



**Wednesday, May 13, 2026**  
**Village Board of Trustees Agenda Meeting at 1:00 PM**  
**Paul J Bertschinger Community Center**  
**7860 STH 42 Egg Harbor, WI 54209**

**Members of the public may also join the meeting by video conference:**  
**<https://villageofegg Harbor.zoom.us/j/86071945756>**

**Members of the public with limited internet are encouraged to dial in Call in Number:**  
**+1 312 626 6799 Meeting ID: 860 7194 5756**

**1. CALL TO ORDER & ROLL CALL**

- 1a. Call to Order & Roll Call
- 1b. Pledge of Allegiance
- 1c. Approve Agenda
- 1d. Approve April 8, and April 17, 2026 Village Board of Trustees Meeting Minutes  
[April 8th, 2026 Village Board Minutes.pdf](#)  
[April 17th, 2026 Village Board Minutes.pdf](#)

**2. OPEN SESSION** - This is an opportunity for members of the audience to bring to the Village Board's attention any concerns regarding items listed on or not listed on the agenda. Comments will be limited to three (3) minutes per person with a maximum of ten (10) minutes for all items. Speakers may not yield their time to others.

**3. ADMINISTRATOR**

- 3a. Destination Door County & Door County Tourism Zone Presentation  
**Suggested Action: No action required this is an information item only.**
- 3b. Consideration and possible action on Ordinance 2026- 05 An Amendment to Chapter 116 Architectural Review and Historic Preservation Regulations Section 116.01 and Section 116.02  
**Suggested Action: Review and consideration of proposed ordinance amendment.**  
[Ordinance 2026-05 AMENDMENT TO CHAPTER 116 - redline.pdf](#)  
[Ordinance 2026-05 AMENDMENT TO CHAPTER 116.pdf](#)
- 3c. Review, consideration, and possible action on Ordinance No. 2026-07 An Amendment to Chapter 51 Sewers, Section 51.063(A)(3)(b) and Section 51.063(A)(3)(c) User Charge Methodology  
**Suggested Action: Motion to approve Ordinance No. 2026-07 An Amendment to Chapter 51 Sewers, Section 51.063(A)(3)(b) and Section 51.063(A)(3)(c) User Charge Methodology as presented. ROLL CALL VOTE REQUIRED.**  
[Ordinance 2026-07 AMENDMENT TO CHAPTER 51 - Redline.pdf](#)  
[Ordinance 2026-07 AMENDMENT TO CHAPTER 51.063.pdf](#)
- 3d. Review, consideration, and possible action on Sanitary Sewer connection/access fee increase and approval of updated 2026 fee schedule  
**Suggested Action: Motion to increase sanitary sewer lateral connection access charge to \$4,856 and approve 2026 updated fee schedule.**  
[Connection Fee Calculation 2026.pdf](#)  
[14. Copy of Sewer Rates Northern Door 2026.pdf](#)

[9a 51.033 Connection Charge.pdf](#)  
[Fee Schedule 2026 - Utility Updates 4-21-26 Redline.pdf](#)

- 3e. Review, discussion, and consideration of Farmer's Market Memorandum of Understanding  
**Suggested Action: Motion to approve Farmer's Market Memorandum of Understanding.**  
[10 Draft MEMORANDUM OF UNDERSTANDING Farmer's Market.pdf](#)
- 3f. First Review of proposed Village Debt Margin Policy & review of draft resolution for set up of formal Fund Balance Policy  
**Suggested Action: No action required.**  
[DRAFT VILLAGE OF EGGG HARBOR WI MUNICIPAL DEBT MANAGEMENT POLICY \(002\).pdf](#)  
[sample Fund Balance Policy RESOLUTION 2026.pdf](#)
- 3g. Ethics Policy Development Update  
**Suggested Action: No action required. This is an informational item only.**

4. **VILLAGE PRESIDENT**

- 4a. Committee Appointments  
**Suggested Action: Review, consideration, and possible action on committee appointments.**  
[Board Committee Commissions 2026.pdf](#)
- 4b. Rules of Order  
**Suggested Action: Review and discussion on Rules of Order,**  
[Rules of Order.pdf](#)

5. **VILLAGE CLERK/TREASURER**

- 5a. Review of, Consideration of, and Possible Action on The Fancy B Alcohol Beverage License Application.  
[The Fancy B Appl 2026\\_Redacted.pdf](#)  
[The Fancy B Parent Lot Description.pdf](#)  
[The Fancy B Property Interest.pdf](#)  
[The Fancy B Scale Drawing 2026.pdf](#)
- 5b. Review of, Consideration of, and possible action on Alcohol Beverage License Application for Ashbrooke.  
[Ashbrooke Appl May 14, 2026-June 30,2026\\_Redacted.pdf](#)  
[Ashbrooke Parent Lot Desc. & Property Interest.pdf](#)  
[Ashbrooke Scale Drawing.pdf](#)
- 5c. Room Tax Information  
[Room Tax Revenues Comparison 2008-2025.pdf](#)
- 5d. Bills Paid in April 2026  
[Bills Paid in April 2026.pdf](#)
- 5e. April 2026 Credit Card Statement  
[April Credit Card Statement.pdf](#)  
[APRIL 2026 CC Journal Entry.pdf](#)
- 5f. Bank Statement for April 2026  
[4-2026 Main Checking Statement.pdf](#)
- 5g. Revenues & Expenses Report

6. **JOINT FIRE COMMISSION - NEXT MEETING JUNE 10TH, 2026 @ 6:00 PM - FIRE STATION #1**

- 6a. Egg Harbor Fire Chief Report April 2026  
[EHFD April 2026 Report.pdf](#)

7. **KRESS PAVILION CENTER COMMITTEE**

- 7a. May 8, 2026 Kress Pavilion Meeting Minutes  
[May 8 26 Kress Pavilion Committee Minutes.pdf](#)

8. **PARKS AND PUBLIC WORKS COMMITTEE**

- 8a. May 6, 2026 Parks & Public Works Committee Meeting Minutes  
[May 6th, 2026 PPW Minutes.pdf](#)

9. **UTILITY COMMITTEE**

- 9a. April 21, 2026 Utility Committee Meeting Minutes  
[4. April 21st, 2026, Utility Committee Minutes.pdf](#)

10. **PLAN COMMISSION**

- 10a. April 28, 2026 Plan Commission Meeting Minutes  
[5. April 28th, 2026 Plan Commission Minutes.pdf](#)

11. **HARBOR COMMITTEE**

- 11a. April 16, 2026 Harbor Committee Meeting Minutes  
[3. April 16th, 2026 Harbor Committee Minutes.pdf](#)

12. **ARCHITECTURAL REVIEW & HISTORIC PRESERVATION BOARD**

- 12a. April 27, 2026 ARHP Meeting Minutes  
[April 27, 2026 ARHP Public Hearing and Meeting Minutes.pdf](#)

13. **GREEN TIER**

- 13a. April 2026 Green Tier Report  
[April 2026 - Green Tier Report.pdf](#)

14. **CORRESPONDENCE**

- 14a. Correspondence  
[P Jordan Steele Correspondence](#)  
[Dawn McGinnis Correspondence 5-07-2026.pdf](#)  
[County of Door Transportation Email.pdf](#)  
[Transportation Newsletter 2026 Quarter 1 FINAL.pdf](#)  
[Transportation Fair Save the Date - Full Page.pdf](#)

15. **CLOSED SESSION**

- 15a. CLOSED SESSION per State Statute 19.85(1)(e) for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session regarding agreement for Joint Fire Protection Services and Joint Ballfield and Cemetery; and then to RETURN TO OPEN SESSION to take further action or to adjourn the meeting

**Suggested Action: Motion to enter Closed Session per State Statute 19.85(1)(e) for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session regarding agreement for Joint Fire Protection Services and Joint Ballfield and Cemetery; and then to RETURN TO OPEN SESSION to take further action or to adjourn the meeting.**

- 16. **OPEN SESSION** - This is an opportunity for members of the audience to bring to the Village Board's attention any concerns regarding items listed on or not listed on the agenda. Comments will be limited to three (3) minutes per person with a maximum of ten (10) minutes for all items. Speakers may not yield their time to others.

17. **ADJOURNMENT**

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, or to request this service, contact Lynn Ohnesorge, Village Clerk/Treasurer at 868-3334, or at PO Box 175, Egg Harbor, WI 54209.

Date Posted: May 8th, 2026, at 12:30 PM

Posted by: Lynette Oman, Administrative Assistant

- Post Office
- Paul J. Bertschinger Community Center
- Main Street Market
- Greens N Grains
- Media

Agenda can also be found at [www.villageofegg Harbor.gov](http://www.villageofegg Harbor.gov)



Wednesday, April 8, 2026 at 9:00 AM  
Village Board of Trustees Meeting Minutes  
Paul J Bertschinger Community Center  
7860 STH 42 Egg Harbor, WI 54209

Meeting Link: <https://villageofegggharbor.zoom.us/j/86071945756>  
+1 312 626 6799 Meeting ID: 860 7194 5756

1. **CALL TO ORDER & ROLL CALL**

1.a Call to Order & Roll Call

- John Heller called the meeting to order at 9:00 am.
- Megan Sawyer roll call: John Heller (zoom): here, Lisa Van Laanen: here, Scott Rasmussen: here, Mike Johnson (zoom): here, Joe Megan (zoom): here.
- Staff in attendance: Megan Sawyer, Madison Dietzen, Lynn Ohnesorge
- Audience in attendance: Tony Steffek (zoom), Andrew Rossmeisl (zoom), Jon Kolb (zoom), Holly Kowalski (zoom)

1.b Pledge of Allegiance

- The Village Board of Trustees said the Pledge of Allegiance.

1.c Approve Agenda

- **John Heller motioned to approve the agenda, Scott Rasmussen seconded, motion carried.**

1.d Approve March 11, 2026 Village Board of Trustee Meeting Minutes

- **John Heller made a motion to approve the March 11, 2026 Village Board Meeting minutes as amended, Scott Rasmussen seconded, motion carried.**

2. **OPEN SESSION**

- Joe Megan asked about the status of the joint meeting with the Town of Egg Harbor to discuss fire and emergency services cost sharing. John Heller said that we have a meeting scheduled for May 7<sup>th</sup>. Megan Sawyer said that we tried to schedule a meeting prior to the May 7<sup>th</sup> meeting but was unsuccessful. She said we are planning to have that item introduced at the next meeting. John Heller said that he would like to schedule a special meeting for the Village to talk over strategy.
- Joe Megan said that he will not be available for the May Village Board meeting and asked if the auditors could come to the June meeting. Megan Sawyer said that she we will follow up with them to make sure they can come to the June meeting.
- Megan Sawyer said that the power was flickering in the building so if we lose you hang tight and we will try to get zoom back.
- Jon Kolb said that there is a closed session to discuss the notice of claim and suggested that the Board postpone the decision until the summer when everyone is back. He said that he hoped that you do not approve the land grab. He said there are very few people that are aware of this and he would like them to weigh in. John Heller said that they are cognizant of his concerns.

3. **ADMINISTRATOR**

3.a Consideration of and possible action on Ordinance 2026-04 Amendment to Chapter 152 Zoning Section 152.027

- Megan Sawyer's executive summary: *Last month, the Village Board reviewed the attached proposed ordinance amendment that has been recommended to the Village Board for approval by the Village's Architectural Review & Historic Preservation Board. The proposed amendment is required if the Village would like to continue to pursue the Certified Local Government Status with the State Historic Preservation office. This change would no longer require property owner agreement regarding the local designation of a historic structure. However, property owner's would still have the ability to appeal a local historic designation by the ARHP Board to the Village Board. This is outlined in WI State Statute. Also last month, the Village Board wanted more information regarding the Certified Local Government program to better understand the Village's participation in the program. I've included a couple of links below with more information regarding the program itself and more information regarding the subgrant program that participants can take advantage of. Information on the CLG Program: <https://www.wisconsinhistory.org/Records/Article/CS94> Information on the Subgrants: <https://www.wisconsinhistory.org/Records/Article/CS3314>*
- Scott Rasmussen asked where it is stated to let residents know that there is a possibility of appealing the historic designation. Megan Sawyer answered that it is not stated in our current ordinance, but we could make the change to reference the state statute or staff would let everyone know of the appeal process.

- Lisa Van Laanen asked if a public hearing was held for designation for Greens and Grains. Megan Sawyer answered that their last meeting was scheduled during the blizzard in March, so it was cancelled and rescheduled for April 27<sup>th</sup> at 12:00 PM.
- Scott Rasmussen asked when the property owners would be notified of the designation. Megan Sawyer explained the process.
- John Heller said that he thought we had a discussion that we would like some feedback from the affected property owners before we acted on this ordinance change. Lisa Van Laanen said she feels that this is just setting the structure and framework right now and didn't agree with getting their feedback.
- Scott Rasmussen asked why they wouldn't just leave that in vs. going the appeal route. Megan Sawyer answered that she thought that they were worried about preservation. At the beginning of this process there was someone that was caught off guard and they realized the need for more communication with the property owners before designation. She said that Jason Tisch is in agreement with this change and it is necessary to be a part of the certified local government program. He suggested having the appeal that goes to the municipal board.
- John Heller asked if the appeal goes to the ZBA or Trustees. Megan Sawyer answered the Trustees.
- **Lisa Van Laanen made a motion to approve Ordinance 2026-04 amendment to Chapter 152 Zoning section 152.027 as presented, Scott Rasmussen seconded.**
- Joe Megan wanted to know if we should incorporate the appeal process into the ordinance. Megan Sawyer said that we could either incorporate it into the ordinance or into our correspondence to the owners. Lisa Van Laanen said that the list of properties is around 30 properties and it won't be going on for years.
- John Heller asked what the perk is about being a part of the program. Megan Sawyer answered it would be potential grants if you're part of the Certified Local Government Program. She explained what some of the grant opportunities might be for the ARHP and Village code. She said that we could also pay for these projects on our own without grants if we aren't part of the Certified Local Government program.
- Joe Megan said that he felt that it is appropriate to move forward with the change to be in compliance with the state guidelines on the ordinance and that this body would hear the appeals.
- **Lynn Ohnesorge roll call: John Heller: aye, Lisa Van Laanen: aye, Joe Megan: aye, Scott Ramussen: aye, Mike Johnson: aye; motion carried.**

3.b Consideration and possible action on Ordinance 2026- 05 An Amendment to Chapter 116 Architectural Review and Historic Preservation Regulations Section 116.01 and Section 116.02

- Megan Sawyer's executive summary: *This proposed ordinance amendment has also been recommended for approval by the Village Board by the Village's Architectural Review and Historic Preservation Board. The ARHP Board is recommending the proposed amendment to clarify the jurisdictional bounds of the ARHP Board. I am still awaiting Attorney Steffek's review of the proposed ordinance amendments which I hope to have in advance of the meeting.*
- Megan Sawyer said that Attorney Steffek did not have any legal concerns with the proposed changes.
- Scott Ramussen stated that this covers any type of change to any building that the ARHP board has jurisdiction over. Megan Sawyer said that since the adoption of Chapter 116 in 2023 and that board has worked through some of the project reviews that there has been some question as to their jurisdiction. She said this was their recommendation based on the feedback that they review their ordinance.
- The Board discussed the proposed change and the ARHP board's opinion in what they have jurisdiction over.
- Megan Sawyer said that this item could be tabled and have the ARHP board in attendance to have further discussion.
- **Lisa Van Laanen made a motion to table consideration and possible action on Ordinance 2026- 05 An Amendment to Chapter 116 Architectural Review and Historic Preservation Regulations Section 116.01 and Section 116.02, Scott Rasmussen seconded, motion carried.**

3.c Consideration and possible action on Ordinance 2026- 06 An Amendment to Chapter 152 Zoning Section 152.030(A)

- Megan Sawyer's executive summary: *During a recent discussion regarding a project proposal, the Village Plan Commission reviewed the parking lot setback table included in section 152.030 of Chapter 152. During that discussion, it was determined that it is believed that the requirements for the R-1 and C-1 districts are flip flopped and this needs to be corrected. As the ordinance is set up now, the strictest requirements are in the Commercial C-1 district which is opposite the case of how the ordinance is setup overall. Typically, the C-1 district has the least restrictive requirements with requirements being stricter in the R-1 Residential district.*
- **Lisa Van Laanen made a motion to correct the typo to Ordinance 2026- 06 An Amendment to Chapter 152 Zoning Section 152.030(A), Scott Rasmussen seconded.**
- Mike Johnson asked if this has any effect on the four plex or any other current developments. Megan Sawyer answered that we held that four plex to this ordinance change.
- **Lynn Ohnesorge roll call: John Heller: aye, Lisa Van Laanen: aye, Joe Megan: aye, Scott Ramussen: aye, Mike Johnson: aye; motion carried.**

3.d Review of, consideration of and possible action on Application for Commercial Marina License filed by Sister Bay Boat Rental LLC

- Megan Sawyer's executive summary: *The Village Board and Harbor Committee has already approved the lease agreement with Sister Bay Boat Rental LLC (DBA Egg Harbor Boat Rental) for the 2026 boating season. However, with the ordinance change that was passed to allow commercial activity at the Egg Harbor Marina, this entity will also need their Commercial Marina License approved. The application was reviewed and recommended for approval by the Harbor Committee at their meeting on March 26th, 2026 pending Village receipt of appropriate and adequate insurance evident prior to opening day.*
- Scott Rasmussen asked if we could use some of this money to help pay down the marina debt. Joe Megan said they plan to discuss the debt payment after the 2025 audit results.
- **Lisa Van Laanen made a motion to approve application for commercial marina license filed by Sister Bay Boat Rental LLC pending village receipt of appropriate and adequate insurance prior to opening day, Mike Johnson seconded, motion carried.**

3.e Update on Ethics Policy Development

- Megan Sawyer said that she and Attorney Steffek have been working on the ethics policy development and are hopeful to have a first review at your next month's meeting.

3.f Egg Harbor Wastewater Treatment Plan - Receipt of Wisconsin Rural Water Association Wastewater System of the Year Nomination

- Megan Sawyer's executive summary: *Last month, I reported that I had been notified that the Village's Wastewater Treatment Plan was nominated for the Wisconsin Rural Water Association's Wastewater System of the Year Award. Village President, John Heller, and Wastewater Treatment Plant Manager, Bert Sawyer, attended the WI Rural Water Association's Technical Conference on March 25th, where we learned the Village's WWTP was the recipient of the award in which they accepted on the Village's behalf. Attached is an image of the award plaque as well as a press release and photo that was shared with the Peninsula Pulse.*
- The Board congratulated the Village WWTP committee and team.

4. **VILLAGE CLERK/TREASURER**

4.a Room Tax Information

- The Board discussed the historical room tax information.

4.b April 7, 2026 Election Results for Village of Egg Harbor

- Lynn Ohnesorge said the county supervisor for district 16 has changed. For the Village Board, Kaaren Northrop and Joe Megan won the trustee positions. The election was noneventful and the election workers did a great job.

4.c Bills Paid in March 2026

- The Board reviewed the bills.

4.d March 2026 Credit Card Statement

- Lynn Ohnesorge's executive summary: *Per the Village Board's request at the last meeting, I have attached the Village of Egg Harbor employee credit card statements. I have also attached the journal entry I created to enter the payment into the financial software. The journal entry will explain what the purchases were for.*
- The Board reviewed the credit card statement for March 2026.

4.e Investment & Bank Statement for March 2026

- The Board reviewed the summarized investment statement prepared by Tami and preferred this user-friendly statement. The expressed interesting in seeing this report monthly.

5. **VILLAGE PRESIDENT**

5.a Resolution 2026-04 Resolution of Commendation for Lisa Van Laanen

- Megan Sawyer's executive summary: *Today's meeting will be Lisa's last meeting after 10 years of service to the Village of Egg Harbor as Village Trustee. Please see the attached Resolution of Commendation for Lisa Van Laanen attached.*
- **John Heller made a motion to approve Resolution 2026-04 Resolution of Commendation for Lisa Van Laanen, Scott Rasmussen seconded.**
- **Lynn Ohnesorge roll call: John Heller: aye, Lisa Van Laanen: abstain, Joe Megan: aye, Scott Ramussen: aye, Mike Johnson: aye; motion carried.**
- Lisa Van Laanen said that she was going to miss you as a family and was proud of the Trustees support of the downtown.

5.b Village Board Meeting Day & Time

- Megan Sawyer's executive summary: *With the results of the April 7th, 2026 Election the Village Board may want to consider a regular meeting date/time change in order to accommodate scheduling for new members of the Village Board. This agenda item will allow discussion regarding this topic.*
- The Board discussed meeting time preferences. John Heller asked Megan to reach out to Kaaren on what she would be able to do. Megan Sawyer said that she will follow-up to confirm with everyone before the May meeting.

6. **JOINT FIRE COMMISSION**

6.a Egg Harbor Fire Chief Report March 2026

- Megan Sawyer's executive summary: *Please see the March Fire Department Report attached as provided by Egg Harbor Fire Chief, Justin MacDonald. Justin will not be in attendance at the meeting so feel free to reach out to him directly with questions prior to the meeting. Otherwise, staff can follow up with Justin with any questions as a result of the meeting discussion after the meeting if necessary.*
- Megan Sawyer reviewed Justin's March report.

7. **KRESS PAVILION COMMITTEE**

7.a April 3, 2026 Kress Pavilion Meeting Minutes

- Mike Johnson reviewed the Kress Pavilion meeting minutes.

8. **PARKS AND PUBLIC WORKS COMMITTEE**

8.a April 1, 2026 Parks & Public Works Committee Meeting Minutes

- Lisa Van Laanen reviewed the PPW meeting minutes.

9. **UTILITY COMMITTEE** - Meeting canceled due to blizzard.

10. **PLAN COMMISSION**

10.a March 24, 2026 Plan Commission Meeting Minutes

- Scott Rasmussen reviewed the Plan Commission meeting minutes.

11. **HARBOR COMMITTEE**

11.a March 26, 2026 Harbor Committee Meeting Minutes

- Joe Megan reviewed the Harbor Committee meeting minutes.

12. **ARCHITECTURAL REVIEW & HISTORIC PRESERVATION BOARD** - - Meeting canceled due to blizzard.

13. **GREEN TIER**

13.a March Green Tier Report

- Megan Sawyer reviewed the Green Tier Report.

14. **CORRESPONDENCE**

14.a Correspondence

- Dawn McGinnis submitted correspondence regarding the Ethics Policy.
  - Lisa Van Laanen said that she took issue with the third from the last paragraph of her correspondence. She said that the village trustees and some planning commission members had been mentioned and been sued personally but the judge believed that it was from a disgruntled property owner who couldn't get his way and not only did he lose that federal case, she believed he was barred from appealing it. She said that it made us look like we didn't have ethics. She said that she's not saying we don't need an ethics policy, she's sticking up for us in that we did nothing wrong.

15. **CLOSED SESSION**

15.a Closed Session per State Statute 19.85 (1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved regarding received notice of injury and notice of claim per Wis. Stat. 893.80(1d)(a); and then to RETURN TO OPEN SESSION to take action or to adjourn the meeting

- **Lisa Van Laanen made a motion to enter Closed Session per State Statute 19.85 (1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved regarding received notice of injury and notice of claim per Wis. Stat. 893.80(1d)(a); and then to RETURN TO OPEN SESSION to take action or to adjourn the meeting and per State Statute 19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility regarding employee compensation; and then to RETURN TO OPEN SESSION to take further action or to adjourn the meeting, John Heller seconded**
- **Lynn Ohnesorge roll call: John Heller, aye; Lisa Van Laanen, aye; Scott Rasmussen, aye; Mike Johnson, aye; Joe Megan, aye; motion carried.**
- **John Heller made a motion to return to open session, Lisa Van Laanen seconded.**
- **Lynn Ohnesorge roll call: John Heller, aye; Lisa Van Laanen, aye; Scott Rasmussen, aye; Mike Johnson, aye; Joe Megan, aye; motion carried.**
- **John Heller made a motion to approve the motions made in closed session, Lisa Van Laanen seconded, motion carried.**

15.b Closed Session per State Statute 19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility regarding employee compensation; and then to RETURN TO OPEN SESSION to take further action or to adjourn the meeting.

16. **OPEN SESSION**

- Megan Sawyer said that the Dawn Lane/Cross Lane sewer extension will be starting this week. That is the project taking place in the Point Beach area and it will take about a month.
- Andy Rossmessl and what motions were taken in closed session. Megan Sawyer answered that only items on 15b were motioned on our Attorney Steffek will get in touch with you.
- Joe Megan asked if there was any update with regard to speaking with Seaquist regarding the orchard. John Heller said that Jim Seaquist was on vacation and a conversation still needs to be had and will follow-up.

17. **ADJOURNMENT**

- **Lisa Van Laanen made a motion to adjourn the meeting, Scott Rasmussen seconded, motion carried.**
- The meeting adjourned at 11:48 AM.

The meeting minutes were completed by Madison Dietzen on April 8, 2026. Meeting minutes to be submitted for review and approval on May 13, 2026.

**Bold – Official Action**



**Friday, April 17, 2026 at 9:00 am**  
**Village Board of Trustees Agenda Meeting Minutes**  
**Paul J Bertschinger Community Center**  
**7860 STH 42 Egg Harbor, WI 54209**  
**Meeting Link: <https://villageofegggharbor.zoom.us/j/86071945756>**  
**+1 312 626 6799 Meeting ID: 860 7194 5756**

1. **CALL TO ORDER & ROLL**

**CALL**

1a. Call to order and roll call

- John Heller called the meeting to order at 9:04 am.
- Lynn Ohnesorge roll call: John Heller (zoom): here, Lisa Van Laanen: here, Joe Megan: here, Scott Rasmussen: here, Mike Johnson: here.
- Staff in attendance: Megan Sawyer, Madison Dietzen, Lynn Ohnesorge
- Audience in attendance: Kaaren Northrop, Tony Steffek (zoom), Luke Bentley

1b. Pledge of Allegiance

- The Village Board of Trustees said the Pledge of Allegiance.

1c. Approval of agenda

- **John Heller made a motion to approve the agenda, Scott Rasmussen seconded, motion carried.**

2. **OPEN SESSION**

- Lynn Ohnesorge stated that the Board of Review is scheduled for May 4, 2026 from 2pm – 4pm.
- John Heller stated that we have a momentous 4<sup>th</sup> of July this year and he would like employees, trustees and committee members perhaps be involved in the parade this year.
- Lynn Ohnesorge asked the Trustees to selected a date for the special meeting for alcohol licenses. She suggested Wednesday June 17, 2026 at 1:30 PM. The Trustees agreed to that date.

3. **ADMINISTRATOR**

3a. Review and discussion regarding lease agreement expiration for Village Parcel # 118-02-30302723A3

- Megan Sawyer's executive summary: *A few months ago, the Village Board discussed this property in terms of a lease renewal. The Village Board agreed to inquire with the leasee as to flexibility of the lease term. John has reached out to a representative with leasee to meet to discuss, which will occur upon John's return. In the meantime, we wanted to touch base with the Village Board regarding a focus item of the Village's Green Tier taskforce as a possibility for this property as an alternative to an orchard.*
- Megan Sawyer explained the Green Tier taskforce's thoughts regarding this parcel and anticipated desire to keep it as green space but not necessarily maintained as an orchard.
- The Trustees discussed the current agreement and desired changes that are needed before having discussions with Seaquist. They agreed to have the discussion with Jim Seaquist first and then move forward.

4. **CLOSED SESSION**

4a. CLOSED SESSION per State Statute 19.85(1)(e) for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session regarding agreement for Joint Fire Protection Services and Joint Ballfield and Cemetery; and then to RETURN TO OPEN SESSION to take further action or to adjourn the meeting

4b. Closed Session per State Statute 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved regarding Door County Case Number 2025CV000150 Myles Dannhausen Sr. et al vs. Village of Egg Harbor Zoning Board of Appeals et al; AND regarding received notice of injury and notice of claim per Wis. Stat. 893.80(1d)(a) and then to RETURN TO OPEN SESSION to take further action or to adjourn the meeting

4c. Closed Session per State Statute 19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility regarding employee compensation; and then to RETURN TO OPEN SESSION to take further action or to adjourn the meeting.

- **Lisa Van Laanen motioned CLOSED SESSION per State Statute 19.85(1)(e) for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session regarding agreement for Joint Fire Protection Services and Joint Ballfield and Cemetery; and then to RETURN TO OPEN SESSION to take further action or to adjourn the meeting, and Closed Session per State Statute 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved regarding Door County Case Number 2025CV000150 Myles Dannhausen Sr. et al vs. Village of Egg Harbor Zoning Board of Appeals et al; AND regarding received notice of injury and notice of claim per Wis. Stat. 893.80(1d)(a) and then to RETURN TO OPEN SESSION to take further action or to adjourn the meeting and Closed Session per State Statute 19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility regarding employee compensation; and then to RETURN TO OPEN SESSION to take further action or to adjourn the meeting, Joe Megan seconded.**
- **Megan Sawyer roll call: John Heller: aye, Lisa Van Laanen: aye, Joe Megan: aye, Sott Rasmussen: aye, Mike Johnson: aye; motion carried.**

- Kaaren Northrop and Tony Steffek in attendance during Closed Session.
- Tony Steffek left the meeting at 9:56 AM.
- John Heller left the meeting at 10:45 AM.

- **Lisa Van Laanen made a motion to return to open session, Scott Rasmussen seconded.**
- **Megan Sawyer roll call: Lisa Van Laanen: aye, Joe Megan: aye, Scott Rasmussen: aye, Mike Johnson: aye, John Heller: absent; motion carried.**

- **Lisa Van Laanen made a motion to approve settlement of \$20,000 in exchange for warranty deed, transferring the village's interest in that property consisting of only the rock wall riprap and everything Eastward of the line to the Kowalski property line after updated sitemap is prepared accordingly, and to authorize a village president and village clerk to execute all appropriate documents, Scott Rasmussen seconded, motion carried.**

5. **OPEN SESSION**

- Lisa Van Laanen said that she is going to miss being on the board.
- Luke Bentley (7886 STH 42) thanked Lisa Van Laanen for her service and wished her well. He also expressed his disappointment with the lack of clean up that has been done along the gutter line and the area between the parking spaces and the sidewalks and damage that has been done to the newly planted trees. Megan Sawyer said that Tom Wolfe has already met with the PPW staff regarding the damage that has been done to the trees due to the blizzard and what needs to be done.

6. **ADJOURNMENT**

- **Lisa Van Laanen made a motion to adjourn the meeting, Joe Megan seconded, motion carried.**
- The meeting adjourned at 11:08 AM.

The meeting minutes were completed by Madison Dietzen on April 17, 2026. Meeting minutes to be submitted for review and approval on May 13, 2026.

**Bold – Official Action**

# Village Board of Trustees Agenda Item Report

Submitted by: Megan Sawyer

Meeting Date: May 13, 2026

**Subject:**

Destination Door County & Door County Tourism Zone Presentation

**Background:**

Representatives with both Destination Door County and the Door County Tourism Zone will be at the meeting to share information regarding both organizations with the Village Board.

**Recommendation:**

No action required this is an information item only.

**Budget Impact:**

**Item History:**

**Attachments:**

# Village Board of Trustees Agenda Item Report

Submitted by: Megan Sawyer  
Meeting Date: May 13, 2026

## **Subject:**

Consideration and possible action on Ordinance 2026- 05 An Amendment to Chapter 116 Architectural Review and Historic Preservation Regulations Section 116.01 and Section 116.02

## **Background:**

Last month, the Village Board considered the attached proposed ordinance amendment. To review, this proposed ordinance amendment has been recommended for approval to the Village Board by the Village's Architectural Review and Historic Preservation Board. The ARHP Board is recommending the proposed amendment to clarify the jurisdictional bounds of the ARHP Board. At last month's meeting, it was decided that the Village Board wanted more information from the ARHP Board regarding their intentions behind the proposed amendment. A representative from the ARHP Board will be in attendance at the meeting to discuss with the Village Board.

## **Recommendation:**

Review and consideration of proposed ordinance amendment.

## **Budget Impact:**

## **Item History:**

## **Attachments:**

[Ordinance 2026-05 AMENDMENT TO CHAPTER 116 - redline.pdf](#)

[Ordinance 2026-05 AMENDMENT TO CHAPTER 116.pdf](#)

**VILLAGE OF EGG HARBOR**  
**ORDINANCE NO. 2026-05**

**AN AMENDMENT TO CHAPTER 116 Architectural Review and Historic Preservation Regulations Section**

**§ 116.01 Purpose and Intent (A) Authority of Board, § 116.02 Architectural Review and Historic Preservation Board D. Authority, and § 116.02 Architectural Review and Historic Preservation Process B. Review and Decision Procedure OF THE VILLAGE OF EGG HARBOR MUNICIPAL CODE**

**WHEREAS**, the Village Board of Trustees of the Village of Egg Harbor have reviewed the amendment, and

**WHEREAS**, the Board has found it to be beneficial to amend Chapter 116 Architectural Review and Historic Preservation Regulations Section § 116.01 Purpose and Intent (A) Authority of Board of the municipal code to better serve the community of the Village of Egg Harbor.

**NOW THEREFORE**, be it ordained by the Village Board of Trustees of the Village of Egg Harbor, that **CHAPTER 116 Architectural Review and Historic Preservation Regulations Section § 116.01 Purpose and Intent (A) Authority of Board, § 116.02 Architectural Review and Historic Preservation Board D. Authority, and § 116.02 Architectural Review and Historic Preservation Process B. Review and Decision Procedure** of the Code of Ordinances be amended as follows,

**§ 116.01 Purpose and Intent**

**(A) Authority of Board**

The Village Board acknowledging the importance of, the appearance of the Village and its impact on the tourism industry and the general health welfare of residents, businesses, and visitors; and acknowledging ; the value of preserving historic structures throughout the Village; and acknowledging the importance of the appearance of existing building and new construction to preserve the Village’s quaint character as provided in the Village’s comprehensive plan, the Village of Egg Harbor Board of Trustees hereby vests The Village of Egg Harbor Architectural Review and Historic Preservation Board (ARHP Board) with the following authority:

**§ 116.02 Architectural Review and Historic Preservation Board**

**D. Authority.** The ARHP Board shall have authority to approve, reject, or request modification of proposals to build or alter the exterior of relevant buildings. In recognition of the importance of the contributions of existing buildings toward the aesthetic quality and character of the Village, the definition of altering existing buildings shall include: modifications to color or building materials; changes made to any exterior building elements including windows, door, roofing, etc.; building additions to the principal or ancillary structures; partial or full demolition; and changes to the primary site conditions including hardscape and parking. Upon approval, assuming all other Village regulations are met, the ARHP Board may issue a Certificate of Appropriateness. In the event of the rejection of a proposal, the applicant may appeal to the Zoning Board of Appeals in the same manner as the review of a plan commission decision. The votes necessary to overrule the Board’s decision shall be a simple majority vote.

**§ 116.02 Architectural Review and Historic Preservation Process**

**B. Review and Decision Procedure.** The owner of any building with a proposal to change the exterior of an existing building covered by this ordinance ([See 116.02D above](#)) is responsible for applying for a Certificate of Appropriateness permit for the ARHP Board. Upon receipt of an application, the Village Zoning Administrator shall upon determining that the application is subject to ARHP review will solicit relevant drawings and collateral material for review by the Board. An ARHP Board meeting will be held, with due notice to the public, and the proposed changes reviewed and discussed at the meeting. The ARHP Board shall approve, reject, or direct the Zoning Administrator to seek modifications from the proposer for review at a subsequent meeting. If approved, the Certificate of Appropriateness will be issued. If denied, the design permit will not be issued. If denied, the Zoning Administrator shall so inform the applicant of the decision and the right to appeal to the Zoning Board of Appeals, in writing.

Ordinance passed and approved by the Village Board of Trustees at its regular meeting on the 11<sup>th</sup> day of March 2026.

This ordinance shall take effect after its passage on the day after its publication.

