

REGULAR BOARD MEETING

Administrative Center - Board Room
3000 Xenium Lane North, Plymouth, MN 55441

**Thursday, December 19, 2024
5:00 PM**

AGENDA

1. **OPENING BUSINESS**

- 1A. Call to Order
- 1B. Pledge of Allegiance
- 1C. Roll Call

2. **APPROVAL OF AGENDA**

Board members who wish to delete or add any item(s) to the agenda shall do so at this time.

Superintendent's Recommendation:

MOTION TO APPROVE THE AGENDA OF THE DECEMBER 19, 2024, REGULAR BOARD MEETING.

3. **COMMUNICATIONS**

3A. **People Wishing to Address the Board**

Superintendent's Recommendation:
NO ACTION REQUIRED.

3B. **Special Matters: Resolution of Appreciation of Tom Kotilinek**

- ROLL CALL VOTE REQUIRED -

Superintendent's Recommendation:

MOTION TO ADOPT RESOLUTION NO. 24-14; A RESOLUTION OF APPRECIATION TO TOM KOTILINEK UPON HIS RETIREMENT FROM THREE RIVERS PARK DISTRICT.

3C. **Special Matters: Acknowledgement of Donations**

Superintendent's Recommendation:
NO ACTION REQUIRED; THIS ITEM IS FOR INFORMATION AND DISCUSSION.

3D. **Superintendent's Report**

Superintendent's Recommendation:
NO ACTION REQUIRED; THIS ITEM IS FOR INFORMATION AND DISCUSSION.

4. **ROUTINE BUSINESS**

4A. [Receive Mississippi Gateway Regional Park Construction Progress Update](#)

Superintendent's Recommendation:
NO ACTION REQUIRED.

4B. [Budget Adjustments for 2024](#)

Superintendent's Recommendation:
MOTION TO APPROVE AMENDMENTS TO THE 2024 GENERAL FUND OPERATING BUDGET BY INCREASING EXPENDITURES AND REVENUES BY \$388,557.

4C. [2025 Sentencing to Service Agreement with Hennepin County](#)

Superintendent's Recommendation:
MOTION TO AUTHORIZE THE BOARD CHAIR AND SUPERINTENDENT TO ENTER INTO AN AGREEMENT WITH HENNEPIN COUNTY FOR SENTENCING TO SERVICE WORK CREWS FOR CALENDAR YEAR 2025, AT A COST NOT TO EXCEED \$167,061.44 WITH FUNDING DESIGNATED FROM LOTTERY-IN-LIEU-OF REVENUES COLLECTED BY THE PARK DISTRICT IN 2024.

4D. [Aerial Lift Purchase](#)

Superintendent's Recommendation:
MOTION TO AUTHORIZE THE SUPERINTENDENT TO PURCHASE ONE (1) AERIAL LIFT FROM HERC-U-LIFT, OF MAPLE PLAIN, MN IN THE AMOUNT OF \$116,500 WITH PAYMENT FROM THE PRESERVATION AND REHABILITATION FUND.

4E. [Wheel Loader Purchase](#)

Superintendent's Recommendation:
MOTION TO AUTHORIZE THE SUPERINTENDENT TO PURCHASE ONE (1) WHEEL LOADER FROM RDO EQUIPMENT COMPANY, OF BURNSVILLE, MN IN THE AMOUNT OF \$256,242.28 WITH PAYMENT FROM THE INTERNAL SERVICES FUND.

4F. [RAISE Grant Application Authorization for the Mississippi River Trail \(MRT\) Expansion Project](#)

- ROLL CALL VOTE REQUIRED -

Superintendent's Recommendation:
MOTION TO ADOPT RESOLUTION NO. 24-15; A RESOLUTION APPROVING A 2025 RAISE DISCRETIONARY GRANT APPLICATION FOR THE MISSISSIPPI RIVER TRAIL EXPANSION PROJECT.

4G. [Adoption of 2025 Legislative Platform](#)

Superintendent's Recommendation:
MOTION TO ADOPT THE 2025 LEGISLATIVE PLATFORM.

4H. [Legislative Consultant Services Agreement](#)

Superintendent's Recommendation:
MOTION TO APPROVE AN AGREEMENT WITH LARKIN HOFFMAN FOR LEGISLATIVE CONSULTANT SERVICES FOR 2025-2026.

4I. [Hennepin County Permanent Drainage Easement Request at Lake Rebecca Park Reserve](#)

Superintendent's Recommendation:

MOTION TO GRANT HENNEPIN COUNTY A 323 SQUARE FEET PERMANENT DRAINAGE EASEMENT FOR \$500 AT LAKE REBECCA PARK RESERVE ALONG COUNTY ROAD 92 IN INDEPENDENCE.

4J. [Use of Scott-Three Rivers Partnership Fund Balance to Acquire Property](#)

Superintendent's Recommendation:

MOTION TO AUTHORIZE THE USE OF THE SCOTT-THREE RIVERS PARTNERSHIP FUND BALANCE IN AN AMOUNT NOT TO EXCEED \$663,000 FOR THE ACQUISITION OF TWO PROPERTIES IN BLAKELY BLUFFS PARK RESERVE.

4K. [Board Minutes of November 7, 2024](#)

Superintendent's Recommendation:

MOTION TO APPROVE THE MINUTES OF THE NOVEMBER 7, 2024, REGULAR BOARD MEETING.

4L. [Approval of Claims for the Period Ended December 12, 2024](#)

Superintendent's Recommendation:

MOTION TO APPROVE PAYMENT OF CLAIMS AS RECOMMENDED BY THE SUPERINTENDENT FOR THE PERIOD ENDED DECEMBER 12, 2024, IN THE AMOUNT OF \$15,457,233.53.

5. CURRENT BUSINESS

5A. [Preventative Maintenance for Asphalt Pavement Presentation](#)

Superintendent's Recommendation:

NO ACTION REQUIRED; THIS ITEM IS FOR INFORMATION AND DISCUSSION.

5B. [Registration/Reservation Software Update](#)

Superintendent's Recommendation:

NO ACTION REQUIRED; THIS ITEM IS FOR INFORMATION AND DISCUSSION.

5C. [Reconstruction of CSAH 11 at Carver Park Reserve](#)

Superintendent's Recommendation:

MOTION TO APPROVE A CONSTRUCTION COOPERATIVE AGREEMENT WITH CARVER COUNTY AND THE CITY OF VICTORIA FOR THE RECONSTRUCTION OF CSAH 11 THROUGH CARVER PARK RESERVE; AMEND THE LONG-RANGE PLAN TO ADJUST THE PARK BOUNDARY; AND OBTAIN THE APPROPRIATE APPROVAL FOR THE AFFECTED PROPERTIES WITH A METROPOLITAN COUNCIL RESTRICTIVE COVENANT.

5D. [Award of Construction Contract for the 2024 Welcome Kiosk Implementation, Various parks](#)

Superintendent's Recommendation:

MOTION TO AWARD A CONTRACT FOR THE 2024 WELCOME KIOSK IMPLEMENTATION AT NINE PARK LOCATIONS TO BLACKSTONE CONTRACTORS, LLC. IN THE TOTAL BASE BID AMOUNT OF \$433,385.45 PLUS ALTERNATE NO 1 IN THE ADD AMOUNT OF \$15,000.00 FOR A TOTAL CONTRACT SUM OF \$448,385.45 AND TO ESTABLISH A TOTAL CONSTRUCTION BUDGET OF \$493,224.00 INCLUDING A 10 PERCENT CONTINGENCY, WITH FUNDING FROM THE 2023 AND 2024 ASSET MANAGEMENT PROGRAMS AND UNALLOCATED INTEREST EARNED IN THE PRESERVATION AND REHABILITATION FUND.

5E. [Mississippi Gateway Operations Plan Overview](#)

Superintendent's Recommendation:

NO ACTION REQUIRED; THIS ITEM IS FOR INFORMATION AND DISCUSSION.

5F. [Use of General Fund Fund Balance for Mississippi Gateway Tools and Equipment](#)

Superintendent's Recommendation:

MOTION TO APPROVE THE USE OF UP TO \$532,400 OF THE GENERAL FUND FUND BALANCE FOR THE PURCHASE OF TOOLS AND EQUIPMENT REQUIRED FOR THE OPERATION OF MISSISSIPPI GATEWAY REGIONAL PARK.

5G. [Resolution Adopting 2025 General Fund Operating Budget and Tax Levy](#)

- ROLL CALL VOTE REQUIRED -

Superintendent's Recommendation:

MOTION TO ADOPT RESOLUTION NO. 24-16, A RESOLUTION ADOPTING THE 2025 GENERAL FUND OPERATING BUDGET AND THE 2025 PROPERTY TAX LEVY.

5H. [Adoption of the 2025-2029 Capital Improvement Program](#)

Superintendent's Recommendation:

MOTION TO ADOPT THE 2025-2029 CAPITAL IMPROVEMENT PROGRAM.

5I. [Approval of the 2025 Asset Management Program](#)

Superintendent's Recommendation:

MOTION TO APPROVE THE 2025 ASSET MANAGEMENT PROGRAM TOTALING \$28,427,851.

5J. [Approval to Purchase Easements for the Bassett Creek Regional Trail - Golden Valley Road Gap Project](#)

Superintendent's Recommendation:

MOTION TO APPROVE PURCHASE OF THE FOLLOWING EASEMENTS FOR THE BASSETT CREEK REGIONAL TRAIL PROJECT:

1. PURCHASE IN THE AMOUNT OF \$35,000 FOR 2,686 SQUARE FEET OF PERMANENT EASEMENT AND 4,469 SQUARE FEET OF TEMPORARY EASEMENT AT 1950 DOUGLAS DRIVE IN GOLDEN VALLEY, MINNESOTA.
2. PURCHASE IN THE AMOUNT OF \$14,100 FOR 4,725 SQUARE FEET OF PERMANENT EASEMENT AND 3,215 SQUARE FEET OF TEMPORARY EASEMENT AT 6000 DULUTH STREET IN GOLDEN VALLEY, MINNESOTA.
3. PURCHASE IN THE AMOUNT OF \$500 FOR 165 SQUARE FEET OF TEMPORARY EASEMENT AT 1931 ADAIR AVENUE NORTH IN GOLDEN VALLEY, MINNESOTA.
4. PURCHASE IN THE AMOUNT OF \$700 FOR 410 SQUARE FEET OF TEMPORARY EASEMENT AT 5750 DULUTH STREET IN GOLDEN VALLEY, MINNESOTA.
5. PURCHASE IN THE AMOUNT OF \$1,000 FOR 260 SQUARE FEET OF TEMPORARY EASEMENT AT 1875 LILAC DRIVE NORTH IN GOLDEN VALLEY, MINNESOTA.
6. PURCHASE IN THE AMOUNT OF \$1,350 FOR 181 SQUARE FEET OF TEMPORARY EASEMENT AT 5000 GOLDEN VALLEY ROAD IN GOLDEN VALLEY, MINNESOTA.
7. PURCHASE IN THE AMOUNT OF \$5,200 FOR 292 SQUARE FEET OF PERMANENT EASEMENT AND 736 SQUARE FEET OF TEMPORARY EASEMENT AT 4725 GOLDEN VALLEY ROAD IN GOLDEN VALLEY, MINNESOTA.
8. PURCHASE IN THE AMOUNT OF \$5,400 FOR 270 SQUARE FEET OF PERMANENT EASEMENT AND 669 SQUARE FEET OF TEMPORARY EASEMENT AT 4715 GOLDEN VALLEY ROAD IN GOLDEN VALLEY, MINNESOTA.
9. PURCHASE IN THE AMOUNT OF \$5,000 FOR 341 SQUARE FEET OF PERMANENT EASEMENT AND 632 SQUARE FEET OF TEMPORARY EASEMENT AT 4705 GOLDEN VALLEY ROAD IN GOLDEN VALLEY, MINNESOTA.
10. PURCHASE IN THE AMOUNT OF \$1,300 FOR 54 SQUARE FEET OF PERMANENT EASEMENT AND 195 SQUARE FEET OF TEMPORARY EASEMENT AT 4630 GOLDEN VALLEY ROAD IN GOLDEN VALLEY, MINNESOTA.
11. PURCHASE IN THE AMOUNT OF \$12,000 FOR 4,965 SQUARE FEET OF TEMPORARY EASEMENT AT 4225 GOLDEN VALLEY ROAD IN GOLDEN VALLEY, MINNESOTA.
12. PURCHASE IN THE AMOUNT OF \$63,600 FOR 3,858 SQUARE FEET OF PERMANENT EASEMENT AND 3,927 SQUARE FEET OF TEMPORARY EASEMENT AT 3915 GOLDEN VALLEY ROAD AND PARCEL IDENTIFICATION NUMBER 18-029-24-41-0052 IN GOLDEN VALLEY, MINNESOTA.

5K. [Bloomington Partnership: Regional Parks and Trails Management Agreement](#)

Superintendent's Recommendation:

MOTION TO APPROVE THE COOPERATIVE AGREEMENT FOR THE MANAGEMENT, OPERATION, AND MAINTENANCE OF THE CITY OF BLOOMINGTON REGIONAL PARK AND TRAIL SYSTEM LANDS AND FACILITIES.

6. ANNOUNCEMENTS

6A. [Commissioner Announcements/Proposed Future Discussion Topics](#)

Superintendent's Recommendation:

NO ACTION REQUIRED; THIS ITEM IS FOR INFORMATION AND DISCUSSION.

7. ADJOURNMENT

REGULAR BOARD MEETING

Meeting Date: 12/19/24

Business Item: COMMUNICATIONS

Item Number: **3A**

Division: Superintendent's Office

Originating Source: Boe Carlson, Superintendent

Agenda Item: People Wishing to Address the Board

Superintendent's Recommendation:

NO ACTION REQUIRED.

Background:

Any individual wishing to address the Board on subjects which are not part of the meeting agenda may do so at this time. Such items will typically be referred to staff for review, action and/or recommendation for future board action. The public will also be provided an opportunity to address the Board on items which are on the agenda at the appropriate time.

REGULAR BOARD MEETING

Meeting Date: 12/19/24

Business Item: COMMUNICATIONS

Item Number: **3B**

Division: Superintendent's Office

Originating Source: Boe Carlson, Superintendent

Agenda Item: Special Matters: Resolution of Appreciation of Tom Kotilinek

Superintendent's Recommendation:

MOTION TO ADOPT RESOLUTION NO. 24-14; A RESOLUTION OF APPRECIATION TO TOM KOTILINEK UPON HIS RETIREMENT FROM THREE RIVERS PARK DISTRICT.

Prepared By: Jeff Jacobs, Fleet Supervisor; and Brad Chock, Director of Maintenance

Background:

Tom Kotilinek served the Park District for more than 18 years, starting on August 28, 2006. His last day of work will be December 31, 2024.

In his position as Mechanic, Tom has provided high skilled and high-quality service towards the maintenance and repair of the Park District's large and diverse fleet of vehicles and other equipment. In addition, Tom's skills include welding and metal fabrication that were put to great use over the years. Tom's knowledge, skills, pleasant demeanor, and work ethic will be missed at the Park District.

The attached Resolution of Appreciation is being presented for Board consideration, recognizing Tom's service to the Park District.

Attachments:

[2024 Tom Kotilinek Resolution of Appreciation.pdf](#)

THREE RIVERS PARK DISTRICT

RESOLUTION NO. 24-14

A RESOLUTION OF APPRECIATION TO THOMAS KOTILINEK

UPON HIS RETIREMENT FROM THREE RIVERS PARK DISTRICT

WHEREAS, Tom Kotilinek has served Three Rivers Park District for more than 18 years, starting on August 28, 2006; and

WHEREAS, in his position as Mechanic, Tom consistently displayed a high level of dedicated professional service to the Park District; and

WHEREAS, Tom's knowledge and expertise equipped him to work on nearly any vehicle or other piece of equipment in the Park District's large and diverse fleet, including many specialized pieces of equipment; and

WHEREAS, as a farmer himself, Tom's experience with farm equipment was a great asset to the Park District in the maintenance and repair of balers, rakes, disc bines, and other farm equipment at Gale Woods Farm; and

WHEREAS, in addition to his mechanic knowledge and skills, Tom was known for his welding and metal fabricating abilities, building many unique things over the years such as pay boxes, cages for driving range tractors, shop benches, and railings; and

WHEREAS, as a quiet leader with a positive attitude and great work ethic, Tom was a good example to other employees who was always willing to share his knowledge and experience with those around him; and

WHEREAS, Tom has been a valued co-worker and friend to many over the years, and will be missed at the Park District;

NOW, THEREFORE, BE IT RESOLVED, THAT THE BOARD OF COMMISSIONERS OF THREE RIVERS PARK DISTRICT HEREBY CONVEYS TO TOM KOTILINEK ITS SINCERE THANKS AND APPRECIATION FOR HIS YEARS OF SERVICE AND CONTRIBUTIONS TO THE PARK DISTRICT AND WISHES HIM AND HIS WIFE WENDY MANY YEARS OF GOOD HEALTH AND HAPPINESS UPON HIS RETIREMENT THE 31ST DAY OF DECEMBER 2024.

Adopted this **19th** day of December **2024**.

REGULAR BOARD MEETING

Meeting Date: 12/19/24

Business Item: COMMUNICATIONS

Item Number: **3C**

Division: Superintendent's Office

Originating Source: Boe Carlson, Superintendent

Agenda Item: Special Matters: Acknowledgement of Donations

Superintendent's Recommendation:

NO ACTION REQUIRED; THIS ITEM IS FOR INFORMATION AND DISCUSSION.

Prepared By: Sierra Spicer-Zimmerman, Donor Relations and Volunteer Supervisor

Background:

Commissioners and/or staff are encouraged to report any special matters, awards, recognitions or other acknowledgements at this time.

Acknowledgement of Donations

The Board wishes to acknowledge the following donations to the Park District of \$500 or more made in the past month.

- **Kathy Strom, St. Paul** - \$15,000 directed to support the prairies at Crow-Hassan Park Reserve.
- **Egan Company, Champlin** - \$5,617.75 directed to Parks & Trails.
- **Clara Bleak, Bloomington** - \$1,000 directed to Richardson Nature Center.
- **Judith Rykken, Bloomington** - \$1,600 for two Forests Forever tribute trees in memory of David Harrer and John P. Cummings.
- **Mary Gores, Prior Lake** - \$800 for a Forests Forever tribute tree in memory of Martin Gores.
- **Robert and Ann Perkins, Wayzata** - \$500 as an undesignated donation to Three Rivers Park District.
- **Elaine Olson, New Brighton** - \$500 directed to Silverwood Park in honor of Silverwood staff.

The Three Rivers Park District Foundation provides ongoing support to the Park District through partnerships and directed donations. In the past month, the Three Rivers Park District Foundation conveyed \$72,669.50 for various purposes, including:

- **Douglas Schmid** - \$60,000 directed to the completion of the Schmid Farmhouse Ruins

Project.

- **William Lundberg** - \$10,000 directed to Richardson Nature Center.
- **Geraldine Nelson** - \$2,000 directed to the Pathways Internship Program.

Relationship to the System Plan:

The Request for Action supports the following goal(s) of the System Plan:

Goal 1: You Belong Here
Goal 2: Parks Matter
Goal 3: Lead by Example

REGULAR BOARD MEETING

Meeting Date: 12/19/24

Business Item: COMMUNICATIONS

Item Number: **3D**

Division: Superintendent's Office

Originating Source: Boe Carlson, Superintendent

Agenda Item: Superintendent's Report

Superintendent's Recommendation:

NO ACTION REQUIRED; THIS ITEM IS FOR INFORMATION AND DISCUSSION.

Background:

- 2024 Proposed Board Meeting and Study Session Calendar attached.
- Calendar of 2024 Meetings and Events attached.

Update(s):

- 2025 Proposed Board Meeting & Study Session Calendar - Final Draft attached
- Minnesota Nordic Ski Opener Recap

Attachments:

[2024 Proposed Board Meeting and Study Session Calendar.pdf](#)

[Calendar of 2024 Meetings and Events.pdf](#)

[2025 PROPOSED Board Meeting and Study Session Calendar.pdf](#)

THREE RIVERS PARK DISTRICT

2024 PROPOSED BOARD MEETING AND STUDY SESSION CALENDAR

Unless otherwise noted, Board Meetings and Study Sessions

are held at the Administrative Center – Board Room

(* Designates meetings not held on 1st or 3rd Thursday)

Date	Time	Type of Meeting	Notes
January 4*	5:00 p.m.	Board Meeting	<i>MRPA Annual Mtg. & Awards Luncheon (Jan. 12)</i>
February 15	5:00 p.m.	Board Meeting	
March 21	5:00 p.m.	Board Meeting	
April 18	5:00 p.m.	Board Meeting	<i>Volunteer Service Awards</i>
May 16	5:00 p.m.	Board Meeting	
June 20	5:00 p.m.	Board Meeting	<i>Special Park Districts Forum at Three Rivers (June 10-13)</i>
July 18	5:00 p.m.	Board Meeting	
August 15	5:00 p.m.	Board Meeting	
September ... 19 23*	5:00 p.m. 11:30 a.m.	Board Meeting Joint Board Meeting	<i>MRPA Conference (Sept. 24-27) with Scott County (Doyle-Kennefick Regional Park)</i>
October 24*	5:00 p.m.	Board Meeting	<i>NRPA Conference (Oct. 8-10) MEA Conference (Oct. 17)</i>
November ... 7*	5:00 p.m. 5:30 p.m.	Board Meeting <i>Public Hearing</i>	<i>2025 General Fund Budget</i>
December 19	5:00 p.m.	Board Meeting	<i>Adopt 2025 Budget & Tax Levy</i>

Date	Annual Events	Location
June 10-13, 2024	Special Park Districts Forum (SPDF)	Three Rivers Parks
Sept. 24-27, 2024	MRPA Annual Conference	Mankato, MN
Oct. 8-10, 2024	NRPA Annual Conference	Atlanta, GA

CALENDAR OF EVENTS, PUBLIC MEETINGS, ETC., WITH PARK DISTRICT PARTICIPATION OR INVOLVEMENT		
Thurs., Dec. 19, 2024	5:00 p.m.	Board Meeting at Three Rivers Park District, Administrative Center - Board Room, 3000 Xenium Lane N, Plymouth, MN

YEAR 2025		
Thurs., Jan. 2, 2025 (tentative)	5:00 p.m.	Metropolitan Parks and Open Space Commission, 390 Robert Street North, St. Paul, MN
Fri., Jan. 10, 2025	9:30 a.m. to 2:30 p.m.	<u>Minnesota Recreation and Park Association (MRPA) Annual General Meeting & Awards Luncheon</u> – New Brighton Community Center, 400 10th St NW, New Brighton, MN
Thurs., Jan. 16, 2025 (proposed)	4:30 p.m. 5:00 p.m.	<u>Re-elected Board Members Oath of Office Ceremony</u> followed by Board Meeting at Three Rivers Park District, Administrative Center - Board Room, 3000 Xenium Lane N, Plymouth, MN
Thurs., Feb. 6, 2025	5:00 p.m.	Metropolitan Parks and Open Space Commission, 390 Robert Street North, St. Paul, MN
Thurs., Feb. 20, 2025 (proposed)	5:00 p.m.	Board Meeting at Three Rivers Park District, Administrative Center - Board Room, 3000 Xenium Lane N, Plymouth, MN
Sat., Feb. 22, 2025	All Day	<u>Winter Play Day</u> – Throughout Three Rivers Park District, with a winter festival event at Hyland Lake Park Reserve in Bloomington, MN
Thurs., Mar. 6, 2025	5:00 p.m.	Metropolitan Parks and Open Space Commission, 390 Robert Street North, St. Paul, MN
Thurs., Mar. 20, 2025 (proposed)	5:00 p.m.	Board Meeting at Three Rivers Park District, Administrative Center - Board Room, 3000 Xenium Lane N, Plymouth, MN
Thurs., Apr. 3, 2025	4:00 p.m.	Metropolitan Parks and Open Space Commission, 390 Robert Street North, St. Paul, MN
Thurs., Apr. 17, 2025 (proposed)	4:30 p.m. 5:00 p.m.	<u>2025 Distinguished Volunteer Service Awards Reception</u> in Lobby Area – Award Presentations in Board Room followed by Board Meeting at Three Rivers Park District Administrative Center–Board Room, 3000 Xenium Lane N, Plymouth, MN
Sat., Apr. 19, 2025	All Day	<u>Trail Mix Race</u> – Lake Rebecca Park Reserve, 9831 Rebecca Park Trail, Rockford, MN
Weds., April 23, 2025	9:00 a.m.	<u>State of the Parks Address and Expo</u> - Hyland Hills Chalet, 8800 Chalet Rd., Bloomington

THREE RIVERS PARK DISTRICT

2025 PROPOSED BOARD MEETING AND STUDY SESSION CALENDAR

**Unless otherwise noted, Board Meetings and Study Sessions
are held at the Administrative Center – Board Room
(* Designates meetings not held on 3rd Thursday)**

Date	Time	Type of Meeting	Notes
January..... 16	5:00 p.m.	Board Meeting	<i>Re-elected/Elected Board Members Oath of Office Ceremony</i>
February 20	5:00 p.m.	Board Meeting	
March 20	5:00 p.m.	Board Meeting	
April 17	5:00 p.m.	Board Meeting	<i>Volunteer Service Awards</i>
May 15	5:00 p.m.	Board Meeting	
June 12*	5:00 p.m.	Board Meeting	<i>Special Park Dist. Forum (Jun. 9-12)</i>
July 17	5:00 p.m.	Board Meeting	
August..... 21	5:00 p.m.	Board Meeting	
September 9*	TBD between 8 a.m.-2 p.m.	Joint Board Meeting	with Scott County (<i>Mississippi Gateway Regional Park</i>)
..... 18	5:00 p.m.	Board Meeting	<i>NRPA Conference (Sept. 16-18)</i>
October..... 16	5:00 p.m.	Board Meeting	<i>MRPA Conference (Oct. 27-30)</i>
November 13*	5:00 p.m. 5:30 p.m.	Board Meeting <i>Public Hearing</i>	<i>2026 General Fund Budget</i>
December 18	5:00 p.m.	Board Meeting	<i>Adopt 2026 Budget & Tax Levy</i>

Date	Annual Events	Location
June 9-12, 2025	Special Park Districts Forum (SPDF)	Detroit, MI
Sept. 16-18, 2025	NRPA Annual Conference	Orlando, FL
Oct. 27-30, 2025	MRPA Annual Conference	Brooklyn Center, MN

REGULAR BOARD MEETING

Meeting Date: 12/19/24 Business Item: ROUTINE BUSINESS Item Number: **4A**

Division: Planning, Design & Technology

Originating Source: Jonathan Vlaming, Associate Superintendent

Agenda Item: Receive Mississippi Gateway Regional Park Construction Progress Update

Superintendent's Recommendation:

NO ACTION REQUIRED.

Prepared By: Jason Zemke, Senior Manager of Architecture and Matt Swenson, Project Manager.

Background:

Site construction is winding down as the weather gets colder, but construction on the Gateway Center continues at full pace heading into December. The underpass tunnel is now complete. West River Road was re-paved and re-opened slightly ahead of schedule. Some minor site work related to the underpass will be completed in 2025, but the Rush Creek Regional Trail is fully paved and open for regular use as well.

At the park's West Unit, site work is generally complete. The parking lot will be opened for public parking when ready, but the primary site features - including the dog off-leash area, archery range, and reservable shelter - will remain closed to the public until warmer weather in 2025 allows the turf to get established. The temporary dog off-leash area near the water tower will remain in use until the permanent dog off-leash area is opened.

At the East Unit, installation of the new shelters in the lower river flats and at the South Pond area were started and will continue in December. Installation of the hillside nature play area is nearly complete. Safety surfacing and construction of the accessible walking path through the play area will be put on hold for the winter and completed in 2025.

At the Gateway Center, crews are working on the finishing touches for a final push towards completion. Crews have finished the exterior siding and will complete the roof edge trim next. In the interior of the Gateway Center, crews continue to install cabinetry, ceilings, light fixtures, and flooring, including the installation of the decorative river feature. Mechanical heating and ventilation equipment will be started up and tested soon. Staff are targeting occupancy of the Gateway Center in early 2025.

Budget Summary through 12/09/2024 (Park District Only):

	Current	Change From Last Summary
Total Funding/Approved Budget	\$29,414,379	N/A

Expenses (Committed and Budgeted)	\$28,254,592	+\$212,236¹
Remaining Contingency	\$1,080,731	-\$212,236¹
Remaining Funds - unassigned ²	\$79,056 ²	

¹When Expenses increase, there should be an equivalent reduction in Remaining Contingency, since contingency is generally used to fund cost increases that arise during construction.

²Currently unassigned funds from base budget.

Contingency Reserve Summary:

	Original	Spent	Remaining
FFE + Soft Costs	\$234,529	\$(67,757)	\$166,772
H+U (CM Firm) Contingency	\$105,715	0	\$105,715
Construction Contracts	\$1,324,227	\$(515,983)	\$808,244
Total	\$1,664,471	\$(583,740)	\$1,080,731

The overall construction project, including the West Unit, is about 74% complete, with just under \$21 Million of work put in place.

For this budget update period (since early October), 18 construction contract Change Orders have been finalized. The value of these recent Change Orders is an additional cost of \$182,390. Additional Change Orders are in process and will be included in future budget updates to the Board as they are approved. At this time, both completed and proposed Change Orders have been in-line with a project of this size and complexity, and the Contingency Reserve is sufficient to address all Change Orders in process.

Approved Change Orders this period generally include provisions for roof fall protection for improved and safer roof access for long-term maintenance, correction and replacement of unsuitable soils for infiltration basins, and added costs associated with cold-weather concrete work.

Relationship to the System Plan:

The Request for Action supports the following goal(s) of the System Plan:

Goal 1: You Belong Here

Goal 2: Parks Matter

Goal 3: Lead by Example

Attachments:

[Mississippi Gateway Progress Photos.pdf](#)



Underpass – Open to the public!



Rush Creek Regional Trail – Reroute complete and open to the public!



Hillside Nature Play – Taking shape but paused for the season.



Gateway Center – Office carpet and ceiling complete.



Gateway Center – River feature and animal display wall taking shape!

REGULAR BOARD MEETING

Meeting Date: 12/19/24

Business Item: ROUTINE BUSINESS

Item Number: **4B**

Division: Finance

Originating Source: Howard Koolick, Director/CFO

Agenda Item: Budget Adjustments for 2024

Superintendent's Recommendation:

MOTION TO APPROVE AMENDMENTS TO THE 2024 GENERAL FUND OPERATING BUDGET BY INCREASING EXPENDITURES AND REVENUES BY \$388,557.

Background:

The Board of Commissioners adopts budgets for all operating funds annually. These budgets are based on the revenues and expenditures known at the time the budget is proposed. It is common for information about additional revenues and expenditures to become available after the budget is approved. The most common types of revenues and expenditures that impact a budget after it is approved are donations, grants, transfers, reimbursements, changes in the level of service being provided and unanticipated expenditures.

Park District staff is requesting the 2024 General Fund Budget be increased to include a variety of state and local grants, reimbursements, sponsorships and associated expenditures.

Revenue Source	Expenditure	Purpose	Amount
Hennepin County Grant	Drone	Search for Lost Park Guests	\$9,990
Grant from Shakopee Mdewakanton Sioux Community	Program Services	Education relating to Native Culture	\$50,000
Minnesota Department of Education Grant	Program Services	Water Safety Education	\$7,022
Hennepin County Grant	Program Services, Other Services and Staffing	Active Living Programming and Evaluation	\$50,710
Hennepin County Grant	Supplies and Services	Non-Violent Education to Youth	\$84,550
Hennepin County Grant	Educational Services	Cardiovascular and Diabetic Education	\$8,843
Reimbursement from Xcel Energy	Repair and Maintenance	Repair of Damage	\$41,592
Special Park District Forum Sponsorships	Other Services and Credit Card Fees	Transportation, Planning and Registration Fees	\$69,000

Special Park District Forum Registration Fees	Various Supplies and Services	Forum Operational Costs	\$66,850
		Total	\$388,557

These budget adjustments are budget neutral meaning revenues received and the expenditures made are equal.

This is the first and final adjustment to the General Fund Operating Budget. No other operating budgets require Board approved amendments. The Superintendent, as authorized by the Board, has previously approved budget adjustments that reallocated funds *within* the approved budget amount to meet changing needs throughout the year.

Relationship to the System Plan:

The Request for Action supports the following goal(s) of the System Plan:

Goal 1: You Belong Here

Goal 2: Parks Matter

Goal 3: Lead by Example

by ensuring the Park District's finances are managed in a responsible manner.

REGULAR BOARD MEETING

Meeting Date: 12/19/24

Business Item: ROUTINE BUSINESS

Item Number: **4C**

Division: Superintendent's Office

Originating Source: Boe Carlson, Superintendent

Agenda Item: 2025 Sentencing to Service Agreement with Hennepin County

Superintendent's Recommendation:

MOTION TO AUTHORIZE THE BOARD CHAIR AND SUPERINTENDENT TO ENTER INTO AN AGREEMENT WITH HENNEPIN COUNTY FOR SENTENCING TO SERVICE WORK CREWS FOR CALENDAR YEAR 2025, AT A COST NOT TO EXCEED \$167,061.44 WITH FUNDING DESIGNATED FROM LOTTERY-IN-LIEU-OF REVENUES COLLECTED BY THE PARK DISTRICT IN 2024.

Prepared By: Brad Chock, Director of Maintenance

Background:

The Park District has utilized Hennepin County Sentencing to Service (STS) crews for many years through an annual Agreement with the County. As in previous years, funding for the 2025 Service Agreement will be included in the proposed 2025 Asset Management Program, with funding from Lottery-in-Lieu-of Revenues received by the Park District. The proposed Service Agreement for calendar year 2025 is attached.

The Agreement establishes a daily crew rate of \$401.59, which is the same rate as 2024. The Agreement also establishes an annual not to exceed amount of \$167,061.44. The daily rate includes a crew leader, work crew, transport vehicle, personal protective equipment, and hand tools. The Agreement does not obligate the Park District to any minimum use of STS crews or funding thereof.

The Park District utilizes multiple STS crews that work varying numbers of days per week, for labor-intensive projects such as general park clean-up, trail trimming, firewood processing and snow removal. While the number of participants has been down since 2020, it is still a good value and resource for Park District Maintenance operations.

Relationship to the System Plan:

The Request for Action supports the following goal(s) of the System Plan:

Goal 2: Parks Matter

Attachments:

[A2412630 Three Rivers STS.pdf](#)

**SENTENCING TO SERVICE PROGRAM
SERVICES AGREEMENT**

This Agreement is between the COUNTY OF HENNEPIN, STATE OF MINNESOTA, A-2300 Government Center, 300 South Sixth Street, Minneapolis, Minnesota 55487, on behalf of the Hennepin County Department of Community Corrections and Rehabilitation, C-2300 Government Center, Minneapolis, Minnesota 55487 (“COUNTY” or “DEPARTMENT”) and THREE RIVERS PARK DISTRICT, 3000 Xenium Lane North, Plymouth, MN 55441 (“PARTNER”).

WHEREAS, COUNTY operates the Sentencing to Service Program (“PROGRAM”), which offers offenders an opportunity to learn landscape maintenance and other marketable skills; and

WHEREAS, PARTNER wishes to purchase the services of PROGRAM.

NOW, THEREFORE, in consideration of the mutual undertakings and agreements hereinafter set forth, COUNTY and PARTNER agree as follows:

1. TERM AND COST OF THIS AGREEMENT

This Agreement shall be in effect from January 1, 2025, through December 31, 2025, unless terminated earlier in accordance with the Default and Cancellation provisions of this Agreement.

The total cost of this Agreement shall not exceed One Hundred Sixty-Seven Thousand Sixty-One Dollars and Forty-Four Cents (\$167,061.44) plus applicable tax.

2. SERVICES TO BE PROVIDED

COUNTY agrees to provide labor to perform the following work, in accordance with the terms of this Agreement: landscaping and general maintenance services (“Work”) as more specifically described in Attachment A.

3. PARTNER RESPONSIBILITIES

PARTNER agrees to the following:

- A. Obtain all necessary permits or licenses or special authority for all Work.
- B. Assign all Work and coordinate material purchases and delivery for projects to be performed.

4. COUNTY RESPONSIBILITIES

COUNTY agrees to the following with respect to Work requested:

- A. Provide work crew(s) in the number and on the days specified in Attachment A.
- B. Provide COUNTY-employed work crew leader who will be responsible for the transportation, instruction, and supervision of PROGRAM work crew.
- C. Provide required personal safety equipment and clothing needed for specific Work.
- D. Provide basic landscaping or other tools and equipment needed for specific Work.
- E. Train each PROGRAM work crew in necessary safety principles and techniques.
- F. Provide quarterly reports to PARTNER that show the number of days worked and total hours of service received.
- G. Assume all medical liability for PROGRAM participants.
- H. COUNTY, in its sole discretion, will assign PROGRAM participants of any gender, race or age capable of performing the necessary Work assignments.

5. COST AND PAYMENT FOR SERVICES

- A. COUNTY shall bill PARTNER for services performed including all applicable state and local sales tax as further specified in Attachment A. If PARTNER is exempt from any such tax, it shall provide a completed Certificate of Exemption to the COUNTY as specified in Attachment A.
- B. Payment for services performed by COUNTY shall be paid by PARTNER within thirty (30) days from the date of invoice.

6. INDEPENDENT PARTIES

Nothing is intended or should be construed as creating or establishing the relationship of co-partners between the parties or as constituting either party as the agent, representative, or employee of the other party for any purpose. Each party is and shall remain an independent party for all services performed under this Agreement. Each party shall secure at its own expense all personnel required in performing services under this Agreement. Any personnel or other persons engaged in the performance of any work or services required by a party will have no contractual relationship with the other party and will not be considered employees of the other party.

7. LIABILITY

Each party shall be liable for its own acts and the results thereof to the extent provided by law, and shall defend, indemnify, and hold harmless each other (including their present and former officials, officers, agents, employees, volunteers, and subcontractors), from any liability, claims, causes of action, judgments, damages, losses, costs, or expenses, including attorney's fees, resulting directly or indirectly from any act or omission of the party, anyone

directly or indirectly employed by it, and/or anyone for whose acts and/or omissions it may be liable, in the performance or failure to perform its obligations under this Agreement. Except for state agencies, each party's liability shall be governed by the provisions of Minnesota Statutes, chapter 466 and other applicable law. The liability of state agencies shall be governed by the provisions of Minnesota Statutes, section 3.736 and other applicable law.

8. DATA PRACTICES

Both parties shall abide by the provisions of the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13 (MGDPA), and all other applicable state and federal laws, rules, regulations, and orders relating to data privacy and confidentiality.

9. SUBCONTRACTING AND ASSIGNMENTS

Neither party shall assign, subcontract, transfer, or pledge this Agreement, in whole or in part, without the prior written consent of the other party.

10. MERGER AND MODIFICATION

- A. It is understood and agreed that the entire Agreement between the parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter. All items that are referenced or that are attached are incorporated and made a part of this Agreement.
- B. Any alterations, variations, modifications, or waivers of provisions of this Agreement shall only be valid when they have been reduced to writing as an amendment to this Agreement signed by the parties.

11. DEFAULT AND CANCELLATION

- A. If either party fails to perform any of the provisions of this Agreement or so fails to administer the work as to endanger the performance of this Agreement, it shall be in default. Unless the default is excused by the nondefaulting party, the nondefaulting party may upon written notice immediately cancel this Agreement in its entirety. Additionally, failure of PARTNER to comply with the terms of this Agreement shall be just cause for COUNTY to immediately cease providing services under this Agreement until PARTNER resumes compliance.
- B. The above remedies shall be in addition to any other right or remedy available to the parties under this Agreement, law, statute, rule, and/or equity.
- C. Either party's failure to insist upon strict performance of any provision or to exercise any right under this Agreement shall not be deemed a relinquishment or waiver of the same, unless consented to in writing. Such consent shall not constitute a general waiver or relinquishment throughout the entire term of this Agreement.

- D. This Agreement may be cancelled with or without cause by either party upon thirty (30) days written notice.

12. CONTRACT ADMINISTRATION

In order to coordinate the services of PARTNER with the activities of the DEPARTMENT, so as to accomplish the purposes of this Agreement, Jaime Tamez, Strategy and Resource Manager, Hennepin County Department of Community Corrections & Rehabilitation, Community Offender Management Division, 3000 North Second Street, Minneapolis, Minnesota 55411, Jaime.Tamez@hennepin.us or his successor (Contract Administrator), shall manage this Agreement on behalf of COUNTY and serve as liaison between COUNTY and PARTNER.

13. NOTICES

Any notice or demand which must be given or made by a party under this Agreement or any statute or ordinance shall be in writing and shall be sent registered or certified mail. Notices to COUNTY shall be sent to the County Administrator with a copy to the originating DEPARTMENT at the address given in the opening paragraph of this Agreement. Notice to PARTNER shall be sent to the address stated in the opening paragraph of this Agreement.

14. MINNESOTA LAWS GOVERN

The laws of the state of Minnesota shall govern all questions and interpretations concerning the validity and construction of this Agreement and the legal relations between the parties and their performance. The appropriate venue and jurisdiction for any litigation will be those courts located within the county of Hennepin, state of Minnesota. Litigation, however, in the federal courts involving the parties will be in the appropriate federal court within the state of Minnesota. If any provision of this Agreement is held invalid, illegal, or unenforceable, the remaining provisions will not be affected.

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COUNTY BOARD AUTHORIZATION

Reviewed for COUNTY by
the County Attorney's Office:

COUNTY OF HENNEPIN
STATE OF MINNESOTA
By:

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Reviewed for COUNTY by:

ATTEST:

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Board Resolution No:
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By:

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Document Assembled by:

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PARTNER

PARTNER warrants that the person who executed this Agreement is authorized to do so on behalf of PARTNER as required by applicable articles, bylaws, resolutions or ordinances.*

By:

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{{ ttl_es_:signer2:title}}

By:

{{Sig_es_:signer3:signature}}

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*PARTNER represents and warrants that it has submitted to COUNTY all applicable documentation (articles, bylaws, resolutions or ordinances) that confirms the signatory's delegation of authority. Documentation is not required for a sole proprietorship.

**Hennepin County STS Services For
Three Rivers Park District
January 1, 2025 – December 31, 2025**

SERVICES TO BE PROVIDED: Forestry and park maintenance-related projects.

SERVICE FREQUENCY: One (1) STS work crew, eight (8) days per week for a minimum of six (6) hours per day, excluding paid breaks for fifty-two (52) weeks.

COST PER DAY: Four Hundred One Dollars and Fifty-Nine Cents (\$401.59)

TOTAL COST: \$167,061.44 (401.59/day x 8 days/week x 52 weeks)

INVOICING: (Quarterly)

PARTNER CONTACT INFORMATION:

Brad Chock
Director of Maintenance
Three Rivers Park District
3000 Xenium Lane North
Plymouth, MN 55441-1299
763-694-7773
brad.chock@threeriversparks.org

TAXABLE STATUS

Hennepin County provides certain services that are taxable in the state of Minnesota. Appropriate sales tax will be charged for all taxable services provided. If your organization is exempt from any state or local sales tax, you must provide a completed Certificate of Exemption (Form ST3) to the COUNTY liaison identified in section 12.

Please consult the Minnesota Department of Revenue Sales & Use Tax guides (available at <https://www.revenue.state.mn.us/sales-and-use-tax>) for information on taxability of specific services.

REGULAR BOARD MEETING

Meeting Date: 12/19/24

Business Item: ROUTINE BUSINESS

Item Number: **4D**

Division: Superintendent's Office

Originating Source: Boe Carlson, Superintendent

Agenda Item: Aerial Lift Purchase

Superintendent's Recommendation:

MOTION TO AUTHORIZE THE SUPERINTENDENT TO PURCHASE ONE (1) AERIAL LIFT FROM HERC-U-LIFT, OF MAPLE PLAIN, MN IN THE AMOUNT OF \$116,500 WITH PAYMENT FROM THE PRESERVATION AND REHABILITATION FUND.

Prepared By: Brad Chock, Director of Maintenance and Howard Koolick, Chief Financial Officer

Background:

Emerald Ash Borer (EAB) infestation was first discovered in the metro area in 2009. The first known infestation on Park District property was discovered in 2010. Since that time EAB has become widespread throughout the metro area and throughout the Park District. Park District Maintenance and Forestry crews have and continue to remove thousands of Ash trees in active use areas of the parks.

As the infested trees begin to die, they become increasingly more and more brittle. Large branches can break without warning, which makes cutting and felling from the ground increasingly unsafe. For the safety, more removals require the use of an aerial lift in order to remove trees starting at the top and working down. The Park District currently has only one lift with adequate reach to accomplish this work; a truck-mounted lift that can only be used on fairly level and stable surfaces.

To help keep up with timely removal of infested trees, staff recommends the purchase of another lift. Staff have researched options and recommend a Nifty SD64 lift which is a self-propelled, four-wheel drive model that can get into tighter places and be used on steeper, less stable terrain. Staff received the following quotes for a Nifty SD64 lift:

Herc-u-lift	\$116,500.00
Acme Tools	\$118,995.00
Top Notch Equipment	\$119,392.45

Staff is recommending using unallocated funds from the Preservation and Rehabilitation Fund (PRP Fund). The PRP fund collects lottery-in-lieu-of funds to fund subsequent years Preservation and Rehabilitation Program expenses. The balance in this fund earns interest which is held in the PRP fund to cover cost overages or unanticipated needs. Since this piece of equipment is needed to deal with an unplanned and significant need, using the PRP Fund accumulated interest earnings is appropriate. The accumulated interest earnings total \$380,000 as of the end of October 2024.

Relationship to the System Plan:

The Request for Action supports the following goal(s) of the System Plan:

Goal 2: Parks Matter

Attachments:

[Aerial Lift.pdf](#)



REGULAR BOARD MEETING

Meeting Date: 12/19/24

Business Item: ROUTINE BUSINESS

Item Number: **4E**

Division: Superintendent's Office

Originating Source: Boe Carlson, Superintendent

Agenda Item: Wheel Loader Purchase

Superintendent's Recommendation:

MOTION TO AUTHORIZE THE SUPERINTENDENT TO PURCHASE ONE (1) WHEEL LOADER FROM RDO EQUIPMENT COMPANY, OF BURNSVILLE, MN IN THE AMOUNT OF \$256,242.28 WITH PAYMENT FROM THE INTERNAL SERVICES FUND.

Prepared By: Jeff Jacobs, Fleet Supervisor; and Brad Chock, Director of Maintenance

Background:

The Board approved 2025 Internal Services Fund (ISF) equipment replacement program includes the replacement of a 1996 model wheel loader, one of three loaders used throughout the Park District for moving materials, loading trucks, and snow removal, among other uses.

The recommended replacement purchase is a John Deere 544P wheel loader from RDO Equipment Company, of Burnsville, MN. The purchase will be made through cooperative purchasing with Sourcewell; a government organization that offers cooperative purchasing solutions to government, education, and nonprofit agencies.

The total purchase price, with selected options is \$256,242.28. Payment will be from the Internal Services Fund.

Relationship to the System Plan:

The Request for Action supports the following goal(s) of the System Plan:

Goal 2: Parks Matter

Attachments:

[New Wheel Loader.pdf](#)

[Old Wheel Loader.pdf](#)





REGULAR BOARD MEETING

Meeting Date: 12/19/24 Business Item: ROUTINE BUSINESS Item Number: **4F**

Division: Planning, Design & Technology

Originating Source: Jonathan Vlaming, Associate Superintendent

Agenda Item: RAISE Grant Application Authorization for the Mississippi River Trail (MRT) Expansion Project

Superintendent's Recommendation:

MOTION TO ADOPT RESOLUTION NO. 24-15; A RESOLUTION APPROVING A 2025 RAISE DISCRETIONARY GRANT APPLICATION FOR THE MISSISSIPPI RIVER TRAIL EXPANSION PROJECT.

Prepared By: Prepared by Kelly Grissman, Director of Planning.

Background:

The Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Transportation Grants Program provides dedicated, discretionary funding for transportation infrastructure projects, including trail projects, of local or regional significance. The RAISE program provides up to 80 percent funding for both design and construction (post grant agreement) and requires a minimum 20 percent local match.

Staff applied for the RAISE grant over the last three years and scored very well each year, but unfortunately, have not yet been selected for funding. Staff propose applying again in 2025 for the same project that was submitted last year: Mississippi River Trail Expansion Project, and to seek the full 80% funding potential **(See Attached: MRT DRAFT One-Pager 2025 RAISE)**. This trail/project is the same trail/corridor as the West Mississippi River Regional Trail and US Bikeway 45 (USDOT), staff elected to use Mississippi River Trail (MRT) in the project title rather than the regional trail name as the MRT has greater name recognition and national significance as the MRT is part of the National Park Service and MnDOT's bikeway/trail systems.

This project remains a strong candidate for the following reasons:

- This is a high priority for the City of Champlin. The City is willing to assist with securing support from potential project partners and elected officials.
- The trail is identified as a gap or missing link due to the lack of safe pedestrian and bicycle facilities (i.e. no shoulder, bike lane, sidewalk, trail, etc.).
- The project is not a strong candidate for the typical Regional Solicitation (STIP) funding program.
- The project builds off the 2023 completed feasibility study.
- The National Park Service's Alternative Transportation Funding program could help support design and/or construction funding obligations and offset project costs which are encumbered prior to the grant award.
- There is an opportunity to connect with several bus stops and expand/fill missing links of the local and regional active transportation/trail system.
- The project is consistent with Three Rivers 2040 System Plan, approved regional trail long-

range plan, 2025 Draft Legislative Platform, as well as Hennepin County's 2040 Bicycle Transportation Plan.

- The 2025 submittal was ranked very highly and the majority of the grant application can be resubmitted with only minor tweaks reducing staff workload and consultant costs.

The project would develop about 3.5 miles of the Mississippi River Trail (this is the same trail as the West Mississippi River Regional through Champlin) and roughly between the border of City of Brooklyn Park and Hwy 169. The project includes other important safety and useability improvements including striping, regulatory signage, wayfinding, ADA compliant curb cuts/ramps/bus stop loading pads, bicycle repair stations, as well as road crossing enhancements including a new roundabout at Winnetka Avenue, 4,700 feet of travel lane conversion and reductions, and 18 other intersection improvements to support the trail.

Resolution of Support/Local Match:

The RAISE grant application requires a Resolution of Support for the application and commitment for funding for the local match **(See Attached: RAISE Grant Resolution No. 24-15)**.

The Resolution of Support addresses the local match as follows:

"WHEREAS, if awarded the RAISE grant, the Three Rivers Board of Commissioners commits to providing the local match of the total project costs and cost overruns through its General Obligation Bonds, while reserving the right to pursue funding partnerships at the local, regional and state levels to share in the funding of the local match and any additional costs as needed"

This language was intentionally included to show proof of local match commitment and availability, which in turn raises the competitiveness of the application. However, it does not limit Three Rivers from using Legacy Funds, STIP funding, State bonding, or funding through partners such as Hennepin County to cover the local match obligations or non-eligible project expense. Staff intends to apply for Hennepin County funds to help cost share the ineligible and local match portions of the project. Staff anticipate that the project will cost around \$18 Million including all road improvement aspects with the 20% match estimated to be about \$3.55 Million.

If the RAISE Grant is approved, staff will develop a more detailed schedule, program the funding match into five-year CIP as appropriate and seek additional funding sources to assist with the required local match and pre-qualifying work.

Relationship to the System Plan:

The Request for Action supports the following goal(s) of the System Plan:

Goal 1: You Belong Here

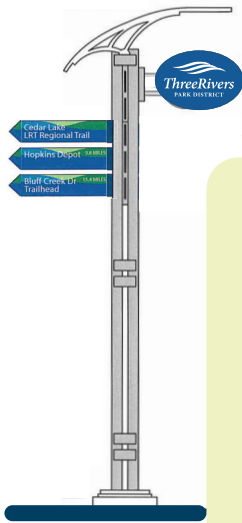
Goal 2: Parks Matter

Goal 3: Lead by Example

Attachments:

[WMRRT One-Pager RAISE 2025.pdf](#)

[RAISE Grant Resolution No. 24-15.pdf](#)



Mississippi River Trail Expansion Project

New Trail Construction & Adjacent Road Improvements

Project Description

The Mississippi River Trail (MRT) Expansion Project will fill a critical 3.5-mile gap in Champlin, Minnesota of the 800-mile Mississippi River Trail, which runs from the Mississippi River headwaters at Lake Itasca State Park in Minnesota to the Gulf of Mexico in Louisiana. The MRT Expansion Project corridor is currently unsigned/undesignated as the 'share the road' conditions are unsafe for people walking, biking and rolling due to traffic speeds and the lack of shoulders/designated space for the corridor's most vulnerable users. The project will construct a 10-foot-wide, paved, off-road, multi-use trail and include other multimodal improvements to increase safety and convenience for all right-of-way users. This project is significant at the national, state, and regional levels because it shares the same corridor as US Bikeway 45, Great River Road Scenic Byway and West Mississippi River Regional Trail, is located within the National Park Service's Mississippi National River Recreation Area, connects to several regional parks and trails within the Minneapolis/St. Paul Metropolitan Area, and is part of Three Rivers Park District's 180 mile Regional Trail System - the backbone of the active transportation network within the western half of the Metropolitan Area.

Location & Route

Mississippi Point Park to 109th Ave. N. along Great River Road/West River Road (CSAH 12) in Champlin, Hennepin County, Minnesota

Applicant

Three Rivers Park District

Primary Contact

Kelly Grissman
Director of Planning
3000 Xenium Lane N
Plymouth, MN 55441
P: 763-694-7635
Kelly.Grissman@
ThreeRiversParks.org

Tentative Funding Information

Requested Award:
\$14,200,000

Local Match:
\$3,550,000

Total Project Cost
\$17,750,000

Project Elements

- Construction of 3.5 miles of new trail including striping, regulatory signage, wayfinding, ADA compliant curb cuts and ramps, and road crossing enhancements.
- Development of ADA bus loading pads and designated places for transit users to wait outside of the trail footprint where right-of-way allows.
- One new roundabout at Winnetka Avenue (CSAH 103).
- 4,700 feet of travel lane conversion/reduction considerations to provide right-of-way for the Project (pending final design/approvals).
- 18 intersection improvements with turn and bypass lane modification (pending final design/approvals).
- New tree plantings and on-site stormwater improvements and storage.

Project Benefits

- Fills a 3.5 mile trail gap in the greater existing MRT corridor through Hennepin County.
- Connects to 24 bus stops with express service to downtown Minneapolis.
- Constructs a safe, protected and consistently designed multi-use trail for people walking, biking, and rolling where no facility or designated space currently exists.
- Constructs intersection improvements and lane reconfigurations to adjacent CSAH 12 (Great River Road/West River Road) to ensure efficient and effective vehicular mobility.

Existing Corridor Conditions



Location



Great River Road/West River Road (CSAH 12): Currently this roadway is a two lane, rural county road section with varying shoulder widths. Posted vehicle travel speeds up to 50 MPH with an AADT up to 9,700.

THREE RIVERS PARK DISTRICT

RESOLUTION NO. 24-15

RESOLUTION OF SUPPORT FOR FY 2025 RAISE GRANT APPLICATION FOR THE MISSISSIPPI RIVER TRAIL (MRT) EXPANSION PROJECT

WHEREAS, the Rebuilding American Infrastructure with Sustainability and Equity “RAISE” Transportation Grants Program provides dedicated, discretionary funding for transportation infrastructure projects of local or regional significance; and

WHEREAS, the United States Department of Transportation is soliciting applications for FY 2025 RAISE Grants Program as appropriated through the National Infrastructure Investments; and

WHEREAS, the FY 2025 RAISE Grants Program directs funds be divided not more than 50 percent for rural areas and 50 percent for urbanized areas and requires measures to ensure an equitable geographic distribution of grant funds and an appropriate balance in addressing the needs of urban and rural areas; and

WHEREAS, eligible projects for FY 2025 RAISE Grants Program include surface transportation capital projects including highway, bridge, or other road projects as well as public transportation projects, passenger and freight rail transportation projects, port infrastructure investments, surface transportation components of an airport project, and intermodal projects, among others; and

WHEREAS, the maximum award for this round of FY 2025 RAISE Grants Program is \$25 million; and

WHEREAS, Three Rivers Park District is seeking funds to develop 3.5 miles of the Mississippi River Regional Trail and to make associated intersection and roadways improvements, expand ADA access along the corridor, and support multi-modal transportation through enhanced bus stops and wayfinding through the City of Champlin in Hennepin County, Minnesota; and

WHEREAS, Three Rivers Park District maintains an annual Asset Management Program, a 5-year Capital Improvement Program, and a long-range Asset Management Replacement Program; and

WHEREAS, Three Rivers Park District commits to providing the local match of the total project costs and cost overruns through its General Obligation Bonds, while reserving the right to pursue funding partnerships at the local, regional and state levels to share in the funding of the local match and any additional costs as needed; and

NOW THEREFORE BE IT RESOLVED, that the Three Rivers Park District Board of Commissioners supports and approves the application towards FY 2025 RAISE Grants Program for the Mississippi River Trail Expansion project, and authorizes and directs the staff to submit the associated application.

The Park District Board of Commissioners adopted this resolution on the 19th day of December, 2025, by a vote of ____ Ayes and ____ Nays.

John Gibbs, Board Chair

Boe R. Carlson, Superintendent
and Secretary to the Board

Meeting Date: 12/19/24

Business Item: ROUTINE BUSINESS

Item Number: **4G**

Division: Superintendent's Office

Originating Source: Boe Carlson, Superintendent

Agenda Item: Adoption of 2025 Legislative Platform

Superintendent's Recommendation:

MOTION TO ADOPT THE 2025 LEGISLATIVE PLATFORM.

Prepared By: Jason McGrew-King, Intergovernmental Relations and Communications Supervisor, and Mandy Whiteside, Director of Marketing and Community Engagement

Background:

At the beginning of each Legislative session, the Board of Commissioners adopts a Legislative Platform (attached), which identifies Legislative issues that are supported and monitored during the upcoming Legislative session in an effort to maintain the operation of Three Rivers Park District. Adoption of the program is a starting point for Three Rivers' governmental relations efforts for the Legislative session, which will begin on January 14, 2025. In addition, Legislative procedures (attached) provide guidance on how Legislative matters will be addressed throughout the session.

The 2025 Legislative Platform expresses support for the following funding opportunities as well as issues concerning natural resources protection and habitat restoration.

Budget

In the upcoming session, the Legislature will need to pass a two-year budget to fund state government for the 2026 and 2027 fiscal years. Typically, the environment and natural resources omnibus bill allocates funding from the state general fund and lottery-in-lieu-of proceeds to Metro Regional Parks for operations and maintenance of the system. In 2023, funding also was appropriated to state and regional parks for mitigation of the impacts of emerald ash borer infestation.

Legacy

The Legislature is expected to appropriate funding from the Parks and Trails Legacy Fund for fiscal years 2026 and 2027. For the past six funding cycles, the Legislature has allocated Parks and Trails Legacy funding according to the following formula:

- 40 percent of funds to the Metropolitan Regional Park System
- 40 percent to the Department of Natural Resources for the state parks system
- 20 percent to regional parks in greater Minnesota

Staff anticipates the Legislature will continue to follow this funding distribution formula in the upcoming session.

Capital Improvements

Although the first year of a two-year Legislative biennium isn't typically a "bonding year," it is highly likely that capital improvement funding bills will be discussed during the 2025 session. The Platform seeks funding for improvements and enhancements to the regional trail system in recognition that it is a critical component of the non-motorized, active transportation network.

Following Board adoption of the plan, copies will be printed and distributed to Legislators during the Legislative session.

Relationship to the System Plan:

The Request for Action supports the following goal(s) of the System Plan:

Goal 1: You Belong Here

Goal 2: Parks Matter

Goal 3: Lead by Example

Attachments:

[2025 Legislative Platform.pdf](#)

[Legislative Procedures.pdf](#)

2025 Minnesota Legislative Platform

CLEAN WATER, LAND AND LEGACY AMENDMENT FUNDING

Three Rivers participates in each of the constitutionally-created Legacy Amendment categories and strongly supports eligibility for the Park District to receive equitable funding from each category.

In the past six biennia, the Legislature has allocated Parks and Trails Legacy funding based upon the following formula:

- 40 percent of funds to the Metropolitan Regional Parks System
- 40 percent to the Department of Natural Resources for the state parks system
- 20 percent to regional parks in greater Minnesota

The Metropolitan Regional Parks System encompasses nearly 55,000 acres of land, 56 regional parks and park reserves, and 415 miles of interconnected regional trails. The system provides significant greenspace and wildlife habitat, and offers a variety of features that provide opportunities for nature-based outdoor recreation. More than 69 million visits were made to the Metropolitan Regional Parks System in 2022, compared to approximately 10 million annual visits to the state parks system.

Based on population, park visitor data and sales tax collection, there is strong justification to appropriate a higher percentage of Parks and Trails Legacy funding to the Metropolitan Regional Parks System. **Three Rivers Park District strongly supports a Parks and Trails Legacy fund allocation of greater than 40 percent to the Metro Regional Parks System.**



OPERATIONS AND MAINTENANCE FUNDING

Three Rivers Park District strongly supports increasing the Metropolitan Regional Park System's operations and maintenance (O&M) funding from the state general fund and strongly supports the continued use of state lottery funding, in addition to general fund appropriations, for O&M grants for the Metropolitan Regional Parks System.

Nearly 40 years ago, Minnesota committed to funding "no less than" 40% of the actual costs for the operations and maintenance of the Metro Regional Parks System (MN Statute 473.351), which functions as the state parks system for the Twin Cities Metro Area. Funding levels enacted in the 2023 Legislative Session brought the state's support of Metro Regional Parks O&M to 13.5 percent. That is progress, but still far short of the state's statutory commitment to fund no less than 40 percent of Metro Regional Parks O&M costs.

Visits to Three Rivers parks and trails and the Metro Regional Parks System are increasing, with more than 15.4 million visits to the Three Rivers system in 2022. O&M funding is critical to welcoming and retaining visitors.

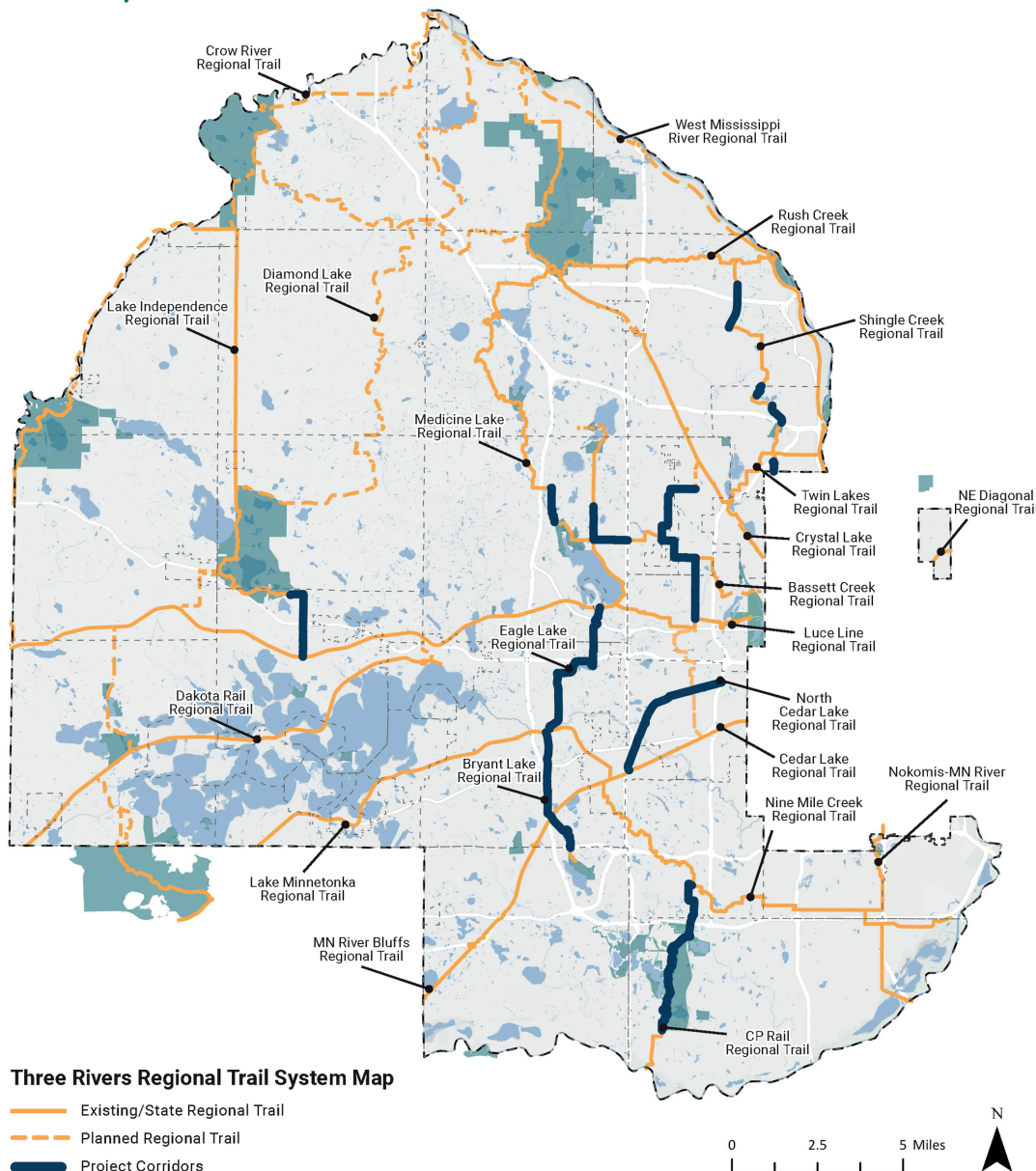


REGIONAL TRAIL NETWORK SAFETY, STEWARDSHIP AND EXPANSION PROJECT

Three Rivers strongly supports \$27 million in state bonds to complete the design and construction of its Regional Trail Network Safety, Stewardship and Expansion Project.

The project will expand and improve Three Rivers' Regional Trail Network to provide greater connectivity across suburban Hennepin County so that it can better serve as an integral component of the Twin Cities region's non-motorized transportation network.

The project will promote active living and nature-based recreation by constructing new regional trails in Bloomington, Crystal, Edina, Golden Valley, New Hope, Minnetonka and Plymouth; and reconstructing segments of popular trails including the Shingle Creek Regional Trail in Brooklyn Center and Brooklyn Park.



ACTIVE TRANSPORTATION NETWORK

Three Rivers strongly supports efforts to maintain and expand a robust active transportation network in the Twin Cities metropolitan area, including policy actions to ensure all transportation funding sources are available to build and maintain regional trails throughout the Three Rivers system.

Three Rivers Park District's Regional Trail Network includes more than 180 miles of multi-use trails, which are the backbone of the wellness and active transportation network in suburban Hennepin County. The Regional Trail Network, used by 6.5 million people annually, plays an important role in connecting communities and making the Twin Cities metropolitan area a more desirable place to live, work and play.

Regional trails offer significant health and environmental benefits by providing the infrastructure needed for non-motorized transportation, reducing carbon emissions and decreasing congestion on roadways.

Approximately 23 percent of the trips on the Regional Trail Network are for transportation purposes, representing a reduction of more than 3.4 million vehicle miles per year from the region's roads.

The Regional Trail Network continues to grow in size and popularity, and access to additional funding opportunities are needed to support growth and maintenance of the system.



NATURAL SYSTEMS AND CLIMATE RESILIENCY

Three Rivers strongly supports state and regional funding for collaborative efforts to identify, restore, protect and connect high-quality natural resources. As the metro region continues to develop and redevelop, there is a need to identify opportunity areas for buffering and connecting the region's most significant natural resources. This work is imperative for creating resilient ecosystems that will help connect people with nature close to where they live.

The Legislative Citizens Commission on Minnesota Resources (LCCMR) has recommended two projects for funding in 2025 that will work toward accomplishing these objectives, and Three Rivers strongly supports the LCCMR's funding recommendations.

- **Mississippi Gateway Shoreline Stabilization and Fishing Improvements** will improve water quality and shoreline fishing access through stabilization of the Mississippi River Corridor Critical Shoreline Area within Mississippi Gateway Regional Park.
- **Planning for Long-Term Natural Resources Protection, Hennepin County** will fund interactive tools and strategic training to implement the vision of protecting, connecting and managing natural systems through collaborative efforts among natural resources management agencies.



WATER QUALITY/WETLAND PROTECTION

Three Rivers Park District strongly supports state funding for water quality improvement projects for impaired water bodies as well as continued protection and restoration of critical wetland habitat in the metro region.

Thanks to Three Rivers water quality improvement efforts, Fish Lake in Maple Grove and Stone Lake in Victoria were removed from the Minnesota Pollution Control Agency's impaired waters list in 2024. Bryant Lake in Eden Prairie and Lake Rebecca in Greenfield and Independence have previously been removed from the list. Hyland Lake in Bloomington and Whaletail Lake in Minnetrista are now meeting water quality standards and will likely be removed from the list in the near future.



INVASIVE SPECIES MANAGEMENT

Three Rivers Park District manages more than 27,000 acres of land, and therefore the Park District strongly supports state funding for programs to manage and reduce the spread and impacts of invasive species.

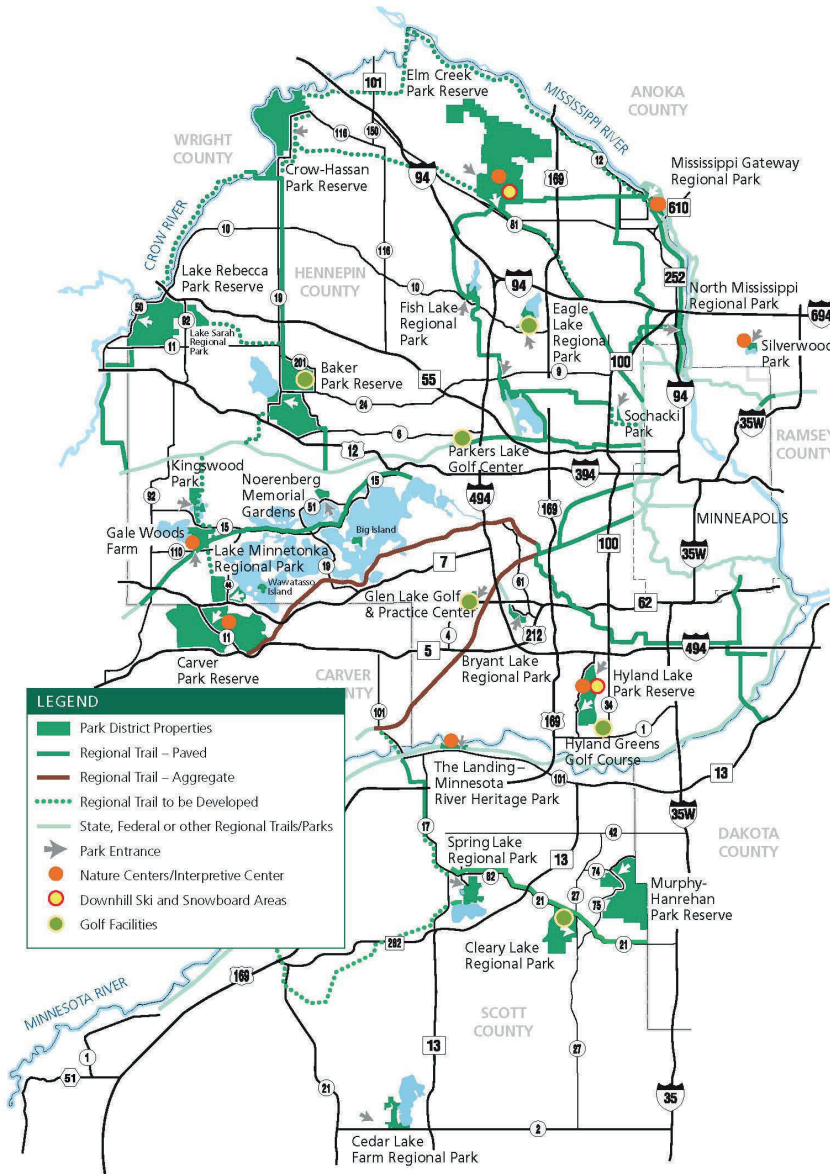
The spread of invasive species into Minnesota presents serious threats to natural resources, including Park District lands and water bodies.

The Park District inspects more than 20,000 boats each year at 13 boat accesses in Hennepin and Carver counties. Grant funding from the Minnesota Department of Natural Resources and Hennepin County supports Three Rivers' efforts to control the spread of aquatic invasive species.

Emerald ash borer removal and replacement funding appropriated by the Legislature in 2023 allowed for the expedited completion of 16 priority projects at eight park locations, supplementing ongoing efforts and accelerating Three Rivers Park District's response to emerald ash borer-infested hazard trees in 2024.



The **mission** of Three Rivers Park District is to promote environmental stewardship through recreation and education in a natural resources-based park system. Today, the Park District encompasses over 27,000 acres of parks and trails and serves more than 15.4 million visits annually.



Save the Date



Wednesday, April 23

Please join us for the State of the Parks Address and Expo at Hyland Hills Chalet in Bloomington.



Tuesday, April 29

Stop by Three Rivers Park District Day at the Capitol and visit us on the Upper Mall.

Three Rivers Park District Board of Commissioners

Three Rivers Park District is governed by a seven-member Board of Commissioners. Five members are elected from districts in suburban Hennepin County and two are appointed by the Hennepin County Board of Commissioners.

Marge Beard, District 1
Jennifer DeJournett, Vice Chair, District 2
Erin Kolb, District 3
Louise M. Segreto, District 4
John Gibbs, Board Chair, District 5
Jan Guenther, Hennepin County Board Appointee
Jesse Winkler, Hennepin County Board Appointee



Three Rivers Park District Legislative Procedures

- All Legislative matters will be coordinated by the Superintendent, Legislative Consultant and the Board Chair.
- The Board will approve broad Legislative initiatives, including the Legislative Platform, prior to presentation of the Legislative Platform to the state Legislature. The Board will also approve official Park District positions/responses when possible prior to presentation to the Legislature.
- There may be times whereby time is of the essence and the Superintendent, Legislative Consultant and Board Chair may need to respond to Legislative developments prior to Board approval, but any such response shall be consistent with the goals of prior Board approval.
- Communications regarding Park District Legislative matters will be handled by the Board Chair, Superintendent and authorized consultant unless otherwise assigned.
- If needed, the Board Chair may need to call an emergency or special meeting to address Legislative matters, including responses to proposed legislation, pursuant to the Rules of the Board.
- Legislative reports will be presented at Board Meetings during the Legislative Session by the Superintendent, Senior Staff and Legislative Consultant as necessary. Written reports will be made at the end of each session and as needed throughout the year.
- Commissioners, staff and authorized consultants may be called upon to perform Legislative duties such as presentations/testimony at the discretion of the Board Chair, Superintendent and the Park District's Legislative Consultant.

REGULAR BOARD MEETING

Meeting Date: 12/19/24

Business Item: ROUTINE BUSINESS

Item Number: **4H**

Division: Superintendent's Office

Originating Source: Boe Carlson, Superintendent

Agenda Item: Legislative Consultant Services Agreement

Superintendent's Recommendation:

MOTION TO APPROVE AN AGREEMENT WITH LARKIN HOFFMAN FOR LEGISLATIVE CONSULTANT SERVICES FOR 2025-2026.

Background:

On November 10, 2022, the Board approved a two-year contract with Larkin Hoffman for Legislative Consultant Services which expires at the end of 2024.

Larkin Hoffman is willing to enter into a new contract for an additional two-year period which would expire at the end of December 2026. The attached Agreement contains the same terms and compensation as the current agreement. Staff has been very pleased with the services being provided by Larkin Hoffman and recommends continuing to have Larkin Hoffman represent the Park District with the Legislature.

Relationship to the System Plan:

The Request for Action supports the following goal(s) of the System Plan:

Goal 2: Parks Matter

Goal 3: Lead by Example

Attachments:

[Legislative Consultant Services Agreement 2025-2026 - Larkin Hoffman.pdf](#)

THREE RIVERS PARK DISTRICT
LEGISLATIVE PROGRAM
PROFESSIONAL SERVICES AGREEMENT

Professional Services Agreement between Larkin Hoffman Daley & Lindgren Ltd. (hereinafter "Larkin Hoffman") and Three Rivers Park District (hereinafter "Park District").

1. Scope of Services

Larkin Hoffman will provide the Park District with professional services consistent with the Park District's Annual Legislative Program as adopted by the Board of Commissioners ("Board") and other matters of interest as determined by the Board and key Park District staff. Professional services provided by Larkin Hoffman shall include those set out at Appendix A. These professional services will be provided with respect to appropriations, grants, and other funding to the Park District, including biennial funding for operations and acquisition, development and redevelopment of regional park priorities and other capital projects as assigned by the Park District. These services shall also be provided with respect to the Park District's status as a special taxing district, including state aid, property tax, and other financial matters as well as environmental, safety, and governmental services issues provided in for the Park District's Legislative Program or as determined by the Board or key staff.

2. Delivery of Services

Larkin Hoffman shall assume responsibility for delivery of the scope of services outlined herein. Margaret Vesel will be the primary representative from Larkin Hoffman working directly with and for the Park District on the specified legislative matters. Services requested by the Park District pursuant to this Agreement will be routinely communicated to Margaret Vesel by the Park District's Superintendent or his/her designee. Occasionally, work direction may be assigned directly by the Board Chair pursuant to Board-adopted procedures, programs, and plans.

Margaret Vesel, Peder Larson, Peter Coyle, Robert Long, Gerald Seck & Matthew Bergeron shall perform all services outlined herein. No other partner or employee of Larkin Hoffman, or third party subcontractor shall perform the services outlined herein without the prior written consent of the Board. The Board may choose to hire additional consultants for legislative matters. Any additional consultants will be hired and paid for at the discretion of the Board. In the event any additional consultants for legislative matters are retained,

Margaret Vesel will remain the primary representative of the Park District for legislative matters and coordinate all aspects of adopted annual work programs/plans, including additional consultants, as directed by the Board.

3. Coordination of Services

Larkin Hoffman shall conduct its services under this Professional Services Agreement in coordination and cooperation with Commissioners and Park District staff who are engaged in services on behalf of the Park District with regard to legislative and intergovernmental programs. Larkin Hoffman shall support all lobbying efforts on behalf of the Park District and shall not act in contradiction to such efforts.

4. Dates of Performance

The services of Larkin Hoffman shall commence on January 1, 2025, and terminate on December 31, 2026, except as outlined herein.

5. Compensation

Larkin Hoffman will be paid 24 monthly payments of \$3,333 commencing within the month of January 2025 and ending in the month of December 2026. This amount shall include any expenses incurred by Larkin Hoffman in representing the Park District.

Notwithstanding this payment schedule, services will be provided through December 31, 2026. Total compensation for the completion of all responsibilities outlined in the Scope of Services clause, including expenses for the contract period shall not exceed \$80,000.

6. Billing & Payment

On a monthly basis, Larkin Hoffman shall submit a report to the Park District, including a summary statement of activities and hours that month related to services described in Paragraph 1. Payment for services shall be made upon the presentation of a claim in the manner provided by law and customary procedure for the payment of claims against the Park District.

7. Early Termination

This Agreement may be terminated by the Park District at any time, with or without cause, upon seven (7) days written notice delivered by mail or in person. Notice to Larkin Hoffman shall be delivered to Larkin Hoffman at the address written above. If notices are delivered by mail, they shall be effective two days after mailing.

Upon early termination by the Park District, Larkin Hoffman shall only be entitled to payment for services satisfactorily performed through the date of termination and shall not be entitled to any other payment and/or damages.

If Park District elects to terminate this Agreement under this paragraph, the Park District shall pay to Larkin Hoffman additional sums calculated as follows. Park District will pay Larkin Hoffman for all sums Larkin Hoffman bills under Paragraph 6. that exceeds the flat monthly fees received as of the termination date. In determining the additional sums to be paid, the total hours will be calculated at a rate of \$250.00 per hour. The total sum will have the monthly flat fees paid to Larkin Hoffman subtracted from it. The difference will be paid to Larkin Hoffman upon early termination by the Park District.

8. Conflict of Interest

Larkin Hoffman certifies that it has divulged to the Park District any and all actual or potential conflicts of interest within the meaning of the Minnesota Rules of Professional Conduct. During the term of this Agreement, Larkin Hoffman shall not represent any current or future clients in any matter if such representation is or may be adverse to the Park District, or represent any current or future clients if such representation may materially limit Larkin Hoffman's responsibility to the Park District. Larkin Hoffman will immediately divulge to the Park District any actual or potential conflict of interest of which it becomes aware during the term of this Agreement. The Park District may hire another firm to represent our interest when a conflict arises. Compensation for the additional firm will be provided from this contract amount. Further, Larkin Hoffman certifies that to the best of its knowledge no Park District Commissioner or employee has any pecuniary interest in the business of Larkin Hoffman or with this Agreement and its employees has any interest that would conflict in any manner or degree with the performance of this Agreement.

9. Data Privacy

In collecting, storing, using and disseminating data on individuals in the course of providing services hereunder, Larkin Hoffman agrees to abide by all pertinent state and federal statutes, rules and regulations covering data privacy, including, but not limited to, the Minnesota Data Practices Act and all rules promulgated pursuant thereto by the Commissioner of the Department of Administration.

All data created, collected, received, stored, used, maintained, or disseminated by Larkin Hoffman in performing this Agreement is also subject to the provisions of Minn. Stat. § 13.01 et. seq. (the Minnesota Government Data Practices Act) and, pursuant to that statute, Larkin Hoffman must comply with the requirements of that statute as if it were a government entity. All remedies set forth in Minn. Stat. § 13.08 shall also apply to Larkin Hoffman. Larkin Hoffman is not required to provide public data to the public if that same data is available from the Park District, unless stated otherwise in this Agreement.

10. Independent Contractor

It is agreed by the parties that at all times and for all purposes hereunder, the relationship of Larkin Hoffman to the Park District is that of an independent contractor and not an employee or agent of the Park District.

