

Public participation is invited on each agenda item prior to the Board's deliberation. **When called upon, please approach the microphone and state your name and the address where you live. Kindly limit your remarks to three (3) minutes.**

Next Ordinance No.: 4141  
Next Resolution No.: 20-21

**VILLAGE OF VILLA PARK  
Village Hall, Board Chambers  
20 South Ardmore Avenue  
Villa Park, IL 60181**

**Village Board of Trustees**

**March 09, 2020**

**7:00 PM**

Village President Albert Bulthuis  
Village Clerk Hosanna Korynecky  
Village Trustees:

David Cilella, Nick Cuzzone, Christine Murphy, Kevin Patrick, Cheryl Tucker, and Robert Wagner

- 1. Call to Order - Roll Call**
- 2. Pledge of Allegiance**
- 3. Public Comments on Agenda Items**
- 4. Amendments to the Agenda**
- 5. Appointments to Boards and Commissions**

**Parks and Recreation Advisory Commission**

Sarah Collentine (A) 3/9/2020 to 4/30/2020  
Kelly Steciak (A) 3/9/2020 to 4/30/2021

**6. Consent Agenda**

**6a.** Minutes from the Board Meeting Held on February 24, 2020  
[Minutes Feb 24, 2020](#)

**6b.** Bill Listing for the Weeks of February 24 and March 2, 2020 in the Total Amount of \$334,363.04  
[2020-0302 CY20 Weekly Check Report](#)  
[2020-0224 CY19 Weekly Check Report](#)

The Villa Park Village Hall is subject to the requirements of the Americans with Disabilities Act of 1990. An elevator is operational at the north side entrance to the Village Hall during normal work hours and also during evenings. Individuals with special needs are requested to contact the Village's Compliance Officer at (630) 834-8500 so that reasonable accommodations can be made for those persons.

## **7. Second Reading on Ordinances to be Codified**

### **7a. Second and Final Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois Amending the Villa Park Municipal Code Related to Utility Billing**

On January 13, 2020, the Village Board approved changes to the utility billing process, which includes absorbing credit card processing fees to be funded by a change in the monthly Administration Charge on utility accounts. The proposed ordinance increases the monthly administrative fee from \$1.50 per month to \$2.00 per month, which is necessary to help pay for the credit card processing fees. The \$1.50 fee was established in July 2006.

The proposed ordinance also addresses service charges for delinquent utility accounts. Each month some utility accounts become delinquent, resulting in the need to terminate service until certain fees are paid. Delinquent accounts are currently charged a \$100 fee when the utility service is reinstated during normal business hours; that charge increases to \$150 (\$100 reinstatement fee plus \$50 after hours charge) after business hours. On many occasions, when staff arrives at the home and is in the process of terminating the utility service, many homeowners argue with staff about the \$100/\$150 fee, which can be distressing.

The proposed ordinance changes the \$100 reinstatement fee into a \$100 delinquent fee that is assigned on the very day which the utility service is going to be terminated, whether or not the utility service is actually terminated. The after-hours reinstatement fee to restore utility service would increase from \$150 (current) to \$200 (\$100 delinquent fee plus \$100 after hours charge). Staff believes that the delinquent fee is appropriate due to the amount of effort involved in verifying payment or non-payment and extensive follow up prior to the day of service termination. The increase in the after-hours rate is based on actual costs to call back an employee at the overtime rate for the required minimum 2 hours, plus equipment costs.

[MEMO - Express Bill Pay and Utility Fees](#)

[ORD - Code Amendments for Water Fees](#)

### **7b. Second and Final Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois Increasing the Number of Class EEEE, Restaurant, Unrestricted Liquor Licenses**

Super Tacos Morelos, Inc. #3, located at 100 East Roosevelt Road, has been in operation as a restaurant and would like to be able to sell alcoholic liquor to customers. This ordinance will create a Class EEEE, Restaurant, Unrestricted license for consumption on the premises and sale of alcoholic liquor to patrons seated at tables or a bar of the restaurant. If approved, this will bring the total number of Class EEEE licenses to 1.

[License Counts, February 2020.pdf](#)

- 7c.** Second and Final Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois Amending Chapter 7 of the Village Code by Adopting by Reference Certain Building, Residential, Property Maintenance, Electrical, Mechanical, Fuel Gas, Energy and Fire Prevention Codes

The Village last adopted updated building codes in 2011. In order to keep pace with building technologies and methods, the adoption of a new set of building and fire codes is recommended. New codes will include additional requirements for solar panel installations and car charging stations. In addition, this includes a major upgrade to the Village's electric codes.

[MEMO - Building Code Updates 2020](#)

[MEMO 2 - 3.2020 - Revised Building Code](#)

[ORD - Building Code Revisions 2020](#)

[Permits Costs 2.2020](#)

## **8. Ordinances**

- 8a.** Ordinance of the Village of Villa Park, DuPage County, Illinois, Authorizing the Publication of the 2020 Zoning Map

Each year the Village is required to publish its Zoning Map by March 31. No zoning changes have been made to the map that was approved last year, this map is identical to the 2019 map.

[MEMO - 2020 Zoning Map](#)

[ORD - 2020 Zoning Map Adoption](#)

[Zoning Map - 2020 - 11 X 17](#)

- 8b.** Ordinance of the Village of Villa Park, DuPage County, Illinois, Authorizing a Master Lease Purchase Agreement for the Purchase of an Ambulance and Power Cot in the Total Financed Amount of \$314,361.50

Reserve Medic 80 is a 2009 Medtec Ford E-450 ambulance that has exceeded its service life and is scheduled for replacement. In a subsequent resolution, the Fire Department will request approval of a purchase agreement for a new 2020 Ford F-550 4x2 Horton Model 632 ambulance. This ordinance approves a master lease financing agreement with Tax-Exempt Leasing Corporation to finance the purchase of the replacement ambulance. The Village requested proposals directly from 14 qualified firms and posted the Request for Proposals (RFP) online. Tax-Exempt provided the lowest borrowing rate (2.55%) of the 7 proposals received, payable in annual installments of \$62,872.30 per year for five years (2021 - 2025). Approval of the attached ordinance is recommended to execute the master lease documents.

[MEMO - Fire Department Ambulance](#)

[Master Lease Agreement](#)

[ORD - Master Lease Purchase Agreement Ambulance](#)

## 9. Resolutions

- 9a.** Resolution of the Village of Villa Park, DuPage County, Illinois Approving the Purchase of a New 2020 Ford F-550 4x2 Horton Model 623 Ambulance from Foster Coach Sales, Inc. in an Amount Not to Exceed of \$295,000

Reserve Medic 80 is a 2009 Medtec Ford E-450 ambulance that has exceeded its service life and is scheduled for replacement. The Fire Department is requesting approval to purchase a new 2020 Ford F-550 4x2 Horton Model 623 ambulance equipped with a Stryker Power Pro XT Cot and power-loading cot fastener system. In approximately 9 months, after the new ambulance is constructed and placed into service, M80 will be prepared for sale. Funding for this purchase will be budgeted in Equipment Replacement Fund account number 65.502.02.401.

[MEMO - Fire Department Ambulance](#)

[Stryker Powered Loading System](#)

[RESO - Ambulance Purchase](#)

[M81 Foster Coach Quote](#)

- 9b.** Resolution of the Village of Villa Park, DuPage County, Illinois, Endorsing the Metropolitan Mayors Caucus' Greenest Region Compact

The Village is a member municipality in the Metropolitan Mayors Caucus. The Caucus has created the Greenest Region Compact as a means for participating municipalities to work together toward enhanced quality of life for residents, protection and stewardship of the environment, and sustainable economic vitality. Supporters of the Greenest Region Compact commit their communities to support consensus goals of the Compact and agree to work to achieve them. These goals cover topics such as, but are not limited to: climate, economic development, energy, land, mobility, waste & recycling, and sustainable communities. The resolution for consideration commits the Village to working toward these shared goals, many of which the Village already has a vested interest.

[MEMO - Greenest Region Compact](#)

[Greenest Region Compact](#)

[Greenest Region Compact Framework](#)

[RESO - Greenest Region Compact](#)

[GRC Overview and Framework](#)

- 9c.** Resolution of the Village of Villa Park, DuPage County, Illinois, Approving the Joint Purchase of Bulk Rock Salt through the State of Illinois Central Management Services Bureau of Strategic Sourcing

The Village annually purchases rock salt through an agreement with the Illinois Department of Central Management Services (CMS). The State of Illinois generally receives favorable prices because of the large quantity of salt that it purchases. The Village must submit its rock salt needs through a contract with the State of Illinois by April 1, 2020. Rock salt is a budgeted expense, however the exact expense will not be known until the bidding process is complete. It is anticipated at approximately



\$100 per ton. Village staff recommends entering into a contract with the State of Illinois for 600 tons of bulk rock salt. Funding has been budgeted for this purchase in the Street Maintenance Fund account number 10.525.27.341.

[MEMO - State of Illinois Salt Purchase](#)

[RESO - State of Illinois Salt Purchase](#)

[State of Illinois Salt Purchase Order Form](#)

- 9d.** Resolution of the Village of Villa Park, DuPage County, Illinois, Approving the Joint Purchase of Bulk Rock Salt through the DuPage County Procurement Services Division

The Village annually purchases rock salt through an agreement with DuPage County Procurement Services Division. DuPage County generally receives favorable prices because of the large quantity of salt that it purchases. A contract with DuPage County Procurement Service Division for the purchase of 600 tons of bulk rock salt is recommended. Rock salt is a budgeted expense, however the exact expense will not be known until the bidding process is complete. It is anticipated the cost will be approximately \$100 per ton. Funding has been budgeted for this purchase in the Street Maintenance Fund account number 10.525.27.341.

[MEMO - DuPage County Salt Purchase](#)

[RESO - DuPage County Salt Purchase](#)

[DuPage County Salt Purchase Order Form](#)

- 9e.** Resolution of the Village of Villa Park, DuPage County, Illinois, Approving a 2-Year Contract with Bear Landscape Group of Villa Park, Illinois for the Landscape Maintenance Program in the Amount of \$27,680 Per Year

The Parks Department maintains 145 acres of land. This includes approximately 85 acres of parks, and 60 acres of property and other land not owned by the Village (i.e., the Illinois Prairie Path and School District 45 properties). Because of manpower limitations, landscaping services for certain areas has historically been outsourced to multiple professional organizations in order to ensure that the heavily trafficked and labor intensive areas of Villa Park are properly maintained.

The 2020-2021 Landscape Maintenance Program consolidates landscaping services for three prime locations: North Avenue medians and streetscape (Villa Ave. to Joyce Street), Metra north and south lots, and Ardmore Avenue streetscape (Metra lot to North Avenue). The Village sought bids from 20 companies and posted the bidding notice in local newspapers. One bid was submitted by Bear Landscape Group of Villa Park, Illinois. Approval of a contract in the amount of \$27,680 per year for two years is recommended. This contract would save the Village \$12,866 in staff hours for the life of the contract.

[MEMO - 2020-2021 Landscape Maintenance Program](#)

[MAP - Mowing & Landscaping Areas](#)

[RESO - 2020-2021 Landscape Maintenance Program](#)

## **10. Public Comments on Non-Agenda Items**

- 11. Village Clerk's Report**
- 12. Village Trustees' Report**
- 13. Village President's Report**
- 14. Village Manager's Report**
- 15. Adjournment**

## **Village Board of Trustees Agenda Item Report**

Meeting Date: March 9, 2020

Submitted by: Kelly Kuechle

Submitting Department: Village Board

Item Type: Business (Commission Only)

Agenda Section:

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**Subject:**

Parks and Recreation Advisory Commission

**Suggested Action:**

Sarah Collentine (A) 3/9/2020 to 4/30/2020

Kelly Steciak (A) 3/9/2020 to 4/30/2021

**Background of Item:**

**Financial Impact:**

**Personnel Impact:**

**Recommendation:**

**Resolution:**

**Attachments:**

## **Village Board of Trustees Agenda Item Report**

Meeting Date: March 9, 2020

Submitted by: Hosanna Korynecky

Submitting Department: Village Board

Item Type: Minutes

Agenda Section:

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**Subject:**

Minutes from the Board Meeting Held on February 24, 2020

**Suggested Action:**

**Background of Item:**

**Financial Impact:**

**Personnel Impact:**

**Recommendation:**

**Resolution:**

**Attachments:**

[Minutes Feb 24, 2020](#)

**VILLAGE OF VILLA PARK**  
**Village Hall, Board Chambers**  
**20 South Ardmore Avenue**  
**Villa Park, IL 60181**

**Village Board of Trustees Minutes**

**February 24, 2020**

**7:00 PM**

Village President Albert Bulthuis  
Village Clerk Hosanna Korynecky  
Village Trustees:

David Cilella, Nick Cuzzone, Christine Murphy, Kevin Patrick, Cheryl Tucker, and Robert Wagner

**MINUTES OF THE FORMAL MEETING HELD IN VILLAGE HALL BY THE PRESIDENT AND THE BOARD OF TRUSTEES OF THE VILLAGE OF VILLA PARK ON FEBRUARY 24, 2020**

**PRESENT:** Trustees Cilella, Cuzzone, Murphy, Patrick, Tucker, Wagner and President Bulthuis.

**ALSO PRESENT:** Attorney Orr, Manager Keehner and Clerk Korynecky.

**1. Call to Order – Roll Call.**

President Bulthuis called the meeting to order and Clerk Korynecky called the roll.

**2. Pledge of Allegiance.**

President Bulthuis led the Pledge of Allegiance and Trustee Wagner said the prayer.

**3. Public Comments on Agenda Items.**

There were no participants.

**4. Amendments to the Agenda.**

**5. Presentation.**

Community Pride Commission's Holiday Decorating Awards.

Commissioner Adam Hudson presented the award to the homeowners of 304 Willowcrest Drive.

**6. Consent Agenda.**

**6.a.** Minutes from the Board Meeting Held on February 10, 2020.

**6b.** Bill Listing for the Weeks of February 10 and February 17, 2020 in the Total Amount of \$841,300.94.

Motion to approve Consent Agenda was made by Trustee Cuzzone and seconded by Trustee Cilella. There were no questions, comments or discussion. Roll call vote tallied seven (7) ayes made by Trustees Patrick, Wagner, Tucker, Murphy, Cuzzone, Cilella and President Bulthuis. There were no nays. Motion carried.

**7. First Reading on Ordinances to be Codified.**

**7.a.** First Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois, Amending the Villa Park Municipal Code Related to Utility Billing.

*On January 13, 2020, the Village Board approved changes to the utility billing process which includes absorbing credit card processing fees to be funded by a change in the monthly Administration Charge on utility accounts. The proposed ordinance increases the monthly administrative fee from \$1.50 per month to \$2.00 per month which is necessary to help pay for the credit card processing fees. The \$1.50 fee was established in July 2006.*

*The proposed ordinance also addresses service charges for delinquent utility accounts. Each month some utility accounts become delinquent, resulting in the need to terminate service until certain fees are paid. Delinquent accounts are currently charged a \$100 fee when the utility service is reinstated during normal business hours; that charge increases to \$150 (\$100 reinstatement fee plus \$50 after hours charge) after business hours. On many occasions, when staff arrives at the home and is in the process of terminating the utility service, many homeowners argue with staff about the \$100/\$150 fee, which can be distressing.*

*The proposed ordinance changes the \$100 reinstatement fee into a \$100 delinquent fee that is assigned on the very day which the utility service is going to be terminated, whether or not the utility service is actually terminated. The after-hours reinstatement fee to restore utility service would increase from \$150 (current) to \$200 (\$100 delinquent fee plus \$100 after hours charge). Staff believes that the delinquent fee is appropriate due to the amount of effort involved in verifying payment or non-payment and extensive follow up prior to the day of service termination. The increase in the after-hours rate is based on actual costs to call back an employee at the overtime rate for the required minimum 2 hours, plus equipment costs.*

Discussion only. Finance Director Wachtel responded to questions from the board. Item moved to the formal.

**7.b.** First Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois, Increasing the Number of Class EEEE, Restaurant, Unrestricted Liquor Licenses.

*Super Tacos Morelos, Inc. #3, located at 100 East Roosevelt Road, has been in operation as a restaurant and would like to be able to sell alcoholic liquor to customers. This ordinance will create a Class EEEE, Restaurant, Unrestricted license for consumption on the premises and sale of alcoholic liquor to patrons seated at tables or a bar of the restaurant. If approved, this will bring the total number of Class EEEE licenses to 1.*

Discussion only. Item moved to the formal.

**7.c.** First Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois, Amending Chapter 7 of the Village Code by Adopting by Reference Certain Building, Residential, Property Maintenance, Electrical, Mechanical, Fuel Gas, Energy and Fire Prevention Codes.

*The Village last adopted updated building codes in 2011. In order to keep pace with building technologies and methods, the adoption of a new set of building and fire codes is recommended. New codes will include additional requirements for solar panel installations and car charging stations. In addition, this includes a major upgrade to the Village's electric codes.*

Discussion only. Parks and Recreation Director Gola responded to questions from the board. Item moved to the formal.

## **8. Resolutions.**

**8.a.** Resolution of the Village of Villa Park, DuPage County, Illinois, Approving a Contract with BME Electric, Inc. of Bridgeview, Illinois, for Construction of the South Cornell Pumping Station Emergency Generator Replacement Project in an Amount Not to Exceed \$157,972.50.

*The current emergency power system was installed in the early 1980's and has required more frequent maintenance and replacement parts are becoming harder to find. The replacement of the emergency power system for the South Cornell Water Pumping Station is proposed. The project was formally opened for bid on February 6, 2020. Two contractors submitted bids and the apparent low bid was submitted by BME Electric, Inc. of Bridgeview, Illinois. A contract with BME Electric Inc. in an amount not to exceed \$157,972.50 is recommended.*

Motion to approve the resolution was made by Trustee Cilella and seconded by Trustee Wagner. Trustee Cuzzone asked for clarification. President Bulthuis provided the information. Trustee Tucker asked for additional information. Interim Public Works Director Salerno provided the information. Roll call vote tallied seven (7) ayes made by Trustees Patrick, Cuzzone, Tucker, Murphy, Cilella, Wagner and President Bulthuis. There were no nays. Motion carried.

**8.b.** Resolution of the Village of Villa Park, DuPage County, Illinois, Approving an Engineering Services Agreement with Christopher B. Burke Engineering, Ltd. of Rosemont, Illinois, for Phase II Design Engineering of the Harvard Avenue Improvement Project (Jefferson Park to Ridge Road) in an Amount Not to Exceed \$102,400.

*Engineering design of the Harvard Avenue Improvement Project (Jefferson Park to Ridge) is proposed. Christopher B. Burke Engineering, Ltd. has submitted a proposal to the Village to provide design engineering services for the Harvard Avenue Improvement Project in an amount not to exceed \$102,400. Funding would be taken from Street Improvement Fund (Referendum) account number 60.502.03.292, Water Supply Fund account number 82.502.02.292 and Wastewater Fund account number 83.502.02.292.*

Motion to approve the resolution was made by Trustee Wagner and seconded by Trustee Cuzzone. Trustee Tucker asked for clarification. President Bulthuis provided the information. Roll call vote tallied seven (7) ayes made by Trustees Cilella, Murphy, Tucker, Patrick, Wagner, Cuzzone and President Bulthuis. There were no nays. Motion carried.

**8.c.** Resolution of the Village of Villa Park, DuPage County, Illinois, Approving a Complete Streets Policy.

*The Village recognizes the importance of a high functioning and safe transportation network integrating vehicular, pedestrian, bicycle, transit and rail traffic. All users on the network should have accessible, efficient and convenient modes to navigate the Village. The adoption of a Complete Streets Policy will direct staff on the development of design standards that are tailored to provide measurable safety benefits for non-vehicular users while still accommodating vehicular users.*

Motion to approve the resolution was made by Trustees Wagner and Cuzzone. Trustee Wagner commended staff for bringing this resolution forward. Trustee Murphy thanked Trustee Wagner for providing the board with additional information. Roll call vote tallied seven (7) ayes made by Trustees Cilella, Tucker, Patrick, Murphy, Cuzzone, Wagner and President Bulthuis. There were no nays. Motion carried.

**8.d. Resolution of the Village of Villa Park, DuPage County, Illinois, Approving a Services Agreement with RedSpeed Illinois, LLC.**

*Village Code provides that an automated traffic law enforcement system shall be used to issue traffic citations against motorists who violate Village Code by disregarding traffic control devices or turning on red where prohibited. The Village initiated an agreement with RedSpeed Illinois, LLC in July of 2008 in order to facilitate the use of a Red-Light Photo Enforcement System. The agreement is expiring and a renewed agreement is proposed in order to enforce the Village's ordinances and provide for the safety of the residents and visitors of Villa Park.*

Motion to approve the resolution was made by Trustee Wagner and seconded by Trustee Murphy. Police Deputy Chief Lyons reviewed a video showing how the Red-Light Photo Enforcement System helps the Police in solving criminal and traffic cases. Greg Zito with RedSpeed gave a PowerPoint presentation reviewing statistics on the safety values of the program and responded to questions from the board. Roll call vote tallied seven (7) ayes made by Trustees Cuzzone, Tucker, Patrick, Cilella, Murphy, Wagner and President Bulthuis. There were no nays. Motion carried.

**9. Public Comments on Non-Agenda Items.**

Resident Pam Bradford expressed concern about some safety issues at a park near her home.

**10. Village Clerk's Report.**

Clerk Korynecky presented residents with information on early voting locations.

**11. Village Trustees' Report.**

Trustee Murphy referred to a recent Chicago Tonight television program highlighting the Windy City Villa Park Curling Club.

Trustee Tucker said the Community Congregational Church will present a free concert on March 6 at 7 p.m.

Trustee Wagner said the Villa Park Garden Club will meet at the Library. He said the Bicycle, Pedestrian and Transit Subcommittee will meet on February 27 at 6 p.m. at Village Hall followed by the Environmental Concerns Commission meeting at 7 p.m. He said the Traffic and Safety Commission will meet on March 3 at Village Hall at 8 p.m. He also said plans are underway for Spring Sweep on May 16 from 9 a.m. to 12 noon.

Trustee Patrick welcomed new Probationary Firefighter/Paramedic Jacob Furtak to the Fire Department. He commended the Fire and Police on their use of social media. He also said the Cable Commission is looking for new members and those interested can contact him.

Trustee Cilella had no report or recommendations.

Trustee Cuzzone said the Community Pride Commission's meeting on February 25 has been cancelled. He also thanked Manager Keehner and staff on completing the process regarding the AT&T building and A. K. Mulch Landscaping.

**12. Village President's Report.**

President Bulthuis said the next board meeting will be on March 9. He also reminded residents to complete the 2020 Census survey.

**13. Village Manager's Report.**

Manager Keehner had no report or recommendations.

**14. Adjournment.**

Motion to adjourn was made by Trustee Wagner and seconded by Trustee Murphy. Voice vote passed with all ayes. Motion carried. Meeting adjourned at 8:33 p.m.

Respectfully submitted,

Hosanna Korynecky  
Village Clerk

**Next Meeting is Scheduled for March 9, 2020.**



## Village Board of Trustees Agenda Item Report

Meeting Date: March 9, 2020

Submitted by: Kelly Kuechle

Submitting Department: Finance Department

Item Type: Bill Listing

Agenda Section:

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**Subject:**

Bill Listing for the Weeks of February 24 and March 2, 2020 in the Total Amount of \$334,363.04

**Suggested Action:**

**Background of Item:**

**Financial Impact:**

**Personnel Impact:**

**Recommendation:**

**Resolution:**

**Attachments:**

[2020-0302 CY20 Weekly Check Report](#)

[2020-0224 CY19 Weekly Check Report](#)

[2020-0224 CY20 Weekly Check Report](#)

[2020-0302 CY19 Weekly Check Report](#)



## *VILLAGE OF VILLA PARK*

### **List of Bills Presented to the Board of Trustees at its Meeting on March 9, 2020**

Covering weekly check runs dated for:

March 2, 2020/CY20 ..... \$87,498.24

## Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice.Batch = "030202","WF030202"

Invoice.Detail.Type = {&lt;&gt;} "Adjustment"

| Vendor Name                             | Invoice Number  | Activity | PO Number | Description                         | Invoice Amt | Amount Paid | Date Paid | Batch  |
|-----------------------------------------|-----------------|----------|-----------|-------------------------------------|-------------|-------------|-----------|--------|
| <b>10.210508 ESCROW: P. W. PROJECTS</b> |                 |          |           |                                     |             |             |           |        |
| ARS OF ILLINOIS                         | 715 N BIERMANN  | 0        |           | BOND RLS; 715 N BIERMANN PRRW19-193 | 1,200.00    | .00         |           | 030202 |
| MENDEZ, MARTIN                          | 328 N SUMMIT    | 0        |           | BOND RLS; 328 N SUMMIT PRRW19-2038  | 1,200.00    | .00         |           | 030202 |
| MIDLAND PLUMBING & SEWER                | 634 S RIVERSIDE | 0        |           | BOND RLS; 634 S RIVERSIDE           | 1,200.00    | .00         |           | 030202 |
| PRAIRIE MANOR ESTATES, LLC              | 131 E MONROE    | 0        |           | BOND RLS; 131 E MONROE PRRW19-689   | 1,200.00    | .00         |           | 030202 |
| Total 10.210508 ESCROW: P. W. PROJECTS: |                 |          |           |                                     | 4,800.00    | .00         |           |        |
| Total :                                 |                 |          |           |                                     | 4,800.00    | .00         |           |        |

| Vendor Name                                            | Invoice Number | Activity | PO Number | Description                         | Invoice Amt | Amount Paid | Date Paid | Batch  |
|--------------------------------------------------------|----------------|----------|-----------|-------------------------------------|-------------|-------------|-----------|--------|
| <b>10.511.00.212 LEGAL SERVICES-POLICE</b>             |                |          |           |                                     |             |             |           |        |
| BROWN, JANET                                           | 22020 JLB      | 0        |           | COURT REPORTING                     | 200.00      | .00         |           | WF0302 |
| RAINES, SHAWNTE M                                      | 20-1           | 0        |           | ADJUDICATORY HEARINGS 1.2020        | 700.00      | .00         |           | WF0302 |
| Total 10.511.00.212 LEGAL SERVICES-POLICE:             |                |          |           |                                     | 900.00      | .00         |           |        |
| <b>10.511.00.303 DUES &amp; PUBLICATIONS</b>           |                |          |           |                                     |             |             |           |        |
| PADDOCK PUBLICATIONS                                   | 12/22-2/15/20  | 0        |           | NEWSPRINT SURCHARGE;12/22-2/15/20   | 75.40       | .00         |           | 030202 |
| Total 10.511.00.303 DUES & PUBLICATIONS:               |                |          |           |                                     | 75.40       | .00         |           |        |
| <b>10.511.00.656 FIRE &amp; POLICE COMMISSION</b>      |                |          |           |                                     |             |             |           |        |
| C.O.P.S AND F.I.R.E PERSONNEL                          | 105809         | 0        |           | 1 PLYGRPH FOR FIREFIGHTER CANDIDATE | 450.00      | .00         |           | 030202 |
| Total 10.511.00.656 FIRE & POLICE COMMISSION:          |                |          |           |                                     | 450.00      | .00         |           |        |
| <b>10.511.00.671 PARKS &amp; REC ADVISORY COMMISSI</b> |                |          |           |                                     |             |             |           |        |
| RUIZ, PATTY                                            | JAN-FEB        | 0        |           | PARC RECORDING FEES                 | 150.00      | .00         |           | 030202 |
| Total 10.511.00.671 PARKS & REC ADVISORY COMMISSI:     |                |          |           |                                     | 150.00      | .00         |           |        |
| Total PUBLIC AFFAIRS:                                  |                |          |           |                                     | 1,575.40    | .00         |           |        |

| Vendor Name                                     | Invoice Number      | Activity | PO Number | Description                       | Invoice Amt | Amount Paid | Date Paid | Batch  |
|-------------------------------------------------|---------------------|----------|-----------|-----------------------------------|-------------|-------------|-----------|--------|
| <b>10.512.00.299 OTHER CONTRACTUAL SERVICES</b> |                     |          |           |                                   |             |             |           |        |
| COMCAST INTERNET                                | Invoice_Number 2/20 | 0        |           | Phone Service; 2/15-3/14/20       | 3,115.17    | .00         |           | 030202 |
| KEEHNER JR, RICH                                | 01.2020 RK          | 0        |           | PERS PHONE REIMB; JAN 2020        | 35.89       | .00         |           | WF0302 |
| KEEHNER JR, RICH                                | 01.2020 RK          | 0        |           | PHONE USAGE REIMB; JAN 2020       | 40.00       | .00         |           | WF0302 |
| Total 10.512.00.299 OTHER CONTRACTUAL SERVICES: |                     |          |           |                                   | 3,191.06    | .00         |           |        |
| <b>10.512.01.299 OTHER CONTRACTUAL SERVICES</b> |                     |          |           |                                   |             |             |           |        |
| CURRENT TECHNOLOGIES CORP                       | 10090               | 0        |           | BALANCE FOR R640 SERVER           | 4,466.98    | .00         |           | WF0302 |
| CURRENT TECHNOLOGIES CORP                       | 10091               | 0        |           | BALANCE FOR DELL NETWORKING HARDW | 1,272.61    | .00         |           | WF0302 |
| CURRENT TECHNOLOGIES CORP                       | 723881              | 0        |           | REMOTE SUPPORT - IT CONSULTANT    | 250.00      | .00         |           | WF0302 |
| Total 10.512.01.299 OTHER CONTRACTUAL SERVICES: |                     |          |           |                                   | 5,989.59    | .00         |           |        |
| Total MANAGER:                                  |                     |          |           |                                   | 9,180.65    | .00         |           |        |

| Vendor Name                              | Invoice Number | Activity | PO Number | Description              | Invoice Amt | Amount Paid | Date Paid | Batch  |
|------------------------------------------|----------------|----------|-----------|--------------------------|-------------|-------------|-----------|--------|
| <b>10.513.00.105 SALARIES: PART-TIME</b> |                |          |           |                          |             |             |           |        |
| CONNECT SEARCH LLC                       | S1011147       | 0        |           | TEMPORARY STAFF SERVICES | 1,056.00    | .00         |           | 030202 |
| CONNECT SEARCH LLC                       | S1011391       | 0        |           | TEMPORARY STAFF SERVICES | 1,196.25    | .00         |           | 030202 |
| Total 10.513.00.105 SALARIES: PART-TIME: |                |          |           |                          | 2,252.25    | .00         |           |        |
| Total FINANCE:                           |                |          |           |                          | 2,252.25    | .00         |           |        |

| Vendor Name                                     | Invoice Number     | Activity | PO Number | Description                | Invoice Amt | Amount Paid | Date Paid | Batch  |
|-------------------------------------------------|--------------------|----------|-----------|----------------------------|-------------|-------------|-----------|--------|
| <b>10.514.00.220 UTILITY - GAS</b>              |                    |          |           |                            |             |             |           |        |
| NICOR GAS                                       | 93-78-55-1842 1/20 | 0        |           | 325 E NORTH AV; 1/5-2/3/20 | 134.02      | .00         |           | 030202 |
| Total 10.514.00.220 UTILITY - GAS:              |                    |          |           |                            | 134.02      | .00         |           |        |
| <b>10.514.00.289 INSPECTORS FEES</b>            |                    |          |           |                            |             |             |           |        |
| DUPAGE COUNTY RECORDER                          | 40111910           | 0        |           | 1009 W NORTH UNIT A        | 11.00       | .00         |           | WF0302 |
| Total 10.514.00.289 INSPECTORS FEES:            |                    |          |           |                            | 11.00       | .00         |           |        |
| <b>10.514.00.299 OTHER CONTRACTUAL SERVICES</b> |                    |          |           |                            |             |             |           |        |
| DUPAGE COUNTY RECORDER                          | 40111910           | 0        |           | 434 ARDMORE RELEASE        | 11.00       | .00         |           | WF0302 |
| DUPAGE COUNTY RECORDER                          | 40111910           | 0        |           | 580 RIORDON RELEASE        | 11.00       | .00         |           | WF0302 |
| DUPAGE COUNTY RECORDER                          | 40111910           | 0        |           | 23 OAKLAND RELEASE         | 11.00       | .00         |           | WF0302 |
| DUPAGE COUNTY RECORDER                          | 40111910           | 0        |           | 23 OAKLAND RELEASE         | 11.00       | .00         |           | WF0302 |
| DUPAGE COUNTY RECORDER                          | 40111910           | 0        |           | 23 OAKLAND RELEASE         | 11.00       | .00         |           | WF0302 |
| DUPAGE COUNTY RECORDER                          | 40111910           | 0        |           | 901 W NORTH UNIT B LIEN    | 11.00       | .00         |           | WF0302 |
| DUPAGE COUNTY RECORDER                          | 40111910           | 0        |           | 1009 W NORTH UNIT A LIEN   | 11.00       | .00         |           | WF0302 |
| DUPAGE COUNTY RECORDER                          | 40111910           | 0        |           | 905 W NORTH UNIT D LIEN    | 11.00       | .00         |           | WF0302 |
| DUPAGE COUNTY RECORDER                          | 40111910           | 0        |           | 941 W NORTH UNIT A LIEN    | 11.00       | .00         |           | WF0302 |
| DUPAGE COUNTY RECORDER                          | 40111910           | 0        |           | 1545 S ARDMORE LIEN        | 11.00       | .00         |           | WF0302 |
| DUPAGE COUNTY RECORDER                          | 40111910           | 0        |           | 358 SECOND LIEN            | 11.00       | .00         |           | WF0302 |
| DUPAGE COUNTY RECORDER                          | 40111910           | 0        |           | 501 WISCONSIN LIEN         | 11.00       | .00         |           | WF0302 |
| DUPAGE COUNTY RECORDER                          | 40111910           | 0        |           | 905 W NORTH UNIT E LIEN    | 11.00       | .00         |           | WF0302 |
| DUPAGE COUNTY RECORDER                          | 40111910           | 0        |           | 933 W NORTH UNIT D LIEN    | 11.00       | .00         |           | WF0302 |
| DUPAGE COUNTY RECORDER                          | 40111910           | 0        |           | 897 W NORTH UNIT E LIEN    | 11.00       | .00         |           | WF0302 |
| Total 10.514.00.299 OTHER CONTRACTUAL SERVICES: |                    |          |           |                            | 165.00      | .00         |           |        |
| Total COMMUNITY DEVELOPMENT:                    |                    |          |           |                            | 310.02      | .00         |           |        |

| Vendor Name                    | Invoice Number | Activity | PO Number | Description                 | Invoice Amt | Amount Paid | Date Paid | Batch  |
|--------------------------------|----------------|----------|-----------|-----------------------------|-------------|-------------|-----------|--------|
| <b>10.515.00.210 TELEPHONE</b> |                |          |           |                             |             |             |           |        |
| CALL ONE                       | 68454 2/20     | 0        |           | Phone Service; 2/15-3/14/20 | 1,840.25    | .00         |           | 030202 |
| Total 10.515.00.210 TELEPHONE: |                |          |           |                             | 1,840.25    | .00         |           |        |
| Total CENTRAL SERVICES:        |                |          |           |                             | 1,840.25    | .00         |           |        |



| Vendor Name                                     | Invoice Number     | Activity | PO Number | Description                         | Invoice Amt | Amount Paid | Date Paid | Batch  |
|-------------------------------------------------|--------------------|----------|-----------|-------------------------------------|-------------|-------------|-----------|--------|
| <b>10.516.00.220 UTILITY - GAS</b>              |                    |          |           |                                     |             |             |           |        |
| NICOR GAS                                       | 70-63-81-1000 1/20 | 0        |           | MUSEUM; 1/3-2/3/20                  | 300.31      | .00         |           | 030202 |
| NICOR GAS                                       | 88-66-34-6936 1/20 | 0        |           | POLICE STN; 1/3-2/3/20              | 487.03      | .00         |           | 030202 |
| Total 10.516.00.220 UTILITY - GAS:              |                    |          |           |                                     | 787.34      | .00         |           |        |
| <b>10.516.00.299 OTHER CONTRACTUAL SERVICES</b> |                    |          |           |                                     |             |             |           |        |
| NORATEK SOLUTIONS INC                           | C29772             | 0        |           | YR PARKS & PLAYGROUNDS INSP. LICEN. | 1,208.00    | .00         |           | 030202 |
| SMG SECURITY SYSTEMS INC                        | 77519              | 0        |           | DEPOT BURGLAR ALARM                 | 123.60      | .00         |           | 030202 |
| TYCO INTEGRATED SECURITY LLC                    | 33848620           | 0        |           | PW WIRELESS ALARM MONITOR           | 173.35      | .00         |           | 030202 |
| Total 10.516.00.299 OTHER CONTRACTUAL SERVICES: |                    |          |           |                                     | 1,504.95    | .00         |           |        |
| Total BUILDINGS & GROUNDS:                      |                    |          |           |                                     | 2,292.29    | .00         |           |        |

| Vendor Name                                     | Invoice Number     | Activity | PO Number | Description                         | Invoice Amt | Amount Paid | Date Paid | Batch  |
|-------------------------------------------------|--------------------|----------|-----------|-------------------------------------|-------------|-------------|-----------|--------|
| <b>10.517.00.220 UTILITY - GAS</b>              |                    |          |           |                                     |             |             |           |        |
| NICOR GAS                                       | 10-44-81-1000 1/20 | 0        |           | METRA STATION; 1/6-2/4/20           | 193.75      | .00         |           | 030202 |
| Total 10.517.00.220 UTILITY - GAS:              |                    |          |           |                                     | 193.75      | .00         |           |        |
| <b>10.517.00.299 OTHER CONTRACTUAL SERVICES</b> |                    |          |           |                                     |             |             |           |        |
| NORATEK SOLUTIONS INC                           | C29772             | 0        |           | YR PARKS & PLAYGROUNDS INSP. LICEN. | 1,200.00    | .00         |           | 030202 |
| Total 10.517.00.299 OTHER CONTRACTUAL SERVICES: |                    |          |           |                                     | 1,200.00    | .00         |           |        |
| <b>10.517.00.315 BUILDING MAINT SUPPLIES</b>    |                    |          |           |                                     |             |             |           |        |
| MENARDS                                         | 36624              | 0        |           | GROUT,SPONGE, QUICK DRY             | 443.66      | .00         |           | 030202 |
| Total 10.517.00.315 BUILDING MAINT SUPPLIES:    |                    |          |           |                                     | 443.66      | .00         |           |        |
| Total COMMUTER PARKING LOT:                     |                    |          |           |                                     | 1,837.41    | .00         |           |        |

| Vendor Name                        | Invoice Number | Activity | PO Number | Description      | Invoice Amt | Amount Paid | Date Paid | Batch  |
|------------------------------------|----------------|----------|-----------|------------------|-------------|-------------|-----------|--------|
| <b>10.518.00.215 SHOP SERVICES</b> |                |          |           |                  |             |             |           |        |
| CINTAS CORPORATION #344            | 4042671227     | 0        |           | UNIFORMS, TOWELS | 47.30       | .00         |           | 030202 |
| Total 10.518.00.215 SHOP SERVICES: |                |          |           |                  | 47.30       | .00         |           |        |
| Total GARAGE:                      |                |          |           |                  | 47.30       | .00         |           |        |

| Vendor Name                                     | Invoice Number | Activity | PO Number | Description                          | Invoice Amt | Amount Paid | Date Paid | Batch  |
|-------------------------------------------------|----------------|----------|-----------|--------------------------------------|-------------|-------------|-----------|--------|
| <b>10.520.01.202 TRAINING &amp; CONFERENCES</b> |                |          |           |                                      |             |             |           |        |
| NORTH EAST MULTI-REGIONAL                       | 269963         | 0        |           | STREET CRIMES PROGRAM; BEKTESHI      | 275.00      | .00         |           | 030202 |
| WALSTAD, BRUCE                                  | 021220         | 0        |           | CHILD ABDUCTION CLASS; LANDA & GONZA | 400.00      | .00         |           | 030202 |
| WALSTAD, BRUCE                                  | 021220         | 0        |           | PATROL OFFICER'S RESPONSE CLASS; BRE | 250.00      | .00         |           | 030202 |
| Total 10.520.01.202 TRAINING & CONFERENCES:     |                |          |           |                                      | 925.00      | .00         |           |        |
| <b>10.520.01.210 TELEPHONE</b>                  |                |          |           |                                      |             |             |           |        |
| VERIZON WIRELESS                                | 9848514816     | 0        |           | DATA FOR LICENSE PLATE READER        | 76.02       | .00         |           | 030202 |
| Total 10.520.01.210 TELEPHONE:                  |                |          |           |                                      | 76.02       | .00         |           |        |
| <b>10.520.09.291 ANIMAL HOSPITAL EXPENSE</b>    |                |          |           |                                      |             |             |           |        |
| DUPAGE ANIMAL HOSPITAL LTD                      | 391134         | 0        |           | STRAY ANIMAL SRVCS; JAN 2020         | 10.00       | .00         |           | 030202 |
| Total 10.520.09.291 ANIMAL HOSPITAL EXPENSE:    |                |          |           |                                      | 10.00       | .00         |           |        |
| <b>10.520.09.299 OTHER CONTRACTUAL SERVICES</b> |                |          |           |                                      |             |             |           |        |
| JET BRITE CAR WASH INC                          | 3867           | 0        |           | 19 CAR WASHES-PD; JAN 2020           | 57.00       | .00         |           | 030202 |
| Total 10.520.09.299 OTHER CONTRACTUAL SERVICES: |                |          |           |                                      | 57.00       | .00         |           |        |
| Total POLICE:                                   |                |          |           |                                      | 1,068.02    | .00         |           |        |

| Vendor Name                                     | Invoice Number | Activity | PO Number | Description                           | Invoice Amt | Amount Paid | Date Paid | Batch  |
|-------------------------------------------------|----------------|----------|-----------|---------------------------------------|-------------|-------------|-----------|--------|
| <b>10.521.01.202 TRAINING &amp; CONFERENCES</b> |                |          |           |                                       |             |             |           |        |
| IFSAP                                           | EXCEL CLASS    | 0        |           | M.HORNBACK TO 3/6/20 EXCEL INTERMEDIA | 90.00       | .00         |           | 030202 |
| Total 10.521.01.202 TRAINING & CONFERENCES:     |                |          |           |                                       | 90.00       | .00         |           |        |
| <b>10.521.01.299 OTHER CONTRACTUAL SERVICES</b> |                |          |           |                                       |             |             |           |        |
| VERIZON WIRELESS                                | 9847816858     | 0        |           | WIRELESS ACCESS;7 IPADS,1 HOTSPOT, 4  | 419.44      | .00         |           | 030202 |
| Total 10.521.01.299 OTHER CONTRACTUAL SERVICES: |                |          |           |                                       | 419.44      | .00         |           |        |
| <b>10.521.01.315 BUILDING MAINT SUPPLIES</b>    |                |          |           |                                       |             |             |           |        |
| ACE HARDWARE, VILLA PARK                        | 15602          | 0        |           | PLUGS AND CONNECTORS TO REPAIR E81    | 65.50       | .00         |           | 030202 |
| STATE INDUSTRIAL PRODUCTS                       | 901355035      | 0        |           | CAR WASH REFILLS FOR STA81 & 82 CLING | 160.23      | .00         |           | 030202 |
| Total 10.521.01.315 BUILDING MAINT SUPPLIES:    |                |          |           |                                       | 225.73      | .00         |           |        |
| <b>10.521.22.299 OTHER CONTRACTUAL SERVICES</b> |                |          |           |                                       |             |             |           |        |
| AIR ONE EQUIPMENT INC                           | 153095         | 0        |           | 4 CYLINDERS HYDROTESTED FOR STA 82 A  | 390.00      | .00         |           | 030202 |
| Total 10.521.22.299 OTHER CONTRACTUAL SERVICES: |                |          |           |                                       | 390.00      | .00         |           |        |
| <b>10.521.22.399 OTHER SUPPLIES</b>             |                |          |           |                                       |             |             |           |        |
| EQUIPMENT MANAGEMENT COMPAN                     | 57124          | 0        |           | GUARD FOR NEW GENESIS RESCUE TOOL     | 73.00       | .00         |           | 030202 |
| Total 10.521.22.399 OTHER SUPPLIES:             |                |          |           |                                       | 73.00       | .00         |           |        |
| Total FIRE:                                     |                |          |           |                                       | 1,198.17    | .00         |           |        |

| Vendor Name                                     | Invoice Number | Activity | PO Number | Description                        | Invoice Amt | Amount Paid | Date Paid | Batch  |
|-------------------------------------------------|----------------|----------|-----------|------------------------------------|-------------|-------------|-----------|--------|
| <b>10.523.02.299 OTHER CONTRACTUAL SERVICES</b> |                |          |           |                                    |             |             |           |        |
| STRYKER SALES CORPORATION                       | 2922199M       | 0        |           | 2 OF 2 MAINT AGREEMENT POWERLOAD C | 2,341.08    | .00         |           | 030202 |
| Total 10.523.02.299 OTHER CONTRACTUAL SERVICES: |                |          |           |                                    | 2,341.08    | .00         |           |        |
| <b>10.523.02.399 OTHER SUPPLIES</b>             |                |          |           |                                    |             |             |           |        |
| TERRACE SUPPLY COMPANY                          | 70463250       | 0        |           | THERAPY OXYGEN CYLINDERS           | 45.58       | .00         |           | 030202 |
| Total 10.523.02.399 OTHER SUPPLIES:             |                |          |           |                                    | 45.58       | .00         |           |        |
| Total AMBULANCE/PARAMEDIC:                      |                |          |           |                                    | 2,386.66    | .00         |           |        |

| Vendor Name                                     | Invoice Number | Activity | PO Number | Description                       | Invoice Amt | Amount Paid | Date Paid | Batch  |
|-------------------------------------------------|----------------|----------|-----------|-----------------------------------|-------------|-------------|-----------|--------|
| <b>10.525.01.210 TELEPHONE</b>                  |                |          |           |                                   |             |             |           |        |
| YOUNG, JASON                                    | JAN 2020       | 0        |           | PERS DEVICE PHONE REIMB; JAN 2020 | 24.99       | .00         |           | 030202 |
| YOUNG, JASON                                    | JAN 2020       | 0        |           | USAGE REIMBURSEMENT; JAN 2020     | 24.99       | .00         |           | 030202 |
| Total 10.525.01.210 TELEPHONE:                  |                |          |           |                                   | 49.98       | .00         |           |        |
| <b>10.525.01.299 OTHER CONTRACTUAL SERVICES</b> |                |          |           |                                   |             |             |           |        |
| JET BRITE CAR WASH INC                          | 3868           | 0        |           | 2 CAR WASHES-PD; JAN 2020         | 6.00        | .00         |           | 030202 |
| Total 10.525.01.299 OTHER CONTRACTUAL SERVICES: |                |          |           |                                   | 6.00        | .00         |           |        |
| <b>10.525.27.341 SALT/CALCIUM CHLORIDE</b>      |                |          |           |                                   |             |             |           |        |
| K-TECH SPECIALTY COATINGS INC                   | 202002-K0049   | 0        |           | BEET HEET CONCENTRATE             | 6,421.86    | .00         |           | 030202 |
| Total 10.525.27.341 SALT/CALCIUM CHLORIDE:      |                |          |           |                                   | 6,421.86    | .00         |           |        |
| <b>10.525.27.342 ASPHALT MIX</b>                |                |          |           |                                   |             |             |           |        |
| DUPAGE MATERIALS COMPANY, LLC.                  | 9821           | 0        |           | 2.5 TN HIGH PERFORMANCE COLD      | 350.00      | .00         |           | 030202 |
| DUPAGE MATERIALS COMPANY, LLC.                  | 9834           | 0        |           | 2.5 TN HIGH PERFORMANCE COLD      | 350.00      | .00         |           | 030202 |
| Total 10.525.27.342 ASPHALT MIX:                |                |          |           |                                   | 700.00      | .00         |           |        |
| Total STREET:                                   |                |          |           |                                   | 7,177.84    | .00         |           |        |
| Total CORPORATE FUND:                           |                |          |           |                                   | 35,966.26   | .00         |           |        |

| Vendor Name                                     | Invoice Number | Activity | PO Number | Description                  | Invoice Amt | Amount Paid | Date Paid | Batch  |
|-------------------------------------------------|----------------|----------|-----------|------------------------------|-------------|-------------|-----------|--------|
| <b>28.502.01.299 OTHER CONTRACTUAL SERVICES</b> |                |          |           |                              |             |             |           |        |
| FISHER-BERARDI LAW OFFICES                      | 8062           | 0        |           | LEGAL SERVICES - REAL ESTATE | 2,090.00    | .00         |           | WF0302 |
| Total 28.502.01.299 OTHER CONTRACTUAL SERVICES: |                |          |           |                              | 2,090.00    | .00         |           |        |
| Total GENERAL:                                  |                |          |           |                              | 2,090.00    | .00         |           |        |
| Total TIF 4 FUND - ST. CHARLES RD:              |                |          |           |                              | 2,090.00    | .00         |           |        |



| Vendor Name                                  | Invoice Number | Activity | PO Number | Description                  | Invoice Amt | Amount Paid | Date Paid | Batch  |
|----------------------------------------------|----------------|----------|-----------|------------------------------|-------------|-------------|-----------|--------|
| <b>35.210508 ESCROW: REC RENTAL DEPOSITS</b> |                |          |           |                              |             |             |           |        |
| POMPA, MARIA                                 | REFUND         | 0        |           | ROOM RENTAL DEPOSIT RETURN   | 137.50      | .00         |           | 030202 |
| Total 35.210508 ESCROW: REC RENTAL DEPOSITS: |                |          |           |                              | 137.50      | .00         |           |        |
| <b>35.210521 DANCE TEAM FUNDRAISER</b>       |                |          |           |                              |             |             |           |        |
| HENEGAN, COURTNEY                            | REC PIC        | 0        |           | 2020 RECITAL HEADSHOTS PRINT | 9.52        | .00         |           | 030202 |
| Total 35.210521 DANCE TEAM FUNDRAISER:       |                |          |           |                              | 9.52        | .00         |           |        |
| Total :                                      |                |          |           |                              | 147.02      | .00         |           |        |

| Vendor Name                                     | Invoice Number     | Activity | PO Number | Description                 | Invoice Amt | Amount Paid | Date Paid | Batch  |
|-------------------------------------------------|--------------------|----------|-----------|-----------------------------|-------------|-------------|-----------|--------|
| <b>35.502.01.210 TELEPHONE</b>                  |                    |          |           |                             |             |             |           |        |
| CALL ONE                                        | 68454 2/20         | 0        |           | Phone Service; 2/15-3/14/20 | 432.85      | .00         |           | 030202 |
| Total 35.502.01.210 TELEPHONE:                  |                    |          |           |                             | 432.85      | .00         |           |        |
| <b>35.502.16.220 UTILITY - GAS</b>              |                    |          |           |                             |             |             |           |        |
| NICOR GAS                                       | 45-01-72-1000 1/20 | 0        |           | ICC; 1/6-2/4/20             | 1,761.04    | .00         |           | 030202 |
| Total 35.502.16.220 UTILITY - GAS:              |                    |          |           |                             | 1,761.04    | .00         |           |        |
| <b>35.502.36.299 OTHER CONTRACTUAL SERVICES</b> |                    |          |           |                             |             |             |           |        |
| DEFUSS, CARRIE                                  | 19-20              | 0        |           | 2020 RECITAL STAGE DIR. FEE | 250.00      | .00         |           | 030202 |
| Total 35.502.36.299 OTHER CONTRACTUAL SERVICES: |                    |          |           |                             | 250.00      | .00         |           |        |
| <b>35.502.36.311 PROGRAM SUPPLIES</b>           |                    |          |           |                             |             |             |           |        |
| ROYAL PRINCESS PARTIES, LLC                     | CINDERELLA         | 0        |           | PRINCESS BALL 3/6/20        | 189.00      | .00         |           | 030202 |
| Total 35.502.36.311 PROGRAM SUPPLIES:           |                    |          |           |                             | 189.00      | .00         |           |        |
| Total GENERAL:                                  |                    |          |           |                             | 2,632.89    | .00         |           |        |
| Total RECREATION FUND:                          |                    |          |           |                             | 2,779.91    | .00         |           |        |

| Vendor Name                                          | Invoice Number     | Activity | PO Number | Description                         | Invoice Amt | Amount Paid | Date Paid | Batch  |
|------------------------------------------------------|--------------------|----------|-----------|-------------------------------------|-------------|-------------|-----------|--------|
| <b>36.502.01.210 TELEPHONE</b>                       |                    |          |           |                                     |             |             |           |        |
| CALL ONE                                             | 68454 2/20         | 0        |           | Phone Service; 2/15-3/14/20         | 78.47       | .00         |           | 030202 |
| Total 36.502.01.210 TELEPHONE:                       |                    |          |           |                                     | 78.47       | .00         |           |        |
| <b>36.502.01.220 UTILITY - GAS</b>                   |                    |          |           |                                     |             |             |           |        |
| NICOR GAS                                            | 85-28-81-1000 1/20 | 0        |           | N TERR PARK; 1/5-2/5/20             | 153.37      | .00         |           | 030202 |
| NICOR GAS                                            | 92-43-81-1000 1/20 | 0        |           | MAINT BLDG; 1/6-2/4/20              | 96.30       | .00         |           | 030202 |
| Total 36.502.01.220 UTILITY - GAS:                   |                    |          |           |                                     | 249.67      | .00         |           |        |
| <b>36.502.01.299 OTHER CONTRACTUAL SERVICES</b>      |                    |          |           |                                     |             |             |           |        |
| NORATEK SOLUTIONS INC                                | C29772             | 0        |           | YR PARKS & PLAYGROUNDS INSP. LICEN. | 1,208.00    | .00         |           | 030202 |
| Total 36.502.01.299 OTHER CONTRACTUAL SERVICES:      |                    |          |           |                                     | 1,208.00    | .00         |           |        |
| <b>36.502.02.299 OTHER CONTRACTUAL SERVICES</b>      |                    |          |           |                                     |             |             |           |        |
| NORATEK SOLUTIONS INC                                | C29772             | 0        |           | YR PARKS & PLAYGROUNDS INSP. LICEN. | 220.46      | .00         |           | 030202 |
| Total 36.502.02.299 OTHER CONTRACTUAL SERVICES:      |                    |          |           |                                     | 220.46      | .00         |           |        |
| <b>36.502.02.306 WALKS, ROADS &amp; PARKING LOTS</b> |                    |          |           |                                     |             |             |           |        |
| MARTENSON TURF PRODUCTS INC                          | 73229              | 0        |           | POWER THAW ICE MELT                 | 907.60      | .00         |           | 030202 |
| Total 36.502.02.306 WALKS, ROADS & PARKING LOTS:     |                    |          |           |                                     | 907.60      | .00         |           |        |
| Total GENERAL:                                       |                    |          |           |                                     | 2,664.20    | .00         |           |        |
| Total PARKS FUND:                                    |                    |          |           |                                     | 2,664.20    | .00         |           |        |

| Vendor Name                        | Invoice Number     | Activity | PO Number | Description                 | Invoice Amt | Amount Paid | Date Paid | Batch  |
|------------------------------------|--------------------|----------|-----------|-----------------------------|-------------|-------------|-----------|--------|
| <b>41.502.01.210 TELEPHONE</b>     |                    |          |           |                             |             |             |           |        |
| CALL ONE                           | 68454 2/20         | 0        |           | Phone Service; 2/15-3/14/20 | 73.41       | .00         |           | 030202 |
| Total 41.502.01.210 TELEPHONE:     |                    |          |           |                             | 73.41       | .00         |           |        |
| <b>41.502.01.220 UTILITY - GAS</b> |                    |          |           |                             |             |             |           |        |
| NICOR GAS                          | 32-27-30-1000 1/20 | 0        |           | JEFF POOL FLTR; 1/4-2/3/20  | 79.06       | .00         |           | 030202 |
| NICOR GAS                          | 79-11-72-1000 1/20 | 0        |           | JEFF POOL; 1/6-2/6/20       | 234.87      | .00         |           | 030202 |
| NICOR GAS                          | 79-11-72-1000 1/20 | 0        |           | JEFF POOL; 1/6-2/6/20       | 117.14      | .00         |           | 030202 |
| Total 41.502.01.220 UTILITY - GAS: |                    |          |           |                             | 431.07      | .00         |           |        |
| Total GENERAL:                     |                    |          |           |                             | 504.48      | .00         |           |        |
| Total SWIMMING POOL FUND:          |                    |          |           |                             | 504.48      | .00         |           |        |

| Vendor Name                              | Invoice Number | Activity | PO Number | Description                       | Invoice Amt | Amount Paid | Date Paid | Batch  |
|------------------------------------------|----------------|----------|-----------|-----------------------------------|-------------|-------------|-----------|--------|
| <b>60.502.02.105 SALARIES: PART-TIME</b> |                |          |           |                                   |             |             |           |        |
| GOVTEMPSUSA LLC                          | 2970939        | 0        |           | ASST. VILG. ENG; 02/09 / 20.5 HRS | 1,435.00    | .00         |           | 030202 |
| GOVTEMPSUSA LLC                          | 2970939        | 0        |           | ASST. VILG. ENG; 02/02 / 20.5 HRS | 1,435.00    | .00         |           | 030202 |
| Total 60.502.02.105 SALARIES: PART-TIME: |                |          |           |                                   | 2,870.00    | .00         |           |        |
| Total GENERAL:                           |                |          |           |                                   | 2,870.00    | .00         |           |        |
| Total STREET IMPROVEMENT FUND:           |                |          |           |                                   | 2,870.00    | .00         |           |        |

| Vendor Name                                       | Invoice Number      | Activity | PO Number | Description                       | Invoice Amt | Amount Paid | Date Paid | Batch  |
|---------------------------------------------------|---------------------|----------|-----------|-----------------------------------|-------------|-------------|-----------|--------|
| <b>82.502.01.210 TELEPHONE</b>                    |                     |          |           |                                   |             |             |           |        |
| CALL ONE                                          | 68454 2/20          | 0        |           | Phone Service; 2/15-3/14/20       | 53.16       | .00         |           | 030202 |
| JESSEN, DENNIS                                    | FEB                 | 0        |           | PERS DEVICE PHONE REIMB; FEB 2020 | 24.99       | .00         |           | 030202 |
| JESSEN, DENNIS                                    | FEB                 | 0        |           | USAGE REIMBURSEMENT; FEB 2020     | 24.99       | .00         |           | 030202 |
| JESSEN, DENNIS                                    | JAN                 | 0        |           | PERS DEVICE PHONE REIMB; JAN 2020 | 24.99       | .00         |           | 030202 |
| JESSEN, DENNIS                                    | JAN                 | 0        |           | USAGE REIMBURSEMENT; JAN 2020     | 24.99       | .00         |           | 030202 |
| VENCHUS, THOMAS                                   | JAN 2020            | 0        |           | PERS DEVICE PHONE REIMB; JAN 2020 | 24.99       | .00         |           | 030202 |
| VENCHUS, THOMAS                                   | JAN 2020            | 0        |           | USAGE REIMBURSEMENT; JAN 2020     | 24.99       | .00         |           | 030202 |
| Total 82.502.01.210 TELEPHONE:                    |                     |          |           |                                   | 203.10      | .00         |           |        |
| <b>82.502.01.299 OTHER CONTRACTUAL SERVICES</b>   |                     |          |           |                                   |             |             |           |        |
| COMCAST INTERNET                                  | Invoice_Number 2/20 | 0        |           | Phone Service; 2/15-3/14/20       | 81.97       | .00         |           | 030202 |
| Total 82.502.01.299 OTHER CONTRACTUAL SERVICES:   |                     |          |           |                                   | 81.97       | .00         |           |        |
| <b>82.502.02.219 UTILITY - ELECTRIC</b>           |                     |          |           |                                   |             |             |           |        |
| DYNEGY ENERGY SERVICES                            | 275283919021 1/20   | 0        |           | CORNELL PUMP STN; 1/9-2/9/20      | 1,962.02    | .00         |           | 030202 |
| Total 82.502.02.219 UTILITY - ELECTRIC:           |                     |          |           |                                   | 1,962.02    | .00         |           |        |
| <b>82.502.02.220 UTILITY - GAS</b>                |                     |          |           |                                   |             |             |           |        |
| NICOR GAS                                         | 00-94-81-1000 1/20  | 0        |           | WTR/SWR; 1/3-2/3/20               | 498.57      | .00         |           | 030202 |
| NICOR GAS                                         | 95-84-81-1000 1/20  | 0        |           | CENTRAL STN; 1/3-2/3/20           | 122.28      | .00         |           | 030202 |
| Total 82.502.02.220 UTILITY - GAS:                |                     |          |           |                                   | 620.85      | .00         |           |        |
| <b>82.502.02.273 MAINT OF CONTROLS</b>            |                     |          |           |                                   |             |             |           |        |
| CORE & MAIN                                       | L793086             | 0        |           | ACT-PAK FOR CORNELL MASTER METERS | 920.00      | .00         |           | 030202 |
| Total 82.502.02.273 MAINT OF CONTROLS:            |                     |          |           |                                   | 920.00      | .00         |           |        |
| <b>82.502.02.293 LABORATORY TESTING</b>           |                     |          |           |                                   |             |             |           |        |
| PDC LABORATORIES INC                              | 19404317            | 0        |           | WATER SAMPLES                     | 33.00       | .00         |           | 030202 |
| PDC LABORATORIES INC                              | 19404362            | 0        |           | DBP SAMPLES                       | 400.00      | .00         |           | 030202 |
| PDC LABORATORIES INC                              | 19405098            | 0        |           | WELL SAMPLES                      | 255.00      | .00         |           | 030202 |
| Total 82.502.02.293 LABORATORY TESTING:           |                     |          |           |                                   | 688.00      | .00         |           |        |
| <b>82.502.02.353 SERVICE CONNECTION MATERIALS</b> |                     |          |           |                                   |             |             |           |        |
| ZIEBELL WATER SERVICE                             | 248960-000          | 0        |           | SERVICE LINE STOCK                | 368.10      | .00         |           | 030202 |

| Vendor Name                                       | Invoice Number | Activity | PO Number | Description        | Invoice Amt | Amount Paid | Date Paid | Batch  |
|---------------------------------------------------|----------------|----------|-----------|--------------------|-------------|-------------|-----------|--------|
| Total 82.502.02.353 SERVICE CONNECTION MATERIALS: |                |          |           |                    | 368.10      | .00         |           |        |
| <b>82.502.02.354 WATER METERS</b>                 |                |          |           |                    |             |             |           |        |
| CORE & MAIN                                       | L860249        | 0        |           | 40 IPERL METERS    | 5,160.00    | .00         |           | 030202 |
| CORE & MAIN                                       | L896956        | 0        |           | 40 IPERL METERS    | 5,160.00    | .00         |           | 030202 |
| CORE & MAIN                                       | L914777        | 0        |           | SMART POINTS       | 18,090.00   | .00         |           | 030202 |
| Total 82.502.02.354 WATER METERS:                 |                |          |           |                    | 28,410.00   | .00         |           |        |
| <b>82.502.02.355 FIRE HYDRANT REPAIR PARTS</b>    |                |          |           |                    |             |             |           |        |
| ZIEBELL WATER SERVICE                             | 248960-000     | 0        |           | SERVICE LINE STOCK | 687.20      | .00         |           | 030202 |
| Total 82.502.02.355 FIRE HYDRANT REPAIR PARTS:    |                |          |           |                    | 687.20      | .00         |           |        |
| Total GENERAL:                                    |                |          |           |                    | 33,941.24   | .00         |           |        |
| Total WATER SUPPLY FUND:                          |                |          |           |                    | 33,941.24   | .00         |           |        |

| Vendor Name                                     | Invoice Number      | Activity | PO Number | Description                           | Invoice Amt | Amount Paid | Date Paid | Batch  |
|-------------------------------------------------|---------------------|----------|-----------|---------------------------------------|-------------|-------------|-----------|--------|
| <b>83.502.01.105 SALARIES: PART-TIME</b>        |                     |          |           |                                       |             |             |           |        |
| CONNECT SEARCH LLC                              | S1011135            | 0        |           | TEMPORARY STAFF SERVICES              | 1,056.00    | .00         |           | 030202 |
| CONNECT SEARCH LLC                              | S1011379            | 0        |           | TEMPORARY STAFF SERVICES              | 990.00      | .00         |           | 030202 |
| Total 83.502.01.105 SALARIES: PART-TIME:        |                     |          |           |                                       | 2,046.00    | .00         |           |        |
| <b>83.502.01.210 TELEPHONE</b>                  |                     |          |           |                                       |             |             |           |        |
| CALL ONE                                        | 68454 2/20          | 0        |           | Phone Service; 2/15-3/14/20           | 53.16       | .00         |           | 030202 |
| Total 83.502.01.210 TELEPHONE:                  |                     |          |           |                                       | 53.16       | .00         |           |        |
| <b>83.502.01.299 OTHER CONTRACTUAL SERVICES</b> |                     |          |           |                                       |             |             |           |        |
| COMCAST INTERNET                                | Invoice_Number 2/20 | 0        |           | Phone Service; 2/15-3/14/20           | 81.97       | .00         |           | 030202 |
| Total 83.502.01.299 OTHER CONTRACTUAL SERVICES: |                     |          |           |                                       | 81.97       | .00         |           |        |
| <b>83.502.01.399 OTHER SUPPLIES</b>             |                     |          |           |                                       |             |             |           |        |
| VECCHIONE, DOMINICK                             | CDL REIMB           | 0        |           | REIMB FOR CDL LICENSE                 | 61.35       | .00         |           | 030202 |
| Total 83.502.01.399 OTHER SUPPLIES:             |                     |          |           |                                       | 61.35       | .00         |           |        |
| <b>83.502.02.219 UTILITY - ELECTRIC</b>         |                     |          |           |                                       |             |             |           |        |
| DYNEGY ENERGY SERVICES                          | 275283918011 1/20   | 0        |           | WWFTF ; 1/9-2/9/20                    | 1,660.17    | .00         |           | 030202 |
| Total 83.502.02.219 UTILITY - ELECTRIC:         |                     |          |           |                                       | 1,660.17    | .00         |           |        |
| <b>83.502.02.220 UTILITY - GAS</b>              |                     |          |           |                                       |             |             |           |        |
| NICOR GAS                                       | 29-10-59-0000 1/20  | 0        |           | WET WEATHER; 1/3-2/3/20               | 953.64      | .00         |           | 030202 |
| NICOR GAS                                       | 51-80-10-1000 1/20  | 0        |           | NORTH&YALE LFT; 1/3-2/4/20            | 39.08       | .00         |           | 030202 |
| NICOR GAS                                       | 55-97-17-4027 1/20  | 0        |           | NATH LIFT STN; 1/4-2/5/20             | 38.30       | .00         |           | 030202 |
| NICOR GAS                                       | 61-80-10-1000 1/20  | 0        |           | GENERATOR STN; 1/3-2/3/20             | 74.48       | .00         |           | 030202 |
| Total 83.502.02.220 UTILITY - GAS:              |                     |          |           |                                       | 1,105.50    | .00         |           |        |
| <b>83.502.02.293 LABORATORY TESTING</b>         |                     |          |           |                                       |             |             |           |        |
| ETP LABS INC                                    | 20-52348            | 0        |           | WWFTF SAMPLES                         | 674.00      | .00         |           | 030202 |
| Total 83.502.02.293 LABORATORY TESTING:         |                     |          |           |                                       | 674.00      | .00         |           |        |
| <b>83.502.02.401 CAPITAL OUTLAY</b>             |                     |          |           |                                       |             |             |           |        |
| CRUZ, CARLOS                                    | 634 S RIVERSIDE     | 0        |           | REIMB ROW SEWER REPAIR; 634 S RIVERSI | 1,000.00    | .00         |           | 030202 |



| Vendor Name                         | Invoice Number | Activity | PO Number | Description | Invoice Amt | Amount Paid | Date Paid | Batch |
|-------------------------------------|----------------|----------|-----------|-------------|-------------|-------------|-----------|-------|
| Total 83.502.02.401 CAPITAL OUTLAY: |                |          |           |             | 1,000.00    | .00         |           |       |
| Total GENERAL:                      |                |          |           |             | 6,682.15    | .00         |           |       |
| Total WASTEWATER FUND:              |                |          |           |             | 6,682.15    | .00         |           |       |
| Grand Totals:                       |                |          |           |             | 87,498.24   | .00         |           |       |

|                                    | Amount Paid |
|------------------------------------|-------------|
| <b>CORPORATE FUND</b>              |             |
| Total CORPORATE FUND:              | 35,966.26   |
| <b>TIF 4 FUND - ST. CHARLES RD</b> |             |
| Total TIF 4 FUND - ST. CHARLES RD: | 2,090.00    |
| <b>RECREATION FUND</b>             |             |
| Total RECREATION FUND:             | 2,779.91    |
| <b>PARKS FUND</b>                  |             |
| Total PARKS FUND:                  | 2,664.20    |
| <b>SWIMMING POOL FUND</b>          |             |
| Total SWIMMING POOL FUND:          | 504.48      |
| <b>STREET IMPROVEMENT FUND</b>     |             |
| Total STREET IMPROVEMENT FUND:     | 2,870.00    |
| <b>WATER SUPPLY FUND</b>           |             |
| Total WATER SUPPLY FUND:           | 33,941.24   |
| <b>WASTEWATER FUND</b>             |             |
| Total WASTEWATER FUND:             | 6,682.15    |
| Grand Totals:                      | 87,498.24   |

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE .....

APPROVED BY

  
.....  
.....



## ***VILLAGE OF VILLA PARK***

### **List of Bills Presented to the Board of Trustees at its Meeting on March 9, 2020**

Covering weekly check runs dated for:  
February 24, 2020/CY19 ..... \$7,328.32

*1 of 2*

## Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice.Batch = "WF022401","0214INT19","022401"

Invoice.Detail.Type = {&lt;&gt;} "Adjustment"

| Vendor Name                          | Invoice Number | Activity | PO Number | Description                     | Invoice Amt | Amount Paid | Date Paid | Batch  |
|--------------------------------------|----------------|----------|-----------|---------------------------------|-------------|-------------|-----------|--------|
| <b>10.190515 DUE TO/FROM LIBRARY</b> |                |          |           |                                 |             |             |           |        |
| THE HORTON GROUP, INC                | 59766-1        | 0        |           | WELLNESS VIRGIN PULSE; DEC 2019 | 106.47      | .00         |           | 022401 |
| Total 10.190515 DUE TO/FROM LIBRARY: |                |          |           |                                 | 106.47      | .00         |           |        |
| Total :                              |                |          |           |                                 | 106.47      | .00         |           |        |

| Vendor Name                                     | Invoice Number | Activity | PO Number | Description                         | Invoice Amt | Amount Paid | Date Paid | Batch  |
|-------------------------------------------------|----------------|----------|-----------|-------------------------------------|-------------|-------------|-----------|--------|
| <b>10.511.00.211 LEGAL SERVICES</b>             |                |          |           |                                     |             |             |           |        |
| ROBBINS SCHWARTZ                                | 861652         | 0        |           | LEGAL SERVICES - PROSECUTIONS       | 2,737.50    | .00         |           | WF0224 |
| ROBBINS SCHWARTZ                                | 861653         | 0        |           | LEGAL SERVICES - FM PROP VIOLATIONS | 1,170.00    | .00         |           | WF0224 |
| Total 10.511.00.211 LEGAL SERVICES:             |                |          |           |                                     | 3,907.50    | .00         |           |        |
| <b>10.511.00.299 OTHER CONTRACTUAL SERVICES</b> |                |          |           |                                     |             |             |           |        |
| FEDEX                                           | 6-865-04562    | 0        |           | BOARD PACKET MAILING TO ATTY        | 11.79       | .00         |           | WF0224 |
| Total 10.511.00.299 OTHER CONTRACTUAL SERVICES: |                |          |           |                                     | 11.79       | .00         |           |        |
| Total PUBLIC AFFAIRS:                           |                |          |           |                                     | 3,919.29    | .00         |           |        |

| Vendor Name                                     | Invoice Number | Activity | PO Number | Description                    | Invoice Amt | Amount Paid | Date Paid | Batch  |
|-------------------------------------------------|----------------|----------|-----------|--------------------------------|-------------|-------------|-----------|--------|
| <b>10.514.00.299 OTHER CONTRACTUAL SERVICES</b> |                |          |           |                                |             |             |           |        |
| CAR WASH DEVELOPMENT LLC                        | 208            | 0        |           | CD/ED CAR WASHES DECEMBER 2019 | 6.00        | .00         |           | WF0224 |
| Total 10.514.00.299 OTHER CONTRACTUAL SERVICES: |                |          |           |                                | 6.00        | .00         |           |        |
| Total COMMUNITY DEVELOPMENT:                    |                |          |           |                                | 6.00        | .00         |           |        |

| Vendor Name                            | Invoice Number | Activity | PO Number | Description                     | Invoice Amt | Amount Paid | Date Paid | Batch  |
|----------------------------------------|----------------|----------|-----------|---------------------------------|-------------|-------------|-----------|--------|
| <b>10.515.00.250 EMPLOYEE BENEFITS</b> |                |          |           |                                 |             |             |           |        |
| THE HORTON GROUP, INC                  | 59766-1        | 0        |           | WELLNESS VIRGIN PULSE; DEC 2019 | 164.30      | .00         |           | 022401 |
| Total 10.515.00.250 EMPLOYEE BENEFITS: |                |          |           |                                 | 164.30      | .00         |           |        |
| Total CENTRAL SERVICES:                |                |          |           |                                 | 164.30      | .00         |           |        |

| Vendor Name                                     | Invoice Number | Activity | PO Number | Description                       | Invoice Amt | Amount Paid | Date Paid | Batch  |
|-------------------------------------------------|----------------|----------|-----------|-----------------------------------|-------------|-------------|-----------|--------|
| <b>10.516.00.299 OTHER CONTRACTUAL SERVICES</b> |                |          |           |                                   |             |             |           |        |
| ALLIED GARAGE DOOR INC                          | 146700         | 0        |           | SRVC CALL SE OHD, REPAIRED V BELT | 359.48      | .00         |           | 022401 |
| Total 10.516.00.299 OTHER CONTRACTUAL SERVICES: |                |          |           |                                   | 359.48      | .00         |           |        |
| Total BUILDINGS & GROUNDS:                      |                |          |           |                                   | 359.48      | .00         |           |        |



| Vendor Name                            | Invoice Number | Activity | PO Number | Description                     | Invoice Amt | Amount Paid | Date Paid | Batch  |
|----------------------------------------|----------------|----------|-----------|---------------------------------|-------------|-------------|-----------|--------|
| <b>10.518.00.250 EMPLOYEE BENEFITS</b> |                |          |           |                                 |             |             |           |        |
| THE HORTON GROUP, INC                  | 59766-1        | 0        |           | WELLNESS VIRGIN PULSE; DEC 2019 | 24.57       | .00         |           | 022401 |
| Total 10.518.00.250 EMPLOYEE BENEFITS: |                |          |           |                                 | 24.57       | .00         |           |        |
| Total GARAGE:                          |                |          |           |                                 | 24.57       | .00         |           |        |

| Vendor Name                                     | Invoice Number  | Activity | PO Number | Description                         | Invoice Amt | Amount Paid | Date Paid | Batch  |
|-------------------------------------------------|-----------------|----------|-----------|-------------------------------------|-------------|-------------|-----------|--------|
| <b>10.520.01.202 TRAINING &amp; CONFERENCES</b> |                 |          |           |                                     |             |             |           |        |
| SOUTHWESTERN ILLINOIS COLLEGE                   | 26065315-020720 | 0        |           | 80HR TRANSITIONAL COURES; OFC WHITC | 1,190.00    | .00         |           | 022401 |
| Total 10.520.01.202 TRAINING & CONFERENCES:     |                 |          |           |                                     | 1,190.00    | .00         |           |        |
| <b>10.520.01.250 EMPLOYEE BENEFITS</b>          |                 |          |           |                                     |             |             |           |        |
| THE HORTON GROUP, INC                           | 59766-1         | 0        |           | WELLNESS VIRGIN PULSE; DEC 2019     | 384.93      | .00         |           | 022401 |
| Total 10.520.01.250 EMPLOYEE BENEFITS:          |                 |          |           |                                     | 384.93      | .00         |           |        |
| <b>10.520.09.299 OTHER CONTRACTUAL SERVICES</b> |                 |          |           |                                     |             |             |           |        |
| CAR WASH DEVELOPMENT LLC                        | 111             | 0        |           | PD CAR WASHES; JAN 2019             | 99.00       | .00         |           | 022401 |
| CAR WASH DEVELOPMENT LLC                        | 207             | 0        |           | PD CAR WASHES; DEC 2019             | 114.00      | .00         |           | 022401 |
| Total 10.520.09.299 OTHER CONTRACTUAL SERVICES: |                 |          |           |                                     | 213.00      | .00         |           |        |
| Total POLICE:                                   |                 |          |           |                                     | 1,787.93    | .00         |           |        |

| Vendor Name                                  | Invoice Number | Activity | PO Number | Description                     | Invoice Amt | Amount Paid | Date Paid | Batch  |
|----------------------------------------------|----------------|----------|-----------|---------------------------------|-------------|-------------|-----------|--------|
| <b>10.521.01.250 EMPLOYEE BENEFITS</b>       |                |          |           |                                 |             |             |           |        |
| THE HORTON GROUP, INC                        | 59766-1        | 0        |           | WELLNESS VIRGIN PULSE; DEC 2019 | 24.57       | .00         |           | 022401 |
| Total 10.521.01.250 EMPLOYEE BENEFITS:       |                |          |           |                                 | 24.57       | .00         |           |        |
| <b>10.521.01.315 BUILDING MAINT SUPPLIES</b> |                |          |           |                                 |             |             |           |        |
| HOME DEPOT CREDIT SERVICES                   | 9013576        | 0        |           | ST82 DOOR CLOSER                | 79.97       | .00         |           | 022401 |
| Total 10.521.01.315 BUILDING MAINT SUPPLIES: |                |          |           |                                 | 79.97       | .00         |           |        |
| Total FIRE:                                  |                |          |           |                                 | 104.54      | .00         |           |        |

| Vendor Name                            | Invoice Number | Activity | PO Number | Description                     | Invoice Amt | Amount Paid | Date Paid | Batch  |
|----------------------------------------|----------------|----------|-----------|---------------------------------|-------------|-------------|-----------|--------|
| <b>10.523.02.250 EMPLOYEE BENEFITS</b> |                |          |           |                                 |             |             |           |        |
| THE HORTON GROUP, INC                  | 59766-1        | 0        |           | WELLNESS VIRGIN PULSE; DEC 2019 | 196.56      | .00         |           | 022401 |
| Total 10.523.02.250 EMPLOYEE BENEFITS: |                |          |           |                                 | 196.56      | .00         |           |        |
| Total AMBULANCE/PARAMEDIC:             |                |          |           |                                 | 196.56      | .00         |           |        |

| Vendor Name                            | Invoice Number | Activity | PO Number | Description                     | Invoice Amt | Amount Paid | Date Paid | Batch  |
|----------------------------------------|----------------|----------|-----------|---------------------------------|-------------|-------------|-----------|--------|
| <b>10.525.01.250 EMPLOYEE BENEFITS</b> |                |          |           |                                 |             |             |           |        |
| THE HORTON GROUP, INC                  | 59766-1        | 0        |           | WELLNESS VIRGIN PULSE; DEC 2019 | 90.09       | .00         |           | 022401 |
| Total 10.525.01.250 EMPLOYEE BENEFITS: |                |          |           |                                 | 90.09       | .00         |           |        |
| Total STREET:                          |                |          |           |                                 | 90.09       | .00         |           |        |
| Total CORPORATE FUND:                  |                |          |           |                                 | 6,759.23    | .00         |           |        |

| Vendor Name                                      | Invoice Number | Activity | PO Number | Description                    | Invoice Amt | Amount Paid | Date Paid  | Batch   |
|--------------------------------------------------|----------------|----------|-----------|--------------------------------|-------------|-------------|------------|---------|
| <b>19.520.01.310 DUI TECHNOLOGY EXPENDITURES</b> |                |          |           |                                |             |             |            |         |
| INTOXIMETERS INC                                 | 644688-1       | 0        |           | MOUTHPIECES FOR BREATH MACHINE | 125.25      | 125.25      | 02/14/2020 | 0214INT |
| Total 19.520.01.310 DUI TECHNOLOGY EXPENDITURES: |                |          |           |                                | 125.25      | 125.25      |            |         |
| Total POLICE:                                    |                |          |           |                                | 125.25      | 125.25      |            |         |
| Total DUI TECHNOLOGY FUND:                       |                |          |           |                                | 125.25      | 125.25      |            |         |

| Vendor Name                            | Invoice Number | Activity | PO Number | Description                     | Invoice Amt | Amount Paid | Date Paid | Batch  |
|----------------------------------------|----------------|----------|-----------|---------------------------------|-------------|-------------|-----------|--------|
| <b>35.502.01.250 EMPLOYEE BENEFITS</b> |                |          |           |                                 |             |             |           |        |
| THE HORTON GROUP, INC                  | 59766-1        | 0        |           | WELLNESS VIRGIN PULSE; DEC 2019 | 90.09       | .00         |           | 022401 |
| Total 35.502.01.250 EMPLOYEE BENEFITS: |                |          |           |                                 | 90.09       | .00         |           |        |
| Total GENERAL:                         |                |          |           |                                 | 90.09       | .00         |           |        |
| Total RECREATION FUND:                 |                |          |           |                                 | 90.09       | .00         |           |        |

| Vendor Name                            | Invoice Number | Activity | PO Number | Description                     | Invoice Amt | Amount Paid | Date Paid | Batch  |
|----------------------------------------|----------------|----------|-----------|---------------------------------|-------------|-------------|-----------|--------|
| <b>36.502.01.250 EMPLOYEE BENEFITS</b> |                |          |           |                                 |             |             |           |        |
| THE HORTON GROUP, INC                  | 59766-1        | 0        |           | WELLNESS VIRGIN PULSE; DEC 2019 | 65.52       | .00         |           | 022401 |
| Total 36.502.01.250 EMPLOYEE BENEFITS: |                |          |           |                                 | 65.52       | .00         |           |        |
| Total GENERAL:                         |                |          |           |                                 | 65.52       | .00         |           |        |
| Total PARKS FUND:                      |                |          |           |                                 | 65.52       | .00         |           |        |



| Vendor Name                            | Invoice Number | Activity | PO Number | Description                     | Invoice Amt | Amount Paid | Date Paid | Batch  |
|----------------------------------------|----------------|----------|-----------|---------------------------------|-------------|-------------|-----------|--------|
| <b>60.502.02.250 EMPLOYEE BENEFITS</b> |                |          |           |                                 |             |             |           |        |
| THE HORTON GROUP, INC                  | 59766-1        | 0        |           | WELLNESS VIRGIN PULSE; DEC 2019 | 24.57       | .00         |           | 022401 |
| Total 60.502.02.250 EMPLOYEE BENEFITS: |                |          |           |                                 | 24.57       | .00         |           |        |
| Total GENERAL:                         |                |          |           |                                 | 24.57       | .00         |           |        |
| Total STREET IMPROVEMENT FUND:         |                |          |           |                                 | 24.57       | .00         |           |        |

| Vendor Name                            | Invoice Number | Activity | PO Number | Description                     | Invoice Amt | Amount Paid | Date Paid | Batch  |
|----------------------------------------|----------------|----------|-----------|---------------------------------|-------------|-------------|-----------|--------|
| <b>82.502.01.250 EMPLOYEE BENEFITS</b> |                |          |           |                                 |             |             |           |        |
| THE HORTON GROUP, INC                  | 59766-1        | 0        |           | WELLNESS VIRGIN PULSE; DEC 2019 | 57.33       | .00         |           | 022401 |
| Total 82.502.01.250 EMPLOYEE BENEFITS: |                |          |           |                                 | 57.33       | .00         |           |        |
| <b>82.502.02.399 OTHER SUPPLIES</b>    |                |          |           |                                 |             |             |           |        |
| CORE & MAIN                            | L684470        | 0        |           | PUMP OUT SAMPLE STATIONS        | 149.00      | .00         |           | 022401 |
| Total 82.502.02.399 OTHER SUPPLIES:    |                |          |           |                                 | 149.00      | .00         |           |        |
| Total GENERAL:                         |                |          |           |                                 | 206.33      | .00         |           |        |
| Total WATER SUPPLY FUND:               |                |          |           |                                 | 206.33      | .00         |           |        |

| Vendor Name                            | Invoice Number | Activity | PO Number | Description                     | Invoice Amt | Amount Paid | Date Paid | Batch  |
|----------------------------------------|----------------|----------|-----------|---------------------------------|-------------|-------------|-----------|--------|
| <b>83.502.01.250 EMPLOYEE BENEFITS</b> |                |          |           |                                 |             |             |           |        |
| THE HORTON GROUP, INC                  | 59766-1        | 0        |           | WELLNESS VIRGIN PULSE; DEC 2019 | 57.33       | .00         |           | 022401 |
| Total 83.502.01.250 EMPLOYEE BENEFITS: |                |          |           |                                 | 57.33       | .00         |           |        |
| Total GENERAL:                         |                |          |           |                                 | 57.33       | .00         |           |        |
| Total WASTEWATER FUND:                 |                |          |           |                                 | 57.33       | .00         |           |        |
| Grand Totals:                          |                |          |           |                                 | 7,328.32    | 125.25      |           |        |

|                                | Amount Paid |
|--------------------------------|-------------|
| <b>CORPORATE FUND</b>          |             |
| Total CORPORATE FUND:          | 6,759.23    |
| <b>DUI TECHNOLOGY FUND</b>     |             |
| Total DUI TECHNOLOGY FUND:     | 125.25      |
| <b>RECREATION FUND</b>         |             |
| Total RECREATION FUND:         | 90.09       |
| <b>PARKS FUND</b>              |             |
| Total PARKS FUND:              | 65.52       |
| <b>STREET IMPROVEMENT FUND</b> |             |
| Total STREET IMPROVEMENT FUND: | 24.57       |
| <b>WATER SUPPLY FUND</b>       |             |
| Total WATER SUPPLY FUND:       | 206.33      |
| <b>WASTEWATER FUND</b>         |             |
| Total WASTEWATER FUND:         | 57.33       |
| Grand Totals:                  | 7,328.32    |

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE .....