Motion made by:

Second by:

John Heller:

VILLAGE OF EGG HARBOR

Lisa Van Laanen:

By: \_\_\_\_\_

Michael Johnson:

John Heller, President

Joe Megan:

Scott Rasmussen

Attest: \_\_\_\_\_

Lynn Ohnesorge, Clerk-Treasurer

**VILLAGE OF EGG HARBOR**  
**ORDINANCE NO. 2026-05**

**AN AMENDMENT TO CHAPTER 116 Architectural Review and Historic Preservation Regulations Section**

**§ 116.01 Purpose and Intent (A) Authority of Board, § 116.02 Architectural Review and Historic Preservation Board D. Authority, and § 116.02 Architectural Review and Historic Preservation Process B. Review and Decision Procedure OF THE VILLAGE OF EGG HARBOR MUNICIPAL CODE**

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**(A) Authority of Board**

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**§ 116.02 Architectural Review and Historic Preservation Process**

**B. Review and Decision Procedure.** The owner of any building with a proposal to change the exterior of an existing building covered by this ordinance (See 116.02D above) is responsible for applying for a Certificate of Appropriateness permit for the ARHP Board. Upon receipt of an application, the Village Zoning Administrator shall upon determining that the application is subject to ARHP review will solicit relevant drawings and collateral material for review by the Board. An ARHP Board meeting will be held, with due notice to the public, and the proposed changes reviewed and discussed at the meeting. The ARHP Board shall approve, reject, or direct the Zoning Administrator to seek modifications from the proposer for review at a subsequent meeting. If approved, the Certificate of Appropriateness will be issued. If denied, the design permit will not be issued. If denied, the Zoning Administrator shall so inform the applicant of the decision and the right to appeal to the Zoning Board of Appeals, in writing.

Ordinance passed and approved by the Village Board of Trustees at its regular meeting on the 11<sup>th</sup> day of March 2026.

This ordinance shall take effect after its passage on the day after its publication.

Motion made by:

Second by:

John Heller:

VILLAGE OF EGG HARBOR

Lisa Van Laanen:

By: \_\_\_\_\_

Michael Johnson:

John Heller, President

Joe Megan:

Scott Rasmussen

Attest: \_\_\_\_\_

Lynn Ohnesorge, Clerk-Treasurer

# Village Board of Trustees Agenda Item Report

Submitted by: Megan Sawyer  
Meeting Date: May 13, 2026

## **Subject:**

Review, consideration, and possible action on Ordinance No. 2026-07 An Amendment to Chapter 51 Sewers, Section 51.063(A)(3)(b) and Section 51.063(A)(3)(c) User Charge Methodology

## **Background:**

For the past few months, the Village's Utility Committee has been reviewing the situation with the Village's seasonal sewer rate. Historically, a seasonal utility rate was offered to commercial property's that were closed for 6 months of the year. This issue first came up as a property that was previously operated as a commercial entity and is now a short term rental was questioned as to the applicability of the seasonal rate for the property. Per the Village's definition of a short term rental, Village staff and the Utility Committee agreed that short term rentals are not commercial properties and therefore, do not qualify for the seasonal utility rate. However, during the committee's deliberations, there was a question raised regarding the continuance of a seasonal utility rate overall, as without short term rentals, there were very few properties that qualified. After some additional research regarding if other Door County communities offer a seasonal rate (no other communities do) the Utility Committee passed a motion to recommend the elimination of seasonal utility rates to the Village Board. Please see the related ordinance amendment attached. A redline copy indicating proposed changes and a clean copy are included for your reference.

## **Recommendation:**

Motion to approve Ordinance No. 2026-07 An Amendment to Chapter 51 Sewers, Section 51.063(A)(3)(b) and Section 51.063(A)(3)(c) User Charge Methodology as presented. ROLL CALL VOTE REQUIRED.

## **Budget Impact:**

## **Item History:**

## **Attachments:**

[Ordinance 2026-07 AMENDMENT TO CHAPTER 51 - Redline.pdf](#)

[Ordinance 2026-07 AMENDMENT TO CHAPTER 51.063.pdf](#)

**VILLAGE OF EGG HARBOR**  
**ORDINANCE NO. 2026-07**

AN AMENDMENT TO CHAPTER 51 Sewers, Section 51.063(A)(3)(b) and Section 51.063(A)(3)(c) User Charge  
Methodology OF THE VILLAGE OF EGG HARBOR MUNICIPAL CODE

**WHEREAS**, the Village Board of Trustees of the Village of Egg Harbor have reviewed the amendments, and

**WHEREAS**, the Board has found it to be beneficial to amend Chapter 51 Sewers, Section 51.063(A)(3)(b) and Section 51.063(A)(3)(c) of the municipal code to better serve our residents and visitors of the Village of Egg Harbor.

**NOW THEREFORE**, be it ordained by the Village Board of Trustees of the Village of Egg Harbor, that, **Chapter 51 Sewers, Section 51.063(A)(3)(b) and Section 51.063(A)(3)(c)** of the Code of Ordinances be amended as follows,

**§51.063 User Charge Methodology.**

~~(b) The annual user charge per REU for seasonal properties, being any property that holds a business license and is able to provide documentation that it will be unoccupied 180 consecutive days per year shall be as follows:~~

$$\text{UCS} = \{[(\text{CSF}/(4\text{PRC} + 4\text{SRC}) + \text{TPF}/(4\text{PRT} + 4\text{SRT})) \times 4] + [(\text{CSV}/(4\text{PRC} + 2\text{SRC}) + \text{TPV}/(4\text{PRT} + 2\text{SRT})) \times 2]\}$$

~~(eb)~~ Where:

- ~~1.~~ UCP is the charge per REU for ~~permanent~~ residents;
- ~~2.~~ UCS is the charge per REU for seasonal residents;
- ~~3~~2. PRC is number of ~~permanent~~ REUs using collection system;
- ~~4.~~ SRC is number of seasonal REUs using collection system;
- ~~5~~3. PRT is number of ~~permanent~~ REUs using treatment plant;
- ~~6.~~ SRT is number of seasonal REUs using treatment plant;
- ~~7~~4. CSF is annual fixed O,M&R cost for collection system;
- ~~8~~5. CSV is annual variable O,M&R cost for collection system;
- ~~9~~6. TPF is annual fixed O,M&R cost for treatment plant; and
- ~~10~~7. TPV is annual variable O,M&R cost for treatment plant.

The Ordinance passed and approved by the Village Board of Trustees at its regular meeting on the \_\_\_\_ day of \_\_\_\_\_ 2026. This ordinance shall take effect after its passage on the day after its publication.

Motion made by:

Second by:

John Heller:

Kaaren Northrop:

Michael Johnson:

Joe Megan:

Scott Rasmussen:

VILLAGE OF EGG HARBOR

By: \_\_\_\_\_

John Heller, President

Attest: \_\_\_\_\_

Lynn Ohnesorge, Clerk-Treasurer

**VILLAGE OF EGG HARBOR**  
**ORDINANCE NO. 2026-07**

AN AMENDMENT TO CHAPTER 51 Sewers, Section 51.063(A)(3)(b) and Section 51.063(A)(3)(c) User Charge  
Methodology OF THE VILLAGE OF EGG HARBOR MUNICIPAL CODE

**WHEREAS**, the Village Board of Trustees of the Village of Egg Harbor have reviewed the amendments, and

**WHEREAS**, the Board has found it to be beneficial to amend Chapter 51 Sewers, Section 51.063(A)(3)(b) and Section 51.063(A)(3)(c) of the municipal code to better serve our residents and visitors of the Village of Egg Harbor.

**NOW THEREFORE**, be it ordained by the Village Board of Trustees of the Village of Egg Harbor, that, **Chapter 51 Sewers, Section 51.063(A)(3)(b) and Section 51.063(A)(3)(c)** of the Code of Ordinances be amended as follows,

**§51.063 User Charge Methodology.**

(b) Where:

1. UCP is the charge per REU for residents;
2. PRC is number of REUs using collection system;
3. PRT is number of REUs using treatment plant;
4. CSF is annual fixed O,M&R cost for collection system;
5. CSV is annual variable O,M&R cost for collection system;
6. TPF is annual fixed O,M&R cost for treatment plant; and
7. TPV is annual variable O,M&R cost for treatment plant.

The Ordinance passed and approved by the Village Board of Trustees at its regular meeting on the \_\_\_\_ day of \_\_\_\_\_ 2026. This ordinance shall take effect after its passage on the day after its publication.

Motion made by:

Second by:

John Heller:

Kaaren Northrop:

Michael Johnson:

Joe Megan:

Scott Rasmussen:

VILLAGE OF EGG HARBOR

By: \_\_\_\_\_

John Heller, President

Attest: \_\_\_\_\_

Lynn Ohnesorge, Clerk-Treasurer

# Village Board of Trustees Agenda Item Report

Submitted by: Megan Sawyer

Meeting Date: May 13, 2026

## **Subject:**

Review, consideration, and possible action on Sanitary Sewer connection/access fee increase and approval of updated 2026 fee schedule

## **Background:**

The Village Utility Committee reviewed the Village's sanitary sewer connection charge after taking notice that other municipal connection charge fees were substantially higher than the Village's fee of \$2,400. The existing sanitary sewer connection fee was set to \$2,400 back in 2021. The Village's connection fee is to be set per section 51.033 Connection Charge of Chapter 51 Sewers of the Village Code of Ordinances. Per the committee's request, WWTP Manager, Bert Sawyer updated the formula per information available as of January 1, 2026. Please see the calculation attached. Per review of the updated calculation, the Village Utility Committee passed a motion recommending the increase of the Village's sanitary sewer connection fee from \$2,400 to \$4,856. The Village fee schedule is attached which indicates this change as well as the elimination of seasonal utility rates. Additionally, the research regarding the comparison of Northern Door sewer rates is also attached for your reference.

## **Recommendation:**

Motion to increase sanitary sewer lateral connection access charge to \$4,856 and approve 2026 updated fee schedule.

## **Budget Impact:**

## **Item History:**

## **Attachments:**

[Connection Fee Calculation 2026.pdf](#)

[14. Copy of Sewer Rates Northern Door 2026.pdf](#)

[9a 51.033 Connection Charge.pdf](#)

[Fee Schedule 2026 - Utility Updates 4-21-26 Redline.pdf](#)

## CONNECTION CHARGE CALCULATION 2-13-26

### USING REU FLOW EQUIVALENT INSTEAD OF ACTUAL FLOW

**ASSUMING 1 REU = 150 GALLONS PER DAY**

Plant capacity 430,000/150 = 2,866 REU

February 2026 REU Totals = 1,158 for the Village

2,866 - 1,158 = 1,708 (60%) REU Usage

**THIS EXAMPLE CALCULATED USING 150 gpd / REU**

EXAMPLE

TABLE 1 YEARLY AVERAGE

PLANT CAPACITY		430,000	GPD	
PLANT USAGE	60%	258,000	GPD	(YEARLY AVERAGE)
AVAILABLE CAPACITY FOR FUTURE CUSTOMERS	40%	172,000	GPD	
AVAILABLE CAPACITY FOR FUTURE CUSTOMERS	40%	172,000	GPD	
EXPECTED DAILY FLOW PER REU		150	GPD	
REMAINING REUS THAT COULD BE SERVED		1,147		
NET DEPRECIATED VALUE OF WASTEWATER FACILITIES		\$ 9,282,647		(2024 Audit)
PLANT USAGE		60%		
REMAINING NET DEPRECIATED VALUE		\$ 5,569,588		
REMAINING NET DEPRECIATE VALUE		\$ 5,569,588		
REMAINING REUS THAT COULD BE SERVED		1,147		
VALUE OF REMAINING CAPACITY PER REU		\$ 4,856		

# DOOR COUNTY SEWER RATE INFORMATION

COMPILED 2-23-26

COMMUNITY	POPULATION CATEGORY	RESIDENTIAL						SEASONAL RATE	
		REU/EHU BILLED/QTR	QTRLY CHARGE	CONNECTION FEE	HT OR SEPTIC CONNECTION FEE	INSPECTION FEE	INSPECTION FEE		
TOWN OF BAILEYS HARBOR WWTP	1,001-2,000	764	\$ 140.00	\$ 6,500.00	\$ 3,000.00	-	NO	Don Prust	
VILLAGE OF EGG HARBOR UTILITIES	1-500	1,158.29	\$ 170.00	\$ 2,400.00	\$ 959.00	\$ 150.00	\$103/QTR	Bert Sawyer	
VILLAGE OF EPHRAIM WWTP	1-500	768.18	\$ 150.00	\$ 4,719.00	-	-	NO	Brad Rasmusson	
FISH CREEK SANITARY DISTRICT	1,000 - 2,000	Not used/metered	\$ 161.00	\$ 7,500.00	-	\$ 85.00	NO	Dave Alberts	
VILLAGE OF SISTER BAY	1,001 - 2,000	1,524	\$ 175.49	-	-	-	NO	Megan Barnes/Kara Kroll	
STURGEON BAY UTILITIES	5,001-10,000	Not used/metered	\$ 43.20	-	-	-	NO	Jeff Hoffman	

Baileys Harbor                      Has 572 Residential EHU & 192 Com EHU. Commercial rate is \$81 per QTR plus \$12/1,000 gallons  
 Village of Ephraim                Currently working on redoing the whole REU system. Possibly metering commercial in the future.  
 FISH CREEK SANITARY DISTRICT    3/4" meter base QTRLY fixed charge \$161, plus \$11/1,000 gallons.  
 VILLAGE OF SISTER BAY            3/4" meter Qtrly fixed charge \$175.49  
 Sturgeon Bay Utilities            5/8" & 3/4" meter monthly charge \$14.40, plus a charge of \$6.28/1,000 gallons. They bill monthly.

Baileys Harbor & Sturgeon Bay roll inspection fees in with building permits, not sure of cost.

Sister Bay has connection fees based off of water meter size.

determines that a lift-station is necessary to serve a development or an extension, in addition to the development or the extension, the lift-station shall be sized to serve adjacent undeveloped lands.

(3) The Village engineer shall determine the logical location of the next manhole or manholes, and shall provide sequential manhole identifications based on the Village's identification system. No extension shall be made for a distance less than to the normal location for the next manhole, (i.e., normally about 400 feet; to a street intersection with an intercepting main line; to the end of a lot beyond which a future extension is likely; far enough to serve the last lot at the end of a street; or at a sharp bend needed in the proposed extension).

(C) The developer shall forward plans for extensions to the Wisconsin Department of Natural Resources, (DNR), and other applicable departments of the State for review and approval.

(D) Any additional revisions or requirements noted by the Village engineer or the state shall be incorporated into the plans for extensions before the Village grants approval of the plans.

(E) All sewer extensions shall be constructed in compliance with local and State laws, chapters and regulations.

(F) When a developer undertakes the construction of an extension, the developer shall bear the burden of any and all Village costs associated with engineering, (including inspections), as well as administrative and legal needs associated with the extension. (Ord. 93, passed 3-14-88; Am. Ord. 105, passed 3-13-89; Am. Ord. 93A, passed 6-13-94; Am. Ord. 233 passed 9-12-05.)

**§ 51.033 CONNECTION CHARGE.**

(A) The Village share of the original construction costs of the collector sewers, interceptor sewers, lift stations and wastewater treatment plant are to be paid by the initial

assessments of users in existence and through connection charges paid by new users added to the system. The costs to be included in the original construction costs include actual payments to contractors, engineering fees, interest costs and other miscellaneous charges.

(B) (1) Connection charge will be calculated annually based upon the remaining capacity of the treatment plant and the proportionate depreciated value of the collection and treatment system. To determine the connection charge, use the method shown the example in Table 1 below.

**Table 1**

Plant Capacity	430,000	gpd
Plant Usage	50%	
Available Capacity for Future Customers	215,000	gpd
Available Capacity for Future Customers	215,000	gpd
Expected daily flow per REU	150	gpd
Remaining REUs that could be served	1433	
Net Depreciated Value of Wastewater Facilities	\$ 5,155,322	
Plant Usage	50%	
Remaining Net Depreciated Value	\$ 2,577,661	
Remaining Net Depreciate Value	\$ 2,577,661	
Remaining REUs that could be served	1433	
Value of Remaining Capacity per REU	\$ 1,798	

(B) (2) Upon a property annexing to the Village of Egg Harbor on which there is an existing private sanitary system, an inspection will be made to determine the type and age of the system and whether the system is compliant to Village standards. If the system is compliant, the property will be assessed connection charge as set forth in the connection charge calculation appendix which is attached to Ordinance 93A. The fee will be based on the number of REUs assigned to the property after the inspection is complete. §51.017 procedures for the collection of fees will be imposed.

(B) (3) At a point when the Village

extends sanitary sewer service to the property on which there is a compliant system the property owner will pay the difference between the holding tank and sanitary sewer connection fees for each REU assigned. This will be in addition to any special assessments levied for the extension of the sanitary sewer main.

(Ord. 93, passed 3-14-88; Am. Ord. 105, passed 3-13-89; Am. Ord. 93A, passed 6-13-94, Am. Ord. 2007-08, passed 10-08-07); Am. Ord. 2012-04, passed 5-14-2012

#### **§ 51.034 SEPTAGE ACCEPTANCE LOCATION.**

(A) Septage shall only be discharged to the Village sewerage system by Village-approved and State-licensed disposers and at locations, times and conditions as specified by the Village Board.

(B) Septage discharges to the Village's septage holding facility at the wastewater treatment facility shall be limited to the posted normal working hours of the facility.

(Ord. 93, passed 3-14-88; Am. Ord. 105, passed 3-13-89; Am. Ord. 93A, passed 6-13-94)

#### **§ 51.035 ADDITIONAL AUTHORITY.**

(A) The Village may at any time establish specific connection charges for any main not covered by any other provisions in this chapter.

(B) It is further provided that the Village may amend or alter any connection charge after its establishment under the terms of this chapter or previous chapter or resolution.

(Ord. 93, passed 3-14-88; Am. Ord. 105, passed 3-13-89; Am. Ord. 93A, passed 6-13-94)

### ***PUBLIC SEWERAGE SYSTEM***

#### **§ 51.045 PROHIBITED DISCHARGE.**

No person shall discharge or cause to be discharged any of the following described liquids or solid wastes to any sanitary sewer or to the wastewater treatment facility.

(A) Any stormwater, surface water, groundwater, roof run-off or surface drainage or any other connections from inflow sources to the sanitary sewer; (The waters may be discharged to a storm sewer or other waterway with permission of the Village.)

(B) Any gasoline, benzene, naphtha, fuel oil, lubricating oil or other flammable or explosive liquid, solid or gas or other substances which by themselves or by interaction with other substances may cause fire or explosion hazards, or in any other way be injurious to persons, property or the operation of the wastewater facilities;

(C) Any waters or waste containing toxic or poisonous substances in sufficient quantity, either singly or by interaction with other wastes, which will injure or interfere with any wastewater treatment process, constitute a hazard to humans or animals, create a public nuisance in the receiving waters of the wastewater treatment plant or interfere with the disposal of sludge;

(D) Any waters or wastes having a pH lower than five or having any other corrosive property capable of causing damage or hazard to structures, equipment and personnel or the wastewater facility;

(E) Any waters or wastes having a pH in excess of ten;

(F) Solid or viscous substances in quantities or of a size capable of causing obstruction to the flow in sewers, or other interference with the proper operation of the wastewater facilities such as, but not limited to ashes, cinders, sand, rocks, mud, straw, shavings, metal, glass, rags, feathers, plastics, wood, unground garbage, whole blood, paunch manure, hair or fleshings, entrails and paper dishes, cups, milk containers and the like, either whole or ground by garbage grinders;

(G) Any discharge into the sanitary sewerage system that is in violation of the requirements of the WPDES permit and the modifications thereof;

(H) Wastewater having a temperature higher than 150°F or cause the wastewater at the

## FEE SCHEDULE 2026

<b>Administration:</b>	
<i>Annexations:</i>	<b>\$350 plus the difference of town tax share less the village tax share for a period of five years</b>
<i>Business License, annual fee</i>	<b>\$50</b>
<i>Cemetery</i>	<b>\$700</b> per plot for Village or Town Resident, Property Owner <b>\$1,400</b> per plot for non-Village or Town Resident, Property Owner <b>\$400</b> Urn burial
<i>Dogs:</i>	Unneutered male/unspayed female: <b>\$10</b> Neutered male/spayed female: <b>\$5</b>
<i>Fee in lieu of Parking, annual fee</i>	<b>\$250.00 of the each per space annual payment shall continue for 20 years. Thereafter a payment of \$25.00 per space per year, shall continue indefinitely</b>
<i>Mobile Food Vendor license</i>	<b>\$500</b>
<i>Non-sufficient funds:</i>	<b>\$25</b>
<i>Public records research which requires more than customary 5 to 10 minutes:</i>	<b>\$20/hour; photocopy rate of \$0.25/copy</b> <b>\$5 per media (cd, mp3, etc.) copy;</b> <b>\$0.25 per page &amp; actual mailing costs;</b>
<i>Real Estate Special Assessment letters:</i>	<b>\$25 per letter</b>
<i>Sales fees: (transient merchant)</i>	Door County Non-profit sales permit: <b>\$25</b> Commercial Space Transient merchant: <b>\$175.00</b>
<i>Short-Term Rental License, annual fee</i>	<b>\$250</b>
<i>Special Board meeting, request for:</i>	<b>\$250</b>
<i>Temporary Event License:</i>	Non Village Wide Event: <b>\$175.00</b>
<i>Voter registration list:</i>	<b>Photocopy rate: \$0.25 per page</b>
<b>Bertschinger, Paul J. Community Center Rental Fees:</b>	
<i>Large meeting room:</i>	Individual Village Taxpayer: <b>\$50 per day</b>
	Non-profit, Village of Egg Harbor group: <b>\$15 per day</b>
	Other Non-profit group: <b>\$25 per day</b>
	All others: <b>\$50 per day</b>
<i>Small meeting room:</i>	Individual Village Taxpayer: <b>No charge.</b>
	Non-profit, community group: <b>No charge.</b>
	All others: <b>\$10 per hour</b>

## FEE SCHEDULE 2026

<b>Land Use and Zoning Fees:</b>	
<i>Zoning Permits:</i>	Land Use permit: Estimated cost:                      Fee: \$0 to \$500 <b>\$12.50</b> \$501 to \$1000 <b>\$25.00</b> \$1000 to \$100,000 <b>\$25.00 plus 25% of any costs over \$1,000</b> More than \$100,000 <b>\$272.50 plus 0.1% of any costs over \$100,00-</b> Driveway or parking lot: \$100.00 Moving permit: <b>\$100.00</b> Razing permit: <b>\$100.00</b>
<i>Other permits:</i>	Tourist Directional Sign <b>\$200</b> Sign permit: <b>\$15 up to four sq. ft. \$200.00 for signs greater than four sq. ft.</b>
<i>Zoning permit amendment:</i>	<b>\$100</b>
<i>Zoning permit renewal:</i>	<b>50% of the permit fee which is in effect at the renewal date</b>
<i>Subdivision and platting fees:</i>	Major subdivision preliminary plat review: <b>\$500 base plus \$50 per lot/building site</b> Major subdivision final plat review: <b>\$250</b> Minor subdivision, C.S.M., or condominium development review: <b>\$250</b> Developer's Agreement (if required): <b>\$1,500</b> Replat review: <b>\$50</b> Special Development District Relief: <b>\$300.00</b> Conditional Use Permit: <b>\$500.00</b> Conditional Use Permit Amendment: <b>\$250.00</b> Rezoning application: <b>\$300.00</b> Zoning Board of Appeals Application: <b>\$1,500</b>
<i>Engineering fees:</i>	<b>The actual cost to the Village for all engineering work incurred by the Village in connection with the subdivision, including inspections required by the Village.</b>
<b>PENALTIES</b>	<b>STARTING WITHOUT A PERMIT RESULTS IN DOUBLE PERMIT FEES. THIS APPLIES TO ALL PERMITS IN THE LAND USE AND ZONING FEE CATEGORIES.</b>

## FEE SCHEDULE 2026

<b>Inspection Fees:</b>	
<b>Residential 1 &amp; 2 Family Homes:</b> <i>New Structure</i>	Fees include building, electric, plumbing, HVAC and erosion. Based on sq. ft. of living area, full basement, deck/porch, & attached garage 0 - 999 sq. ft. \$750 1000 - 1499 sq. ft. \$850.00 1500 – 1999 sq. ft. \$1000.00 2000 – 2499 sq. ft. \$1100.00 2500 – 3000 sq. ft. \$1150.00 Over 3000 sq. ft. \$1150.00 + \$.15 per sq. ft.  Manufactured Dwellings (modulars) \$500.00 + any additions or garage per #2
<i>State Seal (required for all new 1&amp;2 family homes)</i>	\$40.00
<i>Additions/ Remodeling/ Alterations:</i>	a) Building \$.12 per sq. ft. (all areas) \$75.00 minimum b) Electric, Plumbing, Hvac 0 to 500 sq. ft. \$50.00 501 to 1000 sq. ft. \$60.00 1001 to 1300 sq. ft. \$75.00 1301 to 2000 sq. ft. \$100.00 2001 to 2500 sq. ft. \$125.00 Over 2500 sq. ft. \$.05 per sq. ft. c) Erosion \$40.00 additions only
<i>Electric Service</i>	\$75.00 Residential
<i>Manufactured Homes (HUD homes or house trailers)</i>	\$300.00 (fee includes slab, electric service, occupancy)
<i>Temporary Occupancy</i>	\$50.00
<i>Early Start</i>	\$50.00 (footing and foundation only)
<b>Accessory Structures</b> <i>(detached garages, storage buildings, decks)</i>	a) Building \$.12 per sq. ft. (all areas) \$50.00 minimum b) Electric, Plumbing, Hvac \$.05 per sq. ft. (each) \$40.00 minimum (each)

## FEE SCHEDULE 2026

<b>Commercial</b>	<ol style="list-style-type: none"> <li>1. New buildings, additions, alterations, remodels:             <ol style="list-style-type: none"> <li>a) Building \$.14 per sq. ft. \$100.00 minimum</li> <li>b) Electric, plumbing, hvac                 <ol style="list-style-type: none"> <li>0 to 600 sq. ft. \$60.00</li> <li>601 to 1250 sq. ft. \$75.00</li> <li>1251 to 1700 sq. ft. \$100.00</li> <li>1701 to 2100 sq. ft. \$125.00</li> <li>2101 to 2500 sq. ft. \$150.00</li> <li>Over 2500 sq. ft. \$.06 per sq. ft.</li> </ol> </li> <li>c) Storage Buildings, warehouse, detached garage <del>\$.08</del> .12 per sq. ft.</li> </ol> </li> <li>2. Temporary Occupancy, Change of Use, Occupancy. \$50.00</li> <li>3. Early Start \$100.00</li> <li>4. Electric Service \$100.00</li> <li>5. Erosion Control \$75.00</li> <li>6. Plan Review-Table SBD-118</li> </ol>
<b>Miscellaneous</b>	<ol style="list-style-type: none"> <li>1. Re-inspection fee \$60.00</li> <li>2. Failure to call for inspection \$60.00</li> <li>3. Double fees are due if work is started before permit is issued.</li> <li>4. Extension to permit (permits are valid for 24 months) 25% of original fee</li> </ol>

## FEE SCHEDULE 2026

<b>Marina Fees:</b>	
<i>Waiting list for slips:</i>	Deposit per list to place name on any of the slip lists: Owner of Village property: <b>\$150 per slip length, fully refundable, non-taxable.</b> All others: <b>\$250 per slip length, fully refundable, non-taxable.</b>
<i>Seasonal Dockage:</i>	All slips: <b>\$151.96 per foot of slip length or the length overall of the boat, which ever is greater for the season, plus sales tax of 5.5% \$151 per foot of over hang (resident). \$162 per foot of overhang (non-resident).</b>
	Non-Village property owners: <b>An additional \$10 per foot shall be added to the per foot slip length or the length overall of the boat, which ever is greater.</b>
<i>Transient dockage:</i>	Docking charge:- <b>charge per foot by slip length per night plus sales tax of 5.5%. Minimum fee: 20 feet No FREE pump outs</b> \$2.60- 20' - 39' \$2.70- 40' - 49' \$2.80- 50' - 59' \$2.90- 60' and above
	After season dockage: <b>\$2.05 per foot by slip length per night plus sales tax of 5.5%. Minimum fee: \$20.</b>
<i>Boat Launching:</i>	Daily launch, <b>\$12.00</b>
	Seasonal Launch: Non-resident, non-seasonal slip holder: <b>\$140</b>
	Seasonal Launch: Resident and seasonal slip holder: <b>\$110</b>
	Seasonal commercial launch and commercial permit: <b>\$140-per trailer.</b>
<i>Courtesy dockage:</i>	\$20
<i>Dinghy Crane:</i>	Non-resident, non-seasonal slip holder: <b>\$5 per day</b>
<i>Boat fuel:</i>	<b>\$1.00/gallon mark up</b>
<i>Ice:</i>	<b>\$1.50 minimum mark-up</b>
<i>Non-Tenant Shower Fee:</i>	<b>\$5.00</b>
<i>Tank Pump out</i>	<b>\$25 seasonal slip owners. \$30 non-slip owners</b>
<i>Commercial Activity Fee, annually:</i>	<b>\$250.00</b>

## FEE SCHEDULE 2026

<b>Liquor and Tobacco License Fees:</b>	
	Publication: <b>\$15</b>
	"Class A" Liquor: <b>\$200</b>
	"Class B" Liquor: <b>\$500</b>
	Class "A" Beer: <b>\$100</b>
	Class "B" Beer: <b>\$100</b>
	"Class C" Wine: <b>\$100</b>
	Temporary Class 'B' Beer or 'B' Wine: Waived for Non-Profits
	Operator's (bartender): <b>\$20 per annum</b>
	Tobacco and tobacco products: <b>\$25 per annum</b>
<b>Park Fees:</b>	
<i>Peg Egan Performing Arts Center</i>	<b>4 hours: \$50; 8 hours: \$100; full day: \$200</b>
<i>Deposits:</i>	Individual / Partial or One Day Event: <b>\$100</b>
	Group / Multi-day Event: <b>\$250</b>
<b>Public Works:</b>	
<i>Public Works:</i>	Mowing and weeding of unkempt weeds or noxious weeds; snow removal from sidewalks; terrace restoration: <b>"Per hourly rate for equipment and for employee, including employee benefit costs."</b>
<i>Street excavation/opening permit:</i>	<b>\$100</b>
<i>Utilities in Right of Way Permit</i>	<b>\$500; an additional \$250 per resubmittal</b>
<b>Utilities Fees:</b>	
<i>Sanitary sewer lateral connection /disconnect:</i>	<b>\$150</b>
<i>Connection/access charge:</i>	Constructed sewer mains: <del>\$2400</del> <b>\$4856 per REU</b>
<i>Municipal sewer rates:</i>	Year-around rate, <del>and 2<sup>nd</sup> and 3<sup>rd</sup> quarter rate for commercial seasonal users:</del> <b>\$170.00 per quarter per Reu</b>
	<del>4<sup>st</sup> and 4<sup>th</sup> quarter rate for seasonal commercial users: \$103.00 per quarter per Reu-</del>
	Unoccupied Rate <b>\$78.00</b>
<i>Holding tank users:</i>	Village users contracted with private haulers: <b>\$11.50 per 1,000 gallons</b>
	Non-Village users: <b>\$19.00 per 1,000 gallons</b>
<i>Septic tank users and port-a-potties:</i>	<b>\$125.00 per 1,000 gallons</b>

# Village Board of Trustees Agenda Item Report

Submitted by: Megan Sawyer

Meeting Date: May 13, 2026

## **Subject:**

Review, discussion, and consideration of Farmer's Market Memorandum of Understanding

## **Background:**

The Egg Harbor Business Association will be utilizing the Peg Egan Performing Arts Center and Eames Cherry Vew Park for their Rhythm and Roots event this summer which will include the free concert component (previously known as Concerts in the Park) and Farmer's Market component. The event was held at the Peg Egan PAC last summer. This year's event will run on Thursday evenings from June 18th to August 20th from 4:00 PM to 7:00 PM. In the past the Village and EHBA have approved a Memorandum of Understanding agreement for utilize of Village property for the former "Farmer's Market" event. Please see the draft copy of the MOU attached. The Village has typically waived rental fees for EHBA events. However, the rental fee per Rhythm and Roots event would be \$50 per Thursday or \$500 for all 10 events. Last year, the EHBA covered the cost of a professional cleaning company cleaning the restroom facilities after the Rhythm and Roots event (on Friday mornings) and this has been incorporated in the MOU for this season's event as well. The MOU was reviewed and recommended for approved to the Village Board by the Parks & Public Works Committee. The Parks and Public Works Committee also recommends to the Village Board that all Farmer's Market vendors be subject to the Village Transient Merchant license and fee starting with the 2027 season. Farmer's Market vendors are currently exempt from the transient merchant license requirement per Village ordinance.

## **Recommendation:**

Motion to approve Farmer's Market Memorandum of Understanding.

## **Budget Impact:**

## **Item History:**

## **Attachments:**

[10 Draft MEMORANDUM OF UNDERSTANDING Farmer's Market.pdf](#)

## **MEMORANDUM OF UNDERSTANDING**

THIS MEMORANDUM OF UNDERSTANDING (the “MOU”) is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2026 between the Egg Harbor Business Association, a Wisconsin not-for-profit corporation (“EHBA”), and the Village of Egg Harbor, Wisconsin (the “Village”) to memorialize the agreement of all parties concerned with the operation of a Farmer’s Market upon the property located at 7840 Church Street in Egg Harbor, Wisconsin, and known as Peg Egan Performing Arts Center at Eames Cherry View Park.

### **Recitals**

WHEREAS, the Village owns property at 7840 Church Street in Egg Harbor, Wisconsin which is known as Peg Egan Performing Arts Center at Eames Cherry View Park.

WHEREAS, the Village has allowed the EHBA to rent the property to host special events or activities;

WHEREAS, the Village has approved the use of the property for a Farmer’s Market sponsored by the EHBA;

WHEREAS, the Village and the EHBA wish to enter into a memorandum of understanding as to the terms, conditions and designation of days and times during the growing season which the operation of such Farmer’s Market will take place upon the Peg Egan Performing Arts Center property; and

WHEREAS, the Village has joined the EHBA as a party to this MOU setting forth the conditions of operation of such Farmer’s Market.

### **Agreement**

NOW THEREFORE, for these reasons, and in consideration of the conditions, covenants, and agreement set forth below, the Village and the EHBA agree as follows:

#### **1. RELATIONSHIP BETWEEN THE PARTIES**

The Village and the EHBA are independent entities. There is not a joint venture, partnership, employer-employee relationship, or any principal-agent relationship.

#### **2. TERM**

The term of this MOU will be for one (1) year from the date of the parties’ execution with a one year automatic extension, unless any one party gives written notice to any other party, not less than sixty (60) days prior to such anniversary date, that the term of the MOU shall not be extended. Such notice shall be given as provided for by Section 15 below.

#### **3. HOURS AND DAYS OF OPERATION**

The Village hereby agrees that the EHBA will have the exclusive right to use the Peg Egan Performing Arts Center to operate a Farmer's Market and free concert event on each Thursday from 4:00 p.m. and continuing until 7:00 p.m. from the June 18<sup>th</sup>, 2026 to August 20<sup>th</sup>, 2026.

#### 4. USE OF PREMISES

The Peg Egan Performing Arts Center property may be used and occupied for the purposes of a Farmer's Market, by permitted vendors. The EHBA shall provide a Market Manager to be on the premises for the duration of each market. The EHBA shall not commit, or suffer to be committed, any waste upon said premises and shall neither use nor occupy the Peg Egan Performing Arts Center property for any unlawful, or hazardous business purpose or activity nor operate or conduct its business in a manner constituting a nuisance under the Village Code. Upon notice or discovery, the Village agrees to immediately take action and cease any activity or use in violation of this agreement.

#### 5. EHBA's Responsibilities

In consideration of the foregoing, the EHBA and its approved vendors hereby agree:

- a. To jury and permit farm and craft vendors to participate in said Farmer's Market. Note: per Section § 113.01(b)(3) Farmer's Market vendors are exempt from Chapter 111 Transient Merchants of the Village Code.
- b. To keep the Village property in good repair, neat, clean, safe, and sanitary during the term of this MOU, and to observe and comply with all governmental regulations governing said premises.
- c. To insure that all vendors and vendor customers as well as required outside storage and refuse containers are placed so that they do not block or impede designated walk paths and sidewalks on the property or on Church Street.
- d. To insure that all Farmer's Market vendors do not make any loud noises or use any sound amplifying equipment.
- e. To notify the Village immediately of any major problem relative to the property.
- f. The EHBA agrees to provide the Village notice prior to the first scheduled market of all permitted vendors during the Farmer's Market season.
- g. The EHBA agrees to reimburse the Village for professional cleaning services of the properties restroom facilities on Friday's following the events.