11. Compliance with Laws

In providing all services pursuant to this Agreement, Larkin Hoffman shall abide by all statutes, ordinances, rules, and regulations pertaining to or regulating the provision of such services, including those now in effect and hereafter adopted. Any violation of said statutes, ordinances, rules or regulations shall constitute a material breach of this Agreement and shall entitle the Park District to terminate this Agreement immediately upon delivery of written notice of termination to Larkin Hoffman.

Larkin Hoffman shall complete her/his appropriate annual lobbyist reports for the Minnesota Campaign Finance and Public Disclosure Board.

Dated this _____ day of _____, _____.

Larkin Hoffman

By _____

Date: _____

Its _____

Three Rivers Park District

John Gibbs, Board Chair
Board of Commissioners

Date: _____

Boe Carlson, Superintendent
and Secretary to the Board

Date: _____

APPENDIX A

- Work with Park District to formulate specific policy positions with respect to issues identified in the Agreement and others that may arise;
- Monitor proposed legislation which may impact Park District or its legislative program or other items of interest to the Park District;
- Along with Park District members and Commissioners, coordinate, schedule and meet with administration and legislative decision makers to ensure they are aware of the Park District's legislative program and positions on various legislative or administrative proposals of interest or concern;
- Provide bi-weekly written reports to Park District regarding legislative developments and activities, provide additional updates as requested;
- Meet with Park District and its Board as requested, to provide legislative updates; assist both with developing strategy and responses to legislative proposals of interest or concern;
- Attend meetings and hearings where matters which may affect the Park District and its legislative agenda will be discussed or voted upon;
- Assist in preparing Park District members to testify on legislative proposals of interest or concern to the organization;
- Coordinate efforts with other groups and organizations at the Capitol who share similar positions and/or objectives as Park District;
- As required, draft bills, amendments, and supporting summaries with respect to legislation implementing policy positions in the Park District's legislative program or other items of interests to the Park District;
- Provide a session preview and summary to the Park District Board; and
- During the interim work with Park District staff to develop opportunities for key policy makers to visit Park District facilities.

REGULAR BOARD MEETING

Meeting Date: 12/19/24 Business Item: ROUTINE BUSINESS Item Number: **4I**

Division: Planning, Design & Technology

Originating Source: Jonathan Vlaming, Associate Superintendent

Agenda Item: Hennepin County Permanent Drainage Easement Request at Lake Rebecca Park Reserve

Superintendent's Recommendation:

MOTION TO GRANT HENNEPIN COUNTY A 323 SQUARE FEET PERMANENT DRAINAGE EASEMENT FOR \$500 AT LAKE REBECCA PARK RESERVE ALONG COUNTY ROAD 92 IN INDEPENDENCE.

Prepared By: Prepared by Kelly Grissman, Director of Planning.

Background:

Hennepin County is planning on conducting pavement rehabilitation of County State Aid Highway 92 within the City of Independence and adjacent to Lake Rebecca Park Reserve in 2025. The project also includes replacing 13 existing culverts including one at Lake Rebecca Park Reserve **(See attached: Easement Location Map and Easement Location Aerial)**. As part of the work the County is requesting a small 323 square foot permanent drainage easement immediately adjacent to the road right-of-way for purposes of installing and maintaining the culvert.

The County is proposing payment of \$500 for the drainage easement **(See Attached: Hen Cty Drainage Easement at LRPR)** which is above the appraisal cost and is consistent with the Park District's Divestment Policy. Further, the parkland of which the easement is proposed does not have any known deed restrictions or covenants which would require additional steps or considerations for conveying the easement to the County.

Relationship to the System Plan:

The Request for Action supports the following goal(s) of the System Plan:

Goal 2: Parks Matter

Attachments:

[Easement Location Map.pdf](#)

[Easement Location Aerial](#)

[Hen Cty Drainage Easement at LRPR](#)

SUMMER MAP



LAKE REBECCA PARK RESERVE
SUMMER MAP

Three Rivers
PARK DISTRICT
ThreeRiversParks.org

Easement Location

Lake Sarah Dog Off-leash Area

See Dog Off leash Map for details

Park Entrance

P

T

P

T

See Singletrack Map for Details

Roy Lake

Lake Rebecca

See Singletrack Map for Details

South

T

T

0.5

0.57 mi

0.51 mi

0.28 mi

0.44 mi

0.13 mi

0.92 mi

0.9 mi

1.53 mi

2.01 mi

1.57 mi

0.6 mi

1.85 mi

2.89 mi

1.96 mi

0.55 mi

0.41 mi

2.18 mi

50

139

11

55

92

ROCKFORD

DELANO

LAKE SARAH

Beachside

Lakeview

20 ft






























20 ft

















500 Feet

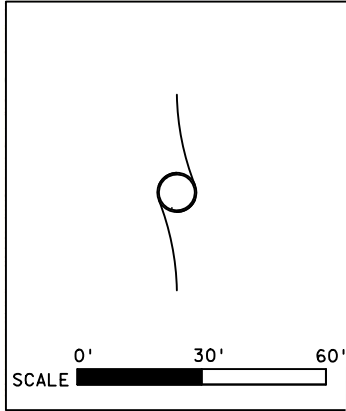
NORTH

NORTH

Updated: 5/17/2024

	Boat Carry-in		Group Camp*		Picnic Shelter*		Singletrack Trailhead		Paved & Unpaved Trail Intersection		Dock/Pier
	Boat Launch		Horse Trailhead		Play Area		Swimming		Unpaved Intersection		Private Property
	Campsite - Horse		Fishing Pier		Primitive Toilet		Volleyball		Boardwalk		Park Boundary
	Dog Off-leash		Parking		Rest Area/Bench		Paved Intersection		Paved Trail		Water
	Drinking Water		Picnic Area		Restroom				Unpaved Trail		
									Road		

TRAIL					
					See Single-track Map for Details
					
					
Miles	22.3	22.3	14.4	11.7	13.5



8/30/2024



Permanent Drainage
Easement = 323 sf

Parcel Area = 11,738,603 sf

 <div>HENNEPIN COUNTY LAND ACQUISITION GROUP 1600 Prairie Drive Medina, MN 55340 612-596-0300</div>	OWNER: Three Rivers Park District ADDRESS: 65 Address Unassigned Greenfield, MN 55373 PID: 33-119-24-24-0001		PARCEL 19
			CSAH 92 PROJECT 2210408

RECEIPT AND AGREEMENT

The County of Hennepin ("Grantee") hereby acknowledges receipt of a Quit Claim Deed from Three Rivers Park District, a Minnesota public corporation and political subdivision of the STATE OF MINNESOTA, ("Grantor") and dated _____, 2024, ("Deed") that conveys to the Grantee a 323 square foot, Permanent Drainage Easement ("Easement) upon the property located at 65 Address Unassigned in the City of Greenfield which is legally described on the attached Exhibit A and depicted on the attached Exhibit B ("Easement").

Upon full execution of this agreement, receipt of the fully executed and recordable Deed by Grantor, and receipt of an acceptable W-9 and other documents as may be reasonably required by Grantee to issue payment, Grantee will process a request for a check in the amount of \$500.00, payable to the Grantor ("Payment"). The Payment shall represent and be full and final payment for the acquisition of the Easement, including, but not limited to, any and all interest, fees, and costs, and all other possible claims of Grantor against Grantee, known or unknown, for such acquisition pursuant to Minnesota Statutes Chapter 117 or other applicable law.

Grantor represents and warrants it is the only party entitled to the Payment for the acquisition of the Easement.

If requested by the Grantee, the Grantor will cooperate to correct clerical errors on any or all documentation if deemed necessary or desirable at the reasonable discretion of the Grantee. The Grantor agrees to comply with this request within thirty (30) days of a request.

The terms and conditions of this agreement shall survive delivery of, and shall not merge with, the Deed.

GRANTEE:

County of Hennepin

Date: _____

By: John Staine

Its: Land Acquisition Agent

GRANTOR:

Three Rivers Park District

Date: _____

Signature

By: _____

Its: _____

REGULAR BOARD MEETING

Meeting Date: 12/19/24 Business Item: ROUTINE BUSINESS Item Number: **4J**

Division: Superintendent's Office

Originating Source: Boe Carlson, Superintendent

Agenda Item: Use of Scott-Three Rivers Partnership Fund Balance to Acquire Property

Superintendent's Recommendation:

MOTION TO AUTHORIZE THE USE OF THE SCOTT-THREE RIVERS PARTNERSHIP FUND BALANCE IN AN AMOUNT NOT TO EXCEED \$663,000 FOR THE ACQUISITION OF TWO PROPERTIES IN BLAKELY BLUFFS PARK RESERVE.

Prepared By: Howard D. Koolick, Chief Financial Officer and Patricia Freeman, General Manager of Scott County Parks

Background:

On December 6, 2018, the Scott County and Three Rivers Park District Boards approved a fund balance policy that set a minimum fund balance of \$150,000 and set limitations on how excess fund balance can be spent. Use of fund balance is limited to the following:

1. Purchase of equipment
2. Partial or full funding of improvements to existing facilities or acquisition/construction of new facilities or trails
3. Funding one-time startup expenditures associated with a new program or service
4. Funding a limited pilot program prior to making a program or service part of the operating budget
5. Responding to an unexpected operating budget deficit

The policy allows the Three Rivers Park District Board to approve use of fund balance after it has been discussed by the Policy Committee, which consists of two Commissioners from each Board.

The Policy Committee met on December 5, 2024, to discuss two potential property acquisitions and the possibility of using the Scott-Three Rivers Partnership Fund Balance for the 25% local match that is required when using Met Council Land Acquisition Grants to Fund the purchase. The properties are:

1. Lehnert Property - The property is 85 acres at the southern-most tip of Blakely Bluffs and includes high quality forested ravines, cropland, a creek, natural area corridors and has the potential for restoration and providing circulation through the park. The local match to be funded is \$269,000.
2. Riesgraff Property - Consisting of 123 acres and adjacent to three properties already acquired by the County, this property is a combination of forested land, crop land and a yard and driveway surrounding several buildings. The fund balance needed to acquire this property is estimated at \$394,000.

The fund balance for the Scott-Three Rivers Partnership was \$1,261,358 as of December 31, 2023. Staff is estimating that 2024 revenues will exceed expenditures by approximately \$400,000 due to higher than budgeted revenues and lower than budgeted costs. Based on this information, staff is expecting the fund balance to end the year at approximately \$1,650,000. Designating \$663,000 for land acquisition will leave between \$800,000 and \$950,000 of the fund balance available for future use.

Relationship to the System Plan:

The Request for Action supports the following goal(s) of the System Plan:

Goal 1: You Belong Here

Goal 2: Parks Matter

Goal 3: Lead by Example

by ensuring the Park District handles its financial resources in a well thought out and deliberate manner.

REGULAR BOARD MEETING

Meeting Date: 12/19/24

Business Item: ROUTINE BUSINESS

Item Number: **4K**

Division: Superintendent's Office

Originating Source: Boe Carlson, Superintendent

Agenda Item: Board Minutes of November 7, 2024

Superintendent's Recommendation:

MOTION TO APPROVE THE MINUTES OF THE NOVEMBER 7, 2024, REGULAR BOARD MEETING.

Background:

Minutes attached.

Attachments:

[Board Minutes of 11-07-24.pdf](#)

THREE RIVERS PARK DISTRICT

REGULAR BOARD MEETING

November 7, 2024

Commissioners Present: John Gibbs, Chair; Marge Beard, Jennifer DeJournett, Jan Guenther, Erin Kolb, Louise Segreto and Jesse Winkler

Staff Present: Boe Carlson, Superintendent; D. Berens, J. Bowe, B. Chock, C. DeLisi, H. Koolick, K. Lynch, J. May, J. McGrew-King, E. Quiring, L. Skinner, J. Vlaming, and A. Whiteside

Others Present: Anthony William Ross, Resident of St. Michael, MN; Don Winter, President, and Chris Boyer, Executive Director, Three Rivers Park District Foundation

1. OPENING BUSINESS

1A. Call to Order

Board Chair John Gibbs called the meeting to order at the Administrative Center, Board Room, 3000 Xenium Lane North, Plymouth, MN at 5:00 p.m.

1B. Pledge of Allegiance

1C. Roll Call

2. APPROVAL OF AGENDA

MOTION by DeJournett, seconded by Winkler, TO APPROVE THE AGENDA OF THE NOVEMBER 7, 2024, REGULAR BOARD MEETING.

All ayes, no nays, **MOTION ADOPTED**

3. COMMUNICATIONS

3A. People Wishing to Address the Board

*Anthony William Ross, President and owner of Astro Metal Craft and resident of St. Michael, MN, representing himself, distributed a handout (**on file**) and addressed the Board to propose building a bicycling multi-purpose trail in the southern section of Crow-Hassan Park Reserve.*

3B. Special Matters: Resolution of Appreciation to Doug Berens

Superintendent Boe Carlson recognized Doug Berens' contributions to the Park District. Mr. Berens thanked the Superintendent and Board for the opportunity to work for the Park District.

MOTION by Segreto, seconded by Kolb, TO ADOPT RESOLUTION NO. 24-12; A RESOLUTION OF APPRECIATION TO DOUG BERENS UPON HIS RETIREMENT FROM THREE RIVERS PARK DISTRICT.

Beard Aye
DeJournett Aye

Guenther Aye
Kolb Aye
Segreto Aye

Winkler Aye
Gibbs, Chair Aye

RESOLUTION ADOPTED

3C. Special Matters: Acknowledgement of Donations

Don Winters, President of the Three Rivers Park District Foundation and Chris Boyer, the Foundation's Executive Director, provided an update on the Foundation and its fundraising initiatives. The Foundation conveyed to the Park District a check for \$40,800 for the purchase of assistive hearing device systems.

3D. Superintendent's Report

Superintendent Carlson reported on the following item(s):

- *Jason McGrew-King, Intergovernmental Relations and Communications Supervisor provided an overview of the new Informational Resource Library available to Commissioners through SharePoint (PowerPoint slides on file).*
- *2025 Proposed Board Meeting & Study Session Calendar - Draft 3. The 2025 calendar will be brought back in December for final adoption by the Board. Commissioners were asked to let the Superintendent know if they have any conflicts with the proposed meeting dates.*

4. ROUTINE BUSINESS

MOTION by Kolb, seconded by Guenther, TO APPROVE ROUTINE BUSINESS ITEMS AS FOLLOWS:

4A. Board Minutes of October 24, 2024

MOTION TO APPROVE THE MINUTES OF THE OCTOBER 24, 2024, REGULAR BOARD MEETING.

4B. Approval of Claims for the Period Ended October 31, 2024

MOTION TO APPROVE PAYMENT OF CLAIMS AS RECOMMENDED BY THE SUPERINTENDENT FOR THE PERIOD ENDED OCTOBER 31, 2024, IN THE AMOUNT OF \$3,303,221.92.

All ayes, no nays, **MOTIONS ADOPTED**

5. CURRENT BUSINESS

5A. Public Hearing on 2025 General Fund Operating Budget

Chair Gibbs called for a motion to open the Public Hearing.

MOTION by Winkler, seconded by Segreto, TO OPEN THE PUBLIC HEARING ON THE 2025 GENERAL FUND OPERATING BUDGET.

All ayes, no nays, **MOTION ADOPTED**

The Public Hearing was opened at 5:31 p.m.

Chair Gibbs called for public comment. There were no verbal or written public comments received for the record.

Chair Gibbs called for a motion to close the Public Hearing.

MOTION by Beard, seconded by DeJournett, TO CLOSE THE PUBLIC HEARING ON THE 2025 GENERAL FUND OPERATING BUDGET.

All ayes, no nays, **MOTION ADOPTED**

The Public Hearing was closed at 5:32 p.m.

Chair Gibbs reconvened the Regular Board Meeting at 5:33 p.m.

5B. Approval of the 2025 General Fund Operating Budget

MOTION by Kolb, seconded by Segreto, TO APPROVE THE 2025 GENERAL FUND OPERATING BUDGET IN THE AMOUNT OF \$53,256,649; AND FURTHER, AUTHORIZE THE SUPERINTENDENT AND CHIEF FINANCIAL OFFICER TO FORWARD THIS DOCUMENT TO THE HENNEPIN COUNTY BOARD OF COMMISSIONERS FOR REVIEW PURSUANT TO STATE LAW.

All ayes, no nays, **MOTION ADOPTED**

5C. 2025 Hyland Hills Ski Area Operating Budget

MOTION by DeJournett, seconded by Guenther, TO ADOPT THE 2025 OPERATING BUDGET FOR HYLAND HILLS SKI AREA, WITH REVENUES AND EXPENSES OF \$7,154,000 INCLUDING A BUDGETED CONTINGENCY OF \$158,184.

All ayes, no nays, **MOTION ADOPTED**

5D. 2025 Baker National Golf Course Operating Budget

MOTION by Beard, seconded by DeJournett, TO ADOPT THE 2025 OPERATING BUDGET FOR BAKER NATIONAL GOLF COURSE, WITH REVENUES AND EXPENSES OF \$2,965,000 INCLUDING A BUDGETED CONTINGENCY OF \$55,765.

All ayes, no nays, **MOTION ADOPTED**

5E. 2025 Eagle Lake Golf Center Operating Budget

MOTION by Kolb, seconded by Beard, TO ADOPT THE 2025 OPERATING BUDGET FOR EAGLE LAKE GOLF CENTER, WITH REVENUES AND EXPENSES OF \$1,173,000 INCLUDING A BUDGETED CONTINGENCY OF \$39,895.

All ayes, no nays, **MOTION ADOPTED**

5F. 2025 Hyland Greens Golf Course Operating Budget

MOTION by Kolb, seconded by DeJournett, TO ADOPT THE 2025 OPERATING BUDGET FOR HYLAND GREENS GOLF COURSE WITH REVENUES AND EXPENSES OF \$728,644.

All ayes, no nays, **MOTION ADOPTED**

5G. 2025 Parkers Lake Golf Center Operating Budget

MOTION by Beard, seconded by Segreto, TO ADOPT THE 2025 OPERATING BUDGET FOR PARKERS LAKE GOLF CENTER, WITH REVENUES AND EXPENSES OF \$215,000 INCLUDING A BUDGETED CONTINGENCY OF \$25,294.

All ayes, no nays, **MOTION ADOPTED**

5H. 2025 Internal Services Fund Budget and Equipment Replacement Program

MOTION by DeJournett, seconded by Kolb, TO: (1) ADOPT THE 2025 INTERNAL SERVICES FUND BUDGET IN THE AMOUNT OF \$4,489,030 AND (2) ADOPT THE 2025 EQUIPMENT REPLACEMENT PROGRAM IN THE AMOUNT OF \$1,748,300.

All ayes, no nays, **MOTION ADOPTED**

5I. Draft 2025-2029 Capital Improvement Program

*This item, which included a PowerPoint presentation (**on file**), was provided by Associate Superintendent Jonathan Vlaming for information and discussion.*

5J. Resolution Awarding Sale of 2024 General Obligation Bonds

*Prior to the meeting, Howard Koolick, Director of Finance/CFO, emailed and distributed to Commissioners a **revised** copy of Resolution No. 24-13 awarding the sale of the bonds which included details of the bond sale (**on file**).*

MOTION by Guenther, seconded by Kolb, TO ADOPT RESOLUTION NO. 24-13, A RESOLUTION AWARDED THE SALE OF \$5,705,000 GENERAL OBLIGATION BONDS, SERIES 2024A; FIXING THEIR FORM AND SPECIFICATIONS; DIRECTING THEIR EXECUTION AND DELIVERY; AND PROVIDING FOR THEIR PAYMENT.

Beard Aye
DeJournett Aye

Guenther Aye
Kolb Aye
Segreto Aye

Winkler Aye
Gibbs, Chair Aye

RESOLUTION ADOPTED

5K. Adoption of LELS Police Officer Agreement for 2025 - 2027

MOTION by Winkler, seconded by DeJournett, TO ADOPT THE POLICE OFFICER LABOR AGREEMENT BETWEEN LAW ENFORCEMENT LABOR SERVICES LOCAL 142 AND THE PARK DISTRICT FOR 2025 - 2027.

All ayes, no nays, **MOTION ADOPTED**

5L. Bloomington Partnership Update

*No action required; this item, which included a PowerPoint presentation (**on file**), was provided by Associate Superintendent Jonathan Vlaming for information and discussion.*

5M. Summer Camp Overview

No action required; this item was presented by Associate Superintendent Luke Skinner for information and discussion.

5N. Draft 2025 Legislative Platform

No action required; this item was provided for information and discussion by Superintendent Carlson.

6. ANNOUNCEMENTS**6A. Commissioner Announcements/Proposed Future Discussion Topics**

Commissioners requested that staff provide an overview of the Pavement Management Program at a future Board meeting.

Chair Gibbs announced that the subgroup of several Commissioners and staff formed to address safety concerns at Hyland Hills Ski Area has concluded for the time being. An end-of-project report is available for Commissioners to review upon request.

7. CLOSED MEETING**7A. Bassett Creek Regional Trail Easement Acquisitions**

MOTION by Kolb, seconded by Winkler, TO CLOSE THE REGULAR BOARD MEETING TO CONSIDER OFFERS AND COUNTEROFFERS FOR THE ACQUISITION OF EASEMENTS FOR THE BASSETT CREEK REGIONAL TRAIL PROJECT IN ACCORDANCE WITH MINNESOTA STATUTES SECTION 13D.05, SUBD. 3(c).

All ayes, no nays, **MOTION ADOPTED**

The Board convened into a Closed Meeting at 7:33 p.m.

Chair Gibbs reconvened the Regular Board Meeting at 8:14 p.m.

8. ADJOURNMENT

Chair Gibbs adjourned the meeting at 8:15 p.m.

John Gibbs, Board Chair

Boe Carlson, Superintendent

REGULAR BOARD MEETING

Meeting Date: 12/19/24

Business Item: ROUTINE BUSINESS

Item Number: **4L**

Division: Finance

Originating Source: Howard Koolick, Director/CFO

Agenda Item: Approval of Claims for the Period Ended December 12, 2024

Superintendent's Recommendation:

MOTION TO APPROVE PAYMENT OF CLAIMS AS RECOMMENDED BY THE SUPERINTENDENT FOR THE PERIOD ENDED DECEMBER 12, 2024, IN THE AMOUNT OF \$15,457,233.53.

Background:

Under Minnesota law, the governing body of a local government unit must approve the payment of all claims. Park District staff has in place a number of reviews and checks to ensure all payments included in the above motion are correct and proper claims to be paid by the Park District.

The recommended motion approves the claims shown on the attached listing.

Attachments:

[Claims Letter.pdf](#)

[September 2024 Procurement Card Transactions.pdf](#)

[October 2024 Procurement Card Transactions.pdf](#)

[Claims.pdf](#)

THREE RIVERS PARK DISTRICT

TO: BOARD OF COMMISSIONERS

FROM: DEPARTMENT OF FINANCE

SUBJECT: **CLAIMS FOR THE PERIOD ENDED DECEMBER 12, 2024**

Payroll Disbursements: Oct, Nov & Dec Longevity 2024	
Net Pay Disbursed	\$4,574,787.08

State and Federal Taxes: Oct, Nov & Dec Longevity 2024	
Paid Electronically	\$3,508,399.29

Total Payroll:	\$8,083,186.37
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Sales and Use Tax - October & November 2024	\$167,495.00
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Petroleum Tax - October & November 2024	\$534.95
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Payment to Wells Fargo for P-Cards - September & October 2024	\$346,948.69
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Accounts Payable Checks Generated:	\$6,859,068.52
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Total Claims for the period ended December 12, 2024	<u>\$15,457,233.53</u>
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(Note: The attached listing does not include checks voided due to printer alignment.)

APPROVED FOR PAYMENT ON: _____

John Gibbs, Board Chair

Boe Carlson, Superintendent
and Secretary to the Board

Procurement Card Transactions for the Month of September 2024

Transaction Date	Vendor Name	Amount
08/16/2024	EPIC BUSINESS ESSENTIALS PCARD	\$ 21.30
08/28/2024	PSHDBCS.COM PCARD	\$ (1.00)
08/29/2024	BOXTOFIT.COM PCARD	\$ (1.00)
08/29/2024	CAHRBLL.COM PCARD	\$ (1.00)
08/29/2024	MMDBILL.COM PCARD	\$ (1.01)
08/29/2024	PSHDBCS.COM PCARD	\$ (59.99)
08/29/2024	GOPHER ACE PCARD	\$ 43.39
08/29/2024	LATINOLEAD PCARD	\$ 250.00
08/29/2024	MENARDS P-CARD	\$ 628.24
08/29/2024	MENARDS P-CARD	\$ 25.58
08/29/2024	MENARDS P-CARD	\$ 161.40
08/29/2024	OFFICE MAX/DEPOT P-CARD	\$ 5.44
08/29/2024	HOME DEPOT P-CARD	\$ 26.88
08/29/2024	HOME DEPOT P-CARD	\$ 19.44
08/30/2024	AMAZON P-CARD	\$ 86.48
08/30/2024	AMAZON P-CARD	\$ 40.50
08/30/2024	AMAZON P-CARD	\$ 62.14
08/30/2024	BOXTOFIT.COM PCARD	\$ 59.99
08/30/2024	CAHRBLL.COM PCARD	\$ 59.99
08/30/2024	CONTINENTAL	\$ 374.30
08/30/2024	COSTCO P-CARD	\$ 13.99
08/30/2024	COVERT SCOUTING PCARD	\$ 7.99
08/30/2024	MMDBILL.COM PCARD	\$ (60.59)
08/30/2024	BOXTOFIT.COM PCARD	\$ (59.99)
08/30/2024	CAHRBLL.COM PCARD	\$ (59.99)
08/30/2024	GRAINGER PCARD	\$ 34.10
08/30/2024	KWIK TRIP P-CARD	\$ 22.45
08/30/2024	MENARDS P-CARD	\$ 227.25
08/30/2024	MENARDS P-CARD	\$ 61.73
08/30/2024	MMDBILL.COM PCARD	\$ 59.99
08/30/2024	SAMS CLUB P-CARD	\$ 18.48
08/30/2024	SHERWIN WILLIAMS PCARD	\$ 43.22
08/30/2024	SPIKES & HOULES LORETT PCARD	\$ 55.95
08/30/2024	TARGET P-CARD	\$ 9.99
08/30/2024	TARGET P-CARD	\$ 108.10
08/30/2024	TARGET P-CARD	\$ 12.34
08/30/2024	HOME DEPOT P-CARD	\$ 55.46
08/30/2024	TRACTOR SUPPLY P-CARD	\$ 20.99
08/30/2024	MMDBILL.COM PCARD	\$ 0.60
08/31/2024	AMAZON P-CARD	\$ 25.78
08/31/2024	AMAZON P-CARD	\$ 117.06
08/31/2024	AMAZON P-CARD	\$ 555.75
08/31/2024	AMAZON P-CARD	\$ 17.92
08/31/2024	COSTCO P-CARD	\$ 259.72
08/31/2024	DBC BLICK ART MATERIAL P-CARD	\$ 223.93
08/31/2024	DNH GODADDY P CARD	\$ 449.99
08/31/2024	EASYCSV P-CARD	\$ 29.00
08/31/2024	FACEBOOK P-CARD	\$ 103.29
08/31/2024	FACEBOOK P-CARD	\$ 43.90
08/31/2024	JERRYS FOOD PCARD	\$ 11.71

Procurement Card Transactions for the Month of September 2024

Transaction Date	Vendor Name	Amount
08/31/2024	LINKEDIN P-CARD	\$ 510.00
08/31/2024	MACKENTHUN'S FINE P-CARD	\$ 22.06
08/31/2024	MENARDS P-CARD	\$ 126.25
08/31/2024	TOTAL RESTROOM PCARD	\$ 274.17
09/01/2024	AMAZON P-CARD	\$ 82.24
09/01/2024	AMAZON P-CARD	\$ 42.56
09/01/2024	AMAZON P-CARD	\$ 49.78
09/01/2024	AMAZON P-CARD	\$ 46.12
09/01/2024	DYNAMIC MEDIA P CARD	\$ 37.87
09/01/2024	FLEET FARM P-CARD	\$ 327.10
09/01/2024	INDEED PCARD	\$ 34.45
09/01/2024	LIBERATED SYNDICATION P CARD	\$ 20.00
09/01/2024	MENARDS P-CARD	\$ 71.88
09/01/2024	MENARDS P-CARD	\$ 4.89
09/01/2024	SAMS CLUB P-CARD	\$ 136.36
09/01/2024	USCHEDULE LLC P-CARD	\$ 579.75
09/01/2024	VESTIS SERVICES LLC PCARD	\$ 726.22
09/01/2024	WHEN I WORK	\$ 45.00
09/01/2024	WHEN I WORK	\$ 100.00
09/01/2024	WHEN I WORK	\$ 150.00
09/01/2024	WHEN I WORK	\$ 26.00
09/02/2024	AMAZON P-CARD	\$ 46.69
09/02/2024	AMAZON P-CARD	\$ 368.77
09/02/2024	AMAZON P-CARD	\$ 109.93
09/02/2024	AMAZON P-CARD	\$ 26.98
09/02/2024	AMAZON P-CARD	\$ 22.60
09/02/2024	AMAZON P-CARD	\$ 50.29
09/02/2024	APPLE STORE P-CARD	\$ 0.99
09/02/2024	APPLE STORE P-CARD	\$ 0.99
09/02/2024	IN SERVING ALCOHOL INC PCARD	\$ 12.71
09/02/2024	JOANN STORES P-CARD	\$ 20.12
09/02/2024	MENARDS P-CARD	\$ 44.65
09/02/2024	MENARDS P-CARD	\$ 27.01
09/02/2024	MENARDS P-CARD	\$ 196.85
09/02/2024	MICHAELS STORE P-CARD	\$ 5.28
09/02/2024	WHEN I WORK	\$ 47.56
09/03/2024	ALBERT LEA SEED HOUSE PCARD	\$ 1,043.00
09/03/2024	AMAZON P-CARD	\$ 26.73
09/03/2024	AMAZON P-CARD	\$ 112.60
09/03/2024	AMAZON P-CARD	\$ 75.00
09/03/2024	APPLE STORE P-CARD	\$ 0.99
09/03/2024	CITY OF MINNEAPOLIS PCARD	\$ 120.00
09/03/2024	COSTCO P-CARD	\$ 250.58
09/03/2024	CUB FOODS P-CARD	\$ 33.58
09/03/2024	DEPT OF LABOR & IND - P-CARD	\$ 100.00
09/03/2024	ETSY.COM P-CARD	\$ 70.44
09/03/2024	MNGFOA PCARD	\$ 60.00
09/03/2024	GRAINGER PCARD	\$ 309.81
09/03/2024	GRAINGER PCARD	\$ 914.03
09/03/2024	HAMEL BUILDING CENTER PCARD	\$ 31.53

Procurement Card Transactions for the Month of September 2024

Transaction Date	Vendor Name	Amount
09/03/2024	HARBOR FREIGHT P-CARD	\$ 39.95
09/03/2024	HOLIDAY STATIONS P-CARD	\$ 30.36
09/03/2024	HOMEDEPOT.COM	\$ 27.99
09/03/2024	HY VEE P-CARD	\$ 17.91
09/03/2024	JUBILEE FOODS P-CARD	\$ 19.37
09/03/2024	KULLY SUPPLY PCARD	\$ 401.29
09/03/2024	MENARDS P-CARD	\$ 1,402.90
09/03/2024	MENARDS P-CARD	\$ 46.18
09/03/2024	MENARDS P-CARD	\$ 406.04
09/03/2024	MENARDS P-CARD	\$ 16.64
09/03/2024	NSAPA P-CARD	\$ 35.00
09/03/2024	PLUNKETTS PEST CONTROL PCARD	\$ 73.91
09/03/2024	SIERRA PCARD	\$ 21.68
09/03/2024	HOME DEPOT P-CARD	\$ 41.61
09/03/2024	TIR SPRAYER VALVES PCARD	\$ 118.43
09/04/2024	ACORN NATURALISTS PCARD	\$ 494.73
09/04/2024	AMAZON P-CARD	\$ 39.98
09/04/2024	AMAZON P-CARD	\$ (18.99)
09/04/2024	AMAZON P-CARD	\$ 10.59
09/04/2024	AMAZON P-CARD	\$ 463.38
09/04/2024	AMAZON P-CARD	\$ 195.02
09/04/2024	APPLE STORE P-CARD	\$ 0.99
09/04/2024	CU ORNITHOLOGY PFW P-CARD	\$ 18.00
09/04/2024	CUB FOODS P-CARD	\$ 25.95
09/04/2024	DISCOUNTSCH PCARD	\$ (112.82)
09/04/2024	FASTSIGNS P-CARD	\$ 464.52
09/04/2024	FLEET FARM P-CARD	\$ 415.04
09/04/2024	FORESTRY SUPPLIES	\$ 237.55
09/04/2024	HOLIDAY STATIONS P-CARD	\$ 58.58
09/04/2024	K&M INTERNATIONAL INC PCARD	\$ 115.00
09/04/2024	LANCASTER ARCHERY P-CARD	\$ 93.56
09/04/2024	MACKENTHUN'S FINE P-CARD	\$ 12.72
09/04/2024	MENARDS P-CARD	\$ 74.97
09/04/2024	MENARDS P-CARD	\$ 214.70
09/04/2024	MENARDS P-CARD	\$ 577.19
09/04/2024	PODIUMWEAR CUSTOM PCARD	\$ 1,300.00
09/04/2024	TARGET P-CARD	\$ 84.93
09/04/2024	HOME DEPOT P-CARD	\$ 22.75
09/04/2024	HOME DEPOT P-CARD	\$ 36.24
09/04/2024	WEBSTAURANT STORE P-CARD	\$ 109.43
09/04/2024	USPS P-CARD	\$ 14.60
09/04/2024	VISTAPRINT.COM P-CARD	\$ 90.97
09/04/2024	WAYTEK P-CARD	\$ 541.40
09/04/2024	WHEN I WORK	\$ 58.49
09/04/2024	ZORO TOOLS P CARD	\$ 247.33
09/05/2024	AMAZON P-CARD	\$ 12.98
09/05/2024	AMAZON P-CARD	\$ 22.30
09/05/2024	AMAZON P-CARD	\$ 14.99
09/05/2024	AMAZON P-CARD	\$ 15.94
09/05/2024	AMAZON P-CARD	\$ 122.25

Procurement Card Transactions for the Month of September 2024

Transaction Date	Vendor Name	Amount
09/05/2024	AMAZON P-CARD	\$ 32.07
09/05/2024	AMAZON P-CARD	\$ 19.99
09/05/2024	AMAZON P-CARD	\$ 34.35
09/05/2024	AMAZON P-CARD	\$ 22.11
09/05/2024	CHEWY.COM P-CARD	\$ (99.03)
09/05/2024	COSTCO P-CARD	\$ 81.63
09/05/2024	CUB FOODS P-CARD	\$ 89.93
09/05/2024	MNGFOA PCARD	\$ 80.00
09/05/2024	GET SMART PRODUCTS PCARD	\$ 465.46
09/05/2024	HOLIDAY STATIONS P-CARD	\$ 33.78
09/05/2024	MENARDS P-CARD	\$ 31.96
09/05/2024	MENARDS P-CARD	\$ 337.40
09/05/2024	MENARDS P-CARD	\$ 398.40
09/05/2024	MENARDS P-CARD	\$ 1,175.51
09/05/2024	MINNESOTA GIS LIS CONSORT	\$ (50.00)
09/05/2024	NCL OF WISCONSIN PCARD	\$ 245.50
09/05/2024	NORTHWOODS FALCONRY P-CARD	\$ 246.85
09/05/2024	PARTSWH COM PCARD	\$ 106.03
09/05/2024	SAMS CLUB P-CARD	\$ 126.55
09/05/2024	SHERWIN WILLIAMS PCARD	\$ 175.44
09/05/2024	SHRED RIGHT P-CARD	\$ 53.70
09/05/2024	SKANDISK PCARD	\$ 152.62
09/05/2024	SPOKANE HARDWARE P-CARD	\$ 678.08
09/05/2024	HOME DEPOT P-CARD	\$ 32.16
09/05/2024	HOME DEPOT P-CARD	\$ 25.82
09/05/2024	HOME DEPOT P-CARD	\$ 137.92
09/05/2024	HOME DEPOT P-CARD	\$ 68.71
09/05/2024	HOME DEPOT P-CARD	\$ 53.97
09/05/2024	HOME DEPOT P-CARD	\$ 7.56
09/05/2024	HOME DEPOT P-CARD	\$ 155.82
09/05/2024	THE KNOT WORLDWIDE P-CARD	\$ 736.00
09/05/2024	TRACTOR SUPPLY P-CARD	\$ 161.05
09/05/2024	TX SYSTEMS PCARD	\$ 79.85
09/05/2024	WALMART P-CARD	\$ 3.33
09/05/2024	WALMART P-CARD	\$ 66.70
09/05/2024	WORLD CENTRIC	\$ 228.05
09/06/2024	AM LEONARD PCARD	\$ 275.04
09/06/2024	AMAZON P-CARD	\$ 81.84
09/06/2024	AMAZON P-CARD	\$ 15.83
09/06/2024	AMAZON P-CARD	\$ 121.89
09/06/2024	AMAZON P-CARD	\$ 21.33
09/06/2024	CUB FOODS P-CARD	\$ 146.43
09/06/2024	KWIK TRIP P-CARD	\$ 3.99
09/06/2024	LANO EQUIPMENT P-CARD	\$ 600.00
09/06/2024	LINKEDIN P-CARD	\$ 510.00
09/06/2024	GEARWEST.COM	\$ 7.99
09/06/2024	MENARDS P-CARD	\$ 270.00
09/06/2024	MENARDS P-CARD	\$ 67.86
09/06/2024	MENARDS P-CARD	\$ 349.34
09/06/2024	MICHAELS STORE P-CARD	\$ 5.99

Procurement Card Transactions for the Month of September 2024

Transaction Date	Vendor Name	Amount
09/06/2024	PP FRIENDS OF SAX PCARD	\$ 26.00
09/06/2024	PRAIRIE MOON P-CARD	\$ 47.00
09/06/2024	SPOKANE HARDWARE P-CARD	\$ 16.89
09/06/2024	SQ JOHNS AUTO ELECTRIC PCARD	\$ 189.00
09/06/2024	TARGET P-CARD	\$ (10.35)
09/06/2024	HOME DEPOT P-CARD	\$ 289.43
09/06/2024	ULINE P-CARD	\$ 2,171.26
09/06/2024	WHEN I WORK	\$ 13.05
09/06/2024	ZORO TOOLS P CARD	\$ 23.59
09/07/2024	AMAZON P-CARD	\$ 215.59
09/07/2024	AMAZON P-CARD	\$ 84.92
09/07/2024	RIDWELL P-CARD	\$ 24.00
09/07/2024	SAMS CLUB P-CARD	\$ 366.91
09/07/2024	WHEN I WORK	\$ 50.00
09/07/2024	WWW.EASYFTP.IO P-CARD	\$ 429.00
09/08/2024	AMAZON P-CARD	\$ 97.94
09/08/2024	AMAZON P-CARD	\$ 70.54
09/08/2024	AMAZON P-CARD	\$ 107.10
09/08/2024	AMAZON P-CARD	\$ 8.71
09/08/2024	AMAZON P-CARD	\$ 54.05
09/08/2024	AMAZON P-CARD	\$ 22.77
09/08/2024	COBORNS P-CARD	\$ 18.31
09/08/2024	CUB FOODS P-CARD	\$ 152.78
09/08/2024	DELTA AIR	\$ 35.00
09/08/2024	MENARDS P-CARD	\$ 47.76
09/08/2024	ZAPIER P-CARD	\$ 3,497.57
09/09/2024	3 CRICKETEERS PCARD	\$ 59.90
09/09/2024	AMAZON P-CARD	\$ 96.70
09/09/2024	AMAZON P-CARD	\$ 66.87
09/09/2024	ANOKA RAMSEY FARM & GARDE PCARD	\$ 179.80
09/09/2024	B&H PHOTO P-CARD	\$ 1,899.00
09/09/2024	COBORNS P-CARD	\$ 29.24
09/09/2024	COSTCO P-CARD	\$ 48.46
09/09/2024	CROWN PLASTICS PCARD	\$ (291.36)
09/09/2024	CUB FOODS P-CARD	\$ 8.97
09/09/2024	ROGERS SPRAYERS INC PCARD	\$ 86.45
09/09/2024	DRI SIGNS P-CARD	\$ 334.01
09/09/2024	FASTSIGNS P-CARD	\$ 457.66
09/09/2024	FIELDTEX PRODUCTS PCARD	\$ 2,958.00
09/09/2024	FIMCO SCHABEN AGSPRAY P-CARD	\$ 100.19
09/09/2024	FLEET FARM P-CARD	\$ 42.98
09/09/2024	GESMN CHANHASSEN PCARD	\$ 12.99
09/09/2024	HIGH MOWING ORGANIC SEEDS P-CARD	\$ (5.45)
09/09/2024	HIRSHFIELDS P-CARD	\$ 416.95
09/09/2024	IDEO U PCARD	\$ 250.00
09/09/2024	IN BUDGET SIGN SHOP PCARD	\$ 160.00
09/09/2024	JACKSON HIRSH INC PCARD	\$ 72.74
09/09/2024	JERRYS FOOD PCARD	\$ 92.47
09/09/2024	MACKENTHUN'S FINE P-CARD	\$ 52.32
09/09/2024	MENARDS P-CARD	\$ 430.10

Procurement Card Transactions for the Month of September 2024

Transaction Date	Vendor Name	Amount
09/09/2024	MENARDS P-CARD	\$ 108.62
09/09/2024	MENARDS P-CARD	\$ 287.96
09/09/2024	MENARDS P-CARD	\$ 161.64
09/09/2024	MENARDS P-CARD	\$ 82.25
09/09/2024	MENARDS P-CARD	\$ 217.14
09/09/2024	MENARDS P-CARD	\$ 363.45
09/09/2024	NRPA OPERATING P-CARD	\$ 695.00
09/09/2024	NTEPARTSDIRECT P-CARD	\$ 19.75
09/09/2024	ROGERS TRUE VALUE P-CARD	\$ 3.80
09/09/2024	SHERWIN WILLIAMS PCARD	\$ 418.11
09/09/2024	SPIKES & HOULES LORETT PCARD	\$ 163.90
09/09/2024	CUB FOODS P-CARD	\$ 11.38
09/09/2024	HOME DEPOT P-CARD	\$ 119.40
09/09/2024	HOME DEPOT P-CARD	\$ 56.78
09/09/2024	HOME DEPOT P-CARD	\$ 54.23
09/09/2024	TRACTOR SUPPLY P-CARD	\$ 39.69
09/09/2024	VCN PCARD	\$ 212.47
09/09/2024	WORLD CENTRIC	\$ (86.65)
09/10/2024	AMAZON P-CARD	\$ 19.58
09/10/2024	AMAZON P-CARD	\$ 33.95
09/10/2024	AMAZON P-CARD	\$ 103.80
09/10/2024	AMAZON P-CARD	\$ 36.98
09/10/2024	AMAZON P-CARD	\$ 34.44
09/10/2024	AMAZON P-CARD	\$ 7.62
09/10/2024	AMAZON P-CARD	\$ 39.99
09/10/2024	AMAZON P-CARD	\$ 79.46
09/10/2024	AMAZON P-CARD	\$ 26.50
09/10/2024	AMAZON P-CARD	\$ 26.48
09/10/2024	AMAZON P-CARD	\$ 12.68
09/10/2024	AMAZON P-CARD	\$ 48.92
09/10/2024	AMAZON P-CARD	\$ 96.99
09/10/2024	AMAZON P-CARD	\$ 24.89
09/10/2024	AMAZON P-CARD	\$ 143.10
09/10/2024	AXOMO THREE-RIVERS P-CARD	\$ 84.45
09/10/2024	AXOMO THREE-RIVERS P-CARD	\$ 27.10
09/10/2024	AXOMO THREE-RIVERS P-CARD	\$ 79.01
09/10/2024	BLICK ART P-CARD	\$ 8.79
09/10/2024	COBORNS P-CARD	\$ 55.28
09/10/2024	CONTINENTAL	\$ 520.52
09/10/2024	COSTCO P-CARD	\$ 218.35
09/10/2024	CUB FOODS P-CARD	\$ 75.86
09/10/2024	CUB FOODS P-CARD	\$ 1.94
09/10/2024	FLEET FARM P-CARD	\$ 199.70
09/10/2024	GOPHER ACE PCARD	\$ 34.99
09/10/2024	KWIK TRIP P-CARD	\$ 25.96
09/10/2024	MENARDS P-CARD	\$ 139.53
09/10/2024	MENARDS P-CARD	\$ 147.10
09/10/2024	MENARDS P-CARD	\$ 296.80
09/10/2024	MENARDS P-CARD	\$ 128.04
09/10/2024	MENARDS P-CARD	\$ 14.87

Procurement Card Transactions for the Month of September 2024

Transaction Date	Vendor Name	Amount
09/10/2024	MICHAELS STORE P-CARD	\$ 32.23
09/10/2024	MIDWEST OPEN AIR MUSEUM PCARD	\$ 155.00
09/10/2024	MUD HOLE PCARD	\$ 106.16
09/10/2024	PACIFIC NORTHWEST ART PCARD	\$ 370.00
09/10/2024	PREMIER1 SUPPLIES P CARD	\$ 130.00
09/10/2024	SPIKES & HOULES LORETT PCARD	\$ 95.96
09/10/2024	TFS FISHERSCI CHI P-CARD	\$ 49.36
09/10/2024	HOME DEPOT P-CARD	\$ 27.53
09/10/2024	HOME DEPOT P-CARD	\$ 22.15
09/10/2024	HOME DEPOT P-CARD	\$ 52.41
09/10/2024	TMS JOHNSON PCARD	\$ 1,888.93
09/10/2024	USA CLEAN P-CARD	\$ 101.00
09/10/2024	USERVE - ONLINE COURSE PCARD	\$ 119.99
09/10/2024	WALMART P-CARD	\$ 18.50
09/10/2024	ACTIVENVIRO PCARD	\$ 493.96
09/10/2024	ACTIVENVIRO PCARD	\$ 493.96
09/10/2024	YETI PCARD	\$ 931.61
09/11/2024	AMAZON P-CARD	\$ 18.06
09/11/2024	AMAZON P-CARD	\$ 116.10
09/11/2024	AMAZON P-CARD	\$ 22.89
09/11/2024	AMAZON P-CARD	\$ 43.11
09/11/2024	AMAZON P-CARD	\$ 10.73
09/11/2024	AMAZON P-CARD	\$ 9.90
09/11/2024	AMAZON P-CARD	\$ 69.16
09/11/2024	AMAZON P-CARD	\$ 49.97
09/11/2024	AMAZON P-CARD	\$ 50.94
09/11/2024	AMAZON P-CARD	\$ 168.93
09/11/2024	AMAZON P-CARD	\$ 272.87
09/11/2024	AMAZON P-CARD	\$ 65.49
09/11/2024	AMAZON P-CARD	\$ 61.51
09/11/2024	CUB FOODS P-CARD	\$ 160.15
09/11/2024	CUB FOODS P-CARD	\$ 37.61
09/11/2024	JERRYS FOOD PCARD	\$ 8.21
09/11/2024	KEYCHAINBIZ PCARD	\$ 432.86
09/11/2024	LAKEWINDS P CARD	\$ 28.84
09/11/2024	LEADERSHIP UNIVERSITY P-CARD	\$ 25.00
09/11/2024	MENARDS P-CARD	\$ 66.18
09/11/2024	MENARDS P-CARD	\$ 137.28
09/11/2024	MENARDS P-CARD	\$ 57.24
09/11/2024	METRO UPHOLSTERY PCARD	\$ 466.11
09/11/2024	MINNESOTA GIS LIS CONSORT	\$ 650.00
09/11/2024	NTE 5404 PCARD	\$ 91.85
09/11/2024	PETSMART P-CARD	\$ 21.98
09/11/2024	TARGET P-CARD	\$ 31.92
09/11/2024	TARGET P-CARD	\$ 27.96
09/11/2024	HOME DEPOT P-CARD	\$ 111.11
09/11/2024	HOME DEPOT P-CARD	\$ 236.15
09/11/2024	HOME DEPOT P-CARD	\$ 251.81
09/11/2024	HOME DEPOT P-CARD	\$ 134.21
09/11/2024	THE PAPER MILL STORE PCARD	\$ 63.95

Procurement Card Transactions for the Month of September 2024

Transaction Date	Vendor Name	Amount
09/11/2024	TX SYSTEMS PCARD	\$ 79.85
09/11/2024	WHEN I WORK	\$ 30.00
09/12/2024	AMAZON P-CARD	\$ 28.49
09/12/2024	AMAZON P-CARD	\$ 14.99
09/12/2024	AMAZON P-CARD	\$ 58.49
09/12/2024	AMAZON P-CARD	\$ 19.37
09/12/2024	AMAZON P-CARD	\$ 75.59
09/12/2024	AMAZON P-CARD	\$ 292.96
09/12/2024	AMAZON P-CARD	\$ 45.60
09/12/2024	APPLE STORE P-CARD	\$ 0.99
09/12/2024	ARNOLDSS P CARD	\$ 353.50
09/12/2024	CUB FOODS P-CARD	\$ 8.98
09/12/2024	CUB FOODS P-CARD	\$ 23.52
09/12/2024	FLEET FARM P-CARD	\$ 7.04
09/12/2024	GRAINGER PCARD	\$ 243.60
09/12/2024	HARBOR FREIGHT P-CARD	\$ 32.43
09/12/2024	HOBBY LOBBY P-CARD	\$ 39.85
09/12/2024	HOBBY LOBBY P-CARD	\$ 17.38
09/12/2024	LINKEDIN P-CARD	\$ 510.00
09/12/2024	MACKENTHUN'S FINE P-CARD	\$ 8.62
09/12/2024	MENARDS P-CARD	\$ 30.78
09/12/2024	MENARDS P-CARD	\$ 325.43
09/12/2024	MENARDS P-CARD	\$ 176.70
09/12/2024	MENARDS P-CARD	\$ 54.90
09/12/2024	MENARDS P-CARD	\$ 121.72
09/12/2024	MENARDS P-CARD	\$ 35.48
09/12/2024	OFFICE MAX/DEPOT P-CARD	\$ 44.14
09/12/2024	PETSMART P-CARD	\$ 30.79
09/12/2024	SKI LIFT PARTS PCARD	\$ 670.00
09/12/2024	HOME DEPOT P-CARD	\$ 128.67
09/12/2024	HOME DEPOT P-CARD	\$ 77.12
09/12/2024	HOME DEPOT P-CARD	\$ 57.72
09/12/2024	HOME DEPOT P-CARD	\$ 39.88
09/12/2024	USPS P-CARD	\$ 9.85
09/13/2024	2340 - PROFESSIONAL PRDCT P-CARD	\$ 1,136.40
09/13/2024	ABEBOOKS P-CARD	\$ 41.86
09/13/2024	AMAZON P-CARD	\$ 19.92
09/13/2024	AMAZON P-CARD	\$ 70.25
09/13/2024	AMAZON P-CARD	\$ 163.15
09/13/2024	BROADWAY P-CARD	\$ 75.67
09/13/2024	CUB FOODS P-CARD	\$ 86.55
09/13/2024	EPIC BUSINESS ESSENTIALS PCARD	\$ 120.88
09/13/2024	FACEBOOK P-CARD	\$ 4.96
09/13/2024	FORESTRY SUPPLIES	\$ 274.72
09/13/2024	GRAINGER PCARD	\$ 170.29
09/13/2024	HENNEPIN RECORDERS PCARD	\$ 5.11
09/13/2024	JORDAN SEED INC - P-CARD	\$ 82.42
09/13/2024	LA PARCELA PRODUCE PCARD	\$ 43.49
09/13/2024	LAKEWINDS P CARD	\$ 20.00
09/13/2024	LUNDS&BYERLYS P-CARD	\$ 35.93

Procurement Card Transactions for the Month of September 2024

Transaction Date	Vendor Name	Amount
09/13/2024	MENARDS P-CARD	\$ 31.66
09/13/2024	MENARDS P-CARD	\$ 85.67
09/13/2024	OFFICE MAX/DEPOT P-CARD	\$ 12.98
09/13/2024	PETSMART P-CARD	\$ 18.74
09/13/2024	SAMS CLUB P-CARD	\$ 102.82
09/13/2024	TACTACAM PCARD	\$ 5.00
09/13/2024	TARGET P-CARD	\$ 26.43
09/13/2024	TARGET P-CARD	\$ 12.21
09/13/2024	TARGET P-CARD	\$ 26.45
09/13/2024	HOME DEPOT P-CARD	\$ 50.87
09/13/2024	WHEN I WORK	\$ 15.00
09/13/2024	WP GARDNER BEES PCARD	\$ 56.55
09/13/2024	COSTCO P-CARD	\$ 77.96
09/14/2024	AMAZON P-CARD	\$ 353.96
09/14/2024	AMAZON P-CARD	\$ 112.23
09/14/2024	APPLE STORE P-CARD	\$ 0.99
09/14/2024	DOMINOS P-CARD	\$ 154.63
09/14/2024	FACEBOOK P-CARD	\$ 400.00
09/14/2024	MACKENTHUN'S FINE P-CARD	\$ 78.43
09/14/2024	MENARDS P-CARD	\$ 33.82
09/14/2024	OREILLY AUTO P CARD	\$ 23.86
09/14/2024	RUNNINGS P-CARD	\$ 220.69
09/14/2024	TFS FISHERSCI CHI P-CARD	\$ 167.31
09/14/2024	U OF M PCARD	\$ 68.40
09/15/2024	AMAZON P-CARD	\$ 89.55
09/15/2024	AMAZON P-CARD	\$ 489.87
09/15/2024	AMAZON P-CARD	\$ 19.94
09/15/2024	AMAZON P-CARD	\$ 54.73
09/15/2024	CUB FOODS P-CARD	\$ 145.23
09/15/2024	DELTA AIR	\$ 35.00
09/15/2024	DOUBLETREE HOTELS P-CARD	\$ 998.22
09/15/2024	MENARDS P-CARD	\$ 57.31
09/15/2024	TARGET P-CARD	\$ 19.56
09/16/2024	ALDI P-CARD	\$ 30.11
09/16/2024	AMAZON P-CARD	\$ 114.78
09/16/2024	AMAZON P-CARD	\$ 16.29
09/16/2024	AMAZON P-CARD	\$ 155.44
09/16/2024	AMAZON P-CARD	\$ 59.10
09/16/2024	B&H PHOTO P-CARD	\$ 1,499.00
09/16/2024	COVERT SCOUTING PCARD	\$ 7.99
09/16/2024	CUB FOODS P-CARD	\$ 10.80
09/16/2024	DELTA AIR	\$ 366.95
09/16/2024	ENTOSENSE P-CARD	\$ 121.65
09/16/2024	FOLKMANISI-QUIVRSINC P-CARD	\$ 455.45
09/16/2024	GRAINGER PCARD	\$ 39.65
09/16/2024	ACE HARDWARE P-CARD	\$ -
09/16/2024	IN THE BUG COMPANY	\$ 33.50
09/16/2024	MENARDS P-CARD	\$ 36.91
09/16/2024	MENARDS P-CARD	\$ 134.87
09/16/2024	MENARDS P-CARD	\$ 6.98

Procurement Card Transactions for the Month of September 2024

Transaction Date	Vendor Name	Amount
09/16/2024	MENARDS P-CARD	\$ 87.96
09/16/2024	MENARDS P-CARD	\$ 62.89
09/16/2024	MENARDS P-CARD	\$ 195.15
09/16/2024	MENARDS P-CARD	\$ 186.94
09/16/2024	PRAIRIE MOON P-CARD	\$ 380.00
09/16/2024	PRAIRIE RESTORATIONS PCARD	\$ 303.70
09/16/2024	HOME DEPOT P-CARD	\$ 5.09
09/16/2024	HOME DEPOT P-CARD	\$ 35.47
09/16/2024	HOME DEPOT P-CARD	\$ 292.08
09/16/2024	HOME DEPOT P-CARD	\$ 46.73
09/16/2024	TRACTOR SUPPLY P-CARD	\$ 222.89
09/16/2024	U OF M CONTLEARNING P-CARD	\$ 100.00
09/16/2024	ZORO TOOLS P CARD	\$ 70.70
09/17/2024	ACMETOOLS.COM P-CARD	\$ 29.23
09/17/2024	ACMETOOLS.COM P-CARD	\$ 239.00
09/17/2024	AMAZON P-CARD	\$ 93.28
09/17/2024	AMAZON P-CARD	\$ 29.49
09/17/2024	AMAZON P-CARD	\$ 67.52
09/17/2024	AMAZON P-CARD	\$ 269.93
09/17/2024	BURLINGTON STORES P-CARD	\$ 3,175.22
09/17/2024	CHANTICLEAR PCARD	\$ 160.75
09/17/2024	CITY OF PLYMOUTH P-CARD	\$ 403.25
09/17/2024	CUB FOODS P-CARD	\$ 76.74
09/17/2024	DAVANNIS P-CARD	\$ 167.33
09/17/2024	DRI SIGNS P-CARD	\$ 182.18
09/17/2024	GEMPLER	\$ 69.11
09/17/2024	GOPHER ACE PCARD	\$ 70.71
09/17/2024	GRAINGER PCARD	\$ 374.16
09/17/2024	HODGEPRODUCTS.COM PCARD	\$ 610.39
09/17/2024	IN THE BUG COMPANY	\$ 31.00
09/17/2024	JUBILEE FOODS P-CARD	\$ 10.38
09/17/2024	LINKEDIN P-CARD	\$ 410.07
09/17/2024	LOWES P-CARD	\$ 75.48
09/17/2024	MENARDS P-CARD	\$ 80.62
09/17/2024	MENARDS P-CARD	\$ 1,072.12
09/17/2024	MENARDS P-CARD	\$ 1,618.89
09/17/2024	MENARDS P-CARD	\$ 83.23
09/17/2024	MINNESOTA NURSERY P-CARD	\$ 196.00
09/17/2024	PAYPAL P-CARD	\$ 320.00
09/17/2024	SQ SMOKY LAKE MAPLE PCARD	\$ 500.00
09/17/2024	CUB FOODS P-CARD	\$ 33.90
09/17/2024	TARGET P-CARD	\$ 1.07
09/17/2024	HOME DEPOT P-CARD	\$ 30.83
09/17/2024	HOME DEPOT P-CARD	\$ 156.11
09/17/2024	HOME DEPOT P-CARD	\$ 12.11
09/17/2024	USPS P-CARD	\$ 14.60
09/17/2024	WAYTEK P-CARD	\$ 150.36
09/18/2024	AMAZON P-CARD	\$ (23.61)
09/18/2024	AMAZON P-CARD	\$ 72.67
09/18/2024	AMAZON P-CARD	\$ 343.35

Procurement Card Transactions for the Month of September 2024

Transaction Date	Vendor Name	Amount
09/18/2024	AMAZON P-CARD	\$ 130.72
09/18/2024	AMAZON P-CARD	\$ 21.45
09/18/2024	APPLE STORE P-CARD	\$ 0.99
09/18/2024	BROADWAY PIZZA PCARD	\$ 303.07
09/18/2024	CHARLSONMEADOWS P-CARD	\$ 75.00
09/18/2024	CUB FOODS P-CARD	\$ 7.33
09/18/2024	COSTCO P-CARD	\$ 27.48
09/18/2024	CUB FOODS P-CARD	\$ 37.20
09/18/2024	DIAMOND LAKE HARDWARE P-CARD	\$ 26.08
09/18/2024	DKC DIGI KEY CORP P-CARD	\$ 1,393.23
09/18/2024	HY VEE P-CARD	\$ 89.79
09/18/2024	IN WILDTHINGS SNAP-ONS CARD	\$ 701.50
09/18/2024	MENARDS P-CARD	\$ 43.80
09/18/2024	MENARDS P-CARD	\$ 27.92
09/18/2024	MENARDS P-CARD	\$ 1,539.78
09/18/2024	MENARDS P-CARD	\$ 1,158.08
09/18/2024	MENARDS P-CARD	\$ 1,378.43
09/18/2024	MICHAELS STORE P-CARD	\$ 56.08
09/18/2024	NORTH CENTRAL TRUCK ACCE P-CARD	\$ 190.36
09/18/2024	PAYPAL P-CARD	\$ 350.00
09/18/2024	PAYPAL P-CARD	\$ 350.00
09/18/2024	PETCO COM P-CARD	\$ 173.91
09/18/2024	SAMS CLUB P-CARD	\$ 93.22
09/18/2024	SQ MYSTIC WATER PCARD	\$ 118.17
09/18/2024	TARGET P-CARD	\$ 7.68
09/18/2024	HOME DEPOT P-CARD	\$ 43.54
09/18/2024	HOME DEPOT P-CARD	\$ 38.94
09/18/2024	HOME DEPOT P-CARD	\$ 12.95
09/18/2024	HOME DEPOT P-CARD	\$ 94.80
09/18/2024	HOME DEPOT P-CARD	\$ 39.21
09/18/2024	TRACTOR SUPPLY P-CARD	\$ 316.04
09/18/2024	VSP GAYLORD ARCHIVAL PCARD	\$ 73.93
09/19/2024	ACMETOOLS.COM P-CARD	\$ 239.00
09/19/2024	AMAZON P-CARD	\$ 10.89
09/19/2024	AMAZON P-CARD	\$ 243.72
09/19/2024	AMAZON P-CARD	\$ 172.65
09/19/2024	AMAZON P-CARD	\$ 47.42
09/19/2024	AMAZON P-CARD	\$ 31.04
09/19/2024	AMAZON P-CARD	\$ 32.92
09/19/2024	AMAZON P-CARD	\$ 153.12
09/19/2024	AMAZON P-CARD	\$ 34.75
09/19/2024	APRES EVENT DECOR P-CARD	\$ 920.00
09/19/2024	BLUE WAVE PRINTING P-CARD	\$ 222.93
09/19/2024	COSTCO P-CARD	\$ 145.83
09/19/2024	COSTCO P-CARD	\$ 152.32
09/19/2024	CUB FOODS P-CARD	\$ 53.41
09/19/2024	ZOHO-ZOHO CORP PCARD	\$ 3.50
09/19/2024	OUTDOOR LEARNING STORE P-CARD	\$ 141.40
09/19/2024	DNH GODADDY P CARD	\$ 99.99
09/19/2024	DOVESTONES SOFT P-CARD	\$ 349.50

Procurement Card Transactions for the Month of September 2024

Transaction Date	Vendor Name	Amount
09/19/2024	DRI SIGNS P-CARD	\$ 53.95
09/19/2024	FLEET FARM P-CARD	\$ 47.93
09/19/2024	FLEET FARM P-CARD	\$ 101.04
09/19/2024	HY VEE P-CARD	\$ 21.42
09/19/2024	LANO EQUIPMENT P-CARD	\$ 574.38
09/19/2024	MARATHON PETRO P-CARD	\$ 7.18
09/19/2024	MENARDS P-CARD	\$ 54.80
09/19/2024	MENARDS P-CARD	\$ 39.30
09/19/2024	MENARDS P-CARD	\$ 136.40
09/19/2024	MENARDS P-CARD	\$ 31.55
09/19/2024	MENARDS P-CARD	\$ 42.81
09/19/2024	MENARDS P-CARD	\$ 40.97
09/19/2024	MOUND TRUE VALUE PCARD	\$ 124.26
09/19/2024	PET WAREHOUSE & SUPPLY PCARD	\$ 1,479.98
09/19/2024	RAGWEED FORGE PCARD	\$ 18.99
09/19/2024	SP THEGONDOLASHOP PCARD	\$ 265.25
09/19/2024	SQ SCOOPS ICE CREAM PCARD	\$ 16.36
09/19/2024	HOME DEPOT P-CARD	\$ 208.04
09/19/2024	TOLL GAS AND WELDING PCARD	\$ 26.35
09/19/2024	U OF M ACCT REC OL P-CARD	\$ 70.00
09/19/2024	ULINE P-CARD	\$ 50.97
09/19/2024	WEST MARINE PCARD	\$ 102.99
09/20/2024	ACMETOOLS.COM P-CARD	\$ 48.64
09/20/2024	AMAZON P-CARD	\$ 59.49
09/20/2024	AMAZON P-CARD	\$ 35.48
09/20/2024	AMAZON P-CARD	\$ 542.92
09/20/2024	AMAZON P-CARD	\$ 134.86
09/20/2024	AMAZON P-CARD	\$ 127.91
09/20/2024	AMAZON P-CARD	\$ 173.90
09/20/2024	COSTCO P-CARD	\$ 356.88
09/20/2024	EB FALL SACRED SITES PCARD	\$ 48.14
09/20/2024	EB FUNDRAISE NORTH PCARD	\$ 182.17
09/20/2024	GIH GLOBALINDUSTRIALEQ P-CARD	\$ 336.67
09/20/2024	JUBILEE FOODS P-CARD	\$ 6.49
09/20/2024	MAILCHIMP P-CARD	\$ 26.50
09/20/2024	MARATHON PETRO P-CARD	\$ 85.24
09/20/2024	MENARDS P-CARD	\$ 9.98
09/20/2024	MENARDS P-CARD	\$ 11.91
09/20/2024	MENARDS P-CARD	\$ 19.47
09/20/2024	MICHAELS STORE P-CARD	\$ 23.98
09/20/2024	NEWMAN SIGNS PCARD	\$ 864.81
09/20/2024	NUTRIEN AG SOLUTION PCARD	\$ 2,971.59
09/20/2024	PARTY CITY P-CARD	\$ 38.60
09/20/2024	PETCO COM P-CARD	\$ 51.98
09/20/2024	PETSMART P-CARD	\$ 54.99
09/20/2024	PREMIER UPHOLSTERY PCARD	\$ 517.50
09/20/2024	RODENTPRO COM LLC	\$ 303.18
09/20/2024	SHERWIN WILLIAMS PCARD	\$ 114.24
09/20/2024	ST PETER WOOLEN MILL PCARD	\$ 274.59
09/20/2024	TARGET P-CARD	\$ 104.84

Procurement Card Transactions for the Month of September 2024

Transaction Date	Vendor Name	Amount
09/20/2024	TFS FISHERSCI CHI P-CARD	\$ 39.44
09/20/2024	HOME DEPOT P-CARD	\$ 61.23
09/20/2024	HOME DEPOT P-CARD	\$ 163.41
09/20/2024	GORIC MARKETING GROUP USA P-CARD	\$ 1,365.00
09/21/2024	CITY OF PLYMOUTH P-CARD	\$ 967.51
09/21/2024	WWW.REBRANDLY.COM P-CARD	\$ 25.25
09/21/2024	GIH GLOBALINDUSTRIALEQ P-CARD	\$ 330.64
09/21/2024	HY VEE P-CARD	\$ 14.07
09/21/2024	KINGS COUNTY MARKET P-CARD	\$ 355.72
09/21/2024	KWIK TRIP P-CARD	\$ 12.98
09/21/2024	NORTH MEMORIAL MEDICAL P CARD	\$ 850.00
09/21/2024	CUB FOODS P-CARD	\$ 49.98
09/21/2024	HOME DEPOT P-CARD	\$ 75.82
09/21/2024	WEBSTAURANT STORE P-CARD	\$ 204.26
09/22/2024	ALDI P-CARD	\$ 3.15
09/22/2024	AMAZON P-CARD	\$ 461.65
09/22/2024	AMAZON P-CARD	\$ 125.93
09/22/2024	AMAZON P-CARD	\$ 141.49
09/23/2024	AMAZON P-CARD	\$ 32.13
09/23/2024	AMAZON P-CARD	\$ 23.78
09/23/2024	AMAZON P-CARD	\$ 6.99
09/23/2024	AMAZON P-CARD	\$ 49.98
09/23/2024	BLOOMINGTON LICENSE PCARD	\$ 178.00
09/23/2024	COMMERCIAL SEATING P-CARD	\$ 1,323.80
09/23/2024	DRI E SIGNS P-CARD	\$ 191.18
09/23/2024	DRI SIGNS P-CARD	\$ 81.22
09/23/2024	GRAINGER PCARD	\$ 57.84
09/23/2024	MBS AMERICA LLC PCARD	\$ 152.92
09/23/2024	MENARDS P-CARD	\$ 44.18
09/23/2024	MENARDS P-CARD	\$ 56.25
09/23/2024	MENARDS P-CARD	\$ 155.62
09/23/2024	MENARDS P-CARD	\$ 879.06
09/23/2024	MSA CLIMBING WORKSHOP PCARD	\$ (155.00)
09/23/2024	PAYPAL P-CARD	\$ 38.00
09/23/2024	PAYPAL P-CARD	\$ 350.00
09/23/2024	TARGET P-CARD	\$ 6.08
09/23/2024	HOME DEPOT P-CARD	\$ 21.66
09/23/2024	UNITED FARMERS COOP PCARD	\$ 115.46
09/23/2024	USPS P-CARD	\$ 21.17
09/23/2024	WALMART P-CARD	\$ 170.57
09/23/2024	ZOHO-ZOHO CORP PCARD	\$ 355.00
09/24/2024	AMAZON P-CARD	\$ 125.95
09/24/2024	AMAZON P-CARD	\$ 6.96
09/24/2024	AMAZON P-CARD	\$ 89.39
09/24/2024	AMAZON P-CARD	\$ 23.86
09/24/2024	AMAZON P-CARD	\$ 34.52
09/24/2024	AMAZON P-CARD	\$ 5.46
09/24/2024	AMAZON P-CARD	\$ 471.19
09/24/2024	AMAZON P-CARD	\$ 80.20
09/24/2024	AMAZON P-CARD	\$ 31.68

Procurement Card Transactions for the Month of September 2024

Transaction Date	Vendor Name	Amount
09/24/2024	AMAZON P-CARD	\$ 6.70
09/24/2024	AMAZON P-CARD	\$ 129.95
09/24/2024	AUTOMOTIVE EQUIPMENT PART PCARD	\$ 268.53
09/24/2024	AXOMO THREE-RIVERS P-CARD	\$ 17.53
09/24/2024	BADGEANDWALLET.COM P CARD	\$ 333.00
09/24/2024	BATTERIES+BULBS P-CARD	\$ 96.65
09/24/2024	CAB STORE P-CARD	\$ 107.67
09/24/2024	CITY OF BROOKLYN PARK P CARD	\$ 100.00
09/24/2024	CUB FOODS P-CARD	\$ 20.13
09/24/2024	CUB FOODS P-CARD	\$ 2.79
09/24/2024	CUB FOODS P-CARD	\$ 91.91
09/24/2024	CUB FOODS P-CARD	\$ 8.34
09/24/2024	DAVIDSONS ORGANIC TEAS	\$ 169.75
09/24/2024	DRI SIGNS P-CARD	\$ 151.00
09/24/2024	EB FALL SACRED SITES PCARD	\$ 48.14
09/24/2024	FESTIVAL FOODS P-CARD	\$ 11.19
09/24/2024	FS TECHSMITH P-CARD	\$ 56.71
09/24/2024	MN CHIEF OF POLICE PCARD	\$ 805.00
09/24/2024	MENARDS P-CARD	\$ 128.44
09/24/2024	MENARDS P-CARD	\$ 164.40
09/24/2024	MENARDS P-CARD	\$ (587.93)
09/24/2024	PANERA BREAD P-CARD	\$ 429.69
09/24/2024	PAYPAL P-CARD	\$ 400.00
09/24/2024	PET SUPPLIES PLUS P-CARD	\$ 6.48
09/24/2024	SP FUME DOG PCARD	\$ 4,171.27
09/24/2024	SQ MYSTIC WATER PCARD	\$ 99.49
09/24/2024	TARGET P-CARD	\$ 30.18
09/24/2024	HOME DEPOT P-CARD	\$ 122.05
09/24/2024	HOME DEPOT P-CARD	\$ 16.73
09/25/2024	1000BULBS.COM P-CARD	\$ 226.61
09/25/2024	ACE HARDWARE P-CARD	\$ 46.69
09/25/2024	ACE HARDWARE P-CARD	\$ 28.91
09/25/2024	AMAZON P-CARD	\$ 86.69
09/25/2024	AMAZON P-CARD	\$ 18.98
09/25/2024	AMAZON P-CARD	\$ 40.92
09/25/2024	AMAZON P-CARD	\$ 89.95
09/25/2024	AMAZON P-CARD	\$ 49.12
09/25/2024	AMAZON P-CARD	\$ 6.99
09/25/2024	AMAZON P-CARD	\$ 55.58
09/25/2024	AMAZON P-CARD	\$ 44.48
09/25/2024	AMAZON P-CARD	\$ 7.64
09/25/2024	AMAZON P-CARD	\$ 28.59
09/25/2024	AMAZON P-CARD	\$ 19.98
09/25/2024	AMAZON P-CARD	\$ 24.24
09/25/2024	AMAZON P-CARD	\$ 56.49
09/25/2024	AMAZON P-CARD	\$ 279.99
09/25/2024	BATTERIES+BULBS P-CARD	\$ 130.30
09/25/2024	CABIN FEVER PCARD	\$ 195.00
09/25/2024	CHIEFRIVERNURSERY COM PCARD	\$ 103.70
09/25/2024	CITY OF MANKATO PARKING PCARD	\$ 3.00

Procurement Card Transactions for the Month of September 2024

Transaction Date	Vendor Name	Amount
09/25/2024	CITY OF MANKATO PARKING PCARD	\$ 3.00
09/25/2024	CITY OF MANKATO PARKING PCARD	\$ 3.00
09/25/2024	CUB FOODS P-CARD	\$ 21.35
09/25/2024	EB GREAT LAKES OUTDOOR PCARD	\$ 81.88
09/25/2024	FEDEX PCARD	\$ 44.42
09/25/2024	FLEET FARM P-CARD	\$ 513.66
09/25/2024	FOOD SERVICE DIRECT LOG P-CARD	\$ 138.90
09/25/2024	GRADYS ACE HDWE P-CARDS	\$ 8.98
09/25/2024	GRAINGER PCARD	\$ 135.94
09/25/2024	HOLIDAY STATIONS P-CARD	\$ 68.42
09/25/2024	HOLIDAY STATIONS P-CARD	\$ 21.08
09/25/2024	HOMEDEPOT.COM	\$ 1,021.43
09/25/2024	IA DNR-ST FOREST NURSERY P-CARD	\$ 170.00
09/25/2024	LANO EQUIPMENT P-CARD	\$ 105.11
09/25/2024	MARATHON PETRO P-CARD	\$ 17.84
09/25/2024	MENARDS P-CARD	\$ 111.79
09/25/2024	MENARDS P-CARD	\$ 1,378.08
09/25/2024	MENARDS P-CARD	\$ 39.87
09/25/2024	MENARDS P-CARD	\$ 571.65
09/25/2024	MENARDS P-CARD	\$ 129.39
09/25/2024	MENARDS P-CARD	\$ 100.62
09/25/2024	NATIONAL SKI PATROL PCARD	\$ 1,350.00
09/25/2024	NCE PHOTO FINISHING PCARD	\$ 14.26
09/25/2024	PAYPAL P-CARD	\$ 400.00
09/25/2024	SAIA MOTOR FREIGHTLINE P-CARD	\$ 343.13
09/25/2024	SAMS CLUB P-CARD	\$ 72.08
09/25/2024	SIGNATURECONCEPTS.COM PCARD	\$ 1,103.74
09/25/2024	SP BUYDECORATIVEFILM PCARD	\$ 42.99
09/25/2024	SP TOTE BAGFACTORY P CARD	\$ (105.05)
09/25/2024	TARGET P-CARD	\$ 48.78
09/25/2024	HOME DEPOT P-CARD	\$ 40.68
09/25/2024	HOME DEPOT P-CARD	\$ 26.17
09/25/2024	HOME DEPOT P-CARD	\$ 502.42
09/25/2024	TRACTOR SUPPLY P-CARD	\$ 96.57
09/25/2024	USPS P-CARD	\$ 5.70
09/26/2024	AMAZON P-CARD	\$ 16.99
09/26/2024	AMAZON P-CARD	\$ 36.98
09/26/2024	AMAZON P-CARD	\$ 12.53
09/26/2024	AMAZON P-CARD	\$ 11.71
09/26/2024	AMAZON P-CARD	\$ 16.49
09/26/2024	AMAZON P-CARD	\$ 7.46
09/26/2024	AMAZON P-CARD	\$ 10.56
09/26/2024	AMAZON P-CARD	\$ 75.98
09/26/2024	APPLE STORE P-CARD	\$ 0.99
09/26/2024	APPLE STORE P-CARD	\$ 0.99
09/26/2024	CITY OF MANKATO PARKING PCARD	\$ 3.00
09/26/2024	CITY OF MANKATO PARKING PCARD	\$ 3.00
09/26/2024	CITY OF MANKATO PARKING PCARD	\$ 3.00
09/26/2024	CUB FOODS P-CARD	\$ 217.32
09/26/2024	DR POWER PCARD	\$ 22.48

Procurement Card Transactions for the Month of September 2024

Transaction Date	Vendor Name	Amount
09/26/2024	FACEBOOK P-CARD	\$ 400.00
09/26/2024	FLEET FARM P-CARD	\$ (35.97)
09/26/2024	FLEET FARM P-CARD	\$ 147.05
09/26/2024	GRAINGER PCARD	\$ 560.77
09/26/2024	HARKEN INC P-CARD	\$ 708.61
09/26/2024	HOMEDEPOT.COM	\$ 899.00
09/26/2024	JERUSALEM MARKET P-CARD	\$ -
09/26/2024	LOWES P-CARD	\$ 95.30
09/26/2024	MACKENTHUN'S FINE P-CARD	\$ 13.86
09/26/2024	MENARDS P-CARD	\$ 85.24
09/26/2024	MOUND TRUE VALUE PCARD	\$ 14.10
09/26/2024	PAYPAL P-CARD	\$ 750.00
09/26/2024	ROCKLER WOODWORK P-CARD	\$ 265.91
09/26/2024	SHRED RIGHT P-CARD	\$ 53.70
09/26/2024	SWANK MOTION PICTURES PCARD	\$ 30.00
09/26/2024	TARGET P-CARD	\$ 26.95
09/26/2024	TARGET P-CARD	\$ 44.83
09/26/2024	HOME DEPOT P-CARD	\$ 175.27
09/26/2024	HOME DEPOT P-CARD	\$ 122.09
09/26/2024	HOME DEPOT P-CARD	\$ 51.99
09/26/2024	HOME DEPOT P-CARD	\$ 55.27
09/26/2024	HOME DEPOT P-CARD	\$ 65.00
09/26/2024	TREE STUFF P-CARD	\$ 529.99
09/27/2024	AMAZON P-CARD	\$ 305.96
09/27/2024	AMAZON P-CARD	\$ 65.03
09/27/2024	AMAZON P-CARD	\$ 59.99
09/27/2024	AMAZON P-CARD	\$ 10.99
09/27/2024	AMAZON P-CARD	\$ 468.54
09/27/2024	AMAZON P-CARD	\$ 52.48
09/27/2024	APPLE STORE P-CARD	\$ 0.99
09/27/2024	COURTYARD BY MARRIOTT P-CARD	\$ 595.44
09/27/2024	CUB FOODS P-CARD	\$ 21.33
09/27/2024	DO MY OWN PCARD	\$ 71.14
09/27/2024	KWIK TRIP P-CARD	\$ 9.56
09/27/2024	LEXINGTON PET CLINIC P-CARD	\$ 220.00
09/27/2024	LS TWIN CITIES REPTILE PCARD	\$ 349.99
09/27/2024	MACKENTHUN'S FINE P-CARD	\$ 4.29
09/27/2024	NORTH MEMORIAL MEDICAL P CARD	\$ (120.00)
09/27/2024	MENARDS P-CARD	\$ 89.00
09/27/2024	NSAPA P-CARD	\$ 350.00
09/27/2024	TARGET P-CARD	\$ 22.75
09/27/2024	HOME DEPOT P-CARD	\$ 137.56
09/27/2024	U OF M CONTLEARNING P-CARD	\$ 145.00
09/27/2024	U OF M PCARD	\$ 40.00
09/28/2024	AMAZON P-CARD	\$ 116.08
09/28/2024	AMAZON P-CARD	\$ 304.34
09/28/2024	AMAZON P-CARD	\$ 77.75
09/28/2024	AMAZON P-CARD	\$ 19.99
09/28/2024	AMAZON P-CARD	\$ 52.31
09/28/2024	AMAZON P-CARD	\$ 20.29

Procurement Card Transactions for the Month of September 2024

Transaction Date	Vendor Name	Amount
09/28/2024	AMAZON P-CARD	\$ 19.99
09/28/2024	EBAY PCARD	\$ 22.14
09/28/2024	MENARDS P-CARD	\$ 17.17
09/28/2024	MENARDS P-CARD	\$ 18.77
09/28/2024	PRIOR LAKE HDWE PCARD	\$ 21.34
09/28/2024	REI.COM EVENTS P-CARD	\$ 1,059.52
09/28/2024	ZOOMSHIFT SUBSCRIPTION P-CARD	\$ 475.00
09/29/2024	AMAZON P-CARD	\$ 230.50
09/29/2024	AMAZON P-CARD	\$ 34.63
09/29/2024	AMAZON P-CARD	\$ 44.71
09/29/2024	AMAZON P-CARD	\$ 40.84
09/29/2024	AMAZON P-CARD	\$ 36.04
09/29/2024	AMAZON P-CARD	\$ 19.43
09/29/2024	CUB FOODS P-CARD	\$ 159.27
09/29/2024	MACKENTHUN'S FINE P-CARD	\$ 13.33
09/29/2024	REI.COM EVENTS P-CARD	\$ 143.92
09/30/2024	AMAZON P-CARD	\$ 24.79
Total Procurement Card Transactions		<u>\$ 148,236.50</u>