APPROVED BY





## **VILLAGE OF VILLA PARK**

### **List of Bills Presented to the Board of Trustees at its Meeting on March 9, 2020**

Covering weekly check runs dated for:

February 24, 2020/CY20 ..... \$230,191.54

*2 of 2*

## Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice.Batch = "WF022402","022402","0213INT","0214INT20"

Invoice.Detail.Type = {&lt;&gt;} "Adjustment"

| Vendor Name                            | Invoice Number | Activity | PO Number | Description                         | Invoice Amt | Amount Paid | Date Paid | Batch  |
|----------------------------------------|----------------|----------|-----------|-------------------------------------|-------------|-------------|-----------|--------|
| <b>01.110050 UTILITY CASH CLEARING</b> |                |          |           |                                     |             |             |           |        |
| SELECT PORTFOLIO SERVICING             | 337 W MADISON  | 0        |           | FIN CREDIT BAL; 339 W MADISON       | 419.44      | .00         |           | 022402 |
| UTILITY BILLING REFUNDS                | 10-01820-00R   | 0        |           | FIN CREDIT BAL; 701 W MERLE ST      | 100.36      | .00         |           | 022402 |
| UTILITY BILLING REFUNDS                | 10-02950-01R   | 0        |           | FIN CREDIT BAL; 380 N LINCOLN AVE   | 21.36       | .00         |           | 022402 |
| UTILITY BILLING REFUNDS                | 10-06210-00R   | 0        |           | FIN CREDIT BAL; 355 N SECOND AVE    | 48.04       | .00         |           | 022402 |
| UTILITY BILLING REFUNDS                | 10-08320-02R   | 0        |           | FIN CREDIT BAL; 707 N ADDISON RD    | 75.00       | .00         |           | 022402 |
| UTILITY BILLING REFUNDS                | 10-08340-02R   | 0        |           | FIN CREDIT BAL; 711 N ADDISON RD    | 75.00       | .00         |           | 022402 |
| UTILITY BILLING REFUNDS                | 10-08370-00R   | 0        |           | FIN CREDIT BAL; 719 N ADDISON RD    | 100.00      | .00         |           | 022402 |
| UTILITY BILLING REFUNDS                | 10-11860-00R   | 0        |           | FIN CREDIT BAL; 419 N YALE AVE      | 5.17        | .00         |           | 022402 |
| UTILITY BILLING REFUNDS                | 10-12370-09R   | 0        |           | FIN CREDIT BAL; 534 N PRINCETON AVE | 166.98      | .00         |           | 022402 |
| UTILITY BILLING REFUNDS                | 10-13130-02R   | 0        |           | FIN CREDIT BAL; 434 N ARDMORE AVE   | 234.70      | .00         |           | 022402 |
| UTILITY BILLING REFUNDS                | 11-00490-01R   | 0        |           | FIN CREDIT BAL; 326 N SUMMIT AVE    | 108.58      | .00         |           | 022402 |
| UTILITY BILLING REFUNDS                | 11-10160-00R   | 0        |           | FIN CREDIT BAL; 121 N THIRD AVE     | 6.17        | .00         |           | 022402 |
| UTILITY BILLING REFUNDS                | 11-12750-02R   | 0        |           | FIN CREDIT BAL; 310 S PRINCETON AVE | 154.89      | .00         |           | 022402 |
| UTILITY BILLING REFUNDS                | 11-15240-00R   | 0        |           | FIN CREDIT BAL; 340 W SCHOOL ST     | 13.82       | .00         |           | 022402 |
| UTILITY BILLING REFUNDS                | 12-04010-04R   | 0        |           | FIN CREDIT BAL; 542 S ARDMORE AVE   | 96.75       | .00         |           | 022402 |
| UTILITY BILLING REFUNDS                | 12-05520-01R   | 0        |           | FIN CREDIT BAL; 641 S CORNELL AVE   | 76.06       | .00         |           | 022402 |
| UTILITY BILLING REFUNDS                | 12-06450-01R   | 0        |           | FIN CREDIT BAL; 742 S ILLINOIS AVE  | 110.36      | .00         |           | 022402 |
| UTILITY BILLING REFUNDS                | 12-12310-01R   | 0        |           | FIN CREDIT BAL; 519 E WASHINGTON ST | 307.65      | .00         |           | 022402 |
| UTILITY BILLING REFUNDS                | 12-16300-00R   | 0        |           | FIN CREDIT BAL; 53 S VILLA AVE      | 39.72       | .00         |           | 022402 |
| UTILITY BILLING REFUNDS                | 12-16320-01R   | 0        |           | FIN CREDIT BAL; 49 S VILLA AVE      | 192.06      | .00         |           | 022402 |
| UTILITY BILLING REFUNDS                | 12-16330-03R   | 0        |           | FIN CREDIT BAL; 47 S VILLA AVE      | 300.00      | .00         |           | 022402 |
| UTILITY BILLING REFUNDS                | 13-03830-06R   | 0        |           | FIN CREDIT BAL; 132 W ADAMS ST      | 150.00      | .00         |           | 022402 |
| UTILITY BILLING REFUNDS                | 13-06940-03R   | 0        |           | FIN CREDIT BAL; 1032 S VILLA AVE    | 131.90      | .00         |           | 022402 |
| UTILITY BILLING REFUNDS                | 13-09190-08R   | 0        |           | FIN CREDIT BAL; 1007 S SUMMIT AVE   | 85.12       | .00         |           | 022402 |
| UTILITY BILLING REFUNDS                | 13-14170-02R   | 0        |           | FIN CREDIT BAL; 1401 S MONTEREY AVE | 47.74       | .00         |           | 022402 |
| Total 01.110050 UTILITY CASH CLEARING: |                |          |           |                                     | 3,066.87    | .00         |           |        |
| Total :                                |                |          |           |                                     | 3,066.87    | .00         |           |        |
| Total CASH ALLOCATIONS FUND:           |                |          |           |                                     | 3,066.87    | .00         |           |        |

| Vendor Name                                  | Invoice Number | Activity | PO Number | Description                          | Invoice Amt | Amount Paid | Date Paid | Batch  |
|----------------------------------------------|----------------|----------|-----------|--------------------------------------|-------------|-------------|-----------|--------|
| <b>10.190515 DUE TO/FROM LIBRARY</b>         |                |          |           |                                      |             |             |           |        |
| THE HORTON GROUP, INC                        | 59766          | 0        |           | WELLNESS VIRGIN PULSE; JAN 2020      | 166.53      | .00         |           | 022402 |
| Total 10.190515 DUE TO/FROM LIBRARY:         |                |          |           |                                      | 166.53      | .00         |           |        |
| <b>10.210028 EMPLOYEE HEALTH INS. DED.</b>   |                |          |           |                                      |             |             |           |        |
| DISCOVERY BENEFITS                           | 0001118759     | 0        |           | FSA-MONTHLY                          | 76.00       | .00         |           | 022402 |
| Total 10.210028 EMPLOYEE HEALTH INS. DED.:   |                |          |           |                                      | 76.00       | .00         |           |        |
| <b>10.210515 DELTA DENTAL RESERVE</b>        |                |          |           |                                      |             |             |           |        |
| DELTA DENTAL OF ILLINOIS                     | 1316186        | 0        |           | TOTAL ADMIN CHARGES; JAN 2020        | 1,388.43    | .00         |           | 022402 |
| DELTA DENTAL OF ILLINOIS                     | 1316186        | 0        |           | TOTAL CLAIMS CHARGE; JAN 2020        | 7,175.14    | .00         |           | 022402 |
| Total 10.210515 DELTA DENTAL RESERVE:        |                |          |           |                                      | 8,563.57    | .00         |           |        |
| <b>10.210516 VISION SERVICE PLAN RESERVE</b> |                |          |           |                                      |             |             |           |        |
| VISION SERVICE PLAN                          | 808339962      | 0        |           | TOTAL ADMIN CHARGES; JAN 2020        | 888.84      | .00         |           | 022402 |
| VISION SERVICE PLAN                          | 808339962      | 0        |           | TOTAL CLAIMS CHRGS; JAN 2020         | 2,181.90    | .00         |           | 022402 |
| Total 10.210516 VISION SERVICE PLAN RESERVE: |                |          |           |                                      | 3,070.74    | .00         |           |        |
| <b>10.41022 LIQUOR LICENSES</b>              |                |          |           |                                      |             |             |           |        |
| ANTHONY, JAMES                               | LIQUOR         | 0        |           | REFUND FROM CLASS B TO CLASS AAA LIQ | 600.00      | .00         |           | 022402 |
| Total 10.41022 LIQUOR LICENSES:              |                |          |           |                                      | 600.00      | .00         |           |        |
| <b>10.42070 ADMINISTRATIVE TOWING FEES</b>   |                |          |           |                                      |             |             |           |        |
| ILLINOIS STATE POLICE                        | 20MR126        | 0        |           | COURT AWARDED PAYMENT FORFEITED TO   | 600.00      | .00         |           | 022402 |
| Total 10.42070 ADMINISTRATIVE TOWING FEES:   |                |          |           |                                      | 600.00      | .00         |           |        |
| Total :                                      |                |          |           |                                      | 13,076.84   | .00         |           |        |

| Vendor Name                                     | Invoice Number | Activity | PO Number | Description                  | Invoice Amt | Amount Paid | Date Paid | Batch  |
|-------------------------------------------------|----------------|----------|-----------|------------------------------|-------------|-------------|-----------|--------|
| <b>10.511.00.211 LEGAL SERVICES</b>             |                |          |           |                              |             |             |           |        |
| CLARK BAIRD SMITH LLP                           | 12247          | 0        |           | LEGAL - LABOR/UNION          | 6,407.50    | .00         |           | WF0224 |
| GARDINER KOCH WEISBERG                          | 145938         | 0        |           | LEGAL SERVICES - RL MATTER   | 308.00      | .00         |           | WF0224 |
| GARDINER KOCH WEISBERG                          | 145939         | 0        |           | LEGAL SERVICES - MM MATTER   | 286.00      | .00         |           | WF0224 |
| GARDINER KOCH WEISBERG                          | 146030         | 0        |           | LEGAL SERVICES - RL MATTER   | 336.22      | .00         |           | WF0224 |
| Total 10.511.00.211 LEGAL SERVICES:             |                |          |           |                              | 7,337.72    | .00         |           |        |
| <b>10.511.00.212 LEGAL SERVICES-POLICE</b>      |                |          |           |                              |             |             |           |        |
| BROWN, JANET                                    | 02062020 JLB   | 0        |           | COURT REPORTING              | 200.00      | .00         |           | WF0224 |
| Total 10.511.00.212 LEGAL SERVICES-POLICE:      |                |          |           |                              | 200.00      | .00         |           |        |
| <b>10.511.00.299 OTHER CONTRACTUAL SERVICES</b> |                |          |           |                              |             |             |           |        |
| FEDEX                                           | 6-925-29095    | 0        |           | BOARD PACKET MAILING TO ATTY | 9.62        | .00         |           | WF0224 |
| SUNCOM.TV                                       | 3540           | 0        |           | BOARD MEETING PRODUCTION     | 300.00      | .00         |           | WF0224 |
| Total 10.511.00.299 OTHER CONTRACTUAL SERVICES: |                |          |           |                              | 309.62      | .00         |           |        |
| Total PUBLIC AFFAIRS:                           |                |          |           |                              | 7,847.34    | .00         |           |        |



| Vendor Name                                     | Invoice Number | Activity | PO Number | Description                     | Invoice Amt | Amount Paid | Date Paid | Batch  |
|-------------------------------------------------|----------------|----------|-----------|---------------------------------|-------------|-------------|-----------|--------|
| <b>10.512.01.299 OTHER CONTRACTUAL SERVICES</b> |                |          |           |                                 |             |             |           |        |
| ADDISON FIRE PROTECTION DIST#1                  | 528            | 0        |           | IMAGE TREND FIRE RMS ANNUAL FEE | 1,922.67    | .00         |           | WF0224 |
| ADDISON FIRE PROTECTION DIST#1                  | 528            | 0        |           | ANNUAL CAD MONITOR              | 1,000.00    | .00         |           | WF0224 |
| ENVIRONMENTAL SYSTEMS RESEAR                    | 93770584       | 0        |           | ARC GIS MAINTENANCE             | 400.00      | .00         |           | 022402 |
| ENVIRONMENTAL SYSTEMS RESEAR                    | 93770677       | 0        |           | ARC GIS ENTERPRISE SUBSCRIPTION | 2,500.00    | .00         |           | 022402 |
| Total 10.512.01.299 OTHER CONTRACTUAL SERVICES: |                |          |           |                                 | 5,822.67    | .00         |           |        |
| Total MANAGER:                                  |                |          |           |                                 | 5,822.67    | .00         |           |        |

| Vendor Name                              | Invoice Number | Activity | PO Number | Description              | Invoice Amt | Amount Paid | Date Paid | Batch  |
|------------------------------------------|----------------|----------|-----------|--------------------------|-------------|-------------|-----------|--------|
| <b>10.513.00.105 SALARIES: PART-TIME</b> |                |          |           |                          |             |             |           |        |
| CONNECT SEARCH LLC                       | S1010886       | 0        |           | TEMPORARY STAFF SERVICES | 998.25      | .00         |           | 022402 |
| Total 10.513.00.105 SALARIES: PART-TIME: |                |          |           |                          | 998.25      | .00         |           |        |
| Total FINANCE:                           |                |          |           |                          | 998.25      | .00         |           |        |

| Vendor Name                                     | Invoice Number       | Activity | PO Number | Description                    | Invoice Amt | Amount Paid | Date Paid | Batch  |
|-------------------------------------------------|----------------------|----------|-----------|--------------------------------|-------------|-------------|-----------|--------|
| <b>10.514.00.210 TELEPHONE</b>                  |                      |          |           |                                |             |             |           |        |
| GRILL, PATRICK                                  | JANUARY 2020 PHONE   | 0        |           | PHONE USAGE; JANUARY 2020      | 24.99       | .00         |           | WF0224 |
| GRILL, PATRICK                                  | JANUARY 2020 PHONE   | 0        |           | PHONE DEVICE; JANUARY 2020     | 24.99       | .00         |           | WF0224 |
| Total 10.514.00.210 TELEPHONE:                  |                      |          |           |                                | 49.98       | .00         |           |        |
| <b>10.514.00.270 MAINT OF OFFICE EQUIPMENT</b>  |                      |          |           |                                |             |             |           |        |
| KONICA MINOLTA PREMIER FINANCE                  | 405627944            | 0        |           | JANUARY LEASE 2020             | 80.00       | .00         |           | WF0224 |
| Total 10.514.00.270 MAINT OF OFFICE EQUIPMENT:  |                      |          |           |                                | 80.00       | .00         |           |        |
| <b>10.514.00.289 INSPECTORS FEES</b>            |                      |          |           |                                |             |             |           |        |
| ELEVATOR INSPECTION SVC CO INC                  | 90340                | 0        |           | ELEVATOR RE-INSPECTION 1/27/20 | 25.00       | .00         |           | 022402 |
| Total 10.514.00.289 INSPECTORS FEES:            |                      |          |           |                                | 25.00       | .00         |           |        |
| <b>10.514.00.299 OTHER CONTRACTUAL SERVICES</b> |                      |          |           |                                |             |             |           |        |
| CAR WASH DEVELOPMENT LLC                        | 216                  | 0        |           | CD/ED CAR WASHES JANUARY 2020  | 12.00       | .00         |           | WF0224 |
| MUNICIPAL SYSTEMS, INC.                         | 18734                | 0        |           | CD TICKET PROGRAM JAN 2020     | 300.00      | .00         |           | WF0224 |
| Total 10.514.00.299 OTHER CONTRACTUAL SERVICES: |                      |          |           |                                | 312.00      | .00         |           |        |
| <b>10.514.00.303 DUES &amp; PUBLICATIONS</b>    |                      |          |           |                                |             |             |           |        |
| SUBURBAN BUILDING OFFICIALS                     | Membership Mick Vogt | 0        |           | SBOC MEMBERSHIP M VOGT         | 75.00       | .00         |           | WF0224 |
| SUBURBAN BUILDING OFFICIALS                     | MEMBERSHIP-D ANDER   | 0        |           | SBOC MEMBERSHIP DUES - DA      | 75.00       | .00         |           | WF0224 |
| Total 10.514.00.303 DUES & PUBLICATIONS:        |                      |          |           |                                | 150.00      | .00         |           |        |
| Total COMMUNITY DEVELOPMENT:                    |                      |          |           |                                | 616.98      | .00         |           |        |

| Vendor Name                                    | Invoice Number | Activity | PO Number | Description                            | Invoice Amt | Amount Paid | Date Paid | Batch  |
|------------------------------------------------|----------------|----------|-----------|----------------------------------------|-------------|-------------|-----------|--------|
| <b>10.515.00.210 TELEPHONE</b>                 |                |          |           |                                        |             |             |           |        |
| CALL ONE                                       | 207875         | 0        |           | Phone Service; 2/15-3/14/20            | 1,840.26    | .00         |           | 022402 |
| Total 10.515.00.210 TELEPHONE:                 |                |          |           |                                        | 1,840.26    | .00         |           |        |
| <b>10.515.00.250 EMPLOYEE BENEFITS</b>         |                |          |           |                                        |             |             |           |        |
| THE HORTON GROUP, INC                          | 59766          | 0        |           | WELLNESS VIRGIN PULSE; JAN 2020        | 256.20      | .00         |           | 022402 |
| Total 10.515.00.250 EMPLOYEE BENEFITS:         |                |          |           |                                        | 256.20      | .00         |           |        |
| <b>10.515.00.270 MAINT OF OFFICE EQUIPMENT</b> |                |          |           |                                        |             |             |           |        |
| GFC LEASING                                    | 100565777      | 0        |           | COPIERS/PRINTERS LEASE; 03/05-04/04/20 | 1,959.78    | .00         |           | 022402 |
| Total 10.515.00.270 MAINT OF OFFICE EQUIPMENT: |                |          |           |                                        | 1,959.78    | .00         |           |        |
| Total CENTRAL SERVICES:                        |                |          |           |                                        | 4,056.24    | .00         |           |        |

| Vendor Name                                     | Invoice Number | Activity | PO Number | Description                | Invoice Amt | Amount Paid | Date Paid | Batch  |
|-------------------------------------------------|----------------|----------|-----------|----------------------------|-------------|-------------|-----------|--------|
| <b>10.516.00.299 OTHER CONTRACTUAL SERVICES</b> |                |          |           |                            |             |             |           |        |
| ALLIED GARAGE DOOR INC                          | 147737         | 0        |           | SRVC CALL, TRACKS ADJUSTED | 198.00      | .00         |           | 022402 |
| SMG SECURITY SYSTEMS INC                        | 77242          | 0        |           | SRVC CALL BATTERY REPLACED | 70.00       | .00         |           | 022402 |
| Total 10.516.00.299 OTHER CONTRACTUAL SERVICES: |                |          |           |                            | 268.00      | .00         |           |        |
| Total BUILDINGS & GROUNDS:                      |                |          |           |                            | 268.00      | .00         |           |        |

| Vendor Name                         | Invoice Number | Activity | PO Number | Description | Invoice Amt | Amount Paid | Date Paid | Batch  |
|-------------------------------------|----------------|----------|-----------|-------------|-------------|-------------|-----------|--------|
| <b>10.517.00.399 OTHER SUPPLIES</b> |                |          |           |             |             |             |           |        |
| MARTENSON TURF PRODUCTS INC         | 73171          | 0        |           | POWER THAW  | 1,338.90    | .00         |           | 022402 |
| Total 10.517.00.399 OTHER SUPPLIES: |                |          |           |             | 1,338.90    | .00         |           |        |
| Total COMMUTER PARKING LOT:         |                |          |           |             | 1,338.90    | .00         |           |        |

| Vendor Name                                  | Invoice Number | Activity | PO Number | Description                       | Invoice Amt | Amount Paid | Date Paid | Batch  |
|----------------------------------------------|----------------|----------|-----------|-----------------------------------|-------------|-------------|-----------|--------|
| <b>10.518.00.215 SHOP SERVICES</b>           |                |          |           |                                   |             |             |           |        |
| CINTAS CORPORATION #344                      | 4041989502     | 0        |           | UNIFORMS, MATS, TOWELS            | 57.30       | .00         |           | 022402 |
| Total 10.518.00.215 SHOP SERVICES:           |                |          |           |                                   | 57.30       | .00         |           |        |
| <b>10.518.00.250 EMPLOYEE BENEFITS</b>       |                |          |           |                                   |             |             |           |        |
| THE HORTON GROUP, INC                        | 59766          | 0        |           | WELLNESS VIRGIN PULSE; JAN 2020   | 38.43       | .00         |           | 022402 |
| Total 10.518.00.250 EMPLOYEE BENEFITS:       |                |          |           |                                   | 38.43       | .00         |           |        |
| <b>10.518.00.303 DUES &amp; PUBLICATIONS</b> |                |          |           |                                   |             |             |           |        |
| MUNICIPAL FLEET MANAGERS                     | 20-095         | 0        |           | MUNI. FLEET MGR. ASSOC. 2020 DUES | 30.00       | .00         |           | 022402 |
| Total 10.518.00.303 DUES & PUBLICATIONS:     |                |          |           |                                   | 30.00       | .00         |           |        |
| <b>10.518.00.309 GAS &amp; DIESEL FUEL</b>   |                |          |           |                                   |             |             |           |        |
| AL WARREN OIL COMPANY INC                    | W1287603       | 0        |           | UNLEADED FUEL FOR VEHICLES        | 10,556.27   | .00         |           | 022402 |
| AL WARREN OIL COMPANY INC                    | W1287604       | 0        |           | DIESEL FUEL FOR VEHICLES          | 3,160.81    | .00         |           | 022402 |
| Total 10.518.00.309 GAS & DIESEL FUEL:       |                |          |           |                                   | 13,717.08   | .00         |           |        |
| Total GARAGE:                                |                |          |           |                                   | 13,842.81   | .00         |           |        |

| Vendor Name                                     | Invoice Number | Activity | PO Number | Description                            | Invoice Amt | Amount Paid | Date Paid  | Batch   |
|-------------------------------------------------|----------------|----------|-----------|----------------------------------------|-------------|-------------|------------|---------|
| <b>10.520.01.202 TRAINING &amp; CONFERENCES</b> |                |          |           |                                        |             |             |            |         |
| 10-41 INCORPORATED                              | 021420         | 0        |           | MENTAL HEALTH WELLNESS FOR PD, CHAP    | 2,000.00    | 2,000.00    | 02/14/2020 | 0214INT |
| COLLEGE OF DU PAGE                              | 1575202        | 0        |           | EVIDENCE PROPERTY MGT CLASS; M. KON    | 149.00      | .00         |            | 022402  |
| NORTH EAST MULTI-REGIONAL                       | 269661         | 0        |           | 40HR JUVENILE SPCLST PRGM; N. ST. CLAI | 75.00       | .00         |            | 022402  |
| Total 10.520.01.202 TRAINING & CONFERENCES:     |                |          |           |                                        | 2,224.00    | 2,000.00    |            |         |
| <b>10.520.01.210 TELEPHONE</b>                  |                |          |           |                                        |             |             |            |         |
| VERIZON WIRELESS                                | 9847468089     | 0        |           | POLE CAMERAS & CELL PHONES             | 859.30      | .00         |            | 022402  |
| Total 10.520.01.210 TELEPHONE:                  |                |          |           |                                        | 859.30      | .00         |            |         |
| <b>10.520.01.250 EMPLOYEE BENEFITS</b>          |                |          |           |                                        |             |             |            |         |
| THE HORTON GROUP, INC                           | 59766          | 0        |           | WELLNESS VIRGIN PULSE; JAN 2020        | 602.07      | .00         |            | 022402  |
| Total 10.520.01.250 EMPLOYEE BENEFITS:          |                |          |           |                                        | 602.07      | .00         |            |         |
| <b>10.520.01.299 OTHER CONTRACTUAL SERVICES</b> |                |          |           |                                        |             |             |            |         |
| ELMHURST OCCUPATIONAL HEALTH                    | 114542-00      | 0        |           | DRUG SCREENING                         | 50.00       | .00         |            | 022402  |
| MUNICIPAL SYSTEMS, INC.                         | 18734          | 0        |           | PD TICKET PROGRAM JAN 2020             | 650.00      | .00         |            | WF0224  |
| MUNICIPAL SYSTEMS, INC.                         | 18735          | 0        |           | COLLECTION PROGRAM JAN 2020            | 200.00      | .00         |            | WF0224  |
| Total 10.520.01.299 OTHER CONTRACTUAL SERVICES: |                |          |           |                                        | 900.00      | .00         |            |         |
| <b>10.520.08.399 OTHER SUPPLIES</b>             |                |          |           |                                        |             |             |            |         |
| VILLA PARK OFFICE EQUIPMENT                     | 103056         | 0        |           | TABLE FOR DETECTIVE DIVISION           | 395.00      | .00         |            | 022402  |
| Total 10.520.08.399 OTHER SUPPLIES:             |                |          |           |                                        | 395.00      | .00         |            |         |
| <b>10.520.09.299 OTHER CONTRACTUAL SERVICES</b> |                |          |           |                                        |             |             |            |         |
| CAR WASH DEVELOPMENT LLC                        | 217            | 0        |           | PD CAR WASHES; JAN 2020                | 102.00      | .00         |            | 022402  |
| WEST & SONS TOWING INC                          | 95592          | 0        |           | TOW CHRG;SEIZED '13 HYUNDAI            | 175.00      | .00         |            | 022402  |
| Total 10.520.09.299 OTHER CONTRACTUAL SERVICES: |                |          |           |                                        | 277.00      | .00         |            |         |
| Total POLICE:                                   |                |          |           |                                        | 5,257.37    | 2,000.00    |            |         |



| Vendor Name                            | Invoice Number | Activity | PO Number | Description                     | Invoice Amt | Amount Paid | Date Paid | Batch  |
|----------------------------------------|----------------|----------|-----------|---------------------------------|-------------|-------------|-----------|--------|
| <b>10.521.01.250 EMPLOYEE BENEFITS</b> |                |          |           |                                 |             |             |           |        |
| THE HORTON GROUP, INC                  | 59766          | 0        |           | WELLNESS VIRGIN PULSE; JAN 2020 | 38.43       | .00         |           | 022402 |
| Total 10.521.01.250 EMPLOYEE BENEFITS: |                |          |           |                                 | 38.43       | .00         |           |        |
| Total FIRE:                            |                |          |           |                                 | 38.43       | .00         |           |        |

| Vendor Name                            | Invoice Number | Activity | PO Number | Description                     | Invoice Amt | Amount Paid | Date Paid | Batch  |
|----------------------------------------|----------------|----------|-----------|---------------------------------|-------------|-------------|-----------|--------|
| <b>10.523.02.250 EMPLOYEE BENEFITS</b> |                |          |           |                                 |             |             |           |        |
| THE HORTON GROUP, INC                  | 59766          | 0        |           | WELLNESS VIRGIN PULSE; JAN 2020 | 307.44      | .00         |           | 022402 |
| Total 10.523.02.250 EMPLOYEE BENEFITS: |                |          |           |                                 | 307.44      | .00         |           |        |
| Total AMBULANCE/PARAMEDIC:             |                |          |           |                                 | 307.44      | .00         |           |        |

| Vendor Name                                     | Invoice Number | Activity | PO Number | Description          | Invoice Amt | Amount Paid | Date Paid | Batch  |
|-------------------------------------------------|----------------|----------|-----------|----------------------|-------------|-------------|-----------|--------|
| <b>10.524.02.299 OTHER CONTRACTUAL SERVICES</b> |                |          |           |                      |             |             |           |        |
| ROY STROM REFUSE REMOVAL INC                    | 0000073227     | 0        |           | TRASH, BRUSH REMOVAL | 129,334.92  | .00         |           | WF0224 |
| Total 10.524.02.299 OTHER CONTRACTUAL SERVICES: |                |          |           |                      | 129,334.92  | .00         |           |        |
| Total GARBAGE:                                  |                |          |           |                      | 129,334.92  | .00         |           |        |

| Vendor Name                                    | Invoice Number | Activity | PO Number | Description                            | Invoice Amt | Amount Paid | Date Paid | Batch  |
|------------------------------------------------|----------------|----------|-----------|----------------------------------------|-------------|-------------|-----------|--------|
| <b>10.525.01.210 TELEPHONE</b>                 |                |          |           |                                        |             |             |           |        |
| SALERNO, RICHARD                               | JAN            | 0        |           | PERS DEVICE PHONE REIMB; JAN 2020      | 24.99       | .00         |           | 022402 |
| SALERNO, RICHARD                               | JAN            | 0        |           | USAGE REIMBURSEMENT; JAN 2020          | 24.99       | .00         |           | 022402 |
| Total 10.525.01.210 TELEPHONE:                 |                |          |           |                                        | 49.98       | .00         |           |        |
| <b>10.525.01.250 EMPLOYEE BENEFITS</b>         |                |          |           |                                        |             |             |           |        |
| THE HORTON GROUP, INC                          | 59766          | 0        |           | WELLNESS VIRGIN PULSE; JAN 2020        | 140.91      | .00         |           | 022402 |
| Total 10.525.01.250 EMPLOYEE BENEFITS:         |                |          |           |                                        | 140.91      | .00         |           |        |
| <b>10.525.01.270 MAINT OF OFFICE EQUIPMENT</b> |                |          |           |                                        |             |             |           |        |
| GFC LEASING                                    | I00565777      | 0        |           | COPIERS/PRINTERS LEASE; 03/05-04/04/20 | 134.23      | .00         |           | 022402 |
| Total 10.525.01.270 MAINT OF OFFICE EQUIPMENT: |                |          |           |                                        | 134.23      | .00         |           |        |
| <b>10.525.27.342 ASPHALT MIX</b>               |                |          |           |                                        |             |             |           |        |
| DUPAGE MATERIALS COMPANY, LLC.                 | 9815           | 0        |           | 2.0 TN HIGH PERFORMANCE COLD           | 280.00      | .00         |           | 022402 |
| Total 10.525.27.342 ASPHALT MIX:               |                |          |           |                                        | 280.00      | .00         |           |        |
| Total STREET:                                  |                |          |           |                                        | 605.12      | .00         |           |        |
| Total CORPORATE FUND:                          |                |          |           |                                        | 183,411.31  | 2,000.00    |           |        |

| Vendor Name                                     | Invoice Number | Activity | PO Number | Description                              | Invoice Amt | Amount Paid | Date Paid  | Batch   |
|-------------------------------------------------|----------------|----------|-----------|------------------------------------------|-------------|-------------|------------|---------|
| <b>28.502.01.299 OTHER CONTRACTUAL SERVICES</b> |                |          |           |                                          |             |             |            |         |
| ACITELLI HEATING & PIPING                       | 20012-01       | 0        |           | FURNISH AND INSTALL DUCTWORK; 631 E      | 7,950.00    | 7,950.00    | 02/14/2020 | 0214INT |
| STATELINE CONSTRUCTION INC                      | 10320          | 0        |           | FURNISH & INSTALL CEILING TILE; 631 E WI | 6,490.00    | 6,490.00    | 02/14/2020 | 0214INT |
| TERRACE FLOOR COVERING                          | 7802           | 0        |           | CARPET AND FLOORING; 631 E WILDWOOD      | 6,100.00    | 6,100.00    | 02/14/2020 | 0214INT |
| Total 28.502.01.299 OTHER CONTRACTUAL SERVICES: |                |          |           |                                          | 20,540.00   | 20,540.00   |            |         |
| Total GENERAL:                                  |                |          |           |                                          | 20,540.00   | 20,540.00   |            |         |
| Total TIF 4 FUND - ST. CHARLES RD:              |                |          |           |                                          | 20,540.00   | 20,540.00   |            |         |

| Vendor Name                                     | Invoice Number | Activity | PO Number | Description                 | Invoice Amt | Amount Paid | Date Paid | Batch  |
|-------------------------------------------------|----------------|----------|-----------|-----------------------------|-------------|-------------|-----------|--------|
| <b>29.502.01.299 OTHER CONTRACTUAL SERVICES</b> |                |          |           |                             |             |             |           |        |
| GARDINER KOCH WEISBERG                          | 145940         | 0        |           | LEGAL SERVICES - N. AVE TIF | 3,188.20    | .00         |           | WF0224 |
| Total 29.502.01.299 OTHER CONTRACTUAL SERVICES: |                |          |           |                             | 3,188.20    | .00         |           |        |
| Total GENERAL ADMINISTRATION:                   |                |          |           |                             | 3,188.20    | .00         |           |        |
| Total TIF 3 FUND - NORTH AVENUE:                |                |          |           |                             | 3,188.20    | .00         |           |        |

| Vendor Name                                     | Invoice Number | Activity | PO Number | Description                            | Invoice Amt | Amount Paid | Date Paid  | Batch   |
|-------------------------------------------------|----------------|----------|-----------|----------------------------------------|-------------|-------------|------------|---------|
| <b>35.502.01.205 POSTAGE</b>                    |                |          |           |                                        |             |             |            |         |
| POSTMASTER                                      | POSTAGE        | 0        |           | SNR NEWSLETTER POSTAGE                 | 350.00      | 350.00      | 02/13/2020 | 0213INT |
| Total 35.502.01.205 POSTAGE:                    |                |          |           |                                        | 350.00      | 350.00      |            |         |
| <b>35.502.01.210 TELEPHONE</b>                  |                |          |           |                                        |             |             |            |         |
| CALL ONE                                        | 207875         | 0        |           | Phone Service; 2/15-3/14/20            | 432.85      | .00         |            | 022402  |
| Total 35.502.01.210 TELEPHONE:                  |                |          |           |                                        | 432.85      | .00         |            |         |
| <b>35.502.01.250 EMPLOYEE BENEFITS</b>          |                |          |           |                                        |             |             |            |         |
| THE HORTON GROUP, INC                           | 59766          | 0        |           | WELLNESS VIRGIN PULSE; JAN 2020        | 140.91      | .00         |            | 022402  |
| Total 35.502.01.250 EMPLOYEE BENEFITS:          |                |          |           |                                        | 140.91      | .00         |            |         |
| <b>35.502.01.270 MAINT OF OFFICE EQUIPMENT</b>  |                |          |           |                                        |             |             |            |         |
| GFC LEASING                                     | 100565777      | 0        |           | COPIERS/PRINTERS LEASE; 03/05-04/04/20 | 214.77      | .00         |            | 022402  |
| GFC LEASING                                     | 100565777      | 0        |           | COPIERS/PRINTERS LEASE; 03/05-04/04/20 | 307.16      | .00         |            | 022402  |
| Total 35.502.01.270 MAINT OF OFFICE EQUIPMENT:  |                |          |           |                                        | 521.93      | .00         |            |         |
| <b>35.502.01.281 RENTAL OF EQUIPMENT</b>        |                |          |           |                                        |             |             |            |         |
| PITNEY BOWES GLOBAL FINANCIAL                   | 3103683229     | 0        |           | ICC POSTAGE METER LEASE                | 134.67      | .00         |            | 022402  |
| Total 35.502.01.281 RENTAL OF EQUIPMENT:        |                |          |           |                                        | 134.67      | .00         |            |         |
| <b>35.502.01.291 BREWFEST</b>                   |                |          |           |                                        |             |             |            |         |
| DESIGNSPRING GROUP INC.                         | 2563           | 0        |           | BEERFEST 2020 MARKETING TOOLS          | 81.25       | .00         |            | 022402  |
| Total 35.502.01.291 BREWFEST:                   |                |          |           |                                        | 81.25       | .00         |            |         |
| <b>35.502.01.317 OFFICE SUPPLIES</b>            |                |          |           |                                        |             |             |            |         |
| GARVEY'S OFFICE PRODUCTS                        | 1330135        | 0        |           | OFFICE SUPPLIES FOR ICC                | 285.79      | .00         |            | 022402  |
| GARVEY'S OFFICE PRODUCTS                        | 1855439        | 0        |           | OFFICE SUPPLIES FOR ICC                | 66.84       | .00         |            | 022402  |
| GARVEY'S OFFICE PRODUCTS                        | 1856769        | 0        |           | BINDERS FOR ICC                        | 7.51        | .00         |            | 022402  |
| GARVEY'S OFFICE PRODUCTS                        | 1863382        | 0        |           | OFFICE SUPPLIES FOR ICC                | 341.48      | .00         |            | 022402  |
| Total 35.502.01.317 OFFICE SUPPLIES:            |                |          |           |                                        | 701.62      | .00         |            |         |
| <b>35.502.36.299 OTHER CONTRACTUAL SERVICES</b> |                |          |           |                                        |             |             |            |         |
| BRICKS 4 KIDZ OAK BROOK                         | VPREC02062020  | 0        |           | CO-OP YTH PROG W,LPD                   | 60.00       | .00         |            | 022402  |

| Vendor Name                                     | Invoice Number | Activity | PO Number | Description                    | Invoice Amt | Amount Paid | Date Paid | Batch  |
|-------------------------------------------------|----------------|----------|-----------|--------------------------------|-------------|-------------|-----------|--------|
| DESIGNSPRING GROUP INC.                         | 2561           | 0        |           | BANNERS,FBOOK,YARD DESIGNS     | 520.00      | .00         |           | 022402 |
| ROBOTHINK LLC                                   | 10726          | 0        |           | SOCCER BOT WORKSHOP            | 73.20       | .00         |           | 022402 |
| Total 35.502.36.299 OTHER CONTRACTUAL SERVICES: |                |          |           |                                | 653.20      | .00         |           |        |
| <b>35.502.36.311 PROGRAM SUPPLIES</b>           |                |          |           |                                |             |             |           |        |
| DUPAGE COUNTY HEALTH                            | JU 10306       | 0        |           | JAN MANDATORY DCFS NURSE VISIT | 100.00      | .00         |           | 022402 |
| Total 35.502.36.311 PROGRAM SUPPLIES:           |                |          |           |                                | 100.00      | .00         |           |        |
| Total GENERAL:                                  |                |          |           |                                | 3,116.43    | 350.00      |           |        |
| Total RECREATION FUND:                          |                |          |           |                                | 3,116.43    | 350.00      |           |        |



| Vendor Name                                     | Invoice Number | Activity | PO Number | Description                            | Invoice Amt | Amount Paid | Date Paid | Batch  |
|-------------------------------------------------|----------------|----------|-----------|----------------------------------------|-------------|-------------|-----------|--------|
| <b>36.502.01.201 LEGAL NOTICES</b>              |                |          |           |                                        |             |             |           |        |
| DAILY HERALD                                    | 41988          | 0        |           | LANDSCAPING BID AD                     | 184.00      | .00         |           | 022402 |
| Total 36.502.01.201 LEGAL NOTICES:              |                |          |           |                                        | 184.00      | .00         |           |        |
| <b>36.502.01.210 TELEPHONE</b>                  |                |          |           |                                        |             |             |           |        |
| CALL ONE                                        | 207875         | 0        |           | Phone Service; 2/15-3/14/20            | 78.47       | .00         |           | 022402 |
| Total 36.502.01.210 TELEPHONE:                  |                |          |           |                                        | 78.47       | .00         |           |        |
| <b>36.502.01.250 EMPLOYEE BENEFITS</b>          |                |          |           |                                        |             |             |           |        |
| THE HORTON GROUP, INC                           | 59766          | 0        |           | WELLNESS VIRGIN PULSE; JAN 2020        | 102.48      | .00         |           | 022402 |
| Total 36.502.01.250 EMPLOYEE BENEFITS:          |                |          |           |                                        | 102.48      | .00         |           |        |
| <b>36.502.01.270 MAINT OF OFFICE EQUIPMENT</b>  |                |          |           |                                        |             |             |           |        |
| GFC LEASING                                     | 100565777      | 0        |           | COPIERS/PRINTERS LEASE; 03/05-04/04/20 | 107.38      | .00         |           | 022402 |
| Total 36.502.01.270 MAINT OF OFFICE EQUIPMENT:  |                |          |           |                                        | 107.38      | .00         |           |        |
| <b>36.502.01.299 OTHER CONTRACTUAL SERVICES</b> |                |          |           |                                        |             |             |           |        |
| ENVIRONMENTAL SYSTEMS RESEAR                    | 93770584       | 0        |           | ARC GIS MAINTENANCE                    | 300.00      | .00         |           | 022402 |
| Total 36.502.01.299 OTHER CONTRACTUAL SERVICES: |                |          |           |                                        | 300.00      | .00         |           |        |
| <b>36.502.02.399 OTHER SUPPLIES</b>             |                |          |           |                                        |             |             |           |        |
| TERRACE SUPPLY COMPANY                          | 1008744        | 0        |           | JAN PARKS RENTAL TOOL                  | 19.53       | .00         |           | 022402 |
| TERRACE SUPPLY COMPANY                          | 1008745        | 0        |           | JAN PARKS RENTAL TOOL                  | 19.53       | .00         |           | 022402 |
| TERRACE SUPPLY COMPANY                          | 1008746        | 0        |           | JAN PARKS RENTAL TOOL                  | 20.46       | .00         |           | 022402 |
| Total 36.502.02.399 OTHER SUPPLIES:             |                |          |           |                                        | 59.52       | .00         |           |        |
| Total GENERAL:                                  |                |          |           |                                        | 831.85      | .00         |           |        |
| Total PARKS FUND:                               |                |          |           |                                        | 831.85      | .00         |           |        |

| Vendor Name                    | Invoice Number | Activity | PO Number | Description                 | Invoice Amt | Amount Paid | Date Paid | Batch  |
|--------------------------------|----------------|----------|-----------|-----------------------------|-------------|-------------|-----------|--------|
| <b>41.502.01.210 TELEPHONE</b> |                |          |           |                             |             |             |           |        |
| CALL ONE                       | 207875         | 0        |           | Phone Service; 2/15-3/14/20 | 73.41       | .00         |           | 022402 |
| Total 41.502.01.210 TELEPHONE: |                |          |           |                             | 73.41       | .00         |           |        |
| Total GENERAL:                 |                |          |           |                             | 73.41       | .00         |           |        |
| Total SWIMMING POOL FUND:      |                |          |           |                             | 73.41       | .00         |           |        |

| Vendor Name                                     | Invoice Number | Activity | PO Number | Description                       | Invoice Amt | Amount Paid | Date Paid | Batch  |
|-------------------------------------------------|----------------|----------|-----------|-----------------------------------|-------------|-------------|-----------|--------|
| <b>60.502.02.105 SALARIES: PART-TIME</b>        |                |          |           |                                   |             |             |           |        |
| GOVTEMPSUSA LLC                                 | 2961663        | 0        |           | ASST. VILG. ENG; 01/19 / 20.5 HRS | 1,435.00    | .00         |           | 022402 |
| GOVTEMPSUSA LLC                                 | 2961663        | 0        |           | ASST. VILG. ENG; 01/26 / 20.5 HRS | 1,435.00    | .00         |           | 022402 |
| Total 60.502.02.105 SALARIES: PART-TIME:        |                |          |           |                                   | 2,870.00    | .00         |           |        |
| <b>60.502.02.250 EMPLOYEE BENEFITS</b>          |                |          |           |                                   |             |             |           |        |
| THE HORTON GROUP, INC                           | 59766          | 0        |           | WELLNESS VIRGIN PULSE; JAN 2020   | 38.43       | .00         |           | 022402 |
| Total 60.502.02.250 EMPLOYEE BENEFITS:          |                |          |           |                                   | 38.43       | .00         |           |        |
| <b>60.502.02.299 OTHER CONTRACTUAL SERVICES</b> |                |          |           |                                   |             |             |           |        |
| ENVIRONMENTAL SYSTEMS RESEAR                    | 93770589       | 0        |           | ARC GIS ONLINE CREATOR LICENSES   | 750.00      | .00         |           | 022402 |
| ENVIRONMENTAL SYSTEMS RESEAR                    | 93770677       | 0        |           | ARC GIS ENTERPRISE SUBSCRIPTION   | 2,500.00    | .00         |           | 022402 |
| Total 60.502.02.299 OTHER CONTRACTUAL SERVICES: |                |          |           |                                   | 3,250.00    | .00         |           |        |
| Total GENERAL:                                  |                |          |           |                                   | 6,158.43    | .00         |           |        |
| Total STREET IMPROVEMENT FUND:                  |                |          |           |                                   | 6,158.43    | .00         |           |        |

| Vendor Name                                     | Invoice Number | Activity | PO Number | Description                            | Invoice Amt | Amount Paid | Date Paid  | Batch   |
|-------------------------------------------------|----------------|----------|-----------|----------------------------------------|-------------|-------------|------------|---------|
| <b>82.502.01.210 TELEPHONE</b>                  |                |          |           |                                        |             |             |            |         |
| CALL ONE                                        | 207875         | 0        |           | Phone Service; 2/15-3/14/20            | 53.16       | .00         |            | 022402  |
| Total 82.502.01.210 TELEPHONE:                  |                |          |           |                                        | 53.16       | .00         |            |         |
| <b>82.502.01.250 EMPLOYEE BENEFITS</b>          |                |          |           |                                        |             |             |            |         |
| THE HORTON GROUP, INC                           | 59766          | 0        |           | WELLNESS VIRGIN PULSE; JAN 2020        | 89.67       | .00         |            | 022402  |
| Total 82.502.01.250 EMPLOYEE BENEFITS:          |                |          |           |                                        | 89.67       | .00         |            |         |
| <b>82.502.01.270 MAINT OF OFFICE EQUIPMENT</b>  |                |          |           |                                        |             |             |            |         |
| GFC LEASING                                     | 100565777      | 0        |           | COPIERS/PRINTERS LEASE; 03/05-04/04/20 | 134.23      | .00         |            | 022402  |
| Total 82.502.01.270 MAINT OF OFFICE EQUIPMENT:  |                |          |           |                                        | 134.23      | .00         |            |         |
| <b>82.502.01.299 OTHER CONTRACTUAL SERVICES</b> |                |          |           |                                        |             |             |            |         |
| ENVIRONMENTAL SYSTEMS RESEAR                    | 93770677       | 0        |           | ARC GIS ENTERPRISE SUBSCRIPTION        | 2,500.00    | .00         |            | 022402  |
| Total 82.502.01.299 OTHER CONTRACTUAL SERVICES: |                |          |           |                                        | 2,500.00    | .00         |            |         |
| <b>82.502.01.317 OFFICE SUPPLIES</b>            |                |          |           |                                        |             |             |            |         |
| QUILL CORPORATION                               | 4451951        | 0        |           | QUICKSTRIP ENVELOPES                   | 56.99       | .00         |            | 022402  |
| QUILL CORPORATION                               | 4461859        | 0        |           | BINDER CLIPS, COLORED PAPER, ENVELOP   | 61.94       | .00         |            | 022402  |
| Total 82.502.01.317 OFFICE SUPPLIES:            |                |          |           |                                        | 118.93      | .00         |            |         |
| <b>82.502.02.292 ENGINEERING SERVICES</b>       |                |          |           |                                        |             |             |            |         |
| CN                                              | 021420         | 0        |           | UTILITY CROSSING/ENCROACHMENT APPLI    | 1,350.00    | 1,350.00    | 02/14/2020 | 0214INT |
| Total 82.502.02.292 ENGINEERING SERVICES:       |                |          |           |                                        | 1,350.00    | 1,350.00    |            |         |
| Total GENERAL:                                  |                |          |           |                                        | 4,245.99    | 1,350.00    |            |         |
| Total WATER SUPPLY FUND:                        |                |          |           |                                        | 4,245.99    | 1,350.00    |            |         |

| Vendor Name                                     | Invoice Number | Activity | PO Number | Description                            | Invoice Amt | Amount Paid | Date Paid | Batch  |
|-------------------------------------------------|----------------|----------|-----------|----------------------------------------|-------------|-------------|-----------|--------|
| <b>83.502.01.105 SALARIES: PART-TIME</b>        |                |          |           |                                        |             |             |           |        |
| CONNECT SEARCH LLC                              | S1010643       | 0        |           | TEMPORARY STAFF SERVICES               | 990.00      | .00         |           | 022402 |
| CONNECT SEARCH LLC                              | S1010885       | 0        |           | TEMPORARY STAFF SERVICES               | 792.00      | .00         |           | 022402 |
| Total 83.502.01.105 SALARIES: PART-TIME:        |                |          |           |                                        | 1,782.00    | .00         |           |        |
| <b>83.502.01.210 TELEPHONE</b>                  |                |          |           |                                        |             |             |           |        |
| CALL ONE                                        | 207875         | 0        |           | Phone Service; 2/15-3/14/20            | 53.15       | .00         |           | 022402 |
| Total 83.502.01.210 TELEPHONE:                  |                |          |           |                                        | 53.15       | .00         |           |        |
| <b>83.502.01.250 EMPLOYEE BENEFITS</b>          |                |          |           |                                        |             |             |           |        |
| THE HORTON GROUP, INC                           | 59766          | 0        |           | WELLNESS VIRGIN PULSE; JAN 2020        | 89.67       | .00         |           | 022402 |
| Total 83.502.01.250 EMPLOYEE BENEFITS:          |                |          |           |                                        | 89.67       | .00         |           |        |
| <b>83.502.01.270 MAINT OF OFFICE EQUIPMENT</b>  |                |          |           |                                        |             |             |           |        |
| GFC LEASING                                     | 100565777      | 0        |           | COPIERS/PRINTERS LEASE; 03/05-04/04/20 | 134.23      | .00         |           | 022402 |
| Total 83.502.01.270 MAINT OF OFFICE EQUIPMENT:  |                |          |           |                                        | 134.23      | .00         |           |        |
| <b>83.502.01.299 OTHER CONTRACTUAL SERVICES</b> |                |          |           |                                        |             |             |           |        |
| ENVIRONMENTAL SYSTEMS RESEAR                    | 93770677       | 0        |           | ARC GIS ENTERPRISE SUBSCRIPTION        | 2,500.00    | .00         |           | 022402 |
| Total 83.502.01.299 OTHER CONTRACTUAL SERVICES: |                |          |           |                                        | 2,500.00    | .00         |           |        |
| <b>83.502.02.401 CAPITAL OUTLAY</b>             |                |          |           |                                        |             |             |           |        |
| KALAMPEROVIC, BECIR                             | 44 E CONGRESS  | 0        |           | REIMB STAIRWELL DRAIN REROUTE AT 44 E  | 1,000.00    | .00         |           | 022402 |
| Total 83.502.02.401 CAPITAL OUTLAY:             |                |          |           |                                        | 1,000.00    | .00         |           |        |
| Total GENERAL:                                  |                |          |           |                                        | 5,559.05    | .00         |           |        |
| Total WASTEWATER FUND:                          |                |          |           |                                        | 5,559.05    | .00         |           |        |
| Grand Totals:                                   |                |          |           |                                        | 230,191.54  | 24,240.00   |           |        |

|                                    | <u>Amount Paid</u>       |
|------------------------------------|--------------------------|
| <b>CASH ALLOCATIONS FUND</b>       |                          |
| Total CASH ALLOCATIONS FUND:       | <u>3,066.87</u>          |
| <b>CORPORATE FUND</b>              |                          |
| Total CORPORATE FUND:              | <u>183,411.31</u>        |
| <b>TIF 4 FUND - ST. CHARLES RD</b> |                          |
| Total TIF 4 FUND - ST. CHARLES RD: | <u>20,540.00</u>         |
| <b>TIF 3 FUND - NORTH AVENUE</b>   |                          |
| Total TIF 3 FUND - NORTH AVENUE:   | <u>3,188.20</u>          |
| <b>RECREATION FUND</b>             |                          |
| Total RECREATION FUND:             | <u>3,116.43</u>          |
| <b>PARKS FUND</b>                  |                          |
| Total PARKS FUND:                  | <u>831.85</u>            |
| <b>SWIMMING POOL FUND</b>          |                          |
| Total SWIMMING POOL FUND:          | <u>73.41</u>             |
| <b>STREET IMPROVEMENT FUND</b>     |                          |
| Total STREET IMPROVEMENT FUND:     | <u>6,158.43</u>          |
| <b>WATER SUPPLY FUND</b>           |                          |
| Total WATER SUPPLY FUND:           | <u>4,245.99</u>          |
| <b>WASTEWATER FUND</b>             |                          |
| Total WASTEWATER FUND:             | <u>5,559.05</u>          |
| Grand Totals:                      | <u><u>230,191.54</u></u> |

Amount Paid

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE .....

APPROVED BY .....

  
.....  
.....

Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail.Adjustmentid = {IS NULL}

Invoice.Batch = "WF022402","022402","0213INT","0214INT20"



## ***VILLAGE OF VILLA PARK***

### **List of Bills Presented to the Board of Trustees at its Meeting on March 9, 2020**

Covering weekly check runs dated for:

March 2, 2020/CY19 ..... \$9,344.94

*1 of 2*



## Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice.Batch = "030201","WF030201"

Invoice.Detail.Type = {&lt;&gt;} "Adjustment"

| Vendor Name                    | Invoice Number | Activity | PO Number | Description                        | Invoice Amt | Amount Paid | Date Paid | Batch  |
|--------------------------------|----------------|----------|-----------|------------------------------------|-------------|-------------|-----------|--------|
| <b>10.513.00.210 TELEPHONE</b> |                |          |           |                                    |             |             |           |        |
| BAIG,RANA                      | DEC            | 0        |           | PERS DEVICE PHONE REIM; DEC 2019   | 24.99       | .00         |           | 030201 |
| BAIG,RANA                      | DEC            | 0        |           | PERS USAGE PHONE REIM; DEC 2019    | 24.99       | .00         |           | 030201 |
| BAIG,RANA                      | DEC            | 0        |           | PERS DEVICE PHONE REIM; NOV 2019   | 24.99       | .00         |           | 030201 |
| BAIG,RANA                      | DEC            | 0        |           | PERS USAGE PHONE REIM; NOV 2019    | 24.99       | .00         |           | 030201 |
| SETTLES, JULIE                 | DEC            | 0        |           | PERS PHONE REIMBURSEMENT; DEC 2019 | 24.99       | .00         |           | 030201 |
| SETTLES, JULIE                 | DEC            | 0        |           | USAGE REIMBURSEMENT; DEC 2019      | 24.99       | .00         |           | 030201 |
| Total 10.513.00.210 TELEPHONE: |                |          |           |                                    | 149.94      | .00         |           |        |
| Total FINANCE:                 |                |          |           |                                    | 149.94      | .00         |           |        |

| Vendor Name                                     | Invoice Number | Activity | PO Number | Description              | Invoice Amt | Amount Paid | Date Paid | Batch  |
|-------------------------------------------------|----------------|----------|-----------|--------------------------|-------------|-------------|-----------|--------|
| <b>10.521.01.299 OTHER CONTRACTUAL SERVICES</b> |                |          |           |                          |             |             |           |        |
| CAR WASH DEVELOPMENT LLC                        | 151            | 0        |           | FD CAR WASHES; JUNE 2019 | 3.00        | .00         |           | 030201 |
| Total 10.521.01.299 OTHER CONTRACTUAL SERVICES: |                |          |           |                          | 3.00        | .00         |           |        |
| Total FIRE:                                     |                |          |           |                          | 3.00        | .00         |           |        |

| Vendor Name                            | Invoice Number | Activity | PO Number | Description               | Invoice Amt | Amount Paid | Date Paid | Batch  |
|----------------------------------------|----------------|----------|-----------|---------------------------|-------------|-------------|-----------|--------|
| <b>10.523.02.250 EMPLOYEE BENEFITS</b> |                |          |           |                           |             |             |           |        |
| ILLINOIS DEPARTMENT OF                 | SHLIFKA        | 0        |           | 4TH QTR UNEMPLOYMENT 2019 | 706.50      | .00         |           | 030201 |
| Total 10.523.02.250 EMPLOYEE BENEFITS: |                |          |           |                           | 706.50      | .00         |           |        |
| Total AMBULANCE/PARAMEDIC:             |                |          |           |                           | 706.50      | .00         |           |        |

| Vendor Name                                  | Invoice Number | Activity | PO Number | Description                       | Invoice Amt | Amount Paid | Date Paid | Batch  |
|----------------------------------------------|----------------|----------|-----------|-----------------------------------|-------------|-------------|-----------|--------|
| <b>10.525.01.210 TELEPHONE</b>               |                |          |           |                                   |             |             |           |        |
| YOUNG, JASON                                 | DEC 2019       | 0        |           | PERS DEVICE PHONE REIMB; DEC 2019 | 24.99       | .00         |           | 030201 |
| YOUNG, JASON                                 | DEC 2019       | 0        |           | USAGE REIMBURSEMENT; DEC 2019     | 24.99       | .00         |           | 030201 |
| Total 10.525.01.210 TELEPHONE:               |                |          |           |                                   | 49.98       | .00         |           |        |
| <b>10.525.01.303 DUES &amp; PUBLICATIONS</b> |                |          |           |                                   |             |             |           |        |
| DEEKE, JEFF                                  | CDL REIMB      | 0        |           | REPLACE CDL LICENSE REIMBURSEMENT | 66.46       | .00         |           | 030201 |
| Total 10.525.01.303 DUES & PUBLICATIONS:     |                |          |           |                                   | 66.46       | .00         |           |        |
| Total STREET:                                |                |          |           |                                   | 116.44      | .00         |           |        |
| Total CORPORATE FUND:                        |                |          |           |                                   | 975.88      | .00         |           |        |

| Vendor Name                                     | Invoice Number | Activity | PO Number | Description                  | Invoice Amt | Amount Paid | Date Paid | Batch  |
|-------------------------------------------------|----------------|----------|-----------|------------------------------|-------------|-------------|-----------|--------|
| <b>28.502.01.299 OTHER CONTRACTUAL SERVICES</b> |                |          |           |                              |             |             |           |        |
| FISHER-BERARDI LAW OFFICES                      | 8497           | 0        |           | LEGAL SERVICES - REAL ESTATE | 330.00      | .00         |           | WF0302 |
| Total 28.502.01.299 OTHER CONTRACTUAL SERVICES: |                |          |           |                              | 330.00      | .00         |           |        |
| Total GENERAL:                                  |                |          |           |                              | 330.00      | .00         |           |        |
| Total TIF 4 FUND - ST. CHARLES RD:              |                |          |           |                              | 330.00      | .00         |           |        |

| Vendor Name                         | Invoice Number | Activity | PO Number | Description                       | Invoice Amt | Amount Paid | Date Paid | Batch  |
|-------------------------------------|----------------|----------|-----------|-----------------------------------|-------------|-------------|-----------|--------|
| <b>34.502.02.401 CAPITAL OUTLAY</b> |                |          |           |                                   |             |             |           |        |
| PAUL HERRERA CONSTRUCTION CO        | 513            | 0        | 190054    | CONCRETE CURBING AROUND NEW PLAYG | 7,000.00    | .00         |           | 030201 |
| PAUL HERRERA CONSTRUCTION CO        | 513-1          | 0        |           | CONCRETE CURBING AROUND NEW PLAYG | 875.00      | .00         |           | 030201 |
| Total 34.502.02.401 CAPITAL OUTLAY: |                |          |           |                                   | 7,875.00    | .00         |           |        |
| Total GENERAL:                      |                |          |           |                                   | 7,875.00    | .00         |           |        |
| Total NEDSRA FUND:                  |                |          |           |                                   | 7,875.00    | .00         |           |        |

| Vendor Name                           | Invoice Number | Activity | PO Number | Description            | Invoice Amt | Amount Paid | Date Paid | Batch  |
|---------------------------------------|----------------|----------|-----------|------------------------|-------------|-------------|-----------|--------|
| <b>35.502.01.317 OFFICE SUPPLIES</b>  |                |          |           |                        |             |             |           |        |
| RUNCO OFFICE SUPPLY                   | 772256-0       | 0        |           | POFFICE SUPPLIES       | 133.49      | .00         |           | 030201 |
| Total 35.502.01.317 OFFICE SUPPLIES:  |                |          |           |                        | 133.49      | .00         |           |        |
| <b>35.502.36.311 PROGRAM SUPPLIES</b> |                |          |           |                        |             |             |           |        |
| RUNCO OFFICE SUPPLY                   | 771064-0       | 0        |           | PAPER FOR PROG. FLYERS | 30.57       | .00         |           | 030201 |
| Total 35.502.36.311 PROGRAM SUPPLIES: |                |          |           |                        | 30.57       | .00         |           |        |
| Total GENERAL:                        |                |          |           |                        | 164.06      | .00         |           |        |
| Total RECREATION FUND:                |                |          |           |                        | 164.06      | .00         |           |        |
| Grand Totals:                         |                |          |           |                        | 9,344.94    | .00         |           |        |

|                                    | <u>Amount Paid</u>     |
|------------------------------------|------------------------|
| <b>CORPORATE FUND</b>              |                        |
| Total CORPORATE FUND:              | <u>975.88</u>          |
| <b>TIF 4 FUND - ST. CHARLES RD</b> |                        |
| Total TIF 4 FUND - ST. CHARLES RD: | <u>330.00</u>          |
| <b>NEDSRA FUND</b>                 |                        |
| Total NEDSRA FUND:                 | <u>7,875.00</u>        |
| <b>RECREATION FUND</b>             |                        |
| Total RECREATION FUND:             | <u>164.06</u>          |
| Grand Totals:                      | <u><u>9,344.94</u></u> |

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE 02/26/2020

APPROVED BY



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.....



## Village Board of Trustees Agenda Item Report

Meeting Date: March 9, 2020

Submitted by: Kevin Wachtel

Submitting Department: Finance Department

Item Type: Ordinances

Agenda Section:

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### **Subject:**

Second and Final Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois Amending the Villa Park Municipal Code Related to Utility Billing

### **Suggested Action:**

On January 13, 2020, the Village Board approved changes to the utility billing process, which includes absorbing credit card processing fees to be funded by a change in the monthly Administration Charge on utility accounts. The proposed ordinance increases the monthly administrative fee from \$1.50 per month to \$2.00 per month, which is necessary to help pay for the credit card processing fees. The \$1.50 fee was established in July 2006.

The proposed ordinance also addresses service charges for delinquent utility accounts. Each month some utility accounts become delinquent, resulting in the need to terminate service until certain fees are paid. Delinquent accounts are currently charged a \$100 fee when the utility service is reinstated during normal business hours; that charge increases to \$150 (\$100 reinstatement fee plus \$50 after hours charge) after business hours. On many occasions, when staff arrives at the home and is in the process of terminating the utility service, many homeowners argue with staff about the \$100/\$150 fee, which can be distressing.

The proposed ordinance changes the \$100 reinstatement fee into a \$100 delinquent fee that is assigned on the very day which the utility service is going to be terminated, whether or not the utility service is actually terminated. The after-hours reinstatement fee to restore utility service would increase from \$150 (current) to \$200 (\$100 delinquent fee plus \$100 after hours charge). Staff believes that the delinquent fee is appropriate due to the amount of effort involved in verifying payment or non-payment and extensive follow up prior to the day of service termination. The increase in the after-hours rate is based on actual costs to call back an employee at the overtime rate for the required minimum 2 hours, plus equipment costs.

### **Background of Item:**

### **Financial Impact:**

### **Personnel Impact:**

### **Recommendation:**

### **Resolution:**

**Attachments:**

[MEMO - Express Bill Pay and Utility Fees](#)

[ORD - Code Amendments for Water Fees](#)

Memo

Date: January 6, 2020

To: Rich Keehner, Village Manager

From: Kevin Wachtel, Finance Director

Julie Settles, Finance Supervisor

**RE: Xpress Bill Pay Agreement – Utility Billing Changes**

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The Village has been using Payment Service Network (PSN) to provide online utility bill viewing and payments since 2013. When a customer pays with a credit card through PSN either online or in person, they are charged a 2.75% fee, which discourages residents from using credit cards. To avoid the fee, customers can pay with cash or a check in person, by mail or one of the satellite locations (Inland or Lighthouse). Customers have been vocal in saying their preferred method to pay is online. However, due to the fee, they come into the Village Hall or pay by mail. Customers have also commented that the PSN website is difficult to navigate.

In order to receive the best products available for the resident as well as the Village, the Finance Department sent out a RFP to several vendors and published the RFP on our website. Staff carefully reviewed the proposals and found that Xpress Bill Pay would provide the best services for Villa Park residents. Their services include bill presentment and payments (email billing) as well as the potential for online payments for other services (such as Seamless Docs or CityView). We are exploring online payments for Special Events Applications, Places of Eating tax remittances, Metra Parking Permits, dog tags and various other Village payments. We are hopeful that we will be able to offer online payments for permits in the future as well.

To review Xpress Bill Pay, staff has participated in several demos, and staff visited the City of Prospect Heights who currently migrated from PSN to Xpress Bill Pay and was pleased with the services provided.

**Absorbing fees or charging fees to customers**

We absorb credit card processing fees for recreation department payments, but charge fees to the customer in Finance, Public Works, and Police. Staff would like to encourage more customers to pay online by absorbing the merchant processing fees as a response to customer demand and to improve efficiency in the office.

In order to estimate costs, Xpress Bill Pay estimated how many payments would be made via credit card based on similar municipalities who have made this change. Based on their estimate of 1,375 credit card transactions (out of about 7,300 bills sent out each month), our total monthly cost would be \$3,269.20, or \$0.91 per credit card transaction. We have attached an email from Jared Swinford of Xpress Bill Pay that discusses these estimates in more detail. Because the primary reason we accept payments is for utilities, we are eligible for lower merchant rates (if we do not charge Service Fees or Convenience Fees). The utility rate calls for interchange fees of \$0.75 per transaction, whereas the Government Services Interchange Rate is 1.6% of the transaction (variable depending on brand of credit card). All other rates and fees are the same between these two methods. Total merchant fees for online transactions using the Utility Rate would be \$3,269.20 per month compared to \$4,327.95 per month.

We reviewed the total annual payments that could be paid by individuals with credit cards for other purposes. For 2019, the total amount of payments made by individuals was about \$1,700,000 with about 3,600 individual transactions, apart from Recreation, parking and Utility Payments. This includes \$685,000 for Places for Eating Tax, \$425,000 for Building Permits, \$109,000 for Parking Permits and \$108,000 for Administrative Adjudication. If we assume that 50% of these payments are made by credit card, we could expect additional processing fees of \$21,000.

|                                 | <b>UB<br/>Monthly</b> | <b>UB Annual</b> | <b>Annual other fees<br/>at 50% utilization</b> | <b>Total<br/>Annual</b> |
|---------------------------------|-----------------------|------------------|-------------------------------------------------|-------------------------|
| <b>Utility Rate</b>             | \$3,269.20            | \$39,230.40      | \$21,000                                        | \$60,230.40             |
| <b>Government Services Rate</b> | \$4,327.95            | \$51,935.40      | \$21,000                                        | \$72,935.40             |

### **Cost recovery options**

We can cover these costs by either charging them directly to the credit card customer, or covering the costs from another source. If we charge the fees to the credit card (also debit card) customer, the fees are higher and we will continue low utilization. If we pay for the services from another source, the costs are lower and we encourage higher utilization.

#### **Cost recovery from credit card customers**

- Surcharges (% or transaction) for using a debit card are not permitted. In certain circumstances, they can be charged on credit transactions. This is not supported by Xpress Bill Pay.
- Service Fees (% of transaction) are allowed, but would move the cost structure from the lower rates paid for utilities to other governmental payments. This is our current policy, and discourages some online utilization.
- Convenience Fees (flat fee, such as \$2.00, per transaction) cannot be charged for in-person transactions, but can be charged for on-line transactions. Cannot be charged for auto-pay transactions. Convenience fees would move the cost structure from lower rates paid for utilities to other governmental payments.

#### **Cost recovery from other sources**

- Increasing the utility rate. For every penny that we increase water-consumption based rates, we would generate nearly \$5,000. To cover the full cost, we would need to increase the rate by about \$0.12.
- Increasing the Administration Fee on the utility bills. Increasing the fee by \$0.50 per month (from the current \$1.50 to \$2.00), would generate about \$3,650 per month, or \$43,800 per year.

In order to recover the cost of the transaction fee, staff recommends an increase in the administration fee the Village currently charges per month at \$1.50 to \$2.00. The administration fee has not been changed since it was implemented in 2006. This increase in administration fee would cover the projected cost of online utility bill transactions.

### **Recommendation**

We believe that Xpress Bill Pay will provide a better customer experience, will encourage the service that our customers are demanding, and will streamline some back office processing. Staff recommends the following:

1. that we enter into an agreement with Xpress Bill Pay for merchant processing, online bill presentment and payment,

2. that we increase the Administration Fee on utility bills from \$1.50 to \$2.00 per month,
3. that we absorb the merchant processing fees for the convenience of customers, lower merchant processing rate and to encourage more utilization, and
4. we consider utility rate adjustments in the future to cover costs.

If the Board is in agreement with increasing rates or fees to cover the costs, we will prepare the necessary ordinance to a future board meeting for consideration.

**AN ORDINANCE OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS  
AMENDING THE VILLA PARK MUNICIPAL CODE RELATED TO UTILITY  
BILLING**

**WHEREAS**, the Village of Villa Park, DuPage County, Illinois (the "*Village*") is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

**WHEREAS**, in order to better support the financial needs of the water and sewer systems, the Village desires to amend the administrative charge associated with water and sewer bill payments; and,

**WHEREAS**, the Village also desires to curtail delinquent water and sewer bill payments in order to avoid added strain on the finances of the water and sewer fund; and,

**WHEREAS**, the President and Board of Trustees of the Village believe it is in the best interests of the Village and its residents to amend the Municipal Code to reflect these updated fees as hereinafter set forth.

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

*Section 1.* Subsection 25-104(b)(3) of Article I of Chapter 25 of the Villa Park Municipal Code is hereby amended by deleting said subsection in its entirety and replacing it with the following:

“(3) *Customer billing charge:* A customer billing and administrative charge for water and/or sewer service in the amount of two dollars (\$2.00) per month shall be added to rates and charges otherwise provided in this subsection.”

*Section 2.* Section 25-108 of Article I of Chapter 25 of the Villa Park Municipal Code is hereby amended by deleting said section in its entirety and replacing it with the following:

“If the charges for water or sewerage service or both are not paid within thirty-five (35) days after rendition of the bill for such service, then, following notice of the service termination date and, if requested, a hearing as hereinafter provided, the finance director shall add a one hundred dollar (\$100.00) delinquency fee, and will order such service terminated. Delinquency fees are due whether or not water service is terminated. Terminated water service shall not be reinstated until all past bills, including service charges and delinquency fees, are paid in full for reinstating such service between 8:00 a.m. and 3:30 p.m. during normal village business hours. Reinstatement of service at any other time shall be at an additional cost of one hundred dollars (\$100.00).”

*Section 3.* Section 25-339 of Article III of Chapter 25 of the Villa Park Municipal Code is hereby amended by deleting said section in its entirety and replacing it with the following:

“There shall be a single water meter for each building or structure which is under unified ownership (e.g., single-family dwellings, apartment buildings, commercial buildings, etc.). Where a building or structure is under multiple ownership (e.g., condominiums), a water meter for each separately owned unit shall be supplied.

Notwithstanding the foregoing, if the superintendent determines that the installation by the village of water meters in the manner heretofore provided is impractical because of cost, fixture configuration, etc., for any particular building, the superintendent shall have the authority to have the water meter(s) installed in the most practical number and manner permitted under the circumstances.

All water meters shall be placed in the buildings so as to afford easy access for installation, inspection, repair and reading. If such access is not provided for a period of thirty (30) days, and if notice by mail has been given to the owner of the premises, the occupant and the user of the service that access has not been provided and is desired, then after a period of thirty (30) days from the last notice so given, the service may be discontinued after notice and an opportunity to be heard have been provided. If the water service is terminated, it shall not be reinstated until the required access is provided and payment made of one hundred dollars (\$100.00) for reinstating such service between 8:00 a.m. and 3:30 p.m. during normal village business hours. Reinstatement of service at any other time shall be at a cost of two hundred dollars (\$200.00).”

*Section 4.* This Ordinance shall be in full force and effect immediately from and after its passage and approval according to law.

*Passed* this \_\_\_\_ day of \_\_\_\_\_, 2020, pursuant to a roll call vote as follow:

AYES:

NAYS:

ABSENT:

*Approved* this \_\_\_\_ day of \_\_\_\_\_, 2020.

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Village President

*Attest:*

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Village Clerk

*Published in pamphlet form:*  
\_\_\_\_\_, 2020



## **Village Board of Trustees Agenda Item Report**

Meeting Date: March 9, 2020

Submitted by: Kevin Wachtel

Submitting Department: Finance Department

Item Type: Ordinances

Agenda Section:

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### **Subject:**

Second and Final Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois Increasing the Number of Class EEEE, Restaurant, Unrestricted Liquor Licenses

### **Suggested Action:**

Super Tacos Morelos, Inc. #3, located at 100 East Roosevelt Road, has been in operation as a restaurant and would like to be able to sell alcoholic liquor to customers. This ordinance will create a Class EEEE, Restaurant, Unrestricted license for consumption on the premises and sale of alcoholic liquor to patrons seated at tables or a bar of the restaurant. If approved, this will bring the total number of Class EEEE licenses to 1.

### **Background of Item:**

### **Financial Impact:**

### **Personnel Impact:**

### **Recommendation:**

### **Resolution:**

### **Attachments:**

[License Counts, February 2020.pdf](#)

[ORD - 2020 Liquor License Super Tacos Morelos](#)

## February 2020 Liquor Licenses

| Class | Count |                             |                              |                                |                               |                                |                                |                            |                  |                         |                   |
|-------|-------|-----------------------------|------------------------------|--------------------------------|-------------------------------|--------------------------------|--------------------------------|----------------------------|------------------|-------------------------|-------------------|
| AAA   | 2     | 302 ON TAP                  | DEVINE                       |                                |                               |                                |                                |                            |                  |                         |                   |
| AA    | 8     | MORE BREWING                | FITZ'S IRISH BULLDOG         | LUNAR BREWING CO.              | PARK BLVD. TAVERN             | ARDMORE LOUNGE                 | CAP'S BAR & GRILL              | DEMITO'S DOUBLE D SALOON   | STANDARD MEADERY |                         |                   |
| A     | 4     | ULTIMATE LOUNGE             | MAHONEY'S PUB                | CURLING CLUB COMMUNITY, INC    | FUEL                          |                                |                                |                            |                  |                         |                   |
| B     | 7     | FOREMOST LIQUOR             | ARDMORE STATION LIQUORS      | ROYAL LIQUOR & FOOD            | WAL-MART STORE #1737          | VILLA PARK TOBACCO & LIQUORS   | SAL'S BEVERAGE WORLD           | ARDMORE STATION LIQUORS #2 |                  |                         |                   |
| C     | 1     | VILLA PARK VFW POST #2801   |                              |                                |                               |                                |                                |                            |                  |                         |                   |
| D     | 8     | OSCO DRUGS #3284            | ARDMORE FOOD & LIQUOR        | TARGET STORE #T-0957           | WALGREENS #03994              | UNCLE TOBACCO CONVENIENT STORE | CROWN LIQUORS                  | 7-ELEVEN #33871B           | WALGREENS #04252 |                         |                   |
| D-1   | 2     | PRIDE STORES                | JOHNSON's Lighthouse POINT   |                                |                               |                                |                                |                            |                  |                         |                   |
| EEEE  | 1     | SUPER TACOS MORELOS         |                              |                                |                               |                                |                                |                            |                  |                         |                   |
| EEE   | 6     | GYROS EXPRESS               | CHIPOTLE MEXICAN GRILL #2737 | TONGS TIKI HUT                 | K3 WINE BAR INC., DBA ROSIE'S | TAE FU CHINESE RESTAURANT      | LOS BURRITOS MEXICANOS         |                            |                  |                         |                   |
| EE    | 8     | CHUCK E. CHEESE'S #686      | STELLA'S PLACE, NORTH PARK   | DOMINICK'S PIZZA AND PASTA     | HI-VIEW RESTAURANT            | BETTY'S BISTRO                 | STELLA'S PLACE, VILLA OAKS     | SHELBY'S                   | MAY'S LOUNGE     |                         |                   |
| E     | 0     |                             |                              |                                |                               |                                |                                |                            |                  |                         |                   |
| F     | 0     |                             |                              |                                |                               |                                |                                |                            |                  |                         |                   |
| G     | 0     |                             |                              |                                |                               |                                |                                |                            |                  |                         |                   |
| H     | 6     | SUPREME LOBSTER & SEA FOODS | 7-ELEVEN #33770A             | ALDI STORE #28                 | ALDI STORE #36                | ONE STOP CONVENIENCE           | VILLA PARK FRUIT & MEAT MARKET |                            |                  |                         |                   |
| I     | 10    | EL PATRON                   | ALLEGRA BANQUETS             | JOSEPHINE'S MARTINI & WINE BAR | MARISCOS MIRAMAR              | SIMON'S                        | CRAZY POUR                     | 5 O'CLOCK BAR & GRILL      | MONTECASINO      | TACOS & CEMITAS POBLANO | BULLDOG ALE HOUSE |
| J     | 1     | SUGAR CREEK GOLF COURSE     |                              |                                |                               |                                |                                |                            |                  |                         |                   |
| K     | 0     |                             |                              |                                |                               |                                |                                |                            |                  |                         |                   |
| K1    | 1     | OSCO DRUGS #3284            |                              |                                |                               |                                |                                |                            |                  |                         |                   |
| X     | 1     | M.G. CONCESSIONS            |                              |                                |                               |                                |                                |                            |                  |                         |                   |
| Y     | 0     |                             |                              |                                |                               |                                |                                |                            |                  |                         |                   |
| Z     | 1     | SAFARI LAND                 |                              |                                |                               |                                |                                |                            |                  |                         |                   |

Total 67

**An Ordinance of the Village Of Villa Park, DuPage County, Illinois Increasing the Number of Class  
EEEE, Restaurant, Unrestricted liquor licenses**

**WHEREAS**, the Village of Villa Park (the “*Village*”) is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

**WHEREAS**, pursuant to section 5/4-1 of the Liquor Control Act of 1934, as amended, (235 ILCS 5/4-1 et seq.) the corporate authorities have the power to determine the number, kind and classification of liquor licenses and their fees; and,

**WHEREAS**, the Village President, as the Local Liquor Control Commissioner, has approved the application of Pedro Olivarez and Cesar Olivarez, owners of Super Tacos Morelos, Inc. #3, for 100 East Roosevelt Road, subject to the approval of an additional Class EEEE, Restaurant, Unrestricted liquor license that prohibits video gaming, but allows the sale at retail of alcoholic liquor in restaurants to patrons, the same to be consumed by patrons only at tables. The alcoholic beverages are to be consumed only in the portion of the premises described in the license in which food is ordered and served to patrons, and then only as part of the food ordered by and served to said patrons provided that the sale of liquor produces less than fifty percent (50%) of the total gross receipts for such restaurant.

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

**Section 1:** That Section 3-313(a) of the Villa Park Municipal Code, as amended, be and is hereby amended to read as follows:

| Class | Maximum Number                                               |
|-------|--------------------------------------------------------------|
| AAA   | 2                                                            |
| AA    | 8                                                            |
| A     | 4                                                            |
| B     | 7                                                            |
| C     | 1                                                            |
| D     | 8                                                            |
| D-1   | 2                                                            |
| EEEE  | 1                                                            |
| EEE   | 6                                                            |
| EE    | 8                                                            |
| E     | 0                                                            |
| F     | 0                                                            |
| G     | Issued at the discretion of the<br>local liquor commissioner |
| H     | 6                                                            |

Ordinance No: \_\_\_\_\_

|     |                                                              |
|-----|--------------------------------------------------------------|
| I   | 10                                                           |
| J   | 1                                                            |
| K   | Issued at the discretion of the<br>local liquor commissioner |
| K-1 | 1                                                            |
| X   | 1                                                            |
| Y   | 0                                                            |
| Z   | 1                                                            |

**Section 2:** This Ordinance shall be in full force and effect upon its passage, approval, and publication as provided by law.

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Village President

Attest:

\_\_\_\_\_  
Village Clerk

Published in pamphlet form:

\_\_\_\_\_, 2020

## Village Board of Trustees Agenda Item Report

Meeting Date: March 9, 2020

Submitted by: Patrick Grill

Submitting Department: Community Development

Item Type: Ordinances

Agenda Section:

---

### **Subject:**

Second and Final Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois Amending Chapter 7 of the Village Code by Adopting by Reference Certain Building, Residential, Property Maintenance, Electrical, Mechanical, Fuel Gas, Energy and Fire Prevention Codes

### **Suggested Action:**

The Village last adopted updated building codes in 2011. In order to keep pace with building technologies and methods, the adoption of a new set of building and fire codes is recommended. New codes will include additional requirements for solar panel installations and car charging stations. In addition, this includes a major upgrade to the Village's electric codes.

### **Background of Item:**

### **Financial Impact:**

### **Personnel Impact:**

### **Recommendation:**

### **Resolution:**

### **Attachments:**

[MEMO - Building Code Updates 2020](#)

[MEMO 2 - 3.2020 - Revised Building Code](#)

[ORD - Building Code Revisions 2020](#)

[Permits Costs 2.2020](#)



# Village of Villa Park

325 East North Avenue, Villa Park, Illinois 60181-2696

COMMUNITY DEVELOPMENT DEPARTMENT  
Director • Patrick M. Grill, AICP

Phone (630) 433-4300  
Fax (630) 941-5979  
TDD (630) 834-8589

## MEMORANDUM

TO: Manager Keehner

FROM: Community Development Department

DATE: January 29, 2020

RE: **Building Code Update**

The Village of Villa Park last adopted its building codes in 2011. Below is a list of the current codes being enforced within the Village. You will notice that there are some codes dated after 2011 on that list. This is because they were a state adopted code that must be enforced at the local level.

### Current codes

- 2005 National Electrical Code
- 2009 International Residential Code
- 2009 International Building Code
- 2009 International Mechanical Code
- 2014 Illinois State Plumbing Code
- 2018 Illinois Accessibility Code
- 2009 International Existing Building Code
- 2009 International Fire Code
- 2009 Fuel Gas Code
- 2009 International Property Maintenance Code
- 2018 International Energy Conservation Code

In order to allow builders, developers, contractors and homeowners the ability to take advantage of new technologies that are typically safer and more energy efficient, the Village proposes to adopt updated building codes. These codes are created by the International Code Council and are revised every three years to reflect changes in technology and construction methods.

Staff has researched the following codes and have included amendments applicable to projects in Villa Park.

