CITY COUNCIL AGENDA

Wednesday, March 26, 2025
9:00 am

CITY OF TYLER
A Natural Beauty

CITY COUNCIL
Donald P. Warren, Mayor
Stuart Hene, District 1
Petra Hawkins, District 2
Dr. Shirley McKellar, District 3
James Wynne, District 4
Lloyd Nichols, District 5
Brad Curtis, District 6

CITY COUNCIL MEETING AGENDA

CITY COUNCIL CHAMBERS - CITY HALL

City Hall, City Council Chambers
212 N. Bonner Avenue, 2nd Floor
Tyler, Texas
Follow us on Facebook Live at:
https://www.facebook.com/CityofTylerTexas/
Wednesday, March 26, 2025
9:00 am

Internet website http://www.cityoftyler.org and Cable Access Channel 3

Please call (903) 531-1250 if you need assistance with interpretation or translation for this City meeting.

Si usted necesita ayuda con la interpretación o traducción de cualquier material en este sitio o en una reunión pública de la Ciudad de Tyler por favor llame al (903) 531-1250.

AMERICANS WITH DISABILITIES ACT NOTICE

The City of Tyler wants to ensure that City Council Meetings are accessible to persons with disabilities. If any individual needs special assistance or accommodations in order to attend a City Council meeting, please contact the City Manager's Office at 903.531.1250, in advance so accommodations can be made.

COURTESY RULES

Thank you for your presence. The City Council appreciates your interest in Tyler City Government. To ensure fairness and orderly meetings, the Council has adopted rules of courtesy which apply to all members of the Council, Administrative Staff, News Media, Citizens and Visitors. If you wish to address the Council, please fill out the information on the IPAD located outside the Council Chambers. Speakers will be heard as the individual item(s) in which they have registered an interest come before the Council. Your remarks will be limited in duration depending on the number of people wanting to speak on a particular item. Comments to the City Council should only be made from the podium. This will ensure that the comments are picked up by the microphones and are made a part of the official record. Delay or interruption of the proceedings will not be tolerated.

INVOCATION

PLEDGE OF ALLEGIANCE

MINUTES

Request that the City Council consider approving the minutes of the regular called meeting of the City Council of the City of Tyler, Texas, held on February 12, 2025.

AWARDS

A-1 Request that the City Council consider accepting the Texas Municipal Library Directors Association 2024 Achievement of Excellence in Libraries Award.

PRESENTATION

P-1 Request that the City Council consider hearing a presentation and approving the Annual Comprehensive Financial Report for the fiscal year ending on September 30, 2024, as presented by Gollob Morgan Peddy.

P-2 Request that the City Council consider receiving an updated presentation on the progress of the Consent Decree Program for Tyler Water Utilities.

ZONING

Z-1 PD25-005 ALLEN ROBERT H TESTAMENTARY TRUST ET AL (CUMBERLAND PARK DEVELOPMENT AT SOUTH BROADWAY AVENUE, CUMBERLAND ROAD, CENTENNIAL PARKWAY AND MARKET SQUARE BOULEVARD)
Request that the City Council consider adoption of an Ordinance approving the concept plan amendment for the Cumberland Park Development currently zoned 'AG', Agricultural District, 'RPO', Restricted Professional Office District, and 'PCD', Planned Commercial Development District.

Z-2 PD24-036 ALLEN ROBERT H TESTAMENTARY TRUST ET AL (240 CENTENNIAL PARKWAY AND APPROXIMATELY 90 ACRES OF LAND EAST OF CENTENNIAL PARKWAY)
Request that the City Council consider adoption of an Ordinance approving a zone change from 'AG', Agricultural District, 'RPO', Restricted Professional Office District, and 'PCD', Planned Commercial Development District to 'PMF', Planned Multi-Family District with final site plan.

Z-3 Z25-002 NEW DOOR PROPERTIES LLC (1204 KENNEDY ROAD)
Request that the City Council consider adoption of an Ordinance approving a zone change from 'R-1B', Single-Family Residential District to 'R-1D', Single-Family Detached and Attached Residential District.

Z-4 Z25-001 REGINALD JENKINS (2120 NORTH GASTON AVENUE)
Request that the City Council consider adoption of an Ordinance approving a zone change from 'R-1B', Single-Family Residential District to 'R-1D', Single-Family Detached and Attached Residential District.

RESOLUTION

R-1 Request that the City Council consider adoption of a Resolution authorizing submission of an application by the Tyler Fire Department for and acceptance of grant funding through the Office of the Texas Governor's (OOG) Homeland Security Grant Division (HSGD) and for grant funding through the State Homeland Security Program (SHSP), as managed by the East Texas Council of Governments, to be used to support programs and projects aimed at maintaining and/or enhancing the City of Tyler's emergency preparedness and response capabilities.

MISCELLANEOUS

M-1 Request that the City Council consider authorizing the City Manager to execute a Capital Improvements Project contract, in the amount of $151,198.92, with Advanced Water Well Technologies for the Well Survey Phase 2 Project (Buyboard Contract #672-22) and adopt a Resolution reserving the right to reimburse expenditures with proceeds of future debt.

M-2 Request that the City Council consider authorizing the City Manager to execute a contract for the "Group 9 Cleaning & Closed-Circuit Television (CCTV) Recording of Wastewater Lines, Basin 13", Bid No #25-018, with Pro-Pipe, Inc for $1,516,869.87.

M-3 Request that the City Council consider authorizing the City Manager to enter into an agreement with MHS Planning & Design to prepare Stewart Park design plans, in the amount of $67,500.00.

M-4 Request that the City Council consider ratifying City Staff's previous execution of an indefinite right-of-way use agreement and easement with ATDL Ferguson, LLC, dba The Gardens at West Oak for the purpose of utilizing designated parking spaces in the City of Tyler public right-of-way on West Erwin Street and West Ferguson Street, Tyler, Texas.

BOARD APPOINTMENTS

B-1 Request that the City Council consider making appointments to fill vacancies on the Disability Issues Review Board, Historical Preservation Board, Parks Board and the Main Street Board.

CONSENT

(These items are considered to be routine or have been previously discussed, and can be approved in one motion, unless a Council Member asks for separate consideration of an item.)

C-A-1 Request that the City Council consider authorizing the City Manager to approve the reconciliation change order final payment and release of the retainage in the amount of $31,640.00 to N.G. Painting, L.P., for the Shiloh Road Elevated Storage Tank Rehabilitation project.

C-A-2 Request that the City Council consider authorizing the City Manager to purchase two (2) BraunAbility Voyager ADA (Americans with Disabilities Act) Minivans for Transit Department from Model 1 Commercial Vehicles, Inc., for a total of

$195,623.70 through the State of Oklahoma contract SW0797C FY25.

C-A-3 Request that the City Council consider authorizing the City Manager to execute the Reconciliation Change Order with Hartbeat Construction for the Repair of Stormwater Inlet Boxes - 2024 project, Bid No. 24-016, increasing the approved contract amount by $20,934.50, from $320,449.50 to $341,384.00, and approve the release of retainage.

C-A-4 Request that the City Council consider authorizing the City Manager to purchase five RTVs (Rough Terrain Vehicles) from Lowe Tractor for $11,579.85 each to replace units for the Parks Department with the option to purchase additional units as needed for fiscal year 2025 for a total purchase price of $57,899.25 through Sourcewell Contract #031121.

C-A-5 Request that the City Council consider authorizing the City Manager to ratify the underground fuel storage tank project change orders for a total of $476,396.21.

C-A-6 Request that the City Council consider authorizing the City Manager to execute Work Order No. 3 with MHS Planning and Design, LLC., in an amount not to exceed $130,075, to provide final design and construction administration services for the 2025 Pedestrian Access Improvement Project.

C-A-7 Request that the City Council consider authorizing the City Manager to purchase one (1) rearload garbage truck from Doggett Freightliner to replace unit 15780 through Tips Contract #230802 for a purchase price of $258,118.35.

C-A-8 Request that the City Council consider authorizing the City Manager to execute the Second Amendment to the Interlocal Agreement for Computer Support Services between the City of Tyler and the City of Whitehouse.

C-A-9 Request that the City Council consider adopting a Resolution amending the polling locations and giving Notice of an Election for a previously called Election for May 3, 2025, to fill the offices of Tyler City Council Members for Districts No. 1 and 3, making provisions for and resolving other matters incident and related to such regular election, and reducing the total number of voting locations throughout Smith County.

C-A-10 Request that the City Council consider authorizing the City Manager to execute an Engineering Services Contract, in an amount not to exceed $242,500.00, with Halff Associates, Inc. for Consent Decree Field Management.

C-A-11 Request that the City Council consider authorizing the City Manager to execute an Engineering Services Contract, in an amount not to exceed $148,750.00, with Halff Associates, Inc. for Sanitary Sewer Line Relocation.

C-A-12 Request that the City Council consider authorizing the City Manager to approve a reconciliation change order that will reduce the contract amount by $9,849.64 and release of final retainage payment in the amount of $13,547.10 to Hartbeat Construction, for Private Lateral Group 2 Program Construction

C-A-13 Request that the City Council authorize the City Manager to ratify expenditures in the

amount of $126,702.32 by Advanced Water Well Technologies for all work performed on the number 3 pump and motor emergency rehabilitation at the Lake Tyler Raw Water Pump Station.

CITY MANAGER'S REPORT

ADJOURNMENT

MINUTES OF THE REGULAR CALLED MEETING OF
THE CITY COUNCIL OF THE CITY OF TYLER, TEXAS
February 12, 2025

A regular called meeting of the City Council of the City of Tyler, Texas, was held Wednesday, February 12, 2025 at 9:00 a.m. in the City Council Chambers, 2nd floor of City Hall, Tyler, Texas, with the following present:

Mayor:	Don Warren
Mayor Pro Tem:	Stuart Hene
Councilmembers:	Brad Curtis
	Shirley McKellar
	Petra Hawkins
	James Wynne
	Lloyd Nichols
City Manager:	Edward Broussard
Deputy City Manager:	Stephanie Franklin
Asst. City Manager:	Heather Nick
City Attorney:	Deborah G. Pullum
Senior Asst. City Attorney:	April Earley
Senior Asst. City Attorney:	Alesha Buckner
Director of Organizational Development:	Regina Y. Moss
Airport Manager:	Stephen Thompson
Planning Director:	Kyle Kingma
Chief Information Officer:	Benny Yazdanpanahi
City Fire Chief:	David Coble
City Librarian:	Ashley Taylor
Police Chief:	Jimmy Toler
Director of Utilities:	Kate Dietz
Director of Parks & Recreation:	Leanne Robinette
Director of Solid Waste, Transit:	Leroy Sparrow
City Clerk:	Cassandra Brager

INVOCATION

The Invocation was given by Councilmember Wynne.

MINUTES

Motion by Councilmember Wynne to approve the December 11, 2024 minutes; seconded by Councilmember Curtis; motion carried 7 - 0 & approved as presented.

RESOLUTION

R-1 Request that the City Council consider adoption of a Resolution in support of the Tyler Trails, The Arbors of Old Jacksonville and Pioneer Crossing housing tax credit project proposals and the approval of the waiver of development/permit fees in the amount of $500 for each awarded project. **(R-2025-8)**

Motion by Councilmember Wynne to adopt a Resolution in support of the Pioneer Crossing housing tax credit project proposal and the waiver of development/permit

fees in the amount of $500 for this project; seconded by Councilmember McKellar; motion carried 7 - 0 & approved as presented.

MISCELLANEOUS

M-1 Request that the City Council consider authorizing the City Manager to execute a contract with Belt Construction of Texas, LLC in the amount of $28,191,846.00 for the Consent Decree Capacity Work Group 2 Sewer Site 13a2 Improvements, Bid 25-007 and to adopt a Resolution reserving the right to reimburse expenditures with proceeds of future debt. **(R-2025-9)**

Motion by Mayor Pro Tem Hene; seconded by Councilmember McKellar; motion carried 7 - 0 & approved as presented.

M-2 Request that the City Council consider naming a currently unnamed field at Fun Forest Park in honor of Reverend Ralph Caraway, Sr.

Reverend Ralph Caraway Senior was in attendance and thanked the City Council for naming the park in his honor.

Motion by Councilmember Hawkins; seconded by Councilmember McKellar; motion carried 7 - 0 & approved as presented.

CONSENT

(These items are considered to be routine or have been previously discussed, and can be approved in one motion, unless a Council Member asks for separate consideration of an item.)

C-A-1 Request that the City Council consider authorizing the City Manager to execute a reconciliation change order that will decrease the contract amount by $1,538,843.42 and the release of final retainage payment in the amount of $605,303.69 to Denali LLC for the Westside Wastewater Treatment Plant Sludge/Biosolids Lagoon Cleanout Project.

C-A-2 Request that the City Council consider authorizing the City Manager to ratify the executed Adopt-An-Airport agreement between the Rotary Club of Tyler and Tyler Pounds Regional Airport.

C-A-3 Request that the City Council consider adoption of a Resolution authorizing the City Manager, on behalf of the Tyler Police Department, to apply for and accept funding from the Department of Justice through the Edward Byrne Memorial Justice Assistance Grant (JAG), FY2026 in the amount of $43,614.00 to fund the purchase of digital message board trailers. **(R-2025-10)**

C-A-4 Request that the City Council consider adoption of a Resolution authorizing the application and acceptance of grant funding for the Police Department from the Office of the Governor, Homeland Security Grants Division, in the amount not to exceed $17,723.00, for the purchase of equipment intended to support local preparedness for law enforcement terrorism prevention activities. **(R-2025-11)**

C-A-5 Request that the City Council consider authorizing the City Manager to approve the Reconciliation Change order and releasing retainage in the amount of $24,490.47 to Reynolds and Kay, LTD, for the 2024 Asphalt Enhancement Project.

C-A-6 Request that City Council consider authorizing the City Manager to execute an agreement with Cyclyx International for plastics recycling.

C-A-7 Request the City Council consider authorizing the City Manager to approve the purchase of one mini excavator (skid steer) from Lower Tractor of Tyler, Sourcewell Contract # 031121 for $ 71,818.46.

C-A-8 Request that the City Council consider authorizing the City Manager to approve a one- year extension of an Interlocal Agreement between the City of Tyler and the City of Whitehouse for fire and first responder services.

C-A-9 Request that the City Council consider authorizing the City Manager to declare a Dodge Durango as surplus property and approve the inter- local agreement authorizing the sale to Yantis Independent School District for a total purchase price of $14,000.00.

C-A-10 Request that the City Council consider adoption of a Resolution authorizing continued participation by the City of Tyler with the Steering Committee of Cities Served by Oncor and authorize the annual assessment payment of $0.11 cents per capita to the Steering Committee. **(R-2025-12)**

C-A-11 Request that the City Council consider authorizing the City Manager to declare certain designated vehicles as surplus and ready to be auctioned.

C-A-12 Request that the City Council consider adopting a Resolution calling an election for May 3, 2025, to fill the offices of the Tyler City Council Members for Single Member Districts Numbers 1, 3 and 5 on the Tyler City Council, and calling for a joint election with Smith County. **(R-2025-13)**

C-A-13 Request that the City Council consider authorizing the City Manager to execute an Interlocal Election Contract with Smith County to perform certain joint elections services for the City Council Election to be held May 3, 2025.

C-A-14 Request that the City Council consider authorizing the City Manager to approve the purchase of Dell Servers and installation/configuration to expand the Police Department's evidence capacity.

C-A-15 Request that the City Council consider authorizing the City Manager to approve the purchase of Cisco Switches and installation/configuration in the amount of 3,139.46 to replace ten-year-old switch equipment that no longer receives the updates and is no longer Criminal Justice Information System (CJIS) compliant.

C-A-16 Request that the City Council consider authorizing the City Manager to approve the reconciliation change order final payment and release of the retainage in the amount of $132,706.39, to Casey Slone Construction LLC, for the Westside Wastewater Treatment Plant Administration Building.

C-A-17 Request the City Council consider authorizing the City Manager to approve the purchase of a SonicWall firewall to strengthen the redundancy and continuity of the City's 24x7 public safety network operations in the amount of $67,880.83.

C-A-18 Request that the City Council consider authorizing the City Manager to approve the reconciliation change order final payment and release of the retainage in the amount of $53,699.33 to Capps Capco Construction, for the 2023 Water Main Improvements Project.

Motion by Councilmember Curtis to approve the entire consent agenda as presented; seconded by Councilmember Wynne; motion carried 7 - 0 & approved as presented.

RECESS

City Council recessed at 9:27 am and came back together at 9:28 am for the celebration of City Manager, Edward Broussard.

CITY COUNCIL GATHERING NOTICE

There is the possibility that a quorum of the City Council will be present at the CELEBRATION OF EDWARD BROUSSARD on Wednesday, February 12, 2025, around 9:15 a.m. located at City Hall, 212 N Bonner Ave., Tyler, Texas.

Although some City-related items may be discussed, no action items will be considered by the City Council and no official action by the City Council is scheduled to be taken during this event.

Celebration ended at 9:38 am and City Manager's Report was given.
*******BACK FROM RECESS*****

CITY MANAGER'S REPORT

1. With the weather turning cold again, I think this is an important one to kind of make note of. So, for Tyler Water Utilities experienced 28 water main breaks during the cold weather in January. They completed all the repairs and restored service to our customers. The most significant breaks that you probably saw were on Richmond Road and Loop 323, 8th Street and Broadway. Both of those were 12-inch water main breaks. So, our Water Service Center called in additional personnel and worked through the night to ensure that the main breaks would cause as minor damage as possible in the area. And so, this is we're grateful for the hard work that our Water Utilities staff has and making those repairs while wet and in near-freezing conditions. And this is something especially as we kind of really head for Tyler the real big winter months now and just as it gets cold, you have that possible as far as with the ground contracting and then shifting. The thing that hit us on this one was as it warmed up, then the ground shifted again, and then the breaks. So, we expect probably in February to see a similar type of activity just as kind of we have this kind of weird weather right now of like weeks where it's freezing and weeks where you're in your shorts.

2. So, one of the things that our employees we provided for them this winter or in the fall was we gave them a day where they could give back to the community, and we call it the Day of Giving. And different departments could use that. You could use it for personal time for a day to go volunteer out in the community or you could do it as a team. Our Streets and Stormwater Department really did a great job of going out to the East Texas Food Bank and working out there. Those teams came together and did 750 senior boxes that were able to go out to our community. And, so they also went to hand and packaging kids' cafe after-school bags, and these bags are crucial for local children that have healthy meals and snacks to support their growth and development. But this was something that our Streets team and Stormwater Department went out and volunteered at East Texas Food Bank, and we're proud of them for giving back to the community in that way.
3. And then, finally, I want to invite you all, along with the Tyler Fire Department to welcome our two new vehicles, Engine 2 and Engine 7 with push-in celebrations on Tuesday, February 25th. The push-in for Engine 2 will take place at Station 2 over on Old Bullard Road and then the one for Engine 7 will be at Station 7 which will be at 344 Troup Highway, there right next to the cemetery. And so, the addition of these two vehicles allows the Fire Department to maintain its class one rating for ISO. These fire engines took a little bit of time. These were the ones we ordered, I want to say two years ago, three years ago. Just kind of gives you an idea of the timeline of how long it takes to get the fire engines as far as built and then to us.

EXECUTIVE SESSION – City Council convened into executive session at 9:44 am.

The City Council may go into Executive Session regarding any item posted on the Agenda as authorized by Title 5, Chapter 551 of the Texas Government Code.

Notice is hereby given that the City Council may go into Executive Session in accordance with the following provisions of the Government Code: Under Tex. Gov't Code section 551.074

"Personnel Matters" deliberation regarding the following: The employment, duties and evaluation of the City Manager.

Any final action by the City Council will be taken in open session.

City Council reconvened from executive session at 10:15 am with no action taken.

ADJOURNMENT

Motion by Councilmember McKellar to adjourn the meeting at 10:15 am; seconded by Councilmember Hawkins; motion carried 7 - 0 & meeting adjourned.

_____
DONALD P. WARREN, MAYOR OF THE CITY OF TYLER, TEXAS

A T T E S T:

_____
CASSANDRA BRAGER, CITY CLERK

CITY OF TYLER
CITY COUNCIL COMMUNICATION

Agenda Number. A-1

Date: March 26, 2025

Subject: Request that the City Council consider accepting the Texas Municipal Library Directors Association 2024 Achievement of Excellence in Libraries Award.

Item Reference:

The Texas Municipal Library Directors Association has designated the Tyler Public Library a winner for the 2024 Achievement of Excellence in Libraries Award. Tyler Public Library has a proven record of commitment to providing exceptional service to the Tyler community. Of the 542 public library systems in Texas, Tyler Public Library is one of only 102 that have earned the 2024 award. With this honor, Tyler Public Library is now in the top 19% of all public libraries in the state.

RECOMMENDATION:

It is recommended that the City Council accept the 2024 Achievement in Excellence in Libraries Award.

Attachments:
TMLDA Award Plaque Template

Drafted/Recommended By:
Department Leader Ashley Taylor, City Librarian

Edited/Submitted By:
City Manager

2024
Achievement of Excellence in Libraries Award

Presented to:

Tyler Public Library

Awarded by

Texas Municipal Library Directors Association

CITY OF TYLER
CITY COUNCIL COMMUNICATION

Agenda Number. P-1

Date: March 26, 2025

Subject: Request that the City Council consider hearing a presentation and approving the Annual Comprehensive Financial Report for the fiscal year ending on September 30, 2024, as presented by Gollob Morgan Peddy.

Item Reference:

The audit firm of Gollob Morgan Peddy has completed the annual examination of the City of Tyler's combined financial statements for the fiscal year ending on September 30, 2024. This audit examination was made in accordance with generally accepted auditing standards and included tests of the accounting records and other auditing procedures as considered necessary. In regard to both the internal controls over financial reporting and the various grants, the external auditor did not find any material weaknesses and will issue an "unmodified opinion." An "unmodified opinion" (occasionally referred to as a "clean opinion") is extremely important to our citizens and to individuals holding the City of Tyler-issued revenue bonds.

Some major financial highlights from the "Management Discussion and Analysis" section of the report are as follows:

* The assets and deferred outflows of resources of the City of Tyler exceeded its liabilities and deferred inflows of resources on September 30, 2024, by $638,272,620 (net position).

*The City's total net position increased by $36,271,906 for the current year.

* As of the close of the current fiscal year, the City of Tyler's governmental funds reported combined ending fund balances of $76,421,272. $12,830,567 is unassigned and available for use within the City's fund designation and fiscal policies.

The Audit Committee met with the external auditors on March 14, 2025, to review and discuss the draft Annual Comprehensive Financial Report and recommends that the City Council approve and accept this report. A copy of the report has been forwarded to each City Councilmember for review. A representative from Gollob Morgan Peddy is available to answer questions.

RECOMMENDATION:

It is recommended that the City Council hear the presentation and approve the Annual Comprehensive Financial Report for the fiscal year ending on September 30, 2024, presented by Gollob Morgan Peddy.

Attachments:
City of Tyler- ACFR 2024

Drafted/Recommended By:
Department Leader Keidric Trimble, CFO

Edited/Submitted By:
City Manager

FUTURE READY

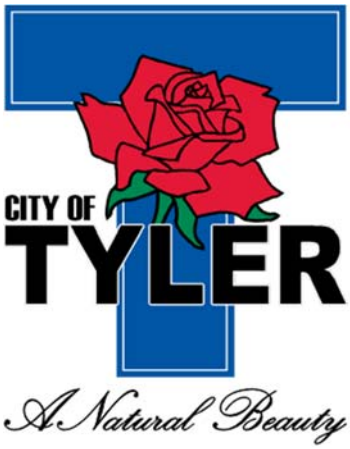
Annual Comprehensive Financial Report for
Fiscal Year Ended September 30, 2024
City of Tyler, Texas

CITY OF TYLER, TEXAS

ANNUAL COMPREHENSIVE FINANCIAL REPORT

FOR THE FISCAL YEAR ENDED
SEPTEMBER 30, 2024

Prepared by:
Keidric Trimble, Chief Financial Officer
Finance Department
Tyler, Texas


CITY OF
TYLER
A Natural Beauty

CITY OF TYLER, TEXAS
COMPREHENSIVE ANNUAL FINANCIAL REPORT
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024

TABLE OF CONTENTS

	EXHIBIT/ SCHEDULE	PAGE(S)
INTRODUCTORY SECTION		
Letter of Transmittal		i-vii
GFOA Certificate of Achievement for Excellence In Financial Reporting		viii
Organizational Chart		ix
List of Principal Officials		x
FINANCIAL SECTION		
Independent Auditors' Report		1-3
Management's Discussion and Analysis		4-12
Basic Financial Statements:		
Government-Wide Financial Statements:		
Statement of Net Position	1	16
Statement of Activities	2	17
Fund Financial Statements:		
Balance Sheet – Governmental Funds	3	18
Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position	4	19
Statement of Revenues, Expenditures, and Changes in Fund Balances – Governmental Funds	5	20
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities	6	21
Statement of Revenues, Expenditures, and Changes in Fund Balances – Budget and Actual – General Fund	7	22-23
Statement of Net Position – Proprietary Funds	8	24
Statement of Revenues, Expenses, and Changes in Net Position – Proprietary Funds	9	25
Statement of Cash Flows – Proprietary Funds	10	26
Statement of Net Position – Fiduciary Funds	11	27
Statement of Changes in Net Position – Fiduciary Funds	12	28
Notes to the Financial Statements		29-77
Required Supplementary Information:		
Schedule of Changes in Net Pension Liability and Related Ratios	A-1	79
Schedule of Contributions	A-2	80
Schedule of Changes in Net Pension Liability and Related Ratios – Firefighters' Relief and Retirement Fund	A-3	81
Schedule of Contributions – Firefighters' Relief and Retirement Fund	A-4	82

CITY OF TYLER, TEXAS
COMPREHENSIVE ANNUAL FINANCIAL REPORT
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024

TABLE OF CONTENTS

	EXHIBIT/ SCHEDULE	PAGE(S)
Required Supplementary Information (continued):		
Schedule of Changes in Net OPEB Liability and Related Ratios – Health Plan	A-5	83
Schedule of Contributions – Health Plan	A-6	84
Schedule of Changes in Net OPEB Liability and Related Ratios – Supplemental Death Benefits Plan	A-7	85
Additional Supplementary Information:		
General Governmental Funds:		
Combining Balance Sheet	B-1	87
Combining Schedule of Revenues, Expenditures and Changes in Fund Balances	B-2	88
Non-Major Governmental Funds:		
Combining Balance Sheet	C-1	92-93
Combining Statement of Revenues, Expenditures and Changes in Fund Balances	C-2	94-95
Detailed Schedules of Revenue, Expenditures, and Changes in Fund Balances – Budget and Actual:		
Police Forfeiture Fund	C-3	96
Park Improvement Fund	C-4	97
Court Special Fee Fund	C-5	98
Economic Development Fund	C-6	99
Hotel-Motel Occupancy Tax Fund	C-7	100
Donations Fund	C-8	101
Passenger Facility Charge Fund	C-9	102
PEG Fee Fund	C-10	103
CEBG Fund	C-11	104
Home Grant Fund	C-12	105
Homeownership and Housing Fund	C-13	106
Housing Assistance Fund	C-14	107
State and Federal Grants Fund	C-15	108
Transit System Fund	C-16	109
TIF/TIRZ #3 Fund	C-17	110
TIF/TIRZ #4 Fund	C-18	111
General Capital Projects Fund	C-19	112
Street Projects Fund	C-20	113
One-Half Cent Sales Tax Fund	C-21	114
Rose Complex Debt Service Fund	C-22	115
Cemeteries Fund	C-23	116
Internal Service Funds:		
Combining Statement of Net Position	D-1	118
Combining Statement of Revenues, Expenses and Changes in Net Position	D-2	119
Combining Statement of Cash Flows	D-3	120-121
Detailed Schedules of Revenues and Expenses – Budget and Actual:		
Productivity Improvement Fund	D-4	122
Fleet Maintenance and Replacement Fund	D-5	123
Property and Liability Insurance Fund	D-6	124
Employee Benefits Fund	D-7	125
Retiree Benefits Fund	D-8	126
Property and Facility Management Fund	D-9	127
Technology Fund	D-10	128

CITY OF TYLER, TEXAS
COMPREHENSIVE ANNUAL FINANCIAL REPORT
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024

TABLE OF CONTENTS

	EXHIBIT/ SCHEDULE	PAGE(S)
Fiduciary Funds:		
Employee Benefit Trust Funds:		
Combining Statement of Net Position	E-1	130
Combining Statement of Changes in Net Position	E-2	131
Private-Purpose Trust Funds:		
Combining Statement of Net Position	E-3	132
Combining Statement of Changes in Net Position	E-4	133
Detailed Budgetary Comparisons:		
Detailed Schedule of Revenues – Budget and Actual		
General Fund	F-1	135-137
Detailed Schedule of Expenditures – Budget and Actual		
General Fund	F-2	138-142
Detailed Schedule of Revenues – Budget and Actual		
Utilities Fund	F-3	143
Detailed Schedule of Expenses – Budget and Actual		
Utilities Fund	F-4	144-145
Detailed Schedule of Revenues and Expenses – Budget and Actual		
Sanitation Fund	F-5	146-147
Detailed Schedule of Revenues and Expenses – Budget and Actual		
Airport Fund	F-6	148
STATISTICAL SECTION (UNAUDITED)		
Net Position by Component	1	153
Changes in Net Position	2	154-155
Governmental Activities Tax Revenues by Source	3	156
Fund Balances of Governmental Funds	4	157
Changes in Fund Balances of Governmental Funds	5	158
General Governmental Tax Revenues by Source	6	159
Retail Sales and Sales Tax Revenue Allocation	7	160
Assessed Value and Estimated Actual Value of Taxable Property	8	161
Property Tax Rates – Direct and Overlapping Governments	9	162
Principal Property Taxpayers	10	163
Property Tax Levies and Collections	11	164
Ratios of Outstanding Debt by Type	12	165
Ratios of General Bonded Debt Outstanding	13	166
Direct and Overlapping Governmental Activities Debt	14	167
Legal Debt Margin Information	15	168
Pledged-Revenue Coverage	16	169
Demographic and Economic Statistics	17	170
Principal Employers	18	171
Full-time Equivalent City Government Employees by Function	19	172
Operating Indicators by Function	20	173
Capital Asset Statistics by Function	21	174

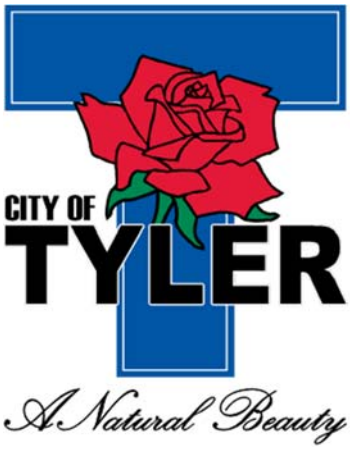
CITY OF TYLER, TEXAS
COMPREHENSIVE ANNUAL FINANCIAL REPORT
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024

TABLE OF CONTENTS

GOVERNMENTAL COMPLIANCE SECTION

Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*		176-177
Independent Auditors' Report on Compliance for Each Major Program and on Internal Control over Compliance Required by the Uniform Guidance		178-179
Schedule of Expenditures of Federal Awards	G-1	180-181
Notes to Schedule of Expenditures of Federal Awards		182
Schedule of Findings and Questioned Costs		183-184
Summary Schedule of Prior Audit Findings		185

INTRODUCTORY SECTION


CITY OF
TYLER
A Natural Beauty

March 6, 2025

The Honorable Mayor, Members of the City Council, and Citizens
City of Tyler
Tyler, Texas

The City of Tyler, Texas' (City) Charter requires an audit of the City's financial activities to be conducted by an independent certified public accountant at the end of each fiscal year. Upon completion of the audit, the results shall be reported in writing to the Council as soon as reasonably possible. This report is published to fulfill that requirement for the fiscal year ending September 30, 2024.

Management assumes full responsibility for the completeness and reliability of the information contained in this report, based upon a comprehensive framework of internal control. In developing and maintaining the City's accounting system, consideration is given to the adequacy of the internal control structure. Internal controls are designed to provide reasonable, but not absolute, assurance regarding (1) the safeguarding of assets against loss from unauthorized use or disposition and (2) the reliability of financial records for preparing financial statements that are free of any material misstatements. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived, and (2) the evaluation of costs and benefits requires estimates and judgments by management. All internal control evaluations occur within the above framework. We believe that the City's internal controls adequately safeguard assets and provide reasonable assurance of proper recording of financial transactions. To further ensure the validity of internal controls, we have implemented a fraud hotline.

Gollob Morgan Peddy & Co PC, Certified Public Accountants, have issued an unmodified ("clean") opinion on the City of Tyler's financial statements for the year ended September 30, 2024. In addition to meeting City Charter requirements, the audit was designed to meet the requirements of the Federal Single Audit Act of 1996 requirements and related Uniform Guidance requirements. The independent auditor's report is located at the front of the financial section of this report.

Management's discussion and analysis (MD&A) immediately follows the independent auditor's report and provides a narrative introduction, overview, and analysis of the basic financial statements. The MD&A complements this letter of transmittal and should be read in conjunction with this document.

City Profile

The City of Tyler, Texas, the county seat of Smith County, is considered the advanced manufacturing, health care, educational, and retail center of East Texas. Tyler is located on U.S. Highway 69 just south of Interstate 20, an equal distance (approximately 90 miles) between the cities of Dallas, Texas, and Shreveport, Louisiana. The City, encompassing approximately 53 square miles, had a 2020 census population of 105,995, which is a 9.38% increase from the 2010 census population of 96,900. Currently, the City's population is estimated to be 110,327. The City is commonly referred to as the City of Roses.

The City, incorporated in 1850, is a home rule city operating under the Council-Manager form of government. The City Charter was adopted on February 9, 1937. The home rule corporation status is granted under the Constitution and Laws of the State of Texas. The City Council is comprised of the Mayor and six Council members who function as the policy-making body of the City's government, determining the overall goals, objectives, and direction for City services, and adopting the annual operating budgets for all City departments. The City Council appoints the City Manager and is responsible for the daily management and implementation of the City's policy, including appointing the various executive team members and department leaders. The Mayor and Council members serve two-year terms, with general Council elections occurring yearly based on district. The mayor is elected at large; the remaining Council members are elected by district.

The City is a full-service municipality. Major services provided under general government and enterprise functions are police and fire protection, water and sewer services, sanitation services, parks and recreational facilities, library services, street improvements, capital projects administration, municipal court, animal services, code enforcement, development and planning services, and general administrative services. The City also has an airport and a convention center. Internal

services of the City, accounted for on a cost reimbursement basis, are the fleet services operations, technology services, property and facility management services, productivity pool, risk management services, and active and retired employee health and dental coverage. The City's Basic Financial Statements include all government activities, organizations, and functions for which the City is financially accountable, including blended component units defined by the Governmental Accounting Standards Board (GASB).

The City Charter provides that the City Council shall adopt by ordinance an annual budget prepared by the City Manager. This budget is presented to the City Council, and opportunities are provided for public comment during a series of public hearings before adoption. Budgetary control has been established at the individual fund level. The City Manager is authorized to transfer budgeted amounts between line items and departments within any fund; however, the City Council must approve any revisions that alter the total revenues or expenditures of any fund. Although the budget is adopted at a fund level, continued line item review and forecasting are done monthly and quarterly throughout the fiscal year to ensure compliance with the budget and completion of projects.

Local Economy

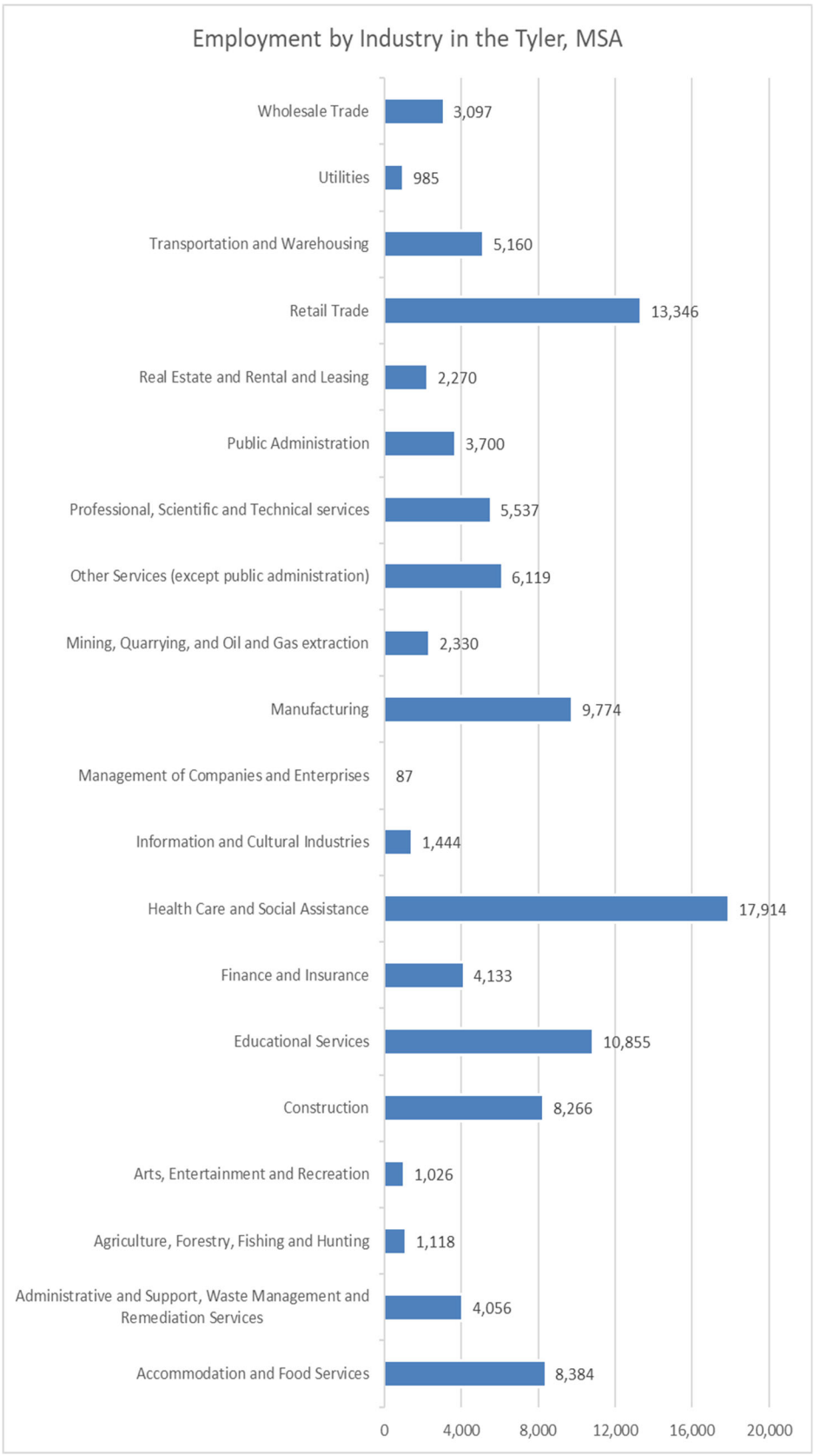
The information presented in the budget document is perhaps best understood when it is considered from the broader perspective of the specific environment within which the City operates. The chief industries in and around Tyler include health care and research; education; grocery distribution; retail and retail distribution; air conditioning unit manufacturing; cable, internet, and phone services; government services; engineering services; banking services; meat packing and processing; cast iron pipes and fitting manufacturing; oil and gas refining; ready mix concrete production; tourism; and growing and shipping rose bushes. This diversification is evident in the fact that no single taxpayer represents more than 1.90% of assessed valuation in the City.

Four institutions of higher education are located in Tyler. They are The University of Texas at Tyler, The University of Texas Health Science Center, Texas College, and Tyler Junior College. Several public school districts provide primary and secondary education, three charter schools, and ten private/parochial schools in the Tyler area.

Tyler is also the medical center of East Texas with three hospitals and numerous other supporting clinics, practices and specialty hospitals. Additionally, Tyler has many tourist attractions. The Texas Rose Festival includes the crowning of the Rose Queen, attracting a large number of visitors each year. The Azalea Trails attract additional tourism in the spring. Each September Tyler hosts the East Texas State Fair for one week providing midway, craft and 4H activities. Tyler State Park is located just north of Tyler and provides nature trails and camping in a scenic setting. Lake Tyler and Lake Tyler East, located twelve miles southeast of the City, are popular recreational and fishing sites.

The City actively works with the Tyler Economic Development Corporation and local industries to encourage expansions and relocations to our community. Two TIF/TIRZ zones were created in 2008, one in downtown and another in north Tyler in coordination with revitalization efforts. In fiscal year 2016, the downtown TIF/TIRZ was dissolved due to the value falling below the initial baseline. This was due to governmental agencies purchasing of properties and housing units receiving favorable tax exemptions. In October 2016, the city began the process of creating the new downtown TIRZ. In February 2018, the interlocal agreements were approved by City Council creating zone 4. Land is available for development; the area has an abundant water supply and typically mild weather. The Tyler area cost of living index has consistently been 90-96% of the national average for the past five years. Economic incentives as well as historic preservation incentives are available to facilitate business expansions or relocations.

Because of its location in a region with a varied economic base, unemployment is relatively stable, and in the last five years, trending with the State of Texas has remained consistently below the national average. During the past ten years, the unemployment rate has ranged from a low of 3.2 percent (2019) to a previous decade high of 6.9 percent (2013), only to end at the current rate of 3.9 percent. This figure indicates an increase of 0.3 % over the prior year while remaining in line with the State and National trends. The total workforce for the Tyler MSA region has increased to 109,601 based on the most recent estimates from 2022.

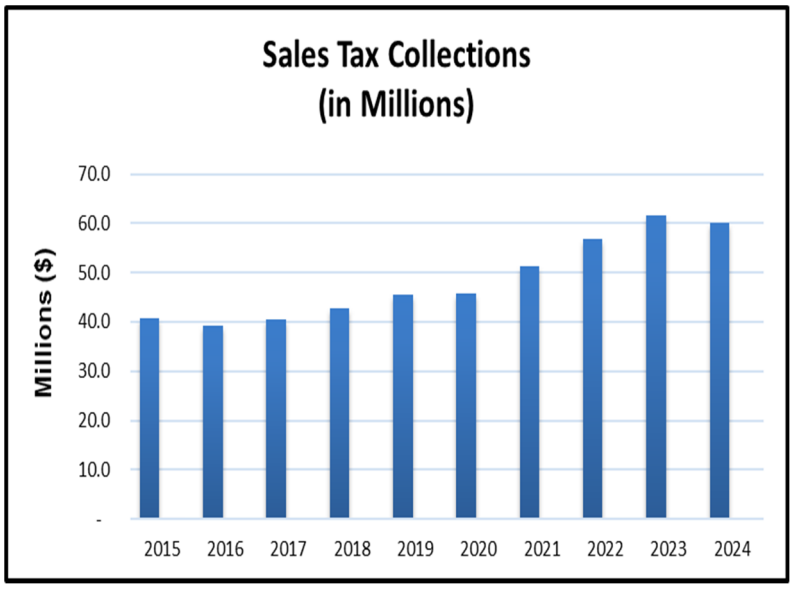

Employment by Industry in the Tyler, MSA
Wholesale Trade
3,097
Utilities
985
Transportation and Warehousing
5,160
Retail Trade
13,346
Real Estate and Rental and Leasing
2,270
Public Administration
3,700
Professional, Scientific and Technical services
5,537
Other Services (except public administration)
6,119
Mining, Quarrying, and Oil and Gas extraction
2,330
Manufacturing
9,774
Management of Companies and Enterprises
87
Information and Cultural Industries
1,444
Health Care and Social Assistance
17,914
Finance and Insurance
4,133
Educational Services
10,855
Construction
8,266
Arts, Entertainment and Recreation
1,026
Agriculture, Forestry, Fishing and Hunting
1,118
Administrative and Support, Waste Management and Remediation Services
4,056
Accommodation and Food Services
8,384
0
4,000
8,000
12,000
16,000
20,000

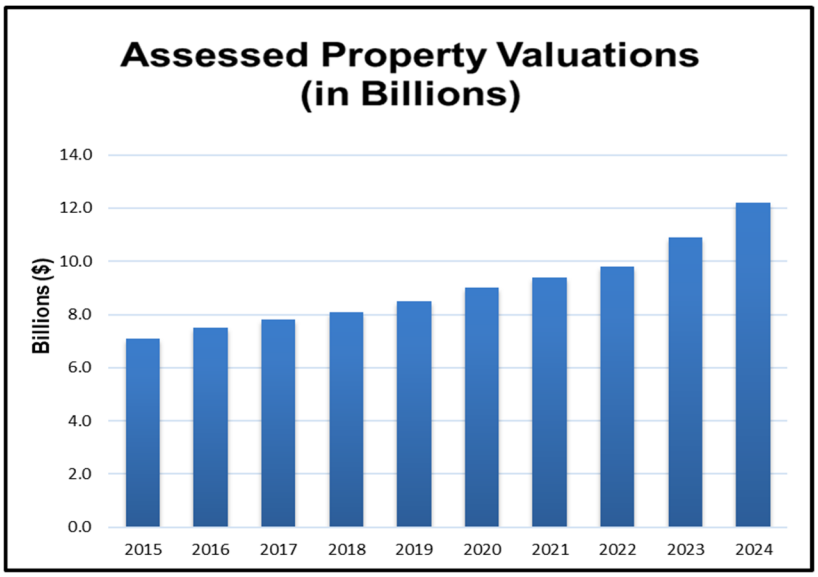
Population growth in the last five years has outpaced previous periods. The population grew 10 percent from 1990 to the year 2000. From 2000 to 2010, the population grew 16 percent. From 2010 to 2020, the population grew by 6 percent. From 2020 to the current year, the growth has been 5 percent. Market and economic analysts estimate that as many as 270,000 people come to Tyler daily to work, attend school, seek medical services, or shop. Loop 49 Toll Project is complete from State Highway 110 to I-20 to the west of Tyler. Loop 49 Toll will create a horseshoe loop around Tyler, connecting the City's southern regions to I-20. The loop allows for increased traffic from I-20 into the City of Tyler for shopping and economic development purposes.

Along with the Loop 49 project, the Northeast Texas Regional Mobility Authority was authorized in 2004 to construct, operate, and maintain turnpike projects in the state, including the Tyler area. Including various other interstate access means, the Tyler Pounds Regional Airport allows for secure and efficient air travel in and out of the region. Total flight enplanements have declined due to COVID-19 from 85,069 in 2014 to a current level of 55,653 in 2024. Tyler is the first Certified Retirement City in Texas. Tyler meets high standards for retiree living such as low cost of living, low crime rate, quality health care, abundant recreation and educational opportunities. Tyler is 16th in the nation for cost of living in Retirement Places Rated: Special Millennium Edition.

The economic outlook for Tyler is encouraging despite a decrease in sales tax collections by 2.44%. According to economist Dr. Ray Perryman, Tyler should see job growth over the next five years. Growth in Tyler is expected to occur faster than the nationwide rate. Assessed values have increased by 11.22% in 2023. The potential for sustained development is present, and many governmental and business leaders are working to ensure the City is poised for economic growth.

Economic Signs:





Long-term Financial Planning

Within the policy guidelines set by the Council for budgetary and planning purposes, the City of Tyler maintains an unassigned fund balance greater than 15 percent of total General Fund expenditures less transfers. In addition to the Capital Projects Fund, the City takes advantage of half-cent sales tax (4B) dollars to pay for capital projects related to street improvements, drainage projects, park improvements, and other projects as approved by the corporation board and the City Council. By paying cash for infrastructure projects, the City has attained its goal of eliminating general obligation debt as of February 2008.

The City has continued to maintain the lowest property tax rate for mid to large-sized cities in Texas in an effort to balance citizens' desire for lower property tax rates and the City's need to match operating costs associated with future planning initiatives. Sales tax has played a significant role in allowing the City to obtain this objective with a ten-year average increase of 4.31 percent. However, such a significant dependence has caused budgeting constraints, and all other sources of revenue will need to be reviewed to stabilize the city's revenue stream in the future. By maintaining adequate reserves and monitoring future economic conditions, the city plans to continue to provide for future citizens' needs in a streamlined and cost-effective manner.

Relevant Financial Policies

Multiyear forecasting is used in the revenue and expenditure budgeting process to realize all potential budgetary gains during restricted budgetary cycles. An OPEB trust was created in fiscal year 2009 to separate and invest the dollars related to retiree benefits to realize a greater rate of return while maintaining fiduciary responsibility and security of principal.

Major Initiatives

Tyler's rapid growth and potential for change make this the critical moment for a new comprehensive plan to guide and shape future development. The comprehensive plan, entitled Tyler 1st, was adopted in late 2007 and sets out a strategic framework for making decisions about Tyler's long-term physical development. It defines a vision for the future linked to overall goals and policies, and it contains strategies and action items for achieving those goals. During the planning process, residents and others with a stake in Tyler's future had the opportunity to articulate and review community values and goals through public discussion, create a vision for the kind of place they want Tyler to be for their children and grandchildren, and identify the key areas where the city must act -- both to preserve enduring character and to shape change so that their vision for Tyler's future can be achieved.

Tyler 1st provides policy and strategic guidance on the physical development and redevelopment of the City; guides the City to actively seek positive change and deflect negative change rather than react to change; provides predictability for developers, businesses, and residents; helps the City save money because it plans for orderly investment in services, facilities, and infrastructure; and helps Tyler preserve the sense of place and identity that make it unique.

Upgraded Bond Rating

The City of Tyler received an upgrade to AAA from Standard and Poor for general obligation indebtedness in 2009. This rating increase was partly due to the current pay as you go environment and elimination of general obligation bond debt. Additional planning initiatives that the City began during 2009 include a Lean Sigma program for standardizing and reducing costs and continued multiyear planning, including replacement funding for fleet acquisitions, HVAC replacement and roof replacements. This rating was reaffirmed in 2014.

Reimagining Downtown Tyler

We are building Tyler's future cityscape today, beginning in the heart of our community. Through a county-city partnership, Downtown Tyler will transform into a more vibrant, pedestrian-friendly and livable community space within the next three years.

Our revitalization project will provide a more connected and cohesive Downtown, focusing on enhancing our quality of life by creating green spaces and streetscapes. The revitalized square will be a beautiful central park, serving as a gathering spot for community members and visitors. The park will have multiple amenities, including seating areas, water features, bathrooms and a small food truck park. The square's east side will be an open space for large community events and festivals.

Smith County has jump-started the transformation by building a second parking structure with 500 spaces to accommodate visitors and beginning the construction of the new County Courthouse, which will be an architectural masterpiece in the center of Downtown.

We are also prioritizing improving mobility for all forms of transportation. Streets will be reconfigured to allow for two-way traffic, and roundabouts will be installed to slow down, but not stop, traffic flow. We will also widen sidewalks and install new street furniture, lighting, and landscaping. All these changes will make the area more pedestrian-friendly and a place you go to, not through.

The project will promote economic development and attract new businesses to the area. It will encourage the creation of new mixed-use developments and renovating existing buildings to create new retail, office, and residential spaces. These initiatives will help generate new jobs and opportunities for residents while making Downtown Tyler a more attractive destination.

Investing in Downtown Tyler is an investment in the future of our City. By creating a more livable, walkable, and connected Downtown, we are positioning ourselves for long-term economic growth and success. We look forward to sharing a thriving and vibrant Downtown!

Our Downtown revitalization project would not be possible without the partnership and monetary contributions from Smith County and Tyler Junior College. The additional funding approved by both entities through the Tax Increment Reinvestment Zone will support public safety and maintenance of our beautiful new Downtown

Mayor's Initiative – Tyler Rose Complex

Centrally located in Northeast Texas, Tyler is a hub for the region and is easily accessible to several major cities like Dallas and Shreveport, which makes it the perfect location to host groups for conferences and tours. The Tyler Rose Complex includes the newly built conference center, the recently renovated Mayfair building, the historic Rose Garden, the Tyler Civic Theater, the Tyler ISD regional sports stadium and the surrounding areas. Altogether, it boasts over 60,000 square feet of meeting space. The new Complex positions Tyler as a destination experience. The City's goal is to cultivate a distinct, all-inclusive atmosphere, nestled among the natural beauty of Tyler, with the best lodging, dining, shopping, and entertainment scene in East Texas.

The conference center, built as the centerpiece of the Rose Complex, is sure to offer attendees a conference experience like no other. A three-acre park stands before the mid-century-modern-inspired building to create an impressive and inviting entrance. The Center's unique design brings the outdoor beauty of the Tyler Rose Garden indoors, even inspiring the names of each room. From small break-out rooms to one big space seating almost 1,800 people or 1,300 banquet style, the space can transform to fit all conference needs. Attractive and efficient meeting spaces will aid Tyler in recruiting larger conventions to the region.

Another prime spot of the Rose Complex is The Mayfair. From its inception in 1927, the Mayfair was a cornerstone of entertainment, hosting everything from concerts and festivals to the occasional wrestling match. Following the renovations, it now serves as a dynamic extension of the Rose Complex, integrating with the neighboring W.T. Brookshire Conference Center and Tyler Rose Garden. This multipurpose venue can host intimate gatherings or grand spectacles, with seating for up to 300 in a dinner-style arrangement or 500 in an auditorium format.

The former dance hall was renovated to preserve its historical elements, including the original floors, windows, stage and green room. The dressing room has been transformed into a small museum, displaying items found during the construction, like a vintage amplifier and record player, an unopened bottle of whiskey from the prohibition era and the mirror Elvis once sat in front of for a photo.

But the revitalization doesn't end there. New structural enhancements ensure the building's longevity, while expanded storage and ADA-compliant facilities cater to the needs of all, plus roll-up doors leading to a future spacious deck and food truck park.

The Mayfair's unique stories and community relevance have earned it a spot in the esteemed National Register of Historic Places alongside the Tyler Rose Garden. As it stands on the cusp of a new chapter, The Mayfair epitomizes Tyler's commitment to honoring its heritage while embracing a future brimming with promise and possibility.

Awards and Acknowledgements

The Government Finance Officers Association (GFOA) awarded the City a Certificate of Achievement for Excellence in Financial Reporting for its comprehensive annual financial report for the fiscal year ending September 30, 2023. This is the thirty-eighth consecutive year the government has received this prestigious award. To be awarded a Certificate of Achievement, a governmental unit must publish an easily readable and efficiently organized comprehensive annual financial report whose contents conform to program standards. Such reports must satisfy both generally accepted accounting principles and applicable legal requirements. A Certificate of Achievement is valid for a period of one year only.

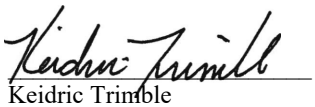
In addition, the City has received the Government Treasurer's Organization of Texas (GTOT) Investment Policy Certificate of Distinction for the City's annually adopted investment policy for the ninth consecutive period. The award is valid for a two-year period. To qualify for the award, the City must demonstrate compliance with the State investment act and fiscal responsibility of their investments.

For eighteen years in a row, the City of Tyler has been presented with the Distinguished Budget Presentation Award from the Government Finance Officers Association of the United States and Canada. This award assures that state and local governments prepare budget documents of the highest quality that reflect the guidelines established by the National Advisory Council on State and Local Budgeting and the GFOA's best practices on budgeting.

The timely preparation of this report could not have been accomplished without the efficient and dedicated services of all City Department staff. Appreciation is expressed to all City staff members who assisted and contributed to its preparation. Sincere thanks are extended to the Mayor and City Council members for their interest and support in planning and conducting the City's financial operations in a responsible and progressive manner.

Respectfully submitted,

Edward Broussard
City Manager



Keidric Trimble
Finance Director

Government Finance Officers Association

Certificate of Achievement for Excellence in Financial Reporting

Presented to

City of Tyler
Texas

For its Annual Comprehensive
Financial Report
For the Fiscal Year Ended

September 30, 2023

Christopher P. Morrill

Executive Director/CEO

City Council

Boards & Commissions

Committees, Roundtables & Task Forces

City Manager
Ed Broussard

City Clerk

City Attorney
Deborah Pullum

Municipal Judges

Executive Team

David Coble
Fire Chief

Strategic Planning Priorities:

Public Safety & Emergency Management

Areas of Responsibility:

- Fire
- Emergency Management
- Airport
- EMS Liaison

Heather Nick
Assistant City Manager

Strategic Planning Priorities:

Development & Growth

Areas of Responsibility:

- Planning
- Permit Center
- MPO
- GIS
- Historic Preservation
- Comprehensive Plan
- Streets, Traffic, and Stormwater

Stephanie Franklin
Deputy City Manager

Strategic Planning Priorities:

Quality of Life & Places

Areas of Responsibility:

- Library
- Main Street
- Liberty Hall
- Building Inspections
- Facility Services
- Engineering
- Visit Tyler Liaison

Keidric Trimble
Assistant City Manager

Strategic Planning Priorities:

Fiscal, Tech & Human Resources

Areas of Responsibility:

- Finance
- Budget
- Purchasing
- Municipal Court
- Internal Audit Services
- Utility Billing

Jimmy Toler
Police Chief

Strategic Planning Priorities:

Public Safety & Emergency Management

Areas of Responsibility:

- Police
- Centralized Dispatch
- Code Enforcement
- Animal Services
- 911 Liaison

Leroy Sparrow
Director of Solid Waste, Transit & VES

- Solid Waste
- Transit
- Vehicle and Equipment Services

Leanne Robinette
Director of Parks & Recreation

- Parks and Recreation
- Tourism Facilities
- Cemeteries
- Keep Tyler Beautiful

Regina Moss
Director of Organizational Development

- Human Resources
- Civil Service
- Risk Management
- Volunteer Tyler
- City University

Julie Goodgame
Director of Marketing, Communications & Legislative Affairs

- Marketing
- Internal/External Communications
- Legislative Affairs
- Film Friendly Program
- PEG Channel

Kate Dietz
Director of Utilities

- Water Production
- Wastewater Treatment
- Water Service Center
- Utilities Engineering

Benny Yazdanpanahi
Chief Information Officer

- Information Technology

CITY OF TYLER, TEXAS
LIST OF PRINCIPAL OFFICIALS
SEPTEMBER 30, 2024

MAYOR – DON WARREN

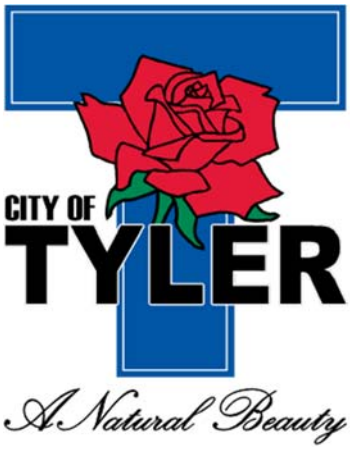
Members of City Council:

Stuart Hene, District 1
Petra Hawkins, District 2
Shirley McKellar, District 3
James Wynne, District 4
Lloyd Nichols, District 5
Brad Curtis, District 6

City Manager – Edward Broussard

Chief Financial Officer – Keidric Trimble

City Attorney – Deborah Pullum


CITY OF
TYLER
A Natural Beauty

FINANCIAL SECTION

Gollob Morgan Peddy
CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITORS' REPORT

To the Honorable Mayor and City Council
City of Tyler, Texas

Report on the Financial Statements

Opinions

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of City of Tyler, Texas , as of and for the year ended September 30, 2024, and the related notes to the financial statements, which collectively comprise City of Tyler, Texas' basic financial statements as listed in the table of contents.

In our opinion, based on our audit and the report of other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, the budgetary information for the General Fund, and the aggregate remaining fund information of City of Tyler, Texas , as of September 30, 2024, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of City of Tyler, Texas and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

City of Tyler, Texas's management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about City of Tyler, Texas' ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of City of Tyler, Texas's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about City of Tyler, Texas's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control–related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 4-13 and the schedules related to pension and OPEB activity on pages 79-85, and the budgetary comparison schedule for the One-Half Cent Sales Tax Fund at page 86 will be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We and other auditors have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise City of Tyler, Texas's basic financial statements. The introductory section, additional supplementary information and statistical section are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedules of expenditures of federal and state awards is presented for purposes of additional analysis as required by the audit requirements of Title 2 U. S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), and the State of Texas *Uniform Grant Management Standards* are also not a required part of the basic financial statements.

The additional supplementary information and the schedules of expenditures of federal and state awards is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the additional supplementary information and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated March 6, 2025, on our consideration of City of Tyler, Texas's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering City of Tyler, Texas's internal control over financial reporting and compliance.

Gollob Morgan Peddy PC

Certified Public Accountants

Tyler, Texas
March 6, 2025

As management of the City of Tyler, we offer readers of the City's financial statements this narrative overview and analysis of the financial activities for the fiscal year ended September 30, 2024. We encourage readers to consider the information presented here in conjunction with additional information that we have furnished in our letter of transmittal, which can be found on pages i-vii of this report.

FINANCIAL HIGHLIGHTS

- The assets and deferred outflows of resources of the City of Tyler exceeded its liabilities and deferred inflows of resources on September 30, 2024, by $638,272,620 (net position).
- The City's total net position increased by $36,271,906 for the current year.
- As of the close of the current fiscal year, the City of Tyler's governmental funds reported combined ending fund balances of $76,421,272. $12,830,567 is unassigned and available for use within the City's fund designation and fiscal policies.
- At the end of the current fiscal year, the unassigned fund balance for the general fund was $12,830,567. The general fund operating reserve targeted amount was $14,558,837 (15% of general fund expenditures).
- The City's revenue bond payable had a net increase of $54,225,000. The City has no general obligation bond payable.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the City's basic financial statements. The City's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements.

Government-wide financial statements - The government-wide financial statements are designed to provide readers with a broad overview of the City's finances in a manner similar to a private-sector business.

The Statement of Net Position presents information on all the City's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the City's financial position is improving or deteriorating.

The Statement of Activities presents information indicating how the City's net position changed during the fiscal year. All changes in net position are reported when the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused compensated absences).

Both government-wide financial statements distinguish between functions of the City that are principally supported by taxes and intergovernmental revenues (governmental activities) from functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The City's governmental activities include general government, public safety, highways and streets, public services, and culture and

recreation. The business-type activities of the City include utilities, airport, and sanitation operations. The government-wide financial statements are on pages 16-17 of this report.

Fund financial statements - A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Like other state and local governments, the City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All the funds of the City can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental Funds - Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on current sources and uses of spendable resources and balances of spendable resources available at the end of the fiscal year. Such information may be helpful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is helpful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. The Governmental Funds Balance Sheet and the Governmental Fund Statements of Revenues, Expenditures, and Changes in Fund Balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The City maintains 25 governmental funds. Information is presented separately in the Governmental Fund Balance Sheet and in the Governmental Fund Statement of Revenues, Expenditures, and Changes in Fund Balances for the General and the Capital Projects Half Cent Sales Tax Fund, both considered major funds. Data from the other 23 funds are combined into a single, aggregated presentation. Individual fund data for each of these non-major governmental funds is provided in the form of combining statements elsewhere in this report. The basic governmental funds financial statements are on pages 18-23.

Proprietary Funds - The City maintains two types of proprietary funds. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The City uses enterprise funds to account for its utilities, airport, and sanitation operations. Internal service funds are an accounting device used to accumulate and allocate costs internally among the City's various functions. The City uses its internal service funds to account for its fleet services, risk management, technology, property and facility management, productivity pay, active employee benefit program, and retiree benefit program. Because these services predominantly benefit governmental rather than business-type functions, they have been included within governmental activities in the government-wide financial statements.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the utilities, airport, and sanitation funds as they are considered to be major funds of the City. All internal service funds are combined into a single aggregated presentation in the proprietary fund financial statements. Individual fund data for the internal service funds is provided by combining statements elsewhere in this report. The basic proprietary fund financial statements are on pages 24-26 of this report.

Fiduciary Funds - Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statement because the resources of those funds are not available to support the City of Tyler's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds. The basic fiduciary funds financial statements are on pages 27-28 of this report. Individual fund data for the fiduciary funds is provided by combining statements elsewhere in this report. An additional fiduciary fund was created in 2009 for the Other Post Employment Benefit Trust. Information about Other Post-Employment Benefits and the related trust can be found in note 5 on pages 68-69. The Fireman's Relief and Retirement Fund as of 2012 is reported in the City's financial statements as a blended component unit. This information is included in the basic fiduciary fund statement on pages 27-28. A separate independent audit of the Fund's financial condition is completed each fiscal year, and details can be found in note 5 on pages 63-64.

Notes to the Financial Statements - The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 29-77.

Other Information - In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning the City's progress in funding its obligation to provide pension and other post-employment benefits to its employees. Required supplementary information can be found on pages 79-85 of this report.

The combined statements referred to earlier in connection with general governmental funds, non-major governmental funds, enterprise funds, internal service funds, and fiduciary funds are presented following the required supplementary information on pensions. Combining and individual statements and schedules can be found on pages 87-148 of this report.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net assets may serve as a useful indicator of governments' financial position over time. In the case of the City of Tyler, assets exceeded liabilities by $638,272,620 as of September 30, 2024.

The largest portion of the City's net position, 85%, or $542,251,856, reflects its investments in capital assets (e.g., land, building, equipment, improvements, construction-in-progress, and infrastructure), less any outstanding debt used to acquire the assets. The City uses these capital assets to provide service to citizens; consequently, these assets are not available for future spending. Although the City's investment in its capital assets is reported net of related debt, it should be noted the resources needed to repay this debt must be provided from other sources since the capital assets themselves cannot be used to liquidate these liabilities.

CITY OF TYLER'S NET POSITION – Fiscal Year 2024

	Governmental Activities		Business-Type Activities		Total	
	2024	2023	2024	2023	2024	2023
Current and other assets	$137,834,520	$144,184,166	$84,943,120	$47,840,713	$222,777,640	$192,024,879
Capital assets	333,335,573	313,985,957	411,924,076	378,769,801	745,259,649	692,755,758
Total Assets	471,170,093	458,170,123	496,867,196	426,610,514	968,037,289	884,780,637
Deferred Outflow of Resources	45,500,512	57,775,494	10,644,706	13,651,327	56,145,218	71,426,821
Non-current liabilities	110,223,968	128,450,791	209,547,367	158,591,217	319,771,335	287,042,008
Other liabilities	23,550,130	31,005,158	12,662,217	10,293,661	36,212,347	41,298,819
Total Liabilities	133,774,098	159,455,949	222,209,584	168,884,878	355,983,682	328,340,827
Deferred Inflows of Resources	23,163,880	20,115,566	6,762,325	5,750,351	29,926,205	25,865,917
Net Position:						
Net Investment in Captial Assets	321,905,410	302,282,138	220,346,446	243,814,226	542,251,856	546,096,364
Restricted	57,837,543	58,646,738	56,739,327	16,720,857	114,576,870	75,367,595
Unrestricted	(20,010,326)	(24,554,774)	1,454,220	5,091,529	(18,556,106)	(19,463,245)
Total Net Position	$359,732,627	$336,374,102	$278,539,993	$265,626,612	$638,272,620	$602,000,714

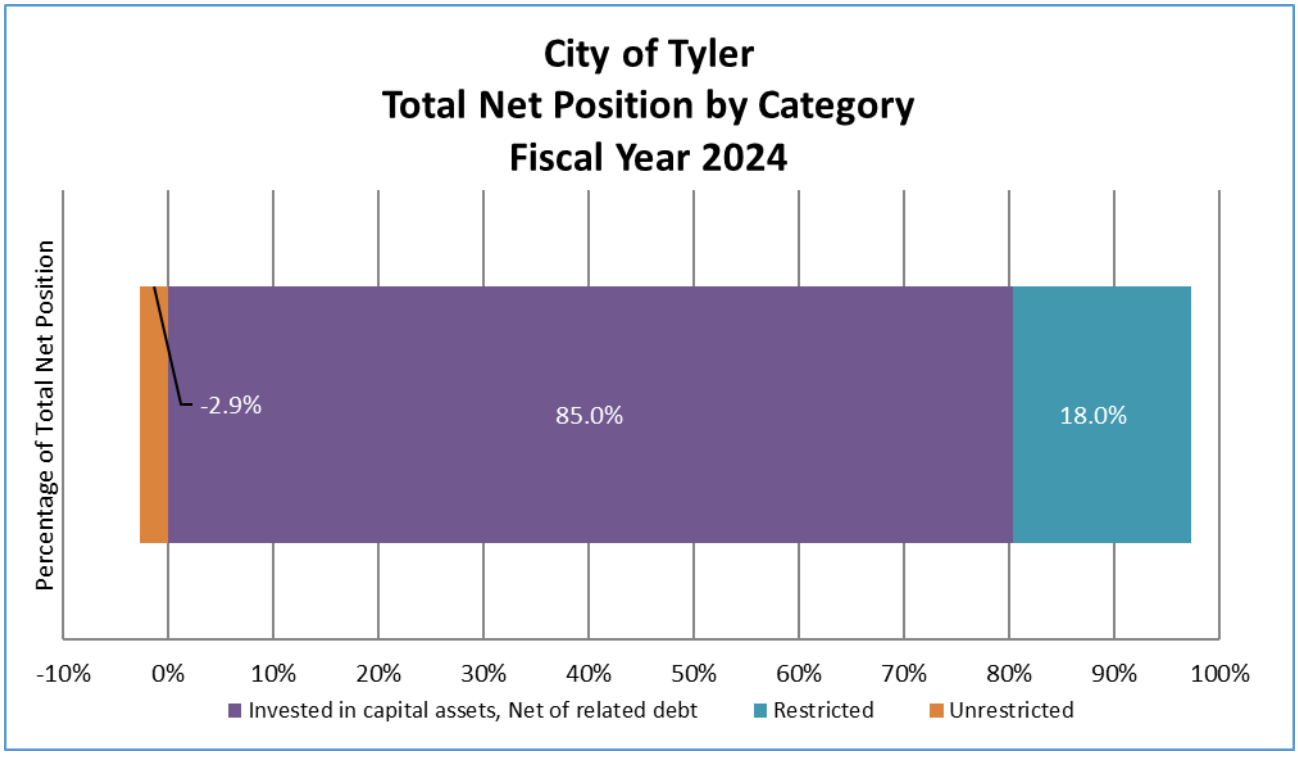
An additional portion of the City's net position, 18% or $114,576,870, represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net position is (2.9%) at $(18,556,106).

The negative remaining balance in unrestricted net position is related to the implementation of GASB 68, 71, and 75 in prior years, requiring the recording of all pension and Other Post-Employment Benefits (OPEB) related assets and

liabilities in the financial statements. Currently, Pension and OPEB liabilities exceed pension assets. The City of Tyler has two pension plans: the Texas Municipal Retirement System (TMRS) and the Tyler Firemen's Relief and Retirement Fund (TFDRRF). Texas Municipal Retirement plan has a thirty-year closed amortization period. The TMRS pension plan is estimated to be 100% funded in 2036. 100% funding will mean that pension and OPEB assets will be equal to liabilities. Once that has been achieved, it is expected that the City's contribution rate (TMRS) and actuarial determined contribution (ADC) will be reduced. Tyler Firemen's Relief and Retirement Fund is an open amortization plan that aims to amortize its unfunded actuarial accrued liability over fifteen to twenty-five years.

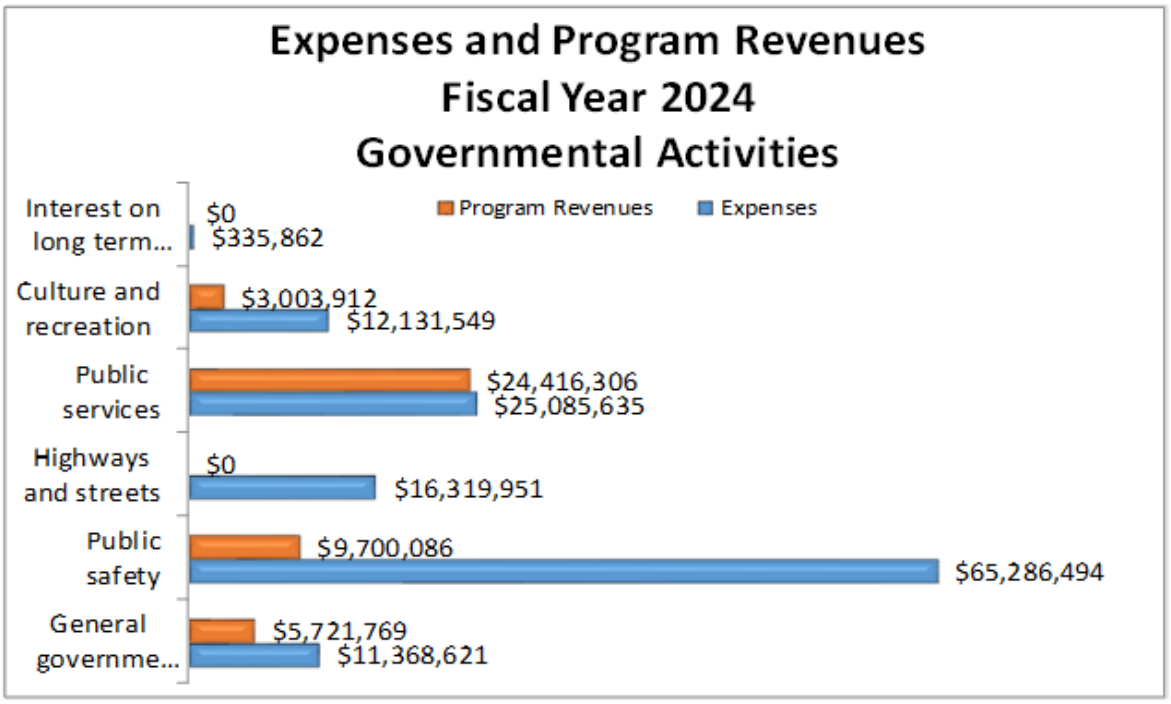
This negative impact on the City's net position is not unique to the City of Tyler. Many organizations across the country are experiencing similar scenarios when implementing this accounting standard. This standard has been discussed for some time, and organizations have prepared for its implementation. Pension plans like TMRS have worked with us and made changes to ensure we are properly setting aside the appropriate dollars for future benefits. The City has implemented a reduction in retiree Medicare RX and Medicare supplemental insurance contributions and increased its ADC to begin work toward reducing its OPEB liability.

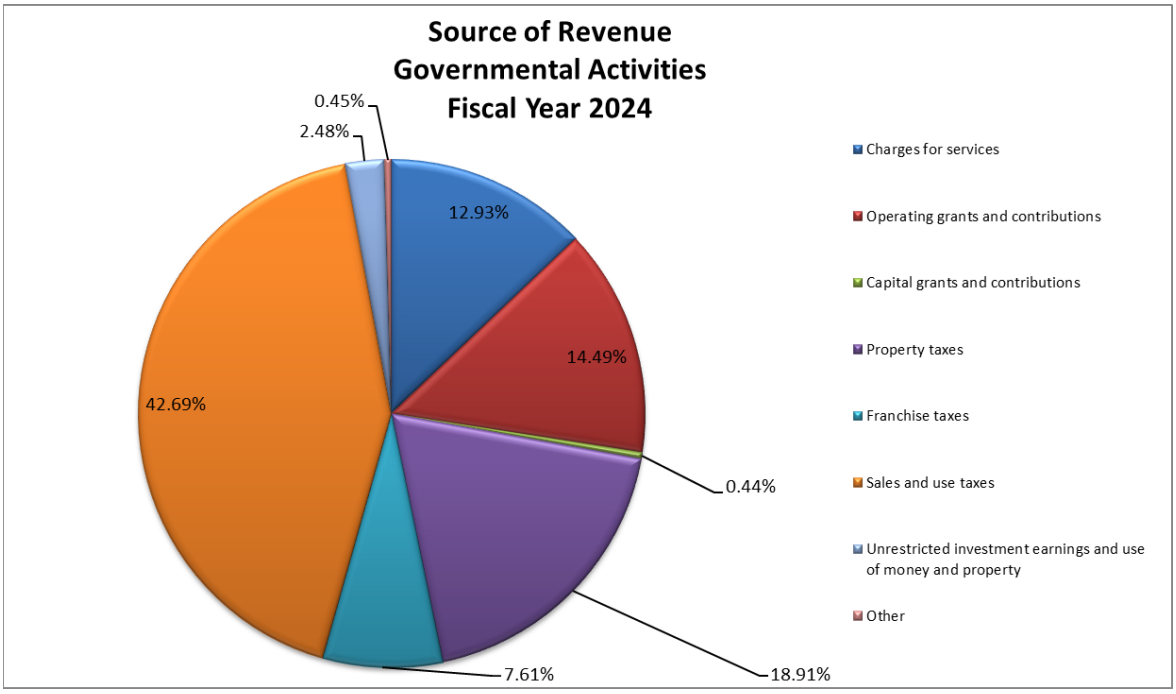
As of September 30, 2024, the City is able to report positive balances in two of the three categories of net position. The prior fiscal year also had positive balances in two of the three categories. The following chart illustrates the percentage of total net position that each category encompasses for the current fiscal year.



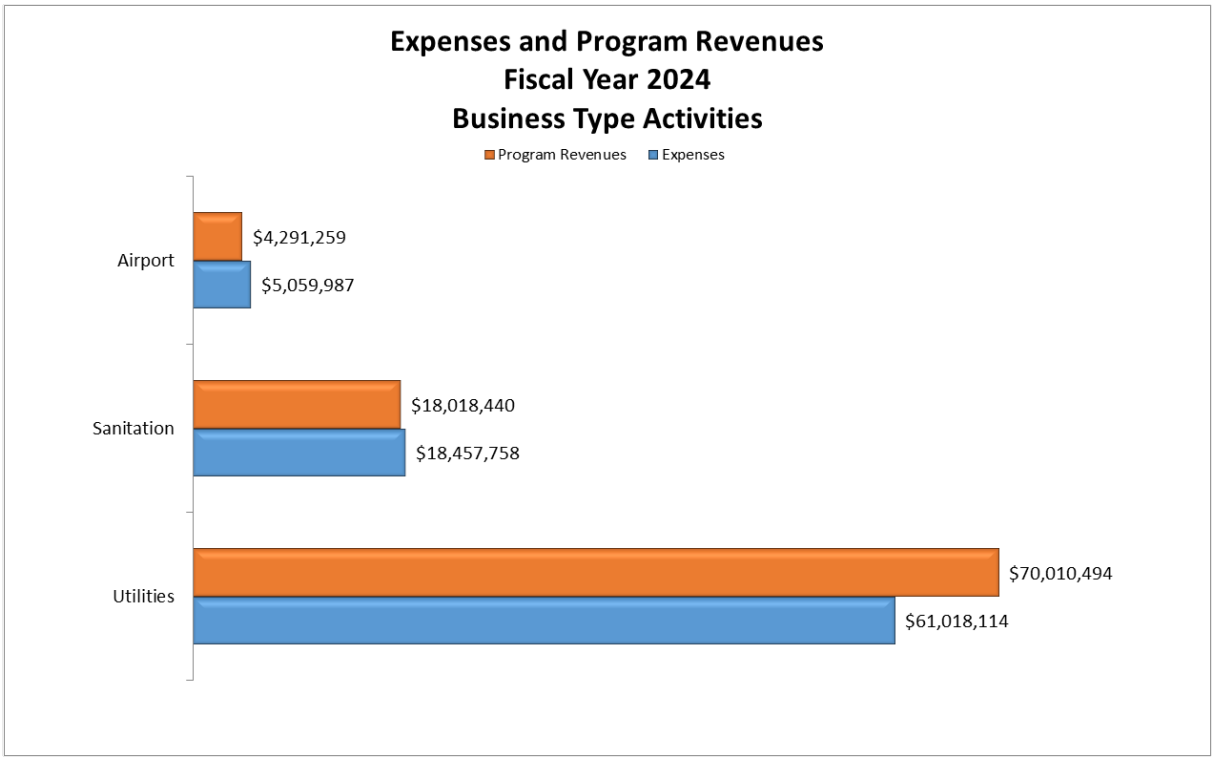
Analysis of the City's Operations – Overall, the City's total net position increased by $36,271,906 for the current year.

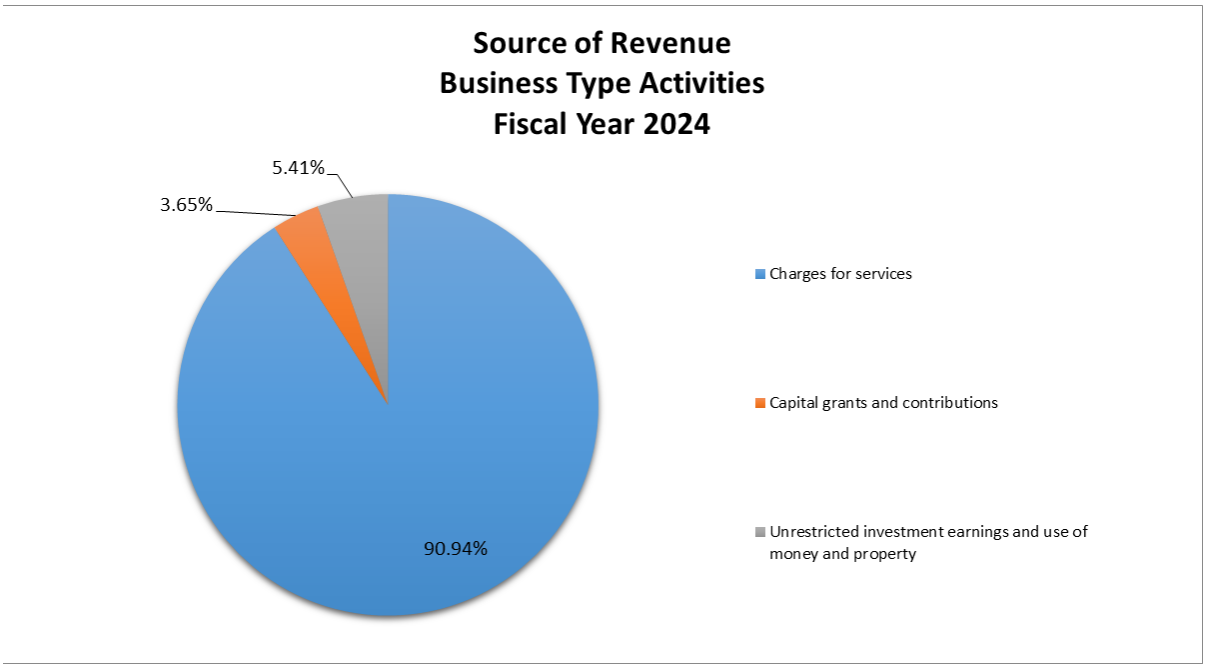
Governmental Activities: Governmental activities increased total net position by $23,358,525. Net position invested in capital assets; net of related debt increased by $19,623,272 addition of assets. Restricted net position decreased by $809,195.





Business-type Activities: Net Position from business-type activities increased by $12,913,381. This increase was primarily due to increased capital assets related to the Water Utilities Fund.





The following table provides a summary of the City's operations for the year ended September 30, 2024, with comparative totals for the year ended September 30, 2023.

CITY OF TYLER'S CHANGES IN NET POSITION

	Governmental Activities		Business-Type Activities		Total	
	2024	2023	2024	2023	2024	2023
Revenues:						
Program Revenues:						
Charges for services	$19,882,486	$16,567,263	$88,754,434	$79,089,178	$108,636,920	$95,656,441
Operating grants and contributions	22,286,818	17,161,327	-	-	22,286,818	17,161,327
Capital grants and contributions	672,769	582,190	3,565,759	5,132,433	4,238,528	5,714,623
General revenues:						
Property taxes	29,073,015	27,403,562	-	-	29,073,015	27,403,562
Franchise taxes	11,705,110	11,462,535	-	-	11,705,110	11,462,535
Sales and use taxes	65,639,395	66,519,588	-	-	65,639,395	66,519,588
Investment earnings and use of money and property	3,807,411	3,372,781	5,277,541	2,392,860	9,084,952	5,765,641
Gain on sale of assets	692,360	189,360	(21,221)	-	671,139	189,360
Donations	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-
Total revenues	153,759,364	143,258,606	97,576,513	86,614,471	251,335,877	229,873,077
Expenses:						
General government	11,368,621	13,865,317	-	-	11,368,621	13,865,317
Public safety	65,286,494	59,232,613	-	-	65,286,494	59,232,613
Streets	16,319,951	15,093,538	-	-	16,319,951	15,093,538
Public services	25,085,635	20,597,159	-	-	25,085,635	20,597,159
Culture and recreation	12,131,549	11,081,250	-	-	12,131,549	11,081,250
Interest on long-term debt	335,862	275,485	-	-	335,862	275,485
Water and sewer	-	-	61,018,114	54,848,189	61,018,114	54,848,189
Sanitation	-	-	18,457,758	17,899,836	18,457,758	17,899,836
Airport	-	-	5,059,987	4,980,865	5,059,987	4,980,865
Total Expenses	130,528,112	120,145,362	84,535,859	77,728,890	215,063,971	197,874,252
Increases (decreases) in net position before transfers	23,231,252	23,113,244	13,040,654	8,885,581	36,271,906	31,998,825
Transfers	127,273	(5,082)	(127,273)	5,082	-	-
Change in net position	23,358,525	23,108,162	12,913,381	8,890,663	36,271,906	31,998,825
Net position – October 1	336,374,102	313,265,940	265,626,612	256,735,949	602,000,714	570,001,889
Prior Period Adjustment	-	-	-	-	-	-
Net position – September 30	$ 359,732,627	$ 336,374,102	$ 278,539,993	$ 265,626,612	$ 638,272,620	$ 602,000,714

FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

Governmental funds—The City of Tyler's governmental funds focus on providing information on near-term inflows, outflows, and balances of spendable resources. Such information is helpful in assessing the City's financing requirements. In particular, unassigned fund balance may be a useful measure of a government's net resources available for spending at the end of the fiscal year.

At the end of the current fiscal year, the City of Tyler's governmental funds reported combined ending fund balances of $76,421,272. Approximately 17% of this total amount, $12,830,567, constitutes an unassigned fund balance. The remainder of the fund balance is reserved to indicate that it is not available for new spending because it has already been restricted or assigned for the following: 1) to pay for capital projects, $36,804,734; 2) to pay for the perpetual care of city cemeteries, $3,323,804; 3) to purchase items restricted under grant and donation terms,

$16,268,701; 4) to purchase items restricted under tourism and conventions, $1,612,821 and 5) to pay for other miscellaneous restrictions, $5,580,645. The City of Tyler also self-imposes an operating designation in the general fund equivalent to approximately 15 percent of total expenditures, $14,558,837.

In the general fund, the City's original budget planned to decrease the fund balance on a budget basis by $243,162. Additional amendments were made to fund various expenses required for operations for a net budgeted decrease in the fund balance of $4,784,664. Due to revenue and expenditure budget variances, the actual net decrease in fund balance for fiscal year 2024 was $5,253,047. Capital Projects Half Cent Sales Tax Fund balance increased in 2024 by $1,399,391. Other non-major governmental fund balances increased in 2024 by $2,246,169, from $14,631,833 to $16,878,002.

Proprietary funds - The City's proprietary fund statements provide the same type of information found in the government-wide financial statements but in more detail.

Unrestricted net position of the respective proprietary funds are Utilities - $3,480,322, Sanitation – $(2,335,436) and Airport – $848,183. The following funds had a net position increase/(decrease) in 2024 as follows: Utilities $12,073,354, Sanitation $(535,378), and Airport- $306,903.

General Fund Budgetary Highlights - The City revised the original budget appropriations approved by the City Council. Overall, these changes resulted in increased budgeted appropriations of $4,541,502.

Actual revenues were below the final budgeted amounts by a total of $204,447, while actual expenditures, including transfers, were above the final budgeted amounts by a total of $263,936.

CAPITAL ASSETS

The City of Tyler's investment in capital assets for its governmental and business-type activities as of September 30, 2024, amounts to $745,259,649 (net of accumulated depreciation). This investment in capital assets includes land, water rights, buildings, equipment, improvements, infrastructure, construction in progress, right-to-use assets, and subscription assets. The total net increase in capital assets for the current fiscal year was $52,503,891.

Major capital asset events during the current fiscal year included the following:

- $ 40,946,699 Water and Sewer capital projects
- $ 13,532,352 Roadway improvement projects
- $ 9,463,041 Airport capital projects
- $ 3,593,820 Rose Complex Convention Center
- $ 2,322,319 Drainage Capital Projects

Capital Assets at Year End
Net of Accumulated Depreciation

	Governmental Activities		Business-Type Activities		Total	
	2024	2023	2024	2023	2024	2023
Land	$17,309,365	$17,309,365	$12,073,047	$12,073,047	$29,382,412	$29,382,412
Water rights	-	-	12,526,700	12,526,700	12,526,700	12,526,700
Building	38,862,696	40,642,396	22,593,994	23,720,063	61,456,690	64,362,459
Improvements	35,622,148	36,124,133	296,317,366	292,511,953	331,939,514	328,636,086
Machinery & equipment	29,098,003	25,521,953	6,922,094	6,851,004	36,020,097	32,372,957
Infrastructure	135,563,036	137,509,165	15,041,504	15,496,769	150,604,540	153,005,934
Right-to-use lease assets	1,308,100	671,802	-	-	1,308,100	671,802
Subscription Assets	391,252	907,456	-	-	391,252	907,456
Construction in progress	75,180,973	55,299,687	46,449,371	15,590,265	121,630,344	70,889,952
Total	$333,335,573	$313,985,957	$411,924,076	$378,769,801	$745,259,649	$692,755,758

Additional information on the City of Tyler's capital assets can be found in note 4 on page 46-49 of this report.

DEBT ADMINISTRATION

At the end of the current fiscal year, the City of Tyler had a total bonded debt of $190,760,000, comprised of bonds secured by water and sewer revenues of $181,780,000, airport customer facility revenues of $380,000, and hotel bond revenues of $8,600,000.

Outstanding Debt at Year End

Bonds and Notes Payable

	Governmental Activities		Business-Type Activities		Total	
	2024	2023	2024	2023	2024	2023
Capital leases	$1,403,082	$718,459	-	-	$1,403,082	$718,459
Subscription Leases	126,641	724,258	-	-	126,641	724,258
Revenue bonds payable	-	-	190,760,000	136,535,000	190,760,000	136,535,000
Total	1,529,723	1,442,717	$190,760,000	$136,535,000	$192,289,723	$137,977,717

During the fiscal year, the City's revenue bond debt increased by $54,225,000 or 39.7 %.

The City's General Obligation and Revenue Bond ratings are listed below.

	Standard & Poor's
General Obligation Bonds	AAA
Revenue Bonds	AA
Revenue Bonds (Rose Complex)	A+

Please see note 4 on page 55 to explain reserve requirements for the City of Tyler. State statutes limit the amount of general obligation debt a governmental entity may issue to 10 percent of its total assessed valuation. The current debt limitation for the City of Tyler is $1,219,164,370. The City of Tyler has no outstanding general obligation bond debt.

Additional information on the City of Tyler's long-term debt can be found in note 4 on pages 54-56 of this report.

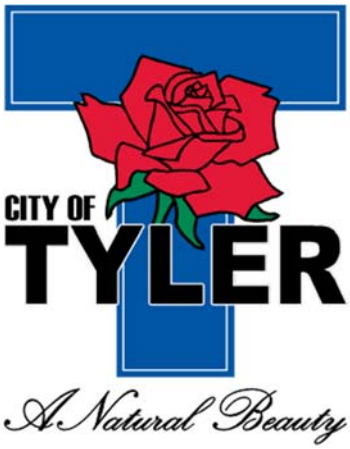
ECONOMIC FACTORS AND NEXT YEAR'S BUDGET AND RATES

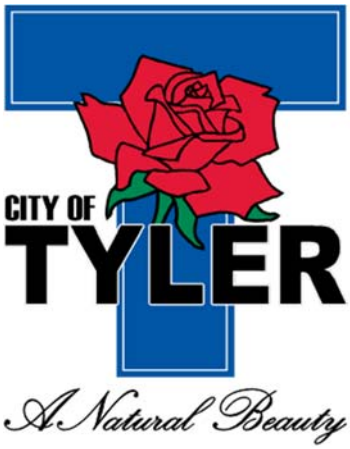
- The unemployment rate for the City of Tyler is currently 3.9%, an increase from 3.3% a year ago. This compares to the state's average unemployment rate of 4% and the national average of 4.2%.
- Sales tax receipt growth over a ten-year average decreased slightly to 4.31%. Property values have grown at an average of 5.75% over the last ten years. Growth in values includes new and existing values.

All of these factors were considered in preparing the budget for the fiscal year 2024-2025, and the City of Tyler anticipates that the total net position will remain at similar levels by September 30, 2025.

REQUEST FOR INFORMATION

The financial report is designed to give our citizens, customers, investors, and creditors a general overview of the City's finances. If you have questions about this report or need any additional information, contact the Department of Finance, Attn: Chief Financial Officer at P.O. Box 2039, Tyler, Texas 75710, call (903) 531-1138, or email cfo@tylertexas.com.


CITY OF
TYLER
A Natural Beauty


CITY OF
TYLER
A Natural Beauty

BASIC FINANCIAL STATEMENTS

EXHIBIT 1

CITY OF TYLER, TEXAS
STATEMENT OF NET POSITION
SEPTEMBER 30, 2024

	PRIMARY GOVERNMENT		
	GOVERNMENTAL ACTIVITIES	BUSINESS-TYPE ACTIVITIES	TOTAL
ASSETS			
Cash and cash equivalents	$ 51,014,257	$ 15,308,458	$ 66,322,715
Receivables (net of allowance for doubtful accounts)	32,487,929	11,739,064	44,226,993
Internal balances	1,596,632	(1,596,632)	-
Inventories	350,132	2,233,914	2,584,046
Prepaid items	409,764	51,381	461,145
Restricted Assets:			
Temporarily restricted			
Cash and cash equivalents	44,358,307	57,124,426	101,482,733
Permanently restricted			
Cash and cash equivalents	3,345,925	-	3,345,925
Lease receivable	119,312	82,509	201,821
Investment in joint venture	4,152,262	-	4,152,262
Capital assets not being depreciated:			
Land	17,309,365	12,073,047	29,382,412
Water rights	-	12,526,700	12,526,700
Construction in progress	75,180,973	46,449,371	121,630,344
Capital Assets net of accumulated depreciation:			
Buildings	38,862,696	22,593,994	61,456,690
Improvements, other than buildings	35,622,148	296,317,366	331,939,514
Machinery and equipment	29,098,003	6,922,094	36,020,097
Infrastructure	135,563,036	15,041,504	150,604,540
Right-to-use lease assets	1,308,100	-	1,308,100
Subscription assets (SBITA)	391,252	-	391,252
Total assets	471,170,093	496,867,196	968,037,289
DEFERRED OUTFLOWS OF RESOURCES			
Deferred outflows related to pensions	42,760,828	9,630,696	52,391,524
Deferred outflows related to OPEB	2,739,684	1,014,010	3,753,694
Total deferred outflows of resources	45,500,512	10,644,706	56,145,218
LIABILITIES			
Accounts payable	7,441,644	12,163,416	19,605,060
Deposits and other refundable balances	2,348,289	113,702	2,461,991
Insurance claims payable	1,349,847	-	1,349,847
Accrued interest payable	33,230	385,099	418,329
Unearned revenues	12,377,120	-	12,377,120
Non-current liabilities:			
Due within one year	1,489,953	7,364,156	8,854,109
Due in more than one year	108,734,015	202,183,211	310,917,226
Total liabilities	133,774,098	222,209,584	355,983,682
DEFERRED INFLOWS OF RESOURCES			
Deferred inflows related to leases	117,413	77,670	195,083
Deferred inflows related to OPEB	5,302,675	857,847	6,160,522
Deferred inflows related to pensions	17,743,792	5,826,808	23,570,600
Total deferred inflows of resources	23,163,880	6,762,325	29,926,205
NET POSITION			
Net investment in capital assets	321,905,410	220,346,446	542,251,856
Restricted for:			
Perpetual care - nonexpendable	3,323,804	-	3,323,804
Storm water management	-	2,082,767	2,082,767
Public Safety	1,067,336	-	1,067,336
Capital improvements	2,386,894	-	2,386,894
Tourism and convention	1,629,128	-	1,629,128
Donor restrictions	1,314,294	-	1,314,294
Capital projects	31,198,336	52,793,640	83,991,976
Airport improvements	638,507	-	638,507
Communications	1,322,474	-	1,322,474
Housing assistance	1,314,526	-	1,314,526
Grant restrictions	1,293,229	-	1,293,229
COVID fiscal recovery	12,346,652		12,346,652
Debt service	2,363	1,862,920	1,865,283
Unrestricted	(20,010,326)	1,454,220	(18,556,106)
Total net position	$ 359,732,627	$ 278,539,993	$ 638,272,620

The notes to the financial statements are an integral part of this statement.

EXHIBIT 2

CITY OF TYLER, TEXAS
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED SEPTEMBER 30, 2024

FUNCTIONS / PROGRAMS	EXPENSES	PROGRAM REVENUES: CHARGES FOR SERVICES	PROGRAM REVENUES: OPERATING GRANTS AND CONTRIBUTIONS	PROGRAM REVENUES: CAPITAL GRANTS AND CONTRIBUTIONS	NET (EXPENSE) REVENUE AND CHANGES IN NET ASSETS: GOVERNMENTAL ACTIVITIES	NET (EXPENSE) REVENUE AND CHANGES IN NET ASSETS: BUSINESS-TYPE ACTIVITIES	TOTAL
Governmental activities:							
General government	$ 11,368,621	$ 5,705,315	$ 16,454	$ -	$ (5,646,852)	$ -	$ (5,646,852)
Public safety	65,286,494	8,088,555	938,762	672,769	(55,586,408)	-	(55,586,408)
Highways and streets	16,319,951	-	-	-	(16,319,951)	-	(16,319,951)
Public services	25,085,635	3,374,704	21,041,602	-	(669,329)	-	(669,329)
Culture and recreation	12,131,549	2,713,912	290,000	-	(9,127,637)	-	(9,127,637)
Interest on long term debt	335,862	-	-	-	(335,862)	-	(335,862)
Total governmental activities	130,528,112	19,882,486	22,286,818	672,769	(87,686,039)	-	(87,686,039)
Business-type activities:							
Utilities	61,018,114	70,010,494	-	-	-	8,992,380	8,992,380
Sanitation	18,457,758	18,018,440	-	-	-	(439,318)	(439,318)
Airport	5,059,987	725,500	-	3,565,759	-	(768,728)	(768,728)
Total business-type activities	84,535,859	88,754,434	-	3,565,759	-	7,784,334	7,784,334
Total primary government	$ 215,063,971	$ 108,636,920	$ 22,286,818	$ 4,238,528	(87,686,039)	7,784,334	(79,901,705)
General revenues:							
Property taxes					29,073,015	-	29,073,015
Franchise taxes					11,705,110	-	11,705,110
Sales and use taxes					65,639,395	-	65,639,395
Unrestricted investment earnings and use of money and property					3,807,411	5,277,541	9,084,952
Gain (loss) on sale of assets					692,360	(21,221)	671,139
Transfers					127,273	(127,273)	-
Total general revenues and transfers					111,044,564	5,129,047	116,173,611
Change in net position					23,358,525	12,913,381	36,271,906
Net position - beginning of year					336,374,102	265,626,612	602,000,714
Net position - end of year					$ 359,732,627	$ 278,539,993	$ 638,272,620

The notes to the financial statements are an integral part of this statement.

EXHIBIT 3

CITY OF TYLER, TEXAS
BALANCE SHEET
GOVERNMENTAL FUNDS
SEPTEMBER 30, 2024

	MAJOR FUNDS		OTHER NON-MAJOR GOVERNMENTAL FUNDS	TOTAL GOVERNMENTAL FUNDS
	GENERAL	ONE-HALF CENT SALES TAX		
ASSETS				
Cash and cash equivalents	$ 22,886,165	$ -	$ 9,334,875	$ 32,221,040
Receivables (net of allowance for doubtful accounts) :				
Property taxes	772,240	-	-	772,240
Other	24,890,634	3,523,134	2,303,732	30,717,500
Due from other funds	2,434,660	-	-	2,434,660
Inventories	61,197	-	4,450	65,647
Prepaid items	106,778	218,267	3,670	328,715
Cash and cash equivalents - restricted	12,346,652	27,900,670	7,456,910	47,704,232
Total assets	$ 63,498,326	$ 31,642,071	$ 19,103,637	$ 114,244,034
LIABILITIES				
Accounts payable	$ 4,888,482	$ 443,605	$ 1,094,242	$ 6,426,329
Deposits and other refundable balances	2,093,149	-	248,152	2,341,301
Other liabilities	-	130	5,202	5,332
Due to other funds	-	-	877,210	877,210
Unearned Revenues	12,376,291	-	829	12,377,120
Total liabilities	19,357,922	443,735	2,225,635	22,027,292
DEFERRED INFLOWS OF RESOURCES				
Unavailable revenue-property taxes	733,837	-	-	733,837
Unavailable revenue-fines	15,021,520	-	-	15,021,520
Unavailable revenue-permits	40,113	-	-	40,113
Total deferred inflows of recourses	15,795,470	-	-	15,795,470
FUND BALANCES				
Nonspendable:				
Inventory	61,197	-	4,450	65,647
Prepaid items	106,778	-	-	106,778
Permanent fund principal	-	-	3,323,804	3,323,804
Restricted for:				
Debt service	-	-	2,363	2,363
Public Safety	-	-	1,067,336	1,067,336
Capital improvements	-	-	2,386,894	2,386,894
Tourism and convention	-	-	1,629,128	1,629,128
Donor restrictions	-	-	1,314,294	1,314,294
Capital projects	-	31,198,336	-	31,198,336
Airport improvements	-	-	638,507	638,507
Communications	-	-	1,322,474	1,322,474
Housing assistance	-	-	1,314,526	1,314,526
Grant restrictions	-	-	1,293,229	1,293,229
COVID fiscal recovery	12,346,652	-	-	12,346,652
Assigned to:				
Development services	3,016,047	-	-	3,016,047
Capital improvements	-	-	-	-
Capital projects	-	-	2,580,997	2,580,997
Tourism and convention	(16,307)	-	-	(16,307)
Unassigned	12,830,567	-	-	12,830,567
Total fund balances	28,344,934	31,198,336	16,878,002	76,421,272
Total liabilities, deferred inflows of resources, and fund balances	$ 63,498,326	$ 31,642,071	$ 19,103,637	$ 114,244,034

The notes to the financial statements are an integral part of this statement.

CITY OF TYLER, TEXAS
RECONCILIATION OF THE GOVERNMENTAL FUNDS
BALANCE SHEET TO THE STATEMENT OF NET POSITION
SEPTEMBER 30, 2024

Total fund balances governmental funds (Exhibit 3)	$	76,421,272
Capital assets used in governmental activities are not current financial resources and, therefore, are not reported in the governmental funds balance sheet.		303,883,250
Equity in an affiliated joint venture is included in governmental activities in the statement of net assets.		4,152,262
Other long-term assets are not available to pay for current-period expenditures and, therefore, are reported as unavailable revenue in the funds.		15,795,470
Deferred outflows of funds related to pension and OPEB activities		43,559,861
Deferred inflows of funds related to pension and OPEB activities		(21,821,565)
Net pension and OPEB liabilities reflected under GASB 68 and 75 at year end		(79,920,122)
Internal service funds are used by management to charge the costs of various goods or services provided to other departments or agencies of the City. The assets and liabilities of the internal service funds are included in governmental activities in the statement of net assets (Net of the amount allocated to business-type activities - $2,719,682)		43,249,400
Long term liabilities are not due and payable in the current period and therefore are not reported in the governmental funds balance sheet.		(25,587,201)
Net position of governmental activities (Exhibit 1)	$	359,732,627

The notes to the financial statements are an integral part of this statement.

EXHIBIT 5

CITY OF TYLER, TEXAS
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED SEPTEMBER 30, 2024

	MAJOR FUNDS				
	GENERAL	ONE-HALF CENT SALES TAX	OTHER NON-MAJOR GOVERNMENTAL FUNDS	ELIMINATIONS	TOTAL GOVERNMENTAL FUNDS
REVENUES					
Taxes:					
Property	$ 28,535,332	$ -	$ 525,052	$ -	$ 29,060,384
Franchise	11,519,996	-	185,114	-	11,705,110
Sales and use	41,147,608	19,970,054	4,521,733	-	65,639,395
Licenses and permits	3,151,601	-	87,891	-	3,239,492
Fines, forfeitures, and penalties	4,495,705	-	553,935	-	5,049,640
Revenues from use of money or property	2,971,107	1,186,459	564,089	-	4,721,655
Charges for current services	3,234,130	-	1,186,450	-	4,420,580
Revenues from other agencies	1,129,108	1,904,689	19,925,790	-	22,959,587
Donations	-	-	729,619	-	729,619
Miscellaneous	654,476	-	1,473,062	-	2,127,538
Total revenues	96,839,063	23,061,202	29,752,735	-	149,653,000
EXPENDITURES					
Current:					
General government	10,682,858	343,263	712,257	-	11,738,378
Public safety	64,510,212	-	364,003	-	64,874,215
Public services	3,960,241	1,257,952	19,600,643	-	24,818,836
Highways and streets	6,736,654	-	-	-	6,736,654
Culture and recreation	10,453,675	-	649,965	-	11,103,640
Capital outlay	715,273	19,857,283	10,213,972	-	30,786,528
Debt service:					
Principal retirement	-	-	240,000	-	240,000
Interest and fiscal charges	-	-	361,898	-	361,898
Total expenditures	97,058,913	21,458,498	32,142,738	-	150,660,149
Excess (deficiency) of revenues over (under) expenditures	(219,850)	1,602,704	(2,390,003)	-	(1,007,149)
OTHER FINANCING SOURCES (USES)					
Transfers in	2,500,000	-	7,903,017	(4,556,892)	5,846,125
Transfers out	(7,533,197)	(203,313)	(3,266,845)	4,556,892	(6,446,463)
Total other financing sources (uses)	(5,033,197)	(203,313)	4,636,172	-	(600,338)
Net change in fund balances	(5,253,047)	1,399,391	2,246,169	-	(1,607,487)
Fund balances - beginning of year	33,597,981	29,798,945	14,631,833	-	78,028,759
Fund balances - end of year	$ 28,344,934	$ 31,198,336	$ 16,878,002	$ -	$ 76,421,272

The notes to the financial statements are an integral part of this statement.

EXHIBIT 6

CITY OF TYLER, TEXAS
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED SEPTEMBER 30, 2024

Amounts reported for governmental activities in the statement of activities (Exhibit 2) are different because:

Net change in fund balances - total governmental funds	$	(1,607,487)
Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlay exceeded depreciation in the current period.		15,546,575
The net increase of the equity in investment in an affiliated joint venture is reflected on the statement of activities.		93,686
The net effect of various transactions involving capital assets (i.e., sales, trade-ins, and donations) is to decrease net assets.		563
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds. The current adjustment reflects a net decrease in the deferral of the revenue.		2,459,210
The issuance of long-term debt (e.g. capital leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds.		306,357
Some expenses reported in the statement of activities do not require the use of current financial resources; therefore, they are not reported as expenditures in governmental funds. This amount reflects the change in the accrued liability for compensated absences, accrued legal expenses, and net pension expense.		2,351,702
Internal service funds are used by management to charge the costs of certain activities, such as insurance and fleet management, to individual funds. The net revenue of the internal service funds is reported with governmental activities, net of amount allocated to business-type activities of $1,780,710		4,207,919
Change in net assets of governmental activities	$	23,358,525

The notes to the financial statements are an integral part of this statement.

