minutes attached.

Attachments:

[Board Minutes of 09-19-24.pdf](#)

THREE RIVERS PARK DISTRICT

REGULAR BOARD MEETING

September 19, 2024

Commissioners Present: John Gibbs, Chair; Marge Beard, Jennifer DeJournett, Jan Guenther, Erin Kolb, Louise Segreto and Jesse Winkler

Staff Present: Boe Carlson, Superintendent; M. Heurung, H. Koolick, K. Lynch, J. Markle, J. May, D. McCullough, J. McGrew-King, E. Quiring, L. Skinner, J. Vlaming, and A. Whiteside

1. OPENING BUSINESS

1A. Call to Order

Board Chair John Gibbs called the meeting to order at the Administrative Center, Board Room, 3000 Xenium Lane North, Plymouth, MN at 5:00 p.m.

1B. Pledge of Allegiance

1C. Roll Call

2. APPROVAL OF AGENDA

MOTION by Segreto, seconded by Kolb, TO APPROVE THE AGENDA OF THE SEPTEMBER 19, 2024, REGULAR BOARD MEETING.

All ayes, no nays, **MOTION ADOPTED**

3. COMMUNICATIONS

3A. People Wishing to Address the Board

(None)

3B. Special Matters: Resolution of Appreciation to John Moriarty

*Jami Markle, Director of Natural Resources, shared a photo slide **(on file)** and recognized John's contributions to the Park District.*

MOTION by Beard, seconded by Winkler, TO ADOPT RESOLUTION NO. 24-09; A RESOLUTION OF APPRECIATION TO JOHN MORIARTY UPON HIS RETIREMENT FROM THREE RIVERS PARK DISTRICT.

Beard Aye
DeJournett Aye

Guenther Aye
Kolb Aye
Segreto Aye

Winkler Aye
Gibbs, Chair Aye

RESOLUTION ADOPTED

3C. Special Matters: Acknowledgement of Donations

3D. Superintendent's Report

Superintendent Carlson reported on the following item(s):

- *Jami Markle, Director of Natural Resources, provided an update and shared a photo (**on file**) on the Chronolog Photo Monitoring Pilot Project.*
- *Reminder - the Joint Board Meeting between Three Rivers Park District and Scott County Boards will be held on Monday, September 23, 2024, at 11:30 a.m. at Doyle-Kennefick Regional Park in Elko New Market, MN. A ribbon-cutting ceremony for the park will follow at 1:00 p.m. After the ceremony, there will be a tour of Doyle-Kennefick park followed by an optional tour of the campground project at Cleary Lake Regional Park for those interested.*
- *Eastman Nature Center is hosting its 50th Anniversary Celebration this Saturday, September 21, 2024, from 1:00-4:00 p.m., Elm Creek Park Reserve in Dayton, MN.*
- *Fall Fest on the Farm to be held on Sunday, October 13, 2024, from 10:00 a.m. to 4:00 p.m. at Gale Woods Farm in Minnetrista, MN.*
- *Fall Chairlift Rides to be held on Saturday, October 5th from 11:00 a.m. to 6:00 p.m. and Sunday, October 6th, 2024, from 11:00 a.m. to 4:00 p.m. at Hyland Hills in Bloomington, MN. Commissioners were asked to contact the Superintendent if they wish to attend.*
- *The first draft of the 2025 Proposed Board Meeting and Study Session Calendar was included in the Board packet. Commissioners were asked to let the Superintendent know if they have conflicts with any of the dates.*

4. ROUTINE BUSINESS**MOTION by Guenther, seconded by DeJournett, TO APPROVE ROUTINE BUSINESS ITEMS AS FOLLOWS:****4A. Hyland Hills Ski Area Snowboard Rental Boot and Binding Purchase**

MOTION TO APPROVE THE PURCHASE OF STEP-IN SNOWBOARD BOOTS AND BINDINGS IN THE AMOUNT OF \$112,000.

4B. Receive Mississippi Gateway Regional Park Construction Progress Update

NO ACTION REQUIRED.

4C. Approve Agreement Amendment with Hennepin County for Construction of a Ravine Stabilization Project at Kingswood Park

MOTION TO ENTER INTO THE FIRST AMENDMENT TO THE MARCH 25, 2024, PROFESSIONAL SERVICE AGREEMENT WITH HENNEPIN COUNTY FOR CONSTRUCTION OF A RAVINE STABILIZATION PROJECT AT KINGSWOOD PARK.

4D. Award of Construction Contract for Ravine Stabilization Project at Kingswood Park

MOTION TO AWARD A CONTRACT FOR THE KINGSWOOD PARK RAVINE STABILIZATION PROJECT TO SUNRAM CONSTRUCTION, INC., IN THE TOTAL BASE BID AMOUNT OF \$155,706.

4E. West Mississippi River Regional Trail: National Park Service Grant

MOTION TO ENTER INTO A GRANT AGREEMENT WITH THE NATIONAL PARK SERVICE FOR \$36,000 FOR REGIONAL TRAIL SUPPORT SIGNAGE AND FACILITIES ALONG THE WEST MISSISSIPPI RIVER REGIONAL TRAIL THROUGH THE CITIES OF BROOKLYN CENTER AND BROOKLYN PARK.

4F. Board Minutes of August 15, 2024

MOTION TO APPROVE THE MINUTES OF THE AUGUST 15, 2024, REGULAR BOARD MEETING.

4G. Approval of Claims for the Period Ended September 12, 2024

MOTION TO APPROVE PAYMENT OF CLAIMS AS RECOMMENDED BY THE SUPERINTENDENT FOR THE PERIOD ENDED SEPTEMBER 12, 2024, IN THE AMOUNT OF \$8,926,586.18.

All ayes, no nays, **MOTIONS ADOPTED**

5. CURRENT BUSINESS

5A. Winter Maintenance of Regional Trails

No action required; this item was provided for information and discussion by Superintendent Boe Carlson and Associate Superintendent Jonathan Vlaming.

5B. Approve Elm Creek Park Reserve Acquisition Opportunity and Long-Range Plan Amendment

MOTION by DeJournett, seconded by Beard, TO ENTER INTO A PURCHASE AGREEMENT IN THE AMOUNT OF \$467,500 FOR THE ACQUISITION OF 12651 ELM CREEK CROSSING IN CHAMPLIN ALONG THE NORTHEAST CORNER OF ELM CREEK PARK RESERVE; TO ENTER INTO AN ACQUISITION REIMBURSEMENT GRANT WITH THE METROPOLITAN COUNCIL; TO ESTABLISH A PROJECT BUDGET OF \$560,000 WITH LOCAL FUNDING FROM THE LAND ACQUISITION, DEVELOPMENT, AND BETTERMENT FUND; AND TO APPROVE THE ELM CREEK PARK RESERVE PLAN BOUNDARY AMENDMENT TO INCLUDE THIS PROPERTY AND AN ADDITIONAL NINE ACRES OF LAND CURRENTLY OWNED BY THE PARK DISTRICT AND THE CITY OF CHAMPLIN.

All ayes, no nays, **MOTION ADOPTED**

5C. Glen Lake Golf Proposed 2025 Budget

MOTION by Beard, seconded by Kolb, TO APPROVE THE 2025 OPERATING BUDGET FOR GLEN LAKE GOLF AND PRACTICE CENTER AND AUTHORIZE THE SUPERINTENDENT TO SUBMIT THE PROPOSED BUDGET TO THE HENNEPIN COUNTY BOARD OF COMMISSIONERS FOR ADOPTION.

All ayes, no nays, **MOTION ADOPTED**

5D. Resolution Approving 2025 Preliminary Tax Levy

MOTION by Winkler, seconded by Guenther, TO ADOPT RESOLUTION NO. 24-10 CERTIFYING THE PROPOSED PROPERTY TAX LEVY AND ADOPTING A PRELIMINARY GENERAL FUND BUDGET FOR 2025.

Beard Aye
DeJournett Aye

Guenther Aye
Kolb Aye
Segreto Aye

Winkler Aye
Gibbs, Chair Aye

RESOLUTION ADOPTED

6. ANNOUNCEMENTS**6A. Commissioner Announcements/Proposed Future Discussion Topics**

Commissioners discussed potential timeframes for inclusion of the following proposed Study Topic items on future Board Meeting agendas: Summer Camps, Coon Rapids Dam, Water Usage and the Budget.

Commissioner Kolb announced that she plans to attend the October 24, 2024, Board meeting remotely.

7. ADJOURNMENT

Chair Gibbs adjourned the meeting at 6:15 p.m.

John Gibbs, Board Chair

Boe Carlson, Superintendent



REGULAR BOARD MEETING

Meeting Date:

Business Item: ROUTINE BUSINESS

Item Number: **4H**

Division: Superintendent's Office

Originating Source: Boe Carlson, Superintendent

Agenda Item: Minutes of the September 23, 2024, Joint Board Meeting with Scott County

Superintendent's Recommendation:

MOTION TO APPROVE THE MINUTES OF THE SEPTEMBER 23, 2024, JOINT BOARD MEETING BETWEEN THREE RIVERS PARK DISTRICT AND SCOTT COUNTY.

Background:

Minutes attached.

Attachments:

[Joint Board Minutes of 09-23-24.pdf](#)

**THREE RIVERS PARK DISTRICT BOARD OF COMMISSIONERS
AND
SCOTT COUNTY BOARD OF COMMISSIONERS**

JOINT BOARD MEETING MINUTES

September 23, 2024

Park District Commissioners Present:

Marge Beard, Jan Guenther, Erin Kolb, Louise Segreto and Jesse Winkler

Park District Commissioners Absent:

John Gibbs, Jennifer DeJournett

Park District Staff Present:

Boe Carlson, Superintendent; T. Balk, D. Berens, B. Chock, P. Freeman, H. Koolick, K. Lynch, J. McGrew-King, A. Olson, E. Quiring, L. Skinner, L. Stoltzmann, A. Whiteside, and M. Woolfolk

Scott County Commissioners Present:

Barb Weckman Brekke, Board Chair; Dave Beer, Jody Brennan, Jon Ulrich and Tom Wolf

Scott County Staff Present:

Lezlie Vermillion, County Administrator; B. Davis, M. Hesse, and D. Lenz

1. OPENING BUSINESS

Barb Weckman Brekke, Scott County Board Chair, called the meeting to order at Doyle-Kennefick Regional Park, 4275 235th Street East, Elko New Market, MN at 11:35 a.m.

2. APPROVAL OF AGENDA

The agenda of the September 23, 2024, Joint Board Meeting of Three Rivers Park District and Scott County was approved as distributed.

3. COMMUNICATIONS

A. People Wishing to Address the Boards

There were no public comments.

4. NEW BUSINESS

A. 2024 Partnership Highlights

Patty Freeman, General Manager of Scott County Parks, introduced staff then reviewed the information in the packet which included updates on Park Amenity Expansion and Improvement Projects as well as Community Engagement and Partnership highlights; and answered Commissioners' questions.

Ms. Freeman announced that following the joint meeting, a ribbon-cutting ceremony will be held at 1:00 p.m. to officially open Doyle-Kennefick Regional Park to the public, with a tour of the park to follow.

B. 2025 Proposed Scott County – Three Rivers Partnership Budget

Howard Koolick, Park District Director of Finance/CFO, provided an overview of the proposed 2025 Partnership Budget (refer to packet).

C. Use of Fund Balance

Mr. Koolick reviewed the Scott County-Three Rivers Partnership fund balance and the Policy Committee's recommended use of the fund balance this year (refer to packet).

5. ADJOURNMENT

Prior to adjournment, Chair Weckman Brekke expressed thanks and appreciation to the board members and staff from Scott County and Three Rivers for this valued partnership.

MOTION by Wolf, seconded by Brennan, TO ADJOURN THE SEPTEMBER 23, 2024, JOINT BOARD MEETING OF THREE RIVERS PARK DISTRICT AND SCOTT COUNTY.

MOTION ADOPTED UNANIMOUSLY BY BOTH BOARDS

The meeting was adjourned at 12:26 p.m.

Boe Carlson, Superintendent;
Three Rivers Park District

Barbara Weckman Brekke, Board Chair;
Scott County Board of Commissioners

REGULAR BOARD MEETING

Meeting Date: 10/24/24

Business Item: ROUTINE BUSINESS

Item Number: **41**

Division: Finance

Originating Source: Howard Koolick, Director/CFO

Agenda Item: Approval of Claims for the Period Ended October 17, 2024

Superintendent's Recommendation:

MOTION TO APPROVE PAYMENT OF CLAIMS AS RECOMMENDED BY THE SUPERINTENDENT FOR THE PERIOD ENDED OCTOBER 17, 2024, IN THE AMOUNT OF \$8,648,698.48.

Background:

Under Minnesota law, the governing body of a local government unit must approve the payment of all claims. Park District staff has in place a number of reviews and checks to ensure all payments included in the above motion are correct and proper claims to be paid by the Park District.

The recommended motion approves the claims shown on the attached listing.

Attachments:

[Claims Letter.pdf](#)

[August 2024 Procurement Card Transactions.pdf](#)

[10-24 Claims.pdf](#)

THREE RIVERS PARK DISTRICT

TO: BOARD OF COMMISSIONERS
FROM: DEPARTMENT OF FINANCE
SUBJECT: **CLAIMS FOR THE PERIOD ENDED OCTOBER 17, 2024**

Payroll Disbursements: September 2024	
Net Pay Disbursed	\$ 2,058,492.59
State and Federal Taxes: September 2024	
Paid Electronically	\$ 1,263,806.10
Total Payroll:	\$ 3,322,298.69
Sales and Use Tax - August & September 2024	\$ 582,357.21
Petroleum Tax - September 2024	\$ 184.68
Payment to Wells Fargo for P-Cards - August 2024	\$ 159,036.62
Accounts Payable Checks Generated:	\$ 4,584,821.28
Total Claims for the period ended October 17, 2024	<u>\$ 8,648,698.48</u>

(Note: The attached listing does not include checks voided due to printer alignment.)

APPROVED FOR PAYMENT ON: _____

John Gibbs, Board Chair

Boe Carlson, Superintendent
and Secretary to the Board

Procurement Card Transactions for the Month of August 2024

Transaction Date	Vendor Name	Amount
08/03/2024	AMAZON P-CARD	\$ 191.99
08/04/2024	AMAZON P-CARD	\$ 25.94
08/01/2024	AMAZON P-CARD	\$ 145.99
08/19/2024	LEE FISHER INTERN PCARD	\$ 485.00
08/20/2024	TARGET P-CARD	\$ 10.35
08/20/2024	WALMART P-CARD	\$ 8.69
08/01/2024	AMAZON P-CARD	\$ 32.49
08/20/2024	IN MOHR THAN A SHOP PCARD	\$ 3,090.00
08/16/2024	NATIONAL ASSOCIAT P CARD	\$ 795.00
08/01/2024	TARGET P-CARD	\$ 6.06
08/13/2024	AMAZON P-CARD	\$ 39.18
08/01/2024	AMAZON P-CARD	\$ 89.99
08/10/2024	COBORN'S P-CARD	\$ 35.65
08/14/2024	HY VEE P-CARD	\$ 18.12
08/26/2024	JUBILEE FOODS P-CARD	\$ 17.16
08/12/2024	JUBILEE FOODS P-CARD	\$ 15.27
08/03/2024	JUBILEE FOODS P-CARD	\$ 80.19
08/02/2024	JUBILEE FOODS P-CARD	\$ 49.44
07/31/2024	JUBILEE FOODS P-CARD	\$ 39.37
08/14/2024	MENARDS P-CARD	\$ 99.96
08/23/2024	PODIUMWEAR CUSTOM PCARD	\$ 1,275.00
08/22/2024	PODIUMWEAR CUSTOM PCARD	\$ 200.00
08/19/2024	WP JEANMAHER.COM PCARD	\$ 34.99
08/20/2024	AMAZON P-CARD	\$ 62.48
08/07/2024	AMAZON P-CARD	\$ 46.95
07/31/2024	AMAZON P-CARD	\$ 196.70
08/01/2024	AMAZON P-CARD	\$ 25.49
08/14/2024	IN THE BUG COMPANY	\$ 31.00
08/05/2024	MENARDS P-CARD	\$ 18.55
08/09/2024	MICHAELS STORE P-CARD	\$ 11.99
08/05/2024	MICHAELS STORE P-CARD	\$ 2.99
07/31/2024	MICHAELS STORE P-CARD	\$ 22.96
08/09/2024	PETCO COM P-CARD	\$ 21.99
07/31/2024	REAPERMINI.COM P-CARD	\$ 112.91
08/05/2024	CUB FOODS P-CARD	\$ 26.01
08/01/2024	TARGET P-CARD	\$ 12.22
08/18/2024	TARGET P-CARD	\$ 7.38
08/12/2024	TARGET P-CARD	\$ 20.97
08/05/2024	TARGET P-CARD	\$ 24.07
08/09/2024	HOME DEPOT P-CARD	\$ 6.49
08/29/2024	ACMETOOLS.COM P-CARD	\$ 611.96
08/22/2024	LOWES P-CARD	\$ 51.99
08/13/2024	LOWES P-CARD	\$ 109.35
08/14/2024	MENARDS P-CARD	\$ 292.02
08/13/2024	HOME DEPOT P-CARD	\$ 183.56
08/22/2024	AMAZON P-CARD	\$ 110.88
08/16/2024	AMAZON P-CARD	\$ 94.80
08/02/2024	AMAZON P-CARD	\$ 56.97
08/14/2024	CUB FOODS P-CARD	\$ 28.63
08/29/2024	PRIOR LAKE HDWE PCARD	\$ 25.94

Procurement Card Transactions for the Month of August 2024

Transaction Date	Vendor Name	Amount
08/14/2024	SAMS CLUB P-CARD	\$ 147.26
08/26/2024	ST. ANDREWS PRODUCTS PCARD	\$ 221.59
08/03/2024	AMAZON P-CARD	\$ 20.94
07/31/2024	HOLIDAY STATIONS P-CARD	\$ 7.49
08/01/2024	MENARDS P-CARD	\$ 61.31
08/12/2024	RODENTPRO COM LLC	\$ 430.20
08/05/2024	TARGET P-CARD	\$ 15.73
08/13/2024	HOME DEPOT P-CARD	\$ 13.33
08/05/2024	HOME DEPOT P-CARD	\$ 42.77
08/21/2024	AMAZON P-CARD	\$ 19.29
07/24/2024	EPIC BUSINESS ESSENTIALS PCARD	\$ 57.89
07/30/2024	KOCHS KORNER PCARD	\$ 86.71
08/05/2024	LAMPS PLUS PCARD	\$ 217.04
08/16/2024	NASCO EDUCATION LLC P-CARD	\$ 54.70
08/09/2024	AMAZON P-CARD	\$ 67.44
08/08/2024	AMAZON P-CARD	\$ 33.73
08/24/2024	AMAZON P-CARD	\$ 34.33
08/23/2024	AMAZON P-CARD	\$ 26.42
08/09/2024	AMAZON P-CARD	\$ 174.92
08/23/2024	MEYERS P-CARD	\$ 267.67
08/16/2024	USPS P-CARD	\$ 34.20
08/23/2024	FLEET FARM P-CARD	\$ 64.13
08/08/2024	FLEET FARM P-CARD	\$ 111.78
08/19/2024	APPLE STORE P-CARD	\$ 0.99
08/14/2024	BP P-CARD	\$ 65.51
08/11/2024	KWIK TRIP P-CARD	\$ 49.15
08/14/2024	MACKINAC BRIDGE AUTH P-CARD	\$ 4.00
08/11/2024	MACKINAC BRIDGE AUTH P-CARD	\$ 4.00
08/28/2024	MENARDS P-CARD	\$ 8.49
08/07/2024	MENARDS P-CARD	\$ 67.33
08/01/2024	WHEN I WORK	\$ 45.00
08/18/2024	BP P-CARD	\$ 75.18
08/08/2024	AMAZON P-CARD	\$ 60.37
08/08/2024	AMAZON P-CARD	\$ 57.46
08/07/2024	TARGET P-CARD	\$ 62.75
08/20/2024	WEBSTAURANT STORE P-CARD	\$ 1,089.16
08/04/2024	AMAZON P-CARD	\$ 39.71
08/07/2024	BILLS SUPERETTE P-CARD	\$ 10.40
08/20/2024	CUB FOODS P-CARD	\$ 15.96
08/06/2024	CUB FOODS P-CARD	\$ 3.99
08/06/2024	PETSMART P-CARD	\$ 27.67
08/10/2024	HOME DEPOT P-CARD	\$ 12.98
08/26/2024	AMAZON P-CARD	\$ 115.63
08/08/2024	AMAZON P-CARD	\$ 38.65
08/26/2024	AMAZON P-CARD	\$ 11.94
08/23/2024	AMAZON P-CARD	\$ 22.60
08/10/2024	KIDS RACK P-CARD	\$ 6.73
08/12/2024	TARGET P-CARD	\$ 16.67
08/11/2024	WALGREENS P-CARD	\$ 5.49
08/19/2024	GOPHER ACE PCARD	\$ 49.05

Procurement Card Transactions for the Month of August 2024

Transaction Date	Vendor Name	Amount
08/01/2024	TARGET P-CARD	\$ 11.74
08/08/2024	AMAZON P-CARD	\$ 76.46
08/23/2024	EMI AUDIO P-CARD	\$ (50.00)
08/21/2024	EMI AUDIO P-CARD	\$ 224.00
08/01/2024	EMI AUDIO P-CARD	\$ 50.00
08/26/2024	UPS P-CARD	\$ 1.07
08/18/2024	AMAZON P-CARD	\$ 32.00
08/15/2024	AMAZON P-CARD	\$ 105.38
07/31/2024	SQ FROST INC PCARD	\$ 101.48
07/31/2024	HOME DEPOT P-CARD	\$ 103.61
08/14/2024	MENARDS P-CARD	\$ 44.95
08/28/2024	HOLIDAY STATIONS P-CARD	\$ 6.86
08/28/2024	TARGET P-CARD	\$ 7.39
08/25/2024	AMAZON P-CARD	\$ 67.89
08/10/2024	AMAZON P-CARD	\$ 121.96
08/13/2024	AMAZON P-CARD	\$ 50.52
08/23/2024	AMAZON P-CARD	\$ 15.24
08/22/2024	AMAZON P-CARD	\$ 28.00
08/13/2024	NRPA OPERATING P-CARD	\$ 305.00
08/06/2024	FRONTIER PRECISION PCARD	\$ 166.00
08/14/2024	AMAZON P-CARD	\$ 5.64
08/14/2024	AMAZON P-CARD	\$ 24.44
08/12/2024	AMAZON P-CARD	\$ 21.01
08/28/2024	GESMN STL PARK 440 PCARD	\$ 1.12
08/15/2024	TARGET P-CARD	\$ 20.00
08/28/2024	WALMART P-CARD	\$ 3.26
08/16/2024	NAPA STORE P-CARD	\$ 90.79
08/06/2024	MENARDS P-CARD	\$ 5.28
08/11/2024	LEADERSHIP UNIVERSITY P-CARD	\$ 25.00
08/01/2024	OTTEN BROS. NURSERY PCARD	\$ 95.46
08/15/2024	WILSONS NURSERY PCARD	\$ 300.50
08/06/2024	BILLS SUPERETTE P-CARD	\$ 34.41
08/09/2024	MAPLE GROVE LOCK & SAFE PCARD	\$ 190.55
08/09/2024	MENARDS P-CARD	\$ 59.33
08/20/2024	MENARDS P-CARD	\$ 90.64
08/17/2024	MENARDS P-CARD	\$ 348.91
08/12/2024	MENARDS P-CARD	\$ 111.43
08/07/2024	MENARDS P-CARD	\$ 89.45
08/01/2024	MENARDS P-CARD	\$ 111.62
08/23/2024	OFFICEMAX/OFFICEDEPOT P-CARD	\$ 96.20
08/06/2024	HOME DEPOT P-CARD	\$ 459.80
07/31/2024	AMAZON P-CARD	\$ 47.47
07/31/2024	FORESTRY SUPPLIES	\$ 41.76
08/06/2024	FRATTALLONES P-CARD	\$ 8.13
08/02/2024	SPIKES & HOULES LORETT PCARD	\$ 6.50
08/14/2024	AMAZON P-CARD	\$ 129.95
08/03/2024	AMAZON P-CARD	\$ 61.95
08/05/2024	AMAZON P-CARD	\$ 209.99
08/20/2024	HOME DEPOT P-CARD	\$ 55.48
08/12/2024	HOME DEPOT P-CARD	\$ 144.94