### Proposed Codes

2014 National Electrical Code  
2015 International Residential Code  
2015 International Building Code  
2015 International Mechanical Code  
2014 Illinois State Plumbing Code  
2018 Illinois Accessibility Code  
2015 International Existing Building Code  
2015 International Fire Code  
2015 Fuel Gas Code  
2015 International Property Maintenance Code  
2018 International Energy Conservation Code  
2015 Swimming Pool and Spa Code

Significant changes between the existing codes and the proposed codes includes:

- Additional requirements for solar panel installations
- Additional requirements for car charging stations
- Arc fault outlets expanded to include whole house (not just bedrooms)
- Minimum sizes for deck posts, beams and joists with diagrams for connections
- Insulated siding can now be calculated into the minimum wall insulation requirements
- A new swimming pool and spa code has been created
- Major upgrade to electric code that was three code cycles behind-

Additionally, local amendments that are being carried over from the existing codes include:

- Sprinklers are not required in single-family homes
- Electric must be in conduit

The proposed code amendments include some changes in the fee schedule. These proposed changes are in line with other communities and are intended to recoup costs associated with the services being rendered. These fees have not increased in almost a decade.



# Village of Villa Park

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TDD (630) 834-8589

## MEMORANDUM

TO: Manager Keehner

FROM: Community Development Director Patrick Grill

DATE: March 2, 2020

RE: **Revisions To Building Code Update**

During the Building Permit Status meeting this morning, Staff noticed some small errors in the language of the proposed building code update. The errors are on pages 11 and 20 and are noted below:

Page 11 on the second line of the page reads “shall remain so posted at tall times...”, but should read “shall remain so posted at all times”.

Page 11 under Sec R105.2 #1 reads, “Painting, papering, tiling (not removing plaster/drywall), carpeting, doors (no size change). This line should read, “Painting, papering, tiling (not removing plaster/drywall), carpeting, doors (**less than 24 square feet**).

Page 11 under Sec. R105.2 #4 reads, “Siding, fascia, soffit and gutters”, but should read, “**Fascia, soffit and gutters**.”

Page 20 under R105.2 #1 reads, “Painting, papering, tiling (not removing plaster/drywall), carpeting, doors (no size change). This line should read, “Painting, papering, tiling (not removing plaster/drywall), carpeting, doors (**less than 24 square feet**).

Page 20 under R105.2 #4 reads, “Siding, fascia, soffit and gutters”, but should read, “**Fascia, soffit and gutters**.”

The first error was a scrivener's error, but the others are a result of consistency with the Energy Code, the International Building Code and Residential Code. Doors in excess of 24 square feet (think double doors and sliding doors) are required to meet a minimum U-factor. Siding is required to have a vapor barrier. And as the last four seem to repeat themselves, it is because one is for residential applications and the other is for non-residential applications.

Attached are revised pages 11 and 20 of the ordinance.



review. Such permit shall be posted in a conspicuous place upon the premises for which it is issued, and shall remain so posted at all times until the work is completed and approved.

Sec. 105.1.1 and 105.1.2 are amended by deleting the same in their entirety.

Sec. R105.2 Work exempt from permit: Is amended by deleting the same in its entirety and by substituting the following: Exemptions from permit requirements of this code shall not be deemed to grant authorization for any work to be done in any manner in violation of the provisions of this code or any other laws or ordinances of this jurisdiction. Permits shall not be required for the following:

1. Painting, papering, tiling (not removing plaster/drywall), carpeting, doors (~~no size change~~ less than 24 square feet).
2. Retaining walls that are not over three (3) feet in height measured from grade to the top of the wall.
3. Swings and other playground equipment
4. ~~Siding, f~~Fascia, soffit and gutters
5. Prefabricated swimming pools that are less than 24 inches deep.

Sec. 105.2.1 Emergency repairs: Is amended by deleting the same in its entirety and by substituting the following: Where equipment replacements and repairs must be performed in an emergency situation during non-business hours, the permit application shall be submitted within the next working business day to the building official.

Sec. 105.2.2 Repairs: Is amended by deleting the same in its entirety.

Sec. 105.3.2 Time Limitation of Application: Is amended by deleting the same in its entirety and by substituting the following: An application for which no permit is issued within 90 days of filing shall be deemed expired unless such application has been diligently prosecuted. Reapplication shall include resubmittal of plans and fee. One or more extensions of time for periods of not more than 90 days each shall be permitted to be allowed by the building official for the application, provided justifiable cause is demonstrated.

Add new subsection.

“Sec. 105.3.2.1 Time Limit for Obtaining Building Permits: An applicant must take possession of a permit within 30 days after notification by the Community Development Department that his/her permit has been approved. If the applicant does not take possession of a permit within 30 days, then the permit application shall be considered null and void. The application for permit shall be destroyed after 60 days if the applicant has not reapplied.

Add new subsection.

Sec. 105.3.3 By Whom Application is Made: Application for a permit shall be made by the owner or lessee of the building or structure, or agent of either, the registered design professional or contractor employed in connection with the proposed work.

Sec. 105.5 Expiration: Is amended by deleting the same in its entirety and by substituting the following: Any permit issued shall become invalid if the authorized work is not commenced within 180 days after the time of commencing the work or if the building or work authorized by such permit is suspended or

Sec. R105.1 Permit Required: Is amended by deleting the same in its entirety and by substituting the following: It shall be unlawful to proceed with the erection, enlargement, alteration, repair, removal, conversion, demolition or construction of any building or any structural part thereof OR to install, alter, repair, convert or remove any associated electrical, plumbing and mechanical systems, or to construct, replace or resurface a sidewalk, patio, driveway or parking lot within the village unless a permit therefore shall have been first obtained from the Community Development Department. A completed permit application with required drawings and specifications shall be submitted in its entirety prior to commencement of review. Such permit shall be posted in a conspicuous place upon the premises for which it is issued, and shall remain so posted at all times until the work is completed and approved.

Sec. R105.2 Work exempt from permit. Is amended by deleting the same in its entirety and by substituting the following: Exemptions from permit requirements of this code shall not be deemed to grant authorization for any work to be done in any manner in violation of the provisions of this code or any other laws or ordinances of this jurisdiction. Permits shall not be required for the following:

1. Painting, papering, tiling (not removing plaster/drywall), carpeting, doors (~~no size change~~ less than 24 square feet).
2. Retaining walls that are not over three (3) feet in height measured from grade to the top of the wall.
3. Swings and other playground equipment
4. ~~Siding,~~ Fascia, soffit and gutters
5. Prefabricated swimming pools that are less than 24 inches deep.

Sec. R105.3.2 Time limitation of application: Is amended by deleting the same in its entirety and by substituting the following: An application for which no permit is issued within 90 days of filing shall be deemed expired unless such application has been diligently prosecuted. Reapplication shall include resubmittal of plans and fee. One or more extensions of time for periods of not more than 90 days each shall be permitted to be allowed by the building official for the application, provided justifiable cause is demonstrated.

Add new subsection.

Sec. R105.3.3 Time Limit for Obtaining Building Permits: An applicant must take possession of a permit within 30 days after notification by the Community Development Department that his/her permit has been approved. If the applicant does not take possession of a permit within 30 days, then the permit application shall be considered null and void. The application for permit shall be destroyed after 60 days if the applicant has not reapplied.

Add new subsection.

Sec. R105.3.4 By Whom Application is Made. Application for a permit shall be made by the owner or lessee of the building or structure, or agent of either, the registered design professional or contractor employed in connection with the proposed work.

Sec. R105.5 Expiration. Is amended by deleting the same in its entirety and by substituting the following: Any permit issued shall become invalid if the authorized work is not commenced within 180 days after the time of commencing the work or if the building or work authorized by such permit is suspended or

**ORDINANCE NO. \_\_\_\_**

**AN ORDINANCE OF THE VILLAGE OF VILLA PARK, ILLINOIS AMENDING CHAPTER 7  
OF THE VILLAGE CODE BY ADOPTING BY REFERENCE CERTAIN BUILDING,  
RESIDENTIAL, PROPERTY MAINTENANCE, ELECTRICAL, MECHANICAL, FUEL GAS,  
ENERGY AND FIRE PREVENTION CODES**

**WHEREAS**, the Village of Villa Park (the “Village”) is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

**WHEREAS**, pursuant to Section 5/1-3-2 of the Illinois Municipal Code (65 ILCS 5/1-3-2) the Village may adopt by reference compilations of rules and regulations for the construction, alteration and maintenance of all property, buildings and structures in the Village; and,

**WHEREAS**, a copy of the each code to be adopted was filed in the office of the Village Clerk and kept available for public use, inspection and examination for a period of 30 days before the adoption of this ordinance; and,

**WHEREAS**, the Village pursuant to Section 1-2-3.1 of the Illinois Municipal Code (65 ILCS 5/1-2-3.1) has given notice of the intended adoption of these codes to the Division of Building Codes and Regulations of the Capital Development Board more than 30 days before the adoption of this ordinance; and

**WHEREAS**, the President and Board of Trustees find and hereby declare that it is in the best interests of the Village and its residents to amend Chapter 7 of the Villa Park Municipal Code adopting the 2015 International Building Code and other building, fire, energy, electrical, mechanical and property maintenance codes, which establishes minimum standards to regulate the design, construction, alteration, enlargement, repair, demolition, removal, maintenance and use of all buildings and structures as well as to provide for the issuance of permits, collection of fees, and the making of inspections to promote and preserve the public health, safety and welfare.

Ordinance No.: \_\_\_\_\_

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois as follows:

**SECTION ONE:** The foregoing recitals shall be and are hereby incorporated as findings as if said recitals were fully set forth within this Section One.

**SECTION TWO:** That Chapter 7, Buildings and Building Regulations, of the Villa Park Village Code shall be and is hereby repealed in its entirety and shall be readopted to read as follows:

### **Chapter 7 BUILDINGS AND BUILDING REGULATIONS**

- Art. I. In General
- Art. II. Fees
- Art. III. Stop Work Order
- Art. IV Building Code
- Art. V. Residential Code
- Art. VI. Electrical Code
- Art. VII. Mechanical Code
- Art. VIII. Plumbing Code
- Art. IX. Property Maintenance Code
- Art. X. Accessibility for the Handicapped
- Art. XI. Fuel Gas Code
- Art. XII. Fire Code
- Art. XIII. Safety Code for Elevators and Escalators
- Art. XIV. Existing Building Code
- Art. XV. Vacant Building and Property Regulations
- Art. XVI. Swimming Pool and Spa Code
- Art XVII. International Energy Conservation Code

### **ARTICLE I. IN GENERAL**

#### **Sec. 7-101. Community Development Department**

There is hereby established a Department of the Village which shall be known as the Community Development Department. This department shall consist of the Director of Community Development and such other assistants, deputies and employees as may from time to time be assigned thereto.

#### **Sec. 7-102. Certificates of Occupancy - Building Permit**

Upon the issuance of a Certificate of Occupancy, Occupancy Permit or building permit, whether said certificate or permit be of an interim or permanent nature, the Director of Community Development shall file with the County Supervisor of Assessments and the York and/or Addison Township Assessor's office a certified copy of said Certificate of Occupancy, Occupancy Permit or building permit.

**Sec. 7-103 Certificate of Completion**

For interested parties requesting verification that permitted work has been completed, the Community Development Department will issue a Certificate of Completion. Said certificate will identify work completed and approved under a lawfully issued permit. This certificate shall only be generated after a written request has been received.

**Sec. 7-104 Hours for Construction**

Noise emanating from any construction activity shall be allowed only between the hours of 7:00 a.m. to 7:00 p.m. Monday through Saturday and 8:00 a.m. to 6:00 p.m. on Sunday.

**Sec. 7-105 Maintenance of Construction Areas**

All construction areas are to be maintained in a safe manner, free of excessive accumulation of building materials, clear of blowing debris and roadways and sidewalks are to be kept clear and passable.

**Sec. 7-106 Temporary Sanitation Facilities.**

When required to supply portable temporary sanitation facilities to construction areas those facilities must be kept in a clean and sanitary condition with regular servicing to those facilities. Temporary sanitation facilities must be placed within the fenced in area of the construction site with the means of egress secured and locked when workers are not on the site.

**Sec. 7-107 Conflict.**

In the event of a conflict between this chapter or the codes adopted by this chapter, and any other ordinance or code of the Village of Villa Park, the more specific and more stringent provisions or standard shall apply.

**Sec. 7-108 Saving Clause.**

Nothing in this ordinance or in the codes adopted hereby, shall be construed to affect any litigation, lawsuit or impending court proceeding, or any rights acquired, liability incurred or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed by the adoption of this chapter, nor shall just or legal right or remedy in law or in equity, be lost, impaired or affected by this chapter.

**ARTICLE II. FEES**

**Sec. 7-201.** All plan review, engineering review, plan review consultant and fire system plan review fees shall be deposited with the Village for costs incurred prior to the commencement of review. Any costs in excess of the amount deposited shall be paid prior to permit issuance. Plans or drawings for additions or any type of remodeling with a construction cost over \$5,000 shall be required to be signed and sealed by an Illinois licensed architect or structural engineer.

- A. Exceptions:** A permit shall not be required for any minor repairs as may be necessary to maintain existing parts of buildings. Roof repair or replacements constituting less than 5% of the total roof area shall not require a village building permit.
- B. Plan Review:** The plan review procedure shall begin within a reasonable time after the submission of all required documents. All required drawings and specifications must be submitted in their

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entirety prior to commencement of review. The time frame for review shall be determined by the Director of Community Development or his/her designee and may be subject to change based upon the number and type of permit applications submitted and waiting review.

- C. Traffic Impact Study:** In addition to other fees all applications for building permits that have a substantial traffic impact as determined by Resolution 98-52A “Resolutions Adopting Traffic Impact Study Policy” shall perform a traffic impact analysis or make a deposit of \$1,000 to be used by the Village for traffic impact analysis services. If the Village’s costs for such services exceed the deposit, the applicant shall reimburse the additional costs incurred by the Village. If such costs are less than the deposit, the Village shall return the difference to the applicant. Until such time that the Village has received final payment of all traffic advisory service fees, no permits for the use or development of land shall be issued.
- D. Waiving of Fees.** Upon presentation of acceptable documentation, which may include certificates of incorporation, building permit fees for the remodeling, repair, alteration or similar improvement to buildings or structures owned by bonafide governmental agencies, public or private schools, churches and not-for-profit organizations shall be waived for deposits, bonds, water and/or sewer tap fees and permit fees. The burden of proving that the organization qualifies for the waiver as set forth in this paragraph shall be the organization asserting the entitlement to a waiver.
- E. Starting Work Without a Permit:** For starting work prior to the issuance of a permit an additional fee will be charged. The fees are the higher of following: for the 1st offense \$200.00 or 3%, 2nd offense \$400.00 or 6%, 3rd offense \$600.00 or 9% and 4th and subsequent offenses shall be \$800.00 or 12%.

**Sec. 7-202 Plan Review Fees.** For the examination of plans, structural, site plans, zoning and administrative:

| Valuations From:              | Residential:                                                                                                                                    | Non-Residential & Multi-Family Residential |
|-------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|
| \$50 to \$5,000               | \$45                                                                                                                                            | \$65                                       |
| \$5,000 to \$25,000           | \$60                                                                                                                                            | \$90                                       |
| \$25,000 to \$50,000          | \$80                                                                                                                                            | \$120                                      |
| \$50,000 to \$75,000          | \$100                                                                                                                                           | \$140                                      |
| \$75,000 to \$100,000         | \$125                                                                                                                                           | \$180                                      |
| \$100,000 to \$200,000        | \$210                                                                                                                                           | \$255                                      |
| \$200,000 to \$300,000        | \$380                                                                                                                                           | \$480                                      |
| \$300,000 to \$500,000        | \$470                                                                                                                                           | \$575                                      |
| \$500,001 and up              | \$470 + \$2.50 per 1,000                                                                                                                        | \$575 + \$4 per 1,000                      |
| Re-Review Fees/Revised Plans: | After the second review has been completed, revised or corrected plans shall be charged a fee equal to one half of the initial plan review fee. |                                            |

The above plan review fees are not refundable.

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The applicant shall pay the higher of the fees in the above table, or the plan review fees charged by outside consultants.

**Sec. 7-203 Permit Fees.** For all new buildings or structures or additions to existing buildings or structures:

|                                                                                                                                                                                                                                                                                                                                                                                                               |                                                 |                                                 |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|-------------------------------------------------|
| <b>A</b> All fees for new construction, remodeling, alterations and repairs will be calculated based off of the total cost in dollars of the proposed work (“Cost of job”). Any other work requiring a permit, but not specified elsewhere in this fee schedule will also be based off of the total cost in dollars of the proposed work. All Cost of job fees will be charged by the following fee schedule: |                                                 |                                                 |
|                                                                                                                                                                                                                                                                                                                                                                                                               | Residential                                     | Commercial                                      |
| Under \$2,500                                                                                                                                                                                                                                                                                                                                                                                                 | \$50                                            | \$75                                            |
| \$2,501 to \$5,000                                                                                                                                                                                                                                                                                                                                                                                            | \$75                                            | \$100                                           |
| \$5,001 to \$10,000                                                                                                                                                                                                                                                                                                                                                                                           | \$100                                           | \$125                                           |
| \$10,001 and over                                                                                                                                                                                                                                                                                                                                                                                             | \$100 + \$5/additional<br>\$1,000 over \$10,000 | \$125 + \$5/additional<br>\$1,000 over \$10,000 |

|           |                                                                 |             |                |
|-----------|-----------------------------------------------------------------|-------------|----------------|
| <b>B</b>  | <b>Plumbing Permits/Inspection Fees</b>                         | Residential | Commercial     |
|           | Plumbing                                                        | Cost of job | Cost of job    |
|           | Water Heater                                                    | \$30        | \$80           |
|           | Gas line                                                        | \$25        | \$60           |
|           | Alteration and Remodeling                                       | Cost of Job | Cost of Job    |
|           | Water (Exterior; installation or repair)                        | \$75        | \$125          |
|           | Plumbing Inspection Fees                                        | \$50        | \$50           |
|           |                                                                 |             |                |
| <b>C</b>  | <b>Heating and Ventilating System</b>                           |             |                |
|           | Furnace                                                         | \$100       | \$150          |
|           | Air Conditioning                                                | \$75        | \$150 per unit |
|           | HVAC Inspection Fees                                            | \$50        | \$50           |
|           |                                                                 |             |                |
| <b>D.</b> | <b>Electrical</b>                                               |             |                |
|           | Generator                                                       | Cost of Job | Cost of Job    |
|           | Electric service under 600 amperes                              | \$100       | \$200          |
|           | Electrical service 600 amperes or more                          | N/A         | Cost of job    |
|           | Electrical alterations                                          | Cost of Job | Cost of Job    |
|           | Electrical inspection (per inspection) fees                     | \$50        | \$50           |
|           |                                                                 |             |                |
| <b>E.</b> | <b>Liquid Storage Tank Installation, Removal and Inspection</b> |             |                |
|           | Under 1,000 gallon capacity (per tank)                          | \$150       | \$150          |
|           | 1,000 gallons capacity or over (per tank)                       | \$300       | \$300          |
|           | Outside Portable or Temporary LPG storage                       | \$75        | \$75           |

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|           |                                                                        |             |                                    |
|-----------|------------------------------------------------------------------------|-------------|------------------------------------|
|           | Flammable liquid dispenser installation per unit nozzle                | \$75        | \$75                               |
|           | Vapor recovery system                                                  | N/A         | \$100                              |
|           |                                                                        |             |                                    |
| <b>F.</b> | <b>Demolition Permit</b>                                               |             |                                    |
|           | Accessory building demolition                                          | \$75        | \$150                              |
|           | Single family building demolition                                      | \$750       | N/A                                |
|           | Commercial Building demolition                                         | N/A         | \$750                              |
|           | Interior demolition                                                    | \$50        | \$100                              |
|           |                                                                        |             |                                    |
| <b>G.</b> | <b>Building Relocation Permits</b>                                     | Cost of Job | Cost of Job                        |
|           |                                                                        |             |                                    |
| <b>H.</b> | <b>Elevator, Escalators, Dumbwaiter, Dock-lift and Wheelchair Lift</b> |             |                                    |
|           | Initial inspection                                                     | \$100       | \$100                              |
|           | Elevator, Escalators, Dumbwaiter, Dock-lift and Wheelchair Lift        | Cost of Job | Cost of Job                        |
|           | Inspection, semi-annual                                                | \$50        | \$50                               |
|           | Semi-annual re-inspection                                              | \$35        | \$35                               |
|           |                                                                        |             |                                    |
| <b>I.</b> | <b>Signs</b>                                                           |             |                                    |
|           | 40 square feet or less                                                 | N/A         | \$75                               |
|           | Over 40 square feet                                                    | N/A         | \$75 + \$2/sq. ft. over 40 sq. ft. |
|           | Face change                                                            | N/A         | \$75                               |
|           | Temporary sign                                                         | N/A         | \$50                               |
|           | Electrical inspection                                                  | N/A         | \$50                               |
|           |                                                                        |             |                                    |
| <b>J.</b> | <b>Fire Protection</b>                                                 |             |                                    |
|           | New Fire Sprinkler Plan Review and Inspections                         |             |                                    |
|           | 1 to 20                                                                | N/A         | \$150                              |
|           | 21 to 100                                                              | N/A         | \$200                              |
|           | 101 to 200                                                             | N/A         | \$350                              |
|           | 201 to 300                                                             | N/A         | \$400                              |
|           | 301 to 400                                                             | N/A         | \$500                              |
|           | More than 400                                                          | N/A         | \$500 + \$0.25/over 400            |
|           | Existing Fire Sprinkler Plan Review and Inspections/Internal Reviews   |             |                                    |
|           | 1 to 20                                                                | N/A         | \$150                              |
|           | 21 to 100                                                              | N/A         | \$200                              |
|           | 101 to 200                                                             | N/A         | \$300                              |
|           | 201 to 300                                                             | N/A         | \$400                              |
|           | 301 to 400                                                             | N/A         | \$500                              |
|           | More than 400                                                          | N/A         | \$500 + \$0.25/over 400            |



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|           |                                                                 |                                       |                                       |
|-----------|-----------------------------------------------------------------|---------------------------------------|---------------------------------------|
|           | New/Existing Fire Sprinkler Plan Review/External Reviews        | N/A                                   | Cost of External Review               |
|           | Fire Pump Installation                                          | N/A                                   | \$300                                 |
|           | Kitchen Hood/ Duct Suppression System                           | N/A                                   | \$200                                 |
|           | Spray Booth Suppression System                                  | N/A                                   | \$200                                 |
|           | New Fire Alarm Plan Review and Inspections/Internal Reviews     | N/A                                   | \$150 + \$2.50 per device             |
|           | Existing Fire Alarm Plan Review and Inspection/Internal Reviews | N/A                                   | \$100 + \$4.00 per device             |
|           | New /Existing Fire Alarm Plan Review/External Reviews           | N/A                                   | Cost of External Review               |
|           | Minimum Review Fee                                              | N/A                                   | \$100                                 |
|           |                                                                 |                                       |                                       |
| <b>K.</b> | <b>Miscellaneous</b>                                            |                                       |                                       |
|           | Accessory buildings (excluding garages)                         | \$35                                  | Cost of Job                           |
|           | Deck and Porch                                                  | \$60                                  | Cost of Job                           |
|           | Driveway, new and reconstruction                                | \$75                                  | \$125                                 |
|           | Driveway and approach                                           | \$75                                  | \$125                                 |
|           | Driveway approach only                                          | \$35                                  | \$35                                  |
|           | Fence (per foot)                                                | \$30 minimum or \$0.30 per linear ft. | \$30 minimum or \$0.30 per linear ft. |
|           | Fireplace and/or chimney                                        | \$60                                  | Cost of Job                           |
|           | Garage, single-family res. (detached)                           | \$110                                 | N/A                                   |
|           | Garage, Commercial                                              | N/A                                   | Cost of Job                           |
|           | Gazebo/Pergola                                                  | \$50                                  | \$50                                  |
|           | Lawn sprinkler, plumbing                                        | \$75                                  | Cost of Job                           |
|           | Low voltage security systems                                    | \$60                                  | \$60                                  |
|           | Patios/slab                                                     | \$50                                  | Cost of Job                           |
|           | Parking lot, where engineering plans not required               | N/A                                   | \$125                                 |
|           | Radon                                                           | \$75                                  | N/A                                   |
|           | Roof covering and recovering, (principal structure)             | \$60                                  | Cost of job                           |
|           | Roof covering and recovering, (accessory structure)             | \$20                                  | \$40                                  |
|           | Sewer (Exterior; installation or repair)                        | \$75                                  | \$125                                 |
|           | Sidewalks, private                                              | \$60                                  | \$60                                  |
|           | Sidewalks, public                                               | \$25                                  | \$25                                  |
|           | Siding, principal structure (vinyl, stucco or other)            | \$50                                  | \$100                                 |
|           | Siding, accessory structure (vinyl, stucco or other)            | \$25                                  | \$50                                  |
|           | Special Events (permit)                                         | Varies                                | Varies                                |
|           | Stoops                                                          | \$30                                  | \$50                                  |
|           | Structural                                                      | Cost of Job                           | Cost of Job                           |
|           | Temporary Storage Containers (PODS)                             | \$0                                   | \$0                                   |

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|           |                                                                                                                                                                                                                                                                                                                                 |                                                 |                                                   |
|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|---------------------------------------------------|
|           | Windows (replacement only)                                                                                                                                                                                                                                                                                                      | \$50 per permit (no limit on number of windows) | \$100 per permit(no limit on number of windows)   |
|           |                                                                                                                                                                                                                                                                                                                                 |                                                 |                                                   |
| <b>L.</b> | <b>Swimming pools, Spa &amp; Hot tub</b>                                                                                                                                                                                                                                                                                        |                                                 |                                                   |
|           | Pre-inspection                                                                                                                                                                                                                                                                                                                  | \$25                                            | \$50                                              |
|           | Above ground                                                                                                                                                                                                                                                                                                                    | Cost of Job                                     | Cost of Job                                       |
|           | In ground pool                                                                                                                                                                                                                                                                                                                  | Cost of Job                                     | Cost of Job                                       |
|           | Spa and Hot tubs                                                                                                                                                                                                                                                                                                                | Cost of Job                                     | Cost of Job                                       |
|           |                                                                                                                                                                                                                                                                                                                                 |                                                 |                                                   |
|           |                                                                                                                                                                                                                                                                                                                                 |                                                 |                                                   |
| <b>M.</b> | <b>Re-inspection Fee. Where a re-inspection is required to determine compliance with the related codes, the following fee will be required to be paid in advance: \$50 for each re-inspection by village employees; if the re-inspection is performed by an outside engineering consultant, the actual cost to the village.</b> |                                                 |                                                   |
|           |                                                                                                                                                                                                                                                                                                                                 |                                                 |                                                   |
| <b>N.</b> | <b>Occupancy Certificate</b>                                                                                                                                                                                                                                                                                                    |                                                 |                                                   |
|           | Certificate of Completion                                                                                                                                                                                                                                                                                                       | \$50                                            | \$100                                             |
|           | <b>Non-residential: Certificate of Occupancy</b>                                                                                                                                                                                                                                                                                |                                                 |                                                   |
|           | 1 – 10,000 sq. ft.                                                                                                                                                                                                                                                                                                              | N/A                                             | \$100                                             |
|           | Over 10, 000 sq. ft.                                                                                                                                                                                                                                                                                                            | N/A                                             | \$100 + \$2 per 1,000 sq. ft. over 10,000 sq. ft. |

#### **Sec. 7-204. EXPEDITED PERMIT FEES**

This premium service will accelerate the building plan review and permit process by holding a single-review session with a consolidated team of plan reviewers representing all of the required disciplines. Expedited reviews are not offered for new commercial developments or developments that involve a Special Management Area: flood plain, flood way, wetlands, and riparian areas.

In house review - 2.5 times permit fee (excluding review fee and inspections)

Outside consultant - All fees associated with the outside consultant review.

#### **Sec. 7-205 SURETY BOND**

All contactors shall execute and file a ten thousand dollar (\$10,000.00) surety bond with the Community Development Department in the form approved by the Village of Villa Park for surety bonds.

#### **Sec. 7-206. INSURANCE**

A. For construction value less than \$25,000:

All contractors listed on the building permit application shall show proof of public liability insurance in the amount of five hundred thousand dollars (\$500,000.00) and property damage limited to not less than one hundred thousand dollars (\$100,000.00).

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B. For construction value over \$25,000.00:

All contractors listed on the building permit shall show proof of public liability insurance in the amount of one million dollars (\$1,000,000) and property damage insurance in the amount of one million dollars (\$1,000,000) or 100% of the construction value whichever is greater.

C. All certificates of insurance shall name the Village of Villa Park as certificate holder as well as additional non-contributory insured.

**Sec. 7-207. REGISTRATION**

A. All construction involving electricity and plumbing, exclusive of normal maintenance, requires licensed contractors.

B. Plumbers must have a valid state registration.

C. Electrical contractors must have a valid license from an Illinois Municipality or ICC.

D. Roofers must have a valid state registration.

E. All general contractors must be registered in the Village of Villa Park. The fee for such registration is seventy-five (\$75.00). Homeowners wishing to be the general contractor must be registered as a general contractor and submit all required documents. Homeowners are allowed to do their own work in homes they reside in.

**ARTICLE III. STOP WORK ORDER**

Sec. 7-301 Authority Whenever the code official finds any work regulated by this code being performed in a manner contrary to the provisions of this code or in a dangerous or unsafe manner, the code official is authorized to issue a stop work order.

Sec. 7-302 Issuance: Upon notice from the code official that work on any building or structure is being executed contrary to the provisions of this code or in an unsafe and dangerous manner, such work shall be immediately stopped. A stop work notice shall be posted on the property stating the address, date and nature of the violation. A violation notice shall be mailed to the owner of the property and shall state the reason for the order and the conditions under which the cited work will be permitted to resume.

Sec. 7-303 Unlawful continuance: Any person who shall continue any work in or about the structure after having been served with a stop work order, except such work as that person is directed by village staff to perform to remove a violation or unsafe condition, shall be liable to a fine of not less than "seventy-five dollars (75.00) or more than seven hundred fifty dollars (750.00)."

Sec. 7-304 Removal: It shall be unlawful for any person to remove a stop work notice unless authorized by village staff. If a stop work notice is removed, \$100.00 fee per notice shall be added to the permit cost.

**ARTICLE IV. BUILDING CODE**

Sec. 7-401. Adoption of a Building Code.

That a certain document designated as “The International Building Code 2015 Edition, as published by the International Code Council, Inc., be and is hereby adopted as the Building Code of the Village for the control of buildings and structures as herein provided; and each and all of the regulations, provisions, conditions and terms of said International Building Code, are hereby referred to, adopted and made a part hereof as it fully sets out in this article, with the additions, insertions, deletions, and changes, if any, as prescribed in Section 7-403 of this Article.

Sec. 7-402 Enforcement.

The provisions of this article and the International Building Code 2015 Edition, which it adopts and incorporates, shall be enforced by the Villa Park Department of Community Development, its director and his/her designated representative.

Sec. 7-403. Amendments to Building Code-Additions, insertions, deletions, and changes.

The following sections of the code herein adopted are amended and revised by addition, insertion, deletion and change as follows:

**Chapter 1 Administration**

Sec. 101.1 Title: Is amended by deleting the same in its entirety and by substituting the following: These provisions shall be known as the Building Code of Village of Villa Park, hereinafter referred to as “this code.”

Sec. 101.4.3 Plumbing: Is amended by deleting the same in its entirety and by substituting the following: The provisions of the State of Illinois Plumbing Code shall apply to the installation, alteration, repair and replacement of plumbing systems, including equipment, appliances, fixtures, fittings and appurtenances, and where connected to a water or sewage system and all aspects of a medical gas system.

Sec. 101.4.6 Energy: Is amended by deleting the same in its entirety and by substituting the following: The provisions of the current International Energy Conservation Code with State of Illinois amendments shall apply to all matters governing the design and construction of buildings for energy efficiency.

Sec. 105.1 Required: 1 Permit Required: Is amended by deleting the same in its entirety and by substituting the following: It shall be unlawful to proceed with the erection, enlargement, alteration, repair, removal, conversion, demolition or construction of any building or any structural part thereof or to install, alter, repair, convert or remove any associated electrical, plumbing and mechanical systems, or to construct, replace or resurface a sidewalk, driveway or parking lot within the village unless a permit therefore shall have been first obtained from the Community Development Department. A completed permit application with a required drawing and specifications shall be submitted in its entirety prior to commencement of review. Such permit shall be posted in a conspicuous place upon the premises for which it is issued, and shall remain so posted at all times until the work is completed and approved.

Sec. 105.1.1 and 105.1.2 are amended by deleting the same in their entirety.

Sec. R105.2 Work exempt from permit: Is amended by deleting the same in its entirety and by substituting the following: Exemptions from permit requirements of this code shall not be deemed to grant authorization

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for any work to be done in any manner in violation of the provisions of this code or any other laws or ordinances of this jurisdiction. Permits shall not be required for the following:

1. Painting, papering, tiling (not removing plaster/drywall), carpeting, doors (less than 24 square feet).
2. Retaining walls that are not over three (3) feet in height measured from grade to the top of the wall.
3. Swings and other playground equipment
4. Fascia, soffit and gutters
5. Prefabricated swimming pools that are less than 24 inches deep.

Sec. 105.2.1 Emergency repairs: Is amended by deleting the same in its entirety and by substituting the following: Where equipment replacements and repairs must be performed in an emergency situation during non-business hours, the permit application shall be submitted within the next working business day to the building official.

Sec. 105.2.2 Repairs: Is amended by deleting the same in its entirety.

Sec. 105.3.2 Time Limitation of Application: Is amended by deleting the same in its entirety and by substituting the following: An application for which no permit is issued within 90 days of filing shall be deemed expired unless such application has been diligently prosecuted. Reapplication shall include resubmittal of plans and fee. One or more extensions of time for periods of not more than 90 days each shall be permitted to be allowed by the building official for the application, provided justifiable cause is demonstrated.

Add new subsection.

“Sec. 105.3.2.1 Time Limit for Obtaining Building Permits: An applicant must take possession of a permit within 30 days after notification by the Community Development Department that his/her permit has been approved. If the applicant does not take possession of a permit within 30 days, then the permit application shall be considered null and void. The application for permit shall be destroyed after 60 days if the applicant has not reapplied.

Add new subsection.

Sec. 105.3.3 By Whom Application is Made: Application for a permit shall be made by the owner or lessee of the building or structure, or agent of either, the registered design professional or contractor employed in connection with the proposed work.

Sec. 105.5 Expiration: Is amended by deleting the same in its entirety and by substituting the following: Any permit issued shall become invalid if the authorized work is not commenced within 180 days after the time of commencing the work or if the building or work authorized by such permit is suspended or abandoned for a period of 180 days or more after the work has commenced. After the building permit is issued, it shall be the obligation of the applicant to take reasonable and appropriate action so that the work, which is the subject of the permit, is commenced and completed in a diligent manner. Before such work commences or is resumed, a permit extension or renewal is required.

Add new subsection.

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Sec. 105.5.1 Permit Extension: A permittee holding an unexpired permit shall be permitted to apply for a one-time 180-day extension provided the permittee shows good and satisfactory reasons beyond their control that the work cannot be commenced within the 180-day period from the original permit issue date. No additional fee is required for the one time extension.

Add new subsection.

Sec. 105.5.2 Permit Renewal: A permit, which has expired for 180 days or less, shall be permitted to be renewed provided no changes have been made in the original plans and specifications for such work. The renewal fee shall be one-half the amount required for a new permit. Permits which have been expired for greater than 180 days require a new application and payment of the full permit fee.

Add new subsection.

Sec. 105.5.3: Time Limit of Building Permit: A permit, once issued, shall be valid for a period of one year, provided work has commenced and the permit has not been suspended per Sec. 108.2. The Community Development Director or his/her designee may grant two extensions of time for additional periods not to exceed 180 days each, provided a fee of one-half of the original cost of the permit shall be charged at the time each extension is granted. Where, under authority of a permit of extended permit, work has been started and has been abandoned for a period of 180 days, the building permit shall become invalid.

Add new subsection.

Sec. 105.5.4 Invalid Permits: Nothing in this section shall prevent the building permit from remaining valid by the Director of Community Development or his/her designee where it can be shown that a hardship not caused in whole or in part by the applicant would occur in enforcing the strict letter of this provision. If the permit does become invalid, all rights under such permit shall thereupon terminate by limitations, and a new permit, including fees, shall be secured before such work is started or continues.

Sec. 107.1 General Shall be deleted in its entirety and substitute the following

Application for a building permit shall require submission of three (3) sets of stamped and signed architectural plans or drawings complete with all details showing plumbing, electrical, heating, and ventilation schedules and diagrams.

Landscaping/Lighting Plans: For all new commercial and industrial construction, landscaping and lighting plans, when required, shall be submitted with the building permit application.

Topographical Survey: Three sets of topographical survey prepared by a registered engineer based on one-foot intervals, including surrounding, adjacent buildings and other appurtenances within 20 feet of the subject property with foundation elevation and elevation of other permanent structures, using truss U.S.G.S. elevation standards plus existing grade of curb, sidewalks, and roadways shall be submitted. Any new construction or addition over 500 square feet, except for garages, shall submit a topographic survey. All garages and other accessory structures which require foundations must submit elevation.

Engineering Drawings: Applications for building permits for all development shall include seven (7) sets of engineered drawings. Drawings shall be prepared by all Illinois Registered Engineer and include but not be limited to: all existing and proposed grades, proposed storm water runoff and storm water management facilities, existing and proposed curb cuts for street access, and other details as required by the Director of Community Development to determine compliance with Village regulations.

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Plat of Survey: One original and one copy of a plat of survey prepared by a registered land surveyor shall be submitted.

Sec 107.2.5 Site Plan: A plot plan/site plan shall also be filed or made part of the prepared plans showing size of the proposed building, distances of yards or setbacks, parking spaces, and maneuvering areas.

Sec. 109.2 Schedule of permit fees: Is amended by deleting the same in its entirety and by substituting the following: The fees for all permits for buildings and structures, inspections and, or, periodic inspections, shall be as prescribed in Article II of Chapter 7 of the Villa Park Municipal Code as originally adopted and subsequently amended.

Sec. 113 Board of Appeals: Is amended by deleting the same in its entirety and by substituting the following:

a) any person affected by any notice which has been issued in connection with the enforcement of any provision of this Code or any code, rule or regulation adopted pursuant thereto (the "Petitioner"), shall have the right to redress, and shall be granted a hearing on the matter before the Director of Community Development (the "Director") of the Village of Villa Park, provided that such person shall file in the office of Community Development a notice, in writing, requesting such a hearing and containing a statement of the grounds therefore within then (10) business days after the notice was served. The Director shall issue a written decision with regard to such appeal within twenty (20) business days of the hearing.

b) The Petitioner shall have the right to request, and shall be granted, a hearing before the Village Manager of the Village of Villa Park with regard to the Director's decision, provided that the Petitioner shall file in the office of the Village Manager a notice, in writing, requesting such a hearing and containing a statement of the grounds therefore within ten (10) business days after the date of the Director's decision. The Village Manager shall issue a written decision with regard to such appeal within twenty (20) business days of the hearing.

c) The Petitioner shall have the right to request, and shall be granted, a hearing before the Village Board of the Village of Villa Park with regard to the Village Manager's decision, provided that the Petitioner shall file in the office of the Village Clerk a notice, in writing, requesting such a hearing and containing a statement of the grounds therefore within ten (10) business days after the date of the Village Manager's decision. The Village Board shall issue a written decision with regard to such within twenty (20) business days of the hearing.

Sec. 114.4 Violation penalties: Is amended by deleting the same in its entirety and by substituting the following

(a) Any person, firm, company, corporation or other entity who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, construct, alter or repair a building or structure in violation of an approved plan or directive of the code official, or of a permit or certificate issued under the provisions of this code or who disobeys, violates, or omits, neglects, or refuses to comply with the provisions of this article shall be guilty of a violation of this article, punishable by a fine of not less than seventy-five dollars (\$75.00) nor more than seven hundred fifty dollars (\$750.00). Each day or portion thereof that a violation or non-compliance continues or exists shall be considered a separate offense.

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(b) In addition to the penalties provided herein, the Director of Community Development may seek to enforce the provisions of this article in any court of competent jurisdiction by injunctive or other relief.

Sec. 115 - Stop Work Order: Is amended by deleting the same in its entirety and shall refer to Chapter 7, Article III of the Village of Villa Park Ordinance.

#### Chapter 2—Definitions

Sec. 202 Definitions.

(boarding house) Delete: “with or without meals.” Insert: “without individual kitchen facilities.”

#### Chapter 4—Special Use and Occupancy

Add new subsection

Sec. 406.3.4.4 Doorsill: The sills of all door openings between private garages and interior spaces shall be raised not less than 6 inches above the garage floor.”

Sections 406.3.5 and 406.3.5.1 Carports: Are amended by deleting the same in their entirety.

Sec. 406.3.6 Delete “where provided” from the second sentence.

#### Chapter 5 – General Building Heights and Areas

Table 504.3 is amended as follows:

Type V-A and V-B is not permitted for any structure 3 stories or greater.

#### Chapter 6 – Types of Construction

Section 602.5 Type V. is amended by adding:

Type V-A and V-B is not permitted for any structure 3 stories or greater.

#### Chapter 9—Fire Protection Systems

Delete chapter in its entirety and refer to the 2015 International Fire Code

#### Chapter 10: Means of Egress

Sec. 1001.1 General.

Delete the second line and insert the following: The provisions of this chapter and NFPA 101, Life Safety Code, 2000 Edition, with local amendments shall control the design, construction and arrangement of building elements required to provide a reasonably safe means of egress from all structures. In the event of a conflict between the requirements of this chapter and NFPA 101, Life Safety Code, 2000 Edition, with local amendments, the code with the more stringent standard shall prevail.

Table 1006.3.2(2) Single Exits: Delete note C for Group R-2



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Add new subsection.

1008.3.6 Power source.

Means of egress lighting in all buildings or portions of buildings serving rooms or spaces with an occupant load greater than 20 shall be connected to an emergency electrical system that complies with Sec. 2702 to assure continued illumination for a duration of not less than 1 hour in case of emergency or primary power loss.

Sec. 1015.2 Guards. Delete “30” and insert 24.

## CHAPTER 11

Chapter 11 is amended by deleting the same in its entirety; see State of Illinois Accessibility Code.

Sec. 1807.1.4 Permanent wood foundation systems: Is amended by deleting the same in its entirety.

Chapter 30 is amended by deleting the same in its entirety and by substituting the following: The provisions of this chapter shall comply with the Current Illinois State Plumbing Code.

### Chapter 30 Elevators and Conveying Systems

Sec. 3001.2 Add the following to the end of the paragraph:

Sec. 3002.4: Elevator Car: Is amended by deleting the same in its entirety and by substituting the following: Reference Standards are to be as stringent and are to comply with the current Illinois Elevator Safety Act and all of the rules for residential conveyance application.

Where the Act does not apply however, the IBC code shall be the standard for new installations, permits acceptance and approval.

For all applications not covered by the Illinois Elevator Safety Act those conveyance applications shall be covered under the Authority Having Jurisdiction for any new installations, permits, periodic inspections and testing, unsafe conditions, power to seal equipment as needed, put a conveyance out of service, final acceptance and approval and to issue certificates of compliance as well as registering owner/agent responsibility for contractors, required maintenance and accident/ injury responsibility.

In all buildings, at least one elevator shall be provided for fire department emergency access to all floors in buildings.

Such elevator cars shall be of size and arrangement to accommodate a 24-inch by 84-inch (610 mm to 2088 mm) ambulance stretcher in the horizontal open position and shall be identified by the International Symbol for emergency medical services (Star of Life)

The Symbol shall not be less than 3x3 inches high and wide (76 mm x 76 mm) and shall be placed inside on both sides of the main lobby hoist way frame.

This applies to all buildings with an elevator.

Ordinance No.: \_\_\_\_\_

Sec. 3003.2 Fire fighters' emergency operation: Add the following at the end: and NFPA 72.

Add new subsection:

Sec. 3004.4.1 Miscellaneous hoisting and elevator equipment: All miscellaneous hoisting and elevating equipping shall be subjected to tests and inspections as required by the AHJ to ensure safe operation. As per changes, full load governor and full load safety test to be done after installation of hoist, a major alteration, and a jump of the hoist tower travel.

Sec. 3005.4 Machine rooms: Delete exception #2.

Add New Section:

Sec. 3009 Certificate of Compliance: The operation of all equipment governed by the provisions of this chapter and hereafter installed, relocated or altered shall be unlawful by persons other than the installer until such equipment has been inspected and tested as herein required and a final certificate of compliance has been issued by the code official.

Sec. 3009.2 Posting Certificate of Compliance: The owner or lessee shall post the current-issued certificate of compliance in a conspicuous place inside the elevator.

Sec. 3303.4 Vacant Lot: Is amended by deleting the same in its entirety and by substituting the following: Where a structure has been demolished or removed the vacant lot shall be filled with clean fill and maintained to the existing grade with black dirt, seed and or sod. Existing grade will match the adjacent lots with provisions for proper drainage.

The following chapters of the International Building Code 2015 edition shall be deleted in their entirety:

- (1) Chapter 27—Electrical

#### Chapter 35 Referenced Standards

Amend the following NFPA Standard reference numbers:

| listed NFPA Standard Reference Number | Title                                                                  | Amend to this NFPA Standard Reference Number | Title                                                                  |
|---------------------------------------|------------------------------------------------------------------------|----------------------------------------------|------------------------------------------------------------------------|
| 11-05                                 | Low Expansion Foam Systems                                             | 11-10                                        | Low expansion foam Systems                                             |
|                                       | Medium and High Expansion Foam Systems                                 | 11A-99                                       | Installation of Sprinkler Systems                                      |
|                                       |                                                                        |                                              |                                                                        |
| 13R-07                                | Installation of Sprinkler Systems in Residential Occupancies Up to and | 13R-13                                       | Installation of Sprinkler Systems in Residential Occupancies Up to and |

|        |                                                               |        |                                                               |
|--------|---------------------------------------------------------------|--------|---------------------------------------------------------------|
|        | Including Four Stories in Height                              |        | Including Four Stories in Height                              |
| 14-07  | Installation of Standpipe and Hose Systems                    | 14-13  | Installation of Standpipe and Hose Systems                    |
| 17-02  | Dry Chemical Extinguishing Systems                            | 17-13  | Dry Chemical Extinguishing Systems                            |
| 17A-02 | Wet Chemical Extinguishing Systems                            | 17A-13 | Wet Chemical Extinguishing Systems                            |
| 20-07  | Installation of Stationary Pumps for Fire Protection          | 20-13  | Installation of Stationary Pumps for Fire Protection          |
| 70-08  | National Electric Code                                        | 70-14  | National Electric Code                                        |
| 72-07  | National Fire Alarm Code                                      | 72-13  | National Fire Alarm Code                                      |
| 80-07  | Fire Doors and Windows                                        | 80-13  | Fire Doors and Windows                                        |
| 105-07 | Standard for the Installation of Smoke Door Assemblies        | 105-13 | Standard for the Installation of Smoke Door Assemblies        |
| 110-05 | Emergency and Standby Power Systems                           | 110-13 | Emergency and Standby Power Systems                           |
| 111-05 | Stored Electrical Energy Emergency and Standby Power Systems  | 111-13 | Stored Electrical Energy Emergency and Standby Power Systems  |
| 120-04 | Coal Preparation Plants                                       | 120-15 | Coal Preparation Plants                                       |
| 170-06 | Standard for Fire Safety and Emergency Symbols                | 170-15 | Standard for Fire Safety and Emergency Symbols                |
| 211-06 | Chimneys, Fireplaces, Vents and Solid Fuel Burning Appliances | 211-13 | Chimneys, Fireplaces, Vents and Solid Fuel Burning Appliances |
| 252-03 | Methods of Fire Tests of Door Assemblies                      | 252-12 | Methods of Fire Tests of Door Assemblies                      |
| 259-03 | Test Method for the Potential Heat of Building Materials      | 259-13 | Test Method for the Potential Heat of Building Materials      |
| 484-06 | Combustible Metals                                            | 484-15 | Combustible Metals                                            |
| 701-04 | Methods of Fire Tests for Flame Resistant Textiles            | 701-10 | Methods of Fire Tests for Flame Resistant Textiles            |

The appendices of all referenced NFPA standards are to be considered part of each standard. As such, all NFPA appendices are to be considered mandatory requirements.

Ordinance No.: \_\_\_\_\_

Delete the following references:

International Plumbing Code  
International Private Sewage Disposal Code  
International Wildland-Urban Interface Code

Appendix: Adopt the following appendices:  
F, H-105, H-106, I

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## ARTICLE V. RESIDENTIAL CODE

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### **Sec. 7-501. International Residential Code – Adoption**

That a certain document which is on file in the office of the Village Clerk of the Village of Villa Park, being marked and designated as the International Residential Code, 2015 Edition, as published by the International Code Council, Inc., be and the same is hereby adopted as the one and two-family dwelling code of the Village governing the design, construction, alteration, enlargement, repair, maintenance and use of one and two-family dwellings, as herein provided; and each and all of the regulations, provisions, conditions, and terms of the said International Residential Code, 2015 Edition are hereby referred to, adopted and made a part hereof as if fully set out in this article, with the additions, insertions, deletions, and changes, if any, prescribed in Sec. 7-502 of this article V.

### **Sec. 7-502 Enforcement.**

The provisions of this article and the International Residential Code 2015 Edition, which it adopts and incorporates, shall be enforced by the Villa Park Department of Community Development, its director and his/her designated representative.

### **Sec. 7-503. Amendments to International Residential Code, 2015 Edition Additions, insertions, deletions and changes:**

Articles, chapters or provisions modified. The following chapters, sections, subsections, or tables, contained in the International Residential Code, 2015 Edition, are hereby modified:

Chapter 11- Energy Conservation  
Chapter 12-Mechanical Administration  
Chapter 13-General Mechanical System Requirements  
Chapter 14-Heating and Cooling Equipment  
Chapter 15-Exhaust Systems  
Chapter 16-Duct Systems  
Chapter 17-Combustion Air  
Chapter 18-Chimneys and Vents  
Chapter 19-Special Fuel Burning Equipment  
Chapter 20-Boilers and Water Heaters  
Chapter 21 Hydronic Heating  
Chapter 22-Special Piping and Storage Systems  
Chapter 23-Solar Systems

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Chapter 24-Fuel Gas  
Chapter 25-Plumbing Administration  
Chapter 26 General Plumbing Requirements  
Chapter 27-Plumbing Fixtures  
Chapter 28-Water Heaters  
Chapter 29-Water Supply and Distribution  
Chapter 30-Sanitary Drainage  
Chapter 31-Vents  
Chapter 32-Traps  
Chapter 33-Storm Drainage  
Chapter 34-General Electrical Requirements  
Chapter 35-Electrical Definitions  
Chapter 36-Services  
Chapter 37-Branch Circuit and Feeder Requirements  
Chapter 38-Wiring Methods  
Chapter 39-Power and Lighting Distribution  
Chapter 40-Devices and Lighting Fixtures  
Chapter 41-Appliance Installation  
Chapter 42-Swimming Pools  
Chapter 43-Class 2 Remote-Control, Signaling, and Power-Limited Circuits

The following shall be deleted from chapter 44 Referenced Standards:

- a. International Plumbing Code
- b. International Private Sewage Disposal Code

## **CHAPTER 1 SCOPE AND ADMINISTRATION**

Sec. R101.1 Title. Insert "Village of Villa Park".

Sec R101.2 Scope – Accessory Structures shall be deleted in its entirety

Sec. R104.1 Is amended by deleting the same in its entirety and by substituting the following:  
"The Villa Park Community Development Department, its Director, and his or her designated representatives, are hereby authorized and directed to administer and enforce all of the provisions of this code."

Sec. R105.1 Permit Required: Is amended by deleting the same in its entirety and by substituting the following: It shall be unlawful to proceed with the erection, enlargement, alteration, repair, removal, conversion, demolition or construction of any building or any structural part thereof OR to install, alter, repair, convert or remove any associated electrical, plumbing and mechanical systems, or to construct, replace or resurface a sidewalk, patio, driveway or parking lot within the village unless a permit therefore shall have been first obtained from the Community Development Department. A completed permit application with required drawings and specifications shall be submitted in its entirety prior to commencement of review. Such permit shall be posted in a conspicuous place upon the premises for which it is issued, and shall remain so posted at all times until the work is completed and approved.

Sec. R105.2 Work exempt from permit. Is amended by deleting the same in its entirety and by substituting the following: Exemptions from permit requirements of this code shall not be deemed to grant authorization

Ordinance No.: \_\_\_\_\_

for any work to be done in any manner in violation of the provisions of this code or any other laws or ordinances of this jurisdiction. Permits shall not be required for the following:

1. Painting, papering, tiling (not removing plaster/drywall), carpeting, doors (less than 24 square feet).
2. Retaining walls that are not over three (3) feet in height measured from grade to the top of the wall.
3. Swings and other playground equipment
4. Fascia, soffit and gutters
5. Prefabricated swimming pools that are less than 24 inches deep.

Sec. R105.3.2 Time limitation of application: Is amended by deleting the same in its entirety and by substituting the following: An application for which no permit is issued within 90 days of filing shall be deemed expired unless such application has been diligently prosecuted. Reapplication shall include resubmittal of plans and fee. One or more extensions of time for periods of not more than 90 days each shall be permitted to be allowed by the building official for the application, provided justifiable cause is demonstrated.

Add new subsection.

Sec. R105.3.3 Time Limit for Obtaining Building Permits: An applicant must take possession of a permit within 30 days after notification by the Community Development Department that his/her permit has been approved. If the applicant does not take possession of a permit within 30 days, then the permit application shall be considered null and void. The application for permit shall be destroyed after 60 days if the applicant has not reapplied.

Add new subsection.

Sec. R105.3.4 By Whom Application is Made. Application for a permit shall be made by the owner or lessee of the building or structure, or agent of either, the registered design professional or contractor employed in connection with the proposed work.

Sec. R105.5 Expiration. Is amended by deleting the same in its entirety and by substituting the following: Any permit issued shall become invalid if the authorized work is not commenced within 180 days after the time of commencing the work or if the building or work authorized by such permit is suspended or abandoned for a period of 180 days or more after the work has commenced. After the building permit is issued, it shall be the obligation of the applicant to take reasonable and appropriate action so that the work, which is the subject of the permit, is commenced and completed in a diligent manner. Before such work commences or is resumed, a permit extension or renewal is required.

Add new subsection.

Sec. R105.5.1 Permit Extension. A permittee holding an unexpired permit shall be permitted to apply for a one-time 180-day extension provided the permittee shows good and satisfactory reasons beyond their control that the work cannot be commenced within the 180-day period from the original permit issue date. No additional fee is required for the one time extension.

Add new subsection.

Ordinance No.: \_\_\_\_\_

Sec. R105.5.2 Permit Renewal. A permit, which has expired for 180 days or less, shall be permitted to be renewed provided no changes have been made in the original plans and specifications for such work. The renewal fee shall be one-half the amount required for a new permit. Permits which have been expired for greater than 180 days require a new application and payment of the full permit fee.

Add new subsection.

Sec. R105.5.3: Time Limit of Building Permit. A permit, once issued, shall be valid for a period of one year, provided work has commenced and the permit has not been suspended per Sec. 108.2. The Community Development Director or his/her designee may grant two extensions of time for additional periods not to exceed 180 days each, provided a fee of one-half of the original cost of the permit shall be charged at the time each extension is granted. Where, under authority of a permit of extended permit, work has been started and has been abandoned for a period of 180 days, the building permit shall become invalid.

Add new subsection.

Sec. R105.5.4 Invalid Permits. Nothing in this Sec. shall prevent the building permit from remaining valid by the Director of Community Development or his/her designee where it can be shown that a hardship not caused in whole or in part by the applicant would occur in enforcing the strict letter of this provision. If the permit does become invalid, all rights under such permit shall thereupon terminate by limitations, and a new permit, including fees, shall be secured before such work is started or continues.

Sec. R107.1 General. Is amended by deleting the same in its entirety and substituting the following:  
Temporary structures and uses shall conform to the Villa Park Zoning Ordinance

Sec. R108.2 Schedule of Permit Fees. Is amended by deleting the same in its entirety and by substituting the following: Fees for permits, inspection and/or periodic inspections shall be as prescribed by the Village in Chapter 7, Article II of the Villa Park Municipal Code, as originally adopted and subsequently amended.

Sec. R108.3 Building permit valuations. Add the following to the end of the paragraph. If, in the opinion of the building official, the valuation is underestimated on the application, the permit shall be denied, unless the applicant can show detailed estimates to meet the approval of the building official. Final building permit valuation shall be set by the building official.

Section R109.1.5 is amended by deleting the same in its entirety and by substituting in lieu thereof the following:

R109.1.5 Types of inspections. In addition to the called inspections in sec. 109, the building official shall make or require any other inspections to ascertain compliance with this code and other laws enforced by the building official. Additional inspections required include but are not limited to:

1. Pre-construction, site management inspection
2. Foundation and drain tile prior to backfill
3. Any and all underground utilities
4. Plumbing stack test with water from the highest fixture
5. Ice barrier
6. Insulation with required fire blocking and draft stopping in place

Ordinance No.: \_\_\_\_\_

7. New or upgraded electrical service installations prior to activation of service

8. Concrete pours prior to placement of concrete for all exterior and interior slabs on grade, basement and garage floors, stoops, steps, sidewalks, porches, deck piers and fence post holes.

Sec. R112 Board of Appeals. Is amended by deleting the same in its entirety and by substituting the following:

a) Any person affected by any notice which has been issued in connection with the enforcement of any provision of this Code or any code, rule or regulation adopted pursuant thereto (the "Petitioner"), shall have the right to requires, and shall be granted a hearing on the matter before the Director of Community Development (the "Director") of the Village of Villa Park, provided that such person shall file in the office of Community Development a notice, in writing, requesting such a hearing and containing a statement of the grounds therefore within then (10) business days after the notice was served. The Director shall issue a written decision with regard to such appeal within twenty (20) business days of the hearing.

b) The Petitioner shall have the right to request, and shall be granted, a hearing before the Village Manager of the Village of Villa Park with regard to the Director's decision, provided that the Petitioner shall file in the office of the Village Manager a notice, in writing, requesting such a hearing and containing a statement of the grounds therefore within ten (10) business days after the date of the Director's decision. The Village Manager shall issue a written decision with regard to such appeal within twenty (20) business days of the hearing.

c) The Petitioner shall have the right to request, and shall be granted, a hearing before the Village Board of the Village of Villa Park with regard to the Village Manager's decision, provided that the Petitioner shall file in the office of the Village Clerk a notice, in writing, requesting such a hearing and containing a statement of the grounds therefore within ten (10) business days after the date of the Village Manager's decision. The Village Board shall issue a written decision with regard to such within twenty (20) business days of the hearing.

Sec. R113.4 Violation Penalties. Is amended by deleting the same in its entirety and by substituting the following:

Any person, firm or corporation found guilty of violating any of the provisions of this code shall be subject to a fine of not less than seventy-five dollars (\$75.00) or more than seven hundred fifty dollars (\$750.00) and each such person shall be deemed guilty of a separate offense for each and every day or portion thereof during which any violation of any provision of this code is committed, continued or permitted. Imposition of a fine upon a finding of guilty shall not preclude the Village from seeking any and all other remedies provided by law, including seeking injunctive or other relief in any court of competent jurisdiction.

Sec. R114 Stop Work Order Is amended by deleting the same in its entirety and shall refer to Chapter 7, Article III of the Village of Villa Park Ordinance.

## CHAPTER 2 DEFINITIONS



Ordinance No.: \_\_\_\_\_

The following definition shall be added

Sec. R202 Definitions

**DRIVEWAY.** A private vehicular access-way necessary to provide access from a public street or alley to an approved off-street parking area.

### CHAPTER 3 BUILDING PLANNING

Table 301.2(1) Climatic and Geographic Design Criteria shall be amended to read as follows:

|                                              |        |
|----------------------------------------------|--------|
| GROUND SNOW LOAD<br>(pounds per square foot) | 25     |
| WIND DESIGN<br>(Speed)                       | 90     |
| WIND DESIGN<br>(Topographic Effects)         | n/a    |
| WIND DESIGN<br>(Special wind region)         | n/a    |
| WIND DESIGN<br>(Wind-borne debris zone)      | n/a    |
| SEISMIC DESIGN CATEGORY                      | b      |
| SUBJECT TO DAMAGE FROM WEATHERING            | Severe |
| SUBJECT TO DAMAGE FROM FROST LINE DEPTH      | 42     |
| SUBJECT TO DAMAGE FROM TERMITE               | Yes    |
| WINTER DESIGN TEMPERATURE                    | -4     |
| ICE BARRIER UNDERLAYMENT REQUIREMENT         | Yes    |
| FLOOD HAZARD                                 |        |
| AIR FREEZING INDEX                           | 2,000  |
| MEAN ANNUAL TEMPERATURE                      |        |

Sec. 302.1 delete exceptions 3 and 4

Sec. R302.2 Townhouses. Is amended by deleting the same in its entirety and by substituting the following: Common walls separating townhomes shall be separated by a two-hour rated masonry wall assembly which shall not be penetrated by plumbing, mechanical or electrical equipment, or when applicable, a two hour rated floor/ceiling assembly. Such wall assembly shall extend to and be tight against the non-combustible roof sheathing or extend two (2) feet eight (8) inches above combustible roof sheathing. Floor/ceiling assembly shall extend to and be tight against exterior walls.

Sec. R302.3 Two-family dwellings. Is amended by deleting the same in its entirety and by substituting the following: Dwelling units in two-family dwellings shall be separated by a two-hour rated masonry wall assembly which shall not be penetrated by plumbing, mechanical or electrical equipment, or when applicable, a two hour rated floor/ceiling assembly. Such wall assembly shall extend to and be tight against

Ordinance No.: \_\_\_\_\_

the non-combustible roof sheathing or extend two (2) feet eight (8) inches above combustible roof sheathing. Floor/ceiling assembly shall extend to and be tight against exterior walls.

Sec. R302.4.1 is amended by deleting the same in its entirety.

Sec. R302.5.2 Duct penetration Insert the following at the end of the sentence: They shall be covered with a minimum of ½” gypsum board.

Table R302.6 Delete Section 4 from the table in its entirety.

Sec. R302.14 exc. 2<sup>nd</sup> paragraph is amended by deleting “Sec. N1102.4.5 of this code” and substituting the following: International Energy Conservation Code with State of Illinois amendments.

Sec. R303.9 required heating is amended by deleting the same in its entirety and by substituting the following:

Dwellings shall be provided with heating facilities capable of maintaining a room temperature of 68 degrees Fahrenheit in all habitable rooms, bathrooms; and toilet rooms all year. Cooking appliances shall not be used to provide space heating to meet the requirements of this Section.

Sec. R306.2 Add the following to the end: There shall be only one kitchen allowed for one and two family dwellings and townhouses unless permission is granted by the Community Development Director.

Sec. R307.1 Delete “Section P2705.1 and insert State of Illinois Plumbing Code”.

Sec. R308.6.6 Delete 20 and insert 10

Sec. R309.1 Floor surface. Shall be deleted in its entirety and substitute the following:

All open off street parking areas and driveways, must be improved with all-weather, hard surface pavement consisting of the following minimum specifications:

A. A minimum 4-inch thick compacted crushed stone base with either 3” of asphalt or 5-inch Portland cement concrete with reinforcement.

B. Brick pavers or block driveways are permitted if they are constructed according to the manufacturer’s specifications.

Add new sec.

Sec. R309.1.2 is hereby added as follows:

R309.1.2 Gas curb. The garage floor surface shall be a minimum of 6 inches below the adjacent top of foundation for the common walls with the living space. A six (6)-inch high by four(4)-inch wide concrete gas curb may be poured against the common walls in lieu of the six (6) inch difference in elevation.

Exception: Existing garage slabs without a gas curb can be replaced without installing a new gas curb.

Sec. R309.2 Carports. Is amended by deleting the same in its entirety.

Sec. 309.4 Automatic garage door openers Delete “if provided,” from the second line.

Ordinance No.: \_\_\_\_\_

Sec. R309.5 Fire sprinklers. Delete Sec. in its entirety

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Add new Sec.

Sec R309.6 Garage foundations

Only a single story garages with no second story or storage above will be allowed to use a slab-on-grade foundation.

Garages with a second story or storage above shall use a minimum spread footing or stem wall footing extending 42" below grade with a minimum of 2 - #5 bars.

Sec. R310.6 Alterations or repairs of existing basements. Is amended by deleting the same in its entirety and substituting the following:

An emergency escape and rescue opening shall be required where existing basements undergo remodeling or repairs if it contains a rec. room, office, play room, exercise room, study, etc.

Sec. R311.2 is amended by deleting the first sentence and inserting the following: Not less than two egress doors shall be provided for each dwelling unit.

Sec. R311.2 Add the following to the end of the paragraph: Egress doors shall be a 1 3/8" solid wood door or 1 3/8" honeycombed core steel door.

Sec. R311.7.10.1 Spiral stairways: Add the following to the end of the paragraph: Spiral stairways shall not be used as a means of egress.

Sec. R312.1.1 Where required. Delete "30" and insert 24

Sec. R312.1.1 is amended by adding the following to the end of the paragraph:

Decorative planter boxes, and built in seating that do not comply with the height requirements shall not be substituted for providing the required guard.

Sec. R313 Automatic Fire Sprinkler Systems. Is amended by deleting the same in its entirety.

Add new section

Sec. R327 Stationary Storage Battery Systems

Sec. R327.1 Stationary Storage Battery Systems shall be listed and labeled for residential use in accordance with UL 9540 and shall be ventilated in accordance with 2015 International Mechanical Code chapter 4.

## **CHAPTER 4 FOUNDATIONS**

Sec. R401.1 Application. Is amended by deleting the last sentence of the first paragraph.

Sec. R401.1 Exception is further amended to delete the exceptions.

Sec. R401.1 is further amended to delete the last paragraph of the Section.

Sec. R401.2 is amended by deleting the words "wood and" from the last sentence.

Sec. R402.1 through 402.1.2 Wood foundations. Are amended by deleting the same in their entirety.

Ordinance No.: \_\_\_\_\_

Sec. R403.1 General. Is amended by adding the following paragraph:

A footing is not required for the following applications:

- a) For 1-story framed additions, a trench foundation may be permitted. The width of the trench shall be a minimum of ten (10") inches belled to sixteen (16") inches at bottom and a minimum depth of forty-two (42") inches below frost line with 2-#5 bars top and bottom.
- b) For one story open decks, porches, pergola, pavilion, and gazebo, concrete piers may be permitted. The minimum width of piers shall be 12 inches. Open decks and porches are considered those structures not capable of, or constructed in anticipation of, being enclosed for year-round use and shall not contain permanent windows, insulation, enclosed walls, heating or cooling, plumbing, or similar characteristics.

Sec. R403.1.1 is further amended by deleting the last sentence of the Section.

Figures R403.1 (2) and R403.1(3) Are amended by deleting the same in their entirety.

Sec. R403.1.6 3<sup>rd</sup> paragraph Delete 6 ft. and insert 4 ft.

Sec. R403.2 is amended by deleting the same in its entirety.

Table No. R404.1.1.(1)-Plain Concrete and Plain Masonry Foundation Walls-Minimum thickness and allowable depth of unbalanced fill for unreinforced masonry and concrete foundation walls where unstable soil or ground water conditions do not exist in Seismic Categories No. 0, 1, or 2. The provisions of Table No. 404.1.1. (1) providing specifications and provisions for 'Masonry of Hollow Units' and 'Rubble Stone' are hereby deleted in their entirety.

Table No. R404.1.1. (2)-Reinforced Concrete and Masonry Foundation Walls. Requirements for masonry or concrete foundation walls subjected to no more pressure than would be exerted by backfill having an equivalent fluid weight of thirty pounds per cubic foot located in Seismic Categories No. 3 or 4 or subjected to unstable soil conditions. The provisions of Table No. 404.1.1. (2) providing specifications and provisions for 'Hollow Masonry' are hereby deleted in their entirety.

Sections R404.2 through R404.2.6 are amended by deleting the same in their entirety.

Sec. R405.2 through 405.2.3 is amended by deleting the same in their entirety.

Sec. R406.3 through 406.3.4 is amended by deleting the same in its entirety.

## **CHAPTER 5 FLOORS**

Sec. R504 Pressure preservative is amended by deleting the same in its entirety.

Sec. R506.1 General is amended by deleting 3 ½ and inserting 4 from the third line.

## **CHAPTER 7 WALL COVERING**

Ordinance No.: \_\_\_\_\_

Sec. R703.2 Delete the last sentence of the paragraph.

Add new Section

Sec. R704 Weather caulking is hereby added as follows:

All exterior openings in the exterior weather protective membrane shall be caulked with an elastic, non-hardening and firmly adhering material, the intersections of all wood to masonry, or dissimilar materials shall be caulked.

## **CHAPTER 8 ROOF-CEILING CONSTRUCTION**

Sec. R801.3 Roof drainage. Is amended by deleting the same in its entirety and by substituting the following: All dwellings and garages shall have a controlled method of water disposal from roofs that will collect and discharge roof drainage to the ground surface at least five (5) feet from foundation walls, or to an approved drainage system.

Sec. R803.2.3 Installation. Add the following to the end of the sentence: A minimum 1/2 inch CDX grade plywood shall be used on house and garage roof sheathing replacement or installation.

Add new subsection.

Sec. R803.2.4 Sheathing supports. Sheathing clip supports or other methods shall be used when framing centers exceed sixteen (16) inches on center.

## **CHAPTER 9 ROOF ASSEMBLIES**

Add new subsection.

Sec. R908.7 Ventilation. When re-covering or replacing an existing roof, the roof shall be ventilated in accordance with the requirements of Sec. R806.

## **CHAPTER 10 CHIMNEYS AND FIREPLACES**

Sec. R1003.11.3 Gas appliances. Is amended by deleting the same in its entirety and by substituting the following: Flue lining systems for gas appliances shall be in accordance with the International Mechanical Code.

Sec. R1003.14 Delete "Sec. M1805.3" from the last sentence and insert International Mechanical Code

Add new subsection.

Sec. R1004.6 Insulated fire boxes. When a factory-built fireplace is installed on an outside wall, the frame cavity surrounding the firebox shall be insulated in the same manner as the adjacent wall areas. The product's rating for clearance to combustibles shall be maintained. A minimum of 1/2" gypsum board shall be installed over combustible materials extending from the bottom of the firebox to the firestop located above the appliance

Appendix: Adopt the following appendices: F, K, M, U

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**ARTICLE VI. ELECTRICAL CODE**

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**Sec. 7-601. National Electrical Code - Adoption.**

That a certain document, one (1) copy of which is on file in the office of the Village Clerk of the Village of Villa Park, being marked and designated as “National Electrical Code, 2014 Edition,” as published and copyrighted by the National Fire Protection Association, be and the same is hereby adopted as the electrical code of the Village of Villa Park, State of Illinois; for the regulation of the installation, alteration and use of electrical conductors, electric equipment and other equipment installed in buildings, structures, and other premises for the utilization of electricity for light, heat or power and each and all of the regulations, provisions, conditions, and terms of said National Electrical Code 2014 Edition are hereby referred to, adopted and made a part hereof as if fully set out in this ordinance, with the additions, insertions, deletions, and changes, if any, as prescribed in Sec. 7-606 of this article VI.

**Sec. 7-602 Qualified persons:**

Persons who may perform work authorized by a permit issued pursuant to the provisions of this code:

(1) Electrical contractors and technicians having the necessary qualifications, training, experience and technical knowledge to do electrical work as evidenced by: 1) a valid electrical license issued by a governmental entity located within the State of Illinois that administers tests consistent with standards of the National Electrical Code; 2) proof of successful passage of an electrical examination consistent with the standards of the National Electrical Code or 3) A qualified home owner, provided that such permit shall be only for electrical work on residential premises owned and occupied by the home owner.

**Sec. 7-603. Enforcement:**

The provisions of this article and the National Electrical Code 2014 Edition, which it adopts and incorporates, shall be enforced by the Village of Villa Park Department of Community Development, its director, and his or her designated representative.

**Sec. 7-604. Fees:**

The fees for all permits for electrical installations, inspections and/or periodic inspections, shall be as prescribed in Chapter 7, Article II of the Villa Park Municipal Code as originally adopted and subsequently amended.

**Sec. 7-605. Amendments to Electrical Code - Additions, insertions, deletions, and changes:**

The following articles of the 2014 National Electrical Code shall be deleted in their entirety:

- (1) Article 320 Armored Cable: Type AC
- (2) Article 322 Flat Cable Assemblies
- (3) Article 324 Flat Conductor Cable
- (4) Article 326 Integrated Gas Spacer Cable
- (5) Article 330 Metal Clad Cable
- (6) Article 332 Mineral Insulated, Metal Sheathed Cable

Ordinance No.: \_\_\_\_\_

- (7) Article 334 Nonmetallic Sheathed Cable
- (8) Article 338 Service-Entrance Cable
- (9) Article 340 Underground Feeder and Branch Circuit Cable
- (11) Article 362 Electrical Nonmetallic Tubing
- (12) Article 382 Nonmetallic Extensions
- (13) Article 388 Surface Nonmetallic Raceways
- (14) Article 394 Concealed knob and tube wiring
- (15) Messenger Supported Wiring
- (16) Article 398 Open wiring on insulators

Article 110.14 (A) and (B) Shall be deleted in their entirety and substituted with the following:

- (A) The use of stab type screw-less pressure terminals of the conductor push-in type is strictly prohibited.
- (B) The use of device terminals for splicing is prohibited.

Article 110.27 (B) Add the following to the end of the sentence in residential occupancies where equipment is exposed to the passage of motor vehicles, bollards, barrier protection or guards shall be installed for equipment protection.

Article 210.6 is amended by deleting the same in its entirety and by substituting the following: Fixtures shall be mounted not less than 8 feet above the finished floor. Wall switching shall not exceed 150 volts to ground. All switching mechanisms, including wiring, shall be enclosed in conduit. All wall switching shall be installed only in one of the following methods:

Low Voltage relay switches, panel board switches, SWD rated circuit breakers or approved 277 volt switching mechanisms.

Article 210.8(A) Dwelling units: Is amended by adding the following to the end of the sentence: No wiring shall be installed that will reduce the effectiveness of the ground fault interrupter.

Article 210.8 exception to (5): Is amended by substituting the following after fire alarm: burglar alarm system, kitchen refrigerator and sump pump shall not be required to have ground-fault circuit-interrupter protection.

Article 210.11(C) (2) is amended by adding the following to the end of the sentence: In residential occupancies, the laundry circuit required shall be provided.

Article 210.19(A) (1) General: Is amended by adding the following to the end of the sentence: All branch circuits shall be wired with copper conductors only.

Article 210.70(A) (1) Lighting Outlets Required. Is amended by adding the following to the end of the sentence. In all habitable rooms with more than one entrance, at least one lighting outlet shall be switched from at least two of the entrances. In all hallways, at least one lighting outlet shall be switched from the entrances at each end of the hallway when the length is 15 feet or longer.

Ordinance No.: \_\_\_\_\_

Article 210.70(A) (3) delete “where these spaces are used for storage or contain equipment requiring servicing.”

225.10 Shall be deleted in its entirety and substituted with the following: The installation of outside wiring on surfaces of buildings (or other structures) shall be permitted for circuits of not over 1000 volts, nominal, in rigid metal conduit (RMC) or in intermediate metal conduit (IMC). Circuits over 1000 volts, nominal, shall be installed as provided in 300.37.

Article 230.1—Amended by adding a second sentence: Whenever a service is revised or replaced all pertinent articles of the National Electrical Code and this Ordinance shall apply.

Article 230.2 is amended by adding the following to the end of the paragraph: A separate service shall not be permitted in accessory structures in one and two family dwellings.

Article 230.9 (A) Delete 3 ft. and insert 5 ft.

Article 230.23(B) Is amended by deleting the same in its entirety and by substituting the following: The conductors shall not be smaller than 8 AWG copper.

Article 230.24(B) (1) Delete 10 ft. and insert 10 ft. 6 in.

Article 230.24(B) (2) Delete 12 ft. and insert 12 ft. 6 in.

Article 230.30(A) exc. shall be deleted in their entirety

Article 230.30(B) Delete the following: # 3, 4, 6, 7, 8, 9 and 10

Article 230.31(B) Shall be deleted in its entirety and by substituting the following: The conductors shall not be smaller than 8 AWG copper.

Article 230.41 Delete exceptions 4 and 5

Article 230.42(A) General: Amended by adding the following to the end of the sentence: Service conductors shall be all copper for 200 ampere services or less. 100 ampere service require No. 3 copper conductors and 200 ampere service requires 3/0 copper conductors.

Article 230.43 Wiring Methods Is amended by deleting the same in its entirety and by substituting the following: Service entrance conductors shall be installed in accordance with the applicable requirements of this code covering the type of wiring method used and shall be limited to the following methods: Rigid metal conduit (RMC), Intermediate metal conduit (IMC), rigid polyvinyl chloride conduit (PVC) underground only.

Article 230.44 shall be deleted in its entirety.



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230.54(A) Add the following to the end of the paragraph: All new service heads SHALL be located no more the 25' above the ground AND must be positioned so that the service wire installation has safe access from an extension ladder.

Article 230.70(A) (1) Readily Accessible Location. Is amended by deleting the same in its entirety and substituting the following: "The service disconnecting means shall be installed at a readily accessible location either outside of a building or structure, inside nearest the point of entrance of the service conductors, in any case within five (5) feet of conduit and conductor entrance to the building. The service disconnecting means shall not be located in a bedroom, office, study, play room or similar room".

Article 230.71(A) Maximum Number of Disconnects. Amended by adding to this section the following: "It is the intent of this Section to require no more than six (6) operations of switches, buttons, breakers, etc. to disconnect all power entering the service location. Each service more than 250 volts to ground and in excess of 800 AMPS shall have a single main to open all ungrounded conductors."

230.79(C) Shall be deleted in its entirety and by substituting the following: For a one-family dwelling, the service disconnecting means shall have a rating of not less than 100 amperes, 3-wire, 20 circuits.

Article 250.62—Material Grounding Electrode Conductor: Amended by deleting the words: Aluminum or copper clad aluminum from the first sentence.

Article 250.64(A) Is amended by deleting in its entirety and by substituting the following: The following provisions shall control the grounding of services and shall supersede any conflicting provisions in the National Electrical Code 2014 Edition.

When water is supplied by the Village, the service grounding conductor shall be connected to the water pipe on the supply side of the meter unless otherwise approved by the Director of Community Development of the Village of Villa Park. The grounding electrode conductor for the service shall terminate at the street side of the domestic water service and shall be protected by rigid metal conduit, intermediate metal conduit or electrical metallic tubing. The grounding electrode conductor shall be copper and the water meter shall be provided with an adequate jumper.

Article 250.118(1) Delete aluminum, copper-clad aluminum from the first sentence and numbers 5, 6, 7, 8, 9 and 10 in their entirety.

Article 300.5 (A) Minimum cover requirements: Delete "Direct-buried cable or" from the first sentence.

Article 300.5 (C) is amended deleting in its entirety and by substituting the following:  
Rigid metal conduit (RMC), intermediate metal conduit (IMC) or rigid polyvinyl chloride conduit (PVC) shall be used in all concrete and underground installations.

Article 300.5(C) is amended by deleting the exceptions.

Table 300.5 Minimum Cover Requirements 0 to 1000 volts. Is amended by deleting Column 1 in its entirety.

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Article 300.50(A) Delete the second sentence and insert Conductors shall be installed in rigid metal conduit, intermediate metal conduit or PVC schedule 80 conduit.

Table 300.50 is amended by deleting column 1 in its entirety.

Article 310.1 is amended by adding the following to the end of the paragraph. "All conductors #2000 AWG and smaller shall be copper.

Article 310.10(F) is amended by deleting the same in its entirety.

Article 310.106(A) Minimum Size of Conductors: Add the following to the end of the first sentence: "Except in residential uses, conductors used in systems exceeding 50 volts shall be #12 or larger."

Article 310.106(B) Add the following to the end of the first sentence: "All conductors #2000 AWG and smaller shall be copper."

Article 314.3 is amended by deleting the same in its entirety.

Article 352.10 (A) Concealed: Is amended by deleting the same in its entirety.

Article 355.10 (A) Concealed: Is amended by deleting the same in its entirety.

Article 356.10 (4) Uses Permitted. Is amended by deleting the same in its entirety.

Article 358.10(B) Corrosion Protection. Shall be deleted in its entirety

Article 358.42 Couplings and Connectors: Is amended by adding the following to the end: "Only set-screw type fittings and compression type fittings shall be installed.

Add new section

Article 410.16(D) Closet Storage Space: In residential occupancies, all clothes closets over six (6) square feet shall have an approved light fixture installed.

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## **ARTICLE VII. MECHANICAL CODE**

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### **Sec. 7-701. Adoption of a Mechanical Code.**

That a certain document, one (1) copy of which is on file in the office of the Village Clerk of the Village of Villa Park, being marked and designated as The International Mechanical Code, 2015 Edition, as published by the International Code Council, Inc., be and the same is hereby adopted as the mechanical code of the Village of Villa Park, State of Illinois; for the control of mechanical systems of building and structures as herein provided; and each and all of the regulations, provisions, penalties, conditions and terms of the said International Mechanical Code 2015 Edition are hereby referred to, adopted and made a part

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hereof, as if fully set out in this article, with the additions, insertions, deletions and changes, if any, prescribed in Sec. 7-703 of this article VII.

**Sec. 7-702 Enforcement.**

The provisions of this article and the International Mechanical Code 2015 Edition, which it adopts and incorporates, shall be enforced by the Villa Park Department of Community Development, its director and his/her designated representative.

**Sec. 7-703. Amendments to the Mechanical Code; additions, insertions, deletions and changes.**

**CHAPTER 1 - ADMINISTRATION**

Sec. 101.1 Title: Is amended by deleting the same in its entirety and by substituting the following: These provisions shall be known as the Mechanical Code of Village of Villa Park and shall be cited as such and will be referred to herein as "this code."

Sec. 102.11 Is amended by adding the following to the end of the paragraph: Wherever reference is made to the International Plumbing Code, such reference shall be deemed to refer to the applicable section of the current Illinois State Plumbing Code, as adopted by the Village of Villa Park.

Sec. 106.1 Where required: Is amended by deleting the same in its entirety and by substituting the following: It shall be unlawful to proceed with the alteration, repair, conversion, replacement, removal or installation of any mechanical systems within the village unless a permit therefore shall have been first obtained from the Community Development Department. A completed permit application with a required drawings and specifications shall be submitted in its entirety prior to commencement of review. Such permit shall be posted in a conspicuous place upon the premises for which it is issued, and shall remain so posted at all times until the work is completed and approved.

Sec. 106.1.1 and 106.1.2 Annual permits: Are amended by deleting the same in their entirety.

Sec. 106.2 Permits not required: Is amended by deleting the same in its entirety.

Sec. 106.3.3 Time Limitation of Application: Is amended by deleting the same in its entirety and by substituting the following: An application for which no permit is issued within 90 days of filing shall be deemed expired unless such application has been diligently prosecuted. Reapplication shall include resubmittal of plans and fee. One or more extensions of time for periods of not more than 90 days each shall be permitted to be allowed by the building official for the application, provided justifiable cause is demonstrated.

Add new subsection.

Sec. 106.3.3.1 Time Limit for Obtaining Building Permits: An applicant must take possession of a permit within 30 days after notification by the Community Development Department that his/her permit has been approved. If the applicant does not take possession of a permit within 30 days, then the permit application shall be considered null and void. The application for permit shall be destroyed after 60 days if the applicant has not reapplied.

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Sec. 106.4.3 Expiration: Is amended by deleting the same in its entirety and by substituting the following: Any permit issued shall become invalid if the authorized work is not commenced within 180 days after the time of commencing the work or if the building or work authorized by such permit is suspended or abandoned for a period of 180 days or more after the work has commenced. After the building permit is issued, it shall be the obligation of the applicant to take reasonable and appropriate action so that the work, which is the subject of the permit, is commenced and completed in a diligent manner. Before such work commences or is resumed, a permit extension or renewal is required.

Sec. 106.4.4 Extensions: A permittee holding an unexpired permit shall be permitted to apply for a one-time 180-day extension provided the permittee shows good and satisfactory reasons beyond their control that the work cannot be commenced within the 180-day period from the original permit issue date. No additional fee is required for the one time extension.

