Tuesday, March 25, 2025 at 1:00 PM
Valley Sanitary District Board Room
45500 Van Buren Street, Indio, CA 92201

BOARD OF DIRECTORS
REGULAR SESSION
AGENDA

Valley Sanitary District is open to the public and board meetings will be conducted in person. In addition to attending in person, members of the public may view and participate in meeting via the following:

Zoom link: https://us06web.zoom.us/j/82937567318

Meeting ID: 829 3756 7318

To address the Board of Directors during the virtual live session via zoom, please email the Clerk of the Board at hgould@valley-sanitary.org or, alternatively, during the specific agenda item or general comment period (i.e. non-agenda items), please use the "raise your hand" function in zoom in order to be recognized by the Clerk of the Board in order to provide comments in real time.

The Clerk of the Board will facilitate to the extent possible any email requests to provide oral testimony that are sent during the live meeting. Members of the public may provide Oral testimony in person or during the virtual live session and are limited to three minutes each. To address the Board in person please complete speaker request card located at in the Board Room and give it to the Clerk of the Board.

If you are unable to provide comments during the meeting, written public comments on agenda or non-agenda items may be submitted by email to the Clerk of the Board at hgould@valley-sanitary.org. Written comments must be received by the Clerk of the Board no later than 11:00 a.m. on the day of the meeting.

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **PLEDGE OF ALLEGIANCE**

4. **NEW EMPLOYEE INTRODUCTIONS**
   - *Steven T. Ly - Laboratory Technician*
   - *Marcelo Garcia - Maintenance Technician*

5. PUBLIC COMMENT

6. CONSENT CALENDAR

Consent calendar items are expected to be routine and noncontroversial, to be acted upon by the Board of Directors at one time, without discussion. If any Board member requests that an item be removed from the consent calendar, it will be removed so that it may be acted upon separately.

6.1 APPROVE THE MINUTES FOR THE BOARD OF DIRECTORS REGULAR MEETING HELD MARCH 11, 2025
Recommendation: Approve

6.2 APPROVE WARRANTS FOR MARCH 25, 2025
Recommendation: Approve

6.3 MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING FEBRUARY 28, 2025
Recommendation: Approve

6.4 MONTHLY INVESTMENT REPORT FOR THE PERIOD ENDING FEBRUARY 28, 2025
Recommendation: Approve

6.5 MONTHLY CREDIT CARD REPORT FOR THE PERIOD ENDING FEBRUARY 28, 2025
Recommendation: Approve

7. NON-HEARING ITEMS

7.1 AUTHORIZE THE GENERAL MANAGER TO NEGOTIATE AND EXECUTE A CONTRACT WITH GEORGE PETERSON INSURANCE AGENCY FOR THE PURCHASE OF THE BUSINESS PACKAGE POLICY IN AN AMOUNT NOT TO EXCEED $219,036
Recommendation: Approve

7.2 APPROVE AMENDMENT NO. 1 TO SOUTHWEST NETWORKS GUARDIANIT ADVANCED (SOW# 04012025VSD) SERVICE AGREEMENT IN AN AMOUNT NOT TO EXCEED $12,447.
Recommendation: Approve

7.3 CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) BOARD OF DIRECOTRS CALL FOR NOMINATIONS - SEAT B
Recommendation: Approve

7.4 APPROVE DIRECTORS TO ATTEND THE CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) SPECIAL DISTRICT LEADERSHIP ACADEMY IN LA QUINTA, CALIFORNIA, ON APRIL 21-24, 2025, REIMBURSE RELATED EXPENSES, AND CANCEL THE APRIL 22, 2025, REGUALR BOARD MEETING
Recommendation: Approve

8. GENERAL MANAGER'S REPORT

9. COMMITTEE REPORTS

9.1 UPDATE OF THE COMMUNITY ENGAGEMENT COMMITTEE MEETING - MARCH 18, 2025
Recommendation: Discuss

10. DIRECTOR'S ITEMS

11. INFORMATIONAL ITEMS

12. ADJOURNMENT

POSTED March 20, 2025
Holly Gould
Clerk of the Board
Valley Sanitary District

PUBLIC NOTICE

In compliance with the Americans with Disabilities Act, access to the Board Room and Public Restrooms has been made. If you need special assistance to participate in this meeting, please contact Valley Sanitary District (760) 235-5400. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA TITLE II). All public records related to open session items contained on this Agenda are available upon request at the Administrative Office of Valley Sanitary District located at 45-500 Van Buren Street, Indio, CA 92201. Copies of public records are subject to fees and charges for reproduction.

ITEM 6.1
ACTION

Valley Sanitary District

DATE: **March 25, 2025**

TO: **Board of Directors**

FROM: **Holly Gould, Clerk of the Board**

SUBJECT: **APPROVE THE MINUTES FOR THE BOARD OF DIRECTORS REGULAR MEETING HELD MARCH 11, 2025**

Suggested Action
Approve

Strategic Plan Compliance
GOAL 5: GOVERNANCE. An Ever-Improving Board Sets Clear and Thoughtful Direction for the District

Fiscal Impact
There is no fiscal impact from this report.

Environmental Review

This item does not qualify as a project defined by the California Environmental Quality Act (CEQA).

Background
The meeting minutes for the Board of Directors Regular Meeting held March 11, 2025, are attached.

Recommendation
Approve

Attachments
6.1 Attachment A 11 Mar 2025 Minutes.edited.docx

VALLEY SANITARY DISTRICT
MINUTES OF REGULAR BOARD MEETING
March 11, 2025

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held on Tuesday, March 11, 2025, at 45-500 Van Buren St., Indio, CA 92201

1. CALL TO ORDER

President Canero called the meeting to order at 1:00 p.m.

2. ROLL CALL

Directors Present:
Debra Canero, Mike Duran, Gerardo Jimenez, Edgar Santana, Scott Sear

Staff Present:
Jason Dafforn, General Manager; Holly Gould, Clerk of the Board; Jeanette Juarez, Chief Administrative Officer; Ron Buchwald, District Engineer; James Mills, Operations Supervisor; Steve Shepard, Development Services Supervisor; Karen Hopper, Accounting Analyst; Branden Rodriguez, Administrative Assistant; Octavio Briones, Maintenance Technician I; Victoria Nelson, Wastewater Operator III; Craig Hayes, Best Best & Krieger

3. PLEDGE OF ALLEGIANCE

4. MARCH EMPLOYEE ANNIVERSARIES

- Steve Shepard, Development Services Supervisor – 29 years
- Octavio Briones, Maintenance Technician II – 2 years
- Victoria Nelson, Wastewater Operator III – 2 years

The Board of Directors thanked Steve, Octavio, and Victoria for their dedication and years of service to the District.

5. PRESENTATIONS

5.1 Presentation of California Society of Municipal Finance Officer (CSMFO) Operating Budget Excellence Award

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President Canero presented Jeanette Juarez, Chief Administrative Officer, Karen Hopper, Accounting Analyst, and Branden Rodriguez, Administrative Assistant, with the

2025 CSMFO Operating Budget Excellence Award. The Board thanked and congratulated staff on their hard work and achievements. Jason Dafforn, General Manager, commended Ms. Juarez on her leadership and the staff's hard work and expertise in producing excellent budgets year after year.

6. PUBLIC COMMENT - None

7. CONSENT CALENDAR

7.1 Approve the Minutes for the Board of Directors Special Meeting Held February 6, 2025, and Regular Board Meeting Held February 11, 2025

7.2 Approve Warrants for March 11, 2025

7.3 Acceptance of the Grant of Easement for Sewer Main Purposes

7.4 Monthly Credit Card Report for the Period Ending January 31, 2025

7.5 Monthly Investment Report for the Period Ending January 31, 2025

7.6 Monthly Financial Report for the Period Ending January 31, 2025

ACTION TAKEN:
MOTION: Secretary/Treasurer Sear motioned to approve the consent calendar as presented. Director Jimenez seconded the motion. Motion carried by the following roll call vote:
AYES: Canero, Duran, Jimenez, Santana, Sear
NOES: None
MINUTE ORDER NO. 2025-3456

8. NON-HEARING ITEMS

8.1 Authorize the General Manager to Execute a Contract with Tritech Software Systems, a Central Square Technologies, LLC Company, to Provide Software Upgrade & Services in an Amount Not to Exceed $53,430

The District uses ESRI ArcMap for its sewer mapping software and Central Square Lucity for the asset management program. ESRI and Central Square will no longer support desktop versions of their software, requiring the District to update to an online program with cloud-based storage. The update's advantages include eliminating the server hardware needed to store the data and allowing the software support team to work

through a third-party IT consultant. Staff can utilize the program anywhere with only an internet connection to access the data.

ACTION TAKEN:

MOTION: Vice President Duran motioned to authorize the General Manager to execute a contract with Tritech Software Systems, a Central Square Technologies, LLC, to provide software upgrades and services in an amount not to exceed $53,430. Director Santana seconded the motion. Motion carried by the following roll call vote:
AYES: Canero, Duran, Jimenez, Santana, Sear
NOES: None
MINUTE ORDER NO. 2025-3457

8.2 Authorize the General Manager to Execute a Contract with Dudek for Electrical Design Services in an Amount Not to Exceed $88,440

In 2023 the Board approved the purchase of a new generator and automatic transfer switch (ATS) from Quinn to replace the decommissioned Generator No. 1. In the Spring of 2024, staff issued an RFP for the installation of the generator, ATS, as well as the electrical appurtenances required to install fuel dispensing equipment for the gasoline and diesel fuel tanks. On June 11, 2024, the Board awarded a contract to AG Engineering. AG Engineering could not fulfill the contract requirements, and the District canceled the contract with AG Engineering. After further discussions between staff and management, the best approach would be to correctly design the electrical work needed for the project and bid the work out to prospective contractors. In November 2024, staff contacted Dudek Engineering to solicit a proposal to perform the necessary electrical design. Dudek was selected for the work as they were awarded a 3-year contract to provide On-Call Engineering Services through a Request for Proposal process in October 2022. Dudek is a local firm that has performed this type of design work for the District many times over the years. Dudek provided a proposal in December 2024. Staff reviewed and negotiated a revised proposal for an amount not to exceed $88,440.

ACTION TAKEN:

MOTION: Director Jimenez motioned to authorize the General Manager to execute a contract with Dudek for Electrical Design Services not exceeding $88,440. Vice President Duran seconded the motion. Motion carried by the following roll call vote:
AYES: Canero, Duran, Jimenez, Santana, Sear
NOES: None
MINUTE ORDER NO. 2025-3458

8.3 Amendment No. 1 to the Bulk Chemical Contract with Univar Solutions

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In August 2023, staff released a Request for Proposals for Bulk Chemical delivery of sodium hypochlorite, sodium bisulfite, and ferric chloride. Univar Solutions was selected as the successful Proposer. On January 1, 2024, the District entered into a contract with Univar Solutions for a one-year term that can be extended for two (2) one-year increments. Staff has been satisfied with the work from Univar Solutions and solicited a revised proposal for 2025. Univar Solutions provided an updated quote that held the unit prices for Sodium Hypochlorite and Sodium Bisulfite equal to the previous year and reduced the unit price of Ferric Chloride by $0.40 per 250-gallon tote. Staff is requesting a new contract amount of $600,000, equal to the cost of chemicals purchased over the last two years, an increase in the contract amount of about $48,500.

ACTION TAKEN:

MOTION: Vice President Duran motioned to approve Amendment No. 1 to the Bulk Chemical contract with Univar Solutions for $600,000. Secretary/Treasurer Sear seconded the motion. Motion carried by the following roll call vote:
AYES: Canero, Duran, Jimenez, Santana, Sear
NOES: None
MINUTE ORDER NO. 2025-3459

8.4 Approve the Purchase of Parts to Rebuild the Spencer Turbine at the DigesterDigester in an Amount Not to Exceed $65,734

The Spencer Turbine is critical to the operation of the DigesterDigester and boiler. The parts requested for the rebuild of the Spencer Turbine are necessary to rehabilitate and improve the efficiency of the gas compressor that supplies gas to the Hurst Boiler from the DigesterDigester. In CIP Document No. 25-0003, the original proposed amount of $25,000 needed to be increased due to unforeseen wear on eight (8) deflector assemblies and eight (8) spun spacers, adding to the overall cost. In addition, the categorization of repairs has changed from a partial rebuild to a complete rebuild.

ACTION TAKEN:

MOTION: Director Jimenez motioned to approve the purchase of parts to rebuild the Spencer Turbine at the DigesterDigester, not exceeding $65,734. Director Santana seconded the motion. Motion carried by the following roll call vote:
AYES: Canero, Duran, Jimenez, Santana, Sear
NOES: None
MINUTE ORDER NO. 2025-3460

8.5 Approve Change Order No. 1 for the Sewer Siphon Replacement at Westward Ho Project for the Bid Unit Price Adjustment, Contract Duration Increase, and Permit

Fee Reimbursement for a Not to Exceed Cost of $181,205.21 and Authorize the General Manager to Sign the Change Order

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The following are the justifications for the recommended changes to the contract documents: First, during the bidding process, Addendum 2, issued on October 28, 2024, changed the Quantity of Line Item No. 7 from 5,000 to 600 without adjusting the Unit of Measure from square feet (SF) to square yards (SY). The change should have been 5,400 SF. J.W. Fowler bid on 600 SF, not the planned 5,400 SF. Therefore, J.W. Fowler's Bid Unit Price was higher because of economies of scale. J.W. Fowler adjusted their Bid Unit Pricing to reflect the 5,400 SF scope. The designed project quantity has not changed. The cost of this error is $69,600. Second, J.W. Fowler obtained permits for the City of Indio and the Coachella Valley Water District, which took longer than the estimated 30-day calendar duration. There was confusion on the part of CVWD, which added to the delay in issuing the permit. Lastly, based on the signed Valley Sanitary District Short-Form Construction Contract dated December 12, 2024, Section 3.21 Permits and Licenses, "Contractor shall not be charged a fee for any City permits, …" J.W. Fowler did not include any costs for permit fees and associated agency inspections in their bid. VSD staff requested that J.W. Fowler pay those fees, and VSD would reimburse the contractor for the costs incurred. The cost of this addition to the change order is $111,605.21.

ACTION TAKEN:

MOTION: Secretary/Treasurer Sear motioned to approve Change Order No. 1 for the Sewer Siphon Replacement at Westward Ho Project for the bid unit price adjustment, contract duration increase, and permit fee reimbursement for a not-to-exceed cost of $181,205.21 and authorize the General Manager to sign the change order. Director Santana seconded the motion. Motion carried by the following roll call vote:
AYES: Canero, Duran, Jimenez, Santana, Sear
NOES: None
MINUTE ORDER NO. 2025-3461

9. GENERAL MANAGER'S ITEMS

9.1 Receive Monthly General Managers Report for February 2025

Jason Dafforn, General Manager, presented the report for February 2025 to the Board of Directors. Mr. Dafforn thanked President Canero and Director Jimenez for attending the CASA DC Forum in Washington, D.C., which he said was a great success. He also informed the Board that President Canero, VSD staff members, and himself attended two legislative breakfasts: one with Assemblymember Gonzalez and one with Supervisor Perez.

10. DIRECTOR'S ITEMS

Director Jimenz reported that the trip to Washington, D.C., for the CASA DC Forum was very successful. He stated that Mr. Dafforn did a great job representing the District and its agenda. He thanked President Canero and Mr. Dafforn for showing him the ropes. Secretary/Treasurer thanked Mr. Dafforn for attending the legislative breakfasts. Vice President Duran stated that he attended the Lake Cahuilla Veterans Park Groundbreaking. President Canero stated that the CASA DC Forum trip was a busy one. She noted that the District is getting noticed and recognized for its projects. She said that Mr. Dafforn did a great job. She also gave a brief report on the legislative breakfast with Supervisor Perez.

11. INFORMATIONAL ITEMS

James Mills, Operations Supervisor, and Anna Bell, Laboratory and Environmental Compliance Supervisor, will participate in Career Day at Indio Middle School on March 14, 2025. The District will host a Community Open House on Saturday, April 5, 2025, from 10:00 a.m. to 12:00 p.m. The event is open to the public. Jason Dafforn, General Manager, informed the Board that three District employees received state awards from CWEA for 2025. Steve Shepard, Development Services Superintendent, received the PICK award; Anna Bell, Laboratory and Environmental Compliance Supervisor received the Crystal Crucible award; and Mario Luna, Laboratory Technician III, was the third place winner for the Laboratory Person of the Year. They will be recognized at the CWEA Annual Conference in Palm Springs on April 24, 2025.

12. ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 2:18 p.m. The next regular Board meeting will be on March 25, 2025.

Respectfully submitted,
Holly Gould, Clerk of the Board
Valley Sanitary District

ITEM 6.2
ACTION

Valley Sanitary District

DATE: **March 25, 2025**

TO: **Board of Directors**

FROM: **Jeanette Juarez, Chief Administrative Officer**

SUBJECT: **APPROVE WARRANTS FOR MARCH 25, 2025**

Suggested Action
Approve

Strategic Plan Compliance
GOAL 2: FINANCE. Sustainable, Long-Term Funding is in Place

Fiscal Impact
The total charges incurred for the warrants from March 4, 2025 through March 17, 2025, are $1,152,097.55.

Environmental Review
This item does not qualify as a project as defined by the California Environmental Quality Act (CEQA).

Background
The attached warrants list shows all disbursements from March 4, 2025, through March 17, 2025.

Recommendation
Approve the warrants for March 25, 2025.