Procurement Card Transactions for the Month of August 2024

Transaction Date	Vendor Name	Amount
08/12/2024	WALMART P-CARD	\$ 10.66
08/29/2024	AMAZON P-CARD	\$ 45.60
07/31/2024	AMAZON P-CARD	\$ 23.96
08/10/2024	COSTCO P-CARD	\$ 79.21
08/01/2024	DOUGLAS COMPANY P-CARD	\$ 971.70
08/08/2024	FOLKMANISI-QUIVRSINC P-CARD	\$ 144.05
08/21/2024	GEO P-CARD	\$ 1,055.70
08/23/2024	HACHETTE BOOK GROUP PCARD	\$ 234.55
08/20/2024	HOTLIX CANDY PCARD	\$ 258.45
08/27/2024	K&M INTERNATIONAL INC PCARD	\$ 203.52
08/21/2024	KEEN COMMUNICATIONS PCARD	\$ 59.00
08/22/2024	PENGUIN RANDOM HOUSE PCARD	\$ 75.92
08/01/2024	SAMS CLUB P-CARD	\$ 46.92
07/31/2024	SKANDISK PCARD	\$ 232.49
08/05/2024	VSP TOYSMITH P-CARD	\$ 580.50
08/22/2024	AMAZON P-CARD	\$ 39.24
08/21/2024	AMAZON P-CARD	\$ 138.77
08/05/2024	THE KNOT WORLDWIDE P-CARD	\$ 736.00
08/11/2024	WHEN I WORK	\$ 30.00
08/08/2024	AMAZON P-CARD	\$ 24.98
08/15/2024	HY VEE P-CARD	\$ 27.71
08/08/2024	CUB FOODS P-CARD	\$ 77.45
08/07/2024	CUB FOODS P-CARD	\$ 149.12
08/20/2024	MAILCHIMP P-CARD	\$ 26.50
07/31/2024	MICHAELS STORE P-CARD	\$ 22.73
08/05/2024	OVERNIGHT P-CARD	\$ 232.23
08/05/2024	SQ TOU YIA XIONG PCARD	\$ 42.47
08/04/2024	HOME DEPOT P-CARD	\$ 83.44
08/20/2024	USPS P-CARD	\$ 9.85
08/06/2024	USPS P-CARD	\$ 9.85
08/26/2024	USPS P-CARD	\$ 11.60
08/22/2024	KWIK TRIP P-CARD	\$ 33.09
08/19/2024	KWIK TRIP P-CARD	\$ 24.30
08/22/2024	VALOTS CITGO PCARD	\$ 50.87
08/28/2024	ACMETOOLS.COM P-CARD	\$ 691.53
08/24/2024	AMAZON P-CARD	\$ 22.88
08/24/2024	AMAZON P-CARD	\$ 71.58
08/21/2024	AMAZON P-CARD	\$ 55.31
08/18/2024	AMAZON P-CARD	\$ 39.06
08/07/2024	AMAZON P-CARD	\$ 76.87
08/29/2024	AMAZON P-CARD	\$ 54.06
08/28/2024	LOWES P-CARD	\$ 664.32
08/05/2024	HOME DEPOT P-CARD	\$ 667.79
08/28/2024	GORIC MARKETING GROUP USA P-CARD	\$ 2,265.00
08/14/2024	AMAZON P-CARD	\$ 227.99
08/02/2024	AMAZON P-CARD	\$ 469.99
08/16/2024	AMAZON P-CARD	\$ 75.12
08/04/2024	APPLE STORE P-CARD	\$ 0.99
08/29/2024	CONCRETE BLOCK SUPPLY PCARD	\$ 6,500.00
08/14/2024	CUSTOM PRODUCTS PCARD	\$ 122.17

Procurement Card Transactions for the Month of August 2024

Transaction Date	Vendor Name	Amount
08/26/2024	HOMEDEPOT.COM	\$ 779.21
08/15/2024	NATIONAL ARCHERY PCARD	\$ 1,165.00
08/14/2024	U OF M PCARD	\$ 284.50
08/17/2024	AMAZON P-CARD	\$ 96.87
08/15/2024	IN METRO COLD STORE PCARD	\$ 448.05
08/06/2024	AMAZON P-CARD	\$ 31.89
08/05/2024	AMAZON P-CARD	\$ 219.95
08/28/2024	AMAZON P-CARD	\$ 134.76
08/19/2024	SAMS CLUB P-CARD	\$ 17.90
08/05/2024	SAMS CLUB P-CARD	\$ 162.70
08/28/2024	SAMS CLUB P-CARD	\$ 30.18
08/02/2024	TARGET P-CARD	\$ 35.75
08/01/2024	WHEN I WORK	\$ 100.00
08/14/2024	USPS P-CARD	\$ 28.05
07/31/2024	AMAZON P-CARD	\$ 8.23
08/28/2024	AXOMO THREE-RIVERS P-CARD	\$ 48.45
08/13/2024	AXOMO THREE-RIVERS P-CARD	\$ 92.96
08/18/2024	LINKEDIN P-CARD	\$ 100.00
08/16/2024	SHRM HR JOBS PCARD	\$ 299.00
08/20/2024	SQ CLASS A LEASING PCARD	\$ 3,980.00
08/03/2024	AMAZON P-CARD	\$ 18.46
08/02/2024	AMAZON P-CARD	\$ 115.90
08/13/2024	2340 - PROFESSIONAL PRDCT P-CARD	\$ 135.22
08/15/2024	B&H PHOTO P-CARD	\$ 311.04
08/07/2024	MENARDS P-CARD	\$ 67.91
08/27/2024	PAYPAL P-CARD	\$ 370.00
08/25/2024	AMERICAN RED CROSS PCARD	\$ 837.00
08/16/2024	MACKENTHUN'S FINE P-CARD	\$ 4.55
08/16/2024	MOUND TRUE VALUE PCARD	\$ 10.62
08/06/2024	MOUND TRUE VALUE PCARD	\$ 15.18
08/21/2024	WALGREENS P-CARD	\$ 5.42
08/05/2024	WHEN I WORK	\$ 98.40
08/27/2024	AMAZON P-CARD	\$ 94.87
08/16/2024	AMAZON P-CARD	\$ 199.44
08/09/2024	AMAZON P-CARD	\$ 41.99
07/31/2024	AMAZON P-CARD	\$ 39.99
08/28/2024	AMAZON P-CARD	\$ 38.00
08/08/2024	DBC BLICK ART MATERIAL P-CARD	\$ 132.75
08/14/2024	MICHAELS STORE P-CARD	\$ 42.84
08/09/2024	MICHAELS STORE P-CARD	\$ 124.20
08/27/2024	NORTHWEST GRAPHIC SUPPLY PCARD	\$ 69.95
08/29/2024	TARGET P-CARD	\$ 40.14
08/07/2024	TARGET P-CARD	\$ 157.18
08/02/2024	TARGET P-CARD	\$ 122.01
08/27/2024	HOME DEPOT P-CARD	\$ 54.34
08/14/2024	HOME DEPOT P-CARD	\$ 6.50
08/14/2024	HOME DEPOT P-CARD	\$ 100.60
08/24/2024	AMAZON P-CARD	\$ 100.36
08/23/2024	AMAZON P-CARD	\$ 42.14
08/27/2024	LOWES P-CARD	\$ 55.60

Procurement Card Transactions for the Month of August 2024

Transaction Date	Vendor Name	Amount
08/21/2024	LOWES P-CARD	\$ 19.98
08/19/2024	AMAZON P-CARD	\$ 8.99
08/06/2024	AMAZON P-CARD	\$ 39.34
08/23/2024	FOWLER PARTS SERVICE PCARD	\$ 293.21
08/06/2024	POWER MOWER SALES WEB PCARD	\$ (48.89)
07/31/2024	AMAZON P-CARD	\$ 117.26
08/11/2024	AMAZON P-CARD	\$ 109.99
08/15/2024	COSTCO P-CARD	\$ 190.92
08/23/2024	CUB FOODS P-CARD	\$ 23.65
08/17/2024	HOLY LAND BRAND ONLINE PCARD	\$ 118.68
08/23/2024	ISLES BUN AND COFFEE PCARD	\$ 46.00
08/16/2024	PEACE MARKET PCARD	\$ 23.98
08/21/2024	SILVERWOOD PARK	\$ 130.06
08/18/2024	WALGREENS P-CARD	\$ 13.06
08/26/2024	WILDERNESS INQUIRY PCARD	\$ 100.00
08/22/2024	HOMEPRO P-CARD	\$ 308.43
08/27/2024	MENARDS P-CARD	\$ 15.56
08/15/2024	MENARDS P-CARD	\$ 127.52
08/29/2024	AMAZON P-CARD	\$ 8.67
08/16/2024	AMAZON P-CARD	\$ 59.93
08/15/2024	AMAZON P-CARD	\$ 217.90
08/05/2024	AMAZON P-CARD	\$ 31.46
08/16/2024	AMAZON P-CARD	\$ 36.44
08/05/2024	AMAZON P-CARD	\$ 80.29
08/16/2024	CUB FOODS P-CARD	\$ 13.52
08/04/2024	CUB FOODS P-CARD	\$ 24.37
08/04/2024	FESTIVAL FOODS P-CARD	\$ 21.54
08/29/2024	HY VEE P-CARD	\$ 5.12
08/21/2024	MCDONALDS P-CARD	\$ 64.21
08/02/2024	OFFICEMAX/OFFICEDEPOT P-CARD	\$ 54.50
08/01/2024	WHEN I WORK	\$ 150.00
08/06/2024	DELTA AIR	\$ 1,023.90
08/10/2024	AMAZON P-CARD	\$ 7.58
08/21/2024	AMAZON P-CARD	\$ 43.49
08/28/2024	GRAINGER PCARD	\$ 96.47
08/15/2024	GRAINGER PCARD	\$ 279.33
08/13/2024	GRAINGER PCARD	\$ 73.70
08/27/2024	SOLO INC P-CARD	\$ 33.90
08/20/2024	SOLO INC P-CARD	\$ 54.18
08/13/2024	HOME DEPOT P-CARD	\$ 231.37
08/27/2024	ALLIANZ TRAVEL INS P-CARD	\$ 27.00
08/01/2024	CUB FOODS P-CARD	\$ 30.97
07/31/2024	CUB FOODS P-CARD	\$ 43.53
08/27/2024	DELTA AIR	\$ 396.94
08/01/2024	DOMINOS P-CARD	\$ 303.83
07/31/2024	JIMMY JOHNS P-CARD	\$ 212.63
08/15/2024	ECOMM MOST DEPENDABLE PCARD	\$ 106.46
08/13/2024	FLEET FARM P-CARD	\$ (16.22)
08/12/2024	FLEET FARM P-CARD	\$ 22.70
08/27/2024	MENARDS P-CARD	\$ 13.44

Procurement Card Transactions for the Month of August 2024

Transaction Date	Vendor Name	Amount
08/13/2024	MENARDS P-CARD	\$ 155.26
08/09/2024	PRIOR LAKE HDWE PCARD	\$ 3.57
08/01/2024	AMAZON P-CARD	\$ 24.99
08/12/2024	SAMS CLUB P-CARD	\$ 233.97
08/05/2024	SAMS CLUB P-CARD	\$ 111.84
08/02/2024	SAMS CLUB P-CARD	\$ 81.26
08/14/2024	SAMS CLUB P-CARD	\$ 59.64
08/23/2024	SAMS CLUB P-CARD	\$ 267.46
08/28/2024	FACEBOOK P-CARD	\$ 25.00
08/15/2024	LANO EQUIPMENT P-CARD	\$ 449.00
08/08/2024	MENARDS P-CARD	\$ 7.17
08/12/2024	BROADWAY P-CARD	\$ 184.49
08/01/2024	BROADWAY P-CARD	\$ 184.49
08/29/2024	AMAZON P-CARD	\$ 66.99
08/02/2024	CUB FOODS P-CARD	\$ 68.63
08/06/2024	CUB FOODS P-CARD	\$ 32.70
08/04/2024	HY VEE P-CARD	\$ 9.48
08/22/2024	AMAZON P-CARD	\$ 35.22
08/22/2024	AMAZON P-CARD	\$ 27.98
08/05/2024	IN NAN ENTERPRISES PCARD	\$ 1,049.99
08/28/2024	U OF M ACCT REC OL P-CARD	\$ 1,819.00
08/20/2024	IDEXX DISTRIBUTION PCARD	\$ 1,510.49
08/06/2024	SCOTT COUNTY HHW ENV PCARD	\$ 56.10
08/27/2024	TFS FISHERSCI CHI P-CARD	\$ 249.59
08/20/2024	TFS FISHERSCI CHI P-CARD	\$ 206.70
08/07/2024	TFS FISHERSCI CHI P-CARD	\$ 58.80
08/06/2024	TFS FISHERSCI CHI P-CARD	\$ 116.53
08/22/2024	TISCH SCIENTIFIC PCARD	\$ 309.43
08/19/2024	HY VEE P-CARD	\$ 5.99
08/19/2024	MINNESOTA GIS LIS CONSORT	\$ 525.00
08/07/2024	RIDWELL P-CARD	\$ 24.00
08/19/2024	TARGET P-CARD	\$ 56.73
08/26/2024	MENARDS P-CARD	\$ 2.53
08/05/2024	MENARDS P-CARD	\$ 10.86
08/13/2024	TREE STUFF P-CARD	\$ 81.38
08/08/2024	TREE STUFF P-CARD	\$ 542.60
08/29/2024	U OF M CONTLEARNING P-CARD	\$ 145.00
08/20/2024	ACE HARDWARE P-CARD	\$ 28.75
08/19/2024	ACE HARDWARE P-CARD	\$ 17.32
08/19/2024	AMAZON P-CARD	\$ 51.09
08/06/2024	AMAZON P-CARD	\$ 17.69
08/16/2024	JUBILEE FOODS P-CARD	\$ 6.99
08/15/2024	JUBILEE FOODS P-CARD	\$ 19.88
08/06/2024	JUBILEE FOODS P-CARD	\$ 125.94
08/02/2024	JUBILEE FOODS P-CARD	\$ 6.99
08/28/2024	MACKENTHUN'S FINE P-CARD	\$ 18.88
08/23/2024	AMAZON P-CARD	\$ 310.04
08/25/2024	AMAZON P-CARD	\$ 52.06
08/23/2024	AMAZON P-CARD	\$ 17.14
08/21/2024	AMAZON P-CARD	\$ 29.07

Procurement Card Transactions for the Month of August 2024

Transaction Date	Vendor Name	Amount
08/12/2024	AMAZON P-CARD	\$ 18.42
08/16/2024	AMAZON P-CARD	\$ 42.57
08/03/2024	AMAZON P-CARD	\$ 177.94
08/15/2024	AMAZON P-CARD	\$ 71.28
08/02/2024	AMAZON P-CARD	\$ 82.46
08/10/2024	GOPHER ACE PCARD	\$ 43.97
08/14/2024	GROVE NURSERY PCARD	\$ 52.50
08/19/2024	KULLY SUPPLY PCARD	\$ 87.54
08/12/2024	LANO EQUIPMENT P-CARD	\$ 53.88
08/06/2024	SLOAN VALVE PCARD	\$ 45.60
08/12/2024	SPIKES & HOULES LORETT PCARD	\$ 97.96
08/05/2024	SWEEPSCRUB.COM PCARD	\$ 70.57
07/31/2024	VOLLEYBALLUSA.COM PCARD	\$ 94.24
08/16/2024	MN RECREATION AND PARK PCARD	\$ 2,280.00
08/21/2024	ACE HARDWARE P-CARD	\$ 7.58
08/27/2024	AMAZON P-CARD	\$ 93.85
08/28/2024	AMAZON P-CARD	\$ 69.99
08/05/2024	CUB FOODS P-CARD	\$ 19.45
08/02/2024	AMAZON P-CARD	\$ 196.56
08/28/2024	KWIK TRIP P-CARD	\$ 20.96
07/31/2024	LANO EQUIPMENT P-CARD	\$ 25.68
08/21/2024	PSIA-AASI P-CARD	\$ 200.00
08/18/2024	SPEEDWAY P-CARD	\$ 16.47
08/13/2024	WHEN I WORK	\$ 45.00
08/02/2024	BEGINAGAIN PCARD	\$ 330.93
08/05/2024	FOLKMANISI-QUIVRSINC P-CARD	\$ 203.30
08/07/2024	SKANDISK PCARD	\$ 229.72
08/28/2024	SQ CROOKEDPINEGOODS PCARD	\$ 120.75
08/08/2024	CABIN FEVER PCARD	\$ 17.97
08/26/2024	JUBILEE FOODS P-CARD	\$ 25.47
08/02/2024	LESTER PRAIRIE VET CLINIC PCARD	\$ 929.07
08/16/2024	GOPHER ACE PCARD	\$ 134.30
08/12/2024	GOPHER ACE PCARD	\$ 95.92
08/07/2024	TOLL GAS AND WELDING PCARD	\$ 51.85
08/14/2024	AMAZON P-CARD	\$ 39.65
08/08/2024	AMAZON P-CARD	\$ 9.06
08/27/2024	APPLE STORE P-CARD	\$ 0.99
08/23/2024	FRESHWATER PCARD	\$ 124.64
08/21/2024	MINNESOTA TROPHIES GIFTS P-CARD	\$ 22.52
08/07/2024	NAME TAG P-CARD	\$ 20.01
08/13/2024	PLUNKETTS PEST CONTROL PCARD	\$ 99.49
08/05/2024	WHEN I WORK	\$ 65.00
08/20/2024	ACMETOOLS.COM P-CARD	\$ 15.98
08/07/2024	ACMETOOLS.COM P-CARD	\$ 468.99
08/01/2024	ACMETOOLS.COM P-CARD	\$ 413.96
08/18/2024	AMAZON P-CARD	\$ 23.65
08/14/2024	AMAZON P-CARD	\$ 372.70
08/11/2024	AMAZON P-CARD	\$ 170.69
08/22/2024	AMAZON P-CARD	\$ 200.11
08/12/2024	AMAZON P-CARD	\$ 307.88

Procurement Card Transactions for the Month of August 2024

Transaction Date	Vendor Name	Amount
08/10/2024	AMAZON P-CARD	\$ 66.15
08/08/2024	AMAZON P-CARD	\$ 323.46
08/12/2024	COREMARK METALS PCARD	\$ 112.08
08/21/2024	CROWN PLASTICS PCARD	\$ 291.36
07/31/2024	HIRSHFIELDS P-CARD	\$ 326.94
07/31/2024	MENARDS P-CARD	\$ 113.88
08/26/2024	MENARDS P-CARD	\$ 3,392.00
08/07/2024	MENARDS P-CARD	\$ 24.88
08/02/2024	MENARDS P-CARD	\$ 53.86
08/27/2024	MENARDS P-CARD	\$ 293.70
08/09/2024	PAYPAL P-CARD	\$ 86.20
08/02/2024	PAYPAL P-CARD	\$ 1,343.72
08/20/2024	TWIN CITY SEED PCARD	\$ 100.00
08/16/2024	DL S RADIATOR AND EXHAUST PCARD	\$ 85.00
08/06/2024	DEPT OF NATURAL RESOURCES P CARD	\$ 35.00
08/19/2024	TARGET P-CARD	\$ 41.95
08/06/2024	USDA APHIS PCARD	\$ 2,830.54
08/07/2024	AMAZON P-CARD	\$ 85.39
08/14/2024	AMAZON P-CARD	\$ 6.87
08/13/2024	AMAZON P-CARD	\$ 24.80
08/15/2024	CUB FOODS P-CARD	\$ 9.98
08/14/2024	CUB FOODS P-CARD	\$ 8.87
08/13/2024	TARGET P-CARD	\$ 30.37
08/26/2024	APPLE STORE P-CARD	\$ 0.99
08/23/2024	DETOUR SUNGLASSES PCARD	\$ 56.50
08/08/2024	MINNESOTA GIS LIS CONSORT	\$ (275.00)
08/05/2024	MENARDS P-CARD	\$ 79.30
08/01/2024	MENARDS P-CARD	\$ 75.48
08/07/2024	HOME DEPOT P-CARD	\$ 84.78
08/07/2024	OFFICEMAX/OFFICEDEPOT P-CARD	\$ 25.50
08/16/2024	JERRYS HARDWARE PCARD	\$ 8.07
08/26/2024	MENARDS P-CARD	\$ 102.15
08/16/2024	MENARDS P-CARD	\$ 119.91
08/12/2024	MENARDS P-CARD	\$ 34.99
08/09/2024	MENARDS P-CARD	\$ 568.02
08/07/2024	MENARDS P-CARD	\$ 572.23
08/15/2024	MENARDS P-CARD	\$ 118.52
08/12/2024	HOME DEPOT P-CARD	\$ 39.94
07/31/2024	HOME DEPOT P-CARD	\$ 28.00
08/28/2024	AMAZON P-CARD	\$ 29.28
08/24/2024	AMAZON P-CARD	\$ 29.28
08/27/2024	AMAZON P-CARD	\$ (29.28)
08/27/2024	AMAZON P-CARD	\$ 41.57
08/23/2024	MICHAELS STORE P-CARD	\$ 82.84
08/23/2024	MICHAELS STORE P-CARD	\$ 8.97
08/26/2024	TARGET P-CARD	\$ 20.00
08/14/2024	BP P-CARD	\$ 63.85
08/21/2024	KULLY SUPPLY PCARD	\$ (45.33)
08/16/2024	KULLY SUPPLY PCARD	\$ 681.58
08/06/2024	LENOVO UNITED STATES P-CARD	\$ 612.01

Procurement Card Transactions for the Month of August 2024

Transaction Date	Vendor Name	Amount
08/14/2024	MACKINAC BRIDGE AUTH P-CARD	\$ 4.00
08/07/2024	MENARDS P-CARD	\$ 564.20
08/12/2024	HOME DEPOT P-CARD	\$ 56.41
08/26/2024	23 LAKESHORE LEARNING P-CARD	\$ 4.25
08/22/2024	AMAZON P-CARD	\$ 53.37
08/18/2024	AMAZON P-CARD	\$ 52.93
08/06/2024	AMAZON P-CARD	\$ 59.73
08/13/2024	AMAZON P-CARD	\$ 46.46
08/15/2024	AMAZON P-CARD	\$ 4.48
08/10/2024	AMAZON P-CARD	\$ 62.32
08/19/2024	ETSY.COM P-CARD	\$ 59.61
08/19/2024	TARGET P-CARD	\$ 61.54
08/30/2024	TARGET P-CARD	\$ 111.60
08/08/2024	THORNE BROTHERS PCARD	\$ 31.24
08/21/2024	AMAZON P-CARD	\$ 13.92
08/22/2024	AMAZON P-CARD	\$ 40.50
08/14/2024	PETCO COM P-CARD	\$ 13.98
08/18/2024	PETSMART P-CARD	\$ 8.50
08/11/2024	TARGET P-CARD	\$ 5.88
08/27/2024	USPS P-CARD	\$ 43.05
08/30/2024	AMAZON P-CARD	\$ 114.77
08/28/2024	COBORNS P-CARD	\$ 11.97
08/02/2024	DELANO PCARD	\$ 21.47
08/27/2024	DELTA AIR	\$ 356.96
08/19/2024	IN THE BUG COMPANY	\$ 33.50
08/12/2024	MACKENTHUN'S FINE P-CARD	\$ 7.28
08/02/2024	NATIONAL ASSOCIAT P CARD	\$ 795.00
08/01/2024	AMAZON P-CARD	\$ 28.93
08/23/2024	AMAZON P-CARD	\$ 59.32
08/23/2024	AMAZON P-CARD	\$ 21.80
08/23/2024	GOMACRO LLC P-CARD	\$ 212.74
08/05/2024	LAKEWINDS P CARD	\$ 30.00
08/17/2024	WRIST-BAND - P-CARD	\$ 55.67
08/12/2024	AMAZON P-CARD	\$ 108.51
08/29/2024	WHEN I WORK	\$ 107.00
08/12/2024	KWIK TRIP P-CARD	\$ 32.05
08/12/2024	AMAZON P-CARD	\$ 81.26
08/29/2024	WALMART P-CARD	\$ 109.60
08/08/2024	ARMA INTERNATIONAL PCARD	\$ 225.00
08/21/2024	SHRED RIGHT P-CARD	\$ 80.55
08/06/2024	SOL SNAP-ON INDUSTRIAL PCARD	\$ 207.84
08/13/2024	HOME DEPOT P-CARD	\$ 135.76
08/24/2024	AMAZON P-CARD	\$ 165.98
08/06/2024	AMAZON P-CARD	\$ 34.72
08/06/2024	AMAZON P-CARD	\$ 97.64
08/06/2024	AMAZON P-CARD	\$ 91.06
08/05/2024	BATTERIES+BULBS P-CARD	\$ 27.12
08/12/2024	BILLS SUPERETTE P-CARD	\$ 75.95
08/22/2024	FLEET FARM P-CARD	\$ 23.85
08/12/2024	FLEET FARM P-CARD	\$ 32.00

Procurement Card Transactions for the Month of August 2024

Transaction Date	Vendor Name	Amount
08/01/2024	FLEET FARM P-CARD	\$ 164.75
08/19/2024	GRAINGER PCARD	\$ 65.52
08/16/2024	GRAINGER PCARD	\$ 259.25
08/20/2024	HOMEDEPOT.COM	\$ 628.77
08/02/2024	HOMEDEPOT.COM	\$ 303.85
08/05/2024	MENARDS P-CARD	\$ 223.58
08/01/2024	MENARDS P-CARD	\$ 342.39
08/26/2024	MENARDS P-CARD	\$ 34.06
08/15/2024	MENARDS P-CARD	\$ 258.47
08/06/2024	MENARDS P-CARD	\$ 519.92
08/15/2024	HOME DEPOT P-CARD	\$ 26.08
08/07/2024	WHEN I WORK	\$ 50.00
08/05/2024	MENARDS P-CARD	\$ 196.84
07/31/2024	MENARDS P-CARD	\$ 94.73
08/05/2024	HOME DEPOT P-CARD	\$ 4.56
07/31/2024	HOME DEPOT P-CARD	\$ 44.97
08/15/2024	HOME DEPOT P-CARD	\$ 267.40
08/05/2024	COSTCO P-CARD	\$ 27.56
08/06/2024	WHEN I WORK	\$ 39.15
08/08/2024	AMAZON P-CARD	\$ 31.98
08/02/2024	AMAZON P-CARD	\$ 232.98
08/01/2024	AMAZON P-CARD	\$ 159.86
08/28/2024	DOLLAR TREE P-CARD	\$ 6.78
08/12/2024	FESTIVAL FOODS P-CARD	\$ 18.99
07/31/2024	FESTIVAL FOODS P-CARD	\$ 67.75
08/25/2024	TARGET P-CARD	\$ 27.15
08/11/2024	TARGET P-CARD	\$ 13.66
08/05/2024	SCHEELS ALL SPORTS P-CARD	\$ 35.80
08/16/2024	TARGET P-CARD	\$ 8.68
08/26/2024	AMAZON P-CARD	\$ 22.78
08/04/2024	AMAZON P-CARD	\$ 144.17
08/29/2024	AMAZON P-CARD	\$ 79.00
08/16/2024	AMAZON P-CARD	\$ 107.19
08/18/2024	MACKENTHUN'S FINE P-CARD	\$ 35.02
08/28/2024	USPS P-CARD	\$ 9.60
08/22/2024	AMAZON P-CARD	\$ 77.14
08/21/2024	AMAZON P-CARD	\$ 37.98
08/11/2024	AMAZON P-CARD	\$ 43.98
08/06/2024	AMAZON P-CARD	\$ 33.43
08/27/2024	AMAZON P-CARD	\$ 34.95
07/30/2024	BLICK ART P-CARD	\$ 87.12
08/11/2024	BLICK ART P-CARD	\$ 66.72
08/15/2024	TOTE BAG FACTORY PCARD	\$ 172.45
08/11/2024	BP P-CARD	\$ 45.36
08/14/2024	MACKINAC BRIDGE AUTH P-CARD	\$ 4.00
08/11/2024	MACKINAC BRIDGE AUTH P-CARD	\$ 4.00
08/14/2024	SHELL OIL P-CARD	\$ 41.28
08/02/2024	EPIC BUSINESS ESSENTIALS PCARD	\$ 40.47
08/14/2024	NRPA OPERATING P-CARD	\$ 130.00
08/13/2024	TARGET P-CARD	\$ 8.67

