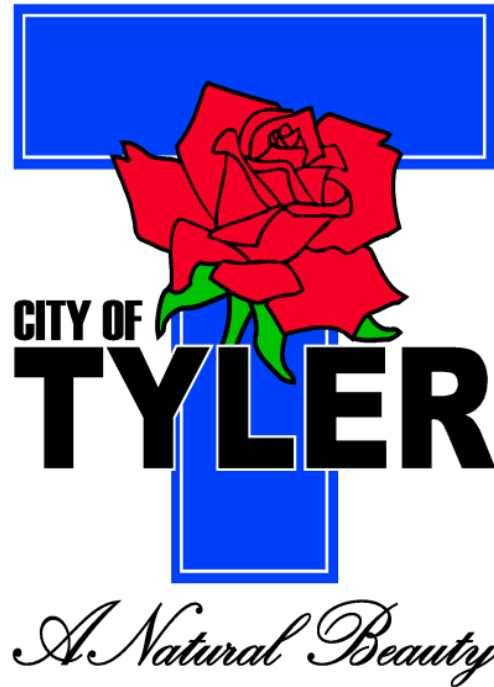


CITY COUNCIL AGENDA



**Wednesday, October 8, 2025
9:00 am**



CITY COUNCIL

**Donald P. Warren, Mayor
Stuart Hene, District 1
Petra Hawkins, District 2
Shonda Marsh, District 3
James Wynne, District 4
Lloyd Nichols, District 5
Brad Curtis, District 6**



CITY COUNCIL MEETING AGENDA

CITY COUNCIL CHAMBERS - CITY HALL

City Hall, City Council Chambers

212 N. Bonner Avenue, 2nd Floor

Tyler, Texas

Follow us on Facebook Live at:

<https://www.facebook.com/CityofTylerTexas/>

Wednesday, October 8, 2025

9:00 am

Internet website <http://www.cityoftyler.org> and Cable Access Channel 3

Please call (903) 531-1250 if you need assistance with interpretation or translation for this City meeting.

Si usted necesita ayuda con la interpretación o traducción de cualquier material en este sitio o en una reunión pública de la Ciudad de Tyler por favor llame al (903) 531-1250.

AMERICANS WITH DISABILITIES ACT NOTICE

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COURTESY RULES

Thank you for your presence. The City Council appreciates your interest in Tyler City Government. To ensure fairness and orderly meetings, the Council has adopted rules of courtesy which apply to all members of the Council, Administrative Staff, News Media, Citizens and Visitors. If you wish to address the Council, please fill out the information on the IPAD located outside the Council Chambers. Speakers will be heard as the individual item(s) in which they have registered an interest come before the Council. Your remarks will be limited in duration depending on the number of people wanting to speak on a particular item. Comments to the City Council should only be made from the podium. This will ensure that the comments are picked up by the microphones and are made a part of the official record. Delay or interruption of the proceedings will not be tolerated.

INVOCATION

PLEDGE OF ALLEGIANCE

MINUTES

Request that the City Council consider approving the minutes of the regular called meeting of the City Council of the City of Tyler, Texas, held on August 27, 2025.

AWARDS

- A-1** Request that the City Council consider recognizing the following baby for her months of service and commitment to the City of Tyler. She represents six months of service with the City of Tyler.

Natalia Hurtado, Infants at Work IAW Participant, six months

- A-2** Request that the City Council consider accepting the 'Certificate of Achievement for Planning Excellence' from the American Planning Association - Texas Chapter.

PRESENTATION

- P-1** Request that the City Council consider receiving a presentation on the results and recommendations of the South Tyler Mobility Study.

MISCELLANEOUS

- M-1** Request that the City Council consider adopting a Resolution casting votes to elect candidates to serve as members of the Smith County Appraisal District Board of Directors.

CONSENT

(These items are considered to be routine or have been previously discussed, and can be approved in one motion, unless a Council Member asks for separate consideration of an item.)

- C-A-1** Request that the City Council consider authorizing the City Manager to approve the Co-op and Sole Source Purchasing list whereby the City of Tyler can take full advantage of purchasing any and all items available through the cooperative.
- C-A-2** Request that the City Council consider authorizing the City Manager to renew Crow Towing as the primary vendor for towing services for Vehicle Services per bid 25-002 Annual Price Agreement for Wrecker Services.
- C-A-3** Request that the City Council consider authorizing the City Manager to renew Preferred On Site repair service as the primary vendor for welding services, Burns Welding and Fabrication as a secondary vendor for welding service, and award Platinum Auto Glass as the primary vendor for auto glass installation for sealed bid 25-001.
- C-A-4** Request that the City Council consider renewing the Annual Price Agreement for Fuel per Bid 21-027 to Mansfield Service Partners of Tyler, Texas (previously known as O'Rourke Petroleum) from October 1, 2025, through September 30, 2026.

- C-A-5** Request that the City Council consider authorizing the City Manager to award Hydraulic Power as the primary vendor for hydraulic services.
- C-A-6** Request that the City Council consider authorizing the City Manager to award multiple vendors for the Annual Price Agreement for Automotive and Equipment parts per bid 23-092.
- C-A-7** Request that the City Council consider authorizing the City Manager to renew multiple vendors for the Annual Price Agreement for various categories of automotive and truck services and repairs per bid 23-093.
- C-A-8** Request that the City Council consider authorizing the City Manager to award the annual price agreement for the purchase of Ford Products as needed from Core & Main LP for the fiscal year beginning October 1, 2025.
- C-A-9** Request that the City Council consider authorizing the City Manager to execute the annual Interlocal Agreement with the Northeast Texas Public Health District (NETHealth) for City support services to the District for FY 2025-26.
- C-A-10** Request that the City Council consider authorizing the City Manager to execute the Funding Amendment for FY 2025-26 to the Northeast Texas Public Health District Cooperative Agreement.

CITY MANAGER'S REPORT

ADJOURNMENT

**MINUTES OF THE REGULAR CALLED MEETING OF
THE CITY COUNCIL OF THE CITY OF TYLER, TEXAS
August 27, 2025**

A regular called meeting of the City Council of the City of Tyler, Texas, was held Wednesday, August 27, 2025 at 9:00 a.m. in the City Council Chambers, 2nd floor of City Hall, Tyler, Texas, with the following present:

Mayor: Don Warren
Mayor Pro Tem: Lloyd Nichols
Councilmembers: Stuart Hene
Petra Hawkins
Shonda Marsh
James Wynne
Brad Curtis

City Manager: Edward Broussard
Deputy City Manager: Stephanie Franklin
Asst. City Manager: Heather Nick
Asst. City Manager: Keidric Trimble
City Attorney: Deborah G. Pullum
Senior Asst. City Attorney: Alesha Buckner
Director of Organizational Development: Regina Y. Moss
Planning Director: Kyle Kingma
Chief Information Officer: Benny Yazdanpanahi
City Fire Chief: David Coble
Police Chief: Jimmy Toler
City Engineer: Darin Jennings
Director of Utilities: Kate Dietz
Director of Parks & Recreation: Leanne Robinette
Director of Solid Waste, Transit: Leroy Sparrow
Senior Management Analyst: Blake Cathey
City Clerk: Cassandra Brager

INVOCATION

The Invocation was given by Councilmember Hawkins.

MINUTES

Motion by Councilmember Wynne to approve the July 9, 2025 minutes; seconded by Councilmember Hawkins; motion carried 7 - 0 & approved as presented.

AWARDS

Request that the City Council consider recognizing the following employee for his years of service and commitment to the City of Tyler. He represents 25 years of service with the City of Tyler.

Timothy Cravens, Construction Superintendent, 25 years of service

ZONING

August 27, 2025

Z-1 PD25-014 MEZAYEK BUILDING LTD (2571 WEST GRANDE BOULEVARD)
Request that the City Council consider adoption of an Ordinance approving a zone change from AG, Agricultural District to PMF, Planned Multi-Family District with a final site plan. **(O-2025-47)**

Motion by Councilmember Hawkins; seconded by Councilmember Wynne; motion carried 7 - 0 & approved as presented.

Z-2 C25-003 MARCUS WYNNE AND STEPHANIE MURPHY (AN UNIMPROVED ALLEY RIGHT-OF-WAY)
Request that the City Council consider adoption of an Ordinance approving the closure of an unimproved alley right-of-way adjacent to 1907 North Glenwood Boulevard. **(O-2025-48)**

Motion by Councilmember Marsh; seconded by Mayor Pro Tem Nichols; motion carried 7 - 0 & approved as presented.

Z-3 Z25-017 TUAN ANH VO (935 SOUTH PEACH AVENUE)
Request that the City Council consider adoption of an Ordinance approving a zone change from R-1B, Single-Family Residential District to R-2, Two-Family Residential District. **(O-2025-49)**

Motion by Councilmember Hawkins; seconded by Councilmember Curtis; motion carried 7 - 0 & approved as presented.

Z-4 PD25-017 GENECOV PROPERTIES INC (8667 SOUTH BROADWAY AVENUE)
Request that the City Council consider adoption of an Ordinance approving a PMXD-1, Planned Mixed-Use District-1 final site amendment. **(O-2025-50)**

Mayor Pro Tem Nichols – Stated, so, when we developed this section, how many entrances and exits will be here? We’ve got the one going to Cumberland. It looks like two going out to 69? Is that correct?”

Kyle Kingma – Stated, yeah, so this development here will access the North/South collector of Parkside Rd. only, and will not have separate access to Cumberland Road. The entire development as it is will just have the one road connection to Cumberland. There will be some shared driveways down Broadway. You see two there(points to display on screen). I think there may be one or two more South of here. So, in terms of this actual development of this property here, they don’t have any additional access to Cumberland.

Mayor Pro Tem Nichols: Stated, so, one way in, one way out?

City Manager Edward Broussard – Stated, no. So, we had looked on Cumberland as a possible road on the West side of that as you get closer to Dayspring Methodist Church. The drop off of the property, the topography there gets pretty steep in that spot as well, so it made the road, or even a drive access point on the back side of the location that you’re seeing there (points

August 27, 2025

to overhead), impractical. So, you have the road piece there. Now, you do have, because of the pad sites, and this is the one you're seeing for Broadway, the pad sites there, then the East side of Parkside Drive has access. You're seeing the two there, and then I think there's a third one that's part of this first phase of this development phase that will access to Broadway. I know the developer is here so you're probably much more attuned to answering these questions, but I think that the pad sites are something we want to try and move forward with at the time they're also building this.

Mayor Pro Tem Nichols: Stated "Sure."

Kyle Kingma – Stated, Centennial Parkway will also come into the development as well.

Mayor Pro Tem Nichols: Stated, right. But when we open this, as it's moving forward right now, there's basically one entry and one exit off Cumberland only?

Kyle Kingma – Stated, "Right."

City Manager Edward Broussard – Asked the Mayor if he wanted Trey to answer that?"

Trey Brewer, 1350 Dominion Plaza- Stated that he was the Vice-President of real estate at the Genecov Group. So, Mr. Broussard is correct. There is one entrance up on Cumberland Road where Parkside Drive will come down to, just across where Dairy Queen is, and that will be a 4-way traffic light. We do have plans to construct, if you're looking North-to-South, there's one pad site adjacent to Cumberland Road and there's one South of that where there will be an access drive from Parkside to Broadway. We think if you're coming South from Broadway to BJ's, that's where you're going to turn in right over to BJ's- that'll be the main entrance. Of course, we would appreciate another access drive to pad site South, but that hasn't been approved yet, just so there's more ingress and egress. But right now there'll be two access points on Broadway and one on Cumberland. Phase Two later will have two or three more access points according to the preliminary plat.

Mayor Pro Tem Nichols: Asked, if we're calling this Phase One and the two entries off of Broadway that we see will be built when this is opened or will not?"

Trey Brewer – Stated, that they would appreciate approval of that one, but that hasn't been approved at this time."

Mayor Pro Tem Nichols: Stated "Okay."

Trey Brewer – Stated, the one South of that, Centennial, will be a full 4-way traffic light."

Mayor Don Warren – Asked if the road he's talking about, the one that goes Parkside Drive, when you get to Cumberland can you turn left or right, or is it a right turn only?

August 27, 2025

Trey Brewer – Asked, which way are you coming?”

Mayor Don Warren – Stated, when you get up to Cumberland, you’re coming out.”

Trey Brewer – Stated, I believe you can go right or left.

Mayor Don Warren – Asked if there was a light there?

City Manager Edward Broussard – Stated “No. It’s too close to the other traffic signal for any type of controlled access at that point. You can see the controlled access pieces that you have that are for the right turn in off of Cumberland, headed South onto Parkside Drive. Coming off of Parkside Drive, you can see how there is that Cumberland piece there, we’ll call them hoods of protections for those who are turning left off of Parkside Drive onto West Cumberland to then head West. So some of that is in there to help break that up.

Councilmember Stuart Hene Stated, he thinks it’s also in there to help prevent traffic going across into Crooked Trail and creating unnecessary traffic into the neighborhood.

City Manager Edward Broussard – Stated, yeah, that was a concern of ours and that’s the reason why we looked to see if we could move this to the western side of the property because of how it lines up with Crooked Trail. But as I said earlier, that was just impractical to be able to do that. So, it does line up and that is something that long-term we’ll probably have to look at further beyond just this case.

Mayor Pro Tem Nichols: Asked, if/when we do open this development, there’s going to be one entry and one exit only?

Trey Brewer – Stated, they they are going to build Parkside, that’s in the construction plans, and they will build Centennial, it is just to the South of this drawing. It’s going to be like an L.

Mayor Pro Tem Nichols: Stated, so both of those will be built when we open up this, so we’ll have good circulatory traffic.

Trey Brewer – Stated, yes sir.

Mayor Pro Tem Nichols: Stated, good, thank you.

Councilmember Shonda Marsh – Asked, out of curiosity, how many parking spaces will this hold?”

Kyle Kingma – Stated, they’re providing 439, when 357 are required.

August 27, 2025

Councilmember Shonda Marsh – stated, so they’ll be able to circulate pretty freely going in and out.

Kyle Kingma – Stated, I believe so.

Motion by Councilmember Hene; seconded by Councilmember Curtis; motion carried 7 - 0 & approved as presented.

Z-5 S25-016 GENECOV PROPERTIES INC (302 WEST CUMBERLAND ROAD)
Request that the City Council consider adoption of an Ordinance approving a zone change from AG, Agricultural District to PMXD-1, Planned Mixed-Use District 1 with final site plan. **(O-2025-51)**

Motion by Councilmember Hene; seconded by Mayor Pro Tem Nichols; motion carried 7 - 0 & approved as presented.

Z-6 S25-002 GENECOV PROPERTIES INC (8667 SOUTH BROADWAY AVENUE AND 302 WEST CUMBERLAND ROAD)
Request that the City Council consider adoption of a Special Use Permit to allow for fuel sales. **(O-2025-52)**

Motion by Councilmember Hene; seconded by Mayor Pro Tem Nichols; motion carried 7 - 0 & approved as presented.

Z-7 A25-001 LC QOZB LP (4344 MACNAB DRIVE) Request that the City Council consider adoption of an Ordinance approving the voluntary annexation of approximately 3.55 acres of land lying adjacent to the present boundary limits of the City of Tyler, located at the southeast intersection of Old Omen Road and Huntingtower Drive. Also consider recommending:
A. The new boundary of the City Limits.
B. The new boundary of the City Council District #5.
C. The new boundary of the Tyler Extraterritorial Jurisdiction upon consent.
D. That the City Manager be authorized to sign a written agreement for provision of City services per Texas Local Government Code Section 43.0672.
E. Amendment of the Future Land Use Guide to reflect Townhome/Garden Apartment.
F. Establishment of original zoning of PMF, Planned Multi-Family Residential District with final site plan. **(O-2025-53)**

Mayor Pro Tem Nichols- Asked if Macnab Drive be brought into the City? It looks like it is just the western side of Macnab but will we be bringing the whole street into the city limits?

Kyle Kingma – Stated “Any County Road in the request, the annexation laws require that any adjacent streets are also annexed as well.”

Motion by Mayor Pro Tem Nichols; seconded by Councilmember Curtis; motion carried 7 - 0 & approved as presented.

August 27, 2025

Z-8 PD25-015 LC QOZB LP (4344 MACNAB DRIVE)
Request that the City Council consider adoption of an Ordinance approving a zone change from R-1A, Single-Family Residential District to PMF, Planned Multi-Family District with final site plan. **(O-2025-54)**

Motion by Mayor Pro Tem Nichols; seconded by Councilmember Wynne; motion carried 7 - 0 & approved as presented.

HEARING

H-1 Request that the City Council consider conducting a public hearing on the proposed Fiscal Year 2025-2026 Annual Budget and on the proposed property tax rate of \$0.236452 per \$100 of taxable property value.

City Manager Edward Broussard – Presented the Budget for 2025-2026.

City Council opened the public hearing at 9:35:19 a.m.

Citizen Tyler Brooks, 17101 Pilot Drive – had a question regarding tax rates. This citizen lives outside of the City of Tyler limits.

City Council closed public hearing at 9:40:32 am

MISCELLANEOUS

M-1 Request that the City Council consider accepting the annual review of City of Tyler property tax abatements regarding Hood Flexible Packaging and Trane Technologies.

Motion by Mayor Pro Tem Nichols; seconded by Councilmember Hene; motion carried 7 - 0 & approved as presented.

City Council went into Executive Session at this time pursuant to the Executive Session wording below.

M-2 Request that the City Council consider authorizing the City Manager to sign the Chapter 380 Economic Development Incentive Agreement between the City of Tyler and Tyler Hotel Partners, LP for development of a full-service hotel to be located in Downtown Tyler, Texas.

Trent Petty, Petty and Associates – Following Executive Session, the Council was given a breakdown of the benefits of building a hotel in Tyler.

The Mayor introduced and thanked Doyle Graham, who is the President and CEO, David Miller, CFO, and Jennifer Schultz, Vice President of Corporate Finance. Thank you, guys, for making all your trips up here.

Motion by Councilmember Hene; seconded by Mayor Pro Tem Nichols; motion carried 7 - 0 & approved as presented.

CONSENT

(These items are considered to be routine or have been previously discussed, and can be approved in one motion, unless a Council Member asks for separate consideration of an item.)

- C-A-1** Request that the City Council consider authorizing the City Manager to extend the Agreement for Disaster Debris Monitoring and Management Services with Thompson Consulting Services LLC.
- C-A-2** Request that the City Council consider authorizing the City Manager to extend the Agreement for Disaster Debris Removal Reduction, Disposal, and other Emergency Debris-Related Services with Crowder Gulf Disaster Recovery & Debris Management as the primary and Ceres Environmental Services as a secondary vendor. Request that the City Council consider authorizing the City Manager to extend the Agreement for Grant Writing and Administrative Services for the DR-4781-TX Texas Severe Storms, Straight Line Winds, Tornadoes, and Flooding with Traylor & Associates Incorporated for one year beginning October 1, 2025.
- C-A-3** Request that the City Council consider reviewing and accepting the Investment Report for the quarter ending June 30, 2025.
- C-A-4** Request that the City Council consider authorizing the City Manager to execute a reconciliation change order that will increase the contract amount by \$37,223.70 and the release of final retainage payment in the amount of \$9,421.13, with Advanced Water Well Technologies, for additional services related to the Well Survey Phase 2 project (Buyboard Contract #672-22).
- C-A-5** Request that the City Council consider authorizing the City Manager to execute a contract with Cactus Abatement & Demolition, LLC., for the demolition of substandard structures in accordance with request for qualifications, bid #25-044.
- C-A-6** Request that the City Council consider authorizing the application for and the acceptance of Federal Transit Administration funding that is passed through a Texas Department of Transportation (TxDOT) Grant to use for Tyler Transit Urbanized Area (UZA) in the amount of \$200,000 along with the acceptance of \$40,000 in Transportation Development Credits (TDC). **(R-2025-49)**
- C-A-7** Request that the City Council consider authorizing the application for and the acceptance of a Texas Department of Transportation (TxDOT) Grant for Urban State Funds to use for Tyler Transit in the amount of \$414,930. **(R-2025-50)**
- C-A-8** Request that the City Council consider authorizing the City Manager to enter into an amended agreement with Northchase Development LLC to reimburse costs (not to exceed \$1,200,000) associated with East Maple Estates Unit 1 infrastructure improvements in conjunction with the adopted Tax Increment Reinvestment Zone #3 Project and Financing Plan.
- C-A-9** Request that the City Council consider reviewing and approving the Smith County 911 District Budget for the Fiscal Year beginning October 1, 2025 and ending September 30, 2026.