Procurement Card Transactions for the Month of October 2024

Transaction Date	Vendor Name	Amount
09/09/2024	EPIC BUSINESS ESSENTIALS PCARD	\$ 31.17
09/13/2024	EPIC BUSINESS ESSENTIALS PCARD	\$ 217.74
09/20/2024	EPIC BUSINESS ESSENTIALS PCARD	\$ 28.12
09/27/2024	CITY OF MANKATO PARKING PCARD	\$ 3.00
09/30/2024	AMAZON P-CARD	\$ 22.60
09/30/2024	AMAZON P-CARD	\$ 261.00
09/30/2024	AMAZON P-CARD	\$ 13.95
09/30/2024	AMAZON P-CARD	\$ 44.97
09/30/2024	AMAZON P-CARD	\$ 128.98
09/30/2024	CUB FOODS P-CARD	\$ 127.15
09/30/2024	DRI SIGNS P-CARD	\$ 99.20
09/30/2024	EBAY PCARD	\$ 81.38
09/30/2024	FACEBOOK P-CARD	\$ 298.05
09/30/2024	FACEBOOK P-CARD	\$ 5.00
09/30/2024	FOLKMANISI-QUIVRSINC P-CARD	\$ 103.96
09/30/2024	FRATTALLONES P-CARD	\$ 63.99
09/30/2024	MNGFOA PCARD	\$ 40.00
09/30/2024	GOVERNMENT FINANCE OFFICE PCARD	\$ 962.50
09/30/2024	IA DNR-ST FOREST NURSERY P-CARD	\$ 25.00
09/30/2024	MENARDS P-CARD	\$ 138.66
09/30/2024	MENARDS P-CARD	\$ 57.96
09/30/2024	MENARDS P-CARD	\$ 83.31
09/30/2024	MENARDS P-CARD	\$ 43.57
09/30/2024	MENARDS P-CARD	\$ 339.16
09/30/2024	MN MINNETRISTA OG P-CARD	\$ 214.50
09/30/2024	PETSMART P-CARD	\$ 19.99
09/30/2024	PRAIRIE MOON P-CARD	\$ 292.50
09/30/2024	REI.COM EVENTS P-CARD	\$ 1,912.56
09/30/2024	WISE PENNY THRIFT SHOP P-CARD	\$ 2.15
09/30/2024	TARGET P-CARD	\$ 10.85
09/30/2024	TARGET P-CARD	\$ 131.57
09/30/2024	TARGET P-CARD	\$ 13.37
09/30/2024	HOME DEPOT P-CARD	\$ 17.98
09/30/2024	HOME DEPOT P-CARD	\$ 53.94
09/30/2024	HOME DEPOT P-CARD	\$ 92.59
09/30/2024	HOME DEPOT P-CARD	\$ 3,539.52
10/01/2024	AMAZON P-CARD	\$ 5.99
10/01/2024	AMAZON P-CARD	\$ 50.97
10/01/2024	AMAZON P-CARD	\$ 16.99
10/01/2024	AMAZON P-CARD	\$ 8.99
10/01/2024	AMAZON P-CARD	\$ 18.98
10/01/2024	AMAZON P-CARD	\$ 25.02
10/01/2024	AMAZON P-CARD	\$ 13.65
10/01/2024	AMAZON P-CARD	\$ 132.62
10/01/2024	AMAZON P-CARD	\$ 49.88
10/01/2024	ASLA P-CARD	\$ 75.00
10/01/2024	CONTINENTAL	\$ 554.00
10/01/2024	COSTCO P-CARD	\$ 57.91
10/01/2024	EASYCSV P-CARD	\$ 29.00
10/01/2024	EPIC BUSINESS ESSENTIALS PCARD	\$ 50.60

Procurement Card Transactions for the Month of October 2024

Transaction Date	Vendor Name	Amount
10/01/2024	FLEET FARM P-CARD	\$ 4.33
10/01/2024	FRESH THYME P-CARD	\$ 150.38
10/01/2024	GRAINGER PCARD	\$ 29.22
10/01/2024	HOLIDAY STATIONS P-CARD	\$ 58.85
10/01/2024	LIBERATED SYNDICATION P CARD	\$ 20.00
10/01/2024	MENARDS P-CARD	\$ 14.28
10/01/2024	MENARDS P-CARD	\$ 753.35
10/01/2024	MENARDS P-CARD	\$ 62.79
10/01/2024	MENARDS P-CARD	\$ 27.84
10/01/2024	MENARDS P-CARD	\$ 119.91
10/01/2024	MENARDS P-CARD	\$ 133.37
10/01/2024	METRO HARDWOODS PCARD	\$ 318.44
10/01/2024	MN STATE COLLEGES P CARD	\$ 1,200.00
10/01/2024	MN MINNETRISTA OG P-CARD	\$ 111.00
10/01/2024	PAPIER INC PCARD	\$ 44.48
10/01/2024	REINDERS PCARD	\$ 706.00
10/01/2024	ROCKLER WOODWORK P-CARD	\$ 553.88
10/01/2024	SHELL OIL P-CARD	\$ 69.87
10/01/2024	HOME DEPOT P-CARD	\$ 96.97
10/01/2024	HOME DEPOT P-CARD	\$ 206.33
10/01/2024	UPS P-CARD	\$ 15.12
10/01/2024	USCHEDULE LLC P-CARD	\$ 579.75
10/01/2024	WAYTEK P-CARD	\$ 69.38
10/01/2024	WHEN I WORK	\$ 25.00
10/01/2024	WHEN I WORK	\$ 150.00
10/01/2024	WHEN I WORK	\$ 64.99
10/01/2024	WHEN I WORK	\$ 26.00
10/01/2024	APWA PCARD	\$ 297.50
10/02/2024	AMAZON P-CARD	\$ 28.98
10/02/2024	AMAZON P-CARD	\$ 19.50
10/02/2024	AMAZON P-CARD	\$ 26.97
10/02/2024	AMAZON P-CARD	\$ 31.30
10/02/2024	AMAZON P-CARD	\$ 150.90
10/02/2024	AMAZON P-CARD	\$ 69.98
10/02/2024	AMAZON P-CARD	\$ 60.23
10/02/2024	AMAZON P-CARD	\$ 57.62
10/02/2024	AMAZON P-CARD	\$ 25.55
10/02/2024	APPLE STORE P-CARD	\$ 0.99
10/02/2024	APPLE STORE P-CARD	\$ 0.99
10/02/2024	CATERRENT P-CARD	\$ 602.32
10/02/2024	CUB FOODS P-CARD	\$ 7.92
10/02/2024	CUB FOODS P-CARD	\$ 23.97
10/02/2024	CUB FOODS P-CARD	\$ 36.25
10/02/2024	CUB FOODS P-CARD	\$ 14.54
10/02/2024	DEM-CON COMPANIES	\$ 112.00
10/02/2024	DULUTH ENTERTAINMENT CON - P-CARD	\$ 10.00
10/02/2024	DULUTH ENTERTAINMENT CON - P-CARD	\$ 10.00
10/02/2024	EB GREAT LAKES OUTDOOR PCARD	\$ 81.88
10/02/2024	FLEETWOODS PCARD	\$ 3,300.38
10/02/2024	HOMEDEPOT.COM	\$ 87.19

Procurement Card Transactions for the Month of October 2024

Transaction Date	Vendor Name	Amount
10/02/2024	LANO EQUIPMENT P-CARD	\$ 304.06
10/02/2024	LEVAHN BROS HARDWARE PCARD	\$ 16.29
10/02/2024	LVL UP ACADEMY PCARD	\$ 750.00
10/02/2024	MENARDS P-CARD	\$ 43.79
10/02/2024	MENARDS P-CARD	\$ 218.15
10/02/2024	MENARDS P-CARD	\$ 8.51
10/02/2024	PETCO COM P-CARD	\$ 64.77
10/02/2024	TAPEJUNGLE.COM PCARD	\$ 137.64
10/02/2024	TARGET P-CARD	\$ 14.47
10/02/2024	HOME DEPOT P-CARD	\$ 53.03
10/02/2024	TOLL GAS AND WELDING PCARD	\$ 25.50
10/02/2024	TRAFFICSAFETYSTORE.COM P-CARD	\$ 451.23
10/02/2024	USPS P-CARD	\$ 41.36
10/03/2024	BEACON BUILDING PRODUCTS PCARD	\$ 520.80
10/03/2024	A1 ACRYLICS PCARD	\$ 349.50
10/03/2024	A1 RENT IT PCARD	\$ 150.00
10/03/2024	AMAZON P-CARD	\$ 39.95
10/03/2024	AMAZON P-CARD	\$ 46.91
10/03/2024	AMAZON P-CARD	\$ 10.84
10/03/2024	AMAZON P-CARD	\$ 39.85
10/03/2024	AMAZON P-CARD	\$ 61.79
10/03/2024	AMAZON P-CARD	\$ 468.34
10/03/2024	AMAZON P-CARD	\$ 299.96
10/03/2024	AMAZON P-CARD	\$ 79.98
10/03/2024	APPLE STORE P-CARD	\$ 0.99
10/03/2024	ATVCOURSE.COM P-CARD	\$ 32.40
10/03/2024	AXOMO THREE-RIVERS P-CARD	\$ 22.10
10/03/2024	BLOOMINGTON PUBLIC WORKS PCARD	\$ 593.00
10/03/2024	CUB FOODS P-CARD	\$ 15.58
10/03/2024	CUB FOODS P-CARD	\$ 27.64
10/03/2024	EBAY PCARD	\$ 27.07
10/03/2024	EBAY PCARD	\$ 9.65
10/03/2024	EBAY PCARD	\$ 21.16
10/03/2024	FLEET FARM P-CARD	\$ 24.99
10/03/2024	FORESTRY SUPPLIES	\$ 873.88
10/03/2024	FREEWHEEL EDEN PRAIRIE P-CARD	\$ 315.53
10/03/2024	HOMEDEPOT.COM	\$ 809.10
10/03/2024	JERRYS HARDWARE PCARD	\$ 45.43
10/03/2024	MENARDS P-CARD	\$ 202.20
10/03/2024	MENARDS P-CARD	\$ 620.59
10/03/2024	MENARDS P-CARD	\$ 346.06
10/03/2024	MENARDS P-CARD	\$ 167.92
10/03/2024	MENARDS P-CARD	\$ 68.19
10/03/2024	MN MINNETRISTA OG P-CARD	\$ 111.00
10/03/2024	REI.COM EVENTS P-CARD	\$ 468.00
10/03/2024	SAMS CLUB P-CARD	\$ 161.64
10/03/2024	SAMS CLUB P-CARD	\$ 62.73
10/03/2024	SECRETARY OF STATE PCARD	\$ 120.00
10/03/2024	SHOREWOOD TRUE VALUE P CARD	\$ 10.30
10/03/2024	HODGEPRODUCTS.COM PCARD	\$ 395.95

Procurement Card Transactions for the Month of October 2024

Transaction Date	Vendor Name	Amount
10/03/2024	CUB FOODS P-CARD	\$ 54.73
10/03/2024	HOME DEPOT P-CARD	\$ 91.05
10/03/2024	HOME DEPOT P-CARD	\$ (899.00)
10/03/2024	HOME DEPOT P-CARD	\$ 12.07
10/03/2024	HOME DEPOT P-CARD	\$ 22.69
10/03/2024	WEBSTAURANT STORE P-CARD	\$ 88.82
10/03/2024	VICTORIA REPAIR PCARD	\$ 276.00
10/03/2024	WEST HENNEPIN AUTO PCARD	\$ 229.28
10/03/2024	WISTES MEAT MARKET JANE PCARD	\$ 1,695.20
10/03/2024	SPS WORKS PCARD	\$ 31.80
10/04/2024	AMAZON P-CARD	\$ 28.98
10/04/2024	AMAZON P-CARD	\$ 42.86
10/04/2024	AMAZON P-CARD	\$ 44.20
10/04/2024	AMAZON P-CARD	\$ 19.99
10/04/2024	AMAZON P-CARD	\$ 96.43
10/04/2024	AMAZON P-CARD	\$ 160.29
10/04/2024	AMAZON P-CARD	\$ 24.42
10/04/2024	APPLE STORE P-CARD	\$ 0.99
10/04/2024	BEST WESTERN P-CARD	\$ 551.80
10/04/2024	COSTCO P-CARD	\$ 91.80
10/04/2024	DULUTH ENTERTAINMENT CON - P-CARD	\$ 10.00
10/04/2024	DULUTH HOLIDAY INN PCARD	\$ 796.04
10/04/2024	DULUTH HOLIDAY INN PCARD	\$ 597.03
10/04/2024	GOPHER ACE PCARD	\$ 19.77
10/04/2024	GRAINGER PCARD	\$ 509.84
10/04/2024	GRAINGER PCARD	\$ 437.74
10/04/2024	GRAINGER PCARD	\$ 78.32
10/04/2024	HOLY LAND BRAND ONLINE PCARD	\$ 5.48
10/04/2024	HOMEDEPOT.COM	\$ 139.79
10/04/2024	IN MNL PCARD	\$ 320.00
10/04/2024	KWIK TRIP P-CARD	\$ 15.46
10/04/2024	LUNDS&BYERLYS P-CARD	\$ 22.10
10/04/2024	MENARDS P-CARD	\$ 15.62
10/04/2024	MINNESOTA NATURALISTS PCARD	\$ 165.00
10/04/2024	MINNESOTA NATURALISTS PCARD	\$ 185.00
10/04/2024	MN MINNETRISTA OG P-CARD	\$ 111.00
10/04/2024	NASCO EDUCATION LLC P-CARD	\$ 215.00
10/04/2024	PAYPAL P-CARD	\$ 90.00
10/04/2024	RADISSON HARBORVIEW PCARD	\$ 545.58
10/04/2024	RADISSON HARBORVIEW PCARD	\$ 363.72
10/04/2024	RAO MNHUNTFISH VEHICLE P-CARD	\$ 10.00
10/04/2024	SEOUL FOODS PCARD	\$ 19.02
10/04/2024	SP TOTE BAGFACTORY P CARD	\$ 52.45
10/04/2024	ZOOMSHIFT SUBSCRIPTION P-CARD	\$ 147.05
10/05/2024	ALDI P-CARD	\$ 5.67
10/05/2024	AMAZON P-CARD	\$ 9.07
10/05/2024	AMAZON P-CARD	\$ 107.92
10/05/2024	AMAZON P-CARD	\$ (34.52)
10/05/2024	AMAZON P-CARD	\$ 13.98
10/05/2024	AMAZON P-CARD	\$ 38.26

Procurement Card Transactions for the Month of October 2024

Transaction Date	Vendor Name	Amount
10/05/2024	CUB FOODS P-CARD	\$ 25.17
10/05/2024	DOLLAR TREE P-CARD	\$ 6.77
10/05/2024	INDEED PCARD	\$ 157.55
10/05/2024	MICHAELS STORE P-CARD	\$ 27.81
10/05/2024	MOUND TRUE VALUE PCARD	\$ 10.18
10/05/2024	REI.COM EVENTS P-CARD	\$ 1,180.00
10/05/2024	HOME DEPOT P-CARD	\$ 22.47
10/05/2024	HOME DEPOT P-CARD	\$ 34.37
10/05/2024	THE KNOT WORLDWIDE P-CARD	\$ 736.00
10/06/2024	AMAZON P-CARD	\$ 21.98
10/06/2024	AMAZON P-CARD	\$ 63.09
10/06/2024	AMAZON P-CARD	\$ 13.99
10/06/2024	AMERICAN BUILDERS OUTLET P-CARD	\$ 464.35
10/06/2024	COSTCO P-CARD	\$ 31.01
10/06/2024	COSTCO P-CARD	\$ 42.73
10/06/2024	HOLIDAY STATIONS P-CARD	\$ 58.85
10/06/2024	LUNDS&BYERLYS P-CARD	\$ 13.98
10/06/2024	MENARDS P-CARD	\$ 9.73
10/06/2024	PETSMART P-CARD	\$ 10.80
10/06/2024	TARGET P-CARD	\$ 6.96
10/06/2024	WHEN I WORK	\$ 13.05
10/07/2024	APWA PCARD	\$ 1,992.28
10/07/2024	AIA P-CARD	\$ 385.00
10/07/2024	AM LEONARD PCARD	\$ 118.98
10/07/2024	AMAZON P-CARD	\$ 29.71
10/07/2024	AMAZON P-CARD	\$ 59.85
10/07/2024	AMAZON P-CARD	\$ 87.98
10/07/2024	AMAZON P-CARD	\$ 7.88
10/07/2024	AMAZON P-CARD	\$ 12.99
10/07/2024	AMAZON P-CARD	\$ 19.70
10/07/2024	AMAZON P-CARD	\$ 23.14
10/07/2024	AMAZON P-CARD	\$ 58.87
10/07/2024	AMERICAN HEART SHOPCPR PCARD	\$ 22.79
10/07/2024	AMAZON P-CARD	\$ 140.88
10/07/2024	COSTCO P-CARD	\$ 103.63
10/07/2024	COSTCO P-CARD	\$ 85.73
10/07/2024	CUB FOODS P-CARD	\$ 31.96
10/07/2024	CUB FOODS P-CARD	\$ 20.94
10/07/2024	DYNAMIC MEDIA P CARD	\$ 37.87
10/07/2024	EROSION PRODUCTS LLC P CARD	\$ 232.46
10/07/2024	FLEET FARM P-CARD	\$ 43.21
10/07/2024	FRATTALLONES P-CARD	\$ 26.49
10/07/2024	FUN EXPRESS PCARD	\$ 386.78
10/07/2024	GOVERNMENT FINANCE OFFICE PCARD	\$ 135.00
10/07/2024	GRAINGER PCARD	\$ 351.66
10/07/2024	MENARDS P-CARD	\$ 107.87
10/07/2024	MN MINNETRISTA OG P-CARD	\$ 55.50
10/07/2024	NTE 5404 PCARD	\$ 16.27
10/07/2024	RIDWELL P-CARD	\$ 24.00
10/07/2024	CUB FOODS P-CARD	\$ 22.96

Procurement Card Transactions for the Month of October 2024

Transaction Date	Vendor Name	Amount
10/07/2024	HOME DEPOT P-CARD	\$ 104.40
10/07/2024	HOME DEPOT P-CARD	\$ 618.00
10/07/2024	UBER P-CARD	\$ 56.92
10/08/2024	AMAZON P-CARD	\$ 19.97
10/08/2024	AMAZON P-CARD	\$ 126.96
10/08/2024	AMAZON P-CARD	\$ 46.23
10/08/2024	AMAZON P-CARD	\$ 113.22
10/08/2024	AMAZON P-CARD	\$ 39.90
10/08/2024	AMAZON P-CARD	\$ 109.53
10/08/2024	AMAZON P-CARD	\$ 39.44
10/08/2024	AMAZON P-CARD	\$ 14.88
10/08/2024	AMAZON P-CARD	\$ 137.31
10/08/2024	AMAZON P-CARD	\$ 24.49
10/08/2024	AMERICAN HEART SHOPCPR PCARD	\$ 22.79
10/08/2024	AMAZON P-CARD	\$ 18.27
10/08/2024	AMAZON P-CARD	\$ 144.80
10/08/2024	APRES EVENT DECOR P-CARD	\$ 850.95
10/08/2024	SNOWMOBILECOURSE.COM P-CARD	\$ 32.40
10/08/2024	FACEBOOK P-CARD	\$ 440.00
10/08/2024	FESTIVAL FOODS P-CARD	\$ 14.79
10/08/2024	GIH GLOBALINDUSTRIALEQ P-CARD	\$ 330.08
10/08/2024	LOWES P-CARD	\$ 79.25
10/08/2024	M K RITTENHOUSE & SONS P CARD	\$ 285.96
10/08/2024	MACKENTHUN'S FINE P-CARD	\$ 3.49
10/08/2024	MENARDS P-CARD	\$ 13.36
10/08/2024	MENARDS P-CARD	\$ 33.66
10/08/2024	MENARDS P-CARD	\$ 55.96
10/08/2024	MENARDS P-CARD	\$ 35.87
10/08/2024	MN MINNETRISTA OG P-CARD	\$ 172.50
10/08/2024	PARK LAW ENFORCEMENT ASSOC PCARD	\$ 250.00
10/08/2024	PINE PRODUCTS PCARD	\$ 590.00
10/08/2024	PLUNKETTS PEST CONTROL PCARD	\$ 99.49
10/08/2024	RAO MNHUNTFISH VEHICLE P-CARD	\$ 5.00
10/08/2024	SILVERWOOD PARK	\$ 63.08
10/08/2024	HOME DEPOT P-CARD	\$ 12.42
10/08/2024	HOME DEPOT P-CARD	\$ 41.94
10/08/2024	HOME DEPOT P-CARD	\$ 33.42
10/08/2024	HOME DEPOT P-CARD	\$ 23.92
10/08/2024	ULINE P-CARD	\$ 152.86
10/08/2024	VAN PAPER COMPANY PCARD	\$ 125.05
10/09/2024	ALPINE DIVERSIFIED PCARD	\$ 330.98
10/09/2024	AMAZON P-CARD	\$ 8.88
10/09/2024	AMAZON P-CARD	\$ 17.31
10/09/2024	AMAZON P-CARD	\$ 8.99
10/09/2024	AMAZON P-CARD	\$ 15.92
10/09/2024	AMAZON P-CARD	\$ 116.71
10/09/2024	AMAZON P-CARD	\$ 518.36
10/09/2024	AMAZON P-CARD	\$ 9.49
10/09/2024	AMAZON P-CARD	\$ 20.05
10/09/2024	AMER SWEDISH INST P-CARD	\$ 72.80

Procurement Card Transactions for the Month of October 2024

Transaction Date	Vendor Name	Amount
10/09/2024	AMERICAN HEART SHOPCPR PCARD	\$ 22.90
10/09/2024	AMAZON P-CARD	\$ 104.99
10/09/2024	AMAZON P-CARD	\$ 16.30
10/09/2024	AMAZON P-CARD	\$ 18.57
10/09/2024	ANN CLARK PCARD	\$ 67.12
10/09/2024	BRITE VISUAL PRODUCTS INC PCARD	\$ (759.65)
10/09/2024	BROOKDALE CHRYS/JEEP/DDG PCARD	\$ 631.97
10/09/2024	CUB FOODS P-CARD	\$ 146.55
10/09/2024	CUB FOODS P-CARD	\$ 22.45
10/09/2024	DEPT OF NATURAL RESOURCES P CARD	\$ 1,200.00
10/09/2024	EBAY PCARD	\$ 10.92
10/09/2024	EROSION PRODUCTS LLC P CARD	\$ 1,655.82
10/09/2024	FORESTRY SUPPLIES	\$ 586.83
10/09/2024	GRAINGER PCARD	\$ 181.65
10/09/2024	HOTLIX CANDY PCARD	\$ 37.48
10/09/2024	JUBILEE FOODS P-CARD	\$ 8.45
10/09/2024	LANO EQUIPMENT P-CARD	\$ 699.99
10/09/2024	MENARDS P-CARD	\$ 24.48
10/09/2024	MENARDS P-CARD	\$ 32.04
10/09/2024	MSP AIRPORT PARKING PCARD	\$ 147.00
10/09/2024	PETSMART P-CARD	\$ 10.38
10/09/2024	SAMS CLUB P-CARD	\$ 165.82
10/09/2024	HOME DEPOT P-CARD	\$ 24.98
10/09/2024	HOME DEPOT P-CARD	\$ 42.89
10/09/2024	HOME DEPOT P-CARD	\$ 70.80
10/09/2024	HOME DEPOT P-CARD	\$ 27.97
10/09/2024	WESTIN P-CARD	\$ 1,739.24
10/09/2024	TRADER JOES P-CARD	\$ 35.60
10/09/2024	WALMART P-CARD	\$ 25.21
10/09/2024	WILDERNESS INQUIRY PCARD	\$ 420.00
10/10/2024	ABEBOOKS P-CARD	\$ 25.73
10/10/2024	AMAZON P-CARD	\$ 23.48
10/10/2024	AMAZON P-CARD	\$ 75.09
10/10/2024	AMAZON P-CARD	\$ 90.66
10/10/2024	AMAZON P-CARD	\$ 1,494.63
10/10/2024	AMAZON P-CARD	\$ 86.67
10/10/2024	AMAZON P-CARD	\$ 257.78
10/10/2024	AMAZON P-CARD	\$ 245.38
10/10/2024	AMAZON P-CARD	\$ 9.02
10/10/2024	AMAZON P-CARD	\$ (173.90)
10/10/2024	AMAZON P-CARD	\$ 8.42
10/10/2024	CONTINENTAL	\$ 6.50
10/10/2024	CUB FOODS P-CARD	\$ 20.87
10/10/2024	CUB FOODS P-CARD	\$ 13.14
10/10/2024	MACKENTHUN'S FINE P-CARD	\$ 0.26
10/10/2024	FRATTALLONES P-CARD	\$ 6.40
10/10/2024	HOMEDEPOT.COM	\$ 12.74
10/10/2024	KUIPERS ACE HDWE P-CARD	\$ 111.84
10/10/2024	LAUNDRY ROOM PCARD	\$ 18.50
10/10/2024	MENARDS P-CARD	\$ 95.15

Procurement Card Transactions for the Month of October 2024

Transaction Date	Vendor Name	Amount
10/10/2024	MENARDS P-CARD	\$ 247.58
10/10/2024	MPLSART.COM P-CARD	\$ 100.00
10/10/2024	OFFICE MAX/DEPOT P-CARD	\$ 24.44
10/10/2024	PAYPAL P-CARD	\$ (54.05)
10/10/2024	PILGRIM DRY CLEANERS INC PCARD	\$ 1,800.04
10/10/2024	PNFBYTPS-ECW035 PCARD	\$ 61.16
10/10/2024	STREICHERS PCARD	\$ 243.96
10/10/2024	TFS FISHERSCI CHI P-CARD	\$ 278.60
10/10/2024	HOME DEPOT P-CARD	\$ 64.95
10/10/2024	HOME DEPOT P-CARD	\$ 8.64
10/10/2024	WEBSTAURANT STORE P-CARD	\$ 483.38
10/10/2024	WEBSTAURANT STORE P-CARD	\$ 111.87
10/10/2024	TRACTOR SUPPLY P-CARD	\$ 74.97
10/10/2024	USPS P-CARD	\$ 14.60
10/11/2024	ACMETOOLS.COM P-CARD	\$ -
10/11/2024	AMAZON P-CARD	\$ 8.49
10/11/2024	AMAZON P-CARD	\$ 158.95
10/11/2024	AMAZON P-CARD	\$ 299.96
10/11/2024	AMERICAN HEART SHOPCPR PCARD	\$ 84.00
10/11/2024	AMAZON P-CARD	\$ 175.53
10/11/2024	BLT INTL E-Z UP PCARD	\$ 641.70
10/11/2024	CITY OF BROOKLYN PARK P CARD	\$ 35.00
10/11/2024	COSTCO P-CARD	\$ 28.72
10/11/2024	SPRAYERS PLUS PCARD	\$ 494.88
10/11/2024	EB GREAT LAKES OUTDOOR PCARD	\$ 55.20
10/11/2024	EBAY PCARD	\$ 23.52
10/11/2024	ESTRELLA SUPER MARKET PCARD	\$ 8.58
10/11/2024	ETSY.COM P-CARD	\$ 37.09
10/11/2024	ETSY.COM P-CARD	\$ 596.06
10/11/2024	HOMEDEPOT.COM	\$ 127.40
10/11/2024	CROTEGA LLC PCARD	\$ 185.00
10/11/2024	LA PARCELA PRODUCE PCARD	\$ 131.08
10/11/2024	LEADERSHIP UNIVERSITY P-CARD	\$ 25.00
10/11/2024	MACKENTHUN'S FINE P-CARD	\$ 22.18
10/11/2024	MENARDS P-CARD	\$ 110.84
10/11/2024	MENARDS P-CARD	\$ 384.35
10/11/2024	MINNESOTA PGA SECTION P-CARD	\$ 25.00
10/11/2024	NTE 5404 PCARD	\$ 86.81
10/11/2024	OMNI HOTELS P-CARD	\$ 1,289.53
10/11/2024	PAYPAL P-CARD	\$ 5,119.68
10/11/2024	REINDERS PCARD	\$ 367.86
10/11/2024	SIGNIA ATLANTA CONV PCARD	\$ 829.38
10/11/2024	TARGET P-CARD	\$ 31.11
10/11/2024	HOME DEPOT P-CARD	\$ 32.41
10/11/2024	HOME DEPOT P-CARD	\$ 155.71
10/11/2024	HOME DEPOT P-CARD	\$ 56.39
10/11/2024	UPS P-CARD	\$ 311.23
10/11/2024	U OF M PCARD	\$ 71.10
10/11/2024	UBER P-CARD	\$ 57.11
10/11/2024	VERSALOK PCARD	\$ 861.70

Procurement Card Transactions for the Month of October 2024

Transaction Date	Vendor Name	Amount
10/12/2024	AMAZON P-CARD	\$ 20.79
10/12/2024	AMAZON P-CARD	\$ 47.08
10/12/2024	AMAZON P-CARD	\$ 159.47
10/12/2024	AMAZON P-CARD	\$ 59.99
10/12/2024	AMAZON P-CARD	\$ (519.98)
10/12/2024	APPLE STORE P-CARD	\$ 0.99
10/12/2024	ATVCOURSE.COM P-CARD	\$ 65.00
10/12/2024	CARIBOU COFFEE P-CARD	\$ 39.04
10/12/2024	CITY OF BLOOMINGTON PCARD	\$ 703.28
10/12/2024	COBORNS P-CARD	\$ 78.97
10/12/2024	BLOOMINGTON LICENSE PCARD	\$ 20.75
10/12/2024	MACKENTHUN'S FINE P-CARD	\$ 25.80
10/12/2024	MINNESOTA NATURALISTS PCARD	\$ 185.00
10/12/2024	RAO MNHUNTFISH VEHICLE P-CARD	\$ 20.00
10/13/2024	AMAZON P-CARD	\$ 47.96
10/13/2024	COSTCO P-CARD	\$ 32.14
10/13/2024	FRESH THYME P-CARD	\$ 7.49
10/13/2024	WHEN I WORK	\$ 15.00
10/14/2024	AMAZON P-CARD	\$ 9.49
10/14/2024	AMAZON P-CARD	\$ 105.95
10/14/2024	AMAZON P-CARD	\$ 119.99
10/14/2024	AMAZON P-CARD	\$ 5.99
10/14/2024	AMAZON P-CARD	\$ 37.75
10/14/2024	AMAZON P-CARD	\$ 76.41
10/14/2024	AMAZON P-CARD	\$ 44.34
10/14/2024	AMAZON P-CARD	\$ 87.05
10/14/2024	AMAZON P-CARD	\$ 100.45
10/14/2024	AMAZON P-CARD	\$ 195.19
10/14/2024	AMAZON P-CARD	\$ 49.90
10/14/2024	AMAZON P-CARD	\$ 118.45
10/14/2024	APPLE STORE P-CARD	\$ 0.99
10/14/2024	CUB FOODS P-CARD	\$ 294.73
10/14/2024	CUB FOODS P-CARD	\$ 7.50
10/14/2024	SPRAYERS PLUS PCARD	\$ 362.37
10/14/2024	DEPT OF NATURAL RESOURCES P CARD	\$ 1,200.00
10/14/2024	ECOMM MOST DEPENDABLE PCARD	\$ 139.50
10/14/2024	GOPHER ACE PCARD	\$ 78.99
10/14/2024	HOLIDAY STATIONS P-CARD	\$ 7.82
10/14/2024	HY VEE P-CARD	\$ 36.00
10/14/2024	IN THE BUG COMPANY	\$ 33.50
10/14/2024	JUBILEE FOODS P-CARD	\$ 15.50
10/14/2024	LOWES P-CARD	\$ 69.96
10/14/2024	PILGRIM DRY CLEANERS INC PCARD	\$ 1,800.03
10/14/2024	PN H&C TRIA BLOOMINGTON PCARD	\$ -
10/14/2024	SPRAYER DEPOT P-CARD	\$ 236.88
10/14/2024	SQ MINNESOTA CLAY PCARD	\$ 126.28
10/14/2024	HOME DEPOT P-CARD	\$ 12.98
10/14/2024	HOME DEPOT P-CARD	\$ 35.72
10/14/2024	HOME DEPOT P-CARD	\$ 315.06
10/14/2024	HOME DEPOT P-CARD	\$ 115.32

Procurement Card Transactions for the Month of October 2024

Transaction Date	Vendor Name	Amount
10/14/2024	HOME DEPOT P-CARD	\$ 283.16
10/14/2024	TOYSMITH PCARD	\$ 370.50
10/14/2024	TRACTOR SUPPLY P-CARD	\$ 198.59
10/14/2024	TWIN CITY SEED PCARD	\$ 113.70
10/14/2024	U OF M CONTLEARNING P-CARD	\$ 130.00
10/14/2024	UPS P-CARD	\$ 48.57
10/14/2024	VCN PCARD	\$ 7,097.83
10/14/2024	WHEN I WORK	\$ 14.52
10/15/2024	ACMETOOLS.COM P-CARD	\$ 104.95
10/15/2024	AMAZON P-CARD	\$ 21.01
10/15/2024	AMAZON P-CARD	\$ 23.94
10/15/2024	AMAZON P-CARD	\$ 156.34
10/15/2024	AMAZON P-CARD	\$ 150.21
10/15/2024	AMAZON P-CARD	\$ 141.06
10/15/2024	AMAZON P-CARD	\$ 38.99
10/15/2024	AMAZON P-CARD	\$ 210.44
10/15/2024	AMER SWEDISH INST P-CARD	\$ 72.80
10/15/2024	AMAZON P-CARD	\$ 112.63
10/15/2024	COSTCO P-CARD	\$ 48.80
10/15/2024	CUB FOODS P-CARD	\$ 5.98
10/15/2024	SNOWMOBILECOURSE.COM P-CARD	\$ 32.40
10/15/2024	DISC GOLF UNITED PCARD	\$ 554.00
10/15/2024	DOLLAR TREE P-CARD	\$ 17.72
10/15/2024	EB FALL SACRED SITES PCARD	\$ 144.42
10/15/2024	EB GREAT LAKES OUTDOOR PCARD	\$ 81.88
10/15/2024	FIRST AID SUPPLIES PCARD	\$ 108.94
10/15/2024	FLEET FARM P-CARD	\$ 135.00
10/15/2024	IN KEYLOG MARKETING LLC PCARD	\$ 2,950.00
10/15/2024	MARATHON PETRO P-CARD	\$ 9.98
10/15/2024	MENARDS P-CARD	\$ 13.38
10/15/2024	MENARDS P-CARD	\$ 103.31
10/15/2024	MENARDS P-CARD	\$ 7.28
10/15/2024	MENARDS P-CARD	\$ 22.84
10/15/2024	MINNESOTA NATURALISTS PCARD	\$ 165.00
10/15/2024	SOI SNAPON TOOLS CO P-CARD	\$ 15.94
10/15/2024	HOME DEPOT P-CARD	\$ 19.97
10/15/2024	HOME DEPOT P-CARD	\$ 38.43
10/15/2024	HOME DEPOT P-CARD	\$ 10.78
10/15/2024	USA CLEAN P-CARD	\$ 116.12
10/15/2024	WARNERS' STELLIAN PCARD	\$ 5,449.90
10/15/2024	WHEN I WORK	\$ 90.40
10/16/2024	AMAZON P-CARD	\$ 9.75
10/16/2024	AMAZON P-CARD	\$ 54.97
10/16/2024	AMAZON P-CARD	\$ 18.88
10/16/2024	AMAZON P-CARD	\$ 37.99
10/16/2024	AMAZON P-CARD	\$ 89.99
10/16/2024	AMAZON P-CARD	\$ 86.71
10/16/2024	AMAZON P-CARD	\$ 71.07
10/16/2024	AMAZON P-CARD	\$ 16.12
10/16/2024	AMAZON P-CARD	\$ 16.76

Procurement Card Transactions for the Month of October 2024

Transaction Date	Vendor Name	Amount
10/16/2024	AMAZON P-CARD	\$ 51.96
10/16/2024	AMERICAN HEART SHOPCPR PCARD	\$ 22.79
10/16/2024	AMAZON P-CARD	\$ 58.78
10/16/2024	ASSOCIATION OF FUNDRAISING P-CARD	\$ 290.00
10/16/2024	AXOMO THREE-RIVERS P-CARD	\$ 17.05
10/16/2024	COSTCO P-CARD	\$ 61.56
10/16/2024	COVERT SCOUTING PCARD	\$ 7.99
10/16/2024	CUB FOODS P-CARD	\$ 73.57
10/16/2024	DAVIDS VACUUMS PCARD	\$ 135.44
10/16/2024	DEPT OF LABOR & IND - P-CARD	\$ 73.00
10/16/2024	DON STODOLAS WELL DRILLIN P-CARD	\$ 175.00
10/16/2024	FASTSIGNS P-CARD	\$ 104.77
10/16/2024	FRONTIER PRECISION PCARD	\$ 188.40
10/16/2024	GEMPLER	\$ 768.60
10/16/2024	GRAINGER PCARD	\$ 217.77
10/16/2024	HOMEDEPOT.COM	\$ 43.92
10/16/2024	HY VEE P-CARD	\$ 26.94
10/16/2024	LLBEAN-DIRECT P-CARD	\$ 4,198.05
10/16/2024	LOWES P-CARD	\$ 34.59
10/16/2024	LUNDS&BYERLYS P-CARD	\$ 22.25
10/16/2024	MENARDS P-CARD	\$ 61.42
10/16/2024	MENARDS P-CARD	\$ 81.48
10/16/2024	MENARDS P-CARD	\$ 97.04
10/16/2024	MENARDS P-CARD	\$ 175.04
10/16/2024	MENARDS P-CARD	\$ 339.49
10/16/2024	MENARDS P-CARD	\$ 1,686.00
10/16/2024	MICHAELS STORE P-CARD	\$ 43.34
10/16/2024	MINNESOTA NATURALISTS PCARD	\$ 200.00
10/16/2024	MUNSON LAKES NUTRITION PCARD	\$ 60.34
10/16/2024	NTEPARTSDIRECT P-CARD	\$ 112.96
10/16/2024	PAYPAL P-CARD	\$ 200.00
10/16/2024	PAYPAL P-CARD	\$ 200.00
10/16/2024	PET SUPPLIES PLUS P-CARD	\$ 6.48
10/16/2024	REI.COM EVENTS P-CARD	\$ 6,423.81
10/16/2024	ROCKLER WOODWORK P-CARD	\$ 190.42
10/16/2024	TARGET P-CARD	\$ 40.32
10/16/2024	TARGET P-CARD	\$ 61.78
10/16/2024	TWIN CITY SEED PCARD	\$ 1,123.00
10/16/2024	WHOLEFDS P-CARD	\$ 11.97
10/17/2024	ALDI P-CARD	\$ 13.32
10/17/2024	AMAZON P-CARD	\$ 14.20
10/17/2024	AMAZON P-CARD	\$ 60.35
10/17/2024	AMAZON P-CARD	\$ 289.00
10/17/2024	AMAZON P-CARD	\$ 82.46
10/17/2024	AMAZON P-CARD	\$ 45.28
10/17/2024	AMAZON P-CARD	\$ 189.99
10/17/2024	AMAZON P-CARD	\$ 9.60
10/17/2024	AMAZON P-CARD	\$ 197.96
10/17/2024	AMAZON P-CARD	\$ 1,835.95
10/17/2024	AMAZON P-CARD	\$ 10.70

Procurement Card Transactions for the Month of October 2024

Transaction Date	Vendor Name	Amount
10/17/2024	BROADWAY P-CARD	\$ 55.00
10/17/2024	COBORNS P-CARD	\$ 44.54
10/17/2024	CUSTOM HOSE TECH INC P-CARD	\$ 336.52
10/17/2024	DBC BLICK ART MATERIAL P-CARD	\$ 70.73
10/17/2024	DOMINOS P-CARD	\$ 52.27
10/17/2024	GIH GLOBALINDUSTRIALEQ P-CARD	\$ 346.55
10/17/2024	HUMANITY P-CARD	\$ 1,224.00
10/17/2024	MAC PARKING RESERVATIONS PCARD	\$ 138.00
10/17/2024	MENARDS P-CARD	\$ 43.43
10/17/2024	MENARDS P-CARD	\$ 76.32
10/17/2024	MENARDS P-CARD	\$ 67.99
10/17/2024	MN STATE COLLEGES P CARD	\$ 606.00
10/17/2024	NTEPARTSDIRECT P-CARD	\$ 75.44
10/17/2024	REPAIR LAIR P-CARD	\$ 210.00
10/17/2024	SAMS CLUB P-CARD	\$ 50.96
10/17/2024	SHOREWOOD TRUE VALUE P CARD	\$ 3.03
10/17/2024	SITEONE, LLC PCARD	\$ 85.81
10/17/2024	SPIKES & HOULES LORETT PCARD	\$ 79.50
10/17/2024	SQ DELSUR EMPANADAS PCARD	\$ 449.31
10/17/2024	HOME DEPOT P-CARD	\$ 8.59
10/17/2024	HOME DEPOT P-CARD	\$ 5.97
10/17/2024	HOME DEPOT P-CARD	\$ 94.40
10/17/2024	HOME DEPOT P-CARD	\$ 12.83
10/18/2024	ALDI P-CARD	\$ 18.95
10/18/2024	AMAZON P-CARD	\$ 61.40
10/18/2024	AMAZON P-CARD	\$ 31.22
10/18/2024	AMAZON P-CARD	\$ 16.96
10/18/2024	APPLE STORE P-CARD	\$ 0.99
10/18/2024	COSTCO P-CARD	\$ 78.09
10/18/2024	CUB FOODS P-CARD	\$ 26.71
10/18/2024	CUB FOODS P-CARD	\$ 8.48
10/18/2024	SNOWMOBILECOURSE.COM P-CARD	\$ 32.52
10/18/2024	FRAME DESIGN PCARD	\$ 357.00
10/18/2024	GOPHER SIGN COMPANY P-CARD	\$ 1,417.90
10/18/2024	HY VEE P-CARD	\$ 15.16
10/18/2024	MENARDS P-CARD	\$ 31.46
10/18/2024	MENARDS P-CARD	\$ 397.56
10/18/2024	MINNESOTA NATURALISTS PCARD	\$ 185.00
10/18/2024	MINNESOTA NATURALISTS PCARD	\$ 185.00
10/18/2024	PETSMART P-CARD	\$ 19.60
10/18/2024	RODENTPRO COM LLC	\$ 243.70
10/18/2024	SAMS CLUB P-CARD	\$ 18.48
10/18/2024	TARGET P-CARD	\$ 36.14
10/18/2024	HOME DEPOT P-CARD	\$ 104.60
10/18/2024	HOME DEPOT P-CARD	\$ 22.12
10/18/2024	HOME DEPOT P-CARD	\$ 15.14
10/18/2024	TOLL GAS AND WELDING PCARD	\$ 463.63
10/18/2024	TST GREAT HARVEST BREAD P-CARD	\$ 137.40
10/18/2024	WALMART P-CARD	\$ 30.04
10/19/2024	AMAZON P-CARD	\$ 133.94

Procurement Card Transactions for the Month of October 2024

Transaction Date	Vendor Name	Amount
10/19/2024	AMAZON P-CARD	\$ 7.66
10/19/2024	AMAZON P-CARD	\$ 35.34
10/19/2024	AMAZON P-CARD	\$ 118.72
10/19/2024	BILLS SUPERETTE P-CARD	\$ 24.02
10/19/2024	CUB FOODS P-CARD	\$ 25.14
10/19/2024	HY VEE P-CARD	\$ 11.30
10/19/2024	JOANN STORES P-CARD	\$ 10.52
10/19/2024	KWIK TRIP P-CARD	\$ 11.97
10/19/2024	MENARDS P-CARD	\$ 32.69
10/19/2024	MINNESOTA NATURALISTS PCARD	\$ 165.00
10/19/2024	TARGET P-CARD	\$ 14.18
10/19/2024	HOME DEPOT P-CARD	\$ 5.98
10/19/2024	HOME DEPOT P-CARD	\$ 89.00
10/20/2024	AMAZON P-CARD	\$ 26.98
10/20/2024	AMAZON P-CARD	\$ 32.67
10/20/2024	AMAZON P-CARD	\$ 44.58
10/20/2024	AMAZON P-CARD	\$ 9.67
10/20/2024	AMAZON P-CARD	\$ 110.20
10/20/2024	AMAZON P-CARD	\$ 12.59
10/20/2024	AMAZON P-CARD	\$ 31.72
10/20/2024	MAILCHIMP P-CARD	\$ 26.50
10/20/2024	PAYPAL P-CARD	\$ 60.00
10/21/2024	AMAZON P-CARD	\$ 48.90
10/21/2024	AMAZON P-CARD	\$ 15.54
10/21/2024	AMAZON P-CARD	\$ 93.65
10/21/2024	AMAZON P-CARD	\$ 23.99
10/21/2024	AMAZON P-CARD	\$ 210.44
10/21/2024	AMERICAN AIR P-CARD	\$ 126.96
10/21/2024	AMAZON P-CARD	\$ 1,746.35
10/21/2024	AMAZON P-CARD	\$ 10.70
10/21/2024	ASSOCIATION OF STATE DAM PCARD	\$ 58.00
10/21/2024	CALENDARS.COM P-CARD	\$ 205.98
10/21/2024	CITY OF ST LOUIS PARK PCARD	\$ 227.50
10/21/2024	CUB FOODS P-CARD	\$ 114.72
10/21/2024	CUB FOODS P-CARD	\$ 22.71
10/21/2024	NORDIC SKI LAB PCARD	\$ 545.40
10/21/2024	DOUGLAS COMPANY P-CARD	\$ 285.85
10/21/2024	EDREAMS US PCARD	\$ 1,487.39
10/21/2024	FORESTRY SUPPLIES	\$ 216.43
10/21/2024	JERRYS FOOD PCARD	\$ 60.00
10/21/2024	JUBILEE FOODS P-CARD	\$ 3.99
10/21/2024	KWIK TRIP P-CARD	\$ 42.02
10/21/2024	MENARDS P-CARD	\$ 169.83
10/21/2024	MENARDS P-CARD	\$ 79.90
10/21/2024	MENARDS P-CARD	\$ 126.03
10/21/2024	MENARDS P-CARD	\$ 264.96
10/21/2024	NATIONAL SKI PATROL PCARD	\$ 136.00
10/21/2024	NRPA OPERATING P-CARD	\$ 200.00
10/21/2024	PARTY CITY P-CARD	\$ 21.02
10/21/2024	SAMS CLUB P-CARD	\$ 21.78

Procurement Card Transactions for the Month of October 2024

Transaction Date	Vendor Name	Amount
10/21/2024	SQ MINNESOTA CLAY PCARD	\$ 75.00
10/21/2024	SQ THE GREATEST GIFT HAN PCARD	\$ 875.00
10/21/2024	TARGET P-CARD	\$ 13.06
10/21/2024	HOME DEPOT P-CARD	\$ 248.89
10/21/2024	UPS P-CARD	\$ 198.92
10/22/2024	AMAZON P-CARD	\$ 234.88
10/22/2024	AMAZON P-CARD	\$ 39.53
10/22/2024	AMAZON P-CARD	\$ 31.06
10/22/2024	AMAZON P-CARD	\$ (18.99)
10/22/2024	AMAZON P-CARD	\$ 9.18
10/22/2024	AMAZON P-CARD	\$ 32.87
10/22/2024	AMAZON P-CARD	\$ 49.44
10/22/2024	AMAZON P-CARD	\$ 129.59
10/22/2024	AMAZON P-CARD	\$ 12.57
10/22/2024	COSTCO P-CARD	\$ 9.99
10/22/2024	COSTCO P-CARD	\$ 192.14
10/22/2024	CUB FOODS P-CARD	\$ 5.29
10/22/2024	CUB FOODS P-CARD	\$ 154.66
10/22/2024	DISPLAY 2 GO PCARD	\$ 87.37
10/22/2024	EB GREAT LAKES OUTDOOR PCARD	\$ 55.20
10/22/2024	FLEET FARM P-CARD	\$ 26.04
10/22/2024	GOPHER ACE PCARD	\$ 44.58
10/22/2024	IN 10000 DOCKS! LLC PCARD	\$ 2,688.00
10/22/2024	KREMER PIGMENTS INC. P-CARD	\$ 70.40
10/22/2024	LORENZ BUS SERVICE PCARD	\$ 1,468.66
10/22/2024	MACKENTHUN'S FINE P-CARD	\$ 9.27
10/22/2024	MENARDS P-CARD	\$ 176.51
10/22/2024	MENARDS P-CARD	\$ 69.90
10/22/2024	MICHAELS STORE P-CARD	\$ 39.20
10/22/2024	NSAPA P-CARD	\$ 35.00
10/22/2024	OTC BRANDS, INC. P-CARD	\$ 70.28
10/22/2024	PLUNKETTS PEST CONTROL PCARD	\$ 73.91
10/22/2024	RAO MNHUNTFISH VEHICLE P-CARD	\$ 5.00
10/22/2024	RODENTPRO COM LLC	\$ 124.80
10/22/2024	SIERRA PCARD	\$ 524.48
10/22/2024	SP 3 CRICKETEERS PCARD	\$ 56.97
10/22/2024	SQ JOHNS AUTO ELECTRIC PCARD	\$ 95.00
10/22/2024	TARGET P-CARD	\$ 76.47
10/22/2024	TARGET P-CARD	\$ 14.32
10/22/2024	TARGET P-CARD	\$ 34.22
10/22/2024	TARGET P-CARD	\$ 27.66
10/22/2024	HOME DEPOT P-CARD	\$ 18.45
10/22/2024	HOME DEPOT P-CARD	\$ 208.26
10/22/2024	HOME DEPOT P-CARD	\$ 34.42
10/22/2024	WHEN I WORK	\$ 18.94
10/23/2024	ALPINE DIVERSIFIED PCARD	\$ 329.80
10/23/2024	AMAZON P-CARD	\$ 119.79
10/23/2024	AMAZON P-CARD	\$ 50.38
10/23/2024	AMAZON P-CARD	\$ 25.94
10/23/2024	AMAZON P-CARD	\$ 46.79

Procurement Card Transactions for the Month of October 2024

Transaction Date	Vendor Name	Amount
10/23/2024	AMAZON P-CARD	\$ 86.57
10/23/2024	AMAZON P-CARD	\$ 19.30
10/23/2024	AMAZON P-CARD	\$ 179.29
10/23/2024	AMAZON P-CARD	\$ 34.95
10/23/2024	AMAZON P-CARD	\$ 47.79
10/23/2024	AMAZON P-CARD	\$ 34.98
10/23/2024	AMAZON P-CARD	\$ 3.82
10/23/2024	AMAZON P-CARD	\$ 27.99
10/23/2024	AMAZON P-CARD	\$ 13.71
10/23/2024	AMAZON P-CARD	\$ 6.38
10/23/2024	AMAZON P-CARD	\$ 10.74
10/23/2024	COSTCO P-CARD	\$ 52.30
10/23/2024	COSTCO P-CARD	\$ 27.97
10/23/2024	COSTCO P-CARD	\$ 169.21
10/23/2024	INTERMTN ENTERPRISES P-CARD	\$ 345.93
10/23/2024	FESTIVAL FOODS P-CARD	\$ 14.65
10/23/2024	GOPHER ACE PCARD	\$ 11.97
10/23/2024	HARBOR FREIGHT P-CARD	\$ 36.74
10/23/2024	KIDS RACK P-CARD	\$ 8.99
10/23/2024	MAILPARSER.IO P-CARD	\$ 599.40
10/23/2024	MENARDS P-CARD	\$ 56.85
10/23/2024	MENARDS P-CARD	\$ 437.91
10/23/2024	MENARDS P-CARD	\$ 124.92
10/23/2024	MENARDS P-CARD	\$ 70.59
10/23/2024	MINNESOTA NATURALISTS PCARD	\$ 165.00
10/23/2024	OFFICE MAX/DEPOT P-CARD	\$ 26.14
10/23/2024	PARTY CITY P-CARD	\$ 8.67
10/23/2024	PRIOR LAKE HDWE PCARD	\$ 12.32
10/23/2024	PRIOR LAKE HDWE PCARD	\$ 1.60
10/23/2024	RACE RESULT AMERICAS INC P-CARD	\$ 144.02
10/23/2024	SAMS CLUB P-CARD	\$ 31.20
10/23/2024	SEAPORT HOTEL PCARD	\$ 3,140.08
10/23/2024	SKANDISK PCARD	\$ 215.77
10/23/2024	SP POSTERDISPLAYS4SA PCARD	\$ 93.40
10/23/2024	SQ HAMDI COFFEE SHOP PCARD	\$ 272.56
10/23/2024	TARGET P-CARD	\$ 45.94
10/23/2024	TARGET P-CARD	\$ 16.26
10/23/2024	TARGET P-CARD	\$ 126.47
10/23/2024	HOME DEPOT P-CARD	\$ 10.83
10/23/2024	HOME DEPOT P-CARD	\$ 10.24
10/23/2024	HOME DEPOT P-CARD	\$ 303.99
10/23/2024	THE STUDIO P-CARD	\$ 752.40
10/23/2024	TRADER JOES P-CARD	\$ 12.40
10/23/2024	USDA APHIS PCARD	\$ 1,698.42
10/23/2024	WITTEK GOLF SUPPLY PCARD	\$ 2,635.16
10/23/2024	ZOHO-ZOHO CORP PCARD	\$ 355.00
10/24/2024	ACMETOOLS.COM P-CARD	\$ 281.28
10/24/2024	ALLIED MEDICAL TRAINING PCARD	\$ 245.00
10/24/2024	AM LEONARD PCARD	\$ (59.49)
10/24/2024	AMAZON P-CARD	\$ 32.50

Procurement Card Transactions for the Month of October 2024

Transaction Date	Vendor Name	Amount
10/24/2024	AMAZON P-CARD	\$ 51.96
10/24/2024	AMAZON P-CARD	\$ 18.90
10/24/2024	AMAZON P-CARD	\$ 119.98
10/24/2024	AMAZON P-CARD	\$ 21.99
10/24/2024	AMAZON P-CARD	\$ 134.69
10/24/2024	AMAZON P-CARD	\$ 105.97
10/24/2024	AMAZON P-CARD	\$ 55.48
10/24/2024	BCA TRAINING EDUCATION PCARD	\$ 150.00
10/24/2024	CABIN FEVER PCARD	\$ 599.97
10/24/2024	SNOWMOBILECOURSE.COM P-CARD	\$ 32.48
10/24/2024	DBC BLICK ART MATERIAL P-CARD	\$ 101.10
10/24/2024	DOLLAR TREE P-CARD	\$ 16.35
10/24/2024	DOMINOS P-CARD	\$ 43.56
10/24/2024	EBAY PCARD	\$ 107.68
10/24/2024	FALLLINE CORP PCARD	\$ 335.00
10/24/2024	GEO P-CARD	\$ 350.33
10/24/2024	HIPCAMP BOOKING PCARD	\$ 33.32
10/24/2024	LUNDS&BYERLYS P-CARD	\$ 11.40
10/24/2024	MBS AMERICA LLC PCARD	\$ 442.80
10/24/2024	MENARDS P-CARD	\$ 58.30
10/24/2024	MENARDS P-CARD	\$ 4.81
10/24/2024	MENARDS P-CARD	\$ 79.65
10/24/2024	PETCO COM P-CARD	\$ 52.96
10/24/2024	PETCO COM P-CARD	\$ 169.37
10/24/2024	RAO MNHUNTFISH VEHICLE P-CARD	\$ 5.00
10/24/2024	RYAN CDJR BUFFALO PCARD	\$ 103.49
10/24/2024	SAMS CLUB P-CARD	\$ 36.96
10/24/2024	SPYHOUSE COFFEE WHOLESALE P-CARD	\$ 59.46
10/24/2024	SQ KORNDER FARMS BEEF PCARD	\$ 124.20
10/24/2024	TARGET P-CARD	\$ 131.41
10/24/2024	TARGET P-CARD	\$ 43.66
10/24/2024	TARGET P-CARD	\$ 14.95
10/24/2024	TARGET P-CARD	\$ 59.57
10/24/2024	HOME DEPOT P-CARD	\$ 421.06
10/24/2024	HOME DEPOT P-CARD	\$ 36.80
10/24/2024	HOME DEPOT P-CARD	\$ 14.52
10/24/2024	UPS P-CARD	\$ 20.75
10/24/2024	TST CARBONES PIZZA P-CARD	\$ 132.33
10/24/2024	U OF M CONTLEARNING P-CARD	\$ 145.00
10/25/2024	1000BULBS.COM P-CARD	\$ 125.93
10/25/2024	AMAZON P-CARD	\$ 117.95
10/25/2024	AMAZON P-CARD	\$ 25.49
10/25/2024	AMAZON P-CARD	\$ (17.99)
10/25/2024	AMAZON P-CARD	\$ 17.57
10/25/2024	AMAZON P-CARD	\$ 6.99
10/25/2024	AMAZON P-CARD	\$ 47.20
10/25/2024	BORAH TEAMWEAR P-CARD	\$ 540.00
10/25/2024	CUB FOODS P-CARD	\$ 4.98
10/25/2024	DULUTH ENTERTAINMENT CON - P-CARD	\$ 10.00
10/25/2024	DULUTH ENTERTAINMENT CON - P-CARD	\$ 10.00

Procurement Card Transactions for the Month of October 2024

Transaction Date	Vendor Name	Amount
10/25/2024	DULUTH ENTERTAINMENT CON - P-CARD	\$ 10.00
10/25/2024	DULUTH HOLIDAY INN PCARD	\$ 160.00
10/25/2024	EBAY PCARD	\$ 15.16
10/25/2024	EBAY PCARD	\$ 16.25
10/25/2024	EBAY PCARD	\$ 12.93
10/25/2024	EBAY PCARD	\$ 8.67
10/25/2024	ELECTRICAL ASSOCIATION PCARD	\$ 425.00
10/25/2024	FAMOUS DAVES P-CARD	\$ 426.00
10/25/2024	FILTERS FAST PCARD	\$ 636.38
10/25/2024	HOBART PCARD	\$ 960.60
10/25/2024	JUBILEE FOODS P-CARD	\$ 16.90
10/25/2024	LANO EQUIPMENT P-CARD	\$ 473.99
10/25/2024	MEDINA ENTERTAINMENT CENTER PCARD	\$ 1,250.00
10/25/2024	MENARDS P-CARD	\$ 99.87
10/25/2024	MENARDS P-CARD	\$ 87.25
10/25/2024	MINNESOTA NATURALISTS PCARD	\$ 200.00
10/25/2024	OFFICE MAX/DEPOT P-CARD	\$ 36.75
10/25/2024	PARTY CITY P-CARD	\$ 56.36
10/25/2024	PETSMART P-CARD	\$ 10.80
10/25/2024	SAFE FOOD TRAINING P-CARD	\$ 75.00
10/25/2024	SAMS CLUB P-CARD	\$ 167.50
10/25/2024	SHERWIN WILLIAMS PCARD	\$ 161.73
10/25/2024	SP BELLA LUNA TOYS PCARD	\$ 126.38
10/25/2024	SP FILTERCHOICE PCARD	\$ 107.00
10/25/2024	SP GUIDECRAFT INC PCARD	\$ 119.20
10/25/2024	TARGET P-CARD	\$ 70.92
10/25/2024	TARGET P-CARD	\$ 154.57
10/25/2024	HOME DEPOT P-CARD	\$ 44.95
10/26/2024	ALDI P-CARD	\$ 31.42
10/26/2024	AMAZON P-CARD	\$ 13.36
10/26/2024	AMAZON P-CARD	\$ 25.99
10/26/2024	AMAZON P-CARD	\$ 69.98
10/26/2024	APPLE STORE P-CARD	\$ 0.99
10/26/2024	FESTIVAL FOODS P-CARD	\$ 60.09
10/26/2024	MACKENTHUN'S FINE P-CARD	\$ 26.56
10/26/2024	MACKENTHUN'S FINE P-CARD	\$ 34.11
10/26/2024	MENARDS P-CARD	\$ 145.53
10/27/2024	AMAZON P-CARD	\$ 45.45
10/27/2024	AMAZON P-CARD	\$ 150.50
10/27/2024	AMAZON P-CARD	\$ 80.56
10/27/2024	AMAZON P-CARD	\$ 14.88
10/27/2024	AMAZON P-CARD	\$ 21.24
10/27/2024	AMAZON P-CARD	\$ 157.40
10/27/2024	APPLE STORE P-CARD	\$ 0.99
10/27/2024	APPLE STORE P-CARD	\$ 0.99
10/27/2024	CUB FOODS P-CARD	\$ 83.55
10/27/2024	MENARDS P-CARD	\$ 24.70
10/27/2024	RUNNINGS P-CARD	\$ 64.67
10/27/2024	SQ SAFARI GRILL PCARD	\$ 434.80
10/27/2024	TARGET P-CARD	\$ 42.91

Procurement Card Transactions for the Month of October 2024

Transaction Date	Vendor Name	Amount
10/27/2024	TARGET P-CARD	\$ 206.07
10/27/2024	TARGET P-CARD	\$ 7.99
10/28/2024	AMAZON P-CARD	\$ 26.47
10/28/2024	AMAZON P-CARD	\$ 94.38
10/28/2024	AMAZON P-CARD	\$ 29.69
10/28/2024	CHAVIS VACUUM & SEWING P-CARD	\$ 1,014.67
10/28/2024	CITY OF ST LOUIS PARK PCARD	\$ 20.00
10/28/2024	COREMARK METALS PCARD	\$ 52.87
10/28/2024	DRI OLYMPUS PCARD	\$ 4,749.90
10/28/2024	GRAINGER PCARD	\$ 570.06
10/28/2024	LAKEWINDS P CARD	\$ 23.96
10/28/2024	LIGHTING PRODUCTS PCARD	\$ 293.50
10/28/2024	MENARDS P-CARD	\$ 134.80
10/28/2024	MENARDS P-CARD	\$ 13.76
10/28/2024	MENARDS P-CARD	\$ 178.98
10/28/2024	MENARDS P-CARD	\$ 15.48
10/28/2024	MENARDS P-CARD	\$ 41.28
10/28/2024	MENARDS P-CARD	\$ 83.93
10/28/2024	PAYPAL P-CARD	\$ 550.00
10/28/2024	SIGNATURECONCEPTS.COM PCARD	\$ 131.19
10/28/2024	SITEONE, LLC PCARD	\$ 53.88
10/28/2024	SP CLEANEQUIPMENTDIR PCARD	\$ 63.35
10/28/2024	SP NATURAL EARTH PAINT PCARD	\$ 43.97
10/28/2024	SP VENDING WORKS PCARD	\$ 195.71
10/28/2024	SQ SMOKY LAKE MAPLE PCARD	\$ 1,261.50
10/28/2024	TARGET P-CARD	\$ 55.92
10/28/2024	HOME DEPOT P-CARD	\$ 972.36
10/28/2024	TRADER JOES P-CARD	\$ 17.98
10/28/2024	WHEN I WORK	\$ 7.74
10/28/2024	RENOGY PCARD	\$ 130.22
10/28/2024	ZOOMSHIFT SUBSCRIPTION P-CARD	\$ 475.00
10/28/2024	ZORO TOOLS P CARD	\$ 130.22
10/29/2024	AMAZON P-CARD	\$ 101.97
10/29/2024	AMAZON P-CARD	\$ 47.74
10/29/2024	AMAZON P-CARD	\$ 227.92
10/29/2024	AMAZON P-CARD	\$ 43.95
10/29/2024	AMAZON P-CARD	\$ 10.76
10/29/2024	AMAZON P-CARD	\$ 244.93
10/29/2024	AMAZON P-CARD	\$ 47.72
10/29/2024	AMAZON P-CARD	\$ 10.44
10/29/2024	AMAZON P-CARD	\$ 109.81
10/29/2024	AMAZON P-CARD	\$ 59.99
10/29/2024	AMAZON P-CARD	\$ 156.90
10/29/2024	AMAZON P-CARD	\$ 28.15
10/29/2024	BATTERIES+BULBS P-CARD	\$ 88.85
10/29/2024	FESTIVAL FOODS P-CARD	\$ 31.97
10/29/2024	FRATTALLONES P-CARD	\$ 17.43
10/29/2024	GEMPLER	\$ 127.50
10/29/2024	HOME SCIENCE TOOLS PCARD	\$ 157.45
10/29/2024	IN NAN ENTERPRISES PCARD	\$ 393.00

Procurement Card Transactions for the Month of October 2024

Transaction Date	Vendor Name	Amount
10/29/2024	JUBILEE FOODS P-CARD	\$ 20.60
10/29/2024	MBS AMERICA LLC PCARD	\$ 1,095.55
10/29/2024	MENARDS P-CARD	\$ 56.97
10/29/2024	MENARDS P-CARD	\$ 369.42
10/29/2024	MENARDS P-CARD	\$ 20.94
10/29/2024	MENARDS P-CARD	\$ 114.58
10/29/2024	MENARDS P-CARD	\$ 663.48
10/29/2024	MENARDS P-CARD	\$ 35.75
10/29/2024	MENARDS P-CARD	\$ 13.44
10/29/2024	MENARDS P-CARD	\$ 141.79
10/29/2024	MOUND TRUE VALUE PCARD	\$ 27.59
10/29/2024	PETCO COM P-CARD	\$ 82.38
10/29/2024	SHUTTERFLY P-CARD	\$ 131.23
10/29/2024	SP SAFARILTDCARD	\$ 89.51
10/29/2024	HOME DEPOT P-CARD	\$ 201.61
10/29/2024	TMS JOHNSON PCARD	\$ 188.26
10/30/2024	ACMETOOLS.COM P-CARD	\$ 76.97
10/30/2024	AMAZON P-CARD	\$ 23.73
10/30/2024	AMAZON P-CARD	\$ 23.98
10/30/2024	AMAZON P-CARD	\$ 65.96
10/30/2024	AMAZON P-CARD	\$ 33.96
10/30/2024	AMAZON P-CARD	\$ 43.99
10/30/2024	AMERICAN CANOE ASSOCIATION P-CARD	\$ 70.00
10/30/2024	BP P-CARD	\$ 58.06
10/30/2024	CAB STORE P-CARD	\$ 29.99
10/30/2024	CUB FOODS P-CARD	\$ 13.96
10/30/2024	HARBOR FREIGHT P-CARD	\$ 15.22
10/30/2024	NTE 5404 PCARD	\$ 421.59
10/30/2024	SCAN AIR FILTER PCARD	\$ 25.26
10/30/2024	SP POSTERDISPLAYS4SA PCARD	\$ 122.49
10/30/2024	SQ DICKS AUTO DETAILING PCARD	\$ 517.50
10/30/2024	STAR TRIBUNE PCARD	\$ 249.08
10/30/2024	TRACTOR SUPPLY P-CARD	\$ 259.99
10/31/2024	AMAZON P-CARD	\$ 88.96
10/31/2024	AMAZON P-CARD	\$ 17.44
10/31/2024	AMAZON P-CARD	\$ 20.98
10/31/2024	AMAZON P-CARD	\$ 139.98
10/31/2024	EASYCSV P-CARD	\$ 29.00
10/31/2024	MINNESOTA NATURALISTS PCARD	\$ 165.00
10/31/2024	MINNESOTA NATURALISTS PCARD	\$ 165.00
10/31/2024	UP NORTH GOLF INC PCARD	\$ 2,557.83
Total Procurement Card Transactions		<u>\$ 198,712.19</u>

Accounts Payable Checks by Period and Year
11/1/24 to 12/12/24

Check Date	Check Number	Vendor Name	Check Amount
11/07/2024	14450(A)	ACI ASPHALT AND CONCRETE INC	\$ 2,270.66
11/07/2024	14451(A)	ADAMS PEST CONTROL	\$ 1,664.40
11/07/2024	14452(A)	AH HERMEL COMPANY	\$ 297.97
11/07/2024	14453(A)	AMCS GROUP INC	\$ 2,877.41
11/07/2024	14454(A)	WM CORPORATE SERVICES INC	\$ 55.50
11/07/2024	14455(A)	BARNUM GATE SERVICES INC	\$ 1,940.08
11/07/2024	14456(A)	BIFFS INC	\$ 1,034.49
11/07/2024	14457(A)	BOLTON AND MENK INC	\$ 9,756.50
11/07/2024	14458(A)	BORDER STATES INDUSTRIES INC	\$ 194.23
11/07/2024	14459(A)	BRIDGETOWER MEDIA	\$ 645.12
11/07/2024	14460(A)	BROADWAY AWARDS	\$ 245.00
11/07/2024	14461(A)	BRYAN ROCK PRODUCTS INC	\$ 293.28
11/07/2024	14462(A)	CARDNO INC	\$ 4,283.87
11/07/2024	14463(A)	CEMSTONE PRODUCTS CO INC	\$ 718.50
11/07/2024	14464(A)	CENTRAL MCGOWAN INC	\$ 161.00
11/07/2024	14465(A)	PATRICIA A CHALMERS	\$ 77.00
11/07/2024	14466(A)	THE COOKIE CART	\$ 243.00
11/07/2024	14467(A)	COREMARK METALS	\$ 740.68
11/07/2024	14468(A)	DAHLHEIMER DISTRIBUTING CO	\$ 599.45
11/07/2024	14469(A)	DENNYS 5TH AVENUE BAKERY	\$ 646.61
11/07/2024	14470(A)	EZ DOCK OF THE GREAT PLAINS	\$ 36,851.30
11/07/2024	14471(A)	FLAGSHIP RECREATION	\$ 271,062.51
11/07/2024	14472(A)	FREEWAY FORD	\$ 130.00
11/07/2024	14473(A)	GFSI LLC	\$ 509.17
11/07/2024	14474(A)	GIVING IT A VOICE NONPROFIT ORG	\$ 1,661.50
11/07/2024	14475(A)	GOPHER STATE ONE CALL	\$ 147.15
11/07/2024	14476(A)	GRAINGER	\$ 332.79
11/07/2024	14477(A)	GREENHAVEN PRINTING	\$ 6,569.03
11/07/2024	14478(A)	HASSAN SAND AND GRAVEL INC	\$ 991.09
11/07/2024	14479(A)	HEALTHPARTNERS INC	\$ 1,403.00
11/07/2024	14480(A)	HERC-U-LIFT	\$ 2,732.85
11/07/2024	14481(A)	INK N FLOWER LLC	\$ 56.70
11/07/2024	14482(A)	INNOVATIVE SOULUTIONS	\$ 3,029.00
11/07/2024	14483(A)	INTERMIX BEVERAGE	\$ 1,515.25
11/07/2024	14484(A)	LARKIN HOFFMAN	\$ 3,333.00
11/07/2024	14485(A)	LEXISNEXIS	\$ 278.00
11/07/2024	14486(A)	LVC COMPANIES INC	\$ 2,075.50
11/07/2024	14487(A)	MIDWEST NETTING SOLUTIONS LLC	\$ 27,762.00
11/07/2024	14488(A)	MINNCOR INDUSTRIES	\$ 650.00
11/07/2024	14489(A)	MINNESOTA EQUIPMENT	\$ 544.40
11/07/2024	14490(A)	MINT ROOFING INC	\$ 6,631.68
11/07/2024	14491(A)	MOORE ENGINEERING INC	\$ 5,132.50
11/07/2024	14492(A)	MTI DISTRIBUTING INC	\$ 4,071.31
11/07/2024	14493(A)	NACPRO	\$ 540.00
11/07/2024	14494(A)	NUVERA	\$ 386.66
11/07/2024	14495(A)	OLSEN CHAIN & CABLE, INC	\$ 61.60
11/07/2024	14496(A)	ON SITE SANITATION	\$ 6,390.16
11/07/2024	14497(A)	PERFORMANCE FOODSERVICE	\$ 65.47

Check Date	Check Number	Vendor Name	Check Amount
11/07/2024	14498(A)	PLAISTED COMPANIES	\$ 3,585.12
11/07/2024	14499(A)	PURE TAP INC	\$ 90.00
11/07/2024	14500(A)	TERRA ANN RATHAI	\$ 51.80
11/07/2024	14501(A)	RECYCLE TECHNOLOGIES	\$ 175.00
11/07/2024	14502(A)	REINDERS INC	\$ 63.55
11/07/2024	14503(A)	RIGID HITCH INC	\$ 511.12
11/07/2024	14504(A)	ROEHR SCHMITT ARCHITECTURE LLC	\$ 2,962.50
11/07/2024	14505(A)	CITY OF SAVAGE	\$ 17.63
11/07/2024	14506(A)	SEBESTA APOTHECARY LLC	\$ 11.20
11/07/2024	14507(A)	SICHENEDER GRAIN AND LIVESTOCK LLC	\$ 360.00
11/07/2024	14508(A)	SIGNATURE CONCEPTS INC	\$ 155.45
11/07/2024	14509(A)	SIR LINES-A-LOT	\$ 17,885.00
11/07/2024	14510(A)	SNOMAX INTERNATIONAL	\$ 27,060.00
11/07/2024	14511(A)	SPECTRUM SPORTS INTL	\$ 3,015.00
11/07/2024	14512(A)	SPS COMPANIES	\$ 12,737.37
11/07/2024	14513(A)	STEPHANIE DEARMOND CERAMICS	\$ 33.60
11/07/2024	14514(A)	SUREFITTERS	\$ 43,876.66
11/07/2024	14515(A)	STREET FLEET	\$ 25.41
11/07/2024	14516(A)	SUBURBAN TIRE WHOLESALE INC	\$ 2,973.92
11/07/2024	14517(A)	SYSCO MINNESOTA INC	\$ 1,459.95
11/07/2024	14518(A)	TEN 7 INTERACTIVE LLC	\$ 12,580.00
11/07/2024	14519(A)	TKDA	\$ 43,944.26
11/07/2024	14520(A)	TOLL GAS & WELDING SUPPLY	\$ 12.75
11/07/2024	14521(A)	TORRENT ENGINEERING & EQUIPMENT LLC	\$ 1,086.66
11/07/2024	14522(A)	TRI-STATE BOBCAT INC	\$ 696.53
11/07/2024	14523(A)	VEGANWITT LLC	\$ 60.00
11/07/2024	14524(A)	VERIZON WIRELESS	\$ 20,671.84
11/07/2024	14525(A)	VERSATILE VEHICLES INC	\$ 130.52
11/07/2024	14526(A)	VESTIS GROUP, INC	\$ 292.19
11/07/2024	14527(A)	VIKING AUTOMATIC SPRINKLER COMPANY	\$ 9,850.00
11/07/2024	14528(A)	VIKING ELECTRIC SUPPLY	\$ 3,865.22
11/07/2024	14529(A)	VISIONS INC	\$ 180.78
11/07/2024	14530(A)	WM MUELLER & SONS INC	\$ 1,847.60
11/07/2024	14531(A)	MELINDA WOLFF	\$ 562.80
11/07/2024	14532(A)	STEPHANIE LYNN WYMAN	\$ 225.00
11/07/2024	14533(A)	ZONEONE LOCATING	\$ 3,145.00
11/07/2024	708519	A STRIPING COMPANY LLC	\$ 425.00
11/07/2024	708520	ACUSHNET COMPANY	\$ 151.53
11/07/2024	708521	ADDISALEM M ALEMU	\$ 241.50
11/07/2024	708522	Alexandra Hoover	\$ 600.00
11/07/2024	708523	ALL INDUSTRIAL INCORPORATED	\$ 720.00
11/07/2024	708524	ALLSTREAM	\$ 581.16
11/07/2024	708525	ALPHA 6 DISTRIBUTIONS LLC	\$ 2,244.37
11/07/2024	708526	ALPINE DIVERSIFIED SERVICES	\$ 741.45
11/07/2024	708527	Amy Patefield	\$ 33.62
11/07/2024	708528	AUER STEEL & HEATING SUPPLY	\$ 304.32
11/07/2024	708529	B&W SPECIALTY COFFEE CO	\$ 404.57
11/07/2024	708530	BAGY JO INC	\$ 772.75
11/07/2024	708531	BEV COMM	\$ 175.09
11/07/2024	708532	BLACK AND DECKER INC	\$ 167.00
11/07/2024	708533	CITY OF BLOOMINGTON	\$ 780.00

Check Date	Check Number	Vendor Name	Check Amount
11/07/2024	708534	BRAND NEW AUTO GLASS	\$ 702.61
11/07/2024	708535	BROTHERS FIRE & SECURITY	\$ 2,148.72
11/07/2024	708536	BURN BOSS LLC	\$ 89.60
11/07/2024	708537	BURTON SNOWBOARDS	\$ 45,173.36
11/07/2024	708538	CARVER COUNTY COURT SERVICES	\$ 900.00
11/07/2024	708539	CENTURY LINK	\$ 661.98
11/07/2024	708540	CHURCH OF NATIONS	\$ 93.10
11/07/2024	708541	CINTAS CORPORATION	\$ 303.49
11/07/2024	708542	CINTAS FIRST AID & SAFETY	\$ 1,457.81
11/07/2024	708543	CATHY J MEYER	\$ 91.00
11/07/2024	708544	DAVIDSON CONSULTING & COACHING LLC	\$ 801.20
11/07/2024	708545	DELANO CARQUEST	\$ 142.77
11/07/2024	708546	DELANO RENTAL INC	\$ 1,111.80
11/07/2024	708547	DIRECTV	\$ 130.43
11/07/2024	708548	DUCTZ OF NE METRO ST PAUL	\$ 1,995.00
11/07/2024	708549	EDI-DOLEJS INC	\$ 8,228.00
11/07/2024	708550	WENDY EGGERMAN	\$ 21.00
11/07/2024	708551	Erin Hutchinson	\$ 49.38
11/07/2024	708552	FRONTIER COMMUNICATIONS	\$ 800.00
11/07/2024	708553	SHAWN GLIDDEN	\$ 323.70
11/07/2024	708554	HEALTHPARTNERS INC	\$ 578,845.60
11/07/2024	708555	HENNEPIN COUNTY	\$ 25,000.00
11/07/2024	708556	HOLIDAY COMPANIES	\$ 500.50
11/07/2024	708557	THE HONEY HUT	\$ 122.00
11/07/2024	708558	HOPKINS COMMUNITY EDUCATION	\$ 442.98
11/07/2024	708559	ISD 276 Minnetonka Jr Explorers	\$ 150.00
11/07/2024	708560	JOHN DEERE FINANCIAL	\$ 141.39
11/07/2024	708561	REIGNITE THE SOUL LLC	\$ 2,000.00
11/07/2024	708562	EMMA LE KONRAD	\$ 136.50
11/07/2024	708563	KREMER SERVICES, LLC	\$ 2,472.46
11/07/2024	708564	LANO EQUIPMENT	\$ 3,795.47
11/07/2024	708565	Lee Cerier	\$ 600.00
11/07/2024	708566	Lindsey Tervo	\$ 25.00
11/07/2024	708567	MEDINA ENTERTAINMENT CENTER	\$ 17,505.56
11/07/2024	708568	CITY OF MEDINA	\$ 719.13
11/07/2024	708569	MENARDS - EDEN PRAIRIE	\$ 76.95
11/07/2024	708570	ADAM MILLER	\$ 17.50
11/07/2024	708571	Minneapolis Friends Meeting	\$ 115.50
11/07/2024	708572	MINNESOTA DEPARTMENT OF HEALTH	\$ 250.00
11/07/2024	708573	MN DEPT OF COMMERCE	\$ 4,379.74
11/07/2024	708574	MN DEPT OF LABOR AND INDUSTRY	\$ 10.00
11/07/2024	708575	MN DEPT OF LABOR AND INDUSTRY	\$ 10.00
11/07/2024	708576	MN DEPT OF NATURAL RESOURCES	\$ 67.21
11/07/2024	708577	MN VALLEY ELECTRIC COOP	\$ 2,769.16
11/07/2024	708578	MORRIES PARTS & SERVICE GROUP	\$ 825.82
11/07/2024	708579	NAPA AUTO PARTS	\$ 29.32
11/07/2024	708580	NCPERS GROUP LIFE INS	\$ 640.00
11/07/2024	708581	CITY OF ORONO	\$ 87.94
11/07/2024	708582	Payton Deslauriers	\$ 400.00
11/07/2024	708583	Peter Daniels	\$ 221.00
11/07/2024	708584	CITY OF PLYMOUTH	\$ 5,377.07