Procurement Card Transactions for the Month of August 2024

Transaction Date	Vendor Name	Amount
08/01/2024	TARGET P-CARD	\$ 5.96
08/21/2024	AMAZON P-CARD	\$ 25.68
08/05/2024	TARGET P-CARD	\$ 56.12
08/16/2024	AMERICAN CANOE ASSOCIATION P-CARD	\$ 30.00
07/31/2024	PAYPAL P-CARD	\$ 542.00
08/20/2024	AMAZON P-CARD	\$ 237.55
08/26/2024	AMAZON P-CARD	\$ 46.00
08/15/2024	AMAZON P-CARD	\$ 103.30
08/01/2024	AMAZON P-CARD	\$ 95.13
08/09/2024	HOMEDEPOT.COM	\$ 217.56
08/20/2024	MENARDS P-CARD	\$ (83.77)
08/15/2024	MENARDS P-CARD	\$ 174.05
08/16/2024	MENARDS P-CARD	\$ 163.62
08/21/2024	PRIOR LAKE HDWE PCARD	\$ 163.02
08/20/2024	HOME DEPOT P-CARD	\$ 61.44
08/20/2024	HOME DEPOT P-CARD	\$ 143.36
08/14/2024	HOME DEPOT P-CARD	\$ 27.68
08/06/2024	HOME DEPOT P-CARD	\$ 96.33
08/30/2024	ULINE P-CARD	\$ 2,156.18
08/24/2024	AMAZON P-CARD	\$ 177.90
08/22/2024	AMAZON P-CARD	\$ 137.90
08/19/2024	AMAZON P-CARD	\$ 19.99
08/16/2024	AMAZON P-CARD	\$ 23.99
08/15/2024	AMAZON P-CARD	\$ 158.97
08/13/2024	AMAZON P-CARD	\$ 44.92
08/12/2024	AMAZON P-CARD	\$ 54.94
08/06/2024	TARGET P-CARD	\$ 39.85
08/07/2024	TRAILHEAD CYCLING PCARD	\$ 15.30
08/14/2024	AMAZON P-CARD	\$ 21.67
08/12/2024	AMAZON P-CARD	\$ 43.84
08/02/2024	BROOKDALE CHRYS/JEEP/DDG PCARD	\$ 21.43
08/01/2024	MENARDS P-CARD	\$ 123.64
08/01/2024	SITEONE, LLC PCARD	\$ 105.83
08/17/2024	HOME DEPOT P-CARD	\$ 282.10
08/01/2024	HOME DEPOT P-CARD	\$ 23.81
08/14/2024	AMAZON P-CARD	\$ 87.28
08/09/2024	AMAZON P-CARD	\$ 214.05
08/11/2024	AMAZON P-CARD	\$ (110.91)
08/07/2024	AMAZON P-CARD	\$ 59.99
08/03/2024	APPLE STORE P-CARD	\$ 0.99
08/29/2024	AMAZON P-CARD	\$ 16.48
08/16/2024	AMAZON P-CARD	\$ 77.61
08/16/2024	AMAZON P-CARD	\$ 112.49
08/01/2024	NTEPARTSDIRECT P-CARD	\$ 428.39
08/18/2024	HOME DEPOT P-CARD	\$ 44.94
08/14/2024	HOME DEPOT P-CARD	\$ 36.94
08/12/2024	HOME DEPOT P-CARD	\$ 69.00
08/01/2024	HOME DEPOT P-CARD	\$ 39.92
08/25/2024	AMAZON P-CARD	\$ 200.76
08/02/2024	APPLE STORE P-CARD	\$ 0.99

Procurement Card Transactions for the Month of August 2024

Transaction Date	Vendor Name	Amount
08/13/2024	MENARDS P-CARD	\$ 54.61
08/08/2024	MENARDS P-CARD	\$ 33.20
08/07/2024	MENARDS P-CARD	\$ 292.96
07/30/2024	MENARDS P-CARD	\$ 102.05
08/02/2024	HOME DEPOT P-CARD	\$ 36.03
08/01/2024	HOME DEPOT P-CARD	\$ 12.72
08/02/2024	WL VUE TESTING EXAM PCARD	\$ 115.00
08/13/2024	YORK INTL PCARD	\$ (1,199.20)
08/25/2024	CUB FOODS P-CARD	\$ 4.99
08/21/2024	HY VEE P-CARD	\$ 104.95
08/23/2024	NATIONAL ASSOCIAT P CARD	\$ 75.00
08/28/2024	PAYPAL P-CARD	\$ 2,995.00
08/14/2024	OFFICEMAX/OFFICEDEPOT P-CARD	\$ 27.08
07/31/2024	SAMS CLUB P-CARD	\$ 77.84
08/20/2024	SAMS CLUB P-CARD	\$ 14.79
08/26/2024	SQ LAKEVILLE TROPHY PCARD	\$ 707.38
08/20/2024	TARGET P-CARD	\$ 12.89
08/03/2024	TARGET P-CARD	\$ 8.97
08/15/2024	HARBOR FREIGHT P-CARD	\$ 17.29
08/15/2024	MENARDS P-CARD	\$ 68.51
08/03/2024	AMAZON P-CARD	\$ 35.09
08/07/2024	AMAZON P-CARD	\$ (28.60)
08/02/2024	AMAZON P-CARD	\$ 17.35
08/06/2024	BARNES AND NOBLE P-CARD	\$ 10.89
08/05/2024	CUB FOODS P-CARD	\$ 31.90
08/07/2024	MACKENTHUN'S FINE P-CARD	\$ 14.62
08/06/2024	MACKENTHUN'S FINE P-CARD	\$ 9.18
08/21/2024	R&L PUBLISHING GROUP P-CARD	\$ 59.61
08/04/2024	SHOREWOOD TRUE VALUE P CARD	\$ 56.42
08/20/2024	HOME DEPOT P-CARD	\$ 44.74
08/13/2024	MENARDS P-CARD	\$ 120.90
08/12/2024	MENARDS P-CARD	\$ 33.12
08/27/2024	AMAZON P-CARD	\$ 12.98
08/04/2024	WALMART P-CARD	\$ 18.84
08/01/2024	WALMART P-CARD	\$ 137.62
08/25/2024	WHEN I WORK	\$ 8.81
07/31/2024	WILCOR INTERNATIONAL PCARD	\$ 787.03
08/20/2024	AUTODESK PCARD	\$ 1,289.28
08/15/2024	DNH GODADDY P CARD	\$ 69.99
08/12/2024	FORMSTACK, LLC PCARD	\$ 45.64
08/14/2024	MATTERPORT P CARD	\$ 1,827.00
08/24/2024	TWILIO PICARD	\$ 40.37
08/23/2024	ZOHO-ZOHO CORP PCARD	\$ 355.00
08/05/2024	AMAZON P-CARD	\$ 117.28
08/08/2024	MICHAELS STORE P-CARD	\$ 1.07
08/23/2024	ONLINEFABRICSTORE PCARD	\$ 32.42
08/13/2024	BLOOMINGTON MN PCARD	\$ 37.86
08/27/2024	AMAZON P-CARD	\$ 15.96
08/28/2024	AMAZON P-CARD	\$ 20.97
08/12/2024	AMAZON P-CARD	\$ 5.99

Procurement Card Transactions for the Month of August 2024

Transaction Date	Vendor Name	Amount
08/11/2024	AMAZON P-CARD	\$ 9.98
08/05/2024	AMAZON P-CARD	\$ 24.89
08/08/2024	AMAZON P-CARD	\$ 112.49
07/31/2024	AMAZON P-CARD	\$ 46.99
08/19/2024	IN MONARCH JOINT VENTURE PCARD	\$ 125.00
08/15/2024	INTERNATIONAL EZ UP PCARD	\$ 345.11
08/22/2024	LOLLICUPSTORE PCARD	\$ 58.81
08/21/2024	CUB FOODS P-CARD	\$ 22.76
08/19/2024	CUB FOODS P-CARD	\$ 19.54
08/14/2024	DOMINOS P-CARD	\$ 235.66
08/07/2024	HOLIDAY STATIONS P-CARD	\$ 7.49
08/07/2024	JIMMY JOHNS P-CARD	\$ 189.19
08/06/2024	TARGET P-CARD	\$ 56.69
08/01/2024	AMAZON P-CARD	\$ 9.95
08/14/2024	BATTERIES+BULBS P-CARD	\$ 134.76
08/14/2024	BATTERIES+BULBS P-CARD	\$ 15.05
07/30/2024	GALE WOODS FARMS PCARD	\$ 55.06
07/30/2024	HOME DEPOT P-CARD	\$ 46.27
08/28/2024	WINSUPPLY TWIN CITIES P-CARD	\$ 39.63
08/01/2024	WINSUPPLY TWIN CITIES P-CARD	\$ 80.62
08/01/2024	AMAZON P-CARD	\$ 15.99
08/30/2024	AMAZON P-CARD	\$ 107.80
07/31/2024	AMAZON P-CARD	\$ 16.95
08/29/2024	AMAZON P-CARD	\$ 11.96
08/11/2024	AMAZON P-CARD	\$ 9.28
08/07/2024	AMAZON P-CARD	\$ 16.27
08/07/2024	AMAZON P-CARD	\$ 14.34
08/15/2024	AMAZON P-CARD	\$ 14.96
07/31/2024	AMAZON P-CARD	\$ 9.39
07/31/2024	AMAZON P-CARD	\$ 19.78
08/05/2024	AMAZON P-CARD	\$ 56.77
08/02/2024	AMAZON P-CARD	\$ 57.40
07/31/2024	BOUND TREE MEDICAL PCARD	\$ 1,415.70
08/29/2024	BOXTOFIT.COM PCARD	\$ 1.00
08/06/2024	CAB STORE P-CARD	\$ (144.98)
08/29/2024	CAHRBILL.COM PCARD	\$ 1.00
08/21/2024	CHEAPER THAN DIRT PCARD	\$ (2.61)
08/20/2024	CHEAPER THAN DIRT PCARD	\$ 37.53
08/29/2024	MMDBILL.COM PCARD	\$ 1.01
08/28/2024	EBAY PCARD	\$ 8.66
07/31/2024	FIELDTEX PRODUCTS PCARD	\$ 246.50
08/19/2024	FLEET FARM P-CARD	\$ 93.98
08/12/2024	PAYPAL P-CARD	\$ 97.90
08/29/2024	PSHDBCS.COM PCARD	\$ 59.99
08/28/2024	PSHDBCS.COM PCARD	\$ 1.00
07/31/2024	SMITH-ROOT PCARD	\$ 494.19
08/01/2024	USPS P-CARD	\$ 10.39
07/31/2024	AMAZON P-CARD	\$ 209.84
08/08/2024	TARGET P-CARD	\$ 103.49
08/06/2024	AMAZON P-CARD	\$ 101.61

Procurement Card Transactions for the Month of August 2024

Transaction Date	Vendor Name	Amount
08/22/2024	CUB FOODS P-CARD	\$ 6.98
08/20/2024	CUB FOODS P-CARD	\$ 13.96
08/14/2024	CUB FOODS P-CARD	\$ 13.84
08/05/2024	WEBSTAURANT STORE P-CARD	\$ 113.19
08/08/2024	CARVER COUNTY ENVIRONM PCARD	\$ 40.00
08/14/2024	AMAZON P-CARD	\$ 74.09
08/05/2024	CONTAINERSTORE.COM P-CARD	\$ 32.69
08/14/2024	SAMS CLUB P-CARD	\$ 131.57
07/31/2024	GOPHER ACE PCARD	\$ 58.59
08/01/2024	USCHEDULE LLC P-CARD	\$ 579.75
08/16/2024	V1 SPORTS - GOLF PLUS P-CARD	\$ 69.99
08/16/2024	HY VEE P-CARD	\$ 181.25
08/01/2024	2340 - PROFESSIONAL PRDCT P-CARD	\$ 1,748.39
08/23/2024	AMAZON P-CARD	\$ 13.98
08/05/2024	COREMARK METALS PCARD	\$ 182.96
08/01/2024	GEMPLER	\$ 83.97
08/22/2024	IN POND AND LIGHTING PCARD	\$ 82.12
08/11/2024	KWIK TRIP P-CARD	\$ 37.50
08/19/2024	LANO EQUIPMENT P-CARD	\$ 35.07
08/01/2024	HOME DEPOT P-CARD	\$ 186.49
08/15/2024	HOME DEPOT P-CARD	\$ 29.94
08/08/2024	HOME DEPOT P-CARD	\$ 92.16
08/02/2024	ULINE P-CARD	\$ 263.29
08/07/2024	HOLIDAY STATIONS P-CARD	\$ 117.70
08/09/2024	MENARDS P-CARD	\$ 119.04
08/02/2024	MENARDS P-CARD	\$ 33.52
08/20/2024	HOME DEPOT P-CARD	\$ 68.81
08/09/2024	HOME DEPOT P-CARD	\$ 21.41
08/01/2024	AMAZON P-CARD	\$ 40.63
08/01/2024	AMAZON P-CARD	\$ 40.68
08/09/2024	AMAZON P-CARD	\$ 9.40
08/19/2024	ANCHOR INDUSTRIES INC PCARD	\$ 2,394.58
08/26/2024	HOME DEPOT P-CARD	\$ 24.42
08/08/2024	ACMETOOLS.COM P-CARD	\$ 72.94
08/26/2024	APPLE STORE P-CARD	\$ 0.99
08/06/2024	HIRSHFIELDS P-CARD	\$ 112.92
08/28/2024	LOWES P-CARD	\$ 63.90
08/26/2024	SHERWIN WILLIAMS PCARD	\$ 438.22
08/22/2024	SHERWIN WILLIAMS PCARD	\$ 68.94
07/30/2024	HOME DEPOT P-CARD	\$ 77.62
07/31/2024	TWIN CITY HDWE NEW HOPE P CARD	\$ 276.02
08/15/2024	AMAZON P-CARD	\$ 17.34
08/06/2024	AMAZON P-CARD	\$ 15.88
08/13/2024	AMAZON P-CARD	\$ 19.99
07/31/2024	LAKEWINDS P CARD	\$ 38.49
08/08/2024	MACKENTHUN'S FINE P-CARD	\$ 7.99
08/27/2024	MENARDS P-CARD	\$ 45.54
08/04/2024	RUNNINGS P-CARD	\$ 23.18
08/27/2024	WEBSTAURANT STORE P-CARD	\$ 141.51
08/01/2024	WHOLEFDS P-CARD	\$ 7.98

Procurement Card Transactions for the Month of August 2024

Transaction Date	Vendor Name	Amount
08/20/2024	ALDI P-CARD	\$ 20.71
08/17/2024	ALDI P-CARD	\$ 28.18
08/15/2024	AMAZON P-CARD	\$ 228.93
08/07/2024	AMAZON P-CARD	\$ 964.54
08/23/2024	AMAZON P-CARD	\$ (81.98)
08/23/2024	AMAZON P-CARD	\$ (99.66)
08/15/2024	AMAZON P-CARD	\$ 99.66
08/13/2024	LATINOLEAD PCARD	\$ 1,000.00
08/12/2024	APPLE STORE P-CARD	\$ 0.99
08/02/2024	CITY OF BLOOMINGTON PCARD	\$ 65.05
08/02/2024	BLOOMINGTON LICENSE PCARD	\$ 1.95
08/06/2024	NFPA NATL FIRE P CARD	\$ 124.79
08/22/2024	CHEWY.COM P-CARD	\$ 99.03
08/20/2024	SUPREME CT LAWYER REGISTR P-CARD	\$ 278.00
08/06/2024	FIMCO SCHABEN AGSPRAY P-CARD	\$ 206.95
08/21/2024	AMAZON P-CARD	\$ 91.66
08/09/2024	AMAZON P-CARD	\$ 91.20
08/26/2024	MSA CLIMBING WORKSHOP PCARD	\$ 310.00
08/02/2024	MINNESOTA EQUIPMENT PCARD	\$ 36.26
08/29/2024	FRATTALLONES P-CARD	\$ 96.81
08/29/2024	LAKESHORE LEARNING PCARD	\$ 74.99
08/08/2024	MENARDS P-CARD	\$ 116.97
08/16/2024	PETSMART P-CARD	\$ 11.89
08/13/2024	PETSMART P-CARD	\$ 5.10
08/08/2024	PETSMART P-CARD	\$ 48.91
08/19/2024	HOME DEPOT P-CARD	\$ 26.60
08/07/2024	TRADER JOES P-CARD	\$ 25.08
08/14/2024	AMAZON P-CARD	\$ 309.01
08/01/2024	DYNAMIC MEDIA P CARD	\$ 37.87
08/16/2024	HOLIDAY STATIONS P-CARD	\$ 25.96
08/06/2024	OTSEGO RESORT HOTEL PCARD	\$ (192.39)
08/16/2024	TARGET P-CARD	\$ 26.45
08/01/2024	VESTIS SERVICES LLC PCARD	\$ 1,089.33
08/22/2024	CATERRENT P-CARD	\$ 451.00
08/29/2024	DISCOUNTSCH PCARD	\$ 1,436.28
08/22/2024	PREMIER1 SUPPLIES P CARD	\$ 755.47
08/13/2024	JORDAN SEED INC - P-CARD	\$ 236.28
08/12/2024	MOUND TRUE VALUE PCARD	\$ 35.99
08/29/2024	VAN PAPER COMPANY PCARD	\$ 75.22
08/27/2024	CUB FOODS P-CARD	\$ 21.64
08/14/2024	CUB FOODS P-CARD	\$ 49.99
08/12/2024	CUB FOODS P-CARD	\$ 88.77
08/11/2024	CUB FOODS P-CARD	\$ 115.00
08/07/2024	CUB FOODS P-CARD	\$ 153.06
08/27/2024	JUBILEE FOODS P-CARD	\$ 10.89
08/13/2024	LUNDS&BYERLYS P-CARD	\$ 81.29
08/07/2024	LUNDS&BYERLYS P-CARD	\$ 15.50
08/16/2024	ACE HARDWARE P-CARD	\$ 41.16
08/05/2024	ACE HARDWARE P-CARD	\$ 37.43
08/01/2024	AMAZON P-CARD	\$ 41.58

Procurement Card Transactions for the Month of August 2024

Transaction Date	Vendor Name	Amount
08/07/2024	AMAZON P-CARD	\$ 9.22
08/16/2024	AMAZON P-CARD	\$ 106.73
08/13/2024	AMAZON P-CARD	\$ 59.95
08/02/2024	AMAZON P-CARD	\$ 84.36
08/17/2024	BATTERIES+BULBS P-CARD	\$ 111.95
08/17/2024	LOWES P-CARD	\$ 236.31
08/13/2024	HOME DEPOT P-CARD	\$ 27.45
08/08/2024	HOME DEPOT P-CARD	\$ 184.58
08/24/2024	AMAZON P-CARD	\$ 348.99
08/22/2024	AMAZON P-CARD	\$ 19.95
08/14/2024	LANCASTER ARCHERY P-CARD	\$ 704.99
08/15/2024	R&R PRODUCTS P-CARD	\$ 489.60
08/22/2024	HOME DEPOT P-CARD	\$ 89.96
08/26/2024	VICTORIA REPAIR PCARD	\$ 118.00
08/22/2024	VICTORIA REPAIR PCARD	\$ 300.00
08/28/2024	COSTCO P-CARD	\$ 67.76
08/13/2024	JOES SPORTING GOODS P-CARD	\$ 45.95
08/20/2024	VADOS BAIT & TACKLE PCARD	\$ 80.60
08/05/2024	VADOS BAIT & TACKLE PCARD	\$ 68.70
08/06/2024	BLOOMINGTON LICENSE PCARD	\$ 178.00
08/09/2024	CUB FOODS P-CARD	\$ 39.83
08/27/2024	LA PARCELA PRODUCE PCARD	\$ 154.95
08/27/2024	HOME DEPOT P-CARD	\$ 198.94
08/22/2024	FRATTALLONES P-CARD	\$ 34.88
08/20/2024	FRATTALLONES P-CARD	\$ 38.29
08/05/2024	LANO EQUIPMENT P-CARD	\$ 181.96
08/08/2024	MOUND TRUE VALUE PCARD	\$ 134.88
08/05/2024	NTE 5404 PCARD	\$ 122.52
08/19/2024	OREILLY AUTO P CARD	\$ 39.98
08/19/2024	SHERWIN WILLIAMS PCARD	\$ 46.49
08/19/2024	HOME DEPOT P-CARD	\$ 459.31
08/02/2024	SHERWIN WILLIAMS PCARD	\$ 27.87
07/31/2024	HOME DEPOT P-CARD	\$ 192.22
07/31/2024	HOME DEPOT P-CARD	\$ (42.19)
08/21/2024	VICTORIA REPAIR PCARD	\$ 820.00
08/11/2024	FACEBOOK P-CARD	\$ 175.00
07/31/2024	FACEBOOK P-CARD	\$ 83.17
08/12/2024	FACEBOOK P-CARD	\$ 193.00
08/13/2024	FACEBOOK P-CARD	\$ 213.00
08/10/2024	FACEBOOK P-CARD	\$ 175.00
08/06/2024	IN PRISMA INTERNATIONAL PCARD	\$ 93.75
07/31/2024	LINKEDIN P-CARD	\$ 102.10
08/01/2024	LINKEDIN P-CARD	\$ 100.29
08/08/2024	LINKEDIN P-CARD	\$ 508.34
08/09/2024	LINKEDIN P-CARD	\$ 506.95
08/10/2024	LINKEDIN P-CARD	\$ 463.10
08/11/2024	LINKEDIN P-CARD	\$ 239.29
08/12/2024	LINKEDIN P-CARD	\$ 278.73
08/13/2024	LINKEDIN P-CARD	\$ 510.00
08/19/2024	LINKEDIN P-CARD	\$ 510.00

Procurement Card Transactions for the Month of August 2024

Transaction Date	Vendor Name	Amount
08/25/2024	LINKEDIN P-CARD	\$ 510.00
07/31/2024	MIMA.ORG P-CARD	\$ 360.00
08/18/2024	AMAZON P-CARD	\$ 6.99
08/19/2024	CUB FOODS P-CARD	\$ 14.18
08/21/2024	KOWALSKI MARKET P-CARD	\$ 12.42
08/18/2024	AMAZON P-CARD	\$ 17.30
08/18/2024	FRATTALLONES P-CARD	\$ 11.90
08/21/2024	MACKENTHUN'S FINE P-CARD	\$ 27.94
08/14/2024	MACKENTHUN'S FINE P-CARD	\$ 25.65
08/11/2024	TARGET P-CARD	\$ 3.54
08/29/2024	AMAZON P-CARD	\$ 39.98
08/29/2024	AMAZON P-CARD	\$ 29.98
08/21/2024	AMAZON P-CARD	\$ 38.00
08/22/2024	AMAZON P-CARD	\$ 77.94
08/20/2024	COSTCO P-CARD	\$ 27.56
08/21/2024	CUB FOODS P-CARD	\$ 31.20
08/21/2024	HOMEGOODS P-CARD	\$ 18.42
08/08/2024	UBER P-CARD	\$ 56.97
08/07/2024	AMAZON P-CARD	\$ 40.70
08/07/2024	ULINE P-CARD	\$ 139.43
08/08/2024	USPS P-CARD	\$ 202.15
08/27/2024	AMAZON P-CARD	\$ 99.23
08/27/2024	AMAZON P-CARD	\$ 59.91
08/18/2024	AMAZON P-CARD	\$ 169.86
08/08/2024	AMAZON P-CARD	\$ 360.26
08/01/2024	AMAZON P-CARD	\$ 17.42
08/11/2024	AMAZON P-CARD	\$ 91.20
08/14/2024	KWIK TRIP P-CARD	\$ 59.47
08/14/2024	MARATHON PETRO P-CARD	\$ 79.09
08/23/2024	MENARDS P-CARD	\$ 94.59
08/06/2024	MENARDS P-CARD	\$ 5.42
08/11/2024	SHELL OIL P-CARD	\$ 71.39
08/22/2024	HOME DEPOT P-CARD	\$ 99.32
08/19/2024	HOME DEPOT P-CARD	\$ 128.60
08/08/2024	HOME DEPOT P-CARD	\$ 29.76
08/07/2024	HOME DEPOT P-CARD	\$ 40.02
08/02/2024	HOME DEPOT P-CARD	\$ 17.02
08/15/2024	HOME DEPOT P-CARD	\$ 87.49
08/14/2024	AMAZON P-CARD	\$ 86.40
08/29/2024	BMB SCIENCE PCARD	\$ 171.36
08/02/2024	HOME DEPOT P-CARD	\$ 176.70
08/02/2024	APPLE STORE P-CARD	\$ 0.99
08/28/2024	MENARDS P-CARD	\$ 129.12
08/27/2024	MENARDS P-CARD	\$ 415.36
08/14/2024	MENARDS P-CARD	\$ 733.55
08/07/2024	MENARDS P-CARD	\$ 18.72
08/22/2024	MENARDS P-CARD	\$ 445.07
08/26/2024	HOME DEPOT P-CARD	\$ 29.27
08/27/2024	HOME DEPOT P-CARD	\$ 249.00
08/08/2024	AMAZON P-CARD	\$ 44.06

