**Tuesday, January 13, 2026 at 1:00 PM**
**Valley Sanitary District Board Room**
**45500 Van Buren Street, Indio, CA 92201**

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# BOARD OF DIRECTORS
# REGULAR SESSION
# AGENDA

**Valley Sanitary District is open to the public and board meetings will be conducted in person. In addition to attending in person, members of the public may view and participate in meeting via the following:**

**Zoom link: https://us06web.zoom.us/j/82016918668**

**Meeting ID: 820 1691 8668**

**To address the Board of Directors during the virtual live session via zoom, please email the Clerk of the Board at hgould@valley-sanitary.org or, alternatively, during the specific agenda item or general comment period (i.e. non-agenda items), please use the "raise your hand" function in zoom in order to be recognized by the Clerk of the Board in order to provide comments in real time.**

**The Clerk of the Board will facilitate to the extent possible any email requests to provide oral testimony that are sent during the live meeting. Members of the public may provide Oral testimony in person or during the virtual live session and are limited to three minutes each. To address the Board in person please complete speaker request card located at in the Board Room and give it to the Clerk of the Board.**

**If you are unable to provide comments during the meeting, written public comments on agenda or non-agenda items may be submitted by email to the Clerk of the Board at hgould@valley-sanitary.org. Written comments must be received by the Clerk of the Board no later than 11:00 a.m. on the day of the meeting.**

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **PLEDGE OF ALLEGIANCE**

4. **JANUARY EMPLOYEE ANNIVERSARIES**
   - *Israel Garcia, Engineering Technician - 4 years*
   - *Rudy Santana, Collection Technician I - 1 year*

**5. NEW EMPLOYEE INTRODUCTIONS**

- *Daniel Mills - Maintenance Technician IV*
- *Domingo Felix - Electrical/Instrumentation Technician II*

**6. PUBLIC COMMENT**

**7. CONSENT CALENDAR**

*Consent calendar items are expected to be routine and noncontroversial, to be acted upon by the Board of Directors at one time, without discussion. If any Board member requests that an item be removed from the consent calendar, it will be removed so that it may be acted upon separately.*

7.1 APPROVE THE MINUTES FOR THE BOARD OF DIRECTORS REGULAR MEETING HELD DECEMBER 9, 2025
Recommendation: Approve

7.2 APPROVE WARRANTS FOR JANUARY 13, 2026
Recommendation: Approve

7.3 MONTHLY CREDIT CARD REPORT FOR THE PERIOD ENDING NOVEMBER 30, 2025
Recommendation: Approve

7.4 MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING NOVEMBER 30, 2025
Recommendation: Approve

7.5 MONTHLY INVESTMENT REPORT FOR THE PERIOD ENDING NOVEMBER 30, 2025
Recommendation: Approve

**8. NON-HEARING ITEMS**

8.1 AUTHORIZE THE GENERAL MANAGER TO EXECUTE AMENDMENT NUMBER 1 TO THE SUPPLY & DELIVERY OF POLYMER CONTRACT WITH POLYDYNE INC.
Recommendation: Approve

8.2 AUTHORIZE THE GENERAL MANAGER TO EXECUTE AMENDMENT NUMBER 2 TO THE BULK CHEMICAL DELIVERY CONTRACT WITH UNIVAR SOLUTIONS
Recommendation: Approve

8.3 AUTHORIZE THE GENERAL MANAGER TO EXECUTE AMENDMENT NUMBER 2 TO THE SECURITY AND PROTECTION SERVICES CONTRACT WITH SOUTHWEST PROTECTION SERVICES
Recommendation: Approve

8.4 APPROVE THE PURCHASE AND INSTALLATION OF AN AAON HVAC UNIT FOR THE LABORATORY BUILDING IN THE AMOUNT NOT TO EXCEED $145,388.
Recommendation: Approve

8.5 RECEIVE AND FILE THE ANNUAL CONNECTION CAPACITY FEE REPORT
Recommendation: Review

8.6 REVIEW BUDGET TIMELINE FOR THE FISCAL YEAR 2026/27
Recommendation: Review

8.7 APPROVE REVISION OF SECTION 2.2.5, ROLE OF BOARD DIRECTORS OF THE POLICIES PROCEDURES MANUAL
Recommendation: Approve

**9. GENERAL MANAGER'S REPORT**

9.1 RECEIVE MONTHLY GENERAL MANAGERS REPORT FOR DECEMBER 2025
Recommendation: Review

**10. COMMITTEE REPORTS**

10.1 UPDATE OF THE BUDGET & FINANCE COMMITTEE MEETING - JANUARY 6, 2026
Recommendation: Discuss

**11. DIRECTOR'S ITEMS**

**12. INFORMATIONAL ITEMS**

**13. ADJOURNMENT**

POSTED January 8, 2026
Holly Gould
Clerk of the Board
Valley Sanitary District

**PUBLIC NOTICE**

In compliance with the Americans with Disabilities Act, access to the Board Room and Public Restrooms has been made. If you need special assistance to participate in this meeting, please contact Valley Sanitary District (760) 235-5400. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA TITLE II). All public records related to open session items contained on this Agenda are available upon request at the Administrative Office of Valley Sanitary District located at 45-500 Van Buren Street, Indio, CA 92201. Copies of public records are subject to fees and charges for reproduction.

**ITEM 7.1**
**ACTION**

# Valley Sanitary District

**DATE:** **January 13, 2026**

**TO:** **Board of Directors**

**FROM:** **Holly Gould, Clerk of the Board**

**SUBJECT:** **APPROVE THE MINUTES FOR THE BOARD OF DIRECTORS REGULAR MEETING HELD DECEMBER 9, 2025**

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**Suggested Action**
Approve

**Strategic Plan Compliance**
GOAL 5: GOVERNANCE. An Ever-Improving Board Sets Clear and Thoughtful Direction for the District

**Fiscal Impact**
There is no fiscal impact associated with this item.

**Environmental Review**
This item does not constitute a project under the California Environmental Quality Act (CEQA) and is therefore exempt from further environmental review.

**Background**
The meeting minutes for the Board of Directors Regular Meeting held December 9, 2025, are attached.

**Recommendation**
Approve

**Attachments**
09 Dec 2025 Minutes Draft.docx

**A VALLEY SANITARY DISTRICT**
**MINUTES OF REGULAR BOARD MEETING**
December 9, 2025

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held on Tuesday, December 9, 2025, at 45-500 Van Buren St., Indio, CA 92201

## 1. CALL TO ORDER

President Canero called the meeting to order at 1:00 p.m.

## 2. ROLL CALL

Directors Present:
Debra Canero, Mike Duran, Gerardo Jimenez, Edgar Santana, Ruben Vasquez

Staff Present:
Jason Dafforn, General Manager; Holly Gould, Clerk of the Board; Jeanette Juarez, Chief Administrative Officer; Ron Buchwald, District Engineer; Ian Wilson, Wastewater Operations Manager; Steve Shepard, Development Services Supervisor; Karen Hopper, Accounting Analyst; Branden Rodriguez, Communication Specialist; Hector Guzman, Development Services Technician III; Jimmy Garcia, Maintenance Technician I; Alex Marroquin, Wastewater Operator in Training; Craig Hayes, Best Best & Krieger

Guest:
Giovanna Healy, Desert Recreation District
Luis Espinoza, Desert Recreation District
Gabriel Martin, Desert Recreation District
Troy Strange, Desert Recreation District
Scott Sear, Desert Recreation District

## 3. PLEDGE OF ALLEGIANCE

**Item 6.1 was moved up on the agenda to accommodate guests from the Desert Recreation District.**

6.1 Proclamation in Support of Valley Sanitary District's 100-Year Milestone

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Gabriel Martin, General Manager, and Giovanna Healy, President, from Desert Recreation District, presented the Valley Sanitary District with a proclamation recognizing its vital mission and contributions to protecting health and safety through environmental stewardship and reliable wastewater service.

## 4. DECEMBER EMPLOYEE ANNIVERSARIES

- James Mills, Wastewater Operations Supervisor – 19 years

- Jimmy Garcia, Maintenance Technician I – 19 years
- Ron Buchwald, District Engineer – 13 Years
- Karen Hopper, Accounting Analyst – 12 years
- Hector Guzman, Development Services Technician III – 11 years

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The Board of Directors thanked James, Jimmy, Ron, Karen, and Hector for their years of service and dedication to the District.

## 5. NEW EMPLOYEE INTRODUCTION

- Alex Marroquin – Wastewater Operator in Training

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The Board of Directors welcomed Alex to the Valley Sanitary District team.

## 6. PRESENTATIONS

6.2 100-Year Celebration Event Recap

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To commemorate its 100-year milestone, VSD hosted a community celebration on November 20, 2025, at the Coachella Valley History Museum in Indio. The event brought together community members, agency partners and elected leaders to honor the people who have shaped the District's success. Guests explored historic exhibits, enjoyed refreshments, and received a commemorative coffee table book chronicling VSD's journey from humble beginnings to the modern organization it is today. The event had 180 RSVP's, three distinguished speakers, received 12 proclamations, and was covered by news outlets KESQ and El Informador del Valle. The District will also be recognized in CSDA, CASA, and CWEA publications. Jason Dafforn, General Manager, thanked Ardurra, Branden Rodriguez, and the entire Board and Staff for a fantastic event.

## 7. PUBLIC COMMENT – None.

## 8. CONSENT CALENDAR

8.1 Approve the Minutes for the Board of Directors Special Board Meeting Held November 12, 2025

8.2 Approve Warrants for December 9, 2025

8.3 Monthly Credit Card Report for the Period Ending October 31, 2025

8.4 Monthly Financial Report for the Period Ending October 31, 2025

8.5 Monthly Investment Report for the Period Ending October 31, 2025

8.6 Approve Regular Meeting Schedule and Adopt District-Observed Holiday Schedule for 2026

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**ACTION TAKEN:**

**MOTION:** Vice President Duran motioned to approve the consent calendar as presented. Director Jimenez seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Duran, Jimenez, Santana, Vasquez
NOES: None
**MINUTE ORDER NO. 2025-3531**

## 9. NON-HEARING ITEMS

9.1 Approve the Election of Board Officers for the Calendar Year 2026

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Pursuant to Resolution 2018-1109, the election of officers shall be held at the first (1st) Board of Directors' meeting in December of each calendar year. Officers shall serve for a term of one (1) year. Nominations shall be made from the floor, and votes shall be in the order of President, Vice President, and Secretary/Treasurer.

Nomination of President – Director Duran made a motion to nominate Debra Canero for President of the Valley Sanitary District Board of Directors. Director Vasquez seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Duran, Jimenez, Santana, Vasquez
NOES: None

Nomination of Vice President – Director Duran made a motion to nominate Edgar Santana for the office of Vice President of the Valley Sanitary District Board of Directors. Director Vasquez seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Duran, Jimenez, Santana, Vasquez
NOES: None

Nomination of Secretary/Treasurer – Director Santana motioned to nominate Gerardo Jimenez for Secretary/Treasurer of the Valley Sanitary Board of Directors. Director Vasquez seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Duran, Jimenez, Santana, Vasquez
NOES: None
**MINUTE ORDER NO. 2025-3532**

9.2 Appoint Two (2) Directors to Budget & Finance, Operations, and Community Engagement Committees for the Calendar Year 2026

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President Canero appointed Secretary/Treasurer Gerardo Jimenez and Director Ruben Vasquez to the Budget & Finance Committee, Vice President Edgar Santana and Director Duran to the Operations Committee, and President Canero and Director Mike Duran to the Community Engagement Committee for 2026.

9.3 Appoint Two (2) Directors and One (1) Alternate to the East Valley Reclamation Authority Board of Directors for the Calendar Year 2026

President Canero appointed President Debra Canero, Secretary/Treasurer Gerardo Jimenez, and Vice President Edgar Santana as the alternate for the East Valley Reclamation Authority Joint Powers Authority Board of Directors for 2026.

9.4 Award of Contract to Sillman Wright Architects (Sillman) to Prepare Architectural Exhibits & Costs for a Building Campus

On November 6, 2025, the District released a Request for Proposal (RFP) seeking qualified architects to prepare architectural exhibits and costs for a building campus. Four proposals were received by the posted deadline. All proposals were well prepared and complete. Sillman Wright Architects received the highest composite score, demonstrating strong technical qualifications, transparent methodology, and a cost-effective fee structure aligned with VSD's needs and timeline. Staff recommends contracting Sillman Wright Architects for a one-year contract for $62,500.

**ACTION TAKEN:**

**MOTION:** Director Duran motioned to award a contract for Architectural Exhibits for a Building Campus to Sillman Wright Architects, for a one-year term for $62,500, and authorize the General Manager to execute all necessary documents. Vice President Santana seconded the motion. Motion carried by the following roll call vote:
AYES: Canero, Duran, Jimenez, Santana, Vasquez
NOES: None
**MINUTE ORDER NO. 2025-3533**

9.5 Authorize the General Manager to Execute Amendment Number 3 to the Public Outreach Contract with Ardurra

On October 10, 2023, the Board of Directors authorized the initial public outreach contract. On August 13, 2024, the Board of Directors approved Amendment #1, and on July 22, 2025, they approved Amendment #2. Amendment #3 will provide continued services through the end of fiscal year 2026, which includes the 100-year anniversary celebration. This amendment consists of the budget necessary to complete celebration planning and execute a successful event in November of 2025, and to cover transition needs during the first part of 2026, in the amount of $25,000.

**ACTION TAKEN:**

**MOTION:** Secretary/Treasurer Jimenez motioned to approve Amendment #3 to Ardurra for social media and public relations services through July 31, 2026, in the amount of $25,000, and authorize the General Manager to execute related documents. Director Duran seconded the motion. Motion carried by the following roll call vote:
AYES: Canero, Duran, Jimenez, Santana, Vasquez
NOES: None
**MINUTE ORDER NO. 2025-3534**

9.6 Authorize Valley Sanitary District to Sponsor AB 643

The District regularly receives requests for letters of support and sponsorships related to State and Federal Bills and regulations. California's current AB 643 aims to help local jurisdictions meet organic waste reduction goals by allowing them to count organic material used as a beneficial agricultural amendment toward their procurement targets. The material must be processed at an authorized facility using approved technologies and licensed as an agricultural fertilizer by the Department of Food and Agriculture. This Bill aligns with the District's goals to provide and beneficially utilize treated biosolids as an alternative to agricultural fertilizer. Staff recommends signing a letter of support and for the Valley Sanitary District to sponsor California Assembly Bill No. 643 (Wilson).

**ACTION TAKEN:**

**MOTION:** Director Duran motioned to authorize the General Manager to sign a letter of support and for the Valley Sanitary District to sponsor California Assembly Bill No. 643 (Wilson). Secretary/Treasurer Jimenez seconded the motion. Motion carried by the following roll call vote:
AYES: Canero, Duran, Jimenez, Santana, Vasquez
NOES: None
**MINUTE ORDER NO. 2025-3535**

9.7 Award Contract for Uniform Rental and Laundry Services to Prudential Overall Supply for a Three-Year Term in an Amount Not to Exceed $195,560

Following the Board's April 8, 2025, award of the previous three-year uniform services contract and subsequent operational reevaluation, staff initiated a review of updated pricing, service guarantees, consumables, and protective apparel options available through Prudential Overall Supply. Prudential provided detailed service rental agreements, pricing schedules, consumable price lists, and cost worksheets, all of which were reviewed for alignment with District needs and cost projections. Prudential Overall Supply has demonstrated consistent service capability, comprehensive product offerings, and strong cost competitiveness. The contract term is thirty-six (36) months with the option to extend upon mutual agreement, for an amount of $195,560.

**ACTION TAKEN:**

**MOTION:** Director Duran motioned to award a contract for Uniform Rental and Laundry Services to Prudential Overall Supply for a three-year term in an amount not to exceed $195,560 and authorize the General Manager to execute all necessary documents to facilitate the contract award and implementation. Director Vasquez seconded the motion. Motion carried by the following roll call vote:
AYES: Canero, Duran, Jimenez, Santana, Vasquez
NOES: None
**MINUTE ORDER NO. 2025-3536**

## 10. GENERAL MANAGER'S ITEMS

10.1 Receive Monthly General Managers Report for November 2025

Jason Dafforn, General Manager, presented the November 2025 manager's report. The Board received the Brown Act Handbook and the 2026 update. Mr. Dafforn informed the Board of the passing of Hugh Curtis, the District's longtime insurance representative with George Petersen Insurance Agency. The Board extended its condolences to his family. Mr. Dafforn wished the Board happy holidays.

**11. COMMITTEE REPORTS** – None.

**12. DIRECTOR'S ITEMS**

Director Duran requested that staff research the requirement for a second to add an item to the agenda. He also asked for clarification on agendizing facility tours as needed. He also wished everyone a happy holiday. Secretary/Treasurer Jiminez reported that six VSD staff members attended the CORBS Mech Tech/Instrumentation training on December 3, 2025. He was pleased to see so many staff attend. He also thanked his fellow board members for their excellent work throughout the year. Director Vasquez wished the Board and staff a Merry Christmas and a Happy New Year. President Canero stated that she takes pride in the fantastic team at VSD and wishes them a happy holiday.

**13. INFORMATIONAL ITEMS**

Jason Daffon, General Manager, provided a recap of the events the District participated in, including the City of La Quinta State of the City and the VSD facility tour with Silvia Ruelas of Senator Alex Padilla's Office. The District will be closed December 24, 25, 31, 2025 and January 1, 2026, for the Christmas and New Year's holidays.

Upcoming Events:
December 10, 2025 – VSD Holiday Luncheon from 11-2 p.m.
December 11, 2025 – Riverside State of the County at Acrisure Arena from 4-8 p.m.
December 23, 2025 – VSD Regular Board Meeting – CANCELED
January 6, 2026 – Budget & Finance Committee Meeting 1 p.m.
January 13, 2026 – VSD Regular Board Meeting 1 p.m.
January 14-16, 2026 – CASA Winter Conference, Indian Wells, CA

**14. ADJOURNMENT**

With no further business to discuss, the meeting was adjourned at 3:03 p.m. The next regular Board meeting will be on December 23, 2025.

Respectfully submitted,
Holly Gould, Clerk of the Board
Valley Sanitary District

**ITEM 7.2**
**ACTION**

# Valley Sanitary District

**DATE:** **January 13, 2026**

**TO:** **Board of Directors**

**FROM:** **Jeanette Juarez, Chief Administrative Officer**

**SUBJECT:** **APPROVE WARRANTS FOR JANUARY 13, 2026**

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**Suggested Action**
Approve

**Strategic Plan Compliance**
GOAL 2: FINANCE. Sustainable, Long-Term Funding is in Place

**Fiscal Impact**
The total charges incurred for the warrants from December 2, 2025, through January 5, 2026, are $1,060,282.42.

**Environmental Review**
This item does not constitute a project under the California Environmental Quality Act (CEQA) and is therefore exempt from further environmental review.

**Background**
The attached warrants list shows all disbursements from December 2, 2025, through January 5, 2026.

**Recommendation**
Approve the warrants for January 13, 2026.

**Attachments**
Warrants for January 13, 2026.pdf

**DISBURSEMENTS**
**Approved at the Board Meeting of**
**January 13, 2026**

| | | | |
|---|---|---|---|
| 44463 | Alert 360 | Access control - November 2025 | $59.90 |
| 44464 | Anna Bell | Arbinger Conference Allowance / milage | $287.54 |
| 44465 | Arbinger Institute, LLC | Anna Bell Training | $995.00 |
| 44466 | Badger Meter, Inc | Thermoelectric cooler, Mag system, autochem sample pump | $576.48 |
| 44467 | Beck Oil, Inc. | Renewable Red 99 DSL | $1,589.53 |
| 44468 | Cart Mart, Inc. | Brushings, hinge for cart #9 | $28.04 |
| 44469 | Desert Electric Supply | Plstbnd Prst2 3/4 PVC ct | $257.19 |
| 44470 | Desert Hose & Supply | Adapter, nozzle, guages | $194.87 |
| 44470 | Desert Hose & Supply | Clear braid tubing | $27.08 |
| 44471 | EPIC IO Technologies, Inc | LTE Services - Dec 2025 | $199.35 |
| 44472 | Fulton Distributing Co. | Break Room supplies & janitorial supplies | $767.91 |
| 44473 | Geotab USA, Inc | Vehicle monitoring - November 2025 | $543.75 |
| 44474 | High Tech Irrigation Inc. | Thread caps and nipples | $78.91 |
| 44474 | High Tech Irrigation Inc. | Leak repair supplies, couplings | $1,021.17 |
| 44475 | Hoch Consulting, APC | RWP Study - October 2025 | $6,050.00 |
| 44476 | Industrial Filter Manufacturers, Inc. | Panel element | $1,545.88 |
| 44477 | Mario Luna | CWEA Lab Grade 4 Test | $270.00 |
| 44478 | Mariposa Landscapes, Inc | Landscape maintenance - November 2025 | $1,950.00 |
| 44478 | Mariposa Landscapes, Inc | Landscape maintenance - October 2025 | $1,950.00 |
| 44479 | Merchants Building Maintenance, LLC | Janitorial services - November 2/2 2025 | $1,741.77 |
| 44479 | Merchants Building Maintenance, LLC | Janitorial services - December 2025 | $3,483.50 |
| 44480 | Napa Auto Parts | Air Freshener | $14.13 |
| 44481 | Nicholas Dean | John Zink Biogas Class | $250.64 |
| 44482 | Polydyne, Inc. | Polymer - 11/20/2025 | $4,127.07 |
| 44483 | Rudy's Pest Control | General Pest 12/2/2025 | $200.00 |
| 44484 | Southwest Protective Services, Inc | Security Services - November 2025 | $9,955.64 |
| 44485 | Staples Advantage | Office Supplies | $110.85 |
| 44485 | Staples Advantage | Office Supplies | $62.34 |
| 44486 | Townsend Public Affairs, Inc | State advocacy - 12/01/2025 | $5,000.00 |
| 44487 | Underground Service Alert | Board fee December 2025 | $94.15 |
| 44487 | Underground Service Alert | New Dig Alerts December 2025 | $292.00 |
| 44488 | Univar Solutions | Sodium Hyo 12/01/2025 | $12,430.61 |
| 44489 | Vestis Services, LLC | Uniforms, mats, towels etc - 11/28/2025 | $220.04 |
| 44489 | Vestis Services, LLC | Uniforms, mats, towels etc - 12/05/2025 | $216.73 |
| 44490 | Alliance Protection | Burg quarterly monitoring q4 cy 2025 | $156.42 |
| 44490 | Alliance Protection | Fire quarterly monitoring q4 cy 2025 | $188.25 |
| 44491 | Ardurra Group, Inc | PR Service November | $39,522.49 |
| 44492 | Best Best & Krieger LLP | General Legal - November 2025 | $3,288.92 |
| 44493 | Caltest Analytical Laboratory | Weekly Samples 12/09 | $445.40 |
| 44493 | Caltest Analytical Laboratory | Weekly Samples 12/08 | $445.40 |
| 44494 | Cintas Corp | First aid replenishment 12/10/2025 | $524.81 |
| 44495 | CWEA/CORBS | Ron Buchwald CWEA Membership | $251.00 |
| 44495 | CWEA/CORBS | Eknar Israel Garcia Grade 1 Electrical and inst. | $114.00 |
| 44496 | Davis Farr LLP | Auditing Services SCR Report FY Ending 6/30/2025 | $1,750.00 |
| 44497 | Dept. of Environmental Health | HW generator Permit renewal - 02/01/2026-1/31/2027 | $2,706.00 |
| 44498 | Desert Hose & Supply | Coupler I/M 1/4 FNPT | $47.98 |
| 44499 | Desert Oasis Healthcare | Employee Immunizations | $140.00 |
| 44500 | Diamond Environmental Services, LP | Holding Tank 12/08 - 01/04 | $864.83 |
| 44501 | DLT Solutions, LLC | AutoCAD 1/19/2026-1/18/2027 | $741.64 |
| 44502 | Dudek & Associates, Inc. | Generator fuel station design - November 2025 | $7,457.50 |
| 44503 | E.S. Babcock & Sons, Inc. | Weekly Samples 12/05/2025 | $274.98 |
| 44504 | Haaker Equipment Company | Test Ball, 6"-12" | $1,417.45 |
| 44505 | Infinity Technologies | IT Support - November 2025 | $8,874.75 |
| 44506 | Innovative Document Solutions | Canon maintenance - November 2025 | $77.58 |
| 44507 | Innovative Federal Strategies LLC | November 2025 Services | $7,314.23 |
| 44508 | Intelli-Tech | Sophos Membership 36 months | $3,548.00 |
| 44509 | Joshua Donlin | Promotional Video - VSD 100 | $950.00 |
| 44510 | Master's Refreshment Services LLC | Bottled water delivery - 12/08/2025 | $284.42 |
| 44511 | Meacor Signs | "100" Numbers for Centennial | $2,801.50 |
| 44512 | MidAmerica | HRA Contribution - Board | $9,720.00 |
| 44513 | MidAmerica | Q3 2025 CY Admin Fee | $225.00 |
| 44514 | MJ Alterations Services, LLC | Hat Sewing | $300.00 |
| 44515 | Napa Auto Parts | NAF 2.5 DEF | $205.46 |
| 44516 | Schneider Electric Buildings Americas, Inc | Amendment #2 - November 2025 | $211,970.02 |
| 44517 | Synagro West, LLC | Hauling November 2025 | $25,608.93 |
| 44518 | The Simplex Group, Inc. | DOR November 2025 | $220.00 |
| 44519 | Thomas Scientific | Autoclave Sterilizer Rubber Gloves | $174.84 |
| 44520 | Total Care Work Injury Clinic | Post offer physical | $130.00 |
| 44521 | United Way of the Desert | PR 11/21/2025 - 12/04/2025 PD 12/12/2025 | $5.00 |
| 44522 | Univar Solutions | Sodium Hypo 12/10/2025 | $12,123.94 |
| 44522 | Univar Solutions | Ferric Chloride 12/09/2025 | $2,822.82 |

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|---|---|---|---|
| 44522 | Univar Solutions | Sodium Bisulfite 12/08/2025 | $8,363.80 |
| 44523 | USA Blue Book | Large display thermometer | $116.73 |
| 44523 | USA Blue Book | Alkalinity totals, Hach Nitrate, Ammonia Reagent | $757.60 |
| 44523 | USA Blue Book | (OR) Simplified TKN | $255.19 |
| 44524 | Valley Office Equipment, Inc | Sharp Maintenance - 11/13/2025 - 12/12/2025 | $109.81 |
| 44525 | Vestis Services, LLC | Uniforms, mats, towels etc - 12/12/2025 | $214.49 |
| 44526 | Yellow Mart | Boots - Hector Guzman | $250.00 |
| 44526 | Yellow Mart | Boots - Andy Boyd | $233.79 |
| 44527 | ATWORK FRANCHISE, INC | Temp HR WE 12/21/2025 | $2,021.76 |
| 44527 | ATWORK FRANCHISE, INC | Temp HR WE 12/28/2025 | $1,213.06 |
| 44528 | California Association of Sanitation Agencies | 2026 WADC Policy Forum GM, Canero, Santana | $2,325.00 |
| 44529 | Desert Hose & Supply | Swivel adapters and pipes | $182.13 |
| 44529 | Desert Hose & Supply | Hose, paint, clamps, and adapters | $175.02 |
| 44529 | Desert Hose & Supply | 5" Stainless Center Punch / Rollover clamp | $80.78 |
| 44529 | Desert Hose & Supply | PVC Hose, clamps, custom hose, rollover clamps | $1,672.42 |
| 44530 | Diamond Environmental Services, LP | Restroom Rental 12/22/25 - 01/18/26 | $262.11 |
| 44531 | Great Place to Work Institute, Inc | 12 month subscription 8/1/2025 - 7/31/2026 | $2,751.00 |
| 44532 | Haaker Equipment Company | 1" Pirahna Male End | $50.03 |
| 44533 | Henry's Hi Pressure Wash | Fleet Washing 12/19/25 | $525.00 |
| 44534 | Insight Global, LLC | Temp Electrician WE 12/13/2025 | $432.16 |
| 44534 | Insight Global, LLC | Temp Electrician WE 12/06/2025 | $1,296.48 |
| 44535 | Master's Refreshment Services LLC | Bottled water delivery - 12/22/2025 | $344.00 |
| 44536 | McMaster-Carr Supply Co. | Low Pressure pipe fittings, and thick wall pipe fittings | $978.60 |
| 44536 | McMaster-Carr Supply Co. | Oil-Resistant Gaskets | $166.26 |
| 44536 | McMaster-Carr Supply Co. | Seal and O-Ring Greaser | $207.03 |
| 44537 | Merrimac Energy Group | Fuel Delivery 12/17/2025 | $4,628.71 |
| 44538 | Montrose Environmental Solutions, Inc. | SCAQMD Application Permitting | $11,678.00 |
| 44539 | Motion Industries, Inc. | Reflective photoelectric | $278.88 |
| 44539 | Motion Industries, Inc. | 75WRLP - Alarm | $581.61 |
| 44539 | Motion Industries, Inc. | T1FH1.625 Coupling | $30.58 |
| 44539 | Motion Industries, Inc. | 75WRLP Alarm | $317.21 |
| 44539 | Motion Industries, Inc. | Niagra Bottled Water | $23.87 |
| 44539 | Motion Industries, Inc. | Flap Disc, Diesel Exhaust Fluid, bottled water | $407.37 |
| 44539 | Motion Industries, Inc. | Niagra Bottled Water | $19.10 |
| 44539 | Motion Industries, Inc. | Cable Ties, Fasteners, Fittings, Hardwares, Hydraulic Parts | $328.80 |
| 44539 | Motion Industries, Inc. | Astro-grip gloves (10) | $151.71 |
| 44540 | NBS Government Finance Group | District Admin Fees - Q1 CY 2026 | $5,000.00 |
| 44541 | NeoGov | Governmentjobs.com 2/14/26-2/13/27 | $11,645.03 |
| 44542 | Reece Plumbing LAC | Wires and Adapters | $9.78 |
| 44542 | Reece Plumbing LAC | Oatey, deburring tool, poly washer | $35.82 |
| 44543 | Thomas Scientific | Xenomax Pre weigh TSS | $131.99 |
| 44543 | Thomas Scientific | Tot Chl Acc Check Std Snip | $86.27 |
| 44544 | UGSI Chemical Feed, Inc | Controller REM | $1,237.51 |
| 44545 | United Way of the Desert | PR 12/05/2025 - 12/18/2025 PD 12/26/2025 | $5.00 |
| 44546 | USA Blue Book | Test filter set for DR3900 TNI Req | $2,414.41 |
| 44546 | USA Blue Book | Hach nitrite, USABB Ph Test Strips | $144.21 |
| 44547 | Vestis Services, LLC | Uniforms, mats, towels etc - 12/19/2025 | $225.59 |
| 44547 | Vestis Services, LLC | Uniforms, mats, towels etc - 12/26/2025 | $289.57 |
| 44548 | White Cap, L.P. | Universal extension, concrete mix, lumber | $176.98 |
| 202512051 | Associated Time On Demand | AOD - November | $375.88 |
| 202512091 | Indio Water Authority | Water - October 2025 - Collections | $632.27 |
| 202512101 | City of Coachella | Water - November 2025 | $49.77 |
| 202512102 | Burrtec Waste & Recycling Svcs | Trash service - December 2025 | $324.71 |
| 202512103 | Burrtec Waste & Recycling Svcs | Grit removal - November 2025 | $2,258.18 |
| 202512111 | Umpqua Bank | Umpqua statement - November 2025 | $37,458.57 |
| 202512121 | Basic | Funds withdrawn - 12/12/2025 | $278.00 |
| 202512121 | Paychex - Direct Deposit | PR 11/21/2025 - 12/04/2025 PD 12/12/2025 | $120,802.43 |
| 202512122 | Paychex - Garnishment | PR 11/21/2025 - 12/04/2025 PD 12/12/2025 | $369.07 |
| 202512123 | Paychex - Tax | PR 11/21/2025 - 12/04/2025 PD 12/12/2025 | $68,384.14 |
| 202512124 | Paychex - Fee | PR 11/21/2025 - 12/04/2025 PD 12/12/2025 | $359.06 |
| 202512125 | CalPERS 457 | PR 11/21/2025 - 12/04/2025 PD 12/12/2025 | $4,187.37 |
| 202512127 | Mission Square (formerly ICMARC / Vantage Point) | PR 11/21/2025 - 12/04/2025 PD 12/12/2025 | $1,675.00 |
| 202512128 | Nationwide Retirement Solution | PR 11/21/2025 - 12/04/2025 PD 12/12/2025 | $1,305.00 |
| 202512129 | CalPERS Retirement | PR 11/21/2025 - 12/04/2025 PD 12/12/2025 | $31,184.57 |
| 202512151 | Indio Water Authority | Water - October 2025 - Operations | $1,384.71 |
| 202512152 | Frontier Communications | Telephone service - November 2025 | $114.19 |
| 202512161 | Grainger | Foot valve screen | $166.96 |
| 202512162 | Grainger | Scissor Lift cart | $1,692.54 |
| 202512163 | Grainger | Battery cable, copper lug, 2-way ball valve | $303.40 |
| 202512164 | Grainger | Mechanics Gloves and Impact Sockets | $160.49 |
| 202512165 | Grainger | Lithium battery, AA, AAA batteries | $263.46 |
| 202512166 | Grainger | Garden hose adapters | $39.97 |
| 202512167 | Grainger | Floor Squeegee (2) | $177.72 |
| 202512168 | Grainger | Barbed Hose Fitting | $105.10 |
| 202512171 | FedEx | Shipping Charges 10/24 | $220.65 |

| | | | |
|---|---|---|---|
| 202512172 | FedEx | Shipping Charges 12/05 + late fee in dispute | $381.52 |
| 202512173 | FedEx | Shipping Charges 11/21 | $422.19 |
| 202512175 | FedEx | Shipping charges 11/07 | $374.83 |
| 202512176 | FedEx | Pump Controller Shipment | $19.08 |
| 202512181 | SoCal Gas | Gas service - November 2025 | $694.05 |
| 202512231 | Paychex - Direct Deposit | 2025 Sick Time Payout | $52,978.78 |
| 202512232 | Paychex - Tax | 2025 Sick Time Payout | $28,924.08 |
| 202512233 | Paychex - Fee | 2025 Sick Time Payout Fee | $258.74 |
| 202512234 | Nationwide Retirement Solution | 2025 Sick Time Payout | $8,140.00 |
| 202512235 | Mission Square (formerly ICMARC / Vantage Point) | 2025 Sick Time Payout | $15,935.00 |
| 202512236 | Paychex - Fee | 2025 1099s | $243.10 |
| 202512261 | CalPERS 457 | PR 12/05/2025 - 12/18/2025 PD 12/26/2025 | $3,931.18 |
| 202512262 | Mission Square (formerly ICMARC / Vantage Point) | PR 12/05/2025 - 12/18/2025 PD 12/26/2025 | $1,675.00 |
| 202512263 | Nationwide Retirement Solution | PR 12/05/2025 - 12/18/2025 PD 12/26/2025 | $1,305.00 |
| 202512264 | CalPERS Retirement | PR 12/05/2025 - 12/18/2025 PD 12/26/2025 | $30,153.95 |
| 202512265 | Paychex - Direct Deposit | PR 12/05/2025 - 12/18/2025 PD 12/26/2025 | $111,771.81 |
| 202512266 | Paychex - Garnishment | PR 12/05/2025 - 12/18/2025 PD 12/26/2025 | $369.07 |
| 202512267 | Paychex - Tax | PR 12/05/2025 - 12/18/2025 PD 12/26/2025 | $52,384.22 |
| 202512268 | Paychex - Fee | PR 12/05/2025 - 12/18/2025 PD 12/26/2025 | $354.88 |
| 202512271 | SPOK, Inc. | Pager service - December 2025 | $28.64 |
| 202512311 | De Lage Landen Financial Services, Inc | Sharp lease - December 2025 | $212.07 |
| 202601051 | Imperial Irrigation District | Electricity - November 2025 | $764.21 |
| 202601052 | Colonial Life | PR 12/05/2025 - 12/18/2025 PD 12/26/2025 | $829.63 |
| 202601053 | Colonial Life | PR 11/21/2025 - 12/04/2025 PD 12/12/2025 | $983.17 |
| 202601061 | Grainger | Bibb hose, flange gasket, hex head | $296.46 |
| 202601062 | Grainger | Safety Sign Vinyl | $28.97 |
| 202601063 | Grainger | Tower Fan 3-speed | $126.99 |
| 202601064 | Grainger | General Purpose tube graphite | $21.60 |
| 202601065 | Grainger | Chain Hoist | $595.68 |
| 202601066 | Grainger | Cordless Transfer Pump | $325.85 |
| 202601067 | Grainger | Compact Fan | $28.31 |
| 202601068 | Grainger | Hoist, Gloves, multi-tool | $802.58 |
| 202601101 | City of Coachella | Water - December 2025 | $48.02 |
| 202601121 | Indio Water Authority | Water - November 2025 - Operations | $1,482.67 |
| | | Total | $1,060,282.42 |

**ITEM 7.3**
**ACTION**

# Valley Sanitary District

| | |
|---|---|
| **DATE:** | **January 13, 2026** |
| **TO:** | **Board of Directors** |
| **FROM:** | **Jeanette Juarez, Chief Administrative Officer** |
| **SUBJECT:** | **MONTHLY CREDIT CARD REPORT FOR THE PERIOD ENDING NOVEMBER 30, 2025** |

---

**Suggested Action**
Approve

**Strategic Plan Compliance**
GOAL 2: FINANCE. Sustainable, Long-Term Funding is in Place

**Fiscal Impact**
The total charges incurred for the credit card statement ending November 30, 2025, are $37,458.57.

**Environmental Review**
This item does not constitute a project under the California Environmental Quality Act (CEQA) and is therefore exempt from further environmental review.