Sec. 106.5 Fees: Is amended by deleting the same in its entirety and by substituting the following:

The fees for all permits for mechanical work, inspections and/or periodic inspections shall be prescribed in Sec. 7 Article II of the Villa Park Municipal Code as originally adopted and subsequently amended.

Sec. 106.5.2 Fee Schedule: Is amended by deleting the same in its entirety and by substituting the following: The fees for all permits for mechanical work, inspections and /or periodic inspections shall be as prescribed in Chapter 7, article II of the Villa Park Municipal Code as originally adopted and subsequently amended.

Sec. 106.5.3 Fee refunds is amended by deleting the same in its entirety

Sec. 108.4. Violation Penalties: Is amended by deleting the same in its entirety and by substituting the following:

a) Any person, firm or corporation found guilty of violating any of the provisions of this code shall be subject to a fine of not less than seventy-five dollars (\$75.00) or more than seven hundred fifty dollars (\$750.00) and each such person shall be deemed guilty of a separate offense for each and every day or portion thereof during which any violation of any provision of this code is committed, continued or permitted. Imposition of a fine upon a finding of guilty shall not preclude the Village from seeking any and all other remedies provided by law, including seeking injunctive or other relief in any court of competent jurisdiction.

b) In addition to the penalties provided herein, the Director of Community Development may seek to enforce the provisions of this article in any court of competent jurisdiction by injunctive or other relief.

Sec. 108.5 Stop Work Order: Is amended by deleting the same in its entirety and refer to Chapter 7, Article III of the Village of Villa Park Municipal Code.

Sec. 109.1 Application for appeal. Is amended by deleting the same in its entirety and by substituting the following:

a) Any person affected by any notice which has been issued in connection with the enforcement of any provision of this Code or any code, rule or regulation adopted pursuant thereto (the "Petitioner"), shall be granted a hearing on the matter before the Director of Community Development (the "Director") of the

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Village of Villa Park, provided that such person shall file in the office of Community Development a notice, in writing, requesting such a hearing and containing a statement of the grounds therefore within ten (10) business days after the notice was served. The Director shall issue a written decision with regard to such appeal within twenty (20) business days of the hearing.

b) The Petitioner shall have the right to a hearing before the Village Manager of the Village of Villa Park with regard to the Director's decision, provided that the Petitioner shall file in the office of the Village Manager a notice, in writing, requesting such a hearing and containing a statement of the grounds therefore within ten (10) business days after the date of the Director's decision. The Village Manager shall issue a written decision with regard to such appeal within twenty (20) business days of the hearing.

c) The Petitioner shall have the right to request, and shall be granted, a hearing before the Village Board of the Village of Villa Park with regard to the Village Manager's decision, provided that the Petitioner shall file in the office of the Village Clerk a notice, in writing, requesting such a hearing and containing a statement of the grounds therefore within ten (10) business days after the date of the Village Manager's decision. The Village Board shall issue a written decision with regard to such within twenty (20) business days of the hearing.

Sections 109.1.1 through 109.7 are amended by deleting the same in their entirety.

Sec. 602.2 Delete second paragraph in its entirety

Sec. 602.3 Delete section in its entirety

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## ARTICLE VIII. PLUMBING CODE

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### **Sec. 7-801. Adoption of a Plumbing Code.**

That a certain document, two (2) copies of which are on file in the office of the village clerk of the Village of Villa Park, being marked and designated as the 2014 Plumbing Code of the Illinois Department of Public Health, as published by the State of Illinois, be and is hereby adopted as the plumbing code of the Village of Villa Park, in the State of Illinois; for the control and regulation of plumbing systems and of buildings and structures as herein provided; and each and all of the regulations, provisions, conditions and terms of said 2014 Plumbing Code of the Illinois Department of Public Health are hereby referred to, adopted and made a part hereof, as if fully set out in this article.

### **Sec. 7-802. Enforcement.**

The provisions of this article and the Illinois Plumbing Code, 2014 Edition of the Illinois Department of Public Health, which it adopts and incorporates, shall be enforced by the Village of Villa Park Community Development Department, its director, and his or her designated representatives.

### **Sec. 7-803. Fees.**

The fees for all permits for all plumbing work, inspections and /or periodic inspections shall be as prescribed in Chapter 7, article II of the Villa Park Municipal Code as originally adopted and subsequently amended.

**Sec. 7-804. Violation; Penalties.**

a) Any person, firm or corporation found guilty of violating any of the provisions of this code shall be subject to a fine of not less than seventy-five dollars (\$75.00) or more than seven hundred fifty dollars (\$750.00) and each such person shall be deemed guilty of a separate offense for each and every day or portion thereof during which any violation of any provision of this code is committed, continued or permitted. Imposition of a fine upon a finding of guilty shall not preclude the Village from seeking any and all other remedies provided by law, including seeking injunctive or other relief in any court of competent jurisdiction.

b) In addition to the penalties provided herein, the Director of Community Development may seek to enforce the provisions of this article in any court of competent jurisdiction by injunctive or other relief.

**Sec. 7-805. Reserved.**

**Sec. 7-806. Responsibility of Plumbing Contractors.**

(a) Plumbing contractors shall be solely responsible for requesting plumbing inspections; twenty-four (24) hours' notice of such inspections shall be given to the Director of Community Development or his/her designee.

(b) A copy of the plumbing contractor's current State or City of Chicago 055 plumbing license shall be on file with the Community Development Director prior to issuing a plumbing permit.

(c) Plumbing contractors shall be responsible for any changes in design or addition of fixtures. The Community Development Director or his/her designee shall be notified of any changes on which original permit was issued. Plumbing drawings shall be required on all plans of residential, commercial, industrial and multiple-family structures.

**Sec. 7-807. Water Conservation.**

All plumbing work to be in strict accordance with the Village's water conservation program. Plumbing contractors shall be responsible for the installation of suitable flow control devices where manufacturers' items do not conform to regulations. The addition of aerators with flow control features will not be permitted on new or replacement installations.

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**ARTICLE IX PROPERTY MAINTENANCE CODE**

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**Sec. 7-901. Adoption of a Property Maintenance Code:**

That a certain document, one (1) copy of which is on file in the office of the Village Clerk of the Village of Villa Park, being marked and designated as The International Property Maintenance Code, 2015 Edition, as published by the International Code Council, Inc., be and is hereby adopted as the Property Maintenance Code of the Village of Villa Park for the regulation and control of existing structures and buildings as herein provided; and each and all of the regulations, standards, provisions, guidelines, conditions and terms of said International Code Council's International Property Maintenance Code, are hereby adopted and incorporated by reference and made a part hereof as if fully set out herein, with the additions, deletions, insertions and changes, if any, as prescribed and stated in Sec. 7-902 of this Article IX.

**Sec. 7-902. Enforcement:**

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The provisions of this article and the International Property Maintenance Code 2015, which it adopts and incorporates, shall be enforced by the Villa Park Department of Community Development, its director and his or her designated representatives.

**Sec. 7-903. Amendments to the Property Maintenance Code:**

The following Sections of the code herein adopted are amended and revised by addition, deletion, insertion and change as follows:

**CHAPTER 1 – ADMINISTRATION**

Sec. 101.1 Title: - Delete in its entirety and substitute the following: These provisions shall be known as the Property Maintenance Code of Village of Villa Park and shall be cited as such and will be referred to herein as “this code.”

Sec. 101.3 Intent Delete “Repairs, alterations, additions to and change of occupancy in existing buildings shall comply with the International Existing Building Code.” And substitute the following: “Repairs, alterations, additions to and change of occupancy in existing buildings shall comply with the building, plumbing, mechanical, fire and zoning codes adopted by the Village of Villa Park.”

Sec. 102.3 Application of other codes: - Is amended by deleting the same in its entirety and by substituting the following:

Repairs, additions, or alterations to a structure, or changes of occupancy, shall be done in accordance with the procedures and provisions of the building, plumbing, mechanical and fire codes adopted by the Village of Villa Park. Nothing in this code shall be construed to cancel, modify or set aside any provisions of the jurisdiction’s zoning code. In the event of conflict, the most restrictive provision shall apply.”

Sec. 102.7 Referenced codes and standards: - Is amended by deleting the same in its entirety and by substituting the following: The codes and standards referenced in this code shall be those that have been adopted by the Village of Villa Park and considered part of the requirements of this code to the prescribed extent of each such reference.”

Sec. 103 Department of Property Maintenance Inspection: - Is amended by deleting the same in its entirety.

Sec. 103.5 Fees: - Is amended by deleting the same in its entirety.

Insert a new subsection:

Sec. 104.7 Relief from personal liability: Any code official, officer or employee who acts in good faith in the discharge of duties of enforcement of this code is relieved of all personal liability for any damage accruing to persons or property as a result of such acts or alleged failure to act. Further, the code official shall not be held liable for any costs in any action, suit or proceeding that is instituted by the code official in the enforcement of this code. In any of these actions, the official or employee shall be defended or represented by the jurisdiction’s attorney-at-law until the final termination of the proceedings.

Sec. 106.4 Violation penalties. - Is amended by deleting the same in its entirety and by substituting the following:

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a) Any person, firm or corporation found guilty of violating any of the provisions of this code shall be subject to a fine of not less than seventy-five dollars (\$75.00) or more than seven hundred fifty dollars (\$750.00) and each such person shall be deemed guilty of a separate offense for each and every day or portion thereof during which any violation of any provision of this code is committed, continued or permitted. Imposition of a fine upon a finding of guilty shall not preclude the Village from seeking any and all other remedies provided by law, including seeking injunctive or other relief in any court of competent jurisdiction.

b) In addition to the penalties provided herein, the Director of Community Development may seek to enforce the provisions of this article in any court of competent jurisdiction by injunctive or other relief.

Sec. 107.2 Form: - Delete Subsection. 5 and refer to Sec. 111 Means of Appeal.

Sec. 107.2 Form: - Delete Subsection. 6 and refer to Sec. 106.3 Prosecution of Violation.

Sec. 109.6 Hearing: - Is amended by deleting the same in its entirety.

Sec. 111 Means of appeal: - Is amended by deleting the same in its entirety and by substituting the following:

a) Any person affected by any notice which has been issued in connection with the enforcement of any provision of this Code or any code, rule or regulation adopted pursuant thereto (the "Petitioner"), shall have the right to a hearing on the matter before the Director of Community Development (the "Director") of the Village of Villa Park, provided that such person shall file in the office of Community Development a notice, in writing, requesting such a hearing and containing a statement of the grounds therefore within then (10) business days after the notice was served. The Director shall issue a written decision with regard to such appeal within twenty (20) business days of the hearing.

b) The Petitioner shall have the right to request, and shall be granted, a hearing before the Village Manager of the Village of Villa Park with regard to the Director's decision, provided that the Petitioner shall file in the office of the Village Manager a notice, in writing, requesting such a hearing and containing a statement of the grounds therefore within ten (10) business days after the date of the Director's decision. The Village Manager shall issue a written decision with regard to such appeal within twenty (20) business days of the hearing.

c) The Petitioner shall have the right to request, and shall be granted, a hearing before the Village Board of the Village of Villa Park with regard to the Village Manager's decision, provided that the Petitioner shall file in the office of the Village Clerk a notice, in writing, requesting such a hearing and containing a statement of the grounds therefore within ten (10) business days after the date of the Village Manager's decision. The Village Board shall issue a written decision with regard to such within twenty (20) business days of the hearing.

Sec. 112 Stop Work Order: Is amended by deleting the same in its entirety and shall refer to Chapter 7, Article III of the Village of Villa Park Ordinance



## CHAPTER 2 – DEFINITIONS

Sec. 201.3 Terms defined in other codes: - Is amended by deleting the same in its entirety and by substituting the following:

Where terms are not defined in this code and are defined in the building, plumbing, mechanical and fire codes adopted by the Village of Villa Park, such terms shall have the meanings ascribed to them as in those codes.

### Sec. 202—General Definitions

Bathroom: Is amended by deleting the same in its entirety and by substituting the following: A room containing a lavatory, water closet, bathtub and/or shower.

Bedroom: Is amended by deleting the same in its entirety and by substituting the following: A bedroom is defined as a segregated and separate room or space used or intended to be used for sleeping purposes and delineated by four (4) fixed walls, a closet and a door containing a minimum of at least seventy (70) square feet of floor area for a single occupant and every bedroom occupied by more than one person shall contain at least fifty (50) square feet of floor area for each occupant thereof, for the health, safety and welfare of the residents of the Village of Villa Park, excepting studios. It shall be prohibited to occupy any residence that fails to satisfy the minimal floor area set forth herein for any residential occupancy.

Insert new definition:

Debris: An accumulation of one or more of the following items; tin cans, glass jars, bottles, scrap glass, paper cartons, scraps of paper, boxes, ashes, iron, old hot water tanks, oil storage tanks, tin or other metal materials, refuse, rubbish, junk, waste, manure, straw, piles of grass clippings, lumber, old bricks, concrete blocks, chunks of broken concrete, plaster board, discarded furniture, mattresses, bed springs, portable swimming pools in disrepair, operable or inoperable household appliances, lawn and garden equipment, inoperable bicycles, plumbing materials, electrical supplies or cords, or other like matter or things.

Insert new definition:

Public nuisance: Includes the following:

1. The physical condition, or use of any premises regarded as a public nuisance at common law; or
2. Any physical condition, use or occupancy of any premises or its appurtenances considered an attractive nuisance to children, including, but not limited to, abandoned wells, shafts, basements, excavations and unsafe fences or structures; or
3. Any premises which has unsanitary sewerage disposal facilities or plumbing facilities; or
4. Any premises designated as unsafe for human habitation or use; or
5. Any premises which is manifestly capable of being a fire hazard, or is manifestly unsafe or unsecured as to endanger life, limb or property; or
6. Any premises from which the plumbing, heating and/or facilities required by this code have been removed, or from which utilities have been disconnected, destroyed, removed or rendered ineffective, or the required precautions against trespassers have not been provided; or
7. Any premises which is unsanitary, or which is littered with rubbish, debris or garbage, or which has an uncontrolled growth of weeds, or;

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8. Any structure or building that is in a state of dilapidation, deterioration or decay, faulty construction, overcrowded, open, vacant or abandoned; damaged by fire to the extent so as not to provide shelter, in danger of collapse or failure or dangerous to any one on or near the premises.”

### **CHAPTER 3 – GENERAL REQUIREMENTS**

Sec. 301.2 Responsibility: - Delete first sentence and replace with: The owner of the premises shall maintain the structures, fixtures and exterior property in compliance with these requirements, except as otherwise provided for in this code.

Sec. 301.3 Vacant structures and land: - Add the following to the end of the sentence:

Any owner of a vacant structure shall be required to register that property with the Community Development Department if said property is determined by Village inspection to have met the requirements of being vacant as prescribed in Article XIII of the Municipal Code of Villa Park.

Sec. 302.1 Sanitation: – Insert after sanitary condition “and free from any accumulation of rubbish, debris or garbage.”

Sec. 302.4 Weeds: – Insert “six (6) inches.”

Add new subsection.

Sec. 302.10 Open fires: - Open fires shall be prohibited except as specifically approved by the fire official.

Add new subsection:

Sec. 302.11 Dead vegetation: - Any vegetation that is dead, whether in whole or in part and in the opinion of the code official is capable of causing property or utility damage shall be removed. Any vegetation that is dead, whether in whole or in part and within any yard shall be removed. Any vegetation removed that is a part of a required landscaping area shall be replaced with live plants as approved by the Director of Community Development or his/her designee.

Add new subsection:

Sec. 303.3 Swimming pool requirements: - Swimming pools, spas and hot tubs shall be constructed and maintained in accordance with the requirements of the 2015 International Swimming Pool and Spa Code as adopted by The Village of Villa Park.

Add new subsection:

Sec. 304.3.1 Multi-Premises identification:

a) Where there are more than four (4) spaces/units located in a single commercial or industrial structure, each rear street level exterior door shall be marked with the corresponding street address and the identification of the occupancy. The numbering and lettering shall be no less than two and on half (2 ½) inches in height and in contrast coloring to that of the coloring of the door(s). The placement of the

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numbering and lettering shall be a height of six (6) feet from the door threshold and shall be uniform throughout the commercial or industrial structure. All fire protection rooms, with direct outside ground access, shall be identified with the words, "Fire Protection Equipment Room" which shall appear on the door to said room in the same manner as the street address. Where fire protection rooms have interior access only, these rooms shall be identified as such with lettering or acceptable symbols, in the same manner as the street address, except that said lettering or acceptable symbols shall be no less than one (1) inch in height.

b) Where there are more than four (4) multi-family residential units, addresses shall be displayed on both the front and rear of the buildings.

c) Where there is an assigned and/or privately owned and designated vehicular parking spot for multi-family residences that area must also be labeled with the individual unit address.

Sec. 304.6 Exterior walls: – Add the following to the end of the sentence:

Exterior masonry walls shall be free from broken or missing mortar and bricks, and shall be maintained by brick replacement, masonry repair, repainting and tuck pointing to maintain wall integrity and weatherproofing.

Sec. 304.7 Roofs and drainage: – Insert prior to the last sentence of this section:

Obstructions shall include, but not be limited to, leaves, nuts, seedlings and vegetative growth.

Sec. 304.14 Insect screens: - Insert: "April 1 to December 1."

Sec. 304.15 Doors: - Is amended by adding the following to the end of the paragraph: Minimum thickness shall be 1 3/8" solid wood door or honeycombed core steel door.

Sec. 304.17 Guards for basement windows: - Add the following to the end of the sentence:

Guards for basement or below grade windows that require a key, tool or any special knowledge to gain exit from the interior shall be prohibited.

Sec. 305.1 General: – Insert at the end of the paragraph: so as not to pose a threat to the health, safety or welfare of the occupants or visitors and to protect the occupants from the environment.

Sec. 305.3 Interior surfaces: – Is amended by deleting the same in its entirety and by substituting the following:

All interior surfaces, including windows and doors, shall be maintained in a clean and sanitary condition. Abraded, chipping, flaking or peeling paint shall be removed, repaired or surface coated. Cracked or loose plaster, decayed wood and other defective surface conditions shall be corrected. Surfaces shall have no signs of chronic or persistent moisture, mold or mildew. Materials discolored or deteriorated by water or moisture damage shall be cleaned, dried or otherwise repaired and the underlying cause corrected.

Sec. 307.1 General: - Is amended by deleting the same in its entirety and by substituting the following:

Every exterior and interior flight of stairs having three or more risers shall have a handrail on one side of the stair and every open portion of a stair, landing, balcony, porch, deck, ramp or other walking surface which is more than 24 inches above the floor or grade below shall have guards. Handrails shall not be less

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than 34 inches high or more than 38 inches high measured vertically above the nosing of the tread or above the finished floor of the landing or walking surfaces. Guards shall not be less than 36 inches high above the floor of the landing, balcony, porch, deck or ramp or other walking surface. Open sides of stairs with a total rise of more than 24 inches above the floor or grade below shall have guardrails not less than 34 inches in height measured vertically from the nosing of the treads.”

Exception: Guards shall not be required where exempted by the adopted building code.

Sec. 308.1 Accumulation of rubbish or garbage: - Is amended by deleting the same in its entirety and by substituting the following: Exterior property and premises, and the interior of every structure, shall be free from any accumulation of debris, garbage and rubbish.

Add new subsection:

Sec. 308.4 Disposal of debris: - Every occupant of a structure shall dispose of debris in a clean and sanitary manner by placing such debris in an approved debris disposal facility or approved debris containers, and such disposal shall take place in compliance with the provisions of Chapter 10 of the Villa Park Municipal Code.

Sec. 309.4 Multiple occupancy: - Is amended by deleting the same in its entirety and by substituting the following:

The owner of a structure containing two or more dwelling units, a multiple occupancy, a rooming house or a nonresidential structure shall be responsible for pest elimination. If the infestation is caused by the failure of an occupant to prevent such infestation in the area occupied, the occupant and owner shall both be responsible for pest elimination.

#### **CHAPTER 4 – LIGHT, VENTILATION AND OCCUPANCY LIMITATIONS**

Sec. 401.2 Responsibility: - Add the following to the end of the paragraph:

No owner, operator or occupant shall cause any equipment, facility, service or utility which is required under this code to be discontinued, removed or shut off for any occupied dwelling or dwelling unit let or occupied; except for such temporary interruption as may be necessary while alterations or repairs are in process. Discontinuation of services by the appropriate authorities or utilities during temporary emergencies shall not be cause for violation of this code.

Sec. 404.3 exc. 2 is deleted in its entirety.

Sec. 404.4.4 Prohibited occupancy: - Is amended by deleting the same in its entirety and by substituting the following:

Prohibited sleeping areas are defined as kitchens, as well as living rooms, dining rooms and other rooms which are not designated or qualified as bedrooms, as defined and qualified herein, which shall not be used for sleeping purposes.

It shall be prohibited to use for sleeping purposes any kitchen, hallway, closet, basement, (unless it meets the bedroom requirements listed herein), storage room, public area, dining room, living room or uninhabitable space.

Sec. 404.4.5 Other requirements: - Is amended by deleting the same in its entirety and by substituting the following:

For all sleeping areas, whether above or below grade, the following requirements shall be met, except where noted:

1. All walls and ceilings in bedrooms on any floor shall have, as a minimum, a layer of one-half inch (1/2") gypsum board or equivalent, taped and finished so as to provide a continuous surface with no breaks or gaps.
2. For all bedrooms, ceiling height shall not be less than seven (7) feet high.
3. Doors, with a minimum dimension of one and five-eighths (1 5/8) inch thick and six (6) feet eight (8) inches height, shall be required for all bedrooms. The door shall be side-hinged, readily operable, and provided with latching hardware.
4. A smoke detector shall be installed in each bedroom.
5. Basement bedrooms, as well as other habitable space, shall be free of excess moisture, dampness and ground water seepage. All excess moisture shall be removed by mechanical or gravitational means.
6. All habitable rooms shall be provided adequate light and ventilation in accordance with the most current adopted Village of Villa Park Building Code.
7. Bedrooms shall be provided with electrical receptacles per the 2015 National Electrical Code.
8. Heating facilities shall be provided per chapter 6.
9. Every sleeping room shall have at least one openable window or exterior door approved for emergency escape or rescue.
10. Escape or rescue windows with a finished sill height below the adjacent ground elevation shall be provided with a window well. The escape window well shall have an accessible and clear opening of not less than nine (9) square feet and with a length and width of not less than thirty-six (36) inches.
11. Furthermore, the escape window well shall have horizontal dimensions that allow the window to be fully opened.

Sec. 404.5 Overcrowding: - Insert the following at the end of the sentence:

Overcrowding shall also be determined in a residential dwelling unit as any qualified bedroom occupied by one (1) person which does not consist of at least seventy (70) square feet of floor area and any qualified bedroom occupied by more than one (1) person which does not consist of at least fifty (50) square feet of floor area for each occupant thereof.

## **CHAPTER 5 – PLUMBING FACILITIES AND FIXTURE REQUIREMENTS**

Sec. 501.2 Responsibility: - Add the following to the end of the paragraph:

No owner, operator or occupant shall cause any equipment, facility, service or utility which is required under this code to be discontinued, removed or shut off for any occupied dwelling or dwelling unit let or occupied; except for such temporary interruption as may be necessary while alterations or repairs are in process. Discontinuation of services by the appropriate authorities or utilities during temporary emergencies shall not be cause for violation of this code.

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**Sec. 502.2 Rooming houses:** - Is amended by deleting the same in its entirety and by substituting the following:

At least one water closet, lavatory and bathtub or shower shall be supplied for each habitable story, including basement.

**Sec. 507.1 General:** - Is amended by deleting the same in its entirety and by substituting the following:

Drainage of roofs, sump pits and paved areas, yards and courts, and other open areas on the premises shall not be discharged in a manner that creates a public nuisance. All drainage terminations from any source shall discharge no closer than ten (10) feet, where feasible to do so, from any adjacent property line or public way onto a pervious surface and in no way shall any discharge cause a nuisance.

## **CHAPTER 6 – MECHANICAL AND ELECTRICAL REQUIREMENTS**

**Sec. 601.2 Responsibility:** - Add the following to the end of the paragraph:

No owner, operator or occupant shall cause any equipment, facility, service or utility which is required under this code to be discontinued, removed or shut off for any occupied dwelling or dwelling unit let or occupied; except for such temporary interruption as may be necessary while alterations or repairs are in process. Discontinuation of services by the appropriate authorities or utilities during temporary emergencies shall not be cause for violation of this code.

**Sec. 602.2 Residential occupancies:** - Is amended by deleting the same in its entirety and by substituting the following:

Dwellings shall be provided with heating facilities capable of maintaining a room temperature of 68 degrees F in all habitable rooms, bathrooms; and toilet rooms all year. Cooking appliances shall not be used to provide space heating to meet the requirements of this section.

**Sec. 602.3 Heat supply:** - Is amended by deleting the same in its entirety and by substituting the following:

Every owner and operator of any building, who rents, leases or lets one or more dwelling unit, rooming unit, dormitory or guestroom on terms, either expressed or implied, shall maintain a temperature of not less than 68 degrees F (18 degrees C) at any time during the year in all habitable rooms, bathrooms and toilet rooms.

**Sec. 602.4 Occupiable work spaces:** - Is amended by deleting the same in its entirety and by substituting the following:

Indoor occupiable work spaces shall maintain a temperature of not less than 68 degrees Fahrenheit (18 degrees C) at any time during the year in all applicable work space areas.

Exceptions:

1. Processing, storage and operation areas that require cooling or special temperature conditions.
2. Areas in which persons are primarily engaged in vigorous physical activities.

## **CHAPTER 7 – FIRE SAFETY REQUIREMENTS**

Sec. 701.2 Responsibility: - Add the following to the end of the paragraph:

No owner, operator or occupant shall cause any equipment, facility, service or utility which is required under this code to be discontinued, removed or shut off for any occupied dwelling or dwelling unit let or occupied; except for such temporary interruption as may be necessary while alterations or repairs are in process. Discontinuation of services by the appropriate authorities or utilities during temporary emergencies shall not be cause for violation of this code.

## **CHAPTER 8 – REFERENCED STANDARDS**

**Chapter 8 Referenced Standards:** - Is amended by deleting the same in its entirety and by substituting the following:

The codes and standards referenced in this chapter shall be those that have been adopted by the Village of Villa Park and considered as part of the requirements of this code to the prescribed extent of each such reference.

Delete the following references in Chapter 8:

International Plumbing Code

International Zoning Code

Appendix A Boarding Standard: The codes and standards referenced in this appendix shall be those that have been adopted by the Village of Villa Park and considered as part of the requirements of this code to the prescribed extent of each such reference.

Adopt the following appendix:

Appendix A: Boarding Standard

**Sec. A101.1 General:** - Add the following:

No structure or portion thereof shall remain boarded for any longer than ninety (90) days without those repairs and/or corrections necessary being completed to have the boarding removed unless an extension is approved by the Community Development Director or his/her designee.

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## **ARTICLE X. ACCESSIBILITY FOR THE HANDICAPPED**

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### **Sec. 7-1001. Adoption of Code and Standards.**

That a certain document, one (1) copy of which is on file in the office of the Village Clerk of the Village of Villa Park, being marked and designated as the “Illinois Accessibility Code, most current edition as printed by the State of Illinois and is hereby adopted as the “Accessibility Code for the Village of Villa Park,” in the State of Illinois; for the control and regulation of providing access to the built environment by environmentally limited persons as therein provide; and each all of the regulations, provision, conditions and terms of said Illinois Accessibility Code and standards referenced therein are hereby adopted and incorporated by reference and made a part hereof as if fully set out in this article.

**Sec. 7-1002 Enforcement; Penalty**

- (a) The provisions of this article and the Illinois Accessibility Code, shall be enforced by the Village of Villa Park Community Development Department, its director, and his or her designated representative or may be referred to the appropriate agency or official as set forth in Sec. 400.140 of the Illinois Accessibility Code for civil enforcement.
- (b) Any person, firm, company, corporation or other entity which disobeys violates, omits, neglects or refuses to comply with this article or the provisions thereof, shall be deemed guilty of a violation of this article, punishable by a fine of not less than seventy-five (\$75.00) nor more than seven hundred fifty dollars (\$750.00). Each day or portion thereof a violation or non-compliance continues or exists shall be considered a separate offense.
- (c) In addition to the penalties provided herein, the director of community development may seek to enforce the provisions of this article in any court of competent jurisdiction by injunctive or other relief.

**Sec. 7-1003. Conflicting Provision.**

The provisions of the Illinois Accessibility Code and referenced standards contained therein shall constitute the minimum standards for accessibility and to the extent that any other ordinance of the village conflicts with the provisions of this article or the publications adopted by the provisions of this article, the provisions of this article or the publications adopted hereby shall prevail.

**Sec. 7-1004. Effect.**

Except to the extent required by the Environmental Barriers Act or the Illinois Accessibility Code, nothing in this article or the Illinois Accessibility Code and reference standards adopted hereby shall be construed to affect any litigation, lawsuit or impending court proceeding, or any rights acquired, liability incurred, or any cause or cause of action acquired or existing; nor shall any just or legal right or remedy of any character be lost, impaired, or affected by this article.

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**ARTICLE XI. FUEL GAS CODE**

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**Sec. 7-1101. Adoption of Fuel Gas Code.**

That a certain document, one (1) copy of which is on file in the office of the Village Clerk of the Village of Villa Park, being marked and designated as The International Fuel Gas Code, 2015 Edition, as published by the International Code Council, Inc., be and the same is hereby adopted as the Fuel Gas Code of the Village of Villa Park, State of Illinois; for the control of fuel gas systems of building and structures as herein provided; and each and all of the regulations, provisions, conditions and terms of the said International Fuel Gas Code 2015 Edition, are hereby referred to, adopted and made a part hereof, as if fully set out in this article, with the additions, insertions, deletions and changes, if any, prescribed in Sec. 7-1103 of this article XI.

**Sec. 7-1102 Enforcement.**

The provisions of this article and the International Fuel Gas Code 2015 Edition, which it adopts and incorporates, shall be enforced by the Villa Park Department of Community Development, its director and his/her designated representative.



**Sec. 7-1103. Amendments of Fuel Gas Code; additions, insertions, deletions and changes.**

**CHAPTER 1 ADMINISTRATION**

Sec. 101.1 Title. Is amended by deleting the same in its entirety and by substituting the following: These provisions shall be known as the Fuel Gas Code of the Village of Villa Park and shall be cited as such and will be referred to herein as “this code.”

Sec. 106.1 Where required: Is amended by deleting the same in its entirety and by substituting the following: It shall be unlawful to proceed with the erection, enlargement, alteration, repair, removal, conversion, of the fuel gas systems, unless a permit therefore shall have been first obtained from the Community Development Department. A completed permit application with a required drawings and specifications shall be submitted in its entirety prior to commencement of review. Such permit shall be posted in a conspicuous place upon the premises for which it is issued, and shall remain so posted at all times until the work is completed and approved.

Sec. 106.6.2, Fee Schedule. Sec. 106.6.2 is amended by deleting the same in its entirety and by substituting the following: The fees for all permits for mechanical work, inspections and/or periodic inspections shall be as prescribed in Chapter 7, Article II of the Villa Park Municipal Code.

Sec. 108.4. Violation Penalties. Is amended by deleting the same in its entirety and by substituting the following:

- a) Any person, firm or corporation found guilty of violating any of the provisions of this code shall be subject to a fine of not less than seventy-five dollars (\$75.00) or more than seven hundred fifty dollars (\$750.00) and each such person shall be deemed guilty of a separate offense for each and every day or portion thereof during which any violation of any provision of this code is committed, continued or permitted. Imposition of a fine upon a finding of guilty shall not preclude the Village from seeking any and all other remedies provided by law, including seeking injunctive or other relief in any court of competent jurisdiction.
- b) In addition to the penalties provided herein, the Director of Community Development may seek to enforce the provisions of this article in any court of competent jurisdiction by injunctive or other relief.

Sec. 108.5 Stop Work Orders. Is amended by deleting the same in its entirety and shall refer to Chapter 7, Article III of the Village of Villa Park Ordinance

Add new Section:

Sec. 108.8 Enforcement. The provisions of this article and The International Fuel Gas Code, 2015 Edition, which it adopts and incorporates, shall be enforced by the Village Department of Community Development, its Director and his or her designees.

Sec. 109. Means of Appeal. Is amended by deleting the same in its entirety and by substituting the following:

- a) Any person affected by any notice which has been issued in connection with the enforcement of any provision of this Code or any code, rule or regulation adopted pursuant thereto (the “Petitioner”), shall have the right to require, and shall be granted a hearing on the matter before the Director of Community Development (the “Director”) of the Village of Villa Park, provided that such person shall file in the office

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of Community Development a notice, in writing, requesting such a hearing and containing a statement of the grounds therefore within then (10) business days after the notice was served. The Director shall issue a written decision with regard to such appeal within twenty (20) business days of the hearing.

b) The Petitioner shall have the right to request, and shall be granted, a hearing before the Village Manager of the Village of Villa Park with regard to the Director's decision, provided that the Petitioner shall file in the office of the Village Manager a notice, in writing, requesting such a hearing and containing a statement of the grounds therefore within ten (10) business days after the date of the Director's decision. The Village Manager shall issue a written decision with regard to such appeal within twenty (20) business days of the hearing.

c) The Petitioner shall have the right to request, and shall be granted, a hearing before the Village Board of the Village of Villa Park with regard to the Village Manager's decision, provided that the Petitioner shall file in the office of the Village Clerk a notice, in writing, requesting such a hearing and containing a statement of the grounds therefore within ten (10) business days after the date of the Village Manager's decision. The Village Board shall issue a written decision with regard to such within twenty (20) business days of the hearing.

Delete the following references in Chapter 8:  
International Plumbing Code

Appendix: Adopt the following appendices:  
A, B, C, D

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## ARTICLE XII. FIRE CODE

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### **Sec. 7-1201. Adoption of a Fire Code:**

A certain document, one (1) copy of which is on file in the office of the village clerk of the Village of Villa Park, being marked and designated as the "International Fire Code, 2015 Edition," as published by the International Code Council, Inc., be and is hereby adopted as the fire code of the Village of Villa Park, State of Illinois; for the control of fire hazards as herein provided; and each and all of the regulations, provisions, penalties, conditions and terms of the said International Fire Code, 2015 Edition, are hereby referred to, adopted and made a part hereof, as if fully set out in this article, with the additions, insertions, deletions and changes, if any, prescribed in Sec. 7-1203 of this article XII.

### **Sec. 7-1202 Enforcement.**

The provisions of this article and the International Fire Code 2015 Edition, which it adopts and incorporates, shall be enforced by the Villa Park Department of Community Development, its director and his/her designated representative.

### **Sec. 7-1203. Amendments of Fire Code; additions, insertions, deletions and changes.**

## **Chapter 1 SCOPE AND ADMINISTRATION**

Sec. 101.1. Title. Is amended by deleting the same in its entirety and by substituting the following: These provisions shall be known as the Fire Code of the Village of Villa Park and shall be cited as such and will be referred to herein as “this code.”

Sec. 102.3 Change of use or occupancy. Is amended by deleting the same in its entirety and substituting the following: See the Building Code for change of use or occupancy.

Sec. 102.6 Historic buildings. Shall be deleted in its entirety.

Sec. 102.7 – Referenced Codes and Standards. Delete the first sentence and substitute the following: The codes and standards referenced in this code shall be the latest edition of those that are listed in Chapter 80, and such codes and standards shall be considered to be part of the requirements of this code to the prescribed extent of each such reference and as further regulated in Sections 102.7.1 and 102.7.2.

Sec. 103.2 Appointment. Is amended by deleting the same in its entirety and by substituting the following: The fire code official shall be the Deputy Fire Chief of the Villa Park Fire Department.

Sec. 104.2 Insert second paragraph:

Before any fire alarm, detection, or fire suppression system is installed, enlarged or extended, a permit shall be obtained. Construction documents shall be reviewed by the fire code official or independent reviewer designated by the fire code official prior to the issuance of the permit.

Sec. 105.1.6 and 105.1.6.1 Annual permits. Are amended by deleting the same in their entirety.

Sec. 105.2.3 Time Limitation of Application. Is amended by deleting the same in its entirety and substituting the following: An application for which no permit is issued within 90 days of filing shall be deemed expired unless such application has been diligently prosecuted. Reapplication shall include resubmittal of plans and fee. One or more extensions of time for periods of not more than 90 days each shall be permitted to be allowed by the building official for the application, provided justifiable cause is demonstrated.

Add new subsection.

“Sec. 105.2.3.1 Time Limit for Obtaining Building Permits. An applicant must take possession of a permit within 30 days after notification by the Community Development Department that his/her permit has been approved. If the applicant does not take possession of a permit within 30 days, then the permit application shall be considered null and void. The application for permit shall be destroyed after 60 days if the applicant has not reapplied.

Sec. 105.3.1 Expiration. Is amended by deleting the same in its entirety and by substituting the following: Any permit issued shall become invalid if the authorized work is not commenced within 180 days after the time of commencing the work or if the building or work authorized by such permit is suspended or abandoned for a period of 180 days or more after the work has commenced. After the building permit is

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issued, it shall be the obligation of the applicant to take reasonable and appropriate action so that the work, which is the subject of the permit, is commenced and completed in a diligent manner. Before such work commences or is resumed, a permit extension or renewal is required.

Sec. 105.3.2 Extensions. A permittee holding an unexpired permit shall be permitted to apply for a one-time 180-day extension provided the permittee shows good and satisfactory reasons beyond their control that the work cannot be commenced within the 180-day period from the original permit issue date. No additional fee is required for the one time extension.

Sec. 105.4.2.1 - Fire Protection System Shop Drawings. Add the following to the end of this Sec.: Provide a copy of the hydraulic nameplate for each hydraulically calculated automatic fire sprinkler system area identified on submitted shop drawings.

Sec. 108 Board of Appeals. Is amended by deleting the same in its entirety and by substituting the following:

a) Any person affected by any notice which has been issued in connection with the enforcement of any provision of this Code or any code, rule or regulation adopted pursuant thereto (the "Petitioner"), shall have the right to require, and shall be granted a hearing on the matter before the Director of Community Development (the "Director") of the Village of Villa Park, provided that such person shall file in the office of Community Development a notice, in writing, requesting such a hearing and containing a statement of the grounds therefore within then (10) business days after the notice was served. The Director shall issue a written decision with regard to such appeal within twenty (20) business days of the hearing.

b) The Petitioner shall have the right to request, and shall be granted, a hearing before the Village Manager of the Village of Villa Park with regard to the Director's decision, provided that the Petitioner shall file in the office of the Village Manager a notice, in writing, requesting such a hearing and containing a statement of the grounds therefore within ten (10) business days after the date of the Director's decision. The Village Manager shall issue a written decision with regard to such appeal within twenty (20) business days of the hearing.

c) The Petitioner shall have the right to request, and shall be granted, a hearing before the Village Board of the Village of Villa Park with regard to the Village Manager's decision, provided that the Petitioner shall file in the office of the Village Clerk a notice, in writing, requesting such a hearing and containing a statement of the grounds therefore within ten (10) business days after the date of the Village Manager's decision. The Village Board shall issue a written decision with regard to such within twenty (20) business days of the hearing.

Sec. 109.4 Violation penalties. Is amended by deleting the same in its entirety and by substituting the following:

a) Any person, firm or corporation found guilty of violating any of the provisions of this code shall be subject to a fine of not less than seventy-five dollars (\$75.00) or more than seven hundred fifty dollars (\$750.00) and each such person shall be deemed guilty of a separate offense for each and every day or portion thereof during which any violation of any provision of this code is committed, continued or permitted. Imposition of a fine upon a finding of guilty shall not preclude the Village from seeking any and

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all other remedies provided by law, including seeking injunctive or other relief in any court of competent jurisdiction.

b) In addition to the penalties provided herein, the Director of Community Development may seek to enforce the provisions of this article in any court of competent jurisdiction by injunctive or other relief.

Sec. 111.1 Order. Is amended by deleting the same in its entirety and refer to Chapter 7, Article III of the Villa Park Ordinance.

Sec. 111.2 Issuance. Is amended by deleting the same in its entirety and by substituting the following:

Upon notice from the code official that work on any building or structure is being prosecuted contrary to the provisions of this code or in an unsafe and dangerous manner, such work shall be immediately stopped. The stop work order shall be in writing and shall be given to the owner of the property involved, or to the owner's agent, or to the person doing the work; and shall state the conditions under which work will be permitted to resume.

Sec. 111.4 Failure to comply. Is amended by deleting the same in its entirety and by substituting the following: Any person who shall continue any work in or about the structure after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable to a fine of not less than "seventy-five dollars (\$75.00) or more than seven hundred fifty dollars (\$750.00).

Sec. 113.2 Fee Schedule. Is amended by deleting the same in its entirety and by substituting the following: The fees for all permits for inspections and/or periodic inspections shall be as prescribed Chapter 7, Article II of the Villa Park Municipal Code as originally adopted and subsequently amended.

### **CHAPTER 3 GENERAL REQUIREMENTS**

Sec. 307.1 General. Is amended by deleting the same in its entirety and by substituting the following:

Open burning is prohibited except with the express written permission of the fire code official or his designee.

Exceptions: Recreation fires for cooking food on grills, barbecues, kettles, smokers, and similar appliances. Fire pits, fire rings or other fires on the ground are prohibited. The burning of seasoned firewood in an approved outdoor fireplace is allowed, as long as:

- The wood used shall be cut into logs and not freshly cut or "green." The appliance used shall have a secure, suitable cover and suitable screening in place on its sides.
- The fire code official or his designee may prohibit the use of an outdoor fireplace if the products of combustion create or add to a hazardous or objectionable situation, or creates a hazard.
- Portable outdoor fireplaces shall be used in accordance with the manufacturer's instructions and shall not be operated within 15 feet of a structure or combustible material.
- A portable fire extinguisher or other approved extinguishing agent such as sand, dirt, or water in sufficient quantity shall be available for immediate use.
- The fire shall not be permitted to create excessive flames, flying embers, or smoke.

It is unlawful, under any circumstance, to burn cardboard, leaves, twigs, branches, grass clippings, construction materials, or other types of waste or refuse.

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Add new Sec.

Sec. 403.2.1.1 Overcrowding

Any owner, manager, agent or person in charge shall not permit overcrowding or admittance of any person beyond the established occupant load. The code official, upon finding overcrowding conditions or obstructions in aisles, passageways or other means of egress, or upon finding any condition which constitutes a hazard to life and safety, shall be empowered to cause the occupancy, performance, presentation, spectacle or entertainment to be stopped until such a condition or obstruction is corrected and the addition of any further occupants prohibited until the approved occupant load is re-established.

## **CHAPTER 5 FIRE SERVICE FEATURES**

Sec. 507.5.1 Where Required. Is amended by deleting the same in its entirety and substituting: refer to Appendix C of the International Fire Code

Sec. 507.5.1.1 – Hydrant for standpipe systems. Is amended by deleting the same in its entirety and by substituting the following:

Buildings equipped with a sprinkler or standpipe system installed in accordance with Sec. 905 shall have a fire hydrant within a 100' of the fire department connection, subject to the AHJ.

## **CHAPTER 9 FIRE PROTECTION SYSTEMS**

SEC. 902.1 Definitions.

Change the definition of Fire Area to read:

“The aggregate floor area bounded by the exterior walls of a building; regardless of fire walls, fire barriers, or fire resistance-rated horizontal assemblies.”

Sec. 903.2 - Where Required. Is amended by deleting the first paragraph and by substituting the following: Approved automatic sprinkler systems shall be required in all new construction and/or shall be provided in the locations described in Sections 903.2.1 through 903.2.12; whichever is stricter.

Exceptions:

1. Less than or equal to eight hundred sixty-four (864) square feet in area, and
2. Single story, and
3. Not used as a dwelling or sleeping, and
4. Not a High Hazard Group, and
5. Not used for high hazard products or hazardous materials storage, and
6. No basements; or
7. Single family dwelling

An approved automatic fire sprinkler system shall be installed and maintained in all buildings and structures added to or altered according to the following:

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1. For existing buildings and structures, any modifications and/or additions that result in the total building area being increased by 1,500 square feet or more in area over a three-year period.”

2. When the Use Group of the existing building or structure is changed to a Use Group with a higher relative hazard (lower number) rating according to the table below:

| Relative Hazard    | Use Group                   |
|--------------------|-----------------------------|
| 1 (Highest Hazard) | H                           |
| 2                  | I-2, I-3, I-4               |
| 3                  | A, E, I-1, M, R-1, R-2, R-4 |
| 4                  | B, F-1, R-3, S-1            |
| 5 (Lowest Hazard)  | F-2, S-2, U                 |

Sec. 903.3.1.2 – NFPA 13R Sprinkler Systems

Delete second paragraph and substitute the following to this Sec.:

“Sprinkler protection shall be provided for attics made of combustible construction.”

Sec. 903.3.5 – Water Supplies

Add the following to this Section:

“Hydrant water flow data used for the design of any sprinkler system shall be no more than 1 year old.”

Sec. 903.3.8 - Limited Area Sprinkler Systems.

Is amended by deleting the same in its entirety.

Add New Sec.

Sec. 903.3.9 – Safety Factor.

Provide a minimum 10% or 5 psi or whichever is greater minimum safety factor in the fire protection system hydraulic calculation. The system demand shall be 5 psi minimum below the seasonal low water flow test supply.

Sec. 903.4 - Sprinkler system supervision and alarms.

Delete “...shall be electrically supervised by a listed fire alarm control unit.”

And substitute with,

“...shall be supervised by a listed fire alarm system, including occupant notification.”

Delete exceptions 2, 3, & 5.

Sec. 903.4.1 – Monitoring.

Delete “to an approved supervising station or, when approved by the fire code official, shall sound an audible signal at a constantly attended location.” and substitute the following: “to the Fire Department’s communication center, via communication method(s) approved by the fire code official, or to an approved, UL listed central station providing full central station service in accordance with NFPA 72 and approved by the Fire Code Official.”

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Sec. 903.4.2 – Alarms.

Is amended by deleting the same in its entirety and by substituting the following:

Approved audible and visible appliances shall be connected to each automatic sprinkler system in accordance with Sections 903.4.2.1 and 903.4.2.2. Sprinkler system water-flow alarm devices shall be activated by water flow equivalent to the flow of a single sprinkler of the smallest orifice size installed in the system.

Add new Sec.

Sec. 903.4.2.1 – Exterior Notification Appliances.

A Red 75 cd, weather-proof Horn/Strobe with red lens, shall be provided above the fire department Siamese connection, shall be supervised by the fire alarm system, and shall only operate upon water flow activation of the fire sprinkler system.

Add new Sec.

Sec. 903.4.2.2 – Interior Notification Appliances.

Interior audible and visible alarms supervised by a fire alarm system shall be provided in accordance with Sections 907.5.1 through 907.5.2.3.4.

Add new Sec.

Sec. 903.4.2.3 – Inspectors Test Valves.

Fire sprinkler system inspectors test valves shall be accessible at all times and located no more than 6 feet above the finished floor. On multiple riser systems test valves shall be marked as to which riser and area it tests.

Sec. 903.4.3 – Floor Control Valves.

Delete "...in high-rise buildings."

And substitute the following:

"...in buildings 3 or more stories in height."

Add new Sec.

Sec. 903.4.4 – Automatic Sprinklers.

When a building has numerous rooms protected by the zoned sprinkler system, the fire department may require additional smoke detectors for a more rapid means to identify the location of smoke or fire.

Sec. 905.3.1 – Height. Is amended by deleting the same in its entirety and by substituting the following:

Class 1 Standpipe systems shall be installed throughout all buildings that are more than 2 stories above grade or have more than 1 story below grade.

Add new subsection.

Sec. 905.3.9 – Fire Hose Valves.

In all warehouse and/or storage areas, 2½" fire hose valves with a 1½" reducer to a 1½" male connection shall be provided. The valves shall be located at each door entrance to the warehouse and/or storage area. Additional 2½" fire hose valves shall be provided so that no portion of the warehouse and/or storage area



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is situated more than 120 feet travel distance to a 2½" fire hose valve. All obstructions and/or racks shall be shown on the fire suppression system drawings. The fire hose valve(s) system piping shall be:

- a) A separate riser piping system.
- b) Hydraulically calculated for a minimum of 250 gallons per minute flow to the most hydraulically remote fire hose valve.
- c) Where system pressures exceed 100 PSI, a listed and approved pressure-reducing field-adjustable type valve(s) shall be provided.

Sec. 906.1 Where Required. Is amended by deleting the same in its entirety and by substituting the following:

Portable fire extinguishers shall be installed in the following locations:

- In all commercial occupancies.
- On each floor of buildings or structures under construction
- Where required by the Sections indicated in Table 906.1.
- Special hazard areas, including but not limited to laboratories, computer rooms, and generator rooms where required by the Code Official.

Note: The minimum size ABC Dry Chemical fire extinguisher permitted shall be 2A10BC unless approved otherwise by the Fire Official. All fire extinguishers shall have location signs and current services tags.

Add new subsection.

Sec. 907.1.4 – Fire Alarm Type.

All fire alarm systems shall be of the addressable type.

Sec. 907.2.1 - Group A.

Is amended by deleting the same in its entirety and by substituting the following:

“An approved fire alarm system shall be installed and maintained in all occupancies of Group A.”

Sec. 907.2.3 - Group E.

Is amended by deleting the following in its entirety and substituting the following:

“An approved fire alarm system that initiates the occupant notification signal utilizing an emergency voice/alarm communication system meeting the requirements of Sec. 907.5.2.2 and installed in accordance with Sec. 907.6, NFPA 72 and NFPA 70 shall be installed and maintained in all occupancies of Group E.”

Sec. 907.2.8 Group R-1.

Is amended by deleting the following in its entirety and substituting the following:

“An approved fire alarm system shall be installed and maintained in all occupancies of Group R-1.”

Sec. 907.2.9 Group R-2.

Is amended by deleting the following in its entirety and substituting the following:

“An approved fire alarm system shall be installed and maintained in all occupancies of Group R-2.”

Sec. 907.2.10 Group R-4.

Is amended by deleting the following in its entirety and substituting the following:

“An approved fire alarm system shall be installed and maintained in all occupancies of Group R-4.”

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**Sec. 907.5 – Occupant Notification Systems.**

Delete “Where a fire alarm system is required by another Section of this code, it shall be activated by:”  
And substitute the following:

The activation of any of the following devices shall result in occupant notification:

1. Automatic fire detectors.
2. Automatic sprinkler system water flow devices.
3. Manual fire alarm boxes.
4. Automatic fire-extinguishing systems when installed in buildings or structures that are provided with occupant notification.

**Sec. 907.6.6 Monitoring**

Is amended by deleting the first paragraph in its entirety and by substituting the following:

“All required fire alarm systems shall be supervised by the Villa Park Fire Department’s communication center, via communication method(s) approved by the fire code official, or to an approved, UL listed central station providing full central station service in accordance with NFPA 72 and approved by the Fire Code Official.”

**Sec. 907.9 – Fire Alarm Systems**

Add the following to this Sec.:

“An approved fire alarm system shall be installed and maintained in all occupancies of Group A.”

**CHAPTER 10 MEANS OF EGRESS**

The provisions of this chapter and NFPA 101, Life Safety Code, 2015 Edition with OSFM amendments, shall control the design, construction and arrangement of building elements required to provide a reasonably safe means of egress from all structures. In the event of a conflict between the requirements of this chapter and NFPA 101, Life Safety Code, 2015 Edition with OSFM amendments, the code with the more stringent standard shall prevail. OSFM amendments to the 2015 Edition of the Life Safety Code can be found at:

<https://www2.illinois.gov/sites/sfm/SFMDocuments/Documents/Part100Text.pdf>

**CHAPTER 57 FLAMMABLE AND COMBUSTIBLE LIQUIDS**

**Section 5704.2 Tank Storage**

Add the following to this section:

Aboveground bulk storage of flammable liquids shall be restricted to the following Village of Villa Park zoning districts:

- (a) M-1 and M-2

Exception:

Fuel oil tanks for supplying oil burning heating equipment are permitted above ground, provided such tanks do not exceed six hundred sixty (660) gallons for each building served and such location is approved by the fire code official.

**CHAPTER 61 LIQUEFIED PETROLEUM GASES**

Ordinance No.: \_\_\_\_\_

Section 6104.1 General

Add the following to this section:

Bulk storage of liquefied petroleum gases shall be restricted to the following Village of Villa Park zoning districts:

- (a) M-1 and M-2

Exception:

Temporary LPG heat for construction sites.

All LPG-fueled heating appliances and assemblies shall be installed in accordance with all applicable provisions of the 2015 International Fire Code, as Amended by the Village of Villa Park, all applicable provisions of NFPA 58, Liquefied Petroleum Gas Code, as well as all Office of the State Fire Marshal requirements.

Appendix: Adopt the following appendices:

C, D, E, F, H, I

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### **ARTICLE XIII. EXISTING BUILDING CODE**

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**Sec. 7-1301. Adoption of the Existing Building Code:**

That a certain document, one (1) copy of which is on file in the office of the Village Clerk of the Village of Villa Park, being marked and designated as “The International Existing Building Code, 2015 Edition,” as published by the International Code Council, Inc., be and the same is hereby adopted as the existing building code of the Village of Villa Park, State of Illinois; for the control of mechanical systems of building and structures as herein provided; and each and all of the regulations, provisions, penalties, conditions and terms of the said International Existing Building Code 2015 Edition are hereby referred to, adopted and made a part hereof, as if fully set out in this article, with the additions, insertions, deletions and changes, if any, prescribed in Sec. 7-1303 of this article XIII.

**Sec. 7-1302 Enforcement.**

The provisions of this article and the International Existing Building Code 2015 Edition, which it adopts and incorporates, shall be enforced by the Villa Park Department of Community Development, its director and his/her designated representative.

**Sec. 7-1303: Amendments of Existing Building Code; additions, insertions, deletions and changes.**

**Article 1 Administration**

Sec. 101.1 Title: Is amended by deleting the same in its entirety and by substituting the following: These provisions shall be known as the Existing Building Code of Village of Villa Park and shall be cited as such and will be referred to herein as “this code.”

Ordinance No.: \_\_\_\_\_

Sec. 105.1 Required. Is amended by deleting the same in its entirety and by substituting the following:

Is amended by deleting the same in its entirety and by substituting the following: It shall be unlawful to proceed with the erection, enlargement, alteration, repair, removal, conversion, demolition or change the occupancy of any building or any structural part thereof or to install, alter, repair, convert or remove any associated electrical, gas, plumbing and mechanical systems within the village unless a permit therefore shall have been first obtained from the Community Development Department. A completed permit application with a required drawings and specifications shall be submitted in its entirety prior to commencement of review. Such permit shall be posted in a conspicuous place upon the premises for which it is issued, and shall remain so posted at all times until the work is completed and approved.

Sec. 1051.1, 105.1.2 Shall be deleted in their entirety

Sec. 105.2 Shall be deleted in its entirety

Sec. 108.2: Schedule of permit fees. Is amended by deleting the same in its entirety and by substituting the following: The fees for all permits for electrical, gas, plumbing, mechanical work, inspections and/or periodic inspections shall be as prescribed in Chapter 7, article II of the Villa Park Municipal Code as originally adopted and subsequently amended.

Sec. 112: Board of Appeals. Is amended by deleting the same in its entirety and by substituting the following:

a) Any person affected by any notice which has been issued in connection with the enforcement of any provision of this Code or any code, rule or regulation adopted pursuant thereto (the "Petitioner"), shall have the right to requires, and shall be granted a hearing on the matter before the Director of Community Development (the "Director") of the Village of Villa Park, provided that such person shall file in the office of Community Development a notice, in writing, requesting such a hearing and containing a statement of the grounds therefore within then (10) business days after the notice was served. The Director shall issue a written decision with regard to such appeal within twenty (20) business days of the hearing.

b) The Petitioner shall have the right to request, and shall be granted, a hearing before the Village Manager of the Village of Villa Park with regard to the Director's decision, provided that the Petitioner shall file in the office of the Village Manager a notice, in writing, requesting such a hearing and containing a statement of the grounds therefore within ten (10) business days after the date of the Director's decision. The Village Manager shall issue a written decision with regard to such appeal within twenty (20) business days of the hearing.

c) The Petitioner shall have the right to request, and shall be granted, a hearing before the Village Board of the Village of Villa Park with regard to the Village Manager's decision, provided that the Petitioner shall file in the office of the Village Clerk a notice, in writing, requesting such a hearing and containing a statement of the grounds therefore within ten (10) business days after the date of the Village Manager's decision. The Village Board shall issue a written decision with regard to such within twenty (20) business days of the hearing.

Ordinance No.: \_\_\_\_\_

Sec. 113.4 Violation Penalties. Is amended by deleting the same in its entirety and by substituting the following:

(a) Any person, firm, company, corporation or other entity which disobeys, violates, omits, neglects or refuses to comply with the provisions of this article or who shall erect, install, alter or repair mechanical work in violation of the approved construction documents or directive of the code official, or of a permit or certificate issued under the provisions of this code, shall be guilty of a violation of this article, punishable by a fine or not less than seventy-five dollars (\$75.00) nor more than seven hundred fifty dollars (\$750.00). Each day or portion thereof that a violation or non-compliance continues or exists shall be considered a separate offense.

(b) In addition to the penalties provided herein, the Director of Community Development may seek to enforce the provisions of this article in any court of competent jurisdiction by injunctive or other relief.

Sec. 114 Stop Work Order Is amended by deleting the same in its entirety and shall refer to Chapter 7, Article III of the Village of Villa Park Ordinance.

Sec. 609.1 Delete International Plumbing Code and insert State of Illinois Plumbing Code

Sec. 609.2 Shall be deleted in its entirety

Sec. 702.5 Shall be deleted in its entirety and substitute the following: Basements, habitable attics, offices and every sleeping room shall have not less than one operable emergency escape and rescue opening in Group R-2 and R-3 occupancies and one- and two-family dwellings and townhouses regulated by the International Residential Code, replacement windows shall be exempt from the requirements of section 1030.2, 1030.3 and 1030.5 of the International Building Code.

Sec. 702.6 Delete International Plumbing Code and insert State of Illinois Plumbing Code

Sec 810.1 Delete International Plumbing Code and insert State of Illinois Plumbing Code

Sec. 1010 Plumbing

Delete all references to the International Plumbing Code and Insert Illinois State Plumbing Code

Delete the following references in Chapter 15:

International Plumbing Code

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#### **ARTICLE XIV. SAFETY CODE FOR ELEVATORS AND ESCALATORS**

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**Sec. 7-1401.** Adoption of the “Safety Code for Elevators and Escalators” and standards referenced therein copyright 1991 by the American Society of Mechanical Engineers.

Certain documents, one (1) copy of which is on file in the office of the Village Clerk of the Village of Villa Park, being marked and designated as the “Safety Code for Elevators and Escalators” effective August 9, 1991 as published by the American Society of Mechanical Engineers is hereby adopted as the Safety Code for Elevators and Escalators for the Village of Villa Park, State of Illinois, for the control and regulation of the installation, testing, inspection, maintenance, alteration and repair of elevators,

Ordinance No.: \_\_\_\_\_

dumbwaiter, escalators, moving walks, material lifts with automatic transfer devices, wheelchair lifts, and stairway chairlifts are hereby adopted and incorporated by reference and made a part hereof as if fully set out in this article.

See Chapter 30 of the IBC for the requirements for elevators, dumbwaiters moving walks and material lifts and for compliance with Public Act 096-0054.

**Sec. 7-1402. Enforcement; violations; penalties**

(a) Enforcement. The provisions of the Ordinance, the “Safety Code for Elevators and Escalators” effective 1991 shall be enforced by the Village of Villa Park Community Development Department, its director, and his or her designated representative in compliance with the Public Act and the OSFM rules.

(b) Violation, penalties. Any person, firm, company, corporation or other entity which disobey, violates, omits, neglects or refuses to comply with this article or the provisions thereof, shall be deemed guilty of a violation of this article, punishable by a fine of not less than seventy-five dollars (\$75.00) nor more than seven hundred fifty dollars (750.00). Each day or portion thereof a violation or non-compliance continues or exists shall be considered a separate offense.

(c) Additional remedies. In addition to the penalties provided herein, the director of community development may seek to enforce the provisions of this article in any court of competent jurisdiction by injunctive or other relief.

**Sec. 7-1403. Conflict.**

The provisions of this Ordinance and Public Act 096-0054 Safety Code for Elevators and Escalators and referenced standards contained therein shall constitute the minimum standards for elevators et al. and to the extent that any other ordinance of the Village of Villa Park conflicts with the provisions of this article or the publications adopted by the provisions of this article, the provisions of this article or the publications adopted hereby shall prevail.

**Sec. 7-1404: Saving clause.**

Nothing in the article or in the standards adopted hereby, shall be construed to effect any lawsuit, litigation, impending court proceeding, or any rights acquired, liability incurred or any cause or causes of action acquire or existing’ nor shall any just or legal right or remedy of any character be lost, impaired, or affected by this Sec..

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**ARTICLE XV. VACANT BUILDING AND PROPERTY REGULATIONS**

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**Sec. 7-1501. – Declaration of policy.**

The purpose of this article is to protect the public health, safety, and welfare by enactment of this article which:

- (a) Establishes a program for identification, registration and regulation of buildings which are or become vacant on and after the effective date of this article.
- (b) Determines the responsibilities of owners of vacant buildings.

Ordinance No.: \_\_\_\_\_

- (c) Provides for administration, enforcement of property regulations, including prevention and abatement of public nuisances, and imposition of penalties.

This article shall be construed liberally to effect its purposes.

**Sec. 7-1502. – Other ordinances.**

This article shall not be construed to prevent the enforcement of other applicable ordinances, codes, legislation, and regulations which prescribe standards other than those provided herein, and in the event of conflict, the most restrictive shall apply.

**Sec. 7-1503. – Definitions**

Unless otherwise expressly stated or clearly indicated by the context, the following terms shall, for the purpose of this article, have the meaning indicated in this Section.

Boarded building means a building which has had, in a manner intended to be temporary or permanent, any or all openings, which openings are windows or doors which were present for the purpose of light, ventilation or egress, some material whether opaque, solid or transparent, affixed to such openings, from the interior or exterior of the building, for the purpose of securing or preventing access or damage to the building or its components.

Building means any structure occupied or intended for supporting or sheltering any occupancy.

Dangerous building or structure means a building or structure defined as a “nuisance” in Sec. 15-102 of this Code, as now existing or hereafter amended.

Director means the Director of Community Development or the director’s designee.

Owner means any person, agent, operator, firm, or corporation having a legal or equitable interest in the property, or recorded in the official records of the state, county, or municipality as holding title to the property; or otherwise having control of the property, including the guardian of the estate of any such person, and the executor or administrator of the estate of such person if ordered to take possession of real property by a court.

Person includes a corporation, a partnership, or other entity as well as an individual.

Premises: means a lot, plot, or parcel of land, including any structure thereon.

Public nuisance includes the following:

- (a) The physical condition, or uses of any building, structure or premises regarded as a public nuisance at common law, under the Illinois Compiled Statutes, or under this Code; or
- (b) Any physical condition, use or occupancy of any premises, structure, building or appurtenances considered an attractive nuisance to children, including, but not limited to, abandoned wells, shafts, basements, excavations, and unsafe fences or structures; or
- (c) Any building which has unsanitary sewerage or plumbing facilities; or

- (d) Any building designated by the director as unsafe for human habitation or use; or
- (e) Any building which is manifestly capable of being a fire hazard, or manifestly unsafe or insecure so as to endanger life, limb or property; or
- (f) Any building or premises which is unsanitary, or which is littered with rubbish or garbage, or which has an uncontrolled growth of weeds; or
- (g) Any building or structure that is dangerous, in a state of dilapidation, deterioration or decay; faulty construction; insecure; vacant and the doors, windows, or other openings are boarded up or secured by an means other than conventional methods used in the design of the building or permitted for new construction of similar type; damaged by fire to the extent as not to provide shelter, in danger of collapse or failure; and dangerous to anyone on or near the premises; or
- (h) Any building or structure defined as a “dangerous building” hereinabove.

Unoccupied building means a building or portion thereof which lacks the habitual presence of human beings who have a legal right to be on the premises, including buildings ordered vacated by the director pursuant to authority granted to him/her by this code. In determining whether a building is “unoccupied”, the director may consider these factors, among others:

- (a) A building at which substantially all lawful residential or business activity has ceased.
- (b) The percentage of the overall square footage of occupied to unoccupied space or the overall number of occupied and unoccupied units shall be considered.
- (c) The building is substantially devoid of contents. The condition and value of fixtures or personal property in the building are relevant to this determination.
- (d) The building lacks utility services, i.e., water, sewer, electric or natural gas.
- (e) The building is subject of a foreclosure action.
- (f) The building is not actively for sale as part of a contractual agreement to sell the building, the building lacks “for sale”, “for rent”, or similar signage.
- (g) The presence or recurrence of uncorrected code violations.

Vacant building means a building or portion of a building which is:

- (a) Unoccupied and unsecured; or
- (b) Unoccupied and secured by boarding or other similar means; or
- (c) Unoccupied and a dangerous structure; or
- (d) Unoccupied and condemned by the director pursuant to applicable provisions of this Code; or
- (e) Unoccupied and has multiple code violations; or



- (f) Unoccupied and the building or its premises has been the site of unlawful activity within the previous six (6) months; or
- (g) Condemned by the director and unlawfully occupied; or
- (h) Unoccupied for over one hundred eighty (180) days and during which time the director has issued an order to correct public nuisance conditions and same have not been corrected in a code-compliant manner; or
- (i) Unoccupied for over two (2) years.

But not including, unoccupied building which are undergoing construction, renovation, or rehabilitation and which are in compliance with all applicable ordinances, codes, legislation, and regulations, and for which construction, renovation or rehabilitation is proceeding diligently to completion.

**Sec. 7-1504.-Vacant Building Determination.**

- (a) Within sixty (60) days after the effective date of this article, the director shall evaluate all buildings in the village he or she believes to be unoccupied on the effective date of this article and make a determination for each as to whether the building is a “vacant building” within the meaning of this article. The determination shall be in writing and shall state the factual basis for the determination. For buildings the director determines to be “vacant buildings”, s/he shall, within (7) days of making that determination, send notice of the written determination with the factual findings to the last taxpayer of record listed on the most recent DuPage County tax roll. Said notice of determination shall be sent certified mail, return receipt requested. Failure of delivery shall not excuse a person from complying with this article. Any person making such service shall execute an affidavit attesting to the facts of service. The director shall maintain an affidavit of such mailing for each notice of determination sent.
- (b) The director shall cause an inspection of the interior of all “vacant buildings” to determine compliance with village health and fire codes.
- (c) The notice of determination shall set a tentative date and time for the code-compliance inspection of the interior of the vacant buildings to determine the extent of compliance with village health and fire codes. After receipt of the notice of determination, if the owner does not appeal the determination, the owner shall either confirm the tentative date for the inspection or shall schedule a new date and time for same. If the owner fails to confirm the tentative date and time for the inspection or refuses to schedule or permit the inspection it shall be the responsibility of the village to obtain an administrative search warrant to accomplish the inspection.
- (d) The village shall charge the owner a fee of five hundred (\$500.00) to offset the cost of the village of said inspection. The owner shall pay the inspection fee to the village within thirty (30) days of receipt of the bill for same.
- (e) The notice of determination shall contain a statement of the obligations of the owner of a building determined to be a vacant building, a copy of the registration form the owner is required to file pursuant to Sec. 7-1006 and a notice of the owner’s right to appeal the determination.

**Sec. 7-1505. – Appeal of Director’s Determination of Vacant Buildings**

- (a) An owner of a building determined by the director to be a vacant building as provided for in this article may appeal that determination to the village manager. Such appeal shall be in writing and shall be filed with the village manager within fifteen (15) days of the date of the mailing of the notice of determination. The filing of an appeal stays the owner’s obligation to register his or her building as required by Sec. 7-1006. The appeal shall contain a complete statement of the reasons the owner disputes the director’s determination, shall set forth specific facts in support thereof, and shall include all evidence the owner relies upon to support the appeal. The village manager shall decide the appeal on the basis of facts presented by the owner in his or her written appeal and the director’s written determination.
- (b) The burden is upon the owner to present sufficient evidence to persuade the village manager that it is more likely than not that the subject building is not a “vacant building” within the meaning of this article.
- (c) The village manager shall send written notice of his or her decision to the owner within ten (10) days of his or her receipt of the appeal. The village manager may, but is not required to, seek additional information from the owner. The village manager may, upon written notice thereof to the owner, take no more than ten (10) additional days to decide the appeal if he or she determines that such additional time is required for consideration of the appeal.
- (d) An owner who wishes to challenge applicability of this article to his/her building without the director’s determination having been made shall set forth specific facts to support non-applicability in writing to the director. In the event the director determines that the subject building is a “vacant building”, the owner shall have the right to appeal the director’s determination to the village manager as provided for herein.

**Sec. 7-1506 Owner’s obligation to register vacant buildings and unoccupied buildings acquired through mortgage foreclosure.**

- (a) The owner of a “vacant building” and a mortgage lender who acquires title to an unoccupied building shall be required to register same with the director as prescribed below; and the owner of a building who knows, or from all the facts and circumstances should know, that his or her building is or has become a “vacant building” within the meaning of this article after the effective date of this article or the owner of a building which the director determines at any time to be a “vacant building,” or the owner of a building whose appeal from the director’s determination has been denied by the village manager, shall take the actions provided for in this Sec. 7-1006 within fifteen (15) days after either the date of director’s notice of determination or occurrence of the facts which would cause a reasonable person to believe that the building was a “vacant building,” or denial of the appeal, whichever is applicable.

**Registration requirements:**

- (1) Register the building with the director, on a form provided by the director and pay the two hundred dollar (\$200.00) annual non-prorated vacant building registration fee. The form shall

- include, as a minimum, the name, street address and telephone number of the owner; the case name and number of any litigation pending concerning or affecting the building, including bankruptcy cases; and the name, street address and telephone number of all persons with any legal interest in the building or the premises. The form shall require the owner to identify a natural person twenty-one (21) years of age or older who maintains a permanent address in DuPage County, Illinois to accept service on behalf of the owner with respect to any notices the director sends pursuant to this article or service of process in any proceeding commenced to enforce any provision of this article, and file with the director on the registration form, the name, address, telephone number, of said person. A street address is required. A post office box is not an acceptable address.
- (2) The form shall require the owner to indicate his or her “acceptance of notice by posting” consenting to service of notices sent or required to be sent, pursuant to this article, by posting on the building if the owner fails to renew the registration if required, or maintain as current with the director the information required regarding the person designated to accept notice and service of process.
- (b) The owner shall renew the vacant building registration each year on the anniversary date of the first filing for the time the building remains vacant and pay the required two hundred dollar (\$200.00) annual fee; and file an amended registration within fifteen (15) days of any change in the information contained in the annual registration. A new registration is required for any change in ownership whatsoever.
- (c) Registration does not exonerate the owner from compliance with all applicable codes and ordinances, including this article, nor does it preclude any of the actions the village is authorized to take pursuant to this article or elsewhere in the Village Code.
- (d) Inspection: The village shall conduct a comprehensive code-compliance inspection of the interior of the vacant building and the owner shall pay a five hundred dollar (\$500.00) fee to the village to defray the village’s cost of same within thirty (30) days of the inspection. Such inspection will determine the extent of compliance with village property maintenance, building, health, water, sewer and fire codes. The village shall send the inspection report to the owner within thirty (30) days. Periodic re-inspections shall take place, as necessary, until code compliance is achieved. Timely code compliance is required.
- (e) Vacant building plan: At the time a building is registered as required herein, the owner shall submit a vacant building plan. The director may prescribe a form for the plan. If the owner fails to submit the plan as provided for by this article, the director may determine the plan. The plan shall contain the following as a minimum:
- (1) A plan of action to repair any doors, windows, or other openings which are boarded up or otherwise secured or covered by any means other than conventional methods used in the design of the building or permitted for new construction or similar type. The proposed repair shall result in openings being secured by conventional methods used in the design of the building or by methods permitted for new construction of similar type with board removed. Boarding shall

- be accomplished with materials and methods described by the director and available from the director. The owner shall maintain the building in an enclosed and secure state until the building is reoccupied or made available for immediate occupancy. If the owner demonstrates that securing of the building will provide adequate protection to the public, the director may waive the requirement of an enclosure.
- (2) For buildings and/or premises which are determined by the director as being or containing public nuisances, as defined in Sec. 7-1003, then the vacant building/premises plan shall contain a plan of action to remedy such public nuisance(s).
  - (3) A time schedule identifying a date of commencement of repair and date of completion of repair for each improperly secured opening and nuisance identified by the director.
  - (4) When the owner proposes to demolish the vacant building, then the owner shall submit a plan and time schedule for such demolition.
  - (5) A plan of action to maintain the building and/or premises thereof in conformance with this article.
  - (6) A plan of action, with a time schedule, identifying the date the building will be habitable and occupied or offered for occupancy or sale. The time schedule shall include date(s) of commencement and completion of all actions required to achieve habitability. No plan which fails to provide for compliance with this article or, which will not, as determined by the director, achieve such compliance, within three (3) months, in the case of a vacant boarded building, and two (2) years, in the case of a vacant, unbounded, and code-compliant building will be approved, except that the director may approve an extension of the time during which the building will be unoccupied beyond two (2) years to a date certain but then only based upon clear and documented evidence of good cause shown by the owner as determined by the director.
- (f) All premises upon which unoccupied or vacant buildings are located and the exteriors shall at all times be maintained in compliance with the Village Code.
  - (g) Exterior lighting shall be maintained according to standards established by the director and available from the director.
  - (h) All ground floor windows facing street frontage, including but not limited to, all display windows in unoccupied or vacant commercial buildings shall be kept in a well maintained and clean condition and shall be covered on the interior side in a professional finished manner with an opaque window covering material manufactured for that purpose and approved by the director, or in the case of display windows, such windows shall be kept in a well maintained and clean condition and the display area shall be enclosed with a professionally finished backdrop, floor, side walls and ceiling of all which shall be kept in a well maintained and clean condition and shall be well lighted from 10:00 a.m. to 10:00 p.m. each day. Photographs, paintings and other works of art or other tasteful forms of decoration may be professionally displayed in these properly enclosed clear glass

display windows. If opaque window covering material is used, a 1' x 1' clear glass opening through which the interior space is clearly visible shall be maintained at standing eye level along one (1) edge of one (1) such window.

- (i) Security: On written notice of the director, the owner shall provide bonded, licensed, and insured security guard service at the building between the hours of 3:00 p.m. and 8:00 a.m. Such service shall remain in place until the director gives written notice that the service is no longer required. Such service shall be required when the director makes a written determination that the vacant building constitutes a fire hazard, is otherwise dangerous to human life or the public welfare, and involves illegal or improper use, occupancy, or maintenance, under such conditions that securing the building is insufficient to prevent the actual or threatened harm.

**Sec. 7-1507. – Mortgage lender’s obligation to register unoccupied buildings acquired through mortgage foreclosure.**

The obligation to register buildings shall extend to mortgage lenders that have obtained title to unoccupied buildings through a mortgage foreclosure action.

- (a) Mortgage lenders shall register unoccupied buildings with the director within fifteen (15) days of obtaining title to same.
- (b) The registration obligation of mortgage lenders under Sec. 7-1006 shall be limited to providing the director with the same information required under Sec. 7-1006(a) on the registration form prescribed by the director.
- (c) Except as provided in subsection. 7-1007 below, mortgage lenders shall not be responsible for paying the two hundred dollar (\$200.00) registration fee and shall not be required to comply with subsections 7-1006(b) through (i).
- (d) An amended registration form shall be filed in accordance with Sec. 7-1006(b) within fifteen (15) days of any change in the information provided in any registration form provided hereunder.
- (e) If such unoccupied, registered building is later determined to have become a “vacant building” as defined in Sec. 7-1003, then such building and building owner shall be required to comply with all of the provisions of Sec. 7-1006.

**Sec. 7-1508. – Approval of Plan.**

The director shall, upon notice to the vacant building owner, have the right to modify the vacant building plan by modifying the dates of performance, the proposed methods of action, or by imposing additional requirements consistent with this article he or she deems necessary to protect the public health, safety, or welfare.

**Sec. 7-1510. – Failure to Comply with Plan.**

Ordinance No.: \_\_\_\_\_

Failure to have an approved plan within thirty (30) days of filing the registration form or failure to comply with the approved plan shall constitute a violation of this article subjecting the owner of the building to penalties as provided in this article and to any remedies the village may avail itself of as provided for herein and elsewhere in the village Code, including but not limited to, an action to compel correction of health or fire code violations.

**Sec. 7-1511. – Other Enforcement.**

The registration of a vacant building shall not preclude action by the village to demolish or to take other action against the building pursuant to other provisions of this article, the Village Code, or other applicable legislation.

**Sec. 7-1512. – Certification.**

A certificate of compliance with this for vacant buildings article issued by the director and payment in full of all fees imposed pursuant to this article are required prior to any occupancy of a vacant building.

**Sec. 7-1513. – Time Restrictions:-Vacant Buildings.**

It is the policy of the village that boarding is a temporary solution to prevent unauthorized entry into a vacant building and that boarded buildings are a public nuisance. A vacant building may not remain boarded longer than three (3) months unless an extension of that time is part of a plan approved by the director.

A vacant building which is otherwise code-compliant and secure as determined by the director on the basis of police reports, citizen complaints, and other information considered reliable by reasonable persons, may not remain vacant for more than two (2) years and must have an approved plan for occupancy, sale, demolition or other disposition of the building in place within the timeframes established in this article, except as otherwise provided for in Sec. 7-1006 hereinabove.

**Sec. 7-1514. – Enforcement and Penalties.**

(a) Any person found to have violated any provision of this article shall be subject to a minimum fine of one hundred dollars (\$100.00) per day per violation to a maximum of seven hundred fifty dollars (\$750.00) per day per violation, in addition to any other legal or equitable remedies available to the village. Such other remedies include, but are not limited to, injunctive relief, application to a court of competent jurisdiction for a receiver, demolition, or condemnation, contracting for the repair or purchase of the premises, or foreclosure of any lien the village may have thereon.

(b) A separate and distinct offense shall be committed each day on which such person or persons shall violate the provisions of this article.

(c) The village may enforce this article in its administrative adjudication system or through the court system.

(d) Nothing herein contained shall prohibit the village from immediately condemning as provided for in the Village Code a building or taking other immediate action upon a determination that the building is a public nuisance or poses an imminent danger to the occupants of the building, or the public, health, safety and welfare.

Ordinance No.: \_\_\_\_\_

**Sec. 7-1515. – Severability.**

In the event any Sec. of this article or any part of any Sec. of this article is declared to be unconstitutional, such decision shall in no way affect the operation of any other Sec. or part thereof the remainder of this article shall remain in full force and effect.

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**ARTICLE XVI. SWIMMING POOL AND SPA CODE**

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**Sec. 7-1601. Adoption of a Swimming Pool and Spa Code:**

That a certain document, one (1) copy of which are on file in the office of the Village Clerk of the Village of Villa Park, being marked and designated as “The International Swimming Pool and Spa Code 2015 Edition, as published by the International Code Council, Inc., be and is hereby adopted as the Swimming Pool Code of the Village of Villa Park, in the State of Illinois; for the control of swimming pools and spas as herein provided; and each and all of the regulations, provisions, penalties, conditions and terms of said International Swimming Pool and Spa Code, are hereby referred to, adopted and made a part hereof as it fully sets out in this ordinance.

**Sec. 7-1602. Enforcement:**

The provisions of this article and the International Swimming Pool and Spa Code 2015, which it adopts and incorporates, shall be enforced by the Villa Park Department of Community Development, its director and his or her designated representatives.

**Sec. 7-1603. Amendments to the Swimming Pool and Spa Code:**

The following Sections of the code herein adopted are amended and revised by addition, deletion, insertion and change as follows:

**CHAPTER 1 – SCOPE AND ADMINISTRATION**

Sec. 101.1 Title: Is amended by deleting the same in its entirety and by substituting the following: These provisions shall be known as the Swimming Pool and Spa Code of the Village of Villa Park and shall be cited as such and will be referred to herein as “this code.”

Add new subsection:

Sec. 102.7.2 Application of the State of Illinois Plumbing Code: “Where the International Plumbing Code is currently referenced in this code then that code shall hereby be replaced with the Illinois Plumbing Code 2014 along with any and all additions, deletions, and/or revisions as adopted by the Village of Villa Park.”

Sec. 101.3 Intent: - Add the following to the end:

Ordinance No.: \_\_\_\_\_

Sec. 101.3 Intent – “... and spas in accordance with all building and zoning codes and regulations as adopted by the Village of Villa Park.”

Sec. 103 Department of Property Maintenance Inspection: - Delete Section in its entirety.

Sec. 104.1 Enforcement: - Is amended by deleting the same in its entirety and by substituting the following:

The provisions of this ordinance and the International Swimming Pool and Spa Code 2015, which it adopts and incorporates, shall be enforced by the Villa Park Department of Community Development, its Director and his or her designated representatives.

Insert a new subsection:

Sec. 104.13 Relief from personal liability. Any code official, officer or employee who acts in good faith in the discharge of duties of enforcement of this code is relieved of all personal liability for any damage accruing to persons or property as a result of such acts or alleged failure to act. Further, the code official shall not be held liable for any costs in any action, suit or proceeding that is instituted by the code official in the enforcement of this code. In any of these actions, the official or employee shall be defended or represented by the jurisdiction’s attorney-at-law until the final termination of the proceedings.

Sec. 105.5.3 Expiration: - Delete the title “Code Official” and insert the following:

The Director of Community Development and his or her designated representatives

Sec. 105.5.4 Extensions: - Delete the title “Code Official” and insert the following:

The Director of Community Development and his or her designated representatives

Sec. 105.6.2 Fee Schedule: - Is amended by deleting the same in its entirety and refer to Chapter 7, Article XVI

Sec. 105.6.2 Fee Refunds: - Is amended by deleting the same in its entirety.

Sec. 107.4 Violation Penalties: - Is amended by deleting the same in its entirety and by substituting the following:

a) Any person, firm or corporation found guilty of violating any of the provisions of this code shall be subject to a fine of not less than seventy-five dollars (\$75.00) or more than seven hundred fifty dollars (\$750.00) and each such person shall be deemed guilty of a separate offense for each and every day or portion thereof during which any violation of any provision of this code is committed, continued or permitted. Imposition of a fine upon a finding of guilty shall not preclude the Village from seeking any and all other remedies provided by law, including seeking injunctive or other relief in any court of competent jurisdiction.

b) In addition to the penalties provided herein, the Director of Community Development may seek to enforce the provisions of this article in any court of competent jurisdiction by injunctive or other relief.

Sec. 108 Means of Appeal: - Is amended by deleting the same in its entirety and by substituting the following:



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Any person affected by any notice which has been issued in connection with the enforcement of any provision of this code or of any rule or regulation adopted pursuant thereto, shall have the right to request, and shall be granted, a hearing (Insert same appeal process language)

## **CHAPTER 2 – DEFINITIONS**

Sec. 201.3 Terms Defined in other Codes: - Is amended by deleting the same in its entirety and by substituting the following:

Where terms are not defined in this code and are defined in the building, plumbing, mechanical and fire codes adopted by the Village of Villa Park, such terms shall have the meanings ascribed to them as in those codes.

Sec. 202 – Definitions: - insert the following definitions:

Pervious: A surface area on the property that allows liquids to pass through without pooling or discharging to adjacent areas.

Swimming Pool: Any vessel intended or used for bathing that has been specifically constructed as to have a water level of 24 inches (610 mm) or greater.

## **CHAPTER 3 – GENERAL COMPLIANCE**

Sec. 302 Delete all references to the International Plumbing Code and insert Illinois Plumbing Code.

Sec. 304.2 Determination of Impacts Based on Location: - Delete this Section in its entirety and insert the following:

Sec. 304.2 Flood Hazard Areas: “Pools and spas located in flood hazard areas as designated by State, County and local determination shall comply with Sec. 304.2.1 or 304.2.2 in accordance with all applicable Sections of the Village of Villa Park Municipal Code.”

Sec. 320.1 Backwash Water or Draining Water: - Is amended by deleting the same in its entirety and by substituting the following:

Backwash water and draining water shall be discharged to the storm sewer, or into an approved disposal system on the premises, or shall be disposed of by other means as approved of by the Director of Community Development or his or her designated representatives. All terminations from the drainage source shall discharge no closer than ten (10) feet, where feasible to do so, from any adjacent property line or public way onto a pervious surface as near as possible to the closest storm sewer inlet and in no way shall any discharge cause a nuisance. Direct connections shall not be made between the end of the backwash line and the disposal system. Drains shall discharge through an air gap.