CITY OF TYLER, TEXAS
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024

	BUDGET AMOUNTS			VARIANCE WITH FINAL BUDGET
	ORIGINAL	FINAL	ACTUAL	POSITIVE (NEGATIVE)
REVENUES				
Property tax collections	$ 28,534,768	$ 28,534,768	$ 28,535,332	$ 564
Franchise fees	11,461,879	11,461,879	11,519,996	58,117
Sales and use taxes	42,185,725	42,185,725	41,147,608	(1,038,117)
Licenses and permits	2,961,156	2,961,156	3,151,601	190,445
Fines, forfeitures, and penalties	4,153,000	4,153,000	4,495,705	342,705
Revenues from use of money or property	2,266,485	2,266,485	2,971,107	704,622
Charges for current services	3,006,413	3,160,413	3,234,130	73,717
Revenues from other agencies	1,114,808	1,114,808	1,129,108	14,300
Miscellaneous	1,205,276	1,205,276	654,476	(550,800)
Total revenues	96,889,510	97,043,510	96,839,063	(204,447)
EXPENDITURES				
GENERAL GOVERNMENT:				
General Government Services	5,445,638	5,579,472	6,189,755	(610,283)
Communications	648,645	648,645	601,776	46,869
Finance	1,876,640	1,876,640	1,806,412	70,228
Human Resources	678,559	678,559	672,602	5,957
Legal	1,390,525	1,400,525	1,402,117	(1,592)
Innovation Pipeline	9,994	9,994	10,196	(202)
Total General Government	10,050,001	10,193,835	10,682,858	(489,023)
PUBLIC SAFETY				
Police	36,110,791	35,972,764	36,420,313	(447,549)
Fire	24,684,380	24,689,380	25,644,205	(954,825)
Municipal Court	2,419,262	2,419,262	2,204,974	214,288
COPS	197,533	197,533	240,720	(43,187)
Total Public Safety	63,411,966	63,278,939	64,510,212	(1,231,273)
PUBLIC SERVICES				
Animal Services	1,572,428	1,572,428	1,515,356	57,072
Planning and Zoning Services	871,584	871,584	852,475	19,109
Building Services	1,645,766	1,645,766	1,592,410	53,356
Total Public Services	4,089,778	4,089,778	3,960,241	129,537

(Continued)

The notes to the financial statements are an integral part of this statement.

CITY OF TYLER, TEXAS
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024

	BUDGET AMOUNTS			VARIANCE WITH FINAL BUDGET
	ORIGINAL	FINAL	ACTUAL	POSITIVE (NEGATIVE)
EXPENDITURES (continued)				
HIGHWAYS AND STREETS				
Engineering	$ 779,685	$ 914,429	$ 813,748	$ 100,681
Street administration	3,664,581	3,686,394	3,243,864	442,530
Traffic operations	2,898,305	3,011,207	2,679,042	332,165
Total Highways and Streets	7,342,571	7,612,030	6,736,654	875,376
CULTURE AND RECREATION				
Library	2,155,681	2,157,041	2,071,602	85,439
Parks administration	3,472,952	3,479,918	3,472,037	7,881
Indoor recreation	796,795	796,795	773,066	23,729
Outdoor recreation	344,628	344,628	284,648	59,980
Median maintenance and arborist	486,963	486,963	412,525	74,438
Rose Garden center	487,263	487,263	450,553	36,710
Rose Garden maintenance	809,210	809,210	806,003	3,207
Visitor facilities	1,406,168	1,406,168	1,479,267	(73,099)
Main Street	499,633	526,919	457,195	69,724
Liberty Hall	377,877	388,851	246,779	142,072
Total Culture and Recreation	10,837,170	10,883,756	10,453,675	430,081
Capital outlay	514,693	962,843	715,273	247,570
Total expenditures	96,246,179	97,021,181	97,058,913	(37,732)
Excess (deficiency) of revenues over (under) expenditures	643,331	22,329	(219,850)	(242,179)
OTHER FINANCING SOURCES (USES)				
Transfers in	2,900,000	2,900,000	2,500,000	(400,000)
Transfers out	(3,786,493)	(7,706,993)	(7,533,197)	173,796
Total other financing sources (uses)	(886,493)	(4,806,993)	(5,033,197)	(226,204)
Net change in fund balance	(243,162)	(4,784,664)	(5,253,047)	(468,383)
Fund balance - beginning of year	14,205,084	8,008,710	33,597,981	25,589,271
Fund balance - end of year	$ 13,961,922	$ 3,224,046	$ 28,344,934	$ 25,120,888

The notes to the financial statements are an integral part of this statement.

CITY OF TYLER, TEXAS
STATEMENT OF NET POSITION
PROPRIETARY FUNDS
SEPTEMBER 30, 2024

	BUSINESS-TYPE ACTIVITIES ENTERPRISE FUNDS				GOVERNMENTAL ACTIVITIES
ASSETS	UTILITIES	SANITATION	AIRPORT	TOTAL ENTERPRISE FUNDS	INTERNAL SERVICE FUNDS
Current assets:					
Unrestricted current assets					
Cash and cash equivalents	13,719,224	$ 60	$ 1,589,174	$ 15,308,458	$ 18,793,217
Prepaid expenses	43,421	7,960	-	51,381	81,049
Accounts receivable (net of allowance for doubtful accounts)	8,249,027	2,559,580	924,064	11,732,671	998,189
Accrued interest receivable	2,916	536	2,941	6,393	-
Inventories - at average cost	2,233,914	-	-	2,233,914	284,485
Lease receivable	27,325	-	-	27,325	4,691
Total unrestricted current assets	24,275,827	2,568,136	2,516,179	29,360,142	20,161,631
Restricted Current assets:					
Temporarily restricted:					
Cash and cash equivalents for payment of current maturities of revenue bond principal and interest	2,143,839	-	104,180	2,248,019	-
Total restricted current assets	2,143,839	-	104,180	2,248,019	-
Total current assets	26,419,666	2,568,136	2,620,359	31,608,161	20,161,631
Noncurrent assets:					
Restricted assets:					
Temporarily restricted					
Cash and cash equivalents	54,555,508	320,899	-	54,876,407	-
Total restricted assets	54,555,508	320,899	-	54,876,407	-
Lease receivable	55,184	-	-	55,184	114,621
Capital assets:					
Land	6,842,055	3,285,312	1,945,680	12,073,047	274,972
Construction in progress	46,146,745	-	302,626	46,449,371	1,190,882
Water rights	12,526,700	-	-	12,526,700	-
Buildings and infrastructure	41,380,122	727,319	42,144,225	84,251,666	2,246,833
Improvements other than buildings	380,183,942	605,496	90,821,830	471,611,268	2,573,286
Machinery and equipment	8,697,309	10,045,353	2,380,868	21,123,530	61,218,255
Subscription asset	-	-	-	-	1,421,205
Right-to-use lease asset	-	-	-	-	2,066,136
Less accumulated depreciation	(188,907,108)	(7,227,609)	(39,976,789)	(236,111,506)	(41,540,902)
Total capital assets net of accumulated depreciation	306,869,765	7,435,871	97,618,440	411,924,076	29,450,667
Total noncurrent assets	361,480,457	7,756,770	97,618,440	466,855,667	29,565,288
Total assets	387,900,123	10,324,906	100,238,799	498,463,828	49,726,919
DEFERRED OUTFLOWS OF RESOURCES					
Deferred outflows related to pensions	6,592,517	2,657,437	380,742	9,630,696	1,754,153
Deferred outflows related to OPEB	704,744	269,640	39,626	1,014,010	186,498
Total deferred outflows of resources	7,297,261	2,927,077	420,368	10,644,706	1,940,651
LIABILITIES					
Current liabilities:					
Unrestricted current liabilities:					
Accounts and contracts payable	11,040,664	1,015,221	107,531	12,163,416	955,240
Due to other funds	-	49,860	1,007,923	1,057,783	559,742
Insurance claims payable	-	-	-	-	1,349,847
Current portion of lease liability	-	-	-	-	388,101
Current portion of compensated absences payable	26,593	10,949	1,614	39,156	13,162
Current portion of SBITA payable	-	-	-	-	54,869
Total unrestricted current liabilities	11,067,257	1,076,030	1,117,068	13,260,355	3,320,961
Current liabilities payable from restricted assets:					
Revenue bonds payable	7,235,000	-	90,000	7,325,000	-
Customer deposits	113,702	-	-	113,702	-
Accrued interest	385,099	-	-	385,099	33,230
Total current liabilities payable from restricted assets	7,733,801	-	90,000	7,823,801	33,230
Total current liabilities	18,801,058	1,076,030	1,207,068	21,084,156	3,354,191
Noncurrent liabilities:					
Revenue bonds payable (net)	183,962,630	-	290,000	184,252,630	-
Lease liability	-	-	-	-	799,828
SBITA payable	-	-	-	-	49,456
Net pension obligation	10,971,468	4,422,212	634,931	16,028,611	2,919,295
Net OPEB obligation	661,895	262,548	37,760	962,203	176,064
Compensated absences	638,235	262,786	38,746	939,767	315,870
Total noncurrent liabilities	196,234,228	4,947,546	1,001,437	202,183,211	4,260,513
Total liabilities	215,035,286	6,023,576	2,208,505	223,267,367	7,614,704
DEFERRED INFLOWS OF RESOURCES					
Deferred inflows related to OPEB	258,463	523,953	75,431	857,847	362,100
Deferred inflows related to pensions	4,359,260	1,283,120	184,428	5,826,808	862,802
Deferred inflows related to leases	77,670	-	-	77,670	117,413
Total deferred inflows of resources	4,695,393	1,807,073	259,859	6,762,325	1,342,315
NET POSITION					
Net investment in capital assets	115,672,135	7,435,871	97,238,440	220,346,446	28,158,413
Restricted for:					
Debt service	1,758,740	-	104,180	1,862,920	-
Storm water management	2,082,767	-	-	2,082,767	-
Capital projects	52,472,741	320,899	-	52,793,640	-
Unrestricted	3,480,322	(2,335,436)	848,183	1,993,069	14,552,138
Total net position	$ 175,466,705	$ 5,421,334	$ 98,190,803	$ 279,078,842	$ 42,710,551
Reconciliation to government-wide statements of net assets:					
Adjustment to reflect the consolidation of internal service fund activities related to enterprise funds			Prior years	(1,607,351)	
			Current year	1,068,502	
Net position of business-type activities				$ 278,539,993	

The notes to the financial statements are an integral part of this statement.

EXHIBIT 9

CITY OF TYLER, TEXAS
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
PROPRIETARY FUNDS
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024

	BUSINESS-TYPE ACTIVITIES ENTERPRISE FUNDS				GOVERNMENTAL ACTIVITIES
	UTILITIES	SANITATION	AIRPORT	TOTAL ENTERPRISE FUNDS	INTERNAL SERVICE FUNDS
OPERATING REVENUES					
Water and sewer operations	$ 55,296,792	$ -	$ -	$ 55,296,792	$ -
Trash and garbage	-	17,916,585	-	17,916,585	-
Airport services	-	-	292,369	292,369	-
Charges for services	-	-	-	-	28,092,065
Contributions	-	-	-	-	13,132,580
Miscellaneous	14,046,017	100,379	33,790	14,180,186	6,516,297
Total operating revenues	69,342,809	18,016,964	326,159	87,685,932	47,740,942
OPERATING EXPENSES					
Water and sewer operations	44,543,534	-	-	44,543,534	-
Sanitation operations	-	17,869,936	-	17,869,936	-
Municipal Airport operations	-	-	1,541,236	1,541,236	-
Garage operations	-	-	-	-	10,536,778
Depreciation	10,627,926	587,822	3,501,267	14,717,015	5,935,457
Insurance claims	-	-	-	-	16,900,085
Administrative	-	-	-	-	8,905,150
Special services	-	-	-	-	1,763,760
Maintenance	-	-	-	-	564,049
Total operating expenses	55,171,460	18,457,758	5,042,503	78,671,721	44,605,279
Operating income (loss)	14,171,349	(440,794)	(4,716,344)	9,014,211	3,135,663
NON-OPERATING REVENUES (EXPENSES)					
Revenues from use of money and property	3,974,312	31,570	1,271,659	5,277,541	861,108
Gain (loss) on sale of assets	-	(21,221)	-	(21,221)	692,360
Interest expense	(5,846,654)	-	(17,484)	(5,864,138)	(40,321)
Total non-operating revenues (expenses)	(1,872,342)	10,349	1,254,175	(607,818)	1,513,147
Income (loss) before capital contributions and transfers	12,299,007	(430,445)	(3,462,169)	8,406,393	4,648,810
Capital contributions	-	-	3,565,759	3,565,759	-
Transfers in	-	-	203,313	203,313	727,611
Transfers out	(225,653)	(104,933)	-	(330,586)	(100,000)
Net transfers and capital contributions	(225,653)	(104,933)	3,769,072	3,438,486	627,611
Change in net position	12,073,354	(535,378)	306,903	11,844,879	5,276,421
Net position - beginning of year	163,393,351	5,956,712	97,883,900		37,434,130
Net position - end of year	$ 175,466,705	$ 5,421,334	$ 98,190,803		$ 42,710,551
Reconciliation to government-wide statements of net assets					
Adjustment to reflect the consolidation of internal service funds activities related to enterprise funds				1,068,502	
Change in net position of business-type activities				$ 12,913,381	

The notes to the financial statements are an integral part of this statement.

CITY OF TYLER, TEXAS
STATEMENT OF CASH FLOWS
PROPRIETARY FUNDS
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024

	BUSINESS-TYPE ACTIVITIES ENTERPRISE FUNDS				GOVERNMENTAL ACTIVITIES
	UTILITIES	SANITATION	AIRPORT	TOTAL ENTERPRISE FUNDS	INTERNAL SERVICE FUNDS
CASH FLOWS FROM OPERATING ACTIVITIES					
Cash received from customers and users	$ 69,309,257	$ 17,981,532	$ 326,159	$ 87,616,948	$ 47,680,112
Cash paid to suppliers for goods and services	(29,559,451)	(11,505,003)	(705,344)	(41,769,798)	(16,581,268)
Cash paid to employees for services	(16,190,610)	(6,464,445)	(863,650)	(23,518,705)	(4,175,139)
Insurance claims paid	-	-	-	-	(16,820,140)
Net cash provided by (used in) operating activities	23,559,196	12,084	(1,242,835)	22,328,445	10,103,565
CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES					
Advances from/ (to) other funds	-	49,860	(879,432)	(829,572)	(254,347)
Transfers in from other funds	-	-	203,313	203,313	727,611
Transfers out to other funds	(225,653)	-	-	(225,653)	(100,000)
Net cash (used in) provided by non-capital financing activities	(225,653)	49,860	(676,119)	(851,912)	373,264
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES					
Acquisition and construction of capital assets	(42,674,866)	(1,333,634)	(3,542,446)	(47,550,946)	(9,361,699)
Proceeds from grants for capital purposes	-	-	4,924,763	4,924,763	-
Payments on subscription (SBITA) liabilities	-	-	-	-	(528,002)
Proceeds from sale of assets	-	294,141	-	294,141	1,303,542
Bond proceeds	62,205,000	-	-	62,205,000	-
Payments on debt and lease liabilities	(8,040,000)	-	(85,000)	(8,125,000)	(425,464)
Interest paid	(2,627,586)	-	(17,484)	(2,645,070)	(41,050)
Net cash provided by (used in) capital and related financing activities	8,862,548	(1,039,493)	1,279,833	9,102,888	(9,052,673)
CASH FLOWS FROM INVESTING ACTIVITIES					
Interest and dividends on investments	3,974,312	31,570	1,271,659	5,277,541	861,108
Net cash (used in) provided by investing activities	3,974,312	31,570	1,271,659	5,277,541	861,108
Net increase (decrease) in cash and cash equivalents	36,170,403	(945,979)	632,538	35,856,962	2,285,264
CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR	34,248,168	1,266,938	1,060,816	36,575,922	16,507,953
CASH AND CASH EQUIVALENTS AT END OF YEAR	$ 70,418,571	$ 320,959	$ 1,693,354	$ 72,432,884	$ 18,793,217
Reconciliation to Exhibit 8:					
Unrestricted cash and cash equivalents	$ 13,719,224	$ 60	$ 1,589,174	$ 15,308,458	$ 18,793,217
Restricted cash - current asset	2,143,839	-	104,180	2,248,019	-
Restricted cash - noncurrent asset	54,555,508	320,899	-	54,876,407	-
Total Cash and Cash Equivalents at End of Year	$ 70,418,571	$ 320,959	$ 1,693,354	$ 72,432,884	$ 18,793,217
RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES					
Operating income (loss)	$ 14,171,349	$ (440,794)	$ (4,716,344)	$ 9,014,211	$ 3,135,663
Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities:					
Depreciation expense	10,627,926	587,822	3,501,267	14,717,015	5,935,457
(Increase) decrease in accounts receivable	(48,451)	(35,432)	-	(83,883)	(60,830)
(Increase) decrease in prepaid expenses	10,215	374	-	10,589	1,195,906
(Increase) decrease in inventories	(633,081)	-	-	(633,081)	22,725
(Increase) decrease in net pension asset	-	-	-	-	-
(Increase) decrease in deferred outflows related to pensions	1,420,399	542,543	78,925	2,041,867	376,119
(Increase) decrease in deferred outflows related to OPEB	653,652	272,744	38,358	964,754	174,328
Increase (decrease) in accounts payable	453,537	356,685	30,904	841,126	92,110
Increase (decrease) in claims payable	-	-	-	-	52,572
Increase (decrease) in accrued interest payable	-	-	-	-	-
Increase (decrease) in customer deposits	14,899	-	-	14,899	-
Increase (decrease) in compensated absences payable	5,443	(545)	6,856	11,754	26,619
Increase (decrease) in post employment benefits liability	(1,585,727)	(634,888)	(91,274)	(2,311,889)	(420,967)
Increase (decrease) in deferred inflows related to pensions	751,234	328,040	47,234	1,126,508	213,456
Increase (decrease) in deferred inflows related to OPEB	60,080	(69,796)	(9,939)	(19,655)	(19,362)
Increase (decrease) in net pension obligation	(2,342,279)	(894,669)	(128,822)	(3,365,770)	(620,231)
Total adjustments	9,387,847	452,878	3,473,509	13,314,234	6,967,902
NET CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES	$ 23,559,196	$ 12,084	$ (1,242,835)	$ 22,328,445	$ 10,103,565

The notes to the financial statements are an integral part of this statement.

EXHIBIT 11

CITY OF TYLER, TEXAS
STATEMENT OF NET POSITION
FIDUCIARY FUNDS
SEPTEMBER 30, 2024

	EMPLOYEE BENEFIT TRUST FUNDS	PRIVATE-PURPOSE TRUST FUNDS
ASSETS		
Equity in pooled cash	$ 3,166,818	$ 3,420,627
Investments, at fair value		
Equities	57,094,366	97,497
Mutual funds	18,749,710	-
Fixed income	37,514,969	-
Total investments	113,359,045	97,497
Receivables		
Contributions receivable	32,950	-
Interest receivable	814,684	5,356
Total receivables	847,634	5,356
Total assets	117,373,497	3,523,480
LIABILITIES		
Accounts payable	1,531,858	-
Total liabilities	1,531,858	-
NET POSITION		
Restricted for OPEB benefits	23,464,830	-
Restricted for pensions	92,066,382	-
Held in trust for other purposes	310,427	3,523,480
Total net position held in trust for pension/OPEB benefits and other purpose	$ 115,841,639	$ 3,523,480

The notes to the financial statements are an integral part of this statement.

EXHIBIT 12

CITY OF TYLER, TEXAS
STATEMENT OF CHANGES IN NET POSITION
FIDUCIARY FUNDS
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024

	EMPLOYEE BENEFIT TRUST FUNDS	PRIVATE-PURPOSE TRUST FUNDS
ADDITIONS		
Contributions:		
Employees	$ 2,458,025	$ -
Employer	6,369,735	-
Other	-	175,666
Total contributions	8,827,760	175,666
Investment income:		
Interest and dividend income	6,375,815	145,592
Net depreciation in fair value of investments	12,645,827	13,686
Less investment expense	(350,843)	(3,227)
Total investment income	18,670,799	156,051
Other income	935,073	-
Total additions	28,433,632	331,717
DEDUCTIONS		
Reimbursement for benefit claims	1,606,065	-
Benefits	6,317,819	-
Total deductions	7,923,884	-
Change in net position	20,509,748	331,717
Net position - beginning of year	95,331,891	3,191,763
Net position - end of year	$ 115,841,639	$ 3,523,480

The notes to the financial statements are an integral part of this statement.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

General Statement

The City of Tyler, Texas (City) was incorporated on January 29, 1850. The City Charter was adopted February 9, 1937. The City operates under a Council-Manager form of government and provides the following services as authorized by its charter: public safety (police and fire), highways and streets, health and social services, culture-recreation, public transportation, public improvements, planning and zoning, and general administrative services.

The accounting and reporting policies of the City relating to the funds included in the accompanying basic financial statements conform to accounting practices generally accepted in the United States of America applicable to state and local governments. Generally accepted accounting principles for local governments include those principles prescribed by the Governmental Accounting Standards Board (GASB), the American Institute of Certified Public Accountants in the publication entitled Audits of State and Local Governments Units and by the Financial Accounting Standards Board (when applicable). The more significant accounting policies of the City are described below.

Blended Component Unit

The criteria for including organizations as component units within the City's reporting entity, as set forth in Section 2100 of GASB's Codification of Governmental Accounting and Financial Reporting Standards, include whether:

- the organization is legally separate (can sue in their own name)
- the City holds the corporate powers of the organization.
- the City appoints a voting majority of the organization's board.
- the City is able to impose its will on the organization.
- the organization has the potential to impose a financial benefit/burden on the City.
- there is fiscal dependency by the organization on the City.

Based upon the aforementioned criteria, the City has two component units.

The Tyler One-Half Cent Sales Tax Corporation, Inc.

The Tyler One-Half Cent Sales Tax Corporation, Inc. was formed in 1996, and is governed by a seven-member board of directors. Each member of the City Council and the Mayor may nominate one member. Directors are appointed for a two-year term and are removable by the City Council at any time without cause. For financial reporting purposes, the Tyler One-Half Cent Sales Tax Corporation, Inc. has been presented as a blended component unit of the City. It is reported as a Capital Projects Fund, because its purpose is to account for construction activities funded by the revenues generated by the one-half cent sales tax. The Tyler One-Half Cent Sales Tax Corporation, Inc. does not issue separate financial statements. The City uses the proceeds of the one-half cent sales tax to pay for infrastructure, thereby removing the need for debt financing of such improvements, which has resulted in the elimination of general obligation indebtedness and has enabled the City to reduce its property tax rate.

Tyler Fire Department Relief and Retirement Fund

The City's fire department employees participate in the Tyler Fire Department Relief and Retirement Fund (TFDRRF). TFDRRF functions for the benefit of these employees and is governed by a pension board. The City and TFDRRF participants are obligated to fund all TFDRRF costs based upon actuarial valuations. The City is authorized to approve the actuarial assumptions used in the determination of contribution levels. For financial reporting purposes, TFDRRF is reported if it were a part of the City's operations as a fiduciary fund, and therefore is not included in the government wide financial statements. TFDRRF's fiscal year-end is December 31 but the information reported corresponds with the City's September 30, 2024 reporting period. Financial statements of TFDRRF can be obtained directly from the FIRE Pension Board, 1520 West Front St., Tyler, Texas 75702.

Government-Wide and Fund Financial Statements

The government-wide financial statements (the statement of net position and the statement of activities) report information on all the nonfiduciary activities of the primary government. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely, to a significant extent, on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues, except grants and similar items, to be available if they are collected within 60 days of the end of the current fiscal period. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is susceptible to accrual as revenue of the current period. All other revenue items are measurable when earned.

The government reports the following major governmental funds:

> The General Fund is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.
>
> The One-Half Cent Sales Tax Fund accounts for the acquisition and construction of major capital facilities other than those financed by Proprietary Funds and Trust Funds.

Measurement Focus, Basis of Accounting, and Financial Statement Presentation - continued

The government reports the following major proprietary funds:

The Utilities Fund is used to account for the sale of water and wastewater treatment by the City to businesses and residential customers and to surrounding communities.

The Sanitation Fund accounts for residential and commercial solid waste collection, disposal services, and recycling operations of the City.

The Airport Fund is used to account for operations of the Tyler Pounds Regional Airport.

Additionally, the government reports the following fund types:

Internal service funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City on a cost-reimbursement basis.

The City of Tyler reports the following Internal Service Funds:

1. Productivity Improvement Fund – to track performance pay of City employees. This fund accounts for City University, Strategic Planning, and the Internal Audit functions.
2. Fleet Maintenance and Replacement Fund – performs maintenance and repair work on vehicles of all City departments. The fund also acquires vehicles and equipment for use by all City departments.
3. Property and Liability Insurance Funds – accounts for the City's property, casualty, liability, disability, and workers' compensation insurance programs.
4. Employee Benefits Fund – accounts for the City's self-insurance program for health and dental insurance as well as life insurance for current employees.
5. Retiree Benefits Fund – accounts for the City's self-insurance program for health and dental insurance as well as life insurance for retired employees.
6. Property and Facility Management Fund – accounts for maintenance on City's facilities including roof and HVAC repairs and replacement.
7. Technology Fund – accounts for the City's investment and maintenance of technology and office automation.

The City of Tyler reports the following Fiduciary Funds:

The Employee Benefit Trust (Section 125 Plan) Fund is used to account for the resources accumulated and payments made on behalf of the City employees enrolled in the City's cafeteria plan administered by Health First.

The Other Post Employment Benefit (OPEB) Trust Fund is used to account for the resources accumulated to meet ARC (annual required contributions) and long-term liability requirements associated with administering post-employment health, dental and life benefits for retired employees in accordance with GASB 43 and 45.

The Tyler Fire Department Relief and Retirement Fund is used to account for the resources accumulated to be used for the retirement benefits payments to the members of the fund.

The Greenwood Landfill Private-Purpose Trust Fund is used to accumulate resources held in trust for Allied Waste Management and is used for closure and post-closure expenses of the Greenwood Landfill.

The Lindsey Trust Fund is used to account for the endowment fund created for the charitable purpose of making awards to police officers and firefighters employed by the City of Tyler for outstanding service and providing aid to those injured in the line of duty.

Measurement Focus, Basis of Accounting, and Financial Statement Presentation – continued

Generally, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to the general rule are payments-in-lieu of taxes and other charges between the government's water utilities function and various other functions. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Amounts reported as program revenues include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the City's enterprise funds and of the internal service funds are charges to customers for sales and services. The City also recognizes as operating revenue the portion of tap fees intended to recover the cost of connecting new customers to the system. Operating expenses for enterprise funds and internal service funds include the cost of sales and services, administrative expense, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When more than one classification of fund balance is available for use, it is the government's policy to use the most restricted resources first.

Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Equity

1. Equity in Pooled Cash and Investments

   The City classifies certain of its cash, investments, due to, and due from accounts into "equity in pooled cash and investments." Each fund participates on a daily transaction basis and income for all assets included in "pooled cash and investments" is allocated to individual funds based on their respective balance in "equity in pooled cash and investments."

   For the statements of cash flows for the Proprietary and Internal Service Funds, the City considers all assets included in "equity in pooled cash and investments" to be "cash and cash equivalents."

2. Investments

   Accounting pronouncement Governmental Accounting Standards Board Statement 31, *Accounting and Financial Reporting for Certain Investments and for External Investment Pools*, is applied to investments in external investment pools, investments purchased with maturities greater than one-year, mutual funds, and certain investment agreements. Generally, governmental entities are required to report the "fair value" changes for these investments at year-end and record these gains or losses on their income statement. Investments with maturities less than one year at the time of purchase are stated at cost or amortized cost. The fair value of the City's position in these investment pools is the same as the value of the pool shares.

   Methods and Assumptions used to Estimate Fair Value

   The City maintains investment accounting records and adjusts those records to "fair value" on an annual basis. This information is provided by the City's investment custodian. The investments held by the City are widely traded in the financial markets and trading values are readily available from numerous published sources. Material unrealized gains and losses are recorded on an annual basis and the carrying value of its investments is considered "fair value".

Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Equity – continued

Consistent with GASB Statement 42, *Fair Value Measurement and Application*, the City categorizes its fair value measurements within the fair value hierarchy. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs. A detail of the fair value hierarchy of investments held by the City is disclosed in Note 4 to the financial statements.

Investment Pools

The City holds investments in external investment pools, TexStar and Logic.

Texas Local Government Investment Pool (TexStar) and Local Government Investment Cooperative (Logic) were created to provide local governments with a safe and efficient way to invest their funds. Only local governments having contracted to participate in TexStar and Logic have an undivided beneficial interest in their respective pools of assets. TexStar and Logic do not place any restrictions such as notice periods or maximum transaction amounts. They are not registered with the Securities and Exchange Commission as investment companies but are subject to annual review by independent auditors consistent with the Public Funds Investment Act. Audited financial statements of the pools are available by request through their respective websites.

The investment pools carry investments at amortized cost as the pools meet the requirements of GASB 79, *Certain External Investment Pools and Pool Participants*. The investment pools are priced daily and compared to carrying value. If the ratio of the fair value of the portfolio of investments to the carrying value of investments is less than .995 or greater than 1.005, the investment pools will sell investment securities, as required, to maintain the ratio at a point between .995 and 1.005.

Other

State statutes authorize the City to invest in obligations of the U.S. Treasury, commercial paper, corporate bonds, and repurchase agreements. The City is authorized by its governing board to invest in the obligations of the United States government, bonds guaranteed by the United States government, certificates of deposit at financial institutions, local government investment pools, direct obligations of the State of Texas, no load government money market mutual funds, and repurchase agreements. Investments are stated at cost or amortized cost.

3. Receivables and Payables

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (the current portion of interfund loans) or "advances to/from other funds" (the non-current portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds." Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances."

Advances between funds, as reported in the fund financial statements, are offset by a fund balance reserve account in applicable governmental funds to indicate that they are not available for appropriation and are not expendable available financial resources.

The City provides an allowance for doubtful accounts based upon the anticipated collectability of each specific account, as determined by experience. All receivables are shown net of this allowance. A detailed schedule of receivables can be found at Note 4:B.

Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Equity – continued

Property taxes are levied October 1 on the assessed value of property at January 1 and are due by January 31 of the following year. Unpaid taxes attach as an enforceable lien on property as of January 31. Revenue from taxes assessed is recorded as unavailable revenue on October 1. The unavailable revenue from taxes is then recognized as revenue during the year as the taxes are actually received. All delinquent property tax receivables are assets of the General Fund.

The City Charter limits the City's ad valorem tax rate to $1.75 per $100 of assessed valuation. The tax rate for the year ended September 30, 2024, was $.247920 per $100, which means that the City has a tax margin of $1.48815 per $100 and could raise up to $181,261,858 additional taxes a year from the present valuation of $12,180,348,615 before the limit is reached.

4. Inventories and Prepaid Items

Inventories of materials and supplies are accounted for using the consumption method. Under the consumption method, inventories are recorded as expenditures when they are used with significant amounts on hand reported on the balance sheet at average cost.

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid in both the government-wide and fund financial statements. Prepaid items are accounted for using the consumption method.

In Governmental Funds, reported inventories and prepaid items do not represent available spendable resources and are, therefore, equally offset by a non-spendable fund balance account.

5. Due from Other Funds

Current portions of long-term interfund loans receivable (reported in "Due from" asset accounts) are considered "available spendable resources."

6. Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g. roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than $10,000 and an estimated life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if actual historical cost is not available. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Donated capital assets are recorded at acquisition value. Infrastructure assets are reported retroactively based on estimated historical cost.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Equity – continued

Property, plant, and equipment of the primary government, as well as the component units, is depreciated using the straight-line method over the following estimated useful lives:

Assets	Years
Buildings	50
Building improvements	10 to 20
Improvements other than buildings	10 to 50
Public domain infrastructure	15 to 50
Heavy equipment	7 to 10
Small equipment	3 to 7
Vehicles	3 to 5
Computer and other electronic equipment	3 to 5
Office equipment	3

7. Construction-in-Progress

Expenditures on incomplete capital projects have been capitalized as construction-in-progress. The assets resulting from these projects will be transferred from the construction-in-progress accounts to the appropriate asset account as the projects are completed.

8. Leases

Leases are defined by the general government as the right to use an underlying asset. As lessee, the City recognizes a lease liability and an intangible right-to-use lease asset at the beginning of a lease unless the lease is considered a short-term lease or transfers ownership of the underlying asset. Right-to-use lease assets are measured based on the net present value of the future lease payments at inception, using the weighted average cost of capital, which approximates the incremental borrowing rate. Remeasurement of a lease liability occurs when there is a change in the lease term and/or other changes that are likely to have a significant impact on the lease liability.

The City calculates the amortization of the discount on the lease liability and reports that amount as outflows of resources. Payments are allocated first to accrued interest liability and then to the lease liability. Variable lease payments based on the usage of the underlying assets are not included in the lease liability calculations but are recognized as outflows of resources in the period in which the obligation was incurred.

As lessor, the City recognizes a lease receivable. The lease receivable is measured using the net present value of the future lease payments to be received for the lease term and deferred inflow of receivables at the beginning of the lease term. Periodic amortization of the discount on the receivable are reported as interest revenue for that period. Deferred inflows of resources are recognized as inflows in a straight-line basis over the term of the lease. This recognition does not apply to short-term leases, contracts that transfer ownership, leases of assets that are investments, or certain regulated leases. Any initial direct costs are reported as an outflow of resources for that period. Remeasurement of lease receivables occurs when there are modifications, including but not limited to changes in the contract price, lease term, and adding or removing an underlying asset to the lease agreements. In the case of a partial or full lease termination, the carrying value of the lease receivable and the related deferred inflow of resources will be reduced and will include a gain or loss for the difference.

For lease contracts that are short-term, the City recognizes short-term lease payments as inflows of resources (revenues) based on the payment provisions of the lease contract. Liabilities are only recognized if payments are received in advance, and receivables are only recognized if payments are received subsequent to the reporting period.

Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Equity – continued

Leases between the Airport and air carriers, Lake Tyler Marina, and other aeronautical users are subject to external laws and regulations. As permitted by GASB Statement No. 87, paragraph 43, the City recognizes inflows of resources based on the payment provisions of the lease contract, and the accounting policies do not apply to certain regulated leases. Additional disclosures regarding regulated leases are in Note 4F.

9. Subscription-Based Information Technology Arrangements – SBITAs

Subscription-based information technology arrangements (SBITAs) are defined by the City as a contract that conveys control of the right to use another party's IT software, alone or in combination with tangible capital assets, as specified in the contract for a period of time in exchange or exchange-like transactions. The City recognizes an intangible subscription asset and subscription liability. The subscription liability is measured as the present value of the total subscription payments expected to be made to the vendor during the subscription term. The total future payments are discounted using the interest rate the vendor charges, or if the implicit interest rate is not readily determinable the City uses an estimated incremental borrowing rate. The subscription asset is measured as the initial value of the subscription liability plus and initial capitalized costs and less any vendor incentives received at the commencement of the subscription term.

10. Restricted Assets

Certain proceeds of the City's enterprise fund revenue bonds, as well as certain resources set aside for their repayment, are classified as restricted assets on the balance sheet because they are maintained in separate bank accounts and their use is limited by applicable bond covenants. The Utilities Fund is used to report those proceeds of revenue bond issuances that are restricted for use in water and sewer projects. The Utilities Fund is also used to segregate resources accumulated for debt service payments over the life of the bonds. The City also classifies other cash and cash equivalents as restricted because of the restrictions due to enabling legislation and trust agreements established to govern the spending of funds for the permanent care of the City's cemeteries.

Non-Civil Service Employees

Full-time, permanent, non-civil service employees earn paid time off (PTO), which may be used as vacation, sick time or personal time. The PTO is accrued in hourly increments at the end of each pay period. The total amounts accrued annually depend on the number of years of service with the City. Maximums are from 18 to 24 days. All existing non-civil service employees on January 1, 1999, with accumulated vacation and sick time, were allowed to carryover accrued vacation into the PTO program at a maximum of 240 hours. The employees with accrued sick time were allowed to carryover up to 720 hours, only to be paid after 10 years of service. The employees eligible to receive accrued sick leave balance upon termination would be paid at the pay rate applicable when the PTO program was implemented.

Any non-civil service employees hired after January 1, 1999, were enrolled into the PTO program and may only carryover 30 days of PTO per year. Any amount accrued above the 30 days carryover is lost as of December 31 of that year. Unused PTO up to 30 days will be paid to the employee upon termination at employee's current pay rate.

Civil Service Employees

Civil service employees are granted vacation and sick time benefits in varying amounts to specified maximums depending on tenure with the City. Civil service employees are 100% vested in both sick time and vacation time at the start of their employment.

E. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Equity – continued

Civil and Non-Civil Service Employees

Vested or accumulated vacation leave is recorded as an expense and a liability, as the benefits accrue to employees, in the government-wide, proprietary, and fiduciary fund financial statements. In accordance with the provisions of Governmental Accounting Standards Board Statement No.16, "*Accounting For Compensated Absences*," no liability is recorded for nonvesting accumulating rights to receive sick pay benefits. However, a liability is recognized for that portion of cumulative sick leave benefits that it is estimated will be taken as "terminal leave" prior to retirement.

11. Long-Term Obligations

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are expensed as incurred.

12. Bond Premiums, Discounts, and Issuance Costs

Bond premiums in enterprise funds are amortized over the term of the bonds using the effective interest amortization method. Gains or losses on enterprise fund refunding are reported as deferred inflows or outflows and are amortized over the term of the lessor of the new bonds or the refunded bonds using the effective interest method. Debt issuance costs are recognized as expenditures/expenses when incurred.

13. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. They City has the following items that qualify for reporting in this category:

- Deferred charges on refunding - A deferred charge on refunding results from the difference in the carrying value of refunded debt and its reacquisition price. The amount is deferred and amortized over the shorter of the life of the refunded or refunding debt.
- Pension contributions after measurement date – The pension contributions made from the measurement date of the pension plan to the current fiscal year end are deferred and will be recognized in the subsequent fiscal year.
- Difference between estimated and actual experience related to – These are amortized as a component of pension and OPEB expense over a closed period equal to the average of the expected remaining service lives of all employees that are provided with pensions and benefits through the pension and OPEB plans (active employees and inactive employees) determined as of the beginning of the measurement period.
- Changes in assumptions related to pensions and OPEB – These are amortized as a component of pension and OPEB expense over a closed period equal to the average of the expected remaining service lives of all employees that are provided with pensions and benefits through the pension and OPEB plans (active employees and inactive employees) determined as of the beginning of the measurement period.

E. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Equity continued

In addition to liabilities, the balance sheet and statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net assets that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The City has the following items that qualify for reporting in this category:

- Deferred charges on refunding – A deferred charge on refunding results from the difference in the carrying value of refunded debt and its reacquisition price. The amount is deferred and amortized over the shorter of the life of the refunded or refunding debt.
- Unavailable revenue – This item arises only under the modified accrual basis of accounting. Accordingly, unavailable revenue is reported only in the governmental funds balance sheet. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available. The deferred inflow is reclassified to revenue on the government-wide financial statements.
- Net difference in projected and actual earnings on pension assets and difference between estimated and actual experience related to pensions – These are amortized as a component of pension expense over a closed period of five years.
- Difference between estimated and actual experience related to pensions and OPEB - These are amortized as a component of pension and OPEB expense over a closed period equal to the average of the expected remaining service lives of all employees that are provided with pensions and benefits through the pension and OPEB plans (active employees and inactive employees) determined as of the beginning of the measurement period.
- Changes in assumptions related to pensions and OPEB – These are amortized as a component of pension and OPEB expense over a closed period equal to the average of the expected remaining service lives of all employees that are provided with pensions and benefits through the pension and OPEB plans (active employees and inactive employees) determined as of the beginning of the measurement period.
- Deferred inflows of resources related to leases are reported when the City is the lessor. At the commencement of the lease, both a lease receivable and deferred inflow of resources are reported. The deferred inflow of resources is amortized and recognized as inflow of resources (revenue) over the term of the lease.

14. Fund Equity

In the fund financial statements, governmental funds report fund balance categorized as non-spendable, restricted, committed, assigned or unassigned.

Non-spendable fund balance – represents amounts that cannot be spent because they are either not in spendable form (such as inventory or prepaid items) or legally required to remain intact (such as notes receivable or principal of a permanent fund).

Restricted fund balance – represents amounts with external constraints placed on the use of these resources (such as debt covenants, grantors, other governments, etc.) or imposed by enabling legislation.

Committed fund balance – represents amounts that can only be used for specific purposes imposed by an ordinance of the City's highest level of decision-making authority, the City Council. Committed resources cannot be used for any other purpose unless the City Council removes or changes the specified use by the same type of action previously used to commit those amounts.

Assigned fund balance – represents amounts the City intends to use for the specific purpose as expressed by the City Council. The City Council may also assign fund balance when appropriating fund balance to cover a gap between estimated revenues and appropriations in the subsequent year's appropriated budget. The amount reflected in the financial statements has been assigned for the purpose intended by the City Council.

E. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Equity – continued

Unassigned fund balance – represents the residual classification for the general fund or deficit balances in other funds.

The City's minimum fund balance policy requires that fund balance shall be maintained at a level of 15 percent of estimated annual operating expenditures for the General Fund and at 15 percent of estimated annual operating expenses in the Utility Fund and Solid Waste Fund.

When an expenditure is incurred for a purpose for which more than one fund balance classification could be used, the City considers the expenditure to be made from the most restrictive classification first.

15. Net Position

Net position represents the difference between assets, deferred outflows of resources, liabilities, and deferred inflows of resources. Net invested in capital assets consists of the City's capital assets, net of accumulated depreciation, reduced by any outstanding debt used for the acquisition or construction of those assets less unspent cash acquired through debt at year-end. Net position reported as restricted are those amounts which have limitations imposed by creditors, grantors or other laws and regulations. The government-wide statement of net position reports $114,576,870 of restricted net position.

In the City's governmental activities, there is a deficit unrestricted net position of $20,010,326 as a result of long-term liabilities for items such as bonds, compensated absences, net pension liability, and OPEB. Because of the focus on current assets and liabilities, the City's budget is developed to address the needs of current operations. The City plans to fund long-term liabilities in future budgets as those liabilities consume current assets.

16. Tax Abatements

The City has evaluated the total tax abatements issued for the year and has determined that the amount is not material to the financial statements.

17. Pensions and Other Post-Employment Benefits

For purposes of measuring the net pension and OPEB liabilities, deferred outflows of resources and deferred inflows of resources related to pension and OPEB, and pension and OPEB expense, information about the fiduciary net position of the City's retirement and OPEB plan and additions to/deductions from the plans' fiduciary net position have been determined on the same basis as they are reported by the plans. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

For the fiscal year ending September 30, 2024, the City recognized total pension expense of $14,943,637, $10,327,225 of which was for the TMRS Plan and $4,616,412 for the TFDRRF Plan. For the fiscal year ending September 30, 2024, the City recognized total net OPEB income of $1,783,070, income of $(1,844,640) of which was for the Health Plan and expense of $101,570 for the TMRS Supplemental Death Benefit Plan.

18. Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets, deferred outflows of resources, liabilities, and deferred inflows of resources at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

E. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Equity – continued

19. Encumbrances

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded to reserve that portion of the applicable appropriation, is employed in Governmental Funds. However, encumbrances in the Governmental Funds lapse at the end of the each year and are re-budgeted during the next fiscal year.

Encumbrance accounting is also employed by Proprietary Funds for management control purposes. Encumbrances outstanding at year-end are not reported as restrictions of net position nor have they been included as expenses or liabilities of Proprietary Funds.

20. Newly Implemented Standards

In June 2022, GASB issues statement No., 100, *Accounting Changes and Error Corrections – An Amendment of GASB Statement No. 62* which defines accounting changes as changes in accounting principles, changes in accounting estimates, and changes to or within the financial reporting entity and describes the transactions or other events that constitute those changes. As part of those descriptions, for (1) certain changes in accounting principles and (2) certain changes in accounting estimates that result from a change in measurement methodology, a new principle or methodology should be justified on the basis that it is preferable to the principle or methodology used before the change. That preferability should be based on the qualitative characteristics of financial reporting—understandability, reliability, relevance, timeliness, consistency, and comparability. This Statement also addresses corrections of errors in previously issued financial statements. The requirements of this statement are effective for reporting periods beginning after June 15, 2023. The City adopted this guidance as of October 1, 2023. There was no material effect on the financial statements.

21. Future Implementation of New Standards

In June 2022, the GASB issued Statement No. 101, *Compensated Absences,* which updates the recognition and measurement guidance for compensated absences by aligning the recognition and measurement under a unified model and by amending previously required disclosures. This statement is effective for fiscal periods beginning after December 31, 2023. The City is evaluating the impact of this statement on its financial statements.

GASB Statement 102, Certain Risk Disclosures. This statement was issued December 2023 and requires governments to disclose essential information about risks related to vulnerabilities due to certain concentrations or constraints. A concentration, as defined by Statement 102, is a lack of diversity related to an aspect of a significant inflow or outflow of resources, for example, a small number of companies that represent a majority of employment in a government's jurisdiction, or a government that relies on one revenue source for most of its revenue. A constraint is a limitation imposed on a government by an external party or by formal action of the government's highest level of decision-making authority, such as a voterapproved property tax cap or a state-imposed debt limit. The requirements of this statement are effective for fiscal years beginning after June 15, 2024, and all reporting periods thereafter. Earlier implementation is encouraged. The City is evaluating the impact of this statement on its financial statements.

NOTE 2: RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

A. Explanation of certain differences between the governmental fund balance sheet and the government-wide statement of net assets

The governmental fund balance sheet includes a reconciliation between fund balance – total governmental funds and net assets – governmental activities as reported in the government-wide statement of net position. One element of that reconciliation explains "long-term liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported in the funds." The details of this $(25,587,201) difference are as follows:

Claims and judgement	$ (100,000)
Lease liabilities	(60,553)
SBITA liabilities	(17,492)
Revenue bond	(10,059,864)
Compensation absences	(15,349,292)
Net adjustment to reduce fund balance - total governmental funds to arrive at net position - governmental activities	$ (25,587,201)

Another element of that reconciliation states that "Other long-term assets are not available to pay for current-period expenditures and, therefore, are deferred in the funds." The details of this $15,795,470 difference are as follows:

Unavailable property tax revenues	$ 733,837
Unavailable fines	15,021,520
Unavailable permits	40,113
Net adjustment to increase balance - total governmental funds to arrive at net position - governmental activities	$ 15,795,470

The governmental fund statement of revenues, expenditures, and changes in fund balances includes a reconciliation between net changes in fund balances – total governmental funds and changes in net assets of governmental activities as reported in the government-wide statement of activities. One element of that reconciliation explains that "Governmental funds report capital outlays as expenditures". However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. The details of this 15,546,575 difference are as follows:

Capital outlay	$ 30,516,996
Depreciation expense	(14,970,421)
Net adjustment to increase net changes in fund balances - total Governmental funds to arrive at changes in net position of Governmental activities	$ 15,546,575

NOTE 3: STEWARDSHIP, COMPLIANCE, AND ACCOUNTIBILITY

A. Budgetary Information

The City follows these procedures in establishing the budgetary data reflected in the financial statements:

1. After August 1, the City Manager submits to the City Council a proposed operating budget for the fiscal year commencing the following October 1. The operating budget includes proposed expenditures and the means of financing them.

2. Public hearings are conducted in Council chambers at City Hall to obtain taxpayer comments.

3. Prior to October 1, the budget is legally enacted through passage of an ordinance.

A. Budgetary Information - continued

4. Budgetary control is established at the fund level. The City Manager is authorized to transfer budgeted amounts between departments within any fund; however, any revisions that alter the total expenditures of any fund must be approved by the City Council. The City Charter prohibits budgeting total proposed expenditures in excess of total anticipated revenues and any unencumbered funds from prior years; therefore, expenditures may not legally exceed revenues and unencumbered fund balances from prior years for each fund.

5. Formal budgetary integration is employed as a management control device during the year for the General Fund, certain Special Revenue Funds (Police Forfeiture Fund, Court Special Fee Fund, Hotel-Motel Occupancy Tax Fund, Passenger Facility Charge Fund, PEG Fee Fund, Homeownership and Housing Fund, CDBG Fund, Home Grant Fund, Housing Assistance Payment Fund, Transit System Fund, TIF/TIRZ #3 Fund), Capital Projects Fund, all Enterprise Funds, all Internal Service Funds and Permanent Funds.

   Budgets for the General Fund, certain Special Revenue Funds (Police Forfeiture Fund, Court Special Fee Fund, Hotel-Motel Occupancy Tax Fund, Passenger Facility Charge Fund, PEG Fee Fund, Homeownership and Housing Fund, CDBG Fund, Home Grant Fund, Housing Assistance Payment Fund, Transit System Fund, TIF/TIRZ #3 Fund), Capital Projects Fund and Permanent Funds are adopted by the Council and presented in this report on a basis consistent with generally accepted accounting principles (GAAP). Budgeted expenditures for the General Fund's current fiscal year as adopted in the original budget and amendments thereto were $97,021,181. Appropriations, which are not expended or encumbered at year-end, must be re-budgeted in the succeeding year.

6. Budgets for Proprietary Funds are adopted on a basis consistent with GAAP (accrual basis) except that for budgetary comparisons capital outlay items are expensed, accrual for compensated absences is excluded, and principal payments on debt are treated as expenses. The budgetary comparisons for Proprietary Funds are on this non-GAAP budgetary basis.

B. Expenditures Over Appropriations

For the year ended September 30, 2024, neither the general fund nor any major special revenue fund had expenditures in excess of appropriations.

The remainder of this page is intentionally left blank.

NOTE 4: DETAILED NOTES ON ALL FUNDS

A. Deposits and Investments

Statutes authorize the City to invest in obligations of the U.S. Treasury and U.S. Agencies, municipal bonds, and managed public funds investment pools. The City's cash and investments for the year ended September 30, 2024, are as follows:

Statement of net position:		
Primary Government		
Cash and cash equivalents	$	66,322,715
Temporarily restricted cash and cash equivalents		101,482,733
Permanently restricted cash and cash equivalents		3,345,925
Fiduciary Funds		
Cash and cash equivalents		6,587,445
Investments		113,456,542
Total Cash and Investments	$	291,195,360
Cash on hand	$	9,552
Savings and checking accounts		56,705,066
Cash and cash equivalents held in investment accounts		1,024,157
Investments		233,456,585
Total Cash and Investments	$	291,195,360

Custodial Credit Risk – Deposits – At September 30, 2024, the City held several bank accounts, including a NOW interest bearing account, at one financial institution. The City's bank balances totaled $59,146,182 All bank balances not covered by federal depository insurance, were covered by collateral held in the pledging financial institutions' trust department in the City's name. In accordance with the City's deposit and investment policy, all deposits placed at a financial institution shall be insured or collateralized in compliance with applicable State law. The City requires market value of pledged securities in excess of 102% of all uninsured deposits.

The remainder of this page is intentionally left blank

A. Deposits and Investments – continued

Investments are stated at fair value or amortized costs, which approximates fair value. As of September 30, 2024, the City had the following investments:

Investment Type	Fair Value	Weighted Average Maturity (Years)	Credit Risk
Primary Government			
Certificates of deposit	$ 119,061,762	0.84	N/A
Texas government investment pool	938,281	0.07	AAAm
Total Primary Government	120,000,043		
Fiduciary Funds			
Equities	57,191,863	N/A	N/A
Mutual Funds	18,749,710	N/A	N/A
Fixed income	37,514,969	N/A	N/A
Total Fiduciary Funds	113,456,542		
Total Reporting Entity	$ 233,456,585		
Portfolio weighted average maturity (years)		0.77	

Interest Risk Rate – This is the risk that changes in market risk rates will adversely affect the fair value of an investment. Investments with interest rates that are fixed for longer periods of time are more likely to be subject to increased variability in their fair values due to changes in the market interest rates. The City, in compliance with its investment policy adopted by the City Council, invests in shorter-term securities to protect market valuation from unanticipated rate movements. In addition, the City will not directly invest in securities maturing more than two years from the date of purchase.

Credit Risk – This is the risk that an issuer or other counterparty of a debt type investment will not fulfill its obligation to the holder of the investment. The City's investment policy requires the City to invest in U.S. Treasury and Agency securities along with Texas Local Government Pool (TexPool) investments. In addition, the City's investment policy requires approved broker/dealer meeting strict qualification.

Concentration of Credit Risk – This is the risk of loss attributed to the magnitude of a government's investment in a single issuer. The City's attempts to avoid over-investment in local government pools and matches a portion of its investments with anticipated cash flow requirements.

Custodial Credit Risk – This custodial credit risk for investments is the risk that, in the event of the failure of the counterparty to a transaction, a government will not be able to recover the value of the investment or collateral securities that are in the possession of an outside party. As noted previously, the City requires market value of pledged securities in excess of 102% of all uninsured deposits.

Foreign Currency risk – This is the risk that exchange rates will adversely affect the fair value of an investment. At year-end, the City was not exposed to foreign currency risk.

A. Deposits and Investments – continued

The City categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets, level 2 inputs are significant other observable inputs, and level 3 inputs are significant unobservable inputs.

A summary of the City's investments under the requirements of the fair value hierarchy as of September 30, 2024 are as follows:

	Assets at Fair Value as of September 30, 2024			
	Level 1	Level 2	Level 3	Total
Primary Government:				
Certificates of Deposit	$ -	$ 119,061,762	$ -	$ 119,061,762
Texas government investment pool	-	938,281	-	938,281
Total Primary Government	-	120,000,043	-	120,000,043
Fiduciary Funds:				
Equities	57,191,863	-	-	57,191,863
Mutual Funds	18,749,710	-	-	18,749,710
Fixed income	-	37,514,969	-	37,514,969
Total Fiduciary Funds	75,941,573	37,514,969	-	113,456,542
Total Reporting Entity	$ 75,941,573	$ 157,515,012	$ -	$ 233,456,585

B. Receivables

Receivables as of year-end for the City's individual major funds and nonmajor, internal service and fiduciary funds in the aggregate, including the applicable allowances for uncollectible accounts, are as follows:

Receivables:	General Fund	One-Half Cent Sales Tax Fund	Utilities Fund	Sanitation Fund	Airport Fund	Non-Major Governmental Funds	Internal Service Funds	Total
Accounts	$ 23,495,502	$ -	$ 8,447,624	$ 2,623,789	$ 927,005	$ 1,109,523	$ 998,189	$ 37,601,632
Grants	140,586	-	-	-	-	1,194,209	-	1,334,795
Taxes	10,127,553	3,479,282	-	-	-	-	-	13,606,835
Lease	-	-	82,509	-	-	-	119,312	201,821
Miscellaneous	48,806	43,852	2,916	-	-	-	-	95,574
Gross receivables	33,812,447	3,523,134	8,533,049	2,623,789	927,005	2,303,732	1,117,501	52,840,657
Less: Allowance for uncollectibles	(8,149,037)	-	(198,597)	(64,209)	-	-	-	(8,411,843)
Net total receivables	$ 25,663,410	$ 3,523,134	$ 8,334,452	$ 2,559,580	$ 927,005	$ 2,303,732	$ 1,117,501	$ 44,428,814

C. Lindsey Trust Fund

The S.A. Lindsey Police and Firemen's Trust was created by Louise Lindsey Merrick on July 20, 1971, for the charitable purpose of making awards to police officers and firefighters employed by the City of Tyler for outstanding service and to aid those and their families injured in the line of duty. The S.A. Lindsey Police and Fireman's Trust was terminated by court order on September 24, 2007, on the petition of the Trustee, Bank of America, due to new legislation making continuation of the trust economically infeasible.

As a result, the Lindsey Police and Firemen's Board contracted with the East Texas Communities Foundation to receive and manage the assets distributed from the termination of the S.A. Lindsey Police And Firemen's Trust, to create an Endowment Fund, to be known as the Lindsey Police and Firemen's Endowment Fund (Fund), designed to meet the primary purposes outlined in the originating trust document. The Lindsey Trust Fund was created to account for this Fund, as reflected in the Private-Purpose Trust Funds Combining Statement of Net Position and Combining Statement of Changes in Net Position, schedules E-3 and E-4 in the additional supplemental information.

The Fund is defined as a Permanent Endowment. The permanent portion or corpus of the Fund is $25,000, with the remaining amount of the Fund considered net appreciation. Under the terms of the endowment, and consistent with State statutes, distributions from the Fund are to be made from the net appreciation so that the corpus of the fund will not be exhausted or depleted. Distributions may only be made to the City. Ordinary distributions to the City shall be made from the Fund once per calendar year in the amount requested by the City up to a cumulative limit of five percent (5%) of the value of the Fund determined as of the preceding December 31. Any portion of the net appreciation available for distribution which is not withdrawn by the City in one year may be withdrawn in a subsequent year. No additional distributions shall be made from the Fund. To the extent possible, the Donor intends to preserve the permanent portion or corpus of the Fund by limiting distributions to 5% per year. At September 30, 2024, the net appreciation on investments of the Fund was $13,686.

Because the Lindsey Police and Firefighters' Endowment Fund is separately organized and managed by contract with an investment company as directed by the Lindsey Police and Firefighters' Fund Board, it is excluded from the City of Tyler's Investment Fund policy.

D. Capital Assets

Governmental and business-type capital asset activity for the year ended September 30, 2024 was as follows:

Governmental activities:	Beginning Balance	Increases	Decreases	Ending Balance
Capital assets, not being depreciated:				
Land	$ 17,309,365	$ -	$ -	$ 17,309,365
Construction in progress	55,299,687	26,677,258	(6,795,972)	75,180,973
Total capital assets, not being depreciated	72,609,052	26,677,258	(6,795,972)	92,490,338
Capital assets, being depreciated:				
Buildings	70,702,691	422,936	-	71,125,627
Improvements other than buildings	124,092,403	2,271,264	-	126,363,667
Machinery and equipment	90,707,674	10,683,850	(6,663,856)	94,727,668
Infrastructure	390,464,150	6,619,351	-	397,083,501
Right-to-use assets	1,245,515	1,057,120	-	2,302,635
SBITAs	1,466,753	-	-	1,466,753
Total capital assets being depreciated	678,679,186	21,054,521	(6,663,856)	693,069,851
Less accumulated depreciation and amortization for:				
Buildings	(30,060,295)	(2,202,636)	-	(32,262,931)
Improvements other than buildings	(87,968,270)	(2,773,249)	-	(90,741,519)
Machinery and equipment	(65,185,721)	(6,427,487)	5,983,543	(65,629,665)
Infrastructure	(252,954,985)	(8,565,480)	-	(261,520,465)
Right-to-use assets	(573,713)	(420,822)	-	(994,535)
SBITAs	(559,297)	(516,204)	-	(1,075,501)
Total accumulated depreciation and amortization	(437,302,281)	(20,905,878)	5,983,543	(452,224,616)
Total capital assets, being depreciated, net	241,376,905	148,643	(680,313)	240,845,235
Governmental activities capital assets, net	$ 313,985,957	$ 26,825,901	$ (7,476,285)	$ 333,335,573

D. Capital Assets – continued

	Beginning Balance	Increases	Decreases	Ending Balance
Business-type activities:				
Capital assets, not being depreciated:				
Land	$ 12,073,047	$ -	$ -	$ 12,073,047
Water Rights	12,526,700	-	-	12,526,700
Construction in progress	15,590,265	37,192,813	(6,333,707)	46,449,371
Total capital assets, not being depreciated	40,190,012	37,192,813	(6,333,707)	71,049,118
Capital assets, being depreciated:				
Buildings	63,500,219	-	-	63,500,219
Improvements other than buildings	456,149,606	15,461,662	-	471,611,268
Machinery and equipment	19,954,866	1,970,817	(802,153)	21,123,530
Infrastructure	20,751,447	-	-	20,751,447
Total capital assets being depreciated	560,356,138	17,432,479	-	576,986,464
Less accumulated depreciation and amortization for:				
Buildings	(39,780,156)	(1,126,069)	-	(40,906,225)
Improvements other than buildings	(163,637,653)	(11,656,249)	-	(175,293,902)
Machinery and equipment	(13,103,862)	(1,479,432)	381,858	(14,201,436)
Infrastructure	(5,254,678)	(455,265)	-	(5,709,943)
Total accumulated depreciationand amortization	(221,776,349)	(14,717,015)	381,858	(236,111,506)
Total capital assets, being depreciated, net	338,579,789	2,715,464	381,858	340,874,958
Business-type activities capital assets, net	$ 378,769,801	$ 39,908,277	$ (5,951,849)	$ 411,924,076

Depreciation expense was charged to functions/programs of the City as follows:

Governmental activities:	
General Government	$ 1,480,544
Public Safety	1,601,843
Highways and streets, including depreciation of general infrastructure assets	757,433
Public Services	9,742,378
Culture and recreation	1,388,223
Capital assets held by the government's internal service funds are charged to the various functions based on their usage of the assets	5,935,457
Total depreciation expense - governmental activities	$ 20,905,878
Business-type activities:	
Utilities	$ 10,627,926
Sanitation	3,501,267
Airport	587,822
Total depreciation expense - business-type activities	$ 14,717,015

Water Rights

In 1965, the City purchased the right to 40% of the perpetual annual water yield of Lake Palestine from the Upper Neches River Municipal Water Authority for $12,524,200. At September 30, 2024, total water rights were $12,526,700. Management believes there is no impairment in the value of the water rights at September 30, 2024.

D. Capital Assets – continued

Construction Commitments

As of September 30, 2024, the City has active construction projects. At year-end the City's commitments with contractors are as follows:

Project	Spent To-Date	Estimated Remaining Commitment
Group 3 24"-42" CIPP	19,960,116	22,458,652
Group 3: Remedial Measures 54" CIPP	11,863,284	12,011,039
Cambridge Road Drainage	7,890,788	606,050
Group 4 Traditional Mainline	4,921,525	4,824,725
Group 5 Remedial Open Cut	4,868,526	6,638,513
Taxiway Alpha Rehab	4,634,700	6,930,292
Group 5 Pipeburst	4,322,368	4,671,386
Group 1 Sewer Sites 2e1 and 10a1	4,022,964	4,086,123
Group 2 Traditional Pipe Rehabilitation	3,858,151	4,338,104
Southside WWTP Chlorination/Aeration	3,630,626	3,661,620
Cloverdale Drainage	3,389,668	3,389,668
2023 Asphalt Enhancement (Overlay)	2,956,145	4,474,061
Group 4 Mainline Specailty CIPP	2,795,798	3,640,612
John Soules Waterline Extension	2,398,946	3,470,534
Group 4 Manhole Specialty	2,038,177	2,528,849
Golden Road WTP Clarifier & Filters 11-14	2,025,637	4,700,136
Group 4 Mainline Specialty	1,862,935	2,374,732
Westside WWTP Administration Building	1,704,332	2,290,000
Group 5 Manhole Rehab	1,423,370	1,492,750
N. Glenwood EST Rehabilitation	1,062,613	1,042,325
Group 5 Open Cut Re-route	989,950	2,304,072
Security Fencing Construction	890,296	1,978,797
2023 Water Main Improvements	885,163	1,177,945
Shiloh Rd Elevated Storage Tank Site Improv.	791,892	960,000
S Thompson Drainage Imp	790,867	1,318,390
2021 Creek Crossings	768,808	1,055,409
Sludge Lagoon Cleanout	735,084	2,750,000
Melinda/Donna Street Reconstruction	722,317	1,182,064
Pollard Park	634,128	634,128
VES Parking Lot	630,185	1,970,000
Misc Drainage Improvements	580,903	747,958
UT Tyler Project	558,978	558,978
CIPP Drainage Improvements	536,303	1,046,175
Grande Reverse Curve	518,375	519,000
Treatment Plant Construction (Service Center)	449,142	616,132
Group 4 Manhole Traditional	403,581	469,815
Charleston LS Rehab	403,573	621,033
Group 2 Private Lateral	389,150	1,125,844
Traffic Signal Modernization	379,529	823,823
2023 Seal Coat	364,269	429,919
Group 6 Traditional	359,037	7,022,462
Ferguson Training Room Improvements	239,644	287,317
Earl Campbell Gravity Sewer Main	156,647	795,208

D. Capital Assets – continued

Project	Spent To-Date	Estimated Remaining Commitment
Brick Street Repair	119,060	993,161
Highway Safety Improvements	107,717	107,717
Lindsey Park	87,200	87,200
Gentry MLK Traffic Signal	72,010	660,725
Fun Forest Park	53,180	53,180
Streets Building Renovations	48,320	64,000
Shackleford Creek Lift Station	35,558	-
Traffic Signal Grande/Noonday	22,592	397,123
Fire Station 10 Renovations	12,019	29,783
Hillside Park	11,950	11,950

The above projects are funded by resources held in the One-Half Cent Sales Tax Fund, airport revenue bonds, water and sewer revenue bonds, and grant funding.

E. Interfund Receivables, Payables, and Transfers

The interfund balance in the General Fund resulted from overdrafts in the City's pooled cash accounts that were funded by the Utility Fund.

The composition of interfund balances as of September 30, 2024, is as follows:

Receivable Fund	Payable Fund	Amount
Utility Fund	General Fund	$1,596,632

Interfund transfers are recorded to reflect the allocation of internal service fund activities between governmental and business-type fund types.

The composition of interfund transfers as of September 30, 2024, is as follows:

	Transfer In					
	General Fund	One-Half Cent Sales Tax Fund	Nonmajor Governmental Funds	Airport Enterprise Funds	Internal Service Funds	Total
Transfers Out:						
General Fund	$ -	$ -	$ 6,931,892	$ -	$ 601,305	$ 7,533,197
One-Half Cent Sales Tax Fund	-	-	-	203,313	-	203,313
Nonmajor Governmental Funds	2,500,000	-	-	-	25,000	2,525,000
Utilities Enterprise Funds	-	-	175,000	-	50,653	225,653
Sanitation Enterprise Funds	-	-	54,280	-	50,653	104,933
Totals	$ 2,500,000	$ -	$ 7,161,172	$ 203,313	$ 727,611	$ 10,592,096

F. Leases

City as Lessee

The City has obtained various equipment and infrastructure through long-term operating leases. The terms and conditions for these leases vary. The leases contain fixed, periodic payments over the lease terms, which range between 1-20 years. The interest rates for the leases vary between 0.5120% and 3.0161%. At September 30, 2024, operating leases consisted of the following:

GOVERNMENTAL ACTIVITIES

	Balance as of October 1, 2023	Additions	Reductions	Balance as of September 30, 2024
Lease Assets				
Equipment				
Pitney Bowes Lease-SLA Equipment	$ 19,294	$ -	$ -	$ 19,294
Pitney Bowes Lease-Send Pro P Series	28,759	-	-	28,759
Xerox Copiers	348,249	-	-	348,249
PD Body Cams	451,480	-	-	451,480
Breathing Apparatus	236,499	-	-	236,499
Dell servers	-	1,057,113	-	1,057,113
Total Equipment Lease Assets	1,084,281	1,057,113	-	2,141,394
Infrastructure				
702 West Cumberland Rd - Radio Tower	161,241	-	-	161,241
Total Infrastructure Lease Assets	161,241	-	-	161,241
Total Lease Assets	1,245,522	1,057,113	-	2,302,635
Lease Accumulated Amortization				
Equipment				
Pitney Bowes Lease-SLA Equipment	7,880	3,940	-	11,820
Pitney Bowes Lease-Send Pro P Series	11,732	5,866	-	17,598
Xerox Copiers	152,359	87,062	-	239,421
PD Body Cams	269,472	91,004	-	360,476
Breathing Apparatus	118,250	59,125	-	177,375
Dell servers	-	166,814		166,814
Total Equipment Lease Accumulated Amortization	559,693	413,811	-	973,504
Infrastructure				
702 West Cumberland Rd - Radio Tower	14,021	7,010	-	21,031
Total Infrastructure Lease Assets	14,021	7,010	-	21,031
Total Lease Accumulated Amortization	573,714	420,821	-	994,535
Total Governmental Lease Assets, Net	$ 671,808	$ 636,292	$ -	$ 1,308,100

Principal and interest requirements to maturity for the lease liability at September 30, 2024 are as follows:

	Governmental Activities		
Fiscal Year	Principal Payments	Interest Payments	Total Payments
2025	$ 448,654	$ 53,048	$ 501,702
2026	234,905	40,283	275,188
2027	217,314	28,196	245,510
2028	230,077	15,432	245,509
2029	6,492	1,908	8,400
2030 - 2034	34,077	7,923	42,000
2035 - 2039	36,934	5,066	42,000
2040 - 2044	40,029	2,744	42,773
Total	$ 1,248,482	$ 154,600	$ 1,403,082

F. Leases – continued

City as Lessor

On October 1, 2021, the City leased water tower space to a cellular company. The lease is a seventy-seven-month lease with one extension option for an additional sixty months. The lessee is required to make monthly fixed payments of $1,659 with no additional variable payments. The lease has an interest rate of 0.740%.

On October 1, 2021, the City leased land from its utilities fund to a tower company for the placement of a radio tower. The lease is a 331-month lease with five extension options for an additional sixty months in each option. The lessee is required to make annual fixed payments of $6,000 with no additional variable payments. The lease has an interest rate of 1.703%.

On October 1, 2021, the City leased space in the airport to a car rental company. The lease is a sixteen-month lease with no extension options. The lessee is required to make monthly fixed payments of $500 with no additional variable payments. The lease has an interest rate of 0.193%.

Principal and interest to maturity for the lease receivable at September 30, 2024 are as follows:

	Business-Type Activities		
Fiscal Year	Principal Payments	Interest Payments	Total Payments
2025	27,325	531	27,856
2026	23,530	358	23,888
2027	23,705	184	23,889
2028	7,949	26	7,975
Total	$ 82,509	$ 1,099	$ 83,608

	Governmental Activities		
Fiscal Year	Principal Payments	Interest Payments	Total Payments
2025	4,961	2,032	6,993
2026	4,036	1,964	6,000
2027	4,104	1,895	5,999
2028	4,174	1,825	5,999
2029	4,245	1,755	6,000
2030 - 2034	22,336	7,664	30,000
2035 - 2039	24,304	5,696	30,000
2040 - 2044	26,625	3,555	30,180
2045 - 2049	24,527	1,112	25,639
Total	$ 119,312	$ 27,498	$ 146,810

The balance of the deferred inflows of resources related to lease payments receivable as of September 30, 2024 were as follows:

Deferred Inflows of Resources	Balance as of September 30, 2024
Business-Type Activities	$ 77,670
Government Type Activities	117,413
Total	$ 195,083

F. Leases – continued

The total amount of inflows of resources relating to leases recognized in the current fiscal year are as follows:

Inflows of Resources	Governmental Activities	Total
Lease Revenue	27,453	$ 27,453
Interest Revenue	2,802	$ 2,802

Regulated Leases

The City does not recognize a lease receivable and a deferred inflow of resources for regulated leases. Regulated leases are certain leases that are subject to external laws, regulations, or legal rulings, e.g., the U.S. Department of Transportation and the Federal Aviation Administration (FAA) regulated aviation leases between airports, air carriers, and other aeronautical users.

The City has regulated leases for the following City property:

- Airport hangar space subject to FAA requirements,
- Lake Tyler marina space subject to City code related to lake activity, and
- Certain tower leases subject to Federal Communications Commission requirements related to lighting, marking, and painting of towers.

The future expected minimum rentals to be received related to existing regulated leases as of September 30, 2024 are as follows:

Fiscal Year	Future Minimum Expected Receipts
2025	$ 195,222
2026	137,697
2027	115,334
2028	115,334
2028 - 2033	519,215
2034 - 2038	463,044
2039 - 2043	355,841
2044 - 2048	350,985
2049 - 2053	183,759
	$ 2,436,431

G. Subscription -based information technology arrangements - SBITAs

On 10/01/2022, the City entered into a 16-month subscription for the use of Granicus Software. An initial subscription liability was recorded in the amount of $24,723. As of 09/30/2024, the value of the subscription liability is $0. The City is required to make annual fixed payments of $34,918. The subscription has an interest rate of 3.14%. The value of the right to use asset as of 09/30/2024 of $0 with accumulated amortization of $0.

On 10/01/2022, the City entered into a 47-month subscription for the use of Bibliotheca SaaS. An initial subscription liability was recorded in the amount of $19,638. As of 09/30/2024, the value of the subscription liability is $6,753. The City is required to make annual fixed payments of $6,974. The subscription has an interest rate of 3.27%. The value of the right to use asset as of 09/30/2024 of $19,638 with accumulated amortization of $9,867.

Subscription-based information technology arrangements – SBITAs – continued

On 10/01/2022, the City entered into an 18-month subscription for the use of ESRI Enterprise License. An initial subscription liability was recorded in the amount of $80,993. As of 09/30/2024, the value of the subscription liability is $0. The City is required to make annual fixed payments of $82,500. The subscription has an interest rate of 3.21%. The value of the right to use asset as of 09/30/2024 of $0 with accumulated amortization of $0.

On 10/01/2022, the City entered into a 24-month subscription for the use of ProjectDox SaaS Subscription. An initial subscription liability was recorded in the amount of $69,700. As of 09/30/2024, the value of the subscription liability is $0. The City is required to make annual fixed payments of $65,100. The subscription has an interest rate of 3.217%. The value of the right to use asset as of 09/30/2024 of $0 with accumulated amortization of $0.

On 07/01/2023, the City entered into a 48-month subscription for the use of Darktrace DETECT Platform. An initial subscription liability was recorded in the amount of $195,218. As of 09/30/2024, the value of the subscription liability is $97,572. The City is required to make annual fixed payments of $50,834. The subscription has an interest rate of 2.79%. The value of the right to use asset as of 09/30/2024 of $195,218 with accumulated amortization of $61,006.

On 10/01/2022, the City entered into a 20-month subscription for the use of Standard Enterprise License. An initial subscription liability was recorded in the amount of $85,179. As of 09/30/2024, the value of the subscription liability is $0. The City is required to make annual fixed payments of $87,000. The subscription has an interest rate of 3.21%. The value of the right to use asset as of 09/30/2024 of $0 with accumulated amortization of $0.

On 10/01/2022, the City entered into a 22-month subscription for the use of StormWind Software. An initial subscription liability was recorded in the amount of $14,432. As of 09/30/2024, the value of the subscription liability is $0. The City is required to make annual fixed payments of $14,850. The subscription has an interest rate of 3.21%. The value of the right to use asset as of 09/30/2023 of $0 with accumulated amortization of $0.

On 10/01/2022, the City entered into a 32-month subscription for the use of Microsoft 365 - Azure. An initial subscription liability was recorded in the amount of $876,048. As of 09/30/2024, the value of the subscription liability is $0. The City is required to make annual fixed payments of $454,609. The subscription has an interest rate of 3.24%. The value of the right to use asset as of 09/30/2024 of $876,048 with accumulated amortization of $657,036.

On 08/11/2023, the City entered into a 36-month subscription for the use of DebtBook. An initial subscription liability was recorded in the amount of $45,548. As of 09/30/2024, the value of the subscription liability is $17,493. The City is required to make annual fixed payments of $13,000. The subscription has an interest rate of 2.90%. The value of the right to use asset as of 09/30/2024 of $45,548 with accumulated amortization of $17,291.

At September 30, 2024, SBITAs consisted of the following:

GOVERNMENTAL ACTIVITIES:	Balance as of October 1, 2023	Additions	Reductions	Balance as of September 30, 2024
Subscription Assets				
Software				
Granicus Software	$ 79,999	$ -	$ -	$ 79,999
Bibliotheca SaaS	19,637	-	-	19,637
ESRI Enterprise License	80,992	-	-	80,992
ProjectDox SaaS Subscription	69,700	-	-	69,700
Darktrace DETECT Platform	195,218	-	-	195,218
Standard Enterprise License	85,179	-	-	85,179
StormWind Software	14,432	-	-	14,432
Microsoft 365 - Azure	876,048	-	-	876,048
DebtBook	45,548	-	-	45,548
Total Subscription Assets	$ 1,466,753	$ -	$ -	$ 1,466,753

G. Subscription-based information technology arrangements – SBITAs - continued

Subscription Accumulated Amortization Software	Balance as of October 1, 2023	Additions	Reductions	Balance as of September 30, 2024
Granicus Software	$ 63,999	$ 16,000	$ -	$ 79,999
Bibliotheca SaaS	4,933	4,933	-	9,866
ESRI Enterprise License	53,995	26,997	-	80,992
ProjectDox SaaS Subscription	34,850	34,850	-	69,700
Darktrace DETECT Platform	12,201	48,805	-	61,006
Standard Enterprise License	51,107	34,072	-	85,179
StormWind Software	7,585	6,847	-	14,432
Microsoft 365 - Azure	328,518	328,517	-	657,035
DebtBook	2,109	15,183	-	17,292
Total Software Subscription Accumulated Amortization	$ 559,297	$ 516,204	$ -	$ 1,075,501
Total Governmental Subscription Assets, Net	$ 907,456	$ (516,204)	$ -	$ 391,252

Principal and interest requirements to maturity for the lease liability at September 30, 2024 are as follows:

	Governmental Activities		
Fiscal Year	Principal Payments	Interest Payments	Total Payments
2025	$ 72,361	$ 3,446	$ 75,807
2026	49,456	1,378	50,834
	$ 121,817	$ 4,824	$ 126,641

H. Long-term debt

Revenue Bonds

The City issues bonds where the City pledges income derived from the acquired or constructed assets to pay debt service. The revenue bonds issued by the City in prior years were to fund construction projects to improve or expand the water system and to refund prior issuances. Additionally, the City issued a revenue bond in 2021 to fund the construction of the Rose Complex Convention Center. The original amount of the outstanding revenue bonds was $163,590,000 with maturities ranging from 2027 to 2052.

H. Long-term debt - continued

Revenue bonds currently outstanding are as follows:

Issue	Purpose	Interest Rates	Amount
Series 2012	Water and sewer refunding	1.50 to 2.625%	$ 415,000
Series 2013	Customer facilty use	3.76%	380,000
Series 2015A	Water refunding and improvements	2.00 to 4.00%	6,085,000
Series 2015B	Water and sewer refunding	2.00 to 5.00%	8,015,000
Series 2017A	Water and sewer refunding	3.00 to 4.00%	2,410,000
Series 2017B	Water and sewer refunding	2.00 to 3.50%	7,950,000
Series 2018A	Water and sewer revenue	3.00 to 4.00%	6,530,000
Series 2018B	Water and sewer refunding	3.00%	3,945,000
Series 2019	Water and sewer revenue	2.00 to 5.00%	17,805,000
Series 2020	Water and sewer revenue	2.00 to 3.00%	3,005,000
Series 2021	Hotel occupancy tax revenue	2.00 to 5.00%	8,600,000
Series 2021	Water and Sewer revenue	2.00 to 5.00%	25,380,000
Series 2022	Water and sewer revenue	2.00 to 5.00%	39,660,000
Series 2023	Water and Sewer revenue	2.00 to 5.00%	60,580,000
Total outstanding revenue bonds			$ 190,760,000

Annual debt service requirements to maturity for revenue bonds are as follows:

Year ending September 30	Principal	Interest	Total
2025	$ 7,575,000	$ 7,293,601	$ 14,868,601
2026	7,885,000	6,990,886	14,875,886
2027	8,205,000	6,648,938	14,853,938
2028	8,410,000	6,310,716	14,720,716
2029	8,010,000	5,954,006	13,964,006
2030-2034	35,665,000	25,188,834	60,853,834
2035-2039	28,455,000	19,494,710	47,949,710
2040-2044	30,350,000	14,302,734	58,955,468
2045-2049	34,215,000	8,397,007	42,612,007
2050-2053	21,990,000	2,174,538	26,339,076
	$ 190,760,000	$ 102,755,970	$ 309,993,242

Cash in the amount of $2,248,019 as restricted at September 30, 2024 in order to fund the City's annual debt service requirements, to meet the debt service reserve fund requirements of bond covenants and for construction costs in connection with the 2013 Customer Facility Charge Bonds. Revenue bonds are subject to the provisions of the Internal Revenue Code of 1986 related to arbitrage and interest tax regulations under these provisions.

H. Long-term debt - continued

Changes in long-term liabilities

Long-term liability activity for the year ended September 30, 2024, was as follows:

	Beginning Balance 10/1/2023	Additions	Reductions	Ending Balance 9/30/2024	Due Within One Year	Due in More Than One Year
Governmental Activities:						
Revenue bonds payable	$ 8,840,000	$ -	$ 240,000	$ 8,600,000	$ 250,000	$ 8,350,000
ADD: bond premiums/(discounts)	1,526,221	-	66,357	1,459,864	-	1,459,864
Claims and judgements	100,000	-	-	100,000	100,000	-
Lease liability	675,723	1,057,113	484,354	1,248,482	448,654	799,828
Subscription liability	664,875	-	543,058	121,817	72,361	49,456
Net pension liability	92,704,445	-	12,237,050	80,467,395	-	80,467,395
Net OPEB liability	9,309,069	142,545	6,903,528	2,548,086	-	2,548,086
Compensated absences	14,630,458	1,646,519	598,653	15,678,324	618,938	15,059,386
Governmental activities Long-term liabilities	$ 128,450,791	$ 2,846,177	$ 21,073,000	$ 110,223,968	$ 1,489,953	$ 108,734,015
Business-Type Activities:						
Revenue bonds payable	$ 127,695,000	$ 62,505,000	$ 8,040,000	$ 182,160,000	$ 7,325,000	$ 174,835,000
ADD: bond premium/(discount)	7,260,575	2,647,164	490,109	9,417,630	-	9,417,630
Net pension liability	19,394,381	-	3,365,770	16,028,611	-	16,028,611
Net OPEB liability	3,274,092	49,095	2,360,984	962,203	-	962,203
Compensated absences	967,169	339,778	328,024	978,923	39,156	939,767
Business-Type Activities Long-Term Liabilities	$ 158,591,217	$ 65,541,037	$ 14,584,887	$ 209,547,367	$ 7,364,156	$ 202,183,211

The liabilities listed above for claims and judgments, net pension obligation, compensated absences, and contracts payable will be liquidated by the City's General and Proprietary Funds. The liability for leases will be liquidated by the General and Technology Funds. The net pension and OPEB obligations are liquidated primarily by the General Fund, the remaining obligations are liquidated across other funds on a pro rata basis calculated by historical pension and OPEB expenses in each fund.

The City has defeased certain bonds by placing the proceeds of new bond issues in an irrevocable trust for all future debt service payments on the old bonds. Accordingly, the trust account assets and liability for the defeased bonds are not included in the City's financial statements. The 2017A Series bonds were issued to refund the remaining portion of the 2008 Series bonds and resulted in a $80,000 reduction in the City's debt service fund. The 2017B Series bonds were issued to retire the 2009 Series bonds and this issue resulted in an economic gain of $286,681 to the City and the debt service fund was reduced by $273,921 as a result of the issuance of these bonds. The 2020A Series bonds were issued to retire the 2011 Series bond, which resulted in the City's debt service fund being reduced by $395,000. At September 30, 2024, $18,450,000 of bonds outstanding are considered defeased. The issues and amounts of outstanding defeased bonds are as follows:

Bond Issue	Year Refunded	Outstanding
Series 2017A Water and Sewer System Refunding Bonds	2008	$ 2,895,000
Series 2017B Water and Sewer System Refunding Bonds	2009	8,230,000
Series 2018B Water and Sewer System Refunding Bonds	2009	4,385,000
Series 2020A Water and Sewer System Refunding Bonds	2011	2,940,000
Total Bonds Defeased		$ 18,450,000

NOTE 5: OTHER INFORMATION

A. Risk management

Property and Casualty Insurance Plans

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions and natural disasters. A comprehensive insurance plan for property and casualty coverage has been established. Third-party administrators handle property and casualty claims review and processing. Deductibles and self-insured retentions for building and contents are $100,000 deductible; $100,000 for claims involving flood and earthquake; 5% with $250,000 minimum per occurrence for claims involving wind/hail damage. Automobile liability, general liability, employment practices liability, law enforcement liability, and management liability; and $50,000 for airport liability. The amount of settlements has not exceeded insurance coverage for the last three fiscal years.

Worker's Compensation Plan

The City is exposed to risk of loss due to injuries incurred by employees while performing work-related duties. The City has established and maintains a comprehensive self-insurance worker's compensation plan. Third party administrators handle claims review and processing. An insurance company provides excess workers compensation insurance for losses over $1,000,000 fire and police and $500,000 all other employee classifications self-insured retention with an aggregate retention of $2,000,000.

Health, Dental, and Life Plans

HEALTH - Employee/Dependents and Non-Medicare Eligible Retirees/Dependents

The City implemented a partially self-insured health plan for employees, their dependents, and retirees/dependents, who are non-Medicare eligible. Non-Medicare Retirees and/or their dependents that have been continuously covered under the City's health plan may elect to continue their coverage at retirement. Active employees pay a portion of current premiums with the City paying the remainder. To reduce long term liabilities, the City elected to eliminate the subsidy for non-Medicare Retiree premiums for those employees hired after January 1, 1997. For those employees hired before January 1, 1997, the same apportionment of premiums continues at retirement. For those employees hired after January 1, 1997, the employee is responsible for the full cost of current premiums.

The city has retained an insurance policy for specific and aggregate stop-loss coverage. There is an individual stop-loss of $375,000 per illness. A third-party administrator administers health claims and payments.

Medicare Eligible Retirees/Dependents

Retirees and/or their spouses who become eligible for Medicare and have been continuously covered under the City's health insurance plan may elect to participate in a Medicare Supplement Insurance Program. The City provides Retirees hired before January 1, 1997, a monthly subsidy to assist with payment of the Medicare premiums. The Medicare Supplement insurance provider processes and pays all health claims.

DENTAL - Employees/Retirees

The City offers fully self-funded dental and orthodontic benefits to eligible employees/dependents and retirees/dependents. Employees and retirees hired after January 1, 1997, pay a portion of the premiums and the City pays the remainder. Employees and retirees hired after January 1, 1997, pay the full cost of the current premium. A third-party administrator administers dental claims and payments.

A. Risk management - continued

LIFE INSURANCE - Employees/Retirees

The City provides a $10,000 basic life and AD&D insurance for all full-time active employees. Additionally, the City provides a $5,000 basic life and AD&D insurance policy for eligible retirees. For active employees, supplemental Life insurance is available for purchase by the employee without evidence of insurability, if purchased during initial election period in the amounts of 5 times their annual salary up to a maximum of $300,000 (guarantee issuance). Spousal Life insurance of 50% of the employee's covered amount up to a maximum of $50,000 (Guarantee Issuance) whichever is less. Dependent child(ren) coverage is also available for purchase by the employee in $5,000 increments of to a maximum of $20,000.

For employees actively at work, Employee and/or Spousal Life Insurance Benefit amounts reduce beginning at age 65 thru 69 by 65%, age 70 thru 74 by 50% and age 75 and thereafter by 30%.

Other Self-Insurance Plans

In addition, the City meets the self-insurance requirements as promulgated by the Environmental Protection Agency, through the Texas Water Commission, for potential third-party claims.

Estimated liabilities for claims incurred but not reported at year-end have been recorded in the Self-Insurance Funds and a reconciliation of changes in claims liabilities is included in the note on contingent liabilities.

B. Contingent liabilities

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the Federal Government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the government expects such amounts, if any, to be immaterial.

The City is a defendant in various lawsuits. Although the outcome of these lawsuits is not presently determinable, in the opinion of the City's management and collective legal counsel the resolution of these matters will not have a material adverse effect on the financial condition of the City. City management and the collective legal counsel have determined the estimated liability for outstanding lawsuit contingencies at September 30, 2024, was $100,000. See Note 4: G for a reconciliation of changes in claims and judgments.

The City's self-insurance program is described in Note 5: A. The following is a reconciliation of the changes in the estimated liabilities for claims payable within 90 days for the years ended September 30, 2024 and 2023:

	Insurance Claims Payable At Beginning of Year	Current Year Claims and Changes In Estimates	Actual Claim Payments	Insurance Claims Payable At End of Year
Employees Benefits Fund				
FYE 2023	$ 673,280	$ 14,398,701	$ 14,606,650	$ 465,331
FYE 2024	465,331	14,235,878	13,822,845	878,364
Retiree Benefits Fund				
FYE 2023	$ 142,632	$ 1,721,207	$ 1,806,008	$ 57.831
FYE 2024	57,381	1,735,841	1,796,986	(3,314)

C. Joint Venture

The Northeast Public Health District ("District") was established by a cooperative agreement between the City and Smith County, Texas pursuant to authority granted by the Texas Health & Safety Code for the purpose of providing public health services previously provided by the participating entities. The District is considered a joint venture between the City and County with each retaining an equity interest based upon the percentage each contributed to the budget.

For the year ended September 30, 2024, the City budgeted funding of $200,000 for the District. The City's equity interest in the District at September 30, 2024 is $4,152,262. The Health District's total fund balance at September 30, 2024 was approximately $6.7 million. Financial statements for the Health District may be obtained at the entity's administrative offices.

D. Deferred Compensation

The City offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. The plan, available to all City employees, permits them to defer a portion of their salary until future years. The deferred compensation is not available to employees until termination, retirement death, or an unforeseeable emergency. The plan assets are not part of the City's financial statements because a third-party administrator holds these plan assets in trust. The market value and carrying value of deferred compensation plan assets is $32,494,648 for September 30, 2024.

E. Pension Plans

1. Texas Municipal Retirement System Plan

TMRS Plan Description

The City of Tyler participates as one of 887 plans in the nontraditional, joint contributory, hybrid defined benefit pension plan administered by the Texas Municipal Retirement System (TMRS). TMRS is an agency created by the State of Texas and administered in accordance with the TMRS Act, Subtitle G, Title 8, Texas Government Code (the TMRS Act) as an agent multiple-employer retirement system for municipal employees in the State of Texas. The TMRS Act places the general administration and management of the System with a six-member Board of Trustees. Although the Governor, with the advice and consent of the Senate, appoints the Board, TMRS is not fiscally dependent on the State of Texas. TMRS's defined benefit pension plan is a tax-qualified plan under Section 401(a) of the Internal Revenue Code.

All eligible employees of the City are required to participate in TMRS.

Firefighters are covered by a separate pension plan (see Note 5 E: 2); therefore, they are not included in the Texas Municipal Retirement System Plan. TMRS issues a publicly available annual comprehensive financial report that includes financial statements and required supplementary information (RSI) for TMRS; the report also provides detailed explanations of the contributions, benefits and actuarial methods and assumptions used by the System. This report may be obtained from TMRS' website at *www.tmrs.com*.

Benefits Provided

TMRS provides retirement, disability, and death benefits. Benefit provisions are adopted by the governing body of the City, within the options available in the state statutes governing TMRS.

At retirement, the benefit is calculated as if the sum of the employee's contributions, with interest, and the city-financed monetary credits with interest were used to purchase an annuity. Members may choose to receive their retirement benefit in one of seven payment options. Members may also choose to receive a portion of their benefit as a Partial Lump Sum Distribution in an amount equal to 12, 24, or 36 monthly payments, which cannot exceed 75% of the member's deposits and interest.

E. Pension Plans - continued

The plan provisions are adopted by the governing body of the City, within the options available in the state statutes governing TMRS. Plan provisions for the City were as follows:

	Plan Year 2023	Plan Year 2022
Employee deposit rate	7.0%	7.0%
Matching ratio (city to employee)	2 to 1	2 to 1
Year required for vesting	5	5
Service retirement eligibility	60/5, 0/20	60/5, 0/20
Updated Service Credit	100% Repeating Transfers	100% Repeating Transfers
Annuity Increase (to retirees)	70% of CPI Repeating	70% of CPI Repeating

Employees Covered by Benefit Terms

At the December 31, 2023 valuation and measurement date, the following employees were covered by the benefit terms:

	12/31/2023	12/31/2022
Inactive employees or beneficiaries currently receiving benefits	639	622
Inactive emplyees entitled to but not yet receiving benefits	368	356
Active employees	707	708
	1,714	1,686

Contributions

The contribution rates for employees in TMRS are either 5%, 6%, or 7% of employee gross earnings, and the City matching percentages are either 100%, 150%, or 200%, both as adopted by the governing body of the City. Under the state law governing TMRS, the contribution rate for each city is determined annually by the actuary, using the Entry Age Normal (EAN) actuarial cost method. The actuarially determined rate is the estimated amount necessary to finance the cost of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability.

Employees for the City of Tyler were required to contribute 7% of their annual gross earnings during the fiscal year. The contribution rates for the City of Tyler were 20.65% and 21.58% in calendar years 2023 and 2024, respectively. The City's contributions to TMRS for the year ended September 30, 2024, were $10,669,216, and exceeded the required contributions by $2,950.

Net Pension Liability

The City's Net Pension Liability (NPL) was measured as of December 31, 2023, and the Total Pension Liability (TPL) used to calculate the Net Pension Liability was determined by an actuarial valuation as of that date.

Actuarial assumptions:
The Total Pension Liability in the December 31, 2023, actuarial valuation was determined using the following actuarial assumptions:

Inflation	2.5% per year
Salary Increases	3.60% to 11.85%, including inflation
Investment Rate of Return	6.75%, net of pension plan investment expense, including inflation

E. Pension Plans - continued

Salary increases were based on a service-related table. Mortality rates for active members, retirees, and beneficiaries were based on the gender distinct 2019 Municipal Retirees of Texas mortality tables. The rates are projected on a fully generational basis by scale UMP to account for future mortality improvements. For disabled annuitants, the gender-distinct 2019 Municipal Retirees of Texas mortality tables were used with a 4 year set-forward for males and a 3 year set-forward for females. In addition, a 3.5% and 3% minimum mortality rate is applied to reflect the impairment for younger members who become disabled for males and females, respectively. The rates are projected on a fully generational basis by scale UMP to account for future mortality improvements subject to the floor.

The actuarial assumptions were developed primarily from the actuarial investigation of the experience of TMRS over the four-year period from December 31, 2014 to December 31, 2018. They were adopted in 2019 and first used in the December 31, 2019 actuarial valuation. For determining the amount of the monthly benefit at the time of retirement for both healthy and disabled annuitants, the annuity purchase rates (APRs) until 2027 are based on a mortality study performed in 2013, with the factors phasing into being based on a unisex blend of the RP-2000 Combined Healthy Mortality Tables with Blue Collar Adjustment for males and females with both male and female rates multiplied by 107.5% and projected on a fully generational basis with scale BB. The current table of APRs is explicitly valued through 2032 and then it is assumed the APRs and the valuation mortality assumptions will be consistent over time. For members, a unisex blend of 70% of the males table and 30% of the female table is used, while 30% of the male table and 70% of the female table is used for beneficiaries.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighing the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. In determining their best estimate of a recommended investment return assumption under the various alternative asset allocation portfolios, GRS focused on the area between (1) arithmetic mean (aggressive) without an adjustment for time (conservative) and (2) the geometric mean (conservative) with an adjustment for time (aggressive).

The target allocation and best estimates of real rates of return for each major asset class in fiscal year 2024 are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return (Arithmetic)
Global Equity	35.00%	6.70%
Core Fixed Income	6.00%	4.70%
Non-Core Fixed Income	20.00%	8.00%
Other Public and Private	12.00%	8.00%
Real Estate	12.00%	7.60%
Hedge Funds	5.00%	6.40%
Private Equity	10.00%	11.60%
Total	100.00%	

Discount Rate

The discount rate used to measure the Total Pension Liability was 6.75%. The projection of cash flows used to determine the discount rate assumed that employee and employer contributions will be made at the rates specified in statute. Based on that assumption, the pension plan's Fiduciary Net Position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the Total Pension Liability.

E. Pension Plans – continued

Changes in the Net Pension Liability

	Increase (Decrease)		
	Total Pension Liability (a)	Plan Fiduciary Net Position (b)	Net Pension Liability (a)-(b)
Balance at 12/31/2022	$ 306,338,714	$ 236,204,300	$ 70,134,414
Changes for the year:			
Service cost	7,838,386	-	7,838,386
Interest	20,441,509	-	20,441,509
Change of benefit terms	-	-	-
Difference between expected and actual experience	2,240,320	-	2,240,320
Changes of assumptions	(2,754,349)	-	(2,754,349)
Contributions - employer	-	9,792,055	(9,792,055)
Contributions - employee	-	3,319,341	(3,319,341)
Net investment income	-	27,328,225	(27,328,225)
Benefit payments, including refunds of employee contributions	(14,841,488)	(14,841,488)	-
Administrative expense	-	(173,918)	173,918
Other changes	-	(1,215)	1,215
Net changes	12,924,378	25,423,000	(12,498,622)
Balance at 12/31/2023	$ 319,263,092	$ 261,627,300	$ 57,635,792

Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the net pension liability of the City, calculated using the discount rate of 6.75%, as well as what the City's net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (5.75%) or 1-percentage-point higher (7.75%) than the current rate:

	1% Decrease in Discount Rate (5.75%)	Discount Rate (6.75%)	1% Increase in Discount Rate (7.75%)
City's net pension liability	$ 100,836,230	$ 57,635,792	$ 22,051,046

Pension Plan Fiduciary Net Position

Detailed information about the pension plan's Fiduciary Net Position is available in a separately-issued TMRS financial report. That report may be obtained on the Internet at *www.tmrs.com*.

Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

For the year ended September 30, 2024, the City recognized pension expense of $10,327,225.

At September 30, 2024, the City reported deferred outflows of resource and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual economic experience	$ 5,134,866	$ -
Changes in actuarial assumptions	-	1,982,822
Difference between projected and actual investment earnings	21,568,897	15,198,275
Contributions subsequent to the measurement date	7,927,447	-
Total	$ 34,631,210	$ 17,181,097

E. Pension Plans - continued

$7,927,447 reported as deferred outflows of resources related to pensions resulting from contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability for the year ending September 30, 2025. Other amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ended December 31		
2024	$	4,043,359
2025		2,925,521
2026		4,830,673
2027		(2,276,887)
2028		-
Thereafter		-
	$	9,522,666

2. Tyler Firefighter's Relief and Retirement Fund

Plan Description

The City contributes to the retirement plan for firefighters in the Tyler Fire Department known as the Tyler Firefighters' Relief and Retirement Fund (the Fund). The Fund is a single employer, contributory, defined benefit plan. The benefit provisions of the Fund are authorized by the Texas Local Fire Fighters' Retirement Act (TLFFRA). TLFFRA provides the authority and procedure to amend benefit provisions. The plan is administered by the Board of Trustees of the Tyler Firefighters' Relief and Retirement Fund. The City does not have access to nor can it utilize assets within the retirement plan trust. The Fund issues a stand-alone report pursuant to GASB Statement No. 67, which may be obtained by writing the Tyler Firefighters' Relief and Retirement Fund at 1718 West Houston, Tyler, Texas 75702.

The Tyler Firefighter's Relief and Retirement Fund is considered part of the City's financial reporting entity and is included in the City's financial reports as a Pension Trust Fund.

Benefits Provided

Firefighters in the Tyler Fire Department are covered by the Tyler Firefighters' Relief and Retirement Fund which provides service retirement, death, disability, and withdrawal benefits. These benefits fully vest after 20 years of credited service. Firefighters become eligible for normal service retirement at age 50 with 25 years of service or at age 55 with 20 years of service. If a terminated firefighter has a vested benefit but is not eligible for normal retirement, he may elect an actuarially equivalent early retirement benefit or he may wait to retire starting on the date he would have first satisfied both age and service requirements for normal retirement if he had remained a Tyler firefighter. The present plan effective July 1, 2011 provides a monthly normal service retirement benefit, payable in a Joint and Two-Thirds to Spouse form of annuity (except those who had 20 years of service as of January 1, 2005 have a normal form of a Joint and 100% to Spouse form), equal to 71.5% of Highest 60-Month Average Salary plus $113 for each year of service in excess of 20. A $1,000 minimum monthly benefit was added in 2018.

A retiring firefighter eligible for normal service retirement with certain minimum combinations of years of service and age has the option to elect the Retroactive Deferred Retirement Option Plan (RETRO DROP) which will provide a lump sum benefit and a reduced monthly benefit. The reduced monthly benefit is based on the service and Highest 60-Month Average Salary as if they had terminated employment on their selected RETRO DROP benefit calculation date, which is no earlier than the later of the date they meet the RETRO DROP eligibility requirements and the date preceding the date they actually retire by the maximum lump sum accumulation period (36 or 60 months, depending upon age and service). Upon retirement, the member will receive, in addition to their monthly retirement benefit, a lump sum equal to the sum of (1) the amount of monthly contributions the member has made to the fund, after the RETRO DROP benefit calculation date plus (2) the total of the monthly retirement benefits the member would have received between the RETRO DROP benefit calculation date and the date they retired under the plan. There are no account balances. The lump sum is calculated at the time of retirement and distributed as soon as administratively possible.

E. Pension Plans - continued

There is no provision for automatic postretirement benefit increases. The Fund has the authority to provide, and has periodically in the past provided, ad hoc postretirement benefit increases.

Members Covered by the Fund

In the December 31, 2023 actuarial valuation, the following numbers of members were covered by the Fund:

Retirees and beneficiaries currently receiving benefits	117
Inactive employees entitled to but not yet receiving bene	-
Active employees	165
	282

Funding Policy

The contribution provisions of the Fund are authorized by TLFFRA. TLFFRA provides the authority and procedure to change the amount of contributions determined as a percentage of pay by each firefighter and a percentage of payroll by the City.

The funding policy of the Tyler Firefighters' Relief and Retirement Fund requires contributions equal to 13.50% of pay by the firefighters, the rate elected by the firefighters according to TLFFRA. The City currently contributes according to an agreement between the City and the Fund's board of trustees. In 2020, the City agreed to a new contribution policy that will contribute 23% over the remainder of the unfunded liability amortization period. This new policy will gradually phase in from the 21.38% contribution rate to an ultimate rate of 23%. The actual City contribution rate was 22.00% in 2023 and 22.50% in 2024. The costs of administering the plan are paid from the Fund assets.

Ultimately, the funding policy also depends upon the total return of the Fund's assets, which varies from year to year. Investment policy decisions are established and maintained by the board of trustees. The board selects and employs investment managers with the advice of their investment consultant who is completely independent of the investment managers. For the year ending December 31, 2023, the money-weighted rate of return on pension plan investments was 13.15%. This measurement of the investment performance is net of investment-related expenses, reflecting the effect of the timing of the contributions received and the benefits paid during the year.

While the contribution requirements are not actuarially determined, state law requires that each change in plan benefits adopted by the Fund must first be approved by an eligible actuary, certifying that the contribution commitment by the firefighters and the assumed City contribution rate together provide an adequate contribution arrangement. Using the entry age actuarial cost method, the plan's normal cost contribution rate is determined as a percentage of payroll. The excess of the total contribution rate over the normal cost contribution rate is used to amortize the plan's unfunded actuarial accrued liability (UAAL). The number of years needed to amortize the plan's UAAL is actuarially determined using an open, level percentage of payroll method.

E. Pension Plans – continued

Net Pension Liability

The City's total pension liability used to calculate the net pension liability was determined based on the actuarial valuation as of December 31, 2023.

Total pension liability	$ 122,212,262
Plan fiduciary net position	83,352,048
City's net pension liability	$ 38,860,214
Plan fiduciary net position as a percentage of the total pension liability	68.2%

Actuarial Method and Assumptions

The total pension liability in the December 31, 2023 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.75%
Salary increases	2.75%, plus promotion, step and longevity increases that vary by service
Investment rate of return	7%, net of pension plan investment expense, including inflation

Mortality rates were based on the PubS-2010 (public safety) total dataset mortality tables for employees and retirees (sex distinct), projected generationally using projection scale MP-2019.

The long-term expected rate of return on pension plan investments is reviewed for each biennial actuarial valuation and was determined using a building-block method in which expected future net real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These components are combined to produce the long-term expected rate of return by weighting the expected future net real rates of return by the target asset allocation percentage (currently resulting in 4.33%) and by adding expected inflation (2.75%). In addition, the final 7% assumption was selected by "rounding up". The target allocation and expected arithmetic net real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Equities		
Large cap domestic	29.00%	5.94%
Mid cap domestic	9.00%	5.83%
Small cap domestic	6.00%	5.88%
International developed	7.00%	6.50%
International developing	5.00%	7.26%
Alternatives		
Real estate	5.00%	3.88%
Commodities	5.50%	1.11%
Fixed income		
Domestic core	19.30%	2.00%
Domestic high yield	4.00%	2.77%
Global	5.00%	1.70%
Domestic bank loan	3.70%	2.14%
Cash	1.50%	0.00%
Total	100.00%	
Weighted Average		4.33%

E. Pension Plans – continued

Discount Rate

The discount rate used to measure the total pension liability was 7 %. No projection of cash flows was used to determine the discount rate because the December 31, 2023 actuarial valuation showed that expected contributions would pay the normal cost and amortize the unfunded actuarial accrued liability (UAAL) in 25 years. Because of the 25-year amortization period of the UAAL, the pension plan's fiduciary net position is expected to be available to make all projected future benefit payments of current active and inactive members. Therefore, the long-term expected rate of return on pension plan investments of 7% was applied to all periods of projected benefit payments as the discount rate to determine the total pension liability.

Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the net pension liability of the City of Tyler, calculated using the discount rate of 7%, as well as what the city's net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6%) or 1-percentage-point higher (8%) than the current rate:

	1% Decrease in Discount Rate (6%)	Discount Rate (7%)	1% Increase in Discount Rate (8%)
City's net pension liability	$ 53,675,679	$ 38,860,214	$ 26,440,917

Plan Fiduciary Net Position

The plan fiduciary net position reported above is the same as reported by the Fund. Detailed information about the plan fiduciary net position is available in the Fund's separately issued audited financial statements, which are reported using the economic resources measurement focus and the accrual basis of accounting in conformity with accounting principles generally accepted in the United States of America. Revenues are recorded when earned, and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows. Investments are reported at fair value, the price that would be recognized to sell an asset in an orderly transaction between market participants at the measurement date.

Changes in the Net Pension Liability

	Increase (Decrease)		
	Total Pension Liability (a)	Plan Fiduciary Net Position (b)	Net Pension Liability (a)-(b)
Balance as of September 30, 2023	$ 116,730,034	$ 74,765,622	$ 41,964,412
Changes for the year:			
Service cost	2,879,269	-	2,879,269
Interest	8,153,409	-	8,153,409
Difference between expected and actual experience	713,621	-	713,621
Contributions by the City	-	3,213,284	(3,213,284)
Firefighter contributions	-	1,972,462	(1,972,462)
Net investment income	-	9,754,690	(9,754,690)
Benefit payments	(6,264,071)	(6,264,071)	-
Administrative expenses	-	(89,939)	89,939
Assumption changes	-	-	-
Other changes	-	-	-
Net changes	5,482,228	8,586,426	(3,104,198)
Balance as of September 30, 2024	$ 122,212,262	$ 83,352,048	$ 38,860,214

E. Pension Plans – continued

Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

For the year ended September 30, 2024, the City's GASB 68 pension expense was $4,616,412. Amounts recognized in the fiscal year represent changes between the current and prior measurement dates.

Components of Pension Expense for the Fiscal Year Ended September 30, 2024:

Components of Pension Expense	
Service cost	$ 2,879,269
Interest	8,153,409
Firefighter contributions	(1,972,462)
Projected earnings on pension plan investments	(5,192,704)
Amortization of differences between projected and actual earnings on plan investments	(407,083)
Amortization of changes of assumptions	1,105,893
Amortization of differences between expected and actual experienc	(39,849)
Pension plan administrative expenses	89,939
Changes in benefit provisions	-
Total pension expense	$ 4,616,412

Deferred Outflows of Resources and Deferred Inflows of Resources to Be Recognized in Pension Expense in Future Years

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual economic experience	$ 1,752,376	$ 958,001
Changes in actuarial assumptions	4,148,238	-
Difference between projected and actual investment earnings	5,374,814	-
Contributions subsequent to the measurement date	2,567,087	404,448
Total	$ 13,842,515	$ 1,362,449

$2,567,087 reported as deferred outflows of resources related to pensions resulting from contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability for the year ending September 30, 2025. Other amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ended September 30	
2025	$ 2,069,657
2026	2,980,451
2027	3,823,584
2028	(112,162)
2029	629,193
Thereafter	522,256
Total	$ 9,912,979

F. Post-Employment Benefits Other Than Pensions

1. Health Plan

Plan Description

In addition to the pension benefits previously described, the City makes available health care benefits to eligible employees, and their spouses and children, who retire from the City and who are receiving benefits from a City sponsored retirement program (Texas Municipal Retirement System or Tyler Firefighters' Relief and Retirement Fund) through a single-employer defined benefit healthcare plan.