August 27, 2025

C-A-10 Request that the City Council consider reviewing and accepting the Revenue and Expenditure Report for the period ending June 30, 2025.

Motion by Councilmember Curtis to approve the entire consent agenda; seconded by Mayor Pro Tem Nichols; motion carried 7 - 0 & approved as presented.

CITY MANAGER'S REPORT

1. I am here with your weekend plans. So, on Friday morning, we are going to have a groundbreaking. This is at 9:30 am. This is in collaboration with Smith County for our Downtown Improvement Project. Mayor Warren and County Judge Neal Franklin will be there to give remarks and then also to bust some stuff up on the Square. And so, we're very excited about that. This is a great opportunity to celebrate this project and the things that are going on downtown.
2. That evening, you and your pup, your dog, can then go and celebrate beating the heat with Pawchella over at Fun Forest Park at our swimming pool there. It's the last day of the pool's operations that Friday and so it just all goes to the dogs. Our residents are invited to come and have their dogs swim and enjoy the spray park that evening as part of Pawchella.
3. On Saturday night, feel free to come to Bergfeld Park, bring a blanket, bring some friends, and enjoy the East Texas Symphony Orchestra as they have a concert in the park. If you like the music at the park on that Saturday night, come back the next Saturday on the first Saturday in September, where Greggie and the Jets, which is an Elton John tribute band, will be performing. The Parks and Recreation Department and Liberty Hall worked in collaboration to continue to bring more music to the park and use the amphitheater there, so we will have that event Saturday night. We are looking forward to that and appreciative of Parks and Recreation and Liberty Hall for helping make that happen.

EXECUTIVE SESSION – City Council went into executive session at 9:46 a.m.

The City Council may go into Executive Session regarding any item posted on the Agenda as authorized by Title 5, Chapter 551 of the Texas Government Code.

Notice is hereby given that the City Council may go into Executive Session in accordance with the following provision of the Government Code: Under Texas Gov't Code Section 551.087 "Economic Development", deliberation regarding the following:

Possible offer of financial or other incentive to Tyler Hotel Partners LP, and consider financial and other information regarding the proposed development of a full-service hotel in Downtown Tyler, Texas with which the City is conducting economic development negotiations that could lead to a partnership in Tyler.

Any final action by the City Council will be taken in open session.

City Council reconvened from executive session at 10:24 a.m. with no action from executive session, but they did return to item M-2.

ADJOURNMENT

August 27, 2025

Motion by Mayor Pro Tem Nichols to adjourn the meeting at 10:46 a.m.; seconded by Councilmember Curtis; motion carried 7 - 0 & approved as presented.

**DONALD P. WARREN, MAYOR OF
THE CITY OF TYLER, TEXAS**

A T T E S T:

CASSANDRA BRAGER, CITY CLERK



CITY OF TYLER CITY COUNCIL COMMUNICATION

Agenda Number. A-1

Date: October 8, 2025

Subject: Request that the City Council consider recognizing the following baby for her months of service and commitment to the City of Tyler. She represents six months of service with the City of Tyler. Natalia Hurtado, Infants at Work IAW Participant, six months

Item Reference:

Request that the City Council consider recognizing the following baby for her months of service and commitment to the City of Tyler. She represents six months of service with the City of Tyler.

Natalia Hurtado, Infants at Work IAW Participant, six months

RECOMMENDATION:

Request that the City Council consider recognizing the following baby for her months of service and commitment to the City of Tyler. She represents six months of service with the City of Tyler.

Attachments:

[October 2025 IAW Award - Natalia](#)

Drafted/Recommended By:

Department Leader Regina Y. Moss, Director Organizational Development

Edited/Submitted By:

City Manager



**CITY OF TYLER
CITY COUNCIL COMMUNICATION**

Agenda Number: A-
Date: October 8, 2025
Subject: Award for October 8, 2025
Page: Page 1 of 1
Item Reference: Infants at Work Award

We would like to recognize our youngest employee for her months of service and joyful presence at the City of Tyler. At this important milestone, we express our heartfelt appreciation for the smiles and laughter she brought to our workplace each day. Baby Natalia represents 6 months of service with the City of Tyler. Thank you for your contribution to our team spirit and for reminding us all of the importance of community, care, and connection.

Infants at Work Awards

Date of Hire	First Name	Last Name	Title	Department	Months of Service
05/13/2025	Natalia	Hurtado	Infants at Work Participant	Water Utilities	6 Months

Drafted/Recommended By: Department Leader

Regina Y. Moss



CITY OF TYLER CITY COUNCIL COMMUNICATION

Agenda Number. A-2

Date: October 8, 2025

Subject: Request that the City Council consider accepting the 'Certificate of Achievement for Planning Excellence' from the American Planning Association - Texas Chapter.

Item Reference:

The American Planning Association (APA) is a nonprofit public interest and research organization representing over 40,000 practicing planners, officials, and citizens involved with urban and rural planning issues.

The APA Texas Planning Awards Program recognizes individuals, organizations and communities for outstanding contributions to planning in Texas. The Richard R. Lillie, FAICP Program for Planning Excellence recognizes planning excellence in municipalities throughout the State. Evaluation criteria include the level of training of Planning Commissioners and professional staff, professional qualifications of the planning staff, breadth and currency of master plan components and completion of other planning related projects. The goals of the program include:

- Increasing community awareness of the importance of planning;
- Recognizing planning departments which meet certain professional requirements;
- Enhancing neighborhood and citizen recognition of planning efforts;
- Encouraging the funding of professional training for Planning Commissioners and staff; and
- Aiding economic development and community image.

The City of Tyler's Planning Department has been awarded the 2025 Certificate of Achievement for Planning Excellence in recognition of the professional planning standards demonstrated by Planning staff and the support exhibited by the City Council and Planning and Zoning Commission. This is the 11th consecutive year that the City of Tyler Planning Department has received this award.

Evaluation items that contributed to receiving the award included the completion of planning efforts as well as the Planning Department staff and Commissioners completing qualified training and the City Council's support for recent planning initiatives.

Certificate of Achievement for Planning Excellence is a special honor as it recognizes the devotion of the City of Tyler's professional planning staff and the support from elected and appointed City officials. The City of Tyler's vision is 'To be the standard for performance excellence in local government. This award is recognition that the City of Tyler's planners are exemplifying its organization's vision!

The recognition is part of the 'Richard R. Lillie, FAICP Planning Excellence Recognition Program', named to honor Richard Lillie who helped plan Austin city growth for more than 23 years, from 1965-1984.

RECOMMENDATION:

It is recommended that City Council accept the 'Certificate of Achievement for Planning Excellence' from the American Planning Association-Texas Chapter in recognition of exemplary professional city planning.

Drafted/Recommended By:

Department Leader

Kyle Kingma, AICP, CFM, Planning Director

Edited/Submitted By:

City Manager



CITY OF TYLER CITY COUNCIL COMMUNICATION

Agenda Number. P-1

Date: October 8, 2025

Subject: Request that the City Council consider receiving a presentation on the results and recommendations of the South Tyler Mobility Study.

Item Reference: **Council Agenda Item P-1, 08/24/2022; M-7, 06/14/2023**

South Tyler contains one of the City's most congested roadways, S. Broadway Avenue, which in 2022 ranked 47th on the 100 most congested roadways in Texas. In 2023 it dropped to 87th and then in 2024 it moved off the 100 most congested roadways to a ranking of 102. This reflects the efforts of the Citywide Intelligent Transportation System Master Plan to modernize our traffic signal system and improve the efficiency. However, what can be accomplished through technology and signalization is limited especially when considering that the South Tyler area also has many large acreages that are undeveloped.

As these acreages develop there will be new streets built per the City's master street plan plus additional streets that will be needed to connect these developments to the transportation system. As a result, demand will continue to grow for all modes of travel including vehicular, bicyclist, and pedestrians. There is a need for the City to take the lead and complete a wholistic analysis to identify needs and priorities to accommodate existing and future demand. If not, then the area will continue to develop piecemeal with the possibility to create future challenges and further congestion.

The South Tyler Mobility Study is the City's beginning effort to take a wholistic view of South Tyler with a study area bounded by Grand Boulevard to the north, FM 2813 to the south, FM 756/Paluxy Drive to the east, and Hollytree Drive/Cherryhill Road to the west. The study evaluated existing travel patterns, analyzed if the new planned master street plan streets will accommodate the future growth, made recommendations on the prioritization of streets, provided route/alignment evaluations, and cost estimates.

The study also provided stakeholder engagement with residents, investors, and developers most impacted by the future growth and roads studied in the South Tyler Mobility. The study has provided a prioritization of future roads along with short-term, mid-term, and long-term improvements to address existing and future congestion and mobility.

The presentation will provide a high-level view of the work completed along with the recommendations and next steps to ensure the work that was done will be impactful for the citizens of Tyler and the region.

RECOMMENDATION:

Request that the City Council receive a presentation on the results and recommendations of the South Tyler Mobility Study.

Attachments:

[South Tyler Mobility Study_Overview_Fact Sheet](#)

Drafted/Recommended By:

Department Leader

Cameron L. Williams, P.E., PTOE, PTP, Traffic Engineer

Edited/Submitted By:

City Manager



What problem are we trying to solve?

The City of Tyler is experiencing continuous growth, straining the existing transportation system, with no signs of stopping. Numerous developments are being planned in the South Tyler area—potentially increasing both morning and afternoon peak period traffic by 50%—accelerating the need for additional transportation infrastructure.

The lack of alternative routes within the existing roadway network in South Tyler has led to an overdependence on a few major roadways. In fact, South Broadway Avenue ranked 87th on the 100 most congested roadways in Texas in 2023. To reduce congestion and improve mobility, transportation improvements have to be prioritized to keep up with the increased demands on the roadway system.

What are our goals?



Improve mobility



Enhance transportation connectivity



Provide reliable alternative routes



Improve safety



Increase multimodal travel options



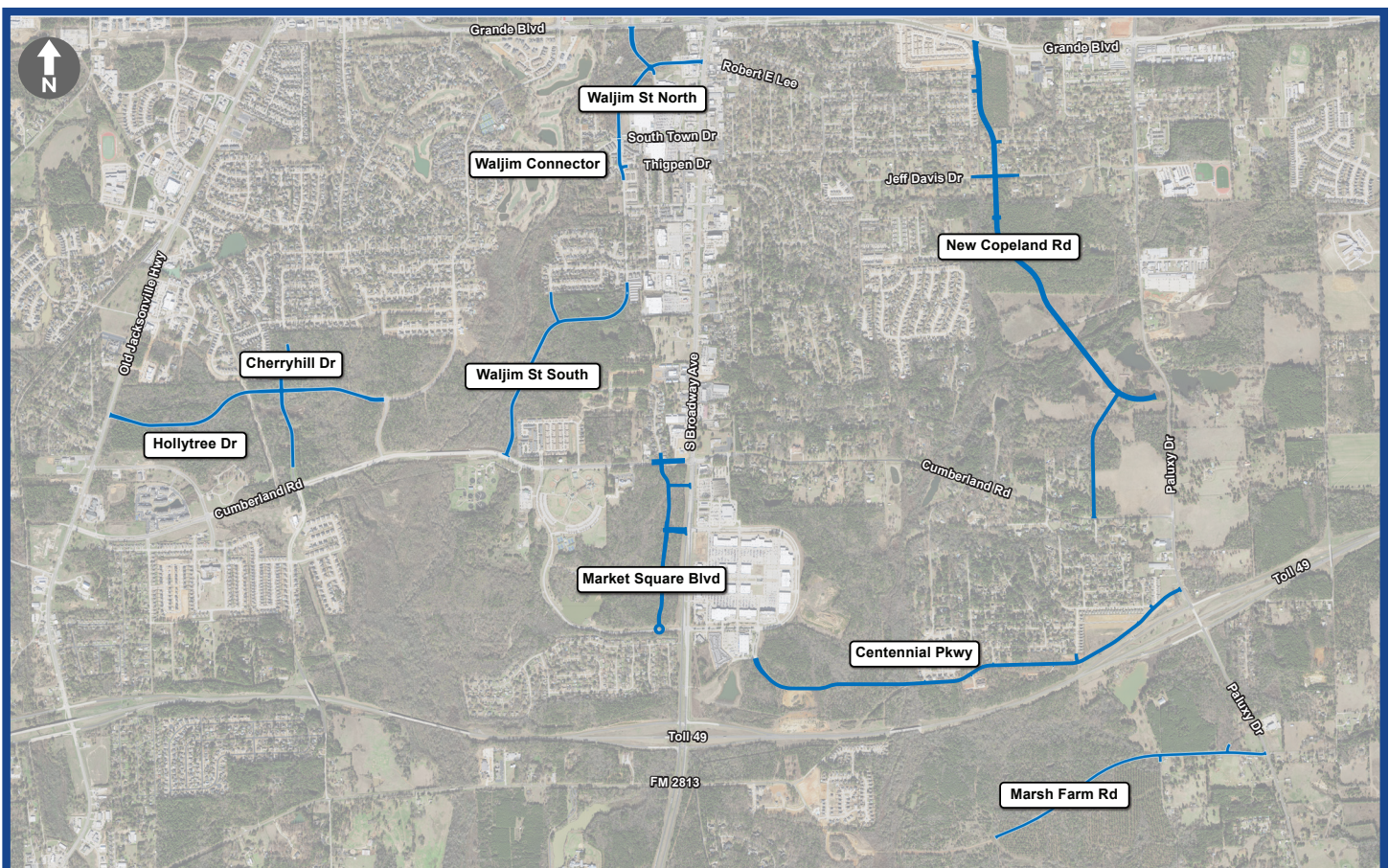
Improve emergency response

How do we plan to do this?

The City of Tyler evaluated seven corridors in an effort to address congestion, increase connectivity, and improve mobility.

The purpose of the South Tyler Mobility Study is to:

- Evaluate existing and future traffic conditions.
- Identify short-term transportation improvements.
- Evaluate the feasibility of long-term transportation improvements, including new roadways.
- Prioritize long-term improvements for future roadway connectivity within the study area.





What are the overarching benefits?

The South Tyler Mobility Study is designed to:



Improve mobility and decrease congestion in South Tyler.



Reduce vehicular delays at the intersection of Broadway Avenue and Grande Boulevard.



Accommodate additional traffic from future developments in South Tyler.



Safely accommodate pedestrians and bicyclists along new roadways.

What has been done before?

The City of Tyler has a Master Street Plan approved in 2023 that identifies future roadways within South Tyler, including most of the routes evaluated in this study. Similarly, the Tyler Area MPO adopted a Master Street Plan in 2021 which includes the routes evaluated in this study. These plans identify route connectivity, roadway functional classification, and typical sections for each roadway.

The Texas Department of Transportation Tyler District is developing plans for operational and intersection improvements along South Broadway Avenue, from South Town Drive to FM 2813 in Smith County. The proposed project would include adding auxiliary lanes, turn lanes, raised medians, and increasing storage capacities at intersections along the corridor. Proposed improvements also include upgraded pedestrian and bicycle accommodations.

What is the timeline for improvements?

All projects are unique and have their own timelines, dependent on each individual project's location, adjacent developments, constraints, and engineering considerations. As such, the City of Tyler has identified short-, mid-, and long-term projects to prioritize the improvements proposed in the study.

SHORT-TERM →

These are lower-cost improvements that could be implemented by the city in the next two to five years and would reduce intersection delay, providing for more efficient traffic operations. Funding for a portion of these improvements have been identified in a Half-Cent Sales Tax program. Recommendations include:

- Intersection improvements, specifically along Broadway Avenue at South Town Drive, Heritage Drive, Cumberland Road, and Centennial Parkway. Annual user savings due to delay reductions exceed \$375,000.
- Access management and connectivity enhancements along Broadway Avenue.

MID-TERM →

These are improvements that could be implemented by the city in the next five to 10 years to improve mobility and operations. Recommendations include:

- Intersection improvements at Broadway Avenue and Grande Boulevard, resulting in a morning peak hour traffic delay decrease of 5% and an afternoon peak hour traffic delay decrease of 11%.

LONG-TERM →

The long-term analysis evaluates the feasibility of multiple roadways and alignments in South Tyler over the next 10+ years, prioritizing the proposed roadways and identifying preferred alignments for the city to carry forward into future planning and design stages. Funding for these projects has not been identified and timing would be unique to each project. The long-term analysis included an evaluation of the roadway network proposed in the Master Street Plan, along with iterations of roadway alignments and connections. Roadway assessments were performed to consider different combinations of projects and prioritized improvements (based on weighted scoring). Recommendations include:

- Planning for long-term construction of seven roadways:
 - Waljim Street
 - Market Square Boulevard
 - New Copeland Road
 - Marsh Farm Road
 - Cherryhill Drive
 - Centennial Parkway
 - Hollytree Drive
- Focus on critical roadways, including Waljim Street, Market Square, and New Copeland Road.



CITY OF TYLER CITY COUNCIL COMMUNICATION

Agenda Number. M-1

Date: October 8, 2025

Subject: Request that the City Council consider adopting a Resolution casting votes to elect candidates to serve as members of the Smith County Appraisal District Board of Directors.

Item Reference: **Texas Property Tax Code 6.03**

In 2023, the 88th Texas Legislature modified the selection process for Appraisal District Directors. The Board consists of nine (9) members as follows:

- * 5 members appointed by the taxing units
- * 3 members are elected positions
- * 1 member, the Smith County Tax Assessor/Collector, serves as the ninth member.

After the 5 members were appointed for 2025, the Board drew lots to determine which three members would serve a three-year term, and which two members would serve a one-year term. This was for the purpose of initiating staggered terms. As a result, the terms of the two entity appointed positions expire at the end of 2025.

For 2026, the Smith County Appraisal District Chief has prepared a ballot listing the nominees alphabetically by each candidate's last name. The Chief Appraiser has delivered a copy of the ballot to the presiding officer of each taxing entity entitled to vote. Each taxing entity entitled to vote must cast its vote by written Resolution and submit it to the Chief Appraiser before October 15, 2025.

Attached to this Communication is a list of the taxing entities within Smith County that are eligible to participate in this process, along with the number of votes that each taxing entity is entitled to make. The two candidates who receive the largest cumulative vote will be appointed to serve on the Board of Directors of the Smith County Appraisal District for a term of four years beginning January 1, 2026. The City may cast all of its votes (76) for one candidate or may distribute the votes among any number of candidates.

Former Tyler Councilmember Mark Whatley is currently the City's representative and will complete his fifth term on December 31, 2025.

To be eligible as a Director, an individual must be a resident of the County and must have resided in the County for two years. Attached is a Resolution to be voted on by the City Council, which will cast the City of Tyler's 76 votes for the candidate(s) for the position of Director of the Smith County Appraisal

District as follows:

City of Tyler Representative Mark Whatley-- 76 Votes:

RECOMMENDATION:

Request that the City Council consider adopting a Resolution casting votes to elect candidates to serve as members of the Smith County Appraisal District Board of Directors.