**Background**
The attached report summarizes the District's credit card expenditures for the statement ending November 30, 2025.

**Recommendation**
Approve the credit card report for the period ending November 30, 2025 .

**Attachments**
7.3_ COLUMBIA_STATEMENT_NOVEMBER_2025_Redacted.pdf
7.3_Credit_Card_November_2025_Transactions.pdf

## Account Summary

| | | |
|---|---|---|
| Billing Cycle | | 11/30/2025 |
| Days In Billing Cycle | | 30 |
| Previous Balance | | $44,902.37 |
| Purchases | + | $37,736.74 |
| Cash | + | $0.00 |
| Balance Transfers | + | $0.00 |
| Special | + | $0.00 |
| Credits | - | $666.37- |
| Payments | - | $44,522.09- |
| Other Charges | + | $7.92 |
| Finance Charges | + | $0.00 |
| **NEW BALANCE** | | **$37,458.57** |

## Credit Summary

| | |
|---|---|
| Total Credit Line | $75,000.00 |
| Available Credit Line | $37,541.43 |
| Available Cash | $0.00 |
| Amount Over Credit Line | $0.00 |
| Amount Past Due | $0.00 |
| Disputed Amount | $0.00 |

## Account Inquiries

Call us at: (866) 777-9013
Lost or Stolen Card: (866) 839-3485

Go to ColumbiaBank.com

Write us at PO BOX 35142 - LB1181, SEATTLE, WA 98124-5142

## Payment Summary

| | |
|---|---|
| **NEW BALANCE** | **$37,458.57** |
| **MINIMUM PAYMENT** | **$37,458.57** |
| **PAYMENT DUE DATE** | **12/25/2025** |

***NOTE:*** *Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.*

## Corporate Activity

**TOTAL CORPORATE ACTIVITY** **$44,522.09-**

| Trans Date | Post Date | Reference Number | Transaction Description | Amount |
|---|---|---|---|---|
| 11/10 | 11/10 | 74807255313111111111111 | AUTO PMT FROM ACCT [redacted] | $44,522.09- |

## Cardholder Account Summary

| JEANETTE JUAREZ #### #### #### 5457 | Payments & Other Credits | Purchases & Other Charges | Cash Advances | Total Activity |
|---|---|---|---|---|
| | $0.00 | $5,877.53 | $0.00 | $5,877.53 |

## Cardholder Account Detail

| Trans Date | Post Date | Plan Name | Reference Number | Description | Amount |
|---|---|---|---|---|---|
| 10/31 | 11/02 | PPLN01 | 24692165304107918927658 | AMAZON MKTPL*N47YJ32V2 Amzn.com/bill WA | $86.99 |
| 11/03 | 11/04 | PPLN01 | 24793385307002207313083 | Adobe Inc 800-8336687 CA | $487.84 |
| 11/05 | 11/06 | PPLN01 | 24036295309742008753377 | NOW FOODS 630-545-9098 IL | $100.83 |

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT - *

COLUMBIA BANK
PO BOX 35142 - LB1181
SEATTLE WA 98124-5142

COLUMBIA BANK

Account Number
[redacted]

Check box to indicate name/address change on back of this coupon ☐

| Closing Date | New Balance | Total Minimum Payment Due | Payment Due Date |
|---|---|---|---|
| 11/30/25 | $37,458.57 | $37,458.57 | 12/25/25 |

AMOUNT OF PAYMENT ENCLOSED
$ _____.__

BL ACCT [redacted]
VALLEY SANITARY DISTRICT
45-500 VAN BUREN STREET
INDIO CA 92201

e-Statement

15110

MAKE CHECK PAYABLE TO:

COLUMBIA BANK
PO BOX 35142 - LB1181
SEATTLE WA 98124-5142

35 0012 5937 0000 0000 00000000 00000000 0

IMPORTANT INFORMATION

Finance Charge Calculation Methods and Computation of Average Daily Balance Subject to Finance Charge: The Finance Charge Calculation Method applicable to your account for Cash Advances and Credit Purchases of goods and services that you obtain through the use of your card is specified on the front side of this statement and explained below:

**Method A** - Average Daily Balance (including current transactions): The Finance Charge on purchases begins on the date the transaction posted to your account. The Finance Charge on Cash Advances begins on the date you obtained the cash advance, or the first day of the billing cycle within which it is posted to your account, whichever is later. There is no grace period.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of your account. To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid finance charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

**Method E** - Average Daily Balance (excluding current transactions): To avoid incurring an additional Finance Charge on the balance of purchases (and cash advances if Method E is specified as applicable to cash advances) reflected on your monthly statement, you must pay the New Balance shown on your monthly statement on or before the Payment Due Date. The grace period for the New Balance of purchases extends to the Payment Due Date.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of purchases (and if applicable, cash advances). To get the average daily balance, we take the beginning balance of your account each day and subtract any payments, credits, non-accruing fees, and unpaid finance charges. We do not add in any new purchases or cash advances. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

**Method G** - Average Daily Balance (including current transactions): To avoid incurring an additional Finance Charge on the balance of purchases (and cash advances, if Method G is specified as applicable to cash advances) reflected on your monthly statement and, on any new purchases (and if applicable, cash advances) appearing on your next monthly statement, you must pay the New Balance, shown on your monthly statement, on or before the Payment Due Date. The grace period for the New Balance of purchases extends to the Payment Due Date.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of purchases (and if applicable, cash advances). To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid finance charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Payment Crediting and Credit Balance: Payments received at the location specified on the front of the statement after the phrase "MAKE CHECK PAYABLE TO" will be credited to the account specified on the payment coupon as of the date of receipt. Payments received at a different location or payments that do not conform to the requirements set forth on or with the periodic statement (e.g. missing payment stub, payment envelope other than as provided with your statement, multiple checks or multiple coupons in the same envelope) may be subject to delay in crediting, but shall be credited within five days of receipt. If there is a credit balance due on your account, you may request in writing, a full refund. Submit your request to the Account Inquiries address on the front of this statement.

By sending your check, you are authorizing the use of the information on your check to make a one-time electronic debit from the account on which the check is drawn. This electronic debit, which may be posted to your account as early as the date your check is received, will be only for the amount of your check. The original check will be destroyed and we will retain the image in our records. If you have questions please call the customer service number on the front of this billing statement.

Closing Date: The closing date is the last day of the billing cycle; all transactions received after the closing date will appear on your next statement.

Annual Fee: If your account has been assessed an annual fee, you may avoid paying this annual fee by sending written notification of termination within 30 days following the mailing date of this bill. Submit your request to the Account Inquiries address on the front of this statement. You may use your card(s) during this 30 day period but immediately thereafter must send your card(s), which you have cut in half, to this same address.

Negative Credit Reports: You are hereby notified that a negative credit report reflecting on your credit record may be submitted to a credit reporting agency if you fail to fulfill the terms of your credit obligations.

BILLING RIGHTS SUMMARY

In Case of Errors or Inquiries About Your Bill: If you suspect there is an error on your account or you need information about a transaction on your bill, send your written inquiry to the Account Inquiries address on the front of this statement within 60 days of the date of the statement containing the transaction in question. You may telephone us, however a written request is required to preserve your rights.

In your letter, give us the following information:

- Your name and account number.
- The dollar amount of the suspected error.
- Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

---

Please provide a legal document evidencing your name change, such as a court document.
Please use blue or black ink to complete form

**NAME CHANGE**

Last

First Middle

**ADDRESS CHANGE**

Street

City State ZIP Code

Home Phone ( ) -

Business Phone ( ) -

Cell Phone ( ) -

E-mail Address

**SIGNATURE REQUIRED TO AUTHORIZE CHANGES** Signature

## Cardholder Account Detail Continued

| Trans Date | Post Date | Plan Name | Reference Number | Description | Amount |
|---|---|---|---|---|---|
| 11/06 | 11/07 | PPLN01 | 2469216531010078391 2386 | HP *HP.COM STORE 888-345-5409 CA | $2,779.83 |
| 11/05 | 11/07 | PPLN01 | 2444500531020021374 1849 | WALMART.COM 8009256278 800-966-6546 AR | $10.09 |
| 11/05 | 11/07 | PPLN01 | 2444500531020021374 1922 | WALMART.COM 8009256278 800-966-6546 AR | $40.26 |
| 11/10 | 11/11 | PPLN01 | 2405523531454455300 0450 | WALMART.COM 800-925-6278 AR | $118.16 |
| 11/10 | 11/11 | PPLN01 | 2405523531454455342 9493 | WALMART.COM 800-925-6278 AR | $83.55 |
| 11/10 | 11/11 | PPLN01 | 2449216531410006222 9609 | OPENAI *CHATGPT SUBSCR OPENAI.COM CA | $20.00 |
| 11/12 | 11/14 | PPLN01 | 2455930531790001591 6502 | CSMFO 916-2312137 WI | $155.00 |
| 11/13 | 11/16 | PPLN01 | 2407105531893915669 9120 | GOVERNMENT FINANCE OFF 312-5784406 IL | $708.00 |
| 11/19 | 11/19 | PPLN01 | 2411641532371820781 9283 | GOVERNMENT FINANCE OFFICE 312-977-9700 IL | $505.00 |
| 11/19 | 11/20 | PPLN01 | 2469216532310235340 8568 | CCSI EFAX 323-817-3205 CA | $18.99 |
| 11/26 | 11/27 | PPLN01 | 2401134533010014392 5159 | ZOOM.COM 888-799-9666 ZOOM.US CA | $762.99 |

## Cardholder Account Summary

| JUAN RODRIGUEZ #### #### #### 4934 | Payments & Other Credits | Purchases & Other Charges | Cash Advances | Total Activity |
|---|---|---|---|---|
| | $0.00 | $382.61 | $0.00 | $382.61 |

## Cardholder Account Detail

| Trans Date | Post Date | Plan Name | Reference Number | Description | Amount |
|---|---|---|---|---|---|
| 11/08 | 11/09 | PPLN01 | 2403629531271438640 2815 | VISTAPRINT 866-207-4955 MA | $303.63 |
| 11/14 | 11/14 | PPLN01 | 2469216531810746057 9786 | AMAZON MKTPL*B89E88432 Amzn.com/bill WA | $39.14 |
| 11/21 | 11/23 | PPLN01 | 2469216532510421232 7383 | Amazon.com*B07OD12Q1 Amzn.com/bill WA | $16.66 |
| 11/24 | 11/24 | PPLN01 | 2469216532810679870 1367 | AMAZON MKTPL*B09829Y20 Amzn.com/bill WA | $23.18 |

## Cardholder Account Summary

| HEBERTO MORENO #### #### #### 6026 | Payments & Other Credits | Purchases & Other Charges | Cash Advances | Total Activity |
|---|---|---|---|---|
| | $0.00 | $333.74 | $0.00 | $333.74 |

## Cardholder Account Detail

| Trans Date | Post Date | Plan Name | Reference Number | Description | Amount |
|---|---|---|---|---|---|
| 11/05 | 11/06 | PPLN01 | 2445388531000001424 8257 | EPHONAMATION.COM, INC. 714-5601000 CA | $183.74 |
| 11/13 | 11/16 | PPLN01 | 2469216531810766292 2909 | Afterhoursfleetsvc L INDIO CA | $150.00 |

## Cardholder Account Summary

| EDUARDO LUNA #### #### #### 9557 | Payments & Other Credits | Purchases & Other Charges | Cash Advances | Total Activity |
|---|---|---|---|---|
| | $253.47- | $1,836.70 | $0.00 | $1,583.23 |

## Cardholder Account Detail

| Trans Date | Post Date | Plan Name | Reference Number | Description | Amount |
|---|---|---|---|---|---|
| 10/30 | 11/02 | PPLN01 | 2469216530410789120 2624 | THE HOME DEPOT 6874 INDIO CA | $98.27 |
| 11/10 | 11/12 | PPLN01 | 2494301531501018162 0284 | THE HOME DEPOT #6874 INDIO CA | $350.00 |
| 11/10 | 11/12 | PPLN01 | 2494301531501018161 8767 | THE HOME DEPOT #6874 INDIO CA | $23.36 |
| 11/10 | 11/12 | | 7494301531501018162 0669 | CREDIT VOUCHER THE HOME DEPOT #6874 INDIO CA | $253.47- |
| 11/18 | 11/19 | PPLN01 | 2423168532355404560 0363 | HARBOR FREIGHT TOOLS 411 INDIO CA | $39.13 |
| 11/19 | 11/20 | PPLN01 | 2433322532355467826 7649 | CANNON WATER TECH ECOMM 916-315-2691 CA | $467.10 |
| 11/19 | 11/20 | PPLN01 | 2423168532455521221 6189 | SMART AND FINAL 718 COACHELLA CA | $234.30 |
| 11/25 | 11/26 | PPLN01 | 2403629532971635928 1812 | SUPPLYHOUSE.COM 888-757-4774 NY | $99.54 |
| 11/26 | 11/27 | PPLN01 | 2471705533116331027 4703 | HENRYS HI PRESSURE WASH INDIO CA | $525.00 |

## Cardholder Account Summary

| BRANDEN RODRIGUEZ #### #### #### 9565 | Payments & Other Credits | Purchases & Other Charges | Cash Advances | Total Activity |
|---|---|---|---|---|
| | $0.00 | $5,335.07 | $0.00 | $5,335.07 |

## Cardholder Account Detail

| Trans Date | Post Date | Plan Name | Reference Number | Description | Amount |
|---|---|---|---|---|---|
| 11/01 | 11/02 | PPLN01 | 24692165305108812587753 | AMAZON MKTPL*NK8JJ31J1 Amzn.com/bill WA | $61.98 |
| 11/04 | 11/04 | PPLN01 | 24036295308744752642724 | VISTAPRINT 866-207-4955 MA | $168.31 |
| 11/04 | 11/04 | PPLN01 | 24692165308101238764079 | AMAZON MKTPL*NK06L47U1 Amzn.com/bill WA | $123.96 |
| 11/04 | 11/05 | PPLN01 | 24036295308714853793981 | VISTAPRINT 866-207-4955 MA | $754.72 |
| 11/07 | 11/07 | PPLN01 | 24116415311716233507546 | SM3CUSTOMPROMO 281-533-8932 TX | $208.00 |
| 11/10 | 11/10 | PPLN01 | 24116415314744723415084 | CKEYCHAINNOW* 281-533-8932 TX | $2,029.94 |
| 11/12 | 11/13 | PPLN01 | 24793385316002748789097 | Vistaprint Corporate Solu 781-6526960 MA | $52.01 |
| 11/13 | 11/14 | PPLN01 | 24692165317107303915669 | AMAZON MKTPL*B865T4MC0 Amzn.com/bill WA | $59.44 |
| 11/17 | 11/18 | PPLN01 | 24692165321100828954028 | SQ *LILI PARTY RENTALS gosq.com CA | $1,439.10 |
| 11/18 | 11/19 | PPLN01 | 24323045322044600015832 | PJ S DESERT TROPHIES & INDIO CA | $103.31 |
| 11/25 | 11/25 | PPLN01 | 24011345329100042748432 | AMAZON RETA* B209B2XT2 WWW.AMAZON.CO WA | $35.67 |
| 11/24 | 11/25 | PPLN01 | 24692165328107628022339 | AMAZON MKTPL*B23QF5ZJ0 Amzn.com/bill WA | $77.79 |
| 11/24 | 11/25 | PPLN01 | 24692165328107712279845 | AMAZON MKTPL*B21686G02 Amzn.com/bill WA | $47.84 |
| 11/26 | 11/27 | PPLN01 | 24906415330244157326554 | CCI*CONSTANT-CONTACT 855-2295506 MA | $173.00 |

## Cardholder Account Summary

| ANNA BELL #### #### #### 7278 | Payments & Other Credits | Purchases & Other Charges | Cash Advances | Total Activity |
|---|---|---|---|---|
| | $0.00 | $562.39 | $0.00 | $562.39 |

## Cardholder Account Detail

| Trans Date | Post Date | Plan Name | Reference Number | Description | Amount |
|---|---|---|---|---|---|
| 11/03 | 11/04 | PPLN01 | 74007005308920004710740 | ESSLAB WWW.ESSLABSHO PURCH: 300.80 GBP | $396.09 |
| 11/03 | 11/04 | PPLN01 | 74007005308920004710740 | INTERNATIONAL TRANS FEE | $7.92 |
| 11/03 | 11/05 | PPLN01 | 24943015308010181221546 | THE HOME DEPOT #6874 INDIO CA | $60.20 |
| 11/04 | 11/06 | PPLN01 | 24943015309010181467742 | THE HOME DEPOT #6874 INDIO CA | $13.83 |
| 11/09 | 11/11 | PPLN01 | 24692165314104026565213 | LOWES #02583* PALM DESERT CA | $54.35 |
| 11/19 | 11/20 | PPLN01 | 24801975324555209080510 | CALIFORNIA WATER ENVIRON 510-382-7800 CA | $30.00 |

## Cardholder Account Summary

| JIMMY GARCIA #### #### #### 7450 | Payments & Other Credits | Purchases & Other Charges | Cash Advances | Total Activity |
|---|---|---|---|---|
| | $0.00 | $46.65 | $0.00 | $46.65 |

## Cardholder Account Detail

| Trans Date | Post Date | Plan Name | Reference Number | Description | Amount |
|---|---|---|---|---|---|
| 10/31 | 11/02 | PPLN01 | 24226385305016376480076 | WAL-MART #2826 COACHELLA CA | $36.96 |
| 11/03 | 11/04 | PPLN01 | 24692165307101004450870 | AMAZON MKTPL*NK5XJ32V1 Amzn.com/bill WA | $9.69 |

## Cardholder Account Summary

| DEBRA CANERO #### #### #### 2806 | Payments & Other Credits | Purchases & Other Charges | Cash Advances | Total Activity |
|---|---|---|---|---|
| | $0.00 | $20.00 | $0.00 | $20.00 |

## Cardholder Account Detail

| Trans Date | Post Date | Plan Name | Reference Number | Description | Amount |
|---|---|---|---|---|---|
| 11/04 | 11/05 | PPLN01 | 24431065309320249616303 | PALM SPRINGS AIRPORT PALM SPRINGS CA | $20.00 |

## Cardholder Account Summary

| HOLLY GOULD #### #### #### 9628 | Payments & Other Credits | Purchases & Other Charges | Cash Advances | Total Activity |
|---|---|---|---|---|
| | $0.00 | $5,639.30 | $0.00 | $5,639.30 |

## Cardholder Account Detail

| Trans Date | Post Date | Plan Name | Reference Number | Description | Amount |
|---|---|---|---|---|---|
| 10/30 | 11/02 | PPLN01 | 2442629530401801810728 1 | BASIC 269-488-6773 WI | $175.00 |
| 11/02 | 11/03 | PPLN01 | 2449398530716365510694 8 | BACKGROUNDS ONLINE 800-838-4804 CA | $33.50 |
| 11/03 | 11/05 | PPLN01 | 2407105530862719109483 5 | CALIFORNIA SPECIAL DIS 916-4427887 CA | $325.00 |
| 11/05 | 11/06 | PPLN01 | 2403629530971803920699 9 | CUSTOMINK LLC 800-293-4232 VA | $442.75 |
| 11/07 | 11/07 | PPLN01 | 2469216531110101323252 9 | AMAZON MKTPL*NK0D91US2 Amzn.com/bill WA | $129.96 |
| 11/10 | 11/11 | PPLN01 | 2469216531410412676487 2 | AMAZON MKTPL*BT9HK6PS2 Amzn.com/bill WA | $12.90 |
| 11/12 | 11/13 | PPLN01 | 2445501531614200069627 5 | WAL-MART #2181 INDIO CA | $72.56 |
| 11/13 | 11/13 | PPLN01 | 2449216531710000893626 4 | GCVCC GCVCC.ORG CA | $99.00 |
| 11/12 | 11/14 | PPLN01 | 2455930531790001591651 0 | CSMFO 916-2312137 WI | $60.00 |
| 11/19 | 11/20 | PPLN01 | 2469216532310283627954 5 | AMAZON MKTPL*B02L75000 Amzn.com/bill WA | $239.22 |
| 11/18 | 11/20 | PPLN01 | 2407105532362712530888 0 | CALIFORNIA SPECIAL DIS 916-4427887 CA | $130.00 |
| 11/20 | 11/21 | PPLN01 | 2469216532410347121812 8 | SQ *UNIQUE BITE EATERY gosq.com CA | $2,788.08 |
| 11/21 | 11/21 | PPLN01 | 2469216532510390480034 3 | AMAZON MKTPL*B008P6M10 Amzn.com/bill WA | $103.25 |
| 11/21 | 11/21 | PPLN01 | 2469216532510393009804 5 | AMAZON MKTPL*B04J62DM1 Amzn.com/bill WA | $127.74 |
| 11/23 | 11/24 | PPLN01 | 2469216532710618037913 8 | AMAZON MKTPL*B26SW84B1 Amzn.com/bill WA | $121.68 |
| 11/25 | 11/25 | PPLN01 | 2401134532910002304543 6 | BBK LAW* ON-DEMAND LEA WWW.BBKLAW.CO CA | $50.00 |
| 11/25 | 11/26 | PPLN01 | 2469216532910844345156 1 | AMAZON MKTPL*B23FD58H1 Amzn.com/bill WA | $313.12 |
| 11/25 | 11/26 | PPLN01 | 2469216532910851259476 2 | AMAZON MKTPL*B29UO31K0 Amzn.com/bill WA | $195.70 |
| 11/25 | 11/26 | PPLN01 | 2469216532910871359948 7 | AMAZON MKTPL*B210B2662 Amzn.com/bill WA | $39.14 |
| 11/26 | 11/27 | PPLN01 | 2405523533056218105225 5 | WALMART.COM 800-925-6278 AR | $41.73 |
| 11/26 | 11/27 | PPLN01 | 2405523533056218141712 8 | WALMART.COM 800-925-6278 AR | $138.97 |

## Cardholder Account Summary

| JASON DAFFORN #### #### #### 9674 | Payments & Other Credits | Purchases & Other Charges | Cash Advances | Total Activity |
|---|---|---|---|---|
| | $0.00 | $15,076.33 | $0.00 | $15,076.33 |

## Cardholder Account Detail

| Trans Date | Post Date | Plan Name | Reference Number | Description | Amount |
|---|---|---|---|---|---|
| 11/02 | 11/02 | PPLN01 | 2469216530610942202975 5 | GANNETT MEDIA CO 888-426-0491 VA | $16.99 |
| 11/03 | 11/03 | PPLN01 | 2403629530771262555458 3 | UBER *TRIP HELP.UBER.COM CA | $36.98 |
| 11/04 | 11/05 | PPLN01 | 2403629530874285253783 6 | UBER *TRIP HELP.UBER.COM CA | $33.97 |
| 11/04 | 11/05 | PPLN01 | 2443106530932024961624 6 | PALM SPRINGS AIRPORT PALM SPRINGS CA | $60.00 |
| 11/05 | 11/05 | PPLN01 | 2449216530910000783198 7 | OPENAI *CHATGPT SUBSCR OPENAI.COM CA | $20.00 |
| 11/03 | 11/05 | PPLN01 | 2494300530831980561506 1 | HYATT REG SACRAMENTO EMO 916-443-1234 CA | $37.63 |
| 11/03 | 11/05 | PPLN01 | 2407105530862719109486 8 | CALIFORNIA SPECIAL DIS 916-4427887 CA | $265.00 |
| 11/04 | 11/06 | PPLN01 | 2494300530932041215390 9 | HYATT REGENCY SACRAMENTO 9164431234 CA | $355.95 |
| 11/04 | 11/06 | PPLN01 | 2412254530953902501192 7 | ARCO#83059GREEN DESERT O SACRAMENTO CA | $37.47 |
| 11/06 | 11/07 | PPLN01 | 2443106531132150114736 3 | CIRO'S RESTAURANT LLC INDIO CA | $34.17 |
| 11/10 | 11/11 | PPLN01 | 2411641531471685469430 7 | BLANK SHIRTS, INC. 800-332-6576 NV | $587.82 |
| 11/10 | 11/11 | PPLN01 | 2403629531471682614637 1 | EB *2025 STATE OF RIVE 801-413-7200 CA | $1,090.00 |
| 11/10 | 11/12 | PPLN01 | 2400097531574300909504 1 | PUEBLO VIEJO GRILL INDIO CA | $37.99 |
| 11/14 | 11/16 | PPLN01 | 2469216531810802085812 4 | AMAZON MKTPL*B85YA0B60 Amzn.com/bill WA | $173.64 |
| 11/17 | 11/19 | PPLN01 | 2403724532290001923890 6 | EL MEXICALI CAFE II INDIO CA | $115.39 |

## Cardholder Account Detail Continued

| Trans Date | Post Date | Plan Name | Reference Number | Description | Amount |
|---|---|---|---|---|---|
| 11/19 | 11/20 | PPLN01 | 24492165324100001079279 | MYPARTYRENTALGUYS MYPARTYRENTAL CA | $3,470.00 |
| 11/19 | 11/20 | PPLN01 | 24492165324100002387184 | MYPARTYRENTALGUYS MYPARTYRENTAL CA | $360.00 |
| 11/19 | 11/21 | PPLN01 | 24000975324793400235851 | EIGHT4NINE 760-3258490 CA | $8,342.34 |
| 11/26 | 11/27 | PPLN01 | 24692165330109312709201 | APPLE.COM/BILL 866-712-7753 CA | $0.99 |

## Cardholder Account Summary

| JIMMY GARCIA #### #### #### 0179 | Payments & Other Credits | Purchases & Other Charges | Cash Advances | Total Activity |
|---|---|---|---|---|
| | $380.28- | $0.00 | $0.00 | $380.28- |

## Cardholder Account Detail

| Trans Date | Post Date | Plan Name | Reference Number | Description | Amount |
|---|---|---|---|---|---|
| 10/22 | 11/06 | | 70000005310777310630017 | TRFR FRAUD TRANSACTION | $9.69- |
| 10/26 | 11/06 | | 70000005310777310650015 | TRFR FRAUD TRANSACTION | $37.66- |
| 10/16 | 11/06 | | 70000005310777310670013 | TRFR FRAUD TRANSACTION | $323.24- |
| 11/03 | 11/06 | | 70000005310777310690011 | TRFR FRAUD TRANSACTION | $9.69- |

## Cardholder Account Summary

| JAMES MILLS #### #### #### 0168 | Payments & Other Credits | Purchases & Other Charges | Cash Advances | Total Activity |
|---|---|---|---|---|
| | $0.00 | $2,634.34 | $0.00 | $2,634.34 |

## Cardholder Account Detail

| Trans Date | Post Date | Plan Name | Reference Number | Description | Amount |
|---|---|---|---|---|---|
| 11/06 | 11/07 | PPLN01 | 24055235311540692222776 | ARRIOLAS TORTILLERIA INDIO CA | $247.66 |
| 11/07 | 11/09 | PPLN01 | 24943015312010181329798 | THE HOME DEPOT #6874 INDIO CA | $14.75 |
| 11/13 | 11/14 | PPLN01 | 24431065318325608254314 | PETCO 1172 INDIO CA | $21.74 |
| 11/13 | 11/16 | PPLN01 | 24943015318010185268707 | THE HOME DEPOT #6874 INDIO CA | $21.58 |
| 11/18 | 11/18 | PPLN01 | 24011345322100019269690 | AMAZON MARK* B07CF4LM1 AMAZON.COM/MA WA | $94.31 |
| 11/18 | 11/18 | PPLN01 | 24011345322100069892540 | AMAZON MARK* B09CK0OO2 AMAZON.COM/MA WA | $31.12 |
| 11/18 | 11/18 | PPLN01 | 24692165322101154638986 | AMAZON MKTPL*B05FH0OS0 Amzn.com/bill WA | $6.51 |
| 11/18 | 11/19 | PPLN01 | 24692165322101553210494 | SQ *INTERSCAN CORPORATION gosq.com WA | $39.50 |
| 11/20 | 11/20 | PPLN01 | 24011345324100053552520 | AMAZON RETA* B04G84GA2 WWW.AMAZON.CO WA | $113.88 |
| 11/19 | 11/21 | PPLN01 | 24755425324643242356592 | STATE WATER BOARD 916-3415100 CA | $228.00 |
| 11/19 | 11/21 | PPLN01 | 24755425324643242357525 | OPC STATE WB FEE 800-3525002 NE | $6.27 |
| 11/24 | 11/26 | PPLN01 | 24943015329010182683129 | THE HOME DEPOT #6874 INDIO CA | $289.14 |
| 11/26 | 11/26 | PPLN01 | 24011345330100063061308 | AMAZON RETA* B29G562L2 WWW.AMAZON.CO WA | $31.98 |
| 11/26 | 11/27 | PPLN01 | 24692165330109005075803 | AMAZON MKTPL*B29MA0212 Amzn.com/bill WA | $1,381.92 |
| 11/26 | 11/27 | PPLN01 | 24692165330109259337206 | AMAZON MKTPL*B24I13221 Amzn.com/bill WA | $59.98 |
| 11/29 | 11/30 | PPLN01 | 24692165333101756824650 | AMAZON MKTPL*BB9DS80X2 Amzn.com/bill WA | $46.00 |

## Cardholder Account Summary

| IAN WILSON #### #### #### 3281 | Payments & Other Credits | Purchases & Other Charges | Cash Advances | Total Activity |
|---|---|---|---|---|
| | $32.62- | $0.00 | $0.00 | $32.62- |

## Cardholder Account Detail

| Trans Date | Post Date | Plan Name | Reference Number | Description | Amount |
|---|---|---|---|---|---|
| 11/13 | 11/14 | | 74431065318325608020462 | CREDIT VOUCHER PETCO 1172 INDIO CA | $32.62- |

## Additional Information About Your Account

**IT IS NOT NECESSARY TO MAIL YOUR PAYMENT. YOUR ACCOUNT WILL BE AUTOMATICALLY PAID THROUGH A DIRECT DEBIT OF YOUR CHECKING OR SAVINGS ACCOUNT ON 12/10/25 PER YOUR AGREEMENT WITH US. THE DEBIT AMOUNT THIS MONTH IS $37458.57**

**Finance Charge Summary / Plan Level Information**

| Plan Name | Plan Description | FCM[1] | Average Daily Balance | Periodic Rate * | Corresponding APR | Finance Charges | Effective APR Fees ** | Effective APR | Ending Balance |
|---|---|---|---|---|---|---|---|---|---|
| **Purchases** | | | | | | | | | |
| PPLN01 001 | PURCHASE | E | $0.00 | 0.06024%(D) | 21.9900% | $0.00 | $0.00 | 0.0000% | $37,458.57 |
| **Cash** | | | | | | | | | |
| CPLN01 001 | CASH | A | $0.00 | 0.06572%(D) | 23.9900% | $0.00 | $0.00 | 0.0000% | $0.00 |

* Periodic Rate (M)=Monthly (D)=Daily
** includes cash advance and foreign currency fees
[1] FCM = Finance Charge Method
Days In Billing Cycle: 30
APR = Annual Percentage Rate

(V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.