#### 6. INDEMINFICTION AND NON-LIABILITY OF THE VILLAGE

The Village shall not be liable to the EHBA or EHBA employees, sub-contractors, vendors, patrons, guests, or visitors in or upon the property for any damage to person or property caused or claimed to have been caused by the negligence of the EHBA or EHBA employees, subcontractors, vendors, guests, or visitors.

The EHBA agrees to save and hold the Village harmless of and from any claim arising with respect to any portion of the premises used by the EHBA and occurring during the time periods covered by this MOU.

#### 7. PUBLIC LIABILITY INSURANCE

The EHBA agrees to procure and maintain a comprehensive general liability insurance policy that shall be written in a comprehensive form and shall protect the Village against all claims arising from injuries to persons or damage to property of the Village or others arising out of any negligent act or omission of the EHBA, its agents, officers, employees, or subcontractors in the performance of services under this agreement. The liability limit shall be not less than \$500,000 per occurrence for bodily injury, death, and property damage. The EHBA shall furnish the Village copies of all insurance policies applicable hereto shall contain a provision that provides that the Village shall be given thirty (30) days written notice by the insurance company before such policy is substantially changed, revoked, or cancelled. The EHBA shall name the Village of Egg Harbor as an additional insured.

#### 8. IMPROVEMENTS AND ALTERATIONS

The EHBA shall make no material changes or alteration in the property unless it shall first have obtained the Village's written consent thereto.

#### 9. INSPECTION AND ENTRY

It shall be lawful for the Village, its agents and representatives, during any time and day of occupancy under this MOU to enter into or upon said Peg Egan Performing Arts Center premises for the purpose of examining into the condition thereof, or to make any repairs and alteration as may be necessary for the safety and preservation of the said facility, but without any obligation to make repairs, or for any other lawful purpose.

#### 10. NONDISCRIMINATION

The EHBA agrees that no person shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination in any way due to the rights granted the EHBA under this MOU, whether due to consideration or treatment as a subcontractor, sub lessee, customer or patron on the grounds of race, color, national origin, ancestry, religion, physical handicap, sex, or age.

#### 11. AGREEMENT BINDING

The parties agree that this MOU shall be binding upon the successors and legal representatives of the parties hereto. No party shall assign this MOU or any of their respective rights, obligations or interest in it.

#### 12. TERMINATION OF AGREEMENT

The right is reserved by all parties to terminate this agreement at any time, upon thirty (30) days written notice, or because of either party's inability to abide by all terms of the agreement. All parties understand that the Village may terminate this MOU and EHBA's right to use the Peg Egan Performing Arts Center property should the EHBA fail to comply with the covenants set forth in Section 5 or with any provisions of the Village Code.

13. AMENDMENTS; BINDING EFFECT

This MOU may not be altered, changed or amended, except by instrument in writing signed by the parties hereto. All terms, provisions, covenants and conditions contained in this lease shall apply to, inure to the benefit of, and be binding upon the parties hereto, and upon their respective successors, in interest and legal representatives, except as otherwise herein expressly provided.

14. SEVERABILITY

If any term, provision, covenant or condition of this MOU is ruled invalid, void, or unenforceable by a court of competent jurisdiction this MOU will nonetheless remain in full force and effect as to all remaining terms, provision, covenants and conditions.

15. NOTICES

All notices with respect to this MOU shall be given by first class mail or hand-delivery to the parties as follows:

VILLAGE: Village of Egg Harbor  
P.O. Box 175  
7860 STH 42  
Egg Harbor, WI 54209

EHBA: Egg Harbor Business Association  
P.O. Box 33  
7860 STH 42  
Egg Harbor, WI 54209

IN WITNESS HEREOF, the duly authorized representatives of the parties have hereunto set their hand on the date and year written.

Egg Harbor Business Association

Village of Egg Harbor

By: \_\_\_\_\_  
Kevin Wehrnberg  
, EHBA President

By: \_\_\_\_\_  
John Heller, Village President

Date: \_\_\_\_\_

Date: \_\_\_\_\_

DRAFT

# Village Board of Trustees Agenda Item Report

Submitted by: Megan Sawyer

Meeting Date: May 13, 2026

## **Subject:**

First Review of proposed Village Debt Margin Policy & review of draft resolution for set up of formal Fund Balance Policy

## **Background:**

The Village Board has previously discussed the development of a formal debt management policy and general fund balance policy. I received some guidance from the Village auditor when the audit fieldwork took place at the end of February regarding both items. Please see both the draft debt management policy and sample general fund balance policy resolution attached. Both items are included on this month's agenda for the Village Board's first review and initial feedback. The Village auditor will be in attendance at our June Village Board meeting, which will allow the Village Board to ask questions about both potential policies independently and in association with the Village audit. The formal general fund balance policy still needs to be developed however, I put together the sample resolution to get some feedback from the Village Board on proposed percentage levels and proposed allocations. With more direction from the Village Board, I will begin drafting the formal policy. The Village auditor recommended sticking with a 20-35% undesignated/unrestricted general fund balance level. I drafted the policy somewhere in between but am open to feedback from the Village Board.

## **Recommendation:**

No action required.

## **Budget Impact:**

## **Item History:**

## **Attachments:**

[DRAFT VILLAGE OF EGGG HARBOR WI MUNICIPAL DEBT MANAGEMENT POLICY \(002\).pdf](#)

[sample Fund Balance Policy RESOLUTION 2026.pdf](#)

# VILLAGE OF EGG HARBOR, WISCONSIN MUNICIPAL

## Debt Management Policy

### I. Purpose

The purpose of this Debt Management Policy is to establish guidelines for the issuance, management, and repayment of debt by the Municipality in a manner that is fiscally responsible, legally compliant, and supportive of long-term financial stability. This policy is intended to ensure that debt is used prudently to finance capital improvements and public purposes while preserving the Municipality's legal debt margin, credit quality, and financial flexibility.

### II. Legal Authority and Compliance

The Municipality's general obligation borrowing authority is governed by Article XI, Section 3 of the Wisconsin Constitution and Chapter 67 of the Wisconsin Statutes, which collectively limit total outstanding general obligation debt to 5 percent of the equalized value of taxable property within the Municipality. All debt issuance shall comply with applicable constitutional provisions, state statutes, administrative rules, and local ordinances.

The Municipality shall annually monitor its legal debt margin using the Wisconsin Department of Revenue (DOR) Municipal Debt Margin Report or external audit calculation to ensure continued compliance with statutory debt limitations.

### III. Types of Permitted Debt

The Municipality may issue debt only as permitted by Wisconsin law and as consistent with this policy, including but not limited to:

- General Obligation Bonds and Promissory Notes
- Revenue Bonds or Notes (when supported by enterprise revenues)
- Tax Increment District (TID) Obligations
- Other lawful financing mechanisms authorized under Wisconsin Statutes

General obligation debt shall be the preferred financing mechanism when the project benefits the broader tax base and repayment from property taxes is appropriate.

### IV. Legal Debt Margin Policy

It is the policy of the Municipality to maintain a conservative legal debt margin well below the statutory maximum in order to:

- Preserve borrowing capacity for future capital needs and emergencies
- Minimize volatility and long-term pressure on the property tax levy
- Support favorable credit ratings and market access
- Maintain intergenerational equity in public financing

As a guideline, the Municipality seeks to maintain a minimum remaining legal debt margin of no less than 40 percent of the statutory debt limit, measured as total allowable debt less outstanding general obligation debt. Temporary deviations

from this guideline may be considered for significant capital needs but shall be evaluated in the context of overall financial condition, projected levy impacts, and future capital requirements.

#### V. Conditions for Issuing New Debt

Prior to authorizing new debt, management shall evaluate and document the following:

- Compliance with constitutional and statutory debt limits
- Impact on the Municipality's remaining legal debt margin
- Compatibility with the Municipality's capital improvement plan
- Effect on current and future property tax levies or user rates
- Affordability of debt service within existing and projected resources
- Consistency with the useful life of the assets being financed

New debt shall not be issued if it would materially impair the Municipality's ability to fund future capital needs or maintain adequate financial flexibility.

#### VI. Term and Structure of Debt

Debt shall be structured so that:

- Maturities do not exceed the useful life of the financed assets
- Level or declining principal amortization is used when practicable
- Interest costs are minimized over the life of the issue
- Refinancing or restructuring is considered only when it produces demonstrable financial benefit or risk reduction

#### VII. Ongoing Monitoring and Reporting

The Municipality shall monitor its debt portfolio and legal debt margin on an ongoing basis. At a minimum:

- Legal debt margin shall be reviewed annually as part of the budget or audit process
- Outstanding debt and remaining borrowing capacity shall be reported to the governing body
- Any material changes in debt capacity or risk shall be communicated promptly

#### VIII. Policy Review

This Debt Management Policy shall be reviewed periodically and updated as necessary to reflect changes in Wisconsin law, municipal operations, or financial conditions.

RESOLUTION 2026-05

Adoption of Village of Egg Harbor General Fund Balance Policy

WHEREAS, the Village of Egg Harbor seeks to maintain the undesignated and unreserved fund balance at a minimum of 25% and a maximum of 30% of total general fund annual revenues; and

WHEREAS, the purpose of maintaining this level of undesignated and unreserved general fund balance is to provide adequate cash flow during the year and to provide the Village of Egg Harbor with the ability to respond to unforeseeable contingencies and opportunities that may not have been known at the time of budget preparation; and

WHEREAS, the undesignated and unreserved general account funds in excess of 30% will be allocated to the following designated funds:

1. 50% to levy stabilization/emergency reserve fund
2. 25% to the capital expenditures reserve fund
3. 25% to pay down outstanding debt

WHEREAS, any use of these designated funds would require majority vote of the Village Board; and

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of the Village of Egg Harbor, in the State of Wisconsin, hereby adopts the {To be developed} General Fund Policy.

# Village Board of Trustees Agenda Item Report

Submitted by: Megan Sawyer

Meeting Date: May 13, 2026

**Subject:**

Ethics Policy Development Update

**Background:**

Village staff continues to work with the Village Attorney on the development of an Ethics Policy and associated Code of Conduct for Village officials. Draft of both documents are close to being finalized but were not quite ready for this month's Village Board meeting. There are a few specific components of the proposed policy that I need more direction from legal counsel on prior to bringing the draft policy and code of conduct to the Village Board for review. Drafts of both documents will be available for the June meeting.

**Recommendation:**

No action required. This is an informational item only.

**Budget Impact:**

**Item History:**

**Attachments:**

# Village Board of Trustees Agenda Item Report

Submitted by: Megan Sawyer

Meeting Date: May 13, 2026

**Subject:**

Committee Appointments

**Background:**

May is the Village Board's annual organization meeting where committee/commission/board terms are reviewed as appointments are made. The attached listing has been updated to indicated expiring terms (highlighted in yellow) and vacancies (highlighted in green). A name as been listed and highlighted in green if there is a community member who is interested and has agreed to appointment. Staff has reached out to various committee members who have terms coming due. If we have heard back from committee members and they have indicated that they are not interested in reappointment, we have indicated that appropriately. Staff hopes to have heard back from all members with expiring terms prior o the meeting. Regarding the vacancy on the Harbor Committee that will be created without Bill Freyman's reappointment. There is a committee member who has expressed interest in serving on this committee and Committee Chair, Megan will be reaching out regarding the vacancy upon his return.

**Recommendation:**

Review, consideration, and possible action on committee appointments.

**Budget Impact:**

**Item History:**

**Attachments:**

[Board Committee Commissions 2026.pdf](#)

**VILLAGE OF EGG HARBOR - BOARD, COMMITTEES, AND COMMISSIONS**  
**LISTING AS OF 5/7/2025 Appointments**

**VILLAGE BOARD**  
**(2YR TERMS)**

<b>John Heller, President</b>	(4-2027)	920-421-3811
7842 Eames Farm Rd., Egg Harbor, WI 54209		
<b>Mike Johnson</b>	(4-2027)	920-621-2861
7881 STH 42, Egg Harbor, WI 54209		
<b>Scott Rasmussen</b>	(4-2027)	847-924-4307
5070 Alpen Ln, Egg Harbor, WI 54209		
<b>Kaaren Northrop</b>	(4-2028)	920-365-2151
4630 Harbor Heights Ct, Egg Harbor, WI 54209		
<b>Joe Megan</b>	(4-2028)	920-680-2010
7867 Eames Farm Rd, 3D, Egg Harbor, WI 54209		

**ADMINISTRATION**

<b>Megan Sawyer, Administrator</b>		920- 868-3334 x2
(Appointed 5-2021)		
<b>Lynn Ohnesorge, Clerk-Treasurer</b>		920-868-3334 x1
(Appointed 9-2012)		
<b>Madison Dietzen, Deputy Admin., Deputy Clerk-Treasurer</b>		920-868-3334 x0
(Appointed 8-2022)		
<b>Lynette Oman, Administrative Assistant</b>		920-868-3334 x8
(Appointed 3-2024)		
<b>Attorney: Anthony Steffek</b>		920-283-0714
<b>Assessor: Action Appraisers &amp; Consultants</b>		
PO Box 557, Kaukauna, WI 54130		920-766-7323
<b>Engineer: McMahan Associates</b>		
PO Box 1025, Neenah WI 54957		920-751-4200

**STANDING COMMITTEES/COMMISSIONS**  
**(3YR TERMS)**

**Administration Committees:**

<b>John Heller, Chair</b>	(5-2026)	(5-2026)
Joe Megan, Trustee (5-2028)		
<b>Vacant, Citizen Member</b>	(5-2025)	
Administrator (non-voting)		

**Architectural Review and Historic Preservation Board:**

Chris Roedl, Chair	(5-2028)	
Kathy Navis	(5-2028)	
<b>Jim Vander Heiden</b>	(5-2026)	Is not renewing term
<b>Vacant</b>	(5-2026)	
Heidi Rasmussen	(5-2028)	
Administrator	(non-voting member)	

**Harbor Committee:**

Joe Megan, Chair	(4-2027)
Bill Freyman	(5-2026) Is not renewing term
Robert Dunworth	(5-2027)
Mary Jo Caffrey	(5-2028)
Scott Coffman	(5-2027)
Administrator	(non-voting member)

**Parks and Public Works Committee:**

Kaaren Northrop, Chair	(5-2027)
Rick Kohler	(5-2027)
Lisa Van Laanen	(5-2029)
Tim Markus	(5-2029)
Don Helm	(5-2027)
Cody DeMeuse, PPW Supervisor	(non-voting member)
Administrator	(non-voting member)

**Plan Commission:**

Scott Rassmussen, Chair	(5-2027)
Kathy Navis	(5-2027)
John Heller	(5-2026)
Emily Pitchford	(5-2027)
Lawrence A. Nyberg	(5-2029)
Chris Roedl	(5-2027)
Jon Kolb	(5-2027)
Administrator	(non-voting member)

**Kress Pavilion Committee**

Mike Johnson, Chair	(5-2027)
Natalie Morgan	(5-2026)
Elizabeth Heller	(5-2026)
Kaaren Northrop	(5-2027)
Steve Hamming	(5-2027)
Alex Cole, Property Manager	(non-voting member)
Dixie Jorns, DC Library Rep.	(non-voting member)

**Utility Committee:**

John Heller, Chair	(5-2027)
Mike Kini	(5-2027)
Al Charnetski	(5-2027)
Paul Zeller	(5-2029)
Tom Prohl	(5-2029)
Administrator	(non-voting member)
Bert Sawyer, WWTP Plant Manager	(non-voting member)

**Zoning Board of Appeals:**

Jim Spolarich, Chair	(5-2027)
Bob Dickson	(5-2028)
Mack Bonk	(5-2028)
Gene Kussart	(5-2028)
Greg De Tennis	(5-2027)
Erin Anschutz	(5-2026)
Jim Myrland, 2nd Alternate	(5-2028)

**Joint Town & Village Fire Commission:**

Mack Bonk	(5-2027)	Represents the Village
Cambria Mueller	(5-2028)	Represents the Village
Vacant		Represents the Village
Bob Jaeschke		Represents the Town
Jeremy Schopf		Represents the Town
Clarence Scherer		Represents the Town

**Joint Town & Village Ball field and Cemetery Committee:**

Dale Wiegand		Represents the Town
Beth Gauger		Represents the Town
Joe Megan	(5-2027)	Represents the Village
Vacant	(5-2027)	Represents the Village

**Egg Harbor Business Association Liaison:**

Megan Sawyer, Administrator  
Madison Dietzen, Deputy Administrator, Deputy Clerk/Treasurer

**Coastal Byways Council Representative:**

Madison Dietzen, Deputy Administrator, Deputy Clerk/Treasurer

**Door County Tourism Zone Commission**

Megan Sawyer, Administrator  
Mary Zeller

# Village Board of Trustees Agenda Item Report

Submitted by: Megan Sawyer

Meeting Date: May 13, 2026

**Subject:**

Rules of Order

**Background:**

As part of the Village's annual organizational meeting, the Village's Rules of Order are reviewed and changes approved. The Rules of Order have been updated to indicate the new meeting time.

**Recommendation:**

Review and discussion on Rules of Order,

**Budget Impact:**

**Item History:**

**Attachments:**

[Rules of Order.pdf](#)

# **RULES OF ORDER GOVERNING THE VILLAGE BOARD OF THE VILLAGE OF EGG HARBOR**

**Revised May 2026**

## **1. Rules of Order**

These Rules of Order, as adopted, shall govern the proceedings of the Village Board, except as may be contrary to the Wisconsin Statutes; and, in such event, the Wisconsin Statutes shall prevail. Robert's Rules of Order shall apply in those areas these Rules of Order do not cover.

These Rules of Order may be suspended by a majority roll call vote of the entire membership unless unanimous consent is given.

These Rules of Order may be amended at any regular session of the Village Board by a majority vote of the entire membership.

## **2. Regular Meetings**

The regular meetings of the Village Board of the Village of Egg Harbor shall be held at 1:00 P.M. or at the Paul J Bertschinger Community Center located at 7860 STH 42. Regular meetings shall be held on the second Wednesday of each month.

## **3. Special Meetings**

Special meetings of the Village Board may be called by the Village President, or by a consensus of the Village Board members. In all cases the notice of the special meeting shall list the time, place, and purpose of the meeting and be posted at designated locations at least twenty-four (24) hours in advance. When items are of an emergency nature, a special meeting notice shall be given at least two (2) hours prior to such session(s), in compliance with the Wisconsin open meetings law.

## **4. Quorum**

A majority of the entire membership elected or appointed to the Village Board shall constitute a quorum.

## **5. Presiding Officer**

The Village President shall preside at all meetings of the Board. When the Village President is absent, the President shall appoint a temporary Chairperson at the meeting previous to his/her planned absence, or the Village Clerk-Treasurer shall convene the meeting, and the Village Board shall elect one of its members as Temporary Chairperson. The presiding officer shall call the meeting to order. If a quorum of the Board of Trustees is present, the Board shall proceed with the order of business according to the posted agenda.

## **6. Meeting Notices and Agenda**

All items to be a part of the agenda shall be in possession of the Village Administrator and/or the Village Clerk-Treasurer before noon on the Thursday prior to the scheduled Village Board session. Meeting notices shall list the time, place and agenda, and be posted at designated locations at least twenty-four hours prior to the start of the meeting. The administrative staff responsible for posting meeting notices and agendas shall certify said posting in writing.

At each Village Board session the agenda shall be introduced and adopted by motion of the Board before proceeding with the meeting.

Any resolution, ordinance or business to be added to the agenda must be of an emergency nature and be approved by a majority of the members present before becoming part of the agenda. Two (2) hours notice of said action is required pursuant to Wis. Stats., Sec. 19.84(3).

## **7. Order of Business**

### **A. Regular Meeting**

- Call to order and adoption of Agenda;
- Open session for public input, limited to 10 minutes - Unless approved by a 2/3 vote of the membership present to extend the time, speakers shall be limited to a three (3) minute address each;
- Approval of minutes of previous meeting(s);
- Business that comes before the Board;
- Administrator's report;
- Treasurer's report;
- Reports of committees;
- Open session;
- If necessary, adjournment to executive session pursuant to Wis. Stats., Sec. 19.85;
- If adjournment to executive session occurred, return to open meeting;
- If applicable, act on matters discussed in executive session;
- Adjournment.

## **8. Annual Organizational Meeting Agenda**

### **A. Annual Organizational Meeting**

- \* Call to order;
- \* Adoption of the Rules of Order;
- \* Explanation of the duties of each of the standing committees or commissions;
- \* Appointment of committee or commission members by the Village President, subject to approval by the Board;
- \* Commence with regular Board meeting agenda.

### **9. Term of Office and Appointment To Committees**

The term of office of the Village Board President and all elected Trustees shall be for two (2) years. Committee members and the chairperson thereof, shall be appointed by the Village President, subject to approval by the Village Board, at the Annual Organizational Meeting. Except as stated to the contrary in the Village of Egg Harbor Code of Ordinances, terms of committee members shall be for staggered three (3) year terms.

### **10. Composition of Committees**

There are three types of committees: standing, ad hoc and other committee appointments. Their composition and functions shall be as stated in Village of Egg Harbor Code of Ordinances.

### **11. Introduction and Debate on an Issue**

A Village Board member desiring to introduce a resolution, a motion, or to speak on or debate an issue shall confine his/her remarks to the subject. All debates shall be in accordance with Robert's Rules of Order.

### **12. Public Addressing the Board**

A non-member wishing to address the Village Board about any issue may speak at either of the open sessions during the Village Board meeting upon being recognized by the Village President. The aggregate time allotted for public participation in the beginning of the meeting may not exceed 10 minutes. Unless approved by a 2/3 vote of the membership present to extend the time, speakers shall be limited to a three (3) minute address each. The nature and scope of the public participation is subject to the discretion of the Village President. Groups or organizations appearing on an issue shall designate a spokesperson. A nonmember may only speak one time on the same subject per regular Village Board meeting.

A nonmember wishing to speak on an agenda item may only speak during the course of the Village Board meeting if permission is granted by a consensus of the Village Board members present.

### **13. Referral of Correspondence or Reports**

The Village President may refer correspondence and reports to committee as he/she determines unless a specific motion is made from the floor.

### **14. Motions**

Motions shall be stated in their entirety on the record and shall be clear, concise and as exact as possible. All motions shall be seconded before debate or vote. Motions and seconds may be withdrawn prior to amendments by the person who made them. A motion containing more than one (1) issue may be divided.

### **15. Voting**

All members of the Village Board shall vote aye or nay, or abstain from voting on all issues. All issues will be resolved by majority vote of those members voting except when these Rules of Order or the Wisconsin Statutes provide otherwise.

**16. Roll Call Vote**

When a roll call vote is statutory or required by the Rules of Order, it shall be automatic. If a member requests a roll call vote on any issue, it shall be granted before the decision of the Village President is announced. There shall be no interruption during roll call. Roll call voting shall be in succession with all members voting as called.

**17. Out of Order**

A member, when declared out of order by the Village President, shall immediately submit to the ruling of the Village President unless an appeal is made and permission granted by a majority vote of the members present.

**18. Call For the Question on a Previous Issue**

When a reasonable time for debate on a motion has elapsed, it may be in order to move for the question on that issue. If the motion to call the question is seconded and carried by a vote, the vote on the previous issue shall immediately follow.

**19. Reconsideration**

It may be in order for any member voting with the prevailing side on an issue, during the same meeting at which the vote was taken, to move for reconsideration of that issue at that meeting or a succeeding session. Once an item has officially been acted upon by the Village Board that item may not be acted on again for sixty (60) days unless the item has changed substantially.

**20. Rescind, Repeal, or Annul**

Any unexecuted action of the Village Board may be rescinded by a majority vote, provided notice has been given at the previous meeting or on the agenda for the present meeting; or it may be rescinded without notice by a two-thirds vote, or by a vote of a majority of the entire membership. A motion to rescind, repeal, or annul cannot be made if the question can be reached by calling up a motion to reconsider which has been previously made.

**21. Resolutions**

All resolutions appearing on the agenda and submitted for approval shall contain thereon a number and a title.

**22. Committee Reports**

Committee reports, unless otherwise excused, shall be given by the committee Chairperson, or, in his/her absence by another member of the committee. Written submission of the minutes of the most recent committee meeting shall be a part of the report by a committee member.

**23. Ordinances**

An ordinance to be submitted for consideration of adoption by the Village Board shall be placed on the agenda as herein prescribed and shall be considered for adoption in the following manner:

A. The ordinance shall be presented to the Board for a reading. Reading the title of the ordinance at the Village Board meeting shall constitute the reading, if the ordinance is provided in written form to each of the Board members before the meeting at which the ordinance is to be taken up.

B. Following the reading, and if no substantive changes are made to the ordinance, the ordinance may be adopted by a majority roll call vote of the members voting. Punctuation and spelling corrections do not constitute substantive changes.

C. If substantive changes are made to the ordinance, the ordinance shall be tabled to a subsequent meeting of the Village Board for a second reading. Reading the title of the ordinance at the Village Board meeting shall constitute the second reading, if the ordinance in revised form, is provided in written form to each of the Village Board members before the meeting at which the ordinance is again to be taken up.

D. Following the second reading, the ordinance may be further amended. When all amendments, if any, have been acted upon, the ordinance may be adopted by a majority vote of the members voting. Such ordinances shall be in effect the day following publication, unless otherwise specified.

E. Amendatory ordinances utilizing amendment procedures of the Wisconsin Statutes shall be considered for adoption in the same manner as original ordinances.

#### **24. Non-Budget Items**

As stated in the Purchasing and Disbursements Policy, purchases over \$500.00 which have not been provided for in the current budget will require Village Board approval. The procedure should follow that of Section VI of the Purchasing and Disbursements Policy prior to being taken to the Village Board. Annual fees are set by resolution at the December board meeting. Non-budgeted transfers between funds shall be presented to the Board by resolution and a two-thirds (2/3) vote of the entire membership of the Village Board is necessary for approval.

#### **25. Claims and Bills**

All claims and bills submitted to the Village of Egg Harbor for payment shall be forwarded to the Village Clerk-Treasurer. Payment shall be made on order of the Board, and signed by two officially authorized persons.

#### **26. Contract**

All contracts are subject to approval by the Village Board. A majority vote of the total membership is required for approval. Any Invitation to Bid, Request for Proposal or Solicitation of Contract (rental, lease, agreements, or services), and related processes or procedures shall be reviewed and approved by the Administrator prior to submission to the Board for approval.

**27. Adjourn or Recess**

A motion to adjourn or recess shall be in order at any time except when a member has the floor or when the Village Board is voting.

**28. Executive Sessions**

All anticipated executive sessions shall be so stated in the published agenda. When items are of an emergency nature, an executive session notice shall be given a minimum of two (2) hours prior to such session(s).

All executive sessions must be noticed according to Wis. Stats., Sec. 19.85.

The Village President must read the entire noticed reason before requesting a motion to move into executive session.

A motion and a second stating the reason for moving into executive session must be adopted by majority roll call vote.

Procedures in Closed Session:

Consistent with the statutory exception for the closed session, the Village President shall announce in closed session, prior to proceeding, the anticipated process or procedures which will occur in the closed session.

At the conclusion of the closed session, if return to open session was properly noticed on the agenda, that shall occur, and the Village Board meeting shall proceed in accordance with the agenda.

Recommendations/decisions regarding matters discussed in closed session shall be made in open session.

# Village Board of Trustees Agenda Item Report

Submitted by: Lynn Ohnesorge  
Meeting Date: May 13, 2026

**Subject:**

Review of, Consideration of, and Possible Action on The Fancy B Alcohol Beverage License Application.

**Background:**

**Recommendation:**

**Budget Impact:**

**Item History:**

**Attachments:**

[The Fancy B Appl 2026\\_Redacted.pdf](#)  
[The Fancy B Parent Lot Description.pdf](#)  
[The Fancy B Property Interest.pdf](#)  
[The Fancy B Scale Drawing 2026.pdf](#)

Form  
AB-200

## Alcohol Beverage License Application

For Municipal Use Only	
Municipality	VILLAGE OF EGG HARBOR
License Period	MAY 13, 2020 - JUNE 30, 2028

**Application Type (check one)**  
 Initial (New)       Renewal

License(s) Requested: (up to two boxes may be checked)		Fees	
<input type="checkbox"/> Class "A" Beer ..... \$ _____	<input checked="" type="checkbox"/> Class "B" Beer ..... \$ <u>13.23</u>	License Fee(s)	\$ <u>26.46</u>
<input type="checkbox"/> "Class A" Liquor ..... \$ _____	<input type="checkbox"/> Regular "Class B" Liquor \$ _____	Background Check Fee	\$ <u>14.00</u>
<input type="checkbox"/> "Class A" Liquor (cider only) \$ _____	<input type="checkbox"/> Reserve "Class B" Liquor \$ _____	Publication Fee	\$ <u>15.00</u>
<input checked="" type="checkbox"/> "Class C" Liquor (wine only) \$ <u>13.23</u>	<input type="checkbox"/> Above-Quota "Class B" Liquor ..... \$ _____	<b>Total Fees</b>	\$ <u>55.46</u>

**Part A: Premises/Business Information**

1. Legal Business Name (individual name if sole proprietorship)  
B3 Hospitality LLC

2. Business Trade Name or DBA  
The Fancy B

3. FFIN [REDACTED]      4. Wisconsin Seller's Permit Number [REDACTED]

5. Entity Type (check one)  
 Sole Proprietor     Partnership     Limited Liability Company     Corporation     Nonprofit Organization

6. If the applicant business is an LLC, are the controlling members other LLCs or corporations? .....  Yes     No  
 If yes, the members, managers, officers and directors of those business entities must be listed in Part C and provide a Form AB-100.

7. State of Organization: WI      8. Date of Organization: 06/21/2021      9. Wisconsin DFI Registration Number: [REDACTED]

10. Premises Address  
7840 Hwy 42

11. City: Egg Harbor      12. State: WI      13. Zip Code: 54209

14. County: Door      15. Governing Municipality:  City     Town     Village of: Egg Harbor      16. Aldermanic District

17. Premises Phone: (920) 309-0397      18. Premises Email: Greg@TheFancyB.com      19. Website: TheFancyB.com

20. Premises Description  
**Initial (New Applicants Only):** Describe the building or buildings where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.  
**Renewal Applicants Only:** I am renewing a license and by checking the box following this statement, I affirm that I have reviewed the last issued license certificate and the premises description remains the same.

3 story building. 5 bedroom suites. Alcohol will be stored in kitchen area which is locked when owners are not actively serving. Guests will have the option an alcoholic drink included with their breakfast.

21. Mailing Address (if different from premises address)

22. City      23. State      24. Zip Code

**Part B: Questions**

1. Has the business (sole proprietorship, partnership, limited liability company, or corporation) been convicted of violating federal or state laws or local ordinances? Exclude traffic offenses unless related to alcohol beverages.  Yes     No  
 If yes, list the details of violation below. Attach additional sheets if necessary.

Law/Ordinance Violated	Location	Trial Date
Penalty Imposed	Was sentence completed? ..... <input type="checkbox"/> Yes <input type="checkbox"/> No	
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed	Was sentence completed? ..... <input type="checkbox"/> Yes <input type="checkbox"/> No	

2. Are charges for any offenses pending against the business? Exclude traffic offenses unless related to alcohol beverages.  Yes  No

If yes, describe the nature and status of pending charges using the space below. Attach additional sheets as needed.

3. Is the applicant business or any of its officers, directors, members, agent, employees, owners, or other related individuals or entities a restricted investor with any interest in an alcohol beverage producer or wholesaler?  Yes  No  
If yes, provide the name of the restricted investor and describe the nature of the interest.

4. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit proof of completion.  Yes  No

5. Is the applicant business indebted to any wholesaler beyond 15 days for beer or 30 days for liquor/wine?  Yes  No

6. Does the applicant business owe past due municipal property taxes, assessments, or other fees?  Yes  No

**Part C: Individual Information**

Check each box to attest that you have provided the appropriate supplementary information to complete your application. See the instructions for Part C of this application, beginning on page 2, to complete this section.

I have accurately listed and provided contact and personal information for all required persons involved in the applicant business and any business identified in Part A, Question 6 using Form AB-200AA.

I have provided an accurate Form AB-100 for each person listed in Form AB-200AA.

(For corporations, limited liability companies, and nonprofit organizations only) I have provided an accurate Form AB-101 to appoint an agent on behalf of my business.


I understand that my application is not complete until this supplementary paperwork is received by the municipal clerk where I am applying for an alcohol beverage license.

**Part D: Attestation**

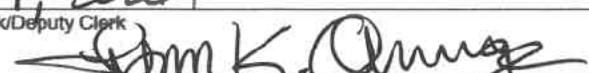
One of the following must sign and attest to this application:

- sole proprietor
- one general partner of a partnership
- one corporate officer
- one member of an LLC

**READ CAREFULLY BEFORE SIGNING:** Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name <b>Bieker</b>	First Name <b>Greg</b>	M.I. <b>J</b>
Title <b>Owner</b>	Email <b>Greg@TheFancyB.com</b>	Phone <b>(920) 309-3079</b>
Signature 		Date <b>3.31.26</b>

**Part E: For Clerk Use Only**

Date Application Was Filed With Clerk <b>APRIL 1, 2016</b>	License Number	Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk 		Date Provisional License Issued (if applicable)	



## Alcohol Beverage Individual Questionnaire

Date  
**3-31-26**

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all partners of a partnership
- all officers, directors, and agent of a corporation or nonprofit organization
- members and agent of a limited liability company

Your alcohol beverage application is not complete until all required Individual Questionnaires are submitted.

<b>Part A: Business Information</b>			
1. Legal Business Name (individual name if sole proprietor) <b>B3 Hospitality LLC</b>			
2. Business Trade Name or DBA <b>The Fancy B</b>			
3. Entity Type (check one) <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Limited Liability Company <input type="checkbox"/> Corporation <input type="checkbox"/> Nonprofit Organization			

<b>Part B: Individual Information</b>					
1. Last Name <b>Bieker</b>		2. First Name <b>Melissa</b>		3. M.I. <b>J</b>	
4. Relationship to Business (Title) <b>Owner</b>		5. Email [REDACTED]		6. Phone [REDACTED]	
7. Home Address <b>7840 Hwy 42</b>					
8. City <b>Egg Harbor</b>		9. State <b>WI</b>	10. Zip Code <b>54209</b>		11. Date of Birth [REDACTED]
12. Driver's License/State ID Number [REDACTED]			13. Driver's License/State ID State of Issuance <b>WI</b>		

<b>Part C: Address History</b>							
1. Do you currently live in Wisconsin? .....							<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, provide the month and year when you permanently moved to Wisconsin .....							(MM/YYYY) <b>09/1996</b>
2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.							
Previous Address 1		City		State		Zip Code	
[REDACTED]		<b>DePere</b>		<b>WI</b>		<b>54115</b>	
Previous Address 2		City		State		Zip Code	
Previous Address 3		City		State		Zip Code	
Previous Address 4		City		State		Zip Code	
Previous Address 5		City		State		Zip Code	
3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.							
State	County	State	County	State	County	State	County
<b>WI</b>	<b>Door</b>	<b>WI</b>	<b>Brown</b>	<b>NE</b>	<b>Douglas</b>	<b>NE</b>	<b>Red Willow</b>
State	County	State	County	State	County	State	County

Continued →

**Part D: Criminal History**

1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? . . . . .  Yes  No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? . . . . . <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? . . . . . <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? . . . . . <input type="checkbox"/> Yes <input type="checkbox"/> No

2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? . . . . .  Yes  No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

**Part E: Attestation**

**READ CAREFULLY BEFORE SIGNING:** Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature *Melissa J. Bider* Date *3-31-26*

## Alcohol Beverage Individual Questionnaire

Date 3-31-26

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all partners of a partnership
- all officers, directors, and agent of a corporation or nonprofit organization
- members and agent of a limited liability company

Your alcohol beverage application is not complete until all required Individual Questionnaires are submitted.