Attachments:

[City Tyler - Mayor](#)

[2025 SCAD Resolution to Cast Votes - Mark Whatley 10.08.25](#)

Drafted/Recommended By:

Department Leader

Steven M Kean, Deputy City Attorney

Edited/Submitted By:

City Manager



SMITH COUNTY APPRAISAL DISTRICT

245 SSE LOOP 323 – TYLER, TEXAS 75702

September 17, 2025

Don Warren, Mayor
City of Tyler
P.O. Box 2039
Tyler, TX 75702

RE: Smith County Appraisal District Board of Directors – Notice of Voting Entitlement

Dear Don Warren,

As a quick reminder, in 2023, the 88th Texas Legislature modified the selection process for appraisal district directors. The implementation remains underway, and this letter serves as your notice of entitlement to nominate and select appraisal district directors.

The Smith County Appraisal District Board of Directors consists of nine (9) members. Five (5) positions are appointed by taxing units participating in the district, three (3) positions are elected positions, and the Smith County Tax Assessor Collector serves as the ninth member.

After the five members were appointed for 2025, the board drew lots to determine which three members would serve a three-year term, and which two members would serve a one-year term. Therefore, the terms of two entity appointed positions expire at the end of 2025.

For 2026, each taxing unit participating in the district may nominate one candidate for each position to be filled. Nominations must be made by resolution adopted by the governing body of a taxing unit. The names of the nominees should be submitted to the chief appraiser by October 14, 2025.

Once all nominations have been submitted, the appraisal district will prepare and deliver a ballot listing each candidate alphabetically. The ballot will be delivered prior to October 30, 2025. The taxing unit's governing body may then cast its votes by resolution and submit the resolution to the chief appraiser before December 15, 2025. A taxing unit may cast all its votes for one candidate or may distribute its votes among any number of candidates.

Attached, you will find a list of the taxing entities within Smith County that are eligible to participate in this process along with the number of votes each taxing entity is entitled to. The two candidates who receive the largest cumulative vote will be appointed to serve on the Board of Directors of Smith County Appraisal District for a term of four years beginning January 1, 2026.



SMITH COUNTY APPRAISAL DISTRICT

245 SSE LOOP 323 – TYLER, TEXAS 75702

To be eligible to serve as a director, an individual must be a resident of the county and must have resided in the county for two years. An employee of a taxing unit within Smith County is not eligible to serve unless that person is also a member of the governing body or is an elected official of a taxing unit within the county.

Please submit your **nominee(s)** by resolution **before October 15, 2025.**

While Tax Code 6.03(j) requires the chief appraiser to prepare a ballot before October 30, there is a Texas AG opinion that says the October 15 deadline is advisory not mandatory. The CAD will rely on the AG's interpretation and accept submissions after the October 15 deadline so long as a resolution is received by October 25. Resolutions received after that date may not be included on the ballot as it becomes administratively difficult for CAD to comply with the mandatory deadline to deliver ballots to taxing units prior to October 30.

****NOMINATIONS MUST BE SUBMITTED BY RESOLUTION****

Sample resolution attached

The current members of the Smith County Appraisal District Board of Directors are:

Mr. Darryl Bowdre	Elected Position	term expires: 12/31/2026
Ms. Annie Dwyer	Entity Appointed Position	term expires: 12/31/2025*
Dr. Glen Elliott, Jr.	Entity Appointed Position	term expires: 12/31/2027
Mr. John Gibson	Elected Position	term expires: 12/31/2026
Rev. Orenthia Mason	Entity Appointed Position	term expires: 12/31/2027
Ms. Ann Marie Metteauer	Elected Position	term expires: 12/31/2026
Mr. Mark Whatley	Entity Appointed Position	term expires: 12/31/2025*
Mr. Jonathan Wolf	Entity Appointed Position	term expires: 12/31/2027

Mr. Gary Barber, Smith County Tax Assessor-Collector, serves as the ninth member.

Thank you for your participation in this process. If you have any questions, please feel free to contact me at (903) 510-8618 or email carolm@scad.org.

Sincerely,

SMITH COUNTY APPRAISAL DISTRICT

Carol McNeil, Chief Appraiser

TAXING UNIT VOTING ENTITLEMENT

All Jurisdictions, less Special Districts

In Accordance with Section 6.03(d) and 6.0301 of the Texas Property Tax Code: Board of Directors

<u>TAXING UNIT</u>	<u>2024 TAX LEVY</u>	<u>PERCENT OF TOTAL LEVY</u>	<u>BASE VOTING ENTITLEMENT</u>	<u>TOTAL VOTES PER TAXING UNIT</u>
ARP CITY	495,995.89	0.1243%	1	1
ARP ISD	5,121,571.61	1.2831%	13	13
BULLARD CITY	2,806,470.44	0.7031%	7	7
BULLARD ISD	14,131,009.01	3.5402%	35	35
CHAPEL HILL ISD	18,453,153.88	4.6230%	46	46
GLADEWATER ISD	1,392,872.00	0.3490%	4	4
KILGORE COLLEGE	378,627.75	0.0949%	1	1
LINDALE CITY	3,741,737.68	0.9374%	9	9
LINDALE ISD	22,867,537.26	5.7289%	57	57
OVERTON CITY/CEMETERY	48,757.06	0.0122%	0	0
SMITH COUNTY	98,126,991.11	24.5833%	246	246
TROUP CITY	786,040.25	0.1969%	2	2
TROUP ISD	2,069,360.16	0.5184%	5	5
TYLER CITY	30,514,778.19	7.6447%	76	76
TYLER ISD	116,894,169.94	29.2850%	293	293
TYLER JR COLLEGE	37,746,142.85	9.4564%	95	95
VAN ISD	1,152,399.91	0.2887%	3	3
WHITEHOUSE CITY	5,497,114.98	1.3772%	14	14
WHITEHOUSE ISD	28,430,680.12	7.1226%	71	71
WINONA CITY	242,682.95	0.0608%	1	1
WINONA ISD	8,262,528.87	2.0700%	21	21
TOTALS	399,160,621.91	100.0000%	1,000	1,000

RESOLUTION NO. _____

A RESOLUTION OF THE _____ (name of taxing unit) TO NOMINATE
APPRAISAL DISTRICT DIRECTORS

WHEREAS, Texas Tax Code §§ 6.03 & 6.0301 authorize _____
to nominate candidates for the position of director of the Smith County Appraisal District;

NOW THEREFORE, BE IT RESOLVED BY THE _____ (name of governing
body) FOR THE _____ (name of taxing unit) THAT the following individual(s) be
nominated for the position of director of the Smith County Appraisal District:

1. _____

2. _____

3. _____

4. _____

5. _____

Dated this ____ day of _____, 2025.

(title of presiding officer)

Attested:

Secretary

RESOLUTION NO. 2025-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TYLER, TEXAS, CASTING VOTES TO ELECT CANDIDATES TO SERVE AS MEMBERS OF THE SMITH COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, Section 6.03 of the Texas Property Tax Code establishes the selection process for Appraisal District Directors; and

WHEREAS, the Smith County Appraisal District is governed by a board of nine directors, five of whom are appointed by the taxing units that participate in the district that are entitled to vote; and

WHEREAS, the chief appraiser has notified each taxing unit entitled to vote of the number of votes it may cast; and

WHEREAS, the City Council of the City of Tyler previously nominated Mark Whatley as the City of Tyler representative to the Smith County Appraisal District Board; and

WHEREAS, the Smith County Appraisal District Chief Appraiser has prepared a ballot listing the nominees alphabetically by each candidate's last name; and

WHEREAS, the chief appraiser has delivered a copy of the ballot to the presiding officer of the governing body of each taxing unit entitled to vote; and

WHEREAS, each taxing unit entitled to vote must cast its vote by written resolution and submit it to the chief appraiser before October 15, 2025; and

WHEREAS, the City of Tyler may cast all of its 76 votes for one candidate or distribute them among any number of candidates.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TYLER, TEXAS, AS FOLLOWS:

PART 1: That Mark Whatley is the City of Tyler's selection as the representative to serve as director of the Smith County Appraisal District beginning January 1, 2026, for a term of four (4) years.

PART 2: That the total voting entitlement number of 76 votes allocated to the City of Tyler by the Smith County Appraisal District for the candidate(s) for the position of director of the Smith Central Appraisal District are cast as follows:

City of Tyler representative Mark Whatley – Number of Votes: 76

[Insert Candidate Name] – Number of Votes: _____

[Insert Candidate Name] – Number of Votes: _____

PART 3: That the Casting of Votes to elect candidates to serve in the position of director of the Smith County Appraisal District was taken on this date in a properly noticed public meeting of the City Council of the City of Tyler in accordance with the statutory requirements set out in Texas Government Code Chapter 551 and Texas Property Tax Code Sections 6.03 and 6.0301.

PART 4: That this Resolution shall take immediate effect upon its adoption.

PART 5: That the City Manager is hereby directed to provide a copy of this Resolution to the Smith County Appraisal District.

ADOPTED this 8th day of October 2025.

DONALD P. WARREN, MAYOR OF THE
CITY OF TYLER, TEXAS

ATTEST:

APPROVED:

CASSANDRA BRAGER
CITY CLERK

DEBORAH G. PULLUM
CITY ATTORNEY



CITY OF TYLER CITY COUNCIL COMMUNICATION

Agenda Number. C-A-1

Date: October 8, 2025

Subject: Request that the City Council consider authorizing the City Manager to approve the Co-op and Sole Source Purchasing list whereby the City of Tyler can take full advantage of purchasing any and all items available through the cooperative.

Item Reference:

The State of Texas Local Government Code "Subchapter F. Cooperative Purchasing Program" provides a mechanism for cities to contract with vendors for the purchase of materials, supplies, services and/or equipment as an alternative to a lengthy sealed bid process. The City of Tyler has been participating in the usage of the various cooperative agreements and boards. The City is able to purchase specifically designated items through the pricing obtained by the cooperatives.

This arrangement has benefited the City in several ways:

1. Lower costs for items through combined purchases
2. Increased convenience by requiring less staff time for using the prices already available rather than having to go through the bidding process
3. Receiving rebates at the end of the year

The contracts/pricing can be used to satisfy state law bidding requirements in the same manner as purchasing through the state price lists or other governmental entity lists that are available. Staff can compare the prices available and make recommendations that best suit the City's needs. The fleet maintenance program purchases numerous parts to maintain various units in the fleet. Requirements will be ordered as needed by the City of Tyler.

See attached list.

RECOMMENDATION:

It is recommended that the City Council consider authorizing the City Manager to approve the Co-op and Sole Source Purchasing list whereby the City of Tyler can take full advantage of purchasing any and all items available through the cooperative.

Attachments:

[sole source coop vendor sheet 2026](#)

Drafted/Recommended By:

Department Leader

Stan Stoffregen Fleet Manager

Edited/Submitted By:
City Manager

Vendor Name	Product	Buy Board	Sourcewell	HGAC	TCPN	TXMAS	TIPS	1st Choice	Sole Source	Omnia Partners Coop	Sherrif's association of Texas	Tarrant County Sherriff Association
Aaxion Inc., of Tyler, TX	Parker Fittings and Hoses								Local Dealer			
Autocar			032824-atc exp 7/9/2028									
AutoZone	Automotive/Truck Parts and Supplies	715-23 11/30/2026								r211201 12/31/26		
Stalker Radar	Stalker Radar systems	703-23 exp 5/31/26										
ASCO Equipment of Tyler, TX	CASE Equipment Parts and Service	685-22 exp 11/30/2025										
Bond Equipment Company, of Dallas, TX Battle Motor	CCC / battle Truck Parts and Service	723-23 11/30/26	032824crn 07/09/28									
Caldwell Country Ford / Chevrolet	All Light, med. Heavy duty vehicles, police unit	723-23 med heavy 11/30/26 light 724-23 11/30/26										2023-016
Carl Owens Paint and Body	Hevy duty body shop								Local vendor			
Case Equipment	CASE Equipment Parts and Service		011723-cn 4/14/27									
Certified utility Hydraulics of Frankston , Texas	Aerial lift repair								local dealer			
Curbtender	Refuse trucks		093021-crm 11/6/25									
Dana Safety Supply inc.	Emergency Vehicle upfits and equipment mobile command	714-23 exp 8/31/2026									x	x
Doggett Freightliner of South Texas	med and heavy duty trucks , police motorcycles	723-23 11/30/26					230802 exp 10/31/2026					

Doggett Machinery	Construction John Deere parts and service	685-22 exp 11/30/25										
East TX Mack Sales, LLC, of Dallas, TX	Mack Truck Parts and Service		032824-mak 07/09/2028				230802 10/31/26					
Empire Paper	Janitorial and paper products	683-22 11/30/25					230103 exp 3/31/2026					
Fastenal Company, of Tyler, TX	Automotive/Truck Parts and Supplies		091422-fas 11/18/26						r-92001 exp 3-31-25			
Federal Signal	Equipment rentals		040924-fsc exp 6/11/2028									
Ford MC	Ford vehicles		101520-FMC 12/14/25					Tyler Ford local vendor				
Fuelman	Fuelcards								r211101 12/31/26			
Gillig LLC, of San Francisco, CA	Bus Parts							OEM				
Goodyear	tires and service	729-24 2/28/27					230604 8/31/26					
Goolsbee Tire, of Tyler, TX	Tires and Service						230403 exp 6/30/2026					
Grainger INC. of Palatine, IL	Supplies and Equipment		091422-wwg exp 11/8/2026									
GT Distributors	Police Patrol Equipment	698-23 exp 3/31/2026										
Hall Volvo of Tyler, TX	Truck Parts and Service		032824-naf 7/29/28					OEM				
Heil of Texas, of Dallas, TX	Heil Refuse Body Parts	686-22 exp 11/30/2025	110223-THC 12/28/27									
Hino Trucks	Hino Trucks						230802 exp 10-31-26					

Holt Cat	Construction equipment	685-22 exp 11/30/2025	011723-cat 4/14/27								
Holt Truck Group	International trucks	687-22 trailer 11/30/25	032824-nvs 7/9/28					OEM			
Industrial Disposal Supply, of Plano, TX	Equipment and Parts	686-22 exp 11/30/25	111522 tym 2/3/27								
JIT parts	Autocar parts							OEM			
John Deere Co	Ag and contruction John Deer parts and service	706-23 exp 5/31/2026	011723-jdc exp 4/14/2027								
Kinloch Equipment & Supply, Inc., of Pasadena, TX	Parts and Service	685-22 686- 22 exp 11/30/2025 676-22 exp 11/30/2025	093021-elg 11/16/26 120721 raw 11/17/26								
Lift Truck Supply, of Tyler TX	Forklift parts and service							Local certified provider			
Lone Star Harley Davidson of Tyler, TX	Motorcycle Service and Parts							Local service provider			
LOWE Tractor and Equipment, of Tyler, TX	Kubota Parts and Service	685-22 exp 11/30/25 706- 23 exp 5/31/26	ag 082923-kba 10/11/27 ground 112624- kba 10/11/2027 utillity 122220- kba 11/29/25					Local OEM			
Lytix, Inc. of Los Angeles, CA	DriveCam cameras and Supplies		020221dci 3/26/26					OEM			
Mansfield oil			121522-MNF 2/10/27								

Metro Fire Apparatus specialist	Fire trucks and apparatus	698-23 exp 3/31/26										
Model 1 Commercial Vehicles	Bus Parts and Service	722-23 11/30/26										
MSC Industrial Supply Co., of St Louis, MO	Auto Parts	657-21 11/30/24	091422-MSI 11/8/26									
Multiseal Corp., of Spring TX	Environmentally friendly tire sealant					250503 exp 7/31/2030		OEM				
Napa Integrated business solution	Mitchell		090624-gpc exp 12/3/2028									
Napa	Misc parts		200235-gpc exp 1/10/2029									
New Way	Trash truck and parts		110223-NWY 12/28/27									
Nextraq LLC	GPS logistics and software	715-23 11/30/26										
Oreilly Auto Parts	Misc auto parts		100124-ora exp 1/10/2029				230604 exp 8/31/26					
Overhead door of Tyler	Garage doors and gates							oem				
Patterson Dodge, of Tyler TX	Dodge, Ram OEM parts and service							OEM				
Peltier Ford, of Longview TX	Ford Heavy Duty Truck Parts and Service							OEM				
Peltier Enterprises, of Tyler TX	Chevrolet and Nissan OEM parts and service							OEM				
Professional Turf Products of Euless, TX	Toro Equipment Parts and Service	705-23 exp 5/31/26										
Pro Vision	camera system	696-23 3/31/26						OEM				

PSI JF Petroleum group	fuel pump / tank repair	673-22 exp 6/20/25	Sourcewell contract 081524-jfa 11/18/2028								
Reliance Truck and Equipment	Labrie body and parts	686-22 exp 11/31/2025	110223-LEG 12/28/27					OEM			
Rehrig Pacific Company, of Dallas, TX	Containers, Carts, and Parts								#00254 exp 9/30/2026		
Romco	Volvo Equipment	685-22 exp 11/30/25	011723-vce 04/14/27					OEM			
Rush Truck Center, of Tyler TX	CNG Truck Parts and Repair, hino,peterbuilt, ford,dennis eagle	723-23 11/30/26	032824-rtg 7/9/28					OEM			
Samsara	telematics / cams		102924-sam exp 4/23/2029								
Siddons McNeilus Truck & Manufacturing, Inc., of Hutchins, TX	Parts and Service	686-22 exp 11/30/25	110223-MCN 12/28/2027								
Siddons Martin	Fire trucks and apparatus	698-23 exp 3/31/26									
Silsbee Ford	light duty and police vehicles	724-23 11/30/26									
Southern Tire, of Tyler, TX	Tires and Supplies	729-24 2/28/27					230403 exp 6/30/26				
Stewart & Stevenson Inc. of Dallas, TX	Allison Transmission parts and service							OEM			
Syn-Tech Systems, of Tallahassee FL	Fuel Master OEM parts and service		081524-sys exp 11/18/2028					OEM			
Terex Utilities, of Fort Worth TX	Terex Bucket truck OEM parts and service							OEM			

Toro products			112624-ttc exp 1/31/2029									
Tremco Products, of North Billerica MA	Police Anti-theft systems								OEM			
Tyler Ford, of Tyler TX	Ford OEM parts and service								OEM			
Tyler Truck Center, of Tyler, TX	Truck Parts and Service		daimler freightliner 032824-dai exp 7/9/2028						OEM			
TYMCO	Sweeper		111522-tym exp 2/3/2027									
United Ag & Turf Inc. of Tyler, TX	John Deere Tractor Parts and Service	685-22 exp 11/30/25							OEM			
Vermeer	Chippers		10925-vrm exp 2/25/2029									
Versalift Southwest, of Waco TX	Versalift Bucket truck OEM parts and service								OEM			
Waukesha-Pierce IND., INC of Dallas, TX	Gradall Parts and Service		011723-grd 4/14/27						OEM			
Warren Truck and Trailer	Heavy duty trailer/parts								OEM			
Wastequip	solidwaste container and truck parts		040621-WQI exp 5/19/2029									



CITY OF TYLER CITY COUNCIL COMMUNICATION

Agenda Number. C-A-2

Date: October 8, 2025

Subject: Request that the City Council consider authorizing the City Manager to renew Crow Towing as the primary vendor for towing services for Vehicle Services per bid 25-002 Annual Price Agreement for Wrecker Services.

Item Reference: November 13, 2024 (C-A-19)

On October 22, 2024, bid 25-002 for towing services was opened at the City Council Chambers. Only one vendor responded. The contract will be a one-year contract with (2) two additional one-year renewals. This will be the first of two renewals. VES recommends the City Manager award Crow Towing of Tyler as the sole vendor for towing services for the city fleet.