| Diverted From Cardholder Name | Tran Date | Post Date | Merchant Name | MCC Description | Amount | Credits |
|---|---|---|---|---|---|---|
| ANNA BELL | 11/19/2025 | 11/20/2025 | CALIFORNIA WATER ENVIRON | Membership Organizations Not Elsewher | $30.00 | |
| ANNA BELL | 11/9/2025 | 11/11/2025 | LOWES #02583* | Home Supply Warehouse Stores | $54.35 | |
| ANNA BELL | 11/4/2025 | 11/6/2025 | THE HOME DEPOT #6874 | Home Supply Warehouse Stores | $13.83 | |
| ANNA BELL | 11/3/2025 | 11/5/2025 | THE HOME DEPOT #6874 | Home Supply Warehouse Stores | $60.20 | |
| ANNA BELL | 11/3/2025 | 11/4/2025 | ESSLAB | Lab/Medical/Dental/Opthalmic/Hosp Equi | $396.09 | |
| ANNA BELL | 11/3/2025 | 11/4/2025 | INTERNATIONAL TRANS FEE | Lab/Medical/Dental/Opthalmic/Hosp Equi | $7.92 | |
| BRANDEN RODRIGUEZ | 11/26/2025 | 11/27/2025 | CCI*CONSTANT-CONTACT | Continuity/Subscription Merchants | $173.00 | |
| BRANDEN RODRIGUEZ | 11/24/2025 | 11/25/2025 | AMAZON MKTPL*B23QF5ZJ0 | Book Stores | $77.79 | |
| BRANDEN RODRIGUEZ | 11/24/2025 | 11/25/2025 | AMAZON MKTPL*B21686G02 | Book Stores | $47.84 | |
| BRANDEN RODRIGUEZ | 11/25/2025 | 11/25/2025 | AMAZON RETA* B209B2XT2 | Variety Stores | $35.67 | |
| BRANDEN RODRIGUEZ | 11/18/2025 | 11/19/2025 | PJ S DESERT TROPHIES & | Gift Card Novelty & Souvenir Shops | $103.31 | |
| BRANDEN RODRIGUEZ | 11/17/2025 | 11/18/2025 | SQ *LILI PARTY RENTALS | Bands Orchestras Entertainers | $1,439.10 | |
| BRANDEN RODRIGUEZ | 11/13/2025 | 11/14/2025 | AMAZON MKTPL*B865T4MC0 | Book Stores | $59.44 | |
| BRANDEN RODRIGUEZ | 11/12/2025 | 11/13/2025 | Vistaprint Corporate Solu | Business Services Not Elsewhere Classi | $52.01 | |
| BRANDEN RODRIGUEZ | 11/10/2025 | 11/10/2025 | CKEYCHAINNOW* | Miscellaneous General Merchandise | $2,029.94 | |
| BRANDEN RODRIGUEZ | 11/7/2025 | 11/7/2025 | SM3CUSTOMPROMO | Miscellaneous General Merchandise | $208.00 | |
| BRANDEN RODRIGUEZ | 11/4/2025 | 11/5/2025 | VISTAPRINT | Miscellaneous Publishing And Printing | $754.72 | |
| BRANDEN RODRIGUEZ | 11/4/2025 | 11/4/2025 | VISTAPRINT | Miscellaneous Publishing And Printing | $168.31 | |
| BRANDEN RODRIGUEZ | 11/4/2025 | 11/4/2025 | AMAZON MKTPL*NK06L47U1 | Book Stores | $123.96 | |
| BRANDEN RODRIGUEZ | 11/1/2025 | 11/2/2025 | AMAZON MKTPL*NK8JJ31J1 | Book Stores | $61.98 | |
| DEBRA CANERO | 11/4/2025 | 11/5/2025 | PALM SPRINGS AIRPORT | Transportation Services Not Elsewhere | $20.00 | |
| EDUARDO LUNA | 11/26/2025 | 11/27/2025 | HENRYS HI PRESSURE WASH | Car Washes | $525.00 | |
| EDUARDO LUNA | 11/25/2025 | 11/26/2025 | SUPPLYHOUSE.COM | Plumbing And Heating Equipment And Sup | $99.54 | |
| EDUARDO LUNA | 11/19/2025 | 11/20/2025 | CANNON WATER TECH ECOMM | Plumbing And Heating Equipment And Sup | $467.10 | |
| EDUARDO LUNA | 11/19/2025 | 11/20/2025 | SMART AND FINAL 718 | Grocery Stores Supermarkets | $234.30 | |
| EDUARDO LUNA | 11/18/2025 | 11/19/2025 | HARBOR FREIGHT TOOLS 411 | Miscellaneous & Specialty Retail Store | $39.13 | |
| EDUARDO LUNA | 11/10/2025 | 11/12/2025 | THE HOME DEPOT #6874 | Home Supply Warehouse Stores | | ($253.47) |
| EDUARDO LUNA | 11/10/2025 | 11/12/2025 | THE HOME DEPOT #6874 | Home Supply Warehouse Stores | $350.00 | |
| EDUARDO LUNA | 11/10/2025 | 11/12/2025 | THE HOME DEPOT #6874 | Home Supply Warehouse Stores | $23.36 | |
| EDUARDO LUNA | 10/30/2025 | 11/2/2025 | THE HOME DEPOT 6874 | Home Supply Warehouse Stores | $98.27 | |
| HEBERTO MORENO | 11/13/2025 | 11/16/2025 | Afterhoursfleetsvc L | Automotive Service Shops(Non-Dealer) | $150.00 | |
| HEBERTO MORENO | 11/5/2025 | 11/6/2025 | EPHONAMATION.COM INC. | Business Services Not Elsewhere Classi | $183.74 | |
| HOLLY GOULD | 11/26/2025 | 11/27/2025 | WALMART.COM | Discount Stores | $41.73 | |
| HOLLY GOULD | 11/26/2025 | 11/27/2025 | WALMART.COM | Discount Stores | $138.97 | |

| | | | | | | |
|---|---|---|---|---|---|---|
| HOLLY GOULD | 11/25/2025 | 11/26/2025 | AMAZON MKTPL*B23FD58H1 | Book Stores | $313.12 | |
| HOLLY GOULD | 11/25/2025 | 11/26/2025 | AMAZON MKTPL*B29UO31K0 | Book Stores | $195.70 | |
| HOLLY GOULD | 11/25/2025 | 11/26/2025 | AMAZON MKTPL*B210B2662 | Book Stores | $39.14 | |
| HOLLY GOULD | 11/25/2025 | 11/25/2025 | BBK LAW* ON-DEMAND LEA | Legal Services Attorneys | $50.00 | |
| HOLLY GOULD | 11/23/2025 | 11/24/2025 | AMAZON MKTPL*B26SW84B1 | Book Stores | $121.68 | |
| HOLLY GOULD | 11/20/2025 | 11/21/2025 | SQ *UNIQUE BITE EATERY | Miscellaneous Food Stores - Specialty | $2,788.08 | |
| HOLLY GOULD | 11/21/2025 | 11/21/2025 | AMAZON MKTPL*B008P6M10 | Book Stores | $103.25 | |
| HOLLY GOULD | 11/21/2025 | 11/21/2025 | AMAZON MKTPL*B04J62DM1 | Book Stores | $127.74 | |
| HOLLY GOULD | 11/18/2025 | 11/20/2025 | CALIFORNIA SPECIAL DIS | Membership Organizations Not Elsewher | $130.00 | |
| HOLLY GOULD | 11/19/2025 | 11/20/2025 | AMAZON MKTPL*B02L75000 | Book Stores | $239.22 | |
| HOLLY GOULD | 11/12/2025 | 11/14/2025 | CSMFO | Charitable And Social Service Organiza | $60.00 | |
| HOLLY GOULD | 11/13/2025 | 11/13/2025 | GCVCC | Membership Organizations Not Elsewher | $99.00 | |
| HOLLY GOULD | 11/12/2025 | 11/13/2025 | WAL-MART #2181 | Grocery Stores Supermarkets | $72.56 | |
| HOLLY GOULD | 11/10/2025 | 11/11/2025 | AMAZON MKTPL*BT9HK6PS2 | Book Stores | $12.90 | |
| HOLLY GOULD | 11/7/2025 | 11/7/2025 | AMAZON MKTPL*NK0D91US2 | Book Stores | $129.96 | |
| HOLLY GOULD | 11/5/2025 | 11/6/2025 | CUSTOMINK LLC | MenS & Ladies Clothing Stores | $442.75 | |
| HOLLY GOULD | 11/3/2025 | 11/5/2025 | CALIFORNIA SPECIAL DIS | Membership Organizations Not Elsewher | $325.00 | |
| HOLLY GOULD | 11/2/2025 | 11/3/2025 | BACKGROUNDS ONLINE | Information Retrieval Services | $33.50 | |
| HOLLY GOULD | 10/30/2025 | 11/2/2025 | BASIC | Accountants Auditing & Bookkeeping Se | $175.00 | |
| IAN WILSON | 11/13/2025 | 11/14/2025 | PETCO 1172 | Pet Shops - Pet Foods & Supply Stores | | ($32.62) |
| JAMES MILLS | 11/29/2025 | 11/30/2025 | AMAZON MKTPL*BB9DS80X2 | Book Stores | $46.00 | |
| JAMES MILLS | 11/26/2025 | 11/27/2025 | AMAZON MKTPL*B29MA0212 | Book Stores | $1,381.92 | |
| JAMES MILLS | 11/26/2025 | 11/27/2025 | AMAZON MKTPL*B24I13221 | Book Stores | $59.98 | |
| JAMES MILLS | 11/24/2025 | 11/26/2025 | THE HOME DEPOT #6874 | Home Supply Warehouse Stores | $289.14 | |
| JAMES MILLS | 11/26/2025 | 11/26/2025 | AMAZON RETA* B29G562L2 | Variety Stores | $31.98 | |
| JAMES MILLS | 11/19/2025 | 11/21/2025 | STATE WATER BOARD | Government Services Not Elsewhere Clas | $228.00 | |
| JAMES MILLS | 11/19/2025 | 11/21/2025 | OPC STATE WB FEE | Government Services Not Elsewhere Clas | $6.27 | |
| JAMES MILLS | 11/20/2025 | 11/20/2025 | AMAZON RETA* B04G84GA2 | Variety Stores | $113.88 | |
| JAMES MILLS | 11/18/2025 | 11/19/2025 | SQ *INTERSCAN CORPORATION | Professional Services Not Elsewhere Cl | $39.50 | |
| JAMES MILLS | 11/18/2025 | 11/18/2025 | AMAZON MARK* B07CF4LM1 | Miscellaneous & Specialty Retail Store | $94.31 | |
| JAMES MILLS | 11/18/2025 | 11/18/2025 | AMAZON MARK* B09CK0OO2 | Miscellaneous & Specialty Retail Store | $31.12 | |
| JAMES MILLS | 11/18/2025 | 11/18/2025 | AMAZON MKTPL*B05FH0OS0 | Book Stores | $6.51 | |
| JAMES MILLS | 11/13/2025 | 11/16/2025 | THE HOME DEPOT #6874 | Home Supply Warehouse Stores | $21.58 | |
| JAMES MILLS | 11/13/2025 | 11/14/2025 | PETCO 1172 | Pet Shops - Pet Foods & Supply Stores | $21.74 | |
| JAMES MILLS | 11/7/2025 | 11/9/2025 | THE HOME DEPOT #6874 | Home Supply Warehouse Stores | $14.75 | |

| | | | | | | |
|---|---|---|---|---|---|---|
| JAMES MILLS | 11/6/2025 | 11/7/2025 | ARRIOLAS TORTILLERIA | Eating Places Restaurants | $247.66 | |
| JASON DAFFORN | 11/26/2025 | 11/27/2025 | APPLE.COM/BILL | Digital Goods-Multi-Category | $0.99 | |
| JASON DAFFORN | 11/19/2025 | 11/21/2025 | EIGHT4NINE | Eating Places Restaurants | $8,342.34 | |
| JASON DAFFORN | 11/19/2025 | 11/20/2025 | MYPARTYRENTALGUYS | Equipment Rental & Leasing Services T | $3,470.00 | |
| JASON DAFFORN | 11/19/2025 | 11/20/2025 | MYPARTYRENTALGUYS | Equipment Rental & Leasing Services T | $360.00 | |
| JASON DAFFORN | 11/17/2025 | 11/19/2025 | EL MEXICALI CAFE II | Eating Places Restaurants | $115.39 | |
| JASON DAFFORN | 11/14/2025 | 11/16/2025 | AMAZON MKTPL*B85YA0B60 | Book Stores | $173.64 | |
| JASON DAFFORN | 11/10/2025 | 11/12/2025 | PUEBLO VIEJO GRILL | Eating Places Restaurants | $37.99 | |
| JASON DAFFORN | 11/10/2025 | 11/11/2025 | EB *2025 STATE OF RIVE | Business Services Not Elsewhere Classi | $1,090.00 | |
| JASON DAFFORN | 11/10/2025 | 11/11/2025 | BLANK SHIRTS INC. | MenS & BoyS Clothing & Furnishing St | $587.82 | |
| JASON DAFFORN | 11/6/2025 | 11/7/2025 | CIRO'S RESTAURANT LLC | Eating Places Restaurants | $34.17 | |
| JASON DAFFORN | 11/4/2025 | 11/6/2025 | HYATT REGENCY SACRAMENTO | Hyatt Hotels | $355.95 | |
| JASON DAFFORN | 11/4/2025 | 11/6/2025 | ARCO#83059GREEN DESERT O | Automated Gasoline Dispensers | $37.47 | |
| JASON DAFFORN | 11/3/2025 | 11/5/2025 | HYATT REG SACRAMENTO EMO | Eating Places Restaurants | $37.63 | |
| JASON DAFFORN | 11/3/2025 | 11/5/2025 | CALIFORNIA SPECIAL DIS | Membership Organizations Not Elsewher | $265.00 | |
| JASON DAFFORN | 11/5/2025 | 11/5/2025 | OPENAI *CHATGPT SUBSCR | Computer Software | $20.00 | |
| JASON DAFFORN | 11/4/2025 | 11/5/2025 | UBER *TRIP | Taxicabs/Limousines | $33.97 | |
| JASON DAFFORN | 11/4/2025 | 11/5/2025 | PALM SPRINGS AIRPORT | Transportation Services Not Elsewhere | $60.00 | |
| JASON DAFFORN | 11/3/2025 | 11/3/2025 | UBER *TRIP | Taxicabs/Limousines | $36.98 | |
| JASON DAFFORN | 11/2/2025 | 11/2/2025 | GANNETT MEDIA CO | Advertising Services | $16.99 | |
| JEANETTE JUAREZ | 11/26/2025 | 11/27/2025 | ZOOM.COM 888-799-9666 | Telecomm Service Inc. Local & Long Dis | $762.99 | |
| JEANETTE JUAREZ | 11/19/2025 | 11/20/2025 | CCSI EFAX | Continuity/Subscription Merchants | $18.99 | |
| JEANETTE JUAREZ | 11/19/2025 | 11/19/2025 | GOVERNMENT FINANCE OFFICE | Charitable And Social Service Organiza | $505.00 | |
| JEANETTE JUAREZ | 11/13/2025 | 11/16/2025 | GOVERNMENT FINANCE OFF | Charitable And Social Service Organiza | $708.00 | |
| JEANETTE JUAREZ | 11/12/2025 | 11/14/2025 | CSMFO | Charitable And Social Service Organiza | $155.00 | |
| JEANETTE JUAREZ | 11/10/2025 | 11/11/2025 | WALMART.COM | Discount Stores | $118.16 | |
| JEANETTE JUAREZ | 11/10/2025 | 11/11/2025 | WALMART.COM | Discount Stores | $83.55 | |
| JEANETTE JUAREZ | 11/10/2025 | 11/11/2025 | OPENAI *CHATGPT SUBSCR | Computer Software | $20.00 | |
| JEANETTE JUAREZ | 11/5/2025 | 11/7/2025 | WALMART.COM 8009256278 | Discount Stores | $10.09 | |
| JEANETTE JUAREZ | 11/5/2025 | 11/7/2025 | WALMART.COM 8009256278 | Discount Stores | $40.26 | |
| JEANETTE JUAREZ | 11/6/2025 | 11/7/2025 | HP *HP.COM STORE | Computers Computer Peripheral Equipme | $2,779.83 | |
| JEANETTE JUAREZ | 11/5/2025 | 11/6/2025 | NOW FOODS | Miscellaneous & Specialty Retail Store | $100.83 | |
| JEANETTE JUAREZ | 11/3/2025 | 11/4/2025 | Adobe Inc | Digital Goods-Multi-Category | $487.84 | |
| JEANETTE JUAREZ | 10/31/2025 | 11/2/2025 | AMAZON MKTPL*N47YJ32V2 | Book Stores | $86.99 | |
| JIMMY GARCIA | 10/22/2025 | 11/6/2025 | TRFR FRAUD TRANSACTION | Financial Institutions - Banks Savings | | ($9.69) |

| | | | | | | |
|---|---|---|---|---|---|---|
| JIMMY GARCIA | 10/26/2025 | 11/6/2025 | TRFR FRAUD TRANSACTION | Financial Institutions - Banks Savings | | ($37.66) |
| JIMMY GARCIA | 10/16/2025 | 11/6/2025 | TRFR FRAUD TRANSACTION | Financial Institutions - Banks Savings | | ($323.24) |
| JIMMY GARCIA | 11/3/2025 | 11/6/2025 | TRFR FRAUD TRANSACTION | Financial Institutions - Banks Savings | | ($9.69) |
| JIMMY GARCIA | 11/3/2025 | 11/4/2025 | AMAZON MKTPL*NK5XJ32V1 | Book Stores | $9.69 | |
| JIMMY GARCIA | 10/31/2025 | 11/2/2025 | WAL-MART #2826 | Grocery Stores Supermarkets | $36.96 | |
| JUAN RODRIGUEZ | 11/24/2025 | 11/24/2025 | AMAZON MKTPL*B09829Y20 | Book Stores | $23.18 | |
| JUAN RODRIGUEZ | 11/21/2025 | 11/23/2025 | Amazon.com*B07OD12Q1 | Book Stores | $16.66 | |
| JUAN RODRIGUEZ | 11/14/2025 | 11/14/2025 | AMAZON MKTPL*B89E88432 | Book Stores | $39.14 | |
| JUAN RODRIGUEZ | 11/8/2025 | 11/9/2025 | VISTAPRINT | Miscellaneous Publishing And Printing | $303.63 | |
| | 11/10/2025 | 11/10/2025 | AUTO PMT FROM ACCT | Payment Adjustment Fee or Finance Charge | | ($44,522.09) |
| | | | | **Total** | **$37,458.57** | |

**ITEM 7.4**
**ACTION**

# Valley Sanitary District

**DATE:** **January 13, 2026**

**TO:** **Board of Directors**

**FROM:** **Jeanette Juarez, Chief Administrative Officer**

**SUBJECT:** **MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING NOVEMBER 30, 2025**

---

**Suggested Action**
Approve

**Strategic Plan Compliance**
GOAL 2: FINANCE. Sustainable, Long-Term Funding is in Place

**Fiscal Impact**
There is no fiscal impact associated with this item.

**Environmental Review**
This item does not constitute a project under the California Environmental Quality Act (CEQA) and is therefore exempt from further environmental review.

**Background**
The adopted operating and capital budget for Fiscal Year 2025/26 includes $27,236,331 in total revenues and $22,577,813 in operating expenditures.

The following financial reports are attached for review:

- Attachment A: Monthly Income Summary
- Attachment B: Budget Variance Report
- Attachment C: Summary of Cash and Investments

These reports compare actual revenues and expenses to the adopted budget, showing both the

current month's activity and fiscal year-to-date (FYTD) results. The Summary of Cash and Investments also provides detail on changes to fund balances by fund type.

**Year-to-Date Summary**
As of November 30, 2025:

- **Revenues** totaled $23,229,287, which is $2,192,492 (10.4%) above the FYTD budget.
  - This positive variance is primarily due to the timing of the sewer use charge revenue recording.
- **Expenditures** totaled $7,318,741, which is $2,088,681 (22.2%) below the FYTD budget.
  - The lower expenditures reflect the timing of variable costs such as contracts, permits, and repairs, as well as savings from three vacant staff positions.

Revenues, cash, and investment balances remain consistent with expectations. Staff will continue to monitor financial performance closely and provide the Board with monthly updates.

| **FUND** | **UNAUDITED FIND BALANCE AS OF 11/30/25** |
|---|---|
| OPERATING FUND (FUND 11) | $25,317,838 |
| SPECIAL REVENUE FUND (FUND 11 AND FUND 6) | 1,205,012 |
| FIDUCIARY FUND (FUND 4) | 378,984 |
| CAPITAL IMPROVEMENT FUND (FUND 13) | 8,916,600 |
| RESTRICTED CIP FUND (FUND 12) | 29,524,979 |
| **TOTAL** | **$65,343,413** |

**Recommendation**
Approve the monthly financial report for the period ending November 30, 2025.

**Attachments**
7.4 Attachment A Monthly Income Summary - November 2025.pdf
7.4 Attachment B Budget Variance Report.pdf
7.4 Attachment C Summary of LAIF and Investments - November 2025.pdf

# Valley Sanitary District
# Monthly Income Summary
November 2025 (UNAUDITED)

| | Current Month | Fiscal YTD | Annual Projection | % Received | Balance |
|---|---|---|---|---|---|
| **Revenues** | | | | | |
| Sewer Service Chgs-Current | $459 | $22,269,802 | $21,695,832 | 103% | ($573,970) |
| Sewer Service Chgs-Penalties | $0 | $0 | $1,457 | 0% | $1,457 |
| Permit & Inspection Fees | $385 | $4,005 | $25,574 | 16% | $21,569 |
| Saddles/Disconnect Fees | $0 | $80 | $272 | 29% | $192 |
| Plan Check Fees | $0 | $2,700 | $13,715 | 20% | $11,015 |
| Other Services | $30 | $360 | $2,176 | 17% | $1,816 |
| Sale of Surplus Property | $0 | $0 | $33,311 | 0% | $33,311 |
| Taxes - Current Secured | $0 | $0 | $1,273,476 | 0% | $1,273,476 |
| Taxes - Current Unsecured | $0 | $48,240 | $64,878 | 74% | $16,638 |
| Taxes - Prior Secured | $0 | $0 | $13,640 | 0% | $13,640 |
| Taxes - Prior Unsecured | $0 | $0 | $5,711 | 0% | $5,711 |
| Supple Prop. Taxes - Current | $0 | $9 | $24,155 | 0% | $24,146 |
| Supple Prop. Taxes - Prior | $0 | $0 | $12,051 | 0% | $12,051 |
| Homeowners Tax Relief | $0 | $0 | $5,108 | 0% | $5,108 |
| Interest Income | $3,664 | $258,706 | $1,144,622 | 23% | $885,916 |
| Unrealized gains (losses) | $2,418 | $3,623 | $22,302 | 16% | $18,679 |
| Rebate Income | $0 | $0 | $4,074 | 0% | $4,074 |
| Non-Operating Revenues - Fnd 11 | $0 | $196 | $3,813 | 5% | $3,617 |
| Rental Income | $1,000 | $5,000 | $12,000 | 42% | $7,000 |
| Interest Income | $0 | $293,799 | $1,193,109 | 25% | $899,310 |
| Connection Fees | $46,354 | $250,051 | $1,120,563 | 22% | $870,512 |
| Interest Income | $0 | $92,716 | $564,492 | 16% | $471,776 |
| **Total Revenues** | **$54,310** | **$23,229,287** | **$27,236,331** | **85%** | **$4,007,044** |

Valley Sanitary District

Budget Variance Report

**November 2025**

| Description | FY26 Total Budget | Current Month Actual | Current Month Budget | Current Month Favorable (Unfavorable) | Fiscal Year to Date FYTD Actual | Fiscal Year to Date FY26 YTD Budget | Fiscal Year to Date Favorable (Unfavorable) | Percentage Remaining |
|---|---|---|---|---|---|---|---|---|
| **Operating Expenses:** | | | | | | | | |
| Wages | 5,069,354 | 356,312 | 422,446 | 66,134 | 1,892,842 | 2,112,231 | 219,389 | 62.7% |
| Fringe Benefits | 2,056,891 | 133,213 | 171,408 | 38,194 | 696,820 | 857,038 | 160,218 | 66.1% |
| Services | 3,670,687 | 160,605 | 305,891 | 145,285 | 612,634 | 1,529,453 | 916,819 | 83.3% |
| Supplies and Materials | 2,130,945 | 86,338 | 177,579 | 91,241 | 557,847 | 887,894 | 330,047 | 73.8% |
| Fuels and Lubricants | 75,000 | 3,661 | 6,250 | 2,589 | 17,432 | 31,250 | 13,818 | 76.8% |
| Comprehensive Insurance | 840,369 | 60,805 | 70,031 | 9,226 | 307,052 | 350,154 | 43,102 | 63.5% |
| Projects | 310,792 | 679 | 25,899 | 25,220 | 9,025 | 129,497 | 120,472 | 97.1% |
| Utilities | 1,545,500 | 108,332 | 128,792 | 20,460 | 443,237 | 643,958 | 200,721 | 71.3% |
| Debt Service | 5,649,991 | 470,833 | 470,833 | - | 2,354,163 | 2,354,163 | - | 58.3% |
| Permits and Fees | 152,760 | 8,963 | 12,730 | 3,768 | 38,361 | 63,650 | 25,289 | 74.9% |
| Unfunded Accrued Liability | 565,931 | 47,161 | 47,161 | - | 235,805 | 235,805 | - | 58.3% |
| Other | 509,593 | 21,642 | 42,466 | 20,824 | 153,523 | 212,330 | 58,807 | 69.9% |
| **Total Operating Expenses (Before Depreciation)** | **22,577,813** | **1,458,544** | **1,881,484** | **422,940** | **7,318,741** | **9,407,422** | **2,088,681** | **67.6%** |
| | | | | | | | | |
| **Revenues:** | | | | | | | | |
| Operating Revenue | 22,892,900 | 47,228 | 150,711 | (103,483) | 22,526,998 | 19,227,032 | 3,299,966 | 1.6% |
| Non-Operating Revenue | 4,343,431 | 7,082 | 361,953 | (354,871) | 702,289 | 1,809,763 | (1,107,474) | 83.8% |
| **Total Revenue** | **27,236,331** | **54,310** | **512,663** | **(458,353)** | **23,229,287** | **21,036,795** | **2,192,492** | **14.7%** |
| | | | | | | | | |
| **Net Operating Gain (Loss)** | | **(1,404,234)** | | | **15,910,546** | | | |

Valley Sanitary District

Budget Variance Report

**November 2025**

| Description | FY26 Total Budget | Current Month Actual | Current Month Budget | Current Month Favorable (Unfavorable) | Fiscal Year to Date FYTD Actual | Fiscal Year to Date FY26 YTD Budget | Fiscal Year to Date Favorable (Unfavorable) | Percentage Remaining |
|---|---|---|---|---|---|---|---|---|
| **Revenues:** | | | | | | | | |
| Operating Revenue | 22,892,900 | 47,228 | 150,711 | (103,483) | 22,526,998 | 19,227,032 | 3,299,966 | 1.6% |
| Non-Operating Revenue | 4,343,431 | 7,082 | 361,953 | (354,871) | 702,289 | 1,809,763 | (1,107,474) | 83.8% |
| **Total Operating Revenue** | **27,236,331** | **54,310** | **512,663** | **(458,353)** | **23,229,287** | **21,036,795** | **2,192,492** | **14.7%** |

Valley Sanitary District

Budget Variance Report

**November 2025**

| Description | FY26 Total Budget | Current Month Actual | Current Month Budget | Current Month Favorable (Unfavorable) | Fiscal Year to Date FYTD Actual | Fiscal Year to Date FY26 YTD Budget | Fiscal Year to Date Favorable (Unfavorable) | Percentage Remaining |
|---|---|---|---|---|---|---|---|---|
| **Operating Expenses:** | | | | | | | | |
| Salaries And Wages | 4,768,921 | 331,364 | 397,410 | 66,046 | 1,788,797 | 1,987,050 | 198,253 | 62.5% |
| Director Fee/Payroll Tax-Board | 113,400 | 4,200 | 9,450 | 5,250 | 28,800 | 47,250 | 18,450 | 74.6% |
| Bonus, Awards, Recertification | 26,900 | 8,878 | 2,242 | (6,637) | 15,012 | 11,208 | (3,803) | 44.2% |
| Overtime | 42,000 | 2,657 | 3,500 | 843 | 14,465 | 17,500 | 3,035 | 65.6% |
| Callout | 19,500 | 1,641 | 1,625 | (16) | 4,799 | 8,125 | 3,326 | 75.4% |
| Standby Pay | 98,633 | 7,572 | 8,219 | 648 | 40,968 | 41,097 | 129 | 58.5% |
| Longevity | 49,800 | 3,323 | 4,150 | 827 | 18,047 | 20,750 | 2,703 | 63.8% |
| Retirement Contributions | 513,435 | 35,080 | 42,786 | 7,706 | 195,243 | 213,931 | 18,688 | 62.0% |
| Fica And Medicare | 460,690 | 24,043 | 38,391 | 14,348 | 135,932 | 191,954 | 56,022 | 70.5% |
| Unemployment Payments | - | - | - | - | - | - | - | - |
| Life Insurance | 10,164 | 801 | 847 | 46 | 3,930 | 4,235 | 305 | 61.3% |
| Health Insurance | 936,645 | 64,005 | 78,054 | 14,049 | 314,416 | 390,269 | 75,852 | 66.4% |
| Dental Insurance | 61,848 | 4,121 | 5,154 | 1,033 | 20,341 | 25,770 | 5,429 | 67.1% |
| Vision Insurance | 9,705 | 670 | 809 | 138 | 3,287 | 4,044 | 756 | 66.1% |
| Long Term Disability | 14,604 | 1,170 | 1,217 | 47 | 5,624 | 6,085 | 461 | 61.5% |
| Accounting Services-Admin | 89,425 | 8,718 | 7,452 | (1,265) | 46,201 | 37,260 | (8,940) | 48.3% |
| Certifications | 23,906 | 2,087 | 1,992 | (95) | 2,788 | 9,961 | 7,173 | 88.3% |
| Chemicals | 716,000 | 40,237 | 59,667 | 19,429 | 227,739 | 298,333 | 70,594 | 68.2% |
| Comprehensive Insurance | 741,508 | 54,214 | 61,792 | 7,578 | 271,262 | 308,962 | 37,700 | 63.4% |
| Conferences/ Meetings | 228,689 | 13,179 | 19,057 | 5,878 | 95,122 | 95,287 | 165 | 58.4% |
| Contracts | 3,064,531 | 134,111 | 255,378 | 121,266 | 467,187 | 1,276,888 | 809,701 | 84.8% |
| County Expense | 25,000 | - | 2,083 | 2,083 | 473 | 10,417 | 9,944 | 98.1% |
| Covid-19 Supplies | - | - | - | - | - | - | - | 0.0% |
| Election Expense | 70,000 | - | 5,833 | 5,833 | - | 29,167 | 29,167 | 100.0% |
| Electric | 1,461,500 | 102,936 | 121,792 | 18,855 | 412,953 | 608,958 | 196,006 | 71.7% |
| Gas, Oil & Fuel | 75,000 | 3,661 | 6,250 | 2,589 | 17,432 | 31,250 | 13,818 | 76.8% |
| Grit & Screening Removal | 46,000 | 2,583 | 3,833 | 1,250 | 14,244 | 19,167 | 4,923 | 69.0% |
| Legal Services | 125,000 | - | 10,417 | 10,417 | 25,019 | 52,083 | 27,064 | 80.0% |

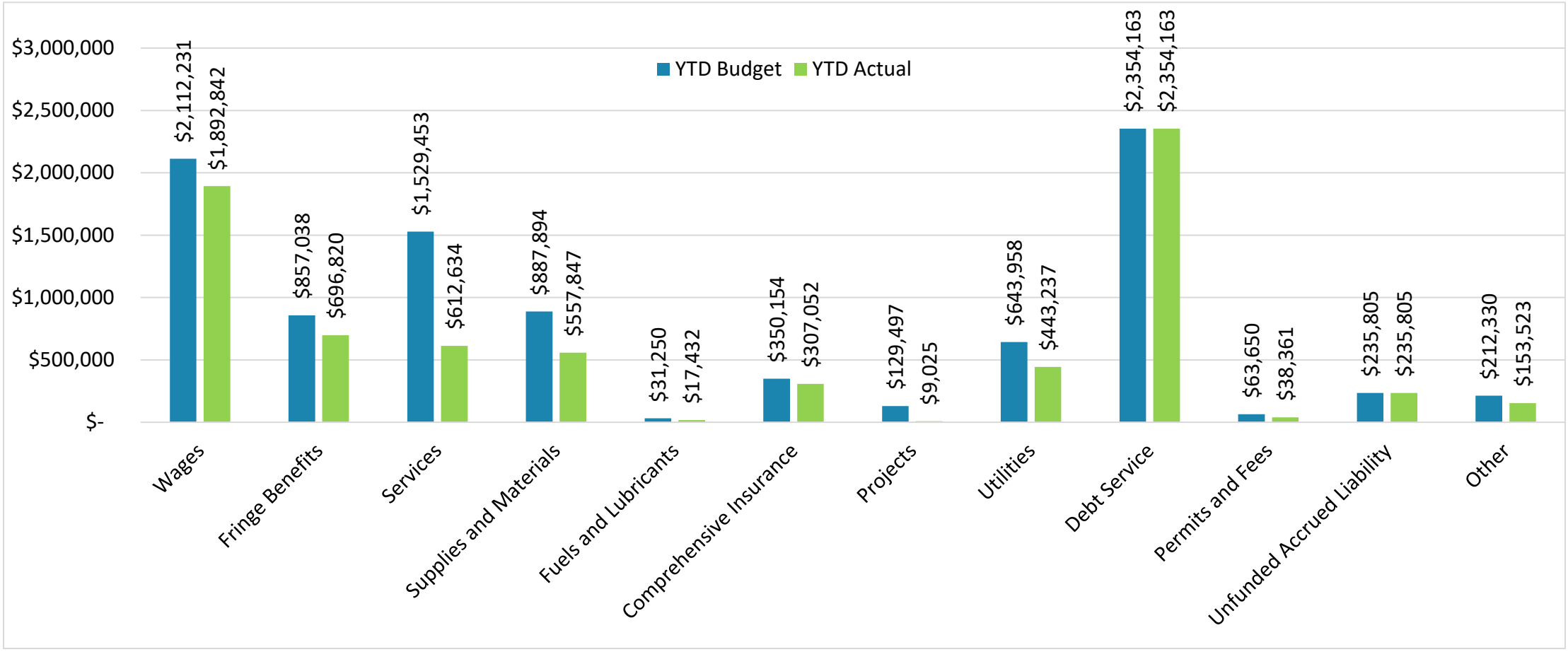
Valley Sanitary District

Budget Variance Report

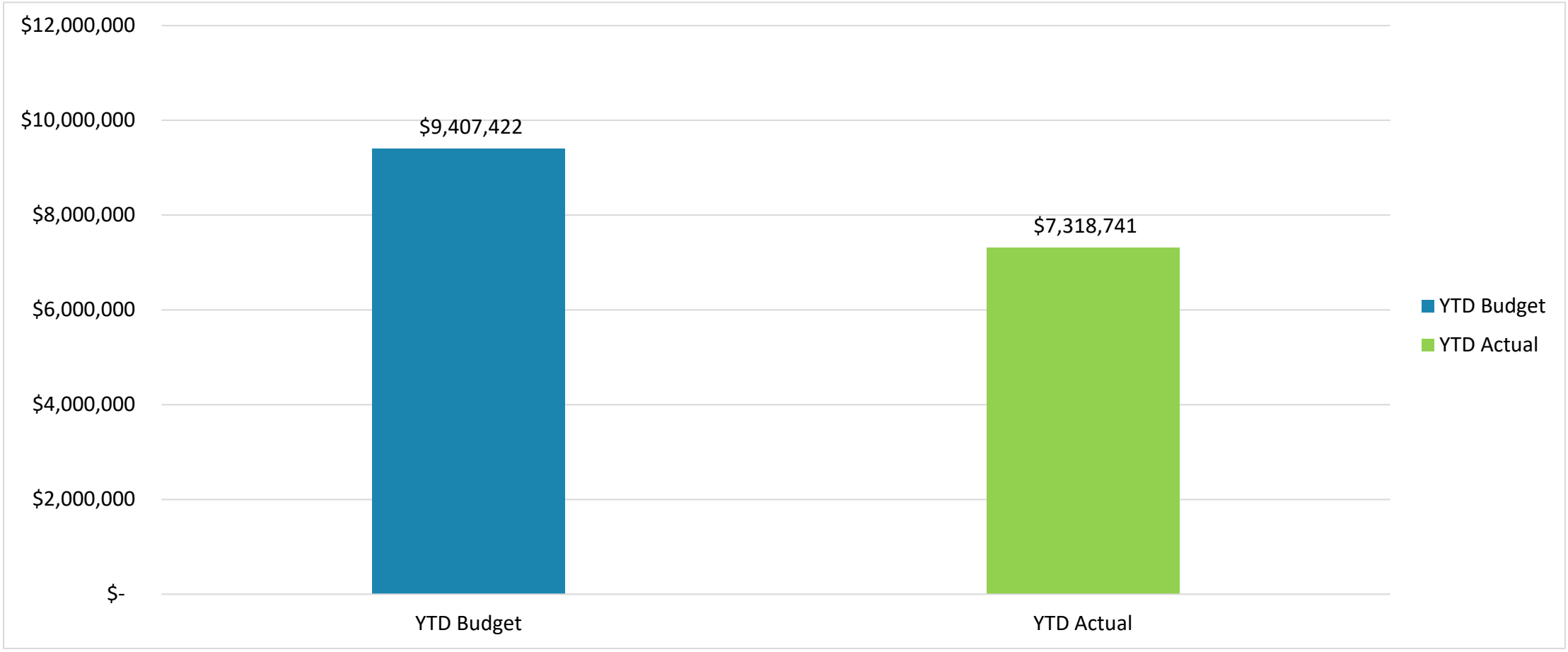
**November 2025**

| Description | FY26 Total Budget | Current Month Actual | Current Month Budget | Current Month Favorable (Unfavorable) | Fiscal Year to Date FYTD Actual | Fiscal Year to Date FY26 YTD Budget | Fiscal Year to Date Favorable (Unfavorable) | Fiscal Year to Date Percentage Remaining |
|---|---|---|---|---|---|---|---|---|
| **Operating Expenses:** | | | | | | | | |
| Debt Service | 5,649,991 | 470,833 | 470,833 | - | 2,354,163 | 2,354,163 | - | 58.3% |
| Medical Services | 47,443 | 115 | 3,954 | 3,839 | 3,762 | 19,768 | 16,005 | 92.1% |
| Memberships | 79,578 | 6,200 | 6,632 | 432 | 43,648 | 33,158 | (10,490) | 45.2% |
| Misc. Professional Services | 132,437 | 12,327 | 11,036 | (1,291) | 42,567 | 55,182 | 12,615 | 67.9% |
| Natural Gas | 8,000 | 694 | 667 | (27) | 5,368 | 3,333 | (2,035) | 32.9% |
| Office Supplies | 31,000 | 967 | 2,583 | 1,617 | 7,116 | 12,917 | 5,801 | 77.0% |
| Opeb Contribution | 104,079 | 1,264 | 8,673 | 7,409 | 6,512 | 43,366 | 36,854 | 93.7% |
| Other Expenses | 95,420 | 176 | 7,952 | 7,776 | 11,965 | 39,758 | 27,793 | 87.5% |
| Permits & Fees | 127,760 | 8,963 | 10,647 | 1,684 | 37,888 | 53,233 | 15,345 | 70.3% |
| Projects | 310,792 | 679 | 25,899 | 25,220 | 9,025 | 129,497 | 120,472 | 97.1% |
| Publications | 3,500 | 17 | 292 | 275 | 85 | 1,458 | 1,373 | 97.6% |
| Repairs & Maintenance | 754,705 | 17,777 | 62,892 | 45,115 | 199,681 | 314,460 | 114,779 | 73.5% |
| Research & Monitoring | 255,000 | 4,994 | 21,250 | 16,256 | 29,877 | 106,250 | 76,373 | 88.3% |
| Supplies | 314,600 | 20,194 | 26,217 | 6,022 | 87,893 | 131,083 | 43,191 | 72.1% |
| Telephone/Internet | 39,230 | 2,896 | 3,269 | 373 | 15,522 | 16,346 | 823 | 60.4% |
| Tools & Equipment | 59,640 | 2,169 | 4,970 | 2,801 | 5,542 | 24,850 | 19,309 | 90.7% |
| Tuition Reimbursement | 12,000 | - | 1,000 | 1,000 | - | 5,000 | 5,000 | 100.0% |
| Uniform Services | 65,042 | 1,157 | 5,420 | 4,263 | 5,779 | 27,101 | 21,321 | 91.1% |
| Unfunded Accrued Liability | 565,931 | 47,161 | 47,161 | - | 235,805 | 235,805 | - | 58.3% |
| Water | 30,000 | 2,119 | 2,500 | 381 | 10,673 | 12,500 | 1,827 | 64.4% |
| Workers Compensation | 98,861 | 6,591 | 8,238 | 1,648 | 35,790 | 41,192 | 5,402 | 63.8% |
| **Total Operating Expenses (Before Depreciation)** | **22,577,813** | **1,458,544** | **1,881,484** | **422,940** | **7,318,741** | **9,407,422** | **2,088,681** | **67.6%** |
| **Operating Expenses in Excess of Operating Revenue** | | **(1,404,234)** | | | **15,910,546** | | | |

# EXPENDITURES FISCAL YEAR-TO-DATE VS. FISCAL YEAR-TO-DATE ACTUAL NOVEMBER 2025



# EXPENDITURES FISCAL YEAR-TO-DATE VS. FISCAL YEAR-TO-DATE ACTUAL NOVEMBER 2025



**SUMMARY OF CASH AND INVESTMENTS**

**FOR THE PERIOD: 11/01/2025 TO 11/30/2025 (UNAUDITED)** **Agenda Item No. _____**

| | | | | |
|---|---|---|---|---|
| **INVESTMENTS** | | | | |
| LAIF Fund 4 - Agency Fund | | | | |
| Beginning Balance (Fund 4) | | 378,984 | | |
| Net Transfer from (to) Fund 11 | | 0 | | |
| Fair Value Factor for quarter ending 06/30/2025 | | 0 | | |
| Interest (Pd quarterly - Int. Rate 4.34%) | | 0 | | |
| **Fund 04 Ending Balance** | | | **378,984** | |
| LAIF Fund 6 - Wastewater Revenue Refunding Bonds | | | | |
| Beginning Balance (Fund 6) | | 844 | | |
| Net Transfer from (to) Fund 11 | | 0 | | |
| Fair Value Factor for quarter ending 06/30/2025 | | 0 | | |
| Interest (Pd quarterly - Int. Rate 4.34%) | | 0 | | |
| **Fund 06 Ending Balance** | | | **844** | |
| LAIF Fund 10 - Recycled Water Project | | | | |
| Beginning Balance (Fund 10) | | 0 | | |
| Net Transfer from (to) Fund 11 | | 0 | | |
| Fair Value Factor for quarter ending 06/30/2025 | | 0 | | |
| Interest (Pd quarterly - Int. Rate 4.34%) | | 0 | | |
| **Fund 10 Ending Balance** | | | **0** | |
| LAIF Fund 11 - Operating Fund | | | | |
| Beginning Balance (Fund 11) | | 23,088,799 | | |
| Net Transfer from (to) Fund 04 | | 0 | | |
| Net Transfer from (to) Fund 06 | | 0 | | |
| Net Transfer from (to) Fund 12 | | 84,516 | | |
| Net Transfer from (to) Fund 13 | | 483,397 | | |
| Fund Transfer from (to) LAIF - WF | | (500,000) | | |
| Fair Value Factor for quarter ending 06/30/2025 | | 0 | | |
| Interest (Pd quarterly - Int. Rate 4.34%) | | 0 | | |
| **Fund 11 Ending Balance** | | | **23,156,712** | |
| LAIF Fund 12 - Reserve Fund | | | | |
| Beginning Balance (Fund 12) | | 29,609,495 | | |
| Net Transfer from (to) Fund 11 | | (84,516) | | |
| Fair Value Factor for quarter ending 06/30/2025 | | 0 | | |
| Interest (Pd quarterly - Int. Rate 4.34%) | | 0 | | |
| **Fund 12 Ending Balance** | | | **29,524,979** | |
| LAIF Fund 13 - Capital Improvement Fund | | | | |
| Beginning Balance | | 9,399,997 | | |
| Connection Fees | 46,354 | | | |
| (Disbursements) or Reimbursements | (529,751) | | | |
| Net Transfer from (to) Fund 11 | | (483,397) | | |
| Fair Value Factor for quarter ending 06/30/2025 | | 0 | | |
| Interest (Pd quarterly - Int. Rate 4.34%) | | 0 | | |
| **Fund 13 Ending Balance** | | | **8,916,600** | |
| **TOTAL LAIF INVESTMENTS: FUNDS 04, 06, 11, 12 AND 13** | | | | **61,978,119** |
| **CASH IN CHECKING ACCOUNT** | | | | |
| **WELLS FARGO - FUND 11** | | | | |
| Beginning Balance | | 2,462,723 | | |
| Deposits | | 153,224 | | |
| Fund Transfer from (to) LAIF (net) | | 500,000 | | |
| Disbursements and Payroll | | (954,821) | | |
| **Wells Fargo Ending Balance** | | | **2,161,126** | |
| **CALTRUST - FUND 11** | | | | |
| Beginning Balance | | 1,198,087 | | |
| Interest Income | | 3,664 | | |
| Unrealized Gain / <Loss> | | 2,417 | | |
| **CalTRUST Ending Balance** | | | **1,204,168** | |
| **TOTAL WELLS FARGO AND CALTRUST CHECKING** | | | | **3,365,294** |
| **TOTAL CASH AND INVESTMENTS** | | | | **65,343,413** |

The Board certifies the ability of the District to meet its expenditure requirements for the next six (6) months, as per Government Code 53646(b)(3).