Attachments
6.2 Attachment A Warrants for March 25, 2025.pdf

DISBURSEMENTS
Approved at the Board Meeting of
March 25, 2025

43499	Charter Communications	Spectrum services - 02/26/2025-03/25/2025	$1,153.25
43500	Cintas Corp	Uniforms, mats, towels etc - 02/20/2025	$549.06
43500	Cintas Corp	Uniforms, mats, towels etc - 02/13/2025	$518.72
43501	ECS House Industries, Inc.	Stubshaft, clamp, seals	$5,126.31
43502	Environmental Resource Associates	Hardness, total residual chlorine	$328.34
43503	Ferguson Enterprises #1350	Quarter turn operator, bronze	$4,931.05
43504	Haaker Equipment Company	Shipping charges for inv C1AKT9	$18.00
43505	Hach Company	PH standard	$155.72
43506	National Association of Clean Water Agencies	Agency # 111127580-0 Maya Federbush Registration pretreatmnt	$1,000.00
43507	ReadyRefresh by Nestle	Water delivery - 02/21/2025	$345.70
43508	Tops 'N Barricades Inc.	Jacket bomber lime	$54.32
43509	USA Blue Book	Plant pro 47mm	$1,184.83
43509	USA Blue Book	Hach ph buffer	$95.11
43510	Valley Office Equipment, Inc	Sharp maintenance - 1/13/2025-02/12/2025	$109.22
43511	Yellow Mart	J. Mills and K. Kepley safety boots	$464.33
43512	Coachella Valley History Museum	Annual exhibit fee	$30,000.00
43513	MJ Alterations Services, LLC	Sewing of patches on shirts	$660.00
43514	Air & Hose Source, Inc.	Fire hose assembly	$848.25
43515	Alert 360	Alert 360 monitoring - Feb 2025	$29.95
43516	Best Best & Krieger LLP	Labor issues - 02/28/2025	$262.70
43516	Best Best & Krieger LLP	General legal - Feb 2025	$2,512.40
43517	Birdseye Planning Group	WW ho siphon replacement, nesting bird survey	$2,800.00
43518	Caltest Analytical Laboratory	Weekly samples - 03/11/2025	$273.60
43518	Caltest Analytical Laboratory	Weekly samples - 03/11/2025	$517.80
43518	Caltest Analytical Laboratory	Weekly samples - 03/11/2025	$517.80
43518	Caltest Analytical Laboratory	Monthly samples - 03/05/2025	$2,511.20
43518	Caltest Analytical Laboratory	Weekly samples - 03/03/2025	$517.80
43519	Carollo Engineering, Inc	Sewer siphon replacement - Feb 2025	$77,387.62
43520	Cart Mart, Inc.	Battery 220AH	$1,473.93
43521	Cintas Corp	First aid replenishment - 03/14/2025	$362.30
43521	Cintas Corp	Uniforms, mats, towels etc - 03/06/2025	$583.01
43522	CO of RIV - Registrar of Voters	Election services for Nov 5, 2024	$37,336.10
43523	CWEA Annual Conference	2025 conference lunch only - Mike Duran	$95.00
43523	CWEA Annual Conference	2025 conference lunch only - Debra Canero	$95.00
43523	CWEA Annual Conference	2025 conference lunch only - Edgar Santana	$95.00
43523	CWEA Annual Conference	2025 conference lunch only - Gerardo Jimenez	$95.00
43523	CWEA Annual Conference	2025 conference lunch only - Jason Dafforn	$95.00
43523	CWEA Annual Conference	2025 conference lunch only - Jeanette Juarez	$95.00
43523	CWEA Annual Conference	2025 conference lunch only - Ron Buchwald	$95.00
43523	CWEA Annual Conference	2025 conference lunch regular attendee - Mario Luna Higuera	$85.00
43523	CWEA Annual Conference	2025 conference lunch only - Anna Bell	$95.00
43524	Daniels Tire Service, Inc.	2022 ford f150 new tires	$818.88
43525	Debra Canero	Casa dc forum 2025 reimbursement	$788.22
43526	Desert Hose & Supply	Double male npt	$63.39
43526	Desert Hose & Supply	1' gasoline hose	$295.62
43527	DKF Solutions Group, LLC	Registration for defensive driving training - 03/20/2025	$685.00
43528	Edgar Santana	Casa winter conference 2025	$40.32
43529	Environmental Resource Associates	Demand 578	$202.19
43530	EPIC IO Technologies, Inc	lte POTS mar 2025	$199.35
43531	Gerardo Jimenez	CASA Winter conference reimbursement - 2025	$112.98
43532	Hach Company	Sensor cap kit	$1,629.19
43533	Hoch Consulting, APC	Recycled water feasibility study - Jan 2025	$53,385.01
43534	Innovative Federal Strategies LLC	Federal advocacy fees - Feb 2025	$6,779.74
43535	James W Fowler Co	Sewer siphon replacement - February 2025	$626,335.00
43536	Jeanette Juarez	Reimbursement from CSMFO conference 2025	$299.96
43537	McMaster-Carr Supply Co.	Black oxide alloy steel socket head screw	$34.83
43538	Mobile Modular Management Corp	Trailer rental - March 2025	$928.02
43539	Quinn Company	Battery 30H	$566.79
43540	ReadyRefresh by Nestle	Water delivery fee - 03/07/2025	$103.91
43541	Southwest Networks, Inc.	3 lenovo p3 workstations	$7,565.74
43541	Southwest Networks, Inc.	M365 basic, office 365 mar 2025-mar 2026	$7,164.00
43541	Southwest Networks, Inc.	(10) 24" monitors	$1,626.88
43541	Southwest Networks, Inc.	(21) Lenovo M70Q mini desktop computers	$18,726.75
43541	Southwest Networks, Inc.	(5) lenovo E16 laptops	$6,495.63
43541	Southwest Networks, Inc.	Guardian bdr storage - April 2025	$929.00
43542	Superior Truck & Auto LLC	Coolant hose fixes on Kenworth vactor truck	$3,333.31
43543	Swains Electric Motor Service	15hp 1750 ROM keen submersible pump	$2,742.13
43544	Tops 'N Barricades Inc.	Class 2 vest lime	$57.91
43545	Total Care Work Injury Clinic	DOT physical	$130.00
43546	Underground Service Alert	Board fee - Mar 2025	$74.88

43546	Underground Service Alert	Dig alerts - Mar 2025	$193.15
43547	Univar Solutions	Sodium bisulfite - 03/07/2025	$7,526.96
43547	Univar Solutions	Sodium hypo - 03/10/2025	$12,261.94
43547	Univar Solutions	Ferric chloride - 03/05/2025	$2,822.82
43548	USA Blue Book	Deionized water	$136.91
43549	Walters Wholesale Electric	500 foot reel	$39.14
43549	Walters Wholesale Electric	Plastic bushing	$2.91
201250318	Grainger	Sulfuric acid	$1,281.16
202503111	Indio Water Authority	Water - Operations - January 2025	$1,210.80
202503130	FedEx	Shipping charges - 12/03/2025	$263.84
202503131	FedEx	Shipping charges - 03/04/2025	$321.97
202503132	FedEx	Shipping charges - 01/29/2025	$207.15
202503133	FedEx	Shipping charges - 01/24/2025	$275.18
202503134	FedEx	Shipping charges - 01/17/2025	$288.65
202503135	FedEx	Shipping charges - 02/25/2025	$319.19
202503136	FedEx	Shipping charges - 02/19/2025	$366.22
202503137	FedEx	Shipping charges - 02/11/2025	$310.34
202503138	FedEx	Shipping charges - 02/04/2025	$479.65
202503139	FedEx	Shipping charges - 01/10/2025	$450.74
202503152	Frontier Communications	Telephone service - February 2025	$113.55
202503171	Rudy's Pest Control	Pest - March 2025	$200.00
202503181	Grainger	Y strainer	$571.18
202503182	Grainger	Hexkeyst	$48.92
202503191	SoCal Gas	Gas service - February 2025	$628.37
202503211	Paychex - Tax	PR 02/28/2025 - 03/13/2025 PD 03/21/2025	$49,164.21
202503212	Paychex - Garnishment	PR 02/28/2025 - 03/13/2025 PD 03/21/2025	$269.07
202503213	Paychex - Direct Deposit	PR 02/28/2025 - 03/13/2025 PD 03/21/2025	$100,177.18
202503214	Paychex - Fee	PR 02/28/2025 - 03/13/2025 PD 03/21/2025	$304.07
202503215	Empower (formerly Mass Mutual)	PR 02/28/2025 - 03/13/2025 PD 03/21/2025	$10.00
202503216	Mission Square (formerly ICMARC / Vantage Point)	PR 02/28/2025 - 03/13/2025 PD 03/21/2025	$1,470.00
202503217	Nationwide Retirement Solution	PR 02/28/2025 - 03/13/2025 PD 03/21/2025	$2,662.69
202503218	CalPERS Retirement	PR 02/28/2025 - 03/13/2025 PD 03/21/2025	$28,108.76
202503219	CalPERS 457	PR 02/28/2025 - 03/13/2025 PD 03/21/2025	$1,922.53
202503251	Umpqua Bank	Umpqua statement - February 2025	$20,100.25
		Total	$1,152,097.55

ITEM 6.3
ACTION

Valley Sanitary District

DATE:	**March 25, 2025**
TO:	**Board of Directors**
FROM:	**Jeanette Juarez, Chief Administrative Officer**
SUBJECT:	**MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING FEBRUARY 28, 2025**

Suggested Action
Approve

Strategic Plan Compliance
GOAL 2: FINANCE. Sustainable, Long-Term Funding is in Place

Fiscal Impact
There is no fiscal impact from this report.

Environmental Review
This item does not qualify as a project as defined by the California Environmental Quality Act (CEQA).

Background
The adopted operating and capital budget for the fiscal year 2024/25 includes $23,969,840 in revenues and $19,587,854 in operating expenditures.

The attached Monthly Income Summary (Attachment A) and Budget Variance (Attachment B) report compare revenues and expenses to the respective line-item budgets. The report identifies current monthly revenues and expenses as well as fiscal year-to-date (FYTD) values.

Year-to-Date Summary

- As of February 28, 2025, the District has recorded $25,305,091 in revenue. The revenues are

$3,683,937, or 17.0% above the seasonal budget.

- As of February 28, 2025, the District incurred $9,977,129 in expenditures. The District's expenditures are $3,083,440 or 23.6% under the FYTD straight-line budget.

The Summary of Cash and Investments (Attachment C) report details the changes to the fund balances by fund type.

FUND	UNAUDITED FIND BALANCE AS OF 2/28/25
OPERATING FUND (FUND 11)	$31,303,773
SPECIAL REVENUE FUND (FUND 11 AND FUND 6)	1,161,158
FIDUCIARY FUND (FUND 4)	595,499
CAPITAL IMPROVEMENT FUND (FUND 13)	8,900,598
RESTRICTED CIP FUND (FUND 12)	29,120,695
TOTAL	**$71,081,723**

Recommendation

Approve the monthly financial report for the period ending February 28, 2025.

Attachments

6.3 Attachment A Monthly Income Summary - February 2025.pdf
6.3 Attachment B Budget Variance Report.pdf
6.3 Attachment C Summary of Cash and Investments - February 2025.pdf

Valley Sanitary District
Monthly Income Summary
February 2025 (UNAUDITED)

	Current Month	Fiscal YTD	Annual Projection	% Received	Balance
Revenues					
Sewer Service Chgs-Current	$70,884	$21,034,168	$20,362,242	103%	($671,926)
Permit & Inspection Fees	$1,440	$20,715	$16,161	128%	($4,554)
Saddles/Disconnect Fees	$0	$80	$0	0%	($80)
Plan Check Fees	$1,440	$9,940	$6,935	143%	($3,005)
Other Services	$160	$1,100	$4,455	25%	$3,355
Sale of Surplus Property	$22,510	$22,510	$11,357	198%	($11,153)
Taxes - Current Secured	$0	$754,612	$1,265,434	60%	$510,822
Taxes - Current Unsecured	$0	$46,440	$60,712	76%	$14,272
Taxes - Prior Secured	$11,252	$11,252	$18,571	61%	$7,319
Supple Prop. Taxes - Current	$0	$9,804	$36,075	27%	$26,271
Supple Prop. Taxes - Prior	$6,461	$6,461	$19,952	32%	$13,491
Homeowners Tax Relief	$2,300	$3,285	$5,190	63%	$1,905
Interest Income	$3,710	$680,192	$460,327	148%	($219,865)
Unrealized gains (losses)	$7,038	$13,779	$4,972	277%	($8,807)
Rebate Income	$0	$2,490	$3,751	66%	$1,261
Non-Operating Revenues - Fnd 11	$0	$274	$7,530	4%	$7,256
Rental Income	$1,000	$8,000	$12,000	67%	$4,000
Interest Income	$0	$878,835	$534,316	164%	($344,519)
Connection Fees	$740,787	$1,519,241	$900,000	169%	($619,241)
Interest Income	$0	$281,912	$239,860	118%	($42,052)
Total Revenues	**$868,982**	**$25,305,091**	**$23,969,840**	**106%**	**($1,335,251)**

Valley Sanitary District

Budget Variance Report

February 2025

Description	FY25 Total Budget	Current Month Actual	Current Month Budget	Current Month Favorable (Unfavorable)	Fiscal Year to Date FYTD Actual	Fiscal Year to Date FY25 YTD Budget	Fiscal Year to Date Favorable (Unfavorable)	Percentage Remaining
Operating Expenses:								
Wages	4,524,528	325,862	377,044	51,182	2,679,773	3,016,352	336,579	40.8%
Fringe Benefits	1,804,785	127,849	150,399	22,550	1,021,853	1,203,190	181,337	43.4%
Services	3,019,054	45,463	251,588	206,125	772,284	2,012,703	1,240,419	74.4%
Supplies and Materials	1,914,863	98,239	159,572	61,333	815,838	1,276,575	460,737	57.4%
Fuels and Lubricants	70,000	-	5,833	5,833	19,771	46,667	26,896	71.8%
Comprehensive Insurance	587,310	43,297	48,943	5,646	350,349	391,540	41,191	40.3%
Projects	398,000	-	33,167	33,167	-	265,333	265,333	100.0%
Utilities	1,532,000	77,692	127,667	49,975	631,685	1,021,333	389,649	58.8%
Debt Service	4,590,650	382,554	382,554	-	3,060,433	3,060,433	-	33.3%
Permits and Fees	151,810	7,027	12,651	5,624	50,218	101,207	50,989	66.9%
Unfunded Accrued Liability	515,872	42,989	42,989	-	343,915	343,915	-	33.3%
Other	478,982	22,513	39,915	17,403	231,011	319,321	88,310	51.8%
Total Operating Expenses (Before Depreciation)	**19,587,854**	**1,173,486**	**1,632,321**	**458,836**	**9,977,129**	**13,058,569**	**3,081,440**	**49.1%**
Revenues:								
Operating Revenue	21,301,150	837,221	597,078	240,144	22,607,754	19,842,028	2,765,726	-6.1%
Non-Operating Revenue	2,668,690	31,761	222,391	(190,630)	2,697,338	1,779,127	918,211	-1.1%
Total Revenue	**23,969,840**	**868,982**	**819,468**	**49,514**	**25,305,091**	**21,621,155**	**3,683,937**	**-5.6%**
Net Operating Gain (Loss)		**(304,503)**			**15,327,962**			

Valley Sanitary District

Budget Variance Report

February 2025

Description	FY25 Total Budget	Current Month Actual	Current Month Budget	Current Month Favorable (Unfavorable)	Fiscal Year to Date FYTD Actual	Fiscal Year to Date FY25 YTD Budget	Fiscal Year to Date Favorable (Unfavorable)	Percentage Remaining
Revenues:								
Operating Revenue	21,301,150	837,221	597,078	240,144	22,607,754	19,842,028	2,765,726	-6.1%
Non-Operating Revenue	2,668,690	31,761	222,391	(190,630)	2,697,338	1,779,127	918,211	-1.1%
Total Operating Revenue	**23,969,840**	**868,982**	**819,468**	**49,514**	**25,305,091**	**21,621,155**	**3,683,937**	**-5.6%**

Valley Sanitary District

Budget Variance Report

February 2025

Description	FY25 Total Budget	Current Month Actual	Current Month Budget	Current Month Favorable (Unfavorable)	Fiscal Year to Date FYTD Actual	Fiscal Year to Date FY25 YTD Budget	Fiscal Year to Date Favorable (Unfavorable)	Fiscal Year to Date Percentage Remaining
Operating Expenses:								
Salaries And Wages	4,267,030	305,611	355,586	49,975	2,542,890	2,844,687	301,796	40.4%
Director Fee/Payroll Tax-Board	113,400	7,500	9,450	1,950	33,000	75,600	42,600	70.9%
Bonus, Awards, Recertification	16,300	1,533	1,358	(175)	19,508	10,867	(8,642)	-19.7%
Overtime	35,000	2,899	2,917	17	20,901	23,333	2,432	40.3%
Callout	23,000	1,176	1,917	741	12,463	15,333	2,870	45.8%
Standby Pay	69,798	7,143	5,817	(1,327)	51,010	46,532	(4,478)	26.9%
Longevity	48,700	3,692	4,058	366	30,877	32,467	1,589	36.6%
Retirement Contributions	460,895	32,102	38,408	6,306	268,737	307,263	38,526	41.7%
Fica And Medicare	411,580	24,173	34,298	10,126	196,560	274,387	77,826	52.2%
Unemployment Payments	-	-	-	-	-	-	-	-
Life Insurance	11,520	694	960	266	5,569	7,680	2,111	51.7%
Health Insurance	794,580	61,159	66,215	5,056	473,521	529,720	56,199	40.4%
Dental Insurance	56,028	4,354	4,669	315	33,359	37,352	3,993	40.5%
Vision Insurance	8,589	681	716	34	5,246	5,726	480	38.9%
Long Term Disability	12,893	994	1,074	81	7,984	8,595	611	38.1%
Accounting Services-Admin	89,425	3,852	7,452	3,600	56,720	59,617	2,897	36.6%
Certifications	23,395	3,287	1,950	(1,337)	7,721	15,597	7,876	67.0%
Chemicals	700,000	42,566	58,333	15,767	343,457	466,667	123,210	50.9%
Comprehensive Insurance	488,433	37,289	40,703	3,414	298,310	325,622	27,312	38.9%
Conferences/ Meetings	218,989	14,069	18,249	4,180	128,085	145,993	17,907	41.5%
Contracts	2,468,166	31,037	205,681	174,643	512,664	1,645,444	1,132,780	79.2%
County Expense	25,000	365	2,083	1,718	16,413	16,667	254	34.3%
Covid-19 Supplies	11,000	-	917	917	-	7,333	7,333	100.0%
Election Expense	70,000	-	5,833	5,833	-	46,667	46,667	100.0%
Electric	1,451,500	72,288	120,958	48,671	595,674	967,667	371,993	59.0%
Gas, Oil & Fuel	70,000	-	5,833	5,833	19,771	46,667	26,896	71.8%
Grit & Screening Removal	44,000	3,018	3,667	649	19,271	29,333	10,063	56.2%
Legal Services	92,000	2,775	7,667	4,892	73,567	61,333	(12,234)	20.0%