See attached documents.

RECOMMENDATION:

It is recommended that the City Council consider authorizing the City Manager to renew Crow Towing as the primary vendor for towing services for Vehicle Services per bid 25-002 Annual Price Agreement for Wrecker Services.

Attachments:
[bid 25-002 results](#)

Drafted/Recommended By:
Department Leader Stan Stoffregen

Edited/Submitted By:
City Manager



REQUEST FOR QUOTATION

THIS IS NOT AN ORDER

CITY OF TYLER
Purchasing Department
304 North Border
Tyler, Texas 75702

Telephone: (903) 531-1232

10/03/2024

10/9/24
DATE MAILED

Quote No:25-002

(Number must appear on ALL correspondence)

Closing Time: 2:00pm

Closing Date:10/22/2024

Addressed To:

Please quote as per instructions indicated below for the articles described. Quotes must be submitted on City of Tyler forms to be considered. All items or services called for must be in strict accordance with all of the requirements and specifications attached hereto or furnished upon request.

INSTRUCTIONS:

1. Keep duplicate copy of proposal for your files.
2. Federal Excise Taxes are exempted, also Federal Transportation Tax, State Tax, and City Sales Tax.
3. Return this form at once if unable to quote.
4. Specify Trade name or brand in space.

Purchasing Manager

Sealed quotes to furnish the following will be received in the Purchasing Office @ 304 North Border, Tyler, Texas 75702, Attn: Sherry Pettit until October 22,2024 and opened by City Staff in the City Council Chambers @ 212 North Bonner, City Hall, 2nd Floor @ 2:00 PM on October 22,2024.

Bid number 25-002 ANNUAL PRICE AGREEMENT FOR WRECKER SERVICE

QUOTE IDENTIFICATION:

Quote number, closing time, date, and item requested must appear on outside of envelope in lower left hand corner.

DATA SHEETS:

All bidders must complete each specification data sheet in spaces provided on each item that is bid as well as all information requested on the price data sheet. Said price, data and specifications sheet is hereby made a part of this quotation.

DELIVERY:

Delivery must be stated in your quote on the data sheet as the number of calendar days from date of order.

The City of Tyler reserves the right to reject any and/or all bids and to waive any and/or all formalities and to award purchase total amount, partial amount or individual item basis.

In submitting the above, the vendor agrees that acceptance by the City of Tyler within a reasonable period constitutes a binding agreement.

In submitting the above request and attached bid to the City of Tyler, I hereby certify that we have not participated in nor been a party to any collusion, price fixing or any other agreements with any company, firm, or person concerning the pricing of the enclosed quotation.

Nov 30
INVOICING TERMS

10/8/24
DATE

Crow Towing Service
COMPANY NAME

Mark Siles
AUTHORIZED REPRESENTATIVE (print)

[Signature]
SIGNATURE

See other side for TERMS AND CONDITIONS

* All Quotes Must Be Signed

Annual price agreement for Wrecker Service

Group 1 – Wrecker Service – Automotive (up to 1 ½ ton)

Towing Charge	\$ 50.00/hr
Clean up fee	\$ 50.00/hr
Mileage Charge (if outside City Limits)	\$ 2.50 per mile
Driveline or Axle Removal charge (If Any)	\$ 50.00/hr
Trailer charge (if any)	\$ 50.00/hr
Winch Fee (if any)	\$ 100.00/hr
Working time/waiting (per hour)	\$ 100.00/hr per Hr
Fuel Surcharge(if any)	\$
Outside charges(if any)	\$
Other:	

Group 2 – Wrecker Service – Motorcycle

Towing Charge	\$ 100.00/hr
Clean up fee	\$ 50.00/hr
Mileage Charge (if outside City Limits)	\$ 2.50 per mile
Driveline or Axle Removal charge (If Any)	\$ N/A
Trailer charge (if any)	\$ 50.00/hr
Winch Fee (if any)	\$ 100.00/hr
Working time/waiting (per hour)	\$ 100.00/hr per Hr
Fuel Surcharge(if any)	\$
Outside charges(if any)	\$
Other:	

Group 3 – Wrecker Service – Heavy Duty truck/buses/equipment (2 ton and up)

Towing Charge	\$ 300.00/hr
Clean up fee	\$ 150.00/hr
Mileage Charge (if outside City Limits)	\$ 3.50 per mile
Driveline or Axle Removal charge (If Any)	\$ 50.00 - Per Axle
Trailer charge (if any)	\$ 300.00
Winch Fee (if any)	\$ 250.00
Working time/waiting (per hour)	\$ 200.00 per Hr
Fuel Surcharge(if any)	\$
Outside charges(if any)	\$
Other:	



CITY OF TYLER CITY COUNCIL COMMUNICATION

Agenda Number. C-A-3

Date: October 8, 2025

Subject: Request that the City Council consider authorizing the City Manager to renew Preferred On Site repair service as the primary vendor for welding services, Burns Welding and Fabrication as a secondary vendor for welding service, and award Platinum Auto Glass as the primary vendor for auto glass installation for sealed bid 25-001.

Item Reference:

On October 22, 2024, Sealed bid 25-001 was opened at 2:00 pm in the City Council Chambers. The bid is for providing repairs and services for the City's fleet in 4 categories. These services are on an as needed basis there are no guaranteed repair quantities. Firm prices on service and repairs with locked in parts and labor prices. A one (1) year contract with an extension clause of three (3) one (1) year periods, with price adjustment percentage not to exceed the Consumer Price Index. This will be the first of two extensions. Highlights of the bid format include:

1. Welding and Fabrication - Award local vendor Preferred On Site repair service as primary vendor and Burns Welding and Fabrication of Beckville as secondary vendor.
2. Auto Glass Repair and Replacement - Award Platinum Auto Glass as the primary vendor.
3. Window Tint - no bidders.
4. Heavy Duty Collision - no bidders.

See attached documents for bidder info.

RECOMMENDATION:

Recommend that the City Council consider authorizing the City Manager to renew Preferred On Site repair service as the primary vendor for welding services, Burns Welding and Fabrication as a secondary vendor for welding service, and award Platinum Auto Glass as the primary vendor for auto glass installation for sealed bid 25-001.

Attachments:

[bid 25-001 welding talley](#)

Drafted/Recommended By:

Department Leader

Stan Stoffregen

Edited/Submitted By:
City Manager



PRICE, DATA, AND SPECIFICATION SHEET

CITY OF TYLER
Purchasing Department
304 North Border
Tyler, Texas 75702

Telephone: (903) 531-1232

DATE: 10/03/2024

BID # / PROPOSAL: 25-001

CLOSING TIME: 2:00 pm

CLOSING DATE: 10/22/2024

PROPOSERS MUST COMPLETE THIS SECTION

ITEM NO.	QUANTITY	DESCRIPTION	BRAND	UNIT PRICE	TOTAL NET PRICE
		See attached Groups Service Below.			
1		<u>Glass Replacement Automotive, Light & Heavy-Duty Vehicles</u>			
2		<u>vehicle upfit window tint</u>			
3		<u>Collision Repair & Service Heavy Duty Trucks and Vans</u>			
4	Per hour	<u>Welding Repair & Service</u>		99.77	
5					
			TOTAL:		99.77



CITY OF TYLER
SPECIFICATIONS FOR ANNUAL PRICE AGREEMENTS
FOR AUTOMOTIVE / LIGHT AND HEAVY TRUCK / LIGHT AND HEAVY EQUIPMENT

Preferred On Site Fleet
8966 Hwy 31 East
Tyler, TX 75705

RECEIVED

OCT 21 2024

CITY OF TYLER
FINANCE DEPT.

City of Tyler
Furnishing Dept.
304 N. Border
Tyler TX.
75702

Group 1 – Glass Replacement / repair Automotive, Light & Heavy-Duty Vehicles

Fully Burdened Hourly Labor Rate	\$
Overtime Hourly Labor Rate	\$
Parts and Materials Handling Markup Under Manufacture List price	\$
Parts and Materials Handling Percentage Over Cost if no Manufacture List Price	\$
Sub-Contracted Vendor Service Markup	\$
Warranty Information:	

Group 2 – Vehicle upfit window tint

Fully Burdened Hourly Labor Rate	\$
Overtime Hourly Labor Rate	\$
Parts and Materials Handling Markup Under Manufacture List price	
Parts and Materials Handling Percentage Over Cost if no Manufacture List Price	
Sub-Contracted Vendor Service Markup	
Warranty Information:	

Group 3 – Collision Repair & Service Heavy Duty Trucks and Vans

Fully Burdened Hourly Labor Rate	\$
Overtime Hourly Labor Rate	\$
Parts and Materials Handling Markup Under Manufacture List price	\$
Parts and Materials Handling Percentage Over Cost if no Manufacture List Price	\$
Sub-Contracted Vendor Service Markup	\$
Warranty Information:	

Group 4 – Welding Repair & Service

Fully Burdened Hourly Labor Rate	\$ 99.77
Overtime Hourly Labor Rate	\$ 99.77
Parts and Materials Handling Markup Under Manufacture List price	\$ 0
Parts and Materials Handling Percentage Over Cost if no Manufacture List Price	\$ 0
Sub-Contracted Vendor Service Markup	\$ 0
Warranty Information:	



**Purchasing Department
Bid "As Read Results"**

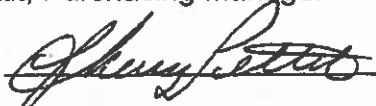
City of Tyler Bid No. / Description: 25-001 Labor for glass repair, replacement automotive, window tint, heavy duty collision repair, welding services – VES/ D. Schreck

Date Opened: Oct 22, 2024

	Vendor	Vendor	Vendor	Vendor	Vendor
	Burns Welding	Preferred On Site Fleet	Platinum Auto Glass		
Unit Cost	115.00 hr.		75.00 pr hr		
Total	100.00	99.77 hr			
Bid Bond	172.00 hr				
Addenda			35%		
Base Bid			TBD		
Alternate 1					
Alternate 2					
Alternate 3					
Base Bid + Alternates					

Purchasing Personnel in attendance:

Sherry Pettit, Purchasing Manager

Signature: 

Gary Durham or Gina Elzea, Purchasing Agent

Signature: 

Form #	Work Instruction #	Form #	Originating Date	Revision Date	Revision #
PURF003	PURWI001		6/1/2012		



Burns Welding and Fabrication LLC

Owner – Cody Burns

Address – 2426 FM 124 E Beckville, TX 75631

Phone – 903-930-7585

Email – burnsweldingandfabllc@gmmail.com

Tank you City of Tyler,

It is a pleasure to have the opportunity to present this bid/proposal to you. As a native east Texan, I strive to provide services that bring great value to the surrounding communities and people. I look forward to hearing from you when the decision is made on a vendor to provide welding services to your organization. Please fill free to reach out to me with any questions you may have.

Sincerely

Cody Burns

A handwritten signature in black ink that reads "Cody Burns". The signature is written in a cursive, flowing style.



PRICE, DATA, AND SPECIFICATION SHEET

CITY OF TYLER
Purchasing Department
304 North Border
Tyler, Texas 75702

DATE: 10/03/2024

BID # / PROPOSAL: 25-001

CLOSING TIME: 2:00 pm

Telephone: (903) 531-1232 CLOSING DATE: 10/22/2024

PROPOSERS MUST COMPLETE THIS SECTION

ITEM NO.	QUANTITY	DESCRIPTION	BRAND	UNIT PRICE	TOTAL NET PRICE
		See attached Groups Service Below.			
1		Glass Replacement Automotive Light & Heavy-Duty Vehicles			
2		vehicle upfit window tint			
3		Collision Repair & Service Heavy Duty Trucks and Vans			
4		Welding Repair & Service – Labor Strait time	Burns Welding and Fabrication LLC	Hourly	\$115
4		Welding Repair & Service – Daily fuel Charge	Burns Welding and Fabrication LLC	Daily	\$100
4		Welding Repair & Service – After Business hours overtime rate	Burns Welding and Fabrication LLC	Hourly	\$172
					\$387
			TOTAL:		

CITY OF TYLER SPECIFICATIONS FOR ANNUAL PRICE AGREEMENTS FOR AUTOMOTIVE / LIGHT AND HEAVY TRUCK / LIGHT AND HEAVY EQUIPMENT SERVICE

SCOPE:

The purpose of this specification is to establish annual price *Agreements* with private partners for repair work on:

Group 1 – Glass Replacement / repair Automotive, Light & Heavy-Duty Vehicles

Fully Burdened Hourly Labor Rate	\$
Overtime Hourly Labor Rate	\$
Parts and Materials Handling Markup Under Manufacture List price	\$
Parts and Materials Handling Percentage Over Cost if no Manufacture List Price	\$
Sub-Contracted Vendor Service Markup	\$
Warranty Information:	

Group 2 – Vehicle upfit window tint

Fully Burdened Hourly Labor Rate	\$
Overtime Hourly Labor Rate	\$
Parts and Materials Handling Markup Under Manufacture List price	
Parts and Materials Handling Percentage Over Cost if no Manufacture List Price	
Sub-Contracted Vendor Service Markup	
Warranty Information:	

Group 3 – Collision Repair & Service Heavy Duty Trucks and Vans

Fully Burdened Hourly Labor Rate	\$
Overtime Hourly Labor Rate	\$
Parts and Materials Handling Markup Under Manufacture List price	\$
Parts and Materials Handling Percentage Over Cost if no Manufacture List Price	\$
Sub-Contracted Vendor Service Markup	\$
Warranty Information:	

Group 4 – Welding Repair & Service

Fully Burdened Hourly Labor Rate	\$115
Overtime Hourly Labor Rate	\$172
Daily Full Charge	\$100
Parts and Materials Handling Markup Under Manufacture List price	\$0
Parts and Materials Handling Percentage Over Cost if no Manufacture List Price	\$0
Sub-Contracted Vendor Service Markup	\$0
Warranty Information: 30 days from completion of service	
Welding Supplies: Will be invoice at cost to City of Tyler	
Minimum Hours: 4 Hour minimum will be invoiced	
Business Hours: 9:00 AM – 5:00 PM Monday - Friday	
Overtime: Over 40 hours per week, Emergency Calls outside of business hours	
Contact: Burns Welding and Fabrication LLC, Cody Burns, 903-930-7585, burnsweldingandfablrc@gmail.com	
Address: 2426 FM 124 E, Beckville, TX 75631	



CITY OF TYLER CITY COUNCIL COMMUNICATION

Agenda Number. C-A-4

Date: October 8, 2025

Subject: Request that the City Council consider renewing the Annual Price Agreement for Fuel per Bid 21-027 to Mansfield Service Partners of Tyler, Texas (previously known as O'Rourke Petroleum) from October 1, 2025, through September 30, 2026.

Item Reference: **ca-17 3/9/2021**

On March 9, 2021, sealed bids for bid number 21-027 were received for furnishing fuel for the City vehicle fleet. Four bids were received in response to this bid. Mansfield Service Partners in Tyler, Texas submitted the lowest bid, which staff found to be both reasonable and responsive. Bid tabulation details are shown in the attachment.

This annual price agreement will establish set delivery pricing for one year. Five one-year renewal options are built into the bid. This is the fifth and final requested renewal of this bid for FY 25-26.

RECOMMENDATION:

Request that the City Council consider renewing the Annual Price Agreement for Fuel per Bid 21-027 to Mansfield Service Partners of Tyler, Texas (previously known as O'Rourke Petroleum) from October 1, 2025, through September 30, 2026.

Attachments:
[tabulation fuel bid 21-027](#)

Drafted/Recommended By:
Department Leader Stan Stoffregen Fleet Manager

Edited/Submitted By:
City Manager

		O'rouke	Eagle	Fikes	Mansfield
	Daily Rack Price Ultra Low Sulfur Diesel Fuel 3, Highway Use, No Dye and may contain up to 5% Bio				
Transport		0.0357	0.0907	0.0101	0.0878
1	Rack Price plus	0.0357	0.06	0.0265	0.0871
2	Freight / Delivery Fee				
3	Profit		0.015	-0.0173	
4	Loading Fee		5.45	.0009 per gal	5.45
5	Amount	7500	7500	7500	7500

0.03863

	Daily Rack Price Ultra Low Sulfur Diesel Fuel 3, Highway Use, No Dye and may contain up to 5% Bio				
Bobtail		0.15	0.1502		0.47
6	Rack Price plus	0.15	0.15	no bid	0.4396
7	Freight / Delivery Fee				
8	Profit		0.02		
9	Loading Fee				3.45
10	Amount	>5000	1000		1000

	Daily Rack Price Regular Gas 87 Octane Regular No- Lead Gasoline 3, May Contain up to 10% Ethanol				
Transport		0.0357	0.0759	0.021	0.088
11	Rack Price plus	0.0357	0.06	0.0265	0.0871
12	Freight / Delivery Fee				
13	Profit		0.015	-0.0064	
14	Loading Fee		6.95	0.0009	6.95
15	Amount	7500		7500	7500

	Daily Rack Price Regular Gas 87 Octane Regular No- Lead Gasoline 3, May Contain up to 10% Ethanol				
Bobtail		0.015	0.01502		0.44305
16	Rack Price plus	0.015	0.015	no bid	0.4396
17	Freight / Delivery Fee				
18	Profit		0.02		

19	Loading Fee				3.45
20	Amount	>5000	1000		1000

21	Emergency Delivery Fee	0	125.00 per hour		
22	tank Monitors	free		no	no



CITY OF TYLER CITY COUNCIL COMMUNICATION

Agenda Number. C-A-5

Date: October 8, 2025

Subject: Request that the City Council consider authorizing the City Manager to award Hydraulic Power as the primary vendor for hydraulic services.

Item Reference:

On October 10, 2023, sealed bid 23-090 for Hydraulic Service rebuild and repair was opened. The bid was sent to six different vendors. One vendor responded. Vehicle Services found the pricing to be reasonable and responsive. The bid gives firm pricing for one (1) year with two (2) additional one-year periods. This will be the second and final extension for FY 2025-2026.

RECOMMENDATION:

It is recommended that the City Council consider authorizing the City Manager to award Hydraulic Power as the primary vendor for hydraulic services.