Procurement Card Transactions for the Month of August 2024

Transaction Date	Vendor Name	Amount
08/06/2024	AMAZON P-CARD	\$ 16.98
08/05/2024	MN RECREATION AND PARK PCARD	\$ 285.00
08/28/2024	STREICHERS PCARD	\$ 168.00
07/31/2024	AMAZON P-CARD	\$ 18.36
08/20/2024	DBC BLICK ART MATERIAL P-CARD	\$ 39.59
08/14/2024	HOMEDEPOT.COM	\$ 1,048.37
08/19/2024	COSTCO P-CARD	\$ 82.64
07/31/2024	CUB FOODS P-CARD	\$ 11.98
07/24/2024	EPIC BUSINESS ESSENTIALS PCARD	\$ 229.94
08/01/2024	EPIC BUSINESS ESSENTIALS PCARD	\$ 32.83
08/12/2024	MAYO CLINIC PCARD	\$ 43.15
08/13/2024	MN RECREATION AND PARK PCARD	\$ 780.00
07/30/2024	TRADER JOES P-CARD	\$ 8.56
08/27/2024	UPS P-CARD	\$ 34.75
08/26/2024	FLICKR.COM P-CARD	\$ 71.99
08/26/2024	CUB FOODS P-CARD	\$ 9.75
08/14/2024	SQ CULLENS ICE CREAM P-CARD	\$ 86.65
08/11/2024	AMAZON P-CARD	\$ 44.95
08/08/2024	ASLA P-CARD	\$ 1,340.00
08/07/2024	BROOKLYN PARK BUS LICENS P-CARD	\$ 343.81
08/08/2024	DELTA AIR	\$ 387.95
08/19/2024	LEVAHN BROS HARDWARE PCARD	\$ 10.86
08/19/2024	GEARWEST.COM	\$ 39.98
08/05/2024	GEARWEST.COM	\$ 55.99
08/13/2024	MENARDS P-CARD	\$ 37.97
08/16/2024	AMAZON P-CARD	\$ 72.38
08/23/2024	SAMS CLUB P-CARD	\$ 67.39
08/16/2024	SAMS CLUB P-CARD	\$ 13.98
08/07/2024	SAMS CLUB P-CARD	\$ 492.95
08/09/2024	TARGET P-CARD	\$ 5.98
08/04/2024	AMAZON P-CARD	\$ 51.84
08/01/2024	S R HARRIS FABRIC OUTLET PCARD	\$ 18.73
08/26/2024	CAB STORE P-CARD	\$ 499.99
07/31/2024	CITY OF MEDINA PCARD	\$ 309.96
08/06/2024	FORESTRY SUPPLIES	\$ 79.15
08/05/2024	HOME DEPOT P-CARD	\$ 13.23
08/26/2024	FLEET FARM P-CARD	\$ 129.99
08/20/2024	LOWES P-CARD	\$ 107.76
08/12/2024	LOWES P-CARD	\$ 25.40
08/15/2024	SCOTT COUNTY HHW ENV PCARD	\$ 50.00
08/10/2024	AMAZON P-CARD	\$ 9.99
08/09/2024	AMAZON P-CARD	\$ 17.13
08/28/2024	MENARDS P-CARD	\$ 132.48
08/09/2024	AMAZON P-CARD	\$ 65.94
08/02/2024	AMAZON P-CARD	\$ 38.66
08/15/2024	AMAZON P-CARD	\$ 25.62
08/08/2024	AMAZON P-CARD	\$ 11.64
07/31/2024	MICHAELS STORE P-CARD	\$ 0.98
08/14/2024	TANDY LEATHER FACTORY P-CARD	\$ 32.16
08/21/2024	GRADYS ACE HDWE P-CARDS	\$ 11.89

Procurement Card Transactions for the Month of August 2024

Transaction Date	Vendor Name	Amount
08/13/2024	GRADYS ACE HDWE P-CARDS	\$ 9.48
08/14/2024	MICHAELS STORE P-CARD	\$ 29.96
08/28/2024	MICHAELS STORE P-CARD	\$ 13.48
08/20/2024	TARGET P-CARD	\$ 63.65
08/14/2024	TARGET P-CARD	\$ 10.78
08/12/2024	USPS P-CARD	\$ 73.00
08/20/2024	VISTAPRINT.COM P-CARD	\$ 67.27
08/09/2024	VISTAPRINT.COM P-CARD	\$ 77.03
08/06/2024	VISTAPRINT.COM P-CARD	\$ 138.87
08/20/2024	MENARDS P-CARD	\$ 64.38
08/21/2024	HOME DEPOT P-CARD	\$ 15.76
08/26/2024	MENARDS P-CARD	\$ 87.96
08/28/2024	MENARDS P-CARD	\$ 306.76
08/26/2024	MENARDS P-CARD	\$ 38.40
08/14/2024	HOME DEPOT P-CARD	\$ 228.94
08/29/2024	AMAZON P-CARD	\$ 47.25
08/17/2024	AMAZON P-CARD	\$ 4.94
08/29/2024	SHP PCARD	\$ 38.96
08/15/2024	WALMART P-CARD	\$ 21.77
08/28/2024	ANCHOR MARINE REPAIR P-CARD	\$ 930.00
08/27/2024	DELANO PCARD	\$ 4.29
08/28/2024	WEST HENNEPIN AUTO PCARD	\$ 194.35
08/13/2024	WEST HENNEPIN AUTO PCARD	\$ 140.35
08/02/2024	FEDEX PCARD	\$ 27.13
08/02/2024	LIBERATED SYNDICATION P CARD	\$ 20.00
08/22/2024	PSIA-AASI P-CARD	\$ 811.00
08/28/2024	ZOOMSHIFT SUBSCRIPTION P-CARD	\$ 475.00
08/19/2024	WORLD CENTRIC	\$ 314.70
08/18/2024	AMAZON P-CARD	\$ 23.20
08/23/2024	HOMEDEPOT.COM	\$ 27.06
08/25/2024	MACKENTHUN'S FINE P-CARD	\$ 4.29
08/15/2024	MACKENTHUN'S FINE P-CARD	\$ 3.79
08/15/2024	MOUND TRUE VALUE PCARD	\$ 39.69
08/26/2024	TRACTOR SUPPLY P-CARD	\$ 56.30
08/15/2024	MN RECREATION AND PARK PCARD	\$ 570.00
08/16/2024	AMAZON P-CARD	\$ (49.95)
08/19/2024	BCS PRIOR LAKE-SAVAGE PCARD	\$ 40.00
08/09/2024	LANCASTER ARCHERY P-CARD	\$ 60.11
08/08/2024	MENARDS P-CARD	\$ 74.99
08/06/2024	NATIONAL ARCHERY PCARD	\$ 201.00
Total Procurement Card Transactions		<u>\$ 159,036.62</u>

Accounts Payable Checks by Period and Year
09/13/2024 to 10/17/2024

Check Date	Check Number	Vendor Name	Check Amount
09/19/2024	13925(A)	106 GROUP LTD	\$ 10,000.00
09/19/2024	13926(A)	ADAMS PEST CONTROL	\$ 2,118.00
09/19/2024	13927(A)	ALTERNATITVE BUSINESS FURNITURE	\$ 264.50
09/19/2024	13928(A)	AMAZON CAPITAL SERVICES INC	\$ 101.40
09/19/2024	13929(A)	ASSURED SECURITY	\$ 25.00
09/19/2024	13930(A)	BACHMANS INC	\$ 1,041.50
09/19/2024	13931(A)	BERRY COFFEE COMPANY INC	\$ 400.13
09/19/2024	13932(A)	BIFFS INC	\$ 7,879.13
09/19/2024	13933(A)	BLAKEBOROUGH HARDSCAPES LLC	\$ 3,489.75
09/19/2024	13934(A)	BLUUM OF MINNESOTA LLC	\$ 223.40
09/19/2024	13935(A)	BORDER STATES INDUSTRIES INC	\$ 4,263.95
09/19/2024	13936(A)	CAPITOL BEVERAGE SALES LP	\$ 389.70
09/19/2024	13937(A)	CDW GOVERNMENT INC	\$ 327.90
09/19/2024	13938(A)	CONCRETE CUTTING & CORING INC	\$ 639.45
09/19/2024	13939(A)	COREMARK METALS	\$ 170.05
09/19/2024	13940(A)	DAHLHEIMER DISTRIBUTING CO	\$ 3,272.75
09/19/2024	13941(A)	DENNYS 5TH AVENUE BAKERY	\$ 437.66
09/19/2024	13942(A)	SPARK POTENTIAL LLC	\$ 1,445.00
09/19/2024	13943(A)	EMERGENCY AUTOMOTIVE TECHNOLOGIIES	\$ 217.59
09/19/2024	13944(A)	FASTENAL COMPANY	\$ 184.75
09/19/2024	13945(A)	FLAGSHIP RECREATION	\$ 500.00
09/19/2024	13946(A)	FRA DOR INC	\$ 367.50
09/19/2024	13947(A)	GRAINGER	\$ 737.70
09/19/2024	13948(A)	GREAT LAKES COCA COLA DIST LLC	\$ 2,585.17
09/19/2024	13949(A)	GREENHAVEN PRINTING	\$ 545.00
09/19/2024	13950(A)	HASSAN SAND AND GRAVEL INC	\$ 394.19
09/19/2024	13951(A)	ROXANA B HEDBERG	\$ 94.71
09/19/2024	13952(A)	INDUSTRIAL LUMBER & PLYWOOD INC	\$ 417.00
09/19/2024	13953(A)	INNOVATIVE SOULUTIONS	\$ 4,270.85
09/19/2024	13954(A)	MINNESOTA TREE EXPERTS	\$ 5,000.00
09/19/2024	13955(A)	KRAEMER MINING AND MATERIALS INC	\$ 1,268.14
09/19/2024	13956(A)	LEAGUE OF MINNESOTA CITIES	\$ 786.00
09/19/2024	13957(A)	M AMUNDSON CO	\$ 361.96
09/19/2024	13958(A)	MCMASTER-CARR	\$ 20.06
09/19/2024	13959(A)	MINNETONKA PAINTING	\$ 9,700.00
09/19/2024	13960(A)	MN NEURODIVERGENT EDUCATION	\$ 900.00
09/19/2024	13961(A)	MN SKI AREAS ASSOCIATION	\$ 2,500.00
09/19/2024	13962(A)	MTI DISTRIBUTING INC	\$ 1,226.38
09/19/2024	13963(A)	NORTHERN SANITARY SUPPLY	\$ 132.12
09/19/2024	13964(A)	ON TIME DELIVERY SERVICE	\$ 376.02
09/19/2024	13965(A)	OPHOVEN SAW SERVICE LLC	\$ 283.85
09/19/2024	13966(A)	PER MAR SECURITY SERVICES	\$ 24,032.58
09/19/2024	13967(A)	PERFORMANCE FOODSERVICE	\$ 3,450.35
09/19/2024	13968(A)	PING	\$ 207.99
09/19/2024	13969(A)	PROCIRCULAR, INC.	\$ 5,000.00
09/19/2024	13970(A)	RANGE SERVANT AMERICA INC	\$ 320.00
09/19/2024	13971(A)	REINDERS INC	\$ 69.17
09/19/2024	13972(A)	RICHFIELD PLUMBING	\$ 4,597.25

Check Date	Check Number	Vendor Name	Check Amount
09/19/2024	13973(A)	ROBB'S ELECTRIC INC	\$ 12,331.12
09/19/2024	13974(A)	SHORT ELLIOTT HENDRICKSON	\$ 34,023.64
09/19/2024	13975(A)	SUREFITTERS	\$ 24,994.54
09/19/2024	13976(A)	TD ANDERSON INC	\$ 60.00
09/19/2024	13977(A)	TOLL GAS & WELDING SUPPLY	\$ 13.18
09/19/2024	13978(A)	TRI-STATE BOBCAT INC	\$ 133.72
09/19/2024	13979(A)	TWIN CITY SEED CO	\$ 135.00
09/19/2024	13980(A)	UNITED FARMERS COOPERATIVE	\$ 411.04
09/19/2024	13981(A)	VARNER MOBILE SERVICES LLC	\$ 260.00
09/19/2024	13982(A)	VERMONT SYSTEMS INC	\$ 7,064.64
09/19/2024	13983(A)	VERSATILE VEHICLES INC	\$ 538.28
09/19/2024	13984(A)	VESTIS GROUP, INC	\$ 264.98
09/19/2024	13985(A)	VESTIS GROUP, INC	\$ 292.19
09/19/2024	13986(A)	VIKING AUTOMATIC SPRINKLER COMPANY	\$ 1,285.00
09/19/2024	13987(A)	VIKING ELECTRIC SUPPLY	\$ 1,453.61
09/19/2024	13988(A)	WATSON COMPANY INC, THE	\$ 814.62
09/19/2024	13989(A)	WM MUELLER & SONS INC	\$ 1,655.85
09/19/2024	13990(A)	WSB & ASSOCIATES	\$ 2,363.00
09/19/2024	13991(A)	COREMARK METALS	\$ 9,125.00
09/19/2024	708019	Acacia Perkins	\$ 400.00
09/19/2024	708020	ALLSTREAM	\$ 580.50
09/19/2024	708021	MITCHELL ANDERSON	\$ 78.00
09/19/2024	708022	WILL ANDERSON	\$ 78.00
09/19/2024	708023	ARTISAN BEER COMPANY	\$ 267.80
09/19/2024	708024	AT&T MOBILITY LLC	\$ 32.28
09/19/2024	708025	Bethany Kozak	\$ 600.00
09/19/2024	708026	BLACK AND DECKER INC	\$ 82.00
09/19/2024	708027	CITY OF BLOOMINGTON	\$ 1,319.00
09/19/2024	708028	BREAKTHRU BEV MN WINE SPIRITS LLC	\$ 188.50
09/19/2024	708029	BREAKTHRU BEVERAGE MN BEER LLC	\$ 319.80
09/19/2024	708030	MATTHEW MYLES BRUCH	\$ 510.00
09/19/2024	708031	CENTERPOINT ENERGY	\$ 113.86
09/19/2024	708032	CENTURY LINK	\$ 855.01
09/19/2024	708033	CENTURY LINK	\$ 1,565.53
09/19/2024	708034	CENTURY LINK	\$ 49.76
09/19/2024	708035	BRAD CHOCK	\$ 78.00
09/19/2024	708036	CINTAS CORPORATION	\$ 342.88
09/19/2024	708037	CINTAS FIRST AID & SAFETY	\$ 53.78
09/19/2024	708038	COMCAST	\$ 1,477.53
09/19/2024	708039	CULLIGAN	\$ 480.00
09/19/2024	708040	DELANO CARQUEST	\$ 218.15
09/19/2024	708041	DELEGARD TOOL CO	\$ 239.40
09/19/2024	708042	DIVERSIFIED PAVING	\$ 59,047.40
09/19/2024	708043	DPS/FLEET	\$ 4,015.92
09/19/2024	708044	DPS/FLEET	\$ 16.50
09/19/2024	708045	DVS RENEWAL	\$ 15.25
09/19/2024	708046	FENC CO INC	\$ 1,250.00
09/19/2024	708047	NICOLE FERNANDEZ	\$ 385.40
09/19/2024	708048	FLARE HEATING & AIR COND. INC	\$ 9,012.58
09/19/2024	708049	FRONTIER COMMUNICATIONS	\$ 1,990.39
09/19/2024	708050	GOPHER ACE	\$ 88.13

Check Date	Check Number	Vendor Name	Check Amount
09/19/2024	708051	GREEN ROOM MUSIC SOURCE LLC	\$ 3,000.00
09/19/2024	708052	HAZEL BRUSH INC	\$ 350.00
09/19/2024	708053	HUNTINGTON NATIONAL BANK	\$ 20,524.75
09/19/2024	708054	IMO CONSULTING GROUP INC	\$ 2,735.25
09/19/2024	708055	Jane Nordin	\$ 115.50
09/19/2024	708056	Jennifer Hamri	\$ 25.00
09/19/2024	708057	JOHN DEERE FINANCIAL	\$ 1,162.88
09/19/2024	708058	King of Grace Church	\$ 45.00
09/19/2024	708059	Kirstin Wilson	\$ 400.00
09/19/2024	708060	LANO EQUIPMENT	\$ 81.04
09/19/2024	708061	Lindsey Johnson	\$ 85.14
09/19/2024	708062	JUSTIN MARKESON	\$ 78.00
09/19/2024	708063	Megan Hoff	\$ 600.00
09/19/2024	708064	MENARDS - EDEN PRAIRIE	\$ 3.59
09/19/2024	708065	MINNESOTA DEPARTMENT OF HEALTH	\$ 80.00
09/19/2024	708066	Minnesota Virtual Academy	\$ 99.00
09/19/2024	708067	MINNETONKA BEACH, CITY OF	\$ 250.00
09/19/2024	708068	NAPA AUTO PARTS	\$ 386.37
09/19/2024	708069	OSTVIG TREE SERVICE	\$ 11,873.00
09/19/2024	708070	TARA PERRON	\$ 1,500.00
09/19/2024	708071	PREMIUM WATERS INC	\$ 32.52
09/19/2024	708072	CITY OF ROGERS	\$ 10.48
09/19/2024	708073	ROOTOMATIC SEWER SERVICE	\$ 2,380.00
09/19/2024	708074	Sierra Kooistra	\$ 100.00
09/19/2024	708075	SMSC ORGANICS RECYCLING FACILITY	\$ 785.60
09/19/2024	708076	SIERRA SPICER-ZIMMERMAN	\$ 134.00
09/19/2024	708077	JENN STREHLER	\$ 216.00
09/19/2024	708078	THE OTHER MEDIA GROUP LLC	\$ 7,050.00
09/19/2024	708079	ERIK VOKOVAN	\$ 78.00
09/26/2024	13992(A)	ADAM GABRIEL RANGEL	\$ 200.00
09/26/2024	13993(A)	ADAMS PEST CONTROL	\$ 1,912.32
09/26/2024	13994(A)	ADVANTAGE SIGNS AND GRAPHICS INC	\$ 1,889.90
09/26/2024	13995(A)	ALLIED BLACKTOP CO	\$ 24,901.45
09/26/2024	13996(A)	WM CORPORATE SERVICES INC	\$ 21,969.21
09/26/2024	13997(A)	ASSURED SECURITY	\$ 4,542.17
09/26/2024	13998(A)	AUTOWORKS COLLISION CENTER INC	\$ 5,247.33
09/26/2024	13999(A)	BARNUM GATE SERVICES INC	\$ 21,777.50
09/26/2024	14000(A)	BERGERSON CASWELL INC	\$ 6,577.67
09/26/2024	14001(A)	BERRY COFFEE COMPANY INC	\$ 120.43
09/26/2024	14002(A)	BOLTON AND MENK INC	\$ 3,342.50
09/26/2024	14003(A)	BOYER FORD TRUCKS INC	\$ 112.99
09/26/2024	14004(A)	BROADWAY AWARDS	\$ 368.98
09/26/2024	14005(A)	BULA SPORTS USA INC	\$ 6,146.58
09/26/2024	14006(A)	CAPITOL BEVERAGE SALES LP	\$ 185.00
09/26/2024	14007(A)	CCMSI	\$ 9,449.43
09/26/2024	14008(A)	CENTRA SOTA COOPERATIVE	\$ 55,177.22
09/26/2024	14009(A)	CHAVA G DAVIS	\$ 200.00
09/26/2024	14010(A)	COMPLETE BEVERAGE SERVICE	\$ 389.00
09/26/2024	14011(A)	CONSERVATION CORPS MN & IOWA	\$ 55,800.00
09/26/2024	14012(A)	THE COOKIE CART	\$ 390.00
09/26/2024	14013(A)	CUTTER SALES INC	\$ 42.01

Check Date	Check Number	Vendor Name	Check Amount
09/26/2024	14014(A)	DAHLHEIMER DISTRIBUTING CO	\$ 1,246.80
09/26/2024	14015(A)	DEANE'S KOMBUCHA LLC	\$ 420.00
09/26/2024	14016(A)	DENNYS 5TH AVENUE BAKERY	\$ 919.36
09/26/2024	14017(A)	DOYLE SECURITY PRODUCTS	\$ 7,704.15
09/26/2024	14018(A)	DUANES SEPTIC SERVICES	\$ 315.00
09/26/2024	14019(A)	ELITE LOCK AND KEY	\$ 150.80
09/26/2024	14020(A)	EUGENE A MITCHELL AND ASSOCIATES	\$ 2,625.00
09/26/2024	14021(A)	FLAGSHIP RECREATION	\$ 35,113.86
09/26/2024	14022(A)	GOPHER STATE SEALCOAT INC	\$ 48,756.20
09/26/2024	14023(A)	GRAINGER	\$ 1,967.77
09/26/2024	14024(A)	HANSEN THORP PELLINEN OLSON INC	\$ 8,093.95
09/26/2024	14025(A)	HASSAN SAND AND GRAVEL INC	\$ 2,195.45
09/26/2024	14026(A)	HEALTHPARTNERS INC	\$ 1,047.00
09/26/2024	14027(A)	HEATHER A ROSS	\$ 200.00
09/26/2024	14028(A)	HERC-U-LIFT	\$ 695.19
09/26/2024	14029(A)	HIRSHFIELDS	\$ 108.98
09/26/2024	14030(A)	INTERMIX BEVERAGE	\$ 2,058.64
09/26/2024	14031(A)	LARKIN HOFFMAN	\$ 3,333.00
09/26/2024	14032(A)	LVC COMPANIES INC	\$ 602.00
09/26/2024	14033(A)	MACH LUMBER INC.	\$ 23,526.24
09/26/2024	14034(A)	MCMASTER-CARR	\$ 41.75
09/26/2024	14035(A)	MINNEAPOLIS SAW COMPANY	\$ 2,299.97
09/26/2024	14036(A)	MTI DISTRIBUTING INC	\$ 2,296.20
09/26/2024	14037(A)	NORTHSTAR MAINTENANCE MANAGEMENT	\$ 1,102.75
09/26/2024	14038(A)	NUSS TRUCK AND EQUIPMENT	\$ 493.64
09/26/2024	14039(A)	P&W GOLF SUPPLY, LLC	\$ 387.21
09/26/2024	14040(A)	PER MAR SECURITY SERVICES	\$ 2,263.00
09/26/2024	14041(A)	PERFORMANCE FOODSERVICE	\$ 1,698.90
09/26/2024	14042(A)	PETERSON SALT & WATER TREATMENT	\$ 322.47
09/26/2024	14043(A)	PLAISTED COMPANIES	\$ 1,623.26
09/26/2024	14044(A)	REINDERS INC	\$ 2,610.00
09/26/2024	14045(A)	OLLIE SCHMINKEY LLC	\$ 200.00
09/26/2024	14046(A)	RICHFIELD PLUMBING	\$ 3,135.00
09/26/2024	14047(A)	RIGID HITCH INC	\$ 681.24
09/26/2024	14048(A)	SEWER SERVICES, INC	\$ 768.39
09/26/2024	14049(A)	SHERWIN WILLIAMS CO	\$ 200.98
09/26/2024	14050(A)	SHI INTERNATIONAL CORP.	\$ 653.04
09/26/2024	14051(A)	SIGNATURE CONCEPTS INC	\$ 1,487.84
09/26/2024	14052(A)	LAURA ELIZABETH SINGH	\$ 340.00
09/26/2024	14053(A)	SIWEK LUMBER JORDAN INC	\$ 2,400.00
09/26/2024	14054(A)	SMITH SPORT OPTICS INC	\$ 9,746.10
09/26/2024	14055(A)	SRF CONSULTING GROUP INC	\$ 1,015.67
09/26/2024	14056(A)	STANTEC CONSULTING SERVICES	\$ 10,970.25
09/26/2024	14057(A)	SUBURBAN TIRE WHOLESALE INC	\$ 953.04
09/26/2024	14058(A)	SUMMIT FIRE PROTECTION	\$ 1,156.33
09/26/2024	14059(A)	SYSCO MINNESOTA INC	\$ 2,128.36
09/26/2024	14060(A)	TERRYBERRY COMPANY LLC	\$ 1,953.65
09/26/2024	14061(A)	THE TESSMAN COMPANY	\$ 254.80
09/26/2024	14062(A)	TOOLE DESIGN GROUP LLC	\$ 520.00
09/26/2024	14063(A)	TRANSPORTATION COLLABORATIVE	\$ 415.00
09/26/2024	14064(A)	TRI-STATE BOBCAT INC	\$ 51.70