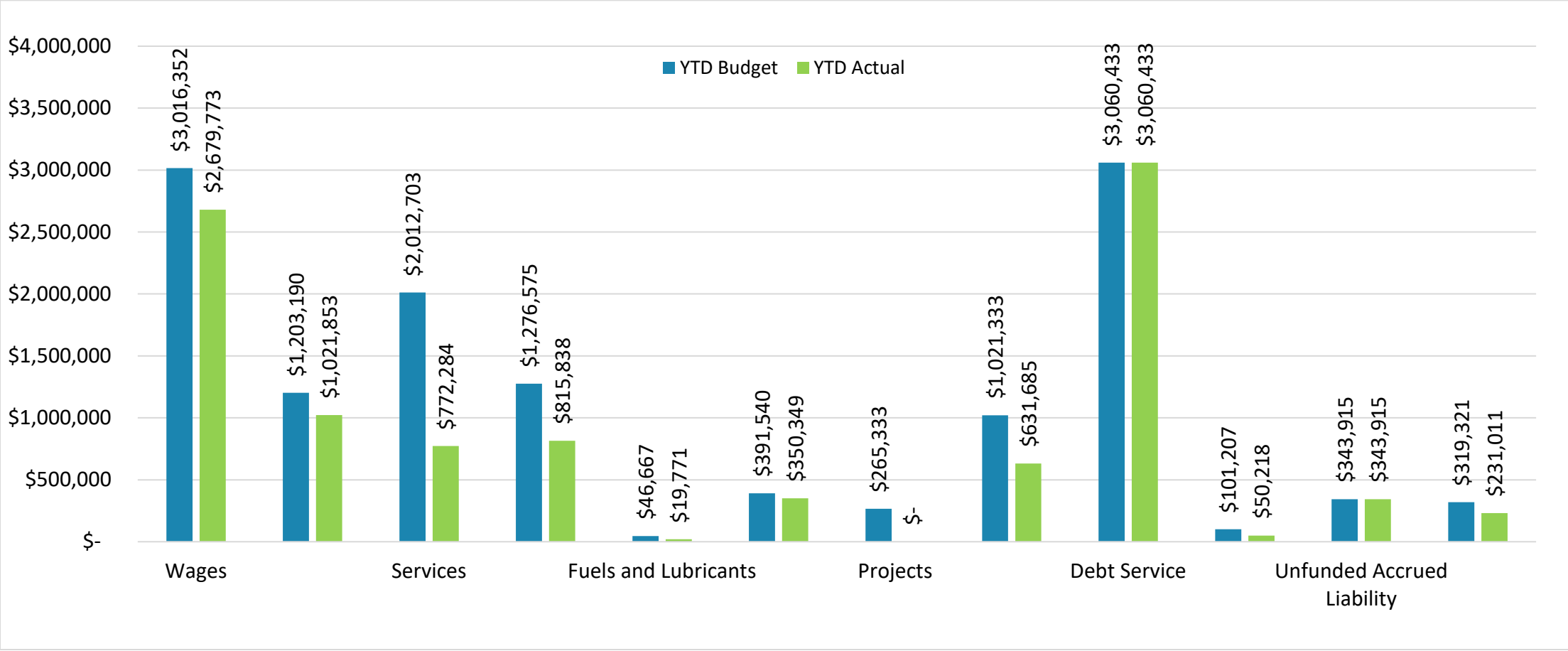
Valley Sanitary District

Budget Variance Report

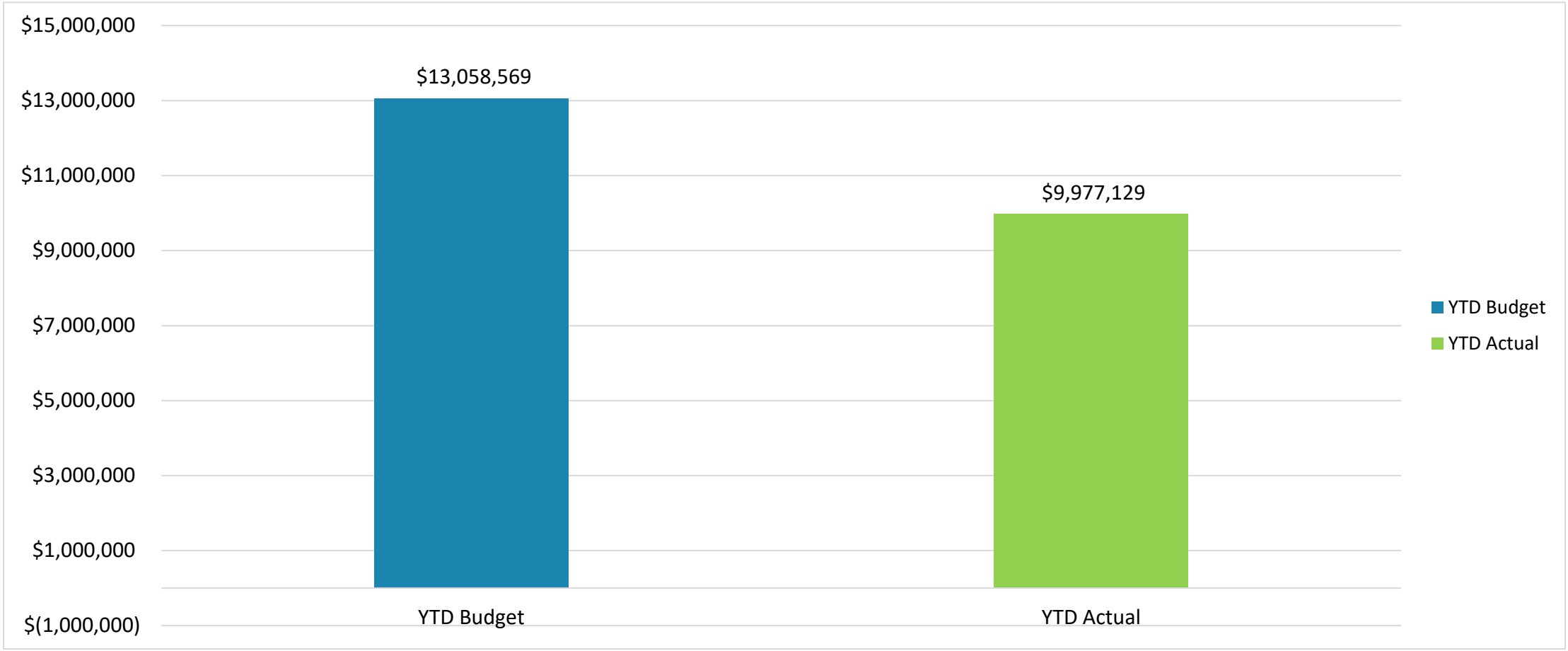
February 2025

Description	FY25 Total Budget	Current Month Actual	Current Month Budget	Current Month Favorable (Unfavorable)	Fiscal Year to Date FYTD Actual	Fiscal Year to Date FY25 YTD Budget	Fiscal Year to Date Favorable (Unfavorable)	Fiscal Year to Date Percentage Remaining
Operating Expenses:								
Debt Service	4,590,650	382,554	382,554	-	3,060,433	3,060,433	-	33.3%
Medical Services	47,443	968	3,954	2,986	6,373	31,629	25,255	86.6%
Memberships	70,398	4,613	5,867	1,253	57,744	46,932	(10,812)	18.0%
Misc. Professional Services	113,837	905	9,486	8,582	77,176	75,891	(1,284)	32.2%
Natural Gas	8,000	628	667	38	2,915	5,333	2,418	63.6%
Office Supplies	27,123	126	2,260	2,134	14,141	18,082	3,941	47.9%
Opeb Contribution	105,840	1,106	8,820	7,714	9,506	70,560	61,054	91.0%
Other Expenses	84,200	544	7,017	6,473	37,461	56,133	18,673	55.5%
Permits & Fees	126,810	6,662	10,568	3,906	33,805	84,540	50,735	73.3%
Projects	398,000	-	33,167	33,167	-	265,333	265,333	100.0%
Publications	3,500	17	292	275	385	2,333	1,948	89.0%
Repairs & Maintenance	720,845	43,620	60,070	16,450	313,619	480,563	166,944	56.5%
Research & Monitoring	99,000	3,460	8,250	4,790	43,696	66,000	22,304	55.9%
Supplies	299,495	8,418	24,958	16,540	95,708	199,663	103,956	68.0%
Telephone/Internet	36,530	2,844	3,044	200	21,940	24,353	2,414	39.9%
Tools & Equipment	57,400	49	4,783	4,734	5,217	38,267	33,050	90.9%
Tuition Reimbursement	12,000	-	1,000	1,000	-	8,000	8,000	100.0%
Uniform Services	62,313	1,960	5,193	3,233	13,954	41,542	27,588	77.6%
Unfunded Accrued Liability	515,872	42,989	42,989	-	343,915	343,915	-	33.3%
Water	28,500	1,758	2,375	617	13,825	19,000	5,175	51.5%
Workers Compensation	98,877	6,008	8,240	2,232	52,039	65,918	13,879	47.4%
Total Operating Expenses (Before Depreciation)	**19,587,854**	**1,173,486**	**1,632,321**	**458,836**	**9,977,129**	**13,058,569**	**3,081,440**	**49.1%**
Operating Expenses in Excess of Operating Revenue		**(304,503)**			**15,327,962**			

EXPENDITURES FISCAL YEAR-TO-DATE VS. FISCAL YEAR-TO-DATE ACTUAL FEBRUARY 2025



EXPENDITURES FISCAL YEAR-TO-DATE VS. FISCAL YEAR-TO-DATE ACTUAL FEBRUARY 2025



SUMMARY OF CASH AND INVESTMENTS

FOR THE PERIOD: 02/01/2025 TO 02/28/2025 (UNAUDITED) **Agenda Item No. _____**

INVESTMENTS				
LAIF Fund 4 - Agency Fund				
Beginning Balance (Fund 4)		670,022		
Net Transfer from (to) Fund 11		(74,523)		
Fair Value Factor for quarter ending 06/30/2025		0		
Interest (Pd quarterly - Int. Rate 4.62%)		0		
Fund 04 Ending Balance			**595,499**	
LAIF Fund 6 - Wastewater Revenue Refunding Bonds				
Beginning Balance (Fund 6)		818		
Net Transfer from (to) Fund 11		0		
Fair Value Factor for quarter ending 06/30/2025		0		
Interest (Pd quarterly - Int. Rate 4.62%)		0		
Fund 06 Ending Balance			**818**	
LAIF Fund 10 - Recycled Water Project				
Beginning Balance (Fund 10)		0		
Net Transfer from (to) Fund 11		0		
Fair Value Factor for quarter ending 06/30/2025		0		
Interest (Pd quarterly - Int. Rate 4.62%)		0		
Fund 10 Ending Balance			**0**	
LAIF Fund 11 - Operating Fund				
Beginning Balance (Fund 11)		17,981,360		
Net Transfer from (to) Fund 04		74,523		
Net Transfer from (to) Fund 06		0		
Net Transfer from (to) Fund 12		679,720		
Net Transfer from (to) Fund 13		(673,108)		
Fund Transfer from (to) LAIF - WF		9,900,000		
Fair Value Factor for quarter ending 06/30/2025		0		
Interest (Pd quarterly - Int. Rate 4.62%)		0		
Fund 11 Ending Balance			**27,962,495**	
LAIF Fund 12 - Reserve Fund				
Beginning Balance (Fund 12)		29,800,415		
Net Transfer from (to) Fund 11		(679,720)		
Fair Value Factor for quarter ending 06/30/2025		0		
Interest (Pd quarterly - Int. Rate 4.62%)		0		
Fund 12 Ending Balance			**29,120,695**	
LAIF Fund 13 - Capital Improvement Fund				
Beginning Balance		8,227,490		
Connection Fees				
(Disbursements) or Reimbursements	673,108			
Net Transfer from (to) Fund 11		673,108		
Fair Value Factor for quarter ending 06/30/2025		0		
Interest (Pd quarterly - Int. Rate 4.62%)		0		
Fund 13 Ending Balance			**8,900,598**	
TOTAL LAIF INVESTMENTS: FUNDS 04, 06, 11, 12 AND 13				**66,580,105**
CASH IN CHECKING ACCOUNT				
WELLS FARGO - FUND 11				
Beginning Balance		13,607,466		
Deposits		1,377,463		
Fund Transfer from (to) LAIF (net)		(9,900,000)		
Disbursements and Payroll		(1,743,650)		
Wells Fargo Ending Balance			**3,341,278**	
CALTRUST - FUND 11				
Beginning Balance		1,149,591		
Interest Income		3,710		
Unrealized Gain / <Loss>		7,038		
CalTRUST Ending Balance			**1,160,340**	
TOTAL WELLS FARGO AND CALTRUST CHECKING				**4,501,618**
TOTAL CASH AND INVESTMENTS				**71,081,723**

The Board certifies the ability of the District to meet its expenditure requirements for the next six (6) months, as per Government Code 53646(b)(3).

This report is in compliance with the District's Investment Policy under Government Code 53646(b)(2).

ITEM 6.4
ACTION

Valley Sanitary District

DATE:	**March 25, 2025**
TO:	**Board of Directors**
FROM:	**Jeanette Juarez, Chief Administrative Officer**
SUBJECT:	**MONTHLY INVESTMENT REPORT FOR THE PERIOD ENDING FEBRUARY 28, 2025**

Suggested Action
Approve

Strategic Plan Compliance
GOAL 2: FINANCE. Sustainable, Long-Term Funding is in Place

Fiscal Impact
There is no fiscal impact from this report.

Environmental Review
This item does not qualify as a project as defined by the California Environmental Quality Act (CEQA).

Background
The District's Investment Policy has set primary goals for the portfolio management of safety, liquidity, and yield. This report is in compliance with California Government Code Section 53646 regarding the reporting of detailed information on all securities, investments, and monies of the District, as well as reporting of the market value of the investments held. All the investments contained within the portfolio are in full compliance with Government Code Section 53601 and the District's Investment Policy as to the types of investments allowed.

Recommendation
Receive and file the monthly investment report for the period ending February 28, 2025.

Attachments
6.4 Attachment A Investment Report.pdf

Valley Sanitary District
Investment Report
For the Month Ending February 28, 2025

Description	Cost Value	Market Value	Interest/ Book Yield	Maturity Date	% of Portfolio
Cash and Cash Equivalents					
Wells Fargo - Checking	$ 3,341,278	$ 3,341,278	0.00%	n/a	3.85%
State of California Local Agency Investment Fund (LAIF)	56,680,105	66,580,105	4.37%	n/a	76.67%

Description	Cost Value	Market Value	Market Yield to Maturity	Maturity Date	% of Portfolio
Restricted Funds					
CalTRUST					
Debt Service Reserve Fund -SWRCB Loan	1,149,591	1,160,340	4.42%	n/a	1.34%
Funds Held by Fiscal Agents					
Argent Institutional Trust					
Banc of America Public Capital Corp	15,759,222	15,759,222	4.39%	n/a	18.15%
Total Investment Portfolio	**$ 76,930,196**	**$ 86,840,945**			**100.00%**

Blended Yield of Cash and Investments	2.18%

Benchmarks:	
LAIF	4.37%
CalTRUST	4.42%
Banc of America Public Capital Corp	4.39%

I herby Certify that the investments are in compliance with the investment policy adopted by the Board of Directors.
The investment portfolio provides sufficient funds to meet the budgeted expenditures over the next six (6) months.
This report meets the requirements of Government Code Section 53646.

Jeanette Juarez

Jeanette Juarez, Chief Administrative Officer

SUMMARY OF CASH AND INVESTMENTS

FOR THE PERIOD: 02/01/2025 TO 02/28/2025 (UNAUDITED) **Agenda Item No. _____**

INVESTMENTS				
LAIF Fund 4 - Agency Fund				
Beginning Balance (Fund 4)		670,022		
Net Transfer from (to) Fund 11		(74,523)		
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Fair Value Factor for quarter ending 06/30/2025		0		
Interest (Pd quarterly - Int. Rate 4.62%)		0		
Fund 06 Ending Balance			**818**	
LAIF Fund 10 - Recycled Water Project				
Beginning Balance (Fund 10)		0		
Net Transfer from (to) Fund 11		0		
Fair Value Factor for quarter ending 06/30/2025		0		
Interest (Pd quarterly - Int. Rate 4.62%)		0		
Fund 10 Ending Balance			**0**	
LAIF Fund 11 - Operating Fund				
Beginning Balance (Fund 11)		17,981,360		
Net Transfer from (to) Fund 04		74,523		
Net Transfer from (to) Fund 06		0		
Net Transfer from (to) Fund 12		679,720		
Net Transfer from (to) Fund 13		(673,108)		
Fund Transfer from (to) LAIF - WF		9,900,000		
Fair Value Factor for quarter ending 06/30/2025		0		
Interest (Pd quarterly - Int. Rate 4.62%)		0		
Fund 11 Ending Balance			**27,962,495**	
LAIF Fund 12 - Reserve Fund				
Beginning Balance (Fund 12)		29,800,415		
Net Transfer from (to) Fund 11		(679,720)		
Fair Value Factor for quarter ending 06/30/2025		0		
Interest (Pd quarterly - Int. Rate 4.62%)		0		
Fund 12 Ending Balance			**29,120,695**	
LAIF Fund 13 - Capital Improvement Fund				
Beginning Balance		8,227,490		
Connection Fees				
(Disbursements) or Reimbursements	673,108			
Net Transfer from (to) Fund 11		673,108		
Fair Value Factor for quarter ending 06/30/2025		0		
Interest (Pd quarterly - Int. Rate 4.62%)		0		
Fund 13 Ending Balance			**8,900,598**	
TOTAL LAIF INVESTMENTS: FUNDS 04, 06, 11, 12 AND 13				**66,580,105**
CASH IN CHECKING ACCOUNT				
WELLS FARGO - FUND 11				
Beginning Balance		13,607,466		
Deposits		1,377,463		
Fund Transfer from (to) LAIF (net)		(9,900,000)		
Disbursements and Payroll		(1,743,650)		
Wells Fargo Ending Balance			**3,341,278**	
CALTRUST - FUND 11				
Beginning Balance		1,149,591		
Interest Income		3,710		
Unrealized Gain / <Loss>		7,038		
CalTRUST Ending Balance			**1,160,340**	
TOTAL WELLS FARGO AND CALTRUST CHECKING				**4,501,618**
TOTAL CASH AND INVESTMENTS				**71,081,723**

The Board certifies the ability of the District to meet its expenditure requirements for the next six (6) months, as per Government Code 53646(b)(3).

This report is in compliance with the District's Investment Policy under Government Code 53646(b)(2).

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

March 06, 2025

LAIF Home
PMIA Average Monthly Yields

VALLEY SANITARY DISTRICT

SECRETARY/TREASURER
45500 VAN BUREN
INDIO, CA 92201

Tran Type Definitions

Account Number: [redacted]

February 2025 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
2/7/2025	2/4/2025	RD	1768375	1728933	JEANETTE JUAREZ	7,500,000.00
2/10/2025	2/4/2025	RD	1768374	1728934	JEANETTE JUAREZ	3,000,000.00
2/21/2025	2/20/2025	RW	1768875	1729440	JEANETTE JUAREZ	-600,000.00

Account Summary

Total Deposit:	10,500,000.00	Beginning Balance:	56,680,104.91
Total Withdrawal:	-600,000.00	Ending Balance:	66,580,104.91

CalTRUST
PO Box 2709
Granite Bay, CA 95746
www.caltrust.org
Email: [redacted]

Investment Account Summary

02/01/2025 through 02/28/2025

SUMMARY OF INVESTMENTS

Fund	Account Number	Total Shares Owned	Net Asset Value per Share on Feb 28 ($)	Value on Feb 28 ($)	Average Cost Amount ($)	Cumulative Change in Value ($)
VALLEY SANITARY DISTRICT	[redacted]					
CalTRUST Medium Term Fund	[redacted]	117,681.507	9.86	1,160,339.66	1,185,666.26	(25,326.60)
	Portfolios Total value as of 02/28/2025			**1,160,339.66**		

DETAIL OF TRANSACTION ACTIVITY

Activity Description	Activity Date	Amount ($)	Amount in Shares	Balance in Shares	Price per Share ($)	Balance ($)	Average Cost Amt ($)	Realized Gain/(Loss) ($)
CalTRUST Medium Term Fund			**VALLEY SANITARY DISTRICT**				**Account Number:** [redacted]	
Beginning Balance	02/01/2025			117,305.211	9.80	1,149,591.07		
Accrual Income Div Reinvestment	**02/28/2025**	**3,710.28**	**376.296**	**117,681.507**	**9.86**	**1,160,339.66**	**0.00**	**0.00**
Change in Value						7,038.31		
Closing Balance as of	**Feb 28**			**117,681.507**	**9.86**	**1,160,339.66**		

Please note that this information should not be construed as tax advice and it is recommended that you consult with a tax professional regarding your account.

Argent
INSTITUTIONAL TRUST

Argent Institutional Trust
5901 Peachtree Dunwoody Ste C495
Atlanta, GA 30328

ACCOUNT STATEMENT

ACCOUNT NUMBER: [redacted]
FEBRUARY 01, 2025 TO FEBRUARY 28, 2025

2025 MAR 14 12:33PM

5

VALLEY SANITARY DISTRICT
ATTN: BUSINESS SERVICES MANAGE
45500 VAN BUREN ST
INDIO CA 92201-3435

1-187-1004

ACCOUNT NAME:	**VALLEY SANITARY DISTRICT BANC OF AMERICA PUBLIC CAPITAL CORP**
ACCOUNT NUMBER:	[redacted]
ADMINISTRATIVE OFFICER:	[redacted] **@ARGENTFINANCIAL.COM**
INVESTMENT OFFICER:	**DIRECTED**

YOU, FIRST.

Thank you for your business. If you have questions about your account statement, please contact your Administrative Officer listed in the shaded box at the top of this statement.

IMPORTANT NOTICE

Argent Institutional Trust-formerly TMI- has changed accounting platforms. Be advised your account number [redacted].