This report is in compliance with the District's Investment Policy under Government Code 53646(b)(2).

**ITEM 7.5**
**ACTION**

# Valley Sanitary District

**DATE:** **January 13, 2026**

**TO:** **Board of Directors**

**FROM:** **Jeanette Juarez, Chief Administrative Officer**

**SUBJECT:** **MONTHLY INVESTMENT REPORT FOR THE PERIOD ENDING NOVEMBER 30, 2025**

---

**Suggested Action**
Approve

**Strategic Plan Compliance**
GOAL 2: FINANCE. Sustainable, Long-Term Funding is in Place

**Fiscal Impact**
There is no fiscal impact from this report.

**Environmental Review**
This item does not qualify as a project as defined by the California Environmental Quality Act (CEQA).

**Background**
The District's Investment Policy has set primary goals for the portfolio management of safety, liquidity, and yield. This report is in compliance with California Government Code Section 53646 regarding the reporting of detailed information on all securities, investments, and monies of the District, as well as reporting of the market value of the investments held. All the investments contained within the portfolio are in full compliance with Government Code Section 53601 and the District's Investment Policy as to the types of investments allowed.

**Recommendation**
Receive and file the monthly investment report for the period ending November 30, 2025.

**Attachments**
7.5 Attachment A Investment Report November.pdf

Valley Sanitary District
Investment Report
For the Month Ending November 30, 2025

| Description | Cost Value | Market Value | Interest/ Book Yield | Maturity Date | % of Portfolio |
|---|---|---|---|---|---|
| **Cash and Cash Equivalents** | | | | | |
| Wells Fargo - Checking | $ 2,161,126 | $ 2,161,126 | 0.00% | n/a | 2.89% |
| State of California Local Agency Investment Fund (LAIF) | 62,478,119 | 61,978,119 | 4.10% | n/a | 82.88% |

| Description | Cost Value | Market Value | Market Yield to Maturity | Maturity Date | % of Portfolio |
|---|---|---|---|---|---|
| **Restricted Funds** | | | | | |
| CalTRUST | | | | | |
| Debt Service Reserve Fund -SWRCB Loan | 1,198,087 | 1,204,168 | 3.90% | n/a | 1.61% |
| **Funds Held by Fiscal Agents** | | | | | |
| Argent Institutional Trust | | | | | |
| Banc of America Public Capital Corp | 9,441,238 | 9,441,238 | 2.50% | n/a | 12.62% |
| **Total Investment Portfolio** | **$ 75,278,570** | **$ 74,784,652** | | | **100.00%** |

| | |
|---|---|
| Blended Yield of Cash and Investments | 2.05% |

| Benchmarks: | |
|---|---|
| LAIF | 4.10% |
| CalTRUST | 3.90% |
| Banc of America Public Capital Corp | 2.50% |

I herby Certify that the investments are in compliance with the investment policy adopted by the Board of Directors.
The investment portfolio provides sufficient funds to meet the budgeted expenditures over the next six (6) months.
This report meets the requirements of Government Code Section 53646.

*Jeanette Juarez*

Jeanette Juarez, Chief Administrative Officer

**SUMMARY OF CASH AND INVESTMENTS**

**FOR THE PERIOD: 11/01/2025 TO 11/30/2025 (UNAUDITED)** **Agenda Item No. _____**

| | | | | |
|---|---|---|---|---|
| **INVESTMENTS** | | | | |
| LAIF Fund 4 - Agency Fund | | | | |
| Beginning Balance (Fund 4) | | 378,984 | | |
| Net Transfer from (to) Fund 11 | | 0 | | |
| Fair Value Factor for quarter ending 06/30/2025 | | 0 | | |
| Interest (Pd quarterly - Int. Rate 4.34%) | | 0 | | |
| **Fund 04 Ending Balance** | | | **378,984** | |
| LAIF Fund 6 - Wastewater Revenue Refunding Bonds | | | | |
| Beginning Balance (Fund 6) | | 844 | | |
| Net Transfer from (to) Fund 11 | | 0 | | |
| Fair Value Factor for quarter ending 06/30/2025 | | 0 | | |
| Interest (Pd quarterly - Int. Rate 4.34%) | | 0 | | |
| **Fund 06 Ending Balance** | | | **844** | |
| LAIF Fund 10 - Recycled Water Project | | | | |
| Beginning Balance (Fund 10) | | 0 | | |
| Net Transfer from (to) Fund 11 | | 0 | | |
| Fair Value Factor for quarter ending 06/30/2025 | | 0 | | |
| Interest (Pd quarterly - Int. Rate 4.34%) | | 0 | | |
| **Fund 10 Ending Balance** | | | **0** | |
| LAIF Fund 11 - Operating Fund | | | | |
| Beginning Balance (Fund 11) | | 23,088,799 | | |
| Net Transfer from (to) Fund 04 | | 0 | | |
| Net Transfer from (to) Fund 06 | | 0 | | |
| Net Transfer from (to) Fund 12 | | 84,516 | | |
| Net Transfer from (to) Fund 13 | | 483,397 | | |
| Fund Transfer from (to) LAIF - WF | | (500,000) | | |
| Fair Value Factor for quarter ending 06/30/2025 | | 0 | | |
| Interest (Pd quarterly - Int. Rate 4.34%) | | 0 | | |
| **Fund 11 Ending Balance** | | | **23,156,712** | |
| LAIF Fund 12 - Reserve Fund | | | | |
| Beginning Balance (Fund 12) | | 29,609,495 | | |
| Net Transfer from (to) Fund 11 | | (84,516) | | |
| Fair Value Factor for quarter ending 06/30/2025 | | 0 | | |
| Interest (Pd quarterly - Int. Rate 4.34%) | | 0 | | |
| **Fund 12 Ending Balance** | | | **29,524,979** | |
| LAIF Fund 13 - Capital Improvement Fund | | | | |
| Beginning Balance | | 9,399,997 | | |
| Connection Fees | 46,354 | | | |
| (Disbursements) or Reimbursements | (529,751) | | | |
| Net Transfer from (to) Fund 11 | | (483,397) | | |
| Fair Value Factor for quarter ending 06/30/2025 | | 0 | | |
| Interest (Pd quarterly - Int. Rate 4.34%) | | 0 | | |
| **Fund 13 Ending Balance** | | | **8,916,600** | |
| **TOTAL LAIF INVESTMENTS: FUNDS 04, 06, 11, 12 AND 13** | | | | **61,978,119** |
| **CASH IN CHECKING ACCOUNT** | | | | |
| **WELLS FARGO - FUND 11** | | | | |
| Beginning Balance | | 2,462,723 | | |
| Deposits | | 153,224 | | |
| Fund Transfer from (to) LAIF (net) | | 500,000 | | |
| Disbursements and Payroll | | (954,821) | | |
| **Wells Fargo Ending Balance** | | | **2,161,126** | |
| **CALTRUST - FUND 11** | | | | |
| Beginning Balance | | 1,198,087 | | |
| Interest Income | | 3,664 | | |
| Unrealized Gain / <Loss> | | 2,417 | | |
| **CalTRUST Ending Balance** | | | **1,204,168** | |
| **TOTAL WELLS FARGO AND CALTRUST CHECKING** | | | | **3,365,294** |
| **TOTAL CASH AND INVESTMENTS** | | | | **65,343,413** |

The Board certifies the ability of the District to meet its expenditure requirements for the next six (6) months, as per Government Code 53646(b)(3).

This report is in compliance with the District's Investment Policy under Government Code 53646(b)(2).

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

December 16, 2025

LAIF Home
PMIA Average Monthly Yields

VALLEY SANITARY DISTRICT

SECRETARY/TREASURER
45500 VAN BUREN
INDIO, CA 92201

Tran Type Definitions

**Account Number:** [redacted]

November 2025 Statement

| Effective Date | Transaction Date | Tran Type | Confirm Number | Web Confirm Number | Authorized Caller | Amount |
|---|---|---|---|---|---|---|
| 11/18/2025 | 11/17/2025 | RW | 1786947 | 1747568 | JEANETTE JUAREZ | -500,000.00 |

**Account Summary**

| | | | |
|---|---|---|---|
| Total Deposit: | 0.00 | Beginning Balance: | 62,478,119.29 |
| Total Withdrawal: | -500,000.00 | Ending Balance: | 61,978,119.29 |

CalTRUST
PO Box 2709
Granite Bay, CA 95746
www.caltrust.org
[redacted]

# Investment Account Summary

11/01/2025 through 11/30/2025

## SUMMARY OF INVESTMENTS

| Fund | Account Number | Total Shares Owned | Net Asset Value per Share on Nov 30 ($) | Value on Nov 30 ($) | Average Cost Amount ($) | Cumulative Change in Value ($) |
|---|---|---|---|---|---|---|
| **VALLEY SANITARY DISTRICT** | [redacted] | | | | | |
| CalTRUST Medium Term Fund | [redacted] | 121,265.701 | 9.93 | 1,204,168.41 | 1,221,144.25 | (16,975.84) |
| | **Portfolios Total value as of 11/30/2025** | | | **1,204,168.41** | | |

## DETAIL OF TRANSACTION ACTIVITY

| Activity Description | Activity Date | Amount ($) | Amount in Shares | Balance in Shares | Price per Share ($) | Balance ($) | Average Cost Amt ($) | Realized Gain/(Loss) ($) |
|---|---|---|---|---|---|---|---|---|
| **CalTRUST Medium Term Fund** | | | **VALLEY SANITARY DISTRICT** | | | | | **Account Number:** [redacted] |
| Beginning Balance | 11/01/2025 | | | 120,896.723 | 9.91 | 1,198,086.52 | | |
| **Accrual Income Div Reinvestment** | **11/28/2025** | **3,663.95** | **368.978** | **121,265.701** | **9.93** | **1,204,168.41** | **0.00** | **0.00** |
| Change in Value | | | | | | 2,417.94 | | |
| **Closing Balance as of** | **Nov 30** | | | **121,265.701** | **9.93** | **1,204,168.41** | | |

Please note that this information should not be construed as tax advice and it is recommended that you consult with a tax professional regarding your account.

Argent
INSTITUTIONAL TRUST

Argent Institutional Trust
5901 Peachtree Dunwoody Ste C495
Atlanta, GA 30328

# ACCOUNT STATEMENT

ACCOUNT NUMBER: [redacted]
NOVEMBER 01, 2025 TO NOVEMBER 30, 2025

5

2025DEC11 10:01AM

VALLEY SANITARY DISTRICT
ATTN: BUSINESS SERVICES MANAGE
45500 VAN BUREN ST
INDIO CA 92201-3435

1-138-1004

| | |
|---|---|
| ACCOUNT NAME: | **VALLEY SANITARY DISTRICT BANC OF AMERICA PUBLIC CAPITAL CORP** |
| ACCOUNT NUMBER: | [redacted] |
| ADMINISTRATIVE OFFICER: | [redacted] |
| INVESTMENT OFFICER: | **DIRECTED** |

## YOU, FIRST.

Thank you for your business. If you have questions about your account statement, please contact your Administrative Officer listed in the shaded box at the top of this statement.

## ***IMPORTANT NOTICE***

Argent Institutional Trust-formerly TMI- has changed accounting platforms. Be advised your account number [redacted]

## ACCOUNT ACTIVITY SUMMARY

| | THIS PERIOD | YEAR TO DATE |
|---|---|---|
| BEGINNING MARKET VALUE | 9,422,100.66 | 17,514,487.44 |
| INCOME | 19,137.78 | 421,854.38 |
| DISBURSEMENTS | 0.00 | 8,495,103.38- |
| ENDING MARKET VALUE | 9,441,238.44 | 9,441,238.44 |

## PORTFOLIO HOLDINGS

| QUANTITY | DESCRIPTION | MARKET VALUE | COST BASIS |
|---|---|---|---|
| **CASH AND EQUIVALENTS** | | | |
| 9,441,238.440 | AFMMBA588 AITC-BANK DEPOSIT-4699-200 | 9,441,238.44 | 9,441,238.44 |
| TOTAL | CASH AND EQUIVALENTS | 9,441,238.44 | 9,441,238.44 |
| **GRAND TOTAL ASSETS** | | 9,441,238.44 | 9,441,238.44 |

## TRANSACTION DETAIL

| DATE | DESCRIPTION | CASH | COST | GAIN / LOSS |
|---|---|---|---|---|
| 11/01/25 | BEGINNING BALANCE | 0.00 | 9,422,100.66 | |
| 11/03/25 | AFMMBA588 INTEREST ON AITC-BANK DEPOSIT-4699-200 PAYABLE 10/31/2025 EFFECTIVE 10/31/2025 | 1,548.84 | | |
| 11/03/25 | AFMMBA398 INTEREST ON AITC-BANK DEPOSIT-4681-225 PAYABLE 10/31/2025 EFFECTIVE 10/31/2025 | 17,588.94 | | |
| | AFMMBA588 NET DEPOSIT AITC-BANK DEPOSIT-4699-200 | 19,137.78- | 19,137.78 | |
| 11/30/25 | ENDING BALANCE | 0.00 | 9,441,238.44 | 0.00 |

## DISCLOSURE

Pricing for securities traded on the exchange is provided by third party sources. While sources used for pricing publicly traded securities are Considered reliable, the prices displayed on your statement may or may not be based on actual trades, bid/ask information or vendor evaluations. As such, the prices displayed on your statement may or may not reflect actual trade prices you would receive in the current market. It is possible prices for certain securities may vary widely at the time of trade execution in comparison to valuation prices displayed for statement purposes. Securities not traded on an exchange are valued by a variety of sources, which may include issuer-provided or client-provided information. As such, the current statement will reflect the value of the asset based on its last known valuation which may not coincide with the statement reporting period. Argent Trust Company, or any of its affiliates, does not guarantee the accuracy,reliability, completeness or attainability of any pricing information provided by third party sources.

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Privacy Policy - https://argentfinancial.com/privacy-policies/

**ITEM 8.1**
**ACTION**

# Valley Sanitary District

**DATE:** **January 13, 2026**

**TO:** **Board of Directors**

**FROM:** **Ian Wilson, Wastewater Operations Manager**

**SUBJECT:** **AUTHORIZE THE GENERAL MANAGER TO EXECUTE AMENDMENT NUMBER 1 TO THE SUPPLY & DELIVERY OF POLYMER CONTRACT WITH POLYDYNE INC.**

---

**Suggested Action**
Approve

**Strategic Plan Compliance**
GOAL 1: FACILITIES. Reliable, Sustainable Facilities that Meet Customer Needs

**Fiscal Impact**
The fiscal impact of this contract amendment is $85,000 and is within the current approved FY 25/26 budget.

**Environmental Review**
This item does not qualify as a project as defined by the California Environmental Quality Act (CEQA).

**Background**
In October 2024, staff sent out a Request for Proposals for the supply and delivery of the required polymer for the operation of our sewer treatment plant. After review of the two (2) proposals received, Polydyne Inc. was selected as the successful proposer. On December 10th, 2024, the Board authorized the General Manager to enter into a one-year contract that can be extended for two (2) one-year increments. Staff has been satisfied with the work from Polydyne Inc. and solicited a revised proposal for the upcoming 2026 year. Polydyne Inc. provided an updated quote of $1.709/LB delivered, compared to $1.65/LB delivered during the 2025 calendar year, a 3.6% increase. This increase is consistent with the 3.6% increase reported by the US Bureau of Labor Statistics for producer price index for chemical product manufacturing.

**Recommendation**

Approve amendment #1 to the contract with Polydyne Inc. to supply and deliver polymer to VSD to be effective through January 1, 2027 (extending the contract one additional year) and authorize the General Manager to execute the amendment.

**Attachments**

8.1 Attachment A Polydyne VSD Pricing 2026.pdf
8.1 Attachment B Amendment #1 to PSA Polydyne.docx

December 4, 2025

Holly Gould, Clerk of the Board
Valley Sanitary District
45500 Van Buren St.
Indio, CA 92201

RE: Contract Renewal Proposal – 2024-RFP-003: Supply & Delivery of Polymer

Dear Ms. Gould,

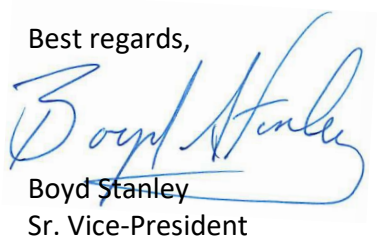
Polydyne Inc. extends its sincere appreciation for your continued partnership under the above-referenced contract, which is scheduled to expire on December 31, 2025. As we prepare for the forthcoming renewal period, we wish to formally inquire whether the District intends to proceed with an extension of the agreement. While Polydyne remains committed to serving as the low-cost polymer supplier to the U.S. municipal market, we have continued to absorb notable increases in manufacturing costs over the past year. For your review, we have enclosed the most recent BLS Producer Price Index (Series ID: PCU325998325998), which reflects an increase of 3.6%.

Polydyne respectfully requests a corresponding 3.6% price adjustment for the renewal period. Therefore, effective January 1, 2026, through December 31, 2026, Polydyne Inc. proposes to supply as follows:

| PRODUCT | CURRENT PRICE | PROPOSED PRICE |
|---|---|---|
| CLARIFLOC WE-2128 | $1.65/LB. DELIVERED | $1.709/LB. DELIVERED |
| CLARIFLOC C-6266 | $1.65/LB. DELIVERED | $1.709/LB. DELIVERED |

Please be assured that we are closely monitoring all aspects of our business and are working to remain the low-cost polymer supplier. We value our continued relationship and look forward to working with you throughout the upcoming contract term. If this proposal is acceptable to the District, please send notification via email to bids@polydyneinc.com. Should you have any questions or require additional information, please contact Olawale “Wale” Igbekoyi, Technical Sales Representative, at (661) 803-2466 or by email to oigbekoyi@polydyneinc.com.

Best regards,



Boyd Stanley
Sr. Vice-President

U.S. BUREAU OF LABOR STATISTICS

# Databases, Tables & Calculators by Subject

Special Notices *4/25/2024*

**Change Output Options:** From: 2015 To: 2025 GO

include graphs include annual averages More Formatting Options

Data extracted on: December 1, 2025 (2:28:44 PM)

**PPI Industry Data**

**Series Id:** PCU325998325998
**Series Title:** PPI industry data for Other miscellaneous chemical product manufacturing, not seasonally adjusted
**Industry:** Other miscellaneous chemical product manufacturing
**Product:** Other miscellaneous chemical product manufacturing
**Base Date:** 198506




**Download:** .xlsx

| Year | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Annual |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **2015** | 218.4 | 218.1 | 217.7 | 218.2 | 218.0 | 215.5 | 216.6 | 215.6 | 215.2 | 214.7 | 214.9 | 214.9 | 216.5 |
| **2016** | 214.3 | 214.1 | 214.3 | 214.8 | 214.8 | 215.1 | 214.6 | 214.2 | 214.2 | 213.8 | 215.1 | 214.8 | 214.5 |
| **2017** | 216.0 | 215.6 | 215.9 | 217.6 | 217.7 | 217.8 | 215.5 | 214.8 | 214.0 | 213.1 | 213.8 | 215.8 | 215.6 |
| **2018** | 216.5 | 217.4 | 218.3 | 217.8 | 218.9 | 219.0 | 219.5 | 220.8 | 219.6 | 220.6 | 220.3 | 218.8 | 219.0 |
| **2019** | 220.6 | 220.4 | 217.2 | 218.5 | 218.0 | 218.7 | 219.6 | 219.6 | 219.5 | 218.6 | 219.2 | 219.3 | 219.1 |
| **2020** | 220.8 | 221.2 | 220.6 | 218.8 | 220.5 | 219.6 | 219.2 | 218.8 | 216.8 | 216.3 | 216.4 | 218.3 | 218.9 |
| **2021** | 218.1 | 220.3 | 224.2 | 225.2 | 224.3 | 224.9 | 225.044 | 227.163 | 229.565 | 231.361 | 232.793 | 231.735 | 226.222 |
| **2022** | 236.895 | 239.615 | 239.060 | 240.076 | 247.424 | 256.722 | 253.905 | 262.205 | 255.792 | 256.173 | 257.207 | 256.595 | 250.139 |
| **2023** | 259.199 | 259.992 | 260.956 | 261.562 | 262.133 | 259.997 | 259.528 | 261.565 | 257.971 | 258.320 | 258.822 | 260.754 | 260.067 |
| **2024** | 260.147 | 259.019 | 260.896 | 259.769 | 259.957 | 260.381 | 260.867 | 260.886 | 261.104 | 260.133 | 259.686 | 259.928 | 260.231 |
| **2025** | 270.382 | 269.799 | 270.167 | 269.859 | 270.086 | 270.112(P) | 269.619(P) | 270.409(P) | 270.498(P) | | | | |

P : Preliminary. All indexes are subject to monthly revisions up to four months after original publication.

+3.6%

U.S. BUREAU OF LABOR STATISTICS Office of Publications and Special Studies Suitland Federal Center Floor 7 4600 Silver Hill Road Washington, DC 20212-0002

Telephone: 202-691-5200_ Telecommunications Relay Service: 7-1-1_ www.bls.gov Contact Us

**AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT**

**For**

**SUPPLY & DELIVERY OF POLYMER**

This Amendment #1 (Amendment) to Professional Services Agreement between the VALLEY SANITARY DISTRICT ("District") and Polydyne ("Consultant") is entered into on January 1st, 2026.

Except as modified in this Amendment, the Professional Services Agreement ("Agreement"), originally dated December 17th, 2024, between the District and the Consultant shall remain in full force and effect.

The parties to this Amendment agree to the following changes to the Agreement.

Section 1. Services.

a. Consultant promises and agrees to furnish to the District all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the professional consulting services necessary for the Project. Consultant shall provide the District with the services described in the scope of services attached hereto as Exhibit “A” and by this reference incorporated herein.

Section 2. Compensation.

a. The District shall pay for such services in accordance with the Schedule of Charges set forth in Exhibit "A", attached and by reference incorporated as part of this Amendment. In no event shall the total amount paid for services rendered by Consultant under this Amendment exceed the sum of **Eighty-five thousand ($85,000)**.

Section 3. Term of Amendment.

a. The term of this Amendment shall be from January 1st, 2026, to January 1st, 2027, unless terminated as provided in the Agreement. Consultant shall complete the services within the term of the Agreement, and any amendments, and shall meet any other established schedules and deadlines. The Parties may, by mutual, written consent, extend the term of the Agreement if necessary to complete the services.

The District and the Consultant have duly executed this Amendment #1 to be effective as of date stated in the opening paragraph above.

| VALLEY SANITARY DISTRICT | POLYDYNE, INC. |
|---|---|
| By: _____ | By: _____ |
| Jason Dafforn<br>General Manager | Boyd Stanley Sr.<br>Sr. Vice President |

**ITEM 8.2**
**ACTION**

# Valley Sanitary District

**DATE:** **January 13, 2026**

**TO:** **Board of Directors**

**FROM:** **Ian Wilson, Wastewater Operations Manager**

**SUBJECT:** **AUTHORIZE THE GENERAL MANAGER TO EXECUTE AMENDMENT NUMBER 2 TO THE BULK CHEMICAL DELIVERY CONTRACT WITH UNIVAR SOLUTIONS**

---

**Suggested Action**
Approve

**Strategic Plan Compliance**
GOAL 1: FACILITIES. Reliable, Sustainable Facilities that Meet Customer Needs

**Fiscal Impact**
The fiscal impact will be $600,000 and this is within the current approved FY 25/26 budget.

**Environmental Review**
This item does not qualify as a project as defined by the California Environmental Quality Act (CEQA).

**Background**
On August 2023, Staff sent out a Request for Proposals for Bulk Chemical delivery to supply required chemicals for our sewer treatment plant. After review of the three (3) proposals received, Univar Solutions was selected as the successful Proposer. On November 14, 2023, the Board authorized the General Manager to enter into a one-year contract that can be extended for two (2) one-year increments. Following the initial contract period, VSD exercised the first one-year renewal option. Staff has been satisfied with the work from Univar Solutions and solicited a revised proposal for the upcoming 2026 year. Univar Solutions provided an updated quote that held the unit prices for Sodium Hypochlorite, Sodium Bisulfite, and Ferric Chloride equal to the previous year. Staff is requesting a new contract amount of $600,000 which is consistent with the cost of chemicals purchased over the last two years. The amount of chemicals used every year changes due to operational and physical

changes within the plant each year.

**Recommendation**
Approve amendment #2 to the contract with Univar Solutions to deliver bulk chemicals to VSD to be effective through January 1, 2027 (extending the contract one additional year) and authorize the General Manager to execute the amendment.

**Attachments**
8.2 Attachment A Univar Renewal Letter 2026.pdf
8.2 Attachment B Amendment #2 to PSA Univar.docx

**Univar Solutions USA, LLC.**
8201 S. 212th
Kent, WA 98032-1994
USA

**T** 253-872-5040
**F** 253-572-5041
www.univarsolutions.com

November 25, 2025

Valley Sanitary Dist.
45500 Van Buren St.
Indio, CA 92201

RE: Renewal pricing for Supply & Delivery of Sodium Hypochlorite, Ferric Chloride & Sodium Bisulfite

Dear Ron;

Univar Solutions USA LLC. is pleased to offer the following 1-year renewal pricing on Sodium Hypochlorite, Ferric Chloride & Sodium Bisulfite.

| CHEMICAL | QUANTITY | BID PRICE | UNIT | MIN. ORDER REQUIREMENT? | COMMENTS |
|---|---|---|---|---|---|
| **16142437 Sodium Hypochlorite 12.5% NSF grade** | Per Original Agreement | **$2.35** | **Gallon Delivered** | 5,000 gal | Price stayed the same. Price includes Mille Fee. |
| **16147454 Ferric Chloride 37-42% NSF grade** | Per Original Agreement | **$10.10** | **Gallon Delivered** | 1-250 Gallon totes | Price stayed the same. |
| **16141680 Sodium Bisulfite 25% NSF grade** | Per Original Agreement | **$1.8950** | **Gallon Delivered** | 4,000 gal | Price stayed the same. |

Univar will hold this pricing firm for the renewal term of January 1, 2026-December 31, 2026.

All other information presented with/within the original bid/offer, including the agreed upon terms, conditions etc. remain the same.

Thank you for the opportunity to extend the current contract and to continue to supply Valley Sanitary Dist. We appreciate it.

Sincerely,

*Jennifer Perras*

Sr. Municipal Bid Specialist
Western Region
Univar Solutions USA LLC.
muniteam-west@univarsolutions.com
www.univarsolutions.com

**Please Note:** Seller shall indemnify Buyer for losses to the extent caused by Seller's negligence or breach of contract. Neither party is liable for incidental or consequential damages. Seller's liability is limited to the purchase price of the goods. SELLER MAKES NO WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

**Please Note:** Where applicable, any State, Federal or other appropriate taxes and/or the California Mill Assessment will appear as separate line items on any invoices from Univar. If Univar's offer (pricing) was inclusive of these charges – they will be backed out of the "product" line item and shown as their own line item(s) at the time of billing

**Please Note:** Cooperative Purchasing/Contract Piggy-Back Clauses: Unless otherwise checked "yes" within the attached offer, it is Univar's standard policy NOT to agree to/participate in Cooperative Purchasing but rather to work with each individual agency and reach a pricing agreement that is based on their needs and is advantageous for both parties. Unless otherwise noted within the attached offer – pricing within is only applicable for the locations (and any potential locations) listed within these bid documents.

**AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT**

**For**

**Bulk Chemical Delivery**

This Amendment #2 (Amendment) to Professional Services Agreement between the VALLEY SANITARY DISTRICT ("District") and Univar Solutions ("Consultant") is entered into on January 01, 2026.

Except as modified in this Amendment, the Professional Services Agreement ("Agreement"), originally dated January 1, 2024, between the District and the Consultant shall remain in full force and effect.

The parties to this Amendment agree to the following changes to the Agreement.

Section 1. Services.

a. Consultant promises and agrees to furnish to the District all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the professional consulting services necessary for the Project. Consultant shall provide the District with the services described in the scope of services attached hereto as Exhibit “A” and by this reference incorporated herein.

Section 2. Compensation.

a. The District shall pay for such services in accordance with the Schedule of Charges set forth in Exhibit "A", attached and by reference incorporated as part of this Amendment. In no event shall the total amount paid for services rendered by Consultant under this Amendment exceed the sum of **Six Hundred Thousand ($600,000)**.

Section 3. Term of Amendment.

a. The term of this Amendment shall be from January 1, 2026, to January 1, 2027, unless terminated as provided in the Agreement. Consultant shall complete the services within the term of the Agreement, and any amendments, and shall meet any other established schedules and deadlines. The Parties may, by mutual, written consent, extend the term of the Agreement if necessary to complete the services.

The District and the Consultant have duly executed this Amendment #2 to be effective as of date stated in the opening paragraph above.

| VALLEY SANITARY DISTRICT | UNIVAR SOLUTIONS |
|---|---|
| By: _____ | By: _____ |
| Jason Dafforn<br>General Manager | Gary Gable<br>Global Vice President |

**ITEM 8.3**
**ACTION**

# Valley Sanitary District

**DATE:** **January 13, 2026**

**TO:** **Board of Directors**

**FROM:** **Ian Wilson, Wastewater Operations Manager**

**SUBJECT:** **AUTHORIZE THE GENERAL MANAGER TO EXECUTE AMENDMENT NUMBER 2 TO THE SECURITY AND PROTECTION SERVICES CONTRACT WITH SOUTHWEST PROTECTION SERVICES**

---

**Suggested Action**
Approve

**Strategic Plan Compliance**
GOAL 1: FACILITIES. Reliable, Sustainable Facilities that Meet Customer Needs

**Fiscal Impact**
The fiscal impact of this contract amendment is $128,533. This includes the 5% increase from the previous year's contract amount. This item is included in the approved fiscal year (FY 2025/26) budget.

**Environmental Review**
This item does not qualify as a project as defined by the California Environmental Quality Act (CEQA).

**Background**
In September 2023, Staff sent out a Request for Proposals for Security and Protection services to be performed at the Valley Sanitary District Plant. After review of the four (4) proposals received, Southwest Protective Services, Inc. was selected as the successful proposer. On December 12, 2023, the Board authorized the General Manager to enter into a one-year contract that can be extended for two (2) one-year increments. Following the initial contract period, VSD exercised the first one-year renewal option. Staff has been satisfied with the work from Southwest Protective Services and solicited a revised proposal for the upcoming contract year. Southwest Protective Services provided a quote for $128,533 per year which is just under a 5% increase as compared to the previous year. The

increase is due to the California minimum wage being raised $0.40 starting January 1, 2025, as well as an increase in employee insurance costs.

**Recommendation**
Approve amendment #2 to the contract with Southwest Protection Services, Inc. to perform security and protection services for VSD to be effective through January 1, 2027 (extending the contract one additional year) and authorize the General Manager to execute the amendment.