Check Date	Check Number	Vendor Name	Check Amount
09/26/2024	14065(A)	TRUST IN US LLC	\$ 63.00
09/26/2024	14066(A)	TWIN CITY SEED CO	\$ 1,301.60
09/26/2024	14067(A)	UHL COMPANY INC	\$ 2,840.00
09/26/2024	14068(A)	UNITED FARMERS COOPERATIVE	\$ 2,209.01
09/26/2024	14069(A)	VARNER MOBILE SERVICES LLC	\$ 130.00
09/26/2024	14070(A)	VEGANWITT LLC	\$ 60.00
09/26/2024	14071(A)	VESTIS GROUP, INC	\$ 77.36
09/26/2024	14072(A)	VESTIS GROUP, INC	\$ 292.19
09/26/2024	14073(A)	VIKING AUTOMATIC SPRINKLER COMPANY	\$ 4,020.00
09/26/2024	14074(A)	VIKING ELECTRIC SUPPLY	\$ 1,861.90
09/26/2024	14075(A)	WM MUELLER & SONS INC	\$ 2,130.50
09/26/2024	14076(A)	WORKERS' COMPENSATION	\$ 8,366.16
09/26/2024	14077(A)	WRIGHT HENNEPIN COOPERATIVE	\$ 12,257.88
09/26/2024	708080	ACUSHNET COMPANY	\$ 807.18
09/26/2024	708081	AMSOIL INC	\$ 571.68
09/26/2024	708082	ARTISAN BEER COMPANY	\$ 320.00
09/26/2024	708083	ASL INTREPRETING SERVICES	\$ 168.00
09/26/2024	708084	AUTO ELECTRIC SERVICE	\$ 160.00
09/26/2024	708085	B&W SPECIALTY COFFEE CO	\$ 577.84
09/26/2024	708086	NATHAN BARLOW	\$ 850.00
09/26/2024	708087	Berit Birkeland	\$ 100.00
09/26/2024	708088	Bloomington Park & Recreation	\$ 150.00
09/26/2024	708089	BRAND NEW AUTO GLASS	\$ 980.56
09/26/2024	708090	BREAKTHRU BEVERAGE MN BEER LLC	\$ 5.30
09/26/2024	708091	Brittany Clauer	\$ 223.50
09/26/2024	708092	BROOKLYN CENTER ISD NO 286	\$ 1,776.05
09/26/2024	708093	BROTHERS FIRE & SECURITY	\$ 1,841.00
09/26/2024	708094	BROWN CAMPBELL COMPANY	\$ 5,870.00
09/26/2024	708095	BURTON SNOWBOARDS	\$ 20,066.20
09/26/2024	708096	RICK CARLSON	\$ 500.00
09/26/2024	708097	CEDAR LAKE AREA WATER AND SEWER	\$ 260.00
09/26/2024	708098	CENTERPOINT ENERGY	\$ 1,733.63
09/26/2024	708099	CENTURY LINK	\$ 128.34
09/26/2024	708100	CENTURY LINK	\$ 11,642.81
09/26/2024	708101	CENTURY LINK	\$ 368.58
09/26/2024	708102	CHOPPER POWERSPORTS	\$ 72.48
09/26/2024	708103	CINTAS CORPORATION	\$ 610.21
09/26/2024	708104	CINTAS FIRST AID & SAFETY	\$ 689.84
09/26/2024	708105	CNH INDUSTRIAL ACCOUNTS	\$ 412.72
09/26/2024	708106	DAN COMERFORD	\$ 116.00
09/26/2024	708107	DAKOTA ELECTRIC ASSOCIATION	\$ 29.17
09/26/2024	708108	IMPERIAL DADE	\$ 1,214.23
09/26/2024	708109	DAVIDSON CONSULTING & COACHING LLC	\$ 4,758.51
09/26/2024	708110	DELANO CARQUEST	\$ 87.51
09/26/2024	708111	DENISEMPLS CAREER SERVICES	\$ 1,200.00
09/26/2024	708112	DIRECTV	\$ 221.05
09/26/2024	708113	DITCH WITCH OF MN INC	\$ 63.03
09/26/2024	708114	FAITH BOBLETT	\$ 850.00
09/26/2024	708115	FAITH IN ACTION	\$ 300.00
09/26/2024	708116	FATIMA CAMARA	\$ 200.00
09/26/2024	708117	FERTIMIX INC	\$ 3,791.78

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09/26/2024	708118	FRIEDGES LANDSCAPING INC	\$ 5,288.33
09/26/2024	708119	FRONTIER COMMUNICATIONS	\$ 75.36
09/26/2024	708120	GERTENS	\$ 1,011.60
09/26/2024	708121	GORDINI USA INC	\$ 4,230.60
09/26/2024	708122	GREAT AMERICAN LEASING CORPORATION	\$ 242.94
09/26/2024	708123	SHAI HAYO	\$ 1,500.00
09/26/2024	708124	JONATHAN HESS	\$ 65.00
09/26/2024	708125	HIRERIGHT	\$ 175.90
09/26/2024	708126	HOHENSTEINS INC	\$ 150.00
09/26/2024	708127	INTEGRATED PROTECTION SYSTEMS INC	\$ 1,487.41
09/26/2024	708128	INTEGRATED WEED CONTROL	\$ 800.00
09/26/2024	708129	INVISIBLE BAND LLC	\$ 750.00
09/26/2024	708130	ISHA CAMARA	\$ 200.00
09/26/2024	708131	JOHN DEERE FINANCIAL	\$ 1,785.96
09/26/2024	708132	LINDA M JOHNSON MORKE	\$ 410.00
09/26/2024	708133	KASSBOHRER ALL TERRAIN VEHICLES INC	\$ 27.16
09/26/2024	708134	LANO EQUIPMENT	\$ 7,861.98
09/26/2024	708135	LUMEN ACCESS BILL	\$ 7,300.00
09/26/2024	708136	Marian Martin	\$ 58.50
09/26/2024	708137	Marjorie Thompson	\$ 500.00
09/26/2024	708138	Mary Schoellman	\$ 12.00
09/26/2024	708139	MN VALLEY ELECTRIC COOP	\$ 532.42
09/26/2024	708140	MOGREN AERATION LLC	\$ 3,910.06
09/26/2024	708141	NAPA AUTO PARTS	\$ 1,215.26
09/26/2024	708142	JENNA NELSON	\$ 65.00
09/26/2024	708143	NORTHWEST ASPHALT INC	\$ 10,004.95
09/26/2024	708144	ODENTHAL MEATS	\$ 2,273.86
09/26/2024	708145	PAT FRIEDGES CONSTRUCTION	\$ 14,450.01
09/26/2024	708146	PHUNKSHUN WEAR LLC	\$ 4,623.00
09/26/2024	708147	PREMIUM WATERS INC	\$ 23.00
09/26/2024	708148	R.L. LARSON EXCAVATING, INC.	\$ 167,398.90
09/26/2024	708149	REGENTS OF THE UNIVERSITY OF MN	\$ 16,770.25
09/26/2024	708150	ROSIE	\$ 200.00
09/26/2024	708151	ROSS BAUMGARD	\$ 500.00
09/26/2024	708152	Rotary Club of Mound - Westonka	\$ 400.00
09/26/2024	708153	SITEONE LANDSCAPE SUPPLY LLC	\$ 2,349.96
09/26/2024	708154	SMSC ORGANICS RECYCLING FACILITY	\$ 470.60
09/26/2024	708155	SRIXON/CLEVELAND GOLF/XXIO	\$ 407.88
09/26/2024	708156	Stephanie Forby	\$ 1,000.00
09/26/2024	708157	JENN STREHLER	\$ 117.00
09/26/2024	708158	SUPERIOR BROOKDALE FORD LLC	\$ 0.09
09/26/2024	708159	SVL SERVICE CORPORATION	\$ 973.97
09/26/2024	708160	TONKA BAY MARINA	\$ 249.43
09/26/2024	708161	TWIN CITY HARDWARE COMPANY	\$ 2,029.20
09/26/2024	708162	US POSTAL SERVICE (CMRS-FP)	\$ 7,000.00
09/26/2024	708163	JUSTIN VALENTY	\$ 65.00
09/26/2024	708164	Vickie Neuzil	\$ 8.00
09/26/2024	708165	WHITE CAP CONSTRUCTION SUPPLY	\$ 94.00
09/26/2024	708166	Xandra Olmedo	\$ 103.22
09/26/2024	708167	XCEL ENERGY	\$ 283.99
09/26/2024	708168	JASON ZEMKE	\$ 117.00

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10/04/2024	14078(A)	ACE TRAILER SALES	\$ 787.60
10/04/2024	14079(A)	ACI ASPHALT AND CONCRETE INC	\$ 66,605.48
10/04/2024	14080(A)	ACTION OVERHEAD GARAGE DOOR CO LLC	\$ 530.00
10/04/2024	14081(A)	ADAMS PEST CONTROL	\$ 6,050.96
10/04/2024	14082(A)	ALLIED BLACKTOP CO	\$ 29,157.36
10/04/2024	14083(A)	AMAZON CAPITAL SERVICES INC	\$ 461.93
10/04/2024	14084(A)	AMERICAN ENGINEERING TESTING INC	\$ 1,061.85
10/04/2024	14085(A)	ASSURED SECURITY	\$ 114.00
10/04/2024	14086(A)	BALD EAGLE ERECTORS, INC	\$ 32,437.04
10/04/2024	14087(A)	BOLTON AND MENK INC	\$ 30,510.00
10/04/2024	14088(A)	BOYER FORD TRUCKS INC	\$ 99,231.72
10/04/2024	14089(A)	CAPITOL BEVERAGE SALES LP	\$ 130.00
10/04/2024	14090(A)	CDW GOVERNMENT INC	\$ 10.41
10/04/2024	14091(A)	CENTER FOR COACHING IN ORGANIZATION	\$ 1,500.00
10/04/2024	14092(A)	CONCRETE CUTTING & CORING INC	\$ 739.03
10/04/2024	14093(A)	THE COOKIE CART	\$ 243.00
10/04/2024	14094(A)	CUSTOM REFRIGERATION INC	\$ 706.33
10/04/2024	14095(A)	CUTTER SALES INC	\$ 165.28
10/04/2024	14096(A)	DENNYS 5TH AVENUE BAKERY	\$ 357.53
10/04/2024	14097(A)	EBERT INC	\$ 27,086.52
10/04/2024	14098(A)	EUGENE A MITCHELL AND ASSOCIATES	\$ 2,625.00
10/04/2024	14099(A)	FLAGSHIP RECREATION	\$ 950.24
10/04/2024	14100(A)	FREEWAY FORD	\$ 438.00
10/04/2024	14101(A)	GFSI LLC	\$ 228.03
10/04/2024	14102(A)	GRAINGER	\$ 3,062.94
10/04/2024	14103(A)	GREAT LAKES COCA COLA DIST LLC	\$ 2,666.28
10/04/2024	14104(A)	GREENHAVEN PRINTING	\$ 2,105.14
10/04/2024	14105(A)	HASSAN SAND AND GRAVEL INC	\$ 1,761.04
10/04/2024	14106(A)	ROXANA B HEDBERG	\$ 109.00
10/04/2024	14107(A)	HUELLAS LATINAS	\$ 500.00
10/04/2024	14108(A)	INTERMIX BEVERAGE	\$ 362.56
10/04/2024	14109(A)	JOHNSTONE SUPPLY	\$ 80.56
10/04/2024	14110(A)	KRAEMER MINING AND MATERIALS INC	\$ 594.86
10/04/2024	14111(A)	METRO SALES INC	\$ 3,870.89
10/04/2024	14112(A)	MINNCOR INDUSTRIES	\$ 270.00
10/04/2024	14113(A)	MINNESOTA AIR	\$ 276.55
10/04/2024	14114(A)	MTI DISTRIBUTING INC	\$ 1,047.12
10/04/2024	14115(A)	NATIVE RESOURCE PRESERVATION LLC	\$ 10,745.42
10/04/2024	14116(A)	NORTH AMERICAN SAFETY	\$ 1,016.70
10/04/2024	14117(A)	NORTHSTAR MAINTENANCE MANAGEMENT	\$ 718.93
10/04/2024	14118(A)	OTIS ELEVATOR COMPANY	\$ 48,717.90
10/04/2024	14119(A)	PATRICIA A CHALMERS	\$ 154.00
10/04/2024	14120(A)	PERFORMANCE FOODSERVICE	\$ 426.48
10/04/2024	14121(A)	PLAISTED COMPANIES	\$ 1,939.80
10/04/2024	14122(A)	PUMP & METER SERVICE INC	\$ 1,482.00
10/04/2024	14123(A)	TERRA ANN RATHAI	\$ 57.40
10/04/2024	14124(A)	RICHFIELD PLUMBING	\$ 3,865.00
10/04/2024	14125(A)	RIGID HITCH INC	\$ 271.42
10/04/2024	14126(A)	ROBB'S ELECTRIC INC	\$ 2,277.95
10/04/2024	14127(A)	RSM US LLP	\$ 5,995.00
10/04/2024	14128(A)	SEBESTA APOTHECARY LLC	\$ 22.40

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10/04/2024	14129(A)	SHAMROCK GROUP	\$ 203.09
10/04/2024	14130(A)	SHAW/STEWART LUMBER CO	\$ 26,138.53
10/04/2024	14131(A)	SHERWIN WILLIAMS CO	\$ 120.62
10/04/2024	14132(A)	SIGNATURE CONCEPTS INC	\$ 276.71
10/04/2024	14133(A)	SIPE BROS INC	\$ 70.26
10/04/2024	14134(A)	SNOW MACHINES INC	\$ 1,417.63
10/04/2024	14135(A)	SPORTS ACCESSORIES AMERICA INC	\$ 1,512.20
10/04/2024	14136(A)	STANTEC CONSULTING SERVICES	\$ 25,884.25
10/04/2024	14137(A)	SUREFITTERS	\$ 48,830.60
10/04/2024	14138(A)	SUBURBAN TIRE WHOLESALE INC	\$ 1,252.56
10/04/2024	14139(A)	SUPERIOR WINDOW CLEANING SERV INC	\$ 1,255.00
10/04/2024	14140(A)	SYLVA CORPORATION INC	\$ 4,888.16
10/04/2024	14141(A)	SYSCO MINNESOTA INC	\$ 619.35
10/04/2024	14142(A)	T2 SYSTEM CANADA INC	\$ 180.00
10/04/2024	14143(A)	TRUST IN US LLC	\$ 63.00
10/04/2024	14144(A)	TULL BEARING INC	\$ 26.95
10/04/2024	14145(A)	UNITED FARMERS COOPERATIVE	\$ 587.99
10/04/2024	14146(A)	VERSATILE VEHICLES INC	\$ 454.22
10/04/2024	14147(A)	VESTIS GROUP, INC	\$ 256.46
10/04/2024	14148(A)	VESTIS GROUP, INC	\$ 264.98
10/04/2024	14149(A)	VIKING AUTOMATIC SPRINKLER COMPANY	\$ 300.00
10/04/2024	14150(A)	VISION WOODWORKING INC	\$ 1,880.00
10/04/2024	14151(A)	VISIONS INC	\$ 408.98
10/04/2024	14152(A)	WESTSIDE WHOLESALE TIRE INC	\$ 175.06
10/04/2024	14153(A)	MELINDA WOLFF	\$ 203.70
10/04/2024	14154(A)	WRIGHT HENNEPIN COOPERATIVE	\$ 10.40
10/04/2024	14155(A)	WSB & ASSOCIATES	\$ 87,665.24
10/04/2024	708169	ADDISALEM M ALEMU	\$ 31.50
10/04/2024	708170	Alyssa Franzmeier	\$ 600.00
10/04/2024	708171	AMERICAN BEDDING MGF INC	\$ 3,769.74
10/04/2024	708172	ASL INTREPRETING SERVICES	\$ 336.00
10/04/2024	708173	CITY OF BLOOMINGTON	\$ 2,424.94
10/04/2024	708174	BREAKTHRU BEV MN WINE SPIRITS LLC	\$ 247.25
10/04/2024	708175	BREAKTHRU BEVERAGE MN BEER LLC	\$ 157.00
10/04/2024	708176	BURN BOSS LLC	\$ 23.80
10/04/2024	708177	Caroline Duncan	\$ 400.00
10/04/2024	708178	CENTERPOINT ENERGY	\$ 696.45
10/04/2024	708179	CENTURY LINK	\$ 445.20
10/04/2024	708180	CENTURY LINK	\$ 11,649.51
10/04/2024	708181	CENTURY LINK	\$ 204.68
10/04/2024	708182	CERTIFIED LABORATORIES	\$ 649.95
10/04/2024	708183	CHOPPER POWERSPORTS	\$ 64.99
10/04/2024	708184	CHURCH OF NATIONS	\$ 51.80
10/04/2024	708185	CINTAS CORPORATION	\$ 588.51
10/04/2024	708186	CINTAS FIRST AID & SAFETY	\$ 229.96
10/04/2024	708187	CATHY J MEYER	\$ 80.50
10/04/2024	708188	CONNEXUS ENERGY	\$ 6,323.95
10/04/2024	708189	IMPERIAL DADE	\$ 5,060.18
10/04/2024	708190	DELANO CARQUEST	\$ 59.69
10/04/2024	708191	DIRECTV	\$ 136.68
10/04/2024	708192	CITY OF EDEN PRAIRIE	\$ 1,753.52

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10/04/2024	708193	WENDY EGGERMAN	\$ 86.80
10/04/2024	708194	Elizabeth Bush	\$ 396.72
10/04/2024	708195	Emily Hanson	\$ 69.46
10/04/2024	708196	Emily Michaelson	\$ 1,192.40
10/04/2024	708197	EMMA LE KONRAD	\$ 42.00
10/04/2024	708198	FACTORY MOTOR PARTS	\$ 204.00
10/04/2024	708199	FERTIMIX INC	\$ 16,313.58
10/04/2024	708200	GALE TEC ENGINEERING INC	\$ 1,895.00
10/04/2024	708201	GERTENS	\$ 597.87
10/04/2024	708202	GOPHER ACE	\$ 100.74
10/04/2024	708203	GRAYBAR ELECTRIC COMPANY INC	\$ 78.14
10/04/2024	708204	HENNEPIN COUNTY TREASURER	\$ 4,568.41
10/04/2024	708205	HENNEPIN COUNTY TREASURER	\$ 1,434.45
10/04/2024	708206	HERITAGE PROFESSIONAL PRODUCTS GRP	\$ 532.34
10/04/2024	708207	HOHENSTEINS INC	\$ 185.00
10/04/2024	708208	HOLIDAY COMPANIES	\$ 539.00
10/04/2024	708209	INK N FLOWER LLC	\$ 136.50
10/04/2024	708210	INSIGHT PUBLIC SECTOR INC	\$ 9,854.46
10/04/2024	708211	JOHN DEERE FINANCIAL	\$ 2,025.08
10/04/2024	708212	KASSBOHRER ALL TERRAIN VEHICLES INC	\$ 2,736.63
10/04/2024	708213	Katie Burger	\$ 600.00
10/04/2024	708214	KAY TOLEDO TAG INC	\$ 932.98
10/04/2024	708215	kelan werkmeister	\$ 60.00
10/04/2024	708216	Lakewinds Cooperative	\$ 400.00
10/04/2024	708217	LANO EQUIPMENT	\$ 285.01
10/04/2024	708218	MEDIACOM	\$ 336.90
10/04/2024	708219	MENARDS - EDEN PRAIRIE	\$ 118.08
10/04/2024	708220	MENARDS - EDEN PRAIRIE	\$ 30.00
10/04/2024	708221	CITY OF MINNETRISTA	\$ 1,836.03
10/04/2024	708222	NAGELL APPRAISAL & CONSULTING	\$ 1,200.00
10/04/2024	708223	NAPA AUTO PARTS	\$ 625.61
10/04/2024	708224	WAYSIDE AUDIO LLC	\$ 1,400.00
10/04/2024	708225	NORTHWEST TRAILS ASSOCIATION	\$ 250.00
10/04/2024	708226	OFFICE OF MNIT SERVICES	\$ 6.30
10/04/2024	708227	OSTVIG TREE SERVICE	\$ 1,400.00
10/04/2024	708228	Padraig Murphy	\$ 400.00
10/04/2024	708229	ERIN PARADIS KELLIN	\$ 75.60
10/04/2024	708230	Parks & Trails Council of Minnesota	\$ 600.00
10/04/2024	708231	PATCHIN MESSNER VALUATION COUNSELOR	\$ 3,500.00
10/04/2024	708232	PATIO TOWN	\$ 116.93
10/04/2024	708233	PREMIUM WATERS INC	\$ 14.28
10/04/2024	708234	PROFESSIONAL SERVICE INDUSTRIES INC	\$ 2,200.00
10/04/2024	708235	PROTEGE POWER LLC	\$ 1,800.00
10/04/2024	708236	RACHEL CONTRACTING LLC	\$ 51,832.50
10/04/2024	708237	RDO EQUIPMENT COMPANY	\$ 679.65
10/04/2024	708238	REACH FOR RESOURCES INC	\$ 6,743.65
10/04/2024	708239	ALISON REITSMA	\$ 438.20
10/04/2024	708240	AMY BETH RICE	\$ 228.20
10/04/2024	708241	Ryan Mcknight	\$ 600.00
10/04/2024	708242	SENTRA-SOTA SHEET METAL INC	\$ 46,702.00
10/04/2024	708243	SHAKOPEE PUBLIC UTILITIES	\$ 979.14

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10/04/2024	708244	Sheldon Peterson	\$ 2,649.83
10/04/2024	708245	SILENT SOLUTIONS INC	\$ 400.00
10/04/2024	708246	SITEONE LANDSCAPE SUPPLY LLC	\$ 55.22
10/04/2024	708247	Sonja Burke	\$ 100.00
10/04/2024	708248	SPLIT ROCK STUDIOS	\$ 61,285.00
10/04/2024	708249	SRIXON/CLEVELAND GOLF/XXIO	\$ 1,019.70
10/04/2024	708250	STONEY BROOK FARMS INC.	\$ 540.00
10/04/2024	708251	THE NORTHERN LIGHTS TEA COMPANY	\$ 145.08
10/04/2024	708252	THREE RIVERS SKI PATROL	\$ 252.14
10/04/2024	708253	Troy Lizakowski	\$ 400.00
10/04/2024	708254	UNITED RENTALS	\$ 6,060.24
10/04/2024	708255	RACHEL VITKO	\$ 43.40
10/04/2024	708256	KIM WAHL	\$ 237.48
10/11/2024	14156(A)	ADAMS PEST CONTROL	\$ 2,490.00
10/11/2024	14157(A)	ADVANCED MASONRY RESTORATION INC	\$ 12,337.37
10/11/2024	14158(A)	AGASSIZ SEED & SUPPLY	\$ 240.00
10/11/2024	14159(A)	ALLIED BLACKTOP CO	\$ 100,506.55
10/11/2024	14160(A)	AMAZON CAPITAL SERVICES INC	\$ 311.83
10/11/2024	14161(A)	ASSURED SECURITY	\$ 18,190.26
10/11/2024	14162(A)	AURORA STRATEGIC ADVISORS INC	\$ 10,000.00
10/11/2024	14163(A)	BARNUM GATE SERVICES INC	\$ 230.00
10/11/2024	14164(A)	BARR ENGINEERING CO	\$ 16,942.32
10/11/2024	14165(A)	BORDER STATES INDUSTRIES INC	\$ 663.65
10/11/2024	14166(A)	CANON SOLUTIONS AMERICA INC	\$ 756.55
10/11/2024	14167(A)	CANVA US INC	\$ 651.00
10/11/2024	14168(A)	CDW GOVERNMENT INC	\$ 93.79
10/11/2024	14169(A)	CENTRA SOTA COOPERATIVE	\$ 527.64
10/11/2024	14170(A)	CENTRAL MCGOWAN INC	\$ 235.80
10/11/2024	14171(A)	CONSERVATION CORPS MN & IOWA	\$ 29,100.00
10/11/2024	14172(A)	DAHLHEIMER DISTRIBUTING CO	\$ 1,005.55
10/11/2024	14173(A)	DENNYS 5TH AVENUE BAKERY	\$ 1,079.00
10/11/2024	14174(A)	EMMONS AND OLIVIER RESOURCES INC	\$ 12,287.25
10/11/2024	14175(A)	EPLUS TECHNOLOGY INC	\$ 7,466.63
10/11/2024	14176(A)	GIVING IT A VOICE NONPROFIT ORG	\$ 168.34
10/11/2024	14177(A)	GOPHER STATE ONE CALL	\$ 132.30
10/11/2024	14178(A)	GRAINGER	\$ 570.59
10/11/2024	14179(A)	GREAT LAKES COCA COLA DIST LLC	\$ 1,018.61
10/11/2024	14180(A)	GREENHAVEN PRINTING	\$ 3,471.31
10/11/2024	14181(A)	HANSEN THORP PELLINEN OLSON INC	\$ 6,866.75
10/11/2024	14182(A)	HOFFMANN & UHLHORN CONSTRUCTION INC	\$ 64,989.61
10/11/2024	14183(A)	INDEPENDENT TECHNOLOGIES INC	\$ 78.50
10/11/2024	14184(A)	INK N FLOWER LLC	\$ 136.50
10/11/2024	14185(A)	INNOVATIVE SOULUTIONS	\$ 900.00
10/11/2024	14186(A)	INTERMIX BEVERAGE	\$ 355.03
10/11/2024	14187(A)	INTERSTATE BEARING SYSTEMS INC	\$ 352.46
10/11/2024	14188(A)	JOHNSTONE SUPPLY	\$ 40.68
10/11/2024	14189(A)	LARKIN HOFFMAN	\$ 3,333.00
10/11/2024	14190(A)	LEXISNEXIS	\$ 278.00
10/11/2024	14191(A)	LORENZ BUS SERVICE INC	\$ 319.07
10/11/2024	14192(A)	M AMUNDSON CO	\$ 343.50
10/11/2024	14193(A)	MEISINGER CONSTRUCTION CO INC	\$ 58,260.65