ACCOUNT ACTIVITY SUMMARY

	THIS PERIOD	YEAR TO DATE
BEGINNING MARKET VALUE	**15,705,915.54**	**17,514,487.44**
INCOME	53,306.55	116,298.73
DISBURSEMENTS	0.00	1,871,564.08-
ENDING MARKET VALUE	**15,759,222.09**	**15,759,222.09**

PORTFOLIO HOLDINGS

QUANTITY	DESCRIPTION	MARKET VALUE	COST BASIS
CASH AND EQUIVALENTS			
15,759,222.090	38141W257 GOLDMAN SACHS FINANCIAL SQUARE GOVERNMENT FUND	15,759,222.09	15,759,222.09
TOTAL	**CASH AND EQUIVALENTS**	15,759,222.09	15,759,222.09
GRAND TOTAL ASSETS		**15,759,222.09**	**15,759,222.09**

TRANSACTION DETAIL

DATE	DESCRIPTION	CASH	COST	GAIN / LOSS
02/01/25	**BEGINNING BALANCE**	**0.00**	**15,705,915.54**	
02/03/25	38141W257 DIVIDEND ON GOLDMAN SACHS FINANCIAL SQUARE GOVERNMENT FUND PAYABLE 02/03/2025	53,306.55		
	38141W257 NET DEPOSIT GOLDMAN SACHS FINANCIAL SQUARE GOVERNMENT FUND	53,306.55-	53,306.55	
02/28/25	**ENDING BALANCE**	**0.00**	**15,759,222.09**	**0.00**

DISCLOSURE

Pricing for securities traded on the exchange is provided by third party sources. While sources used for pricing publicly traded securities are Considered reliable, the prices displayed on your statement may or may not be based on actual trades, bid/ask information or vendor evaluations. As such, the prices displayed on your statement may or may not reflect actual trade prices you would receive in the current market. It is possible prices for certain securities may vary widely at the time of trade execution in comparison to valuation prices displayed for statement purposes. Securities not traded on an exchange are valued by a variety of sources, which may include issuer-provided or client-provided information. As such, the current statement will reflect the value of the asset based on its last known valuation which may not coincide with the statement reporting period. Argent Trust Company, or any of its affiliates, does not guarantee the accuracy,reliability, completeness or attainability of any pricing information provided by third party sources.

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Disclosure - https://argentfinancial.com/argent-disclosures/
Tax Disclosure - https://argentfinancial.com/annual-tax-disclosures/
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ITEM 6.5
ACTION

Valley Sanitary District

DATE:	**March 25, 2025**
TO:	**Board of Directors**
FROM:	**Jeanette Juarez, Chief Administrative Officer**
SUBJECT:	**MONTHLY CREDIT CARD REPORT FOR THE PERIOD ENDING FEBRUARY 28, 2025**

Suggested Action
Approve

Strategic Plan Compliance
GOAL 2: FINANCE. Sustainable, Long-Term Funding is in Place

Fiscal Impact
The total charges incurred for the credit card statement ending February 28 , 2025, are $20,100.25.

Environmental Review
This item does not qualify as a project as defined by the California Environmental Quality Act (CEQA).

Background
The attached report summarizes the District's credit card expenditures for the statement ending February 28, 2025.

Recommendation
Approve the credit card report for the period ending February 28 , 2025.

Attachments
6.5 Credit Card Transaction Feb 2025.xlsx
6.5 UMQUA STATEMENT FEBRUARY_Redacted.pdf

Diverted From Cardholder Name	Tran Date	Post Date	Merchant Name	MCC Description	Debits	Credits
ANNA BELL	2/11/2025	2/12/2025	FTD* FTD.COM	Florists	$102.09	
ANNA BELL	2/7/2025	2/9/2025	TEQUIPMENT	Durable Goods Not Elsewhere Classified	($920.03)	($920.03)
ANNA BELL	2/4/2025	2/5/2025	CALIFORNIA WATER ENVIRON	Membership Organizations Not Elsewher	$805.00	
BRANDEN RODRIGUEZ	2/26/2025	2/27/2025	EIG*CONSTANTCONTACT.COM	Continuity/Subscription Merchants	$160.00	
BRANDEN RODRIGUEZ	2/25/2025	2/25/2025	AMAZON MKTPL*K638198V3	Book Stores	$19.56	
BRANDEN RODRIGUEZ	2/20/2025	2/23/2025	STAPLES 00113241	Stationery Office & School Supply Sto	$1.07	
BRANDEN RODRIGUEZ	2/13/2025	2/14/2025	HARBOR FREIGHT TOOLS 411	Miscellaneous & Specialty Retail Store	$79.37	
BRANDEN RODRIGUEZ	2/11/2025	2/12/2025	CALIFORNIA WATER ENVIRON	Membership Organizations Not Elsewher	$121.00	
BRANDEN RODRIGUEZ	2/11/2025	2/12/2025	CALIFORNIA WATER ENVIRON	Membership Organizations Not Elsewher	$106.00	
DEBRA CANERO	2/27/2025	2/28/2025	INTERCONTINENTAL WILLARD	Intercontinental Hotels	$1,618.68	
EDUARDO LUNA	2/5/2025	2/7/2025	Nyx*8336322778 ELECTRIFY	Electric Vehicle Charging	$23.74	
EDUARDO LUNA	1/31/2025	2/2/2025	THE HOME DEPOT #6874	Home Supply Warehouse Stores	$645.94	
GERARDO JIMENEZ	2/27/2025	2/28/2025	SQ *UVC INC	Taxicabs/Limousines	$23.95	
GERARDO JIMENEZ	2/27/2025	2/28/2025	INTERCONTINENTAL WILLARD	Intercontinental Hotels	$40.58	
GERARDO JIMENEZ	2/26/2025	2/27/2025	INTERCONTINENTAL WILLARD	Intercontinental Hotels	$1,214.01	
GERARDO JIMENEZ	2/22/2025	2/23/2025	UNITED 0164474679560	United Airlines	$40.00	
GERARDO JIMENEZ	2/23/2025	2/23/2025	UBER *TRIP	Taxicabs/Limousines	$1.00	
GERARDO JIMENEZ	2/23/2025	2/23/2025	UBER *TRIP	Taxicabs/Limousines	$22.92	
GERARDO JIMENEZ	2/5/2025	2/7/2025	UNITED 0162457484298	United Airlines	$535.37	
HEBERTO MORENO	2/24/2025	2/25/2025	EPHONAMATION.COM INC.	Business Services Not Elsewhere Classi	$170.80	
HEBERTO MORENO	2/24/2025	2/25/2025	NASSCO INC.	Charitable And Social Service Organiza	$375.00	
HEBERTO MORENO	2/25/2025	2/25/2025	AMAZON MARK* 0K5UJ9J83	Miscellaneous & Specialty Retail Store	$7.06	
HEBERTO MORENO	2/24/2025	2/25/2025	CALIFORNIA WATER ENVIRON	Membership Organizations Not Elsewher	$39.00	
HEBERTO MORENO	2/10/2025	2/11/2025	VALLEY LOCK AND SAFE	Business Services Not Elsewhere Classi	$59.32	
HOLLY GOULD	2/27/2025	2/28/2025	AMAZON MKTPL*DL2LB4Q83	Book Stores	$21.64	
HOLLY GOULD	2/27/2025	2/28/2025	INTERCONTINENTAL WILLARD	Intercontinental Hotels	$40.58	
HOLLY GOULD	2/25/2025	2/26/2025	SQ *TKB BAKERY & DELI	Express Payment Services (Fast Food)	$115.01	
HOLLY GOULD	2/25/2025	2/26/2025	CSMFO	Charitable And Social Service Organiza	$60.00	
HOLLY GOULD	2/24/2025	2/25/2025	AMAZON MKTPL*MJ05S9MD3	Book Stores	$64.92	
HOLLY GOULD	2/21/2025	2/23/2025	AMAZON MKTPL*Z54ES8U23	Book Stores	$10.86	
HOLLY GOULD	2/20/2025	2/21/2025	CPS HR CONSULTING	Government Services Not Elsewhere Clas	$199.00	
HOLLY GOULD	2/20/2025	2/21/2025	AMERICAN AIR0012216496513	American Airlines	$568.37	
HOLLY GOULD	2/11/2025	2/12/2025	UPS*1ze45r030499562058	Courier Services - Air Or Ground Frei	$30.83	
HOLLY GOULD	2/11/2025	2/12/2025	WM SUPERCENTER #2181	Grocery Stores Supermarkets	$55.74	
HOLLY GOULD	2/11/2025	2/12/2025	CALIFORNIA WATER ENVIRON	Membership Organizations Not Elsewher	$239.00	
HOLLY GOULD	2/10/2025	2/11/2025	EFX*INFOSERVICES	Consumer Credit Reporting Agencies	$119.90	
HOLLY GOULD	2/8/2025	2/9/2025	Dropbox G1J8J4TPDGC8	Computer Network/Information Services	$540.00	
HOLLY GOULD	2/4/2025	2/6/2025	CALIFORNIA ASSOCIATION OF	Membership Organizations Not Elsewher	$745.00	
HOLLY GOULD	2/5/2025	2/6/2025	VIECO INC. DBA PROMOTIONC	Miscellaneous General Merchandise	$296.31	
HOLLY GOULD	2/4/2025	2/5/2025	SQ *TKB BAKERY & DELI	Express Payment Services (Fast Food)	$89.43	
HOLLY GOULD	1/31/2025	2/2/2025	VISTAPRINT	Miscellaneous Publishing And Printing	($473.31)	($473.31)
HOLLY GOULD	1/31/2025	2/2/2025	CALIFORNIA ASSOCIATION OF	Membership Organizations Not Elsewher	$1,490.00	
HOLLY GOULD	1/31/2025	2/2/2025	Vistaprint Corporate Solu	Business Services Not Elsewhere Classi	$35.76	
HOLLY GOULD	1/30/2025	2/2/2025	BASIC	Accountants Auditing & Bookkeeping Se	$169.83	
JAMES MILLS	2/25/2025	2/26/2025	CASTANEDAS INDIO	Eating Places Restaurants	$146.41	
JAMES MILLS	2/19/2025	2/19/2025	Amazon.com*GI6LW0C63	Book Stores	$55.14	
JAMES MILLS	2/12/2025	2/13/2025	AMAZON MKTPL*5175Q6HV3	Book Stores	$33.70	
JAMES MILLS	2/5/2025	2/6/2025	AMAZON MKTPL*Z71KH0AY1	Book Stores	$8.69	
JASON DAFFORN	2/27/2025	2/28/2025	SQ *SOLOMON WOLDE	Taxicabs/Limousines	$32.46	
JASON DAFFORN	2/26/2025	2/28/2025	THE HAMILTON	Eating Places Restaurants	$362.19	
JASON DAFFORN	2/27/2025	2/28/2025	PALM SPRINGS AIRPORT	Transportation Services Not Elsewhere	$20.00	
JASON DAFFORN	2/27/2025	2/28/2025	MDW M BURGER MT 6902131	Eating Places Restaurants	$27.38	
JASON DAFFORN	2/26/2025	2/27/2025	TST* PROPER 21 - PROPER V	Eating Places Restaurants	$93.73	
JASON DAFFORN	2/26/2025	2/27/2025	APPLE.COM/BILL	Digital Goods-Multi-Category	$0.99	
JASON DAFFORN	2/26/2025	2/27/2025	CURB DC TAXI	Taxicabs/Limousines	$13.94	
JASON DAFFORN	2/26/2025	2/27/2025	CURB DC TAXI	Taxicabs/Limousines	$14.96	
JASON DAFFORN	2/26/2025	2/27/2025	INTERCONTINENTAL WILLARD	Intercontinental Hotels	$1,214.01	
JASON DAFFORN	2/25/2025	2/26/2025	SQ *KNC TAXI SERVICES	Taxicabs/Limousines	$15.36	
JASON DAFFORN	2/25/2025	2/26/2025	SQ *UVC INC	Taxicabs/Limousines	$17.12	
JASON DAFFORN	2/25/2025	2/26/2025	UBER *TRIP	Taxicabs/Limousines	$14.85	
JASON DAFFORN	2/26/2025	2/26/2025	UBER *TRIP	Taxicabs/Limousines	$12.95	
JASON DAFFORN	2/23/2025	2/24/2025	UBER *TRIP	Taxicabs/Limousines	$28.97	
JASON DAFFORN	2/10/2025	2/12/2025	GG *GFWC WOMANS CLUB O	Charitable And Social Service Organiza	$257.50	
JASON DAFFORN	2/11/2025	2/12/2025	Vistaprint Corporate Solu	Business Services Not Elsewhere Classi	$78.06	
JASON DAFFORN	2/4/2025	2/5/2025	SWA*EARLYBRD5264266631034	Southwest	$25.00	
JASON DAFFORN	2/4/2025	2/5/2025	SWA*EARLYBRD5264266631035	Southwest	$25.00	
JASON DAFFORN	2/4/2025	2/5/2025	GCVCC	Membership Organizations Not Elsewher	$200.00	
JASON DAFFORN	2/4/2025	2/5/2025	GCVCC	Membership Organizations Not Elsewher	$200.00	
JASON DAFFORN	2/4/2025	2/5/2025	BLANK SHIRTS INC.	MenS & BoyS Clothing & Furnishing St	$108.44	
JASON DAFFORN	2/4/2025	2/4/2025	CUSTOMPATCHF*	Miscellaneous General Merchandise	$302.00	
JASON DAFFORN	2/2/2025	2/3/2025	GANNETT MEDIA CO	Advertising Services	$16.99	
JEANETTE JUAREZ	2/27/2025	2/28/2025	AMAZON MKTPL*766X67BB3	Book Stores	$56.49	
JEANETTE JUAREZ	2/21/2025	2/25/2025	MARRIOTT SAN JOSE CONV	Marriott/Marriott	$8.00	
JEANETTE JUAREZ	2/21/2025	2/24/2025	MARRIOTT SAN JOSE CONV	Marriott/Marriott	$8.00	
JEANETTE JUAREZ	2/21/2025	2/23/2025	MARRIOTT SAN JOSE CONV	Marriott/Marriott	$1,043.82	
JEANETTE JUAREZ	2/21/2025	2/23/2025	UBER *TRIP	Taxicabs/Limousines	$8.63	
JEANETTE JUAREZ	2/21/2025	2/23/2025	UBER *TRIP	Taxicabs/Limousines	$1.00	
JEANETTE JUAREZ	2/22/2025	2/23/2025	UBER *TRIP	Taxicabs/Limousines	$17.95	
JEANETTE JUAREZ	2/20/2025	2/21/2025	UBER *TRIP	Taxicabs/Limousines	$1.00	
JEANETTE JUAREZ	2/20/2025	2/21/2025	UBER *TRIP	Taxicabs/Limousines	$9.96	
JEANETTE JUAREZ	2/20/2025	2/21/2025	UBER *TRIP	Taxicabs/Limousines	$7.72	
JEANETTE JUAREZ	2/19/2025	2/20/2025	CCSI EFAX	Continuity/Subscription Merchants	$18.99	
JEANETTE JUAREZ	2/19/2025	2/20/2025	UBER *TRIP	Taxicabs/Limousines	$9.01	
JEANETTE JUAREZ	2/20/2025	2/20/2025	UBER *TRIP	Taxicabs/Limousines	$1.00	
JEANETTE JUAREZ	2/18/2025	2/19/2025	183 LAS PALMAS OASIS	Miscellaneous & Specialty Retail Store	$32.76	
JEANETTE JUAREZ	2/19/2025	2/19/2025	UBER *TRIP	Taxicabs/Limousines	$18.92	
JEANETTE JUAREZ	2/12/2025	2/13/2025	AMAZON MKTPL*0K3CD8QE3	Book Stores	$14.13	
JEANETTE JUAREZ	2/10/2025	2/11/2025	CSMFO	Membership Organizations Not Elsewher	$50.00	
JEANETTE JUAREZ	2/3/2025	2/4/2025	SQ *TKB BAKERY & DELI	Express Payment Services (Fast Food)	$163.37	
JEANETTE JUAREZ	2/3/2025	2/4/2025	ADOBE *ADOBE	Computer Software	$339.87	
JIMMY GARCIA	2/21/2025	2/23/2025	SMART AND FINAL 718	Grocery Stores Supermarkets	$198.36	
JIMMY GARCIA	2/13/2025	2/16/2025	THE HOME DEPOT #6874	Home Supply Warehouse Stores	($62.64)	($62.64)
JIMMY GARCIA	2/13/2025	2/16/2025	THE HOME DEPOT #6874	Home Supply Warehouse Stores	$65.18	
JIMMY GARCIA	2/12/2025	2/14/2025	THE HOME DEPOT #6874	Home Supply Warehouse Stores	$200.00	

JIMMY GARCIA	2/11/2025	2/12/2025	ACE HARDWARE COACHELLA	Hardware Stores	$18.47	
JIMMY GARCIA	1/30/2025	2/2/2025	THE HOME DEPOT #6874	Home Supply Warehouse Stores	$24.60	
NICHOLAS CASTANEDA	2/25/2025	2/26/2025	CALIFORNIA WATER ENVIRON	Membership Organizations Not Elsewher	$239.00	
RON BUCHWALD	2/27/2025	2/28/2025	NASSCO INC.	Charitable And Social Service Organiza	$725.00	
RON BUCHWALD	2/27/2025	2/28/2025	NASSCO INC.	Charitable And Social Service Organiza	$725.00	
RON BUCHWALD	2/24/2025	2/25/2025	CALIFORNIA WATER ENVIRON	Membership Organizations Not Elsewher	$239.00	
RON BUCHWALD	2/21/2025	2/23/2025	THE HOME DEPOT #6874	Home Supply Warehouse Stores	$84.86	
RON BUCHWALD	2/21/2025	2/23/2025	AMERICAN WATER WORKS ASSO	Charitable And Social Service Organiza	$336.00	
RON BUCHWALD	2/21/2025	2/23/2025	DELTA AIR 0062308822457	Delta	$576.97	
RON BUCHWALD	2/21/2025	2/23/2025	HARBOR FREIGHT TOOLS 411	Miscellaneous & Specialty Retail Store	$45.96	
RON BUCHWALD	2/7/2025	2/9/2025	CALIFORNIA WATER ENVIRON	Membership Organizations Not Elsewher	$805.00	
TINO TIJERINA	2/21/2025	2/23/2025	1000BULBS.COM	Hardware Stores	$181.76	
TINO TIJERINA	2/11/2025	2/12/2025	Temu.com	Department Stores	$182.69	
TINO TIJERINA	2/6/2025	2/9/2025	THE HOME DEPOT #6874	Home Supply Warehouse Stores	$68.28	
TINO TIJERINA	2/7/2025	2/9/2025	HENRYS HI PRESSURE WASH	Car Washes	$75.00	
TINO TIJERINA	2/7/2025	2/9/2025	HENRYS HI PRESSURE WASH	Car Washes	$525.00	
	2/10/2025	2/10/2025	AUTO PMT FROM ACCT	Payment Adjustment Fee or Finance Charge		($21,582.61)
				Total	$20,100.25	($1,393.34)

Account Summary

Billing Cycle		02/28/2025
Days In Billing Cycle		28
Previous Balance		$21,582.61
Purchases	+	$21,556.23
Cash	+	$0.00
Balance Transfers	+	$0.00
Special	+	$0.00
Credits	-	$1,455.98-
Payments	-	$21,582.61-
Other Charges	+	$0.00
Finance Charges	+	$0.00
NEW BALANCE		**$20,100.25**

Credit Summary

Total Credit Line	$75,000.00
Available Credit Line	$54,899.75
Available Cash	$0.00
Amount Over Credit Line	$0.00
Amount Past Due	$0.00
Disputed Amount	$0.00