Attachments:

[bid 23-090 results](#)

Drafted/Recommended By:
Department Leader Stan Stoffregen Fleet Manager

Edited/Submitted By:
City Manager



PRICE, DATA, AND SPECIFICATION SHEET

CITY OF TYLER
Purchasing Department
304 North Border
Tyler, Texas 75702

Telephone: (903) 531-1232

DATE: 09/20/23

BID # / PROPOSAL #: 23-090

CLOSING TIME: 2:00 pm

CLOSING DATE: 10/10/23

PROPOSERS MUST COMPLETE THIS SECTION

ITEM NO.	QUANTITY	DESCRIPTION	BRAND	UNIT PRICE	TOTAL NET PRICE
		QUOTE THE FOLLOWING GROUPS FOR HYDRAULIC CYLINDER REBUILDS FOR A ONE-YEAR PERIOD (These cylinders are for our Heil Rear Load refuse body)			
1	1	Packing Cylinder		300.00	300.00
2	1	Slide Cylinder		200.00	200.00
3	1	Ejector Cylinder		375.00	375.00
4	1	Tailgate Cylinder		200.00	200.00
5	1	Winch Cylinder		200.00	200.00
		QUOTE THE FOLLOWING GROUPS FOR HYDRAULIC CYLINDER REBUILDS FOR A ONE-YEAR PERIOD (These cylinders are for our McNeilus Side Load refuse body)			
6	1	Arm Reach Cylinder		200.00	200.00
7	1	Grabber Cylinder		200.00	200.00
8	1	Body Lift Cylinder		775.00	775.00
9	1	Packer Assist Cylinder		225.00	225.00

10	\	Pack & Sweep Cylinder	Heil 225.00	225.00	225.00
11	\	Tailgate Cylinder		200.00	200.00
		QUOTE THE FOLLOWING GROUPS FOR HYDRAULIC CYLINDER REBUILDS FOR A ONE-YEAR PERIOD (These cylinders are for our McNeilus Front Load refuse body)	McNeilus		
12	\	Pack & Sweep Cylinder		375.00	375.00
13	\	Arm Cylinder		200.00	200.00
14	\	Fork Cylinder		200.00	200.00
15	\	Tailgate Cylinder		200.00	200.00
16	\	Service Lift Cylinder Top Door Cylinder		200.00	200.00
		QUOTE THE FOLLOWING GROUPS FOR HYDRAULIC CYLINDER REBUILDS FOR A ONE-YEAR PERIOD (These cylinders are for our Heil Front Load refuse body)	Heil FL		
17	\	Packer Cylinders		275.00	275.00
18	\	Arm Cylinders		250.00	250.00
19	\	Fork Cylinders		200.00	200.00
20	\	Top Door Cylinders		200.00	200.00
21	\	Tailgate Cylinders		200.00	200.00
		QUOTE THE FOLLOWING GROUPS FOR HYDRAULIC CYLINDER REBUILDS FOR A ONE-YEAR PERIOD (These cylinders are for our Heil Automated refuse body)	Heil Auto		
22	\	Tailgate Cylinders		200.00	200.00
23	\	Packer Cylinders		210.00	200.00
24	\	Tailgate Locking Cylinders		200.00	200.00

25	\	Reach Cylinders	Heil MTP	\$210.00	\$210.00
26	\	Grabber Cylinders 200.00 w/out w/bushings		\$250.00	\$250.00
27	\	Lift Cylinders		\$210.00	\$210.00
		QUOTE THE FOLLOWING GROUPS FOR HYDRAULIC CYLINDER REBUILDS FOR A ONE-YEAR PERIOD (These cylinders are for our Heil Multipack Body refuse body)	Heil MTP		
28	\	Tailgate Cylinders		200.00	200.00
29	\	Packing Blade Cylinders		275.00	275.00
30	\	Upper Panel Cylinders		200.00	200.00
31	\	Packer/Ejector Cylinders		375.00	375.00
		Price Includes: Disassemble, clean, and inspect all parts, hone and polish tube bore as needed, check rod straightness, polish rod, chase damaged threads and replace rod nuts when damaged, inspect gland. Reassemble using the following new parts: new packing's, new wipers, new pistons (if damaged or excessively worn), new piston seals and rings, properly torque rod nut, pressure test cylinder, prep., and paint as necessary.			Total \$7720.00
		For any service performed other than in the "Detailed Price Proposal" item list, please specify your rates below:			
32	\	Fully Burdened Hourly Labor Rate		75.00	75.00
33	\	Overtime Hourly Labor Rate		125.00	125.00
34	\	Parts and Materials Handling Markup	*	25%	25%
35	\	Sub-contracted Vendor Services Markup	NA	0	0
36	\	Delivery fee if any	NA	0	0

			TOTAL:	7920.00
--	--	--	--------	---------

Notes:

* Less 9%

1. The labor rate should be calculated to recover all direct and indirect labor costs, supervision costs, as well as all associated overhead and miscellaneous costs.
2. Rate charged for work done after normal shop business hours. All overtime charges must be approved by the City before the work begins.
3. Markup should recover all direct and indirect labor, supervision, and overhead costs associated with parts operation.
4. Markup should recover all direct and indirect labor, supervision, and overhead costs associated with managing sub-contracted vendor services.

**CITY OF TYLER
SPECIFICATIONS FOR ANNUAL PRICE AGREEMENTS
FOR HYDRAULIC SERVICES**

SCOPE:

The purpose of this specification is to establish annual price *Agreements* with private partners, for hydraulic services on approximately:

150 City of Tyler heavy-duty trucks, vans, and equipment.

There are no guaranteed dollar amounts and/or no guaranteed quantities. This partnership will still allow the City to utilize vendors through the First Choice Cooperative and other state purchasing coops that have already bid accordingly.

QUALIFICATION OF BIDDER:

Bids will be considered only from bidders who have been established in the business for five (5) or more years of expertise in area of bid made. If requested, bidders must provide references to provide proof of five (5) or more years of business. For a bidder to qualify for each service group, they must not sub-contract more than 25% of the work in that group.

PRICE AGREEMENT PERIOD AND RENEWAL OPTION:

The price *Agreements* shall be for a term of one (1) year, beginning upon the date of City Council approval. The City and contractor may, upon mutual consent, extend this price *Agreement* for two (1) additional one (1) year periods, upon written request of the contractor, presented not later than thirty (30) days prior to the expiration of the price *Agreement*. The rates can be adjusted at the time of renewal, upward or downward, in a percentage not to exceed the effective change in the Consumer Price Index for the previous twelve (12) month period. If agreement cannot be reached, the price *Agreement* is terminated at the end of the current period and the next lowest original bidder will be contacted in accordance with their original bid.

CANCELLATION:

11/14/14 **Form 3-39**

The City reserves the right to cancel the price *Agreement* upon thirty (30) days written notice. The vendor also has this right. In the event of poor service, the City reserves the right to cancel and move onto the next lowest bidder, as primary, in accordance with the thirty (30) day written notice.

PRICING:

The prices quoted shall be firm for the entire term of the price *Agreement*.

PRODUCTS AND PARTS:

All products used by the vendor must meet or exceed O.E.M specifications.

SERVICE AND DELIVERY TIMES:

The awarded vendor's place of business shall be open to the City at least from 8:00 am until 5:00 pm, Monday through Friday (official City of Tyler holidays excluded). The vendor must be able to begin work on the components no later than one working day from the time it is picked up or delivered. Continued failure to provide service within the specified response time frame may result in the cancellation of this *Agreement* and the City will exercise its right to move to the next lowest bidder as primary. Continued failure to provide service within the specified response time frame may result in the cancellation of this *Agreement* and the City will exercise its right to move to the next lowest bidder as primary.

VENDOR INVOICING:

Invoicing will be accomplished on an individual component or vehicle basis. All vehicle repairs should have a unit# and a PO number on the invoice and submitted to the following address:

dschreck@tylertexas.com

or

Vehicle Services
City of Tyler
410 W. Oakwood
Tyler, TX 75702

PRICE AUDIT:

Services and products supplied by vendor will be subject to random audits and continued price or quality discrepancies or deviations from the bid agreement could result in the cancellation of this agreement.

BID AWARD:

Bidders are not required to bid all groups on this *Agreement*. The lowest and best overall bidder will be awarded **Primary Vendor** for Hydraulic Services. The second lowest and best bid will be awarded **Secondary Vendor** for Hydraulic Services.

In the event that the awarded **Primary Vendor** cannot provide the service requested, the City reserves the right to purchase the service from the awarded **Secondary Vendor**.

It is expressly understood and agreed that in case the City of Tyler should need any item(s) not available within the time frame needed from the successful vendor(s) during the term of this *Agreement*, the City of Tyler reserves the right to purchase these items from a vendor other than the successful vendor(s) and shall not be in violation of any terms or conditions of said *Agreement*. Further, the City of Tyler reserves the right to seek another vendor if, at any time, the vendor's prices do not conform to the public pricing.

CERTIFICATE OF INTERESTED PARTIES:

In accordance with House Bill 1295, for certain contracts entered into on or after January 1, 2016, the successful bidder must submit a *Certificate of Interested Parties* (Form 1295) at the time the signed contract is submitted to the CITY. The law applies (with a few exceptions) only to a City contract between a business entity and a governmental entity or state agency that either (1) requires an action or vote by the City Council before the contract may be signed or (2) has a value of at least \$1 million.

BID MEETING:

Pre-Bid meeting will be held by appointment only, at the Vehicle Services Department. Appointment can be made by email to dschreck@tylertexas.com or ssstoffregen@tylertexas.com or by calling 903-531-1323.

SUBMITTAL REQUIREMENTS:

All bids must be received on or before October 10, 2023 by 2:00pm central time. Any bids that are received after the deadline will not be considered.

Bids need to be sealed and the envelope must be entitled as listed below:

BID #: 23-090
Description: Annual Price Agreement for Hydraulic Services
Closing Date: October 10, 2023
Bidder's Name:

Proposals need to be delivered or mailed to:

CITY OF TYLER
Purchasing Department
511 W. Locust
Tyler, Texas 75702



CITY OF TYLER CITY COUNCIL COMMUNICATION

Agenda Number. C-A-6

Date: October 8, 2025

Subject: Request that the City Council consider authorizing the City Manager to award multiple vendors for the Annual Price Agreement for Automotive and Equipment parts per bid 23-092.

Item Reference:

On October 10, 2023, the City of Tyler opened sealed bid 23-092 for the annual price agreement of 32 categories of parts. Highlights of the bid format include:
Firm prices on automotive parts for a one-year period. A contract extension clause for two additional one (1) year periods, with price adjustment percentage not to exceed the Consumer Price Index. This will be the second and final extension for FY 2025-2026. A premium quality parts requirement. Vendor percentage rebate option for purchases by the City. The primary vendor for parts will be Napa Auto Parts, and the secondary vendor will be ABC Auto Parts. The primary vendor for tire service will be Goodyear Commercial Tire.
See attachment for bid details.

RECOMMENDATION:

Request that the City Council consider authorizing the City Manager to award multiple vendors for the Annual Price Agreement for Automotive and Equipment parts per bid 23-092.

Attachments:

[Tabulation Parts Bid 21-026](#)

Drafted/Recommended By:
Department Leader Stan Stoffregen Fleet Manager

Edited/Submitted By:
City Manager

Consignment	Napa	ABC	WC Supply	O'Reilly	Superior Fleet	Tyler Radiator	Pegues Hurst	Kelly Tractor	Interstate Battery	PDQ	Fast Signs	T&W	Goodyear	Aaxion
	Yes	Yes	NO	No	No	No	No	No	No	No	No	No	No	No
			brakes suspension	Bid did not meet Specifications	A/C Parts, Starters and Alternators ONLY	Radiator only			battery	decal	decal	Tires	Tires	HYD fitting sole source

Group 1 – Ford Manufactured Automotive, Vans, and

	Napa	ABC	Pegues Hurst	WC Supply
Parts and Materials Handling Percentage Under Manufacture				
Parts and Materials Handling Percentage Over Cost if no	14%	35%	16%	25%
Warranty Information:				

Group 2 – Ford Manufactured Heavy Duty Trucks F650

	Napa	ABC	Pegues Hurst	WC Supply	Superior Fleet
Parts and Materials Handling Percentage Under Manufacture					50%
Parts and Materials Handling Percentage Over Cost if no	14%	35%	16%	25%	27%
Warranty Information:					

Group 3 – General Motors Manufactured Automotive,

	Napa	ABC	WC Supply	Superior Fleet
Parts and Materials Handling Percentage Under Manufacture				50%
Parts and Materials Handling Percentage Over Cost if no	14%	35%	25%	27%
Warranty Information:				

Group 4 – General Motors Manufactured Heavy Duty

	Napa	ABC	WC Supply	Superior Fleet
Parts and Materials Handling Percentage Under Manufacture				50%
Parts and Materials Handling Percentage Over Cost if no	14%	35%	25%	27%
Warranty Information:				

Group 5 – Dodge/Chrysler Manufactured Automotive,

	Napa	ABC	WC Supply
Parts and Materials Handling Percentage Under Manufacture			
Parts and Materials Handling Percentage Over Cost if no	14%	35%	25%
Warranty Information:			

Group 6 – Freightliner Manufactured Heavy Duty Trucks

	Napa	ABC	WC Supply	Superior Fleet
Parts and Materials Handling Percentage Under Manufacture				33%
Parts and Materials Handling Percentage Over Cost if no	14%	35%	25%	33%
Warranty Information:				

Group 7 – International Manufactured Heavy Duty

	Napa	ABC	WC Supply	Superior Fleet
Parts and Materials Handling Percentage Under Manufacture				50%
Parts and Materials Handling Percentage Over Cost if no	14%	35%	25%	32%
Warranty Information:				

Group 8 – John Deere Manufactured Light Duty Tractors					
	Napa	ABC	WC Supply	Superior Fleet	
Parts and Materials Handling Percentage Under Manufacture					50%
Parts and Materials Handling Percentage Over Cost if no	14%	35%		25%	32%
Warranty Information:					

Group 9 – Kubota Manufactured Light Duty Tractors and					
	Napa	ABC	WC Supply		
Parts and Materials Handling Percentage Under Manufacture					
Parts and Materials Handling Percentage Over Cost if no	14%	35%			25%
Warranty Information:					

Group 10 – Miscellaneous Mowers and Equipment not					
	Napa	ABC	WC Supply	Kelly Tractor	
Parts and Materials Handling Percentage Under Manufacture				10% + Freight	
Parts and Materials Handling Percentage Over Cost if no	14%	35%		25%	
Warranty Information:					

Group 11 – Exmark Manufactured Mowers and					
	Napa	ABC	WC Supply		
Parts and Materials Handling Percentage Under Manufacture					
Parts and Materials Handling Percentage Over Cost if no	14%	35%			25%
Warranty Information:					

Group 13 – Radiators for Automotive, Light Duty Trucks,					
	Napa	ABC	WC Supply	Tyler Radiator	Pegues Hurst
Parts and Materials Handling Percentage Under Manufacture					
Parts and Materials Handling Percentage Over Cost if no	14%	35%		25%	20%
Warranty Information:					16%

Group 14 – Radiators for Heavy Duty Trucks, Buses, &					
	Napa	ABC	WC Supply	Tyler Radiator	Pegues Hurst
Parts and Materials Handling Percentage Under Manufacture					
Parts and Materials Handling Percentage Over Cost if no	14%	35%		25%	20%
Warranty Information:					16%

Group 15 – Alternators and Starters for Heavy Duty					
	Napa	ABC	WC Supply	Superior Fleet	Pegues Hurst
Parts and Materials Handling Percentage Under Manufacture				50%	
Parts and Materials Handling Percentage Over Cost if no	14%	35%		25%	27%
Warranty Information:					16%

Group 16 – Miscellaneous Parts for Arboe Buses					
	Napa	ABC	WC Supply	Superior Fleet	
Parts and Materials Handling Percentage Under Manufacture					27%
Parts and Materials Handling Percentage Over Cost if no	14%	35%		25%	27%
Warranty Information:					

Group 17 – Miscellaneous Parts for Gillig Buses

	Napa	ABC	WC Supply	Kelly Tractor
Parts and Materials Handling Percentage Under Manufacture				
Parts and Materials Handling Percentage Over Cost if no	14%	35%	25%	
Warranty Information:				

Group 18 – Miscellaneous Parts for General Coach Buses

	Napa	ABC	WC Supply	Kelly Tractor
Parts and Materials Handling Percentage Under Manufacture				
Parts and Materials Handling Percentage Over Cost if no	14%	35%	25%	
Warranty Information:				

Group 19 – Miscellaneous Parts for Champion Buses

	Napa	ABC	WC Supply	Kelly Tractor
Parts and Materials Handling Percentage Under Manufacture				
Parts and Materials Handling Percentage Over Cost if no	14%	35%	25%	
Warranty Information:				

Group 20 – Miscellaneous Parts for Tymco Street Sweeper

	Napa	ABC	WC Supply	Kelly Tractor
Parts and Materials Handling Percentage Under Manufacture				
Parts and Materials Handling Percentage Over Cost if no	14%	35%	25%	
Warranty Information:				

Group 21 – Automotive, Light & Heavy-Duty Truck, Bus,

	Napa	ABC	WC Supply	Superior Fleet
Parts and Materials Handling Percentage Under Manufacture				60%
Parts and Materials Handling Percentage Over Cost if no	14%	35%	25%	8%
Warranty Information:				

Group 22 – Miscellaneous parts for Kenworth Model

	Napa	ABC	WC Supply	Kelly Tractor
Parts and Materials Handling Percentage Under Manufacture				
Parts and Materials Handling Percentage Over Cost if no	14%	35%	25%	
Warranty Information:				

Group 23 – Miscellaneous parts for HINO Model trucks

	Napa	abc	WC Supply	Kelly Tractor
Parts and Materials Handling Percentage Under Manufacture				
Parts and Materials Handling Percentage Over Cost if no	14%	35%	25%	
Warranty Information:				

Group 24 – Miscellaneous parts for New Holland Model

	Napa	abc	WC Supply	Kelly Tractor
Parts and Materials Handling Percentage Under Manufacture				10% + Freight
Parts and Materials Handling Percentage Over Cost if no	14%	35%	25%	
Warranty Information:				

Group 25 – Miscellaneous Decals

	PDQ	Fast Signs
City T Sm	7.50	8.00

City T med	15.00	15.00
City T Large	18.00	19.00
Numbers 3"	0.89	5.00

Group 26 – Tires	T&W	Goodyear	T&W	Goodyear
11r22.5 new	315.00	278.96		
11r22.5 retread	295.83	135.94		
11r24.5 recap	305.97	168.50		
31580r22.5 new goodyear	419.58	439.75	419.58	439.75
31580r22.5 recap XDY/ G177	218.7	180.45		
31580r22.5 recap XZUS / G289	225.41	226.52		
Wheel Refurb	25.00	20.00	25.00	20.00
mount dismount stem flow thru cap	45.00	22.50	45.00	22.50
scrap disposal	15.00	5.00	15.00	5.00
Casin cost if any		30.00	504.58	487.25
new drive rim 22.5x9	195.00	150.00		
new steer rim 22.5x9	195.00	150.00		
New rim 22.5 X8.25	195.00	150.00		
24570r19.5 int bus	180.09			
26560r17 tahoe		129.01		
25570r17 pu		128.93		
22560r18 charger		123		
24555r18 explorer		135.02		
24570r17 truck		134.81		

Group 27 – Batteries	Napa/ 18 mo	ABC	Interstate
XHD-31 / 18 mo	121.21	158.44	136.95
48AGM /36mo	151.55	151.19	174.95
65 Fleet / 30mo	120.91	94.66	133.95
48HPG / 42mo	121.21	122.39	233.95
94RPG / 42mo	120.32	149.00	no bid
49ps / 30mo	120.91	149.00	

Group - 28 rebate	Napa	ABC
100,000	none	5%
200,000	none	1%
300,000	none	1%



CITY OF TYLER CITY COUNCIL COMMUNICATION

Agenda Number. C-A-7

Date: October 8, 2025

Subject: Request that the City Council consider authorizing the City Manager to renew multiple vendors for the Annual Price Agreement for various categories of automotive and truck services and repairs per bid 23-093.

Item Reference:

On October 10, 2023, sealed bids for bid 23-093 were opened in public at 2:00 p.m. at the Tyler Development Center. The bid is for providing repairs and services for the City's fleet in thirty-nine (39) categories. These services are on an as-needed basis; there are no guaranteed repair quantities.

Highlights of the bid format include:

Firm prices on service and repairs with locked-in parts and labor prices.

A one (1) year contract with an extension clause of three (2) one (1) year periods, with price adjustment percentage not to exceed the Consumer Price Index. This will be the second and final extension for FY 2025-2026. A premium-quality parts requirement.

The Vehicle & Equipment Services Department will use services on an as-needed basis only. For vendor pricing details, see the attachment.

RECOMMENDATION:

Request that the City Council consider authorizing the City Manager to renew multiple vendors for the Annual Price Agreement for various categories of automotive and truck services and repairs per bid 23-093.