Check Date	Check Number	Vendor Name	Check Amount
11/07/2024	708585	PREMIUM WATERS INC	\$ 4.32
11/07/2024	708586	ALISON REITSMA	\$ 525.70
11/07/2024	708587	Renee Hatlehol	\$ 12.00
11/07/2024	708588	AMY BETH RICE	\$ 228.20
11/07/2024	708589	Robert Barnheiser	\$ 33.50
11/07/2024	708590	Ryan Shellberg	\$ 600.00
11/07/2024	708591	SCOTT USA INC	\$ 9,410.94
11/07/2024	708592	SITEONE LANDSCAPE SUPPLY LLC	\$ 53.88
11/07/2024	708593	SUNBELT RENTAL	\$ 63.43
11/07/2024	708594	Terri Simon	\$ 27.50
11/07/2024	708595	TWIGMINN	\$ 257.30
11/07/2024	708596	UNITED RENTALS	\$ 3,029.15
11/07/2024	708597	VADOS BAIT TACKLE	\$ 45.06
11/07/2024	708598	VISION SERVICE PLAN	\$ 1,604.58
11/07/2024	708599	RACHEL VITKO	\$ 142.80
11/07/2024	708600	WHITE CAP CONSTRUCTION SUPPLY	\$ 354.50
11/07/2024	708601	WURTH BAER SUPPLY COMPANY	\$ 1,470.79
11/14/2024	14534(A)	106 GROUP LTD	\$ 1,500.00
11/14/2024	14535(A)	ADAMS PEST CONTROL	\$ 991.00
11/14/2024	14536(A)	AMAZON CAPITAL SERVICES INC	\$ 233.34
11/14/2024	14537(A)	ASSURED SECURITY	\$ 24.00
11/14/2024	14538(A)	BERRY COFFEE COMPANY INC	\$ 73.00
11/14/2024	14539(A)	BOYER FORD TRUCKS INC	\$ 729.10
11/14/2024	14540(A)	CANON SOLUTIONS AMERICA INC	\$ 756.55
11/14/2024	14541(A)	CDW GOVERNMENT INC	\$ 2,841.76
11/14/2024	14542(A)	CENTRAL MCGOWAN INC	\$ 74.80
11/14/2024	14543(A)	CONCRETE CUTTING & CORING INC	\$ 551.99
11/14/2024	14544(A)	CONSERVATION CORPS MN & IOWA	\$ 45,960.00
11/14/2024	14545(A)	THE COOKIE CART	\$ 243.00
11/14/2024	14546(A)	COREMARK METALS	\$ 1,750.49
11/14/2024	14547(A)	CUSTOM HOSE TECH	\$ 86.83
11/14/2024	14548(A)	DEANE'S KOMBUCHA LLC	\$ 59.00
11/14/2024	14549(A)	DENNYS 5TH AVENUE BAKERY	\$ 518.91
11/14/2024	14550(A)	EPLUS TECHNOLOGY INC	\$ 4,696.70
11/14/2024	14551(A)	FASTENAL COMPANY	\$ 96.42
11/14/2024	14552(A)	FREEWAY FORD	\$ 178.81
11/14/2024	14553(A)	GRAINGER	\$ 27.46
11/14/2024	14554(A)	GREENHAVEN PRINTING	\$ 125.39
11/14/2024	14555(A)	ANGELA GRILL	\$ 78.00
11/14/2024	14556(A)	HEWITT DOCKS LIFTS & PONTOON LEGS	\$ 21,600.00
11/14/2024	14557(A)	STEVEN HOGG	\$ 52.00
11/14/2024	14558(A)	INDEPENDENT TECHNOLOGIES INC	\$ 78.50
11/14/2024	14559(A)	INTERMIX BEVERAGE	\$ 1,032.10
11/14/2024	14560(A)	LORENZ BUS SERVICE INC	\$ 650.00
11/14/2024	14561(A)	LRS LLC	\$ 464.00
11/14/2024	14562(A)	METRO SALES INC	\$ 1,100.00
11/14/2024	14563(A)	METROPOLITAN COURIER CORP	\$ 7,091.50
11/14/2024	14564(A)	MINNCOR INDUSTRIES	\$ 650.00
11/14/2024	14565(A)	MINT ROOFING INC	\$ 377.30
11/14/2024	14566(A)	MTI DISTRIBUTING INC	\$ 5,800.32
11/14/2024	14567(A)	NORTHSTAR MAINTENANCE MANAGEMENT	\$ 645.74

Check Date	Check Number	Vendor Name	Check Amount
11/14/2024	14568(A)	OLSEN CHAIN & CABLE, INC	\$ 82.31
11/14/2024	14569(A)	PER MAR SECURITY SERVICES	\$ 325.00
11/14/2024	14570(A)	PERFORMANCE FOODSERVICE	\$ 1,001.36
11/14/2024	14571(A)	PRAIRIE RESTORATION INC	\$ 14,400.00
11/14/2024	14572(A)	RICHFIELD PLUMBING	\$ 7,359.70
11/14/2024	14573(A)	SCOTT COUNTY TREASURER	\$ 446.60
11/14/2024	14574(A)	SEWER SERVICES, INC	\$ 4,521.62
11/14/2024	14575(A)	SHI INTERNATIONAL CORP.	\$ 653.04
11/14/2024	14576(A)	SIWEK LUMBER & MILLWORK INC	\$ 1,750.18
11/14/2024	14577(A)	SPLIT ROCK STUDIOS	\$ 53,955.00
11/14/2024	14578(A)	STREICHER'S	\$ 446.97
11/14/2024	14579(A)	STUDIO AMERICANA INC	\$ 5,745.00
11/14/2024	14580(A)	SUBURBAN TIRE WHOLESALE INC	\$ 303.04
11/14/2024	14581(A)	SYLVA CORPORATION INC	\$ 3,825.00
11/14/2024	14582(A)	SYSCO MINNESOTA INC	\$ 735.03
11/14/2024	14583(A)	T2 SYSTEM CANADA INC	\$ 180.00
11/14/2024	14584(A)	THE TESSMAN COMPANY	\$ 136.55
11/14/2024	14585(A)	TOLL GAS & WELDING SUPPLY	\$ 13.18
11/14/2024	14586(A)	TWIN CITY FILTER SERVICE INC	\$ 1,855.60
11/14/2024	14587(A)	TWIN CITY SEED CO	\$ 1,775.00
11/14/2024	14588(A)	TWIN STAR EQUIPMENT & MFG CO	\$ 105.00
11/14/2024	14589(A)	ULINE SHIPPING SUPPLY	\$ 1,089.93
11/14/2024	14590(A)	VEGANWITT LLC	\$ 77.50
11/14/2024	14591(A)	VERMONT SYSTEMS INC	\$ 7,064.64
11/14/2024	14592(A)	VERSATILE VEHICLES INC	\$ 44.27
11/14/2024	14593(A)	VIKING AUTOMATIC SPRINKLER COMPANY	\$ 400.00
11/14/2024	14594(A)	VIKING ELECTRIC SUPPLY	\$ 407.52
11/14/2024	14595(A)	WATERFORD PUBLISHING GROUP LLC	\$ 1,500.00
11/14/2024	14596(A)	WESTSIDE WHOLESALE TIRE INC	\$ 1,674.80
11/14/2024	708602	Aleksandr Margolin	\$ 544.05
11/14/2024	708603	AMER SPORTS WINTER & OUTDOOR	\$ 18,382.00
11/14/2024	708604	Andrea Merrell	\$ 230.00
11/14/2024	708605	GRANT ARMOUR	\$ 65.00
11/14/2024	708606	AT&T MOBILITY LLC	\$ 36.60
11/14/2024	708607	AUTO ELECTRIC SERVICE	\$ 80.00
11/14/2024	708608	B&W SPECIALTY COFFEE CO	\$ 102.75
11/14/2024	708609	CITY OF BLOOMINGTON	\$ 186.64
11/14/2024	708610	BLUE LAGOON MARINE INC	\$ 52.46
11/14/2024	708611	BROTHERS FIRE & SECURITY	\$ 150.00
11/14/2024	708612	CENTERPOINT ENERGY	\$ 3,173.44
11/14/2024	708613	CENTURY LINK	\$ 365.26
11/14/2024	708614	CENTURY LINK	\$ 11,784.23
11/14/2024	708615	CENTURY LINK	\$ 249.27
11/14/2024	708616	CITY OF CHAMPLIN	\$ 141.83
11/14/2024	708617	CINTAS CORPORATION	\$ 325.88
11/14/2024	708618	CINTAS FIRST AID & SAFETY	\$ 961.49
11/14/2024	708619	COMCAST	\$ 594.76
11/14/2024	708620	CVENT INC	\$ 6,900.00
11/14/2024	708621	IMPERIAL DADE	\$ 1,803.86
11/14/2024	708622	DELANO CARQUEST	\$ 418.01
11/14/2024	708623	MEG DUHR	\$ 52.00

Check Date	Check Number	Vendor Name	Check Amount
11/14/2024	708624	CITY OF EDEN PRAIRIE	\$ 1,683.96
11/14/2024	708625	EQUIPMENT COATING INC	\$ 550.00
11/14/2024	708626	FACTORY MOTOR PARTS	\$ 464.40
11/14/2024	708627	FEDEX FREIGHT	\$ 87.00
11/14/2024	708628	FINKEN WATER INC	\$ 120.00
11/14/2024	708629	BRETT FRAHM	\$ 26.00
11/14/2024	708630	FRIEDGES LANDSCAPING INC	\$ 900.00
11/14/2024	708631	FRONTIER COMMUNICATIONS	\$ 811.35
11/14/2024	708632	GOPHER ACE	\$ 45.95
11/14/2024	708633	GRAYBAR ELECTRIC COMPANY INC	\$ 1,130.97
11/14/2024	708634	MAGGIE HEURUNG	\$ 1,276.78
11/14/2024	708635	AMANDA HUBER	\$ 65.00
11/14/2024	708636	ISD 284 Wayzata West Middle School	\$ 506.25
11/14/2024	708637	Justin Grossinger	\$ 400.00
11/14/2024	708638	KELLY GREEN IRRIGATION	\$ 960.00
11/14/2024	708639	MEREDITH KERAGA	\$ 26.00
11/14/2024	708640	AUSTIN LANE	\$ 117.00
11/14/2024	708641	LANO EQUIPMENT	\$ 747.62
11/14/2024	708642	LASTPASS US LP	\$ 986.13
11/14/2024	708643	LUMEN ACCESS BILL	\$ 1,063.00
11/14/2024	708644	MATTERPORT	\$ 14.99
11/14/2024	708645	MELTWATER NEWS US INC	\$ 9,250.00
11/14/2024	708646	MINNESOTA PUBLIC RADIO	\$ 500.00
11/14/2024	708647	MN DEPT OF LABOR AND INDUSTRY	\$ 140.00
11/14/2024	708648	JESSICA MONTGOMERY	\$ 117.00
11/14/2024	708649	MOTOROLA SOLUTIONS	\$ 938.10
11/14/2024	708650	NAPA AUTO PARTS	\$ 348.82
11/14/2024	708651	NW HENNEPIN LEAGUE OF MUNICIPALITIE	\$ 200.00
11/14/2024	708652	CHIAKI OBRIEN	\$ 315.00
11/14/2024	708653	ODENTHAL MEATS	\$ 2,008.54
11/14/2024	708654	PREMIUM WATERS INC	\$ 10.00
11/14/2024	708655	RAMSEY COUNTY	\$ 602.00
11/14/2024	708656	RDO EQUIPMENT COMPANY	\$ 416.98
11/14/2024	708657	CITY OF ROGERS	\$ 10.48
11/14/2024	708658	SHERIDAN SHEET METAL CO	\$ 349.00
11/14/2024	708659	Spencer Heeren	\$ 600.00
11/14/2024	708660	SUPERIOR BROOKDALE FORD LLC	\$ 127.52
11/14/2024	708661	VOLGISTICS INC	\$ 3,612.00
11/14/2024	708662	WASH MASTERS LLC	\$ 997.00
11/21/2024	14597(A)	ACI ASPHALT AND CONCRETE INC	\$ 6,480.88
11/21/2024	14598(A)	AUTOWORKS COLLISION CENTER INC	\$ 8,372.17
11/21/2024	14599(A)	BARNUM GATE SERVICES INC	\$ 1,277.50
11/21/2024	14600(A)	BEDFORD INDUSTRIES INC	\$ 1,066.62
11/21/2024	14601(A)	BERGERSON CASWELL INC	\$ 5,330.00
11/21/2024	14602(A)	BOLTON AND MENK INC	\$ 522.00
11/21/2024	14603(A)	BORDER STATES INDUSTRIES INC	\$ 359.71
11/21/2024	14604(A)	CCMSI	\$ 17,637.30
11/21/2024	14605(A)	CCMSI	\$ 6,288.00
11/21/2024	14606(A)	CDW GOVERNMENT INC	\$ 66,691.60
11/21/2024	14607(A)	CEMSTONE PRODUCTS CO INC	\$ 1,623.50
11/21/2024	14608(A)	CENTRA SOTA COOPERATIVE	\$ 46,573.53

Check Date	Check Number	Vendor Name	Check Amount
11/21/2024	14609(A)	CONSERVATION CORPS MN & IOWA	\$ 19,800.00
11/21/2024	14610(A)	CRESCENT INVESTIGATIONS	\$ 1,535.20
11/21/2024	14611(A)	CURB MASTERS, INC.	\$ 257,529.93
11/21/2024	14612(A)	DAVIDSON CONSULTING & COACHING LLC	\$ 4,910.00
11/21/2024	14613(A)	DAY GROUP LLC	\$ 5,500.00
11/21/2024	14614(A)	EPLUS TECHNOLOGY INC	\$ 40,305.06
11/21/2024	14615(A)	GFSI LLC	\$ 654.74
11/21/2024	14616(A)	GRAINGER	\$ 6,256.98
11/21/2024	14617(A)	HANSEN THORP PELLINEN OLSON INC	\$ 10,396.00
11/21/2024	14618(A)	HEALTHPARTNERS INC	\$ 2,333.00
11/21/2024	14619(A)	HOFFMANN & UHLHORN CONSTRUCTION INC	\$ 85,074.24
11/21/2024	14620(A)	INSTITUTE FOR ENVIRONMENTAL	\$ 1,100.00
11/21/2024	14621(A)	KELLINGTON CONSTRUCTION, INC	\$ 39,769.37
11/21/2024	14622(A)	LASTPASS US LP	\$ 484.59
11/21/2024	14623(A)	LHB INC	\$ 18,000.00
11/21/2024	14624(A)	MICHELE E LIVINGSTON	\$ 900.00
11/21/2024	14625(A)	LS BLACK CONSTRUCTORS INC	\$ 113,288.67
11/21/2024	14626(A)	MARTIN MCALLISTER CONSULTING PHYCHO	\$ 625.00
11/21/2024	14627(A)	MEISINGER CONSTRUCTION CO INC	\$ 101,312.75
11/21/2024	14628(A)	MILLER UTILITIES LLC	\$ 3,700.00
11/21/2024	14629(A)	MINNESOTA NATIVE LANDSCAPES	\$ 4,725.40
11/21/2024	14630(A)	MTI DISTRIBUTING INC	\$ 2,603.32
11/21/2024	14631(A)	NAC	\$ 73,005.60
11/21/2024	14632(A)	NORTH AMERICAN SAFETY	\$ 1,013.50
11/21/2024	14633(A)	ON TIME DELIVERY SERVICE	\$ 252.90
11/21/2024	14634(A)	OTIS ELEVATOR COMPANY	\$ 73,076.85
11/21/2024	14635(A)	PER MAR SECURITY SERVICES	\$ 695.00
11/21/2024	14636(A)	ROBB'S ELECTRIC INC	\$ 990.72
11/21/2024	14637(A)	ROEHR SCHMITT ARCHITECTURE LLC	\$ 11,155.00
11/21/2024	14638(A)	RSM US LLP	\$ 472.50
11/21/2024	14639(A)	SCHERER BROTHERS LUMBER COMPANY	\$ 364.45
11/21/2024	14640(A)	SHERWIN WILLIAMS CO	\$ 28.32
11/21/2024	14641(A)	SHORT ELLIOTT HENDRICKSON	\$ 4,605.32
11/21/2024	14642(A)	SIGNATURE CONCEPTS INC	\$ 7,129.54
11/21/2024	14643(A)	LAURA ELIZABETH SINGH	\$ 300.00
11/21/2024	14644(A)	SNOW MACHINES INC	\$ 153.63
11/21/2024	14645(A)	STANLEY CONSULTANTS INC	\$ 4,500.00
11/21/2024	14646(A)	STAR TRIBUNE	\$ 593.60
11/21/2024	14647(A)	STEAMBOAT STICKER CO	\$ 1,173.17
11/21/2024	14648(A)	SUBURBAN TIRE WHOLESALE INC	\$ 589.68
11/21/2024	14649(A)	SWAN COMPANIES, INC.	\$ 83,816.50
11/21/2024	14650(A)	SYSCO MINNESOTA INC	\$ 579.32
11/21/2024	14651(A)	TERRYBERRY COMPANY LLC	\$ 1,012.28
11/21/2024	14652(A)	TORRENT ENGINEERING & EQUIPMENT LLC	\$ 2,611.08
11/21/2024	14653(A)	TRI-STATE BOBCAT INC	\$ 774.00
11/21/2024	14654(A)	TRITECH SOFTWARE SYSTEMS	\$ 27,554.15
11/21/2024	14655(A)	TRUST IN US LLC	\$ 315.00
11/21/2024	14656(A)	VAA LLC	\$ 8,460.56
11/21/2024	14657(A)	VARNER MOBILE SERVICES LLC	\$ 2,467.00
11/21/2024	14658(A)	VEGANWITT LLC	\$ 63.50
11/21/2024	14659(A)	VEIT & COMPANY INC	\$ 84,780.18

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11/21/2024	14660(A)	VERIFIED CREDENTIALS LLC	\$ 4,128.64
11/21/2024	14661(A)	VIKING AUTOMATIC SPRINKLER COMPANY	\$ 1,845.00
11/21/2024	14662(A)	VINELAND TREE CARE	\$ 4,500.00
11/21/2024	14663(A)	VISION WOODWORKING INC	\$ 6,946.47
11/21/2024	14664(A)	WM MUELLER & SONS INC	\$ 738.54
11/21/2024	14665(A)	WORKING CONVERSATIONS LLC	\$ 2,000.00
11/21/2024	14666(A)	WRIGHT HENNEPIN COOPERATIVE	\$ 18,156.09
11/21/2024	708663	A1 RENT IT	\$ 777.63
11/21/2024	708664	ADIDAS AMERICA INC	\$ 2,883.75
11/21/2024	708665	AMER SPORTS WINTER & OUTDOOR	\$ 5,877.36
11/21/2024	708666	AMERICAN LIBERTY CONSTRUCTION INC	\$ 114,587.31
11/21/2024	708667	Annalise Butler	\$ 705.00
11/21/2024	708668	AUER STEEL & HEATING SUPPLY	\$ 379.93
11/21/2024	708669	B&W SPECIALTY COFFEE CO	\$ 231.50
11/21/2024	708670	BREDEMUS HARDWARE CO INC	\$ 43,751.02
11/21/2024	708671	BS AND A SOFTWARE	\$ 800.00
11/21/2024	708672	BURSCH OUTDOOR SERVICES INC	\$ 4,180.00
11/21/2024	708673	CALLAWAY GOLF	\$ 45.68
11/21/2024	708674	CARVER SOIL & WATER CONSERV DIST	\$ 150.00
11/21/2024	708675	CEDAR LAKE AREA WATER AND SEWER	\$ 260.00
11/21/2024	708676	CENTURY LINK	\$ 354.94
11/21/2024	708677	CENTURY LINK	\$ 410.79
11/21/2024	708678	CHAINSAW SAFETY SPECIALISTS LLC	\$ 2,773.10
11/21/2024	708679	CINTAS CORPORATION	\$ 380.26
11/21/2024	708680	CINTAS FIRST AID & SAFETY	\$ 97.38
11/21/2024	708681	COMCAST	\$ 882.77
11/21/2024	708682	IMPERIAL DADE	\$ 857.61
11/21/2024	708683	DELANO CARQUEST	\$ 466.67
11/21/2024	708684	FACTORY MOTOR PARTS	\$ 315.00
11/21/2024	708685	FORKLIFTS OF MN INC	\$ 68.72
11/21/2024	708686	FRONTIER COMMUNICATIONS	\$ 203.41
11/21/2024	708687	FULTON PRODUCTIONS	\$ 1,700.00
11/21/2024	708688	GOVERNMENT FINANCE OFFICERS ASSOC	\$ 2.50
11/21/2024	708689	HIGH PERFORMANCE COATINGS INC	\$ 35,403.58
11/21/2024	708690	HIRERIGHT	\$ 9,091.43
11/21/2024	708691	THE HONEY HUT	\$ 106.00
11/21/2024	708692	INNOVATIVE OFFICE SOLUTIONS LLC	\$ 773.35
11/21/2024	708693	Jenna Weinbauer	\$ 210.00
11/21/2024	708694	JERRYS HARDWARE AND RENTAL EDEN PR	\$ 43.16
11/21/2024	708695	JOHN DEERE FINANCIAL	\$ 213.37
11/21/2024	708696	KASSBOHRER ALL TERRAIN VEHICLES INC	\$ 1,787.32
11/21/2024	708697	LANGUAGE LINE SERVICES	\$ 140.00
11/21/2024	708698	LANO EQUIPMENT	\$ 1,816.12
11/21/2024	708699	LESTER PRAIRIE VET CLINIC	\$ 103.50
11/21/2024	708700	LUMEN ACCESS BILL	\$ 7,300.00
11/21/2024	708701	LEAH MANUEL	\$ 69.00
11/21/2024	708702	MN DEPT OF LABOR AND INDUSTRY	\$ 30.00
11/21/2024	708703	MN DEPT OF LABOR AND INDUSTRY	\$ 10.00
11/21/2024	708704	MN DEPT OF TRANSPORTATION	\$ 4,032.99
11/21/2024	708705	MN VALLEY ELECTRIC COOP	\$ 17.80
11/21/2024	708706	MPCA	\$ 2,466.00

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11/21/2024	708707	NAPA AUTO PARTS	\$ 2,422.58
11/21/2024	708708	OFFICE OF MNIT SERVICES	\$ 149.10
11/21/2024	708709	PATAGONIA VISUAL SOLUTIONS LLC	\$ 15,230.00
11/21/2024	708710	PREMIUM WATERS INC	\$ 36.15
11/21/2024	708711	RDO EQUIPMENT COMPANY	\$ 355.77
11/21/2024	708712	ROTO-ROOTER	\$ 440.00
11/21/2024	708713	RTL CONTSTRUCTION, INC.	\$ 63,931.00
11/21/2024	708714	NOEMI MAGALI SANDOVAL	\$ 500.00
11/21/2024	708715	SCHINDLER ELEVATOR CORP	\$ 1,360.00
11/21/2024	708716	SENTRA-SOTA SHEET METAL INC	\$ 4,904.85
11/21/2024	708717	SKOLD SPECIALTY CONTRACTING, LLC	\$ 5,890.00
11/21/2024	708718	SPIKES FEED AND SEED	\$ 200.11
11/21/2024	708719	SUMMIT FIRE PROTECTION CO.	\$ 18,962.95
11/21/2024	708720	SYMCO POTTERY WORKS	\$ 35.00
11/21/2024	708721	XCEL ENERGY	\$ 45,654.96
11/27/2024	14667(A)	A-1 OUTDOOR POWER	\$ 234.14
11/27/2024	14668(A)	ACE TRAILER SALES	\$ 27.00
11/27/2024	14669(A)	ACTION OVERHEAD GARAGE DOOR CO LLC	\$ 987.20
11/27/2024	14670(A)	AMERICAN ENGINEERING TESTING INC	\$ 2,300.00
11/27/2024	14671(A)	AMERICAN PRESSURE INC	\$ 480.71
11/27/2024	14672(A)	AMLON INDUSTRIES INC	\$ 11,134.19
11/27/2024	14673(A)	WM CORPORATE SERVICES INC	\$ 9,460.99
11/27/2024	14674(A)	BARNUM GATE SERVICES INC	\$ 592.46
11/27/2024	14675(A)	BARR ENGINEERING CO	\$ 12,564.50
11/27/2024	14676(A)	BOLTON AND MENK INC	\$ 19,525.65
11/27/2024	14677(A)	CDW GOVERNMENT INC	\$ 13,570.62
11/27/2024	14678(A)	CENTRAL MCGOWAN INC	\$ 139.38
11/27/2024	14679(A)	DENNYS 5TH AVENUE BAKERY	\$ 173.24
11/27/2024	14680(A)	GLEASON PRINTING	\$ 8,189.28
11/27/2024	14681(A)	GRAINGER	\$ 751.39
11/27/2024	14682(A)	GREAT LAKES COCA COLA DIST LLC	\$ 3,334.47
11/27/2024	14683(A)	GREENHAVEN PRINTING	\$ 162.59
11/27/2024	14684(A)	HASSAN SAND AND GRAVEL INC	\$ 206.35
11/27/2024	14685(A)	INTERMIX BEVERAGE	\$ 524.26
11/27/2024	14686(A)	LRS LLC	\$ 464.00
11/27/2024	14687(A)	MIDWEST NETTING SOLUTIONS LLC	\$ 20,821.60
11/27/2024	14688(A)	MINT ROOFING INC	\$ 634.45
11/27/2024	14689(A)	MTI DISTRIBUTING INC	\$ 36,925.08
11/27/2024	14690(A)	OLSEN CHAIN & CABLE, INC	\$ 14.10
11/27/2024	14691(A)	ON SITE SANITATION	\$ 770.00
11/27/2024	14692(A)	P&W GOLF SUPPLY, LLC	\$ 10,964.00
11/27/2024	14693(A)	PERFORMANCE FOODSERVICE	\$ 3,875.92
11/27/2024	14694(A)	PLM LAKE AND LAND MANAGEMENT	\$ 5,875.69
11/27/2024	14695(A)	R.L. LARSON EXCAVATING, INC.	\$ 333,571.11
11/27/2024	14696(A)	RIGID HITCH INC	\$ 79.28
11/27/2024	14697(A)	ROBB'S ELECTRIC INC	\$ 1,374.86
11/27/2024	14698(A)	SIR LINES-A-LOT	\$ 6,625.00
11/27/2024	14699(A)	SNOW MACHINES INC	\$ 1,570.31
11/27/2024	14700(A)	ST CROIX RECREATION CO INC	\$ 239,089.32
11/27/2024	14701(A)	SUBURBAN TIRE WHOLESALE INC	\$ 1,268.18
11/27/2024	14702(A)	SYSCO MINNESOTA INC	\$ 530.50

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11/27/2024	14703(A)	TOLL GAS & WELDING SUPPLY	\$ 1,598.96
11/27/2024	14704(A)	TRAVIS A BUSH	\$ 700.00
11/27/2024	14705(A)	TRI-STATE BOBCAT INC	\$ 86.10
11/27/2024	14706(A)	VESTIS GROUP, INC	\$ 256.46
11/27/2024	14707(A)	VIKING ELECTRIC SUPPLY	\$ 155.04
11/27/2024	14708(A)	WRIGHT HENNEPIN COOPERATIVE	\$ 10.05
11/27/2024	14709(A)	WSB & ASSOCIATES	\$ 72,430.20
11/27/2024	14710(A)	ZIEGLER INC	\$ 2,281.50
11/27/2024	708722	ABM EQUIPMENT AND SUPPLY INC	\$ 782.50
11/27/2024	708723	ALL INDUSTRIAL INCORPORATED	\$ 888.00
11/27/2024	708724	ANJANETTE MARIE PARISIEN	\$ 700.00
11/27/2024	708725	Annalise Butler	\$ 400.00
11/27/2024	708726	B&W SPECIALTY COFFEE CO	\$ 222.59
11/27/2024	708727	BRIDGEWATER TREE FARMS INC	\$ 7,363.80
11/27/2024	708728	BROOKLYN CENTER ISD NO 286	\$ 1,240.00
11/27/2024	708729	CAPITAL ONE TRADE CREDIT	\$ 111.43
11/27/2024	708730	CHERISH DEDRIA FAVILA RENVILLE	\$ 700.00
11/27/2024	708731	CINTAS CORPORATION	\$ 1,065.34
11/27/2024	708732	CINTAS FIRST AID & SAFETY	\$ 492.88
11/27/2024	708733	CNH INDUSTRIAL ACCOUNTS	\$ 589.75
11/27/2024	708734	IMPERIAL DADE	\$ 2,579.16
11/27/2024	708735	DELANO CARQUEST	\$ 370.87
11/27/2024	708736	DIRECTV	\$ 190.22
11/27/2024	708737	G AND G LLC	\$ 100.00
11/27/2024	708738	HIGHWAY 55 RENTAL	\$ 540.00
11/27/2024	708739	JOHN DEERE FINANCIAL	\$ 846.65
11/27/2024	708740	KASSBOHRER ALL TERRAIN VEHICLES INC	\$ 2,202.06
11/27/2024	708741	KELLY GREEN IRRIGATION	\$ 615.00
11/27/2024	708742	LANO EQUIPMENT	\$ 228.29
11/27/2024	708743	LYNDE & MCLEOD	\$ 560.00
11/27/2024	708744	MARTIN MARIETTA MATERIALS INC	\$ 50.00
11/27/2024	708745	MN DEPT OF LABOR AND INDUSTRY	\$ 20.00
11/27/2024	708746	MN DEPT OF NATURAL RESOURCES	\$ 30.01
11/27/2024	708747	MN VALLEY ELECTRIC COOP	\$ 419.07
11/27/2024	708748	MOODY'S INVESTORS SERVICE	\$ 20,000.00
11/27/2024	708749	NAPA AUTO PARTS	\$ 620.47
11/27/2024	708750	Nicholas Philpot	\$ 400.00
11/27/2024	708751	NORTHLAND CHEMICAL CORP	\$ 966.94
11/27/2024	708752	PATCHIN MESSNER VALUATION COUNSELOR	\$ 5,582.50
11/27/2024	708753	Phillip Poole	\$ 600.00
11/27/2024	708754	PIONEER-SARAH CREEK WMO	\$ 1,151.97
11/27/2024	708755	PREMIUM WATERS INC	\$ 29.50
11/27/2024	708756	PROFESSIONAL SERVICE INDUSTRIES INC	\$ 1,900.00
11/27/2024	708757	SITEONE LANDSCAPE SUPPLY LLC	\$ 5,348.23
11/27/2024	708758	SONUS INTERIORS, INC.	\$ 15,200.00
11/27/2024	708759	SOUTH-TOWN REFRIGERATION INC	\$ 435.00
11/27/2024	708760	SUPERIOR BROOKDALE FORD LLC	\$ 423.73
11/27/2024	708761	VIKING AUTOMATIC SPRINKLER CO	\$ 28,800.00
12/05/2024	96(S)	TORRENT ENGINEERING & EQUIPMENT LLC	\$ -
12/05/2024	14711(A)	ADAMS PEST CONTROL	\$ 860.40
12/05/2024	14712(A)	ALERUS FINANCIAL NA	\$ 136.00

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12/05/2024	14713(A)	AMLON INDUSTRIES INC	\$ 4,644.52
12/05/2024	14714(A)	ASSURED SECURITY	\$ 221.50
12/05/2024	14715(A)	BARNUM GATE SERVICES INC	\$ 1,226.21
12/05/2024	14716(A)	CEMSTONE PRODUCTS CO INC	\$ 2,189.50
12/05/2024	14717(A)	CHOICE ELECTRIC INC	\$ 91,616.10
12/05/2024	14718(A)	CONFITREK INC	\$ 1,728.00
12/05/2024	14719(A)	THE COOKIE CART	\$ 189.00
12/05/2024	14720(A)	CUSTOM HOSE TECH	\$ 361.18
12/05/2024	14721(A)	DAHLHEIMER DISTRIBUTING CO	\$ 106.00
12/05/2024	14722(A)	DAN'S SOUTHSIDE MARINE	\$ 19,809.13
12/05/2024	14723(A)	DENNYS 5TH AVENUE BAKERY	\$ 174.63
12/05/2024	14724(A)	FELLING TRAILERS INC	\$ 501.10
12/05/2024	14725(A)	GIVING IT A VOICE NONPROFIT ORG	\$ 1,306.90
12/05/2024	14726(A)	GRAINGER	\$ 146.98
12/05/2024	14727(A)	HANSEN THORP PELLINEN OLSON INC	\$ 12,833.00
12/05/2024	14728(A)	HASSAN SAND AND GRAVEL INC	\$ 852.82
12/05/2024	14729(A)	HUELLAS LATINAS	\$ 1,620.00
12/05/2024	14730(A)	INK N FLOWER LLC	\$ 331.80
12/05/2024	14731(A)	INTERMIX BEVERAGE	\$ 482.24
12/05/2024	14732(A)	LAW ENFORCEMENT LABOR SERVICES INC	\$ 1,692.00
12/05/2024	14733(A)	M AMUNDSON CO	\$ 3,544.44
12/05/2024	14734(A)	METRO SALES INC	\$ 3,620.73
12/05/2024	14735(A)	MINNESOTA AIR	\$ 40.01
12/05/2024	14736(A)	MINT ROOFING INC	\$ 3,601.00
12/05/2024	14737(A)	MOUND TRUE VALUE HARDWARE	\$ 63.42
12/05/2024	14738(A)	MTI DISTRIBUTING INC	\$ 1,158.60
12/05/2024	14739(A)	MUSKA ELECTRIC	\$ 255.00
12/05/2024	14740(A)	NORTH AMERICAN SAFETY	\$ 1,706.89
12/05/2024	14741(A)	ON SITE SANITATION	\$ 5,936.68
12/05/2024	14742(A)	PERFORMANCE FOODSERVICE	\$ 12,507.70
12/05/2024	14743(A)	PLAISTED COMPANIES	\$ 2,392.66
12/05/2024	14744(A)	PLUNKETT'S PEST CONTROL INC	\$ 310.12
12/05/2024	14745(A)	PUMP & METER SERVICE INC	\$ 3,648.90
12/05/2024	14746(A)	TERRA ANN RATHAI	\$ 18.20
12/05/2024	14747(A)	REINDERS INC	\$ 527.73
12/05/2024	14748(A)	REVELYST SALES LLC	\$ 3,167.85
12/05/2024	14749(A)	RICHFIELD PLUMBING	\$ 1,515.94
12/05/2024	14750(A)	RIGID HITCH INC	\$ 601.09
12/05/2024	14751(A)	HEATHER A ROSS	\$ 200.00
12/05/2024	14752(A)	SAMSARA INC	\$ 910.82
12/05/2024	14753(A)	CITY OF SAVAGE	\$ 14.46
12/05/2024	14754(A)	SEBESTA APOTHECARY LLC	\$ 11.20
12/05/2024	14755(A)	SIPE BROS INC	\$ 57.00
12/05/2024	14756(A)	STAR LIFTS USA	\$ 65.07
12/05/2024	14757(A)	STEPHANIE DEARMOND CERAMICS	\$ 33.60
12/05/2024	14758(A)	SUREFITTERS	\$ 41,157.46
12/05/2024	14759(A)	STREICHER'S	\$ 152.96
12/05/2024	14760(A)	SUMMIT FIRE PROTECTION	\$ 1,292.90
12/05/2024	14761(A)	SUPERIOR WINDOW CLEANING SERV INC	\$ 805.00
12/05/2024	14762(A)	SYSCO MINNESOTA INC	\$ 509.78
12/05/2024	14763(A)	T2 SYSTEM CANADA INC	\$ 180.00

Check Date	Check Number	Vendor Name	Check Amount
12/05/2024	14764(A)	TEN 7 INTERACTIVE LLC	\$ 6,290.00
12/05/2024	14765(A)	TOPLINE FLOORING SOLUTIONS LLC	\$ 10,575.00
12/05/2024	14766(A)	TRUST IN US LLC	\$ 315.00
12/05/2024	14767(A)	TWIN STAR EQUIPMENT & MFG CO	\$ 3,385.78
12/05/2024	14768(A)	UHL COMPANY INC	\$ 2,044.00
12/05/2024	14769(A)	UNITED FARMERS COOPERATIVE	\$ 1,060.34
12/05/2024	14770(A)	VARNER MOBILE SERVICES LLC	\$ 130.00
12/05/2024	14771(A)	VEGANWITT LLC	\$ 63.50
12/05/2024	14772(A)	VERIZON WIRELESS	\$ 17,812.20
12/05/2024	14773(A)	VESTIS GROUP, INC	\$ 77.36
12/05/2024	14774(A)	VESTIS GROUP, INC	\$ 292.19
12/05/2024	14775(A)	VIKING AUTOMATIC SPRINKLER COMPANY	\$ 3,770.00
12/05/2024	14776(A)	VIKING ELECTRIC SUPPLY	\$ 673.09
12/05/2024	14777(A)	WATSON COMPANY INC, THE	\$ 1,846.24
12/05/2024	14778(A)	WHITE CAP CONSTRUCTION SUPPLY	\$ 679.91
12/05/2024	14779(A)	MELINDA WOLFF	\$ 335.30
12/05/2024	14780(A)	WRAP CITY GRAPHICS	\$ 2,265.00
12/05/2024	14781(A)	WRIGHT HENNEPIN COOPERATIVE	\$ 46.67
12/05/2024	14782(A)	WURTH BAER SUPPLY COMPANY	\$ 324.59
12/05/2024	708762	ACUSHNET COMPANY	\$ 62.12
12/05/2024	708763	ADP INC	\$ 10,777.10
12/05/2024	708764	ADDISALEM M ALEMU	\$ 31.50
12/05/2024	708765	ALLSTREAM	\$ 581.16
12/05/2024	708766	AMER SPORTS WINTER & OUTDOOR	\$ 17,177.00
12/05/2024	708767	APPLE INC	\$ 538.00
12/05/2024	708768	ASL INTREPRETING SERVICES	\$ 538.00
12/05/2024	708769	B&W SPECIALTY COFFEE CO	\$ 78.00
12/05/2024	708770	BEV COMM	\$ 170.09
12/05/2024	708771	CITY OF BLOOMINGTON	\$ 1,597.73
12/05/2024	708772	CITY OF BLOOMINGTON	\$ 1,000.00
12/05/2024	708773	CITY OF BROOKLYN CENTER	\$ 22.79
12/05/2024	708774	BUILDING RESTORATION CORP	\$ 2,600.00
12/05/2024	708775	BURDAS TOWING LLC	\$ 258.75
12/05/2024	708776	BURN BOSS LLC	\$ 23.80
12/05/2024	708777	BURTON SNOWBOARDS	\$ 15,918.89
12/05/2024	708778	Catherine Pham	\$ 206.00
12/05/2024	708779	CENTERPOINT ENERGY	\$ 6,328.29
12/05/2024	708780	CENTURY LINK	\$ 596.58
12/05/2024	708781	CENTURY LINK	\$ 10,752.02
12/05/2024	708782	CENTURY LINK	\$ 966.14
12/05/2024	708783	CHOPPER POWERSPORTS	\$ 535.93
12/05/2024	708784	CHURCH OF NATIONS	\$ 84.00
12/05/2024	708785	CINTAS CORPORATION	\$ 320.81
12/05/2024	708786	CINTAS FIRST AID & SAFETY	\$ 47.87
12/05/2024	708787	CATHY J MEYER	\$ 17.50
12/05/2024	708788	Colleen Guest	\$ 480.00
12/05/2024	708789	CONNEXUS ENERGY	\$ 2,329.12
12/05/2024	708790	COUNTRYSIDE COVERS	\$ 1,954.00
12/05/2024	708791	CROOKED PINE FARM & GOODS LLC	\$ 232.75
12/05/2024	708792	CROWN MARKING INC	\$ 345.75
12/05/2024	708793	CUMMINS INC	\$ 707.27

Check Date	Check Number	Vendor Name	Check Amount
12/05/2024	708794	DAKOTA ELECTRIC ASSOCIATION	\$ 29.18
12/05/2024	708795	IMPERIAL DADE	\$ 539.07
12/05/2024	708796	DELANO CARQUEST	\$ 12.06
12/05/2024	708797	DIRECTV	\$ 345.23
12/05/2024	708798	EMBEDDED SYSTEMS INC	\$ 599.64
12/05/2024	708799	Excellent Occasions	\$ 58.50
12/05/2024	708800	FACTORY MOTOR PARTS	\$ 164.90
12/05/2024	708801	FPI PAVING CONTRACTORS INC	\$ 63,924.80
12/05/2024	708802	Francois Coquemont	\$ 800.00
12/05/2024	708803	FRONTIER COMMUNICATIONS	\$ 1,090.45
12/05/2024	708804	FURTHER	\$ 1,056.50
12/05/2024	708805	GOPHER ACE	\$ 32.17
12/05/2024	708806	GRADYS ACE HARDWARE	\$ 33.44
12/05/2024	708807	GREAT AMERICAN LEASING CORPORATION	\$ 242.94
12/05/2024	708808	HEALTHPARTNERS INC	\$ 577,714.04
12/05/2024	708809	HENNES SEPTIC PUMPING	\$ 2,690.00
12/05/2024	708810	HOLIDAY COMPANIES	\$ 368.50
12/05/2024	708811	Jennifer Mulheran	\$ 590.00
12/05/2024	708812	JOHN DEERE FINANCIAL	\$ 298.18
12/05/2024	708813	KASSBOHRER ALL TERRAIN VEHICLES INC	\$ 425,781.78
12/05/2024	708814	KELLY GREEN IRRIGATION	\$ 295.00
12/05/2024	708815	LANO EQUIPMENT	\$ 51.74
12/05/2024	708816	Leslie Stangler	\$ 10.40
12/05/2024	708817	MEDIACOM	\$ 336.90
12/05/2024	708818	MINNESOTA DEPARTMENT OF HEALTH	\$ 375.00
12/05/2024	708819	CITY OF MINNETONKA	\$ 282.95
12/05/2024	708820	CITY OF MINNETONKA	\$ 815.00
12/05/2024	708821	MN DEPT OF HEALTH	\$ 329.00
12/05/2024	708822	MORRIES PARTS & SERVICE GROUP	\$ 196.99
12/05/2024	708823	NAPA AUTO PARTS	\$ 25.94
12/05/2024	708824	NCPERS GROUP LIFE INS	\$ 656.00
12/05/2024	708825	CITY OF ORONO	\$ 87.94
12/05/2024	708826	OSTVIG TREE SERVICE	\$ 6,500.00
12/05/2024	708827	PETERSON COMPANIES, INC.	\$ 86,060.80
12/05/2024	708828	ZACHARY PETERSON	\$ 179.00
12/05/2024	708829	CITY OF PLYMOUTH	\$ 4,606.81
12/05/2024	708830	PREMIUM WATERS INC	\$ 8.64
12/05/2024	708831	PRIOR LAKE RENTAL CENTER	\$ 327.94
12/05/2024	708832	ALISON REITSMA	\$ 250.60
12/05/2024	708833	AMY BETH RICE	\$ 266.00
12/05/2024	708834	RJP CONSTRUCTION	\$ 3,500.00
12/05/2024	708835	ROSSIGNOL GROUP	\$ 2,859.05
12/05/2024	708836	Sarah Claire Ahlers McInerney	\$ 15.00
12/05/2024	708837	SHAKOPEE PUBLIC UTILITIES	\$ 1,067.48
12/05/2024	708838	Shana Ess	\$ 147.00
12/05/2024	708839	STANDARD INSURANCE COMPANY	\$ 41,801.11
12/05/2024	708840	STAR OF THE NORTH SDT	\$ 1,000.00
12/05/2024	708841	TEAMSTERS LOCAL NO 320	\$ 13,932.00
12/05/2024	708842	THE LAMB SHOPPE LLC	\$ 250.00
12/05/2024	708843	THE NORTHERN LIGHTS TEA COMPANY	\$ 184.96
12/05/2024	708844	THREE RIVERS PARK POLICE ASSOC.	\$ 40.00

Check Date	Check Number	Vendor Name	Check Amount
12/05/2024	708845	TRUEMAN-WELTERS INC	\$ 12,513.30
12/05/2024	708846	TWIGMINN	\$ 12.60
12/05/2024	708847	TWIN CITY HARDWARE COMPANY	\$ 467.46
12/05/2024	708848	USGA CLUB MEMBERSHIP	\$ 350.00
12/05/2024	708849	VISION SERVICE PLAN	\$ 1,581.76
12/05/2024	708850	RACHEL VITKO	\$ 155.40
12/05/2024	708851	XCEL ENERGY	\$ 45,923.23
12/05/2024	708852	XCEL ENERGY	\$ 22.11
12/05/2024	708853	HARLAN ZIESKA	\$ 525.00
12/12/2024	14783(A)	ACME TOOLS	\$ 923.00
12/12/2024	14784(A)	ACTION OVERHEAD GARAGE DOOR CO LLC	\$ 1,273.20
12/12/2024	14785(A)	ADAMS PEST CONTROL	\$ 1,373.00
12/12/2024	14786(A)	ADVANTAGE SIGNS AND GRAPHICS INC	\$ 7,278.09
12/12/2024	14787(A)	AH HERMEL COMPANY	\$ 59.82
12/12/2024	14788(A)	AMERICAN PRESSURE INC	\$ 226.00
12/12/2024	14789(A)	BARNUM GATE SERVICES INC	\$ 295.00
12/12/2024	14790(A)	BORDER STATES INDUSTRIES INC	\$ 108.13
12/12/2024	14791(A)	CANON SOLUTIONS AMERICA INC	\$ 756.55
12/12/2024	14792(A)	CDW GOVERNMENT INC	\$ 1,650.23
12/12/2024	14793(A)	CENTRA SOTA COOPERATIVE	\$ 634.95
12/12/2024	14794(A)	CENTRAL HYDRAULICS INC	\$ 364.34
12/12/2024	14795(A)	CENTRAL MCGOWAN INC	\$ 74.80
12/12/2024	14796(A)	CHIMNEY DOCTORS	\$ 588.00
12/12/2024	14797(A)	CONCRETE CUTTING & CORING INC	\$ 1,925.00
12/12/2024	14798(A)	CONSERVATION CORPS MN & IOWA	\$ 21,300.00
12/12/2024	14799(A)	DIGITAL ASSURANCE CERTIFICATION	\$ 2,500.00
12/12/2024	14800(A)	DOYLE SECURITY PRODUCTS	\$ 67.94
12/12/2024	14801(A)	EUGENE A MITCHELL AND ASSOCIATES	\$ 5,250.00
12/12/2024	14802(A)	FALLLINE CORP	\$ 123.11
12/12/2024	14803(A)	FELLING TRAILERS INC	\$ 21.43
12/12/2024	14804(A)	GOPHER STATE ONE CALL	\$ 72.90
12/12/2024	14805(A)	GRAINGER	\$ 587.72
12/12/2024	14806(A)	GREAT LAKES COCA COLA DIST LLC	\$ 3,076.16
12/12/2024	14807(A)	GREENHAVEN PRINTING	\$ 2,065.01
12/12/2024	14808(A)	IN PULSE CPR INC	\$ 300.00
12/12/2024	14809(A)	IN TUNE MARINE AND SPORTS	\$ 14,572.00
12/12/2024	14810(A)	INDEPENDENT TECHNOLOGIES INC	\$ 78.50
12/12/2024	14811(A)	LAMPERT LUMBER	\$ 316.45
12/12/2024	14812(A)	LEXISNEXIS	\$ 278.00
12/12/2024	14813(A)	LVC COMPANIES INC	\$ 1,017.50
12/12/2024	14814(A)	MINNEAPOLIS OXYGEN CO	\$ 84.00
12/12/2024	14815(A)	MINT ROOFING INC	\$ 4,002.50
12/12/2024	14816(A)	MTEC	\$ 1,050.00
12/12/2024	14817(A)	NORTHSTAR MAINTENANCE MANAGEMENT	\$ 3,172.02
12/12/2024	14818(A)	NUVERA	\$ 193.33
12/12/2024	14819(A)	ODENTHAL MEATS	\$ 3,838.68
12/12/2024	14820(A)	ON TIME DELIVERY SERVICE	\$ 185.64
12/12/2024	14821(A)	PERFORMANCE FOODSERVICE	\$ 13,343.68
12/12/2024	14822(A)	PERFORMANCE HEALTH/ROLYAN BUOYS	\$ 684.02
12/12/2024	14823(A)	PFM FINANCIAL ADVISORS LLC	\$ 26,010.25
12/12/2024	14824(A)	RICHFIELD PLUMBING	\$ 711.00

Check Date	Check Number	Vendor Name	Check Amount
12/12/2024	14825(A)	SHI INTERNATIONAL CORP.	\$ 4,945.47
12/12/2024	14826(A)	SHORT ELLIOTT HENDRICKSON	\$ 7,752.46
12/12/2024	14827(A)	SNOW ECONOMICS INC	\$ 227.66
12/12/2024	14828(A)	SPLIT ROCK STUDIOS	\$ 69,422.00
12/12/2024	14829(A)	STANTEC CONSULTING SERVICES	\$ 94,394.71
12/12/2024	14830(A)	SUREFITTERS	\$ 383.40
12/12/2024	14831(A)	STREICHER'S	\$ 1,828.98
12/12/2024	14832(A)	SUBURBAN TIRE WHOLESALE INC	\$ 1,229.88
12/12/2024	14833(A)	SUPERIOR PAINTING SERVICES	\$ 4,730.00
12/12/2024	14834(A)	TC WINTER SERVICES	\$ 2,225.85
12/12/2024	14835(A)	TRI TECH DISPENSING INC	\$ 255.00
12/12/2024	14836(A)	TRUST IN US LLC	\$ 612.00
12/12/2024	14837(A)	TWIN STAR EQUIPMENT & MFG CO	\$ 35.00
12/12/2024	14838(A)	UHL COMPANY INC	\$ 2,044.00
12/12/2024	14839(A)	UNITED ELECTRIC COMPANY	\$ 427.10
12/12/2024	14840(A)	UNITED FARMERS COOPERATIVE	\$ 121.98
12/12/2024	14841(A)	VAA LLC	\$ 3,800.00
12/12/2024	14842(A)	VERIFIED CREDENTIALS LLC	\$ 6,756.35
12/12/2024	14843(A)	VERMONT SYSTEMS INC	\$ 6,889.64
12/12/2024	14844(A)	VERSATILE VEHICLES INC	\$ 632.90
12/12/2024	14845(A)	VESTIS GROUP, INC	\$ 264.98
12/12/2024	14846(A)	VIKING ELECTRIC SUPPLY	\$ 136.07
12/12/2024	14847(A)	VSERV LLC	\$ 450.00
12/12/2024	14848(A)	WHITE CAP CONSTRUCTION SUPPLY	\$ 2,031.80
12/12/2024	14849(A)	WRIKE INC	\$ 23,100.00
12/12/2024	14850(A)	WSB & ASSOCIATES	\$ 64,305.84
12/12/2024	708854	ACTION FLEET	\$ 412.50
12/12/2024	708855	ADVANCED GRAPHIX INC	\$ 759.00
12/12/2024	708856	ALL SAFE GLOBAL	\$ 2,686.85
12/12/2024	708857	AMER SPORTS WINTER & OUTDOOR	\$ 138.40
12/12/2024	708858	APPLE INC	\$ 3,518.00
12/12/2024	708859	AT&T MOBILITY LLC	\$ 35.80
12/12/2024	708860	AUER STEEL & HEATING SUPPLY	\$ 93.36
12/12/2024	708861	B&F FASTENER SUPPLY CO	\$ 239.01
12/12/2024	708862	BLACKSTONE CONTRACTORS LLC	\$ 25,888.21
12/12/2024	708863	CITY OF BLOOMINGTON	\$ 1,000.00
12/12/2024	708864	BLUE LAGOON MARINE INC	\$ 47.10
12/12/2024	708865	Brittany Clauer	\$ 48.00
12/12/2024	708866	BROTHERS FIRE & SECURITY	\$ 1,765.17
12/12/2024	708867	BSA ENVIRONMENTAL SERVICES INC	\$ 7,098.00
12/12/2024	708868	BURDAS TOWING LLC	\$ 830.00
12/12/2024	708869	CAPITAL ONE TRADE CREDIT	\$ 56.99
12/12/2024	708870	CENTERPOINT ENERGY	\$ 4,001.80
12/12/2024	708871	CENTURY LINK	\$ 365.26
12/12/2024	708872	CENTURY LINK	\$ 737.11
12/12/2024	708873	CITY OF CHAMPLIN	\$ 141.83
12/12/2024	708874	CINTAS CORPORATION	\$ 389.95
12/12/2024	708875	CINTAS FIRST AID & SAFETY	\$ 78.22
12/12/2024	708876	City of Robbinsdale Recreation	\$ 8.00
12/12/2024	708877	COMCAST	\$ 880.88
12/12/2024	708878	CULTUREALLY SOFTWARE INC	\$ 8,450.00

Check Date	Check Number	Vendor Name	Check Amount
12/12/2024	708879	CVENT INC	\$ 2,300.00
12/12/2024	708880	IMPERIAL DADE	\$ 1,643.33
12/12/2024	708881	CITY OF DAYTON	\$ 800.00
12/12/2024	708882	DELANO CARQUEST	\$ 649.09
12/12/2024	708883	CITY OF EDEN PRAIRIE	\$ 1,607.73
12/12/2024	708884	EDI-DOLEJS INC	\$ 10,296.00
12/12/2024	708885	EQUIPMENT COATING INC	\$ 500.00
12/12/2024	708886	FACTORY MOTOR PARTS	\$ 291.08
12/12/2024	708887	FIRST LINE/LEEWES VENTURES, LLC	\$ 659.75
12/12/2024	708888	FRONTIER COMMUNICATIONS	\$ 415.25
12/12/2024	708889	GOPHER ACE	\$ 32.17
12/12/2024	708890	HERITAGE PROFESSIONAL PRODUCTS GRP	\$ 18,950.36
12/12/2024	708891	Heta Soni	\$ 42.00
12/12/2024	708892	HOGLUND BODY & EQUIPMENT	\$ 1,344.50
12/12/2024	708893	Holly Stang-Williams	\$ 514.42
12/12/2024	708894	IMPLECHO LLC	\$ 35,056.00
12/12/2024	708895	Jason Peterson	\$ 37.00
12/12/2024	708896	JOHN DEERE FINANCIAL	\$ 2,140.85
12/12/2024	708897	KASSBOHRER ALL TERRAIN VEHICLES INC	\$ 4,642.24
12/12/2024	708898	LAKERS NEW PRAGUE SANITARY INC	\$ 94.65
12/12/2024	708899	LANO EQUIPMENT	\$ 828.25
12/12/2024	708900	LEVI LINDELL	\$ 28.00
12/12/2024	708901	LIBERTY TIRE SERVICES LLC	\$ 313.92
12/12/2024	708902	LUMEN ACCESS BILL	\$ 1,063.00
12/12/2024	708903	CITY OF MAPLE GROVE	\$ 750.00
12/12/2024	708904	CITY OF MEDINA	\$ 336.32
12/12/2024	708905	Mike Sturdivant	\$ 480.00
12/12/2024	708906	MN DEPT OF HEALTH	\$ 95.00
12/12/2024	708907	MN DEPT OF LABOR AND INDUSTRY	\$ 10.00
12/12/2024	708908	MN DEPT OF TRANSPORTATION	\$ 85.57
12/12/2024	708909	MN DIVISION IWLA	\$ 195.00
12/12/2024	708910	MN VALLEY ELECTRIC COOP	\$ 3,045.67
12/12/2024	708911	MOTOROLA SOLUTIONS	\$ 13,121.00
12/12/2024	708912	NAPA AUTO PARTS	\$ 693.17
12/12/2024	708913	NORTHLAND CHEMICAL CORP	\$ 134.56
12/12/2024	708914	BRIAN PABST	\$ 82.00
12/12/2024	708915	PETERSON COMPANIES, INC.	\$ 60,815.48
12/12/2024	708916	POSTMASTER	\$ 10,000.00
12/12/2024	708917	RACHEL CONTRACTING LLC	\$ 51,967.55
12/12/2024	708918	REACH FOR RESOURCES INC	\$ 217.92
12/12/2024	708919	REGENTS OF THE UNIVERSITY OF MN	\$ 11,038.32
12/12/2024	708920	SPIKES FEED AND SEED	\$ 4.59
12/12/2024	708921	SUNRAM CONSTRUCTION INC	\$ 138,174.65
12/12/2024	708922	TAFT STETTINIUS & HOLLISTER LLP	\$ 15,000.00
12/12/2024	708923	THREE RIVERS PARK DIST FOUNDATION	\$ 649.39
12/12/2024	708924	US POSTAL SERVICE (CMRS-FP)	\$ 7,000.00
12/12/2024	708925	USGA CLUB MEMBERSHIP	\$ 175.00
Total Accounts Payable Checks			\$ 6,859,068.52

REGULAR BOARD MEETING

Meeting Date: 12/19/24 Business Item: CURRENT BUSINESS Item Number: **5A**

Division: Planning, Design & Technology

Originating Source: Jonathan Vlaming, Associate Superintendent

Agenda Item: Preventative Maintenance for Asphalt Pavement Presentation

Superintendent's Recommendation:

NO ACTION REQUIRED; THIS ITEM IS FOR INFORMATION AND DISCUSSION.

Prepared By: Josh Bowe, Senior Manager of Engineering

Background:

At its regular meeting on November 7, 2024, the Board requested an overview of the Park District pavement management program. Park District staff have prepared a presentation on how the high-quality Park District pavement system is maintained (**Attachment 1 - PMP Overview**).

Relationship to the System Plan:

The Request for Action supports the following goal(s) of the System Plan:

Goal 1: You Belong Here

Goal 2: Parks Matter

Goal 3: Lead by Example

Attachments:

[Attachment 1 - PMP Overview.pdf](#)



ThreeRivers
PARK DISTRICT



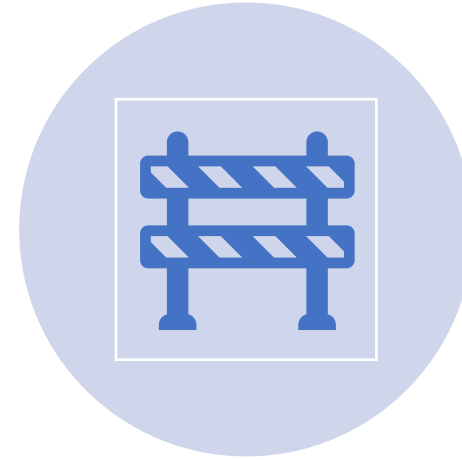
Goal

Understand the process to maintain a high-quality Park District pavement system

Introduction

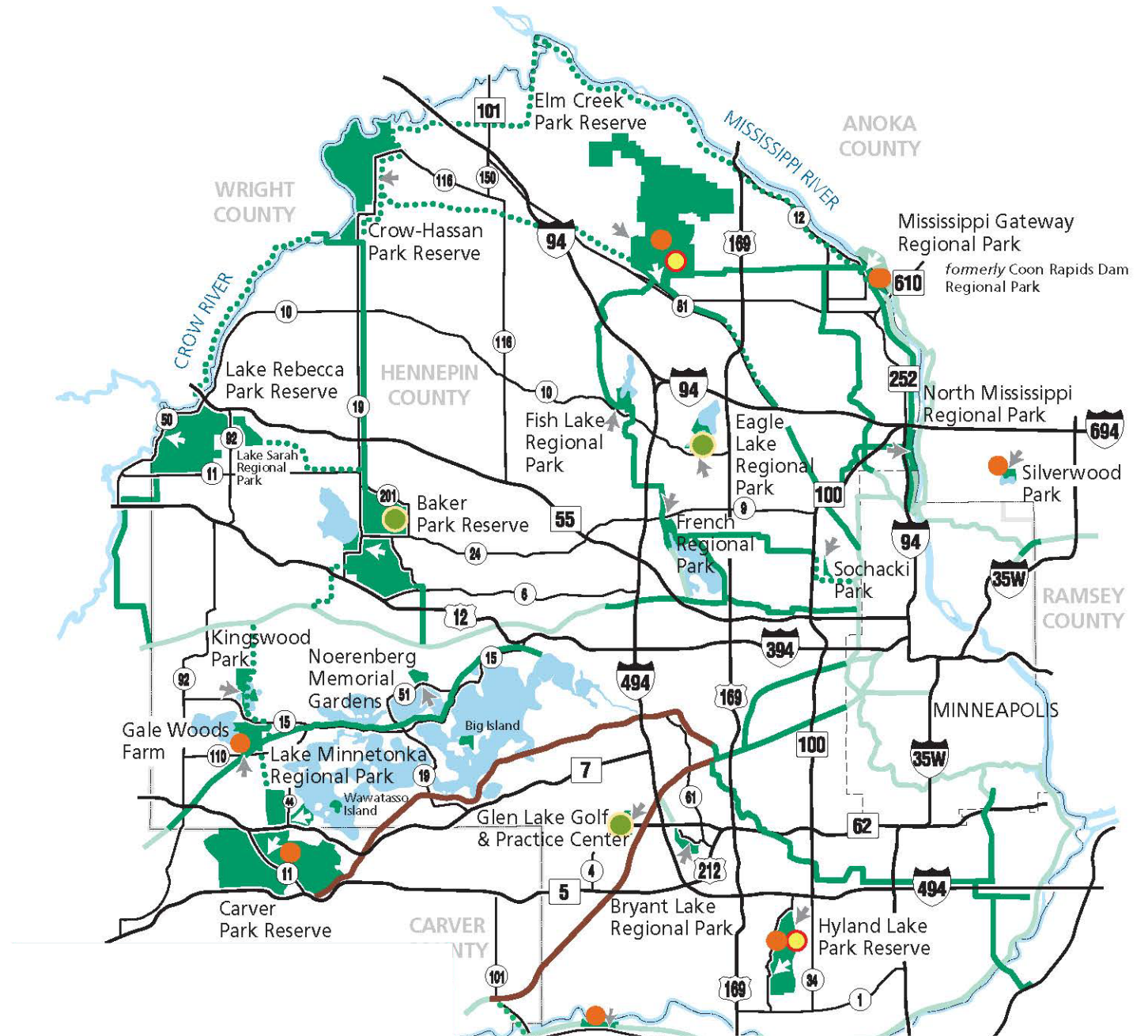


TRPD PAVEMENT RATINGS
AND CONDITION



TRPD PAVEMENT
MAINTENANCE PROGRAM

Park and Trail Map





TRPD PAVEMENT RATINGS AND CONDITION

Pavement Condition Rating

- Pavement Surface Evaluation and Rating (PASER) developed by the University of Wisconsin-Madison
 - Visual Rating System on a 1-10 scale; 10 being the highest



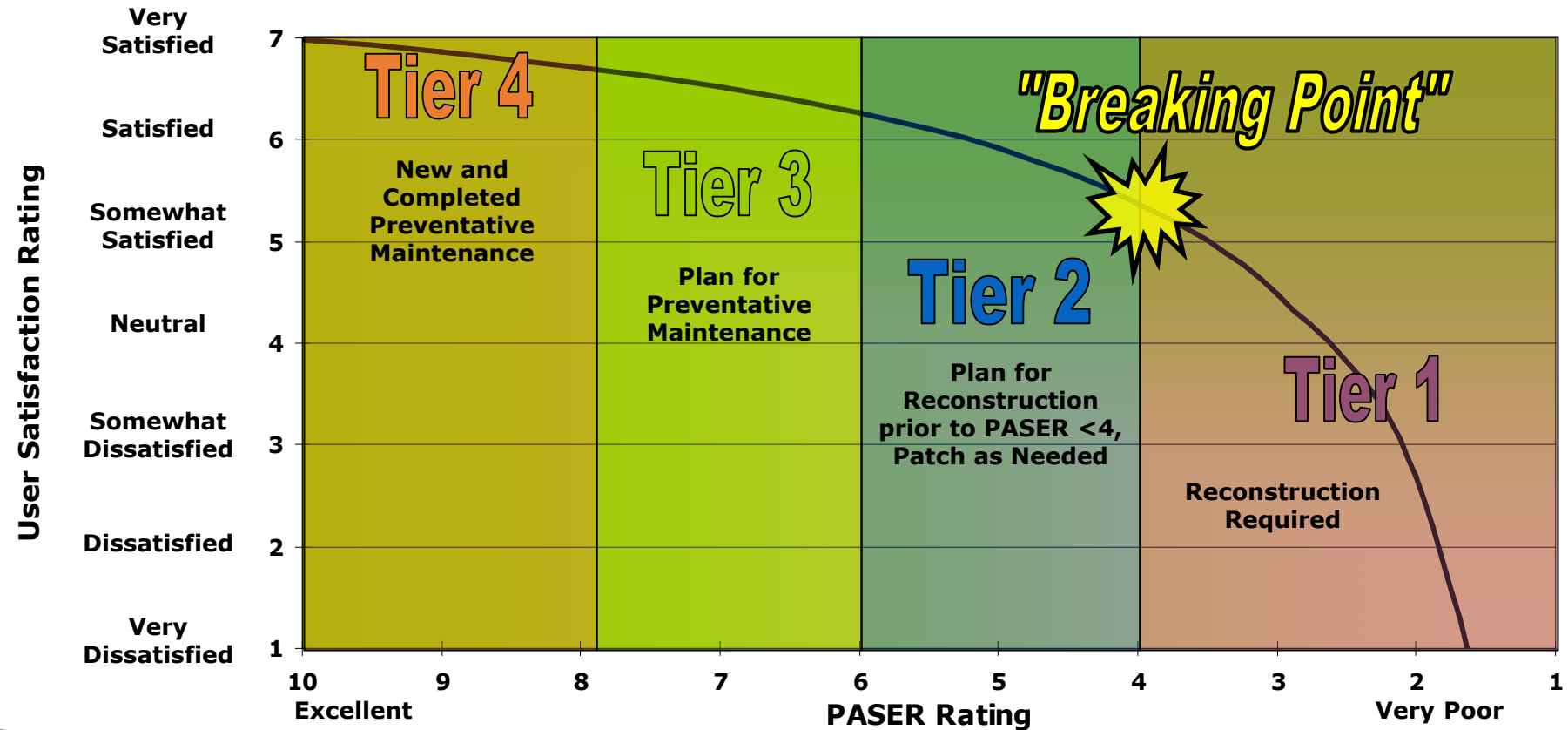
Rating system for Bituminous Shared Multi-use Trails*

Surface rating	Visible distress**	General condition/ treatment measures
10 Excellent	None.	New construction.
9 Excellent	None.	Recent overlay. Like new.
8 Very Good	Occasional longitudinal cracks. Occasional transverse cracks, widely spaced (40' or more). All cracks sealed or tight (open less than 1/4"). No patching or very few patches in excellent condition.	Recent sealcoat or paving. Little or no maintenance required.
7 Good	Very slight or no raveling, surface starting to show some oxidation. Longitudinal cracks (open 1/4"). Little or no edge cracking. Transverse cracks (open 1/4") spaced 20' or more apart. Little or no crack erosion or secondary cracks. Occasional patching in excellent condition.	First signs of aging. Maintain with routine crack filling.
6 Good	Slight raveling (loss of fines) and surface shows oxidation. Longitudinal cracks (open 1/4"-1/2") starting to show crack erosion or secondary cracks. Little or insignificant edge cracking. Slight to moderate flushing or polishing. Occasional patching in good condition.	Shows signs of aging. Sound structural condition. Could extend life with sealcoat or microsurface.
5 Fair	Moderate to severe raveling (loss of fine and coarse aggregate). Longitudinal and transverse cracks (open 1/2") show crack erosion or secondary cracks. Some edge cracking. First signs of block cracking. Extensive to severe flushing or polishing. Some patching or edge wedging in good condition. Little or slight settlement or distortion (1/2" deep or less).	Surface aging. Sound structural condition. Needs sealcoat or micro-surface. Consider infrared heat patch to correct distortions.
4 Fair	Severe surface raveling. Multiple longitudinal and transverse cracking. Moderate to severe edge cracking. Block cracking up to 50% of surface. Patching in fair condition. Moderate settlement or distortion (1/2" or 1" deep).	Significant aging and first signs of need for strengthening. Could benefit from a structural overlay (2" or more). Consider infrared heat patch or spray patch to correct distortions.
3 Poor	Closely spaced longitudinal and transverse cracks often showing crack erosion. Block cracking (over 50% of surface). Some alligator cracking (less than 25% of surface). Patches in fair to poor condition. Significant settlement or distortion (1" or 2" deep).	Needs patching and repair prior to major overlay. May extend serviceable life with spray patch and isolated repairs.
2 Very Poor	Severe block cracking. Alligator cracking (over 25% of surface). Severe distortions (over 2" deep). Extensive patching in poor condition.	Severe deterioration. Needs reconstruction with extensive base repair. Reclaiming old pavement is effective.
1 Failed	Severe distress with extensive loss of surface integrity.	Failed. Needs total reconstruction.

Pavement User Satisfaction

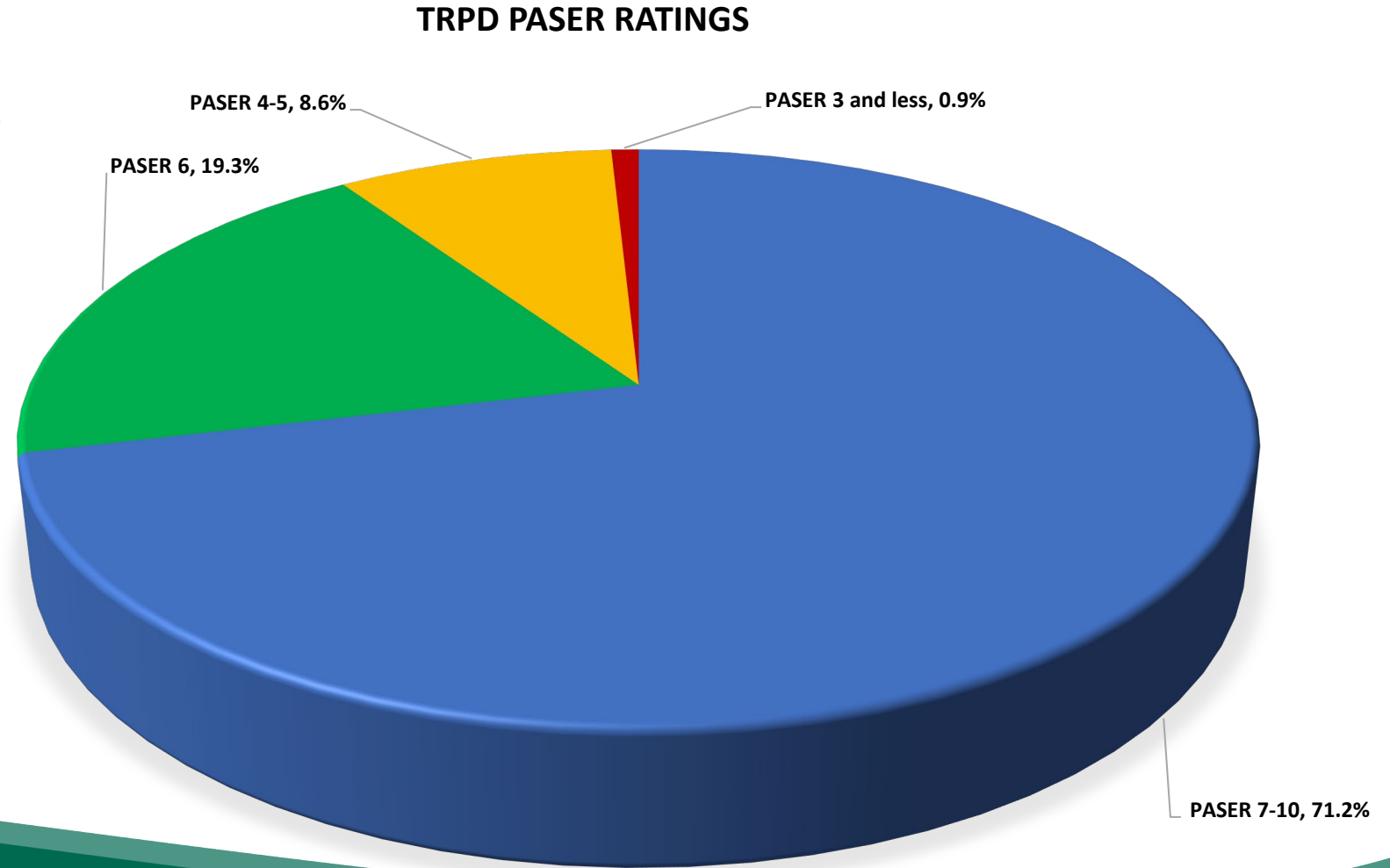
PASER:

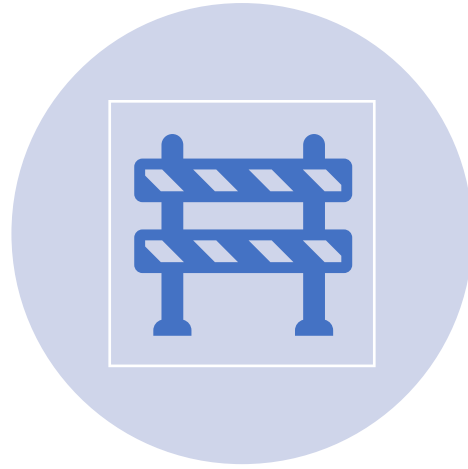
- TRPD Goal: Maintain asphalt as a 6 or higher.
- Start to receive negative public comments when PASER is less than a 4 from 2010 User Survey.
- All pavements are Inspection every two years. Trails requiring routine and mastic crack repairs are noted.



Current Pavement Rating and Condition

- 90% of Pavement has a PASER Rating of 6 or higher
- 67% of all PASER 1-5 are in the 5-YR CIP
 - 83% of all Park Pavement PASER 1-5
 - 17% of all Regional Trail Pavement PASER 1-5





TRPD PAVEMENT MAINTENANCE

Preventative vs. Reactive Maintenance

Preventative Maintenance

- Strategy for surface treatments when the asphalt is in relatively good condition
- Scheduled in advance
- Helps prevent unexpected failures future



Preventative

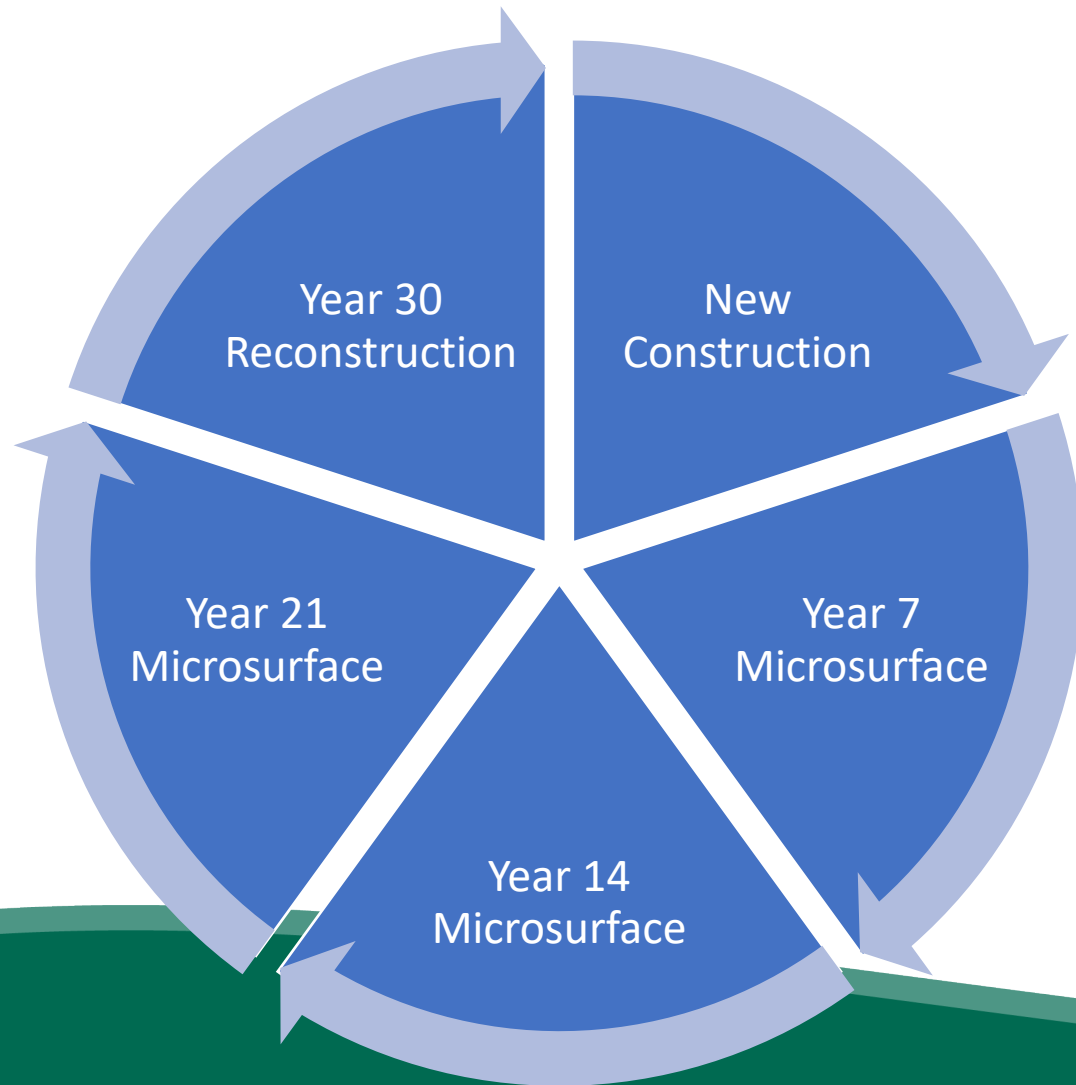


Reactive

Reactive Maintenance

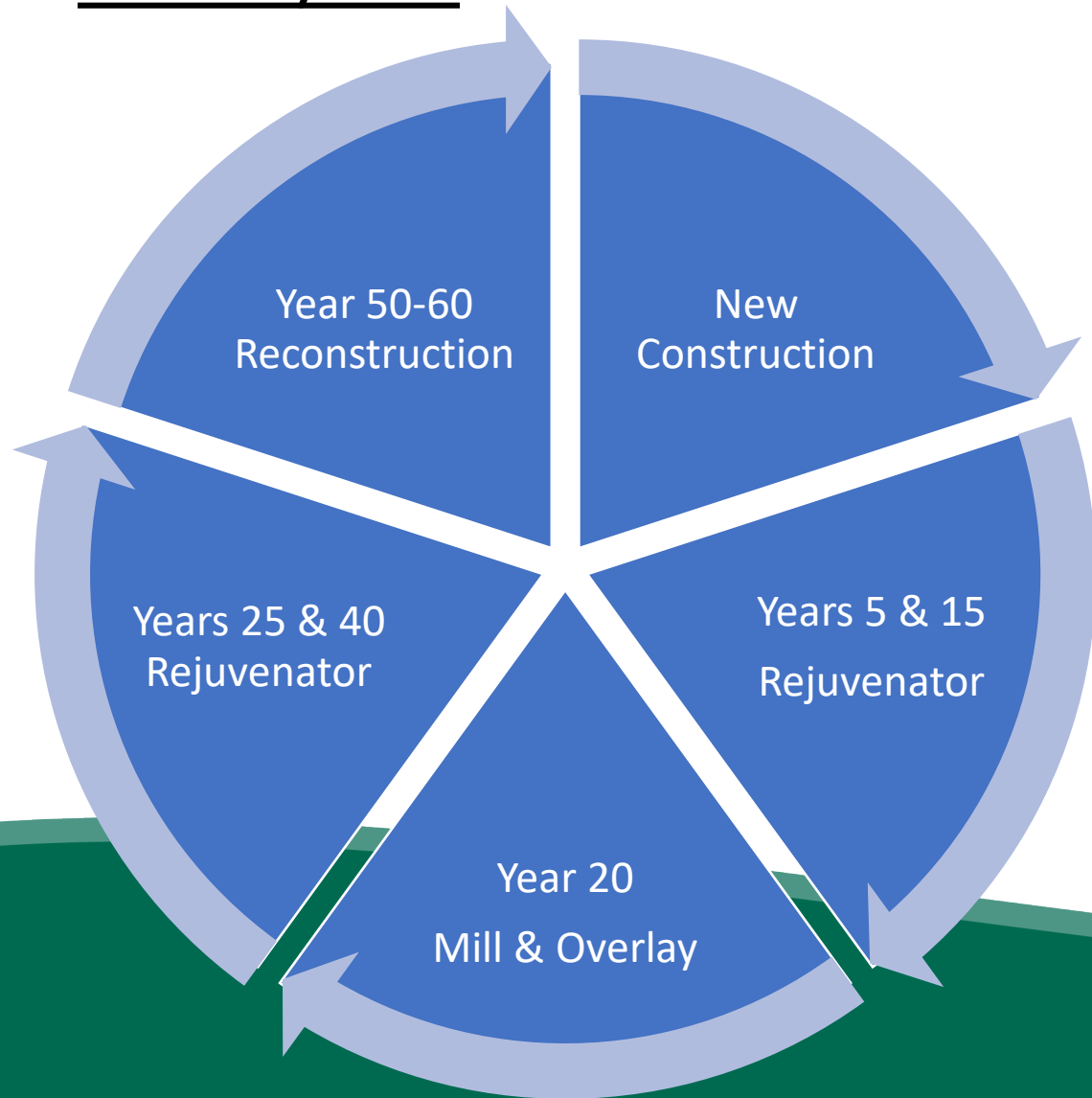
- Performed when pavement is in need of repair
- Issues arise and are then addressed
- Typically result from unexpected failures

Trail Lifecycle



A pre-repair project to correct settlement, root damage, seal cracks, and general surface distortions is completed prior to microsurfacing in the same calendar year.

Road and Parking Lot Lifecycle



Crack Repair: Trails, Roads, and Parking Lots

Types of Cracks

- Transverse and Longitudinal

How Cracks are Treated

- Routine: Crack filler for narrow cracks to keep water out
- Mastic: Crack filler for wide/deep cracks

How to Determine what Treatment to Use

- PASER inspections every two years; segments are identified with: No Crack Fill, Routine, Mostly Routine, Mastic, or Mostly Mastic
- Only segments without a microsurfacing, or other preventative maintenance project, scheduled within the next 2 years are addressed by Maintenance.