The plan does not issue a stand-alone report.

Benefits Provided

In addition to providing pension benefits, the City may provide group medical, dental, life and other benefits to eligible employees and their dependents. Detailed and summary information concerning eligibility, coverage and costs will be provided annually by the Finance Department and any outside service or insurance providers. The nature and extent of such benefits are subject to change without prior notice.

Employees who are working for City at the time of their retirement are eligible to continue to participate in City group health, dental, and life insurance plan. If such retiree's dependents were enrolled for coverage at the time of the retiree's retirement, then retiree may continue to have retiree's dependents covered.

Retirees who elect to remain in the insurance plan must continue to pay their portion of premiums and abide by the other conditions of the plan to have coverage. A retiree seeking continued coverage must inform the Finance Department no later than the date of retirement that the person elects to continue coverage for the retiree and/or dependents. Employees hired after 01/01/1997 must pay the full cost of premiums to continue coverage upon retirement. The City may substitute Medicare supplement health benefits coverage as the coverage provided for a retiree who receives health benefits coverage under this policy, including a dependent, after the date that the retiree becomes eligible for Federal Medicare benefits. The City may refuse health benefits coverage to a retiree and/or the retiree's dependent covered under this policy if the retiree and/or retiree's dependent is eligible for group health benefits coverage through another employer; or if premiums are not paid; or if they do not provide required certificate of insurance from insurance company. Non-Medicare Retirees, Medicare Retirees, and their dependents, who elect to opt out of the health and/or dental plan(s), may do so by submitting a written notice to the Finance Department. This written notice must include which plan(s) (health, dental and/or both) and the effective date (first day no longer covered). Retirees terminated for non-payment or who opted out and had not served 20 years with the City of Tyler will not be eligible to opt back into the health and/or dental plan(s) at a later date.

Retirees terminated due to alternative coverage may be able to opt back into the City's coverage if the retiree:

1. No longer qualifies for coverage,
2. Served 20 years with the City of Tyler, and
3. Had selected the coverage at the time of retirement.

Only the coverage selected at the time of retirement will be considered for the 20-year opt-in provision.

Additionally, the City provides eligible retirees with $5,000 in basic life insurance coverage at no cost to the retirees.

F. Post-Employment Benefits Other Than Pensions – continued

Employees Covered by Benefit Terms

At the December 31, 2023 valuation and measurement date, the following employees were covered by the benefit terms:

Inactive employees currently receiving benefits	502
Inactive emplyees entitled to but not yet receiving benefits	-
Active employees	864
	1,366

Contributions

City contributions consists of monthly premium contributions to the Public Agency Retirement Services (PARS) Post-Retirement Health Funding Plan Trust, which is a multi-employer irrevocable trust that has a private letter ruling confirming it is in full compliance with the requirements of Section 115 of the Internal Revenue Code.

Medicare eligible retirees are provided with a Medicare insurance supplement program. For retirees hired before January 1,1997, the City contributions are fixed at the 2013 subsidy level for age-band as of December 31, 2017 For retirees hired on and after January 1, 1997, there is no City contribution. See the table below for the monthly rates for employees:

			Vision Plan	
	Medical Plan	Dental Plan	Gold 100	Gold 150
Employee only	$ 117.84	$ 9.82	$ 5.50	$ 6.14
Employee + Spouse	392.96	36.10	9.30	10.50
Employee + Child(ren)	305.34	34.96	9.90	11.14
Employee + Family	532.46	54.34	14.80	16.70

Consistent with the requirements of GASB Statement No. 74, the employer contributions include amounts for OPEB as the benefits come due that will not be reimbursed to the employer using OPEB plan assets.

Net OPEB Liability

The City's Net OPEB Liability was measured as of December 31, 2023, and the Total OPEB Liability used to calculate the Net OPEB Liability was determined by an actuarial valuation as of that date.

Actuarial assumptions:
The Total OPEB Liability in the December 31, 2023, actuarial valuation was determined using the following actuarial assumptions:

Inflation	2.50%
Overall payroll growth	TMRS: 3.60% to 11.85%, including inflation FIRE: 2.75% to 8.92%, including inflation
Healthcare cost trend rates	Initial rates of 7.20% declining to ultimate rates of 4.25% after 15 years

F. Post-Employment Benefits Other Than Pensions – continued

Salary increases were based on a service-related table obtained from either TMRS or FTDRRF. Per TMRS, mortality rates for active members, retirees, and beneficiaries were based on the gender distinct RP2000 Combined Healthy Mortality Tables with Blue Collar Adjustment, with male rates multiplied by 109% and female rates multiplied by 103%. The rates are projected on a fully generational basis by scale BB to account for future mortality improvements. For disabled annuitants, the gender-distinct RP2000 Combined Healthy Mortality Tables with Blue Collar Adjustment are used with male rates multiplied by 109% and female rates multiplied by 103% with a 3-year set-forward for both males and females.

In addition, a 3.5% and 3% minimum mortality rate is applied to reflect the impairment for younger members who become disabled for males and females, respectively. The rates are projected on a fully generational basis by scale BB to account for future mortality improvements subject to the 3% floor. Per FTDRRF, mortality rates for active members, retirees, and beneficiaries were based on the RP2000 Combined Healthy Mortality Tables projected to 2024 using Scale AA for males and females.

The actuarial assumptions for TMRS members are based on the assumptions that were developed for the defined benefit plan in which the City participates. The assumptions are based on the experience study covering the four-year period ending December 31, 2018 as conducted for the Texas Municipal Retirement Plan (TMRS). The assumptions for firefighters are based on the pension valuation report provided by the City as of December 31, 2022.

Discount Rate

The discount rate used to measure the Total OPEB Liability was 6.25%. Projected benefit payments are required to be discounted to their actuarial present values using a Single Discount that reflects (1) a long-term expected rate of return on OPEB plan investments (to the extent that the plan's fiduciary net position is projected to be sufficient to pay benefits), and (2) tax-exempt municipal bond rate based on an index of 20-year general obligation bonds with an average AA credit rating as of the measurement date (to the extent that the contributions for use with the long-term expected rate of return are not met).

For the purpose of this valuation, the expected rate of return on OPEB plan investments is 6.25%; the municipal bond rate is 3.77% (based on the daily rate closest to but not later than the measurement date of the Fidelity "20-Year Municipal GO AA Index"); and the resulting Single Discount Rate is 6.25%.

The City is expected to consistently fund the actuarially determined employer contribution, which uses a closed amortization period. As a result, the plan's fiduciary net position is expected to be sufficient to pay all future benefits.

F. Post-Employment Benefits Other Than Pensions – continued

Changes in the Net OPEB Liability

	Increase (Decrease)		
	Total OPEB Liability (a)	Fiduciary Net Position (b)	Net OPEB Liability/(Asset) (a) - (b)
Balances as of December 31, 2022	$ 25,206,849	$ 16,035,712	$ 9,171,137
Changes for the year:			
Service cost	540,515	-	540,515
Interest on the total OPEB liability	1,527,917	-	1,527,917
Changes in benefit terms	-	-	-
Differences between expected and actual experience	(1,826,279)	-	(1,826,279)
Changes in assumptions	(1,650,708)	-	(1,650,708)
Employer contributions	-	4,626,632	(4,626,632)
Net investment income	-	2,522,210	(2,522,210)
Benefit payments	(2,060,867)	(2,060,867)	-
Administrative expenses	-	(38,066)	38,066
Other	-	-	-
Net Changes	(3,469,422)	5,049,909	(8,519,331)
Balances as of December 31, 2023	$ 21,737,427	$ 21,085,621	$ 651,806

Sensitivity Analysis

The following presents the Net OPEB Liability of the City, calculated using the discount rate of 6.25%, as well as what the City's Net OPEB Liability would be if it were calculated using a discount rate that is 1-percentage-point lower (5.25%) or 1-percentage-point higher (7.25%) than the current rate:

	1% Decrease in Discount Rate (5.25%)	Discount Rate (6.25%)	1% Increase in Discount Rate (7.25%)
Net OPEB Liability	$ 2,105,107	$ 651,806	$ (663,968)

The following presents the Net OPEB Liability of the City, calculated using the assumed trend rates (7.00% declining to the ultimate rate of 4.15% after 13 years), as well as what the City's Net OPEB Liability would be if it were calculated using a trend rate that is 1-percentage-point lower (5.25% declining to the ultimate rate of 3.15% after 13 years) or 1-percentage-point higher (7.25% declining to the ultimate rate of 5.15% after 13 years) than the current rate:

	1% Decrease in Trend Rates	Current Trend Rates	1% Increase in Trend Rates
Net OPEB Liability	$ (465,158)	$ 651,806	$ 1,904,973

F. Post-Employment Benefits Other Than Pensions – continued

OPEB Income

For the year ended September 30, 2024, the City recognized OPEB income of $1,884,640.

Components of OPEB Expense	
Service cost	$ 540,515
Interest on total OPEB liability	1,527,917
Current-period benefit changes	-
Employee contributions	-
Projected earnings on OPEB plan investments	(1,081,223)
OPEB plan administrative expenses	38,066
Other changes in plan fiduciary net position	-
Recognition of current year outflow/(inflow) due to liabilities	(566,672)
Recognition of current year outflow/(inflow) due to assets	(288,197)
Amortization of prior year outflow/(inflow) due to liabilities	(2,335,380)
Amortization of prior year outflow/(inflow) due to assets	280,334
Total OPEB expense	$ (1,884,640)

Deferred Outflows of Resources and Deferred Inflows of Resources to be Recognized in OPEB expense in Future Years

At September 30, 2024, the City reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual economic experience	$ 247,821	$ 5,151,596
Changes in actuarial assumptions	158,185	1,460,200
Difference between projected and actual investment earnings	935,954	-
Contributions subsequent to the measurement date	2,231,387	-
Total	$ 3,573,347	$ 6,611,796

The City had 2,231,387 reported as deferred outflows of resources related to OPEB resulting from contributions subsequent to the measurement date will be recognized as a reduction/(addition) of the total OPEB liability for the year ending September 30, 2025. The employer contributions include trust contributions of $4,626,632 plus the benefit payments paid by the City of $2,060,867 minus the trust reimbursements of $1,422,062. Other amounts reported as deferred outflows of resources related to OPEB will be recognized in OPEB expense as follows:

Year Ended December 31	
2024	$ (2,535,745)
2025	(771,390)
2026	(525,402)
2027	(793,672)
2028	(566,672)
Thereafter	(76,955)
	$ (5,269,836)

F. Post-Employment Benefits Other Than Pensions - continued

2. Supplemental Death Benefits Plan

Plan Description

The City also participates in a single-employer defined benefit group-term life insurance plan operated by the Texas Municipal Retirement System (TMRS) known as the Supplemental Death Benefits Fund (SDBF). Like the Defined Benefit Pension Plan, the OPEB Plan is under the general administration and management of the System with a six-member Board of Trustees. Although the Governor, with the advice and consent of the Senate, appoints the Board, TMRS is not fiscally dependent on the State of Texas.

This is a voluntary program in which participating member cities may elect, by ordinance, to provide group-term life insurance coverage for their active members, including or not including retirees. The City may terminate coverage under and discontinue participation in the SDBF by adopting an ordinance before November 1 of any year to be effective the following January 1.

TMRS issues a publicly available annual comprehensive financial report (ACFR) that can be obtained at *www.tmrs.com*.

Benefits Provided

Payments from this fund are similar to group term life insurance benefits, and are paid to the designated beneficiaries upon the receipt of an approved application for payment. The death benefit for active employees provides a lump-sum payment approximately equal to the employee's annual salary (calculated based on the employee's actual earnings, for the 12-month period preceding the month of death). The death benefit for retirees is considered an "other postemployment benefit" (OPEB) and is a fixed amount of $7,500.

Employees Covered by Benefit Terms

At the December 31, 2023 valuation and measurement date, the following employees were covered by the benefit terms:

	12/31/2023	12/31/2022
Inactive employees currently receiving benefits	507	499
Inactive emplyees entitled to but not yet receiving benefits	86	81
Active employees	707	708
	1,300	1,288

Contributions

The member cities contributes to the SDBF at a contractually required rate as determined by an annual actuarial valuation. The rate is based on the mortality and service experience of all employees covered by the SDBF and the demographics specific to the workforce of the City. The rate is equal to the cost of providing one-year term life insurance. The funding policy for the SDBF program is to assure that adequate resources are available to meet all death benefit payments for the upcoming year. The intent is not to pre-fund retiree life insurance during employee's entire careers.

As the SDBF covers both active and retiree participants, with no segregation of assets, the SDBF is considered to be an unfunded OPEB plan (i.e. no assets are accumulated).

F. Post-Employment Benefits Other Than Pensions - continued

For calendar year 2024, the total SDB contributions rate for the City was 0.45%, while the retiree portion of the SDB contribution was 0.22%. The City's contributions for the year ended September 30, 2024, were $108,788 for the retiree portion, and $223,666 for the total SDB rate. Due to the SDBF being considered an unfunded OPEB plan, benefit payments are treated as being equal to the employer's yearly contributions for retirees.

Total OPEB Liability

The City's total OPEB liability was measured as of December 31, 2023 and was determined by an actuarial valuation as of that date.

Actuarial Assumptions

The total OPEB liability in the December 31, 2023 actuarial valuation was determined using the following actuarial assumptions:

Inflation	2.50%
Overall payroll growth	3.60% to 11.85% including inflation
Discount rate *	3.77%
Retiree's share of benefit-related costs	$0
Administrative expenses	All administrative expenses are paid through the Pension Trust and accounted for under reporting requirements of GASB Statement No. 68.
Mortality rates - service retirees	2019 Municipal Retirees of Texas Mortality Tables. The rates are projected on a fully generational basis with scale UMP
Mortality rates - disabled retirees	2019 Municipal Retirees of Texas Mortality Tables with a 4 year set-forward for males and a 3 year set-forward for females. In addition, a 3.5% and 3% minimum mortality rate will be applied to reflect the impairment for younger members who become disabled for males and females, respectively. The rates are prjected on a fully generational basis by Scale UMP to account for future mortality

* The discount rate was based on the Fidelity Index's "20-Year Municipal GO AA Index" rate as of December 31, 2023.

The actuarial cost method being used is known as the Entry Age Normal Method. This method develops the annual cost of the Plan in two parts: that attributable to benefits accruing in the current year, known as the normal cost, and that due to service earned prior to the current year, known as the amortization of the unfunded actuarial accrued liability. The normal cost and the actuarial accrued liability are calculated individually for each member. The normal cost rate for an employee is the contribution rate which, if applied to a member's compensation through their period of anticipated covered service with the municipality, would be sufficient to meet all benefits payable on their behalf. The normal cost is calculated using an entry age based on benefit service with the City. If a member has additional time-only vesting service through service with other TMRS cities or other public agencies, they retain this for determination of benefit eligibility and decrement rates. The salary-weighted average of these rates is the total normal cost rate. The unfunded actuarial accrued liability reflects the difference between the portion of projected benefits attributable to service credited prior to the valuation date and assets already accumulated.

F. Post-Employment Benefits Other Than Pensions - continued

These actuarial assumptions were developed primarily from the actuarial investigation of the experience of TMRS over the four year period from December 31, 2014 to December 31, 2018. The assumptions were adopted in 2019 and first used in the December 31, 2019 actuarial valuation.

Changes in the Total OPEB Liability

	Increase (Decrease) Total OPEB Liability
Balance at 12/31/2022	$ 2,666,839
Changes for the year:	
Service cost	90,096
Interest	107,719
Change of benefit terms	-
Difference between expected and actual experience	(34,004)
Changes of assumptions or other inputs	132,155
Benefit payments	(104,322)
Net changes	191,644
Balance at 12/31/2023	$ 2,858,483

Sensitivity of the Total OPEB Liability to Changes in the Discount Rate

The following presents the total OPEB liability of the City, calculated using the discount rate of 3.77%, would be if it were calculated using a discount rate that is 1-percentage-point lowers (2.77%) or 1-percentage-point higher (4.77%) than the current rate:

	1% Decrease in Discount Rate (2.77%)	Discount Rate (3.77%)	1% Increase in Discount Rate (4.77%)
Total OPEB Liability	$ 3,358,038	$ 2,858,483	$ 2,460,745

OPEB Expense and Deferred Outflow of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended September 30, 2024, the City recognized OPEB expense of $101,570.

Components of OPEB Expense	
Service cost	$ 90,096
Interest on total OPEB liability	107,719
Changes in benefit terms	-
Employer administrative costs	-
Recognition of deferred outflows/inflows of resources:	
Differences between expected and actual experience	(52,367)
Changes in assumptions or other inputs	(43,878)
Total OPEB expense	$ 101,570

F. Post-Employment Benefits Other Than Pensions - continued

Deferred Outflows of Resources and Deferred Inflows of Resources to Be Recognized in OPEB Expense in Future Years

At September 30, 2024, the City reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual economic experience	$ -	$ 66,140
Changes in actuarial assumptions	103,222	587,053
Difference between projected and actual investment earnings	-	-
Contributions subsequent to the measurement date	68,221	-
Total	$ 171,443	$ 653,193

The City had $68,221 reported as deferred outflows of resources related to OPEB resulting from contributions subsequent to the measurement date will be recognized as a reduction of the total OPEB liability for the year ending September 30, 2025. Other amounts reported as deferred outflows of resources related to OPEB will be recognized in OPEB expense as follows:

Year Ended December 31	
2024	$ (164,332)
2025	(225,095)
2026	(174,803)
2027	14,259
2028	-
Thereafter	-
	$ (549,971)

G. Commitments

The City invested in other projects and contracts with outside parties. The more significant of these at September 30, 2024, are as follows:

Greenwood Landfill TX, L.P. – The City established a trust fund in January 2001 to ensure the eventual closure and post-closure expenditure requirements. The trust fund will be 100% funded by Greenwood Landfill TX, L.P. (Greenwood). The initial agreement was that Greenwood would fund the trust at the annual rate of $400,000 per year for 5 years. In January 2005 the agreement was amended to reduce the annual funding rate to $36,000 per year beginning October 1, 2004 to allow Greenwood to actively pursue authorization to expand the Landfill from the appropriate regulatory agencies. The funding will be re-evaluated periodically to determine future needs. The trust is set up as an expendable trust with expenditures restricted to closure and post-closure costs. Liability for closure and post-closure costs are the responsibility of Greenwood and will be calculated annually under requirements established by the Texas Commission on Environmental Quality.

Water Sales Contracts – The City has an agreement with surrounding cities and water supply corporations to provide a supplemental source of water. The amount to be provided is estimated to be 50% of the annual supply. The parties have established a minimum annual and monthly take or pay volume and a surcharge to water taken above maximum day volume.

H. Landfill Closure and Post-closure Costs

Greenwood Landfill – The City has contracted with a private enterprise to operate the Greenwood Landfill. The private enterprise bears the full financial responsibility of operating the landfill including all closure and post-closure costs. The operator is funding a landfill trust, which is administered by the City of Tyler and established for the future closure and post-closure costs of the Greenwood Landfill.

J. Subsequent Events

Subsequent events were evaluated through March 6, 2025, the date on which the financial statements were available to be issued.

REQUIRED SUPPLEMENTARY INFORMATION

CITY OF TYLER, TEXAS
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF CHANGES IN NET PENSION LIABILITY AND RELATED RATIOS
FISCAL YEAR ENDED SEPTEMBER 30, 2024

Total pension liability	**Measurement Year 2014**	**Measurement Year 2015**	**Measurement Year 2016**	**Measurement Year 2017**	**Measurement Year 2018**	**Measurement Year 2019**	**Measurement Year 2020**	**Measurement Year 2021**	**Measurement Year 2022**	**Measurement Year 2023**
Service Cost	$ 4,665,697	$ 5,126,201	$ 5,561,888	$ 5,616,579	$ 5,645,418	$ 5,888,461	$ 6,538,350	$ 7,005,071	$ 7,462,072	$ 7,838,386
Interest (on the Total Pension Liability)	14,108,492	14,704,123	14,812,165	15,456,387	16,127,408	16,704,156	17,359,476	18,090,098	19,191,678	20,441,509
Changes in benefit terms	-	-	-	-	-	-	-	-	-	-
Difference between expected and actual results	(1,004,139)	(331,903)	(473,353)	(196,987)	(1,686,661)	(1,141,178)	(159,058)	4,626,384	5,894,474	2,240,320
Change of assumptions	-	(478,359)	-	-	-	347,014	-	-	-	(2,754,349)
Benefit payments, including refunds of employee contributions	(9,268,702)	(9,713,879)	(10,000,772)	(10,767,252)	(11,131,440)	(12,195,107)	(12,634,794)	(13,661,415)	(13,599,266)	(14,841,488)
Net Change in Total Pension Liability	8,501,348	9,306,183	9,899,928	10,108,727	8,954,725	9,603,346	11,103,974	16,060,138	18,948,958	12,924,378
Total Pension Liability - Beginning	203,851,387	212,352,735	221,658,918	231,558,846	241,667,573	250,622,298	260,225,644	271,329,618	287,389,756	306,338,714
Total Pension Liability - Ending (a)	$ 212,352,735	$ 221,658,918	$ 231,558,846	$ 241,667,573	$ 250,622,298	$ 260,225,644	$ 271,329,618	$ 287,389,756	$ 306,338,714	$319,263,092
Plan Fiduciary Net Position										
Contributions - Employer	$ 6,710,788	$ 7,010,794	$ 7,040,230	$ 7,170,297	$ 7,214,614	$ 7,579,707	$ 8,375,887	$ 8,969,352	$ 9,363,589	$ 9,792,055
Contributions - Employee	2,227,512	2,327,022	2,388,648	2,420,194	2,438,458	2,539,876	2,801,479	2,982,695	3,175,209	3,319,341
Net Investment Income	8,776,879	238,696	10,912,920	23,797,094	(5,816,547)	28,874,055	16,195,750	29,723,296	(18,674,379)	27,328,225
Benefit payments, including refunds of employee contributions	(9,268,702)	(9,713,879)	(10,000,772)	(10,767,252)	(11,131,440)	(12,195,107)	(12,634,794)	(13,661,415)	(13,599,266)	(14,841,488)
Administrative Expense	(91,634)	(145,395)	(123,252)	(123,321)	(112,418)	(163,154)	(104,816)	(137,546)	(161,649)	(173,918)
Other	(7,534)	(7,181)	(6,641)	(6,250)	(5,873)	(4,901)	(4,089)	942	192,895	(1,215)
Net Change in Plan Fiduciary Net Position	8,347,309	(289,943)	10,211,133	22,490,762	(7,413,206)	26,630,476	14,629,417	27,877,324	(19,703,601)	25,423,000
Plan Fiduciary Net Position - Beginning	153,424,630	161,771,939	161,481,996	171,693,129	194,183,891	186,770,685	213,401,161	228,030,578	255,907,901	236,204,300
Plan Fiduciary Net Position - Ending (b)	$ 161,771,939	$ 161,481,996	$ 171,693,129	$ 194,183,891	$ 186,770,685	$213,401,161	$228,030,578	$255,907,901	$236,204,300	$261,627,300
Net Pension Liability (Asset) - Ending (a)-(b)	$ 50,580,796	$ 60,176,922	$ 59,865,717	$ 47,483,682	$ 63,851,613	$ 46,824,483	$ 43,299,040	$ 31,481,855	$ 70,134,414	$ 57,635,792
Plan Fiduciary Net Position as a Percentage of Total Pension Liability	76.18%	72.85%	74.15%	80.35%	74.52%	82.01%	84.04%	89.05%	77.11%	81.95%
Covered Payroll	$ 31,816,401	$ 33,222,301	$ 34,080,198	$ 34,542,306	$ 34,783,842	$ 36,281,338	$ 39,817,416	$ 42,609,922	$ 45,362,142	$ 47,419,151
Net Pension Liability as a Percentage of Covered Payroll	158.98%	181.13%	175.66%	137.47%	183.57%	129.06%	108.74%	73.88%	154.61%	121.55%

CITY OF TYLER, TEXAS
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF CONTRIBUTIONS
FISCAL YEAR ENDED SEPTEMBER 30, 2024

	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Actuarially Determined Contribution	$ 6,906,104	$ 7,323,791	$ 7,067,763	$ 7,242,722	$ 7,480,539	$ 7,930,591	$ 8,631,602	$ 9,404,910	$ 9,711,882	$ 10,666,266
Contributions in relation to the actuarially determined contributions	6,906,104	7,323,791	7,067,763	7,242,722	7,480,539	7,930,591	8,631,602	9,404,910	9,711,604	10,669,216
Contribution deficiency (Overpayment)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 278	$ (2,950)
Covered payroll	$ 32,746,475	$ 35,299,165	$ 34,107,320	$ 34,968,816	$ 35,884,086	$ 37,823,838	$ 41,049,345	$ 44,647,369	$ 47,037,135	$ 49,998,205
Contributions as a percentage of covered payroll	21.09%	20.75%	20.72%	20.71%	20.85%	20.97%	21.03%	21.06%	20.65%	21.34%

NOTES TO SCHEDULE OF CONTRIBUTIONS

Valuation Date:	Actuarially determined contribution rates are calculated as of December 31 and become effective in January 13 months later.
Methods and Assumptions Used to Determine Contribution Rates:	
Actuarial Cost Method	Entry Age Normal
Amortization Method	Level Percentage of Payroll, Closed
Remaining Amortization Period	21 Years
Asset Valuation Method	10 Year smoothed market; 12% soft corridor
Inflation	2.50%
Salary Increases	3.60% to 11.85% including inflation
Investment Rate of Return	6.75%
Retirement Age	Experience-based table of rates that vary by age. Last updated for the 2023 valuation pursuant to an experience study of the period ending 2022.
Mortality	Post-retirement: 2019 Municipal Retirees of Texas Mortality Tables. Male rates are multiplied by 103% and female rates are multiplied by 105%. The rates are projected on a fully generational basis by the most recent Scale MP-2021 (with immediate convergence). Pre-retirement PUB(10) mortality rates, with the 110% of the Public Safety table used for males and th 100% of the General Employee table used for females. The rates are projected on a fully generational basis by the most recent Scale MP-2021 (with immediate convergence).
Other Information:	There were no benefit changes during the year.

CITY OF TYLER, TEXAS
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF CHANGES IN NET PENSION LIABILITY AND RELATED RATIOS
FIREFIGHTERS' RELIEF AND RETIREMENT FUND
FISCAL YEAR ENDED SEPTEMBER 30, 2024

Total pension liability	**Measurement Year 2014**	**Measurement Year 2015**	**Measurement Year 2016**	**Measurement Year 2017**	**Measurement Year 2018**	**Measurement Year 2019**	**Measurement Year 2020**	**Measurement Year 2021**	**Measurement Year 2022**	**Measurement Year 2023**
Service Cost	$ 2,135,428	$ 2,215,179	$ 2,248,539	$ 2,327,238	$ 2,303,706	$ 2,382,032	$ 2,548,466	$ 2,624,920	$ 2,802,208	$ 2,879,269
Interest (on the Total Pension Liability)	5,987,025	6,277,350	6,474,280	6,684,234	6,849,003	7,121,777	7,296,397	7,506,525	7,849,328	8,153,409
Changes in benefit terms	-	-	-	-	158,198	-	-	-	-	-
Difference between expected and actual experience	-	198,165	-	(1,038,495)	-	(1,839,950)	-	1,726,837	-	713,621
Change of assumptions	-	808,186	-	1,214,295	-	4,861,656	-	2,949,576	-	-
Benefit payments, including refunds of employee contributions	(3,413,612)	(5,498,546)	(6,299,846)	(5,814,190)	(4,940,827)	(6,247,265)	(7,770,776)	(6,275,210)	(6,505,116)	(6,264,071)
Net Change in Total Pension Liability	4,708,841	4,000,334	2,422,973	3,373,082	4,370,080	6,278,250	2,074,087	8,532,648	4,146,420	5,482,228
Total Pension Liability - Beginning	76,823,319	81,532,160	85,532,494	87,955,467	91,328,549	95,698,629	101,976,879	104,050,966	112,583,614	116,730,034
Total Pension Liability - Ending (a)	$ 81,532,160	$ 85,532,494	$ 87,955,467	$ 91,328,549	$ 95,698,629	$ 101,976,879	$ 104,050,966	$ 112,583,614	$ 116,730,034	$ 122,212,262
Plan Fiduciary Net Position										
Contributions - Employer	$ 2,407,993	$ 2,452,070	$ 2,336,615	$ 2,405,117	$ 2,430,912	$ 2,511,677	$ 2,708,618	$ 2,739,984	$ 2,858,276	$ 3,213,284
Contributions - Employee	1,522,493	1,555,182	1,512,916	1,549,098	1,568,701	1,605,481	1,722,252	1,730,935	1,794,764	1,972,462
Net Investment Income	2,403,790	(2,891,814)	5,091,311	9,480,792	(4,565,736)	12,119,485	9,868,054	10,095,696	(12,570,100)	9,754,690
Benefit payments, including refunds of employee contributions	(3,413,612)	(5,498,546)	(6,299,846)	(5,814,190)	(4,940,827)	(6,247,265)	(7,770,776)	(6,275,210)	(6,505,116)	(6,264,071)
Administrative Expense	(53,740)	(30,035)	(54,206)	(15,132)	(35,836)	(15,903)	(46,062)	(48,171)	(110,092)	(89,939)
Other	-	-	-	-	-	-	-	-	-	-
Net Change in Plan Fiduciary Net Position	2,866,924	(4,413,143)	2,586,790	7,605,685	(5,542,786)	9,973,475	6,482,086	8,243,234	(14,532,268)	8,586,426
Plan Fiduciary Net Position - Beginning	61,495,625	64,362,549	59,949,406	62,536,196	70,141,881	64,599,095	74,572,570	81,054,656	89,297,890	74,765,622
Plan Fiduciary Net Position - Ending (b)	$ 64,362,549	$ 59,949,406	$ 62,536,196	$ 70,141,881	$ 64,599,095	$ 74,572,570	$ 81,054,656	$ 89,297,890	$ 74,765,622	$ 83,352,048
Net Pension Liability (Asset) - Ending (a)-(b)	$ 17,169,611	$ 25,583,088	$ 25,419,271	$ 21,186,668	$ 31,099,534	$ 27,404,309	$ 22,996,310	$ 23,285,724	$ 41,964,412	$ 38,860,214
Plan Fiduciary Net Position as a Percentage of Total Pension Liability	78.94%	70.09%	71.10%	76.80%	67.50%	73.13%	77.90%	79.32%	64.05%	68.20%
Covered Payroll	$ 11,272,803	$ 11,519,867	$ 11,206,785	$ 11,474,800	$ 11,620,007	$ 11,892,452	$ 12,757,422	$ 12,821,741	$ 13,294,548	$ 14,610,830
Net Pension Liability as a Percentage of Covered Payroll	152.31%	222.08%	226.82%	184.64%	267.64%	230.43%	180.26%	181.61%	315.65%	265.97%

CITY OF TYLER, TEXAS
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF CONTRIBUTIONS
FIREFIGHTERS' RELIEF AND RETIREMENT FUND
FISCAL YEAR ENDED SEPTEMBER 30, 2024

	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Actuarially Determined Contribution	$ 2,448,625	$ 2,508,633	$ 2,244,357	$ 2,640,922	$ 2,525,746	$ 2,578,616	$ 2,696,067	$ 2,838,333	$ 3,228,787	$ 3,492,809
Contributions in relation to the actuarially determined contributions	2,448,625	2,442,540	2,189,346	2,620,919	2,487,004	2,578,616	2,697,932	2,838,333	3,229,058	3,510,567
Contribution deficiency	$ -	$ 66,093	$ 55,011	$ 20,003	$ 38,742	$ -	$ (1,865)	$ -	$ (271)	$ (17,758)
Covered payroll	$ 11,506,705	$ 11,963,428	$ 10,721,551	$ 12,616,845	$ 11,985,380	$ 12,160,729	$ 12,634,170	$ 13,219,703	$ 14,760,951	$ 15,876,405
Contributions as a percentage of covered payroll	21.28%	20.42%	20.42%	20.77%	20.75%	21.20%	21.35%	21.47%	21.88%	22.11%

NOTES TO SCHEDULE OF CONTRIBUTIONS

Valuation Date:	Actuarially determined contribution rates are calculated as of December 31 and become effective in January 13 months later.
Methods and Assumptions Used to Determine Contribution Rates:	
Actuarial Cost Method	Entry Age
Amortization Method	Level Percentage of Payroll Method
Remaining Amortization Period	26 years
Inflation	2.75%
Salary Increases	2.75%, plus promotion, step and longevity increases that vary by service
Investment Rate of Return	7%, net of pension plan investment expense, including inflation
Retirement Age	Firefighters become eligible for normal service retirement at age 50 with 25 years of service or at age 55 with 20 years of service.
Mortality	Based on the PubS-2010 (public safety) total dataset mortality tables for employees and retirees (sex distinct), projected using projection scale MP-2019
Other Information:	There were no benefit changes during the year.

CITY OF TYLER, TEXAS
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF CHANGES IN NET OPEB LIABILITY AND RELATED RATIOS
HEALTH PLAN
FISCAL YEAR ENDED SEPTEMBER 30, 2024

Total OPEB liability	**Measurement Year 2017**	**Measurement Year 2018**	**Measurement Year 2019**	**Measurement Year 2020**	**Measurement Year 2021**	**Measurement Year 2022**	**Measurement Year 2023**
Service Cost	$ 617,273	$ 656,975	$ 660,205	$ 597,389	$ 578,751	$ 532,651	$ 540,515
Interest (on the Total OPEB Liability)	2,303,993	2,317,569	2,329,351	1,780,085	1,791,868	1,516,111	1,527,917
Changes in benefit terms	-	-	-	-	-	-	-
Difference between expected and actual experience	-	(736,059)	(9,134,915)	(517,661)	(3,838,670)	371,763	(1,826,279)
Change of assumptions	-	-	(477,666)	-	316,309	-	(1,650,708)
Benefit payments	(3,459,056)	(2,005,477)	(2,112,205)	(1,479,405)	(1,859,031)	(2,410,244)	(2,060,867)
Net Change in Total OPEB Liability	(537,790)	233,008	(8,735,230)	380,408	(3,010,773)	10,281	(3,469,422)
Total OPEB Liability - Beginning	36,866,945	36,329,155	36,562,163	27,826,933	28,207,341	25,196,568	25,206,849
Total OPEB Liability - Ending (a)	$ 36,329,155	$ 36,562,163	$ 27,826,933	$ 28,207,341	$ 25,196,568	$ 25,206,849	$ 21,737,427
Plan Fiduciary Net Position							
Contributions - Employer	$ 6,125,793	$ 2,880,184	$ 3,188,005	$ 2,119,542	$ 1,862,790	$ 3,590,759	$ 4,626,632
Contributions - Employee	-	-	-	-	-	-	-
OPEB plan net investment income	1,042,478	(539,956)	2,019,451	1,709,041	1,869,730	(3,126,981)	2,522,210
Benefit payments	(3,459,056)	(2,005,477)	(2,112,205)	(1,479,405)	(1,859,031)	(2,410,244)	(2,060,867)
OPEB plan administrative Expense	(23,966)	(29,550)	(37,313)	(35,395)	(44,114)	(43,346)	(38,066)
Other	-	-	-	-	-	-	-
Net Change in Plan Fiduciary Net Position	3,685,249	305,201	3,057,938	2,313,783	1,829,375	(1,989,812)	5,049,909
Plan Fiduciary Net Position - Beginning	6,833,978	10,519,227	10,824,428	13,882,366	16,196,149	18,025,524	16,035,712
Plan Fiduciary Net Position - Ending (b)	$ 10,519,227	$ 10,824,428	$ 13,882,366	$ 16,196,149	$ 18,025,524	$ 16,035,712	$ 21,085,621
Net OPEB Liability (Asset) - Ending (a)-(b)	$ 25,809,928	$ 25,737,735	$ 13,944,567	$ 12,011,192	$ 7,171,044	$ 9,171,137	$ 651,806
Plan Fiduciary Net Position as a Percentage of Total OPEB Liability	28.96%	29.61%	49.89%	57.42%	71.54%	63.62%	97.00%
Covered-Employee Payroll	$ 45,211,468	$ 45,363,280	$ 48,419,528	$ 52,976,140	$ 55,515,984	$ 58,782,015	$ 62,292,667
Net OPEB Liability as a Percentage of Covered-Employee Payroll	57.09%	56.74%	28.80%	22.67%	12.92%	15.60%	1.05%

Notes to Schedule:
This schedule will present 10 years information when it becomes available.

CITY OF TYLER, TEXAS
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF CONTRIBUTIONS
HEALTH PLAN
FISCAL YEAR ENDED SEPTEMBER 30, 2024

	2018	2019	2020	2021	2022	2023	2024
Actuarially Determined Contribution	$ 2,988,214	$ 2,988,214	$ 2,748,039	$ 2,769,150	$ 1,627,754	$ 1,627,754	$ 1,112,972
Contributions in relation to the actuarially determined contributions	3,226,151	3,129,268	3,414,231	3,421,369	3,413,596	4,188,625	2,231,387
Contribution excess	$ (237,937)	$ (141,054)	$ (666,192)	$ (652,219)	$ (1,785,842)	$ (2,560,871)	$ (1,118,415)
Covered-Employee Payroll	$ 44,647,862	$ 48,416,755	$ 50,375,986	$ 53,826,836	$ 57,964,136	$ 61,269,497	$ 48,294,197
Contributions as a percentage of Covered-Employee Payroll	7.23%	6.46%	6.78%	6.36%	5.89%	6.84%	4.62%

NOTES TO SCHEDULE OF CONTRIBUTIONS

Valuation Date:	The actuarially determined contribution for fiscal year ending September 30, 2024 was developed in the December 31, 2023 valuation.
Methods and Assumptions Used to Determine Contribution Rates:	
Actuarial Cost Method	Individual Entry Age Normal
Amortization Method	Level Dollar
Amortization Period	Closed, 18 years as of FYE24
Asset Valuation Method	Market Value
Investment Rate of Return	6.25%, as of December 31, 2023
Inflation	2.50%
Salary Increases	TMRS: 3.60% to 11.85%, including inflation FIRE: 2.75% to 8.92%, including inflation
Demographic Assumptions	TMRS: Based on the 2023experience study conducted by the Texas Municipal Retirement System. FIRE: Based on the pension valuation report for the Tyler Firefighters' Relief and Retirement Fund as of December 31, 2023.
Mortality	TMRS: For healthy retirees, the gender-distinct 2019 Municipal Retirees of Texas mortality tables are used, with male rates multiplied by 103% and female rates multiplied by 105%. The rates are projected on a fully generational basis using the ultimate mortality improvement rates in the MP-2021 table to account for future mortality improvements. FIRE: PubS-2010 (public safety) total dataset mortality tables for employees and retirees (sex distinct), projected for mortality improvement generationally using the projection scale MP-2019.
Participation Rates	It was assumed that 85% of future retirees who were hired before January 1, 1997 and 15% of future retirees who were hired after January 1, 1997 would choose to receive retiree health care benefits through the City.
Healthcare Cost Trend Rates	Initial rates of 7.0% declining to ultimate rates of 4.15% after 13 years.

Notes to Schedule:
(1) Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

(2) There are no assets accumulated in a trust that meets the criteria of GASB codification P22.101 or P52.101 to pay related benefits for the OPEB plan.

CITY OF TYLER, TEXAS
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF CHANGES IN NET OPEB LIABILITY AND RELATED RATIOS
SUPPLEMENTAL DEATH BENEFITS PLAN
FISCAL YEAR ENDED SEPTEMBER 30, 2024

Total OPEB liability	**Measurement Year 2017**	**Measurement Year 2018**	**Measurement Year 2019**	**Measurement Year 2020**	**Measurement Year 2021**	**Measurement Year 2022**	**Measurement Year 2023**
Service Cost	$ 72,539	$ 86,960	$ 79,819	$ 115,476	$ 144,874	$ 167,840	$ 90,096
Interest	86,877	86,971	95,473	84,548	71,588	69,930	107,719
Changes in benefit terms	-	-	-	-	-	-	-
Difference between expected and actual experience	-	(27,611)	(111,448)	(85,897)	(18,292)	(32,526)	(34,004)
Change of assumptions and other inputs	190,285	(168,451)	451,855	442,998	108,151	(1,207,422)	132,155
Benefit payments	(27,634)	(27,827)	(29,025)	(35,837)	(98,003)	(95,260)	(104,322)
Net Change in Total OPEB Liability	322,067	(49,958)	486,674	521,288	208,318	(1,097,438)	191,644
Total OPEB Liability - Beginning	2,275,888	2,597,955	2,547,997	3,034,671	3,555,959	3,764,277	2,666,839
Total OPEB Liability - Ending (a)	$ 2,597,955	$ 2,547,997	$ 3,034,671	$ 3,555,959	$ 3,764,277	$ 2,666,839	$ 2,858,483
Covered Payroll	$ 34,542,306	$ 34,783,842	$ 36,281,338	$ 39,819,429	$ 42,609,992	$ 47,037,135	$ 47,419,151
Net OPEB Liability as a Percentage of Covered Payroll	7.52%	7.33%	8.36%	8.93%	8.83%	5.67%	6.03%

NOTES TO SCHEDULE OF CONTRIBUTIONS

Summary of Actuarial Assumptions:

Inflation	2.50%
Salary Increases	3.60% to 11.85% including inflation
Discount Rate*	3.77%
Retirees' share of benefit-related costs	$0.00
Administrative Expenses	All administrative expenses are paid through the Pension Trust and accounted for under reporting requirements under GASB Statement No. 68
Mortality Rates - Service Retirees	2019 Municipal Retirees of Texas Mortality Tables. Male rates are multiplied by 103% and female rates are multiplied by 105%. The rates are projected on a fully generational basis by the most recent Scale MP-2021 (with immediate convergence).
Mortality Rates - Disabled Retirees	2019 Municipal Retirees of Texas Mortality Tables with a 4 year set-forward for males and a 3 year set-forward for females. In addition, a 3.5% and 3% minimum mortality rate will be applied to reflect the impairment for younger members who become disabled for males and females, respectively. The rates are projected on a fully generational basis by the most recent Scale MP-2021 (with immediate convergence) to account for future mortality improvements subject to the floor.
Other Information:	The Supplemental Death Benefits Fund is considered to be an unfunded OPEB plan (i.e. no assets are accumulated).

* The discount rate was based on the Fidelity Index's "20-Year Municipal GO AA Index" rate as of December 31, 2023.

Note: Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

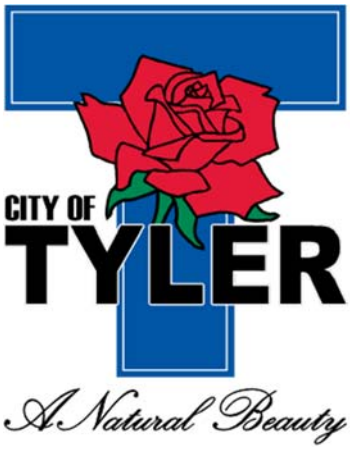
ADDITIONAL SUPPLEMENTARY INFORMATION

CITY OF TYLER, TEXAS
COMBINING BALANCE SHEET
GENERAL GOVERNMENTAL FUNDS
SEPTEMBER 30, 2024

	GENERAL	DEVELOPMENT SERVICES	TOURISM AND CONVENTION	RAINY DAY	FAIR PARKING GARAGE	ELIMINATIONS	TOTAL GENERAL GOVERNMENTAL FUNDS
ASSETS							
Cash and cash equivalents	$ 10,188,528	$ 5,130,024	$ 283,351	$ 7,284,262	$ -	$ -	$ 22,886,165
Receivables (net of allowance for doubtful accounts) :							
Property taxes	772,240	-	-	-	-	-	772,240
Other	24,823,755	48,220	766	17,893	-	-	24,890,634
Due from other funds	2,436,388	-	-	-	-	(1,728)	2,434,660
Inventories	61,197	-	-	-	-	-	61,197
Prepaid items	106,243	-	535	-	-	-	106,778
Cash and cash equivalents - restricted	12,346,652	-	-	-	-	-	12,346,652
Total assets	$ 50,735,003	$ 5,178,244	$ 284,652	$ 7,302,155	$ -	$ (1,728)	$ 63,498,326
LIABILITIES							
Accounts payable	$ 4,518,594	$ 108,069	$ 260,966	$ -	$ 853	$ -	$ 4,888,482
Due to other funds	-	-	-	-	1,728	(1,728)	-
Deposits and other refundable balances	34,676	2,014,015	39,458	5,000	-	-	2,093,149
Unearned revenue	12,376,291	-	-	-	-	-	12,376,291
Total liabilities	16,929,561	2,122,084	300,424	5,000	2,581	(1,728)	19,357,922
DEFERRED INFLOWS OF RESOURCES							
Unavailable revenue - property taxes	733,837	-	-	-	-	-	733,837
Unavailable revenue - fines	15,021,520	-	-	-	-	-	15,021,520
Unavailable revenue - permits	-	40,113	-	-	-	-	40,113
Total deferred inflows of resources	15,755,357	40,113	-	-	-	-	15,795,470
FUND BALANCES							
Restricted	12,346,652	-	-	-	-	-	12,346,652
Nonspendable:							
Inventories	61,197	-	-	-	-	-	61,197
Prepaid items	106,243	-	535	-	-	-	106,778
Assigned to:							
Development services	-	3,016,047	-	-	-	-	3,016,047
Capital improvements	-	-	-	-	-	-	-
Tourism and convention	-	-	(16,307)	-	-	-	(16,307)
Unassigned	5,535,993	-	-	7,297,155	(2,581)	-	12,830,567
Total fund balances	18,050,085	3,016,047	(15,772)	7,297,155	(2,581)	-	28,344,934
Total liabilities, deferred inflows of resources, and fund balances	$ 50,735,003	$ 5,178,244	$ 284,652	$ 7,302,155	$ -	$ (1,728)	$ 63,498,326

CITY OF TYLER, TEXAS
COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
GENERAL GOVERNMENTAL FUNDS
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024

	GENERAL	DEVELOPMENT SERVICES	TOURISM AND CONVENTION	RAINY DAY	FAIR PARKING GARAGE	ELIMINATIONS	TOTAL GENERAL GOVERNMENTAL FUNDS
REVENUES							
Taxes:							
Property	$ 28,535,332	$ -	$ -	$ -	$ -	$ -	$ 28,535,332
Franchise	11,519,996	-	-	-	-	-	11,519,996
Sales and use	41,147,608	-	-	-	-	-	41,147,608
Licenses and permits	397,129	2,754,472	-	-	-	-	3,151,601
Fines, forfeitures and penalties	4,495,705	-	-	-	-	-	4,495,705
Revenues from use of money or property	1,655,108	201,434	751,696	362,869	-	-	2,971,107
Charges for current services	3,024,591	82,673	126,866	-	-	-	3,234,130
Revenues from other agencies	1,129,108	-	-	-	-	-	1,129,108
Miscellaneous	527,308	47,039	50,198	29,931	-	-	654,476
Total revenues	92,431,885	3,085,618	928,760	392,800	-	-	96,839,063
EXPENDITURES							
Current:							
General government	9,646,306	39,479	-	975,000	853	-	10,661,638
Public safety	64,500,274	-	-	-	-	-	64,500,274
Public services	1,510,564	2,444,885	-	-	-	-	3,955,449
Highways and streets	6,736,654	-	-	-	-	-	6,736,654
Culture and recreations	7,013,878	-	3,475,747	-	-	-	10,489,625
Capital Outlay	393,794	1,699	319,780	-	-	-	715,273
Total expenditures	89,801,470	2,486,063	3,795,527	975,000	853	-	97,058,913
Excess (deficiency) of revenues over (under) expenditures	2,630,415	599,555	(2,866,767)	(582,200)	(853)	-	(219,850)
OTHER FINANCING SOURCES (USES)							
Transfers in	-	-	2,500,000	-	-	-	2,500,000
Transfers out	(5,158,197)	-	-	(2,375,000)	-	-	(7,533,197)
Total other financing sources (uses)	(5,158,197)	-	2,500,000	(2,375,000)	-	-	(5,033,197)
Net change in fund balances	(2,527,782)	599,555	(366,767)	(2,957,200)	(853)	-	(5,253,047)
Fund balances - beginning of year	20,577,867	2,416,492	350,995	10,254,355	(1,728)	-	33,597,981
Fund balances - end of year	$ 18,050,085	$ 3,016,047	$ (15,772)	$ 7,297,155	$ (2,581)	$ -	$ 28,344,934


CITY OF
TYLER
A Natural Beauty

NONMAJOR GOVERNMENTAL FUNDS

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for specific revenues that are legally restricted to expenditures for particular purposes.

The ***Police Forfeiture Fund*** was established to account for the receipt and disbursement of funds seized by the Police Department and subsequently awarded to the City through court-ordered judgements, primarily cases involving illegal drugs.

The ***Park Improvement Fund*** was established to account for the receipt and disbursement of funds that are allocated and utilized to improve parks around the City.

The ***Court Special Fee Fund*** was established to track the receipt of court fees restricted for court technology purchases by the State of Texas.

The ***Economic Development Fund*** was established to account for the receipt and disbursement of funds to promote, encourage and enhance the creation and retention of jobs which retain and expand the City tax base.

The ***Hotel-Motel Occupancy Tax Fund*** was established to account for the receipt and disbursement of funds generated by the Hotel-Motel Occupancy Tax.

The ***Donations Fund*** was established to account for the receipt and disbursement of funds for specified miscellaneous projects.

The ***Passenger Facility Charge Fund*** was established to account for the receipt and disbursement of fees collected during the purchase of airline travel tickets and/or fees collected from the rental of vehicles at Tyler Pounds Regional Airport.

The ***Public, Educational and Governmental Access Channel (PEG) Fee Fund*** was established to account for the receipt and disbursement of funds to be spent on governmental access channel facilities and related capital items.

The ***CDBG Fund*** was established to account for the receipt and disbursement of CDBG Grant monies allocated to the City.

The ***Home Grant Fund*** was established to account for the receipt and disbursement of Home Grant monies allocated to the City to provide affordable housing for low-income households.

The ***Homeownership and Housing Fund*** was established to account for the receipt and disbursement of Homeownership and Housing funds allocated to the City.

The ***Housing Assistance Payment Fund*** was established to account for the receipt and disbursement of Department of Housing and Urban Development- Housing Assistance Payments Program Fund.

SPECIAL REVENUE FUNDS, CONTINUED

The ***State and Federal Grants Fund*** was created to account for the receipt and disbursement of Federal and State Grants for which no separate fund has been established. These are generally fairly small grants which are expended fairly quickly.

The ***Transit System Fund*** was established to account for the receipt and disbursement of Federal and State Grant Funds received for the operation of the City's Transit System.

The ***TIF/TIRZ #3 and #4 Funds*** were established to encourage economic development in the Downtown area. These Funds account for additional value and associated taxes received from the property taxand sales tax on improvements and new construction within the zones.

CAPITAL PROJECTS FUND

The ***General Capital Projects Fund*** is funded periodically by excesses remaining in the General Fund and is used to pay for one time only capital expenditures.

The ***One-Half Cent Sales Tax Fund*** is funded solely through city sales tax revenues and is used for City infrastructure projects.

The ***Quality Street Improvement Fund*** is funded through $0.02 of the City's property tax rate and is used to pay for street improvements in the City as needed.

DEBT SERVICE FUND

The ***Rose Complex Debt Service Fund*** was established to account for the debt service requirements related to the revenues bond issued in 2021 to fund the construction of the Rose Complex Convention Center.

PERMANENT FUND

The ***Cemeteries Fund*** was established to provide perpetual care and maintenance to the City's cemeteries.

CITY OF TYLER, TEXAS
NON-MAJOR GOVERNMENTAL FUNDS
COMBINING BALANCE SHEET
SEPTEMBER 30, 2024

	SPECIAL REVENUE FUND											
	POLICE FORFEITURE	PARK IMPROVEMENT	COURT SPECIAL FEE	ECONOMIC DEVELOPMENT	HOTEL-MOTEL OCCUPANCY	DONATIONS	PASSENGER FACILITY CHARGE	PEG FEE	CDBG	HOME GRANT	HOMEOWNERS AND HOUSING	HOUSING ASSISTANCE PAYMENT
ASSETS												
Equity in pooled cash and investments	$ -	$ -	$ -	$ 438,507	$ 878,232	$ -	$ 638,412	$ 1,279,090	$ 113,430	$ 1,155,631	$ 464	$ -
Accounts and grants receivable	592	290,000	540	848	754,250	-	95	44,223	34,885	17,183	-	1,979
Inventories	-	-	-	-	-	-	-	-	-	4,450	-	-
Prepaid items	-	-	-	-	-	-	-	-	-	-	-	3,670
Cash - restricted	375,565	422,237	305,436	-	-	1,367,264	-	-	-	-	-	1,574,502
Total assets	$ 376,157	$ 712,237	$ 305,976	$ 439,355	$ 1,632,482	$ 1,367,264	$ 638,507	$ 1,323,313	$ 148,315	$ 1,177,264	$ 464	$ 1,580,151
LIABILITIES												
Accounts payable	$ 2,276	$ 194,633	$ 9,524	$ -	$ 3,354	$ 52,970	$ -	$ 839	$ 24,502	15,146	$ -	$ 60,289
Deposits and other refundable balances	42,352	-	-	-	-	-	-	-	-	-	-	205,800
Due to other funds	-	-	-	-	-	-	-	-	-	-	-	-
Unearned revenue	-	-	-	-	-	-	-	-	-	-	-	-
Total Liabilities	44,628	194,633	9,524	-	3,354	52,970	-	839	24,502	15,146	-	266,089
FUND BALANCES												
Nonspendable:												
Inventories	-	-	-	-	-	-	-	-	-	4,450	-	-
Prepaid items	-	-	-	-	-	-	-	-	-	-	-	-
Permanent fund principal	-	-	-	-	-	-	-	-	-	-	-	-
Restricted for:												
Debt service	-	-	-	-	-	-	-	-	-	-	-	-
Public safety	331,529	-	296,452	439,355	-	-	-	-	-	-	-	-
Capital improvements	-	517,604	-	-	-	-	-	-	-	-	-	-
Tourism and convention	-	-	-	-	1,629,128	-	-	-	-	-	-	-
Donor restrictions	-	-	-	-	-	1,314,294	-	-	-		-	-
Airport improvements	-	-	-	-	-	-	638,507	-	-	-	-	-
Communications	-	-	-	-	-	-	-	1,322,474	-	-	-	-
Housing assistance	-	-	-	-	-	-	-	-	-	-	464	1,314,062
Grant restrictions	-	-	-	-	-	-	-	-	123,813	1,157,668		-
Assign to:												
Capital projects	-	-	-	-	-	-	-	-	-	-	-	-
Cemetery maintenance	-	-	-	-	-	-	-	-	-	-	-	-
Unassigned	-	-	-	-	-	-	-	-	-	-	-	-
Total fund balances	331,529	517,604	296,452	439,355	1,629,128	1,314,294	638,507	1,322,474	123,813	1,162,118	464	1,314,062
Total liabilities and fund balances	$ 376,157	$ 712,237	$ 305,976	$ 439,355	$ 1,632,482	$ 1,367,264	$ 638,507	$ 1,323,313	$ 148,315	$ 1,177,264	$ 464	$ 1,580,151

CITY OF TYLER, TEXAS
NON-MAJOR GOVERNMENTAL FUNDS
COMBINING BALANCE SHEET
SEPTEMBER 30, 2024

	SPECIAL REVENUE FUND					CAPITAL PROJECTS FUND		DEBT SERVICE FUND	PERMANENT FUNDS	
	STATE AND FEDERAL GRANTS	TRANSIT SYSTEM	TIF / TIRZ #3 FUND	TIF / TIRZ #4 FUND	TOTAL SPECIAL REVENUE FUNDS	GENERAL CAPITAL PROJECTS	QUALITY STREET IMPROVEMENT FUND	ROSE COMPLEX DEBT SERVICE	CEMETERIES	TOTAL NON-MAJOR GOVERNMENTAL FUNDS
ASSETS										
Equity in pooled cash and investments	$ -	$ -	$ 1,141,472	$ 560,527	$ 6,205,765	$ 1,851,311	$ 1,074,054	$ 2,363	$ 201,382	$ 9,334,875
Accounts and grants receivable	102,756	1,039,385	1,798	6,926	2,295,460	1,155	1,825	-	5,292	2,303,732
Inventories	-	-	-	-	4,450	-	-	-	-	4,450
Prepaid items	-	0	-	-	3,670	-	-	-	-	3,670
Cash - restricted	-	60,325	-	-	4,105,329	5,656	-	-	3,345,925	7,456,910
Total assets	$ 102,756	$ 1,099,710	$ 1,143,270	$ 567,453	$ 12,614,674	$ 1,858,122	$ 1,075,879	$ 2,363	$ 3,552,599	$ 19,103,637
LIABILITIES										
Accounts payable	$ 36,394	$ 276,285	$ 890	7,446	$ 684,548	$ 24,665	$ 323,137	$ -	$ 61,892	$ 1,094,242
Accrued interest payable	-	-	-	-	-	5,202	-	-	-	5,202
Deposits and other refundable balances	-	-	-	-	248,152	-	-	-	-	248,152
Due to other funds	65,533	811,677	-	-	877,210	-	-	-	-	877,210
Unearned revenue	829	-	-	-	829	-	-	-	-	829
Total Liabilities	102,756	1,087,962	890	7,446	1,810,739	29,867	323,137	-	61,892	2,225,635
FUND BALANCES										
Nonspendable:										
Inventories	-	-	-	-	4,450	-	-	-	-	4,450
Prepaid items	-	-	-	-	-	-	-	-	-	-
Permanent fund principal	-	-	-	-	-	-	-	-	3,323,804	3,323,804
Restricted for:										
Debt service	-	-	-	-	-	-	-	2,363	-	2,363
Public safety	-	-	-	-	1,067,336	-	-	-	-	1,067,336
Capital improvements	-	-	1,142,380	560,007	2,219,991	-	-	-	166,903	2,386,894
Tourism and convention	-	-	-	-	1,629,128	-	-	-	-	1,629,128
Donor restrictions	-	-	-	-	1,314,294	-	-	-	-	1,314,294
Airport improvements	-	-	-	-	638,507	-	-	-	-	638,507
Communications	-	-	-	-	1,322,474	-	-	-	-	1,322,474
Housing assistance	-	-	-	-	1,314,526	-	-	-	-	1,314,526
Grant restrictions	-	11,748	-	-	1,293,229	-	-	-	-	1,293,229
Assign to:										
Capital projects	-	-	-	-	-	1,828,255	752,742	-	-	2,580,997
Unassigned	-	-	-	-	-	-	-	-	-	-
Total fund balances	-	11,748	1,142,380	560,007	10,803,935	1,828,255	752,742	2,363	3,490,707	16,878,002
Total liabilities and fund balances	$ 102,756	$ 1,099,710	$ 1,143,270	$ 567,453	$ 12,614,674	$ 1,858,122	$ 1,075,879	$ 2,363	$ 3,552,599	$ 19,103,637

CITY OF TYLER, TEXAS
NON-MAJOR GOVERNMENTAL FUNDS
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024

	SPECIAL REVENUE FUND											
	POLICE FORFEITURE	PARK IMPROVEMENT	COURT SPECIAL FEE	ECONOMIC DEVELOPMENT	HOTEL-MOTEL OCCUPANCY	DONATIONS	PASSENGER FACILITY CHARGE	PEG FEE	CDBG	HOME GRANT	HOUSING	HOUSING ASSISTANCE PAYMENT
REVENUES												
Taxes:												
Property	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Franchise	-	-	-	-	-	-	-	185,114	-	-	-	-
Sales and use	-	-	-	-	4,521,733	-	-	-	-	-	-	-
Licenses and permits	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	290,000	-	-	749,999	-	-	-	448,086	1,761,079	-	11,773,197
Fines, forfeitures and penalties	67,363	-	486,572	-	-	-	-	-	-	-	-	-
Revenues from use of money and property	16,302	-	10,983	22,032	5,147	-	24,373	53,971	-	-	20	62,649
Donations	-	-	-	-	-	567,531	-	-	-	-	-	-
Charges for services	-	801,300	-	-	-	-	207,651	-	-	-	-	-
Miscellaneous	-	-	-	-	613,756	-	-	-	17,234	803,260	-	-
Total revenues	83,665	1,091,300	497,555	22,032	5,890,635	567,531	232,024	239,085	465,320	2,564,339	20	11,835,846
EXPENDITURES												
Current:												
General government	18,577	-	-	165,000	-	31,371	-	99,004	-	-	-	13,408
Public safety	-	-	319,127	-	-	44,876	-	-	-	-	-	-
Culture and recreation	-	-	-	-	-	196,087	-	-	-	-	-	-
Public services	-	-	-	-	1,019,150	31,928	-	-	178,592	1,763,582	-	11,691,694
Capital outlay	14,809	836,263	-	-	3,606,477	49,979	-	104,061	269,493	-	-	29,290
Debt service:												
Principal	-	-	-	-	-	-	-	-	-	-	-	-
Interest and fiscal charges	6,898	-	-	-	-	-	-	-	-	-	-	-
Total expenditures	40,284	836,263	319,127	165,000	4,625,627	354,241	-	203,065	448,085	1,763,582	-	11,734,392
Excess (deficiency) of revenues over (under) expenditures	43,381	255,037	178,428	(142,968)	1,265,008	213,290	232,024	36,020	17,235	800,757	20	101,454
OTHER FINANCING SOURCES (USES)												
Capital lease proceeds	-	-	-	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	175,000	2,375,000	-	-	-	-	-	-	-
Transfers out	-	-	-	-	(3,118,600)	-	-	-	-	-	-	-
Total other financing sources (uses)	-	-	-	175,000	(743,600)	-	-	-	-	-	-	-
Change in net assets	43,381	255,037	178,428	32,032	521,408	213,290	232,024	36,020	17,235	800,757	20	101,454
Fund balances - beginning of year	288,148	262,567	118,024	407,323	1,107,720	1,101,004	406,483	1,286,454	106,578	361,361	444	1,212,608
Fund balances - end of year	$ 331,529	$ 517,604	$ 296,452	$ 439,355	$ 1,629,128	$ 1,314,294	$ 638,507	$ 1,322,474	$ 123,813	$ 1,162,118	$ 464	$ 1,314,062

CITY OF TYLER, TEXAS
NON-MAJOR GOVERNMENTAL FUNDS
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024

	SPECIAL REVENUE FUND					CAPITAL PROJECTS FUND		DEBT SERVICE	PERMANENT FUNDS	
	STATE AND FEDERAL GRANTS	TRANSIT SYSTEM	TIF / TIRZ #3 FUND	TIF / TIRZ #4 FUND	TOTAL SPECIAL REVENUE	GENERAL CAPITAL PROJECTS	QUALITY STREET IMPROVEMENT FUND	ROSE COMPLEX DEBT SERVICE	CEMETERIES	TOTAL NON-MAJOR GOVERNMENTAL FUNDS
REVENUES										
Taxes:										
Property	$ -	$ -	$ 168,355	$ 356,697	$ 525,052	$ -	$ -	$ -	$ -	$ 525,052
Franchise	-	-	-	-	185,114	-	-	-	-	185,114
Sales and use	-	-	-	-	4,521,733	-	-	-	-	4,521,733
Licenses and permits	-	-	-	-	-	-	-	-	87,891	87,891
Grants	498,877	4,404,552	-	-	19,925,790	-	-	-	-	19,925,790
Fines, forfeitures and penalties	-	-	-	-	553,935	-	-	-	-	553,935
Revenues from use of money and property	-	25,835	47,071	19,598	287,981	51,950	77,364	-	146,794	564,089
Donations	-	162,088	-	-	729,619	-	-	-	-	729,619
Charges for services	-	148,636	-	-	1,157,587	-	-	-	28,863	1,186,450
Miscellaneous	-	34,419	-	-	1,468,669	3,266	1,127	-	-	1,473,062
Total revenues	498,877	4,775,530	215,426	376,295	29,355,480	55,216	78,491	-	263,548	29,752,735
EXPENDITURES										
Current:										
General government	-	-	6,881	-	334,241	378,016	-	-	-	712,257
Public safety	-	-	-	-	364,003	-	-	-	-	364,003
Culture and recreation	-	-	-	-	196,087	-	-	-	453,878	649,965
Public services	464,797	4,431,489	-	19,411	19,600,643	-	-	-	-	19,600,643
Capital outlay	34,080	1,277,037	-	-	6,221,489	1,066,448	2,903,850	-	22,185	10,213,972
Debt service:										
Principal	-	-	-	-	-	-	-	240,000	-	240,000
Interest and fiscal charges	-	-	-	-	6,898	-	-	355,000	-	361,898
Total expenditures	498,877	5,708,526	6,881	19,411	26,723,361	1,444,464	2,903,850	595,000	476,063	32,142,738
Excess (deficiency) of revenues over (under) expenditures	-	(932,996)	208,545	356,884	2,632,119	(1,389,248)	(2,825,359)	(595,000)	(212,515)	(2,390,003)
OTHER FINANCING SOURCES (USES)										
Capital lease proceeds	-	-	-	-	-	-	-	-	-	-
Transfers in	-	936,204	-	-	3,486,204	1,304,280	2,045,688	593,600	473,245	7,903,017
Transfers out	-	-	-	-	(3,118,600)	-	-	-	(148,245)	(3,266,845)
Total other financing sources (uses)	-	936,204	-	-	367,604	1,304,280	2,045,688	593,600	325,000	4,636,172
Change in net assets	-	3,208	208,545	356,884	2,999,723	(84,968)	(779,671)	(1,400)	112,485	2,246,169
Fund balances - beginning of year	-	8,540	933,835	203,123	7,804,212	1,913,223	1,532,413	3,763	3,378,222	14,631,833
Fund balances - end of year	$ -	$ 11,748	$ 1,142,380	$ 560,007	$ 10,803,935	$ 1,828,255	$ 752,742	$ 2,363	$ 3,490,707	$ 16,878,002

CITY OF TYLER, TEXAS
POLICE FORFEITURE FUND
DETAILED SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE FISCAL PERIOD ENDED SEPTEMBER 30, 2024

	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
REVENUES			
Fines, forfeitures and penalties	$ 41,000	$ 67,363	$ 26,363
Revenues from use of money and property	-	16,302	16,302
Total revenues	41,000	83,665	42,665
EXPENDITURES			
Public safety:			
Supplies and services	17,000	-	17,000
Building maintenance	55,000	18,577	
Capital outlay	50,000	14,809	35,191
Debt service:			
Interest	-	6,898	(6,898)
Total expenditures	122,000	40,284	45,293
Excess of revenues over (under) expenditures - GAAP basis	$ (81,000)	43,381	$ 87,958
Fund balance - beginning of year		288,148	
Fund balance - end of year		$ 331,529	

CITY OF TYLER, TEXAS
PARK IMPROVEMENT FUND
DETAILED SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE FISCAL PERIOD ENDED SEPTEMBER 30, 2024

	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
REVENUES			
Charges for services	$ 750,808	$ 801,300	$ 50,492
Grants	290,000	290,000	-
Total revenues	1,040,808	1,091,300	50,492
EXPENDITURES			
Capital outlay	1,170,660	836,263	334,397
Total expenditures	1,170,660	836,263	334,397
Excess of revenues over (under) expenditures - GAAP basis	(129,852)	255,037	384,889
OTHER FINANCING SOURCES (USES)			
Total other financing sources (uses)	-	-	-
Excess of revenues and other financing sources over (under) expenditures and other financing ues - GAAP basis	$ (129,852)	255,037	$ 384,889
Fund balance - beginning of year		262,567	
Fund balance - end of year		$ 517,604	

CITY OF TYLER, TEXAS
COURT SPECIAL FEE FUND
DETAILED SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE FISCAL PERIOD ENDED SEPTEMBER 30, 2024

	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
REVENUES			
Fines, forfeitures and penalties	$ 526,900	$ 486,572	$ (40,328)
Revenues from use of money and property	1,000	10,983	9,983
Total revenues	527,900	497,555	(30,345)
EXPENDITURES			
Public safety:			
Salaries and benefits	241,723	159,925	81,798
Supplies and services	174,850	155,194	19,656
Maintenance	6,907	4,008	2,899
Total expenditures	423,480	319,127	104,353
Excess of revenues and other financing sources over (under) expenditures and other financing uses - GAAP basis	$ 104,420	178,428	$ (134,698)
Fund balance - beginning of year		118,024	
Fund balance - end of year		$ 296,452	

CITY OF TYLER, TEXAS
ECONOMIC DEVELOPMENT FUND
DETAILED SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE FISCAL PERIOD ENDED SEPTEMBER 30, 2024

	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
REVENUES			
Revenues from use of money and property	$ 5,500	$ 22,032	$ 16,532
Total revenues	5,500	22,032	16,532
EXPENDITURES			
General government:			
Supplies and services	208,750	165,000	43,750
Total expenditures	208,750	165,000	43,750
Excess of revenues over (under) expenditures	(203,250)	(142,968)	43,750
OTHER FINANCING SOURCES (USES)			
Transfers in	275,000	175,000	
Total other financing sources (uses)	275,000	175,000	-
Excess of revenues and other financing sources over (under) expenditures and other financing uses - GAAP basis	$ 71,750	32,032	$ 60,282
Fund balance - beginning of year		407,323	
Fund balance - end of year		$ 439,355	

CITY OF TYLER, TEXAS
HOTEL-MOTEL OCCUPANCY TAX FUND
DETAILED SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE FISCAL PERIOD ENDED SEPTEMBER 30, 2024

	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
REVENUES			
Taxes	$ 4,640,167	$ 4,521,733	$ (118,434)
Revenues from use of money and property	45,000	5,147	(39,853)
Grants	-	749,999	749,999
Bad debt recovery	-	113,756	113,756
Miscellaneous	500,000	500,000	-
Total revenues	5,185,167	5,890,635	705,468
EXPENDITURES			
Hotel-motel administration:			
Texas Rose Festival	15,000	15,000	-
Discovery Place	32,400	32,400	-
East Texas Symphony	50,000	50,000	-
Tyler Museum of Art	35,000	35,000	-
Historical Museum	13,500	13,500	-
Historic Aviation Museum	13,500	13,500	-
Visitors and Convention Bureau	754,500	754,500	-
McClendon House	4,500	4,500	-
Sports Tyler Award	25,000	25,000	-
Supplies and services	85,500	75,750	9,750
Contingency	45,500	-	45,500
Capital outlay	3,709,500	3,606,477	103,023
Total expenditures	4,783,900	4,625,627	158,273
Excess of revenues over (under) expenditures - GAAP basis	401,267	1,265,008	863,741
OTHER FINANCING SOURCES (USES)			
Transfers in	2,375,000	2,375,000	-
Transfers out	(3,518,600)	(3,118,600)	400,000
Total other financing sources (uses)	(1,143,600)	(743,600)	400,000
Excess of revenues and other financing sources over (under) expenditures and other financing uses - GAAP basis	$ (742,333)	521,408	$ 1,263,741
Fund balance - beginning of year		1,107,720	
Fund balance - end of year		$ 1,629,128	

CITY OF TYLER, TEXAS
DONATIONS FUND
DETAILED SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE FISCAL PERIOD ENDED SEPTEMBER 30, 2024

	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
REVENUES			
Donations	$ 273,864	$ 567,531	$ 293,667
Total revenues	273,864	567,531	293,667
EXPENDITURES			
General Government			
Supplies and services	176,956	31,371	145,585
Public safety			
Supplies and services	276,656	44,876	231,780
Public services			
Supplies and services	169,653	31,928	137,725
Culture and recreation			
Supplies and services	579,763	196,087	383,676
Capital Outlay	215,447	49,979	165,468
Total expenditures	1,418,475	354,241	1,064,234
Excess of revenues over (under) expenditures	(1,144,611)	213,290	1,357,901
OTHER FINANCING SOURCES (USES)			
	-	-	-
Total other financing sources (uses)	-	-	-
Excess of revenues and other financing sources over (under) expenditures and other financing uses - GAAP basis	$ (1,144,611)	213,290	$ 1,357,901
Fund balance - beginning of year		1,101,004	
Fund balance - end of year		$ 1,314,294	

CITY OF TYLER, TEXAS
PASSENGER FACILITY CHARGE FUND
DETAILED SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE FISCAL PERIOD ENDED SEPTEMBER 30, 2024

	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
REVENUES			
Revenues from use of money and property	$ 4,000	$ 24,373	$ 20,373
Charges for services	150,000	207,651	57,651
Total revenues	154,000	232,024	78,024
EXPENDITURES			
Public services			
Supplies and services	-	-	-
Total expenditures	-	-	-
Excess of revenues over (under) expenditures	154,000	232,024	78,024
OTHER FINANCING SOURCES (USES)			
Transfers out	(72,000)	-	72,000
Total other financing sources (uses)	(72,000)	-	72,000
Excess of revenues and other financing sources over (under) expenditures and other financing uses - GAAP basis	$ 82,000	232,024	$ 150,024
Fund balance - beginning of year		406,483	
Fund balance - end of year		$ 638,507	

CITY OF TYLER, TEXAS
PEG FEE FUND
DETAILED SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE FISCAL PERIOD ENDED SEPTEMBER 30, 2024

	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
REVENUES			
Franchise fees	$ 206,565	$ 185,114	$ (21,451)
Revenues from use of money and property	27,500	53,971	26,471
Total revenues	234,065	239,085	5,020
EXPENDITURES			
General government	148,565	99,004	49,561
Capital outlay	291,761	104,061	187,700
Total expenditures	440,326	203,065	237,261
Excess of revenues over (under) expenditures	(206,261)	36,020	242,281
OTHER FINANCING SOURCES (USES)			
Total other financing sources (uses)	-	-	-
Excess of revenues and other financing sources over (under) expenditures and other financing uses - GAAP basis	$ (206,261)	36,020	$ 242,281
Fund balance - beginning of year		1,286,454	
Fund balance - end of year		$ 1,322,474	

CITY OF TYLER, TEXAS
CDBG FUND
DETAILED SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE FISCAL PERIOD ENDED SEPTEMBER 30, 2024

	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
REVENUES			
Grants	$ 1,061,036	$ 448,086	$ (612,950)
Miscellaneous	7,000	17,234	10,234
Total revenues	1,068,036	465,320	(602,716)
EXPENDITURES			
Public services:			
Salaries and benefits	99,828	147,745	(47,917)
Supplies and services	49,828	30,749	19,079
Premiums	50	50	-
Utilities	55	48	7
Maintenance	1,000	-	1,000
Capital outlay	910,148	269,493	640,655
Total expenditures	1,060,909	448,085	612,824
Excess of revenues over (under) expenditures - GAAP basis	$ 7,127	17,235	$ 10,108
Fund balance - beginning of year		106,578	
Fund balance - end of year		$ 123,813	

CITY OF TYLER, TEXAS
HOME GRANT FUND
DETAILED SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE FISCAL PERIOD ENDED SEPTEMBER 30, 2024

	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
REVENUES			
Grants	$ 2,767,691	$ 1,761,079	$ (1,006,612)
Miscellaneous	672,000	803,260	131,260
Total revenues	3,439,691	2,564,339	(875,352)
EXPENDITURES			
Public services:			
Homebuyers services	3,318,473	1,702,766	1,615,707
Salaries and benefits	16,198	54,075	(37,877)
Supplies and services	22,748	6,741	
Contingencies	82,272	-	82,272
Total expenditures	3,439,691	1,763,582	1,676,109
Excess of revenues over (under) expenditures - GAAP basis	$ -	800,757	$ 800,757
Fund balance - beginning of year		361,361	
Fund balance - end of year		$ 1,162,118	

CITY OF TYLER, TEXAS
HOMEOWNERSHIP AND HOUSING FUND
DETAILED SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE FISCAL PERIOD ENDED SEPTEMBER 30, 2024

	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
REVENUES			
Revenue from use of money and property	$ 12	$ 20	$ 8
Total revenues	12	20	8
EXPENDITURES			
Total expenditures	-	-	-
Excess of revenues over (under) expenditures	12	20	8
OTHER FINANCING SOURCES (USES)			
Total other financing sources (uses)	-	-	-
Excess of revenues and other financing sources over (under) expenditures and other financing uses - GAAP basis	$ 12	20	$ 8
Fund balance - beginning of year		444	
Fund balance - end of year		$ 464	

CITY OF TYLER, TEXAS
HOUSING ASSISTANCE FUND
DETAILED SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE FISCAL PERIOD ENDED SEPTEMBER 30, 2024

	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
REVENUES			
Revenues from other agencies	$ 10,766,421	$ 11,773,197	$ 1,006,776
Revenue from use of money and property	30,000	62,649	32,649
Total revenues	10,796,421	11,835,846	1,039,425
EXPENDITURES			
Governmnet services:			
General government	319,144	13,408	305,736
Public services:			
Salaries and benefits	835,033	639,513	195,520
Supplies and services	9,834,217	11,021,437	(1,187,220)
Utilities	18,720	13,440	5,280
Maintenance	27,500	17,304	10,196
Capital outlay	29,290	29,290	-
Total expenditures	11,063,904	11,734,392	(670,488)
Excess of revenues over (under) expenditures - GAAP basis	$ (267,483)	101,454	$ 368,937
Fund balance - beginning of year		1,212,608	
Fund balance - end of year		$ 1,314,062	

CITY OF TYLER, TEXAS
STATE AND FEDERAL GRANTS FUND
DETAILED SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE FISCAL PERIOD ENDED SEPTEMBER 30, 2024

	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
REVENUES			
Revenues from other agencies	$ 815,236	$ 498,877	$ (316,359)
Total revenues	815,236	498,877	(316,359)
EXPENDITURES			
Public services:			
Salaries and benefits	359,675	191,529	168,146
Supplies and services	455,511	273,264	182,247
Utilities	50	4	46
Capital outlay	-	34,080	(34,080)
Total expenditures	815,236	498,877	316,359
Excess of revenues over (under) expenditures - GAAP basis	$ -	-	$ -
Fund balance - beginning of year		-	
Fund balance - end of year		$ -	

CITY OF TYLER, TEXAS
TRANSIT SYSTEM FUND
DETAILED SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE FISCAL PERIOD ENDED SEPTEMBER 30, 2024

	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
REVENUES			
Grants	$ 7,766,063	$ 4,404,552	$ (3,361,511)
Charges for services	156,000	148,636	(7,364)
Donations	150,000	162,088	12,088
Revenue from use of money and property	6,000	25,835	19,835
Miscellaneous	40,000	34,419	(5,581)
Total revenues	8,118,063	4,775,530	(3,342,533)
EXPENDITURES			
Public services			
Salaries and benefits	2,368,705	2,061,455	307,250
Supplies and services	3,882,879	1,666,129	2,216,750
Utilities	65,138	126,551	(61,413)
Maintenance	557,409	577,354	(19,945)
Capital outlay	1,808,272	1,277,037	531,235
Total expenditures	8,682,403	5,708,526	2,973,877
Excess of revenues over (under) expenditures	(564,340)	(932,996)	(368,656)
OTHER FINANCING SOURCES (USES)			
Transfers in	1,110,000	936,204	(173,796)
Total other financing sources (uses)	1,110,000	936,204	(173,796)
Excess of revenues and other financing sources over (under) expenditures and other financing uses - GAAP basis	$ 545,660	3,208	$ (542,452)
Fund balance - beginning of year		8,540	
Fund balance - end of year		$ 11,748	

CITY OF TYLER, TEXAS
TIF / TRIZ #3 FUND
DETAILED SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE FISCAL PERIOD ENDED SEPTEMBER 30, 2024

	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
REVENUES			
Taxes	$ 143,878	$ 168,355	$ 24,477
Revenue from use of money and property	28,630	47,071	18,441
Total revenues	172,508	215,426	42,918
EXPENDITURES			
Special services	10,000	6,881	3,119
Total expenditures	10,000	6,881	3,119
Excess of revenues over (under) expenditures	162,508	208,545	46,037
OTHER FINANCING SOURCES (USES)			
Transfers in	-	-	-
Total other financing sources (uses)	-	-	-
Excess of revenues and other financing sources over (under) expenditures and other financing uses - GAAP basis	$ 162,508	208,545	$ 46,037
Fund balance - beginning of year		933,835	
Fund balance - end of year		$ 1,142,380	

CITY OF TYLER, TEXAS
TIF/TIRZ #4 FUND
DETAILED SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE FISCAL PERIOD ENDED SEPTEMBER 30, 2024

	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
REVENUES			
Taxes	$ 199,126	$ 356,697	$ 157,571
Revenue from use of money and property	3,000	19,598	16,598
Total revenues	202,126	376,295	174,169
EXPENDITURES			
Special services	15,000	19,411	(4,411)
Total expenditures	15,000	19,411	(4,411)
Excess of revenues over (under) expenditures	187,126	356,884	169,758
OTHER FINANCING SOURCES (USES)			
Total other financing sources (uses)	-	-	-
Excess of revenues and other financing sources over (under) expenditures and other financing uses - GAAP basis	$ 187,126	356,884	$ 169,758
Fund balance - beginning of year		203,123	
Fund balance - end of year		$ 560,007	

CITY OF TYLER, TEXAS
GENERAL CAPITAL PROJECTS FUND
DETAILED SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE FISCAL PERIOD ENDED SEPTEMBER 30, 2024

	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
REVENUES			
Revenue from use of money and property	$ 50,000	$ 51,950	$ 1,950
Miscellaneous	8,000	2,891	(5,109)
Total revenues	58,000	54,841	(3,159)
EXPENDITURES			
General government	811,097	376,141	434,956
Special services	7,389	1,875	5,514
Capital outlay	1,204,568	1,066,448	138,120
Total expenditures	2,023,054	1,444,464	578,590
Excess of revenues over (under) expenditures	(1,965,054)	(1,389,623)	575,431
OTHER FINANCING SOURCES (USES)			
Interest and fiscal charges	-	375	(375)
Transfers in	1,250,000	1,304,280	54,280
Total other financing sources (uses)	1,250,000	1,304,655	53,905
Excess of revenues and other financing sources over (under) expenditures and other financing uses - GAAP basis	$ (715,054)	(84,968)	$ 629,336
Fund balance - beginning of year		1,913,223	
Fund balance - end of year		$ 1,828,255	

CITY OF TYLER, TEXAS
STREET PROJECTS FUND
DETAILED SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE FISCAL PERIOD ENDED SEPTEMBER 30, 2024

	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
REVENUES			
Revenue from use of money and property	$ 18,000	$ 77,364	$ 59,364
Miscellaneous	-	1,127	1,127
Total revenues	18,000	78,491	60,491
EXPENDITURES			
Capital outlay	3,312,318	2,903,850	408,468
Total expenditures	3,312,318	2,903,850	408,468
Excess of revenues over (under) expenditures	(3,294,318)	(2,825,359)	468,959
OTHER FINANCING SOURCES (USES)			
Transfers in	2,045,688	2,045,688	-
Total other financing sources (uses)	2,045,688	2,045,688	-
Excess of revenues and other financing sources over (under) expenditures and other financing uses - GAAP basis	$ (1,248,630)	(779,671)	$ 468,959
Fund balance - beginning of year		1,532,413	
Fund balance - end of year		$ 752,742	

CITY OF TYLER, TEXAS
ONE-HALF CENT SALES TAX FUND
DETAILED SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE FISCAL PERIOD ENDED SEPTEMBER 30, 2024

	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
REVENUES			
Sales and use taxes	$ 20,004,863	$ 19,970,054	$ (34,809)
Revenue from use of money and property	1,198,478	1,186,459	(12,019)
Revenues from other agencies	-	1,904,689	1,904,689
Total revenues	21,203,341	23,061,202	1,857,861
EXPENDITURES			
General government	20,488,281	343,263	20,145,018
Public services	2,474,549	1,257,952	1,216,597
Capital outlay	24,844,516	19,857,283	4,987,233
Total expenditures	47,807,346	21,458,498	26,348,848
Excess of revenues over (under) expenditures	(26,604,005)	1,602,704	28,206,709
OTHER FINANCING SOURCES (USES)			
Transfers out	-	(203,313)	(203,313)
Total other financing sources (uses)	-	(203,313)	(203,313)
Excess of revenues and other financing sources over (under) expenditures and other financing uses - GAAP basis	$ (26,604,005)	1,399,391	$ 28,003,396
Fund balance - beginning of year		29,798,945	
Fund balance - end of year		$ 31,198,336	

CITY OF TYLER, TEXAS
ROSE COMPLEX DEBT SERVICE FUND
DETAILED SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE FISCAL PERIOD ENDED SEPTEMBER 30, 2024

	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
REVENUES			
Miscellaneous	$ -	$ -	$ -
Total revenues	-	-	-
EXPENDITURES			
Debt Service:			
Principal	240,000	240,000	-
Interest and fiscal charges	353,600	355,000	(1,400)
Total expenditures	593,600	595,000	(1,400)
Excess of revenues over (under) expenditures	(593,600)	(595,000)	(1,400)
OTHER FINANCING SOURCES (USES)			
Transfers in	593,600	593,600	-
Total other financing sources (uses)	593,600	593,600	-
Excess of revenues and other financing sources over (under) expenditures and other financing uses - GAAP basis	$ -	(1,400)	$ (1,400)
Fund balance - beginning of year		3,763	
Fund balance - end of year		$ 2,363	

CITY OF TYLER, TEXAS
CEMETERIES FUND
DETAILED SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE FISCAL PERIOD ENDED SEPTEMBER 30, 2024

	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
REVENUES			
Trust fund:			
Revenue from use of money and property	$ 65,000	$ 146,794	$ 81,794
Charges for services	109,600	28,863	(80,737)
Operations:			
Licenses and permits	9,369	7,350	(2,019)
Chareges for services	122,000	80,541	(41,459)
Total revenues	305,969	263,548	(42,421)
EXPENDITURES			
Operations:			
Salaries and benefits	217,858	169,259	48,599
Supplies and services	226,150	173,695	52,455
Utilities	54,500	47,398	7,102
Maintenance	68,152	63,526	4,626
Capital outlay	25,000	22,185	2,815
Total expenditures	591,660	476,063	115,597
Excess of revenues over (under) expenditures	(285,691)	(212,515)	73,176
OTHER FINANCING SOURCES (USES)			
Transfers in	390,000	473,245	83,245
Transfers out	(148,245)	(148,245)	-
Total other financing sources (uses)	241,755	325,000	83,245
Excess of revenues and other financing sources over (under) expenditures and other financing uses - GAAP basis	$ (43,936)	112,485	$ 156,421
Fund balance - beginning of year		3,378,222	
Fund balance - end of year		$ 3,490,707	

INTERNAL SERVICE FUNDS

Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City on a cost-reimbursement basis.

The ***Productivity Improvement Fund*** was established to track performance pay of the City employees. This fund accounts for City University, Lean Six Sigma, and the Internal Audit functions.

The ***Fleet Maintenance and Replacement Fund*** performs maintenance and repair work on vehicles of all City departments. The Fund also acquires vehicles and equipment for use by all City departments.

The ***Property and Liability Insurance Fund*** accounts for the City's property, casualty, liability, disability and worker's compensation insurance programs.

The ***Employee Benefits Fund*** accounts for the City's self-insurance program for health anddental insurance as well as life insurance for current employees.

The ***Retiree Benefits Fund*** accounts for the City's self-insurance program for health and dental insurance as well as life insurance for retired employees.

The ***Property and Facility Management Fund*** was established to facilitate maintenance onCity's facilities including roof and HVAC repairs and replacement.

The ***Technology Fund*** was established to account for the City's investment and maintenance of technology and office automation.

CITY OF TYLER, TEXAS
INTERNAL SERVICE FUNDS
COMBINING STATEMENT OF NET POSITION
SEPTEMBER 30, 2024

	PRODUCTIVITY IMPROVEMENT	FLEET MAINTENANCE AND REPLACEMENT	PROPERTY AND LIABILITY INSURANCE	EMPLOYEE BENEFITS	RETIREE BENEFITS	PROPERTY AND FACILITY MANAGEMENT	TECHNOLOGY	TOTAL
ASSETS								
Current assets:								
Equity in pooled cash and investments	$ 2,033,299	$ 2,768,697	$ 4,518,301	$ 4,305,726	$ -	$ 1,152,624	$ 4,014,570	$ 18,793,217
Prepaid expenses	-	-	-	-	81,049	-	-	81,049
Accounts receivable (net)	3,234	408,981	11,969	5,022	559,364	929	8,690	998,189
Inventories - at average cost	-	284,485	-	-	-	-	-	284,485
Lease receivable	-	-	-	-	-	-	4,691	4,691
Total current assets	2,036,533	3,462,163	4,530,270	4,310,748	640,413	1,153,553	4,027,951	20,161,631
Noncurrent assets:								
Lease receivable	-	-	-	-	-	-	114,621	114,621
Capital assets:								
Land	-	104,249	-	-	-	-	170,723	274,972
Construction in progress	-	964,692	-	-	-	163,190	63,000	1,190,882
Buildings	-	587,725	-	-	-	778,619	686,160	2,052,504
Improvements other than buildings	-	1,072,859	-	-	-	1,493,939	6,488	2,573,286
Machinery and equipment	-	50,176,542	-	-	-	602,088	10,439,625	61,218,255
Infrastructure	-	-	-	-	-	194,329	-	194,329
Subscription asset	-	-	-	-	-	-	1,421,205	1,421,205
Right-to-use lease asset	-	-				-	2,066,136	2,066,136
Less: accumulated depreciation and amortization	-	(27,874,186)	-	-	-	(1,613,285)	(12,053,431)	(41,540,902)
Total capital assets, net of accumulated depreciation	-	25,031,881	-	-	-	1,618,880	2,799,906	29,450,667
Total assets	2,036,533	28,494,044	4,530,270	4,310,748	640,413	2,772,433	6,942,478	49,726,919
DEFERRED OUTFLOWS OF RESOURCES								
Deferred outflows related to pensions	47,147	559,869	98,497	93,744	20,519	95,066	839,311	1,754,153
Deferred outflows related to OPEB	5,469	65,598	10,655	5,925	2,361	10,062	86,428	186,498
Total deferred outflows of resources	52,616	625,467	109,152	99,669	22,880	105,128	925,739	1,940,651
LIABILITIES								
Current liabilities:								
Accounts and contracts payable	64,646	418,105	70,799	31,122	5,066	92,084	273,418	955,240
Insurance claims payable	-	-	474,797	878,364	(3,314)	-	-	1,349,847
Due to other funds	-	-	-	-	559,742	-	-	559,742
Accrued interest payable	-	4,428	-	-	-	-	28,802	33,230
Current portion of compensated absences payable	266	3,710	1,072	-	-	2,365	5,749	13,162
Current portion of lease liability	-	-	-	-	-	-	388,101	388,101
Current portion of SBITA payable						-	54,869	54,869
Total current liabilities	64,912	426,243	546,668	909,486	561,494	94,449	750,939	3,354,191
Noncurrent liabilities:								
Compensated absences payable	6,376	89,051	25,725	-	-	56,750	137,968	315,870
Net pension obligation	78,475	931,908	163,925	155,900	34,155	158,209	1,396,723	2,919,295
Net OPEB obligation	4,915	58,597	9,978	7,587	2,043	9,549	83,395	176,064
SBITA payable	-	-	-	-	-	-	49,456	49,456
Lease liability	-	-	-	-	-	-	799,828	799,828
Total noncurrent liabilities	89,766	1,079,556	199,628	163,487	36,198	224,508	2,467,370	4,260,513
Total Liabilities	154,678	1,505,799	746,296	1,072,973	597,692	318,957	3,218,309	7,614,704
DEFERRED INFLOWS OF RESOURCES								
Deferred inflows related to OPEB	10,554	126,534	21,409	12,093	4,193	19,507	167,810	362,100
Deferred inflows related to pensions	24,089	287,319	48,063	38,108	10,816	46,705	407,702	862,802
Deferred Inflows related to leases	-	-	-	-	-	-	117,413	117,413
Total deferred inflows of resources	34,643	413,853	69,472	50,201	15,009	66,212	692,925	1,342,315
NET POSITION								
Net investment in capital assets	-	25,031,881	-	-	-	1,618,880	1,507,652	28,158,413
Unrestricted	1,899,828	2,167,978	3,823,654	3,287,243	50,592	873,512	2,449,331	14,552,138
Total net position	$ 1,899,828	$ 27,199,859	$ 3,823,654	$ 3,287,243	$ 50,592	$ 2,492,392	$ 3,956,983	$ 42,710,551

CITY OF TYLER, TEXAS
INTERNAL SERVICE FUNDS
COMBINING STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
FOR THE FISCAL PERIOD ENDED SEPTEMBER 30, 2024

	PRODUCTIVITY IMPROVEMENT	FLEET MAINTENANCE AND REPLACEMENT	PROPERTY AND LIABILITY INSURANCE	EMPLOYEE BENEFITS	RETIREE BENEFITS	PROPERTY AND FACILITY MANAGEMENT	TECHNOLOGY	ELIMINATIONS	TOTAL
OPERATING REVENUES									
Charges for services	$ 550,000	$ 15,575,907	$ 4,068,284	$ 5,949	$ -	$ 724,227	$ 7,167,698	$ -	$ 28,092,065
Contributions	-	-	29,895	12,441,070	661,615	-	-	-	13,132,580
Miscellaneous	-	76,298	17,775	4,262,962	1,959,706	-	199,556	-	6,516,297
Total operating revenues	550,000	15,652,205	4,115,954	16,709,981	2,621,321	724,227	7,367,254	-	47,740,942
OPERATING EXPENSES									
Garage operations	-	10,536,778	-	-	-	-	-	-	10,536,778
Depreciation and amortization	-	4,461,554	-	-	-	195,446	1,278,457	-	5,935,457
Insurance claims	-	-	2,276,271	13,210,208	1,413,606	-	-	-	16,900,085
Administrative	333,630	-	204,471	1,356,831	1,181,041	312,716	5,516,461	-	8,905,150
Special services	415,281	-	-	1,324,874	23,605	-	-	-	1,763,760
Maintenance	-	-	-	-	-	564,049	-	-	564,049
Total operating expenses	748,911	14,998,332	2,480,742	15,891,913	2,618,252	1,072,211	6,794,918	-	44,605,279
Operating income (loss)	(198,911)	653,873	1,635,212	818,068	3,069	(347,984)	572,336	-	3,135,663
NON-OPERATING REVENUES (EXPENSES)									
Revenues from use of money and property	101,750	193,897	160,395	130,173	-	72,793	202,100	-	861,108
Gain (loss) on sale of assets	-	692,360	-	-	-	-	-	-	692,360
Interest expense	-	(13,417)	-	-	-	-	(26,904)	-	(40,321)
Total non-operating revenues (expenses)	101,750	872,840	160,395	130,173	-	72,793	175,196	-	1,513,147
Income (loss) before transfers	(97,161)	1,526,713	1,795,607	948,241	3,069	(275,191)	747,532	-	4,648,810
Transfers in	-	500,000	-	-	-	227,611	-	-	727,611
Transfers out	-	(100,000)	-	-	-	-	-	-	(100,000)
Change in net position	(97,161)	1,926,713	1,795,607	948,241	3,069	(47,580)	747,532	-	5,276,421
Net position - beginning of year	1,996,989	25,273,146	2,028,047	2,339,002	47,523	2,539,972	3,209,451	-	37,434,130
Net position - end of year	$ 1,899,828	$ 27,199,859	$ 3,823,654	$ 3,287,243	$ 50,592	$ 2,492,392	$ 3,956,983	$ -	$ 42,710,551

CITY OF TYLER, TEXAS
INTERNAL SERVICE FUNDS
COMBINING STATEMENT OF CASH FLOWS
FOR THE FISCAL PERIOD ENDED SEPTEMBER 30, 2024

	PRODUCTIVITY IMPROVEMENT	FLEET MAINTENANCE AND REPLACEMENT	PROPERTY AND LIABILITY INSURANCE	EMPLOYEE BENEFITS	RETIREE BENEFITS	PROPERTY AND FACILITY MANAGEMENT	TECHNOLOGY	ELIMINATIONS	TOTAL
CASH FLOWS FROM OPERATING ACTIVITIES									
Cash received from customers and users	$ 557,702	$ 15,249,831	$ 4,118,529	$ 16,711,319	$ 2,943,016	$ 727,913	$ 7,371,802	$ -	$ 47,680,112
Cash paid to suppliers for goods and services	(443,652)	(8,065,124)	(821)	(2,570,214)	(1,165,165)	(627,600)	(3,708,692)	-	(16,581,268)
Cash paid to employees for services	(292,832)	(1,409,336)	(215,836)	(128,153)	(48,753)	(229,332)	(1,850,897)	-	(4,175,139)
Insurance claims paid	-	-	(2,548,214)	(12,797,175)	(1,474,751)	-	-	-	(16,820,140)
Net cash provided by (used in) operating activities	(178,782)	5,775,371	1,353,658	1,215,777	254,347	(129,019)	1,812,213	-	10,103,565
CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES									
Advances from (to) other funds	-	-	-	-	(254,347)	-	-	-	(254,347)
Transfers in from other funds	-	500,000	-	-	-	227,611	-	-	727,611
Transfers out to other funds	-	(100,000)	-	-	-	-	-	-	(100,000)
Net cash provided by (used in) non-capital financing activities	-	400,000	-	-	(254,347)	227,611	-	-	373,264
CASH FLOWS FROM CAPITAL & RELATED FINANCING ACTIVITIES									
Acquisition, construction, and retirement of capital assets	-	(9,212,155)	-	-	-	(86,544)	(63,000)	-	(9,361,699)
Interest paid	-	(13,417)	-	-	-	-	(27,633)	-	(41,050)
Payment on subscription (SBITA) liabilities	-	-	-	-	-	-	(528,002)		(528,002)
Payment of lease liabilities	-	-	-	-	-	-	(425,464)	-	(425,464)
Proceeds from sale of assets	-	1,252,402	-	-	-	-	51,140	-	1,303,542
Net cash provided by (used in) capital and related financing activities	-	(7,973,170)	-	-	-	(86,544)	(992,959)	-	(9,052,673)
CASH FLOWS FROM INVESTING ACTIVITIES									
Interest and dividends	101,750	193,897	160,395	130,173	-	72,793	202,100	-	861,108
Net cash provided by investing activities	101,750	193,897	160,395	130,173	-	72,793	202,100	-	861,108
Net increase (decrease) in cash and cash equivalents	(77,032)	(1,603,902)	1,514,053	1,345,950	-	84,841	1,021,354	-	2,285,264
Cash and cash equivalents - beginning of year	2,110,331	4,372,599	3,004,248	2,959,776	-	1,067,783	2,993,216	-	16,507,953
Cash and cash equivalents - end of year	$ 2,033,299	$ 2,768,697	$ 4,518,301	$ 4,305,726	$ -	$ 1,152,624	$ 4,014,570	$ -	$ 18,793,217

CITY OF TYLER, TEXAS
INTERNAL SERVICE FUNDS
COMBINING STATEMENT OF CASH FLOWS
FOR THE FISCAL PERIOD ENDED SEPTEMBER 30, 2024

Reconciliation of Operating Income to Net Cash Provided by (used in) Operating Activities

	PRODUCTIVITY IMPROVEMENT	FLEET MAINTENANCE AND REPLACEMENT	PROPERTY AND LIABILITY INSURANCE	EMPLOYEE BENEFITS	RETIREE BENEFITS	PROPERTY AND FACILITY MANAGEMENT	TECHNOLOGY	TOTAL
Operating income (loss)	$ (198,911)	$ 653,873	$ 1,635,212	$ 818,068	$ 3,069	$ (347,984)	$ 572,336	$ 3,135,663
Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities:								
Depreciation expense	-	4,461,554	-	-	-	195,446	1,278,457	5,935,457
(Increase) decrease in accounts receivable	7,702	(402,374)	2,575	1,338	321,695	3,686	4,548	(60,830)
(Increase) decrease in prepaid expenses	-	1,199,603	-	-	(4,019)	-	322	1,195,906
(Increase) decrease in inventories	-	22,725	-	-	-	-	-	22,725
(Increase) decrease in net pension asset	-	-	-	-	-	-	-	-
(Increase) decrease in deferred outflows related to pensions	11,092	133,117	21,525	11,215	4,807	20,298	174,065	376,119
(Increase) decrease in deferred outflows related to OPEB	4,402	51,860	9,688	11,865	1,686	9,492	85,335	174,328
Increase (decrease) in accounts payable	21,726	(87,470)	27,373	1,202	(2,185)	33,906	97,558	92,110
Increase (decrease) in claims payable	-	-	(299,316)	413,033	(61,145)	-	-	52,572
Increase (decrease) in accrued interest payable	-	-	-	-	-	-	-	-
Increase (decrease) in compensated absences payable	(1,538)	19,309	4,398	-	-	2,039	2,411	26,619
Increase (decrease) in post employment benefits liability	(11,419)	(135,751)	(23,682)	(21,849)	(4,654)	(22,805)	(200,807)	(420,967)
Increase (decrease) in deferred inflows related to pensions	(6,828)	80,487	12,241	6,781	3,257	12,273	105,245	213,456
Increase (decrease) in deferred inflows related to OPEB	13,283	(2,048)	(860)	(7,382)	(238)	(1,898)	(20,219)	(19,362)
Increase (decrease) in net pension obligation	(18,291)	(219,514)	(35,496)	(18,494)	(7,926)	(33,472)	(287,038)	(620,231)
Total adjustments	20,129	5,121,498	(281,554)	397,709	251,278	218,965	1,239,877	6,967,902
Net cash provided by (used in) operating activities	$ (178,782)	$ 5,775,371	$ 1,353,658	$ 1,215,777	$ 254,347	$ (129,019)	$ 1,812,213	$ 10,103,565

CITY OF TYLER, TEXAS
PRODUCTIVITY IMPROVEMENT FUND
DETAILED SCHEDULE OF REVENUES AND EXPENSES -
BUDGET AND ACTUAL (NON-GAAP BUDGET BASIS)
FOR THE FISCAL PERIOD ENDED SEPTEMBER 30, 2024

	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
REVENUES			
Revenues from use of money and property	$ 55,000	$ 101,750	$ 46,750
Charges for services	550,000	550,000	-
Total revenues	605,000	651,750	46,750
Transfers in	-	-	-
Total revenues - budget and GAAP basis	$ 605,000	$ 651,750	$ 46,750
EXPENSES			
Salaries and benefits	$ 269,740	$ 283,533	$ (13,793)
Supplies and services	79,440	57,858	21,582
Special services	1,224,767	415,281	809,486
Total expenses - budget basis	$ 1,573,947	$ 756,672	$ 817,275
Financial statement adjustments:			
Adjustment for net pension liability		(492)	
Adjustment for OPEB liability		(7,269)	
Total expenses - GAAP basis		$ 748,911	

CITY OF TYLER, TEXAS
FLEET MAINTENANCE AND REPLACEMENT FUND
DETAILED SCHEDULE OF REVENUES AND EXPENSES -
BUGET AND ACTUAL (NON-GAAP BUDGET BASIS)
FOR THE FISCAL PERIOD ENDED SEPTEMBER 30, 2024

	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
REVENUES			
Revenues from use of money and property	$ 40,000	$ 193,897	$ 153,897
Current service charges	17,009,724	15,575,907	(1,433,817)
Miscellaneous	1,000	76,298	75,298
Sale of assets	308,000	739,154	431,154
Total revenues	17,358,724	16,585,256	(773,468)
Transfers in	500,000	500,000	-
Total revenues - budget basis	$ 17,858,724	17,085,256	$ (773,468)
Financial statement adjustments:			
Retirement of assets sold		(46,794)	
Total revenues - GAAP basis		$ 17,038,462	
EXPENSES			
Garage administration and operations:			
Salaries and benefits	$ 1,274,125	$ 1,336,796	$ (62,671)
Supplies and services	7,709,155	7,112,781	596,374
Utilities	86,382	58,715	27,667
Maintenance	283,321	186,064	97,257
Capital outlay	12,879,881	11,159,843	1,720,038
Total garage administration and operations	22,232,864	19,854,199	2,378,665
Transfers out	100,000	100,000	-
Total expenses - budget basis	$ 22,332,864	19,954,199	$ 2,378,665
Financial statement adjustments:			
Adjustment for net pension liability		(5,910)	
Adjust OPEB assets and liabilities		(85,939)	
Capital outlay items not expensed		(9,212,155)	
Depreciation expense		4,461,554	
Total expenses - GAAP basis		$ 15,111,749	

CITY OF TYLER, TEXAS
PROPERTY AND LIABILITY INSURANCE FUND
DETAILED SCHEDULE OF REVENUES AND EXPENSES -
BUDGET AND ACTUAL (NON-GAAP BUDGET BASIS)
FOR THE FISCAL PERIOD ENDED SEPTEMBER 30, 2024

	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
REVENUES			
Revenues from use of money and property	$ 20,000	$ 160,395	$ 140,395
Collections - subrogation	1,500	17,775	16,275
Charges for services	3,852,836	4,068,284	215,448
Income from other agencies	-	29,895	29,895
Total revenues - budget and GAAP basis	$ 3,874,336	$ 4,276,349	$ 402,013
EXPENSES			
Claims and premiums	$ 2,800,703	$ 2,276,271	$ 524,432
Administrative	701,866	221,055	480,811
	3,502,569	2,497,326	1,005,243
Transfers out	-	-	-
Total expenses - budget basis	$ 3,502,569	$ 2,497,326	$ 1,005,243
Financial statement adjustments:			
Adjustment for net pension liability		(956)	
Adjustment for OPEB liability		(15,628)	
Total expenses - GAAP basis		$ 2,480,742	

CITY OF TYLER, TEXAS
EMPLOYEE BENEFITS FUND
DETAILED SCHEDULE OF REVENUES AND EXPENSES -
BUDGET AND ACTUAL (NON-GAAP BUDGET BASIS)
FOR THE FISCAL PERIOD ENDED SEPTEMBER 30, 2024

	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
REVENUES			
Revenues from use of money and property	$ 26,339	$ 130,173	$ 103,834
Charges for services	26,196	5,949	(20,247)
Contributions from City of Tyler	11,791,476	10,023,870	(1,767,606)
Contributions from employees	2,547,903	2,417,200	(130,703)
Income from other agencies	-	38,383	38,383
Miscellaneous	2,237,446	4,224,579	1,987,133
Total revenues - budget and GAAP basis	$ 16,629,360	$ 16,840,154	$ 210,794
EXPENSES			
Employee insurance fund administration:			
Special services	$ 1,968,976	$ 1,324,874	$ 644,102
Claims	12,966,316	12,836,032	130,284
Contributions	75,000	1,000	
Administrative	1,691,908	1,373,695	318,213
Life insurance	293,875	374,176	(80,301)
Total expenses - budget and GAAP basis	$ 16,996,075	15,909,777	$ 1,012,298
Financial statement adjustments:			
Adjustment for net pension liability		(498)	
Adjustment for OPEB liability		(17,366)	
Total expenses - GAAP basis		$ 15,891,913	

CITY OF TYLER, TEXAS
RETIREE BENEFITS FUND
DETAILED SCHEDULE OF REVENUES AND EXPENSES -
BUDGET AND ACTUAL (NON-GAAP BUDGET BASIS)
FOR THE FISCAL PERIOD ENDED SEPTEMBER 30, 2024

	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
REVENUES			
Revenues from use of money and property	$ -	$ -	$ -
Contributions from retirees	564,502	661,615	97,113
Contributions - OPEB Trust and RDS Reimbursement	2,572,283	1,959,706	(612,577)
Total revenues - budget and GAAP basis	$ 3,136,785	$ 2,621,321	$ (515,464)
EXPENSES			
Employee insurance fund administration:			
Special services	$ 31,770	$ 23,605	$ 8,165
Claims	1,789,829	1,413,606	376,223
Administrative fees	1,278,615	1,154,484	124,131
Life insurance	36,571	29,625	6,946
Total expenses - budget and GAAP basis	$ 3,136,785	2,621,320	$ 515,465
Financial statement adjustments:			
Adjustment for net pension liability		(213)	
Adjustment for OPEB liability		(2,855)	
Total expenses - GAAP basis		$ 2,618,252	

CITY OF TYLER, TEXAS
PROPERTY AND FACILITY MANAGEMENT FUND
DETAILED SCHEDULE OF REVENUES AND EXPENSES -
BUGET AND ACTUAL (NON-GAAP BUDGET BASIS)
FOR THE FISCAL PERIOD ENDED SEPTEMBER 30, 2024

	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
REVENUES			
Revenues from use of money and property	$ 30,000	$ 72,793	$ 42,793
Charges for services	724,227	724,227	-
Total revenues	754,227	797,020	42,793
Transfers in	227,611	227,611	-
Total revenues - budget and GAAP basis	$ 981,838	$ 1,024,631	$ 42,793
EXPENSES			
Salaries and benefits	$ 197,950	$ 215,259	$ (17,309)
Supplies and services	118,243	104,426	13,817
Maintenance	625,688	564,049	61,639
Capital Outlay	281,450	95,686	185,764
Total property and facility administration	1,223,331	979,420	243,911
Transfers out	-	-	-
Total expenses - budget basis	$ 1,223,331	979,420	$ 243,911
Financial statement adjustments:			
Adjust OPEB assets and liabilities		(15,211)	
Adjustment for net pension liability		(901)	
Capital outlay items not expensed		(86,543)	
Depreciation expense		195,446	
Total expenses - GAAP basis		$ 1,072,211	

CITY OF TYLER, TEXAS
TECHNOLOGY FUND
DETAILED SCHEDULE OF REVENUES AND EXPENSES -
BUGET AND ACTUAL (NON-GAAP BUDGET BASIS)
FOR THE FISCAL PERIOD ENDED SEPTEMBER 30, 2024

	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
REVENUES			
Revenues from use of money and property	$ 60,275	$ 202,100	$ 141,825
Charges for services	7,242,225	7,167,698	(74,527)
Miscellaneous	187,768	199,556	11,788
Total revenues - budget and GAAP basis	$ 7,490,268	$ 7,569,354	$ 79,086
EXPENSES			
Office technology fund administration:			
Salaries and benefits	$ 1,650,794	$ 1,709,063	$ (58,269)
Supplies and services	921,946	19,119	902,827
Utilities	150	32	118
Maintenance	71,000.00	3,268	67,732
Total office technology fund administration	2,643,890	1,731,482	912,408
Office technology services:			
Supplies and services	2,404,803	1,710,889	693,914
Utilities	226,867	145,683	81,184
Maintenance	3,578,447	3,049,100	529,347
Capital outlay	-	63,000	(63,000)
Total office technology services	6,210,117	4,968,672	1,241,445
Transfers out	0	0	-
Total expenses - budget basis	$ 8,854,007	6,700,154	$ 2,153,853
Financial statement adjustments:			
Adjustment for net pension liability		(7,728)	
Adjust OPEB assets and liabilities		(135,691)	
Capital outlay items not expensed		(63,000)	
Principal paid on capital leases		(425,464)	
Amortization of subscription assets		862,718	
Principal paid on subscription liabilities		(551,810)	
Interest expense		26,904	
Depreciation expense		415,739	
Total expenses - GAAP basis		$ 6,821,822	

FIDUCIARY FUNDS

Fiduciary Funds are used to account for assets held in a trustee or agency capacity for others and therefore cannot be used to support the government's own programs.