Sec. 321.2.2 Illumination Intensity: - Insert the following sentence at the end of the Sec.:

Ordinance No.: \_\_\_\_\_

At no time may light spillage illumination, as determined by the Director of Community Development or his or her designated representatives, cause a nuisance to adjacent properties.

#### **CHAPTER 7 – ON-GROUND STORABLE RESIDENTIAL SWIMMING POOLS**

Sec. 705 Safety Signs: - Is amended by deleting the same in its entirety.

#### **CHAPTER 8 – PERMANENT IN-GROUND RESIDENTIAL SWIMMING POOLS**

Sec. 811 Safety Features: - Is amended by deleting the same in its entirety.

#### **CHAPTER 9 – PERMANENT RESIDENTIAL SPAS AND PERMANENT RESIDENTIAL EXERCISE SPAS**

Sec. 902 Safety Features: - Is amended by deleting the same in its entirety.

#### **CHAPTER 10 – PORTABLE RESIDENTIAL SPAS AND PORTABLE RESIDENTIAL EXERCISE SPAS**

Sec. 1001.7 Instructions and safety signage: - Is amended by deleting the same in its entirety and by substituting the following:

Instructions shall comply with UL 1563 or CSA C22.2 No. 218.1, the manufacturer's recommendations, and the requirements of the Village of Villa Park.

#### **CHAPTER 11 – REFERENCED STANDARDS**

Chapter 11 Referenced Standards: - Is amended by deleting the same in its entirety and by substituting the following:

The codes and standards referenced in this chapter shall be those that have been adopted by the Village of Villa Park and considered as part of the requirements of this code to the prescribed extent of each such reference.

Delete the following reference in Chapter 11  
International Plumbing Code

#### **AMERICAN NATIONAL STANDARD - ANSI/APSP/ICC-7**

Adopt the following standard:  
Standard ANSI/APSP/ICC-7 2013

ANSI/APSP/ICC-7 2013 American National Standard for Suction Entrapment Avoidance In Swimming Pools, Wading Pools, Spas, Hot Tubs and Catch Basins: "The criteria and guidelines referenced in this standard shall be those that have been adopted by the Village of Villa Park and considered as part of the

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requirements of the International Swimming Pool and Spa Code 2015 and all applicable building codes to the prescribed extent of each such reference.”

Adopt the following appendices:  
Appendix A, B, C, D

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## **ARTICLE XVII INTERNATIONAL ENERGY CONSERVATION CODE**

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### **Sec. 7-1701. Adoption of an Energy Code**

That a certain document, designated as “The International Energy Conservation Code most current Edition, as published by the International Code Council, Inc., be and is hereby adopted as the Energy Code of the Village for the control of buildings and structures as herein provided; and each and all of the regulations, provisions, penalties, conditions and terms of said International Energy Conservation Code, are hereby referred to, adopted and made a part hereof as it fully sets out in this article, with the additions, insertions, deletions, and changes, if any, as prescribed in section 7-1702 of this Article.

### **Sec. 7-402 Enforcement.**

The provisions of this article and the International Energy Conservation Code most current Edition, which it adopts and incorporates, shall be enforced by the Villa Park Department of Community Development, its director and his/her designated representative.

### **Sec. 7-403. Amendments to Energy Code-Additions, insertions, deletions, and changes.**

The following sections of the code herein adopted are amended and revised by addition, insertion, deletion and change to the commercial and residential sections as follows:

## **SCOPE AND ADMINISTRATION**

Sec. 101.1 Title. – Is amended by deleting the same in its entirety and by substituting the following: These provisions shall be known as the Energy Conservation Code of the Village of Villa Park and shall be cited as such and will be referred to herein as “this code.”

Sec. 104.2 - Schedule of Permit Fees. Is amended by deleting the same in its entirety and by substituting the following: Fees for permits, inspection and/or periodic inspections shall be as prescribed by the Village in Chapter 7, article II of the Villa Park Municipal Code, as originally adopted and subsequently amended.

Sec. 108 - Stop Work Order: Is amended by deleting the same in its entirety and shall refer to Chapter 7, Article III of the Village of Villa Park Ordinance.

Sec. 109 - Board of Appeals. Is amended by deleting the same in its entirety and by substituting the following:

a) Any person affected by any notice which has been issued in connection with the enforcement of any provision of this Code or any code, rule or regulation adopted pursuant thereto (the “Petitioner”), shall have the right to requires, and shall be granted a hearing on the matter before the Director of Community

Ordinance No.: \_\_\_\_\_

Development (the “Director”) of the Village of Villa Park, provided that such person shall file in the office of Community Development a notice, in writing, requesting such a hearing and containing a statement of the grounds therefore within then (10) business days after the notice was served. The Director shall issue a written decision with regard to such appeal within twenty (20) business days of the hearing.

b) The Petitioner shall have the right to request, and shall be granted, a hearing before the Village Manager of the Village of Villa Park with regard to the Director’s decision, provided that the Petitioner shall file in the office of the Village Manager a notice, in writing, requesting such a hearing and containing a statement of the grounds therefore within ten (10) business days after the date of the Director’s decision. The Village Manager shall issue a written decision with regard to such appeal within twenty (20) business days of the hearing.

c) The Petitioner shall have the right to request, and shall be granted, a hearing before the Village Board of the Village of Villa Park with regard to the Village Manager’s decision, provided that the Petitioner shall file in the office of the Village Clerk a notice, in writing, requesting such a hearing and containing a statement of the grounds therefore within ten (10) business days after the date of the Village Manager’s decision. The Village Board shall issue a written decision with regard to such within twenty (20) business days of the hearing.

Ordinance No.: \_\_\_\_\_

**SECTION THREE:** This ordinance shall be in full force and effect as of April 1, 2020, after its passage and approval in the manner provided by law.

**SECTION FOUR:** All ordinances in conflict herewith are hereby repealed to the extent of any such conflict.

PASSED AND APPROVED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2020

\_\_\_\_\_  
VILLAGE PRESIDENT

ATTEST:

\_\_\_\_\_  
VILLAGE CLERK

ADOPTED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2020.

Pursuant to a roll call vote as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAINING: \_\_\_\_\_

PUBLISHED in pamphlet form this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

|                                  | Villa Park                                                                  | Elmhurst                                                    | Addison                 | Lombard                                                                    | Westmont                                     | Oak Brook                               | Wheaton                       |
|----------------------------------|-----------------------------------------------------------------------------|-------------------------------------------------------------|-------------------------|----------------------------------------------------------------------------|----------------------------------------------|-----------------------------------------|-------------------------------|
| <b>Residential</b>               |                                                                             |                                                             |                         |                                                                            |                                              |                                         |                               |
| A/C                              | \$50                                                                        | \$65                                                        | \$100                   | \$75                                                                       |                                              |                                         |                               |
| Accessory Structure              | \$35                                                                        | \$124                                                       | \$50                    | \$75 Shed                                                                  | \$5 per \$1,000                              | \$75 plus .50 per sf                    | \$75                          |
| Additions                        | \$90 up to 5000cf<br>\$120 up to 7500cf \$200<br>up to 10,000cf             | \$1,021 less than 500sf<br>\$1,916 over 500sf               | \$200 per 500 sf        | Range from \$55 - \$89                                                     | \$5 per \$1000 const<br>cost                 | \$80 plus \$6 per<br>\$1,000 const cost | Range \$100 - \$720           |
| Administrative Fees              |                                                                             |                                                             |                         | 10% bldg fee or \$20                                                       | \$100                                        | \$50                                    |                               |
| Alterations                      | \$50 per \$2,500 cc<br>\$75 per \$5,000 cc<br>\$100 per \$10,000 cc         | \$320                                                       |                         |                                                                            | \$5 per \$1,000 const<br>cost                | \$80 plus \$6 per<br>\$1,000 const cost |                               |
| Cash Restoration Deposit         | \$500 new<br>\$250 remodel<br>\$150 garage                                  |                                                             |                         | \$1,000                                                                    |                                              |                                         |                               |
| Certificate of Occupancy         | \$50 new<br>\$25 additional                                                 |                                                             | \$100                   | \$100                                                                      | \$100 new residential<br>\$800.00 commercial | \$60                                    |                               |
| Deck                             | \$60                                                                        | \$127                                                       | \$100                   | \$95                                                                       |                                              | \$75 plus .50sf                         |                               |
| Demo Garage                      | \$75                                                                        |                                                             | \$50                    | \$87                                                                       | \$75                                         |                                         | \$75                          |
| Demo Residential                 | \$750                                                                       | \$1,782                                                     | \$300                   | \$ 216 Single Family<br>\$ 238 Multi Family                                | \$75                                         | 2% of construction<br>cost              | \$1,000                       |
| Driveway                         | \$75                                                                        | \$88 plus refundable bond<br>\$1,000                        | \$100                   | \$55                                                                       |                                              | \$100                                   |                               |
| Driveway Approach                | \$35                                                                        | \$88 plus refundable bond<br>\$1,000 residential            |                         | \$55                                                                       |                                              |                                         |                               |
| Driveway Resurface               | \$45                                                                        |                                                             |                         |                                                                            |                                              |                                         |                               |
| Electric Circuits                | \$65 for 1-10 circuits<br>\$95 for 10-15 circuits<br>\$120 over 15 circuits |                                                             |                         | \$67 for 2-4 circuits<br>\$99 for 5-9 circuits<br>\$128 for 10-14 circuits |                                              |                                         | Range \$100 -\$720            |
| Electrical Amps                  | \$75 per 100 amp<br>\$90 per 200 amp<br>\$100 per 400 amp                   | \$100 per 100 amp<br>\$115 per 200 amp<br>\$135 per 400 amp |                         | \$81 for 100 amp<br>\$96 for 200 amp<br>\$111 for 400 amp                  | \$75 up to \$200<br>\$25 addl amps           | \$90 plus<br>.75 per amp                | \$75                          |
| Electrical Inspection/Re-Inspect | \$50                                                                        |                                                             |                         |                                                                            |                                              |                                         |                               |
| Fence                            | \$30 or .30 per lineal ft                                                   | \$62                                                        | \$50                    | \$16                                                                       | \$75                                         | \$130                                   | \$50                          |
| Final Inspection                 | \$50                                                                        |                                                             | \$200 new<br>\$100 addl | 10% bldg portion of<br>permit fee                                          |                                              |                                         |                               |
| Fireplace                        | \$60                                                                        | \$127 direct vent<br>\$256 masonry                          |                         |                                                                            |                                              | \$100                                   | \$175                         |
| Garages                          | \$60 plus \$50 electrical                                                   | \$384                                                       |                         | \$ 81 for 2 circuits<br>\$108 for 3 circuits<br>\$157 for 4 circuits       |                                              |                                         | \$200 Garage<br>\$75 for Shed |
| Gas Meter and Piping             | \$25                                                                        |                                                             |                         |                                                                            |                                              |                                         |                               |
| Gazebo                           | \$50                                                                        |                                                             |                         |                                                                            |                                              |                                         | \$150                         |
| Generator                        | \$50                                                                        | \$127                                                       |                         | \$181                                                                      | \$75                                         | \$300                                   |                               |
| Gutters, Fascia                  | \$40                                                                        |                                                             |                         |                                                                            |                                              |                                         | \$50                          |
| Inspections                      | \$50                                                                        |                                                             | \$50 New<br>\$50 Addl   |                                                                            | \$50                                         | \$75                                    |                               |
| Interior Demo                    | \$50                                                                        |                                                             |                         |                                                                            |                                              |                                         |                               |

|                                   |                                                                                          |                                                          |                                           |                                                                     |                                 |                                              |                               |
|-----------------------------------|------------------------------------------------------------------------------------------|----------------------------------------------------------|-------------------------------------------|---------------------------------------------------------------------|---------------------------------|----------------------------------------------|-------------------------------|
| Lawn Sprinklers                   | \$60                                                                                     | \$91                                                     |                                           | \$95                                                                |                                 | \$260                                        | \$100                         |
| Low Volt Security                 | \$60                                                                                     |                                                          |                                           |                                                                     | \$100                           |                                              |                               |
| Mechanical Heating & Vent         | \$65 per 1000 volt<br>\$75 per 2,500 volt<br>\$130 per 7,500 volt                        |                                                          | \$100                                     | Range \$67-\$156                                                    | \$75                            | \$75 per application                         |                               |
| New Construction                  | \$90 up to 5,000cf<br>\$120 up to 7,500cf<br>\$200 up to 10,000cf                        | \$7,565                                                  | \$250 per 500 sf                          | \$101 up to 5,000 sf<br>\$139 up to 7,500 sf<br>\$234 over 7,500 sf | \$5 per \$1000 const<br>cost    | \$775 plus \$6 per addl<br>1000cf            |                               |
| Patio                             | \$50                                                                                     | \$88 plus<br>\$250 deposit                               | \$100                                     | \$55                                                                | \$75                            | \$75 plus .50sf                              | \$75                          |
| Permit Renewal                    | 50% of permit fees                                                                       |                                                          | \$50 new permit<br>\$50 addl permit       |                                                                     |                                 |                                              |                               |
| Plan Review                       | \$30 up to \$5000<br>\$45 up to \$25,000<br>\$80 up to \$50,000<br>\$100 upp to \$75,000 |                                                          | \$200 new<br>\$100 addition<br>\$50 alter | \$34 up to \$5,000<br>\$49 up to \$25,000                           |                                 | \$75 per hr                                  | \$4,000                       |
| Plan Review Mult Unit             | \$30 up to \$5000<br>\$45 up to \$25,000<br>\$80 up to \$50,000<br>\$100 upp to \$75,000 |                                                          |                                           | \$55                                                                |                                 |                                              | Range from \$100 -<br>\$1,620 |
| Plumbing                          | \$65-1 fixture plus<br>\$10 each addl fixture                                            |                                                          |                                           | \$83- fixture plus \$12<br>each addk fixture                        | \$15 per fixture or \$75<br>min | \$65-1 fixture plus<br>\$6 each addl fixture |                               |
| Plumbing Inspection               | \$50                                                                                     |                                                          |                                           | \$55                                                                |                                 |                                              |                               |
| Plumbing Re-Inspect               | \$50                                                                                     |                                                          |                                           | \$55                                                                |                                 |                                              | \$75                          |
| Plumbing Repair                   | \$70                                                                                     | \$88 plus \$1,000<br>refundable bond                     |                                           | \$55                                                                |                                 |                                              |                               |
| Plumbing, Alterations and remodel | \$70                                                                                     |                                                          |                                           |                                                                     |                                 |                                              |                               |
| Re-inspecion                      | \$50                                                                                     |                                                          | \$50 New<br>\$50 Addl                     | \$55                                                                |                                 |                                              | \$75                          |
| Restoration                       | \$500 new const<br>\$250 remode/additions<br>\$150 garages                               |                                                          |                                           |                                                                     |                                 |                                              |                               |
| Roof                              | \$60 residence<br>\$20 garage                                                            |                                                          | \$50                                      | \$55                                                                | \$75                            | \$75 plus 1% const<br>cost                   | \$50                          |
| Sewer                             | \$75                                                                                     | \$503 plus<br>\$100 refundable bond                      |                                           | \$95                                                                |                                 | \$75                                         | \$75                          |
| Sewer Repair                      |                                                                                          | \$88                                                     |                                           |                                                                     |                                 |                                              | \$1,500                       |
| Sidewalk                          | \$60                                                                                     | \$250 residential<br>\$41 public plus<br>refundable bond |                                           |                                                                     | \$75                            |                                              |                               |
| Siding                            | \$40 residence<br>\$20 acces structure                                                   | \$124                                                    | \$50                                      |                                                                     |                                 |                                              | \$75                          |
| Spa/Hot Tub                       | Cost of job                                                                              |                                                          | \$100                                     | \$55                                                                | \$75                            |                                              |                               |
| Stoops & Porches                  | \$30 Stoop<br>\$60 Porch                                                                 | \$124 porch                                              |                                           | \$75                                                                |                                 |                                              | \$175                         |
| Swimming Pool Above Ground        | \$60                                                                                     | \$88                                                     | \$150                                     | \$40                                                                |                                 |                                              | \$125                         |
| Swimming Pool Electric            | \$30                                                                                     |                                                          |                                           | \$55 above ground<br>\$83 in ground                                 |                                 |                                              |                               |
| Swimming Pool Gas                 | \$30                                                                                     |                                                          |                                           |                                                                     |                                 |                                              |                               |

|                                |                                                                                                        |                                                             |                                         |                                                                     |                                          |                                |                                            |
|--------------------------------|--------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|-----------------------------------------|---------------------------------------------------------------------|------------------------------------------|--------------------------------|--------------------------------------------|
| Swimming Pool In Ground        | \$125                                                                                                  | \$310                                                       |                                         | \$55 for 1,000 gal<br>\$72 for 2,500 gal<br>\$89 for 5,000 gal      |                                          |                                | \$200                                      |
| Swimming Pool Plumbing         | \$30                                                                                                   |                                                             |                                         | \$83                                                                |                                          |                                |                                            |
| Temp Certificate of Occupancy  |                                                                                                        |                                                             | \$50                                    | \$125                                                               |                                          |                                | \$75                                       |
| Water Heater                   | \$30                                                                                                   |                                                             | \$50                                    | \$33                                                                | \$75                                     | \$75 per application           |                                            |
| Windows                        | \$50                                                                                                   | \$66 up to -5<br>\$127 over 5                               | \$50                                    | \$41                                                                | \$75                                     | \$75. plus<br>\$5. per opening | \$60 for 1-5<br>\$120 over 5               |
| <b>Commercial</b>              |                                                                                                        |                                                             |                                         |                                                                     |                                          |                                |                                            |
| A/C                            | \$75 for up to 5 ton<br>\$100 over 5 ton                                                               | \$238 or 1% cons cost                                       | \$100                                   | \$98                                                                | \$100                                    |                                |                                            |
| Accessory Building Demolition  | \$75                                                                                                   |                                                             |                                         |                                                                     | \$75                                     |                                |                                            |
| Accessory Structure            | Cost of job                                                                                            | \$124                                                       | \$50                                    |                                                                     |                                          | 2% const cost                  |                                            |
| Additions                      | \$110 up to 5,000 cf<br>\$155 up to 7,500 cf<br>\$270 up to 10,000 cf                                  | Greater of 2,377./1%<br>const cost or \$ 1. sf              | \$800 per 1,000 sf                      | Range \$68 - \$113                                                  |                                          | 2% const cost                  |                                            |
| Alterations                    | \$50 under \$2,500<br>\$75 \$2,500 to \$5,000<br>\$100 \$5,000 to \$10,000<br>\$100 plus over \$10,000 | \$619 under 2000 sf or 1%<br>more 2,000sf                   | \$200 building<br>\$50 access structure |                                                                     |                                          | 2% const cost                  |                                            |
| Cash Restoration Deposit       | \$1500 new<br>\$750 remodel/addition                                                                   |                                                             |                                         | \$2,000                                                             |                                          |                                | \$75                                       |
| Certificate of Occupancy       | \$75 under 5,000 sf<br>\$100 over 5,000 sf                                                             | \$238                                                       | \$150                                   |                                                                     |                                          | \$60                           | \$150                                      |
| Demolition                     | \$750                                                                                                  | \$1,782 or 1% demo cost                                     | \$500 building<br>\$50 acces structure  | \$357 for 5,000 sf<br>\$476 over 5,000 sf                           | \$75                                     | 2% const cost                  | \$1,500                                    |
| Drive Approach                 | \$60                                                                                                   | \$88 plus deposit res<br>\$250 plus \$1,000 bond            |                                         |                                                                     |                                          |                                |                                            |
| Driveway                       | \$125                                                                                                  | \$88 plus deposit<br>residential<br>\$250 plus \$1,000 bond |                                         | \$119 up to 5,000 sf<br>\$178 over 5,000 sf                         | \$100                                    | 2% const cost                  |                                            |
| Driveway Resurface             | \$75                                                                                                   |                                                             |                                         |                                                                     |                                          |                                |                                            |
| Elect Inspect/re-inspect       | \$100 for 100 amp<br>\$115 for 200 amp<br>\$135 for 400 amp                                            |                                                             |                                         |                                                                     |                                          |                                |                                            |
| Electrical                     | Range \$100 - \$200+                                                                                   | \$248 or 1% const cost                                      |                                         | 1@\$108<br>2@\$119<br>4@\$141                                       | \$100 for 200 amps<br>addl \$50 each 200 | 2% const cost                  | Range \$100 - \$720 plus<br>\$2. per 1,000 |
| Electrical Circuits            | \$90 for 5 circuit<br>\$115 for 10 circuit<br>\$165 for 15 circuit                                     |                                                             |                                         | \$92 for 1-4 circuit<br>\$119 for 5- 9 circuit<br>\$173 for 10 plus | \$100                                    | 2% const cost                  |                                            |
| Elevators, Docklift, Wheechair | \$100 Insp<br>\$50 temp<br>\$50 cons tower                                                             |                                                             |                                         |                                                                     |                                          | 2% of const cost               | \$175                                      |
| Fences                         | \$30 or .30 lineal ft                                                                                  | \$62                                                        | \$100                                   | \$16                                                                | \$100                                    |                                |                                            |
| Final Inspection               | \$50                                                                                                   |                                                             | \$200 new<br>\$150 addition             | 10% bldg portion permit<br>fee                                      |                                          |                                |                                            |
| Fire Alarm                     | \$100 plus \$2.50 acc<br>device                                                                        |                                                             |                                         | \$265 new<br>\$135 exsisting                                        |                                          | \$175 plus<br>\$6 per opening  |                                            |



|                                   |                                                                                                      |                                                           |                                             |                                             |                                 |                                   |                                                             |
|-----------------------------------|------------------------------------------------------------------------------------------------------|-----------------------------------------------------------|---------------------------------------------|---------------------------------------------|---------------------------------|-----------------------------------|-------------------------------------------------------------|
| Garages                           | \$15 multi per space<br>\$50 min                                                                     |                                                           |                                             | \$119 2-car<br>\$146 3-car<br>\$178 4-car   |                                 |                                   | \$125                                                       |
| Generators                        | Cost of job                                                                                          |                                                           |                                             |                                             | \$100                           |                                   | \$100                                                       |
| Hood & Duct System                | \$75                                                                                                 |                                                           |                                             | \$230                                       |                                 |                                   |                                                             |
| Inspection Fee and Re-Inspections | \$50                                                                                                 |                                                           | \$50                                        | \$68                                        | \$100                           | \$75                              | \$150                                                       |
| Interior Demolition               | \$50 up to 5,000 cf<br>\$75 over 5,000 cf                                                            |                                                           |                                             |                                             |                                 |                                   | \$150                                                       |
| Mechanical                        | \$100 for up to \$1,000<br>\$125 for up to \$2,500<br>\$155 for up to \$7,500                        | \$238. or 1%                                              | \$100                                       |                                             | \$100                           | 2% const cost                     | Range \$100 - \$720 plus<br>\$2 per 1,000                   |
| Meter Install                     |                                                                                                      | \$186 for 5/8<br>\$248 for 1 inch<br>\$370 for 1 1/2 inch |                                             |                                             |                                 |                                   | \$170 for 5/8<br>\$190 for 3/4 inch<br>\$470 for 1 1/4 inch |
| New Construction                  | \$110 up to 5,000 cf<br>\$155 up to 7,500 cf<br>\$270 up to 10,000 cf                                | Greater of 11,884 per fl,<br>1% const cost or \$1 sf      | \$800 per 1,000 sf                          | Range \$130 - \$293                         | MSFC                            | 2% const cost                     |                                                             |
| Parking Lot Resurface             | \$125                                                                                                | \$288 plus deposit res<br>\$250 plus \$1,000 bond         |                                             | \$139 up to 5,000 sf<br>\$208 over 5,000 sf |                                 | 2% const cost                     |                                                             |
| Patios & Sidewalks                | Cost of job                                                                                          | \$88 plus \$ 250 refund<br>bond                           | \$100                                       | \$55                                        | \$100                           |                                   |                                                             |
| Permit Extension                  | 50%                                                                                                  |                                                           | \$50 new or add<br>\$25 alter               |                                             |                                 | \$75                              | Range \$100 -\$1,620                                        |
| Plan Review - New                 | \$35 up to 5,000<br>\$55 up to 25,000<br>\$105 up to 50,000<br>\$120 up to 75,000                    |                                                           | \$20 per 1,000 sf min<br>\$400 max          | Range \$43 - \$626                          |                                 | \$75 per hr                       | \$100 - \$1,620 plus \$5<br>per 1,000                       |
| Plan Review Alterations           | \$50 under \$2,500<br>\$75 for \$2,500 to \$5,000<br>\$5,000 to \$10,000<br>\$100 plus over \$10,000 |                                                           | \$100 building<br>\$50 access structure     |                                             |                                 |                                   | \$100 - \$1,620 plus \$5<br>per 1,000                       |
| Plan Review Fire System           | \$75 min or 0.01 sf gross                                                                            |                                                           | \$200 up to 5,000 sf<br>\$300 over 5,000 sf |                                             |                                 | 2% const cost                     |                                                             |
| Plumbing                          | \$80 each fixture<br>\$15 addl                                                                       |                                                           |                                             | \$113 for 1 fixture<br>\$22 additional      | \$15 per fixture or \$75<br>min | 2% const cost                     | Range \$100 - \$720 plus<br>\$2 per 1,000                   |
| Plumbing Inspections              | \$50                                                                                                 |                                                           |                                             | \$68                                        |                                 |                                   |                                                             |
| Plumbing, Alerations & Remodel    | \$80                                                                                                 |                                                           |                                             |                                             |                                 |                                   |                                                             |
| Porches                           | Cost of job                                                                                          | \$124                                                     |                                             |                                             |                                 |                                   | \$150                                                       |
| Roof                              | \$75 building<br>\$30 access structure                                                               | \$248 or 1% cos cost                                      | \$200                                       |                                             | \$100                           | 2% const cost plus<br>\$75 reinsp | \$125                                                       |
| Restoration Bond                  | \$1,500 new const<br>\$750 remodel/additions                                                         | \$1,000                                                   |                                             |                                             |                                 |                                   |                                                             |
| Sanitary Sewer Tap                |                                                                                                      | \$503 plus \$1,000 bond                                   |                                             |                                             |                                 |                                   |                                                             |
| Siding                            | \$60 building<br>\$40 access structure                                                               |                                                           | \$200                                       |                                             |                                 | \$75 plus \$5 per<br>opening      | \$100                                                       |
| Signs                             | \$75 up to 40 sf<br>\$75 plus \$2 over 40 sf                                                         | \$239 illum<br>\$119 no illum                             |                                             | \$2.15 sf or \$75 plus<br>\$108 for elec    |                                 | \$5 sf or \$75 min                | \$100                                                       |
| Signs Electric                    | \$50                                                                                                 |                                                           |                                             |                                             |                                 |                                   |                                                             |
| Sprinkler Existing                | \$100 up to 100<br>\$150 up to 200<br>\$200 up to 300                                                |                                                           |                                             | \$135 for 1-20<br>\$200 for 21-100          |                                 | \$ 175.00                         |                                                             |

|                       |                                                       |                                                                  |       |                                               |                                              |                                                  |                                                                        |
|-----------------------|-------------------------------------------------------|------------------------------------------------------------------|-------|-----------------------------------------------|----------------------------------------------|--------------------------------------------------|------------------------------------------------------------------------|
| Sprinkler Plan Review | \$100                                                 |                                                                  |       |                                               |                                              |                                                  |                                                                        |
| Sprinklers New        | \$100 up to 100<br>\$150 up to 200<br>\$200 up to 300 | \$91                                                             |       | \$308 for 1-20<br>\$671 for 21-100            |                                              | \$175 plus \$6. per head                         |                                                                        |
| Storage Tank Install  | \$150 up 1,000 gal<br>\$300 over 1,000                |                                                                  | \$300 | \$416 up to 1,000 gal<br>\$875 over 1,000 gal | \$50 under 2,000 gal<br>\$100 over 6,000 gal | \$110 up to 500 gal<br>\$6 addl for each 100 gal | \$250                                                                  |
| Storage Tank Removal  | \$150 up 1,000 gal<br>\$300 over 1,000                | \$494                                                            | \$150 | \$298                                         |                                              |                                                  | \$150                                                                  |
| Temp Signs            | \$50                                                  |                                                                  |       |                                               |                                              | \$100 per week                                   | \$60 Temp banner                                                       |
| Water Heater          | \$40                                                  |                                                                  | \$100 | \$43                                          | \$100                                        |                                                  |                                                                        |
| Water Repairs         | \$80                                                  | \$88 plus refundable bond<br>\$1,000                             |       |                                               |                                              |                                                  |                                                                        |
| Water Tap Fees        |                                                       | \$976 for 1 inch<br>\$1,221 for 1 1/2 inch<br>\$1,782 for 2 inch |       |                                               |                                              |                                                  | \$1,700 for 1 inch<br>\$1,850 for 1 1/4 inch<br>\$2,000 for 1 1/2 inch |
| Windows               | \$50                                                  |                                                                  | \$100 |                                               | \$100                                        | \$175                                            |                                                                        |
| Work Without a Permit | \$100.00 or 2% of job                                 |                                                                  |       |                                               |                                              | \$750                                            | Double permit fee                                                      |

## **Village Board of Trustees Agenda Item Report**

Meeting Date: March 9, 2020

Submitted by: Patrick Grill

Submitting Department: Community Development

Item Type: Ordinances

Agenda Section:

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### **Subject:**

Ordinance of the Village of Villa Park, DuPage County, Illinois, Authorizing the Publication of the 2020 Zoning Map

### **Suggested Action:**

Each year the Village is required to publish its Zoning Map by March 31. No zoning changes have been made to the map that was approved last year, this map is identical to the 2019 map.

### **Background of Item:**

### **Financial Impact:**

### **Personnel Impact:**

### **Recommendation:**

### **Resolution:**

### **Attachments:**

[MEMO - 2020 Zoning Map](#)

[ORD - 2020 Zoning Map Adoption](#)

[Zoning Map - 2020 - 11 X 17](#)



# Village of Villa Park

325 East North Avenue, Villa Park, Illinois 60181-2696

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COMMUNITY DEVELOPMENT DEPARTMENT  
Director • Patrick M. Grill, AICP

Phone (630) 433-4300  
Fax (630) 941-5979  
TDD (630) 834-8589

## MEMORANDUM

TO: Manager Keehner

FROM: Community Development Department

DATE: February 26, 2020

RE: **2020 Zoning Map**

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The Village is required to publish a zoning map by March 31<sup>st</sup> of each year. Attached please find the ordinance and 2020 Zoning Map. There are no zoning changes to the 2020 map as compared to the published 2019 map.

**Ordinance No. \_\_\_\_\_**

**ORDINANCE AUTHORIZING THE PUBLICATION OF THE REVISED ZONING MAP  
OF THE VILLAGE OF VILLA PARK, ILLINOIS**

**WHEREAS**, the Village of Villa Park (the “Village”) is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

**WHEREAS**, Section 11-13-19 of the Illinois Municipal Code (65 ILCS 5/11-13-19) provides that the corporate authorities shall publish a map showing the zoning uses, divisions, restrictions, regulations and classifications of the municipality which shall be the official zoning map; and,

**WHEREAS**, Section 1.11 of the Villa Park Zoning Ordinance provides that the boundaries of each zoning district are to be indicated upon the “Zoning Map” of the Village; and,

**WHEREAS**, after review and consideration of the updated Zoning Map, the Village President and Board of Trustees deem it in the best interest of the Village to approve the updated and amended Zoning Map and authorize its publication.

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

**Section 1:** That the attached map that accurately shows the boundaries of each zoning district in the Village of Villa Park entitled *2020 ZONING MAP* with a revised date of February 25, 2020 is hereby published as the official Zoning Map of the Village of Villa Park pursuant to Section 1.11 of the Villa Park Zoning Ordinance.

**Section 2:** That the Village President and Village Clerk are hereby authorized to sign the Zoning Map approved herein and it shall be made available for inspection by the public.

Ordinance No: \_\_\_\_\_

**Section 3:** This Ordinance shall be in full force and effect upon its passage, approval, and publication in pamphlet form as provided by law.

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2020

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2020

\_\_\_\_\_  
Village President

Attest:

\_\_\_\_\_  
Village Clerk

Published in pamphlet form:

\_\_\_\_\_, 2020

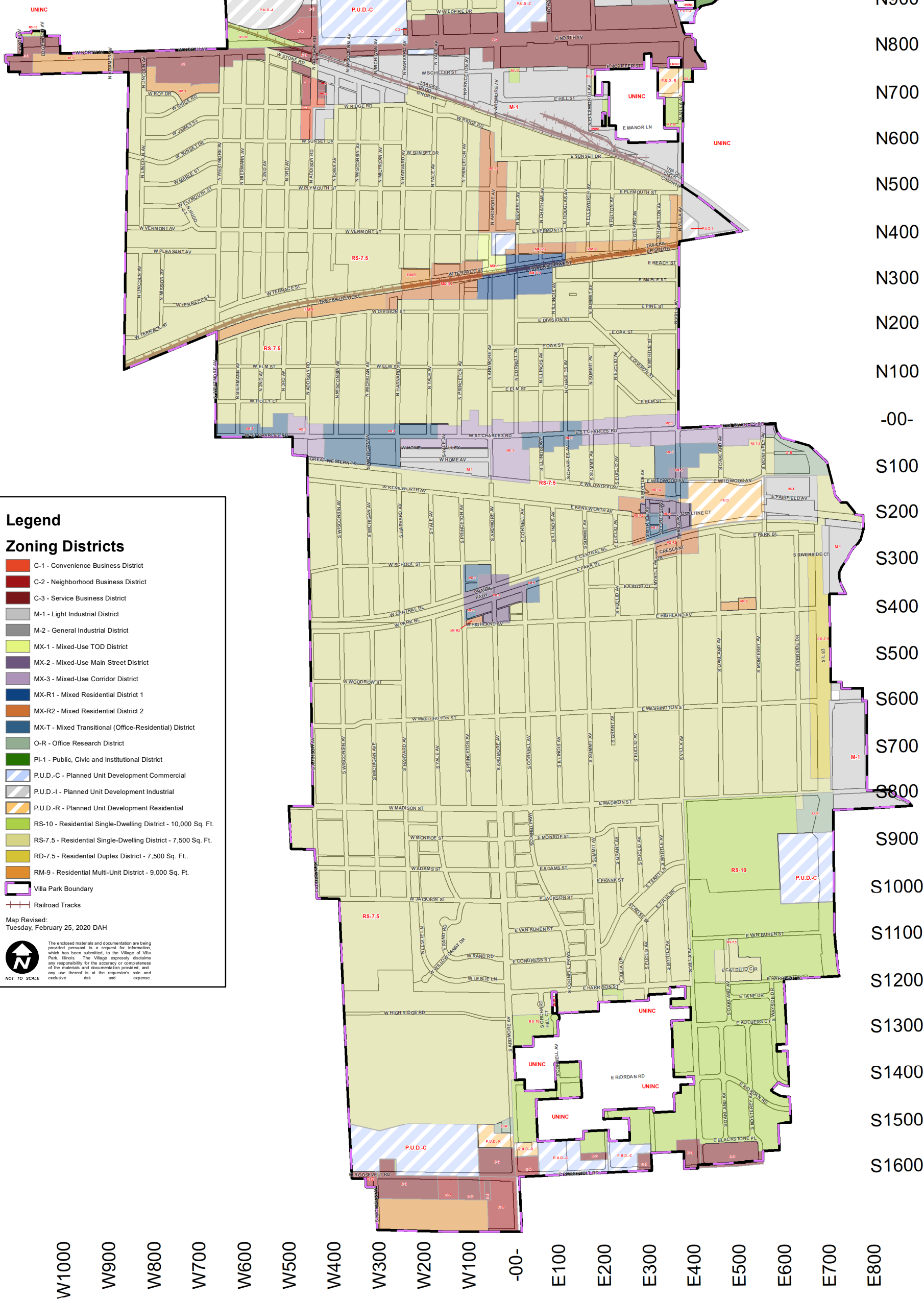


Village of Villa Park  
2020 Zoning Map

This is to certify that this official Zoning Map is part of the Villa Park Ordinance-Appendix C of the Villa Park Municipal Code, as adopted and approved by the Corporate Authorities on June 11, 2018 as Ordinance No. 4036. In the event of any inconsistency between this map and either the provisions of Appendix C-Basic Zoning Ordinance of the Villa Park Municipal Code or the amending ordinance, provisions of Appendix C or the amending ordinance, as the case may be, shall control and govern.

Village Clerk

Village President



Legend

Zoning Districts

- C-1 - Convenience Business District
- C-2 - Neighborhood Business District
- C-3 - Service Business District
- M-1 - Light Industrial District
- M-2 - General Industrial District
- MX-1 - Mixed-Use TOD District
- MX-2 - Mixed-Use Main Street District
- MX-3 - Mixed-Use Corridor District
- MX-R1 - Mixed Residential District 1
- MX-R2 - Mixed Residential District 2
- MX-T - Mixed Transitional (Office-Residential) District
- O-R - Office Research District
- PI-1 - Public, Civic and Institutional District
- P.U.D.-C - Planned Unit Development Commercial
- P.U.D.-I - Planned Unit Development Industrial
- P.U.D.-R - Planned Unit Development Residential
- RS-10 - Residential Single-Dwelling District - 10,000 Sq. Ft.
- RS-7.5 - Residential Single-Dwelling District - 7,500 Sq. Ft.
- RD-7.5 - Residential Duplex District - 7,500 Sq. Ft.
- RM-9 - Residential Multi-Unit District - 9,000 Sq. Ft.
- Villa Park Boundary
- Railroad Tracks

Map Revised:  
Tuesday, February 25, 2020 DAH



The enclosed materials and documentation are being provided pursuant to a request for information, which has been submitted, to the Village of Villa Park, Illinois. The Village expressly disclaims any responsibility for the accuracy or completeness of the materials and documentation provided, and any use thereof is at the requestor's sole and exclusive risk and expense.

## Village Board of Trustees Agenda Item Report

Meeting Date: March 9, 2020

Submitted by: Kevin Wachtel

Submitting Department: Finance Department

Item Type: Ordinances

Agenda Section:

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### **Subject:**

Ordinance of the Village of Villa Park, DuPage County, Illinois, Authorizing a Master Lease Purchase Agreement for the Purchase of an Ambulance and Power Cot in the Total Financed Amount of \$314,361.50

### **Suggested Action:**

Reserve Medic 80 is a 2009 Medtec Ford E-450 ambulance that has exceeded its service life and is scheduled for replacement. In a subsequent resolution, the Fire Department will request approval of a purchase agreement for a new 2020 Ford F-550 4x2 Horton Model 632 ambulance. This ordinance approves a master lease financing agreement with Tax-Exempt Leasing Corporation to finance the purchase of the replacement ambulance. The Village requested proposals directly from 14 qualified firms and posted the Request for Proposals (RFP) online. Tax-Exempt provided the lowest borrowing rate (2.55%) of the 7 proposals received, payable in annual installments of \$62,872.30 per year for five years (2021 - 2025). Approval of the attached ordinance is recommended to execute the master lease documents.

### **Background of Item:**

### **Financial Impact:**

### **Personnel Impact:**

### **Recommendation:**

### **Resolution:**

### **Attachments:**

[MEMO - Fire Department Ambulance](#)

[Master Lease Agreement](#)

[ORD - Master Lease Purchase Agreement Ambulance](#)





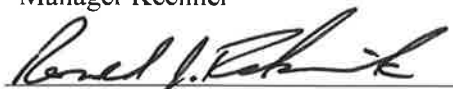
# Villa Park Fire Department

Station 81 Headquarters  
1440 S. Ardmore, Villa Park, IL 60181  
Phone (630) 833-5350  
Fax (630) 941-5978

## MEMORANDUM

**To:** Manager Keehner

**From:**

  
Ronald J. Rakosnik

Fire Chief

**Date:** February 28, 2020

**Subject:** Lease/Purchase of a new Fire Dept. Ambulance from Foster Coach Sales, Inc.

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### SYNOPSIS

The Fire Dept. is requesting the purchase of a new 2020 Ford F-550 4x2 Horton Model 623 ambulance including a Stryker Power Pro XT Cot and Power-Load, power-loading cot fastener system, to replace Reserve Medic 80, a 2010 Medtec Ford E-450 Ambulance due to its age and placement on the Fire Dept. apparatus replacement schedule.

### BACKGROUND/HISTORY

In 2009, the Village purchased Medic 80, a 2009 Ford Medtec E-450 Ambulance (M80). Reserve M80 is currently ten years old and has exceeded its service life. Reserve Medic 80 currently has a 6.0 liter diesel engine and has had numerous mechanical issues. Reserve Medic 80 is not equipped with the Stryker power loading cot system like the Fire Dept.'s other two ambulances, M81 and M82. The emergency lighting and audible warning systems are outdated and may affect patient and driver safety, the cab and rear patient compartment are showing signs of wear.

In 2013, the Village Board and staff held a Strategic Planning Workshop at the Odeum. The number one "Long-term Routine Goal" was to develop an aggressive replacement plan for aging fire apparatus. The replacement plan developed for a Fire Dept. front-line ambulance is nine years. At nine years, the unit is to be replaced or have the chassis replaced and use the existing patient compartment.

The build time of a new ambulance is approximately eight to nine months; therefore, if the ambulance was ordered in March 2020, the in-service date would be November or December 2020.

The Fire Dept.'s current ambulance information is listed below:

| Unit # | Equipment Type | Make              | Year Manu | Useful Life | Age of Vehicle | Replacement Year | Re-chassis Year |
|--------|----------------|-------------------|-----------|-------------|----------------|------------------|-----------------|
| M80    | Ambulance      | Medtec E-450      | 2009      | 9 yrs.      | 10             | CY20             | CY2029          |
| M81    | Ambulance      | Ford Horton F-450 | 2014      | 9 yrs.      | 5              |                  | CY2023          |
| M82    | Ambulance      | Ford Horton E-450 | 2016      | 9 yrs.      | 3              |                  | CY2026          |

### **RECOMMENDATION**

Staff is recommending the purchase/lease of a new 2020 Ford F550 4x2 Horton Model 623 Ambulance, including a Stryker Power Pro XT Cot and Power-Load, power-loading cot fastener system, at a cost not to exceed \$295,000. The ambulance and cot system will be purchased from Foster Coach, Inc. in Sterling Illinois.

Staff is recommending a five-year lease/purchase agreement with Tax-Exempt Leasing Corp. of Libertyville, Illinois at an interest rate of 2.550% (*payment schedule attached*). Foster Coach is not requiring a down-payment to begin production of the new ambulance.

When the new ambulance is received, M80 can be listed for sale via the internet, trade-in or outright sale.

The purchase of a new ambulance will allow the Village to re-chassis its next ambulance purchase. For example, in 2023 when Reserve M80 (2014 Ford Horton F-450) chassis is showing signs of wear, the ambulance patient compartment can be removed and placed on a new chassis saving the Village approximately half the amount of the purchase of a new ambulance.

Funds for the first lease payment will be available in the Equipment Replacement Fund #65.502.02.401.

**Payment Schedule**

**Annual Rate: 2.550%**

| Payment Date | Payment Amount | Interest    | Principal    | Prepayment Amount |
|--------------|----------------|-------------|--------------|-------------------|
| 02/24/2020   |                |             |              | N/A               |
| 02/24/2021   | \$62,872.30    | \$7,437.68  | \$55,434.62  | \$243,326.56      |
| 02/24/2022   | \$62,872.30    | \$6,024.10  | \$56,848.20  | \$184,324.44      |
| 02/24/2023   | \$62,872.30    | \$4,574.47  | \$58,297.83  | \$124,120.68      |
| 02/24/2024   | \$62,872.30    | \$3,087.88  | \$59,784.42  | \$62,535.11       |
| 02/24/2025   | \$62,872.30    | \$1,563.37  | \$61,308.93  | \$0.00            |
| TOTALS:      | \$314,361.50   | \$22,687.50 | \$291,674.00 |                   |

## MASTER LEASE PURCHASE AGREEMENT

This Master Lease Purchase Agreement (this “Agreement”), dated as of February 24, 2020, is made and entered into by and between Tax-Exempt Leasing Corp. (“Lessor”) and the Village of Villa Park, a political subdivision of the State of Illinois (“Lessee”).

In consideration of the mutual covenants herein contained, the parties hereto agree as follows:

### 1. LEASE OF EQUIPMENT; FUNDING

1.1. Lease; Possession and Use. Lessor hereby agrees to sell, transfer and lease to Lessee, and Lessee hereby agrees to acquire, purchase and lease from Lessor the property described in each Lease Schedule (defined herein) executed and delivered by Lessor and Lessee, upon the terms and conditions set forth herein, together with all attachments, additions, accessions, parts, repairs, improvements, replacements and substitutions thereto (the “Equipment”). Each Lease executed and delivered by Lessor and Lessee pursuant to this Agreement shall constitute a separate and independent lease and installment purchase of the Equipment described therein. This Agreement is not a commitment by Lessor to enter into any Lease and nothing in this Agreement shall be construed to impose any obligation upon Lessor to enter into any proposed Lease. The decision whether Lessor enters into any Lease is within Lessor’s sole discretion. As used herein, (i) “Lease Schedule” means a schedule substantially in the form attached as Exhibit A to this Agreement, together with all addenda, riders, attachments, certificates and exhibits thereto, as the same may from time to time be amended, modified or supplemented, and (ii) “Lease” means a Lease Schedule each together with this Agreement the terms and conditions of which are incorporated therein.

1.2. Funding. Unless otherwise provided in the applicable Lease Schedule, in order to provide financing to pay the costs to acquire and install the Equipment set forth in the applicable Lease Schedule (the “Purchase Price”), Lessor and Lessee shall, if applicable, execute and deliver an escrow agreement relating to such Lease Schedule in form and substance and with an escrow agent satisfactory to Lessor (an “Escrow Agreement”). If all conditions set forth in Section 1.3 have been satisfied in full or waived, then Lessor will deposit or cause to be deposited into an escrow fund under the related Escrow Agreement, or pay to Lessee an amount (which may include estimated investment earnings thereon) equal to the Purchase Price for the Equipment to be financed under the related Lease Schedule.

1.3. Funding Requirements. The funding of the Purchase Price and the performance by Lessor of any of its obligations pursuant to any Lease, are subject to the satisfaction or waiver of the following:

(a) Lessor has received all of the following documents, which shall be reasonably satisfactory, in form and substance, to Lessor: (1) evidence of insurance coverage or self-insurance as required by the Lease; (2) an opinion of Lessee’s counsel and/or bond counsel to Lessee; (3) waivers of third parties holders of interests in the real property where the Equipment will be located, as Lessor may deem necessary; (4) copies of resolutions by Lessee’s governing body, duly authorizing the Lease and the Escrow Agreement and incumbency certificates for the person(s) executing the Lease and the Escrow Agreement; (5) such documents and certificates as Lessor may request relating to federal tax-exemption of interest payable under the Lease, including (without limitation) IRS Form 8038-G or 8038-GC and evidence of the adoption of a reimbursement resolution or other official action in the event that Lessee is to be reimbursed for expenditures that it has paid more than 60 days prior to the funding of the Purchase Price; (6) if the Purchase Price will be paid to Lessee (or vendor(s) or supplier(s) of the Equipment on behalf of Lessee), an acceptance certificate for the Equipment (substantially in the form attached as Exhibit B to this Agreement)(an “Acceptance Certificate”), and (7) such other documents and information previously identified by Lessor or otherwise reasonably requested by Lessor.

- (b) Lessee has executed and delivered to Lessor the Lease Schedule, its related Payment Schedule and the related Escrow Agreement (if applicable);
- (c) no Event of Default shall have occurred and be continuing under any Lease;
- (d) no material adverse change shall have occurred in the financial condition of Lessee;
- (e) the Equipment is reasonably satisfactory to Lessor and is free and clear of any Liens (defined herein) other than the respective rights of Lessor and Lessee as herein provided; and
- (f) all representations of Lessee in the Lease remain true, accurate and complete.

1.4. Delivery, Installation and Acceptance of Equipment. Lessee shall order each Equipment, shall cause the Equipment to be delivered and installed at the locations specified under the applicable Lease Schedule and shall pay all taxes, delivery costs and installation costs, if any, in connection therewith. If the Purchase Price is deposited under an Escrow Agreement for the acquisition of the Equipment, such funds shall be disbursed as provided therein. The insufficiency of proceeds of any Lease to pay all costs of the Equipment subject thereto shall not affect Lessee's obligations under this Section. When the Equipment described in such Lease Schedule is delivered, installed and accepted, Lessee shall promptly execute and deliver to Lessor an Acceptance Certificate for the Equipment.

## 2. TERM

2.1. Term. The term of each Lease (the "Lease Term") shall commence on the Lease Date set forth in the applicable Lease Schedule and shall terminate upon payment of all Rental Payments, unless sooner terminated pursuant to the Lease.

## 3. RENTAL PAYMENTS

3.1. Rental Payments. Lessee agrees to pay the rent payments ("Rental Payments") in the amounts and on the dates (each a "Payment Date") as specified in the Payment Schedule attached to each Lease Schedule. A portion of each Rental Payment is paid as interest as specified in the Payment Schedule for each Lease. All Rental Payments shall be paid to Lessor, at such places as Lessor may from time to time designate by written notice to Lessee. Lessee shall pay the Rental Payments with lawful money of the United States of America from moneys legally available therefor.

3.2. Current Expense. The obligations of Lessee, including its obligation to pay the Rental Payments due in any fiscal year shall constitute a current expense of Lessee for such fiscal year and shall not constitute an indebtedness of Lessee within the meaning of the Constitution and laws of the State of Illinois (the "State"). THE RENTAL PAYMENTS ARE TO BE MADE ONLY FROM LESSEE'S LEGALLY AVAILABLE REVENUES APPROPRIATED ON AN ANNUAL BASIS, AND NEITHER LESSEE, THE STATE, NOR ANY POLITICAL SUBDIVISION OR AGENCY THEREOF SHALL BE OBLIGATED TO PAY ANY SUMS DUE UNDER A LEASE FROM THE COMPELLED LEVY OF AD VALOREM OR OTHER TAXES EXCEPT FROM THOSE LEGALLY AVAILABLE REVENUES APPROPRIATED BY LESSEE ON AN ANNUAL BASIS. Nothing herein shall constitute a pledge by Lessee of the full faith and credit or taxing power of the Lessee. The person or entity in charge of preparing Lessee's budget will include in the budget request for each fiscal year the Rental Payments to become due during such fiscal year, and will use all reasonable and lawful means available to secure the appropriation of money for such fiscal year sufficient to pay all Rental Payments coming due therein. Lessor acknowledges that appropriation for Rental Payments is a governmental function which Lessee cannot contractually commit itself in advance to perform. Lessee reasonably believes that moneys in an amount

sufficient to make all Rental Payments can and will lawfully be appropriated and made available to permit Lessee's continued utilization of the Equipment in the performance of its essential functions during the applicable Lease Terms.

3.3. Unconditional Rental Payments. Subject to Section 3.4 hereof: (a) Lessee's obligation to make Rental Payments and any other payments hereunder shall be absolute and unconditional; (b) Lessee shall make these payments when due and shall not withhold any of these payments pending final resolution of any disputes; (c) Lessee shall not assert any right of set-off or counterclaim against its obligation to make these payments; (d) Lessee's obligation to make Rental Payments or other payments shall not be abated through accident, unforeseen circumstances, failure of the Equipment to perform as desired, damage or destruction to the Equipment, loss of possession of the Equipment or obsolescence of the Equipment; and (e) Lessee shall be obligated to continue to make payments required of it by this Agreement if title to, or temporary use of, the Equipment or any part thereof shall be taken under exercise of the power of eminent domain.

3.4. Nonappropriation. If during the then current fiscal year of Lessee, sufficient funds are not appropriated to make Rental Payments required under a Lease for the following fiscal year (an "Event of Nonappropriation"), Lessee shall be deemed not to have renewed such Lease for the following fiscal year, and the Lease shall terminate at the end of the then current fiscal year, and Lessee shall not be obligated to make Rental Payments under the Lease beyond the then current fiscal year for which funds have been appropriated. Upon an Event of Nonappropriation, Lessee shall return the Equipment subject to the Lease to Lessor in accordance with the requirements of Section 11.3. Lessee shall notify Lessor in writing no later than 30 days following an Event of Nonappropriation, but failure to provide such notice shall not operate to extend the Lease Term. If Lessee fails to return the applicable Equipment or otherwise comply with Section 11.3, the termination shall nevertheless be effective, but Lessee shall be responsible for the payment of damages in an amount equal to the amount of the Rental Payments that would thereafter have come due if the Lease had not been terminated and which are attributable to the number of days after which Lessee fails to comply with Lessor's instructions and for any other loss suffered by Lessor as a result of Lessee's failure to take such actions as required. In addition, Lessor may, by written instructions to any escrow agent who is holding proceeds of the Lease, instruct such escrow agent to release all such proceeds and any earnings thereon to Lessor.

3.5 Security Interest. As security for Lessee's obligations to pay all Rental Payments and all other amounts due and payable under each Lease and to perform and observe all covenants, agreements and conditions (direct or indirect, absolute or contingent, due or to become due or existing or hereafter arising) of Lessee under such Lease, Lessee hereby grants to Lessor a first priority, security interest in any and all of the Equipment (now existing or hereafter acquired) under each Lease, moneys and investments held from time to time in the escrow fund under each Escrow Agreement and any and all proceeds of any of the foregoing. Lessee agrees to execute and deliver to Lessor all necessary documents to evidence and perfect such security interest, including, without limitation, Uniform Commercial Code financing statements and any amendments thereto and certificates of title or certificates of origin (or applications thereof) noting Lessor's interest thereon.

#### 4. PURCHASE AND PREPAYMENT

4.1. End of Lease Term. Lessee shall have the option to purchase all of the Equipment under a Lease upon the expiration of the Lease Term and payment in full of all Rental Payments then due and all other amounts then owing under the Lease, and the payment of \$1.00 to Lessor.

4.2. Optional Prepayment. Lessee shall have the option to prepay its obligations under any Lease in whole but not in part on any Payment Date as set forth in the applicable Payment Schedule, but

only if and to the extent the Lease Schedule provides for such prepayment. Lessee shall give written notice to Lessor of its intention to exercise its option not less than thirty (30) days prior to the Payment Date on which the option will be exercised and shall pay to Lessor not later than such Payment Date an amount equal to all Rental Payments and any other amounts then due or past due under such Lease, including the Rental Payment due on the Payment Date on which the option shall be effective, and the applicable Prepayment Price set forth in the applicable Payment Schedule (the “Prepayment Price”).

4.3. Excess Proceeds. Lessee’s obligations under a Lease shall be prepaid in part from the excess proceeds of the Lease on the terms set forth in any Escrow Agreement pursuant to which proceeds of the Lease are being held.

4.4. Release of Lessor’s Interest. Upon timely receipt, in collected funds, of all amounts required for the purchase of the Equipment subject to any Lease pursuant to Section 4.1 or the prepayment in whole of any Lease pursuant to Section 4.2, such Lease shall terminate, all of Lessor’s right, title and interest in and to the Equipment shall terminate, and Lessor shall deliver to Lessee all such documents and instruments as Lessee may reasonably request to evidence the termination of the Lease and Lessor’s interest in the Equipment, without warranty by or recourse to Lessor.

## 5. REPRESENTATION, WARRANTIES AND COVENANTS.

5.1. Representations and Warranties. Lessee shall be deemed to make the following representations and warranties to Lessor with respect to each Lease, in each case as of the Lease Date for such Lease:

(a) Lessee is a state or political subdivision of the State within the meaning of Section 103(c) of the Internal Revenue Code of 1986, as amended (the “Code”), duly organized and existing under the Constitution and laws of the State, and is authorized under the Constitution and laws of the State to enter into this Agreement, the Lease and the transactions contemplated hereby and thereby, and to perform all of its obligations under this Agreement and the Lease.

(b) The execution and delivery of this Agreement and the Lease Schedule have been duly authorized by all necessary action of Lessee’s governing body and such action is in compliance with all public bidding and other State and federal laws applicable to this Agreement and the acquisition and financing of the Equipment by Lessee.

(c) This Agreement and the Lease Schedule have been duly executed and delivered by and constitute the valid and binding obligations of Lessee, enforceable against Lessee in accordance with their respective terms.

(d) The execution, delivery and performance of this Agreement and the Lease Schedule by Lessee does not (i) violate any State or federal law or local law or ordinance, or any order, writ, injunction, decree, or regulation of any court or other governmental agency or body applicable to Lessee, or (ii) conflict with or result in the breach or violation of any term or provision of, or constitute a default under, any note, bond, mortgage, indenture, agreement, deed of trust, lease or other obligation to which Lessee is bound.

(e) There is no action, suit, proceeding, claim, inquiry or investigation, at law or in equity, before or by any court, regulatory agency, public board or body pending or, to the best of Lessee’s knowledge, threatened against or affecting Lessee, challenging Lessee’s authority to enter into this Agreement or the Lease Schedule or any other action wherein an unfavorable ruling or finding would adversely affect the enforceability of this Agreement or the Lease Schedule.

(f) Lessee or Lessee's governing body has appropriated and/or taken other lawful actions necessary to provide moneys sufficient to pay all Rental Payments during the current fiscal year, and such moneys will be applied in payment of all Rental Payments due and payable during such current fiscal year.

(g) Lessee has an immediate need for, and expects to make immediate use of, the Equipment, which need is not temporary or expected to diminish during the applicable Lease Term.

## 5.2. Tax Covenants.

(a) Lessee covenants and agrees that it will (i) complete and timely file an information reporting return with the Internal Revenue Service ("IRS") in accordance with Section 149(e) of the Code; (ii) not permit the Equipment to be directly or indirectly used for a private business use within the meaning of Section 141 of the Code including, without limitation, use by private persons or entities pursuant to contractual arrangements which do not satisfy IRS guidelines for permitted management contracts, as the same may be amended from time to time; (iii) invest and reinvest moneys on deposit in any escrow fund related to each Lease from time to time in a manner that will not cause such Lease to be classified as an "arbitrage bond" within the meaning of Section 148(a) of the Code; (iv) rebate an amount equal to excess earnings in any such escrow fund to the federal government if required by, and in accordance with, Section 148(f) of the Code and make the determinations and maintain the records required by the Code; and (v) comply with all provisions and regulations applicable to establishing and maintaining the excludability of the interest component of the Rental Payments under each Lease from federal gross income pursuant to Section 103 of the Code.

(b) If Lessor either (i) receives notice, in any form, from the IRS; or (ii) reasonably determines, based on an opinion of independent tax counsel selected by Lessor that Lessor may not exclude the interest component of any Rental Payment under a Lease from federal gross income, then Lessee shall pay to Lessor, within thirty (30) days after Lessor notifies Lessee of such determination, the amount which, with respect to Rental Payments previously paid and taking into account all penalties, fines, interest and additions to tax (including all federal, state and local taxes imposed on the interest component of all Rental Payments under the Lease due through the date of such event) that are imposed on Lessor as a result of the loss of the exclusion, will restore to Lessor the same after tax yield on the transaction evidenced by such Lease (assuming tax at the highest marginal corporate tax rate) that it would have realized had the exclusion not been lost. Additionally, Lessee agrees that upon the occurrence of such an event, it shall pay additional rent to Lessor on each succeeding Rental Payment due date in such amount as will maintain such after tax yield to Lessor. Lessor's determination of the amount necessary to maintain its after-tax yield as provided in this subsection (b) shall be conclusive (absent manifest error).

## 6. INSURANCE; CASUALTY AND CONDEMNATION

6.1. Liability and Property Insurance. Lessee shall, at its own expense, procure and maintain continuously in effect during each Lease Term: (a) public liability insurance for death or injuries to persons, or damage to property arising out of or in any way connected to the Equipment sufficient to protect Lessor and its assigns from liability in all events, with a coverage of not less than \$1,000,000 per occurrence unless specified differently in the related Lease Schedule, and (b) insurance against such hazards as Lessor may require, including, but not limited to, all-risk casualty and property insurance, in an amount equal to the greater of the full replacement cost of the Equipment or the applicable Prepayment Price.

6.2. Insurance Requirements. All insurance policies required by Section 6.1 shall be taken out and maintained with insurance companies acceptable to Lessor and shall contain a provision that thirty (30) days prior to any change in the coverage (including cancellation) the insurer must provide written notice to the insured parties. No insurance shall be subject to any co-insurance clause. Each liability insurance policy shall be endorsed to name Lessor and its assigns as an additional insured party and each casualty and



property insurance policy shall be endorsed to name Lessor and its assigns as loss payee, in each case regardless of any breach of warranty or other act or omission of Lessee. Lessee may self-insure against the risks described in Section 6.1 with the prior written consent of Lessor.

## 7. ADDITIONAL OBLIGATIONS

7.1. Use and Maintenance of Equipment. Lessee shall, at its own expense, maintain the Equipment in good condition and proper working order, and shall make all necessary repairs and replacements to keep the Equipment in such condition. The Equipment will be used by Lessee only for the purpose of performing Lessee's essential governmental functions. Lessee shall not install, use, operate or maintain the Equipment improperly, carelessly, in violation of any manufacturer's guidelines or in violation of any applicable law or regulation or in a manner contrary to that contemplated by this Agreement. Lessee shall obtain and maintain all permits and licenses necessary for the installation and operation of the Equipment. Lessee shall have sole responsibility to maintain and repair the Equipment. Lessee shall keep (or in the case of Equipment constituting motor vehicles, house) the Equipment at the address specified in the related Lease Schedule; provided that Lessee may change the location at which any Equipment is kept (or housed) with thirty (30) days prior written notice to Lessor specifying the address of the new location. Lessee shall provide Lessor access at all reasonable times to examine and inspect the Equipment and provide Lessor with such access to the Equipment as may be reasonably necessary to perform maintenance on the Equipment in the event of failure by Lessee to perform its obligations hereunder. If Lessor reasonably determines that Lessee is not maintaining any of the Equipment in accordance with this Section, Lessor may (in addition to any other remedies it may have) require Lessee to enter into maintenance contracts for such Equipment in form approved by Lessor and with approved providers.

7.2. Taxes. Lessee shall pay all taxes, assessments and other charges which are assessed or levied against the Equipment or any part thereof, during the Lease Term, whether assessed against Lessee or Lessor. With respect to any taxes or charges that may lawfully be paid in installments over a period of years, Lessee shall be obligated to pay only such installments as accrue during the then current fiscal year of the Lease Term for such Equipment.

7.3. Modification of Equipment. Lessee will not, without the prior written consent of Lessor, affix or install any accessory equipment or device on any of the Equipment if such addition will change or impair the originally intended value, function or use of the Equipment.

7.4. Liens. Lessee shall not, directly or indirectly, create, incur, assume or suffer to exist any mortgage, pledge, lien, charge, encumbrance or other claim with respect to the Equipment (each, a "Lien"), other than the respective rights of Lessor and Lessee as herein provided. Lessee shall promptly, at its own expense, take such actions as may be necessary duly to discharge or remove any such claim if the same shall arise at any time.

7.5. Financial Information. Lessee shall deliver to Lessor (i) its annual audited financial statements within 270 days after the end of each fiscal year, (ii) its annual budget the each fiscal year promptly following approval thereof, and (iii) such other financial statements and information relating to the ability of Lessee to satisfy its obligations under this Agreement and the Lease as may be reasonably requested by Lessor from time to time.

## 8. TITLE; NO WARRANTIES BY LESSOR

8.1. Title. During the Lease Term, legal title to all Equipment shall be in Lessee, subject to Lessor's interests under the applicable Lease Schedule and this Agreement. Upon an Event of Default or an Event of Nonappropriation, title shall immediately vest in Lessor free and clear of any right, title or interest of Lessee.

8.2. Personal Property. The Equipment is and shall at all times be and remain personal property and not fixtures.

8.3. No Warranties. LESSEE ACQUIRES AND LEASES THE EQUIPMENT UNDER EACH LEASE "AS IS." LESSEE ACKNOWLEDGES THAT LESSOR DID NOT MANUFACTURE THE EQUIPMENT UNDER ANY LEASE. LESSOR DOES NOT REPRESENT THE MANUFACTURER, SUPPLIER, OWNER OR DEALER, AND LESSEE SELECTED THE EQUIPMENT BASED UPON LESSEE'S OWN JUDGMENT. LESSOR MAKES NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OR OTHERWISE OR AS TO THE EQUIPMENT'S VALUE, DESIGN, CONDITION, USE, CAPACITY OR DURABILITY. LESSEE AGREES THAT REGARDLESS OF CAUSE, LESSOR IS NOT RESPONSIBLE FOR, AND LESSEE WILL NOT MAKE ANY CLAIM AGAINST LESSOR FOR, ANY DAMAGES, WHETHER CONSEQUENTIAL, DIRECT, SPECIAL OR INDIRECT INCURRED BY LESSEE IN CONNECTION WITH THE EQUIPMENT UNDER ANY LEASE. NEITHER THE MANUFACTURER, SUPPLIER OR DEALER NOR ANY SALESPERSON, EMPLOYEE OR AGENT OF THE MANUFACTURER, SUPPLIER OR DEALER IS LESSOR'S AGENT OR HAS ANY AUTHORITY TO SPEAK FOR LESSOR OR TO BIND LESSOR IN ANY WAY. For and during the Lease Term under each Lease, Lessor assigns to Lessee any manufacturer's or supplier's product warranties, express or implied, applicable to any Equipment and Lessor authorizes Lessee to obtain the customary services furnished in connection with such warranties at Lessee's sole expense. Lessee agrees that (a) all Equipment will have been purchased by Lessor for the benefit of the Lessee in accordance with Lessee's specifications from suppliers selected by Lessee, (b) Lessor is not a manufacturer or dealer of any Equipment and has no liability for the delivery or installation of any Equipment, (c) Lessor assumes no obligation with respect to any manufacturer's or supplier's product warranties or guaranties, (d) no manufacturer or supplier or any representative of said parties is an agent of Lessor, (e) any warranty, representation, guaranty or agreement made by any manufacturer or supplier or any representative of said parties shall not be binding upon Lessor, and (f) the Lessor shall cause the supplier to identify the Lessee as an intended beneficiary of its warranty, if any.

## 9. RISK OF LOSS; CASUALTY

9.1. Risk of Loss. As between Lessee and Lessor, Lessee bears the entire risk of loss, theft, damage or destruction of any Equipment in whole or in part for any reason whatsoever. No loss to any Equipment shall relieve Lessee from the obligation to make any Rental Payments or to perform any other obligation under any Lease. Proceeds of any insurance recovery will be applied to Lessee's obligations under this Section 9.

9.2. Notice of Loss. If a casualty occurs to any Equipment, Lessee shall immediately notify Lessor of the same and Lessee shall, unless otherwise directed by Lessor, immediately repair the same.

9.3. Application of Proceeds. If Lessor determines that any item of Equipment has suffered a casualty loss is beyond repair, then Lessee shall either: (a) immediately replace such Equipment with similar equipment in good repair, condition and working order free and clear of any liens and deliver to Lessor a purchase order, bill of sale or other evidence of sale to Lessee covering the replacement equipment, in which event such replacement equipment shall automatically be Equipment under the applicable Lease, or (b) on the next scheduled Payment Date, pay Lessor (i) all amounts owed by Lessee under the applicable Lease, including the Rental Payment due on such date, plus (ii) an amount equal to the applicable Prepayment Price set forth in the Payment Schedule to the applicable Lease. If Lessee is making such payment with respect to less than all of the Equipment under a Lease, then Lessor will provide Lessee with the pro rata amount of the Prepayment Price to be paid by Lessee with respect to the such Equipment.

9.4. Claims and Expenses. Lessee shall bear the risk of loss for, shall pay directly and shall defend against any and all claims, liabilities, proceedings, actions, expenses (including reasonable attorney's fees), damages or losses arising under or related to any Equipment, including, but not limited to, the possession, ownership, lease, use or operation thereof. These obligations of Lessee shall survive any expiration or termination of any Lease. Lessee shall not bear the risk of loss of, nor pay for, any claims, liabilities, proceedings, actions, expenses (including attorney's fees), damages or losses which arise directly from events occurring after any Equipment has been returned by Lessee to Lessor in accordance with the terms of the applicable Lease or which arise directly from the gross negligence or willful misconduct of Lessor.

## 10. ASSIGNMENT

10.1. Assignment by Lessor. Lessor may assign its rights, title and interest in and to any Lease, any Equipment or any Escrow Agreement (including the escrow fund thereunder), and/or may grant or assign a security interest in any Lease, its Equipment or any Escrow Agreement (including the escrow fund thereunder), in whole or in part, to any party at any time and from time to time without Lessee's consent. Any such assignee or lien holder (an "Assignee") shall have all of the rights of Lessor under the applicable Lease and Escrow Agreement. LESSEE AGREES NOT TO ASSERT AGAINST ANY ASSIGNEE ANY CLAIMS, ABATEMENTS, SETOFFS, COUNTERCLAIMS, RECOUPMENT OR ANY OTHER SIMILAR DEFENSES WHICH LESSEE MAY HAVE AGAINST LESSOR. Unless otherwise agreed by Lessee in writing, any such assignment transaction shall not release Lessor from any of Lessor's obligations under the applicable Lease. An assignment or reassignment of any of Lessor's right, title or interest in a Lease, its Equipment or any Escrow Agreement (including the Escrow Fund thereunder) shall be enforceable against Lessee only after Lessee receives a written notice of assignment that discloses the name and address of each such Assignee. Lessee shall keep a complete and accurate record of all such assignments in the form necessary to comply with Section 149(a) of the Code. Lessee agrees to acknowledge in writing any such assignments if so requested.

10.2. Assignment and Subleasing by Lessee. Neither this Agreement nor any Lease or any Equipment may be assigned, subleased, sold, transferred, pledged or mortgaged by Lessee.

## 11. EVENTS OF DEFAULT; REMEDIES

11.1. Events of Default Defined. The occurrence of any of the following events with respect to a Lease shall constitute an Event of Default under the Lease:

(a) Lessee's failure to pay any Rental Payment or other amount required to be paid to Lessor under the Lease within ten (10) days following the due date thereof, other than by reason of an Event of Nonappropriation;

(b) Lessee fails to perform or observe any of its obligations under Section 6, 7.4 or 10.2 hereof;

(c) With the exception of the above clauses (a) or (b), Lessee's failure to perform or abide by any condition, agreement or covenant with respect to the Lease for a period of thirty (30) days after written notice by Lessor to Lessee specifying such failure and requesting that it be remedied, unless Lessor shall agree in writing to an extension of time prior to its expiration;

(d) any statement, representation or warranty made by Lessee in the Lease or in any writing delivered by Lessee pursuant thereto or in connection therewith proves at any time to have been false, misleading or erroneous in any material respect as of the time when made;

(e) Lessee shall be in default with respect to the payment or performance of any indebtedness, liability or obligation to Lessor or any of its affiliates under any note, loan agreement, security agreement, lease, title retention or conditional sales agreement or any other instrument or agreement (including the occurrence of any Event of Default under any other Lease then held by Lessor), whether accelerated or otherwise and any applicable grace period with respect thereto has expired; or

(f) Lessee applies for or consents to the appointment of a receiver, trustee, conservator or liquidator of Lessee or of all or a substantial part of its assets, or a petition for relief is filed by Lessee under any federal or state bankruptcy, insolvency, moratorium or similar law.

11.2. Remedies on Default. Upon the occurrence of any Event of Default with respect to a Lease, Lessor shall have the right, at its option and without any further demand or notice to one or more or all of the following remedies with respect to the Lease:

(a) Lessor, with or without terminating the Lease, may declare all Rental Payments payable under the Lease to the end of the then-current fiscal year of Lessee to be immediately due and payable by Lessee, whereupon such Rental Payments shall be immediately due and payable.

(b) Lessor may require Lessee to promptly return all Equipment to Lessor in the manner set forth in Section 11.3 (and Lessee agrees that it shall so return the Equipment), or Lessor may, at its option, enter upon the premises where any Equipment is located and repossess such Equipment without demand, without any court order or other process of law and without liability for any damage occasioned by such repossession; and Lessor may thereafter dispose of the Equipment. If Lessor terminates the Lease and disposes of any or all of the Equipment, Lessor shall apply the proceeds of any such disposition to pay the following items in the following order: (i) all costs and expenses (including, but not limited to, attorneys' fees) incurred in securing possession of the Equipment; (ii) all costs and expenses incurred in completing the disposition of the Equipment; (iii) any sales or transfer taxes incurred in the disposition of the Equipment; (iv) any Rental Payments payable under the Lease to the end of the then-current fiscal year of Lessee; (v) the outstanding principal component of Rental Payments under the Lease; and (vi) any other amounts then due under the Lease. Any disposition proceeds remaining after the requirements of clauses (i), (ii), (iii), (iv), (v) and (vi) have been met shall be paid to Lessee. No deficiency shall be allowed against Lessee, except with respect to any unpaid Rental Payments to the end of the then-current fiscal year of Lessee and unpaid costs and expenses incurred by Lessor in connection with the repossession and disposition of the Equipment.

(c) By written notice to any escrow agent that is holding proceeds of the Lease under an Escrow Agreement, Lessor may instruct such escrow agent to release all such proceeds and any earnings thereon to Lessor, such sums to be credited to payment of Lessee's obligations under the Lease; or

(d) Lessor may exercise any other remedy available, at law or in equity, with respect to such Event of Default. Lessee shall pay the reasonable attorneys' fees and expenses incurred by Lessor in exercising any remedy hereunder.

11.3. Return of Equipment; Release of Lessee's Interest. Upon termination of any Lease prior to the payment of all Rental Payments or the applicable Prepayment Price (whether as result of an Event of Nonappropriation or Event of Default) thereunder, Lessee shall, within ten (10) days after such termination, at its own expense: (a) perform any testing and repairs required to place the related Equipment in the condition required by Section 7; (b) if deinstallation, disassembly or crating is required, cause such Equipment to be deinstalled, disassembled and crated by an authorized manufacturer's representative or such other service person as is satisfactory to Lessor; (c) return such Equipment to a location in the continental United States specified by Lessor, freight and insurance prepaid by Lessee; and (d) comply with

any additional return conditions specified in the Lease Schedule. Lessee shall execute and deliver to Lessor such documents as Lessor may request to evidence the passage of legal title and ownership to Lessor and termination of Lessee's interest in the Equipment.

With respect to any provision of the Agreement requiring Lessee to return all or any portion of the Equipment to Lessor or to transfer title to all or any portion of the equipment to Lessor, Lessee agrees to voluntarily do so. In the event that Lessee fails or refuses to return or transfer the Equipment or title thereto voluntarily as set forth above, Lessor acknowledges that the Agreement does not and shall not create a right in Lessor to involuntarily dispossess Lessee of title to or possession of all or any item of the Equipment.

11.4. Late Charge. To the extent permitted by applicable law, Lessee shall pay Lessor a charge on any Rental Payment not paid on the date such payment is due at a rate equal to the interest rate set forth in the applicable Lease Schedule plus 5% per annum or the maximum amount permitted by law, whichever is less (the "Default Rate"), from such date.

11.5. No Remedy Exclusive. Each of the rights and remedies under this Agreement and each Lease is cumulative and may be enforced separately or concurrently. No course of dealing or conduct between Lessor and Lessee shall be effective to amend, modify or change any provisions of this Agreement or any Lease. No failure or delay by Lessor to insist upon the strict performance of any term, covenant or agreement of the Agreement or any Lease, or to exercise any right, power or remedy consequent upon a breach thereof, shall constitute a waiver of any such term, covenant or agreement or of any such breach, or preclude Lessor from exercising any such right, power or remedy at any later time or times.

11.6. Costs and Attorneys' Fees. Upon the occurrence of an Event of Default, Lessee agrees to pay to Lessor or reimburse Lessor for, in addition to all other amounts payable hereunder, all of Lessor's costs of collection, including reasonable attorneys' fees, whether or not suit or action is filed thereon. Any such costs shall be immediately due and payable upon written notice and demand given to Lessee, shall be secured by this Agreement until paid, and shall bear interest at the Default Rate. In the event suit or action is instituted to enforce any of the terms of this Agreement, the prevailing party shall be entitled to recover from the other party such sum as the court may adjudge reasonable as attorneys' fees at trial and on appeal of such suit or action or in any bankruptcy proceeding, in addition to all other sums provided by law.

## 12. MISCELLANEOUS PROVISIONS

12.1. Notices. All written notices to be given under this Agreement shall be given (a) personally, (b) by mail in registered or certified form, with postage prepaid, or (c) by overnight courier, charges prepaid, in each case to the party entitled thereto at its address specified beneath each party's signature, or at such address as the party may provide to the other parties hereto in writing from time to time, and to any assignee at its address as it appears on the registration books maintained by Lessee. Any such notice shall be deemed to have been received 72 hours after deposit in the United States mail, 24 hours after deposit with a courier, or, if given by other means, when delivered.

12.2. Binding Effect. This Agreement and each Lease hereunder shall be binding upon and shall inure to the benefit of Lessor and Lessee and their respective successors and assigns. Specifically, as used herein the term "Lessor" means, with respect to a Lease, any person or entity to whom Lessor has assigned its right to receive Rental Payments under such Lease.

12.3. Severability. In the event any provision of this Agreement or any Lease shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.

12.4. Entire Agreement; Amendments. Each Lease constitutes the entire agreement of the parties with respect to the subject matter thereof and supersedes all prior and contemporaneous writings, understandings, agreements, solicitation documents and representations, express or implied. Each Lease may be amended or modified only by written documents duly authorized, executed and delivered by Lessor and Lessee.

12.5. Captions. The captions or headings in this Agreement are for convenience only and in no way define, limit or describe the scope or intent of any provisions, Articles, Sections or clauses hereof.

12.6. Further Assurances and Corrective Instruments. Lessor and Lessee agree that they will, from time to time, execute, acknowledge and deliver, or cause to be executed, acknowledged and delivered, such supplements hereto and such further instruments as may reasonably be required to perfect, confirm, establish, reestablish, continue or complete the interests of Lessor in this Agreement and each Lease, to consummate the transactions contemplated hereby and thereby, and to carry out the purposes and intentions of this Agreement and each Lease.

12.7. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State.

12.8. Usury. It is the intention of the parties hereto to comply with any applicable usury laws; accordingly, it is agreed that, notwithstanding any provisions to the contrary herein or in any Lease Schedule, in no event shall this Agreement or any Lease hereunder require the payment or permit the collection of interest or any amount in the nature of interest or fees in excess of the maximum amount permitted by applicable law. Any such excess interest or fees shall first be applied to reduce principal, and when no principal remains, refunded to Lessee. In determining whether the interest paid or payable exceeds the highest lawful rate, the total amount of interest shall be spread through the applicable Lease Term so that the interest is uniform through such term.

12.9. Waiver of Jury Trial. To the extent permitted by applicable law, Lessor and Lessee hereby waive any right to trial by jury in any action or proceeding with respect to, in connection with or arising out of this Agreement.

12.10. USA Patriot Act Compliance Notification. Lessor hereby notifies Lessee that pursuant to the requirements of the USA PATRIOT Act (the "Patriot Act"), it is required to obtain, verify and record information that identifies Lessee, which information includes the name and address of Lessee and other information that will allow Lessor to identify Lessee in accordance with the Patriot Act. Lessee shall, promptly upon Lessor's request, provide all documentation and other information that Lessor requests in order to comply with its ongoing obligations under applicable "know your customer" and anti-money laundering rules and regulations, including the Patriot Act.

12.11. Relationship of Parties. Lessee acknowledges and agrees that (i) this Agreement and each Lease and the transactions related thereto is an arm's-length commercial transaction between Lessor and Lessee, (ii) in connection therewith and with the discussions, undertakings, and procedures leading up to the consummation of this transaction, Lessor is and has been acting solely as a principal and is not acting as the agent, advisor or fiduciary of Lessee, (iii) Lessor has not assumed an advisory or fiduciary responsibility in favor of Lessee with respect to the transactions contemplated hereby or the discussions, undertakings, and procedures leading thereto (regardless of whether Lessor or any affiliate thereof has provided other services or is currently providing other services to Lessee on other matters) and Lessor has no obligation to Lessee with respect to the transactions contemplated hereby except the obligations expressly set forth in this Agreement and any Lease, and (iv) Lessee has consulted its own legal, financial, and other advisors to the extent it has deemed appropriate.

12.12. Filing of Leases. Lessee shall not file or submit, or permit the filing or submission, of all or any portion this Agreement or any Lease, any document related to this Agreement or any Lease, any default, event of acceleration, termination event, waiver, modification of terms or other similar events relating to this Agreement or any Lease or any summary of the foregoing with the Municipal Securities Rulemaking Board (“MSRB”) (or any successor to the MSRB or similar entity or service) unless such document or portion thereof has been provided to the Lessor in advance for review and redaction to the extent required by the Lessor and otherwise permitted under applicable MSRB rules or federal securities law, if any. Lessor is not responsible for the Lessee’s or any other entity’s compliance with any continuing disclosure obligations under any applicable securities law or related agreement or undertaking.

12.13. Counterparts. This Agreement and any Lease Schedules may be executed in any number of counterparts, each of which shall be an original, with the same effect as if the signatures thereto and hereto were upon the same instrument, and in making proof of this Agreement and any Lease Schedules it shall not be necessary to produce or account for more than one such counterpart.

12.14. Electronic Signatures. The parties agree that the electronic signature of a party to this Agreement and any Lease Schedule shall be as valid as an original signature of such party and shall be effective to bind such party to this Agreement and such Lease Schedule(s). The parties agree that any electronically signed document (including this Agreement and any Lease Schedule) shall be deemed (i) to be “written” or “in writing,” (ii) to have been signed and (iii) to constitute a record established and maintained in the ordinary course of business and an original written record when printed from electronic files. Such paper copies or “printouts”, if introduced as evidence in any judicial, arbitral, mediation or administrative proceeding, will be admissible as between the parties to the same extent and under the same conditions as other original business records created and maintained in documentary form. Neither party shall contest the admissibility of true and accurate copies of electronically signed documents on the basis of the best evidence rule or as not satisfying the business records exception to the hearsay rule. For purposes hereof, “electronic signature” means a manually signed original signature that is then transmitted by electronic means; “transmitted by electronic means” means sent in the form of a facsimile or sent via the internet as a “pdf” (portable document format) or other replicating image attached to an e mail message; and, “electronically signed document” means a document transmitted by electronic means and containing, or to which there is affixed, an electronic signature.

[The remainder of this page is intentionally blank. Signature page follows.]

**IN WITNESS WHEREOF**, Lessor has caused this Agreement to be executed in its corporate name by its duly authorized officer, and Lessee has caused this Agreement to be executed in its name by its duly authorized officer.

**VILLAGE OF VILLA PARK**

Lessee

**TAX-EXEMPT LEASING CORP.**

Lessor

By: \_\_\_\_\_

Name: Richard Keehner, Jr.

Title: Village Manager

By: \_\_\_\_\_

Name: Mark M. Zaslavsky

Title: President

Address: 20 South Ardmore Avenue

Villa Park, IL 60181

Attn: Richard Keehner, Jr.

Village Manager

Address: 203 E. Park Avenue

Libertyville, Illinois 60048

Attn. Mark M. Zaslavsky

Telephone: (630) 592-6052

E-mail: [rkeehnerjr@invillapark.com](mailto:rkeehnerjr@invillapark.com)

Telephone: (847) 247-0771

E-mail: [markz@taxexemptleasing.com](mailto:markz@taxexemptleasing.com)



**LEASE SCHEDULE NO. 1**  
to Master Lease Purchase Agreement

Dated: February 24, 2020

This Lease Schedule (this “Lease Schedule”) relates to the Master Lease Purchase Agreement dated as of February 24, 2020 (the “Agreement”) between the undersigned Lessor and Lessee, together with the terms and conditions of the Agreement incorporated herein by reference, constitutes a Lease. Unless otherwise defined herein, capitalized terms will have the same meaning ascribed to them in the Agreement. All terms and conditions of the Agreement are incorporated herein by reference.