**Attachments**
8.3 Attachment A Southwest Security VSD Pricing _2026.pdf
8.3 Attachment B Amendment #2 to PSA Southwest Protection Services.docx

SOUTHWEST SECURITY

P.O. Box 2915, El Centro, CA 92244 • info@SouthWestSecurity.net • PPO# 18035
Office: (760)970-4500 • Fax: (760)970-4510 • Mobile: (760)996-1285

**C-O-N-F-I-D-E-N-T-I-A-L**

**Mr. Ian Wilson**
Wastewater Operations Manager
**VALLEY SANITATION DISTRICT**
45500 Van Buren Street
Indio, California 92201

**VIA E-MAIL TRANSMISSION:** Iwilson@valley-sanitary.org
Jrodriguez@valley-sanitary.org

December 18, 2025

RE: **2026 Proposed Rate Increase**

Good morning Ian,

In reviewing the numbers for **VALLEY SANITATION DISTRICT,** the following **5%** increase is being proposed.

**CURRENT 2025 Contract**

**$122,412.15**

**PROPOSED 2026 CONTRACT**

**$128,532.75**

**Southwest Security** values our partnership with the **Valley Sanitation District**, and wishes to continue our relationship for years to come. The unfortunate side of business is that costs continue to rise, and we have no choice but to have to pass them along to our clients. The **California Minimum Wage** will once again increase on January 1st by $.40 per hour. Additionally, the continued increases in California Insurance and goods have produced a necessary **5%** increase for the upcoming 2026 contract year. This increase does not increase our company's profits, but rather goes directly to our employees, and to cover increased costs.

Very truly yours,

**SOUTHWEST PROTECTIVE SERVICES, INC.**
**SOUTHWEST SECURITY**

*Jason Jackson*

**H. Jason Jackson**
President & CEO
Cell: (760) 996-1285
**Email: JJackson@SOUTHWESTSECURITY.NET**

**AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT**

**For**

**SECURITY AND PROTECTION SERVICES**

This Amendment #2 (Amendment) to Professional Services Agreement between the VALLEY SANITARY DISTRICT ("District") and Southwest Protection Services ("Consultant") is entered into on January 1, 2026.

Except as modified in this Amendment, the Professional Services Agreement ("Agreement"), originally dated January 1, 2024, between the District and the Consultant shall remain in full force and effect.

The parties to this Amendment agree to the following changes to the Agreement.

Section 1. Services.

a. Consultant promises and agrees to furnish to the District all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the professional consulting services necessary for the Project. Consultant shall provide the District with the services described in the scope of services attached hereto as Exhibit “A” and by this reference incorporated herein.

Section 2. Compensation.

a. The District shall pay for such services in accordance with the Schedule of Charges set forth in Exhibit "A", attached and by reference incorporated as part of this Amendment. In no event shall the total amount paid for services rendered by Consultant under this Amendment exceed the sum of **One Hundred Twenty-Eight Thousand, Five Hundred Thirty-Three dollars ($128,533)**.

Section 3. Term of Amendment.

a. The term of this Amendment shall be from January 1, 2026, to January 1, 2027, unless terminated as provided in the Agreement. Consultant shall complete the services within the term of the Agreement, and any amendments, and shall meet any other established schedules and deadlines. The Parties may, by mutual, written consent, extend the term of the Agreement if necessary to complete the services.

The District and the Consultant have duly executed this Amendment #2 to be effective as of date stated in the opening paragraph above.

| VALLEY SANITARY DISTRICT | SOUTHWEST PROTECTION SERVICES |
|---|---|
| By: _____ | By: _____ |
| Jason Dafforn<br>General Manager | Jason Jackson<br>President & CEO |

**ITEM 8.4**
**ACTION**

# Valley Sanitary District

| | |
|---|---|
| **DATE:** | **January 13, 2026** |
| **TO:** | **Board of Directors** |
| **FROM:** | **Ron Buchwald, District Engineer** |
| **SUBJECT:** | **APPROVE THE PURCHASE AND INSTALLATION OF AN AAON HVAC UNIT FOR THE LABORATORY BUILDING IN THE AMOUNT NOT TO EXCEED $145,388.** |

---

**Suggested Action**
Approve

**Strategic Plan Compliance**
GOAL 1: FACILITIES. Reliable, Sustainable Facilities that Meet Customer Needs

**Fiscal Impact**
The fiscal impact for this item is $145,388. The total cost includes $98,897 to purchase the unit, $36,491 to install the unit including $1,800 for an annual maintenance contract, and $10,000 contingency to cover unexpected additional costs. The total cost is included within the Vehicle and Equipment Replacement fund.

**Environmental Review**
This item does not qualify as a project as defined by the California Environmental Quality Act (CEQA).

**Background**
On June 10, 2025, the Board of Directors authorized the General Manager to purchase and install an Aaon HVAC unit from the DMG Corporation for a not to exceed fee of $152,648 for the Laboratory building. The HVAC system installed in the laboratory building is undersized relative to the volume of air needed to cool and maintain humidity levels, especially in the summer months when ambient temperatures can reach up to 120 degrees or more. In order to maintain compliance with the Environmental Laboratory Accreditation Program (ELAP), certain temperature and humidity levels are required, and the current system is failing to meet those levels. Repairs and upgrades are not

sufficient to maintain the current HVAC system and replacement is needed to comply with ELAP requirements. Staff requested quotes from several vendors but none were able to replace in-kind the Aaon HVAC unit as DMG is the sole representative for Aaon equipment sales, service and parts for California (see attached documentation).

In May and June of 2025, a contract was executed with DMG Corporation to provide the Aaon HVAC unit and oversee the installation of the unit by a third-party contractor. DMG has been unable to secure a subcontractor for the installation work due to the lack of having a contractor's license. In order to finish the project, it is recommended that we split the project into two contracts. One contract for the purchase of the Aaon HVAC unit from DMG, the second contract for the installation of the unit. In the June staff report, there was a quote from Jackson & Blanc, a contractor, to install the unit for a price of $43,751. Jackson & Blanc was not able to commit to perform the work within the required schedule. Staff reached out to Emcor Services, a certified Aaon installer who provided a quote to install the Aaon HVAC unit for $34,691. Since the amount exceeds the General Managers' spending authority and there were changes to the original contract, Staff is requesting approval for both contracts.

**Recommendation**

Staff recommends that the Board of Directors authorize the General Manager to purchase a new Aaon HVAC unit from the DMG Corporation in an amount not to exceed $98,897 and to have Emcor Services install the HVAC unit for an amount not to exceed $36,491 which includes a one-year annual maintenance option for $1,800.

**Attachments**

DMG Aaon Quote 4.30.25.pdf
DMG Sole Aaon Representative.pdf
AHU Replacement Valley Sanitary District Mesa Energy Systems Inc Proposal 25-071294 (4).pdf
Documentation regarding contractor contacts.pdf

DMG CORPORATION
INNOVATIVE HVAC SOLUTIONS

# QUOTATION

April 30, 2025
Attention: Ed Luna
Reference: Valley Sanitary District – AC-1 Replacement

DMG Corporation is pleased to offer the following quotation for HVAC equipment as described below in accordance with the terms and conditions described herein.

**Item: AC-1 AAON Air Handling Units**

| # | Tags | Qty | Model Number | Description | CFM | Voltage |
|---|---|---|---|---|---|---|
| 1 | AC-1 | 1 | RNA-020-C-A-3-GAB0B-CB1K0 | DOAS | 3300 | 460 |

**Unit Description:**

Outside Air Section
- 100% outside air with 2-position motorized damper
- 2 position actuators for outside air control
- Outside Air Hood with Metal Mesh Filters

Filter Section
- 2" pleated MERV 8 and 4" pleated MERV 13 filters
- Slide out filter access
- Clogged filter switch
- Magnehelic gauge

Supply Fan Section
- 24" direct drive backward curved aluminum fan
- High Efficiency 3 HP Open Motor with shaft grounding ring
- Slide out fan assembly

Cooling Section
- R-454B refrigerant with variable capacity scroll compressors
- 5-year compressor warranty
- Microchannel Air-cooled condenser with 6 row evaporator coil
- Direct drive condenser fans
- Stainless steel drain pan

Heating Section

- 2-Stage Gas heat with modulating control, stainless steel construction
- 25-year non-prorated warranty with stainless steel, parts only

Overall Cabinet

- Double wall construction
- Gray polyurethane paint passes 2500-hour salt spray
- Galvanized Cabinet – Double Wall and R-13 Foam Insulation
- Bottom access for supply air
- Adaptor curb

Controls / Wiring

- Single point power connection to circuit breaker – 60 Amps
- Color-coded wiring diagram with individually labeled components located in control access compartment
- AAON factory installed controls
- Makeup Air Unit Controller
- Phase and brownout protection
- Handheld portable service tool (if AAON factory controls)

Humidity Control

- Modulating Hot Gas Reheat Microchannel Coil

Accessories Included

- Remote safety shutdown terminals
- Condenser coil guards
- VFD Cond Fan Head Pressure Control

Additional Items Included

- Freight
- Startup

**Exclusions:** Taxes, extended warranties, mixing boxes, windows in access doors, 2-inch spring motor isolation, marine lights, stainless steel coil casing, supply air flow measurement, shrink wrapping, OSP seismic certification, seismic calculations, vibration isolation, installation of sensors provided loose with unit, LON or BACnet interface module, controls integration with building automation system, air flow measuring, fire stats, smoke detectors, CO2 sensors and controls, spare filters, hauling, rigging, or setting of equipment once shipped, storage, labor warranty and warranty parts shipping, external piping, field installation, external control or power wiring, any accessories not noted in the unit description above.

**Total net price for AAON equipment above, Item #1 ..... $98,897.00**

DMG standard terms and conditions apply to this quotation and are attached at the end of this document. All equipment is sold F.O.B. factory, freight prepaid and allowed to first destination, based on a consolidated shipment, exclusive of any controls not specifically included as stated herein, motor shaft grounding kits, spare parts and tools, storage, taxes, off-loading, rigging, external seismic restraints nor calculations (if required), installation nor retention. Replacement of motor sheaves to achieve air balance is not included. Unless so stated, no premium is included for expedited delivery and standard lead times apply. Unless specifically stated otherwise herein, all equipment carries the standard manufacturer's warranty for (12) months from date of start-up, not to exceed (18) months from date of shipment.

Equipment is per the applicable mechanical portions of the plans and specifications only. DMG Corporation is a vendor only and is not bound to the general provisions of the plans and specifications in any way. Payment terms are net 30 days on approved credit. This quotation is valid for 30 days from the date of this proposal. **Please note that unless stated otherwise within this document we do not include OSHPD certification (OSP), for any equipment being proposed.**

**Prices do not include any taxes, F.O.B. factory, full freight allowed.**

Factory production lead times vary greatly depending on product, order size and complexity as well as factory loading. We do all in our power to meet your needs. Please call with your requirements so we can work with our factories to accommodate your schedule.

DMG has been advised that we may have surcharges added by the manufacturer to the above quoted equipment. These potential charges are because of the recent steel and aluminum tariffs that have caused very significant cost increases in both imported and domestically manufactured steel and aluminum.

Your consideration is appreciated. If I may be of any assistance, please feel free to contact me at your convenience.

DMG Corporation

Jimmy Wilson

**Jimmy Wilson**
DMG Corporation | **Strategic Accounts Manager**
Office: 858-348-0004 **Cell: 703-626-9574**
7408 Trade Street, Suite A, San Diego, CA 92121
www.dmghvac.com

**TERMS AND CONDITIONS OF SALE**

DMG Corporation shall hereinafter be referred to as "The Company". The company represents several and varied Manufacturers of finished goods and represents these firms as Agents and Distributors. As such, The Company passes on to the purchaser, certain conditions of the various Manufacturers. In no instance, expressed or implied, are the terms and conditions of one of the several Manufacturers Represented invalidated by this quotation.

TERMS: On approval of credit and unless otherwise agreed, terms of payment are net cash 30 days from date of invoice. No rights of line are waived.

ACCEPTANCE: This quotation is offered for acceptance for a period of 30 days, subject to extension only on review of The Company. This quotation is subject to revision on notice. In those instances where the Manufacturer reserves order acceptance prerogative, final acceptance shall be so governed.

TAXES: Prices do not include sales, use, excise or similar taxes. In addition to the price specified herein, the amount of any present or future sales, use, excise or other similar tax applicable to the sale or use of the equipment, imposed by any authority, shall be paid by the purchaser at the time of delivery, or in lieu thereof the purchaser shall provide The Company with a tax-exemption certificate acceptable to the taxing authorities.

CLAIMS: All shipments are made F.O.B. the various points of Manufacturer. Goods, even though shipped to The Company's order, are shipped at the sole risk of the Purchaser from and after delivery to the carrier, and Purchaser assumes all responsibility for shortages, loss, delay or damage in transit after issuance to the Manufacturer by carrier of clean bill of lading. All claims must be made by the Purchaser against the carrier.

DELIVERY: All shipping information is approximate. Delivery of the equipment hereunder shall be made F.O.B. Manufacturers' plants, unless otherwise stated. Shipping dates are approximate and are based on prompt receipt of all necessary information at the Manufacturers' plant. In case of delay in furnishing complete information, dates or shipment may be extended for a reasonable time based on conditions at Manufacturers' plant. Receipt of the equipment by Purchaser shall constitute a waiver of all claims for delay and in no event shall The Company be liable for special or consequential damages due to delay.

The Company will not be liable for delay in delivery due to causes beyond the reasonable control due to acts of God, acts of the Purchaser, or of any civil or military authority, fires, strikes, picketing or boycotts, floods, epidemics, quarantine restrictions, war, insurrection or riot, embargoes, car shortages, wrecks or delays in transportation, unusually severe weather, or inability to obtain necessary labor, materials or manufacturing facilities due to such causes and in the event of any such delay the date of delivery shall be extended for a length of time equal to the period of the delay.

WARRANTIES: The Company passes on to the Purchaser the manufacturer's warranty that applies to that certain purchased item. The purchaser requests the exact warranty as applicable to his purchased product. There are no implied or expressed warranties by The Company other than those of the Manufacturer and in no case will the amount of the warranty or liability exceed the amount of the invoice. The Company accepts no contingent or consequential liabilities of any nature. In no case will the company be liable for damages beyond the purchase price of the deflective item(s).

CANCELLATIONS: The Company passes on to the Purchaser all charges, as applicable as directed by the Manufacturers, which in no case is less than 15%. Materials may be returned only on written confirmation by the Manufacturer. On notice of cancellation, the seller will enumerate and submit all charges and costs which may include submittal preparation, overhead and profit, factory costs incurred until the notice of cancellation is received.

PRODUCT DESIGN: The Company Represents Companies whose products are believed to be the finest available. Continued product revision is mandatory with our times. The product shipped will be of the latest available design. Product improvement is in the customer's best interest and no liability of any kind will be incurred on the part of The Company, due to a product change.

COLLECTIONS: Should Purchaser for any reason default in the payment for the materials, Purchaser agrees to pay all collection costs, attorney fees and expenses incurred by The Company in collecting payment, including interest at the rate of 1.5% per month.

PLANS AND SPECIFICATIONS: Any reference to plans and specifications apply only to applicable technical portions of the plans and specifications. The seller is a vendor only and is not bound to the contractor under any provisions of general contract provisions including payment terms, retention "hold", delay, arbitration and cancellation provisions. On plan and specification work, all equipment is per the approved submittals which shall determine ultimate responsibility and scope of seller's obligations.

ORDERS PLACED ON HOLD AFTER RELEASE: All orders placed on hold must be in writing as an amendment to the buyer's purchase order and must include "hold" duration, reason and special requests such as storage arrangements, etc. The seller will confirm this request, summarize and present costs associated with this "hold" in writing. Costs will include submittal preparation, storage, factory costs and material costs. Seller is specifically not bound by only owner or general contract provisions as they relate to seller as seller is a vendor only and not a "contractor."

AAON®
Heating & Cooling Products
2425 S Yukon Ave • Tulsa, Oklahoma 74107
203 Gum Springs Rd • Longview, Texas 75602
www.AAON.com

May 5, 2025

Connie Vaca
DMG
Los Angeles, CA

Sub: CA Representation

This letter is to inform the recipient that DMG is the sole representative for AAON equipment sales, service and parts for the state of California and Northern Nevada..

Please feel free to contact me if any further information is required.

Sincerely,



Chris Cummings
Regional Sales Manager – West ccummings@aaon.com

EMCOR Services
Mesa Energy

# VSD AHU Replacement Proposal

**Presented to:**
Juan Rodriguez
*Operations Advisor*
Valley Sanitary District
45500 Van Buren St
Indio, California 92201

**Prepared by:**
CJ Abeelen
*Energy & Special Projects Consultant*
Mesa Energy Systems, Inc.
dba EMCOR Services Mesa Energy
2 Cromwell
Irvine, CA 92618
E-mail: cabeelen@emcor.net

**December 16, 2025**
**Proposal #25-071294**

Confidentiality notice: This document and any attachments thereto, regardless of form or medium, may contain legally privileged and/or confidential, copyrighted, trademarked, patented or otherwise restricted information viewable by the intended recipient only.

## Introduction

We at Mesa Energy Systems, Inc. (an EMCOR Group company) would like to thank you for the opportunity to submit this proposal to remove and replace the existing 15 Ton AHU with a new 20 Ton AHU (provided by customer). We believe that our proposed package will meet or exceed your maintenance, reliability, and energy savings goals.

For over 40 years, Mesa Energy Systems has provided its clients with high quality mechanical, commercial HVAC, building automation services, and energy solutions that address today's most compelling energy related issues. Headquartered in Irvine, California, we have twelve offices across four states to better serve the greater Los Angeles, San Diego, San Francisco, Sacramento, Bakersfield, Fresno, Reno, Las Vegas, Phoenix, and Seattle areas.

Our customers' increasingly complex needs have transformed Mesa Energy Systems from a traditional commercial HVAC service and retrofit company into a full-service Energy Solutions Company. Our goal is to help you achieve optimal building energy performance, utilizing improved building and mechanical maintenance, ongoing retro-commissioning, and favorable ROI energy retrofits.

Today, thanks to our customer partnerships and our commitment to our core values (Sense of urgency, Win-Win, Accountability, Passion, and Love), Mesa Energy Systems Inc. is the West Coast's leading HVAC service and retrofit contractor.

We are extremely confident that we will deliver on every aspect detailed in this proposal.

Again, thank you for giving Mesa Energy Systems the opportunity to be of service. We look forward to the prospect of working with you and assisting you with your facilities' HVAC maintenance and upgrade needs. Feel free to reach out to us should you want to discuss anything further.

Sincerely,
Mesa Energy Systems, Inc.
dba EMCOR Services Mesa Energy

CJ Abeelen
Energy & Special Projects Consultant

## Proposal Summary

Mesa Energy Systems, Inc. (“Contractor”) is pleased to provide Valley Sanitary District (“Customer”) with this proposal to remove and replace the existing 15 Ton AHU with a new 20 Ton AHU (provided by customer) at Valley Sanitary District: 45500 Van Buren St Indio, California 92201

## Scope of Work

1. Arrive on-site and check in with on-site personnel.
2. Gain access to existing 15 Ton AHU and safe-off utilizing industry standard lock out / tag out procedure.
3. Disconnect unit from existing utilities.
4. Provide rigging for the removal of existing unit and installation of new.
5. Install the following customer provided equipment:
    a. AAON Model RNA-020-C-A-3-GAB
    b. Capacity: 20 Tons
    c. Refrigerant: R-454B
    d. Electrical: 460/3/60
6. Dispose of removed unit.
    a. **NOTE**: Disposal of unit off-site will be the responsibility of the customer (Valley Sanitary District).
7. Connect unit to existing utilities, curb, and duct.
8. Remove and replace existing 50 amp breaker with new 60 amp breaker.
9. Provide and install new disconnect with re-use existing wire.
    a. Pricing assumes wire size is compatible with breaker ampacity. This will be verified upon detailing.
10. Test for proper phasing, voltage, and amperage.
11. Energize equipment, provide start-up assistance, and test for proper operation.
12. Provide TAB to perform test balance of the space served by the unit.
13. Clean up work area and check out with on-site personnel upon completion of work.

## Project Notes:

- Prevailing wage and per diem has been included in the pricing above.
- Customer to be provided with structural review and cost impact if any.
- BMS provision, tie in, or modification is excluded.
- Project assumes wire size is sufficient for upgraded breaker ampacity.
- Fire, Life, Safety systems excluded.
- Structural upgrades are excluded.

## Inclusions, Exclusions & Project Clarifications

Checked items below are included in this proposal; non-checked items are excluded.

| | | | |
|---|---|---|---|
| **Engineering, Permits & Bonds** | | | |
| Mechanical Engineering | | Structural Review | X |
| Electrical Engineering | | Plan Check Fees | |
| Mechanical Permits | | Electrical Permits | |
| Structural Permits | | Street Closure Permits | |
| Performance Bond | x | Architectural Drawings | |
| **Rigging and Specialty Rentals** | | | |
| Rigging | **x** | Scissor Lift as Required | |
| Helicopter | | Other: | |
| **Additional Services** | | | |
| Comfort Air Balance | | Certified Air Balance | X |
| Water Balance | | Certified Water Balance | |
| Recover Refrigerant Per EPA Guideline | | Dispose of old Equipment | X |
| **Project to be Performed at the Below Listed Times** | | | |
| Normal Business Hours (M-F 7 am to 5 pm) | **x** | Overtime (non-Normal Business Hours) | |
| Normal Hours and Overtime | | Other: | |
| **Specialty Trades** | | | |
| Electrical | **x** | Abatement | |
| Framing of Curbs & Openings | | Duct Cleaning | |
| Re-roofing | | Seismic Upgrades | |
| Insulation of New Ducting (As Required) | | Insulation of New Piping (As Required) | |
| Coring | | X-Ray Prior to Coring | |
| **Project Completion** | | | |
| Start Up and Commissioning | **x** | Factory Start Up | |
| Operation & Maintenance Manuals in electronic format | | As Built Drawings in electronic format | |
| **Additional Components** | | | |
| New Programmable Digital Thermostat | | EMCOR Retains All Salvage Rights | |
| Smoke Detectors in Supply Duct | | Smoke Detectors Return Ducts | |
| **Warranties** | | | |
| 90-Day Labor and Materials from Date of Beneficial Use | | | |
| One (1) year Labor and Materials from Date of Beneficial Use | | | |

## General Project Clarifications

**Concealed Conditions**

If concealed or unknown conditions of an unusual nature which affect the performance of the work are encountered below the roof line or above the ceiling or in an existing part of the building other than the work, which conditions are not ordinarily found to exist or which differ materially from those generally recognized as inherent in work of the character provided for in this Agreement, notice by the observing party shall be given promptly to the other party, if possible before conditions are disturbed and in no event later than fourteen days after first observance of the conditions. The Contract Sum shall be equitably adjusted for such concealed or unknown conditions by Change Order upon claim made within fourteen days after claimant becomes aware of the conditions.

**Regulatory Changes**

Mesa Energy Systems Inc. shall be compensated for changes in the Work necessitated by the enactment or revision of codes, laws or regulations subsequent to the execution of this Agreement.

**Hazardous Materials**

Customer hereby agrees to indemnify, defend and hold harmless Mesa Energy Systems, Inc. and its agents, employees, consultants and subcontractors from and against any claim, damage, allegation, suit, cause of action, cost, loss, expense or injury in connection with Hazardous Materials not introduced to the Project by the Indemnified Parties, including, without limitation, all costs of remediation, experts, consultants or other costs in connection with Hazardous Materials associated with the Project.

**Unforeseen Conditions**

Customer understands and agrees that Mesa Energy Systems, Inc. shall not be liable for added costs or time delays caused by unforeseen conditions at the Project, including, without limitation, unanticipated rerouting of existing piping, fire sprinklers or gas piping. In the event that the fire sprinklers, water, electrical conduit or gas piping are required to be relocated, Mesa shall not be responsible for such work. Mesa Energy Systems, Inc. or a subcontractor under the control and supervision of Customer shall perform such work.

**NFPA 70E**

Mesa technicians are trained to understand the specific hazards associated with electrical energy according to NFPA 70E, Standard for Electrical Safety in the Workplace. They are trained in safety-related work practices and procedural requirements as necessary to provide protection from the electrical hazards associated with their respective job or task assignments. Documented safe work practices include lockout/tagout and energy isolation. Category 2 personal protective equipment is issued for electrical hazards while working on voltages between 50 and 480 volts. Mesa's policy is to remove the energized electrical hazard by working on de-energized circuits and by using the written lockout/tagout policies and procedures when feasible.

**Licenses**

Mesa Energy Systems, Inc. holds the following licenses:

| STATE | LICENSE NUMBER | CLASSIFICATIONS |
|---|---|---|
| **Arizona** | ROC 350025 | C-4 |
| **Arizona** | ROC 322130 | C-77 |
| **Arizona** | ROC 244611 | C-39 |
| **Arizona** | ROC 292050 | CR-16 |
| **Arizona** | ROC 279512 | C-77 |
| **Arizona** | ROC 294369 | KB-1 |
| **California** | 611215 | B, C-4, C-7, C10, C20, C36, C38, C46 |
| **Nevada** | 0079466 | B-2 |
| **Nevada** | 0073520 | C-21 |
| **Nevada** | 0083284 | C-2A, C-2D |
| **Nevada** | 0085759 | C-1 |
| **Washington** | MESAEES777CH | HVAC/RFRG, MAINTENANCE |
| **Washington** | MESAEES770QF | GENERAL |

**Supply Chain**

The parties understand and agree that (i) there are current issues with the manufacture and supply of various materials and equipment (all, collectively, "Goods"), which issues generally are referred to as "supply chain disruption" ("Disruption"), (ii) the Disruption arises from a variety of global, national, and local factors, all of which are beyond the control of Mesa Energy Systems, and (iii) the Disruption has impacted suppliers' ability to provide Goods by dates certain, in the quantities ordered, and/or for the specified price.

This proposal is conditioned on Mesa Energy Systems, Inc. confirming the price, delivery time, and availability of goods with Mesa Energy System's subcontractors, vendors, and/or suppliers at the time when Mesa Energy Systems, Inc. and customer are ready to enter a final contract for the proposed work. Mesa Energy Systems, Inc. reserves the right to (i) adjust the proposal price and schedule in the final contract if needed due to such confirmation, and (ii) condition the final contract on, and include in it, any reservations and/or limitations that Mesa Energy Systems Inc. must accept from its subcontractors, vendors, and/or suppliers to obtain any goods.

To the extent this quotation/proposal includes materials, products, and/or equipment that are manufactured, produced, assembled in, or otherwise originate from, a country other than the United States, the price set forth herein for such items is guaranteed for a period of 30 days from the date of this quotation/proposal. After such time, Mesa Energy Systems, Inc. reserves the right to increase the price set forth herein for such items when the parties enter a contract for the work or when Mesa Energy Systems,

Inc. actually orders such items, whichever the later, to reflect the then-current price of such items, as such pricing may be affected by market conditions including, but not limited to, tariffs, quotas, and/or duties. The parties agree that the pricing for such items in this quotation/proposal is guaranteed only for such time, and Customer assumes the risk of any such price increases for such items after such time. If Customer fails to sign this quotation/proposal within 30 days from the date of this quotation/proposal, this quotation/proposal shall be deemed void, withdrawn, and canceled.

Any contract concerning this proposal shall include the following:

The parties understand and agree that (i) there are current issues with the manufacture and supply of various materials and equipment (all, collectively, "Goods"), which issues generally are referred to as "supply chain disruption" ("Disruption"), (ii) the Disruption arises from a variety of global, national, and local factors, all of which are beyond the control of Mesa Energy Systems, and (iii) the Disruption has impacted supplier's ability to provide Goods by dates certain, in the quantities ordered, and/or for the specified price.

And, to the extent Mesa Energy Systems' supplier(s) are unable to meet their obligations to Mesa Energy Systems solely due to the Disruption, Mesa Energy Systems (i) shall not be deemed in breach of contract or otherwise assessed costs or damages arising from the Disruption and (ii) shall be entitled to (a) an equitable extension of time and (b) an increase in the contract price for Goods.

**Credit Card Payment**

A credit card surcharge of 3.00% will be charged at checkout automatically for all payments initiated via www.PayEMCOR.com. You may avoid this fee and pay via check or ACH instead. To make a payment by credit card, please go to www.payemcor.com. Enter the following 3-digit code: 778 into the "ID code" field, and Mesa Energy Systems will appear on the right-hand side of the screen. Enter your credit card and payment details as directed on the screen to complete the payment.

**Terms and Conditions**

1. Contractor will perform the services ("Services") set forth in the attached proposal ("Proposal").
2. Contractor will perform the Services during normal working hours, Monday through Friday, unless specified otherwise in writing by Contractor. If Customer requests that Contractor provide Services on an expedited basis and/or outside normal working hours, Customer shall pay all additional charges for freight, labor, or materials according to Contractor's established rates and fees.
3. If Contractor determines that other work beyond the Services is required, such work shall not constitute a part of the Services, and Contractor will provide Customer with a quotation for such work.
4. Customer agrees to (i) provide safe and reasonable access, and any other assistance as is reasonably necessary, so that Contractor can perform the Services and (ii) remove and replace/refinish any part of the work site that must be disturbed so Contractor can perform the Services.
5. Contractor shall not perform any service that concerns hazardous materials, and shall have no responsibility for remediation, accumulation, storage, transportation, or disposal of any hazardous materials generated by Customer or present at the work site.
6. Contractor shall not be required to perform any Services where hazardous materials are present or where Contractor suspects the presence of hazardous materials, and Contractor immediately may stop providing Services in either instance and notify Customer of the circumstance giving rise to the stoppage.
7. Customer agrees to pay Contractor the lump sum or time and materials rates set forth in the Proposal, and all excise, sales, use, occupation or other similar taxes connected with Contractor's performance of the Services.
8. Customer's payment is due net 30 days from date of invoice, and late payment to Contractor shall be subject to interest at the rate of one and one-half percent (1½ %) per month, not to exceed the maximum amount allowed by applicable law. Contractor may cease providing Services, including warranty services, if Customer fails to make any payment that is due and owing.
9. Materials provided will be free from defects for one (1) year from the date of the Services or to the extent of the manufacturer's warranty, whichever the lesser. Workmanship provided will be good and of a workman-like standard for sixty (60) days from the date of the Services. During the applicable warranty period, Contractor promptly shall repair or replace, at its sole option and at its own expense, any defective materials or workmanship during normal working hours (for defective materials, Contractor only will provide (i) warranty coverage to the extent that Contractor is able to enforce liability against the manufacturer and (ii) necessary labor at its own expense for sixty (60) days from the date of the Service and during normal working hours). Customer's sole and exclusive warranty is the repair or replacement set forth herein. If Customer requests that Contractor provide warranty services on an expedited basis and/or outside normal working hours, Customer shall pay all additional charges for freight, labor, or materials according to Contractor's established rates and fees.
10. Contractor's warranty applies only to materials and workmanship furnished by Contractor. Contractor's warranty shall be null and void if (i) Customer fails properly to operate and maintain equipment and/or the system for which Services were provided, (ii) acts of vandalism or other alterations or modifications occur that affect the equipment and/or the system for which Services were provided, or (iii) Customer subsequently has another contractor provide goods or services that affect to the Services.
11. Contractor shall not be liable for any delay, or loss or damage arising therefrom, and shall be entitled to additional time for the Services, if the delay is caused by an occurrence beyond the reasonable control of Contractor.
12. Contractor is not responsible for equipment and/or system design deficiencies, obsolete equipment or systems, equipment or systems beyond serviceable life, or electrical failures, and Customer shall remain obligated to pay for Services if the Proposal properly was performed but the Services do not remedy the condition giving rise to the Proposal because of the foregoing.
13. Contractor shall not be liable for operation of any equipment or system, nor for injury to person or damage to property, except to the extent such injury or damage is caused by the negligent acts or omissions of Contractor, and only to the proportionate extent of Contractor's negligence.
14. Under no circumstances, whether arising out of contract, tort (including negligence), strict liability, warranty or otherwise, shall either party be liable to the other for special, indirect, incidental, consequential, exemplary or punitive damages of any nature.
15. In no event shall Contractor's aggregate liability to Customer exceed an amount that is the lesser of (i) the amount of the Proposal or (ii) the cost to Contractor to repair or replace the item giving rise to the claim.
16. This Proposal shall be governed by the laws of the State where the Services are performed, without giving effect to its conflict of laws provisions. Any action concerning the subject matter of this Proposal shall be commenced in the State court of such State, which shall have exclusive jurisdiction over such action. Any such action shall be submitted TO THE COURT ONLY for resolution, WITHOUT TRIAL TO A JURY. THE PARTIES HEREBY WAIVE ANY RIGHT TO A JURY TRIAL REGARDING ANY SUCH ACTION.
17. Contractor shall be entitled to all fees and costs, including reasonable attorney's fees, incurred by it in any action to collect amounts due to it from Customer.
18. By signing the Proposal, Customer authorizes Contractor to perform the Services and agrees to these Terms and Conditions and those set forth in the Proposal. Customer further agrees that the Proposal and these Terms and Conditions constitute the parties' entire agreement, and any other documents generated or provided by Customer are intended only to create payment authority for Customer's internal purposes. No such Customer documents shall form a part of this agreement, or constitute a counteroffer, amendment, modification, or revision, and hereby are rejected by Contractor.
19. This proposal, including but not limited to pricing and schedule, is made contingent upon the work addressed herein not being adversely affected, either directly or indirectly, by the COVID-19 pandemic and/or the Corona virus. This proposal is further conditioned upon the parties agreeing, prior to beginning of any work and in writing as part of any contract/subcontract, that any (i) schedule issues (including, but not limited to, delay, acceleration, compression, interference, hindrance), (ii) overtime hours or added resources to perform work, (iii) shortages (whether as to labor, subcontracted services, materials, or supplies), (iv) change orders, extra work, or extra costs, or (v) inefficiency and impacts relating to the foregoing, that arise as a result of the COVID-19 pandemic or Corona virus will entitle contractor to a change order equitably addressing impacts to its time for performance and costs.

## Project Cost

The total cost including applicable taxes is: **$34,691.00***

*Pricing includes necessary requested performance bond.

This proposal, scope of work, and pricing are valid for 30 days from the date of this proposal.

## Payment Terms

30% Mobilization due net 30 days.
Remaining balance paid via progress billings due net 30 days.

Payments received via credit card will be charged a 3.00% surcharge.

Remittance and legal notifications should be sent to our corporate office at:

Mesa Energy Systems, Inc.
2 Cromwell
Irvine, CA 2618

## Agreement Execution

This agreement defines the understanding of services between Mesa Energy Systems, Inc. and Valley Sanitary District. This agreement shall begin on Customer's Acceptance Date, or upon receipt of a Letter of Intent. Wet signature or time-stamped, verifiable digital signature constitutes acceptance of this proposal.

| **Customer Acceptance:** | | **Mesa Energy Systems, Inc.:** | |
|---|---|---|---|
| _____ | | _____ | |
| *Signature* | | *Signature* | |
| _____ | | _____ | |
| *Printed Name* | | *Printed Name* | |
| _____ | | _____ | |
| *Title* | *Date* | *Title* | *Date* |

## Maintenance Add

**Recommended Option: 1st Year Preventive Maintenance Agreement***

Annual Cost for Quarterly Maintenance Services per the Equipment listed Herein
…… **$1,800.00**

_____ Initial for Acceptance

*If approved, a reference proposal will be provided detailing scopes of work, frequencies, and covered equipment. Note: Manufacturer's warranties are dependent upon completing routine preventive maintenance services throughout the year. Failure to complete and record basic OEM maintenance requirements may result in voided warranties and rejected claims.

45500 Van Buren Street
Indio, CA 92201
760.238.5400
www.valley-sanitary.org

May 20, 2025

RE: HVAC Installation for Laboratory HVAC

In accordance with VSD policy, the maintenance department has reached out to three vendors to install a new HVAC system for the Laboratory. The HVAC system is in need to replacement to maintain ELAP certification of the laboratory.

The first vendor that was contacted was **Rivco Mechanical Services Inc.**, a commercial HVAC and Refrigeration expert located in Indio CA. They were not able to provide a quote to install a unit that is provided by the customer.

The second vendor that was contacted was **VM Air Mechanical LLC**, located in the Coachella Valley. They were not able to source a replacement HVAC unit and recommended that we contact DMG who would have the item in stock.

The final vendor that was contacted was **DMG Parts HVAC located in Orange CA**. They were able to provide the HVAC unit needed as well as installation. They are DIR registered under 1000701384-DMG SC, Inc.