Employee Benefit Trust Funds

The ***Employee Benefit Trust (section 125 Plan) Fund*** is used to account for the resources accumulated and payments made on behalf of the City employees enrolled in the City's cafeteria plan administered by Health First.

The ***OPEB Trust Fund*** is used to account for the resources accumulated to meet ARC (annual required contributions) and long-term liability requirements associated with administering post-employment health, dental, and life benefits for retired employees in accordance with GASB 43 and 45.

The ***Tyler Fire Department Relief and Retirement Fund*** is used to account for the resources accumulated to be used for the retirement benefit payments to the members of the fund.

Private Purpose Trust Funds

The ***Greenwood Landfill Private-Purpose Trust Fund*** is used to accumulate resources held in trust for Allied Waste Management and is used for closure and post-closure expenses of the Greenwood Landfill. These closures and post-closure expenses will not begin occurring until many years if not decades in the future.

The ***Lindsey Trust Fund*** is used to account for the endowment fund created for the charitable purpose of making awards to police officers and firefighters employed by the City foroutstanding service and to aid them and their families injured in the line of duty.

CITY OF TYLER, TEXAS
FIDUCIARY FUNDS
EMPLOYEE BENEFIT TRUST FUNDS
COMBINING STATEMENT OF NET POSITION
SEPTEMBER 30, 2024

	EMPLOYEE BENEFIT PLAN (SECTION 125 PLAN)	OPEB TRUST	TYLER FIRE DEPARTMENT RELIEF AND RETIREMENT FUND	TOTAL
ASSETS				
Equity in pooled cash	$ 1,517,436	$ 625,225	$ 1,024,157	$ 3,166,818
Investments, at fair value				
Equities	-	-	57,094,366	57,094,366
Mutual funds	-	14,150,480	4,599,230	18,749,710
Fixed income	-	8,268,630	29,246,339	37,514,969
Total investments	-	22,419,110	90,939,935	113,359,045
Receivables				
Contributions receivable	1,547	-	31,403	32,950
Interest receivable	-	743,797	70,887	814,684
Total receivables	1,547	743,797	102,290	847,634
Total assets	1,518,983	23,788,132	92,066,382	117,373,497
LIABILITIES				
Accounts payable	1,208,556	323,302	-	1,531,858
Total liabilities	1,208,556	323,302	-	1,531,858
NET POSITION				
Held in trust for OPEB benefits	-	23,464,830	-	23,464,830
Held in trust for pension benefits	-	-	92,066,382	92,066,382
Held in trust for other purposes	310,427	-	-	310,427
Total net position	$ 310,427	$ 23,464,830	$ 92,066,382	$ 115,841,639

CITY OF TYLER, TEXAS
FIDUCIARY FUNDS
EMPLOYEE BENEFIT TRUST FUNDS
COMBINING STATEMENT OF CHANGES IN NET POSITION
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024

	EMPLOYEE BENEFIT PLAN (SECTION 125 PLAN)	OPEB TRUST	TYLER FIRE DEPARTMENT RELIEF AND RETIREMENT FUND	TOTAL
ADDITIONS				
Contributions				
Employees	$ 220,370	$ -	$ 2,237,655	$ 2,458,025
Employer	-	2,975,182	3,394,553	6,369,735
Total contributions	220,370	2,975,182	5,632,208	8,827,760
Investment income				
Interest and dividend income	-	4,056,461	2,319,354	6,375,815
Net depreciation in fair value of investments	-	329,910	12,315,917	12,645,827
Less investment expense	-	(91,394)	(259,449)	(350,843)
Total investment income	-	4,294,977	14,375,822	18,670,799
Other income	-	-	935,073	935,073
Total additions	220,370	7,270,159	20,943,103	28,433,632
DEDUCTIONS				
Reimbursement for benefit claims	-	1,606,065	-	1,606,065
Benefits	206,500	-	6,111,319	6,317,819
Total deductions	206,500	1,606,065	6,111,319	7,923,884
Change in net position	13,870	5,664,094	14,831,784	20,509,748
Net position- beginning of year	296,557	17,800,736	77,234,598	95,331,891
Net position - end of year	$ 310,427	$ 23,464,830	$ 92,066,382	$ 115,841,639

CITY OF TYLER, TEXAS
FIDUCIARY FUNDS
PRIVATE-PURPOSE TRUST FUNDS
COMBINING STATEMENT OF NET POSITION
SEPTEMBER 30, 2024

	GREENWOOD LANDFILL PRIVATE-PURPOSE TRUST	LINDSEY TRUST PRIVATE-PURPOSE TRUST	TOTAL
ASSETS			
Equity in pooled cash	$ 3,420,627	$ -	$ 3,420,627
Investments, at fair value			
Equities	-	97,497	97,497
Total investments	-	97,497	97,497
Receivables			
Interest receivable	5,356	-	5,356
Total receivables	5,356	-	5,356
Total assets	3,425,983	97,497	3,523,480
NET POSITION			
Held in trust for other purposes	$ 3,425,983	$ 97,497	$ 3,523,480

CITY OF TYLER, TEXAS
FIDUCIARY FUNDS
PRIVATE-PURPOSE TRUST FUNDS
COMBINING STATEMENT OF CHANGES IN NET POSITION
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024

	GREENWOOD LANDFILL PRIVATE-PURPOSE TRUST	LINDSEY TRUST PRIVATE-PURPOSE TRUST	TOTAL
ADDITIONS			
Contributions	$ 175,666	$ -	$ 175,666
Investment income			
Interest and dividend income	142,655	2,937	145,592
Net appreciation in fair value of investments	-	13,686	13,686
Less investment expense	-	(3,227)	(3,227)
Total investment income	142,655	13,396	156,051
Total additions	318,321	13,396	331,717
DEDUCTIONS			
Benefits	-	-	-
Total deductions	-	-	-
Change in net position	318,321	13,396	331,717
Net position - beginning of year	3,107,662	84,101	3,191,763
Net position - end of year	$ 3,425,983	$ 97,497	$ 3,523,480

DETAILED BUDGETARY COMPARISONS

The following schedules are additional supplementary information for the General Fund and each Enterprise Fund.

CITY OF TYLER, TEXAS
GENERAL FUND
DETAILED SCHEDULE OF REVENUES - BUDGET AND ACTUAL
FOR THE FISCAL PERIOD ENDED SEPTEMBER 30, 2024

	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
PROPERTY TAX COLLECTIONS			
Current taxes	$ 28,204,129	$ 28,115,105	$ (89,024)
Delinquent taxes	144,485	167,215	22,730
Penalty and interest	186,154	253,012	66,858
Total property tax collections	28,534,768	28,535,332	564
FRANCHISE FEES			
Franchise - light and power	4,624,264	4,601,509	(22,755)
Franchise - natural gas	1,047,933	1,045,751	(2,182)
Franchise - telephone	530,371	472,637	(57,734)
Franchise - cable television	1,056,760	925,572	(131,188)
Franchise - street use fee	1,161,374	1,186,745	25,371
Franchise - water and sewer	3,041,177	3,287,782	246,605
Total franchise fees	11,461,879	11,519,996	58,117
SALES AND USE TAXES			
General sales tax	41,497,196	40,475,723	(1,021,473)
Mixed drink tax	648,529	646,552	(1,977)
Bingo tax	40,000	25,333	(14,667)
Total sales and use taxes	42,185,725	41,147,608	(1,038,117)
LICENSES AND PERMITS			
Parking meter	145,739	80,970	(64,769)
Taxicab and limousine	4,250	3,880	(370)
Burglar alarm	340,000	312,279	(27,721)
ROW Permits	3,750	-	(3,750)
Building	1,799,822	2,068,539	268,717
Electrical	200,000	244,012	44,012
Plumbing	145,000	131,787	(13,213)
Zoning	80,000	79,698	(302)
Mechanical	90,000	100,151	10,151
Cert. of Occupancy	30,000	24,520	(5,480)
TABC Fee	15,000	6,430	(8,570)
Billboard Registration	17,595	16,320	(1,275)
Sign	50,000	30,765	(19,235)
Contractor license	40,000	52,250	12,250
Total licenses and permits	2,961,156	3,151,601	190,445
FINES, FORFEITURES AND PENALTIES			
Moving violation fines	2,060,000	2,362,155	302,155
Tax service fees on fines	148,000	148,141	141
Arrest fee fines	105,000	107,319	2,319
Municipal court administrative fees	91,000	87,514	(3,486)
Warrant fees	215,000	323,987	108,987
Child safety fees	129,000	145,962	16,962
Miscellaneous municipal court fines	50,000	67,809	17,809
Special court fees	975,000	821,323	(153,677)
Collection firm fee	280,000	342,784	62,784
Parking fees	52,000	33,838	(18,162)
Scofflaw	12,000	4,268	(7,732)
Animal fines	9,000	10,913	1,913
Omnibase program	27,000	39,692	12,692
Total fines, forfeitures and penalties	4,153,000	4,495,705	342,705

(Continued)

CITY OF TYLER, TEXAS
GENERAL FUND
DETAILED SCHEDULE OF REVENUES - BUDGET AND ACTUAL
FOR THE FISCAL PERIOD ENDED SEPTEMBER 30, 2024

	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
REVENUES FROM USE OF MONEY OR PROPERTY			
Rent - miscellaneous	$ 905,325	$ 799,479	$ (105,846)
Distributed interest	1,361,160	2,171,628	810,468
Total revenues from use of money or property	2,266,485	2,971,107	704,622
CHARGES FOR CURRENT SERVICES			
Swimming pool admissions	20,000	23,470	3,470
Fire inspection fees	109,000	157,474	48,474
Lot mowing	61,138	44,443	(16,695)
Glass membership fees	65,000	74,215	9,215
Copying fees	15,000	16,006	1,006
Utility cut fees	132,000	132,000	-
Open records	24,700	33,895	9,195
Participant fees	22,840	12,590	(10,250)
Sports field maintenance	114,150	114,438	288
Recreation classes and events	50,000	58,851	8,851
Reimbursement of overhead from tourism and convention fund	48,993	48,993	-
One-Half cent administration costs	343,263	343,263	-
Reimbursement of overhead from water and sewer operating fund	1,441,250	1,441,250	-
Reimbursement of overhead from sanitation fund	266,857	266,857	-
Platting	80,000	82,550	2,550
Animal adoption fees	30,000	14,480	(15,520)
Animal shelter fees	18,000	6,130	(11,870)
Liberty hall tickets sales	106,400	126,866	20,466
Fire cost recovery	155,000	195,207	40,207
Library	56,822	41,152	(15,670)
Total charges for current services	3,160,413	3,234,130	73,717
REVENUES FROM OTHER AGENCIES			
State government	21,000	16,454	(4,546)
County hazardous material service	6,000	5,726	(274)
Prior year restitution income	-	417	417
Auto theft task force grant	126,000	135,798	9,798
Safe and Sober grant	47,500	67,993	20,493
School crossing guards	281,334	271,467	(9,867)
BVP Grant	-	5,483	
COPS grant	18,828	20,440	1,612
SHSG PD Grant	44,685	44,684	
SAFER grant	483,928	476,102	(7,826)
Fire TCLEOSE allocation	1,000	11	(989)
Federal JAG	37,416	37,416	-
Justice assistance	47,117	47,117	-
Total revenues from other agencies	1,114,808	1,129,108	8,818

(Continued)

CITY OF TYLER, TEXAS
GENERAL FUND
DETAILED SCHEDULE OF REVENUES - BUDGET AND ACTUAL
FOR THE FISCAL PERIOD ENDED SEPTEMBER 30, 2024

	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
MISCELLANEOUS			
Oil and lease royalties	$ 576,000	$ 382,409	$ (193,591)
Miscellaneous charges	203,276	159,352	(43,924)
Unclaimed property revenue	20,000	10,603	(9,397)
Returned check fees	-	175	175
Funeral escorts	12,500	4,700	(7,800)
Contractor testing fees	250,000	16,039	(233,961)
Merchandise sales	83,000	50,198	(32,802)
Subdivision plan review	60,000	31,000	(29,000)
Sale of equipment	500	-	(500)
Total miscellaneous	1,205,276	654,476	(550,800)
Total revenues before other financing sources	97,043,510	96,839,063	(204,447)
OTHER FINANCING SOURCES			
Transfers in from other funds	2,900,000	2,500,000	(400,000)
Total other financing sources	2,900,000	2,500,000	(400,000)
Total revenue	$ 99,943,510	$ 99,339,063	$ (604,447)

CITY OF TYLER, TEXAS
GENERAL FUND
DETAILED SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL
FOR THE FISCAL PERIOD ENDED SEPTEMBER 30, 2024

	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
GENERAL GOVERNMENT			
GENERAL GOVERNMENT SERVICES			
Salaries and benefits	$ 2,827,652	$ 2,905,151	$ (77,499)
Supplies and services	2,621,062	3,153,893	(532,831)
Utilities	85,350	85,406	(56)
Maintenance	45,408	45,305	103
Total general government services	5,579,472	6,189,755	(610,283)
COMMUNICATIONS			
Salaries and benefits	512,895	490,621	22,274
Supplies and services	135,450	111,049	24,401
Maintenance	300	106	194
Total communications	648,645	601,776	46,869
FINANCE			
Salaries and benefits	1,101,588	1,105,621	(4,033)
Supplies and services	769,852	697,812	72,040
Utilities	200	11	189
Maintenance	5,000	2,968	2,032
Total finance	1,876,640	1,806,412	70,228
HUMAN RESOURCES			
Salaries and benefits	569,787	577,177	(7,390)
Supplies and services	108,646	95,334	13,312
Utilities	126	91	35
Total human resources	678,559	672,602	5,957
LEGAL			
Salaries and benefits	1,137,984	1,181,507	(43,523)
Supplies and services	261,442	220,475	40,967
Utilities	260	13	247
Maintenance	839	122	717
Total legal	1,400,525	1,402,117	(1,592)
INNOVATION PIPELINE			
Supplies and services	4,149	4,149	-
Utilities	1,584	1,786	(202)
Maintenance	4,261	4,261	-
Total innovation pipeline	9,994	10,196	(202)
Total general government	10,193,835	10,682,858	(489,023)

(Continued)

CITY OF TYLER, TEXAS
GENERAL FUND
DETAILED SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL
FOR THE FISCAL PERIOD ENDED SEPTEMBER 30, 2024

	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
PUBLIC SAFETY			
POLICE			
Salaries and benefits	$ 30,625,837	$ 31,041,853	$ (416,016)
Supplies and services	3,327,473	3,287,067	40,406
Utilities	145,760	120,218	25,542
Maintenance	1,873,694	1,971,175	(97,481)
Total police	35,972,764	36,420,313	(447,549)
FIRE			
Salaries and benefits	21,686,312	22,896,703	(1,210,391)
Supplies and services	1,646,111	1,411,957	234,154
Utilities	173,625	171,931	1,694
Maintenance	1,183,332	1,163,614	19,718
Total fire	24,689,380	25,644,205	(954,825)
MUNICIPAL COURT			
Salaries and benefits	1,367,686	1,076,107	291,579
Supplies and services	986,070	1,071,723	(85,653)
Utilities	9,300	9,207	93
Maintenance	56,206	47,937	8,269
Total municipal court	2,419,262	2,204,974	214,288
COPS			
Salaries and benefits	197,533	240,720	(43,187)
Total cops	197,533	240,720	(43,187)
Total public safety	63,278,939	64,510,212	(1,231,273)
PUBLIC SERVICES			
ANIMAL SERVICES			
Salaries and benefits	1,073,756	1,076,264	(2,508)
Supplies and services	341,953	291,457	50,496
Utilities	27,890	23,557	4,333
Maintenance	128,829	124,078	4,751
Total animal services	1,572,428	1,515,356	57,072
PLANNING AND ZONING SERVICES			
Salaries and benefits	742,946	726,644	16,302
Supplies and services	127,888	125,811	2,077
Utilities	750	20	730
Total planning and zoning services	871,584	852,475	19,109
BUILDING SERVICES			
Salaries and benefits	1,208,168	1,240,136	(31,968)
Supplies and services	391,359	295,342	96,017
Utilities	400	85	315
Maintenance	45,839	56,847	(11,008)
Total building services	1,645,766	1,592,410	53,356
Total public services	4,089,778	3,960,241	129,537

(Continued)

CITY OF TYLER, TEXAS
GENERAL FUND
DETAILED SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL
FOR THE FISCAL PERIOD ENDED SEPTEMBER 30, 2024

	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
HIGHWAYS AND STREETS			
ENGINEERING			
Salaries and benefits	$ 825,032	$ 736,261	$ 88,771
Supplies and services	80,713	69,832	10,881
Utilities	50	18	32
Maintenance	8,634	7,637	997
Total engineering	914,429	813,748	100,681
STREET ADMINISTRATION			
Salaries and benefits	2,127,408	1,755,709	371,699
Supplies and services	371,698	385,437	(13,739)
Utilities	2,750	4,158	(1,408)
Maintenance	1,184,538	1,098,560	85,978
Total street administration	3,686,394	3,243,864	442,530
TRAFFIC OPERATIONS			
Salaries and benefits	1,019,714	860,761	158,953
Supplies and services	212,019	217,539	(5,520)
Utilities	1,263,952	1,255,708	8,244
Maintenance	515,522	345,034	170,488
Total traffic operations	3,011,207	2,679,042	332,165
Total highways and streets	7,612,030	6,736,654	875,376
CULTURE AND RECREATION			
LIBRARY			
Salaries and benefits	1,609,615	1,547,512	62,103
Supplies and services	418,104	413,290	4,814
Utilities	57,201	43,514	13,687
Maintenance	72,121	67,286	4,835
Total library	2,157,041	2,071,602	85,439
PARKS ADMINISTRATION			
Salaries and benefits	1,308,072	1,220,495	87,577
Supplies and services	889,274	978,343	(89,069)
Utilities	675,968	582,451	93,517
Maintenance	606,604	690,748	(84,144)
Total parks administration	3,479,918	3,472,037	7,881

(Continued)

CITY OF TYLER, TEXAS
GENERAL FUND
DETAILED SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL
FOR THE FISCAL PERIOD ENDED SEPTEMBER 30, 2024

	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
CULTURE AND RECREATION (cont'd)			
INDOOR RECREATION			
Salaries and benefits	$ 609,983	$ 605,453	$ 4,530
Supplies and services	120,395	107,359	13,036
Utilities	100	23	77
Maintenance	66,317	60,231	6,086
Total indoor recreation	796,795	773,066	23,729
OUTDOOR RECREATION			
Salaries and benefits	237,175	181,556	55,619
Supplies and services	105,953	103,092	2,861
Maintenance	1,500	-	1,500
Total outdoor recreation	344,628	284,648	59,980
MEDIAN MAINTENANCE AND ARBORIST			
Salaries and benefits	316,503	239,041	77,462
Supplies and services	124,063	119,440	4,623
Maintenance	46,397	54,044	(7,647)
Total median maintenance and arborist	486,963	412,525	74,438
ROSE GARDEN CENTER			
Salaries and benefits	355,928	335,413	20,515
Supplies and services	32,545	34,326	(1,781)
Utilities	50,000	33,920	16,080
Maintenance	48,790	46,894	1,896
Total rose garden center	487,263	450,553	36,710
ROSE GARDEN MAINTENANCE			
Salaries and benefits	481,229	364,695	116,534
Supplies and services	158,560	289,262	(130,702)
Utilities	45,650	19,849	25,801
Maintenance	123,771	132,197	(8,426)
Total rose garden maintenance	809,210	806,003	3,207
VISITOR FACILITIES			
Salaries and benefits	942,218	950,675	(8,457)
Supplies and services	263,576	288,712	(25,136)
Utilities	120,075	156,881	(36,806)
Maintenance	80,299	82,999	(2,700)
Total visitor facilities	1,406,168	1,479,267	(73,099)
MAIN STREET			
Salaries and benefits	285,941	278,857	7,084
Supplies and services	237,958	176,787	61,171
Utilities	3,020	1,551	1,469
Total main street	526,919	457,195	69,724

(Continued)

CITY OF TYLER, TEXAS
GENERAL FUND
DETAILED SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL
FOR THE FISCAL PERIOD ENDED SEPTEMBER 30, 2024

	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
CULTURE AND RECREATION (cont'd)			
LIBERTY HALL			
Salaries and benefits	$ 133,819	$ 103,724	$ 30,095
Supplies and services	208,924	107,940	100,984
Utilities	19,276	12,285	6,991
Maintenance	26,832	22,830	4,002
Total liberty hall	388,851	246,779	142,072
Total culture and recreation	10,883,756	10,453,675	430,081
OTHER FINANCING USES			
Transfer to transit system	1,110,000	936,204	173,796
Transfer to capital projects	4,125,000	4,125,000	-
Transfer to property and facility	101,305	101,305	-
Transfer to street projects	2,045,688	2,045,688	-
Transfer to cemeteries	325,000	325,000	-
Total other financing uses	7,706,993	7,533,197	173,796
Capital outlay	962,843	715,273	247,570
Total expenditures	$ 104,728,174	$ 104,592,110	$ 136,064

CITY OF TYLER, TEXAS
UTILITIES FUND
DETAILED SCHEDULE OF REVENUES - BUDGET AND ACTUAL
FOR THE FISCAL PERIOD ENDED SEPTEMBER 30, 2024

	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
REVENUES			
Revenues from use of money or property	$ 617,604	3,974,312	$ 3,356,708
Charges for current services	57,668,403	55,296,792	(2,371,611)
Miscellaneous income	16,406,517	14,046,017	(2,360,500)
Total revenue - budget and GAAP basis	$ 74,692,524	$ 73,317,121	$ (1,375,403)

CITY OF TYLER, TEXAS
UTILITIES FUND
DETAILED SCHEDULE OF EXPENSES - BUDGET AND ACTUAL
FOR THE FISCAL PERIOD ENDED SEPTEMBER 30, 2024

	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
WATER ADMINISTRATION AND SUNDRY			
Salaries and benefits	$ 1,525,933	1,596,892	$ (70,959)
Supplies and services	4,921,643	3,902,829	1,018,814
Utilities	15,850	12,448	3,402
Maintenance	68,982	41,925	27,057
Total water administration and sundry	6,532,408	5,554,094	978,314
WATER OFFICE			
Salaries and benefits	1,526,992	1,350,135	176,857
Supplies and services	1,441,681	2,070,070	(628,389)
Utilities	250	37	213
Maintenance	76,798	79,655	(2,857)
Total water office	3,045,721	3,499,897	(454,176)
WATER DISTRIBUTION			
Salaries and benefits	2,861,230	2,809,512	51,718
Supplies and services	429,900	681,281	(251,381)
Utilities	63,200	44,273	18,927
Maintenance	1,142,970	1,269,948	(126,978)
Total water distribution	4,497,300	4,805,014	(307,714)
WATER PLANT			
Salaries and benefits	2,368,853	2,237,302	131,551
Supplies and services	4,837,350	3,983,301	854,049
Utilities	1,655,061	1,613,748	41,313
Maintenance	681,476	557,174	124,302
Total water plant	9,542,740	8,391,525	1,151,215
WASTE COLLECTION			
Salaries and benefits	2,248,796	2,062,961	185,835
Supplies and services	351,192	550,959	(199,767)
Utilities	-	-	-
Maintenance	1,241,998	1,425,450	(183,452)
Total waste collection	3,841,986	4,039,370	(197,384)
CD/CMOM (REGULATORY)			
Salaries and benefits	69,791	19,372	50,419
Supplies and services	4,800,472	4,948,589	(148,117)
Total cd/cmom (regulatory)	4,870,263	4,967,961	(97,698)
WASTE TREATMENT PLANT			
Salaries and benefits	2,393,470	2,358,684	34,786
Supplies and services	1,844,866	1,943,761	(98,895)
Utilities	747,940	762,686	(14,746)
Maintenance	1,012,232	995,210	17,022
Total waste treatment plant	5,998,508	6,060,341	(61,833)

(Continued)

CITY OF TYLER, TEXAS
UTILITIES FUND
DETAILED SCHEDULE OF EXPENSES - BUDGET AND ACTUAL
FOR THE FISCAL PERIOD ENDED SEPTEMBER 30, 2024

	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
LAKE TYLER			
Salaries and benefits	$ 480,656	528,761	$ (48,105)
Supplies and services	369,459	216,448	153,011
Utilities	10,700	10,361	339
Maintenance	522,890	498,342	24,548
Total Lake Tyler	1,383,705	1,253,912	129,793
STORM WATER MANAGEMENT			
Salaries and benefits	1,132,497	1,088,414	44,083
Supplies and services	273,250	269,541	3,709
Utilities	6,050	16,370	(10,320)
Maintenance	829,548	804,945	24,603
Total storm water management	2,241,345	2,179,270	62,075
GEOGRAPHICAL INFORMATION SYSTEMS			
Salaries and benefits	840,815	826,985	13,830
Supplies and services	536,129	550,462	(14,333)
Total geographical information systems	1,376,944	1,377,447	(503)
SLUDGE HAULING			
Salaries and benefits	343,672	341,819	1,853
Supplies and services	841,327	807,268	34,059
Utilities	18,000	7,449	10,551
Maintenance	285,314	314,605	(29,291)
Total sludge hauling	1,488,313	1,471,141	17,172
PURCHASING			
Salaries and benefits	285,249	292,147	(6,898)
Supplies and services	1,181,658	1,288,404	(106,746)
Utilities	150	11	139
Maintenance	10,886	13,256	(2,370)
Total purchasing	1,477,943	1,593,818	(115,875)
Capital outlay	67,805,865	44,167,674	23,638,191
Principal payments on bonds	6,930,000	8,040,000	(1,110,000)
Interest expense	5,527,512	6,428,044	(900,532)
Transfers (in)/out	225,653	225,653	-
Total expenditures - budget basis	$ 126,786,206	104,055,161	$ 22,731,045
Financial statement adjustments:			
Adjustment for net pension liability		(63,061)	
Adjustment OPEB assets and liabilities		(1,051,781)	
Capital outlay items not expensed		(43,703,088)	
Principal payments of bonds		(8,040,000)	
Amortization expense		(581,390)	
Depreciation expense		10,627,926	
Total expenditures - GAAP basis		$ 61,243,767	

CITY OF TYLER, TEXAS
SANITATION FUND
DETAILED SCHEDULE OF REVENUES AND EXPENSES -
BUDGET AND ACTUAL (NON-GAAP BUDGET BASIS)
FOR THE FISCAL PERIOD ENDED SEPTEMBER 30, 2024

	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
REVENUES			
Franchise fees	$ 885,900	$ 1,045,507	$ 159,607
Revenue from use of money or property	22,859	31,570	8,711
Current service charges	17,630,174	16,871,078	(759,096)
Miscellaneous	106,489	100,379	(6,110)
Total revenues - budget basis	$ 18,645,422	18,048,534	$ (596,888)
Financial statement adjustments:			
Retirement of assets sold		(21,221)	
Total revenues - GAAP basis		$ 18,027,313	
EXPENSES			
Solid waste administration			
Salaries and benefits	$ 1,027,312	$ 990,797	$ 36,515
Supplies and services	1,446,595	1,640,536	(193,941)
Utilities	3,938	4,096	(158)
Total solid waste administration	2,477,845	2,635,429	(157,584)
Residential collections			
Salaries and benefits	2,501,349	2,308,663	192,686
Supplies and services	2,966,878	3,093,896	(127,018)
Utilities	2,020	3,303	(1,283)
Maintenance	3,100,000	3,213,403	(113,403)
Total residential collections	8,570,247	8,619,265	(49,018)
Commercial collections			
Salaries and benefits	1,611,224	1,572,952	38,272
Supplies and services	2,595,165	2,717,888	(122,723)
Utilities	7,178	10,820	(3,642)
Maintenance	878,000	1,288,717	(410,717)
Total commercial collections	5,091,567	5,590,377	(498,810)
Litter control			
Salaries and benefits	79,815	64,147	15,668
Supplies and services	117,070	104,269	12,801
Utilities	800	1,779	(979)
Total litter control	197,685	170,195	27,490

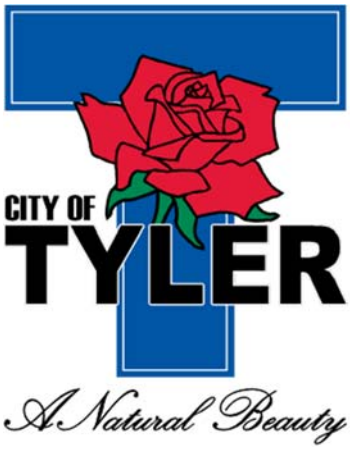
(Continued)

CITY OF TYLER, TEXAS
SANITATION FUND
DETAILED SCHEDULE OF REVENUES AND EXPENSES -
BUDGET AND ACTUAL (NON-GAAP BUDGET BASIS)
FOR THE FISCAL PERIOD ENDED SEPTEMBER 30, 2024

	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
EXPENSES (cont'd)			
Code enforcement			
Salaries and benefits	$ 1,049,537	$ 1,071,315	$ (21,778)
Supplies and services	133,976	125,711	8,265
Utilities	100	66	34
Maintenance	97,608	113,604	(15,996)
Total code enforcement	1,281,221	1,310,696	(29,475)
Capital outlay	1,010,000	1,333,634	(323,634)
Transfers out	150,653	104,933	45,720
Total expenses - budget basis	$ 18,779,218	19,764,529	$ (985,311)
Financial statement adjustments:			
Adjustment for net pension liability		(24,086)	
Adjust OPEB assets and liabilities		(431,940)	
Capital outlay items not expensed		(1,333,634)	
Depreciation expense		587,822	
Total expenses - GAAP basis		$ 18,562,691	

CITY OF TYLER, TEXAS
AIRPORT FUND
DETAILED SCHEDULE OF REVENUES AND EXPENSES -
BUDGET AND ACTUAL (NON-GAAP BUDGET BASIS)
FOR THE FISCAL PERIOD ENDED SEPTEMBER 30, 2024

	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
REVENUES			
Airport services	$ 270,360	$ 292,369	$ 22,009
Revenues from use of money and property	1,043,295	1,271,659	228,364
Income from other agencies	5,512,820	3,565,759	(1,947,061)
Miscellaneous revenues	14,000	33,790	19,790
Total revenues	6,840,475	5,163,577	(1,676,898)
Transfers in	72,000	203,313	131,313
Total revenues - budget and GAAP basis	$ 6,912,475	$ 5,366,890	$ (1,545,585)
EXPENSES			
Municipal airport operations			
Salaries and benefits	852,936	804,988	47,948
Supplies and services	946,239	438,460	507,779
Utilities	180,180	162,211	17,969
Maintenance	272,659	201,095	71,564
Total municipal airport operations	2,252,014	1,606,754	645,260
Interest expense	20,680	17,484	3,196
Principal payments on bonds	85,000	85,000	-
Capital outlay	4,564,483	3,254,863	1,309,620
Total expenses- budget basis	$ 6,922,177	4,964,101	$ 1,958,076
Financial statement adjustments:			
Adjustment for net pension liability		(3,468)	
Adjust OPEB assets and liabilities		(62,050)	
Principal payments on bonds		(85,000)	
Capital outlay items not expensed		(3,254,863)	
Depreciation expense		3,501,267	
Total expenses - GAAP basis		$ 5,059,987	

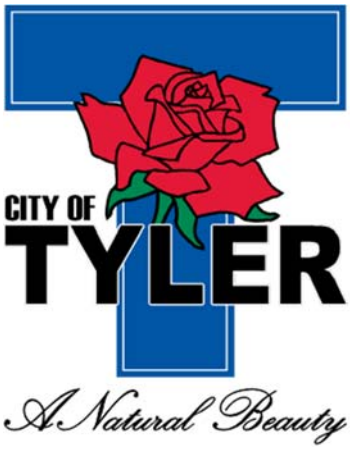

CITY OF
TYLER
A Natural Beauty

STATISTICAL SECTION (UNAUDITED)

CITY OF TYLER, TEXAS
STATISTICAL SECTION

This part of the City's annual comprehensive financial report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and supplementary information says about the City's overall financial health.

Contents	Pages
Financial Trends	
These schedules contain trend information to help the reader understand how the City's financial performance and well-being have changed over time.	152-157
Revenue Capacity	
These schedules contain information to help the reader assess the City's most significant local revenue source, property taxes.	158-162
Debt Capacity	
These Schedules present information to help the reader assess the affordability of the City's current levels of outstanding debt and the City's ability to issue additional debt in the future.	163-168
Demographic and Economic Information	
These schedules offer demographic and economic indicators to help the reader understand the environment within which the City's financial activities take place.	169-170
Operating Information	
These schedules contain service and infrastructure data to help the reader understand how the information in the City's financial report relates to the services the City provides and the activities it performs.	171-173


CITY OF
TYLER
A Natural Beauty

CITY OF TYLER, TEXAS
NET POSITION BY COMPONENT
LAST TEN FISCAL YEARS
(accrual basis of accounting)

	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Governmental activities										
Invested in capital assets	$ 248,481,237	$ 255,335,707	$ 254,071,947	$ 250,403,768	$ 257,564,279	$ 265,255,743	$ 262,616,982	$ 286,947,161	$ 302,253,762	$ 321,905,410
Restricted	21,857,483	19,998,703	24,687,498	34,538,182	36,220,286	34,968,630	47,018,449	57,958,272	58,646,738	57,837,543
Unrestricted	(23,090,282)	(29,206,408)	(29,239,172)	(44,703,390)	(42,727,945)	(40,259,967)	(29,568,057)	(31,639,493)	(24,526,398)	(20,010,326)
Total governmental activities net position	$ 247,248,438	$ 246,128,002	$ 249,520,273	$ 240,238,560	$ 251,056,620	$ 259,964,406	$ 280,067,374	$ 313,265,940	$ 336,374,102	$ 359,732,627
Business-type activities										
Invested in capital assets	$ 171,337,799	$ 185,888,696	$ 199,364,645	$ 207,347,257	$ 220,412,254	$ 219,486,636	$ 209,627,651	$ 203,399,552	$ 243,814,226	$ 220,346,446
Restricted	14,620,332	13,984,060	11,622,220	17,540,832	16,738,113	28,681,236	41,650,116	51,496,593	16,720,857	56,739,327
Unrestricted	676,523	803,659	1,418,179	(989,693)	(207,880)	324,881	3,599,915	1,839,804	5,091,529	1,454,220
Total business-type activities net position	$ 186,634,654	$ 200,676,415	$ 212,405,044	$ 223,898,396	$ 236,942,487	$ 248,492,753	$ 254,877,682	$ 256,735,949	$ 265,626,612	$ 278,539,993
Primary government										
Invested in capital assets	$ 419,819,036	$ 441,224,403	$ 453,436,592	$ 457,751,025	$ 477,976,533	$ 484,742,379	$ 472,244,633	$ 490,346,713	$ 546,067,988	$ 542,251,856
Restricted	36,477,815	33,982,763	36,309,718	52,079,014	52,958,399	63,649,866	88,668,565	109,454,865	75,367,595	114,576,870
Unrestricted	(22,413,759)	(28,402,749)	(27,820,993)	(45,693,083)	(42,935,825)	(39,935,086)	(25,968,142)	(29,799,689)	(19,434,869)	(18,556,106)
Total primary government net position	$ 433,883,092	$ 446,804,417	$ 461,925,317	$ 464,136,956	$ 487,999,107	$ 508,457,159	$ 534,945,056	$ 570,001,889	$ 602,000,714	$ 638,272,620

Source: Government-wide Statement of Net Position

CITY OF TYLER, TEXAS
CHANGES IN NET POSITION
LAST TEN FISCAL YEARS
(accrual basis of accounting)

	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Expenses										
Governmental activities:										
General government	$ 7,411,863	$ 10,454,415	$ 8,541,513	$ 7,135,438	$ 6,929,613	$ 8,546,671	$ 12,525,483	$ 27,066,638	$ 13,865,317	$ 11,368,621
Public safety	42,751,866	50,776,656	50,698,376	49,127,207	54,290,654	52,163,878	47,833,820	47,800,696	59,232,613	65,286,494
Highways and streets	12,190,307	12,564,341	12,901,307	12,904,261	12,863,503	14,331,423	14,403,381	12,417,649	15,093,538	16,319,951
Public services	15,086,795	15,609,073	15,935,764	16,243,252	16,293,667	18,825,525	16,021,187	18,045,764	20,597,159	25,085,635
Cultures and recreation	9,344,668	7,933,036	7,629,494	8,284,920	8,573,123	11,208,328	8,130,411	9,554,147	11,081,250	12,131,549
Interest on long term debt	69,680	60,341	29,600	31,629	68,488	43,768	500,109	3,850,936	275,485	335,862
Total governmental activities expenses	86,855,179	97,397,862	95,736,054	93,726,707	99,019,048	105,119,593	99,414,391	118,735,830	120,145,362	130,528,112
Business-type activities:										
Water and sewer	31,574,214	32,754,688	34,766,700	37,299,452	38,465,495	39,991,263	40,830,853	50,266,374	54,848,189	61,018,114
Sanitation	11,586,745	11,997,643	12,102,806	13,182,876	13,836,676	14,135,998	13,347,311	15,083,456	17,899,836	18,457,758
Airport	3,074,982	3,421,977	3,235,501	3,057,006	3,390,497	3,735,130	4,184,540	5,192,442	4,980,865	5,059,987
Total business-type activities expenses	46,235,941	48,174,308	50,105,007	53,539,334	55,692,668	57,862,391	58,362,704	70,542,272	77,728,890	84,535,859
Total primary government expenses	$ 133,091,120	$ 145,572,170	$ 145,841,061	$ 147,266,041	$ 154,711,716	$ 162,981,984	$ 157,777,095	$ 189,278,102	$ 197,874,252	$ 215,063,971
Program Revenues										
Governmental activities:										
Charges for services:										
General government	$ 2,413,406	$ 3,144,517	$ 3,666,701	$ 3,674,604	$ 2,919,670	$ 2,602,642	$ 5,228,000	$ 4,719,311	$ 5,625,573	$ 5,705,315
Public safety	7,709,536	7,278,868	5,820,726	8,113,402	7,411,401	3,401,998	4,907,296	7,250,359	5,628,794	8,088,555
Highways and streets	175,622	142,380	38,880	-	-	-	-	-	-	-
Public services	2,125,553	2,317,480	2,070,577	2,015,878	2,328,149	2,832,501	2,725,747	3,484,014	3,088,347	3,374,704
Cultures and recreation	1,201,230	1,141,469	1,300,735	1,566,802	1,578,234	123,850	5,204	179,286	2,224,549	2,713,912
Operating grants and contributions	11,016,862	11,447,285	13,517,732	12,456,026	11,744,468	19,981,326	12,606,998	34,247,902	17,161,327	21,348,056
Capital grants and contributions	319,933	1,010,989	476,557	454,666	411,605	308,143	463,061	354,955	582,190	1,611,531
Total governmental activities program revenues	24,962,142	26,482,988	26,891,908	28,281,378	26,393,527	29,250,460	25,936,306	50,235,827	34,310,780	42,842,073
Business-type activities:										
Charges for services:										
Water and sewer	34,651,646	36,512,873	38,567,044	44,496,473	43,571,235	47,113,899	48,402,804	51,996,254	60,605,479	70,010,494
Sanitation	11,485,864	11,378,673	11,842,892	14,037,513	14,793,110	14,164,974	14,409,981	15,629,328	18,188,567	18,018,440
Airport	1,625,731	1,345,440	1,185,962	1,299,196	1,274,805	217,900	228,115	217,867	295,132	725,500
Capital grants and contributions	6,479,939	11,482,387	9,500,432	10,402,222	8,459,328	5,804,364	1,797,054	2,839,431	5,132,433	3,565,759
Total business-type activities program revenues	54,243,180	60,719,373	61,096,330	70,235,404	68,098,478	67,301,137	64,837,954	70,682,880	84,221,611	92,320,193
Total primary government program revenues	$ 79,205,322	$ 87,202,361	$ 87,988,238	$ 98,516,782	$ 94,492,005	$ 96,551,597	$ 90,774,260	$ 120,918,707	$ 118,532,391	$ 135,162,266
Net (expense)/revenue										
Governmental activities	$ (61,893,037)	$ (70,914,874)	$ (68,844,146)	$ (65,445,329)	$ (72,625,521)	$ (75,869,133)	$ (73,478,085)	$ (68,500,003)	$ (85,834,582)	$ (87,686,039)
Business-type activities	8,007,239	12,545,065	10,991,323	16,696,070	12,405,810	9,438,746	6,475,250	140,608	6,492,721	7,784,334
Total primary government net expense	$ (53,885,798)	$ (58,369,809)	$ (57,852,823)	$ (48,749,259)	$ (60,219,711)	$ (66,430,387)	$ (67,002,835)	$ (68,359,395)	$ (79,341,861)	$ (79,901,705)

CITY OF TYLER, TEXAS
CHANGES IN NET POSITION
LAST TEN FISCAL YEARS
(accrual basis of accounting)

	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
General Revenues and Other Changes in Net Assets										
Governmental activities:										
Property taxes	$ 15,859,234	$ 16,464,898	$ 17,722,103	$ 19,125,723	$ 20,736,120	$ 22,858,131	$ 23,485,458	$ 25,387,943	$ 27,403,562	$ 29,073,015
Franchise taxes	10,476,018	10,592,842	10,847,085	11,187,605	11,019,217	11,124,504	10,896,182	11,243,225	11,462,535	11,705,110
Sales and use taxes	45,043,290	43,321,470	44,434,519	47,178,374	50,168,540	49,273,911	57,065,720	62,847,166	66,519,588	65,639,395
Unrestricted investment earnings and use of money and property	255,243	181,013	349,543	434,301	1,264,860	1,531,778	855,460	829,440	3,372,781	3,807,411
Gain (loss) on sale of assets	(443,252)	294,107	(825,967)	191,946	170,908	(336,086)	(886,629)	646,760	189,360	692,360
Miscellaneous	334,677	-	-	-	-	-	-	-	-	-
Donations	-	-	-	-	-	-	-	-	-	-
Equity in earnings of joint venture	-	-	-	-	-	-	-	-	-	-
Transfers	(250,581)	(1,059,892)	(290,866)	(1,168,328)	83,936	324,681	2,164,862	744,035	(5,082)	127,273
Total governmental activities	71,274,629	69,794,438	72,236,417	76,949,621	83,443,581	84,776,919	93,581,053	101,698,569	108,942,744	111,044,564
Business-type activities:										
Unrestricted investment earnings and use of money and property	177,701	251,601	342,277	469,638	661,536	2,406,201	1,919,575	2,461,694	2,392,860	5,277,541
Gain (loss) on sale of assets	92,824	185,203	104,163	342,894	60,681	30,000	154,966	-	-	(21,221)
Transfers	250,581	1,059,892	290,866	1,168,328	(83,936)	(324,681)	(2,164,862)	(744,035)	5,082	(127,273)
Total business-type activities	521,106	1,496,696	737,306	1,980,860	638,281	2,111,520	(90,321)	1,717,659	2,397,942	5,129,047
Total primary government	$ 71,795,735	$ 71,291,134	$ 72,973,723	$ 78,930,481	$ 84,081,862	$ 86,888,439	$ 93,490,732	$ 103,416,228	$ 111,340,686	$ 116,173,611
Change in Net Position										
Governmental activities	$ 9,381,592	$ (1,120,436)	$ 3,392,271	$ 11,504,292	$ 10,818,060	$ 8,907,786	$ 20,102,968	$ 33,198,566	$ 23,108,162	$ 23,358,525
Business-type activities	8,528,345	14,041,761	11,728,629	18,676,930	13,044,091	11,550,266	6,384,929	1,858,267	8,890,663	12,913,381
Total primary government	$ 17,909,937	$ 12,921,325	$ 15,120,900	$ 30,181,222	$ 23,862,151	$ 20,458,052	$ 26,487,897	$ 35,056,833	$ 31,998,825	$ 36,271,906

Source: Government-wide Statement of Net Position

CITY OF TYLER, TEXAS
GOVERNMENTAL ACTIVITIES TAX REVENUES BY SOURCE
LAST TEN FISCAL YEARS
(accrual basis of accounting)

Fiscal Year	Property Tax	Franchise Tax	Sales and Use Tax [1]	Total
2015	15,859,234	10,476,018	45,043,290	71,378,542
2016	16,464,898	10,592,842	43,321,470	70,379,210
2017	17,722,103	10,847,085	44,434,519	73,003,707
2018	19,125,723	11,187,605	47,178,374	77,491,702
2019	20,736,120	11,019,217	50,168,540	81,923,877
2020	22,858,131	11,124,504	49,273,911	83,256,546
2021	23,485,458	10,896,182	57,065,720	91,447,360
2022	25,387,943	11,243,225	62,847,166	99,478,334
2023	27,403,562	11,462,535	66,519,588	105,385,685
2024	29,073,015	11,705,110	65,639,395	106,417,520

Source: Government-wide Statement of Activities

[1] Texas law prohibits the disclosure of Sales and Use Tax revenues by source.

CITY OF TYLER, TEXAS
FUND BALANCES OF GOVERNMENTAL FUNDS
LAST TEN FISCAL YEARS
(modified accrual basis of accounting)

	Fiscal Year									
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
General Fund										
Reserved For:										
Reserved	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Unreserved	-	-	-	-	-	-	-	-	-	-
Nonspendable	41,624	98,179	95,719	136,805	128,379	168,872	172,995	171,677	190,862	167,975
Restricted	-	-	-	-	-	-	10,105,793	18,117,432	17,720,914	12,346,652
Committed	-	-	-	-	-	-	-	-	-	-
Assigned	1,549,828	2,092,909	1,742,596	2,093,261	1,389,151	921,304	1,099,496	2,262,547	2,766,019	2,999,740
Unassigned	12,766,508	12,717,634	14,324,791	16,246,434	18,559,488	25,785,219	17,889,357	10,641,688	12,920,186	12,830,567
Total General Fund	$ 14,357,960	$ 14,908,722	$ 16,163,106	$ 18,476,500 #	$ 20,077,018	$ 26,875,395	$ 29,267,641	$ 31,193,344	$ 33,597,981	$ 28,344,934
One-Half Cent Sales Tax fund										
Reserved	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Restricted	13,391,689	10,491,754	14,750,799	22,942,254	23,136,162	21,942,766	24,298,737	24,771,087	29,798,945	31,198,336
Total One-Half Cent Sales Tax fund	$ 13,391,689	$ 10,491,754	$ 14,750,799	$ 22,942,254	$ 23,136,162	$ 21,942,766	$ 24,298,737	$ 24,771,087	$ 29,798,945	$ 31,198,336
All Other Governmental Funds										
Reserved For:										
Reserved	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Unreserved	-	-	-	-	-	-	-	-	-	-
Nonspendable	2,841,929	2,930,388	2,965,480	3,024,870	3,213,067	3,099,119	3,176,356	3,246,668	3,328,704	3,328,254
Restricted	5,645,636	7,576,542	6,976,269	8,577,798	9,875,815	9,931,297	19,547,806	11,651,408	7,803,075	10,968,751
Committed	-	-	-	-	-	-	-	-	-	-
Assigned	784,195	586,738	313,516	497,286	490,429	671,931	1,670,510	4,134,745	3,445,636	2,580,997
Unassigned	-	-	-	-	-	142,420	15,843	(4,863)	54,418	-
Total All Other Governmental Funds	$ 9,271,760	$ 11,093,668	$ 10,255,265	$ 12,099,954 #	$ 13,579,311	$ 13,844,767	$ 24,410,515	$ 19,027,958	$ 14,631,833	$ 16,878,002

Note: Beginning in 2011, Fund Balance information is presented in accordance with GASB 54

CITY OF TYLER, TEXAS
CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
LAST TEN FISCAL YEARS
(modified accrual basis of accounting)

	Fiscal Year									
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Revenues										
Taxes	$ 71,348,666	$ 70,367,919	$ 72,992,685	$ 77,480,218	$ 81,904,923	$ 83,224,890	$ 91,452,903	$ 99,430,169	$ 105,314,839	$ 106,404,889
Licenses and permits	1,526,595	1,818,538	1,687,299	2,446,051	1,769,360	1,734,830	2,197,199	3,218,225	2,938,950	3,239,492
Revenues from other agencies	11,276,795	12,458,274	13,994,289	12,910,692	12,156,073	20,289,469	13,070,059	16,846,154	17,743,517	22,959,587
Fines, forfeitures, and penalties	7,510,714	6,771,908	5,325,902	5,125,706	4,997,271	4,009,595	4,353,777	4,690,005	4,493,442	5,049,640
Revenues from use of money or property	841,955	750,320	845,170	915,646	1,696,680	1,160,080	667,202	841,284	4,082,668	4,721,655
Donations	339,795	374,071	586,470	365,044	682,566	168,415	406,590	388,457	755,453	729,619
Charges for current services	2,792,386	2,807,579	2,780,962	2,985,838	3,123,455	2,954,723	2,819,181	3,656,191	3,876,992	4,420,580
Miscellaneous	2,239,017	1,338,192	1,915,362	1,219,342	733,920	1,038,050	2,291,918	3,921,011	1,689,426	2,127,538
Total revenues	97,875,923	96,686,801	100,128,139	103,448,537	107,064,248	114,580,052	117,258,829	132,991,496	140,895,287	149,653,000
Expenditures										
General government	7,758,004	7,185,846	7,585,488	7,751,217	7,726,127	7,343,378	8,392,015	8,536,953	12,823,471	11,738,378
Public safety	44,644,245	45,249,043	45,075,237	45,801,648	48,017,964	49,788,910	51,164,922	53,656,640	58,950,821	64,874,215
Public services	14,324,967	15,072,374	15,234,239	15,548,886	15,729,247	15,767,993	16,240,888	18,127,995	20,176,824	24,818,836
Highways and streets	5,228,922	5,596,575	5,375,760	4,805,677	3,893,759	4,839,899	5,612,393	6,209,923	6,371,171	6,736,654
Culture and recreation	7,707,090	7,461,931	7,005,094	7,652,792	7,912,551	8,416,058	8,239,821	9,013,992	9,984,448	11,103,640
Capital outlay	16,213,454	16,659,253	12,717,841	8,292,421	18,494,375	20,806,944	22,407,603	35,606,264	28,770,982	30,786,528
Debt service										
Principal	376,998	54,094	188,157	167,214	270,211	136,114	871,732	3,500,261	230,000	240,000
Interest	7,133	5,867	9,894	5,777	23,003	17,715	14,538	469,886	364,055	361,898
Total expenditures	96,260,813	97,284,983	93,191,710	90,025,632	102,067,237	107,117,011	112,943,912	135,121,914	137,671,772	150,660,149
Excess of revenues over (under) expenditures	1,615,110	(598,182)	6,936,429	13,422,905	4,997,011	7,463,041	4,314,917	(2,130,418)	3,223,515	(1,007,149)
Other financing sources (uses)										
Proceeds of long-term capital-related debt	126,480	405,126	-	817,083	-	-	10,752,436	236,499	45,548	-
Transfers in	3,364,434	50,000	638,000	3,388,915	4,231,066	4,214,521	8,127,557	13,493,751	9,993,360	5,846,125
Transfers out	(4,033,232)	(1,369,619)	(1,913,993)	(5,231,692)	(5,954,294)	(5,807,127)	(8,042,299)	(14,584,327)	(10,226,053)	(6,446,463)
Sale of capital assets	-	-	-	-	-	-	-	-	-	-
Total other financing sources (uses)	(542,318)	(914,493)	(1,275,993)	(1,025,694)	(1,723,228)	(1,592,606)	10,837,694	(854,077)	(187,145)	(600,338)
Net Change in fund balances	$ 1,072,792	$ (1,512,675)	$ 5,660,436	$ 12,397,211	$ 3,273,783	$ 5,870,435	$ 15,152,611	$ (2,984,495)	$ 3,036,370	$ (1,607,487)
Debt service as a percentage of noncapital expenditures	0.4799%	0.0744%	0.2461%	0.2117%	0.3508%	0.1782%	0.9789%	3.9895%	0.5455%	0.5021%

Source: Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances

Note: To properly calculate the debt service as a percentage of noncapital expenditures, only those expenditures for Capital Assets are deducted from total expenditures This amount may or may not be equal to total Capital Outlay as stated in the Statement of Revenues, Expenditures and Changes in Fund Balances for Governmental Funds.

CITY OF TYLER, TEXAS
GENERAL GOVERNMENTAL TAX REVENUES BY SOURCE
LAST TEN FISCAL YEARS
(modified accrual basis of accounting)

Fiscal Year	Property Tax	Franchise Tax	Sales and Use Tax [1]	Total
2015	15,829,358	10,476,018	45,043,290	71,348,666
2016	16,453,607	10,592,842	43,321,470	70,367,919
2017	17,711,081	10,847,085	44,434,519	72,992,685
2018	19,114,239	11,187,605	47,178,374	77,480,218
2019	20,717,166	11,019,217	50,168,540	81,904,923
2020	22,826,475	11,124,504	49,273,911	83,224,890
2021	23,491,001	10,896,182	57,065,720	91,452,903
2022	25,339,778	11,243,225	62,847,166	99,430,169
2023	27,332,716	11,462,535	66,519,588	105,314,839
2024	29,060,384	11,705,110	65,639,395	106,404,889

Source: Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances

[1] Texas law prohibits the disclosure of Sales and Use Tax revenues by source.

Note: Current year revenues comes from Exh 5

CITY OF TYLER, TEXAS
RETAIL SALES AND SALES TAX REVENUE ALLOCATION
LAST TEN FISCAL YEARS

Fiscal Year Ended September 30	Retail Sales Tax Revenue (Fiscal Year) [1]		
	General Fund Revenue - 1.0%	Capital Projects Special Revenue - 0.5%	Total Revenue [2]
2015	26,917,614	13,458,807	40,376,421
2016	26,338,713	13,169,356	39,508,069
2017	26,775,850	13,387,905	40,163,755
2018	28,494,304	14,247,152	42,741,456
2019	30,257,590	15,128,795	45,386,385
2020	30,442,521	15,221,261	45,663,782
2021	34,258,124	17,129,062	51,387,186
2022	37,874,791	18,937,935	56,812,726
2023	40,995,889	20,497,945	61,493,834
2024	40,009,730	20,004,865	60,014,595

[1] Source: Texas Comptroller of Public Accounts

[2] Does not include Hotel / Motel Taxes, Mixed Beverage Taxes or Bingo Taxes.

Note: In accordance with Title 3, Subtitle C, Chapter 321 of the Texas Tax Code, the City impose a sales and Use Tax of 1.5 %.

Note: The Retail Sales Tax Rate in the City is 8.25 %. Of this 6.25% is State Tax, 0.5 % is Smith County Tax, 1.0% is City Tax available for General Government Services and 0.5 % is City Tax available only for Capital Projects.

CITY OF TYLER, TEXAS
ASSESSED VALUE AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY
LAST TEN FISCAL YEARS

Fiscal Year Ended September 30	Real Property		Personal Property	Mineral Property	Less: Tax Exempt Real Property	Total Taxable Assessed Value	Total Direct Tax Rate
	Residential Property	Commercial Property					
2015	6,186,217,088	N/A	1,004,310,191	N/A	N/A	7,190,527,279	0.220000
2016	6,529,329,564	N/A	990,187,897	N/A	N/A	7,519,517,461	0.220000
2017	6,803,228,476	N/A	1,003,167,122	N/A	N/A	7,806,395,598	0.230000
2018	7,076,840,787	N/A	1,041,040,039	N/A	N/A	8,117,880,826	0.240000
2019	7,351,032,270	N/A	1,170,198,591	N/A	N/A	8,521,230,861	0.244452
2020	7,842,251,272	N/A	1,221,764,551	N/A	N/A	9,064,015,823	0.259900
2021	8,190,719,246	N/A	1,208,670,533	N/A	N/A	9,399,389,779	0.259000
2022	8,573,322,571	N/A	1,197,485,343	N/A	N/A	9,770,807,914	0.269900
2023	9,671,805,519	N/A	1,277,023,312	N/A	N/A	10,948,828,831	0.261850
2024	10,812,910,314	N/A	1,378,761,452	N/A	N/A	12,191,671,766	0.247920

Source: Smith County Appraisal District

Note: Property is assessed at 100% of actual value for all types of real and personal property. Tax rates are per $100 of assessed value. At this time no distinction is made between residential and commercial property.

N/A - Not available

CITY OF TYLER, TEXAS
PROPERTY TAX RATES*
DIRECT AND OVERLAPPING GOVERNMENTS
LAST TEN FISCAL YEARS

Fiscal Year Ended	City of Tyler			Overlapping Rates					Total Direct and Overlapping Rates
	Operating	Debt Service	Total**	Smith County Total	Tyler ISD Total	Tyler Junior College Total	Chapel Hill ISD Total	Whitehouse ISD Total	
2015	0.220000	-	0.220000	0.323560	1.37500	0.199926	1.245000	1.193000	4.55649
2016	0.220000	-	0.220000	0.330000	1.37500	0.199926	1.240000	1.193000	4.55793
2017	0.230000	-	0.230000	0.330000	1.37500	0.199926	1.240000	1.193000	4.56793
2018	0.240000	-	0.240000	0.330000	1.40500	0.199926	1.230000	1.413000	4.81793
2019	0.244452	-	0.244452	0.337311	1.40500	0.199926	1.230000	1.413000	4.82969
2020	0.259900	-	0.259900	0.345000	1.33500	0.199926	1.145900	1.325000	4.61073
2021	0.259000	-	0.259000	0.345000	1.30410	0.199926	1.099000	1.274600	4.48163
2022	0.269900	-	0.269900	0.335000	1.28910	0.199926	1.099000	1.222600	4.41553
2023	0.261850	-	0.261850	0.330000	1.17930	0.188001	1.020500	1.132600	4.13225
2024	0.247920	-	0.247920	0.347264	0.96000	0.187993	1.105100	0.927200	3.77548

Sources: Smith County Appraisal District

Note:
* Rates are per $100 valuation.
** The City Charter limits the City's property tax rate to $1.75 per $100 of assessed valuation.

CITY OF TYLER, TEXAS
PRINCIPAL PROPERTY TAXPAYERS
CURRENT YEAR AND NINE YEARS AGO

	2024			2015		
Taxpayer	Taxable Assessed Value	Rank	Percentage of Total City Taxable Assessed Value *	Taxable Assessed Value	Rank	Percentage of Total City Taxable Assessed Value [b]
Delek Refining LTD	$ 231,310,310	1	1.90%	223,410,115	1	2.97%
Tyler Regional Hospital LLC	192,878,281	2	1.58%	-		
Brookshire Grocery	143,673,495	3	1.18%	114,503,223	2	1.52%
Trane Co / American Standard Inc	119,225,766	4	0.98%	91,804,621	3	1.22%
Oncore Electric Delivery	99,068,666	5	0.81%	62,712,878	5	0.83%
Wal-Mart Stores / Wal-Mart Rel Estate	86,250,008	6	0.71%	59,336,177	6	0.79%
Tyler Broadway / Centennial LP	71,023,160	7	0.58%	47,124,015	8	0.63%
Genecov Investments LTD	67,388,351	8	0.55%	84,219,158	4	1.12%
Simon Property Group	43,500,000	9	0.36%	43,575,000	9	0.58%
CWS SAF XII Cascades I Ownder LLC	38,520,000	10	0.32%	48,418,994	7	0.64%
Texas SJH Holdings LTD	-		0.00%	36,127,184	10	0.48%
Total	$ 1,092,838,037		8.96%	$ 811,231,365		10.79%

Source: Smith County Appraisal District

Note:

* Total taxable value including real and personal property for tax year 2022 (fiscal year 2024) is-- $ 12,191,671,766

[b] Total taxable value including real and personal property for tax year 2013 (fiscal year 2015) is -- 7,519,517,461

CITY OF TYLER, TEXAS
PROPERTY TAX LEVIES AND COLLECTIONS
LAST TEN FISCAL YEARS

Fiscal Year	Total Tax Levy for Fiscal Year	Collected within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections to Date	
		Amount	Percentage of Levy		Amount	Percentage of Levy
2015	15,668,435	15,498,266	98.9%	152,252	15,650,519	99.9%
2016	16,342,661	16,109,924	98.6%	212,811	16,322,735	99.9%
2017	17,589,933	17,391,772	98.9%	173,023	17,564,795	99.8%
2018	18,942,816	18,728,538	98.9%	182,423	18,910,961	99.8%
2019	20,582,774	20,493,070	99.6%	50,500	20,543,571	99.8%
2020	22,545,337	22,384,533	99.3%	106,812	22,491,344	99.7%
2021	23,372,081	23,110,215	98.9%	202,962	23,313,177	99.6%
2022	25,279,302	25,057,149	99.1%	141,433	25,198,582	99.5%
2023	27,164,224	26,880,577	99.0%	141,502	27,022,079	99.0%
2023	28,771,805	28,388,133	98.7%	-	28,388,133	98.7%

Source: Smith County Tax Assessor/Collector

CITY OF TYLER, TEXAS
RATIO OF OUTSTANDING DEBT BY TYPE
LAST TEN FISCAL YEARS

	Governmental Activities		Business-Type Activities				
Fiscal Year	General Obligation Bonds	Other Obligations***	Water and Sewer Revenue Bonds**	Other Obligations***	Total Primary Government	Percentage of Personal Income*	Per Capita*
2015	-	4,240,385	66,705,618	-	70,946,003	2.37%	700
2016	-	1,621,501	63,482,669	249,044	65,353,214	2.12%	630
2017	-	2,614,333	60,172,765	201,083	62,988,181	1.99%	546
2018	-	2,525,885	65,450,122	152,215	68,128,222	2.09%	649
2019	-	1,753,490	61,706,243	102,423	63,562,156	1.89%	601
2020	-	1,621,501	78,375,653	51,691	80,048,845	2.38%	745
2021	-	10,053,218	102,268,236	-	112,321,454	3.69%	1,072
2022		9,993,230	141,360,681	-	151,353,911	4.97%	1,432
2023	-	11,706,819	134,955,575	-	145,997,519	4.62%	1,381
2024	-	11,430,163	191,577,630	-	203,007,793	6.42%	1,840

Note: Details regarding the City's outstanding debt can be found in the notes to the financial statements.

* See Table 17 for personal income and population data

** Revenue bonds issued for the construction of a new water treatment plant resulted in a 75% increase in production capacity in 2003 (see table 20). This also includes Customer Facility Charge Revenue Bonds

*** In 2013, we started including lease obligationsin Other Obligations and in 2023 we started including subscription liabilities

TABLE 13

CITY OF TYLER, TEXAS
RATIO OF GENERAL BONDED DEBT OUTSTANDING
LAST TEN FISCAL YEARS

Fiscal Year	General Bonded Debt Outstanding: General Obligation Bonds	General Bonded Debt Outstanding: Debt Service Fund Balance	General Bonded Debt Outstanding: Total	Percentage of Actual Taxable Value of Property[a]	Per Capita[b]
2015	-	-	-	n/a	-
2016	-	-	-	n/a	-
2017	-	-	-	n/a	-
2018	-	-	-	n/a	-
2019	-	-	-	n/a	-
2020	-	-	-	n/a	-
2021	-	-	-	n/a	-
2022	-	-	-	n/a	-
2023	-	-	-	n/a	-
2024	-	-	-	n/a	-

Note: Details regarding the City's outstanding debt can be found in the notes to the financial statements.

[a]See Table 8 for property value data.

[b]See Table 17 for population data.

TABLE 14

CITY OF TYLER, TEXAS
DIRECT AND OVERLAPPING GOVERNMENTAL ACTIVITIES DEBT
AS OF SEPTEMBER 30, 2024

Governmental Unit	Debt Outstanding	Estimated Percentage Applicable*	Estimated Share of Overlapping Debt
Debt repaid with property taxes			
Smith County	$ 215,660,000	50.08%	$ 108,002,528
Tyler Independent School District	421,705,000	71.04%	299,579,232
Tyler Junior College	96,590,738	65.00%	62,783,980
Chapel Hill Independent School District	105,895,001	19.15%	20,278,893
Whitehouse Independent School District	98,970,000	27.37%	27,088,089
Subtotal, overlapping debt			517,732,721
City (direct debt)**	11,430,163	100%	11,430,163
Total direct and overlapping debt			$ 529,162,884

Source: Debt outstanding data provided by each governmental unit.

Note:
* The percentage of overlapping debt applicable is estimated using taxable assessed property values. Applicable percentages were estimated by determining the portion of the City's taxable assessed value that is within the government's boundaries and dividing it by the City's total taxable assessed value.

** The City does not have any general obligation debt. Direct debt includes leases and revenue bonds for governmental activities. See Note 4.G

CITY OF TYLER, TEXAS
LEGAL DEBT MARGIN INFORMATION
LAST TEN FISCAL YEARS

	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Debt limit	$ 719,052,728	$ 751,851,746	$ 780,639,560	$ 811,788,083	$ 852,123,086	$ 906,410,582	$ 939,938,978	$ 977,080,791	$ 10,948,828,831	$ 12,191,634,699
Total net debt applicable to limit	-	-	-	-	-	-	-	-	-	-
Legal debt margin	$ 719,052,728	$ 751,851,746	$ 780,639,560	$ 811,788,083	$ 852,123,086	$ 906,410,582	$ 939,938,978	$ 977,080,791	$ 10,948,828,831	$ 12,191,634,699
Total net debt applicable to limit as a percentage of debt limit	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

Legal Debt Margin Calculation for Fiscal Year 2023

Assessed value	$ 12,191,643,699
Add back: exempt real property	-
Total assessed value	12,191,643,699
Debt limit (10% of total assessed value)	1,219,164,370
Debt applicable to limit:	
General obligation bonds	-
Less: Amount set aside for repayment of general obligation bond	-
Total net debt applicable to limit	-
Legal debt margin	$ 1,219,164,370

Note: The City Charter limits the bonded debt to ten percent of assessed value. By law the general obligation debt subject to the limitation may be offset by amounts set aside for repaying general obligation bonds.

TABLE 16

CITY OF TYLER, TEXAS
PLEDGED-REVENUE COVERAGE
LAST TEN FISCAL YEARS

	Water and Sewer Revenue Bonds				
Fiscal Year	Total Revenues[a]	Less: Operating Expenses[b]	Net Available Revenue	Annual Debt Service Requirement	Times Coverage
2015	36,163,014	24,803,360	11,359,654	5,416,505	2.097
2016	38,535,182	26,166,490	12,368,692	5,542,223	2.232
2017	40,076,947	28,637,471	11,439,476	6,137,685	1.864
2018	44,516,891	30,341,446	14,175,445	5,336,960	2.656
2019	43,746,419	31,211,611	12,534,808	5,795,915	2.163
2020	47,331,799	37,185,066	10,146,733	6,674,173	1.520
2021	48,630,919	29,595,705	19,035,214	5,727,149	3.324
2022	52,214,121	33,561,700	18,652,421	8,786,087	2.123
2023	60,900,611	42,311,336	18,589,275	8,275,012	2.246
2024	69,758,968	46,062,430	23,696,538	10,770,070	2.200

Note: [a]Includes operating and non-operating revenues.

In 2010 new bond covenants were amended to include only operating revenues in determining Net Available Revenue.

[b]Includes operating expenses (excluding capital activity) minus depreciation plus net transfers out.

Source: Annual Comprehensive Financial Report

CITY OF TYLER, TEXAS
DEMOGRAPHIC AND ECONOMIC STATISTICS
LAST TEN FISCAL YEARS

Fiscal Year	Estimated Population[1]	Estimated Personal Income (thousands of dollars)	Per Capita Personal Income[2]	Median Age[2]	Education Level in Years of Formal Schooling[2]	School Enrollment[3]	Unemployment Rate[2]
2015	101,421	2,774,980	27,361	33.5	13.6	18,198	5.8%
2016	103,700	2,796,996	26,972	33.9	13.6	18,172	4.2%
2017	115,453	2,979,034	25,803	32.9	13.6	18,139	4.3%
2018	104,991	2,790,355	26,577	33.4	13.6	18,130	3.3%
2019	105,729	2,894,268	27,374	33.1	13.6	18,260	3.2%
2020	107,479	3,030,439	28,196	33.7	13.6	17,721	5.9%
2021	104,798	3,043,492	29,042	35.2	13.6	18,147	3.3%
2022	105,719	3,162,346	29,913	34.3	13.6	17,705	4.2%
2023	105,995	3,265,720	30,810	33.4	13.6	18,328	3.3%
2024	110,327	3,501,165	31,734	34.9	13.6	18,719	3.9%

Data sources:

[1]City Planning Department

[2]Tyler Economic Development Council

[3]Tyler Independent School District

Note: Population, median age, and education level information are based on surveys conducted during the last quarter of the calendar year.
Personal income information is from the 2000 year census using a 3.0% growth rate and adjusting for the 2004 population study results.
Unemployment rate information is an adjusted yearly average.
School enrollment is based on the census at the start of the school year.

CITY OF TYLER, TEXAS
PRINCIPAL EMPLOYERS
CURRENT YEAR AND NINE YEARS AGO

	2024			2015		
Employer	Employees	Rank	Percentage of Total City Employment (1)	Employees	Rank	Percentage of Total City Employment (2)
CHRISTUS Trinity Mother Frances *	5,000	1	4.7%	4,300	1	9.0%
UT Health East Texas *	4,500	2	4.2%	3,194	2	6.7%
Tyler Independent School District*	2,550	3	2.4%	2,115	4	4.4%
Trane Technologies*	2,500	4	2.4%	1,538	7	3.2%
Sanderson Farms	1,750	5	1.6%	**		
Walmart	1,500	6	1.4%	1,660	6	3.5%
Brookshire Grocery Company*	1,450	7	1.4%	2,565	3	5.3%
UT Health Science Center at Tyler	1,450	8	1.4%	1,130	9	2.4%
The University of Texas at Tyler	1,200	9	1.1%	1,765	5	3.7%
Optimum Communications	1,150	10	1.1%	1,500	8	3.1%
John Soules Foods*	1,000	11	0.9%	605	13	1.3%
Tyler Junior College*	1,000	12	0.9%	841	11	1.8%
Target Distribution Center	1,000	13	0.9%	580	14	1.2%
City of Tyler*	850	14	0.8%	853	10	0.0%
Smith County*	850	15	0.8%	807	12	1.7%
Total	27,750		26.0%	23,453		47.3%

Source: Tyler Economic Development Council

* Headquarters located in Tyler

(1) total employment in the Tyler MSA 106,142

(2) total employment in the Tyler MSA 47,975

** Not part of top 10 in 2015

TABLE 19

CITY OF TYLER, TEXAS
FULL-TIME EQUIVALENT CITY GOVERNMENT EMPLOYEES BY FUNCTION
LAST TEN FISCAL YEARS

Function	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
General government	64	84	77	98	96	97	99	102	101	101
Public safety	440	428	422	425	439	432	429	426	430	400
Highways and streets	51	53	47	53	51	55	58	58	58	58
Public Services	47	28	36	16	16	16	17	15	18	18
Culture and Recreation	68	76	64	68	75	73	75	67	76	80
Water & sewer	111	120	123	114	122	123	129	127	122	127
Sanitation	44	44	48	45	49	45	46	49	48	43
Airport	11	10	10	9	10	9	10	10	9	11
All Others	48	43	39	37	40	47	57	66	70	70
Total	884	886	866	865	898	897	920	920	932	908

Source: City Finance Department

CITY OF TYLER, TEXAS
OPERATING INDICATORS BY FUNCTION
LAST TEN FISCAL YEARS

Function/Program	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
General government										
Accounting										
Dollar value of accounts payable	$ 92,771,122	$ 93,396,592	$ 88,948,885	$ 90,615,261	$ 95,296,379	$ 107,598,733	$ 103,307,589	$ 141,819,950	$ 145,191,927	$ 156,838,821
Legal										
Number of ordinances prepared and adopted	93	113	107	88	110	129	106	109	121	109
Number of resolutions prepared and adopted	26	45	51	41	69	105	60	42	50	48
Public Safety										
Police										
Number of sworn officers authorized	194	194	188	191	198	200	200	202	202	202
Fire										
Number of structure fires	84	98	103	124	107	121	136	124	104	120
Highways and Streets										
Streets										
Streets PCI (Pavement Condition Index)	**	**	77.0%	**	**	**	74.0%	**	**	**
Traffic										
Number of traffic signals maintained	156	148	158	158	150	149	151	151	151	0
Public Services										
Planning										
Number of historic building designations awarded	113	117	124	130	132	134	134	134	134	134
Culture and Recreation										
Parks										
Amount of park acreage	1216	1216	1216	1207	1207	1207	1207	1207	1207	1210.7
Number of rose bushes planted	2785	1337	205	300	362	308	700	400	1100	1600
Library *										
Total number of volumes owned	180,136	179,668	208,838	215,431	228,019	216,411	235,184	382,665	212,894	213,081
Water & sewer										
Average volume of wastewater treated daily (gallons)	17.26 million	17.89 million	15.36 million	15.37 million	18.87 million	17.1 million	19.56 million	14.5 million	15 million	16 million
Average monthly volume of water production (gallons)	748.92 million	733.87 million	691.83 million	807.63 million	716.36 million	717.77 million	662.38 million	803.26 million	695 million	749 million
Water production capability (gallons per day)	74.7 million	74.7 million	74.7 million	74.7 million	74.7 million	74.7 million	74.7 million	74.7 million	58 million	72 million
Average monthly revenue billed	$ 2,883,216	$ 3,098,527	$ 2,924,870	$ 3,414,080	$ 3,299,543	$ 3,613,527	$ 3,663,945	$ 2,105,955	$ 2,300,970.45	$ 2,300,471.33
Sanitation										
Number of residential customers	28,745	35,681	35,916	36,209	36,479	36,952	37,504	31,333	31,478	32,115
Number of curbside garbage carts in use	34,959	29,261	29,488	29,928	30,123	30,463	30,793	31,117	31,277	31,901
Airport										
Annual gallons of fuel flowage	1,327,585	1,249,362	1,108,054	1,244,805	1,396,406	995,136	1,237,943	1,425,881	1,440,487	1,486,891
Number of annual enplanements	66,951	55,693	49,226	48,505	60,038	26,430	40,179	40,707	43,170	55,653

Source: City Departments
n/a - Data not available.

* E-books are included.
**Streets are rated by PCI every 4 years- as of 2007

CITY OF TYLER, TEXAS
CAPITAL ASSET STATISTICS BY FUNCTION
LAST TEN FISCAL YEARS

Function/Program	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Public Safety										
Police Stations	2	3	3	3	2	2	2	2	2	2
Police Patrol Units	68	70	68	78	81	92	92	82	81	81
Police Motorcycle Units	16	15	10	9	7	6	5	5	5	5
Fire Stations	10	10	10	10	10	10	10	10	10	10
Highways and Streets										
City Maintained Paved Streets- (miles)***	1120	1120	1169	1169	1169	1169	1169	1213	1273	1239
Annual Street Overlays- (miles)***	32	32	39	11	35	44	56	67.5	84	41
Public Services										
Transit Buses	15	16	17	16	16	16	16	18	18	23
Culture and Recreation										
Parks (acres)	1,216.40	1,216.40	1,216.80	1,207.40	1,207.40	1,207.40	1,207.40	1,207.40	1207.4	1207.4
Playgrounds	22	22	22	22	19	19	21	19	22	24
Splash Pads	*	*	*	*	*	*	4	4	5	5
Swimming Pools	2	2	1	1	1	1	1	1	1	1
Recreation Centers	1	1	1	1	1	1	1	1	1	1
Senior Centers	1	1	1	1	1	1	1	1	1	1
Public Library	1	1	1	1	1	1	1	1	1	1
Water & Sewer										
Water mains (miles)	734	745	734	734	734.24	734.24	734.24	734.5	745	763
Fire Hydrants	4279	4310	4351	4379	4428	4434	4467	4493	4530	4771
Water Plants	2	2	2	2	2	2	2	2	2	2
Sanitary Sewers (miles)	688	718	694	699	709.44	711.21	716.1	692	710	731
Sanitation										
Garbage Trucks	34	47	45	45	45	45	45	45	48	45
Airport										
Airport Terminal	1**	1**	1**	1**	1**	1**	1**	1**	1**	1
Airport Runways	3	3	3	3	3	3	3	3	3	3

Source: City Departments
n/a - Data not available.

* Started tracking Splash Pads FY 21
** As of FY 2012, the old airport terminal is now used by the Historic Aviation Memorial Museum and Skyline Café.
*** As of FY 2013 Streets converted over to PCI, streets maintained and overlays are now calculated by lane miles.

GOVERNMENTAL COMPLIANCE SECTION

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

The Honorable City Council and Audit Committee
City of Tyler, Texas

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of City of Tyler, Texas as of and for the year ended September 30, 2024, and the related notes to the financial statements, which collectively comprise City of Tyler's basic financial statements, and have issued our report thereon dated March 6, 2025.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered City of Tyler (2024)'s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of City of Tyler (2024)'s internal control. Accordingly, we do not express an opinion on the effectiveness of the City of Tyler's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether City of Tyler (2024)'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards.*

Gollob Morgan Peddy PC
1001 ESE Loop 323, Suite 300, Tyler, TX 75701
Tel 903-534-0088 Fax 903-581-3915 www.gmpcpa.com
Members American Institute of Certified Public Accountants and Private Companies Practice Section

member of
CPAmerica International
Member Crowe Global™

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Gollob Morgan Peddy PC

Certified Public Accountants

Tyler, Texas
March 6, 2025

Gollob Morgan Peddy PC
1001 ESE Loop 323, Suite 300, Tyler, TX 75701
Tel 903-534-0088 Fax 903-581-3915 www.gmpcpa.com
Members American Institute of Certified Public Accountants and Private Companies Practice Section

member of
CPAmerica International
Member Crowe Global™

Gollob Morgan Peddy
CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH THE UNIFORM GUIDANCE

To Honorable City Council and Audit Committee
City of Tyler, Texas

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited the City of Tyler's compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* that could have a direct and material effect on each of City of Tyler's major federal programs for the year ended September 30, 2024. The City of Tyler's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, the City of Tyler, Texas complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended September 30, 2024.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements*, *Cost Principles*, and *Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the City of Tyler, Texas and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the City of Tyler's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the City of Tyler's federal programs.

Auditors' Responsibility for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the City of Tyler's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the City of Tyler's compliance with the requirements of each major federal program as a whole.

Gollob Morgan Peddy PC
1001 ESE Loop 323, Suite 300, Tyler, TX 75701
Tel 903-534-0088 Fax 903-581-3915 www.gmpcpa.com
Members American Institute of Certified Public Accountants and Private Companies Practice Section

member of
CPAmerica International
Member Crowe Global™

Auditors' Responsibility for the Audit of Compliance – (continued)

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the City of Tyler's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the City of Tyler's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the City of Tyler's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A *deficiency in internal control* over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness* in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Gollob Morgan Peddy PC

Certified Public Accountants

Tyler, Texas
March 6, 2025

Gollob Morgan Peddy PC
1001 ESE Loop 323, Suite 300, Tyler, TX 75701
Tel 903-534-0088 Fax 903-581-3915 www.gmpcpa.com
Members American Institute of Certified Public Accountants and Private Companies Practice Section

member of
CPAmerica International
Member Crowe Global™

CITY OF TYLER, TEXAS
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE FISCAL PERIOD ENDED SEPTEMBER 30, 2024

FEDERAL GRANTOR/PASS-THROUGH GRANTOR/PROGRAM TITLE	FEDERAL CFDA NUMBER	PASS-THROUGH GRANTORS NUMBER	PASSED THROUGH TO SUBRECIPIENTS	FEDERAL EXPENDITURES	
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT					
CDBG - Entitlement Grants Cluster					
Community Development Block Grant Entitlement Grants	14.218	B04MC480028		$ 448,086	
HOME Investment Partnership Grant	14.239	-		1,763,582	
Housing Voucher Cluster					
Section 8 Housing Choice Voucher Program	14.871	TX456VO		11,627,425	+
Family Self Sufficiency Coordinator Grant	14.871	FSS8-TX456-5106		63,904	+
Total Housing Voucher Program				11,691,329	
Total U.S. Department of Housing and Urban Development				13,902,997	
U.S. DEPARTMENT OF THE INTERIOR					
Passed Through Texas Parks and Wildlife					
Outdoor Recreation Acquisition, Development and Planning	15.916	WN75RAJDXT23		749,999	
Total U.S. Department of the Interior				749,999	
U.S. DEPARTMENT OF JUSTICE					
Passed through Smith County:					
JAG Program Cluster					
Edward Byrne Memorial Justice Assistance Grant	16.738	2022-15PBJA-22-GG-02538-JAGX		37,416	
Passed through East Texas Council of Governments:					
JAG Program Cluster					
Edward Byrne Memorial Justice Assistance Grant	16.738	DJ 4201001		47,117	
COPS Hiring Program	16.710	2020UMWX0213		20,440	
Total U.S. Department of Justice				104,973	
U.S. DEPARTMENT OF TREASURY					
Passed Through Texas Division of Emergency Management					
Coronavirus State and Local Fiscal Recovery Fund Grant	21.027	1505-0271		5,374,262	+
Total U.S. Department of Treasury				5,374,262	
U.S. DEPARTMENT OF TRANSPORTATION					
Passed through Federal Aviation Administration:					
Airport Improvement Program	20.106	3-48-0215-045-2020		358,991	
Airport Improvement Program	20.106	3-48-0215-049-2021		654,840	
Airport Improvement Program	20.106	3-48-0215-052-2022		2,227,665	
Airport Improvement Program	20.106	3-48-0215-054-2023		78,912	
Airport Improvement Program	20.106	3-48-0215-055-2022		121,813	
Airport Improvement Program	20.106	3-48-0215-056-2024		33,538	
Total Airport Improvement Program				3,475,759	
Passed through Texas Department of Transportation:					
Section 104F Grant MPO	20.505	50-XXXF0016		451,535	+
Comprehensive Traffic Enforcement Grant programs	20.600	0910-16-124		67,993	
Comprehensive Traffic Enforcement Grant programs	20.205	2833-01-015		290,000	
Comprehensive Traffic Enforcement Grant programs	20.205	0910-16-162		1,878,322	
Total Texas Department of Transportation				2,687,850	

+ Denotes Major Program

CITY OF TYLER, TEXAS
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE FISCAL PERIOD ENDED SEPTEMBER 30, 2024

FEDERAL GRANTOR/PASS-THROUGH GRANTOR/PROGRAM TITLE	FEDERAL CFDA NUMBER	PASS-THROUGH GRANTORS NUMBER	PASSED THROUGH TO SUBRECIPIENTS	FEDERAL EXPENDITURES
U.S. DEPARTMENT OF TRANSPORTATION (cont'd)				
Passed through Federal Transit Administration:				
Federal Transit Cluster				
Federal Transit Capital and Operating Assistance Formula	20.507	TX-2020-039-00		3,994,364
Total Federal Transit Formula Grants				3,994,364
Total U.S. Department of Transportation				10,157,973
U.S. DEPARTMENT OF HOMELAND SECURITY				
Passed through Texas Division of Emergency Management				
Law Enforcement Officer Reimbursement Agreement	97.090	HSTS02-13-H-SLR721		13,262
Passed through Texas Office of the Govenor:				
Homeland Security Grant Program	97.067	EMW-2023-SS-00025		44,684
Passed through Texas Office of the Govenor:				
Homeland Security Grant Program	97.067	EMW-2023-SS-00025		34,080
Passed through Texas Office of the Govenor:				
Homeland Security Grant Program/FEMA	97.083	EMW-2021-FF-01332		476,102
Total U.S. Department of Homeland Security				568,128
Total Federal Assistance			$ -	$ 30,858,332

+ Denotes Major Program

CITY OF TYLER, TEXAS
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED SEPTEMBER 30, 2024

NOTE A – BASIS OF ACCOUNTING

The accompanying schedule of expenditures of federal awards (the schedule) includes the federal grant activity of the City of Tyler, Texas under programs of the federal government for the year ended September 30, 2024 and is presented on the modified accrual basis of accounting. This information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the schedule presents only a selected portion of the operation the City of Tyler, Texas, it is not intended to and does not present the financial position, changes in net assets, or cash flows of the City of Tyler, Texas

NOTE B – NON-CASH ASSISTANCE, INSURANCE, AND LOANS

The City of Tyler did not receive any non-cash assistance through federal awards during the year ended September 30, 2024. There were no federal loans or loan guarantees outstanding at year end.

Certain federal awards require the City of Tyler to maintain adequate insurance coverage. Following is a summary of the City of Tyler's insurance policies and the liability limits:

Type of Coverage	Liability Limit
Property	$ 200,000,000
Contractors' Equipment	11,362,947
General Liability	3,000,000
Employee Benefits Liability	3,000,000
Abuse and Molestation Liability	2,000,000
Law Enforcement Liability	3,000,000
Management Liability (Claims Made)	3,000,000
Employment Practices Liability (Claims Made)	4,000,000
Automobile Liability	1,000,000
Garagekeepers Legal Liability	1,000,000
Crime	500,000
Airport Liability	5,000,000
Unmanned Aircraft (Drones)	1,000,000
Pollution Liability	2,000,000
Animal Mortality	Self-insured
Marine Hull	98,677
Cyber Liability	2,000,000
Umbrella Liability	3,000,000
Tenant Users General Liability	1,000,000

NOTE C- INDIRECT COST RATES

The City of Tyler, Texas has elected not to use the 10% de minimis cost rate as permitted in the UG, section 200.414.

CITY OF TYLER, TEXAS
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED SEPTEMBER 30, 2024

Section I – Summary of Auditors' Results

Financial Statements

Type of auditors' report issued:	*Unmodified*
Internal control over financial reporting:	
• Material weakness(es) identified?	No
• Significant deficiency(s) identified that are not considered to be material weaknesses?	None reported
Noncompliance material to financial statement noted?	No

Federal Awards

Internal control over major programs:	
• Material weakness(es) identified?	No
• Significant deficiency(s) identified that are not considered to be material weaknesses?	No
Type of auditors' report issued on compliance for major programs:	*Unmodified*
Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516 (a)?	No

Identification of major programs:

FEDERAL

CFDA Numbers	Name of Federal Program or Cluster
14.871	Section 8 Housing Choice Vouchers
21.027	Coronavirus State and Local Fiscal Recovery Fund
20.505	Metropolitan Transportation Planning

Dollar threshold used to distinguish between Type A and Type B programs:	$ 925,750
City of Tyler was classified as a low-risk auditee Auditee qualified as a low-risk auditee	Yes

CITY OF TYLER, TEXAS
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED SEPTEMBER 30, 2024

Section II – Financial Statement Findings

None.

Section III – Federal Award Findings and Questioned Costs

None.

CITY OF TYLER, TEXAS
SUMMARY SCHEDULE OF PRIOR YEAR AUDIT FINDINGS
YEAR ENDED SEPTEMBER 30, 2024

None.

CITY OF TYLER
CITY COUNCIL COMMUNICATION

Agenda Number. P-2

Date: March 26, 2025

Subject: Request that the City Council consider receiving an updated presentation on the progress of the Consent Decree Program for Tyler Water Utilities.

Item Reference:

In 2017, the City of Tyler entered into a Consent Decree with the Environmental Protection Agency (EPA) to address the City's aging wastewater collection system and resulting discharges. The Consent Decree became effective on April 10, 2017.

As a part of this Consent Decree, condition assessments are being performed on the sanitary sewer collection system. The assessments began in 2017, are spread out over an eight (8) year period and are being performed by Pipeline Analysis.

This presentation will provide an update on Tyler Water Utilities Consent Decree Program.

RECOMMENDATION:

It is recommended that the City Council receive an update presentation on the progress of the Consent Decree Program for Tyler Water Utilities.

Drafted/Recommended By:
Department Leader Tiffany Currie, PE, Project Engineer/ Kate Dietz, PE, Director of Utilities

Edited/Submitted By:
City Manager

CITY OF TYLER
CITY COUNCIL COMMUNICATION

Agenda Number. Z-1

Date: March 26, 2025

Subject: PD25-005 ALLEN ROBERT H TESTAMENTARY TRUST ET AL (CUMBERLAND PARK DEVELOPMENT AT SOUTH BROADWAY AVENUE, CUMBERLAND ROAD, CENTENNIAL PARKWAY AND MARKET SQUARE BOULEVARD) Request that the City Council consider adoption of an Ordinance approving the concept plan amendment for the Cumberland Park Development currently zoned 'AG', Agricultural District, 'RPO', Restricted Professional Office District, and 'PCD', Planned Commercial Development District.

Item Reference:

The applicant is requesting an amendment to the approved concept development plan in order to change the zoning for a portion of the concept plan on approximately 377.40 acres of land located south and east of the southeast intersection of South Broadway Avenue and Cumberland Road generally referred to as Cumberland Park (8618, 8668, 8720, 8730, 8850, 8904, 8910, 8916, 8922, 8926, 8930, 8934, 8938, 8942, 8946, 8950, 8954, 8958, 8962, 8966, 8968, 8970, 8976, 8982, 8988, and 9098 South Broadway Avenue and 169, 195, 279, and 501 Cumberland Road and 107, 108, 113, 141, 145, and 151 Market Square Boulevard and 195, 291, and 367 Settlers Landing and 172, 240, 428, 460, 556, 557, 562, 575, 1020 Centennial Parkway and approximately 94.6 acres east of Centennial Parkway).

According to the Unified Development Code (UDC), the 'PCD', Planned Commercial Development District will be designated where retail, commercial, office and limited industrial facilities are needed throughout the city. All development created in a PCD district must be designed and developed in accordance with an approved site development plan and submitted for approval to the Planning Commission and City Council.

According to the Unified Development Code (UDC), the 'RPO', Restricted Professional Office District is primarily intended to accommodate office uses that serve as a buffer between commercial and residential areas. It is also intended to facilitate the conversion of residential properties that are located in an area transitioning from residential to other uses. The minimum lot area is 7,000 square feet. The maximum height when adjacent to residential districts is 42 feet or two and one half stories; however, when located adjacent to other districts it is 60 feet plus an additional foot in height for every extra foot of front or rear setback. Setback requirements are 10 feet in the front and rear. The interior side yard setback is six feet and the corner side yard is 12 feet.

According to the Unified Development Code (UDC), the 'AG', Agricultural District is primarily

intended to provide standards for land situated on the fringe of an urban area and used for agricultural purposes. The types and intensity of uses permitted in this district should encourage and protect agricultural uses until urbanization is warranted and the appropriated change in district classification is determined. The minimum lot area is one acre. The maximum height is 42 feet or two and one half stories. Setback requirements are 25 feet in the front and rear for residential uses and 100 feet for livestock and 50 feet for poultry. The interior side yard setback is seven and one-half feet and the corner side yard is 12 feet.

According to UDC Section 10-617, the City Council will consider the following approval criteria for zoning changes:

a. The application is complete, and the information contained within the application is sufficient and correct enough to allow adequate review and final action;
b. The zoning change is consistent with the Tyler 1st Comprehensive Plan;
c. The zoning change promotes the health, safety, or general welfare of the city and the safe, orderly, and healthful development of the city;
d. The zoning change is compatible with the present zoning and/or conforming uses of nearby property and with the character of the neighborhood; and
e. The property to be rezoned is suitable for uses permitted by the District that would be applied by the proposed amendment.

In addition to the zoning change criteria above, the City Council will consider the following specific objectives and criteria for approving any type of planned district currently permitted in this code:

a. A variety of housing types, employment opportunities, or commercial services to achieve a balanced community;
b. An orderly and creative arrangement of all land uses with respect to each other and to the entire community;
c. A planned and integrated comprehensive transportation system providing for a separation of pedestrian and vehicular traffic, to include facilities such as roadways, bicycle ways and pedestrian walkways;
d. The provisions of cultural or recreational facilities for all segments of the community;
e. The location of general building envelopes to take maximum advantage of the natural and manmade environment; and
f. The staging of development in a manner which can be accommodated by the timely provision of public utilities, facilities, and services.

According to UDC Section 10-587, the burden of proof or persuasion is on the applicant to show that an application complies with approval criteria.

The adjacent properties are zoned a mixture of 'AG', Agricultural District, 'R-1A', Single-Family Residential District, and 'PMXD-1' and are developed with single-family homes, commercial properties and undeveloped tracts of land.

The Tyler 1st Future Land Use Guide (FLUG) identifies this property as Single-Family Medium/Low Density and Mixed-Use Center. This request would amend the FLUG to Mixed-Use Center.

This property was re-zoned in 2003 as part of the larger 'Cumberland Park' development. During that year, the application went through multiple revisions and multiple neighborhood meetings were held to

hear all neighbor concerns with the development. The end result of these meetings was the approval of the re-zoning to seven 'PCD', Planned Commercial District parcels, one 'RPO', Restricted Professional Office District section, and a 50 feet wide 'AG', Agricultural District buffer zoning around the edge of the development. These re-zonings form a larger 'concept plan' for the area. Because the applicant is proposing to amend a portion of that concept plan beyond what was allowed with the original approval, the concept plan will need to be amended before their other re-zoning can be approved.

On March 4, 2025, the Planning and Zoning Commission held a public hearing for this request. The applicant was present to answer any questions. Neighbors were present to express concern regarding the future development of the site and the impact development would have on the local ecosystem.

As of Friday, March 21, 2025, of the 50 notices mailed, one was returned in favor and three were returned in opposition to the request for a total protest calculation of 5.78 percent. The opposition was generally against the impact that the development would have on the natural landscape of the area.

All other departments have reviewed the application and anticipate no significant impact on services and facilities by the proposed rezoning request.

RECOMMENDATION:

The Planning and Zoning Commission by a 6-0 vote recommends approval of the concept plan amendment for the Cumberland Park Development currently zoned 'AG', Agricultural District, 'RPO', Restricted Professional Office District, and 'PCDâ€™, Planned Commercial Development District.

Attachments:
Ordinance
Location Map
Future Land Use Guide Map
Protest Map

Drafted/Recommended By:
Department Leader Kyle Kingma, AICP, CFM, Planning Director

Edited/Submitted By:
City Manager

ORDINANCE NO. O-2025-

AN ORDINANCE AMENDING THE CITY OF TYLER ZONING ORDINANCE OF THE CODE OF ORDINANCES OF THE CITY OF TYLER, TEXAS; BY AMENDING THE CONCEPT PLAN AMENDMENT FOR THE CUMBERLAND PARK DEVELOPMENT CURRENTLY ZONED 'AG', AGRICULTURAL DISTRICT, 'RPO', RESTRICTED PROFESSIONAL OFFICE DISTRICT, AND 'PCD', PLANNED COMMERCIAL DEVELOPMENT DISTRICT ON APPROXIMATELY 377.40 ACRES OF LAND LOCATED SOUTH AND EAST OF THE SOUTHEAST INTERSECTION OF SOUTH BROADWAY AVENUE AND CUMBERLAND ROAD GENERALLY REFERRED TO AS CUMBERLAND PARK (8618, 8668, 8720, 8730, 8850, 8904, 8910, 8916, 8922, 8926, 8930, 8934, 8938, 8942, 8946, 8950, 8954, 8958, 8962, 8966, 8968, 8970, 8976, 8982, 8988, AND 9098 SOUTH BROADWAY AVENUE AND 169, 195, 279, AND 501 CUMBERLAND ROAD AND 107, 108, 113, 141, 145, AND 151 MARKET SQUARE BOULEVARD AND 195, 291, AND 367 SETTLERS LANDING AND 172, 240, 428, 460, 556, 557, 562, 575, 1020 CENTENNIAL PARKWAY AND APPROXIMATELY 94.6 ACRES EAST OF CENTENNIAL PARKWAY); DIRECTING THE AMENDMENT OF THE ZONING MAP; DIRECTING THE AMENDMENT OF THE FUTURE LAND USE GUIDE MAP; PROVIDING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Planning and Zoning Commission of the City of Tyler, Texas, and the City Council of the City of Tyler, Texas, in compliance with the Charter and the State law with reference to the zoning ordinance of the City of Tyler, Texas, and zoning map, have given requisite notices by publication and otherwise and after holding a due hearing and affording a full and fair hearing to all the property owners, generally and to the persons interested, situated in the affected area and in the vicinity thereof, the City Council is of the opinion that the zoning change should be made as set forth herein;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TYLER, TEXAS:

PART 1: That the following zone change is hereby approved as follows:

I. APPLICATION PD25-005

That the existing concept plan is hereby amended on the following described property zoned 'AG', Agricultural District, 'RPO', Restricted Professional Office District, and 'PCD', Planned Commercial Development District, to wit:

> On approximately 377.40 acres of land located south and east of the southeast intersection of South Broadway Avenue and Cumberland Road generally referred to as Cumberland Park (8618, 8668, 8720, 8730, 8850, 8904, 8910, 8916, 8922, 8926, 8930, 8934, 8938, 8942, 8946, 8950, 8954, 8958, 8962, 8966, 8968, 8970, 8976, 8982, 8988, and 9098 South Broadway Avenue and 169, 195, 279, and 501 Cumberland Road and 107, 108, 113, 141, 145, and 151 Market Square Boulevard and 195, 291, and 367

Settlers Landing and 172, 240, 428, 460, 556, 557, 562, 575, 1020 Centennial Parkway and approximately 94.6 acres east of Centennial Parkway).

PART 2: That the City Manager is hereby ordered and directed to cause the zoning map to be amended to reflect the above described zoning and the Future Land Use Guide to reflect Mixed-Use Center.

PART 3: Should any section, subsection, sentence, provision, clause or phrase be held to be invalid for any reason, such holding shall not render invalid any other section, subsection, sentence, provision, clause, or phrase of this ordinance and same are deemed severable for this purpose.

PART 4: That any person, firm, or corporation violating any of the provisions of this ordinance shall be deemed guilty of a misdemeanor, and upon conviction thereof, shall be punished by a fine as provided in Section 1-4 of the Tyler Code. Each day such violation shall continue, or be permitted to continue, shall be deemed a separate offense. Since this ordinance has a penalty for violation, it shall not become effective until after its publication in the newspaper as provided by Section 85 of the Charter of the City of Tyler, Texas, which date is expected to be March 28th, 2025.

PASSED AND APPROVED this the 26th day of March A.D., 2025.

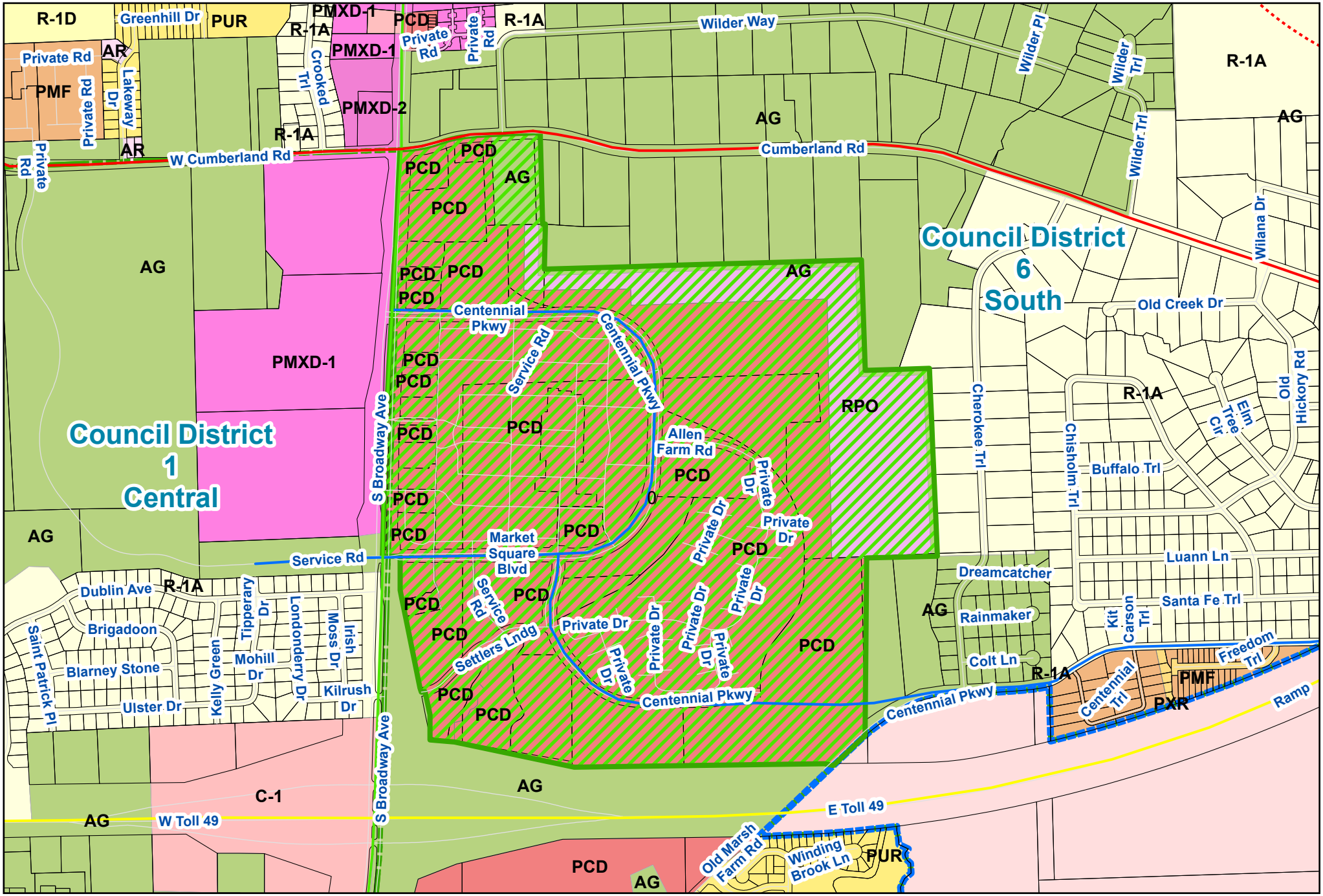
_____
DONALD P. WARREN, MAYOR
OF THE CITY OF TYLER, TEXAS

A T T E S T:

APPROVED:

_____
CASSANDRA BRAGER, CITY CLERK

_____
DEBORAH G. PULLUM,
CITY ATTORNEY



This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.

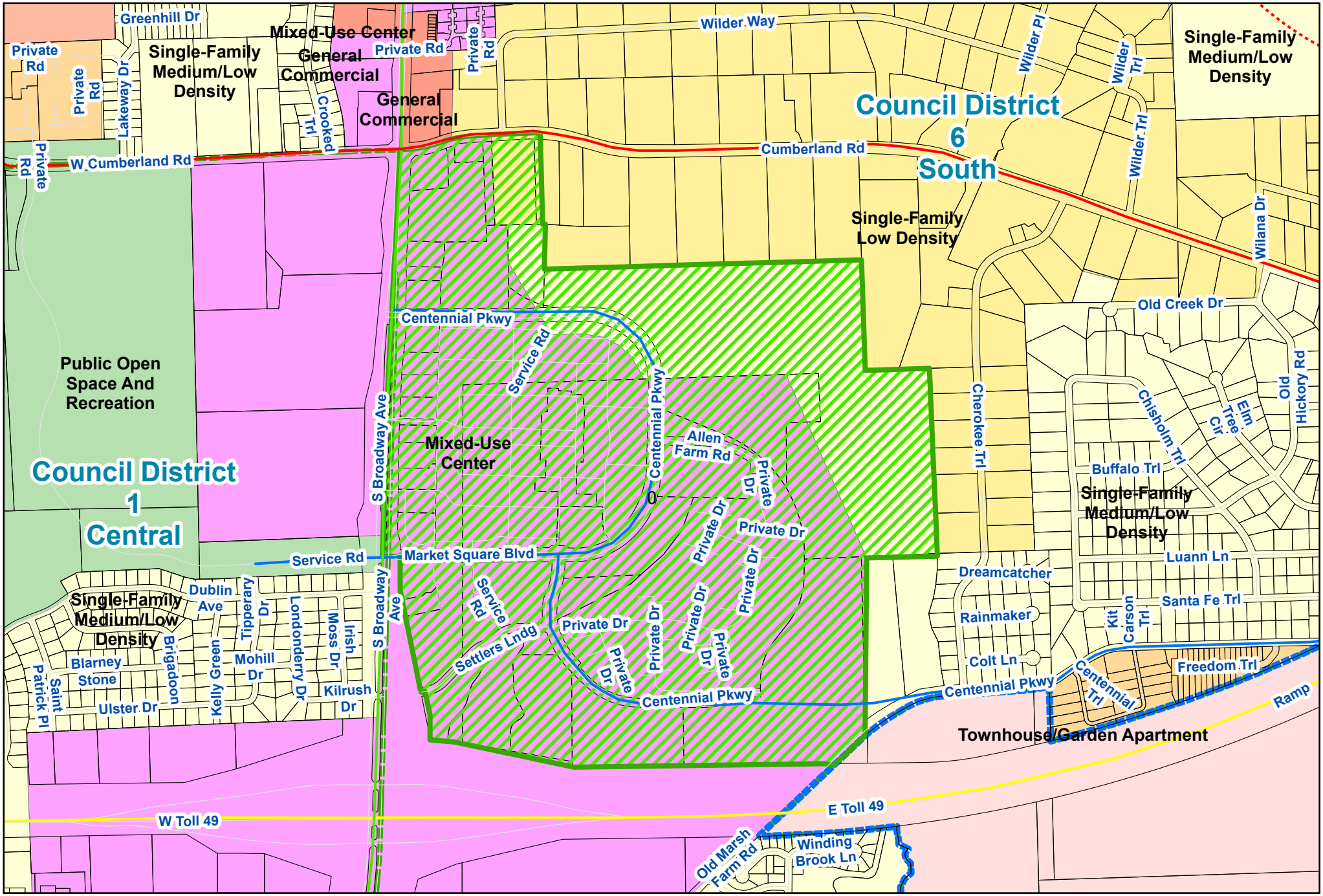
1 inch equals 1,000 feet

N

ZONING CASE

Zoning Case #: PD25-005
Current Zoning: AG, RPO, PCD
Proposed Zoning: CONCEPT PLAN AMENDMENT
ALLEN ROBERT H TESTAMENTARY TRUST ET AL

Subject Property
Council District Boundary
City Limits



This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.