Check Date	Check Number	Vendor Name	Check Amount
10/11/2024	14194(A)	METRO SALES INC	\$ 199.22
10/11/2024	14195(A)	METROPOLITAN COURIER CORP	\$ 7,092.50
10/11/2024	14196(A)	MINNCOR INDUSTRIES	\$ 520.00
10/11/2024	14197(A)	MINNESOTA AIR	\$ 1,359.69
10/11/2024	14198(A)	MINNESOTA CONCRETE LIFTING	\$ 675.00
10/11/2024	14199(A)	MINNESOTA ROADWAYS	\$ 10,625.00
10/11/2024	14200(A)	MINNETONKA PAINTING	\$ 11,000.00
10/11/2024	14201(A)	MOORE ENGINEERING INC	\$ 11,330.30
10/11/2024	14202(A)	MOUND TRUE VALUE HARDWARE	\$ 49.25
10/11/2024	14203(A)	MOVE ABILITY LLC	\$ 1,200.00
10/11/2024	14204(A)	MP ASPHALT MAINTENANCE LLC	\$ 7,500.00
10/11/2024	14205(A)	MTI DISTRIBUTING INC	\$ 2,263.85
10/11/2024	14206(A)	MINNESOTA PLAYGROUND INC	\$ 1,750.00
10/11/2024	14207(A)	NAC	\$ 91,907.75
10/11/2024	14208(A)	NORTHERN SANITARY SUPPLY	\$ 528.00
10/11/2024	14209(A)	NORTHSTAR MAINTENANCE MANAGEMENT	\$ 729.53
10/11/2024	14210(A)	NOVAK'S GARAGE	\$ 4,287.22
10/11/2024	14211(A)	ON SITE SANITATION	\$ 850.00
10/11/2024	14212(A)	P&W GOLF SUPPLY, LLC	\$ 647.72
10/11/2024	14213(A)	PALAY DISPLAY INDUSTRIES INC	\$ 148.75
10/11/2024	14214(A)	PANTHEON SYSTEMS, INC	\$ 8,827.50
10/11/2024	14215(A)	PER MAR SECURITY SERVICES	\$ 11,300.00
10/11/2024	14216(A)	PERFORMANCE FOODSERVICE	\$ 7,164.46
10/11/2024	14217(A)	PETERSON SALT & WATER TREATMENT	\$ 1,786.63
10/11/2024	14218(A)	PLAISTED COMPANIES	\$ 5,860.43
10/11/2024	14219(A)	REINDERS INC	\$ 750.01
10/11/2024	14220(A)	RICHFIELD PLUMBING	\$ 12,610.66
10/11/2024	14221(A)	ROEHR SCHMITT ARCHITECTURE LLC	\$ 3,650.00
10/11/2024	14222(A)	CITY OF SAVAGE	\$ 22.17
10/11/2024	14223(A)	SHERWIN WILLIAMS CO	\$ 1,056.54
10/11/2024	14224(A)	SHI INTERNATIONAL CORP.	\$ 3,256.87
10/11/2024	14225(A)	SIGNART COMPANY INC	\$ 5,000.00
10/11/2024	14226(A)	SIGNATURE CONCEPTS INC	\$ 784.00
10/11/2024	14227(A)	SMITH SPORT OPTICS INC	\$ 14,895.00
10/11/2024	14228(A)	SPLIT ROCK STUDIOS	\$ 73,244.00
10/11/2024	14229(A)	STREET FLEET	\$ 25.41
10/11/2024	14230(A)	SWAN COMPANIES, INC.	\$ 56,685.36
10/11/2024	14231(A)	SYLVA CORPORATION INC	\$ 363.63
10/11/2024	14232(A)	SYSCO MINNESOTA INC	\$ 717.91
10/11/2024	14233(A)	TOTAL ENERGY SYSTEMS	\$ 293.00
10/11/2024	14234(A)	TWIN CITY SEED CO	\$ 3,650.30
10/11/2024	14235(A)	UNITED FARMERS COOPERATIVE	\$ 976.36
10/11/2024	14236(A)	UNITED FARMERS COOPERATIVE	\$ 141.83
10/11/2024	14237(A)	VEIT & COMPANY INC	\$ 116,064.63
10/11/2024	14238(A)	VERIZON WIRELESS	\$ 16,525.51
10/11/2024	14239(A)	VERMONT SYSTEMS INC	\$ 7,064.64
10/11/2024	14240(A)	VERSATILE VEHICLES INC	\$ 1,260.00
10/11/2024	14241(A)	VESTIS GROUP, INC	\$ 292.19
10/11/2024	14242(A)	VESTIS GROUP, INC	\$ 264.98
10/11/2024	14243(A)	VIKING AUTOMATIC SPRINKLER COMPANY	\$ 4,020.00
10/11/2024	14244(A)	VIKING ELECTRIC SUPPLY	\$ 308.77

Check Date	Check Number	Vendor Name	Check Amount
10/11/2024	14245(A)	VISIONS INC	\$ 149.08
10/11/2024	14246(A)	WSB & ASSOCIATES	\$ 3,282.00
10/11/2024	708257	ALLSTREAM	\$ 580.86
10/11/2024	708258	AMERICAN LIBERTY CONSTRUCTION INC	\$ 63,159.41
10/11/2024	708259	B&W SPECIALTY COFFEE CO	\$ 361.51
10/11/2024	708260	BLACK AND DECKER INC	\$ 53.02
10/11/2024	708261	BROTHERS FIRE & SECURITY	\$ 404.00
10/11/2024	708262	BUREAU OF CRIME APPREHENSION	\$ 1,560.00
10/11/2024	708263	BURTON SNOWBOARDS	\$ 24,143.66
10/11/2024	708264	CENTERPOINT ENERGY	\$ 1,285.88
10/11/2024	708265	CENTURY LINK	\$ 91.91
10/11/2024	708266	CENTURY LINK	\$ 1,001.71
10/11/2024	708267	CITY OF CHAMPLIN	\$ 141.83
10/11/2024	708268	CHOPPER POWERSPORTS	\$ 21.41
10/11/2024	708269	CINTAS CORPORATION	\$ 269.30
10/11/2024	708270	CINTAS FIRST AID & SAFETY	\$ 22.95
10/11/2024	708271	CNH INDUSTRIAL ACCOUNTS	\$ 638.41
10/11/2024	708272	COMCAST	\$ 619.60
10/11/2024	708273	CUMMINS INC	\$ 2,289.97
10/11/2024	708274	IMPERIAL DADE	\$ 1,173.16
10/11/2024	708275	DELANO CARQUEST	\$ 433.43
10/11/2024	708276	DIRECTV	\$ 196.47
10/11/2024	708277	EDI-DOLEJS INC	\$ 1,862.00
10/11/2024	708278	Estelle Brouwer	\$ 400.00
10/11/2024	708279	EXCEL AUTO GLASS	\$ 500.00
10/11/2024	708280	FACTORY MOTOR PARTS	\$ 105.12
10/11/2024	708281	FERTIMIX INC	\$ 9,897.02
10/11/2024	708282	JOSHUA FOUST	\$ 285.00
10/11/2024	708283	FRONTIER COMMUNICATIONS	\$ 1,214.48
10/11/2024	708284	GOPHER ACE	\$ 36.95
10/11/2024	708285	MATTHEW GRAUL	\$ 100.00
10/11/2024	708286	HENNEPIN COUNTY	\$ 168,810.90
10/11/2024	708287	HENNEPIN COUNTY TREASURER	\$ 3,821.19
10/11/2024	708288	HOLIDAY COMPANIES	\$ 500.50
10/11/2024	708289	INTERNATIONAL SECURITY PRODUCTS	\$ 851.66
10/11/2024	708290	JOHN DEERE FINANCIAL	\$ 52.37
10/11/2024	708291	Josephine Martinson	\$ 600.00
10/11/2024	708292	Kaitlyn Graning	\$ 100.00
10/11/2024	708293	KRAEMER NORTH AMERICA LLC	\$ 25,775.73
10/11/2024	708294	LAKERS NEW PRAGUE SANITARY INC	\$ 782.19
10/11/2024	708295	LANO EQUIPMENT	\$ 14,075.76
10/11/2024	708296	LEES REFRIGERATION	\$ 770.00
10/11/2024	708297	LESTER PRAIRIE VET CLINIC	\$ 3.55
10/11/2024	708298	LUMEN ACCESS BILL	\$ 1,063.00
10/11/2024	708299	Melissa Glynn	\$ 400.00
10/11/2024	708300	CITY OF MINNETONKA	\$ 327.01
10/11/2024	708301	MN BUREAU OF CRIMINAL APPREHENSION	\$ 75.00
10/11/2024	708302	MN ORIENTEERING CLUB	\$ 648.00
10/11/2024	708303	MN VALLEY ELECTRIC COOP	\$ 3,121.63
10/11/2024	708304	MORRIES PARTS & SERVICE GROUP	\$ 1,405.59
10/11/2024	708305	NAPA AUTO PARTS	\$ 2,753.38

Check Date	Check Number	Vendor Name	Check Amount
10/11/2024	708306	NORTHLAND CHEMICAL CORP	\$ 1,508.28
10/11/2024	708307	CITY OF ORONO	\$ 87.94
10/11/2024	708308	PARTNERSHIP ACADEMY	\$ 411.73
10/11/2024	708309	PATIO TOWN	\$ 6,160.15
10/11/2024	708310	PIPE SERVICES CORPORATION	\$ 1,350.00
10/11/2024	708311	CITY OF PLYMOUTH	\$ 5,770.86
10/11/2024	708312	PUKKA INC	\$ 1,898.40
10/11/2024	708313	RACHEL CONTRACTING LLC	\$ 63,317.50
10/11/2024	708314	RDO EQUIPMENT COMPANY	\$ 1,706.75
10/11/2024	708315	Renee Weeks-Wynne	\$ 600.00
10/11/2024	708316	RTL CONTSTRUCTION, INC.	\$ 25,872.58
10/11/2024	708317	SKI LIFT PARTS, CO.	\$ 58.40
10/11/2024	708318	SKYTRAC SERVICES INC	\$ 5,036.75
10/11/2024	708319	DAVID STODDARD	\$ 300.00
10/11/2024	708320	SUMMIT FIRE PROTECTION CO.	\$ 63,843.80
10/11/2024	708321	SUPERIOR BROOKDALE FORD LLC	\$ 631.38
10/11/2024	708322	Susan Hargroder	\$ 400.00
10/11/2024	708323	SVL SERVICE CORPORATION	\$ 8,004.26
10/11/2024	708324	MATT SWENSON	\$ 257.00
10/11/2024	708325	Sydney Swenson	\$ 562.80
10/11/2024	708326	TOWN & COUNTRY FENCE	\$ 972.50
10/11/2024	708327	TREE TOP CLEARING INC	\$ 34,880.00
10/11/2024	708328	WRAP CITY GRAPHICS	\$ 1,090.00
10/11/2024	708329	XCEL ENERGY	\$ 58,571.12
10/17/2024	14247(A)	ADVANTAGE SIGNS AND GRAPHICS INC	\$ 244.57
10/17/2024	14248(A)	ALERUS FINANCIAL NA	\$ 142.00
10/17/2024	14249(A)	API GARAGE DOOR INC	\$ 582.50
10/17/2024	14250(A)	WM CORPORATE SERVICES INC	\$ 15,690.35
10/17/2024	14251(A)	BARNUM GATE SERVICES INC	\$ 295.00
10/17/2024	14252(A)	BERRY COFFEE COMPANY INC	\$ 68.45
10/17/2024	14253(A)	BIFFS INC	\$ 13,375.67
10/17/2024	14254(A)	BORDER STATES INDUSTRIES INC	\$ 345.63
10/17/2024	14255(A)	CCMSI	\$ 6,177.39
10/17/2024	14256(A)	CCMSI	\$ 3,707.00
10/17/2024	14257(A)	CEMSTONE PRODUCTS CO INC	\$ 5,920.50
10/17/2024	14258(A)	COREMARK METALS	\$ 679.60
10/17/2024	14259(A)	DAHLHEIMER DISTRIBUTING CO	\$ 1,941.30
10/17/2024	14260(A)	DENNYS 5TH AVENUE BAKERY	\$ 177.64
10/17/2024	14261(A)	EPLUS TECHNOLOGY INC	\$ 13,725.00
10/17/2024	14262(A)	EPLUS TECHNOLOGY INC	\$ 34,552.87
10/17/2024	14263(A)	FASTENAL COMPANY	\$ 20.57
10/17/2024	14264(A)	FREEWAY FORD	\$ 714.28
10/17/2024	14265(A)	GIVING IT A VOICE NONPROFIT ORG	\$ 630.42
10/17/2024	14266(A)	SHAWN GLIDDEN	\$ 323.70
10/17/2024	14267(A)	GRAINGER	\$ 631.91
10/17/2024	14268(A)	GREAT LAKES COCA COLA DIST LLC	\$ 783.74
10/17/2024	14269(A)	HANSEN THORP PELLINEN OLSON INC	\$ 3,741.25
10/17/2024	14270(A)	HASSAN SAND AND GRAVEL INC	\$ 588.25
10/17/2024	14271(A)	HAYES WINDOW RESTORATION	\$ 11,025.00
10/17/2024	14272(A)	HERC-U-LIFT	\$ 1,469.20
10/17/2024	14273(A)	JOHNSTONE SUPPLY	\$ 120.04

Check Date	Check Number	Vendor Name	Check Amount
10/17/2024	14274(A)	LAW ENFORCEMENT LABOR SERVICES INC	\$ 846.00
10/17/2024	14275(A)	LORENZ BUS SERVICE INC	\$ 3,228.96
10/17/2024	14276(A)	MINNESOTA GOLF ASSOCIATION	\$ 180.00
10/17/2024	14277(A)	MMA BROTHERS LLC	\$ 1,250.00
10/17/2024	14278(A)	MTI DISTRIBUTING INC	\$ 3,186.33
10/17/2024	14279(A)	NORTH AMERICAN SAFETY	\$ 2,080.30
10/17/2024	14280(A)	ON TIME DELIVERY SERVICE	\$ 108.24
10/17/2024	14281(A)	PER MAR SECURITY SERVICES	\$ 6,177.84
10/17/2024	14282(A)	PERFORMANCE FOODSERVICE	\$ 2,424.34
10/17/2024	14283(A)	PLAISTED COMPANIES	\$ 1,159.90
10/17/2024	14284(A)	PRAHA DISTRIBUTING DBA WATER TO YOU	\$ 108.00
10/17/2024	14285(A)	PRAIRIE RESTORATION INC	\$ 739.52
10/17/2024	14286(A)	RICHFIELD PLUMBING	\$ 4,613.99
10/17/2024	14287(A)	SHERWIN WILLIAMS CO	\$ 2,768.53
10/17/2024	14288(A)	SHORT ELLIOTT HENDRICKSON	\$ 1,483.79
10/17/2024	14289(A)	SIGNATURE CONCEPTS INC	\$ 2,142.11
10/17/2024	14290(A)	SMOKY LAKE MAPLE PRODUCTS	\$ 2,832.49
10/17/2024	14291(A)	SPS COMPANIES	\$ 11,429.28
10/17/2024	14292(A)	ST CROIX SCREEN PRINTING INC	\$ 799.66
10/17/2024	14293(A)	SUBURBAN TIRE WHOLESALE INC	\$ 3,945.94
10/17/2024	14294(A)	SUNDE LAND SURVEYING LLC	\$ 270.56
10/17/2024	14295(A)	SUPERIOR PAINTING SERVICES	\$ 38,490.00
10/17/2024	14296(A)	SYLVA CORPORATION INC	\$ 189.72
10/17/2024	14297(A)	TERRYBERRY COMPANY LLC	\$ 2,064.91
10/17/2024	14298(A)	TKDA	\$ 46,272.04
10/17/2024	14299(A)	TOLL GAS & WELDING SUPPLY	\$ 703.32
10/17/2024	14300(A)	TORRENT ENGINEERING & EQUIPMENT LLC	\$ 20,075.00
10/17/2024	14301(A)	TRUST IN US LLC	\$ 63.00
10/17/2024	14302(A)	UHL COMPANY INC	\$ 3,264.00
10/17/2024	14303(A)	VARNER MOBILE SERVICES LLC	\$ 390.00
10/17/2024	14304(A)	VIKING AUTOMATIC SPRINKLER COMPANY	\$ 9,750.00
10/17/2024	14305(A)	ZARNOTH BRUSH WORKS INC	\$ 2,974.20
10/17/2024	708330	A STRIPING COMPANY LLC	\$ 750.00
10/17/2024	708331	ADP INC	\$ 16,474.06
10/17/2024	708332	Alahna Anderson	\$ 100.00
10/17/2024	708333	Amy Clarke	\$ 600.00
10/17/2024	708334	APPLE INC	\$ 1,076.00
10/17/2024	708335	April Sandberg	\$ 100.00
10/17/2024	708336	AT&T MOBILITY LLC	\$ 37.00
10/17/2024	708337	CITY OF BLOOMINGTON	\$ 446.78
10/17/2024	708338	CARVER COUNTY COURT SERVICES	\$ 600.00
10/17/2024	708339	CENTERPOINT ENERGY	\$ 604.06
10/17/2024	708340	CENTURY LINK	\$ 849.57
10/17/2024	708341	CENTURY LINK	\$ 406.56
10/17/2024	708342	CHOICE INC	\$ 2,417.60
10/17/2024	708343	CINTAS CORPORATION	\$ 407.34
10/17/2024	708344	CINTAS FIRST AID & SAFETY	\$ 10.69
10/17/2024	708345	COMCAST	\$ 857.93
10/17/2024	708346	DELANO CARQUEST	\$ 1,585.89
10/17/2024	708347	DREAMSONG	\$ 300.00
10/17/2024	708348	Edina Give and Go	\$ 960.00

Check Date	Check Number	Vendor Name	Check Amount
10/17/2024	708349	Famous Dave's Catering	\$ 1,693.66
10/17/2024	708350	FRONTIER COMMUNICATIONS	\$ 599.51
10/17/2024	708351	FURTHER	\$ 1,052.00
10/17/2024	708352	GRAYBAR ELECTRIC COMPANY INC	\$ 990.20
10/17/2024	708353	ANDREW HALVORSON	\$ 680.00
10/17/2024	708354	HEALTHPARTNERS INC	\$ 579,833.48
10/17/2024	708355	HERITAGE PROFESSIONAL PRODUCTS GRP	\$ 1,496.75
10/17/2024	708356	HIRERIGHT	\$ 2,374.49
10/17/2024	708357	INCORD	\$ 68,237.00
10/17/2024	708358	ISD 1 Mpls Bancroft Elementary	\$ 3.96
10/17/2024	708359	ISD 273 Summer Sonic Program	\$ 187.50
10/17/2024	708360	JOHN DEERE FINANCIAL	\$ 750.65
10/17/2024	708361	Jordyn Massop	\$ 600.00
10/17/2024	708362	Kymberli Chase	\$ 330.00
10/17/2024	708363	LANO EQUIPMENT	\$ 601.92
10/17/2024	708364	CITY OF MAPLE GROVE	\$ 14,452.12
10/17/2024	708365	MARTIN MARIETTA MATERIALS INC	\$ 259.88
10/17/2024	708366	CITY OF MEDINA	\$ 1,055.54
10/17/2024	708367	Melissa Gust	\$ 400.00
10/17/2024	708368	Melodie Hunt	\$ 400.00
10/17/2024	708369	METRO HARDWOODS	\$ 318.44
10/17/2024	708370	Minnesota Land Trust	\$ 600.00
10/17/2024	708371	MORRIES PARTS & SERVICE GROUP	\$ 5,160.83
10/17/2024	708372	NAPA AUTO PARTS	\$ 1,541.68
10/17/2024	708373	NCPERS GROUP LIFE INS	\$ 640.00
10/17/2024	708374	OFFICE OF MNIT SERVICES	\$ 66.15
10/17/2024	708375	OSTVIG TREE SERVICE	\$ 2,800.00
10/17/2024	708376	ROGERS HYDRANT COMPANY	\$ 63.01
10/17/2024	708377	CITY OF ROGERS	\$ 10.48
10/17/2024	708378	Scott County Accounting Dept	\$ 172.50
10/17/2024	708379	SITEONE LANDSCAPE SUPPLY LLC	\$ 569.74
10/17/2024	708380	STANDARD INSURANCE COMPANY	\$ 20,970.34
10/17/2024	708381	SUPERIOR BROOKDALE FORD LLC	\$ 619.76
10/17/2024	708382	SUPERIOR PAINTING SERVICES	\$ 13,680.00
10/17/2024	708383	TEAMSTERS LOCAL NO 320	\$ 6,956.00
10/17/2024	708384	THREE RIVERS PARK POLICE ASSOC.	\$ 20.00
10/17/2024	708385	Tonia McGee	\$ 400.00
10/17/2024	708386	UNITED RENTALS	\$ 972.97
10/17/2024	708387	VIKING AUTOMATIC SPRINKLER CO	\$ 22,000.00
10/17/2024	708388	VISION SERVICE PLAN	\$ 1,621.44
10/17/2024	708389	WHITE CAP CONSTRUCTION SUPPLY	\$ 548.75
10/17/2024	708390	WURTH BAER SUPPLY COMPANY	\$ 92.48
Total Accounts Payable Checks			<u>\$ 4,584,957.78</u>

REGULAR BOARD MEETING

Meeting Date: 10/24/24 Business Item: CURRENT BUSINESS

Item Number: **5A**

Division: Superintendent's Office

Originating Source: Boe Carlson, Superintendent

Agenda Item: 2025 General Fund Budget

Superintendent's Recommendation:

NO ACTION REQUIRED; THIS ITEM IS FOR INFORMATION AND DISCUSSION.

Prepared By: Howard D. Koolick, Chief Financial Officer

Background:

The Superintendent has led senior management through the budget process and is ready to recommend the 2025 General Fund budget to the Board of Commissioners. The 2025 Recommended General Fund budget totals \$53,256,649; an increase of \$2,414,987 over the 2024 budget. The following table shows the major revenue increases for 2024:

Revenue Source	Description	Amount
Property Tax Increase	Net revenue generated by a total tax increase of 3.97%	\$1,960,000
Metropolitan Council Grants	Increase in Operations and Maintenance Funding	\$20,000
Park User Fees	Increase in budgeted estimates based on past collections	\$326,782
Park User Fees	Increase in fee for facility rental at Elm Creek Chalet, Gale Woods and Silverwood	\$75,000
Park User Fees	1% increase in fees for passes, camping, Elm creek winter activities, swimming and reservation picnic areas	\$33,205
	Total	\$2,414,987

These revenue increases roughly follow the percentage breakdown of the existing budget with approximately 80% of revenue coming from property taxes and 20% from other sources. The recommended revenue increases are in line with the 2024 budget goal to use non-tax revenues to maintain a low annual property tax increase.

Expenditure increases were prioritized based on maintaining existing service levels, providing competitive wages and benefits to employees, meeting contractual obligations, and ensuring Mississippi Gateway Regional Park could operate once it is fully open. The following table shows the recommended expenditure increases:

Expenditure	Description	Amount
Wages and Benefits	Wage increases based on union contracts and non-union compensation plan (2% inflationary increase plus merit increase)	\$1,655,164
Benefits	Health, life and dental insurance premium increases based on existing contracts	\$392,534
Utilities and Services	Base budget increases (increases beyond the control of the Park District) for existing services	\$253,456
Supplies and Services	Increases relating to supplies and services so the Park District can continue existing levels of service	\$51,785
Staffing Supplies and Services	Mississippi Gateway increases including 3 full-time FTEs, \$108,000 in seasonal staff and required supplies and services	\$481,377
Wages and Benefits	Elimination of existing vacancies (4 full time equivalents) and salary savings in 2 additional staff positions	(\$426,971)
Contingency	Increase to provide additional flexibility to respond to challenges in 2025	\$7,642
	Total	\$2,414,987

The 2025 General Fund Budget Book, which will be provided to the Board for the November Board meeting, will contain a narrative description of the Park District, its goals for 2025 and budget changes that will help reach those goals. It will also contain a variety of tables showing breakdowns of the above amounts by department and type of revenue/expense. An initial draft of the narrative portion is attached for your review and comment.

Relationship to the System Plan:

The Request for Action supports the following goal(s) of the System Plan:

Goal 1: You Belong Here

Goal 2: Parks Matter

Goal 3: Lead by Example

by ensuring the Park District's finances are properly planned and managed.

Attachments:

[2025 General Fund Budget Book Narrative.pdf](#)

Introduction

An annual budget is often viewed as a set of numbers showing what resources are available and how an organization is planning to use them. However, the real value of a budget comes from understanding the organization's goals, priorities and planned actions that helped determine the budget amounts. The Park District's 2025 General Fund Operating Budget is centered around its mission and System Plan and provides a road map for 2025 operations and how the Park District will manage the challenges it faces.

Three Rivers Park District was created in 1957 and is responsible for managing approximately 27,000 acres of parkland and hundreds of miles of trails in the suburbs of Minneapolis. The Park District's mission is to "promote environmental stewardship through recreation and education in a natural resource-based park system." This mission requires the Park District to consider how best to manage and preserve natural resources while providing unique recreational and educational opportunities. Inclusion of these two core values in the mission statement is meant to ensure the Park District considers both issues financially and philosophically as decisions are made. The 2025 General Fund Budget provides an outline of how the Park District intends to meet these often-conflicting goals.

Priorities of the 2025 General Fund Operating Budget

The Park District's 2025 General Fund Operating Budget totals \$53,256,649 and provides funding for the goals and priorities identified below through a combination of property taxes, Metropolitan Council grants, park guest fees, and other revenue sources.

Continue to provide high quality facilities, programs, and recreational opportunities.

The 2025 General Fund Operating Budget continues to provide the public with the high-quality facilities, programs, and recreational opportunities for which the Park District is known and respected. The Park District's facilities, including visitor centers, nature centers, play areas, picnic shelters and trails, provide users with unique opportunities to learn about and interact with their surroundings. Educational programs led by highly skilled naturalists and recreation staff provide wonderful opportunities to recreate and/or learn about the natural world. And, through a variety of casual recreation opportunities, including picnicking surrounded by nature, biking, and hiking on more than 162 miles of regional trails, swimming in a lake or a chlorinated swim pond, and cross-country skiing just to name a few, the Park District is dedicated to meeting the desires of its users.

Priority for funding in 2025 was given to those budget initiatives that maintain and support the level of service provided in past years including increased funding for regular and seasonal staff wages and benefits and funding for increased costs of goods and services.