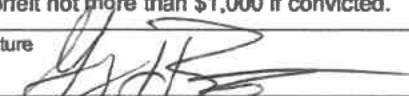
<b>Part A: Business Information</b>			
1. Legal Business Name (individual name if sole proprietor) <b>B3 Hospitality LLC</b>			
2. Business Trade Name or DBA <b>The Fancy B</b>			
3. Entity Type (check one)			
<input type="checkbox"/> Sole Proprietor	<input type="checkbox"/> Partnership	<input checked="" type="checkbox"/> Limited Liability Company	<input type="checkbox"/> Corporation <input type="checkbox"/> Nonprofit Organization

<b>Part B: Individual Information</b>					
1. Last Name <b>Bieker</b>		2. First Name <b>Greg</b>		3. M.I. <b>J</b>	
4. Relationship to Business (Title) <b>Owner</b>		5. Email <b>Greg@TheFancyB.com</b>		6. Phone <b>(920) 309-3079</b>	
7. Home Address <b>7840 Hwy 42</b>					
8. City <b>Egg Harbor</b>		9. State <b>WI</b>	10. Zip Code <b>54209</b>		11. Date of Birth <b>[REDACTED]</b>
12. Driver's License/State ID Number <b>[REDACTED]</b>			13. Driver's License/State ID State of Issuance <b>WI</b>		

<b>Part C: Address History</b>							
1. Do you currently live in Wisconsin? .....			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				
If yes, provide the month and year when you permanently moved to Wisconsin .....			(MM/YYYY) <b>09/1996</b>				
2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.							
Previous Address 1		City	State	Zip Code			
<b>[REDACTED]</b>		<b>DePere</b>	<b>WI</b>	<b>54115</b>			
Previous Address 2		City	State	Zip Code			
Previous Address 3		City	State	Zip Code			
Previous Address 4		City	State	Zip Code			
Previous Address 5		City	State	Zip Code			
3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.							
State	County	State	County	State	County	State	County
<b>WI</b>	<b>Door</b>	<b>WI</b>	<b>Brown</b>	<b>NE</b>	<b>Douglas</b>	<b>NE</b>	<b>Red Willow</b>
State	County	State	County	State	County	State	County

Continued →

Part D: Criminal History		
1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? . . . . . <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.		
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? . . . . . <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? . . . . . <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? . . . . . <input type="checkbox"/> Yes <input type="checkbox"/> No
2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? . . . . . <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.		

Part E: Attestation	
<b>READ CAREFULLY BEFORE SIGNING:</b> Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.	
Signature 	Date 3.31.26

## Alcohol Beverage Appointment of Agent

Date  
**3-31-20**

<b>Agent Type (check one)</b>	
<input checked="" type="checkbox"/> Original (no fee)	<input type="checkbox"/> Successor (\$10 fee for municipal licensees only)

<b>Part A: Business Information</b>	
1. Legal Business Name (individual name if sole proprietor) <b>B3 Hospitality LLC</b>	
2. Business Trade Name or DBA <b>The Fancy B</b>	
3. Entity Type (check one) <input checked="" type="checkbox"/> Limited Liability Company <input type="checkbox"/> Corporation <input type="checkbox"/> Nonprofit Organization	
4. Alcohol Beverage Business Authorization (check one) <input checked="" type="checkbox"/> Municipal Retail License <input type="checkbox"/> State Permit	5. If successor agent, provide State Permit or Municipal Retail License Number
6. Describe the reason for appointing a successor agent, if successor is checked above.	

<b>Part B: Agent Information</b>			
1. Last Name <b>Bieker</b>	2. First Name <b>Melissa</b>	3. M.I. <b>S</b>	
4. Email [REDACTED]		5. Phone [REDACTED]	
6. Home Address <b>7840 Hwy 42</b>			
7. City <b>Egg Harbor</b>	8. State <b>WI</b>	9. Zip Code <b>54209</b>	10. Date of Birth [REDACTED]
11. Driver's License/State ID Number [REDACTED]		12. Driver's License/State ID State of Issuance <b>WI</b>	

<b>Part C: Agent Questions</b>	
1. Have you satisfied the responsible beverage server training requirement? Submit proof of completion.	..... <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
2. Have you completed Form AB-100, <i>Alcohol Beverage Individual Questionnaire</i> (licensee) or Form AB-300, <i>Alcohol Beverage Personal Questionnaire</i> (permittee)?	..... <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
3. Have you been a Wisconsin resident for at least 90 continuous days? See instructions for exceptions.	..... <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

*Continued* →

**Part D: Business Attestation**

READ CAREFULLY BEFORE SIGNING: I, the **Undersigned**, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Bieker		First Name Greg		M.I. J
Title Owner	Email Greg@TheFancyB.com		Phone (920) 309-3079	
Signature 			Date 3.31.26	

**Part E: Agent Attestation**

READ CAREFULLY BEFORE SIGNING: I, the **Agent**, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Bieker		First Name Melissa		M.I. S
Signature 			Date 3.31.26	



WISCONSIN DEPARTMENT OF REVENUE  
 PO BOX 8902  
 MADISON, WI 53708-8902

**Contact Information:**

2135 RIMROCK RD PO BOX 8902  
 MADISON, WI 53708-8902  
 ph: 608-266-2776 fax: 608-224-5761  
 email: DORBusinessTax@wisconsin.gov  
 website: revenue.wi.gov

000452

Letter ID L0023447984

B3 HOSPITALITY  
 1694 CADY LN  
 DE PERE WI 54115-9374

## Wisconsin Department of Revenue Seller's Permit

<b>Legal/real name:</b>	B3 HOSPITALITY
<b>Business name:</b>	THE FANCY B 7840 STATE HIGHWAY 42 EGG HARBOR WI 54209-9564

- This certificate confirms you are registered with the Wisconsin Department of Revenue and authorized in the business of selling tangible personal property and taxable services.
- You may not transfer this permit.
- This permit must be displayed at the place of business and is not valid at any other location.
- If your business is not operated from a fixed location, you must carry or display this permit at all events.

**Tax Type**

**Account Type**

**Account Number**

Sales & Use Tax

Seller's Permit



# Certification



## CERTIFICATE OF COMPLETION

This certifies that

**Greg Bieker**

is awarded this certificate for

**Wisconsin Responsible Beverage Server Training**

 Completion Date  
03/26/2026

 Expiration Date  
03/25/2028

 Certificate #  
WI-00647820

  
Official Signature

This certificate is non-transferable and represents the successful completion of an approved Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)(5), 125.17(6), and 134.66(2m), Wis. Stats.

8504 Bridge Point Parkway, Suite 100 | Austin, TX 78780 | [www.360training.com](http://www.360training.com)

# Certification



## CERTIFICATE OF COMPLETION

This certifies that

Melissa Bieker

is awarded this certificate for

**Wisconsin Responsible Beverage Server Training**

 Completion Date  
03/31/2026

 Expiration Date  
03/30/2028

 Certificate #  
WI-00647995



Official Signature

This certificate is non-transferable and represents the successful completion of an approved Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a), 125.17(6), and 134.66(2m), Wis. Stats.

6304 Bridge Point Parkway, Suite 100 | Austin, TX 78730 | www.360training.com

# Parent Lot

- Parcel Number - 1185800003
- 7840 Hwy 42



# Deed

- Property is owned by B3 Hospitality LLC
- Greg and Melissa Bieker - Owners

State Bar of Wisconsin Form 7-2003 TRUSTEE'S DEED	
Document Number	Document Name
	<p><b>THIS DEED</b>, made between Gloria T. Hansen, Trustee of the Richard L. Hansen and Gloria T. Hansen Revocable Trust ("Grantor," whether one or more), and B3 Hospitality LLC ("Grantee," whether one or more).</p> <p>Grantor conveys to Grantee, without warranty, the following described real estate, together with the rents, profits, fixtures and other appurtenant interests, in Door County, State of Wisconsin ("Property") (if more space is needed, please attach addendum):</p> <p>Units 1, 3 and 4 in the Cupola House Condominium(s) created by a "Declaration of Condominium" recorded on December 19, 2018, in the Office of the Register of Deeds for Door County, Wisconsin, as Document No. 827453, and any amendments and/or corrections thereto, and by its Condominium Plat and any amendments and/or corrections thereto. Said land being in the Village of Egg Harbor, County of Door, Wisconsin.</p>
	<p>Recording Area</p> <p>Name and Return Address: B3 Hospitality LLC</p> <p>KBT 2089539</p>
	<p>118-58-0001; 118-58-0003; 118-58-0004 Parcel Identification Number (PIN)</p>

Dated: 7-8-2021

Richard L. Hansen and Gloria T. Hansen Revocable Trust  
 BY: Gloria T. Hansen  
 Gloria T. Hansen, Trustee

**AUTHENTICATION**

Signature(s): Richard L. Hansen and Gloria T. Hansen  
 Revocable Trust authenticated on \_\_\_\_\_

TITLE: MEMBER STATE BAR OF WISCONSIN  
 (If not, authorized by Wis. Stat. § 706.06)

THIS INSTRUMENT DRAFTED BY:  
 Denise Plasmeyer Schvener / 208953  
 Knight Berry Title Services LLC  
 945 Egg Harbor Road  
 Sturgeon Bay, WI 54235



**ACKNOWLEDGMENT**

STATE OF WI  
 COUNTY OF DOOR

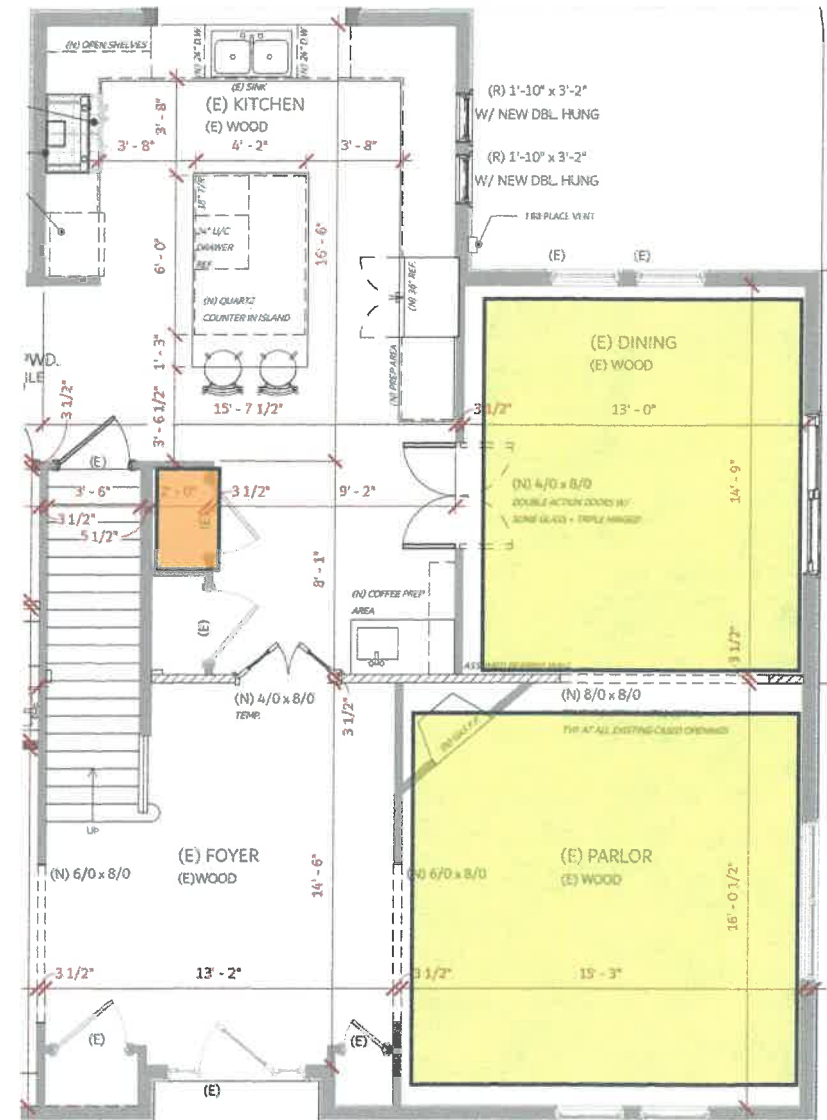
The instrument was acknowledged before me on July 8, 2021 by Richard L. Hansen and Gloria T. Hansen Revocable Trust (the signer).  
 The signer was:  
 physically in my presence OR  
 in my presence involving the use of communication technology

Beth A. Gilbertson  
 Notary Public, State of WI  
 My commission (is permanent) expires: July 25, 2021

(Signatures may be authenticated or acknowledged, both are not necessary.)  
**NOTE: THIS IS A STANDARD FORM. ANY MODIFICATIONS TO THIS FORM SHOULD BE CLEARLY IDENTIFIED.**  
 TRUSTEE'S DEED © 2003 STATE BAR OF WISCONSIN FORM NO. 7-2003  
 \* Type name below signature

# The Fancy B Layout

- Serving areas in Dining room and Parlor – Highlighted in yellow
- Storage areas in Kitchen – Highlighted in orange
  - Locked and not accessible to guests when hosts are not present



# Village Board of Trustees Agenda Item Report

Submitted by: Lynn Ohnesorge  
Meeting Date: May 13, 2026

**Subject:**

Review of, Consideration of, and possible action on Alcohol Beverage License Application for Ashbrooke.

**Background:**

**Recommendation:**

**Budget Impact:**

**Item History:**

**Attachments:**

[Ashbrooke Appl May 14, 2026-June 30,2026\\_Redacted.pdf](#)

[Ashbrooke Parent Lot Desc. & Property Interest.pdf](#)

[Ashbrooke Scale Drawing.pdf](#)

Form AB-200

# Alcohol Beverage License Application

For Municipal Use Only  
Municipality: **VILLAGE OF EGG HARBOR**  
License Period: **MAY 14, 2026 - JUNE 30, 2026**

License(s) Requested: (up to two boxes may be checked)

- Class "A" Beer \$ \_\_\_\_\_
- Class "B" Beer \$ \_\_\_\_\_
- "Class A" Liquor \$ **26.40**
- "Class B" Liquor \$ \_\_\_\_\_
- "Class A" Liquor (cider only) \$ \_\_\_\_\_
- Reserve "Class B" Liquor \$ \_\_\_\_\_
- "Class C" Liquor (wine only) \$ \_\_\_\_\_

Fees	
License Fees	\$ <b>26.40</b>
Background Check Fee	\$ <b>7.00</b>
Publication Fee	\$ <b>15.00</b>
<b>Total Fees</b>	<b>\$ 48.40</b>

## Part A: Premises/Business Information

1. Legal Business Name (individual name if sole proprietorship)  
**THE ASHBROOKE, LLC**

2. Business Trade Name or DBA  
**THE ASHBROOKE**

3. FEIN: [REDACTED] 4. Wisconsin ID #: [REDACTED]

5. Entity Type (check one)  
 Sole Proprietor  Partnership  Limited Liability Company  Corporation  Nonprofit Organization

6. State of Organization: **WISCONSIN** 7. Date of Organization: **10/6/25** 8. Wisconsin DEL Registration Number: [REDACTED]

9. Premises Address: **7942 EGG HARBOR RD.**

10. City: **EGG HARBOR** 11. State: **WI** 12. Zip Code: **54209**

13. County: **DOOR** 14. Governing Municipality:  City  Town  Village of: **EGG HARBOR** 15. Aldermanic District: [REDACTED]

16. Premises Phone: **920-868-3113** 17. Premises Email: **RESERVATIONS@ASHBROOKE.NET** 18. Website: **ASHBROOKE.NET**

19. Premises Description - Describe the building or buildings where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.  
**FRONT DESK AREA / LOBBY + ADJOINING OFFICES / STORAGE ROOM.**

20. Mailing Address (if different from premises address): **SAME**

21. City: \_\_\_\_\_ 22. State: \_\_\_\_\_ 23. Zip Code: \_\_\_\_\_

## Part B: Questions

1. Has the business (sole proprietorship, partnership, limited liability company, or corporation) been convicted of violating federal or state laws or local ordinances? Exclude traffic offenses unless related to alcohol beverages.  Yes  No  
If yes, list the details of violation below. Attach additional sheets if necessary.

Law/Ordinance Violated	Location	Trial Date	Was sentence completed? . . . . <input type="checkbox"/> Yes <input type="checkbox"/> No
Penalty Imposed			
Law/Ordinance Violated	Location	Trial Date	Was sentence completed? . . . . <input type="checkbox"/> Yes <input type="checkbox"/> No
Penalty Imposed			

2. Are charges for any offenses pending against the business? Exclude traffic offenses unless related to alcohol beverages.  Yes  No

If yes, describe the nature and status of pending charges using the space below. Attach additional sheets as needed.

3. Is the applicant business or any of its officers, directors, members, agent, employees, owners, or other related individuals or entities a restricted investor with any interest in an alcohol beverage producer or distributor?  Yes  No

If yes, provide the name of the restricted investor and describe the nature of the interest.

4. Is the applicant business owned by another business entity?  Yes  No  
If yes, provide the name(s) and FEIN(s) of the business entity owners below. Attach additional sheets as needed.

4a. Name of Business Entity \_\_\_\_\_ 4b. Business Entity FEIN \_\_\_\_\_

5. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit proof of completion.  Yes  No

6. Is the applicant business indebted to any wholesaler beyond 15 days for beer or 30 days for liquor/wine?  Yes  No

7. Does the applicant business owe past due municipal property taxes, assessments, or other fees?  Yes  No

**Part C: Individual Information**

List the name, title, and phone number for each person or entity holding the following positions in the applicant business or businesses listed in Part B. Question 4: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all members, managers, and agent of a limited liability company. Attach additional sheets if necessary.

Include Form AB-100 for each person listed below. Corporations and LLCs must appoint an agent by including Form AB-101.

Last Name	First Name	Title	Phone
SCHMITZ	RYAN	OWNER	920-360-1081

**Part D: Attestation**

One of the following must sign and attest to this application:

- sole proprietor
- one general partner of a partnership
- one corporate officer
- one member of an LLC

**READ CAREFULLY BEFORE SIGNING:** Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name <b>SCHMITZ</b>	First Name <b>RYAN</b>	M.I. <b>A</b>
Title <b>MANAGING MEMBER</b>	Email <b>RYAN@STAGDEVELOPMENT</b>	Phone <b>920-360-1081</b>
Signature 		Date <b>3-3-26</b>

**Part E: For Clerk Use Only**

Date Application Was Filed With Clerk <b>APRIL 28, 2026</b>	License Number	Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk 		Date Provisional License Issued (if applicable)	

AB-200 (R. 1-25)

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all partners of a partnership
- all officers, directors, and agent of a corporation or nonprofit organization
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

**Part A: Business Information**

1. Legal Business Name (Individual name if sole proprietor)

THE ASH BROOKE, LLC

2. Business Trade Name or DBA

THE ASH BROOKE

3. Entity Type (check one)

Sole Proprietor

Partnership

Limited Liability Company

Corporation

Nonprofit Organization

**Part B: Individual Information**

1. Last Name

SCHMITZ

2. First Name

RYAN

3. M.I.

A.

4. Relationship to Business (Title)

MANAGING MEMBER

5. Email

RYAN@STAGDEVELOPMENTGROUP.COM

6. Phone

920-360-1081

7. Home Address

[REDACTED]

8. City

[REDACTED]

9. State

WI

10. Zip Code

[REDACTED]

11. Date of Birth

[REDACTED]

12. Drivers License/State ID Number

[REDACTED]

13. Drivers License/State ID State of Issuance

WISCONSIN

**Part C: Address History**

1. Do you currently live in Wisconsin?  Yes  No

If yes, provide the month and year when you permanently moved to Wisconsin

BIRTH: (MM/YYYY) 06/1984

2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.

Previous Address	City	State	Zip Code
Previous Address 1	De Pere	WI	54115
Previous Address 2			
Previous Address 3			
Previous Address 4			
Previous Address 5			

3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.

State	County	State	County	State	County	State	County

Continued -->

**Part D: Criminal History**

1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances?  Yes  No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No

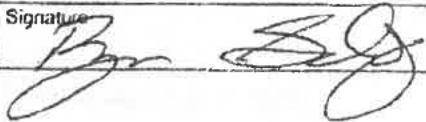
2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances?  Yes  No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

**Part E: Attestation**

**READ CAREFULLY BEFORE SIGNING:** Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature



Date

3-3-20

Form  
AB-101

# Alcohol Beverage Appointment of Agent

Date  
4-28-26

**Agent Type** (check one)

- Original (no fee)       Successor (\$10 fee for municipal licensees only)

**Part A: Business Information**

1. Legal Business Name (individual name if sole proprietor)

THE ASHBROOKE, LLC

2. Business Trade Name or DBA

THE ASHBROOKE

3. Entity Type (check one)

- Limited Liability Company       Corporation       Nonprofit Organization

4. Alcohol Beverage Business Authorization (check one)

- Municipal Retail License       State Permit

5. If successor agent provide State Permit or Municipal Retail License Number

6. Describe the reason for appointing a successor agent, if successor is checked above.

**Part B: Agent Information**

1. Last Name

SCHMIDTZ

2. First Name

RYAN

3. M.I.

A.

4. Email

RYAN@STAGDEVELOPMENTGROUP.COM

5. Phone

920-360-1081

6. Home Address

[REDACTED]

7. City

[REDACTED]

8. State

WI

9. Zip Code

[REDACTED]

10. Date of Birth

[REDACTED]

11. Drivers License/State ID Number

[REDACTED]

12. Drivers License/State ID State of issuance

WISCONSIN

**Part C: Agent Questions**

1. Have you satisfied the responsible beverage server training requirement? .....

Yes       No

Submit proof of completion.

2. Have you completed Form AB-100, Alcohol Beverage Individual Questionnaire (licensee) or

Form AB-300, Alcohol Beverage Personal Questionnaire (permittee)? .....

Yes       No

3. Have you been a Wisconsin resident for at least 90 continuous days? .....

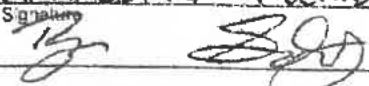
Yes       No

See instructions for exceptions.

Continued →

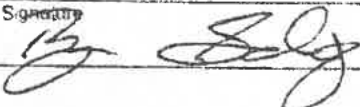
**Part D: Business Attestation**

READ CAREFULLY BEFORE SIGNING: I, the **Undersigned**, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name <b>SCHMIDTZ</b>		First Name <b>RYAN</b>		M.I. <b>A</b>
Title <b>MANAGING MEMBER</b>		Email <b>RYAN@STAGDEVELOPMENTGROUP.COM</b>	Phone <b>920-360-1081</b>	
Signature 			Date <b>3-3-26</b>	

**Part E: Agent Attestation**

READ CAREFULLY BEFORE SIGNING: I, the **Agent**, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name <b>SCHMIDTZ</b>		First Name <b>RYAN</b>		M.I. <b>A.</b>
Signature 			Date <b>3-3-26</b>	



**LIQUORExam.com**

Where Knowledge Meets Responsibility

This certificate represents the successful completion of an approved Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)5., 125.17(6), and 134.66(2m), Wis. Stats.

# CERTIFICATE OF COMPLETION

This is to certify that

*Ryan Schmitz*

Has Successfully Completed the Following Course and Examination  
**Wisconsin Alcohol Server and Seller Certification**

*Edward D McLean*

Edward D. McLean, Program Director  
[www.LIQUORExam.com](http://www.LIQUORExam.com)



Date: 04/28/2026  
Expiration: 24 Months  
Certificate #: 260487  
Birth Date: 06/05/1986



WISCONSIN DEPARTMENT OF REVENUE  
 PO BOX 8902  
 MADISON, WI 53708-8902

**Contact Information:**

2135 RIMROCK RD PO BOX 8902  
 MADISON, WI 53708-8902  
 ph: 608-266-2776 fax: 608-224-5761  
 email: DORBusinessTax@wisconsin.gov  
 website: revenue.wi.gov

000061

Letter ID L1708069808

THE ASHBROOKE LLC  
 7942 EGG HARBOR  
 EGG HARBOR WI 54209-9601

**Wisconsin Department of Revenue Seller's Permit**

**Legal/real name:** THE ASHBROOKE LLC  
**Business name:** THE ASHBROOKE LLC  
 7942 EGG HARBOR RD  
 EGG HARBOR WI 54209-9601

- This certificate confirms you are registered with the Wisconsin Department of Revenue and authorized in the business of selling tangible personal property and taxable services.
- You may not transfer this permit.
- This permit must be displayed at the place of business and is not valid at any other location.
- *If your business is not operated from a fixed location, you must carry or display this permit at all events.*

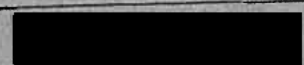
**Tax Type**

Sales & Use Tax

**Account Type**

Seiler's Permit

**Account Number**



DOC #: 882857  
RECORDED ON:  
02/16/2026 07:00:37 AM  
CAREY PETERSILKA  
REGISTER OF DEEDS  
DOOR COUNTY, WI  
FEE AMOUNT PAID: 30.00  
TRANSFER FEE AMT: 10,500.00  
FEE EXEMPT:

**LIMITED WARRANTY DEED**

Document Number

Document Title

**THIS DEED is made between ANDERSON-PETERS GROUP, LLC, a Wisconsin limited liability company ("Grantor"), and THE ASHBROOKE, LLC, a Wisconsin limited liability company ("Grantee").**

Grantor, for a valuable consideration, conveys to Grantee all that certain lot, tract, or parcel of land located in the Town of Egg Harbor, County of Door, State of Wisconsin, and being more fully described on Exhibit "A", attached hereto and incorporated herein by reference.

\*\*The above recording information verifies that this document has been electronically recorded and returned to the submitter.\*\*

**Name and Return Address:**

Attorney Kathryn M. Blom  
DeWitt LLP  
2391 Holmgren Way  
Green Bay, WI 54304

PIN: 118-01-24302614M5  
This is not homestead property.

TOGETHER WITH all fixtures and improvements thereon, and all privileges, interests, rights, tenements, and easements appurtenant to the certain lot, tract or parcel of land described in Exhibit "A" (collectively, the "Property").

Grantor warrants that the title to the Property is good, indefeasible, in fee simple and free and clear of encumbrances, arising by, through or under Grantor, except (a) the lien of any real estate taxes, water and sewer charges, and other governmental assessments, charges or claims of record but not yet due and payable, and (b) those matters of record as of the date hereof described in Exhibit "B" attached hereto and incorporated herein by reference, but only to the extent they affect or relate to the Property (the "Permitted Exceptions").

[Signature Page Follows]

WHEREFORE, the Special Warranty Deed is executed to be effective as of the date set forth above.

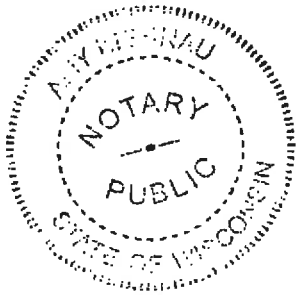
**GRANTOR:**

**ANDERSON-PETERS GROUP, LLC,**  
a Wisconsin limited liability company

By: *Fredrik Anderson*  
Fredrik Anderson, Authorized Member

STATE OF WISCONSIN     )  
  )  
COUNTY OF DOOR        )

Personally came before me on Feb. 13, 2026, the above-named Fredrik Anderson, as Authorized Member of Anderson-Peters Group, LLC, a Wisconsin limited liability company, to me known to the person who executed the foregoing instrument and acknowledged the same.



*Amy Kienrau*  
Print Name: AMY KIENRAU  
Notary Public, State of Wisconsin  
My Commission expires: 6-2-2027

**This Instrument Drafted by:**  
Kathryn M. Blom  
DeWitt, LLP  
2391 Holmgren Way  
Green Bay, WI 54304

**EXHIBIT "A"**  
**LEGAL DESCRIPTION**

That portion of Government Lot Four (4), Section Twenty-four (24), Township Thirty (30) North, Range Twenty-six (26) East, in the Village of Egg Harbor, Door County, Wisconsin, described as follows:

Commencing at the Southeast corner of said Section 24 marked by a Door County aluminum monument; thence North 90 deg. 00 min. 00 sec. West along the Southerly line of said Section 24, 1157.35 feet to the center of State Trunk Highway 42; thence North 15 deg. 45 min. 21 sec. East 811.78 feet to a point in the center of said STH 42 which is 816.00 feet measured along the centerline of said STH 42 Northerly from the intersection of said centerline and said Southerly line of Section 24 the place of beginning; thence North 90 deg. 00 min. 00 sec. East 36.64 feet to a 1 inch iron pipe on the Easterly right of way of said STH 42; thence continue North 90 deg. 00 min. 00 sec. East 296.36 feet to a 1 inch iron pipe; thence North 25 deg. 45 min. 43 sec. East 250.00 feet to a 1 inch iron pipe; thence North 72 deg. 50 min. 00 sec. East 50.00 feet to a 1 inch iron pipe; thence North 60 deg. 37 min. 14 sec. West 302.93 feet to a 1 inch iron pipe on the Easterly right of way; thence continue North 60 deg. 37 min. 14 sec. West 33.02 feet to said centerline; thence along a 1909.86 foot radius curve to the left along said centerline 68.67 feet (chord bearing South 26 deg. 47 min. 32 sec. West 68.67 feet); thence continue along said centerline South 25 deg. 45 min. 43 sec. West 381.33 feet to the place of beginning.

AND

A tract of land located in Government Lot Four (4), Section Twenty-four (24), Township Thirty (30) North, Range Twenty-six (26) East, in the Village of Egg Harbor, Door County, Wisconsin, described as follows: Commencing at the Southeast corner of said Section 24; thence West along the section line 624.51 feet to the intersection with the centerline of Church Street; thence North 18 deg. 02 min. East along said centerline of Church Street 747.91 feet to the point of real beginning; thence continue North 18 deg. 02 min. East along said centerline of Church Street 247.58 feet; thence North 60 deg. 37 min. 48 sec. West 151.93 feet; thence North 72 deg. 52 min. 30 sec. West 48.22 feet; thence South 26 deg. 19 min. 30 sec. West 246.48 feet; thence South 70 deg. 29 min. 20 sec. East 224.0 feet to the point of real beginning.

AND

A tract of land located in Government Lot Four (4), Section Twenty-four (24), Township Thirty (30) North, Range Twenty-six (26) East, in the Village of Egg Harbor, Door County, Wisconsin, described as follows: Commencing at the Southeast corner of said Section 24; thence West along the section line 624.51 feet to the intersection with the centerline of Church Street; thence North 18 deg. 02 min. 00 sec. East along said centerline of Church Street 995.49 feet to the point of real beginning; thence continue North 18 deg. 02 min. 00 sec. East along said centerline of Church Street 229.48 feet; thence North 60 deg. 37 min. 48 sec. West 182.19 feet; thence South 29 deg. 22 min. 12 sec. West 225.00 feet; thence South 60 deg. 37 min. 48 sec. East 227.30 feet to the point of real beginning.

Tax Parcel No. 118-01-24302614M5

**EXHIBIT "B"**

**Permitted Exceptions**

1. Special taxes or assessments, if any, payable with the taxes levied or to be levied for the current and subsequent years.
2. Liens and hoop-up charges or fees, deferred charges, reserve capacity assessments, impact fees, or other charges or fees due and payable on the development or improvement of the Land, whether assessed or charged before or after the Date of Policy.
3. Any lien or right to lien, for services, labor, material heretofore furnished, imposed by law and not shown by the public records.
4. Rights or claims of parties in possession not shown by the public records.
5. Any encroachment, encumbrance, violation, variation, or adverse circumstance affecting the Title that would be disclosed by an accurate and complete land survey of the Land.
6. Easements or claims of easements not shown by the public records.
7. Any claim of adverse possession nor prescriptive easement.
8. General taxes for the year 2026 and thereafter.
9. Rights of the public in that portion of the within described premises lying within the limits of STH 42 and Church Street.
10. Restrictions on Conveyance recorded in Vol. 322 Records, Page 734 as Doc. No. 411848.
11. Transportation Project Plat No.: 4140-21-00-4.04 recorded as Doc. No. 729892.
12. Permanent Limited Easement recorded as Doc. No. 857967.







# Village Board of Trustees Agenda Item Report

Submitted by: Lynn Ohnesorge  
Meeting Date: May 13, 2026

**Subject:**

Room Tax Information

**Background:**

Door County Tourism Zone accidentally paid the Village of Egg Harbor twice for the February collections of \$7,557.31.