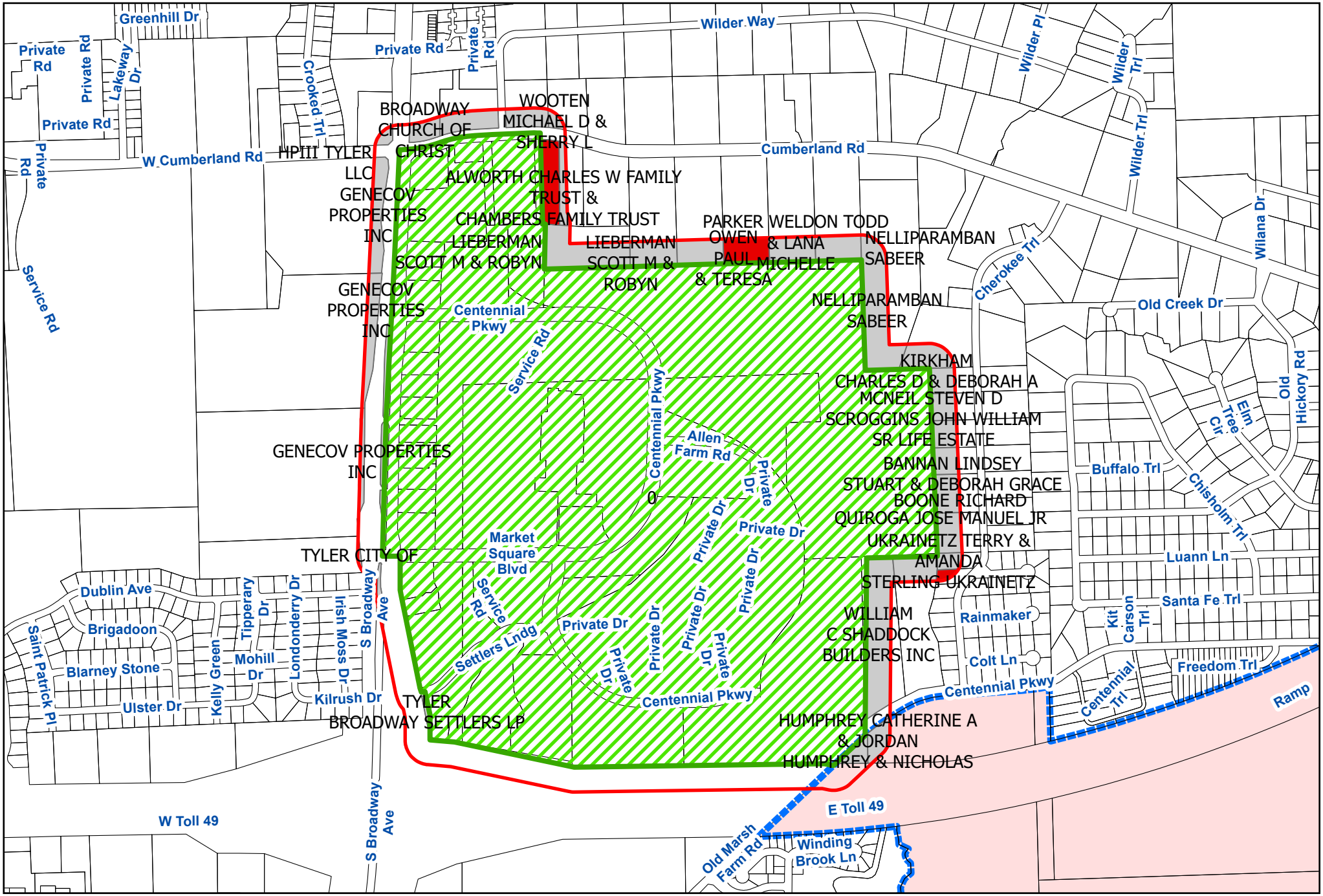
1 inch equals 1,000 feet

N

ZONING CASE

Zoning Case #: PD25-005
Current Zoning: AG, RPO, PCD
Proposed Zoning: CONCEPT PLAN AMENDMENT
ALLEN ROBERT H TESTAMENTARY TRUST ET AL

Subject Property
Council District Boundary
City Limits



This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.

1 inch equals 1,000 feet

N

ZONING CASE

Zoning Case #: PD25-005
Current Zoning: AG, RPO, PCD
Proposed Zoning: CONCEPT PLAN AMENDMENT
ALLEN ROBERT H TESTAMENTARY TRUST ET AL

Subject Property
200' Mailed Notification Area
Protest Lots

CITY OF TYLER
CITY COUNCIL COMMUNICATION

Agenda Number. Z-2

Date: March 26, 2025

Subject: PD24-036 ALLEN ROBERT H TESTAMENTARY TRUST ET AL (240 CENTENNIAL PARKWAY AND APPROXIMATELY 90 ACRES OF LAND EAST OF CENTENNIAL PARKWAY) Request that the City Council consider adoption of an Ordinance approving a zone change from 'AG', Agricultural District, 'RPO', Restricted Professional Office District, and 'PCD', Planned Commercial Development District to 'PMF', Planned Multi-Family District with final site plan.

Item Reference:

The applicant is requesting the zone change to develop single-family and duplex residences on a single lot on Tracts 1, 1K.1, of ABST A0825 B ROBBINS, Tract 3A of ABST A0070 T BURBRIDGE, and Tract 1 of ABST A0355 B Fry, three tracts containing a total of approximately 92.31 acres of land located north of the northeast intersection of Centennial Parkway and Allen Farm Road (240 Centennial parkway and approximately 90 acres of land east of Centennial Parkway).

According to the Unified Development Code (UDC), the 'PMF', Planned Multi-Family District is primarily intended to implement the Tyler 1st Comprehensive Plan by providing for the medium to high density development of condominiums, apartments, and nursing homes. A PMF development may include common open spaces, scenic and recreational areas. All developments created in a PMF district must be designed and developed in accordance with an approved site development plan and submitted for approval to the Planning Commission and City Council.

According to UDC Section 10-617, the City Council will consider the following approval criteria for zoning changes:

a. The application is complete, and the information contained within the application is sufficient and correct enough to allow adequate review and final action;
b. The zoning change is consistent with the Tyler 1st Comprehensive Plan;
c. The zoning change promotes the health, safety, or general welfare of the city and the safe, orderly, and healthful development of the city;
d. The zoning change is compatible with the present zoning and/or conforming uses of nearby property and with the character of the neighborhood; and
e. The property to be rezoned is suitable for uses permitted by the District that would be applied by the proposed amendment.

In addition to the zoning change criteria above, the City Council will consider the following specific objectives and criteria for approving any type of planned district currently permitted in this code:

a. A variety of housing types, employment opportunities, or commercial services to achieve a balanced community;
b. An orderly and creative arrangement of all land uses with respect to each other and to the entire community;
c. A planned and integrated comprehensive transportation system providing for a separation of pedestrian and vehicular traffic, to include facilities such as roadways, bicycle ways and pedestrian walkways;
d. The provisions of cultural or recreational facilities for all segments of the community;
e. The location of general building envelopes to take maximum advantage of the natural and manmade environment; and
f. The staging of development in a manner which can be accommodated by the timely provision of public utilities, facilities, and services.

According to UDC Section 10-587, the burden of proof or persuasion is on the applicant to show that an application complies with approval criteria.

The adjacent properties to the north, east, and south are zoned 'AG', Agricultural District, and 'R-1A', Single-Family Residential District and are developed with single-family homes and undeveloped properties. The adjacent properties to the south and west are zoned 'PCD', Planned Commercial District and are developed with a mix of commercial and residential developments and undeveloped properties.

The Tyler 1st Future Land Use Guide (FLUG) identifies this property as Single-Family Medium/Low Density and Mixed-Use Center. This request would amend the FLUG to Mixed-Use Center.

This property was re-zoned in 2003 as part of the larger 'Cumberland Park' development. During that year, the application went through multiple revisions and multiple neighborhood meetings were held to hear all neighbor concerns with the development. The end result of these meetings was the approval of the re-zoning to seven 'PCD', Planned Commercial District parcels, one 'RPO', Restricted Professional Office District section, and a 50 feet wide 'AG', Agricultural District buffer zoning around the edge of the development.

The applicant is requesting to re-zone a portion of the 'Cumberland Park' development to allow for single-family and duplex style residential units, located on one lot. The applicant is proposing 251 housing units at a density of approximately 6.2 units per acre. The applicant is leaving the 50 feet wide 'AG' buffer along the northern side of the property as is, but is incorporating the 'AG' buffer along the eastern side of the property into the 'PMF' zoning site plan. That portion however is located within the 100 year FEMA floodplain and the applicant is showing that there will be no development located within that area. The applicant is proposing a multi-phase development with Phase 2 being developed at a later time, should Phase 1 be successful. If the applicant decides to develop Phase 2, they will be required at that time to submit for a site plan amendment.

The applicant held a community meeting on February 25, 2025 where they answered questions from the community with Planning staff present. Staff has requested minor revisions to the proposed site plan and finds that with the revisions, the site plan will meet the technical requirements for approval.

On March 4, 2025, the Planning and Zoning Commission held a public hearing for this request. The

applicant was present to answer any questions. Neighbors were present to express concern regarding the future development of the site and the impact development would have on the local ecosystem.

As of Friday, March 21, 2025, of the 29 notices mailed, one was returned in favor and three were returned in opposition to the request for a total protest calculation of 3.96 percent. The opposition was generally against the impact that the development would have on the natural landscape of the area.

All other departments have reviewed the application and anticipate no significant impact on services and facilities by the proposed rezoning request.

RECOMMENDATION:

The Planning and Zoning Commission by a 6-0 vote recommends approval of the zone change from 'AG', Agricultural District, 'RPO', Restricted Professional Office District, and 'PCD', Planned Commercial Development District to 'PMF', Planned Multi-Family District with final site plan.

Attachments:
Ordinance
Location Map
Future Land Use Guide Map
Protest Map

Drafted/Recommended By:
Department Leader Kyle Kingma, AICP, CFM, Planning Director

Edited/Submitted By:
City Manager

ORDINANCE NO. O-2025-

AN ORDINANCE AMENDING THE CITY OF TYLER ZONING ORDINANCE OF THE CODE OF ORDINANCES OF THE CITY OF TYLER, TEXAS; BY CHANGING THE ZONING FROM 'AG', AGRICULTURAL DISTRICT, 'RPO', RESTRICTED PROFESSIONAL OFFICE DISTRICT, AND 'PCD', PLANNED COMMERCIAL DEVELOPMENT DISTRICT TO 'PMF', PLANNED MULTI-FAMILY DISTRICT WITH FINAL SITE PLAN ON TRACTS 1, 1K.1, OF ABST A0825 B ROBBINS, TRACT 3A OF ABST A0070 T BURBRIDGE, AND TRACT 1 OF ABST A0355 B FRY, THREE TRACTS CONTAINING A TOTAL OF APPROXIMATELY 92.31 ACRES OF LAND LOCATED NORTH OF THE NORTHEAST INTERSECTION OF CENTENNIAL PARKWAY AND ALLEN FARM ROAD (240 CENTENNIAL PARKWAY AND APPROXIMATELY 90 ACRES OF LAND EAST OF CENTENNIAL PARKWAY); DIRECTING THE AMENDMENT OF THE ZONING MAP; DIRECTING THE AMENDMENT OF THE FUTURE LAND USE GUIDE MAP; PROVIDING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Planning and Zoning Commission of the City of Tyler, Texas, and the City Council of the City of Tyler, Texas, in compliance with the Charter and the State law with reference to the zoning ordinance of the City of Tyler, Texas, and zoning map, have given requisite notices by publication and otherwise and after holding a due hearing and affording a full and fair hearing to all the property owners, generally and to the persons interested, situated in the affected area and in the vicinity thereof, the City Council is of the opinion that the zoning change should be made as set forth herein;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TYLER, TEXAS:

PART 1: That the following zone change is hereby approved as follows:

I. APPLICATION PD24-036

That the existing site development plan is hereby amended by approving the final site plan attached hereto as Exhibit "A" on the following described property zoned "PMF", Planned Multi-Family District, to wit:

On Tract 19C of ABST A0624 M UNIVERSITY, one Tract containing approximately 29.22 acres of land located at the southwest intersection of Oak Hill Boulevard and Crow Road (2850 Crow Road).

PART 2: That the City Manager is hereby ordered and directed to cause the zoning map to be amended to reflect the above described zoning.

PART 3: Should any section, subsection, sentence, provision, clause or phrase be held to be invalid for any reason, such holding shall not render invalid any other section, subsection, sentence, provision, clause, or phrase of this ordinance and same are deemed severable for this purpose.

PART 4: That any person, firm, or corporation violating any of the provisions of this ordinance shall be deemed guilty of a misdemeanor, and upon conviction thereof, shall be punished by a fine as provided in Section 1-4 of the Tyler Code. Each day such violation shall continue, or be permitted to continue, shall be deemed a separate offense. Since this ordinance has a penalty for violation, it shall not become effective until after its publication in the newspaper as provided by Section 85 of the Charter of the City of Tyler, Texas, which date is expected to be July 26th, 2024.

PASSED AND APPROVED this the 24th day of July A.D., 2024.

_____
DONALD P. WARREN, MAYOR
OF THE CITY OF TYLER, TEXAS

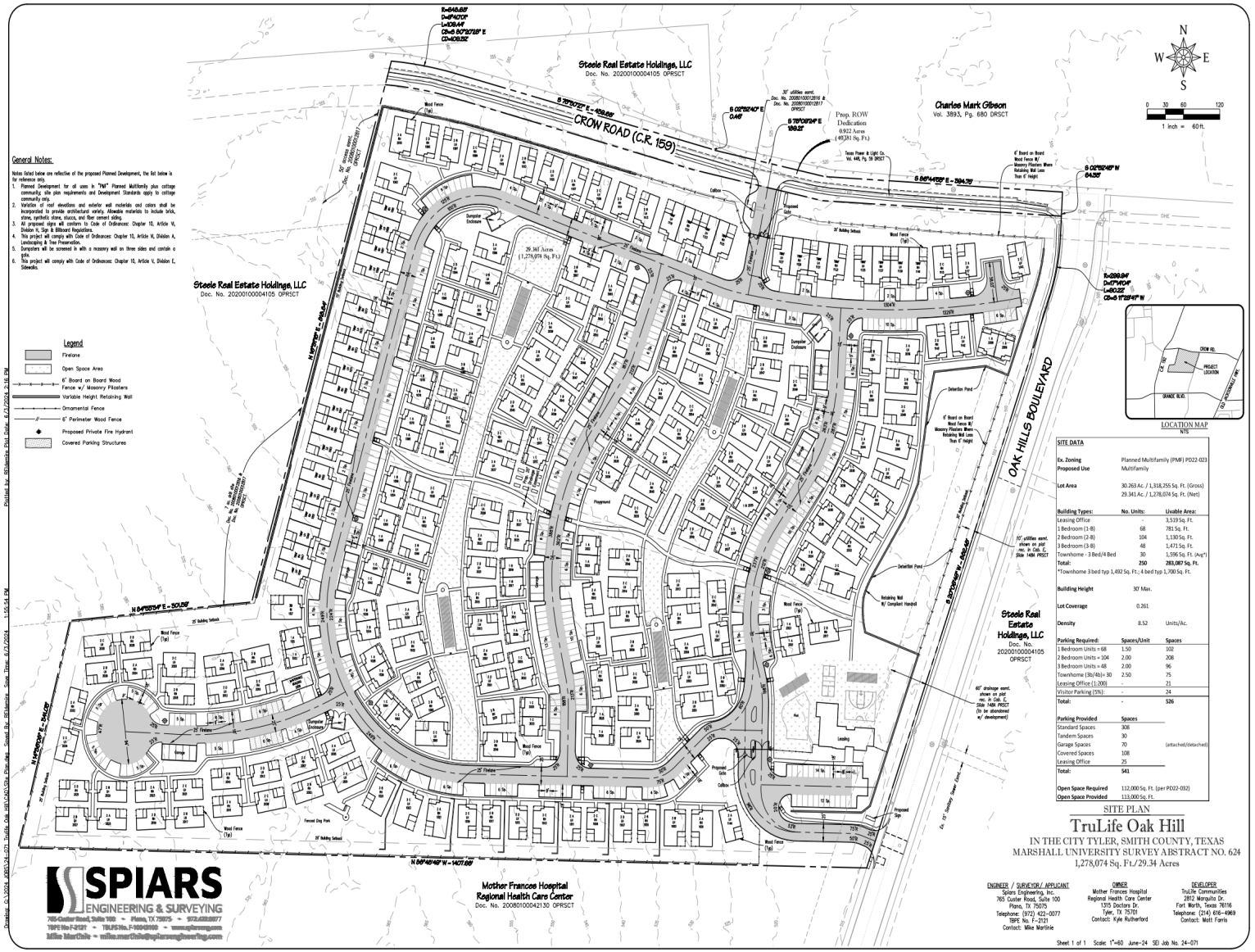
A T T E S T:

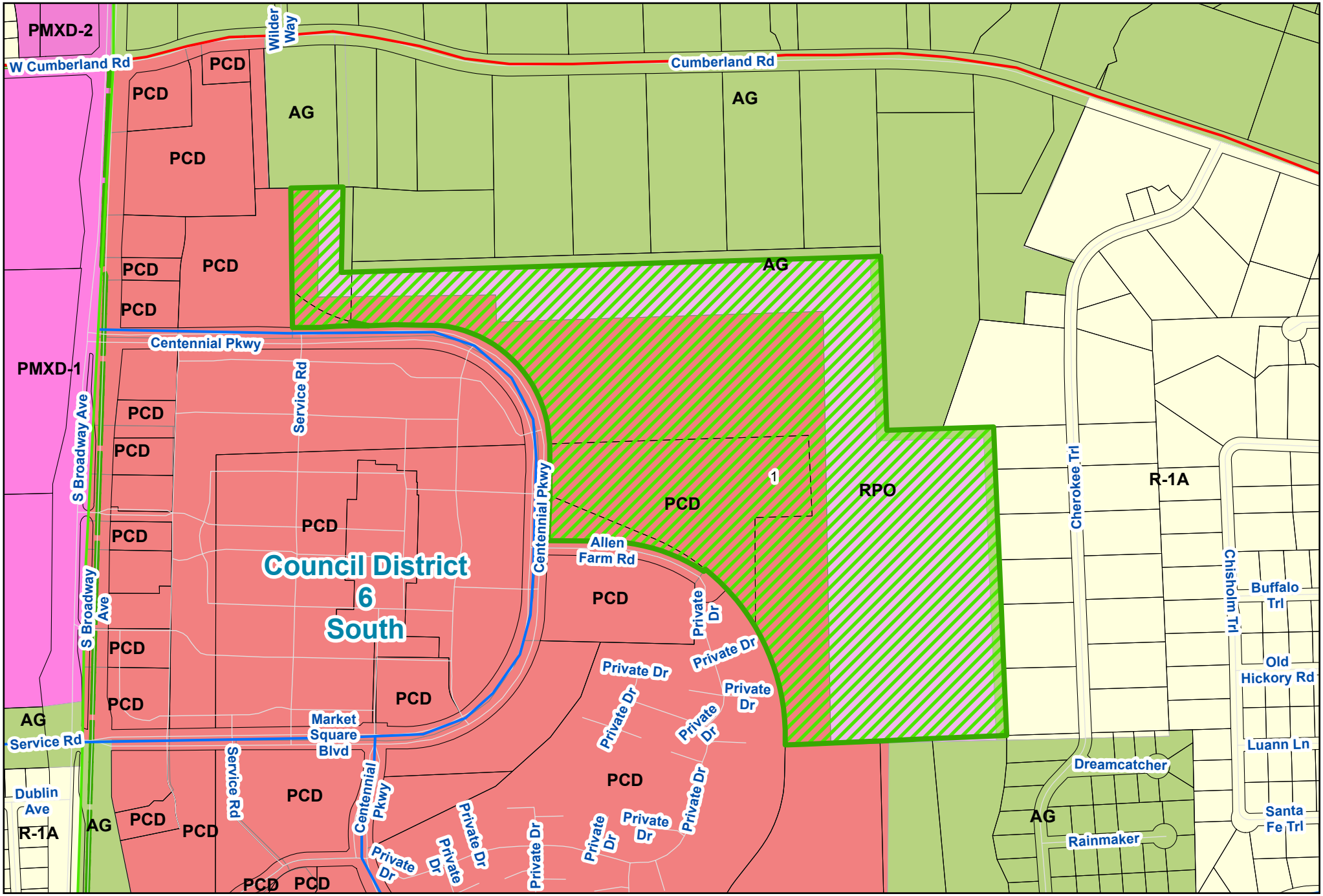
_____
CASSANDRA BRAGER, CITY CLERK

APPROVED:

_____
DEBORAH G. PULLUM,
CITY ATTORNEY

ORDINANCE NO. O-2024-
EXHIBIT “A”
FINAL SITE PLAN


Steele Real Estate Holdings, LLC
Doc. No. 20200100004105 OPRSCT
CROW ROAD (C.R. 159)
Charles Mark Gibson
Vol. 3893, Pg. 680 DRSCT
Prop. ROW Dedication
0.922 Acres
(40,181 Sq. Ft.)
Steele Real Estate Holdings, LLC
Doc. No. 20200100004105 OPRSCT
29.341 Acres
(1,278,074 Sq. Ft.)
OAK HILLS BOULEVARD
Steele Real Estate Holdings, LLC
Doc. No. 20200100004105 OPRSCT
Mother Frances Hospital Regional Health Care Center
Doc. No. 20080100042130 OPRSCT
N
W
E
S
0 30 60 120
1 inch = 60 ft.
LOCATION MAP
NTS
CROW RD.
PROJECT LOCATION
GRANDE BLVD.
OLD JACKSONVILLE HWY.
General Notes:
Notes listed below are reflective of the proposed Planned Development, the list below is for reference only.
1. Planned Development for all uses in "PMF" Planned Multifamily plus cottage community, site plan requirements and Development Standards apply to cottage community only.
2. Variation of roof elevations and exterior wall materials and colors shall be incorporated to provide architectural variety. Allowable materials to include brick, stone, synthetic stone, stucco, and fiber cement siding.
3. All proposed signs will conform to Code of Ordinances: Chapter 10, Article VI, Division II, Sign & Billboard Regulations.
4. This project will comply with Code of Ordinances: Chapter 10, Article VI, Division A, Landscaping & Tree Preservation.
5. Dumpsters will be screened in with a masonry wall on three sides and contain a gate.
6. This project will comply with Code of Ordinances: Chapter 10, Article V, Division E, Sidewalks.
Legend
Fireline
Open Space Area
6' Board on Board Wood Fence w/ Masonry Pilasters
Variable Height Retaining Wall
Ornamental Fence
6' Perimeter Wood Fence
Proposed Private Fire Hydrant
Covered Parking Structures
SITE DATA
Ex. Zoning: Planned Multifamily (PMF) PD22-023
Proposed Use: Multifamily
Lot Area: 30.263 Ac. / 1,318,255 Sq. Ft. (Gross); 29.341 Ac. / 1,278,074 Sq. Ft. (Net)
Building Types: | No. Units: | Livable Area:
Leasing Office | | 3,519 Sq. Ft.
1 Bedroom (1-B) | 68 | 781 Sq. Ft.
2 Bedroom (2-B) | 104 | 1,130 Sq. Ft.
3 Bedroom (3-B) | 48 | 1,471 Sq. Ft.
Townhome - 3 Bed/4 Bed | 30 | 1,596 Sq. Ft. (Avg*)
Total: | 250 | 283,087 Sq. Ft.
*Townhome 3 bed typ 1,492 Sq. Ft.; 4 bed typ 1,700 Sq. Ft.
Building Height: 30' Max.
Lot Coverage: 0.261
Density: 8.52 Units/Ac.
Parking Required: | Spaces/Unit | Spaces
1 Bedroom Units = 68 | 1.50 | 102
2 Bedroom Units = 104 | 2.00 | 208
3 Bedroom Units = 48 | 2.00 | 96
Townhome (3b/4b)= 30 | 2.50 | 75
Leasing Office (1:200) | - | 21
Visitor Parking (5%): | - | 24
Total: | - | 526
Parking Provided | Spaces
Standard Spaces | 308
Tandem Spaces | 30
Garage Spaces | 70 (attached/detached)
Covered Spaces | 108
Leasing Office | 25
Total: | 541
Open Space Required | 112,000 Sq. Ft. (per PD22-032)
Open Space Provided | 113,000 Sq. Ft.
SITE PLAN
TruLife Oak Hill
IN THE CITY TYLER, SMITH COUNTY, TEXAS
MARSHALL UNIVERSITY SURVEY ABSTRACT NO. 624
1,278,074 Sq. Ft./29.34 Acres
SPIARS ENGINEERING & SURVEYING
765 Custer Road, Suite 100 ~ Plano, TX 75075 ~ 972.422.0077
TBPE No. F-2121 ~ TBPLS No. F-10043100 ~ www.spiarseng.com
Mike Martinie ~ mike.martinie@spiarsengineering.com
ENGINEER / SURVEYOR/ APPLICANT
Spiars Engineering, Inc.
765 Custer Road, Suite 100
Plano, TX 75075
Telephone: (972) 422-0077
TBPE No. F-2121
Contact: Mike Martinie
OWNER
Mother Frances Hospital
Regional Health Care Center
1315 Doctors Dr.
Tyler, TX 75701
Contact: Kyle Rutherford
DEVELOPER
TruLife Communities
2812 Marquita Dr.
Fort Worth, Texas 76116
Telephone: (214) 616-4969
Contact: Matt Farris
Sheet 1 of 1 Scale: 1"=60 June-24 SEI Job No. 24-071



This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.

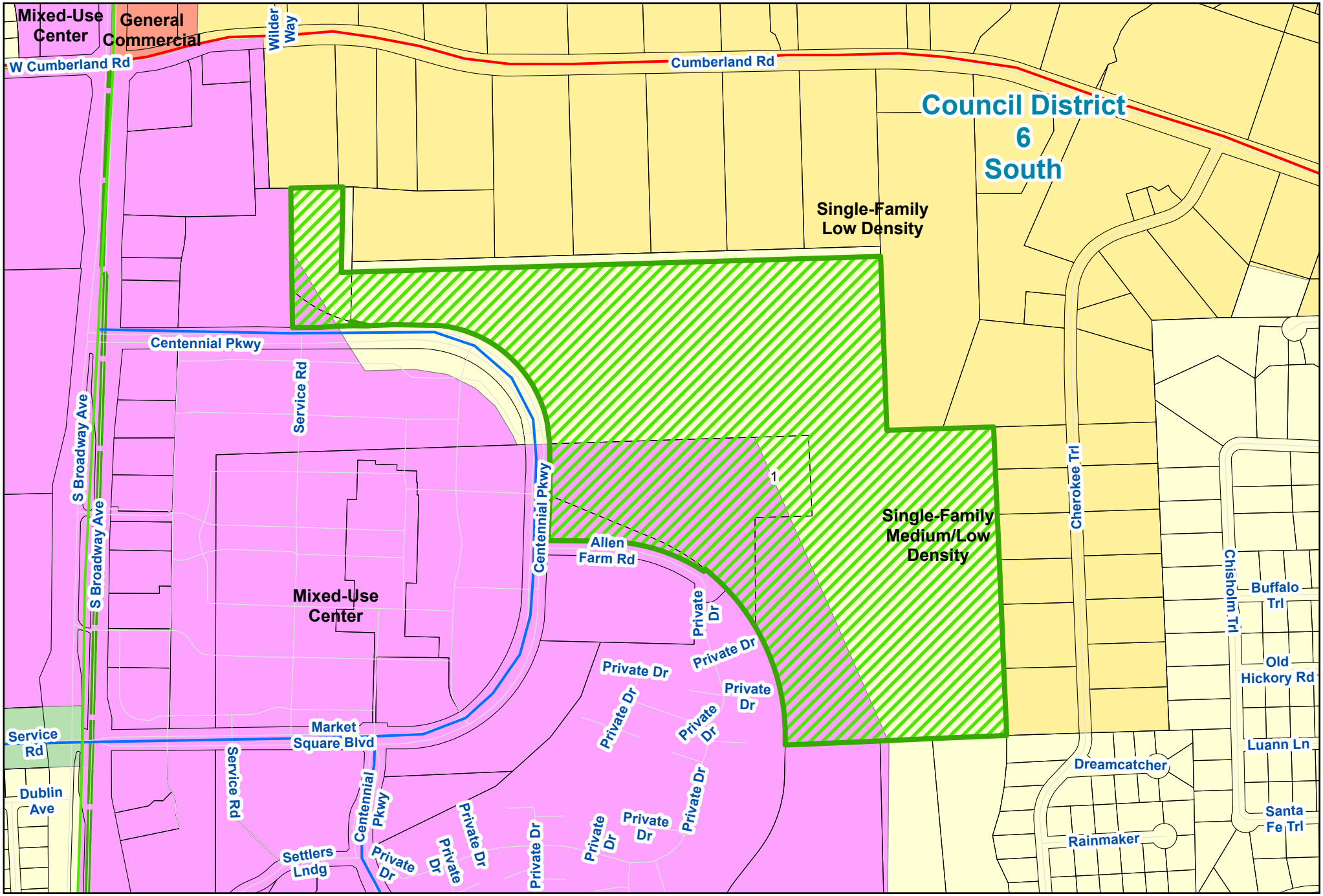
1 inch equals 600 feet

N

ZONING CASE

Zoning Case #: PD24-036
Current Zoning: PCD, RPO, AG
Proposed Zoning: PMF
ALLEN ROBERT H TESTAMENTARY TRUST ET AL

Subject Property



This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.

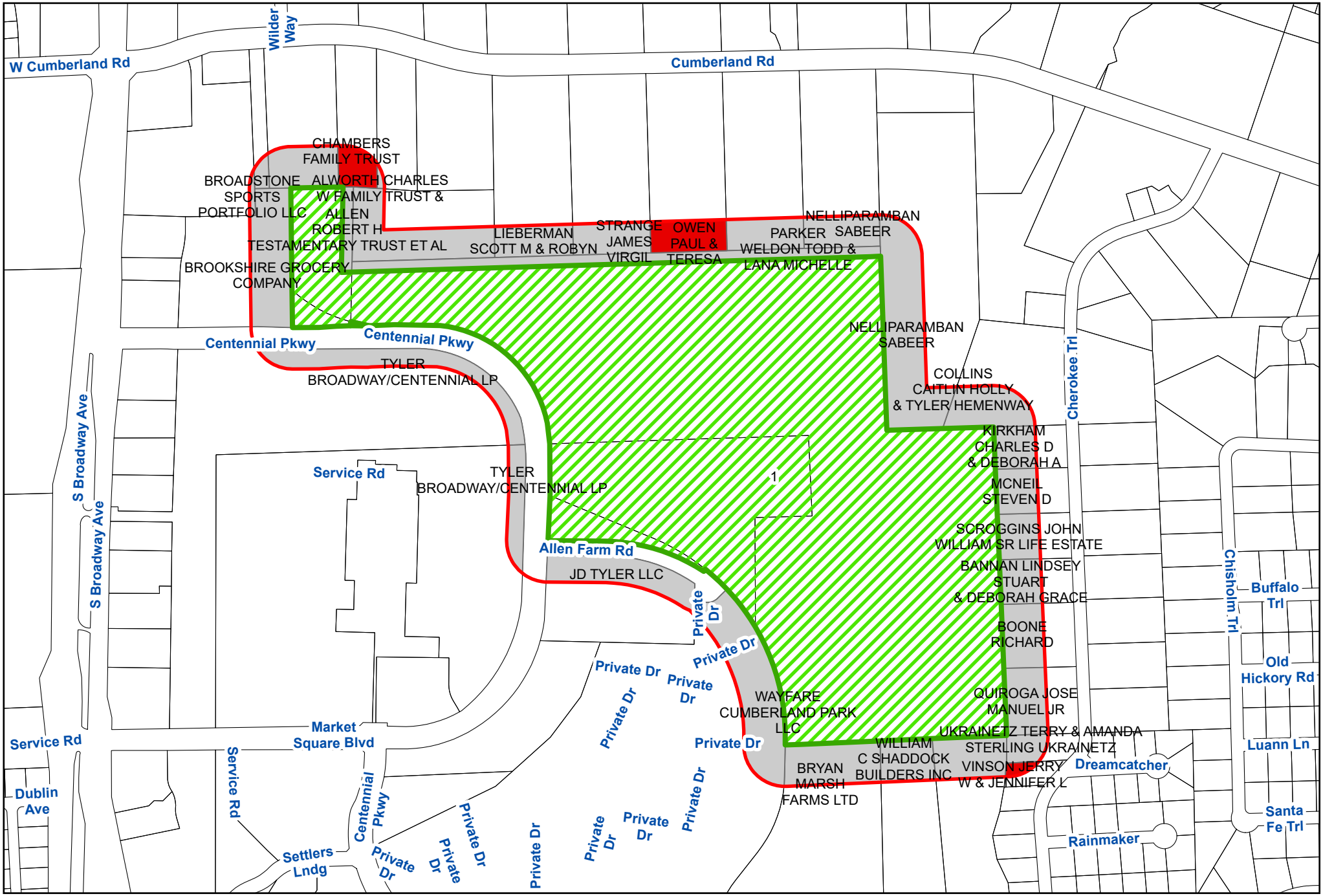
1 inch equals 600 feet

N

ZONING CASE

Zoning Case #: PD24-036
Current Zoning: PCD, RPO, AG
Proposed Zoning: PMF
ALLEN ROBERT H TESTAMENTARY TRUST ET AL

Subject Property



This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.

1 inch equals 600 feet

N

ZONING CASE

Zoning Case #: PD24-036
Current Zoning: PCD, RPO, AG
Proposed Zoning: PMF
ALLEN ROBERT H TESTAMENTARY TRUST ET AL

Subject Property
200' Mailed Notification Area
Protest Lots

241

CITY OF TYLER
CITY COUNCIL COMMUNICATION

Agenda Number. Z-3

Date: March 26, 2025

Subject: Z25-002 NEW DOOR PROPERTIES LLC (1204 KENNEDY ROAD) Request that the City Council consider adoption of an Ordinance approving a zone change from 'R-1B', Single-Family Residential District to 'R-1D', Single-Family Detached and Attached Residential District.

Item Reference:

The applicant is requesting the zone change to build a single-family home, on Lot 6A of NCB 557, one lot containing approximately 0.19 acres of land located southwest intersection of North Ross Avenue and Kennedy Road (1204 Kennedy Road).

According to the Unified Development Code (UDC), the 'R-1D', Single-Family Detached and Attached Residential District is primarily intended to accommodate single-family detached and attached housing, such as townhouses and rowhouses on small individual lots. In addition, the district allows churches, schools, and accessory buildings and uses. The maximum building height is 42 feet. Setback requirements are 25 feet in the front, 15 feet in the rear, zero feet on the interior side and 12 feet on the corner side. Minimum lot size is 3,000 square feet.

According to UDC Section 10-617, the City Council will consider the following approval criteria for zoning changes:

a. The application is complete and the information contained within the application is sufficient and correct enough to allow adequate review and final action;
b. The zoning change is consistent with the Tyler 1st Comprehensive Plan;
c. The zoning change promotes the health, safety, or general welfare of the city and the safe, orderly, and healthful development of the city;
d. The zoning change is compatible with the present zoning and/or conforming uses of nearby property and with the character of the neighborhood; and
e. The property to be rezoned is suitable for uses permitted by the District that would be applied by the proposed amendment.

According to UDC Section 10-587, the burden of proof or persuasion is on the applicant to show that an application complies with approval criteria.

The adjacent properties to the north, east south, and west are zoned 'R-1B', Single-Family Residential District and consist of a mixture of single-family homes and undeveloped lots.

The Tyler 1st Future Land Use Guide (FLUG) identifies this property as Single-Family Medium/Low Density. This request would amend the FLUG to Single-Family and Single-Family Attached.

The applicant is requesting a zone change to build a single-family home. The lot is irregularly shaped, and the applicant would like to take advantage of the reduced rear yard setback required for 'R-1D', Single Family Residential. In August, the initial application for the zone change was denied due to a miscommunication regarding whether construction had begun without the necessary permits. The applicant was not available at the time to provide clarification. After waiting for the required six-month period, the applicant is requesting reconsideration of the zone change.

On March 4, 2025, the Planning and Zoning Commission held a public hearing for this request. The applicant spoke in favor of the request.

As of Friday, March 21, 2025, of the 30 notices mailed, no notices were returned in favor or in opposition to the request.

All other departments have reviewed the application and anticipate no impact on services or facilities by the proposed rezoning request.

RECOMMENDATION:

The Planning and Zoning Commission by a 6-0 vote recommends approval of the zone change from 'R-1B', Single-Family Residential District to 'R-1D', Single-Family Detached and Attached Residential District.

Attachments:
Ordinance
Location Map
Future Land Use Guide Map
Notification Map

Drafted/Recommended By:
Department Leader Kyle Kingma, AICP, CFM, Planning Director

Edited/Submitted By:
City Manager

ORDINANCE NO. O-2025-

AN ORDINANCE AMENDING THE CITY OF TYLER ZONING ORDINANCE OF THE CODE OF ORDINANCES OF THE CITY OF TYLER, TEXAS; BY CHANGING THE ZONING FROM 'R-1B', SINGLE-FAMILY RESIDENTIAL DISTRICT R-1D', SINGLE-FAMILY DETACHED AND ATTACHED RESIDENTIAL DISTRICT ON LOT 6A OF NCB 557, ONE LOT CONTAINING APPROXIMATELY 0.19 ACRES OF LAND LOCATED AT THE SOUTHWEST INTERSECTION OF NORTH ROSS AVENUE AND KENNEDY ROAD (1204 KENNEDY ROAD); DIRECTING THE AMENDMENT OF THE ZONING MAP; DIRECTING THE AMENDMENT OF THE FUTURE LAND USE GUIDE; PROVIDING A SEVERABLITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Planning and Zoning Commission of the City of Tyler, Texas, and the City Council of the City of Tyler, Texas, in compliance with the Charter and the State law with reference to the zoning ordinance of the City of Tyler, Texas, and zoning map, have given requisite notices by publication and otherwise and after holding a due hearing and affording a full and fair hearing to all the property owners, generally and to the persons interested, situated in the affected area and in the vicinity thereof, the City Council is of the opinion that the zoning change should be made as set forth herein;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TYLER, TEXAS:

PART 1: That the following zone change is hereby approved as follows:

I. APPLICATION Z25-002

That the following described property, which has heretofore been zoned 'R-1B', Single-Family Residential District, shall hereafter bear the zoning classification of 'R-1D', Single-Family Detached and Attached Residential District, to wit:

> On Lot 6A of NCB 557, one lot containing approximately 0.19 acre of land located at the southwest intersection of North Ross Avenue and Kennedy Road (1204 Kennedy Road).

PART 2: That the City Manager is hereby ordered and directed to cause the zoning map to be amended to reflect the above described zoning and the Future Land Use to reflect Single-Family and Single-Family Attached.

PART 3: Should any section, subsection, sentence, provision, clause or phrase be held to be invalid for any reason, such holding shall not render invalid any other section, subsection, sentence, provision, clause or phrase of this ordinance and same are deemed severable for this purpose.

PART 4: That this ordinance shall be effective on and after its date of passage and approval by the City Council.

PASSED AND APPROVED this the 26th day of March A.D., 2025.

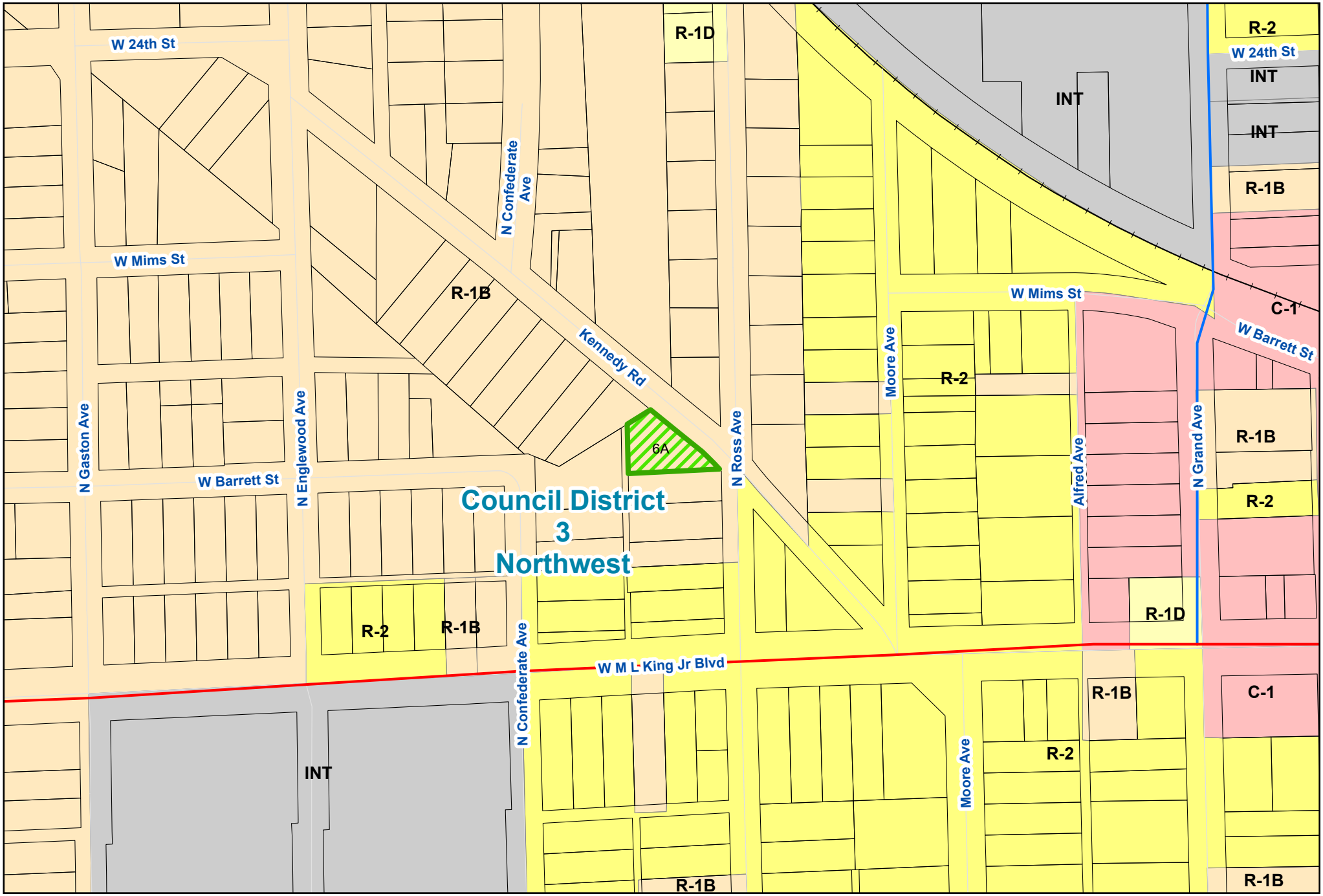
_____
DONALD P. WARREN, MAYOR
OF THE CITY OF TYLER, TEXAS

A T T E S T:

APPROVED:

_____
CASSANDRA BRAGER, CITY CLERK

_____
DEBORAH G. PULLUM,
CITY ATTORNEY



This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.

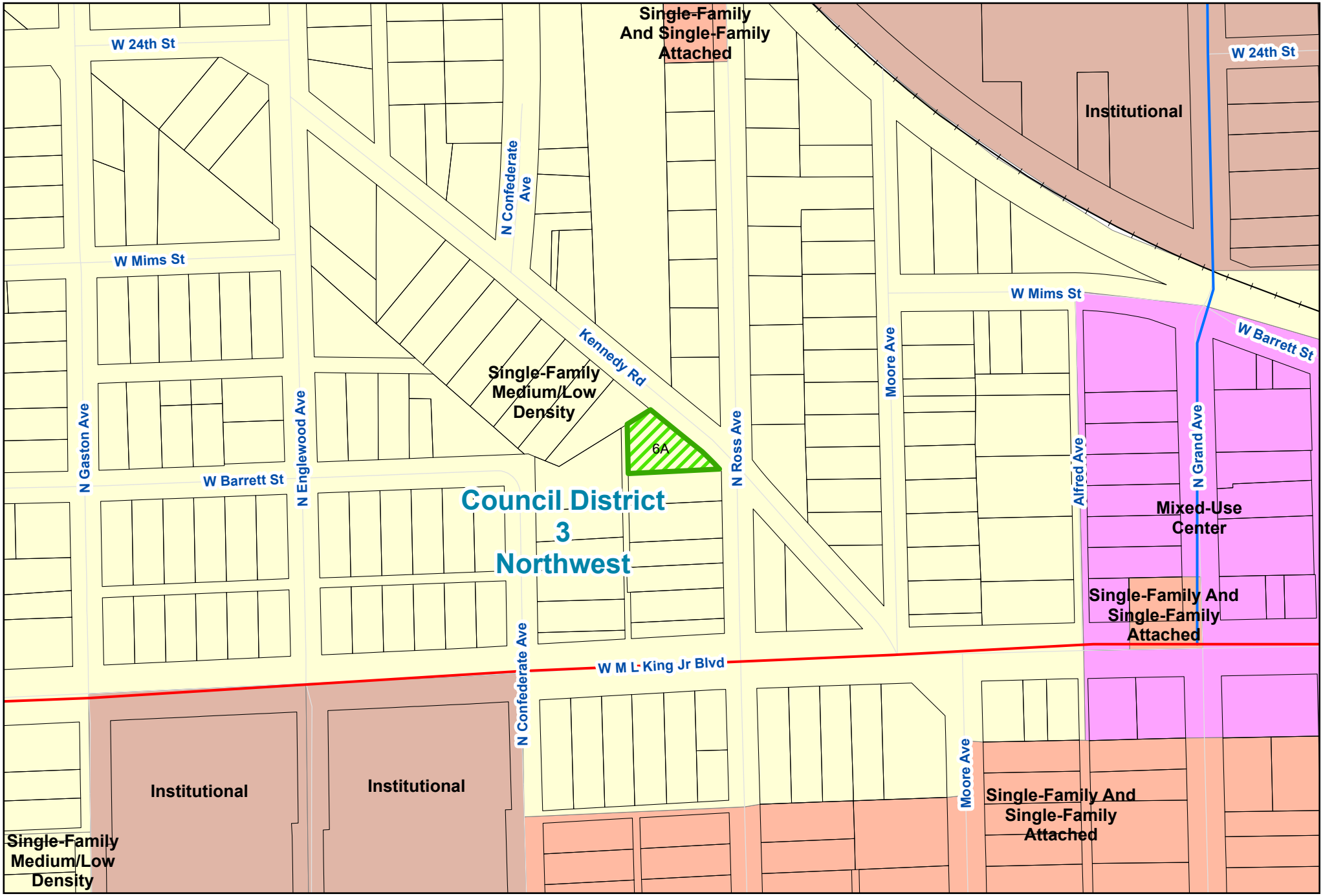
1 inch equals 200 feet

N

ZONING CASE

Zoning Case #: Z25-002
Current Zoning: R-1B
Proposed Zoning: R-1D
NEW DOOR PROPERTIES LLC

Subject Property



This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.

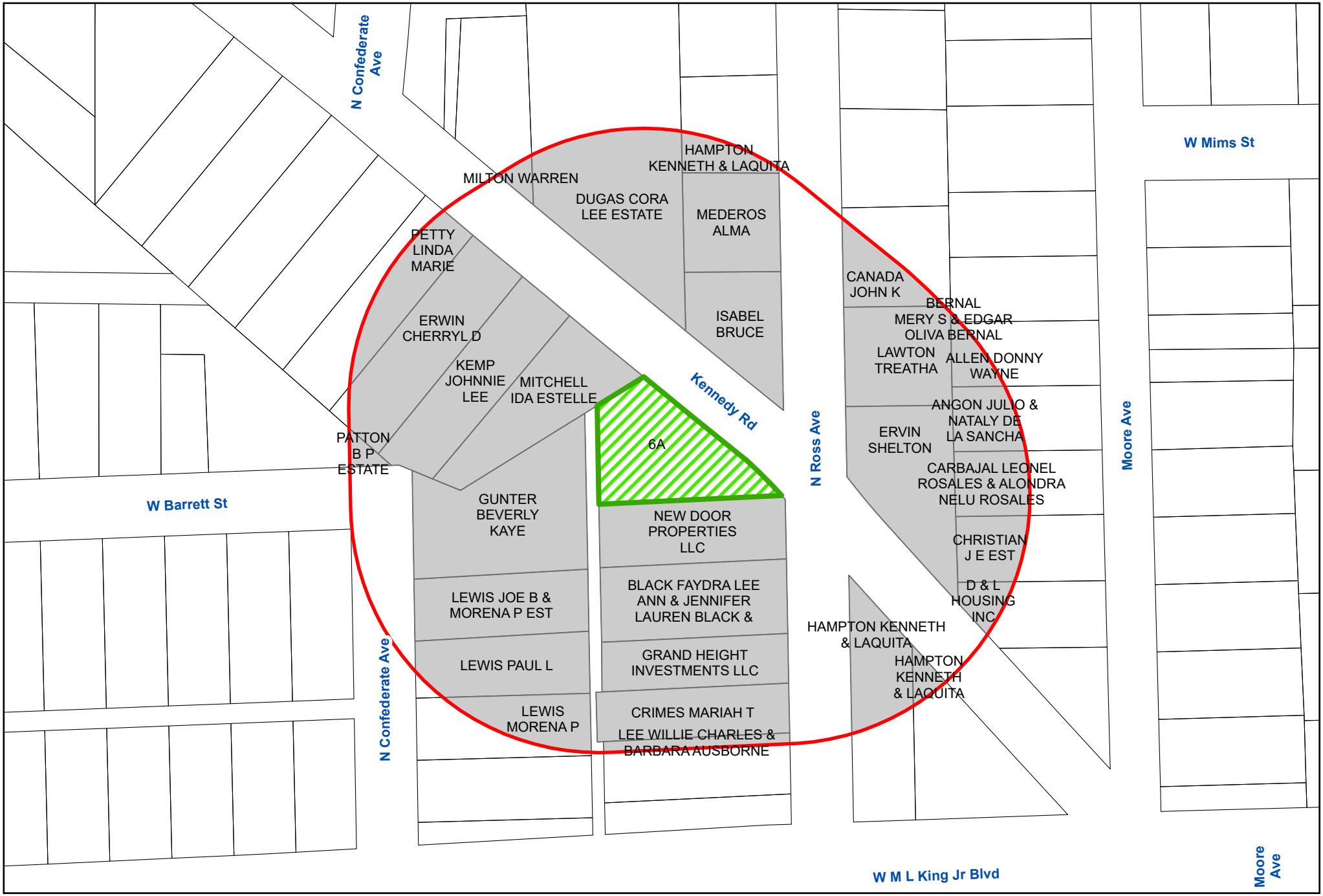
1 inch equals 200 feet

N

ZONING CASE

Zoning Case #: Z25-002
Current Zoning: R-1B
Proposed Zoning: R-1D
NEW DOOR PROPERTIES LLC

Subject Property



This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.

1 inch equals 100 feet

N

ZONING CASE

Zoning Case #: Z25-002
Current Zoning: R-1B
Proposed Zoning: R-1D
NEW DOOR PROPERTIES LLC

Subject Property

200' Mailed Notification Area

248

CITY OF TYLER
CITY COUNCIL COMMUNICATION

Agenda Number. Z-4

Date: March 26, 2025

Subject: Z25-001 REGINALD JENKINS (2120 NORTH GASTON AVENUE) Request that the City Council consider adoption of an Ordinance approving a zone change from 'R-1B', Single-Family Residential District to 'R-1D', Single-Family Detached and Attached Residential District.

Item Reference:

The applicant is requesting a zone change to build two detached single-family homes on Lot 3 of NCB 567, one lot containing approximately 0.18 acres of land located north of the northwest intersection of Martin Luther King Jr Boulevard and North Gaston Avenue (2120 North Gaston Avenue).

According to the Unified Development Code (UDC), the 'R-1D', Single-Family Detached and Attached Residential District is primarily intended to accommodate single-family detached and attached housing, such as townhouses and rowhouses on small individual lots. In addition, the district allows churches, schools, and accessory buildings and uses. The maximum building height is 42 feet. Setback requirements are 25 feet in the front, 15 feet in the rear, zero feet on the interior side and 12 feet on the corner side. Minimum lot size is 3,000 square feet.

According to UDC Section 10-617, the City Council will consider the following approval criteria for zoning changes:

a. The application is complete, and the information contained within the application is sufficient and correct enough to allow adequate review and final action.
b. The zoning change is consistent with the Tyler 1st Comprehensive Plan.
c. The zoning change promotes the health, safety, or general welfare of the city and the safe, orderly, and healthful development of the city.
d. The zoning change is compatible with the present zoning and/or conforming uses of nearby property and with the character of the neighborhood; and
e. The property to be rezoned is suitable for uses permitted by the district that would be applied by the proposed amendment.

According to UDC Section 10-587, the burden of proof or persuasion is on the applicant to show that an application complies with approval criteria.

All adjacent properties are zoned 'R-1B', Single-Family Residential District and are developed with single-family homes.

The Tyler 1st Future Land Use Guide (FLUG) identifies this property as Single-Family Medium/Low Density. This request would amend the FLUG to Single-Family and Single-Family Attached.

The applicant is requesting the zone change to subdivide the property into two lots. The property is currently undeveloped. The property has access to both North Gaston Ave and North Hill Avenue. The zone change would allow the applicant to build two detached single-family homes facing each street after subdividing the property. The request is consistent with the Tyler 1st goal of adding more residential rooftops in the North End.

On March 4, 2025, the Planning and Zoning Commission held a public hearing for this request. There was no significant discussion.

As of Friday, March 21, 2025, of the 21 notices mailed, no notices were returned in favor or in opposition to the request.

All other departments have reviewed the application and anticipate no significate impact on services and facilities by the proposed rezoning request.

RECOMMENDATION:

The Planning and Zoning Commission by a 6-0 vote recommends approval of the zone change from 'R-1B', Single-Family Residential District to 'R-1D', Single-Family Detached and Attached Residential District.

Attachments:
Ordinance
Location Map
Future Land Use Map
Notification Map

Drafted/Recommended By:
Department Leader Kyle Kingma, AICP, CFM, Planning Director

Edited/Submitted By:
City Manager

ORDINANCE NO. O-2025-

AN ORDINANCE AMENDING THE CITY OF TYLER ZONING ORDINANCE OF THE CODE OF ORDINANCES OF THE CITY OF TYLER, TEXAS; BY CHANGING THE ZONING FROM "R-1D",SINGLE-FAMILY DETACHED AND ATTACHED RESIDENTIAL DISTRICT IS PRIMARILY INTENDED TO ACCOMMODATE SINGLE-FAMILY DETACHED AND ATTACHED HOUSING, ON) LOT 3 OF NCB 567, ONE LOT CONTAINING APPROXIMATELY 0.18 ACRES OF LAND LOCATED NORTH OF THE NORTHWEST INTERSECTION OF MARTIN LUTHER KING JR BOULEVARD AND NORTH GASTON AVENUE (2120 NORTH GASTON AVENUE); DIRECTING THE AMENDMENT OF THE ZONING MAP; DIRECTING THE AMENDMENT OF THE FUTURE LAND USE GUIDE MAP; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Planning and Zoning Commission of the City of Tyler, Texas, and the City Council of the City of Tyler, Texas, in compliance with the Charter and the State law with reference to the zoning ordinance of the City of Tyler, Texas, and zoning map, have given requisite notices by publication and otherwise and after holding a due hearing and affording a full and fair hearing to all the property owners, generally and to the persons interested, situated in the affected area and in the vicinity thereof, the City Council is of the opinion that the zoning change should be made as set forth herein;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TYLER, TEXAS:

PART 1: That the following zone change is hereby approved as follows:

I. APPLICATION Z25-001

That the following described property, which has heretofore been zoned "R-1B", Single-Family Residential District, shall hereafter bear the zoning classification of "R-1D", Single-Family Detached and Residential District.

> On Lot 3 of NCB 567, one lot containing approximately 0.18 acres of land located north of the northwest intersection of Martin Luther King Jr Boulevard and North Gaston Avenue (2120 North Gaston Avenue).

PART 2: That the City Manager is hereby ordered and directed to cause the zoning map to be amended to reflect the above described zoning and the Future Land Use Guide to reflect Single-Family and Single-Family Attached.

PART 3: Should any section, subsection, sentence, provision, clause or phrase be held to be invalid for any reason, such holding shall not render invalid any other section, subsection, sentence, provision, clause or phrase of this ordinance and same are deemed severable for this purpose.

PART 4: That this ordinance shall be effective on and after its date of passage and approval by the City Council.

PASSED AND APPROVED this the 26th day of March A.D., 2025.

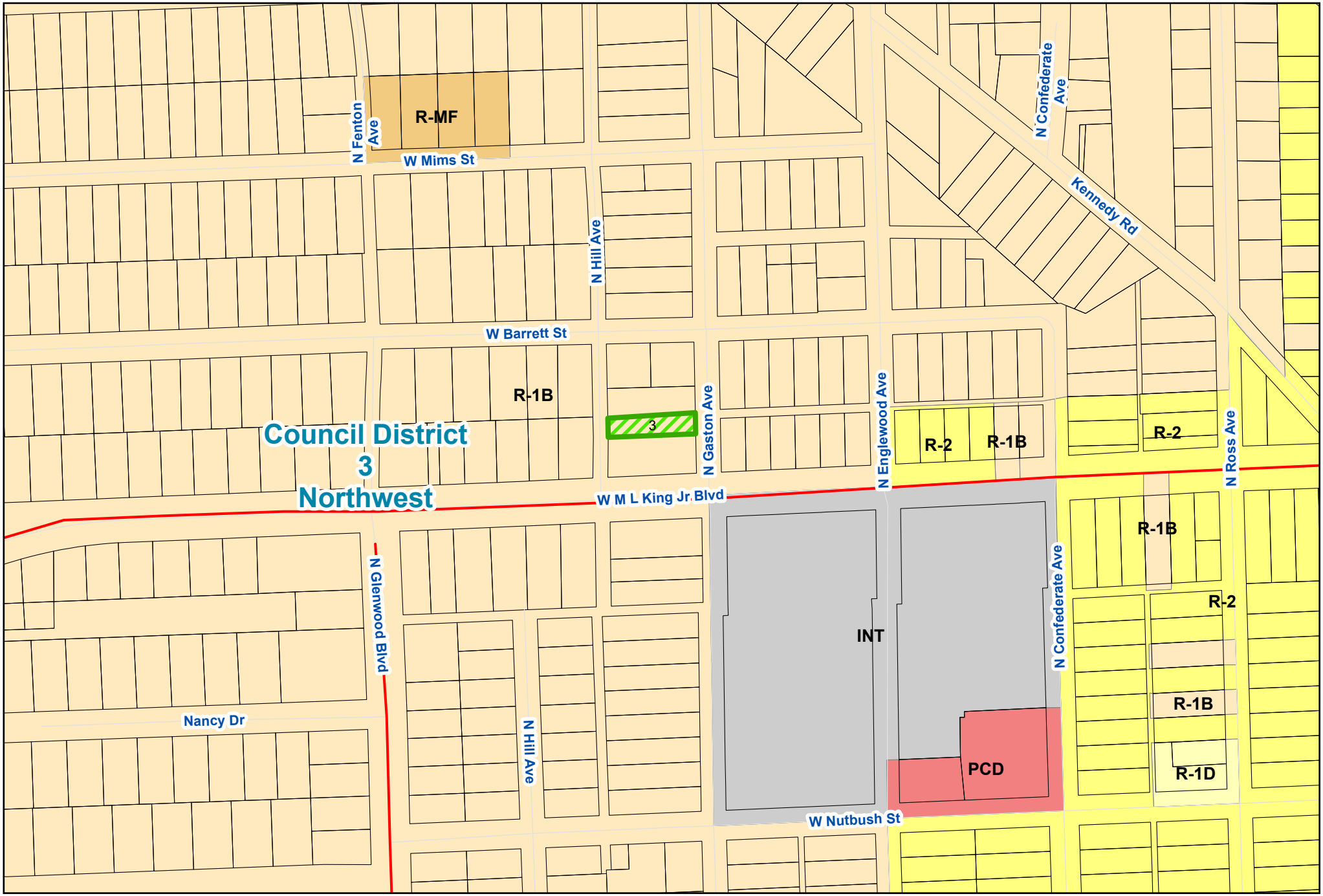
_____
DONALD P. WARREN, MAYOR
OF THE CITY OF TYLER, TEXAS

A T T E S T:

APPROVED:

_____
CASSANDRA BRAGER, CITY CLERK

_____
DEBORAH G. PULLUM,
CITY ATTORNEY



This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.

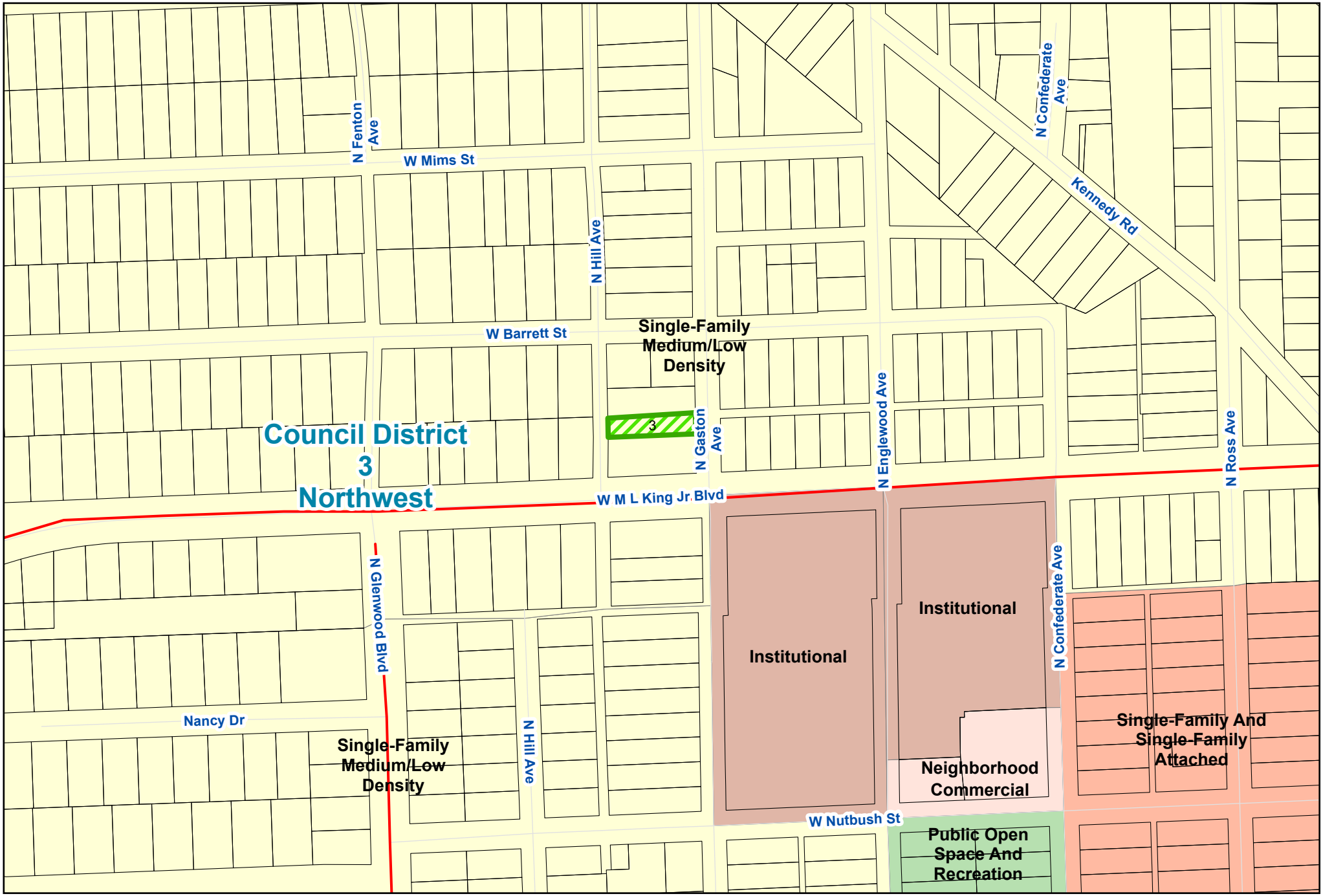
1 inch equals 250 feet

N

ZONING CASE

Zoning Case #: Z25-001
Current Zoning: R-1B
Proposed Zoning: R-1D
REGINALD JENKINS

Subject Property



This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.

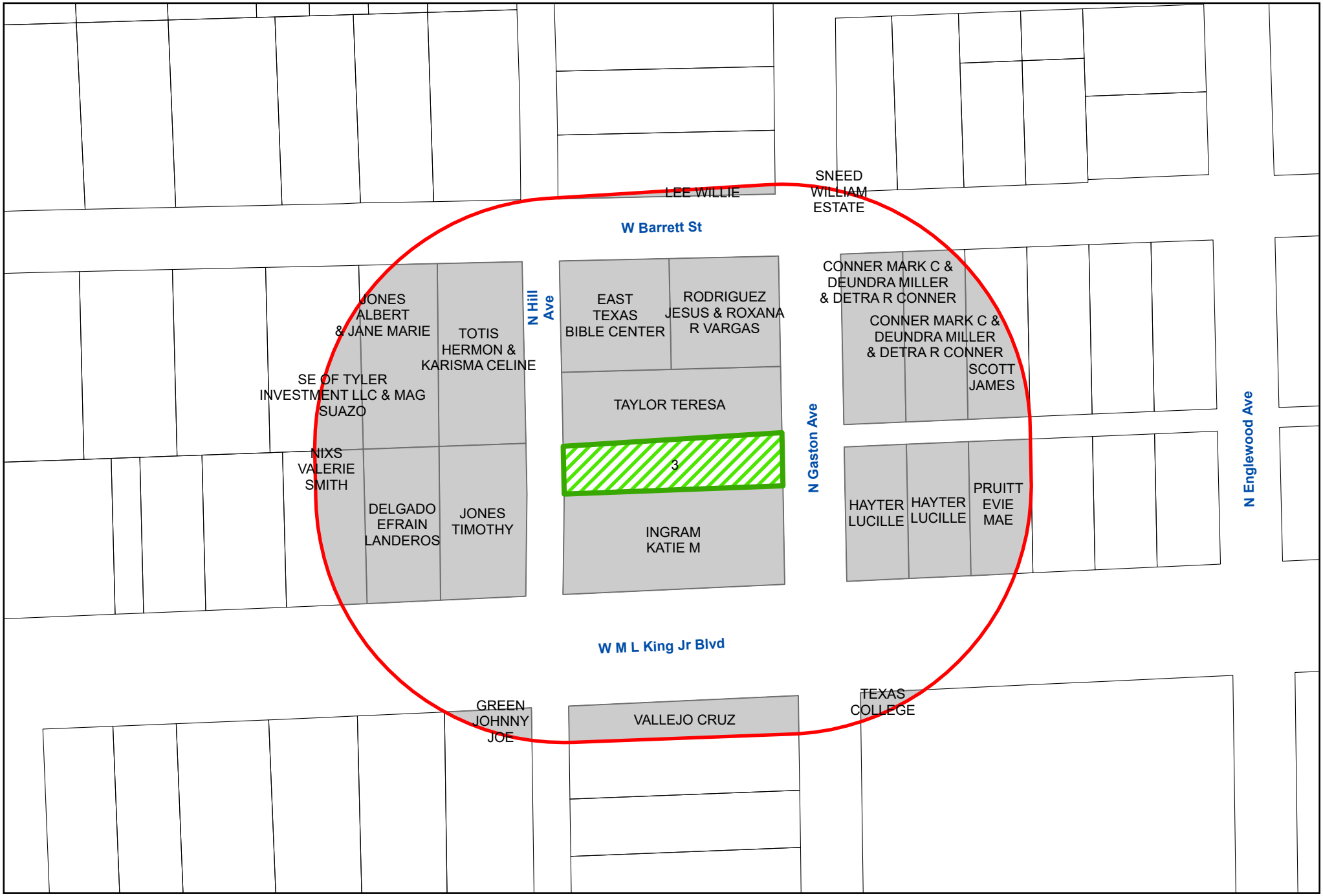
1 inch equals 250 feet

N

ZONING CASE

Zoning Case #: Z25-001
Current Zoning: R-1B
Proposed Zoning: R-1D
REGINALD JENKINS

Subject Property



This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.

1 inch equals 100 feet

N

ZONING CASE

Zoning Case #: Z25-001
Current Zoning: R-1B
Proposed Zoning: R-1D
REGINALD JENKINS

Subject Property

200' Mailed Notification Area

255

CITY OF TYLER
CITY COUNCIL COMMUNICATION

Agenda Number. R-1

Date: March 26, 2025

Subject: Request that the City Council consider adoption of a Resolution authorizing submission of an application by the Tyler Fire Department for and acceptance of grant funding through the Office of the Texas Governor's (OOG) Homeland Security Grant Division (HSGD) and for grant funding through the State Homeland Security Program (SHSP), as managed by the East Texas Council of Governments, to be used to support programs and projects aimed at maintaining and/or enhancing the City of Tyler's emergency preparedness and response capabilities.

Item Reference: **Office of the Texas Governor's (OOG) Homeland Security Grant Division (HSGD); Homeland Security Program (SHSP); East Texas Council of Governments (ETCOG); Grant #5359801**

The State of Texas Office of the Governor's (OOG's) Homeland Security Grant Division (HSGD) currently serves as the State's Administrative Agency (SAA) for the State Homeland Security Program (SHSP). The SHSP provides grant funding to support programs and projects aimed at maintaining and/or enhancing the City's emergency preparedness and response capabilities.

The Tyler Fire Department seeks authorization to apply for and accept grant funding. Certain Grants are currently available through the East Texas Council of Governments (ETCOG) and funded through Homeland Security and other funding sources. Currently, these grants do not require matching funds, and the Fire Department will not accept any matching requirements for them in the future. A Resolution of the City Council is required for each grant application.

GRANT #5359801/CHEMICAL DETECTION EQUIPMENT FOR THE REGIONAL EXPLOSIVE ORDNANCE DISPOSAL/HAZARDOUS MATERIALS RESPONSE TEAMS, IN THE AMOUNT OF $101,086.80.

This grant will allow funding for technology equipment for the Tyler Fire Department's EOD and Hazardous Materials Response Teams to service the City of Tyler and support emergency response to 14 counties in the East Texas Council of Governments (ETCOG) region. These teams will also support additional areas or agencies at the request of other governmental agencies and the State of Texas as needed and allowed.

RECOMMENDATION:

Request that the City Council consider adoption of a Resolution authorizing submission of an

application by the Tyler Fire Department for and acceptance of grant funding through the Office of the Texas Governor's (OOG) Homeland Security Grant Division (HSGD) and for grant funding through the State Homeland Security Program (SHSP), as managed by the East Texas Council of Governments, to be used to support programs and projects aimed at maintaining and/or enhancing the City of Tyler's emergency preparedness and response capabilities.

Attachments:
HSSP_Grant__Resolution_R-2025

Drafted/Recommended By:
Department Leader David Coble, Fire Chief

Edited/Submitted By:
City Manager

RESOLUTION NO. R-2025-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TYLER, TEXAS, AUTHORIZING SUBMISSION OF AN APPLICATION BY THE TYLER FIRE DEPARTMENT FOR, AND ACCEPTANCE OF, FUNDING THROUGH THE OFFICE OF THE GOVERNOR'S (OOG) HOMELAND SECURITY GRANT DIVISION (HSGD) FOR GRANT FUNDING THROUGH THE STATE HOMELAND SECURITY PROGRAM (SHSP), AS MANAGED BY THE EAST TEXAS COUNCIL OF GOVERNMENTS (ETCOG), FOR THE SUPPORT OF PROGRAMS AND PROJECTS AIMED AT MAINTAINING AND/OR ENHANCING THE CITY'S EMERGENCY PREPAREDNESS AND RESPONSE CAPABILITIES, ALONG WITH ANY GRANT AMENDMENTS CHANGING THE GRANT FUNDING LEVELS; AUTHORIZING THE CITY MANAGER OR DESIGNEE TO TAKE ALL ACTIONS NECESSARY IN CONNECTION WITH THE GRANT; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, it is the intent of the City Council to promote the public health, safety and welfare; and

WHEREAS, the Office of the Governor's (OOG's) Homeland Security Grant Division (HSGD) currently serves as the State Administrative Agency (SAA) for the State of Texas' State Homeland Security Program (SHSP) which provides grant funding that can be used to support projects and programs aimed at maintaining and/or enhancing the City of Tyler's emergency preparedness and response capabilities; and

WHEREAS, the City Council finds that it is in the best interest of the citizens of the City of Tyler to apply for grant funding to implement a project which would be implemented under the FY 25 SHSP; and

WHEREAS, the City Council has established its eligibility to apply for and receive funding through the FY 25 SHSP grant program; and

WHEREAS, it is considered to be in the public interest to obtain and use grant funds for the above public purpose(s); and

WHEREAS, the City Council hereby authorizes the City Manager of the City of Tyler or designee to apply for, accept, reject, alter or terminate the grant application on behalf of the City of Tyler; and

WHEREAS, the City Manager of the City of Tyler or designee is hereby authorized and directed to accept the grant for the described program(s) and public purpose(s), as well as any grant amendments increasing, decreasing or otherwise changing the funding levels; and

WHEREAS, in the event of loss or misuse of grant funds, the City of Tyler will return all funds to the State of Texas Office of the Governor.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TYLER, TEXAS:

PART 1: The City Council hereby approves the submission of the grant application for the **GRANT #5359801/CHEMICAL DETECTION EQUIPMENT FOR THE REGIONAL EXPLOSIVE ORDNANCE DISPOSAL/HAZARDOUS MATERIALS RESPONSE TEAMS** to the Texas Governor's (OOG) Homeland Security Grant Division (HSGD).

PART 2: That the filing of the grant application, and all actions taken in connection therewith, by City Staff, is hereby authorized and affirmed.

PART 3: That the City Council hereby resolves and affirms that the City of Tyler has legal authority to apply for the grant and to carry out the proposed project(s).

PART 4: That the City Council hereby resolves and affirms the City of Tyler's intent to comply with all of the assurances set forth in the grant agreement and all laws, regulations, and circulars incorporated by reference in the grant agreement.

PART 5: That the City Manager of the City of Tyler or designee is hereby authorized and directed to take all actions necessary in order to accept and use the grant to fulfill the public purpose(s) described above.

PART 6: That the City Manager of the City of Tyler or designee is hereby authorized and directed to accept the grant for the described program(s) and public purpose(s), as well as any grant amendments increasing, decreasing, or otherwise changing the funding levels.

PART 7: That the City Manager of the City of Tyler or designee is hereby authorized and directed to provide such additional information as may be required by the State of Texas Office of the Governor, the Governor's (OOG) Homeland Security Grant Division (HSGD), and/or the East Texas Council of Governments (ETCOG).

PART 8: That the City Council agrees that in the event of loss or misuse of grant funds, the City will return all such grant funds to the State of Texas Office of the Governor.

PART 9: That this Resolution shall take effect immediately upon its adoption.

PASSED AND APPROVED on this the day of March,2025.

DONALD P. WARREN, MAYOR
OF THE CITY OF TYLER, TEXAS

A T T E S T:

APPROVED:

CASSANDRA BRAGER, CITY CLERK

DEBORAH G. PULLUM,
CITY ATTORNEY

CITY OF TYLER
CITY COUNCIL COMMUNICATION

Agenda Number. M-1

Date: March 26, 2025

Subject: Request that the City Council consider authorizing the City Manager to execute a Capital Improvements Project contract, in the amount of $151,198.92, with Advanced Water Well Technologies for the Well Survey Phase 2 Project (Buyboard Contract #672-22) and adopt a Resolution reserving the right to reimburse expenditures with proceeds of future debt.

Item Reference:

Between July 18 and 22, 2022, the Texas Commission on Environmental Quality (TCEQ) Tyler Regional Office conducted an investigation of the City's water system to assess compliance with public water supply regulations. During this investigation, it was noted that several of the City's wells were not in use and appeared to be in a deteriorated state, as defined by 16 Texas Administrative Code (TAC) Chapter 76. Per these regulations, deteriorated wells must either be properly plugged with cement or repaired to a non-deteriorated state.

Upon further review of the initial investigation report, it was determined that the City had the option to conduct camera surveys of the wells to verify their condition. If a well is confirmed to be non-deteriorated, it may be temporarily capped rather than permanently pluggedâ€”offering a significantly more cost-effective solution. The capped wells will have to continue to be surveyed every five years.

To align with the City's compliance plan with TCEQ, Tyler Water Utilities (TWU) engaged Advanced Water Wells Technologies to perform camera surveys on Wells 2, 4, and 5, which were originally scheduled for decommissioning by December 31, 2024. The survey results confirmed that the casing in these wells remains in a non-deteriorated state, allowing the City to proceed with capping rather than permanent plugging.

This Well Survey Phase 2 contract with Advanced Water Wells Technologies will fund the capping of Wells 2, 4, and 5 and the camera survey of the remaining eight wells to assess their casing condition. Once the additional survey results are received, TWU will determine whether to temporarily cap or permanently plug the remaining wells, ensuring compliance with regulatory requirements in the most cost-effective manner.

RECOMMENDATION:

It is recommended that the City Council consider authorizing the City Manager to execute a Capital Improvements Project contract, in the amount of $151,198.92, with Advanced Water Well

Technologies for the Well Survey Phase 2 Project (Buyboard Contract #672-22) and adopt a Resolution reserving the right to reimburse expenditures with proceeds of future debt.

Attachments:
Well Survey Phase 2 Buyboard Proposal
Technical Sheet
Resolution.docx

Drafted/Recommended By:
Department Leader Nikki Ingram, P.E., Project Engineer/Kate Dietz, P.E., Director of Utilities

Edited/Submitted By:
City Manager

ADVANCED WATER WELL TECHNOLOGIES

QUOTATION

14394 E INTERSTATE HWY 10
CONVERSE, TX 78109
OFFICE: (830) 865-2362

PROJECT NAME / NUMBER: LL PLUGGING AND WELL SECUREMENT
QUOTATION NUMBER: 20250210-JW1
DATE: 2/10/2025
CUSTOMER P.O. NUMBER:

CUSTOMER NAME: CITY OF TYLER
ADDRESS (LINE 1):
ADDRESS (LINE 2):
PHONE NUMBER:
EMAIL ADDRESS:

PRIMARY SCOPE OF WORK: **PULL, CAMERA SURVEY, AND WELL SECUREMENT** | *SALES REP:* *Chris Richey*

No.	DESCRIPTION	Unit	Price	Line Total
1	FIELD LABOR HOURS TO MOBILIZE CREW TO LOCATION TO WELD ON SECURE LOCKING CAPS. DEMOBILIZE TO THE SHOP.	12	$ 300.00	$ 3,600.00
2	FUEL SURCHARGE	1	$ 244.80	$ 244.80
3	WELL #2 FIELD LABOR HOURS TO PREPARE WELLHEAD FOR A LOCKING WELL SEAL. INSTALL LOCKING 8" WELL CAP. CLEAN LOCATION. PROVIDE THE KEY TO THE CITY.	14	$ 330.00	$ 4,620.00
4	PARTS AND MATERIALS TO COMPLETE THE PROJECT TO INCLUDE BUT NOT LIMITED TO THE LOCKING CAP, ANCHOR BOLTS, SWAGE, AND PIPE.	1	$ 2,869.25	$ 2,869.25
5	PER DEIM	2	$ 550.00	$ 1,100.00
6	PROJECT SUPERVISOR RATE	2	$ 650.00	$ 1,300.00
7	WELL #4R FIELD LABOR HOURS TO PREPARE WELLHEAD FOR A LOCKING WELL SEAL. INSTALL LOCKING 8" WELL CAP. CLEAN LOCATION. PROVIDE THE KEY TO THE CITY.	14	$ 330.00	$ 4,620.00
8	PARTS AND MATERIALS TO COMPLETE THE PROJECT TO INCLUDE BUT NOT LIMITED TO THE LOCKING CAP, ANCHOR BOLTS, SWAGE, AND PIPE.	1	$ 2,869.25	$ 2,869.25
9	PER DEIM	2	$ 650.00	$ 1,300.00
10	PROJECT SUPERVISOR RATE	2	$ 650.00	$ 1,300.00
11	WELL #5 FIELD LABOR HOURS TO PREPARE WELLHEAD FOR A LOCKING WELL SEAL. INSTALL LOCKING 8" WELL CAP. CLEAN LOCATION. PROVIDE THE KEY TO THE CITY.	14	$ 330.00	$ 4,620.00
12	PARTS AND MATERIALS TO COMPLETE THE PROJECT TO INCLUDE BUT NOT LIMITED TO THE LOCKING CAP, ANCHOR BOLTS, SWAGE, AND PIPE.	1	$ 2,869.25	$ 2,869.25
13	PER DEIM	2	$ 550.00	$ 1,100.00
14	PROJECT SUPERVISOR RATE	2	$ 650.00	$ 1,300.00
15	FIELD LABOR HOURS TO MOBILIZE RIG AND TRUCK WITH CREW FROM AWWTEC SHOP TO LOCATION. DEMOBILIZE ALL EQUIPMENT FROM THE LOCATION TO AWWTEC SHOP.	36	$ 300.00	$ 10,800.00
16	FIELD LABOR HOURS TO MOBILIZE CAMERA TRUCK/TRAILER FROM AWWTEC SHOP TO THE LOCATION. DEMOBILIZE ALL EQUIPMENT FROM THE LOCATION BACK TO AWWTEC SHOP.	12	$ 225.00	$ 2,700.00
17	WELL #7 FIELD LABOR HOURS TO MOBILIZE FROM WELL TO WELL. RIG UP AND DISCONNECT ELECTRICAL AND PLUMBING. PULL THE PUMPING EQUIPMENT AND STACK ON SITE. SECURE WELL AND CLEAN SITE. DEMOBILIZE TO NEXT WELL.	42	$300.00	$ 12,600.00
18	WELL #7 CAMERA SURVEY	1	$900.00	$ 900.00
19	WELL #8 FIELD LABOR HOURS TO MOBILIZE FROM WELL TO WELL. RIG UP AND DISCONNECT ELECTRICAL AND PLUMBING. PULL THE PUMPING EQUIPMENT AND STACK ON SITE. SECURE WELL AND CLEAN SITE. DEMOBILIZE TO NEXT WELL.	42	$ 300.00	$ 12,600.00
20	WELL #8 CAMERA SURVEY	1	$ 900.00	$ 900.00
21	WELL #10 FIELD LABOR HOURS TO MOBILIZE FROM WELL TO WELL. RIG UP AND DISCONNECT ELECTRICAL AND PLUMBING. PULL THE PUMPING EQUIPMENT AND STACK ON SITE. SECURE WELL AND CLEAN SITE. DEMOBILIZE TO NEXT WELL.	40	$ 300.00	$ 12,000.00
22	WELL #10 CAMERA SURVEY	1	$ 900.00	$ 900.00
23	WELL #11 FIELD LABOR HOURS TO MOBILIZE FROM WELL TO WELL. RIG UP AND DISCONNECT ELECTRICAL AND PLUMBING. PULL THE PUMPING EQUIPMENT AND STACK ON SITE. SECURE WELL AND CLEAN SITE. DEMOBILIZE TO NEXT WELL.	40	$ 300.00	$ 12,000.00
24	WELL #11 CAMERA SURVEY	1	$ 900.00	$ 900.00
25	WELL #12 FIELD LABOR HOURS TO MOBILIZE FROM WELL TO WELL. RIG UP AND DISCONNECT ELECTRICAL AND PLUMBING. PULL THE PUMPING EQUIPMENT AND STACK ON SITE. SECURE WELL AND CLEAN SITE. DEMOBILIZE TO NEXT WELL.	42	$ 300.00	$ 12,600.00
26	WELL #12 CAMERA SURVEY	1	$ 900.00	$ 900.00
27	WELL #14 FIELD LABOR HOURS TO MOBILIZE FROM WELL TO WELL. RIG UP AND DISCONNECT ELECTRICAL AND PLUMBING. PULL THE PUMPING EQUIPMENT AND STACK ON SITE. SECURE WELL AND CLEAN SITE. DEMOBILIZE TO NEXT WELL.	40	$ 300.00	$ 12,000.00
28	WELL #14 CAMERA SURVEY	1	$ 900.00	$ 900.00
29	WELL #15 FIELD LABOR HOURS TO MOBILIZE FROM WELL TO WELL. RIG UP AND DISCONNECT ELECTRICAL AND PLUMBING. PULL THE PUMPING EQUIPMENT AND STACK ON SITE. SECURE WELL AND CLEAN SITE. DEMOBILIZE TO NEXT WELL.	44	$ 300.00	$ 13,200.00
30	WELL #15 CAMERA SURVEY	1	$ 900.00	$ 900.00
31	WELL #17 FIELD LABOR HOURS TO MOBILIZE FROM WELL TO WELL. RIG UP AND DISCONNECT ELECTRICAL AND PLUMBING. PULL THE PUMPING EQUIPMENT AND STACK ON SITE. SECURE WELL AND CLEAN SITE. DEMOBILIZE TO NEXT WELL.	44	$ 300.00	$ 13,200.00
32	WELL #17 CAMERA SURVEY	1	$ 900.00	$ 900.00
33	FUEL SURCHARGE FOR ALL THE EQUIPMENT	1	$ 1,280.00	$ 1,280.00
34	PER DIEM FOR CREW	16	$ 550.00	$ 8,800.00
34	PROJECT SUPERVISOR RATE FOR THE PROJECT	6	$ 650.00	$ 3,900.00
34	ADDITIONAL INSURANCE COVERAGE ABOVE INDUSTRY STANDARDS	1	$ 26,601.15	$ 26,601.15
34	PERFORMANCE BOND	1	$ 1,882.91	$ 1,882.91
34	PAYMENT BOND	1	$ 1,334.86	$ 1,334.86
34	BUYBOARD 672-22	1		$ -
35	FIELD LABOR HOURS TO MOBILIZE THE WELDER AND CREW TO LOCATION. PREPARE THE WELLHEAD FOR THE CAP INSTALLATION. INSTALL THE 8" LOCKING CAP AND SECURE THE WELL. LEAVE THE KEYS WITH THE CITY OFFICIAL.			
36	ALL FIELD LABOR HOURS TO PULL THE PUMPING EQUIPMENT ARE ESTIMATED FROM THE STATE WELL REPORTS AND THE INFORMATION WE FOUND WHILE PULLING THE PRIOR THREE WELLS. DUE TO NO NEWER INFORMATION ON THESE WELLS, THE HOURS MAY VARY. THE ACTUAL HOURS TO COMPLETE THE PROJECT WILL BE REFLECTED ON THE FINAL INVOICE.			

Taxable (Yes/No) : TBD Tax Rate: TBD % *Applicable sales tax will be charged when invoiced.*

Subtotal:	**$ 151,198.92**
Sales Tax:	**$ -**
Total:	**$ 151,198.92**

ALTERNATES:

Alt.1		$ -	$ -
Alt.2		$ -	$ -

Subtotal with Alternate:	$ 151,198.92
Sales Tax with Alternate:	$ -
Total with Alternate:	$ 151,198.92

Regulated by:
Texas Department of Licensing and Regulation
PO Box 12157 Austin, TX 78157 1-800-803-9202

SHIPMENT:

SHIPPING DETAILS:
Proposed Start Date:

All prices above are subject to Federal, State and Local Sales Taxes.
This quotation will automatically expire if Purchaser does not deliver a written acceptance to this contract by: 30 DAYS

Advanced Water Well Technologies
14394 E INTERSTATE HIGHWAY 10
CONVERSE, TX 78109
(Contractor)

ACCEPTANCE OF THIS CONTRACT: The above prices, specifications, and conditions are satisfactory to the purchaser and are hereby accepted with signature below. Fax, Email, or verbal conformation. Purchaser authorizes Advanced Water Well Technologies ("AWWT") and its subcontractors to do the work as specified. All work is to be completed as specified and according to standard industry practices. Any additional work or materials required due to unknown well conditions will result in an extra charge over and above the estimate. Our workers are fully covered by Workman's Compensation Insurance. We warranty our craftsmanship against craftsmanship defects for one year; defects to be determined on a case by case basis by AWWT. There is a manufacturers warranty on equipment for one year. The manufacturer determines if the equipment will be warrantied or not on a case by case basis. Payment is due upon receipt of invoice and balances past due after 30 days are subject to 15% interest per annum.

PURCHASER: _____ ADDRESS (LINE 1): _____

SIGNATURE: _____ ADDRESS (LINE 2): _____

DATE: _____ PHONE NUMBER: _____

WTCL-A SERIES - WATERTIGHT WELL CAPS ALUMINUM LOCKING

FEATURES:

- Aluminum Well Cap for Steel or PVC well casings.
- Easy to install and easy to remove cover for access to the well for maintenance.
- Double O-ring ensures a reliable watertight and vermin proof seal between cover and lower ring as well as between the lower ring and well casing.
- Two large 24 SS mesh vents (43.5% open area) ensure well can breathe during the pumping cycle as the water level is drawn down and replenishes to the static water level when the pump stops.
- Ground bolt supplied to facilitate grounding of the submersible pump and steel well casing. 3 set bolts secure the lower rings to the well casing and make a grounding bond to steel well casings.
- Locking feature provides a secure, tamper-proof installation, supplied with Locking Pin for 5/16" padlock shank.

SPECIFICATIONS:

- 1-1/4" FPT conduit connection

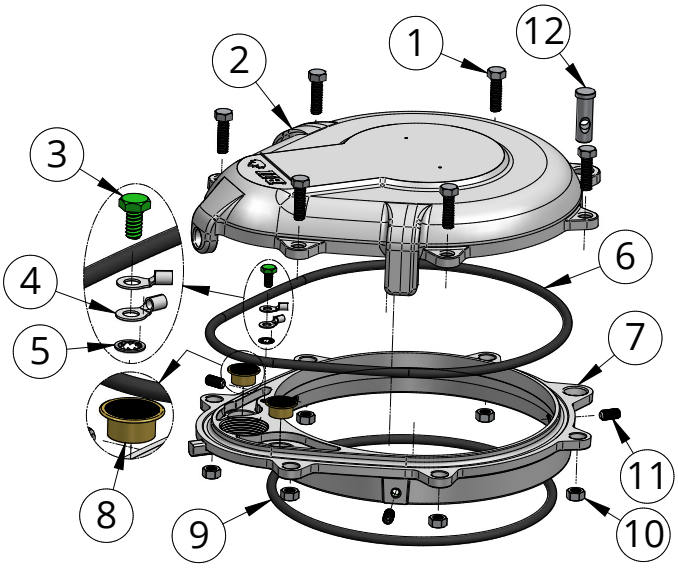
CERTIFICATIONS:

- ASSE Standard #1093-2019, WSC Standard PAS-97 (2019) Performance Requirements for Pitless Adapters, Pitless Units, and Well Caps
  - Section 3.5 Tamper Resistance for Sanitary Well Caps
  - Section 3.6 Venting for Sanitary Well Caps
  - Section 3.7 Water-Resistant Capability for Sanitary Well Caps

ASSE Standard #1093-2019 & WSC Standard PAS-97 (2019)

WTCL-A08
(Padlock NOT inlcuded)

MATERIAL LIST			
Item No.	**Qty.**	**Part Name**	**Material**
1	6	5/16-18 UNC x 1-1/8" long Hex Head Cap Screws per ANSI/ASME B18.2.1	Stainless Steel 18.8
2	1	8" Watertight Well Cap Top Cover	ADC 10 Aluminum
3	1	1/4-20 UNC x 1/2" long Zinc Plated Green Ground Bolt per ANSI/ASME B18.2.1	Stainless Steel 18.8
4	2	Tin Plated copper ring terminals for 8 gauge wire & 1/4" screw	Tin Plated Copper
5	1	Internal Tooth Retaining Washer	Stainless Steel 18.8
6	1	8" Watertight Top Cover O-Ring (AS568-449)	Nitrile Butadiene (NBR)
7	1	Well Cap Bottom Ring	ADC 10 Aluminum
8	2	Well Cap Vent	Brass Housing
			SS Screen
9	1	8" Watertight Casing O-Ring (AS568-446)	Nitrile Butadiene (NBR)
10	6	5/16-18 UNC Hex Nut per ANSI/ASME B18.2.1	Stainless Steel 18.8
11	3	5/16-18 UNC x 5/8" long Socket Screw Set per ANSI/ASME B18.2.1	Stainless Steel 18.8
12	1	Well Cap Locking Pin	304 SS

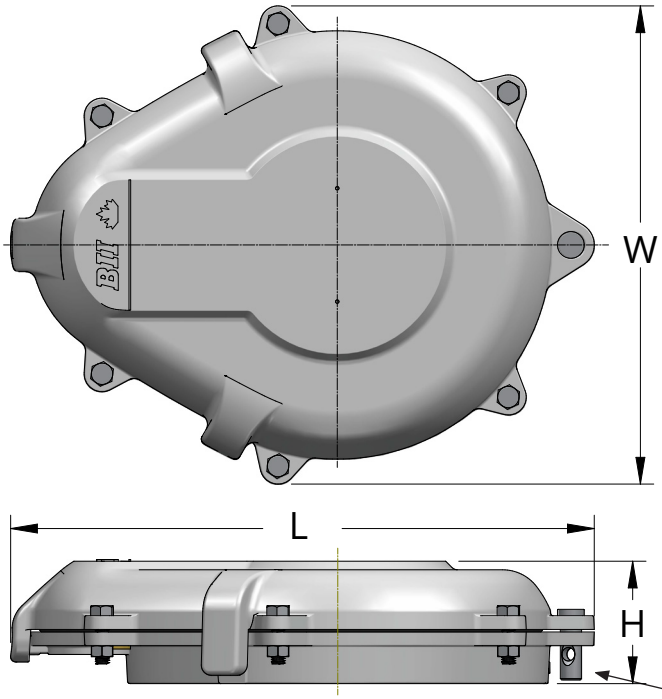


BOSHART INDUSTRIES

25 Whaley Avenue, PO Box 310, Milverton, ON CANADA N0K 1M0
Tel: 800-561-3164

boshart.com ♦ blog.boshart.com

© 2020 Boshart Industries Inc. All Rights Reserved.



WTCL-A08

Locking pin will accomodate 5/16" (7.95mm) padlock shank.

DIMENSIONS												
Part No.	Casing Size (in)		Conduit Connection (FPT)	Air Vent	L		W		H		Weight	
	I.D.	O.D.			in	mm	in	mm	in	mm	lb	kg
WTCL-A08	8	8-5/8	1-1/4"	(2) 3/4"	13.65	346.71	11.18	283.97	2.36	59.94	3.53	1.60
WTCL-A10	10	10-3/4	1-1/4"	(2) 3/4"	15.77	400.56	13.23	336.04	2.36	59.94	5.02	2.28
WTCL-A12	12	12-3/4	1-1/4"	(2) 3/4"	17.77	451.36	15.17	385.32	2.36	59.94	7.09	3.22

REPLACEMENT O-RINGS		
Part No	O-Ring Part Number	
	Top Cover (Item #6)	Well Casing (Item 9)
WTCL-A08	(AS568-449) WTC-TCOR-449	(AS568-446) WTC-TCOR-446
WTCL-A10	(AS568-453) WTC-TCOR-453	(AS568-450) WTC-TCOR-450
WTCL-A12	(AS568-457) WTC-TCOR-457	(AS568-454) WTC-TCOR-454

For more information on installation, adjustment, repair & operation, visit Boshart Knowledge Base at

SUPPORT.BOSHART.COM

BOSHART INDUSTRIES

25 Whaley Avenue, PO Box 310, Milverton, ON CANADA N0K 1M0
Tel: 800-561-3164

boshart.com ♦ blog.boshart.com

© 2020 Boshart Industries Inc. All Rights Reserved.

RESOLUTION NO. R-2025-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TYLER, TEXAS, DECLARING EXPECTATION TO REIMBURSE EXPENDITURES WITH PROCEEDS OF FUTURE DEBT FOR THE ENGINEERING, DESIGN, AND CONSTRUCTION OF THE WELL SURVEY PHASE 2 PROJECT; AND ESTABLISHING AN EFFECTIVE DATE.

STATE OF TEXAS §
§
COUNTY OF SMITH §
§
CITY OF TYLER §

WHEREAS, the City of Tyler, Texas (the "Issuer") reserves the right to issue debt for the engineering, design, and construction of the Well Survey Phase 2 Project (the "Project") and further intends to make certain capital expenditures with respect to the Project and currently reserves the right to reimburse the capital expenditures with proceeds of such debt; and

WHEREAS, under 26 CFR § 1.150-2 (the "Regulation"), to fund such reimbursement with proceeds of tax-exempt obligations, the Issuer must declare its expectation to make such reimbursement; and

WHEREAS, the Issuer desires to preserve its ability to reimburse the capital expenditures with proceeds of tax-exempt obligations,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TYLER TEXAS:

Part 1: That the City of Tyler reasonably expects to reserve the right to reimburse capital expenditures with respect to the Project with proceeds of future potential debt hereafter which may be incurred by the Issuer, and that this Resolution shall constitute a declaration of official intent under the Regulation. The maximum principal amount of obligations expected to be issued for the Project is $151,198.92.00

Part 2: That this Resolution shall be effective immediately upon adoption.

PASSED AND APPROVED, this the 26th day of March, 2025.

_____
DONALD P. WARREN, MAYOR OF THE CITY OF TYLER, TEXAS

ATTEST:

_____
CASSANDRA BRAGER, CITY CLERK

APPROVED:

_____
DEBORAH PULLUM, CITY ATTORNEY

CITY OF TYLER
CITY COUNCIL COMMUNICATION

Agenda Number. M-2

Date: March 26, 2025

Subject: Request that the City Council consider authorizing the City Manager to execute a contract for the "Group 9 Cleaning & Closed-Circuit Television (CCTV) Recording of Wastewater Lines, Basin 13", Bid No #25-018, with Pro-Pipe, Inc for $1,516,869.87.

Item Reference: **April 10, 2017 Consent Decree;**

The City of Tyler (the City) has entered into a Consent Decree with the United States Environmental Protection Agency (EPA) and the Texas Commission on Environmental Quality (TCEQ), effective April 10, 2017. As such, the City is required to access and perform assessments of its sanitary sewer collection system assets, i.e. manholes, gravity mains, lift stations, force mains, and air-release valves (ARVs).

The ninth group (year nine (9)) of the Consent Decree work continues with the cleaning and CCTV inspection of sanitary sewer lines across the City. The City was divided into basins to correspond with components of the capacity model, and then basins were prioritized according to criticality and size.

This contract will focus inspection and cleaning on small diameter lines (less than 18-inch) in Basin 13. Inspection of small diameter lines is most effectively done with a CCTV camera, as the more thorough multi-sensor inspection equipment is too large for use in small diameter pipes. In addition, cleaning of small diameter lines is more feasible with water jetting tools.

Bids were accepted and read aloud on Tuesday, March 11. There were seven (7) responsive bidders. The recommended bidder is the low bidder, Pro-Pipe, in the amount of $1,516,869.87

RECOMMENDATION:

It is recommended that the City Council consider authorizing the City Manager to execute a contract for the "Group 9 Cleaning & Closed-Circuit Television (CCTV) Recording of Wastewater Lines, Basin 13", Bid No #25-018, with Pro-Pipe, Inc for $1,516,869.87.

Attachments:
Low Bidder Memo and Bid Tab

Drafted/Recommended By:
Department Leader Tiffany Currie, P.E., Project Engineer ; Kate Dietz, P.E. Director of

Utilities

Edited/Submitted By:
City Manager

PIPELINE ANALYSIS LLC
WASTEWATER COLLECTION SYSTEM ENGINEERS

1115 Main Street
Garland, Texas 75040
800-637-0164

Memo

To: Tiffany Currie, P.E.
City of Tyler

From: Mattie Engels

Date: March 12, 2025

Re: Tyler Bid No: 25-018 Group 9 Cleaning and CCTV Basin 13

Attached for your review and approval is the bid tabulation for Bid No: 25-018, Group 9 Cleaning and CCTV Recording of Wastewater Lines Basin 13. We have reviewed the bids and noted discrepancies in Equix's and BCAC's written amounts which do not match the calculated total; however, the Total Bid amount is correct and the discrepancies do not impact the bid results.

Based on our review, Pro-Pipe Inc. is the low bidder, and the contract price is fair and reasonable. We recommend the City of Tyler move forward with award of Bid No. 25-018 to Pro-Pipe, Inc. If you have any questions, please give me a call.

Group 9 Cleaning and Closed Circuit Television (CCTV) Recording of Wastewater Lines Basin 13 Bid No: 25-018

Base Bid				Pro-Pipe Inc		Equix Integrity Southeast Inc		Ace Pipe Cleaning Inc		Pipe View America		AIMS Companies		National Power Rodding Corp		BCAC Underground LLC	
Bid Item	**Description**	**Units**	**Quantity**	**Unit Price**	**Total Price**	**Unit Price**	**Total Price**	**Unit Price**	**Total Price**	**Unit Price**	**Total Price**	**Unit Price**	**Total Price**	**Unit Price**	**Total Price**	**Unit Price**	**Total Price**
1	Mobilization, Bonds, and Insurance	LS	1	$ 25,304.97	$ 25,304.97	$ 150,000.00	$ 150,000.00	$ 15,000.00	$ 15,000.00	$ 3,500.00	$ 3,500.00	$ 18,000.00	$ 18,000.00	$ 105,000.00	$ 105,000.00	$ 15,000.00	$ 15,000.00
2	Clean 6-10" Wastewater Line	LF	491,730	$ 1.09	$ 535,985.70	$ 1.50	$ 737,595.00	$ 1.85	$ 909,700.50	$ 1.32	$ 649,083.60	$ 1.00	$ 491,730.00	$ 1.82	$ 894,948.60	$ 2.25	$ 1,106,392.50
3	CCTV 6-10" Wastewater Line	LF	491,730	$ 1.05	$ 516,316.50	$ 1.20	$ 590,076.00	$ 1.20	$ 590,076.00	$ 1.32	$ 649,083.60	$ 0.95	$ 467,143.50	$ 1.38	$ 678,587.40	$ 1.35	$ 663,835.50
4	Clean 12-18" Wastewater Line	LF	30,493	$ 1.06	$ 32,322.58	$ 1.95	$ 59,461.35	$ 6.35	$ 193,630.55	$ 1.81	$ 55,192.33	$ 1.00	$ 30,493.00	$ 5.01	$ 152,769.93	$ 2.25	$ 68,609.25
5	CCTV 12-18" Wastewater Line	LF	30,493	$ 1.05	$ 32,017.65	$ 1.50	$ 45,739.50	$ 1.30	$ 39,640.90	$ 1.81	$ 55,192.33	$ 1.00	$ 30,493.00	$ 1.50	$ 45,739.50	$ 1.35	$ 41,165.55
6	Clean 21-24" Wastewater Line	LF	8,771	$ 1.07	$ 9,384.97	$ 2.35	$ 20,611.85	$ 8.80	$ 77,184.80	$ 1.85	$ 16,226.35	$ 1.15	$ 10,086.65	$ 12.22	$ 107,181.62	$ 3.65	$ 32,014.15
7	CCTV 21-24" Wastewater Line	LF	8,771	$ 1.05	$ 9,209.55	$ 1.85	$ 16,226.35	$ 1.35	$ 11,840.85	$ 1.85	$ 16,226.35	$ 1.00	$ 8,771.00	$ 1.50	$ 13,156.50	$ 2.15	$ 18,857.65
8	Clean 30-36" Wastewater Line	LF	11,617	$ 1.18	$ 13,708.06	$ 4.45	$ 51,695.65	$ 14.95	$ 173,674.15	$ 2.16	$ 25,092.72	$ 2.00	$ 23,234.00	$ 18.37	$ 213,404.29	$ 6.10	$ 70,863.70
9	CCTV 30-36" Wastewater Line	LF	11,617	$ 1.21	$ 14,056.57	$ 3.35	$ 38,916.95	$ 3.00	$ 34,851.00	$ 2.16	$ 25,092.72	$ 1.00	$ 11,617.00	$ 1.50	$ 17,425.50	$ 3.15	$ 36,593.55
10	Clean 42" Wastewater Line	LF	862	$ 3.76	$ 3,241.12	$ 11.65	$ 10,042.30	$ 3.75	$ 3,232.50	$ 2.67	$ 2,301.54	$ 2.25	$ 1,939.50	$ 20.85	$ 17,972.70	$ 10.50	$ 9,051.00
11	CCTV 42" Wastewater Line	LF	862	$ 3.10	$ 2,672.20	$ 8.65	$ 7,456.30	$ 4.00	$ 3,448.00	$ 2.67	$ 2,301.54	$ 1.50	$ 1,293.00	$ 1.50	$ 1,293.00	$ 4.15	$ 3,577.30
12	Cleaning Reverse Set-up (Unable to traverse line on initial set-up)	EA	190	$ 20.00	$ 3,800.00	$ 175.00	$ 33,250.00	$ 450.00	$ 85,500.00	$ 1.00	$ 190.00	$ 100.00	$ 19,000.00	$ 125.00	$ 23,750.00	$ 100.00	$ 19,000.00
13	CCTV Reverse Set-up (Unable to traverse line on initial set-up)	EA	545	$ 50.00	$ 27,250.00	$ 125.00	$ 68,125.00	$ 175.00	$ 95,375.00	$ 1.00	$ 545.00	$ 200.00	$ 109,000.00	$ 125.00	$ 68,125.00	$ 125.00	$ 68,125.00
14	Root/Grease Removal, 6-10" Wastewater Line	LF	25,000	$ 1.22	$ 30,500.00	$ 1.50	$ 37,500.00	$ 8.65	$ 216,250.00	$ 3.00	$ 75,000.00	$ 2.00	$ 50,000.00	$ 2.50	$ 62,500.00	$ 3.75	$ 93,750.00
15	Root/Grease Removal, 12-18" Wastewater Line	LF	5,000	$ 1.22	$ 6,100.00	$ 2.50	$ 12,500.00	$ 15.85	$ 79,250.00	$ 4.00	$ 20,000.00	$ 2.75	$ 13,750.00	$ 3.00	$ 15,000.00	$ 4.25	$ 21,250.00
16	Protruding Tap Removal	EA	40	$ 350.00	$ 14,000.00	$ 500.00	$ 20,000.00	$ 500.00	$ 20,000.00	$ 350.00	$ 14,000.00	$ 350.00	$ 14,000.00	$ 550.00	$ 22,000.00	$ 750.00	$ 30,000.00
17	Traffic Control - Budgetary; no bid	LF	30,000	$ -	$ -	$ 1.20	$ 36,000.00	$ 14.00	$ 420,000.00	$ -	$ -	$ 0.10	$ 3,000.00	$ 5.00	$ 150,000.00	$ 5.00	$ 150,000.00
18	Fence R/R - Budgetary; no bid	LF	100	$ -	$ -	$ 31.25	$ 3,125.00	$ 22.50	$ 2,250.00	$ -	$ -	$ 0.25	$ 25.00	$ 75.00	$ 7,500.00	$ 55.00	$ 5,500.00
Total Base Bid					$ 1,275,869.87		$ 1,938,321.25		$ 2,970,904.25		$ 1,609,028.08		$ 1,303,575.65		$ 2,596,354.04		$ 2,453,585.15

Add Alternate				Pro-Pipe Inc		Equix Integrity Southeast Inc		Ace Pipe Cleaning Inc		Pipe View America		AIMS Companies		National Power Rodding Corp		BCAC Underground LLC	
Bid Item	**Description**	**Units**	**Quantity**	**Unit Price**	**Total Price**	**Unit Price**	**Total Price**	**Unit Price**	**Total Price**	**Unit Price**	**Total Price**	**Unit Price**	**Total Price**	**Unit Price**	**Total Price**	**Unit Price**	**Total Price**
19	Clean 6-18" Wastewater Line	LF	100,000	$ 1.31	$ 131,000.00	$ 1.75	$ 175,000.00	$ 6.35	$ 635,000.00	$ 1.47	$ 147,000.00	$ 1.10	$ 110,000.00	$ 1.82	$ 182,000.00	$ 2.65	$ 265,000.00
20	CCTV 6-18" Wastewater Line	LF	100,000	$ 1.10	$ 110,000.00	$ 1.35	$ 135,000.00	$ 1.30	$ 130,000.00	$ 1.47	$ 147,000.00	$ 1.15	$ 115,000.00	$ 1.38	$ 138,000.00	$ 1.35	$ 135,000.00
Total Add Alternate					$ 241,000.00		$ 310,000.00		$ 765,000.00		$ 294,000.00		$ 225,000.00		$ 320,000.00		$ 400,000.00

Total Bid (Base Bid + Add Alternate)				**$ 1,516,869.87**		**$ 2,248,321.25**		**$ 3,735,904.25**		**$ 1,903,028.08**		**$ 1,528,575.65**		**$ 2,916,354.04**		**$ 2,853,585.15**	

*Equix's Total Bid written amount is Two million two thousand forty-eight three hundred twenty-one and twenty-five cents. The number used was $2,248,321.25

BCAC's Base Bid written amount is Two million four hundred fifty-three five hundred eighty-five and fifteen cents. The number used was $2,453,585.15

BCAC's Total Bid written amount is Two million eight hundred fifty thousand five hundred eighty-five and fifteen cents. The number used was $2,853,585.15

Compiled By:

PIPELINE ANALYSIS

TBPE Firm Registration No: F-6538

Mattie A. Engels

Mattie Engels, P.E.
V.P. Engineering

CITY OF TYLER
CITY COUNCIL COMMUNICATION

Agenda Number. M-3

Date: March 26, 2025

Subject: Request that the City Council consider authorizing the City Manager to enter into an agreement with MHS Planning & Design to prepare Stewart Park design plans, in the amount of $67,500.00.