Continue to manage natural resources, be a leader in natural resource management issues and educate the public on natural resource management issues.

Management of open space and natural resources and the education of natural resources issues continues to grow in importance. Invasive species, both aquatic and land based, continue to impact natural resources and the Park District maintains its leadership role and works closely with state and local partners in managing and controlling these threats. The 2025 General Fund Operating Budget will continue to provide the resources necessary for water quality testing and studies, wildlife study and management, forest and prairie restoration and maintenance of landscaped areas by funding the hiring and retention of highly qualified staff, many of whom are viewed

as experts in their fields and providing them with the funding needed to efficiently and effectively do their jobs.

Continue implementation of the System Plan by providing a wide range of services to Park District users both within existing park locations and in resident's local communities.

The Park District's System Plan calls for Park District facilities and programs to be welcoming, provide a variety of activities throughout the recreation spectrum and reach out to underrepresented communities and groups. The Park District continues to invest in programs and partnerships to increase our presence in many communities through visits to community festivals and parks, collaborative educational programming at a variety of sites outside of our parks, programs as part of school curriculums and collaborating with other partners to reach targeted populations. The 2025 budget funds these efforts through staff dedicated to offering these services and reaching out to new groups as they are identified.

Use non-property tax revenue to fund needed budget increases.

After a decade of little to no property tax increases, the Park District finds itself in a period of increasing total property tax levies. The Park District believes the total property tax increase, which includes both the operating and debt service levy, is what should be measured since this is the impact the property owner sees. The Park District is committed to using grants and user fees to maintain a low annual property tax increase while still funding increasing operating costs.

The 2025 budget uses \$454,987 in increases from Metropolitan Council grants and park user revenue to approximately twenty percent of the total budget increase.

Prepare the Park District for the Opening of Mississippi Gateway Regional Park

Mississippi Gateway Regional Park, located in Brooklyn Park along the Mississippi River, is the Park District's newest facility. A complete rebuild of the old Coon Rapids Dam Regional Park, this park incorporates the City of Brooklyn Park's environmental area that is adjacent to the Park and upgrades all facilities as well as adding new amenities and better access to the Mississippi River. Construction has been underway since 2023 and should wrap up in 2025, although parts of the park will open as early as spring of 2025.

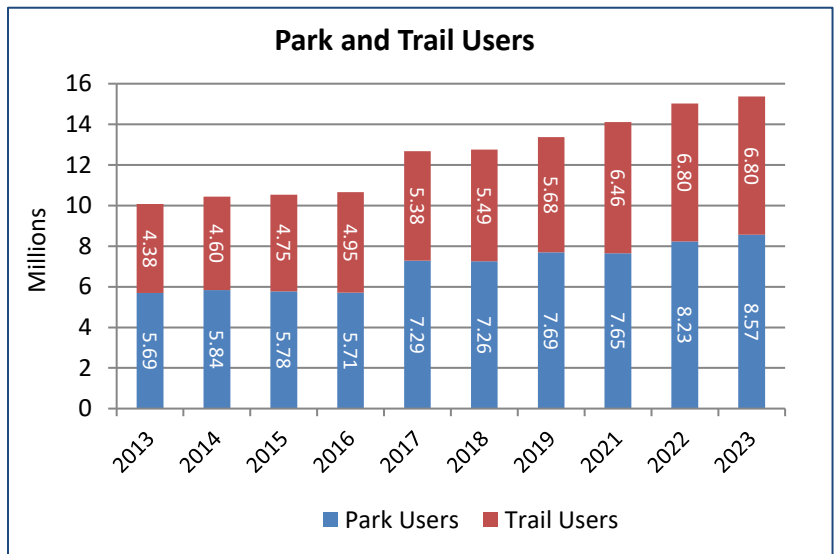
The 2025 budget includes \$481,377 in new funding for three additional full-time staff, seasonal staff and a variety of supplies and other costs to allow the park to meet the public's needs.

Challenges Facing the Park District in 2025 and Beyond

Increased Park Visitation

Park users continue to enjoy the District's parks and trails in record numbers. Visitation increased to more than 15.3 million in 2023 as the popularity of parks and trails continues to grow. The Park District anticipates annual visitation will continue to increase for the foreseeable future.

The Park District is one of ten park agencies that make up the Metropolitan Regional Park System (the “System”), which is monitored and partially funded by the Metropolitan Council. The Park District historically accounts for more than 20% of the System’s total visitation and both the Park District’s and System’s usage saw a very slight increase (1.3% for the Park District and 0.55% for the System) in 2023.



Increased visitation, combined with the high quality of service the District provides, will continue to impact the costs of operating and maintaining both parks and trails. Increased visitation requires more maintenance costs, increased cleaning costs and ultimately, additional staff to meet park user’s needs.

Wages and Benefits

Park staff and the services they provide play an important part in attracting and retaining park users. For that reason, the hiring and retaining of highly qualified, creative, and dedicated staff is an annual priority. Wages and benefits account for 79% of the General Fund Budget. Increases in wages and benefits are influenced by internal factors (such as contracts, insurance premiums etc.) and external factors (labor market, wages offered by others, etc.) making it an annual challenge to stay competitive in the labor market. Changes to compensation and benefits during the past couple of years has helped the Park District recruit and retain staff, but the District needs to continue to review and change budget parameters to remain competitive. The 2025 Budget includes an increase in both union and non-union employee’s compensation designed to keep the District competitive within the local economy.

Natural Resources Management

Natural resource management is a principal element of the District’s mission. The District needs to be proactive in protecting natural resources from aquatic, forest, and prairie invasive species in order to meet its mission and provide high quality natural resources experiences for park visitors. Meeting this need requires the ability to identify potential invasives, to control their spread, effectively treat the invasive and replace the invasive with native materials. In addition, since management practices within Park District properties and throughout the area have the ability to impact natural resources, working with and educating the public and cooperating with other interested groups is absolutely necessary to be successful in managing natural resources. The 2025 budget includes more than \$4.47 million dedicated to the management of natural resources. Future budgets will need to continue to include these efforts and the costs associated with them.

Property Taxes

The Park District’s largest revenue stream comes from the property tax levied against all property in suburban Hennepin County. The property tax levy has two components; an operating levy and a debt service levy. The operating levy is used to fund daily operations and the Board of Commissioners has the responsibility for setting the operating levy each year. The operating levy is limited by state statute to .03224%

of taxable market value. The Park District monitors its levy compared to this limit annually, but has always been well below the limit. The levy limit for 2025 is \$58.5 million while the actual operating levy is \$43.2 million. The second component, the debt service levy, must be used to pay the principal and interest on debt issued for park acquisition and improvements. This amount can be decreased if adequate funds are on hand to help pay principal and interest costs.

The combined impact of the two components of the tax levy are what the taxpayer sees and hence, the overall tax levy is the amount the Park District has worked to control. As the table to the left shows, the Park District has avoided large annual tax increases. During the same period, the District has continued to provide core services

Property Tax Levy History		
Year	Levy Amount (in millions)	Percent Change
2015	41.21	2.30%
2016	41.47	0.63%
2017	41.46	--
2018	41.44	--
2019	41.43	--
2020	42.63	2.90%
2021	43.74	2.60%
2022	45.47	3.96%
2023	47.66	4.82%
2024	49.32	3.48%
2025	51.28	3.97%

while adding trails and new services. Decreases to the debt service levy in 2016 through 2020 resulted in minimal overall increases as the Park District was able to balance the decreases in the debt service levy to changes in the operating levy. Over the last five years the Park District has used a combination of increases in property taxes and other revenues to hold down the annual property tax increase. In fact, between 2015 and 2025, the annual tax levy increase has averaged \$1,007,000 or 2.44%. The 2025 property tax levy increase is the second largest in the last decade at 3.97%. This increase results in a \$2.61 per year increase in the taxes for a homeowner in suburban Hennepin County with a home valued at \$419,000 (the median residential value for suburban Hennepin County).

In an effort to plan for the future, the Park District has used a model which projects potential property tax increases five years into the future. The model, which allows for operational growth and anticipated future debt service costs, projects property tax increases for the next 5 years to be between 3% and 5% each year. This model provides a starting point for future budgets and the actual tax levy increase will be determined annually based on priorities and the District's ability to use other strategies to balance the budget including reallocating resources to higher priority activities and increasing user fees.

Park District System Plan

The Park District System Plan identifies the Park District's vision and goals for the future and will guide decision making and budget priorities. The vision of the 2040 System Plan is to make nature easily accessible for all people to experience and appreciate on a regular basis, foster connections to nature through high quality education programs and recreational offerings and inspire curiosity, promote stewardship, and improve the quality of life while preserving natural resources for future generations.

Achieving this vision will require the Park District to continue looking at how and where recreational services are provided and will need to include searching for partners to help provide services. The design of Mississippi Gateway Regional Park, which is expected to open in 2025, was inspired by the goals of the system plan and will be the future home of the Park District's outdoor education outreach program which strives partner with cities, school districts and other organizations to provide recreational and educational services. The System plan anticipates continuing to grow partner relations in order to meet user's and taxpayer's recreational and educational needs and desires while facing increasing costs driven by market conditions and continued increase in the number of park visits and requested services.

Funding for the 2025 General Fund Operating Budget

Funding for the 2025 General Fund Operating Budget is provided by property taxes, user fees, intergovernmental revenues, and other miscellaneous revenues. The following table summarizes the sources of funding over the last 4 years:

Source of Revenue	2021 Actual	2023 Actual	2024 Budget	2025 Budget	2025 Budget Over/(Under) 2024 Budget	
					Dollars	%
Property Taxes	\$38,036,512	\$39,587,310	\$40,540,536	\$42,500,536	\$1,960,000	4.83%
Park Use	7,529,268	7,742,633	7,370,622	7,812,609	441,987	6.00%
Grants-Met Council	1,168,043	2,769,332	2,271,470	2,291,470	20,000	0.88%
Grants-Other	317,742	371,700	120,000	120,000	---	---
Interfund Transfers	65,420	56,503	76,732	76,732	---	---
Interest Income	-677,044	696,835	200,000	200,000	---	---
Other Revenue	292,719	425,394	262,302	255,302	-7,000	(2.74%)
Total Revenue	\$46,732,660	\$51,649,707	\$50,841,662	\$53,256,649	\$2,414,987	4.34%

The increase in property tax revenue is due to the 3.97% property tax levy increase discussed above. The percentage shown is different than the 3.97% increase since the information in the above table only includes the operating portion of the levy, which accounts for 84.1% of the total levy.

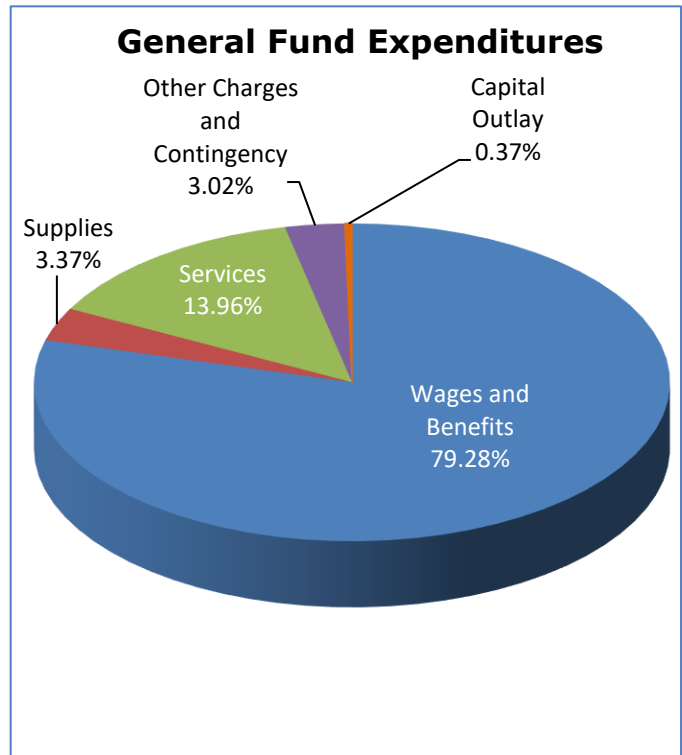
The budget for park use revenue is increasing as a result of changes in the revenue estimates for a variety of park locations and revenue sources and fee increases in some passes, camping and some winter recreation fees. Part of the revenue estimate increases relate to amenities at Mississippi Gateway Regional Park. Revenue from these amenities has been estimated conservatively since the exact availability of these amenities is dependent on construction progress.

A more detailed listing of revenues in the 2025 budget can be found on the Revenue Summary by Source table included on page 7.

Expenses included in the 2024 General Fund Operating Budget

Expenses contained in the 2024 General Fund Operating Budget are related to the costs for wages and benefits, supplies, services, and other charges required to conduct the Park District's day to day operations. Major changes from 2024 include the following:

- Increased wage costs due to 2025 salary adjustments including a 2% general wage increase, changes required by union contracts, and the continuation of performance and step-based pay systems (\$1,676,851).
- Increased health, life and dental insurance premiums that are shared between the Park District and its employees (\$392,534).
- Increased contribution from the General Fund to manage the costs of operating and maintaining the District's fleet of vehicles and equipment (\$29,911).
- Increased utility and contractual costs whose increases are based on rising prices and are beyond the District's control (\$223,545)
- Increases in a variety of operating costs including interpretive services, chemicals for snowmaking and swim pond water quality and public safety social worker intervention aid (\$30,098).
- Increased operational costs relating to the opening of Mississippi Gateway Regional Park including three full-time positions, seasonal staffing (11,257 hours) and a variety of supplies and services to serve the public. (\$481,377)
- Reallocation of four vacant full-time positions and salary savings from two other vacancies to offset a portion of the increases in other areas. (reduction of \$426,971)
- Increase the contingency in the budget to provide funds for unforeseen issues that may arise during 2025 (\$7,642).



REGULAR BOARD MEETING

Meeting Date: 10/24/24 Business Item: CURRENT BUSINESS

Item Number: **5B**

Division: Superintendent's Office

Originating Source: Boe Carlson, Superintendent

Agenda Item: Schedule Public Hearing for the 2025 General Fund Budget

Superintendent's Recommendation:

MOTION TO SCHEDULE A PUBLIC HEARING ON NOVEMBER 7, 2024, AT 5:30 PM, OR AS SOON THEREAFTER AS POSSIBLE, TO RECEIVE PUBLIC COMMENT ON THE PROPOSED 2025 GENERAL FUND OPERATING BUDGET.

Prepared By: Howard D, Koolick, Chief Financial Officer

Background:

The Park District, although not required to, has historically held a public hearing on the General Fund budget before approving and submitting the budget to the Hennepin County Board for their review. The purpose of this hearing is to provide an opportunity for the public to review the budget and provide comments to Commissioners.

Staff recommends that the public hearing be held at the next regular Board Meeting on November 7, 2024. The motion sets the time of the hearing as 5:30 or as soon thereafter as possible, meaning that the hearing should begin at 5:30 pm or, if the Board is in the middle of another agenda item, shortly after the conclusion of that item. Staff is recommending a 5:30 start to allow any interested citizens who may work until 4:30 pm or 5:00 pm time to commute to the Administrative Center to participate in the meeting.

At the end of the hearing, the Board of Commissioners will be asked to approve the budget and authorize its submittal to Hennepin County. Once submitted, the County has fifteen days to review and propose changes to the budget. County staff has not determined if the Park District budget and presentation will be part of their committee meetings on November 12th or go straight to the County Board on November 19th. The budget, with any input from Hennepin County, and final tax levy will be presented to Commissioners on December 19, 2024, for approval which will complete the budget process.

REGULAR BOARD MEETING

Meeting Date: 10/24/24

Business Item: CURRENT BUSINESS

Item Number: **5C**

Division: Finance

Originating Source: Howard Koolick, Director/CFO

Agenda Item: Authorization to Prepare for Issuance of 2024 General Obligation Bonds

Superintendent's Recommendation:

MOTION TO AUTHORIZE THE CHIEF FINANCIAL OFFICER TO PROCEED WITH THE PREPARATION OF AN OFFICIAL STATEMENT, SET SALE CONDITIONS AND SOLICIT BIDS FOR THE 2024 GENERAL OBLIGATION BONDS IN AN AMOUNT OF \$5,435,000.

Background:

On December 21, 2023, the Board of Commissioners approved the 2024 Asset Management Program (AMP) totaling \$20,023,397. Staff is recommending \$1,000,000 be added to the amount to be financed to replenish the funds available for land acquisition.

The Land Acquisition, Betterment and Development (LADB) Fund is used to pay the Park District's share of land acquisition costs. The LADB Fund has an available cash balance of \$385,912 for future land acquisitions. The LADB has no on-going revenue sources except for interest earnings (which are approximately \$40,000 per year). Annual bond issues used to include funds for land acquisition. The 2013 bond issue was the last issue to include land acquisition since the LADB balance was sufficient to cover existing and anticipated acquisitions (which were minimal since low interest rates made it easier for sellers to sell property).

The Park District has committed to reimburse the City of Plymouth for trail easements that it acquired on our behalf. The LADB would be responsible for \$188,000 of this cost meaning, after subtracting the easement costs from the balance of \$385,912, the Park District could purchase property with a value of \$792,000, assuming the Metropolitan Council funds 75% of the cost. For comparison purposes, the Park District has purchased five properties over the past 12 months totaling more than \$3.3 million, demonstrating the need for additional funding.

The AMP is funded by a variety of sources including Park District bonds, cash on hand and federal, state and local grants. The following is a summary of the funding sources:

Source	Planned Amount	Actual Amount
Federal- National Park Service Shoreline Restoration Grant	\$150,000	\$150,000
Federal - Congressional Desig Funding	\$400,000	\$400,000
State - Lottery-in-Lieu-of Funding	\$1,090,000	\$1,733,686
State - Modernization Grant	\$3,333,370	\$3,333,370
State - 2023 State Bond	\$1,160,728	\$1,160,728
State - 2024 Parks Legacy Grant	\$3,765,303	\$3,765,303

State - DNR Grant	\$450,000	\$450,000
State - Conservation Legacy Partner Grant	\$1,910,000	\$1,910,000
State - 2023 State Hazard Tree Grant	\$328,134	\$328,134
State/Regional - Met Council Acquisition Grant	\$112,500	\$112,500
Local - City of Golden Valley	\$150,000	\$150,000
Local - Basset Creek Watershed	\$300,000	\$300,000
Park District - Cash on Hand from Prior Bond Issues	\$249,862	\$1,379,367
Park District - Proposed 2024 General Obligation Bonds	\$6,623,500	\$5,850,309
Total	\$20,023,397	\$21,023,397

The changes in funding are a result of the Park District's Lottery-in-lieu-of collections exceeding the planned amount and reallocating existing funds from prior bond issues to fund a portion of the projects in the 2024 AMP.

The \$5,435,000 in bonds will generate \$5,850,300 in proceeds to fund project costs since the bonds are expected to sell at a premium (selling above face value) due to the Park District's excellent bond rating and current market conditions. The Park District currently maintains a Aaa rating, the highest rating possible, from Moody's Investor Services. This rating allows the Park District to borrow at the lowest possible interest rate.

In addition to the amount needed for the project costs, the bonds need to fund the cost of issuance, which includes fees to have the bonds rated, the work of our fiscal consultant, bond counsel fees and the underwriter's discount ("profit margin" for reselling bonds to the public). These fees and charges are estimated to be \$108,480. The bonds also include the cost of the first interest payment (capitalized interest) of \$179,657 which is due prior to the collection of property taxes in 2025.

The Bonds are recommended to be 13-year bonds. The following is a summary of the proposed Bonds:

First Principal Payment	February 1, 2026
Last Principal Payment	February 1, 2038
Interest Payment Dates	February 1 and August 1 starting August 1, 2025
Estimated Interest Rate	5.0%
Estimated Total Interest to be Paid	\$2,121,032
Average Annual Tax Levy Required	\$675,000 in 2024, \$600,000 in 2025 through 2036

The levy structure for this issue is different than the structure that was included in past debt service projections. The attached "Debt Service Projection Report" shows how this proposed bond issue impacts future debt service tax levies.

The Park District's limit on debt outstanding without voter approval is one-tenth of one percent of the Park District's taxable value, or \$181,466,786. Including the proposed Bonds, the total outstanding bonded debt for the Park District will be \$59,780,000. The amount of bonds scheduled to be retired during the next five years (including the proposed bonds) is as follows:

2025	\$5,990,000	(Please note that amounts for 2026 through 2029 will increase as bonds are sold in the future)
2026	\$5,940,000	
2027	\$6,130,000	
2028	\$6,380,000	

2029

\$6,645,000

These maturities represent 52% of the Park District's outstanding total bonded debt. This is a high percentage and is highlighted as a positive factor each time Moody's rates our bonds.

Next Steps

If the proposed motion is approved, the Board will be presented a resolution awarding the sale of the Bonds at the November 7, 2024, Board meeting. The resolution will award the Bonds to the lowest bidder, set the interest rates and require the Board to levy taxes in 2024 through 2036 to fund annual payments.

Approval of the recommended motion is the first step in the bond process. If approved, the Chief Financial Officer will begin working with the Park District's fiscal advisor and bond counsel to prepare an official statement and solicit bids for the bonds. It is important for Commissioners to understand that the bond market views the issuance of an official statement and receipt of bids as a commitment by the Park District to complete the bond sale. Failure to complete the sale would adversely impact the Park District's ability to issue bonds in the future.

Relationship to the System Plan:

The Request for Action supports the following goal(s) of the System Plan:

Goal 1: You Belong Here

Goal 2: Parks Matter

Goal 3: Lead by Example

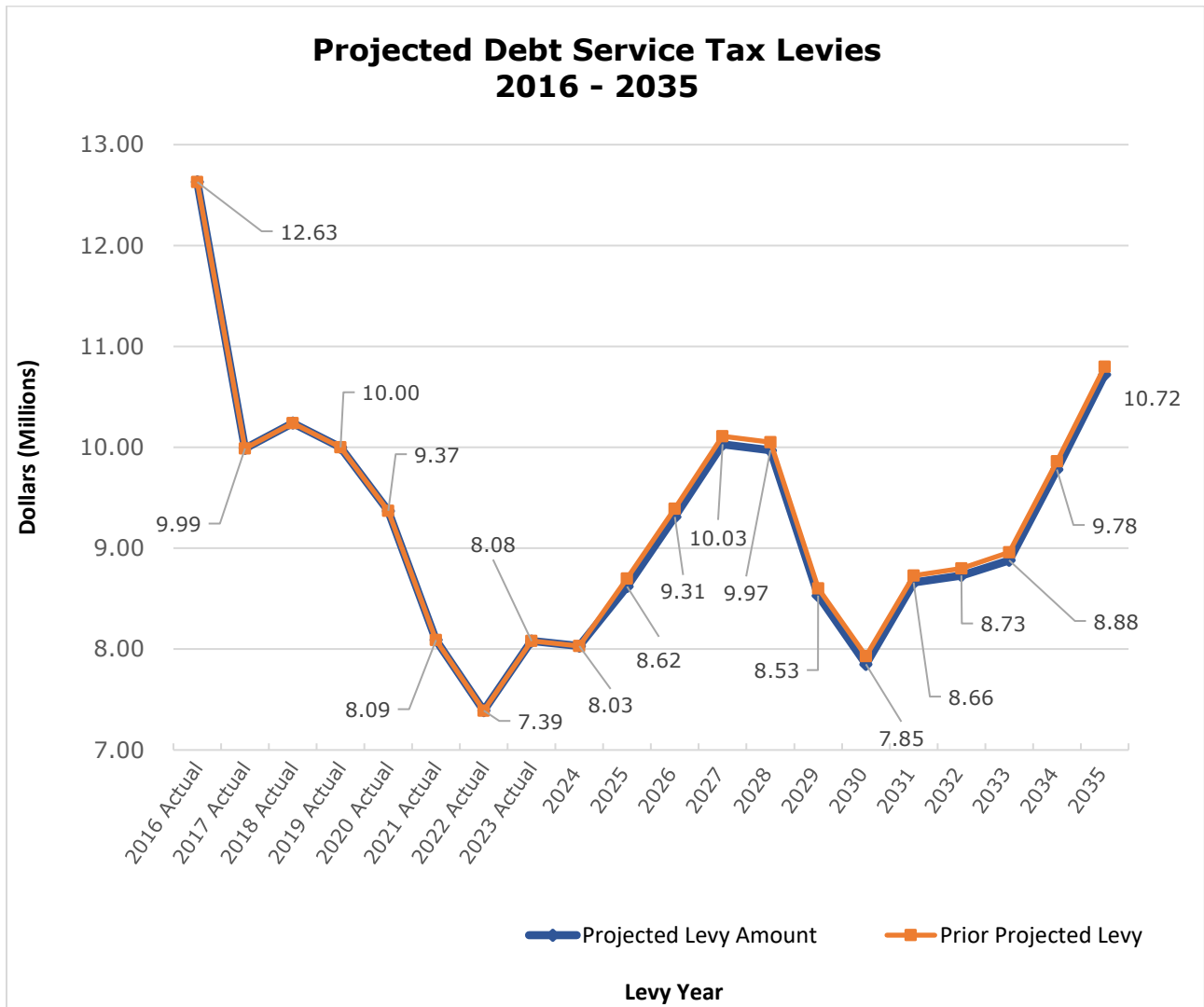
by financing park improvements as part of a well-planned and managed long-term debt strategy.

Attachments:

[Debt Service Projection Report.pdf](#)

Debt Service Projection Report

The proposed 2024 General Obligation bonds were included in past debt service tax levy projections. The size of the bond issue, the number of years and the annual tax levy have all changed. The following chart the previous projection amounts (orange line) and the projected amounts based on the proposed structure of the 2024 Bonds.



Although it is hard to discern from the above graph, the tax levies in 2025-2035 are approximately \$75,000 less each year than the previous projection showed. This amount equates to roughly one-quarter of one percent (0.25%) reduction in the tax levy.