1. Equipment Description. As used in the Lease, “Equipment” means all of the property described in Exhibit 1 attached to this Lease Schedule and all attachments, additions, accessions, parts, repairs, improvements, replacements and substitutions thereto.
2. Purchase Price. The Purchase Price for the Equipment is \$291,674.00, which amount shall be deposited in the escrow fund established pursuant to that certain Escrow Agreement dated as of February 24, 2020 among Lessor, Lessee and City National Bank of Florida.
3. Rental Payments; Lease Term. The Rental Payments to be paid by Lessee to Lessor, the Lease Date of this Lease and the Lease Term of this Lease are set forth on the Payment Schedule attached to this Lease Schedule as Exhibit 2.
4. Essential Use; Current Intent of Lessee. Lessee represents that (a) the use of the Equipment is essential to Lessee’s proper, efficient and economic functioning or to the services that Lessee provides to its citizens, (b) the Equipment will be used by Lessee only for the purpose of performing its governmental or proprietary functions consistent with the permissible scope of its authority and will not be used in a trade or business of any person or entity, and (c) the useful life of the Equipment is not less than the stated full Lease Term of this Lease. Lessee has determined that a present need exists for the Equipment which need is not temporary or expected to diminish in the near future. Lessee currently intends for the full Lease Term: to use the Equipment; and to continue this Lease.
5. Representations, Warranties and Covenants. Lessee hereby represents, warrants and covenants that its representations, warranties and covenants set forth in the Agreement are true and correct as though made on the date of execution of this Lease Schedule.
6. Bank Qualified. Lessee certifies that it has designated this Lease as a qualified tax-exempt obligation in accordance with Section 265(b)(3) of the Code, that it has not designated more than \$10,000,000 of its obligations as qualified tax-exempt obligations in accordance with such Section for the current calendar year and that it reasonably anticipates that the total amount of tax-exempt obligations to be issued by Lessee during the current calendar year will not exceed \$10,000,000.

**IN WITNESS WHEREOF**, Lessor has caused this Lease Schedule to be executed in its corporate name by its duly authorized officer, and Lessee has caused this Lease Schedule to be executed in its name by its duly authorized officer.

**VILLAGE OF VILLA PARK**  
Lessee

**TAX-EXEMPT LEASING CORP.**  
Lessor

By: \_\_\_\_\_  
Name: Richard Keehner, Jr.  
Title: Village Manager

By: \_\_\_\_\_  
Name: Mark M. Zaslavsky  
Title: President

Address: 20 South Ardmore Avenue  
Villa Park, IL 60181  
Attn: Richard Keehner, Jr.  
Village Manager

Address: 203 E. Park Avenue  
Libertyville, Illinois 60048  
Attn. Mark M. Zaslavsky

Telephone: (630) 592-6052  
E-mail: [rkeehnerjr@invillapark.com](mailto:rkeehnerjr@invillapark.com)

Telephone: (847) 247-0771  
E-mail: [markz@taxexemptleasing.com](mailto:markz@taxexemptleasing.com)

**Equipment Description**

ONE (1) NEW 2020 FORD F550 4X2 CHASSIS ON A CUSTOM HORTON CONVERSION, INCLUDING STYKER POWER LOAD SYSTEM WITH EXTENDED WARRANTY AND STRYKER POWER COT WITH EXTENDED WARRANTY.

VIN: \_\_\_\_\_

**Equipment Total: \$291,674.00**

Location of Equipment: Lessee's Fire Department, 1440 South Ardmore Ave., Villa Park, IL 60181

**Payment Schedule**

**Annual Rate: 2.550%**

| Payment Date | Payment Amount | Interest    | Principal    | Prepayment Amount |
|--------------|----------------|-------------|--------------|-------------------|
| 02/24/2020   |                |             |              | N/A               |
| 02/24/2021   | \$62,872.30    | \$7,437.68  | \$55,434.62  | \$243,326.56      |
| 02/24/2022   | \$62,872.30    | \$6,024.10  | \$56,848.20  | \$184,324.44      |
| 02/24/2023   | \$62,872.30    | \$4,574.47  | \$58,297.83  | \$124,120.68      |
| 02/24/2024   | \$62,872.30    | \$3,087.88  | \$59,784.42  | \$62,535.11       |
| 02/24/2025   | \$62,872.30    | \$1,563.37  | \$61,308.93  | \$0.00            |
| TOTALS:      | \$314,361.50   | \$22,687.50 | \$291,674.00 |                   |

ACCEPTANCE CERTIFICATE

Tax-Exempt Leasing Corp.  
203 E. Park Avenue  
Libertyville, Illinois 60048

Re: Lease Schedule No. 1 dated February 24, 2020 (the "Lease Schedule") to that certain Master Lease Purchase Agreement dated as of February 24, 2020 (the "Agreement" and together with the Lease Schedule, the "Lease") between Tax-Exempt Leasing Corp., as Lessor, its successors and assigns, and the Village of Villa Park, Illinois, as Lessee

Ladies and Gentlemen:

I, the undersigned, hereby certify that I am the duly qualified and acting officer of Lessee identified below and, with respect to the above-referenced Lease Schedule, that:

1. The Equipment subject to the Lease Schedule and the Lease has been delivered and installed, is in good working order and is fully operational and has been fully accepted by Lessee on or before the date hereof.

2. Attached hereto are true and correct copies of the manufacturers' and dealers' invoices for the Equipment.

3. Lessee has appropriated and/or taken other lawful actions necessary to provide moneys sufficient to pay all Rental Payments required to be paid under the Lease during the current fiscal year of Lessee. Such moneys will be applied in payment of all such Rental Payments due and payable during such current fiscal year.

4. No event or condition that constitutes, or with notice or lapse of time, or both, would constitute, an Event of Default (as defined in the Lease) exists at the date hereof.

Date of Acceptance: \_\_\_\_\_

**VILLAGE OF VILLA PARK**  
Lessee

By: \_\_\_\_\_  
Name: Richard Keehner, Jr.  
Title: Village Manager

## ESCROW AGREEMENT

This Escrow Agreement (this “Agreement”), dated as of February 24, 2020, by and among Tax-Exempt Leasing Corp. (and any successors and permitted assigns “Lessor”), the Village of Villa Park, a body corporate and politic and a political subdivision existing under the laws of the State of Illinois (“Lessee”), and City National Bank of Florida, in its capacity as escrow agent hereunder (“Escrow Agent”).

Reference is made to that certain Lease Schedule No. 1 dated February 24, 2020 to that certain Master Lease Purchase Agreement dated as of February 24, 2020, each between Lessor and Lessee (hereinafter collectively referred to as the “Lease”), covering the acquisition and lease of certain Equipment described therein (the “Equipment”). It is a requirement of the Lease that the Purchase Price (\$291,674.00) be deposited into a segregated escrow account under terms satisfactory to Lessor, for the purpose of fully funding the Lease, and providing a mechanism for the application of such amounts to the purchase of and payment for the Equipment.

NOW, THEREFORE, in consideration of the mutual promises contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. Creation of Escrow Account.

(a) There is hereby created an escrow fund to be known as the “Village of Villa Park Escrow Account 001” (the “Escrow Account”) to be held by the Escrow Agent for the purposes stated herein, for the benefit of Lessor and Lessee, to be held, disbursed and returned in accordance with the terms hereof.

(b) The Escrow Agent shall place all escrow funds in a demand deposit account or as otherwise agreed upon between the parties.

(c) Unless the Escrow Account is earlier terminated in accordance with the provisions of paragraph (d) below, amounts in the Escrow Account shall be disbursed by the Escrow Agent in payment of amounts described in Section 2 hereof upon receipt of written instruction(s) from Lessor, as is more fully described in Section 2 hereof. If the amounts in the Escrow Account are insufficient to pay such amounts, Lessee shall deposit into the Escrow Account any funds needed to complete the acquisition of the Equipment. Any moneys remaining in the Escrow Account on or after the earlier of (i) July 24, 2021 (“Termination Date”) and (ii) the date on which Lessee executes an Acceptance Certificate shall be applied as provided in Section 4 hereof.

(d) The Escrow Account shall be terminated at the earliest of (i) the final distribution of amounts in the Escrow Account or (ii) written notice given by Lessor of the occurrence of a default or termination of the Lease due to non-appropriation.

(e) The Escrow Agent may act in reliance upon any writing or instrument or signature which it, in good faith, believes to be genuine and may assume the validity and accuracy of any statement or assertion contained in such a writing or instrument. The Escrow Agent shall not be liable in any manner for the sufficiency or correctness as to form, manner of execution, or validity of any instrument nor as to the identity, authority, or right of any person executing the same; and its duties hereunder shall be limited to the receipt of such moneys, instruments or other documents received by it as the Escrow Agent, and for the disposition of the same in accordance herewith. In the event conflicting instructions as to the disposition of all or any portion of the Escrow Account are at any time given by Lessor and Lessee, the Escrow Agent shall abide by the instructions or entitlement orders given by Lessor without consent of the Lessee.

(f) Unless the Escrow Agent is guilty of gross negligence or willful misconduct with regard to its duties hereunder, Lessee agrees to and does hereby release and indemnify the Escrow Agent and hold it harmless from any and all claims, liabilities, losses, actions, suits or proceedings at law or in equity, or any other expense, fees or charges of any character or nature, which it may incur or with which it may be threatened by reason of its acting as Escrow Agent under this agreement; and in connection therewith, does to the extent permitted by law indemnify the Escrow Agent against any and all expenses; including reasonable attorneys' fees and the cost of defending any action, suit or proceeding or resisting any claim.

(g) If Lessee and Lessor shall be in disagreement about the interpretation of the Lease, or about the rights and obligations, or the propriety of any action contemplated by the Escrow Agent hereunder, the Escrow Agent may, but shall not be required to, file an appropriate civil action including an interpleader action to resolve the disagreement. The Escrow Agent shall be reimbursed by Lessee for all costs in connection with such civil action, and shall be fully protected in suspending all or part of its activities under the Lease until a final judgment in such action is received.

(h) The Escrow Agent may consult with counsel of its own choice and shall have full and complete authorization and protection with the opinion of such counsel. Lessee shall reimburse the Escrow Agent for all such reasonable costs and expenses. The Escrow Agent shall otherwise not be liable for any mistakes of fact or errors of judgment, or for any acts or omissions of any kind unless caused by its willful misconduct.

(i) Lessee shall reimburse the Escrow Agent for all reasonable costs and expenses, including those of the Escrow Agent's attorneys, agents and employees incurred for non-routine administration of the Escrow Account and the performance of the Escrow Agent's powers and duties hereunder in connection with any Event of Default under the Lease, or in connection with any dispute between Lessor and Lessee concerning the Escrow Account.

(j) The Escrow Agent or any successor may at any time resign by giving mailed notice to Lessee and Lessor of its intention to resign and of the proposed date of resignation (the "Effective Date"), which shall be a date not less than 60 days after such notice is delivered to an express carrier, charges prepaid, unless an earlier resignation date and the appointment of a successor shall have been approved by the Lessee and Lessor. After the Effective Date, the Escrow Agent shall be under no further obligation except to hold the Escrow Account in accordance with the terms of this Agreement, pending receipt of written instructions from Lessor regarding further disposition of the Escrow Account.

(k) The Escrow Agent shall have no responsibilities, obligations or duties other than those expressly set forth in this Agreement and no implied duties responsibilities or obligations shall be read into this Agreement.

## 2. Acquisition of Equipment.

(a) Acquisition Contracts. Lessee will arrange for, supervise and provide for, or cause to be supervised and provided for, the acquisition of the Equipment, with moneys available in the Escrow Account. Lessee represents the estimated costs of the Equipment are within the funds estimated to be available therefor, and Lessor makes no warranty or representation with respect thereto. Lessor shall have no liability under any of the acquisition or construction contracts. Lessee shall obtain all necessary permits and approvals, if any, for the acquisition, equipping and installation of the Equipment, and the operation and maintenance thereof. Escrow Agent shall have no duty to monitor or enforce Lessee's compliance with the foregoing covenant.

(b) Authorized Escrow Account Disbursements. It is agreed as between Lessee and Lessor that Disbursements from the Escrow Account shall be made for the purpose of paying (including the reimbursement to Lessee for advances from its own funds to accomplish the purposes hereinafter described) the cost of acquiring the Equipment.

(c) Requisition Procedure. No disbursement from the Escrow Account shall be made unless and until Lessor has approved such requisition. Prior to disbursement from the Escrow Account there shall be filed with the Escrow Agent a requisition for such payment in the form of Disbursement Request attached hereto as Schedule I, stating each amount to be paid and the name of the person, firm or corporation to whom payment thereof is due and the manner of disbursement (check or wire).

Each such requisition shall be signed by an authorized representative of Lessee (an “Authorized Representative”) and by Lessor, and shall be subject to the following conditions, which Escrow Agent shall conclusively presume have been satisfied at such time as a requisition executed by Lessee and Lessor is delivered to it:

1. Delivery to Lessor of an executed Disbursement Request in the form attached hereto as Schedule I; and
2. Delivery to Lessor true and correct copies of invoices (and proofs of payment of such invoices, if Lessee seeks reimbursement) and bills of sale (if title to such Equipment has passed to Lessee) therefor as required by Section 1.3 of the Lease and any additional documentation reasonably requested by Lessor.

Lessee and Lessor agree that their execution of the form attached hereto as Schedule I and delivery of the executed form to Escrow Agent confirms that all of the requirements and conditions with respect to disbursements set forth in this Section 2 have been satisfied.

3. Deposit to Escrow Account. Upon satisfaction of the conditions specified in Section 1.3 of the Lease, Lessor will cause the Purchase Price to be deposited in the Escrow Account. Lessee agrees to pay any costs with respect to the Equipment in excess of amounts available therefor in the Escrow Account.

4. Excessive Escrow Account. Lessor shall provide Escrow Agent written instructions and a representation that one of the following conditions has been satisfied, (upon which representation Escrow Agent shall conclusively rely,) (a) the Termination Date; or (b) the date on which Lessee executes an Acceptance Certificate; or (c) upon a termination of the Escrow Account as otherwise provided herein. Upon receipt of such written instructions, any funds remaining in the Escrow Agreement shall be distributed by the Escrow Agent first, ten percent (10%) of the funds then remaining in the Escrow Account shall be disbursed to the Escrow Agent as its escrow agent fees (“Fees”) and second, the remaining balance after deducting the Fees shall be disbursed to the Lessor and Lessor shall apply such funds to amounts owed by Lessee under the Lease.

5. Security Interest. The Escrow Agent and Lessee acknowledge and agree that the Escrow Account and all proceeds thereof are being held by Escrow Agent for disbursement or return as set forth herein. Lessee hereby grants to Lessor a first priority perfected security interest in the Escrow Account, and all proceeds thereof.

6. Control of Escrow Account. In order to perfect Lessor’s security interest by means of control in (i) the Escrow Account established hereunder, (ii) all funds now or hereafter credited to the Escrow Account, (iii) all of Lessee’s rights in respect of the Escrow Account, and (iv) all products, proceeds



and revenues of and from any of the foregoing personal property (collectively, the “Collateral”), Lessor, Lessee and Escrow Agent further agree as follows:

(a) All terms used in this Section 6 which are defined in the Commercial Code of the State of Illinois (“Commercial Code”) but are not otherwise defined herein shall have the meanings assigned to such terms in the Commercial Code, as in effect on the date of this Agreement.

(b) Escrow Agent will comply with all entitlement orders originated by Lessor with respect to the Collateral, or any portion of the Collateral, without further consent by Lessee.

(c) Provided that account investments shall be held in the name of the Escrow Agent, Escrow Agent hereby represents and warrants (a) that the records of Escrow Agent show that Lessee is the sole owner of the Collateral, (b) that Escrow Agent has not been served with any notice of levy or received any notice of any security interest in or other claim to the Collateral, or any portion of the Collateral, other than Lessor’s claim pursuant to this Agreement, and (c) that Escrow Agent is not presently obligated to accept any entitlement order from any person with respect to the Collateral, except for entitlement orders that Escrow Agent is obligated to accept from Lessor under this Agreement and entitlement orders that Escrow Agent, subject to the provisions of paragraph (e) below, is obligated to accept from Lessee.

(d) Without the prior written consent of Lessor, Escrow Agent will not enter into any agreement by which Escrow Agent agrees to comply with any entitlement order of any person other than Lessor or, subject to the provisions of paragraph (e) below, Lessee, with respect to any portion or all of the Collateral. Escrow Agent shall promptly notify Lessor if any person requests Escrow Agent to enter into any such agreement or otherwise asserts or seeks to assert a lien, encumbrance or adverse claim against any portion or all of the Collateral.

(e) Except as otherwise provided in this paragraph (e) and subject to Section 1(b) hereof, Lessee may affect the form of deposit account for the Collateral within the Escrow Account, but will not, without the prior written consent of Lessor, withdraw any Collateral from the Escrow Account. Escrow Agent acknowledges that Lessor reserves the right, by delivery of written notice to Escrow Agent, to prohibit Lessee from effecting any withdrawals (including interest income), transfers or exchanges of any Collateral held in the Escrow Account. Further, Escrow Agent hereby agrees to comply with any and all written instructions delivered by Lessor to Escrow Agent (once it has had a reasonable opportunity to comply therewith) and has no obligation to, and will not, investigate the reason for any action taken by Lessor, the amount of any obligations of Lessee to Lessor, the validity of any of Lessor’s claims against or agreements with Lessee, the existence of any defaults under such agreements, or any other matter.

(f) Lessee hereby irrevocably authorizes Escrow Agent to comply with all instructions and entitlement orders delivered by Lessor to Escrow Agent.

(g) Escrow Agent will not attempt to assert control, and does not claim and will not accept any security or other interest in, any part of the Collateral, and Escrow Agent will not exercise, enforce or attempt to enforce any right of setoff against the Collateral, or otherwise charge or deduct from the Collateral any amount whatsoever.

(h) Escrow Agent and Lessee hereby agree that any property held in the Escrow Account shall be treated as a financial asset under such section of the Commercial Code as corresponds with Section 8-102 of the Uniform Commercial Code, notwithstanding any contrary provision of any other agreement to which Escrow Agent may be a party.

(i) Escrow Agent is hereby authorized and instructed, and hereby agrees, to send to Lessor at its address set forth in Section 8 below, concurrently with the sending thereof to Lessee, duplicate copies of any and all monthly Escrow Account statements or reports issued or sent to Lessee with respect to the Escrow Account.

7. Information Required Under USA PATRIOT ACT. The parties acknowledge that in order to help the United States government fight the funding of terrorism and money laundering activities, pursuant to Federal regulations that became effective on October 1, 2003 (Section 326 of the USA PATRIOT Act) all financial institutions are required to obtain, verify, record and update information that identifies each person establishing a relationship or opening an account. The parties to this Agreement agree that they will provide to the Escrow Agent such information as it may request, from time to time, in order for the Escrow Agent to satisfy the requirements of the USA PATRIOT Act, including but not limited to the name, address, tax identification number and other information that will allow it to identify the individual or entity who is establishing the relationship or opening the account and may also ask for formation documents such as articles of incorporation or other identifying documents to be provided.

8. Miscellaneous. Capitalized terms not otherwise defined herein shall have the meanings assigned to them in the Lease. This agreement may not be amended except in writing signed by all parties hereto. This agreement may be executed in one or more counterparts, each of which shall be deemed to be an original instrument and each shall have the force and effect of an original and all of which together constitute, and shall be deemed to constitute, one and the same instrument. Notices hereunder shall be made in writing and shall be deemed to have been duly given when personally delivered or when deposited in the mail, first class postage prepaid, or delivered to an express carrier, charges prepaid, or sent by facsimile with electronic confirmation, addressed to each party at its address below.

Notices and other communications hereunder may be delivered or furnished by electronic mail; provided that any formal notice be attached to an email message in PDF format; and provided further that any notice or other communication sent to an e-mail address shall be deemed received upon and only upon the sender's receipt of affirmative acknowledgement or receipt from the intended recipient. For purposes hereof no acknowledgement of receipt generated on an automated basis shall be deemed sufficient for any purpose hereunder or admissible as evidence of receipt.

If to Lessor: Tax-Exempt Leasing Corp.  
203 E. Park Avenue  
Libertyville, Illinois 60048  
Attention: Mark M. Zaslavsky

If to Lessee: Village of Villa Park  
20 South Ardmore Avenue  
Villa Park, IL 60181  
Attention: Village Manager

If to Escrow Agent: City National Bank of Florida  
100 S.E. 2nd Street, 13th Floor  
Miami, FL 33131  
Attention: Client Services

9. This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois.

10. Any bank or corporation into which the Escrow Agent may be merged or with which it may be consolidated, or any bank or corporation to whom the Escrow Agent may transfer a substantial amount of its escrow business, shall be the successor to the Escrow Agent without the execution or filing of any paper or any further act on the part of any of the parties, anything herein to the contrary notwithstanding. Any bank or corporation into which the Lessor may be merged or with which it may be consolidated, or any bank or corporation to whom the Lessor may transfer a substantial amount of its business, shall be the successor to the Lessor without the execution or filing of any paper or any further act on the part of any of the parties, anything herein to the contrary notwithstanding.

11. This Agreement may be amended, modified, and/or supplemented only by an instrument in writing executed by all parties hereto.

[Signature Page Follows]

IN WITNESS WHEREOF, the parties have executed this Escrow Agreement as of the date first above written.

**Tax-Exempt Leasing Corp.**  
as Lessor

**Village of Villa Park**  
as Lessee

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

By: \_\_\_\_\_  
Name: Richard Keehner, Jr.  
Title: Village Manager

**City National Bank of Florida**  
as Escrow Agent

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

## **TAX CERTIFICATE**

This Tax Certificate (this “Certificate”) is executed and delivered as of February 24, 2020 (the “Lease Date”) by the Village of Villa Park, Illinois (“Lessee”) in connection with that certain Master Lease Purchase Agreement dated as of February 24, 2020 (the “Agreement”) by and between Lessee and Tax-Exempt Leasing Corp. (“Lessor”) and Lease Schedule No. 1 dated as of February 24, 2020, between Lessee and Lessor (the “Lease Schedules,” and together with the Agreement, the “Lease”). The terms capitalized herein but not defined herein shall have the meanings assigned to them in the Lease.

### **Section 1.     In General.**

1.1.     This Certificate is executed for the purpose of establishing the reasonable expectations of Lessee as to future events regarding the financing of certain equipment (the “Equipment”) to be acquired by Lessor and leased to Lessee pursuant to and in accordance with the Lease. As described in the Lease, Lessor shall apply \$291,674.00 (the “Principal Amount”) toward the acquisition of the Equipment and Lessee shall make Rental Payments under the terms and conditions as set forth in the Lease.

1.2.     The individual executing this Certificate on behalf of Lessee is an officer of Lessee delegated with the responsibility of reviewing and executing the Lease, pursuant to the resolution or other official action of Lessee adopted with respect to the Lease, a copy of which has been delivered to Lessor.

1.3.     The Lease is being entered into for the purpose of providing funds for financing the cost of acquiring, equipping and installing the Equipment which is essential to the governmental functions of Lessee, which Equipment is described in the Lease Schedules. The Principal Amount will be paid to Lessee on the date hereof.

1.4.     Lessee will complete and timely file for each payment schedule issued under the Lease a Form 8038-G relating to such Lease with the Internal Revenue Service in accordance with Section 149(e) of the Internal Revenue Code of 1986, as amended (the “Code”).

### **Section 2.     Non-Arbitrage Certifications.**

2.1.     The Rental Payments due under the Lease will be made with monies retained in Lessee’s general operating fund (or an account or subaccount therein). No sinking, debt service, reserve or similar fund or account will be created or maintained for the payment of the Rental Payments due under the Lease or pledged as security therefor.

2.2.     There have been and will be issued no obligations by or on behalf of Lessee that would be deemed to be (i) issued or sold within fifteen (15) days before or after the Lease Date, (ii) issued or sold pursuant to a common plan of financing with the Lease and (iii) paid out of substantially the same source of funds as, or deemed to have substantially the same claim to be paid out of substantially the same source of funds as, the Lease.

2.3.     Other than the Principal Amount, Lessee does not and will not have on hand any funds that are or will be restricted, segregated, legally required or otherwise intended to be used, directly or indirectly, as a substitute, replacement or separate source of financing for the Equipment.

2.4.     No portion of the Principal Amount is being used by Lessee to acquire investments which produce a yield materially higher than the yield realized by Lessor from Rental Payments received under the Lease. As used in this certificate, the term “yield” means yield computed by the actuarial method using a 360-day year and semi-annual compounding, resulting in a discount rate which, when used in computing

the present worth of all payments of principal and interest to be paid on an obligation, produces an amount equal to the issue price, fair market value, present value or purchase price thereof, as applicable, and is determined in all respects in accordance with Section 148 of the Code.

2.5. The Principal Amount does not exceed the amount necessary for the governmental purpose for which the Lease was entered into. Such funds are expected to be needed and fully expended for payment of the costs of acquiring, equipping and installing the Equipment.

2.6. Lessee does not expect to convey, sublease or otherwise dispose of the Equipment, in whole or in part, at a date which is earlier than the final Payment Date under the Lease.

### **Section 3. Disbursement of Funds; Reimbursement to Lessee.**

3.1. It is contemplated that the entire Principal Amount will be used to pay the acquisition cost of Equipment to the vendors or manufacturers thereof, provided that, if applicable, a portion of the Principal Amount may be used by Lessee as reimbursement for acquisition cost payments already made by it so long as the conditions set forth in Section 3.2 below are satisfied.

3.2. Lessee shall not use any portion of the principal amount in order to be reimbursed for Equipment acquisition cost payments already made by it unless each of the following conditions have been satisfied:

(a) Lessee adopted a resolution or otherwise declared its official intent in accordance with Treasury Regulation § 1.150-2 (the "Declaration of Official Intent"), wherein Lessee expressed its intent to be reimbursed from the proceeds of a borrowing for all or a portion of the cost of the Equipment, which expenditure was paid to the Vendor not earlier than sixty (60) days before Lessee adopted the Declaration of Official Intent;

(b) The reimbursement being requested will be made by a written allocation before the later of eighteen (18) months after the expenditure was paid or eighteen (18) months after the items of Equipment to which such payment relates were placed in service;

(c) The entire payment with respect to which reimbursement is being sought is a capital expenditure, being a cost of a type properly chargeable to a capital account under general federal income tax principles; and

(d) Lessee will use any reimbursement payment for general operating expenses and not in a manner which could be construed as an artifice or device under Treasury Regulation § 1.148-10 to avoid, in whole or in part, arbitrage yield restrictions or arbitrage rebate requirements.

### **Section 4. Use and Investment of Funds; Temporary Period.**

4.1. Lessee has incurred or will incur, within six (6) months from the Lease Date, binding obligations to pay an amount equal to at least five percent (5%) of the Principal Amount toward the costs of the Equipment. An obligation is not binding if it is subject to contingencies within Lessee's control. The ordering and acceptance of the items of Equipment will proceed with due diligence to the date of final acceptance of the Equipment.

4.2. An amount equal to at least eighty-five percent (85%) of the Principal Amount will be expended to pay the cost of the Equipment by the end of the three-year period commencing on the Lease

Date. No portion of the Principal Amount will be used to acquire investments that do not carry out the governmental purpose of the Lease and that have a substantially guaranteed yield in excess of the yield on the Lease.

4.3. (a) Lessee covenants and agrees that it will rebate an amount equal to excess earnings on the Principal Amount to the Internal Revenue Service if required by, and in accordance with, Section 148(f) of the Code, and make the annual determinations and maintain the records required by and otherwise comply with the regulations applicable thereto. Lessee reasonably expects to cause the Equipment to be acquired by no later than 18 months from the Lease Date.

(b) Lessee will provide evidence to Lessor that the rebate amount has been calculated and paid to the Internal Revenue Service in accordance with Section 148(f) of the Code unless: (i) the entire Principal Amount is expended on the Equipment by the date that is the six-month anniversary of the Lease Date or (ii) the Principal Amount is expended on the Equipment in accordance with the following schedule: At least fifteen percent (15%) of the Principal Amount and interest earnings thereon will be applied to the cost of the Equipment within six months from the Lease Date; at least sixty percent (60%) of the Principal Amount and interest earnings thereon will be applied to the cost of the Equipment within 12 months from the Lease Date; and one hundred percent (100%) of the Principal Amount and interest earnings thereon will be applied to the cost of the Equipment by no later than 18 months from the actual Lease Date.

#### **Section 5. No Private Use; No Consumer Loan.**

5.1. Lessee will not exceed the private use restrictions set forth in Section 141 of the Code. Specifically, Lessee will not permit more than 10% of the Principal Amount to be used for a Private Business Use (as defined herein) if, in addition, the payment of more than ten percent (10%) of the Principal Amount plus interest earned thereon is, directly or indirectly, secured by (i) any interest in property used or to be used for a Private Business Use or (ii) any interest payments in respect of such property or derived from any payment in respect of property or borrowed money used or to be used for a Private Business Use.

In addition, if both (A) more than five percent (5%) of the Principal Amount is used as described above with respect to Private Business Use and (B) more than five percent (5%) of the Principal Amount plus interest earned thereon is secured by Private Business Use property or payments as described above, then the excess over such five percent (5%) (the "Excess Private Use Portion") will be used for a Private Business Use related to the governmental use of the Equipment. Any such Excess Private Use Portion of the Principal Amount will not exceed the portion of the Principal Amount used for the governmental use of the particular project to which such Excess Private Use Portion is related. For purposes of this paragraph 5.1, "Private Business Use" means use of bond proceeds or bond financed-property directly or indirectly in a trade or business carried on by a natural person or in any activity carried on by a person other than a natural person, excluding, however, use by a state or local governmental unit and excluding use as a member of the general public.

5.2. No part of the Principal Amount or interest earned thereon will be used, directly or indirectly, to make or finance any loans to non-governmental entities or to any governmental agencies other than Lessee.

#### **Section 6. No Federal Guarantee.**

6.1. Payment of the principal or interest due under the Lease is not directly or indirectly guaranteed, in whole or in part, by the United States or an agency or instrumentality thereof.

6.2. No portion of the Principal Amount or interest earned thereon shall be (i) used in making loans the payment of principal or interest of which are to be guaranteed, in whole or in part, by the United States or any agency or instrumentality thereof, or (ii) invested, directly or indirectly, in federally insured deposits or accounts if such investment would cause the financing under the Lease to be “federally guaranteed” within the meaning of Section 149(b) of the Code.

**Section 7. Post-Issuance Compliance.**

7.1 In the event an action takes place (or is anticipated to take place) that will cause the Equipment not to be used for qualified uses under Section 141 of the Code, Lessee will consult with bond counsel as soon as practicable about taking remedial action as described in Treasury Regulation Section 1.141-12. Lessee will take all actions necessary to ensure that the “nonqualified bonds” (as defined in Treasury Regulation Section 1.141-12) are properly remediated in accordance with the requirements of the Treasury Regulations. Lessee is familiar with the Internal Revenue Service’s Voluntary Compliance Agreement Program pursuant to which issuers of tax-exempt debt may voluntarily resolve violations of the Code and applicable Treasury Regulations on behalf of the holders of such debt or themselves through closing agreements with the Internal Revenue Service.

7.2. Lessee will actively monitor the requirements of the Code and the Treasury Regulations (a) set forth in this certificate and confirm that such requirements are met no less than once per year; (b) related to the allocation and accounting of proceeds to capital projects and will maintain a list that specifies the allocation of proceeds of the Lease to the costs of the Equipment; and (c) related to arbitrage limitations, including yield restriction, rebate requirements and the investment of gross proceeds of the Lease. The office within Lessee that is currently responsible for such monitoring is the finance department.

**Section 8. Miscellaneous.**

8.1. Lessee shall keep a complete and accurate record of all owners or assignees of the Lease in form and substance satisfactory to comply with the registration requirements of Section 149(a) of the Code unless Lessor or its assignee agrees to act as Lessee’s agent for such purpose.

8.2. Lessee shall maintain complete and accurate records establishing the expenditure of the Principal Amount and interest earnings thereon for a period of five (5) years after payment in full under the Lease.

8.3. To the best of the undersigned’s knowledge, information and belief, the above expectations are reasonable and there are no other facts, estimates or circumstances that would materially change the expectations expressed herein.

[Signature Page Follows]



**IN WITNESS WHEREOF**, this Tax Certificate has been executed on behalf of Lessee as of the  
Lease Date.

**VILLAGE OF VILLA PARK**

Lessee

By: \_\_\_\_\_

Print Name: Richard Keehner, Jr.

Title: Village Manager

### INCUMBENCY CERTIFICATE

The undersigned, the duly appointed and acting **Finance Director** for the **Village of Villa Park**, a political subdivision of the State of Illinois (“Lessee”) certifies as follows:

1. The individuals identified below are the duly elected or appointed officers of Lessee holding the offices set forth opposite their respective names.

2. The individuals identified below have the authority on behalf of Lessee to enter into that certain Master Lease Purchase Agreement dated as of February 24, 2020 between such entity and **Tax-Exempt Leasing Corp.**, as Lessor.

| <u>Name</u>                 | <u>Title</u>           | <u>Signature</u> |
|-----------------------------|------------------------|------------------|
| <u>Richard Keehner, Jr.</u> | <u>Village Manager</u> | _____            |
| _____                       | _____                  | _____            |
| _____                       | _____                  | _____            |

**IN WITNESS WHEREOF**, I have duly executed this certificate as of this 24th day of February, 2020.

By: \_\_\_\_\_  
Name: Kevin C. Wachtel  
Title: Finance Director

## NOTICE AND ACKNOWLEDGMENT OF ASSIGNMENT

Reference is hereby made to that certain Master Lease Purchase Agreement dated as of February 24, 2020 (the “**Lease Agreement**”), between Tax-Exempt Leasing Corp. (“**Lessor**”) and the Village of Villa Park (“**Lessee**”). Capitalized terms used herein but not otherwise defined shall have the meanings set forth in the Lease Agreement.

Lessor hereby gives Lessee notice, and Lessee hereby acknowledges receipt of notice, that Lessor has assigned to BciCapital, Inc. (“**Assignee**”), whose offices are at 390 N. Orange Ave., Suite 2600, Orlando, FL 32801, all right, title, interest and obligations of Lessor in and to Lease Schedule No. 1 dated as of February 24, 2020 (“**Lease Schedule**”), executed pursuant to the Lease Agreement, and the Lease Agreement together with all schedules, exhibits, addenda, instruments, certificates and other agreements executed in connection therewith, in each case solely to the extent related to such Lease Schedule (together with the Lease Schedule, collectively, the “**Lease Documents**”) together with the equipment described in the Lease Documents (the “**Equipment**”);

From and after the date of this Notice, all payments now or hereafter becoming due pursuant to the Lease Documents or with respect to the Equipment described in the Lease Documents shall be paid directly to Assignee as Assignee shall direct in Assignee’s invoices.

In recognition of Assignee’s reliance upon this Notice and Acknowledgment of Assignment, Lessee certifies, confirms and agrees as follows:

1. The Lease Documents have been duly authorized, executed and delivered by Lessee; constitute the legal, valid and binding obligation of Lessee, enforceable against Lessee in accordance with the terms thereof; are in full force and effect on the date of execution of this notice by such party; are free from all defenses, set-offs, claims, counterclaims or any right to cancellation or termination; and no default or event which, with the passage of time or the giving of notice, or both, would constitute a default under the Lease Documents has occurred. All names, addresses, signatures, amounts and other facts contained in the Lease Documents are correct.

2. There are no modifications, amendments or supplements to, or waiver of Lessee’s obligations under, the Lease Documents which relate to the Lease Documents; and any future modification, termination, amendment, supplement or waiver to the Lease Documents which relates to the Lease Documents, or settlement of amounts due thereunder which relates to the Lease Documents, shall be ineffective without Assignee’s prior written consent.

3. There has been no prepayment of any sums payable under the Lease Documents. Under Lease Schedule No. 1, there are remaining five (5) annual rental payments under the Lease Documents, due in arrears, each in the amount of \$ 62,872.30, commencing February 24, 2021 with the final payment due February 24, 2025. No casualty has occurred with respect to the Equipment. The Equipment has been or will be delivered to and accepted by Lessee and to the extent delivered, is in good working order, the condition required under the Lease Agreement, and suitable for Lessee’s purposes in all respects. The Equipment is or will be in the possession of Lessee. The Lease Documents are current in all respects, including, but not limited to, the payment of any applicable sales, use and personal property taxes.

4. Lessee acknowledges and agrees that (i) Assignee shall be the lien holder on the Equipment and Assignor shall have no interest or authority of any nature regarding the Equipment or the Lease Documents, (ii) Lessee will deal exclusively with respect to the Lease Documents with Assignee, and Lessee will deliver all payments and copies of all notices and other communications given or made by Lessee relating to the Lease Documents and the Equipment to Assignee at the address listed above, (iii) so

far as enforcement of the Lease Documents is concerned, notwithstanding the existence of other schedules or supplements thereto, the Lease Documents are separate and severable and Assignee may take enforcement action independently of other lessors, equipment owners or financing parties having an interest in the Lease Agreement and other equipment schedules not included in the Lease Documents, (iv) Lessee will execute such other instruments and take such actions as Assignee reasonably may require to further confirm the vesting of rights under the Lease Documents in Assignee and Assignee's ownership of the Equipment, and (v) Lessee waives any right to revoke its acceptance of the Equipment.

5. Lessee has not received notice of a prior sale, transfer, assignment, hypothecation or pledge of the Lease Documents or any payments due or to become due thereunder.

6. Lessee will keep the Lease Documents and the Equipment free and clear of all liens and encumbrances (other than the interest of Assignee or parties claiming by, through or under Assignee).

7. All representations and duties of Lessor intended to induce Lessee to enter into the Lease Documents, whether required by the Lease Documents or otherwise, have been fulfilled.

8. Lessee has executed one (1) original each of the Lease Documents (which were delivered to Lessor), and currently has no original in its possession.

9. All representations and warranties of the Lessee in the Lease Documents are true and correct.

10. Lessee agrees to promptly send to Assignee such financial statements and other notices as may be required to be sent to Lessor under the terms of the Lease Agreement, as assignee of Assignor's interest under the Lease Documents, directly to Assignee at Assignee's address set forth hereinabove.

11. Pursuant to the terms of the Lease Documents, Lessee hereby agrees to promptly add Assignee as a loss payee and as an additional insured under each casualty and liability insurance policy maintained by Lessee as may be required under the Lease Documents and to furnish to Assignee evidence of such insurance coverage not later than the date hereof.

[Signatures on following page.]

**ACCEPTED AND AGREED** to on this 24th day of February, 2020.

Tax-Exempt Leasing Corp.  
Lessor

Village of Villa Park  
Lessee

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

By: \_\_\_\_\_  
Name: Richard Keehner, Jr.  
Title: Village Manager

BciCapital, Inc.  
Assignee

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

Note: PLEASE COMPLETE INSURANCE AGENT CONTACT INFORMATION IN FULL.

**BciCapital, Inc.**  
**INSURANCE AUTHORIZATION LETTER**

Insurance Agency: \_\_\_\_\_ Agent: \_\_\_\_\_  
Address: \_\_\_\_\_  
Email: \_\_\_\_\_ Phone: \_\_\_\_\_

**Re:** Lease between **Tax-Exempt Leasing Corp.** ("Lessor") and **Village of Villa Park, Illinois** ("Lessee")

The insurance coverages listed below are required to cover the interests of the named **Secured Party and its Affiliates, Successors & Assigns** (indicated below) in Equipment financed by and between Lessor and Lessee. You are therefore hereby authorized and instructed to provide the **Secured Party and its Affiliates, Successors & Assigns** the coverages described below.

Evidence of insurance in the form of a Certificate is acceptable until the required formal Endorsements are issued. The Certificate(s) will not be acceptable unless all required endorsements are clearly stated. If you have any questions concerning the coverages, please notify **BciCapital, Inc.** at (407) 502-5918.

**In Description Box of Each Certificate Please Make This Notation:** Re: all Equipment financed by and between VILLAGE OF VILLA PARK and Lessor under Lease Schedule No. 1.

Please forward the required Certificate(s) and Endorsements immediately to the following **Secured Party:**

**BCICAPITAL, INC.**  
*and its affiliates, successors & assigns*  
**390 N. Orange Ave., Suite 2600**  
**Orlando, FL 32801**  
**Phone: 407-502-5918**  
**Email:** [susan.herman@bcicmg.com](mailto:susan.herman@bcicmg.com) cc: [alexandra.michelini@bcicmg.com](mailto:alexandra.michelini@bcicmg.com)

**Comprehensive General Liability Coverage:**

1. Limits of at least **\$1,000,000.00 per occurrence** for bodily injury and property damage coverage.
2. An Endorsement naming the above Secured Party and Its Affiliates, Successors & Assigns as an Additional Insured in so far as this Equipment is concerned.
3. An Endorsement giving each of the above named Secured Party and Its Affiliates, Successors & Assigns at least thirty (30) days written notice of any cancellation, reduction or alteration of coverage.

**All Risk Physical Damage (Property) Coverage:**

1. All Risk coverage for not less than the Total Equipment Cost of **\$291,674.00**.
2. A long form endorsement naming the above named Secured Party and Its Affiliates, Successors & Assigns as "**Additional Insured**" and "**Loss Payee**" in so far as this Equipment is concerned, unless prohibited by applicable state law.
3. An Endorsement giving the above named Secured Party and Its Affiliates, Successors & Assigns at least thirty (30) days written notice of any cancellation, reduction or alteration of coverage.
4. Any deductibles or self-insured retentions must be disclosed.

5. **OVER-THE-ROAD VEHICLES ONLY:**
- (i) Collision (maximum deductible): \$10,000.00 or as approved by Credit.
  - (ii) Comprehensive (maximum deductible): \$10,000.00 or as approved by Credit.

**Comprehensive Auto Liability Coverage (where applicable):**

- a. Limits of at least **\$1,000,000.00** combined single limit per **occurrence** for bodily injury and property damage coverage. \*May come from primary Auto Liability and/or Liability.
- b. An Endorsement naming each of the above named Secured Party and Its Assigns as an Additional Insured in so far as this Vehicle is concerned.
- c. An Endorsement giving each of the above named Secured Party and Its Assigns at least thirty (30) days written notice of any cancellation, reduction or alteration of coverage.

- **Self-insurance or captive insurance must be disclosed.**
- **Any deductibles or self-insured retentions must be disclosed.**

Each Certificate issued hereunder must confirm that the Secured Party's coverage under, and interest in, the relevant policy shall not be invalidated or otherwise adversely affected by any breach by Lessee or others of any warranty, declaration, representation or condition contained in such policy.

**LESSEE:**

**VILLAGE OF VILLA PARK**

By: \_\_\_\_\_  
Name: Richard Keehner, Jr.  
Title: Village Manager

**Ordinance No. \_\_\_\_\_**

**AN ORDINANCE OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS, AUTHORIZING A MASTER LEASE PURCHASE AGREEMENT FOR THE PURCHASE OF AN AMBULANCE AND POWER COT**

**WHEREAS**, the Village of Villa Park, DuPage County, Illinois (the “Village”) is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

**WHEREAS**, the President and Board of Trustees (the “*Corporate Authorities*”) passed Resolution No. \_\_\_\_\_ on March 9, 2020, authorizing the lease/purchase of 2020 Ford F550 4x2 Horton Model 623 Ambulance including a Stryker Power Pro XT Cot and Power-loading COT fastener system (the “*Equipment*”) for a purchase price of \$291,674; and,

**WHEREAS**, pursuant to the provisions of Section 11-61-3 of Article 11 of the Illinois Municipal Code (65 ILCS 5/1-1-1 *et seq.*), the Village is authorized to purchase personal property for public purposes pursuant to contracts that provide for the consideration for such purchase to be paid in annual installments during a period not exceeding 20 years; and

**WHEREAS**, Tax-Exempt Leasing Corp. of Libertyville, Illinois has agreed to finance the cost of the Equipment through a lease/purchase arrangement pursuant to the terms and conditions set forth in the Master Lease Purchase Agreement (the “*Agreement*”), attached hereto which Agreement is to be assigned to BciCapital, Inc. of Orlando, Florida pursuant to a Notice and Acknowledgment of Assignment, also attached hereto; and,

**WHEREAS**, the Corporate Authorities have been advised by the Village Manager and the Village Finance Director that it is in the best interest of the Village and its residents to proceed with the acquisition of the Equipment utilizing the lease/purchase financing as provided by Tax-Exempt Leasing Corp.

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

*Section 1:* The foregoing recitals are incorporated herein as findings of the Corporate Authorities.

*Section 2:* The Corporate Authorities hereby approve the Master Lease Purchase Agreement by and between the Village of Villa Park, DuPage County, Illinois and Tax-Exempt Leasing Corp. and all exhibits attached hereto in the form attached hereto and made a part hereof (the “*Agreement*”) for the purpose of financing the Equipment, and further acknowledges the Notice and Acknowledgement of Assignment of the Agreement to BciCapital, Inc. in the form attached hereto (the “*Assignment*”).

*Section 3:* The Village Manager and the Village Finance Director are hereby authorized to execute any and all documents and undertake such actions as required to implement the terms of the aforesaid Agreement and Assignment.



*Section 4:* That this Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

Passed this \_\_\_\_ day of \_\_\_\_\_, 2020.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

Approved this \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Village President

Attest:

\_\_\_\_\_  
Village Clerk

Published in pamphlet form:

\_\_\_\_\_, 2020

## Village Board of Trustees Agenda Item Report

Meeting Date: March 9, 2020

Submitted by: Mary Hornback

Submitting Department: Fire Department

Item Type: Resolutions

Agenda Section:

---

### **Subject:**

Resolution of the Village of Villa Park, DuPage County, Illinois Approving the Purchase of a New 2020 Ford F-550 4x2 Horton Model 623 Ambulance from Foster Coach Sales, Inc. in an Amount Not to Exceed of \$295,000

### **Suggested Action:**

Reserve Medic 80 is a 2009 Medtec Ford E-450 ambulance that has exceeded its service life and is scheduled for replacement. The Fire Department is requesting approval to purchase a new 2020 Ford F-550 4x2 Horton Model 623 ambulance equipped with a Stryker Power Pro XT Cot and power-loading cot fastener system. In approximately 9 months, after the new ambulance is constructed and placed into service, M80 will be prepared for sale. Funding for this purchase will be budgeted in Equipment Replacement Fund account number 65.502.02.401.

### **Background of Item:**

### **Financial Impact:**

### **Personnel Impact:**

### **Recommendation:**

### **Resolution:**

### **Attachments:**

[MEMO - Fire Department Ambulance](#)

[Stryker Powered Loading System](#)

[RESO - Ambulance Purchase](#)

[M81 Foster Coach Quote](#)



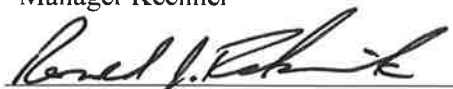
# Villa Park Fire Department

Station 81 Headquarters  
1440 S. Ardmore, Villa Park, IL 60181  
Phone (630) 833-5350  
Fax (630) 941-5978

## MEMORANDUM

**To:** Manager Keehner

**From:**

  
Ronald J. Rakosnik

Fire Chief

**Date:** February 28, 2020

**Subject:** Lease/Purchase of a new Fire Dept. Ambulance from Foster Coach Sales, Inc.

---

### SYNOPSIS

The Fire Dept. is requesting the purchase of a new 2020 Ford F-550 4x2 Horton Model 623 ambulance including a Stryker Power Pro XT Cot and Power-Load, power-loading cot fastener system, to replace Reserve Medic 80, a 2010 Medtec Ford E-450 Ambulance due to its age and placement on the Fire Dept. apparatus replacement schedule.

### BACKGROUND/HISTORY

In 2009, the Village purchased Medic 80, a 2009 Ford Medtec E-450 Ambulance (M80). Reserve M80 is currently ten years old and has exceeded its service life. Reserve Medic 80 currently has a 6.0 liter diesel engine and has had numerous mechanical issues. Reserve Medic 80 is not equipped with the Stryker power loading cot system like the Fire Dept.'s other two ambulances, M81 and M82. The emergency lighting and audible warning systems are outdated and may affect patient and driver safety, the cab and rear patient compartment are showing signs of wear.

In 2013, the Village Board and staff held a Strategic Planning Workshop at the Odeum. The number one "Long-term Routine Goal" was to develop an aggressive replacement plan for aging fire apparatus. The replacement plan developed for a Fire Dept. front-line ambulance is nine years. At nine years, the unit is to be replaced or have the chassis replaced and use the existing patient compartment.

The build time of a new ambulance is approximately eight to nine months; therefore, if the ambulance was ordered in March 2020, the in-service date would be November or December 2020.

The Fire Dept.'s current ambulance information is listed below:

| Unit # | Equipment Type | Make              | Year Manu | Useful Life | Age of Vehicle | Replacement Year | Re-chassis Year |
|--------|----------------|-------------------|-----------|-------------|----------------|------------------|-----------------|
| M80    | Ambulance      | Medtec E-450      | 2009      | 9 yrs.      | 10             | CY20             | CY2029          |
| M81    | Ambulance      | Ford Horton F-450 | 2014      | 9 yrs.      | 5              |                  | CY2023          |
| M82    | Ambulance      | Ford Horton E-450 | 2016      | 9 yrs.      | 3              |                  | CY2026          |

### **RECOMMENDATION**

Staff is recommending the purchase/lease of a new 2020 Ford F550 4x2 Horton Model 623 Ambulance, including a Stryker Power Pro XT Cot and Power-Load, power-loading cot fastener system, at a cost not to exceed \$295,000. The ambulance and cot system will be purchased from Foster Coach, Inc. in Sterling Illinois.

Staff is recommending a five-year lease/purchase agreement with Tax-Exempt Leasing Corp. of Libertyville, Illinois at an interest rate of 2.550% (*payment schedule attached*). Foster Coach is not requiring a down-payment to begin production of the new ambulance.

When the new ambulance is received, M80 can be listed for sale via the internet, trade-in or outright sale.

The purchase of a new ambulance will allow the Village to re-chassis its next ambulance purchase. For example, in 2023 when Reserve M80 (2014 Ford Horton F-450) chassis is showing signs of wear, the ambulance patient compartment can be removed and placed on a new chassis saving the Village approximately half the amount of the purchase of a new ambulance.

Funds for the first lease payment will be available in the Equipment Replacement Fund #65.502.02.401.

**Payment Schedule**

**Annual Rate: 2.550%**

| Payment Date   | Payment Amount      | Interest           | Principal           | Prepayment Amount |
|----------------|---------------------|--------------------|---------------------|-------------------|
| 02/24/2020     |                     |                    |                     | N/A               |
| 02/24/2021     | \$62,872.30         | \$7,437.68         | \$55,434.62         | \$243,326.56      |
| 02/24/2022     | \$62,872.30         | \$6,024.10         | \$56,848.20         | \$184,324.44      |
| 02/24/2023     | \$62,872.30         | \$4,574.47         | \$58,297.83         | \$124,120.68      |
| 02/24/2024     | \$62,872.30         | \$3,087.88         | \$59,784.42         | \$62,535.11       |
| 02/24/2025     | \$62,872.30         | \$1,563.37         | \$61,308.93         | \$0.00            |
| <b>TOTALS:</b> | <b>\$314,361.50</b> | <b>\$22,687.50</b> | <b>\$291,674.00</b> |                   |

# Powered loading system



# 69%

of the U.S. adult population is overweight<sup>1</sup>

A typical strain injury has a total cost of

# \$70,408

to a department (\$33,528 direct and \$36,880 indirect costs)<sup>4</sup>

The average age of an EMS worker is

# 40 years old

## Power-LOAD<sup>®</sup> powered cot fastener system

Reduce the risk of injuries when loading and unloading cots.

The Power-LOAD cot fastener system improves operator and patient safety by supporting the cot throughout the loading and unloading process. The reduction in spinal load helps prevent cumulative trauma injuries. Power-LOAD meets SAE J3027 dynamic crash test standards and minimizes patient drops by supporting the cot until the wheels are on the ground.

### Head end LED indicators

Keep operator informed of position status. Solid green when in position or ready to transport, flashing amber when not in position or ready to transport.

### Cot release handles

Red release handles allow the cot to be disengaged from the Power-LOAD system when unloading.

### Linear transfer system

Supports and guides the cot during loading and unloading.

### Inductive charging

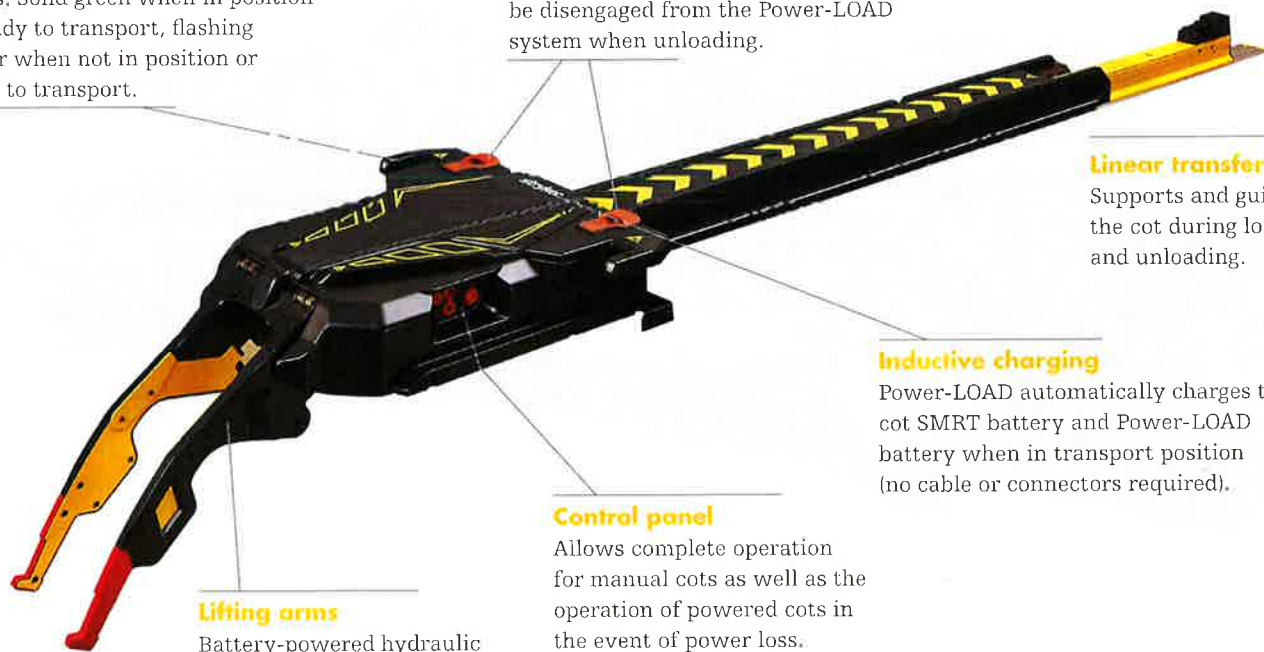
Power-LOAD automatically charges the cot SMRT battery and Power-LOAD battery when in transport position (no cable or connectors required).

### Control panel

Allows complete operation for manual cots as well as the operation of powered cots in the event of power loss.

### Lifting arms

Battery-powered hydraulic lift system supports the cot and patient during loading and unloading.



## Proven to save guarantee

Stryker will guarantee that you will see at least a 50 percent reduction in cot-related injuries pertaining to raising and lowering cots, or Stryker will replace all Power-PRO cots with equivalently configured manual cots price after the first year.\*

\*Eligibility dependent on documentation

1. <http://www.hhs.gov/nchs/fastats/obesity-overweight.htm>  
2. <http://www.emsi.com/ems-management/articles/1193622-EMS-recruitment-strategies-for-managers/>  
3. [http://www.emsworld.com/press\\_release/11360397/firefighter-invents-product-to-reduce-back-injuries](http://www.emsworld.com/press_release/11360397/firefighter-invents-product-to-reduce-back-injuries)  
4. [https://www.osha.gov/dslp/smallbusiness/safety/pays\\_estimator.html](https://www.osha.gov/dslp/smallbusiness/safety/pays_estimator.html)  
5. [http://www.emsworld.com/press\\_release/11360397/firefighter-invents-product-to-reduce-back-injuries](http://www.emsworld.com/press_release/11360397/firefighter-invents-product-to-reduce-back-injuries)  
6. Sanders, Mick J. (2011) Mosby's Paramedic Textbook (4th ed.) p. 361  
7. <http://ems.stryker.com/> Stryker's Powered System shown to reduce back related injuries.  
Copyright © 2015 Stryker Mkt. Lit-1242 28 OCT 2015 Rev A.2

8 Reference: Stryker, (2012). Superior Ambulance Case Study [Case Study on Power-PRO XT cots]. Retrieved from: <http://ems.stryker.com>  
9 Reference: The entire contents of the results section are from: T.K. Fredericks, S.E. Bult, K.S. Ha, J.D. Burns (2013), "Evaluation of Medical Cot Design Considering Biomedical Impact on Emergency Response Personnel," International Society for Occupational Ergonomics & Safety.



Low back strain was the cause of

**78%**

of compensation days in the U.S.<sup>5</sup>

**1 in 4**

EMS workers suffer from a career-ending back injury within the first four years of employment.<sup>6</sup>

Lifting causes more than

**70%**

of back injuries of EMTs<sup>7</sup>

## Power-PRO XT powered ambulance cot

Now the standard of care, the Power-PRO XT was designed with extensive input from medics, resulting in a cot that reduces manual lifting. The innovative battery-powered hydraulic system raises and lowers the cot with the touch of a button\* and the retractable head section shortens the cot for 360-degree mobility in any height position.

### Retractable Head Section

Retractable head section provides 360-degree mobility in any height position.

### XPS

Adjustable with seven locking positions and includes a wider mattress that reduces transfer gap and designed with patient comfort in mind.

### Shock, Flat Leg, or Optional Knee Gatch Positioning

Knee gatch provides patient comfort and greater lift clearance.

### SMRT Battery

Zero memory charging solution designed to give superior performance to your Power-LOAD cot

### Hydraulic Lift System

Battery-powered hydraulic lift system with manual back-up for operator confidence.

### Compatibility Kit

Allows for Power-PRO XT cots to work with Power-LOAD, Performance LOAD or both

### Steer-Lock

Maximizes cot mobility control by locking the head end casters into a straight position preventing cot drift and enhancing its turning precision.



### X-Restraint Package

Meets SAE J3027 dynamic crash test safety standards.

**100%**

reduction in back injuries was experienced by one service with the assistance of the Power-LOAD cot fastener system and Power-PRO XT cot.<sup>8</sup>

up to

**35%**

decrease in the rating of perceived exertion when using a powered fastener and powered cot as compared to manual equipment throughout the lifting, loading, and unloading process.<sup>9</sup>

up to

**62%**

decrease in the risk of developing a low back disorder when adding powered fasteners and powered cots to the loading process.<sup>9</sup>



# Power-PRO XT

## Specifications

|                                                                                             |                   |
|---------------------------------------------------------------------------------------------|-------------------|
| <b>Model Number</b>                                                                         | <b>6506</b>       |
| <b>Height<sup>1</sup></b> (infinite height positioning between lowest and highest position) |                   |
| Highest Position                                                                            | 41.5 in. (105 cm) |
| Lowest Position                                                                             | 14 in. (36 cm)    |
| <b>Length</b>                                                                               |                   |
| Standard                                                                                    | 81 in. (206 cm)   |
| Minimum                                                                                     | 63 in. (160 cm)   |
| <b>Width</b>                                                                                | 23 in. (58 cm)    |
| <b>Weight<sup>2</sup></b>                                                                   | 125 lb (57 kg)    |
| <b>Wheels</b>                                                                               |                   |
| Diameter                                                                                    | 6 in. (15 cm)     |
| Width                                                                                       | 2 in. (5 cm)      |

<sup>1</sup> Height measured from bottom of mattress, at seat section, to ground level.

<sup>2</sup> Cot is weighed with one battery pack, without mattress and restraints.

<sup>3</sup> 700 lb weight capacity with an unassisted lift capacity of 500 lb (Cot loads over 300 lb (136 kg) may require additional assistance to meet the set cot load height).

<sup>4</sup> Can accommodate load decks up to 36 in. Load height can be set between 26 in and 36 in.

Stryker reserves the right to change specifications without notice.

In-service video included with every order.

The Power-PRO XT is designed to conform to the Federal Specification for the Star-of-Life Ambulance KKK-A-1822.

The Power-PRO XT is designed to be compatible with competitive cot fastener systems.

Meets dynamic crash standards with Power-LOAD cot fastening system (AS/NZS-4535, BS EN-1789 with X-restraints and SAE J3027) and Performance-LOAD cot fastening system (SAE J3027 with X-restraints).

Stryker Corporation or its divisions or other corporate affiliated entities own, use or have applied for the following trademarks or service marks: **Performance-LOAD, Power-LOAD, Power-PRO, Stryker**. All other trademarks are trademarks of their respective owners or holder.

The yellow and black color scheme is a registered trademark of Stryker Corporation

## Articulation

|                                               |                      |
|-----------------------------------------------|----------------------|
| Backrest                                      | 0–73°                |
| Shock Position                                | +15°                 |
| Optional Knee Gatch                           | 30°                  |
| <b>Maximum Weight Capacity<sup>3</sup></b>    | 700 lb (318 kg)      |
| <b>Minimum Operator Required</b>              |                      |
| Occupied Cot                                  | 2                    |
| Unoccupied Cot                                | 1                    |
| <b>Recommended Fastener System</b>            |                      |
| Power-LOAD                                    | Model 6390           |
| Floor Mount                                   | Model 6370 or 6377   |
| Wall Mount                                    | Model 6371           |
| <b>Recommended Loading Height<sup>4</sup></b> | Up to 36 in. (91 cm) |

# Power-LOAD

## Specifications

|                      |                    |
|----------------------|--------------------|
| <b>Model Number</b>  | <b>6390</b>        |
| <b>Length</b>        |                    |
| Overall length       | 95 in (241 cm)     |
| Minimum length       | 89.5 in (228 cm)   |
| <b>Width</b>         | 24.5 in (62 cm)    |
| <b>Weight</b>        |                    |
| Total weight         | 211.5 lb (96.5 kg) |
| Floor plate assembly | 16.5 lb (7.5 kg)   |
| Anchor assembly      | 23 lb (10.5 kg)    |
| Transfer assembly    | 67 lb (30.5 kg)    |
| Trolley assembly     | 105 lb (48 kg)     |

|                                   |                                 |
|-----------------------------------|---------------------------------|
| <b>Maximum weight capacity*</b>   | 700 lb (318 kg)                 |
| <b>Minimum operator required</b>  |                                 |
| Occupied cot                      | 2                               |
| Unoccupied cot                    | 1                               |
| <b>Recommended loading height</b> | 22 in to 36 in (56 cm to 91 cm) |
| <b>Battery</b><br>(6390-001-468)  | 12 VDC, 5 Ah lead acid battery  |

Stryker Corporation or its divisions or other corporate affiliated entities own, use or have applied for the following trademarks or service marks: **Flex Financial, Performance-PRO, Power-LOAD, Power-PRO, ProCare, SMRT, Stryker**. All other trademarks are trademarks of their respective owners or holder.

1. Maximum weight capacity represents patient weight. Safe working load of 870 lb (395 kg) represents the sum of the cot total weight and patient.

The Power-LOAD Cot Fastener System is designed to conform to the Federal Specification for the Star-of-Life Ambulance KKK-A-1822.

\*Source: Ada County Paramedics Case Study, [ems.stryker.com/knowledgecenter](https://ems.stryker.com/knowledgecenter)

\*\*Source: Evaluation of Medical Cot Design Considering the Biomechanical Impact on Emergency Response Personnel Tycho K. Fredericks, Steven E. Butt, Kimberly S. Harms, and James D. Burns. [ems.stryker.com/knowledgecenter](https://ems.stryker.com/knowledgecenter)

**Resolution No.\_\_\_\_**

**A RESOLUTION OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS APPROVING THE PURCHASE OF A NEW FIRE DEPARTMENT AMBULANCE FROM FOSTER COACH SALES, INC.**

**WHEREAS**, the Village of Villa Park, DuPage County, Illinois (the “Village”) is a duly organized and validly existing non-home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

**WHEREAS**, the Fire Chief has recommended the replacement of Reserve Medic 80, a 2009 Medtec Ford E450 Ambulance and the purchase of a new 2020 Ford F550 4x2 Horton Model 623 Ambulance including a Stryker Power Pro XT Cot and Power-Load, power-loading cot fastener system; and

**WHEREAS**, the Village has received a quote from Foster Coach Sales, Inc. in Sterling, Illinois for the 2020 Ford 550 4x2 Horton Model 623 Ambulance including a Stryker Power Pro XT Cot and Power-Load, power-loading cot fastener system; and

**WHEREAS**, Foster Coach Sales, Inc. is a sole source provider through the Suburban Purchasing Cooperative for this ambulance so that it is compatible with existing Village ambulances, and that staff is recommending the waiver of the bidding requirements.

**NOW THEREFORE, BE IT RESOLVED**, by the President and Board of Trustees of the Village of Villa Park, DuPage County, State of Illinois, as follows:

**Section 1.** That the Village Manager is hereby authorized to purchase from Foster Coach Sales, Inc. a 2020 Ford F550 4x2 Horton Model 623 Ambulance including a Stryker Power Pro XT Cot and Power-Load, power-loading cot fastener system per the specifications in the attached quotation in an amount not to exceed \$295,000 and execute the quotation attached hereto, and made a part hereto by reference as Exhibit A.

**Section 2.** That the Village Manager is further directed to finance the purchase of the ambulance and cot/power load system by entering into an agreement with Tax-Exempt Leasing Corporation, of Libertyville, Illinois pursuant to the terms and conditions set forth in the Master Lease Purchase Agreement passed by Ordinance No. \_\_\_\_ on March 9, 2020.

**Section 3.** That this resolution shall be in full force and effect from and after its passage and approval according to law, and waiving the bidding requirement.

Resolution No. \_\_\_\_\_

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAINING: \_\_\_\_\_

APPROVED this \_\_\_\_\_ DAY of \_\_\_\_\_, 2020

APPROVED:

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

**FOSTER COACH SALES, INC.**

903 Prosperity Drive Street P.O. Box 700  
Sterling, Illinois 61081

Phone: (815) 625-3276

(800) 369-4215

Fax: (815) 625-7222

Web site: www.fostercoach.com

PF00944

## QUOTATION

TO: VILLA PARK FIRE DEPARTMENT  
1440 SOUTH ARDMORE AVE  
VILLA PARK, IL 60181

DATE: 11/14/19

ATTN: RON BRZEZOWSKI

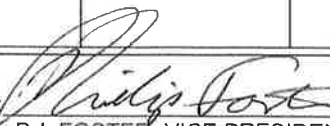
REFERENCE: NEW AMBULANCE

We are pleased to submit the following quotation in accordance with your request and subject to the Terms and Conditions listed below and on the reverse side hereof.

| QTY. | DESCRIPTION                                                                                                                                                                                             | EACH          | NET PRICE     |
|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|---------------|
| 1    | 2020 FORD F550 4X2 CHASSIS ON A CUSTOM HORTON<br>CONVERSION PER CUSTOMER SPECIFICATIONS<br>INCLUDES STRYKER POWER LOAD SYSTEM WITH<br>EXTENDED WARRANTY AND STRYKER POWER COT<br>WITH EXTENDED WARRANTY | \$ 291,674.00 | \$ 291,674.00 |
|      |                                                                                                                                                                                                         | \$ Total      | \$ 291,674.00 |
|      | ACCEPTED BY: _____<br>TITLE: _____ Date: _____                                                                                                                                                          |               |               |

ESTIMATED DELIVERY:  
6-8 MONTHS DEPENDING ON CHASSIS

PROPOSED BY:

  
P.J. FOSTER, VICE PRESIDENT OF SALES

## Village Board of Trustees Agenda Item Report

Meeting Date: March 9, 2020

Submitted by: Kelly Kuechle

Submitting Department: Village Manager's Office

Item Type: Resolutions

Agenda Section:

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### **Subject:**

Resolution of the Village of Villa Park, DuPage County, Illinois, Endorsing the Metropolitan Mayors Caucus' Greenest Region Compact

### **Suggested Action:**

The Village is a member municipality in the Metropolitan Mayors Caucus. The Caucus has created the Greenest Region Compact as a means for participating municipalities to work together toward enhanced quality of life for residents, protection and stewardship of the environment, and sustainable economic vitality. Supporters of the Greenest Region Compact commit their communities to support consensus goals of the Compact and agree to work to achieve them. These goals cover topics such as, but are not limited to: climate, economic development, energy, land, mobility, waste & recycling, and sustainable communities. The resolution for consideration commits the Village to working toward these shared goals, many of which the Village already has a vested interest.

### **Background of Item:**

### **Financial Impact:**

### **Personnel Impact:**

### **Recommendation:**

### **Resolution:**

### **Attachments:**

[MEMO - Greenest Region Compact](#)

[Greenest Region Compact](#)

[Greenest Region Compact Framework](#)

[RESO - Greenest Region Compact](#)

[GRC Overview and Framework](#)





# Office of the Village Manager

## Village of Villa Park

20 South Ardmore Avenue, Villa Park, Illinois 60181-2696

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### MEMORANDUM

**TO:** President Bulthuis                      Clerk Korynecky  
Trustee Cilella                              Trustee Cuzzone  
Trustee Murphy                              Trustee Patrick  
Trustee Tucker                              Trustee Wagner

**CC:** Attorney Kathi Field Orr

**FROM:** Village Manager Rich Keehner, Jr.

**DATE:** March 2, 2020

**RE:** Greenest Region Compact

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The Village is a member municipality in the Metropolitan Mayors Caucus. The Caucus has created Greenest Region Compact as a means for participating municipalities to work together toward enhanced quality of life for residents, protection and stewardship of the environment, and sustainable economic vitality. Supporters of the Greenest Region Compact commit their communities to support consensus goals of the Compact and agree to work to achieve them.

These goals cover the following topics:

1. Climate
2. Economic Development
3. Energy
4. Land
5. Leadership
6. Mobility
7. Municipal Operations
8. Sustainable Communities
9. Waste & Recycling
10. Water

The resolution for consideration commits the Village to working toward these shared goals, many of which the Village already has a vested interest in achieving.



## COLLABORATING FOR SUSTAINABLE COMMUNITIES

The member municipalities of the Metropolitan Mayors Caucus seek a vibrant, sustainable future for their communities and the greater Chicago region. The consensus goals of the Greenest Region Compact aim for enhanced quality of life for residents; protection and stewardship of the environment and sustainable economic vitality.

To become the most sustainable and successful region in the United States, they, therefore, support the following consensus goals of the Greenest Region Compact and agree to work to achieve them, both in their own communities and in collaboration throughout the region:



### Climate

- Reduce greenhouse gas emissions
- Maintain clean and healthful air
- Develop resiliency to climate change impacts
- Engage the community in climate change mitigation and adaptation



### Economic Development

- Promote innovation and a competitive workforce
- Cultivate local and sustainable development, jobs, and businesses



### Energy

- Use energy for buildings and facilities efficiently
- Advance renewable energy
- Reduce energy consumption
- Enact policies that support clean energy
- Engage the community in clean energy practices



### Land

- Encourage strategic development that upholds sustainability principles
- Conserve, restore and enhance natural features and ecosystems
- Support networks of accessible, well-used, and enjoyable parks
- Sustain a robust urban forest canopy
- Sustain beautiful landscapes that provide ecosystem services
- Achieve greater livability through sustainable land use and housing policies
- Cultivate a conservation ethic in the community





### **Leadership**

- Enlist support for GRC2 goals through regional, state and national leadership
- Advocate for policies that align with and advance the GRC2
- Work collaboratively towards a sustainable region



### **Mobility**

- Support safe and effective active transportation
- Maintain a diverse, safe, and efficient transportation network
- Support efficient transportation that uses resources wisely
- Integrate sustainability into transportation policies, programs, and regulations
- Promote public and sustainable transportation choices



### **Municipal Operations**

- Lead by demonstrating sustainable values and practices
- Integrate sustainability into all municipal operations
- Operate a safe, clean and efficient fleet
- Collect and manage data to advance sustainability



### **Sustainable Communities**

- Promote cultural vibrancy in the community
- Foster a culture of health, safety, and wellness
- Increase access to sustainably grown local food
- Sustain community principles that are welcoming, inclusive and equitable
- Promote a sustainable identity for the community
- Ensure local policies and codes support sustainability
- Cultivate community values based on principles of sustainability



### **Waste & Recycling**

- Support sustainable material management
- Recycle materials across all sectors
- Divert waste from landfills
- Enact policies that cause sustainable material management
- Engage the community in waste reduction and recycling



### **Water**

- Use and distribute water efficiently
- Protect and improve water quality
- Manage water system assets sustainably
- Optimize the use of natural and built systems to manage stormwater
- Practice stewardship of water resources
- Enact policies to protect water resources
- Engage the community in water stewardship





COLLABORATING FOR SUSTAINABLE COMMUNITIES

## The Framework



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## The Framework

The details of the Framework are organized around the 10 categories and 49 consensus goals of the GRC.

The 10 categories are:



Climate



Economic Development



Energy



Land Use



Leadership



Mobility



Municipal Operations



Sustainable Communities



Water



Waste & Recycling

The Greenest Region Compact (GRC) presents consensus goals for environmental sustainability to be addressed by local municipalities, yet will have coordinated, positive impacts on a much larger scale.

Municipalities throughout the region are invited to formally endorse the GRC and work in concert to achieve its goals. *(See the complete Greenest Region Compact and sample municipal resolution to endorse it in the Appendix.)*

The GRC Framework is the companion document that provides suggested objectives, strategies and tools to help communities achieve consensus goals of the GRC.

## Introduction

The Framework is built on 30 sustainability plans and guiding documents already in use by Illinois municipalities. It also incorporates more than 10 documents from regional, national or global organizations that are widely used to guide sustainable municipal actions *(See Appendix)*. More than 1150 actual sustainability goals and objectives are synthesized into this Framework resulting in a broad and comprehensive guidance for municipal sustainability. Fundamentally, the Framework is built from goals and actions that are broadly applicable and suited to municipal action.

Dozens of partners, advisors and stakeholder groups contributed additional objectives, strategies and tools supportive of the consensus GRC goals, and for this we are grateful. *(See Appendix)* These contributions help connect the consensus goals to achieve greater positive impacts at the regional, state, national and global levels. Many of the partner programs cited in the Framework offer assistance and guidance to help municipalities achieve GRC objectives, thus creating a synergy between local efforts and existing resources.

For more information on the GRC methodology, see the full report: [Greenest Region Compact, Opportunities + Impact, Metropolitan Mayors Caucus, 2014.](#)

## How to Use the GRC Framework

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The Framework can guide municipalities of all sizes and strengths towards sustainability actions. For communities with no formal sustainability plan, the extensive Framework offers a menu of options that could be used to construct a local, tailored sustainability plan. Communities can begin by assessing actions already accomplished and underway. Then they may choose priority objectives and strategies on which they will begin work. The Framework is broadly applicable to most communities so users will need to refine and tailor objectives and strategies to suit. Municipalities may choose as many of the goals and objectives as they wish and address them on their own timeline.

Communities currently guided by their own sustainability plans will likely recognize specific goals and elements of their own plans in the Framework. The Framework may offer additional options for achieving their established goals, or suggestions for updating an existing plan.

### Framework Structure

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The following pages are formatted to prompt self-assessment and guide preliminary selection of priority objectives and strategies.

The Framework is structured to expand on the GRC goals in each category (column C).

**Objectives** are adjacent (column E) to each GRC goal and are labeled for reference, i.e., E10 is the tenth objective in the Energy (E) category.

**Strategies** are preceded with the symbol ">" and labeled with an additional letter, i.e. E10b as they relate to the numbered objective. Not every objective is paired with specific strategies.

**Advanced strategies** are preceded with the symbol "+". These are extra, progressive steps, usually suggested by stakeholders, that communities may wish to take to advance certain GRC goals.

**Links to resources**, such as certification programs or model ordinances, which may be considered tactics, are offered for some objectives and strategies. These are indicated by the hyperlink, "Y" in column M-O.

Assessment of the relevance and priority of each objective and strategy may be guided by prompts in columns F-L.

Because the nature of sustainability is its inter-relationship of social, economic and environment elements, objectives and strategies are also interrelated. Actions to improve land stewardship will improve water resources; improved active transportation choices will enhance healthy lifestyles and more. Therefore, actions with complementary outcomes may be found in different sections of the Framework. Policy, Stewardship and Outreach and Education are common elements in nearly every category.

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## Acknowledgements

The Greenest Region Compact and companion Framework have been made possible due to the generous support of the Searle Funds at The Chicago Community Trust. The Environment Committee of the Metropolitan Mayors Caucus, under the leadership of John Ostenburg, Mayor, Village of Park Forest, has guided this work. Former co-chairman Barrett Pedersen, Mayor, Franklin Park contributed substantially to the GRC. The Executive Board is gratefully acknowledged for leading the Caucus staff and committees.