**Recommendation:**

**Budget Impact:**

**Item History:**

**Attachments:**

[Room Tax Revenues Comparison 2008-2025.pdf](#)

Room Tax Collections																			
2008 to 2026																			
Month of Collection by TZC	Month Received by Village	2026	2025	2024	2023	Inc. to 8% 2022	2021	COVID 2020	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010	5.5% 2009
November	January	\$7,339	\$4,627	\$4,639	\$7,085	\$3,623	\$3,901	\$2,809	\$2,481	\$3,601	\$2,722	\$2,675	\$1,981	\$1,687	\$2,090	\$1,123	\$2,099	\$3,771	\$0
December	February	\$18,334	\$17,393	\$14,602	\$13,338	\$3,911	\$2,222	\$1,953	\$1,809	\$1,466	\$1,575	\$1,187	\$999	\$1,218	\$930	\$804	\$730	\$606	\$731
January	March	\$1,326	\$2,906	\$11,795	\$9,036	\$2,869	\$2,382	\$1,700	\$2,019	\$1,605	\$1,550	\$1,571	\$1,184	\$1,083	\$1,267	\$1,252	\$1,179	\$1,341	\$1,123
February	April	\$7,557	\$3,315	\$8,945	\$3,397	\$3,296	\$2,606	\$1,408	\$1,719	\$1,503	\$1,754	\$1,752	\$1,559	\$1,132	\$973	\$1,101	\$1,029	\$1,198	\$1,041
March	May		\$7,184	\$8,679	\$7,074	\$7,091	\$3,696	\$1,387	\$2,199	\$1,838	\$1,805	\$1,543	\$1,448	\$1,163	\$1,307	\$1,105	\$845	\$775	\$829
April	June		\$3,418	\$3,305	\$4,254	\$3,440	\$4,264	\$78	\$2,125	\$1,581	\$2,111	\$1,523	\$1,495	\$1,205	\$927	\$1,284	\$1,142	\$1,046	\$1,032
May	July		\$11,267	\$5,930	\$10,609	\$10,620	\$11,144	\$811	\$6,610	\$6,396	\$7,116	\$7,022	\$5,822	\$5,425	\$4,868	\$4,998	\$4,423	\$4,385	\$4,198
June	August		\$48,153	\$44,104	\$39,454	\$38,998	\$23,799	\$11,775	\$17,829	\$17,192	\$15,167	\$15,647	\$14,007	\$13,022	\$12,505	\$12,391	\$10,621	\$10,200	\$9,833
July	September		\$46,187	\$42,048	\$46,960	\$45,627	\$33,350	\$34,608	\$30,813	\$30,706	\$30,639	\$29,663	\$27,237	\$25,077	\$23,848	\$24,254	\$20,617	\$23,019	\$21,367
August	October		\$44,700	\$57,182	\$42,151	\$35,907	\$33,849	\$21,706	\$30,197	\$28,021	\$26,498	\$26,840	\$27,288	\$25,499	\$23,542	\$22,630	\$20,367	\$21,488	\$17,318
September	November		\$83,001	\$76,906	\$62,882	\$59,254	\$23,805	\$20,259	\$19,540	\$18,857	\$18,034	\$20,791	\$16,491	\$14,638	\$15,545	\$14,983	\$15,393	\$12,780	\$15,767
October	December		\$28,532	\$27,024	\$28,987	\$29,744	\$24,542	\$17,022	\$19,096	\$16,617	\$16,148	\$15,036	\$16,098	\$14,817	\$13,533	\$11,740	\$15,265	\$12,480	\$9,694
<b>Total Village Received from Jan to Current:</b>		<b>\$34,556</b>	<b>\$28,242</b>	<b>\$39,981</b>	<b>\$32,856</b>	<b>\$13,699</b>	<b>\$11,112</b>	<b>\$7,870</b>	<b>\$8,027</b>	<b>\$8,175</b>	<b>\$7,601</b>	<b>\$7,185</b>	<b>\$5,723</b>	<b>\$5,119</b>	<b>\$5,260</b>	<b>\$4,280</b>	<b>\$5,036</b>	<b>\$6,917</b>	<b>\$2,895</b>
<b>Total by Month Village Received Jan-Dec:</b>		<b>\$34,556</b>	<b>\$300,684</b>	<b>\$305,161</b>	<b>\$275,227</b>	<b>\$244,379</b>	<b>\$169,561</b>	<b>\$115,516</b>	<b>\$136,436</b>	<b>\$129,382</b>	<b>\$125,118</b>	<b>\$125,251</b>	<b>\$115,610</b>	<b>\$105,966</b>	<b>\$101,334</b>	<b>\$97,665</b>	<b>\$93,709</b>	<b>\$93,089</b>	<b>\$82,933</b>
<b>Total by Month TZC Received Jan-Dec:</b>		<b>\$8,883</b>	<b>\$304,337</b>	<b>\$307,939</b>	<b>\$274,045</b>	<b>\$257,267</b>	<b>\$170,972</b>	<b>\$116,878</b>	<b>\$136,908</b>	<b>\$128,606</b>	<b>\$125,888</b>	<b>\$125,686</b>	<b>\$116,492</b>	<b>\$106,041</b>	<b>\$101,218</b>	<b>\$98,758</b>	<b>\$90,880</b>	<b>\$91,540</b>	<b>\$86,579</b>
<b>Budgeted Amount:</b>		<b>\$270,000</b>	<b>\$270,000</b>	<b>\$260,000</b>	<b>\$250,000</b>	<b>\$200,000</b>	<b>\$131,000</b>	<b>\$131,000</b>	<b>\$130,000</b>	<b>\$130,000</b>	<b>\$120,000</b>	<b>\$106,000</b>	<b>\$101,000</b>	<b>\$90,000</b>		<b>\$85,000</b>	<b>\$90,000</b>	<b>\$75,000</b>	<b>\$80,000</b>
<b>Total Room Tax Revenues to Date:</b>		<b>\$2,651,576</b>																	
<b>The total number in green is the number to compare to the budgeted number</b>																			

Report Criteria:  
 Detail report type printed

Name	Description	Seq	Invoice Amount	Check Amount	Check Issue Date	GL Account	GL Activity Number	GL Updated
<b><u>ACTION APPRAISERS &amp; CONSULT</u></b>	2026 MAINTENANCE ASSESSMENT WORK	1	1,166.00	1,166.00	04/03/2026	1005153010211	0	Yes
	2026 MAINTENANCE ASSESSMENT WORK	1	1,166.00	1,166.00	04/03/2026	1005153010211	0	Yes
Total 7:			2,332.00	2,332.00				
<b><u>Advance Auto Parts</u></b>	OIL FILTER For 2025 Chevy Crane Truck	1	4.00	4.00	04/03/2026	6015361270353	0	Yes
	OIL For 2025 Chevy Crane Truck	1	47.50	47.50	04/03/2026	6015361270353	0	Yes
Total 94:			51.50	51.50				
	WWTP: Oil for Generators	1	119.94	119.94	04/29/2026	6015361270354	0	Yes
	WWTP: Filters & Battery for Generators	1	339.86	339.86	04/29/2026	6015361270354	0	Yes
Total 94:			459.80	459.80				
<b><u>Ahnapee Hill Cleaning Services</u></b>	Bertschinger Center Cleaning	1	488.00	488.00	04/03/2026	1005160010350	0	Yes
Total 1548:			488.00	488.00				
	Kress Janitorial Event Services	1	157.50	157.50	04/16/2026	2035511050210	0	Yes
	Bertschinger Center Cleaning	1	488.00	488.00	04/16/2026	1005160010350	0	Yes
	Kress Janitorial Event Services	1	960.00	960.00	04/16/2026	2035511050210	0	Yes
Total 1548:			1,605.50	1,605.50				
<b><u>ANTHEM BLUE CROSS and BLUE SHI</u></b>	Employee Health Insurance	1	14,519.35	14,519.35	04/16/2026	10021532	0	Yes
Total 23:			14,519.35	14,519.35				
<b><u>BERT SAWYER</u></b>	WWTP: Wisconsin Rural Water Convention	1	104.40	104.40	04/03/2026	6015361170332	0	Yes
Total 1102:			104.40	104.40				
<b><u>CAPTAIN COMMODES INC</u></b>	Port-A-Potties for Dog Park	1	125.00	125.00	04/03/2026	1005520050290	0	Yes
Total 90:			125.00	125.00				

Name	Description	Seq	Invoice Amount	Check Amount	Check Issue Date	GL Account	GL Activity Number	GL Updated
	Port-A-Potties for Dog Park	1	125.00	125.00	04/29/2026	1005520050290	0	Yes
Total 90:			125.00	125.00				
<b>Cintas Corp</b>	Kress Mat Service	1	70.18	70.18	04/03/2026	2035511250210	0	Yes
Total 1564:			70.18	70.18				
	Kress Mat Service	1	59.73	59.73	04/16/2026	2035511250210	0	Yes
	Kress Mat Service	1	59.73	59.73	04/16/2026	2035511250210	0	Yes
	Kress Mat Service	1	70.18	70.18	04/16/2026	2035511250210	0	Yes
Total 1564:			189.64	189.64				
	Kress Mat Service	1	70.18	70.18	04/29/2026	2035511250210	0	Yes
Total 1564:			70.18	70.18				
<b>CLIFTONLARSONALLEN LLP</b>	2025 Audit	1	1,303.64	1,303.64	04/03/2026	2015548110211	0	Yes
	2025 Audit	2	1,303.64	1,303.64	04/03/2026	2035001100010	0	Yes
	2025 Audit	3	1,303.64	1,303.64	04/03/2026	6015194002000	0	Yes
	2025 Audit	4	9,125.52	9,125.52	04/03/2026	1005151010211	0	Yes
Total 1170:			13,036.44	13,036.44				
	2025 Audit	1	1,055.76	1,055.76	04/29/2026	1005151010211	0	Yes
	2025 Audit	2	150.82	150.82	04/29/2026	6015194002000	0	Yes
	2025 Audit	3	150.82	150.82	04/29/2026	2035001100010	0	Yes
	2025 Audit	4	150.82	150.82	04/29/2026	2015548110211	0	Yes
Total 1170:			1,508.22	1,508.22				
<b>CRANE ENGINEERING SALES INC</b>	WWTP: Replace Sludge Valves in Basement	1	8,541.44	8,541.44	04/03/2026	4015710110810	0	Yes
Total 119:			8,541.44	8,541.44				
<b>CULLIGAN OF STURGEON BAY</b>	PPW: Bottled Water	1	56.00	56.00	04/16/2026	1005310030220	0	Yes
Total 121:			56.00	56.00				

Name	Description	Seq	Invoice Amount	Check Amount	Check Issue Date	GL Account	GL Activity Number	GL Updated
<b><u>DAVES TREE SERVICE INC</u></b>	Stump Grinding and Debris Cleanup	1	2,882.50	2,882.50	04/03/2026	1005330130290	0	Yes
Total 131:			2,882.50	2,882.50				
	PPW: Tree work on Alpen Lane 3/27/2026	1	450.00	450.00	04/29/2026	1005330130290	0	Yes
Total 131:			450.00	450.00				
<b><u>Door County Nature Works</u></b>	Kress: Marketing - Custom Floral Arrangements	1	205.00	205.00	04/29/2026	2035511210320	0	Yes
Total 1855:			205.00	205.00				
<b><u>DOOR COUNTY TREASURER</u></b>	SNOW & ICE CONTROL FEBRUARY 2026	1	3,260.89	3,260.89	04/03/2026	1005310230290	0	Yes
Total 178:			3,260.89	3,260.89				
<b><u>DOROTHY SCOTT</u></b>	PEPAC 7/12/2026 CONCERT DEPOSIT	1	1,000.00	1,000.00	04/03/2026	2045513050211	0	Yes
Total 1021:			1,000.00	1,000.00				
<b><u>DRAGONFLY AGENCY LLC</u></b>	May 1, 2026 Monthly Payment	1	2,708.33	2,708.33	04/16/2026	2045513050212	0	Yes
Total 190:			2,708.33	2,708.33				
<b><u>Eagle Mechanical</u></b>	Kress: Plumbing Repairs	1	199.50	199.50	04/16/2026	2035511150230	0	Yes
Total 1314:			199.50	199.50				
<b><u>EASTCOAST ENTERTAINMENT INC</u></b>	PEPAC 7/5/2026 CONCERT DEPOSIT	1	9,000.00	9,000.00	04/03/2026	2045513050211	0	Yes
Total 1532:			9,000.00	9,000.00				
<b><u>Entourage Talent Associates Ltd</u></b>	PEPAC 7/12/2026 CONCERT DEPOSIT	1	4,000.00	4,000.00	04/03/2026	2045513050211	0	Yes
Total 1854:			4,000.00	4,000.00				
<b><u>FLS APPAREL</u></b>	T-Shirts & Sweatshirts for Public Works	1	716.90	716.90	04/16/2026	1005310030344	0	Yes
Total 1162:			716.90	716.90				

Name	Description	Seq	Invoice Amount	Check Amount	Check Issue Date	GL Account	GL Activity Number	GL Updated
<b><u>GFL ENVIRONMENTAL</u></b>	Recycling Pick-Up at Recycling Center	1	890.89	890.89	04/03/2026	1005363530290	0	Yes
	Garbage at Public Works Shop	1	125.00	125.00	04/03/2026	1005310030220	0	Yes
	Garbage at Bertschinger Center	1	65.00	65.00	04/03/2026	1005160010350	0	Yes
Total 598:			1,080.89	1,080.89				
	Recycling Pick-Up at Recycling Center	1	877.02	877.02	04/29/2026	1005363530290	0	Yes
	Garbage at Wastewater Plant	1	47.81	47.81	04/29/2026	6015361170290	0	Yes
	Garbage at Public Works Shop	1	125.00	125.00	04/29/2026	1005310030220	0	Yes
	Garbage at Bertschinger Center	1	47.48	47.48	04/29/2026	1005160010350	0	Yes
Total 598:			1,097.31	1,097.31				
<b><u>GOING GARBAGE &amp; RECYCLING</u></b>	VOEH Compost Program	1	450.00	450.00	04/03/2026	1005310030300	0	Yes
Total 252:			450.00	450.00				
	Kress Trash & Recycling	1	237.80	237.80	04/16/2026	2035511050290	0	Yes
Total 252:			237.80	237.80				
<b><u>HARBOR HARDWARE</u></b>	Kress: Command Hooks	1	58.25	58.25	04/16/2026	2035511310310	0	Yes
	Kress: Return Command Hooks	2	29.98-	29.98-	04/16/2026	2035511310310	0	Yes
	PPW: Hardware for Chainsaw	1	1.17	1.17	04/16/2026	1005330130290	0	Yes
	PPW: Gloves, Screws	2	27.99	27.99	04/16/2026	1005310030350	0	Yes
	PPW: Bar and Chain Oil	3	15.99	15.99	04/16/2026	1005330130290	0	Yes
	PPW: Hardware for Toolcat	4	8.84	8.84	04/16/2026	1005310130341	0	Yes
	PPW: Hardware for Toolcat	5	1.19	1.19	04/16/2026	1005310130341	0	Yes
	WWTP: Hose Barb	6	15.78	15.78	04/16/2026	6015361270351	0	Yes
	WWTP: Tractor Repair	7	93.42	93.42	04/16/2026	6015361270351	0	Yes
	WWTP: Hammer Drill	8	359.99	359.99	04/16/2026	6015361170460	0	Yes
	WWTP: Adapter Hose Barb	9	9.29	9.29	04/16/2026	6015361270351	0	Yes
Total 276:			561.93	561.93				
<b><u>Hurckman Mechanical Industries</u></b>	Kress: HVAC MAINT & REPAIR	1	952.74	952.74	04/03/2026	2035511050230	0	Yes
Total 1331:			952.74	952.74				
	Kress: HVAC MAINT & REPAIR	1	2,326.00	2,326.00	04/16/2026	2035511050230	0	Yes

Name	Description	Seq	Invoice Amount	Check Amount	Check Issue Date	GL Account	GL Activity Number	GL Updated
Total 1331:			2,326.00	2,326.00				
<b><u>INSPECTION SPECIALIST LLC</u></b>	Building Permits for March 2026	1	2,095.60	2,095.60	04/03/2026	1005240020211	0	Yes
Total 861:			2,095.60	2,095.60				
<b><u>Johnson Controls Fire Protection LP</u></b>	Kress: Fire & Life Safety	1	970.64	970.64	04/16/2026	2035511550210	0	Yes
Total 1337:			970.64	970.64				
<b><u>Luxemburg Implement Co</u></b>	PPW: Toolcat Broom	1	6,500.00	6,500.00	04/16/2026	1005142010460	0	Yes
Total 1802:			6,500.00	6,500.00				
<b><u>Lynette Oman</u></b>	MILEAGE TO DELIVER ELECTION RESULTS	1	10.34	10.34	04/16/2026	1005142010331	0	Yes
Total 1836:			10.34	10.34				
<b><u>Main Street Market</u></b>	Donuts for Auditors	1	8.93	8.93	04/03/2026	1005110010331	0	Yes
Total 1347:			8.93	8.93				
<b><u>MARCO INC</u></b>	Office Copier	1	531.14	531.14	04/03/2026	1005142010313	0	Yes
	Office Copier	2	93.73	93.73	04/03/2026	6015142010313	0	Yes
Total 920:			624.87	624.87				
<b><u>MAYS SPORTS CENTER</u></b>	WWTP: Tractor Filters & Snow Blower Parts	1	93.35	93.35	04/03/2026	6015361270351	0	Yes
Total 1473:			93.35	93.35				
<b><u>MCCLONE</u></b>	Workers Comp	1	6,947.68	6,947.68	04/16/2026	1005193010511	0	Yes
	Workers Comp	2	80.32	80.32	04/16/2026	2035193010511	0	Yes
	Workers Comp	3	1,004.00	1,004.00	04/16/2026	6015361170511	0	Yes
	general liability & auto	4	1,537.86	1,537.86	04/16/2026	1005193010511	0	Yes
	general liability & auto	5	485.64	485.64	04/16/2026	2035193010511	0	Yes
	general liability & auto	6	1,214.10	1,214.10	04/16/2026	6015361170511	0	Yes
	general liability & auto	7	809.40	809.40	04/16/2026	2015548250511	0	Yes

Name	Description	Seq	Invoice Amount	Check Amount	Check Issue Date	GL Account	GL Activity Number	GL Updated
Total 1041:			12,079.00	12,079.00				
<b><u>MID AMERICAN RESEARCH CHEMICA</u></b>	WWTP: Hand Wipes	1	111.06	111.06	04/29/2026	6015361270351	0	Yes
	PPW: Rust Preventer & Penetrating Oil	1	426.47	426.47	04/29/2026	1005310030350	0	Yes
Total 367:			537.53	537.53				
<b><u>Mike Allen</u></b>	WWTP: Drive to take Certification Test	1	100.05	100.05	04/03/2026	6015361170332	0	Yes
Total 1518:			100.05	100.05				
<b><u>MoonRise Marketing LLC</u></b>	2026 Green Tier Consultant Services	1	500.00	500.00	04/29/2026	1005310030300	0	Yes
Total 1747:			500.00	500.00				
<b><u>MPI Talent Agency</u></b>	PEPAC 6/21/2026 CONCERT DEPOSIT	1	10,000.00	10,000.00	04/03/2026	2045513050211	0	Yes
Total 1847:			10,000.00	10,000.00				
<b><u>MUNICIPAL PROPERTY INSURANCE</u></b>	PROPERTY INSURANCE	1	11,196.80	11,196.80	04/03/2026	1005193010511	0	Yes
	PROPERTY INSURANCE	2	6,298.20	6,298.20	04/03/2026	2035193010511	0	Yes
	PROPERTY INSURANCE	3	10,497.00	10,497.00	04/03/2026	6015361170511	0	Yes
	PROPERTY INSURANCE	4	6,998.00	6,998.00	04/03/2026	2015548250511	0	Yes
Total 1122:			34,990.00	34,990.00				
<b><u>NAPA AUTO PARTS</u></b>	PPW: Coupler for Broom	1	97.44	97.44	04/29/2026	1005310130341	0	Yes
Total 412:			97.44	97.44				
<b><u>NORTH CENTRAL LABORATORIES</u></b>	WWTP: Bod Nutrient	1	70.27	70.27	04/03/2026	6015361170346	0	Yes
Total 414:			70.27	70.27				
	WWTP: Lab Chemicals & Supplies	1	1,352.01	1,352.01	04/29/2026	6015361170346	0	Yes
Total 414:			1,352.01	1,352.01				
<b><u>Northstar Artists LLC</u></b>	PEPAC 8/2/2026 CONCERT DEPOSIT	1	1,600.00	1,600.00	04/03/2026	2045513050211	0	Yes

Name	Description	Seq	Invoice Amount	Check Amount	Check Issue Date	GL Account	GL Activity Number	GL Updated
Total 1851:			1,600.00	1,600.00				
<b><u>Paladin Artists Inc</u></b>	PEPAC 7/19/2026 CONCERT DEPOSIT	1	10,000.00	10,000.00	04/03/2026	2045513050211	0	Yes
Total 1756:			10,000.00	10,000.00				
<b><u>PENINSULA PULSE</u></b>	PPW: Full Time Employee Ad	1	741.00	741.00	04/16/2026	1005310030310	0	Yes
	PHN - ARHP & Plan Commission CUP	1	174.22	174.22	04/16/2026	1005142010322	0	Yes
	Open Book - Legal Notices	2	32.05	32.05	04/16/2026	1005110010322	0	Yes
Total 447:			947.27	947.27				
<b><u>PETERS CONCRETE CO</u></b>	Winter Storm Elsa Clean Up - March 2026	1	3,400.00	3,400.00	04/03/2026	1005310230290	0	Yes
Total 1151:			3,400.00	3,400.00				
<b><u>Prairie Nursery</u></b>	2026 Plants for Pollinator Plant Sale	1	2,459.04	2,459.04	04/29/2026	1005310030300	0	Yes
Total 1856:			2,459.04	2,459.04				
<b><u>PROFESSIONAL SUPPLY</u></b>	WWTP: Hand Towels, Toliet Paper, Rubber Glov	1	376.04	376.04	04/03/2026	6015361170341	0	Yes
Total 468:			376.04	376.04				
<b><u>QUANTUM TECHNOLOGIES</u></b>	Onsite - Network Repair	1	57.60	57.60	04/03/2026	1005142010212	0	Yes
	Onsite - Network Repair	2	10.80	10.80	04/03/2026	6015142010212	0	Yes
	Onsite - Network Repair	3	3.60	3.60	04/03/2026	2035514450230	0	Yes
	MONTHLY MANAGED SERVICES	1	644.81	644.81	04/03/2026	1005142010212	0	Yes
	MONTHLY MANAGED SERVICES	2	120.90	120.90	04/03/2026	6015142010212	0	Yes
	MONTHLY MANAGED SERVICES	3	40.30	40.30	04/03/2026	2035514450230	0	Yes
	Cybersecurity	4	1,496.00	1,496.00	04/03/2026	1005142010212	0	Yes
	Cybersecurity	5	280.50	280.50	04/03/2026	6015142010212	0	Yes
	Cybersecurity	6	93.50	93.50	04/03/2026	2035514450230	0	Yes
Total 1236:			2,748.01	2,748.01				
	MONTHLY MANAGED SERVICES - Kaaren No	1	.50	.50	04/29/2026	2035514450230	0	Yes
	MONTHLY MANAGED SERVICES- Kaaren Nor	2	1.49	1.49	04/29/2026	6015142010212	0	Yes
	MONTHLY MANAGED SERVICES- Kaaren Nor	3	7.92	7.92	04/29/2026	1005142010212	0	Yes

Name	Description	Seq	Invoice Amount	Check Amount	Check Issue Date	GL Account	GL Activity Number	GL Updated
Total 1236:			9.91	9.91				
<b><u>QUILL</u></b>	Office Supplies	1	4.38	4.38	04/16/2026	6015142010311	0	Yes
	Office Supplies	2	24.84	24.84	04/16/2026	1005142010311	0	Yes
Total 473:			29.22	29.22				
	Office Supplies	1	6.45	6.45	04/29/2026	6015142010311	0	Yes
	Office Supplies	2	36.53	36.53	04/29/2026	1005142010311	0	Yes
	Office Supplies	1	15.29	15.29	04/29/2026	1005142010311	0	Yes
	Office Supplies	2	2.70	2.70	04/29/2026	6015142010311	0	Yes
	Office Supplies	1	9.77	9.77	04/29/2026	1005142010311	0	Yes
	Office Supplies	2	1.72	1.72	04/29/2026	6015142010311	0	Yes
Total 473:			72.46	72.46				
<b><u>Reliant Talent Agency</u></b>	PEPAC 8/16/2026 CONCERT DEPOSIT	1	7,500.00	7,500.00	04/03/2026	2045513050211	0	Yes
	PEPAC 8/23/2026 CONCERT DEPOSIT	1	10,000.00	10,000.00	04/03/2026	2045513050211	0	Yes
Total 1801:			17,500.00	17,500.00				
<b><u>Renning Lewis &amp; Lacy SC</u></b>	General MUNICIPAL MATTERS	1	1,267.50	1,267.50	04/16/2026	1005130010211	0	Yes
	Sewer Matters	2	325.00	325.00	04/16/2026	6015194002000	0	Yes
	Zoning - ZBA Alpine Property	1	520.00	520.00	04/16/2026	1005690060311	0	Yes
	Dannhausen et al Petition for Judicial Review	1	130.00	130.00	04/16/2026	1005130010211	0	Yes
Total 1764:			2,242.50	2,242.50				
<b><u>Ritchie Lakeland Oil Co Inc</u></b>	PPW: Propane	1	477.78	477.78	04/16/2026	1005310030220	0	Yes
	WWTP: Propane	1	459.15	459.15	04/16/2026	6015361170221	0	Yes
Total 1818:			936.93	936.93				
	Kress: Propane	1	2,068.20	2,068.20	04/29/2026	2035511250220	0	Yes
Total 1818:			2,068.20	2,068.20				
<b><u>Rote Oil Ltd</u></b>	White Cliff Generator Fuel	1	96.25	96.25	04/03/2026	6015361270354	0	Yes
	Mariner Generator Fuel	1	78.02	78.02	04/03/2026	6015361270354	0	Yes

Name	Description	Seq	Invoice Amount	Check Amount	Check Issue Date	GL Account	GL Activity Number	GL Updated
	Village Beach Generator Fuel	1	220.48	220.48	04/03/2026	6015361270354	0	Yes
	Point Beach Generator Fuel	1	91.16	91.16	04/03/2026	6015361270354	0	Yes
Total 1819:			485.91	485.91				
<b><u>Ruby Design LLC</u></b>	Kress: Linen Service	1	458.80	458.80	04/16/2026	2035511350210	0	Yes
Total 1624:			458.80	458.80				
<b><u>Schindler Elevator Corporation</u></b>	Kress: Elevator Repairs/Maint.	1	5,602.60	5,602.60	04/16/2026	2035511150240	0	Yes
Total 1402:			5,602.60	5,602.60				
<b><u>Securian Financial Group Inc</u></b>	Employee Life Insurance	1	125.57	125.57	04/16/2026	10021531	0	Yes
Total 399:			125.57	125.57				
<b><u>Stantec Consulting Services Inc</u></b>	Beach Breakwall	1	7,000.00	7,000.00	04/03/2026	4015763150820	0	Yes
Total 1846:			7,000.00	7,000.00				
<b><u>STURGEON BAY UTILITIES</u></b>	WWTP: March Ammonia Test	1	29.16	29.16	04/03/2026	6015361170346	0	Yes
Total 546:			29.16	29.16				
<b><u>SUNSHINE HOUSE INC</u></b>	Sewer Billing Office Supply	1	347.80	347.80	04/03/2026	6015142010311	0	Yes
	Sewer Billing Postage	2	733.20	733.20	04/03/2026	6015142010312	0	Yes
Total 553:			1,081.00	1,081.00				
<b><u>TOWN OF EGG HARBOR</u></b>	Village's 1/2 Share of New Fire Truck	1	602,662.94	602,662.94	04/06/2026	4015722020810	0	Yes
Total 574:			602,662.94	602,662.94				
<b><u>WARNER-WEXEL LLC</u></b>	Kress: Garbage Bags	1	77.02	77.02	04/03/2026	2035511750210	0	Yes
Total 607:			77.02	77.02				
	PPW: Trash Bags, Toliet Paper, Paper Towels	1	841.46	841.46	04/29/2026	1005520050341	0	Yes
	PPW: Trash Bags, T.P, Paper Towel	2	841.46	841.46	04/29/2026	1005310030350	0	Yes

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Name	Description	Seq	Invoice Amount	Check Amount	Check Issue Date	GL Account	GL Activity Number	GL Updated
Total 607:			<u>1,682.92</u>	<u>1,682.92</u>				
Grand Totals:			<u><u>808,037.97</u></u>	<u><u>808,037.97</u></u>				

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Report Criteria:  
Detail report type printed

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April 2026 Statement

Open Date: 03/06/2026 Closing Date: 04/06/2026

Account Ending in: #### #### #### 0303

Visa® Business Card

Elan Financial Services

1-866-552-8855

BUS 30 ELN 1 4

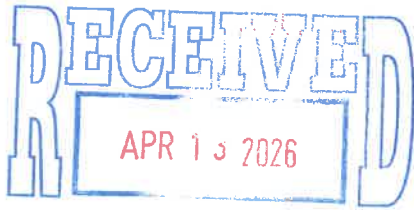
VILLAGE OF EGG HARBOR (CPN 000088471)

<b>New Balance</b>	<b>\$7,108.84</b>
<b>Minimum Payment Due</b>	<b>\$72.00</b>
<b>Payment Due Date</b>	<b>05/03/2026</b>

Late Payment Warning: If we do not receive your minimum payment by the date listed above, you may have to pay up to a \$41.00 Late Fee and your APRs may be increased up to the Penalty APR of 30.74%.

Activity Summary

Previous Balance	+	\$7,994.93
Payments	-	\$7,983.54CR
Other Credits	-	\$107.77CR
Purchases	+	\$7,204.34
Balance Transfers		\$0.00
Advances		\$0.00
Other Debits		\$0.00
Fees Charged	+	\$0.88
Interest Charged		\$0.00
<b>New Balance</b>	<b>=</b>	<b>\$7,108.84</b>
<b>Past Due</b>		<b>\$0.00</b>
<b>Minimum Payment Due</b>		<b>\$72.00</b>
Credit Line		\$34,000.00
Available Credit		\$26,891.16
Days in Billing Period		32



By: \_\_\_\_\_

Payment Options:



Mail payment coupon with a check



Pay online at myaccountaccess.com



Pay by phone 1-866-552-8855

Please detach and send coupon with check payable to: Elan Financial Services CPN 000088471



0047985100681703030000072000007108848

24-Hour Elan Financial Services: 1-866-552-8855

to pay by phone  
to change your address

Account Ending in	#### #### #### 0303
Payment Due Date	5/03/2026
New Balance	\$7,108.84
Minimum Payment Due	\$72.00

Amount Enclosed \$ \_\_\_\_\_

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Elan Financial Services

P.O. Box 790408  
St. Louis, MO 63179-0408



VILLAGE OF EGG HARBOR  
CENTRAL BILL  
PO BOX 175  
EGG HARBOR WI 54209-0175

00033189 71808 0001-0004 DUSE20DD040726211176 00 L 00021243 UBZSSOME

### What To Do If You Think You Find A Mistake On Your Statement

If you think there is an error on your statement, please call us at the telephone number on the front of this statement, or write to us at: Elan Financial Services, P.O. Box 6335, Fargo, ND 58125-6335.

In your letter or call, give us the following information:

- ▶ Account information: Your name and account number.
- ▶ Dollar amount: The dollar amount of the suspected error.
- ▶ Description of Problem: If you think there is an error on your bill, describe what you believe is wrong and why you believe it is a mistake. You must contact us within 60 days after the error appeared on your statement. While we investigate whether or not there has been an error, the following are true:
  - ▶ We cannot try to collect the amount in question, or report you as delinquent on that amount.
  - ▶ The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
  - ▶ While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
  - ▶ We can apply any unpaid amount against your credit limit.

### Your Rights If You Are Dissatisfied With Your Credit Card Purchases

If you are dissatisfied with the goods or services that you have purchased with your credit card, and you have tried in good faith to correct the problem with the merchant, you may have the right not to pay the remaining amount due on the purchase.

To use this right, all of the following must be true:

1. The purchase must have been made in your home state or within 100 miles of your current mailing address, and the purchase price must have been more than \$50. (Note: Neither of these are necessary if your purchase was based on an advertisement we mailed to you, or if we own the company that sold you the goods or services.)
2. You must have used your credit card for the purchase. Purchases made with cash advances from an ATM or with a check that accesses your credit card account do not qualify.
3. You must not yet have fully paid for the purchase.

If all of the criteria above are met and you are still dissatisfied with the purchase, contact us in writing at: Elan Financial Services, P.O. Box 6335, Fargo, ND 58125-6335. While we investigate, the same rules apply to the disputed amount as discussed above. After we finish our investigation, we will tell you our decision. At that point, if we think you owe an amount and you do not pay we may report you as delinquent.

### Important Information Regarding Your Account

**1. INTEREST CHARGE:** Method of Computing Balance Subject to Interest Rate: We calculate the periodic rate or interest portion of the **INTEREST CHARGE** by multiplying the applicable Daily Periodic Rate ("**DPR**") by the Average Daily Balance ("**ADB**") (including new transactions) of the Purchase, Advance and Balance Transfer categories subject to interest, and then adding together the resulting interest from each category. We determine the **ADB** separately for the Purchases, Advances and Balance Transfer categories. To get the **ADB** in each category, we add together the daily balances in those categories for the billing cycle and divide the result by the number of days in the billing cycle. We determine the daily balances each day by taking the beginning balance of those Account categories (including any billed but unpaid interest, fees, credit insurance and other charges), adding any new interest, fees, and charges, and subtracting any payments or credits applied against your Account balances that day. We add a Purchase, Advance or Balance Transfer to the appropriate balances for those categories on the later of the transaction date or the first day of the statement period. Billed but unpaid interest on Purchases, Advances and Balance Transfers is added to the appropriate balances for those categories each month on the statement date. Billed but unpaid Advance Transaction Fees are added to the Advance balance of your Account on the date they are charged to your Account. Any billed but unpaid fees on Purchases, credit insurance charges, and other charges are added to the Purchase balance of the Account on the date they are charged to the Account. Billed but unpaid fees on Balance Transfers are added to the Balance Transfer balance of the Account on the date they are charged to the Account. In other words, billed and unpaid interest, fees, and charges will be included in the **ADB** of your Account that accrues interest and will reduce the amount of credit available to you. To the extent credit insurance charges, overlimit fees, Annual Fees, and/or Travel Membership Fees may be applied to your Account, such charges and/or fees are not included in the **ADB** calculation for Purchases until the first day of the billing cycle following the date the credit insurance charges, overlimit fees, Annual Fees and/or Travel Membership Fees (as applicable) are charged to the Account. Prior statement balances subject to an interest-free period that have been paid on or before the payment due date in the current billing cycle are not included in the **ADB** calculation. If you do not pay your New Balance in full by the Payment Due Date, you will not get an interest-free period on Purchases again until you pay the New Balance in full by the Payment Due Date for two billing cycles in a row.

**2. Payment Information:** We will accept payment via check, money order, the internet (including mobile and online) or phone or previously established automatic payment transaction. You must pay us in U.S. Dollars. If you make a payment from a foreign financial institution, you will be charged and agree to pay any collection fees added in connection with that transaction. The date you mail a payment is different than the date we receive the payment. The payment date is the day we receive your check or money order at Elan Financial Services, P.O. Box 790408, St. Louis, MO 63179-0408 or the day we receive your internet or phone payment. All payments by check or money order accompanied by a payment coupon and received at this payment address will be credited to your Account on the day of receipt if received by 5:00 p.m. CT on any banking day. Payments sent without the payment coupon or to an incorrect address will be processed and credited to your Account within 5 banking days of receipt. Payments sent without a payment coupon or to an incorrect address may result in a delayed credit to your Account, additional **INTEREST CHARGES**, fees, and/or Account suspension. The deadline for on-time internet and phone payments varies, but generally must be made before 5:00 p.m. CT to 8 p.m. CT depending on what day and how the payment is made. Please contact Elan Financial Services for internet, phone, and mobile crediting times specific to your Account and your payment option. Banking days are all calendar days except Saturday, Sunday and federal holidays. Payments due on a Saturday, Sunday or federal holiday and received on those days will be credited on the day of receipt. There is no prepayment penalty if you pay your balance at any time prior to your payment due date.

**3. Credit Reporting:** We may report information on your Account to Credit Bureaus. Late payments, missed payments or other defaults on your Account may be reflected in your credit report.



### Important Messages

**Paying Interest:** You have a 24 to 30 day interest-free period for Purchases provided you have paid your previous balance in full by the Payment Due Date shown on your monthly Account statement. In order to avoid additional INTEREST CHARGES on Purchases, you must pay your new balance in full by the Payment Due Date shown on the front of your monthly Account statement.

There is no interest-free period for transactions that post to the Account as Advances or Balance Transfers except as provided in any Offer Materials. Those transactions are subject to interest from the date they post to the Account until the date they are paid in full.