Routine Repair



Mastic Repair



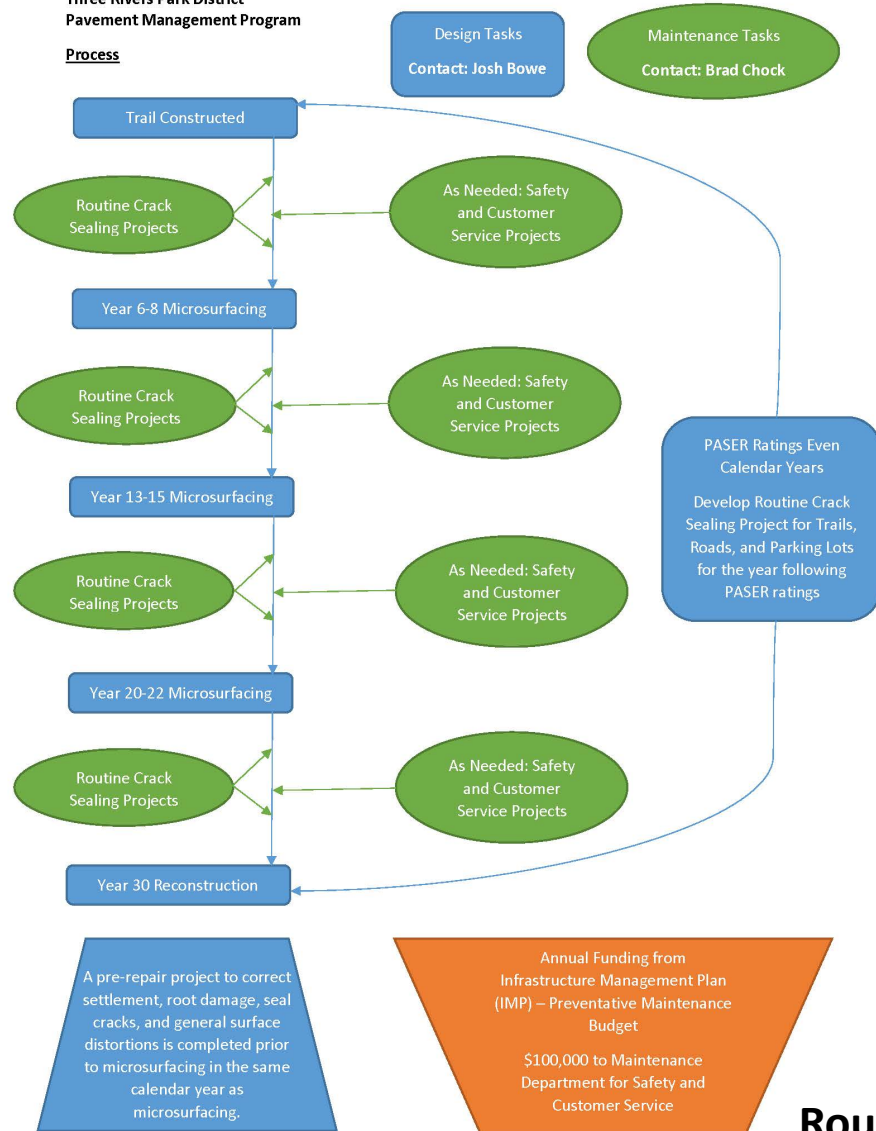
Mastic Repair

Crack Repair: Final Results



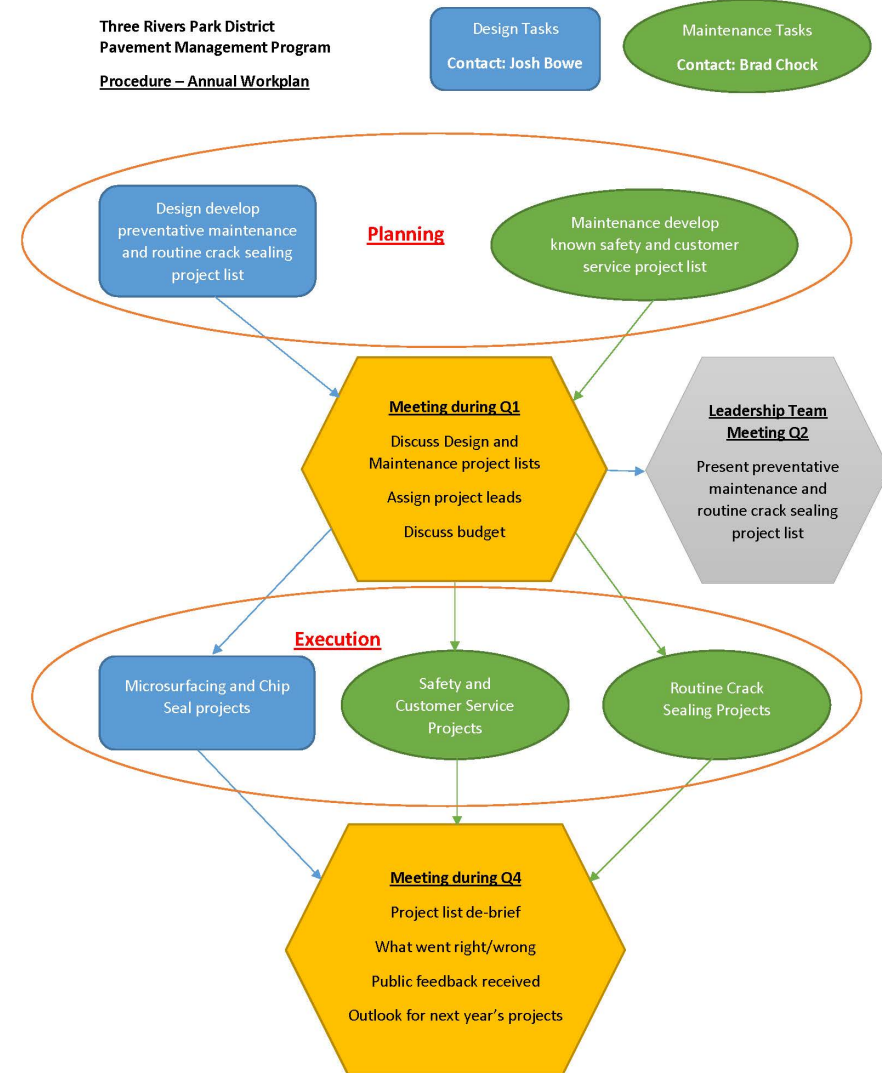
Three Rivers Park District Pavement Management Program

Process



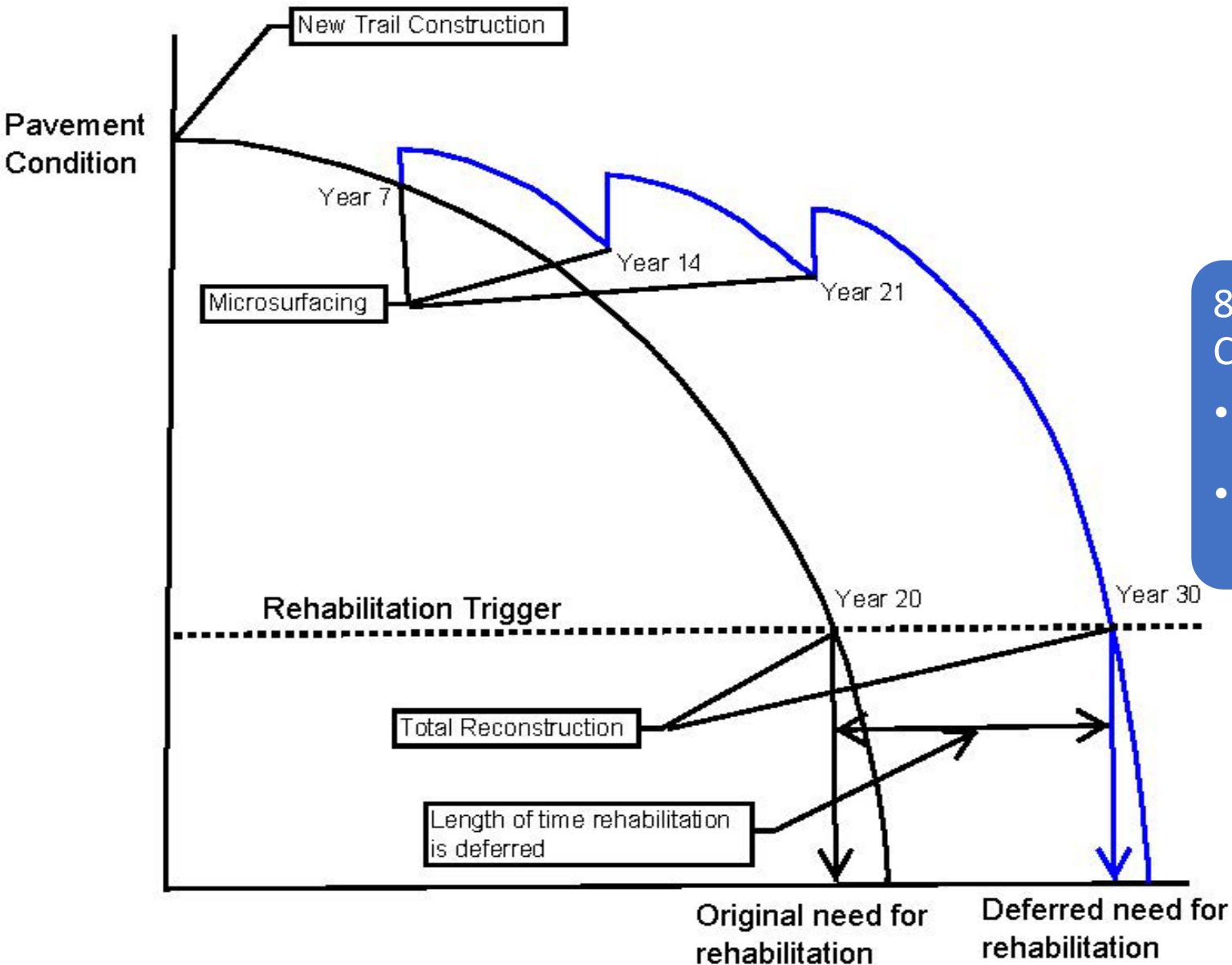
Three Rivers Park District Pavement Management Program

Procedure – Annual Workplan



Routine Crack Sealing Program Started in 2018

Trail Preventative Maintenance

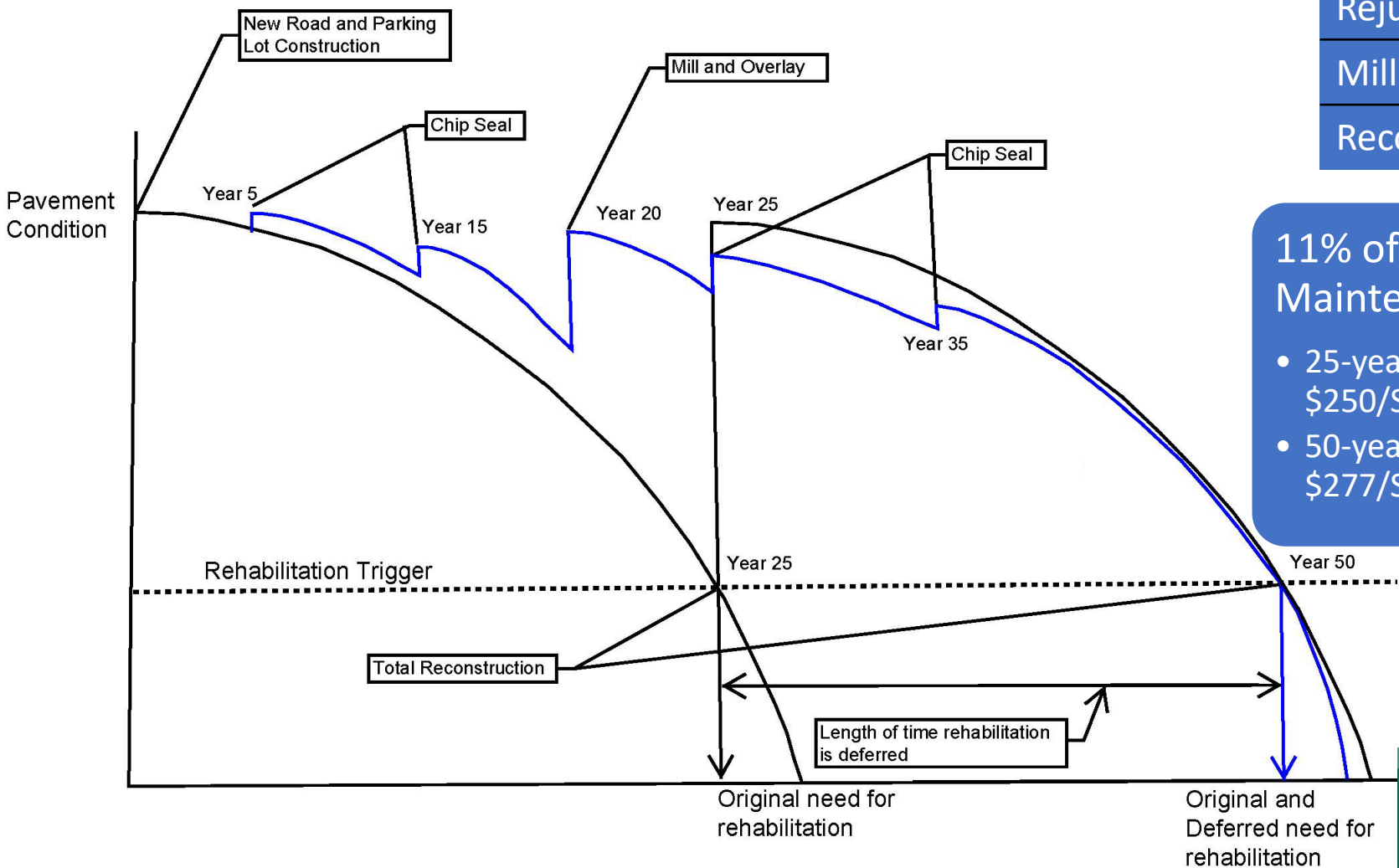


8.4% of Additional Preventative Maintenance Costs Results in an Additional 50% Service Life

- 20-year cost without preventative maintenance: \$1,240,000
- 30-year cost with preventative maintenance: \$1,343,800

Road and Parking Lot Preventative Maintenance

New Road and Parking Lot Construction	\$150/SY
Rejuvenator	\$2.80/SY
Mill and Overlay	\$16/SY
Reconstruction	\$100/SY



11% of Additional Preventative Maintenance Costs Doubles the Service Life

- 25-year cost without preventative maintenance: \$250/SY
- 50-year cost with preventative maintenance: \$277/SY

Questions



REGULAR BOARD MEETING

Meeting Date: 12/19/24

Business Item: CURRENT BUSINESS

Item Number: **5B**

Division: Superintendent's Office

Originating Source: Boe Carlson, Superintendent

Agenda Item: Registration/Reservation Software Update

Superintendent's Recommendation:

NO ACTION REQUIRED; THIS ITEM IS FOR INFORMATION AND DISCUSSION.

Prepared By: Mandy Whiteside, Director of Marketing and Community Engagement; Chris Martin, Director of IT/GIS; Howard Koolick, Chief Financial Officer; and Simon Morgan, Sr Manager of Business Applications

Background:

The Park District has utilized RecTrac, a recreation management software through Vermont Systems, for more than 20 years. The newest version of the software was implemented at Three Rivers in 2017. At that time, the recreation management software offerings were limited, especially for a park system as robust and complex as ours. While Park District staff explored other options, RecTrac accommodated more of our needs than any other vendor.

While we have made do with RecTrac, there have been increasing issues and concerns with the vendor, the software's functionality and its adaptability to meet current needs. Guest feedback, both through formal surveys and user-generated comments, has been very critical of our registration and registration processes and technology. Common complaints received focus on the following:

- Difficulty shopping and exploring offerings
- Slow processing time (both online and in-person transactions)
- Poor design, layout and functionality on mobile devices
- Cumbersome account setup and reset processes

In addition to the public feedback, we also hear similar concerns and issues from Park District staff in the field. In addition to this critical feedback from users, we have also experienced some significant issues with the basic functions of the software and its database, especially within the past 18 months.

Recognizing that technology has changed significantly in the past 5 plus years, the landscape and market of recreation management software options has significantly expanded. All of these elements have combined to create a great opportunity for Park District Staff to explore options for an improved reservation and registration software solution.

Recap of Process to Date

Early in 2024, the Directors of the Finance, IT/GIS, and Marketing and Community Engagement departments kicked off a market review of software vendors and an inventory of Park District needs related to reservation and registration transactions. This team, along with the Sr. Manager of Business Applications, have guided the exploratory process and participated in all facets of the work to date. Here

is an overview of the work that the team has done:

- Analysis of all business functions currently done in RecTrac - Identifying core needs, inconsistencies, inefficiencies and opportunities to be considered and prioritized as future vendors are considered.
- Survey of all Park District RecTrac staff users - To get feedback on benefits and issues of the current system, how the system is used and what people would like the system to do.
- Market review of the recreation management software industry - Creating a list of potential vendors - general vendors and best-of-breed solutions - for various business functions (golf, ski, POS, camping, passes, etc.).
- Vendor exploration - Contacted and evaluated 30+ software vendors for functionality and viability, comparing their systems to our list of requirements; conducted phone interviews and written option assessments.
- In-depth product demos - Identified 10 vendors that met core needs; conducted in-depth demos with vendors to experience how the software truly functioned.
- Subject Matter Expert Demos and Discussions - Narrowed the potential vendor list to four options; engaged staff subject matter experts in demos and live discussion with vendors of interest.

Our Findings

The in-depth demos and discussions with potential vendors have solidified our view that there are vendors who would better meet the Park District's needs than our current system. We have also been reminded that there are new and better ways to set up and execute many of the functions and transactions we do, to maximize efficiency and prioritize customer experience.

One of the biggest realizations made during this investigative process is that the one-size-fits-all approach we've had is not the best way to meet our needs. While we don't want to fragment our business operations into too many different software solutions, there is a strong case for splitting apart the core park functions from the enterprise operations.

- There are dedicated golf and downhill ski/snowboard software solutions that are industry standards and deliver the service customers are familiar with and looking for in these areas.
- The software solutions for general park/recreation offerings lack the efficiencies and enhancements needed for these enterprise operations.

The core director team, as well as the subject matter expert staff groups, are excited about the potential of working with new recreation management software vendors to better meet the needs of our guests and align with the robust offerings we provide.

Next Steps

We have identified top vendors in each of the three categories (parks, golf and downhill ski/snowboard) and have connected with them to learn more about their cost structure, implementation timelines and support offerings.

Based on what we learn, we anticipate negotiating contracts with new software vendors. We would bring contracts to the Board for approval as needed under the Financial Management Plan. The goal will be to recommend and finalize contracts in the coming month or two.

The discovery and implementation process would start once contracts are signed. We anticipate that this process could take several months to a year to fully complete for the core park functions. Implementation of the enterprise software solutions would likely be faster. We would continue using RecTrac until new systems are fully operational.

Relationship to the System Plan:

The Request for Action supports the following goal(s) of the System Plan:

Goal 1: You Belong Here

Goal 3: Lead by Example

Meeting Date: 12/19/24 Business Item: CURRENT BUSINESS

Item Number: **5C**

Division: Planning, Design & Technology

Originating Source: Jonathan Vlaming, Associate Superintendent

Agenda Item: Reconstruction of CSAH 11 at Carver Park Reserve

Superintendent's Recommendation:

MOTION TO APPROVE A CONSTRUCTION COOPERATIVE AGREEMENT WITH CARVER COUNTY AND THE CITY OF VICTORIA FOR THE RECONSTRUCTION OF CSAH 11 THROUGH CARVER PARK RESERVE; AMEND THE LONG-RANGE PLAN TO ADJUST THE PARK BOUNDARY; AND OBTAIN THE APPROPRIATE APPROVAL FOR THE AFFECTED PROPERTIES WITH A METROPOLITAN COUNCIL RESTRICTIVE COVENANT.

Prepared By: Prepared by: Kelly Grissman, Director of Planning

Background:

Carver County and the City of Victoria are planning for the reconstruction and improvements of CSAH 11 through Carver Park Reserve. Carver County is the lead on the northern portion of the road and the City is the lead on the southern portion of the road (**See Attached: Project Location Map**). The project will include adding shoulders, turn lanes and a roundabout in the southside end of the park where a new local road is planned to connect with CSAH 11. The project also includes replacing culverts and correcting two road curves through the park that are substandard and safety concerns.

Construction is primarily planned for 2025 with some aspects running into 2026 due to poor soil conditions which require specialized construction techniques. Access from the north is expected to be maintained throughout the course of the project but there will be times such as when the culvert replacement work is being completed that only one lane of traffic will be open, and flaggers will be on site directing traffic to minimize park access impacts to the greatest extent possible. Access from the south is planned to be closed during all of the summer of 2025 and a detour will be provided.

The project requires converting about 10 acres of parkland to new road right-of-way. This affected property is subject to Land and Water Conservation Fund (LAWCON) and/or Metropolitan Council deed restrictions as well as Three Rivers Divestment Policy. To satisfy the requirements of each of these parkland conversion processes the County is doing the following sub-projects at no cost to Three Rivers as part of the overall project:

- Adding turn lanes at each park access point and making safety improvements throughout the CSAH 11 corridor
- Adding a new paved trail connecting to the paved park trail near the campground to downtown Victoria and assuming all routine and long-term maintenance and reconstruction responsibilities of the new trail (**See Attached: Park Improvements Map**)
- Repairing Three Rivers' trail underpass near the campground which is showing evidence of

leaking **(See Attached: Park Improvements Map)**

- Providing about 5.8 acres of new parkland on the northeast corner of Stone Lake **(See Attached: Park Improvements Map and Replacement Land Map)**
- Vacating about a half-acre of existing road easement which will no longer be needed

Three Rivers is contributing the following to the project in-kind:

- Temporary construction/access permit for work on parkland
- Parkland for floodplain mitigation **(Shown on Attached: Project Location Map)**
- Trail easement

Staff prepared a draft agreement for Board consideration **(See Attached: Draft CSAH 11 Agreement)** which will be forwarded to the County and City for approval upon Board approval.

Additionally, upon Board approval, staff will prepare and submit a focused long-range plan amendment to the Metropolitan Council for approval effectively removing the right-of-way from the park boundary and request modifications to the existing Metropolitan Council held deed restrictions to allow for the new right-of-way and trail easement. Staff will also work with the MnDNR and National Park Service to obtain approval for the conversion of LAWCON parkland and the replacement parkland plan.

Relationship to the System Plan:

The Request for Action supports the following goal(s) of the System Plan:

Goal 1: You Belong Here

Goal 2: Parks Matter

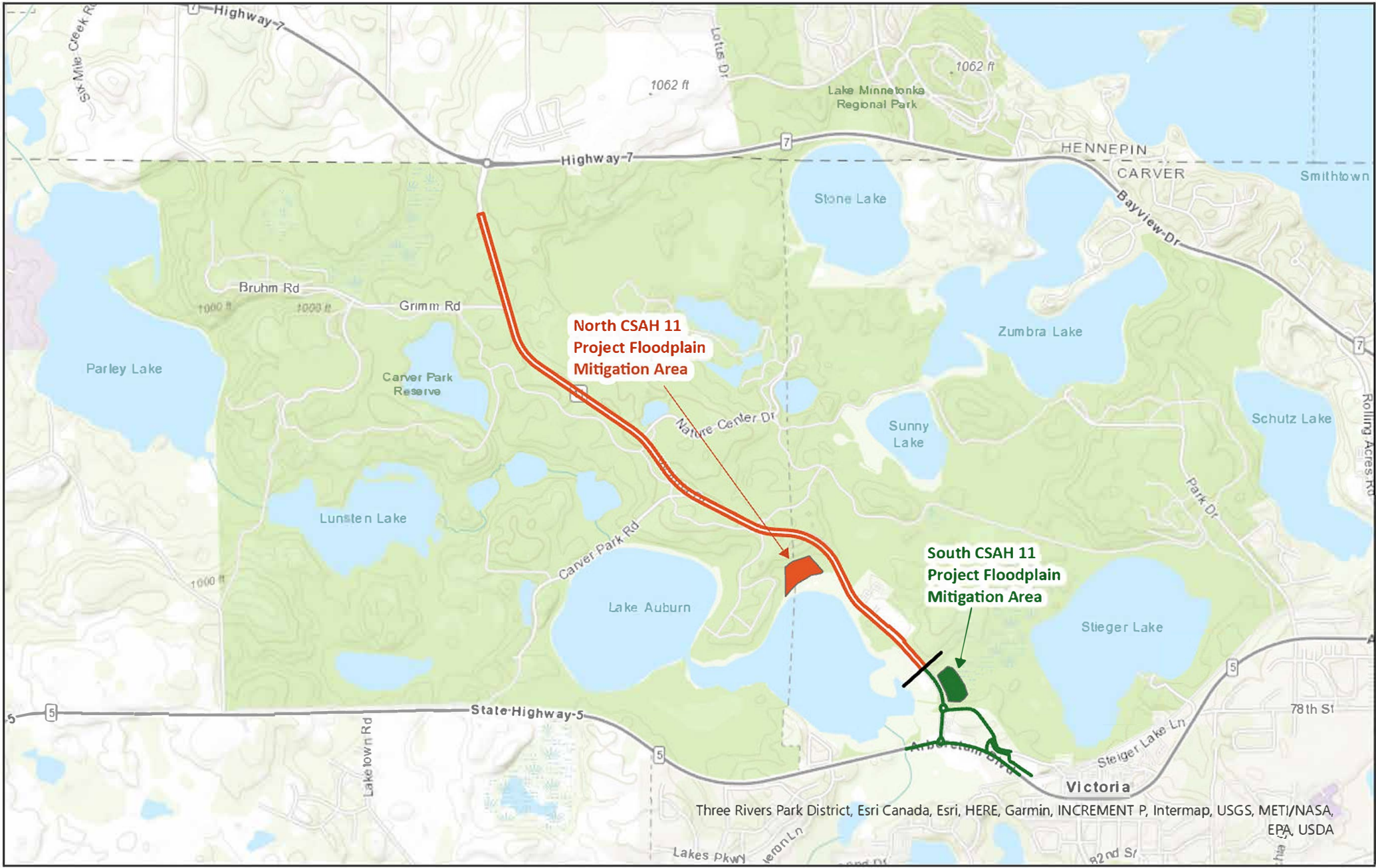
Attachments:

[Project Location Map.pdf](#)

[Park Improvements Map.pdf](#)

[Replacement Land Map.pdf](#)

[Draft CSAH 11 Agreement](#)



Legend

- North Highway 11 Project
- South Highway 11 Project
- Matchline of North and South Highway 11 Projects

Floodplain Mitigation Area

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Date Exported: 11/19/2024

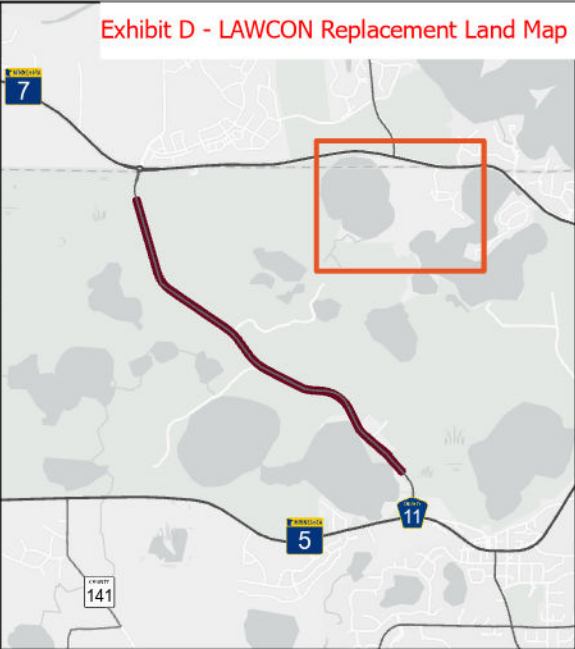
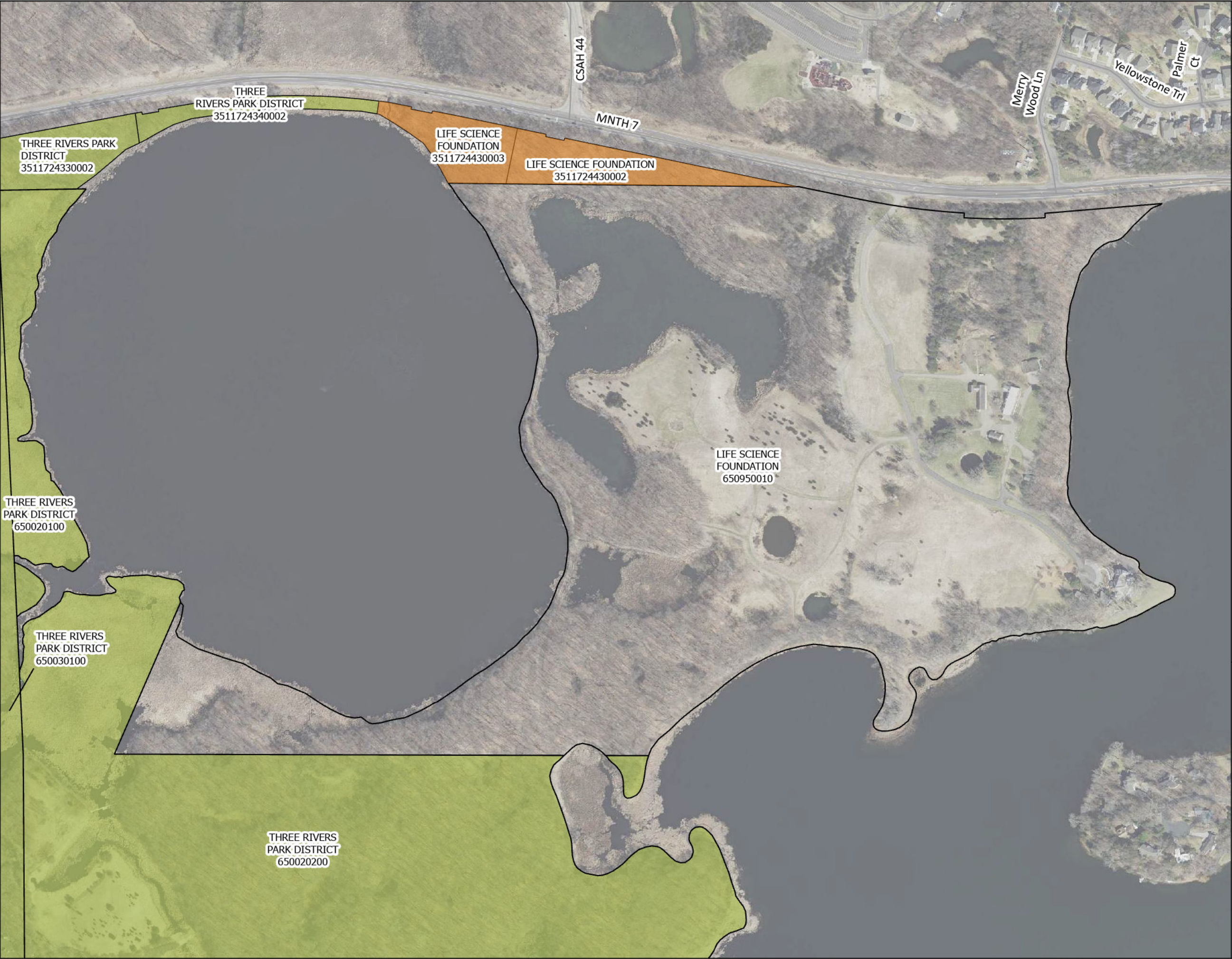
C:\pw_drive\projectwise\alliant\1230087-00\DESIGN\Environmental\GIS\MXD\LA\CON Figures\Figure1_ Exhibit C - Floodplain Mitigation Area

CARVER PARK RESERVE

SUMMER MAP

Three Rivers
PARK DISTRICT
ThreeRiversParks.org





- Legend**
- Carver Park Reserve Boundary
 - Intended replacement area to be acquired
 - Three Rivers Park District Parcels

**Proposed Acquisition Area for
LAWCON Mitigation**



Source: MnGEO WMS service, Twin Cities metro, 2020 color 7-county

County Contract No. 24-590
County Project Nos. 218931 and 188842
County State Aid Highway 11
Three Rivers Park District
County of Carver
City of Victoria

CONSTRUCTION COOPERATIVE AGREEMENT

This Agreement is made between the **County of Carver**, a body politic and corporate under the laws of the State of Minnesota, hereinafter referred to as the "County," the **City of Victoria**, a body politic and corporate under the law of the State of Minnesota, hereinafter referred to as the "City", and the **Three Rivers Park District**, a body politic and corporate under the laws of the State of Minnesota, hereinafter referred to as the "Park District." The County, City, and the Park District collectively are referred to as the "Parties."

Recitals

WHEREAS, County State Aid Highway (CSAH) 11 (Victoria Drive) in the City of Victoria passes through Carver Park Reserve between Trunk Highway 7 to the north and Trunk Highway 5 to the south.

WHEREAS, CSAH 11 needs pavement rehabilitation. Additionally, the highway does not have shoulders wide enough to meet current design standards.

WHEREAS, CSAH 11 has two horizontal curves with posted advisory speed limits due to the curves not having radii that meet the minimums for the intended design speed.

WHEREAS, CSAH 11 lacks critical turn lanes at major Carver Park Reserve access roads.

WHEREAS, CSAH 11 lacks any dedicated facilities along the corridor for non-motorized travel.

WHEREAS, Carver County has identified funding in its Capital Improvement Plan for County Project Number 218931 to improve CSAH 11 from a point south of Trunk Highway 7 to point north of Trunk Highway 5 as shown on Exhibit "A" in partnership with the City of Victoria, and which shall hereinafter be referred to as the "North CSAH 11 Project".

WHEREAS, additionally, Carver County is partnering with the City of Victoria on a separate and concurrent project to improve CSAH 11 from the south termini of the North CSAH 11 Project to its intersection with Trunk Highway 5 and to make additional improvements based on expected development in the area as shown on Exhibit "A". This

project has identified funding in the County's Capital Improvement Plan as County Project Number 188842, and which shall hereinafter be referred to as the "South CSAH 11 Project".

WHEREAS, the County and City have entered into separate joint powers agreements related to the North CSAH 11 Project and the South CSAH 11 Project, and this Agreement does not amend, supersede or replace those separate joint powers agreements.

WHEREAS, Park District staff have collaborated with County and City staff and their design teams throughout the design development process for both projects.

WHEREAS, both projects require acquisition of Park District land for public road right-of-way and permanent drainage and utility easements.

WHEREAS, the Park District land required for road right-of-way and permanent drainage and utility easements is subject to Land and Water Conservation Fund (LAWCON) restrictions, Metropolitan Council Agreement and Restrictive Covenants, and the Park District Divestment Policy.

WHEREAS, both projects require temporary access onto Park District land to construct the proposed improvements and to provide mitigation for impacted floodplains adjacent to the projects.

WHEREAS, the Parties have agreed to enter into this Agreement to memorialize the partnership and to outline each party's ownership and financial responsibilities, maintenance responsibilities, and associated costs for the North CSAH 11 Project and the South CSAH 11 Project.

WHEREAS, the Project will be carried out by the Parties under the provisions of Minnesota Statutes, Section 162.17, Subdivision 1, and Section 471.59.

Agreement

NOW, THEREFORE, the Parties agree as follows:

1. Term of Agreement, Survival of Terms, and Exhibits.

- 1.1. Effective Date.** This Agreement is effective as of the date of the final signature.
- 1.2. Expiration Date.** This Agreement will expire after all obligations have been satisfactorily fulfilled.
- 1.3. Survival of Terms.** Provisions that by their nature are intended to survive the term, cancellation or termination of this Agreement do survive such term, cancellation, or termination. Such provisions include but are not limited to: Maintenance

Responsibilities, Limited Use Permit, Records/Audits, Indemnification, Insurance, Worker Compensation Claims, Cancellation, Termination, and Minnesota Laws Govern.

1.4. Exhibits.

Exhibit A: Project Location and Layout

Exhibit B: Parcel Exhibits

Exhibit C: Floodplain Mitigation Area Map

Exhibit D: LAWCON Replacement Land Map

2. North CSAH 11 Project Construction Responsibilities.

2.1. Contract Award and Administration. The County or its agents shall prepare the necessary plans, specifications, and proposal; obtain approval of the plans and specifications from the Minnesota Department of Transportation (MnDOT), the City, and the Park District; advertise for bids for the work and construction; receive and open bids pursuant to the advertisement; enter into a contract with the successful bidder at the unit prices specified in the bid of such bidder; administer the contract; and perform the required engineering and inspection; all in accordance with the plans and specifications set forth below for the North CSAH 11 Project.

2.2. Plans and Specifications.

2.2.1. All design work performed by the County and its agents that is to be incorporated into the bidding documents for the Project shall be prepared and certified by a Professional Engineer licensed in the State of Minnesota. All designs which affect County facilities shall conform to the MnDOT Design Standards applicable to County State Aid Highways and be approved by the County Engineer. All designs that affect the Park District facilities shall be approved by the Park District Design Department Project Manager. All designs that affect City facilities shall be approved by the City Engineer.

2.2.2. The plans and specifications are referenced and identified as S.A.P. 010-611-027 (Highway 11 – Carver Park Reserve Project) and approved by the MnDOT Metro State Aid Engineer.

2.2.3. Prior to beginning construction. The County shall furnish the Park District and City with plans and specifications for review and approval as follows: electronic submittals at 60%, 90%, and 100%; comment response letter with 90% and 100% package; electronic copy of plans at 100% with electronic title sheet for Park District and City signatures. Title sheet for county signature must arrive two weeks prior to Project advertisement and include the City and Park District signatures. Upon completion of the North CSAH 11 Project, the County or its agents shall furnish the City and Park District with a complete set of as-built

plans. The as-designed plans, specifications, and as-built plans for the North CSAH 11 Project shall be provided by the County at no cost to the City and Park District. All designs and plans shall be submitted to the City Engineer and Park District Design Department Project Manager.

- 2.2.4.** All construction and materials sampling and testing for the Project shall be accomplished in accordance with all applicable standards and requirements of the approved specifications.

2.3. Construction Supervision and Inspection. The County or its agents will administer the construction contract, and perform all necessary engineering, inspection and testing of all the contract work. All work for the North CSAH 11 Project shall be completed in compliance with the approved plans and specifications. The Park District Superintendent, City Engineer, or their designated representatives shall have the right, as the work progresses, to enter upon the job site to make any inspections deemed necessary but will have no direct responsibility or authority for the supervision or direction of the work.

3. South CSAH 11 Project Construction Responsibilities.

3.1. South CSAH 11 Project - Contract Award and Administration. The City or its agents shall prepare the necessary plans, specifications, and proposal; obtain approval of the plans and specifications from the Minnesota Department of Transportation (MnDOT), the County, and the Park District; advertise for bids for the work and construction; receive and open bids pursuant to the advertisement; enter into a contract with the successful bidder at the unit prices specified in the bid of such bidder; administer the contract; and perform the required engineering and inspection; all in accordance with the plans and specifications set forth below for the South CSAH 11 Project.

3.2. Plans and Specifications.

- 3.2.1.** All design work performed by the City and its agents that is to be incorporated into the bidding documents for the Project shall be prepared and certified by a Professional Engineer licensed in the State of Minnesota. All designs which affect County facilities shall conform to the MnDOT Design Standards applicable to County State Aid Highways and be approved by the County Engineer. All designs which affect the Park District facilities shall be approved by the Park District Design Department Project Manager.
- 3.2.2.** The plans and specifications are referenced and identified as S.A.P. S.P. 010-611-025 (Highway 11 Intersection Project) and approved by MnDOT.
- 3.2.3. Prior to beginning construction.** The City shall furnish the County and Park District with plans and specifications for review and approval as follows: electronic submittals at 60%, 90%, and 100%; comment response letter with 90% and 100% package; electronic copy of plans at 100% with electronic title sheet for County and Park District signatures. Title sheet for City signature must arrive two

weeks prior to Project advertisement and include the County and Park District signatures. Upon completion of the South CSAH 11 Project, the City or its agents shall furnish the County and Park District with a complete set of as-built plans. The as-designed plans, specifications, and as-built plans for the South CSAH 11 Project shall be provided by the City at no cost to the County and Park District. All designs and plans shall be submitted to the County Engineer and Park District Design Department — Project Manager.

- 3.2.4.** All construction and materials sampling and testing for the Project shall be accomplished in accordance with all applicable standards and requirements of the approved specifications.

3.3. Construction Supervision and Inspection. The City or its agents will administer the construction contract, and perform all necessary engineering, inspection and testing of all the contract work. All work for the South CSAH 11 Project shall be completed in compliance with the approved plans and specifications. The County Highway Engineer, the Park District Superintendent, or their designated representatives shall have the right, as the work progresses, to enter upon the job site to make any inspections deemed necessary but will have no direct responsibility or authority for the supervision or direction of the work.

4. Plan Changes and Additional Construction.

- 4.1.** Parties agree that the County for the North CSAH 11 Project and the City for the South CSAH 11 Project may make changes in the plans or in the character of the contract construction that are reasonably necessary to ensure all project elements are performed and completed in a satisfactory manner. It is further agreed by all parties that the County for the North CSAH 11 Project and the City for the South CSAH 11 Project may enter into any change orders or supplemental agreements with the respective project contractor for the performance of any additional construction or construction occasioned by any necessary, advantageous or desirable changes in plans, within the original scope of the respective project.
- 4.2.** Parties shall have the right to review and approve any proposed changes to the plans and specifications as they relate to the respective parties' cost participation, property, access, or other resources prior to the work being performed, and in those instances where the proposed changes necessitate revisions to the design and/or specifications, the party requesting changes shall submit the revised design and/or specifications to any party impacted by the proposed change. In the case of the North CSAH 11 Project, the City Engineer, the Park District Superintendent, or their designated representatives shall respond to the County's request for approval to authorize the issuance of any negotiated change orders prepared by the County that affect the other parties' shares of the construction costs within a reasonable time frame. In the case of the South CSAH 11 Project, the County Engineer, the Park District Superintendent, or their designated representatives shall respond to the City's request for approval to authorize the issuance

of any negotiated change orders prepared by the City that affect the other parties' shares of the construction costs within a reasonable time frame.

5. Right of Way and Permits

5.1. CSAH 11 Right of Way. The Park District shall convey 28.97 acres of parkland to the County for CSAH 11 in fee simple as denoted in Exhibit "B" upon preliminary concurrence from the National Park Service and Minnesota Department of Natural Resources for the portions of land which it has covenants, approval from the Metropolitan Council for the portions of land which it has Agreements and Restrictive Covenants, and approval of this Agreement by all Parties. Of this 28.97 acres, 18.53 acres was under existing county highway easement and was never used as parkland. The remaining 10.44 acres is existing park land. At the conclusion of construction of the North CSAH 11 Project, County will vacate existing prescribed easement adjacent to the North CSAH 11 Project boundaries that is not included within the proposed platted County property. This area is located where the proposed roadway alignment will change from the existing roadway alignment, encompassing an area estimated at 0.46 acres. In the event that the County decides CSAH 11 through Carver Park Reserve is no longer needed within the County's transportation system, the County will convey the CSAH 11 ROW in fee simple to the Park District for use as parkland subject to utility and drainage easements for existing infrastructure and provided that the County maintains rights and responsibilities for providing local access from the south for any privately held land. The County may transfer the local access responsibility to the City provided that if for any reason in the future local access is no longer needed that the right-of-way be conveyed in fee simple to the Park District.

5.2. Permanent Drainage and Utility Easements. The Park District shall convey to the County permanent drainage and utility easements a stormwater management easement encompassing 0.92 acres of parkland as denoted on Exhibit "B" upon preliminary concurrence from the National Park Service and Minnesota Department of Natural Resources for the portions of land which it has covenants, approval from the Metropolitan Council for the portions of land which it has Agreements and Restrictive Covenants, and approval of this Agreement by all Parties.

5.3. Property Rights for Shared Use Trail. The Park District shall convey to the County a permanent trail easement encompassing 1.66 acres of parkland as denoted on Exhibit "B" upon approval from the Metropolitan Council for the portions of land which it has Agreements and Restrictive Covenants and approval of this Agreement by all Parties.

5.4. Temporary Access Permit.

5.4.1. The Park District shall convey to the County a temporary access permit encompassing 10.17 acres of parkland as denoted on Exhibit "B" for the North CSAH 11 Project and South CSAH 11 Project. The temporary access permit shall commence on February 1, 2025 and expire on October 31, 2026. For the area of

the temporary access permit with LAWCON restrictions, the duration between initial disturbance and final restoration must be limited to six months or less.

5.5. Floodplain Mitigation Areas. Both projects require excavation within Park District lands to offset floodplain fill associated with the proposed improvements. Exhibit “C” shows the floodplain mitigation areas for both the North CSAH 11 and South CSAH 11 Project.

- 5.5.1.** The County and City shall develop grading and restoration plans for their respective mitigation areas and submit these plans to the Park District for review and approval prior to initiating any construction.
- 5.5.2.** Excavation and initial restoration, including but not limited to placement of seeding, plantings, and erosion control measures, must be completed within six months of initiating construction within these areas.
- 5.5.3.** Following initial restoration, the County and City shall provide a 2-year warranty period to the Park District for their respective projects. The areas shall be mutually inspected by the Park District, County, and City no less than at the start and end of each growing season. Identified issues including but not limited to erosion, lack of stabilized vegetation, presence of weeds, invasive species, or other non-desirable plants shall be repaired by the County for the North CSAH 11 Project or the City for the South CSAH 11 Project at no expense to the Park District. Repairs must be made within 60 days of initial identification unless, as determined by the Park District, the identified matter provides an immediate threat to overall water quality and plant community health in which immediate action is required or the corrective measure will not be successful within the 60 days due to the growing season or freezing conditions in which a longer timeframe may be appropriate.

5.6. Conversion of Park District Land Requirements.

- 5.6.1.** The County, at its sole cost, shall obtain and convey to the Park District replacement land as depicted on Exhibit “D”, which satisfies the LAWCON requirements for the land which is protected by LAWCON and will be conveyed to the County in fee simple or permanent drainage and utility easement. Should the County proceed with acquiring and conveying to Park District replacement land prior to receiving approval from the Minnesota Department of Natural Resources and Department of Interior National Park Service that the replacement land satisfies the LAWCON conversion and replacement land requirements, the County does so at its own risk. Replacement land shall be contiguous to existing Park District property or large enough to provide recreational value to the Park District as a stand-alone parcel.
- 5.6.2.** The County shall bear all costs associated with acquiring replacement land and shall complete all necessary work and application materials including but not

limited to appraisals and archaeological studies to obtain LAWCON park land conversion approval from the Minnesota Department of Natural Resources and Department of Interior National Park Service for converting 10.45 acres of parkland into CSAH 11 right of way and 0.92 acres of parkland into permanent drainage and utility easement. Draft application materials shall be provided to the Park District for review and approval prior to Park District submittal.

- 5.6.3.** In the event the County does not provide replacement land within one year of entering into this Agreement, the Park District may proceed with acquiring replacement land at the County's expense, with total County expenses not to exceed \$250,000. Any expense incurred by the Park District beyond the \$250,000, will be the Park District's responsibility. The Park District will exercise best efforts to acquire replacement land of similar value to conveyed parkland. In the event the Park District is unable to find an available property of comparable financial, recreation and natural resource value despite the Park District's best efforts to locate one, the Park District, may acquire a property of higher value which may or may not be located within Carver County. Reimbursable expenses include but are not limited to staff time, appraisal, archaeological studies, closing costs, environmental assessment, legal fees, environmental remediation, demolition, basic stewardship, survey work, subdivision fees and similar.
- 5.6.4.** The Park District will work with the Metropolitan Council to seek approvals for the land transfer in fee simple, utility and drainage easements and shared-use trail easements for the portions of land subject to Metropolitan Council Agreement and Restrictive Covenants. The Park District will advocate that the replacement land and facility improvements which are a benefit to Park District property (i.e. turn lanes, road safety improvements, and shared-use trail) more than meet the Metropolitan Council's conversion policy.
- 5.6.5.** The Park District concurs that the replacement land as depicted on Exhibit "D" and facilities provided by both the North CSAH 11 Project and South CSAH Project satisfies its Divestment Policy.

5.7. Permits and Approvals.

- 5.7.1.** The County shall obtain, and comply with, all permits and approvals required from other governmental or regulatory agencies to accomplish the North CSAH 11 Project. The permits and approvals shall be obtained prior to the start of any construction and made available to the City or Park District upon request. The Park District, by entering into this Agreement, shall permit the County to perform work for the North CSAH 11 Project within the construction limits (temporary access area) on Park District land as illustrated on Exhibit "B" and as denoted on the approved construction plans.
- 5.7.2.** The City shall obtain, and comply with, all permits and approvals required from other governmental or regulatory agencies to accomplish the South CSAH 11

Project. The permits and approvals shall be obtained prior to the start of any construction and made available to the County or Park District upon request. The Park District, by entering into this Agreement, shall permit the City to perform work for the South CSAH 11 Project within the construction limits (temporary access area) on Park District land as illustrated on Exhibit “B” and as denoted on the approved construction plans.

6. Maintenance Responsibilities. Upon completion of the North CSAH 11 Project and South CSAH 11 Project, the County shall provide for maintenance of the improvements as follows:

6.1. Roadways. Maintenance of the CSAH 11 rights of way will conform to accepted County maintenance practices.

6.2. Shared Use Trail. The County shall own the shared use trail constructed along CSAH 11 within the permanent trail easement shown on Exhibit “B”.

6.2.1. By way of this agreement, the County and City hereby agree to the following regarding trail maintenance:

6.2.1.1. The City shall perform all routine trail maintenance including but not limited to trailside mowing, clean up, winter maintenance including snow removal, and routine preventative pavement maintenance to a level that is acceptable to both the County and the Park District and is consistent with the management of the broader paved trail system within Carver Park Reserve. The Parties acknowledge and agree that the City’s maintenance shall be subject to Minnesota Statutes, Section 466.03 including specifically Subd. 6e.

6.2.1.2. At the time that the County and City mutually agree that the trail pavement requires major rehabilitation or reconstruction, the County and City will enter into a joint powers agreement to agree upon roles, responsibilities, and cost sharing. Park District shall not be required to provide funding for any trail pavement rehabilitation or reconstruction.

6.2.2. The trail is for public trailway purposes only and shall be open to the public and be used for outdoor recreation and non-motorized commuting including but not limited to walking, jogging, skating, biking, and uses allowed under State and Federal law including but not limited to other power-driven mobility devices and electric personal assistive devices. In addition, motor vehicles used for maintenance, law enforcement, or other public uses will be permitted within the easement area.

6.2.3. The portion of the shared-use trail located within Carver Park Reserve shall be operated in a consistent manner to the broader park including but not limited to adherence to the Park District ordinance, Carver Park Reserve rules and hours, and natural resources management practices including temporary closures to support wildlife management efforts.

6.2.4. Maintenance, rehabilitation, and reconstruction activities must be limited to the trail easement area unless prior approval is obtained from the Park District.

7. Cost Participation.

- 7.1.** The County and City shall bear all expenses in designing and constructing the North CSAH 11 Project and South CSAH 11 Project, including the shared use trail and the construction of dedicated turn lanes at Park District roads and facility entrances as shown on the construction plans. Design and construction expense cost participation will be specified in a separate joint powers agreement executed between the County and City.
- 7.2.** The County shall acquire the replacement land described in Section 2.5.5 at its own expense and bear all expenses associated with approval of the conversion process and documentation of the property transfer. City will reimburse County for a portion of the replacement land costs as specified in a separately executed joint powers agreement.
- 7.3.** The County shall reimburse the Park District \$5,500 upon execution of this agreement for appraisal services used to ensure the Park District's Divestment Policy was adhered to.
- 7.4.** The County shall bear all expenses for completing the one-time waterproofing maintenance work for the pedestrian box culvert under CSAH 11 near Lake Auburn Campground. This work shall be included in the North CSAH 11 Project plans. The replacement land and waterproofing work shall be the full compensation to the Park District. The Park District agrees to request no additional compensation related to the North CSAH 11 and South CSAH 11 Projects except as provided in Section 7.3.
- 7.5.** The City shall be responsible for any damage or loss to the Bur Oak that is on the property line of the Park District property and adjacent property to the south on the west side CSAH 11. If the Bur Oak dies or deteriorates to the point of it presenting a safety or property hazard within five years of the project completion, the City shall coordinate the removal of the Bur Oak at its sole cost.

8. Authorized Representatives. To coordinate the services of all Parties to accomplish the purposes of this Agreement, the Carver County Engineer, City of Victoria City Manager, and the Park District Superintendent, or their designated representatives shall manage this Agreement on behalf of the County, City, and the Park District.

Carver County:
Lyndon Robjent
Public Works Division Director/County Engineer
11360 Highway 212, Suite 1, Cologne, MN 55322
Office: (952) 466-5200
lrobjent@co.carver.mn.us

City of Victoria:

Dana Hardie
City Manager
1670 Stieger Lake Lane, Victoria, MN 55386
Office: (952) 443-2211
dhardie@victoriamn.gov

Three Rivers Park District:
Boe Carlson
Superintendent and Secretary to the Park District Board
3000 Xenium Lane North
Plymouth, MN 55441
Office: 763-559-6761
Boe.Carlson@threeriversparks.org

9. Assignment, Amendments, Default, Waiver, Agreement Complete, Cancellation or Termination.

- 9.1. Assignment. No party shall assign, subcontract, transfer or pledge this Agreement and/or the services to be performed hereunder, whether in whole or in part, without the prior written consent of the other parties hereto.
- 9.2. Amendments. Any alterations, variations, modifications, or waivers of provisions of this Agreement shall only be valid when they have been reduced to writing as an amendment to this Agreement and signed by the Parties hereto.
- 9.3. Default. If a party fails to perform any of the provisions of this Agreement or so fails to administer the work as to endanger the performance of the Agreement, this shall constitute a default. Unless the default is excused by the non-defaulting parties, the Parties may upon written notice immediately cancel this Agreement in its entirety.
- 9.4. Waiver. The Parties' failure to insist upon strict performance of any provision or to exercise any right under this Agreement shall not be deemed a relinquishment or waiver of the same, unless consented to in writing. Such consent shall not constitute a general waiver or relinquishment throughout the entire term of the Agreement.
- 9.5. Agreement Complete. Except as otherwise provided herein, the entire Agreement between the Parties is contained herein and this Agreement supersedes all oral agreements and negotiations between the Parties relating to the subject matter hereof. All items referred to in this Agreement are incorporated or attached and are deemed to be part of this Agreement.
- 9.6. Cancellation or Termination. This Agreement may be terminated or cancelled in the event of a material breach. Any such cancellation or termination may be affected only through a written notice to the breaching parties from the non-breaching parties, specifically identifying the breach or breaches on which termination is based. Following receipt of such notice, the breaching parties shall have thirty (30) days to cure such

breach or breaches, and this Agreement shall terminate in the event that such cure is not made by the end of such period. In the event of a termination or cancellation, the Parties will remain responsible for cost participation as provided in this Agreement for obligations incurred up through the effective date of the termination or cancellation, subject to any equitable adjustment that may be required to account for the effects of a breach.

10. Indemnification. The Parties' total liability under this Agreement shall be governed by Minn. Stat. § 471.59, subd. 1a. Each Party agrees that it will be responsible for the acts or omissions of its officials, agents, and employees, and the results thereof, in carrying out the terms of this Agreement, to the extent authorized by law and shall not be responsible for the acts/omissions of the other Party and the results thereof. For purposes of determining total liability for damages, the participating governmental units are considered to be a single governmental unit, the total liability of which shall not exceed the limits for a single governmental unit as provided in Minn. Stat. § 466.04, subd. 1.

Each Party agrees to defend, hold harmless, and indemnify the other Party, its officials, agents, and employees, from any liability, loss, or damages the other Party may suffer or incur as the result of demands, claims, judgments, or cost arising out of or caused by the indemnifying Party's negligence in the performance of its respective obligations under this Agreement. This provision shall not be construed nor operate as a waiver of any applicable limitation of liability, defenses, immunities, or exceptions by statute or common law.

To the full extent permitted by law, actions by the parties pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity" and it is the intent of the parties that they shall be deemed a "single governmental unit" for the purposes of liability, all as set forth in Minnesota Statutes, Section 471.59, subd. 1a(a); provided further that for purposes of that statute, each party to this Agreement expressly declines responsibility for the acts or omissions of the other party.

The Parties of this Agreement are not liable for the acts or omissions of the other participants to this Agreement except to the extent to which they have agreed in writing to be responsible for acts or omissions of the other Parties.

11. Insurance. The County and City also agree that any future contract let by the County or City for the performance of any of the work included hereunder shall include clauses that will: 1) Require the contractor to indemnify and hold the Park District, its commissioners, officers, agents and employees harmless from any liability, claim, demand, judgments, expenses, action or cause of action of any kind or character arising out of any act or omission of said contractor, its officers, employees, agents or subcontractors; 2) Require the contractor to be an independent contractor for the purposes of completing the work provided for in this Agreement; and 3) Require the Contractor to provide and maintain the following insurance so as to assure the performance of its indemnification and hold harmless obligation:

A. Commercial General Liability Insurance Policy with the following minimum limits:

\$3,000,000 Aggregate

\$3,000,000 Products and Completed Operations Aggregate

\$1,500,000 Personal Injury and Advertising Injury

\$1,500,000 Each Occurrence

\$ 100,000 Fire Damage Limit

\$ 5,000 Medical Expense

The policy should be written on an "occurrence" basis and not a "claims-made" basis.

B. Automobile Liability Insurance including owned, non-owned, and hired vehicles in an amount not less than \$1,500,000 combined single limit (CSL) for total bodily injuries and/or damages arising from any one accident. If automobiles are not used, we must receive a letter from you stating this.

Three Rivers Park District shall be named as an additional insured for the Commercial General Liability coverage with respect to operations Covered under this Agreement.

C. Professional Liability Insurance (when required) the following minimum limits apply:

\$3,000,000 Aggregate

\$1,500,000 per Wrongful Act or Occurrence

D. Cyber Liability (when required) the following minimum limits apply:

\$4,000,000 Aggregate

\$2,000,000 Each Occurrence

E. Excess Umbrella Liability Policy will be additionally required if any of the above policies have lower limits than stated.

F. Worker's Compensation Insurance.

G. Prior to the effective date of this Agreement, and as a condition precedent, the Contractor will furnish the County with an original Certificate of Insurance listing the County as an "Additional Insured" in all coverage areas except Worker's Compensation and Professional Liability.

All insurance policies shall be open to inspection by the Park District and copies of policies shall be submitted to the Park District upon written request.

12. Worker Compensation Claims.

- 12.1.** Any and all employees of the County and all other persons engaged by the County in the performance of any work or services required or provided for herein to be performed by the County shall not be considered employees of the City or Park District, and any and all claims that may or might arise under the Workers' Compensation Act or the Unemployment Compensation Act of the State of Minnesota on behalf of the employees while so engaged and any and all claims made by any third parties as a consequence of any act or omission on the part of the employees while so engaged on any of the work or services provided to be rendered herein shall in no way be the obligation or responsibility of the City or Park District.
- 12.2.** Any and all employees of the Park District and all other persons engaged by the Park District in the performance of any work or services required or provided for herein to be performed by the Park District shall not be considered employees of the County or City, and any and all claims that may or might arise under the Workers' Compensation Act or the Unemployment Compensation Act of the State of Minnesota on behalf of the employees while so engaged and any and all claims made by any third parties as a consequence of any act or omission on the part of the employees while so engaged on any of the work or services provided to be rendered herein shall in no way be the obligation or responsibility of the County or City.
- 12.3.** Any and all employees of the City and all other persons engaged by the City in the performance of any work or services required or provided for herein to be performed by the City shall not be considered employees of the County or Park District, and any and all claims that may or might arise under the Workers' Compensation Act or the Unemployment Compensation Act of the State of Minnesota on behalf of the employees while so engaged and any and all claims made by any third parties as a consequence of any act or omission on the part of the employees while so engaged on any of the work or services provided to be rendered herein shall in no way be the obligation or responsibility of the County or Park District.

13. Records/Audits.

- 13.1.** The County agrees that the City, Park District, the State Auditor or any of their duly authorized representatives at any time during normal business hours, and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt and transcribe any books, documents, papers, records, etc., which are pertinent

to the North CSAH 11 Project and maintenance work, and the accounting practices and procedures of the County which involve transactions relating to this Agreement.

13.2. The City agrees that the County, Park District, the State Auditor or any of their duly authorized representatives at any time during normal business hours, and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt and transcribe any books, documents, papers, records, etc., which are pertinent to the South CASH 11 Project and maintenance work, and the accounting practices and procedures of the City which involve transactions relating to this Agreement.

14. Nondiscrimination. The provisions of Minnesota Statute Section 181.59 and of any applicable local ordinance relating to civil rights and discrimination and the Affirmative Action Policy statement of Carver County shall be considered a part of this Agreement as though fully set forth herein.

15. Minnesota Laws Govern. The laws of the State of Minnesota shall govern all questions and interpretations concerning the validity and construction of this Agreement and the legal relations between the Parties and their performance. The appropriate venue and jurisdiction for any litigation will be those courts located within the County of Carver, State of Minnesota. Litigation, however, in the federal courts involving the Parties will be in the appropriate federal court within the State of Minnesota.

(This space left intentionally blank)

Carver County

Gayle Degler, Chair,
Carver County Board of Commissioners

Date

David Hemze, County Administrator

Date

City of Victoria

Debra McMillan, Mayor

Date

Dana Hardie, City Manager

Date

Three Rivers Park District

John Gibbs, Board Chair

Date

Boe Carlson, Superintendent

Date

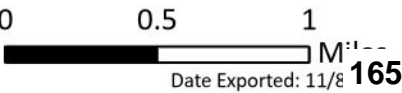


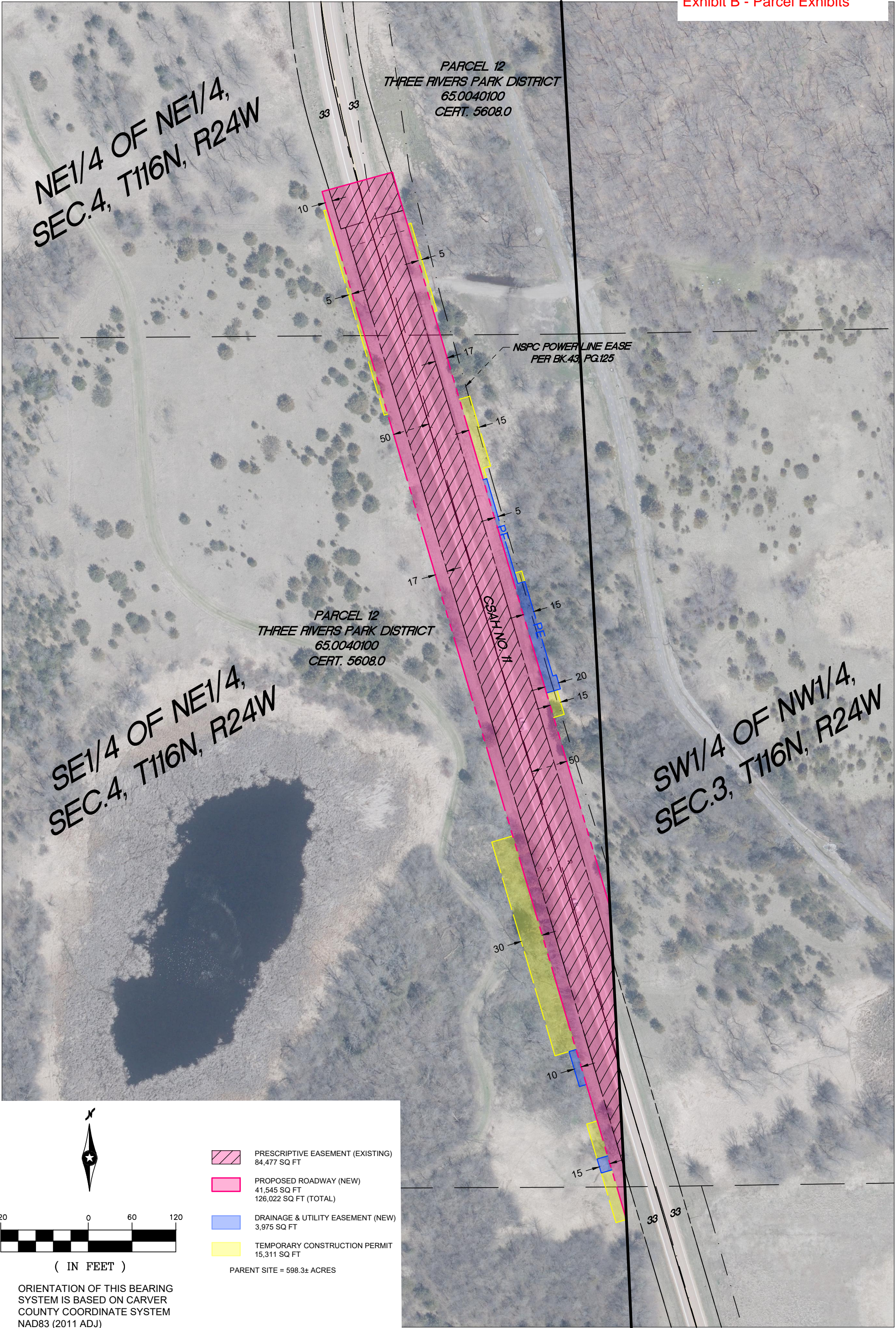
Legend

- North Highway 11 Project
- South Highway 11 Project
- Matchline of North and South Highway 11 Projects



Project Location Map





120 0 60 120

(IN FEET)

PRESCRIPTIVE EASEMENT (EXISTING)
84,477 SQ FT


PROPOSED ROADWAY (NEW)
41,545 SQ FT
126,022 SQ FT (TOTAL)

DRAINAGE & UTILITY EASEMENT (NEW)
3,975 SQ FT

TEMPORARY CONSTRUCTION PERMIT
15,311 SQ FT

PARENT SITE = 598.3± ACRES

ORIENTATION OF THIS BEARING
SYSTEM IS BASED ON CARVER
COUNTY COORDINATE SYSTEM
NAD83 (2011 ADJ)

DRAWN BY: <u>SJW</u>	I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the state of Minnesota.	 <div>Public Works Division 11360 Hwy 212, Suite 1 Cologne, MN 55322 952.466.5200</div>	PARCEL 12				EASEMENT EXHIBIT		FILE NO. 218931
			THREE RIVERS PARK				PART OF SEC.4-116-24,		DATE 06/17/24
			DISTRICT				LAKETOWN TWP,		SHEET 1 OF 1 166
			PID 65.0040100				CARVER COUNTY, MN		
SURVEYED BY: <u>SJW</u>	Signature: _____ Lic. No. - _____					7720 GRIMM RD.			
	Printed Name: _-_____ Date: -_____	1	TS	11-7-24	CONSTRUCTION PERMIT	WACONIA, MN 55387			
		NO.	BY	DATE	REVISIONS				

SW1/4 OF NW1/4,
SEC.3, T116N, R24W

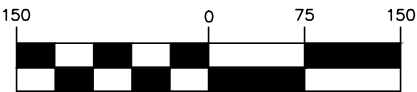
PARCEL 11
HENNEPIN COUNTY PARK
RESERVE DISTRICT
65.0030100
CERT. 5609.0

NW1/4 OF SW1/4,
SEC.3, T116N, R24W

PARCEL 11
HENNEPIN COUNTY PARK
RESERVE DISTRICT
65.0030100
CERT. 5609.0

SW1/4 OF SW1/4,
SEC.3, T116N, R24W

- PRESCRIPTIVE EASEMENT (EXISTING)
259,817 SQ FT
- PROPOSED ROADWAY (NEW)
133,217 SQ FT
393,034 SQ FT (TOTAL)
- DRAINAGE & UTILITY EASEMENT (NEW)
8,398 SQ FT
- TEMPORARY CONSTRUCTION PERMIT
69,982 SQ FT
- PARENT SITE = 605.8± ACRES



(IN FEET)

ORIENTATION OF THIS BEARING
SYSTEM IS BASED ON CARVER
COUNTY COORDINATE SYSTEM
NAD83 (2011 ADJ)

DRAWN BY: SJW
SURVEYED BY: SJW

I hereby certify that this survey, plan, or report was prepared by
me or under my direct supervision and that I am a duly Licensed
Land Surveyor under the laws of the state of Minnesota.

Signature: _____ Lic. No. :-
Printed Name: _____ Date: -



Public Works Division
11360 Hwy 212, Suite 1
Cologne, MN 55322
952.466.5200

NO.	BY	DATE	REVISIONS
1	TS	11-7-24	CONSTRUCTION PERMIT

PARCEL 11
HENNEPIN COUNTY PARK
RESERVE DISTRICT
PID 65.0030100
7025 NATURE CENTER DR.
VICTORIA, MN 55386

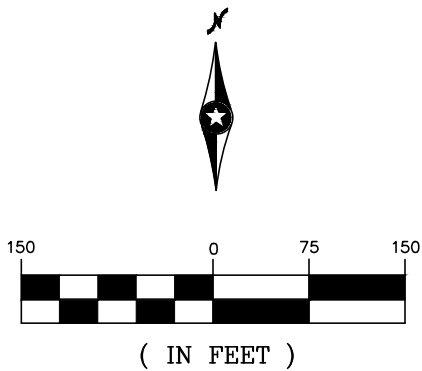
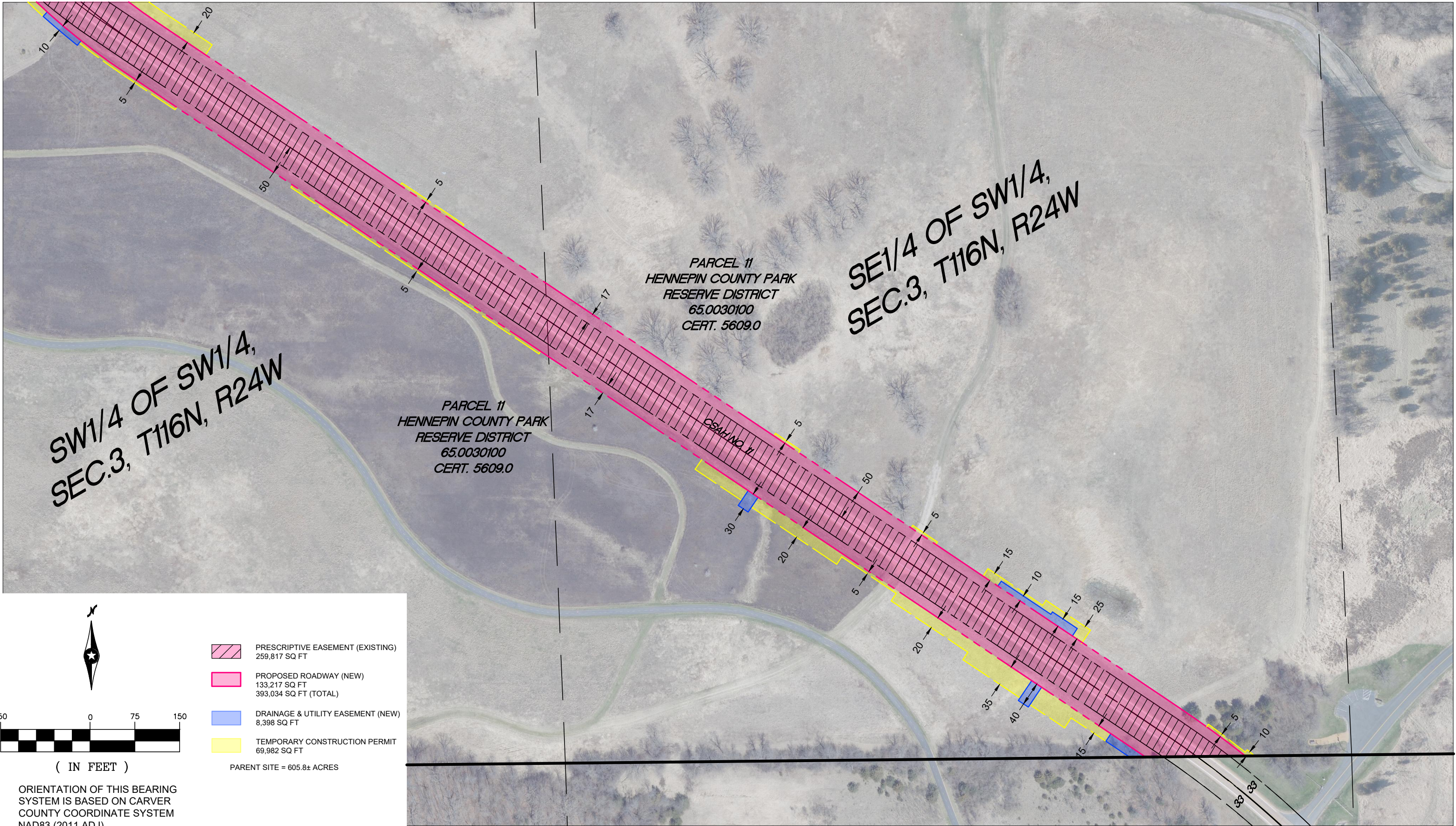
EASEMENT EXHIBIT
PART OF SEC.3-116-24,
LAKETOWN TWP,
CARVER COUNTY, MN

FILE NO.
218931

DATE
06/17/24

SHEET
1 OF 2

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- PRESCRIPTIVE EASEMENT (EXISTING)
259,817 SQ FT
 - PROPOSED ROADWAY (NEW)
133,217 SQ FT
393,034 SQ FT (TOTAL)
 - DRAINAGE & UTILITY EASEMENT (NEW)
8,398 SQ FT
 - TEMPORARY CONSTRUCTION PERMIT
69,982 SQ FT
- PARENT SITE = 605.8± ACRES

ORIENTATION OF THIS BEARING
SYSTEM IS BASED ON CARVER
COUNTY COORDINATE SYSTEM
NAD83 (2011 ADJ)

DRAWN BY: SJW

SURVEYED BY: SJW

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the state of Minnesota.

Signature: _____ Lic. No. _____

Printed Name: _____ Date: _____

1	TS	11-7-24	CONSTRUCTION PERIMT
NO.	BY	DATE	REVISIONS



Public Works Division
11360 Hwy 212, Suite 1
Cologne, MN 55322
952.466.5200

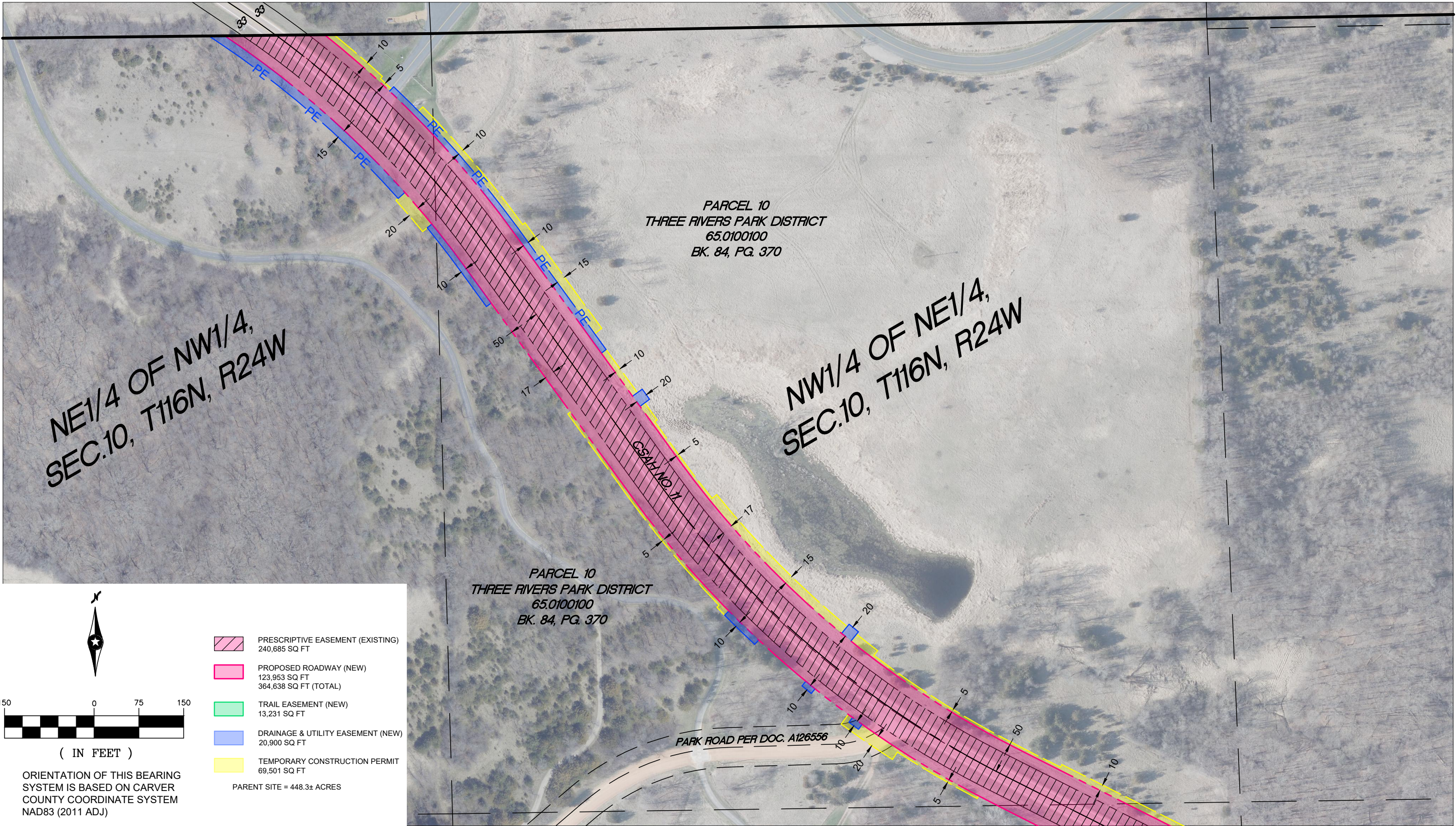
PARCEL 11
HENNEPIN COUNTY PARK
RESERVE DISTRICT
PID 65.0030100
7025 NATURE CENTER DR.
VICTORIA, MN 55386

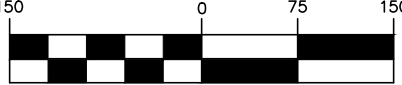

EASEMENT EXHIBIT
PART OF SEC.3-116-24,
LAKETOWN TWP,
CARVER COUNTY, MN

FILE NO.
218931

DATE
06/17/24


SHEET
2 OF 2 **168**






(IN FEET)


ORIENTATION OF THIS BEARING SYSTEM IS BASED ON CARVER COUNTY COORDINATE SYSTEM NAD83 (2011 ADJ)




PREScriptive EASEMENT (EXISTING)
240,685 SQ FT




PROPOSED ROADWAY (NEW)
123,953 SQ FT
364,638 SQ FT (TOTAL)



TRAIL EASEMENT (NEW)
13,231 SQ FT




DRAINAGE & UTILITY EASEMENT (NEW)
20,900 SQ FT

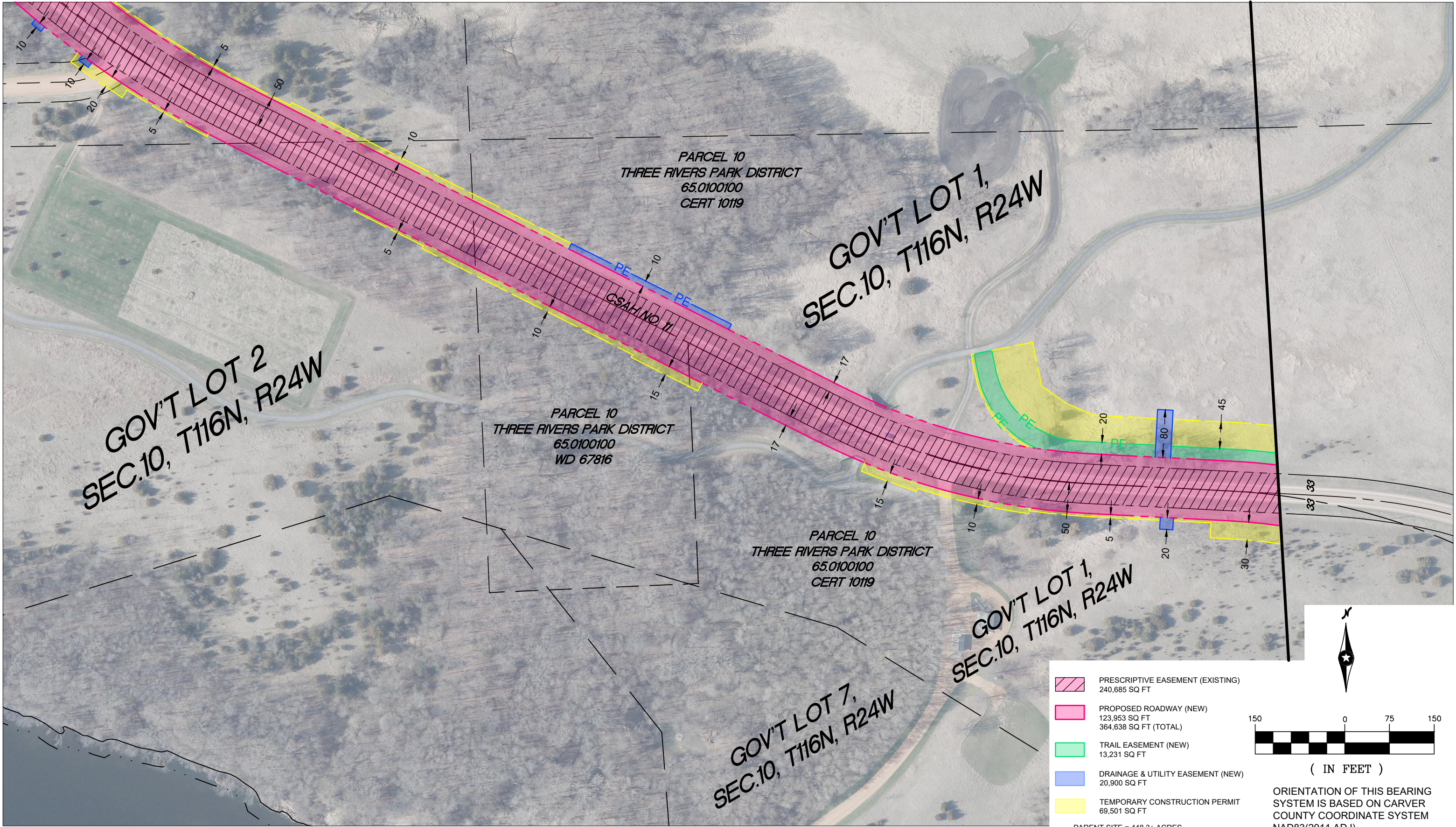


TEMPORARY CONSTRUCTION PERMIT
69,501 SQ FT

PARENT SITE = 448.3± ACRES

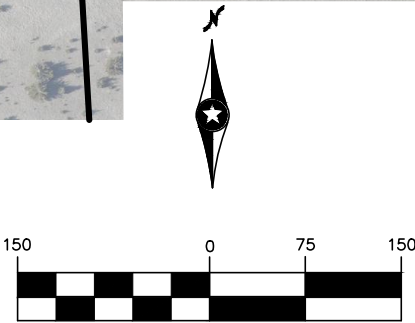
DRAWN BY: <u>SJW</u> SURVEYED BY: <u>SJW</u>	I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the state of Minnesota.								 Public Works Division 11360 Hwy 212, Suite 1 Cologne, MN 55322 952.466.5200	PARCEL 10 THREE RIVERS PARK DISTRICT PID 65.0100100 6825 CARVER PARK RD. VICTORIA, MN 55386	EASEMENT EXHIBIT PART OF SEC.10-116-24, LAKETOWN TWP, CARVER COUNTY, MN	FILE NO. 218931
	Signature: _____ Lic. No. - _____							DATE 06/17/24				
	Printed Name: - _____ Date: - _____							SHEET 1 OF 2				
								169				
	1	TS	11-7-24	CONSTRUCTION PERIMT	NO.	BY	DATE	REVISIONS				

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- PRESCRIPTIVE EASEMENT (EXISTING)
240,685 SQ FT
- PROPOSED ROADWAY (NEW)
123,953 SQ FT
364,638 SQ FT (TOTAL)
- TRAIL EASEMENT (NEW)
13,231 SQ FT
- DRAINAGE & UTILITY EASEMENT (NEW)
20,900 SQ FT
- TEMPORARY CONSTRUCTION PERMIT
69,501 SQ FT

PARENT SITE = 448.3± ACRES



(IN FEET)
ORIENTATION OF THIS BEARING
SYSTEM IS BASED ON CARVER
COUNTY COORDINATE SYSTEM
NAD83(2011 ADJ)

DRAWN BY: SJW

SURVEYED BY: SJW

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the state of Minnesota.