Account Inquiries

Call us at: (866) 777-9013
Lost or Stolen Card: (866) 839-3485

Go to www.umpquabank.com

Write us at PO BOX 35142 - LB1181, SEATTLE, WA 98124-5142

Payment Summary

NEW BALANCE	**$20,100.25**
MINIMUM PAYMENT	**$20,100.25**
PAYMENT DUE DATE	**03/25/2025**

NOTE: *Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.*

Corporate Activity

TOTAL CORPORATE ACTIVITY **$21,582.61-**

Trans Date	Post Date	Reference Number	Transaction Description	Amount
02/10	02/10	74807255040111111111111	AUTO PMT FROM ACCT [redacted]	$21,582.61-

Cardholder Account Summary

JEANETTE JUAREZ #### #### #### 4756	Payments & Other Credits	Purchases & Other Charges	Cash Advances	Total Activity
	$0.00	$1,810.62	$0.00	$1,810.62

Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
02/03	02/04	PPLN01	24036295034712307313258	ADOBE *ADOBE 408-536-6000 CA	$339.87
02/03	02/04	PPLN01	24692165034108474575771	SQ *TKB BAKERY & DELI gosq.com CA	$163.37
02/10	02/11	PPLN01	24492165041500020591760	CSMFO CSMFO.ORG CA	$50.00

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT - *

UMPQUA BANK
PO BOX 35142 - LB1181
SEATTLE WA 98124-5142

UMPQUA BANK

Account Number [redacted]

Check box to indicate name/address change on back of this coupon ☐

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
02/28/25	$20,100.25	$20,100.25	03/25/25

AMOUNT OF PAYMENT ENCLOSED

$ _____.__

BL ACCT [redacted]
VALLEY SANITARY DISTRICT
45-500 VAN BUREN STREET
INDIO CA 92201

54936

MAKE CHECK PAYABLE TO:

UMPQUA BANK COMMERCIAL CARD OPS
PO BOX 35142 - LB1181
SEATTLE WA 98124-5142

e-Statement

35 0012 5937 0000 0000 00000000 00000000 0

IMPORTANT INFORMATION

Finance Charge Calculation Methods and Computation of Average Daily Balance Subject to Finance Charge: The Finance Charge Calculation Method applicable to your account for Cash Advances and Credit Purchases of goods and services that you obtain through the use of your card is specified on the front side of this statement and explained below:

Method A - Average Daily Balance (including current transactions): The Finance Charge on purchases begins on the date the transaction posted to your account. The Finance Charge on Cash Advances begins on the date you obtained the cash advance, or the first day of the billing cycle within which it is posted to your account, whichever is later. There is no grace period.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of your account. To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid finance charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Method E - Average Daily Balance (excluding current transactions): To avoid incurring an additional Finance Charge on the balance of purchases (and cash advances if Method E is specified as applicable to cash advances) reflected on your monthly statement, you must pay the New Balance shown on your monthly statement on or before the Payment Due Date. The grace period for the New Balance of purchases extends to the Payment Due Date.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of purchases (and if applicable, cash advances). To get the average daily balance, we take the beginning balance of your account each day and subtract any payments, credits, non-accruing fees, and unpaid finance charges. We do not add in any new purchases or cash advances. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Method G - Average Daily Balance (including current transactions): To avoid incurring an additional Finance Charge on the balance of purchases (and cash advances, if Method G is specified as applicable to cash advances) reflected on your monthly statement and, on any new purchases (and if applicable, cash advances) appearing on your next monthly statement, you must pay the New Balance, shown on your monthly statement, on or before the Payment Due Date. The grace period for the New Balance of purchases extends to the Payment Due Date.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of purchases (and if applicable, cash advances). To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid finance charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Payment Crediting and Credit Balance: Payments received at the location specified on the front of the statement after the phrase "MAKE CHECK PAYABLE TO" will be credited to the account specified on the payment coupon as of the date of receipt. Payments received at a different location or payments that do not conform to the requirements set forth on or with the periodic statement (e.g. missing payment stub, payment envelope other than as provided with your statement, multiple checks or multiple coupons in the same envelope) may be subject to delay in crediting, but shall be credited within five days of receipt. If there is a credit balance due on your account, you may request in writing, a full refund. Submit your request to the Account Inquiries address on the front of this statement.

By sending your check, you are authorizing the use of the information on your check to make a one-time electronic debit from the account on which the check is drawn. This electronic debit, which may be posted to your account as early as the date your check is received, will be only for the amount of your check. The original check will be destroyed and we will retain the image in our records. If you have questions please call the customer service number on the front of this billing statement.

Closing Date: The closing date is the last day of the billing cycle; all transactions received after the closing date will appear on your next statement.

Annual Fee: If your account has been assessed an annual fee, you may avoid paying this annual fee by sending written notification of termination within 30 days following the mailing date of this bill. Submit your request to the Account Inquiries address on the front of this statement. You may use your card(s) during this 30 day period but immediately thereafter must send your card(s), which you have cut in half, to this same address.

Negative Credit Reports: You are hereby notified that a negative credit report reflecting on your credit record may be submitted to a credit reporting agency if you fail to fulfill the terms of your credit obligations.

BILLING RIGHTS SUMMARY

In Case of Errors or Inquiries About Your Bill: If you suspect there is an error on your account or you need information about a transaction on your bill, send your written inquiry to the Account Inquiries address on the front of this statement within 60 days of the date of the statement containing the transaction in question. You may telephone us, however a written request is required to preserve your rights.

In your letter, give us the following information:

- Your name and account number.
- The dollar amount of the suspected error.
- Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

Please provide a legal document evidencing your name change, such as a court document.
Please use blue or black ink to complete form

NAME CHANGE

Last

First Middle

ADDRESS CHANGE

Street

City State ZIP Code

Home Phone ( ) -

Business Phone ( ) -

Cell Phone ( ) -

E-mail Address

SIGNATURE REQUIRED TO AUTHORIZE CHANGES Signature

Cardholder Account Detail Continued

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
02/12	02/13	PPLN01	24692165043105736284563	AMAZON MKTPL*0K3CD8QE3 Amzn.com/bill WA	$14.13
02/19	02/19	PPLN01	24036295050712640948884	UBER *TRIP HELP.UBER.COM CA	$18.92
02/18	02/19	PPLN01	24692165050101061776067	183 LAS PALMAS OASIS DULLES CA	$32.76
02/19	02/20	PPLN01	24036295050716666324524	UBER *TRIP HELP.UBER.COM CA	$9.01
02/20	02/20	PPLN01	24036295051742769145243	UBER *TRIP HELP.UBER.COM CA	$1.00
02/19	02/20	PPLN01	24692165050101494105314	CCSI EFAX 323-817-3205 CA	$18.99
02/20	02/21	PPLN01	24036295051718831052062	UBER *TRIP HELP.UBER.COM CA	$1.00
02/20	02/21	PPLN01	24036295051744829804231	UBER *TRIP HELP.UBER.COM CA	$9.96
02/20	02/21	PPLN01	24036295051716867632641	UBER *TRIP HELP.UBER.COM CA	$7.72
02/21	02/23	PPLN01	24692165053104081988594	MARRIOTT SAN JOSE CONV SAN JOSE CA	$1,043.82
02/21	02/23	PPLN01	24036295052714950435039	UBER *TRIP HELP.UBER.COM CA	$8.63
02/21	02/23	PPLN01	24036295052742020455646	UBER *TRIP HELP.UBER.COM CA	$1.00
02/22	02/23	PPLN01	24036295053714113593376	UBER *TRIP HELP.UBER.COM CA	$17.95
02/21	02/24	PPLN01	24692165054104952480480	MARRIOTT SAN JOSE CONV SAN JOSE CA	$8.00
02/21	02/25	PPLN01	24692165055105937542095	MARRIOTT SAN JOSE CONV SAN JOSE CA	$8.00
02/27	02/28	PPLN01	24692165058108593875376	AMAZON MKTPL*766X67BB3 Amzn.com/bill WA	$56.49

Cardholder Account Summary

GERARDO JIMENEZ #### #### #### 8581	Payments & Other Credits	Purchases & Other Charges	Cash Advances	Total Activity
	$0.00	$1,877.83	$0.00	$1,877.83

Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
02/05	02/07	PPLN01	24692165037100823783013	UNITED 0162457484298 UNITED.COM TX JIMENEZ/GERARDOR 022225 PSP SFO UA L X DCA UA L O ORD UA S X PSP UA S O	$535.37
02/22	02/23	PPLN01	24692165053104015080484	UNITED 0164474679560 UNITED.COM TX	$40.00
02/23	02/23	PPLN01	24036295054714273229497	UBER *TRIP HELP.UBER.COM CA	$1.00
02/23	02/23	PPLN01	24036295054716255964181	UBER *TRIP HELP.UBER.COM CA	$22.92
02/26	02/27	PPLN01	24943005058157547132355	INTERCONTINENTAL WILLARD WASHINGTON DC	$1,214.01
02/27	02/28	PPLN01	24943005059158200070931	INTERCONTINENTAL WILLARD WASHINGTON DC	$40.58
02/27	02/28	PPLN01	24692165058108314739331	SQ *UVC INC Arlington VA	$23.95

Cardholder Account Summary

NICHOLAS CASTANEDA #### #### #### 8556	Payments & Other Credits	Purchases & Other Charges	Cash Advances	Total Activity
	$0.00	$239.00	$0.00	$239.00

Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
02/25	02/26	PPLN01	24801975057255437040294	CALIFORNIA WATER ENVIRON 510-382-7800 CA	$239.00

Cardholder Account Summary

RON BUCHWALD #### #### #### 6000	Payments & Other Credits	Purchases & Other Charges	Cash Advances	Total Activity
	$0.00	$3,537.79	$0.00	$3,537.79

Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
02/07	02/09	PPLN01	24801975039237307094851	CALIFORNIA WATER ENVIRON 510-382-7800 CA	$805.00
02/21	02/23	PPLN01	24717055053870532012887	DELTA AIR 0062308822457 800-2211212 CA BUCHWALD/RONALD 031625 ONT SLC DL S O ONT DL S O	$576.97
02/21	02/23	PPLN01	24943015053010186434646	THE HOME DEPOT #6874 INDIO CA	$84.86
02/21	02/23	PPLN01	24231685053251307824833	HARBOR FREIGHT TOOLS 411 INDIO CA	$45.96
02/21	02/23	PPLN01	24247605052300671604395	AMERICAN WATER WORKS ASSO 012-345-6789 CO	$336.00
02/24	02/25	PPLN01	24801975056254411246119	CALIFORNIA WATER ENVIRON 510-382-7800 CA	$239.00
02/27	02/28	PPLN01	24275395058900014916344	NASSCO, INC. 301-6242400 MD	$725.00
02/27	02/28	PPLN01	24275395058900014922763	NASSCO, INC. 301-6242400 MD	$725.00

Cardholder Account Summary

HEBERTO MORENO #### #### #### 6026	Payments & Other Credits	Purchases & Other Charges	Cash Advances	Total Activity
	$0.00	$651.18	$0.00	$651.18

Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
02/10	02/11	PPLN01	24355895041505328917698	VALLEY LOCK AND SAFE INDIO CA	$59.32
02/25	02/25	PPLN01	24011345056500030622391	AMAZON MARK* 0K5UJ9J83 AMAZON.COM/MA WA	$7.06
02/24	02/25	PPLN01	24453885056000017114892	EPHONAMATION.COM, INC. 714-5601000 CA	$170.80
02/24	02/25	PPLN01	24275395055900014094699	NASSCO, INC. 301-6242400 MD	$375.00
02/24	02/25	PPLN01	24801975056254411246242	CALIFORNIA WATER ENVIRON 510-382-7800 CA	$39.00

Cardholder Account Summary

EDUARDO LUNA #### #### #### 9557	Payments & Other Credits	Purchases & Other Charges	Cash Advances	Total Activity
	$0.00	$669.68	$0.00	$669.68

Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
01/31	02/02	PPLN01	24943015032010182203546	THE HOME DEPOT #6874 INDIO CA	$645.94
02/05	02/07	PPLN01	24013395037001126924509	Nyx*8336322778 ELECTRIFY HUNT VALLEY MD	$23.74

Cardholder Account Summary

BRANDEN RODRIGUEZ #### #### #### 9565	Payments & Other Credits	Purchases & Other Charges	Cash Advances	Total Activity
	$0.00	$487.00	$0.00	$487.00

Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
02/11	02/12	PPLN01	24801975043241257130479	CALIFORNIA WATER ENVIRON 510-382-7800 CA	$121.00
02/11	02/12	PPLN01	24801975043241257130503	CALIFORNIA WATER ENVIRON 510-382-7800 CA	$106.00
02/13	02/14	PPLN01	24231685045243195129376	HARBOR FREIGHT TOOLS 411 INDIO CA	$79.37
02/20	02/23	PPLN01	24164075052105442283899	STAPLES 00113241 LA QUINTA CA	$1.07
02/25	02/25	PPLN01	24692165056106187054616	AMAZON MKTPL*K638198V3 Amzn.com/bill WA	$19.56
02/26	02/27	PPLN01	24906415057222898059644	EIG*CONSTANTCONTACT.COM 855-2295506 MA	$160.00

Cardholder Account Summary				
ANNA BELL #### #### #### 7278	Payments & Other Credits $920.03-	Purchases & Other Charges $907.09	Cash Advances $0.00	Total Activity $12.94-

Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
02/04	02/05	PPLN01	2480197503623422600 5012	CALIFORNIA WATER ENVIRON 510-382-7800 CA	$805.00
02/07	02/09		7427539503890001072 2928	CREDIT VOUCHER TEQUIPMENT 732-7282590 NJ	$920.03-
02/11	02/12	PPLN01	2443106504214805713 2861	FTD* FTD.COM 800-736-3383 IL	$102.09

Cardholder Account Summary				
JIMMY GARCIA #### #### #### 7450	Payments & Other Credits $62.64-	Purchases & Other Charges $506.61	Cash Advances $0.00	Total Activity $443.97

Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
01/30	02/02	PPLN01	2494301503101018234 2089	THE HOME DEPOT #6874 INDIO CA	$24.60
02/11	02/12	PPLN01	2443106504314828750 0613	ACE HARDWARE COACHELLA COACHELLA CA	$18.47
02/12	02/14	PPLN01	2494301504401018159 3224	THE HOME DEPOT #6874 INDIO CA	$200.00
02/13	02/16	PPLN01	2494301504501018137 9953	THE HOME DEPOT #6874 INDIO CA	$65.18
02/13	02/16		7494301504501018138 2499	CREDIT VOUCHER THE HOME DEPOT #6874 INDIO CA	$62.64-
02/21	02/23	PPLN01	2423168505325140 2023000	SMART AND FINAL 718 COACHELLA CA	$198.36

Cardholder Account Summary				
DEBRA CANERO #### #### #### 2806	Payments & Other Credits $0.00	Purchases & Other Charges $1,618.68	Cash Advances $0.00	Total Activity $1,618.68

Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
02/27	02/28	PPLN01	2494300505915820 0070469	INTERCONTINENTAL WILLARD WASHINGTON DC	$1,618.68

Cardholder Account Summary				
TINO TIJERINA #### #### #### 5301	Payments & Other Credits $0.00	Purchases & Other Charges $1,032.73	Cash Advances $0.00	Total Activity $1,032.73

Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
02/06	02/09	PPLN01	2494301503801018607 3071	THE HOME DEPOT #6874 INDIO CA	$68.28
02/07	02/09	PPLN01	2471705503915039707 7328	HENRYS HI PRESSURE WASH INDIO CA	$75.00
02/07	02/09	PPLN01	2471705503915039707 7336	HENRYS HI PRESSURE WASH INDIO CA	$525.00
02/11	02/12	PPLN01	2438886504207245632 2079	Temu.com Santa Monica CA	$182.69
02/21	02/23	PPLN01	2411641505274499290 9201	1000BULBS.COM 800-624-4488 TX	$181.76

Cardholder Account Summary

HOLLY GOULD #### #### #### 9628	Payments & Other Credits	Purchases & Other Charges	Cash Advances	Total Activity
	$473.31-	$4,892.18	$0.00	$4,418.87

Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
01/31	02/02	PPLN01	24793385031000811244077	Vistaprint Corporate Solu Waltham MA	$35.76
01/31	02/02	PPLN01	24207855032161302184379	CALIFORNIA ASSOCIATION OF 916-4460388 CA	$1,490.00
01/30	02/02	PPLN01	24426295031018018444601	BASIC 269-488-6773 WI	$169.83
01/31	02/02		74036295031714831701386	CREDIT VOUCHER VISTAPRINT 8662074955 MA	$473.31-
02/04	02/05	PPLN01	24692165035109418579027	SQ *TKB BAKERY & DELI gosq.com CA	$89.43
02/05	02/06	PPLN01	24116415036716590730396	VIECO INC. DBA PROMOTIONC 888-412-6136 CA	$296.31
02/04	02/06	PPLN01	24207855036160201157821	CALIFORNIA ASSOCIATION OF 916-4460388 CA	$745.00
02/08	02/09	PPLN01	24204295038002628012090	Dropbox G1J8J4TPDGC8 415-8576933 CA	$540.00
02/10	02/11	PPLN01	24692165041104524674145	EFX*INFOSERVICES 877-664-8778 GA	$119.90
02/11	02/12	PPLN01	24692165042105151605095	UPS*1ze45r030499562058 502-485-2222 KY	$30.83
02/11	02/12	PPLN01	24445005043400176567256	WM SUPERCENTER #2181 INDIO CA	$55.74
02/11	02/12	PPLN01	24801975043241257130289	CALIFORNIA WATER ENVIRON 510-382-7800 CA	$239.00
02/20	02/21	PPLN01	24035965052153673063613	AMERICAN AIR0012216496513 FORT WORTH TX RODRIGUEZ/BRANDEN 033125 PSP PHX AA S O STS AA S O PHX AA S O	$568.37
02/20	02/21	PPLN01	24755425051640513278934	CPS HR CONSULTING 916-2633600 CA	$199.00
02/21	02/23	PPLN01	24692165052103426843523	AMAZON MKTPL*Z54ES8U23 Amzn.com/bill WA	$10.86
02/24	02/25	PPLN01	24692165055105665397035	AMAZON MKTPL*MJ05S9MD3 Amzn.com/bill WA	$64.92
02/25	02/26	PPLN01	24692165056106680775782	SQ *TKB BAKERY & DELI gosq.com CA	$115.01
02/25	02/26	PPLN01	24559305056900015071592	CSMFO 916-2312137 WI	$60.00
02/27	02/28	PPLN01	24943005059158200070451	INTERCONTINENTAL WILLARD 2026377474 DC	$40.58
02/27	02/28	PPLN01	24692165058108449443601	AMAZON MKTPL*DL2LB4Q83 Amzn.com/bill WA	$21.64

Cardholder Account Summary

JASON DAFFORN #### #### #### 9674	Payments & Other Credits	Purchases & Other Charges	Cash Advances	Total Activity
	$0.00	$3,081.90	$0.00	$3,081.90

Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
02/02	02/03	PPLN01	24692165033107091215911	GANNETT MEDIA CO 888-426-0491 VA	$16.99
02/04	02/04	PPLN01	24116415035718363460962	CUSTOMPATCHF* 281-533-8932 TX	$302.00
02/04	02/05	PPLN01	24692165035109243260843	SWA*EARLYBRD5264266631034 800-435-9792 TX	$25.00
02/04	02/05	PPLN01	24692165035109243260850	SWA*EARLYBRD5264266631035 800-435-9792 TX	$25.00
02/04	02/05	PPLN01	24116415035716451183785	BLANK SHIRTS, INC. 800-332-6576 NV	$108.44
02/04	02/05	PPLN01	24492165035000003340663	GCVCC WWW.GCVCC.ORG CA	$200.00
02/04	02/05	PPLN01	24492165035500024262747	GCVCC GCVCC.ORG CA	$200.00
02/11	02/12	PPLN01	24793385042001749074070	Vistaprint Corporate Solu Waltham MA	$78.06
02/10	02/12	PPLN01	24388945042630108221377	GG *GFWC WOMANS CLUB O 503-5970395 CA	$257.50
02/23	02/24	PPLN01	24036295054716375287950	UBER *TRIP HELP.UBER.COM CA	$28.97
02/25	02/26	PPLN01	24692165056106786173726	SQ *KNC TAXI SERVICES Washington DC	$15.36
02/25	02/26	PPLN01	24692165056106889044964	SQ *UVC INC Washington DC	$17.12
02/25	02/26	PPLN01	24036295056712658617664	UBER *TRIP HELP.UBER.COM CA	$14.85
02/26	02/26	PPLN01	24036295057742707411412	UBER *TRIP HELP.UBER.COM CA	$12.95
02/26	02/27	PPLN01	24943005058157547132553	INTERCONTINENTAL WILLARD WASHINGTON DC	$1,214.01
02/26	02/27	PPLN01	24055235058256332056428	CURB DC TAXI QUEENS NY	$13.94
02/26	02/27	PPLN01	24055235058256332060388	CURB DC TAXI QUEENS NY	$14.96
02/26	02/27	PPLN01	24137465057500991726169	TST* PROPER 21 - PROPER V WASHINGTON DC	$93.73
02/26	02/27	PPLN01	24692165057107439154559	APPLE.COM/BILL 866-712-7753 CA	$0.99
02/27	02/28	PPLN01	24692165058108262802586	SQ *SOLOMON WOLDE ARLINGTON VA	$32.46

Cardholder Account Detail Continued

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
02/27	02/28	PPLN01	24431065059158016063396	PALM SPRINGS AIRPORT PALM SPRINGS CA	$20.00
02/26	02/28	PPLN01	2400097505827580269928 2	THE HAMILTON 202-3018078 DC	$362.19
02/27	02/28	PPLN01	24755425059150595569632	MDW M BURGER MT 6902131 CHICAGO IL	$27.38

Cardholder Account Summary

JAMES MILLS #### #### #### 0168	Payments & Other Credits	Purchases & Other Charges	Cash Advances	Total Activity
	$0.00	$243.94	$0.00	$243.94

Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
02/05	02/06	PPLN01	24692165036100168968733	AMAZON MKTPL*Z71KH0AY1 Amzn.com/bill WA	$8.69
02/12	02/13	PPLN01	24692165043105735791469	AMAZON MKTPL*5175Q6HV3 Amzn.com/bill WA	$33.70
02/19	02/19	PPLN01	24692165050101146244800	Amazon.com*GI6LW0C63 Amzn.com/bill WA	$55.14
02/25	02/26	PPLN01	24692165057106966731292	CASTANEDAS INDIO INDIO CA	$146.41

Additional Information About Your Account

IT IS NOT NECESSARY TO MAIL YOUR PAYMENT. YOUR ACCOUNT WILL BE AUTOMATICALLY PAID THROUGH A DIRECT DEBIT OF YOUR CHECKING OR SAVINGS ACCOUNT ON 03/10/25 PER YOUR AGREEMENT WITH US. THE DEBIT AMOUNT THIS MONTH IS $20100.25

Finance Charge Summary / Plan Level Information

Plan Name	Plan Description	FCM[1]	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
Purchases									
PPLN01 001	PURCHASE	E	$0.00	0.06024%(D)	21.9900%	$0.00	$0.00	0.0000%	$20,100.25
Cash									
CPLN01 001	CASH	A	$0.00	0.06572%(D)	23.9900%	$0.00	$0.00	0.0000%	$0.00

* Periodic Rate (M)=Monthly (D)=Daily
Days In Billing Cycle: 28
** includes cash advance and foreign currency fees
APR = Annual Percentage Rate

[1] FCM = Finance Charge Method

(V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.

ITEM 7.1
ACTION

Valley Sanitary District

DATE: **March 25, 2025**

TO: **Board of Directors**

FROM: **Jeanette Juarez, Chief Administrative Officer**

SUBJECT: **AUTHORIZE THE GENERAL MANAGER TO NEGOTIATE AND EXECUTE A CONTRACT WITH GEORGE PETERSON INSURANCE AGENCY FOR THE PURCHASE OF THE BUSINESS PACKAGE POLICY IN AN AMOUNT NOT TO EXCEED $219,036**

Suggested Action
Approve

Strategic Plan Compliance
GOAL 6: Improve Planning, Administration and Governance

Fiscal Impact
The financial impact of $219,036 is included in the proposed operating budget for the fiscal year 2024/25 and will be included in the fiscal year 2025/26 operating budget request.

Environmental Review
This item does not qualify as a project as defined by the California Environmental Quality Act (CEQA).

Background
Hugh Curtis from George Petersen Insurance Agency will present the Business Package Policy renewal information. The Business Package Policy includes the Property, General Liability, Management Liability, Inland Marine, Auto and Umbrella coverage. The proposed renewal for April 1, 2025 – April 1, 2026 is $219,036.

Recommendation
Authorize the General Manager to negotiate and execute a contract with George Peterson Insurance Agency for the purchase of the Business Package Policy in an amount not to exceed $219,036

Attachments

7.1 Attachment A Valley Sanitary CPKG Quote Proposal on GP Letterhead.docx
7.1 Attachment B VSD Invoice.pdf

George Petersen Insurance Agency

March 19, 2025

Valley Sanitary District
45-500 Van Buren
Indio, CA 92201

Dear Jason and Jeanette:

Enclosed is the renewal proposal for the Package, Commercial Automobile and the Umbrella policies that come up for renewal effective April 1, 2025. Also attached is the Statement of Values, including the Inland Marine scheduled and unscheduled coverages. The vehicle list is included in the Automobile quote.

Allied Public Risk, the Program Administrator for our insurance program, is still utilizing Munich Reinsurance Corporation as the sole carrier for all lines in the portfolio due to their financial strength and capacity.

Per Munich's replacement cost guidelines, the Total Insured Property Value has increased to $46,442,867 (up from $43,089,549 last year). The Inland Marine schedule has remained the same at $1,482,338, which includes $100,000 in Blanket Tools & Equipment and $300,000 for Rented/Leased Equipment. The minimum deductible for Property and Inland Marine is $5,000.

The primary General Liability coverage has an occurrence limit of $1,000,000 and an annual aggregate of $10,000,000. Extension of liability limits on the General Liability, Commercial Auto and Public Officials & Management Liability is through an Umbrella policy with limits of $10,000,000 per occurrence and $10,000,000 aggregate.

The Commercial Automobile coverage provides a Combined Single Liability limit of $1,000,000 and covers the vehicles on the attached spreadsheet. The Comprehensive and Collision deductibles are $1,000 each except for the Kenworth T400/05381 which has $5,000 deductibles and the Ford Video Inspection Van/01126 which has $2,000 deductibles.

Per the attached memorandum of coverage, Commercial Crime and Public Officials Management Liability (including EPLI) is also included. The Commercial Crime coverage provides the following:

Employee Theft	$500,000
Forgery or Alteration	$250,000
Theft of Money & Securities (inside premises)	$250,000
Theft of Money & Securities (outside premises)	$250,000
Robbery/Safe Burglary	$100,000
Computer & Funds Transfer Fraud	$250,000
Money Orders/Counterfeit Money	$250,000

George Petersen Insurance Agency

Additionally, the Public Officials Management Liability section provides the following:

Wrongful Acts	$1,000,000
Employment Practices Liability	included in limit
Employee Benefits Liability	included in limit

The minimum deductible for any EPLI-related claim is $25,000.

The overall business package renewal premium is $219,036, up from $195,832 last year. Some of the premium increase is due to the increase in values, as well as increased exposure changes, however, reinsurance premium charges continue to escalate, as does the rising cost for litigating Inverse Condemnation and EPLI/D&O claims.

To bind coverage, please sign and date the attached State of Values, and return along with your payment in the amount of $219,036. Our invoice is also attached.

This does not include the Earthquake or Cyber Liability coverages, both which renew July 1, 2025.

In January of 2025, VSD will be responsible for taking over the insurance for the current expansion project. This will add approximately $80.000,000 to the existing Property Statement of Values, bringing the total property values to about $125,000,000. The additional annual premium for the increase in values will be approximately $125,000, based on current rates and existing reinsurance loads. This can be prorated for the 5-6 months from inception till the end of your fiscal year.

Since our program dates run from 4-1 to 4-1, I'm not able to give you renewal premiums for the 2026-2027 fiscal year, but based on current rates, trends of inflation, building cost increases, capacity fluctuations and reinsurance loads, I think a realistic budget number for this would be in the $365,000-$380,000 range. This is dependent on catastrophic events and how the reinsurance market is affected.

Thank you for allowing us the privilege of providing this coverage for Valley Sanitary District. I will be happy to answer any questions you or the Board may have. As always, I appreciate your business and value you as a client.

Sincerely,



Hugh K. Curtis

George Petersen Insurance Agency

Invoice # 101

PO Box 3539
Santa Rosa, CA 95402
707.525.4150 | Fax: 707.525.4175
www.gpins.com
License # 0603247

DATE 3/19/2025
ACCOUNT # VALLSAN-01
POLICY # TBD
COMPANY Allied World Specialty Insurance Company

Jeanette Juarez
Valley Sanitary District
45-500 Van Buren
Indio CA 92201

PRODUCER Hugh Curtis
ACCOUNT REPRESENTATIVE Tina Eads

NAME OF INSURED Valley Sanitary District
POLICY NUMBER TBD
POLICY PERIOD 4/1/2025 - 4/1/2026

ITEM #	EFFECTIVE DATE	TYPE	DESCRIPTION	AMOUNT
1	4/1/2025	Renewal	Pkg/Auto/Umb Renewal	$191,532.00
2	4/1/2025	Renewal	Admin Fee	$19,254.00
3	4/1/2025	Renewal	Reinsurance Fee	$8,250.00

INVOICE BALANCE: **$219,036.00**

BALANCE DUE ON: **4/1/2025**

To pay your bill online visit gpins.epaypolicy.com

Please make check payable to:
George Petersen Insurance Agency
PO Box 3539
Santa Rosa, CA 95402

Thank you!

ITEM 7.2
ACTION

Valley Sanitary District

DATE:	**March 25, 2025**
TO:	**Board of Directors**
FROM:	**Jeanette Juarez, Chief Administrative Officer**
SUBJECT:	**APPROVE AMENDMENT NO. 1 TO SOUTHWEST NETWORKS GUARDIANIT ADVANCED (SOW# 04012025VSD) SERVICE AGREEMENT IN AN AMOUNT NOT TO EXCEED $12,447.**

Suggested Action
Approve

Strategic Plan Compliance
GOAL 1: FACILITIES. Reliable, Sustainable Facilities that Meet Customer Needs

Fiscal Impact
The Fiscal Year 2024-25 Annual Budget includes funds in the amount of $55,000 for Managed IT services under account 11-5553414-3. Currently, this account has an available balance of approximately $25,281; therefore, there is no further financial impact on the General Fund with this action.

Environmental Review
This item does not qualify as a project as defined by the California Environmental Quality Act (CEQA).

Background

The District utilizes contractual services for the District's information systems support services. This agreement serves as a master agreement and applies to services rendered as well as licenses for software, hardware, support, maintenance services, and subscriptions.

Service Description

- Labor rate of $95 per hour
- Remote support (M-F, 8-5)
- On-site support (M-F, 8-5)
- Backup monitoring and management
- Firewall management
- Microsoft patch management
- Site documentation
- Vendor documentation
- Technology business reviews

The current contract expires March 31, 2025. On January 22, 2025, the District issued a Request for Proposal (RFP) for Managed Services IT 2025-RFP-002, and on February 21, 2025, received 11 responses. This three (3) month contract extension, April-June 2025, will allow time to review all proposals without business disruption while a vendor is selected

Recommendation

1. Approve Amendment No. 1 Southwest Networks GuardianIT Advanced (Sow# 04012025vsd) service agreement for Managed Services IT in an amount not to exceed $12,447.
2. Authorize the General Manager to execute said amendment.

Attachments

7.2 Atachment A Southwest Networks Service Agreement.pdf

STATEMENT OF WORK – GuardianIT Adavanced (SOW# 04012025VSD)

Client Name: Valley Sanitary District		
Client Address: 45500 Van Buren Street		
City: Indio	State: CA	Zip: 92201
Client Contact: Jeanette Juarez		
Phone: 760-238-5400	Fax:	
Email: jjuarez@valley-sanitary.org		
Start Date: 4/1/2025	End Date: 6/30/2025	

Statement of Work No: 04012025VSD

This Statement of Work ("SOW") is agreed to by Client and Southwest Networks, Inc. and is effective as of the date signed by the Parties ("Effective Date"). The terms of Southwest Networks, Inc.'s Master Services Agreement ("MSA") that was signed by the client on March 29th of 2022 govern this SOW. This SOW is incorporated into the MSA as if set forth in full in the MSA and all terms and conditions of the MSA apply to this SOW. Southwest Networks, Inc. will provide the Services described below to the standards stated in the MSA. Capitalized terms used herein, unless otherwise defined, will have the meanings given to them in the MSA.

1. SERVICES & PRODUCTS (CLIN 001)

A. **Services.** The MSP shall provide the following Base Services on a remote basis:

- Firewall Management
- Microsoft Patch Management
- Technology Business Reviews

B. Products.

- Hardware:
  - No hardware is included in this SOW
- Software:
  - Managed Next-Gen Anti-Virus
  - EDR (Endpoint Detection and Response)
  - Persistent Threat Detection
  - Ransomware Quarantine
  - All included software is subject to the commercial license terms which flow through to the Client
- 3rd Party Supported Software
  - No 3rd Party Software Support is included in this SOW.

2. COVERAGE HOURS (CLIN 002)

The MSP Base Services will be provided between the hours of 8:00A.M. – 5:00P.M. Monday through Friday, excluding holidays, only for equipment inventory identified in a SOW. Remote Network Monitoring Services, if ordered, will be provided 24/7/365.

3. AFTER HOURS AND HOLIDAY SUPPORT (CLIN 003)

Services performed outside of the Coverage Hours set forth above, including holidays, are charged on a fixed fee/labor hour basis as set forth in the Fees and Payment Schedule. After Hours and Holiday Support are subject to minimum hour charges of 1 hour for remote labor and 2 hours for on-site labor. MSP will use its best efforts to provide timely service after hours and on holidays, but Client acknowledges and accepts that delays in service after hours or on holidays may occur. Planned work that is scheduled after hours will be billed at the regular labor rates.

4. OBTAINING SUPPORT (CLIN 002 & 003)

To obtain support from the MSP, the Client member needing assistance must open a Trouble Ticket by sending an email to "helpdesk@southwest-networks.com" or by calling 760-288-2200, if email is unavailable. Each email and call will be assigned a Trouble Ticket number for tracking. Client members should not contact an MSP representative directly. Doing so will result in no Trouble Ticket number getting assigned and delays in getting the issue resolved. The MSP will respond to Client's Trouble Tickets received during the coverage hours above in accordance with SOW Exhibit C.

5. FEES AND PAYMENT SCHEDULE

CLIN	Fee Type	Description	Hourly Rate	Amount
000	Fixed Fee	One-Time Client Set-Up Fee	-	$
001	Fixed Fee	Annual MSP Base Services	-	$
001A	Actual Cost	Other Direct Costs	-	$
002	N/A	Included Support	N/A	N/A
003	Labor Hour*	After Hours & Holiday Support		
		After Hours Remote Support (1 Hr. Minimum)	$250.00	-
		After Hours Onsite Support (2 Hr. Minimum)	$250.00	-
003A	Actual Cost	Other Direct Costs	-	$
003B	Actual Cost	Travel (if >50mi from Palm Desert, CA)	$250.00	$
004	Labor Hour*	Project Labor or Added Labor (if requested) Remote Support (15 Minute Minimum) Onsite Support (30 Minute Minimum)	$95.00	$
004A	Labor Hour*	Cyber Security Related Labor	$150.00	$
004B	Actual Cost	Travel (if >50mi from Palm Desert, CA)	$95.00	$

*MSP agrees that it will increase its labor hour rates no more than 1x per calendar year and that it will provide Client advance written notice of such increase.

- Contract Line Item ("CLIN") 000 is due to MSP 30 days prior to start date.
- CLIN 001 is due to MSP prior to the Start Date and 30 days prior to the Renewal Date of the SOW. MSP will invoice Client for SOW renewal sixty (60) days prior to the Renewal Date. MSP shall not commence work unless these CLINS are paid in full prior to Start Date/Renewal Date, unless otherwise agreed between the Parties.
- CLIN 003 and CLIN 004 and all ODC CLINS (001A, 003A, 004, 004A) will be invoiced to Client Monthly.

Quantity	Description	Monthly Amount	Monthly Extended Amount
1	Guardian Site	$50.00	$50.00
41	Cyber Awareness Training	$4.00	$164.00
1	Server Backup Management	$100.00	$100.00
1	Managed Network	$75.00	$75.00
6	Managed Server	$150.00	$900.00
63	Managed Workstations	$35.00	$2,205.00
1	Mobile Device Management	$5.00	$5.00
1	Office 365 Backup (Up to 50 users)	$150.00	$150.00
1	Office 365 Management	$100.00	$100.00
69	Persistent Threat Management	$4.00	$276.00
1	SASE Connect	$100.00	$100.00
2	SASE Device	$12.00	$24.00
	SUBTOTAL		**$4,149.00 Billed Quarterly**

6. CYBER SECURTY SERVICES

All Client owned devices must be included in SOW and must be under MSP management in order to effect proper cybersecurity and IT management. No unmanaged (personal or 3rd party) devices will be allowed to access Client's primary wired or wireless network. This does not apply to Client's guest wireless network.

Client agrees and understands that the provision of cyber protections and cyber security monitoring requires ongoing and constantly evolving protective approaches to stay current with basic industry standards and that both the Client and the MSP have to play an active role to protect Client data. Therefore, as a condition of receiving cybersecurity services, Client acknowledges that the MSP will consistently document and provide written recommendations for improvement and changes to Client's network, software, hardware, etc. to remain current with cyber developments. Client agrees to review and approve/disapprove the recommendations of the MSP within 5 business days. Where it is the responsibility of the Client to implement the recommendations of the MSP (e.g. training employees), Client agrees to implement the recommendations provided. Should the Client decline to approve or implement any recommendations provided by the MSP, Client agrees to execute a declination letter provided by MSP and to relieve MSP from any liability for any damage regardless of cause, that arises from or is related to Client's declination.

7. THIRD PARTY PROVIDER(S)

To enhance the services deliverables provided by MSP the MSP may utilize third party providers for certain services. In addition to the MSP, Client may be legally bound to the third-party provider's terms and conditions and any other agreements and documents of the third-party provider that are required to provide the services. Third-party provider name and terms and conditions, if any, are included via link or full text in SOW Exhibit A.

8. MINIMUM REQUIREMENTS OF EXISTING ENVIRONMENT

In order for Client's existing environment to qualify for MSP services, the following minimum requirements must be met:

- All Servers with Microsoft Windows Operating Systems must be running Windows 2016 Server or later, and have all of the latest Microsoft Service Packs and Critical Updates installed.