### Transactions OHNESORGE,LYNN Credit Limit \$34000

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
<b>Purchases and Other Debits</b>					
03/06	03/05	4066	Adobe Inc 800-8336687 CA	\$50.62	_____
03/09	03/06	5596	WWW.DOODLE.COM ZURICH CH	\$14.95	_____
03/09	03/07	1306	OPENAI *CHATGPT SUBSCR OPENAI.COM CA	\$20.00	_____
03/18	03/17	8444	Spectrum 855-707-7328 MO	\$135.00	_____
03/20	03/19	1672	Whitepages 800-9529005 WA	\$5.99	_____
03/20	03/19	8659	DIGIUM CLOUD SERVICES 256-4286000 AL	\$356.53	_____
04/02	04/01	6222	DOOR COUNTY BROADBAND 920-8689100 WI	\$72.28	_____
04/06	04/05	6069	Adobe Inc 800-8336687 CA	\$50.62	_____
<b>Total for Account ##### 3939</b>				<b>\$705.99</b>	

### Transactions SAWYER,BERT Credit Limit \$5000

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
<b>Purchases and Other Debits</b>					
03/06	03/05	6683	HANNA INSTRUMENTS US 401-7657500 RI	\$268.97	_____
03/12	03/11	9978	AMAZON MKTPL*BP7A25HR1 Amzn.com/bill WA	\$275.70	_____
03/12	03/12	6842	AMAZON MKTPL*BD05T2MN2 Amzn.com/bill WA	\$53.98	_____
03/13	03/12	5084	BP#8433526RM TRAVEL PL EGG HARBOR WI	\$22.91	_____
03/13	03/12	5092	BP#8433526RM TRAVEL PL EGG HARBOR WI	\$39.19	_____
03/16	03/13	6379	BP#2019099BAILEY'S 57 BAILEYS HARBO WI	\$33.29	_____
03/17	03/16	6687	APPLE.COM/BILL 866-712-7753 CA	\$0.99	_____
03/23	03/21	7879	FRONTIER COMM CORP WEB WWW.FRONTIER. CT	\$340.55	_____
04/01	03/30	5251	OPC*WISCONSIN RURAL WT 715-344-7778 WI	\$500.00	_____
04/01	03/30	5335	OPC MSC*SERVICE FEE 02 800-487-4567 NE	\$21.10	_____
<b>Total for Account ##### 1559</b>				<b>\$1,556.68</b>	

### Transactions SAWYER,MEGAN Credit Limit \$5000

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
<b>Purchases and Other Debits</b>					

Continued on Next Page

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April 2026 Statement 03/06/2026 - 04/06/2026  
 VILLAGE OF EGG HARBOR (CPN 000088471)

Page 3 of 6  
 Elan Financial Services ( 1-866-552-8855

00033189 71809 0002-0004 DUSB20DD040726211176 00 L 00021243 URB2SSOME

Transactions		SAWYER,MEGAN			Credit Limit	\$5000
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation	
03/11	03/10	2245	WWW.DOODLE.COM ZURICH CH	\$14.95	_____	
03/16	03/15	9076	Adobe Inc 800-8336687 CA	\$21.09	_____	
03/16	03/15	3804	ZOOM.COM 888-799-9666 ZOOM.US CA	\$87.97	_____	
04/03	04/02	9776	CCI*CONSTANT-CONTACT 855-2295506 MA	\$138.21	_____	
<b>Total for Account ##### ##### ##### 5832</b>				<b>\$262.22</b>		

Transactions		ALLEN,MICHAEL			Credit Limit	\$1000
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation	
<b>Other Credits</b>						
03/30	03/27	0038	MAYS SPORT CENTER STURGEON BAY WI MERCHANDISE/SERVICE RETURN	\$96.38CR	_____	
<b>Purchases and Other Debits</b>						
03/10	03/09	3002	BP#8433526RM TRAVEL PL EGG HARBOR WI	\$85.45	_____	
03/18	03/17	8422	BP#8433526RM TRAVEL PL EGG HARBOR WI	\$118.48	_____	
03/18	03/17	0223	MAYS SPORT CENTER STURGEON BAY WI	\$96.38	_____	
<b>Total for Account ##### ##### ##### 2976</b>				<b>\$203.93</b>		

Transactions		DEMEUSE,CODY			Credit Limit	\$7000
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation	
<b>Purchases and Other Debits</b>						
03/09	03/06	0005	BP#6301634FISH CREEK B FISH CREEK WI	\$56.30	_____	
03/16	03/15	8828	BP#8433526RM TRAVEL PL EGG HARBOR WI	\$68.64	_____	
03/19	03/17	9735	KWIK TRIP #1209 STURGEON BAY WI	\$84.46	_____	
03/27	03/26	1637	BP#6301634FISH CREEK B FISH CREEK WI	\$50.47	_____	
04/02	04/01	9186	KEVINS AUTOMOTIVE STURGEON BAY WI	\$1,032.99	_____	
04/06	04/03	6505	BP#6301634FISH CREEK B FISH CREEK WI	\$51.51	_____	
<b>Total for Account ##### ##### ##### 9262</b>				<b>\$1,344.37</b>		

Transactions		CLOUTIER,MADISON			Credit Limit	\$1000
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation	
<b>Purchases and Other Debits</b>						
03/11	03/10	9613	USPS PO 5625600758 EGG HARBOR WI	\$1.70	_____	
03/23	03/21	5931	FRONTIER COMM CORP WEB WWW.FRONTIER. CT	\$123.51	_____	
03/23	03/21	7887	FRONTIER COMM CORP WEB WWW.FRONTIER. CT	\$142.98	_____	
03/26	03/25	6070	Adobe Inc 800-8336687 CA	\$21.09	_____	
03/30	03/28	9975	HP *INSTANT INK 855-785-2777 CA	\$16.87	_____	

Continued on Next Page



April 2026 Statement 03/06/2026 - 04/06/2026  
 VILLAGE OF EGG HARBOR (CPN 000088471)

Elan Financial Services 1-866-552-8855

Transactions		CLOUTIER,MADISON		Credit Limit	\$1000
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
<b>Total for Account ##### 6964</b>				<b>\$306.15</b>	

Transactions		COLE,ALEXANDRA		Credit Limit	\$3000
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
<b>Other Credits</b>					
03/06	03/05	0371	AMAZON MKTPLACE PMTS Amzn.com/bill WA MERCHANDISE/SERVICE RETURN	\$11.39	CR
<b>Purchases and Other Debits</b>					
03/09	03/07	1929	AMAZON MKTPL*BP8000S42 Amzn.com/bill WA	\$17.90	
03/09	03/07	2013	TARGET 00012468 STURGEON BAY WI	\$11.36	
03/10	03/09	9484	Spectrum 855-707-7328 MO	\$198.26	
03/11	03/10	9519	FRONTIER COMM CORP WEB WWW.FRONTIER. CT	\$223.12	
03/11	03/10	6848	AMAZON MKTPL*BP3HX9PD1 Amzn.com/bill WA	\$159.99	
03/19	03/18	9585	AMAZON MKTPL*BD0HK9FF0 Amzn.com/bill WA	\$31.99	
04/06	04/03	1218	AMAZON MKTPL*BG0QE1RV1 Amzn.com/bill WA	\$16.98	
<b>Total for Account ##### 8522</b>				<b>\$648.21</b>	

Transactions		DESOTELLE,BENJAMIN		Credit Limit	\$1000
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
<b>Purchases and Other Debits</b>					
03/11	03/10	6664	BP#8433526RM TRAVEL PL EGG HARBOR WI	\$86.23	
03/11	03/10	6672	BP#8433526RM TRAVEL PL EGG HARBOR WI	\$175.00	
03/11	03/10	6680	BP#8433526RM TRAVEL PL EGG HARBOR WI	\$175.00	
03/12	03/11	2017	BP#8433526RM TRAVEL PL EGG HARBOR WI	\$40.64	
03/12	03/11	2025	BP#8433526RM TRAVEL PL EGG HARBOR WI	\$95.28	
03/17	03/16	2170	BP#8433526RM TRAVEL PL EGG HARBOR WI	\$153.75	
03/20	03/19	3529	BP#8433526RM TRAVEL PL EGG HARBOR WI	\$86.67	
03/20	03/19	3537	BP#8433526RM TRAVEL PL EGG HARBOR WI	\$175.00	
03/20	03/19	3545	BP#8433526RM TRAVEL PL EGG HARBOR WI	\$175.00	
03/26	03/25	4520	BP#8433526RM TRAVEL PL EGG HARBOR WI	\$94.97	
04/01	03/31	1500	BP#8433526RM TRAVEL PL EGG HARBOR WI	\$97.00	
04/03	04/02	6669	BP#8433526RM TRAVEL PL EGG HARBOR WI	\$0.73	
04/03	04/02	6677	BP#8433526RM TRAVEL PL EGG HARBOR WI	\$108.89	
<b>Total for Account ##### 6382</b>				<b>\$1,464.16</b>	

00033189 71810 0003-0004 DUSB20DD04072621176 00 L 00021243 UB25SC0ME



April 2026 Statement 03/06/2026 - 04/06/2026  
 VILLAGE OF EGG HARBOR (CPN 000088471)

Page 5 of 6  
 Elan Financial Services ( 1-866-552-8855

00033189 71810 0003-0004 DUSB20DD04072621176 001 00021243 UBS5SOME

Transactions		SOLIS HERNANDEZ,AILTON			Credit Limit	\$1000
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation	
<b>Purchases and Other Debits</b>						
04/01	03/31	1518	BP#8433526RM TRAVEL PL EGG HARBOR WI	\$80.11	_____	
04/01	03/31	1526	BP#8433526RM TRAVEL PL EGG HARBOR WI	\$175.00	_____	
04/01	03/31	1534	BP#8433526RM TRAVEL PL EGG HARBOR WI	\$175.00	_____	
<b>Total for Account ##### 1632</b>				<b>\$430.11</b>		

Transactions		WEIER,VELVET			Credit Limit	\$1000
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation	
<b>Purchases and Other Debits</b>						
03/09	03/06	8576	BP#8433526RM TRAVEL PL EGG HARBOR WI	\$46.67	_____	
03/10	03/09	0190	CULVER'S OF PLOVER PLOVER WI	\$15.70	_____	
03/18	03/17	8430	BP#8433526RM TRAVEL PL EGG HARBOR WI	\$33.13	_____	
03/18	03/17	8448	BP#8433526RM TRAVEL PL EGG HARBOR WI	\$39.74	_____	
03/20	03/19	3552	BP#8433526RM TRAVEL PL EGG HARBOR WI	\$39.51	_____	
<b>Total for Account ##### 9008</b>				<b>\$174.75</b>		

Transactions		BILLING ACCOUNT ACTIVITY			Amount	Notation
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation	
<b>Payments and Other Credits</b>						
03/24	03/24	ET	PAYMENT THANK YOU	\$7,983.54	_____CR	
<b>Fees</b>						
03/09	03/06	5596	FRGN TRANS FEE-WWW.DOODLE.COM ZU	\$0.44	_____	
03/11	03/10	2245	FRGN TRANS FEE-WWW.DOODLE.COM ZU	\$0.44	_____	
<b>TOTAL FEES FOR THIS PERIOD</b>				<b>\$0.88</b>		
<b>Total for Account ##### 0303</b>				<b>\$7,982.66</b>	_____CR	

2026 Totals Year-to-Date	
Total Fees Charged in 2026	\$3.52
Total Interest Charged in 2026	\$0.00



## Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

\*\*APR for current and future transactions.

Balance Type	Balance By Type	Balance Subject to Interest Rate	Variable	Interest Charge	Annual Percentage Rate	Expires with Statement
**BALANCE TRANSFER	\$0.00	\$0.00	YES	\$0.00	20.74%	
**PURCHASES	\$7,108.84	\$0.00	YES	\$0.00	20.74%	
**ADVANCES	\$0.00	\$0.00	YES	\$0.00	29.49%	

## Contact Us



Phone  
 Voice: 1-866-552-8855  
 TDD: 1-888-352-6455  
 Fax: 1-866-807-9053



Questions  
 Elan Financial Services  
 P.O. Box 6353  
 Fargo, ND 58125-6353



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 P.O. Box 790408  
 St. Louis, MO 63179-0408



Online  
[myaccountaccess.com](http://myaccountaccess.com)

00033189 71811 0004-0004 DUSB2DD04072621176 001 00021243 UB2SSOME

## April 2026 Credit Card Statement Journal Entry

	GL Account Number	Comment	Amount	Description	Date
	100-53101-30-347	Fuel	80.11	April C.C. Payment	4/30/2026
	100-53101-30-347	Fuel	175.00	April C.C. Payment	4/30/2026
	100-53101-30-347	Fuel	175.00	April C.C. Payment	4/30/2026
<b>Ailton</b>	<b>999-11100</b>	<b>Cash Checking</b>	<b>-430.11</b>	April C.C. Payment	4/30/2026
	100-53101-30-347	Fuel	56.30	April C.C. Payment	4/30/2026
	100-53101-30-347	Fuel	68.64	April C.C. Payment	4/30/2026
	100-53101-30-347	Fuel	84.46	April C.C. Payment	4/30/2026
	100-53101-30-347	Fuel	50.47	April C.C. Payment	4/30/2026
	100-53101-30-290	Tires for 2011 Ford	1,032.99	April C.C. Payment	4/30/2026
	100-53101-30-347	Fuel	51.51	April C.C. Payment	4/30/2026
<b>Cody</b>	<b>999-11100</b>	<b>Cash Checking</b>	<b>-1344.37</b>	April C.C. Payment	4/30/2026
	100-53101-30-347	Fuel	86.23	April C.C. Payment	4/30/2026
	100-53101-30-347	Fuel	175.00	April C.C. Payment	4/30/2026
	100-53101-30-347	Fuel	175.00	April C.C. Payment	4/30/2026
	100-53101-30-347	Fuel	40.64	April C.C. Payment	4/30/2026
	100-53101-30-347	Fuel	95.28	April C.C. Payment	4/30/2026
	100-53101-30-347	Fuel	153.75	April C.C. Payment	4/30/2026
	100-53101-30-347	Fuel	86.67	April C.C. Payment	4/30/2026
	100-53101-30-347	Fuel	175.00	April C.C. Payment	4/30/2026
	100-53101-30-347	Fuel	175.00	April C.C. Payment	4/30/2026
	100-53101-30-347	Fuel	94.97	April C.C. Payment	4/30/2026
	100-53101-30-347	Fuel	97.00	April C.C. Payment	4/30/2026
	100-53101-30-347	Fuel	0.73	April C.C. Payment	4/30/2026
	100-53101-30-347	Fuel	108.89	April C.C. Payment	4/30/2026
<b>Ben</b>	<b>999-11100</b>	<b>Cash Checking</b>	<b>-1464.16</b>	April C.C. Payment	4/30/2026
	601-53611-70-332	mapping class	521.10	April C.C. Payment	4/30/2026
	601-53611-70-222	phone & internet	340.55	April C.C. Payment	4/30/2026
	601-51420-10-311	Apple.com	0.99	April C.C. Payment	4/30/2026
	601-53611-70-347	diesel for tractor	33.29	April C.C. Payment	4/30/2026
	601-53611-70-347	F-250 gas	39.19	April C.C. Payment	4/30/2026
	601-53611-70-347	diesel for tractor	22.91	April C.C. Payment	4/30/2026
	601-51600-01-000	caulk & backer rod	329.68	April C.C. Payment	4/30/2026
	601-53611-70-346	pH electrode & cleaning solution	268.97	April C.C. Payment	4/30/2026
<b>Bert</b>	<b>999-11100</b>	<b>Cash Checking</b>	<b>-1556.68</b>	April C.C. Payment	4/30/2026





## April 2026 Credit Card Statement Journal Entry

	GL Account Number	Comment	Amount	Description	Date
	601-53611-70-347	crane truck & diesel	118.48	April C.C. Payment	4/30/2026
	601-53611-70-347	crane truck gas	85.45	April C.C. Payment	4/30/2026
<b>Mike</b>	<b>999-11100</b>	<b>Cash Checking</b>	<b>-203.93</b>	April C.C. Payment	4/30/2026
	601-53611-70-347	diesel for tractor	39.74	April C.C. Payment	4/30/2026
	601-53611-70-347	gas F-250	39.51	April C.C. Payment	4/30/2026
	601-53611-70-347	gas crane truck	33.13	April C.C. Payment	4/30/2026
	601-53611-70-332	lunch at training, plover	15.70	April C.C. Payment	4/30/2026
	601-53611-70-347	gas crane truck	46.67	April C.C. Payment	4/30/2026
<b>Velvet</b>	<b>999-11100</b>	<b>Cash Checking</b>	<b>-174.75</b>	April C.C. Payment	4/30/2026
	601-51420-10-312	Sewer Billing Postage	1.70	April C.C. Payment	4/30/2026
	100-51420-10-223	Frontier Bill - Office Fax Line	123.51	April C.C. Payment	4/30/2026
	100-55200-50-220	Frontier Bill - Beach Internet	142.98	April C.C. Payment	4/30/2026
	100-51420-10-395	Madison's Adobe	17.93	April C.C. Payment	4/30/2026
	601-51420-10-395	Madison's Adobe	3.16	April C.C. Payment	4/30/2026
	100-51420-10-311	Madison's Office Printer	14.34	April C.C. Payment	4/30/2026
	601-51420-10-311	Madison's Office Printer	2.53	April C.C. Payment	4/30/2026
<b>Madison</b>	<b>999-11100</b>	<b>Cash Checking</b>	<b>-306.15</b>	April C.C. Payment	4/30/2026
	203-55111-50-350	Amazon - Door Signs	\$17.90	April C.C. Payment	4/30/2026
	203-55113-10-310	Target - Command Hooks & Pens	\$11.36	April C.C. Payment	4/30/2026
	203-55143-50-220	Spectrum - Internet	\$118.26	April C.C. Payment	4/30/2026
	203-55114-10-220	Spectrum - Telephone	\$80.00	April C.C. Payment	4/30/2026
	203-55114-10-220	Frontier - Telephone	\$223.12	April C.C. Payment	4/30/2026
	203-55117-50-210	Amazon - Osmo Floor Cleaner	\$159.99	April C.C. Payment	4/30/2026
	203-55111-50-350	Amazon - Wall Clock	\$31.99	April C.C. Payment	4/30/2026
	203-55111-50-350	Amazon - Vacuum Bags	\$16.98	April C.C. Payment	4/30/2026
	203-55113-10-310	Amazon Return - Office Supplies	-\$11.39	April C.C. Payment	4/30/2026
	<b>999-11100</b>	<b>Cash Checking</b>	<b>\$11.39</b>	April C.C. Payment	4/30/2026
<b>Alex</b>	<b>999-11100</b>	<b>Cash Checking</b>	<b>-659.60</b>	April C.C. Payment	4/30/2026
	100-51420-10-395	Adobe for my 2 computers	45.56	April C.C. Payment	4/30/2026
	601-51420-10-395	Adobe for my 2 computers	5.06	April C.C. Payment	4/30/2026
	100-51420-10-395	Doodle - Meeting Scheduling Tool	14.95	April C.C. Payment	4/30/2026
	100-51420-10-395	ChatGPT	20.00	April C.C. Payment	4/30/2026
	100-51420-10-222	Charter Spectrum Internet for Office	114.75	April C.C. Payment	4/30/2026
	601-51420-10-222	Charter Spectrum Internet for Office	20.25	April C.C. Payment	4/30/2026
	100-51420-10-395	White Pages - Look up Addresses & Phone Numbers	5.09	April C.C. Payment	4/30/2026

## April 2026 Credit Card Statement Journal Entry

	GL Account Number	Comment	Amount	Description	Date
	601-51420-10-395	White Pages - Look up Addresses & Phone Numbers	0.90	April C.C. Payment	4/30/2026
	100-51420-10-222	Digium - 3 Village Office Internet Phone Lines	133.68	April C.C. Payment	4/30/2026
	100-53100-30-222	Digium - Public Works Internet Phone Lines	44.57	April C.C. Payment	4/30/2026
	100-55110-50-222	Digium - Library Internet Phone Lines	44.57	April C.C. Payment	4/30/2026
	201-55480-10-222	Digium - Marina Internet Phone Line	44.57	April C.C. Payment	4/30/2026
	203-55114-10-220	Digium - Kress Internet Phone Line	44.57	April C.C. Payment	4/30/2026
	601-51420-10-222	Digium - Waste Water Plant Internet Phone Line	44.57	April C.C. Payment	4/30/2026
	100-53100-30-221	DC Broadband Public Works Internet	72.28	April C.C. Payment	4/30/2026
	100-51420-10-395	Adobe for my 2 computers	45.56	April C.C. Payment	4/30/2026
	601-51420-10-395	Adobe for my 2 computers	5.06	April C.C. Payment	4/30/2026
<b>Lynn</b>	<b>999-11100</b>	<b>Cash Checking</b>	<b>-705.99</b>	April C.C. Payment	4/30/2026
<b>Meeting sched</b>	100-51420-10-395	DOODLE	14.95	April C.C. Payment	4/30/2026
	100-51420-10-395	ADOBE INC.	17.93	April C.C. Payment	4/30/2026
	601-51420-10-395	ADOBE INC.	3.16	April C.C. Payment	4/30/2026
	100-51420-10-395	ZOOM	74.77	April C.C. Payment	4/30/2026
	601-51420-10-395	ZOOM	13.20	April C.C. Payment	4/30/2026
	100-51420-10-395	CONSTANT CONTACT	138.21	April C.C. Payment	4/30/2026
<b>Megan</b>	<b>999-11100</b>	<b>Cash Checking</b>	<b>-262.22</b>	April C.C. Payment	4/30/2026
	100-51420-10395	Doodle Trans Fee	0.88	April C.C. Payment	4/30/2026
	<b>999-11100</b>	<b>Cash checking</b>	<b>-0.88</b>	April C.C. Payment	4/30/2026

**Managing Your Accounts**

-  Write to Us P.O. Box 23900  
Green Bay, WI 54305-3900
-  Visit Us NicoletBank.com
-  Contact Us 1-800-369-0226
-  Email Us Voice@NicoletBank.com

**Planning home improvements  
this season?**

With a Home Equity Line of Credit,  
you get the flexibility to borrow  
money whenever you need it, up to  
a certain limit.



**Summary of Accounts**



for being  
our customer.

Account Type	Account Number	Ending Balance
MUNICIPAL CHECKING	XXXXXX7568	\$37,785.38
MUNICIPAL PLUS CHECKING	XXXXXX0452	\$4,886,796.62
<b>Total Current Value</b>		<b>\$4,924,582.00</b>

## MUNICIPAL CHECKING - XXXXXX7568

### Account Summary

Date	Description	Amount
04/01/2026	<b>Beginning Balance</b>	<b>\$10,747.15</b>
	77 Credit(s) This Period	\$2,174,884.12
	108 Debit(s) This Period	\$2,147,845.89
04/30/2026	<b>Ending Balance</b>	<b>\$37,785.38</b>

### Interest Summary

Description	Amount
Interest Earned From 04/01/2026 Through 04/30/2026	
Annual Percentage Yield Earned	0.50%
Interest Days	30
Interest Earned	\$4.35
Interest Paid This Period	\$4.35
Interest Paid Year-to-Date	\$17.28
Minimum Balance	\$10,196.20
Average Available Balance	\$10,588.46

### Deposits

Date	Description	Amount
04/01/2026	DEPOSIT # 204	\$120.00
04/01/2026	DEPOSIT # 205	\$6,145.00
04/08/2026	DEPOSIT # 206	\$220.00
04/09/2026	REMOTE DEPOSIT	\$13,662.95
04/09/2026	REMOTE DEPOSIT	\$15,619.98
04/10/2026	REMOTE DEPOSIT	\$17,801.69
04/16/2026	REMOTE DEPOSIT	\$10,006.31
04/16/2026	REMOTE DEPOSIT	\$24,296.91
04/17/2026	DEPOSIT # 207	\$5,414.45
04/17/2026	REMOTE DEPOSIT	\$236,623.94
04/20/2026	REMOTE DEPOSIT	\$4,266.03
04/22/2026	REMOTE DEPOSIT	\$5,842.59
04/22/2026	DEPOSIT # 208	\$10,252.50
04/24/2026	REMOTE DEPOSIT	\$4,379.36
04/29/2026	DEPOSIT # 209	\$2,168.00
04/30/2026	REMOTE DEPOSIT	\$1,912.55
04/30/2026	REMOTE DEPOSIT	\$25,756.52
17 item(s) totaling		\$384,488.78

### Electronic Credits

Date	Description	Amount
04/01/2026	STRIPE TRANSFER ST-K9M6L6J4G1X4	\$37.39
04/01/2026	PYMNT SRVC NETWR RT18907-PY 260342583521833	\$345.10
04/02/2026	PYMNT SRVC NETWR RT18907-PY 260302983912515	\$910.20
04/03/2026	STRIPE TRANSFER ST-H5L5S4G1F4I8	\$9.75
04/03/2026	PYMNT SRVC NETWR RT18907-PY 260343912902392	\$4,115.70
04/06/2026	STRIPE TRANSFER ST-R2Y9U4G2M6L8	\$14.77
04/06/2026	PYMNT SRVC NETWR RT18907-PY 260431962932408	\$1,708.20
04/06/2026	PYMNT SRVC NETWR RT18907-PY 260436847863471	\$1,880.20
04/06/2026	PYMNT SRVC NETWR RT18907-PY 260427332310014	\$3,508.80
04/06/2026	State of Wiscons WI PS ACH XXXXXX8929	Transportation Aid Deposit \$28,743.48
04/07/2026	STRIPE TRANSFER ST-Y7D4H7M3K8D9	\$150.45
04/07/2026	PYMNT SRVC NETWR RT18907-PY 260436847859070	\$510.00
04/08/2026	PYMNT SRVC NETWR RT18907-PY 260436847878511	\$180.20
04/08/2026	PERSHING BROKERAGE TXX-XXX053-1PCD	Transfer from Investments for New Fire Truck \$602,662.94
04/09/2026	STRIPE TRANSFER ST-X7R4A3Q6A6M2	\$9.75
04/09/2026	PYMNT SRVC NETWR RT18907-PY 260477794703252	\$1,869.39
04/10/2026	STRIPE TRANSFER ST-M9L8E8W6K6P9	\$440.99
04/10/2026	PYMNT SRVC NETWR RT18907-PY 260414322376097	\$1,020.00
04/13/2026	STRIPE TRANSFER ST-A3O4I8O2B3T3	\$29.54
04/13/2026	PYMNT SRVC NETWR RT18907-PY 260400485497690	\$850.00
04/13/2026	PYMNT SRVC NETWR RT18907-PY 260480764772578	\$2,980.10
04/13/2026	PYMNT SRVC NETWR RT18907-PY 260459053063168	\$3,065.10
04/14/2026	PYMNT SRVC NETWR RT18907-PY 260424259235314	\$1,360.00
04/15/2026	STRIPE TRANSFER ST-Y6F2Y4C2W3F6	\$500.87
04/15/2026	PYMNT SRVC NETWR RT18907-PY 260478832831266	\$850.00
04/16/2026	PYMNT SRVC NETWR RT18907-PY 260405165185548	\$1,883.22
04/17/2026	STRIPE TRANSFER ST-I7E1Z2A0X5Y2	\$9.75
04/17/2026	PYMNT SRVC NETWR RT18907-PY 260445686634766	\$1,874.95

**MUNICIPAL CHECKING - XXXXXX7568 (continued)**

**Electronic Credits (continued)**

Date	Description	Amount
04/17/2026	DOORCOUNTYROO613 Muni Tax 09	Room Tax Deposit \$7,557.31
04/20/2026	STRIPE TRANSFER ST-Q5P9M2O3T1M1	\$401.70
04/20/2026	PYMNT SRVC NETWR RT18907-PY 260499618677145	\$1,880.20
04/20/2026	PYMNT SRVC NETWR RT18907-PY 260429724711703	\$2,602.17
04/20/2026	PYMNT SRVC NETWR RT18907-PY 260452117119019	\$7,434.81
04/21/2026	STRIPE TRANSFER ST-Q6N5V8A7T2T7	\$91.04
04/21/2026	PYMNT SRVC NETWR RT18907-PY 260436847878278	\$2,384.95
04/22/2026	PYMNT SRVC NETWR RT18907-PY 260423039045015	\$680.00
04/22/2026	STRIPE TRANSFER ST-S6D4W2G2T1M8	\$5,162.91
04/23/2026	STRIPE TRANSFER ST-C0H6M8R4N0J2	\$150.45
04/23/2026	PYMNT SRVC NETWR RT18907-PY 260436847878312	\$1,874.56
04/24/2026	STRIPE TRANSFER ST-P6M6L7Q6V1A0	\$9.75
04/24/2026	PYMNT SRVC NETWR RT18907-PY 260436847878361	\$2,225.12
04/27/2026	PYMNT SRVC NETWR RT18907-PY 260436847801735	\$1,705.10
04/27/2026	PYMNT SRVC NETWR RT18907-PY 260436847798466	\$1,870.00
04/27/2026	PYMNT SRVC NETWR RT18907-PY 260436847878303	\$2,214.95
04/27/2026	DOORCOUNTYROO613 Muni Tax 09	Room Tax Deposit \$7,557.31
04/28/2026	STRIPE TRANSFER ST-C2N3Z7D9Y6Q0	\$4.73
04/28/2026	PYMNT SRVC NETWR RT18907-PY 260436847878308	\$3,218.69
04/29/2026	STRIPE TRANSFER ST-N2Q8X9M8I4P0	\$847.11
04/29/2026	PYMNT SRVC NETWR RT18907-PY 260436847878291	\$1,020.00
04/30/2026	STRIPE TRANSFER ST-T2Y6E3R9Q9K5	\$237.60
04/30/2026	PYMNT SRVC NETWR RT18907-PY 260347579519945	\$3,739.69
		51 item(s) totaling \$716,390.99

**Other Credits**

Date	Description	Amount
04/03/2026	TRANSFER FROM MUNICIPAL PLUS CKING ACCOUNT XXXXXXXXXXXXX0452	\$21,000.00
04/07/2026	TRANSFER FROM MUNICIPAL PLUS CKING ACCOUNT XXXXXXXXXXXXX0452	\$31,000.00
04/09/2026	TRANSFER FROM MUNICIPAL PLUS CKING ACCOUNT XXXXXXXXXXXXX0452	\$1,000.00
04/14/2026	TRANSFER FROM MUNICIPAL PLUS CKING ACCOUNT XXXXXXXXXXXXX0452	\$602,000.00
04/16/2026	TRANSFER FROM MUNICIPAL PLUS CKING ACCOUNT XXXXXXXXXXXXX0452	\$9,000.00
04/22/2026	TRANSFER FROM MUNICIPAL PLUS CKING ACCOUNT XXXXXXXXXXXXX0452	\$9,000.00
04/29/2026	TRANSFER FROM MUNICIPAL PLUS CKING ACCOUNT XXXXXXXXXXXXX0452	\$156,000.00
04/30/2026	INTEREST	\$4.35
04/30/2026	TRANSFER FROM MUNICIPAL PLUS CKING ACCOUNT XXXXXXXXXXXXX0452	\$245,000.00
		9 item(s) totaling \$1,074,004.35

**Electronic Debits**

Date	Description	Amount
04/03/2026	PSN* PAYMENT SERV INVOICE NU 260436847864124	WWTP Online Payment Fees \$196.59
04/03/2026	Village of Egg H PAYROLL 0	\$24,750.88
04/06/2026	IRS USATAXPYMT 270649663561065	\$7,722.07
04/07/2026	EMPOWER EMPOWER 200038087685	\$63.00
04/07/2026	WISCONSIN PUBLIC PAYMENT 040179731200010	\$79.92
04/07/2026	WISCONSIN PUBLIC PAYMENT 040179731200050	\$81.40
04/07/2026	WISCONSIN PUBLIC PAYMENT 040179731200006	\$92.04
04/07/2026	WISCONSIN PUBLIC PAYMENT 040179731200002	\$97.59
04/07/2026	WISCONSIN PUBLIC PAYMENT 040179731200040	\$160.07
04/07/2026	WISCONSIN PUBLIC PAYMENT 040179731200066	\$175.49
04/07/2026	WISCONSIN PUBLIC PAYMENT 040179731200009	\$183.65
04/07/2026	WISCONSIN PUBLIC PAYMENT 040179731200017	\$185.42
04/07/2026	WISCONSIN PUBLIC PAYMENT 040179731200048	\$203.86
04/07/2026	WISCONSIN PUBLIC PAYMENT 040179731200028	\$232.06
04/07/2026	WISCONSIN PUBLIC PAYMENT 040179731200068	\$257.45
04/07/2026	WISCONSIN PUBLIC PAYMENT 040179731200064	\$268.04
04/07/2026	WISCONSIN PUBLIC PAYMENT 040179731200067	\$283.90
04/07/2026	WISCONSIN PUBLIC PAYMENT 040179731200012	\$286.81
04/07/2026	WISCONSIN PUBLIC PAYMENT 040179731200069	\$296.57
04/07/2026	WISCONSIN PUBLIC PAYMENT 040179731200001	\$306.00
04/07/2026	WISCONSIN PUBLIC PAYMENT 040179731200047	\$356.47

**MUNICIPAL CHECKING - XXXXXX7568 (continued)**

**Electronic Debits (continued)**

Date	Description	Amount
04/07/2026	WISCONSIN PUBLIC PAYMENT 040179731200013	\$441.93
04/07/2026	WISCONSIN PUBLIC PAYMENT 040179731200005	\$527.78
04/07/2026	WISCONSIN PUBLIC PAYMENT 040179731200065	\$535.79
04/07/2026	WI DEPT REVENUE TAXPAYMNT 31608352	\$1,144.54
04/07/2026	WISCONSIN PUBLIC PAYMENT 040179731200011	\$1,850.08
04/07/2026	WISCONSIN PUBLIC PAYMENT 040179731200063	\$2,179.87
04/07/2026	WISCONSIN PUBLIC PAYMENT 040179731200030	\$3,294.78
04/07/2026	WISCONSIN PUBLIC PAYMENT 040179731200003	\$6,592.00
04/17/2026	WI DEPT REVENUE TAXPAYMNT XXXXXX9552	\$1,065.17
04/17/2026	IRS USATAXPYMT 270650734658308	\$6,610.34
04/17/2026	Village of Egg H PAYROLL 0	\$19,822.71
04/20/2026	EMPOWER EMPPOWER 693971524938	\$63.00
04/21/2026	Delta Dental WI Premium	\$65.56
04/21/2026	WI DEPT REVENUE TAXPAYMNT XXXXXX4048	\$230.66
04/21/2026	Delta Dental WI Premium	\$748.55
04/27/2026	EMPLOYE TRUST FU WRS REMIT 5177000	\$8,386.40
04/29/2026	Village of Egg H Truck Deal XXXXX2104	Paid for New Sludge Truck for WWTP \$159,967.40
04/30/2026	SWI DOAEIF DEBT SWEB PYMNT 942689408	WWTP Clean Water Fund Loan Payments \$249,759.87
		39 item(s) totaling \$499,565.71

**Other Debits**

Date	Description	Amount
04/01/2026	PAYMENT TO MUNI TAX EXEMPT LOAN XXXXXX2652	Kress Solar Loan Payment \$495.96
04/01/2026	TRANSFER TO MUNICIPAL PLUS CKING ACCOUNT XXXXXXXXXXXXXXX0452	\$1,000.00
04/02/2026	TRANSFER TO MUNICIPAL PLUS CKING ACCOUNT XXXXXXXXXXXXXXX0452	\$6,000.00
04/06/2026	TRANSFER TO MUNICIPAL PLUS CKING ACCOUNT XXXXXXXXXXXXXXX0452	\$23,000.00
04/08/2026	TRANSFER TO MUNICIPAL PLUS CKING ACCOUNT XXXXXXXXXXXXXXX0452	\$558,000.00
04/10/2026	TRANSFER TO MUNICIPAL PLUS CKING ACCOUNT XXXXXXXXXXXXXXX0452	\$17,000.00
04/13/2026	TRANSFER TO MUNICIPAL PLUS CKING ACCOUNT XXXXXXXXXXXXXXX0452	\$13,000.00
04/15/2026	Service Charge March 2026	\$250.31
04/15/2026	TRANSFER TO MUNICIPAL PLUS CKING ACCOUNT XXXXXXXXXXXXXXX0452	\$1,000.00
04/17/2026	TRANSFER TO MUNICIPAL PLUS CKING ACCOUNT XXXXXXXXXXXXXXX0452	\$14,000.00
04/20/2026	TRANSFER TO MUNICIPAL PLUS CKING ACCOUNT XXXXXXXXXXXXXXX0452	\$208,000.00
04/21/2026	TRANSFER TO MUNICIPAL PLUS CKING ACCOUNT XXXXXXXXXXXXXXX0452	\$4,000.00
04/23/2026	TRANSFER TO MUNICIPAL PLUS CKING ACCOUNT XXXXXXXXXXXXXXX0452	\$11,000.00
04/24/2026	TRANSFER TO MUNICIPAL PLUS CKING ACCOUNT XXXXXXXXXXXXXXX0452	\$2,000.00
04/27/2026	TRANSFER TO MUNICIPAL PLUS CKING ACCOUNT XXXXXXXXXXXXXXX0452	\$9,000.00
		15 item(s) totaling \$867,746.27

**Checks Cleared**

Check #	Date	Amount	Check #	Date	Amount	Check #	Date	Amount
31492	04/09/2026	\$2,332.00	31510	04/10/2026	\$624.87	31531*	04/21/2026	\$56.00
31493	04/07/2026	\$51.50	31511	04/06/2026	\$93.35	31532	04/22/2026	\$2,708.33
31494	04/07/2026	\$488.00	31513*	04/20/2026	\$10,000.00	31533	04/22/2026	\$199.50
31495	04/08/2026	\$104.40	31514	04/08/2026	\$34,990.00	31534	04/27/2026	\$716.90
31496	04/08/2026	\$125.00	31515	04/13/2026	\$70.27	31535	04/20/2026	\$237.80
31497	04/09/2026	\$70.18	31516	04/13/2026	\$1,600.00	31536	04/20/2026	\$561.93
31498	04/10/2026	\$13,036.44	31517	04/13/2026	\$10,000.00	31537	04/20/2026	\$2,326.00
31499	04/08/2026	\$8,541.44	31518	04/07/2026	\$3,400.00	31538	04/23/2026	\$970.64
31500	04/28/2026	\$2,882.50	31519	04/09/2026	\$376.04	31539	04/22/2026	\$6,500.00
31501	04/06/2026	\$3,260.89	31520	04/17/2026	\$2,748.01	31540	04/20/2026	\$10.34
31502	04/06/2026	\$1,000.00	31521	04/20/2026	\$17,500.00	31541	04/20/2026	\$12,079.00
31503	04/16/2026	\$9,000.00	31522	04/08/2026	\$485.91	31542	04/20/2026	\$947.27
31504	04/22/2026	\$4,000.00	31523	04/07/2026	\$7,000.00	31543	04/23/2026	\$29.22
31505	04/14/2026	\$1,080.89	31524	04/07/2026	\$29.16	31544	04/20/2026	\$2,242.50
31506	04/06/2026	\$450.00	31525	04/08/2026	\$1,081.00	31545	04/22/2026	\$936.93
31507	04/06/2026	\$952.74	31526	04/07/2026	\$77.02	31546	04/22/2026	\$458.80
31508	04/16/2026	\$2,095.60	31527	04/14/2026	\$602,662.94	31547	04/23/2026	\$5,602.60
31509	04/06/2026	\$8.93	31528	04/21/2026	\$1,605.50	31548	04/24/2026	\$125.57