Attachments:

[tabulation_bid_23-093_service_agreement_renewal](#)

Drafted/Recommended By:

Department Leader Stan Stoffregen Fleet Manager

Edited/Submitted By:

City Manager

Bid 23-093 bid for service and repair

pro one 4500 and down	Preferred on site	Holt Truck	Butler alignment and Brake	Superior Fleet
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**Group 1 – Suspension & Alignment
Automotive, Light Duty Trucks and
Vans**

Primary	secondary	third
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	ProOne	Preferred on site	Holt Truck	Butler alignment and Brake	Superior Fleet
Trip Charge / mileage (If any)	50				
After 5 pm Trip Charge / mileage (If any)					
Outside the city limit charge (if any) (per mile)	No alignment			For Alignment only	
Hourly Labor Rate	60/100 @whitehou se shop	99.77 trailer only for alignment		105/108.50 gdp increase 25- 26	
Overtime hourly labor rate / after what time	120/150@ whitehous e shop	99.77		157.5	
Parts and Materials Handling Percentage Over Cost if no Manufacture List Price	25%	10-30%		25%	
Service Truck Fee (If any)					
Fuel Charge (If any)	5				
Sub – Contracted Vendor Service mark-up		50		25%	
Warranty information	24mth/ 24000 mile	30 DAYS		12mth / 12k miles	

**Group 2 – Suspension & Alignment
Heavy Duty Trucks and Vans**

	ProOne	Preferred on site	Holt Truck	Butler alignment and Brake	Superior Fleet
Trip Charge / mileage (If any)	50				
After 5 pm Trip Charge / mileage (If any)					
Outside the city limit charge (if any) (per mile)	no alignment	trailer algnment only		alignment only	

Hourly Labor Rate	60/100 @whitehouse shop	99.77	130	105	
Overtime hourly labor rate / after what time	120/150@ whitehouse shop	99.77	130	157.5	
Parts and Materials Handling Percentage Over Cost if no Manufacture List Price	25%	10-30%	list -10%	25%	
Service Truck Fee (If any)					
Fuel Charge (If any)	5				
Sub – Contracted Vendor Service mark-up		50	25%	25%	
Warranty information	24mth/ 24000 mile	30 DAYS	1 yr parts and labor	12mth / 12k miles	

**Group 3 – Brake Repair Automotive,
Light Duty Trucks and Vans**

	ProOne	Preferred on site	Holt Truck	Butler alignment and Brake	Superior Fleet
Trip Charge / mileage (If any)	50				
After 5 pm Trip Charge / mileage (If any)					
Outside the city limit charge (if any) (per mile)					
Hourly Labor Rate	60/100 @whitehouse shop	99.77	130	105	
Overtime hourly labor rate / after what time	120/150@ whitehouse shop	99.77	130	157.5	
Parts and Materials Handling Percentage Over Cost if no Manufacture List Price	25%	10-30%	list -10%	25%	
Service Truck Fee (If any)					
Fuel Charge (If any)	5				
Sub – Contracted Vendor Service mark-up		50	25%	25%	
Warranty information	24mth/ 24000 mile	30 DAYS	1 yr parts and labor	12mth / 12k miles	

**Group 4 – Brake Repair Heavy Duty
Trucks and Vans**

	ProOne	Preferred on site	Holt Truck	Butler alignment and Brake	Superior Fleet
Trip Charge / mileage (If any)	50				
After 5 pm Trip Charge / mileage (If any)					
Outside the city limit charge (if any) (per mile)					
Hourly Labor Rate	60/100 @whitehouse shop	99.77	130	105	
Overtime hourly labor rate / after what time	120/150@whitehouse shop	99.77	130	157.5	
Parts and Materials Handling Percentage Over Cost if no Manufacture List Price	25%	10-30%	list -10%	25%	
Service Truck Fee (If any)					
Fuel Charge (If any)	5				
Sub – Contracted Vendor Service mark-up		50	25%	25%	
Warranty information	24mth/ 24000 mile	30 DAYS	1 yr parts and labor	12mth / 12k miles	

Group 5 – Tune-up, Diagnostic, and Engine Repair Automotive, Light Duty Trucks and Vans

	ProOne	Preferred on site	Holt Truck	Butler alignment and Brake	Superior Fleet
Trip Charge / mileage (If any)	50				
After 5 pm Trip Charge / mileage (If any)					
Outside the city limit charge (if any) (per mile)					
Hourly Labor Rate	60/100 @whitehouse shop	99.77	130	105	
Overtime hourly labor rate / after what time	120/150@whitehouse shop	99.77	130	157.5	
Parts and Materials Handling Percentage Over Cost if no Manufacture List Price	25%	10-30%	list -10%	25%	
Service Truck Fee (If any)					
Fuel Charge (If any)	5				
Sub – Contracted Vendor Service mark-up		50	25%	25%	

Warranty information	24mth/ 24000 mile	30 DAYS	1 yr parts and labor	12mth / 12k miles	
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**Group 6 – Tune-up, Diagnostic, and
Engine Repair Heavy Duty Trucks
and Vans**

	ProOne	Preferred on site	Holt Truck	Butler alignment and Brake	Superior Fleet
Trip Charge / mileage (If any)	50				
After 5 pm Trip Charge / mileage (If any)					
Outside the city limit charge (if any) (per mile)					
Hourly Labor Rate	60/100 @whitehouse shop	99.77	130	105	
Overtime hourly labor rate / after what time	120/150@ whitehouse shop	99.77	130	157.5	
Parts and Materials Handling Percentage Over Cost if no Manufacture List Price	25%	10-30%	list -10%	25%	
Service Truck Fee (If any)					
Fuel Charge (If any)	5				
Sub – Contracted Vendor Service mark-up		50	25%	25%	
Warranty information	24mth/ 24000 mile	30 DAYS	1 yr parts and labor	12mth / 12k miles	

**Group 7 – Exhaust & Emission Work
Automotive, Light Duty Trucks and
Vans**

	ProOne	Preferred on site	Holt Truck	Butler alignment and Brake	Superior Fleet
Trip Charge / mileage (If any)	50				
After 5 pm Trip Charge / mileage (If any)					
Outside the city limit charge (if any) (per mile)					
Hourly Labor Rate	60/100 @whitehouse shop	99.77	130	105	

Overtime hourly labor rate / after what time	120/150@whitehouse shop	99.77	130	157.5	
Parts and Materials Handling Percentage Over Cost if no Manufacture List Price	25%	10-30%	list -10%	25%	
Service Truck Fee (If any)					
Fuel Charge (If any)	5				
Sub – Contracted Vendor Service mark-up		50	25%	25%	
Warranty information	24mth/ 24000 mile	30 DAYS	1 yr parts and labor	12mth / 12k miles	

**Group 8 – Exhaust & Emission Work
Heavy Duty Trucks and Vans**

	ProOne	Preferred on site	Holt Truck	Butler alignment and Brake	Superior Fleet
Trip Charge / mileage (If any)	50				
After 5 pm Trip Charge / mileage (If any)					
Outside the city limit charge (if any) (per mile)					
Hourly Labor Rate	60/100 @whitehouse shop	99.77	130	105	
Overtime hourly labor rate / after what time	120/150@whitehouse shop	99.77	130	157.5	
Parts and Materials Handling Percentage Over Cost if no Manufacture List Price	25%	10-30%	list -10%	25%	
Service Truck Fee (If any)					
Fuel Charge (If any)	5				
Sub – Contracted Vendor Service mark-up		50	25%	25%	
Warranty information	24mth/ 24000 mile	30 DAYS	1 yr parts and labor	12mth / 12k miles	

**Group 9 – Transmission Service,
Repair & Rebuild Automotive, Light
Duty Trucks and Vans**

	ProOne	Preferred on site	Holt Truck	Butler alignment and Brake	Superior Fleet
Trip Charge / mileage (If any)	50				
After 5 pm Trip Charge / mileage (If any)					
Outside the city limit charge (if any) (per mile)					
Hourly Labor Rate	60/100 @whitehouse shop	99.77	130	105	
Overtime hourly labor rate / after what time	120/150@whitehouse shop	99.77	130	157.5	
Parts and Materials Handling Percentage Over Cost if no Manufacture List Price	25%	10-30%	list -10%	25%	
Service Truck Fee (If any)					
Fuel Charge (If any)	5				
Sub – Contracted Vendor Service mark-up		50	25%	25%	
Warranty information	24mth/ 24000 mile	30 DAYS	1 yr parts and labor	12mth / 12k miles	

**Group 10 – Transmission Service,
Repair & Rebuild Heavy Duty Trucks
and Vans**

	ProOne	Preferred on site	Holt Truck	Butler alignment and Brake	Superior Fleet
Trip Charge / mileage (If any)	50				
After 5 pm Trip Charge / mileage (If any)					
Outside the city limit charge (if any) (per mile)					
Hourly Labor Rate	60/100 @whitehouse shop	99.77	130	105	
Overtime hourly labor rate / after what time	120/150@whitehouse shop	99.77	130	157.5	
Parts and Materials Handling Percentage Over Cost if no Manufacture List Price	25%	10-30%	list -10%	25%	
Service Truck Fee (If any)					
Fuel Charge (If any)	5				
Sub – Contracted Vendor Service mark-up		50	25%	25%	

Warranty information	24mth/ 24000 mile	30 DAYS	1 yr parts and labor	12mth / 12k miles	
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Group 11 – Radiator Service
Automotive, Light Duty Trucks and
Vans

	ProOne	Preferred on site	Holt Truck	Butler alignment and Brake	Superior Fleet
Trip Charge / mileage (If any)	50				
After 5 pm Trip Charge / mileage (If any)					
Outside the city limit charge (if any) (per mile)					
Hourly Labor Rate	60/100 @whitehou se shop	99.77	130	105	
Overtime hourly labor rate / after what time	120/150@ whitehous e shop	99.77	130	157.5	
Parts and Materials Handling Percentage Over Cost if no Manufacture List Price	25%	10-30%	list -10%	25%	
Service Truck Fee (If any)					
Fuel Charge (If any)	5				
Sub – Contracted Vendor Service mark-up		50	25%	25%	
Warranty information	24mth/ 24000 mile	30 DAYS	1 yr parts and labor	12mth / 12k miles	

Group 12 – Radiator Service Heavy
Duty Trucks and Vans

	ProOne	Preferred on site	Holt Truck	Butler alignment and Brake	Superior Fleet
Trip Charge / mileage (If any)	50				
After 5 pm Trip Charge / mileage (If any)					
Outside the city limit charge (if any) (per mile)					
Hourly Labor Rate	60/100 @whitehou se shop	99.77	130	105	

Overtime hourly labor rate / after what time	120/150@whitehouse shop	99.77	130	157.5	
Parts and Materials Handling Percentage Over Cost if no Manufacture List Price	25%	10-30%	list -10%	25%	
Service Truck Fee (If any)					
Fuel Charge (If any)	5				
Sub – Contracted Vendor Service mark-up		50	25%	25%	
Warranty information	24mth/ 24000 mile	30 DAYS	1 yr parts and labor	12mth / 12k miles	

Group 13 – Collision Repair & Service
Automotive, Light Duty Trucks and
Vans

	ProOne	Preferred on site	Holt Truck	Butler alignment and Brake	Superior Fleet
Trip Charge / mileage (If any)					
After 5 pm Trip Charge / mileage (If any)					
Outside the city limit charge (if any) (per mile)					
Hourly Labor Rate					
Overtime hourly labor rate / after what time					
Parts and Materials Handling Percentage Over Cost if no Manufacture List Price					
Service Truck Fee (If any)					
Fuel Charge (If any)					
Sub – Contracted Vendor Service mark-up					
Warranty information					

Group 14 – Collision Repair & Service
Heavy Duty Trucks and Vans

need 3 bids	ProOne	Preferred on site	Holt Truck	Butler alignment and Brake	Superior Fleet
Trip Charge / mileage (If any)					
After 5 pm Trip Charge / mileage (If any)					

Outside the city limit charge (if any) (per mile)					
Hourly Labor Rate					
Overtime hourly labor rate / after what time					
Parts and Materials Handling Percentage Over Cost if no Manufacture List Price					
Service Truck Fee (If any)					
Fuel Charge (If any)					
Sub – Contracted Vendor Service mark-up					
Warranty information					

Group 15 – Welding Repair & Service
Automotive, Light Duty Trucks and
Vans

	ProOne	Preferred on site	Holt Truck	Butler alignment and Brake	Superior Fleet
Trip Charge / mileage (If any)	50				
After 5 pm Trip Charge / mileage (If any)					
Outside the city limit charge (if any) (per mile)					
Hourly Labor Rate	60/100 @whitehouse shop	99.77	130	105	
Overtime hourly labor rate / after what time	120/150@whitehouse shop	99.77	130	157.5	
Parts and Materials Handling Percentage Over Cost if no Manufacture List Price	25%	10-30%	list -10%	25%	
Service Truck Fee (If any)					
Fuel Charge (If any)	5				
Sub – Contracted Vendor Service mark-up		50	25%	25%	
Warranty information	24mth/ 24000 mile	30 DAYS	1 yr parts and labor	12mth / 12k miles	

Group 16 – Welding Repair & Service
Heavy Duty Trucks and Vans

	ProOne	Preferred on site	Holt Truck	Butler alignment and Brake	Superior Fleet
Trip Charge / mileage (If any)	50				

After 5 pm Trip Charge / mileage (If any)					
Outside the city limit charge (if any) (per mile)					
Hourly Labor Rate	60/100 @whitehouse shop	99.77	130		
Overtime hourly labor rate / after what time	120/150@ whitehouse shop	99.77	130		
Parts and Materials Handling Percentage Over Cost if no Manufacture List Price	25%	10-30%	list -10%		
Service Truck Fee (If any)					
Fuel Charge (If any)	5				
Sub – Contracted Vendor Service mark-up		50	25%		
Warranty information	24mth/ 24000 mile	30 DAYS	1 yr parts and labor		

**Group 17 – Preventive Maintenance &
Service Automotive, Light Duty
Trucks and Vans**

	ProOne	Preferred on site	Holt Truck	Butler alignment and Brake	Superior Fleet
Trip Charge / mileage (If any)	50				
After 5 pm Trip Charge / mileage (If any)					
Outside the city limit charge (if any) (per mile)					
Hourly Labor Rate	60/100 @whitehouse shop	99.77	130	105	
Overtime hourly labor rate / after what time	120/150@ whitehouse shop	99.77	130	157.5	
Parts and Materials Handling Percentage Over Cost if no Manufacture List Price	25%	10-30%	list -10%	25%	
Service Truck Fee (If any)					
Fuel Charge (If any)	5				
Sub – Contracted Vendor Service mark-up		50	25%	25%	
Warranty information	24mth/ 24000 mile	30 DAYS	1 yr parts and labor	12mth / 12k miles	

Group 18 – Preventive Maintenance & Service Heavy Duty Trucks and Vans

	ProOne	Preferred on site	Holt Truck	Butler alignment and Brake	Superior Fleet
Trip Charge / mileage (If any)	50				
After 5 pm Trip Charge / mileage (If any)					
Outside the city limit charge (if any) (per mile)					
Hourly Labor Rate	60/100 @whitehouse shop	99.77	130	105	
Overtime hourly labor rate / after what time	120/150@whitehouse shop	99.77	130	157.5	
Parts and Materials Handling Percentage Over Cost if no Manufacture List Price	25%	10-30%	list -10%	25%	
Service Truck Fee (If any)					
Fuel Charge (If any)	5				
Sub – Contracted Vendor Service mark-up		50	25%	25%	
Warranty information	24mth/ 24000 mile	30 DAYS	1 yr parts and labor	12mth / 12k miles	

Group 19 – On Site Preventive Maintenance and Repair for Light Duty Tractors and Equipment

	ProOne	Preferred on site	Holt Truck	Butler alignment and Brake	Superior Fleet
Trip Charge / mileage (If any)	50				
After 5 pm Trip Charge / mileage (If any)					
Outside the city limit charge (if any) (per mile)					
Hourly Labor Rate	60/100 @whitehouse shop	99.77			
Overtime hourly labor rate / after what time	120/150@whitehouse shop	99.77			

Parts and Materials Handling Percentage Over Cost if no Manufacture List Price	25%	10-30%			
Service Truck Fee (If any)					
Fuel Charge (If any)	5				
Sub – Contracted Vendor Service mark-up		50			
Warranty information	24mth/ 24000 mile	30 DAYS			

Group 20– On Site Preventive Maintenance and Repair for Heavy Duty Tractors and Equipment

	ProOne	Preferred on site	Holt Truck	Butler alignment and Brake	Superior Fleet
Trip Charge / mileage (If any)	50				
After 5 pm Trip Charge / mileage (If any)					
Outside the city limit charge (if any) (per mile)					
Hourly Labor Rate	60	99.77	130		
Overtime hourly labor rate / after what time	120	99.77	130		
Parts and Materials Handling Percentage Over Cost if no Manufacture List Price	25%	10-30%	list -10%		
Service Truck Fee (If any)					
Fuel Charge (If any)	5				
Sub – Contracted Vendor Service mark-up		50	25%		
Warranty information	12mth	30 DAYS	1 yr parts and labor		

Group 21 – Interior Trim & Upholstery for all Vehicles

	ProOne	Preferred on site	Holt Truck	Butler alignment and Brake	Superior Fleet
Trip Charge / mileage (If any)	50				
After 5 pm Trip Charge / mileage (If any)					
Outside the city limit charge (if any) (per mile)					
Hourly Labor Rate	60/100 @whitehouse shop				

Overtime hourly labor rate / after what time	120/150@ whitehouse shop				
Parts and Materials Handling Percentage Over Cost if no Manufacture List Price	25%				
Service Truck Fee (If any)					
Fuel Charge (If any)	5				
Sub – Contracted Vendor Service mark-up					
Warranty information	24mth/ 24000 mile				

Group 22 – Glass Replacement
Automotive, Light & Heavy Duty
Vehicles

need 3 bids	ProOne	Preferred on site	Holt Truck	Butler alignment and Brake	Superior Fleet
Trip Charge / mileage (If any)					
After 5 pm Trip Charge / mileage (If any)					
Outside the city limit charge (if any) (per mile)					
Hourly Labor Rate					
Overtime hourly labor rate / after what time					
Parts and Materials Handling Percentage Over Cost if no Manufacture List Price					
Service Truck Fee (If any)					
Fuel Charge (If any)					
Sub – Contracted Vendor Service mark-up					
Warranty information					

Group 23 – A/C Repair Automotive,
Light Duty Vehicles

	ProOne	Preferred on site	Holt Truck	Butler alignment and Brake	Superior Fleet
Trip Charge / mileage (If any)	50				
After 5 pm Trip Charge / mileage (If any)					
Outside the city limit charge (if any) (per mile)					
Hourly Labor Rate	60/100 @whitehouse shop	99.77	130	105	125

Overtime hourly labor rate / after what time	120/150@whitehouse shop	99.77	130	157.5	
Parts and Materials Handling Percentage Over Cost if no Manufacture List Price	25%	10-30%	list -10%	25%	40%
Service Truck Fee (If any)					
Fuel Charge (If any)	5				
Sub – Contracted Vendor Service mark-up		50	25%	25%	
Warranty information	24mth/ 24000 mile	30 DAYS	1 yr parts and labor	12mth / 12k miles	1 year parts and labor

Group 24 – A/C Repair Heavy Duty Trucks and Buses

	ProOne	Preferred on site	Holt Truck	Butler alignment and Brake	Superior Fleet
Trip Charge / mileage (If any)	50				
After 5 pm Trip Charge / mileage (If any)					
Outside the city limit charge (if any) (per mile)					
Hourly Labor Rate	60/100 @whitehouse shop	99.77	130	105	125
Overtime hourly labor rate / after what time	120/150@whitehouse shop	99.77	130	157.5	
Parts and Materials Handling Percentage Over Cost if no Manufacture List Price	25%	10-30%	list -10%	25%	40%
Service Truck Fee (If any)					
Fuel Charge (If any)	5				
Sub – Contracted Vendor Service mark-up		50	25%	25%	
Warranty information	24mth/ 24000 mile	30 DAYS	1 yr parts and labor	12mth / 12k miles	1 year parts and labor