Best regards,

Juan Rodriguez

**Board of Directors**
**Debra A. Canero**
President
**Mike L. Duran**
Vice President
**Edgar Santana**
Secretary/Treasurer
**Gerardo R. Jimenez**
Director
**Executive Management**
**Jason Dafforn, PE**
General Manager

**ITEM 8.5**
**REVIEW**

# Valley Sanitary District

| | |
|---|---|
| **DATE:** | **January 13, 2026** |
| **TO:** | **Board of Directors** |
| **FROM:** | **Jeanette Juarez, Chief Administrative Officer** |
| **SUBJECT:** | **RECEIVE AND FILE THE ANNUAL CONNECTION CAPACITY FEE REPORT** |

---

**Suggested Action**
Review

**Strategic Plan Compliance**
GOAL 2: FINANCE. Sustainable, Long-Term Funding is in Place

**Fiscal Impact**
There is no fiscal impact from this report.

**Environmental Review**
This item does not qualify as a project as defined by the California Environmental Quality Act (CEQA).

**Background**
Government Code Section 66013 requires a financial accounting of the transactions dealing with sewer connection capacity fees shall be made available to the public. The basic accounting and reporting responsibilities under the Government Code require the following:

1. A description of the fees deposited in the fund;
2. The beginning and ending balance of the fund and any interest earned from investment of moneys in the fund;
3. The amount of fees collected in the fiscal year;
4. The public improvements on which fees were expended;
5. The percentage of the total cost of the public improvements that were funded by these fees;
6. The completed public improvements on which fees were expended;

7. Each public improvement that is anticipated to be undertaken in the current fiscal year.

The annual report showing actual values for the 2024/25 fiscal year and estimated values for the 2025/26 fiscal year is enclosed for your information. Pursuant to Government Code Section 66013, this report is for review purposes only.

**Recommendation**
Receive and file the annual Connection Capacity Fee Report in compliance with Government Code Section 66013.

**Attachments**
8.5 Attachment A Connection Capacity Impact Fees.pdf
8.5 Attachment B Letter to DVBA.pdf

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **CPA adjusted beginning balance July 1, 2024** | | | | | | | **$** | **10,819,988** |
| **Fund 13 - Income** | | | | | | | | |
| Connection capacity fees collected July 1, 2024 to June 30, 2025 | | | | | | 3,951,908 | | |
| Interest earned on connection capacity fees | | | | | | 495,733 | | |
| Income for 2024/25 | | | | | | | | **4,447,641** |
| **Fund 13 - Expenditures** | | | | | | | | |
| Notes | Projects | Engineer's Estimated Construction Cost | % Funded by new Construction | $ Amount Funded by new Construction | % of Project Completed in 2024/25 | 2024/25 Expenditures | | |
| [1] | Recycled Water Project Phase 1 | 82,000,000 | 13% | 10,300,000 | 95% | 5,708,569 | | |
| [2] | Biosolids Conversion Project | 15,000,000 | 30% | 4,500,000 | 3% | 407,843 | | |
| Less projected expenditures for 2024/25 | | | | | | | | **(6,116,412)** |
| **Ending balance June 30, 2025** | | | | | | | **$** | **9,151,216** |

[1] A Cost allocation of 13% is based on Recycled Water Project Phase 1 will replace an aging and capacity-restricting Grit Chamber, and provide redundancy by adding a second digester, expanding the bar screens, adding a biofilter, a sludge holding tank, and a sludge thickener.

[2] A cost allocation of 30%. This new technology creates sustainable biosolids management solutions. Transforms biosolids and other organics into a Class A quality biosolids (US EPA) fertilizer with the California Department of Food and Agriculture (CDFA). This new efficient eco friendly proces will increase the capacity of the drying beds.

**Fund 13 - Projected Income & Expenditures for July 1, 2025-June 30, 2026**

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Beginning balance July 1, 2025** | | | | | | | **$** | **9,151,216** |
| **Fund 13 - Projected income** | | | | | | | | |
| Connection capacity fees July 1, 2025 to June 30, 2026 | | | | | | 1,120,563 | | |
| Interest earned on connection capacity fees | | | | | | 564,492 | | |
| Projected income for 2025/2026 | | | | | | | | **1,685,055** |
| **Fund 13 - Projected expenditures for 2025/26** | | | | | | | | |
| Notes | Projects | Engineer's Estimated Construction Cost | % Funded by new Construction | $ Amount Funded by new Construction | Anticipated % of Project Completed in 2025/2026 | Anticipated 2025/26 Expenditures | | |
| [1] | Recycled Water Project Phase 1 | 82,000,000 | 13% | 10,300,000 | 100% | 557,073 | | |
| [2] | Biosolids Conversion Project | 15,000,000 | 30% | 4,500,000 | 6% | 500,000 | | |
| Less projected expenditures for 2025/26 | | | | | | | | **(1,057,073)** |
| **Projected ending balance June 30, 2026** | | | | | | | **$** | **9,779,198** |

[1] A Cost allocation of 13% is based on Recycled Water Project Phase 1 will replace an aging and capacity-restricting Grit Chamber, and provide redundancy by adding a second digester, expanding the bar screens, adding a biofilter, a sludge holding tank, and a sludge thickener.

[2] A cost allocation of 30%. This new technology creates sustainable biosolids management solutions. Transforms biosolids and other organics into a Class A quality biosolids (US EPA) fertilizer with the California Department of Food and Agriculture (CDFA). This new efficient eco friendly proces will increase the capacity of the drying beds.

45500 Van Buren Street
Indio, CA 92201
760.238.5400
www.valley-sanitary.org

January 6, 2026

Attn: Gretchen Gutierrez, Chief Executive Officer
Desert Valley Builders Association
34360 Gateway Drive
Palm desert, CA 92211

RE: Annual Connection Capacity Fee Report

Dear Ms. Gutierrez,

In accordance with Government code 66013 the enclosed report will be on the Board Agenda for the Board Meeting to be held on January 13, 2026. If possible, we would appreciate your review and comments before the meeting.

Please let us know if you require any additional information.
Encl: Annual Connection Capacity Fee Report

Very Truly Yours,

Jeanette Juarez
**Chief Administrative Officer**

760-238-5400 | Ext 115
jjuarez@valley-sanitary.org

Valley Sanitary District
45500 Van Buren Street, Indio, CA 92201
www.valley-sanitary.org

**Board of Directors**
**Debra A. Canero**
President
**Edgar Santana**
Vice President
**Gerardo R. Jimenez**
Secretary/Treasurer
**Mike L. Duran**
Director
**Ruben Vasquez**
Director
**Executive Management**
**Jason Dafforn, PE**
General Manager

**CPA adjusted beginning balance July 1, 2024** **$ 10,819,988**

**Fund 13 - Income**

| | | |
|---|---|---|
| Connection capacity fees collected July 1, 2024 to June 30, 2025 | 3,951,908 | |
| Interest earned on connection capacity fees | 495,733 | |
| Income for 2024/25 | | **4,447,641** |

**Fund 13 - Expenditures**

| Notes | Projects | Engineer's Estimated Construction Cost | % Funded by new Construction | $ Amount Funded by new Construction | % of Project Completed in 2024/25 | 2024/25 Expenditures | |
|---|---|---|---|---|---|---|---|
| [1] | Recycled Water Project Phase 1 | 82,000,000 | 13% | 10,300,000 | 95% | 5,708,569 | |
| [2] | Biosolids Conversion Project | 15,000,000 | 30% | 4,500,000 | 3% | 407,843 | |
| Less projected expenditures for 2024/25 | | | | | | | **(6,116,412)** |
| **Ending balance June 30, 2025** | | | | | | | **$ 9,151,216** |

[1] A Cost allocation of 13% is based on Recycled Water Project Phase 1 will replace an aging and capacity-restricting Grit Chamber, and provide redundancy by adding a second digester, expanding the bar screens, adding a biofilter, a sludge holding tank, and a sludge thickener.

[2] A cost allocation of 30%. This new technology creates sustainable biosolids management solutions. Transforms biosolids and other organics into a Class A quality biosolids (US EPA) fertilizer with the California Department of Food and Agriculture (CDFA). This new efficient eco friendly proces will increase the capacity of the drying beds.

**Fund 13 - Projected Income & Expenditures for July 1, 2025-June 30, 2026**

**Beginning balance July 1, 2025** **$ 9,151,216**

**Fund 13 - Projected income**

| | | |
|---|---|---|
| Connection capacity fees July 1, 2025 to June 30, 2026 | 1,120,563 | |
| Interest earned on connection capacity fees | 564,492 | |
| Projected income for 2025/2026 | | **1,685,055** |

**Fund 13 - Projected expenditures for 2025/26**

| Notes | Projects | Engineer's Estimated Construction Cost | % Funded by new Construction | $ Amount Funded by new Construction | Anticipated % of Project Completed in 2025/2026 | Anticipated 2025/26 Expenditures | |
|---|---|---|---|---|---|---|---|
| [1] | Recycled Water Project Phase 1 | 82,000,000 | 13% | 10,300,000 | 100% | 557,073 | |
| [2] | Biosolids Conversion Project | 15,000,000 | 30% | 4,500,000 | 6% | 500,000 | |
| Less projected expenditures for 2025/26 | | | | | | | **(1,057,073)** |
| **Projected ending balance June 30, 2026** | | | | | | | **$ 9,779,198** |

[1] A Cost allocation of 13% is based on Recycled Water Project Phase 1 will replace an aging and capacity-restricting Grit Chamber, and provide redundancy by adding a second digester, expanding the bar screens, adding a biofilter, a sludge holding tank, and a sludge thickener.

[2] A cost allocation of 30%. This new technology creates sustainable biosolids management solutions. Transforms biosolids and other organics into a Class A quality biosolids (US EPA) fertilizer with the California Department of Food and Agriculture (CDFA). This new efficient eco friendly proces will increase the capacity of the drying beds.

**ITEM 8.6**
**REVIEW**

# Valley Sanitary District

**DATE:** **January 13, 2026**

**TO:** **Board of Directors**

**FROM:** **Jeanette Juarez, Chief Administrative Officer**

**SUBJECT:** **REVIEW BUDGET TIMELINE FOR THE FISCAL YEAR 2026/27**

---

**Suggested Action**
Review

**Strategic Plan Compliance**
GOAL 2: FINANCE. Sustainable, Long-Term Funding is in Place

**Fiscal Impact**
There is no fiscal impact from this report.

**Environmental Review**
This item does not qualify as a project defined by the California Environmental Quality Act (CEQA).

**Background**
The action for approval and adoption of the annual budget is completed in June of each calendar year. In preparation for the fiscal year 2026/27 budget, staff have prepared a budget timeline, Attachment A, for the Board of Directors to review. The timeline includes deliverable due dates and meeting dates. The timeline will serve as a guide during the upcoming weeks to continue budget discussions and allow for any modifications if needed.

**Recommendation**

Recommend that the Board of Directors receive this report as information.

**Attachments**
8.6 Attachment A Budget Timeline FY2026-27.pdf

# Fiscal Year 2026/27 Budget

Company Name: Valley Sanitary District
Project Lead: Jeanette Juarez

| Task | Day | Date |
|---|---|---|
| **Phase 1 January** | | |
| Task 1.1 Budget Worksheets Distributed To All Departments | Friday | 2-Jan-26 |
| Task 1.2 Budget Kickoff Meetings With All Departments | Monday | 5-Jan-26 |
| Task 1.3 Budget Worksheets Due To Chief Administrative Officer (CAO) | Tuesday | 20-Jan-26 |
| Task 1.4 Review Of Budget Worksheets | Wednesday | 21-Jan-26 |
| **Phase 2 February** | | |
| Task 2.1 Department Overview Meetings With CAO | Monday | 2-Feb-26 |
| Task 2.2 Operations Committee Reviews 10 Year Capital Improvement Plan | Tuesday | 3-Feb-26 |
| Task 2.3 Departmental Summaries And Goals Due To CAO | Tuesday | 3-Feb-26 |
| Task 2.4 Organizational Charts Due To CAO | Tuesday | 3-Feb-26 |
| Task 2.5 Rate Study Presentation Board of Directors | Tuesday | 10-Feb-26 |
| Task 2.6 Departmental Performance Metrics Due To CAO | Tuesday | 10-Feb-26 |
| Task 2.7 Budget Worksheets Due To CAO | Tuesday | 17-Feb-26 |
| Task 2.8 Capital Improvement Project Worksheets Due | Tuesday | 17-Feb-26 |
| Task 2.9 Strategic Planning Overview with The Board of Directors | Tuesday | 24-Feb-26 |
| **Phase 3 March** | | |
| Task 3.1 Review Capital Project Requests With CAO | Monday | 2-Mar-26 |
| Task 3.2 Budget And Finance Committee Review And Recommendations | Tuesday | 3-Mar-26 |
| Task 3.3 Budget Meetings With The General Manager And Department Heads | Thursday | 12-Mar-26 |
| Task 3.4 Mail Prop 218 Notices | Thursday | 12-Mar-26 |
| Task 3.5 Develop Budget Presentation | Tuesday | 17-Mar-26 |
| Task 3.6 Post Notice Proposition 218 Public Hearing Scheduled May 12, 2026 | Thursday | 26-Mar-26 |
| **Phase 4 April** | | |
| Task 4.1 Draft Budget Book | Thursday | 9-Apr-26 |
| Task 4.2 Board Study Session For The Fiscal Year 2026/27 Fees, Charges, 10 Year CIP, and Budget | Thursday | 16-Apr-26 |
| Task 4.3 Department Overview Meetings With CAO To Discuss Board Comments And Edit Requests | Monday | 20-Apr-26 |
| Task 4.4 Final Worksheets Submitted To CAO | Thursday | 23-Apr-26 |
| **Phase 5 May** | | |
| Task 5.1 Budget Meetings With The General Manager And Department Heads | Thursday | 30-Apr-26 |
| Task 5.2 Public Hearing Prop 218 | Tuesday | 12-May-26 |
| Task 5.3 Draft Budget And Budget Presentation Posted To Board Agenda | Thursday | 21-May-26 |
| Task 5.4 Board Adopts 10 Year Capital Improvement Plan | Tuesday | 26-May-26 |
| Task 5.5 Board Reviews Draft Budget And Makes Final Changes | Tuesday | 26-May-26 |
| Task 5.6 Department Overview Meetings With CAO To Discuss Final Changes | Wednesday | 27-May-26 |
| Task 5.7 Final Edits Due To CAO | Thursday | 28-May-26 |
| **Phase 6 June** | | |
| Task 6.1 Final Budget Posted To Board Agenda | Thursday | 4-Jun-26 |
| Task 6.2 Board Adopts Fiscal Year 2026/27 Fees and Charges for District Services | Tuesday | 9-Jun-26 |
| Task 6.3 Board Adopts the Fiscal Year 2026/27 Budget | Tuesday | 9-Jun-26 |
| Task 6.4 Fiscal Year 2026/27 Final Budget Posted To District Website | Wednesday | 24-Jun-26 |

**ITEM 8.7**
**ACTION**

# Valley Sanitary District

**DATE:** **January 13, 2026**

**TO:** **Board of Directors**

**FROM:** **Jason Dafforn, General Manager**

**SUBJECT:** **APPROVE REVISION OF SECTION 2.2.5, ROLE OF BOARD DIRECTORS OF THE POLICIES PROCEDURES MANUAL**

---

**Suggested Action**
Approve

**Strategic Plan Compliance**
GOAL 5: GOVERNANCE. An Ever-Improving Board Sets Clear and Thoughtful Direction for the District

**Fiscal Impact**
There is no fiscal impact associated with this item.

**Environmental Review**
This item does not constitute a project under the California Environmental Quality Act (CEQA) and is therefore exempt from further environmental review.

**Background**
The Valley Sanitary District Policy Manual establishes governance roles, responsibilities, and limitations to ensure clear authority, accountability, and effective District operations. Policy and Procedure 2.2.5 outlines the role of the Board of Directors, including the collective authority of the Board, limitations on individual Director actions, and expectations regarding decorum, meeting participation, and agenda requests.

As part of an ongoing effort to maintain clarity, consistency, and alignment with best governance practices, staff reviewed Policy and Procedure 2.2.5 and identified areas where minor clarifications and refinements were warranted. These updates are intended to reinforce the distinction between Board authority acting as a body and the role of individual Directors, while maintaining the original

intent of the policy.

The proposed redlined revisions to Policy and Procedure 2.2.5 are non-substantive in nature and focus on improving clarity, consistency, and readability. The revisions reaffirm that:

- The Board of Directors acts as a unit of authority for the District.
- Individual Directors may not commit the District to policies, acts, or expenditures without Board authorization.
- Individual Directors may not direct staff unless duly authorized by the Board.
- Directors are expected to prepare for meetings, attend assigned Board and Committee meetings, and observe established rules of decorum.
- Directors may request agenda items in accordance with established procedures and timelines.

No changes are proposed that expand or reduce Board authority; rather, the revisions clarify existing governance expectations and align the policy with current District practices.

The redlined version of the policy is provided as Attachment A for the Board's review and consideration.

**Recommendation**

Staff recommends approval of the redlined revision to Policy and Procedure 2.2.5 as presented. Adoption of the revised policy will support consistent governance practices and provide clear guidance regarding the roles and responsibilities of the Board of Directors.

**Attachments**

8.7 Attachment A 2.2.5 Revision - Policies Procedures Master Copy 12182018 42.pdf

The Vice President is authorized to sign checks on behalf of the District.

Secretary

Responsibilities

Certifies and signs official documents.

Work with the Clerk of the Board to facilitate official filing of documents.

The Secretary is authorized to sign checks on behalf of the District.

## 2.2.5. Role of Board Directors

The Board of Directors is the unit of authority for the District. Apart from their normal function as a part of this unit, individual Directors may not commit the District to any policy, act or expenditure unless duly authorized by the Board of Directors. Nor may an individual Director direct staff to perform specific duties unless duly authorized by the Board of Directors. Directors do not represent any factional segment of the constituency, but are, rather, a part of the body, which represents and acts for the constituency as a whole.

~~Each Director has the right to place an item on a subsequent Board of Directors Meeting, provided an additional Board Member seconds it.~~ Any Director may request an item be added to a subsequent Board of Directors meeting. The deadline for submittal of an agenda item by a Director shall be during the preceding meeting, during the Directors' Items section. Directors will make every effort to attend assigned Board of Directors and Committee meetings:

To prepare adequately for each such meeting.

To observe the rules of decorum as set forth herein.

**ITEM 9.1**
**REVIEW**

## Valley Sanitary District

| | |
|---|---|
| **DATE:** | **January 13, 2026** |
| **TO:** | **Board of Directors** |
| **FROM:** | **Jason Dafforn, General Manager** |
| **SUBJECT:** | **RECEIVE MONTHLY GENERAL MANAGERS REPORT FOR DECEMBER 2025** |

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**Suggested Action**
Review

**Strategic Plan Compliance**
GOAL 5: GOVERNANCE. An Ever-Improving Board Sets Clear and Thoughtful Direction for the District

**Fiscal Impact**
There is no fiscal impact from this report.

**Environmental Review**
This is not a project as defined by the California Environmental Quality Act (CEQA).

**Background**

The following data represents the activities and metrics for the month of December 2025.

*Administrative Services*

- Held one (1) Regular Board Meeting.
- Submitted the 2025 contributions for the Board Member HRA accounts.
- Updated and posted Form 806 for Agency Report of Public Official Appointments.
- Updated AD-2004 information.
- Hosted Employee Holiday Luncheon.
- Updated the District Website with 2026 information.
- Completed 1099 reporting.

- Hired a Maintenance Technician III.
- Attended Riverside State of the County.
- The District will be closed on Monday, January 19, 2026, in observance of Martin Luther King Jr. Day.

*Environmental Compliance Services*

- 12/03 - Staff member passed the CWEA Laboratory Grade 4 examination.
- 12/17 – ECS Staff assisted Operations with the VSD WWTP Inspection performed by the State Water Boards for the new NPDES permit issuance.
- 12/24 – 01/02 – Staff member on vacation.

*Operations & Maintenance*

- Shutdowns for Design Build Project.
- Continue pumping from Pond #3 to North Cell. Had to reposition the pump to West Side of Pond #3
- Still commissioning R.S.T. to waste to Digester. Increasing waste amount each week.
- After hours Electrical Grid bypass and shut down to commission new switchgear and test.
- Influent flow meters bypass to perform PMs.
- Retrofit Polydyne pump controllers for Polymer injection.
- Added concrete pads and fabricate overhead hoist mount to pull submersible pumps at new grit station.
- Disassemble digester feed lines to clean and unclog.
- Assist in draining of ponds and equipment set up.
- Performed electrical load calcs for fuel station and generator project.
- Rebuild of influent actuators on valves at headworks.
- Replaced tank heaters on SO2 tanks.
- PMs throughout plant.

*Development Services*

- Construction had begun on a commercial building on the corner of Market Steet and Fleming Way.
- Construction had begun on the Chick Fil A restaurant on the corner of Jackson Street and Avenue 42.
- DR Horton has started the fourth Tract of the five Tracts in the Dolfina Housing subdivision on the Corner of Avenue 49 and Jackson Street
- Construction of a new 180-unit apartment complex has been on the Northwest corner of Avenue 44 and Golf Center Parkway
- A Tenant Improvement has started at the former Damari Fruit Packing facility on Market Street East of Monroe Street to convert it into a snack food packing facility.
- Construction has begun on the public sewer extension for the Dutch Brothers Coffee and Chick Fil A on the corner of Avenue 42 and Jackson Street.
- Construction has begun on the ABC Club Recovery Center Expansion near the intersection of Indio Boulevard and Palm Avenue.
- Construction has begun on the Skyline Apartment complex. This is a 61-unit apartment complex on the northwest corner of Bliss Avenue and Oasis Street in the downtown Indio area.
- Construction has begun on the City of Indio Sports Complex on Market St between Jackson

Street and Avenue 44. This project will include the rehabilitation of an existing 8" sewer main.

*Collection Services*

- No-Spill report for the month of December will be submitted to the California Integrated Water Quality System, as required in the Waste Discharge Requirements Monitoring and Reporting Program. Due by the end of the month.
- Monthly preventative maintenance service of lift stations is scheduled for the month.
- CCTV inspections are currently being conducted in the area of Avenue 44 and Oasis.
- Jetting crew is currently working on the Quarterly Maintenance Work Orders.

*Capital Improvement Program*

- The Reclaimed Water Project - Phase 1 was awarded to Schneider Electric / Stantec in June 2020. This project will replace an aging and capacity restricting grit chamber and provide redundancy by adding a second digester and expanding the bar screens. This project will also include replacement of the Main Switch Control Panel and the addition of a sludge thickener unit. *Update: All construction work has been completed, and the Notice of Completion has been recorded with the County of Riverside. Final redline and administrative tasks remain.*
- The Westward Ho Drive Sewer Siphon Replacement Project is a FEMA funded project to replace the damaged sewer siphon from the February 2019 storm. Permitted plans have been signed by CVWD and have been approved by the City of Indio and La Quinta. CEQA documentation for this project has been completed. This project is currently being slowed by Cal-OES/FEMA. VSD needs FEMA approval before proceeding with bidding and construction which was expected by February 2023. VSD has received approval from FEMA through Cal-OES, that are project has received funding. Cal-OES has issued the Notice of Obligation allowing VSD to proceed with the bidding process. *Update: VSD staff are proceeding through the project close out process with FEMA / CalOES. The VAYGo cost review has been completed with CalOES.*
- In January of 2024, VSD solicited proposals from qualified firms for services to develop a feasibility study for a recycled water project. This project includes a one MGD tertiary treatment facility that would produce tertiary treated water from VSD's wastewater reclamation facility and provide it to the adjacent Fantasy Springs Casino property where it would be used to irrigate the Eagle Falls Golf Course. The proposal submittal deadline was March 12, 2024, with four proposals being submitted. The project was awarded to Hoch Consulting by the Board of Directors and work began in April 2024. Hoch is currently working on characterizing VSD's influent flow and developing alternative tertiary treatment methods for VSD review. *Update: The state has approved the feasibility study document. The BOR has returned comments for revision and Hoch has completed those revisions. Staff are currently processing final billing and final reimbursement requests.*
- In April of 2024, VSD began the solicitation of proposals from qualified firms for services to develop a new comprehensive water reclamation facility master plan to replace the existing master plan from 2015 and the update in 2018. The solicitation period closed on May 30$^{th}$, 2024. Two proposals were received, one from Hoch Consulting and the other from Stantec. VSD staff reviewed and scored both proposals and Stantec was rated the higher of the two. *Update: Stantec has submitted the final draft master plan. The master plan is being utilized by VSD's rate consultant as a basis for the newest rate study. Any comments from the rate consultants will be submitted back to Stantec for revision.*
- VSD has selected to partner with Lystek International to develop a program for converting VSD's

biosolids into liquid fertilizer using Lystek's patented methodology. This will allow VSD to avoid having to haul off its biosolids to Arizona and instead utilize the fertilizer for land application in California. VSD and Lystek have signed a memorandum of understanding in support of this partnership. *Update: Lystek continues to develop the site layout and structural design for the new waste handling building. Birdseye Planning group has completed the Initial Study and Negative Declaration document and has uploaded it to the State Clearing House for public review.*

- VSD has chosen Sillman Architects as the architectural firm for the preparation of the VSD Campus Master Plan. The intent of this RFP is to solicit proposals from qualified consultants to assist the District in developing This comprehensive Campus Master Plan will evaluate and recommend long-term facility improvements for VSD's main campus. The architect will develop three conceptual Campus Master Plan alternatives that address the relocation of the Certified Laboratory, construction of a new Office and Training Building, expansion of parking and solar facilities, and general modernization of the existing campus. Work will include site planning, conceptual design, renderings, cost estimating, and facilitation of a workshop with District staff and stakeholders to review the proposed alternatives. *Update: The architect is currently developing the three alternatives with renderings and cost estimates for the District to review.*

**Recommendation**

Receive and file the General Manager's Report for activities during the month of December 2025.

**Attachments**

Attachment A Admin Services Report.pdf
Attachment B NPDES Report for November 2025.pdf
Attachment C Collection Services Report 2025.pdf
Attachment D Development Services Report January 2026.pdf
Attachment E Capital Improvement Program Report December 2025.pdf
Attachment F Environmental Compliance Summary.pdf
Attachment G Wastewater Surveillance Newsletter_Dec 2025.pdf

# Administrative Services - Task Summary 2025

| Task | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Total To Date |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Active Litigation Filed | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Board Meeting | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 1 | 2 | 2 | 1 | 1 | 21 |
| Budget/Finance Committee Meeting | - | - | 1 | - | 1 | - | - | - | 1 | - | - | - | 3 |
| Operations Committee Meeting | - | 1 | - | 1 | - | 1 | - | - | - | 1 | - | - | 4 |
| Commuity Engagement Committee Meeting | 1 | - | 1 | - | - | 1 | 1 | - | 1 | - | - | - | 5 |
| Employee Anniversaries | 1 | 4 | 3 | 1 | 2 | 3 | 6 | 1 | 1 | 3 | 3 | 5 | 33 |
| Employee Promotions | - | 1 | - | - | - | - | - | 1 | 1 | 2 | - | 1 | 6 |
| Facebook Postings | 4 | 4 | 15 | 5 | 8 | 3 | 2 | 6 | 8 | 12 | 13 | 5 | 85 |
| Instagram Postings | 4 | 4 | 14 | 5 | 8 | 3 | 2 | 6 | 9 | 12 | 16 | 7 | 90 |
| Insurance Claims Initiated | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Lost Time Work Incidents | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Media Coverage Items | - | - | - | 2 | - | - | - | - | 1 | - | 2 | - | 5 |
| New Hires | 1 | - | 2 | - | 1 | - | - | - | 1 | - | 1 | 1 | 7 |
| Press Release | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Public Records Request | 1 | - | 1 | - | 3 | 1 | - | 1 | 1 | - | 1 | - | 9 |
| Resignations | - | - | - | - | - | 1 | - | 2 | - | - | - | - | 3 |
| Retirements | - | - | - | - | - | - | - | - | - | - | - | - | - |

| November 2025 | Plant Influent | | ASP Effluent | | | | | Pond Effluent | | | Total Plant Discharge (Outfall) Grab | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | CBOD (mg/L) | TSS (mg/L) | Monthly Average Flow (MGD) | CBOD (mg/L) | CBOD Monthly Average Reduction (%) | TSS (mg/L) | TSS Monthly Average Reduction (%) | Monthly Average Flow (MGD) | CBOD | TSS | EColi (MPN/100ml) | Oil and Grease (mg/L) | Copper (ug/L) | Di(2-ethylhexyl)phthalate (ug/L) | Cyanide (total) (ug/L) | Ammonia (total, as N) (mg/L) | Nitrate (as N) (mg/L) | Nitrite (as N) (mg/L) | Total Nitrogen (mg/L) |
| 1 | | | | | | | | | | | | | | | | | | | |
| 2 | | | | | | | | | | | | | | | | | | | |
| 3 | 249 | 234 | | 12.0 | | 6.40 | | | | | | < 1.40 | 2.40 | < 0.500 | 3.20 | 0.390 | 6.50 | < 0.00370 | 8.40 |
| 4 | | | | | | | | | | | | | | | | | | | |
| 5 | | | | | | | | | | | 63.1 | | | | | | | | |
| 6 | | | | | | | | | | | | | | | | | | | |
| 7 | | | | | | | | | | | | | | | | | | | |
| 8 | | | | | | | | | | | | | | | | | | | |
| 9 | | | | | | | | | | | | | | | | | | | |
| 10 | | | | | | | | | | | | | | | | | | | |
| 11 | | | | | | | | | | | | | | | | | | | |
| 12 | | | | | | | | | | | 9.60 | | | | | | | | |
| 13 | 310 | 210 | | 5.90 | | 4.00 | | | | | | | | | | | | | |
| 14 | | | | | | | | | | | | | | | | | | | |
| 15 | | | | | | | | | | | | | | | | | | | |
| 16 | | | | | | | | | | | | | | | | | | | |
| 17 | 220 | 220 | | 6.50 | | 3.00 | | | | | | | | | | | | | |
| 18 | | | | | | | | | | | 44.1 | | | | | | | | |
| 19 | | | | | | | | | | | | | | | | | | | |
| 20 | | | | | | | | | | | 22.0 | | | | | | | | |
| 21 | | | | | | | | | | | | | | | | | | | |
| 22 | | | | | | | | | | | | | | | | | | | |
| 23 | | | | | | | | | | | | | | | | | | | |
| 24 | 310 | 180 | | < 5.00 | | 3.00 | | | | | | | | | | | | | |
| 25 | | | | | | | | | | | 18.5 | | | | | | | | |
| 26 | | | | | | | | | | | | | | | | | | | |
| 27 | | | | | | | | | | | | | | | | | | | |
| 28 | | | | | | | | | | | | | | | | | | | |
| 29 | | | | | | | | | | | | | | | | | | | |
| 30 | | | 6.70 | | 97.7 | | 98.1 | 0.000 | | | | | | | | | | | |
| **Average** | 272 | 211 | 6.70 | 7.35 | 97.7 | 4.10 | 98.1 | 0.000 | | | 25.54* | 1.40 | 2.40 | 0.500 | 3.20 | 0.390 | 6.50 | 0.00370 | 8.40 |
| **Minimum** | 220 | 180 | 6.70 | < 5.00 | 97.7 | 3.00 | 98.1 | 0.000 | | | 9.60 | < 1.40 | 2.40 | < 0.500 | 3.20 | 0.390 | 6.50 | < 0.00370 | 8.40 |
| **Maximum** | 310 | 234 | 6.70 | 12.0 | 97.7 | 6.40 | 98.1 | 0.000 | | | 63.1 | < 1.40 | 2.40 | < 0.500 | 3.20 | 0.390 | 6.50 | < 0.00370 | 8.40 |
| **Exceedences** | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| *Permit LIMITS* | | | | 25 | | 30 | | | 40.0 | 49.0 | 126(mo) / 400 (max) | 25 | 9.0 | 5.9 | 4.3 | | | | |

# Collection Services Task Summary Report for 2025

| Task | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Total To Date |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Customer Service Calls | - | 7 | 2 | 4 | 3 | 1 | 1 | 2 | - | 1 | 2 | - | 23 |
| F.O.G. Inspection - Completed | | | | | | | | | | | | | - |
| F.O.G. Inspection - Fail | | | | | | | | | | | | | - |
| F.O.G. Inspection - Pass | | | | | | | | | | | | | - |
| Quarterly Maintenance W/O | 26 | - | - | 26 | - | - | 26 | - | | 26 | - | | 104 |
| Lift station inspection | 23 | 19 | 19 | 18 | 23 | 18 | 16 | 23 | 19 | 23 | 19 | 19 | 239 |
| Manhole inspection | 80 | 167 | 131 | 197 | 192 | 223 | 165 | 207 | 225 | 203 | 185 | 165 | 2,140 |
| Sewer line CCTV (feet) | 14,424 | 26,657 | 19,888 | 23,678 | 24,945 | 30,598 | 23,365 | 809 | 16,979 | 17,860 | 12,167 | 16,425 | 227,795 |
| Sewer line cleaning (feet) | 42,455 | 48,207 | 57,782 | 71,151 | 62,297 | 72,712 | 59,100 | 65,120 | 80,310 | 76,888 | 75,982 | 62,430 | 774,434 |
| SSO Response - Cat 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| SSO Response - Cat 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| SSO Response - Cat 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| SSO Response - Cat 4 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| USA Markings | 67 | 35 | 41 | 37 | 32 | 42 | 42 | 24 | 32 | 43 | 41 | 49 | 485 |