- All Desktop PC's and Notebooks/Laptops with Microsoft Windows Operating Systems must be running Windows 10 or later and have all of the latest Microsoft Service Packs and Critical Updates installed.
- All Server and Desktop Software must be Genuine, Licensed and Vendor-Supported.
- An appropriately sized Guardian BDR must be used for Backup and Disaster Recovery
- An appropriately sized Guardian Firewall must be used to protect the network.
- The network must have Manageable Gigabit Switches.
- All Wireless data traffic in the environment must be securely encrypted.
- The Internet connection speed has to be a minimum of 5x5. (5Mbps UP and 5Mbps DOWN)
- There must be an outside static IP address available for VPN access.
- Our Guardian Email Defense Solution or the SPAM protection on the Guardian Firewall must be used

If Client's network does not meet these requirements, MSP will provide a Project SOW and cost estimate to Client. Such Project costs are not included in this SOW unless a Project SOW has been executed by the Parties.

If the Client determines not to undertake the Project to bring its existing environment up to the minimum standards stated above, MSP will have no further obligation to perform any services for Client and shall be released from all liability. Costs required to bring Client's environment up to these Minimum Standards are not included in this SOW.

Client Initials: _____ **Date:**_____

9. SERVICES, ITEMS & COSTS EXCLUDED FROM THE SOW:

Unless otherwise agreed in writing, the following services, items and costs are specifically excluded from this SOW. Client acknowledges and agrees that MSP is not responsible for any damages that Client may incur that arise from or are related to any of these listed exclusions.

- Service support for parts, equipment or software not covered by vendor/manufacturer warranty or additional support.
- Maintenance of Applications software packages, whether acquired from MSP or any other source unless as specified in this SOW or in a Project SOW executed between the Parties.
- Programming (modification of software code) and program (software) maintenance unless as specified in this SOW.
- Training Services of any kind, except those specifically listed in a SOW.
- Recovery or remediation services due to virus damage.
- Software patches, upgrades and/or updates except for software specifically listed.
- Warranty for anti-virus software.
- The repair of any Client systems, hardware, software or information damaged by viruses.
- The installation of new hardware and/or software unless as specified in this SOW or in a Project SOW executed between the Parties.
- The cost of any parts, equipment, or shipping charges of any kind, these will be charged as other direct costs under the applicable CLIN.
- The cost of any Software, Licensing, Software Renewal or Upgrade Fees of any kind, these will be charged as other direct costs under the applicable CLIN.
- The cost of any 3rd Party Vendor, Manufacturer Support, Data Breach or Incident Fees.
- The cost to bring Client's environment up to minimum standards required for Services. These costs will be included in a separate Project SOW executed between the Parties within the first month of this SOW.
- The cost of any service or repair made necessary by the alteration or modification of equipment, software installations, settings, design or installations made by Client, or any third Party not authorized by the MSP. These costs will be included in a separate Project SOW executed between the Parties.

Any and all Services requested by Client that fall outside of this SOW will be considered a new Project. Any new Project will be quoted and billed separately and will be subject to a separate Project SOW.

Client Initials:_____ **Date:**_____

This SOW is valid only upon execution by both MSP and Client. Each Party hereto warrants and represents that this SOW (including Exhibits) and the MSA constitute the legal, valid, and binding obligation of the Party as of the date of signature.

AGREED TO:

Southwest Networks, Inc.	Valley Sanitary District
By: (signature)	By: (signature)
Matthew Disher	Name:
President	Title:
Date:	Date:

Exhibit A

Third Party Software

The terms & conditions of the commercial software licenses listed below are applicable to the Client and the license is held between the Client and the software manufacturer.

- Office 365 - https://portal.office.com/commerce/mosa.aspx

Exhibit B

Inventory

Covered Equipment (Obtained following complete site survey)	
Managed desktops/laptops:	63
Managed networks:	1
Managed servers:	6
Managed Mobile:	1
Managed BDR:	0
Managed phone system:	0
Managed Firewall:	0

Hostname	Description/Employee	Model	Serial Number
VSD-DT17-6DBT	Scott	HP ProDesk 600 G3 DM	8CG7426DBT
VSD-DT17-6F7C	Andrew	HP ProDesk 600 G3 DM	8CG7426F7C
VSD-DT18-280R	Holly	HP ProDesk 600 G3 DM	8CG811280R
VSD-DT18-280X	SCADA Workstation	HP ProDesk 600 G3 DM	8CG811280X
VSD-DT18-2B2F	Nick	HP ProDesk 600 G3 DM	8CG8112B2F
VSD-DT18-3NQV	Ray	HP ProDesk 600 G3 DM	8CG8103NQV
VSD-DT19-2CHN	Victoria	HP ProDesk 600 G4 SFF	MXL9164ZXR
VSD-DT19-2CP4	Tino	HP ProDesk 600 G4 SFF	MXL9212CP4
VSD-DT19-4ZVL	Octavio	HP ProDesk 600 G4 SFF	MXL9164ZVL
VSD-DT19-4ZW2	Carlos	HP ProDesk 600 G4 SFF	MXL9164ZW2
VSD-DT19-4ZW6	Diego	HP ProDesk 600 G4 SFF	MXL9164ZW6
VSD-DT19-4ZW9	Andy	HP ProDesk 600 G4 SFF	MXL9164ZW9
VSD-DT19-4ZWH	James	HP ProDesk 600 G4 SFF	MXL9164ZWH
VSD-DT19-4ZWW	Austin	HP ProDesk 600 G4 SFF	MXL9164ZWW
VSD-DT19-4ZWX	Matt	HP ProDesk 600 G4 SFF	MXL9164ZWX
VSD-DT19-4ZXR	Brian	HP ProDesk 600 G4 SFF	MXL9212CNH
VSD-DT20-25MR	Rebecca	HP ProDesk 600 G5 Desktop Mini	MXL01625MR
VSD-DT20-2MP1	Nick	HP ProDesk 600 G5 SFF	MXL0152MP1
VSD-DT21-03BD	Kenny	HP ProDesk 600 G6 Desktop Mini PC	MXL05303BD
VSD-DT21-03BN	Mark	HP ProDesk 600 G6 Desktop Mini PC	MXL05303BN
VSD-DT21-03DW	Ed	HP ProDesk 600 G6 Desktop Mini PC	MXL05303DW
VSD-DT21-03F3	Ron	HP ProDesk 600 G6 Desktop Mini PC	MXL05303F3
VSD-DT21-03F8	Jimmy	HP ProDesk 600 G6 Desktop Mini PC	MXL05303F8
VSD-DT21-03YR	Jeanette	HP ProDesk 600 G6 Desktop Mini PC	MXL05303YR
VSD-DT21-03YY	Rudy	HP ProDesk 600 G6 Desktop Mini PC	MXL05303YY

VSD-DT21-3G8B	Michael / Maya	HP Z2 Tower G5 Workstation	MXL1413G8B
VSD-DT21-540N	Board Room	HP ProDesk 600 G6 Desktop Mini PC	MXL116540N
VSD-DT21-5414	Miguel	HP ProDesk 600 G6 Desktop Mini PC	MXL1165414
VSD-DT21-5746	Chris	HP ProDesk 600 G6 Desktop Mini PC	MXL1385746
VSD-DT21-59FT	Karen	HP ProDesk 600 G6 Desktop Mini PC	MXL13859FT
VSD-DT21-59HW	Dave	HP ProDesk 600 G6 Desktop Mini PC	MXL13859HW
VSD-DT22-4K54	Mario	HP ProDesk 600 G6 Desktop Mini PC	MXL2234K54
VSD-DT23-AW37	Jason	11U1004XUS	MJ0KAW37
VSD-DT23-PY2B	Branden	11T3000RUS	MJ0KPY2B
VSD-DT24-DX2G	Anna	11T300C9US	MZ00DX2G
VSD-LT19-1L79	CCTV21	HP EliteBook 850 G5	5CG8521L79
VSD-LT19-67VB	Holly	HP ProBook 450 G6	5CD85167VB
VSD-LT19-78MJ	Lab	HP ProBook 450 G6	5CD92578MJ
VSD-LT20-6PTJ	Mario	81CA	MP1G6PTJ
VSD-LT20-7PWH	Ron	HP ENVY Laptop 17m-cg0xxx	CND0457PWH
VSD-LT20-7QSQ	Jeanette	HP ENVY Laptop 17m-cg0xxx	CND0457QSQ
VSD-LT20-81QQ	Holly	HP ENVY x360 Convertible 15m-ed1xxx	CND03981QQ
VSD-LT20-81WY	Adrian	HP ENVY x360 Convertible 15m-ed1xxx	CND03981WY
VSD-LT20-8297	Steve	HP ENVY x360 Convertible 15m-ed1xxx	CND0398297
VSD-LT20-AA1M	Hector	81XG	MP1QAA1M
VSD-LT21-0X7L	Miguel	HP ProBook 450 G8 Notebook PC	5CD1400X7L
VSD-LT21-8KFS	Scott	HP ProBook 450 G8 Notebook PC	5CD0458KFS
VSD-LT21-8KPM	Tino	HP ProBook 450 G8 Notebook PC	5CD0458KPM
VSD-LT21-8KS9	Mike	HP ProBook 450 G8 Notebook PC	5CD0458KS9
VSD-LT21-8KSJ	Edgar	HP ProBook 450 G8 Notebook PC	5CD0458KSJ
VSD-LT21-8KSV	Debra	HP ProBook 450 G8 Notebook PC	5CD0458KSV
VSD-LT22-C5YN	Israel	HP ProBook 450 G8 Notebook PC	5CD142C5YN
VSD-LT23-1287	Vactor	FZ55-2	3GTTA61287
VSD-LT23-2P2X	Tito	21HQ000CUS	PF4J2P2X
VSD-LT23-X63T	SCADA On Call Laptop 2	21HQ000CUS	PF4JX63T
VSD-LT24-GEEP	James Mills	21MA0003US	PF54GEEP
VSD-LT25-AZGV	Jerry	21MA0003US	PF54AZGV
VSD-SP22-301J	EnvComp	Surface Pro 8	0F01NHV214301J
VSD-WS19-1V6P	Adrian	HP Z2 Mini G4 Workstation	MXL9161V6P
VSD-WS21-1N5P	Israel	HP Z2 Mini G5 Workstation	MXL1471N5P
VSD-WS21-3DV1	Hector	HP Z2 Mini G5 Workstation	MXL1063DV1

VSD-WS22-2P1K	Steve	HP Z2 SFF G9 Workstation Desktop PC	MXL2272P1K
VSD-WS24-HG52	Tito	30HA001YUS	MZ00HG52
VSD-APPS	VSD-APPS (Lucity Ops)	VMware Virtual Platform	Vmware
VSD-DC1	VSD-DC1 (Lucity Collections)	VMware7,1	Vmware
VSD-OPS1	VSD-OPS1 (Lucity Web)	VMware7,1	Vmware
VSD-LF	VSD-LF	VMware Virtual Platform	Vmware
VSD-SCADA1	VSD-SCADA1	ThinkSystem SE350 (1U2N) - [7D1XCTO1WW]-	J1053848
VSD-SCADA2	VSD-SCADA2	ThinkSystem SE350 (1U2N) - [7D1XCTO1WW]-	J1053847

Exhibit C

Response and Resolution Times

MSP target response and resolution times during regular business hours M-F, 8:00 AM to 5:00 PM, excluding holidays

Trouble	Priority	Response time (in hours) *	Resolution time (in hours) *	Escalation threshold (in hours)
Service not available (all users and functions unavailable)	1	Next Business Day	ASAP – Best Effort	2 hours
Significant degradation of service (large number of users or business critical functions affected)	2	Next Business Day	ASAP – Best Effort	8 hours
Limited degradation of service (limited number of users or functions affected, business process can continue)	3	Next Business Day	ASAP – Best Effort	48 hours
Small service degradation (business process can continue, one user affected)	4	Next Business Day	ASAP – Best Effort	96 hours

Support Tiers

Support Tier	Description
Tier 1 Support	All support incidents begin in Tier 1, where the initial trouble ticket is created, the issue is identified and clearly documented, and basic hardware/software troubleshooting is initiated.
Tier 2 Support	All support incidents that cannot be resolved with Tier 1 Support are escalated to Tier 2, where more complex support on hardware/software issues can be provided.
Tier 3 Support	Support Incidents that cannot be resolved by Tier 2 Support are escalated to Tier 3, where support is provided by a senior Engineer who has the ability to collaborate with 3rd Party (Vendor) Support Engineers to resolve the most complex issues.

Exhibit D

Support Descriptions

Description – Workstation & Help Desk Support	Frequency	Included
8x5 Live remote technical support	As Needed	No
8x5 onsite support	As Needed	No
Anti-virus install and updates	Ongoing	Yes
Persistent Threat Detection	Ongoing	Yes
Microsoft Patch management	Ongoing	Yes
Temporary file deletions	Ongoing	No

Description – Servers	Frequency	Included
Monitor servers	Ongoing	Yes
Monitor print queues	Ongoing	No
Monitor all server services	Ongoing	No
Keep service packs, patches, and hotfixes current as per company policy	Ongoing	Yes
Monitor hard drive free space	Ongoing	Yes
Office 365 user/mailbox management	Ongoing	No
Monitor Active Directory replication	Ongoing	No
SQL server Monitoring / Management	Ongoing	No
Reboot servers if needed	As Needed	Yes
Run Defrag and Check-Disk on all drives	As Needed	Yes
Scheduled off time server maintenance	As Needed	No
Install supported software upgrades	As Needed	No
Set up and maintain groups (accounting, admin, printers, sales, warehouse, etc.)	As Needed	No
Check status of backups	Ongoing	Yes
Alert Client to dangerous conditions	Ongoing	Yes
- Memory running low	Ongoing	Yes
- Hard drive showing sign of failure	Ongoing	Yes
- Hard drive running out of disk space	Ongoing	Yes

Description – Disaster Recovery	Frequency	Included
Disaster recovery of server(s) (not caused by unauthorized 3rd party, virus or Ransomware)	As Needed	Yes
Daily incremental backup	Ongoing	Yes
Offsite backup	Ongoing	Yes
File and Folder Restoration	As Needed	Yes
Same day server virtualization	As Needed	Yes

Description – Devices	Frequency	Included
Manage network printers	As Needed	No
Manage networked devices	As Needed	No

Description – Security	Frequency	Included
Check firewall logs	As Needed	Yes
Monitor and update antivirus protections, including but not limited to that antivirus definition auto updates have occurred	Ongoing	Yes

Monitor for Backup Failure	Ongoing	Yes
Monitor Screenshot Verifications	Ongoing	Yes
Create new directories, shares and security groups, new accounts, disable/delete old accounts, manage account policies	As Needed	No
Permissions and file system management	As Requested	No
Set up new users, including login restrictions, passwords, security, applications	As Needed	No
Set up and change security for users and applications	As Needed	No
Monitor website use	As Directed	No
Website content filtering	Ongoing	Yes

Description – Applications	Frequency	Included
Microsoft Office applications are functioning	Ongoing	No
3rd Party Application Support (If previously installed, has manufacturer support contract)	As Needed	No

Description – Vendor Documentation	Frequency	Included
Monitor the following vendor relationships:	As Needed	No
- Phone, Telco, and Internet	As Needed	No
- Copiers, Faxes and scanners	As Needed	No
- Website designer and hosting company	As Needed	No
- Proprietary software applications	As Needed	No
- Software License Management (other than O365)	As Needed	No

Description – Professional Services	Frequency	Included
Technology solution design and development	As Needed	No
Onsite implementation and project management	As Needed	No
Technology meetings	As Requested	Yes

Description – 2023 Cyber Security Additions	Frequency	Included
Zero Trust (Per Device – Server, Desktop, Laptop)		
Application Allowlisting, Application Ringfencing and Elevation Control	On-going	No
Managed Security Operation Center (Per Device – Server, Desktop, Laptop)		
24/7 Monitoring, Breach Detection, Threat Intelligence & Hunting, SIEMless Log Monitoring, Microsoft Defender integration, Microsoft 365 Monitoring	On-going	No
Password Manager (Per User)		
Secure Password Vault, Browser Plugin, Mobile App	As Needed	No
Cyber Awareness Training		
Online Cyber Awareness Training for employees	On-going	Yes

ITEM 7.3
ACTION

Valley Sanitary District

DATE:	**March 25, 2025**
TO:	**Board of Directors**
FROM:	**Jason Dafforn, General Manager**
SUBJECT:	**CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) BOARD OF DIRECOTRS CALL FOR NOMINATIONS - SEAT B**

Suggested Action
Approve

Strategic Plan Compliance
GOAL 6: Improve Planning, Administration and Governance

Fiscal Impact
If appointed, the cost is approximately $2,500 to cover the travel costs to attend the Board meetings in Sacramento.

Environmental Review
This does not qualify as a project for the purposes of CEQA.

Background
Any Regular Member in good standing is eligible to nominate one person, a board member or managerial employee for election to the CSDA Board of Directors. Representatives are expected to do the following.

- Attend all Board meetings, usually 4-5 meetings annually, at the CSDA office in Sacramento.
- Participate on at least one committee, meets 3-5 times a year at the CSDA office in Sacramento.

(CSDA reimburses directors for their related expenses for board and committee meetings as outlined in board policy).

- Attend, at minimum, the following CSDA annual events: Special Districts Legislative Days - held in the Spring, and the CSDA Annual Conference - held in the Fall. (CSDA does not reimburse travel related expenses for the two conferences even if a board or committee meeting is held in conjunction with

the event; however, registration fees are covered)

- Complete all four modules of CSDA's Special District Leadership Academy within 2 years of being elected. (CSDA does not reimburse expenses for the academy classes even if a board or committee meeting is held in conjunction with the event).

A copy of the member district's resolution or minute action along with the Candidate Information Sheet must accompany the Nomination Form. The deadline for receiving nomination applications is April 11, 2025. Nominations and supporting documentation may be mailed or emailed.

CSDA will open electronic voting on June 10, 2025. All votes must be received through the system no later than 5:00 p.m. July 25, 2025. The successful candidates will be notified no later than July 29, 2025. All selected Board members will be introduced at the Annual Conference in Monterey, CA in August 2025.

Recommendation

Staff recommends that the Board of Directors discuss nominating a representative from VSD to the CSDA Board of Directors - Seat B.

Attachments

7.3 Attachment A CSDA Call for Nominations Packet Seat B.pdf

California Special Districts Association
Districts Stronger Together

2025 FEB 14 2:37 PM

DATE: **February 10, 2025**

TO: CSDA Voting Member Presidents and General Managers

FROM: CSDA Elections and Bylaws Committee

SUBJECT: **CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS SEAT B**

The Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2026 - 2028 term.

The leadership of CSDA is elected from its six geographical networks. Each of the six networks has three seats on the Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA Regular Member in good standing and located within the geographic network that they seek to represent.
(See attached CSDA Network Map)

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, professional development, and other resources for members. The Board of Directors is crucial to the operation of the Association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration. Serving on the Board requires one's interest in the issues confronting special districts statewide.

Commitment and Expectations:

- Attend all Board meetings, usually 4-5 meetings annually, at the CSDA office in Sacramento.
- Participate on at least one committee, meets 3-5 times a year at the CSDA office in Sacramento.
  (CSDA reimburses Directors for their related expenses for Board and committee meetings as outlined in Board policy).
- Attend, at minimum, the following CSDA annual events: Special Districts Legislative Days - held in the spring, and the CSDA Annual Conference - held in the fall.
  *(CSDA does **not** reimburse expenses for the two conferences even if a Board or committee meeting is held in conjunction with the event)*
- Complete all four modules of CSDA's Special District Leadership Academy within 2 years of being elected.
  *(CSDA does **not** reimburse expenses for the Academy classes even if a Board or committee meeting is held in conjunction with the event).*

Nomination Procedures: Any Regular Member district in good standing is eligible to nominate one person, a board member or managerial employee (as defined by that district's Board of Directors), for election to the CSDA Board of Directors. **A copy of the member district's resolution or minute action and Candidate Information Sheet must accompany the nomination. The deadline for receiving nominations in the Northern Network is April 21, 2025. The deadline for receiving nominations in all other Networks is April 11, 2025. Nominations and supporting documentation may be mailed or emailed.**

Mail: 1112 I Street, Suite 200, Sacramento, CA 95814
Fax: 916.442.7889
E-mail: amberp@csda.net

Once received, nominees will receive a candidate's letter. The letter will serve as confirmation that CSDA has received the nomination and will also include campaign guidelines.