Item Reference:

MHS Planning & Design will provide design services which will include surveying, detailed site, park, and utility design, all necessary jurisdictional permitting, the identification of utility conflicts (if any), coordination with utility companies and outside agencies, environmental coordination, and any other items necessary to successfully develop the project.

The City of Tyler Parks Department will be developing Stewart Park to receive a new playground equipment, a walking trail, pavilions, a restroom, as well as educational features. In addition, special care will be given to the structure of the original residence. The Stewart Park property was originally donated to the City of Tyler in October 2012 by local philanthropists and long-time residents of the St. Louis community, Gladys and T.B. Stewart.

MHS Planning & Design shall have responsibility for compliance with all applicable laws, rules, regulations, ordinances and codes. Other services provided by MHS Planning & Design will include data collection, base map preparation, topographical survey, master plan, contract documents, geotechnical services, environmental review, accessibility services bidding and construction assistance as needed. The project will be funded by Capital Parks Improvement Fund.

RECOMMENDATION:

Request that the City Council consider authorizing the City Manager to enter into an agreement with MHS Planning & Design to prepare Stewart Park design plans, in the amount of $67,500.00.

Attachments:
Stewart Park Proposal

Drafted/Recommended By:
Department Leader Leanne Robinette, Director of Parks and Recreation

Edited/Submitted By:
City Manager

February 28th, 2025

Leanne Robinette, Director of Parks and Recreation
City of Tyler
Via Email: lrobinette@tylertexas.com

RE: Stewart Park

Dear Ms. Robinette,

It is my pleasure to submit this proposal for professional services for your property located in Tyler, TX as shown in Exhibit 'A'. The following scope of services outlines the professional services to be performed in association with the project. This proposal is being submitted for your review and approval.

Project Description

The proposed project is the design of a new park for the City of Tyler located at 2707 Frankston Hwy (west side of the street). The improvements will include but not be limited to pavilion, restroom, playground, trail system that will connect to Legacy Trail Ph. 2, pedestrian seating, outdoor learning area, landscaping, irrigation, and educational signage.

Our scope of services for this project is as follows:

1. **Preliminary Design - $17,500**
    a. Preliminary Civil Engineering
        i. Incorporation of the approved schematic plan into the site survey (scope listed below), preliminary grading analysis, and update of the schematic plan based on findings.
        ii. Preliminary drainage analysis of creek area to initially size the trail crossing structure.
        iii. We will make any revisions required by regulating authorities to bring the design into compliance with applicable codes or the changes required because of some error or omission on the part of MHS Planning and Design.
    b. Survey
        i. 50'X50' grid of site for the scope of work shown in Exhibit A.
        ii. Tie in all existing utilities, improvements, and structures near the proposed scope of work.
        iii. Collect inverts and rim elevations on all sanitary and storm structures
        iv. Existing underground utilities that will be located based on locations provided by Texas One-call (811). The effort does not include a sub-surface utility investigation.
    c. Geotechnical Engineering
        i. Provide subsurface exploration and testing for the trail (1 boring to a depth of 6'), outdoor learning area (1 boring to a depth of 10'), restroom (1 boring to a depth of 15'), and pavilion (1 boring to a depth of 20').
        ii. Provide preliminary geotechnical recommendations for the design of each of these elements.

2. **Design - $34,000**
    a. Civil Engineering
        i. Based on the approved preliminary design documents, coordinate and/or prepare detailed 60%, 90% and sealed 100% construction drawings and specifications for the Project. The construction drawings and specifications will be prepared for the full project and shall be bid and awarded under one construction contract.
        ii. Furnish to the Client construction plans and specifications. These documents typically include the following sheets, but all may not be required for this project:
            - Cover Sheet
            - Site Plan
            - Erosion Control Plan and Notes
            - Drainage Area Map and Calculations
            - Drainage Plan
            - Grading Plan
            - Paving Plan and Horizontal Control
            - Site Utilities (Water and Wastewater)
            - Project Details
            - Structural Engineering for Pavilion Foundation
            - Electrical Engineering for Pavilion Lighting and Park Lighting
            - Landscaping Plans and Details
            - Irrigation Plans and Details

3. **Construction Administration – $16,000**
    a. Bidding Services including addendums, RFI's or any other items needed during this process.
    b. Conduct preliminary kick-off construction meeting with City and contractor.
    c. Monthly site visits to observe the progress and quality of work and a monthly conference call with client and contractor.
    d. Check samples, catalog data, laboratory testing, shop drawings, mill tests of materials and equipment, and other data which the Contractor is required to submit, only for the conformance with the design concept.
    e. Review and request approval of the contractor's pay applications based on the on-site observations of design professional.
    f. Conduct a Substantial Complete inspection of the project and develop a punch list.
    g. Conduct a final inspection of the Project for conformance with the design and recommend in writing final payment to the contractor.

Preparation of the following items and any other items not listed have been excluded from this proposal but can be provided in an additional service agreement.

TxDOT Permits	Off-Site Utilities	Wetland Delineation/404 Permitting
Detention	Off-Site Roadway Design	Lake Permitting
Flood Studies	Traffic Impact Analysis	Demolition of Ex. House

Based on this scope of services, our lump sum fee for the project is $67,500. This fee is based on a total contract budget as shown in the preliminary cost estimate and provided as Exhibit 'B' of this agreement. If the construction amount deviates the consultant will coordinate additional services with the City accordingly. The Construction Phase fee is based on a construction schedule of 5 months. If this phase exceeds 5 months, MHS will proceed with this scope of work on an hourly basis unless otherwise directed by the Owner.

If you find this proposal meets your needs, please have the appropriate party sign below on the space provided, retain one copy for your file and return one to use. Once we receive the signed proposal, we will begin work. If you have any questions or need us to modify our proposal, please let me know.

Sincerely,

Approved _____

Date_____

William H. Spencer, P.E.
President & Professional Engineer

MHS
PLANNING & DESIGN

2025 MHS Hourly Rates

Engineering

Senior Professional Engineer.....$240.00 per hour
Professional Engineer.....$165.00 per hour
Graduate Engineer.....$125.00 per hour
Civil Engineering Intern.....$80.00 per hour

Landscape Architecture

Senior Landscape Architect.....$240.00 per hour
Landscape Architect.....$165.00 per hour
Landscape Designer.....$105.00 per hour
Landscape Intern.....$80.00 per hour

Planning

Senior Planner.....$210.00 per hour
Planner.....$125.00 per hour
Planning Intern.....$80.00 per hour

Graphic Design

Senior Graphics Designer.....$225.00 per hour
Graphics Designer.....$140.00 per hour

Drafting

Senior CAD Designer.....$145.00 per hour
CAD Designer.....$115.00 per hour
CAD Drafter.....$95.00 per hour

Office Admin

Word Processing/Clerical.....$75.00 per hour
Mileage.....2025 Standard IRS
Reproduction, Aerial photography, etc.....Cost plus 15%

A service charge of 1.5% per month (18% annual rate) will be added to all balances 30 days past due and will continue each month until the past due amount is received.

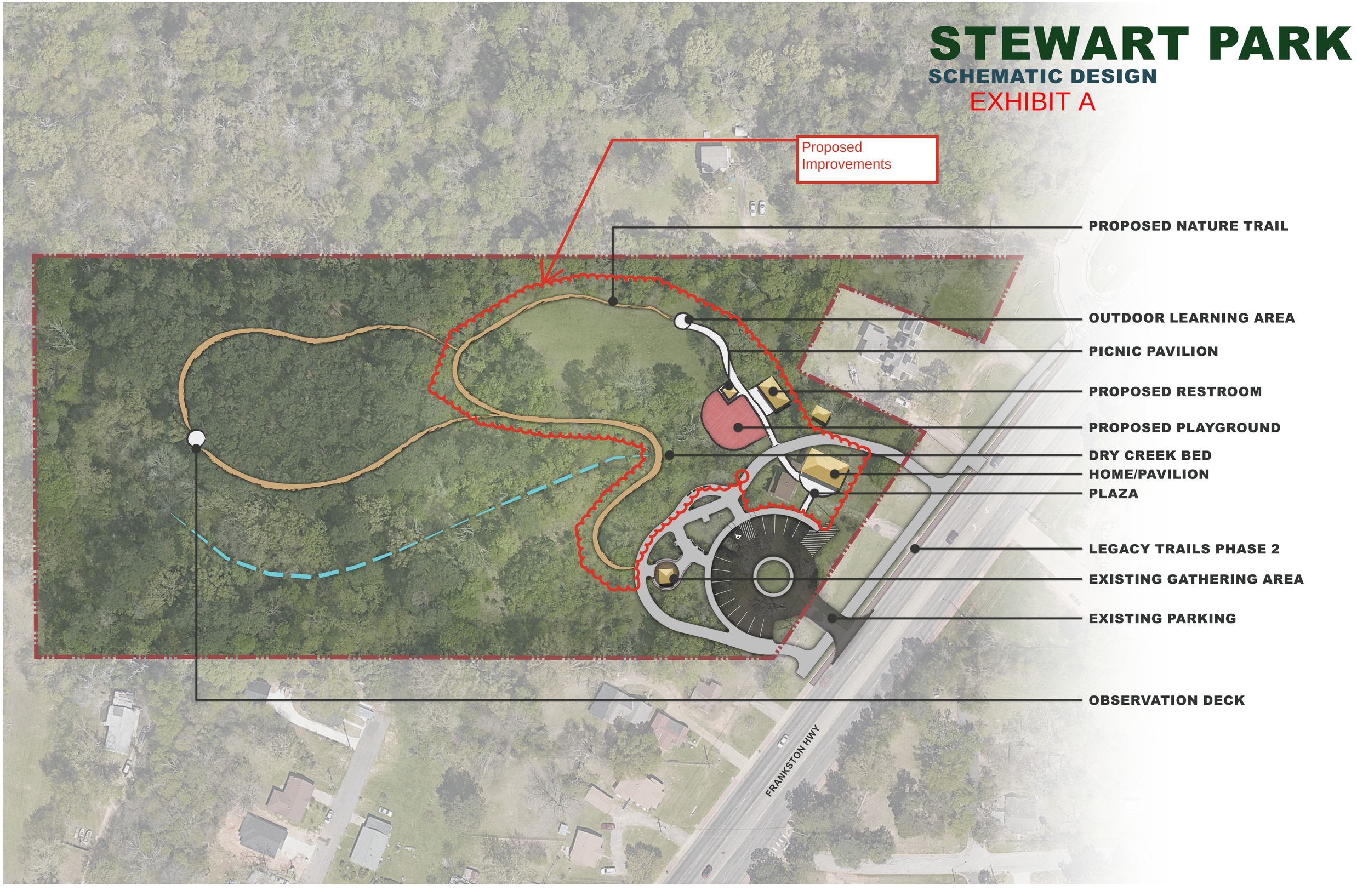
MHS Planning & Design
Stewart Park Schedule

Preliminary Reporting Phase Includes Survey, Geotech & Final Ph. 1 Site Plan	April – May 2025
Design Phase Includes Construction Plans and Technical Specifications	June - July 2025
Construction Administration Includes Bid Phase, Inspections & Monthly Site Visits	August 2025 – February 2026

STEWART PARK

SCHEMATIC DESIGN

EXHIBIT A



Stewart Park - Tyler, Texas

	Description	Unit	Quantity	Unit Price	Total Cost
Start-Up					
	Mobilization	LS	1	$ 20,000.00	$ 20,000.00
	General Conditions	LS	1	$ 40,000.00	$ 40,000.00
	Total Start-Up				**$ 60,000.00**
Erosion Control					
	Misc. Erosion Control	AL	1	$ 6,500.00	$ 6,500.00
	Construction Entrance	EA	1	$ 2,500.00	$ 2,500.00
	Total Erosion Control				**$ 9,000.00**
Excavation and Demo					
	Unclassified Excavation (Avg. 1' grading throughout site)	CY	418	$ 15.00	$ 6,270.00
	Strip, Stock Pile, and Replace Ex. Topsoil (Avg. 1/2' throughout site)	CY	209	$ 14.00	$ 2,926.00
	6" Compacted Subgrade	SF	1,887	$ 2.00	$ 3,773.00
	Misc. Clearing, and Grubbing	AC	1	$ 5,000.00	$ 5,000.00
	Selective Tree Removal and Clearing	AL	1	$ 10,000.00	$ 10,000.00
	Total Excavation and Demo				**$ 27,969.00**
Paving					
	Picnic Area Paving	SF	815	$ 8.50	$ 6,927.50
	Plaza	SF	0	$ 8.50	$ -
	Trail (6' wide)	LF	150	$ 51.00	$ 7,650.00
	Concrete Playground Border	LF	112	$ 18.00	$ 2,016.00
	Soft Surface Trail	LF	0	$ 25.00	$ -
	Total Paving				**$ 16,593.50**
Utilities					
	Misc. Storm Sewer	AL	1	$ 10,000.00	$ 10,000.00
	Misc. Water/Sewer Service	AL	1	$ 8,000.00	$ 8,000.00
	Misc. Electric Service	AL	1	$ 7,500.00	$ 7,500.00
	Parking Lot Lights (25')	EA	0	$ 6,500.00	$ -
	Total Utilities				**$ 25,500.00**
Landscape					
	Fine Grading, Sod	SF	7,000	$ 1.10	$ 7,700.00
	Irrigation - Grass	SF	7,000	$ 1.00	$ 7,000.00
	Total Landscape				**$ 14,700.00**
Miscellaneous					
	Site Furniture	AL	0	$ 7,500.00	$ -
	Restroom	AL	1	$ 125,000.00	$ 125,000.00
	Playground Pavilion	AL	1	$ 35,000.00	$ 35,000.00
	Main Pavilion	AL	1	$ 55,000.00	$ 55,000.00
	Outdoor Learning Area	AL	0	$ 35,000.00	$ -
	Educational Signage (6 Standard Signs)	AL	1	$ 20,000.00	$ 20,000.00
	Playground Labor	AL	1	$ 35,000.00	$ 35,000.00
	Engineered Wood Fiber	SF	2,750	$ 4.25	$ 11,687.50
	Total Miscellaneous				**$ 281,687.50**

Total =	**$ 435,450.00**
Contingency (10%) =	**$ 43,545.00**
Design Fees =	**$ 67,500.00**
TOTAL CONSTRUCTION =	**$ 546,495.00**

Stewart Park - Tyler, Texas

1) Assumes that the excavation for park will balance but will need an average of 1 foot of excavation over the impacted area. A topographic survey and detailed grading analysis will be required to obtain accurate grading and retaining wall quantities.

2) The prices for all utilities are allowances, a detailed design analysis will be required to obtain accurate pricing.

3) Renovation or demolition costs for the existing home sturcture are unknown at this time. This estimate does not account for any cost on this item as further analysis would be required.

5) A preliminary geotechnical report will be needed to give an accurate pavement and subgrade recommendation. The assumptions used in this estimate are based on similar projects in the Tyler area.

6) Assumes that the site will be developed as shown in the attached layout.

7) This estimate has removed the parking lot lighting from the scope of work.

8) The prices in this estimate are based on recent bids on a similar project. It should be noted that this estimate was prepared prior to detailed design and engineering. PRICES WILL VARY.

CITY OF TYLER
CITY COUNCIL COMMUNICATION

Agenda Number. M-4

Date: March 26, 2025

Subject: Request that the City Council consider ratifying City Staff's previous execution of an indefinite right-of-way use agreement and easement with ATDL Ferguson, LLC, dba The Gardens at West Oak for the purpose of utilizing designated parking spaces in the City of Tyler public right-of-way on West Erwin Street and West Ferguson Street, Tyler, Texas.

Item Reference: **Texas Local Government Code Section 311.001; Tyler City Code Section 17-1.**

ATDL Ferguson, LLC, dba The Gardens at West Oak is seeking an indefinite public right-of-way easement for parking within the right-of-way for parking spaces located partially or wholly within W. Erwin Street or W. Ferguson Street. This will allow The Gardens at West Oak Plaza to provide parking for its residents. This use is consistent with the West Park at Downtown addition on the adjacent property.

RECOMMENDATION:

It is recommended that the City Council consider ratifying City Staff's previous execution of an indefinite right-of-way use agreement and easement with ATDL Ferguson, LLC, dba The Gardens at West Oak for the purpose of utilizing designated parking spaces in the City of Tyler public right-of-way on West Erwin Street and West Ferguson Street, Tyler, Texas.

Attachments:
ATDL ROW Agreement Signed_Notarized
The Gardens Location MaP
Gardens at West Oak Site Plan

Drafted/Recommended By:
Department Leader Darin Jennings, PE, City Engineer

Edited/Submitted By:
City Manager

THE STATE OF TEXAS	§	**CITY OF TYLER**
	§	
	§	
CITY OF TYLER, TEXAS	§	
	§	
	§	**INDEFINITE PUBLIC**
COUNTY OF SMITH	§	**RIGHT-OF-WAY EASEMENT**

This Agreement is between the City of Tyler, Texas, hereinafter referred to as "City", and ATDL Ferguson LLC, a Texas limited liability company d/b/a The Gardens at West Oak, hereinafter referred to as "Grantee".

WHEREAS, the Tyler City Code in Section 17-1 allows the City Council under proper circumstances to grant an **indefinite** public right-of-way easement in return for a fee and compliance with certain requirements; and

WHEREAS, the Grantee has requested an **indefinite** public right-of-way easement as follows:

1. **Grant of Easement.**

   For and in consideration of an easement fee of $350.00 plus compliance with certain requirements, Grantee is given permission to utilize the public right-of-way, as described more fully below and as shown in **Exhibit "A."**

2. **Purpose.**

   The purpose of this permission is solely to provide a permanent, exclusive easement for parking within the public right-of-way for the benefit of Grantee, its successors and assigns, including tenants, guests and invitees of such persons in the parking spaces located partially or wholly within W. Erwin Street or West Ferguson Street, as depicted on **Exhibit "A"** (hereinafter referred to as the "Parking Easement").

   In furtherance of the foregoing, the City hereby grants the Parking Easement to Grantee, its successors and assigns, including tenants, guests and invitees of such persons. The Parking Easement shall be a covenant binding upon and running with the land.

   The Parking Easement shall become null and void if the land use or zoning for the Grantee's property depicted on **Exhibit "A"** is changed or modified.

   The Grantee will maintain, into perpetuity, all improvements made according to this agreement in the right-of-way at no cost to the City.

   For the avoidance of doubt, and notwithstanding anything to the contrary herein, Grantee shall not be responsible to maintain any underground or aboveground utility lines or facilities, if any, located within the easement areas of the Parking Easement, except to the extent of any damage to such lines and facilities actually caused by Grantee.

3. **Indemnity.**

   TO THE EXTENT PERMITTED BY LAW, GRANTEE AGREES TO INDEMNIFY, HOLD HARMLESS AND DEFEND

CITY, CITY'S OFFICERS, AGENTS, EMPLOYEES, AND REPRESENTATIVES FROM AND AGAINST ALL LIABILITY FOR ANY AND ALL CLAIMS, LIENS, SUITS, DEMANDS, AND/OR ACTIONS FOR DAMAGES, INJURIES, INJURIES TO PERSONS (INCLUDING DEATH) PROPERTY DAMAGE (INCLUDING LOSS OF USE), AND EXPENSES, INCLUDING COURT COSTS AND ATTORNEY'S FEES AND OTHER REASONABLE COST OCCASIONED BY OR FROM GRANTEE'S OCCUPANCY OR USE OF THE PREMISES DESCRIBED ABOVE AND/OR ACTIVITIES CONDUCTED IN CONNECTION WITH OR INCIDENTAL TO THIS EASEMENT AND ARISING OUT OF OR RESULTING FROM THE INTENTIONAL OR NEGLIGENT ACTS OF GRANTEE, ITS OFFICERS, AGENTS, OR EMPLOYEES, INCLUDING ALL SUCH CAUSES OF ACTION BASED ON COMMON, CONSTITUTIONAL, OR STATUTORY LAW, OR BASED IN WHOLE OR IN PART UPON THE NEGLIGENT OR INTENTIONAL ACTS OR OMISSIONS OF GRANTEE, ITS OFFICERS, AGENTS, EMPLOYEES OR VISITORS.

GRANTEE FURTHER AGREES THAT IT SHALL AT ALL TIMES EXERCISE REASONABLE PRECAUTIONS ON BEHALF OF, AND BE SOLELY RESPONSIBLE FOR, THE SAFETY OF GRANTEE'S OFFICERS, AGENTS, EMPLOYEES, CUSTOMERS, VISITORS, AND OTHER PERSONS AS WELL AS THEIR PROPERTY WHILE IN OR UPON THE SUBJECT PREMISES. IT IS EXPRESSLY UNDERSTOOD AND AGREED THAT CITY IS NOT A PARTNER, COVENTURER, EMPLOYER OR AGENT OF GRANTEE AND THAT CITY SHALL NOT BE LIABLE OR RESPONSIBLE, IN ANY FORM OR MANNER, DIRECTLY OR INDIRECTLY, FOR THE NEGLIGENCE OF GRANTEE, GRANTEE'S AGENTS, SERVANTS, EMPLOYEES, CUSTOMERS AND VISITORS.

FURTHER, CITY ASSUMES NO RESPONSIBILITY OR LIABILITY FOR HARM, INJURY, OR ANY DAMAGING EVENTS WHICH ARE DIRECTLY OR INDIRECTLY ATTRIBUTABLE TO PREMISES DEFECTS IN IMPROVEMENTS CONSTRUCTED BY GRANTEE WHICH MAY NOW EXIST OR WHICH MAY HEREAFTER BE CONSTRUCTED BY GRANTEE, ANY AND ALL SUCH DEFECTS BEING EXPRESSLY WAIVED BY GRANTEE. GRANTEE UNDERSTANDS AND AGREES THAT THIS INDEMNITY PROVISION SHALL APPLY TO ANY AND ALL CLAIMS, SUITS, DEMANDS, AND/OR ACTIONS BASED UPON OR ARISING FROM ANY SUCH PREMISES DEFECTS OR CONDITIONS, INCLUDING BUT NOT LIMITED TO ANY SUCH CLAIM ASSERTED BY OR ON BEHALF OF GRANTEE OR ANY OF GRANTEE'S MEMBERS, AGENTS, EMPLOYEES, CUSTOMERS, OR VISITORS.

IT IS FURTHER AGREED WITH RESPECT TO THE ABOVE INDEMNITY THAT CITY AND GRANTEE WILL PROVIDE THE OTHER PROMPT AND TIMELY NOTICE OF ANY EVENT COVERED WHICH IN ANY WAY, DIRECTLY OR INDIRECTLY, CONTINGENTLY OR OTHERWISE, AFFECTS OR MIGHT ADVERSELY AFFECT GRANTEE OR CITY AND CITY SHALL HAVE THE RIGHT TO COMPROMISE AND DEFEND THE SAME TO THE EXTENT OF ITS OWN INTERESTS.

GRANTEE FURTHER AGREES THAT THIS INDEMNITY PROVISION SHALL BE CONSIDERED AS AN ADDITIONAL REMEDY FOR CITY AND NOT AS AN EXCLUSIVE REMEDY.

4. **Requirements.**

During the term hereof, Grantee shall maintain the above-described premises in a safe, operationally sound condition at all times and, upon termination hereof, shall restore the property to its prior condition in a manner reasonably satisfactory to the City Engineer.

5. **Intentionally Omitted.**

6. **Construction Requirements.**

Grantee shall be responsible for verifying all locations of utilities involving water and sewer. Open cut

construction shall be required for all construction within 10 feet of a water or sewer line that is greater than 12 inches in diameter. In the erection and placement of improvements hereunder, Grantee shall comply with all ordinances and regulations of the City of Tyler.

7. **Intentionally Omitted.**

8. **Venue.**

This agreement shall be construed in accordance with the laws of the State of Texas and the ordinances of the City of Tyler. Venue for any action brought to enforce or interpret this agreement shall lie exclusively in a court of competent jurisdiction in Smith County, Texas for actions in state court, and in the Eastern District of Texas, Tyler Division, for actions in federal court.

9. **Amendment.**

This Agreement may be modified or amended only by writing signed by each of the parties hereto, and only upon approval of the City.

10. **Notices.**

Any notice required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been given upon deposit in the United States Mail, Certified Mail, Return Receipt Requested, postage prepaid, and addressed to the parties at the addresses given below (or such other address or addresses which any party may designate for itself from time to time hereafter by written notice to the other party):

CITY:		**GRANTEE:**	
Name	City of Tyler	Name	ATDL Ferguson LLC d/b/a The Gardens at West Oak
Address	Attn: City Engineer P.O. Box 2039 Tyler, TX 75710	Address	2627 S. Broadway Avenue Suite 6678 Tyler, TX 75701
Phone	(903) 531-1126	Phone	(972) 757-1417

THIS AGREEMENT is made and entered into this _____ day of _____, A.D. 20____.

FOR THE CITY OF TYLER, TEXAS:

By: _____
Edward Broussard
City Manager

ATTEST:

By: _____
Cassandra Brager
City Clerk

APPROVED:

By: _____
Printed Name:
City Attorney's Office

RECOMMENDED:

By: _____
Darin Jennings, P.E.
City Engineer

Council Agenda Item: _____
Council Approval Date: _____

FOR THE GRANTEE:

By: _____
Printed Name: William Hersey
Title: Manager of TD Land Management LLC, being the Managing Member of ATDL Real Estate QOZB I, LLC, being the Manager of Grantee

THE STATE OF TEXAS §
§
COUNTY OF SMITH §

GRANTEE'S ACKNOWLEDGEMENT

This instrument was acknowledged before me this 26 day of February, 2025, by _____.

ANNA MARTINEZ
Notary Public State of Texas
COMM. EXP. 04/03/2028
NO. 134844221

_____
Notary Public In and For The State of Texas

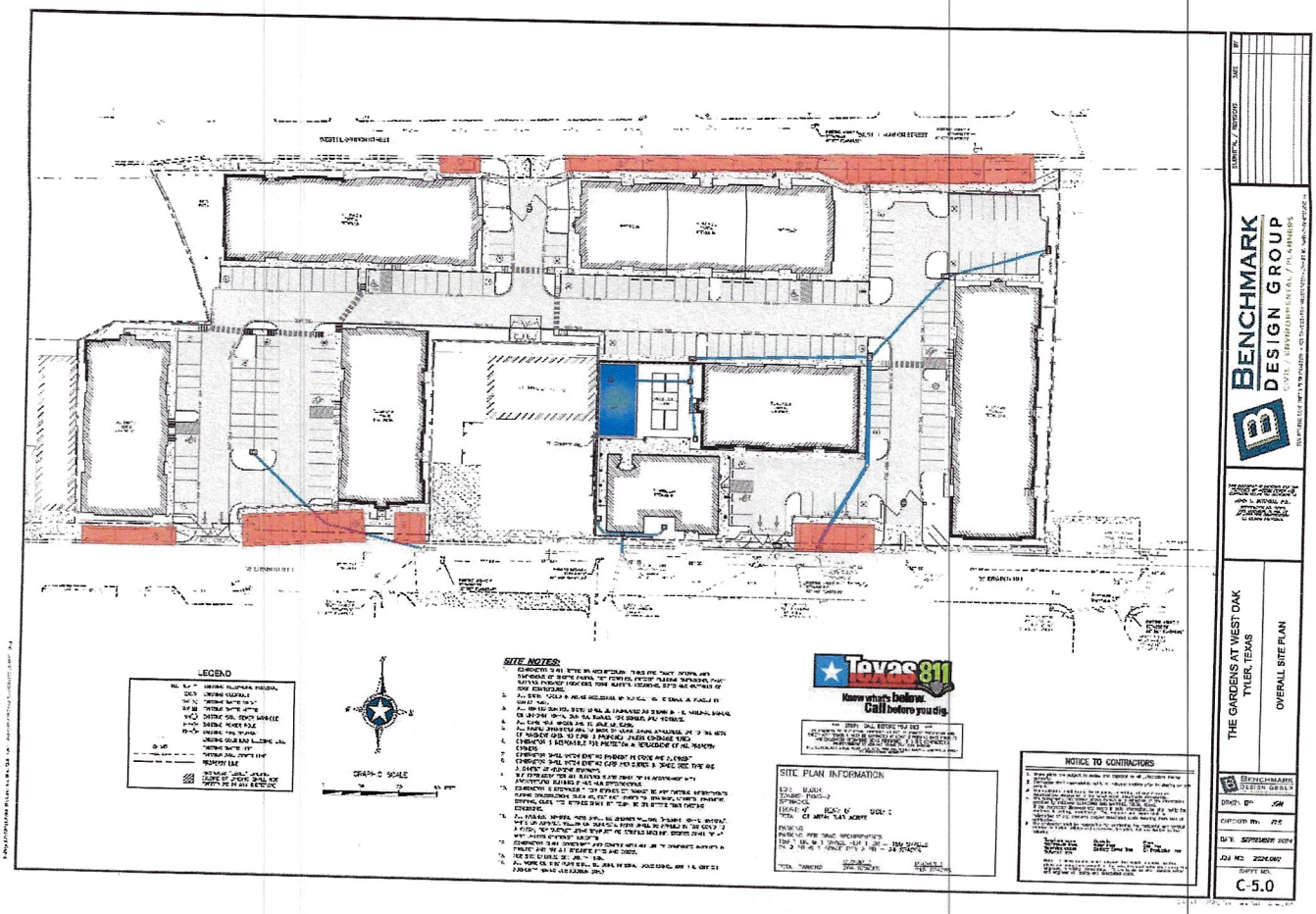
My Commission Expires: 04/03/2028

Anna Martinez
Notary's Printed Name

Exhibit "A."

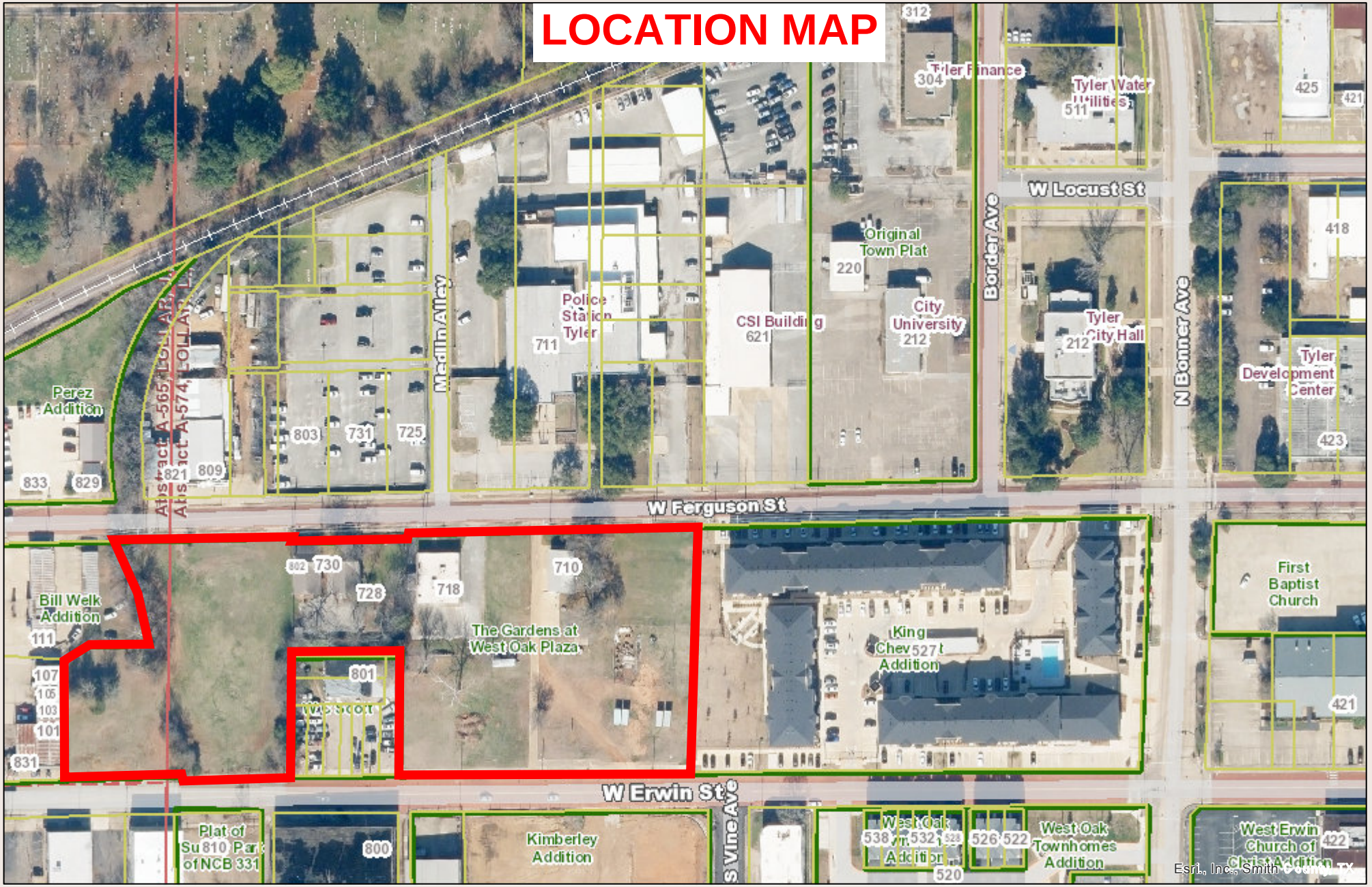
Attach project scope and 11"X17" project plans here.

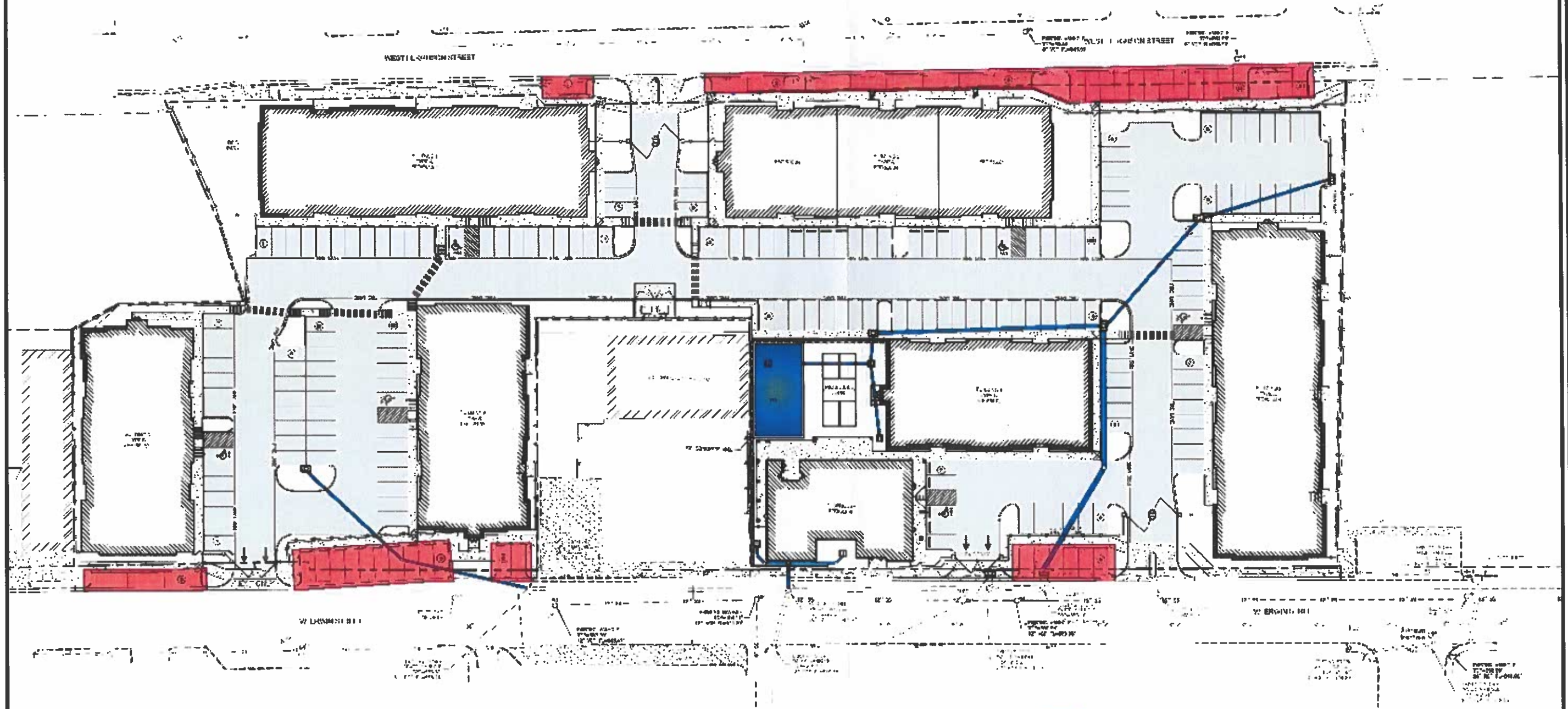
1. **Parking Space Details**:
   - **Location**:
     - 21 parking spots on West Erwin Street.
     - 23 parking spots on West Ferguson Street.
   - The parking spaces, highlighted in red on the attached parking exhibit, will be **private parking spaces owned and controlled by the Developer**.
2. **Maintenance Responsibilities**:
   - The Developer will assume responsibility for **all surface-level repairs and maintenance** of the parking spaces and curbs, including pavement upkeep, painting, and general wear and tear.
   - The Developer will **not be liable** for repairs or maintenance related to any utility issues, including those above or below the parking spaces.
3. **City Responsibilities**:
   - The City will retain responsibility for any **utility repairs, adjustments, or maintenance** above or below the parking spaces, including water, gas, sewer, or electrical utilities.
   - In the event that the City or its contractors conduct utility repairs affecting the parking spaces, the Developer will **not be responsible** for restoring the surface-level parking or curbs damaged as a result of such activities.
4. **Liability Protection**:
   - The Developer is indemnified from any liability arising from utility-related issues or repairs conducted by the City or its contractors under or above the parking spaces.
   - Any surface-level restoration required after the City or its contractors repair utilities will be the responsibility of the City or its contractors.
5. **General Conditions**:
   - The parking spaces will remain private property owned by the Developer.
   - The Developer retains the right to enforce usage policies, access controls, and other operational protocols for the parking spaces, subject to any applicable local ordinances.
   - This agreement does not grant the City any rights to manage or control the private parking spaces, except as otherwise noted for utility access and maintenance.


LEGEND
SITE NOTES:
SITE PLAN INFORMATION
NOTICE TO CONTRACTORS
Texas 811
Know what's below. Call before you dig.
BENCHMARK DESIGN GROUP
THE GARDENS AT WEST OAK
TYLER, TEXAS
OVERALL SITE PLAN
C-5.0

Return complete application to the City of Tyler Engineering Department:

- In person: 511 W. Locust Street, Tyler, TX 75702
- By mail: PO Box 2039, Tyler, TX 75710
- By email: engineering@tylertexas.com


LOCATION MAP
W Ferguson St
W Erwin St
W Locust St
Border Ave
N Bonner Ave
Madlin Alley
S Vine Ave
Perez Addition
Bill Welk Addition
The Gardens at West Oak Plaza
Police Station Tyler
CSI Building
621
City University
212
Original Town Plat
220
Tyler City Hall
212
Tyler Development Center
423
Tyler Finance
304
Tyler Water Utilities
511
First Baptist Church
421
King Chev 527 t Addition
Kimberley Addition
West Oak Townhomes Addition
West Erwin Church of Christ Addition
422
Plat of Su 810 Par of NCB 331
800
803
731
725
809
821
833
829
730
728
718
710
802
801
111
107
105
103
101
831
711
312
425
418
Esri, Inc., Smith County, TX



LEGEND

	EXISTING TELEPHONE PEDESTAL
	EXISTING CLEANOUT
	EXISTING WATER VALVE
	EXISTING WATER METER
	EXISTING SAN. SEWER MANHOLE
	EXISTING POWER POLE
	EXISTING FIRE HYDRANT
	EXISTING GAS LINE
	EXISTING WATER LINE
	EXISTING SAN. SEWER LINE
	PROPERTY LINE
	100 YEAR FLOOD PLAIN (SLOPE OF EXISTING TERRAIN NOT SHOWN ON ANY SECTION)

GRAPHIC SCALE

0 20 40 FT

SITE NOTES:

1. CONTRACTOR TO BE RESPONSIBLE FOR THE EXACT LOCATION AND DIMENSIONS OF BUILDING PADS, TO PROVIDE, PRIOR TO PLACING MATERIALS, EACH BUILDING PAD WITH A LEVEL, FIRM, SMOOTH SURFACE, WITHIN ONE-TENTH OF FOOT ELEVATIONS.
2. ALL SITE LAYOUT & GRADE ACCESSIBLE BY VEHICLE OR TRUCK SHALL BE PLACED IN GOOD CONDITION.
3. ALL TRAFFIC CONTROL SIGNS SHALL BE FABRICATED AS SHOWN IN THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES AND TEXAS SUPPLEMENTS.
4. ALL CURB AND GUTTER SHALL BE MONOLITHIC.
5. ALL PAVING DIMENSIONS ARE TO BACK OF CURB UNLESS OTHERWISE NOTED OR SHOWN OTHERWISE ON PLANS.
6. CONTRACTOR IS RESPONSIBLE FOR PROTECTION & REPLACEMENT OF ALL PROPERTY CORNERS.
7. CONTRACTOR SHALL WATER CURING PAVEMENT IN CURVE AND ALLEYWAY.
8. CONTRACTOR SHALL WATER CURING CURB AND GUTTER & TRAFFIC SEE TYPE AND A CURING OF MEMBRANE SEALANT.
9. THE PAVEMENT FOR ALL BUILDING SLAB SHALL BE IN ACCORDANCE WITH ARCHITECTURAL BUILDING PLANS AND SPECIFICATIONS.
10. CONTRACTOR IS RESPONSIBLE FOR REPAIR OF DAMAGE TO ANY EXISTING IMPROVEMENTS DURING CONSTRUCTION SUCH AS, BUT NOT LIMITED TO, PAVEMENT, CURBS, SIDEWALKS, DRIVES, ETC. REPAIRS SHALL BE AT LEAST AS GOOD AS THE EXISTING CONDITIONS.
11. ALL PAVING MATERIAL AND SHALL BE SUBJECT TO THE TESTING AND/OR APPROVAL OF THE OWNER'S REPRESENTATIVE AND THE CITY OF TYLER. ALL TESTING SHALL BE PERFORMED BY AN APPROVED TESTING LABORATORY AT THE CONTRACTOR'S EXPENSE. ALL TESTING AND/OR APPROVAL SHALL BE COMPLETED PRIOR TO THE FINAL INSPECTION BY THE CITY OF TYLER ENGINEERING DEPARTMENT.
12. CONTRACTOR TO BE RESPONSIBLE AND COMPLY WITH ALL APPLICABLE ORDINANCES, RULES & REGULATIONS OF THE CITY OF TYLER AND ALL OTHER AGENCIES HAVING JURISDICTION OVER THE WORK.
13. SEE SITE LIGHTING PLAN FOR LIGHTING.
14. ALL WORK IN THE PUBLIC RIGHT-OF-WAY SHALL BE IN ACCORDANCE WITH THE CITY OF TYLER STANDARD SPECIFICATIONS.

Texas 811
Know what's below. Call before you dig.

STOP: CALL BEFORE YOU DIG

SITE PLAN INFORMATION

LOT: BLOCK:
ZONING: PD#2
SETBACKS:
FRONT: 0' REAR: 0' SIDE: 0'
TOTAL SITE AREA: 5.43 ACRES

PARKING
PARKING PER TRAC REQUIREMENTS
1BD = 1.5 PER = 1 SPACE PER 1 BR = 150 SPACES
2&3 BR = 2 SPACE PER 2 BR = 24 SPACES

TOTAL PARKING	REQUIRED	PROVIDED
	294 SPACES	318 SPACES

NOTICE TO CONTRACTORS

1. These plans are subject to review and approval by all jurisdictional having authority.
2. Contractor shall coordinate with all utilities and/or their agents or owners prior to construction.
3. Contractor is responsible for properly locating all existing utilities.
4. The location of existing utilities shown hereon is approximate and is based on information provided by the utility companies and/or from field surveys. The contractor shall verify the location of all utilities prior to construction. The contractor shall be responsible for protecting the utilities and shall repair any damage during construction.
5. The contractor shall be responsible for notifying the utilities and utility companies at least 48 hours prior to beginning construction.

Telephone	Cable	Gas
Electric	Water Tower	City Water
Sanitary Sewer	Storm Sewer	

Note: The contractor shall verify all utility locations prior to construction. Any discrepancies between the plans and actual field conditions shall be reported to the engineer immediately. Failure to do so will make the contractor responsible for any resulting damages.

BENCHMARK DESIGN GROUP
CIVIL / ENVIRONMENTAL / PLANNERS

SUBMITTAL / REVISIONS DATE

JOHN A. MONCUS, P.E.
STATE OF TEXAS
LICENSED TO PRACTICE ENGINEERING

THE GARDENS AT WEST OAK
TYLER, TEXAS

OVERALL SITE PLAN

BENCHMARK DESIGN GROUP

DRAWN BY: JGW
CHECKED BY: RTS
DATE: SEPTEMBER 2024
JOB NO: 2024.080
SHEET NO.
C-5.0

CITY OF TYLER
CITY COUNCIL COMMUNICATION

Agenda Number. B-1

Date: March 26, 2025

Subject: Request that the City Council consider making appointments to fill vacancies on the Disability Issues Review Board, Historical Preservation Board, Parks Board and the Main Street Board.

Item Reference: **Article III. Boards Sec. 1-20 e.**

Request that the City Council consider making appointments to fill vacancies on the Disability Issues Review Board, Historical Preservation Board, Parks Board and the Main Street Board.

RECOMMENDATION:

Request that the City Council consider making appointments to fill vacancies on the Disability Issues Review Board, Historical Preservation Board, Parks Board and the Main Street Board.

Attachments:
Robert Ogden
Juanita Fletcher
Neisha LeStage
Craig Ellis
Patricia Glass
Mary Kahrhoff
Jeremy Flowers
Alex de Ravel
Alexandria Montanye
Lex Ticer
Edna Swafford
Stuart Bannan
Denice Smith
John Taylor III
Clay Lutrell
Cristian Gamboa
LaShanda McGee
Lindsay Durr

Drafted/Recommended By:
Department Leader Cassandra Brager, City Clerk

Edited/Submitted By:
City Manager

NEW SUBMISSION Board, Commission or Committee Member Application

govAccess CMS Site <webmaster@cityoftyler.org>

Wed 6/12/2024 10:26 AM

To:CityClerk-Contact <cityclerk-contact@tylertexas.com>;hbrewster@tylertexas.com <hbrewster@tylertexas.com>;Cassandra Brager <cbrager@tylertexas.com>;Vanessa Carreno-Solis <VCSolis@tylertexas.com>

Board, Commission or Committee Member Application

Submission #:	3265249
IP Address:	172.110.26.118
Submission Date:	06/12/2024 10:25
Survey Time:	19 minutes

You have a new online form submission.
Note: all answers displaying "******" are marked as sensitive and must be viewed after your login.

RECEIVED
JUN 12 2024
CITY CLERK'S OFFICE
City of Tyler

I. CONTACT INFORMATION

Name:

Robert Ogden

Home Address:

119 Samuel Dr
Tyler, TX 75701

Home Phone Number:

(903) 520-8958

Section Break

Office Address:

5520 Old Bullard Rd STE 111
Tyler, TX 75703

Office Phone Number:

(903) 597-0995

Please indicate which address you would like to use for mailings.

Home

Section Break

Email Address:

robert@arcofsmithcounty.org

Section Break

Read-Only Content

First Choice of Board Selection

Disability Issues Review Board

Second Choice of Board Selection

Traffic Safety Board

Section Break

III. BACKGROUND INFORMATION

Number of years you have lived in Tyler

45

Education: List the Institution/School, Diploma/Degree, Year. Seperate each degree with a semicolon (;).

University of Texas at Tyler, M.Ed.; B.S. Tyler Junior College, A.S.

Employment (list most recent first): List Employer, Position, Dates. Separate each emploment with a semicolon (;).

The Arc of Smith County, Executive Director, January 2024 - Present; Tyler Junior College, Adjunct Professor of Education, Fall 2023; Building Bridges: Educational Consulting and Parent Advocacy, Founder, July 2020 - Present; Tyler Independent School District, Assistant Principal, August 2004 - July 2020

Professional Licenses (Physician, Attorney, Engineer, Master Electrician, CPA, etc.): List the Occupation and Type of License Associated with Occupation. Separate each Occupation with a semicolon (;).

Educator: Certified Special Education Teacher EC-12, General Education Teacher EC-4, Principal EC-12; Professional Advocate: Licensed Special Education Advocate through COPAA (Council of Parent Attorneys and Advocates)

Professional Association Memberships: List Association and Office Held (if applicable). Separate each Association with a semicolon (;).

COPAA - Council of Parent Attorneys and Advocates

Civic-Volunteer Organizations and Activities (e.g. United Way Loaned Executive, Boy Scout Scoutmaster, etc.): List Organization/Activity and Dates. Separate each Organization with a semicolon (;).

The Arc of Smith County, Bowling Coach, Camp Counselor, Respite Provider (prior to being appoint Executive Director), 2002 - 2023; American Red Cross, Water Safety Instructor,1990 - 1995; Tyler ISD Special Olympics Track and Field from 2015-2016; CASA for Kids of East Texas, CASA/GAL, Fall 2022 - Current; Champions for Children, Care Team Conference (Every 2 Weeks), Educational Consultant/Parent Advocate

Section Break

IV. QUESTIONNAIRE REGARDING CONFLICT OF INTERESTS

Please select the box if your answer is yes to the following questions.

None of the above.

NOTE: Answering yes will NOT automatically disqualify a person from serving on a City Board, as the type of interest will determine whether a conflict is present.

Section Break

Read-Only Content

Acknowledgement

I understand that checking this box constitutes a legal signature confirming I acknowledge and agree that all statements in this form are true and correct.

Full Name

Robert Ogden

Date

06/12/2024 12:00 AM

Thank you,
Tyler, TX

This is an automated message generated by Granicus. Please do not reply directly to this email.

WARNING: The sender of this email could not be validated and may not match the person in the "From" field.

CAUTION: This email originated from outside of the organization. **Do not click links** or open attachments unless you recognize the sender and know the content is safe.

Outlook

NEW SUBMISSION Board, Commission or Committee Member Application

From govAccess CMS Site <webmaster@cityoftyler.org>
Date Fri 10/11/2024 1:27 PM
To CityClerk-Contact <cityclerk-contact@tylertexas.com>; hbrewster@tylertexas.com <hbrewster@tylertexas.com>; Cassandra Brager <cbrager@tylertexas.com>; Vanessa Carreno-Solis <VCSolis@tylertexas.com>

Board, Commission or Committee Member Application

Submission #: 3545496
IP Address: 47.219.34.24
Submission Date: 10/11/2024 1:27
Survey Time: 12 minutes, 43 seconds

You have a new online form submission.
Note: all answers displaying "*****" are marked as sensitive and must be viewed after your login.

I. CONTACT INFORMATION

Name:

Ms Juanita M Fletcher

Home Address:

220 E Ford St
Tyler, TX 75701

Home Phone Number:

(903) 617-6183

Section Break

Office Address:

220 E Ford St
Tyler, TX 75701

Office Phone Number:

(903) 617-6183

Please indicate which address you would like to use for mailings.

Home

Section Break

Email Address:

jmfletcher220@outlook.com

Section Break

Read-Only Content

First Choice of Board Selection

Disability Issues Review Board

Second Choice of Board Selection

RECEIVED
OCT 11 2024
CITY CLERK'S OFFICE
City of Tyler

Section Break

III. BACKGROUND INFORMATION

Number of years you have lived in Tyler

21

Education: List the Institution/School, Diploma/Degree, Year. Seperate each degree with a semicolon (;).

BA Mary Manse College Toledo Ohio 1972: MPA (high honors) University of Toledo, 1978; MRC (highest honors, The University of Texas 2008

Employment (list most recent first): List Employer, Position, Dates. Separate each emploment with a semicolon (;).

Free lance competitive writer 2016-present Vocational Rehabilitation Counselor State of Texas 1998-2016

Professional Licenses (Physician, Attorney, Engineer, Master Electrician, CPA, etc.): List the Occupation and Type of License Associated with Occupation. Separate each Occupation with a semicolon (;).

Professional Association Memberships: List Association and Office Held (if applicable). Separate each Association with a semicolon (;).

East Texas Writers Guild

Civic-Volunteer Organizations and Activities (e.g. United Way Loaned Executive, Boy Scout Scoutmaster, etc.): List Organization/Activity and Dates. Separate each Organization with a semicolon (;).

Previous chair DIRB, ended 6 year term due to term limits, previously active in Episcopal Church

Section Break

IV. QUESTIONNAIRE REGARDING CONFLICT OF INTERESTS

Please select the box if your answer is yes to the following questions.

None of the above.

NOTE: Answering yes will NOT automatically disqualify a person from serving on a City Board, as the type of interest will determine whether a conflict is present.

Section Break

Read-Only Content

Acknowledgement

I understand that checking this box constitutes a legal signature confirming I acknowledge and agree that all statements in this form are true and correct.

Full Name

Juanita M Fletcher

Date

10/11/2024 12:00 AM

Thank you,
Tyler, TX

District #4

This is an automated message generated by Granicus. Please do not reply directly to this email.

WARNING: The sender of this email could not be validated and may not match the person in the "From" field.

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Outlook

NEW SUBMISSION Board, Commission or Committee Member Application

From govAccess CMS Site <webmaster@cityoftyler.org>
Date Fri 2/7/2025 4:29 PM
To CityClerk-Contact <cityclerk-contact@tylertexas.com>; hbrewster@tylertexas.com <hbrewster@tylertexas.com>; Cassandra Brager <cbrager@tylertexas.com>; Vanessa Carreno-Solis <VCSolis@tylertexas.com>

Board, Commission or Committee Member Application

RECEIVED
FEB 7 2025
CITY CLERK'S OFFICE
City of Tyler

Submission #: 3780335
IP Address: 167.89.255.188
Submission Date: 02/07/2025 4:29
Survey Time: 40 minutes, 32 seconds

You have a new online form submission.
Note: all answers displaying "*****" are marked as sensitive and must be viewed after your login.

I. CONTACT INFORMATION

Name:

Division Director of Mental Wellness and Community Education Neisha LeStage

Home Address:

3010 Jan Ave
Tyler, Tx 75701

Home Phone Number:

(903) 521-2803

Section Break

Office Address:

100 East Ferguson Suite 312
Tyler, Tx 75702

Office Phone Number:

(903) 535-7309

Please indicate which address you would like to use for mailings.

Office

Section Break

Email Address:

nlestage@andrewscenter.com

Section Break

Read-Only Content

First Choice of Board Selection

Disability Issues Review Board

Second Choice of Board Selection

Section Break

III. BACKGROUND INFORMATION

Number of years you have lived in Tyler

25

Education: List the Institution/School, Diploma/Degree, Year. Seperate each degree with a semicolon (;).

1995 M.S., Rehabilitation Counseling, University of North Texas 1992 B.A., Rehabilitation Studies, Minors: Psychology, Sociology, University of North Texas 1990 Associate of Art, Psychology, Northeast Texas Community College

Employment (list most recent first): List Employer, Position, Dates. Separate each emploment with a semicolon (;).

Andrews Center 1998-Present; Division Director of Mental Wellness and Community Education 2024-present; Division Director of Counseling Services 2018--2024; Division Director of MH Outpatient Services 2007-2018; Director of Smith County Clinic 2005-2007; Therapist 1998-2005; Educare Qualified Mental Retardation Professional Group Homes 1998; Denton County MHMR 1992-1998; Hospital Liaison 1994-1998; Case Manager 1993-1994; Habilitation Therapist 1992-1993; UNT 1992 Employment Specialist 1992

Professional Licenses (Physician, Attorney, Engineer, Master Electrician, CPA, etc.): List the Occupation and Type of License Associated with Occupation. Separate each Occupation with a semicolon (;).

2007 Licensed Professional Counselor Supervisor 2000 Advanced Addiction Counselor 1998 Licensed Professional Counselor 1995 Certified Rehabilitation Counselor

Professional Association Memberships: List Association and Office Held (if applicable). Separate each Association with a semicolon (;).

I do much of the community education and outreach for the Andrews Center. We raise awareness for mental health, substance use, Veteran's services etc. We attended close to 80 events collectively last year. We are very active in the community. If you are in need of more details I am happy to discuss any of that with you.

Civic-Volunteer Organizations and Activities (e.g. United Way Loaned Executive, Boy Scout Scoutmaster, etc.): List Organization/Activity and Dates. Separate each Organization with a semicolon (;).

Behavioral Health Leadership Team; TISD Head Start Advisory Board ; Veterans Round Table Tyler Chamber; Lindale Chamber ; Tyler VA Community Collaborative; Fostering Collective; Community Priority Workgroup Hospital ; Regional Advisory Board-RAC-G; etc...

Section Break

IV. QUESTIONNAIRE REGARDING CONFLICT OF INTERESTS

Please select the box if your answer is yes to the following questions.

None of the above.

NOTE: Answering yes will NOT automatically disqualify a person from serving on a City Board, as the type of interest will determine whether a conflict is present.

Section Break

Read-Only Content

Acknowledgement

I understand that checking this box constitutes a legal signature confirming I acknowledge and agree that all statements in this form are true and correct.

Full Name

Neisha LeStage

Date

02/07/2025 12:00 AM

Thank you,
Tyler, TX

District #10

This is an automated message generated by Granicus. Please do not reply directly to this email.

WARNING: The sender of this email could not be validated and may not match the person in the "From" field.

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Chris Cambra

From: govAccess CMS Site <webmaster@cityoftyler.org>
Sent: Friday, February 7, 2025 3:21 PM
To: CityClerk-Contact; hbrewster@tylertexas.com; Cassandra Brager; Vanessa Carreno-Solis
Subject: *NEW SUBMISSION* Board, Commission or Committee Member Application

Follow Up Flag: Follow up
Flag Status: Completed

Categories: BOARDS & COMMISSIONS

RECEIVED
FEB 07 2025
CITY CLERK'S OFFICE
CITY OF TYLER, TX

Board, Commission or Committee Member Application

Submission #:	3780176
IP Address:	139.180.57.74
Submission Date:	02/07/2025 3:20
Survey Time:	21 minutes, 38 seconds

You have a new online form submission.
Note: all answers displaying "*****" are marked as sensitive and must be viewed after your login.

I. CONTACT INFORMATION

Name:

Craig Ellis

Home Address:

921 E. 8th Street
Tyler, TX 75701

Home Phone Number:

(903) 279-4223

Section Break

Office Address:

411 W. Front Street
Tyler, TX 75702

Office Phone Number:

(903) 593-3111

Please indicate which address you would like to use for mailings.

Office

Section Break

Email Address:

cellis@etxlighthouse.org

Section Break

Read-Only Content

First Choice of Board Selection

Disability Issues Review Board

Second Choice of Board Selection

Section Break

III. BACKGROUND INFORMATION

Number of years you have lived in Tyler

14

Education: List the Institution/School, Diploma/Degree, Year. Seperate each degree with a semicolon (;).

La Vega High School 1979 Diploma

Employment (list most recent first): List Employer, Position, Dates. Separate each emplоment with a semicolon (;).

East Texas Lighthouse for The Blind, Community Relations Administrator, 2011-Present; K&L Floorcovering, Inc., Owner & Resident, 1995-2008

Professional Licenses (Physician, Attorney, Engineer, Master Electrician, CPA, etc.): List the Occupation and Type of License Associated with Occupation. Separate each Occupation with a semicolon (;).

Professional Association Memberships: List Association and Office Held (if applicable). Separate each Association with a semicolon (;).

Civic-Volunteer Organizations and Activities (e.g. United Way Loaned Executive, Boy Scout Scoutmaster, etc.): List Organization/Activity and Dates. Separate each Organization with a semicolon (;).

National Industries for The Blind National Advocacy team member

Section Break

IV. QUESTIONNAIRE REGARDING CONFLICT OF INTERESTS

Please select the box if your answer is yes to the following questions.

None of the above.

NOTE: Answering yes will NOT automatically disqualify a person from serving on a City Board, as the type of interest will determine whether a conflict is present.

Section Break

Read-Only Content

Acknowledgement

I understand that checking this box constitutes a legal signature confirming I acknowledge and agree that all statements in this form are true and correct.

Full Name

Craig Ellis

Date

02/07/2025 12:00 AM

Thank you,
Tyler, TX

DISTRICT 6 SOUTH

This is an automated message generated by Granicus. Please do not reply directly to this email.

WARNING: The sender of this email could not be validated and may not match the person in the "From" field.

CAUTION: This email originated from outside of the organization. **Do not click links** or open attachments unless you recognize the sender and know the content is safe.

Outlook

NEW SUBMISSION Board, Commission or Committee Member Application

From govAccess CMS Site <webmaster@cityoftyler.org>

Date Thu 2/27/2025 7:41 PM

To CityClerk-Contact <cityclerk-contact@tylertexas.com>; hbrewster@tylertexas.com <hbrewster@tylertexas.com>; Cassandra Brager <cbrager@tylertexas.com>; Vanessa Carreno-Solis <VCSolis@tylertexas.com>

RECEIVED
FEB 28 2025
CITY CLERK'S OFFICE
City of Tyler

Board, Commission or Committee Member Application

Submission #: 3825397
IP Address: 75.109.192.102
Submission Date: 02/27/2025 7:41
Survey Time: 17 minutes, 33 seconds

You have a new online form submission.
Note: all answers displaying "*****" are marked as sensitive and must be viewed after your login.

I. CONTACT INFORMATION

Name:

Mrs. Patricia Glass

Home Address:

4017 Lazy Creek Drive
Tyler, TX 75707

Home Phone Number:

(903) 805-9953

Section Break

Office Address:

416 South Broadway
Tyler, TX 75702

Office Phone Number:

(903) 805-9953

Please indicate which address you would like to use for mailings.

Home

Section Break

Email Address:

patricia.dr.glass@gmail.com

Section Break

Read-Only Content

First Choice of Board Selection

Disability Issues Review Board

Second Choice of Board Selection

Parks Board

Section Break

III. BACKGROUND INFORMATION

Number of years you have lived in Tyler

17

Education: List the Institution/School, Diploma/Degree, Year. Seperate each degree with a semicolon (;).

N/A

Employment (list most recent first): List Employer, Position, Dates. Separate each emploment with a semicolon (;).

Flourish, Founder, 2024–Present East Texas Center for Nonprofits, 2023 - 2024 Neurodivergent Advocates of East Texas, Founder, 2021- 2023 Children's Park, Operations Manager, 2020 - 2021

Professional Licenses (Physician, Attorney, Engineer, Master Electrician, CPA, etc.): List the Occupation and Type of License Associated with Occupation. Separate each Occupation with a semicolon (;).

N/A

Professional Association Memberships: List Association and Office Held (if applicable). Separate each Association with a semicolon (;).

I am a member of the Women's Fund, Tyler Young Professionals Network, and the Association of Fundraising Professionals.

Civic-Volunteer Organizations and Activities (e.g. United Way Loaned Executive, Boy Scout Scoutmaster, etc.): List Organization/Activity and Dates. Separate each Organization with a semicolon (;).

I serve as a board member for Discovery Science Place, The Arc of Smith County, and the Association of Fundraising Professionals of Smith County. I am also a CASA volunteer and contribute my time to multiple committees, including the People Committee for Mosaic Counseling, the Day of Caring Committee for United Way, and the Alumni Committee for Leadership Tyler.

Section Break

IV. QUESTIONNAIRE REGARDING CONFLICT OF INTERESTS

Please select the box if your answer is yes to the following questions.

None of the above.

NOTE: Answering yes will NOT automatically disqualify a person from serving on a City Board, as the type of interest will determine whether a conflict is present.

Section Break

Read-Only Content

Acknowledgement

I understand that checking this box constitutes a legal signature confirming I acknowledge and agree that all statements in this form are true and correct.

Full Name

Patricia Glass

Date

02/27/2025 12:00 AM

Thank you,
Tyler, TX

District #5

This is an automated message generated by Granicus. Please do not reply directly to this email.

WARNING: The sender of this email could not be validated and may not match the person in the "From" field.

CAUTION: This email originated from outside of the organization. **Do not click links** or open attachments unless you recognize the sender and know the content is safe.

Outlook

NEW SUBMISSION Board, Commission or Committee Member Application

From govAccess CMS Site <webmaster@cityoftyler.org>
Date Mon 2/10/2025 1:29 PM
To CityClerk-Contact <cityclerk-contact@tylertexas.com>; hbrewster@tylertexas.com <hbrewster@tylertexas.com>; Cassandra Brager <cbrager@tylertexas.com>; Vanessa Carreno-Solis <VCSolis@tylertexas.com>

Board, Commission or Committee Member Application

Submission #:	3784721
IP Address:	47.219.14.97
Submission Date:	02/10/2025 1:29
Survey Time:	16 minutes, 41 seconds

You have a new online form submission.
Note: all answers displaying "*****" are marked as sensitive and must be viewed after your login.

I. CONTACT INFORMATION

Name:

Mary Kahrhoff

Home Address:

1655 S Kennedy Avenue #302
Tyler, Texas 75701

Home Phone Number:

(210) 760-8208

Section Break

Office Address:

411 W. Front Street
Tyler, Texas 75702

Office Phone Number:

(903) 590-4335

Please indicate which address you would like to use for mailings.

Office

Section Break

Email Address:

mkahrhoff@etxlighthouse.org

Section Break

Read-Only Content

First Choice of Board Selection

Disability Issues Review Board

Second Choice of Board Selection

RECEIVED
FEB 10 2025
CITY CLERK'S OFFICE
City of Tyler

Tyler Public Library Board

Section Break

III. BACKGROUND INFORMATION

Number of years you have lived in Tyler

1

Education: List the Institution/School, Diploma/Degree, Year. Seperate each degree with a semicolon (;).

St. Mary's University School of Law, Juris Doctorate, 2013; Simmons College, Master of Education, 2010; Macalester College, Bachelor of Arts in Psychology, 2005

Employment (list most recent first): List Employer, Position, Dates. Separate each emploment with a semicolon (;).

East Texas Lighthouse for the Blind, Educ&Employ Svcs Administrator, 2023-present; UTTyler, Assistant Director of Student Accessibility and Resources/Student ADA Coordinator, 2020-2023; Law Office of Joseph Wilkinson, Office Administrator, 2017-2020; A&M-Corpus Christi, Accommodations Counselor, 2015-2017; Disability Rights Texas, Staff Attorney, 2013-2015; Melmark New England, Special Education Teacher, 2006-2010

Professional Licenses (Physician, Attorney, Engineer, Master Electrician, CPA, etc.): List the Occupation and Type of License Associated with Occupation. Separate each Occupation with a semicolon (;).

Attorney (Inactive)

Professional Association Memberships: List Association and Office Held (if applicable). Separate each Association with a semicolon (;).

Association on Higher Education and Disability; Texas Association on Higher Education and Disability; American Camp Association; Alliance for Camp Health; Council for Exceptional Children; ADA Coordinator Training Certification Program

Civic-Volunteer Organizations and Activities (e.g. United Way Loaned Executive, Boy Scout Scoutmaster, etc.): List Organization/Activity and Dates. Separate each Organization with a semicolon (;).

None

Section Break

IV. QUESTIONNAIRE REGARDING CONFLICT OF INTERESTS

Please select the box if your answer is yes to the following questions.

None of the above.

NOTE: Answering yes will NOT automatically disqualify a person from serving on a City Board, as the type of interest will determine whether a conflict is present.

Section Break

Read-Only Content

Acknowledgement

I understand that checking this box constitutes a legal signature confirming I acknowledge and agree that all statements in this form are true and correct.

Full Name

Mary Kahrhoff

Date

02/10/2025 12:00 AM

Thank you,
Tyler, TX

District #2

This is an automated message generated by Granicus. Please do not reply directly to this email.

WARNING: The sender of this email could not be validated and may not match the person in the "From" field.

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Outlook

NEW SUBMISSION Board, Commission or Committee Member Application

From govAccess CMS Site <webmaster@cityoftyler.org>
Date Wed 3/12/2025 3:14 PM
To CityClerk-Contact <cityclerk-contact@tylertexas.com>; hbrewster@tylertexas.com <hbrewster@tylertexas.com>; Cassandra Brager <cbrager@tylertexas.com>; Vanessa Carreno-Solis <VCSolis@tylertexas.com>

Board, Commission or Committee Member Application

RECEIVED
MAR 12 2025
CITY CLERK'S OFFICE
City of Tyler

Submission #: 3854270
IP Address: 139.180.56.39
Submission Date: 03/12/2025 3:14
Survey Time: 7 minutes, 22 seconds

You have a new online form submission.
Note: all answers displaying "*****" are marked as sensitive and must be viewed after your login.

I. CONTACT INFORMATION

Name:

Mr. Jeremy Flowers

Home Address:

2426 Terilinga Drive
Tyler, Texas 75701

Home Phone Number:

(903) 330-2063

Section Break

Office Address:

,

Office Phone Number:

(903) 579-2501

Please indicate which address you would like to use for mailings.

Home

Section Break

Email Address:

jeremy@etcc.org

Section Break

Read-Only Content

First Choice of Board Selection

Disability Issues Review Board

Second Choice of Board Selection

Section Break

III. BACKGROUND INFORMATION

Number of years you have lived in Tyler

20

Education: List the Institution/School, Diploma/Degree, Year. Seperate each degree with a semicolon (;).

High School Diploma - Vidor High School

Employment (list most recent first): List Employer, Position, Dates. Separate each emploment with a semicolon (;).

East Texas Crisis Center, Director of Coordinated Community Reponse, since February of 2006.

Professional Licenses (Physician, Attorney, Engineer, Master Electrician, CPA, etc.): List the Occupation and Type of License Associated with Occupation. Separate each Occupation with a semicolon (;).

n/a

Professional Association Memberships: List Association and Office Held (if applicable). Separate each Association with a semicolon (;).

n/a

Civic-Volunteer Organizations and Activities (e.g. United Way Loaned Executive, Boy Scout Scoutmaster, etc.): List Organization/Activity and Dates. Separate each Organization with a semicolon (;).

United Way Day of Service Committee 2024-25; NAMI of Tyler Walk Committe 2025; For The Silent Event Committee 2022-24;

Section Break

IV. QUESTIONNAIRE REGARDING CONFLICT OF INTERESTS

Please select the box if your answer is yes to the following questions.

None of the above.

NOTE: Answering yes will NOT automatically disqualify a person from serving on a City Board, as the type of interest will determine whether a conflict is present.

Section Break

Read-Only Content

Acknowledgement

I understand that checking this box constitutes a legal signature confirming I acknowledge and agree that all statements in this form are true and correct.

Full Name

Jeremy Flowers

Date

03/12/2025 12:00 AM

Thank you,
Tyler, TX

District #5

This is an automated message generated by Granicus. Please do not reply directly to this email.

WARNING: The sender of this email could not be validated and may not match the person in the "From" field.

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

CITY OF TYLER, TEXAS

BOARD / COMMISSION / COMMITTEE MEMBERSHIP APPLICATION

I. CONTACT INFORMATION

Please indicate with an "X" the title you prefer.

Mr. | Miss | Mrs. | Ms. | Dr. | Prof.

NAME: de Ravel, Alex

Home Address:

600 Tremont St	Tyler	TX	75701
Street	City	State	Zip Code

Home Telephone Number: 970-389-5874

Office Address: Same

Street	City	State	Zip Code

Office Telephone Number: 970-389-7820

Please indicate with an "X" which address you would like to use for mailings. HOME: | OFFICE: Use Office #

E-Mail Address: ad013@yahoo.com

II. BOARD SELECTION

PRIORITY PREFERENCE:

Place a 1 beside the name of the Board indicating your 1st Choice, and 2 for your 2nd Choice.
Please limit your preferences to two (2) Boards.

NOTE: * Specific technical expertise is required for membership on these boards.
The board is more than advisory in nature; will require additional training time.
@ Special State law requirements, see additional requirements on page 3.

1	Airport Advisory Board
	Animal Care Advisory Board (*)
	Board of Adjustment (Zoning) (*) (#)
	Civil Service Commission (#) (@)
	Construction Board of Adjustment & Appeals (*) (#) Building, Plumbing, Mechanical, Residential & Gas Codes)
2	Disability Issues Review Board
	Industrial Development Corporation of Tyler Board of Directors (*)
	Keep Tyler Beautiful Board
3	Main Street Board (*) (#)
	Neighborhood Revitalization Board (*) (#)
	Parks Board
	Planning and Zoning Commission (#)
	Northeast Texas Public Health District Board (#)
	Traffic Safety Board
	Tyler Health Facilities Development Corporation Board of Directors (*)
	Tyler Historical Preservation Board (*) (#)
	Tyler One-half Cent Sales Tax Corp, Inc. Board (#)
	Tyler Public Library Board

III. BACKGROUND INFORMATION

1. Number of years you have lived in Tyler?

Years: 2

2. Education

Institution / School	Diploma / Degree	Year
Tufts University	BA	1994
Simmons College	MS	1997
Colorado Mountain College	Certificate	2002
George Washington University	Associates Certificate	2017

3. Employment (List most recent first)

Employer	Position	Dates
See attached resume		

4. Professional Licenses

(e.g. Physician, Attorney, Engineer, Master Electrician, C.P.A., etc.)

Occupation	Type of License Associated with Occupation
Real Estate	Real Estate Broker - Colorado

5. Professional Association Memberships

Association	Office Held (if applicable)

6. Civic-Volunteer Organizations and Activities

(e.g. United Way Loaned Executive, Boy Scout Scoutmaster, etc.)

Organization / Activity	Dates
Summit County Transit Board	2002-2006
South Forty Property Owners Association	2002-2006
Graduate, Leadership Program of the Rockies	2006

If applying for the **Civil Service Commission**, please indicate if you meet the following requirements by marking an "X" in the appropriate box. **A person appointed to the commission must:**	NO	YES	NOT SURE
1) be of good moral character			
2) be a United States citizen;			
3) be a resident of the municipality who has resided in the municipality for more than three years			
4) be over 25 years of age			
5) not have held a public office within the preceding three years			

***** FOR OFFICE USE ONLY *****	
Applicant's District #:	
Applicant appointed to the following Board:	
Date City Council appointed applicant:	

IV. QUESTIONNAIRE REGARDING CONFLICT OF INTERESTS

Please indicate your answer with an "X" in the appropriate box.

QUESTION	NO	YES	NOT SURE
1) Do you or a family member have a contract with, or currently own a business that has a contract with, the City of Tyler?	X		
2) Are you or a family member currently involved in any real estate transactions in which you or the family member are either buying from, or selling to, the City of Tyler?	X		
3) Do you have any delinquent City taxes, utilities, or other assessments or have any pending claims against the City?	X		

NOTE:
Answering yes will NOT automatically disqualify a person from serving on a City Board, as the type of interest will determine whether a conflict is present.

****

I understand that if I am appointed to a board I will be expected to participate actively in the business of the respective board, and adhere to the attendance requirements in City Code Section 1-20.1. I also understand that I will be expected to become familiar with relevant City Codes, and review all material relating to decisions to be made and that I can abstain only for cause. I agree to contact the City Clerk's Office in the event that there is any change in my home address/phone number/e-mail address listed above.

City Boards that are more than advisory. I understand that if I am appointed to a City Board that is more than advisory in nature as listed in the definition of "City Officer" in City Code Section 1-26, that I will be subject to provisions of the City's Ethics Ordinance in City Code Sections 1-26 through 1-29. If a situation arises during my term on said Board where I have a prohibited financial interest [as defined in City Code Section 1-27], either direct or indirect, in any contract with, or sale of, land or materials to, the City of Tyler, I understand that I will need to resign.

Furthermore, if a situation arises during my term on said Board where I have a prohibited substantial interest [as defined in City Code Section 1-29], either direct or indirect, in any contract with, or sale of land or materials to, the City of Tyler, and such matter comes before said Board, I understand that I will need to abstain from any discussion or vote on the matter, and that I will also need to file an affidavit showing such prohibited substantial interest.

Alex de Ravel
Printed Name

Alex de Ravel
Signature

6/4/2024
Date

Return completed form to:	
Cassandra Brager, City Clerk P. O. Box 2039 Tyler, TX 75710	CLERK TO CC: City Council City Manager

Alex de Ravel
600 Tremont St
Tyler, TX 75701
(970) 389-7820
ad013@yahoo.com

SUMMARY OF QUALIFICATIONS

- Develops excellent rapport with clients and customers at all organizational levels.
- Proven attention to detail.
- Excellence in research, troubleshooting and problem solving.
- Keeps projects on schedule and budget to achieve results.
- Manages vendors, contractors and suppliers in a variety of construction and property management situations.
- Licensed Colorado Real Estate Broker (ER40030548)

RELEVANT ACCOMPLISHMENTS

1/03 to present ***Consultant/Owner***
GUYOT LLC, Tyler, TX previously Silverthorne, CO

- Property and project manager of mixed-use, commercial and residential properties along the Front Range of Colorado and the San Francisco Bay Area encompassing a wide variety of capital projects, repairs and tenant relations involving numerous vendors and contractors.
- Perform all manner of complex, technical research for clients relating to real estate including title, easement, covenant, land use, zoning and history using a variety of traditional and online sources and databases

10/18 to 5/20 ***Realty Officer/Project Manager***
US ARMY CORPS OF ENGINEERS, Anchorage, AK

- Project Manager handling complex, politically sensitive and/or international leasing and property disposal projects in Alaska, the Republic of Korea and the Philippines, including land, medical laboratory and industrial. Work includes close coordination with client Agency to develop detailed project scope.
- Program Manager overseeing for a $2.4 million program with 7 employees responsible for the real estate activities of the US Army Corps of Engineers, US Army and other client agencies including US Air Force and Army National Guard. Work includes ownership and title research, leasing of space to private entities on military installations, easements, disposals of real property, leasing of military recruiting stations and land acquisition for civil works projects. Extensive interactions with other Federal, State and Native Alaskan agencies and entities.

1/16 to 10/18 ***Project Manager/Lease Contracting Officer***
US GENERAL SERVICES ADMINISTRATION, San Francisco, CA

- Project Manager working with Federal Agency clients to secure privately owned leased space for occupancy. Responsible for assigned projects from requirements development through lease execution, design and construction of tenant finishes and occupancy.
- Mid lease construction project management of assigned alteration or expansion projects.
- Specialized in challenging and unusual spaces beyond class A office including outpatient medical, Geochemical lab, law enforcement and industrial flex space.
- Projects ranged in value up to $9 Million
- Worked closely with FEMA on emergency leasing during the Northern California fires of 2017 and 2018 rapidly responding to challenging needs and enabling FEMA to accomplish the mission.
- Airport experience negotiating leases and construction with Monterey Regional (MRY) and San Francisco Intl (SFO).

1/05 to present ***Managing Broker/Owner***
PEAK REALTY ADVISORS LLC, Tyler, TX previously Silverthorne, CO

- Commercial Real Estate Broker and Consultant dealing with all aspects of tenant, landlord, buyer and seller representation. Assist clients with development process including acquisition, permitting, zoning, construction and project management, and financing. Supervision of other brokers working for the firm.

10/08 to 12/08 ***VP***
DERAVENTURES, INC, Littleton, CO

- Project Manager overseeing all phases of company relocation to Colorado, including construction, telecommunications and human resources. This position was an outgrowth of consulting and brokerage services previously provided to this company as a client.

1/04– 1/05 ***Broker Associate***
PRUDENTIAL O'BRIEN & ASSOCIATES INC, REAL ESTATE, Dillon, CO

- Assist purchasers and sellers with all aspects of commercial and residential real property acquisition and disposition, including property identification, showing, contract writing, negotiation, obtaining financing and closing the transaction.

12/02 – 1/04 ***Broker Associate***
COLDWELL BANKER COLORADO ROCKIES REAL ESTATE, Frisco, CO

- Assist purchasers and sellers with all aspects of commercial and residential real property acquisition and disposition, including property identification, showing, contract writing, negotiation, obtaining financing and closing the transaction.

1/01 – 12/01 ***IT Consultant***
INTELIANT CONSULTING LOCATED AT IBM, Boulder, CO

- Configuration Management Transition Project Manager for Commercial Accounts:
  - Achieved successful coordination and collection of data elements required to meet contractual obligations in a multi-site, multiple client environment,
  - Developed and prepared internal IBM documents as required for successful initiation, tracking and completion of assigned account projects,
  - Coordinated rollout of new database tool for Configuration Management Group as pertains to accounts handled,
  - Tracked project goals and milestones using industry standard Microsoft Project software.

- Previously Second/Third Level Systems Administrator/Support on IBM Internal Accounts:
  - Acted as Departmental Project Lead handling all issues and external interactions on an IBM Top 20 internal Account,
  - Successfully performed all required administration and troubleshooting duties on Lotus Notes, AIX and Windows NT servers.

11/98 - 6/00 ***Assistant Librarian/Lotus Notes Administrator***
LEGISLATIVE COUNCIL - STATE OF COLORADO, Denver, CO

- Conducted traditional and online research and training; met needs of legislators, staff, and public.
- Performed traditional library tasks including technical services, collection development and collection maintenance keeping the materials current and relevant.
- Assisted with implementation and maintenance of new Lotus Notes knowledge management and other databases to improve information accessibility and save time for users.
- Managed CD-ROM database collection of primary legal materials to insure information accuracy.
- Created drawings for existing library floor plan facilitating preparation for library renovation.

8/97-10/98 ***Researcher/Systems Administrator***
LEBOEUF, LAMB, GREENE AND MACRAE L.L.P., Boston, MA

- Accurately performed traditional and online research using Internet, Lexis-Nexis, CD ROMs and paper resources.
- Trained attorneys and staff on Internet and CD-ROM, improving research skills and access to information.
- Installed and maintained computer hardware and software, ensuring efficient computer systems operation.

6/94-7/03 ***Property and Project Manager***
SELF EMPLOYED, Somerville, MA

- Coordinated all aspects of reconstruction after a building fire by:
  - completing board up, hiring and negotiating with a Public Adjuster, bid solicitation, negotiation with selected contractors, and daily construction project oversight;
  - supervising and coordinating with architect;
  - successfully fighting insurance carrier on value of project and amount of funds received for reconstruction, resulting in a 60% increase in monies obtained;
  - performing legal research during subsequent legal action arising from contractor's delinquency and ultimate bankruptcy.
- Negotiate leases, coordinate repairs, and handle tenant relations.

EDUCATION & TRAINING

The George Washington University, Washington DC
Associates Certificate in Federal Program Management, 2017

Leadership Program of the Rockies, Denver, CO
Program graduate, 2006

Colorado Mountain College, Dillon, CO
Certificate in Real Estate, 2002

Sun Microsystems Educational Services, Broomfield, CO
Courses Completed in August, 2000: SA-118 Fundamentals of Solaris 8
SA-238 System Administration I for Solaris 8
SA-288 System Administration II for Solaris 8

Simmons College, Boston, MA
MS, Library and Information Science, 1997
Beta Phi Mu Honor Society

Tufts University, Medford, MA
BA, Drama, 1994
Special Concentrations in Media Studies and Russian Studies

Outlook

NEW SUBMISSION Board, Commission or Committee Member Application

From govAccess CMS Site <webmaster@cityoftyler.org>
Date Wed 2/5/2025 4:48 PM
To CityClerk-Contact <cityclerk-contact@tylertexas.com>; hbrewster@tylertexas.com <hbrewster@tylertexas.com>; Cassandra Brager <cbrager@tylertexas.com>; Vanessa Carreno-Solis <VCSolis@tylertexas.com>

Board, Commission or Committee Member Application

Submission #:	3775835
IP Address:	168.60.157.10
Submission Date:	02/05/2025 4:48
Survey Time:	29 minutes, 35 seconds

You have a new online form submission.
Note: all answers displaying "*****" are marked as sensitive and must be viewed after your login.

I. CONTACT INFORMATION

Name:

Mrs. Alexandria Montanye

RECEIVED
FEB 5 2025
CITY CLERK'S OFFICE
City of Tyler

Home Address:

2121 Belmont Dr
Tyler, TX 75701

Home Phone Number:

(903) 504-0832

Section Break

Office Address:

3303 Mineola Hwy
Tyler, TX 75702

Office Phone Number:

(903) 405-7559

Please indicate which address you would like to use for mailings.

Home

Section Break

Email Address:

Alexandria.Montanye@hhs.texas.gov

Section Break

Read-Only Content

First Choice of Board Selection

Disability Issues Review Board

Second Choice of Board Selection

Section Break

III. BACKGROUND INFORMATION

Number of years you have lived in Tyler

6

Education: List the Institution/School, Diploma/Degree, Year. Seperate each degree with a semicolon (;).

University of St. Thomas - Houston, Bachelor of Arts Degree, 2016; Robert E. Lee High School - Tyler, High School Diploma, 2010.

Employment (list most recent first): List Employer, Position, Dates. Separate each emploment with a semicolon (;).

Texas Health and Human Services Commission Blind Children's Vocational Discovery and Development Program, Blind Children's Specialist I, August 28, 2024 – present; East Texas Lighthouse for the Blind and Visually Impaired, Education Services Administrator, February 4, 2019 – April 5, 2021.

Professional Licenses (Physician, Attorney, Engineer, Master Electrician, CPA, etc.): List the Occupation and Type of License Associated with Occupation. Separate each Occupation with a semicolon (;).

Professional Association Memberships: List Association and Office Held (if applicable). Separate each Association with a semicolon (;).

Civic-Volunteer Organizations and Activities (e.g. United Way Loaned Executive, Boy Scout Scoutmaster, etc.): List Organization/Activity and Dates. Separate each Organization with a semicolon (;).

Psi Chi President, University of St. Thomas - Houston, August 2015 - May 2016.

Section Break

IV. QUESTIONNAIRE REGARDING CONFLICT OF INTERESTS

Please select the box if your answer is yes to the following questions.

None of the above.

NOTE: Answering yes will NOT automatically disqualify a person from serving on a City Board, as the type of interest will determine whether a conflict is present.

Section Break

Read-Only Content

Acknowledgement

I understand that checking this box constitutes a legal signature confirming I acknowledge and agree that all statements in this form are true and correct.

Full Name

Alexandria Montanye

Date

02/05/2025 12:00 AM

Thank you,
Tyler, TX

District #10

This is an automated message generated by Granicus. Please do not reply directly to this email.

WARNING: The sender of this email could not be validated and may not match the person in the "From" field.

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Chris Cambra

From: govAccess CMS Site <webmaster@cityoftyler.org>
Sent: Sunday, January 5, 2025 5:22 PM
To: CityClerk-Contact; hbrewster@tylertexas.com; Cassandra Brager; Vanessa Carreno-Solis
Subject: *NEW SUBMISSION* Board, Commission or Committee Member Application

Follow Up Flag: Follow up
Flag Status: Flagged

Categories: BOARDS & COMMISSIONS

Board, Commission or Committee Member Application

Submission #:	3707237
IP Address:	47.221.75.79
Submission Date:	01/05/2025 5:22
Survey Time:	4 minutes, 22 seconds

You have a new online form submission.
Note: all answers displaying "*****" are marked as sensitive and must be viewed after your login.

I. CONTACT INFORMATION

Name:

Mr. Lex Ticer

Home Address:

1824 Pinecrest Dr
Kyle, Tyler 75701

Home Phone Number:

(903) 284-8220

Section Break

Office Address:

Remote
Kyle, TX 78640

Office Phone Number:

(903) 284-8220

Please indicate which address you would like to use for mailings.

Home

Section Break

Email Address:

lexticer@yahoo.com

Section Break

Read-Only Content

First Choice of Board Selection

Disability Issues Review Board

Second Choice of Board Selection

Disability Issues Review Board

Section Break

III. BACKGROUND INFORMATION

Number of years you have lived in Tyler

3

Education: List the Institution/School, Diploma/Degree, Year. Seperate each degree with a semicolon (;).

Masters degree in Business Administration with a specialization in healthcare administration.

Employment (list most recent first): List Employer, Position, Dates. Separate each emplomen with a semicolon (;).

Regional Risk Manager for Universal Health Services

Professional Licenses (Physician, Attorney, Engineer, Master Electrician, CPA, etc.): List the Occupation and Type of License Associated with Occupation. Separate each Occupation with a semicolon (;).

Licensed child care administrator

Professional Association Memberships: List Association and Office Held (if applicable). Separate each Association with a semicolon (;).

Civic-Volunteer Organizations and Activities (e.g. United Way Loaned Executive, Boy Scout Scoutmaster, etc.): List Organization/Activity and Dates. Separate each Organization with a semicolon (;).

Section Break

IV. QUESTIONNAIRE REGARDING CONFLICT OF INTERESTS

Please select the box if your answer is yes to the following questions.

None of the above.

NOTE: Answering yes will NOT automatically disqualify a person from serving on a City Board, as the type of interest will determine whether a conflict is present.

Section Break

Read-Only Content

Acknowledgement

I understand that checking this box constitutes a legal signature confirming I acknowledge and agree that all statements in this form are true and correct.

Full Name

Lex Ticer

Date

01/05/2025 12:00 AM

Thank you,
Tyler, TX

This is an automated message generated by Granicus. Please do not reply directly to this email.

WARNING: The sender of this email could not be validated and may not match the person in the "From" field.

CAUTION: This email originated from outside of the organization. **Do not click links** or open attachments unless you recognize the sender and know the content is safe.

Outlook

NEW SUBMISSION Board, Commission or Committee Member Application

From govAccess CMS Site <webmaster@cityoftyler.org>
Date Mon 2/17/2025 1:34 PM
To CityClerk-Contact <cityclerk-contact@tylertexas.com>; hbrewster@tylertexas.com <hbrewster@tylertexas.com>; Cassandra Brager <cbrager@tylertexas.com>; Vanessa Carreno-Solis <VCSolis@tylertexas.com>

Board, Commission or Committee Member Application

Submission #:	3799300
IP Address:	173.0.41.118
Submission Date:	02/17/2025 1:34
Survey Time:	11 minutes, 30 seconds

You have a new online form submission.
Note: all answers displaying "*****" are marked as sensitive and must be viewed after your login.

I. CONTACT INFORMATION

Name:

Edna Swafford

Home Address:

2903 Rollingwood Drive
Tyler, TX 75701

Home Phone Number:

(813) 317-0803

Section Break

Office Address:

,

Office Phone Number:

Please indicate which address you would like to use for mailings.

Home

Section Break

Email Address:

ednaswafford@gmail.com

Section Break

Read-Only Content

First Choice of Board Selection

Disability Issues Review Board

Second Choice of Board Selection

Animal Care Advisory Board (*)

Section Break

RECEIVED
FEB 17 2025
CITY CLERK'S OFFICE
City of Tyler

III. BACKGROUND INFORMATION

Number of years you have lived in Tyler

9

Education: List the Institution/School, Diploma/Degree, Year. Seperate each degree with a semicolon (;).

University of Arkansas at Little Rock, BBA in Finance, 2000; BS in Accounting, 2000

Employment (list most recent first): List Employer, Position, Dates. Separate each emplomeent with a semicolon (;).

The Catch-All, LLC, Financial Controller,September 2023 - present; East Texas Beancounters, Accountant, December 2021 - September 2023; R2 Restaurants, Inc, General Manager/Assistant General Manager, September 2016 - December 2021

Professional Licenses (Physician, Attorney, Engineer, Master Electrician, CPA, etc.): List the Occupation and Type of License Associated with Occupation. Separate each Occupation with a semicolon (;).

Professional Association Memberships: List Association and Office Held (if applicable). Separate each Association with a semicolon (;).

Civic-Volunteer Organizations and Activities (e.g. United Way Loaned Executive, Boy Scout Scoutmaster, etc.): List Organization/Activity and Dates. Separate each Organization with a semicolon (;).

Smith County Democratic Party Precinct Chair, social, communication, and events committees member, April 2024 - present

Section Break

IV. QUESTIONNAIRE REGARDING CONFLICT OF INTERESTS

Please select the box if your answer is yes to the following questions.

None of the above.

NOTE: Answering yes will NOT automatically disqualify a person from serving on a City Board, as the type of interest will determine whether a conflict is present.

Section Break

Read-Only Content

Acknowledgement

I understand that checking this box constitutes a legal signature confirming I acknowledge and agree that all statements in this form are true and correct.

Full Name

Edna Swafford

Date

02/17/2025 12:00 AM

Thank you,
Tyler, TX

District #4

This is an automated message generated by Granicus. Please do not reply directly to this email.

WARNING: The sender of this email could not be validated and may not match the person in the "From" field.

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Outlook

NEW SUBMISSION Board, Commission or Committee Member Application

From govAccess CMS Site <webmaster@cityoftyler.org>
Date Wed 2/26/2025 2:20 PM
To CityClerk-Contact <cityclerk-contact@tylertexas.com>; hbrewster@tylertexas.com <hbrewster@tylertexas.com>; Cassandra Brager <cbrager@tylertexas.com>; Vanessa Carreno-Solis <VCSolis@tylertexas.com>

Board, Commission or Committee Member Application

Submission #: 3821519
IP Address: 47.219.15.19
Submission Date: 02/26/2025 2:20
Survey Time: 5 minutes, 55 seconds

You have a new online form submission.
Note: all answers displaying "*****" are marked as sensitive and must be viewed after your login.

I. CONTACT INFORMATION

Name:

Mr. Stuat Bannan

Home Address:

9401 Cherokee Trail
Tyler, TX 75703

Home Phone Number:

(430) 437-9573

Section Break

Office Address:

,

Office Phone Number:

Please indicate which address you would like to use for mailings.

Home

Section Break

Email Address:

sdbannan@protonmail.com

Section Break

Read-Only Content

First Choice of Board Selection

Tyler Historical Preservation Board (*) (#)

Second Choice of Board Selection

Section Break

III. BACKGROUND INFORMATION

RECEIVED
FEB 26 2025
CITY CLERK'S OFFICE
City of Tyler

321

Number of years you have lived in Tyler

3

Education: List the Institution/School, Diploma/Degree, Year. Seperate each degree with a semicolon (;).

Juris Doctor, U. North Carolina, 2008; St. John's College BA, 2004

Employment (list most recent first): List Employer, Position, Dates. Separate each emploment with a semicolon (;).

TX Dept. Family & Protective Services, Regional Attorney 2024-Pres; TJC, Operations Manager, 2022-2024; Anchorage Community Land Trust, Dir. Finance & Real Estate, 2015-2021

Professional Licenses (Physician, Attorney, Engineer, Master Electrician, CPA, etc.): List the Occupation and Type of License Associated with Occupation. Separate each Occupation with a semicolon (;).

Licensed Attorney (Texas, Alaska)

Professional Association Memberships: List Association and Office Held (if applicable). Separate each Association with a semicolon (;).

Civic-Volunteer Organizations and Activities (e.g. United Way Loaned Executive, Boy Scout Scoutmaster, etc.): List Organization/Activity and Dates. Separate each Organization with a semicolon (;).

East Texas Food Bank, Pantry Volunteer, 2024-Pres; City of Tyler, Girls Softball League, Coach, 2024-Pres.

Section Break

IV. QUESTIONNAIRE REGARDING CONFLICT OF INTERESTS

Please select the box if your answer is yes to the following questions.

None of the above.

NOTE: Answering yes will NOT automatically disqualify a person from serving on a City Board, as the type of interest will determine whether a conflict is present.

Section Break

Read-Only Content

Acknowledgement

I understand that checking this box constitutes a legal signature confirming I acknowledge and agree that all statements in this form are true and correct.

Full Name

Stuart Bannan

Date

02/26/2025 12:00 AM

Thank you,
Tyler, TX

District #10

This is an automated message generated by Granicus. Please do not reply directly to this email.

WARNING: The sender of this email could not be validated and may not match the person in the "From" field.

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Chris Cambra

From: govAccess CMS Site <webmaster@cityoftyler.org>
Sent: Wednesday, June 19, 2024 11:37 AM
To: CityClerk-Contact; hbrewster@tylertexas.com; Cassandra Brager; Vanessa Carreno-Solis
Subject: *NEW SUBMISSION* Board, Commission or Committee Member Application

Follow Up Flag: Follow up
Flag Status: Flagged

RECEIVED
JUNE 19, 2024
CITY CLERK'S OFFICE
CITY OF TYLER, TEXAS

Board, Commission or Committee Member Application

Submission #:	3281500
IP Address:	99.57.245.41
Submission Date:	06/19/2024 11:36
Survey Time:	1 minute, 44 seconds

You have a new online form submission.
Note: all answers displaying "*****" are marked as sensitive and must be viewed after your login.

I. CONTACT INFORMATION

Name:

Denice Smith

Home Address:

4621 Newcastle Dr
Tyler, TX 75703

Home Phone Number:

(903) 721-4077

Section Break

Office Address:

4621 Newcastle Dr
Tyler, TX 75703

Office Phone Number:

(903) 721-4077

Please indicate which address you would like to use for mailings.

Home

Section Break

Email Address:

adeniceb@gmail.com

Section Break

Read-Only Content

First Choice of Board Selection

Parks Board

Second Choice of Board Selection

Keep Tyler Beautiful Board

Section Break

III. BACKGROUND INFORMATION

Number of years you have lived in Tyler

17

Education: List the Institution/School, Diploma/Degree, Year. Seperate each degree with a semicolon (;).

Brook Hill School, High school diploma, 2007; UT Tyler, Bachelors of Fine Arts, 2011

Employment (list most recent first): List Employer, Position, Dates. Separate each emplomentwith a semicolon (;).

Keller Williams, Realtor, 2019-Present; Hospice of East Texas, Fundraising, 2015-2020; Peltier Auto Group, Marketing Manger, 2012-2015

Professional Licenses (Physician, Attorney, Engineer, Master Electrician, CPA, etc.): List the Occupation and Type of License Associated with Occupation. Separate each Occupation with a semicolon (;).

Real Estate License

Professional Association Memberships: List Association and Office Held (if applicable). Separate each Association with a semicolon (;).

Keller Williams, Agent Leadership Council, 2023-2024

Civic-Volunteer Organizations and Activities (e.g. United Way Loaned Executive, Boy Scout Scoutmaster, etc.): List Organization/Activity and Dates. Separate each Organization with a semicolon (;).

Hospice of East Texas Children's Bereavement Volunteer, 2015-2020; Keep Tyler Beautiful Volunteer, 2022-2023; Tyler Museum of Art Volunteer, 2010-2012

Section Break

IV. QUESTIONNAIRE REGARDING CONFLICT OF INTERESTS

Please select the box if your answer is yes to the following questions.

None of the above.

NOTE: Answering yes will NOT automatically disqualify a person from serving on a City Board, as the type of interest will determine whether a conflict is present.

Section Break

Read-Only Content

Acknowledgement

I understand that checking this box constitutes a legal signature confirming I acknowledge and agree that all statements in this form are true and correct.

Full Name

Denice Smith

Date

06/19/2024 12:00 AM

Thank you,
Tyler, TX

DISTRICT 6 SOUTH

This is an automated message generated by Granicus. Please do not reply directly to this email.

WARNING: The sender of this email could not be validated and may not match the person in the "From" field.

CAUTION: This email originated from outside of the organization. **Do not click links** or open attachments unless you recognize the sender and know the content is safe.

Christopher J Cambra

From: govAccess CMS Site <webmaster@cityoftyler.org>
Sent: Monday, February 19, 2024 3:22 PM
To: CityClerk-Contact; Haley Brewster; Cassandra Brager; Vanessa Carreno-Solis
Subject: *NEW SUBMISSION* Board, Commission or Committee Member Application

Follow Up Flag: Follow up
Flag Status: Flagged

Categories: BOARDS & COMMISSIONS

RECEIVED
CITY CLERK'S OFFICE
CITY OF TYLER, TX
FEBRUARY 19, 2024

Board, Commission or Committee Member Application

Submission #:	3013788
IP Address:	206.224.96.246
Submission Date:	02/19/2024 3:21
Survey Time:	21 minutes, 35 seconds

You have a new online form submission.
Note: all answers displaying "*****" are marked as sensitive and must be viewed after your login.

I. CONTACT INFORMATION

Name:

Mr John Taylor, III

Home Address:

224 MACARTHUR St
Tyler, Texas 75704

Home Phone Number:

(903) 944-2971

Section Break

Office Address:

,

Office Phone Number:

Please indicate which address you would like to use for mailings.

Home

Section Break

Email Address:

Bishoptaylor3@yahoo.com

Section Break

Read-Only Content

First Choice of Board Selection

Parks Board

Second Choice of Board Selection

Airport Advisory Board

Section Break

III. BACKGROUND INFORMATION

Number of years you have lived in Tyler

21

Education: List the Institution/School, Diploma/Degree, Year. Seperate each degree with a semicolon (;).

Liberty University Current Grad date 2025 Jarvis Christian College- University 2003

Employment (list most recent first): List Employer, Position, Dates. Separate each emplomen with a semicolon (;).

UT Heath Tyler- Chaplain- 2/2020- Current New Hope Baptist Church- Sr. Pastor- 1/21- Current

Professional Licenses (Physician, Attorney, Engineer, Master Electrician, CPA, etc.): List the Occupation and Type of License Associated with Occupation. Separate each Occupation with a semicolon (;).

Professional Association Memberships: List Association and Office Held (if applicable). Separate each Association with a semicolon (;).

Alpha Phi Alpha Fraternity, Inc - Community Liason

Civic-Volunteer Organizations and Activities (e.g. United Way Loaned Executive, Boy Scout Scoutmaster, etc.): List Organization/Activity and Dates. Separate each Organization with a semicolon (;).

Section Break

IV. QUESTIONNAIRE REGARDING CONFLICT OF INTERESTS

Please select the box if your answer is yes to the following questions.

None of the above.

NOTE: Answering yes will NOT automatically disqualify a person from serving on a City Board, as the type of interest will determine whether a conflict is present.

Section Break

Read-Only Content

Acknowledgement

I understand that checking this box constitutes a legal signature confirming I acknowledge and agree that all statements in this form are true and correct.

Full Name

John Taylor

Date

02/19/2024 12:00 AM

Thank you,
Tyler, TX

DISTRICT 3 NORTHWEST

This is an automated message generated by Granicus. Please do not reply directly to this email.

WARNING: The sender of this email could not be validated and may not match the person in the "From" field.

Chris Cambra

From: govAccess CMS Site <webmaster@cityoftyler.org>
Sent: Wednesday, June 26, 2024 1:38 PM
To: CityClerk-Contact; hbrewster@tylertexas.com; Cassandra Brager; Vanessa Carreno-Solis
Subject: *NEW SUBMISSION* Board, Commission or Committee Member Application

Follow Up Flag: Follow up
Flag Status: Flagged

RECEIVED
JUNE 26, 2024
CITY CLERK'S OFFICE
CITY OF TYLER, TEXAS

Board, Commission or Committee Member Application

Submission #:	3297463
IP Address:	47.222.169.122
Submission Date:	06/26/2024 1:38
Survey Time:	6 minutes

You have a new online form submission.
Note: all answers displaying "*****" are marked as sensitive and must be viewed after your login.

I. CONTACT INFORMATION

Name:

Mr Clay Luttrell

Home Address:

1419 Old Farm Rd
Tyler, TX 75703

Home Phone Number:

(903) 312-8591

Section Break

Office Address:

321 Richards St
Quitman, TX 75783

Office Phone Number:

Please indicate which address you would like to use for mailings.

Home

Section Break

Email Address:

clay.luttrell@gmail.com

Section Break

Read-Only Content

First Choice of Board Selection

Tyler One-half Cent Sales Tax Corp, Inc. Board (#)

Second Choice of Board Selection

Parks Board

Section Break

III. BACKGROUND INFORMATION

Number of years you have lived in Tyler

13

Education: List the Institution/School, Diploma/Degree, Year. Seperate each degree with a semicolon (;).

Texas A&M University, Bachelor of Business Administration in Finance, 2007

Employment (list most recent first): List Employer, Position, Dates. Separate each emploment with a semicolon (;).

Thunder Laser USA, President / Owner, 2018-Present; Stitchin' Heaven, President / Co-Owner, 2010-Present

Professional Licenses (Physician, Attorney, Engineer, Master Electrician, CPA, etc.): List the Occupation and Type of License Associated with Occupation. Separate each Occupation with a semicolon (;).

Professional Association Memberships: List Association and Office Held (if applicable). Separate each Association with a semicolon (;).

Entrepreneur's Organization, Dallas Chapter

Civic-Volunteer Organizations and Activities (e.g. United Way Loaned Executive, Boy Scout Scoutmaster, etc.): List Organization/Activity and Dates. Separate each Organization with a semicolon (;).

Section Break

IV. QUESTIONNAIRE REGARDING CONFLICT OF INTERESTS

Please select the box if your answer is yes to the following questions.

None of the above.

NOTE: Answering yes will NOT automatically disqualify a person from serving on a City Board, as the type of interest will determine whether a conflict is present.

Section Break

Read-Only Content

Acknowledgement

I understand that checking this box constitutes a legal signature confirming I acknowledge and agree that all statements in this form are true and correct.