**MUNICIPAL CHECKING - XXXXXX7568 (continued)**

\* Indicates skipped check number

54 item(s) totaling \$780,533.91

**Daily Balances**

Date	Amount	Date	Amount	Date	Amount
04/01/2026	\$15,898.68	04/13/2026	\$10,767.67	04/23/2026	\$10,753.19
04/02/2026	\$10,808.88	04/14/2026	\$10,383.84	04/24/2026	\$15,241.85
04/03/2026	\$10,986.86	04/15/2026	\$10,484.40	04/27/2026	\$10,485.91
04/06/2026	\$10,354.33	04/16/2026	\$44,575.24	04/28/2026	\$10,826.83
04/07/2026	\$10,792.59	04/17/2026	\$251,809.41	04/29/2026	\$10,894.54
04/08/2026	\$10,527.98	04/20/2026	\$14,426.48	04/30/2026	\$37,785.38
04/09/2026	\$39,911.83	04/21/2026	\$10,196.20		
04/10/2026	\$28,513.20	04/22/2026	\$26,330.64		

**Overdraft and Returned Item Fees**

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

**MUNICIPAL PLUS CHECKING - XXXXXX0452**

**Account Summary**

Date	Description	Amount
04/01/2026	Beginning Balance	\$5,078,538.70
	14 Credit(s) This Period	\$882,257.92
	8 Debit(s) This Period	\$1,074,000.00
04/30/2026	Ending Balance	\$4,886,796.62

**Interest Summary**

Description	Amount
Interest Earned From 04/01/2026 Through 04/30/2026	
Annual Percentage Yield Earned	3.61%
Interest Days	30
Interest Earned	\$15,257.92
Interest Paid This Period	\$15,257.92
Interest Paid Year-to-Date	\$76,667.57
Minimum Balance	\$4,871,538.70
Average Available Balance	\$5,229,238.70

**Other Credits**

Date	Description	Amount
04/01/2026	TRANSFER FROM MUNICIPAL CHECKING ACCOUNT XXXXXXXXXXXXX7568	\$1,000.00
04/02/2026	TRANSFER FROM MUNICIPAL CHECKING ACCOUNT XXXXXXXXXXXXX7568	\$6,000.00
04/06/2026	TRANSFER FROM MUNICIPAL CHECKING ACCOUNT XXXXXXXXXXXXX7568	\$23,000.00
04/08/2026	TRANSFER FROM MUNICIPAL CHECKING ACCOUNT XXXXXXXXXXXXX7568	\$558,000.00
04/10/2026	TRANSFER FROM MUNICIPAL CHECKING ACCOUNT XXXXXXXXXXXXX7568	\$17,000.00
04/13/2026	TRANSFER FROM MUNICIPAL CHECKING ACCOUNT XXXXXXXXXXXXX7568	\$13,000.00
04/15/2026	TRANSFER FROM MUNICIPAL CHECKING ACCOUNT XXXXXXXXXXXXX7568	\$1,000.00
04/17/2026	TRANSFER FROM MUNICIPAL CHECKING ACCOUNT XXXXXXXXXXXXX7568	\$14,000.00
04/20/2026	TRANSFER FROM MUNICIPAL CHECKING ACCOUNT XXXXXXXXXXXXX7568	\$208,000.00
04/21/2026	TRANSFER FROM MUNICIPAL CHECKING ACCOUNT XXXXXXXXXXXXX7568	\$4,000.00
04/23/2026	TRANSFER FROM MUNICIPAL CHECKING ACCOUNT XXXXXXXXXXXXX7568	\$11,000.00
04/24/2026	TRANSFER FROM MUNICIPAL CHECKING ACCOUNT XXXXXXXXXXXXX7568	\$2,000.00
04/27/2026	TRANSFER FROM MUNICIPAL CHECKING ACCOUNT XXXXXXXXXXXXX7568	\$9,000.00
04/30/2026	INTEREST	\$15,257.92

14 item(s) totaling \$882,257.92

**Other Debits**

Date	Description	Amount
04/03/2026	TRANSFER TO MUNICIPAL CHECKING ACCOUNT XXXXXXXXXXXXX7568	\$21,000.00
04/07/2026	TRANSFER TO MUNICIPAL CHECKING ACCOUNT XXXXXXXXXXXXX7568	\$31,000.00
04/09/2026	TRANSFER TO MUNICIPAL CHECKING ACCOUNT XXXXXXXXXXXXX7568	\$1,000.00
04/14/2026	TRANSFER TO MUNICIPAL CHECKING ACCOUNT XXXXXXXXXXXXX7568	\$602,000.00
04/16/2026	TRANSFER TO MUNICIPAL CHECKING ACCOUNT XXXXXXXXXXXXX7568	\$9,000.00
04/22/2026	TRANSFER TO MUNICIPAL CHECKING ACCOUNT XXXXXXXXXXXXX7568	\$9,000.00
04/29/2026	TRANSFER TO MUNICIPAL CHECKING ACCOUNT XXXXXXXXXXXXX7568	\$156,000.00

**MUNICIPAL PLUS CHECKING - XXXXXX0452 (continued)**

**Other Debits (continued)**

<b>Date</b>	<b>Description</b>	<b>Amount</b>
04/30/2026	TRANSFER TO MUNICIPAL CHECKING ACCOUNT XXXXXXXXXXXXX7568	\$245,000.00
		8 item(s) totaling \$1,074,000.00

**Daily Balances**

<b>Date</b>	<b>Amount</b>	<b>Date</b>	<b>Amount</b>	<b>Date</b>	<b>Amount</b>
04/01/2026	\$5,079,538.70	04/10/2026	\$5,630,538.70	04/21/2026	\$5,259,538.70
04/02/2026	\$5,085,538.70	04/13/2026	\$5,643,538.70	04/22/2026	\$5,250,538.70
04/03/2026	\$5,064,538.70	04/14/2026	\$5,041,538.70	04/23/2026	\$5,261,538.70
04/06/2026	\$5,087,538.70	04/15/2026	\$5,042,538.70	04/24/2026	\$5,263,538.70
04/07/2026	\$5,056,538.70	04/16/2026	\$5,033,538.70	04/27/2026	\$5,272,538.70
04/08/2026	\$5,614,538.70	04/17/2026	\$5,047,538.70	04/29/2026	\$5,116,538.70
04/09/2026	\$5,613,538.70	04/20/2026	\$5,255,538.70	04/30/2026	\$4,886,796.62

**Overdraft and Returned Item Fees**

	<b>Total for this period</b>	<b>Total year-to-date</b>
<b>Total Overdraft Fees</b>	\$0.00	\$0.00
<b>Total Returned Item Fees</b>	\$0.00	\$0.00



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# Village Board of Trustees Agenda Item Report

Submitted by: Lynn Ohnesorge  
Meeting Date: May 13, 2026

**Subject:**

Revenues & Expenses Report

**Background:**

**Recommendation:**

**Budget Impact:**

**Item History:**

**Attachments:**



**Egg Harbor Fire Department**  
**5242 County I**  
**Fire Chief Justin MacDonald**  
**Cell: (920) 495-0039**  
**Email: [FFJMAC@yahoo.com](mailto:FFJMAC@yahoo.com)**

## April 2026 Fire Report

### **EGG HARBOR FIRE CALLS: 9 4-Town 5-Village**

04-04-26	5881 N. Country View Rd.	(T)	Wire Down/Secure scene
04-07-26	6746 CTY G	(T)	Grass Fire/Extinguish
04-08-26	Bayshore Dr. & Fernwood Lane	(T)	Wire Down/Secure scene
04-09-26	8045 White Cliff Rd.	(V)	Fire Alarm/Investigate
04-09-26	8045 White Cliff Rd.	(V)	Fire Alarm/Investigate
04-13-26	8013 White Cliff Rd.	(V)	CO Alarm/Investigate
04-15-26	6626 STH 42	(T)	Citizen Assist
04-23-26	8045 White Cliff Rd.	(V)	Fire Alarm/Investigate
04-26-26	4458 CTY E	(V)	Electrical Issue/Ventilate

### **EMR CALLS: 7**

Town EMS Calls: 6  
 Village EMS Calls: 1

### **MUTUAL AID (MA) AUTO AID (AA) or MABAS RUNS: 3**

04-11-26	2040 Hill Rd.	SBLG (MABAS)	Wildland Fire/Assist on scene
04-14-26	998 STH 42	SBLG (AA)	House Filling w/smoke/Cancelled
04-25-26	4878 Bayshore Heights Dr	SBFD (AA)	Outbuilding Fire/Assist on scene

### **YEAR TO DATE CALLS: FIRE: 41 EMS: 54 Total Calls: 95**

Year to Date Fire Calls Village-11 Town-20      Year to Date EMS Calls Village-14 Town-40  
 Year to Date Out of District Fire Calls-10

### **TRAINING COMPLETED:**

1<sup>st</sup> Training meeting of the month covered Wildland Operations utilizing progressive hose lays and utv operations.  
 2<sup>nd</sup> Training meeting of the month was Pump Operations. All firefighter rotated thru each pumping vehicle the department has refreshing skills on drafting, LDH operations, relay pumping, and general pump operations.  
 EMR's held monthly meeting.

### **Other Training:**

Chief MacDonald & Lieutenant Ashley Staats attend a 16-hour class on Fire Investigations and Explosions held in Sturgeon Bay

**Other:**

- Chief MacDonald attended the Town of Egg Harbor's Annual Meeting.
- Chief MacDonald, Assistant Chief Staats & Lieutenant Ashley Staats attended FDIC Trade Show in Indianapolis
- LOSA Committee had half of year meeting
- Monthly Officer Meeting
- Final Inspection of New Engine was completed and deliver should be in early June.
- Annual Aerial and Ground Ladder Testing was completed with no major issues.

*Respectfully Submitted*

*Justin MacDonald*

*Fire Chief*

*Egg Harbor Fire Department*



**May 8, 2026, at 8:30 AM**

**Kress Pavilion Committee Meeting Minutes**

**This meeting will be conducted in person at the Donald & Carol Kress Pavilion – History Room  
7845 Church Street, Egg Harbor, WI, 54209**

1. Call the Meeting to Order
  - Mike Johnson called the meeting to order at 8:43 AM
  - Those in attendance: Steve Hamming, Mike Johnson, Alex Cole, Megan Sawyer, Madison Dietzen.
  - Committee members absent: Kaaren Northrop, Natalie Morgan
2. Approve the Agenda
  - **Mike Johnson moved to approve the agenda, Steve Hamming seconded, motion carried.**
3. Approve April 3 2026 Kress Pavilion Committee Meeting Minutes
  - **Mike Johnson moved to approve the April 3, 2026 meeting minutes, Steve Hamming seconded, motion carried.**
4. Open Session
  - Mike Johnson stated that the floors looked very nice. Alex Cole said the company took two days to clean the floors and on Friday they oiled them. Mike followed up asking if everything went smoothly. Alex answered yes, everything went really well.
5. Green Tier April Report
  - Megan Sawyer reviewed the April 2026 Green Tier Report.
  - Liz Heller asked what events for everyday is Earth Day make people want to attend. Alex said they have seminars and things for kids to do as well as booths downstairs. Megan said they also have a pollinator plant sale, where they sold over 400 plants.
  - Liz Heller asked if people had to bring the compost to our site or if the Village picks it up. Megan Sawyer answered we offer both. Bob Hatala has a route on Wednesday to pick up compost.
6. April 2026 Manager Report
  - Alex reviewed the library report, as well as, the Managers report.
    - Library Report: The library staff is wrapping up their winter projects and are getting ready for heavier library use during the Summer. The Maker's Space was slower in April, but they are expecting May to be busier.
    - Managers Report: Alex reported that all of the blind issues have been taken care of. The floors were cleaned and oiled last week. She is planning on bringing the discussion of the lawn to the Committee next month in regards to the treatment

that was done on it last fall. The Great Hall fireplace has a wiring issue and the repair may possibly take place next Wednesday. The leak in the great hall has been determined to be general wear and tear of the building, not an architectural issue. The trees out front were pruned and the Parks and Public Works crew has been mulching on the property. The parking is scheduled to be resealed and striped. The wedding show is scheduled for May 17, 2026. April bookings were slow, but weddings and private bookings will be picking up in May. Alex then reviewed April's revenues with the Committee.

**7. Hurckman Mechanical – Boiler Venting & Hot Water System Treatment**

- Alex Cole's executive summary: *Hurckman Mechanical was here in April taking care of their Spring planned maintenance. As I mentioned last meeting, one of the boiler venting has started leaking which is causing some staining inside of the air handler unit with buildup on top of the unit. This project would include replacing the two sections of boiler venting that are causing the leaking. The new sections would have built in drains that would then be piped directly into the nearby floor drain. The quotes also include replacing the existing hose that is use for the boiler drain with a new high temperature rubber tubing as the current hose has started to deteriorate. The second project from Hurckman is to clean and treat the water system, per their recommendations. The Hot Water System Treatment can be pushed off until prior to heating season this Fall to be scheduled, the Boiler Venting is recommended to be completed as soon as possible based on some leaking already taking place into the air handler unit.*
- The total cost of the project is \$9863.00. Megan had asked the contractor if the cleaning could be pushed to FY 2027 but they are highly recommending the cleaning take place prior to the heating season in 2026 to hopefully prevent further issues.
- **Mike Johnson motioned to approve the repairs as presented, Liz Heller seconded, motion carried.**

**8. Boldt – Proposal for Leak**

- Alex Cole's executive summary: *Following our meeting last month, I received a call from Boldt about the next step in the process, which is to conduct a water test to determine where the water is coming into the building; I thought this test was a part of the initial conversation to determine if it was a construction/architecture defect or just general building maintenance. I then learned that was not the case, and that it was determined it is not a construction/architecture issue; everything is caulked and built according to the plans. The water test is now a separate project (quote attached) to remove the existing siding and perform a controlled water test around the wood beam, install a new water barrier at the location of where the water is entering the building, install new siding in that location and reseal the area.*
- The quote is not to exceed \$10,000.
- Megan Sawyer suggested the Committee hold this repair off until FY 2027. The leak only occurs during the first thaw of the year. She said that they can then build this repair into the FY 2027 budget. The Committee agreed to discuss the possibility of adding this repair to the FY 2027 budget.

**9. Open Session**

- Alex Cole stated the Friends of the Kress Pavilion had their annual meeting yesterday. The Friends have agreed to pay for the Maker's Space floor replacement in the Thyme

coloring the Committee had picked out. The Friends also approved to pay for the Holiday lighting but instead of the lighting that needs to be taken down every year they are going to purchase the permanent lighting. The reading nook in the children's library needs to be discussed further by the Friends. Alex will also be researching a replacement front lawn tree. A donor came forward to the Friends to pay to replace the tree that fell in the August 2025 storm in the amount of \$500 and insurance will be covering another \$500.

**10.** Next Meeting Date & Time – June 5, 2026 @ 8:30am

**11.** Adjournment

- **Liz Heller motioned to adjourn the meeting, Mike Johnson seconded, motion carried.**
- The meeting was adjourned at 9:30 AM.

The meeting minutes were completed by Madison Dietzen on May, 8, 2026. Meeting minutes to be reviewed and approved on June 5, 2026.

**Bold – Official Action**

**May 6<sup>th</sup>, 2026 8:00 AM**  
**Village Parks and Public Works Committee Meeting Minutes**  
**HARBOR VIEW PARK**  
**7809 STH 42**  
**EGG HARBOR, WI 54209**

1. Call to Order
  - a. Call the meeting to order
    - Kaaren Northrop called the meeting to order at
    - Committee members in attendance: Kaaren Northrop, Don Helm, Rick Kohler
    - Staff in attendance: Megan Sawyer, Madison Dietzen
    - Audience in attendance: Lisa Van Laanen
  - b. Approval of Agenda
    - **Don Helm made a motion to approve the agenda, Rich Kohler seconded, motion carried.**
2. Review of Harbor View Park area around 7821 CTH G
  - Megan Sawyer's executive summary: *At a previous meeting, the committee discussed the appearance of the area around 7821 CTH G (Mezzanine Restaurant) which is part of Harbor View Park. The Village has worked with the property owner of 7821 CTH G in the past regarding placement of exit/entrance locations, propane tank, and garbage receptacle. However, the property owner is using the park area surrounding the building in unauthorized ways. The committee should review the area of park around 7821 CTH G and make a determine on exactly what they would like cleaned up/removed so that staff can follow up with the property owner appropriately.*
  - The committee discussed the area around the Mezzanine restaurant.
3. Return to Bertschinger Center (7860 STH 42) around 8:30 AM for remainder of the meeting
  - The committee returned back to the Bertschinger Center at 8:26 AM.
4. Approval of April 1<sup>st</sup>, 2026 Parks and Public Works Committee Minutes
  - **Don Helm made a motion to approve the April 1, 2026 meeting minutes, Rick Kohler seconded, motion carried.**

## 5. Open Session

- Kaaren Northrop asked if now is when they can add Lisa Van Laanen to the committee. Megan Sawyer explained that Lisa would need to be appointed by the Village Board and all committee memberships will be reviewed at the Village Board meeting next week. She also said that there will still be a vacancy even after Lisa Van Laanen joins the committee. Kaaren Northrop suggested Tim Marcus.
- Don Helm said that it is very disheartening to see all these barricades up in our downtown corridor. I understand that these are private properties and they can do what they want but it is not very welcoming and doesn't represent who we are as a community. Kaaren Northrop said that the no parking signs look terrible.
- Kaaren Northrop asked what recourse the village has for properties that look bad. Megan Sawyer said that we have a nuisance ordinance that deals with dilapidated buildings to rely on where we send letters. She said that she usually gives the property owner a heads-up phone call and if they don't respond to that call then we send a formal violation letter.

## 6. PPW Report

- Cody DeMeuse said that they are very busy this month trying to get everything ready for summer. One guy working on sod repair, another on mulching, and he is working on getting the bathrooms working at the Marina. The softener froze over winter and it pushed the resin beads into the toilets and he is cleaning every piece to get the bathrooms open. He said that at the end of the month they are planning on getting the hanging baskets and planting on the highway.
- Megan Sawyer said the structure for the Mezzanine bathroom is done and will be setup once final placement is determined.
- Kaaren Northrop asked about the tree watering schedule. Cody DeMeuse said that they will be watering the trees on Mondays and Tuesdays, which is an all-day job. He said that the baskets and planting beds will be watered as needed but the plan is to possibly water on Wednesday.
- Don Helm asked how the sidewalks held up with the snow this year. Cody DeMeuse said that it was helpful with the rubber boots and scraper but there is some pitting spots. Megan Sawyer said that unless it's dangerous conditions we do not salt on the sidewalks. She did not believe the pitting issue was due to salted conditions. The committee discussed the pitting and stone pops of the sidewalks.
- Cody DeMeuse said that the new section of the sand beach had some significant runoff this year. He said that it is all washed out there and it undermined along the rock wall. He said that he is going to have Ross come down to move the sand to fill the voids and we may have to bring in sand. Kaaren Northrop asked when the last time was when we brought sand in. Megan Sawyer answered that we have not

brought sand in since 2019, we have it in the budget this year, but we may be a little over budget since we didn't expect Ross to come in to do some work.

- Megan Sawyer reviewed the committee's discussion for the Mezzanine property owner:
  - Specifically, to clean up everything on south side of building (building materials, glass items, fencing, buckets).
  - Square up dumpsters in the back. Only two dumpsters on the concrete pad no buckets or additional receptacles.
  - Clean up the planting bed in front of the north side entrance.
  - The Village to cleanup the landscape area that is west of the north side entrance.
- The committee discussed the issues with the property again. They said that the owners need to be notified that the property will be inspected by both the building inspector and fire inspector regarding the south side entrance.
- Megan Sawyer said that she will send the letter to the property owner inspected for compliance on May 22<sup>nd</sup>. She will also touch base with the village attorney regarding the recourse if they do not comply. The letter will also let them know about the port-a-potties, and that it will be cleaned and screened.

#### 7. STH 42 Project Update

- Megan Sawyer's executive summary: *The STH 42 Core Streetlighting Project – associated with the Carbon Reduction Program grant funding – has been closed on with final payment being submitted to the contractor (Bodart) at the end of February. Project closeout documents for the associated grant program were submitted to the WisDOT the first week in March. The STH 42 Core project and STH 42 TAP project are not yet closed out as the contractor/subcontractor on those projects will do one final inspection and repair on lawn restoration areas prior to project closeout. Staff has reached out to contractors regarding their timelines and will provide a follow-up at the meeting. There was some damage to lawn restoration areas that is a result from clean up from snowstorm Elsa, the Public Works staff will be addressing those areas.*
- The committee discussed the terrace lawn and continued restoration.
- Kaaren Northrop asked about the curb condition and painting. Megan Sawyer said that she can have the PPW staff do assessment of curbs and report back.

#### 8. Church Street Municipal Street Improvement Supplemental Program (MSIS) Grant Award

- Megan Sawyer's executive summary: *The Village was notified on April 15th, 2026 that we have received grant funding through the Municipal Street Improvement Supplemental Program (MSIS) which is a component of the Local Roads Improvement Program (LRIP) a reimbursement program of the WisDOT. Our project was 1 of 30 MSIS projects selected for funding. The total eligible project costs of our*

*project is currently estimated to be \$3,470,000 with a reimburse limit for the grant program up to \$1,735,000.00. As the Village as applied for the Church Street project through other grant programs, we are awaiting the decision on those program applications prior to deciding how to move forward. Those other program announcements should be made in May/June. We may qualify for more grant funding in the event the project is award grant funding through one of the other two programs we have applied for.*

- The committed discussed the Village’s success with respect to being awarded grants.

9. Beach Project Update & Review of Project Bidding schedule

- Megan Sawyer’s executive summary: *The Village was notified for our permit approval for the kayak/canoe/ice shanty ramp at the Village beach on April 27th. After we were notified, Skyler with Stantec put the proposed bidding schedule together. The bid advertisements for the project will run May 8 -15 and May 15-22, with the bid openings scheduled for the following week on Thursday May 28th, 2026, at 10:00 AM. Results of the bid opening will be shared at the June PPW meeting, and the notice of award documents with Stantec’s recommendation on bid awards will be included on the June 10th, 2026 Village Board agenda. This allows a 4-month window for construction prior to the return of in water work restrictions on November 16th, 2026. Stantec will have conversations with bidders about timelines after we receive bids but before we award bids to better understand what each contractor’s proposed timeline might look like. As a reminder, the project will be bid as two projects, one being the “on land work” and the other being the “in water work”.*
- Megan Sawyer explained the bid opening and award timing. She said that the beach parking lot project was awarded and is under construction right now.
- Kaaren Northrop asked about the flagpole. Megan Sawyer said that she will follow up on that.

10. Review, discussion, and consideration of Farmer’s Market Memorandum of Understanding

- Megan Sawyer’s executive summary: *The Egg Harbor Business Association will be utilizing the Peg Egan Performing Arts Center and Eames Cherry Vew Park for their Rhythm and Roots event this summer which will include the free concert component (previously known as Concerts in the Park) and Farmer’s Market component. The event ran at the Peg Egan PAC last summer. This year’s event will run on Thursday evenings from June 18th – August 20th from 4:00 PM to 7:00 PM. In the past the Village and EHBA have approved a Memorandum of Understanding agreement for utilize of Village property for the former “Farmer’s Market” event. Please see the draft copy of the MOU attached. The Village has typically waived rental fees for*

*EHBA events. However, the rental fee per Rhythm and Roots event would be \$50 per Thursday or \$500 for all 10 events. Last year, the EHBA covered the cost of a professional cleaning company cleaning the restroom facilities after the Rhythm and Roots event (on Friday mornings) and this has been incorporated in the MOU for this season's event as well. The committee will need to review, discuss, and provide a recommendation to the Village Board regarding the MOU.*

- Kaaren Northrop said that at the EHBA meeting it was mentioned that they are offering the space for free to the vendors due to lack of participation, and she felt that it should not be free because they are not part of the village.
- The committee discussed the MOU details and fees.
- **Don Helm made a motion to recommend the MOU to the Village Board for the 2026 season with the \$50 charge to the EHBA per event for a total of \$500 contingent on transient merchant fees to commence in 2027, Kaaren Northrop seconded, motion carried.**

11. March & April 2026 Green Tier Report

- No discussion.

12. Correspondence

- No correspondence.

13. Open Session

- Don Helm asked when they are coming to grind the brush pile up. Megan Sawyer answered that we're on the schedule and hopefully within the next month.

14. Next Meeting Date, Time & Agenda Items

- The next meeting is scheduled for June 3, 2026, at 8:00 am.
  - Meet by the dog park to talk about the pickle ball court and playground equipment.

15. Adjournment

- **Don Helm made a motion to adjourn, Rick Kohler seconded, motion carried.**
- The meeting adjourned at 9:31 AM

The meeting minutes were completed by Madison Dietzen on May 6, 2026. Meeting minutes to be submitted for review and approval on June 3, 2026.

**Bold – Official Action**

**Village of Egg Harbor  
Utility Committee Meeting Minutes  
April 21<sup>st</sup>, 2026 11:00 AM**

**Paul J. Bertschinger Center 7860 STH 42 Egg Harbor, WI 54209**

**Meeting Link: <https://villageofegg Harbor.zoom.us/j/92718840733>**

**Phone Number: 312 626 6799 Meeting ID: 927 1884 0733**

John Heller, Chair  
Mike Kini, Member  
Tom Prohl, Member

Al Charnetski, Member  
Paul Zeller, Member  
Bert Sawyer, Operator

1. Call to order and approval of the agenda
  - John Heller called the meeting to order at 11:01 AM
  - Committee members in attendance: John Heller (zoom), Al Charnetski, Mike Kini (zoom)
  - Committee members absent: Tom Prohl, Mike Kini
  - Staff in attendance: Megan Sawyer, Madison Dietzen (zoom), Bert Sawyer
  - Audience in attendance: Emily Pitchford
  - **John Heller made a motion to approve the agenda, Paul Zeller seconded, motion carried.**
2. Approve February 17<sup>th</sup>, 2026, Meeting Minutes
  - **John Heller motioned to approve the February 17, 2026 meeting minutes, Al Charnetski seconded, motion carried.**
3. Open Session (Limited to Ten Minutes)
  - Al Charnetski said that he talked to Bert Sawyer about the height of the water at the plant and he said that one of the leaks was at Cty E. He asked if it was related to construction there. Bert Sawyer answered no it was passed that portion. He said that he had to call Great Lakes to tv and at Cty E there was a T for stub that never got extended and there was a crack in the stub and that's where a lot of the water was coming from.
  - John Heller asked if a lot of the leaks were related to manholes. Bert Sawyer answered no it was related to basements flooding and ejector pumps pumping water into the sewer system. John Heller thought that we did not allow that. Bert Sawyer said that these are not sump pumps, they are for the condensation on furnaces, and they are acting like sump pumps and are ejecting into the sewer system.
  - Bert Sawyer said that on Sunday the new main lift station ran 21 of the 24 hours and we put over ½ million gallons through the plant for that day. John Heller asked if the lift station was having trouble keeping up. Bert answered yes, and that he had called the DNR and had pumps ready to pump into the bay if necessary.
  - Al Charnetski said that we weren't the only ones that were having this problem, the Pulse had an article on it. Bert Sawyer said that there is still a lot of standing water.
  - John Heller said that at the Trustee meeting he stated that he would like committees and Village personnel be a part of the 4<sup>th</sup> of July parade. He said that he will follow up when he's back and would like to gauge everyone's interest.
4. Wastewater Treatment Plant Manager Report
  - Bert Sawyer said that the plant was running really clean until we got all the flooding. He said that he believed the majority of the water came from the same property owner who owns two houses and he's working on a solution.

- Bert Sawyer said that when we burned our reeds this year we noticed that the expansion joints were gone. They were installed in 2003 and 2004. He thought the elements from the sludge and the weather basically deteriorated them. He said that he talked to a plant that had this same issue and they put stainless steel plates that are made into a U shape and they have not had an issue since. He said that he got two quotes, one from Sturgeon Bay and one from Denmark and the Denmark one was cheaper. They are going to make one so we can make sure it fits and then they are going to make 23 more. 24 in total are needed for all the beds. He said that we did not budget for this but we had \$10,000 in the budget for manhole restoration, and he doesn't believe that it will cost anywhere near that amount with the two things that Great Lakes is going to fix.

#### 5. Dawn Lane Sanitary Sewer Extension Project Update

- Megan Sawyer's executive summary: *The bid opening for the Dawn Lane and Cross Lane Sanitary Sewer Extension took place on Friday, March 6th. Please see the Notice of Award document attached. Five bids were received, ranging in price from \$324,000 to \$438,091.32. Based upon the bids received, McMahon recommended and the Village Board ultimately approved the Notice of Award to the low bidder, PTS Contractors Inc. in the amount of \$324,000. For reference, the anticipated project cost based on the preliminary engineering report was \$535,532.00 including 15% for engineering and contingency. The project preconstruction meeting took place on April 7th, 2026 with construction activity starting on April 8th, 2026. The project schedule shared at the preconstruction meeting is attached.*
- Bert Sawyer said that he believed Cross Lane was done and they have started on Dawn Lane.
- Paul Zeller asked if there was any public comment at the public hearing held on March 11. Megan Sawyer answered that there was no testimony. Paul said that he saw a video posted with the blasting that was occurring and it was pretty dramatic. Megan answered that there are very little locations in the village that we can do this type of construction without blasting.

#### 6. Review and discussion of Section 51.033 Connection Charge and Section 51.063 User Charge Methodology of Chapter 51 Sewers

- Megan Sawyer executive summary: *Last month, the committee discussed both the possibility of discontinuing the seasonal sewer rate as well as the possibility of increasing the connection fee. As a follow up from both discussions, Bert put together the attached spreadsheet that includes a comparison of various fees between the Village of Egg Harbor and out neighboring communities. The committee will need to discuss if they would like to move forward with eliminating the seasonal sanitary sewer rate for all properties and whether or not they would like to increase the connection fee and if so, what the new fee amount should be set at.*
- Megan Sawyer said that the village is the only place in the county that still offers a seasonal rate and we have the lowest connection fee. Bert Sawyer said that we haven't always been this far below everyone as the other community rates were raised in the last year and a half.
- Paul Zeller said that he remembered that the rate in the late 90's and early 2000 the rate was \$3400 and it was lower to \$1800 to make the cost of building more feasible. Megan Sawyer said that the rate was increased to \$2400 in the last couple of years.
- The committee discussed potential changes to the fee and impacts related to the ordinance and required changes to the flow calculations. Bert Sawyer presented different calculations according to the ordinance based on flow of \$3271 up to \$4856.
- The committee also discussed elimination of the season rates and having uniformity. Megan Sawyer said that our neighboring communities that are similar to us are not offering seasonal rates.
- **Paul Zeller motioned to increase the connection charge per section 51.033 to \$4,856.00 per connection effective after adoption by the Village Board, John Heller seconded, motion carried.**
- **John Heller motioned to eliminate seasonal rates per section 51.063, Paul Zeller seconded, motion carried.**

7. Egg Harbor Wastewater Treatment Plant - Wisconsin Rural Water Association Wastewater System of the Year Award
  - Megan Sawyer's executive summary: *Last month, I reported in the meeting agenda packet that I had been notified that the Village's Wastewater Treatment Plant was nominated for the Wisconsin Rural Water Association's Wastewater System of the Year Award. Village President, John Heller, and Wastewater Treatment Plant Manager, Bert Sawyer, attended the WI Rural Water Association's Technical Conference on March 25th, where we learned the Village's WWTP was the recipient of the award in which they accepted on the Village's behalf. Attached is an image of the award plaque as well as a press release and photo that was shared with the Peninsula Pulse.*
  - The committee congratulated the whole team on a great job.
8. February & March 2026 Green Tier Report
  - Megan Sawyer indicated that she will be emailing out the reports.
9. Open Session (Limited to Ten Minutes)
  - Paul Zeller asked if there was any further discussion regarding the depths of the manhole covers on STH 42. Megan Sawyer said that the manholes were our responsibility but the paving around them is the DOT and it would be up to the DOT to do something. She said that we can follow up with the maintenance team at the DOT or our engineering team on how to proceed.
  - John Heller asked if Energenics did the improvements with the dialer system at the plant. Bert Sawyer answered that the computer has been updated and the new dialer will be put in next week.
  - Al Charnetski asked if the flow valve to the reed beds had been replaced. Bert Sawyer answered yes.
10. Next Meeting Time and Date
  - The next meeting is scheduled for May 19, 2026 at 11am.
11. Adjourn
  - **John Heller motioned to adjourn, Al Charnetski seconded, motion carried.**
  - The meeting was adjourned at 11:45 am.

The meeting minutes were completed by Madison Dietzen on April 21, 2026. Meeting minutes to be submitted for review and approval on May 19, 2026.

**Bold – Official Action**

## VILLAGE OF EGG HARBOR PLAN COMMISSION

### MINUTES

April 28<sup>th</sup>, 2026– 12:00 PM

**Paul J Bertschinger Community Center 7860 STH 42 Egg Harbor, WI 54209**

**Meeting Link: <https://villageofeggharbor.zoom.us/j/85025151486>**

**Call in Number: 312 626 6799**

**Meeting ID: 850 2515 1486**

Scott Rasmussen, Chair  
Kathy Navis, Commissioner  
Emily Pitchford, Commissioner  
Jon Kolb, Commissioner

John Heller, Commissioner  
Lou Nyberg, Commissioner  
Chris Roedl, Commissioner

1. Call Meeting to Order
  - Scott Rasmussen called the meeting to order at 12:00 pm.
  - Commissioners in attendance: Scott Rasmussen, John Heller (zoom), Emily Pitchford, Jon Kolb (zoom), Kathy Navis, Chris Roedl
  - Commissioners absent: Lou Nyberg,
  - Staff in attendance: Megan Sawyer, Madison Dietzen, Lynn Ohnesorge (Zoom)
  - Audience in attendance: Sam Lindsley, Vince Georgiev
2. Approve Agenda
  - **Scott Rasmussen made a motion to approve the agenda, Kathy Navis seconded, motion carried.**
3. Pledge of Allegiance
  - The Plan Commission said the Pledge of Allegiance.
4. Approve March 24<sup>th</sup>, 2026, Meeting Minutes
  - **Scott Rasmussen made a motion to approve the March 24, 2026 meeting minutes as amended, Chris Roedl seconded, motion carried.**
5. Open Session
  - No discussion.
6. Review, consideration, and possible action on Mobile Food Vending License application submitted by Sam Lindsley for Fat Belly LLC DBA Fat Smash
  - Megan Sawyer's executive summary: *Please see the application for a mobile food establishment license included in the agenda packet. The proposed location associated with the application is 7740 STH 42 Egg Harbor, WI 54209, or Hatch Distilling Co. The applicant is still waiting on vehicle registration through the DMV. All other requirements of the ordinance have been provided. Chapter 115 limits the total number of mobile food establishment licenses issued by the Village to three (3). There are currently no mobile food licenses that have been issued for FY 2026, therefore if this license is approved, there will be two remaining licenses available. This location has hosted various mobile food establishments in the past with no issues. Chapter 115 is linked below for the Commission's review & reference.*
  - Sam Lindsley said that he has to clarify some items with the DMV but that is the only thing that is holding up the process for the vehicle registration.
  - Kathy Navis asked what they planned on serving.
  - Sam Lindsley said that it is fast and casual food that is made to order and easy to walk around with, very similar to Qdoba and Chipotle.