Signature: _____ Lic. No. _____
Printed Name: _____ Date: _____

1	TS	11-7-24	CONSTRUCTION PERMIT
NO.	BY	DATE	REVISIONS



Public Works Division
11360 Hwy 212, Suite 1
Cologne, MN 55322
952.466.5200

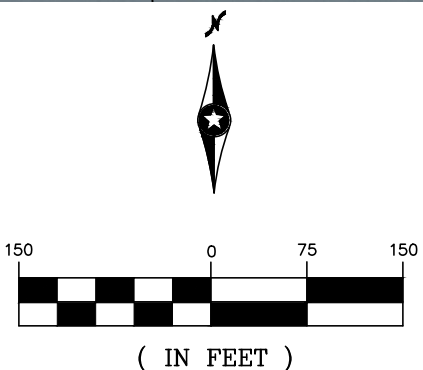
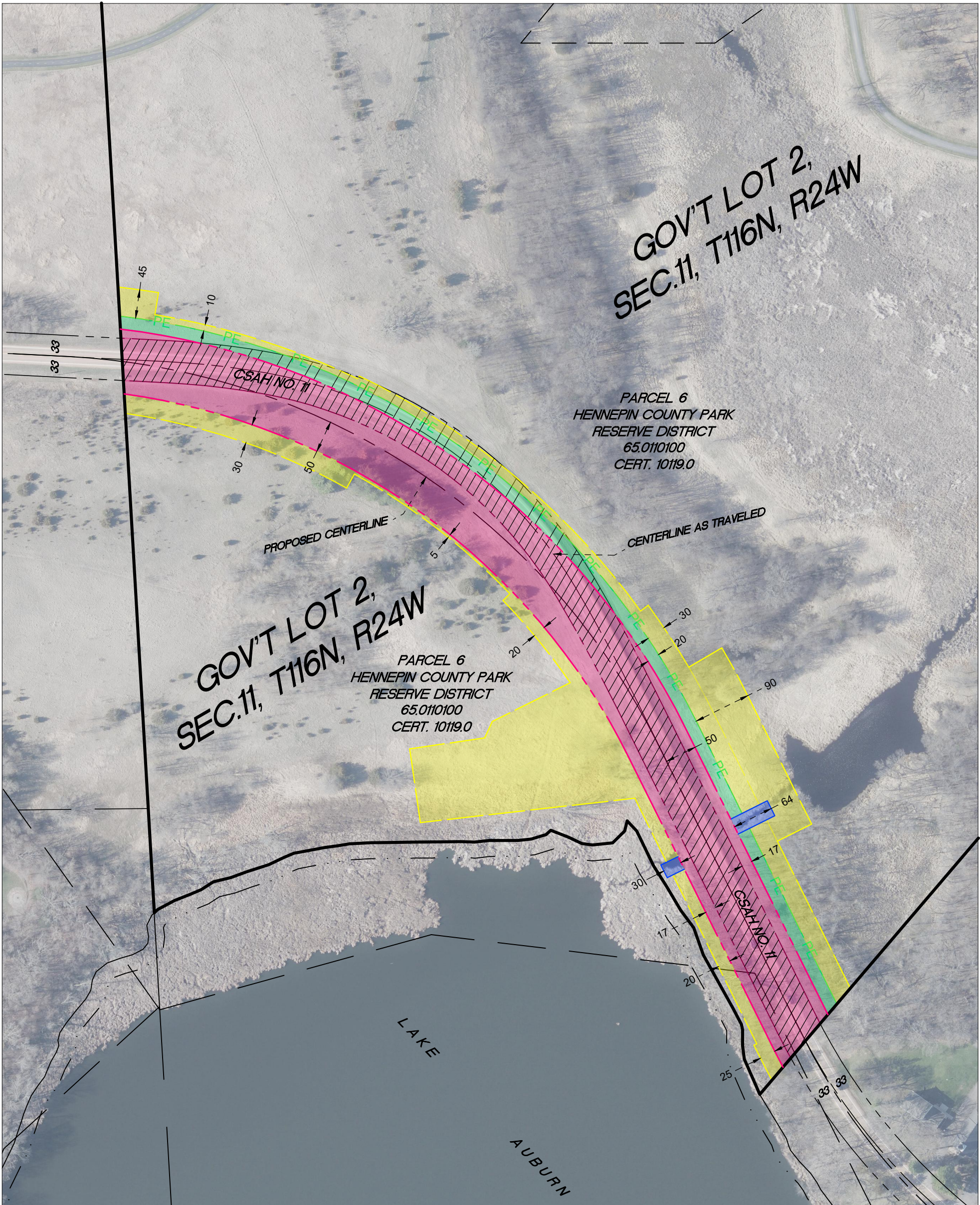
PARCEL 10
THREE RIVERS PARK DISTRICT
PID 65.0100100
6825 CARVER PARK RD.
VICTORIA, MN 55386

EASEMENT EXHIBIT
PART OF SEC.10-116-24,
LAKETOWN TWP,
CARVER COUNTY, MN

FILE NO.
218931

DATE
06/17/24

SHEET
2 OF 2 **170**




ORIENTATION OF THIS BEARING
SYSTEM IS BASED ON CARVER
COUNTY COORDINATE SYSTEM
NAD83(2011 ADJ)

- TURNBACK (EXISTING)
20,195 SQ FT
 - PRESCRIPTIVE EASEMENT (EXISTING)
141,891 SQ FT
 - PROPOSED ROADWAY (NEW)
109,257 SQ FT
251,148 SQ FT (TOTAL)
 - TRAIL EASEMENT (NEW)
59,194 SQ FT
 - DRAINAGE & UTILITY EASEMENT (NEW)
5,520 SQ FT
 - TEMPORARY CONSTRUCTION PERMIT
257,233 SQ FT
- PARENT SITE = 455.0± ACRES

DRAWN BY: SJW
SURVEYED BY: SJW

I hereby certify that this survey, plan, or report was prepared by
me or under my direct supervision and that I am a duly Licensed
Land Surveyor under the laws of the state of Minnesota.

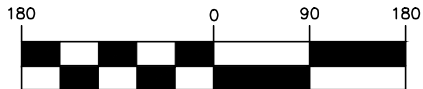
Signature: _____ Lic. No. -
Printed Name: - Date: -

 Public Works Division 11360 Hwy 212, Suite 1 Cologne, MN 55322 952.466.5200			
1	TS	11-7-24	CONSTRUCTION PERMIT
NO.	BY	DATE	REVISIONS

PARCEL 6
HENNEPIN COUNTY PARK
RESERVE DISTRICT
PID 65.0110100
VICTORIA, MN 55386

EASEMENT EXHIBIT
PART OF GOV. LOTS 2
& 6 SEC.11-116-24,
LAKETOWN TWP,
CARVER COUNTY, MN

FILE NO.
218931
DATE
06/17/24
SHEET
1 OF 2



(IN FEET)

ORIENTATION OF THIS BEARING
SYSTEM IS BASED ON CARVER
COUNTY COORDINATE SYSTEM
NAD83 (2011 ADJ)

- PRESCRIPTIVE EASEMENT (EXISTING)
80,171 SQ FT
 - PROPOSED ROADWAY (NEW)
47,070 SQ FT
127,241 SQ FT (TOTAL)
 - DRAINAGE & UTILITY EASEMENT (NEW)
1,371 SQ FT
 - TEMPORARY EASEMENT
30,778 SQ FT
- PARENT SITE = 8.3± ACRES

DRAWN BY: SJW

SURVEYED BY: SJW

I hereby certify that this survey, plan, or report was prepared by
me or under my direct supervision and that I am a duly Licensed
Land Surveyor under the laws of the state of Minnesota.

Signature: _____ Lic. No. - _____

Printed Name: - _____ Date: - _____



Public Works Division
11360 Hwy 212, Suite 1
Cologne, MN 55322
952.466.5200

NO.	BY	DATE	REVISIONS

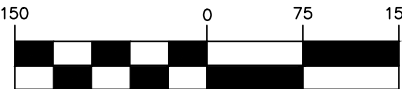
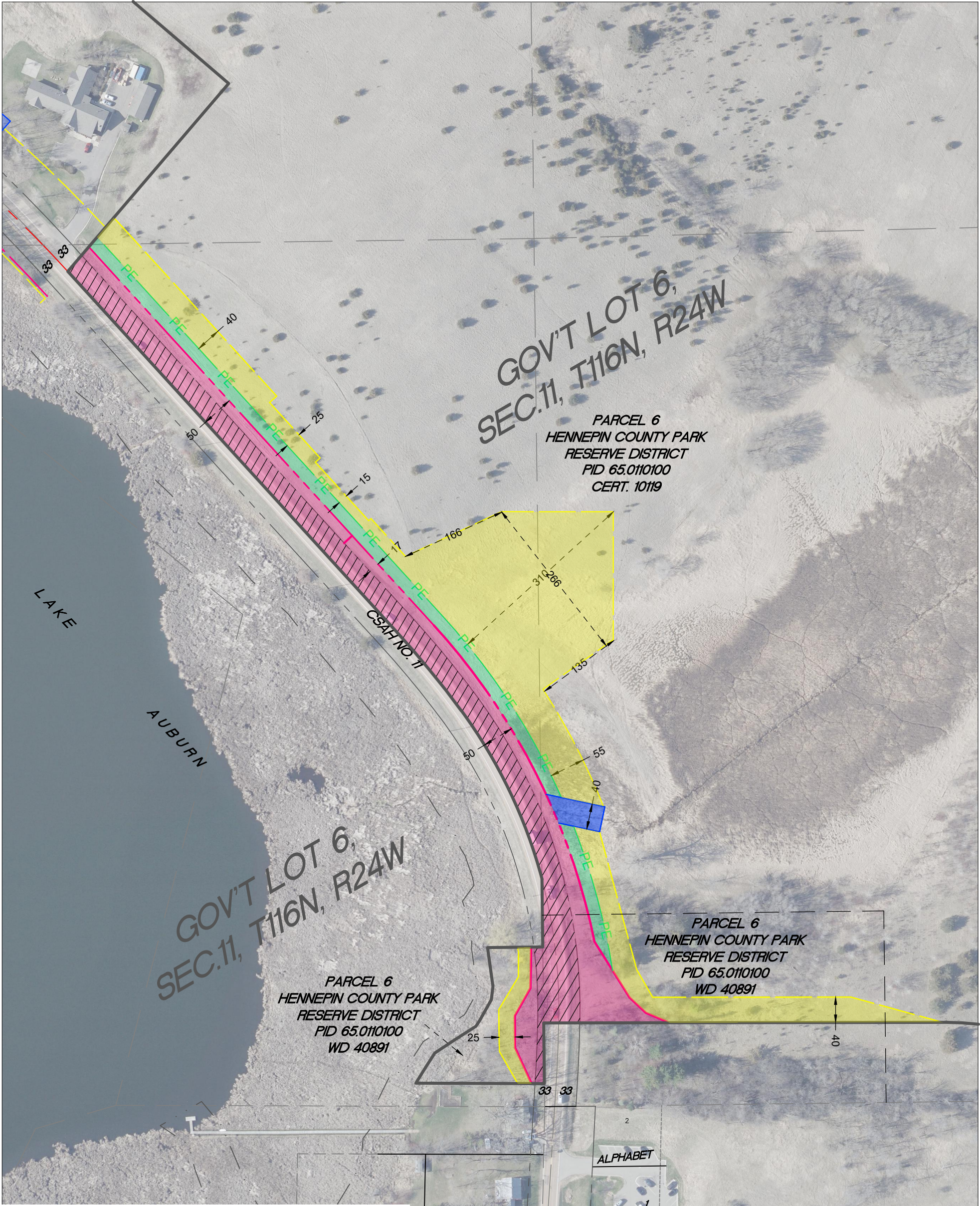
**PARCEL 7
THREE RIVERS PARK
DISTRICT
PID 65.0110200
7555 VICTORIA DR.
VICTORIA, MN 55386**

**EASEMENT EXHIBIT
PART OF GOV. LOTS
2, 4, 6 SEC.11-116-24,
LAKETOWN TWP,
CARVER COUNTY, MN**

FILE NO.
218931

DATE
06/17/24

SHEET
1 OF 1



(IN FEET)

ORIENTATION OF THIS BEARING
SYSTEM IS BASED ON CARVER
COUNTY COORDINATE SYSTEM
NAD83(2011 ADJ)

- TURNBACK (EXISTING)
20,195 SQ FT
 - PREScriptive EASEMENT (EXISTING)
141,891 SQ FT
 - PROPOSED ROADWAY (NEW)
109,257 SQ FT
251,148 SQ FT (TOTAL)
 - TRAIL EASEMENT (NEW)
59,194 SQ FT
 - DRAINAGE & UTILITY EASEMENT (NEW)
5,520 SQ FT
 - TEMPORARY EASEMENT
257,233 SQ FT
- PARENT SITE = 455.0± ACRES




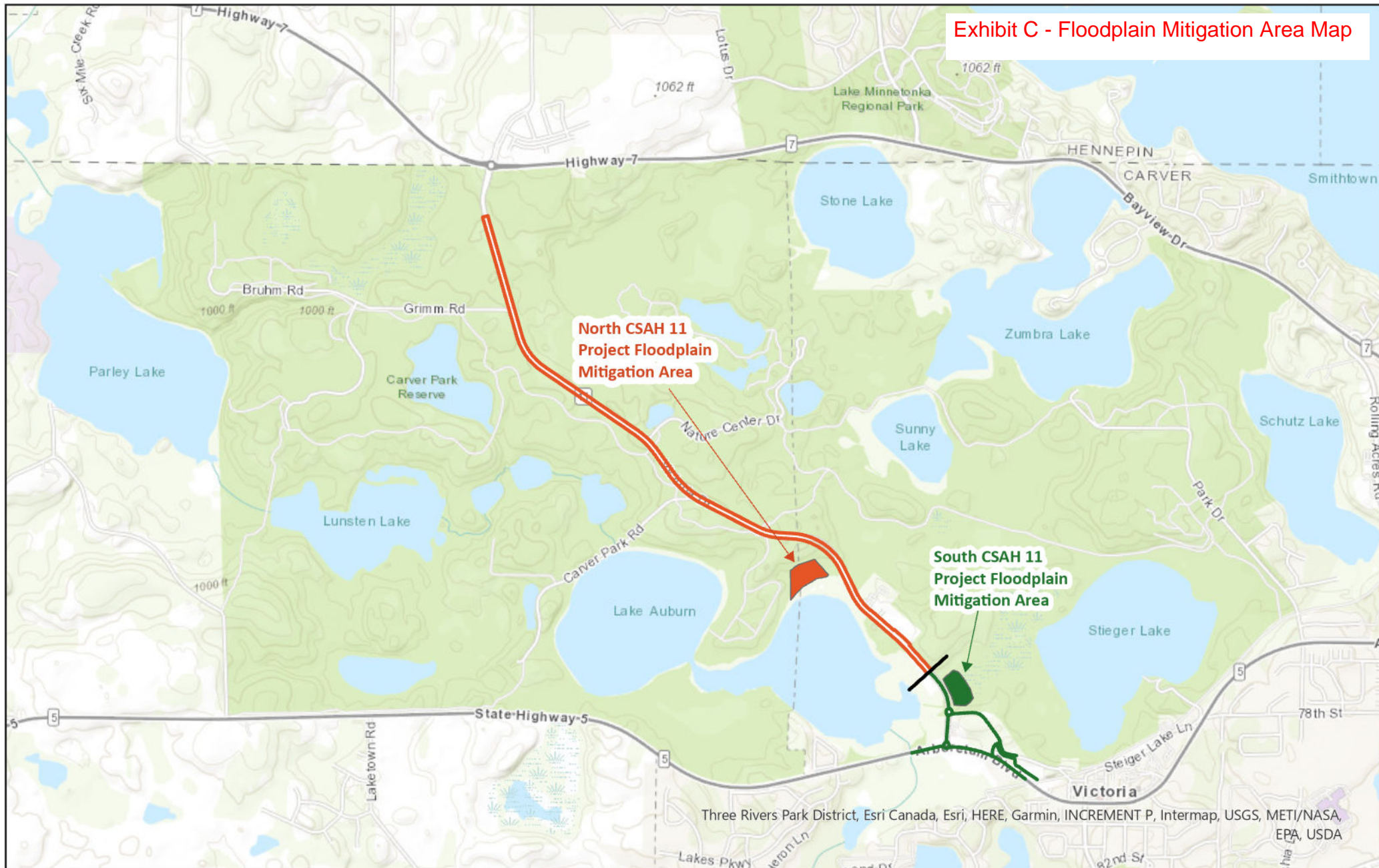
DRAWN BY: <u>SJW</u>	I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the state of Minnesota.	 Public Works Division 11360 Hwy 212, Suite 1 Cologne, MN 55322 952.466.5200	PARCEL 6 HENNEPIN COUNTY PARK RESERVE DISTRICT PID 65.0110100 VICTORIA, MN 55386		EASEMENT EXHIBIT PART OF GOV. LOTS 2 & 6 SEC.11-116-24, LAKETOWN TWP, CARVER COUNTY, MN		FILE NO. 218931	
							DATE 06/17/24	
							SHEET 2 OF 2	
							173	
SURVEYED BY: <u>SJW</u>	Signature: _____ Lic. No. - _____							
	Printed Name: _- _____ Date: _- _____							
		NO.	BY	DATE	REVISIONS			

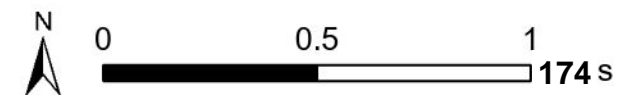
Exhibit C - Floodplain Mitigation Area Map

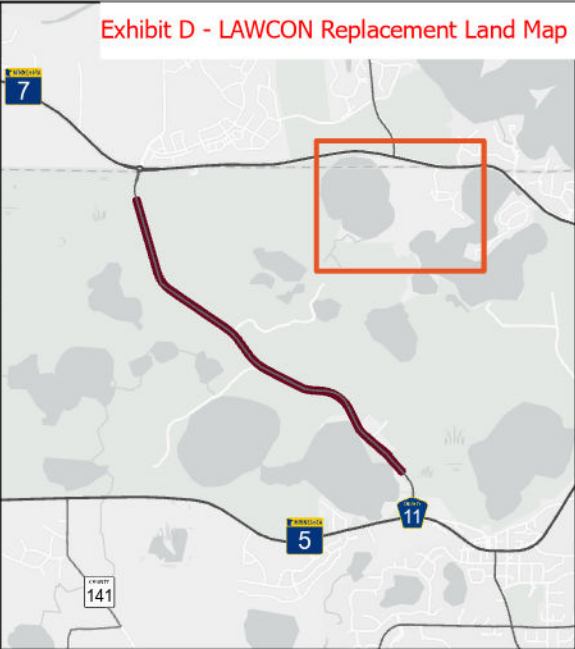
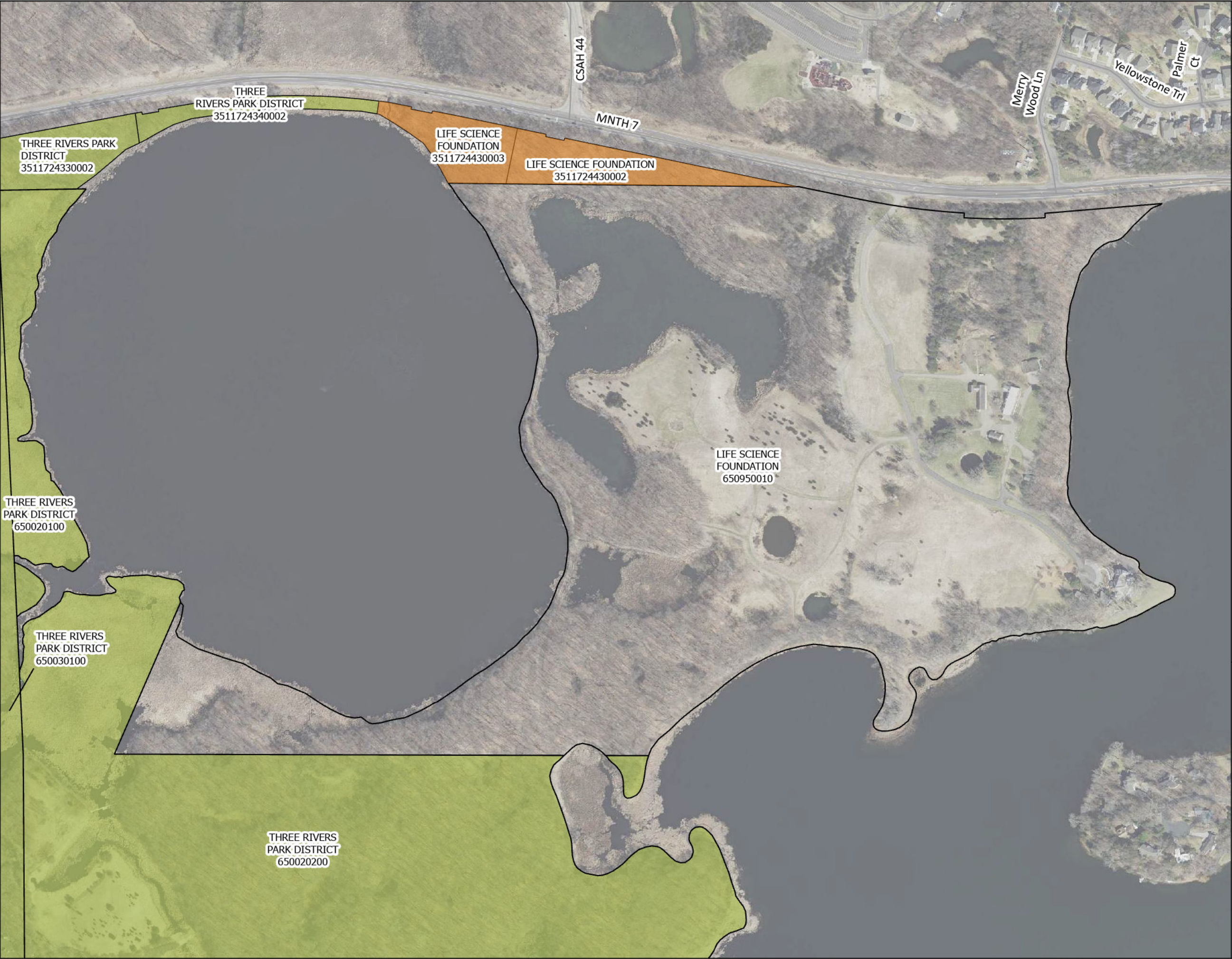


Legend

- North Highway 11 Project
- South Highway 11 Project
- Matchline of North and South Highway 11 Projects

Floodplain Mitigation Area





- Legend**
- Carver Park Reserve Boundary
 - Intended replacement area to be acquired
 - Three Rivers Park District Parcels

**Proposed Acquisition Area for
LAWCON Mitigation**



Source: MnGEO WMS service, Twin Cities metro, 2020 color 7-county

REGULAR BOARD MEETING

Meeting Date: 12/19/24 Business Item: CURRENT BUSINESS

Item Number: **5D**

Division: Planning, Design & Technology

Originating Source: Jonathan Vlaming, Associate Superintendent

Agenda Item: Award of Construction Contract for the 2024 Welcome Kiosk Implementation, Various parks

Superintendent's Recommendation:

MOTION TO AWARD A CONTRACT FOR THE 2024 WELCOME KIOSK IMPLEMENTATION AT NINE PARK LOCATIONS TO BLACKSTONE CONTRACTORS, LLC. IN THE TOTAL BASE BID AMOUNT OF \$433,385.45 PLUS ALTERNATE NO 1 IN THE ADD AMOUNT OF \$15,000.00 FOR A TOTAL CONTRACT SUM OF \$448,385.45 AND TO ESTABLISH A TOTAL CONSTRUCTION BUDGET OF \$493,224.00 INCLUDING A 10 PERCENT CONTINGENCY, WITH FUNDING FROM THE 2023 AND 2024 ASSET MANAGEMENT PROGRAMS AND UNALLOCATED INTEREST EARNED IN THE PRESERVATION AND REHABILITATION FUND.

Prepared By: Nate Straka, Project Manager

Background:

The need for welcome/information kiosks was identified by the public during outreach for development of the System Plan and French Long-range Plan Update, and by participants in Three Rivers' Community Outreach programs. The welcome and information kiosk program will develop and install kiosks in high visibility areas of nine parks and are designed to serve new visitors. The kiosks will include general information, high-level wayfinding, and interpretative features, all of which will be available for immediate on-site translation in various languages using technology (see Project Location Map and Park Information Kiosks attached).

The project locations are:

- Baker Park Reserve
- Bryant Lake Regional Park
- Elm Creek Park Reserve
- French Regional Park
- Fish Lake Regional Park
- Gale Woods Farm Special Recreation Feature
- Hyland Park Reserve (2)
- Mississippi Gateway Regional Park
- Silverwood Special Recreation Feature

Bid Results:

Advertisement for bids for this project was placed in Finance and Commerce and QuestCDN. Construction documents were issued on October 18, 2024. Bids for this work were received on November 12, 2024. There were thirteen (13) contractor plan holders of which eight (8) submitted bids (Bid Tabulation attached).

The low bidder is Blackstone Contractors, LLC from Loretto, MN with a total base bid amount of \$433,385.45.

The Architect or Engineer's estimate of probable construction cost is \$312,245.

The construction contract is based upon unit prices and offers flexibility to increase and decrease quantities of work for pay items listed on the bid form. The final contract amount may be more or less than the original contract amount.

In addition, Blackstone Contractors, LLC bid included one (1) Alternate bid:

- Alternate No. 1: Add Contractor installed precast pavers - \$15,000

The proposed contract award includes all of the Alternates, resulting in a total Contract Sum of \$448,385.45.

Park District staff and Bolton and Menk have confirmed that Blackstone Contractors, LLC has submitted the lowest responsive and responsible bid and has met the minimum contract requirements for this project.

Construction Administration Services:

Bolton and Menk, the engineer-of-record for the project, is under contract to provide construction administration services for the project. Design and construction administration services are funded from the overall project budget from the 2023 Asset Management Program.

Bid Evaluation:

This project was originally bid on 3/8/2024, of which two (2) contractors submitted bids with the low bidder submitting a bid at \$710,294.50. With the low number of bidders and relative high cost, Park District staff rejected all bids and developed a strategy to produce a more favorable result for the Park District, including an increased lead time, energetically promoting the project to potential bidders and manufacturers, value engineering of several kiosk locations, and shifting responsibility for some site work/site restoration to Park District staff. These efforts culminated with the Park District receiving new bids on November 12, 2024.

Each year, staff revises expected project costs for projects in the CIP to reflect the most recent bid information on similar projects. The kiosks are unique structures with few contractors able to complete the kiosk fabrication. Additionally, installation of the kiosks on-site is a moderately complex operation which leads to a challenge in estimating the cost per kiosk since they are susceptible to manufacturer schedules, raw material price volatility, and contractor means and methods of installation.

The three low bidders were relatively close in value, which tells us significant time and effort was spent preparing the bids, that the plans were clear and concise, and that the submitted bids accurately represent the current value of the work.

The Park District's management team determined that the public need for the kiosks, coupled with the inevitable increase in costs if this project were to be phased, warrants the installation of all planned kiosks using additional available funding.

Proposed Schedule:

Construction is scheduled to commence at the earliest practicable date, subject to receipt of the contractor's proposed schedule and favorable weather conditions. The construction contract requires work to be substantially complete by August 1, 2025.

Impacts to Public Services:

With the exception of the increased noise, debris, and temporary traffic delays typically associated with construction activity, impacts to public services will not be impacted.

Public Communications Approach:

The public communications plan, following board award of the construction contract, is as follows:

- Three Rivers will include information and construction updates on the Park District's website.
- A display posted on site with project information.

Relationship to the System Plan:

The Request for Action supports the following goal(s) of the System Plan:

Goal 1: You Belong Here

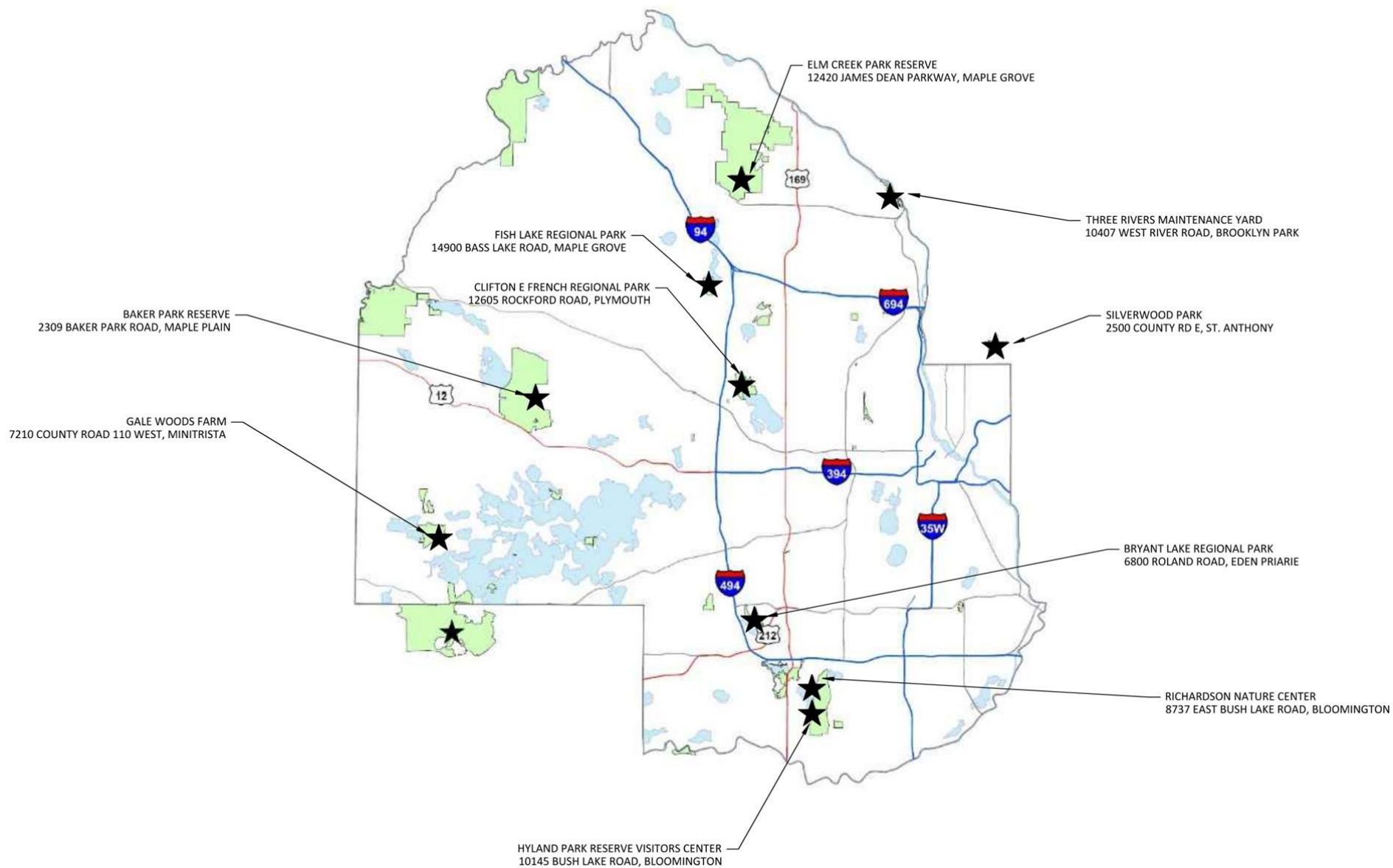
Goal 2: Parks Matter

Goal 3: Lead by Example

Attachments:

[Project Location Map and Park Information Kiosks.pdf](#)
[Bid Tabulation](#)

PROJECT LOCATION MAP



Park Information Kiosks

Purpose: To provide relevant, place-based information to help guests feel welcome, comfortable and connected; to ensure they have a good experience at the park. To provide basic information, especially when/where staff are not readily available.

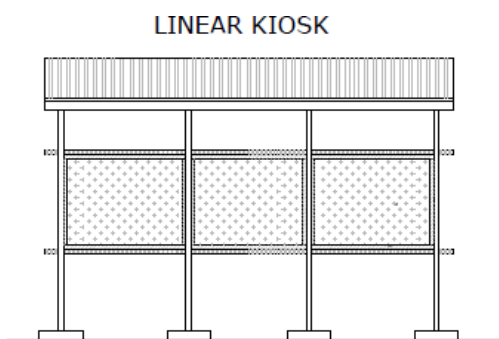
Placement: Central, visible locations for people to see after getting out of their vehicle – for example: near visitor centers, focused recreation areas, main parking areas, etc.

- One kiosk per use area
- Can have multiple kiosks within a park

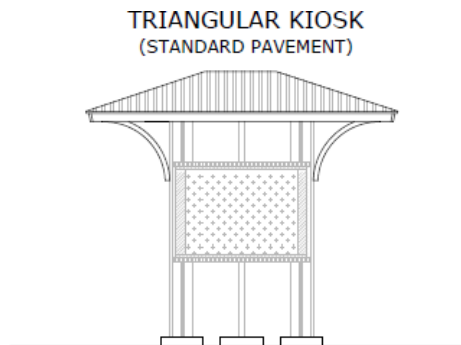
Message: Year-round content, not requiring seasonal changes. Templates are consistent between locations, but details will vary by location. Incorporate iconography/imagery as much as possible to aid in universal readability. Content is relevant to that specific area within a park. If a park has multiple kiosks, the content will differ depending on location.

Design & Content Overview:

3 panel structure that can be installed in a linear or triangular format. All panels must be displayed together using one of the approved structure designs.



Footprint: 138 sq feet (17' 3" x 8')



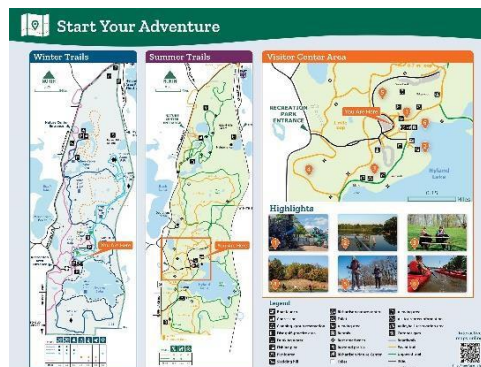
Footprint: 240 sq feet (14' 6" x 16' 6") or 175 sq feet (14' 3" x 14' 3")



Info Panel

Basic information on what visitors can do at this location & what amenities are available.

- Activity icons w/key details
- Building/facility info
- QR Link to programs
- Contact Info



Wayfinding Panel

Maps showing key points and trails. If trails & activities vary significantly by season, a winter & summer map will be included on same panel.

- You are Here marking
- Photos of key amenities
- Trail use & general legend



Interpretive Panel

Multiple templates to tell place-based story. Developed by OER/NRM staff. Topics could be:

- Natural
- Cultural
- Historical

THREE RIVERS PARK DISTRICT
3000 Xenium Lane North
Plymouth, MN 55441

2024 Welcome Kiosk Implementation – District Wide

BID DATE: November 12, 2024 – 10:30am

[illegible]

Estimate: \$ 296,110.00

Bids tabulated by: Nathaniel Straka, Project Manager
Janet Brown, Design Department Coordinator

DBE Categories			
DBE – Disadvantaged Business Entity	WBE – Women-Owned Business Entity	TGB – Targeted Group Businesses	SDV – Service-Disabled Veteran
MBE – Minority-Owned Business Entity	SBE – Small Business Entity	ESBE – Emerging Small Business Entity	VET – Veteran Owned Business

REGULAR BOARD MEETING

Meeting Date: 12/19/24 Business Item: CURRENT BUSINESS

Item Number: **5E**

Division: Recreation, Education & Natural Resources

Originating Source: Luke Skinner, Associate Superintendent

Agenda Item: Mississippi Gateway Operations Plan Overview

Superintendent's Recommendation:

NO ACTION REQUIRED; THIS ITEM IS FOR INFORMATION AND DISCUSSION.

Prepared By: Luke Skinner, Associate Superintendent; Mandy Whiteside, Director of Marketing and Community Engagement; Wendy Weirich, Director of Outdoor Education; and Patty Maher, Outdoor Education Supervisor

Background:

The vision of the Mississippi Gateway Regional Park long-range plan has taken a significant step towards being realized with the build out of all the new park amenities in both the east and west units. As the infrastructure investments near completion, plans for Park operations are being finalized. Staff have developed an overview of plans for Park operations starting in 2025 (Attachment – Mississippi Gateway Operations Overview). The plan will be updated as we adjust to the new amenities and offerings.

Mississippi Gateway Regional Park is to be a "Gateway for everyone to connect with Mississippi River and its dynamic environment." Staff are preparing to meet the expectations of the plan and its vision.

Relationship to the System Plan:

The Request for Action supports the following goal(s) of the System Plan:

Goal 1: You Belong Here

Goal 2: Parks Matter

Goal 3: Lead by Example

Attachments:

[Mississippi Gateway Operations Overview.pdf](#)

Mississippi Gateway Regional Park Operations Plan



The long-range plan for Mississippi Gateway Regional Park details the park's to be a "Gateway for everyone to connect with Mississippi River and its dynamic environment." This vision and the details within the plan have guided the design and development of the park's facilities, amenities and offerings in both the east and west units. As construction nears completion, plans for park operations are being finalized.

This document lays out the offerings and general operation plans for the park. Through this operational plan, Mississippi Gateway staff are planning and prepared to meet the expectations and vision of the long-range plan.

What can the public expect?

A number of new and enhanced opportunities and services.

THE GATEWAY CENTER

Serving as a visitor center, nature center and community space, the Gateway Center will be the hub of activity and provide a number of services, including:

- Guest Services and Support
- Restrooms
- Grab & Go Concessions
- Retail Souvenirs
- Equipment Rental
- Pass Sales
- Interpretive Exhibits
- Live Animals
- Pop-Up Programming
- Room Rental

Hours of Operation

	FALL, WINTER, SPRING	SUMMER*
Monday - Saturday	9 a.m. - 5 p.m.	9 a.m. - 8 p.m.
Sunday	12 noon - 5 p.m.	9 a.m. - 8 p.m.
		<i>*Memorial Day - Labor Day</i>

FACILITY RESERVATIONS RENTAL

The public will have the opportunity to reserve indoor and outdoor spaces.

- Gateway Center indoor classrooms
 - Upper Level - 204-person total capacity; can be divided into two separate spaces
 - Lower Level – 2 smaller classrooms (19 and 32-person capacity)
- Oakview Picnic Shelter - 150-person capacity

PARK AMENITIES

Outside of the Gateway Center, the public will have the opportunity to experience a variety of amenities and activities.

- Mini-Mississippi Water Feature (open Memorial Day – Labor Day Weekends)
- Treetop Trail
- Dog Off-Leash Area
 - 6 acres
 - Includes areas for all dogs, frail/small dogs and rugged adventure
- Archery Range
- Play Areas
 - Hillside - connects to the Treetop Trail
 - West Side - near the Oakview Picnic Shelter
- Oakview Reservable Picnic Shelter
- Shared-use Picnic Shelters
- Year-round Multi-use Trails
 - 4.7 miles of paved trails
 - 3.1 miles of turf trails
 - Walkway over the Coon Rapids Dam
- Regional Trails
 - Rush Creek Regional Trail (to Elm Creek Park Reserve)
 - West Mississippi River Regional Trail (to North Mississippi Regional Park)

EQUIPMENT RENTALS

The Park will offer a number of equipment rentals, including some items that can be checked out at no cost. Most equipment will be available at the Gateway Center.

Available at Opening

- Snowshoes
- Kayak (through Paddle Share station)
- Exploration backpacks
- Yard games

Future Availability

- Bikes (Grant funding secured)
- Cross-country skis
- Fishing equipment

PROGRAMMING & EVENTS

As a core programming center within the Park District, Mississippi Gateway will continue to provide a variety of outdoor education and recreation program offerings year-round to meet the needs of the community.

The park's proximity to the Mississippi River provides countless education and recreation opportunities tied to the river and its surroundings that are unique to this location.

Program offerings at Mississippi Gateway will focus on Try-It activities (left side of the Visitor Experience Model). The goal of the programs and events will be to introduce people to nature and outdoor recreation in a welcoming and barrier-free environment.

Mississippi Gateway program staff will offer programs and events to serve the entire community – all ages and abilities. A combination of free and fee-based offerings will be available. Programming will continue to extend beyond the park's boundaries, with offerings provided in the community.

In-Park Program Examples

- Public programs for all ages
- Nature School (pre-school)
- Homeschool programs
- Summer camps
- Adult programs
- Pop-up programs and activities
- School field trips

Off-Site Program Examples

- Explorer programs (summer camps & school clubs)
- In-school group education
- Sochacki Park programs

Special Event Examples

- Embrace the North Festival
- River Fest

STAFFING PLANS

Staffing additions and adjustments have been made to meet the anticipated increased needs for the park's full opening in 2025. These additions and adjustments have been primarily in the maintenance and facility aspects of the park.

Staffing conversations will continue, and adjustments will be made to meet the needs as the park's operations are fully implemented.

OPENING TIMELINE

First Quarter (Jan-Mar) 2025*

- We anticipate gaining occupancy of the Gateway Center in January 2025 at which time staff will start moving supplies, equipment and exhibits into the building.
- Restroom facilities will be available in the Gateway Center prior to the removal of the existing visitor center.

Second Quarter (Apr-Jun) 2025*

- Scheduled public programs will begin in the Gateway Center.

Third & Fourth Quarter (Jul-Dec) 2025*

- Park amenities and facilities will open as site work is completed in each area.
- Grand opening celebration once project is completed.

**Timeframes are estimates and subject to change.*

REGULAR BOARD MEETING

Meeting Date: 12/19/24 Business Item: CURRENT BUSINESS

Item Number: **5F**

Division: Superintendent's Office

Originating Source: Boe Carlson, Superintendent

Agenda Item: Use of General Fund Fund Balance for Mississippi Gateway Tools and Equipment

Superintendent's Recommendation:

MOTION TO APPROVE THE USE OF UP TO \$532,400 OF THE GENERAL FUND FUND BALANCE FOR THE PURCHASE OF TOOLS AND EQUIPMENT REQUIRED FOR THE OPERATION OF MISSISSIPPI GATEWAY REGIONAL PARK.

Prepared By: Howard D. Koolick, Chief Financial Officer

Background:

At the June Board meeting, staff reviewed with Commissioners the General Fund excess fund balance of \$963,993. Staff recommended holding this amount in the fund as it provides a margin for budget variances for the remainder of the year given the limited winter recreation revenue received in January through March. Commissioners agreed with this recommendation and took no action to use this excess fund balance.

Over the past several months, staff has been planning for the opening of Mississippi Gateway Regional Park and has identified a variety of start-up tools and equipment that are needed for maintaining and operating the park. Most of these items are usually included in the project budget when a new building is built. However, since all of the construction costs are being financed by State and Met Council grants or through a cost sharing agreement with the City of Brooklyn Park and the items needed do not qualify as part of the grants or the cost sharing agreement, an alternative funding source is needed.

Staff is recommending the necessary tools and equipment be purchased using a portion of the excess fund balance of the General Fund. Staff is comfortable using a portion of the excess fund balance since the weather in November and December has been cold enough to make snow and open winter recreation facilities in December.

These items that need to be purchased total \$532,400 and include:

- 1-Top Dump Truck with Plow - \$85,200
- 3 Utility ATVs for Maintenance Staff - \$94,000
- Forklift - \$48,000
- Rotary Mower with Cab - \$60,000
- Floor Scrubber - \$26,000
- Carpet Extractor (Cleaner) - \$27,000
- Public Service Assistant Vehicle - \$45,000
- Variety of smaller tools and equipment - \$147,200

The recommended motion authorizes the use of the fund balance to purchase the startup items identified by staff.

Relationship to the System Plan:

The Request for Action supports the following goal(s) of the System Plan:

Goal 1: You Belong Here

Goal 2: Parks Matter

Goal 3: Lead by Example

by ensuring the Park District's finances are managed in a responsible manner.

REGULAR BOARD MEETING

Meeting Date: 12/19/24 Business Item: CURRENT BUSINESS Item Number: **5G**

Division: Superintendent's Office

Originating Source: Boe Carlson, Superintendent

Agenda Item: Resolution Adopting 2025 General Fund Operating Budget and Tax Levy

Superintendent's Recommendation:

MOTION TO ADOPT RESOLUTION NO. 24-16, A RESOLUTION ADOPTING THE 2025 GENERAL FUND OPERATING BUDGET AND THE 2025 PROPERTY TAX LEVY.

Prepared By: Howard D. Koolick, Chief Financial Officer

Background:

The Board of Commissioners approved the 2025 General Fund Operating Budget on November 7, 2024, and pursuant to state statute, it was submitted to the Hennepin County Board for consideration. The County Board reviewed the Park District's budget on November 12, 2024, as part of their committee meetings. Superintendent Carlson made a short presentation regarding the budget. County Commissioners inquired about Mississippi Gateway Regional Park and made comments about the District's reactions to invasive species, funding for trails and the District's building of relationships with partners. The budget was adopted by the Committee and forwarded to the full County Board Meeting on November 26, 2024, where it passed as part of the consent agenda.

The last step in the budget process is to adopt Resolution 24-16 which confirms the budget and certifies the property tax levy. The Park District certified a preliminary levy totaling \$51,281,543, comprised of an operating levy of \$43,247,845 and a debt service levy of \$8,033,698. The final property tax levy has decreased by \$184,676 due to the debt service levy for the 2024 bonds being reduced from the original estimate due to changes in the structure of the bonds.

The Park District's overall tax levy is increasing by 3.6% when compared to the 2024 levy. The comparison of the 2025 levy to the 2024 levy and the financial impact on a variety of sample residential properties is shown on the Property Tax Comparison table.

State law requires that the levy be certified to the County within five working days from December 20. This five-day period would expire December 30, 2024. Upon adoption of the resolution, the Chief Financial Officer will complete and file the necessary documentation prior to the deadline.

July	August		September		Sept-Oct	October	November		December
07/18/24	08/12/24	08/15/24	09/19/24	09/19/24	10/24/24	10/24/24	11/7/24	11/14	12/19/24
Audit Results and Fund Balance Discussion	Budget Information Prepared by Staff	Board Discussion of General Budget Information and Tax Levy Information	Approval of Preliminary Tax Levy and Certification of Levy to County	Approval of Glen Lake Golf Fund Budget	Board Discussion of Budget Details and Goals for the Upcoming Year	Board Review of Draft Budget	Public Hearing on General Fund Budget. Approval of General Fund, Golf, Ski and Equipment ISF Budgets	Presentation of General Fund Budget to Hennepin County Board of Commissioners	Final Adoption of General Fund Budget and Tax Levy. Certification of Tax Levy to Hennepin County.

Relationship to the System Plan:

The Request for Action supports the following goal(s) of the System Plan:

Goal 1: You Belong Here

Goal 2: Parks Matter

Goal 3: Lead by Example

by funding services and facilities to ensure they are available and managing the Park District's financial affairs in a responsible manner.

Attachments:

[Tax Levy Resolution.pdf](#)

[2025 Final Tax Levy.pdf](#)

THREE RIVERS PARK DISTRICT
RESOLUTION NO. 24-16

**ADOPTING A GENERAL FUND OPERATING BUDGET
AND CERTIFYING THE PROPERTY TAX LEVY FOR 2025**

WHEREAS, on November 7, 2024, the Park District Board of Commissioners approved a 2025 General Fund budget of \$53,256,649 and determined that tax revenue in the amount of \$42,382,888 (based on a 98 percent collection rate on a tax levy of \$43,247,845) is necessary to fund the budget; and

WHEREAS, the Hennepin County Board of Commissioners recommended no changes to the budget during their review of the budget as required by Minnesota State Statutes section 383B.73 subdivision 1; and

WHEREAS, the Park District has issued General Obligation Bonds which require the levying of taxes to repay principal and interest on the bonds.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners of the Three Rivers Park District hereby adopts the final 2025 General Fund Operating Budget in the amount of fifty-three million, two hundred fifty-six thousand, six hundred and forty-nine dollars (\$53,256,649).

BE IT FURTHER RESOLVED that the Board of Commissioners of the Three Rivers Park District hereby certifies to Hennepin County the following amounts as the 2025 property tax levy:

General Fund	\$43,247,845
Debt Service	<u>\$7,849,022</u>
Total Tax Levy	<u>\$51,096,867</u>

BE IT STILL FURTHER RESOLVED that the property tax levy scheduled for the \$6,465,000 General Obligation Revenue Bonds, Series 2015A in the amount of \$395,062.50 is hereby cancelled as there will be sufficient funds available from ski operations or other sources to fund the scheduled principal and interest.

Adopted this 19th day of December, 2024.

**THREE RIVERS PARK DISTRICT
PROPERTY TAX COMPARISON
COMPARING ACTUAL 2024 AND 2025 TAX LEVIES**

	OPERATING BUDGET		DEBT SERVICE		TOTAL	
	2024	2025	2024	2025	2024	2025
Gross amount required from Property Tax	\$40,422,888	\$42,382,888	\$8,075,793	\$7,849,022	\$48,498,681	\$50,231,910
Divided by collection rate of 98.0% (Operating Budget only)	98%	98%	N/A	N/A	N/A	N/A
Amount required from Property Tax Levy	\$41,247,845	\$43,247,845	\$8,075,793	\$7,849,022	\$49,323,638	\$51,096,867
Percent Increase/(Decrease)						3.60%
Less: Fiscal Disparities	(2,716,751)	(2,930,772)	(531,905)	(531,904)	(3,248,656)	(3,462,676)
LOCAL LEVY NEEDED	\$38,531,094	\$40,317,073	\$7,543,888	\$7,317,118	\$46,074,982	\$47,634,191
Value used for levy rate	\$1,921,407,800	\$1,935,894,815	\$1,921,407,800	\$1,935,894,815	\$1,921,407,800	\$1,935,894,815
(x) Net Tax Capacity Rate (decimal)	0.02006	0.02083	0.00393	0.00378	0.02399	0.02461
LEVY BY HENNEPIN COUNTY	\$38,543,440	\$40,324,689	\$7,551,133	\$7,317,682	\$46,094,573	\$47,642,371

Tax Levy for Operations Limit	
Total Market Value	\$181,466,786,639
Percentage	0.03224%
	\$58,504,892
2025 Property Tax Levy	\$43,247,845
Unused Tax Levy Authority	\$15,257,047

**THREE RIVERS PARK DISTRICT
PROPERTY TAX COMPARISON
COMPARING ACTUAL 2024 AND 2025 TAX LEVIES
FOR SELECTED RESIDENTIAL PROPERTIES**

	OPERATING BUDGET		DEBT SERVICE		TOTAL	
	2024	2025	2024	2025	2024	2025
Taxable Market value ¹	\$300,000	\$305,400	\$300,000	\$305,400	\$300,000	\$305,400
Market Value Exclusion ²	\$10,240	\$19,064	\$10,240	\$19,064	\$10,240	\$19,064
Tax Capacity @ 1.00%	\$2,898	\$2,864	\$2,898	\$2,864	\$2,898	\$2,864
(x) Net Tax Capacity Rate	0.02006	0.02083	0.00393	0.00378	0.02399	0.02461
Three Rivers Park District Tax	\$58.13	\$59.66	\$11.39	\$10.83	\$69.52	\$70.48
Taxable Market value ¹	\$400,000	\$407,200	\$400,000	\$407,200	\$400,000	\$407,200
Market Value Exclusion ²	\$1,240	\$9,902	\$1,240	\$9,902	\$1,240	\$9,902
Tax Capacity @ 1.00%	\$3,988	\$3,973	\$3,988	\$3,973	\$3,988	\$3,973
(x) Net Tax Capacity Rate	0.02006	0.02083	0.00393	0.00378	0.02399	0.02461
Three Rivers Park District Tax	\$80.00	\$82.76	\$15.67	\$15.02	\$95.67	\$97.78
Taxable Market value ¹	\$500,000	\$509,000	\$500,000	\$509,000	\$500,000	\$509,000
Market Value Exclusion ²	\$0	\$740	\$0	\$740	\$0	\$740
Tax Capacity @ 1.00%	\$5,000	\$5,083	\$5,000	\$5,083	\$5,000	\$5,083
(x) Net Tax Capacity Rate	0.02006	0.02083	0.00393	0.00378	0.02399	0.02461
Three Rivers Park District Tax	\$100.30	\$105.88	\$19.65	\$19.21	\$119.95	\$125.09

¹ - For each property, it is assumed that the market value of the property will increase by 1.8% from 2024 to 2025. The 1.8% increase is the percentage increase for the Park District as a whole.

² - The Market Value Exclusion is a method used by the state to subsidize residential property taxes by decreasing their taxable value. The formula used is defined in state law and changed drastically for the 2025 Levy year resulting in a larger exclusion amount than in past years. The exclusion is a graduated system providing greater relief for lower valued properties. It is calculated as 40% of a home's value if the home is valued under \$95,000. For properties over \$95,000, the exclusion is \$38,000 minus 9% of the value over \$95,000.

REGULAR BOARD MEETING

Meeting Date: 12/19/24 Business Item: CURRENT BUSINESS Item Number: **5H**

Division: Planning, Design & Technology

Originating Source: Jonathan Vlaming, Associate Superintendent

Agenda Item: Adoption of the 2025-2029 Capital Improvement Program

Superintendent's Recommendation:

MOTION TO ADOPT THE 2025-2029 CAPITAL IMPROVEMENT PROGRAM.

Background:

The Draft 2025-2029 Capital Improvement Program (CIP) was reviewed by the Board at their November 7, 2024, meeting.

At that meeting, the Board expressed interest in examining the potential to move the Baker Park Reserve Katrina trail loop reconstruction year forward from 2028 to 2027 and/or move the Hyland Park internal trail network reconstruction year forward from 2029 to 2028. Project timing is influenced by need/public benefit, availability of funds and management of project managers' workloads.

The Katrina trail loop reconstruction project could be moved forward from construction in 2028 to 2027 but would require moving the Lake Minnetonka Regional Park parking lots/roads/trails reconstruction project from 2027 to 2028. The need for both projects is roughly equal, and swapping the timing of the projects would result in neutral impacts on budget and workload.

The Hyland trail reconstruction project is partially tied to a federal grant that has a pre-assigned construction year of 2029. The Park District could request to move the project forward to 2028, but such a move has two potential impacts: 1) federal funding may not be available in 2028 and the Park District would have to carry the cost for one year before being reimbursed, and 2) the workload impact on project managers would likely require another project of similar scale to be moved backwards one year. Potential projects of similar scale would be the Lake Minnetonka pavement project or the Katrina loop trail reconstruction project. In all scenarios, it is desirable to do all trails within Hyland in the same year as to minimize impacts on park users.

The 2025-2029 CIP has not presumed moving forward the Katrina loop or Hyland trails reconstruction projects since any of the changes discussed above would not have impacts on the CIP until 2026 and beyond. Any desired change to timing for either project can be incorporated into the 2026-2030 CIP and discussed during draft CIP review next May or June.

Next Steps

The final draft of the 2025-2029 CIP is identical to what was reviewed by the Board at their November meeting and is presented for consideration of adoption by the Board (**Attachment 1**).

The CIP is a planning tool. The first year of the adopted CIP is used to create the annual Asset Management Program (AMP). The AMP is considered for approval by the Board and serves as the official list of capital projects to be implemented and funded for the next year.

Relationship to the System Plan:

The Request for Action supports the following goal(s) of the System Plan:

Goal 1: You Belong Here

Goal 2: Parks Matter

Goal 3: Lead by Example

Attachments:

[Attachment 1 - 2025-2029 Capital Improvement Program.pdf](#)

5-Year Capital Improvement Program 2025-2029



Three Rivers
PARK DISTRICT

FINAL DRAFT FOR CONSIDERATION OF ADOPTION

December 19, 2024

Background

Purpose of the 5-Year CIP

- The 5-Year CIP provides a road map for capital investments and capital funding for the next five years.
- The 5-year CIP helps guide investments in Stewardship, Commitments and Discretionary projects based on principles and priorities set by the Three Rivers Board of Commissioners.
- The 5-year CIP allows for collaborative planning with partners.
- The 5-year CIP allows for longer term operational planning.
- The CIP helps formulate but does not replace the annual Asset Management Program (AMP). Final funding decisions are made by the Board as part of the annual AMP process.
- The CIP is not a substitute for specific project approvals.

5-Year CIP Principles:

- The 5-year CIP supports achievement of Three Rivers' Mission and its 2040 System Plan.

The Mission of the Park District is to promote environmental stewardship through recreation and education in a natural resources-based system.

2040 System Plan Goals:

1. *You Belong Here*
2. *Parks Matter*
3. *Lead by Example*

- The Board will update and approve the 5-year CIP annually to reflect changing capital needs.
- The 5-year CIP is consistent with the annual operating budget. Future operating costs and efficiencies associated with new capital improvements will be projected and included in operating budget forecasts.
- The 5-year CIP will reflect expected funding opportunities.

Background

5-Year CIP Priorities:

- Safety: Give preference to capital investments that if not executed, may place the health, safety, or welfare of the public or staff at risk.
- Stewardship: Take good care of existing park system infrastructure, facilities, and natural resources.
- Commitments: Give preference to capital investments to which Three Rivers has committed through Board approved motions, agreements, or contracts, or which reflect legal obligations or mandates.
- Core Competencies: Give preference to capital investments that provide service for which Three Rivers is uniquely qualified.
- Equity: Give preference to projects that provide equitable service to the residents of suburban Hennepin County.
- Efficiency: Give preference to capital investments that substantially increase net revenue, or which substantially decrease existing operating costs.
- Leverage: Give preference to capital investments that have matching dollars/resources from outside sources.

How projects came to be in the CIP

- *On-going Stewardship Programs*

The infrastructure management, preservation and rehabilitation, natural resources management, and technology programs all include on-going projects that are needed to maintain the quality of what Three Rivers offers. These are technical programs are driven largely by functional life cycles of resources (e.g., pavement, roofs, etc.) or which are part of larger long-term efforts (e.g., invasive species control). Projects that help meet regulatory requirements such as ADA are also included in this category.

- *Input from Field Staff*

Field staff have a strong understanding of stewardship needs as well as visitor needs out in the parks. It is important to engage this expertise. Each year, a call goes out to all staff asking them to review projects already in the CIP and to submit new ideas or needs. Projects are ranked and selected by Three River's Leadership Team, which includes Directors, Associate Superintendents, and the Superintendent.

- *Board Initiatives*

Three Rivers Board of Commissioners' initiatives help drive investments. These initiatives are identified in guiding documents such as the 2040 System Plan and the Sustainability Plan or may be new initiatives that arise at the Board's discretion.

Background

- **Partnerships**

Partnership projects reflect opportunities. Opportunities to save money, to add value, to work with other major initiatives to bring benefit to the Park District. These types of projects were identified through several avenues, including dialogues between decision-makers, technical staff sharing plans and discovering commonalities, and through strategic planning.

- **The Public**

The public plays an important role when projects are first being conceptualized – particularly at the Master Planning phase for parks and trails. Additional public input comes through visitor studies, and through visitor engagement with field staff.

How this CIP is organized

There are four primary categories of capital investments, along with administrative costs:

Stewardship: *Projects that maintain what we have.*

Commitments: *Projects that involve agreements with other parties.*

Discretionary: *Projects that provide benefits, but which can be deferred.*

Enterprise: *Projects specific to Hyland Ski Area and Baker National Golf.*

Administrative: *Funding of Dept. of Design positions through the CIP.*

Stewardship Projects (Maintaining what we have)

- **Infrastructure Management Program (IMP)**
Inventory, catalog and prioritize major infrastructure improvements: Pavement Management Program & bridge inspections and repairs.
- **Information & Technology Program (ITP)**
Maintain technology and office systems: hardware, software, connectivity, network solutions, system solutions.
- **Natural Resources Management Program (NRM)**
Prioritize and implement projects to maintain or protect natural resources: water resources, forest resources, wildlife resources, invasive species control.
- **Preservation & Rehabilitation Program (PRP)**
Inventory, catalog and prioritize maintenance and rehabilitation requirements: building maintenance; roof replacement; mechanical system replacements, etc.
- **Sustainability Program (SUS)**
Evaluate and recommend projects that will help meet future sustainability goals related to water conservation and energy efficiency.
- **ADA Program (ADA)**
Three Rivers has an Americans with Disabilities (ADA) compliance plan that addresses federal ADA rules and regulations. When a park has a major project

Background

scheduled, staff visits the site and determines what ADA improvements are needed. Those projects are then submitted into the CIP.

- District-wide Planning and Research Projects
Update Master Plans for parks, Master Plans for new trails, Consulting fees for grant applications, 5-year visitor studies and general population studies.

Commitment Projects (projects that involve agreements with other parties)

- These are projects that are part of an existing or pending agreement with other partners. Projects often involve significant outside funding. Some projects involve work being done by partners such as cities where Three Rivers realizes cost savings by adding its project to the larger city project.

Discretionary Projects

- Discretionary projects enhance the visitor experience to the Three Rivers system of parks and trails. In some cases, the projects are more functional and are meant to improve efficiencies for staff. In all cases, these projects could be deferred at the discretion of the Board without impacting the stewardship of the system or the commitments between Three Rivers and other partners.

Enterprise Projects

- Enterprise projects are projects that are specific to the function and public use of the enterprise aspects of the Hyland Ski Area and Baker National Golf. These projects are fully funded with enterprise funds set aside for this purpose.

Background

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Stewardship Projects

Infrastructure Management Program Projects

ID	Location	Project Title	2025	2026	2027	2028	2029
1	District Wide	Infrastructure Preventative Maintenance	\$1,569,000	\$1,059,000	\$928,000	\$1,432,000	\$1,967,000
1.01	District-wide	General trail/road segments as needed	\$725,000	\$750,000	\$650,000	\$750,000	\$900,000
1.02	District-wide	Utility locates and other preliminary construction services	\$30,000	\$35,000	\$35,000	\$40,000	\$45,000
1.03	District-wide	Pedestrian bridge, underpass and retaining wall, boardwalk repairs	\$64,000	\$66,000	\$68,000	\$70,000	\$72,000
1.04	District-wide	Sewer and water inspection and repairs		\$40,000		\$42,000	
1.05	District-wide	Certified inspections of engineered structures		\$28,000		\$30,000	
1.06	Rush Creek RT	Rush Creek RT – Microsurface entire trail	\$350,000				
1.07	Dakota Rail RT	Seton and Arcola Bridge approach wing wall repair	\$150,000				
1.08	West Mississippi River RT	West Mississippi RT - Microsurface entire trail	\$250,000				
1.09	Mississippi Gateway RP	Dam inspection		\$140,000			
1.10	Mississippi Gateway RP	Dam maintenance for inspection items			\$125,000		
1.11	District-wide	Sign retroreflectivity replacement			\$50,000		
1.12	Dakota Rail RT	Microsurface entire trail				\$500,000	
1.13	Carver PR	Microsurface all park trails					\$420,000
1.14	Elm Creek PR	Rejuvenator on all parking lots and road					\$330,000
1.15	Crystal Lake RT	Microsurface					\$200,000

Stewardship Projects

ID	Location	Project Title	2025	2026	2027	2028	2029
2	District Wide	Infrastructure Rehabilitation	\$5,139,894	\$1,265,000	\$7,089,000	\$5,725,000	\$5,300,000
2.16	Elm Creek PR	Elm Creek PR: Horizontal Infrastructure Improvements: Phase 2 - construction: 1) All road and parking lot mill and overlay 2) Replace 3 trail bridges 3) ADA site work 4) Elm Creek overflow parking pavement at the Chalet and Eastman	\$5,139,894				
2.17	MN River Bluffs RT	Reconstruction of CR 62 east and west overpasses		\$420,000			
2.18	Carver PR	Road and parking lot mill and overlay - Parley, Springview, and Lowry NC		\$110,000	\$975,000		
2.19	Baker PR	South picnic area trail to fishing pier reconstruction			\$174,000		
2.20	Lake Mtna LRT RT	Trail reconstruction at Excelsior Trolley area			\$210,000		
2.21	French RP	Maintenance parking lot mill and overlay			\$135,000		
2.22	Twin Lakes Boat Ramp	Road and parking lot mill and overlay			\$75,000		
2.23	Lake Minnetonka RP	Reconstruction of phase 2 roads, parking lots, park trails, and connector trail to Hwy 7 underpass		\$735,000	\$5,300,000		
2.24	Baker PR	Katrina internal trail loop reconstruction			\$220,000	\$4,125,000	
2.25	Anderson Lake RP	Reconstruction of east trail and repairs on west trail				\$530,000	
2.26	Crow-Hassan PR	Road and parking lot mill and overlay - entire park				\$50,000	\$290,000
2.27	Silverwood Park	Road and parking lot mill and overlay - entire park				\$70,000	\$406,000
2.28	Elm Creek PR	Park trail reconstruction - North Loop				\$250,000	\$960,000
2.29	Hyland PR	Park trail reconstruction - North loop, South loop, Visitor Center circulation, SE of Maintenance, and Maryland Road				\$700,000	\$3,250,000
2.30	Baker PR	Campground roads and parking mill and overlay (engineering)					\$130,000
2.31	Lake Rebecca PR	Road and parking lot mill and overlay - entire park (engineering)					\$224,000
2.32	Lake Minnetonka RT	Trail reconstruction (engineering)					\$40,000
2.33	Hyland PR	Hyland Creative Play Area timber retaining wall and associated play equipment: assessment			In-house		
		IMP TOTALS	\$6,708,894	\$2,324,000	\$8,017,000	\$7,157,000	\$7,267,000

Stewardship Projects

Preservation and Rehabilitation Projects

ID		Project Category	2025	2026	2027	2028	2029
		Amenities Building Rehab - Materials Building Rehab - Plumbing Building Rehab - Small Projects Building Rehab - Roofs Burg, Fire & Card Access Concrete Repair and Replacement Cultural Resources Preservation Disc Golf Docks, Bridges Boardwalks Electrical Maint & Repair Elevator Inspect & Service General Park Rehab HVAC Maint & Repair Non-Paved Trails Painting Play Area Maint & Repair Roads & Parking Maint Small Infrastructure Special Projects (under \$100k each) Swim Facilities The Landing Building & Site Rehab Turf & Grounds Rehab	PRP projects and sub-program budgets are determined each fall and are provided in detail as part of the annual Asset Management Program				
34		Base PRP	\$3,300,000	\$3,400,000	\$3,500,000	\$3,600,000	\$3,700,000
35	District-wide	Building demolition at 4 sites: the Landing, Gale Woods, Kingswood & Crow	\$30,000	\$30,000	\$30,000		
36	Hyland	Hyland Operations Center - Roof Replacement (cost adjustment)		\$530,000			
37	Elm Creek	Winter Rec Area slope light fixture replacement	\$170,000				
38	French	French Operations Center - Exterior rehab		\$650,000			
39	Elm Creek	Grambarts storage building's exterior rehab		\$200,000			
40	Noerenberg	Carriage House foundation replacement		\$200,000			
41	Baker	Baker Clubhouse exterior rehab			\$300,000		
42	Gale Woods	Gale Woods pavilion HVAC replacement			\$150,000		
43	Gale Woods	Pavilion refresh - replace sliding doors with glass storefronts, add windows, new lighting				\$150,000	
44	French	French Visitor Center exterior rehab. (design)				\$50,000	
45	Elm Creek	Elm Creek Chalet roof replacement				\$100,000	
46	Elm Creek	Tube hill conveyor replacement					\$1,250,000
		PRP TOTAL	\$3,500,000	\$5,010,000	\$3,980,000	\$3,900,000	\$4,950,000

Stewardship Projects

Information Technology Projects

ID		Project Title	2025	2026	2027	2028	2029
47	District-wide	Infrastructure Maintenance	\$82,687	\$86,821	\$91,162	\$95,722	\$100,508
48	District-wide	Network Hardware	\$192,938	\$202,584	\$212,714	\$223,349	\$234,516
49	District-wide	Cloud Infrastructure and Licensing	\$330,750	\$347,288	\$364,652	\$382,884	\$402,028
50	District-wide	Desktop/Multimedia/End User Solutions	\$460,000	\$347,288	\$364,652	\$382,884	\$402,028
51	District-wide	Data Center Maintenance	\$143,325	\$150,491	\$158,016	\$165,917	\$174,213
52	District-wide	Security and Compliance	\$110,250	\$115,763	\$121,551	\$127,628	\$134,009
53	District-wide	GIS/GPS Mapping and Hardware	\$55,125	\$57,881	\$60,775	\$63,814	\$67,005
		ITP TOTAL	\$1,375,075	\$1,308,116	\$1,373,522	\$1,442,198	\$1,514,308

Natural Resource Management Projects

ID	Location	Project Title	2025	2026	2027	2028	2029
54	District-wide	Aquatic Vegetation Management	\$50,000	\$50,000	\$55,000	\$55,000	\$60,000
55	District-wide	Jurisdiction-wide: Forestry/Horticulture Initiatives	\$480,000	\$430,000	\$450,000	\$450,000	\$470,000
56	District-wide	Compost for Amending Soils	\$17,500	\$17,500	\$17,500	\$20,000	\$20,000
57	District-wide	Forest Enclosures	\$-	\$25,000	\$-	\$28,000	
58	District-wide	Fisheries Management	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
59	District-wide	Invasive Species Management and Control	\$85,000	\$100,000	\$100,000	\$110,000	\$115,000
60	District-wide	Landscape Maintenance - Horticulture	\$82,500	\$82,500	\$85,000	\$85,000	\$85,000
61	District-wide	Landscape Maintenance - Nursery	\$90,000	\$95,000	\$100,000	\$100,000	\$100,000
62	District-wide	NRM Projects to Enhance Forest Habitat Communities	\$145,000	\$105,000	\$145,000	\$150,000	\$155,000
63	District-wide	NRM Projects to Enhance Open Habitat Communities	\$150,000	\$155,000	\$160,000	\$165,000	\$173,000
64	District-wide	Water Quality Improvements	\$230,000	\$240,000	\$250,000	\$260,000	\$270,000
65	District-wide	Tree Trimming - Contracted	\$50,000	\$65,000	\$60,000	\$75,000	\$125,000
66	District-wide	Water Structure Repair/Replacement	\$170,000	\$100,000	\$110,000	\$110,000	\$110,000
67	District-wide	CPL/BWSR Grant Match	\$-	\$25,000	\$30,000	\$30,000	\$35,000
68	District-wide	Culvert Replacement Design/Permitting	\$30,000	\$30,000	\$30,000	\$35,000	\$40,000
69	District-wide	Habitat Evaluation - Invertebrates and Pollinators	\$55,000	\$60,000	\$65,000		
		NRM TOTAL	\$1,660,000	\$1,605,000	\$1,682,500	\$1,698,000	\$1,783,000

Stewardship Projects

Sustainability Projects

ID	Location	Project Title	2025	2026	2027	2028	2029
70	Nursery	Energy Consumption Reduction: Solar Roof installations			\$400,000		
71	Elm Creek PR	Water Conservation: Ski Area Surface Water Source Implementation		TBD			
72	Crow Hassan PR	Water Conservation: Irrigation water re-use system for the District Nursery - preliminary design	\$60,000				
73	Districtwide	Pilot Program: Small Projects to Increase Sustainable Practices	\$25,000		\$25,000		\$25,000
74	Districtwide	Building Efficiency Upgrades		\$15,000		\$15,000	
75	Districtwide	EV Charging Stations	\$50,000		\$50,000		\$50,000
		SUS TOTAL	\$135,000	\$15,000	\$475,000	\$15,000	\$75,000

Americans with Disabilities Act Projects

ID	Location	Project Title	2025	2026	2027	2028	2029
76	District-wide	ADA bathroom remodels		\$200,000	\$200,000	TBD	TBD
77	District-wide	ADA site work in conjunction with major pavement management projects (2025 work at Elm Creek bundled in IMP project above)		TBD	TBD	TBD	TBD
		ADA TOTAL		\$200,000	\$200,000	TBD	TBD

District-wide Planning and Research Projects

ID	Location	Project Title	2025	2026	2027	2028	2029
78	District Wide: Parks	Update Long-range plans for regional parks: 2025: Corcoran/Rogers Regional Park search area 2026: Long-range plan updates for Carver and Lake Minnetonka 2027: Minnetonka/Minnehaha Creek Regional Park search area 2028/29: Parks TBD	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000
79	District-wide: Trails	New Long-range plans for regional trails: 2025: Weaver Lake RT (Corcoran/Maple Grove) 2026: Dakota Rail RT extension (Wayzata/Minnetonka) 2027: CP Rail segment (St. Louis Park/Edina) 2028: Sarah Creek RT: (Independence/Medina) 2029: Purgatory Creek RT (Bloomington/Eden Prairie)	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000
80	District-wide: Trails	Pre-design work for future regional trail grants: Diamond Lake RT: CSAH 30 Underpass Study CP Rail RT: Luce Line RT to Cedar Lake RT (segment) Crow River RT: Lk Rebecca to Crow River/Bridge St Crossing in Rockford Dakota Rail to Luce Line RT: DT Wayzata Trail connection	\$120,000				
81	District-wide: Trails	Regional Trail - Federal Grant Applications	\$30,000	\$50,000	\$30,000	\$50,000	\$30,000
82	District-wide: Research	5-year Visitor Studies (General Population study in 2025, winter use 26/27, park visitors in 2028, Regional Trail visitors in 2029)	\$50,000	\$15,000		\$125,000	\$50,000
		PLANNING TOTAL	\$350,000	\$215,000	\$180,000	\$325,000	\$230,000

Stewardship Projects

TOTALS

Program	2025	2026	2027	2028	2029	TOTAL
IMP	\$6,708,894	\$2,324,000	\$8,017,000	\$7,157,000	\$7,267,000	\$31,473,894
PRP	\$3,500,000	\$5,010,000	\$3,980,000	\$3,900,000	\$4,950,000	\$21,340,000
ITP	\$1,375,075	\$1,308,116	\$1,373,522	\$1,442,198	\$1,514,308	\$7,013,219
NRM	\$1,660,000	\$1,605,000	\$1,682,500	\$1,698,000	\$1,783,000	\$8,428,500
SUS	\$135,000	\$15,000	\$475,000	\$15,000	\$75,000	\$715,000
ADA		\$200,000	\$200,000	TBD	TBD	\$400,000
PLANNING	\$350,000	\$215,000	\$180,000	\$325,000	\$230,000	\$1,300,000
TOTAL	\$13,728,969	\$10,677,116	\$15,908,022	\$14,537,198	\$15,819,308	\$70,670,613

Commitment Projects

ID	Location	Project Title	2025	2026	2027	2028	2029	Notes
C1	Bassett Creek RT	Bassett Creek RT - Golden Valley Construction	\$6,246,534					Secured Fed Grant
C2	Nine Mile RT	Design and reconstruct Nine Mile Creek RT along 11th Ave in Hopkins	\$1,100,000					Secured Fed Grant
C3	Shingle Creek RT	Design and reconstruct the Shingle Creek RT along Noble Ave in Brooklyn Park	\$310,000	\$1,280,704				NEW: Met Council Active Transportation Funding Grant of \$966,963.
C4	Shingle Creek RT	Design, realign and reconstruct Shingle Creek Regional Trail in Brooklyn Center	\$715,000	\$390,000	\$3,930,000			Secured Fed Grant
C5	Bryant Lk RT	Design and construct the Bryant Lake Regional Trail in Minnetonka	\$1,600,000	\$860,000	\$8,775,000			Secured Fed Grant
C6	Eagle Lake RT	Design and construct the Eagle Lake Regional Trail in Plymouth and Minnetonka	\$635,000	\$2,845,000	\$3,250,000			Secured Fed Grant
C7	North Cedar Lake RT	Design and reconstruct entire RT			\$900,000	\$400,000	\$5,130,843	NEW: Secured Fed Grant
C8	CP Rail RT - North	Design and construct RT between Crystal Community Center and Luce Line RT			\$1,425,000	\$950,000	\$7,075,384	NEW: Secured Fed Grant
C9	CP Rail RT - South	Design and construct RT between south Hyland PR and Nine Mile Creek RT			\$1,450,000	\$970,000	\$7,223,698	NEW: Secured Fed Grant
C10	District-wide	Corridor Mapping and Conservation Toolkit: Natural Resources Partnership Coalition	\$50,000	\$50,000	\$50,000	\$50,000		NEW: Partnering with Hennepin Co. and UMN
C11	Bassett Ck RT	Reconstruction of the regional trail along 36th Ave between Zachary Ln and TH 169. Trail reconstructed as part of City led 36th Ave reconstruction project		\$1,370,000				Plymouth project. Agreement in place.
C12	Diamond Lake RT	MnDOT project cost-share - Prepare preliminary layout and acquisition need for TH 55 Crossing	\$30,000					NEW: TRPD Contribution to Hwy 55 Coalition study that will now include our desired trail bridge over Hwy 55
C13	Diamond Lake RT	Completed segments: Corcoran reimbursements	\$89,420					NEW: Reimbursement to city for constructing portion of the RT
C14	Diamond Lake RT	Completed segments: Medina reimbursements	\$32,928					NEW: Reimbursement to city for constructing portion of the RT
C15	Diamond Lake RT	Reimbursement to Corcoran for the City construction of the Diamond Lake RT in their new park	\$525,000	\$525,000				NEW: Reimbursement to city for constructing portion of the RT
C16	Lake Minnetonka RT	Manitou Park Connection/Trailhead Reimbursement in Tonka Bay	\$100,000					Board agreement September 2023
C17	Luce Line RT	MnDOT Project: Funding support for the Luce Line Regional Trail alternate winter route via Hwy 55.	\$250,000					Cost-share partnership with MnDOT and Golden Valley. Part of MnDOT Hwy 55 project.
C18	Medicine Lake RT	Medicine Lake Regional Trail - Territorial Road Bridge replacement	\$450,000					NEW: Partnership with Maple Grove. Maple Grove to pay for 1/2 of costs.

Commitment Projects

ID	Location	Project Title	2025	2026	2027	2028	2029	Notes
C19	Medicine Lake RT	Plymouth project to add a bathroom at the trailhead north of Schmidt Lake Rd - reimbursement share		\$50,000				NEW: City project to add amenities along RT and local trail
C20	Nine Mile Creek RT	Trailhead and trail connection from new Hennepin County Library to Nine Mile Creek Regional Trail	\$125,000	\$480,000				NEW: Partnership with Edina, Richfield and Hennepin Co.
C21	Rush Creek RT	Planning project - CSAH 81/RR Crossing Study	\$30,000					NEW: City/County partnership to determine best way to ensure viable plan with utilities/intersection improvements..
C22	Rush Creek RT	City of Brooklyn Park Project: Cost-share. Winnetka/CSAH 103 Grade Separated Crossing	\$770,000					NEW: City project. Agreement in place. Three way split with City and County
C23	Eagle Lake RT	Plymouth project: Reimbursement for reconstruction Eagle Lake RT from 36th Ave N to Rockford Road in Plymouth				TBD		Placeholder for future agreement - tentative 2027 City project
C24	Medicine Lake RT	Plymouth Project: Reconstruction RT from French RP north to Schmidt Lake Rd.				TBD		Placeholder for future agreement - tentative 2027 City project. Proposed City/County/Three Rivers cost split.
C25	Lake Independence RT	Preliminary design: Baker PR to Luce Line ST					TBD	Placeholder for future outside funding source
		Commitments Subtotal	\$13,058,882	\$7,850,704	\$19,780,000	\$2,370,000	\$19,429,925	

Discretionary Projects

ID	Location	Project Title	2025	2026	2027	2028	2029
D1	District-wide	Fishing Pier Installation & Shoreline Fishing Signage Program: French 2025, Baker 2028, TBD 2029	\$200,000			\$200,000	\$200,000
D2	French	French Maintenance Shop Remodel	\$250,000				
D3	Richardson Nature Center	Sun/Rain shelter program: Education/picnic shelter	\$115,000				
D4	Silverwood Park	Artist Designed Nature Play Area	\$25,000				
D5	Cedar Lake LRT RT	Commission Public Art Murals in Regional Trail Underpasses (budget determined by 100% outside funding)	TBD				
D6	Gale Woods	Silo Replacement Fundraising project: Design in 2027, construction TBD by funding			\$50,000	TBD	
D7	Reg Trails	Design & Construct: Wayfinding and Rest Areas @ Cedar Lake, Medicine Lk, West Mississippi River and Crystal Lake Regional Trails		\$520,000			
D8	Bryant	Design and construct a cold storage building					\$77,000
D9	Hyland	Scope study in 2025: Hyland Hills Maintenance Shop reconstruction and/or Operations Center expansion	\$50,000		TBD	TBD	TBD
D10	Crystal MAC Wildlife Area	City of Crystal Project: Crystal MAC Wildlife Area - Phase III			TBD		
D11	French	French Long-range plan improvements - pre-design					\$100,000
D12	Elm Creek	Future expansion of single-track mountain biking parking lot with Archeological Study in 2029, Construction in 2030					\$50,000
D13	Fish Lake Regional Park	Furnish & Install Lighting at Off-Leash Dog Area				\$230,000	
D14	Lake Rebecca	CPC: Replace existing beach restrooms and move/replace existing picnic shelter: Design					\$220,000
D15	Crow Hassan PR	ADA Walking Trail Loop by Riverview area					\$100,000
		Discretionary Projects	\$640,000	\$520,000	\$50,000	\$430,000	\$747,000

Enterprise Projects

ID	Location	Project Title	2025	2026	2027	2028	2029
E1	Hyland Ski	Patio Canopy	\$100,000				
E2	Hyland Ski	Locker Bay Roofs	\$195,000				
E3	Hyland Ski	Ticket Window Cover	\$65,000				
E4	Hyland ski	LED hill light upgrade phase 4-center hill		\$122,000			
E5	Hyland Ski	LED hill light upgrade phase 5-north hill				\$140,000	
E6	Baker National	Kitchen/Gill/Walk-in Cooler	\$75,000				
E7	Baker National	Bunker renovation (consultant in 2025, project in 2026)	\$25,000	\$900,000			
		Enterprise Projects	\$460,000	\$1,022,000		\$140,000	

Total projected expenses

	# of projects	2025	2026	2027	2028	2029	TOTAL
Non-discretionary Expenses							
Stewardship	82	\$13,728,969	\$10,677,116	\$15,908,022	\$14,537,198	\$15,819,308	\$70,670,613
Commitments	25	\$13,058,882	\$7,850,704	\$19,780,000	\$2,370,000	\$19,429,925	\$62,489,511
Administrative Costs	N/A	\$540,000	\$540,000	\$540,000	\$540,000	\$540,000	\$2,700,000
Non-discretionary Subtotal		\$27,327,851	\$19,067,820	\$36,228,022	\$17,447,198	\$35,789,233	\$135,860,124
Discretionary Expenses							
Discretionary projects	15	\$640,000	\$520,000	\$50,000	\$430,000	\$747,000	\$2,387,000
Enterprise projects	7	\$460,000	\$1,022,000		\$140,000		\$1,622,000
Discretionary Subtotal		\$1,100,000	\$1,542,000	\$50,000	\$570,000	\$747,000	\$4,009,000
Total projected expenses	129	\$28,427,851	\$20,609,820	\$36,278,022	\$18,017,198	\$36,536,233	\$139,869,124

Funding

There are three primary sources of non-Three Rivers funds that are used to fund CIP projects: Federal, state and local.