Full Name

CLAY LUTTRELL

Date

06/26/2024 12:00 AM

Thank you,
Tyler, TX

DISTRICT 1 CENTRAL

This is an automated message generated by Granicus. Please do not reply directly to this email.

WARNING: The sender of this email could not be validated and may not match the person in the "From" field.

CAUTION: This email originated from outside of the organization. **Do not click links** or open attachments unless you recognize the sender and know the content is safe.

Chris Cambra

From: govAccess CMS Site <webmaster@cityoftyler.org>
Sent: Wednesday, August 28, 2024 7:42 AM
To: CityClerk-Contact; hbrewster@tylertexas.com; Cassandra Brager; Vanessa Carreno-Solis
Subject: *NEW SUBMISSION* Board, Commission or Committee Member Application

Board, Commission or Committee Member Application

RECEIVED
AUGUST 28, 2024
CITY CLERK'S OFFICE
CITY OF TYLER, TEXAS

Submission #: 3435548
IP Address: 162.71.241.11
Submission Date: 08/28/2024 7:42
Survey Time: 12 minutes, 58 seconds

You have a new online form submission.
Note: all answers displaying "*****" are marked as sensitive and must be viewed after your login.

I. CONTACT INFORMATION

Name:

Mr. Cristian Ramirez Gamboa

Home Address:

4901 Kinsey Drive
Tyler, Texas 75703

Home Phone Number:

(936) 238-6460

Section Break

Office Address:

,

Office Phone Number:

(903) 606-2519

Please indicate which address you would like to use for mailings.

Home

Section Break

Email Address:

cr15943@yahoo.com

Section Break

Read-Only Content

First Choice of Board Selection

Northeast Texas Public Health District Board (#)

Second Choice of Board Selection

Parks Board

Section Break

III. BACKGROUND INFORMATION

Number of years you have lived in Tyler

3

Education: List the Institution/School, Diploma/Degree, Year. Seperate each degree with a semicolon (;).

Angelina College, Certificate in Nursing, 2016; Angelina College, ADN, 2017; Texas A&M University, BSN, 2019

Employment (list most recent first): List Employer, Position, Dates. Separate each emploment with a semicolon (;).

Christus Health, Post Acute Nurse Navigator - Home Health Review, 5/2023-Present; Christus Trinity Mother Frances, Case Manager, 1/2021-5/2023; CHI St Lukes Health- Memorial, Staff RN, 7/2017-12/21.

Professional Licenses (Physician, Attorney, Engineer, Master Electrician, CPA, etc.): List the Occupation and Type of License Associated with Occupation. Separate each Occupation with a semicolon (;).

Registered Nurse- RN license from Texas BON

Professional Association Memberships: List Association and Office Held (if applicable). Separate each Association with a semicolon (;).

N/A

Civic-Volunteer Organizations and Activities (e.g. United Way Loaned Executive, Boy Scout Scoutmaster, etc.): List Organization/Activity and Dates. Separate each Organization with a semicolon (;).

N/A

Section Break

IV. QUESTIONNAIRE REGARDING CONFLICT OF INTERESTS

Please select the box if your answer is yes to the following questions.

None of the above.

NOTE: Answering yes will NOT automatically disqualify a person from serving on a City Board, as the type of interest will determine whether a conflict is present.

Section Break

Read-Only Content

Acknowledgement

I understand that checking this box constitutes a legal signature confirming I acknowledge and agree that all statements in this form are true and correct.

Full Name

Cristian Ramirez Gamboa

Date

08/28/2024 12:00 AM

Thank you,
Tyler, TX

DISTRICT 1 CENTRAL

This is an automated message generated by Granicus. Please do not reply directly to this email.

WARNING: The sender of this email could not be validated and may not match the person in the "From" field.

NEW SUBMISSION Board, Commission or Committee Member Application

govAccess CMS Site <webmaster@cityoftyler.org>

Fri 8/2/2024 12:58 PM

To:CityClerk-Contact <cityclerk-contact@tylertexas.com>;hbrewster@tylertexas.com <hbrewster@tylertexas.com>;Cassandra Brager <cbrager@tylertexas.com>;Vanessa Carreno-Solis <VCSolis@tylertexas.com>

Board, Commission or Committee Member Application

Submission #:	3379246
IP Address:	206.203.80.254
Submission Date:	08/02/2024 12:57
Survey Time:	10 minutes, 45 seconds

You have a new online form submission.
Note: all answers displaying "*****" are marked as sensitive and must be viewed after your login.

RECEIVED
AUG 2 2024
CITY CLERK'S OFFICE
City of Tyler

I. CONTACT INFORMATION

Name:

Ms. LaShanda McGee

Home Address:

903 Loblolly Ln.
Tyler, TX. Tyler

Home Phone Number:

(903) 590-7137

Section Break

Office Address:

,

Office Phone Number:

Please indicate which address you would like to use for mailings.

Home

Section Break

Email Address:

lashaundramcgee@yahoo.com

Section Break

Read-Only Content

First Choice of Board Selection

Northeast Texas Public Health District Board (#)

Second Choice of Board Selection

Parks Board

Section Break

III. BACKGROUND INFORMATION

Number of years you have lived in Tyler

42

Education: List the Institution/School, Diploma/Degree, Year. Seperate each degree with a semicolon (;).

Tyler Junior College, A.S., 2011; Tyler Junior College, LVN, 2006

Employment (list most recent first): List Employer, Position, Dates. Separate each emplomemt with a semicolon (;).

Texas Oncology, R.N. , 12-2022 - Present

Professional Licenses (Physician, Attorney, Engineer, Master Electrician, CPA, etc.): List the Occupation and Type of License Associated with Occupation. Separate each Occupation with a semicolon (;).

Registered Nurse, Nursing

Professional Association Memberships: List Association and Office Held (if applicable). Separate each Association with a semicolon (;).

Oncology Nursing Society, Secretary

Civic-Volunteer Organizations and Activities (e.g. United Way Loaned Executive, Boy Scout Scoutmaster, etc.): List Organization/Activity and Dates. Separate each Organization with a semicolon (;).

Oncology Nursing Society, 2018 - Present

Section Break

IV. QUESTIONNAIRE REGARDING CONFLICT OF INTERESTS

Please select the box if your answer is yes to the following questions.

None of the above.

NOTE: Answering yes will NOT automatically disqualify a person from serving on a City Board, as the type of interest will determine whether a conflict is present.

Section Break

Read-Only Content

Acknowledgement

I understand that checking this box constitutes a legal signature confirming I acknowledge and agree that all statements in this form are true and correct.

Full Name

LaShaundra McGee

Date

08/02/2024 12:00 AM

Thank you,
Tyler, TX

District #2

This is an automated message generated by Granicus. Please do not reply directly to this email.

WARNING: The sender of this email could not be validated and may not match the person in the "From" field.

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

CITY OF TYLER, TEXAS

BOARD / COMMISSION / COMMITTEE MEMBERSHIP APPLICATION

I. CONTACT INFORMATION

Please indicate with an "X" the title you prefer.

Mr. | Miss | Mrs. X | Ms. | Dr. | Prof.

NAME: Lindsay Durr

Home Address: 3101 Old Bullard Rd. Tyler TX 75701

Street | City | State | Zip Code

Home Telephone Number: 512-924-1298

Office Address: 110 N College Ave. Tyler TX 75702

Street | City | State | Zip Code

Office Telephone Number: 903-593-6095

Please indicate with an "X" which address you would like to use for mailings. HOME: X OFFICE:

E-Mail Address: downtown@heartoftyler.org

II. BOARD SELECTION

PRIORITY PREFERENCE:

Place a 1 beside the name of the Board indicating your 1st Choice, and 2 for your 2nd Choice.
Please limit your preferences to two (2) Boards.

NOTE: * Specific technical expertise is required for membership on these boards.
The board is more than advisory in nature; will require additional training time.
@ Special State law requirements, see additional requirements on page 3.

	Airport Advisory Board
	Animal Care Advisory Board (*)
	Board of Adjustment (Zoning) (*) (#)
	Civil Service Commission (#) (@)
	Construction Board of Adjustment & Appeals (*) (#) (Building, Plumbing, Mechanical, Residential & Gas Codes)
	Disability Issues Review Board
	Industrial Development Corporation of Tyler Board of Directors (*)
	Keep Tyler Beautiful Board
X	Main Street Board (*) (#)
	Neighborhood Revitalization Board (*) (#)
	Parks Board
	Planning and Zoning Commission (#)
	Northeast Texas Public Health District Board (#)
	Traffic Safety Board
	Tyler Health Facilities Development Corporation Board of Directors (*)
	Tyler Historical Preservation Board (*) (#)
	Tyler One-half Cent Sales Tax Corp, Inc. Board (#)
	Tyler Public Library Board

RECEIVED
MAR 10 2025
CITY CLERK'S OFFICE
City of Tyler

III. BACKGROUND INFORMATION

1. Number of years you have lived in Tyler?
Years: 9

2. Education

Institution / School	Diploma / Degree	Year

3. Employment (List most recent first)

Employer	Position	Dates
Heart of Tyler	Director	10/24 - current
Lake Travis ISD	Instructional Coach/AP	7/18 - 7/21
Tyler ISD	Instructional Coach	1/13 - 6/18

4. Professional Licenses
(e.g. Physician, Attorney, Engineer, Master Electrician, C.P.A., etc.)

Occupation	Type of License Associated with Occupation

5. Professional Association Memberships

Association	Office Held (if applicable)

6. Civic-Volunteer Organizations and Activities
(e.g. United Way Loaned Executive, Boy Scout Scoutmaster, etc.)

Organization / Activity	Dates
Junior League of Tyler	9/17 - current

If applying for the **Civil Service Commission**, please indicate if you meet the following requirements by marking an "X" in the appropriate box. **A person appointed to the commission must:**	NO	YES	NOT SURE
1) be of good moral character			
2) be a United States citizen;			
3) be a resident of the municipality who has resided in the municipality for more than three years			
4) be over 25 years of age			
5) not have held a public office within the preceding three years			

***** FOR OFFICE USE ONLY *****	
Applicant's District #:	District #1
Applicant appointed to the following Board:	
Date City Council appointed applicant:	

IV. QUESTIONNAIRE REGARDING CONFLICT OF INTERESTS

Please indicate your answer with an "X" in the appropriate box.

QUESTION	NO	YES	NOT SURE
1) Do you or a family member have a contract with, or currently own a business that has a contract with, the City of Tyler?	X		
2) Are you or a family member currently involved in any real estate transactions in which you or the family member are either buying from, or selling to, the City of Tyler?	X		

NOTE:
Answering yes will NOT automatically disqualify a person from serving on a City Board, as the type of interest will determine whether a conflict is present.

****

I understand that if I am appointed to a board I will be expected to participate actively in the business of the respective board, and adhere to the attendance requirements in City Code Section 1-20.1. I also understand that I will be expected to become familiar with relevant City Codes, and review all material relating to decisions to be made and that I can abstain only for cause. I agree to contact the City Clerk's Office in the event that there is any change in my home address/phone number/e-mail address listed above.

City Boards that are more than advisory. I understand that if I am appointed to a City Board that is more than advisory in nature as listed in the definition of "City Officer" in City Code Section 1-26, that I will be subject to provisions of the City's Ethics Ordinance in City Code Sections 1-26 through 1-29. If a situation arises during my term on said Board where I have a prohibited financial interest [as defined in City Code Section 1-27], either direct or indirect, in any contract with, or sale of, land or materials to, the City of Tyler, I understand that I will need to resign.

Furthermore, if a situation arises during my term on said Board where I have a prohibited substantial interest [as defined in City Code Section 1-29], either direct or indirect, in any contract with, or sale of land or materials to, the City of Tyler, and such matter comes before said Board, I understand that I will need to abstain from any discussion or vote on the matter, and that I will also need to file an affidavit showing such prohibited substantial interest.

Lindsay Durr
Printed Name

Signature

3/6/25
Date

Return completed form to:	
Cassandra Brager, City Clerk P. O. Box 2039 Tyler, TX 75710	CLERK TO CC: City Council City Manager

CITY OF TYLER
CITY COUNCIL COMMUNICATION

Agenda Number. C-A-1

Date: March 26, 2025

Subject: Request that the City Council consider authorizing the City Manager to approve the reconciliation change order final payment and release of the retainage in the amount of $31,640.00 to N.G. Painting, L.P., for the Shiloh Road Elevated Storage Tank Rehabilitation project.

Item Reference:

The Shiloh Road Elevated Storage Tank Rehabilitation was necessary to get the Shiloh Rd Tank back online and establishing the Shiloh Road Pressure Plane. This project provided benefits to the distribution system in the Shiloh, Troup Hwy, Rhone Quarter area. This portion of the project focused on the cleaning and painting the exterior and interior of the tank along with access and safety improvements. This Final Change Order will increase the original contract amount by $19,950.00 for items that were not originally included in the contract scope related to tank access and safety by replacing sections of the exterior ladder and replacing the handrail system.

The original schedule for this project was also extended due to the additional work associated with the Site Improvements portion of the project and longer than expected lead times related to electrical service and equipment as well as necessary software upgrades. The disinfection portion of the Tank Rehab project could not be completed until the Site Improvements were complete.

RECOMMENDATION:

It is recommended that the City Council consider authorizing the City Manager to approve the reconciliation change order final payment and release of the retainage in the amount of $31,640.00 to N.G. Painting, L.P. , for the Shiloh Road Elevated Storage Tank Rehabilitation project.

Attachments:
2025-02-17 JYanker Final Acceptance
03.03.2025 - Final RCO

Drafted/Recommended By:
Department Leader Jacob Yanker, Utilities Project Engineer/ Kate Dietz, PE, Director of Utilities

Edited/Submitted By:

City Manager

KSA
a Pape-Dawson company

6781 Oak Hill Boulevard
Tyler, TX 75703
903.581.8141

March 3, 2025

Jacob Yanker
Project Engineer
City of Tyler, Texas
511 W. Locust St.
Tyler, Texas 75702

via email delivery

RE: ***City of Tyler***
Shiloh Road Elevated Storage Tank Rehabilitation
Bid No. 23-031
KSA Project No. 101181
Final Acceptance

Dear Jacob:

The Contractor has completed all work for the above referenced project. To close out the City's contract with N.G. Painting, L.P. the following actions are recommended:

- Approval of Change Order No. 2 – The final contract amount for the completed project is $608,100.00 which is a $19,950.00 increase in the original contract amount.

- Approval of Contractor's final pay estimate with retainage reduced to 0%. The final payment amount is $31,640.00.

- Acceptance of the project by the City which will start the one year warranty period.

KSA has reviewed the work and has verified the work for conformance to the Contract requirements. Enclosed for your records is a copy of the Contractor's Affidavit of Bills Paid, and Contractor's Affidavit of Release of Liens for the project.

Sincerely,

KSA

Jeremy R. Orr, P.E.
Associate Vice President

JO

Enclosures

KSA 6781 Oak Hill Blvd. Tyler, TX 75703 **CHANGE ORDER No. 2 (Reconciliatory)**	Date February 3, 2025 Project No. 101181 Location Tyler, TX
To (Contractor) N.G. Painting 1225 Bandera Hwy., Ste. A2 Kerrville, TX 78028	Job Description City of Tyler - Shiloh Road Elevated Storage Tank Rehabilitation Total Contract Price: Original $588,150.00 Previous CO / WO $33,200.00 Current $621,350.00

You are hereby requested to comply with the following changes from the contract plans and specifications:

Item No. (1)	Description of changes – quantities, units, Unit price, change in completion schedule, etc. (2)	Decrease in Contract price (3)	Increase in Contract price (4)
CO 2.1	Item 1.04 - Lead Abatement, Containment, and Disposal: Reduce QTY by 1 LS to 0 LS (1 LS - 1 LS = 0 LS)	$5,000.00	
CO 2.2	Item 1.06 - Steel Repairs: Reduce QTY by 750 LBS to 0 LBS (750 LBS - 750 LBS = 0 LBS)	$3,750.00	
CO 2.3	Item 1.07 - Repair Pitted Steel with Epoxy Filler: Reduce QTY by 25 GAL to 0 GAL (25 GAL- 25 GAL = 0 GAL)	$2,500.00	
CO 2.4	Item 1.15 - Sample Tap and Pressure Gage Assembly: Reduce QTY by 1 LS to 0 LS (1 LS - 1 LS = 0 LS)	$2,000.00	
	Change in contract price due to this Change Order:		
	Total Decrease	$13,250.00	
	Total Increase		$0.00
	Difference between Columns (3) and (4)	$13,250.00	

The sum of **$13,250.00** is hereby ~~(unchanged) (added to)~~ (deducted from) the total contract price, and the total adjusted contract price to date thereby is **$608,100.00**

The time provided for completion in the contract is (unchanged) ~~(increased by) (decreased by)~~ **00** additional calendar days added to the contract time for a total adjusted contract time of **210** calendar days for substantial completion. This document shall become an amendment to the contract and all provisions of the contract will apply hereto.

Recommended by (Engineer)	KSA	2-3-25 Date
Accepted by (Contractor)	N.G Painting	3-14-25 Date
Approved by (Owner)	City of Tyler	Date

PROGRESS ESTIMATE

KSA
6781 OAK HILL BLVD
TYLER, TX 75703

Estimate No.: 4 (Final)

Date: February 17, 2025
Project: Shiloh Road Elevated Storage Tank Rehabilitation
Period: From: 1/19/24 To: 2/17/25
Contractor: N.G. Painting, L.P.
Address: 1225 Bandera Hwy., Ste A2, Kerrville, TX 78028
Amount of Contract as Awarded: $588,150.00

Change Orders:

# 1 $	33,200.00	# 6 $	
# 2 $	(13,250.00)	# 7 $	
# 3 $		# 8 $	
# 4 $		# 9 $	
# 5 $		#10 $	

Total Change Orders: $19,950.00
Total Adjusted Contract: $608,100.00

Notice to Proceed Date: June 26, 2023
Contract Time: 180 Days
% Complete (Time) 334%
% Complete ($) 100%
Project No: 101181

PREVIOUS PAYMENTS AUTHORIZED

#1	270,607.50	#10	
#2	263,102.50	#11	
#3	42,750.00	#12	
#4		#13	
#5		#14	
#6		#15	
#7		#16	
#8		#17	
#9		#18	

Total Payments Previously Authorized: $576,460.00

Item No.	Description	Unit of Meas.	Quantity Original Estimate	Previous Month's Quantity	Current Month's Quantity	Quantity Completed To Date	Unit Price ($)	Value of Completed Work ($)
BASE BID								
1.01	Mobilization, Insurance, and Bonds	LS	1	1.00		1.00	$10,000.00	10,000.00
1.02	Coordinate with Third Party Antenna Owners	LS	1	1.00		1.00	$2,000.00	2,000.00
1.03	Existing Lead Paint Sampling and Testing	LS	1	1.00		1.00	$2,000.00	2,000.00
1.04	Lead Abatement, Containment, and Disposal	LS	**0	0.00		0.00	$5,000.00	0.00
1.05	Control Emissions from Blasting and Painting	LS	1	1.00		1.00	$80,000.00	80,000.00
1.06	Steel Repairs	LBS	**0	0.00		0.00	$5.00	0.00
1.07	Repair Pitted Steel with Epoxy Filler	GAL	**0	0.00		0.00	$100.00	0.00
1.08	Replace Tank Exterior Leg Ladder	LS	1	1.00		1.00	$20,000.00	20,000.00
1.09	Exterior Leg Ladder Safety Climb System	LS	1	1.00		1.00	$10,000.00	10,000.00
1.10	Demolish Internal Riser Pipe	LS	1	1.00		1.00	$9,000.00	9,000.00
1.11	14-in Outlet Connection to Tank Riser	LS	1	1.00		1.00	$8,000.00	8,000.00
1.12	14-in External Fill Line	LS	1	1.00		1.00	$60,000.00	60,000.00
1.13	Bracket for Obstruction Lights	LS	1	1.00		1.00	$1,000.00	1,000.00
1.14	Stand-Off Brackets and Clamps	EA	43	43.00		43.00	$200.00	8,600.00
1.15	Sample Tap and Pressure Gage Assembly	LS	**0	0.00		0.00	$2,000.00	0.00
1.16	Blast and Paint Exterior of 0.5 MG EST	LS	1	1.00		1.00	$200,000.00	200,000.00
1.17	Blast and Paint Interior of 0.5 MG EST	LS	1	1.00		1.00	$105,000.00	105,000.00
1.18	Tank Logo	EA	2	2.00		2.00	$4,000.00	8,000.00
1.19	OSHA Confined Space Entry Label	EA	3	0.00	3.00	3.00	$100.00	300.00
1.20	Tank Disinfection and Testing	LS	1	0.00	1.00	1.00	$1,000.00	1,000.00
1.21	Miscellaneous Allowance	AL	1	0.00		0.00	*0.00	0.00
*1.22	Replace Existing Exterior Shell Ladder and Safety Climb	LS	1	1.00		1.00	$14,000.00	14,000.00
*1.23	Replace Interior Tank Ladder and Safety Climb	LS	1	1.00		1.00	$9,200.00	9,200.00
*1.24	Replace Balcony Handrail	LS	1	1.00		1.00	$60,000.00	60,000.00

***Per Change Order No. 1**

****Per Change Order No. 2**

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Engineer represents to the Owner that to the best of the Engineer's knowledge, information and belief, the Work (excluding trench safety) has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the ***AMOUNT PAYABLE.*** *The Contractor is solely responsible for trench safety and as such, the Engineer makes no representation that this pay item has been performed in a manner consistent with the Contract Documents.*

By KSA

Date 2-17-25

Approved: **CITY OF TYLER**

By

Date

Total Amount to Date	$608,100.00
Material on Hand	$0.00
	$608,100.00
Less 0% Retainage	$0.00
Net Total	$608,100.00
Less Previous Payments	$576,460.00
Amount Payable to Contractor This Estimate	**$31,640.00**

/\\ksa.net\gateway\Projects\101181\400 Construction\04 Contractor Payment Application\Tank Rehab\PE 4 - Final\101181 PE 4

PAYMENT REQUEST

PROJECT: Shiloh Road EST Rehab
OWNER: City of Tyler
CONTRACTOR: N.G.Painting
ENGINEER: KSA Engineers

ESTIMATE NO. 4

SUMMARY OF PAYMENT ESTIMATE VALUES FROM ATTACHED TABULATIONS

Original Contract Amount	588,150.00
Approved Change Orders	33,200.00
Current Contract Amount	621,350.00
Total Value of Contract Performed	608,100.00
Total Value of Work to Date	608,100.00
Less Amount Retained at 5%	0.00
Net Amount Earned	608,100.00
Less Amount of Previous Payments	576,460.00
BALANCE DUE THIS STATEMENT	31,640.00

The undersigned Contractor certifies that all work, including materials on hand, covered by this Periodical Payment has been completed or delivered in accordance with the Contract Documents, that all amounts have been paid by him for work, materials, and equipment for which previous Periodical Payments were issued and received from the Owner, and that the current payment shown herein is now due.

Contractor: N.G. Painting, LP By: _____ Date 2-14-25

Subscribed and sworn to before me this 14th day of February 20 25

Notary Public: Dawn Pults

My Commission expires: 3-1-27

DAWN PULTS
My Notary ID # 128540319
Expires March 1, 2027

Periodical Estimate No. 4

Attachment "A"

Owner: City of Tyler
Engineer: KSA Engineering
Contractor: N.G.Painting
Project: Shiloh Road EST Rehab

Item No.	Ref. No	DESCRIPTION OF ITEM	Quantity Original Estimate	Unit of Measure	Total Contract Unit Price	Total Contract Amount	Quantity Complete This Est.	Value of Work Completed This Estimate	Previous Quantity Completed	Value of Previous Work Complete	Total Quantity Complete	Total Value of Work Complete	% of Work Completed
1		Mobilization, bonds & insurance	1	LS	$10,000.00	$10,000.00	0	$0.00	1	$10,000.00	1	$10,000.00	100.00%
2		Coordinate with antenna owners	1	LS	$2,000.00	$2,000.00	0	$0.00	1	$2,000.00	1	$2,000.00	100.00%
3		Existing lead paint sampling and testing	1	LS	$2,000.00	$2,000.00	0	$0.00	1	$2,000.00	1	$2,000.00	100.00%
4		Lead abatement, containment & disposal	1	LS	$5,000.00	$5,000.00	0	$0.00	0	$0.00	0	$0.00	0.00%
5		Control emissions from blasting & painting	1	LS	$80,000.00	$80,000.00	0	$0.00	1	$80,000.00	1	$80,000.00	100.00%
6		Steel repairs	750	LBS	$5.00	$3,750.00	0	$0.00	0	$0.00	0	$0.00	0.00%
7		Repair pitted steel with epoxy filler	25	GAL	$100.00	$2,500.00	0	$0.00	0	$0.00	0	$0.00	0.00%
8		Replace tank exterior leg ladder	1	LS	20,000.00	20,000.00	0	$0.00	1	$20,000.00	1	$20,000.00	100.00%
9		Exterior leg ladder safety climb system	1	LS	$10,000.00	$10,000.00	0	$0.00	1	$10,000.00	1	$10,000.00	100.00%
10		Demolish internal riser pipe	1	LS	$9,000.00	$9,000.00	0	$0.00	1	$9,000.00	1	$9,000.00	100.00%
11		14" outlet connection to tank riser	1	LS	$8,000.00	$8,000.00	0	$0.00	1	$8,000.00	1	$8,000.00	100.00%
12		14" external fill line	1	LS	$60,000.00	$60,000.00	0	$0.00	1	$60,000.00	1	$60,000.00	100.00%
13		Bracket for obstruction lights	1	LS	$1,000.00	$1,000.00	0	$0.00	1	$1,000.00	1	$1,000.00	100.00%
14		stand off brackets and clamps	43	EA	$200.00	$8,600.00	0	$0.00	43	$8,600.00	43	$8,600.00	100.00%
15		sample tap & pressure guage assembly	1	LS	$2,000.00	$2,000.00	0	$0.00	0	$0.00	0	$0.00	0.00%
16		blast & paint tank exterior	1	LS	$200,000.00	$200,000.00	0	$0.00	1	$200,000.00	1	$200,000.00	100.00%
17		Blast & paint tank interior	1	LS	$105,000.00	$105,000.00	0	$0.00	1	$105,000.00	1	$105,000.00	100.00%
18		Tank logo	2	EA	$4,000.00	$8,000.00	0	$0.00	2	$8,000.00	2	$8,000.00	100.00%
19		OSHA confined space entry label	3	EA	$100.00	$300.00	3	$300.00	0	$0.00	3	$300.00	100.00%
20		Tank disinfection and testing	1	LS	$1,000.00	$1,000.00	1	$1,000.00	0	$0.00	1	$1,000.00	100.00%
21		Misc allowance	1	AL	$0.00	$0.00							
CO1.1		Replace exterior shell ladder & safety climb	1	LS	$14,000.00	$14,000.00	0	$0.00	1	$14,000.00	1	$14,000.00	100.00%
CO1.2		Replace Interior Ladder & safety climb	1	LS	$9,200.00	$9,200.00	0	$0.00	1	$9,200.00	1	$9,200.00	100.00%
CO1.3		Replace balcony handrail	1	LS	$60,000.00	$60,000.00	0	$0.00	1	$60,000.00	1	$60,000.00	100.00%
25													
26													
27													
28													
29													
30													
31													
32													
33													
34													
TOTAL						**$621,350.00**		**$1,300.00**				**$608,100.00**	

SIGNATURE PAGE

Prepared and Submitted:

By: _____ Nick Gramatikakis
NG Painting Printed Name

Date: 2-14-25

Payment Request Recommended:

By: _____ _____
KSA Engineers Printed Name

Date: _____
_____

Payment Request Approved:

By: _____ _____
City of Tyler Printed Name

Date: _____

Section 14 WAIVER AND RELEASE

THE STATE OF TEXAS	§	**CONDITIONAL WAIVER AND RELEASE ON FINAL PAYMENT**
	§	
	§	**PURSUANT TO**
	§	
	§	**AGREEMENT**
	§	**AND/OR**
COUNTY OF SMITH	§	**PURSUANT TO TEX. PROPERTY CODE § 53.284 FORMS FOR WAIVER AND RELEASE OF LIEN OR PAYMENT BOND CLAIM**

CONDITIONAL WAIVER AND RELEASE ON FINAL PAYMENT

City of Tyler Bid Number 23-031

Project Name Shiloh Road Elevated Storage Tank Rehabilitation

On receipt by the signer of this document of a check from City of Tyler *[Maker of Check]* in the sum of $ 31,640.00 payable to N.G. Painting *[Payee(s) of Check]* and when the check has been properly endorsed and has been paid by the bank on which it is drawn, this document becomes effective to release any mechanic's lien right, any right arising from a payment bond that complies with a state or federal statute, any common law payment bond right, any claim for payment, and any rights under any similar ordinance, rule, or statute related to claim or payment rights for persons in the signer's position that the signer has on the property of City of Tyler *[Owner]* located at 5112 Troup Hwy, Tyler, TX *[Location]* to the following extent: Shiloh Road Elevated Storage Tank Rehab. *[Job Description]*.

This release covers the final payment to the signer for all labor, services, equipment, or materials furnished to the property or to City of Tyler *[Person with Whom Signer Contracted]*.

Before any recipient of this document relies on this document, the recipient should verify evidence of payment to the signer.

The signer warrants that the signer has already paid or will use the funds received from this final payment to promptly pay in full all of the signer's laborers, subcontractors, materialmen, and suppliers for all work, materials, equipment, or services provided for or to the above referenced project up to the date of this waiver and release.

Date 2-17-25

N.G. Painting (Company name)

By _____ (Signature)

President (Title)

Section 12 CONTRACTOR'S AFFIDAVIT OF BILLS PAID

THE STATE OF TEXAS §
§
§
§
COUNTY OF SMITH §

CONTRACTOR'S AFFIDAVIT OF BILLS PAID
CAPITAL IMPROVEMENT PROJECT (CIP) CONTRACTS

Tex. Prop. Code Ann. § 53.085(a)

THIS AFFIDAVIT is made for the purpose of obtaining balance due from City of Tyler, "**CITY**", on the construction work described herein provided the **CONTRACTOR** has fully performed his contractual obligations under the terms of the AGREEMENT.

I, Nick Gramatikeak, S *[Name of Affiant]*, do solemnly swear or affirm that I am the legal representative of N. G. Painting *[Contractor's Company / Corporation Name]*, the City of Kerrville, the County of Kerr, the State of Texas, and that the work for the construction of the project designated below has been satisfactorily completed:

City of Tyler Bid Number	23-031
Project Name	Shiloh Road Elevated Storage Tank Rehabilitation

Additionally, I do solemnly swear or affirm:

☑ All bills for materials, supplies, apparatus, fixtures, machinery, labor, subcontractors, laborers and materialmen used in connection with the construction of this project have been fully paid.

OR

☐ The following bills have **not** been fully paid (☐ attach additional pages if necessary):

Name	Amount Owed	Telephone	Address
	$		
	$		
	$		

Signature of Contractor

Sworn to and subscribed before me by *Affiant* on the 17th day of February, 2025.

DAWN PULTS
My Notary ID # 128540319
Expires March 1, 2027

Dawn Pults
Notary Public In and For The State of Texas

Dawn Pults
Notary's Printed Name

My Commission Expires: 3-1-27

RECONCILIATION CONTRACT CHANGE ORDER
CHANGE ORDER NO. #02

PROJECT NAME: Shiloh Road Elevated Storage Tank Rehabilation — DATE: 3/3/2025

CONTRACTOR: N.G. Painting, L.P. — BID NUMBER: 23-031
ADDRESS: 1225 Bandera Hwy., Ste A2, Kerrville, TX 78028

PHONE NO.: 830-257-5940

Item No.	Work Items	Qty	Units	Unit Price	SOV	Qty Complete to Date	Amount Complete to Date	Difference in Bid Qty	Difference in Bid Amount
1.01	Mob, Insurance, Bonds	1	LS	$10,000.00	$10,000.00	1.00	10,000.00	$0.00	$0.00
1.02	Coordinate with third party antenna owners	1	LS	$2,000.00	$2,000.00	1.00	2,000.00	$0.00	$0.00
1.03	Existing lead pant sampling and testing	1	AL	$2,000.00	$2,000.00	1.00	2,000.00	$0.00	$0.00
1.04	Led abatement, containment, and disposal	1	LS	$5,000.00	$5,000.00	0.00	0.00	-$1.00	-$5,000.00
1.05	Control emissions from blasting and painting	1	LS	$80,000.00	$80,000.00	1.00	80,000.00	$0.00	$0.00
1.06	Steel Repairs	750	LBS	$5.00	$3,750.00	0.00	0.00	-$750.00	-$3,750.00
1.07	Repair Pitted Steel with Epoxy Filler	25	GAL	$100.00	$2,500.00	0.00	0.00	-$25.00	-$2,500.00
1.08	Replace tank exterior leg ladder	1	LS	$20,000.00	$20,000.00	1.00	20,000.00	$0.00	$0.00
1.09	Exterior leg ladder safety climb system	1	LS	$10,000.00	$10,000.00	1.00	10,000.00	$0.00	$0.00
1.10	Demo Internal Riser Pipe	1	LS	$9,000.00	$9,000.00	1.00	9,000.00	$0.00	$0.00
1.11	14in Outlet Connection to tank riser	1	LS	$8,000.00	$8,000.00	1.00	8,000.00	$0.00	$0.00
1.12	14 in external fill line	1	LS	$60,000.00	$60,000.00	1.00	60,000.00	$0.00	$0.00
1.13	Bracket for Obstrcution nlights	1	LS	$1,000.00	$1,000.00	1.00	1,000.00	$0.00	$0.00
1.14	Stand off bracket and clamps	43	EA	$200.00	$8,600.00	43.00	8,600.00	$0.00	$0.00
1.15	sample tap and pressure gage assembly	1	LS	$2,000.00	$2,000.00	0.00	0.00	-$1.00	-$2,000.00
1.16	blast and pant exterior of 0.5 MG EST	1	LS	$200,000.00	$200,000.00	1.00	200,000.00	$0.00	$0.00
1.17	Blast and Paint interior of 0.5 MG EST	1	EA	$105,000.00	$105,000.00	1.00	105,000.00	$0.00	$0.00
1.18	Tank Logo	2	EA	$4,000.00	$8,000.00	2.00	8,000.00	$0.00	$0.00
1.19	Osha Confined Space Entrry lable	3	EA	$100.00	$300.00	3.00	300.00	$0.00	$0.00
1.20	Tank Disinfection and testing	1	LS	$1,000.00	$1,000.00	1.00	1,000.00	$0.00	$0.00
1.21	Misc Allowance	1	LS	$0.00	$0.00	0.00	0.00	-$1.00	$0.00
1.22	Replace Existing ex Shell Ladder and safety Climb	1	LS	$14,000.00	$14,000.00	1.00	14,000.00	$0.00	$0.00
1.23	Replace interionr tank ladder and safety climb	1	LS	$9,200.00	$9,200.00	1.00	9,200.00	$0.00	$0.00
1.24	Replace Balcony Handrail	1	LS	$60,000.00	$60,000.00	1.00	60,000.00	$0.00	$0.00

Original contract price:	$588,150.00	
Change in contract price from previous change orders:		
Change in contract price due to this change order:	19,950.00	
Adjusted contract price to date:	**$608,100.00**	**3.4%**
Original contract end date / days:	12/23/2023	
Change in contract days from previous change orders:		
Change in contract days due to this change order:	422	
Adjusted contract days to date:	2/17/2025	

RECOMMENDED FOR APPROVAL: Kate Dietz, P.E.
Director of Utilities
Date

ACCEPTED: N.G. Painting LP
Contractor
Date

REVIEWED:
City Attorney's Office
Date

APPROVED: Edward Broussard
City Manager
Date

AGENDA ITEM NUMBER: _____

DATE APPROVED BY COUNCIL: 3/26/2025

CITY OF TYLER
CITY COUNCIL COMMUNICATION

Agenda Number. C-A-2

Date: March 26, 2025

Subject: Request that the City Council consider authorizing the City Manager to purchase two (2) BraunAbility Voyager ADA (Americans with Disabilities Act) Minivans for Transit Department from Model 1 Commercial Vehicles, Inc., for a total of $195,623.70 through the State of Oklahoma contract SW0797C FY25.

Item Reference:

Staff received bids from FTA state approved contracts for two (2) BraunAbilty Voyager ADA Minivans for the Transit Department from Model 1 Commercial Vehicles, Inc., for a total of $195,623.70 through the State of Oklahoma contract SW0797C FY25.

Funding for these vans are from 5307 grants and the Transit Capital account.

RECOMMENDATION:

It is recommended that the City Council consider authorizing the City Manager to purchase two (2) BraunAbility Voyager ADA Minivans for the Transit Department from Model 1 Commercial Vehicles, Inc., for a total of $192,717.70 through the State of Oklahoma contract SW0797C FY2025.

Attachments:
Braunability Voyager ADA minivan quote - double foldaway 022025

Drafted/Recommended By:
Department Leader Russ Jackson/Transit Manager

Edited/Submitted By:
City Manager

Creative Bus Sales

State of Oklahoma Contract

SW0797C

FY 2025

Preparer: Brent Roy

Base Model
Braun Side Entry 3.6L V6 6,050 GVWR

BraunAbility
Life is a Moving Experience®

Base Model Price:	$	81,801.00
Options:	$	2,430.00
Other Available Options:	$	7,585.85
Unpublished Options:	$	5,995.00

Vehicle Length	Lift Position	WC Positions	Total # Passengers	CDL Required
203.8"	Side	2	6	No

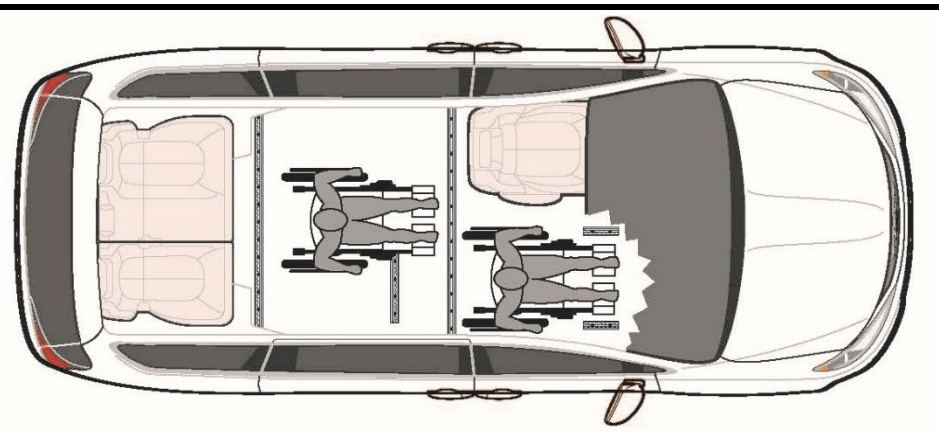
QTY Vehicles: 1 **Total Contract Price:** **$ 97,811.85**

Per Vehicle Price: $ 97,811.85

Customer Info

Customer:	City of Tyler, TX
Address:	410 West Oakwood St. Tyler, TX 75702
Contact:	Russ Jackson
Office Phone:	903-531-1390
Mobile Phone:	903-253-1578
E-Mail:	rjackson@tylertexas.com

Floorplan



Chassis

Chrysler Voyager chassis - 6,055 GVWR
3.6L V6 24V VVT gasoline engine
9-Speed Automatic 948TE Transmission
Power-assisted hydraulic front & rear disc brakes
4-wheel anti-lock brake system
19-gallon OEM fuel tank
17"x7.5" steel wheels
Cruise control
Cloth seats
Power driver seat pedestal
Driver/Co-pilot sun visor
Manual driver and passenger side sliding doors
Power windows
Power door locks
Power-heated mirrors
OEM chassis dash heater, A/C, and defroster
Engine block heater
Bright White Clear Coat

Body

Lowered floor from firewall to rear axle
Step and roll front seats
3-passenger bench seat at rear with folding footrest
Mid and front passenger floor tracks for wheelchair securement
Stainless steel subfloor
3/8" marine grade plywood floor

ADA

Manual swing ramp providing 30" usable width
ADA interlock
ADA-compliant ramp and door entrance lighting

Safety

5 lb. fire extinguisher
First aid kit
Body fluid kit
Emergency triangle kit
Backup alarm

Options

Qty	Description	FY 2023 List Price	QTY Total
1	Fold-away Center Seat	$ 1,453.00	$ 1,453.00
1	Back-up Monitor System	$ 977.00	$ 977.00
-	**Subtotal Manufacturer Options:**		**$ 2,430.00**

Other Available Options

Qty	Description	FY 2023 List Price	QTY Total
1	Power Doors and liftgate	$ 1,607.00	$ 1,607.00
1	CWI 4 Camera System w/DVR	$ 3,450.00	$ 3,450.00
1	Panic Button - Momentary Switch (h.264-PBT)	$ 62.50	$ 62.50
1	External LED Indicator (h.264-MINI-CP)	$ 187.95	$ 187.95
1	Built-In 802.11 B/G/N - Internal WiFi kit built into the DVR - for connection to WiFi networks (h.264-WIFI-N)	$ 179.45	$ 179.45
1	Mobilelink LIVE - 5-year (requires data account with wireless cellular provider)	$ 877.00	$ 877.00
1	Wireless Router - Cradlepoint IBR600 series - Includes: IBR600C wireless router, 12V adapter, low profile antenna, provisioning services, Installation	$ 1,221.95	$ 1,221.95
-	**Subtotal Manufacturer Options:**		**$ 7,585.85**

CBS Unpublished Options

Qty	Description	FY 2023 List Price	QTY Total
1	Version 2 in-floor slide out wheelchair ramp	$ 5,995.00	$ 5,995.00
-	**Subtotal CBS Unpublished Options:**		**$ 5,995.00**

CITY OF TYLER
CITY COUNCIL COMMUNICATION

Agenda Number. C-A-3

Date: March 26, 2025

Subject: Request that the City Council consider authorizing the City Manager to execute the Reconciliation Change Order with Hartbeat Construction for the Repair of Stormwater Inlet Boxes - 2024 project, Bid No. 24-016, increasing the approved contract amount by $20,934.50, from $320,449.50 to $341,384.00, and approve the release of retainage.

Item Reference: **Council 5/22/2024, Item C-A-10 and 8/14/2024, Item C-A-7**

This was a maintenance package for the repair of 13 stormwater inlet boxes and stormwater inlet structures at seven (7) locations. The 13 stormwater structures were in various levels of decay and needed repair and/or replacement in order to stop pavement failure, sinkholes, and sidewalk deterioration.

The projects included:
1. South Donnybrook Avenue and Mobile Drive - destroyed lid;
2. 201 West Oakwood Street - destroyed lid;
3. East Erwin Street and Saleh Avenue - two (2) curb inlet boxes with failing tops and one (1) with a failing brick wall;
4. 1208 Neches Drive - two (2) curb inlets causing paving failure;
5. 2023 Baker Drive - two (2) failing inlet structures;
6. Bradshaw Drive and Cope Street - two (2) failing inlet structures; and
7. 2019 Lee Street - two (2) failing inlet structures.

During the project, some additional problems arose and were addressed, increasing the scope of work and project cost:
1. S Boldt Ave Black Fork Creek crossing structure undermining (TxDOT identified);
2. Cimmarron Trail failed storm main threatening a headwall and property loss;
3. Fair Ln box repair (between S Broadway Ave and Old Bullard Rd);
4. Failed channel wall repair at Fair Ln adjacent to box structure, above (partnered with the property owner) - this was previously changed ordered into the contract (CO1 - 8/14/2024);
5. 201 Glenhaven Dr creek channel work (parnered with the property owner); and
6. 1208 Neches Dr repaired collapsing storm main adjacent to the replaced inlet boxes.

The original contract was for $282,886.00 to repair 13 (thirteen) structures. Six (6) additional structures were addressed for an additional $106,553.00. The contract was $42,455.00 under budget, and the additional work was $5,600.00 under budget, resulting in a total increase of $58,498.00 or 20.7%.

Change Order #1 was for $37,563.50, leaving $20,934.50 for this Reconciliation Change Order.

All stormwater inlet structures were replaced and/or repaired as needed, and the associated problems were mitigated, ensuring an acceptable lifespan for the new assets.

This project was funded by the Stormwater Maintenance Budget, Capital Outlay account.

RECOMMENDATION:

Request that the City Council consider authorizing the City Manager to execute the Reconciliation Change Order with Hartbeat Construction for the Repair of Stormwater Inlet Boxes - 2024 project, Bid No. 24-016, increasing the approved contract amount by $20,934.50, from $320,449.50 to $341,384.00, and approve the release of retainage.

Attachments:
RCO_Inlet Boxes - 2024_24-016_Hartbeat 3-13-25
Donnybrook & Mobile
E Erwin & Saleh
201 W Oakwood
113 Saleh Ave
Baker
Bradshaw
Cimmarron Before from back
Glenhaven looking downstream
Cimmarron After from front
Fair Ln bagwall & curb in box

Drafted/Recommended By:
Department Leader Paul Neuhaus, P.E., M.S. - Stormwater Management and Environmental Compliance Engineer

Edited/Submitted By:
City Manager

RECONCILIATION CONTRACT CHANGE ORDER
CHANGE ORDER NO. #02

PROJECT NAME: Repair of Stormwater Inlet Boxes - 2024

DATE: 3/6/2025

CONTRACTOR: Hartbeat Construction
ADDRESS: 15160 Hwy 155 South
Tyler, TX 75703
PHONE NO.: (903) 581-5622

BID NUMBER: 24-016

Item No.	Work Items	Qty	Units (from pull-down list)	Unit Price	SOV	Qty Complete to Date	Amount Complete to Date	Difference in Bid Qty	Difference in Bid Amount
1.01	Performance, Payment, and Maintenance Bonds (paid in 1/4's)	1.00	LS	$ 5,200.00	$ 5,200.00	1.00	$ 5,200.00	0.00	$ -
1.02	Insurance, including liability naming Owner as additional insured (paid in 1/4's)	1.00	LS	$ 8,000.00	$ 8,000.00	1.00	$ 8,000.00	0.00	$ -
2.01	Mobilization	7.00	EA	$ 1,200.00	$ 8,400.00	7.00	$ 8,400.00	0.00	$ -
2.03	Provide Construction Staking	13.00	EA	$ 300.00	$ 3,900.00	13.00	$ 3,900.00	0.00	$ -
2.04	Prepare Right of Way, including, but not limited to: inlet box removal, concrete structure removal, debris removal, tree and vegetation removal, and minor site grading for erosion control	13.00	EA	$ 2,200.00	$ 28,600.00	13.00	$ 28,600.00	0.00	$ -
2.2	Traffic Control	13.00	EA	$ 1,600.00	$ 20,800.00	13.00	$ 20,800.00	0.00	$ -
2.21	Trench Safety per OSHA requirements	1.00	LS	$ 3,000.00	$ 3,000.00	0.00	$ -	(1.00)	$ (3,000.00)
3.01	S Donnybrook Ave & Mobile Dr: cast in place (no pre-cast); #5 reinforcing steel and embed plate in top; all other standard City of Tyler details and specifications; double 5' inlet in curve radius; complete and in place	1.00	LS	$ 14,000.00	$ 14,000.00	1.00	$ 14,000.00	0.00	$ -
3.02	201 W Oakwood St: cast in place to sidewalk (no pre-cast) top with #5 reinforcing steel and embed plate; all other standard City of Tyler details and specifications for 5' inlet with 4' extensions on each side; add 24" manhole; complete and in place (new box is from back of curb to sidewalk)	1.00	LS	$ 8,700.00	$ 8,700.00	1.00	$ 8,700.00	0.00	$ -
3.03	1125 E Erwin St: cast in place (no pre-cast) top and inlet throat; #5 reinforcing steel and embed plate in top; all other standard City of Tyler details and specifications for 5' inlet with a 5' extension; complete and in place	1.00	LS	$ 7,000.00	$ 7,000.00	1.00	$ 7,000.00	0.00	$ -
3.04	1201 E Erwin St: cast in place to sidewalk (no pre-cast); #5 reinforcing steel and embed plate in top; all other standard City of Tyler details and specifications for 5' inlet; complete and in place; reset grate inlet in inlet throat	1.00	LS	$ 7,000.00	$ 7,000.00	1.00	$ 7,000.00	0.00	$ -
3.05	113 Saleh Ave Open Channel: brace lid and replace failed brick wall with concrete wall; clean and prepare remaining brick, masonry, and concrete surfaces, seal any cracks and trowel or spray 1/2" mortar over surfaces	1.00	LS	$ 7,000.00	$ 7,000.00	1.00	$ 7,000.00	0.00	$ -
3.06	1208 Neches Dr (South Box): cast in place or precast; complete and in place	1.00	LS	$ 9,000.00	$ 9,000.00	1.00	$ 9,000.00	0.00	$ -
3.07	1208 Neches Dr (North Box): cast in place or precast; complete and in place	1.00	LS	$ 9,000.00	$ 9,000.00	1.00	$ 9,000.00	0.00	$ -
3.08	2023 Baker Dr (East Inlet Structure): inlet structure with headwall and wingwalls per TxDOT CH-FW-0/15; complete and in place	1.00	LS	$ 14,000.00	$ 14,000.00	1.00	$ 14,000.00	0.00	$ -
3.09	2023 Baker Dr (West Inlet Structure): inlet structure with headwall and wingwalls per TxDOT CH-FW-0/15; complete and in place	1.00	LS	$ 14,000.00	$ 14,000.00	1.00	$ 14,000.00	0.00	$ -
3.1	Bradshaw Dr & Cope St (East Inlet Structure): inlet structure with headwall and wingwalls per TxDOT CH-FW-0/15; complete and in place	1.00	LS	$ 14,000.00	$ 14,000.00	1.00	$ 14,000.00	0.00	$ -
3.11	Bradshaw Dr & Cope St (West Inlet Structure): inlet structure with headwall and wingwalls per TxDOT CH-FW-0/15; complete and in place	1.00	LS	$ 14,000.00	$ 14,000.00	1.00	$ 14,000.00	0.00	$ -
3.12	2019 Lee St (East Inlet Structure): inlet structure; complete and in place; clean and prepare headwalls and wingwalls, seal any cracks and trowel or spray 1/2" mortar over surfaces	1.00	LS	$ 13,000.00	$ 13,000.00	1.00	$ 13,000.00	0.00	$ -
3.13	2019 Lee St (West Inlet Structure): inlet structure; complete and in place; clean and prepare headwalls and wingwalls, seal any cracks and trowel or spray 1/2" mortar over surfaces	1.00	LS	$ 13,000.00	$ 13,000.00	1.00	$ 13,000.00	0.00	$ -
3.3	Demo and Remove 8" Curb and 24" Gutter	175.00	LF	$ 10.00	$ 1,750.00	175.00	$ 1,750.00	0.00	$ -
3.31	Demo and Remove Asphalt Paving	70.00	SY	$ 36.00	$ 2,520.00	70.00	$ 2,520.00	0.00	$ -

3.32	Remove Existing Brick Paving; will reuse	1.00	SY	$	48.00	$	48.00	1.00	$	48.00	0.00	$ -
3.33	Demo and Remove Asphalt over Brick Paving	9.00	SY	$	48.00	$	432.00	0.00	$	-	(9.00)	$ (432.00)
3.35	Demo and Remove Concrete Sidewalk	21.00	SY	$	36.00	$	756.00	13.00	$	468.00	(8.00)	$ (288.00)
3.4	Remove Tree	1.00	LS	$	400.00	$	400.00	1.00	$	400.00	0.00	$ -
4.3	Concrete 8" Curb and 24" Gutter Repair	175.00	LF	$	30.00	$	5,250.00	175.00	$	5,250.00	0.00	$ -
4.31	Replace Asphalt Paving	79.00	SY	$	54.00	$	4,266.00	79.00	$	4,266.00	0.00	$ -
4.32	Replace Brick Paving	1.00	SY	$	36.00	$	36.00	1.00	$	36.00	0.00	$ -
4.35	Concrete Sidewalk, 4'	8.00	SY	$	81.00	$	648.00	13.00	$	1,053.00	5.00	$ 405.00
4.5	Concrete Curb Ramp, ADA Compliant	3.00	EA	$	1,800.00	$	5,400.00	2.00	$	3,600.00	(1.00)	$ (1,800.00)
5.01	Crushed Stone Bedding	4.00	CY	$	140.00	$	560.00	4.00	$	560.00	0.00	$ -
5.02	Select Fill - Optional based on site conditions and Engineer's recommendation	4.00	CY	$	56.00	$	224.00	4.00	$	224.00	0.00	$ -
5.03	Riprap Stone, Dry (8 in) (1.4 ton/CY)	18.00	CY	$	176.00	$	3,168.00	9.00	$	1,584.00	(9.00)	$ (1,584.00)
5.11	Filter Fabric	36.00	SY	$	8.00	$	288.00	9.00	$	72.00	(27.00)	$ (216.00)
4.01	Yard/Easement Repair	15.00	SY	$	36.00	$	540.00	0.00	$	-	(15.00)	$ (540.00)
	BASE BID SUBTOTAL					**$**	**247,886.00**		$	240,431.00		$ (7,455.00)
100	**Contingency, Paid As Needed Upon Engineer's Approval**	**1.00**	**EA**	**$**	**35,000.00**	**$**	**35,000.00**	0.00	$	-	0.00	$ (35,000.00)
						$	**282,886.00**		**$**	**240,431.00**		**$ (42,455.00)**
	S Boldt Ave and BFC Crossing	1.00	EA	$	5,468.00	$	5,468.00	1.00	$	5,468.00	0.00	$ -
	Cimmarron Trl Headwall	1.00	EA	$	15,545.00	$	15,545.00	1.00	$	15,545.00	0.00	$ -
	Fair Lane Box Repair, Tree and Debris Clearing	1.00	EA	$	12,577.00	$	12,577.00	1.00	$	12,577.00	0.00	$ -
	201 Glenhaven Dr creek channel work	1.00	EA	$	14,876.00	$	14,876.00	1.00	$	14,876.00	0.00	$ -
	1208 Neches Dr 30" RCP Work	1.00	EA	$	20,524.00	$	20,524.00	1.00	$	20,524.00	0.00	$ -
CO1	225 Belmead Ave - Allare Wall Repair	1.00	EA	$	37,563.00	$	37,563.00	0.85	$	31,963.00	(0.15)	$ (5,600.00)
						$	**106,553.00**		**$**	**341,384.00**		**$ (48,055.00)**

Original contract price:	282,886.00	
Change in contract price from previous change orders:	37,563.50	
Approved contract price of previous COs:	320,449.50	
Change in contract price due to this change order:	20,934.50	
Adjusted contract price to date:	**341,384.00**	**20.68%**
Original contract end date / days:	1/18/2025	
Change in contract days from previous change orders:	18	
Change in contract days due to this change order:	30	
Adjusted contract days to date:	3/7/2025	

RECOMMENDED FOR APPROVAL: Darin Jennings, P.E.
City Engineer

3/17/2025
Date

ACCEPTED: Hartbeat Construction
Contractor

WILLIAM HART 3-13-25
Date

REVIEWED:
City Attorney's Office

Date

APPROVED: Edward Broussard
City Manager

Date

AGENDA ITEM NUMBER: C-A-___

DATE APPROVED BY COUNCIL: 3/26/2025

DIRECTION
270 deg(T)
32.29151°N
095.29900°W
ACCURACY 3 m
DATUM WGS84
2025-02-07
08:21:20-06:00

DIRECTION
198 deg(T)
32.35121°N
095.28746°W
ACCURACY 4 m
DATUM WGS84
2024-11-20
09:32:48-06:00

DIRECTION
304 deg(T)
32.35475°N
095.30177°W
ACCURACY 5 m
DATUM WGS84
2025-01-13
07:37:28-06:00

DIRECTION
220 deg(T)
32.35064°N
095.28733°W
ACCURACY 4 m
DATUM WGS84
2024-10-31
09:51:53-05:00

DIRECTION
256 deg(T)
32.37325°N
095.33724°W
ACCURACY 5 m
DATUM WGS84
2024-09-10
15:48:08-05:00

DIRECTION
55 deg(T)
32.37280°N
095.33976°W
ACCURACY 4 m
DATUM WGS84
2024-09-10
16:03:17-05:00

DIRECTION
357 deg(T)
32.25109°N
095.28403°W
ACCURACY 4 m
DATUM WGS84
13’6”L x 4’8”W x 2’8”
D
2024-04-30
07:44:34-05:00

DIRECTION
254 deg(T)
32.31760°N
095.30215°W
ACCURACY 6 m
DATUM WGS84
2024-11-21
09:18:51-06:00

DIRECTION
229 deg(T)
32.25110°N
095.28397°W
ACCURACY 4 m
DATUM WGS84
2024-07-16
08:39:28-05:00

DIRECTION
107 deg(T)
32.31653°N
095.30370°W
ACCURACY 14 m
DATUM WGS84
2024-10-22
08:48:28-05:00

CITY OF TYLER
CITY COUNCIL COMMUNICATION

Agenda Number. C-A-4

Date: March 26, 2025

Subject: Request that the City Council consider authorizing the City Manager to purchase five RTVs (Rough Terrain Vehicles) from Lowe Tractor for $11,579.85 each to replace units for the Parks Department with the option to purchase additional units as needed for fiscal year 2025 for a total purchase price of $57,899.25 through Sourcewell Contract #031121.

Item Reference:

The fleet replacement program budgets for departments to replace their vehicles on a regular schedule, particularly those with mileage and/or maintenance cost expectations. After meeting with the Parks department, it was decided units 12518, 15502, 15506, 18524, and 18572 need to be replaced. Lowe Tractor has units in stock for immediate delivery under Sourcewell Contract #031121 for a total purchase price of $57,899.25. Additional units needed at a cost of 11,579.85 each will also be available for FY2025. Funds for this purchase are available from VES account 640-0661-641-2604.

RECOMMENDATION:

It is recommended that the City Council consider authorizing the City Manager to purchase five RTVs from Lowe Tractor for $11,579.85 each to replace units the Parks Department with the option to purchase additional units as needed for fiscal year 2025 for a total purchase price of $57,899.25 through Sourcewell Contract #031121.

Attachments:
RTV_units_fy_25_lowe_tractor
City_of_Tyler_2_RTV520-A_Price_Quote__2

Drafted/Recommended By:
Department Leader Stan Stoffregen Fleet Manager

Edited/Submitted By:
City Manager

Sourcewell

Ground Maintenance, CE, Utility Tractors, Mowers, RTV's - 112624-KBA
Ag Tractors with Related Attachments - 082923-KBA
NIPA Arkansas 4600041718
NIPA Delaware GSS-17673
Nebraska 14777 (OC)
Mississippi 8200067336

RTV520-A WEB QUOTE #2854373
Date: 3/6/2025 2:30:43 PM

– Customer Information –
Schreck, Deborah
33152
City of Tyler
dschreck@tylertexas.com
9035311323

Quote Provided By
LOWE TRACTOR & EQUIPMENT, INC.
Lazaro Rodriguez
3250 NNE Loop 323
Tyler, TX 75708
email: junior@lowetractor.com
phone: 9035935337

-- Standard Features --

Kubota

V Series RTV520-A (Orange)

*** EQUIPMENT IN STANDARD MACHINE ***

GASOLINE ENGINE
Model Kubota GZ520-E3F-UV
2 cyl, 4 cycle OHC
Water cooled
Electronic fuel injection (EFI)
27.8 cu. in.
+17.4 Net Eng HP

TRANSMISSION
Variable Hydro Transmission
Forward Speeds:
Low 0 - 10 mph
High 0 - 25 mph
Reverse 0 - 10 mph
Rear differential lock

FLUID CAPACITY
Fuel Tank 5.0 gal
Cooling 1.3 qts
Engine 1.43 qts
Transmission 2.38 gal
Brake Fluid 0.21

SAFETY EQUIPMENT
OSHA 1928.52 ROPS and seat belt
Rear Wheel Hand Parking Brake
Spark Arrestor Muffler
Sound Level - operator's Ear 81.9 dBA
@ max. rpms

TIRES AND WHEELS
ATV Tire F 24 x 9 - 12, 6 ply
R 24 x 11 - 12, 6 ply

DIMENSIONS
Width 54.7 in
Height 74.0 in
Length 105.1 in
Wheelbase 70.8 in
Tow Capacity 1168 lbs
Ground Clearance F/R 8.1 in/6.7 in

CARGO BOX
Width 40.6 in
Length 33.7 in
Depth 11.4 in
Load Capacity 441 lbs
Vol. Capacity 9.0 cu ft

OPERATING FEATURES
Rack and Pinion Steering
VHT Plus Transmission
Front Independent Suspension
Rear Semi-Independent Suspension
Brakes - Front/Rear Dry Disc
Rear Brake Lights / Front Headlights
2" Hitch Receiver - Front & Rear

-- Custom Options --

RTV520-A Base Price:	$11,499.00
(1) PLASTIC CANOPY (MIN ORD QTY=3) K7311-99390-PLASTIC CANOPY (MIN ORD QTY=3)	$296.74
Configured Price:	$11,795.74
Sourcewell Discount:	($2,595.06)
SUBTOTAL:	$9,200.68
Dealer Assembly:	$36.67
Freight Cost:	$712.50
PDI:	$400.00
Title Fee	$165.00
Accessory Install/Delivery	$1,065.00
Total Unit Price:	$11,579.85
Quantity Ordered:	3
Final Sales Price:	$34,739.54

Purchase Order Must Reflect Final Sales Price.

To order, place your Purchase Order directly with the quoting dealer

DRAFT

*Some series of products are sold out for 2022. All equipment specifications are as complete as possible as of the date on the quote. Additional attachments, options, or accessories may be added (or deleted) at the discounted price. All specifications and prices are subject to change. Taxes are not included. The PDI fees and freight for attachments and accessories quoted may have additional charges added by the delivering dealer. These charges will be billed separately. Prices for product quoted are good for 60 days from the date shown on the quote. All equipment as quoted is subject to availability.

© 2018 Kubota Tractor Corporation. All rights reserved.

198.143.57.49

12518

15502

15506

Sourcewell

Ground Maintenance, CE, Utility
Tractors, Mowers, RTV's - 112624-KBA
Ag Tractors with Related Attachments - 032923-K9A
MJPA Arkansas 4600041713
NIPA Delaware GSS-17673
Nebraska 14777 (OC)
Mississippi 8200067336

RTV520-A WEB QUOTE #2856745
Date: 3/14/2025 8:42:32 AM

– Customer Information –
SchrecK, Deborah
33152
City of Tyler
dschreck@tylertexas.com
9035311323

Quote Provided By
LOWE TRACTOR & EQUIPMENT, INC.
Lazaro Rodriguez
3250 NNE Loop 323
Tyler, TX 75708
email: junior@lowetractor.com
phone: 9035935337

– Standard Features –

Kubota

V Series RTV520-A (Orange)

* * * EQUIPMENT IN STANDARD MACHINE * * *

GASOLINE ENGINE
Model Kubota GZ520-E3F-UV
2 cyl, 4 cycle OHC
Water cooled
Electronic fuel Injection (EFI)
27.8 cu. in.
+17.4 Net Eng HP

TRANSMISSION
Variable Hydro Transmission
Forward Speeds:
Low 0 - 10 mph
High 0 - 25 mph
Reverse 0 - 10 mph
Rear differential lock

FLUID CAPACITY
Fuel Tank 5.0 gal
Cooling 1.3 qts
Engine 1.43 qts
Transmission 2.38 gal
Brake Fluid 0.21

SAFETY EQUIPMENT
OSHA 1928.52 ROPS and seat belt
Rear Wheel Hand Parking Brake
Spark Arrestor Muffler
Sound Level - operator's Ear 81.9 dBA
@ max. rpms

TIRES AND WHEELS
ATVTire F 24 x 9 - 12, 6 ply
R 24 x 11 - 12, 6 ply

DIMENSIONS
Width 54.7 in
Height 74.0 in
Length 105.1 in
Wheelbase 70.8 in
Tow Capacity 1168 ibs
Ground Clearance F/R 8.1 in/6.7 in

CARGO BOX
Width 40.6 in
Length 33.7 in
Depth 11.4 in
Load Capacity 441 lbs
Vol. Capacity 9.0 cu ft

OPERATING FEATURES
Rack and Pinion Steering
VHT Pius Transmission
Front Independent Suspension
Rear Semi-independent Suspension
Brakes - Front/Rear Dry Disc
Rear Brake Lights / Front Headlights
2" Hitch Receiver - Front & Rear

– Custom Options –

RTV520-A Base Price:	$11,499.00
(1) PLASTIC CANOPY (MIN ORD QTY=3) K7311-99390-PLASTIC CANOPY (MIN ORD QTY=3)	$296.74
Configured Price:	$11.795.74
Sourcewell Discount:	($2,595.06)
SUBTOTAL:	$9,200.68
Dealer Assembly:	$36.67
Freight Cost:	$712.50
PDI:	$400.00
Accessory Install/Deiivery	$710.00
Title Fee	$110.00
TXHETAX	$27.46
Total Unit Price:	$11,197.31
Quantity Ordered:	2
Final Sales Price:	$22,394.61

Purchase Order Must Reflect Final Sales Price.

To order, place your Purchase Order directly with the quoting dealer

DRAFT

•Some series of products are sold out for 2022. **All equipment specifications are as complete as possible as of the date on the quote. Additional attachments, options, or accessories may be added (or deleted) at the discounted price.** All specifications and prices are subject to change. Taxes are not included. The PDI fees and freight for attachments and accessories quoted may have additional charges added by the delivering dealer. These charges will be billed separately. Prices for product quoted are good for 60 days from the date shown on the quote. All equipment as quoted is subject to availability.

© 2018 Kubota Tractor Corporation. All rights reserved.

CITY OF TYLER
CITY COUNCIL COMMUNICATION

Agenda Number. C-A-5

Date: March 26, 2025

Subject: Request that the City Council consider authorizing the City Manager to ratify the underground fuel storage tank project change orders for a total of $476,396.21.

Item Reference:

The underground storage tank at the City of Tyler Oakwood Complex was having an annual TCEQ certification test on 4/25/23, in which the initial test results failed. After numerous tests, the storage tank was found to be compromised and unable to be repaired on 7/27/23. VES contacted Sourcewell vendors JF Petroleum Group (PSI INC.) and Mansfield Petroleum for quotes to repair or replacement. The scope of the project is to file all documents with TCEQ for regulatory purposes, remove the damaged tank, test the ground for any fuel release, install new storage tanks, and connect the new tanks to the Fuelmaster System. The vendor will file all tank certifications with TCEQ and handle any regulatory paperwork along with perform yearly TCEQ tank testing. Both vendors are qualified to perform these services. Quotes are as follows. JF Petroleum - $443,855.89 - Mansfield Petroleum - $456,00.00.

In May 2024, some environmental issues with the ground were discovered and additional environmental soil testing was required by engineering. Additional soil and gravel were required to mediate storm water runoff. The additional charges were $123,604.72 and $63,890.16. Due to unforeseen concrete, electrical, and piping issues, an additional $288,901.33 is needed to complete the project. Funds will be provided by VES Capital Improvement Fund 640-0662-642-25-21.

RECOMMENDATION:

It is recommended that the City Council consider authorizing the City Manager to ratify the underground fuel storage tank project change orders for a total of $476,396.21.

Attachments:
Final billing for City Of Tyler 3-7-25

Drafted/Recommended By:
Department Leader Stan Stoffregen Fleet Manager

Edited/Submitted By:
City Manager

March 6, 2025

City of Tyler
410 W Oakwood Dr
Tyler, TX 75702
Attn: Debora Schreck

Re: Final Change Order
REF: JF Job Code 23-3210

This document represents the balance due to completion of the original contract, the unbilled portions of previous change order 6, the unbilled cost for the replacement of the product lines in change order 8, and the new unbilled change order 9 for final concrete removal and replacement.

Balance due for completion of the base contract

Subtotal **$44,221.32**

Change order for previously unbilled costs from change order 6 tank hole bottom stabilization.

Pea gravel
Skid steer rental
Long reach excavator rental
Mini excavator rental
Flowable fill materials
Flowable fill pump truck

Subtotal **$ 52,810.51**

Change Order for repiping of the product lines

Layout and uncover the product lines to the diesel dispensers. Remove existing sumps and product lines. Take required samples in trenches and under the dispensers. With clean results, lay new 2" LCX double wall fiberglass product lines and install (3) new fiberglass dispensers sumps. Test lines and sumps for tightness.

Remove all installed conduit to the fuel and def tanks and all the conduit running to the dispensers. After new piping is installed, re-install all conduit that was removed. Run wiring from original bid and test.

Replace all concrete removed over the pipe and dowel into the surrounding concrete.

Subtotal **$116,895.11**

Change Order Final Concrete Removal and Replacement

Demo, haul off, and replace additional concrete work both around the tank excavation, but over the piping trench for repipe addition and for other areas of concrete on site. Total of 1819 square feet of 8" removal and replacement over tank and 652 square feet of 8" removal and replacement over piping trench.

Concrete as quoted assumes pour and cure to take place during temperatures at 40 degrees F and rising. If it is determined additional measures are required due to cooler temperatures, customer will be notified of required additional costs. (i.e. blankets, calcium in mixtures)

Proposal includes haul off of 10 truck loads of removed materials as well as disposal.

Assumes only concrete as described is removed and replaced.
Assumes weather temps above minimum requirements for standard concrete curing.

Subtotal	**$ 74,974.39**
Final Total	**$288,901.33**

IN WITNESS THEREOF, THE PARTIES HAVE CAUSED THIS AGREEMENT TO BE EXECUTED BY THEIR DULY AUTHORIZED REPRESENTATIVES. This agreement is subject to revision and may not be the final project cost. Additions or deletions as defined by the owner will reflect the final project cost.

THIS OFFER MAY BE WITHDRAWN OR REVISED BY JF PETROLEUM GROUP IF NOT ACCEPTED WITHIN 7 DAYS OF THE DATE OF JF PETROLEUM GROUP'S SIGNATURE BELOW.

JF Petroleum Group dba McCon Building and Petroleum

PRINT NAME Michael Ward

Strategic Account Manager

DATE: 3-6-25

ACCEPTED FOR: _____ (Company Name)

By: _____ Printed Name: _____

Title: _____ Date: _____

Phone Number: _____ FAX NUMBER: _____

Billing Address: _____ CITY: _____

STATE: _____ ZIP CODE _____

CITY OF TYLER
CITY COUNCIL COMMUNICATION

Agenda Number. C-A-6

Date: March 26, 2025

Subject: Request that the City Council consider authorizing the City Manager to execute Work Order No. 3 with MHS Planning and Design, LLC., in an amount not to exceed $130,075, to provide final design and construction administration services for the 2025 Pedestrian Access Improvement Project.

Item Reference: **2024/2025 Half Cent Sales Tax Recurring Annual Work Program**

The City of Tyler Engineering Department requested qualifications from a number of local engineering firms. The goal was to execute new Professional Service Agreements for certain types of engineering projects that are the best fit for engineering firms submitting qualification statements.

As a result of the evaluations of the qualification statements, a general services agreement (GSA) for professional services with MHS Planning and Design, LLC., (MHS) was prepared to address general provisions from planning through construction management of pedestrian access projects (sidewalks and access improvements). The term of the agreement is three years with two one-year renewal options. An individual work order is prepared for each project, including the scope of services, fees, and schedule for each work order. The GSA provisions dictate the contract provisions unless amended by the work order.

In May 2024, MHS began designing the 2024 Pedestrian Access Improvement Project. The construction project was awarded to the low bidder, Cross Plus Construction. After several attempts to have Cross Plus return the signed contract, they notified the City of Tyler that they could not perform the project. The city notified the bonding company of our desire to cash in the bid bond. The amount of the bid bond was paid to the City by Cross Plus without an issue.

MHS and city staff agreed to rebid the project by including it with the 2025 Pedestrian Access Improvement Project. Furthermore, Work Order #1 with MHS for the 2024 Pedestrian Access Improvement Project was canceled, leaving a contract balance of $33,072.80 from the unused construction phase service fees which were deposited to the Half Cent project account.

The proposed Work Order #3 under the MHS Planning and Design General Services Agreement will provide engineering design services through construction for the 2025 Pedestrian Access Improvement Project. This program will address sidewalk and access ramp improvements in the Rose Garden Area, Rose Rudman area, City Park near Bois D' Arc and Loop 323 near Legacy High School. The full scope and fee are not to exceed $130,015.00.

On March 11, 2025, the Half Cent Sales Tax Board unanimously approved funding Work Order #3.

Funding Source: Half Cent Sales Tax Fund

RECOMMENDATION:

It is recommended that the City Council consider authorizing the City Manager to execute Work Order No. 3 with MHS Planning and Design, LLC., in an amount not to exceed $130,075, to provide final design and construction administration services for the 2025 Pedestrian Access Improvement Project.

Attachments:
2025 Pedestrian Improvements Work Order #3

Drafted/Recommended By:
Department Leader Darin Jennings, P.E. City Engineer

Edited/Submitted By:
City Manager

WORK ORDER FOR PROFESSIONAL SERVICES

PROJECT: 2025 Pedestrian Improvements
WORK ORDER NUMBER: 03

This Work Order constitutes authorization by the City of Tyler, Texas (OWNER) for MHS Planning & Design (ENGINEER) to provide engineering services for the above titled project (hereinafter called the PROJECT). The PROJECT includes the following Services:

ENGINEER shall provide engineering services for the OWNER in accordance with the STANDARD FORM OF AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES (hereinafter called the CONTRACT) dated **February 10th, 2025**. The scope of services for this part of the work is generally as follows:

1) ~~SECTION 1.2 – During the Preliminary Report Phase the ENGINEER shall: Provide the services described in SECTION 1.2 of the CONTRACT.~~

2) SECTION 1.3 – During the Preliminary Design Phase the ENGINEER shall: Provide the services described in SECTION 1.3 of the CONTRACT.

3) SECTION 1.4 – During the Final Design Phase the ENGINEER shall: Provide the services described in SECTION 1.4 of the CONTRACT.

4) SECTION 1.5 – During the Bidding and Negotiation Phase the ENGINEER shall: Provide the services described in SECTION 1.5 of the CONTRACT.

5) SECTION 1.6 – During the Construction Phase the Engineer shall: Provide the services described relating to bidding in SECTION 1.6 of the CONTRACT.

6) Project Specific Scope and Fees: PROJECT scope details are attached to this Work Order and fees for said scope are included.

7) PROJECT Schedule: The ENGINEER shall perform services for the PROJECT in accordance with the schedule in Exhibit B.

8) OWNER's Responsibilities: The OWNER's responsibilities shall be as described in SECTION 3 of the AGREEMENT.

9) Method of payment for various project components: OWNER shall pay the ENGINEER for services rendered as provided for in SECTION 5 of the said AGREEMENT unless modified herein and agreed to in writing by both parties to said contract.

IN WITNESS WHEREOF, the parties hereto have made and executed this Work Order No. 2 to the CONTRACT dated _____ on this the _____ _____ day of _____ , 202_.

OWNER:	ENGINEER:
CITY OF TYLER, TEXAS	MHS Planning and Design LLC
BY:_____	BY:_____
ATTEST:_____	ATTEST:_____
DATE:_____	DATE: February 10th, 2025

Half Cent Sales Tax Board Approval Date: Click or tap here to enter text.

City Council Approval Date: N/A, Agenda Item Number: N/A

February 10th, 2025

Mr. Davis Dickson
Via Email: ddickson@tylertexas.com

RE: Tyler Pedestrian Access Improvements - Proposal

Dear Mr. Dickson,
The proposed project considers pedestrian access improvements at the sites listed in Exhibit 'A' and determined with help from the City of Tyler during the preliminary design phase of the project as defined in Work Order #2.

The proposed improvements consist of sidewalks that will vary in length and width, retaining walls as needed, along with any other necessary improvements to accommodate the proposed access improvements. The overall total funding for this phase is anticipated to be $500,000. This work order covers construction documents, contract documents, technical specification, surveying, Texas Department of Licensure, and a resident project representative.

Our scope of services for this project is as follows:

1) Design - $44,500

a. Provide a topographic survey for the proposed sites. (see Special Services for Survey Scope and Fee).
b. Utility Provider Coordination for water, electrical and sanitary sewer.
c. Civil Design
    i. Based on the approved preliminary design documents, coordinate and/or prepare detailed construction drawings and specifications for grading & paving for the Project. Drawings will comply with City Guidelines and will be submitted to the regulating authorities for approval. The construction drawings and specifications shall be prepared for the full project and must be awarded under one construction contract.
    ii. Furnish to the Client 30%, 60%, 90% and 100% construction plans and specifications along with updated cost estimates for each phase. These documents typically include the following sheets, but all may not be required for this project:
        a. Cover Sheet
        b. General Notes
        c. Overall Site Layout Plan
        d. Demolition Plan
        e. Grading Plan
        f. Paving Plan
        g. Project Details (to specifically include erosion control, traffic control, and any project specific details)

Preparation of the following items and any other items not listed have been excluded from this proposal but can be provided in an additional service agreement.

Geotechnical Engineering	Flood Studies	Wetland Delineation
Utility Relocations	Drainage Plans	Subsurface Utility Engineering
Structural Engineering	Final Plat	ADA Review of Ex. Elements

2) Bidding/Negotiation and Construction Administration - $27,200 ($7,200 from WO#1)

a. This fee assumes that the project will be constructed within a 6-month timeframe after the City approval of award of construction to a General Contractor.
b. As requested by the City, the Consultant shall visit the site and consult with the City and the contractor to resolve construction and design related problems.
c. Monthly site visits to observe the progress and quality of work along with month construction meeting notes to track progress and critical conversations during the project.
d. Review, respond and document Requests for Information (RFIs).
e. Bi-Weekly Construction Update Calls with City Staff and Contractor.
f. Check samples, catalog data, laboratory testing, shop drawings, mill tests of materials and equipment, and other data which the Contractor is required to submit, only for the conformance with the design concept.
g. Review and request approval of the contractor's pay applications based on the on-site observations of the design professional.
h. Conduct a substantial completion and final inspection of the Project for conformance with the design and recommend in writing final payment to the contractor. Consultant to submit and receive final payment with the written final inspection report.
i. Provide the City with complete and accurate Record Drawings with the as-built changes noted. Provide drawings in PDF and/or in AutoCAD (.dwg format).

Based on this scope of services, our lump sum fee for the project is **$71,700.00**. This fee excludes the items included in the Special Services given below.

Special Services:

a. Survey Allowance - *$15,000*
    i. Research and sketching of the subject and adjoining property deeds.
    ii. Establish project control and establish additional conventional and GNSS survey control on the project site for this survey.
    iii. Whiteline project areas and request a Texas 811 utility locate ticket and contact city services to get any underground utilities marked on or near the project site.
    iv. Tie in existing improvements, apparent, visible, and marked utilities on or near the project area.
    v. Conduct a topographic survey with a detailed grid plus perceptible grade breaks on the project area.
    vi. Review Topographic data collected.
    vii. Prepare a Topographic Plats of Survey of the project areas.
    viii. Prepare DWG file, Land XML file and Tin File and send to client's civil design team.

b. Submittal to the Texas Department of Licensing and Regulation for Accessibility Review and Inspection for Established Scope of Work - *$4,875.00 ($1,625.00 from WO#1)*
c. Resident Project Representative (RPR) – Hourly Not to Exceed *$32,500 ($15,000 from WO#1)*
    i. A RPR will be provided on an hourly rate not to exceed basis as requested by the Client in accordance with the attached rate sheet. The estimated fee above assumes the time of construction to be no more than 6 months.
    ii. The RPR will do weekly site visits to check general project compliance and that construction details and standards are being followed.
    iii. The RPR will be present to review, document, and inspect critical stages of construction such as rebar inspection, concrete pours, and any other items requested by the City.
d. Project Reimbursables - *$1,000*
    i. This will include items such as reproductions, GIS Data, permits, etc. This will not include mileage as it is included with the current proposal.
e. Design Contingency - *$5,000 ($3,552.50 from WO#1)*
    i. This amount will be used to cover any design items that are excluded from the current scope of work and deemed necessary by the client and/or the consultant to complete the established scope of work. Items might include subsurface utility engineering, utility relocate on, etc.

If you find this proposal meets your needs, please have the appropriate party sign below, retain one copy for your file and return one to us. Once we receive the signed proposal, we will begin work. If you have any questions or need us to modify our proposal, please let me know.

Sincerely,

Approved _____

William H. Spencer, P.E.

Project Manager

Date_____

MHS
PLANNING & DESIGN

2025 MHS Hourly Rates

Engineering

Senior Professional Engineer.....$240.00 per hour
Professional Engineer.....$165.00 per hour
Graduate Engineer.....$125.00 per hour
Civil Engineering Intern.....$80.00 per hour

Landscape Architecture

Senior Landscape Architect.....$240.00 per hour
Landscape Architect.....$165.00 per hour
Landscape Designer.....$105.00 per hour
Landscape Intern.....$80.00 per hour

Planning

Senior Planner.....$210.00 per hour
Planner.....$125.00 per hour
Planning Intern.....$80.00 per hour

Graphic Design

Senior Graphics Designer.....$225.00 per hour
Graphics Designer.....$140.00 per hour

Drafting

Senior CAD Designer.....$145.00 per hour
CAD Designer.....$115.00 per hour
CAD Drafter.....$95.00 per hour

Office Admin

Word Processing/Clerical.....$75.00 per hour
Mileage.....2025 Standard IRS
Reproduction, Aerial photography, etc.....Cost plus 15%

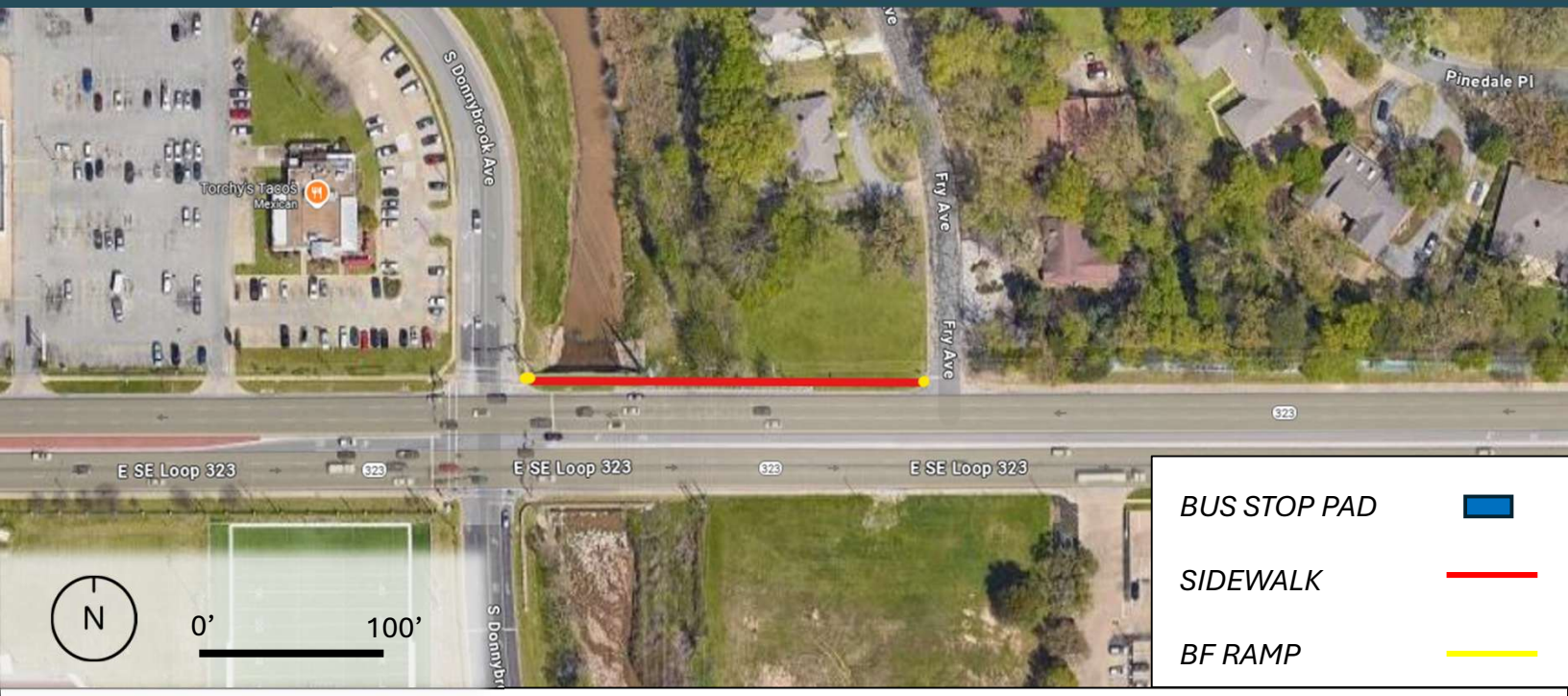
A service charge of 1.5% per month (18% annual rate) will be added to all balances 30 days past due and will continue each month until the past due amount is received.

Tyler Pedestrian Access – Exhibit 'A'
Fiscal Year 24/25 Sidewalk Prioritization

- **Projects from Phase 2 Preliminary**
  - Loop 323 from Fry to Donnybrook
  - Fair Park Dr.
  - Bois D'Arc (Queen – Cedar)
  - Oak Creek Blvd. at Old Jacksonville Hwy.

PRIORITY: 5
DISTRICT 6

12 – LOOP 323 (DONNYBROOK TO FRY)



SITE SUMMARY

The north side of Loop 323 from Donnybrook to Fry Street is an immediate priority area for sidewalk installation due to observed pedestrian trails indicating frequent use. Connectivity between Donnybrook and Fry Street would improve access and safety, especially since all four corners at Donnybrook and Loop 323 are equipped with ramps. A survey will be necessary to address the numerous utilities along this stretch. Completing this project would enhance pedestrian infrastructure in a high-traffic area, addressing current needs and improving overall accessibility.

ESTIMATED QUANTITIES

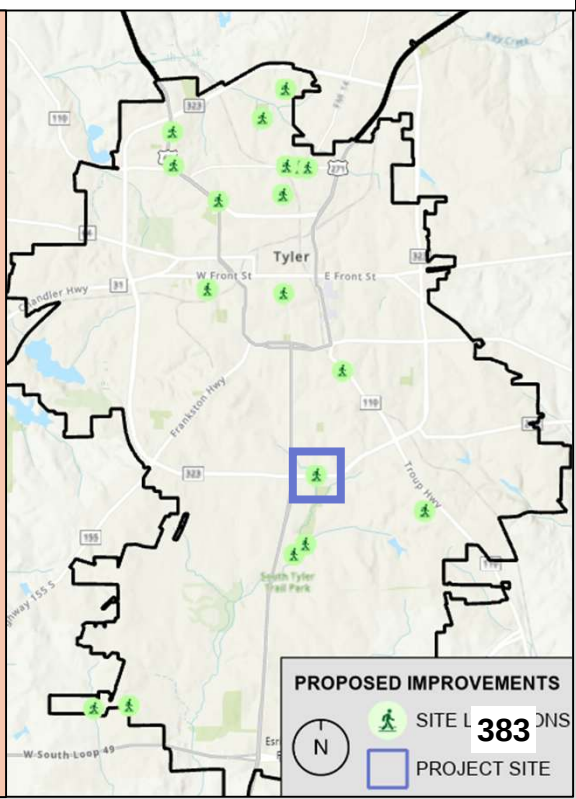
- *Demo – 0 S.F.*
- *Sidewalk – 250 L.F.*
- *Curb & Gutter – 0 L.F.*
- *Barrier Free Ramp – 2 EA*
- *Striping (Crosswalk) - 0 L.F.*
- *Retaining Wall – 0 L.F.*
- *Bus Stop Pad – 0 EA*
- *Driveway Crossing – 0 EA*
- *Utility Relocations – 1 EA*
- *Signalization & Signage - x*
- *Traffic Control - ✓*
- *Ex. Facility Improvements - x*

ESTIMATED PRICING

$ 36,051.50

SITE NOTES

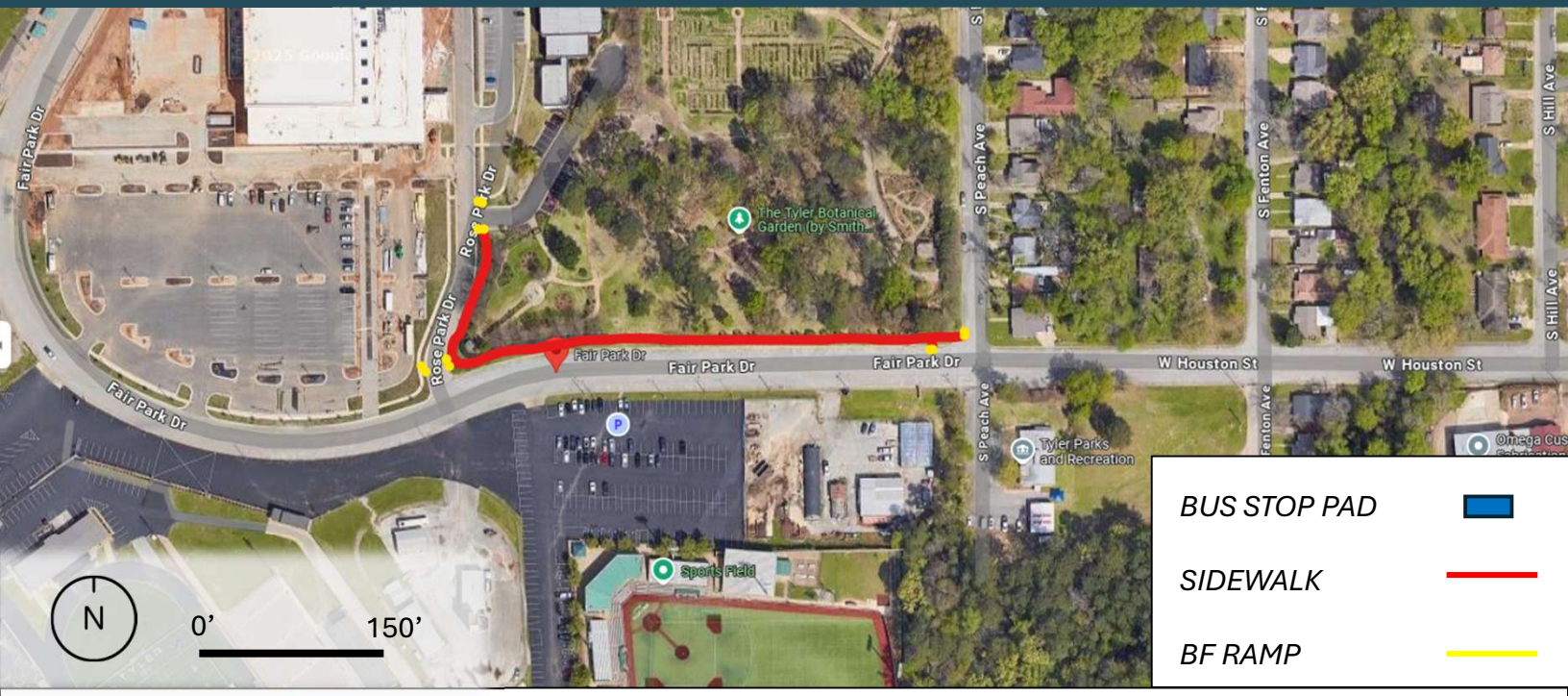
- *Location: North side of Loop 323, from Donnybrook to Fry Street.*
- *Priority: Immediate, based on observed pedestrian trails and usage.*
- *Planned Improvements: Sidewalk installation connecting existing ramp at Donnybrook. Survey necessary due to the presence of numerous utilities.*
- *Impact: Enhances pedestrian safety and access in a high-traffic area.*



PRIORITY: 5

DISTRICT 2

14 – FAIR PARK DR



SITE SUMMARY

Fair Park Drive has been designated as a high-priority site due to its proximity to key landmarks, including the Brookshire Conference Center, Rose Stadium, and the Rose Garden. The project will involve the installation of sidewalks and accessible ramps, as shown above, to ensure ADA compliance. These improvements will enhance safety, accessibility, and connectivity for pedestrians, cyclists, and visitors to these high-traffic destinations. Additionally, the City is repaving and restriping parking areas and adding striped bike lanes to support multi-modal transportation using separate funding sources.

ESTIMATED QUANTITIES

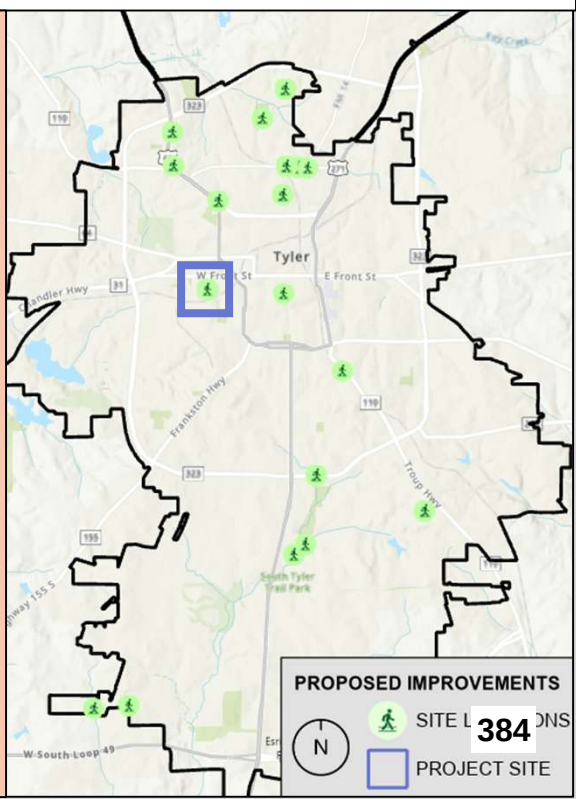
- *Demo – 12 S.F.*
- *Sidewalk – 925 L.F.*
- *Curb & Gutter – 0 L.F.*
- *Barrier Free Ramp – 6 EA*
- *Striping (Crosswalk) - 60 L.F.*
- *Retaining Wall – 0 L.F.*
- *Bus Stop Pad – 0 EA*
- *Driveway Crossing – 0 EA*
- *Utility Relocations – 0 EA*
- *Signalization & Signage - x*
- *Traffic Control - ✓*
- *Ex. Facility Improvements - x*

ESTIMATED PRICING

$ 110,502.25

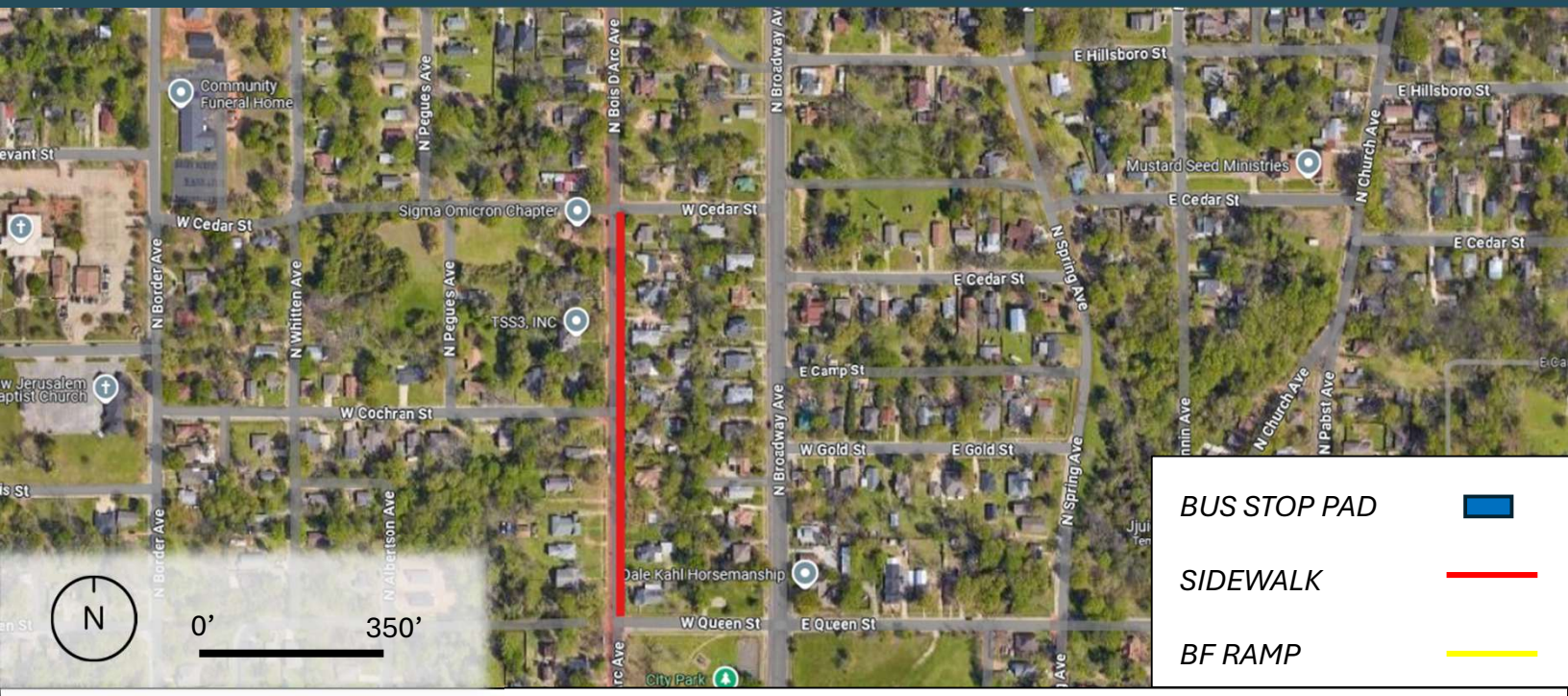
SITE NOTES

- *Location: Fair Park Drive.*
- *Priority: Immediate, serving the Brookshire Conference Center, Rose Stadium, and Botanical Garden.*
- *Planned Improvements:*
  - *Sidewalk installation.*
  - *Parking striping.*
  - *Striped bike lanes.*
  - *Accessible ramps at Rose Park Dr and Fair Park Dr intersection.*
- *Impact: Enhances multi-modal transportation and accessibility in a high-traffic area.*



PRIORITY: 5
DISTRICT 3

15 – BOIS D' ARC AVE (QUEEN – CEDAR)



SITE SUMMARY

The east side of Bois D'Arc Ave between Queen and Cedar Street is an immediate priority project due to citizen requests and its connectivity to City Park. Several sections of the sidewalk are in poor condition and require replacement, with some areas impacted by tree roots. The City is responsible for the demolition of the tree but will need to coordinate with the homeowner regarding the tree issue. A survey is expected to be necessary to manage potential obstacles and ensure accurate planning. These improvements will enhance accessibility and safety, particularly for pedestrians traveling to and from City Park.

ESTIMATED QUANTITIES

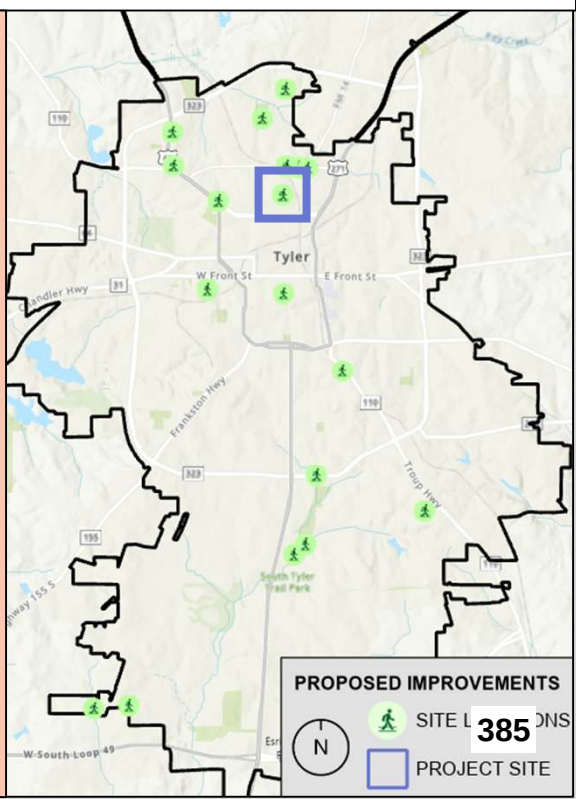
- *Demo – 3,760 S.F.*
- *Sidewalk – 940 L.F.*
- *Curb & Gutter – 0 L.F.*
- *Barrier Free Ramp – 3 EA*
- *Striping (Crosswalk) - 0 L.F.*
- *Retaining Wall – 0 L.F.*
- *Bus Stop Pad – 0 EA*
- *Driveway Crossing – 11 EA*
- *Utility Relocations – 0 EA*
- *Signalization & Signage - x*
- *Traffic Control - ✓*
- *Ex. Facility Improvements - x*

ESTIMATED PRICING

$ 148,154.50

SITE NOTES

- *Location: N Bois D'Arc Ave.*
- *Priority: Immediate, based on citizen requests and park connectivity.*
- *Issues: Sidewalk in poor condition; multiple sections require replacement. Tree roots impacting the sidewalk; removal may require owner action.*
- *Planned Improvements: Replace damaged sidewalk sections. Survey required to address obstacles and utilities.*
- *Impact: Improves accessibility and safety for pedestrians, particularly for park access.*



PRIORITY: 5
DISTRICT 1

17 – OAK CREEK BLVD. AT OLD JACK. RD.

BUS STOP PAD

SIDEWALK

BF RAMP

SITE SUMMARY

The Oak Creek Blvd. at Old Jacksonville area is an immediate priority project due to erosion issues on the east side of the bridge and the need for improved pedestrian access. The project will include the installation of ramps from Legacy Trail to Oak Creek Blvd and striping to cross Oak Creek Blvd to the east-west concrete trail on the south side. Survey analysis will be necessary to address the erosion concerns and ramps on site. Rip-Rap will also be needed to address water overflow over the curb in certain areas.

ESTIMATED QUANTITIES

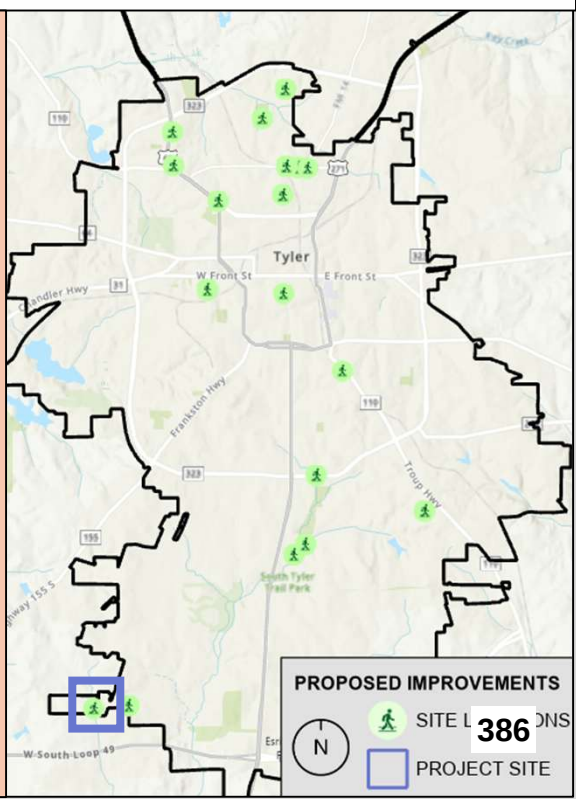
- *Demo – 200 S.F.*
- *Rip-Rap – 250 S.F.*
- *Sidewalk – 50 L.F.*
- *Curb & Gutter – 8 L.F.*
- *Barrier Free Ramp – 2 EA*
- *Striping (Crosswalk) - 50 L.F.*
- *Retaining Wall – 30 L.F.*
- *Bus Stop Pad – 0 EA*
- *Driveway Crossing – 0 EA*
- *Utility Relocations – 0 EA*
- *Signalization & Signage - x*
- *Traffic Control - ✓*
- *Ex. Facility Improvements - x*

ESTIMATED PRICING

$ 17,323.50

SITE NOTES

- *Location: Multiple sites at Oak Creek Blvd. @ Old Jack Rd.*
- *Priority: Immediate.*
- *Issues: Erosion on the east side of the bridge. Water overflow over the curb in some areas.*
- *Planned Improvements: Install ramps from Legacy Trail to Oak Creek Blvd. Add striping for pedestrian crossing to the east-west concrete trail. Add gravel to manage water overflow.*
- *Impact: Improves pedestrian connectivity and addresses erosion and drainage issues.*



Tyler Pedestrian Access - Preliminary Schedule

- **Design**
  - Topographic Survey (as requested) – Month 1
  - 30% Construction Documents – Month 2
  - 60% Construction Documents – Month 3
  - 90% Construction Documents – Month 4
  - 100% Construction Documents – Month 5

- **Construction Observation**
  - Bidding/Negotiation/Award – Month 6 and 7
  - Begin Construction – Month 8
  - Construction Substantial Completion – Month 18

Please note that this is a preliminary schedule, and it will vary based on Review Times, Meetings with City, Subconsultant Timelines, City Comments, Contractor Schedule, etc.

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 1/29/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Higginbotham Insurance Agency, Inc.
6101 South Broadway Ave
Suite 430
Tyler TX 75703

License#: 2081754

CONTACT NAME: Elizabeth Sommers
PHONE (A/C, No, Ext): 817-405-2717 **FAX (A/C, No):** 817-347-6981
E-MAIL ADDRESS: esommers@higginbotham.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Lloyd's	15642
INSURER B : Mountain States Indemnity Company	10177
INSURER C : Texas Mutual Insurance Company	22945
INSURER D : Evanston Insurance Company	35378
INSURER E : Atlantic States Insurance Company	22586
INSURER F :	

INSURED
MHS Planning & Design, LLC
212 W. 9th Street
Tyler TX 75701

MHSPLAN-01

COVERAGES **CERTIFICATE NUMBER:** 1773651507 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
B	X **COMMERCIAL GENERAL LIABILITY** [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [X] PRO-JECT [X] LOC [ ] OTHER:	Y	Y	CPO9671560	10/19/2024	8/13/2025	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG 	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $
E	**AUTOMOBILE LIABILITY** X ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS X HIRED AUTOS ONLY X NON-OWNED AUTOS ONLY	Y	Y	B-3003580435	1/29/2025	8/13/2025	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) 	$ 1,000,000 $ $ $ $
B	X **UMBRELLA LIAB** X OCCUR **EXCESS LIAB** [ ] CLAIMS-MADE [ ] DED X RETENTION $ 10,000	Y	Y	CXO9671560	10/19/2024	8/13/2025	EACH OCCURRENCE AGGREGATE 	$ 5,000,000 $ 5,000,000 $
C	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N: Y **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	N / A	Y	0002118384	11/1/2024	8/13/2025	X PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000
A D	Professional Liability Contractors Polllution $10,000 Retention	Y	Y	ANE2020834.24 CPLMOL127075	8/13/2024 10/19/2024	8/13/2025 10/19/2025	$1,000,000 Each Claim $1,000,000 Each $2,000,000 Agg	$2,000,000 Agg PollutionCondition

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
RE: 2025 Pedestrian Improvements

The City of Tyler is included as Additional Insured as respects Auto Liability, Workers' Compensation and for both ongoing and completed operations as respects General Liability. A Waiver of Subrogation is granted as respects General Liability, Auto Liability, Workers' Compensation and Professional Liability. Coverage is primary and non-contributory as respects General Liability and Auto Liability. All policies provide (30) days' Notice of Cancellation.

William Spencer & Hunter Rush are excluded on the Workers' Compensation Policy.

Umbrella is follow form over the General Liability, Auto Liability and Employers Liability policies.

CERTIFICATE HOLDER

City of Tyler
212 North Bonner
Tyler TX 75702

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

CITY OF TYLER
CITY COUNCIL COMMUNICATION

Agenda Number. C-A-7

Date: March 26, 2025

Subject: Request that the City Council consider authorizing the City Manager to purchase one (1) rearload garbage truck from Doggett Freightliner to replace unit 15780 through Tips Contract #230802 for a purchase price of $258,118.35.