CSDA will begin electronic voting on June 10, 2025. All votes must be received through the system no later than 5:00 p.m. July 25, 2025. The successful candidates will be notified no later than July 29, 2025. All selected Board Members will be introduced at the Annual Conference in Monterey, CA in August 2025.

Expiring Terms
(See enclosed map for Network breakdown)

Northern Network	Seat B – Kim Seney, Director, Gold Mountain Community Services District
Sierra Network	Seat B – Jerry Gilmore, Director, Truckee Sanitary District*
Bay Area Network	Seat B – Ryan Clausnitzer, General Manager, Alameda County Mosquito Abatement District*
Central Network	Seat B – Lorenzo Rios, CEO, Clovis Veterans Memorial District*
Coastal Network	Seat B – Scott Duffield, General Manager, Heritage Ranch Community Services District*
Southern Network	Seat B – Don Bartz, General Manager, Phelan Pinon Hills Community Services District*

(* = Incumbent is running for re-election)

CSDA will be using a web-based online voting system allowing your district to cast your vote easily and securely. *Electronic Ballots will be emailed to the main contact in your district June 10, 2025.* All votes must be received through the system no later than 5:00 p.m. July 25, 2025.

Districts can opt to cast a paper ballot instead; but you must contact Amber Phelen by e-mail amberp@csda.net ***by April 25, 2025*** *in order to ensure that you will receive a paper ballot on time.*

CSDA will mail paper ballots on June 10, 2025 per district request only.

If you have any questions, please contact Amber Phelen at amberp@csda.net.

California Special
Districts Association
Districts Stronger Together

2026-2028 TERM BOARD OF DIRECTORS NOMINATION FORM

Name of Candidate: _____

District: _____

Mailing Address: _____

_____

Network: _____ **(see map)**

Telephone: _____
(PLEASE BE SURE THE PHONE NUMBER IS ONE WHERE WE CAN REACH THE CANDIDATE)

Fax: _____

E-mail: _____

Nominated by (optional): _____

Return this form, a Board resolution/minute action supporting the candidate, and Candidate Information Sheet by mail or email to:

CSDA
Attn: Amber Phelen
1112 I Street, Suite 200
Sacramento, CA 95814
(877) 924-2732

amberp@csda.net

DEADLINE FOR RECEIVING NOMINATIONS:

Northern Network - Extended due to vacancy: April 21, 2025 at 5:00 p.m.

All other networks: April 11, 2025 at 5:00 p.m.

California Special
Districts Association
CSDA *Districts Stronger Together*

2026-2028 TERM - CSDA BOARD CANDIDATE INFORMATION SHEET

The following information MUST accompany your nomination form and Resolution/minute order:

Name: _____

District/Company: _____

Title: _____

Elected/Appointed/Staff: _____

Length of Service with District: _____

1. **Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):**

_____

_____

2. **Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):**

_____

_____

3. **List local government involvement (such as LAFCo, Association of Governments, etc.):**

_____

_____

4. **List civic organization involvement:**

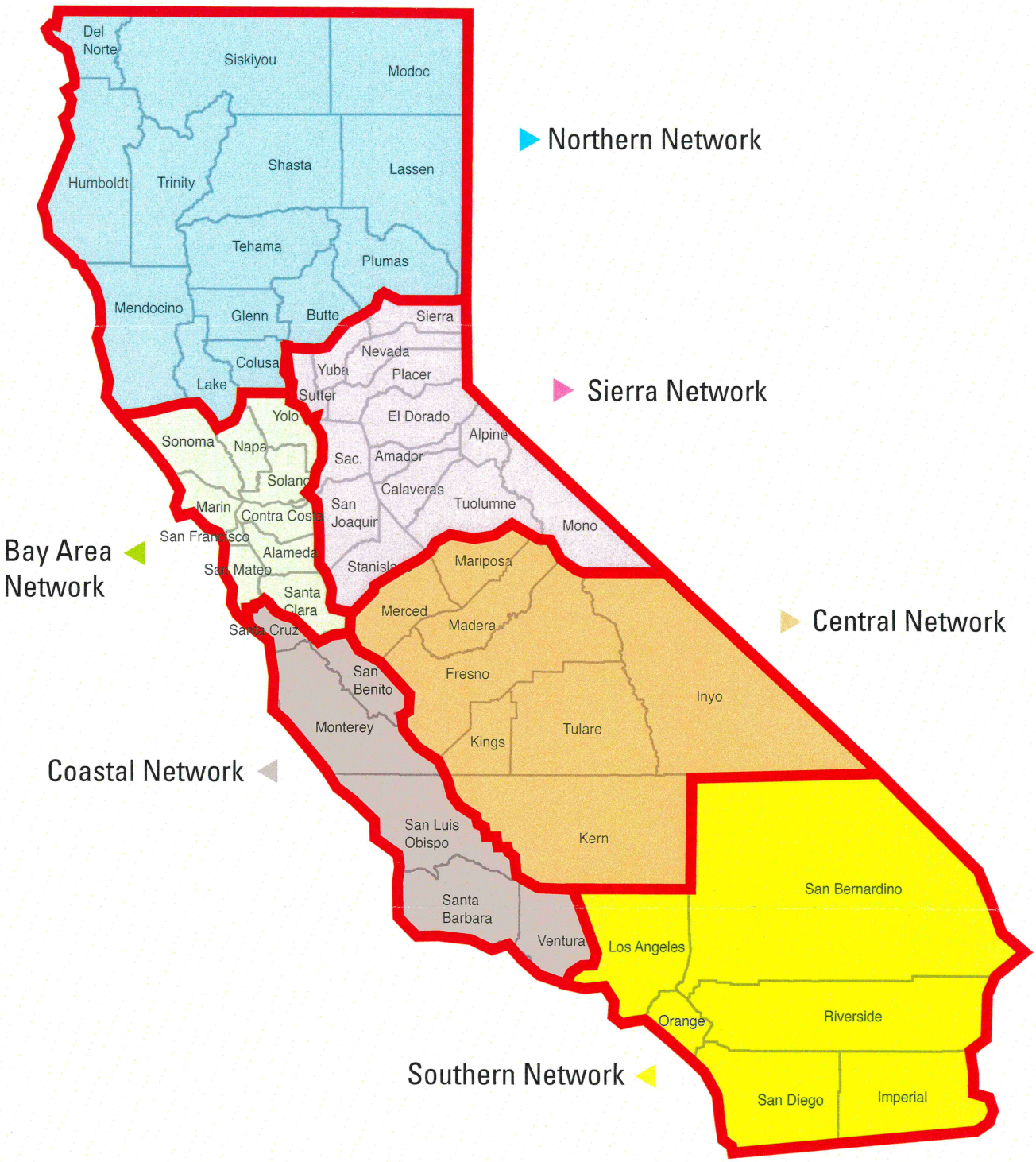
_____

_____

****Candidate Statement – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after the nomination deadlines will not be included with the ballot.**

California Special Districts Association

DISTRICT NETWORKS



LAST UPATED NOV. 1, 2019

ITEM 7.4
ACTION

Valley Sanitary District

DATE:	**March 25, 2025**
TO:	**Board of Directors**
FROM:	**Jason Dafforn, General Manager**
SUBJECT:	**APPROVE DIRECTORS TO ATTEND THE CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) SPECIAL DISTRICT LEADERSHIP ACADEMY IN LA QUINTA, CALIFORNIA, ON APRIL 21-24, 2025, REIMBURSE RELATED EXPENSES, AND CANCEL THE APRIL 22, 2025, REGUALR BOARD MEETING**

Suggested Action
Approve

Strategic Plan Compliance
GOAL 5: GOVERNANCE. An Ever-Improving Board Sets Clear and Thoughtful Direction for the District

Fiscal Impact
The potential fiscal impact including days of service per Director is $1,650.

Environmental Review
This item does not qualify as a project as defined by the California Environmental Quality Act (CEQA).

Background
The CSDA Special District Leadership Academy will be in La Quinta, CA on April 21-24, 2025. This conference content is based on CSDA's Special District Leadership Academy (SDLA) groundbreaking, curriculum-based continuing education program, which recognizes the necessity for the Board and General Manager to work closely toward a common goal. SDLA provides the knowledge base to perform essential governance responsibilities and is designed for both new and experienced Special District Directors.

Recommendation
Authorize President Canero, Vice President Duran, and Director Santana to attend the CSDA Special

District Leadership Academy in La Quinta, California, on April 21-24, 2025, reimburse related expenses, and cancel the April 22, 2025 Regular Board Meeting.

Attachments

7.4 Attachment A 2025 SDLA Returning Attendee Schedule.pdf

2025 SDLA RETURNING ATTENDEE SCHEDULE (LA QUINTA)

MONDAY

5:30 - 7:00 p.m.

REGISTRATION AND NETWORKING RECEPTION

TUESDAY

8:30 – 10:00 a.m.

WHO DOES WHAT AND WHY? A MASTER CLASS ON GOOD GOVERNANCE

Best Best & Krieger, LLP

Effective government at the local level relies on many people playing specific roles. This session will take a deeper dive into applicable laws and best practices for developing positive and effective relationships between elected board members and their staffs, including a discussion of legal sta\ndards and practical tips to ensure good and productive government.

10:00 – 10:30 a.m.

BREAK

10:30 a.m. – 12:30 p.m.

FUTURE-PROOFING YOUR DISTRICT: TECHNOLOGY PLANNING FOR BOARD MEMBERS AND TRUSTEES

VC3

In this session, special district directors and trustees will explore the critical role of technology in enhancing district operations and services. Participants will gain insights into assessing current technology infrastructure, identifying future needs, and developing strategic plans to integrate new technologies.

This session will cover:

- Understanding Technology Trends: Learn about the latest advancements and how they can benefit your district.
- Assessing Current Infrastructure: Evaluate your district's existing technology setup and identify areas for improvement.
- Strategic Planning: Develop a comprehensive technology plan that aligns with your district's goals and budget.

- Cybersecurity Essentials: Understand the importance of cybersecurity and how to protect your district's data.
- Stakeholder Engagement: Learn how to effectively communicate and collaborate with stakeholders to ensure successful technology implementation.
- Join us to equip yourself with the knowledge and tools needed to lead your district into a technologically advanced future.

12:30 – 1:30 p.m.

NETWORKING LUNCHEON

1:45 – 3:00 p.m.

GENERAL MANAGER EVALUATIONS: A STRATEGIC APPROACH THAT WORKS

Rauch Communication Consultants, Inc.

A well-executed general manager performance evaluation is crucial for both the manager's success and the board's effectiveness. But many boards tend to fumble, ignore, or mishandle this critical activity. Learn a proven process that will improve communication and understanding between the manager and board; incorporate both subjective and objective criteria for a well-rounded assessment; understand how to align the evaluation with clear policy directions and how to connect the evaluation process to the broader strategic plan and the manager's annual goals. There will be time for questions and answers. Join us to learn how a robust performance evaluation can drive excellence and mutual understanding among your board and staff leadership team.

3:00 – 3:30 p.m.

BREAK

3:30 – 4:30 p.m.

WORKING WITH OVERSIGHT ORGANIZATIONS: LAFCOS, GRAND JURIES AND MORE

Colantuono, Highsmith & Whatley, PC and Grand Jurors Association

Navigating the landscape of oversight organizations can be challenging but essential for effective governance. This breakout session will provide a comprehensive overview of key oversight bodies such as Local Agency Formation Commissions (LAFCos), Grand Juries, and other regulatory entities. Attendees will learn how to effectively collaborate with these organizations to ensure compliance, enhance transparency, and improve organizational performance.

Key topics include:

- Understanding Oversight Organizations: Gain a clear understanding of the roles and responsibilities of LAFCos, Grand Juries, and other oversight bodies.
- Building Effective Relationships: Learn strategies for fostering positive and productive relationships with oversight organizations.
- Compliance and Accountability: Discover best practices for ensuring compliance with oversight requirements and maintaining accountability.
- Case Studies and Practical Insights: Explore real-world examples of successful interactions with oversight organizations and apply these lessons to your own context.
- Join us to enhance your knowledge and skills in working with oversight organizations, ensuring your organization meets its governance and accountability goals.

5:30 – 7:00 p.m.

SIP AND SAVOR EVENING RECEPTION

WEDNESDAY

8:30 – 10:00 a.m.

PROTECTING PUBLIC FUNDS: FINANCIAL POLICIES FOR EFFECTIVE BOARD GOVERNANCE

Eide Bailly CPAs

In this breakout session, we will explore the critical role of financial policies in safeguarding public funds and ensuring effective board governance. Participants will gain insights into best practices for developing and implementing robust financial policies that enhance transparency, accountability, and fiscal responsibility.

Key topics include:

- Establishing Clear Financial Policies: Learn how to create comprehensive financial policies that align with your organization's mission and regulatory requirements.
- Enhancing Financial Oversight: Discover strategies for improving board oversight and monitoring of financial activities to prevent fraud and mismanagement.
- Promoting Transparency and Accountability: Understand the importance of transparency in financial reporting and how to foster a culture of accountability within your organization.
- Case Studies and Practical Applications: Examine real-world examples of successful financial governance and apply these lessons to your own board practices.
- Join us to equip your board with the tools and knowledge needed to protect public funds and ensure effective governance.

10:00 – 10:30 a.m.

BREAK

10:30 a.m. – 12:00 p.m.

DON'T CONFUSE KINDNESS WITH WEAKNESS: HOW TO HANDLE DISRUPTIVE PUBLIC MEETINGS

Richards Watson Gershon

Learn how to handle disruptive meetings online and offline without losing your cool! This presentation will cover how cities can meet their legal obligations to allow open, honest discourse while navigating free speech concerns. The discussion will include important safety tips, with an emphasis on techniques to handle the most combative public speaker. Role-playing scenarios will allow you to put these tips and tricks into immediate practice!

12:00 – 1:00 p.m.

NETWORKING LUNCHEON

1:15 – 2:45 p.m.

THE ROLE OF AI IN SPECIAL DISTRICTS: LEGAL RISKS AND GOVERNANCE SOLUTIONS

Liebert Cassidy Whitmore

This comprehensive presentation will explore the evolving legal landscape surrounding the use of Artificial Intelligence (AI). We will examine key labor and employment implications related to the use of AI tools and technology, including AI-driven hiring decisions, performance evaluations, and surveillance. The session will include a discussion of AI use by employees in the workplace, highlighting relevant personnel policies and best practices to mitigate legal risks associated with such use of AI.

2:45 – 3:00 p.m.

BREAK

3:00 – 4:00 p.m.

STRATEGIC INVESTMENT OPTIONS AND POLICIES FOR SPECIAL DISTRICTS

CSDA

In this breakout session, we will explore the diverse investment options available to special districts and the policies that can guide these investments. Attendees will gain insights into best practices for managing funds, understanding risk, and maximizing returns. We will also discuss the regulatory landscape and how to develop robust investment policies that align with the unique needs and goals of special districts. This session is designed for directors and trustees looking to enhance their financial strategies and ensure the long-term fiscal health of their districts.

4:00 p.m.

CONFERENCE ENDS FOR RETURNING ATTENDEES

4:00 - 5:00 p.m.

CSDA BENEFITS B-I-N-G-O! (OPTIONAL, ALL ATTENDEES WELCOME)

Sponsored by California Class

We love maximizing the benefits we offer. You love winning prizes! Let's all do what we love at the Special District Leadership Academy Conference. We start with an exploration of membership benefits to make sure your district is taking full advantage of all we provide. Along the way, you'll win prizes and enjoy refreshing beverages!

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Powered by Higher Logic

ITEM 9.1
DISCUSSION

Valley Sanitary District

DATE:	**March 25, 2025**
TO:	**Board of Directors**
FROM:	**Holly Gould, Clerk of the Board**
SUBJECT:	**UPDATE OF THE COMMUNITY ENGAGEMENT COMMITTEE MEETING - MARCH 18, 2025**

Suggested Action
Discuss

Strategic Plan Compliance
GOAL 4: OUTREACH. A Well-Designed and Properly Resourced Outreach Plan is Sustained

Fiscal Impact
There is no fiscal impact from this report.

Environmental Review
This does not qualify as a project for the purposes of CEQA.

Background
Receive an update from the Community Engagement Committee for the meeting held on March 18, 2025.

Recommendation
Staff recommends that the Board receive an update from the Community Engagement Committee members.

Attachments
18 Mar 2025 Minutes.edited.doc

VALLEY SANITARY DISTRICT
COMMUNITY ENGAGEMENT COMMITTEE
REGULAR MEETING MINUTES
March 18, 2025

A meeting of the Valley Sanitary District (VSD) Community Engagement Committee was held at 45-500 Van Buren Street in Indio, California, on Tuesday, March 18, 2025.

1. CALL TO ORDER

Chairperson Scott Sear called the meeting to order at 1:00 p.m.

2. ROLL CALL

Members Present:
Chairperson Scott Sear
Committee Member Mike Duran

Staff Present:
Jason Dafforn, General Manager; and Holly Gould, Clerk of the Board

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT – None

5. DISCUSSION / ACTION ITEMS

5.1 Approve Minutes for the January 21, 2025, Community Engagement Committee Meeting

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Chairperson Sear motioned to accept the minutes as presented. Committee member Duran seconded the motion.

5.2 Community Engagement Topics of Discussion

Jason Dafforn, General Manager, summarized the community events the staff and the Board have attended since January 2025, including the CWEA CORBS dinner that recognized Bill Teague, The CASA Winter Conference that also honored Bill Teague, The NACW Conference in Rancho Mirage, the CASA DC Forum in Washington D.C., legislative breakfast with Assemblyman Gonzalez, and legislative breakfast with Supervisor Perez. Upcoming events include the Valley Sanitary District Community Open House on April 5, 2025, from 10:00 a.m. to 12:00 p.m., hosting a CWEA Conference tour of the District facility on April 22, 2025, a proposed trip to Sacramento on April 29 to meet with lobbyists, and the CSDA Legislative

Days in Sacramento on May 20-21, 2025. Mr. Dafforn gave a federal lobbying update, including the meetings in Washington D.C. during the CASA DC Forum. Mr. Dafforn, President Canero, and Director Jimenz were able to meet with Congressman Calvert, Congressman Ruiz, and Senator Padilla to discuss the District's Recycled Water Project, Biosolids Conversion Project, biosolids land applications, PFAS, and flushable wipes. He also gave an update on the budget and appropriations submittals. The committee received a state lobbying update that included two (2) letters of support. One for AB259 (Rubio) and one for SB495 (Hurtado). Mr. Dafforn updated the committee on the Community Open House, the signage being installed around the plant, and the 100-year celebration. Committee member Duran suggested recognizing the Hispanic community for contributing to the District from the 1920s-1950s. Lastly, Mr. Dafforn asked the committee to like and share posts from VSD's social media. Chairperson Sear suggested the District nominate an individual(s) for the CSDA and CAPPIO awards.

6. ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 1:51 p.m. The next regular committee meeting will be on May 20, 2025.

Respectfully submitted,
Holly Gould, Clerk of the Board
Valley Sanitary District