1) Federal Funds:

- a) Surface Transportation Improvement Program (STIP) grants for regional trail projects. Awarded every two years through a process managed by the Metropolitan Council. The next round of applications is in 2026.
- b) Federal Land Access Program (FLAP) grants. Awarded on an irregular basis through the National Park Service.
- c) Congressional Designated Spending grants: One-time grants selected by the US House Representative whose district is home to the project being considered.
- d) Other federal grants: There are many other smaller grant programs that staff track and pursue when those opportunities arise and fit potential projects.

2) State Funds:

- a) Lottery-in-lieu: The Lottery helps fund the State's Environmental and Natural Resources Trust Fund. Each year Three Rivers receive approximately \$2.4 million, of which \$1.09 million is assigned to the CIP.
- b) State Bonding – Metropolitan Regional Park System: The State typically bonds for capital projects in even years. Historically, the State Bond for the metropolitan regional park system has been \$5 million, with a \$3-to-\$2 (\$3.3 million) match by the Metropolitan Council. State bond funds and the match are distributed to each of the ten regional park implementing agencies based on a formula. Three River's share is \$1.8 million on a \$5 million State Bond. The Minnesota Legislature did not approve a bonding bill in 2024. This CIP assumes there will be no state bonding in 2025.
- c) State Bonding – Line Items: The State sometimes bonds for individual projects in the metropolitan regional parks system. The Metropolitan Council does not match line-item project bonds.
- d) Parks and Trails Legacy Fund: Funds are distributed by formula to each of the 10 regional park agencies. Three Rivers' share of funds for 2025 is \$6,499,935. The amounts for FY 2026/27 will be determined by the Legislature in 2025. Legacy funding for 2026 and beyond in the CIP is an estimate based on past growth of the fund.
- e) Modernization Funding: The State appropriated funding for "Modernization" projects in the Metropolitan Regional Parks System. Most of this one-time funding was assigned to projects in the 2024 Asset Management Program. The remaining balance of \$80,000 is assigned to a 2025 project in this CIP.
- f) Other State: Arts and Heritage Legacy funds, and a variety of natural resource funds are sometimes secured for Three Rivers projects. When these are secured they are noted in the CIP.

Funding

3) Local Funds

- a) Cities: Cities typically do not provide funding for regional park or trail projects. In this CIP, Golden Valley is providing funding for a local trail that ties into the Bassett Creek Regional Trail, and Maple Grove is funding one-half the expected cost of the Territorial Road trail bridge replacement.
- b) Hennepin County: Hennepin County is currently funding about 50 percent of the local costs associated with the Bassett Creek Regional Trail. Starting in 2026, the CIP assumes continued funding at that level for other regional trail projects. The County has not yet committed to funding for 2026 and beyond.
- c) Other Local: This would include Hennepin County Youth Sports Grants and other programs and opportunities that are project specific.

Three Rivers Funding

- a) Existing TRPD Funds: Enterprise (Golf/Ski) funds are used for capital projects specific to those enterprise operations. This CIP also includes one carry-over funding from a past bridge project for another bridge project.
- b) Bonding: Each year of the CIP has a total project cost assuming all projects are approved. The total cost less the estimated outside funding is the amount Three Rivers needs to fund. That amount is funded primary through bonding. For the last ten years, the Board has directed staff to develop the CIP with a target of \$8.5 million in bonding annually, for a total projected bond of \$42.5 million over the five years of the CIP.

Funding

Estimated Three Rivers Bonding needed to fund the 2025 – 2029 CIP.

Project	2025	2026	2027	2028	2029	TOTAL
Stewardship	\$13,728,969	\$10,677,116	\$15,908,022	\$14,537,198	\$15,819,308	\$70,670,613
Commitments	\$13,058,882	\$7,850,704	\$19,780,000	\$2,370,000	\$19,429,925	\$62,489,511
Administrative Costs	\$540,000	\$540,000	\$540,000	\$540,000	\$540,000	\$2,700,000
Discretionary projects	\$640,000	\$520,000	\$50,000	\$430,000	\$747,000	\$2,387,000
Enterprise projects	\$460,000	\$1,022,000		\$140,000		\$1,622,000
Total projected expenses	\$28,427,851	\$20,609,820	\$36,278,022	\$18,017,198	\$36,536,233	\$139,869,124
<i>Less Other funding sources</i>	<i>\$(20,461,057)</i>	<i>\$(12,449,166)</i>	<i>\$(27,786,565)</i>	<i>\$(9,644,487)</i>	<i>\$(28,058,011)</i>	<i>\$(98,399,285)</i>
TRPD Bonding needed	\$7,966,794	\$8,160,655	\$8,491,458	\$8,372,711	\$8,478,222	\$41,469,839

Average bond over five years: \$8,293,968

Funding

Summary of Funding Sources

Source	2025	2026	2027	2028	2029	TOTAL
Federal Transportation grants	\$3,321,876	\$1,025,800	\$9,996,773		\$15,104,674	\$29,449,123
Federal Land Access Program (FLAP) - reimbursement			\$1,500,000			\$1,500,000
State - Lottery-in-lieu	\$1,090,000	\$1,090,000	\$1,090,000	\$1,090,000	\$1,090,000	\$5,450,000
State - Modernization Grant	\$80,000					\$80,000
State - 2023 State Bond	\$4,996,502					\$4,996,502
State - 2024 State Bond						\$0
State - 2026 State Bond			\$1,400,000	\$400,000		\$1,800,000
State – 2028 State Bond					\$1,800,000	\$1,800,000
State - 2024 Parks Legacy	\$238,592					\$238,592
State - 2025 Parks Legacy	\$6,499,935					\$6,499,935
State - 2026 Parks Legacy		\$5,727,932	\$1,097,000			\$6,824,932
State - 2027 Parks Legacy			\$7,166,178			\$7,166,178
State - 2028 Parks Legacy			\$670,000	\$6,854,487		\$7,524,487
State - 2029 Parks Legacy					\$7,900,712	\$7,900,712
State - Met Council Active Transportation Program		\$966,963				\$966,963
State - Met Council Acquisition Program	\$225,000					\$225,000
Local - Hennepin County	\$2,872,452	\$2,616,471	\$4,866,614	\$1,160,000	\$2,162,626	\$13,678,162
Local - City of Golden Valley	\$326,700					\$326,700
Local - City of Mape Grove	\$225,000					\$225,000
Three Rivers – Bridge project carry-over	\$125,000					\$125,000
Three Rivers – Enterprise Funds	\$460,000	\$1,022,000		\$140,000		\$1,622,000
Three Rivers – Bonding	\$7,966,794	\$8,160,655	\$8,491,458	\$8,372,711	\$8,478,222	\$41,469,839
TOTAL Other Funding	\$28,427,851	\$20,609,821	\$36,278,023	\$18,017,198	\$36,536,234	\$139,869,124

Funding

Assignment of Grant Funding

Federal Grants

ID	Source	Project	2025	2026	2027	2028	2029	TOTAL
C1	STIP	Bassett Creek RT - Golden Valley Construction	\$2,561,876					\$2,561,876
C2	STIP	Design and reconstruct Nine Mile Creek RT along 11th Ave in Hopkins	\$760,000					\$760,000
C4	STIP	Design, realign and reconstruct Shingle Creek Regional Trail in Brooklyn Center			\$2,462,240			\$2,462,240
C5	STIP	Design and construct the Bryant Lake Regional Trail in Minnetonka			\$5,500,000			\$5,500,000
C6	STIP	Design and construct the Eagle Lake Regional Trail in Plymouth and Minnetonka		\$1,025,800	\$2,034,533			\$3,060,333
C7	STIP	North Cedar Lake RT - Hopkins, St Louis Park					\$4,104,674	\$4,104,674
C8	STIP	CP Rail RT NORTH - Crystal, New Hope Golden Valley					\$5,500,000	\$5,500,000
C9	STIP	CP Rail RT SOUTH - Bloomington, Edina					\$5,500,000	\$5,500,000
n/a	FLAP	Unassigned – available for all projects			\$1,500,000			\$1,500,000
		Total Federal Grant Funding	\$3,321,876	\$1,025,800	\$11,496,773		\$15,104,674	\$30,949,123

State Funding

State -Lottery-in-Lieu

Project	2025	2026	2027	2028	2029	TOTAL
Lottery-in Lieu: Total amount available	\$1,090,000	\$1,090,000	\$1,090,000	\$1,090,000	\$1,090,000	\$5,450,000

State -Modernization

ID	Project	2025	2026	2027	2028	2029	TOTAL
	Modernization Grant: Total amount remaining	\$80,000					\$80,000
C2	Design and reconstruct Nine Mile Creek RT along 11th Ave in Hopkins	\$80,000					
	Total Modernization Grant Funding	\$80,000					

State -2023 State Bond

ID	Project	2025	2026	2027	2028	2029	TOTAL
	2023 State Bond: Total amount available	\$4,996,502					\$4,996,502
2.16	Elm Creek Horizontal Infrastructure (Grant # SG-24P2-09-02)	\$4,741,502					
C2	Design and reconstruct Nine Mile Creek RT along 11th Ave in Hopkins	\$255,000					

Funding

	TOTAL 2023 State Bond Funding	\$4,996,502					\$4,996,502
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there was no State Bond in 2024

State - 2026 State Bond

ID	Project	2025	2026	2027	2028	2029	TOTAL
	2024 State Bond: Total amount available						\$1,800,000
C8	CP Rail RT - North - Design and Construction			\$700,000	\$200,000		\$900,000
C9	CP Rail RT - South - Design and Construction			\$700,000	\$200,000		\$900,000
	Total 2026 State Bond Assigned Funding			\$1,400,000	\$400,000		\$1,800,000

State - 2028 State Bond

ID	Project	2025	2026	2027	2028	2029	TOTAL
	2024 State Bond: Total amount available						\$1,800,000
C7	N Cedar Lake RT Reconstruction					\$400,000	\$400,000
C8	CP Rail RT - North - Design and Construction					\$700,000	\$700,000
C9	CP Rail RT - South - Design and Construction					\$700,000	\$700,000
	Total 2026 State Bond Assigned Funding					\$1,800,000	\$1,800,000

State -2024 Parks Legacy

ID	Project	2025	2026	2027	2028	2029	TOTAL
	2024 Legacy Grant: Total amount available						\$238,592
1.06	Microsurface entire Rush Creek Regional Trail	\$238,592					\$238,592
	Total 2024 Parks Legacy	\$238,592					\$238,592

Funding

State - 2025 Parks Legacy

ID	Location	Project	2025	2026	2027	2028	2029	TOTAL
		2025 Legacy Grant: Total amount available						\$6,499,935
1.06	Rush Creek RT	Microsurface entire Rush Creek Regional Trail	\$111,408					\$111,408
1.07	Dakota Rail RT	Seton and Arcola bridge approach wing wall repair	\$150,000					\$150,000
1.08	West Mississippi River RT	Microsurface entire trail	\$250,000					\$250,000
2.16	Elm Creek PR	"Horizontal Infrastructure Improvements: Phase 2 - construction:	\$265,000					\$265,000
55	District-wide	Jurisdiction-wide: Forestry/Horticulture Initiatives	\$430,000					\$430,000
64	District-wide	Water Quality Improvements	\$200,000					\$200,000
C1	Bassett Creek RT	Bassett Creek RT - Golden Valley Construction	\$985,506					\$985,506
C3	Shingle Creek RT	Design and reconstruct the Shingle Creek RT along Noble Ave in Brooklyn Park	\$310,000					\$310,000
C4	Shingle Creek RT	Design, realign and reconstruct Shingle Creek Regional Trail in Brooklyn Center	\$715,000					\$715,000
C5	Bryant Lake RT	Design and construct the Bryant Lake Regional Trail in Minnetonka	\$1,300,000					\$1,300,000
C6	Eagle Lake RT	Design and construct the Eagle Lake Regional Trail in Plymouth and Minnetonka	\$135,000					\$135,000
C15	Diamond Lake RT	Reimbursement to Corcoran for the City construction of the Diamond Lake RT in their new park	\$525,000					\$525,000
C18	Medicine Lake RT	Medicine Lake Regional Trail - Territorial Road Bridge replacement	\$225,000					\$225,000
C22	Rush Creek RT	City of Brooklyn Park Project: Cost-share. Winnetka/CSAH 103 Grade Separated Crossing	\$770,000					\$770,000
D2	French RP	Maintenance Shop Remodel	\$128,021					\$128,021
		Total 2025 Parks Legacy Funding	\$6,499,935					\$6,499,935

Funding

State - 2026 Parks Legacy

ID	Location	Project	2025	2026	2027	2028	2029	TOTAL
		2026 Legacy Grant: Total amount available						\$6,824,932
2.17	MN River Bluffs RT	Reconstruction of CR 62 east and west overpasses		\$420,000				\$420,000
2.18	Carver PR	Road and parking lot mill and overlay - Parley, Springview, and Lowry NC (engineering in 2026, construction in 2027)		\$110,000				\$110,000
2.23	Lake Minnetonka RP	Reconstruction of phase 2 roads, parking lots, park trails, and connector trail to Hwy 7 underpass (Design & Engineering in 2026, reconstruction in 2027)		\$735,000	\$447,000			\$1,182,000
36	Hyland Operations Center	Hyland Operations Center - Roof Replacement (cost adjustment)		\$530,000				\$530,000
39	Elm Creek	Grambarts storage building's exterior rehab		\$200,000				\$200,000
40	Noerenberg	Carriage House foundation/basement replacement		200,000				200,000
55	District-wide	CCM, Contracts, etc. to Support Forestry-Horticulture Operations		\$430,000	\$430,000			\$860,000
64	District-wide	Water Quality Improvements		\$206,461	\$220,000			\$426,461
C3	Shingle Creek RT	Design and reconstruct the Shingle Creek RT along Noble Ave in Brooklyn Park		\$156,871				\$156,871
C4	Shingle Creek RT	Design, realign and reconstruct Shingle Creek Regional Trail in Brooklyn Center		\$195,000				\$195,000
C5	Bryant Lk RT	Design and construct the Bryant Lake Regional Trail in Minnetonka		\$430,000				\$430,000
C6	Eagle Lake RT	Design and construct the Eagle Lake Regional Trail in Plymouth and Minnetonka		\$909,600				\$909,600
C11	Bassett Ck RT	Reconstruction of the regional trail along 36th Ave between Zachary Ln and TH 169. Trail reconstructed as part of City led 36th Ave reconstruction project		\$685,000				\$685,000
D7	Reg Trails	Design & Construct: Wayfinding and Rest Areas @ Cedar Lake, Medicine Lk, West Mississippi River and Crystal Lake Regional Trails		\$520,000				\$520,000
		Total 2026 Parks Legacy Funding		\$5,727,932	\$1,097,000			\$6,824,932

Funding

State - 2027 Parks Legacy

ID	Location	Project	2025	2026	2027	2028	2029	TOTAL
		2027 Legacy Grant: Total amount available						\$7,166,178
2.18	Carver PR	Road and parking lot mill and overlay - Parley, Springview, and Lowry NC (engineering in 20206, construction in 2027)			\$975,000			
2.21	French RP	Maintenance parking lot mil and overlay			\$130,000			
2.23	Lake Minnetonka RP	Reconstruction of phase 2 roads, parking lots, park trails, and connector trail to Hwy 7 underpass (Design & Engineering in 2026, reconstruction in 2027)			\$4,853,000			
2.24	Baker PR	Katrina internal trail loop reconstruction (engineering in 2027/28, construction in 2028)			\$220,000			
42	Gale Woods	Gale Woods pavilion HVAC replacement			\$130,539			
70	Nursery	Energy Consumption Reduction: Solar Roof installations			\$400,000			
C6	Eagle Lake RT	Design and construct the Eagle Lake Regional Trail in Plymouth and Minnetonka			\$457,639			
		Total 2027 Parks Legacy Funding			\$7,166,178			\$7,166,178

State - 2028 Parks Legacy

ID	Location	Project	2025	2026	2027	2028	2029	TOTAL
		2028 Legacy Grant: Total amount available						\$7,524,487
1.12	Dakota Rail RT	Microsurface entire trail				\$169,487		\$169,487
2.19	Baker PR	S picnic area fishing pier reconstruction			\$100,000			\$100,000
2.20	Lake Minnetonka RT	Trail reconstruction at trolley area			\$120,000			\$120,000
2.24	Baker PR	Katrina internal trail loop reconstruction (engineering in 2027/28, construction in 2028)				\$4,125,000		\$4,125,000
2.25	Anderson Lake RP	Reconstruction of east trail and repairs on west trail				\$530,000		\$530,000
2.28	Elm Creek RP	Pak trail reconstruction - north loop (engineering in 2028. recon in 2029)				\$250,000		\$250,000
2.29	Hyland PR	Park trail reconstruction - North loop, South loop, Visitor Center circulation, SE of Maintenance, and Maryland Road (engineering in 2028, construction in 2029)				\$700,000		\$700,000
55	District-wide	CCM, Contracts, etc. to Support Forestry-Horticulture Operations				\$450,000		\$450,000
64	District-wide	Water Quality Improvements				\$230,000		\$230,000
C7	North Cedar Lake RT	Design and reconstruct entire RT			\$450,000	\$200,000		\$650,000
D1	District-wide	New Fishing Pier Installation & Shoreline Fishing Signage Program Baker in 2028				\$200,000		\$200,000
		Total 2028 Parks Legacy Funding			\$670,000	\$6,854,487		\$7,524,487

Funding

State - 2029 Parks Legacy

ID	Location	Project	2025	2026	2027	2028	2029	TOTAL
		2029 Legacy Grant: Total amount available						\$7,900,712
1.13	Carver PR	Microsurface all park trails					\$420,000	\$420,000
1.14	Elm Creek PR	Rejuvenator treatment on all parking lots and road					\$330,000	\$330,000
1.15	Crystal Lake RT	Microsurface					\$200,000	\$200,000
2.26	Crow-Hassan PR	Road and parking lot mill and overlay - entire park (engineering in 2028; Construction in 2029)					\$180,712	\$180,712
2.27	Silverwood Park	Road and parking lot mill and overlay - entire park (engineering in 2028, construction in 2029)					\$406,000	\$406,000
2.28	Elm Creek PR	Park trail reconstruction - North Loop (engineering in 2028, construction in 2029)					\$960,000	\$960,000
2.29	Hyland PR	Park trail reconstruction - North loop, South loop, Visitor Center circulation, SE of Maintenance, and Maryland Road (engineering in 2028, construction in 2029)					\$3,250,000	\$3,250,000
2.31	Lake Rebecca PR	Road and parking lot mill and overlay - entire park (engineering)					\$224,000	\$224,000
46	Elm Creek	Tube hill conveyor replacement					\$1,250,000	\$1,250,000
55	District-wide	CCM, Contracts, etc. to Support Forestry-Horticulture Operations					\$450,000	\$450,000
64	District-wide	Water Quality Improvements					\$230,000	\$230,000
		Total 2029 Parks Legacy Funding					\$7,900,712	\$7,900,712

State - Met Council

ID	Funding source	Project	2025	2026	2027	2028	2029	TOTAL
C3	Met Council Active Transportation	Design and reconstruct the Shingle Creek RT along Noble Ave in Brooklyn Park		\$966,963				\$966,963
C5	MC Acquisition	Design and construct the Bryant Lake Regional Trail in Minnetonka	\$225,000					\$225,000

Funding

Local Funding - Hennepin County

ID	Project	2025	2026	2027	2028	2029	TOTAL
C1	Bassett Creek RT in Golden Valley – HC CIP	\$770,000					\$770,000
C1	Bassett Creek RT in Golden Valley: HSIP Grant	\$1,442,207					\$1,442,207
C1	Bassett Creek RT in Golden Valley – HSIP Match	\$160,245					\$160,245
C3	Design and reconstruct the Shingle Creek RT along Noble Ave in Brooklyn Park		\$156,871				\$156,871
C4	Design, realign and reconstruct Shingle Creek Regional Trail in Brooklyn Center		\$195,000	\$733,880			\$928,880
C5	Design and construct the Bryant Lake Regional Trail in Minnetonka		\$430,000	\$1,637,500			\$2,067,500
C6	Design and construct the Eagle Lake Regional Trail in Plymouth and Minnetonka	\$500,000	\$909,600	\$607,734			\$2,017,334
C7	N Cedar Lake RT design and construction			\$450,000	\$200,000	\$513,085	\$1,163,085
C8	CP Rail RT - North segment design and construction			\$712,500	\$475,000	\$787,692	\$1,975,192
C9	CP Rail RT: - South Segment design and construction			\$725,000	\$485,000	\$861,849	\$2,071,849
C11	Bassett Creek RT in Plymouth – 36 th Ave reconstruction		\$685,000				\$685,000
C20	Trailhead and trail connection from new Hennepin County Library to Nine Mile Creek Regional Trail		\$240,000				\$240,000
	Total Local Funding - Hennepin County	\$2,872,452	\$2,616,471	\$4,866,614	\$1,160,000	\$2,162,626	\$13,678,162

Local Funding - Cities

ID	City	Project	2025	2026	2027	2028	2029
C1	Golden Valley	Bassett Creek RT (Local segment)	\$326,700				
C18	Maple Grove	Medicine Lake Regional Trail - Territorial Road Bridge replacement	\$225,000				

Three Rivers Funding

ID	Fund source	Location	Project	2025	2026	2027	2028	2029
2.16	Bridge Carry-over	Elm Creek PR	Horizontal Infrastructure Improvements: Phase 2 - construction	\$125,000				
E1-4	Enterprise	Hyland Ski Area	Funding through Hyland Ski Area	\$360,000	\$122,000		\$140,000	
E5-8	Enterprise	Baker National	Funding through Baker National	\$100,000	\$900,000			
n/a	Bonding	District-wide	2025 bonds are assigned in the annual Asset Management Program process. 2026 and beyond are unassigned.	\$7,966,794	\$8,160,655	\$8,491,458	\$8,372,711	\$8,478,222

Meeting Date: 12/19/24 Business Item: CURRENT BUSINESS

Item Number: **5I**

Division: Planning, Design & Technology

Originating Source: Jonathan Vlaming, Associate Superintendent

Agenda Item: Approval of the 2025 Asset Management Program

Superintendent's Recommendation:

MOTION TO APPROVE THE 2025 ASSET MANAGEMENT PROGRAM TOTALING \$28,427,851.

Background:

Asset Management Program Goal:

- Provide a sound, comprehensive, fiscally responsible methodology for managing capital development, maintenance, rehabilitation, information technology and other capital-intensive activities at a District-wide level.

Relationship to the 5-year Capital Investment Program:

- The Board will consider adoption of the 2025-2029 Capital Improvement Program (CIP) at the December 19, 2024, meeting.
- The 5-year CIP helps guide investments in based on principles and priorities set by the Three Rivers Board of Commissioners.
- The CIP helps formulate but does not replace the annual Asset Management Program (AMP). Final funding and implementation decisions are made by the Board as part of the annual AMP process.
- The 2025 AMP is identical to the first-year project list in the 2025-2029 CIP.

Project Summary:

Projects in the 2025 AMP are classified and organized in the same manner used for the 5-Year CIP. There are 96 projects in the AMP, totaling \$28,427,851 (**Attachment 1**).

Projects over \$250,000:

There are 15 projects at specific sites with an anticipated cost of at least \$250,000. Staff prepared one-page information sheets for each project for use by Commissioners (**Attachment 2**).

Project Funding:

The 2025 AMP is proposed to be funded by a variety of sources, with \$20,461,057 (72 percent) of funding from outside sources and existing budgets, and \$7,966,794 (28 percent) of funding from Three Rivers bonds. Outside funding assigned to specific projects is noted in the detailed list of 2025 AMP projects in **Attachment 1**.

Relationship to the System Plan:

The Request for Action supports the following goal(s) of the System Plan:

Goal 1: You Belong Here

Goal 2: Parks Matter

Goal 3: Lead by Example

Attachments:

[Attachment 1 - 2025 AMP List of Projects and Funding Sources.pdf](#)

[Attachment 2 - 2025 AMP Projects over \\$250K.pdf](#)

Attachment 1:**2025 Asset Management Program: Project List & Funding Sources****Infrastructure Management Program Projects**

ID	Location	Project Title	Amount	Other Funding ¹	Funding Notes
1	District Wide	Pavement & structure preventative maintenance	\$819,000		<i>Bundled Total</i>
1.01	District-wide	General trail/road segments as needed	\$725,000		<i>Bundled</i>
1.02	District-wide	Utility locates and other preliminary construction services	\$30,000		<i>Bundled</i>
1.03	District-wide	Pedestrian bridge, underpass and retaining wall, boardwalk repairs	\$64,000		<i>Bundled</i>
2	Dakota Rail RT	Seton and Arcola Bridge approach wing wall repair	\$150,000	\$150,000	2025 Legacy Grant
3	Rush Creek RT	Rush Creek RT – Microsurface entire trail	\$350,000	\$238,592 \$111,408	2024 Legacy Grant 2025 Legacy Grant
4	West Mississippi River RT	West Mississippi RT - Microsurface entire trail	\$250,000	\$250,000	2025 Legacy Grant
5	Elm Creek PR	Elm Creek PR: Horizontal Infrastructure Improvements: Phase 2 - construction: 1) All road and parking lot mill and overlay 2) Replace 3 trail bridges 3) ADA site work 4) Elm Creek overflow parking pavement at the Chalet and Eastman	\$5,139,894	\$4,741,502 \$265,000 \$125,000	Grant SG-24P2-09-02 2025 Legacy Grant Carry-over from previously funded bridge project
		IMP SUBTOTAL	\$6,708,894	\$5,881,502	

¹ Note: "Other Funding" refers to all non-Three Rivers funding, as well as Enterprise Funding and funding for one Three Rivers' carry-over project from a previous year.

Attachment 1:**2025 Asset Management Program: Project List & Funding Sources****Preservation and Rehabilitation Projects**

ID	Location	Project Title	Amount	Other Funding ¹	Funding Notes
6	District-Wide	Building Materials -PRP25001	\$80,000		
7	District-Wide	Burg, Fire, Security - PRP25002	\$150,000		
8	District-Wide	Carpentry Rehab Projects - PRP25004	\$180,000		
9	District-Wide	Concrete - PRP25005	\$50,000		
10	District-Wide	Electrical - PRP25006	\$180,000		
11	District-Wide	Elevators - PRP25007	\$40,000		
12	District-Wide	Furniture - PRP25008	\$17,000		
13	Baker Cluster	General Rehab Baker - PRP25009	\$171,600		
14	Carver Cluster	General Rehab Carver - PRP25010	\$96,200		
15	Elm Creek Cluster	General Rehab Elm Creek - PRP25011	\$124,600		
16	French Cluster	General Rehab French - PRP25012	\$50,000		
17	Hyland Cluster	General Rehab Hyland - PRP25013	\$148,200		
18	Mississippi Cluster	General Rehab Mississippi - PRP25014	\$88,100		
19	District-Wide	General Rehab - Manager Projects - PRP25015	\$281,500		
20	Regional Trails	General Rehab Regional Trails - PRP25016	\$145,000		
21	Single-track Trails	General Rehab Single Track - PRP25017	\$41,000		
22	District-Wide	HVAC - PRP25018	\$195,000		
23	District-Wide	Paint - PRP25019	\$132,500		
24	District-Wide	Plumbing - PRP25020	\$142,800		
25	District-Wide	PRP Contingency - PRP25021	\$90,000		
26	District-Wide	Roofs - PRP25022	\$74,000		
27	District-Wide	Signs - PRP25023	\$47,500		
28	District-Wide	Small Infrastructure - PRP25024	\$30,000		
29	District-Wide	Play Areas - PRP25026	\$285,000		
30	District-Wide	Swim Ponds - PRP25027	\$35,000		
31	District-Wide	General Rehab - Director projects - PRP25028	\$115,000		
32	District-Wide	Project - Bathroom Rehab - PRP25029	\$135,000		
33	District-Wide	Project - Auto Gate PRP25030	\$120,000		
34	District-Wide	Project - Hyland Equip Lift - PRP25031	\$55,000		
35	District-Wide	Building Demolition - PRP25025	\$30,000		
36	Elm Creek PR	Winter Recreation Area slope light fixture replacement - PRP25032	\$170,000		
		PRP SUBTOTAL	\$3,500,000		

Information Technology Projects

ID	Location	Project Title	Amount	Other Funding ¹	Funding Notes
37	District-wide	Infrastructure Maintenance	\$82,687		
38	District-wide	Network Hardware	\$192,938		
39	District-wide	Cloud Infrastructure and Licensing	\$330,750		
40	District-wide	Desktop/Multimedia/End User Solutions	\$460,000		
41	District-wide	Data Center Maintenance	\$143,325		
42	District-wide	Security and Compliance	\$110,250		
43	District-wide	GIS/GPS Mapping and Hardware	\$55,125		
		ITP TOTAL	\$1,375,075		

Attachment 1:**2025 Asset Management Program: Project List & Funding Sources****Natural Resource Management Projects**

ID	Location	Project Title	Amount	Other Funding ¹	Funding Notes
44	District-wide	Aquatic Vegetation Management	\$50,000		
45	District-wide	Jurisdiction-wide: Forestry/Horticulture Initiatives	\$480,000	\$430,000	2025 Legacy Grant
46	District-wide	Compost for Amending Soils	\$17,500		
47	District-wide	Forest Exlosures	\$-		
48	District-wide	Fisheries Management	\$25,000		
49	District-wide	Invasive Species Management and Control	\$85,000		
50	District-wide	Landscape Maintenance - Horticulture	\$82,500		
51	District-wide	Landscape Maintenance - Nursery	\$90,000		
52	District-wide	NRM Projects to Enhance Forest Habitat Communities	\$145,000		
53	District-wide	NRM Projects to Enhance Open Habitat Communities	\$150,000		
54	District-wide	Water Quality Improvements	\$230,000	\$200,000	2025 Legacy Grant
55	District-wide	Tree Trimming - Contracted	\$50,000		
56	District-wide	Water Structure Repair/Replacement	\$170,000		
57	District-wide	CPL/BWSR Grant Match	\$-		
58	District-wide	Culvert Replacement Design/Permitting	\$30,000		
59	District-wide	Habitat Evaluation - Invertebrates and Pollinators	\$55,000		
		NRM TOTAL	\$1,660,000	\$630,000	

Sustainability Projects

ID	Location	Project Title	Amount	Other Funding ¹	Funding Notes
60	Crow Hassan PR	Water Conservation: Irrigation water re-use system for the District Nursery - preliminary design	\$60,000		
61	Districtwide	Pilot Program: Small Projects to Increase Sustainable Practices	\$25,000		
62	Districtwide	EV Charging Stations	\$50,000		
		SUS TOTAL	\$135,000		

District-wide Planning and Research Projects

ID	Location	Project Title	Amount	Other Funding ¹	Funding Notes
63	District Wide: Parks	Update Long-range plans for regional parks: 2025: Corcoran/Rogers Regional Park search area	\$75,000		
64	District-wide: Trails	New Long-range plans for regional trails: 2025: Weaver Lake RT (Corcoran/Maple Grove)	\$75,000		
65	District-wide: Trails	Pre-design work for future regional trail grants: Diamond Lake RT: CSAH 30 Underpass Study CP Rail RT: Luce Line RT to Cedar Lake RT (segment Crow River RT: Lk Rebecca to Crow River/Bridge St Crossing in Rockford Dakota Rail to Luce Line RT: DT Wayzata Trail connection	\$120,000		
66	District-wide: Trails	Regional Trail - Federal Grant Applications	\$30,000		
67	District-wide: Research	General Population study in 2025)	\$50,000		
		PLANNING TOTAL	\$350,000		

Attachment 1:**2025 Asset Management Program: Project List & Funding Sources****Commitment Projects**

ID	Location	Project Title	Amount	Other Funding ¹	Funding Notes
68	Bassett Creek RT	Bassett Creek RT - Golden Valley Construction	\$6,246,534	\$2,561,876 \$985,506 \$770,000 \$1,442,207 \$160,245 \$326,700	Federal STIP Grant 2025 Legacy Grant Henn Co CIP Grants Henn Co HSIP Grant Henn Co HSIP Match City of Golden Valley
69	Nine Mile RT	Design and reconstruct Nine Mile Creek RT along 11th Ave in Hopkins	\$1,100,000	\$760,000 \$80,000 \$255,000	Federal STIP Grant Modernization Grant 2023 State Bond
70	Shingle Creek RT	Design and reconstruct the Shingle Creek RT along Noble Ave in Brooklyn Park	\$310,000	\$310,000	2025 Legacy Grant
71	Shingle Creek RT	Design, realign and reconstruct Shingle Creek Regional Trail in Brooklyn Center	\$715,000	\$715,000	2025 Legacy Grant
72	Bryant Lk RT	Design and construct the Bryant Lake Regional Trail in Minnetonka	\$1,600,000	\$1,300,000 \$225,000	2025 Legacy Grant Met Council Acq. Grant
73	Eagle Lake RT	Design and construct the Eagle Lake Regional Trail in Plymouth and Minnetonka	\$635,000	\$135,000 \$500,000	2025 Legacy Grant Henn Co CIP Grant
74	District-wide	Corridor Mapping and Conservation Toolkit: Natural Resources Partnership Coalition	\$50,000		
75	Diamond Lake RT	MnDOT project cost-share - Prepare preliminary layout and acquisition need for TH 55 Crossing	\$30,000		
76	Diamond Lake RT	Completed segments: Corcoran reimbursements	\$89,420		
77	Diamond Lake RT	Completed segments: Medina reimbursements	\$32,928		
78	Diamond Lake RT	Reimbursement to Corcoran for the City construction of the Diamond Lake RT in their new park	\$525,000	\$525,000	2025 Legacy Grant
79	Lake Minnetonka RT	Manitou Park Connection/Trailhead Reimbursement in Tonka Bay	\$100,000		
80	Luce Line RT	MnDOT Project: Funding support for the Luce Line Regional Trail alternate winter route via Hwy 55.	\$250,000		
81	Medicine Lake RT	Medicine Lake Regional Trail - Territorial Road Bridge replacement	\$450,000	\$225,000 \$225,000	2025 Legacy Grant Maple Grove cost-share
82	Nine Mile Creek RT	Trailhead and trail connection from new Hennepin County Library to Nine Mile Creek Regional Trail	\$125,000		
83	Rush Creek RT	Planning project - CSAH 81/RR Crossing Study	\$30,000		
84	Rush Creek RT	City of Brooklyn Park Project: Cost-share. Winnetka/CSAH 103 Grade Separated Crossing	\$770,000	\$770,000	2025 Legacy Grant
		Commitments Subtotal	\$13,058,882	\$12,271,534	

Discretionary Projects

ID	Location	Project Title	Amount	Other Funding ¹	Funding Notes
85	District-wide	Fishing Pier Installation & Shoreline Fishing Signage Program: French 2025, Baker 2028, TBD 2029	\$200,000		
86	French	French Maintenance Shop Remodel	\$250,000	\$128,021	2025 Legacy Grant
87	Richardson Nature Center	Sun/Rain shelter program: Education/picnic shelter	\$115,000		
88	Silverwood Park	Artist Designed Nature Play Area	\$25,000		
89	Cedar Lake LRT RT	Commission Public Art Murals in Regional Trail Underpasses (budget determined by 100% outside funding)	TBD	TBD	Contingent on 100 % outside funding
90	Hyland	Scope study in 2025: Hyland Hills Maintenance Shop reconstruction and/or Operations Center expansion	\$50,000		
		ITP TOTAL	\$640,000		

Attachment 1:**2025 Asset Management Program: Project List & Funding Sources****Enterprise Projects**

ID	Location	Project Title	Amount	Other Funding ¹	Funding Notes
91	Hyland Ski	Patio Canopy	\$100,000	\$100,000	Hyland Ski
92	Hyland Ski	Locker Bay Roofs	\$195,000	\$195,000	Hyland Ski
93	Hyland Ski	Ticket Window Cover	\$65,000	\$65,000	Hyland Ski
94	Baker National	Kitchen/Gill/Walk-in Cooler	\$75,000	\$75,000	Baker National
95	Baker National	Bunker renovation (consultant in 2025, project in 2026)	\$25,000	\$25,000	Baker National
		ENTERPRISE SUBTOTAL	\$460,000	\$460,000	

Administrative Costs

ID	Location	Project Title	Amount	Other Funding ¹	Funding Notes
96	District-wide	Administrative costs for Project Management	\$540,000		
		ADMIN TOTAL	\$540,000		

TOTALS

Expense category	Total Cost	Total Other Funding
IMP	\$6,708,894	\$5,881,502
PRP	\$3,500,000	\$-
ITP	\$1,375,075	\$-
NRM	\$1,660,000	\$630,000
SUS	\$135,000	\$-
PLANNING	\$350,000	\$-
Commitments	\$13,058,882	\$12,271,534
Discretionary	\$640,000	\$128,021
Enterprise	\$460,000	\$460,000
Administrative	\$540,000	\$-
SUBTOTAL	\$28,427,851	\$19,371,057
Unassigned funding (State Lottery-in-Lieu)		\$1,090,000
Estimated Three Rivers Bonds		\$7,966,794
TOTAL	\$28,427,851	\$28,427,851

Attachment 2: 2025 Asset Management Program Projects over \$250,000

Rush Creek Regional Trail - Microsurface entire trail

Program: Infrastructure Management Program
2025 Expenditure \$350,000

Funding Source(s)	Amount
2024 State Legacy Grant	238,592
2025 State Legacy Grant	\$111,408

Description:

Microsurfacing the 10-mile length of the Rush Creek Regional Trail from Elm Creek Park Reserve to Mississippi Gateway Regional Park. Project will include a repair project to seal cracks and replaced damaged trail segments followed by microsurfacing the trail.

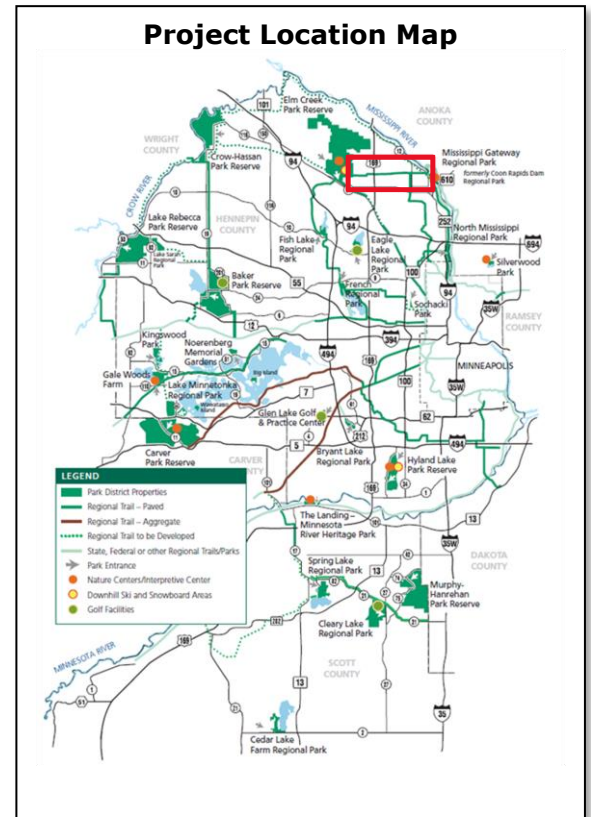
Justification:

Maintaining what we have.

Relationship to Existing Park District Plans:

CIP Priorities:
Stewardship

System Plan:
Parks Matter



Effect on Park Visitors:

The trail will remain open during the repair portion of the project. The trail will be separated into short segments to complete the microsurfacing. The short trail segments will be closed for 2 to 3 days while the material is placed and allowed to dry. Only the short trail segment where active microsurfacing occurs will be closed. Closures will occur Monday through Thursday and the trail will be open Friday through Sunday.

Effects on Operating Budget – including energy and operational efficiencies:

None.

Attachment 2: 2025 Asset Management Program Projects over \$250,000

West Mississippi River Regional Trail: Microsurface entire trail

Program: Infrastructure Management Program
2025 Expenditure \$250,000

Funding Source(s)	Amount
2025 State Legacy Grant	\$250,000

Description:

Microsurfacing approximately 4.5 miles of the West Mississippi River Regional Trail from Brookdale Drive to Great River Road. Project will include a repair project to seal cracks and replaced damaged trail segments followed by microsurfacing the trail.

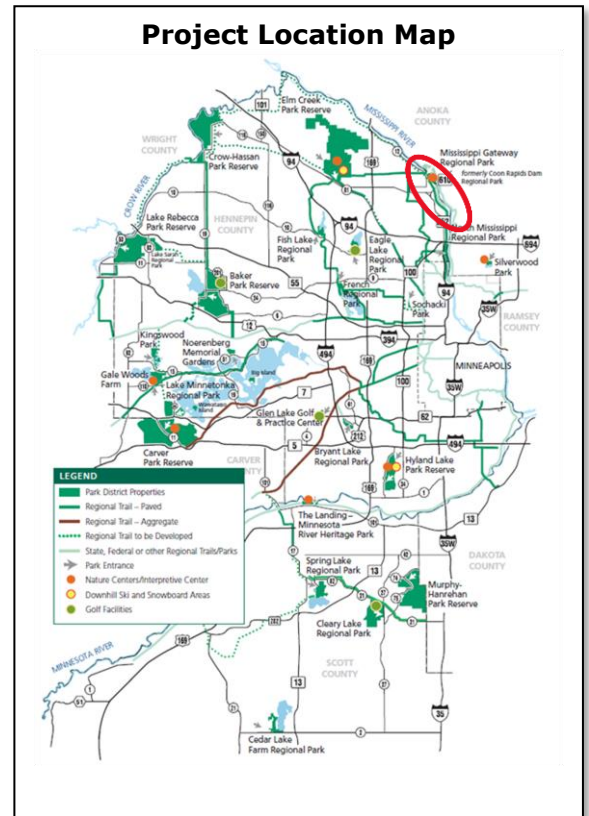
Justification:

Maintaining what we have.

Relationship to Existing Park District Plans:

CIP Priorities:
Stewardship

System Plan:
Parks Matter



Effect on Park Visitors:

The trail will remain open during the repair portion of the project. The trail will be separated into short segments to complete the microsurfacing. The short trail segments will be closed for 2 to 3 days while the material is placed and allowed to dry. Only the short trail segment where active microsurfacing occurs will be closed. Closures will occur Monday through Thursday and the trail will be open Friday through Sunday.

Effects on Operating Budget – including energy and operational efficiencies:

None.

Attachment 2: 2025 Asset Management Program Projects over \$250,000

Elm Creek Park Reserve: Horizontal infrastructure improvements: Phase 2 Construction

Program: *Infrastructure Management Program*
2025 Expenditure \$5,139,894

Funding Source(s)	Amount
Elm Creek Horizontal Infrastructure Grant SG-24P2-09-02	\$4,741,502
2025 State Legacy Grant	\$265,000
Three Rivers – carry-over from previously funded bridge project	\$125,000
Three Rivers	\$8,392

Description:

This is a bundled project focuses on pavement within Elm Creek PR. Sub-projects are:

- 1) All road and parking lot mill and overlay
- 2) Replace 3 trail bridges
- 3) ADA site work
- 4) Elm Creek overflow parking pavement at the Chalet and Eastman

Justification:

Maintaining what we have, improving ADA access, and expanding safe and convenient parking is provided.

Relationship to Existing Park District Plans:

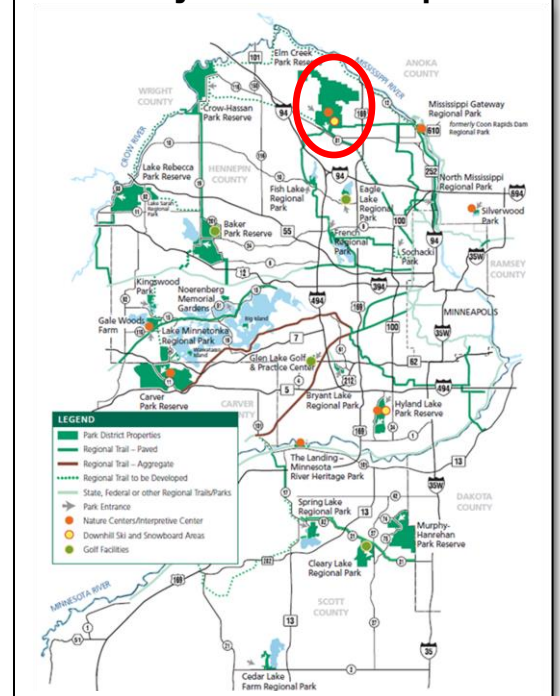
CIP Priorities:

Safety; Stewardship; Core Competencies; Equity; Efficiency

System Plan:

You Belong Here
Parks Matter
Lead by Example

Project Location Map



Effect on Park Visitors:

The project has been planned to reduce impacts to park users by scheduling the improvements when visitation numbers are lower at the facilities. The work will occur at each site during the following times:

- Eastman Nature Center – Parking Expansion (Completed by August 15, 2024)
- Eastman Nature Center (August 18, 2025- September 20, 2025)
- Summer Recreation Area (August 18, 2025 - Nov 2025)
- Winter Recreation Area and Parking Expansion (July 4, 2025 - Sept. 15, 2025)
- Recreation Area Park Entrance Road (N. of WRA August 18- November 2024) (S. of WRA October 1, 2024-November 2024)
- Bottineau House (September 15- October 30, 2025)
- Operations Center (Summer 2025)
- County Road 121 Trailhead (Summer 2025)
- Elm Creek Road Trailhead (Permanently closed Spring 2026)
- Trail Bridge Replacements (Spring - Fall 2026) affecting Medicine Lake Regional Trail and internal the internal south loop trail.

Effects on Operating Budget – including energy and operational efficiencies:

Rental income from the Chalet and day pass sales reduced for 2025 only.

Attachment 2: 2025 Asset Management Program Projects over \$250,000

Jurisdiction-wide: Forestry/Horticulture Initiatives

Program: *Natural Resources Management*
2025 Expenditure \$480,000

Funding Source(s)	Amount
2025 Legacy Grant	\$430,000
Three Rivers	\$50,000

Description:

Contracted services for forestry and horticulture projects. Contractors may include Conservation Corps of MN, corrections crews, and specialty equipment contractors. Projects include, but are not limited to, habitat management, nursery propagation, planting, invasive species management, oak wilt and EAB management.

Justification:

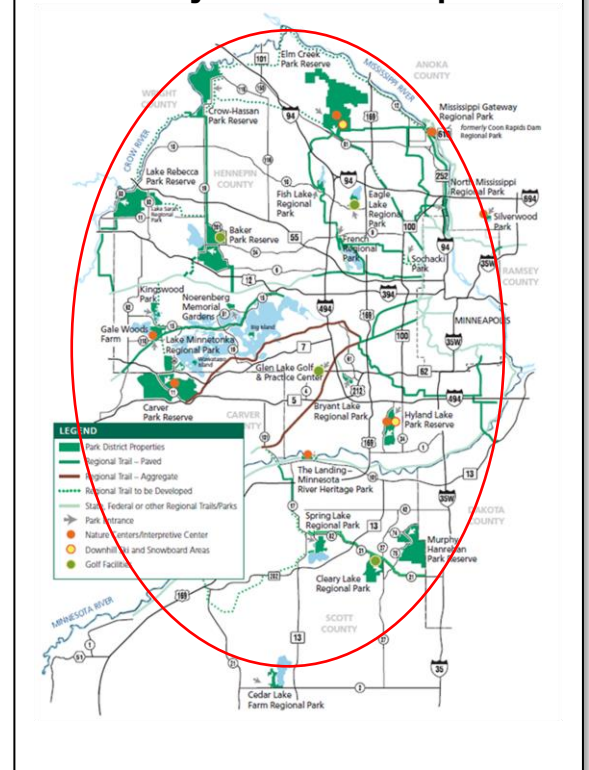
Natural resources stewardship; taking care of what we have.

Relationship to Existing Park District Plans:

CIP Priorities:
 Safety; Stewardship; Core Competencies

System Plan:
 Parks Matter
 Lead by Example

Project Location Map



Effect on Park Visitors:

No closures or impacts to park visitors resulting from this project.

Effects on Operating Budget – including energy and operational efficiencies:

None.

Attachment 2: 2025 Asset Management Program Projects over \$250,000

Bassett Creek Regional Trail – Trail Construction

Program: *Commitments*
2025 Expenditure \$6,246,534

Funding Source(s)	Amount
Federal STIP Grant	\$2,561,876
2025 State Legacy Grant	\$985,506
Hennepin County CIP secured	\$770,000
Hennepin County HSIP Grant	\$1,442,207
Hennepin County - HSIP Project match	\$160,245
City of Golden Valley	\$326,700

Description:

This project will construct approximately 1.2 miles of new Bassett Creek Regional Trail between Regent Avenue and Wirth Parkway and 0.5 miles of a new local trail connection between CSAH 102 and Regent Avenue along CSAH 66. This is the construction phase of the project.

Justification:

This project completes a critical gap in the east/west regional trail network and connects to the Grand Rounds in Minneapolis. The trail directly serves residents of Plymouth, New Hope, Crystal, and Golden Valley.

The local trail connects the regional trail to a major shopping area, apartment complexes, and a major employer (Resideo – formerly Honeywell). The local trail was packaged with the regional trail to increase the likelihood of receiving federal grants for both projects.

Relationship to Existing Park District Plans:

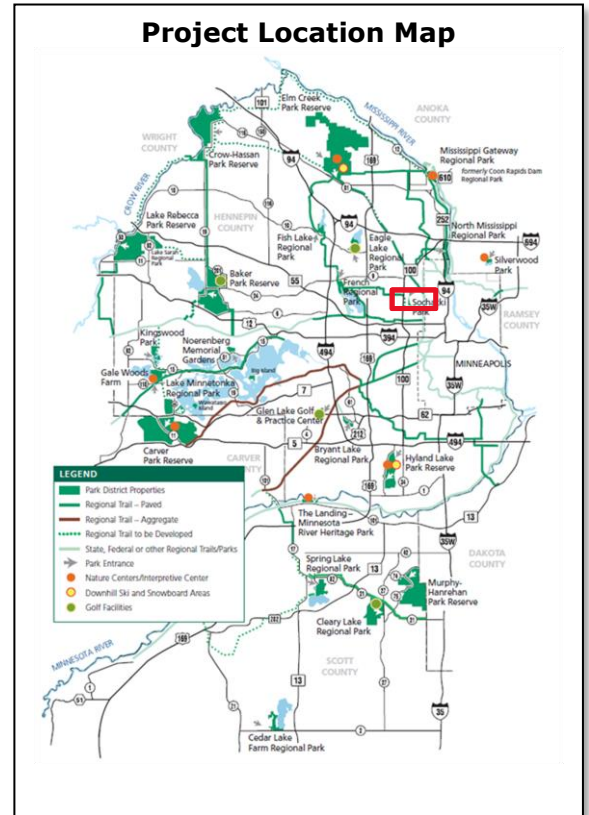
CIP Priorities:

Safety; Commitments; Core Competencies;
Equity; Efficiency; Leverage

System Plan:

You Belong Here
Parks Matter
Lead by Example

Project Location Map



Effect on Visitors:

There will be no impacts to visitors as the trail does not yet exist.

Effects on Operating Budget – including energy and operational efficiencies:

None.

Attachment 2: 2025 Asset Management Program Projects over \$250,000

Design and reconstruct Nine Mile Creek RT along 11th Ave in Hopkins

Program: *Commitments*
2025 Expenditure \$1,100,000

Funding Source(s)	Amount
Federal STIP Grant	\$760,000
State Modernization Grant	\$80,000
2023 State Bond	\$255,000
Three Rivers	5,000

Description:

Reconstruction of 2,200 feet (0.4 Miles) of multiuse trail along 11th Avenue in Hopkins between Minnesota River Bluffs Regional Trail and 7th Street along the Nine Mile Creek Regional Trail. This is the construction phase of the project.

Justification:

This project will replace old sidewalks and sub-standard trails with a new trail that meets regional trail standards. The trail sees over 500,000 visits each year.

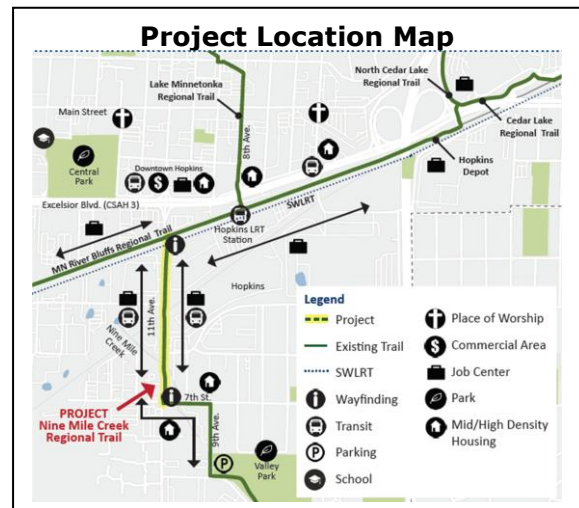
Relationship to Existing Park District Plans:

CIP Priorities:

Safety; Commitments; Core Competencies;
Equity; Efficiency; Leverage

System Plan:

You Belong Here
Parks Matter
Lead by Example



Effect on Park Visitors: Temporary detours during construction will be provided for regional trail users.

Effects on Operating Budget – including energy and operational efficiencies:

None

Attachment 2: 2025 Asset Management Program Projects over \$250,000

Design and reconstruct Shingle Creek RT along Noble Ave in Brooklyn Park

Program: *Commitments*
2025 Expenditure \$310,000

Funding Source(s)	Amount
2025 State Legacy Grant	\$310,000

Description:

The project will replace 0.84 miles of concrete regional trail with a new asphalt regional trail along Noble Avenue from 400 feet south of Prestwick Parkway to 95th Avenue. ADA accessible ramps will be included at all intersections and an APS signal will be added at the Edinbrook Parkway intersection. 2025 is the design portion of the project, with construction in 2026.

Justification:

Taking care of what we have.

Relationship to Existing Park District Plans:

CIP Priorities:

Safety; Commitments; Core Competencies;
Equity; Efficiency; Leverage

System Plan:

You Belong Here
Parks Matter
Lead by Example



Effect on Park Visitors:

The regional trail will be closed during construction and temporary detours will be provided.

Effects on Operating Budget – including energy and operational efficiencies:

None.

Attachment 2: 2025 Asset Management Program Projects over \$250,000

Design, realign and reconstruct Shingle Creek Regional Trail in Brooklyn Center

Program: *Commitments*
2025 Expenditure \$715,000

Funding Source(s)	Amount
2025 State Legacy Grant	\$715,000

Description:

The project includes improvements along 3 segments of Shingle Creek RT in Brooklyn Center. Design is in 2025 & 2026, with construction in 2027.

North and Central Segments: Realign and reconstruct 0.5 miles of existing trail through Palmer Lake Park and Shingle Lake Parkway along Shingle Creek to eliminate flooding closures.

South Segment: Realigns 0.5 miles of end-of-useful life regional trail in Centerbrook Golf Course / Lions Park to physically separate trail users from golf cart paths.

Justification:

These improvements will allow for providing consistent and reliable year-round trail service by eliminated flooding closures and provide a safe travel corridor by separating the regional trail corridor from the golf course. The trail will also be improved to be more accessible.

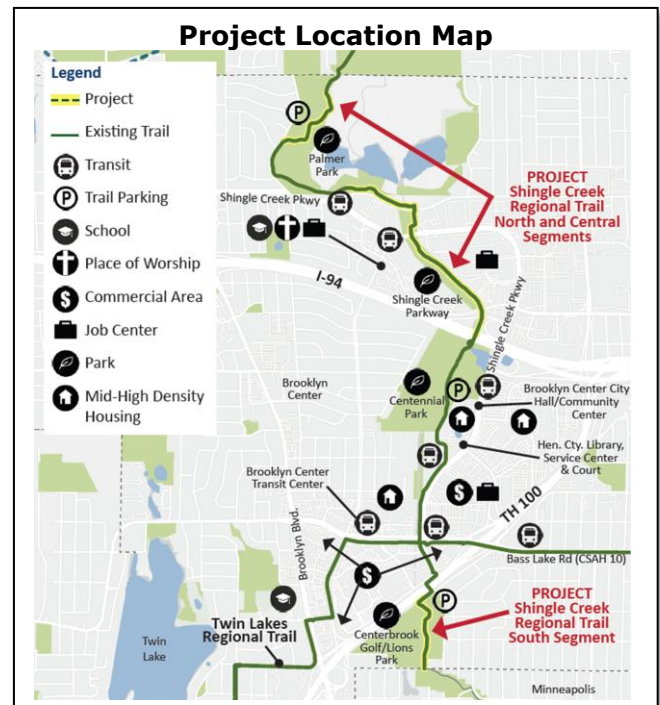
Relationship to Existing Park District Plans:

CIP Priorities:

Safety; Commitments; Core Competencies;
Equity; Efficiency; Leverage

System Plan:

You Belong Here
Parks Matter
Lead by Example



Effect on Park Visitors:

Temporary detours during construction will be provided for regional trail users.

Effects on Operating Budget – including energy and operational efficiencies:

None.

Attachment 2: 2025 Asset Management Program Projects over \$250,000

Design and construct the Bryant Lake Regional Trail in Minnetonka

Program: *Commitments*
2025 Expenditure \$1,600,000

Funding Source(s)	Amount
2025 State Legacy Grant	\$1,300,000
Metropolitan Council Acquisition Grant (FY 2026)	\$225,000
Three Rivers	\$75,000

Description:

This 3.7-mile regional trail project includes new trail construction and the addition of wayfinding. The trail will provide connections to Lake Minnetonka Regional Trail, Minnesota River Bluffs Regional Trail, and Bryant Lake Regional Park as well as local destinations. Design is in 2025 & 2026, with construction in 2027.

Justification:

This project fills in missing gaps along the proposed route to create one continuous corridor. It also provides safer crossings along the route, such as at West Hopkins Junior High as well as improving the Baker Road bridge crossing at TH 7.

Relationship to Existing Park District Plans:

CIP Priorities:

Safety; Commitments; Core Competencies;
Equity; Efficiency; Leverage

System Plan:

You Belong Here
Parks Matter
Lead by Example

Project Location Map



Effect on Park Visitors:

There will be no impacts to visitors as the trail does not yet exist.

Effects on Operating Budget – including energy and operational efficiencies:

None.

Attachment 2: 2025 Asset Management Program Projects over \$250,000

Design and construct the Eagle Lake Regional Trail in Plymouth and Minnetonka

Program: *Commitments*
2025 Expenditure \$635,000

Funding Source(s)	Amount
2025 State Legacy Grant	\$135,000
Hennepin County CIP Grant	\$500,000

Description:

This project includes new construction, reconstruction and crossing upgrades to create a continuous and seamless 4.7-mile segment of the Eagle Lake Regional Trail between TH 55 and Lake Minnetonka Regional Trail. This regional trail will connect to four existing regional trails, two regional parks, and local destinations. Design is in 2025 & 2026, with construction in 2027.

Justification:

This regional trail fills a critical north-south gap in the non-motorized transportation system.

This regional trail, when fully complete, is projected to receive 355,000 visits per year.

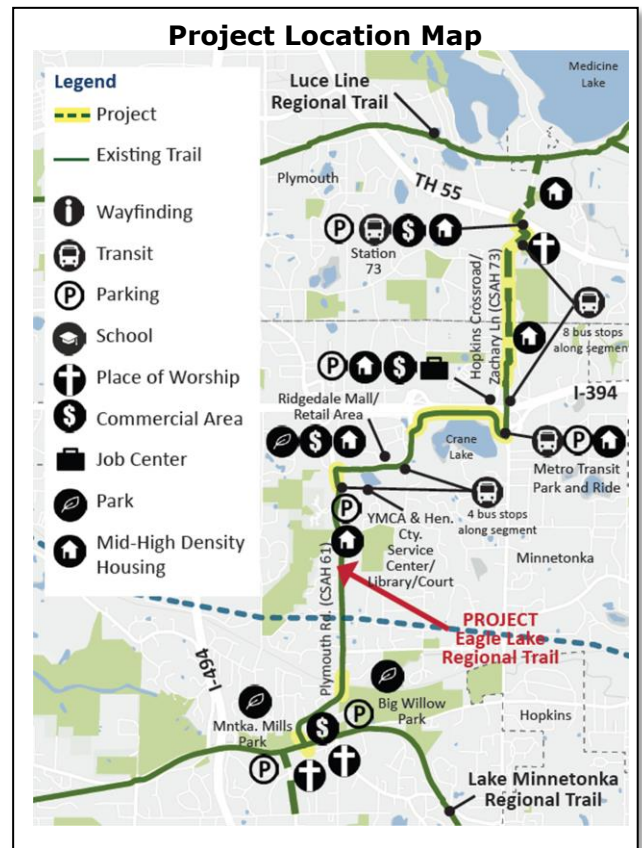
Relationship to Existing Park District Plans:

CIP Priorities:

Safety; Commitments; Core Competencies;
Equity; Efficiency; Leverage

System Plan:

You Belong Here
Parks Matter
Lead by Example



Effect on Park Visitors:

The existing trail segments that will be reconstructed will be closed to trail users. Staging & detour plans will be evaluated as part of the design process.

Effects on Operating Budget – including energy and operational efficiencies:

None.

Attachment 2: 2025 Asset Management Program Projects over \$250,000

Reimbursement to Corcoran for the City construction of the Diamond Lake RT in their new park

Program: *Commitments*
2025 Expenditure \$525,000

Funding Source(s)	Amount
2025 State Legacy grant	\$525,000

Description:

The City of Corcoran is redeveloping their park, City Park, and as part of that work is designing and constructing a portion of the Diamond Lake Regional Trail. The park will serve as a trailhead to the park (parking, signage, bathrooms, etc.) and major trail destination within Corcoran. A second reimbursement, for the same amount is proposed for 2026 to fully fund the project costs.

Justification:

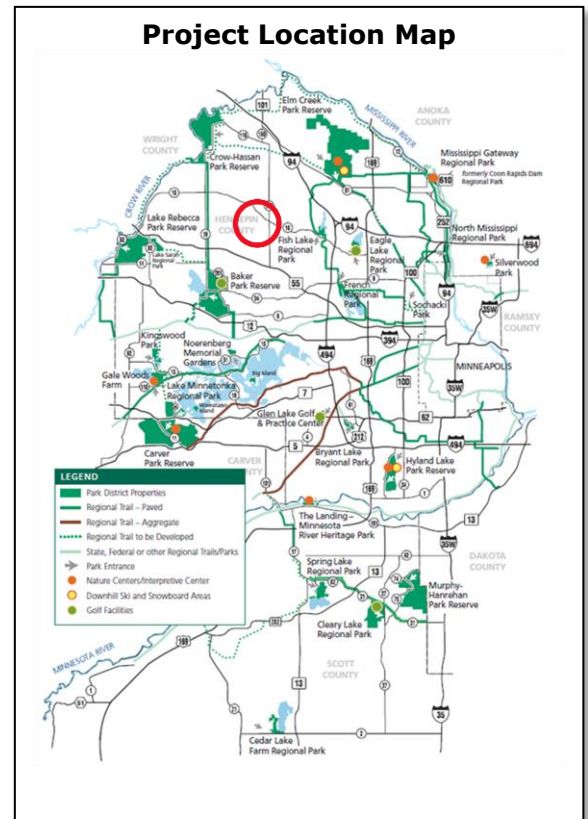
The City is completing the work as part of their park redevelopment planned for 2025/26. Designing and constructing the trail as part of that work ensures strong integration with the broader site and a more cost-efficient approach.

Relationship to Existing Park District Plans:

CIP Priorities:
 Commitments; Core Competencies; Equity;
 Efficiency; Leverage

System Plan:
 You Belong Here
 Parks Matter
 Lead by Example

Project Location Map



Effect on Park Visitors:

No affect, new trail.

Effects on Operating Budget – including energy and operational efficiencies:

None.

Attachment 2: 2025 Asset Management Program Projects over \$250,000

MnDOT Project: Funding support for the Luce Line Regional Trail alternate winter route via Hwy 55.

Program: *Commitments*
2025 Expenditure \$250,000

Funding Source(s)	<i>Amount</i>
Three Rivers	\$250,000

Description:

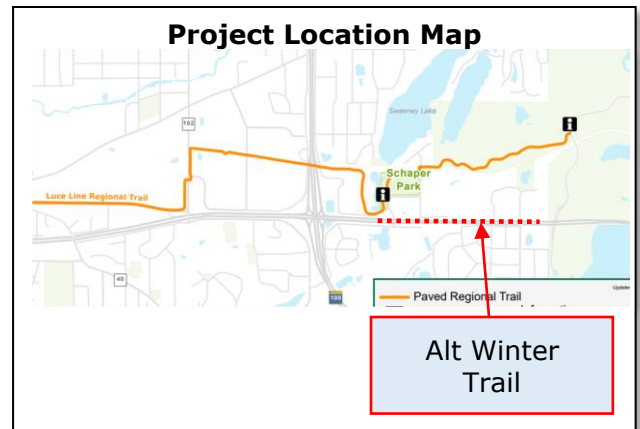
MnDOT, in partnership with the City of Golden Valley and Three Rivers, is developing a multi-use trail along the north side of Hwy 55 creating a year-round connection between Wirth Parkway and the Luce Line Regional Trail at Schaper Park.

Three Rivers has agreed to fund \$250,000 to help get the trail built. The City will own and operate the trail.

Justification:

The Luce Line trail is closed from November to April within Wirth Park each year to allow use of the trail corridor for the Wirth Nordic ski trail with snowmaking.

The multi-use trail along Hwy 55 provides an alternate route for trail users during the months when the regular Luce Line route is



Relationship to Existing Park District Plans:

CIP Priorities:
Safety; Commitments; Efficiency; Leverage

System Plan:
You Belong Here
Parks Matter
Lead by Example

Effect on Park Visitors:

Minimal effects when tying the Hwy 55 trail into the Luce Line regional trail.

Effects on Operating Budget – including energy and operational efficiencies:

None.

Attachment 2: 2025 Asset Management Program Projects over \$250,000

Medicine Lake Regional Trail - Territorial Road Bridge replacement

Program: *Commitments*
2025 Expenditure \$450,000

Funding Source(s)	<i>Amount</i>
2025 State Legacy Grant	\$225,000
City of Maple Grove	\$225,000

Description:

This is a partnership project with the City of Maple Grove to remove and replace a Medicine Lake Regional Trail bridge over Territorial Road. The bridge is currently owned by the City and will be transferred to the Park District upon completion of the project.

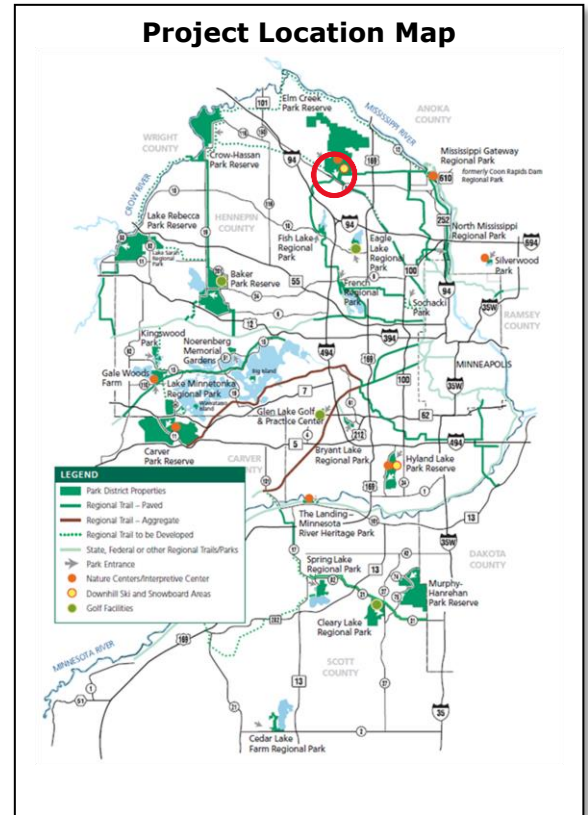
Justification:

The regional trail bridge is at the end of its useful life.

Relationship to Existing Park District Plans:

CIP Priorities:
 Safety; Stewardship; Commitments;
 Efficiency; Leverage

System Plan:
 You Belong Here
 Parks Matter
 Lead by Example



Effect on Park Visitors:

The trail will be closed during construction and an alternate route will be provided.

Effects on Operating Budget – including energy and operational efficiencies:

None.

Attachment 2: 2025 Asset Management Program Projects over \$250,000

City of Brooklyn Park Project: Cost-share. Rush Creek RT Winnetka/CSAH 103 Grade Separated Crossing

Program: *Commitments*
2025 Expenditure \$770,000

Funding Source(s)	Amount
2025 State Legacy Grant	\$770,000

Description:

Construct a new regional trail underpass at CSAH 103/ Winnetka Ave. in Brooklyn Park.

Brooklyn Park is required to take the lead in designing and constructing a new grade-separated crossing as part of a previous agreement.

Hennepin County is also financially contributing to the project.

Justification:

The Rush Creek Regional Trail currently crosses Winnetka at-grade and is recognized as the Park District's highest priority for a grade-separated crossing within the regional trail system.

Relationship to Existing Park District Plans:

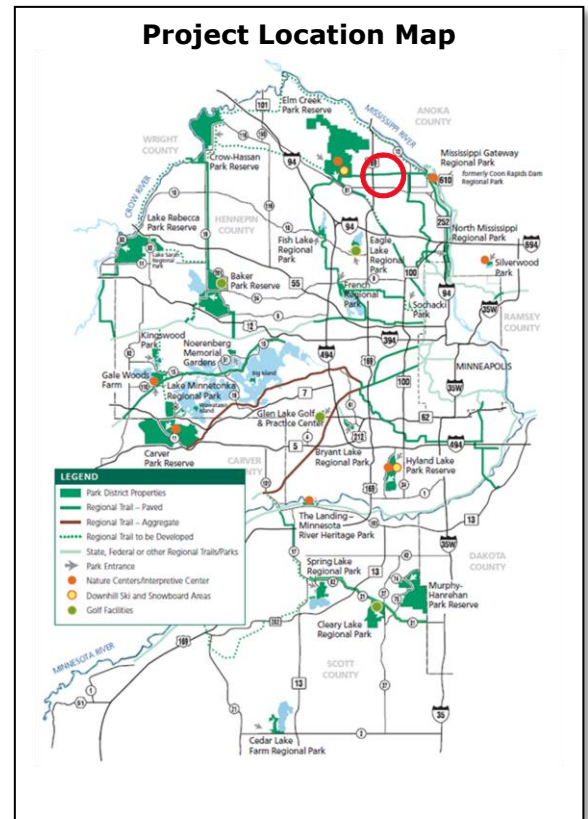
CIP Priorities:

Safety; Commitments; Core Competencies;
Equity; Efficiency; Leverage

System Plan:

You Belong Here
Parks Matter
Lead by Example

Project Location Map



Effect on Park Visitors:

The trail will be closed during construction and an alternative route will be provided.

Effects on Operating Budget – including energy and operational efficiencies:

None.

Attachment 2: 2025 Asset Management Program Projects over \$250,000

French Regional Park Maintenance Shop Remodel

Program: *Discretionary*
2025 Expenditure \$250,000

Funding Source(s)	Amount
2025 State Legacy Grant	\$128,021
Three Rivers	\$121,979

Description:

Remodel existing garage and storage space into larger breakroom and staff locker area.

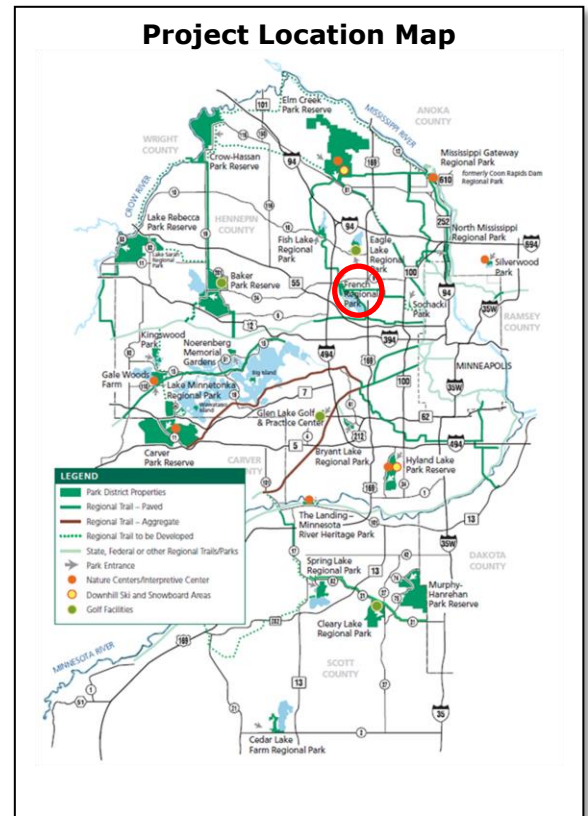
Justification: This project supports the increased work crew size from the maintenance cluster realignment (combining Regional Trails and French Park staff)

Relationship to Existing Park District Plans:

CIP Priorities:
 Stewardship; Efficiency

System Plan:
 You Belong Here
 Parks Matter
 Lead by Example

Project Location Map



Effect on Park Visitors:

None.

Effects on Operating Budget – including energy and operational efficiencies:

Minimal.

REGULAR BOARD MEETING

Meeting Date: 12/19/24 Business Item: CURRENT BUSINESS

Item Number: **5J**

Division: Planning, Design & Technology

Originating Source: Jonathan Vlaming, Associate Superintendent

Agenda Item: Approval to Purchase Easements for the Bassett Creek Regional Trail - Golden Valley Road Gap Project

Superintendent's Recommendation:

MOTION TO APPROVE PURCHASE OF THE FOLLOWING EASEMENTS FOR THE BASSETT CREEK REGIONAL TRAIL PROJECT:

1. PURCHASE IN THE AMOUNT OF \$35,000 FOR 2,686 SQUARE FEET OF PERMANENT EASEMENT AND 4,469 SQUARE FEET OF TEMPORARY EASEMENT AT 1950 DOUGLAS DRIVE IN GOLDEN VALLEY, MINNESOTA.
2. PURCHASE IN THE AMOUNT OF \$14,100 FOR 4,725 SQUARE FEET OF PERMANENT EASEMENT AND 3,215 SQUARE FEET OF TEMPORARY EASEMENT AT 6000 DULUTH STREET IN GOLDEN VALLEY, MINNESOTA.
3. PURCHASE IN THE AMOUNT OF \$500 FOR 165 SQUARE FEET OF TEMPORARY EASEMENT AT 1931 ADAIR AVENUE NORTH IN GOLDEN VALLEY, MINNESOTA.
4. PURCHASE IN THE AMOUNT OF \$700 FOR 410 SQUARE FEET OF TEMPORARY EASEMENT AT 5750 DULUTH STREET IN GOLDEN VALLEY, MINNESOTA.
5. PURCHASE IN THE AMOUNT OF \$1,000 FOR 260 SQUARE FEET OF TEMPORARY EASEMENT AT 1875 LILAC DRIVE NORTH IN GOLDEN VALLEY, MINNESOTA.
6. PURCHASE IN THE AMOUNT OF \$1,350 FOR 181 SQUARE FEET OF TEMPORARY EASEMENT AT 5000 GOLDEN VALLEY ROAD IN GOLDEN VALLEY, MINNESOTA.
7. PURCHASE IN THE AMOUNT OF \$5,200 FOR 292 SQUARE FEET OF PERMANENT EASEMENT AND 736 SQUARE FEET OF TEMPORARY EASEMENT AT 4725 GOLDEN VALLEY ROAD IN GOLDEN VALLEY, MINNESOTA.
8. PURCHASE IN THE AMOUNT OF \$5,400 FOR 270 SQUARE FEET OF PERMANENT EASEMENT AND 669 SQUARE FEET OF TEMPORARY EASEMENT AT 4715 GOLDEN VALLEY ROAD IN GOLDEN VALLEY, MINNESOTA.
9. PURCHASE IN THE AMOUNT OF \$5,000 FOR 341 SQUARE FEET OF PERMANENT EASEMENT AND 632 SQUARE FEET OF TEMPORARY EASEMENT AT 4705 GOLDEN VALLEY ROAD IN GOLDEN VALLEY, MINNESOTA.
10. PURCHASE IN THE AMOUNT OF \$1,300 FOR 54 SQUARE FEET OF PERMANENT EASEMENT AND 195 SQUARE FEET OF TEMPORARY EASEMENT AT 4630 GOLDEN VALLEY ROAD IN GOLDEN VALLEY, MINNESOTA.

11. PURCHASE IN THE AMOUNT OF \$12,000 FOR 4,965 SQUARE FEET OF TEMPORARY EASEMENT AT 4225 GOLDEN VALLEY ROAD IN GOLDEN VALLEY, MINNESOTA.

12. PURCHASE IN THE AMOUNT OF \$63,600 FOR 3,858 SQUARE FEET OF PERMANENT EASEMENT AND 3,927 SQUARE FEET OF TEMPORARY EASEMENT AT 3915 GOLDEN VALLEY ROAD AND PARCEL IDENTIFICATION NUMBER 18-029-24-41-0052 IN GOLDEN VALLEY, MINNESOTA.

Prepared By: Josh Bowe, Senior Manager of Engineering

Background:

The Board authorized staff to acquire easements required to complete the Bassett Creek Regional Trail, Local Trail, and Intersection Improvements in Golden Valley at its regular meeting on June 20, 2024, with the understanding that finalized permanent and temporary easements would be brought before the Board for approval at future meetings.

Since that meeting, staff has been able to reach agreements with twelve private property owners where easements are required. A summary of information regarding each purchase is provided below.

Parcel 1 - 1950 Douglas Drive

- Trail construction requires 2,686 square feet of permanent easement and 4,469 square feet of temporary easement.
- \$35,000 accepted by property owner

Parcel 2 – 6000 Duluth Street

- Trail construction requires 4,725 square feet of permanent easement and 3,215 square feet of temporary easement.
- \$14,100 accepted by property owner

Parcel 4 – 1931 Adair Avenue North

- Trail construction requires 165 square feet of temporary easement.
- \$500 accepted by property owner

Parcel 5 - 5750 Duluth Street

- Trail construction requires 410 square feet of temporary easement.
- \$700 accepted by property owner

Parcel 8 – 1875 Lilac Drive North

- Trail construction requires 260 square feet of temporary easement.
- \$1,000 accepted by property owner

Parcel 11 - 5000 Golden Valley Road

- Trail construction requires 181 square feet of temporary easement.
- \$1,350 accepted by property owner

Parcel 15 – 4725 Golden Valley Road

- Trail construction requires 292 square feet of permanent easement and 736 square feet of temporary easement.
- \$5,200 accepted by property owner

Parcel 16 – 4715 Golden Valley Road

- Trail construction requires 270 square feet of permanent easement and 669 square feet of temporary easement.
- \$5,400 accepted by property owner

Parcel 17 – 4705 Golden Valley Road

- Trail construction requires 341 square feet of permanent easement and 632 square feet of temporary easement.
- \$5,000 accepted by property owner

Parcel 20 – 4630 Golden Valley Road

- Trail construction requires 54 square feet of permanent easement and 195 square feet of temporary easement.
- \$1,300 accepted by property owner

Parcel 21 – 4225 Golden Valley Road

- Trail construction requires 4,965 square feet of temporary easement.
- \$12,000 accepted by property owner

Parcel 26 – 3915 Golden Valley Road and Parcel Identification Number 18-029-24-41-0052

- Trail construction requires 3,858 square feet of permanent easement and 3,927 square feet of temporary easement.
- \$63,600 accepted by property owner

Staff will continue to negotiate with the other private property owners where easements are required.