Group 25 – CNG Engine repair for Light duty vehicles and Heavy Duty trucks

	ProOne	Preferred on site	Holt Truck	Butler alignment and Brake	Superior Fleet
Trip Charge / mileage (If any)					
After 5 pm Trip Charge / mileage (If any)					
Outside the city limit charge (if any) (per mile)					
Hourly Labor Rate		99.77			
Overtime hourly labor rate / after what time		99.77			
Parts and Materials Handling Percentage Over Cost if no Manufacture List Price		10-30%			
Service Truck Fee (If any)					
Fuel Charge (If any)					
Sub – Contracted Vendor Service mark-up		50			
Warranty information		30 DAYS			

**Group 26 – Emergency and Non-
Emergency Vinyl Decal Installation
and Service for all City of Tyler
Vehicles and Equipment**

	ProOne	Preferred on site	Holt Truck	Butler alignment and Brake	Superior Fleet
Trip Charge / mileage (If any)					
After 5 pm Trip Charge / mileage (If any)					
Outside the city limit charge (if any) (per mile)					
Hourly Labor Rate					
Overtime hourly labor rate / after what time					
Parts and Materials Handling Percentage Over Cost if no Manufacture List Price					
Service Truck Fee (If any)					
Fuel Charge (If any)					
Sub – Contracted Vendor Service mark-up					
Warranty information					

**Group 27 – Generator Repair and
Service**

	ProOne	Preferred on site	Holt Truck	Butler alignment and Brake	Superior Fleet
Trip Charge / mileage (If any)	50				
After 5 pm Trip Charge / mileage (If any)					
Outside the city limit charge (if any) (per mile)					
Hourly Labor Rate	60/100 @whitehou se shop				
Overtime hourly labor rate / after what time	120/150@ whitehous e shop				
Parts and Materials Handling Percentage Over Cost if no Manufacture List Price	25%				
Service Truck Fee (If any)					
Fuel Charge (If any)	5				
Sub – Contracted Vendor Service mark-up					
Warranty information	24mth/ 24000 mile				

Group 28 – Harley-Davidson
Motorcycle Repair, Service, and
Preventive Maintenance

	ProOne	Preferred on site	Holt Truck	Butler alignment and Brake	Superior Fleet
Trip Charge / mileage (If any)					
After 5 pm Trip Charge / mileage (If any)					
Outside the city limit charge (if any) (per mile)					
Hourly Labor Rate					
Overtime hourly labor rate / after what time					
Parts and Materials Handling Percentage Over Cost if no Manufacture List Price					
Service Truck Fee (If any)					
Fuel Charge (If any)					
Sub – Contracted Vendor Service mark-up					
Warranty information					

-

**Group 29 – Heavy Duty and Light
Duty Vehicle Equipment Refurbish
Service and Repair**

	ProOne	Preferred on site	Holt Truck	Butler alignment and Brake	Superior Fleet
Trip Charge / mileage (If any)					
After 5 pm Trip Charge / mileage (If any)					
Outside the city limit charge (if any) (per mile)					
Hourly Labor Rate		99.77	130		
Overtime hourly labor rate / after what time		99.77	130		
Parts and Materials Handling Percentage Over Cost if no Manufacture List Price		10-30%	list -10%		
Service Truck Fee (If any)					
Fuel Charge (If any)					
Sub – Contracted Vendor Service mark-up		50	25%		
Warranty information		30 DAYS	1 yr parts and labor		

**Group 30 – Heavy Duty Vehicles and
Equipment Emergency and Non-
Emergency Tire Service - for example
transit buses, solid waste trucks, dump
trucks, street sweepers, back hoes,
front end loaders, etc.**

	ProOne	Preferred on site	Holt Truck	Butler alignment and Brake	Superior Fleet
Trip Charge (If any)					
After 5 pm Trip Charge (If any)					
Tire Repair Charge					
Tire swap charge (put on spare or swap out tire)					
Parts and Materials Handling Percentage Over Cost if no Manufacture List Price					
Service Truck Fee (If any)					
Fuel Charge (If any)					

Scrap Tire Fee (If any)					
Outside the city limit charge (if any)(per mile)					

Group 31 – Light Duty Vehicles and Equipment Emergency and Non-Emergency Tire Service for example Fire and police sedans,

	ProOne	Preferred on site	Holt Truck	Butler alignment and Brake	Superior Fleet
Trip Charge (If any)	50				
After Hours Trip Charge (If any)					
Tire Repair					
Tire swap charge (put on spare or swap out tire)	100				
Parts and Materials Handling Percentage Over Cost if no Manufacture List Price	150				
Service Truck Fee (If any)	25%				
Fuel Charge (If any)					
Scrap Tire Fee (If any)	5				
Outside of City Limits Mileage Fee (If any) (Per Mile Charge)					

Group 32 – Electronic Fleet Check Solid Waste trucks

	ProOne	Preferred on site	Holt Truck	Butler alignment and Brake	Superior Fleet
Trip Charge (If any)					
Fleet check charge (if any)					
Charge per truck (if any)					
After Hours Trip Charge (If any)					
Service Truck Fee (If any)					
Fuel Charge (If any)					
Report charge (if any)					

**Group 33 – Heavy Duty and Light
Duty Machine Metal Work**

need 3 bids					
	ProOne	Preferred on site	Holt Truck	Butler alignment and Brake	Superior Fleet
Trip Charge / mileage (If any)					
After 5 pm Trip Charge / mileage (If any)					
Outside the city limit charge (if any) (per mile)					
Hourly Labor Rate					
Overtime hourly labor rate / after what time					
Parts and Materials Handling Percentage Over Cost if no Manufacture List Price					
Service Truck Fee (If any)					
Fuel Charge (If any)					
Sub – Contracted Vendor Service mark-up					
Warranty information					

**Group 34 – Trailer repair and / or
service**

	ProOne	Preferred on site	Holt Truck	Butler alignment and Brake	Superior Fleet
Trip Charge / mileage (If any)	50				
After 5 pm Trip Charge / mileage (If any)					
Outside the city limit charge (if any) (per mile)					
Hourly Labor Rate	60/100 @whitehou se shop	99.77	130		
Overtime hourly labor rate / after what time	120/150@ whitehous e shop	99.77	130		
Parts and Materials Handling Percentage Over Cost if no Manufacture List Price	25%	10-30%	list -10%		
Service Truck Fee (If any)					
Fuel Charge (If any)	5				
Sub – Contracted Vendor Service mark-up		50	25%		
Warranty information	24mth/ 24000 mile	30 DAYS	1 yr parts and labor		

Group 35 – Heavy duty bucket trucks, cranes and hydraulic lifts repair and service

need 3 bids or use Certified Utility Hydraulics approved local vendor or OEM versalift

	ProOne	Preferred on site	Holt Truck	Butler alignment and Brake	Superior Fleet
Trip Charge / mileage (If any)					
After 5 pm Trip Charge / mileage (If any)					
Outside the city limit charge (if any) (per mile)					
Hourly Labor Rate					
Overtime hourly labor rate / after what time					
Parts and Materials Handling Percentage Over Cost if no Manufacture List Price					
Service Truck Fee (If any)					
Fuel Charge (If any)					
Sub – Contracted Vendor Service mark-up					
Warranty information					

Group 36 – Service and repair of an ANGI CNG Delivery station

need 3 bids

	ProOne	Preferred on site	Holt Truck	Butler alignment and Brake	Superior Fleet
Trip Charge / mileage (If any)					
After 5 pm Trip Charge / mileage (If any)					
Outside the city limit charge (if any) (per mile)					
Hourly Labor Rate					
Overtime hourly labor rate / after what time					
Parts and Materials Handling Percentage Over Cost if no Manufacture List Price					
Service Truck Fee (If any)					
Fuel Charge (If any)					
Sub – Contracted Vendor Service mark-up					
Warranty information					

Group 37 – On site light duty car wash and detail service

will rebid

	ProOne	Preferred on site	Holt Truck	Butler alignment and Brake	Superior Fleet
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Trip Charge / mileage (If any)					
After 5 pm Trip Charge / mileage (If any)					
Outside the city limit charge (if any) (per mile)					
Hourly Labor Rate					
Overtime hourly labor rate / after what time					
Parts and Materials Handling Percentage Over Cost if no Manufacture List Price					
Service Truck Fee (If any)					
Fuel Charge (If any)					
Sub – Contracted Vendor Service mark-up					
Warranty information					

Group 38- Light duty car wash and detail service

will rebid

ProOne Preferred on site Holt Truck Butler alignment and Brake Superior Fleet

Trip Charge / mileage (If any)					
After 5 pm Trip Charge / mileage (If any)					
Outside the city limit charge (if any) (per mile)					
Hourly Labor Rate					
Overtime hourly labor rate / after what time					
Parts and Materials Handling Percentage Over Cost if no Manufacture List Price					
Service Truck Fee (If any)					
Fuel Charge (If any)					
Sub – Contracted Vendor Service mark-up					
Warranty information					

Group 39 - Transit bus car wash and detail service

will rebid

ProOne Preferred on site Holt Truck Butler alignment and Brake Superior Fleet

Trip Charge / mileage (If any)					
After 5 pm Trip Charge / mileage (If any)					
Outside the city limit charge (if any) (per mile)					
Hourly Labor Rate					
Overtime hourly labor rate / after what time					
Parts and Materials Handling Percentage Over Cost if no Manufacture List Price					
Service Truck Fee (If any)					

Fuel Charge (If any)					
Sub – Contracted Vendor Service mark-up					
Warranty information					

**Group 40 - Transit bus wheel chair lift
or ramp repair**

	ProOne	Preferred on site	Holt Truck	Butler alignment and Brake	Superior Fleet
Trip Charge / mileage (If any)	50				
After 5 pm Trip Charge / mileage (If any)					
Outside the city limit charge (if any) (per mile)					
Hourly Labor Rate	60/100 @whitehouse shop				
Overtime hourly labor rate / after what time	120/150@ whitehouse shop				
Parts and Materials Handling Percentage Over Cost if no Manufacture List Price	25%				
Service Truck Fee (If any)					
Fuel Charge (If any)	5				
Sub – Contracted Vendor Service mark-up					
Warranty information	24mth/ 24000 mile				

Group 41 – Light duty vehicle upfit window tint

will rebid	ProOne	Preferred on site	Holt Truck	Butler alignment and Brake	Superior Fleet
Fully Burdened Hourly Labor Rate					
Overtime Hourly Labor Rate					
Parts and Materials Handling Markup Under Manufacture List price					
Parts and Materials Handling Percentage Over Cost if no Manufacture List Price					
Sub-Contracted Vendor Service Markup					

Group 42 – Police vehicle upfit window tint

will rebid					
	ProOne	Preferred on site	Holt Truck	Butler alignment and Brake	Superior Fleet
Fully Burdened Hourly Labor Rate					
Overtime Hourly Labor Rate					
Parts and Materials Handling Markup Under Manufacture List price					
Parts and Materials Handling Percentage Over Cost if no Manufacture List Price					
Sub-Contracted Vendor Service Markup					

Patterson Upholster	Central					Southern
Body Shop y	Pointe	PDQ Signs	Goodyear	T&W Tire		Tire mart

[illegible]

	Wallace Patterson Upholstery	Central Pointe	PDQ Signs	Goodyear	T&W Tire	Southern Tire mart

	Wallace					
Patterson	Upholster	Central			Southern	
Body Shop y	Pointe	PDQ Signs	Goodyear	T&W Tire	Tire mart	

	Wallace					
Patterson	Upholster	Central				Southern
Body Shop	y	Pointe	PDQ Signs	Goodyear	T&W Tire	Tire mart

	Wallace					
Patterson	Upholster	Central				Southern
Body Shop	y	Pointe	PDQ Signs	Goodyear	T&W Tire	Tire mart

	Wallace					
Patterson	Upholster	Central			Southern	
Body Shop	y	Pointe	PDQ Signs	Goodyear	T&W Tire	Tire mart

	Wallace					
Patterson	Upholster	Central				Southern
Body Shop	y	Pointe	PDQ Signs	Goodyear	T&W Tire	Tire mart

	Wallace					
Patterson	Upholster	Central				Southern
Body Shop	y	Pointe	PDQ Signs	Goodyear	T&W Tire	Tire mart

	Wallace					
Patterson	Upholster	Central				Southern
Body Shop	y	Pointe	PDQ Signs	Goodyear	T&W Tire	Tire mart
body 47.13/ Mechanical 105.00						
list						
25%						

	Wallace					
Patterson	Upholster	Central				Southern
Body Shop	y	Pointe	PDQ Signs	Goodyear	T&W Tire	Tire mart

	Wallace					
Patterson	Upholster	Central			Southern	
Body Shop	y	Pointe	PDQ Signs	Goodyear	T&W Tire	Tire mart

	Wallace					
Patterson	Upholster	Central			Southern	
Body Shop	y	Pointe	PDQ Signs	Goodyear	T&W Tire	Tire mart

	Wallace					
Patterson	Upholster	Central			Southern	
Body Shop y	Pointe	PDQ Signs	Goodyear	T&W Tire	Tire mart	

	Wallace					
Patterson	Upholster	Central			Southern	
Body Shop	y	Pointe	PDQ Signs	Goodyear	T&W Tire	Tire mart

	Wallace					
Patterson	Upholster	Central			Southern	
Body Shop	y	Pointe	PDQ Signs	Goodyear	T&W Tire	Tire mart

	10%					
	90 day					

	Wallace Patterson Upholster Body Shop y	Central Pointe	PDQ Signs	Goodyear	T&W Tire	Southern Tire mart

	Wallace Patterson Upholster Body Shop y	Central Pointe	PDQ Signs	Goodyear	T&W Tire	Southern Tire mart

	Wallace					
Patterson	Upholster	Central			Southern	
Body Shop y	Pointe	PDQ Signs	Goodyear	T&W Tire	Tire mart	

	Wallace					
Patterson	Upholster	Central				Southern
Body Shop	y	Pointe	PDQ Signs	Goodyear	T&W Tire	Tire mart

	Wallace					
Patterson	Upholster	Central				Southern
Body Shop	y	Pointe	PDQ Signs	Goodyear	T&W Tire	Tire mart
		150 standard / 1100 emergency car	45/85/emergency 1095			

	Wallace					
Patterson	Upholster	Central				Southern
Body Shop	y	Pointe	PDQ Signs	Goodyear	T&W Tire	Tire mart

	Wallace					
Patterson	Upholster	Central				Southern
Body Shop	y	Pointe	PDQ Signs	Goodyear	T&W Tire	Tire mart

Wallace						
Patterson	Upholster	Central				Southern
Body Shop	y	Pointe	PDQ Signs	Goodyear	T&W Tire	Tire mart
		35000 / 39000				
		45 day turn				
		4yr 100k mile				

Wallace						
Patterson	Upholster	Central				Southern
Body Shop	y	Pointe	PDQ Signs	Goodyear	T&W Tire	Tire mart
				40	85	no bid
				80	155	
				35	50	
				30	22	
				10%	n/a	
				no charge	95 per hour	
				7.5	4.00 per gallon	

				8	15	
				1.00 per mile	1.25 per mile	

Wallace						
Patterson Body Shop	Upholster y	Central Pointe	PDQ Signs	Goodyear	T&W Tire	Southern Tire mart
				40	85	no bid
				80	155 per hour	
				35	50	
				30	15	
				10%	n/a	
				no charge	95 per hour	
				7.5	4.00 per gallon	
				8	6	
				1.00 per mile	1.25 per mile	

Wallace						
Patterson Body Shop	Upholster y	Central Pointe	PDQ Signs	Goodyear	T&W Tire	Southern Tire mart
				No Charge		no bid
				included in bid	air up 1.00 per tire	
					15	
					105	

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	Wallace					
Patterson	Upholster	Central			Southern	
Body Shop	y	Pointe	PDQ Signs	Goodyear	T&W Tire	Tire mart

	Wallace					
Patterson	Upholster	Central			Southern	
Body Shop	y	Pointe	PDQ Signs	Goodyear	T&W Tire	Tire mart

	Wallace					
Patterson	Upholster	Central				Southern
Body Shop	y	Pointe	PDQ Signs	Goodyear	T&W Tire	Tire mart

	Wallace					
Patterson	Upholster	Central				Southern
Body Shop	y	Pointe	PDQ Signs	Goodyear	T&W Tire	Tire mart

	Wallace					
Patterson	Upholster	Central				Southern
Body Shop	y	Pointe	PDQ Signs	Goodyear	T&W Tire	Tire mart

	Wallace					
Patterson	Upholster	Central			Southern	
Body Shop	y	Pointe	PDQ Signs	Goodyear	T&W Tire	Tire mart

	Wallace					
Patterson	Upholster	Central			Southern	
Body Shop	y	Pointe	PDQ Signs	Goodyear	T&W Tire	Tire mart

	Wallace					
Patterson	Upholster	Central			Southern	
Body Shop	y	Pointe	PDQ Signs	Goodyear	T&W Tire	Tire mart



CITY OF TYLER CITY COUNCIL COMMUNICATION

Agenda Number. C-A-8

Date: October 8, 2025

Subject: Request that the City Council consider authorizing the City Manager to award the annual price agreement for the purchase of Ford Products as needed from Core & Main LP for the fiscal year beginning October 1, 2025.

Item Reference: **City Council Agenda Items: C-A-2, 9-25-19; C-A-6, 9-9-20; C-A-3, 9-22-21; CA-12, 9-14-22; C-A-17, 9-13-23; C-A-11, 9-25-24**

Annual price agreement sealed bids were received for providing:

a. Bid No. 25-055 Water and Sewer New Install and Repair Products: for use in the City's water and sanitary sewer system. Requests for bids were sent directly to nine vendors. Three bids were received. Core & Main LP submitted the lowest responsible bid for Ford Products. See Category Summary on bid tabulation for details.

The tabulation sheets are attached for review.

The annual price agreement will establish unit prices to be used throughout Fiscal Year 2025-26.

RECOMMENDATION:

It is recommended that the City Council authorize the City Manager to award the annual price agreement for the purchase of Ford Products as needed from Core & Main LP for the fiscal year beginning October 1, 2025.