## Greenest Region Compact and the Future Sustainability Network

The Metropolitan Mayors Caucus plans future supportive programs and resources to accelerate community actions in pursuit of the GRC consensus goals. A future Sustainability Network will develop pathways and leveraging strategies to develop capital sustainability projects. Future metrics, a reporting mechanism, and recognition for participating communities, is also planned.

| A       | B                        | C                                                                                 | D    | E                                                                                                                                   | F                | G           | H                         | I                             | J                      | K           | L            | M                 |
|---------|--------------------------|-----------------------------------------------------------------------------------|------|-------------------------------------------------------------------------------------------------------------------------------------|------------------|-------------|---------------------------|-------------------------------|------------------------|-------------|--------------|-------------------|
| CLIMATE | Category                 |  | GOAL | OBJECTIVE                                                                                                                           | Already achieved | In Progress | Planned for next 6 months | Planned for next 12-18 months | Interested in pursuing | Not planned | Not relevant | Link to Resource  |
|         |                          |                                                                                   |      | > STRATEGY                                                                                                                          |                  |             |                           |                               |                        |             |              |                   |
|         |                          |                                                                                   |      | + ADVANCED STRATEGY                                                                                                                 |                  |             |                           |                               |                        |             |              |                   |
|         | Greenhouse Gas Emissions | Reduce greenhouse gas emissions                                                   | C1   | Establish a Greenhouse Gas (GHG) emission reduction target:                                                                         |                  |             |                           |                               |                        |             |              |                   |
|         |                          |                                                                                   | C1a  | >Utilize US EPA's Local Climate Action Framework to plan and evaluate climate strategies                                            |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|         |                          |                                                                                   | C2   | Measure and monitor GHG emissions                                                                                                   |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|         |                          |                                                                                   | C2a  | >Measure and monitor GHG from municipal operations                                                                                  |                  |             |                           |                               |                        |             |              |                   |
|         |                          |                                                                                   | C2b  | >Measure and monitor GHG community wide                                                                                             |                  |             |                           |                               |                        |             |              |                   |
|         |                          |                                                                                   | C+3  | + Verify and report climate action to Carbonn Climate Registry                                                                      |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|         |                          |                                                                                   | C+4  | + Participate in carbon offset program                                                                                              |                  |             |                           |                               |                        |             |              |                   |
|         |                          |                                                                                   | C+5  | + Commit to the Compact of Mayors                                                                                                   |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|         | Air Quality              | Maintain clean and healthful air                                                  | C6   | Regulate burning of landscape waste                                                                                                 |                  |             |                           |                               |                        |             |              |                   |
|         |                          |                                                                                   | C7   | Facilitate compliance of federal air quality standards by businesses                                                                |                  |             |                           |                               |                        |             |              |                   |
|         |                          |                                                                                   | C8   | Participate in Illinois Partners for Clean Air                                                                                      |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|         |                          |                                                                                   | C9   | Discourage the use of high-emitting small engines, such as for landscaping                                                          |                  |             |                           |                               |                        |             |              |                   |
|         |                          |                                                                                   | C10  | Reduce volatile organic compound (VOC) emissions for municipal operations by using low VOC cleaners, paints, and paving practices   |                  |             |                           |                               |                        |             |              |                   |
|         |                          |                                                                                   | C11  | Establish policies to meet Illinois Dept of Public Health Indoor Air quality standards                                              |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|         | Resiliency               | Develop resiliency to climate change impacts                                      | C12  | Coordinate resiliency efforts with federal, state and regional planning agencies                                                    |                  |             |                           |                               |                        |             |              |                   |
|         |                          |                                                                                   | C12a | >Prepare Pre-Disaster Hazard Mitigation Plan                                                                                        |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|         |                          |                                                                                   | C13  | Collaboratively manage urban heat islands                                                                                           |                  |             |                           |                               |                        |             |              |                   |
|         |                          |                                                                                   | C+14 | + Assess infrastructure and public safety threats from extreme weather events                                                       |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|         |                          |                                                                                   | C+15 | + Develop a resiliency plan to protect assets, public health, and provide essential services through natural and man-made disasters |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|         | Education & Outreach     | Engage the community in climate change mitigation and adaptation                  | C16  | Educate the public about climate change                                                                                             |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|         |                          |                                                                                   | C17  | Participate in Cool Communities                                                                                                     |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|         |                          |                                                                                   | C18  | Inform the community about air quality index and air pollution action days                                                          |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |



| A                    | B                     | C                                                                                                | D    | E                                                                                                         | F                | G           | H                         | I                             | J                      | K           | L            | M                |
|----------------------|-----------------------|--------------------------------------------------------------------------------------------------|------|-----------------------------------------------------------------------------------------------------------|------------------|-------------|---------------------------|-------------------------------|------------------------|-------------|--------------|------------------|
| ECONOMIC DEVELOPMENT | Category              | <br><b>GOAL</b> |      | <b>OBJECTIVE</b>                                                                                          | Already achieved | In Progress | Planned for next 6 months | Planned for next 12-18 months | Interested in pursuing | Not planned | Not relevant | Link to Resource |
|                      |                       |                                                                                                  |      | > STRATEGY                                                                                                |                  |             |                           |                               |                        |             |              |                  |
|                      |                       |                                                                                                  |      | + ADVANCED STRATEGY                                                                                       |                  |             |                           |                               |                        |             |              |                  |
|                      | Workforce Development | Promote innovation and a competitive workforce                                                   | ED1  | Connect local businesses with education training, and jobs related to sustainability                      |                  |             |                           |                               |                        |             |              | Y                |
|                      |                       |                                                                                                  | ED2  | Advocate for the development of a competitive 'green workforce'                                           |                  |             |                           |                               |                        |             |              |                  |
|                      |                       |                                                                                                  | ED3  | Advocate for new opportunities in the clean energy industry                                               |                  |             |                           |                               |                        |             |              | Y                |
|                      | Innovation            |                                                                                                  | ED4  | Encourage green innovation among residents and local businesses                                           |                  |             |                           |                               |                        |             |              |                  |
|                      |                       |                                                                                                  | ED5  | Collaborate to support innovation centers                                                                 |                  |             |                           |                               |                        |             |              | Y                |
|                      | Green Economy         | Cultivate local and sustainable development, jobs, and businesses                                | ED6  | Attract and retain businesses that practice and promote sustainability                                    |                  |             |                           |                               |                        |             |              |                  |
|                      |                       |                                                                                                  | ED7  | Recognize and support businesses who practice and promote sustainability                                  |                  |             |                           |                               |                        |             |              | Y                |
|                      |                       |                                                                                                  | ED8  | Promote local goods and services                                                                          |                  |             |                           |                               |                        |             |              |                  |
|                      |                       |                                                                                                  | ED9  | Create and promote a community brand featuring natural resources or cultural characteristics of community |                  |             |                           |                               |                        |             |              | Y                |
|                      |                       |                                                                                                  | ED10 | Promote tourism featuring natural and cultural assets of the community                                    |                  |             |                           |                               |                        |             |              | Y                |
|                      | Policy                |                                                                                                  | ED11 | Promote the economic prosperity of the community                                                          |                  |             |                           |                               |                        |             |              |                  |
|                      |                       |                                                                                                  | ED12 | Advocate for expanded job opportunities and sufficient wages                                              |                  |             |                           |                               |                        |             |              |                  |

| A                 | B                                                  | C                                                                                                | D | E                                                                                                               | F                | G           | H                         | I                             | J                      | K           | L            | M                 |
|-------------------|----------------------------------------------------|--------------------------------------------------------------------------------------------------|---|-----------------------------------------------------------------------------------------------------------------|------------------|-------------|---------------------------|-------------------------------|------------------------|-------------|--------------|-------------------|
| ENERGY            | Category                                           | <br><b>GOAL</b> |   | <b>OBJECTIVE</b>                                                                                                | Already achieved | In Progress | Planned for next 6 months | Planned for next 12-18 months | Interested in pursuing | Not planned | Not relevant | Link to Resource  |
|                   |                                                    |                                                                                                  |   | > STRATEGY                                                                                                      |                  |             |                           |                               |                        |             |              |                   |
|                   |                                                    |                                                                                                  |   | + ADVANCED STRATEGY                                                                                             |                  |             |                           |                               |                        |             |              |                   |
|                   |                                                    |                                                                                                  |   |                                                                                                                 |                  |             |                           |                               |                        |             |              |                   |
| Energy Efficiency | Use energy for building and facilities efficiently | E1                                                                                               |   | > Conduct energy audits of municipal facilities                                                                 |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|                   |                                                    | E2                                                                                               |   | Support energy audits and retro-commissioning studies of residential, commercial and institutional facilities   |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|                   |                                                    | E3                                                                                               |   | > Conduct retro-commissioning studies to optimize public facility performance                                   |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|                   |                                                    | E4                                                                                               |   | > Implement operational changes recommended in the retro commissioning study                                    |                  |             |                           |                               |                        |             |              |                   |
|                   |                                                    | E5                                                                                               |   | Implement energy efficiency measures that have a short-term payback (i.e. lighting, occupancy sensors)          |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|                   |                                                    | E6                                                                                               |   | Implement energy efficiency measures that have a longer-term payback                                            |                  |             |                           |                               |                        |             |              |                   |
|                   |                                                    | E7                                                                                               |   | Collaborate with utilities and other agencies to upgrade streetlight equipment and integrate smart technologies |                  |             |                           |                               |                        |             |              |                   |
|                   |                                                    | E8                                                                                               |   | Achieve ENERGY STAR certification for municipal buildings                                                       |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|                   |                                                    | E+9                                                                                              |   | + Utilize performance contracts to finance large energy efficiency projects                                     |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|                   |                                                    | E+10                                                                                             |   | + Demonstrate extreme energy efficiency with a model Passivhaus building                                        |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|                   |                                                    | E+11                                                                                             |   | + Budget and plan for long-term energy efficiency equipment upgrades                                            |                  |             |                           |                               |                        |             |              |                   |
| Renewable Energy  | Advance renewable energy                           | E12                                                                                              |   | Install and operate renewable energy systems at municipal facilities                                            |                  |             |                           |                               |                        |             |              |                   |
|                   |                                                    | E12a                                                                                             |   | > Use power purchase agreements, leasing and other strategies to finance renewable energy systems               |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|                   |                                                    | E13                                                                                              |   | Support the adoption of renewable energy technologies in the community                                          |                  |             |                           |                               |                        |             |              |                   |
|                   |                                                    | E13a                                                                                             |   | > Adopt codes and permitting practices that support renewable energy systems in the community                   |                  |             |                           |                               |                        |             |              |                   |
|                   |                                                    | E13b                                                                                             |   | > Facilitate access to renewable energy systems through collaborative purchasing for residents and business     |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|                   |                                                    | E14                                                                                              |   | Procure renewable energy for public facilities                                                                  |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|                   |                                                    | E14a                                                                                             |   | > Become a US EPA Green Power Community                                                                         |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|                   |                                                    | E15                                                                                              |   | Support procurement of renewable energy through community choice aggregation                                    |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|                   |                                                    | E16                                                                                              |   | Develop renewable energy capacity targeting underutilized public properties (i.e. brownfields)                  |                  |             |                           |                               |                        |             |              |                   |
|                   |                                                    | E+17                                                                                             |   | + Collaborate to provide access to community solar                                                              |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |



| A      | B                    | C                                                                                                | D                   | E                                                                                                                       | F                | G           | H                         | I                             | J                      | K           | L            | M                 |
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| ENERGY | Category             | <br><b>GOAL</b> | <b>OBJECTIVE</b>    |                                                                                                                         | Already achieved | In Progress | Planned for next 6 months | Planned for next 12-18 months | Interested in pursuing | Not planned | Not relevant | Link to Resource  |
|        |                      |                                                                                                  | > STRATEGY          |                                                                                                                         |                  |             |                           |                               |                        |             |              |                   |
|        |                      |                                                                                                  | + ADVANCED STRATEGY |                                                                                                                         |                  |             |                           |                               |                        |             |              |                   |
|        | Energy Management    | Reduce energy consumption                                                                        | E18                 | Power down equipment when possible                                                                                      |                  |             |                           |                               |                        |             |              |                   |
|        |                      |                                                                                                  | E19                 | Participate in demand response programs                                                                                 |                  |             |                           |                               |                        |             |              |                   |
|        |                      |                                                                                                  | E20                 | Track and benchmark energy consumption through ENERGY STAR Portfolio Manager                                            |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|        |                      |                                                                                                  | E21                 | Utilize energy management expertise (i.e. Building Operator Certification and Certified Energy Manager)                 |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|        |                      |                                                                                                  | E22                 | Participate in energy management challenges and programs                                                                |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|        |                      |                                                                                                  | E+23                | + Utilize performance contracts to finance energy efficiency projects when feasible                                     |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|        | Policy               | Enact policies that support clean energy                                                         | E24                 | Adopt current Illinois Energy Conservation Code (IECC) and report compliance                                            |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|        |                      |                                                                                                  | E25                 | Facilitate the adoption of renewable energy technologies (i.e. solar, geothermal) by adapting building and zoning codes |                  |             |                           |                               |                        |             |              |                   |
|        |                      |                                                                                                  | E+26                | + Collaborate to advance Property Assessed Clean Energy (PACE) policies                                                 |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|        |                      |                                                                                                  | E+27                | + Adopt 'stretch codes' setting higher standards for energy efficiency than IECC                                        |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|        |                      |                                                                                                  | E+28                | + Enact an ordinance requiring periodic benchmarking for large energy users                                             |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|        |                      |                                                                                                  | E+29                | + Negotiate franchise agreement with utilities to exercise lump sum payment option to finance clean energy              |                  |             |                           |                               |                        |             |              |                   |
|        | Education & Outreach | Engage the community in clean energy practices                                                   | E30                 | Partner with electric and gas utilities to promote energy efficiency programs to the community                          |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|        |                      |                                                                                                  | E31                 | Promote the use of ENERGY STAR certified appliances and equipment                                                       |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|        |                      |                                                                                                  | E32                 | Publicly recognize institutional and private buildings that achieve a specific energy efficiency targets                |                  |             |                           |                               |                        |             |              |                   |
|        |                      |                                                                                                  | E33                 | Collaborate to educate the community about clean energy options                                                         |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |

| A    | B                       | C                                                                                 | D    | E                                                                                                                       | F                | G           | H                         | I                             | J                      | K           | L            | M                 |
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| LAND | Category                |  | GOAL | OBJECTIVE                                                                                                               | Already achieved | In Progress | Planned for next 6 months | Planned for next 12-18 months | Interested in pursuing | Not planned | Not relevant | Link to Resource  |
|      |                         |                                                                                   |      | > STRATEGY                                                                                                              |                  |             |                           |                               |                        |             |              |                   |
|      |                         |                                                                                   |      | + ADVANCED STRATEGY                                                                                                     |                  |             |                           |                               |                        |             |              |                   |
|      | Sustainable Development | Encourage strategic development that upholds sustainability principles            | L1   | Reduce sprawl by promoting infill development to reduce adverse impacts on natural resources and infrastructure demands |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|      |                         |                                                                                   | L1a  | >Encourage the development of compact and complete residential neighborhoods                                            |                  |             |                           |                               |                        |             |              |                   |
|      |                         |                                                                                   | L1b  | >Protect greenfields and open space                                                                                     |                  |             |                           |                               |                        |             |              |                   |
|      |                         |                                                                                   | L1c  | >Redevelop underutilized or contaminated properties                                                                     |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|      |                         |                                                                                   | L2   | Prioritize redevelopment projects and infrastructure investment for transit-served locations                            |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|      |                         |                                                                                   | L2a  | >Pursue transit oriented development and transit-supportive land uses in new development                                |                  |             |                           |                               |                        |             |              |                   |
|      |                         |                                                                                   | L2b  | >Seek public-private partnerships to create transit-oriented developments                                               |                  |             |                           |                               |                        |             |              |                   |
|      |                         |                                                                                   | L3   | Collaborate with neighboring communities to jointly create sustainable developments                                     |                  |             |                           |                               |                        |             |              |                   |
|      |                         |                                                                                   | L4   | Encourage conservation design to protect natural resources                                                              |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|      |                         |                                                                                   | L5   | Promote Sustainable Sites Certification for commercial and institutional landscapes                                     |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|      |                         |                                                                                   | L6   | Integrate resiliency into land development decisions                                                                    |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|      |                         |                                                                                   | L7   | Support local food production by assuring access to affordable land                                                     |                  |             |                           |                               |                        |             |              |                   |
|      |                         |                                                                                   | L8   | Evaluate proposed developments for on groundwater levels and water quality.                                             |                  |             |                           |                               |                        |             |              |                   |

| A    | B                 | C                                                                                 | D    | E                                                                                                                                                                                                                                 | F                                                                                                                                                                          | G | H | I | J | K | L | M |
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| LAND | Category          |  | GOAL | OBJECTIVE                                                                                                                                                                                                                         | Already achieved<br>In Progress<br>Planned for next 6 months<br>Planned for next 12-18 months<br>Interested in pursuing<br>Not planned<br>Not relevant<br>Link to Resource |   |   |   |   |   |   |   |
|      |                   |                                                                                   |      | > STRATEGY                                                                                                                                                                                                                        |                                                                                                                                                                            |   |   |   |   |   |   |   |
|      |                   |                                                                                   |      | + ADVANCED STRATEGY                                                                                                                                                                                                               |                                                                                                                                                                            |   |   |   |   |   |   |   |
|      |                   |                                                                                   |      | L9 Using data such as the Green Infrastructure Vision and the Illinois Natural Areas Inventory, watershed plans, identify key natural assets, landscape features, parcels with high value for connectivity and ecosystem function |                                                                                                                                                                            |   |   |   |   |   |   | Y |
|      |                   |                                                                                   |      | L10 Conserve key natural assets and open space                                                                                                                                                                                    |                                                                                                                                                                            |   |   |   |   |   |   |   |
|      |                   |                                                                                   |      | L10a >Through direct acquisition and management                                                                                                                                                                                   |                                                                                                                                                                            |   |   |   |   |   |   | Y |
|      |                   |                                                                                   |      | L10b >Through collaborations and cooperative agreements such as conservation easements                                                                                                                                            |                                                                                                                                                                            |   |   |   |   |   |   | Y |
|      |                   |                                                                                   |      | L11 Guide future development to conserve natural topography, views, drainage patterns, existing vegetation, and historic or cultural assets                                                                                       |                                                                                                                                                                            |   |   |   |   |   |   |   |
|      |                   |                                                                                   |      | L12 Prioritize the acquisition, dedication and management of lands to create connected greenways                                                                                                                                  |                                                                                                                                                                            |   |   |   |   |   |   | Y |
|      |                   |                                                                                   |      | L13 Prioritize the acquisition of land to protect groundwater recharge areas                                                                                                                                                      |                                                                                                                                                                            |   |   |   |   |   |   |   |
|      | Land Preservation | Conserve restore and enhance natural features and ecosystems                      | L14  | Manage public and private landscapes to optimize ecosystem services and support biodiversity                                                                                                                                      |                                                                                                                                                                            |   |   |   |   |   |   | Y |
|      |                   |                                                                                   | L14a | >Collaborate to restore prairie, wetland, forest and other important ecosystems in the community                                                                                                                                  |                                                                                                                                                                            |   |   |   |   |   |   |   |
|      |                   |                                                                                   | L14b | >Monitor and control invasive species in natural areas and throughout the community                                                                                                                                               |                                                                                                                                                                            |   |   |   |   |   |   | Y |
|      |                   |                                                                                   | L14c | >Ensure long-term maintenance and management of protected natural areas within Conservation Design development                                                                                                                    |                                                                                                                                                                            |   |   |   |   |   |   |   |
|      |                   |                                                                                   | L15  | Protect and restore soil integrity                                                                                                                                                                                                |                                                                                                                                                                            |   |   |   |   |   |   |   |
|      |                   |                                                                                   | L15a | >Enforce soil erosion and sediment control regulations for construction sites                                                                                                                                                     |                                                                                                                                                                            |   |   |   |   |   |   |   |

| A    | B                  | C                                                                                 | D    | E                                                                                                                                            | F                | G           | H                         | I                             | J                      | K           | L            | M                 |
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| LAND | Category           |  | GOAL | OBJECTIVE                                                                                                                                    | Already achieved | In Progress | Planned for next 6 months | Planned for next 12-18 months | Interested in pursuing | Not planned | Not relevant | Link to Resource  |
|      |                    |                                                                                   |      | > STRATEGY                                                                                                                                   |                  |             |                           |                               |                        |             |              |                   |
|      |                    |                                                                                   |      | + ADVANCED STRATEGY                                                                                                                          |                  |             |                           |                               |                        |             |              |                   |
|      | Parks & Open Space | Support networks of accessible, well-used and enjoyable parks                     | L16  | Develop a park and open space master plan                                                                                                    |                  |             |                           |                               |                        |             |              |                   |
|      |                    |                                                                                   | L17  | Maximize the amount of public spaces and parks accessible to residents                                                                       |                  |             |                           |                               |                        |             |              |                   |
|      |                    |                                                                                   | L17a | >Collaborate to provide access to under-utilized land (i.e. utility right of ways) for trails, community gardens, and sustainable landscapes |                  |             |                           |                               |                        |             |              |                   |
|      |                    |                                                                                   | L17b | >Optimize linkages between parks and open spaces                                                                                             |                  |             |                           |                               |                        |             |              |                   |
|      |                    |                                                                                   | L17c | >Work with developers to integrate and develop open space reserves and trails in developments                                                |                  |             |                           |                               |                        |             |              |                   |
|      |                    |                                                                                   | L17d | >Collaborate with private property owners to create vibrant public gathering spaces (placemaking)                                            |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|      |                    |                                                                                   | L18  | Enhance parks, open space, and recreational opportunities accessible to all residents                                                        |                  |             |                           |                               |                        |             |              |                   |
|      |                    |                                                                                   | L18a | >Collaborate with park and forest preserve districts                                                                                         |                  |             |                           |                               |                        |             |              |                   |
|      |                    |                                                                                   | L18b | >Collaborate to create and maintain hiking, biking, canoe and other recreational trails                                                      |                  |             |                           |                               |                        |             |              |                   |
|      |                    |                                                                                   | L18c | >Collaborate to provide accessible recreational services involving parks and open space                                                      |                  |             |                           |                               |                        |             |              |                   |
|      |                    |                                                                                   | L19  | Foster healthy community relationships through the use of open space                                                                         |                  |             |                           |                               |                        |             |              |                   |



| A              | B                                    | C                                                                                 | D    | E                                                                                                                | F                                                                                                                                                                          | G | H | I | J | K | L | M |
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| LAND           | Category                             |  | GOAL | OBJECTIVE                                                                                                        | Already achieved<br>In Progress<br>Planned for next 6 months<br>Planned for next 12-18 months<br>Interested in pursuing<br>Not planned<br>Not relevant<br>Link to Resource |   |   |   |   |   |   |   |
|                |                                      |                                                                                   |      | > STRATEGY                                                                                                       |                                                                                                                                                                            |   |   |   |   |   |   |   |
|                |                                      |                                                                                   |      | + ADVANCED STRATEGY                                                                                              |                                                                                                                                                                            |   |   |   |   |   |   |   |
|                |                                      |                                                                                   |      |                                                                                                                  |                                                                                                                                                                            |   |   |   |   |   |   |   |
| Urban Forestry | Sustain a robust urban forest canopy |                                                                                   | L20  | Conduct a community wide urban tree canopy assessment or collaborate on a regional study                         |                                                                                                                                                                            |   |   |   |   |   |   |   |
|                |                                      |                                                                                   | L21  | Conduct an inventory and assessment of trees on public right of ways                                             |                                                                                                                                                                            |   |   |   |   |   |   |   |
|                |                                      |                                                                                   | L22  | Develop and implement a management plan to assure a long term vitality of the urban forest                       |                                                                                                                                                                            |   |   |   |   |   |   | Y |
|                |                                      |                                                                                   | L23  | Maintain the health and integrity of existing trees                                                              |                                                                                                                                                                            |   |   |   |   |   |   |   |
|                |                                      |                                                                                   | L23a | >Maintain the health of trees on public right of ways                                                            |                                                                                                                                                                            |   |   |   |   |   |   |   |
|                |                                      |                                                                                   | L23b | >Collaborate with utilities to maintain trees compatible with overhead powerlines                                |                                                                                                                                                                            |   |   |   |   |   |   | Y |
|                |                                      |                                                                                   | L23c | >Practice integrated pest management to sustain urban forest health                                              |                                                                                                                                                                            |   |   |   |   |   |   | Y |
|                |                                      |                                                                                   | L23d | >Assess structural integrity of trees and proactively mitigate risks through strategic removal and other actions |                                                                                                                                                                            |   |   |   |   |   |   | Y |
|                |                                      |                                                                                   | L24  | Plant trees to sustain and renew the urban forest                                                                |                                                                                                                                                                            |   |   |   |   |   |   | Y |
|                |                                      |                                                                                   | L24a | >Continually plant hardy, site-appropriate trees to meet tree canopy goals                                       |                                                                                                                                                                            |   |   |   |   |   |   | Y |
|                |                                      |                                                                                   | L24b | >Engage resident in public stewardship through cost-share planting programs                                      |                                                                                                                                                                            |   |   |   |   |   |   |   |
|                |                                      |                                                                                   | L24c | >Using canopy analysis data, strategically plant trees to optimize public health and stormwater benefits         |                                                                                                                                                                            |   |   |   |   |   |   |   |
|                |                                      |                                                                                   | L25  | Diversify the urban forest for long term resilience                                                              |                                                                                                                                                                            |   |   |   |   |   |   |   |
|                |                                      |                                                                                   | L26  | Earn recognition for urban forest stewardship as a Tree City USA                                                 |                                                                                                                                                                            |   |   |   |   |   |   | Y |
|                |                                      |                                                                                   | L27  | Harvest and utilize high value wood products from trees that must be removed                                     |                                                                                                                                                                            |   |   |   |   |   |   | Y |
|                |                                      |                                                                                   | L+28 | + Optimize tree planting and protect existing trees for maximum carbon storage/sequestration and energy savings  |                                                                                                                                                                            |   |   |   |   |   |   | Y |

| A    | B          | C                                                                                 | D    | E                                                                                                                        | F                | G           | H                         | I                             | J                      | K           | L            | M                 |
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| LAND | Category   |  | GOAL | OBJECTIVE                                                                                                                | Already achieved | In Progress | Planned for next 6 months | Planned for next 12-18 months | Interested in pursuing | Not planned | Not relevant | Link to Resource  |
|      |            |                                                                                   |      | > STRATEGY                                                                                                               |                  |             |                           |                               |                        |             |              |                   |
|      |            |                                                                                   |      | + ADVANCED STRATEGY                                                                                                      |                  |             |                           |                               |                        |             |              |                   |
|      | Landscapes | Sustain beautiful landscapes that provide ecosystem services                      | L29  | Manage traditional, cultivated landscapes sustainably                                                                    |                  |             |                           |                               |                        |             |              |                   |
|      |            |                                                                                   | L29a | >Replace turf with sustainable landscaping alternatives                                                                  |                  |             |                           |                               |                        |             |              |                   |
|      |            |                                                                                   | L29b | >Manage lawns using natural products and low-impact practices                                                            |                  |             |                           |                               |                        |             |              |                   |
|      |            |                                                                                   | L29c | >Encourage community-wide use of integrated pest management to reduce impacts from fertilizers and pesticides            |                  |             |                           |                               |                        |             |              |                   |
|      |            |                                                                                   | L29d | >Use integrated pest management strategies for municipal landscapes to reduce impacts from fertilizers and pesticides    |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|      |            |                                                                                   | L30  | Increase the quality and amount of sustainable landscaping in the community                                              |                  |             |                           |                               |                        |             |              |                   |
|      |            |                                                                                   | L30a | >Use native and sustainable landscaping on municipal properties                                                          |                  |             |                           |                               |                        |             |              |                   |
|      |            |                                                                                   | L30b | >Promote native and sustainable landscaping initiatives community wide by connecting residents to plants and information |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|      |            |                                                                                   | L30c | >Increase the amount of sustainable landscaping in the community through subdivision and development codes               |                  |             |                           |                               |                        |             |              |                   |
|      |            |                                                                                   | L30d | >Encourage planting and registering of pollinator gardens through the Million Pollinator Garden Challenge                |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|      |            |                                                                                   | L30e | >Adopt the Mayors Monarch Pledge                                                                                         |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|      |            |                                                                                   | L31  | Maintain beautiful landscapes and streetscapes to enhance gateways, business districts and important public spaces       |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |

| A    | B        | C                                                                                 | D    | E                                                                                                                                 | F                | G           | H                         | I                             | J                      | K           | L            | M                 |
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| LAND | Category |  | GOAL | OBJECTIVE                                                                                                                         | Already achieved | In Progress | Planned for next 6 months | Planned for next 12-18 months | Interested in pursuing | Not planned | Not relevant | Link to Resource  |
|      |          |                                                                                   |      | > STRATEGY                                                                                                                        |                  |             |                           |                               |                        |             |              |                   |
|      |          |                                                                                   |      | + ADVANCED STRATEGY                                                                                                               |                  |             |                           |                               |                        |             |              |                   |
|      | Policy   | Achieve greater livability through sustainable land use and housing policies      | L32  | Adopt codes and incentives that guide sustainable development that maximizes social benefits and minimizes infrastructure demands |                  |             |                           |                               |                        |             |              |                   |
|      |          |                                                                                   | L32a | >Modify zoning and building regulations to allow mixed-use                                                                        |                  |             |                           |                               |                        |             |              |                   |
|      |          |                                                                                   | L32b | >Use zoning and development regulations in strategic locations to increase walkability                                            |                  |             |                           |                               |                        |             |              |                   |
|      |          |                                                                                   | L32c | >Promote site design that encourages the development of vibrant, walkable, commercial areas                                       |                  |             |                           |                               |                        |             |              |                   |
|      |          |                                                                                   | L33  | Enact and enforce land use policies that protect valuable natural assets and support resiliency                                   |                  |             |                           |                               |                        |             |              |                   |
|      |          |                                                                                   | L33a | >Enact and enforce land-use policies that preserve open space                                                                     |                  |             |                           |                               |                        |             |              |                   |
|      |          |                                                                                   | L33b | >Enact and enforce policies that preserve and restore functioning wetlands                                                        |                  |             |                           |                               |                        |             |              |                   |
|      |          |                                                                                   | L33c | >Enact policies that require conservation design best management practices to protect natural resources                           |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|      |          |                                                                                   | L33d | >Protect sensitive aquifer areas via land use regulations                                                                         |                  |             |                           |                               |                        |             |              |                   |
|      |          |                                                                                   | L33e | >Protect key natural assets and open space through zoning and planned unit developments                                           |                  |             |                           |                               |                        |             |              |                   |
|      |          |                                                                                   | L33f | >Enact and enforce a tree preservation ordinance to protect valuable trees on private property                                    |                  |             |                           |                               |                        |             |              |                   |
|      |          |                                                                                   | L34  | Integrate resiliency strategies into development policies and plans                                                               |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|      |          |                                                                                   | L35  | Facilitate the retention of farms and other working lands                                                                         |                  |             |                           |                               |                        |             |              |                   |
|      |          |                                                                                   | L36  | Enact an ordinance that requires ample sustainable tree and landscape planting for new development and redevelopments             |                  |             |                           |                               |                        |             |              |                   |
|      |          |                                                                                   | L37  | Collaborate with state and federal partners to prepare for and respond to invasive pest threats                                   |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |



| A    | B                                | C                                                                                 | D    | E                                                                                                        | F                | G           | H                         | I                             | J                      | K           | L            | M                 |
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| LAND | Category                         |  | GOAL | OBJECTIVE                                                                                                | Already achieved | In Progress | Planned for next 6 months | Planned for next 12-18 months | Interested in pursuing | Not planned | Not relevant | Link to Resource  |
|      |                                  |                                                                                   |      | > STRATEGY                                                                                               |                  |             |                           |                               |                        |             |              |                   |
|      |                                  |                                                                                   |      | + ADVANCED STRATEGY                                                                                      |                  |             |                           |                               |                        |             |              |                   |
|      | Education, Outreach & Engagement | Cultivate a conservation ethic in the community                                   | L38  | Engage the community in programs and special events to celebrate nature, such as Arbor Day and Earth Day |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|      |                                  |                                                                                   | L39  | Educate the community about the value of trees, native and sustainable landscaping                       |                  |             |                           |                               |                        |             |              |                   |
|      |                                  |                                                                                   | L40  | Engage community volunteers in land stewardship activities on public and shared landscapes               |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|      |                                  |                                                                                   | L41  | Educate city staff about forest, wetlands and prairie best management practices                          |                  |             |                           |                               |                        |             |              |                   |
|      |                                  |                                                                                   | L42  | Encourage beautiful, sustainable landscaping on private property                                         |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|      |                                  |                                                                                   | L43  | Enlist volunteer groups to help in acquisition and stewardship of public lands                           |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|      |                                  |                                                                                   | L44  | Engage residents through a natural resources, conservation and/ or tree commission                       |                  |             |                           |                               |                        |             |              |                   |
|      |                                  |                                                                                   | L45  | Educate planning commissioners about sustainable development principles and conservation strategies      |                  |             |                           |                               |                        |             |              |                   |
|      |                                  |                                                                                   | L46  | Engage local farmers to adopt conservation practices                                                     |                  |             |                           |                               |                        |             |              |                   |



| A          | B             | C                                                                                                        | D   | E                                                                                                                                                     | F                                                                                                                                                                          | G | H | I | J | K | L | M |
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| LEADERSHIP | Category      | <br><br><br><b>GOAL</b> |     | <b>OBJECTIVE</b>                                                                                                                                      | Already achieved<br>In Progress<br>Planned for next 6 months<br>Planned for next 12-18 months<br>Interested in pursuing<br>Not planned<br>Not relevant<br>Link to Resource |   |   |   |   |   |   |   |
|            |               |                                                                                                          |     | > STRATEGY                                                                                                                                            |                                                                                                                                                                            |   |   |   |   |   |   |   |
|            |               |                                                                                                          |     | + ADVANCED STRATEGY                                                                                                                                   |                                                                                                                                                                            |   |   |   |   |   |   |   |
|            | Leadership    | Enlist support for GRC2 goals through regional, state and national leadership                            | L1  | Engage with academia and non-governmental organization to support the GRC2                                                                            |                                                                                                                                                                            |   |   |   |   |   |   |   |
|            |               |                                                                                                          | L2  | Engage with state and national municipal associations to align actions with GRC2                                                                      |                                                                                                                                                                            |   |   |   |   |   |   | Y |
|            |               |                                                                                                          | L3  | Report local and regional environmental data to advance national and international collaborative efforts (e.g., GHG reporting, water supply planning) |                                                                                                                                                                            |   |   |   |   |   |   |   |
|            |               |                                                                                                          | L4  | Share information about municipal leadership in sustainability broadly in the community and externally                                                |                                                                                                                                                                            |   |   |   |   |   |   |   |
|            |               |                                                                                                          | L5  | Seek recognition for community sustainability achievements                                                                                            |                                                                                                                                                                            |   |   |   |   |   |   | Y |
|            | Advocacy      | Advocate for policies that align with and advance the GRC2                                               | L6  | Advocate for state policies and investment that support municipal advances in sustainability                                                          |                                                                                                                                                                            |   |   |   |   |   |   |   |
|            |               |                                                                                                          | L7  | Advocate for federal policies and investment that support municipal advances in sustainability                                                        |                                                                                                                                                                            |   |   |   |   |   |   |   |
|            |               |                                                                                                          | L8  | Seek collaboration with the business sector to support municipal sustainability, (e.g., product stewardship)                                          |                                                                                                                                                                            |   |   |   |   |   |   | Y |
|            | Collaboration | Work collaboratively towards a sustainable region                                                        | L9  | Partner with other local governments to achieve efficiency and sustainability                                                                         |                                                                                                                                                                            |   |   |   |   |   |   |   |
|            |               |                                                                                                          | L10 | Participate with regional, state and federal initiatives to plan and achieve sustainability                                                           |                                                                                                                                                                            |   |   |   |   |   |   |   |
|            |               |                                                                                                          | L11 | Partner with non-governmental organization to advance sustainability in the community and regionally                                                  |                                                                                                                                                                            |   |   |   |   |   |   |   |

| A        | B                             | C                                                                                 | D    | E                                                                                                                                         | F                | G           | H                         | I                             | J                      | K           | L            | M                 |
|----------|-------------------------------|-----------------------------------------------------------------------------------|------|-------------------------------------------------------------------------------------------------------------------------------------------|------------------|-------------|---------------------------|-------------------------------|------------------------|-------------|--------------|-------------------|
| MOBILITY | Category                      |  | GOAL | OBJECTIVE                                                                                                                                 | Already achieved | In Progress | Planned for next 6 months | Planned for next 12-18 months | Interested in pursuing | Not planned | Not relevant | Link to Resource  |
|          |                               |                                                                                   |      | > STRATEGY                                                                                                                                |                  |             |                           |                               |                        |             |              |                   |
|          |                               |                                                                                   |      | + ADVANCED STRATEGY                                                                                                                       |                  |             |                           |                               |                        |             |              |                   |
|          | Bike and Pedestrian           | Support safe and effective active transportation                                  | M1   | Identify gaps in pedestrian and the bicycle networks and barriers to active modes of travel                                               |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|          |                               |                                                                                   | M2   | Create a bicycle and pedestrian plan to improve connectivity in the community and beyond                                                  |                  |             |                           |                               |                        |             |              |                   |
|          |                               |                                                                                   | M3   | Implement recommendations from the bicycle and pedestrian plan                                                                            |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|          |                               |                                                                                   | M3a  | >Earn Bicycle Friendly Community designation                                                                                              |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|          |                               |                                                                                   | M3b  | >Earn Walk Friendly Community designation                                                                                                 |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|          |                               |                                                                                   | M4   | Collaborate with regional partners to connect on-and off-road bicycle facilities with existing and planned regional trail networks        |                  |             |                           |                               |                        |             |              |                   |
|          | Transportation Infrastructure | Maintain a diverse, safe and efficient transportation network                     | M5   | Provide bicycle parking at municipal facilities, business districts and transit stations and in neighborhoods                             |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|          |                               |                                                                                   | M6   | Maintain streets and sidewalks for efficiency and safety without harming natural resources                                                |                  |             |                           |                               |                        |             |              |                   |
|          |                               |                                                                                   | M7   | Maintain efficient traffic flow within and around the community                                                                           |                  |             |                           |                               |                        |             |              |                   |
|          |                               |                                                                                   | M8   | Synchronize traffic signals to reduce vehicle idling                                                                                      |                  |             |                           |                               |                        |             |              |                   |
|          |                               |                                                                                   | M9   | Incorporate sustainable roadways into capital improvement planning, proactively plan for major transportation infrastructure improvements |                  |             |                           |                               |                        |             |              |                   |
|          |                               |                                                                                   | M10  | Collaborate to develop transportation infrastructure with context sensitivity                                                             |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|          |                               |                                                                                   | M11  | Coordinate with regional transportation agencies to maximize bicycle, pedestrian, vehicular transit, and rail connectivity and mobility   |                  |             |                           |                               |                        |             |              |                   |
|          |                               |                                                                                   | M12  | Collaborate to provide alternative fuel infrastructure at public sites                                                                    |                  |             |                           |                               |                        |             |              |                   |
|          |                               |                                                                                   | M13  | Incorporate trees and other green infrastructure elements into roadway design and maintenance for functionality and aesthetics            |                  |             |                           |                               |                        |             |              |                   |
|          |                               |                                                                                   | M+14 | + Use the Envision checklist and infrastructure sustainability rating system to guide project development                                 |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |

| A        | B                    | C                                                                                 | D    | E                                                                                                                                       | F | G                | H           | I                         | J                             | K                      | L           | M            |                   |
|----------|----------------------|-----------------------------------------------------------------------------------|------|-----------------------------------------------------------------------------------------------------------------------------------------|---|------------------|-------------|---------------------------|-------------------------------|------------------------|-------------|--------------|-------------------|
|          | Category             |  | GOAL | OBJECTIVE                                                                                                                               |   | Already achieved | In Progress | Planned for next 6 months | Planned for next 12-18 months | Interested in pursuing | Not planned | Not relevant | Link to Resource  |
|          |                      |                                                                                   |      | > STRATEGY                                                                                                                              |   |                  |             |                           |                               |                        |             |              |                   |
|          |                      |                                                                                   |      | + ADVANCED STRATEGY                                                                                                                     |   |                  |             |                           |                               |                        |             |              |                   |
|          |                      |                                                                                   |      |                                                                                                                                         |   |                  |             |                           |                               |                        |             |              |                   |
| MOBILITY | Stewardship          | Support efficient transportation that uses resources wisely                       | M15  | Support regional transportation innovation                                                                                              |   |                  |             |                           |                               |                        |             |              |                   |
|          |                      |                                                                                   | M16  | Support coordinated investment to improve efficiency in passenger and freight railroads                                                 |   |                  |             |                           |                               |                        |             |              |                   |
|          |                      |                                                                                   | M17  | Collaborate to support a network of alternate fueling infrastructure                                                                    |   |                  |             |                           |                               |                        |             |              |                   |
|          |                      |                                                                                   | M18  | Advocate for broad adoption of clean fuel fleets (i.e utilities, businesses, other agencies etc.)                                       |   |                  |             |                           |                               |                        |             |              |                   |
|          |                      |                                                                                   | M19  | Support strong national fuel efficiency standards                                                                                       |   |                  |             |                           |                               |                        |             |              |                   |
|          |                      |                                                                                   | M20  | Seek both public and private partnership to finance transportation system improvements                                                  |   |                  |             |                           |                               |                        |             |              |                   |
|          |                      |                                                                                   | M21  | Strategically manage parking policies and priorities to advance sustainability                                                          |   |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|          |                      |                                                                                   | M22  | Create Safe Routes to School                                                                                                            |   |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|          | Policy               | Integrate sustainability into transportation policies, programs and regulations   | M23  | Enact and enforce anti-idling policies for public fleet vehicles                                                                        |   |                  |             |                           |                               |                        |             |              |                   |
|          |                      |                                                                                   | M24  | Designate no idling zones at schools, transit stations etc.                                                                             |   |                  |             |                           |                               |                        |             |              |                   |
|          |                      |                                                                                   | M25  | Adapt engineering standards to incorporate sustainable practices into roadway construction and maintenance while assuring public safety |   |                  |             |                           |                               |                        |             |              |                   |
|          |                      |                                                                                   | M26  | Adapt building codes to accommodate and encourage alternate fuel infrastructure                                                         |   |                  |             |                           |                               |                        |             |              |                   |
|          |                      |                                                                                   | M27  | Adopt a Complete Streets policy to benefit all road users                                                                               |   |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|          |                      |                                                                                   | M28  | Revise subdivision code to promote active transportation, i.e., street sanctions that require bicycle facilities and sidewalks          |   |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|          | Shared-use Mobility  | Promote public and sustainable transportation choices                             | M29  | Collaborate to maintain and enhance transit facilities                                                                                  |   |                  |             |                           |                               |                        |             |              |                   |
|          |                      |                                                                                   | M30  | Collaborate to expand regional transit capacity and improve service                                                                     |   |                  |             |                           |                               |                        |             |              |                   |
|          |                      |                                                                                   | M31  | Expand local transit connections to meet identified needs                                                                               |   |                  |             |                           |                               |                        |             |              |                   |
|          |                      |                                                                                   | M32  | Collaborate to provide multi-modal transportation options to resolve the first and last mile barrier                                    |   |                  |             |                           |                               |                        |             |              |                   |
|          |                      |                                                                                   | M33  | Encourage municipal employees to use alternative modes of transportation to commute to work                                             |   |                  |             |                           |                               |                        |             |              |                   |
| MOBILITY | Education & Outreach | Promote public and sustainable transportation choices                             | M34  | Encourage residents and visitors to walk and bike                                                                                       |   |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|          |                      |                                                                                   | M35  | Promote the availability of regional transit options                                                                                    |   |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|          |                      |                                                                                   | M36  | Collaborate with the community's largest employers to offer flex scheduling, telecommuting, public and active transportation            |   |                  |             |                           |                               |                        |             |              |                   |
|          |                      |                                                                                   | M37  | Educate the community on the negative impacts of car idling                                                                             |   |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|          |                      |                                                                                   | M38  | Advocate for mass transit funding                                                                                                       |   |                  |             |                           |                               |                        |             |              |                   |
|          |                      |                                                                                   | M39  | Encourage active transportation and community building in an open streets event                                                         |   |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |

| A                      | B                                                      | C                                                                                                    | D     | E                                                                                                 | F                | G           | H                         | I                             | J                      | K           | L            | M                 |
|------------------------|--------------------------------------------------------|------------------------------------------------------------------------------------------------------|-------|---------------------------------------------------------------------------------------------------|------------------|-------------|---------------------------|-------------------------------|------------------------|-------------|--------------|-------------------|
|                        | Category                                               | <br><br><b>GOAL</b> |       | <b>OBJECTIVE</b>                                                                                  | Already achieved | In Progress | Planned for next 6 months | Planned for next 12-18 months | Interested in pursuing | Not planned | Not relevant | Link to Resource  |
|                        |                                                        |                                                                                                      |       | > STRATEGY                                                                                        |                  |             |                           |                               |                        |             |              |                   |
|                        |                                                        |                                                                                                      |       | + ADVANCED STRATEGY                                                                               |                  |             |                           |                               |                        |             |              |                   |
|                        |                                                        |                                                                                                      |       |                                                                                                   |                  |             |                           |                               |                        |             |              |                   |
| MUNICIPAL OPERATIONS   | Lead by Example                                        | Lead by demonstrating sustainable values and practices                                               | MO1   | Support or create an interdisciplinary team to coordinate internal sustainability efforts         |                  |             |                           |                               |                        |             |              |                   |
|                        |                                                        |                                                                                                      | MO2   | Dedicate staff to direct sustainability initiatives                                               |                  |             |                           |                               |                        |             |              |                   |
|                        |                                                        |                                                                                                      | MO3   | Leverage state/federal and private grants and resources to advance sustainability                 |                  |             |                           |                               |                        |             |              |                   |
|                        |                                                        |                                                                                                      | MO4   | Educate and train staff on sustainability practices                                               |                  |             |                           |                               |                        |             |              |                   |
|                        |                                                        |                                                                                                      | MO5   | Achieve third party certification for sustainable public facilities                               |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|                        |                                                        |                                                                                                      | MO5a  | >Achieve LEED or Green Globes certification for public buildings                                  |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|                        |                                                        |                                                                                                      | MO5b  | >Achieve Sustainable Sites Certification for public landscapes                                    |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|                        |                                                        |                                                                                                      | MO5c  | >Achieve ENVISION certification for public infrastructure                                         |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|                        |                                                        |                                                                                                      | MO6   | Formalize sustainability goals and plans                                                          |                  |             |                           |                               |                        |             |              |                   |
|                        |                                                        |                                                                                                      | MO6a  | >Adopt the Greenest Region Compact                                                                |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|                        |                                                        |                                                                                                      | MO6b  | >Use the GRC Framework to create a sustainability plan and formally adopt it                      |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|                        |                                                        |                                                                                                      | MO+7  | Consolidate and/or share the delivery of public services with other local governments             |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|                        |                                                        |                                                                                                      | MO+8  | + Establish municipal finance practices to re-invest cost savings into sustainability initiatives |                  |             |                           |                               |                        |             |              |                   |
|                        |                                                        |                                                                                                      | MO9   | Adopt an environmental purchasing policy                                                          |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|                        |                                                        |                                                                                                      | MO10  | Extend useful life of physical assets                                                             |                  |             |                           |                               |                        |             |              |                   |
| Sustainable Operations | Integrate sustainability into all municipal operations |                                                                                                      | MO11  | Manage special events sustainably                                                                 |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|                        |                                                        |                                                                                                      | MO+12 | Integrate sustainability into capital planning                                                    |                  |             |                           |                               |                        |             |              |                   |
|                        |                                                        |                                                                                                      | MO+13 | Inventory, assess and manage municipal assets sustainably                                         |                  |             |                           |                               |                        |             |              |                   |
|                        |                                                        |                                                                                                      |       |                                                                                                   |                  |             |                           |                               |                        |             |              |                   |
|                        |                                                        |                                                                                                      |       |                                                                                                   |                  |             |                           |                               |                        |             |              |                   |



| A                    | B               | C                                                                                                    | D                   | E                                                                                                             | F                | G           | H                         | I                             | J                      | K           | L            | M                 |
|----------------------|-----------------|------------------------------------------------------------------------------------------------------|---------------------|---------------------------------------------------------------------------------------------------------------|------------------|-------------|---------------------------|-------------------------------|------------------------|-------------|--------------|-------------------|
| MUNICIPAL OPERATIONS | Category        | <br><br><b>GOAL</b> | <b>OBJECTIVE</b>    |                                                                                                               | Already achieved | In Progress | Planned for next 6 months | Planned for next 12-18 months | Interested in pursuing | Not planned | Not relevant | Link to Resource  |
|                      |                 |                                                                                                      | > STRATEGY          |                                                                                                               |                  |             |                           |                               |                        |             |              |                   |
|                      |                 |                                                                                                      | + ADVANCED STRATEGY |                                                                                                               |                  |             |                           |                               |                        |             |              |                   |
|                      | Municipal Fleet | <i>Operate a safe, clean and efficient fleet</i>                                                     | MO14                | Operate a safe, clean and efficient fleet                                                                     |                  |             |                           |                               |                        |             |              |                   |
|                      |                 |                                                                                                      | MO14a               | >Conduct baseline fleet analysis                                                                              |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|                      |                 |                                                                                                      | MO14b               | >Optimize fleet performance by reconciling tasks and vehicle types                                            |                  |             |                           |                               |                        |             |              |                   |
|                      |                 |                                                                                                      | MO14c               | >Increase fleet efficiency through driver education and training                                              |                  |             |                           |                               |                        |             |              |                   |
|                      |                 |                                                                                                      | MO14d               | >Modify and retrofit vehicles to use alternate fuels                                                          |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|                      |                 |                                                                                                      | MO14d               | > Migrate fleet to alternate fuel vehicles                                                                    |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|                      |                 |                                                                                                      | MO15                | >Certify as an IEPA Illinois Green Fleet                                                                      |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|                      |                 |                                                                                                      | MO15                | >Join Chicago Area Clean Cities Coalition and report reduction of petroleum fuel consumption annually         |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|                      |                 |                                                                                                      | MO+17               | + Collaborate with businesses, industry leaders and other agencies to develop alternative fuel infrastructure |                  |             |                           |                               |                        |             |              |                   |
|                      | Data Management | <i>Collect and manage data to advance sustainability</i>                                             | MO18                | Track, analyze and manage data to advance sustainability goals                                                |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|                      |                 |                                                                                                      | MO18a               | >Establish performance metrics                                                                                |                  |             |                           |                               |                        |             |              |                   |
|                      |                 |                                                                                                      | MO18b               | >Collect and organize data                                                                                    |                  |             |                           |                               |                        |             |              |                   |
|                      |                 |                                                                                                      | MO18c               | >Report and share data                                                                                        |                  |             |                           |                               |                        |             |              |                   |
|                      |                 |                                                                                                      | MO18d               | >Continue to track and monitor data over time                                                                 |                  |             |                           |                               |                        |             |              |                   |
|                      |                 |                                                                                                      | MO+10               | + Use 'smart' technology to efficiently manage waste, water, fleet, air and energy data                       |                  |             |                           |                               |                        |             |              |                   |

| A                       | B                | C                                                                                 | D      | E                                                                                                                   | F                | G           | H                         | I                             | J                      | K           | L            | M                 |
|-------------------------|------------------|-----------------------------------------------------------------------------------|--------|---------------------------------------------------------------------------------------------------------------------|------------------|-------------|---------------------------|-------------------------------|------------------------|-------------|--------------|-------------------|
| SUSTAINABLE COMMUNITIES | Category         |  | GOAL   | OBJECTIVE                                                                                                           | Already achieved | In Progress | Planned for next 6 months | Planned for next 12-18 months | Interested in pursuing | Not planned | Not relevant | Link to Resource  |
|                         |                  |                                                                                   |        | > STRATEGY                                                                                                          |                  |             |                           |                               |                        |             |              |                   |
|                         |                  |                                                                                   |        | + ADVANCED STRATEGY                                                                                                 |                  |             |                           |                               |                        |             |              |                   |
|                         |                  |                                                                                   |        |                                                                                                                     |                  |             |                           |                               |                        |             |              |                   |
| SUSTAINABLE COMMUNITIES | Arts and Culture | Promote cultural vibrancy in the community                                        | SC1    | Preserve and maintain the community's historic assets                                                               |                  |             |                           |                               |                        |             |              |                   |
|                         |                  |                                                                                   | SC2    | Integrate historical and cultural assets through community programming                                              |                  |             |                           |                               |                        |             |              |                   |
|                         |                  |                                                                                   | SC3    | Formalize support for culture and the arts                                                                          |                  |             |                           |                               |                        |             |              |                   |
|                         |                  |                                                                                   | SC4    | Engage community volunteers through an arts/culture-oriented citizen advisory group                                 |                  |             |                           |                               |                        |             |              |                   |
|                         |                  |                                                                                   | SC5    | Foster understanding of diverse cultural traditions                                                                 |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|                         |                  |                                                                                   | SC6    | Promote beauty and livability in community design, stewardship, and through partnerships                            |                  |             |                           |                               |                        |             |              |                   |
|                         | Health & Safety  | Foster a culture of health, safety and wellness                                   | SC7    | Protect all residents from the effects of pollution                                                                 |                  |             |                           |                               |                        |             |              |                   |
|                         |                  |                                                                                   | SC8    | Create a community that is resilient and well-prepared for disaster                                                 |                  |             |                           |                               |                        |             |              |                   |
|                         |                  |                                                                                   | SC9    | Connect community members to existing services that support health and wellness                                     |                  |             |                           |                               |                        |             |              |                   |
|                         |                  |                                                                                   | SC10   | Ensure high quality essential human services programs are available and utilized                                    |                  |             |                           |                               |                        |             |              |                   |
|                         |                  |                                                                                   | SC11   | Collaborate with state and federal partners to prepare for and respond to pest and disease threats to public health |                  |             |                           |                               |                        |             |              |                   |
|                         |                  |                                                                                   | SC12   | Collaborate to offer active and healthy lifestyle programs to residents                                             |                  |             |                           |                               |                        |             |              |                   |
|                         |                  |                                                                                   | SC+13  | + Support balanced, active play for families                                                                        |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|                         |                  |                                                                                   | SC+13a | > Become recognized as a Playful City USA                                                                           |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|                         |                  |                                                                                   | SC+14  | + Prioritize safe practices and collaborate to reduce accidental injuries and death                                 |                  |             |                           |                               |                        |             |              |                   |
|                         |                  |                                                                                   | SC+14a | > Become certified as a Safe Community                                                                              |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|                         |                  |                                                                                   | SC+15  | + Integrate planning, policies and programs to accommodate residents of all ages and abilities                      |                  |             |                           |                               |                        |             |              |                   |

| A                       | B        | C                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 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| SUSTAINABLE COMMUNITIES | Category | 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| A                       | B                       | C                                                                                                                  | D                                                                | E                   | F                                                                                                                                   | G           | H                         | I                             | J                      | K           | L            | M                 |
|-------------------------|-------------------------|--------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------|---------------------|-------------------------------------------------------------------------------------------------------------------------------------|-------------|---------------------------|-------------------------------|------------------------|-------------|--------------|-------------------|
|                         | Category                |                                   | GOAL                                                             | OBJECTIVE           | Already achieved                                                                                                                    | In Progress | Planned for next 6 months | Planned for next 12-18 months | Interested in pursuing | Not planned | Not relevant | Link to Resource  |
|                         |                         |                                                                                                                    |                                                                  | > STRATEGY          |                                                                                                                                     |             |                           |                               |                        |             |              |                   |
|                         |                         |                                                                                                                    |                                                                  | + ADVANCED STRATEGY |                                                                                                                                     |             |                           |                               |                        |             |              |                   |
|                         | SUSTAINABLE COMMUNITIES | Education                                                                                                          | Cultivate community values based on principles of sustainability | SC35                | Educate the community about sustainability initiatives using existing municipal communication outlets (i.e., cable TV, newsletters) |             |                           |                               |                        |             |              |                   |
| Outreach and Engagement | SC36                    | Assure community education messages are accessible in all languages and formats                                    |                                                                  |                     |                                                                                                                                     |             |                           |                               |                        |             |              |                   |
|                         | SC37                    | Use community festivals, lectures, workshops and other events to share information about sustainability            |                                                                  |                     |                                                                                                                                     |             |                           |                               |                        |             |              |                   |
|                         | SC38                    | Distribute sustainability information and resources provided by other allied organizations and government agencies |                                                                  |                     |                                                                                                                                     |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|                         | SC39                    | Collaborate to incorporate sustainability into school curricula                                                    |                                                                  |                     |                                                                                                                                     |             |                           |                               |                        |             |              |                   |
|                         | SC40                    | Collaborate to assure equitable access to quality education in the community                                       |                                                                  |                     |                                                                                                                                     |             |                           |                               |                        |             |              |                   |
|                         | SC+41                   | + Formalize an environmental education strategy                                                                    |                                                                  |                     |                                                                                                                                     |             |                           |                               |                        |             |              |                   |
|                         | SC+42                   | + Develop/ distribute a green building manual                                                                      |                                                                  |                     |                                                                                                                                     |             |                           |                               |                        |             |              |                   |
|                         | SC43                    | Utilize strategic partnerships with other community organizations to promote sustainability                        |                                                                  |                     |                                                                                                                                     |             |                           |                               |                        |             |              |                   |
|                         | SC44                    | Participate in regional and national sustainability networks                                                       |                                                                  |                     |                                                                                                                                     |             |                           |                               |                        |             |              |                   |
|                         | SC45                    | Encourage the community to participate in sustainability initiatives and events                                    |                                                                  |                     |                                                                                                                                     |             |                           |                               |                        |             |              |                   |
|                         | SC46                    | Establish or strengthen an inter and intra/agency Green Team                                                       |                                                                  |                     |                                                                                                                                     |             |                           |                               |                        |             |              |                   |
|                         | SC47                    | Engage residents in sustainability initiatives through an environmentally-focused citizen advisory group           |                                                                  |                     |                                                                                                                                     |             |                           |                               |                        |             |              |                   |
|                         | SC48                    | Foster positive communication and collaboration among local and regional institutions                              |                                                                  |                     |                                                                                                                                     |             |                           |                               |                        |             |              |                   |
|                         | SC49                    | Reach out and remove barriers to include all residents in civic affairs                                            |                                                                  |                     |                                                                                                                                     |             |                           |                               |                        |             |              |                   |
|                         | SC50                    | Host environmentally focused event(s)                                                                              |                                                                  |                     |                                                                                                                                     |             |                           |                               |                        |             |              |                   |
|                         | SC51                    | Encourage residents and businesses to contribute their time and resources to sustain the community                 |                                                                  |                     |                                                                                                                                     |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|                         | SC52                    | Promote green building practices to residents, businesses and developers                                           |                                                                  |                     |                                                                                                                                     |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|                         | SC+53                   | Create an award or recognition program to encourage and report sustainable behaviors for residents at home         |                                                                  |                     |                                                                                                                                     |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|                         | SC+54                   | Create an award or recognition program to encourage and report sustainable actions by local businesses             |                                                                  |                     |                                                                                                                                     |             |                           |                               |                        |             |              | <a href="#">Y</a> |



| A                            | B                      | C                                                                                                | D             | E                                                                                                                   | F                       | G                  | H                                | I                                    | J                             | K                  | L                   | M                       |
|------------------------------|------------------------|--------------------------------------------------------------------------------------------------|---------------|---------------------------------------------------------------------------------------------------------------------|-------------------------|--------------------|----------------------------------|--------------------------------------|-------------------------------|--------------------|---------------------|-------------------------|
| <b>WASTE &amp; RECYCLING</b> | <b>Category</b>        | <br><b>GOAL</b> |               | <b>OBJECTIVE</b>                                                                                                    | <b>Already achieved</b> | <b>In Progress</b> | <b>Planned for next 6 months</b> | <b>Planned for next 12-18 months</b> | <b>Interested in pursuing</b> | <b>Not planned</b> | <b>Not relevant</b> | <b>Link to Resource</b> |
|                              |                        |                                                                                                  |               | > STRATEGY                                                                                                          |                         |                    |                                  |                                      |                               |                    |                     |                         |
|                              |                        |                                                                                                  |               | + ADVANCED STRATEGY                                                                                                 |                         |                    |                                  |                                      |                               |                    |                     |                         |
|                              | <b>Waste Reduction</b> | <i>Support sustainable material management</i>                                                   | <i>WR1</i>    | Set a specific waste reduction goal:                                                                                |                         |                    |                                  |                                      |                               |                    |                     |                         |
|                              |                        |                                                                                                  | <i>WR1a</i>   | > Set a waste reduction goal for municipal operations                                                               |                         |                    |                                  |                                      |                               |                    |                     |                         |
|                              |                        |                                                                                                  | <i>WR1b</i>   | > Set a waste reduction goal for the community                                                                      |                         |                    |                                  |                                      |                               |                    |                     |                         |
|                              |                        |                                                                                                  | <i>WR2</i>    | Promote and practice waste reduction & recycling in municipal operations                                            |                         |                    |                                  |                                      |                               |                    |                     |                         |
|                              |                        |                                                                                                  | <i>W53</i>    | Reduce the use of paper in municipal offices                                                                        |                         |                    |                                  |                                      |                               |                    |                     |                         |
|                              |                        |                                                                                                  | <i>WR4</i>    | Conduct waste audits to identify waste reduction opportunities                                                      |                         |                    |                                  |                                      |                               |                    |                     | <u>Y</u>                |
|                              |                        |                                                                                                  | <i>WR5</i>    | Support exchange of goods and services among residents (i.e. Rummage Sale, Sporting Goods Swap)                     |                         |                    |                                  |                                      |                               |                    |                     |                         |
|                              |                        |                                                                                                  | <i>WR+6</i>   | + Adopt a Pay-As-You-Throw program                                                                                  |                         |                    |                                  |                                      |                               |                    |                     | <u>Y</u>                |
|                              |                        |                                                                                                  | <i>WR+7</i>   | Support by-product synergies among industries                                                                       |                         |                    |                                  |                                      |                               |                    |                     | <u>Y</u>                |
|                              |                        |                                                                                                  | <i>WR+8</i>   | Make public events "zero waste"                                                                                     |                         |                    |                                  |                                      |                               |                    |                     | <u>Y</u>                |
|                              | <b>Recycling</b>       | <i>Recycle materials across all sectors</i>                                                      | <i>WR9</i>    | Establish and strive for specific recycling goals:                                                                  |                         |                    |                                  |                                      |                               |                    |                     |                         |
|                              |                        |                                                                                                  | <i>WR9a</i>   | > Establish and strive for a residential recycling goal                                                             |                         |                    |                                  |                                      |                               |                    |                     |                         |
|                              |                        |                                                                                                  | <i>WR9b</i>   | > Establish and strive for a multi-family recycling goal                                                            |                         |                    |                                  |                                      |                               |                    |                     |                         |
|                              |                        |                                                                                                  | <i>WR9c</i>   | > Establish and strive for a commercial & institutional recycling goal                                              |                         |                    |                                  |                                      |                               |                    |                     |                         |
|                              |                        |                                                                                                  | <i>WR10</i>   | Provide curbside recycling for residents                                                                            |                         |                    |                                  |                                      |                               |                    |                     |                         |
|                              |                        |                                                                                                  | <i>WR11</i>   | Provide access to recycling infrastructure and services at public places                                            |                         |                    |                                  |                                      |                               |                    |                     |                         |
|                              |                        |                                                                                                  | <i>WR +12</i> | Support regional efforts for developing a food scrap composting services                                            |                         |                    |                                  |                                      |                               |                    |                     | <u>Y</u>                |
|                              | <b>Waste Diversion</b> | <i>Divert waste from landfills</i>                                                               | <i>WR13</i>   | Collaborate to Support proper disposal of:                                                                          |                         |                    |                                  |                                      |                               |                    |                     |                         |
|                              |                        |                                                                                                  | <i>WR13a</i>  | > Support proper disposal of household hazardous waste                                                              |                         |                    |                                  |                                      |                               |                    |                     |                         |
|                              |                        |                                                                                                  | <i>WR13b</i>  | > Support proper disposal of pharmaceutical and personal care product waste                                         |                         |                    |                                  |                                      |                               |                    |                     |                         |
|                              |                        |                                                                                                  | <i>WR13c</i>  | > Support proper disposal of fats, oils and grease (FOGs)                                                           |                         |                    |                                  |                                      |                               |                    |                     |                         |
|                              |                        |                                                                                                  | <i>WR13d</i>  | > Support proper disposal of electronic waste                                                                       |                         |                    |                                  |                                      |                               |                    |                     |                         |
|                              |                        |                                                                                                  | <i>WR14</i>   | Collaborate to provide recycling service for items not suitable for curbside pickup e.g. clothing, shoes, Christmas |                         |                    |                                  |                                      |                               |                    |                     |                         |
|                              |                        |                                                                                                  | <i>WR15</i>   | Facilitate biosolid re-use in the community (e.g. landscaping)                                                      |                         |                    |                                  |                                      |                               |                    |                     | <u>Y</u>                |

| A                 | B                      | C                                                                                                | D                   | E                                                                                         | F                | G           | H                         | I                             | J                      | K           | L            | M                 |
|-------------------|------------------------|--------------------------------------------------------------------------------------------------|---------------------|-------------------------------------------------------------------------------------------|------------------|-------------|---------------------------|-------------------------------|------------------------|-------------|--------------|-------------------|
| WASTE & RECYCLING | Category               | <br><b>GOAL</b> | <b>OBJECTIVE</b>    |                                                                                           | Already achieved | In Progress | Planned for next 6 months | Planned for next 12-18 months | Interested in pursuing | Not planned | Not relevant | Link to Resource  |
|                   |                        |                                                                                                  | > STRATEGY          |                                                                                           |                  |             |                           |                               |                        |             |              |                   |
|                   |                        |                                                                                                  | + ADVANCED STRATEGY |                                                                                           |                  |             |                           |                               |                        |             |              |                   |
|                   | Policy                 | Enact policies that cause sustainable material management                                        | WR16                | Require commercial & multi-family recycling                                               |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|                   |                        |                                                                                                  | WR17                | Establish a construction & demolition recycling policy                                    |                  |             |                           |                               |                        |             |              |                   |
|                   |                        |                                                                                                  | WR18                | Eliminate policy barriers to on-site composting                                           |                  |             |                           |                               |                        |             |              |                   |
|                   |                        |                                                                                                  | WR19                | Engage with Solid Waste agencies to manage waste sustainably                              |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|                   |                        |                                                                                                  | WR20                | Ban or discourage the use of products resulting in unmanageable waste (e.g. plastic bags) |                  |             |                           |                               |                        |             |              |                   |
|                   | Education & Engagement | Engage the community in waste reduction and recycling                                            | WR21                | Educate the community on recycling and composting practices                               |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|                   |                        |                                                                                                  | WR22                | Educate the community to reduce waste by consuming less and reusing                       |                  |             |                           |                               |                        |             |              | <a href="#">Y</a> |
|                   |                        |                                                                                                  | WR23                | Discourage fly dumping and littering                                                      |                  |             |                           |                               |                        |             |              |                   |
|                   |                        |                                                                                                  | WR24                | Organize a community wide clean-up day                                                    |                  |             |                           |                               |                        |             |              |                   |
|                   |                        |                                                                                                  | WR25                | Engage community volunteers in recycling education and events                             |                  |             |                           |                               |                        |             |              |                   |

| A     | B                  | C                                                                                 | D    | E                                                                                                              | F                | G           | H                         | I                             | J                      | K           | L            | M                |
|-------|--------------------|-----------------------------------------------------------------------------------|------|----------------------------------------------------------------------------------------------------------------|------------------|-------------|---------------------------|-------------------------------|------------------------|-------------|--------------|------------------|
| WATER | Category           |  | GOAL | OBJECTIVE                                                                                                      | Already achieved | In Progress | Planned for next 6 months | Planned for next 12-18 months | Interested in pursuing | Not planned | Not relevant | Link to resource |
|       |                    |                                                                                   |      | > STRATEGY                                                                                                     |                  |             |                           |                               |                        |             |              |                  |
|       |                    |                                                                                   |      | + ADVANCED STRATEGY                                                                                            |                  |             |                           |                               |                        |             |              |                  |
|       | Water Conservation | Use and distribute water efficiently                                              | W1   | Reduce community water consumption per capita                                                                  |                  |             |                           |                               |                        |             |              |                  |
|       |                    |                                                                                   | W1a  | >Implement water efficiency measures at all municipal facilities                                               |                  |             |                           |                               |                        |             |              |                  |
|       |                    |                                                                                   | W1b  | >Encourage residents and businesses to identify and mitigate water loss                                        |                  |             |                           |                               |                        |             |              | <u>Y</u>         |
|       |                    |                                                                                   | W2   | Become a US EPA WaterSense Partner                                                                             |                  |             |                           |                               |                        |             |              | <u>Y</u>         |
|       |                    |                                                                                   | W3   | Designate a staff Water Conservation Coordinator to manage water conservation programs                         |                  |             |                           |                               |                        |             |              |                  |
|       |                    |                                                                                   | W4   | Participate in regional efforts and programs to conserve water                                                 |                  |             |                           |                               |                        |             |              |                  |
|       |                    |                                                                                   | W+5  | Provide customer incentives to retrofit using high efficiency, Water Sense appliances and fixtures             |                  |             |                           |                               |                        |             |              | <u>Y</u>         |
|       |                    |                                                                                   | W+6  | Provide water use audits to customers                                                                          |                  |             |                           |                               |                        |             |              |                  |
|       |                    |                                                                                   | W+7  | Collaborate with energy utilities to integrate water conservation into energy audits for residential customers |                  |             |                           |                               |                        |             |              |                  |
|       |                    |                                                                                   | W+8  | Collaborate to encourage commercial, industrial and institutional customers to conserve water                  |                  |             |                           |                               |                        |             |              | <u>Y</u>         |
|       | Water Quality      | Protect and improve water quality                                                 | W9   | Protect surface and groundwater from runoff and contamination                                                  |                  |             |                           |                               |                        |             |              |                  |
|       |                    |                                                                                   | W9a  | >Avoid the use of coal tar sealants on municipal property                                                      |                  |             |                           |                               |                        |             |              | <u>Y</u>         |
|       |                    |                                                                                   | W9b  | >Resolve to eliminate unnecessary landscape pesticides and fertilizer use on municipal property                |                  |             |                           |                               |                        |             |              | <u>Y</u>         |
|       |                    |                                                                                   | W9c  | >Use sensible salting strategies to reduce chloride contamination                                              |                  |             |                           |                               |                        |             |              | <u>Y</u>         |
|       |                    |                                                                                   | W10  | Collaborate to identify sensitive aquifer recharge areas                                                       |                  |             |                           |                               |                        |             |              | <u>Y</u>         |
|       |                    |                                                                                   | W11  | Support post-development runoff reduction and mitigation                                                       |                  |             |                           |                               |                        |             |              |                  |
|       |                    |                                                                                   | W12  | Inventory and inspect septic systems                                                                           |                  |             |                           |                               |                        |             |              |                  |
|       |                    |                                                                                   | W13  | Collaborate with regional initiatives to protect Lake Michigan and the Mississippi River                       |                  |             |                           |                               |                        |             |              |                  |
|       |                    |                                                                                   | W14  | Label storm drains indicating the destination of discharge                                                     |                  |             |                           |                               |                        |             |              |                  |



| A     | B                    | C                                                                                 | D                                      | E                   | F                                                                                                                        | G           | H                         | I                             | J                      | K           | L            | M                |
|-------|----------------------|-----------------------------------------------------------------------------------|----------------------------------------|---------------------|--------------------------------------------------------------------------------------------------------------------------|-------------|---------------------------|-------------------------------|------------------------|-------------|--------------|------------------|
|       | Category             |  | GOAL                                   | OBJECTIVE           | Already achieved                                                                                                         | In Progress | Planned for next 6 months | Planned for next 12-18 months | Interested in pursuing | Not planned | Not relevant | Link to resource |
|       |                      |                                                                                   |                                        | > STRATEGY          |                                                                                                                          |             |                           |                               |                        |             |              |                  |
|       |                      |                                                                                   |                                        | + ADVANCED STRATEGY |                                                                                                                          |             |                           |                               |                        |             |              |                  |
|       |                      |                                                                                   |                                        |                     |                                                                                                                          |             |                           |                               |                        |             |              |                  |
| WATER | Water Infrastructure |  | Manage water system assets sustainably | W15                 | Operate an efficient water utility that delivers clean, healthful, water                                                 |             |                           |                               |                        |             |              |                  |
|       |                      |                                                                                   |                                        | W15a                | >Control water loss by auditing water supply system using AWWA protocols                                                 |             |                           |                               |                        |             |              | <u>Y</u>         |
|       |                      |                                                                                   |                                        | W15b                | >Periodically detect system leaks and develop a strategic plan for repair                                                |             |                           |                               |                        |             |              | <u>Y</u>         |
|       |                      |                                                                                   |                                        | W16                 | Comprehensively and sustainably manage water infrastructure                                                              |             |                           |                               |                        |             |              |                  |
|       |                      |                                                                                   |                                        | W16a                | >Develop a water infrastructure asset management plan to sustain the system                                              |             |                           |                               |                        |             |              | <u>Y</u>         |
|       |                      |                                                                                   |                                        | W16b                | >Implement the water infrastructure asset management plan to sustain the system                                          |             |                           |                               |                        |             |              |                  |
|       |                      |                                                                                   |                                        | W16c                | >Meter 100% of customers with automated reading technology                                                               |             |                           |                               |                        |             |              |                  |
|       |                      |                                                                                   |                                        | W16d                | >Implement sub-metering for multi-family housing customers                                                               |             |                           |                               |                        |             |              |                  |
|       |                      |                                                                                   |                                        | W16e                | >Detect and repair water system leaks                                                                                    |             |                           |                               |                        |             |              |                  |
|       |                      |                                                                                   |                                        | W16f                | >Repair and replace inefficient water supply infrastructure                                                              |             |                           |                               |                        |             |              |                  |
|       |                      |                                                                                   |                                        | W16g                | >Support property owners in timely repair of service lines through third-party warranty program                          |             |                           |                               |                        |             |              | <u>Y</u>         |
|       |                      |                                                                                   |                                        | W17                 | Invest water revenues into sustaining water infrastructure                                                               |             |                           |                               |                        |             |              |                  |
|       |                      |                                                                                   |                                        | W18                 | Coordinate street, utility and water infrastructure projects                                                             |             |                           |                               |                        |             |              |                  |
|       |                      |                                                                                   |                                        | W19                 | Seek both public and private financing partnerships for infrastructure improvements                                      |             |                           |                               |                        |             |              |                  |
|       |                      |                                                                                   |                                        | W20                 | <i>Riparian communities:</i> Collaborate with other agencies to assess dam performance and support removal when feasible |             |                           |                               |                        |             |              | <u>Y</u>         |

| A     | B                                              | C                                                                                 | D    | E                                                                                                                 | F                | G           | H                         | I                             | J                      | K           | L            | M                |
|-------|------------------------------------------------|-----------------------------------------------------------------------------------|------|-------------------------------------------------------------------------------------------------------------------|------------------|-------------|---------------------------|-------------------------------|------------------------|-------------|--------------|------------------|
|       | Category                                       |  | GOAL | OBJECTIVE                                                                                                         | Already achieved | In Progress | Planned for next 6 months | Planned for next 12-18 months | Interested in pursuing | Not planned | Not relevant | Link to resource |
|       |                                                |                                                                                   |      | > STRATEGY                                                                                                        |                  |             |                           |                               |                        |             |              |                  |
|       |                                                |                                                                                   |      | + ADVANCED STRATEGY                                                                                               |                  |             |                           |                               |                        |             |              |                  |
|       |                                                |                                                                                   |      |                                                                                                                   |                  |             |                           |                               |                        |             |              |                  |
| WATER | Stormwater Management and Green Infrastructure | Optimize the use of natural and built systems to manage stormwater                | W21  | Participate in the Community Rating System for flood mitigation and planning                                      |                  |             |                           |                               |                        |             |              | <u>Y</u>         |
|       |                                                |                                                                                   | W22  | Participate in the National Flood Insurance Program allowing residents to access flood insurance                  |                  |             |                           |                               |                        |             |              |                  |
|       |                                                |                                                                                   | W23  | Implement green infrastructure best management practices on municipal properties                                  |                  |             |                           |                               |                        |             |              |                  |
|       |                                                |                                                                                   | W23a | >Build or retrofit paved surfaces with permeable materials                                                        |                  |             |                           |                               |                        |             |              |                  |
|       |                                                |                                                                                   | W23b | >Install and maintain bioswales, filter strips, trees, rain gardens, and other functional landscapes              |                  |             |                           |                               |                        |             |              |                  |
|       |                                                |                                                                                   | W24  | Encourage residents and businesses to adopt green infrastructure practices                                        |                  |             |                           |                               |                        |             |              |                  |
|       |                                                |                                                                                   | W24a | >Collaborate to provide rain barrels, plants and other resources to allow resident to capture and store rainwater |                  |             |                           |                               |                        |             |              |                  |
|       |                                                |                                                                                   | W25  | Encourage residents and businesses to reduce flood risks on their property                                        |                  |             |                           |                               |                        |             |              |                  |
|       |                                                |                                                                                   | W25a | >Incentive overhead basement sewer conversion                                                                     |                  |             |                           |                               |                        |             |              |                  |
|       |                                                |                                                                                   | W25b | >Encourage property owners to disconnect downspouts from sewers and direct flow to landscaping                    |                  |             |                           |                               |                        |             |              |                  |
|       |                                                |                                                                                   | W26  | Enhance natural features of stormwater detention and retention systems                                            |                  |             |                           |                               |                        |             |              |                  |
|       |                                                |                                                                                   | W27  | Collaborate to enhance wetlands for improved ecosystem services                                                   |                  |             |                           |                               |                        |             |              |                  |
|       |                                                |                                                                                   | W28  | Collaborate with regional and state agencies to sustainably manage stormwater                                     |                  |             |                           |                               |                        |             |              |                  |
|       |                                                |                                                                                   | W+29 | + Use USEPA Water Quality Scorecard to develop a systems approach to optimize stormwater                          |                  |             |                           |                               |                        |             |              | <u>Y</u>         |
|       |                                                |                                                                                   | W+30 | + Establish a stormwater utility funding mechanism                                                                |                  |             |                           |                               |                        |             |              | <u>Y</u>         |

| A     | B        | C                                                                                 | D    | E                                                                                                                                      | F                | G           | H                         | I                             | J                      | K           | L            | M                |
|-------|----------|-----------------------------------------------------------------------------------|------|----------------------------------------------------------------------------------------------------------------------------------------|------------------|-------------|---------------------------|-------------------------------|------------------------|-------------|--------------|------------------|
|       | Category |  | GOAL | OBJECTIVE                                                                                                                              | Already achieved | In Progress | Planned for next 6 months | Planned for next 12-18 months | Interested in pursuing | Not planned | Not relevant | Link to resource |
|       |          |                                                                                   |      | > STRATEGY                                                                                                                             |                  |             |                           |                               |                        |             |              |                  |
|       |          |                                                                                   |      | + ADVANCED STRATEGY                                                                                                                    |                  |             |                           |                               |                        |             |              |                  |
|       |          |                                                                                   |      |                                                                                                                                        |                  |             |                           |                               |                        |             |              |                  |
| WATER | Policy   | <i>Enact policies to protect water resources</i>                                  | W31  | Conduct a water rate study to determine sustainable rate structure                                                                     |                  |             |                           |                               |                        |             |              |                  |
|       |          |                                                                                   | W32  | Adopt full-cost pricing policies for water service                                                                                     |                  |             |                           |                               |                        |             |              | <u>Y</u>         |
|       |          |                                                                                   | W33  | Amend code to require water efficiency and conservation in commercial and residential development                                      |                  |             |                           |                               |                        |             |              | <u>Y</u>         |
|       |          |                                                                                   | W34  | Incorporate conservation practices into new development guidelines and incentives                                                      |                  |             |                           |                               |                        |             |              |                  |
|       |          |                                                                                   | W35  | Adopt a water conservation policy and/or plan inclusive of all customers and municipal operations                                      |                  |             |                           |                               |                        |             |              | <u>Y</u>         |
|       |          |                                                                                   | W35a | >Enact and enforce regulation to control of wasteful water practices                                                                   |                  |             |                           |                               |                        |             |              |                  |
|       |          |                                                                                   | W35b | >Enact and enforce outdoor watering regulations responsive to drought conditions                                                       |                  |             |                           |                               |                        |             |              | <u>Y</u>         |
|       |          |                                                                                   | W35c | >Regulate or incentive water efficiency for customers managing large landscapes                                                        |                  |             |                           |                               |                        |             |              |                  |
|       |          |                                                                                   | W36  | Update stormwater ordinance to integrate Illinois State Model Local Stormwater Ordinance                                               |                  |             |                           |                               |                        |             |              | <u>Y</u>         |
|       |          |                                                                                   | W37  | Adopt codes that enable rainwater harvesting for non-potable uses                                                                      |                  |             |                           |                               |                        |             |              |                  |
|       |          |                                                                                   | W38  | Adopt a resolution supporting the Great Lakes and St. Lawrence River Basin Water Resources Compact                                     |                  |             |                           |                               |                        |             |              |                  |
|       |          |                                                                                   | W39  | Review and adopt codes to eliminate barriers to green infrastructure BMPs including cisterns, green roofs, bioswales, permeable paving |                  |             |                           |                               |                        |             |              |                  |
|       |          |                                                                                   | W40  | Allow flexibility (off-site management, payment-in-lieu) to allow developments to meet stormwater management requirements sustainably  |                  |             |                           |                               |                        |             |              |                  |
|       |          |                                                                                   | W41  | Enact codes that protect surface and groundwater from runoff and contamination                                                         |                  |             |                           |                               |                        |             |              |                  |



| A     | B                      | C                                                                                 | D    | E                                                                                                       | F                | G           | H                         | I                             | J                      | K           | L            | M                |
|-------|------------------------|-----------------------------------------------------------------------------------|------|---------------------------------------------------------------------------------------------------------|------------------|-------------|---------------------------|-------------------------------|------------------------|-------------|--------------|------------------|
| WATER | Category               |  | GOAL | OBJECTIVE                                                                                               | Already achieved | In Progress | Planned for next 6 months | Planned for next 12-18 months | Interested in pursuing | Not planned | Not relevant | Link to resource |
|       |                        |                                                                                   |      | > STRATEGY                                                                                              |                  |             |                           |                               |                        |             |              |                  |
|       |                        |                                                                                   |      | + ADVANCED STRATEGY                                                                                     |                  |             |                           |                               |                        |             |              |                  |
|       | Stewardship            | Practice stewardship of water resources                                           | W42  | Sustain supply of high-quality public water                                                             |                  |             |                           |                               |                        |             |              |                  |
|       |                        |                                                                                   | W43  | Ensure drinking and wastewater systems are operating efficiently                                        |                  |             |                           |                               |                        |             |              |                  |
|       |                        |                                                                                   | W44  | Utilize treated effluent as a valuable water resource                                                   |                  |             |                           |                               |                        |             |              |                  |
|       |                        |                                                                                   | W45  | Participate in watershed planning and stewardship efforts                                               |                  |             |                           |                               |                        |             |              | <u>Y</u>         |
|       |                        |                                                                                   | W46  | Implement municipal recommendations from watershed plan                                                 |                  |             |                           |                               |                        |             |              |                  |
|       |                        |                                                                                   | W46  | Allow public access and encourage stewardship of community waterways                                    |                  |             |                           |                               |                        |             |              |                  |
|       |                        |                                                                                   | W48  | Support regional and statewide water supply planning and stewardship                                    |                  |             |                           |                               |                        |             |              | <u>Y</u>         |
|       |                        |                                                                                   | W49  | Contribute local data on water supply, quality and operations to support state and regional stewardship |                  |             |                           |                               |                        |             |              | <u>Y</u>         |
|       |                        |                                                                                   | W+50 | + Enact a water offset policy for water neutral community growth                                        |                  |             |                           |                               |                        |             |              | <u>Y</u>         |
|       | Education and Outreach | Engage the community in water stewardship                                         | W51  | Educate and support the community to conserve water                                                     |                  |             |                           |                               |                        |             |              | <u>Y</u>         |
|       |                        |                                                                                   | W52  | Educate the community on the value of clean and safe drinking water                                     |                  |             |                           |                               |                        |             |              |                  |
|       |                        |                                                                                   | W53  | Promote tap water over bottled water                                                                    |                  |             |                           |                               |                        |             |              | <u>Y</u>         |
|       |                        |                                                                                   | W54  | Educate the community on practices that reduce contamination of water resources                         |                  |             |                           |                               |                        |             |              | <u>Y</u>         |
|       |                        |                                                                                   | W55  | Support private well-owners in water quality monitoring and stewardship                                 |                  |             |                           |                               |                        |             |              | <u>Y</u>         |
|       |                        |                                                                                   | W56  | Educate customers about public water supply and wastewater operations through media and events          |                  |             |                           |                               |                        |             |              |                  |
|       |                        |                                                                                   | W57  | Educate the community on benefits and practices of green infrastructure                                 |                  |             |                           |                               |                        |             |              | <u>Y</u>         |
|       |                        |                                                                                   | W58  | Educate and support the community in preparing for and managing floods                                  |                  |             |                           |                               |                        |             |              | <u>Y</u>         |
|       |                        |                                                                                   | W59  | Collaborate to teach water conservation and stewardship in schools                                      |                  |             |                           |                               |                        |             |              |                  |
|       |                        |                                                                                   | W60  | Collaborate to raise watershed awareness and foster stewardship                                         |                  |             |                           |                               |                        |             |              |                  |

### Contributors to the Greenest Region Compact and GRC Framework

|                                             |                                         |
|---------------------------------------------|-----------------------------------------|
| 360 Energy Group                            | Illinois Recycling Association          |
| Active Transportation Alliance              | Illinois Section American               |
| AECOM                                       | Water Works Association                 |
| Alliance for the Great Lakes                | Illinois Sustainable Technology Center  |
| America in Bloom                            | Illinois Wood Utilization Team          |
| American Planning Association - Illinois    | Illinois-Indiana Sea Grant              |
| Argonne National Laboratory                 | Local Government Education              |
| CB&I                                        | and Information Network                 |
| Center for Neighborhood Technology          | Meadows Center for Water                |
| Chaddick Institute for                      | and the Environment                     |
| Metropolitan Development                    | Metropolitan Planning Council           |
| Chicago Area Clean Cities Coalition         | Metropolitan Water Reclamation District |
| Chicago Metropolitan Agency for Planning    | Midwest Ecological Landscape Alliance   |
| Chicago Wilderness                          | Midwest Pesticide Action Center         |
| Citizens Utility Board                      | Morraine Valley Community College       |
| ComEd                                       | National League of Cities               |
| Cook County                                 | Nicor                                   |
| Deerpath Garden Club                        | Northwest Water Planning Alliance       |
| Delta Institute                             | Openlands                               |
| DuPage County                               | Prairie State Network                   |
| Elevate Energy                              | Seven Generations Ahead                 |
| Energy Resources Center                     | Sierra Club                             |
| Engineering Enterprises, Inc.               | Solid Waste Agency of                   |
| Environmental Law and Policy Center         | Northern Cook County                    |
| Federal Emergency Management Agency         | South Metropolitan Higher               |
| Great Lakes Clean Communities Network       | Education Consortium                    |
| Grand Victoria Foundation                   | South Shore Clean Cities Coalition      |
| Green Ways 2Go                              | South Suburban Mayors                   |
| Huff and Huff                               | and Managers Association                |
| Illinois Association of Wastewater Agencies | STAR Technical Advisory Group           |
| Illinois Clean Energy Community Foundation  | The Chicago Community Trust             |
| Illinois Climate Action Table               | The Morton Arboretum                    |
| Illinois Department of Commerce             | The Power Bureau                        |
| and Economic Opportunity                    | University of Illinois,                 |
| Illinois Department of Natural Resources    | Environmental Law Department            |
| Illinois Emergency Management Agency        | US Conference of Mayors                 |
| Illinois Environmental Protection Agency    | US Environmental Protection Agency      |
| Illinois Parks and Recreation Association   | US Green Building Council               |
|                                             | Will County                             |
|                                             | Woodlands Garden Club                   |



## Appendix

### Municipal Sustainability Plans Analyzed and Integrated in the GRC Authoring Organization

|                                            |                                                                |      |
|--------------------------------------------|----------------------------------------------------------------|------|
| Village of Algonquin                       | <i>Environmental Action Plan</i>                               | 2010 |
| City of Aurora                             | <i>Sustainability Plan</i>                                     | 2008 |
| City of Batavia                            | <i>Environmental Identity</i>                                  | 2013 |
| Village of Buffalo Grove                   | <i>Environmental Plan</i>                                      | 2014 |
| City of Chicago                            | <i>Sustainable Chicago</i>                                     | 2012 |
| City of Des Plaines                        | <i>Sustain Des Plaines</i>                                     | 2011 |
| Village of Elburn                          | <i>Comprehensive Plan, Sustainability Chapter</i>              | 2013 |
| City of Elgin                              | <i>Sustainability Action Plan</i>                              | 2013 |
| City of Elmhurst                           | <i>Comprehensive Plan, Sustainability Chapter Climate</i>      | 2009 |
| City of Evanston                           | <i>Action Plan</i>                                             | 2008 |
| City of Highland Park                      | <i>Sustainability Strategic Plan</i>                           | 2010 |
| Village of Hoffman Estates                 | <i>Sustainability Plan</i>                                     | 2013 |
| Village of Homer Glen                      | <i>Green Vision</i>                                            | 2004 |
| Village of La Grange Park                  | <i>Sustainability Plan</i>                                     | 2012 |
| Lake County                                | <i>Strategy for Sustainable Lake County</i>                    | 2009 |
| Village of Lombard                         | <i>Local Climate Action Plan</i>                               | 2012 |
| Village of Millbrook                       | <i>Comprehensive Plan</i>                                      | 2009 |
| Village of Monee, Peotone, University Park | <i>Green Communities Vision</i>                                | 2009 |
| City of Naperville                         | <i>Environmental Sustainability Plan</i>                       | 2010 |
| Village of Niles                           | <i>Environmental Action Plan</i>                               | 2013 |
| City of Normal                             | <i>Community-Wide Sustainability Plan</i>                      | 2010 |
| Village of Northbrook                      | <i>Strategic Sustainability Plan</i>                           | 2013 |
| Village of Oak Park/ River Forest          | <i>Sustainability Plan</i>                                     | 2011 |
| Village of Orland Park                     | <i>Comprehensive Plan, Sustainability Chapter</i>              | 2013 |
| Village of Park Forest                     | <i>Sustainability Plan</i>                                     | 2012 |
| Village of Robbins                         | <i>Green Communities Vision</i>                                | 2004 |
| Village of Schaumburg                      | <i>Comprehensive Green Action Plan</i>                         | 2008 |
| Village of Sleepy Hollow                   | <i>Green Communities Vision</i>                                | 2004 |
| Village of Winnetka                        | <i>Environmental &amp; Forestry Commission, Strategic Plan</i> | 2010 |
| City of Woodstock                          | <i>Environmental Plan</i>                                      | 2010 |

### Regional, National, Global Sustainability Guiding Documents Analyzed and Integrated into the GRC

|                                                    |                                                 |      |
|----------------------------------------------------|-------------------------------------------------|------|
| CMAP                                               | <i>Green Practices Survey</i>                   | 2008 |
| CMAP                                               | <i>Go To 2040</i>                               | 2010 |
| CMAP                                               | <i>Sustainability White Paper</i>               | 2015 |
| CMAP                                               | <i>Water 2050</i>                               | 2010 |
| Institute for Sustainable Infrastructure           | <i>Envision</i>                                 | 2014 |
| STAR Communities, ICLEI, National League of Cities | <i>STAR Community Rating System</i>             | 2012 |
| US Conference of Mayors                            | <i>Mayors Climate Protection Agreement</i>      | 2005 |
| Metropolitan Mayors Caucus                         | <i>Greenest Region Compact</i>                  | 2007 |
| Illinois Parks and Recreation Association          | <i>Model Environmental Policy &amp; Toolkit</i> | 2008 |
| Smart Cities Council                               | <i>Smart Cities Index</i>                       | 2014 |

### Municipal Sustainability Guiding Documents Also Referenced

|                                                   |                                                   |      |
|---------------------------------------------------|---------------------------------------------------|------|
| Village of Arlington Heights                      | <i>Green Initiatives</i>                          | 2008 |
| DuPage County                                     | <i>Environmental Policy &amp; Cool DuPage</i>     | 2010 |
| Village of Glencoe                                | <i>Sustainability Study</i>                       | 2015 |
| Village of Glenview                               | <i>A Plan for Nature</i>                          | 2010 |
| Village of Hainesville                            | <i>Comprehensive Plan, Sustainability Chapter</i> | 2014 |
| Village of Chicago Heights, South Chicago Heights | <i>Green Community Vision Plan</i>                | 2012 |
| Village of Mettawa, Lincolnshire & Bannockburn    | <i>Green Infrastructure Plan</i>                  | 2005 |
| Village of Montgomery & Oswego                    | <i>Green Community Vision Plan</i>                | 2007 |
| Village of Round Lake                             | <i>Comprehensive Plan, Sustainability Chapter</i> | 2008 |
| Village of Wheeling                               | <i>Sustainability Report</i>                      | 2014 |

### **Metropolitan Mayors Caucus Environment Committee Member Communities and Councils of Governments**

|                                                             |                                         |
|-------------------------------------------------------------|-----------------------------------------|
| City of Aurora                                              | Village of Lincolnwood                  |
| City of Blue Island                                         | Village of Lombard                      |
| City of Chicago                                             | Village of Niles                        |
| City of Des Plaines                                         | Village of North Aurora                 |
| City of Evanston                                            | Village of Northlake                    |
| City of Highland Park                                       | Village of Orland Park                  |
| City of Rockford                                            | Village of Park Forest*                 |
| Sauk Village                                                | Village of Richton Park                 |
| Village of Alsip                                            | Village of Schaumburg                   |
| Village of Arlington Heights                                | Village of Streamwood                   |
| Village of Blue Island                                      | Village of Villa Park                   |
| Village of Cary                                             | Village of Westchester                  |
| Village of Deerfield                                        | Village of Woodridge                    |
| Village of Fox River Grove                                  | Barrington Area Council of Governments  |
| Village of Frankfort Village<br>of Franklin Park Village of | DuPage Mayors & Managers Conference     |
| Grayslake Village of                                        | Lake County Council of Governments      |
| Hainesville Village of                                      | Mc Henry County Council of Governments  |
| Hanover Park Village of                                     | Metro West Council of Governments       |
| Hazel Crest Village of                                      | Northwest Municipal Conference          |
| Hoffman Estates Village of                                  | South Suburban Mayors & Mgrs Conference |
| Lakewood Village of                                         | Southwest Conference of Mayors          |
| Lemont                                                      | West Central Municipal Conference       |
|                                                             | Will County Government League           |

*\*Chairman's Community*



# Greenest Region Compact

## COLLABORATING FOR SUSTAINABLE COMMUNITIES

The member municipalities of the Metropolitan Mayors Caucus seek a vibrant, sustainable future for their communities and the greater Chicago region. The consensus goals of the Greenest Region Compact aim for enhanced quality of life for residents; protection and stewardship of the environment and sustainable economic vitality.