If additional easements agreements are secured prior to the Board meeting, staff will walk-in a revised Board action to include those easements.

Relationship to the System Plan:

The Request for Action supports the following goal(s) of the System Plan:

Goal 1: You Belong Here

Goal 2: Parks Matter

Goal 3: Lead by Example

Attachments:

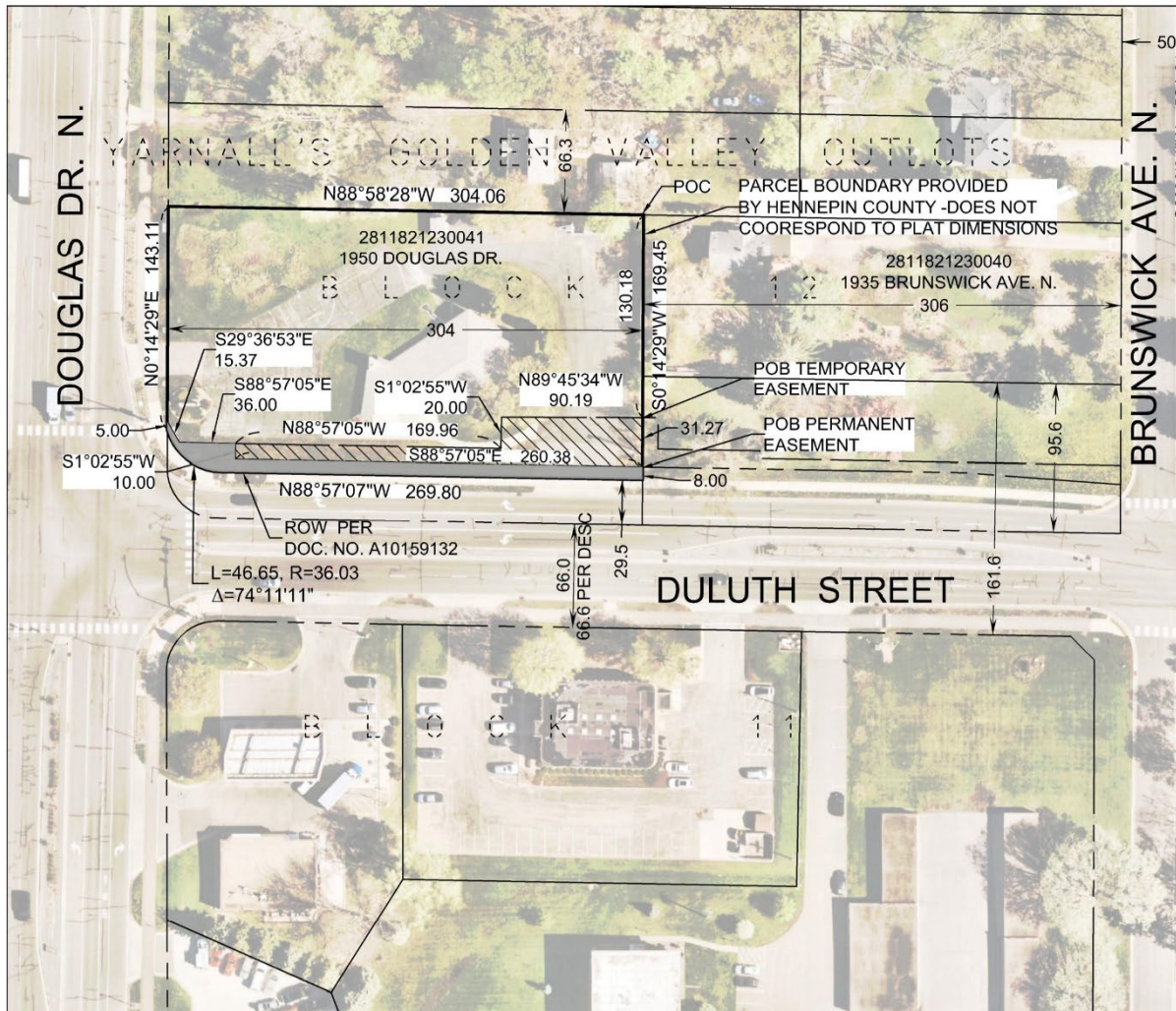
[Parcel 01_22408-1.pdf](#)

[Parcel 02_22408-2.pdf](#)

[PARCEL 04_FINAL.pdf](#)

[Parcel 05_22408-5.pdf](#)

Parcel 08_22408-8.pdf
PARCEL 11_FINAL.pdf
PARCEL 15_FINAL.pdf
PARCEL 16_FINAL.pdf
PARCEL 17_FINAL.pdf
PARCEL 20_FINAL.pdf
Parcel 21_22408-21.pdf
Parcel 26_22408-26.pdf

AERIAL PARCEL SKETCH

PARCEL NO. 28-118-21-23-0041
HENNEPIN CO. MN.

TEMPORARY EASEMENT AREA

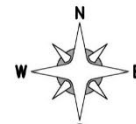


4,469 SQ. FT.

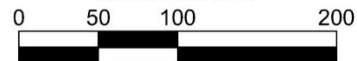
PERMANENT EASEMENT AREA



2,686 SQ. FT.



SCALE IN FEET



1 inch = 100 feet
Bearings system is assumed

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DANIEL W. SKINNER
MINNESOTA LICENSE NO. 40827

10/14/2024
Date :

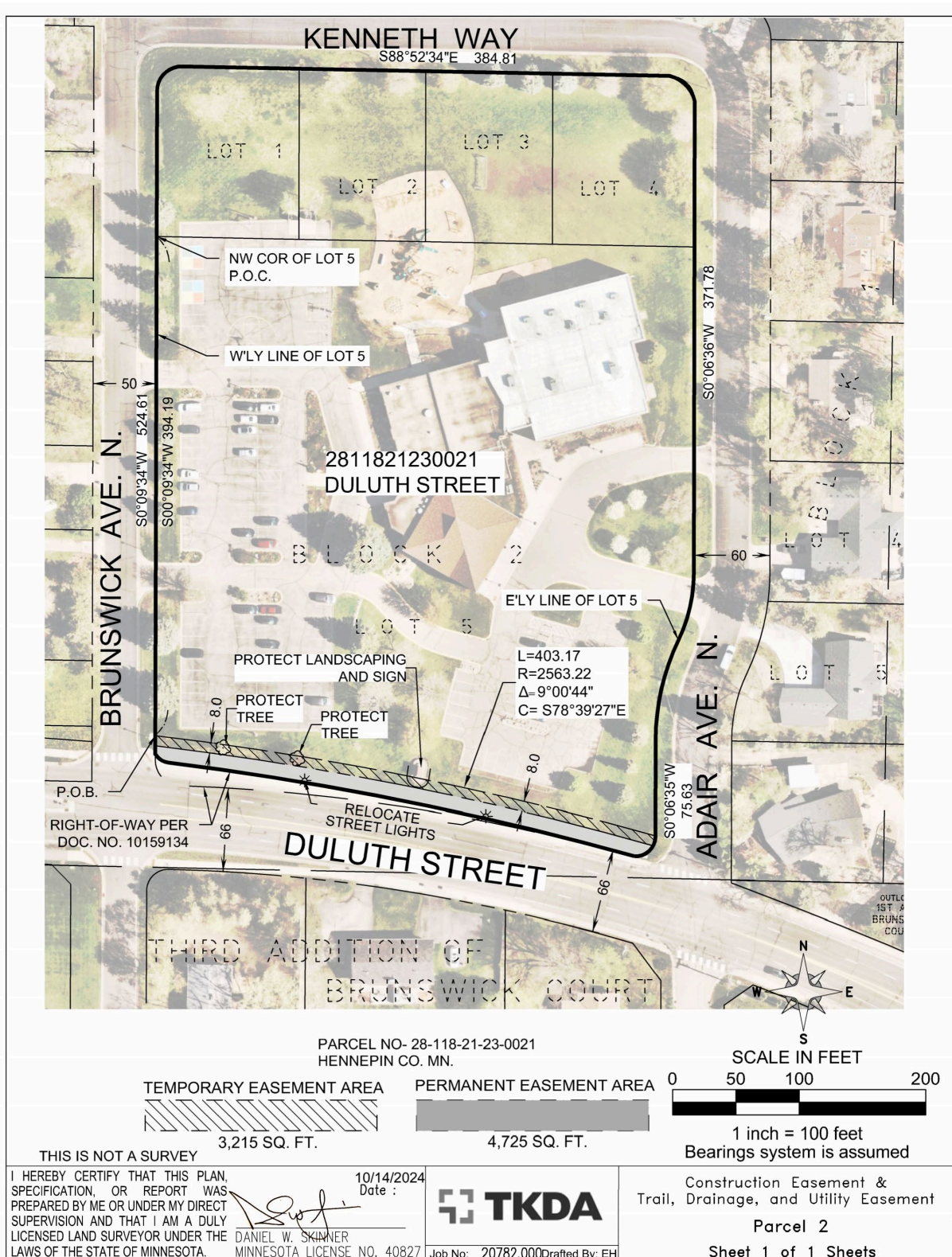
TKDA

Job No: 20782.000 Drafted By: JK

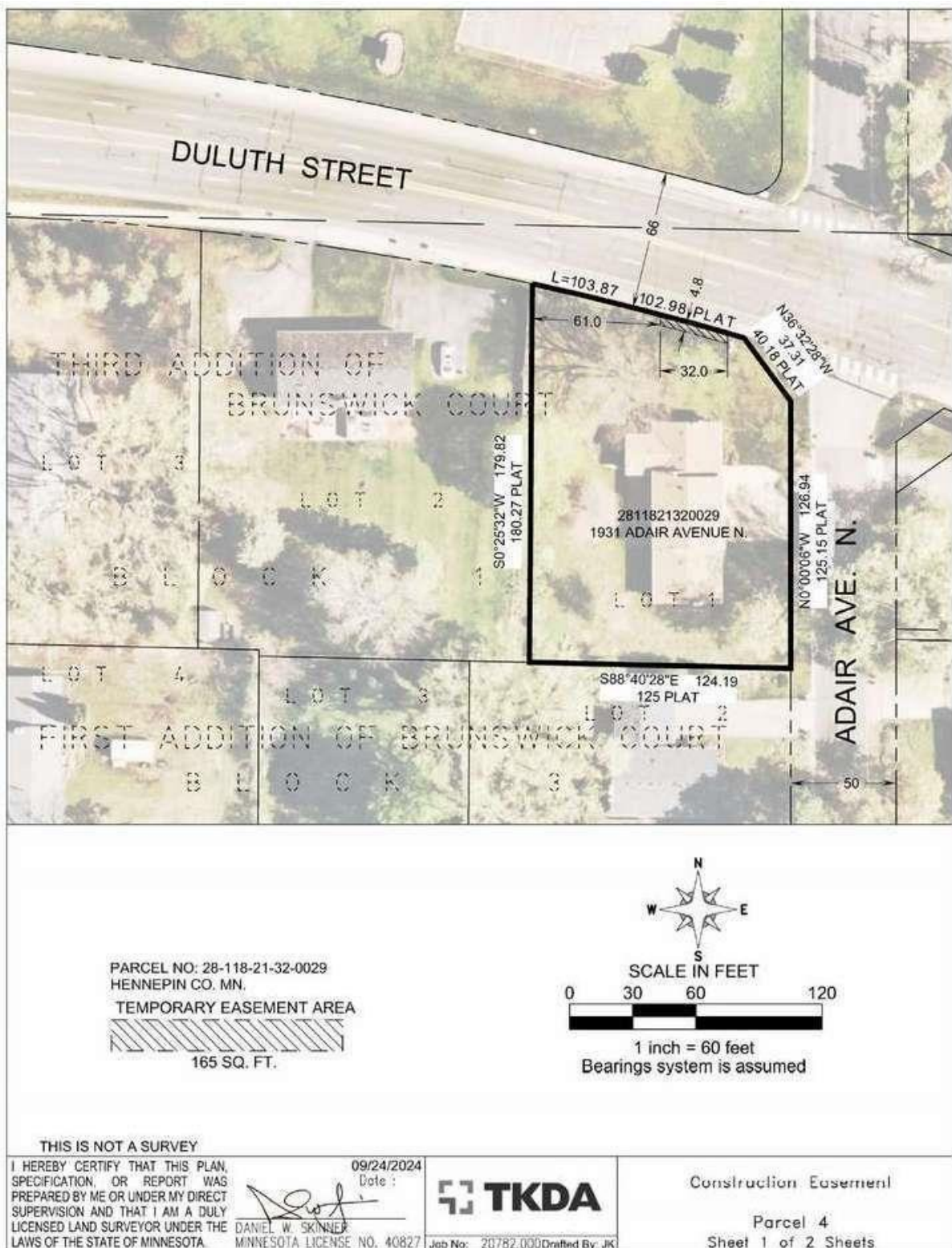
Construction Easement & Trail, Drainage, and Utility Easement

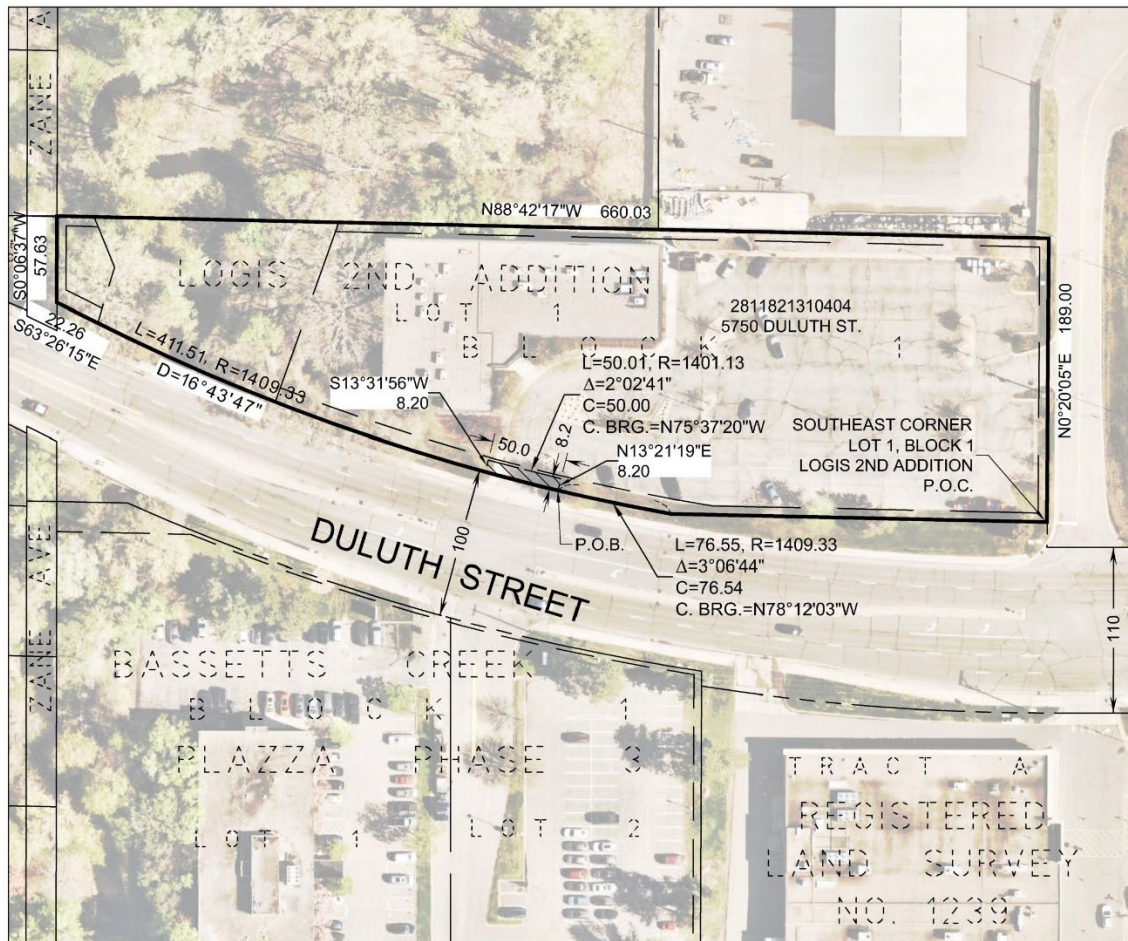
Parcel 1


Sheet 1 of 1 Sheets

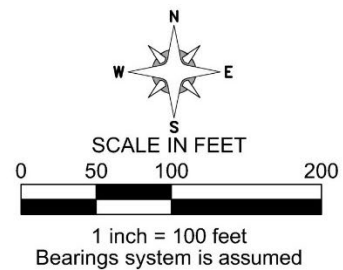
AERIAL PARCEL SKETCH

PARCEL SKETCH - AERIAL



AERIAL PARCEL SKETCH

PARCEL NO: 28-118-21-31-0404
HENNEPIN CO. MN.
TEMPORARY EASEMENT AREA

410 SQ. FT.



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SUPERVISION AND THAT I AM A DULY
LICENSED LAND SURVEYOR UNDER THE
LAWS OF THE STATE OF MINNESOTA.

09/06/2024
Date :

DANIEL W. SKINNER
MINNESOTA LICENSE NO. 40827

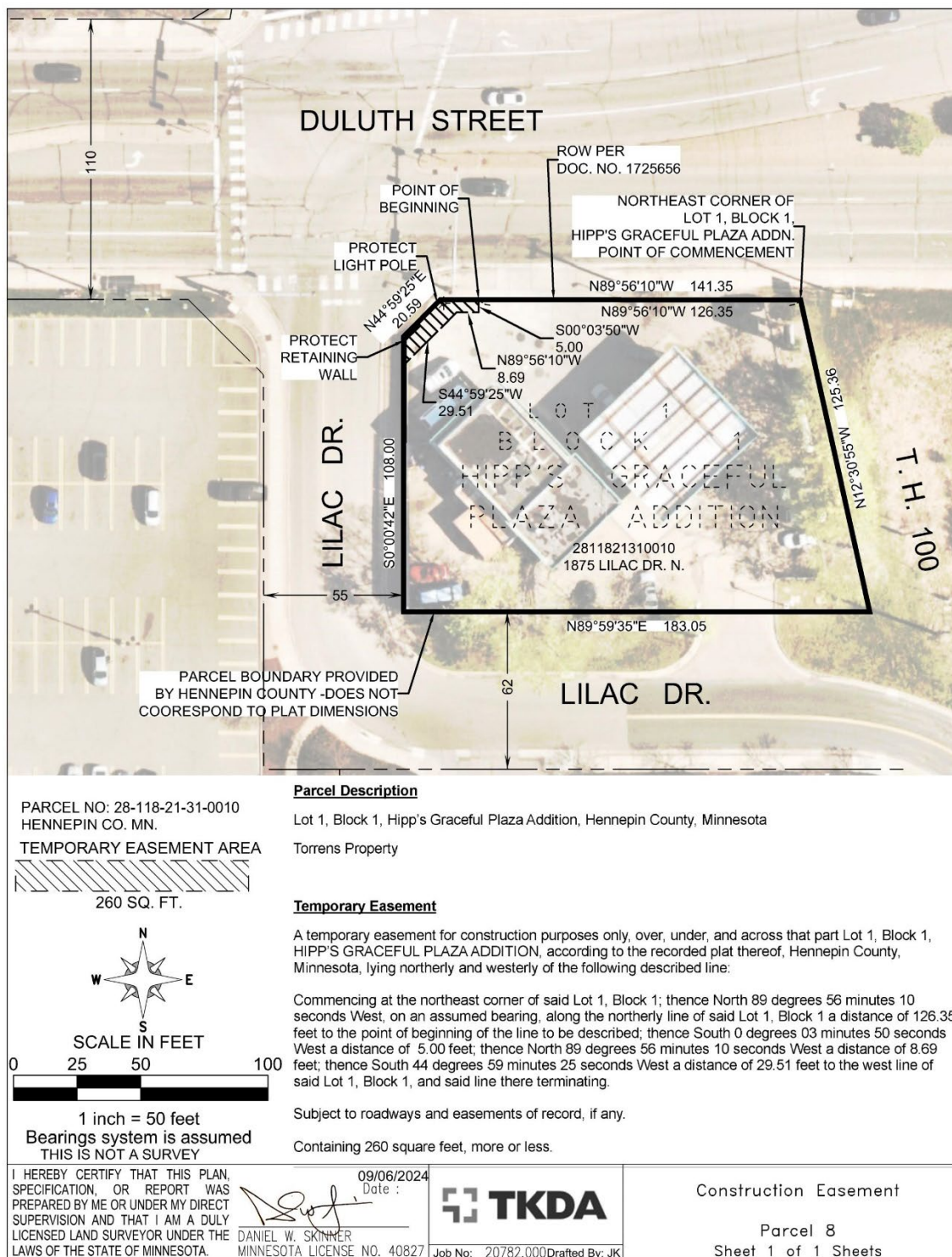
TKDA

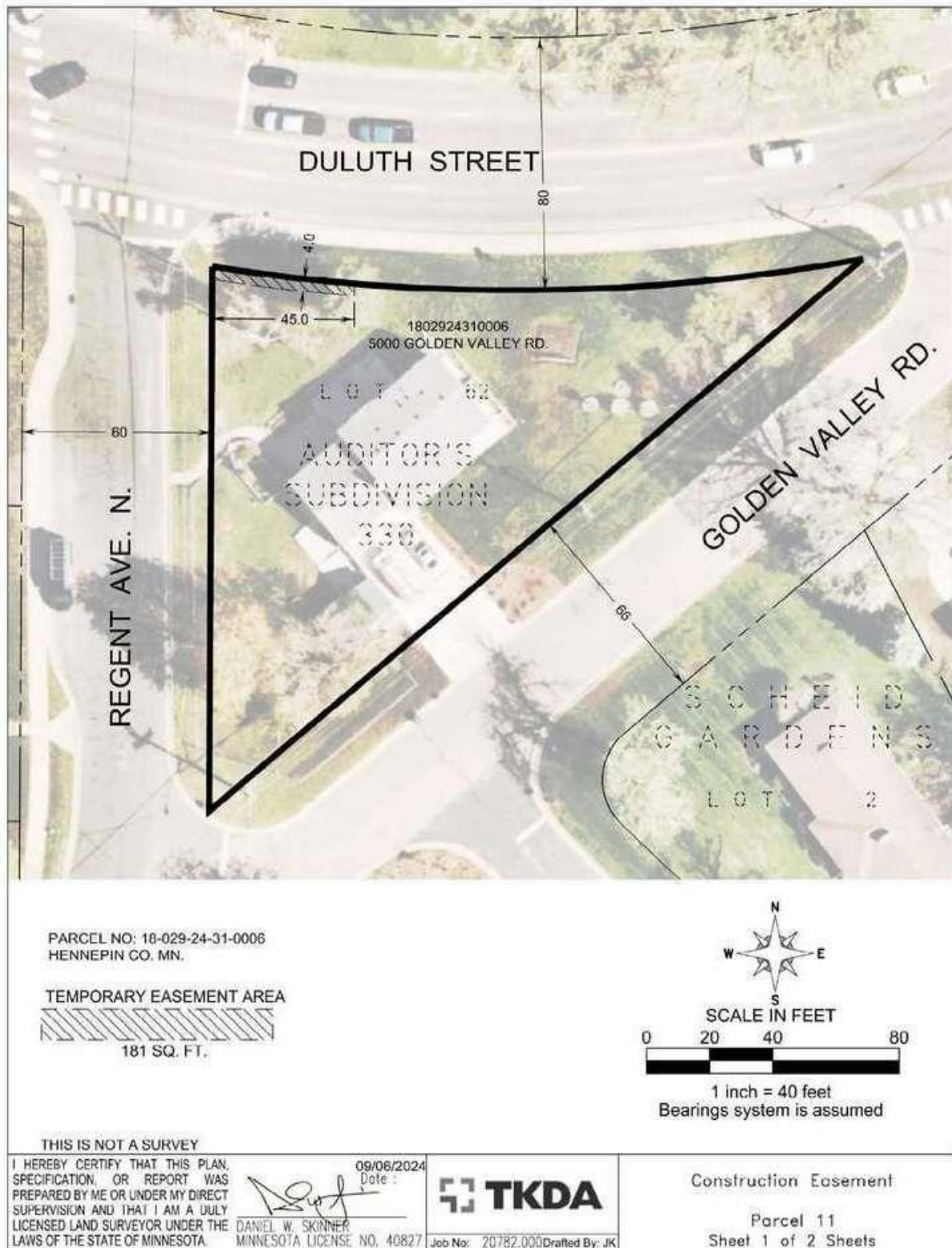
Job No: 20782.000 Drafted By: JK

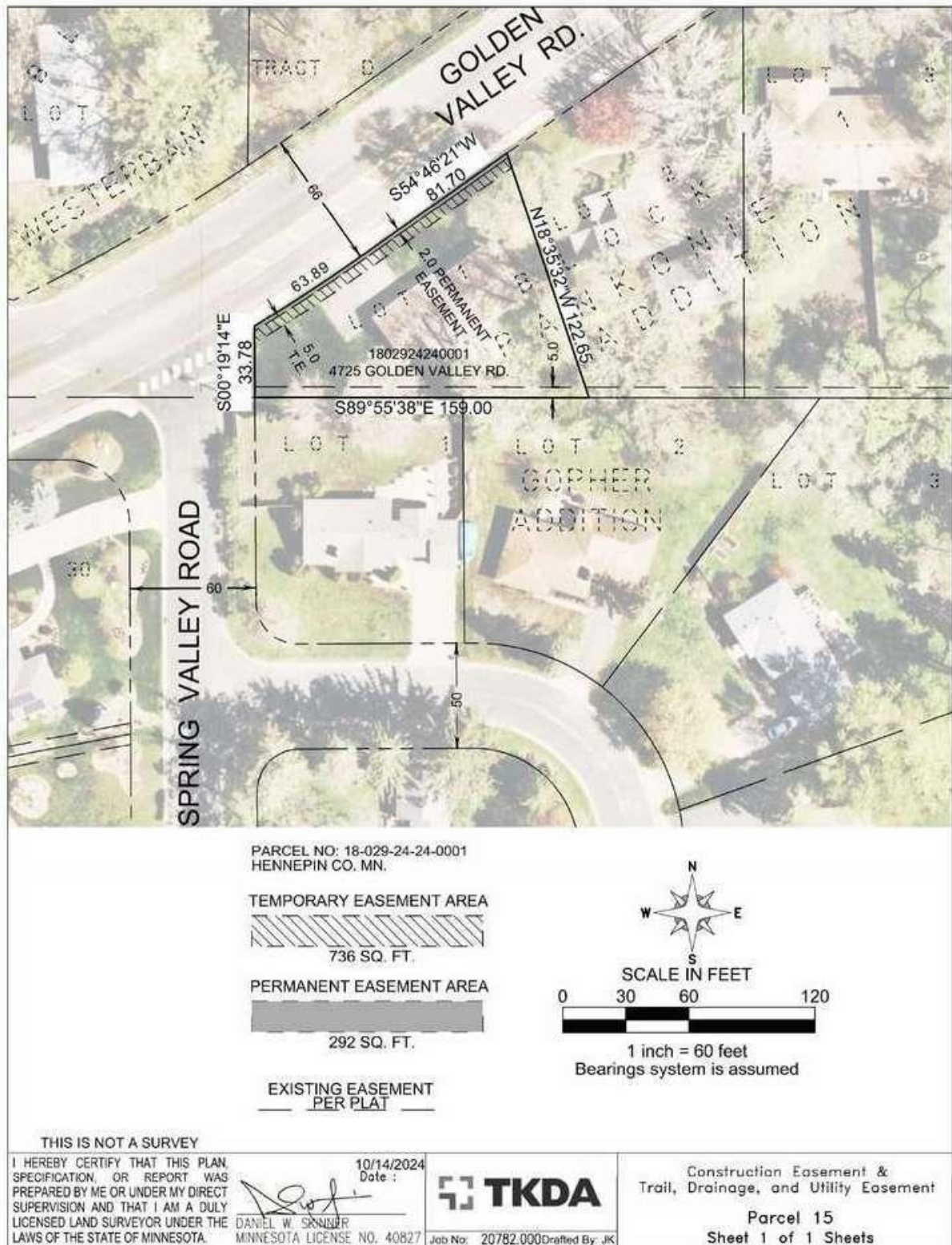
Construction Easement

Parcel 5
Sheet 1 of 2 Sheets

AERIAL PARCEL SKETCH



PARCEL SKETCH - AERIAL

PARCEL SKETCH - AERIAL

PARCEL SKETCH - AERIAL

PARCEL NO: 18-029-24-24-0002
HENNEPIN CO. MN.

TEMPORARY EASEMENT AREA



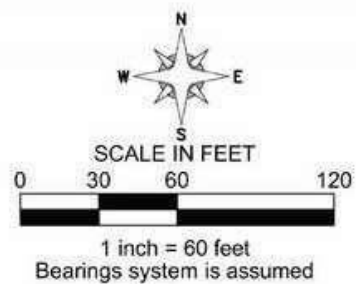
669 SQ. FT.

PERMANENT EASEMENT AREA



270 SQ. FT.

EXISTING EASEMENT
PER PLAT



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10/14/2024
Date:

DANIEL W. SKINNER
MINNESOTA LICENSE NO. 40827

TKDA

Job No: 20782.000 Drafted By: JK

Construction Easement &
Trail, Drainage, and Utility Easement

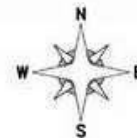
Parcel 16
Sheet 1 of 1 Sheets

PARCEL SKETCH - AERIAL

PARCEL NO: 18-029-24-24-0003
HENNEPIN CO. MN.
TEMPORARY EASEMENT AREA
632 SQ. FT.

PERMANENT EASEMENT AREA
341 SQ. FT.

EXISTING EASEMENT
PER PLAT



SCALE IN FEET
0 30 60 120

1 inch = 60 feet
Bearings system is assumed

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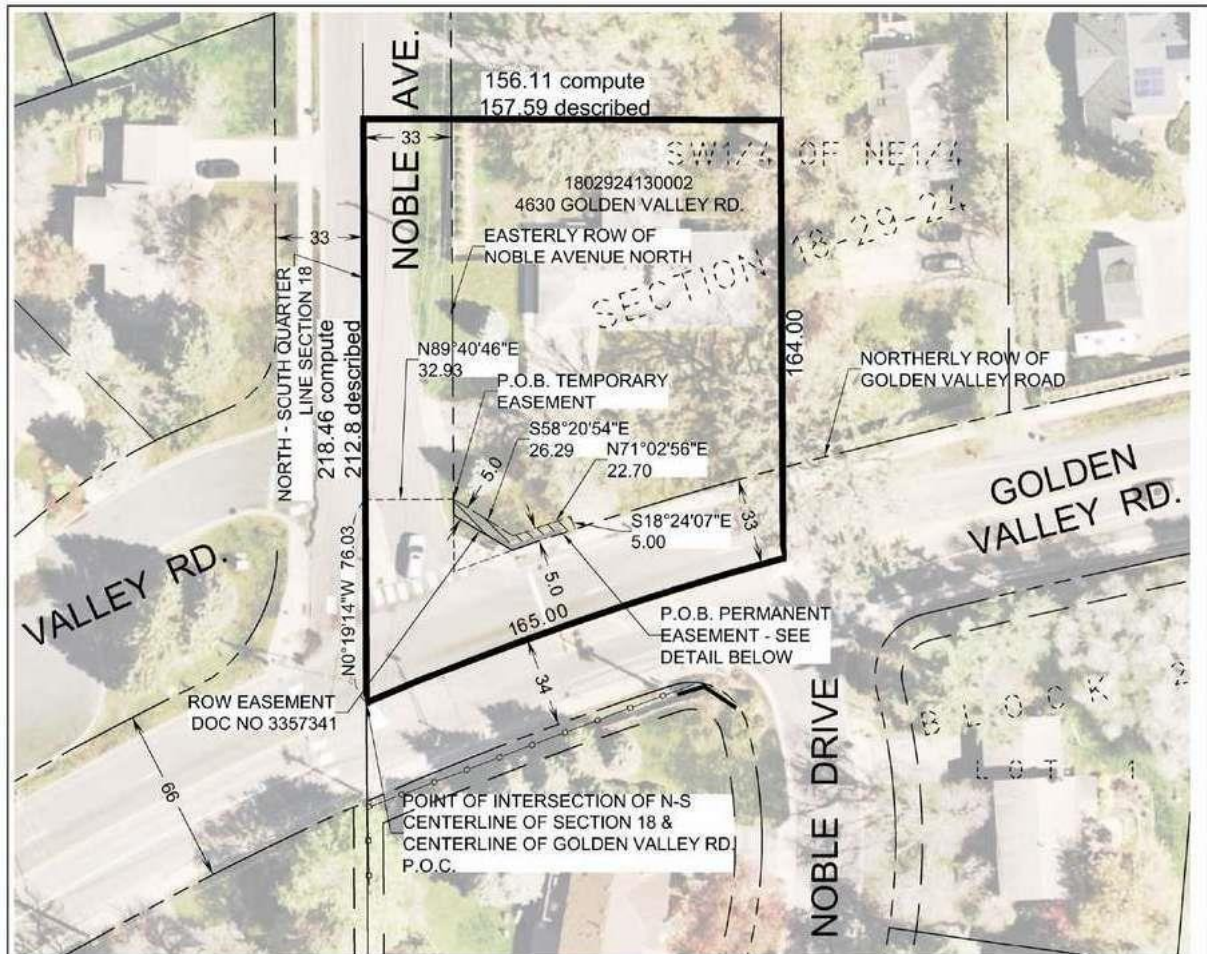
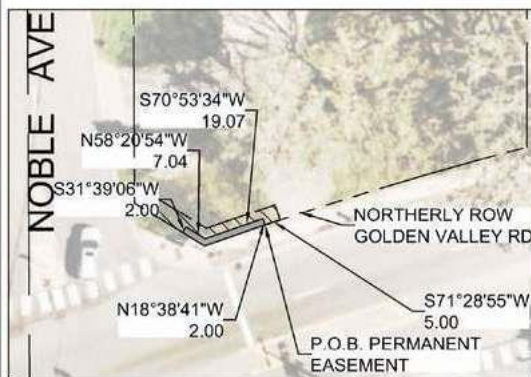
10/14/2024
Date:
DANIEL W. SKINNER
MINNESOTA LICENSE NO. 40827

TKDA

Job No: 20782.000 Drafted By: EHI

Construction Easement & Trail, Drainage, and Utility Easement

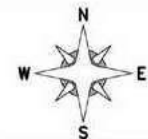
Parcel 17
Sheet 1 of 1 Sheets

PARCEL SKETCH - AERIAL**PERMANENT EASEMENT DETAIL**

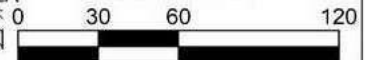
PARCEL NO: 18-029-24-13-0002
HENNEPIN CO. MN.

TEMPORARY EASEMENT AREA
195 SQ. FT.

PERMANENT EASEMENT AREA
54 SQ. FT.



SCALE IN FEET



1 inch = 60 feet
Bearings system is assumed

Zoom out (0)

THIS IS NOT A SURVEY

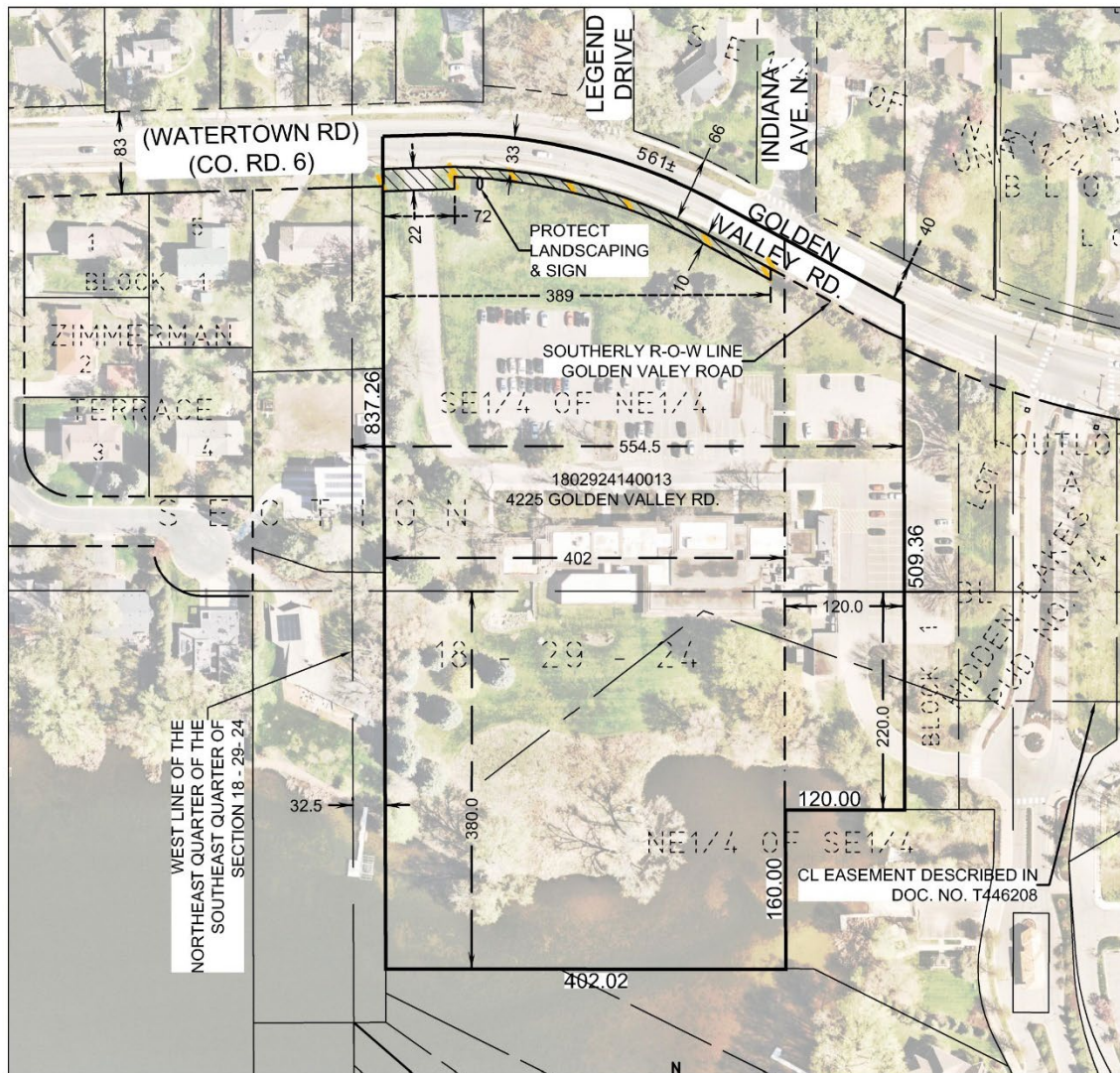
HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

10/14/2024
Date:
[Signature]
DANIEL W. SKINNER
MINNESOTA LICENSE NO. 40827

TKDA

Job No: 20782.000 Drafted By: JK

Construction Easement &
Sidewalk, Trail, Drainage, and Utility
Easement
Parcel 20
Sheet 1 of 1 Sheets

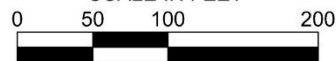
AERIAL PARCEL SKETCH

PARCEL NO. 18-029-24-14-0013
HENNEPIN CO. MN.

TEMPORARY EASEMENT AREA
4965 SQ. FT. ~ 0.11 ACRES



SCALE IN FEET



1 inch = 100 feet
Bearings system is assumed

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SPECIFICATION, OR REPORT WAS
PREPARED BY ME OR UNDER MY DIRECT
SUPERVISION AND THAT I AM A DULY
LICENSED LAND SURVEYOR UNDER THE
LAWS OF THE STATE OF MINNESOTA.

09/06/2024
Date:

DANIEL W. SKINNER
MINNESOTA LICENSE NO. 40827

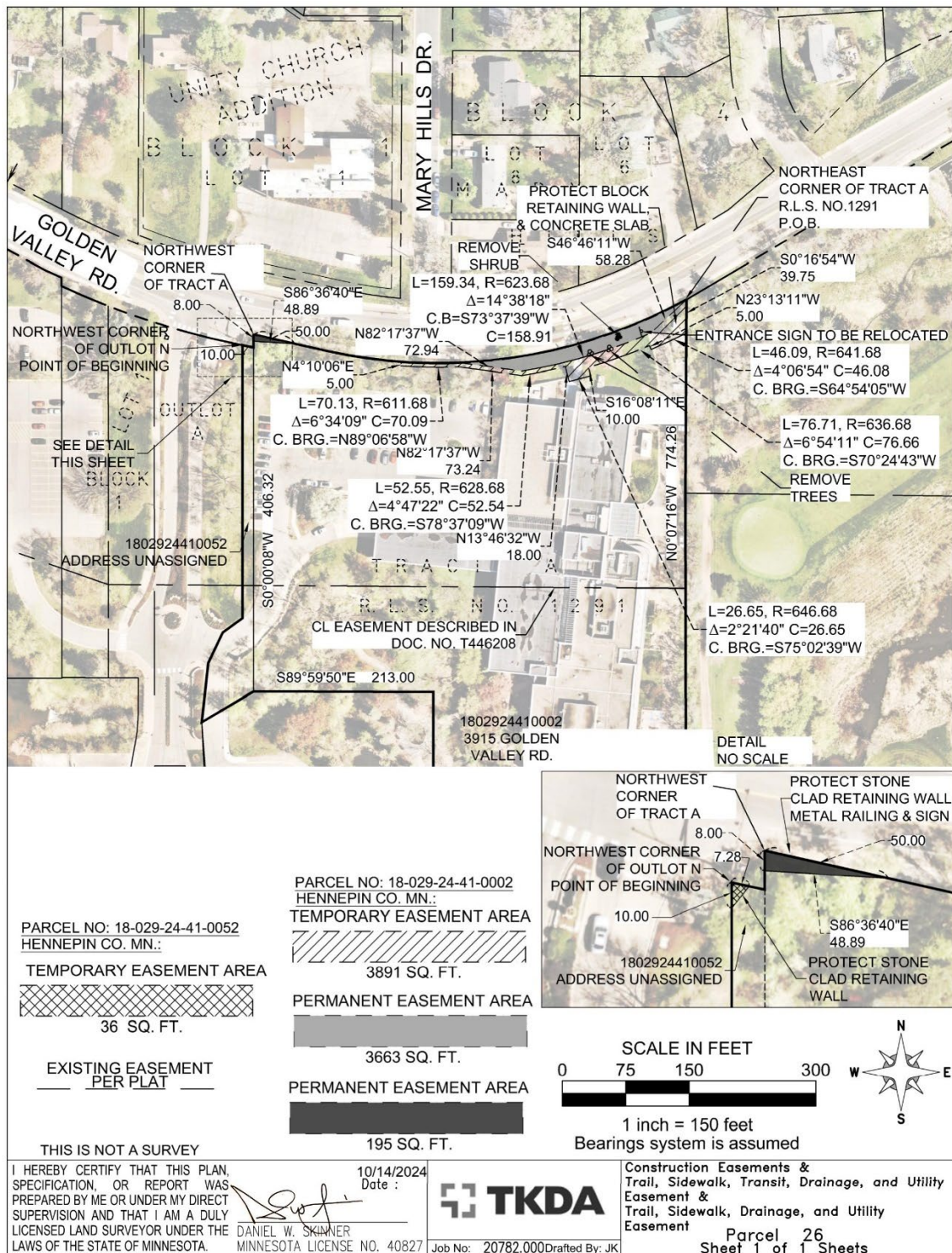
TKDA

Job No: 20782.000 Drafted By: JK

SEE SHEET 2 OF 2 FOR LEGAL DESCRIPTIONS

Construction Easement

Parcel 21
Sheet 1 of 2 Sheets

AERIAL PARCEL SKETCH

REGULAR BOARD MEETING

Meeting Date: 12/19/24 Business Item: CURRENT BUSINESS Item Number: **5K**

Division: Superintendent's Office

Originating Source: Boe Carlson, Superintendent

Agenda Item: Bloomington Partnership: Regional Parks and Trails Management Agreement

Superintendent's Recommendation:

MOTION TO APPROVE THE COOPERATIVE AGREEMENT FOR THE MANAGEMENT, OPERATION, AND MAINTENANCE OF THE CITY OF BLOOMINGTON REGIONAL PARK AND TRAIL SYSTEM LANDS AND FACILITIES.

Prepared By: Jonathan Vlaming, Associate Superintendent of Planning, Design, and Technology

Background:

The Bloomington City Council approved the draft partnership agreement at the November 18th Council meeting. An executive Summary of the agreement is provided in **Attachment 1**.

This agreement will increase efficiency of public services with reduced costs to the public. In addition, the agreement provides the considerable expertise of the Park District - in planning, in natural resources management, in environmental education, in operations, and in maintenance.

Bloomington is the only city within suburban Hennepin County where city taxes are directed to the regional parks and trail system. This agreement phases out that inequity over five years. Upon approval of this agreement, Three Rivers will manage three of the ten regional park agencies in the seven-county area.

Park District and City staff have been meeting regularly to ensure a smooth operational and reservation experience for the public. The City has agreed to continue to do winter plowing and winter maintenance for the 2024/25 winter season to allow time for the Park District to adjust its staff resources as needed.

Since the Board's November discussion, additional analysis was done to determine and set appropriate rental fees for Bloomington facilities. The analysis recommended a slight increase in picnic shelter and bandshell fees, resulting in a projected balanced budget of expenses and income for Three Rivers.

The Agreement is now ready for consideration of approval by the Three Rivers' Board of Commissioners (**Attachment 2**).

Relationship to the System Plan:

The Request for Action supports the following goal(s) of the System Plan:

Goal 1: You Belong Here

Goal 2: Parks Matter
Goal 3: Lead by Example

Attachments:

[Attachment 1 - Bloomington Partnership Executive Summary.pdf](#)

[Final Bloomington TRPD Regional Park System Agreement 2024 1216.pdf](#)

Bloomington/Three Rivers Partnership Agreement Components Executive Summary

What is covered:

All Existing City of Bloomington regional park units and facilities within Hyland-Bush-Anderson Lakes Park Reserve, including the Normandale Lake Bandshell; and the city's segments of the CP Rail, Nine Mile Creek and Nokomis-Minnesota River Regional Trails.

Services provided by Three Rivers:

- A. Natural Resources management
- B. Horizontal and vertical infrastructure maintenance
- C. Preservation and rehabilitation maintenance
- D. Operational maintenance
- E. Operations
- F. Programming
- G. Reservations
- H. Planning
- I. Grant Management
- J. Capital Improvements
- K. Land acquisition of inholding properties recognized in approved Long-range plans.

Services provided by Bloomington

- 1. For winter of 2024/25, the City will continue to provide plowing and maintenance of its parking lots and trails.
- 2. Summerfest and Music in the Parks at the Bandshell
- 3. Camp Dakota

Term

Initially 5 years, then annually thereafter.

Decision-making

Three Rivers is responsible for all decisions regarding all provided services. A Joint Operations Board consisting of the Three Rivers Superintendent and the City Parks Director will ensure open communications and to deal with issues that may arise.

Funding

- The City agrees to pay Three Rivers a one-time start-up fee of \$200,000 to cover costs of additional equipment and other one-time expenses needed for assuming responsibility of the City regional park and trail units.
- Three Rivers estimates the operations cost for Three Rivers to be about \$420,000 annually.
- Operational funding has three sources: 1) Bloomington will pay \$170,000/year for the initial term. 2) The City will transfer their State O&M payment (~\$100,000/year) to Three Rivers. 3) Facility rentals and fees have been updated and are estimated to generate an additional \$150,000/year, for a total of \$420,000/year.
- Capital projects will be funded through the City's share of State funding for Legacy and bonding. A CIP will be developed to start projects in 2026.

City Park Units in HBA ★	Acres
Normandale Lake	120
North Corridor	70
South Corridor	26
Bush Lake Park	118
Tierney's Woods	127
Anderson Lakes	18
TOTAL	479

City Regional Trail Units	Miles
CP Rail RT	2.75
Nokomis-Minnesota River RT	1.50
Nine Mile Creek RT	1.65
TOTAL	5.90

Bloomington Regional Trails

(Green = CP Rail RT, Black = Nokomis/MN River RT; Blue = Nine Mile Creek RT)



**COOPERATIVE AGREEMENT
FOR THE MANAGEMENT, OPERATION, AND MAINTENANCE
OF THE CITY OF BLOOMINGTON REGIONAL PARK
AND TRAIL SYSTEM LANDS AND FACILITIES**

THIS AGREEMENT ("Agreement") is made and entered into by and between the **CITY OF BLOOMINGTON**, a municipal corporation and political subdivision of the State of Minnesota (the "CITY"), located at 1800 West Old Shakopee Road, Bloomington, Minnesota 55431 and **THREE RIVERS PARK DISTRICT**, a public corporation and political subdivision of the State of Minnesota (the "PARK DISTRICT"), located at 3000 Xenium Lane North, Plymouth, Minnesota 55441.

RECITALS

WHEREAS, the Hyland-Bush-Anderson Lakes Park Reserve ("HBA Reserve") is a large regional park, the majority of which is located in the City of Bloomington; and

WHEREAS, the HBA Reserve is comprised of several park units;

WHEREAS, the following HBA Reserve park units are owned by CITY:

1. Normandale Lake Park Unit, including Bandshell
2. North Corridor Park Unit
3. Bush Lake Park Unit
4. South Corridor Park Unit
5. Tierney's Woods Park Unit
6. Anderson Lakes Park Unit (other parcels in this unit are owned by PARK DISTRICT)

WHEREAS, the following HBA Park Reserve Units are owned by PARK DISTRICT:

1. Hyland Lake Park Unit
2. Anderson Lakes Park Unit (other parcels in this unit are owned by CITY).

WHEREAS, the CITY owns and operates portions of the following regional trails ("Regional Trails"), located in the City of Bloomington:

1. CP Rail Regional Trail
2. Nokomis-Minnesota Regional Trail
3. Nine Mile Creek Regional Trail

WHEREAS, the HBA Reserve and Regional Trails ("CITY REGIONAL PARK AND TRAIL SYSTEM") make up the CITY's portion of the metropolitan regional recreation open space system, per Minnesota Statute 473.302, as it may be amended from time to time; and

WHEREAS, the CITY is a home rule charter city, organized under the authority of Minnesota Statute 410.04 and its City Charter; and

WHEREAS, PARK DISTRICT is a park district within the meaning of Minnesota Statute 398.01, as it may be amended from time to time, and has the powers granted to

park districts by Minnesota Statutes, Chapter 398, as it may be amended from time to time; and

WHEREAS, PARK DISTRICT also has the authority to operate trails systems, as provided by Minnesota Statute 383B.71, as it may be amended from time to time; and

WHEREAS, pursuant to Minnesota Statute 398.09(g), as it may be amended from time to time, PARK DISTRICT has the authority to, upon request and agreement by CITY, assume control and operation of all or a portion of any existing parks or park lands owned by the CITY; and

WHEREAS, the CITY and PARK DISTRICT are each an "implementing agency" for the purpose of metropolitan area regional parks funding, per Minnesota Statute 473.351, as it may be amended from time to time; and

WHEREAS, the CITY and PARK DISTRICT seek to enter into an agreement for PARK DISTRICT to manage and operate the units of the CITY REGIONAL PARK AND TRAIL SYSTEM currently owned and operated by CITY; and

WHEREAS, several parcels that make up the CITY REGIONAL PARK AND TRAIL SYSTEM are subject to a "State of Minnesota General Obligation Bond Proceeds Grant Agreement" ("GO Bond Agreement") which contains several requirements related to property financed with State of Minnesota bond funding; and

WHEREAS, this Agreement is considered a "Use Contract," and PARK DISTRICT considered a "Counterparty," for the purposes of the GO Bond Agreement; and

WHEREAS, PARK DISTRICT will operate the programs and facilities on CITY REGIONAL PARK AND TRAIL SYSTEM parcels subject to GO Bond Agreements. Such programs and facilities include:

- Design and construction of new restroom and maintenance garage at the Normandale Lake Park Unit (2024) (SG-12333)
- Construction and reconstruction of bituminous trails and related work at the Tierney's Woods Park Unit (2019) (SG-12265)
- Reconstruction of parking lots, driveways, lighting, boat ramp, and stormwater management at the Normandale Lake Park Unit (2015) (SG 2014-055).
- Reconstruction of parking lots (2014) (SG 2013-094).
- Construction of bituminous trails at the Normandale Lake Park Unit (2012) (SG 2012-035).
- Construction of bituminous trails at the Normandale Lake Park Unit (2012) (SG 2011-117).
- Construction of bituminous trails at Normandale Lake Park Unit (2010) (SG2010-031).
- Construction of bituminous trails (2008) (SG 2008-050).
- Construction of bituminous trails (2006) (SG 2006-116).
- Construction of retaining wall at Normandale Lake Park Unit (2006) (SG 2006-118).
- Construction of retaining wall at Normandale Lake Park Unit (2005) (SG-05-068).
- Construction of disc golf course and other recreational improvements (2002) (SG-02-134); and

WHEREAS, as required by the GO Bond Agreements applicable to the CITY REGIONAL PARK AND TRAIL SYSTEM, the Commissioner of Minnesota Management and Budget has approved this Agreement, in writing; and

WHEREAS, no land transfers or conveyances between the parties are included in or contemplated in connection with this Agreement.

AGREEMENT

ARTICLE I: DEFINITION AND PURPOSE

- 1.01 The purpose of this Agreement is to define the rights and obligations of the CITY and PARK DISTRICT with respect to the management, operation, and maintenance of the CITY REGIONAL PARK AND TRAIL SYSTEM lands and facilities throughout the term of the Agreement.
- 1.02 The goal of this Agreement is to provide seamless and high-quality public regional park services, and to improve efficiencies for both agencies.
- 1.03 The CITY REGIONAL PARK AND TRAILS SYSTEM are defined and recognized in existing approved Long-Range Plans (Exhibit A), attached hereto and incorporated herein, and are listed below:
 - A. Hyland-Bush-Anderson Lakes Park Reserve Units:
 - A1: Normandale Lake Park Unit, including the Bandshell
 - A2: North Corridor Park Unit
 - A3: Bush Lake Park Unit
 - A4: South Corridor Park Unit
 - A5: Tierney's Woods Park Unit
 - A6: Anderson Lakes Park Unit (Bloomington)
 - B. Regional Trails Units:
 - B1: CP Rail Regional Trail
 - B2: Nokomis-Minnesota Regional Trail
 - B3: Nine Mile Creek Regional Trail
- 1.04 Other CITY properties that are regional in scope and scale, such as the CITY-owned lands adjacent to the Minnesota River, may be considered for inclusion in this Agreement in the future.

ARTICLE II: COOPERATION

- 2.01 The CITY and the PARK DISTRICT will cooperate and use their best efforts to ensure that the various provisions of the Agreement are fulfilled. The parties agree in good faith to undertake resolution of disputes, if any, in an equitable and timely manner and in accordance with the provisions of this Agreement.

ARTICLE III: TERM

- 3.01 The PARK DISTRICT agrees to furnish services to the CITY during the period commencing January 1, 2025 to December 31, 2029 ("Initial Term"), unless terminated earlier in accordance with Article XVI.
- 3.02 At the expiration of the Initial Term, this Agreement automatically renews for a successive term of one (1) year ("Successive Term") if the PARK

DISTRICT continues to operate the CITY REGIONAL PARK AND TRAIL SYSTEM for its intended purposes, unless CITY provides PARK DISTRICT written notice of its intent not to renew this Agreement at least 180 days prior to the end of the Initial Term.

- 3.03 Following conclusion of any Successive Term, the Agreement automatically renews for another Successive Term, unless CITY provides PARK DISTRICT written notice of its intent not to renew this Agreement at least 180 days prior to the end of the Successive Term.
- 3.04 CITY is not required to renew this Agreement beyond the Initial Term or beyond any Successive Term. CITY may, in sole option and discretion, allow this Agreement to expire at the end of the Initial Term or any Successive Term.
- 3.05 The Agreement will be reviewed every three (3) years by the Joint Operations Committee and may be amended as needed.

ARTICLE IV: SCOPE OF SERVICES

4.01 The PARK DISTRICT will provide the following services for the CITY REGIONAL PARK AND TRAIL SYSTEM, unless otherwise noted as an exception.

A. Natural Resources Management

- 1. Vegetation, wildlife and water management, including beach water testing.
- 2. EXCEPTION: The CITY will continue to be responsible for lake water level management of Normandale Lake and Bush Lake and will be responsible for watershed water quality projects.

B. Horizontal and Vertical Infrastructure Maintenance

- 1. Pavement life-cycle management, including micro-surfacing, crack repair, mill and overlay, and replacement.
- 2. Existing building replacement, as needed, upon mutual agreement of the CITY and PARK DISTRICT.

C. Preservation and Rehabilitation Maintenance

- 1. Building rehabilitation, including but not limited to HVAC, siding, windows, roofs, security, painting.
- 2. Grounds rehabilitation including dock repairs, playground repairs, stair repairs, and non-paved trails.

D. Operational (on-going) Maintenance

- 1. Day-to-day maintenance, including mowing, garbage, event preparations and breakdowns, simple repairs, snow removal, etc.
- 2. EXCEPTION: Winter trail plowing of regional trails outside of HBA Reserve - The CITY will take responsibility for plowing those regional trail segments in accordance with its street and sidewalk plowing schedules. The PARK DISTRICT will not reimburse the CITY for winter plowing for regional trails outside of HBA Reserve.

E. Operations

1. On and off-site management of all CITY REGIONAL PARK AND TRAILS SYSTEM units.
2. Equipment rentals, if available.
3. Event management, including the Normandale Lake Bandshell, except as noted under Programming below.

F. Programming

1. All naturalist and outdoor recreation programs.
 - a. EXCEPTION: The CITY will fund, organize, and manage the annual Camp Kota Program.
 - b. If the CITY desires to conduct other programming, the CITY and PARK DISTRICT will work together to coordinate such programming.
2. Events and concerts
 - a. EXCEPTION: Summer Fête and Arts in the Park or similar events: The CITY will fund, organize, and manage the annual Summer Fête celebration and the Arts in the Park events at the Normandale Lake Park Unit.
 - b. If the CITY desires to conduct other events, the CITY and PARK DISTRICT will work together to coordinate such events.
3. CITY shall have priority scheduling over other uses for Camp Kota, Summer Fête, Arts in the Park, and any other CITY events or programs agreed upon by the parties.

G. Reservations

1. Reservation services for all rentable buildings, shelters, rooms, or outdoor space.
2. The CITY may reserve facilities at no charge as needed for Camp Kota, Summer Fête, Arts in the Parks and other events or programs that have been approved by the Joint Operations Committee.

H. Planning

1. Long-range Plans: The PARK DISTRICT will have responsibility for all new or updated long-range regional park/trail plans. The CITY will be an active partner in this process.
2. Metropolitan Council: The PARK DISTRICT will represent the PARK DISTRICT and the CITY interests in the Metropolitan Regional Parks and Trails System.

I. Land Acquisitions

1. The CITY has identified inholdings in the Hyland-Bush-Anderson Lakes Long-range Plan. These inholdings are adjacent to other CITY-owned regional park land and may be purchased by the CITY.

2. PARK DISTRICT Land Acquisition Duties:
 - a. Inform the CITY of an acquisition opportunity of a park inholding in the CITY-owned portion of HBA.
 - b. Provide acquisition materials needed to obtain the acquisition at City's expense, including appraisals, draft purchase agreements, and draft acquisition Metropolitan Council grant applications.
 - c. Grant management on behalf of the CITY for grant opportunities approved by the Bloomington City Council (if necessary).
 - d. Stewardship, including removal of buildings if necessary.
 - e. For inholdings identified in the HBA Reserve Long-range Plan that are adjacent to the PARK DISTRICT owned properties, the PARK DISTRICT will assume all responsibilities for acquisition and management of those properties.
3. CITY Land Acquisition Duties:
 - a. Inform the PARK DISTRICT of an acquisition opportunity of a PARK DISTRICT inholding in the CITY-owned portion of HBA.
 - b. Review and approval of the acquisition opportunity prior to PARK DISTRICT moving forward on its assigned duties.
 - c. Provide CITY funding as needed for the grant match, as applicable.
 - d. File and record paperwork as needed for the purchase agreement, grant application, and actual sale of the property.

J. Capital Improvement Program

1. The PARK DISTRICT and the CITY staff shall mutually develop a five-year Capital Improvement Program (CIP) that addresses stewardship, commitments, and discretionary capital improvement projects.
2. CIP Project Management:
 - a. The PARK DISTRICT will have responsibility for all aspects of CIP projects, including design, engineering, construction management, contracts, etc.
3. Funding of the CIP
 - a. The primary source of funding for the CIP will be the CITY's state and regional share of State Bonds and Parks and Trails Legacy funding.

- b. The PARK DISTRICT Board of Commissioners may choose to increase the amount of available funding.
 - c. The CITY may choose to increase the available funding.
- 4. Review and Approval of the CIP:
 - a. The draft CIP will be reviewed and approved by the Joint Operations Committee. The PARK DISTRICT Board will adopt the final CIP.
- 5. Financial Management of CIP Projects
 - a. The first year of the adopted CIP will be recognized as the annual Asset Management Program for the partnership.
 - b. The PARK DISTRICT will financially manage the adopted Asset Management Program for the partnership, including all reimbursements through grant programs.

K. Grant management

- 1. Grant-writing
 - a. The PARK DISTRICT will apply for local, regional, state, federal and other grants, as authorized by the Bloomington City Council (if necessary), if applicable, as opportunities occurs to help fund Capital Projects, and if applicable, existing operations and/or new operations.
- 2. Regional and State Grants through the Metropolitan Council
 - a. State bonds, Legacy grants, Operations and Maintenance (O&M) and Lottery-in-Lieu grants may be required by the Metropolitan Council to be received by the CITY.
 - b. These grant funds may be required by the Metropolitan Council to be spent within Bloomington's portions of the Metropolitan Regional Parks and Trails System.
 - c. The CITY shall make all of these funds available to the PARK DISTRICT for funding CIP Projects and operations.
 - d. The PARK DISTRICT shall financially manage all of these grants, including the semi-annual reports and other Metropolitan Council Requirements.
 - e. The PARK DISTRICT will be responsible for providing the information required to calculate the CITY's share of regional O&M, or any other funding formulas as needed.
 - f. The PARK DISTRICT will be the fiscal agent for the CITY related to the CITY REGIONAL PARK AND TRAIL SYSTEM for the purposes outlined in this Agreement.

ARTICLE V: JOINT OPERATIONS COMMITTEE

- 5.01 The Joint Operations Committee shall be comprised of the PARK DISTRICT Superintendent and the CITY Park Director. The PARK DISTRICT Superintendent and CITY Park Director may designate staff members to work with the other party regarding issues presented by this Agreement.
- 5.02 The PARK DISTRICT shall be the decision-making authority for all aspects of the Scope of Services unless otherwise noted as a CITY responsibility.
- 5.03 The Joint Operations Committee shall meet as necessary and be responsible for the following:
 - A. Coordination of CITY use of facilities for CITY Events and Programs.
 - B. Review of operations, maintenance, programming and natural resources work plans, activities and/or issues as they arise.
 - C. Review and approval of the draft Capital Improvement Program.
 - D. Review of research and planning activities.
 - E. Decisions to explore additions to the regional parks and trails system.
 - F. Review of budgets, grants, and other fiscal considerations.
- 5.04 The Joint Operations Committee shall have an annual meeting for each year this Agreement remains in effect. The purpose of annual meeting is for the PARK DISTRICT to present its proposed program budget for the next fiscal year to CITY and for CITY to determine that PARK DISTRICT continues to manage and operate the CITY REGIONAL PARK AND TRAILS SYSTEM for its intended purposes.
 - A. The CITY will approve the proposed budget if the proposed program shows that forecasted revenues will equal or exceed expenses for the applicable budget period. CITY will reject any proposed budget that it believes does not accurately reflect forecast revenues and expenses and that shows that forecast revenues along with other funds available for the operation of the CITY REGIONAL PARK AND TRAILS SYSTEM will be equal to or greater than forecast expenses for the CITY REGIONAL PARK AND TRAILS SYSTEM.
 - B. If CITY rejects a proposed budget, PARK DISTRICT will submit a revised proposed budget for approval. If CITY rejects the revised proposed budget, the PARK DISTRICT may submit another revised budget or terminate the Agreement, effective December 31.

ARTICLE VI: FUNDING, REMITTANCE AND COMPENSATION

- 6.01 The PARK DISTRICT shall be responsible for all costs associated with the Scope of Services.
- 6.02 All revenues generated through facility rentals, equipment rentals and programs shall go to the PARK DISTRICT, with the exception of CITY events and programs as identified in the Scope of Services.
- 6.03 Funding through the metropolitan regional park system designated to the CITY shall be turned over to the PARK DISTRICT, as CITY's fiscal agent. The PARK

DISTRICT may use such funds wherever allowed by the granting authority. Metropolitan regional park system funding includes, but is not limited to:

- A. Operations and Maintenance (O&M) Funding
- B. Lottery-in-Lieu Funding
- C. Parks and Trail Legacy Funding
- D. State Bonding
- E. Other state funding directed to the metropolitan regional parks system.
- F. All other funding programs and grants developed or administered by the Metropolitan Council for the metropolitan regional parks system.

6.04 State Operations and Maintenance funding and Lottery-in-Lieu Funding for the CITY are combined, calculated, approved and published by the Metropolitan Council in July or August annually for the upcoming State Fiscal Year.

- A. For State Fiscal Year 2025, the CITY's O&M from the state totals \$99,458. The CITY agrees to pay this amount to the PARK DISTRICT by January 31, 2025.
- B. For each future State Fiscal Year, the CITY agrees to pay the PARK DISTRICT the approved and published amount of State funding for O&M for the CITY by January 31 of the following year.

6.05 The CITY agrees to provide a one-time fee of \$200,000 to the PARK DISTRICT for the additional equipment and other one-time expenses associated with provision of services. The one-time fee is payable upon execution of this Agreement.

6.06 Annual Management Fee:

- A. The CITY agrees to provide an annual management fee of \$170,000 to the PARK DISTRICT, payable by January 31 of each year.
- B. This fee will expire after 5 years, following the fee due by January 31, 2029.

ARTICLE VII: INDEPENDENT CONTRACTOR

7.01 The PARK DISTRICT shall select the means, method, and manner of performing the services herein. Nothing is intended or should be construed in any manner as creating or establishing a partnership or joint venture between the parties hereto or as constituting the PARK DISTRICT as the agent, representative, or employee of the CITY for any purpose or in any manner whatsoever. The PARK DISTRICT is to be and shall remain an independent contractor with respect to all services performed under this Agreement. The PARK DISTRICT represents that it has or will secure at its own expense all personnel required in performing services under this Agreement. Any and all personnel of the PARK DISTRICT or other persons while engaged in the performance of any work or services required by the PARK DISTRICT under this Agreement shall have no contractual relationship with the CITY, and shall not be considered employees of the CITY. Any and all claims that may or might arise under the Unemployment Compensation Act of the Workers' Compensation Act of the State of Minnesota on behalf of said personnel, arising out of employment or alleged employment, including, without limitation, claims of discrimination against the PARK DISTRICT, its officers, agents, contractors, or

employees shall in no way be the responsibility of the CITY. The PARK DISTRICT shall defend, indemnify, and hold the CITY, its officers, agents, and employees harmless from any and all such claims irrespective of any determination of any pertinent tribunal, agency, board, commission, or court. Such personnel or other persons shall neither require nor be entitled to any compensation, rights, or benefits of any kind whatsoever from the CITY, including, without limitation, tenure rights, medical and hospital care, sick and vacation leave, Workers' Compensation, unemployment insurance, disability, severance pay, and PERA.

ARTICLE VIII: NON-DISCRIMINATION

- 8.01 In accordance with State of Minnesota policies against discrimination, no person shall be excluded from full employment rights or participation in or the benefits of any program, service, or activity on the grounds of race, color, creed, religion, age, sex, disability, marital status, gender identity, sexual orientation, public assistance status, or national origin; and no person who is protected by applicable Federal or State laws, rules, or regulations against discrimination shall be otherwise subjected to discrimination.

ARTICLE IX: INDEMNIFICATION AND INSURANCE

- 9.01 The PARK DISTRICT agrees to defend, indemnify, and hold harmless the CITY, its elected officials, officers, agents, volunteers and employees from any liability, claims, causes of action, judgments, damages, losses, costs or expenses, including reasonable attorney fees, resulting directly or indirectly from any act or omission of the PARK DISTRICT, its subcontractors, anyone directly or indirectly employed by them, and/or anyone for whose acts and/or omissions they may be liable in the performance of the services required by this Agreement, and against all loss by reason of the failure of the PARK DISTRICT to perform fully, in any respect, all obligations under this contract. The CITY and PARK DISTRICT's liability is governed and limited by the provisions of Minnesota Statutes, Chapter 466.
- 9.02 The PARK DISTRICT warrants that it is able to comply with the aforementioned indemnity requirements through an insurance and/or self-insurance program.
- 9.03. The PARK DISTRICT also agrees that any contract let by the PARK DISTRICT or its agents for the performance of work at the CITY REGIONAL PARK AND TRAILS SYSTEM shall include clauses that will: (1) Require the Contractor to defend, indemnify, and save harmless the CITY, its elected officials, officers, agents, volunteers and employees from any liability, claims, causes of action, losses, demands, damages, judgments, costs, interest, expenses (including, without limitation, reasonable attorney's fees, witness fees, and disbursements incurred in the defense thereof) arising out of or by reason of the acts and/or omissions of the said Contractor, its subcontractors, anyone directly or indirectly employed by them, and/or anyone for whose acts and/or omissions they may be liable for. (2) Require the Contractor to be an independent contractor for purposes of completing the work provided for in this Agreement. (3) Require the Contractor to provide and maintain insurance in accordance with the following:
1. Workers' Compensation including Employer's Liability Insurance:
 - Bodily Injury by Accident
 - o \$500,000 each accident
 - Bodily Injury by Disease
 - o \$500,000 Policy limit/\$500,000 each employee

2. Commercial General Liability Insurance:

(A) Commercial General Liability:

Combined Bodily Injury and Property Damage:

Each occurrence limit: \$1,500,000

General Aggregate Limit: \$2,000,000

(B) Automobile Liability including Hired Car and Employers Non-Ownership Liability:

Combined Bodily Injury and Property Damage:

Each occurrence limit: \$1,500,000

The above subparagraphs establish minimum insurance requirements, and it is the sole responsibility of the PARK DISTRICT's Contractor to purchase and maintain additional insurance that may be necessary for the Project. PARK DISTRICT shall also require its Contractors to name City as an additional insured on its Commercial General Liability, Auto Liability, and Umbrella or Excess policies, and will provide CITY with a current certificate of insurance that includes the following language: "The City of Bloomington is named as an additional insured with respect to the commercial general liability, automobile liability, and umbrella or excess liability, as required by the contract. The umbrella or excess liability policy follows form on all underlying coverages." The certificate of liability insurance must also contain a statement that its insurance provider shall not cancel or amend the policies included on the certificate unless thirty (30) days' written notice is provided to CITY, or ten (10) days' written notice in the case of non-payment. These obligations survive termination of this Agreement.

All insurance policies shall be open to inspection by the CITY and copies of policies shall be submitted to the CITY upon written request.

To the fullest extent permitted by law, PARK DISTRICT waives all rights against CITY, its agents, officers, directors, and employees for recovery of damages to the extent these damages are covered by the workers' compensation and employers' liability, commercial general liability, or umbrella or excess liability insurance obtained by PARK DISTRICT pursuant to Section 9.03 of this Agreement. PARK DISTRICT shall require its insurers to execute any waiver of subrogation endorsements which may be necessary to effect such waiver.

ARTICLE X: DATA PRIVACY

- 10.01 The PARK DISTRICT agrees to abide by all applicable State and Federal laws and regulations concerning the handling and disclosure of private and confidential information concerning individuals and/or data including but not limited to information made non-public by such laws or regulations. PARK DISTRICT agrees to notify CITY within three (3) business days if it receives a data request from a third party relating to the PARK DISTRICT's management and operation of the CITY REGIONAL PARK AND TRAIL SYSTEM. These obligations survive termination of this Agreement.

ARTICLE XI: MINNESOTA LAWS GOVERN AND SEVERABILITY

- 11.01 The laws of the State of Minnesota shall govern all questions and interpretations concerning the validity and construction of this Agreement and the legal relations and performance obligations between the parties herein. The appropriate venue and jurisdiction for any litigation hereunder will be those courts located within the County of Hennepin, State of Minnesota. Litigation, however, in the federal courts involving the parties herein will be in the appropriate federal court within the State of Minnesota. If any provision of this Agreement is held invalid, illegal and unenforceable, the remaining provisions will not be affected.

ARTICLE XII: RECORDS – AVAILABILITY

- 12.01 The PARK DISTRICT agrees that the CITY, the State Auditor, or any of their duly authorized representatives at any time during normal business hours, and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of the PARK DISTRICT and involve transactions relating to this Agreement.

ARTICLE XIII: NON-ASSIGNMENT

- 13.01 The PARK DISTRICT shall not assign, subcontract, transfer, or pledge this contract and/or the services to be performed hereunder, whether in whole or in part, without the prior written consent of the CITY.

ARTICLE XIV: LIENS AND ENCUMBRANCES

- 14.01 PARK DISTRICT shall not create, allow, or permit, without the prior written consent of CITY, the Metropolitan Council, and Commissioner of Minnesota Management and Budget, any voluntary lien or encumbrance or involuntary lien or encumbrance that can be satisfied with the payment of money and which is not actively contested against the applicable real property or facility.

ARTICLE XV: MERGER AND MODIFICATION

- 15.01 It is understood and agreed that the entire Agreement between the parties is contained therein and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof. All items referred to in this Agreement are incorporated or attached and are deemed to be part of this Agreement.
- 15.02 Any alterations, variations, modifications, or waivers of provisions of this Agreement shall only be valid when they have been reduced to writing as an amendment to this Agreement signed by the parties hereto.
- 15.03 The Commissioner of Minnesota Management and Budget must consent, in writing, to any changes, additions, modifications, or amendments to this Agreement.

ARTICLE XVI: CANCELLATION/TERMINATION

- 16.01 Upon 180 days' written notice to PARK DISTRICT, CITY may cancel this Agreement, for any reason, effective December 31 of the year in which the notice is given.

Upon one (1) year written notice to CITY, PARK DISTRICT may cancel this Agreement, for any reason, effective December 31 of the following year in which notice was given. The parties by mutual consent can abolish this Agreement at any time.

- 16.02 Upon cancellation of this Agreement the PARK DISTRICT agrees to cooperate with the CITY and any new vendor selected by the CITY to assist and ensure an orderly transition.
- 16.03 This Agreement automatically terminates if CITY loses the authority to own and operate the CITY REGIONAL PARK AND TRAIL SYSTEM.

ARTICLE XVII: DEFAULT

- 17.01 In the event either party fails to fulfill its obligations under this Agreement properly and timely, or if either party violates any of the covenants, agreements, or stipulations of this Agreement, then the other party shall have the right to terminate this Agreement if the default has not been cured within thirty (30) days from the date on which the defaulting party received written notice specifying the default. This Agreement may then be terminated by the non-defaulting party by giving at least ten (10) days written notice to the defaulting party of such termination and specifying the effective date thereof. The non-defaulting party shall not be obligated to pay for services provided in an unsatisfactory manner.
 - A. Notwithstanding the above, the defaulting party shall not be relieved of liability to the non-defaulting party for damages sustained by the non-defaulting party by virtue of any breach of Agreement by the defaulting party, and the CITY may withhold any payments to the PARK DISTRICT for the purpose of set-off until such time as the exact amount of damages due the CITY is determined.
 - B. It is agreed that any right or remedy provided for herein shall not be considered as the exclusive right or remedy of the non-defaulting party for any default in any respect by the defaulting party, but such right or remedy shall be considered to be in addition to any right or remedy hereunder or allowed by law, equity, or statute.
 - C. The non-defaulting party's failure to insist upon strict performance of any covenant, agreement, or stipulation of this Agreement or to exercise any right herein contained shall not be a waiver or relinquishment of such covenant, agreement, stipulation, or right, unless the non-defaulting party consents thereto in writing. Any such written consent shall not constitute a waiver or relinquishment in the future of such covenant, agreement, stipulation or right.

ARTICLE XVIII: COOPERATION WITH MINNESOTA MANAGEMENT AND BUDGET

- 18.01 Each party shall, upon direction by the Commissioner of Minnesota Management and Budget, take such actions and furnish such documents to the Commissioner of Minnesota Management and Budget as Minnesota Management and Budget determines to be necessary to ensure that interest paid on State general obligation bonds that apply to parcels subject to this Agreement is exempt from federal income taxation.

ARTICLE XIX: PROPERTY DISPOSITION

19.01 Upon cancellation or termination of this Agreement:

- A. The CITY shall retain all rights, title and interest of all real property known as CITY REGIONAL PARK AND TRAILS SYSTEM.
- B. The CITY shall retain right, title, and interest in any and all personal property funded through regional and state funding assigned to the CITY by the Metropolitan Council.
- C. The PARK DISTRICT shall have the right to retain any and all equipment/supplies that were purchased with PARK DISTRICT funds and used at the CITY REGIONAL PARK AND TRAILS SYSTEM.

ARTICLE XX: CONTRACT ADMINISTRATION

20.01 In order to coordinate the services of the PARK DISTRICT with the activities of the CITY so as to accomplish the purposes of this Agreement, the following individuals or their designees shall manage this Agreement on behalf of the CITY and the PARK DISTRICT.

CITY: Ann Kattreh, or Successor
Parks and Recreation Manager
1800 West Old Shakopee Road
Bloomington, MN 55431-3027

PARK DISTRICT: Boe Carlson, or Successor
Superintendent
3000 Xenium Lane North
Plymouth, MN 55441

ARTICLE XXI: NOTICES

21.01 Any notice, report or demand which must be given or made by a party hereto under the terms of this Agreement or any statute or ordinance shall be in writing and shall be sent registered or certified mail. Notices to the CITY shall be sent to the City Manager at the address given in Article XX of this Agreement. Notice to the PARK DISTRICT shall be sent to the Superintendent at the address as given in Article XX.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement. The effective date of this Agreement shall be the latest date beside the signatory lines below.

THREE RIVERS PARK DISTRICT, a
public corporation and political
subdivision of the State of Minnesota

Dated: _____

By _____
John Gibbs, Board Chair

Dated: _____

By _____
Boe R. Carlson, Superintendent
and Secretary to the Board

CITY OF BLOOMINGTON, a
municipal corporation and political
subdivision of the State of Minnesota

Dated: _____

By: _____
Mayor

Dated: _____

By: _____
City Manager

Reviewed and approved by the City Attorney.

City Attorney

[illegible]16

Bloomington Regional Trails

(Green = CP Rail RT, Black = Nokomis/MN River RT; Blue = Nine Mile Creek RT)



REGULAR BOARD MEETING

Meeting Date: 12/19/24

Business Item: ANNOUNCEMENTS

Item Number: **6A**

Division: Superintendent's Office

Originating Source: Boe Carlson, Superintendent

Agenda Item: Commissioner Announcements/Proposed Future Discussion Topics

Superintendent's Recommendation:

NO ACTION REQUIRED; THIS ITEM IS FOR INFORMATION AND DISCUSSION.

Background:

Commissioners are encouraged to share announcements and discuss ideas for future topics of interest.

Attachments:

[Board Proposed Discussion Topics.pdf](#)

Board Proposed Discussion Topics

Topic	Introduction/ Proposed Disc. Date	Date Discussed
Park District properties and operations outside of Suburban Hennepin County (inventory, activities, assets, and interrelationships)	05/04/23	10/19/23
Park District Ordinance Revisions / Updates	05/04/23 06/01/23	10/19/23
Use of E-bikes and Throttle bikes in the Parks	06/01/23	
Anticipated impacts on the legalization of marijuana	06/01/23	07/20/23 10/19/23
Public Safety Quarterly Incident Report (Reports submitted: 08/17/23, 10/19/23, 02/15/24, 04/18/24, 08/15/24, 10/24/24)	06/01/23	08/17/23 10/19/23
Sponsorship, Donations, and Partnership overview and opportunities	06/01/23	08/17/23
Information for Commissioners Attending Public Meetings	08/03/23	11/07/24
Policy/Budget Discussion Regarding Other Capital Funding Sources	08/17/23	10/19/23
Explorer Camps vs. Summer Camps <ul style="list-style-type: none"> – How are they different? – Who attends these camps? – Where are they held (park names)? – Why are they held in some parks but not others? – Are there partnerships with other organizations who host camps? – Are there differences in registration/signup? – Is there priority registration for suburban Hennepin County residents? 	10/05/23	11/07/24
Priorities of Park District land acquisition and consideration of land tributes for previous inhabitants	10/05/23	08/15/24
Review 2040 System Plan	10/05/23	
Consider Options for Silverwood Park (staff to present options to Board prior to the end of first quarter 2024)	10/19/23 03/21/24	11/09/23 03/21/24
Overall Review of the Three Rivers Park System including a broad discussion of the following parks outside Suburban Hennepin County: The Landing, Carver Park Reserve, and Beebe Lake County Park	10/19/23	03/21/24
Community Outreach/DEI Initiatives Recap/Update	02/15/24	05/16/24 07/18/24
Impacts of Climate Change on Future Snowmaking Operations <ul style="list-style-type: none"> – Financial, environmental, weather, and sustainability considerations – Snowmaking products, innovations and technology – Manufacturing snow in additional park locations – Value to Nordic skiing industry – Groundwater depletion and usage relative to Minnesota, sources, regulatory bodies, and policies 	03/21/24 06/20/24	10/24/24
In-depth discussion of Park District's Budgeting Process and Timeline	06/20/24 07/18/24	08/15/24 09/19/24 10/24/24 11/07/24
Pavement Management Program Overview	11/07/24	12/19/24