Attachments:

[D Tabulation Ford Products](#)

Drafted/Recommended By:
Department Leader

Sherry Pettit, Purchasing Manager

Edited/Submitted By:
City Manager

CITY OF TYLER PURCHASING

CITY OF TYLER BID # 25-055

DATE OPENED & TABULATED

August 26, 2025

BID TITLE: Water and Sewer New Install and Repair Products for Fiscal Year 2025-2026

VENDOR			Core & Main LP		
ITEM	QTY	CATEGORY 2 FORD PRODUCTS:	UNIT PRICE	TOTAL	Brand
65	4	Branch Connection, 3 Way 1" Multibranch-CTS x 2" Single Branch Male IP, Ford Y48-347, no lead	\$ 127.38	\$ 509.52	Ford
66	4	Branch Connection, 3 Way 1" Multibranch-Flare x 1 1/2" Single Iron Pipe, Ford Y28-346, no lead	\$ 186.77	\$ 747.08	Ford
67	3	Corporation, 3/4" CC, Ford, F1000-3, no lead	\$ 39.23	\$ 117.69	Ford
68	86	Corporation, 1" CC, Ford, F1000-4, no lead	\$ 59.33	\$ 5,102.38	Ford
69	5	Corporation, 3/4" IP, Ford, F1100-3, no lead	\$ 39.23	\$ 196.15	Ford
70	22	Corporation, 1"IP, Ford, F1100-4, no lead	\$ 59.33	\$ 1,305.26	Ford
71	3	Corporation, 1 1/2" IP, Ford, FB1100-6, no lead	\$ 171.02	\$ 513.06	Ford
72	3	Corporation, 2" IP, Ford, FB1100-7, no lead	\$ 282.87	\$ 848.61	Ford
73	34	Coupling, Compression, 3/4", Ford, C4433, no lead	\$ 21.91	\$ 744.94	Ford
74	50	Coupling, Compression, 1" x 3/4", Ford, C4434, no lead	\$ 25.45	\$ 1,272.50	Ford
75	50	Coupling, Compression, 1", Ford, C4444, no lead	\$ 25.06	\$ 1,253.00	Ford
76	7	Coupling, Compression, 1 1/2", Ford, C4466, no lead	\$ 83.83	\$ 586.81	Ford
77	12	Coupling, Compression, 2", Ford, C4477, no lead	\$ 113.17	\$ 1,358.04	Ford
78	7	Coupling, Compression CTS x PVC, 2", Ford, C4777, no lead	\$ 134.63	\$ 942.41	Ford
79	3	Coupling, 1/2" Lead Corp. X 3/4" IP., Ford, LFC1-13, no lead	\$ 28.22	\$ 84.66	Ford
80	3	Coupling, 5/8" Lead Corp. X 3/4" IP., Ford, LFSC-2, no lead	\$ 18.80	\$ 56.40	Ford
81	3	Coupling, 3/4" Lead Corp. X 3/4" IP., Ford, LFSC-3, no lead	\$ 25.96	\$ 77.88	Ford
82	3	Coupling, 1" Lead Corp. X 1" IP., Ford, LFSC-4, no lead	\$ 50.42	\$ 151.26	Ford
83	70	Curb Cock, Comp. 3/4" X Fem I P, Ford, B41333W, no lead	\$ 72.27	\$ 5,058.90	Ford
84	240	Curb Cock, Comp. 1" X Fem I P, Ford, B41444W, no lead	\$ 109.64	\$ 26,313.60	Ford
85	59	Curb Cock, Flare 3/4" X Fem I P, Ford, B21333W, no lead	\$ 75.50	\$ 4,454.50	Ford
86	75	Curb Cock, Flare 1" X Fem I P, Ford, B21444W, no lead	\$ 105.56	\$ 7,917.00	Ford
87	22	Curb Cock, Straight, 3/4", Ford, B11333W, no lead	\$ 64.24	\$ 1,413.28	Ford
88	49	Curb Cock, Straight, 1", Ford, B11444W, no lead	\$ 98.47	\$ 4,825.03	Ford
89	3	Curb Cock, Straight, 1 1/2", Ford, B11666W, no lead	\$ 198.97	\$ 596.91	Ford
90	6	Curb Cock, Straight, 2", Ford, B11777W, no lead	\$ 289.84	\$ 1,739.04	Ford
91	17	Fitting, Female 3/4" IP X CTS Comp, Ford, C1433, no lead	\$ 18.92	\$ 321.64	Ford

92	50	Fitting, Female 1" IP X CTS Comp, Ford, C1444, no lead	\$ 25.67	\$ 1,283.50	Ford
93	104	Fitting, Male 3/4" IP X CTS Comp, Ford, C8433, no lead	\$ 17.99	\$ 1,870.96	Ford
94	192	Fitting, Male 1" IP X CTS Comp, Ford, C8444, no lead	\$ 21.30	\$ 4,089.60	Ford
95	33	Fitting, Male 1 1/2" IP X CTS Comp, Ford, C8466, no lead	\$ 58.34	\$ 1,925.22	Ford
96	74	Fitting, Male 2" IP X CTS Comp, Ford, C8477, no lead	\$ 85.01	\$ 6,290.74	Ford
97	104	Fitting, Male 3/4" IP X PVC Comp, Ford, C8733, no lead	\$ 23.81	\$ 2,476.24	Ford
98	192	Fitting, Male 1" IP X PVC Comp, Ford, C8744, no lead	\$ 37.18	\$ 7,138.56	Ford
99	33	Fitting, Male 1 1/2" IP X PVC Comp, Ford, C8766, no lead	\$ 73.09	\$ 2,411.97	Ford
100	74	Fitting, Male 2" IP X PVC Comp, Ford, C8777, no lead	\$ 106.21	\$ 7,859.54	Ford
101	99	Coupling, Meter, Ford, C38-23-2.5, 3/4" X 2 1/2", no lead	\$ 11.68	\$ 1,156.32	Ford
102	47	Coupling, Meter, Ford, C38-23-2, 3/4" X 2", no lead	\$ 11.68	\$ 548.96	Ford
103	115	Coupling, Meter, Ford, C38-23-3, 3/4" X 3", no lead	\$ 18.19	\$ 2,091.85	Ford
104	341	Coupling, Meter, Ford, C38-44-2.625, 1" X 2 5/8", no lead	\$ 14.16	\$ 4,828.56	Ford
105	80	Coupling, Meter, Ford, C38-23-1.625, 3/4" X 1 5/8", no lead	\$ 11.68	\$ 934.40	Ford
106	292	Coupling, Meter, Ford, C38-24-2-5, 3/4" X 1" X 2 5/8", no lead	\$ 18.19	\$ 5,311.48	Ford
107	48	Coupling, Meter, Ford, C38-44-1.5, 1" x 1 1/2", no lead	\$ 17.48	\$ 839.04	Ford
108	55	Coupling, Meter, Ford, C38-44-3.5, 1" x 3 1/2", no lead	\$ 23.70	\$ 1,303.50	Ford
109	16	Valve, Angle, 3/4", Ford, BA43-332W, no lead	\$ 91.04	\$ 1,456.64	Ford
110	22	Valve, Angle, 1", Ford, BA43-444W, no lead	\$ 136.59	\$ 3,004.98	Ford
111	6	Resetters, Meter, Ford V42-7W, no lead	\$ 112.03	\$ 672.18	Ford
112	10	Resetters, Meter, Ford V42-9W, no lead	\$ 113.41	\$ 1,134.10	Ford
113	6	Resetters, Meter, Ford V42-12W, no lead	\$ 117.40	\$ 704.40	Ford
114	6	Resetters, Meter, Ford V42-15W, no lead	\$ 122.34	\$ 734.04	Ford
115	6	Resetters, Meter, Ford V44-10W, 1", no lead	\$ 213.90	\$ 1,283.40	Ford
116	6	Resetters, Meter, Ford V44-12W, 1", no lead	\$ 218.97	\$ 1,313.82	Ford
117	6	Resetters, Meter, Ford, VBB46-18B, 1 1/2", no lead	\$ 1,537.30	\$ 9,223.80	Ford
118	6	Resetters, Meter, Ford, VBB47-18B, 2", no lead	\$ 1,644.05	\$ 9,864.30	Ford
119	6	Saddle, Tapping, 2" X 3/4" IP, PVC Pipe, Ford FFCD 202-250-IP3, OD 2.35-2.50	\$ 57.08	\$ 342.48	Ford
120	6	Saddle, Tapping, 2" X 1" IP, PVC Pipe, Ford FFCD 202-250-IP4, OD 2.35-2.50	\$ 57.08	\$ 342.48	Ford
121	6	Saddle, Tapping, 3" X 3/4" IP, PVC Pipe, Ford FFCD 202-380-IP3, OD 3.46-3.80	\$ 63.34	\$ 380.04	Ford
122	6	Saddle, Tapping, 3" X 1" IP, PVC Pipe, Ford FFCD 202-380-IP4, OD 3.46-3.80	\$ 63.34	\$ 380.04	Ford
123	6	Saddle, Tapping, 4" X 1" IP, PVC Pipe, Ford FFCD 202-540-IP4, OD 4.50-5.40	\$ 63.58	\$ 381.48	Ford
124	6	Saddle, Tapping, 4" X 2" IP, PVC Pipe, Ford FFCD 202-540-IP7, OD 4.50-5.40	\$ 70.02	\$ 420.12	Ford
125	6	Saddle, Tapping, 6"x 3/4" IP, PVC Pipe, Ford FFCD 202-690-IP3, OD 6.63-6.90	\$ 73.83	\$ 442.98	Ford
126	6	Saddle, Tapping, 6" X 1" IP, PVC Pipe, Ford FFCD 202-690-IP4, OD 6.63-6.90	\$ 73.83	\$ 442.98	Ford
127	6	Saddle, Tapping, 6" X 1" IP, PVC Pipe, Ford FFCD 202-750-IP4, OD 6.90-7.50	\$ 73.83	\$ 442.98	Ford
128	6	Saddle, Tapping, 8" X 1" IP, PVC Pipe, Ford FFCD 202-905-IP4, OD 8.63-9.05	\$ 84.63	\$ 507.78	Ford
			Total C2	\$ 154,343.01	



CITY OF TYLER CITY COUNCIL COMMUNICATION

Agenda Number. C-A-9

Date: October 8, 2025

Subject: Request that the City Council consider authorizing the City Manager to execute the annual Interlocal Agreement with the Northeast Texas Public Health District (NETHealth) for City support services to the District for FY 2025-26.

Item Reference: **Interlocal Cooperation Act; Texas Government Code Chapter 791; Approval of Budget by City Council on 9/10/25.**

The City of Tyler's funding for health services by the Northeast Texas Public Health District for Fiscal Year 2025-26 in the amount of \$200,000 was approved by the City Council on 9/10/25.

Each year, the City enters into an Interlocal Agreement with the Health District for the City to provide certain support services to the District. These include disposal of property, equipment maintenance, and support, prosecution of certain citations, personal and real property matters, and mail service. This Agreement will also be considered by the Northeast Texas Public Health Board.

RECOMMENDATION:

Request that the City Council consider authorizing the City Manager to execute the annual Interlocal Agreement with the Northeast Texas Public Health District (NETHealth) for City support services to the District for FY 2025-26.

Attachments:

[NETPHD Interlocal Agreement 2025.2026](#)

Drafted/Recommended By:

Department Leader Steven M. Kean, Deputy City Attorney

Edited/Submitted By:

City Manager

STATE OF TEXAS
COUNTY OF SMITH

§
§

**INTERLOCAL AGREEMENT BETWEEN
NORTHEAST TEXAS PUBLIC HEALTH
DISTRICT AND CITY OF TYLER**

WHEREAS, the City of Tyler (hereafter "City") and Smith County have previously created the Northeast Texas Public Health District, aka NET Health, (formerly Smith County Public Health District (hereafter "District" or "NETHealth") by agreement dated September 13, 1993; and

WHEREAS, the District desires the City to provide or make available certain maintenance and support services; and

WHEREAS, the Tyler City Council approved its annual budget on September 10, 2025; and

WHEREAS, the NET Health Board approved this Agreement on October 8, 2025;

NOW, THEREFORE, in consideration of the responsibilities and benefits contained herein, the parties hereto make the following agreements:

I. TERM OF AGREEMENT-MODIFICATION OF TERMS

The provisions and agreements set forth herein shall be in effect until September 30, 2026. It is the parties' intent to review all matters set forth prior to September 30, 2026, and to modify this agreement as is necessary or as is mutually desirable by the parties. The agreements set forth may not be modified, amended or deleted except in writing and signed by both parties, and approved by the governing bodies of both parties. Any such written contract modification shall be attached to this original agreement as an exhibit and shall state the effective date of the modification(s) described.

II. CITY SERVICES PROVIDED

The parties agree, in furtherance of the District's purposes as an independent stand-alone entity under terms of the Smith County Public Health District Cooperative Agreement dated September 13, 1993, that the City shall provide certain defined services below:

A. Disposal of Property

The District may request that District surplus personal property items be disposed of pursuant to the City's public auction procedures. The City Purchasing Department shall notify the District of all public auction dates and the District shall follow all City policies and procedures where there is a need to dispose of obsolete, excess, damaged or other surplus personal property items through the City's public auction procedure. The District shall deliver all items to the City Purchasing Agent or designee which is identified for public auction.

The District, as a political subdivision of the State, may also choose to transfer any surplus property to any other political subdivision of the State, on proper agreement with that transferee entity, and pursuant to state law for such transfers.

B. Equipment Maintenance and Support

The City shall provide District equipment maintenance through the City's maintenance agreements for typewriters, word processors, calculators, other related office machines, and vehicles used by the District, if requested and at cost. Where an item of equipment in need of maintenance falls outside the warranty period and costs are associated with the repair of the item, the City shall, upon invoice from the City's maintenance provider, invoice the District for all costs associated with that maintenance or repair. The District shall remit payment due to the City when requested.

C. Prosecution of District Citations or Complaints and Collection of Fines—Municipal Court Services

The District shall have the right to file all health-related citations and complaints occurring within the corporate limits of the City of Tyler at the City's Municipal Court. All amounts recovered shall be placed into the City's General Fund. The Municipal Court shall keep a written account of all fines recovered as related to District citations and complaints and to make that information available on request by the District.

The District shall make available all witnesses for scheduled court dates, where necessary, and to provide all relevant information on a given citation or complaint at the time of filing. Further, the District shall meet all reasonable requests by the City Prosecutor in preparing a case for prosecution. The City Prosecutor retains all prosecutorial immunities under law in providing such services to the District and shall have the sole authority to determine whether a case should be prosecuted. The District can, at any time following the filing of a citation or complaint, request dismissal of a case by notifying the City Prosecutor who retains the sole authority to determine whether a case is dismissed. If such a determination is made by the City Prosecutor, the Prosecutor will be responsible for ensuring that the case is properly dismissed pursuant to Municipal Court procedures.

Where applicable, the Court shall have the same authority to issue and serve warrants related to District tickets and complaints as it does for City-generated citations and complaints.

D. Personal and Real Property Ownership

For the term of this agreement, all personal and real property ownership rights shall be retained by the City. Ownership of personal property currently owned by the City may be transferred to the District during the term of this agreement, but only if supported by written instrument, to be signed by both parties and if approved by both governing bodies.

E. Mail Service Pick Up and Delivery and Metering.

City shall provide daily mail pickup and delivery service. City shall also meter postage subject to reimbursement by District upon receipt of a bill.

III. LIABILITY OF PARTIES RETAINED

The parties, as independent political subdivisions of the State, cannot indemnify each other for any claims, damages, judgments, costs, or expenses arising out of the sole or partial negligent or intentional act or omission by the other. To the extent permitted by law, the parties agree to provide indemnity to the extent that the act or omission giving rise to any claims, damages, judgments, costs or expenses is the fault of the indemnifying party. The City, in providing these administrative and support services to the District, does not assume liability on behalf of the District and the District shall remain obligated to comply with all state, local and federal laws in terms of any service provided herein.

IV. MEDIATION AGREEMENT

Should a legal dispute arise out of the performance of this agreement, the parties shall in good faith attempt to resolve those issues informally, and upon failure to do so shall mediate the dispute prior to any litigation. In this event, the parties shall hire a neutral third-party mediator with no vested or future interest in the outcome of the dispute and shall split all associated costs of mediation between the parties. The agreement to mediate is binding as a required step prior to any litigation commencement and the parties will in good faith make every attempt to resolve the dispute without court intervention.

Where in the opinion of the City Manager or the District's CEO, mediation of a dispute is recommended, that recommendation shall be presented to the City Council and District Board respectively. The City Council and District Board shall be fully briefed on the reasons for mediation and is subject to prior authorization of associated costs by each governing body.

This agreement shall be governed by the laws of the State of Texas. Venue for any legal proceeding involving this agreement shall be in the courts of Smith County, Texas, for State law issues, and in the Eastern District of Texas, Tyler Division, for federal law issues.

Executed this _____ day of _____, 2025.

ON BEHALF OF CITY OF TYLER:

**ON BEHALF OF NORTHEAST TEXAS
PUBLIC HEALTH DISTRICT:**

BY: _____
EDWARD BROUSSARD,
CITY MANAGER

BY: _____
GEORGE ROBERTS, CEO

ATTEST:

ATTEST:

CASSANDRA BRAGER
CITY CLERK

BOARD SECRETARY

APPROVED:

STEVEN M. KEAN
DEPUTY CITY ATTORNEY

Notary Statement for Northeast Texas Public Health District

STATE OF TEXAS §

COUNTY OF SMITH §

This instrument was acknowledged before me on the ____ day of _____, 2025 by _____, on behalf of Northeast Texas Public Health District.

Notary Public in and for the State of Texas



CITY OF TYLER CITY COUNCIL COMMUNICATION

Agenda Number. C-A-10

Date: October 8, 2025

Subject: Request that the City Council consider authorizing the City Manager to execute the Funding Amendment for FY 2025-26 to the Northeast Texas Public Health District Cooperative Agreement.

Item Reference: **Interlocal Cooperation Act; Texas Government Code Chapter 791; 10/1/93 Cooperative Agreement with Smith County creating Northeast Texas Public Health District; Annual Funding Amendment to Cooperative Agreement; approval of Budget by City Council on 9/10/25**

The City of Tyler and Smith County, as operating members, previously entered into a cooperative agreement to create the Northeast Texas Public Health District (formerly Smith County Public Health District) as of October 1, 1993. The original cooperative agreement set forth the City and County budgets for various District public health services.

An annual amendment to the original cooperative agreement setting forth the City's and County's funding of the budgets approved for operation of the District is executed each year. The City of Tyler's funding for the District services for Fiscal Year 2025- 2026 in the amount of \$200,000 was approved by the City Council on 9/10/25. The amendment to the Cooperative Agreement will be presented to the Smith County Commissioners Court and to the Northeast Texas Public Health District Board for approval.

RECOMMENDATION:

Request that the City Council authorize the City Manager to execute the Funding Amendment for FY2025-26 to the Northeast Texas Public Health District Cooperative Agreement.

Attachments:
[25 NETPHD Cooperative Agreement](#)

Drafted/Recommended By:
Department Leader Steven M. Kean, Deputy City Attorney

Edited/Submitted By:
City Manager

**COUNTY OF SMITH
STATE OF TEXAS**

**FUNDING AMENDMENT FOR FISCAL YEAR 2025-2026
NORTHEAST TEXAS PUBLIC HEALTH DISTRICT COOPERATIVE AGREEMENT**

WHEREAS, the City of Tyler, Texas, and Smith County, Texas, as operating members, entered into a cooperative agreement to create the Northeast Texas Public Health District (formerly Smith County Public Health District), as of October 1, 1993; and

WHEREAS, an amendment to the original cooperative agreement setting forth the City's funding of the budget approved for operation of the District for fiscal year 2025-2026 of \$200,000.00 was approved by the Tyler City on September 10, 2025; and

WHEREAS, an amendment is needed to reflect the budget approved for operation of the District for fiscal year 2025-2026;

NOW, THEREFORE, BE IT RESOLVED THAT:

PART 1: The operating member's budget for operation of the Northeast Texas Public Health District for fiscal year 2025-2026, is fully incorporated into the original Smith County Public Health District Cooperative Agreement and thereby replaces any references in Article III.A. of the original agreement to the fiscal year 1993-94 budgeted amounts.

PART 2: All remaining provisions set forth in the Smith County Public Health District Cooperative Agreement, as amended in writing, are in full force and effect and are not modified by this amendment.

SIGNED this ____ day of October , 2025.

FOR CITY OF TYLER, TEXAS

FOR SMITH COUNTY, TEXAS

EDWARD BROUSSARD, CITY MANAGER

NEAL FRANKLIN, SMITH
COUNTY JUDGE

ATTEST:

ATTEST:

CASSANDRA BRAGER, CITY CLERK

KAREN PHILLIPS, COUNTY CLERK

APPROVED:

APPROVED

DEBORAH G. PULLUM, CITY ATTORNEY

THOMAS WILSON, SMITH
COUNTY CIVIL ATTORNEY