To become the most sustainable and successful region in the United States, they, therefore, support the following consensus goals of the Greenest Region Compact and agree to work to achieve them, both in their own communities and in collaboration throughout the region:



### Climate

- Reduce greenhouse gas emissions
- Maintain clean and healthful air
- Develop resiliency to climate change impacts
- Engage the community in climate change mitigation and adaptation



### Economic Development

- Promote innovation and a competitive workforce
- Cultivate local and sustainable development, jobs, and businesses



### Energy

- Use energy for buildings and facilities efficiently
- Advance renewable energy
- Reduce energy consumption
- Enact policies that support clean energy
- Engage the community in clean energy practices



### Land

- Encourage strategic development that upholds sustainability principles
- Conserve, restore and enhance natural features and ecosystems
- Support networks of accessible, well-used, and enjoyable parks
- Sustain a robust urban forest canopy
- Sustain beautiful landscapes that provide ecosystem services
- Achieve greater livability through sustainable land use and housing policies
- Cultivate a conservation ethic in the community



## **Mobility**

- Support safe and effective active transportation
- Maintain a diverse, safe, and efficient transportation network
- Support efficient transportation that uses resources wisely
- Integrate sustainability into transportation policies, programs, and regulations
- Promote public and sustainable transportation choices



## **Municipal Operations**

- Lead by demonstrating sustainable values and practices
- Integrate sustainability into all municipal operations
- Operate a safe, clean and efficient fleet
- Collect and manage data to advance sustainability



## **Sustainable Communities**

- Promote cultural vibrancy in the community
- Foster a culture of health, safety, and wellness
- Increase access to sustainably grown local food
- Sustain community principles that are welcoming, inclusive and equitable
- Promote a sustainable identity for the community
- Ensure local policies and codes support sustainability
- Cultivate community values based on principles of sustainability



## **Waste & Recycling**

- Support sustainable material management
- Recycle materials across all sectors
- Divert waste from landfills
- Enact policies that cause sustainable material management
- Engage the community in waste reduction and recycling



## **Water**

- Use and distribute water efficiently
- Protect and improve water quality
- Manage water system assets sustainably
- Optimize the use of natural and built systems to manage stormwater
- Practice stewardship of water resources
- Enact policies to protect water resources
- Engage the community in water stewardship



### **Endorsing the Metropolitan Mayors Caucus' Greenest Region Compact**

**WHEREAS**, the Metropolitan Mayors Caucus provides a forum for the chief elected officials of the Chicago region to develop consensus and act on common public policy issues and multi-jurisdictional challenges; and

**WHEREAS**, the Metropolitan Mayors Caucus' participating Mayors and their communities have a history of environmental stewardship, from energy efficiency, water conservation, urban forestry, and participation in Clean Air Counts; and

**WHEREAS**, it is important for Mayors and local governments throughout the United States to take leadership roles to advance sustainability both in their own communities and in concert with regional, national and global initiatives; and

**WHEREAS**, the Metropolitan Mayors Caucus created the Greenest Region Compact to address environmental sustainability issues of global importance at the local level; and

**WHEREAS**, the Greenest Region Compact, an update to the original pledge and sometimes referred to as the Greenest Region Compact 2, is built on important environmental initiatives already underway in communities, in partnership with many non-profit, state, regional and national organizations; and

**WHEREAS**, the Greenest Region Compact synthesizes sustainability goals already adopted by leading communities in the region; and these consensus goals align with common regional, state, national and global objectives; and

**WHEREAS**, the Greenest Region Compact offers a companion Framework to guide communities of all sizes and strengths to assess their current efforts; develop a sustainability plan suited to local priorities; and will offer resources to help them succeed; and

**WHEREAS**, the consensus goals of the Greenest Region Compact will guide coordinated efforts toward enhanced quality of life for residents; protection and stewardship of the environment and sustainable economic vitality.

**NOW, THEREFORE, BE IT RESOLVED** that the City/Village of \_\_\_\_\_ endorses the Greenest Region Compact proposed by the Metropolitan Mayors Caucus and agrees to work to achieve them, both in their own communities and in collaboration throughout the region.

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The Metropolitan Mayors Caucus is a membership organization of the Chicago region's 273 cities, towns and villages. Founded in 1997 by then Chicago Mayor Richard M. Daley and leading mayors from nine suburban municipal groups, the Metropolitan Mayors Caucus pushes past geographical boundaries and local interests to work on public policy issues. The caucus provides a forum for metropolitan Chicago's chief elected officials to collaborate on common problems and work toward a common goal of improving the quality of life for the millions of people who call the region home.

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**Contact: Edith Makra**  
**Director of Environmental Initiatives**  
**Metropolitan Mayors Caucus**  
**233 S. Wacker Drive, Chicago IL,**  
**60660 [emakra@mayorscaucus.org](mailto:emakra@mayorscaucus.org)**  
**312-201-4506**

version updated April 2018

**Resolution No.:** \_\_\_\_\_

**RESOLUTION OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS,  
ENDORING THE METROPOLITAN MAYORS CAUCUS' GREENEST REGION  
COMPACT**

**WHEREAS,** The Village of Villa Park, DuPage County, Illinois, (the "Village") is a duly organized and validly existing non-home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and

**WHEREAS,** the Village maintains active membership with the Metropolitan Mayors Caucus; and

**WHEREAS,** Metropolitan Mayors Caucus provides a forum for the chief elected officials of the Chicago region to develop consensus and act on common public policy issues and multi-jurisdictional challenges; and

**WHEREAS,** the Metropolitan Mayors Caucus' participating Mayors and their communities have a history of environmental stewardship, from energy efficiency, water conservation, urban forestry, and participation in Clean Air Counts; and

**WHEREAS,** it is important for local governments throughout the United States to take leadership roles to advance sustainably both in their own communities and in concert with regional, national, and global initiatives; and

**WHEREAS,** the Metropolitan Mayors Caucus created the Greenest Region Compact to address environmental sustainability issues of global importance at the local level; and

**WHEREAS,** the Greenest Region Compact, an update to the original pledge and sometimes referred to as the Greenest Region Compact 2, is built upon important environmental initiatives already underway in communities, in partnership with many non-profit, state, regional and national organizations; and

**WHEREAS,** the Greenest Region Compact synthesizes sustainability goals already adopted by leading communities in the region, such as the Village, and these consensus goals align with common regional state, national, and global objectives; and

**WHEREAS,** the Greenest Region Compact offers a companion Framework to guide communities of all sizes and strengths to assess their current efforts; develop a sustainability plan suited to local priorities; and will offer resources to help them succeed; and

**WHEREAS,** the consensus of the Greenest Region Compact will guide coordinated efforts toward enhanced quality of life for residents; protection and stewardship of the environment and sustainable economic vitality.



**NOW THEREFORE, BE IT RESOLVED** by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

**Section 1:** That the Village of Villa Park hereby endorses the Greenest Regions Compact proposed by the Metropolitan Mayors Caucus attached hereto and made a part hereof as Exhibit A, and agrees to work to achieve them, both in its community and in collaboration throughout the region.

**Section 2:** That this Resolution shall be in full force and effect upon its passage and approval in the manner provided by law.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2020, pursuant to a roll call vote as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2020.

---

Village President

Attest: \_\_\_\_\_

Village Clerk

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# Greenest Region Compact

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A FRAMEWORK FOR SUSTAINABILITY – VILLA PARK

# Overview

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- Building the GRC
  - Achievements inventory
  - Sustainability plan review
- The GRC in 3 parts
  - Compact
  - Framework
    - Examples
  - Collaborative Program to advance GRC goals
- Use of GRC

# GRC Goal

---

*To align environmental issues, resources, and actions at the local, regional and national levels to guide municipalities to achieve greater environmental sustainability.*



COLLABORATING FOR SUSTAINABLE COMMUNITIES

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# Building the GRC

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COLLABORATING FOR SUSTAINABLE COMMUNITIES

# Building the GRC2

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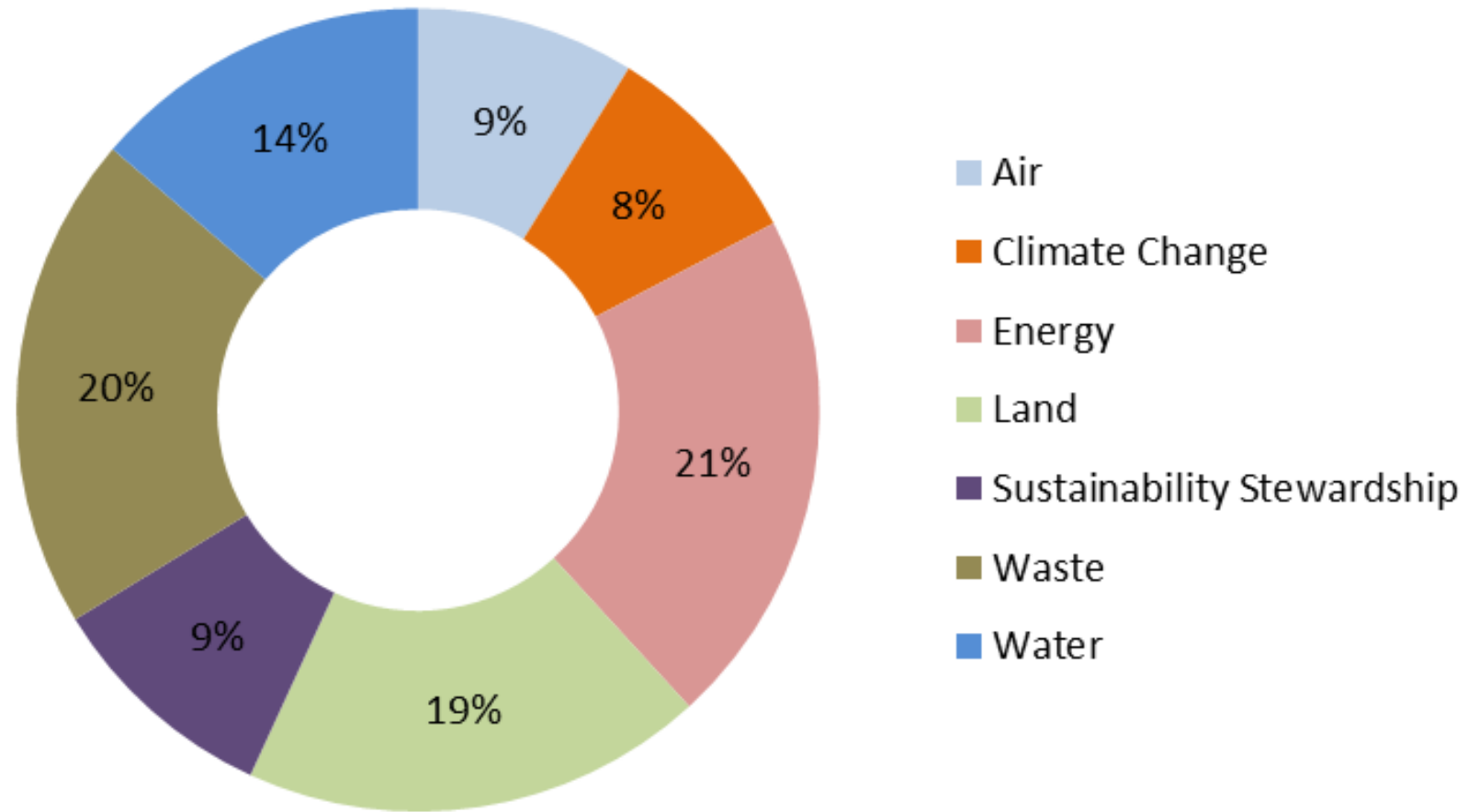
1. What is already underway in the region?
2. What existing programs will be helpful?

*TO ANSWER THOSE QUESTIONS -*

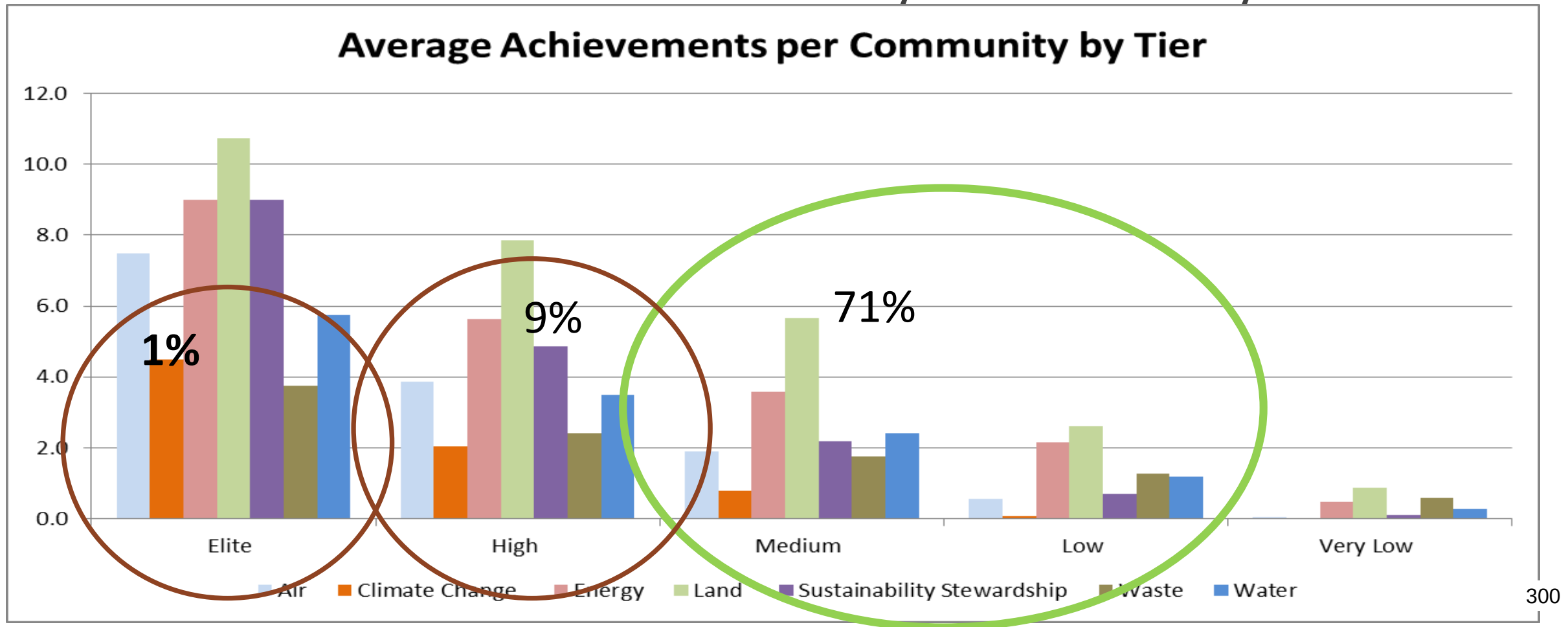
➤ Inventoried environmental achievements  
for every municipality



## Community Achievements by Category (normalized)



# Where are efforts already underway?





## Sum of Achievements - Top 26 Cities



Way to go Villa Park!!

## Villa Park Park's Achievements (til 2014)

|                                                     |                                                      |
|-----------------------------------------------------|------------------------------------------------------|
| 100% Water Metering                                 | Original Greenest Region Compact                     |
| 2010-2011 Sustainable Community Challenge Recipient | ICECF Energy Efficiency Grant                        |
| Access to Parks and Open Space                      | ICECF Renewables Grant                               |
| CFL Bulbs giveaway program                          | Illinois Green Infrastructure Grant (IGIG)           |
| Clean Air Counts Bronze                             | Municipal LEED Certified Buildings                   |
| Cool Cities                                         | DCEO Energy Efficiency Grant                         |
| Curbside Recycling                                  | RTA Community Planning Grant                         |
| Emerald Ash Borer Grant                             | Safe Route to School                                 |
| Energy Star Partner                                 | Tree City USA                                        |
| Farmer's Markets                                    | Urban and Community Forestry grant                   |
| Environmental-focused citizen commission            | US Conference of Mayors Climate Protection Agreement |
| Green Infrastructure Program (IGIG)                 | Water conservation education                         |
| Green Initiatives Website                           |                                                      |

# Building the GRC2

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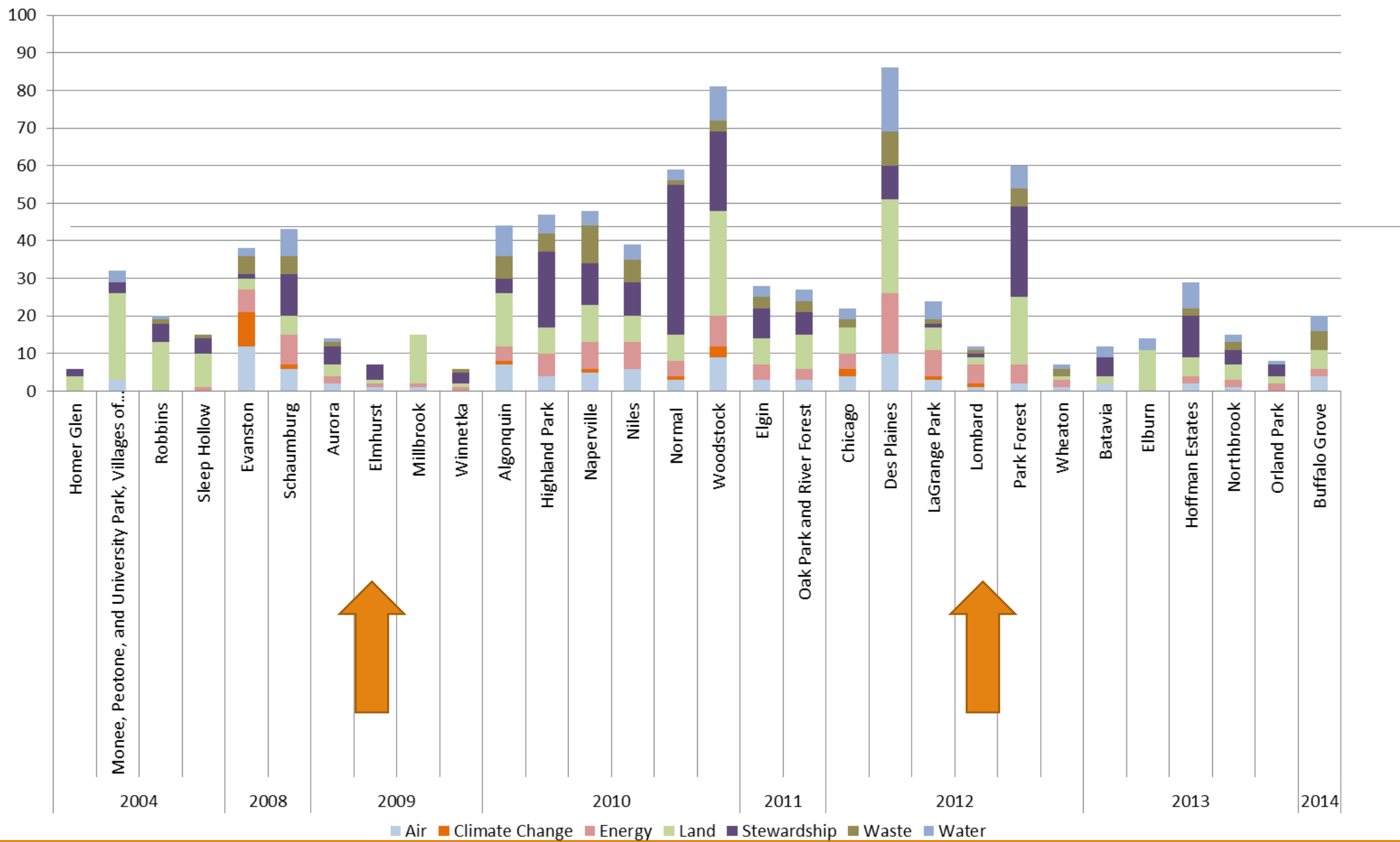
1. What is already planned?
2. What are common priorities?

*TO ANSWER THOSE QUESTIONS -*

## ➤ Analyzed existing sustainability plans

- 30 local plans
- 9 regional/national plans
- 1149 specific sustainability goals

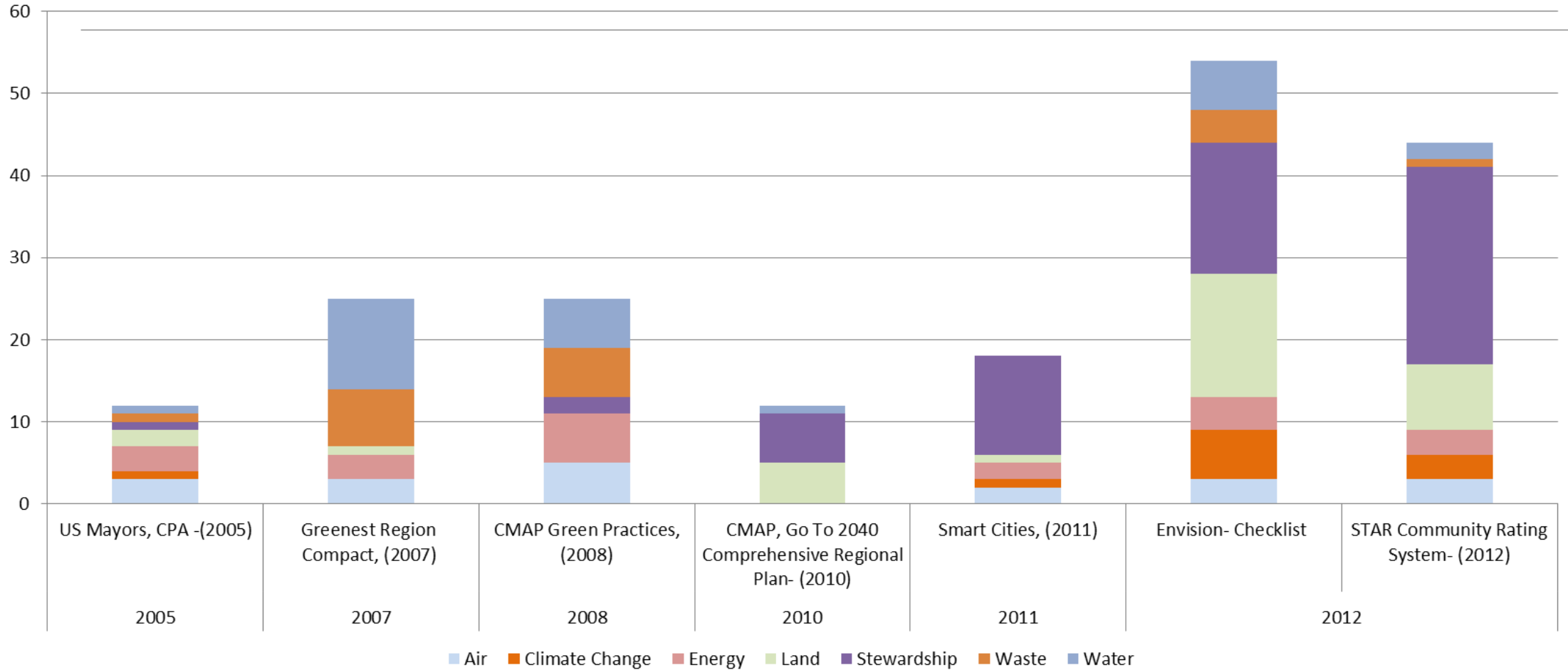




Air Climate Change Energy Land Stewardship Waste Water

\*based on GRC+2 categories

# Results– State and Regional Plan Review



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# Putting it all together

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CONSENSUS GRC GOALS



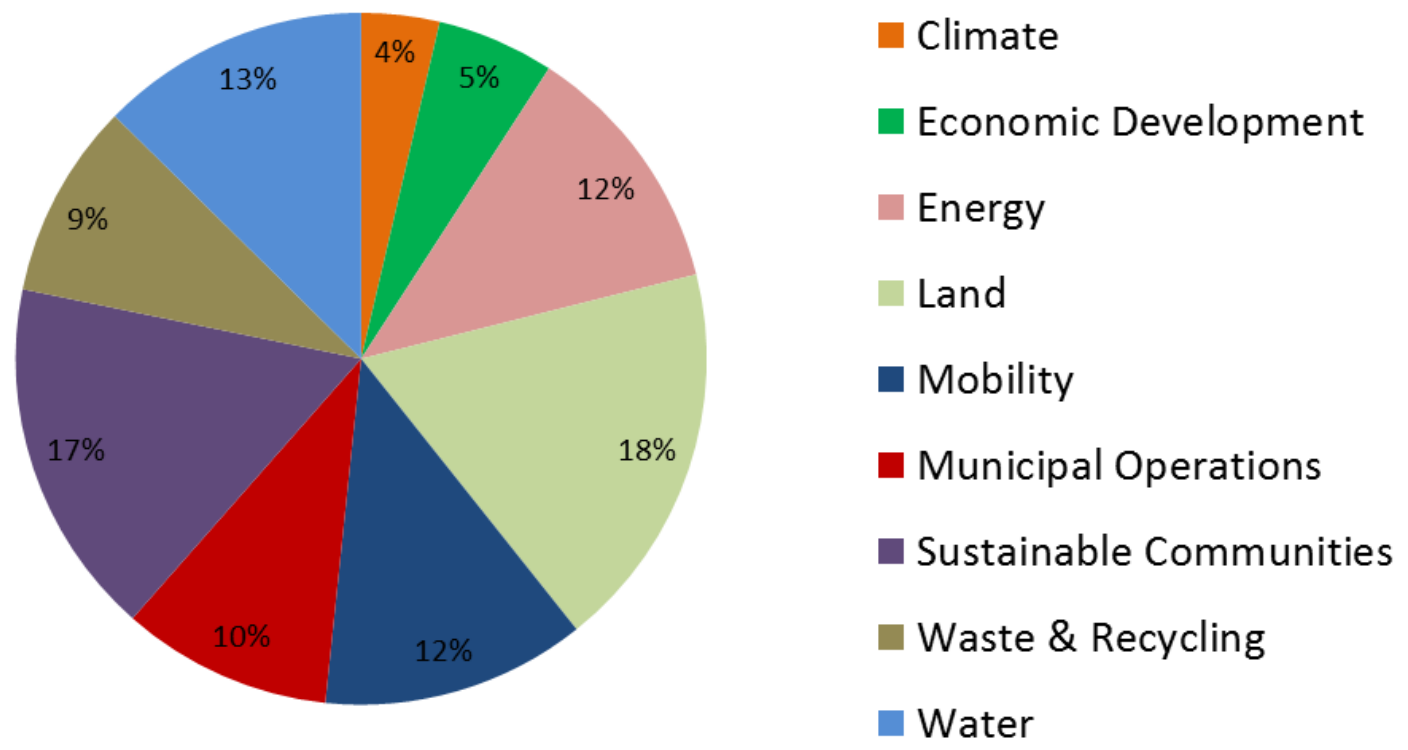
# Consensus GRC Goals

From ALL Sustainability Goals

➔

To GRC2 Goals

1149 Municipal Sustainability Goals Analyzed



# The Greenest Region Compact

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*Consensus Sustainability Goals in 10 Categories*



Climate



Economic Development



Energy



Land



Leadership



Mobility



Municipal Operations



Sustainable Communities



Water



Waste



**Greenest  
Region  
Compact**



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# Greenest Region Compact

---

ADVANCING SUSTAINABILITY IN COMMUNITIES AND THE REGION  
IN THREE PARTS



## Part 1 - Greenest Region Compact (GRC)



COLLABORATING FOR SUSTAINABLE COMMUNITIES

The member municipalities of the Metropolitan Mayors Caucus seek a vibrant, sustainable future for their communities and the greater Chicago region. The consensus goals of the Greenest Region Compact aim for enhanced quality of life for residents; protection and stewardship of the environment and sustainable economic vitality.

To become the most sustainable and successful region in the United States, they, therefore, support the following consensus goals of the Greenest Region Compact and agree to work to achieve them, both in their own communities and in collaboration throughout the region:



### Climate

- ☐ Reduce greenhouse gas emissions
- ☐ Maintain clean and healthful air
- ☐ Develop resiliency to climate change impacts
- ☐ Engage the community in climate change mitigation and adaptation



### Economic Development

- ☐ Promote innovation and a competitive workforce
- ☐ Cultivate local and sustainable development, jobs, and businesses



### Energy

- ☐ Use energy for buildings and facilities efficiently
- ☐ Advance renewable energy
- ☐ Reduce energy consumption
- ☐ Enact policies that support clean energy
- ☐ Engage the community in clean energy practices



### Land

- ☐ Encourage strategic development that upholds sustainability principles
- ☐ Conserve, restore and enhance natural features and ecosystems
- ☐ Support networks of accessible, well-used, and enjoyable parks
- ☐ Sustain a robust urban forest canopy
- ☐ Sustain beautiful landscapes that provide ecosystem services
- ☐ Achieve greater livability through sustainable land use and housing policies
- ☐ Cultivate a conservation ethic in the community



### Leadership

- Enlist support for GRC2 goals through regional, state and national leadership
- Advocate for policies that align with and advance the GRC2
- Work collaboratively towards a sustainable region



### Mobility

- Support safe and effective active transportation
- Maintain a diverse, safe, and efficient transportation network
- Support efficient transportation that uses resources wisely
- Integrate sustainability into transportation policies, programs, and regulations
- Promote public and sustainable transportation choices



### Municipal Operations

- Lead by demonstrating sustainable values and practices
- Integrate sustainability into all municipal operations
- Operate a safe, clean and efficient fleet
- Collect and manage data to advance sustainability



### Sustainable Communities

- Promote cultural vibrancy in the community
- Foster a culture of health, safety, and wellness
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- Sustain community principles that are welcoming, inclusive and equitable
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### Waste & Recycling

- Support sustainable material management
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- Divert waste from landfills
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### Water

- Use and distribute water efficiently
- Protect and improve water quality
- Manage water system assets sustainably
- Optimize the use of natural and built systems to manage stormwater
- Practice stewardship of water resources
- Enact policies to protect water resources
- Engage the community in water stewardship



# Part 1 - Greenest Region *Compact* (GRC)

## MUNICIPALITY PASSES A RESOLUTION SUPPORTING GOALS

R-16-5

### A Resolution Endorsing the Metropolitan Mayors Caucus' Greenest Region Compact 2

- WHEREAS,** the Metropolitan Mayors Caucus provides a forum for the chief elected officials of the Chicago region to develop consensus and act on common public policy issues and multi-jurisdictional challenges; and
- WHEREAS,** the Metropolitan Mayors Caucus' participating Mayors and their communities have a history of environmental stewardship, from energy efficiency, water conservation, urban forestry, and participation in Clean Air Counts; and
- WHEREAS,** it is important for Mayors and local governments throughout the United States to take leadership roles to advance sustainability both in their own communities and in concert with regional, national and global initiatives; and
- WHEREAS,** the Metropolitan Mayors Caucus created the Greenest Region Compact 2 to address environmental sustainability issues of global importance at the local level; and
- WHEREAS,** the Greenest Region Compact 2, also called the GRC2, is built on important environmental initiatives already underway in communities, in partnership with many non-profit, state, regional and national organizations; and
- WHEREAS,** the GRC2 synthesizes sustainability goals already adopted by leading communities in the region; and these consensus goals align with common regional, state, national and global objectives; and
- WHEREAS,** the GRC2 offers a companion Framework to guide communities of all sizes and strengths to assess their current efforts; develop a sustainability plan suited to local priorities; and will offer resources to help them succeed; and
- WHEREAS,** the consensus goals of the Greenest Region Compact 2 will guide coordinated efforts toward enhanced quality of life for residents; protection and stewardship of the environment and sustainable economic vitality.

**NOW, THEREFORE, BE IT RESOLVED** that the Village of Park Forest endorses the attached Greenest Region Compact 2 proposed by the Metropolitan Mayors Caucus and agrees to work to achieve them, both in Park Forest and in collaboration throughout the region.

**ADOPTED** this 21st day of March, 2016.

**APPROVED:**

  
John A. Ostenburg, Mayor

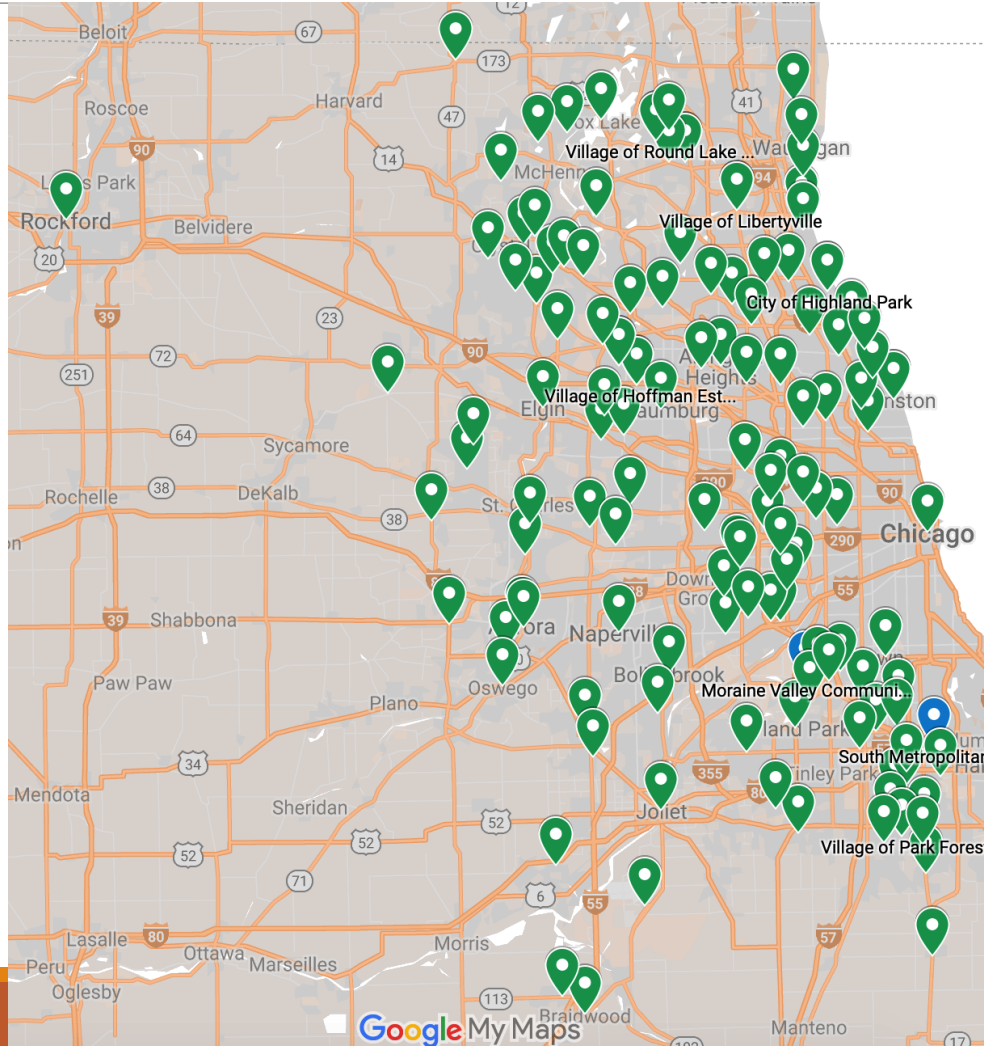
**ATTEST:**

  
Village Clerk Deputy Clerk



**Greenest  
Region  
Compact**

# Adopters



**126 municipalities**  
**3 counties -Kane, Lake, Will**  
**10 COGS**

Barrington Area Council of Governments  
Lake County Municipal League  
McHenry County Council of Governments  
Metro West Council of Governments  
Northwest Municipal Conference  
South Suburban Mayors & Managers  
Southwest Conference of Mayors  
West Central Municipal Conference  
Will County Government League  
DuPage Mayors and Managers Conference

## Part 2 - The GRC *Framework*

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### **Compilation of all Common Objectives, Strategies**

- From all plans
- Aligns with regional, national, global objectives
- Links to resources & existing programs
- Offers steps to achieve GRC Goals
- **Can be the Framework for your own sustainability plan**
- To use - Select suitable objectives
- **No reporting or commitment required**



## OBJECTIVE

> STRATEGY

+ ADVANCED STRATEGY

## GOAL

*Lead by  
demonstrating  
sustainable values  
and practices*

MO1

Support or create an interdisciplinary team to coordinate internal sustainability efforts

MO2

Dedicate staff to direct sustainability initiatives

MO4

Educate and train staff on sustainability practices

MO6

Formalize sustainability goals and plans

MO6a

>Adopt the Greenest Region Compact 2

MO6b

>Use the GRC2 Framework to create a sustainability plan and formally adopt it

Already achieved

In Progress

Planned for next 6 months

Planned for next 12-18 months

Interested in pursuing

Not planned

Not relevant

Contact Initials

Notes

Link to Resource

| MUNICIPAL OPERATIONS | Category        | GOAL                                                   | <br><b>OBJECTIVE</b><br><i>Pat yourself on the back</i><br><b>&gt; STRATEGY</b><br><b>+ ADVANCED STRATEGY</b> | Already achieved                                                                          | In Progress | Planned for next 6 months | Planned for next 12-18 months | Interested in pursuing | Not planned | Not relevant | Contact Initials | Notes | Link to Resource  |
|----------------------|-----------------|--------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|-------------|---------------------------|-------------------------------|------------------------|-------------|--------------|------------------|-------|-------------------|
|                      |                 |                                                        |                                                                                                                                                                                                |                                                                                           |             |                           |                               |                        |             |              |                  |       |                   |
|                      |                 |                                                        |                                                                                                                                                                                                |                                                                                           |             |                           |                               |                        |             |              |                  |       |                   |
|                      |                 |                                                        |                                                                                                                                                                                                |                                                                                           |             |                           |                               |                        |             |              |                  |       |                   |
| MUNICIPAL OPERATIONS | Lead by Example | Lead by demonstrating sustainable values and practices | M01                                                                                                                                                                                            | Support or create an interdisciplinary team to coordinate internal sustainability efforts | x           |                           |                               |                        |             |              |                  |       |                   |
|                      |                 |                                                        | M02                                                                                                                                                                                            | Dedicate staff to direct sustainability initiatives                                       | x           |                           |                               |                        |             |              |                  |       |                   |
|                      |                 |                                                        | M03                                                                                                                                                                                            | Leverage state/federal and private grants and resources to advance sustainability         |             |                           |                               |                        |             |              |                  |       |                   |
|                      |                 |                                                        | M04                                                                                                                                                                                            | Educate and train staff on sustainability practices                                       |             |                           |                               |                        |             |              |                  |       |                   |
|                      |                 |                                                        | M05                                                                                                                                                                                            | Achieve third party certification for sustainable public facilities                       |             |                           |                               |                        |             |              |                  |       | <a href="#">Y</a> |
|                      |                 |                                                        | M05a                                                                                                                                                                                           | >Achieve LEED or Green Globes certification for public buildings                          |             |                           |                               |                        |             |              |                  |       | <a href="#">Y</a> |
|                      |                 |                                                        | M06                                                                                                                                                                                            | Formalize sustainability goals and plans                                                  |             |                           |                               |                        |             |              |                  |       |                   |
|                      |                 |                                                        | M06a                                                                                                                                                                                           | >Adopt the Greenest Region Compact 2                                                      | x           |                           |                               |                        |             |              |                  |       | <a href="#">Y</a> |
|                      |                 |                                                        | M06b                                                                                                                                                                                           | >Use the GRC2 Framework to create a sustainability plan and formally adopt it             |             |                           |                               |                        |             |              |                  |       | <a href="#">Y</a> |



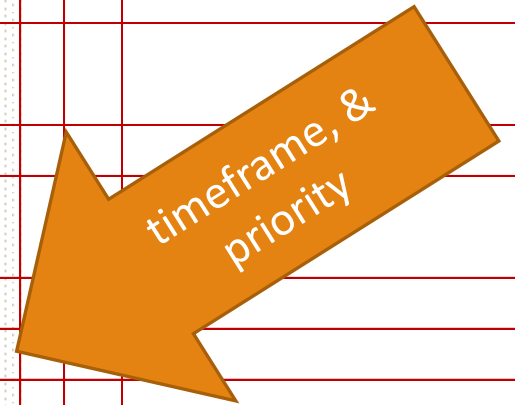
| MUNICIPAL OPERATIONS | Category        | GOAL                                                   |      | OBJECTIVE                                                                                 | Already achieved | In Progress | Planned for next 6 months | Planned for next 12-18 months | Interested in pursuing | Not planned | Not relevant | Contact Initials | Notes | Link to Resource  |
|----------------------|-----------------|--------------------------------------------------------|------|-------------------------------------------------------------------------------------------|------------------|-------------|---------------------------|-------------------------------|------------------------|-------------|--------------|------------------|-------|-------------------|
|                      |                 |                                                        |      |                                                                                           |                  |             |                           |                               |                        |             |              |                  |       |                   |
|                      |                 |                                                        |      |                                                                                           |                  |             |                           |                               |                        |             |              |                  |       |                   |
|                      |                 |                                                        |      |                                                                                           |                  |             |                           |                               |                        |             |              |                  |       |                   |
| MUNICIPAL OPERATIONS | Lead by Example | Lead by demonstrating sustainable values and practices | MO1  | Support or create an interdisciplinary team to coordinate internal sustainability efforts | x                |             |                           |                               |                        |             |              |                  |       |                   |
|                      |                 |                                                        | MO2  | Dedicate staff to direct sustainability initiatives                                       |                  |             |                           |                               |                        |             |              |                  |       |                   |
|                      |                 |                                                        | MO3  | Leverage state/federal and private grants and resources to advance sustainability         |                  |             |                           |                               |                        |             |              |                  |       |                   |
|                      |                 |                                                        | MO4  | Educate and train staff on sustainability practices                                       |                  |             |                           |                               |                        |             |              |                  |       |                   |
|                      |                 |                                                        | MO5  | Achieve third party certification for sustainable public facilities                       |                  |             |                           |                               |                        |             |              |                  |       | <a href="#">Y</a> |
|                      |                 |                                                        | MO5a | >Achieve LEED or Green Globes certification for public buildings                          |                  |             |                           |                               |                        |             |              |                  |       | <a href="#">Y</a> |
|                      |                 |                                                        | MO5b | >Achieve Sustainable Sites Certification for public landscapes                            |                  |             |                           |                               |                        |             | x            |                  |       | <a href="#">Y</a> |
|                      |                 |                                                        | MO5c | >Achieve ENVISION certification for public infrastructure                                 |                  |             |                           |                               |                        |             | x            |                  |       | <a href="#">Y</a> |
|                      |                 |                                                        | MO6  | Formalize sustainability goals and plans                                                  |                  |             |                           |                               |                        |             |              |                  |       |                   |
|                      |                 |                                                        | MO6a | >Adopt the Greenest Region Compact 2                                                      | x                |             |                           |                               |                        |             |              |                  |       | <a href="#">Y</a> |
|                      |                 |                                                        | MO6b | >Use the GRC2 Framework to create a sustainability plan and formally adopt it             |                  |             |                           |                               |                        |             |              |                  |       | <a href="#">Y</a> |





# GRC2 Framework Municipal Operations Sample Page

| MUNICIPAL OP | Category        | GOAL                                                   |      | OBJECTIVE                                                                                 | Already achieved | In Progress | Planned for next 6 months | Planned for next 12-18 months | Interested in pursuing | Not planned | Not relevant | Contact Initials | Notes | Link to Resource  |
|--------------|-----------------|--------------------------------------------------------|------|-------------------------------------------------------------------------------------------|------------------|-------------|---------------------------|-------------------------------|------------------------|-------------|--------------|------------------|-------|-------------------|
|              |                 |                                                        |      |                                                                                           |                  |             |                           |                               |                        |             |              |                  |       |                   |
|              |                 |                                                        |      |                                                                                           |                  |             |                           |                               |                        |             |              |                  |       |                   |
|              |                 |                                                        |      |                                                                                           |                  |             |                           |                               |                        |             |              |                  |       |                   |
| MUNICIPAL OP | Lead by Example | Lead by demonstrating sustainable values and practices | MO1  | Support or create an interdisciplinary team to coordinate internal sustainability efforts | x                |             |                           |                               |                        |             |              |                  |       |                   |
|              |                 |                                                        | MO2  | Dedicate staff to direct sustainability initiatives                                       |                  |             |                           |                               |                        |             |              |                  |       |                   |
|              |                 |                                                        | MO3  | Leverage state/federal and private grants and resources to advance sustainability         |                  |             |                           |                               |                        |             |              |                  |       |                   |
|              |                 |                                                        | MO4  | Educate and train staff on sustainability practices                                       |                  |             |                           |                               |                        |             |              |                  |       |                   |
|              |                 |                                                        | MO5  | Achieve third party certification for sustainable public facilities                       |                  |             |                           |                               |                        |             |              |                  |       | <a href="#">Y</a> |
|              |                 |                                                        | MO6  | Formalize sustainability goals and plans                                                  |                  |             |                           |                               |                        |             |              |                  |       |                   |
|              |                 |                                                        | MO6a | >Adopt the Greenest Region Compact 2                                                      |                  |             | x                         |                               |                        |             |              |                  |       | <a href="#">Y</a> |
|              |                 |                                                        | MO6b | >Use the GRC2 Framework to create a sustainability plan and formally adopt it             |                  |             |                           |                               | x                      |             |              |                  |       | <a href="#">Y</a> |



# Using the GRC Framework - LaGrange

- Inventory and organize so Environmental Quality Commission can monitor and advance
- Recognize good work being done
- Acknowledge effective programs
- Limit and reduce burden on staff
- Establish system for prioritizing and reporting

| A        | B                             | C                                                             | D    | E                                                                                                                                                                                              | F                | G           | H                         | I                             | J                      | K           | L            | M                |
|----------|-------------------------------|---------------------------------------------------------------|------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|-------------|---------------------------|-------------------------------|------------------------|-------------|--------------|------------------|
|          | Category                      | GOAL                                                          |      | OBJECTIVE<br>+ STRATEGY<br>+ ADVANCED STRATEGY                                                                                                                                                 | Already achieved | In Progress | Planned for next 6 months | Planned for next 12-18 months | Interested in pursuing | Not planned | Not relevant | Link to Resource |
| MOBILITY | Bike and Pedestrian           | Support safe and effective active transportation              | M1   | Identify gaps in pedestrian and the bicycle networks and barriers to active modes of travel <i>Comp plan</i>                                                                                   | ✓                |             |                           |                               |                        |             |              | Y                |
|          |                               |                                                               | M2   | Create a bicycle and pedestrian plan to improve connectivity in the community and beyond <i>Comp plan</i>                                                                                      | ✓                |             |                           |                               |                        |             |              |                  |
|          |                               |                                                               | M3   | Implement recommendations from the bicycle and pedestrian plan                                                                                                                                 | ✓                |             |                           |                               |                        |             |              | Y                |
|          |                               |                                                               | M3a  | > Earn Bicycle Friendly Community designation                                                                                                                                                  | ?                |             |                           |                               |                        |             |              | Y                |
|          |                               |                                                               | M3b  | > Earn Walk Friendly Community designation                                                                                                                                                     | ?                |             |                           |                               |                        |             |              | Y                |
|          |                               |                                                               | M4   | Collaborate with regional partners to connect on-and off-road bicycle facilities with existing and planned regional trail networks                                                             | ✓                |             |                           |                               |                        |             |              |                  |
|          | Transportation Infrastructure | Maintain a diverse, safe and efficient transportation network | M5   | Provide bicycle parking at municipal facilities, business districts and transit stations and in neighborhoods                                                                                  | ✓                |             |                           |                               |                        |             |              | Y                |
|          |                               |                                                               | M6   | Maintain streets and sidewalks for efficiency and safety without harming natural resources                                                                                                     | ✓                |             |                           |                               |                        |             |              |                  |
|          |                               |                                                               | M7   | Maintain efficient traffic flow within and around the community                                                                                                                                | ✓                |             |                           |                               |                        |             |              |                  |
|          |                               |                                                               | M8   | Synchronize traffic signals to reduce vehicle idling                                                                                                                                           | ✓                |             |                           |                               |                        |             |              |                  |
|          |                               |                                                               | M9   | Incorporate sustainable roadways into capital improvement planning, proactively plan for major transportation infrastructure improvements <i>Green Communities, Statewide Strategic Report</i> | ✓                |             |                           |                               |                        |             |              |                  |
|          |                               |                                                               | M10  | Collaborate to develop transportation infrastructure with context sensitivity                                                                                                                  | ✓                |             |                           |                               |                        |             |              | Y                |
|          |                               |                                                               | M11  | Coordinate with regional transportation agencies to maximize bicycle, pedestrian, vehicular transit, and rail connectivity and mobility                                                        | ✓                |             |                           |                               |                        |             |              |                  |
|          |                               |                                                               | M12  | Collaborate to provide alternative fuel infrastructure at public sites                                                                                                                         | ?                |             |                           |                               |                        |             |              |                  |
|          |                               |                                                               | M13  | Incorporate trees and other green infrastructure elements into roadway design and maintenance for functionality and aesthetics                                                                 | ✓                |             |                           |                               |                        |             |              |                  |
|          |                               |                                                               | M+14 | + Use the Envision checklist and infrastructure sustainability rating system to guide project development                                                                                      |                  |             |                           |                               |                        |             |              | Y                |

# Using the GRC Framework - Schaumburg

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- Needed update to climate action plan
- Align with regional plans
  - Chicago Wilderness Biodiversity Plan
  - CMAP
- Unable to secure resources for consulting services



## Collaborative across village departments & stakeholders

| SUSTAINABLE COMMUNITIES | Goal Category                              |  | OBJECTIVE                                                                                                                                                                         |      | Department                                                                                                                                                               | Already achieved | In Progress | Planned-next 6 mos. | Planned-next 12-18 mos. | Interested in pursuing | Not planned | Not relevant |  |
|-------------------------|--------------------------------------------|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|-------------|---------------------|-------------------------|------------------------|-------------|--------------|--|
|                         |                                            |                                                                                   | > STRATEGY                                                                                                                                                                        |      |                                                                                                                                                                          |                  |             |                     |                         |                        |             |              |  |
|                         |                                            |                                                                                   | + ADVANCED STRATEGY                                                                                                                                                               |      |                                                                                                                                                                          |                  |             |                     |                         |                        |             |              |  |
|                         |                                            |                                                                                   | Schaumburg Initiative(s)                                                                                                                                                          |      |                                                                                                                                                                          |                  |             |                     |                         |                        |             |              |  |
|                         |                                            |                                                                                   | GOAL                                                                                                                                                                              |      |                                                                                                                                                                          |                  |             |                     |                         |                        |             |              |  |
| Arts and Culture        | Promote cultural vibrancy in the community | SC1                                                                               | Preserve and maintain the community's historic assets                                                                                                                             |      |                                                                                                                                                                          |                  |             |                     |                         |                        |             |              |  |
|                         |                                            |                                                                                   | Purchase and maintenance of the Schweikher House; creation of the Schweikher House Foundation                                                                                     |      | CDD                                                                                                                                                                      | X                |             |                     |                         |                        |             |              |  |
|                         |                                            |                                                                                   | Purchase of the Turret House which is used for Community Services Department.                                                                                                     |      | CSD                                                                                                                                                                      | X                |             |                     |                         |                        |             |              |  |
|                         |                                            |                                                                                   | The Olde Schaumburg Centre District protects historical buildings                                                                                                                 |      | CDD                                                                                                                                                                      | X                |             |                     |                         |                        |             |              |  |
|                         |                                            | SC2                                                                               | Integrate historical and cultural assets through community programming                                                                                                            |      |                                                                                                                                                                          |                  |             |                     |                         |                        |             |              |  |
|                         |                                            |                                                                                   | Guided tours of the Schweikher house, studio and grounds are offered throughout the year.                                                                                         |      | CDD                                                                                                                                                                      | X                |             |                     |                         |                        |             |              |  |
|                         |                                            |                                                                                   | Oral History Series: Three, 30-minute video programs highlighting the 100+ year history of the area and featuring interviews with long-time residents and local historians 2001/2 |      | CART                                                                                                                                                                     | X                |             |                     |                         |                        |             |              |  |
|                         |                                            | SC3                                                                               | Formalize support for culture and the arts                                                                                                                                        |      |                                                                                                                                                                          |                  |             |                     |                         |                        |             |              |  |
|                         |                                            |                                                                                   | Creation of the Department of Cultural Services, dedicated to bringing performing arts to the community                                                                           |      | CART                                                                                                                                                                     | X                |             |                     |                         |                        |             |              |  |
|                         |                                            |                                                                                   | Construction and operation of a performing arts center, the Prairie Center for the Arts                                                                                           |      | CART                                                                                                                                                                     | X                |             |                     |                         |                        |             |              |  |
|                         |                                            | The village formed the 1% for Art program in 2000.                                |                                                                                                                                                                                   | CART | X                                                                                                                                                                        |                  |             |                     |                         |                        |             |              |  |
|                         |                                            | SC4                                                                               | Engage community volunteers through an arts/culture-oriented citizen advisory group.                                                                                              |      |                                                                                                                                                                          |                  |             |                     |                         |                        |             |              |  |
|                         |                                            |                                                                                   | Schaumburg Cultural Commission comprised of staff and community members, to foster and develop arts & culture programming                                                         |      | CART                                                                                                                                                                     | X                |             |                     |                         |                        |             |              |  |
|                         |                                            |                                                                                   | Schaumburg Sister Cities Commission represents different cultures that comprise Schaumburg's population                                                                           |      | CART                                                                                                                                                                     | X                |             |                     |                         |                        |             |              |  |
|                         |                                            | SC5                                                                               | Foster understanding of diverse cultural traditions                                                                                                                               |      |                                                                                                                                                                          |                  |             |                     |                         |                        |             |              |  |
|                         |                                            |                                                                                   | Promote arts programming at the Prairie Center in cooperation with diverse cultural organizations within the community                                                            |      | CART                                                                                                                                                                     |                  | X           |                     |                         |                        |             |              |  |
|                         |                                            |                                                                                   | Support the opening of the Trickster Gallery which promotes Native American art and culture                                                                                       |      | CART                                                                                                                                                                     | X                |             |                     |                         |                        |             |              |  |
|                         |                                            |                                                                                   |                                                                                                                                                                                   | KEY  | Foster more culturally diverse programming to engage the growing ethnic sectors of the population. Could be in the form of small individual events or a larger festival. |                  | CART        |                     |                         |                        |             | X            |  |

## Part 3 –GRC *Supportive Programs*

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### Collaborative programs to realize GRC2 goals *regionally*

- Leverage municipal consensus
  - VW mitigation funds
- Grants
  - Collaborative grant seeking
    - SolSmart
    - AmeriCorps
  - Preferred for grant-making
- Collaborative programs
  - Community solar purchasing pool CS<sup>2</sup>

# GRC2 Framework Solar Energy Example

| ENERGY           | y |                                     | OBJECTIVE           |                                                                                                                         | Already achieved | In Progress | Planned for next 6 months | Planned for next 12-18 months | Interested in pursuing | Not planned | Not relevant | Contact Initials | Notes | Link to Resource  |
|------------------|---|----------------------------------------------------------------------------------------------------------------------|---------------------|-------------------------------------------------------------------------------------------------------------------------|------------------|-------------|---------------------------|-------------------------------|------------------------|-------------|--------------|------------------|-------|-------------------|
|                  |   |                                                                                                                      | > STRATEGY          |                                                                                                                         |                  |             |                           |                               |                        |             |              |                  |       |                   |
|                  |   |                                                                                                                      | + ADVANCED STRATEGY |                                                                                                                         |                  |             |                           |                               |                        |             |              |                  |       |                   |
|                  |   |                                                                                                                      |                     |                                                                                                                         |                  |             |                           |                               |                        |             |              |                  |       |                   |
| Renewable Energy |   | <br><i>Advance renewable energy</i> | E13                 | Support the adoption of renewable energy technologies in the community                                                  |                  |             |                           |                               |                        |             |              |                  |       |                   |
|                  |   |                                                                                                                      | E13a                | >Adopt codes and permitting practices that support renewable energy systems in the community                            |                  |             |                           |                               |                        |             |              |                  |       | <a href="#">Y</a> |
|                  |   |                                                                                                                      | E16                 | Develop renewable energy capacity targeting underutilized public properties (i.e. brownfields)                          |                  |             |                           |                               |                        |             |              |                  |       |                   |
|                  |   |                                                                                                                      | E+17                | + Collaborate to provide access to community solar                                                                      |                  |             |                           |                               |                        |             |              |                  |       | <a href="#">Y</a> |
| Policy           |   | <i>Enact policies that support clean energy</i>                                                                      | E25                 | Facilitate the adoption of renewable energy technologies (i.e. solar, geothermal) by adapting building and zoning codes |                  |             |                           |                               |                        |             |              |                  |       |                   |
|                  |   |                                                                                                                      | E+29                | + Negotiate franchise agreement with utilities to exercise lump sum payment option to finance clean energy              |                  |             |                           |                               |                        |             |              |                  |       |                   |

**Future Energy Jobs Act  
- \$650 million for solar**

**Sol Smart – MMC Cohort**

**MMC Initiative**



# Addressing GRC Goals together



## *Advance renewable energy*

Led 35 local gov's to earn SolSmart by streamlining solar codes & policies making IL #1



## *Dedicate staff to sustainability initiatives*



## Part 3 –GRC *Supportive Programs*



### Under development programs to realize GRC goals

- Leading development of regional climate plan
  - Global Covenant of Mayors for Climate & Energy
- Track achievement of specific goals
- Report progress locally & regionally
- Tiered recognition program





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Greenest Region Compact

<http://mayorscaucus.org/initiatives/environment/regional-environmental-collaboration/>

**Edith Makra**

Director of Environmental Initiatives  
Metropolitan Mayors Caucus

312-201-4506

[emakra@mayorscaucus.org](mailto:emakra@mayorscaucus.org)

## Village Board of Trustees Agenda Item Report

Meeting Date: March 9, 2020

Submitted by: Rich Salerno

Submitting Department: Public Works

Item Type: Resolutions

Agenda Section:

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### **Subject:**

Resolution of the Village of Villa Park, DuPage County, Illinois, Approving the Joint Purchase of Bulk Rock Salt through the State of Illinois Central Management Services Bureau of Strategic Sourcing

### **Suggested Action:**

The Village annually purchases rock salt through an agreement with the Illinois Department of Central Management Services (CMS). The State of Illinois generally receives favorable prices because of the large quantity of salt that it purchases. The Village must submit its rock salt needs through a contract with the State of Illinois by April 1, 2020. Rock salt is a budgeted expense, however the exact expense will not be known until the bidding process is complete. It is anticipated at approximately \$100 per ton. Village staff recommends entering into a contract with the State of Illinois for 600 tons of bulk rock salt. Funding has been budgeted for this purchase in the Street Maintenance Fund account number 10.525.27.341.

### **Background of Item:**

### **Financial Impact:**

### **Personnel Impact:**

### **Recommendation:**

### **Resolution:**

### **Attachments:**

[MEMO - State of Illinois Salt Purchase](#)

[RESO - State of Illinois Salt Purchase](#)

[State of Illinois Salt Purchase Order Form](#)

# Memorandum

**To:** Rich Keehner Jr., Village Manager

**From:** Rich Salerno, Interim Director of Public Works

**Date:** February 25, 2020

**Re:** Resolution of the Village of Villa Park, DuPage County, Illinois, Approving the Joint Purchase of Bulk Rock Salt through the State of Illinois Central Management Services Bureau of Strategic Sourcing

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## **STATEMENT OF PURPOSE**

The Village annually purchases rock salt through an agreement with the Illinois Department of Central Management Services (CMS). The State of Illinois generally receives favorable prices because of the large quantity of salt that it purchases. The Village must submit its rock salt needs through a contract with the State of Illinois by April 1, 2020. Village staff recommends entering into a contract with the State of Illinois for 600 tons of bulk rock salt.

## **INVESTIGATION OF PURPOSE**

The Village uses about 500-700 tons of salt per winter season. This year, the Village is on track to use this amount of rock salt. The Village would like to keep a minimum of one (1) year's supply of rock salt in reserve. Without rock salt, the Public Works Department could not effectively ensure safe road conditions for the motoring public.

Over 550 agencies entered into a purchase agreement with the State for over one million tons of rock salt. The State generally receives favorable prices due to the large quantity of salt purchased. The State will solicit bids sometime in April 2020 for bulk rock salt for the 2020-2021 winter season. The State has two (2) options for purchasing rock salt. Option #1 states the Village shall commit to accepting 80% of its contract requirement and cannot exceed 120% of the contract amount. Option #2 states the Village shall commit to accepting 100% of the contract requirement and cannot exceed 120% of the contract amount. If the Village were to elect to go out to bid on its own for bulk rock salt, the price would likely be substantially higher. Village staff will also propose the purchase of 600 tons of bulk rock salt with DuPage County through their joint purchasing program. It is estimated that the price of salt will be approximately \$100.00 per ton. This would require the Village to budget a minimum of \$48,000 for 80% of the contract quantity and a maximum of \$72,000 for 120% of the contract quantity in the CY 2021 Budget.

## **RECOMMENDATION**

Staff respectfully requests authorization for the Village of Villa Park to enter into a new contract agreement with the Illinois Department of Central Management Services for the purchase of 600 tons of bulk rock salt under Option #1 (80%-120%). Funding would be taken from Street Maintenance Fund account number 10.525.27.341.

**RESOLUTION NO. \_\_\_\_\_**

**Resolution of the Village of Villa Park, DuPage County, Illinois, Approving the  
Joint Purchase of Bulk Rock Salt through the State of Illinois Central  
Management Services Bureau of Strategic Sourcing**

WHEREAS, the Village of Villa Park, DuPage County, Illinois (the "Village") is a duly organized and validly existing non home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State of Illinois; and

WHEREAS, Section 2-220(b) of the Villa Park Municipal Code permits the procurement from a federal, state or local governmental unit or agency thereof of materials, supplies, commodities or equipment without conforming with the competitive bidding requirements of Chapter 2, Article II, Division 2 of the Villa Park Municipal Code; and

WHEREAS, the State of Illinois Department of Central Management Services, Bureau of Strategic Sourcing, requires that governmental units desiring to participate in the joint purchase of bulk rock salt for the 2020/2021 winter season submit a Joint Purchasing Requisition no later than April 1, 2020; and

WHEREAS, the President and Board of Trustees of the Village have determined that it is in the best interests of the citizens of the Village to authorize the submission of Joint Purchasing Requisition, a copy of which is attached as Exhibit A, for the purchase of 600 tons of bulk rock salt as part of the State's procurement program;

NOW THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Villa Park, DuPage County, State of Illinois, as follows:

Section 1: That the Joint Purchasing Requisition attached hereto as Exhibit A is hereby approved, and the Village Manager is hereby authorized to execute the requisition on behalf of the Village.

Section 2: This resolution shall be in full force and effect from and after its passage and approval according to law.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2020, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2020

\_\_\_\_\_  
Village President

Attest: \_\_\_\_\_  
Village Clerk



# ILLINOIS

## JOINT PURCHASING REQUISITION CY'20-'21 New Purchase Commitment

**PLEASE RETURN TO:**  
Illinois Department of  
Central Management Services  
IEPA North Building  
1000 E. Converse Street  
Springfield, IL 62702

Email Address for submission:  
[CMS.BOSS.EC@illinois.gov](mailto:CMS.BOSS.EC@illinois.gov)

       **No Thank You,**  
But keep on mailing list.

**Opt-Out->** Our unit **does not want to participate** in the CY' 2020-2021 Contract Procurement.  
**Notice:->** Please complete and return the Contact information below to remain on the mailing list.

Joint Purchasing #: L5810-5810

Government Unit: Village of Villa Park

Mailing Address: 20 South Ardmore Avenue

City / State / Zip: Villa Park, IL. 60181

County: DuPage

Contact Person: Rich Salerno

Telephone Number: (630) 834-8505

Fax Number: (630) 834-8509

Contact Email: richs@invillapark.com

Date: 02 / 25 / 2020

| Delivery Point                                                                    |
|-----------------------------------------------------------------------------------|
| ( Provide Delivery Details To Contract )<br>( Vendor At Time Of Order Placement ) |
| 729 North Ardmore Avenue                                                          |
| Villa Park, IL. 60181                                                             |
| Salt Storage Yard                                                                 |
| <- Please provide Email Address                                                   |
| <- Please ensure Address is Legible                                               |

\*\*\*\*\* Participant, Complete Only One - Either "Table-A" or "Table-B" Below \*\*\*\*\*

| Table A: Complete this table to have the State "SOLICIT BIDS" for your governmental entity |                   |                         |
|--------------------------------------------------------------------------------------------|-------------------|-------------------------|
| ITEM DESCRIPTION                                                                           | BID QUANTITY      | UNIT MEASURE            |
| AASHTO M143 Road Salt or Equivalent                                                        | ( Total Tonnage ) | ( 22 – 25 Ton / Truck ) |
| Rock Salt, Bulk                                                                            | 600               | Tons                    |

Please note your Purchase Commitment Percentage for Total Tonnage Quantity as stated above (choose one):  
 OPTION 1      x   80.%. minimum purchase requirement/120% maximum purchase requirement  
 OPTION 2           100% minimum purchase requirement/120% maximum purchase requirement

\*\*\*\*\* Participant, Complete Only One - Either "Table-A" Above or "Table-B" Below \*\*\*\*\*

| Table B: Complete this table to have the State "RENEW" Requirements for your governmental entity |                   |                         |
|--------------------------------------------------------------------------------------------------|-------------------|-------------------------|
| ITEM DESCRIPTION                                                                                 | QUANTITY          | UNIT MEASURE            |
| AASHTO M143 Road Salt or Equivalent                                                              | ( Total Tonnage ) | ( 22 – 25 Ton / Truck ) |
| Rock Salt, Bulk                                                                                  | _____             | Tons                    |

**Note:** Renewal is available ONLY under CMS BidBuy Contract # 18-416CMS-BOSS4-P-4129 for prior CY' 2019-2020. Your quantity may not exceed more than a 20% increase of last season's quantity, and price cannot increase more than 10.% of last season's price. Other Terms & Conditions of Contract will remain the same as last year. Please Check Contract # Below:

I certify that funds are available for the purchase of the items on this Requisition and that such items are for the sole use of this governmental unit, and not for personal use of any official or individual or re-sale.

In addition, I agree to abide by the Joint Purchasing Procedure established by the Department of Central Management Services.

Interim Director of Public Works

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SIGNATURE OF AUTHORIZED OFFICIAL OR AGENT

TITLE

Printed on Recycled Paper

## **Village Board of Trustees Agenda Item Report**

Meeting Date: March 9, 2020

Submitted by: Rich Salerno

Submitting Department: Public Works

Item Type: Resolutions

Agenda Section:

---

### **Subject:**

Resolution of the Village of Villa Park, DuPage County, Illinois, Approving the Joint Purchase of Bulk Rock Salt through the DuPage County Procurement Services Division

### **Suggested Action:**

The Village annually purchases rock salt through an agreement with DuPage County Procurement Services Division. DuPage County generally receives favorable prices because of the large quantity of salt that it purchases. A contract with DuPage County Procurement Service Division for the purchase of 600 tons of bulk rock salt is recommended. Rock salt is a budgeted expense, however the exact expense will not be known until the bidding process is complete. It is anticipated the cost will be approximately \$100 per ton. Funding has been budgeted for this purchase in the Street Maintenance Fund account number 10.525.27.341.

### **Background of Item:**

### **Financial Impact:**

### **Personnel Impact:**

### **Recommendation:**

### **Resolution:**

### **Attachments:**

[MEMO - DuPage County Salt Purchase](#)

[RESO - DuPage County Salt Purchase](#)

[DuPage County Salt Purchase Order Form](#)

# Memorandum

**To:** Rich Keehner Jr., Village Manager

**From:** Rich Salerno, Interim Director of Public Works

**Date:** February 25, 2020

**Re:** Resolution of the Village of Villa Park, DuPage County, Illinois, Approving the Joint Purchase of Bulk Rock Salt through the DuPage County Procurement Services Division

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## **STATEMENT OF PURPOSE**

The Village has purchased rock salt through an agreement with DuPage County Procurement Service Division for the last six (6) years. DuPage County generally receives favorable prices because of the large quantity of salt that it purchases. Village staff recommends entering into a contract with DuPage County Procurement Service Division for 600 tons of bulk rock salt.

## **INVESTIGATION OF PURPOSE**

The Village uses about 500-700 tons of salt per winter season. This year, the Village is on track to use this amount of rock salt. The Village would like to keep a minimum of one (1) year's supply of rock salt in reserve. Without rock salt, the Public Works Department could not effectively ensure safe road conditions for the motoring public.

Over 35 agencies entered into a purchase agreement with DuPage County Procurement Service Division for over 72,000 tons of rock salt last year. The County generally receives favorable prices due to the large quantity of salt purchased. The County has a single option for purchasing rock salt. It states the Village shall commit to accepting 80% of its contract requirement and cannot exceed 130% of the contract amount. If the Village were to elect to go out to bid on its own for bulk rock salt, the price would likely be substantially higher. Village staff will also propose the purchase of 600 tons of bulk rock salt with the State of Illinois Department of Central Management Services (CMS) through their joint purchasing program. It is estimated that the price of salt will be approximately \$100.00 per ton. This would require the Village to budget a minimum of \$48,000 for 80% of the contract quantity and a maximum of \$78,000 for 130% of the contract quantity in the CY 2021 Budget.

## **RECOMMENDATION**

Staff respectfully requests authorization for the Village of Villa Park to enter into a new contract agreement with DuPage County Procurement Service Division for the purchase of 600 tons of bulk rock salt. Funding would be taken from Street Maintenance Fund account number 10.525.27.341.

RESOLUTION NO. \_\_\_\_\_

**Resolution of the Village of Villa Park, DuPage County, Illinois, Approving the  
Joint Purchase of Bulk Rock Salt through the DuPage County Procurement  
Services Division**

WHEREAS, the Village of Villa Park, DuPage County, Illinois (the "Village") is a duly organized and validly existing non home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State of Illinois; and

WHEREAS, Section 2-220(b) of the Villa Park Municipal Code permits the procurement from a federal, state or local governmental unit or agency thereof of materials, supplies, commodities or equipment without conforming with the competitive bidding requirements of Chapter 2, Article II, Division 2 of the Villa Park Municipal Code; and

WHEREAS, DuPage County's Procurement Services Division requires that governmental units desiring to participate in the joint purchase of bulk rock salt for the 2020/2021 winter season submit a Joint Purchasing Requisition no later than April 1, 2020;

WHEREAS, the President and Board of Trustees of the Village have determined that it is in the best interests of the citizens of the Village to submit the 2020/2021 municipal order form, a copy of which is attached as Exhibit A, for the purchase of 600 tons of bulk rock salt as part of DuPage County's Procurement Services Program;

NOW THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Villa Park, DuPage County, State of Illinois, as follows:

Section 1: That the DuPage County Bulk Rock Salt 2020/2021 Joint Purchasing order form attached hereto as Exhibit A is hereby approved, and the Village Manager is hereby authorized to execute the order requisition on behalf of the Village.

Section 2: This resolution shall be in full force and effect from and after its passage and approval according to law.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2020, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2020

\_\_\_\_\_  
Village President

Attest: \_\_\_\_\_  
Village Clerk



DUPAGE COUNTY BULK ROCK SALT 2020/2021 BULK ROCK SALT JOINT PURCHASING

MUNICIPALITY: Village of Villa Park

AUTHORIZED CONTACT: Rich Salerno

A. EARLY BUY - 100% CONFIRMED DELIVERY (BEFORE 11/30/18) 0 TONS  
(IF NONE, PLEASE INDICATE ZERO)

B. STANDARD BUY – 80% - 130% ESTIMATED QUANTITIES (ENTER 100% AMOUNT) 600 TONS

PLEASE PROVIDE BILL TO ADDRESS:

Village of Villa Park

20 S. Ardmore Avenue

Villa Park, IL. 60181

CONTACT NAME: Rich Salerno

PHONE #: (630) 834-8505

EMAIL: [richs@invillapark.com](mailto:richs@invillapark.com)

PLEASE PROVIDE SHIP TO ADDRESS:

Village of Villa Park

729 N. Ardmore Avenue

Villa Park, IL. 60181

CONTACT NAME: Rich Salerno

PHONE #: (630) 834-8505

EMAIL: [richs@invillapark.com](mailto:richs@invillapark.com)

DID YOUR MUNICIPALITY PROVIDE QUANTITIES FOR LAST YEARS CONTRACT? Yes

IF SO, QUANTITY COMMITTED TO: 600 ACTUAL ORDER QUANTITY: 783.10

PURCHASE ORDER NUMBER: Verbal

## Village Board of Trustees Agenda Item Report

Meeting Date: March 9, 2020

Submitted by: Patty Ruiz

Submitting Department: Parks & Recreation

Item Type: Resolutions

Agenda Section:

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### **Subject:**

Resolution of the Village of Villa Park, DuPage County, Illinois, Approving a 2-Year Contract with Bear Landscape Group of Villa Park, Illinois for the Landscape Maintenance Program in the Amount of \$27,680 Per Year

### **Suggested Action:**

The Parks Department maintains 145 acres of land. This includes approximately 85 acres of parks, and 60 acres of property and other land not owned by the Village (i.e., the Illinois Prairie Path and School District 45 properties). Because of manpower limitations, landscaping services for certain areas has historically been outsourced to multiple professional organizations in order to ensure that the heavily trafficked and labor intensive areas of Villa Park are properly maintained.

The 2020-2021 Landscape Maintenance Program consolidates landscaping services for three prime locations: North Avenue medians and streetscape (Villa Ave. to Joyce Street), Metra north and south lots, and Ardmore Avenue streetscape (Metra lot to North Avenue). The Village sought bids from 20 companies and posted the bidding notice in local newspapers. One bid was submitted by Bear Landscape Group of Villa Park, Illinois. Approval of a contract in the amount of \$27,680 per year for two years is recommended. This contract would save the Village \$12,866 in staff hours for the life of the contract.

### **Background of Item:**

### **Financial Impact:**

### **Personnel Impact:**

### **Recommendation:**

### **Resolution:**

### **Attachments:**

[MEMO - 2020-2021 Landscape Maintenance Program](#)

[MAP - Mowing & Landscaping Areas](#)





## MEMORANDUM

**TO:** Rich Keehner, Jr., Village Manager  
Greg Gola, Director of Parks, Recreation and Fleet Services

**FROM:** Brian Roche, Superintendent of Parks, Buildings and Grounds

**DATE:** March 5, 2020

**SUBJECT:** Resolution of the Village of Villa Park, DuPage County, Illinois, Approving a 2 year Contract with Bear Landscape Group of Villa Park, Illinois for the Landscape Maintenance Program in an Amount of \$27,680 Per Year

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### STATEMENT OF PROBLEM

The Village of Villa Park maintains landscaping for 145 acres of land. This includes approximately 85 acres of parks and 60 acres of property and other land not owned by the Village (i.e., the Illinois Prairie Path and School District 45 properties). Because of manpower limitations, landscaping services for certain areas has historically been outsourced to multiple professional organizations in order to ensure that the heavily trafficked areas of Villa Park are properly maintained.

The 2020-2021 Landscape Maintenance Program consolidates landscaping services for three prime locations in Villa Park:

1. North Avenue – Medians and right-of-way between Villa Avenue and Joyce Street
2. Metra – North and south lots
3. Ardmore Avenue Streetscape – Metra lot to North Avenue

The Village sought bids from 20 companies and posted the bidding notice in local newspapers in support of the Village's purchasing policy. One bid was submitted by Bear Landscape Group of Villa Park, IL in the total amount of \$27,680.

### INVESTIGATION

Staff wishes to consolidate the service of these labor-intensive areas to one vendor, which will provide consistent, quality service to the streetscape while simultaneously saving the Village money. This would allow staff to focus on other less labor intensive areas.

Each season the Village spends approximately 5,315 hours mowing and trimming 145 acres of land. The three areas considered in the Landscape Maintenance Program amount to 1,083 hours of staff time annually, or \$34,113, not including costs associated with equipment wear and tear. The remaining Village-owned property would be maintained by 7 full time employees and 4 part-time seasonal staff, which does not make reference to any additional hours spent maintaining Village-owned buildings, properties, and seasonal special events.

The properties and tasks to be completed as a part of the 2020-2021 Landscape Maintenance Program are as follows:

| Property Description                                                                                                                  | Tasks to be Completed                                                                                                                                                                                                                                                                                                                                                                                  | Village Staff Hours/Year | Cost: Staff Salary | Bear Landscaping Quote | Cost Savings to Village |
|---------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------|------------------------|-------------------------|
| <b>North Avenue:</b><br>Medians, and Village right-of-way on the north and south sides of the street between Villa Ave. and Joyce St. | <ul style="list-style-type: none"> <li>• Bi-weekly mowing and trimming</li> </ul>                                                                                                                                                                                                                                                                                                                      | 315                      | \$10,838           | \$8,160                | \$2,678                 |
| <b>Metra Stations:</b><br>North and south lots                                                                                        | <ul style="list-style-type: none"> <li>• Spring and fall cleanups</li> <li>• Installation of mulch</li> <li>• Weekly mowing and trimming</li> <li>• Weekly: <ul style="list-style-type: none"> <li>○ Planting beds</li> <li>○ Rock island beds</li> <li>○ Deadheading</li> <li>○ Manual and chemical weed control</li> <li>○ Debris cleanup</li> <li>○ Ground cover maintenance</li> </ul> </li> </ul> | 544                      | \$16,612           | \$14,800               | \$1,812                 |
| <b>Ardmore Avenue:</b><br>17 landscape beds between Metra South and North Avenue                                                      | <ul style="list-style-type: none"> <li>• Spring and fall cleanups</li> <li>• Installation of mulch</li> <li>• Weekly mowing and trimming</li> <li>• Weekly: <ul style="list-style-type: none"> <li>○ Planting beds</li> <li>○ Rock island beds</li> <li>○ Deadheading</li> <li>○ Manual and chemical weed control</li> <li>○ Debris cleanup</li> </ul> </li> <li>Ground cover maintenance</li> </ul>   | 224                      | \$6,663            | \$4,720                | \$1,943                 |
| <b>TOTAL:</b>                                                                                                                         | -                                                                                                                                                                                                                                                                                                                                                                                                      | 1,083                    | \$34,113           | \$27,680               | \$6,433                 |

## RECOMMENDATION

Staff recommends approval of a landscaping contract with Bear Landscape Group in the total amount of \$27,680 per year for two years. This contract would save the Village \$12,866 in staff hours during the life of the contract. If the Village is not satisfied with the quality of work produced, the contract would be subject to termination.



# Village of Villa Park Mowing Areas

## Legend

 Villa Park Boundary

 Landscape Areas

 Mowing Areas

\*Mowing Acres - 146.44

\*Total Landscape Areas - 93

N



Not to Scale



The enclosed materials and documentation are being provided pursuant to a request for information, which has been submitted, to the Village of Villa Park, Illinois. The Village expressly disclaims any responsibility for the accuracy of completeness of the materials and documentation provided, and any use thereof is at the requestor's sole and exclusive risk and expense.

The attached location maps are provided for informational purposes only and the Village does not guarantee their accuracy. Actual limits of demolition and removal will be determined in the field. Contractor shall be responsible for verifying all existing conditions in the field.

Map Created By Brian Roche



RESOLUTION NO. \_\_\_\_\_

**RESOLUTION OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS,  
APPROVING A TWO (2) YEAR CONTRACT WITH BEAR LANDSCAPE GROUP OF VILLA  
PARK, ILLINOIS FOR THE 2020-2021 LANDSCAPE MAINTENANCE PROGRAM IN THE  
AMOUNT OF \$27,680 PER YEAR.**

**WHEREAS**, the Village of Villa Park is a duly organized and validly existing non-home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

**WHEREAS**, the Village has publicly advertised for bids for the **2020-2021 Landscape Maintenance Program**; and

**WHEREAS**, based upon a review of the bids received and determination as to the qualifications of the bidders, the President and Board of Trustees of the Village of Villa Park have determined that Bear Landscape Group, of Villa Park, Illinois, is the lowest responsible bidder for the 2020-2021 Landscape Maintenance Program for two (2) years in an Amount of \$27,680 per year.

**NOW THEREFORE, BE IT RESOLVED** by the President and Board of Trustees of the Village of Villa Park, DuPage County, State of Illinois, as follows:

**Section 1:** That pursuant to Section 2-219 of the Villa Park Municipal Code, the requirements of open and competitive bidding are met, and the Village Manager is hereby authorized to issue a purchase order to Bear Landscape Group of Villa Park, Illinois, for the 2020-2021 Landscape Maintenance Program in an amount of \$27,680 per year.

**Section 2:** This resolution shall be in full force and effect from and after its passage and approval according to law.

PASSED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2020.

Resolution No. \_\_\_\_\_

VILLAGE OF VILLA PARK

\_\_\_\_\_  
President, Village of Villa Park

ATTEST:

\_\_\_\_\_  
Clerk, Village of Villa Park

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2020, pursuant to a roll  
call vote as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAINING: \_\_\_\_\_