Item Reference:

The fleet replacement program budgets for departments to replace their vehicles on a regular schedule, particularly those with mileage and/or maintenance cost expectations. After meeting with the Solid Waste Department, it was decided unit 15780 was beyond repair. Doggett Freightliner has one (1) unit in stock for immediate delivery through Tips Contract #230802 for a purchase price of $258,118.35. Funds available from VES account 640-0661-641-2604.

RECOMMENDATION:

It is recommended the City Council consider authorizing the City Manager to purchase one (1) rearload garbage truck from Doggett Freightliner to replace unit 15780 through Tips Contract #230802 for a purchase price of $258,118.35.

Attachments:
Copy of city of tyler new way 25 yd

Drafted/Recommended By:
Department Leader Stan Stoffregen Fleet Manager

Edited/Submitted By:
City Manager

DOGGETT FREIGHTLINER OF SOUTH TEXAS LLC - AUSTIN

1701 Smith Rd.
Austin, Texas 78721

Bus: 512-389-0000
Fax: 512-389-2663

DATE: 3/1/2025

INVOICE / BUYER'S ORDER

BUYER'S NAME				TELEPHONE	
CITY OF TYLER				903-531-1323	
ADDRESS		CITY		STATE	ZIP CODE
410 W OAKWOOD		TYLER		TX	75702
YEAR	MAKE	MODEL/BODY	VIN		LICENSE PLATE
2025	FREIGHTLINER	M2 106 PLUS	TBD		

A DOCUMENTARY FEE IS NOT AN OFFICIAL FEE. A DOCUMENTARY FEE IS NOT REQUIRED BY LAW, BUT MAY CHARGED TO BUYER FOR HANDLING DOCUMENTS RELATING TO THE SALE. A DOCUMENTARY FEE MAY NOT EXCEED A REASONABLE AMOUNT AGREED TO BY THE PARTIES. THIS NOTICE IS REQUIRED BY LAW.

UN PAGO DOCUMENTAL NO ES UN CARGO OFFICIAL. LA LEYNO EXIGUE SE IMPONGA UN CARGO DOCUMENTAL. PERO ESTE PODRIA COBRARSE A LOS COMPRADORES POR EL MANEJO DE LA DOCUMENTACION EN RELACION CON LE VENTA. UN CARGO DOCMENTAL NO PUEDI EXCEDER UNA CANIDAD PAZONABLE ACORDADA POR LAS PARTES. ESTA NOTIFICACION SE EXIGUE POR LA LEY.

MILEAGE:

TIPS CONTRACT #230802

CHASSIS BASE MODEL PRICE	$87,920.65
OPTION CONTENT	$35,187.00
NEW WAY 25RL COBRA MAGNUM	$135,011.00

Disclaimer of Warranties

The above decribed vehicle sold by Freightliner of Ausitn is sold as is, without either express or implied warranties of any kind by Freightliner of Austin, including warranties of merchantability or fitness, and Buyer will bear the entire expense of repairing or correcting any defects that presently exist or that may occur in the vehicle, unless a writte warranty by, or service contract with Freightliner of Austin covering the describe vehicle is delivered to Buyer in conjunction with or within 90 days following the time of sale,but such vehicle or any of its component parts may be subject to warranty by the manufacuter thereof.

CUSTOMER COPY

MILEAGE:			
YEAR	MAKE	MODEL/BODY	VIN

TRADE-IN

MILEAGE:			
YEAR	MAKE	MODEL/BODY	VIN

		TOTAL	$258,118.35
PAYOFF TO:		(Trade Allowance)	($.00)
ADDRESS:		TRADING DIFFERENCE	$258,118.35
TELEPHONE:	FAX:	SALES TAX	$0.00
GOOD UNTIL:		DEALER'S INVENTORY TAX	$0.00
QUOTED BY:		LICENSE FEE	$0.00
SHOW LIEN TO:	Body Type:	DOCUMENTARY FEE	**$0.00**
ADDRESS:	License Wt.:	FEDERAL EXCISE TAX	$0.00
	State Insp.:	TOTAL SALE PRICE	$258,118.35
DATED:	LIEN AMOUNT $ License:	PAYOFF ON TRADE	$0.00
DRAFT FOR $	Title:	EXT. WARRANTY	$0.00
DRAFT THRU:	Transfer:	LESS DEPOSIT	$0.00
ADDRESS:		Total Balance Due	$258,118.35

**The Dealer's Inventory Tax charge is intended to reimburse the dealer for ad valorem taxes on its motor vehicle inventory. The charge, which is paid by the Dealer to the county tax assessor-collector, is not a tax imposed on a consumer by the government, and is not required to be charged by the dealer to the consumer.

The information you see on the window form for this vehicle is part of this contract. Information on the window form overrides any contrary provisions on the contract of sale.

La informacion que aparece en la ventanilla de este vehiculo forma parte de este contrato. La informacion contenida en el formulario de la ventanilla anula cualquier prevision que establezca contratio y quy aparezca en el contrato de venta . If a credit purchase, this is an offer to purchase only. Buyer offers to purchase vehicle on credit terms described herein and no contractual relationship is created. This order does not constitute an agreement for the extension of credit. Manufacturer/Distributor reserves the right to change the price of new vehicles to Seller without notice. In the event that the price to Seller of the new vehicle ordered hereunder is changed prior to delivery to Buyer, Buyer agrees and accepts that the cash delivered price will be changed accordingly. If the Buyer's used vehicle trade-in is not delivered to the Seller until delivery of the new vehicle, the trade-in will be reappraised at that time and Buyer agrees that such reappraised value shall determine the allowance, if any, made for the trade-in. Buyer agrees to deliver the original bill of sale and the title to an trade-in along with the delivery of the trade-in and further agrees to execute and all documents necessary or required to transfer legal title and ownership to Seller or its assigns. Buyer warrants the trade-in to be his property and free and clear of all liens and encumbrances except as otherwise noted herein. Buyer further warrants that the trade-in has not been declared rebuilt salvage, reconditioned, nonrrpairable, or flood damaged and that the emission systems have not been tampered with and are in the condition as originally manufactured, except for ordinary wear, unless so disclosed. Seller makes no representations, concerning fuel economy of the sale unit and any information posted on the sale unit or contained in literature relating to the same reflect the results of tests performed, required or prescribed by government agency, upon which Seller has relied.It is expressly agreed to and understood by Buyer and Seller that is the event of a non-credit transaction, Seller retains a security interest in the purchased vehicle until such time as Buyer has paid the Seller for the vehicle. Buyer agrees to all the above listed charges.

BUYER'S SIGNATURE: _____ **SELLER'S SIGNATURE:** _____ **DATE** _____

CITY OF TYLER
CITY COUNCIL COMMUNICATION

Agenda Number. C-A-8

Date: March 26, 2025

Subject: Request that the City Council consider authorizing the City Manager to execute the Second Amendment to the Interlocal Agreement for Computer Support Services between the City of Tyler and the City of Whitehouse.

Item Reference: **Interlocal Agreement with the City of Whitehouse, Executed First Amendment to the Interlocal Agreement for Computer Support Services 080922, Interlocal Agreement for Computer Support Serv for City of Whitehouse**

It is recommended that the City Council consider approving the Second Amendment to the Interlocal Agreement for Computer Support Services with the City of Whitehouse. The City of Whitehouse and the City of Tyler have been in an interlocal agreement since October 29, 2018. With the approval of the Second Amendment to the Interlocal agreement, the City of Whitehouse agrees to a Five percent (5%) increase as an additional security and software maintenance increase in subsequent years. Raising the first annual pay to Tyler to the amount of $265,627.22 to be paid in a lump sum on or before October 31, 2025
The City of Whitehouse further agrees that subsequent annual payments will be increased annually based on the Information Technology Consumer Price Index (CPI), "Effective January 1, each year, the maximum rate will be adjusted by the Consumer Price Index for all IT Consumers (CPI) for all goods and services. CPI adjustments will be based upon the National IT average at the close of each December of each year and the effective rate will be established at October 1st of each year."

RECOMMENDATION:

Request that the City Council consider authorizing the City Manager to execute the Second Amendment to the Interlocal Agreement for Computer Support Services between the City of Tyler and the City of Whitehouse.

Attachments:
Interlocal Agreement with the City of Whitehouse
Executed First Amendment to the Interlocal Agreement for Computer Support Services 080922
Interlocal Agreement for Computer Support Serv for City of Whitehouse

Drafted/Recommended By:
Department Leader Benny Yazdanpanahi

Edited/Submitted By:
City Manager

STATE OF TEXAS §

§

COUNTY OF SMITH § **KNOW ALL BY THESE PRESENTS:**

INTERLOCAL AGREEMENT FOR COMPUTER SUPPORT SERVICES

Pursuant to authority granted by the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, this INTERLOCAL AGREEMENT is made and entered into as of the 24th day of October 2018, is being amended October 2024 that supersedes other amendments by and between the City of Tyler, Texas, a municipal corporation, hereinafter called "Tyler," and the City of Whitehouse, a municipal corporation of Texas, hereinafter called "Whitehouse."

WITNESSETH:

WHEREAS, Whitehouse seeks assistance in the area of information technology support and maintenance; and,

WHEREAS, Tyler's Information Technology Services staff supports and maintains an extensive network of computers and components; and,

WHEREAS, cooperation between Tyler and Whitehouse in the provision of information technology services to both entities is mutually beneficial;

NOW, THEREFORE, BE IT RESOLVED THAT:

In consideration of the premises and of the mutual covenants herein contained, Tyler and Whitehouse agree as follows:

Article I. Definitions

In this agreement, the following terms shall have the meanings assigned to them in this Article unless otherwise required by the context:

"Force Majeure Events" means any event or events beyond Tyler's control and without Tyler's default or negligence. Such events may include but are not limited to, acts of God or of the public

enemy, acts of the government in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, riots, acts of terrorism, and unusually severe weather.

"Individual Stop Work Issue" is a problem in the Whitehouse System that results in an individual User being unable to perform a portion of the functions of the User's job that rely on the Whitehouse System.

"Individual Critical Function Issue" means a problem in the Whitehouse System that prevents an individual User from reasonably performing a core function of their job that relies on the Whitehouse System.

"Whitehouse" means the City of Whitehouse, Texas.

"Whitehouse System" means any computer hardware provided by the City of Tyler to Whitehouse, including servers, personal computers, and electronic devices networked with such servers or personal computers, security cameras, and security door access, as well as software used on said hardware in full compliance with any required license or other permission required for the use of said software. The term does not include landline telephone (POTS) equipment or systems, nor any equipment or software installed by any third parties or entities.

"Whitehouse System, Critical Issue" means a problem in the Whitehouse System that results in a workgroup's inability to reasonably perform a core function that relies on the Whitehouse System.

"Tyler" means the City of Tyler, Texas.

"Maximum Resolution Time" means the maximum time that Tyler will take to resolve a request for troubleshooting services under this agreement, starting from when notification of the request is first provided to Tyler per the terms of this agreement.

"Maximum Response Time" means the maximum time that Tyler will take to respond to a request for troubleshooting services under this agreement, starting from when notification of the request is first provided to Tyler per the terms of this agreement.

"Normal Hours of Operation" means Monday through Friday, 8:00 AM to 5 PM, Central Time.

"Other Whitehouse System Issue" means any problem in the Whitehouse System that is not a Whitehouse System Critical Issue, an Individual Stop Work Issue, or an Individual Critical Function Issue.

"User" means an employee of Whitehouse who uses any hardware or software part of the Whitehouse System.

Article II. Scope of Services

A. Services to be Provided. Tyler and Whitehouse agree that Tyler's services, pursuant to this agreement, will be provided by employees of Tyler's Information Technology Services Division. Such employees will never be considered Whitehouse employees or even be on loan to Whitehouse.

Pursuant to this agreement, Tyler will provide the following computer support services to Whitehouse for the Whitehouse System:

1. Provide Information Technology Infrastructure as a Service (IaaS), including hosting services for virtual and physical servers and storage, network switches and security, internet service, and Voice over IP (VoIP) equipment. VoIP service does not include long-distance services. Charges for long distances will be billed separately to Whitehouse.
2. A direct fiber-optic network connection between Tyler and Whitehouse. If Whitehouse terminates the contract, it will be responsible for any prorated contract charges from Suddenlink for the fiber connection, which has been contracted with Suddenlink for ten years beginning on October 1, 2018.
3. The second/redundant/diverse fiber will be installed between Whitehouse City Hall and the City of Tyler. Also, a direct fiber will be installed between the Civic Center and the Whitehouse City Hall. If Whitehouse terminates the contract, it will be responsible for any prorated contract charges from

Suddenlink for the fiber connection, which has been contracted with Suddenlink for ten years starting October 1, 2024.

4. Installation of server and desktop software upgrades for existing supported software
5. Incident-based troubleshooting for supported computer hardware, software, and operating systems that are part of the Whitehouse System
6. Regular daily backups of data and applications
7. Function as liaison between Whitehouse and any vendor for software and hardware purchasing, support, and installation.
8. Provide data storage capabilities and server processing for server and desktop cloud hosting services.
9. System administration and network monitoring services
10. Provide an agreed-upon number of PCs, monitors, printers, laptops, VoIP phones, and virtual hosting server hardware. All equipment provided will be purchased by and will remain the property of the City of Tyler. Additional hardware will increase the cost of service. All Whitehouse data remains the property of Whitehouse and will be provided in electronic form upon contract termination to be handed to the City of Whitehouse employees or contractors.
11. Administration of system improvements or special projects as agreed by both Tyler and Whitehouse. System improvements or special projects may include but are not limited to, network reconfiguration, hardware and software inventories, security improvements, and new technology implementations. The contract is included in the flat annual rate provided in Article IV of this agreement. System improvements and special projects will be scheduled around the availability of personnel from Tyler's Information Technology Services Division.

Network cabling materials and installation are not covered under this agreement. Software maintenance and new software application costs are not covered under this agreement. Suppose Tyler determines that new software licenses or applications are needed. In that case, Tyler will inform the

appropriate department of Whitehouse, and all costs of obtaining said licenses and applications shall be Whitehouse's responsibility.

Whitehouse will provide Tyler with all Whitehouse System passwords. All new passwords for the Whitehouse System will be shared with Whitehouse. All administrative passwords will be provided to Whitehouse upon termination of this contract.

B. Service and Support Procedures. Tyler will provide the services set forth in this agreement during Normal Hours of Operation. After-hours emergency support will also be provided by Tyler as needed. A User must contact IT HelpDesk personnel at (ithelpdesk@tylertexas.com) or (903) 531-1128, and City of Tyler IT personnel will respond according to this agreement. The User must specify that the requested assistance is for the Whitehouse System. Problems will be addressed via telephone or remote desktop support when possible. If necessary, support cases may be escalated to Tyler's Help Desk Manager or Infrastructure Manager as appropriate. The initial response from Tyler will depend on the urgency of the problem, as communicated to the HelpDesk.

C. Maximum Response Times and Maximum Resolution Times. Tyler will make commercially reasonable efforts to abide by the Maximum Response Times and Maximum Resolution Times set forth in this Article. Tyler will classify each problem for which troubleshooting services are requested under this agreement as a Whitehouse System Critical Issue, an Individual Stop Work Issue, an Individual Critical Function Issue, or another Whitehouse System Issue. Suppose Whitehouse disagrees with Tyler's classification of any such problem. In that case, Tyler and Whitehouse will negotiate in good faith to agree upon the classification of the problem or type of problem to determine the applicable maximum response time and maximum resolution time for future occurrences of the problem. In addition, Tyler and Whitehouse may agree in advance upon classifying specific types of problems. Regarding any problem for which Tyler and Whitehouse have agreed upon a classification under this agreement, Tyler will make every reasonable

effort and attempt to respond to requests for troubleshooting services for that type of problem per the agreed-upon classification.

1. Whitehouse System Critical Issue:

   Maximum Response Time: 1 working hour

   Maximum Resolution Time: Until fixed

2. Individual Stop Work Issue

   Maximum Response Time: 2 working hours

   Maximum Resolution Time: Until fixed

3. Individual Critical Function Issue

   Maximum Response Time: 4 working hours

   Maximum Resolution Time: Until fixed

4. Other Whitehouse System Issue

   Maximum Response Time: One business day

   Maximum Resolution Time: Until fixed

D. User Responsibilities. Tyler's ability to meet Maximum Response Times is contingent on a User providing notification as follows:

When Whitehouse personnel call the HelpDesk for assistance, the Whitehouse personnel must:

1. Provide the User's name and location; and

2. Specify that the assistance being requested is for the Whitehouse System and

3. Provide a clear description of the problem; and

4. Provide a clear description of the impact of the problem; and

5. Provide an accurate and complete history of the problem.

E. Escalation. Whitehouse personnel can escalate issues to Tyler through the Whitehouse City Manager or their designee at any time at jlusk@whitehousetx.org or lblack@tylertexas.com and Cio@tylertexas.com or by telephone at (903) 531-1119.

Article III. Term, Termination, Notices

A. Term. The initial term of this agreement was from October 24'th, 2018, to September 30'th, 2019. This new revision honors these dates, which supersedes all amendments in the past. Subsequent terms shall begin on October 1. This agreement shall automatically renew each year for up to five additional one-year terms unless terminated earlier as provided herein.

B. Termination. Either party may terminate this agreement at any time by giving the other party at least 90 days advance notice in writing. Unless provided otherwise by law or by this agreement, each party shall be obligated to pay all charges incurred before any termination of this agreement.

C. Notice. All written notices or other communications under this agreement shall be directed to the following contact persons:

City of Tyler- Benny Yazdanpanahi, CIO, PO Box 2039, Tyler, Texas 75710;

City of Whitehouse- Leslie Black as City Manager or Jennifer Lusk, Finance and HR Director, 101 A Bascom Rd. Whitehouse, Texas 75791.

The parties agree to provide written notice to the other immediately upon changing the primary contact person and/or address information set forth in this Article.

D. Agreement subject to availability of funds. This agreement shall not be construed as creating any debt by or on behalf of Tyler or Whitehouse, and all obligations of each party to this agreement are subject to the availability of funds. Accordingly, and in addition to any other authority to terminate this agreement, if the governing body of either party does not appropriate funds to make payments pursuant to this agreement, that party may terminate this agreement as of the last day for which funds were appropriated.

Article IV. Consideration and Payment

Consideration. In consideration of the services provided hereunder,

Effective Dates:

- The effective date of this agreement is October 1, 2024.

Existing Services:

- The current cost for existing hardware, software, and other services is $224,438.74. The details of the costs can be found in Exhibit A.

Additional Fees:

- An additional 5% increase in security and software maintenance due to industry vendor increases. The initial amount for security services and software is outlined in Exhibit A and included as the base year in the payment schedule below. The following payment schedule details the change in the charge for these services over the next five (5) years and can be extended if this agreement is extended.
    - FY 2024-2025: $67,768.64 (base year)
    - FY 2025-2026: $71,157.07, an increase of $3,388.43
    - FY 2025-2026: $71,326.49, an increase of $3,557.85
    - FY 2026-2027: $71,504.39, an increase of $3,735.46
    - FY 2027-2028: $71,691.17, an increase of $3,922.53
    - FY 2028-2029: $71,887.30, an increase of $4,118.66
    - Subsequent years are to be calculated as the agreement is extended.

New Equipment Request for Civic Center and Fiber Optics Costs:

- For FY 2024-2025, the total amount of new equipment will be equal to $39,400.25, as detailed in Exhibit B.
- The City of Tyler will review requests for new hardware, software, and other services with the City of Whitehouse annually during the City of Tyler Information Technology Department's budget request process.
- Any new purchases will be billed to the City of Whitehouse at the current market rate.

Payment Schedule:

- Initial payment is due on or before October 31, 2024.
- Subsequent annual payments will be due on or before October 31 of each year.

CPI Adjustment:

- Effective January 1 of each year, the amounts listed above will be adjusted by the US Consumer Price Index: Information Technology, Hardware and Services (I:USCPIIUM).
- CPI adjustments will be based on the national average as of the close of December each year.
- The effective rate will be established on October 1 of each year.

Total Payment Calculation:

- The total payment for FY2024-2025, due on or before October 31, 2024, is $263,838.99, consisting of total charges from Exhibit A and Exhibit B.
- Subsequent years will be calculated by adding the existing costs, plus any new costs, plus the security increases, and CPI.

Fiscal Year Revenues:

- Each party paying for the performance of governmental functions or services under this agreement must make those payments from current Fiscal Year revenues available to the paying party.

A. Billing and Payment. Tyler will bill Whitehouse monthly for services provided outside the scope of this contract. The rate billed for such services will be $150 per hour per Tyler employee, and the cost of such services will be in addition to the annual payment agreed to be paid to Tyler by Whitehouse under this agreement. Billing for services outside of scope will be based on the number of hours worked by Tyler personnel over and above their normal work hours, as defined by the Fair Labor Standards Act. Tyler will not bill for periods of time during which activities such as server reboots, backups, routine maintenance, and similar activities are not actively monitored or otherwise performed by Tyler personnel. Tyler will notify Whitehouse via email of all calls that result in billing for services provided outside of the contract scope. In addition to any other amounts to be paid by Whitehouse pursuant to this agreement, Whitehouse agrees to pay any sales use, gross receipts, excise, access, bypass, or other local, state, and Federal taxes or charges imposed on or based upon the provision, sale or use of the services provided by Tyler pursuant to this agreement.

B. Tyler's Right to Renegotiate Payment Amounts. Tyler reserves the right to renegotiate payment amounts and/or terms prior to each renewal term. If Tyler requests any increase in payment, all proposed increases shall be provided to the Whitehouse at least 90 days prior to the renewal period for which Tyler seeks an increase. If the parties are unable to agree upon payment amounts and terms prior to any renewal term, this agreement shall terminate at the end of the then-current term.

Article V. Records

Tyler agrees to keep proper financial and accounting records and books of accounts, pursuant to law and in accordance with generally accepted accounting principles, pertaining to Tyler's performance of Tyler's obligations under this agreement, and such records and books of accounts shall be open to inspection and review by Whitehouse at all reasonable times.

Article VI. Purchasing Procedures

Tyler has adopted and shall observe purchasing procedures intended to assure that all purchases using funds provided under this agreement are made in full compliance with all applicable competitive purchasing procedures required by state or federal law. At any time, Whitehouse may, at the discretion of the Whitehouse City Manager, require Tyler to provide the Whitehouse City Manager with a copy of Tyler's purchasing procedure.

Article VII. Assignment

Neither party shall assign this agreement without the written consent of the other party. Any attempted assignment without the written consent of the other party shall be null and void and of no effect.

Article VIII. Applicable Law and Venue

Without regard to any rules on conflicts of law, this agreement shall be subject to and interpreted in conformance with the laws of the State of Texas unless expressly provided otherwise by federal law or regulations. Venue for any action arising hereunder shall lie exclusively in Smith County, Texas, for actions in state court and in the Eastern District of Texas, Tyler Division, for actions in federal court.

Article IX. Amendments

Changes in the terms and conditions of this agreement can be made only by a written amendment executed by the parties hereto prior to the changes being made.

Article X. Third-party Beneficiaries

Nothing under this agreement shall be construed to give any rights or benefits in this agreement to anyone other than Tyler and Whitehouse, and all duties and responsibilities undertaken pursuant to this agreement will be for the sole and exclusive benefit of Tyler and Whitehouse and not for the benefit of any other party.

Article XI. Severability

If any provision of this agreement is held invalid, illegal, or unenforceable in any jurisdiction for any reason, then, to the full extent permitted by law, (a) all other provisions hereof will remain in full force and effect in such jurisdiction and will be liberally construed in order to carry out the intent of the parties hereto as nearly as may be possible, (b) such invalidity, illegality or unenforceability will not affect the validity, legality or enforceability of any other provision hereof, and (c) any court having jurisdiction will have the power to reform such provision to the extent necessary for such provision to be enforceable under applicable law.

Article XII. Waiver

The waiver of any breach of a term or condition of this agreement does not waive any other breach of that term or condition or any breach of any other term or condition of this agreement.

Article XIII. Effect of Authorship on Construction

The parties agree that this agreement shall not be construed in favor of or against any party on the basis that the party did or did not author this agreement.

Article XIV. Counterparts

This agreement and any related documents and any amendments may be executed in counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument.

Article XV. Survival

Upon the expiration or termination of this agreement for any reason, the obligations of the parties hereunder shall thereupon cease, but the provisions of this agreement which confer rights upon either party and which limit or delineate the responsibility of either party shall remain in effect as to the parties' conduct prior to expiration or termination of this agreement.

Article XVI. Merger

This agreement constitutes the entire agreement between Tyler and Whitehouse regarding the subject matter contained herein and supersedes all prior written or oral understandings.

Article XVII. Interlocal Cooperation Act

This agreement is made pursuant to the authority granted by the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, and is subject to the provisions of that act. In case of any conflict between the provisions of this agreement and the provisions of the Interlocal Cooperation Act, the provisions of the Interlocal Cooperation Act shall control.

Article XVIII. Limitation of Liability

Each party's entire liability to the other party, and the exclusive remedy for damages under this agreement, shall be limited as follows: for tangible property damage or bodily injury or death to a person proximately caused by a party's or a party's employees or agents negligence or willful misconduct, the amount of proven, direct damages; and for any other claims, liability shall be limited to direct damages that are proven, in an amount not to exceed the amount of the charges to Whitehouse for the services provided by Tyler during the period affected by the mistake, omission, error, delay, interruption, or defect. Except for damages for personal injury or death or damages to or loss of personal property (excluding loss of data or programming) caused by Tyler, Tyler's aggregate liability for all direct damages shall not exceed the total amount paid by Whitehouse under this agreement. In no event shall either Tyler or Whitehouse be responsible for or liable for any special, indirect, incidental, consequential, or exemplary damages arising in

any way in connection with this agreement, even if the said party has been advised of the possibility of such damages. Tyler shall not be liable for any failure of performance or failure to provide service under this agreement due to Force Majeure Events. Tyler shall not be liable for any interruptions or damages due to the fault or negligence of Whitehouse or due to the failure or malfunction of equipment or facilities provided by Whitehouse.

This Article is intended only as a limitation and shall not be construed to expand the liability of either Whitehouse or Tyler beyond the liability that said party would have if this Article had not been included in this agreement.

Article XIX. No Warranties

THERE ARE NO AGREEMENTS, WARRANTIES, OR REPRESENTATIONS, EXPRESS OR IMPLIED EITHER IN FACT OR BY OPERATION OF LAW, STATUTORY OR OTHERWISE, INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE OR USE, EXCEPT THOSE EXPRESSLY SET FORTH HEREIN.

Exhibit A

Category	Description	Qty	Total
Inventory	Battery Backups	4	902.88
	Laptops	16	13,333.33
	Monitors	44	2,845.33
	PCs/thin client	27	3,613.41
	Phones (handset)	31	950.67
	Printers	18	1,749.91
	Servers	59	10,672.61
	Switches	4	3,045.97
	Wireless Access Points	5	902.88
			38,016.59
Security	Darktrace Artificial Intelligence Behavioral Monitoring		4,800.57
	Dell MDR w/ CarbonBlack Anti-Virus Services		8,822.11
	KnowBe4 Cyber-Security Training		1,394.90
	Nessus Vulnerability Patching		549.29
	SonicWALL Firewall		523.01
			16,089.88
Software	Cisco Unity Phone System		6,540.00
	Citrix Client PCs		6,464.30
	Commvault On-Site Backup		2,576.48
	ControlUp System Desktop Performance Monitoring		1,154.52
	Microsoft Tertiary Backups		1,436.37
	Microsoft Windows Licensing		5,388.26
	Nagios Network and Equipment Monitoring		1,798.48
	PatchMyPC for PC Updates		599.35
	Turbonomic Load Balancing		2,104.07
	VMware Hypervisor Services		1,448.76
	Zerto Replication		20,000.00
	Zoho Helpdesk		2,168.17
			51,678.76
Connectivity	Optimum Fiber from Whitehouse to Tyler City Hall		4,200.00
	Internet		790.77
	AT&T Primary Rate Interchange System		4,453.98
			9,444.75
Professional Services	Administrative Services		9,928.57
	Helpdesk Services		15,022.67
	Infrastructure Services		83,763.62
	Travel		493.90
			109,208.76

Total $224,438.74

New Requested Equipment (Exhibit B)

Category	Description	Qty	Total
Inventory	Laptops (hardware, 3-year amortized) **PD New Vehicles**	2	$ 1,666.68
	(Annual Software Cost):		
	Darktrace Artifical Intelligence Behavioral Monitoring	2	$ 212.66
	Dell MDR w/ CarbonBlack Anti-Virus Services	2	$ 622.38
	Citrix Client PCs	2	$ 153.92
	Commvault On-Site Backup	2	$ 50.94
	ControlUp System Desktop Performance Monitoring	2	$ 53.70
	Microsoft Tertiary Backups	2	$ 48.70
	Microsoft Windows Licensing	2	$ 62.64
	PatchMyPC for PC Updates	2	$ 74.92
			$ 2,946.54
	PCs (hardware, 3-year amortized) **City Center**	3	$ 401.49
	(Annual Software Cost):		
	Darktrace Artifical Intelligence Behavioral Monitoring	3	$ 318.99
	Dell MDR w/ CarbonBlack Anti-Virus Services	3	$ 933.57
	Citrix Client PCs	3	$ 230.88
	Commvault On-Site Backup	3	$ 76.41
	ControlUp System Desktop Performance Monitoring	3	$ 80.55
	Microsoft Tertiary Backups	3	$ 73.05
	Microsoft Windows Licensing	3	$ 93.96
	PatchMyPC for PC Updates	3	$ 112.38
			$ 2,321.28
	Switches (hardware, 5-year amortized) **City Center**	3	$ 9,003.00
	390 5 Year	3	$ 1,815.00
	MA-MOD-4X10G	3	$ 922.80
	MA-PWR-1100WAC	3	$ 1,398.00
	MA-SFP-10GB-LR	3	$ 2,835.60
	STACK-T1-50CM-M	3	$ 88.80
	MA-CBL-40G-50CM	3	$ 78.60
			$ 16,141.80
	APs (hardware, 5-year amortized) **City Center**	12	$ 4,606.80
	MR46 5 Year	10	$ 3,012.00
	MR76 5 Year	2	$ 301.20
	MA-ANT-3-A1	8	$ 75.20
			$ 7,995.20
	Monitors (hardware 3-year amortized) **City Center**	6	$ 387.99
			$ 387.99
	Phones (hardware, 3-year amortized) **City Center**		
	Handset	4	$ 122.67
	Cisco Unity License	4	$ 843.87
	PRI		$ 143.68
			$ 1,110.22
	Printer (hardware, 3-year amortized) **City Center**		
	Unit like the Existing Small	1	$ 97.22
			$ 97.22

Connectivity	Optimum Fiber and Redundancy **City Center to CityHall & Diverse Path**	$ 8,400.00
		$ 8,400.00
	Total	**$ 39,400.25**

Article XX. Confidentiality

To the extent permitted by state and federal law, Tyler will employ any safeguards that are usually afforded to Tyler's internal affairs to prevent the disclosure of Whitehouse's records. In particular, Tyler and its agents and employees will not share any information, copies, or other knowledge of Whitehouse's records or passwords or information deemed confidential by law without Whitehouse's specific permission in writing.

IN WITNESS WHEREOF, the parties hereto have made and executed this agreement as of the day and year first above written.

CITY OF TYLER, TEXAS

By: Edward Broussard
Title: City Manager

By: Benny Yazdanpanahi
Title: Chief Information Officer

ATTEST:

Cassandra Brager
Title: City Clerk

APPROVED AS TO FORM:

Deborah Pullum
Title: City Attorney

CITY OF WHITEHOUSE, TEXAS

By: Leslie Black
Title: City Manager

ATTEST:

By: Susan Hargis
Title: City Secretary

APPROVED AS TO FORM:

N/A
City Attorney
Title: City of Whitehouse

THE STATE OF TEXAS §
§
§
§
COUNTY OF SMITH §

FIRST AMENDMENT TO THE INTERLOCAL AGREEMENT FOR COMPUTER SUPPORT SERVICES

This **FIRST AMENDMENT TO THE INTERLOCAL AGREEMENT** ("First Amendment") **FOR COMPUTER SUPPORT SERVICES** is made and entered into by and between the City of Tyler, Texas, a municipal corporation of Texas, hereinafter called "Tyler," and the City of Whitehouse, a municipal corporation of Texas, hereinafter called "Whitehouse," acting by and through their duly authorized representatives.

WITNESSETH:

WHEREAS, pursuant to authority granted by the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, the City of Tyler and the City of Whitehouse are parties to that certain **INTERLOCAL AGREEMENT FOR COMPUTER SUPPORT SERVICES** dated October 24, 2018 ("Interlocal Agreement");

WHEREAS, Tyler and Whitehouse desire to amend the Interlocal Agreement in certain respects including consideration and equipment as set forth in Article IV; and

WHEREAS, it is considered to be in the public interest to approve the amendments; and

WHEREAS, it is important to continue cooperative efforts between the City of Tyler and the City of Whitehouse to improve efficiency of service to the public;

NOW, THEREFORE, THE PARTIES HERETO AGREE THAT ARTICLE IV OF THE OCTOBER 24, 2018 INTERLOCAL AGREEMENT FOR COMPUTER SUPPORT SERVICES BETWEEN TYLER AND WHITEHOUSE IS HEREBY AMENDED AS FOLLOWS:

PART 1:

ARTICLE IV. Consideration and Payment

A. Consideration. The parties hereto expressly agree that Whitehouse shall pay an initial twenty percent (20%) increase for the services provided by Tyler. Whitehouse agrees to pay Tyler the annual amount of $186,000.00 to be paid in lump sum with the initial payment being due on or before October 31, 2022. Whitehouse further agrees that subsequent annual payments will be increased annually based on the Consumer Price Index (CPI), "Effective January 1, each year, the maximum rate will be adjusted by the Consumer Price Index for all Urban Consumers (CPI-U) for all goods and all services. CPI adjustments will be based upon the National average at the

close of each December of each year and the affective rate will be established at October 1st of each year."

. Subsequent annual payments are due to Tyler on or before October 31. Each party paying for the performance of governmental functions or services under this First Amendment must make those payments from current revenues available to the paying party.

B. Billing and Payment. Based on the most recent inventory data, Tyler agrees to provide the total amount of equipment to Whitehouse: 34 VoIP phones, 30 client endpoints, 46 monitors, 11 printers, 17 laptops, 5 wireless Access Point, 4 battery backup, 4 cisco Meraki switches, 3 racks, 2 Dymo label printer, 3 cisco ATA device, and 5 scanners.

PART 2:

The Interlocal Agreement is incorporated herein as if written word for word. Except as provided in this Amendment, all other terms and conditions of the original Interlocal Agreement between the parties dated October 24, 2018, shall remain unchanged and shall remain in force and effect. In the event of any conflict or inconsistency between the provisions set forth in the First Amendment and the original Interlocal Agreement, this First Amendment shall govern and control.

EFFECTIVE DATE: When it is approved by the governing body of both municipalities, this First Amendment is effective upon passage.

CITY OF TYLER, TEXAS

By: Edward Broussard
Title: City Manager

By: Benny Yazdanpanahi
Title: Chief Information Officer

ATTEST:

Cassandra Brager
City Clerk

APPROVED AS TO FORM:

Deborah Pullum
City Attorney

CITY OF WHITEHOUSE, TEXAS

By: Leslie Black
Title: City Manager

ATTEST:

By: Susan Hargis
Title: City Secretary

APPROVED AS TO FORM:

City Attorney
City of Whitehouse

Date approved by Tyler City Council:

_____

Date approved by Whitehouse City Council:

July 26, 2022

STATE OF TEXAS §

§

COUNTY OF SMITH § **KNOW ALL BY THESE PRESENTS:**

INTERLOCAL AGREEMENT FOR COMPUTER SUPPORT SERVICES

Pursuant to authority granted by the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, this INTERLOCAL AGREEMENT is made and entered into as of the 24th day of October, 2018, by and between the City of Tyler, Texas, a municipal corporation, hereinafter called "Tyler," and the City of Whitehouse, a municipal corporation of Texas, hereinafter called "Whitehouse."

WITNESSETH:

WHEREAS, Whitehouse seeks assistance in the area of information technology support and maintenance; and,

WHEREAS, Tyler's Information Technology Services staff supports and maintains a large network of computers and components; and,

WHEREAS, cooperation between Tyler and Whitehouse in the provision of information technology services to both entities is mutually beneficial;

NOW, THEREFORE, BE IT RESOLVED THAT:

In consideration of the premises and of the mutual covenants herein contained, Tyler and Whitehouse agree as follows:

Article I. Definitions

In this agreement, the following terms shall have the meanings assigned to them in this article unless otherwise required by the context:

"Force Majeure Events" means any event or events beyond the control and without the default or negligence of Tyler. Such events may include but are not limited to acts of God or of the public

enemy, acts of the government in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, riots, acts of terrorism, and unusually severe weather.

"Individual Stop Work Issue" means a problem in the Whitehouse System that results in an individual User being unable to perform any functions of the User's job that rely on the Whitehouse System.

"Individual Critical Function Issue" means a problem in the Whitehouse System that result in an individual User being unable to perform a core function of the User's job that relies on the Whitehouse System.

"Whitehouse" means the City of Whitehouse, Texas.

"Whitehouse System" means any computer hardware owned and controlled by Whitehouse, including servers, personal computers, and electronic devices networked with such servers or personal computers; including software owned or controlled by Whitehouse and used on said hardware in full compliance with any required license or other permission required for the use of said software. The term does not include landline telephone (POTS) equipment or systems.

"Whitehouse System Stop Work Issue" means a problem in the Whitehouse System that results in a workgroup being unable to perform a core function of the workgroup that relies on the Whitehouse System.

"Tyler" means the City of Tyler, Texas.

"Maximum Resolution Time" means the maximum time that Tyler will take to resolve a request for troubleshooting services under this agreement, starting from the time at which notification of the request is first provided to Tyler in accordance with the terms of this agreement.

"Maximum Response Time" means the maximum time that Tyler will take to respond to a request for troubleshooting services under this agreement, starting from the time at which notification of the request is first provided to Tyler in accordance with the terms of this agreement.

"Normal Hours of Operation" means Monday through Friday, 8:00 AM to 5 PM, Central Time.

"Other Whitehouse System Issue" means any problem in the Whitehouse System that is not a Whitehouse System Stop Work Issue, an Individual Stop Work Issue, or an Individual Critical Function Issue.

"User" means an employee of Whitehouse who uses any hardware or software that is part of the Whitehouse System.

Article II. Scope of Services

A. Services to be Provided. Tyler and Whitehouse agree that the services to be provided by Tyler pursuant to this agreement will be provided by employees of Tyler's Information Technology Services Division. Such employees will never be considered to be Whitehouse's employees, or even on loan to Whitehouse.

Pursuant to this agreement, Tyler will provide the following computer support services to Whitehouse for the Whitehouse System:

1. Installation of server and desktop software upgrades for supported software
2. Incident-based troubleshooting for supported computer hardware, software and operating systems
3. Regular backups of data and applications (this is contingent on hardware and software to perform backups): However, provided Tyler gives reasonable advance notice to a User that a maintenance task or other task will be performed on any portion of the Whitehouse System used by the User, it will be the responsibility of the User to back up important data and/or applications located on the portion of the Whitehouse System under control of the User (i.e. the local drive or network drive) before Tyler begins such maintenance or other task.
4. Function as liaison between Whitehouse and any vendor for software and hardware purchasing, repairs and installation
5. System administration and network monitoring services

6. Drafting of a master equipment replacement schedule: Tyler will make all reasonable efforts to administer the purchasing and installation of new equipment for the Whitehouse System in accordance with said schedule, but all such purchases and any related vendor services shall be at Whitehouse's choice and expense. If Tyler and Whitehouse agree that an internal service fund is the most appropriate approach to equipment replacement, then said fund may also be administered by Tyler with the approval and cooperation of the Whitehouse City Manager or authorized designee. Tyler will provide Whitehouse information during Whitehouse's budget process relating to costs of replacement and new purchases. Replaced equipment may be kept for spares. In the event that a spare is not available, Tyler will provide one, if available, until a replacement can be obtained or until the expiration of thirty days from the date on which the spare is first installed, whichever occurs earlier.
7. Administration of system improvements or special projects as agreed by both Tyler and Whitehouse. System improvements or special projects may include, but are not limited to, network reconfiguration, hardware and software inventories, security improvements, and new technology implementations. This is included in the flat annual rate provided in Article IV of this agreement. System improvements and special projects will be scheduled around the availability of personnel from Tyler's Information Technology Services Division.

Hardware purchasing, maintenance costs, server hosting costs and cabling are not covered under this agreement. If Tyler determines that a problem is hardware-based, Tyler will inform the appropriate department of Whitehouse and all costs of obtaining any required hardware and services to repair hardware shall be the responsibility of Whitehouse. However, Tyler will assist Whitehouse in selecting and obtaining equipment and software.

Software maintenance and new software application costs are not covered under this agreement. If Tyler determines that new software licenses or applications are needed, Tyler will inform the

appropriate department of Whitehouse and all costs of obtaining said licenses and applications shall be the responsibility of Whitehouse.

Whitehouse will provide all Whitehouse System passwords to Tyler. All new passwords for the Whitehouse System will be shared with Whitehouse. Administrator privileges will be granted to both Tyler and Whitehouse.

B. Service and Support Procedures. Tyler will provide the services set forth in this agreement during Normal Hours of Operation. Except as expressly provided otherwise in this agreement, Tyler is not obligated to provide services outside Normal Hours of Operation and payment for services outside Normal Hours of Operation is not included in the flat annual rate given in Article IV of this agreement. Services provided outside of Normal Hours of Operation will be billed as provided in Article IV of this agreement. Such services may include, but are not limited to, troubleshooting services performed outside Normal Hours of Operation and any services that must be performed outside Normal Hours of Operation in order to avoid interruption of any User's normal work.

A User must contact IT HelpDesk personnel at (helpdesk@tylertexas.com) or (903) 531-1128 and City of Tyler IT personnel will respond pursuant to this agreement. The User must specify that the assistance being requested is for the Whitehouse System. When possible, problems will be addressed via the telephone or remote desktop support if Whitehouse provides connectivity to the City of Tyler via fiber or VPN. If necessary, support cases may be escalated to Tyler's Help Desk Manager or Infrastructure Manager as appropriate. Initial response from Tyler will depend on the urgency of the problem as communicated to the HelpDesk.

C. Maximum Response Times and Maximum Resolution Times. Tyler will make commercially reasonable efforts to abide by the Maximum Response Times and Maximum Resolution Times set forth in this article. Tyler will classify each problem for which troubleshooting services are requested under this

agreement as a Whitehouse System Stop Work Issue, an Individual Stop Work Issue, an Individual Critical Function Issue, or an Other Whitehouse System Issue. If Whitehouse disagrees with Tyler's classification of any such problem, Tyler and Whitehouse will negotiate in good faith in an effort to agree upon the classification of the problem or type of problem for purposes of determining the applicable Maximum Response Time and Maximum Resolution Time for future occurrences of the problem. In addition, Tyler and Whitehouse may agree in advance upon the classification of specific types of problems. With regard to any type of problem for which Tyler and Whitehouse have agreed upon a classification under this agreement, Tyler will make every reasonable effort and attempt to respond to requests for troubleshooting services for that type of problem in accordance with the agreed-upon classification.

1. Whitehouse System Stop Work Issue:

   Maximum Response Time: 1 hour

   Maximum Resolution Time: Until fixed

2. Individual Stop Work Issue

   Maximum Response Time: 2 hours

   Maximum Resolution Time: 12 hours

3. Individual Critical Function Issue

   Maximum Response Time: 4 hours

   Maximum Resolution Time: 48 hours

4. Other Whitehouse System Issue

   Maximum Response Time: One business day

   Maximum Resolution Time: Three business days

D. User Responsibilities. Tyler's ability to meet Maximum Response Times is contingent on a User providing notification as follows:

When Whitehouse personnel call the HelpDesk for assistance, the Whitehouse personnel must:

1. Provide the User's name and location; and

2. Specify that the assistance being requested is for the Whitehouse System; and

3. Provide a clear description of the problem; and

4. Provide a clear description of the impact of the problem; and

5. Provide an accurate and complete history of the problem.

E. Escalation. Whitehouse personnel can escalate issues to Tyler through the Whitehouse City Manager or his/her designate at any time by notifying Aaron Smith at (903) 839-4914 extension 225 or asmith@whitehousetx.org and Cio@tylertexas.com or by telephone at (903) 531-1119.

F. Initial Service and Support and Additional Improvements. Tyler made an initial assessment and the following requested improvements will be made by working with the Whitehouse City Manager or his/her designate in developing a time frame that is agreeable by both parties as the contract progresses.

1. Server and network infrastructure health assessment
2. PC client health assessment
3. Analysis of servers and recommendations to introduce redundancy where possible
4. Review of current security posture and implementation of improvements

Article III. Term, Termination, Notices

A. Term. The initial term of this agreement shall be from October 24'th 2018 to September 30'th 2019. Subsequent terms shall begin on October 1'st. This agreement shall automatically renew each year for up to five additional one-year terms unless terminated earlier as provided herein.

B. Termination. Either party may terminate this agreement at any time by giving the other party at least 60 days' advance notice in writing. Unless provided otherwise by law or by this agreement, each party shall be obligated to pay all charges incurred before any termination of this agreement.

C. Notice. All written notices or other communications under this agreement shall be directed to the following contact persons:

City of Tyler- Benny Yazdanpanahi, CIO, P.O. Box 2039, Tyler, Texas 75710;

City of Whitehouse- Aaron Smith, City Manager, 101 A Bascom Rd. Whitehouse, Texas 75791.

The parties agree to provide written notice to the other immediately upon a change to the primary contact person and/or address information set forth in this Article.

D. Agreement subject to availability of funds. This agreement shall not be construed as creating any debt by or on behalf of Tyler or Whitehouse and all obligations of each party to this agreement are subject to the availability of funds. Accordingly, and in addition to any other authority to terminate this agreement, if the governing body of either party does not appropriate funds to make payments pursuant to this agreement, that party may then terminate this agreement as of the last day for which funds were appropriated.

Article IV. Consideration and Payment

A. Consideration. In consideration for the services provided hereunder, Whitehouse agrees to pay Tyler the annual amount of $75,000 to be paid in lump sum with the initial payment being due on or before November 30, 2018. Subsequent annual payments will be due on or before October 31'st. Each party paying for the performance of governmental functions or services under this agreement must make those payments from current revenues available to the paying party.

B. Billing and Payment. Tyler will bill Whitehouse on a monthly basis for services provided outside the scope of this contract. The rate billed for such services will be $60 per hour per Tyler employee, and the cost of such services will be in addition to the $75,000 per year to be paid to Tyler by Whitehouse under this agreement. Billing for services provided outside of scope will be based on the number of personnel-hours actually worked by Tyler personnel over and above their normal work hours, as defined by the Fair Labor Standards Act. Tyler will not bill for periods of time during which activities such as server reboots, backups, routine maintenance, and similar activities are not actively monitored or otherwise performed by Tyler personnel. Tyler will notify Whitehouse via email of all calls that result in billing for services provided outside of the contract scope. In addition to any other amounts to be paid by Whitehouse pursuant to this agreement, Whitehouse agrees to pay any sales use, gross receipts, excise, access, bypass or other local,

state and Federal taxes or charges, imposed on or based upon the provision, sale or use of the services provided by Tyler pursuant to this agreement.

C. Tyler's Right to Renegotiate Payment Amounts. Tyler reserves the right to renegotiate payment amounts and/or terms prior to each renewal term. If any increase in payment is requested by Tyler, all proposed increases shall be provided to Whitehouse at least 60 days prior to the renewal period for which Tyler seeks an increase. If the parties are unable to agree upon payment amounts and terms prior to any renewal term, this agreement shall terminate at the end of the then-current term.

Article V. Records

Tyler agrees to keep proper financial and accounting records and books of accounts, pursuant to law and in accordance with generally accepted accounting principles, pertaining to Tyler's performance of Tyler's obligations under this agreement, and such records and books of accounts shall be open to inspection and review by Whitehouse at all reasonable times.

Article VI. Purchasing Procedures

Tyler has adopted and shall observe purchasing procedures intended to assure that all purchases using funds provided under this agreement are made in full compliance with all applicable competitive purchasing procedures required by state or federal law. At any time, Whitehouse may, at the discretion of the Whitehouse City Manager, require Tyler to provide the Whitehouse City Manager with a copy of Tyler's purchasing procedure.

Article VII. Assignment

Neither party shall assign this agreement without the written consent of the other party. Any attempted assignment without the written consent of the other party shall be null and void, and of no effect.

Article VIII. Applicable Law and Venue

Without regard to any rules on conflicts of law, this agreement shall be subject to and interpreted in conformance with the laws of the State of Texas unless expressly provided otherwise by

federal law or regulations. Venue for any action arising hereunder shall lie exclusively in Smith County, Texas, for actions in state court and in the Eastern District of Texas, Tyler Division, for actions in federal court.

Article IX. Amendments

Changes in the terms and conditions of this agreement can be made only by written amendment executed by the parties hereto prior to the changes being made.

Article X. Third-party Beneficiaries

Nothing under this agreement shall be construed to give any rights or benefits in this agreement to anyone other than Tyler and Whitehouse, and all duties and responsibilities undertaken pursuant to this agreement will be for the sole and exclusive benefit of Tyler and Whitehouse and not for the benefit of any other party.

Article XI. Severability

If any provision of this agreement is held invalid, illegal or unenforceable in any jurisdiction, for any reason, then, to the full extent permitted by law, (a) all other provisions hereof will remain in full force and effect in such jurisdiction and will be liberally construed in order to carry out the intent of the parties hereto as nearly as may be possible, (b) such invalidity, illegality or unenforceability will not affect the validity, legality or enforceability of any other provision hereof, and (c) any court having jurisdiction will have the power to reform such provision to the extent necessary for such provision to be enforceable under applicable law.

Article XII. Waiver

The waiver of any breach of a term or condition of this agreement does not waive any other breach of that term or condition or any breach of any other term or condition of this agreement.

Article XIII. Effect of Authorship on Construction

The parties agree that this agreement shall not be construed in favor of or against any party on the basis that the party did or did not author this agreement.

Article XIV. Counterparts

This agreement and any related documents and any amendments may be executed in counterparts, each of which shall be deemed an original but all of which shall constitute one and the same instrument.

Article XV. Survival

Upon the expiration or termination of this agreement for any reason, the obligations of the parties hereunder shall thereupon cease, but the provisions of this agreement which confer rights upon either party and which limit or delineate the responsibility of either party shall remain in effect as to the parties' conduct prior to expiration or termination of this agreement.

Article XVI. Merger

This agreement constitutes the entire agreement between Tyler and Whitehouse regarding the subject matter contained herein and supersedes all prior written or oral understandings.

Article XVII. Interlocal Cooperation Act

This agreement is made pursuant to the authority granted by the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, and is subject to the provisions of that act. In case of any conflict between the provisions of this agreement and the provisions of the Interlocal Cooperation Act, the provisions of the Interlocal Cooperation Act shall control.

Article XVIII. Limitation of Liability

Each party's entire liability to the other party, and the exclusive remedy for damages under this agreement, shall be limited as follows: for tangible property damage or for bodily injury or death to a person proximately caused by a party's or a party's employees or agents negligence or willful misconduct,

the amount of proven, direct damages; and for any other claims, liability shall be limited to direct damages that are proven, in an amount not to exceed the amount of the charges to Whitehouse for the services provided by Tyler during the period affected by the mistake, omission, error, delay, interruption, or defect. Except for damages for personal injury or death or damages to or loss of personal property (excluding loss of data or programming) caused by Tyler, Tyler's aggregate liability for all direct damages shall not exceed the total amount paid by Whitehouse under this agreement. In no event shall either Tyler or Whitehouse be responsible for or liable for any special, indirect, incidental, consequential or exemplary damages arising in any way in connection with this agreement, even if said party has been advised of the possibility of such damages. Tyler shall not be liable for any failure of performance or failure to provide service under this agreement due to Force Majeure Events. Tyler shall not be liable for any interruptions or damages due to the fault or negligence of Whitehouse or due to the failure or malfunction of equipment or facilities provided by Whitehouse.

This article is intended only as a limitation and shall not be construed to expand the liability of either Whitehouse or Tyler beyond the liability that said party would have if this article had not been included in this agreement.

Article XIX. No Warranties

THERE ARE NO AGREEMENTS, WARRANTIES, OR REPRESENTATIONS, EXPRESS OR IMPLIED EITHER IN FACT OR BY OPERATION OF LAW, STATUTORY OR OTHERWISE, INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE OR USE, EXCEPT THOSE EXPRESSLY SET FORTH HEREIN.

Article XX. Confidentiality

To the extent permitted by State and Federal law, Tyler will employ any such conceivable safeguards as is normally afforded matters of Tyler's own internal affairs to prevent disclosure of Whitehouse's records. In particular, Tyler and its agents and employees will not share any information,

copies or other knowledge of Whitehouse's records or passwords or information deemed confidential by law without Whitehouse's specific permission in writing.

IN WITNESS WHEREOF, the parties hereto have made and executed this agreement as of the day and year first above written.

CITY OF TYLER, TEXAS

By: Edward Broussard
Title: City Manager

CITY OF TYLER, TEXAS

By: Benny Yazdanpanahi 11-1-18
Title: Chief Information Officer

ATTEST:

Cassandra Brager
City Clerk

CITY OF TYLER SEAL TEXAS

APPROVED AS TO FORM:

~~Deborah Pullum~~ Sharon Roberts
Sr. Asst. City Attorney

CITY OF WHITEHOUSE, TEXAS

By: Aaron Smith
Title: City Manager

CITY OF WHITEHOUSE

ATTEST:

By: Susan Hargis
Title: City Secretary

APPROVED AS TO FORM:

City Attorney
City of Whitehouse

CITY OF TYLER
CITY COUNCIL COMMUNICATION

Agenda Number. C-A-9

Date: March 26, 2025

Subject: Request that the City Council consider adopting a Resolution amending the polling locations and giving Notice of an Election for a previously called Election for May 3, 2025, to fill the offices of Tyler City Council Members for Districts No. 1 and 3, making provisions for and resolving other matters incident and related to such regular election, and reducing the total number of voting locations throughout Smith County.

Item Reference: **City Charter and Texas Election Code; Resolution No. R-2025-13**

In order to comply with the City Charter and Texas Election Code, the Tyler City Council previously adopted Resolution No. R-2025-13 on February 12, 2025, calling an election for the first Saturday in May, being May 3, 2025, for the purpose of electing three Tyler City Council members to fill the places for Single Member District Numbers 1,3, and 5. The terms for the three Tyler City Council Members for District Numbers 1, 3 and 5 will expire in May 2025:

As called, the election is to be held jointly with Smith County. The City of Tyler cost estimate for the May 3, 2025 election is as follows:

EV Locations-Workers/Location Rental/Supplies $ 6,343.84
ED Locations-Workers/Location Rental/Supplies $ 6,377.53
Central Count and Ballot Board-Workers $ 234.29
Publications of Notice of Election & L&A $ 127.79
ES&S Invoices $ 891.00
Absentee Ballots $ 301.00
Equipment Delivery $ 357.14
Rental of Election Equipment $ 2,786.66
Subtotal $ 17,419.26
Admin Fee $ 1,741.93
Total $ 19,161.18

NOTE: This above table provides only an estimate and in no way reflects the actual cost of conducting each election. At the time of adoption of Resolution Number R-2025-13, it was originally believed that a larger number of polling locations would be needed due to the number of Councilmember Districts involved. However, on February 26, 2025, the Tyler City Council adopted Ordinance No. 0-2025-11 canceling the Election for Tyler City Council Member for District 5, scheduled for May 3, 2025, and declaring the unopposed candidate for the Tyler City Council District Number 5 elected to office. This

left only Tyler City Council Districts Number 1 and 3.

Due to the fact that the original number of polling locations originally referenced in Resolution R-2025-13 for the regular election is no longer necessary, this Resolution gives notice of an election and reduces the total number of polling locations necessary throughout the County.

RECOMMENDATION:

It is recommended that the City Council consider adopting a Resolution amending the polling locations and giving Notice of an Election for a previously called Election for May 3, 2025 to fill the offices of Tyler City Council Members for Districts No. 1 and 3, making provisions for and resolving other matters incident and related to such regular election, and reducing the total number of voting locations throughout Smith County.

Attachments:
Resolution Calling the Election and Giving Notice of the Election (Amending Polling Locations)
2025-05 Notice of Election Draft Tyler
2025-05 Voting Locations and Hours

Drafted/Recommended By:
Department Leader Cassandra Brager, City Clerk

Edited/Submitted By:
City Manager

RESOLUTION NO. R-2025-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TYLER, TEXAS, ORDERING AND GIVING NOTICE OF AN ELECTION TO BE HELD IN THE CITY OF TYLER ON THE 3RD DAY OF MAY, 2025, BY AMENDING THE POLLING LOCATIONS FOR A PREVIOUSLY CALLED ELECTION TO FILL THE OFFICE OF TYLER CITY COUNCIL MEMBER DISTRICTS NUMBER 1, NUMBER 3 AND DISTRICT NUMBER 5; MAKING PROVISIONS FOR AND RESOLVING OTHER MATTERS INCIDENT AND RELATED TO SUCH ELECTION: REDUCING THE TOTAL NUMBER OF VOTING LOCATIONS RELATED THERETO; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, it is now necessary to hold an election to fill expiring terms of the Tyler City Council Member, and such election is required by law to be held the first Saturday in May; and

WHEREAS, on February 12, 2025, the Tyler City Council adopted Resolution No. R-2025-13, calling an Election for May 3, 2025 to fill the offices of the City Councilmembers for Single Member District 1, Single Member District 3 and Single Member District 5 on the Tyler City Council; and

WHEREAS, on February 26, 2025, the Tyler City Council adopted Ordinance No. 0-2025-11, canceling the Election for Single Member District 5 scheduled for May 3, 2025, declaring the unopposed candidate for Single Member District 5 elected to office, leaving Tyler City Council Districts No. 1 and 3, and

WHEREAS, the original number of polling places referenced in Resolution No. R-2025-13 is no longer necessary due to the reduced number of Tyler Councilmember District seats up for election;

WHEREAS, it is now necessary to give notice of an election and reduce the number of voting locations for the May 3, 2025 election for remaining Tyler City Councilmember Districts 1 and 3;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TYLER, TEXAS:

PART 1: That the voting places originally approved in Resolution No. R-2025-13 at the February 12, 2025 meeting shall be reduced as set forth below, as related to the regular Election on May 3, 2025, to fill the offices of Tyler City Council Member Districts Number 1 and Council Member District Number 3:

General Election–May 3, 2025 *(Elección general – 3 de Mayo del 2025)*
Notice of Election *(Aviso de elección)*
Notice of Early Voting Polling Places *(Aviso de Lugares de Votación Anticipada)*
Notice of Election Day Vote Centers *(Aviso de los Centros de Votación del día de las Elecciones)*

To the registered voters of: City of Tyler, District 1 and District 3 for the purpose of electing City Council members.
(A los votantes registrados de: La Ciudad de Tyler, Distrito 1 y Distrito 3 con el fin de elegir miembros del Concejo Municipal.)

All eligible registered voters in the above political subdivisions may vote at any of the below listed Early Voting Locations. *(Todos los votantes registrados elegibles en las subdivisiones políticas anteriores pueden votar en cualquiera de los Lugares de Votación Anticipada que se enumeran a continuación.)*

Early Voting – Dates and Times *(Votación Anticipada – Fechas y Horarios):*

Tuesday, April 22, 2025	**through**	**Friday, April 25, 2025**	**8:00 AM - 5:00 PM**
Martes, 22 de Abril del 2025	*hasta*	*Viernes, 25 de Abril del 2025*	*8:00 AM - 5:00 PM*
Monday, April 28, 2025	**through**	**Tuesday, April 29, 2025**	**8:00 AM - 5:00 PM**
Lunes, 28 de Abril del 2025	*hasta*	*Martes, 29 de Abril del 2025*	*8:00 AM - 5:00 PM*

Location (Ubicación)	**Address** (Dirección)
Heritage Building	1900 Bellwood Rd., Tyler, TX 75701
Main Location: The HUB	304 E. Ferguson St., Tyler, TX 75702
Lindale Kinzie Center	912 Mt. Sylvan St., Lindale, TX 75771
Whitehouse Methodist Church	405 W. Main Street, Whitehouse, TX 75791
Winona Community Center	520 Dallas St., Winona, TX 75792

Notice is hereby given that the polling places listed below will be open from 7:00 a.m. to 7:00 p.m. on May 3, 2025. All eligible registered voters in Smith County, Texas, may vote at any one of the below listed Election Day Vote Centers. *(Por la presente se notifica que los lugares de votación que se enumeran a continuación estarán abiertos desde 7:00 a.m. a 7:00 p.m. el 3 de Mayo del 2025. Todos los votantes registrados elegibles en el Condado de Smith, Texas, pueden votar en cualquiera de los Centros de Votación del Día de las Elecciones que se enumeran a continuación.)*

Location (Ubicación)	**Address** (Dirección)
Bullard Southern Baptist Church	716 N. Houston St., Bullard, TX 75757
Cameron J Jarvis Library	102 S. Georgia St., Troup, TX 75789
Crossbrand Cowboy Church	11915 FM 2015, Tyler, TX 75708
Glass Recreation Center	501 W. 32nd St., Tyler, TX 75702
Heritage Building	1900 Bellwood Rd., Tyler, TX 75701
Hideaway Members Svcs Building	101 Hide-A-Way Ln, Hideaway, TX 75771
MAIN LOCATION: The HUB	304 E. Ferguson St., Tyler, TX 75702
Jones-Boshears Elementary School	3450 Chandler Hwy, Tyler, TX 75702
Lanes Chapel Methodist Church:Family Center	8720 Old Jacksonville Hwy, Tyler, TX 75703
Lindale Kinzie Center	912 Mt. Sylvan St., Lindale, TX 75771
St. Louis Baptist Church	4000 Frankston Hwy., Tyler, TX 75701
Tyler Fire Department Station #2	5505 Old Bullard Rd., Tyler, TX 75703
Whitehouse Methodist Church	405 W. Main Street, Whitehouse, TX 75791
Winona Community Center	520 Dallas St., Winona, TX 75792

Applications for ballot by mail shall be mailed to: Michelle Allcon, Elections Administrator, 302 E. Ferguson, Tyler, Texas 75702. Application for ballot by mail must be received not later than the close of business (5:00 pm) on Tuesday, April 22, 2025. Any questions can be directed to scelections@smith-county.com or 903-590-4777. Additional information can be found at https://www.smith-county.com/government/departments/elections/current-election-information. *(Las solicitudes de boleta electorales por correo deben enviarse por correo a: Michelle Allcon, Administradora de Elecciones, 302 E. Ferguson, Tyler, Texas 75702. La solicitud de boleta electoral por correo debe recibirse antes del final de la jornada laboral (5:00 pm) el Martes, 22 de Abril del 2025. Cualquier pregunta puede dirigirse al*

scelections@smith-county.com o al 903-590-4777. Puede encontrar información adicional en https://www.smith-county.com/government/departments/elections/current-election-information.)

PART 2: That all other provisions adopted by the Tyler City Council in Resolution Number R-2025-13, except as amended herein and except as affected by Ordinance No. O-2025-11 cancelling the Election for the Tyler City Councilmembers for District Number 5, shall remain in full force and effect.

PART 3: That this Resolution shall take effect immediately from and after its passage and approval by the City Council.

PASSED AND APPROVED this 26th day of March, A. D. 2025.

_____
DONALD P. WARREN MAYOR OF THE CITY OF TYLER, TEXAS

ATTEST:

_____
CASSANDRA BRAGER, CITY CLERK

APPROVED:

_____
DEBORAH G. PULLUM, CITY ATTORNEY

General Election–May 3, 2025 *(Elección general – 3 de Mayo del 2025)*
Notice of Election *(Aviso de elección)*
Notice of Early Voting Polling Places *(Aviso de Lugares de Votación Anticipada)*
Notice of Election Day Vote Centers *(Aviso de los Centros de Votación del día de las Elecciones)*

To the registered voters of: City of Tyler, District 1 and District 3 for the purpose of electing City Council members. *(A los votantes registrados de: La Ciudad de Tyler, Distrito 1 y Distrito 3 con el fin de elegir miembros del Concejo Municipal.)*

All eligible registered voters in the above political subdivisions may vote at any of the below listed Early Voting Locations. *(Todos los votantes registrados elegibles en las subdivisiones políticas anteriores pueden votar en cualquiera de los Lugares de Votación Anticipada que se enumeran a continuación.)*

Early Voting – Dates and Times *(Votación Anticipada – Fechas y Horarios):*

Tuesday, April 22, 2025	through	Friday, April 25, 2025	8:00 AM - 5:00 PM
Martes, 22 de Abril del 2025	*hasta*	*Viernes, 25 de Abril del 2025*	*8:00 AM - 5:00 PM*
Monday, April 28, 2025	through	Tuesday, April 29, 2025	8:00 AM - 5:00 PM
Lunes, 28 de Abril del 2025	*hasta*	*Martes, 29 de Abril del 2025*	*8:00 AM - 5:00 PM*

Location (Ubicación)	Address (Dirección)
Heritage Building	1900 Bellwood Rd., Tyler, TX 75701
Main Location: The HUB	304 E. Ferguson St., Tyler, TX 75702
Lindale Kinzie Center	912 Mt. Sylvan St., Lindale, TX 75771
Whitehouse Methodist Church	405 W. Main Street, Whitehouse, TX 75791
Winona Community Center	520 Dallas St., Winona, TX 75792

Notice is hereby given that the polling places listed below will be open from 7:00 a.m. to 7:00 p.m. on May 3, 2025. All eligible registered voters in Smith County, Texas, may vote at any one of the below listed Election Day Vote Centers. *(Por la presente se notifica que los lugares de votación que se enumeran a continuación estarán abiertos desde 7:00 a.m. a 7:00 p.m. el 3 de Mayo del 2025. Todos los votantes registrados elegibles en el Condado de Smith, Texas, pueden votar en cualquiera de los Centros de Votación del Día de las Elecciones que se enumeran a continuación.)*

Location (Ubicación)	Address (Dirección)
Bullard Southern Baptist Church	716 N. Houston St., Bullard, TX 75757
Cameron J Jarvis Library	102 S. Georgia St., Troup, TX 75789
Crossbrand Cowboy Church	11915 FM 2015, Tyler, TX 75708
Glass Recreation Center	501 W. 32nd St., Tyler, TX 75702
Heritage Building	1900 Bellwood Rd., Tyler, TX 75701
Hideaway Members Svcs Building	101 Hide-A-Way Ln, Hideaway, TX 75771
MAIN LOCATION: The HUB	304 E. Ferguson St., Tyler, TX 75702
Jones-Boshears Elementary School	3450 Chandler Hwy, Tyler, TX 75702
Lanes Chapel Methodist Church: Family Center	8720 Old Jacksonville Hwy, Tyler, TX 75703
Lindale Kinzie Center	912 Mt. Sylvan St., Lindale, TX 75771
St. Louis Baptist Church	4000 Frankston Hwy., Tyler, TX 75701
Tyler Fire Department Station #2	5505 Old Bullard Rd., Tyler, TX 75703
Whitehouse Methodist Church	405 W. Main Street, Whitehouse, TX 75791
Winona Community Center	520 Dallas St., Winona, TX 75792

Applications for ballot by mail shall be mailed to: Michelle Allcon, Elections Administrator, 302 E. Ferguson, Tyler, Texas 75702. Application for ballot by mail must be received not later than the close of business (5:00 pm) on Tuesday, April 22, 2025. Any questions can be directed to scelections@smith-county.com or 903-590-4777. Additional information can be found at https://www.smith-county.com/government/departments/elections/current-election-information. *(Las solicitudes de boleta electorales por correo deben enviarse por correo a: Michelle Allcon, Administradora de Elecciones, 302 E. Ferguson, Tyler, Texas 75702. La solicitud de boleta electoral por correo debe recibirse antes del final de la jornada laboral (5:00 pm) el Martes, 22 de Abril del 2025. Cualquier pregunta puede dirigirse al scelections@smith-county.com o al 903-590-4777. Puede encontrar información adicional en https://www.smith-county.com/government/departments/elections/current-election-information.)*

ISSUED this the _____ day of _____ 2025.
(EMITIDA este día_____ de _____ de 2025.)

_____
Signature of Mayor
(Firma del Alcalde)

May 3, 2025 (*3 de mayo de 2025)*
GENERAL ELECTION *(Elección de la general)*

EARLY VOTING *(Votación Adelantada)*

Early Voting Locations Open Every Day During Early Voting

(Los lugares de votación anticipada abren todos los días durante la votación anticipada)

Heritage Building: 1900 Bellwood Road, Tyler, TX 75701
Main Location The HUB: 304 E. Ferguson Street, Tyler, TX 75702
Lindale Kinzie Community Center: 912 Mt. Sylvan St., Lindale, TX 75771
Whitehouse Methodist Church: 405 W. Main Street, Whitehouse, TX 75791
Winona Community Center: 520 Dallas St., Winona, TX 75792

Dates and Hours *(Fechas y Horas)*

Tuesday - Friday, April 22-25 from 8:00 a.m. – 5:00 p.m.
Monday - Tuesday, April 28-29 from 8:00 a.m. - 5:00 p.m.

ELECTION DAY VOTE CENTERS

(Centros de Votación de dia de las Elecciones)
May 3, 2025 (*3 de mayo del 2025)*
7:00 a.m. - 7:00 p.m.

Bullard Southern Baptist Church: 716 N. Houston St., Bullard, TX 75757
Cameron J Jarvis Library: 102 S. Georgia St., Troup, TX 75789
Crossbrand Cowboy Church: 11915 FM 2015, Tyler, TX 75708
Glass Recreation Center: 501 W. 32nd St., Tyler, TX 75702
Heritage Building: 1900 Bellwood Rd., Tyler, TX 75701
Hideaway Member Services Building: 101 Hide-A-Way Ln, Hideaway, TX 75771
Main Location The HUB: 304 E. Ferguson St., Tyler, TX 75702
Jones-Boshears Elementary School: 3450 Chandler Hwy, Tyler, TX 75702
Lanes Chapel Methodist Church: Family Center: 8720 Old Jacksonville Hwy, Tyler, TX 75703
Lindale Kinzie Community Center: 912 Mt. Sylvan St., Lindale, TX 75771
St. Louis Baptist Church: 4000 Frankston Hwy., Tyler, TX 75701
Tyler Fire Department #2: 5505 Old Bullard Rd., Tyler, TX 75703
Whitehouse Methodist Church: 405 W. Main St., Whitehouse, TX 75791
Winona Community Center: 520 Dallas St., Winona, TX 75792

CITY OF TYLER
CITY COUNCIL COMMUNICATION

Agenda Number. C-A-10

Date: March 26, 2025

Subject: Request that the City Council consider authorizing the City Manager to execute an Engineering Services Contract, in an amount not to exceed $242,500.00, with Halff Associates, Inc. for Consent Decree Field Management.

Item Reference: **Consent Decree, Civil Action No. 6:17-cv-29 and effective April 10, 2017**

In 2017, the City of Tyler entered into a Consent Decree with the Environmental Protection Agency (EPA) to address the City's aging wastewater collection system and resulting discharges. The Consent Decree became effective on April 10, 2017. As a part of this Consent Decree, condition assessments are being performed on the sanitary sewer collection system. The assessments began in 2017; staff has elected to consolidate the inspections of the gravity mainlines from the allotted eight (8) year period to a seven (7) year period, and inspections of the manholes are spread out over a five (5) year period.

In order to remain on schedule with ongoing Consent Decree remediation efforts it is necessary to continue Right of Way maintenance to ensure access to all City of Tyler Sanitary Sewer assets. The scope of services with Halff Associates, Inc. includes managing right of way clearing and access issues for contractors, field inspections, evaluations and contract management.

Preliminary scope of services are attached for review.

RECOMMENDATION:

Request that the City Council consider authorizing the City Manager to execute an Engineering Services Contract, in an amount not to exceed $242,500.00, with Halff Associates, Inc. for Consent Decree Field Management.

Attachments:
Exhibit A - Scope of Work Consent Decree Services
Exhibit C - Consent Decree Services Fee Summary

Drafted/Recommended By:
Department Leader Tiffany Currie, P.E., Tyler Water Utilities Engineer/Kate Dietz, P.E. Director of Utilities

Edited/Submitted By:
City Manager

Exhibit "A"

City of Tyler EPA Consent Decree Field Management

Engineering Scope of Services

The scope of work as outlined below delineates the tasks included in the scope of work, as established through collaboration with the City of Tyler.

I. Consent Decree Field Management

A. Project Management

1. Meetings – This task includes incidental project team and City of Tyler meetings, which may be necessary during the course of this project. The accompanying fee schedule accounts for a total of twenty (24) meetings, which are projected to take place once per month over the course of two (2) years.

2. Preparation of Field Reports – This task includes the preparation of field reports to be submitted to the City of Tyler following inspections and/or field visits.

3. Review and submittal of pay applications – This task includes the review and submittal of pay applications submitted from the contractor to the City of Tyler. Halff will coordinate with the contractor on reviews of pay applications and submit pay applications to the City of Tyler for payment.

4. Progress & Invoicing – This task includes preparation of monthly progress e-mails and invoices.

5. Miscellaneous Project Management/Coordination – This item includes all phone calls, conference calls, e-mail correspondence, and online meetings necessary for the completion of the project with the City of Tyler and any other authorities having jurisdiction. Coordination with franchise utility companies in included as a separate task below.

B. Field Management/Inspections

1. Halff will provide on-site inspection/evaluation services for this project on an hourly basis, according to the hourly rate sheet included in Exhibit C.

2. Halff will conduct inspections/evaluations with a frequency dictated by the City of Tyler based upon the needs of the Consent Decree program. These inspections/evaluations will be conducted in accordance with City of Tyler standards and requirements on an "as needed" basis.

3. Halff's services associated with this task will be strictly limited to construction work and field assessment directly related to work being done as a part of the EPA's Consent Decree.

4. Halff will coordinate with contractors and/or consultants, and the City of Tyler for field inspections/evaluations.

5. Halff may assist the City of Tyler in the development of Indefinite Delivery/Indefinite Quantity (IDIQ) contracts for TWU consideration to facilitate corrective work. IDIQ contracts may include, but not be limited to 1) emergency repairs and creek crossings, 2) right of way clearing and maintenance, and 3) miscellaneous manhole repair, point repairs, etc.

6. Halff will process and prepare information gathered from field visits and inspections (sketches, photographs, narratives, GPS data, etc.) and develop incident reports as described above under "Project Management".

7. Utility right of way clearing and access issues for contractors will be managed by Halff. This task will include contract management, inspection, recommendations with budgets and schedules for follow-up right of way maintenance.

II. Exceptions

The following services are not included in this scope of work; however, if desired by the City of Tyler, services may be added through a formal amendment to this scope of work:

- Civil engineering design tasks related to the design and construction of facilities being designed and constructed as a part of the City of Tyler's Consent Decree
- Inspection and/or evaluation of any facilities or infrastructure not **directly related** to infrastructure constructed as a part of, or affected by construction performed under the City of Tyler's Consent Decree
- Environmental services
- Construction materials testing
- Laboratory testing and reporting
- Survey tasks
- Subsurface Utility Engineering (SUE) of any level (could be added as an "on-call" item, if desired)
- Utility infrastructure improvement or relocation design
- Preparation of EPA-mandated annual and quarterly reports related to this Consent Decree
- Preparation of right-of-way or easement documents
- Street improvement design
- Hydraulic (storm sewer) design
- Drainage analyses/studies
- Smoke testing of sanitary sewer infrastructure
- Public involvement coordination and meetings
- USACE permitting or coordination
- Temporary construction access driveway design
- Pavement repair design
- Traffic control plan preparation
- SWPPP manual and site plan preparation and design
- CCTV inspections of sanitary sewer pipelines
- Sanitary sewer pipeline design and capacity analysis
- I & I (inflow and infiltration) calculations and/or analysis
- Design of rehabilitation measures for sanitary sewer mains, service lines, manholes, and cleanouts

Exhibit "C"

City of Tyler EPA Consent Decree Field Management

Fee Summary

I.	**Consent Decree Field Management**		
	A. Project Management	**$**	**72,000.00**
	B. Field Management/Inspections	**$**	**168,000.00**
	Subtotal	**$**	**240,000.00**
	Direct Costs (Not to Exceed)		$ 2,500.00
	PROJECT GRAND TOTAL	**$**	**242,500.00**

* All services are on a time and materials basis. The total figure shown above is a not-to-exceed fee.

Client agrees to pay monthly invoices or their undisputed portions within 30 days of receipt. Payment later than 30 days shall include interest at 1 ½ percent per month or lesser maximum enforceable interest rate, from the date the Client received the invoice until the date the Engineer receives payment. Such interest is due and payable when the overdue payment is made.

Direct expenses, subcontracted services, and direct costs will be billed at actual cost plus a service charge of 10 percent.

Exhibit "C"

City of Tyler EPA Consent Decree Field Management

Consultant Rates

Categories	MSA Contract Labor Rates	2025 Loaded Labor Rates	2026 Loaded Labor Rates	2027 Loaded Labor Rates
Civil Engineer V - Principal	$330.00	$346.50	$363.83	$382.02
Civil Engineer IV - Project Manager	$275.00	$288.75	$303.19	$318.35
Civil Engineer III	$220.00	$231.00	$242.55	$254.68
Civil Engineer II	$165.00	$173.25	$181.91	$191.01
Civil Engineer I	$140.00	$147.00	$154.35	$162.07
Civil EIT	$125.00	$131.25	$137.81	$144.70
Design Technician II	$120.00	$126.00	$132.30	$138.92
Design Technician I	$110.00	$115.50	$121.28	$127.34
Intern	$80.00	$84.00	$88.20	$92.61
Clerical	$75.00	$78.75	$82.69	$86.82
LA/Planner V	$253.00	$265.65	$278.93	$292.88

Additional rate categories may be required during course of project. Any new rate category requested will be submitted to the City and receive approval prior to usage and invoicing. Consultant Rates will be effective until December 31, 2024. An escalation rate of 5% will be added to all work categories on a yearly basis beginning January 1, 2025.

CITY OF TYLER
CITY COUNCIL COMMUNICATION

Agenda Number. C-A-11

Date: March 26, 2025

Subject: Request that the City Council consider authorizing the City Manager to execute an Engineering Services Contract, in an amount not to exceed $148,750.00, with Halff Associates, Inc. for Sanitary Sewer Line Relocation.

Item Reference: **Consent Decree, Civil Action No. 6:17-cv-29 and effective April 10, 2017**

In 2017, the City of Tyler entered into a Consent Decree with the Environmental Protection Agency (EPA) to address the City's aging wastewater collection system and resulting discharges. The Consent Decree became effective on April 10, 2017. As a part of this Consent Decree, condition assessments are being performed on the sanitary sewer collection system. The assessments began in 2017; staff has elected to consolidate the inspections of the gravity mainlines from the allotted eight (8) year period to a seven (7) year period, and inspections of the manholes are spread out over a five (5) year period.

This particular sanitary sewer line has been challenging to inspect or remediate due to the location within the floodway. Halff's scope of services includes completing the engineering design for the relocation of approximately 2,800 linear feet of sanitary sewer line, along with bid and construction phase services. The existing line to be replaced, currently runs through a floodway and FEMA zone AE. The proposed Sanitary Sewer Relocation will move the line out of the floodway and allow for better future access.

Preliminary scope of services are attached for review.

RECOMMENDATION:

Request that the City Council consider authorizing the City Manager to execute an Engineering Services Contract, in an amount not to exceed $148,750.00, with Halff Associates, Inc. for Sanitary Sewer Line Relocation.

Attachments:
City of Tyler Sanitary Sewer Relocation Scope and Fee.pdf

Drafted/Recommended By:
Department Leader Tiffany Currie, P.E., Tyler Water Utilities Engineer/Kate Dietz, P.E. Director of Utilities

Edited/Submitted By:
City Manager

Exhibit "A"

City of Tyler Sanitary Sewer Relocation

Engineering Scope of Services

The scope of work as outlined below delineates the requisite tasks involved in completing the engineering design for the relocation of approximately 2800 linear foot of sanitary sewer line, along with bid and construction phase services. The existing line to be replaced, currently runs through a floodway and FEMA zone AE as shown on Location Map 1. The proposed Sanitary Sewer Relocation will move the line out of the floodway and allow for better future access.

The scope of work is based upon conversations and correspondence with City of Tyler employees and may be adjusted, if needed. Project design will be based upon field observations, survey data, GIS data, project-specific data and information from the City of Tyler.

I. Construction Documents

A. Project Management

1. Meetings – This task includes up to four (4) meetings with the design team and the City of Tyler to obtain information necessary to complete the design of the project. Design coordination with the City of Tyler and collection of requisite data pertinent to the design of the proposed water system improvements is included in this task.

2. Site Assessment Visits – Halff will conduct up to two (2) site assessment visits to visually evaluate the proposed location of the sanitary sewer line relocation to determine survey extents and potential design solutions.

3. Progress & Invoicing – This task includes preparation of monthly progress e-mails and invoices.

4. Miscellaneous Project Management/Coordination – This item includes all phone calls, conference calls, e-mail correspondence, and online meetings necessary for the completion of the project with the City of Tyler and any other authorities having jurisdiction.

B. Surveying Services

1. Design Survey – Following a site assessment visit, Halff will refine the extents of survey data required to complete the design of the proposed improvements and have a complete topographic survey produced for the project location. Expected survey limits are shown on Location Map 1. The Survey will be completed by a subcontractor to Halff.

2. Boundary Survey – Following design approval Halff will perform sufficient boundary survey to re-establish property lines as needed to prepare a land description and exhibit drawing for each property the proposed easement crosses. One (1) permanent easement will be established. The Survey will be completed by a subcontractor to Halff.

3. Right of Entry – Halff will produce and distribute Right of Entry (Right of Entry) documents for all required parcels within the survey limits.

C. Easement Services

Following approval from the City of Tyler for the location of the proposed sanitary sewer line relocation, Halff will prepare easement documents for the proposed easement. It is anticipated that the location of the propose sanitary sewer relocation will require an easement that impacts up to three (3) properties. The easement services will be completed to a subcontractor to Halff.

D. Civil Engineering Design Services

1. Sanitary Sewer Relocation Plans

a. This item includes the preparation of plans reflecting the proposed sanitary sewer system relocation based upon assessments by the City of Tyler and others, as well as field observations by Halff. These plan sheets will include information such as a cover sheet, vicinity map indicating the area in which the relocation will be taking place, construction notes, existing street and utility line locations (based upon City of Tyler GIS data and available record drawings, survey data, and the layout and design of the proposed sanitary sewer system relocation based upon input from Tyler Water Utilities, as well as City of Tyler design standards for public sanitary sewer main and appurtenance construction.

b. Also included in this task is the preparation of standard details sheets containing City of Tyler standard details relevant to the scope and nature of this project, as well as any other details necessary to construct the improvements.

E. Bid Proposal Preparation & Bid Phase Services

1. Quantities Takeoff

a. A quantities takeoff which includes all items necessary for the completion of the proposed sanitary sewer improvements will be produced based upon the design plans.

2. Bidding Phase Services

a. A quantities takeoff, which includes the items necessary for the completion of the proposed sanitary sewer main improvements, will be produced based upon the design plans described above. An engineers' estimate will also be prepared as a part of this scope of work.

b. The City of Tyler will place bid advertisements. Halff will distribute the contract/bid documents and construction plans to bidders. The Engineer will answer bidders' questions during the bid preparation process.

c. The Engineer will attend the bid opening for this project and tabulate bids. The bid tabulation will be submitted to the Client for review and approval.

F. Construction Phase Services

1. The Engineer will organize and conduct a pre-construction meeting during which the Client, the Engineer, and the winning bidder will discuss the project in detail prior to the commencement of construction.

2. During construction, the Engineer will coordinate and correspond with the contractor, respond to RFIs and questions, process pay applications, and conduct site visits during construction.

F. Inspection Services

1. Halff will provide inspection services for this project on an hourly basis.

2. Halff will conduct inspections with the frequency dictated by the City of Tyler. These inspections will be conducted in accordance with City of Tyler standards and requirements. Inspection reports following each visit will be prepared and distributed to the City of Tyler and the contractor.

3. This scope of work assumes that inspections will occur five times per week, for a duration of four hours per inspection. These inspections are anticipated to occur throughout the course of the construction phase of this project, which is assumed to be approximately ninety (90) calendar days. Should additional inspection work be needed exceeding the not-to-exceed limit of the fee associated with this task, the City of Tyler will be consulted to discuss extending the limit on a time and materials basis.

4. Halff will provide the City of Tyler with record drawings following completion of construction. Record drawings will include information from modifications by addenda, change orders and information furnished by the contractor or others.

II. Exceptions

The following services are not included in this scope of work; however, if desired by the City of Tyler, services may be added through a formal amendment to this scope of work:

- Inspection and/or evaluation of any facilities or infrastructure not directly related to infrastructure constructed as a part of, or affected by construction performed under this contract.
- Environmental services
- Construction materials testing
- Laboratory testing and reporting
- Subsurface Utility Engineering (SUE) of any level (could be added as an "on-call" item, if desired)
- Street improvement design
- Hydraulic (storm sewer) design
- Drainage analyses/studies
- Smoke testing of sanitary sewer infrastructure
- Public involvement coordination and meetings
- USACE permitting or coordination
- Temporary construction access driveway design
- Pavement repair design
- Traffic control plan preparation
- CCTV inspections of sanitary sewer pipelines
- Sanitary sewer capacity analysis
- I & I (inflow and infiltration) calculations and/or analysis
- Design of rehabilitation measures for sanitary sewer mains, service lines, manholes, and cleanouts

City of Tyler Sanitary Sewer Relocation

Location Map 1

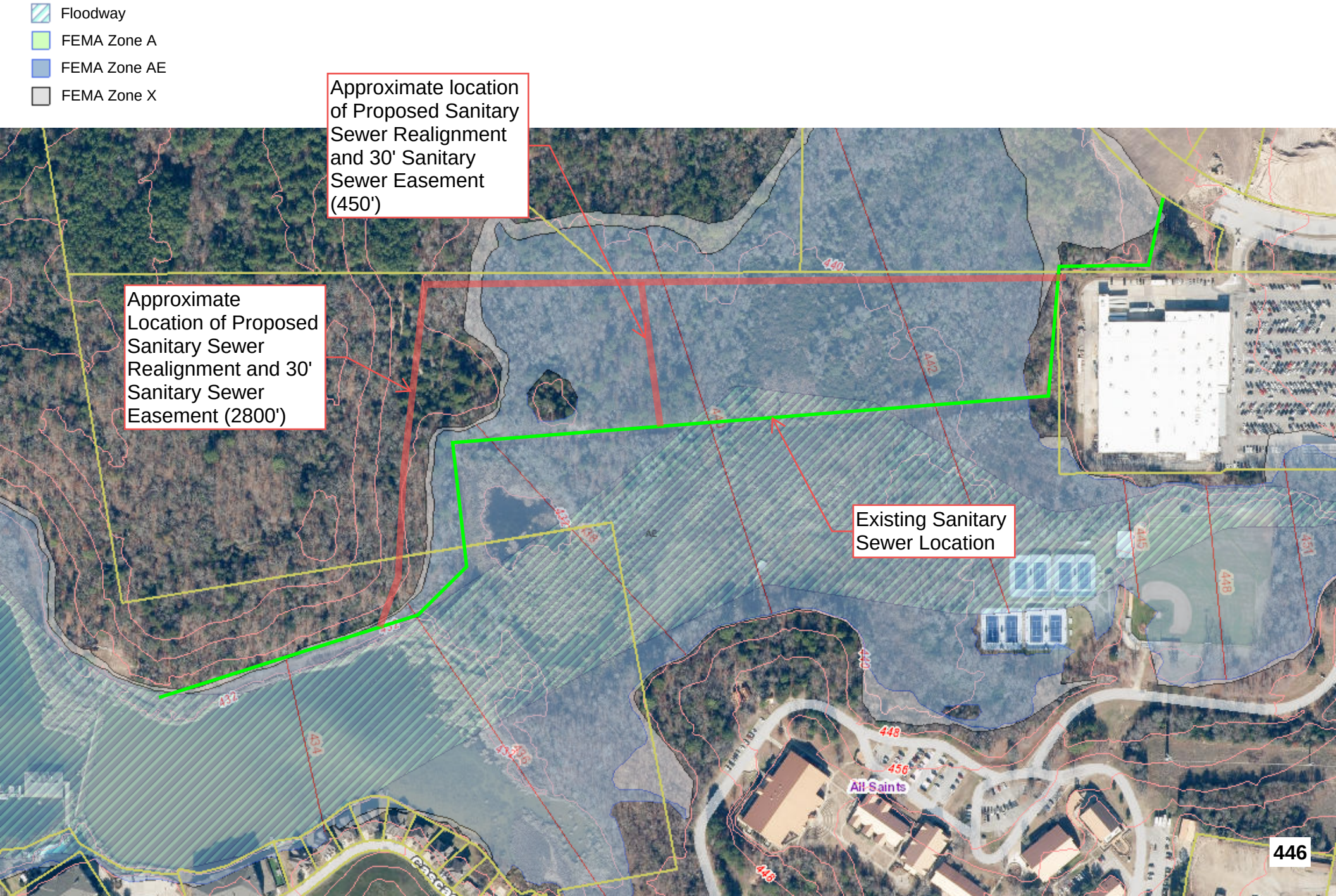


Exhibit "B"

City of Tyler Sanitary Sewer Relocation

Project Schedule

Halff Associates will work closely with the City of Tyler to deliver this project in a timely fashion. It is anticipated that plans will be completed in accordance with the scope of work, as described in Exhibit "A", within one hundred and twenty (120) days from the official notice to proceed and receipt of all requisite project-related data from the City of Tyler, provided that there are no significant changes to the scope of work. Prior to the completion date, a plan set will be prepared for review by the City of Tyler and Halff Associates, followed by a review of the final construction documents prior to bid advertisement.

The construction schedule will largely be dictated by the contractor selected for this project. The construction administration and inspection portions of the scope of work will be subject to this construction schedule.

Exhibit "C"

City of Tyler Sanitary Sewer Relocation

Fee Summary

I. CONSTRUCTION DOCUMENTS

Phase/Task/Function Code	TOTAL
TASK A: PROJECT MANAGEMENT	**$ 14,000.00**
TASK B: SURVEYING SERVICES	**$ 18,250.00**
TASK C: EASEMENT SERVICES	**$ 6,000.00**
TASK D: CIVIL ENGINEERING DESIGN SERVICES	**$ 60,000.00**
TASK E: BID PROPOSAL PREPARATION & BID PHASE SERVICES	**$ 10,000.00**
TASK F: CONSTRUCTION PHASE SERVICES	**$ 8,000.00**
TASK G: CONSTRUCTION INSPECTION	**$ 30,000.00**
OTHER DIRECT EXPENSES (AS NEEDED AND APPROVED BY CITY)	**$ 2,500.00**
Project Total	**$ 148,750.00**

* Construction Administration Phase Services and Inspection services are on a time and materials basis. The total figure shown above is a not-to-exceed fee.

Client agrees to pay monthly invoices or their undisputed portions within 30 days of receipt. Payment later than 30 days shall include interest at 1 ½ percent per month or lesser maximum enforceable interest rate, from the date the Client received the invoice until the date the Engineer receives payment. Such interest is due and payable when the overdue payment is made.

Direct expenses, subcontracted services, and direct costs will be billed at actual cost plus a service charge of 10 percent.

Consultant Rates

Categories	MSA Contract Labor Rates	2025 Loaded Labor Rates	2026 Loaded Labor Rates	2027 Loaded Labor Rates
Civil Engineer V - Principal	$330.00	$346.50	$363.83	$382.02
Civil Engineer IV - Project Manager	$275.00	$288.75	$303.19	$318.35
Civil Engineer III	$220.00	$231.00	$242.55	$254.68
Civil Engineer II	$165.00	$173.25	$181.91	$191.01
Civil Engineer I	$140.00	$147.00	$154.35	$162.07
Civil EIT	$125.00	$131.25	$137.81	$144.70
Design Technician II	$120.00	$126.00	$132.30	$138.92
Design Technician I	$110.00	$115.50	$121.28	$127.34
Intern	$80.00	$84.00	$88.20	$92.61
Clerical	$75.00	$78.75	$82.69	$86.82
LA/Planner V	$253.00	$265.65	$278.93	$292.88

Additional rate categories may be required during course of project. Any new rate category requested will be submitted to the City and receive approval prior to usage and invoicing. Consultant Rates will be effective until December 31, 2024. An escalation rate of 5% will be added to all work categories on a yearly basis beginning January 1, 2025.

CITY OF TYLER
CITY COUNCIL COMMUNICATION

Agenda Number. C-A-12

Date: March 26, 2025

Subject: Request that the City Council consider authorizing the City Manager to approve a reconciliation change order that will reduce the contract amount by $9,849.64 and release of final retainage payment in the amount of $13,547.10 to Hartbeat Construction, for Private Lateral Group 2 Program Construction

Item Reference: **April 10, 2017 Consent Decree; April 10,2024 Council Meeting C-A-7**

This is the second phase of Private Lateral improvements related to the Consent Decree. These lines are in Basins 13 and 17, and this work is the result of the private lateral assessment work performed by Pipeline Analysis.

After investigation and design, the improvements have been divided into categories of work ranging from replacing cleanout caps to replacing the entire lateral. Five (5) bids were received and publicly opened for this project. The low bidder for each deficit category was awarded the work in the specified category.

Hartbeat Construction was the low bidder for deficit categories A, B, E, and F. The total amount for the work in these deficit categories is $145,320.63.

On April 10, 2024, the City Council authorized the award of the Private Lateral Group 2 Program Construction. The original award amount was $145,320.63. The rehabilitation work has been successfully completed at a total cost of $135,471.00, resulting in the project being $9,849.64 under the original contract amount.

Original Project Cost: $145,320.63
Final Project Cost: $135,471.00 (~7% decrease)

RECOMMENDATION:

It is recommended that the City Council authorize the City Manager to approve a reconciliation change order that will reduce the contract amount by $9,849.64 and release of final retainage payment in the amount of $13,547.10 to Hartbeat Construction, for Private Lateral Group 2 Program Construction

Attachments:
Final RCO.pdf
Close Out Documents.pdf

Drafted/Recommended By:
Department Leader Tiffany Currie, PE / Kate Dietz, PE, Director of Utilities

Edited/Submitted By:
City Manager

RECONCILIATION CONTRACT CHANGE ORDER
CHANGE ORDER NO. #01

PROJECT NAME: Group 2 Private Lateral — DATE: 3/3/2025

CONTRACTOR: Hartbeat Construction — BID NUMBER: 24-010
ADDRESS:

Item No.	Work Items	Qty	Units	Unit Price	SOV	Qty Complete to Date	Amount Complete to Date	Difference in Bid Qty	Difference in Bid Amount
1	MOBILIZATION	463	EA	$120.00	$ 55,560.00	451.00	$ 54,120.00	(12.00)	$ (1,440.00)
2	REPLACE CLEANOUT CAP OR INSTALL T CONE STOPPER	274	EA	$90.00	$ 24,660.00	325.00	$ 29,250.00	51.00	$ 4,590.00
3	REPAIR BROKEN CLEANOUT	131	EA	$210.00	$ 27,510.00	132.00	$ 27,720.00	1.00	$ 210.00
4	DISCONNECT ABANDONED SERVICE LINE AT PROPERTY LINE	52	EA	$431.00	$ 22,412.00	51.00	$ 21,981.00	(1.00)	$ (431.00)
5	DISCONNECT YARD AND DRAIN AND PLUG	6	EA	$400.00	$ 2,400.00	6.00	$ 2,400.00	0.00	$ -
6	LANDSCAPE AND IRRIGATION	1	AL	$1,936.16	$ 1,936.16	0.00	$ -	(1.00)	$ (1,936.16)
7	MISCELLANEOUS ALLOWANCE	1	LS	$10,842.48	$ 10,842.48	0.00	$ -	(1.00)	$ (10,842.48)
					$ 145,320.64		**$ 135,471.00**		**$ (9,849.64)**

Original contract price:	145,320.64	
Change in contract price from previous change orders:		
Change in contract price due to this change order:	(9,849.64)	
Adjusted contract price to date:	**135,471.00**	**-6.8%**
Original contract end date / days:		
Change in contract days from previous change orders:		
Change in contract days due to this change order:		
Adjusted contract days to date:		

RECOMMENDED FOR APPROVAL: Kate Dietz, P.E.
Director of Utilities
Date

ACCEPTED: Hartbeat Construction
Contractor
Date

REVIEWED:
City Attorney's Office
Date

APPROVED: Edward Broussard
City Manager
Date

AGENDA ITEM NUMBER: _____

DATE APPROVED BY COUNCIL: 3/26/2025

Section 12 CONTRACTOR'S AFFIDAVIT OF BILLS PAID

THE STATE OF TEXAS	§	**CONTRACTOR'S AFFIDAVIT OF BILLS PAID**
	§	**CAPITAL IMPROVEMENT PROJECT (CIP) CONTRACTS**
	§	
COUNTY OF SMITH	§	**Tex. Prop. Code Ann. § 53.085(a)**

THIS AFFIDAVIT is made for the purpose of obtaining balance due from City of Tyler, "**CITY**", on the construction work described herein provided the **CONTRACTOR** has fully performed his contractual obligations under the terms of the AGREEMENT.

I, William Hart *[Name of Affiant]*, do solemnly swear or affirm that I am the legal representative of Hartbeat Construction *[Contractor's Company / Corporation Name]*, the City of Tyler, the County of Smith, the State of Texas, and that the work for the construction of the project designated below has been satisfactorily completed:

City of Tyler Bid Number 24-010
Project Name Group 2 Private Lateral Program

Additionally, I do solemnly swear or affirm:

☒ All bills for materials, supplies, apparatus, fixtures, machinery, labor, subcontractors, laborers and materialmen used in connection with the construction of this project have been fully paid.

OR

☐ The following bills have **not** been fully paid (☐ attach additional pages if necessary):

Name	Amount Owed	Telephone	Address
	$		
	$		
	$		

Signature of Contractor

Sworn to and subscribed before me by *Affiant* on the 6th day of February, 20 25.

ANA BLAS
Notary Public
STATE OF TEXAS
ID# 13359395-8
My Comm. Exp. Feb. 22, 2026

Notary Public In and For The State of Texas

Ana Blas
Notary's Printed Name

My Commission Expires: 2/22/2025

Section 14 WAIVER AND RELEASE

THE STATE OF TEXAS	§	**CONDITIONAL WAIVER AND RELEASE ON FINAL PAYMENT**
	§	
	§	**PURSUANT TO**
	§	
	§	**AGREEMENT**
	§	**AND/OR**
COUNTY OF SMITH	§	**PURSUANT TO TEX. PROPERTY CODE § 53.284 FORMS FOR WAIVER AND RELEASE OF LIEN OR PAYMENT BOND CLAIM**

CONDITIONAL WAIVER AND RELEASE ON FINAL PAYMENT

City of Tyler Bid Number 24-010
Project Name Group 2 Private Lateral Program

On receipt by the signer of this document of a check from City of Tyler *[Maker of Check]* in the sum of $ 13,547.10 payable to Hartbeat Construction *[Payee(s) of Check]* and when the check has been properly endorsed and has been paid by the bank on which it is drawn, this document becomes effective to release any mechanic's lien right, any right arising from a payment bond that complies with a state or federal statute, any common law payment bond right, any claim for payment, and any rights under any similar ordinance, rule, or statute related to claim or payment rights for persons in the signer's position that the signer has on the property of City of Tyler *[Owner]* located at City of Tyler Various Location *[Location]* to the following extent: Group 2 Private Lateral Lines Repair/ Disconnects *[Job Description]*.

This release covers the final payment to the signer for all labor, services, equipment, or materials furnished to the property or to City of Tyler *[Person with Whom Signer Contracted]*.

Before any recipient of this document relies on this document, the recipient should verify evidence of payment to the signer.

The signer warrants that the signer has already paid or will use the funds received from this final payment to promptly pay in full all of the signer's laborers, subcontractors, materialmen, and suppliers for all work, materials, equipment, or services provided for or to the above referenced project up to the date of this waiver and release.

Date 2-6-25
Hartbeat Construction (Company name)

By _____ (Signature)
Owner / President (Title)

CITY OF TYLER
CITY COUNCIL COMMUNICATION

Agenda Number. C-A-13

Date: March 26, 2025

Subject: Request that the City Council authorize the City Manager to ratify expenditures in the amount of $126,702.32 by Advanced Water Well Technologies for all work performed on the number 3 pump and motor emergency rehabilitation at the Lake Tyler Raw Water Pump Station.

Item Reference:

The number 3 pump and motor at the Lake Tyler Raw Water Pump Station was inoperable due to age and continued use and required an emergency rehabilitation in order to be placed back into service as soon as possible. Advanced Water Well Technologies submitted an invoice for $126,702.32 for the pump and motor rehabilitation. This will be paid by the Lake Tyler department operation budget, 502-0747-747-0408.

RECOMMENDATION:

It is recommended that the City Council authorize the City Manager to ratify expenditures in the amount of $126,702.32 by Advanced Water Well Technologies for all work performed on the number 3 pump and motor emergency rehabilitation at the Lake Tyler Raw Water Pump Station.

Attachments:
Advanced Water Well Technologies

Drafted/Recommended By:
Department Leader Shane Wheeler, Manager Water Utilities Systems

Edited/Submitted By:
City Manager

ADVANCED WATER WELL TECHNOLOGIES

PLEASE REMIT PAYMENT TO:
ADVANCED WATER WELL TECHNOLOGIES
14394 E INTERSTATE HIGHWAY 10
CONVERSE, TX 78109
BILLING: (830) 865-2362, INFO@AWWTEC.COM

INVOICE:
INVOICE DATE: 03/14/2025
INVOICE NUMBER: 14167
P.O. NUMBER:
RID: 86
QID: 52

BILLED TO:
TYLER WATER UTILITIES
511 W LOCUST ST
TYLER, TX 75702 US

CUSTOMER CONTACT:

PLEASE SEND PAYMENT WITHIN 21 DAYS!

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
	LTRWPS #3 REPAIR (QUOTE #20241217-JW1)			
LABOR	FIELD LABOR HOURS TO MOBILIZE CREW WITH TRUCK AND TRAILER TO LOCATION. INSTALL HSP WITH THE CUSTOMER- PROVIDED OVERHEAD CRANE ONE JOINT AT A TIME. CONNECT All SOLE PLATE AND DISCHARGE BOLTS. INSTALL THE REBUILT MOTOR, MAKE All THE WIRING CONNECTIONS, AFTER THE ROTATION CHECK, CONNECT THE SHAFT COUPLER AND ADJUST THE IMPELLERS. RUN AND TEST THE SYSTEM. CLEAN THE LOCATION. DEMOBILIZE TO THE SHOP.	50	325.00	16,250.00T
LABOR	SHOP LABOR, PARTS, AND MATERIALS TO SANDBLAST AND SCOTCHKOTE INSIDE AND OUT OF THE COLUMN PIPE AND PUMP BOWLS. SCOTCHKOTE THE INSIDE OF THE HEAD. BUILD A NEW KEYED BOWL SHAFT WITH COUPLING. MAKE All NEW INTERMEDIATE LINE SHAFTS WITH COUPLINGS. MAKE AND INSTALL A NEW BOWL, SUCTION CASE, AND STUFFING BOX BEARINGS. MAKE AND INSTALL NEW WEAR RINGS ON THE IMPELLERS AND IN THE BOWLS. BUILD THE PUMP BOWL. MAKE AND INSTALL NEW VESCONITE BEARINGS IN THE SPIDER RETAINERS.	1	67,003.20	67,003.20T
LABOR	SHOP LABOR HOURS AND PARTS TO RECONDITION A 1S00 HP US MOTORS 1190 RPM 4160 VAC 192 FLA 3 PH 60 HZ FRAME: 6810P S/N: 80897025483-00112-3 VARNISH DIP STATOR REPAIR AND MACHINE FIT CARRIER FIT DYNAMICALLY BALANCE ROTATING ASSEMBLE PROVIDE AND INSTALL NEW BEARINGS PROVIDE AND INSTALL ONE NEW BEARING RTD (100) ASSEMBLE COMPLETE MOTOR PERFORM FULL VOLTAGE AND RPM NO LOAD TEST RECORD VOLTAGE CURRENT RPM AND VIBRATION READINGS PAINT PREPARE FOR SHIPPING	1	35,949.12	35,949.12T
FREIGHT	FREIGHT FOR ALL PARTS	1	1,500.00	1,500.00T
LABOR	PROJECT SUPERVISOR RATE	5	650.00	3,250.00T
PER DIEM	PER DIEM	5	550.00	2,750.00
	BUYBOARD 672-22			

SUBTOTAL	126,702.32
TAX	0.00
TOTAL	$126,702.32

We really appreciate your business!

Please remit payment to address provided above within 21 days of the date of this invoice. For banking, ach transfer, card payment, or other questions and concerns, please contact our support team at (830) 865-2362 or info@awwtec.com. ALL WORK COMPLETED AS SPECIFIED AND ACCORDING TO STANDARD INDUSTRY PRACTICES. ADVANCED WATER WELL TECHNOLOGIES, LLC (“AWWT”) WARRANTIES ITS CRAFTSMANSHIP AGAINST DEFECTS FOR ONE (1) YEAR. DEFECTS ARE TO BE DETERMINED ON A CASE BY CASE BASIS BY AWWT. IN CASES WHERE MANUFACTURER'S WARRANTIES ARE REQUIRED, MANUFACTURER SHALL DETERMINE IF THE EQUIPMENT WILL BE WARRANTIED ON A CASE BY CASE BASIS. PAYMENT IN FULL IS DUE WITHIN 21 DAYS FROM THE “INVOICE DATE” SUPPLIED ABOVE. BALANCES NOT RECEIVED WITHIN THIRTY (30) DAYS OF THE INVOICE DATE WILL BE CHARGED AN ADDITIONAL ONE & A HALF PERCENT (1.5%) OF THE ORIGINAL INVOICE AMOUNT EACH MONTH PAYMENT IS NOT RECEIVED, FOR A TOTAL OF EIGHTEEN (18%) PER ANNUM. REGULATED BY TDLR: WWW.TDLR.GOV, WATER.WELL@TDLR.GOV, (800) 803-9202, LICENSE NUMBER 58574 KPT.

SUBTOTAL	126,702.32
TAX	0.00
TOTAL	$126,702.32

We really appreciate your business!

Please remit payment to address provided above within 21 days of the date of this invoice. For banking, ach transfer, card payment, or other questions and concerns, please contact our support team at (830) 865-2362 or info@awwtec.com. ALL WORK COMPLETED AS SPECIFIED AND ACCORDING TO STANDARD INDUSTRY PRACTICES. ADVANCED WATER WELL TECHNOLOGIES, LLC ("AWWT") WARRANTIES ITS CRAFTSMANSHIP AGAINST DEFECTS FOR ONE (1) YEAR. DEFECTS ARE TO BE DETERMINED ON A CASE BY CASE BASIS BY AWWT. IN CASES WHERE MANUFACTURER'S WARRANTIES ARE REQUIRED, MANUFACTURER SHALL DETERMINE IF THE EQUIPMENT WILL BE WARRANTIED ON A CASE BY CASE BASIS. PAYMENT IN FULL IS DUE WITHIN 21 DAYS FROM THE "INVOICE DATE" SUPPLIED ABOVE. BALANCES NOT RECEIVED WITHIN THIRTY (30) DAYS OF THE INVOICE DATE WILL BE CHARGED AN ADDITIONAL ONE & A HALF PERCENT (1.5%) OF THE ORIGINAL INVOICE AMOUNT EACH MONTH PAYMENT IS NOT RECEIVED, FOR A TOTAL OF EIGHTEEN (18%) PER ANNUM. REGULATED BY TDLR: WWW.TDLR.GOV, WATER.WELL@TDLR.GOV, (800) 803-9202, LICENSE NUMBER 58574 KPT.