- Vince Georgiev said that they are planning on opening the week before Memorial Day and will be open Wednesday through Sunday.
- **John Heller motioned to approve the mobile food vending license application submitted by Sam Lindsley for Fat Belly LLC dba Fat Smashed, Kathy Navis seconded, motion carried. Chris Roedl abstained.**

7. Review, discussion and possible action on zoning code updates

- Megan Sawyer’s executive summary: *The following changes were made to the proposed zoning code updates document as a result of last month’s discussion:*
  - Added “ground floor use” language to the C1 district purpose and intent statement to prohibit ground floor residential use and added “ground floor residential” as a not permitted use in the use chart for C1, permitted in all other districts – specifically item 7c on the agenda
  - Removed “vertical mixed-use building” from the use chart and definitions
  - Updated the use chart and definitions to specify differences between, accessory dwelling unit, accessory structure, and accessory building
  - Updated the use chart to change “multi-family structures not exceeding 3 dwelling units per acre” to “multifamily development” and removed density limits from use chart; created a density table with correct density levels for each district
  - Added “zero lot line” definition to the definitions section and updated the matrix to reflect where zero lot line development is permitted/conditional/not permitted
  - Struck “mixed use structure” and replaced with “mixed use development” throughout the code and matrix; updated definition accordingly and added to as conditionally permitted in all districts
  - Updated the use chart to remove “multiple occupancy development”

*In addition to these changes and general review of the use matrix and definitions, Commissioners will need to review and discuss permitted uses against the minimum lot sizes.*
- The plan commission reviewed the changes that staff made based on last month’s meeting.
- The commissioners discussed zoning density levels and terminology, specifically focusing on whether to use "desired" or "permitted" density in the ordinance. They decided to remove the word "desired" from the text since it created confusion about actual requirements versus guidance.

a) Review matrix & definitions

- The Commission discussed updates to zoning definitions and use charts, focusing on resolving redundancies and aligning new definitions with existing ones. The discussion also touched on home business definitions that staff will review and bring back with clarification.
- Jon Kolb joined the meeting at 12:55 pm.
- Staff will combine the definitions into Chapter 10 for review.
- Staff will cross-check the terms used in the use matrix to ensure that there is a definition.
- The Commission decided to add “including all floors” to the definition of Floor Area in Chapter 10.

b) Review permitted use against minimum lot size of each district

- Megan Sawyer read the feedback from Vierbecher. “The minimum lot sizes defined in the zoning districts may be undersized for many of the proposed allowable uses in the districts. A review of permitted uses and lot sizes shall be completed prior to moving the changes forward.”
- Staff to get some clarification from Vierbecher.

c) Review C-1 District purpose/intent statement

- The Commission reviewed the addition to the purpose/intent statement for C-1 regarding that the first floor needed to be commercial.

DRAFT

8. Review and discussion on Chapter 154 Mobile Homes and Mobile Home Park
  - Megan Sawyer’s executive summary: *As a follow up to last month’s meeting, the Plan Commission asked that both Chapter 154 Mobile Homes & Mobile Home Park and Chapter 153 Shoreland; Wetland Zoning be placed on the agenda for review and discussion. Both ordinances are included in the agenda packet. Also, as a follow up to their correspondence from last month, the Green Tier group reached out to a representative with the WI DNR to review some historical information regarding wetland in the Point Beach area. The correspondence is attached, however as you will see in the correspondence this information is now obsolete and was provided for historical context only.*
  - The Commission decided to consider allowing manufactured homes but deferred specific changes to Chapter 154 until after completing current zoning update work.
  
9. Review and discussion on Chapter 153 Shoreland: Wetland Zoning
  - The Commission discussed the concerns raised by the Green Tier Group regarding the village's wetland ordinance, particularly in the Point Beach neighborhood where a recent wetland delineation revealed one non-buildable parcel. Megan Sawyer proposed reaching out to Wetlands of Wisconsin to update the village's wetland code, which currently lacks specific setback requirements and vegetative buffer standards around wetlands. The Commission agreed to move forward with that proposal.
  
10. Correspondence
  - No correspondence.
  
11. Open Session
  - Jon Kolb asked about the yard waste site. Megan Sawyer said that it is temporarily closed due to capacity issues and will reopen once a contractor can grind and remove the accumulated materials.
  - Emily Pitchford asked if the village was done with the cleanup from the August storm. Megan Sawyer said that the crew was still working on the Bird Trail before the blizzard hit so there is more to do yet. She did stated that unless it’s blatantly in the public right-of-way we will remove it, otherwise it’s the property owner’s responsibility.
  
12. Next Meeting
  - The next meeting is scheduled for May 26, 2026 at 12:00 pm.
  
13. Adjourn
  - **Scott Rassmussen made a motion to adjourn, Emily Pitchford seconded, motion carried.**
  - The meeting was adjourned at 2:10 pm.

The meeting minutes were completed by Madison Dietzen on April 28, 2026. Meeting minutes to be submitted for review and approval on May 26, 2026.

**Bold – Official Action**

**Village of Egg Harbor  
Harbor Committee Meeting Minutes  
April 16<sup>th</sup>, 2026 at 8:00 AM  
Paul J. Bertschinger Center 7860 STH 42 Egg Harbor, WI 54209  
**Meeting Link:** <https://villageofegg Harbor.zoom.us/j/83394923566>  
**Members of the public with limited internet are encouraged to dial in:**  
**Call in Number: +1 312 626 6799 Meeting ID: 833 9492 3566****

Joe Megan – Chair  
Robert Dunworth – Member  
William Freyman – Member

Scott Coffman – Member  
Mary Jo Caffrey – Member

1. Call to Order
  - Joe Megan called the meeting to order at 8:01 am
  - Committee members in attendance: Joe Megan, Bill Freyman, Bob Dunworth, Scott Coffman, Mary Jo Caffrey
  - Staff members in attendance: Megan Sawyer, Madison Dietzen, Lynn Ohnesorge (zoom), Ali Gibbs
  - Audience in attendance: Nick Stefani (zoom)
2. Approve Agenda
  - **Joe Megan made a motion to approve the agenda, Bob Dunworth seconded, motion carried.**
3. Pledge of Allegiance
  - The committee said the Pledge of Allegiance.
4. Approve March 26<sup>th</sup>, 2026, Meeting Minutes
  - **Bill Freyman moved to approve the minutes as amended, Joe Megan seconded, motion carried.**
5. Open Session
  - No discussion.
6. Update on quay wall repair project & approval of contractor proposal for required excavation
  - Megan Sawyer said that Ali Gibbs reached out to Rass for comparative numbers to what JF had put together and hopefully we will make a selection today. Once the selection has been made Ali will reach out to the chosen contractor and get on their schedule.
  - Bill Freyman said that he noticed that the JF construction bid is for 2 or 3 exploratory holes and Rass big is priced per hole. He said that JF makes it clear that there is no double invoicing for work. He said that Rass' bid sounds like a parking lot repair instead of an actual dig and what they talk about varies more than JF. He said that it seems as if JF has a better understanding of the project.
  - Nick Stefani said that both contractors meet the spec package. The more detailed bid is easier to understand and makes sure that they will be doing all aspects of the project. He

suggested to double check they are asphaltting the parking lot. Megan Sawyer answered that both bids have asphaltting. Nick Stefani said that for the project's small scope to look at the overall price and not the specific line items.

- Nick Stefani said Ali Gibbs had reached out to Edgewater regarding sheet metal being put in by the quay wall and we suggested doing investigation so we can better identify a solution.
- **Bill Freyman made a motion to approve page 5 of the JF construction as presented and move forward with JF construction as presented on page 6 and clarify about the parking lot if it is going to be based off of time and materials or if it will be a lump sum invoicing with the approval to move forward if the quote is on time and material basis, Joe Megan seconded, motion carried.**

7. F3 Reports & Policy follow-up items from prior meetings

a. F3 Reports

- Ali Gibbs asked the committee if they would still want to do a dollar mark up for our fuel with the fuel prices going up. Bill Freyman said that he would like to be able to be flexible with the pricing throughout the season. Joe Megan mentioned that some owners at the marina are price insensitive and he would like to keep it at \$1.00 a gallon markup.
- Ali Gibbs said that hiring is going well and has all high school and college students, so we may run into the fall being short staffed again.
- The committee asked that Ali Gibbs let them know when the chain inspection will happen so that they can see it if they like.
- The committee reviewed the F3 reports and would like them to add reporting specific to the "Commercial Boat Rental" business.

8. Review of project list & discussion of priorities for committee

- The committee reviewed the project list & priorities.
  - Bill Freyman said that he would like an email sent out soon regarding the weed treatment. Megan Sawyer suggested adding it to the welcome back email and then sending out a reminder email when they get closer.
  - Mary Jo Caffrey suggested "the bug guy" for spraying the bathrooms down for spiders.

9. Green Tier March Report

- Megan Sawyer said that there is a gentleman from McMahan that will look at the marina bio swale. He will be doing that in spring.

10. Correspondence

- No correspondence.

11. Open Session

- Joe Megan asked if Thor Johnson had provided his insurance information yet. Megan Sawyer answered not yet and will follow up with him.

- Scott Coffman asked Ali Gibbs for the slip waiting list and would like her to reach out to those with 25-foot boats and let them know when we have available transient slips.

12. Next Meeting Time and Date

- The next meeting is scheduled for May 21, 2026, at 9 am.

13. Adjourn

- **Joe Megan moved to adjourn, Mary Jo Caffrey seconded, motion carried.**
- The meeting was adjourned at 9:05 am.

The meeting minutes were completed by Madison Dietzen on April 16, 2026. Meeting minutes to be submitted for review and approval on May 16, 2026.

**Bold – Official Action**

DRAFT

**VILLAGE OF EGG HARBOR**  
**ARCHITECTURAL REVIEW & HISTORIC PRESERVATION BOARD**  
**PUBLIC HEARING & MEETING MINUTES**  
**APRIL 27, 2026 AT 12:00 PM**  
**PAUL J. BERTSCHINGER COMMUNITY CENTER**  
**7860 STH 42 Egg Harbor, WI 54209**

**Meeting Link:** <https://villageofegg Harbor.zoom.us/j/81677083737>  
**Call in Number: 312 626 6799**      **Meeting ID: 816 7708 3737**

NOTICE OF PUBLIC HEARING OF HISTORIC DESIGNATION:

Notice is hereby given that at 12:00 P.M. on Monday, April 27, 2026 the Village of Egg Harbor Architectural Review & Historic Designation Board will hold a public hearing at the Paul J Bertschinger Community Center 7860 STH 42 Egg Harbor, WI 54209 and on the Zoom meeting platform using Meeting ID 816 7708 3737 to consider a local historic designation for the following properties pursuant to section § 152.027 (E) (1) of the Village of Egg Harbor Code:

7843 STH 42 – Parcel # 118250016 – Otherwise known as Harbor Haus  
7821 STH 42 - Parcel # 118470005 - Otherwise known as Greens N Grains

- Chris Roedl opened the public hearing at 12:03 pm.
  - 7843 STH 42 – Parcel # 118250016 – Otherwise known as Harbor Haus
    - Traci Schnell said that the property is architecturally significant due to it being period revival with some craftsman detailing and the only example in the area.
  - 7821 STH 42 - Parcel # 118470005 - Otherwise known as Greens N Grains
    - Traci Schnell said that the hardware store, minus the additional on the North side, is a very good and largely intact example of the commercial vernacular style. It has also been largely restored to what is shown in historic photos of the property.
  - Chris Roedl closed the public hearing at 12:09 pm.
1. Call the meeting to order
    - Chris Roedl called the meeting to order at 12:09 pm.
    - Board members in attendance: Chris Roedl, Jim Vander Heiden, Heidi Rasmussen
    - Board members absent: Kathy Navis
    - Staff in attendance: Megan Sawyer, Lynette Oman (zoom), Lynn Ohnesorge (Zoom)
    - Audience in attendance: Paul Shefchik, Jared Janssen, Lisa Van Laanen, Emily Pitchford, Traci Schnell, Pete Hurth
  2. Approve the agenda
    - **Chris Roedl made a motion to approve the agenda, Jim Vander Heiden seconded, motion carried.**
  3. Approve February 19<sup>th</sup>, 2026 Architectural Review and Historic Preservation meeting minutes
    - **Chris Roedl made a motion to approve the February 19, 2026 meeting minutes, Jim Vander Heiden seconded, motion carried.**

4. Open Session
  - Jim Vander Heiden said that back in December 2025 the Board approved the Escarpment condo development and he reviewed the meeting notes compared to what the property looks like right now. He said that most of the mature landscape that was to remain has been removed and the results are different, so we need to keep that in mind.
  - Lisa Van Laanen said that parking for the Row Egg development should be in the back and there should be proper landscaping and draining and would like the Board to keep that under consideration.
5. Review of, consideration of, and possible action on project application submitted by Jared Janssen or The Row Egg Harbor LLC – 4612 Harbor School Road
  - Jared Janssen and his team walked through the proposed development with the Board.
  - Pete Hurth with Stantec presented engineering analysis comparing two site parking layout options, explaining that keeping the building on the west side with existing curb cuts would work better for stormwater management and drainage compared to flipping the building to the east side, which would require a steep driveway and retaining wall.
  - The Board discussed their questions and concerns with respect to the ordinance and the proposed development. The Board would like the developer to provide a revised plan with consideration based on their feedback on building orientation (section A), access and site circulation (section B), door and window openings (section H), and terminal views and highly visible corners (section J). While the Board acknowledged that a two-story design could work downtown, they expressed concerns about the current massing and scale, particularly the hip-style roof which they felt created a top-heavy appearance and parking challenges.
  - Kathy Navis arrived at 12:49 pm.
6. Review of, consideration of, and possible action on designating properties of Historical Significance –7843 STH 42 and 7821 STH 42
  - The Board went through the design criteria for both properties, including questions about architectural style, craftsmanship, and the significance of architects or builders.
  - **Jim Vander Heiden made a motion to designate 7843 STH 42 7843 STH 42 – Parcel # 118250016 – Otherwise known as Harbor Haus as a locally historic structure, Chris Roedl seconded, motion carried.**
  - **Jim Vander Heiden 7821 STH 42 7821 STH 42 - Parcel # 118470005 - Otherwise known as Greens N Grains less the most recent addition to the north side of the building as a locally historic structure, Chris Roedl seconded, motion carried. Kathy Navis abstained.**
7. Review of correspondence to property owners regarding historic property survey and regarding consideration of possible local historic designation
  - Megan Sawyer reviewed the draft letters and FAQs that would be used to communicate with property owners regarding potential review and consideration for historic designation.
  - The Board agreed that the letters and FAQ are good and staff should proceed with the planned communication.

8. Review and discussion of next properties selected for historic designation

- Megan Sawyer's executive summary: *Last month, the Board discussed proceeding the consideration of the following addresses for local designation next: 7631 STH 42 (Chief Oshkosh), 7746 STH 42 (Carmony House), and 7914 STH 42 (United Methodist Church). Also, last month, the ARHP Board discussed sending out correspondence to property owners prior to the formal consideration of applications. Therefore these property owners, will be sent correspondence as appropriate after today's meeting. Staff included this item on the agenda for the Board's continued discussion regarding the prioritization of consideration for local historic designation, if desired. The ARHP Board may want consider modifying the process for historic designation review per the feedback received from property owners.*
- Staff to schedule the review of Chief Oshkosh and United Methodist Church for the June meeting after the letters are sent out.
- Traci Schnell said that she is still trying to get in contact with the owner of Carmody House so the Board will wait on that property. Kathy Navis said that she will be meeting with the owner in mid-May and can help explain why Traci is reaching out.

9. Update on ordinance update proposals

- Megan Sawyer said that the Village Board approved the changes to Chapter 152.
- Megan Sawyer said that the Village Board was not ready to act on the changes to Chapter 116 and they would like someone to attend the May 13, 2026 Village Board meeting to answer questions.

10. Correspondence

- No correspondence.

11. Open Session

- Kathy Navis asked if the Alpine was put back on the list. Staff will follow up with Traci Schnell to confirm.
- Lisa Van Laanen said that the Board is valuable to ensure proper developments within the Village. She also pointed out an issue with parking spaces as it relates to the Kini properties and the desire to have commercial businesses on the first floor of building in the commercial district.
- Jim Vander Heiden said that we should consider doing a master plan for Church Street.

12. Next Meeting

- The next meeting is scheduled for May 18, 2026 at 12:00 pm.

13. Adjournment

- **Chris Roedl motioned to adjourn the meeting, Kathy Navis seconded, motion carried.**
- The meeting adjourned at 1:54 pm.

The meeting minutes were completed by Lynette Oman on April 27, 2026. Meeting minutes submitted for review and approval on May 18, 2026.

**Bold – Official Action**

# Project Report

## APRIL 2026

Green Tier is building strong momentum heading into summer, with a successful Every Day is Earth Day event and a record-setting pollinator plant sale. The compost program is gearing up for business pick-up launching in June, alongside improved resources for residents.

As we move forward, the focus remains on growing pollinator education, strengthening partnerships, and continuing to make sustainable practices more accessible across the community.

### **Compost Program:**

- We are wrapping up the grant spending this month, with a few items that we need to procure to meet the match of the grant!
- The compost team will be kicking off business pick up starting the first week of June. We have reached out to businesses to see who is in for this year.
- We are revisiting the signage and information for the residents to make for a smooth start to the compost drop off site.

### **Green Tier Coordination:**

- Every Day is Earth Day was a success, with around 350 on Saturday, and 100 on Sunday.
- The pollinator plant sale was twice the size this year, selling over 400 plants at \$8 each or 6 for \$40
- We are moving into the pollinator program for May and mid-month we will start rolling out educational materials and do a push for the pollinator habitat signs we have.
- Our work continues with the wetland ordinance in the village as we help to form a relationship with the Wisconsin Wetland Association to advise us on our ordinance.

## MAY

This month, our focus is on the pollinator program and starting on the wetland ordinance. We will also be promoting our compost program as we kick off pick up!

**Thank you!**

## **Are Golf Carts Street Legal in Wisconsin?**

Only where the local government has passed an ordinance allowing them. Statute 349.18 gives municipalities (cities, villages, and towns) the authority to adopt ordinances permitting golf cart operation on any road within their boundaries where the speed limit is 25 mph or less. Counties have parallel authority under the same statute to authorize golf carts on roads under county jurisdiction with speed limits of 25 mph or less. Without an ordinance from your local government, golf carts have no legal standing on any public road.

Many Wisconsin communities, from lakeside villages to rural towns, have adopted golf cart ordinances. Others have not. The rules can vary from one municipality to the next, with different requirements for permits, equipment, hours of operation, and insurance. Your first step is always to check with your local clerk's office or search your municipality's code of ordinances.

## **Where You Can Drive**

### **Golf Carts (Where Ordinance Exists)**

- Roads within the municipality or county where the posted speed limit is 25 mph or less
- Must be roads specifically covered by the local ordinance
- May cross state trunk highways and connecting highways at designated crossing points, if the state highway's speed limit is 35 mph or less at that crossing
- Must stop and yield the right-of-way to all vehicles before crossing at a designated crossing point
- Municipality or county must fund the signage for state highway crossings
- Cannot travel along state trunk highways, connecting highways, interstate highways, or freeways

### **LSVs (Registered)**

- Public roads where the municipality has authorized LSV operation, typically roads with posted speed limits of 35 mph or less
- May cross at intersections where the speed limit exceeds 35 mph
- Cannot operate on interstate highways, freeways, or limited-access roads
- Must follow all traffic laws that apply to standard motor vehicles

The state highway crossing provision for golf carts is a practical feature worth understanding. If your golf cart route requires crossing a busier road that connects two 25 mph streets, the municipality can designate a crossing point as long as the state highway's speed limit is 35 mph or less at that location. You must stop and yield before crossing, and the municipality handles the cost of posting crossing signs.

**P. Jordan Steel**  
**P.O. Box 321**  
**Egg Harbor, WI 54209**  
**[Railtoad@AOL.COM](mailto:Railtoad@AOL.COM)**  
**920-362-8034**

Village of Egg Harbor Wisconsin

Greetings,

My name is Jordan Steel. My family owns two properties in the Village of Egg Harbor. The first is Unit 117 located in The Landing. The second is a house located at 4720 Fox Point Rd.

The purpose of this letter is to request that the Village adopt an ordinance that would formalize the legal operation of golf carts within its boundaries. It is not uncommon to see golf carts downtown, especially with the close proximity of the Alpine Golf Course. I remember hearing stories of groups leaving events over the past 50 years, held at the Alpine, to run down to the Shipwreck to grab a refreshment.

I am more interested, however, in the ordinance in that we currently have a cart on our property, and it has often been used to transport two handicapped members of my family downtown for events or meals. Because of its small size, it is far easier to navigate the busy downtown to drop off kids or the elderly.

The Village has an interest in promoting several things, that the Golf Cart provides an advantage over other vehicles. The Village has underwritten Electric Car chargers. Electric Golf Carts would provide the same ecological advantage as Electric Cars. Noise is always a concern when busy streets are prevalent. Electric Golf carts provide silent operation. Parking is always at a premium in The Village. Golf Carts can often be parked on green spaces, or in smaller parking spaces. There is really no downside to formalizing the rules governing Golf Carts' use in The Village.

I have attached a document that provides some ideas for an ordinance.

Thank you for your consideration.

Sincerely,

P. Jordan Steel



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## May appointment

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**From** DAWN MCGINNIS <jmdm2000@msn.com>  
**Date** Thu 5/7/2026 9:52 AM  
**To** Madison Dietzen <mdietzen@villageofeggharbor.gov>  
**Cc** Megan Sawyer <msawyer@villageofeggharbor.gov>

 1 attachment (401 KB)

Photo.pdf;

Madison, please replace the prior correspondence (ZBA reappointments 4-30-26) with this updated version.

Thanks,  
Dawn

Trustees,

I am forwarding an additional post from the Facebook discussion thread associated with the December 10, 2025 Peninsula Pulse article, "Judge restrains razing of former Alpine Lodge." I believe the Facebook thread appeared on or around December 11, 2025, though I am unsure of the exact posting date. These comments were made by Ms. Anschutz in connection with a matter in which she participated as a member of the zoning Board of Appeals. In my view, the comments raise concerns regarding impartiality and professionalism,

The Zoning Board of Appeals serves in a quasi-judicial capacity, and it is important that members not only act impartially, but also maintain the appearance of impartiality and professionalism in matters that come before the board.

My concern is not limited to the specific raze permit matter itself. Rather, some of the language used appears to broadly characterize individuals who raise zoning-related concerns before the Village. I believe this type of language can undermine public confidence in the fairness and neutrality expected of appointed officials serving in quasi-judicial roles.

For these reasons, I respectfully ask the Board to carefully consider whether reappointment is appropriate in light of the expectations of the position and the importance of maintaining public trust in Village decision-making processes.

Respectfully,

Dawn McGinnis

<  Peninsula Pulse Newspaper ...  
5h · 

sneering at the rich in many ways is self defeating and counter productive to a welcoming community we want to be.

Reply  8  

 Erin Anschutz · 1h

[Marc Savard](#) ok, maybe I shouldn't have said rich. I should've said people who don't care about community, feel connected to its history, and their fellow humans who can't afford but thought they had the village behind them protecting public commercial property for them to enjoy their beautiful view of the water & not just give it to people who can afford it. There's plenty of places for development, this is not one of them. Buy one that is zoned for it, not one you can sue for. This man is very rich, he has an attitude that he can just buy his way to what he wants & is not playing fairly, kindly, and in a way that supports any small business long term.

Reply  4  

 Joan Alberts · 1h ·  Top fan

I wish a developer would restore the property. Such a beautiful place that

 Write a comment...   

**From:** [BUSCH, PAMELA](#)  
**Subject:** County of Door Transportation Newsletter - Quarter 1  
**Date:** Tuesday, April 21, 2026 3:23:55 PM  
**Attachments:** [inky-injection-inliner-03755809cc10337ec572b1f12a6beedf.png](#)  
[inky-injection-inliner-a1d20e4eaf6dadd625fff6c99a2fe395.png](#)  
[Transportation Newsletter 2026 Quarter 1 FINAL.pdf](#)  
[Transportation Fair Save the Date - Full Page.pdf](#)



**Caution!** This message is potentially suspicious.

(From: [pbusch@co.door.wi.gov](mailto:pbusch@co.door.wi.gov), External)



**First-Time Sender**

This is the first message you've received from this sender. Be careful when replying or interacting with any attachments or links.

[Safe](#) [Spam](#) [Phish](#) [More...](#) [FAQ](#) [Protection by Quantum Technologies](#)

Good afternoon,

Attached is the 1<sup>st</sup> Quarter Newsletter for 2026, which includes the latest news for Door County Connect and Door 2 Door Rides. The newsletter can also be viewed at: <https://www.co.door.wi.gov/DocumentCenter/View/9706/Transportation-Newsletter-2026---Quarter-1>

The County's Transportation Department has an event coming up: Driven to Succeed: Transportation and Career Fair. The event will be at John Miles County Parke (Door County Fairgrounds) on June 17. Attached is a full page flyer. Please contact me if you interested or want more information.

If anyone has questions or wants more information about our transportation services, I am available to all municipalities in Door County. Please let me know if I can attend one of your meetings to provide a brief overview of our services and answer questions. My contact information is below and in the newsletter.

Also, if you haven't already, please add a link to our website to your website. The following is the link that I suggest:  
<https://www.doorcountyconnect.com/170/Transportation>

Please include this email and the attached newsletter in your next meeting packet as correspondence.

Thank you,  
Pam

Please note, my email address has changed to [pbusch@co.door.wi.gov](mailto:pbusch@co.door.wi.gov).

Pam Busch  
Transportation Manager | Door County Transportation Department  
914 N 14th Avenue | Sturgeon Bay WI 54235  
920-746-5982 | [pbusch@co.door.wi.gov](mailto:pbusch@co.door.wi.gov)

INDIVIDUAL OR ENTITY TO WHOM THEY ARE ADDRESSED. IF YOU HAVE RECEIVED THIS EMAIL IN ERROR PLEASE NOTIFY THE SYSTEM MANAGER. THIS MESSAGE CONTAINS CONFIDENTIAL INFORMATION AND IS INTENDED ONLY FOR THE INDIVIDUAL NAMED. IF YOU ARE NOT THE NAMED ADDRESSEE YOU SHOULD NOT DISSEMINATE, DISTRIBUTE OR COPY THIS E-MAIL. PLEASE NOTIFY THE SENDER IMMEDIATELY BY E-MAIL IF YOU HAVE RECEIVED THIS E-MAIL BY MISTAKE AND DELETE THIS E-MAIL FROM YOUR SYSTEM. IF YOU ARE NOT THE INTENDED RECIPIENT YOU ARE NOTIFIED THAT DISCLOSING, COPYING, DISTRIBUTING OR TAKING ANY ACTION IN RELIANCE ON THE CONTENTS OF THIS INFORMATION IS STRICTLY PROHIBITED.



[Get Connected. Get on Board.](#)

The County of Door operates public transit services through its Transportation Department located at the Aging and Disability Resource Center. Public transit services do not have eligibility requirements. Therefore, anyone can ride for any reason. Services are offered through Door County Connect (DCC) and Door 2 Door Rides (D2D). Please see next page for service details.

**Ridership:**

Door 2 Door Rides provided 37,938 rides in 2025. Through March 2026, D2D provided 10,802 rides.

Door County Connect provided 6,072 rides in 2025. Through March 2026, DCC provided 1,636 rides.

2026

 **SAVE THE DATE**

**DRIVEN TO SUCCEED:  
TRANSPORTATION & CAREER FAIR**

**Wednesday, June 17 | 9 am-12 pm**  
**Door County Fairgrounds**



Watch for updates on the "Door County Connect" Facebook page or at [www.co.door.wi.gov/170/transportation](http://www.co.door.wi.gov/170/transportation)

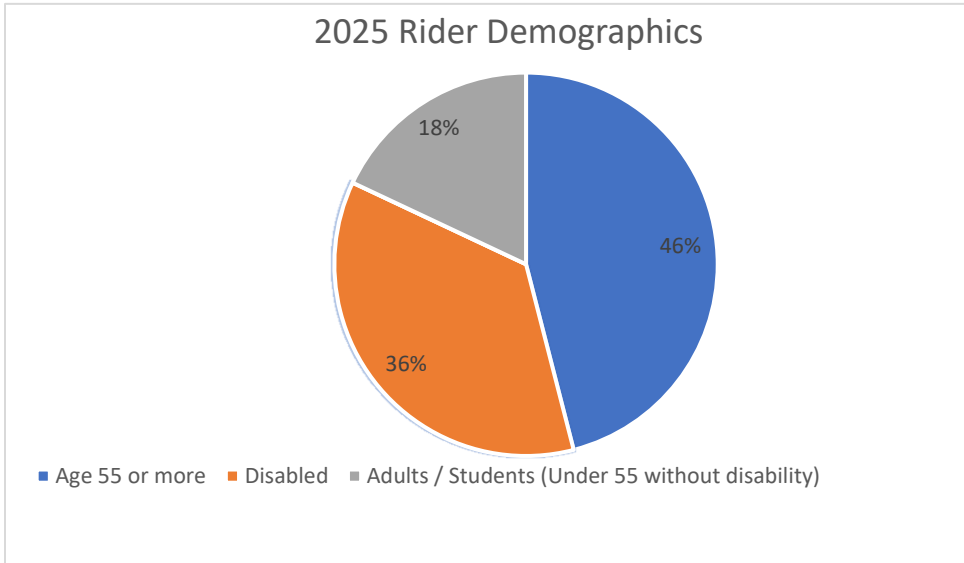
To request a booth for the career fair or to bring your unique vehicle, equipment, or transportation-related service to the event, please call Pam Busch at 920-746-5982 or email [transportation@co.door.wi.gov](mailto:transportation@co.door.wi.gov)



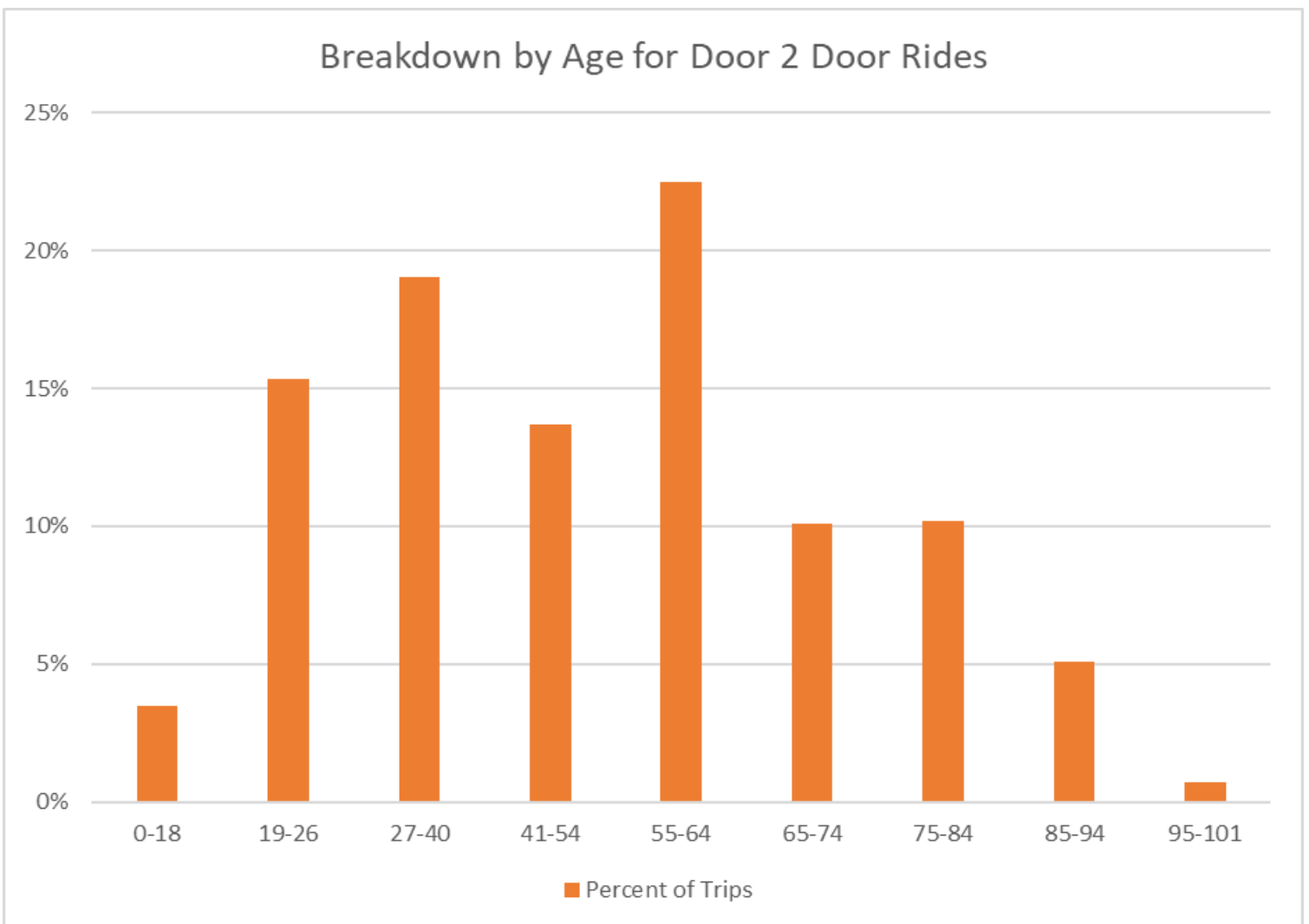
**For up-to-date information, to schedule a presentation, or to support Door County Connect-Public Transit, please contact:**

Pam Busch at (920) 746-5982 or e-mail [pbusch@co.door.wi.gov](mailto:pbusch@co.door.wi.gov)

The last newsletter showed the following:



Since then, we were able to breakdown the age of riders even more:



***Fun Fact – We have three riders who are 100 years or more***

## Door County Connect



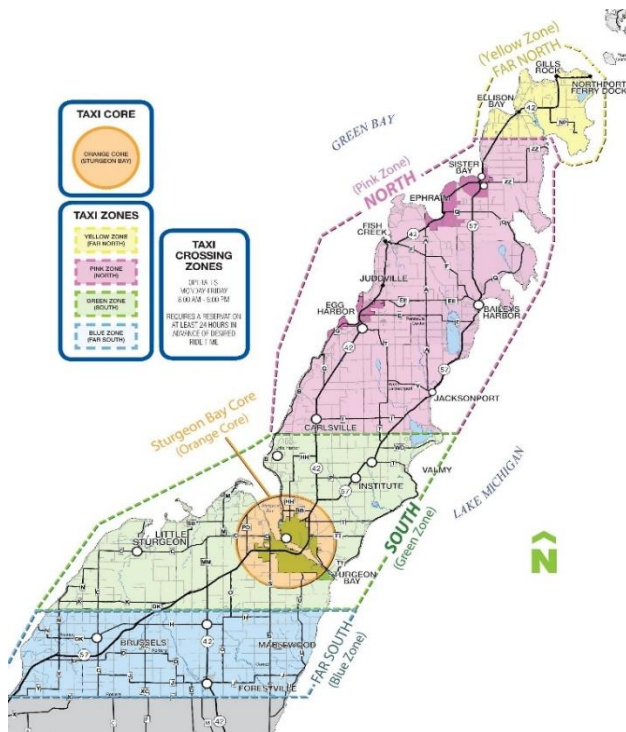
Door County Connect provides rides throughout the City of Sturgeon Bay and an extended area up to 10 miles from the ADRC. Service is available Monday through Thursday, 7:45 am-4:15 pm and Friday 7:45 am-1:15 pm.

Riders pay \$2.00 per trip in the city and \$5.00 per trip in the extended area. Travelers who are within the city service area and have lunch at the ADRC in Sturgeon Bay pay a half price fare.

**Schedule a Ride: Call (920) 746-6944**  
**Questions: Call (920) 746-5982 or Email [transportation@co.door.wi.gov](mailto:transportation@co.door.wi.gov)**

## Door 2 Door Rides

Door 2 Door Rides provides rides throughout the County, except for service on Washington Island.



Service is available Monday through Sunday in the Orange and Green areas and Monday through Friday in the Blue, Pink and Yellow areas.

Fares are dependent on where a person is traveling.  
You can view fares at:

<https://doorcountyconnect.com/1049/Service-Areas-Hours-and-Rates>

**Schedule a Ride: Call (920) 746-6948**  
**Questions: Call (920) 746-5982 or Email [transportation@co.door.wi.gov](mailto:transportation@co.door.wi.gov)**

Follow Door County Connect on Facebook and check out the website [doorcountyconnect.com](https://doorcountyconnect.com)



# SAVE THE DATE

## DRIVEN TO SUCCEED: TRANSPORTATION & CAREER FAIR

Wednesday, June 17 | 9 am-12 pm  
Door County Fairgrounds



Watch for updates on the "Door County Connect" Facebook page or at [www.co.door.wi.gov/170/transportation](http://www.co.door.wi.gov/170/transportation)

To request a booth for the career fair or to bring your unique vehicle, equipment, or transportation-related service to the event, please call Pam Busch at 920-746-5982 or email [transportation@co.door.wi.gov](mailto:transportation@co.door.wi.gov)