Thirty five percent (35%) of future levies relate to bonds that have not yet been issued yet so there is still time to change future levies by altering the structure of future bond issues (lengthen the bonds, smaller issues and/or lower interest rates). The bonds sold over the last several years have either been smaller than projected or had lower interest rates, so future changes are possible.

Meeting Date: 10/24/24

Business Item: CURRENT BUSINESS

Item Number: **5D**

Division: Planning, Design & Technology

Originating Source: Jonathan Vlaming, Associate Superintendent

Agenda Item: Easement Acquisition Update for Bassett Creek Regional Trail Project

Superintendent's Recommendation:

NO ACTION REQUIRED; THIS ITEM IS FOR INFORMATION AND DISCUSSION.

Prepared By: Josh Bowe, Senior Manager of Engineering

Background:

The Bassett Creek Regional Trail Project in Golden Valley has entered into its final design phase, with construction anticipated to start in the summer of 2025. When completed, the regional trail will be complete and connect French Regional Park to Theodore Wirth Regional Park and Theodore Wirth Parkway. The project includes the regional trail, a local trail and intersection improvements (***see attached Project Overview Map***).

The local trail segment runs from its intersection with the Regional Trail at Regent Avenue west along Golden Valley Road and Duluth Street to Douglas Drive. Inclusion of the local trail was critical to securing the federal grant as the project then served a major employment node (Residio), services (groceries, pharmacy etc.) and large apartment complexes. The awarded federal grant is \$2.56 million. The non-federal portion of the local trail is being paid for by the City of Golden Valley and Hennepin County.

The project also includes a Hennepin County intersection improvement project at the Hidden Lakes Parkway and the Noble Avenue intersections along Golden Valley Road. Inclusion of this project brought addition federal funding to the regional trail project and has helped reduce the total cost of the project for Three Rivers.

Easements needed for construction:

The Board authorized staff to acquire easements required to complete the Project at its regular meeting on June 20, 2024, with the understanding that finalized permanent easements would be brought before the Board for approval at future meetings.

There are at total of 25 parcels requiring easements owned by 23 different property owners. There are 13 parcels that require permanent and temporary construction easements and 12 parcels that require temporary construction easements.

The temporary easements are needed for grading to construct a smooth transition on private property to the new trail. Permanent easements, where needed, are typically for the trail clear zone. The easements are narrow along the public right-of-way to provide smooth grading transitions, local trail pavement, and regional trail clear zones. Easement sizes range from 200

square feet to 5,000 square feet, with the majority under 700 square feet.

Timeline & Federal Requirements:

Easement acquisition has been following the required federal requirements for this project. The acquisition timeline is as follows:

- July 31, 2024: Early Notification Letters and Owner Property Rights sent to all property owners where easements are required.
- August 1, 2024: Started staking Permanent and Temporary Easement areas at properties. This allowed property owners to view the easement area on their property.
- October 18, 2024: Easement drafts for Park District, Hennepin County, and Golden Valley staff review.
- October 22, 2024: Appraisals completed and Park District, Hennepin County, and Golden Valley staff review.
- November 4, 2024: Written offers received by property owners.
- March 18, 2025: Title and Possession received for all Easements.
- April 8, 2025: R/W Certificate obtained for the project.

In February 2024, the Park District, Hennepin County, and Golden Valley held an open house to inform the public on the project progress and schedule. The feedback at the open house was positive, as residents want the project and are excited for the off-road trail along CSAH 66 to provide a safe bike and walking experience.

Land acquisition staff have been in contact with property owners since the early notification letters were delivered. Land Acquisition staff stated property owners are generally supportive of the project and have not communicated any major concerns with granting an easement.

Once the written offers are delivered to the property owners, land acquisition staff will actively negotiate with them to secure the easements. To meet the requirements of the federal grant for this project, all land required for trail and intersection construction must be secured by March 18, 2025. The easement procurement process can have unexpected delays, such as mortgage company signoff, property owner communication, and/or uncertain property owners.

If any of the easements remain unsecured by March 18th, federal funding for the project will no longer be available, and the project will either need to be cancelled, or postponed indefinitely until additional funding is secured. Staff will explore all potential options to expedite securing of easement rights to meet the March 18th deadline.

Staff will provide another update at the November Board meeting. That update will include detailed easement maps and appraisal estimates for each parcel, along with progress to date on acquisitions and a discussion on potential options to ensure acquisition by the required deadline.

Relationship to the System Plan:

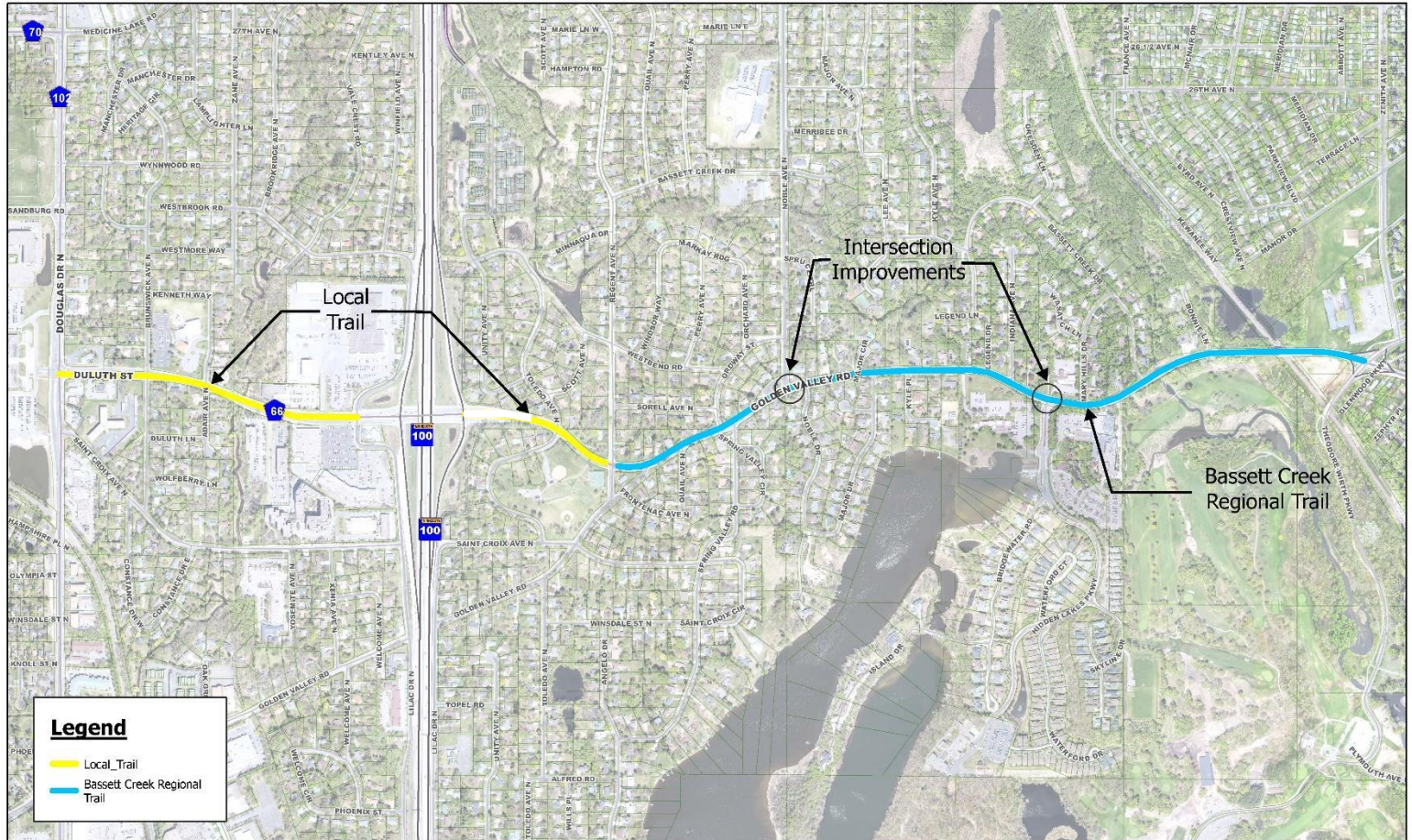
The Request for Action supports the following goal(s) of the System Plan:

Goal 2: Parks Matter

Attachments:

[Bassett Creek Regional Trail Project Overview Map.pdf](#)

Bassett Creek Regional Trail – Golden Valley Road Gap Golden Valley, MN

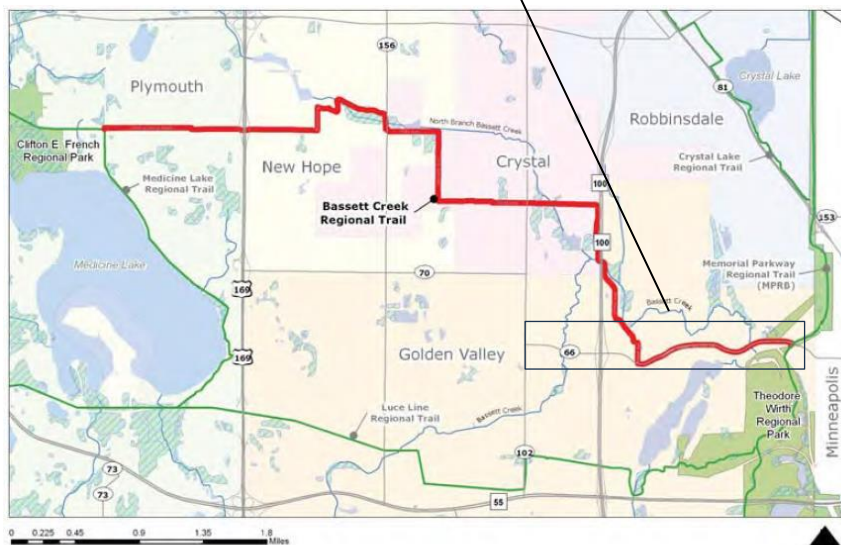


Design Department
Revised Date: 8/21/2023



Bassett Creek Regional Trail Golden Valley Road Trail Gap

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This map is for general reference only.
This is not a legal document and it is provided without warranty.
Data represented in this map is from a variety of sources, and is dynamic.
The user acknowledges and accepts these terms.



Bassett Creek Regional Trail Location & Contextual Relationship

Meeting Date: 10/24/24

Business Item: STUDY TOPIC

Item Number: **6A**

Division: Recreation, Education & Natural Resources

Originating Source: Luke Skinner, Associate Superintendent

Agenda Item: Water Use Overview

Superintendent's Recommendation:

NO ACTION REQUIRED; THIS ITEM IS FOR INFORMATION AND DISCUSSION.

Prepared By: Luke Skinner, Associate Superintendent, Recreation, Education and Natural Resource Management; Jami Markle, Director of Natural Resource Management; Mandy Whiteside, Director of Marketing and Community Engagement

Background:

The Board has requested that staff provide information on water use in the Park District. Water use is vital to managing our operations and connecting people with nature. In all areas of water use, including operations and maintenance use, we are focused on efficient efforts that minimize environmental impact districtwide.

Staff have developed a presentation that provides an overview of water usage in the Park District, which includes key information and statistics regarding these specific uses, water sources, practices, climate considerations and sustainability efforts to inform Board discussion (**Attachment - Water Use Overview Presentation**).

Relationship to the System Plan:

The Request for Action supports the following goal(s) of the System Plan:

Goal 1: You Belong Here

Goal 2: Parks Matter

Goal 3: Lead by Example

Attachments:

[Water Use Overview Presentation.pdf](#)

Water Use Overview



Introduction

As our name reflects, water is an important part of our identity at Three Rivers.

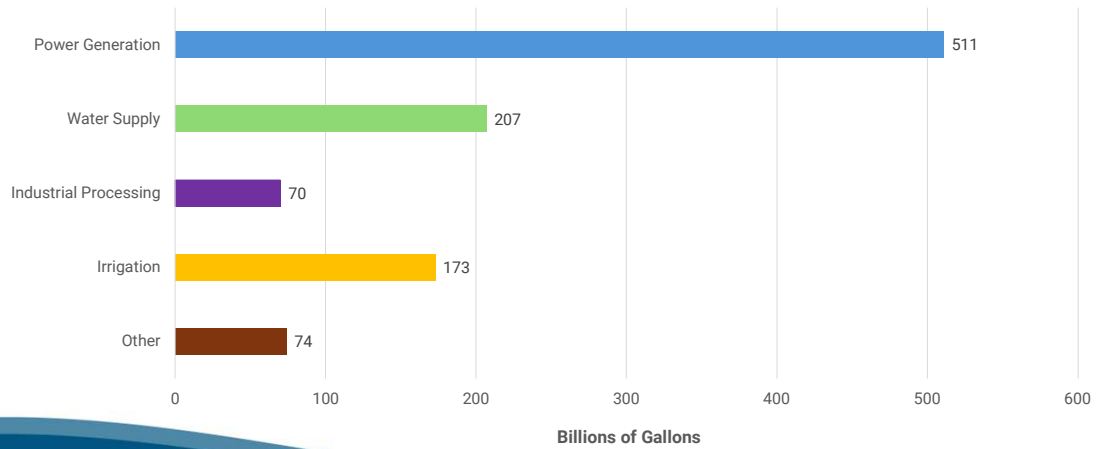
Guided by our mission, we are committed to balancing the protection of natural resources with the ability to provide recreation opportunities.

Water use is vital to managing our operations and connecting people with nature.

In all areas, including our use of water for operations and maintenance, we are focused on efficient efforts that minimize environmental impact and expenses.



Minnesota Water Use



2023 Usage from Permit Reports

Where We Use Water

Recreational Uses:

- Snowmaking
 - Hyland Hills Ski Area
 - Winter Recreation Area at Elm Creek Park Reserve
 - Cross-country ski trails at Hyland Lake Park Reserve
- Swim pond operations
 - Elm Creek Park Reserve
 - Lake Minnetonka Regional Park
- Pond study
 - Richardson Nature Center

Maintenance Uses:

- Golf course irrigation
- Nursery irrigation



Annual Visits

Activity	Location(s)	# of Visits Annually*
Downhill Ski/Snowboard	Hyland Hills	214,000
Cross-Country/ Downhill/Snowboard/Tubing	Elm Creek Park Reserve	162,000
Cross-Country Ski	Hyland Lake Park Reserve	101,100
Swim Ponds	Lake Minnetonka/Elm Creek	133,300
Golf	Baker/Eagle/Glen/Hyland/ Cleary/Parkers	205,326
	TOTAL	815,728

These visits generate \$15.4 million each year.



*Visitation numbers are 2022-2023 actuals
** Cross-country ski revenue for the entire Park District

Surface Water vs. Groundwater

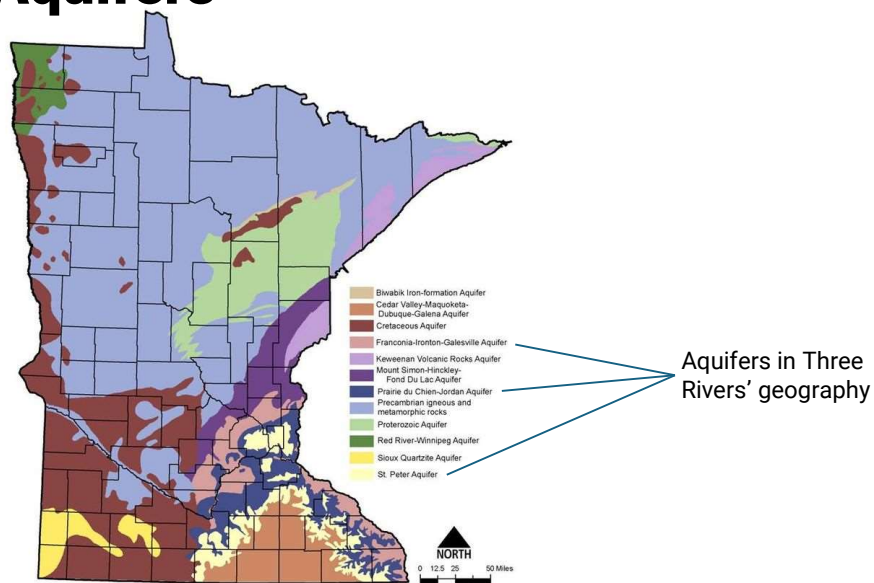
- **Surface Water** – typically lake or pond withdrawals using pump systems designed for this purpose
- **Groundwater** – pumped from wells drilled into the aquifer, which for most of our geography is the Prairie du Chien-Jordan Aquifer.

Groundwater overuse is typically of greater concern due to slow aquifer recharge rates. Whereas surface water levels in lakes and ponds respond more quickly with rain events and wetter seasonal conditions.

Meaningful water use reduction strategies often focus on reducing or eliminating reliance on groundwater



Minnesota Aquifers



October, 2005

Sources: MGS (major aquifers from Minnesota's Bedrock Hydrogeology by Roman Kaniwetsky, 1979; GIS data available at <http://www.lmrc.state.mn.us/house/metadata/hydrogeo.html>), DNR (GIS data available at <http://del.dnr.state.mn.us/>)

Climate Considerations

Our region is becoming warmer and wetter and is experiencing more weather extremes.

- Ten of the warmest and wettest years on record have occurred in the past 20 years.
- Winter is warming faster than summer with fewer days and nights of extreme cold.
- The length of the frost-free season in Minnesota is increasing.
- The number of 3" rainfalls has increased 65% in the past 30 years.
- Since 2000, rain events of more than 6" are 4-times more frequent than in the previous three decades.

It is important to focus on long-term solutions, and to not only react to current situations.

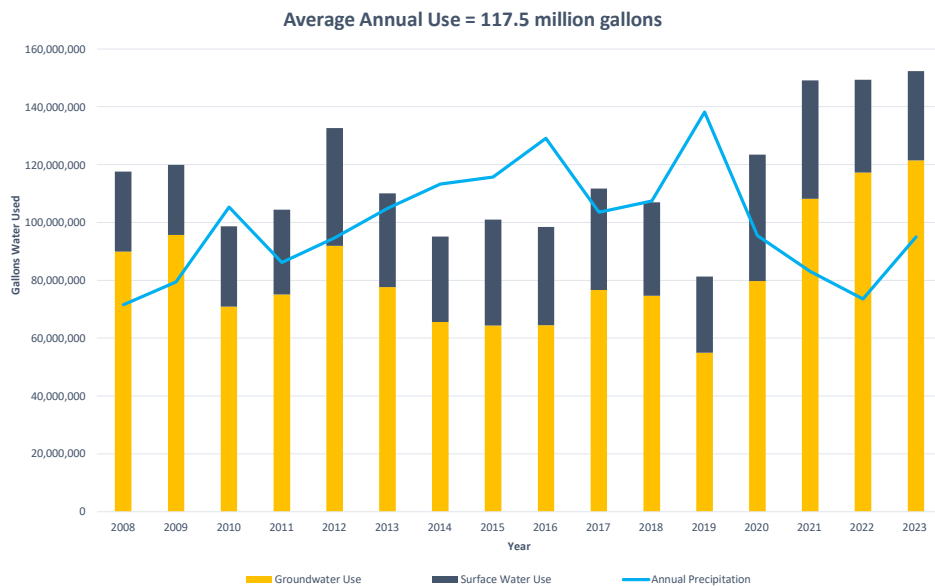
Water Appropriation Permits

The Minnesota DNR regulates water usage through a water appropriation permit program. Permits are site-specific and associated with a single groundwater well or lake pumping location.

- The Park District currently has 12 active water appropriation permits.
- We are permitted to use up to 272.6 million gallons of water annually.
- Our average annual use is 117.5 million gallons, which is 43% of the amount permitted for use.

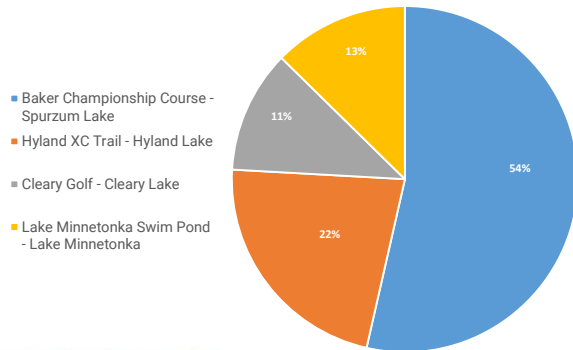


Park District Historical Water Use

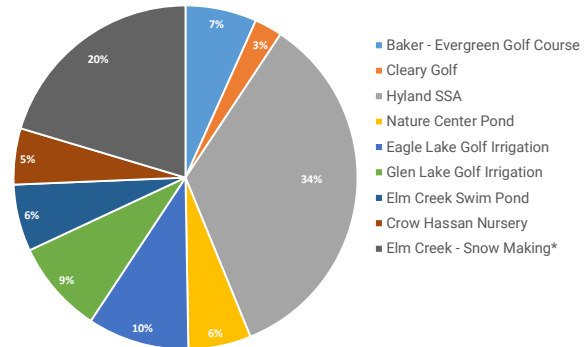


Surface vs Groundwater Usage

Surface Water Usage



Groundwater Usage



*There is no permit for snow making at Elm Creek because the operation uses groundwater purchased from Maple Grove.



2008-2023 Water Usage Totals

Groundwater Comparison

Hyland Lake Park Reserve is located in the Prairie Du Chien – Jordan Aquifer.

- Total withdrawal from the aquifer in 2023 was 6.9 billion gallons.
- Hyland Lake Park Reserve's total groundwater use was 56.3 million gallons
 - That is less than 1% of the total withdrawn from the aquifer.

For comparison, the cities of Bloomington and Eden Prairie each use roughly:

- 7 million gallons per day in the winter months
- 20 million gallons per day in the summer months (primarily for residential lawn watering)

Hyland's total groundwater use for the year is less than just 3 days of summer use in either city.



Sustainability Efforts

- Our adopted Sustainability Plan calls for a 30% reduction in groundwater usage by 2050.
- Ongoing efforts to reduce our use of groundwater include:
 - Utilizing automated timers for irrigation.
 - Making snow only under optimal conditions (temperature and wind).
 - Optimizing base depth and trail width for manufactured on cross-country ski trails.
 - Improving equipment for irrigation and snowmaking over what was used a decade ago.



Elm Creek Surface Water Feasibility Study

- Snowmaking operations at Elm Creek use roughly 20 million gallons of treated groundwater from the City of Maple Grove each season.
- Staff are investigating alternate surface water sources to replace municipal groundwater.
- Surface water solutions are part of a broader improvement plan being explored for winter recreation operations at Elm Creek.

The plan would:

 - Be a significant step in meeting sustainability goals
 - Enhance the visitor experience
 - Increase operational efficiency



District Nursery Modernization

The Nursery currently uses 4-6 million gallons of groundwater annually to water tree plantings using a manual system.

To reduce our reliance on groundwater, we are exploring the feasibility of operational enhancements including:

- Converting to an automated irrigation system will improve efficiency by programming zone controls for water volume and timing.
- Adding a rainwater and irrigation water re-capture system (tile system), collecting water in a central holding pond or underground tank to be reused.

The complete report and cost estimate is expected later this year.



Discussion and Questions

REGULAR BOARD MEETING

Meeting Date: 10/24/24

Business Item: ANNOUNCEMENTS

Item Number: **7A**

Division: Superintendent's Office

Originating Source: Boe Carlson, Superintendent

Agenda Item: Commissioner Announcements/Proposed Future Discussion Topics

Superintendent's Recommendation:

NO ACTION REQUIRED; THIS ITEM IS FOR INFORMATION AND DISCUSSION.

Background:

Commissioners are encouraged to share announcements and discuss ideas for future topics of interest.

Attachments:

[Board Proposed Discussion Topics.pdf](#)

Board Proposed Discussion Topics

Topic	Introduction/ Proposed Disc. Date	Date Discussed
Park District properties and operations outside of Suburban Hennepin County (inventory, activities, assets, and interrelationships)	05/04/23	10/19/23
Park District Ordinance Revisions / Updates	05/04/23 06/01/23	10/19/23
Use of E-bikes and Throttle bikes in the Parks	06/01/23	
Anticipated impacts on the legalization of marijuana	06/01/23	07/20/23 10/19/23
Public Safety Quarterly Incident Report (Reports submitted: 08/17/23, 10/19/23, 02/15/24, 04/18/24, 08/15/24)	06/01/23	08/17/23 10/19/23
Sponsorship, Donations, and Partnership overview and opportunities	06/01/23	08/17/23
Information for Commissioners Attending Public Meetings	08/03/23	
Policy/Budget Discussion Regarding Other Capital Funding Sources	08/17/23	10/19/23
Explorer Camps vs. Summer Camps - How are they different? - Who attends these camps? - Where are they held (park names)? - Why are they held in some parks but not others? - Are there partnerships with other organizations who host camps? - Are there differences in registration/signup? - Is there priority registration for suburban Hennepin County residents?	10/05/23	
Priorities of Park District land acquisition and consideration of land tributes for previous inhabitants	10/05/23	
Review 2040 System Plan	10/05/23	
Consider Options for Silverwood Park (staff to present options to Board prior to the end of first quarter 2024)	10/19/23 03/21/24	11/09/23 03/21/24
Overall Review of the Three Rivers Park System including a broad discussion of the following parks outside Suburban Hennepin County: The Landing, Carver Park Reserve, and Beebe Lake County Park	10/19/23	
Community Outreach/DEI Initiatives Recap/Update	02/15/24	
Impacts of Climate Change on Future Snowmaking Operations - Financial, environmental, weather, and sustainability considerations - Snowmaking products, innovations and technology - Manufacturing snow in additional park locations - Value to Nordic skiing industry - Groundwater depletion and usage relative to Minnesota, sources, regulatory bodies, and policies	03/21/24 06/20/24	
In-depth discussion of Park District's Budgeting Process and Timeline	06/20/24 07/18/24	