# VALLEY SANITARY DISTRICT DEVELOPMENT SERVICES REPORT

**13-Jan-26**

Plan Check in Progress
Inspection in Progress
New Project

| PROJECT NAME | STREET ADDRESS / CROSS STREET | CURRENT PROJECT STATUS | NEXT ACTION ITEM |
|---|---|---|---|
| 47852 Belvedere Way ADU | 47852 Belvedere Way | plans submitted for an 800 sqft ADU. Plans approved through portal | Waiting for owner to process permit paperwork. |
| 81488 Riverlane Residence | 81488 Riverlane Dr | Plans submitted for 2084 sqft private residence, Permit 4260 12/01/2025 | Inspect work improvements as scheduled. |
| 81494 Riverlane Residence | 81494 Riverlane Dr | Plans submitted for 2084 sqft single family home, Permit 4259 12/01/2025 | Inspect work improvements as scheduled. |
| ABC Recovery Center Expansion | 44359 Palm Street | Plans submitted and deposit paid for an expansion ro the ABC Recovery building. 03/17/25 Permit 4217 | Inspect work improvements as scheduled. |
| ABC Recovery Center Expansion Arch | 82301 Indio Blvd | Arch. Plans submitted and deposit paid for an expansion to the ABC Recovery building. Refer to #240011. 03/17/2025 Permit 4217 | Inspect work improvements as scheduled. |
| Abdullah Alwishah | 46783 Arabia St | Plans submitted for an ADU. emailed owner to pickup plans 05/29/25 Permit 4234 | Inspect work improvements as scheduled. |
| Abravanel ADU | 82917 Larsen Dr. | Plans Submitted for a detached 800 sqft ADU. Emailed Contractor payment receipt & permit #4200 | Inspect work improvements as scheduled. |
| Acosta ADUs | 83059 DILLON AVE | Plans Submitted for 2 ADUs. City issued permit and has active hold in the portal | Plans In Queue |
| Autozone Jackson Street | 41850 Jackson Street/aAvenue 42 | Plans submitted for plan check. Sewer main relocation. Plans approved 1/21/21. Waiting for engineer to finalize easements docs. Permit 3954 issued 5/13/21. | 10% warrenty bond in place Reinspect and notice of acceptenace Due 1/1/2023 |
| AutoZone Megahub | 41850 Jackson St | New car parts warehouse for Autozone. 3rd plan check completed thru portal. | Perform 4th plan check upon plan resubmittal. |
| AutoZone Megahub Civil | 41850 Jackson St | Civil plans submitted for new car parts warehouse for Autozone. Completed 2nd check and returned to applicant. | Perform 3rd plan check upon plan resubmittal. Plans In Check |
| Beautiful Day Restaurant | 45238 Oasis St | Plans submitted for a sandwich shop T.I. Permit 4202 1/15/25 | Inspect work improvements as scheduled. |
| Bliss & Oasis Apts Architectural Plans | NW Corner of Bliss Ave and Oasis St | Plans submitted for mixed Use commecial and apt building. Plans, fee paid with check. Plans approved and notified the applicant 11/21/24. Permit 4241 6/25/25 | Inspect work improvements as scheduled. |
| Bliss & Oasis Apts Sewer Improv. Plan | NW Corner of Bliss Ave and Oasis St | Plans submitted for Civil Plans, fee paid with check. Plans approved and notified the applicant 11/21/24. | Inspect work improvements as scheduled. |
| Boot Barn Indio Town Center | 42800 Jackson St | New T.I. for retail shoe store. Plans approved thru City portal. | Waiting for owner to process permit paperwork. |
| Caltrans Indio Maintenance Station Upgrade | 83997 Indio Blvd | Plans submitted for Caltrans for new maintenance building. Emailed Gina at Caltrans that plans are ready for pickup 08/27/24 | Waiting for owner to process permit paperwork. |
| Casa Del Cava Bed & Breakfast | 82399 John Nobles Ave | plans submitted for new BnB. Completed 2nd check and returned to the applicant 9/9/25. | Perform 3rd plan check upon plan resubmittal. Plans in Queue |
| Chandi Plaza Building "B" Shell | 81-971 Indio Blvd/Avenue 44 | Plans submitted for plan check. Completed 1st check and returned to the applicant 10/13/20. Issued permit 3963 on 6/29/21. | Inspect work improvements as scheduled. |
| Chick-fil-A | NEC of Jackson St and Ave 42 | Plans submitted and deposit paid for a fast food restaurant. Plans approved and notified applicant 3/10/25. 4/29/25 Permit 4221 | Inspect work improvements as scheduled. |
| City Hall and Public Library Project | 100/200 Civic Center Drive | Plans submitted and plan fee paid. Plans have been picked up by the city 4/8/2024 Permit 4147 & 4148 4/16/24 | Inspect work improvements as scheduled. |
| Coco Palms Tract 38072-2 | South East Corner of Avenue 49 and Jackson St | Plans submitted and plan check fee paid for phase 2 of housing tract. . Lateral Resubmission for 38072-1/38072-2 were picked up | Inspect work improvements as scheduled. |
| Coco Palms Dolfina 38072-4 | South East Corner of Avenue 49 and Jackson St | Plans submitted for phase 4 of Coco Palms. Plan Check Fee Paid. Emailed Stacie from Heitec that plans are ready | Waiting for owner to process permit paperwork. |
| Coco Palms Tract 38072-3 | South East Corner of Avenue 49 and Jackson St | Plans submitted for phase 3 of Coco Palms. Plan Check Fee Paid. Plans were resubmitted for 2nd Plan Check. Plans signed ready for pick up 04/04/24 | Inspect work improvements as scheduled. |
| Coco Palms/Dolfina 38072-5 | S.E. Corner of Avenue 49 and Jackson | Plans submitted for phase 5 of Coco Palms. Plans approved 03/20/25 | Waiting for owner to process permit paperwork. |
| Commercial Building for Abel Lupian | 45105 Commerce St | Plans Submitted for a mechanic shop and office. Completed 1st check and returned to applicant 6/12/25. | Waiting for owner to process permit paperwork. |
| Corregidor Residence | 84179 Corregidor Ave | Plans submitted for a single family residence. Emailed home owner fee quote 08/12/2025 | Waiting for owner to process permit paperwork. |
| CVRM New Life Resale Boutique | 47510 Van Buren St | Plans submitted for a new resale store. Completed 1st plan check and returned to the applicant 9/26/25. | Perform 2nd plan check upon plan resubmittal. |
| Del Taco #303 Remodel | 82742 Hwy 111 | Architectural Plans submitted and deposit paid for a Drive-thru Taco shop remodel. Permit 4183 9/19/24 | Inspect work improvements as scheduled. |
| Desert Pre-School Academy | 81670 Hwy 111 | Plans submitted for a preschool in the old Sizzler Restaurant. Completed 1st plan check and returned to applicant. | Perform 2nd plan check upon plan resubmittal. |
| Dutch Bros Coffee Ave 42 | 83020 Ave 42 | Plans submitted for a drive-thru coffe shop. Plans approved. Permit 4220 04/22/25 Finaled 12/22/25 | Inspect work improvements as scheduled. |
| Eduardo Servin Residence | 43928 Faye St | Plans submitted for a private residence on a previously developed lot. 12/30/24 Permit 4198 | Inspect work improvements as scheduled. |
| EOS Fitness Hwy 111 | Highway/Jefferson Street | Plans submitted for construction of new gym facility. Plans approved and notified applicant 4/27/20. Permit 4049 Finaled 9/12/2024 | Waiting for owner to submit Warranty Bond |
| Gady Gabrielzadeh ADU | 48680 Sojourn St | plans submitted for an ADU. | Waiting for owner to process permit paperwork. |
| Gerardo Cortez ADU | 80457 Windsong way | plans submitted for a detached ADU. Plans approved in Portal | Waiting for owner to process permit paperwork. |
| Hodges ADU | 81-429 Palmwood Dr | Plans submitted for a ADU with sump pump. Emailed homeowner to pick up plans | Waiting for owner to process permit paperwork. |
| Homes 2 Suites Architectural Plans | 80653 Hwy 111 | Plans submitted for Hotel Homes2Suites. Emailed LK architects that signed plans are ready for pick-up 04/11/2024 | Waiting for owner to process permit paperwork. |
| Homes 2 Suites Sewer Improvement Plan | 80653 Hwy 111 | Plans submitted for Sewer Improvement Plans, plan check fee paid. Emailed MSA for plan pick up - 04/11/2024 | Waiting for owner to process permit paperwork. |
| Huerta Residence with ADU | 82193 Lemon Grove Ave | Plans Submitted for a private residence with ADU. Emailed owner but got an undeliverable error so I called and left a message Permit 4196. Jose called for lateral inspection 4/21/25 | Inspect work improvements as scheduled. |
| I-10 Monroe Conceptual Site Plans | SE Corner of Monroe and Ave 42 | The Palms at Indio Sewer Plans submitted (Fee paid 8/19/22) Approved 6/8/23 | Inspect work improvements as scheduled. |
| I-10 Monroe Conceptual Site Plans Pt. 2 | SE Corner of Monroe and Ave 42 | Plans Submitted and fee paid for Sewer Development. Aproved 6/8/23 | Waiting for owner to submit Bonds and Development agreement paperwork. |
| Indian Palms 32 | Cochran Drive & Garland Road | Civil plans submitted for public sewer for 32 unit condo complex. 2nd plan check complete. 9/1/21. Plans approved 9/17/21. | 10% warrenty bond in place Reinspect and notice of acceptenace Due 10/1/2024 |
| Indio Gas Station Urban Plaza | 83305 Indio Blvd | plans submitted for a convenience store and gas station | Perform 2nd plan check upon plan resubmittal. |
| Indio Grand Marketplace Ph 1 (Bldg 2A) | 82227 Hwy 111 | Plans submitted for 4800 sqft T.I retail building. Completed plan check thru City portal. | Waiting for owner to process permit paperwork. |
| Indio Grand Marketplace Ph 1 (Bldg 2B) | 82227 Hwy 111 | Plans submitted for 8000 sqft T.I retail building. Completed plan chech thru City portal. | Waiting for owner to process permit paperwork. |

| PROJECT NAME | STREET ADDRESS / CROSS STREET | CURRENT PROJECT STATUS | NEXT ACTION ITEM |
|---|---|---|---|
| Indio Grand Marketplace Ph 1 (Civil) | 82227 Hwy 111 | Plans submitted for 2 commercial retail buildings. Plans approved. | Waiting for owner to process permit paperwork. |
| Indio Juvenile Court | 47671 Oasis St/ Ave 48 | Plans submitted to demo existing juvenile court building and construct new building on the same site. Plans approved, notified applicant project ready to permit 9/30/21. Permit # 4004 1/25/22 | Inspect work improvements as scheduled. |
| Indio Market Place Oasis St | 45-151 Oasis St | Plans submitted for an indoor market place. Permit 4257 11/12/2025 | No further action required |
| Indio Marketplace Architectural | 82227 Highway 111/Rubidoux | Plans submitted for mall TI. Completed 2nd check and notified applicant 8/2/22. | Waiting for owner to process permit paperwork. |
| Indio Marketplace Civil | 82227 Highway 111/Rubidoux | Plans submitted for mall TI, Completed second plan check and returned to the applicant 11/12/21. | Waiting for owner to process permit paperwork. |
| Indio MOB | 81650 JFK Ct | plans submitted for medical office building. Completed 1st check thru City portal. | Perform 2nd plan check upon plan resubmittal. |
| Indio Plaza Sewer Relocation | 82126 Hwy 111/Monroe St. | Plans submitted for sewer line and manhole relocation. Plans approved and notified applicant 7/28/22. | Waiting for owner to process permit paperwork. |
| Indio Sports Park | 82600 Market St | Plans submitted for a sports park with concession stand. Emailed Deborah from Webb Associates that re-signed plans ar ready for pickup 04/22/24. Permit 4152 | Inspect work improvements as scheduled. |
| Jackson Townhomes | 44090 Jackson St | plans submitted for 10 unit apartment complex. Completed 1st plan check thru City portal. | Perform 2nd plan check upon plan resubmittal. |
| JDG Commercial Building | 82553 Market St | Plans submitted for a new story commercial building. Completed plan check, signed plans and notified applicant project ready to permit 4/30/25. Permit 4224 5/1/25 | Inspect work improvements as scheduled. |
| Jenaro Alvarez ADU | 47612 GRANITE CT | plans submitted for an ADU 2 Br 1bath. Plans approved through Indio Portal | Waiting for owner to process permit paperwork. |
| JFM Senior Senior Arch Plans Parcel 1 Phase 4 | 83801 / 83285 Dr Carreon | Plans Submitted for Senior Villa Apts, plan check deposit paid. Permit #4265 12/15/2025 | Inspect work improvements as scheduled. |
| JFM Senior Villas Public/Private Sewer Phase 4 | 83801 / 83285 Dr Carreon | Plans Submitted for Senior Villa Apts, plan check deposit paid. Adriana from MSA will resend plans that just arrived.Pending Architectural to complete fee quote. MSA will come Jul 1 to pick up plans 06/28/2024 | Waiting for owner to process permit paperwork. |
| JFM Villas Parcel 2 Phase 5 | 47135 Van Buren St | Plans submitted for Apt complex sewer improvement. Emailed MSA to pick up plans at front desk 02/26/2025 Permit 4213 | Inspect work improvements as scheduled. |
| John Nobles Apts civil plans | John Nobles Avenue/Rubidoux Street | Plans submitted for on-site private sewer. Completed 1st plan check and returned to applicant 7/12/22. | Perform 2nd plan check upon plan resubmittal. |
| Jose Lopez ADU | 43590 Apache St | plans submitted for an ADU. Completed review in Indio Portal | Perform 2nd plan check upon plan resubmittal. Plans in Queue |
| Kings Castle Taco Architectural | 82991 Bliss Avenue | Plans submitted for building TI for taco shop. Completed 2nd plan check. Civil plans submitted for review 7/21/22. | Waiting for owner to process permit paperwork. |
| Kings Castle Taco Civil Plans | 82991 Bliss Avenue | Plans submitted for building TI for taco shop 7/21/22. Plans approved and notified the applicant 9/7/22. | Waiting for owner to process permit paperwork. |
| Labar Golf Warehouse | 83633 Citrus Ave | plans sunbmitted for a new commercial building and outdoor storage structure. Plans approved thru City portal. | Waiting for owner to process permit paperwork. |
| Las Plumas/Coco Palm Tract 38072-1 | South East Corner of Avenue 49 and Jackson St | Plans submitted for 173 lot housing tract. Completed first plan check 4/27/21. | Inspect work improvements as scheduled. |
| Magical Estates Additional Spaces T.I. | 82490 Highway 111/Arabia Street | Plans submitted for tract mall T.I. on Hwy 111. Plans approved and notified applicant 4/7/25. | Waiting for owner to process permit paperwork. |
| Magical Estates Tenant Spaces | 82490 Highway 111/Arabia Street | Plans submitted for tenant suite TI's. Completed 1st plan check and returned to applicant 4/28/22. | Perform 2nd plan check upon plan resubmittal. |
| Martinez ADU | 81057 Avenida Romero | plans submitted for an ADU. Permit #4264 12/15/2025 | Inspect work improvements as scheduled. |
| Maverik Convenience Store Civil | 83620 Ave 45 | Civil plans submitted for a gas station on Indio Blvd. Completed 1st check and returned to applicant 11/3/25. | Perform 2nd plan check upon plan resubmittal. |
| New residence for Ruiz Family | 44913 Palm St | New Single family home. Completed final check, approved plan thru City portal. | Waiting for owner to process permit paperwork. |
| Nicholson ADU | 82433 Gable Drive | Plans Submitted for an ADU. Emailed owner to pickup plans.Permit 4197 12/26/24 | Inspect work improvements as scheduled. |
| Outdoor Resorts Lot 20 | 80394 Ave 48 Lot 20 | Plans Submitted for a RV shade structure. Permit 4219 04/22/25 | Inspect work improvements as scheduled. |
| Outdoor Resorts Lot 231 addition | 80394 Ave 48 lot 231 | Plans submitted for additional restroom. Emailed contractor and owner fee quote 9/16/25 | Waiting for owner to process permit paperwork. |
| Outdoor Resorts Lot 246 Casita | 80394 Ave 48 space 246 | Build new TRSS with bath, kitchen and outdoor BBQ. Emailed fee quote to developer 08/14/2025 | Waiting for owner to process permit paperwork. |
| Outdoor Resorts Lot 249 Casita | 80394 Ave 48 space 249 | Build new FRSS with bath, kitchen. Emailed fee quote to developer 08/14/2025 | Waiting for owner to process permit paperwork. |
| Outdoor Resorts Lot 399 Casita | 80394 Ave 48 space 399 | Plans Submitted for a RV casita. Permit 4238 | Inspect work improvements as scheduled. |
| Outdoor Resorts Lot 408 Casita | 80394 Ave 48 space 408 | Plans Submitted for a RV casita. Emailed Desert pride 07/24/25 | Inspect work improvements as scheduled. |
| Outdoor Resorts Lot 410 Casita | 80394 Ave 48 space 410 | Plans Submitted for a RV casita. Permit 4237 06/05/25 | Inspect work improvements as scheduled. |
| Outdoor Resorts Lot 411 Casita | 80394 Ave 48 space 411 | Plans Submitted for a RV casita. Permit 4235 06/05/25 | Inspect work improvements as scheduled. |
| Outdoor Resorts Lot 412 Casita | 80394 Ave 48 space 412 | Plans Submitted for a RV casita. Permit 4236 06/05/25 | Inspect work improvements as scheduled. |
| Outdoor Resorts Space 189 | 80394 AVENUE 48 Unit: 189 | Build new FRSS with bath, kitchen and laundry Permit 4244 7/8/25 | Inspect work improvements as scheduled. |
| Outdoor Resorts Space 197 | 80394 Ave 48 space 197 | Plans submitted for restroom under enclosed shade structure Permit 4242 6/30/25 | Inspect work improvements as scheduled. |
| Outdoor Resorts Space 271 | 80394 Ave 48 space 271 | Plans submitted for restroom under enclosed shade structure Permit 4243 6/30/2025 | Inspect work improvements as scheduled. |
| Pacific West Apts Architectural Plans | Ave 44 & Golf Center Parkway | Plans submitted for 180 unit affordable housing. Plans approved and notified applicant 2/6/2025. | Inspect work improvements as scheduled. |
| Pacific West Apts Civil Sewer Plans | NW Corner of Ave 44 & Golf Center Pkwy | Sewer Improvement Plans for Affordable Housing. 05/01/25 Plans Permitted 4225 | Inspect work improvements as scheduled. |
| Palmera Apartments Civil | NE Corner of Monroe and Requa | Plans submitted for Sewer Developmet, fee paid. Completed 2nd plan check and returned to the applicant 3/9/23 | Perform 3rd plan check upon plan resubmittal. |
| Palmera Project Arc | Requa Ave West of Monroe PM 38493 | Plans Submitted for Apt Homes with Clubhouse. Completed 1st plan check and returned to the applicant 9/11/23. | Perform 2nd plan check upon plan resubmittal. |
| PALS Office T.I. | 45430 Fargo Street | Plans Submitted for a office space T.I. Emailed Toni Fee Quote 07/09/2025 Permit 4245 7/14/25 | Inspect work improvements as scheduled. |
| Panaderia Jiquilpan G.I. Addition | 44320 Jackson St. | Plans submitted for G.I. addition in a bakery. Plans approved and notified applicant. 10/28/25 Permit 4254 | Inspect work improvements as scheduled. |
| Paradiso Tract 31815 | East of Monroe North of Ave 41 | New model homes under construction. Warranty Bond received 3/2/2023. | Notice of acceptance after 12 month warranty bond release. |
| Paradiso Tract 31815 & 31815-3 | East of Monroe North of Ave 41 | Plans submitted for new housing tract phases. Completed first plan check 2/25/21. Plans Approved 3/25/21. | 10% warrenty bond in place Reinspect and notice of acceptenace Due 3/1/2024 |
| Pawley Pool Aquatic Facility | 46350 Jackson Street/Date Ave. | Plans submitted for new Aquatic Center on existing public pool site. Project Expired in 2020. Resbmitted 10/25/21. Plans approved and notified applicant 10/12/23. Permit #4131 11/06/23 | Inspect work improvements as scheduled. |
| Premier Packing Support Building | 46-167 Van Buren | Plans submitted for Indio Agricultural Support building. Project permitted 10/13/25. Permit 4255 | Inspect work improvements as scheduled. |
| Private residence for Cristina Ayon | 49115 Ridgeback Ct | Plans submitted, fee paid. Plans approved and notified applicant project ready to permit 12/22/22. Permit 4071 1/12/23 | Inspect work improvements as scheduled. |
| Ramon Chavez Accessory Dwelling Unit | 43737 Oasis St / Ave 44 | Plans submitted for plan check. Plans approved and notified applicant 10/13/20. Issued permit 3908 on 10/13/20. | Inspect work improvements as scheduled. |
| Ramon Chavez Container Office | 44875 Jacskon St | Plans submitted for a container office for Ramon Chavez. Emailed quote to project owner 11/24/25 | Waiting for owner to process permit paperwork. |
| Ranch RV & self Storage | 83734 Dr Carreon | Plans submitted, fee paid with check. Completed 2nd plan check and notified applicant 12/14/22. Permit 4090 2/28/2023 | Inspect work improvements as scheduled. |
| RCOE Indio Conference Center | 83625 Dr Carreon Blvd | Plans submitted for a conference center and fee paid for RCOE. Emailed Beryl at DRL group that plans are ready for pickup 10/07/24 Permit 4189 | Inspect work improvements as scheduled. |
| Residence for Mr and Mrs Job Lopez | 49-134 Ridgeback Ct | Plans Submitted and fee paid for private residence. Plans approved and notified applicant 3/16/23. Permit 4093 | Inspect work improvements as scheduled. |
| Reuben Reyes ADU | 82360 El Paseo Ave | plans submitted for a 720 Sqft Manufactured home as an ADU. Permit 4247 08/25/2025 Finaled 10/13/2025 | No further action required |
| Ridgeback Ct Family Residence | 49128 Ridgeback Ct | Plans submitted for single family residence, plan check fee paid. Plans approved. Permit 4114 7/20/23 | Inspect work improvements as scheduled. |

| PROJECT NAME | STREET ADDRESS / CROSS STREET | CURRENT PROJECT STATUS | NEXT ACTION ITEM |
|---|---|---|---|
| Robles Residence | 46760 Yorktown St | Plans submitted for an ADU. Fee quote attached to Indio Portal 07/30/25 | Waiting for owner to process permit paperwork. |
| Rosa Galaz Remodel | 48170 Hjorth St | Desert Shores Resort Remodel and Additon. Plans approved in Portal | Waiting for owner to process permit paperwork. |
| Rosa Rebollar Accessory Dwelling Unit | 81179 Helen Ave/Swingle Ave | Plan submitted for new accessory dwelling unit. Project built, notified applicant project ready to permit 6/22/23. | Waiting for owner to process permit paperwork. |
| Salad and Go | 82051 Ave 42 | Plans submitted for a Restaurant. Plans aproved and notified applicant 3/1/24. Permit 4172 | Inspect work improvements as scheduled. |
| Saphire Apartments | 45733 Oasis St | Plans submmited for 30 unit Mixed-Use Apartment Complex, Plan Check Deposit paid. Emailed Ashai Design fee quote and approval letter 05/16/24. Permit 4156 | Inspect work improvements as scheduled. |
| Statewide Office T.I. | 45257 Oasis St | Plans submitted for a new office T.I. Completed 1st check and returned to applicant 5/15/25. | Perform 2nd plan check upon plan resubmittal. |
| Stutz Packing Company | 82025 Ave 44 | plans submitted for sewer improvement and easement docs | Plans In Queue |
| SumoDog on Showcase Pkwy civil plans. | SE Corner of Monroe & Showcase Pkwy | Plans submitted for sewer lateral for Sumo Dog. Plans approved and notified applicant 12/20/24. Finaled 12/10/25 | No further action required |
| SumoDog on Showcase Pkwy T.I. | 82173 Ave 42 | Plans Submitted for Hot Dog Restaurant. Permit #4250 09/12/25 Finaled 12/10/25 | No further action required |
| Tarra Lago 32288-1 | North of Via Terra Lago and East of Golf Center Pkwy | Civil plans submitted for Public Sewer. 1st plan check complete and returned redlines 11/24/21 2nd plan check complete 1/18/22. | 10% warrenty bond in place Reinspect and notice of acceptenace Due 1/19/2025 |
| Terra Lago Four Seasons Tract 32288-F | North of Via Terra Lago and East of Golf Center Pkwy | Civil plans submitted for Public Sewer. Plans Approved 7/1/22 | Inspect work improvements as scheduled. |
| Terra Lago Four Seasons Tract 32462-2 | North of Avenue 44 & East of Harrison | Plans approved from previous developer. Development agreement has been recorded. Bonds have been submitted. Construction work is in progress. Maintenance Bons in place 8/20/2024 | 10% warrenty bond in place Reinspect and notice of acceptenace Due 8/20/2025 |
| The Greens | NE Corner Of Jackson St and Ave 42 | Plans Submitted for a new commercial development. Plans approved and notified the applicant 2/6/25. 4/29/25 Permit 4222 | Inspect work improvements as scheduled. |
| The Lights at Indio Golf Course | 83040 Ave 42 | Plans submitted for connection of Clubhouse with G.I. to public sewer. Permit 4232 5/22/25. | Inspect work improvements as scheduled. |
| Wendy's Sewer Improvement Plans | 81711 Hwy 111 | Plans submitted for sewer improvement plans for a fast food restaurant. Plans sent out Pending Easement review 10/14/2024 Permit 4195 12/12/24 | Plans approved, waiting on final easement docs. |
| WSS 179 Indio | 82270 Hwy 111 | Plans submitted and deposit paid for a T.I. for an WSS shoe warehouse. Emailed Tasia to send prepaod label to ship plans | Waiting for owner to process permit paperwork. |

| | December | Fiscal Year |
|---|---|---|
| New Projects | 2 | 33 |
| Projects Permitted | 2 | 12 |
| Projects Finaled | 1 | 21 |

| Monthly Capital Improvement Project Update - December 2025 | | | | |
|---|---|---|---|---|
| **Project Title** | **Project Description** | **Current Status** | **Fiscal Year Budget** | **Total Spent to Date** |
| Reclaimed Water Project Phase 1 | The contract for this project was awarded to Schneider Electric / Stantec. The project design cost was $2,200,000 and the project schedule was approximately 460 days. The Reclaimed Water Project – Phase 1 will replace an aging and capacity restricting grit chamber and provide redundancy by adding a second digester and expanding the bar screens. This project will also include adding a biofilter and a sludge thickener unit. The Guaranteed Maximum Price (GMP) has been approved by the Board. 100% design plans have been approved by staff. | All construction work has been completed, and the Notice of Completion has been recorded with the County of Riverside. Final redline and administrative tasks remain. | $7,000,000.00 | $5,467,216.48 |
| Westward Ho Sewer Sewer Siphon Replacement Design and Construction | The Westward Ho Drive Sewer Siphon Replacement Project is a FEMA funded project to replace the damaged sewer siphon from the February 2019 storm. Permitted plans have been signed by CVWD and have been approved by the City of Indio and La Quinta. CEQA documentation for this project has been completed. This project is currently being held up by FEMA. VSD needs FEMA approval before proceeding with bidding and construction which was expected by February 2023. VSD has received approval from FEMA through Cal-OES, that are project has received funding. Cal-OES has issued the Notice of Obligation allowing VSD to proceed with the bidding process. | VSD staff are proceeding through the project close out process with FEMA / CalOES. The VAYGo cost review has been completed with CalOES. | $4,779,941.00 | $351,155.07 |
| Recycled Water Project Feasibility Study | In January of 2024, VSD solicited proposals from qualified firms for services to develop a feasibility study for a recycled water project. This project includes a one MGD tertiary treatment facility that would produce tertiary treated water from VSD's wastewater reclamation facility and provide it to the adjacent Fantasy Springs Casino property where it would be used to irrigate the Eagle Falls Golf Course. The proposal submittal deadline was on March 12, 2024, with four proposals being submitted. The project was awarded to Hoch Consulting by the Board of Directors and work began in April 2024. | The state has approved the feasibility study document. The BOR has returned comments for revision and Hoch has completed those revisions. Staff is currently processing final billing and final reimbursement requests. | $2,000,000.00 | $35,628.75 |
| Water Reclamation Facility Master Plan | In April of 2024, VSD began the solicitation of proposals from qualified firms for services to develop a new comprehensive water reclamation facility master plan to replace the existing master plan from 2015 and the update in 2018. The solicitation period closed on May 30th, 2024. Two proposals were received, one from Hoch Consulting and the other from Stantec. VSD staff reviewed and scored both proposals and Stantec was rated the higher of the two. | Stantec has submitted the final draft master plan. The master plan is being utilized by VSD's rate consultant as a basis for the newest rate study. Any comments from the rate consultants will be submitted back to Stantec for revision. | $400,000.00 | $80,410.00 |
| Biosolids Conversion Project | VSD has selected to partner with Lystek International to develop a program for converting VSD's biosolids into liquid fertilizer using Lystek's patented methodology. This will allow VSD to avoid having to haul off its biosolids to Arizona and instead utilize the fertilizer for land application in California. VSD and Lystek have signed a memorandum of understanding in support of this partnership. | Lystek continues to develop the site layout and structural design for the new waste handling building. Birdseye Planning group has completed the Initial Study and Negative Declaration document and has uploaded it to the State Clearing House for public review. | $1,000,000.00 | $108,849.00 |
| New Training and Office Building and Laboratory Building | VSD has chosen Sillman Architects as the architectural firm for the preparation of the VSD Campus Master Plan. The intent of this RFP is to solicit proposals from qualified consultants to assist the District in developing This comprehensive Campus Master Plan will evaluate and recommend long-term facility improvements for VSD's main campus. The architect will develop three conceptual Campus Master Plan alternatives that address the relocation of the Certified Laboratory, construction of a new Office and Training Building, expansion of parking and solar facilities, and general modernization of the existing campus. Work will include site planning, conceptual design, renderings, cost estimating, and facilitation of a workshop with District staff and stakeholders to review the proposed alternatives. | The architect is currently developing the three alternatives with renderings and cost estimates for the District to review. | $2,000,000.00 | $0.00 |
| Additional Parking and Landscaping | The District is need of additional parking for employees and customers. Staff proposes to remove the lawn at the front of the property and replace it with parking and drought tolerant landscaping. | This project is included in the CIP budget for this year. | $0.00 | $0.00 |
| | | | | |

# Environmental Compliance Summary Report for 2025

| Task | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Total YTD |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Pretreatment** | | | | | | | | | | | | | |
| Customer Service Calls | 11 | 5 | 11 | 12 | 5 | 2 | 15 | 6 | 11 | 9 | 5 | | 92 |
| Commercial Approval Letters | 1 | 0 | 0 | 4 | 0 | 0 | 0 | 1 | 1 | 4 | 0 | | 11 |
| Change of Ownership Inspection | 0 | 1 | 0 | 1 | 1 | 0 | 0 | 1 | 3 | 3 | 0 | | 10 |
| SIU Permit Compliance | 3 | 3 | 3 | 4 | 4 | 3 | 3 | 3 | 3 | 4 | 3 | | 36 |
| FOG-FSE Inspections Completed | 8 | 12 | 1 | 7 | 25 | 24 | 18 | 22 | 28 | 12 | 10 | | 167 |
| Commercial Inspections Completed | 4 | 0 | 2 | 2 | 10 | 7 | 22 | 15 | 18 | 0 | 11 | | 91 |
| Environmental & Collections investigations | 2 | 1 | 2 | 2 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | | 8 |
| Non-compliance follow-up | 32 | 15 | 17 | 20 | 5 | 8 | 3 | 5 | 5 | 5 | 3 | | 118 |
| Failed Inspections or NOV | 0 | 0 | 0 | | | | 0 | 1 | 0 | 0 | | | 1 |
| Total # of Inspections | 17 | 16 | 8 | 15 | 39 | 34 | 43 | 40 | 52 | 17 | 24 | 0 | 305 |

| Laboratory | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Total YTD |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| # of Collected Samples | 289 | 232 | 228 | 296 | 278 | 378 | 329 | 326 | 283 | 319 | 261 | | 3,219 |
| # of Tests (Analyses) | 427 | 341 | 348 | 377 | 399 | 472 | 467 | 531 | 541 | 560 | 454 | | 4,917 |
| # of Samples sent to Contract Labs | 19 | 12 | 21 | 24 | 11 | 19 | 25 | 18 | 23 | 26 | 9 | | 207 |
| # of Contracted Tests (Analyses) | 84 | 74 | 78 | 81 | 69 | 86 | 86 | 92 | 55 | 85 | 71 | | 861 |
| # of Samples - WBE Surveillance | 33 | 33 | 31 | 32 | 33 | 32 | 30 | 38 | 32 | 29 | 33 | | 356 |
| % of Samples performed In-House | 93.4% | 94.8% | 90.8% | 91.9% | 96.0% | 95.0% | 92.4% | 94.5% | 91.9% | 91.8% | 96.6% | | 93.6% |

# Wastewater Surveillance Newsletter

**December 2025**

## Participating Programs

Valley Sanitary District (VSD) participates in multiple Wastewater Surveillance Programs:

- WastewaterScan
- Biobot Analytics – Pathogens
- Biobot & Office of National Drug Control Policy (ONDCP) Program
- CDC – National Wastewater Surveillance System (NWSS)
- CalSuWers & Riverside Public Health Laboratory (RPHL) Network
- Anti-Microbial Resistance (Oregon State University)

Wastewater surveillance is utilized to monitor the presence of pathogens and elements of concern within VSD's service community by monitoring trends in data.

Public health officials can utilize the data to prevent and control contaminants & pathogens of concern within our service area.







# Pathogen Information

Click on the Pathogen name for more information on the CDC website.

**Respiratory Pathogens**

| | |
|---|---|
| SARS-CoV-2 +Variants | Severe Acute Respiratory Syndrome; spread through droplets from coughs, sneezes, or talking. |
| Influenza A & B | Seasonal respiratory viruses can cause flu pandemics. |
| Respiratory Syncytial Virus (RSV) | Common respiratory viruses cause mild, cold-like symptoms. RSV can be serious for infants and older adults. Cause Bronchiolitis (infection of small airways) and pneumonia (infection of lungs). |
| Metapneumovirus (hMPV) | Seasonal respiratory viruses are related to RSV. |
| Enterovirus (EVD68) | Causes common cold, asthma-like symptoms, wheezing, difficulty breathing and in rare cases polio-like disorder, acute flaccid myelitis (AFM). |

**Gastrointestinal Pathogens**

| | |
|---|---|
| Rotavirus | Major cause of GI illness (diarrheal disease) among infants and young children, vaccine preventable. |
| Human Norovirus GII | Leading cause of GI illness |

**Other Pathogens of Concern**

| | |
|---|---|
| Candida auris | Global health threat, emerging fungus resistant to all 3 major antifungal medicines. Infection can vary from superficial (skin) infections to more severe, life-threatening infections. |
| Hepatitis A | Contaminated food or water or contact with infected; symptoms include fatigue, nausea, abdominal pain, loss of appetite and low-grade fever. Inflames in the liver cause mild to severe illnesses. Vaccine preventable. |
| Mpox | Symptoms like smallpox but milder, rarely fatal. |
| Measles | Very contagious and can cause serious health complications. Best protection is MMR vaccine for long-lasting protection against all strains of measles. |

# Substance Information

*Substances are measured as the amount of the metabolite detected in the wastewater. The metabolite is the body's main metabolic product of the parent substance. The parent substance is the amount of unmetabolized portions, which may not fully reflect the actual consumption of the drug.

| Parent | Metabolite | Type |
|---|---|---|
| Alprazolam | 4-hydroxy alprazolam | High-Risk Substance |
| Cocaine | Benzoylecgonine | |
| Fentanyl | Nor fentanyl | |
| Ketamine | Norketamine | |
| Medetomidine | 3-hydroxy medetomidine | |
| Methamphetamine | Amphetamine | |
| Nicotine | trans-3'-Hydroxycotinine | |
| Xylazine | 4-hyroxy xylazine | |
| Acetyl fentanyl | Acetyl Norfentanyl | Illicit Opioid |
| Carfentanil | | |
| Heroin | 6-MAM, Morphine | |
| Parafluorofentanyl | | |
| Sufentanil | | |
| Tiapentine | MC5 | |
| Codeine | | RX Opioid |
| Dihydrocodeine | Dihydromorphine | |
| Hydrocodone | Norhydrocodone | |
| Hydromorphone | Hydromorphine-3-glucuronide | |
| Morphine | Morphine-3-glucuronide | |
| Oxycodone | Nor oxycodone | |
| Oxymorphone | | |
| Tramadol | N-Desmethyltramadol<br>O-Desmethyltramadol | |
| Buprenorphine | Norbuprenorphine | SUD Treatment |
| Methadone | EDDP | |
| Naloxone | 6α-Naloxol | |

# Data Trends

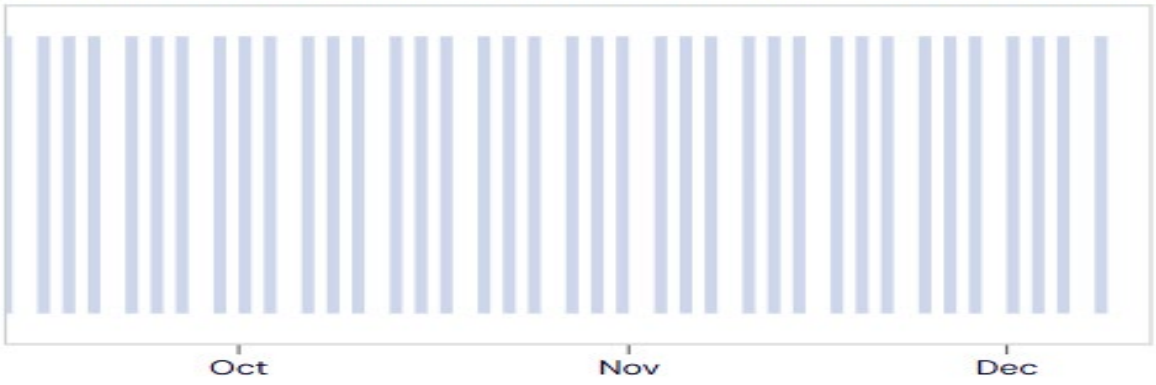
## NAVAB: Anti-Microbial

**Samples collected for Summer 2025 – awaiting results**

## WastewaterSCAN: Pathogens

**Measles** Not Detected

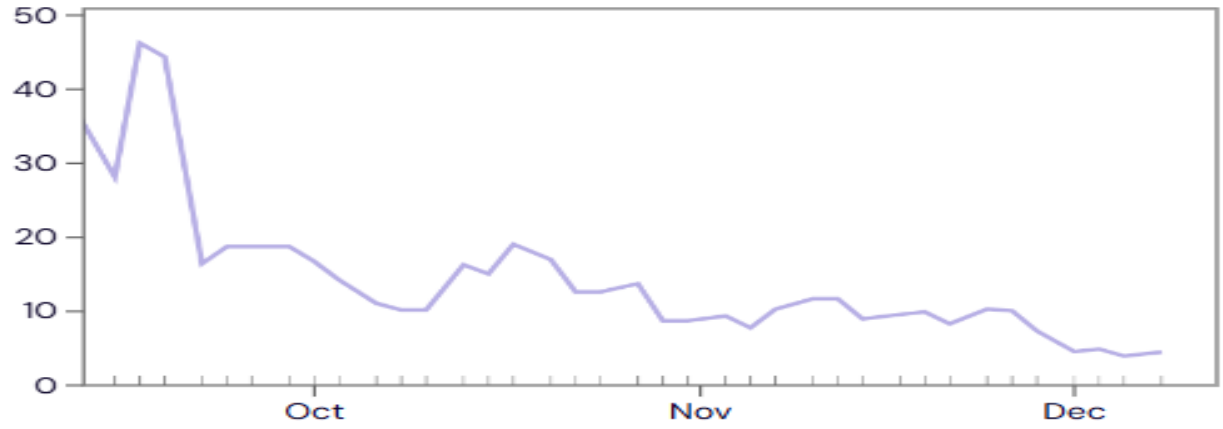
0 out of 4 samples in the 10 days prior to the last sample date were positive




Level: Not detected Detected See detai

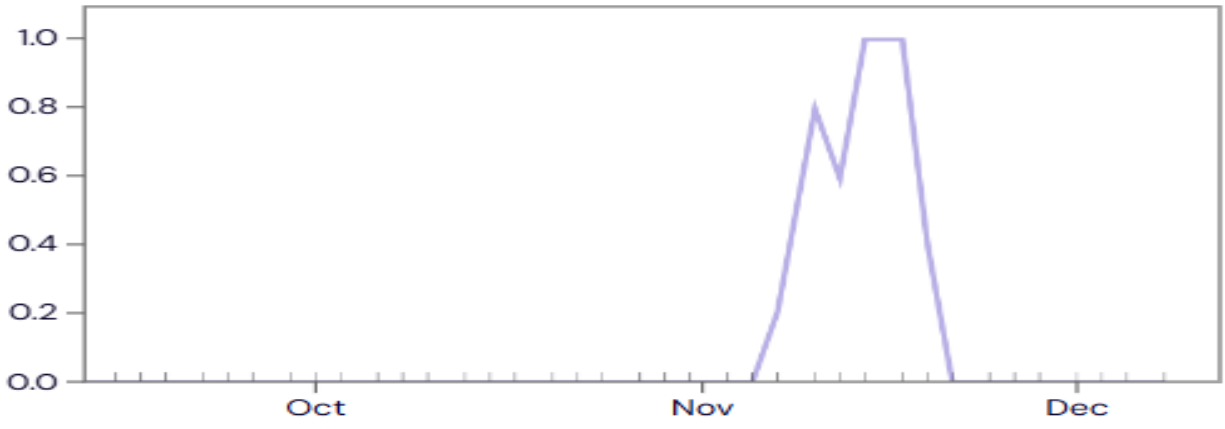
**SARS-CoV-2** Low

No trend in the last 21 days and low concentration



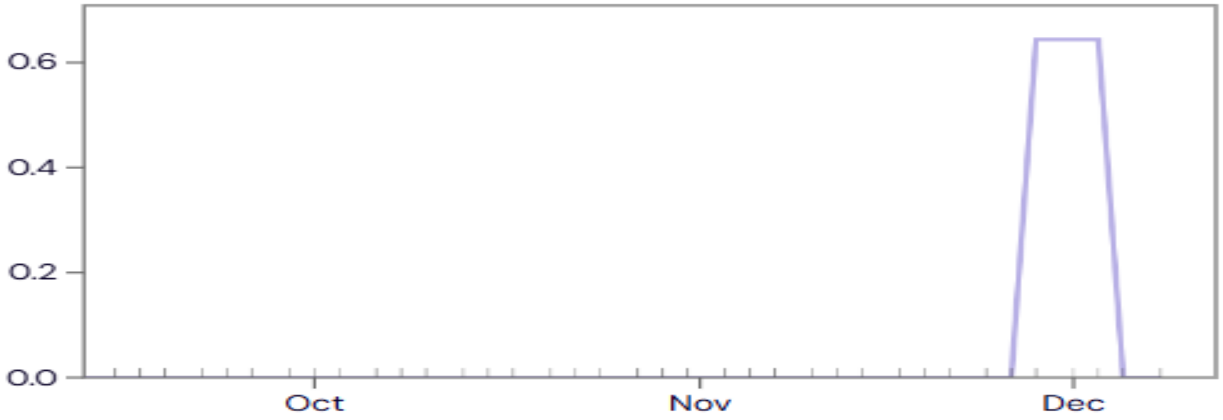

**Influenza A** Low

Pathogen is seasonal and not in onset



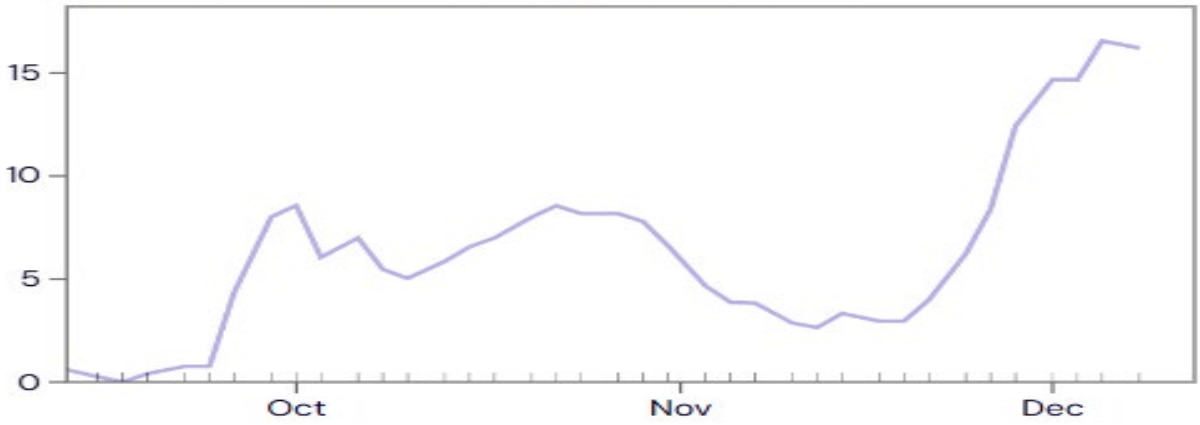
**Human Metapneumovirus** Low

Pathogen is seasonal and not in onset



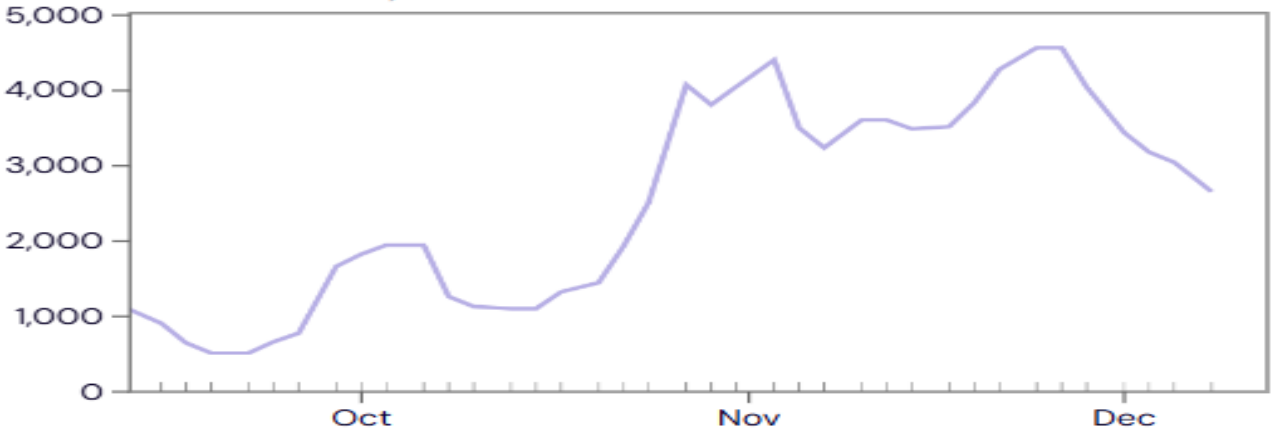

**EVD68** High

Upward trend in the last 21 days and high concentration

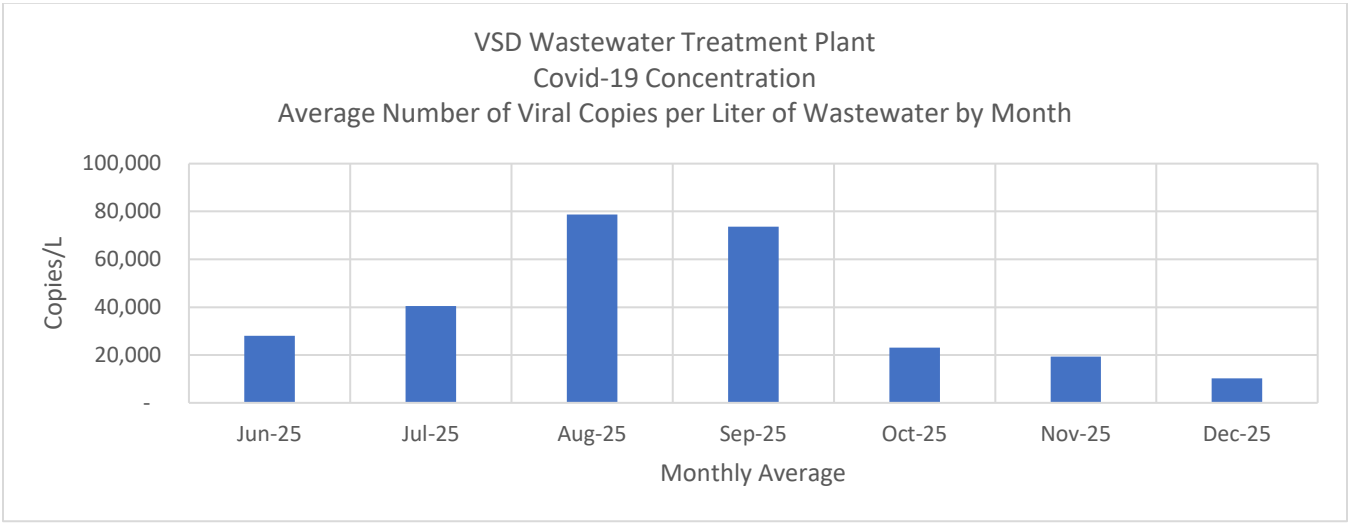



**Norovirus** Low

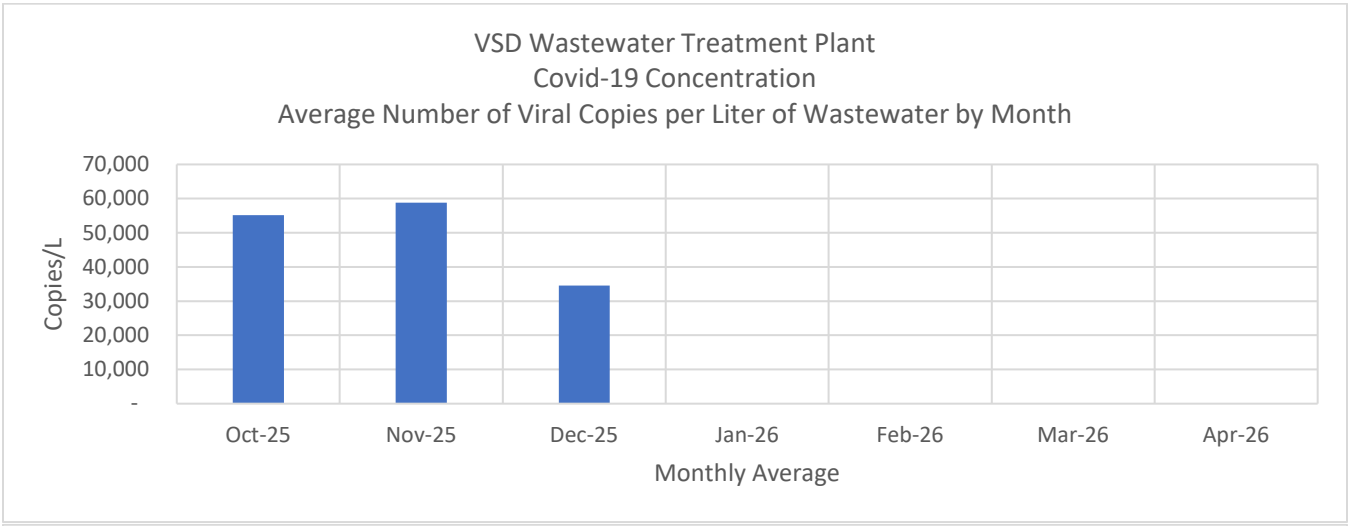
No trend in the last 21 days and low concentration

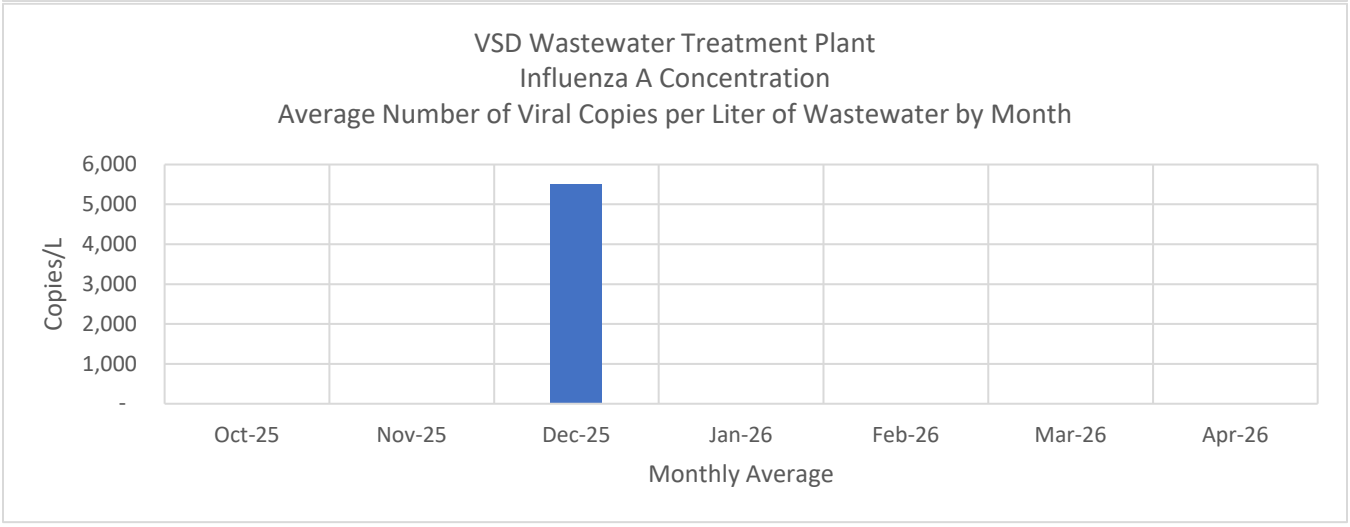


# CDC – Verily: Pathogens



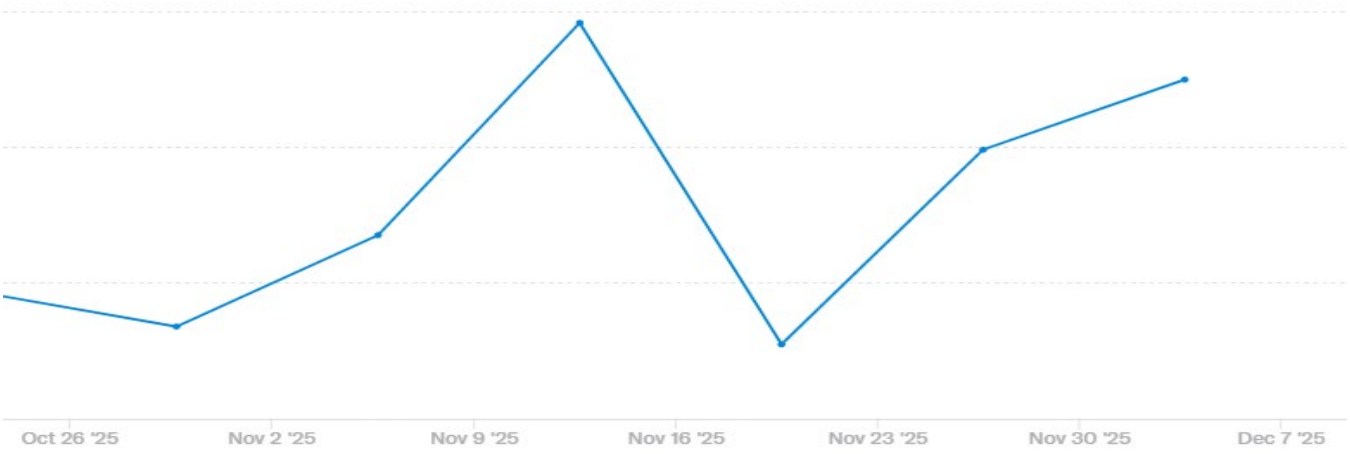

# CalSuWers & RPHL: Pathogens



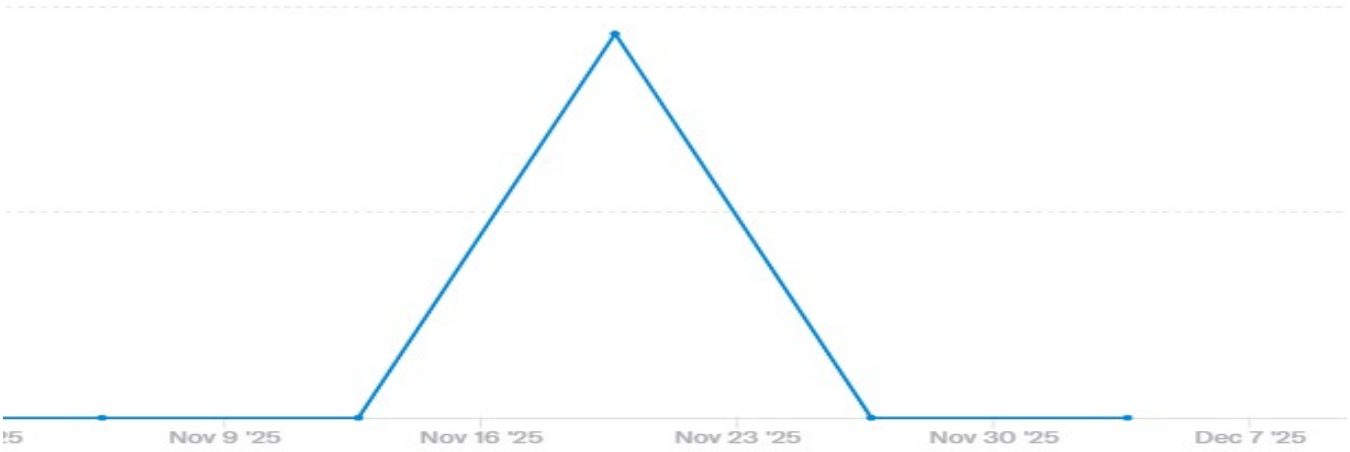



# BioBot: Pathogens

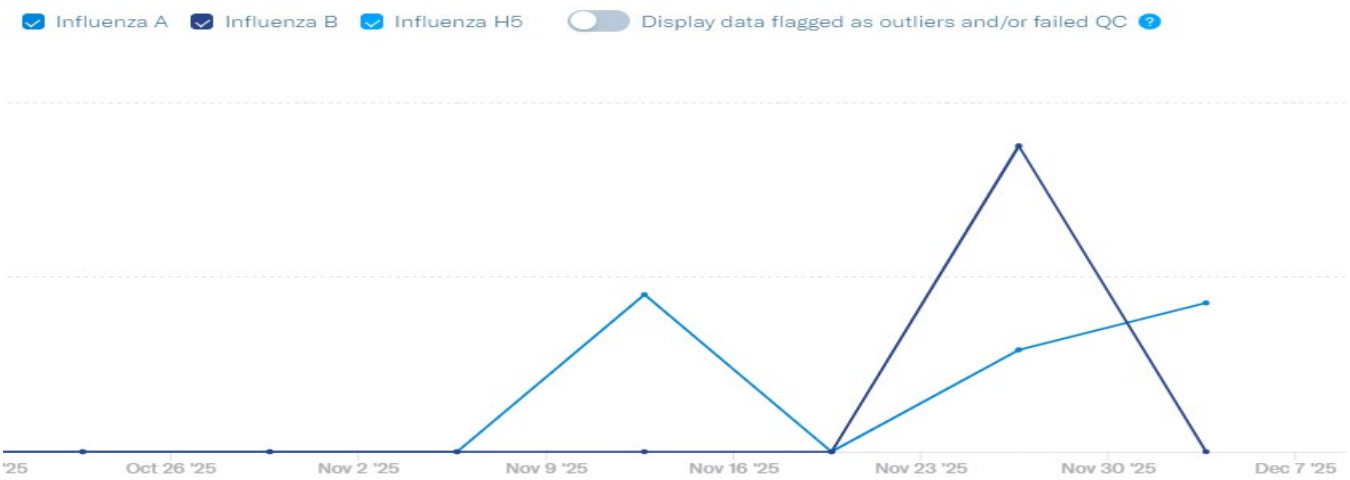
## Covid-19



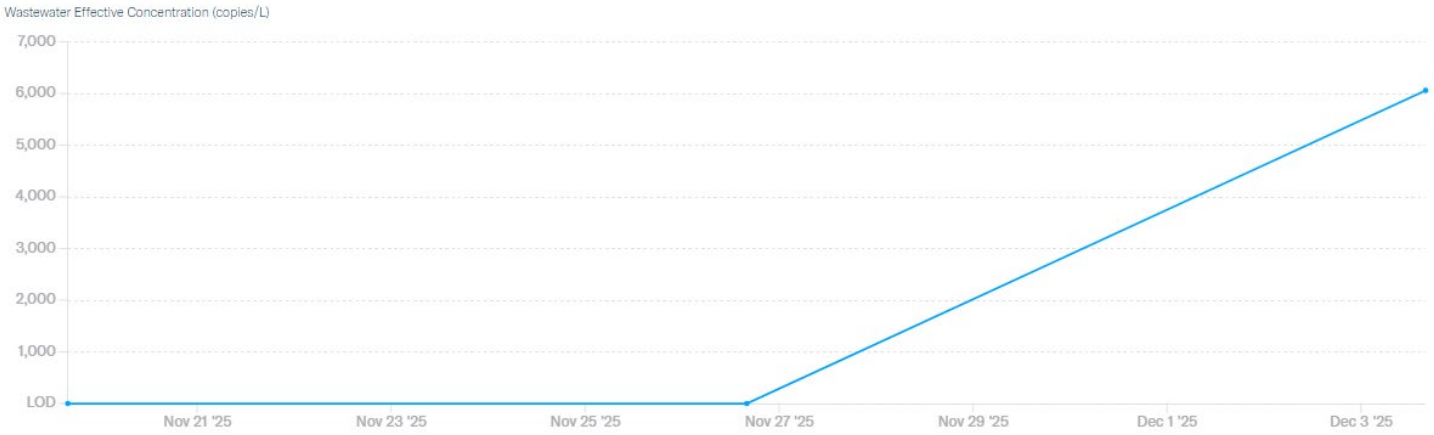

## RSV




## Influenza

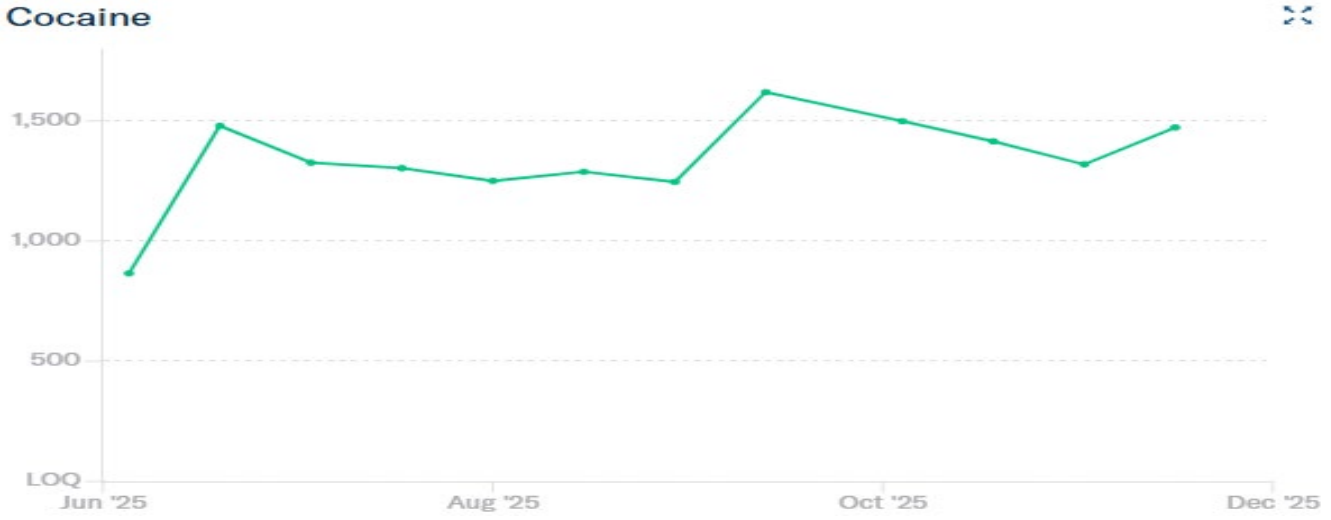



## hMPV




# BioBot – ONDCP: Substances




Fentanyl
80
60
40
20
LOQ
Jun '25
Aug '25
Oct '25
Dec '25


Ketamine
30
20
10
LOQ
Jun '25
Aug '25
Oct '25
Dec '25

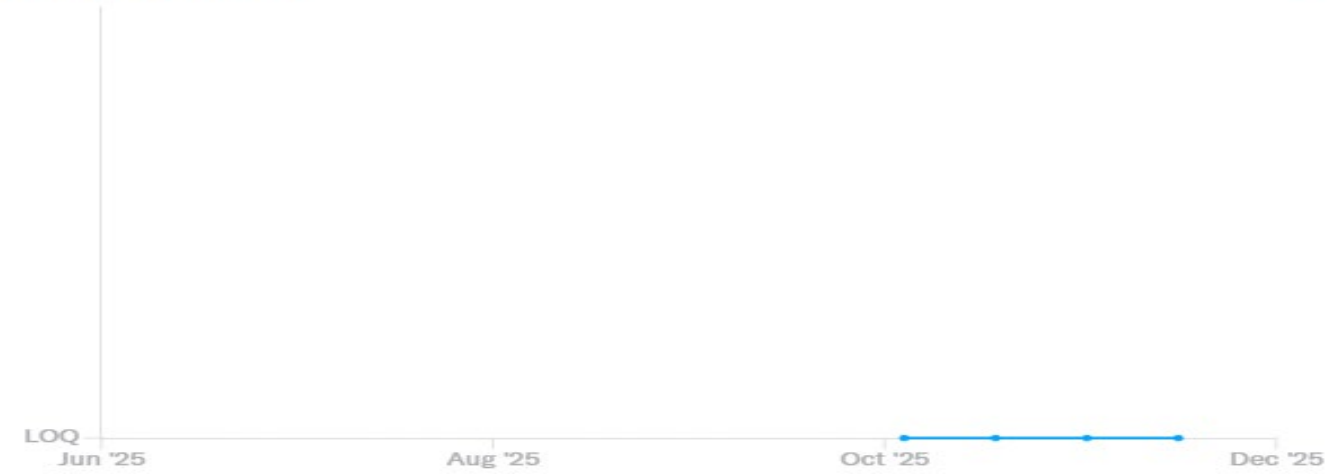

Medetomidine
LOQ
Jun '25
Aug '25
Oct '25
Dec '25


Methamphetamine
10k
5k
LOQ
Jun '25
Aug '25
Oct '25
Dec '25

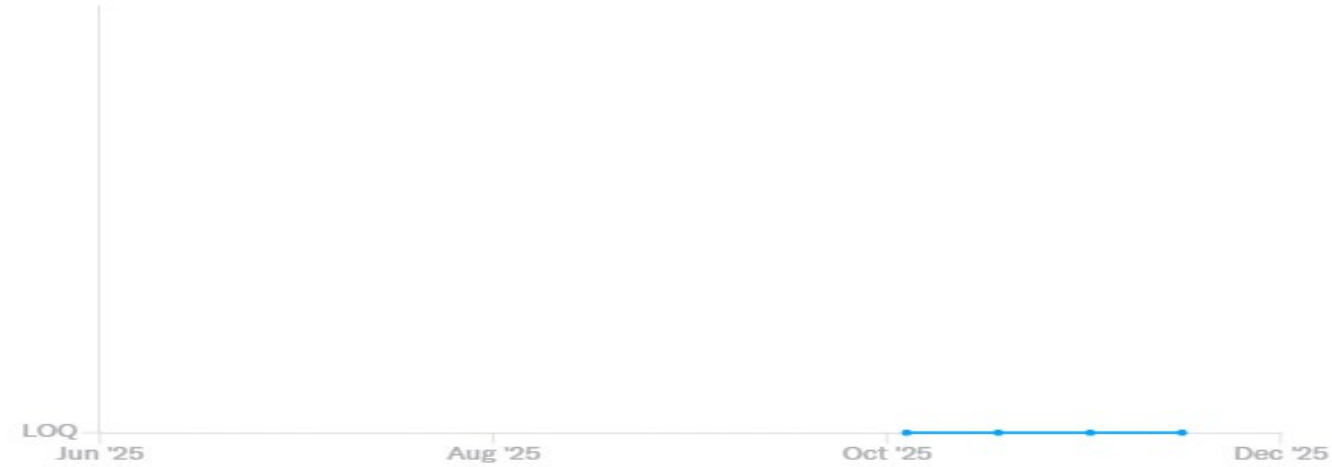

Nicotine
2,000
1,000
LOQ
Jun '25
Aug '25
Oct '25
Dec '25


Xylazine
600
400
200
LOQ
Jun '25
Aug '25
Oct '25
Dec '25

## Acetyl Fentanyl




## Carfentanil




## Heroin



Sufentanil



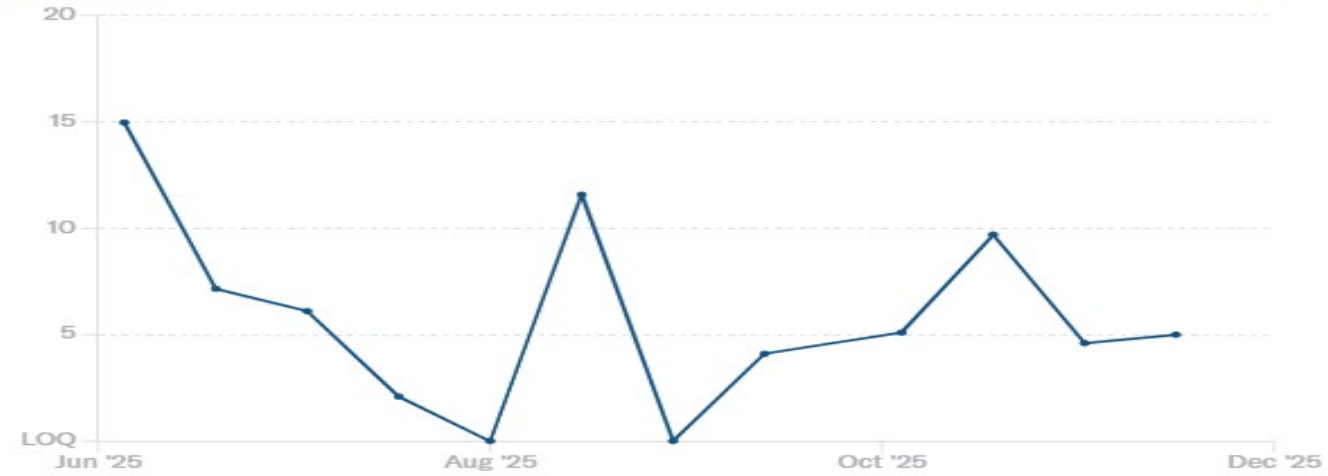

Tianeptine



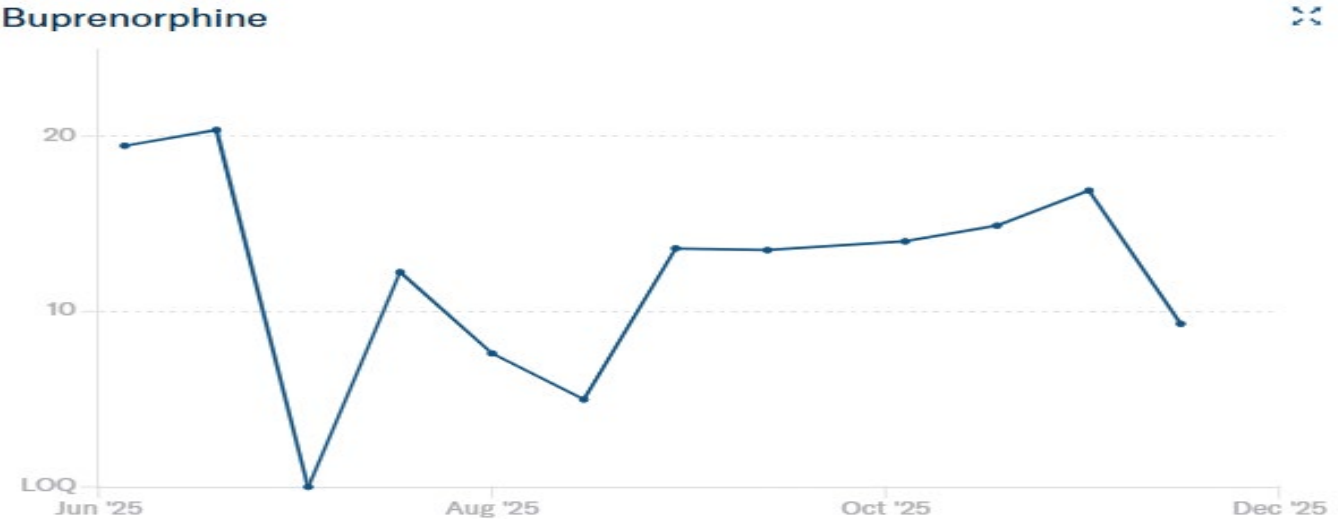

Methadone



Naloxone




Buprenorphine



**ITEM 10.1**
**DISCUSSION**

# Valley Sanitary District

**DATE:** **January 13, 2026**

**TO:** **Board of Directors**

**FROM:** **Holly Gould, Clerk of the Board**

**SUBJECT:** **UPDATE OF THE BUDGET & FINANCE COMMITTEE MEETING - JANUARY 6, 2026**

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**Suggested Action**
Discuss

**Strategic Plan Compliance**
GOAL 4: OUTREACH. A Well-Designed and Properly Resourced Outreach Plan is Sustained

**Fiscal Impact**
There is no fiscal impact from this report.

**Environmental Review**
This does not qualify as a project for the purposes of CEQA.

**Background**
Receive an update from the Budget & Finance Committee for the meeting held on January 6, 2026.

**Recommendation**
Staff recommends that the Board receive an update from the Budget & Finance Committee members.

**Attachments**
06 Jan 2026 Meeting Minutes Draft.doc

**VALLEY SANITARY DISTRICT**
**BUDGET & FINANCE COMMITTEE MEETING MINUTES**
January 6, 2026

A meeting of the Valley Sanitary District (VSD) Budget & Finance Committee was held at 45-500 Van Buren Street in Indio, California, on Tuesday, January 6, 2026.

## 1. CALL TO ORDER

Committee member Gerardo Jimenez called the meeting to order at 1:00 p.m.

## 2. ROLL CALL

Directors Present:
Committee Member Gerardo Jimenez
Committee Member Ruben Vasquez

Staff Present:
Jason Dafforn, General Manager; Jeanette Juarez, Chief Administrative Officer; and Holly Gould, Clerk of the Board

## 3. PLEDGE OF ALLEGIANCE

## 4. PUBLIC COMMENT – None.

## 5. DISCUSSION / ACTION ITEMS

5.1 Approve Minutes for the September 2, 2025, Budget & Finance Committee Meeting

Committee member Jimenez motioned to accept the minutes as presented. Committee member Vasquez seconded the motion.

5.2 Select Budget & Finance Committee Chairperson

Committee member Gerardo Jimenez was selected as the Budget & Finance Committee Chairperson for 2026.

5.3 Review Budget Timeline for the Fiscal Year 2026/27

The action to approve and adopt the annual budget is completed in June of each calendar year. In preparation for the fiscal year 2026/27 budget, Jeanette Juarez, Chief Administrative Officer, presented the budget timeline for the Budget and Finance Committee to review. The timeline includes due dates for deliverables and meeting dates. The timeline will serve as a guide over the coming weeks to continue budget discussions and allow for any necessary modifications.

## 6. ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 1:11 p.m. The next regular committee meeting will be on March 3, 2026.

Respectfully submitted,
Holly Gould, Clerk of the Board
Valley Sanitary District